

**USEITI Multi-Stakeholder Group Meeting
September 16–17, 2015
U.S. Department of the Interior
1849 C Street NW, South Penthouse
Washington, DC 20240**

Conference Line: 888-455-2910, Passcode: 7741096
International Conference Line: 1-210-839-8953, Passcode: 7741096
WebEx: <http://bit.ly/1cR9W6t>

AGENDA

DAY 1: WEDNESDAY, SEPTEMBER 16, 2015

- 10:00–10:15AM** **WELCOME, INTRODUCTIONS, AND AGENDA REVIEW** – *Paul Mussenden, Department of Interior (DOI)*
- 10:15–10:45AM** **USEITI MSG BUSINESS**
- Review and approve May meeting minutes
 - Updates on membership and any other administrative matters, international update– *Paul Mussenden, DOI*
- 10:45AM–12:00PM** **REVIEW OF EXECUTIVE SUMMARY OF THE REPORT**
- Overview of the Executive Summary process and status of comments – *Paul Mussenden, DOI*
 - Approval of Executive Summary outline – *Greg Gould, DOI; Implementation Subcommittee; and the MSG*
 - Review of resolution of fatal flaw comments – *Co-Chairs; Isabel Brantley, IA*
 - Identification of key topics for MSG discussion – *Isabel Brantley, IA; Co-Chairs*
 - Discussion
- 12:00–1:30PM** **LUNCH BREAK (AND SECTOR CAUCUS)**
- 1:30–1:45PM** **PUBLIC COMMENT (QUEUE AT 1:00PM)**
- 1:45–3:15PM** **FURTHER DISCUSSION OF EXECUTIVE SUMMARY**
- Identification of additional key topics for MSG discussion
 - Summary of discussions and identification of final work and issues for Day 2 – *Patrick Field, Facilitator*
- 3:15–3:30PM** **BREAK**

3:30–4:00PM

SUBCOMMITTEE AND WORK GROUP UPDATES

- County workgroup update – *Ryan Ellis*
- Work plan work group 2016 annual work plan – *Chris Mentasti*

4:00–4:30PM

WRAP UP / NEXT STEPS FOR DAY 2

4:30PM

ADJOURN

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DAY 2: THURSDAY, SEPTEMBER 17, 2015

- 8:30–9:30AM** *SECTOR CAUCUSES OR WORK GROUP/SUBCOMMITTEE WORK (AS DETERMINED IN DAY 1)*
- 9:30–9:45AM** **WELCOME, SUMMARY OF DAY 1, AND DAY 2 AGENDA REVIEW**
- 9:45–11:30AM** **DISCUSSION OF ONLINE REPORT**
- Overview of online report process – *Judy Wilson, DOI*
 - Overview of outline and data sources – *Keith Romig, Report Group Chair, Civil Society Sector*
 - Discussion and Approval of data sources and outline for 2015 online report – *MSG*
 - Presentation on and discussion of wire diagrams and developing site – *Michelle Hertzfeld, 18F (via WebEx)*
 - Suggested process for further 2015 online report review, online advisory work group, and looking ahead to 2016 – *Greg Gould, DOI*
- 11:30AM–12:15PM** **INDEPENDENT ADMINISTRATOR’S UPDATE ON RECONCILIATION**
- Summary and status of reconciliation – *John Mennel, IA*
 - Questions and comments
 - Next steps
- 12:15–1:15PM** **LUNCH BREAK (AND SECTOR CAUCUS)**
- 1:15–1:30PM** **PUBLIC COMMENT (QUEUE AT 1:00PM)**
- 1:30–2:45PM** **FURTHER DISCUSSION OF EXECUTIVE SUMMARY AND ONLINE REPORT**
- Identify final issues/sections to discuss – *Patrick Field, Facilitator*
 - Discussion
 - Next steps for draft report from here forward – *Paul Mussendon, DOI*

2:45–3:15PM

SUBCOMMITTEE AND WORK GROUP UPDATES

- Communications update and discussion – *Veronika Kohler, Industry Sector*

3:15–3:45PM

FINAL WORK OF THE SEPTEMBER MSG MEETING

- Discuss and conclude any final outstanding items
- Sunsetting report and tax work groups
- Review updated decision matrix
- Identify key milestones in coming months
- Wrap-up and confirm next steps and action items for 2015, and looking ahead to 2016

3:45PM

ADJOURN

The next USEITI Multi-Stakeholder Group meeting is December 15–16, 2015; additional information will be available on the USEITI website at www.doi.gov/eiti.