INTERIOR BUSINESS CENTER
U.S. DEPARTMENT OF THE INTERIOR

Oracle Federal Financials

Coupled with our comprehensive service delivery strategy, the Interior Business Center offers reliable systems and services to assist agencies in planning, implementing, and maintaining their financial and acquisition processes and systems.

IMPLEMENTATION AND CUSTOMER SERVICE EXCELLENCE

- COST EFFECTIVE MODEL
- LONG TERM COST SAVINGS
- OPTIMAL SYSTEM DESIGN
- FEDERAL ORIENTATION AND COMPLIANCE

Our solution integrates each agency’s financial and acquisition management business processes into the IBC Oracle Federal Financials R12 Shared Service environment providing reduced costs, effective processes execution, and efficient use of limited agency investment dollars.

Our enhanced approach uses the off the shelf functionality of Oracle as a baseline, fortified with a framework of the IBC’s pre-configured federalized processes.

Monitoring of federal financial management and systems policy ensures our model remains fully compliant – not only at implementation, but continually throughout the baseline’s life cycle.

- A secure, managed, and robust hosting environment
- Shared costs across multiple agencies, eliminating the burden of costly IT expenditures
- Production of auditable financial statements to enable unqualified (clean) financial audits
- A business relationship with the closely regulated IBC that has no profit motive to drive hidden costs
- Standard global interfaces enabled with the Oracle Application Programming Interface to enhance interoperability for the exchange of information

Shared capability provides additional flexibility in meeting agencies’ requirements and leverages the economies of scale in technical infrastructure, configuration baseline, extension, and reporting re-use. We can help you get back to your mission work!
Oracle Federal Financials Procurement

Today’s economic environment of transparency and accountability in government operations demands that federal agencies be accountable for controlling their spending within budget allocations. All agencies must be capable of reporting and substantiating mission performance with supporting financial data.

**CONTRACT LIFECYCLE MANAGEMENT**

IBC helps to meet these requirements by offering Oracle Federal Financials, a commercial off the shelf enterprise solution designed to provide accurate and timely insight into an agency’s financial status. To complement this financial system, IBC has elected to offer Oracle’s procurement module, Contract Lifecycle Management. This provides an integrated solution with the financial system for acquisition activity. CLM delivers clear visibility into procurement contracts helping users to achieve compliance with federal mandates. By providing complete end-to-end acquisition and contract writing capabilities, CLM enables the auditing of all categories of government spending by increasing transparency and providing clear accountability.

**CLM HIGHLIGHTS**

- Fully integrated real time procure-to-pay system allows for standardized workflows and business processes
- Provides automated and auditable end to end finance and acquisition solution

**CLM in a Shared Environment**

- Security levels are controlled in the shared application through user access and responsibilities
- Customer-specific data remains segregated by operating unit

**Comprehensive**

- Provides complete flow of finance to procurement and payment
- Supports the federal regulations that define the federal business processes integrating Procurement and Finance

**What Can IBC and CLM Do For You?**

- Eliminate manual entries from external procurement systems
- Link budget to requirement to contract to entitlement & disbursement
- Real time visibility of the full spend chain
- Create and execute all types of contracts in a single system
- Trace requirement to contract to general ledger posting

U.S. Department of the Interior
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ETS-2 Services and Solutions

The Interior Business Center has supported eTravel initiatives for over 20 years, guiding federal customers in automating and consolidating travel processes. Choosing the IBC for eTravel provides your agency with extensive experience with electronic travel conversions, and the efficient processing of eTravel vouchers.

ETRAVEL – FROM BOOKING TO REIMBURSE

IBC maintains a strong partnership with GSA and fully supports all elements of GSA’s ETS2 travel contract. This includes the ability to offer support of both travel vendors, Carlson Wagonlit Travel E2 Solutions and Concur Government Edition.

