UNITED STATES
DEPARTMENT OF THE INTERIOR
FORM NO. DI-1020
FORM APPROVED BY COMP. GEN. U.S.
NOVEMBER 6, 1949

TRAVEL AUTHORIZATION

1. No. LRigas 04282017
2. 04/28/2017 (DATE)

3. Office of the Secretary/Office of Communications (BUREAU OR OFFICE)

4. NAME Laura Rigas
5. OFFICIAL STATION Washington, DC
6. TITLE Director of Communications
7. ACCOUNTING OFFICE IBC Denver

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

PLACES OF TRAVEL

8. FROM: RES: Washington, DC
9. TO: Atlanta, GA and Return to RES: Washington, DC

Day trip-No lodging-12+hours TDY

10. PURPOSE AND REMARKS:
Advance the Secretary at the National Rifle Association.

11. PER DIEM ALLOWANCE:
Atlanta, GA $148/$69

Per diem is authorized in accordance with the Federal Travel Regulations as issued by GSA and published in the Federal Travel Register.

12. PERIOD OF TRAVEL: Beginning on or about 04/28/2017 Ending on or about 04/28/2017

MODE OF TRAVEL

13. X Common carrier
14. Extra fare
15. Government-owned conveyance
16. Privately owned at a mileage rate of cents, subject to:
   (a) Administratively determined to be the advantage of the Government
   (b) A showing of advantage to the Government
   (c) Not to exceed cost by common carrier, including consideration of Per Diem allowance

MISCELLANEOUS

17. Transportation immediate family
19. Shipment household goods and personal effects
18. Other *(specify)*
Baggage fees, taxi fares, telephone calls, rental vehicles, fuel, conference rooms, POV, public transportation, tolls, faxes, data services..

ESTIMATED COST

20. Transportation	Airfare	$ 514.40
21. Per Diem	Lodging, taxes	0
22. Other	Taxi	25.00
23. TOTAL		$ 539.40

24. CHARGED TO:
17D0102DM/DS10500000/DLSN00000.000000/DX10501

25. _____ (FISCAL OFFICER'S SIGNATURE)

26. _____ (TRAVELER'S SIGNATURE)
27. Director of Communications (TITLE)

28. _____ 5/22/17 (AUTHORIZING OFFICER'S SIGNATURE)
29. Megan Bloomgren, Acting Deputy Chief of Staff (TITLE)

Dixon, Shandria <shandria_dixon@ios.doi.gov>

Pre-Approval to travel- Laura Rigas

3 messages

Dixon, Shandria <shandria_dixon@ios.doi.gov>
To: Megan Bloomgren <megan_bloomgren@ios.doi.gov>
Cc: Debbie Cousins <debbie_cousins@ios.doi.gov>
Wed, Apr 26, 2017 at 12:31 PM

April 28, 2017

Atlanta, GA

To advance the Secretary at the NRA Conference

Estimated cost- $700.00

Funded by OCO

–

Shandria Dixon
Office of the Secretary
Office of Communications
202.208.3752

Dixon, Shandria <shandria_dixon@ios.doi.gov>
To: Megan Bloomgren <megan_bloomgren@ios.doi.gov>
Cc: Debbie Cousins <debbie_cousins@ios.doi.gov>
Wed, Apr 26, 2017 at 1:03 PM

National Rifle Association

[Quoted text hidden]

Megan Bloomgren <megan_bloomgren@ios.doi.gov>
To: "Dixon, Shandria" <shandria_dixon@ios.doi.gov>
Cc: Debbie Cousins <debbie_cousins@ios.doi.gov>
Wed, Apr 26, 2017 at 2:46 PM

Approved

[Quoted text hidden]

TRAVEL VOUCHER (Read the Privacy Act Statement on the back)

1. DEPARTMENT OR ESTABLISHMENT, BUREAU, DIVISION OR OFFICE: OS/OCO

2. TYPE OF TRAVEL: [x] TEMPORARY DUTY [ ] PERMANENT CHANGE OF STATION

3. VOUCHER NO.: LRigas 04282017

4. SCHEDULE NO.:

5. TRAVELER (PAYEE)

a. NAME (Last, first, middle initial): Rigas, Laura

b. SOCIAL SECURITY NUMBER:

6. PERIOD OF TRAVEL: a. FROM 04/28/2017 b. TO 04/28/2017

c. MAILING ADDRESS (Include ZIP Code):

d. OFFICE TELEPHONE NO.: 202-208-6416

7. TRAVEL AUTHORIZATION: a. NUMBER(S): b. DATE(S):

e. PRESENT DUTY STATION: Washington, DC

f. RESIDENCE (City and State): (b) (6)

10. CHECK NO.:

8. TRAVEL ADVANCE
a. Outstanding
b. Amount to be applied
c. Amount due Government (Attached: [ ] Check [ ] Cash)
d. Balance outstanding

9. CASH PAYMENT RECEIPT
a. DATE RECEIVED
b. AMOUNT RECEIVED $
c. PAYEE'S SIGNATURE

11. PAID BY

12. GOVERNMENT TRANSPORTATION REQUEST, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH (List by number below and attached passenger coupon. If cash is used show claim on reverse side.)

I hereby assign to the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7). Traveler's Initials

AGENT'S VALUATION OF TICKET (a)	ISSUING CARRIER (Initials) (b)	MODE, CLASS OF SERVICE AND ACCOMMODATIONS (c)	DATE ISSUED (d)	POINTS OF TRAVEL FROM (e)	POINTS OF TRAVEL TO (f)
See Attached e-ticket	514.40	Delta	04/27/2017	Washington, DC and Return	Atlanta, GA
Invitational purchased on	Airfare Corporate	card.		ADVance the Secretary at the National Rifle Association	

13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claimed is based and the average cost of lodging incurred during the period covered by this voucher.

TRAVELER SIGN HERE: [signature] DATE: AMOUNT CLAIMED: $ 76.75

NOTE: Falsification of an item in an expense account works a forfeiture of claim (27 U.S.C. 2514) and may result in a fine of not more than $10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; i.d. 1001).

14. This voucher is approved. Long distance telephone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify. (31 U.S.C. 680a).

APPROVING OFFICIAL SIGN HERE: [signature] DATE: 5/22/17

17. FOR FINANCE OFFICE USE ONLY COMPUTATION

a. DIFFERENCES, IF ANY (Explain and show amount): $

15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION

a. VOUCHER NO. | b. D.O. SYMBOL | c. MONTH & YEAR

b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION
Certifier's initials: $

16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT

AUTHORIZED CERTIFYING OFFICIAL SIGN HERE: DATE:

c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol): $

d. NET TO TRAVELER: $ 76.75

18. ACCOUNT CLASIFICATION

17D0102DM/DS10500000/DLSN00000.00000/DX10501
Advance the Secretary at the National Rifle Association.

SCHEDULE OF EXPENSES AND AMOUNTS CLAIMED

INSTRUCTIONS TO TRAVELER *(Unlisted items are self-explanation)*

Col. (c) If the voucher includes per diem allowances for members of employee's immediate family, show member's names, ages and relationship to employee and marital status of children *(unless information is shown on the travel authorization.)*

Complete only for actual expense travel — Col. (d), (g), (h), (i), (m): Show amount incurred for each meal, including tax and tips, and daily total meal cost.

Show expenses, such as: laundry, cleaning and pressing clothes, tips to bellboys, porters, etc. (other than for meals).

Complete for per diem and actual expense travel.

Show total subsistence expense incurred for actual expense travel.

Show per diem amount, limited to maximum rate, or if travel on actual expense, show the lesser of the amount from col. (j) or maximum rate.

Show expenses, such as: taxi/limousine fares, air fare (if purchased with cash), local or long distance telephone calls for Government business, car rental, relocation other than subsistence, etc.

Complete this information if this is a continuation sheet — PAGE 2 of 2

TRAVEL AUTHORIZATION NO.

TRAVELER'S LAST NAME: Riges

DATE 2017 (a)	TIME (Hour and am/pm) (b)	DESCRIPTION (Departure/arrival city, per diem computation, or other explanations of expense) (c)	ITEMIZED SUBSISTENCE EXPENSES — MEALS: BREAKFAST (d)	LUNCH (e)	DINNER (f)	TOTAL (g)	MISCELLANEOUS SUBSISTENCE (h)	LODGING (i)	TOTAL SUBSISTENCE EXPENSE (j)	MILEAGE RATE: NO. OF MILES (k)	AMOUNT CLAIMED: MILEAGE (l)	SUBSISTENCE (m)	OTHER (n)
04/28		Depart-Res Washington, DC Atlanta, GA											25.00
04/28		Depart- Atlanta, GA Return-Res Washington, DC					51.75					51.75	
		Day trip-no lodging-12+hours TDY											

If additional space is required, continue on another SF 1012-A BACK, leaving the front blank.

SUBTOTALS ▶		51.75	25.00
TOTALS ▶		51.75	25.00

Enter grand total of columns (l), (m) and (n), below and in item 13 on the front of this form.

TOTAL AMOUNT CLAIMED ▶ 76.75

In compliance with the Privacy Act of 1974, the following information is provided: Solicitation of the information on this form is authorized by 5 U.S.C. Chap. 57 as implemented by the Federal Travel Regulations (FPMR 101-7), E.O. 11609 of July 22, 1971, E.O. 11012 of March 27, 1962, E.O. 9397 of November 22, 1943, and 26 U.S.C. 6011(b) and 6109. The primary purpose of the requested information is to determine payment or reimbursement to eligible individuals for allowable travel and/or relocation expenses incurred under appropriate administrative authorization and to record and maintain costs of such reimbursements to the Government. The information will be used by officers and employees who have a need for information in the performance of their official duties. The information may be disclosed to appropriate Federal, State, local, or foreign agencies when relevant to civil, criminal or regulatory investigations or prosecutions, or when pursuant to a requirement by this agency in connection with the hiring or firing of an employee, the issuance of a security clearance, or investigation of the conduct of official duty while in Government service. Your Social Security Account Number (SSN) is solicited under the authority of the Internal Revenue Code (26 U.S.C. 6011 (b) and 6109) and E.O. 9397, November 22, 1943, for use as a taxpayer and/or employee identification number; disclosure is MANDATORY on vouchers claiming travel and/or relocation allowance expense reimbursement which is, or may be, taxable income. Disclosure of your SSN and other requested information is voluntary in all other instances; however, failure to provide the information (other than SSN) required to support the claim may result in delay or loss of reimbursement.

STANDARD FORM 1012 BACK (10-77)

Itinerary | Invoice | Information | Feedback

TRAVEL Incorporated

*** VOID ***

Ticket Number	006-7980658345
Account #	D00880
Issue Date	Wed, Apr 26, 2017
Booking ID	3PDPRY
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Rigas/Laura.Ckeehner**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES 321	820 / Y YCADCA Confirmation: GFRRRA	Fri, 04/28/2017 Fri, 04/28/2017	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: ATLANTA	1223P 220P
✈	DELTA AIR LINES 320	374 / Y YCADCA Confirmation: GFRRRA	Fri, 04/28/2017 Fri, 04/28/2017	Leave :: ATLANTA Arrive :: RONALD REAGAN NTL WASHINGTON	835P 1017P

— Remark(s) —

U29/TLRIGASDO04282017
U82/ORFSHOURLY

Fare	$452.10
Tax	$62.30
Total Amount	$514.40
Amount Charged	$514.40

Air only indicated here.

WAS DL ATL226.05DL WAS226.05USD452.10END DL ZPDCAATL XT 11.20AY9.00XF DCA4.5ATL4.5

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Thu, May 11, 2017 12:13 PM

Official Invoice

Generated by Travel Incorporated

TRAVEL Incorporated

Ticket Number	006-7980750484
Account #	D00880
Issue Date	Thu, Apr 27, 2017
Booking ID	3PDPRY
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Rigas/Laura.Ckeehner**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES 321	882 / Y YCADCA Confirmation: GFRRRA	Fri, 04/28/2017 Fri, 04/28/2017	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: ATLANTA	845A 1050A
✈	DELTA AIR LINES 320	374 / Y YCADCA Confirmation: GFRRRA	Fri, 04/28/2017 Fri, 04/28/2017	Leave :: ATLANTA Arrive :: RONALD REAGAN NTL WASHINGTON	835P 1017P

— Remark(s) —

U29/TLRIGASDO04282017
U82/ORFSHOURLY

Fare	$452.10
Tax	$62.30
Total Amount	$514.40

Itinerary | Quote | Information | Feedback

Date: 04/21/2017
Record Locator: 3PDPRY
Travelers:
Rigas, Laura.Ckeehner
Agent: doi.travel@duluthtravelinc.com

Agency Address
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Fri, Apr 28 2017 – Ronald Reagan Ntl Washington, DC

12:23 PM depart

Ronald Reagan Ntl Washington (DCA) to Atlanta (ATL) — Confirmation No. GFRRRA

Delta Air Lines
Flight 820

Takeoff: 12:23 PM (Terminal: B)
Ronald Reagan Ntl Washington, DC – map

Landing: 2:20 PM (Terminal: S)
Atlanta, GA – map

Baggage Info | Economy Class | Y | Class | Airbus Industrie A321 | No Meal Service | 1h 57m

Travelers:
Name: Rigas, Laura.Ckeehner — Seat: 33E
Notes: Center seat reserved for now..will keep ck for a better seat

8:35 PM depart

Atlanta (ATL) to Ronald Reagan Ntl Washington (DCA) — Confirmation No. GFRRRA

Delta Air Lines
Flight 374

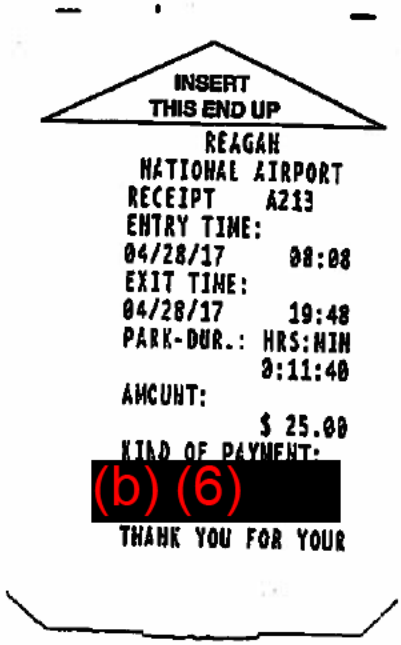
Takeoff: 8:35 PM (Terminal: S)
Atlanta, GA – map

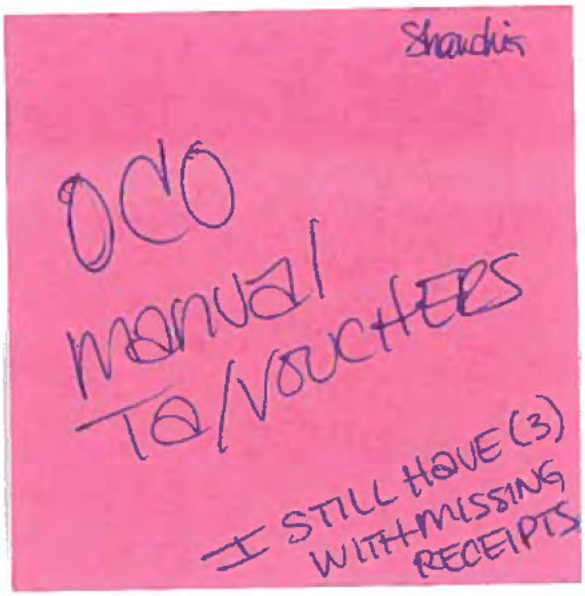
Landing: 10:17 PM (Terminal: B)
Ronald Reagan Ntl Washington, DC – map

Baggage Info | Economy Class | Y | Class | Airbus Industrie A320-100/200 | No Meal Service | 1h 42m

Travelers:
Name: Rigas, Laura.Ckeehner — Seat: 14D

NATIONAL RIFLE ASSOCIATION


INSERT
THIS END UP
REAGAN
NATIONAL AIRPORT
RECEIPT A213
ENTRY TIME:
04/28/17 08:08
EXIT TIME:
04/28/17 19:48
PARK-DUR.: HRS:MIN
0:11:40
AMOUNT:
$ 25.00
KIND OF PAYMENT:
(b) (6)
THANK YOU FOR YOUR


Shandis
OCO
manual
TO/VOUCHERS
I STILL HAVE (3)
WITH MISSING
RECEIPTS

U.S. Department of the Interior

Travel Document Approval Form*

DATE: 09/18/2017 **TRAVEL ARRANGER NAME & PHONE:** Shandria Dixon-208-6416

OFFICIAL TRAVEL INFORMATION	
Type of document (Authorization/Voucher)	Authorization/voucher
Traveler Name and Title	Laura Rigas
Date(s) of Travel	08/9-11/2017
Location(s)	Denver, CO
Estimated Cost	679.20
Funding	OCO
Purpose	(b) (7)(E) Communications Meeting
Is this a speaking engagement? ____YES X ____NO	If yes, the traveler or travel arranger must notify the Office of Communications (OCO). I have notified OCO: ____YES ____NO
Special Requests (e.g., mixed official/personal travel, mixed official/political travel, exceed lodging allowance, travel upgrade)	Traveler requested return flight to hometown Boston, MA instead of returning to Washington, DC
SOL (General Law) approval for special requests (if necessary)	
TRAVEL ARRANGER CHECKLIST	
Full Itinerary Attached	yes
Conference Agenda Attached (if appropriate)	n/a
Is a non-Federal source paying for any or all of the travel-related expenses? If so, attach a DI-2000 signed by the traveler and an ethics official.	n/a
Has the traveler been offered free attendance at a reception or any other type of social gathering during the course of official travel? If so, attach a DI-1958 signed by the traveler and an ethics official.	n/a
Traveler signature applied	yes
Travel arranger signature applied	n/a
APPROVALS and SURNAMES	
Assistant Secretary	
AFTER OBTAINING A/S SURNAME, DELIVER PACKAGE TO ROOM 7318 FOR PROCESSING.	
Deputy Secretary	
Deputy Chief of Staff	

*Use this form as a cover sheet for travel authorizations and vouchers submitted for approval.

Dixon, Shandria <shandria_dixon@ios.doi.gov>

Pre-Approval to Travel/ Laura Rigas

6 messages

Dixon, Shandria <shandria_dixon@ios.doi.gov> Thu, Aug 3, 2017 at 11:42 AM
To: Debbie Cousins <debbie_cousins@ios.doi.gov>
Cc: Margaret Bradley <margaret_bradley@ios.doi.gov>

August 9 - 11, 2017

Attend (b) (7)(E) Communications Meeting at the Denver Federal Center

Denver, CO

Estimated cost- $900.00

Funded by- OCO

Traveler is requesting a one-way return flight to Boston, MA instead of returning to Washington, DC. The fare for the return flight to Washington, DC is $398.20. The airfare for the return flight to Boston, MA is $273.20. Saving $125.00. Traveler understands that flights will be non-refundable and no changes can be made once flight tickets have been issued.

Shandria Dixon
Office of the Secretary
Office of Communications
202.208.3752

Bradley, Margaret <margaret_bradley@ios.doi.gov> Thu, Aug 3, 2017 at 12:01 PM
To: "Dixon, Shandria" <shandria_dixon@ios.doi.gov>

Thanks Shandria! I'll present this to Downey.

Margaret

Margaret Bradley
Senior Advisor
Office of the Executive Secretariat
U.S. Department of the Interior
Room 7318
202-208-4523

[Quoted text hidden]

Dixon, Shandria <shandria_dixon@ios.doi.gov> Thu, Aug 3, 2017 at 12:03 PM
To: "Bradley, Margaret" <margaret_bradley@ios.doi.gov>

Thanks! FYI..today is the last day to issue her tickets for this trip.

[Quoted text hidden]

Bradley, Margaret <margaret_bradley@ios.doi.gov> Thu, Aug 3, 2017 at 12:10 PM
To: "Dixon, Shandria" <shandria_dixon@ios.doi.gov>

Got it. I'll see Downey at 3. Thanks for the heads up!

