

**To:** 'elinor\_renner@ios.doi.gov'[elinor\_renner@ios.doi.gov]  
**Cc:** Flynn, Matthew J. EOP/WHO (b)(6) gov]; Paranzino, Anthony M. EOP/WHO (b)(6) gov]  
**From:** Uli, Gabriella M. EOP/WHO  
**Sent:** 2017-08-16T16:10:58-04:00  
**Importance:** Normal  
**Subject:** FW: Sample Agency Outlook  
**Received:** 2017-08-16T16:13:52-04:00  
[Sample Template.docx](#)

Elinor,  
Thanks for your call! The sample template is attached. If you need further guidance regarding the content of your report, Matt and Anthony copied above will assist.

Thanks!  
Gabriella

-----Original Message-----

From: Davis, May M. EOP/WHO  
Sent: Thursday, May 11, 2017 7:51 PM  
To: McGinley, William J. EOP/WHO <(b)(6) p.gov>  
Cc: Uli, Gabriella M. EOP/WHO (b)(6) gov>  
Subject: RE: Sample Agency Outlook

Actually attached now.

-----Original Message-----

From: Davis, May M. EOP/WHO  
Sent: Thursday, May 11, 2017 7:50 PM  
To: McGinley, William J. EOP/WHO (b)(6) .gov>  
Cc: Uli, Gabriella M. EOP/WHO (b)(6) .gov>  
Subject: Sample Agency Outlook

Bill --

We would like to slightly update the Cabinet Weekly Update template, to conform with what some of the better organized agencies have been giving us. This version breaks down policy into four sections: notable legislation and rulemaking; reports to the President; Congressional engagements; and legal actions. The key events is the same; the agencies seemed to do this portion similarly.

S. May Davis  
Assistant White House Staff Secretary  
Cell: (b)(6)  
Office: (b)(6)  
(b)(6) gov

[SAMPLE]

May 11, 2017

INFORMATION

MEMORANDUM FOR THE CHIEF OF STAFF

FROM: My Name, Title, Department of the Sample  
CC: ASSISTANT TO THE PRESIDENT FOR POLICY COORDINATION  
ASSISTANT TO THE PRESIDENT AND CABINET SECRETARY  
SUBJECT: Department of the Sample Weekly Update for Week of May 15

**Major Policy Initiatives for Upcoming 30 Days**

**I. Notable legislation, rulemaking, and guidance under consideration**

**WITHDRAWAL OF CLEAN POWER PLAN TO OMB FOR REVIEW**

*EPA will send a proposed withdrawal of the rule to the Office of Management and Budget for review. EPA is also working with the Department of Justice to respond to the D.C. Circuit Court's request for a response to either hold the associated litigation in abeyance or remand the rule back to EPA.*

**By May 22:** Send draft to OMB.

**Date:** Add other action items.

**POC:** Mandy Gunasekara, Senior Policy Adviser

**II. Reports to the President in progress**

**SUBMIT BEARS EARS MONUMENT RECOMMENDATION TO PRESIDENT**

*The President requested an interim report within 45 days, reviewing past national monument designations. The Secretary of Interior is to consider, among other things, whether monuments conform to the original purposes and requirements of the Antiquities Act of 1906; the concerns of affected citizens and State, local, and tribal officials; and the impacts of designations on multiple-use requirements for Federal lands, including ranching, recreation, and energy development.*

**Early June** (Report to WH): Secretary Zinke is in Utah this week to meet with tribal leaders, Congressional delegation and state and local officials to gather input on the monument designations and comply with the President's Executive Order.

POC: Downey Magallanes, Senior Counselor

### **III. Upcoming major Congressional engagements**

#### **INCREASE CHOICE IN HEALTH CARE OPTIONS FOR VETERANS**

*Support the Veterans Choice Act of 2017, to provide veterans more options for care in the community when VA Medical Centers do not meet their needs.*

**May 15:** Secretary Shulkin and Dr. Yehia will testify before the Senate Committee on Veterans Affairs (SVAC).

POC: Dr. Baligh Yehia, Deputy Under Secretary for Health for Community Care

#### **2016 SUPERFUND REPORT TO CONGRESS**

*EPA is responsible for reviewing Superfund remedial actions at least every five years where contaminants remain on site above levels that allow for unlimited use and unrestricted exposure. EPA prepares an annual report to Congress providing a list of sites and information about sites where additional work is required.*

**May 26:** Anticipate going to OMB; After OMB completes review, EPA will submit to the Hill.

POC: Jim Woolford, Director, Office of Superfund Remediation

### **IV. Major Legal Actions Pending**

#### **MURRAY ENERGY CORPORATION, ET AL V. EPA, NO. 16-2432**

In this appeal of *Murray Energy Corp. et al. v. McCarthy*, (N.D. W. Va. 2016) in the Fourth Circuit, the Plaintiff alleged and the district court held that the Agency has failed to perform a non-discretionary duty under Section 321(a) of the Clean Air Act to evaluate potential loss or shifts of employment within an industry caused by regulations implementing the Act. DOJ and the Agency's position is that the district court's order goes far beyond what the statute requires of the Agency and runs the risk of requiring the Agency to identify facilities at risk of closure and thus compounding the market pressure to which those facilities are subject.

**May 9:** Oral argument before the Fourth Circuit.

**May 15:** Comprehensive compliance plan due to district court.

POC: Justin Schwab, Deputy General Counsel

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| <b>Key Events for Upcoming 30 Days</b> |
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**Speeches**

- May 18      **Hoover Institution Meeting, (Washington, DC).** Stanford University's Hoover Institution hosts a monthly speaker series, "Opening Arguments: Conversations on American Constitutionalism," focused on how America governs itself. Administrator Pruitt will speak on "EPA Originalism": A Conversation on Reforming the EPA.
- May 19      **Council for National Policy Meeting, (McLean, VA).** CNP is the premier conservative membership organization comprised of more than 400 of America's most influential leaders. These educational events are held three times each year to build coalitions, strengthen the conservative movement, and thus seek to restore our nation to its founding principles. Administrator Pruitt will speak on challenges and opportunities at the EPA and how conservatives can help in achieving the administration's policy objectives.

**Events**

- May 9      **Toy Association Meeting, (Washington, DC).** Introductory meeting to brief the Administrator on toy industry issues at the Agency, primarily TSCA/LCSA implementation and regulatory reform. Toy Association attendees will include Association Board members, company CEOs and representatives of toy companies.
- May 10      **American Chemistry Council Meeting, (Washington, DC).** Importance of the EPA to the antimicrobial and chemical industry and the need for greater transparency and opportunities for stakeholder engagement.
- May 15      **National Association of Chemical Distributors Board Meeting, (Washington, DC).** Administrator to discuss new administration priorities and TSCA implementation.