

**State & Tribal Outreach Subcommittee Meeting Summary**  
**Thursday, June 4, 2015**  
**11:00am – 12:00 pm**  
**Meeting Summary**

**Update on Montana Trip**

Last Week Danielle and Greg met with Montana State Officials (Director of Revenue) in Helena. The State had recently passed a new transparency law. They met with the Director of Revenue. Greg and Danielle shared with them the Data Portal and Montana shared their publicly available data. They would like to work with us and opt-in to the Federal USEITI process. They would like assistance with a draft letter for States to express they have decided to opt-in to the USEITI Process.

A letter like this would be beneficial to show the International Secretariat that we have a State that would like to opt-in. They might not opt-in to the reconciliation process, but rather getting their State data on the Data Portal and making that data publically available.

Greg asked Mike Matthews to ask if the Governor of Wyoming would approve for that State to opt-in as well. IMCC will begin work on that draft letter.

It was agreed that this Subcommittee would write the letter or email and send to the co-chairs and the other Subcommittees for review. This letter or email will not require full MSG approval. The Subcommittee has not yet decided who will sign the letter or email.

Greg also met with the Black Feet Tribe and they are interested in the second Tribal Seat. The head of their audit Department will be nominated to the MSG.

**Contextual Narrative/Report Workgroup Request**

The Contextual Narrative/Report Workgroup met earlier this week and this Subcommittee was tasked on finding ways to engage those twelve counties that will be profiled. How can we reach out to those counties to let them know they are in the report and to also provide them with the narrative that will be included in the report about their county's.

We are now at the point where we need to determine the veracity and comprehensiveness of the data on these counties. When this report is published and county profiles are showing up in the report we don't want to surprise these counties. So we need to directly communicate with these counties. This group needs to decide how we will engage with these counties. Should we have phone conversations, do we need talking points, and how much time do we have to initiate a formal process for county outreach? A suggestion was made that the Industry sector might have a formal contact for the counties and the Government could do the outreach. Having something in writing (letter or an email to counties) in parallel to a phone call would be important.

Johanna will send a note out to the Industry Sector asking for county contacts. Deloitte has not reached out to the counties yet and would need direction from the COR before they could assist with this.

All members on the Subcommittee should reach out and poll their sectors to get county contacts. At the next meeting we will discuss how that first contact to counties will be made.

It was agreed that the letter would come through this Subcommittee to the co-chairs and the other Subcommittees can review as well. This letter will not require full MSG approval.

**Update on the State & Tribal Opt-in Paper to the International Secretariat**

The MSG approved paper has not yet been transmitted to the International Secretariat pending final changes the co-chairs are making to the 2014 USEITI Annual Activity Report. The question was posed if we could add language about the most recent update that Montana is requesting to opt-in. This will be included in the 2015 Annual Activity Report and Judy has also agreed to inform the International Secretariat in near future meetings she has lined up with them.

**List of Attendees**

Chris Mentasti, DOI

Geg Conrad, IMCC

Greg Gould, DOI

Jerold Gidner, DOI

Johanna Nesselth Tuttle, Chevron

Kim Oliver, DOI

Mia Steinle, POGO

Mike Matthews, State of Wyoming

Ryan Ellis, IMCC

Veronica Slajer, Northstar Group

Claire Ware- Shoshone Arapaho