Margaret Bradley
Senior Advisor
Office of the Executive Secretariat
U.S. Department of the Interior
Room 7318
202-208-4523

[Quoted text hidden]

Bradley, Margaret <margaret_bradley@ios.doi.gov> Thu, Aug 3, 2017 at 3:33 PM
To: "Dixon, Shandria" <shandria_dixon@ios.doi.gov>
Cc: Debbie Cousins <debbie_cousins@ios.doi.gov>

This travel is approved, per Downey Magallanes.

Margaret Bradley
Senior Advisor
Office of the Executive Secretariat
U.S. Department of the Interior
Room 7318
202-208-4523

On Thu, Aug 3, 2017 at 11:42 AM, Dixon, Shandria <shandria_dixon@ios.doi.gov> wrote:
[Quoted text hidden]

Dixon, Shandria <shandria_dixon@ios.doi.gov> Thu, Aug 3, 2017 at 3:44 PM
To: "Bradley, Margaret" <margaret_bradley@ios.doi.gov>

Thanks!

[Quoted text hidden]

UNITED STATES
DEPARTMENT OF THE INTERIOR
FORM NO. DI-1020
FORM APPROVED BY COMP. GEN. U.S.
NOVEMBER 6, 1949

TRAVEL AUTHORIZATION

1. No. LRigas 08092017
2. _____ (DATE)

3. Office of the Secretary/Office of Communications (BUREAU OR OFFICE)

4. NAME Laura Rigas
5. OFFICIAL STATION Washington, DC

6. TITLE Director- Office of Communications
7. ACCOUNTING OFFICE IBC Denver

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

PLACES OF TRAVEL

8. **FROM:** Res: Washington, DC
9. **TO:** Denver, CO and return to RES: Washington, DC

10. **PURPOSE AND REMARKS:**
Attending (b) (7)(E) Communications Meeting at the Denver Federal Center Building 67.

Traveler is requesting a one-way return flight to Boston, MA for personal time instead of returning to Washington, DC. The fare for the return flight to WDC is $398.20. The fare for the flight to Boston, MA is $273.20. Saving $125.00. Traveler understands that flights will be non-refundable and no changes can be made once tickets have been issued. **Traveler doesn't have a government issued travel card. Some charges were paid using a personal CC.

11. **PER DIEM ALLOWANCE:**
Denver, CO- $178.00/$69.00
Per diem is authorized in accordance with the Federal Travel Regulations as issued by the GSA and published in the Federal Travel Register.

12. **PERIOD OF TRAVEL: Beginning on or about** 08/09/2017 **Ending on or about** 08/11/2017

MODE OF TRAVEL

13. X **Common carrier**
14. **Extra fare** **at a mileage rate of**
15. **Government-owned conveyance** **cents, subject to:**
16. X **Privately owned**
- *(a)* X **Administratively determined to be the advantage of the Government**
- *(b)* X **A showing of advantage to the Government**
- *(c)* X **Not to exceed cost by common carrier, including consideration of Per Diem allowance**

MISCELLANEOUS

17. **Transportation immediate family**
19. **Shipment household goods and personal effects**
18. X **Other** *(specify)*
Luggage fee, taxi fare, parking, rental car, train

ESTIMATED COST

20. **Transportation**	corporate card	$	273.20
21. **Per Diem**	Lodging/corporate card		356.00
22. **Other**	taxi		50.00
23. **TOTAL**		$	679.20

24. **CHARGED TO:**
178D0102DM/DS10500000/DLSN00000.000000/DX10501

25. _____ (FISCAL OFFICER'S SIGNATURE)

26. _____ (AUTHORIZING OFFICER'S SIGNATURE)
27. Director-Office of Communications (TITLE)

28. _____ (AUTHORIZING OFFICER'S SIGNATURE)
29. Acting Deputy Chief of Staff (TITLE)

TRAVEL VOUCHER (Read the Privacy Act Statement on the back)

1. DEPARTMENT OR ESTABLISHMENT, BUREAU, DIVISION, OR OFFICE: OS/OCO

2. TYPE OF TRAVEL: ☑ TEMPORARY DUTY ☐ PERMANENT CHANGE OF STATION

3. VOUCHER NO.: LRigas 08092017

4. SCHEDULE NO.:

5. TRAVELER (PAYEE)

a. NAME (Last, first, middle initial): Rigas, Laura

b. SOCIAL SECURITY NUMBER:

6. PERIOD OF TRAVEL: a. FROM 08/9/2017 b. TO 08/11/2017

c. MAILING ADDRESS (Include ZIP Code):

d. OFFICE TELEPHONE NO.: 202-208-6416

7. TRAVEL AUTHORIZATION: a. NUMBER(S): b. DATE(S):

e. PRESENT DUTY STATION: Washington, DC

f. RESIDENCE (city and State):

10. CHECK NO.:

8. TRAVEL ADVANCE
- a. Outstanding:
- b. Amount to be applied:
- c. Amount due Government (Attached: ☐ Check ☐ Cash):
- d. Balance outstanding:

9. CASH PAYMENT RECEIPT
- a. DATE RECEIVED:
- b. AMOUNT RECEIVED: $
- c. PAYEE'S SIGNATURE:

11. PAID BY:

12. GOVERNMENT TRANSPORTATION REQUEST OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH (List by number below and attached passenger coupon. If cash is used show claim on reverse side.)

I hereby assign to the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7). Traveler's Initials

AGENTS VALUATION OF TICKET (a)	ISSUING CARRIER (Initials) (b)	MODE, CLASS OF SERVICE AND ACCOMMODATIONS (c)	DATE ISSUED (d)	POINTS OF TRAVEL FROM (e)	POINTS OF TRAVEL TO (f)
See attached e-ticket	273.20	United Airlines		Washington, DC return to	Denver, CO Boston, MA

Attend (b) (7)(E) Communications Meeting
Traveler requested return flight to hometown Boston, MA instead of returning back to Washington, DC. The return fare to WDC was $398.20-fare to Boston, MA was $273.20. Saving $125.00 Traveler understand that flights are non-refundable.
**Traveler doesn't have a government issued travel card. Some charges were paid with personal CC

13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. Where applicable, per diem claimed is based and the average cost of lodging incurred during the period covered by this voucher.

TRAVELER SIGN HERE: L. Rigas DATE

AMOUNT CLAIMED: $ 356.87

NOTE: Falsification of an item in an expense account works a forfeiture of claim (27 U.S.C. 2514) and may result in a fine of not more than $10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287, 1d. 1001).

14. This voucher is approved. Long distance telephone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify. (31 U.S.C. 68b).

APPROVING OFFICIAL SIGN HERE: DATE

17. FOR FINANCE OFFICE USE ONLY COMPUTATION
- a. DIFFERENCES, IF ANY (Explain and show amount): $
- b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION Certifier's Initials: $
- c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol) $
- d. NET TO TRAVELER: $ 356.87

15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION

a. VOUCHER NO.	b. D.O. SYMBOL	c. MONTH & YEAR

16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT

AUTHORIZED CERTIFYING OFFICIAL SIGN HERE: DATE

18. ACCOUNT CLASIFICATION

178D0102DM/DS10500000/DLSN00000.000000/DX10501

SCHEDULE OF EXPENSES AND AMOUNTS CLAIMED

INSTRUCTIONS TO TRAVELER *(Unlisted items are self-explanation)*

Col. (c) If the voucher includes per diem allowances for members of employee's immediate family, show member's names, ages and relationship to employee and marital status of children *(unless information is shown on the travel authorization.)*

Complete only for actual expense travel — Col. (d), (g), (h), (i), (j), (m), (n)

Show amount incurred for each meal, including tax and tips, and daily total meal cost.
Show expenses, such as: laundry, cleaning and pressing clothes, tips to bellboys, porters, etc. (other than for meals).
Complete for per diem and actual expense travel.
Show total subsistence expense incurred for actual expense travel.
Show per diem amount, limited to maximum rate, or if travel on actual expense, show the lesser of the amount from col. (j) or maximum rate.
Show expenses, such as: taxi/limousine fares, air fare (if purchased with cash), local or long distance telephone calls for Government business, car rental, relocation other than subsistence, etc.

Complete this information if this is a continuation sheet — PAGE 2 of 2

TRAVEL AUTHORIZATION NO.

TRAVELER'S LAST NAME: Rigas

DATE 2017 (a)	TIME (Hour and am/pm) (b)	DESCRIPTION (Departure/arrival city, per diem computation, or other explanations of expenses) (c)	ITEMIZED SUBSISTENCE EXPENSES — MEALS: BREAKFAST (d)	LUNCH (e)	DINNER (f)	TOTAL (g)	MISCELLANEOUS SUBSISTENCE (h)	LODGING (i)	TOTAL SUBSISTENCE EXPENSE (j)	MILEAGE RATE: NO. OF MILES (k)	AMOUNT CLAIMED: MILEAGE (l)	SUBSISTENCE (m)	OTHER (n)
08/09		Depart-Res Washington, DC Denver, CO							51.75			51.75	
08/09		TDY Lodging $178.00 Lodging tax $26.26						178.00/26.26					
08/09		Wi-fi	Traveler paid with personal CC										11.99
08/09		Rental car-$151.41 rental car fuel-$5.98	Traveler paid with personal CC										151.41 5.98
08/10		TDY Lodging $178.00 Lodging tax $26.26						178.00/26.26	69.00			69.00	
08/11		Depart- Denver, CO Boston, MA							51.75			51.75	
08/11		Wi-fi	Traveler paid with personal CC										14.99
									SUBTOTALS ▶			172.50	184.37
									TOTALS ▶			172.50	184.37

If additional space is required, continue on another SF 1012-A BACK, leaving the front blank.

Enter grand total of columns (l), (m) and (n), below and in item 13 on the front of this form.

TOTAL AMOUNT CLAIMED ▶ 356.87

In compliance with the Privacy Act of 1974, the following information is provided: Solicitation of the information on this form is authorized by 5 U.S.C. Chap. 57 as implemented by the Federal Travel Regulations (FPMR 101-7), E.O. 11609 of July 22, 1971, E.O. 11012 of March 27, 1962, E.O. 9397 of November 22, 1943, and 26 U.S.C. 6011(b) and 6109. The primary purpose of the requested information is to determine payment or reimbursement to eligible individuals for allowable travel and/or relocation expenses incurred under appropriate administrative authorization and to record and maintain costs of such reimbursements to the Government. The information will be used by officers and employees who have a need for information in the performance of their official duties. The information may be disclosed to appropriate Federal, State, local, or foreign agencies when relevant to civil, criminal or regulatory investigations or prosecutions, or when pursuant to a requirement by this agency in connection with the hiring or firing of an employee, the issuance of a security clearance, or investigations of the performance of official duty while in Government service. Your Social Security Account Number (SSN) is solicited under the authority of the Internal Revenue Code (26 U.S.C. 6011 (b) and 6109) and E.O. 9397, November 22, 1943, for use as a taxpayer and/or employee identification number; disclosure is MANDATORY on vouchers claiming travel and/or relocation allowance expense reimbursement which is, or may be, taxable income. Disclosure of your SSN and other requested information is voluntary in all other instances; however, failure to provide the information (other than SSN) required to support the claim may result in delay or loss of reimbursement.

STANDARD FORM 1012 BACK (10-77)

EMBASSY SUITES
by HILTON

7001 Yampa Street • Denver, CO 80249
Phone (303) 574-3000 • Fax (303) 574-9118
For reservations across the nation
www.embassysuites.com or 1-800-EMBASSY

Name & Address

RIGAS., LAURACKEEHNER

Suite 524/TDBN
Arrival Date 8/9/2017 7:05:00 PM
Departure Date 8/11/2017

Adult/Child 0/0
Suite Rate 178.00

Rate Plan: GR1
HH #
AL:
Car:

Confirmation Number: ********

8/10/2017

DATE	REFERENCE	DESCRIPTION	AMOUNT
8/9/2017	2638591	GUEST ROOM	$178.00
8/9/2017	2638591	DENVER CITY TAX	$19.14
8/9/2017	2638591	COLORADO STATE TAX	$7.12
8/10/2017	2639050	GUEST ROOM	$178.00
8/10/2017	2639050	DENVER CITY TAX	$19.14
8/10/2017	2639050	COLORADO STATE TAX	$7.12
		WILL BE SETTLED TO (b) (6)	$408.52
		EFFECTIVE BALANCE OF	$0.00

ACCOUNT NO.

CARD MEMBER NAME

ESTABLISHMENT NO. & LOCATION — ESTABLISHMENT AGREES TO TRANSMIT TO CARD HOLDER FOR PAYMENT

CARD MEMBER'S SIGNATURE
X

DATE OF CHARGE

FOLIO NO./CHECK NO. 697707 A

AUTHORIZATION

INITIAL

PURCHASES & SERVICES

TAXES

TIPS & MISC.

TOTAL AMOUNT

Hilton

WALDORF ASTORIA

CONRAD

canopy

Hilton

CURIO

DOUBLETREE

TAPESTRY COLLECTION

EMBASSY SUITES

Hilton Garden Inn

Hampton

tru

HOMEWOOD SUITES

HOME2

Hilton Grand Vacations

Hilton HONORS

Dixon, Shandria <shandria_dixon@ios.doi.gov>

Fwd: United Airlines Inflight Wi-Fi Receipt - Flight 2104

1 message

Laura Rigas <laura_rigas@ios.doi.gov> Wed, Aug 9, 2017 at 5:56 PM
To: Shandria Dixon <shandria_dixon@ios.doi.gov>

Laura Keehner Rigas
Communications Director
U.S. Department of the Interior
(202) 897-7022 cell
@Interior

Begin forwarded message:

From: <UnitedAirlines@united.com>
Date: August 9, 2017 at 4:44:25 PM CDT
To: <laura_rigas@ios.doi.gov>
Subject: United Airlines Inflight Wi-Fi Receipt - Flight 2104

UNITED

Inflight Wi-Fi Receipt

Issue Date: 8/9/2017

Traveler
Laura Rigas

Ticket Number
01629254525323

Method of Payment
(b) (6)

Cardholder Name
Laura Rigas

FLIGHT INFORMATION

Day	Date	Flight	Departure City	Arrival City
Wednesday	August 9, 2017	2104	Washington, DC (DCA - National)	Denver, CO (DEN)

CHARGES

Description	Quantity	Charges
Basic Internet 2h	1	$11.99 USD

After using our Wi-Fi service, please take a moment to tell us about your Wi-Fi experience

TOTAL $11.99 USD

Additional Information

- We are expanding our Inflight Wi-Fi network. Learn more at united.com/WIFI
- Tip: MileagePlus® members can switch Internet access to another device while in flight. Learn about free enrollment and benefits at united.com/MileagePlus

Thrifty Car Rental #02 PN RR 585874516
RES H3881482216

LAURACKEEHNER RIGAS CC

INITIAL CHARGES

RENT RT $ 52.00 / DAY @ 2 / DAYS	$	104.00
GOVT ADMIN RATE SUPP 2 @ $ 5.00 / DAY	$	10.00
SUBTOTAL	T$	114.00

CHARGES ADDED DURING RENTAL

LDW	INCLUDED IN GOVT RATE
LIS	DECLINED
PAI, PEC	DECLINED
PREM RD SVC	DECLINED

* ADDITIONAL CHARGES

SERVICE CHARGES/TAXES

CONCESSION FEE RECOVERY	11.11%	T$	12.95
VEHICLE LICENSING COST RECOVERY	.83%	T$	.95
FACILITY USE FEE + TAX		$	4.86
ENERGY SURCHARGE		T$	1.49
TAX 13.250% ON TAXABLE TTL OF $	129.39	$	17.16
TOTAL AMOUNT DUE		$	151.41

PAID BY RIGAS LAURA
CHARGED ON (b) (6) [redacted]

VEHICLE: 02198 / 6537872 17 SIR ACCENT N
LICENSE: WY239413
FUEL: FULL 8/8 OUT 8/8 IN
MILEAGE IN: 6062 TR-X MILES:
MILEAGE OUT: 5984 MILES ALLOWED:
MILES DRIVEN: 78 MILES CHARGED:
CDP: 3048190 - DEPT OF INTERIOR

RENTED: DENVER INTL AIRPORT
RENTAL: 08/09/17 18:54
RETURN: 08/11/17 06:35
RETURNED: DENVER INTL AIRPORT
COMPLETED BY: 1553/CODEN12

PLAN IN: GOVT RATE CLASS: B
PLAN OUT: GOVT

How was your experience?
We'd like your feedback.
1) Visit thriftyrentalsurvey.com
2) Enter Access Code 0073013
We value your opinion and
look forward to your feedback.

STATEMENT OF CHARGES - NOT VALID FOR RENTAL

OLD DAYS
HOT DRINKS

SEI 34741
00093474195
7080 TOWER RD
DENVER , CO
08/11/2017 568824[illegible]
06:28:58 AM

(b) (6) [redacted]

INVOICE 062806
AUTH 00-011352
REF900210811170620

PUMP# 10
REGULAR 2.579[illegible]
PRICE/GAL 2.319
FUEL TOTAL $ 5.98

CREDIT $ 5.98

Batch: 90 Seq Num: 21
Term ID: 10
Workstation ID: 00
Your opinion
counts! Enter to
win 1 of 60 $25
gas gift cards!!!
Provide feedback
www.gasvisit.com
xxxxxxxxxxxxxxxxxx
Play TANKS for a
1-in-5 chance of
winning instantly.
Min 8 gallon fuel
purchase required.
Ask cashier for
details and get
game card inside.
Ends 8/31/17

THANKS FOR
YOUR BUSINESS

Dixon, Shandria <shandria_dixon@ios.doi.gov>

Fwd: United Airlines Inflight Wi-Fi Receipt - Flight 599

1 message

Rigas, Laura <laura_rigas@ios.doi.gov> Fri, Aug 11, 2017 at 10:19 AM
To: "Dixon, Shandria" <shandria_dixon@ios.doi.gov>

Laura Keehner Rigas
Communications Director
U.S. Department of the Interior
(202) 897-7022 cell
@Interior

---------- Forwarded message ----------
From: <UnitedAirlines@united.com>
Date: Fri, Aug 11, 2017 at 10:17 AM
Subject: United Airlines Inflight Wi-Fi Receipt - Flight 599
To: Laura_Rigas@ios.doi.gov

UNITED

Inflight Wi-Fi Receipt

Issue Date: 8/11/2017

Traveler
Laura Rigas

Ticket Number
01629256075193

Method of Payment
(b) (6)

Cardholder Name
Laura Rigas

FLIGHT INFORMATION

Day	Date	Flight	Departure City	Arrival City
Friday	August 11, 2017	599	Denver, CO (DEN)	Boston, MA (BOS)

CHARGES

Description	Quantity	Charges
Basic Internet:Full flight	1	$14.99 USD

TOTAL $14.99 USD

After using our Wi-Fi service, please take a moment to tell us about your Wi-Fi experience

U.S. General Services Administration

FY 2017 Per Diem Rates for Colorado

Cities not appearing below may be located within a county for which rates are listed.
To determine what county a city is located in, visit the National Association of Counties (NACO) website (a non-federal website).

October 2016 - September 2017 within denver, Colorado. Max lodging by month (excluding taxes.) The last column is the Meals and Incidental Expense (M&IE) rate.

Your search inquiry returned more than one possibility. Here are the possible rates.

Primary Destination (1, 2)	County (3, 4)	2016 Oct	Nov	Dec	2017 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	M&IE (5)
Boulder / Broomfield	Boulder / Broomfield	$132	$132	$132	$132	$132	$132	$132	$132	$132	$132	$132	$132	$59
Denver / Aurora	Denver / Adams / Arapahoe / Jefferson	$178	$178	$149	$149	$178	$178	$178	$178	$178	$178	$178	$178	$69

Footnotes

1. Traveler reimbursement is based on the location of the work activities and not the accommodations, unless lodging is not available at the work activity, then the agency may authorize the rate where lodging is obtained.
2. Unless otherwise specified, the per diem locality is defined as "all locations within, or entirely surrounded by, the corporate limits of the key city, including independent entities located within those boundaries."
3. Per diem localities with county definitions shall include "all locations within, or entirely surrounded by, the corporate limits of the key city as well as the boundaries of the listed counties, including independent entities located within the boundaries of the key city and the listed counties (unless otherwise listed separately)."
4. When a military installation or Government-related facility (whether or not specifically named) is located partially within more than one city or county boundary, the applicable per diem rate for the entire installation or facility is the higher of the rates which apply to the cities and/or counties, even though part(s) of such activities may be located outside the defined per diem locality.
5. *Meals and Incidental Expenses*, see Breakdown of M&IE Expenses for important information on first and last days of travel.