**eTravel System Services**
- Migration Planning
- Relationship/coordination with GSA, customer agencies, and eTravel vendor(s)
- eTravel vendor acquisition and task order management
- Configuration and implementation of eTravel system for authorization and vouchering
- User profile creation/setup
- Building approval routing chains
- Constructing organizational hierarchies
- Financial system integration
- Travel system, role-specific training
- 3-Tier customer service Help Desk

IBC provides travel solutions for federal customers regardless of size, complexity or degree of travel processing automation. IBC can elevate your travel program to align with your mission goals.

**Accounting Operations Services**
- Travel voucher examination and payment preparation (CONUS and Foreign)
- Advance payments
- Travel voucher pre- or post- audit statistical sampling

**Permanent Change of Station Services**
- Traveler counseling/relocation coordination
- Preparation of relocation handbooks
- Household goods coordination
- Travel authorization preparation
- Government Bill of Lading payments
- Taxable income calculations
- Withholding tax allowance
- Taxable withholding processing
- Relocation income tax allowance calculations
### Accounting Operations Services

The Interior Business Center provides accounting services by processing and certifying client transactions, preparing financial statements, submitting required financial reports and assisting in the establishment and compliance with financial management policies, laws and regulations. IBC delivers accounting operations services in a SSAE and A-123 compliant environment.

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<tr>
<th>Accounting Services</th>
<th>What Can IBC Do For You?</th>
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<tbody>
<tr>
<td>‣ Accounts payable that includes vendor, permanent change of station, temporary duty and grants payments, award updates, adjustments, and recipient expenditure data</td>
<td>‣ Review and coordinate requirements, directives, and initiatives established by federal statutes and implement directives from central authorities, such as GAO, OMB and Treasury.</td>
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<td>‣ Permanent change of station travel counseling</td>
<td>‣ Establish and prepare reconciliation procedures to ensure the accuracy of financial data.</td>
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<td>‣ General ledger analysis</td>
<td>‣ Prepare all official financial and budgetary reports to Treasury, OMB, and other government agencies.</td>
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<td>‣ Financial statement and regulatory report operations</td>
<td>‣ Analyze all funds authorized to support assigned program and administrative efforts.</td>
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<tr>
<td>‣ Accounts Receivable/Reimbursements/Central Collections Processing</td>
<td>‣ Advise operating client managers and their system staffs regarding the maintenance of accounting subsystem records.</td>
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<tr>
<td>‣ Debt management and processing in accordance with the Debt Collection Improvement Act</td>
<td>‣ Process payment requests, award updates, adjustments, and recipient expenditure data; correct data rejected by the financial system; and oversee the federal payment process.</td>
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IBC CONSISTENTLY EXCEEDS METRICS TO MEET YOUR EXPECTATIONS

IBC PROVIDES THE BENCH STRENGTH YOU NEED TO ACHIEVE YOUR GOALS

IBC OFFERS QUANTIFIABLE AND LONG TERM EXPERIENCE

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DOI.GOV/IBC
Indirect Cost Rate Negotiation Services

The Interior Business Center negotiates and issues federally recognized indirect cost rate agreements on behalf of the Department of the Interior and as a federal shared service provider, on behalf of other federal cognizant agencies for indirect costs. The Office of Indirect Cost Rate Services supports the Federal Financial Assistance Community and ensures the indirect costs paid by the U.S. government are legally sound, fair, and equitable.

INDIRECT COST SERVICES BUSINESS PARTNERS

IBC on behalf of the Department of the Interior is designated by the Office of Management and Budget to negotiate indirect cost rate agreements with all federally recognized tribal governments, insular governments and other non-federal entities that receive the majority of their federal funding from DOI.

As a shared service provider, IBC negotiates indirect cost rates on behalf of other federal cognizant agencies for indirect costs.

We negotiate with various non-federal/nonprofit organizations on behalf of other federal agencies or departments through interagency agreements.

Our current federal clients include:

- Environmental Protection Agency
- Department of State
- National Science Foundation
- Department of Agriculture
- Institute of Museums and Library Services
- National Endowment for the Arts
- National Endowment for the Humanities
- Department of the Treasury

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