SUBJECT: USFS & DOI Aircraft Procurement, Release vs Reassigned

DISTRIBUTION: Aviation Operations

DISCUSSION: During this busy fire season numerous questions have arisen regarding the procurement of aircraft services as it relates to using either a USFS or DOI contract aircraft; and when does the initial hiring mechanism change from one agency to another agency? The aviation manager and vendor are the responsible parties in determining the initial path to take, depending on the original resource order and contract jurisdiction. Please reference the information below to assist you in determining what agency initially hired the aircraft and if and when this should change to a different agency. On the following page are web links to assigned Task Order numbers and instructions for completing the Department of Interior’s (DOI) Aviation Information Report Support (AIRS) payment process.

Air Attack Fixed Wing / Type 3 Helicopters: DOI On-Call Contract or USFS Regional Call When Needed Contract.

USFS Fire - Vendor hired under the USFS contract
Form - 122
System - ABS
Stay with this system until resource is "RELEASED FROM GOVERNMENT CONTROL", no matter how many reassignments take place to other land ownerships.

USFS Fire - Vendor hired under the DOI contract
Form - AMD23e
System - AIRS
Stay with this system until resource is "RELEASED FROM GOVERNMENT CONTROL", no matter how many reassignments take place to other land ownerships.

All the above is true on the reverse side if the initial fire is DOI as follows:

DOI Fire - Vendor hired under the USFS contract
Form - 122
System - ABS
Stay with this system until resource is "RELEASED FROM GOVERNMENT CONTROL", no matter how many reassignments take place to other land ownerships.

DOI Fire - Vendor hired under the DOI contract
Form - AMD23e
System - AIRS
Stay with this system until resource is "RELEASED FROM GOVERNMENT CONTROL", no matter how many reassignments take place to other land ownerships.
Type 1 & 2 Helicopters: USFS National Call When Needed Contract, Type 1 & Type 2 Helicopters:

**DOI Fire - Vendor hired under the USFS contract (Type 1/2 Helos)**
Form - AMD23e *using vendor assigned DOI Fire Task order numbers*
System - AIRS
Stay with this system until resource is "RELEASED FROM GOVERNEMNT CONTROL", no matter how many reassignments take place to other land ownerships.

**USFS Fire - Vendor hired under the USFS contract**
Form - 122
System - ABS
Stay with this system until resource is "RELEASED FROM GOVERNEMNT CONTROL", no matter how many reassignments take place to other land ownerships.

Assigned Fire Task Orders and Instructions on completing DOI AIRS payment process are available at the following websites along with the information that you will need to complete the electronic AMD-23e:

- [https://www.doi.gov/aviation/aqd/airs](https://www.doi.gov/aviation/aqd/airs)

For additional questions for DOI please contact:

- Deena Weber, DOI Contracting Officer (Lower 48 - On-Call Helicopters)
  (208) 433-5035; Cell: (208)-600-2679
- Paula Teague, DOI Contracting Officer (Lower 48 - On-Call Helicopters)
  (208) 433-5063
- Jim Marvin, DOI Contracting Officer (On-Call Air Attack)
  (208) 433-5064
- Michele Waters, DOI Contracting Officer (AK On-Call Helicopters)
  (907) 271-5021; Cell: (907) 903-6560

For additional questions for USFS please contact:

USFS Regional Type 3 Helicopters contact appropriate USFS Regional Contracting Officer:
[http://www.fs.fed.us/fire/contracting/directory/directory.htm](http://www.fs.fed.us/fire/contracting/directory/directory.htm)

- Region 1 & 2 – Dave Hershey - (208) 387-5627
- Regions 3, 4 & 9 – Todd Novinger - (208) 387-5272
- Region 5 – Robert Hoffman - (208) 387-5681
- Region 6 – Kevin Toombs – (541) 504-7244
- Region 8 – Shundrica Daniels – (404) 347-2348
- Region 10 – Denise Murphy – (907) 743-9531
DEFINITIONS:

Released – Aircraft is released from the operational control of the government, demobilized - (there is a break in service, the vendor can move the aircraft at their discretion, and a final payment document for the assignment has been submitted).

Reassigned – Aircraft has not been released from the operational control of the government and there is no break in service. The payment process continues under the “initial hiring agency” process (AMD 23e or ABS 122) regardless of the number of reassignments or agency with operational control of the incident.

/s/ Walker D. Craig  
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U.S. Department of the Interior

/s/ Paul Linse  
Branch Chief Aviation Operations  
U.S. Forest Service