Itinerary | Invoice | Information | Feedback

Date: 08/01/2017
Record Locator: OICFCQ
Travelers:
Rigas, Laura.Ckeehner
Agent: doi.travel@duluthtravelinc.com

Agency Address
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Wed, Aug 09 2017 – Denver, CO

4:15 PM depart — **Ronald Reagan Ntl Washington (DCA) to Denver (DEN)** — Confirmation No. C7NRRG

United Airlines
Flight 2104

Takeoff: 4:15 PM (Terminal: B)
Ronald Reagan Ntl Washington, DC – map

Landing: 6:23 PM
Denver, CO – map

Baggage Info | Economy (Y) Class | Airbus Industrie A320-100/200 | Food for Purchase | 4h 8m

Travelers:
Name: Rigas, Laura.Ckeehner — Ticket #: 016-8672764826 — Seat: 26C

6:23 PM pick-up — **Thrifty** — Confirmation No. H3881482216

Phone: 800 331-9111 Thrifty
Pickup Location: PHONE:877-283-0898 / 800-847-4389
Denver International Airport
Car Description: 2/4 Door Compact Automatic AC

Daily Rate: $52.00
Corp Discount No: 3048190
Driver: Rigas Laurackeehner
Total Rate: $EST Total Charge 155.78

6:24 PM — **DEN to 7001 Yampa Street Denver Co 80249**

check-in — **Embassy Suites Denver Intl ARP** — Confirmation No. 53913522 – map – images

Address: 7001 Yampa Street Denver Co 80249
Nights: 2 (name: Rigas Laurackeehner)
Guarantee Info: (b) (6)
Other Info:
Nightly Rate: $178.00
Total Rate: $356.00

Phone: 1-303-574-3000 Fax: 1-303-574-9118
Rooms: 1 room
Room Desc: Fedrooms -fedrooms-us Government On Duty 2 Room Suite-2 Double Beds-nonsmoking Comp Cooked To Order Brkfst-evening Reception
Cancel Policy: 4PM Cancel Day Of Arrival

Fri, Aug 11 2017 – Ronald Reagan Ntl Washington, DC

check-out — **Embassy Suites Denver Intl ARP** — Confirmation No. 53913522

Find nearby: Restaurants Gas Stations

9:00 AM drop-off — **Thrifty** — Confirmation No. H3881482216

Drop Off Location: PHONE:877-283-0898 / 800-847-4389
Denver International Airport Terminal Find nearby: Restaurants Gas Stations

9:49 AM depart — **Denver (DEN) to Ronald Reagan Ntl Washington (DCA)** — Confirmation No. C7NRRG

United Airlines
Flight 1767

Takeoff: 9:49 AM
Denver, CO – map

Landing: 3:19 PM (Terminal: B)
Ronald Reagan Ntl Washington, DC – map

Baggage Info | Economy (Y) Class | Airbus Industrie A320-100/200 | Food for Purchase | 3h 30m

Travelers:
Name: Rigas, Laura.Ckeehner — Ticket #: 016-8672764827 — Seat: 29B

Itinerary | Invoice | Information | Feedback

TRAVEL Incorporated

Ticket Number	016-8672764826
Account #	D00880
Issue Date	Thu, Aug 03, 2017
Booking ID	OICFCQ
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: Rigas/Laura.Ckeehner

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES 320	2104 / Y YCADCA Confirmation: C7NRRG	Wed, 08/09/2017 Wed, 08/09/2017	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: DENVER	415P 623P

Hotel:	Embassy Suites Denver Intl	Check In:	Wed,
Address:	Arp 7001 Yampa Street Denver, CO 80249	Check Out:	08/09/2017
		Your Nightly Rate:	Fri, 08/11/2017
		Number of Rooms:	$178.00
		Number of People:	1
		Room Type:	1
Confirmation Number:	53913522		A0DA48
Phone Number:	1 (303) 574-3000		
GalaxyNet Status:	Duplicate		

— Remark(s) —

U29/TLRIGASDO08092017
U82/ORFSHOURLY

Fare	$357.21
Tax	$40.99
Total Amount	$398.20
Amount Charged	$398.20

Air only indicated here.

WAS UA DEN357.21USD357.21END UA ZPDCA XT5.60AY4.50XF DCA4.5

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Wed, Aug 09, 2017 09:56 AM

Official Invoice

Generated by Travel Incorporated

TRAVEL Incorporated

Ticket Number	016-8672764827
Account #	D00880
Issue Date	Thu, Aug 03, 2017
Booking ID	OICFCQ
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: Rigas/Laura.Ckeehner

All or part of this ticket has been exchanged. Look at ticket 8672839439 for exchanged flight information.

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time

Hotel:	Embassy Suites Denver Intl	Check In:	Wed,
Address:	Arp 7001 Yampa Street Denver, CO 80249	Check Out:	08/09/2017
		Your Nightly Rate:	Fri, 08/11/2017
		Number of Rooms:	$178.00
		Number of People:	1
		Room Type:	1
Confirmation Number:	53913522		

	Phone Number: GalaxyNet Status:	1 (303) 574-3000			A0DA48
✈	UNITED AIRLINES 320	1767 / Y YCADCA Confirmation: C7NRRG	Fri, 08/11/2017 Fri, 08/11/2017	Leave :: DENVER Arrive :: RONALD REAGAN NTL WASHINGTON	949A 319P

— Remark(s) —

U29/TLRIGASDO08092017
U82/ORFSHOURLY

Fare	$357.21
Tax	$40.99
Total Amount	$398.20
Amount Charged	$398.20

Air only indicated here

DEN UA WAS357.21USD357.21END UA ZPDEN XT5.60AY4.50XF DEN4.5

TRAVEL Incorporated

Account #	D00880
Issue Date	Wed, Aug 09, 2017
Booking ID	OICFCQ
Issuing Location	UUN
Booking Agent ID	2K
Transaction Type	Non Ticket
Booking Currency	USD

Name: Rigas/Laura.Ckeehner

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
🚗	Vendor: Pickup City: Dropoff City: Confirmation Number: GalaxyNet Status:	THRIFTY DENVER DENVER H3881482216		Pickup: Return: Your Daily Rate: Number of Cars: Number of People: Car Type:	Wed, 08/09/2017 Fri, 08/11/2017 $52.00 1 1 CCAR

— Remark(s) —

U29/TLRIGASDO08092017
U82/ORFSHOURLY

Itinerary | Invoice | Information | Feedback

Date: 08/01/2017
Record Locator: OICH3Z
Travelers:
Rigas, Lura.Ckeehner
Agent: jane.kim@duluthtravelinc.com

Agency Address
4355 River Green Parkway
Duluth GA, 30096
Tel 855 847-6398

Fri, Aug 11 2017 – Boston, MA

7:57 AM depart — **Denver (DEN) to Boston (BOS)** — Confirmation No. C7OQJL

United Airlines
Flight 599

Takeoff: 7:57 AM
Denver, CO – map

Landing: 1:49 PM (Terminal: B)
Boston, MA – map

Baggage Info | Economy | W | Class | Airbus Industrie A320-100/200 | Breakfast | 3h 52m

Travelers:

Name: **Rigas, Lura.Ckeehner** Ticket # **016-8672839439** Seat: **35D**

Itinerary | Invoice | Information | Feedback

TRAVEL Incorporated

*** EXCHANGE ***

Ticket Number	016-8672839439
Exchange Ticket	8672764827
Account #	D00930
Issue Date	Thu, Aug 03, 2017
Booking ID	OICH3Z
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: Rigas/Lura.Ckeehner To print as Adobe Acrobat [PDF] click here.

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES 320	599 / W WAA7AHES Confirmation: C7QQJL	Fri, 08/11/2017 Fri, 08/11/2017	Leave :: DENVER Arrive :: BOSTON	757A 149P

— Fee(s) —

Description	Payment Date	Amount	Form of Payment	Reference #
Call In Air Domestic	08/03/2017	$35.00	(b) (6)	00322Z

Fare	$240.93
Tax	$32.27
Ticket Total	$273.20
Admin / Penalty Fare	$0.00
Total with Penalty	$273.20
Exchange Fare	($398.20)
Total Amount	($125.00)
Amount Charged	($125.00)

Air only indicated here.

Fee : Call In Air Domestic	$35.00
Air + Fee	($90.00)

DEN UA BOS240.93USD240.93END UA ZPDEN XT5.60AY4.50XF DEN4.5

Dixon, Shandria <shandria_dixon@ios.doi.gov>

Pre-Approval to Travel - Laura Rigas

2 messages

Dixon, Shandria <shandria_dixon@ios.doi.gov> Fri, Jul 14, 2017 at 2:29 PM
To: Downey Magallanes <downey_magallanes@ios.doi.gov>

July 14 - 17, 2017

Medford, OR

To advance the Secretary to Oregon to visit Cascade Siskiyou National Monument as part of the ongoing monument review process. Tour the Monument and meet with various stakeholders and government officials.

Estimated cost- $1200.00

Funded by- OCO

Shandria Dixon
Office of the Secretary
Office of Communications
202.208.3752

Downey Magallanes <downey_magallanes@ios.doi.gov> Fri, Jul 14, 2017 at 3:37 PM
To: "Dixon, Shandria" <shandria_dixon@ios.doi.gov>

Approved

[Quoted text hidden]

UNITED STATES
DEPARTMENT OF THE INTERIOR
FORM NO. DI-1020
FORM APPROVED BY COMP. GEN. U.S.
NOVEMBER 8, 1949

TRAVEL AUTHORIZATION

1. No. LRigas 07142017
2. _____ (DATE)

3. Office of the Secretary/Office of Communications (BUREAU OR OFFICE)

4. NAME Laura Rigas
5. OFFICIAL STATION Washington, DC
6. TITLE Director of Communications
7. ACCOUNTING OFFICE IBC Denver

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

PLACES OF TRAVEL

8. FROM: RES: Washington, DC
9. TO: Medford, OR and return to RES: Washington, DC

10. PURPOSE AND REMARKS:

To advance the Secretary to Oregon to visit Cascade Siskiyou National Monument as part of the ongoing monument review process. Tour the Monument and meet with various stakeholders and government officials.

To accomplish the goals of the Secretary a Non-contract flight from DCA airport to MFR airport was approved. The airfare for the non-contract flight is $271.80. Government fare for the contract flight is $431.80. The non-contract fare is less expensive than the contract fare by $160.00. Approval attached.

11. PER DIEM ALLOWANCE:

Medford, OR-$91.00/$51.00

Per diem is authorized in accordance with the Federal Travel Regulations as issued by GSA and published in the Federal Travel Register.

12. PERIOD OF TRAVEL: Beginning on or about 07/14/2017 Ending on or about 07/16/2017

MODE OF TRAVEL

13. [X] Common carrier
14. Extra fare
15. Government-owned conveyance
16. [X] Privately owned at a mileage rate of cents, subject to:
   - (a) [X] Administratively determined to be the advantage of the Government
   - (b) [X] A showing of advantage to the Government
   - (c) [X] Not to exceed cost by common carrier, including consideration of Per Diem allowance

MISCELLANEOUS

17. Transportation immediate family
18. [X] Other *(specify)* Luggage fee, taxi fare, parking, rental car, train
19. Shipment household goods and personal effects

ESTIMATED COST

20. Transportation	corporate card	$ 736.60
21. Per Diem	Lodging/taxes	201.66
22. Other		
23. TOTAL		$ 938.46

24. CHARGED TO:
178D0102DM/DS10500000/DLSN00000.000000/DX1051

25. _____ (FISCAL OFFICER'S SIGNATURE)

26. Laura Rigas (OFFICER'S SIGNATURE)
27. Director of Communications (TITLE)

28. [signature] (AUTHORIZING OFFICER'S SIGNATURE)
29. Acting Deputy Chief of Staff (TITLE)

Dixon, Shandria <shandria_dixon@ios.doi.gov>

Fwd: Non-contract flight -- DC to Medford

1 message

Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> Fri, Jul 14, 2017 at 1:15 PM
To: Gisella Ojeda-dodds <gisella_ojeda-dodds@ios.doi.gov>, Shandria Dixon <shandria_dixon@ios.doi.gov>

Hi Gisella and Shandria. Here's approval for the non-contract flight today.

---------- Forwarded message ----------
From: **Scott Hommel** <scott_hommel@ios.doi.gov>
Date: Wed, Jul 12, 2017 at 8:35 PM
Subject: Re: Non-contract flight -- DC to Medford
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>
Cc: Downey Magallanes <downey_magallanes@ios.doi.gov>, Debbie Cousins <debbie_cousins@ios.doi.gov>

Approved. Thanks. Good work.

Scott C. Hommel
Chief of Staff
Department of the Interior

On Jul 12, 2017, at 8:28 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:

> On July 14, 2017, Secretary Zinke is scheduled to travel from Washington, D.C., to southwestern Oregon to visit Cascade Siskiyou National Monument. The closest major airport to the monument is located in Medford, Oregon. Secretary Zinke's final official engagement in Washington on July 14 is a meeting with representatives from the International Conservation Caucus Foundation. This meeting is scheduled to conclude at 3:30pm.
>
> The earliest contract carrier flight from Washington that Secretary Zinke could catch on July 14 departs at 6:52pm and arrives in Medford at 12:42am. If Secretary Zinke takes this contract flight, he will not arrive at his hotel in Medford until well after 1:00am. He then must depart the next day at 7:30am for the approximate one-hour drive to the monument. This would be an extremely quick turnaround and it would not provide adequate time for Secretary Zinke to rest and prepare for his full day of scheduled engagements. Taking this contract flight would not enable Secretary Zinke to optimally accomplish the goals and missions of the Department. In addition, this flight takes place well after what would be considered normal working hours.
>
> There is a non-contract flight from Washington that departs at 4:55pm and arrives in Medford at 10:50pm on July 14. If Secretary Zinke takes this flight, he will be able to arrive at his hotel in Medford at a much more reasonable time. Taking this non-contract flight will enable Secretary Zinke to be more fully rested and prepared for his next day's engagements.
>
> The airfare for the non-contract flight is $271.80. The government fare for the contract flight is $431.80. The non-contract fare is less expensive than the contract fare by $160.00.
>
> The Office of Scheduling and Advance seeks authorization for Secretary Zinke to forego use of a contract city-pair fare under FTR 301-10.107 (a) and (b)
>
> **§ 301-10.107 Are there any exceptions to the use of a contract city-pair fare?**
>
> Yes, your agency may authorize use of a fare other-than a contract city-pair fare when—
>
> (a) Space on a scheduled contract flight is not available in time to accomplish the purpose of your travel, or use of contract service would require you to incur unnecessary overnight lodging costs which would increase the total cost of the trip

(b) The contractor's flight schedule is inconsistent with explicit policies of your Federal department or agency with regard to scheduling travel during normal working hours;

The following individuals will travel with Secretary Zinke as support staff:

Sgt (b) (6), (b) (7)(C)
Downey Magallanes
Laura Rigas

Please provide approval for Secretary Zinke and the above staff to travel via a non-contract flight from Washington, D.C., to Medford, Oregon, on July 14, 2017.

Thank you.

Tim Nigborowicz
Office of Scheduling and Advance
202-208-7551

TRAVEL VOUCHER (Read the Privacy Act Statement on the back)

1. DEPARTMENT OR ESTABLISHMENT, BUREAU, DIVISION, OR OFFICE: OS/OCO

2. TYPE OF TRAVEL: ☑ TEMPORARY DUTY ☐ PERMANENT CHANGE OF STATION

3. VOUCHER NO.: LRigas 07142017

4. SCHEDULE NO.:

5. TRAVELER (PAYEE)

a. NAME (Last, first, middle initial): Rigas, Laura

b. SOCIAL SECURITY NUMBER:

6. PERIOD OF TRAVEL: a. FROM 07/14/2017 b. TO 07/16/2017

c. MAILING ADDRESS (Include ZIP Code):

d. OFFICE TELEPHONE NO.: 202-208-6416

7. TRAVEL AUTHORIZATION: a. NUMBER(S): b. DATE(S):

e. PRESENT DUTY STATION: Washington, DC

f. RESIDENCE (city and State):

10. CHECK NO.:

8. TRAVEL ADVANCE
a. Outstanding:
b. Amount to be applied:
c. Amount due Government (Attached: ☐ Check ☐ Cash):
d. Balance outstanding:

9. CASH PAYMENT RECEIPT
a. DATE RECEIVED:
b. AMOUNT RECEIVED: $
c. PAYEE'S SIGNATURE:

11. PAID BY:

12. GOVERNMENT TRANSPORTATION REQUEST, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH (List by number below and attached passenger coupon. If cash is used show items on reverse side.)

I hereby assign to the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7). Traveler's Initials ▶

AGENT'S VALUATION OF TICKET (a)	ISSUING CARRIER (Initials) (b)	MODE, CLASS OF SERVICE AND ACCOMMODATIONS (c)	DATE ISSUED (d)	POINTS OF TRAVEL FROM (e)	POINTS OF TRAVEL TO (f)
See attached e-ticket	271.80 464.80	Delta United	07/12/2017	Washington, DC and return	Medford, OR

To advance the Secretary to Oregon to visit Cascade Siskiyou National Monument as part of the ongoing monument review process. Tour the Monument and meet with various stakeholders and government officials.

To accomplish the goals of the Secretary a non-contract flight from DCA airport to MFR airport was approved. The airfare for the non-contract flight is $271.80. Government fare for the contract flight is $431.80. The non-contract fare is less expensive than the contract fare by $160.00.

Approval is attached.

13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claimed is based and the average cost of lodging secured during the period covered by this voucher.

TRAVELER SIGN HERE ▶ Laura Rigas DATE

AMOUNT CLAIMED ▶ $ 127.50

NOTE: Falsification of an item in an expense account works a forfeiture of claim (27 U.S.C. 2514) and may result in a fine of not more than $10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287, i.d. 1001).

14. This voucher is approved. Long distance telephone calls, if any, are certified as necessary in the interest of the Government. **(NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify. (31 U.S.C. 680a).**

APPROVING OFFICIAL SIGN HERE ▶ DATE

17. FOR FINANCE OFFICE USE ONLY COMPUTATION

a. DIFFERENCES, IF ANY (Explain and show amount):

15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION

a. VOUCHER NO. | b. D.O. SYMBOL | c. MONTH & YEAR

b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION
Certifier's Initials.

16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT

AUTHORIZED CERTIFYING OFFICIAL SIGN HERE ▶ DATE

c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol)

d. NET TO TRAVELER ▶ $ 127.50

18. ACCOUNT CLASIFICATION

178D0102DM/DS10500000/DLSN00000.000000/DX1051

SCHEDULE OF EXPENSES AND AMOUNTS CLAIMED

INSTRUCTIONS TO TRAVELER *(Unlisted items are self-explanation)*

Col. (c) If the voucher includes per diem allowances for members of employee's immediate family, show member's names, ages and relationship to employee and marital status of children *(unless information is shown on the travel authorization.)*

Complete for actual expense travel — Col. (d), (g), (h), (i), (j), (m), (n)

Show amount incurred for each meal, including tax and tips, and daily total meal cost.
Show expenses, such as: laundry, cleaning and pressing clothes, tips to bellboys, porters, etc. (other than for meals).
Complete for per diem and actual expense travel.
Show total subsistence expense incurred for actual expense travel.
Show per diem amount, limited to maximum rate, or if travel on actual expense, show the lesser of the amount from col. (j) or maximum rate.
Show expenses, such as: taxi/limousine fares, air fare (if purchased with cash), local or long distance telephone calls for Government business, car rental, relocation other than subsistence, etc.

Complete this information if this is a continuation sheet — PAGE 2 of 2

TRAVEL AUTHORIZATION NO.

