



Learning and Metrics Home



My Required Learning



My Elective Learning



Catalog



My Requests



My Waiver Requests



Calendar



My Transcript



My Validations of Training

Learning and Metrics Home



Learning and Metrics Home

Here you can take and register for online courses and instructor-led courses, as well as view your progress against your personal learning plan. You can also view your student transcripts and certificates for completed courses.



My Required Learning

Active Directory Certificate Services in Windows Server 2008

Duration: 2h

In Progress

Contracting Officers Representative Course (CORs, COTRs) Basic Certification

Duration: 40h

Not Attempted

Creating and Managing Personal Sites and Searches in SharePoint 2007

Duration: 2h 30m

Not Attempted

Cryptography and Network Security

Duration: 2h 30m

Not Attempted

Getting Started with Dreamweaver 4

Duration: 2h 30m

Not Attempted

Introduction to Managing Museum Property Collections

Duration: 2h 30m

In Progress

Pre-Test - Learning Content Management System (LCMS) v5.2 Training

Duration: 2h 30m

Not Attempted

Project Management Fundamentals

Duration: 2h 30m

In Progress

Setting up a Site and Adding Content in Dreamweaver CS4

Duration: 2h 30m

In Progress



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Instructor-Led Training Events

Event listing for the next 14 days

Type the title of the course into the text box and click on the 'Go' button

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Course Catalog: Alphabetically

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Select a letter range from the drop-down menu then click **Show**. Click **Details** or the name of the course to view its details.

Show

total of 2. **Results per Page:** Show

Culture

Training Type: Online **Vendor:** Skillssoft **Duration:** 1 hour 30 minutes

Description:
To instill an appreciation of diversity within a company is a difficult task. It requires changing existing views and practices that until now have defined the workplace. You can overcome ingrained attitudes by learning how a diversity initiative differs from federal mandate, why some workers will object to the concept of diversity, and how to handle their opposition. This course describes the challenges of providing a climate of acceptance, explains policies and practices that further the goal of diversity, and suggests ways to leverage diversity and build inclusion. This SkillSoft product has been reviewed by the Employment Practice Group of Sheehan Phinney Bass + Green. As of the date reviewed, the content of this course is in compliance with federal law and court decisions. Due to the rapidly changing nature of the law, information in this course may become outdated. TargetAudience=Employees, managers, and executives seeking an overview and an understanding of diversity in the workplace

[Details](#)

Standard Business Etiquette

Training Type: Online **Vendor:** Skillssoft **Duration:** 2 hours 30 minutes

Description:
The rules of proper business etiquette are changing. In many corporations, middle management and the concept of seniority are being replaced by a flat organizational structure and intense competition. Such an environment makes the need for appropriate behavior especially crucial, particularly if you're looking to advance your career. How do you maintain your private "space" when you sit in one of a dozen cubicles? How should you address your peers and superiors, and what's the proper attire for today's corporate culture? In this course, you'll learn how to conduct yourself in the standard business environment with poise and confidence. TargetAudience=Human resources, training organizations, and workers looking to improve their images

Select the 'Alphabetically' tab

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Course Catalog: Alphabetically

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Featured Courses By Category **Alphabetically** ILT Calendar Online Resources

Select a letter range to view from the drop-down menu then click **Show**. Click **Details** or the name of the course to view its details.

Select Letter Range:

Click on the title of the course

Displaying records 1-2 of a total of 2.

Results per Page: Show

Changing Corporate Culture

Training Type: Online Vendor: Skillsoft Duration: 1 hour 30 minutes

Description:

To instill an appreciation of diversity within a company is a difficult task. It requires changing existing views and practices that until now have defined the workplace. You can overcome ingrained attitudes by learning how a diversity initiative differs from federal mandate, why some workers will object to the concept of diversity, and how to handle their opposition. This course describes the challenges of providing a climate of acceptance, explains policies and practices that further the goal of diversity, and suggests ways to leverage diversity and build inclusion. This SkillSoft product has been reviewed by the Employment Practice Group of Sheehan Phinney Bass + Green. As of the date reviewed, the content of this course is in compliance with federal law and court decisions. Due to the rapidly changing nature of the law, information in this course may become outdated. TargetAudience=Employees, managers, and executives seeking an overview and an understanding of diversity in the workplace

[Details](#)

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Course Catalog: Details

Course: Changing Corporate Culture

Details

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Course Name: Changing Corporate Culture
Status: Active

Description: To instill an appreciation of diversity within a company is a difficult task. It requires changing existing views and practices that until now have defined the workplace. You can overcome ingrained attitudes by learning how a diversity initiative differs from federal mandate, why some workers will object to the concept of diversity, and how to handle their opposition. This course describes the challenges of providing a climate of acceptance, explains policies and practices that further the goal of diversity, and suggests ways to leverage diversity and build inclusion. This SkillSoft product has been reviewed by the Employment Practice Group of Sheehan Phinney Bass + Green. As of the date reviewed, the content of this course is in compliance with federal law and court decisions. Due to the rapidly changing nature of the law, information in this course may become outdated. TargetAudience=Employees, managers, and executives seeking an overview and an understanding of diversity in the workplace

Prerequisite Courses: None

Delivery Type: Online
Course Code: OLT_SkillSoft__9048
Vendor: Skillsoft
CEU: 0
Duration: 1 hour 30 minutes
Cost to Learner: \$0.00

Course details are displayed. Click on the 'Enroll' button to enroll in the course.

Close Record
Enroll
Enroll

To drop a course click on the 'Drop Course' button

The course is now available in 'My Elective Learning'

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Culture

|

Progress: Not Attempted **Required:** No **Duration:** 1 hour 30 minutes **Subscription Term Expiration:** N/A

Description:

To instill an appreciation of diversity within a company is a difficult task. It requires changing existing views and practices that until now have defined the workplace. You can overcome ingrained attitudes by learning how a diversity initiative differs from federal mandate, why some workers will object to the concept of diversity, and how to handle their opposition. This course describes the challenges of providing a climate of acceptance, explains

[▶ More](#)

To launch a learning activity, click the activity name below.

OLT Lessons

Activity Name ▲	Score	Progress	Last Accessed	Time Taken	Attempts
Changing Corporate Culture	0%	Not Attempted	Never		

To go back, click .

To begin the course click on the course name