



Request for Removal of iQMIS User



User First and Last Name (usual or common name)

User's Work E-Mail Address

Bureau/Agency Name

Division/ Branch/Office/Section (no acronyms please)

APPROVAL

Access to the Department of the Interior's Internet Quarters Management Information System (iQMIS) is controlled to protect sensitive property, financial, and personally identifiable information (PII). Requests for access must be justified based on employee's job requirements. Access is granted only to authorized users. See iQMIS "Request for User Access" Form Instructions for the specific approval process for your agency.

Unauthorized use of a user account includes, but is not limited to: the use of a user account to access iQMIS by any person other than the authorized user; theft; damage to or corruption of the database; destruction or tampering with government information; disclosure of any sensitive information; or any non-government related reasons.

I hereby certify that the above-named individual no longer has the authority specified for the iQMIS system.

Approver's Signature

Date

Approver's Work Phone