TRAVELER'S LAST NAME

DATE 2017 (a)	TIME *(Hour and am/pm)* (b)	DESCRIPTION *(Departure/arrival city, per diem computation, or other explanations of expense)* (c)	ITEMIZED SUBSISTENCE EXPENSES — MEALS: BREAKFAST (d)	LUNCH (e)	DINNER (f)	TOTAL (g)	MISCELLANEOUS SUBSISTENCE (h)	LODGING (i)	TOTAL SUBSISTENCE EXPENSE (j)	MILEAGE RATE: NO. OF MILES (k)	AMOUNT CLAIMED: MILEAGE (l)	SUBSISTENCE (m)	OTHER (n)
07/14		Depart- Res Washington,DC Medford, OR					38.25					38.25	
		TDY Lodging $91.00 Lodging tax $9.83						91.00					
07/15		TDY Lodging $91.00 Lodging tax $9.83					51.00	91.00				51.00	
07/16		Depart Medford, OR Return- Res Washington, DC					38.25					38.25	

If additional space is required, continue on another SF 1012-A BACK, leaving the front blank.

SUBTOTALS ▶		127.50	
TOTALS ▶		127.50	

Enter grand total of columns (l), (m) and (n), below and in Item 13 on the front of this form.

TOTAL AMOUNT CLAIMED ▶ 127.50

In compliance with the Privacy Act of 1974, the following information is provided: Solicitation of the information on this form is authorized by 5 U.S.C. Chap. 57 as implemented by the Federal Travel Regulations (FPMR 101-7), E.O. 11609 of July 22, 1971, E.O. 11012 of March 27, 1962, E.O. 9397 of November 22, 1943, and 26 U.S.C. 6011(b) and 6109. The primary purpose of the requested information is to determine payment or reimbursement to eligible individuals for allowable travel and/or relocation expenses incurred under appropriate administrative authorization and to record and maintain costs of such reimbursements to the Government. The information will be used by officers and employees who have a need for information in the performance of their official duties. The information may be disclosed to appropriate Federal, State, local, or foreign agencies when relevant to civil, criminal or regulatory investigations or prosecutions, or when pursuant to a requirement by this agency in connection with the hiring or firing of an employee, the issuance of a security clearance, or investigations of the performance of official duty while in Government service. Your Social Security Account Number (SSN) is solicited under the authority of the Internal Revenue Code (26 U.S.C. 6011 (b) and 6109) and E.O. 9397, November 22, 1943, for use as a taxpayer and/or employee identification number; disclosure is MANDATORY on vouchers claiming travel and/or relocation allowance/expense reimbursement which is, or may be, taxable income. Disclosure of your SSN and other requested information is voluntary in all other instances; however, failure to provide the information (other than SSN) required to support the claim may result in delay or loss of reimbursement.

STANDARD FORM 1012 BACK (10-77)

SPRINGHILL SUITES®
MARRIOTT

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1389 Center Dr, Medford Or 97501 P 541.842.8080
springhillsuites.com

Laurackeehner Rigas
1849 C St Nw
Washington DC 20240
Dol

Room: 202
Room Type: KSTE
Number of Guests: 1
Rate: $91.00 Clerk: KDB

Arrive: 14Jul17 Time: 06:01PM Depart: 16Jul17 Time: 09:20AM Folio Number: 95292

DATE	DESCRIPTION	CHARGES	CREDITS
14Jul17	Room Charge	91.00	
14Jul17	State Occupancy Tax	1.64	
14Jul17	City Tax	8.19	
15Jul17	Room Charge	91.00	
15Jul17	State Occupancy Tax	1.64	
15Jul17	City Tax	8.19	
16Jul17	(b) (6)		201.66

(b) (6)

Amount: 201.66 Auth: 084191 Signature on File

BALANCE: 0.00

As a Rewards Member, you could have earned points toward your free dream vacation today. Start earning points and elite status, plus enjoy exclusive member offers. Enroll today at the front desk.

Like us on Facebook at http://facebook.com/mfrsh for special offers and discounts, as well as to find out what is going on in the Rogue Valley.

Want your final hotel bill by email? Just ask the Front Desk! See "Internet Privacy Statement" on Marriott.com.

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U.S. General Services Administration

FY 2017 Per Diem Rates for Oregon

Cities not appearing below may be located within a county for which rates are listed
To determine what county a city is located in, visit the National Association of Counties (NACO) website (a non-federal website).

October 2016 - September 2017 The following rates apply for Oregon. Max lodging by month (excluding taxes.) The last column is the Meals and Incidental Expense (M&IE) rate.

Primary Destination (1, 2)	County (3, 4)	2016 Oct	Nov	Dec	2017 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	M&IE (5)
Standard Rate	STANDARD RATE	$91	$91	$91	$91	$91	$91	$91	$91	$91	$91	$91	$91	$51

Footnotes

1. Traveler reimbursement is based on the location of the work activities and not the accommodations, unless lodging is not available at the work activity, then the agency may authorize the rate where lodging is obtained
2. Unless otherwise specified, the per diem locality is defined as "all locations within, or entirely surrounded by, the corporate limits of the key city, including independent entities located within those boundaries."
3. Per diem localities with county definitions shall include "all locations within, or entirely surrounded by, the corporate limits of the key city as well as the boundaries of the listed counties, including independent entities located within the boundaries of the key city and the listed counties (unless otherwise listed separately)."
4. When a military installation or Government-related facility (whether or not specifically named) is located partially within more than one city or county boundary, the applicable per diem rate for the entire installation or facility is the higher of the rates which apply to the cities and/or counties, even though part(s) of such activities may be located outside the defined per diem locality.
5. *Meals and Incidental Expenses*, see Breakdown of M&IE Expenses for important information on first and last days of travel.

Itinerary | Invoice | Information | Feedback

TRAVEL Incorporated

Ticket Number	006-8671426821
Account #	D00880
Issue Date	Wed, Jul 12, 2017
Booking ID	7ZAC5W
Issuing Location	UUN
Booking Agent ID	2K
Form of Paymen	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Rigas/Laura.Ckeehner** To print as Adobe Acrobat [PDF] click here

Type	Carrier / Equip	Flight # / Class / Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES 757	2994 / Q QDGDCA Confirmation: GHHE4R	Fri, 07/14/2017 Fri, 07/14/2017	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: SALT LAKE CITY *** *Connecting* ***	455P 740P
🛏	Hotel: Address: Confirmation Number: Phone Number: GalaxyNet Status:	Springhill Ste Medfo Marriott 1389 Center Drive Medford, OR 97501 94162905 1 (541) 842-8080		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Fri, 07/14/2017 Sun, 07/16/2017 $91.00 1 1 GOVB00
✈	DELTA AIR LINES CR9	4764 / Q QDGDCA Confirmation: GHHE4R	Fri, 07/14/2017 Fri, 07/14/2017	Leave :: SALT LAKE CITY Arrive :: MEDFORD	1005P 1050P
✈	UNITED AIRLINES CRJ	5504 / W WDGIAD Confirmation: F3BE59	Sun, 07/16/2017 Sun, 07/16/2017	Leave :: MEDFORD Arrive :: SAN FRANCISCO *** *Connecting* ***	200P 324P
✈	UNITED AIRLINES 738	486 / W WDGIAD Confirmation: F3BE59	Sun, 07/16/2017 Mon, 07/17/2017	Leave :: SAN FRANCISCO Arrive :: WASHINGTON-DLS	418P 1228A

— Remark(s) —

U29/TLRIGASDO07142017

U82/ORFSHOURLY

Fare	$642.80
Tax	$93.80
Total Amount	$736.60
Amount Charged	$736.60

Air only indicated here.

WAS DL X/SLC DL MFR380.47UA X/SFO UA WAS262.33USD642.80END DL ZPDCASLCMFRSFO XT11.20AY18.00XF DCA4.5SLC4.5MFR4.5SFO4.5

* Accounting Note: This invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (ARC) on 07/18/2017

L8UAYN

BW1430
3052

905am
5031

Itinerary | Invoice | Information | Feedback

Date: 07/07/2017
Record Locator: 7ZAC5W
Travelers:
Rigas, Laura.Ckeehner
Agent: doi.travel@duluthtravelinc.com

Agency Address
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Fri, Jul 14 2017 – Medford, OR

4:55 PM depart — **Ronald Reagan Ntl Washington (DCA) to Salt Lake City (SLC)** — Confirmation No. GHHE4R

Delta Air Lines
Flight 2994

Takeoff: 4:55 PM (Terminal: B)
Ronald Reagan Ntl Washington, DC – map

Landing: 7:40 PM (Terminal: 2)
Salt Lake City, UT – map

Baggage Info | Economy Class | Q | Class | Boeing 717-200 | Dinner | 1h 45m

Travelers:
Name: Rigas, Laura.Ckeehner — Seat: 33B
Notes: Center seat reserved for now..will keep ck for a better seat

10:05 PM depart — **Salt Lake City (SLC) to Medford (MFR)** — Confirmation No. GHHE4R

Delta Air Lines
Flight 4764

Takeoff: 10:05 PM (Terminal: 2)
Salt Lake City, UT – map

Landing: 10:50 PM
Medford, OR – map

Baggage Info | Economy Class | Q | Class | Canadair Regional Jet 900 | No Meal Service | 1h 45m

OPERATED BY SKYWEST DBA DELTA CONNECTION
PLEASE CHECK-IN WITH THE OPERATING CARRIER

Travelers:
Name: Rigas, Laura.Ckeehner — Seat: 19D

check-in — **Springhill Stes Medfo Marriott** — Confirmation No. 94162905 – map – images

Address: 1389 Center Drive Medford Or Us 97501
Nights: 2 (name: Rigas Laurackeehner)
Guarantee Info: (b) (6)
Other Info:
Nightly Rate: $91.00

Phone: 1-541-842-8080 Fax: 1-541-842-8090
Rooms: 1 room
Room Desc: Govt Military Federal Government Id Required Suite 2 Queen Sofa Bed
Cancel Policy: Cancel Permitted Up To 02 Days Before Arrival. 100.83 Cancel Fee Per Room.

Sun, Jul 16 2017 – Washington-Dls, DC

check-out — **Springhill Stes Medfo Marriott** — Confirmation No. 94162905

Restaurants | Gas Stations

2:00 PM depart — **Medford (MFR) to San Francisco (SFO)** — Confirmation No. F3BE59

United Airlines
Flight 5504

Takeoff: 2:00 PM
Medford, OR – map

Landing: 3:24 PM (Terminal: 3)
San Francisco, CA – map

Baggage Info | Economy | Y | Class | Canadair Regional Jet | 1h 24m

OPERATED BY /SKYWEST DBA UNITED EXPRESS
PLEASE CHECK-IN WITH THE OPERATING CARRIER

Travelers:
Name: Rigas, Laura.Ckeehner — Seat: 09B — FF#: AWT81717

4:18 PM depart — **San Francisco (SFO) to Washington-Dls (IAD)** — Confirmation No. F3BE59

United Airlines
Flight 486

Takeoff: 4:18 PM (Terminal: 3)
San Francisco, CA – map

Landing: 17 Jul, 12:28 AM
Washington-Dls, DC – map



Baggage Info | Economy [W] Class | Boeing 737-800 | Dinner | 5h 10m

Travelers:

Name: Rigas, Laura.Ckeehner Seat: 35C FF#: AWT81717

Dixon, Shandria <shandria_dixon@ios.doi.gov>

Pre-Approval to Travel Laura Rigas

3 messages

Dixon, Shandria <shandria_dixon@ios.doi.gov> Thu, Jul 20, 2017 at 8:29 AM
To: Downey Magallanes <downey_magallanes@ios.doi.gov>
Cc: Debbie Cousins <debbie_cousins@ios.doi.gov>
Bcc: Laura Rigas <laura_rigas@ios.doi.gov>

July 20-22, 2017

Denver, CO

Advance the Secretary at his speaking engagement at the Western Conservative Summit. Tour the Rocky Mountain National Park and attend the American Legislative exchange council.

Estimated cost-$1400.00

Funded by- OCO

Mrs. Rigas is requesting personal time July 23-24, 2017 in San Diego, CA. Flying from Denver, CO to San Diego, CA July 22, 2017 then depart San Diego, CA July 25, 2017 to join the Secretary in Las Vegas, NV. Mrs. Rigas is aware that she will have to pay any cost difference between her personal flights and the official flights she would've taken, as well as the exchange fees. She is also aware that her flight to San Diego must be on a United flight and her flight to Las Vegas must be on American airlines flight. She will not be claiming lodging nor M&IE during her personal time. She is also aware that she may have to request leave on July 24, 2017.

July 25-30, 2017

Las Vegas, NV

Las Cruces, NM
Santa Fe, NM

To carryout the ongoing review of national monuments under the Executive Order.

Estimated cost-$1500.00

Funded by-OCO

--

Shandria Dixon
Office of the Secretary
Office of Communications
202.208.3752

Magallanes, Downey <downey_magallanes@ios.doi.gov> Thu, Jul 20, 2017 at 8:35 AM
To: "Dixon, Shandria" <shandria_dixon@ios.doi.gov>
Cc: Debbie Cousins <debbie_cousins@ios.doi.gov>

approved
[Quoted text hidden]

--
Downey Magallanes
Acting Deputy Chief of Staff
Senior Advisor and Counselor
downey_magallanes@ios.doi.gov
202-501-0654 (desk)
202-706-9199 (cell)

Laura Rigas <laura_rigas@ios.doi.gov> Thu, Jul 20, 2017 at 9:00 AM
To: "Dixon, Shandria" <shandria_dixon@ios.doi.gov>
Cc: Downey Magallanes <downey_magallanes@ios.doi.gov>, Debbie Cousins <debbie_cousins@ios.doi.gov>

Hi-- just as a clarification, all is correct but I plan to work remotely, not take personal time. Happy to pay for the change in fees and of course not get MI&E though. Thanks,
L

Laura Keehner Rigas
Communications Director
U.S. Department of the Interior
(202) 897-7022 cell
@Interior
[Quoted text hidden]

UNITED STATES
DEPARTMENT OF THE INTERIOR
FORM NO. DI-1020
FORM APPROVED BY COMP. GEN. U.S.
NOVEMBER 8, 1949

TRAVEL AUTHORIZATION

1. No. LRigas 07202017
2. _____ (DATE)

3. Office of the Secretary/Office of Communications (BUREAU OR OFFICE)

4. NAME Laura Rigas
5. OFFICIAL STATION Washington, DC
6. TITLE Director of Communications
7. ACCOUNTING OFFICE IBC Denver

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

PLACES OF TRAVEL

8. FROM: Res: Washington, DC
9. TO: Denver, CO- and return to ~~RES: Washington DC~~ SAN DIEGO, CA

10. PURPOSE AND REMARKS:

Advance the Secretary at his speaking engagement at the Western Conservative Summit. Tour the Rocky Mountain National Park and attend the American Legislative exchange council.
Traveler was approved for return flight to San Diego, CA from Denver, CO instead of the return to Washington, DC. Traveler will be on personal time using annual leave July 24 & July 25, 2017. Meeting up with the Secretary for the second portion of the trip to Las Vegas, NV July 26, 2017. Traveler's personal credit card is on file to cover all fees associated with the difference and fees. Traveler is not claiming M&IE during personal time.

11. PER DIEM ALLOWANCE:

Denver, CO-$178.00/$69.00

Per diem is authorized in accordance with the Federal Travel Regulations as issued by the GSA and published in the Federal Travel Register.

12. PERIOD OF TRAVEL: Beginning on or about 07/20/2017 Ending on or about 07/22/2017

MODE OF TRAVEL

13. [X] Common carrier
14. Extra fare
15. Government-owned conveyance
16. [X] Privately owned at a mileage rate of cents, subject to:
   - *(a)* [X] Administratively determined to be the advantage of the Government
   - *(b)* [X] A showing of advantage to the Government
   - *(c)* [X] Not to exceed cost by common carrier, including consideration of Per Diem allowance

MISCELLANEOUS

17. Transportation immediate family
18. [X] Other *(specify)* Luggage fee, taxi fare, parking, rental car, train
19. Shipment household goods and personal effects

ESTIMATED COST

20. Transportation	corporate card	$	507.40
21. Per Diem	Lodging/taxes		408.52
22. Other	Luggage fee		50.00
23.	TOTAL	$	965.92

24. CHARGED TO:
178D0102DM/DS10500000/DLSN00000.000000/DX10501

25. _____ (LEGAL OFFICER'S SIGNATURE)

26. L Rigas (ACCOUNTING OFFICER'S SIGNATURE)
27. Director of Communications (TITLE)
28. _____ (AUTHORIZING OFFICER'S SIGNATURE)
29. _____ (TITLE)

WB

TRAVEL VOUCHER (Read the Privacy Act Statement on the back)

1. DEPARTMENT OR ESTABLISHMENT, BUREAU, DIVISION, OR OFFICE: OS/OCO

2. TYPE OF TRAVEL: [✓] TEMPORARY DUTY [ ] PERMANENT CHANGE OF STATION

3. VOUCHER NO.: LRigas 07202017

4. SCHEDULE NO.:

5. TRAVELER (PAYEE)

a. NAME (Last, first, middle initial): Rigas, Laura

b. SOCIAL SECURITY NUMBER:

6. PERIOD OF TRAVEL: a. FROM 07/20/2017 b. TO 07/22/2017

c. MAILING ADDRESS (Include ZIP Code):

d. OFFICE TELEPHONE NO.: 202-208-6416

7. TRAVEL AUTHORIZATION: a. NUMBER(S): b. DATE(S):

e. PRESENT DUTY STATION: Washington, DC

f. RESIDENCE (city and State):

10. CHECK NO.:

8. TRAVEL ADVANCE
a. Outstanding:
b. Amount to be applied:
c. Amount due Government (Attached [ ] Check [ ] Cash):
d. Balance outstanding:

9. CASH PAYMENT RECEIPT
a. DATE RECEIVED:
b. AMOUNT RECEIVED: $
c. PAYEE'S SIGNATURE:

11. PAID BY:

12. GOVERNMENT TRANSPORTATION REQUEST, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH (List by number below and attached passenger coupon if cash is used. Show claim on reverse side.)

I hereby assign to the United States any right I may have against any parties in connection with reimbursable transportation charges described below purchased under cash payment procedures (FPMR 101-7). Traveler's Initials ▶

AGENT'S VALUATION OF TICKET (a)	ISSUING CARRIER (name) (b)	MODE, CLASS OF SERVICE AND ACCOMMODATIONS (c)	DATE ISSUED (d)	POINTS OF TRAVEL FROM (e)	POINTS OF TRAVEL TO (f)
See attached e-ticket	398.20	United	06/23/2017	Washington, DC	Denver, CO
	109.20	~~Southwest~~ UNITED		and return to SAN DIEGO, CA	

Advance the Secretary at his speaking engagement at the Western Conservative Summit. Tour the Rocky Mt. National Park and attend the American Legislative exchange council.
Traveler was approved for return flight to San Diego, CA from Denver, CO instead of the return to WDC Traveler will be on personal time using annual leave July 24-25, 2017. Connecting back with the Secretary for the second portion of the trip to Las Vegas, NV July 26, 2017. Traveler's personal credit card is on file to cover all fees associated with difference and fees, Traveler is not claiming M&IE during personal time.

13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. Where applicable, per diem claimed is based and the average cost of lodging incurred during the period covered by this voucher.

TRAVELER SIGN HERE ▶ L Rigas DATE

AMOUNT CLAIMED ▶ $ 631.02

NOTE: Falsification of an item on an expense account works a forfeiture of claim (27 U.S.C. 2514) and may result in a fine of not more than $10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287, i.d. 1001).

14. This voucher is approved. Long distance telephone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify. (31 U.S.C. 680a).

APPROVING OFFICIAL SIGN HERE ▶ A E Magaellens DATE 8/8/17

17. FOR FINANCE OFFICE USE ONLY COMPUTATION

a. DIFFERENCES, IF ANY (Explain and show amount):

15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION

a. VOUCHER NO.:
b. D.O. SYMBOL:
c. MONTH & YEAR:

b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION
Certifier's Initials:

c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol)

16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT

AUTHORIZED CERTIFYING OFFICIAL SIGN HERE ▶ DATE

d. NET TO TRAVELER ▶ $ 631.02

18. ACCOUNT CLASIFICATION

178D0102DM/DS10500000/DLSN00000.000000/DX10501

SCHEDULE OF EXPENSES AND AMOUNTS CLAIMED

INSTRUCTIONS TO TRAVELER *(Unlisted items are self-explanatory)*

Col. (c) If the voucher includes per diem allowances for members of employee's immediate family, show member's names, ages and relationship to employee and marital status of children *(unless information is shown on the travel authorization.)*

Complete only for actual expense travel — Col (d), (g), (h), (i), (j), (m), (n)

Show amount incurred for each meal, including tax and tips, and daily total meal cost
Show expenses, such as: laundry, cleaning and pressing clothes, tips to bellboys, porters, etc. (other than for meals).
Complete for per diem and actual expense travel
Show total subsistence expense incurred for actual expense travel.
Show per diem amount, limited to maximum rate, or if travel on actual expense, show the lesser of the amount from col. (j) or maximum rate
Show expenses, such as: taxi/limousine fares, air fare (if purchased with cash), local or long distance telephone calls for Government business, car rental, relocation other than subsistence, etc.

