THE DEPUTY SECRETARY OF THE INTERIOR
WASHINGTON

SEP 30 2011

Memorandum

To: All Employees

From: Deputy Secretary

Subject: Energy Awareness Month

As another summer of heat waves and high gasoline prices draws to a close, it is time to turn our attention to fall. October is Energy Awareness Month, and this year more than ever, it is important to turn that energy awareness into energy saving action.

Fiscal Year 2010 marked the first year that the Department of the Interior measured its total greenhouse gas (GHG) emissions footprint. As part of our Strategic Sustainability Performance Plan (SSPP), the Department has pledged to reduce our GHG emissions by FY 2020 by 20 percent for Scope 1 and 2 emissions and 9 percent for Scope 3 emissions. These reductions will not be possible without your help.

Every employee can make a difference if we make a commitment to act. The GHG report showed that electricity consumption and employee commuting are by far the largest contributors to our emissions. The good news is that these are areas where individual actions lead to overall results. Simple steps for the office, as well as home, will help the environment, the economy, the American taxpayer, and our bottom line. Let's make a difference and take action this October and beyond:

- Lights out! Turn off your lights and other equipment when leaving an office unoccupied.
- Use mass transit, carpooling, vanpooling, public transportation, and transit subsidy programs as an alternative to driving alone.
- Drive the speed limit, accelerate and decelerate gently, and inflate tires to the proper tire pressure.
- Opt for telework, conference calls, and videoconferencing instead of travel, when possible.
- Use compact fluorescent lamps and take advantage of natural lighting.
- Purchase ENERGY STAR ® lighting and equipment.
- Suggest energy saving improvements to your manager.
- Recycle and reuse materials.
- Finally, create a green "buddy system" with an office mate to help each other remember to act on these energy saving tips. Together, you will develop a green, energy savings and cost savings routine.

Your efforts will make our government more efficient and save the American taxpayer money. They will help preserve America's Great Outdoors for young people and families to enjoy, and help to spur the burgeoning clean energy economy; bringing jobs to American homes and improving America's economic and energy security. So let's use this October's Energy Awareness Month as the trigger for taking energy-savings actions. Thanks for your help!