Complete this information if this is a continuation sheet — PAGE 2 of 2

TRAVEL AUTHORIZATION NO.

TRAVELER'S LAST NAME
Rigas

DATE 2017 (a)	TIME (Hour and a/m/p/m) (b)	DESCRIPTION (Departure/arrival only, per diem computation, or other explanations of expense) (c)	ITEMIZED SUBSISTENCE EXPENSES — MEALS: BREAK FAST (d)	LUNCH (e)	DINNER (f)	TOTAL (g)	MISCELLANEOUS SUBSISTENCE (n)	LODGING (h)	TOTAL SUBSISTENCE EXPENSE (i)	MILEAGE RATE NO. OF MILES (k)	AMOUNT CLAIMED: MILEAGE (l)	SUBSISTENCE (m)	OTHER (n)
07/20		Depart-Res Washington, DC Denver, CO					51.75					51.75	
07/20		TDY Lodging $178.00 Lodging tax $26.26						178.00	Traveler paid with personal CC				204.26
07/21		TDY Lodging $178.00 Lodging tax $26.26					69.00	178.00	Traveler paid with personal CC			69.00	204.26
07/22		Depart Denver, CO to San Diego, CA					51.75					51.75	
07/23		Baggage fees						50.00	Traveler paid with personal CC				50.00
			**Note- Traveler does not have a travel card. Due to changes made to the original itinerary during travel-traveler had to										
			use her personal credit card.										

If additional space is required, continue on another SF 1012-A BACK, leaving the front blank.

SUBTOTALS ▶		172.50	458.52
TOTALS ▶		172.50	458.52

Enter grand total of columns (l), (m) and (n), below and in item 13 on the front of this form.

TOTAL AMOUNT CLAIMED ▶ 631.02

In compliance with the Privacy Act of 1974, the following information is provided: Solicitation of the information on this form is authorized by 5 U.S.C. Chap. 57 as implemented by the Federal Travel Regulations (FPMR 101-7), E.O. 11609 of July 22, 1971, E.O. 11012 of March 27, 1962, E.O. 9397 of November 22, 1943, and 26 U.S.C. 6011(b) and 6109. The principle purpose of the requested information is to determine payment or reimbursement to eligible individuals for allowable travel and relocation expenses incurred under appropriate administrative authorization and to record and maintain costs of such reimbursements, as the Government. The information will be used by officials and employees who have a need for information in the performance of their official duties. The information may be disclosed to appropriate Federal, State, local or foreign agencies when relevant to civil, criminal or regulatory investigations or prosecutions, or when pursuant to a requirement by the agency in connection with the hiring or firing of an employee, the issuance of a security clearance, or investigations of the performance of official duty while in Government service. Your Social Security Account Number (SSN) is solicited under the authority of the Internal Revenue Code (26 U.S.C. 6011(b) and 6109) and E.O. 9397, November 22, 1943, for use as a taxpayer and/or employee identification number. Disclosure is MANDATORY for vouchers claiming travel and/or relocation allowance expense reimbursement which, or may be, taxable income. Disclosure of your SSN and other requested information is voluntary in all other instances, however, failure to provide the information (other than SSN) required to support the claim may result in delay or loss of reimbursement.

HOMEWOOD SUITES BY HILTON

Name & Address

RIGAS, LAURACKEEHNER

(b) (6)

Suite 811/NKJ
Arrival Date 7/20/2017 4:33:00 PM
Departure Date 7/22/2017

Adult/Child 1/0
Room Rate 178.00

Rate Plan: GVT
HH #
AL:
Car

Confirmation Number: 87553866

7/22/2017

DATE	REFERENCE	DESCRIPTION	AMOUNT
7/20/2017	638555	GUEST ROOM	$178.00
7/20/2017	638555	STATE TAX	$7.12
7/20/2017	638555	LODGING TAX	$19.14
7/21/2017	639074	GUEST ROOM	$178.00
7/21/2017	639074	STATE TAX	$7.12
7/21/2017	639074	LODGING TAX	$19.14
7/22/2017	639233	(b) (6)	($408.52)
		BALANCE	$0.00

EXPENSE REPORT SUMMARY

	7/20/2017	7/21/2017	STAY TOTAL
ROOM AND TAX	$204.26	$204.26	$408.52
DAILY TOTAL	$204.26	$204.26	$408.52

ACCOUNT NO
(b) (6)

CARD MEMBER NAME
RIGAS, LAURACKEEHNER

ESTABLISHMENT NO & LOCATION

DATE OF CHARGE	FOLIO NO / CHECK NO
7/22/2017	165744 A

AUTHORIZATION	INITIAL
02075Z	

PURCHASES & SERVICES	
TAXES	
TIPS & MISC	
TOTAL AMOUNT	-408.52

PAYMENT DUE UPON RECEIPT

Hilton

WALDORF ASTORIA
CONRAD
canopy
Hilton
CURIO
DOUBLETREE
TAPESTRY COLLECTION
EMBASSY SUITES
Hilton Garden Inn
Hampton
tru
HOMEWOOD SUITES
HOME2
Hilton Grand Vacations
Hilton HONORS

UNITED

Baggage Receipt

Issue Date: 20 JUL 2017 IAD ATO

A STAR ALLIANCE [illegible]

Baggage Document	Description	Qty	Fees
0162600846879	First Bag Fee	1	$25.00

Ticket Number
0168671865459

Confirmation:
C07790

Method of Payment
[redacted]

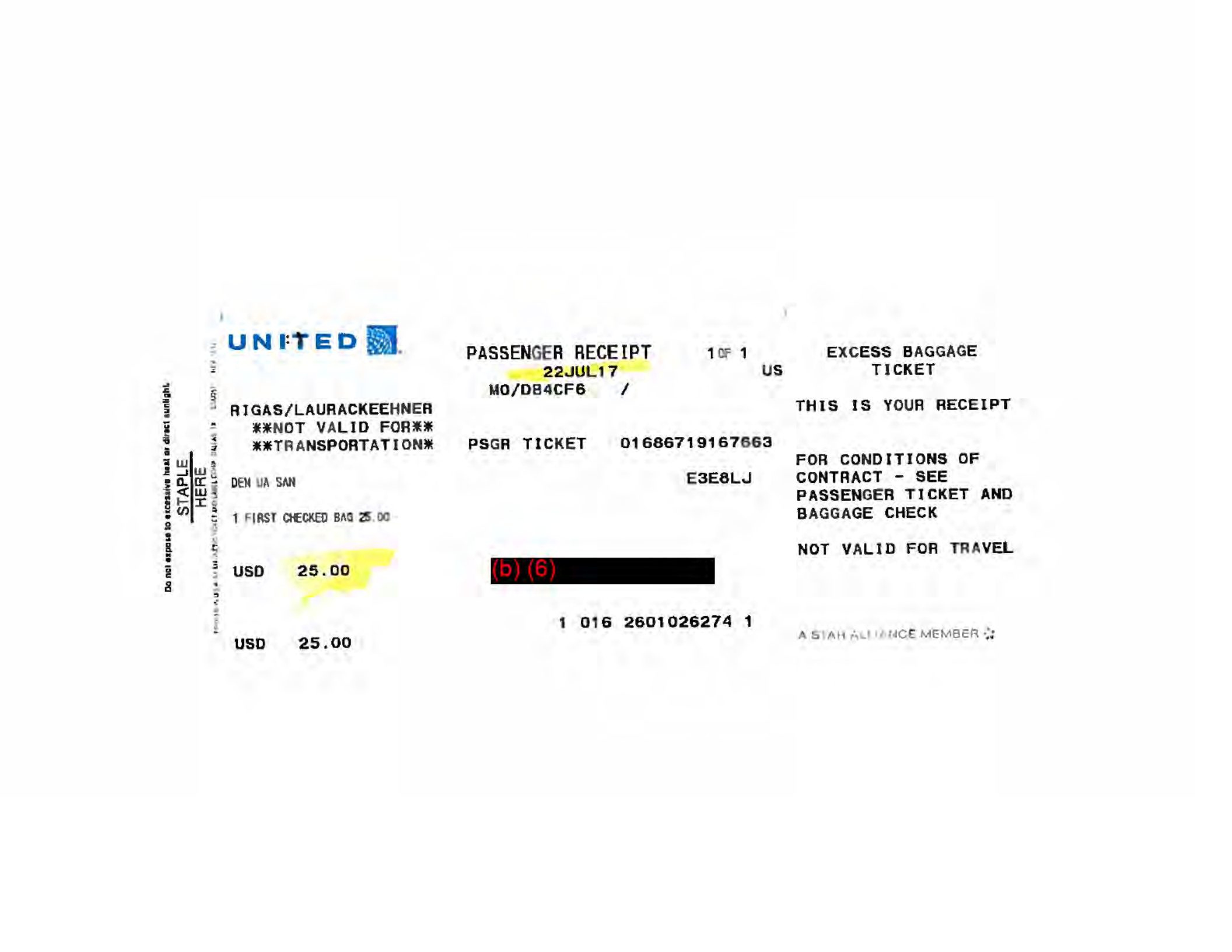
Card older Name
LAUR RIGAS

Carrier	Routing
UA	IAD [illegible]

Total Baggage Fees: USD $25.00

Excess Baggage Terms and Conditions:

- All excess baggage is subject to space availability.
- Receipt for payment must be presented at [illegible]



UNITED

PASSENGER RECEIPT 1 OF 1

22JUL17 US

MO/D84CF6 /

EXCESS BAGGAGE TICKET

THIS IS YOUR RECEIPT

RIGAS/LAURACKEEHNER
NOT VALID FOR
**TRANSPORTATION*

PSGR TICKET 01686719167663

E3E8LJ

FOR CONDITIONS OF CONTRACT - SEE PASSENGER TICKET AND BAGGAGE CHECK

NOT VALID FOR TRAVEL

DEN UA SAN

1 FIRST CHECKED BAG 25.00

USD 25.00

(b) (6)

1 016 2601026274 1

USD 25.00

A STAR ALLIANCE MEMBER

Do not expose to excessive heat or direct sunlight.

STAPLE HERE

Itinerary | Invoice | Information | Feedback

TRAVEL Incorporated

Ticket Number	016-8671865460
Account #	D00880
Issue Date	Wed, Jul 19, 2017
Booking ID	M239FB
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: Rigas/Laura.Ckeehner

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
	Hotel:	Homewood Stes Denver Dtwn Conv		Check In:	Thu, 07/20/2017
	Address:	550 15th Street Denver, CO 80202		Check Out: Your Nightly Rate: Number of Rooms:	Sat, 07/22/2017 $178.00 1
	Confirmation Number: Phone Number: GalaxyNet Status:	87553866 1 (303) 534-7800		Number of People: Room Type:	1 A00A0V
	UNITED AIRLINES 739	1148 / Y YCA Confirmation: C07790	Sat, 07/22/2017 Sat, 07/22/2017	Leave :: DENVER Arrive :: BALTIMORE	552P 1116P

— Remark(s) —

U29/TLRIGASDO07202017
U82/ORFSHOURLY

Fare	$146.98
Tax	$25.22
Total Amount	$172.20
Amount Charged	$172.20

Air only indicated here

DEN UA BWI146.98USD146.98END UA ZPDEN XT5.60AY4.50XF DEN4.5

* Accounting Note: This invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (ARC) on 07/25/2017

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Thu, Jul 20, 2017 07:59 AM

Official Invoice

Generated by Travel Incorporated

TRAVEL Incorporated

*** VOID ***

Ticket Number	016-8671808313
Account #	D00880
Issue Date	Tue, Jul 18, 2017
Booking ID	M239FB
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: Rigas/Laura.Ckeehner

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
	UNITED AIRLINES 739	735 / Y YCAIAD Confirmation: C07790	Thu, 07/20/2017 Thu, 07/20/2017	Leave :: WASHINGTON-DLS Arrive :: DENVER	1230P 217P
	UNITED AIRLINES 739	1148 / Y YCA	Sat, 07/22/2017 Sat, 07/22/2017	Leave :: DENVER Arrive :: BALTIMORE	552P 1116P

Confirmation: C07790

— Remark(s) —		
	Fare	$504.19
U29/TLRIGASDO07202017	Tax	$66.21
U82/ORFSHOURLY	Total Amount	$570.40
	Amount Charged	$570.40

Air only indicated here.

WAS UA DEN357.21UA BWI146.98USD504.19END UA ZPIADDEN XT 11.20AY9.00XF IAD4.5DEN4.5

* Accounting Note: This invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (ARC) on 07/25/2017

TRAVEL Incorporated

Ticket Number	016-8671865459
Account #	D00880
Issue Date	Wed, Jul 19, 2017
Booking ID	M239FB
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Rigas/Laura.Ckeehner**

Type	Carrier / Equip	Flight # / Class / Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES 739	735 / Y YCAIAD Confirmation: C07790	Thu, 07/20/2017 Thu, 07/20/2017	Leave : WASHINGTON-DLS Arrive : DENVER	1230P 217P

🛏	Hotel:	Homewood Stes Denver Dtwn Conv	Check In:	Thu, 07/20/2017
	Address:	550 15th Street	Check Out:	Sat, 07/22/2017
		Denver, CO 80202	Your Nightly Rate:	$178.00
			Number of Rooms:	1
	Confirmation Number:	87553866	Number of People:	1
	Phone Number:	1 (303) 534-7800	Room Type:	A0OA0V
	GalaxyNet Status:	Duplicate		

— Remark(s) —		
	Fare	$357.21
U29/TLRIGASDO07202017	Tax	$40.99
U82/ORFSHOURLY	Total Amount	$398.20
	Amount Charged	$398.20

Air only indicated here.

WAS UA DEN357.21USD357.21END UA ZPIAD XT5.60AY4.50XF IAD4.5

* Accounting Note: This invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (ARC) on 07/25/2017

Itinerary | Invoice | Information | Feedback

Date: 07/20/2017
Record Locator: NC5VDI
Travelers:
Rigas, Laura.Ckeehner
Agent: jane.kim@duluthtravelinc.com

Agency Address
4355 River Green Parkway
Duluth GA, 30096
Tel 855 847-6398

Sat, Jul 22 2017 -- San Diego, CA

7:25 PM depart

Denver (DEN) to San Diego (SAN) — Confirmation No. E3E8LJ

United Airlines
Flight 459

Takeoff: 7:25 PM
Denver, CO – map

Landing: 8:44 PM (Terminal: 2)
San Diego, CA – map

Baggage Info | Economy | G | Class | Airbus Industrie A320-100/200 | Food and Beverage for Purchase | 2h 19m

Travelers:

Name: **Rigas, Laura.Ckeehner** Ticket #: **016-8671916766** Seat: **34C**

507.40

Itinerary | Invoice | Information | Feedback

TRAVEL Incorporated

*** EXCHANGE ***

Ticket Number	016-8671916766
Exchange Ticket	8671865460
Account #	D00930
Issue Date	Thu, Jul 20, 2017
Booking ID	NC5VDI
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Rigas/Laura.Ckeehner** To print as Adobe Acrobat [PDF] click here.

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES 320	459 / G GAA0AWEN Confirmation: E3E8LJ	Sat, 07/22/2017 Sat, 07/22/2017	Leave :: DENVER Arrive :: SAN DIEGO	725P 844P

— Fee(s) —

Description	Payment Date	Amount	Form of Payment	Reference #
Call In Air Domestic	07/20/2017	$35.00	(b) (6)	02071Z
SVC-After Hours (Always Charge)	07/24/2017	$25.00	(b) (6)	02419Z

L. RIGAS TERSONAL CC

Fare	$88.37
Tax	$20.83
Ticket Total	$109.20
Admin / Penalty Fare	$0.00
Total with Penalty	$109.20
Exchange Fare	($172.20)
Total Amount	($63.00)
Amount Charged	($63.00)

Air only indicated here.

Fee Call In Air Domestic	$35.00
Fee SVC-After Hours (Always Charge)	$25.00
Air + Fee	($3.00)

DEN UA SAN88.37USD88.37END UA ZPDEN
XT5.60AY4.50XF DEN4.5

GSA U.S. General Services Administration

FY 2017 Per Diem Rates for Colorado

Cities not appearing below may be located within a county for which rates are listed.
To determine what county a city is located in, visit the National Association of Counties (NACO) website (a non-federal website).

October 2016 - September 2017 within denver, Colorado. Max lodging by month (excluding taxes.) The last column is the Meals and Incidental Expense (M&IE) rate.

Your search inquiry returned more than one possibility. Here are the possible rates.

Primary Destination (1, 2)	County (3, 4)	2016 Oct	Nov	Dec	2017 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	M&IE ($)
Boulder / Broomfield	Boulder / Broomfield	$132	$132	$132	$132	$132	$132	$132	$132	$132	$132	$132	$132	$59
Denver / Aurora	Denver / Adams / Arapahoe / Jefferson	$178	$178	$149	$149	$178	$178	$178	$178	$178	$178	$178	$178	$64

Footnotes

1. Traveler reimbursement is based on the location of the work activities and not the accommodations. Unless lodging is not available at the work activity, then the agency may authorize the rate where lodging is obtained.
2. Unless otherwise specified, the per diem locality is defined as "all locations within, or entirely surrounded by, the corporate limits of the key city, including independent entities located within those boundaries."
3. Per diem localities with county definitions shall include "all locations within, or entirely surrounded by, the corporate limits of the key city as well as the boundaries of the listed counties, including independent entities located within the boundaries of the key city and the listed counties (unless otherwise listed separately)."
4. When a military installation or Government-related facility (whether or not specifically named) is located partially within more than one city or county boundary, the applicable per diem rate for the entire installation or facility is the higher of the rates which apply to the cities and/or counties, even though part(s) of such activities may be located outside the defined per diem locality.
5. *Meals and Incidental Expenses*: see Breakdown of M&IE Expenses for important information on first and last days of travel.

Dixon, Shandria <shandria_dixon@ios.doi.gov>

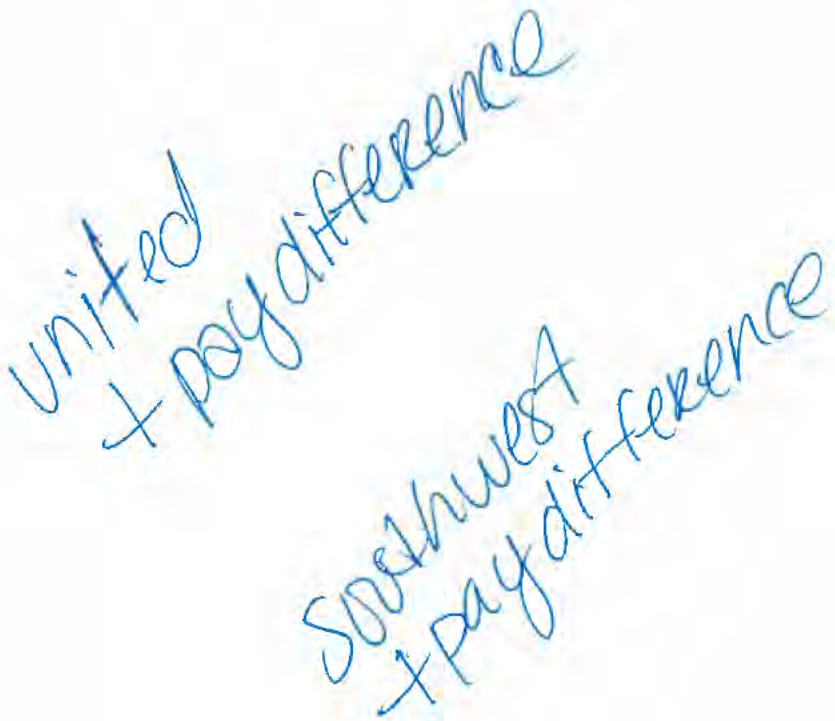
Flights to/From CO/NV

1 message

Rigas, Laura <laura_rigas@ios.doi.gov> Tue, Jul 18, 2017 at 3:25 PM
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>, "Dixon, Shandria" <shandria_dixon@ios.doi.gov>

Hi –
Since it's so close, I'd like to go to San Diego (b) (6) between the CO and NV trips (sat night-Tue am) instead of coming back to DC. How can we make that happen with the flights? What should I pay for myself?
I'd still fly out to Denver with the Secretary on Thursday.
Thanks!
My best,
L

Laura Keehner Rigas
Communications Director
U.S. Department of the Interior
(202) 897-7022 cell
@Interior



Dixon, Shandria <shandria_dixon@ios.doi.gov>

Pre-Approval to travel Laura Rigas June 13, 2017

2 messages

Dixon, Shandria <shandria_dixon@ios.doi.gov> Mon, Jun 12, 2017 at 3:31 PM
To: Downey Magallanes <downey_magallanes@ios.doi.gov>
Cc: Debbie Cousins <debbie_cousins@ios.doi.gov>

Attend NCAI (National Congress of American Indians) conference in Connecticut.

Advance the Secretary as he reviews the Katahdin Woods and Waters Monument managed by NPS in Maine and the Northeast Canyons and Seamounts Marine National Monument off the coast of New England and New York.

June 12- June 16, 2017
Personal time June 17,2017- No lodging and No M&IE will be claimed.
Returning to DC on June 18, 2017

Uncasville, CT (Day trip only)
Millinocket, ME
Bangor, ME
Boston, MA

Estimated cost- $1500.00

Funded by- OCO

Shandria Dixon
Office of the Secretary
Office of Communications
202.208.3752

Downey Magallanes <downey_magallanes@ios.doi.gov> Mon, Jun 12, 2017 at 3:45 PM
To: "Dixon, Shandria" <shandria_dixon@ios.doi.gov>
Cc: Debbie Cousins <debbie_cousins@ios.doi.gov>

Ok

Sent from my iPhone
[Quoted text hidden]

RENTAL AGREEMENT NUMBER 785963275 | RESERVATION NUMBER 0529032S-US-4 SPACE NO. 014

Customer Name : RIGAS,LAURA,CREEHNER | Budget Car # : 8 1 5 8 9 1 2 6

Drivers Lic Number : (b) (6) | Plate Number : NY HPY4540

Budget Corp Disc : DEPARTMENT OF INTERIOR | Veh Description : WHI FORD TRANSIT WAGON

Methods of Payment : (b) (6) | Odometer Out : 3591 miles

Fuel Gauge Reading: Full

Pickup Date/Time : JUN 13,2017@11:06 PM | Return Date/Time : JUN 15,2017@10:00 PM

Pickup Location : 299 GODFREY BOULEVARD BANGOR,ME,04401,US | Return Location : 299 GODFREY BOULEVARD BANGOR,ME,04401,US

Additional Fees May Apply If Changes Are Made To Your Return Date, Time And/Or Location.

YOUR ESTIMATED VEHICLE CHARGES

Min: 1 Day Max: 5 DAY

RATE CHART		TIME AND MILEAGE	
HRLY :	162.00		
DLY :	216.00	2DY@ 216.00=	432.00
AD DY:	216.00		
WKLY :	1310.00		
MTHLY:	6278.00		
MILES:UNLIMITED			
Agreed Upon Upgrade at 101.00/Day X_AGREED____			
Less 5.00% Discount=			11.50
Your Estimated Time & Mileage			420.50
VEH LICENSE RECOUP 1.50/DY		+	3.00
Energy Recovery Fee 0.60/DY		+	1.20
GARS 5.00/DY		+	10.00
11.11% Concession Recovery Fee		+	48.30
Estimated Subtotal Charges		:	483.00
Sales Tax 10.000%		+	48.30
YOUR ESTIMATED TOTAL CHARGES:X_AGREED___		:	531.30

YOUR OPTIONAL PRODUCTS/SERVICES

INCLD LDW -BUSINESS RENTALS ONLY

Loss Damage Waiver	30.99/Day	Declined
Personal Accident and Effects	12.50/Day	Declined
Emergency Sickness Plan	5.00/Day	Declined
Supplemental Liability Ins./VAN	16.50/Day	Declined

By my approval I accept or decline optional services/products as shown above. X_AGREED____

Please return the vehicle with the same fuel level as you received it. Please provide a receipt for fuel purchased. If you do not, additional fuel fees may apply: 000-074 miles equals a 13.99 flat rate fee. 075 miles and above equals .6992 per mile or 9.79 per Gal. X_AGREED____

I understand that important information on cashless toll [redacted] and e-Toll services can be found at budget.com/etoll. X_AGREED_____

-----NOTICES-------BUDGET----------NOTICES----------BUDGET----------NOTICES----------BUDGET----------NOTICES-----

Loss Damage Waiver is optional. An added daily cost of 30.99 covers your responsibility for damage to our car. Check with your insurer as this may be duplicative of your own car insurance. I agree the charges listed above are estimates and that I have reviewed&agreed to all notices&terms here and in the rental jacket.No additional drivers allowed without prior written consent. Tickets, fines and admin fees to be charged to this rental.XX_____.

If you have questions regarding this rental, call us at 207-945-9429. This vehicle was rented to you by CHRISTOPHE.

missing van receipt ↑↑

RECEIPT

Rental Agreement Number 769608652
Vehicle Number 47003202

YOUR INFORMATION

RIGAS,LAURA
BUDGET DISC
ONE WAY BOS TO BOS (D)
PAYMENT METHOD

YOUR RENTAL

Picked up
Returned
Date/Time Out
Vehicle Group Intermediate
Vehicle Charged Compact
Vehicle HYUNDAI ELANTRA SEDAN
Odometer Out
Odometer In
Total Reading

YOUR VEHICLE CHARGES

MINIMUM CHARGE		59 00
YOUR TIME AND MILEAGE		**59 00**
YOUR TAXABLE FEES		
**11 11% FEE		11 89
FUEL SERVICE		12 42
LOSS DAMAGE WAIVER		30 99
CUST FAC CHARGE	6 00/DY	6 00
PARKING SURCH	0 60/RNTL	60
MASS REIMB FEE	7 75	4 57
YOUR SUBTOTAL		125 47
TAXABLE SUBTOT		7 84
TAX 6 250%		
YOUR NON TAXABLE ITEMS		
CITY SURCHARGE	10 00/RN	10 00
TOTAL CHARGES		**143 31**
NET CHARGES	**USD**	**143 31**
YOUR TOTAL DUE		**0 00**

PAID ON (b) (6)
**CONCESSION RECOVERY FEE

THANK YOU FOR RENTING WITH BUDGET

For inquiries or e-receipt visit
WWW.BUDGET.COM

car rental to Boston



PASSENGER TICKET AND BAGGAGE CHECK
SUBJECT TO CONDITIONS OF CONTRACT

AMERICAN AIRLINES

PASSENGER RECEIPT 1

18JUN17 22101100

BOS MPD / BOSTON

RIGAS/LAURACKEEHNEP
**NOT VALID FOR*
**TRANSPORTATION

AA 08 94 40

WASHINGTON REAGADC
4001089440

RIGAS/LAURACKEEHNE
18JUN
AA 211 618 DCA

American Airlines

0018669925068

ZBILRK/

BOSDCA AA
A1 URTOSOLB 23KG AMD62LI

PNR: ZBILRK

FARE USD 25.00
NA
NA
TOTAL USD 25.00 NA

00123581591935 0 001 0284778829 3

7935P

6 AMERICAN AIRLINES
REFUNDABLE ONLY WITH
RELATED FLIGHT CPN
RETAIN THIS RECEIPT
THROUGHOUT YOUR
JOURNEY

FOR CONDITIONS OF
CONTRACT SEE
PASSENGER TICKET AND
BAGGAGE CHECK

NOT VALID FOR TRAVEL

STAPLE HERE

Do not expose to excessive heat or direct sunlight.

PASSENGER AND BAGGAGE CHECK IN
****

ISSUED BY AmericanAirlines

PASSENGER RECEIPT 1

DATE OF ISSUE 09JUN17 ISSUING OFFICE CODE 09101105

ISS. AGENT ID DCA CS3 PLACE OF ISSUE /AA.COM

AmericanAirlines

REFUNDABLE ONLY WITH RELATED FLIGHT CPN

RETAIN THIS RECEIPT THROUGHOUT YOUR JOURNEY

FOR CONDITIONS OF CONTRACT - SEE PASSENGER TICKET AND BAGGAGE CHECK

NOT VALID FOR TRAVEL

NAME OF PASSENGER (NOT TRANSFERABLE)
KEEHNER RIGAS/LAURA

FROM
NOT VALID FOR
TO
**TRANSPORTATION*

CARR FLIGHT CLASS DATE TIME

REVALIDATION

PSGR TICKET 0012129192834

FREQUENT FLIGHT CLASS DATE TIME

PRINTED IMFRJ17

DCABOS-AA
01 UPTO50LB 23KG AND32LI 25.00

USD 25.00
NA
NA
NA
USD 25.00

(b) (6) [redacted]

0 001 0283871131 2

DO NOT MAKE OR WRITE IN THE WHITE AREA ABOVE

Bag check

Transco Inc
(202)398-0526

CREDIT RECEIPT

[illegible]: 00070460
CAB #: 0982
DATE : 06/18/17
[illegible]:46-23:5[illegible]
RATE #: 1
STANDARD RATE
Miles R1: 5.13
TRIP #: 832
FARE : $15.13
EXTRAS: $3.00
[illegible]: $0.25
TIPS : $3.68
Total : $22.06
[illegible] 01
[illegible]
[illegible]
[illegible]
ENTRY METHOD:
[illegible] CONTACTLESS
[illegible] 000000000
41010
APPL. NAME:
(b) (6) [redacted]
ATC : 0015
AC:
[illegible]

[illegible]#: 832
(b) (6) [redacted]
[illegible] COMPLAINTS
LINES ITY 711
[illegible] 355-404-4966
[illegible]

From airport

RENTAL AGREEMENT NUMBER 795963275
Customer Name : RIGAS,LAURA,CKEFFNER
Drivers Lic Number : (b) (6) [redacted]
Budget Corp Disc : DEPARTMENT OF INTERIOR
Methods of Payment : (b) (6) [redacted]

RESERVATION NUMBER [illegible]
Budget Car # : [illegible]
Plate Number : [illegible]
Veh Description : [illegible] FORD TRANSIT [illegible]
Odometer Out : 5591 miles
Fuel Gauge Reading: Full

Pickup Date/Time : JUN 13,2017@11:06 PM
Pickup Location : 299 GODFREY BOULEVARD
BANGOR,ME.04401,US

Return Date/Time : JUN 15,2017@10:00 PM
Return Location : 299 GODFREY BOULEVARD
BANGOR,ME.04401,US

Additional Fees May Apply If Changes Are Made To Your Return Date, Time And/Or Location.

YOUR ESTIMATED VEHICLE CHARGES
Min: 1 Day Max: 5 DAY

RATE CHART		TIME AND MILEAGE	
HRLY :	162.00		
DLY :	216.00	2DY@ 216.00=	432.00
AD DY:	216.00		
WKLY :	1310.00		
MTHLY:	6278.00		
MILES:UNLIMITED			

Agreed Upon Upgrade at 101.00/Day X AGREED

Less 5.00% Discount=		11.50
Your Estimated Time & Mileage		420.50
VEH LICENSE RECOUP 1.50/DY	+	3.00
Energy Recovery Fee 0.60/DY	+	1.20
GARS 5.00/DY	+	10.00
11.11% Concession Recovery Fee	+	48.30
Estimated Subtotal Charges	:	483.00
Sales Tax 10.000%	+	48.30
YOUR ESTIMATED TOTAL CHARGES:X AGREED	:	531.30

YOUR OPTIONAL PRODUCTS/SERVICES
INCLD LDW -BUSINESS RENTALS ONLY

Loss Damage Waiver	38.99/Day	Declined
Personal Accident and Effects	12.50/Day	Declined
Emergency Sickness Plan	5.00/Day	Declined
Supplemental Liability Ins./VAN	16.50/Day	Declined

By my approval I accept or decline optional services/products as shown above. X AGREED

Please return the vehicle with the same fuel level as you received it. Please provide a receipt for fuel purchased. If you do not, additional fuel fees may apply: 000-0/4 miles equal to 13.99 flat rate fee. 075 miles and above equals .6997 per mile or 9.79 per Gal. X AGREED

I understand that important information on cashless toll roads and e-Toll services can be found at budget.com/toll.
X AGREED

----NOTICES---------BUDGET----------NOTICES ---------BUDGET-- -------NOTICES-------- BUDGET -------- -NOTICES-- --

Loss Damage Waiver is optional. An added daily cost of 38.99 covers your responsibility for damage to our car. Check with your insurer as this may be duplicative of your own car insurance. I agree the charges listed above are estimates and that I have reviewed&agreed to all notices&terms here and in the rental jacket.No additional drivers allowed without prior written consent. Tickets, fines and admin fees to be charged to this rental.XX

If you have questions regarding this rental, call us at 207-945-9429. This vehicle was rented to you by CHRISTOPH

RENTAL AGREEMENT NUMBER 769609652 SPACE NO. E09

Customer Name : RIGAS LAURA
Drivers Lic Number : (b) (6)
Budget Corp Disc : ONE WAY BOS TO BDL (D)
Methods of Payment : (b) (6)

Budget Car # : 4 7 0 0 3 2 0 2
Plate Number : HN 201UYH
Veh Description : BLU HYUNDAI ELANTRA SEDAN 4DR
Odometer Out : 30284 miles
Fuel Gauge Reading: Full

Pickup Date/Time : JUN 12,2017@04:51 PM
Pickup Location : 15 TRANSPORTATION WAY
EAST BOSTON,MA,02128,US

Return Date/Time : JUN 13,2017@08:30 AM
Return Location : 85-317 SCHOEPHOESTER ROAD
WINDSOR LOCKS,CT,06096,US

Additional Fees May Apply If Changes Are Made To Your Return Date, Time And/Or Location.

YOUR ESTIMATED VEHICLE CHARGES
Min: 1 Day

RATE CHART		TIME AND MILEAGE
HRLY :	44.26	
DLY :	59.00	
WKLY :	354.00	
MTHLY:	1416.00	
MILES:UNLIMITED		
MIN 1DY/MU/B 80FM	+	59.00
Your Estimated Time & Mileage		59.00
CUSTOMER FACILITY CHG 6.00/D	+	6.00
PARKING SURCHARGE 0.60/RNTL	+	.60
MA EXCISE-TX REIMD 7.75	+	4.57
11.11% Concession Recovery Fee	+	10.51
Estimated Optional Services Tot Taxable	+	30.99
Estimated Subtotal Charges	:	111.67
Sales Tax 6.250%	+	6.98
CITY SURCHARGE 10.00/RNTL	+	10.00
YOUR ESTIMATED TOTAL CHARGES:X_AGREED___	:	128.65

YOUR OPTIONAL PRODUCTS/SERVICES
INCLD LDW -BUSINESS RENTALS ONLY

Loss Damage Waiver	30.99/Day	Accepted
Personal Accident and Effects	9.95/Day	Declined
Emergency Sickness Plan	5.00/Day	Declined
Supplemental Liability Insurance	15.72/Day	Declined

Estimated Optional Services Total Taxable 30.99

By my approval I accept or decline optional services/products as shown above. X_AGREED____

Please return the vehicle with the same fuel level as you received it. Please provide a receipt for fuel purchased. If you do not, additional fuel fees may apply: .1224 per mile or 3.55 per Gal. X_AGREED____

I understand that important information on tashless toll roads and e-Toll services can be found at budget.com/etoll.
X_AGREED_____

---NOTICES---------BUDGET---------NOTICES---------BUDGET---------NOTICES---------BUDGET---------NOTICES-----

Loss Damage Waiver is optional. An added daily cost of 30.99 covers your responsibility for damage to our car. Check with your insurer as this may be duplicative of your own car insurance. I agree the charges listed above are estimates and that I have reviewed&agreed to all notices&terms here and in the rental jacket.No additional drivers allowed without prior written consent. Tickets, fines and admin fees to be charged to this rental.XX

If you have questions regarding this rental, call us at 617-568-6601. This vehicle was rented to you by AMERICA.

RENTAL AGREEMENT NUMBER 769608652

Customer Name : RIGAS,LAURA
Drivers Lic Number : (b) (6) [redacted]
Budget Corp Disc : ONE WAY BOS TO BDL (D)
Methods of Payment : (b) (6) [redacted]

SPACE NO. F09
Budget Car # : 4 7 0 0 3 2 0 2
Plate Number : MN 201UYH
Veh Description : BLU HYUNDAI PLANTRA SEDAN 4DR
Odometer Out : 30284 miles
Fuel Gauge Reading: Full

Pickup Date/Time : JUN 12,2017@04:51 PM
Pickup Location : 15 TRANSPORTATION WAY
EAST BOSTON,MA,02128,US

Return Date/Time : JUN 13,2017@08:30 AM
Return Location : 85-317 SCHOEPHOESTER ROAD
WINDSOR LOCKS,CT,06096,US

Additional Fees May Apply If Changes Are Made To Your Return Date, Time And/Or Location.

YOUR ESTIMATED VEHICLE CHARGES
Min: 1 D

RATE		TIME AND MILEAGE
HRLY :		
DLY : 59.00		
WKLY : 354.00		
MTHLY: 1416.00		
MILES:UNLIMITED		
MIN 10Y/WC/B 80FM	+	59.00
Your Estimated Time & Mileage		59.00
CUSTOMER FACILITY CHG 6.00/D	+	6.00
PARKING SURCHARGE 0.60/RNTL	+	.60
MA EXCISE-TX REIMB 7.75	+	4.57
11.11% Concession Recovery Fee	+	10.51
Estimated Optional Services Tot Taxable	+	30.99
Estimated Subtotal Charges	:	111.67
Sales Tax 6.250%	+	6.98
CITY SURCHARGE 10.00/RNTL	+	10.00
YOUR ESTIMATED TOTAL CHARGES:X_AGREED	:	128.65

YOUR OPTIONAL PRODUCTS/SERVICES
INCLD LDW -BUSINESS RENTALS ONLY

Loss Damage Waiver	30.99/Day	Accepted
Personal Accident and Effects	9.95/Day	Declined
Emergency Sickness Plan	5.00/Day	Declined
Supplemental Liability Insurance	13.72/Day	Declined

Estimated Optional Services Total Taxable 30.99

By my approval I accept or decline optional services/products as shown above. X_AGREED

Please return the vehicle with the same fuel level as you received it. Please provide a receipt for fuel purchased. If you do not, additional fuel fees may apply: .1224 per mile or 3.55 per Gal. X_AGREED

I understand that important information [illegible] less toll roads and e-Toll services can be found at budget [illegible]/etoll. X_AGREED

----NOTICES----------BUDGET----------NOTICES----------BUDGET----------NOTICES----------BUDGET----------NOTICES----

Loss Damage Waiver is optional. An added daily cost of 30.99 covers your responsibility for damage to our car. Check with your insurer as this may be duplicative of your own car insurance. I agree the charges listed above are estimates and that I have reviewed&agreed to all notices&terms here and in the rental [illegible] without prior written consent. Tickets, fines and admin fees to be charged to this rental [illegible]

If you have questions regarding this rental, call us at 617-568-6601. This vehicle was rented to you [illegible].

Garden Inn

250 HASKELL RD.
BANGOR, ME 04401
United States of America
TELEPHONE 207-262-0099 • FAX 207-947-6809
Reservations
www.hilton.com or 1 800 HILTONS

RIGAS, LAURACKEEHNER

Room No:	229/Q2RZ
Arrival Date	6/13/2017 10:45:00 PM
Departure Date	6/14/2017 7:55:00 AM
Adult/Child	1/0
Cashier ID	BSANBORN
Room Rate	91.00
AL:	
HH #	
VAT #	
Folio No/Che	267928 A

Confirmation Number 3353045969

HILTON GARDEN INN-BANGOR-ME 6/14/2017 7:55:00 AM

DATE	DESCRIPTION	ID	REF NO	CHARGES	CREDIT	BALANCE
6/13/2017	GUEST ROOM	BOBCOM	1073400	$91.00		
6/13/2017	STATE ROOM TAX	BOBCOM	1073400	$8.19		
6/14/2017	(b) (6)	BSANBOR N	1073537		($99.19)	
			BALANCE			$0.00

EXPENSE REPORT SUMMARY

	6/13/2017	STAY TOTAL
ROOM AND TAX	$99.19	$99.19
DAILY TOTAL	$99.19	$99.19

CREDIT CARD DETAIL

APPR CODE	006449	MERCHANT ID	8014384732
CARD NUMBER	(b) (6)	EXP DATE	(b) (6)
TRANSACTION ID	1073537	TRANS TYPE	Sale

Gmail

Laura Keehner Rigas <(b) (6)>

Your Friday evening trip with Uber

1 message

Uber Receipts <uber.us@uber.com> Fri, Jun 16, 2017 at 8:37 PM
To: Laura Rigas - (b) (6)





$8.85

Thanks for choosing Uber, Laura

June 16, 2017 | uberX

- 08:26pm | 830 Haymarket Square, Boston, MA
- 08:37pm | 36-40 Beach St, Boston, MA

You rode with Icsom



1.43	00:10:37	uberX
miles	Trip time	Car

Your Fare

Trip fare	8.85
Subtotal	$8.85

CHARGED
(b) (6)

$8.85



Invite your friends and family. Get a free ride worth up to $15 when you refer a friend to try Uber.

Share code: 5v3eh

Itinerary | Invoice | Information | Feedback

TRAVEL Incorporated

Ticket Number	001-8669526128
Account #	D00880
Issue Date	Fri, Jun 09, 2017
Booking ID	NPX259
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Rigas/Laura.Ckeehner** To print as Adobe Acrobat [PDF] click here.

Type	Carrier / Equip	Flight # / Class / Fare Basis	Travel Dates	City - Airport	Time
Car	Vendor:	BUDGET		Pickup:	Tue, 06/13/2017
	Pickup City:	BOSTON		Return:	Tue, 06/13/2017
	Dropoff City:	HARTFORD		Your Daily Rate:	$154.35
	Confirmation Number:	05307084US6		Number of Cars:	1
	GalaxyNet Status:			Number of People:	1
				Car Type:	CCAR
Car	Vendor:	BUDGET		Pickup:	Tue, 06/13/2017
	Pickup City:	BANGOR		Return:	Thu, 06/15/2017
	Dropoff City:	BANGOR		Your Daily Rate:	$210.00
	Confirmation Number:	05280328US4		Number of Cars:	1
	GalaxyNet Status:			Number of People:	1
				Car Type:	RFAR
Hotel	Hotel:	Hilton Garden Inn		Check In:	Tue, 06/13/2017
	Address:	Bangor 250 Haskell Road Bangor, ME 04401		Check Out:	Wed, 06/14/2017
				Your Nightly Rate:	$91.00
	Confirmation Number:	3353045969		Number of Rooms:	1
	Phone Number:	1 (207) 262-0099		Number of People:	1
	GalaxyNet Status:			Room Type:	A02A0L
Air	AMERICAN AIRLINES E90	2120 / Y YCA Confirmation: ZBILRK	Sun, 06/18/2017 Sun, 06/18/2017	Leave : BOSTON Arrive : RONALD REAGAN NTL WASHINGTON	700P 846P

— **Remark(s)** —

U29/TLRIGASDO06132017

U82/ORFSHOURLY

Fare	**$92.09**
Tax	**$21.11**
Total Amount	**$113.20**
Amount Charged	**$113.20**

Air only indicated here.

BOS AA WAS92.09USD92.09END AA ZPBOS XT5.60AY4.50XF BOS4.5

* Accounting Note: This Invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (ARC) on 06/13/2017

	GalaxyNet Status:				Car Type:	1 1 CCAR
🛏	Hotel: Address: Confirmation Number: Phone Number: GalaxyNet Status:	Katahdin Inn And Suites 740 Central Street Millinocket, ME 04462 74787SB000118 1 (207) 723-4555			Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Mon, 06/12/2017 Tue, 06/13/2017 $80.74 1 1 N2DGOV
✈	AMERICAN AIRLINES CRJ	4263 / G GCA Confirmation: JNVMIE	Mon, 06/12/2017 Mon, 06/12/2017	Leave :: PHILADELPHIA Arrive :: BANGOR		845P 1038P
🛏	Hotel: Address: Confirmation Number: Phone Number: GalaxyNet Status:	Hilton Garden Inn Bangor 250 Haskell Road Bangor, ME 04401 3350733636 1 (207) 262-0099			Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Tue, 06/13/2017 Wed, 06/14/2017 $91.00 1 1 A02A0L
🛏	Hotel: Address: Confirmation Number: Phone Number: GalaxyNet Status:	Hilton Boston Downtown 89 Broad Street Boston, MA 02110 3353258435 1 (617) 556-0006			Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Thu, 06/15/2017 Fri, 06/16/2017 $275.00 1 1 A01AWD
✈	AMERICAN AIRLINES 319	2116 / G GCA Confirmation: JNVMIE	Fri, 06/16/2017 Fri, 06/16/2017	Leave :: BOSTON Arrive :: RONALD REAGAN NTL WASHINGTON		800P 947P

— Remark(s) —

U29/

U82/ORFSHOURLY

Fare	**$257.67**
Tax	**$56.33**
Total Amount	**$314.00**
Amount Charged	**$314.00**

Air only indicated here.

WAS AA X/PHL AA BGR211.16/-BOS AA WAS46.51USD257.67END AA ZPDCAPHLBOS XT11.20AY13.50XF DCA4.5PHL4.5BOS4.5

* Accounting Note: This Invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (ARC) on 06/13/2017

NB

UNITED STATES
DEPARTMENT OF THE INTERIOR
FORM NO. DI-1020
FORM APPROVED BY COMP. GEN. U.S.
NOVEMBER 8, 1949

TRAVEL AUTHORIZATION

1. No. LRigas 06202017
2. _____ (DATE)

3. Office of the Secretary/Office of Communications (BUREAU OR OFFICE)

4. NAME Laura Rigas
5. OFFICIAL STATION Washington, DC
6. TITLE Director of Communications
7. ACCOUNTING OFFICE IBC Denver

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

PLACES OF TRAVEL

8. FROM: Res: Washington, DC
9. TO: Shepherdstown, WV- and return to RES: Washington, DC

10. PURPOSE AND REMARKS:
Attend Emergency Management Training (NCTC) National Conservation Training Center

11. PER DIEM ALLOWANCE:
Shepherdstown, WV-$91.00/$51.00

Per diem is authorized in accordance with the Federal Travel Regulations as issued by the GSA and published in the Federal Travel Register.

12. PERIOD OF TRAVEL: Beginning on or about 06/20/2017 Ending on or about 06/21/2017

MODE OF TRAVEL

13. X Common carrier
14. Extra fare
15. Government-owned conveyance
16. X Privately owned at a mileage rate of cents, subject to:
- (a) X Administratively determined to be the advantage of the Government
- (b) X A showing of advantage to the Government
- (c) X Not to exceed cost by common carrier, including consideration of Per Diem allowance

MISCELLANEOUS

17. Transportation immediate family
18. X Other (specify)
Luggage fee, taxi fare, parking, rental car, train
19. Shipment household goods and personal effects

ESTIMATED COST

20. Transportation corporate card $
21. Per Diem Lodging/taxes 152.00
22. Other Luggage fee
23. TOTAL $ 152.00

24. CHARGED TO:
178D0102DM/DS10500000/DLSN00000.000000/DX10501

25. _____ (FISCAL OFFICER'S SIGNATURE)

26. L Rigas (REQUESTER'S SIGNATURE)
27. Director of Communications (TITLE)

28. X Magallanes (AUTHORIZING OFFICER'S SIGNATURE)
29. Acting DCOS (TITLE)

TRAVEL VOUCHER (Read the Privacy Act Statement on the back)

1. DEPARTMENT OR ESTABLISHMENT, BUREAU, DIVISION, OR OFFICE: OS/OCO

2. TYPE OF TRAVEL: [x] TEMPORARY DUTY [ ] PERMANENT CHANGE OF STATION

3. VOUCHER NO.: LRigas 06202017

4. SCHEDULE NO.:

5. TRAVELER (PAYEE)

a. NAME (Last, first, middle initial): Rigas, Laura

b. SOCIAL SECURITY NUMBER:

6. PERIOD OF TRAVEL: a. FROM 06/20/2017 b. TO 06/21/2017

c. MAILING ADDRESS (Include ZIP Code):

d. OFFICE TELEPHONE NO.: 202-208-6416

7. TRAVEL AUTHORIZATION: a. NUMBER(S): b. DATE(S):

e. PRESENT DUTY STATION: Washington, DC

f. RESIDENCE (city and State):

10. CHECK NO.:

8. TRAVEL ADVANCE

a. Outstanding:

b. Amount to be applied:

c. Amount due Government (Attached [ ] Check [ ] Cash):

d. Balance outstanding:

9. CASH PAYMENT RECEIPT

a. DATE RECEIVED:

b. AMOUNT RECEIVED: $

c. PAYEE'S SIGNATURE:

11. PAID BY:

12. GOVERNMENT TRANSPORTATION REQUEST OR TRANSPORTATION TICKETS IF PURCHASED WITH CASH (List by number below and attached passenger coupon. If cash is used show claim on reverse side.)

I hereby assign to the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7) ▶ Traveler's Initials

AGENT'S VALUATION OF TICKET (a)	ISSUING CARRIER (If Any) (b)	MODE, CLASS OF SERVICE AND ACCOMMODATIONS (c)	DATE ISSUED (d)	POINTS OF TRAVEL FROM (e)	POINTS OF TRAVEL TO (f)
See attached e-ticket		Attend Emergency Management	training, (NCTC)	Washington, DC and return	Shepherdstown, WV National Conservation Training Center

13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claimed is based on the average cost of lodging incurred during the period covered by this voucher.

TRAVELER SIGN HERE ▶ L Rigas DATE

AMOUNT CLAIMED ▶ $ 182.50

NOTE: Falsification of an item in an expense account works a forfeiture of claim (27 U.S.C. 2514) and may result in a fine of not more than $10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287, i.d. 1001)

14. This voucher is approved. Long distance telephone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify. (31 U.S.C. 680a).

APPROVING OFFICIAL SIGN HERE ▶ DM DATE

17. FOR FINANCE OFFICE USE ONLY COMPUTATION

a. DIFFERENCES, IF ANY (Explain and show amount):

15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION

a. VOUCHER NO.:

b. D.O. SYMBOL:

c. MONTH & YEAR:

b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION

Certifier's Initials:

16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT

AUTHORIZED CERTIFYING OFFICIAL SIGN HERE ▶ DMagallanes DATE 8/9/17

c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol):

d. NET TO TRAVELER ▶ $ 182.50

18. ACCOUNT CLASIFICATION

178D0102DM/DS10500000/DLSN00000.000000/DX10501

SCHEDULE OF EXPENSES AND AMOUNTS CLAIMED

INSTRUCTIONS TO TRAVELER *(Unlisted items are self-explanation)*

Col. (c) If the voucher includes per diem allowances for members of employee's immediate family, show member's names, ages and relationship to employee and marital status of children *(unless information is shown on the travel authorization.)*

Complete only for actual expense travel — Col. (d), (g), (h), (i), (j), (m), (n)

Show amount incurred for each meal, including tax and tips, and daily total meal cost.
Show expenses, such as: laundry, cleaning and pressing clothes, tips to bellboys, porters, etc. (other than for meals).
Complete for per diem and actual expense travel.
Show total subsistence expense incurred for actual expense travel.
Show per diem amount, limited to maximum rate, or if travel on actual expense, show the lesser of the amount from col. (j) or maximum rate.
Show expenses, such as: taxi/limousine fares, air fare (if purchased with cash), local or long distance telephone calls for Government business, car rental, relocation other than subsistence, etc.

Complete this information if this is a continuation sheet — PAGE 2 of 2

TRAVEL AUTHORIZATION NO.

TRAVELER'S LAST NAME
Rigas

DATE 2017 (a)	TIME (Hour and am/pm) (b)	DESCRIPTION (Departure/arrival city, per diem computation, or other explanations of expense) (c)	ITEMIZED SUBSISTENCE EXPENSES — MEALS: BREAKFAST (d)	MEALS: LUNCH (e)	MEALS: DINNER (f)	MEALS: TOTAL (g)	MISCELLANEOUS SUBSISTENCE (h)	LODGING (i)	TOTAL SUBSISTENCE EXPENSE (j)	MILEAGE RATE: NO. OF MILES (k)	AMOUNT CLAIMED: MILEAGE (l)	SUBSISTENCE (m)	OTHER (n)
08/20		Depart-Res Washington, DC Shepherdstown, WV											
08/20		TDY Lodging $91.00 Lodging tax/meals $61.00		12.00	23.00	35.00		**91.00	3.25			3.25	152.00
08/21		Depart Shepherdstown, WV to Res-Washington, DC	11.00			11.00			27.25			27.25	
			**Note- Traveler does not have a travel card. Due to changes made to the original itinerary during travel-traveler had to										
			use her personal credit card.										
If additional space is required, continue on another SF 1012-A BACK, leaving the front blank.									SUBTOTALS ▶			30.50	152.00
									TOTALS ▶			30.50	152.00

Enter grand total of columns (l), (m) and (n), below and in Item 13 on the front of this form.

TOTAL AMOUNT CLAIMED ▶ 182.50

In compliance with the Privacy Act of 1974, the following information is provided: Solicitation of the information on this form is authorized by 5 U.S.C. Chap. 57 as implemented by the Federal Travel Regulations (FPMR 101-7), E.O. 11609 of July 22, 1971, E.O. 11012 of March 27, 1962, E.O. 9397 of November 22, 1943, and 26 U.S.C. 6011(b) and 6109. The primary purpose of the requested information is to substantiate payment or reimbursement to eligible individuals for allowable travel and/or relocation expenses incurred under appropriate administrative authorization and to record and maintain costs of such reimbursements to the Government. This information will be used by officers and employees who have a need for information in the performance of their official duties. The information may be disclosed to appropriate Federal, State, local, or foreign agencies when relevant to civil, criminal or regulatory investigations or prosecutions, or when pursuant to a requirement by this agency in connection with the hiring or firing of an employee, the issuance of a security clearance, or investigations of the performance of official duty while in Government service. Your Social Security Account Number (SSN) is solicited under the authority of the Internal Revenue Code (26 U.S.C. 6011 (b) and 6109) and E.O. 9397, November 22, 1943, for use as a taxpayer and/or employee identification number. Disclosure is MANDATORY on vouchers claiming travel and/or relocation allowance expense reimbursement which is, or may be, income-taxable. Disclosure of your SSN and other requested information is voluntary in all other instances; however, failure to provide the information (other than SSN) required to support the claim may result in delay or loss of reimbursement.

NATIONAL CONSERVATION TRAINING CENTER

Laura Rigas
United States

Room No.	7540
Arrival	06-20-17
Departure	06-21-17
Folio No.	100538
Cashier No.	1015
Page No.	1 of 1

Group Code	1706EMERGEN
Group	Emergency Management
Rate Code	MNFGOV

Date	Description	Charges	Credits
06-20-17	Lodging and Meals	137.00	
06-20-17	Facility Sustainability Fee	15.00	
06-20-17	(b) (6)		152.00
	Total Charges	**152.00**	
	Total Credits		**152.00**
	Balance		**0.00**
			USD

Signature: _____

It was a pleasure to have you stay with us. Please come back and see us soon.

Your receipt has been printed on 100% post-consumer content recycled paper.
Note: For our guests who are on the Lodging and Meals Plan, the breakdown for meals is as follows:

Breakfast $11
Lunch $12
Dinner $23
Lodging $91

U.S. General Services Administration

FY 2017 Per Diem Rates for West Virginia

Cities not appearing below may be located within a county for which rates are listed.
To determine what county a city is located in, visit the National Association of Counties (NACO) website (a non-federal website).

October 2016 - September 2017 The following rates apply for West Virginia. Max lodging by month (excluding taxes.) The last column is the Meals and Incidental Expense (M&IE) rate.

Primary Destination (1, 2)	County (3, 4)	2016 Oct	Nov	Dec	2017 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	M&IE (5)
Standard Rate	STANDARD RATE	$91	$91	$91	$91	$91	$91	$91	$91	$91	$91	$91	$91	$91

Footnotes

1. Traveler reimbursement is based on the location of the work activities and not the accommodations, unless lodging is not available at the work activity, then the agency may authorize the rate where lodging is obtained.
2. Unless otherwise specified, the per diem locality is defined as "all locations within, or entirely surrounded by, the corporate limits of the key city, including independent entities located within those boundaries."
3. Per diem localities with county definitions shall include "all locations within, or entirely surrounded by, the corporate limits of the key city as well as the boundaries of the listed counties, including independent entities located within the boundaries of the key city and the listed counties (unless otherwise listed separately)."
4. When a military installation or Government-related facility (whether or not specifically named) is located partially within more than one city or county boundary, the applicable per diem rate for the entire installation or facility is the higher of the rates which apply to the cities and/or counties, even though part(s) of such activities may be located outside the defined per diem locality.
5. *Meals and Incidental Expenses*, see Breakdown of M&IE Expenses for important information on first and last days of travel.

30.25

Dixon, Shandria <shandria_dixon@ios.doi.gov>

Approval to travel- Laura Rigas June 25-28, 2017

2 messages

Dixon, Shandria <shandria_dixon@ios.doi.gov> Fri, Jun 23, 2017 at 3:26 PM
To: Downey Magallanes <downey_magallanes@ios.doi.gov>
Cc: Debbie Cousins <debbie_cousins@ios.doi.gov>

To advance the Secretary to the Rule of Law Defense Fund Event, Rountable with County Commissioners and the Western Governors' Association Annual Meeting

Reno, Nevada
Kalispell, Montana

Estimated cost-$2000.00

Funded by-OCO

Shandria Dixon
Office of the Secretary
Office of Communications
202.208.3752

Downey Magallanes <downey_magallanes@ios.doi.gov> Fri, Jun 23, 2017 at 3:26 PM
To: "Dixon, Shandria" <shandria_dixon@ios.doi.gov>
Cc: Debbie Cousins <debbie_cousins@ios.doi.gov>

Ok

[Quoted text hidden]

UNITED STATES
DEPARTMENT OF THE INTERIOR
FORM NO. DI-1020
FORM APPROVED BY COMP. GEN. U.S.
NOVEMBER 8, 1949

TRAVEL AUTHORIZATION

1. No. LRigas 06252017
2. _____ (DATE)

3. Office of the Secretary/Office of Communications (BUREAU OR OFFICE)

4. NAME Laura Rigas
5. OFFICIAL STATION Washington, DC
6. TITLE Director of Communications
7. ACCOUNTING OFFICE IBC Denver

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

PLACES OF TRAVEL

8. FROM: Res: Washington, DC
9. TO: Incline, NV- Kalispell, MT- and return to RES: Washington, DC

10. PURPOSE AND REMARKS:
To advance the Secretary to the Rule of Law Defense Fund Event round table with County Commissioners and the Western Governors' Association Annual meeting.

11. PER DIEM ALLOWANCE:
Incline, NV -$102.00/$64.00
Kalispell, MT -$95.00/$59.00
Per diem is authorized in accordance with the Federal Travel Regulations as issued by the GSA and published in the Federal Travel Register.

12. PERIOD OF TRAVEL: Beginning on or about 06/25/2017 Ending on or about 06/28/2017

MODE OF TRAVEL

13. [X] Common carrier
14. Extra fare
15. Government-owned conveyance
16. [X] Privately owned at a mileage rate of cents, subject to:
- (a) [X] Administratively determined to be the advantage of the Government
- (b) [X] A showing of advantage to the Government
- (c) [X] Not to exceed cost by common carrier, including consideration of Per Diem allowance

MISCELLANEOUS

17. Transportation immediate family
18. [X] Other *(specify)* Luggage fee, taxi fare, parking, rental car, train
19. Shipment household goods and personal effects

ESTIMATED COST

20. Transportation	corporate card	$ 1396.80
21. Per Diem	Lodging/taxes	535.00
22. Other	Printing serv/wi-fi/luggage fee	50.14
23. TOTAL		$

24. CHARGED TO:
178D0102DM/DS10500000/DLSN00000.00000/DX10501

L. Rigas
26. _____ (REQUESTER'S SIGNATURE)
27. Director of Communications (TITLE)

28. _____ (AUTHORIZING OFFICER'S SIGNATURE)
29. _____ (TITLE)

25. _____ (FISCAL OFFICER'S SIGNATURE)

TRAVEL VOUCHER (Read the Privacy Act Statement on the back)

1. DEPARTMENT OR ESTABLISHMENT, BUREAU, DIVISION, OR OFFICE: OS/OCO

2. TYPE OF TRAVEL: ☑ TEMPORARY DUTY ☐ PERMANENT CHANGE OF STATION

3. VOUCHER NO.: LRigas 06252017

4. SCHEDULE NO.:

5. TRAVELER (PAYEE)

a. NAME (Last, first, middle initial): Rigas, Laura

b. SOCIAL SECURITY NUMBER:

6. PERIOD OF TRAVEL: a. FROM 06/25/2017 b. TO 06/28/2017

c. MAILING ADDRESS (Include ZIP Code):

d. OFFICE TELEPHONE NO.: 202-208-6416

7. TRAVEL AUTHORIZATION: a. NUMBER(S): b. DATE(S):

e. PRESENT DUTY STATION: Washington, DC

f. RESIDENCE (city and State):

10. CHECK NO.:

8. TRAVEL ADVANCE

a. Outstanding:

b. Amount to be applied:

c. Amount due Government (Attached ☐ Check ☐ Cash):

d. Balance outstanding:

9. CASH PAYMENT RECEIPT

a. DATE RECEIVED:

b. AMOUNT RECEIVED: $

c. PAYEE'S SIGNATURE:

11. PAID BY:

12. GOVERNMENT TRANSPORTATION REQUEST, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH (List by number below and attached passenger coupon. If cash is used show item on reverse side.)

I hereby assign to the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7). ▶ Traveler's Initials

AGENTS VALUATION OF TICKET (a)	ISSUING CARRIER (Indials) (b)	MODE CLASS OF SERVICE AND ACCOM-MODATIONS (c)	DATE ISSUED (d)	POINTS OF TRAVEL FROM (e)	POINTS OF TRAVEL TO (f)
See attached e-ticket	1068.84 202.20	United Southwest	06/23/2017	Washington, DC and return	Incline, NV/Kalispell, MT
To advance the Secretary to the Rule of Law Defense Fund Event round table with County Commissioners and the Western Governors' Association Annual meeting.					

13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claimed is based and the average cost of lodging incurred during the period covered by this voucher.

TRAVELER SIGN HERE: L Rigas DATE

AMOUNT CLAIMED ▶ $ 484.64

NOTE: Falsification of an item in an expense account works a forfeiture of claim (27 U.S.C. 2514) and may result in a fine of not more than $10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287, i.d. 1001).

14. This voucher is approved. Long distance telephone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify. (31 U.S.C. 680a).

APPROVING OFFICIAL SIGN HERE: L Magalhaes DATE: 8/2/17

17. FOR FINANCE OFFICE USE ONLY COMPUTATION

a. DIFFERENCES, IF ANY (Explain and show amount):

15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION

a. VOUCHER NO.:

b. D.O. SYMBOL:

c. MONTH & YEAR:

b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION

Certifier's Initials:

16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT

AUTHORIZED CERTIFYING OFFICIAL SIGN HERE: DATE:

c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol):

d. NET TO TRAVELER ▶ $ 484.64

18. ACCOUNT CLASSIFICATION

178D0102DM/DS10500000/DLSN00000.00000/DX10501

MEMORANDUM

TO: Authorizing Official

FROM: Office of Communications

SUBJECT: Actual Expense Reimbursement for Lodging for Laura Rigas

DATE: June 25, 2017

On June 25, 2017, Secretary Ryan Zinke will be on official travel in Incline Village, NV and the surrounding metropolitan area. Laura Rigas will be in Incline Village, NV, June 25, 2017 to advance Secretary Zinke's engagements there.

Due to mission requirements, Secretary Zinke will utilize lodging at Hyatt Regency Resort on the night of June 25, 2017. In order to properly execute his advancing duties, Laura Rigas must utilize lodging at the same location as Secretary Zinke, both during her stay and prior to her arrival. Therefore, because of her mission requirements, Laura Rigas will also utilize lodging at Hyatt Regency Resort on the night of June 25, 2017.

For the night of June 25, Hyatt Regency Resort offers a lodging rate of $275.00 per night. The maximum allowable government lodging rate established by the State Department for Incline Village, NV, in June 2017 is $102.00 per night (documentation attached). Santa Barbara lodging rate is more expensive than the State Department maximum lodging rate by $173.00 per night.

Larua Rigas seeks authorization for the procurement of lodging at this higher rate through actual expense reimbursement under FTR 301-11.300 (d) and (e):

§301-11.300 When is actual expense reimbursement warranted?

When:

(d) Because of mission requirements, or
(e) Any other reason approved within your agency.

Please provide approval for Laura Rigas to accept actual expense reimbursement at a lodging rate of $275.00 per night in Incline Village, NV for the night of June 25, 2017.

JQ Magallanes
Approval Signature

5/2/17
Date

SCHEDULE OF EXPENSES AND AMOUNTS CLAIMED

INSTRUCTIONS TO TRAVELER *(Unlisted items are self-explanation)*

Col. (c) If the voucher includes per diem allowances for members of employee's immediate family, show member's names, ages and relationship to employee and marital status of children *(unless information is shown on the travel authorization.)*

Complete only for actual expense travel [Col (d), (g), (h), (i), (j), (m), (n)]

Show amount incurred for **each meal**, including tax and tips, and daily total meal cost.
Show expenses, such as: laundry, cleaning **and pressing clothes**, tips to bellboys, porters, etc. (other than for meals).
Complete for per diem and actual expense travel
Show total subsistence expense incurred for actual **expense** travel.
Show per diem amount, limited to maximum **rate**, or if travel on actual expense, show the lesser of the amount from col. (j) or maximum rate.
Show expenses, such as: taxi/limousine fares, air fare (if purchased with cash), local or long distance telephone calls for Government business, car rental, relocation other than subsistence, etc.

Complete this information if this is a continuation sheet — PAGE 2 of 2

TRAVEL AUTHORIZATION NO.

TRAVELER'S LAST NAME
Rigas

DATE 2017 (a)	TIME (Hour and am/pm) (b)	DESCRIPTION (Departure/arrival city, per diem computation, or other explanations of expense.) (c)	ITEMIZED SUBSISTENCE EXPENSES — MEALS: BREAKFAST (d)	LUNCH (e)	DINNER (f)	TOTAL (g)	MISCELLANEOUS SUBSISTENCE (h)	LODGING (i)	TOTAL SUBSISTENCE EXPENSE (j)	MILEAGE RATE NO OF MILES (k)	AMOUNT CLAIMED: MILEAGE (l)	SUBSISTENCE (m)	OTHER (n)
06/25		Depart-Res Washington, DC Reno, NV					46.00					46.00	
06/25		TDY Lodging $275.00 Lodging tax $52.70	$310.75 was prepaid on corporate card					275.00	Traveler paid the difference with personal CC				16.95
		Per attached approval-actual lodging requested.											
06/26		Depart Incline Village, NV to Las Vegas, NV	Traveled from Las Vegas NV to Kalispell MT traveled with the Secretary and advance team on a charter flight paid with corporate card.										
06/26		TDY Lodging $95.00 Lodging tax $8.65					59.00	95.00	Traveler paid with personal CC			59.00	103.65
06/26		Printing services used at Hyatt Regency Business Center							Traveler paid with personal CC				12.16
06/27		TDY Lodging $95.00 Lodging tax $8.65					59.00	95.00	Traveler paid with personal CC			59.00	103.65
06/28		Depart Kalispell, MT to Return- Res Washington, DC					44.25					44.25	
06/28		Luggage fee											25.00
06/28		Wi-fi fees United Airlines											12.98
			**Note- Traveler does not have a travel card. Due to changes made to the original itinerary during travel-traveler had to										
			use his/ personal credit card.										
									SUBTOTALS ▶			210.25	274.39
									TOTALS ▶			210.25	274.39

If additional space is required, continue on another SF 1012-A BACK, leaving the front blank.

Enter grand total of columns (l), (m) and (n), below and in Item 13 on the front of this form.

TOTAL AMOUNT CLAIMED ▶ 484.64

In compliance with the Privacy Act of 1974, the following information is provided: Solicitation of the information on this form is authorized by 5 U.S.C. Chap. 57 as implemented by the Federal Travel Regulations (FPMR 101-7), E.O. 11609 of July 22, 1971, E.O. 11012 of March 27, 1962, E.O. 9397 of November 22, 1943, and 26 U.S.C. 6011(b) and 6109. The primary purpose of the requested information is to determine payment or reimbursement to eligible individuals for allowable travel and/or relocation expenses incurred under appropriate administrative authorization and to record and maintain costs of such reimbursements to the Government. The information will be used by officers and employees who have a need for information in the performance of their official duties. The information may be disclosed to appropriate Federal, State, local, or foreign agencies when relevant, to civil, criminal or regulatory investigations or prosecutions, or when pursuant to a requirement by this agency in connection with the hiring or firing of an employee, the issuance of a security clearance, or investigations of the performance of official duty while in Government service. Your Social Security Account Number (SSN) is solicited under the authority of the Internal Revenue Code (26 U.S.C. 6011 (b) and 6109) and E.O. 9397, November 22, 1943, for use as a taxpayer and/or employee identification number. Disclosure is MANDATORY for vouchers claiming travel and/or relocation allowance/expense reimbursement which is, or may be, taxable income. Disclosure of your SSN and other requested information is voluntary in all other instances; however, failure to provide the information (other than SSN) required to support the claim may result in delay or loss of reimbursement.

STANDARD FORM 1012 BACK (10-77)

HYATT REGENCY

Hyatt Regency Lake Tahoe
Resort, Spa and Casino
111 Country Club Drive
Incline Village, NV 89451
TEL: (775) 832-1234
FAX: (775) 831-2171
www.laketahoe.hyatt.com

INVOICE

Payee Laura Rigas
Xx
Xx XX
United States

Room No.	1025
Arrival	06-25-17
Departure	06-26-17
Page No.	1 of 1
Folio Window	1
Folio No.	617725

Confirmation No. 4580494501
Group Name RAGA National Summer 2017

Date	Description	Charges	Credits
06-25-17	Deposit Transferred at C/I		310.75
06-25-17	Package Room	275.00	
06-25-17	Occupancy Tax	35.75	
06-25-17	Resort Fee	15.00	
06-25-17	Occupancy Resort Tax	1.95	
06-26-17	(b) (6)		16.95
	Total	327.70	327.70
	Balance	0.00	

Guest Signature

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

World of Hyatt Summary

No Membership to be credited

Join World of Hyatt today and start earning points for stays, dining and more. Visit www.worldofhyatt.com

WE HOPE YOU ENJOYED YOUR STAY WITH US!

For inquiries concerning your bill please call 888-588-4384

If you have any feedback regarding your stay, please let us know. Simply contact tvlit.qualityassurance@hyatt.com

We want to ensure you had a great experience!

U.S. General Services Administration

FY 2017 Per Diem Rates for Incline Village / Reno / Sparks Nevada

Cities not appearing below may be located within a county for which rates are listed.
To determine what county a city is located in, visit the National Association of Counties (NACO) website (a non-federal website).

October 2016 - September 2017 The following rates apply for Incline Village / Reno / Sparks Nevada. Max lodging by month (excluding taxes.) The last column is the Meals and Incidental Expense (M&IE) rate.

Primary Destination (1, 2)	County (3, 4)	2016 Oct	Nov	Dec	2017 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	M&IE (5)
Incline Village / Reno / Sparks	Washoe	$102	$101	$101	$102	$102	$102	$102	$102	$102	$134	$134	$132	$64

Footnotes

1. Traveler reimbursement is based on the location of the work activities and not the accommodations, unless lodging is not available at the work activity, then the agency may authorize the rate where lodging is obtained.
2. Unless otherwise specified, the per diem locality is defined as "all locations within, or entirely surrounded by, the corporate limits of the key city, including independent entities located within those boundaries."
3. Per diem localities with county definitions shall include "all locations within, or entirely surrounded by, the corporate limits of the key city as well as the boundaries of the listed counties, including independent entities located within the boundaries of the key city and the listed counties (unless otherwise listed separately)."
4. Where a military installation or Government-related facility (whether or not specifically named) is located partially within more than one city or county boundary, the applicable per diem rate for the entire installation or facility is the higher of the rates which apply to the cities and/or counties, even though part(s) of such activities may be located outside the defined per diem locality.
5. *Meals and Incidental Expenses*, see Breakdown of M&IE Expenses for important information on first and last days of travel.

Hampton

1140 HWY 2 WEST
KALISPELL, MT 59901
TELEPHONE 406-755-7900 • FAX (406) 755-5058

HILTON HHONORS

name
address

RIGAS, LAURA
*****
*****
*****

room number: 106/SXBL
arrival date: 6/26/2017 1:28:00 AM
departure date: 6/28/2017
adult/child: 0/0
room rate: 95.00

If the debit/credit card you are using for check-in is attached to a bank or checking account, a hold will be placed on the account for the full anticipated dollar amount to be owed to the hotel, including estimated incidentals, through your date of check-out and such funds will not be released for 72 business hours from the date of check-out or longer at the discretion of your financial institution.

Rate Plan: GR1
HH #: (b) (6)
AL:
Car:

Confirmation Number: ********

6/28/2017

Rates subject to applicable sales, occupancy, or other taxes. Please do not leave any money or items of value unattended in your room. A safety deposit box is available for you in the lobby. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. In the event of an emergency, I, or someone in my party, require special evacuation due to a physical disability. Please indicate yes by checking here: ☐

signature:

date	reference	description	amount
6/26/2017	1301062	GUEST ROOM	$95.00
6/26/2017	1301062	LODGING TAX	$3.80
6/26/2017	1301062	SALES USE TAX	$2.85
6/26/2017	1301062	CITY FEE	$2.00
6/27/2017	1301352	GUEST ROOM	$95.00
6/27/2017	1301352	LODGING TAX	$3.80
6/27/2017	1301352	SALES USE TAX	$2.85
6/27/2017	1301352	CITY FEE	$2.00
		WILL BE SETTLED TO (b) (6)	$207.30
		EFFECTIVE BALANCE OF	$0.00

for reservations call **1.800.hampton** or visit us online at **hampton.com** **thanks.**

account no.

card member name

establishment no. and location

date of charge folio/check no

authorization 434541 Anital

purchases & services

taxes

tips & misc

signature of card member

X

total amount

Hilton · Waldorf Astoria · Conrad · Canopy · Curio · Tapestry · Embassy Suites · Garden Inn · Hampton · tru · Homewood Suites · Home2 · Hilton Grand Vacations



room: 106

Dixon, Shandria <shandria_dixon@ios.doi.gov>

Fwd: Hyatt Regency Lake Tahoe Business Center

1 message

Laura Rigas <laura_rigas@ios.doi.gov> Mon, Jun 26, 2017 at 11:40 AM
To: Shandria Dixon <shandria_dixon@ios.doi.gov>

Laura Keehner Rigas
Communications Director
U.S. Department of the Interior
(202) 897-7022 cell
@Interior

Begin forwarded message:

From: <noreply@uniguest.com>
Date: June 26, 2017 at 8:28:22 AM PDT
To: <laura_rigas@ios.doi.gov>
Subject: Hyatt Regency Lake Tahoe Business Center
Reply-To: <noreply@uniguest.com>

Hyatt Regency Lake Tahoe Business Center

Thank you for your purchase.

Computer Usage
15 minutes free: $0.00
15 minutes at $5.95 per 15 minutes: $5.95

Printing
5 grayscale pages free: $0.00
9 grayscale pages at $0.69 per page: $6.21

Total Payment: $12.16

Payment Method (b) (6)
Payment Date: Monday, June 26, 2017 8:27:37 AM

Thank you for using the Business Center at Hyatt Regency Lake Tahoe Resort, Spa & Casino.

GSA U.S. General Services Administration

FY 2017 Per Diem Rates for Missoula / Polson / Kalispell Montana

Cities not appearing below may be located within a county for which rates are listed.
To determine what county a city is located in, visit the National Association of Counties (NACO) website (a non-federal website).

October 2016 - September 2017 The following rates apply for Missoula / Polson / Kalispell Montana. Max lodging by month (excluding taxes.) The last column is the Meals and Incidental Expense (M&IE) rate.

Primary Destination (1, 2)	County (3, 4)	2016 Oct	Nov	Dec	2017 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	M&IE (5)
Missoula / Polson / Kalispell	Missoula / Lake / Flathead	$95	$95	$95	$95	$95	$95	$95	$95	$95	$140	$140	$95	$59

Footnotes

1. Traveler reimbursement is based on the location of the work activities and not the accommodations, unless lodging is not available at the work activity, then the agency may authorize the rate where lodging is obtained.
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3. Per diem localities with county definitions shall include all locations within, or entirely surrounded by, the corporate limits of the key city as well as the boundaries of the listed counties, including independent entities located within the boundaries of the key city and the listed counties (unless otherwise listed separately).
4. When a military installation or Government-related facility (whether or not specifically named) is located partially within more than one city or county boundary, the applicable per diem rate for the entire installation or facility is the higher of the rates which apply to the cities and/or counties, even though part(s) of such activities may be located outside the defined per diem locality.
5. *Meals and Incidental Expenses*, see Breakdown of M&IE Expenses for important information on first and last days of travel.

Dixon, Shandria <shandria_dixon@ios.doi.gov>

Fwd: United Airlines Inflight Wi-Fi Receipt - Flight 344

1 message

Rigas, Laura <laura_rigas@ios.doi.gov> Wed, Jun 28, 2017 at 8:03 PM
To: "Dixon, Shandria" <shandria_dixon@ios.doi.gov>

Laura Keehner Rigas
Communications Director
U.S. Department of the Interior
(202) 897-7022 cell
@Interior

-------- Forwarded message --------
From: <UnitedAirlines@united.com>
Date: Wed, Jun 28, 2017 at 8:00 PM
Subject: United Airlines Inflight Wi-Fi Receipt - Flight 344
To: Laura_Rigas@ios.doi.gov

UNITED

Inflight Wi-Fi Receipt

Issue Date: 6/28/2017

Traveler
laura rigas

Ticket Number
01629216691970

Method of Payment
(b) (6)

Cardholder Name
laura rigas

FLIGHT INFORMATION

Day	Date	Flight	Departure City	Arrival City
Wednesday	June 28, 2017	344	Denver, CO (DEN)	Washington, DC (IAD - Dulles)

CHARGES

Description	Quantity	Charges
Basic Internet:1h	1	$7.99 USD

After using our Wi-Fi service, please take a moment to tell us about your Wi-Fi experience

TOTAL $7.99 USD

Additional Information

Dixon, Shandria <shandria_dixon@ios.doi.gov>

Fwd: United Airlines Inflight Wi-Fi Receipt - Flight 489

1 message

Rigas, Laura <laura_rigas@ios.doi.gov> Wed, Jun 28, 2017 at 8:03 PM
To: "Dixon, Shandria" <shandria_dixon@ios.doi.gov>

Laura Keehner Rigas
Communications Director
U.S. Department of the Interior
(202) 897-7022 cell
@Interior

——— Forwarded message ———
From: <UnitedAirlines@united.com>
Date: Wed, Jun 28, 2017 at 5:47 PM
Subject: United Airlines Inflight Wi-Fi Receipt - Flight 489
To: Laura_Rigas@ios.doi.gov

UNITED

Inflight Wi-Fi Receipt

Issue Date: 6/28/2017

Traveler
laura rigas

Ticket Number
01629216565152

Method of Payment
(b) (6)

Cardholder Name
laura rigas

FLIGHT INFORMATION

Day	Date	Flight	Departure City	Arrival City
Wednesday	June 28, 2017	489	Kalispell, MT (FCA)	Denver, CO (DEN)

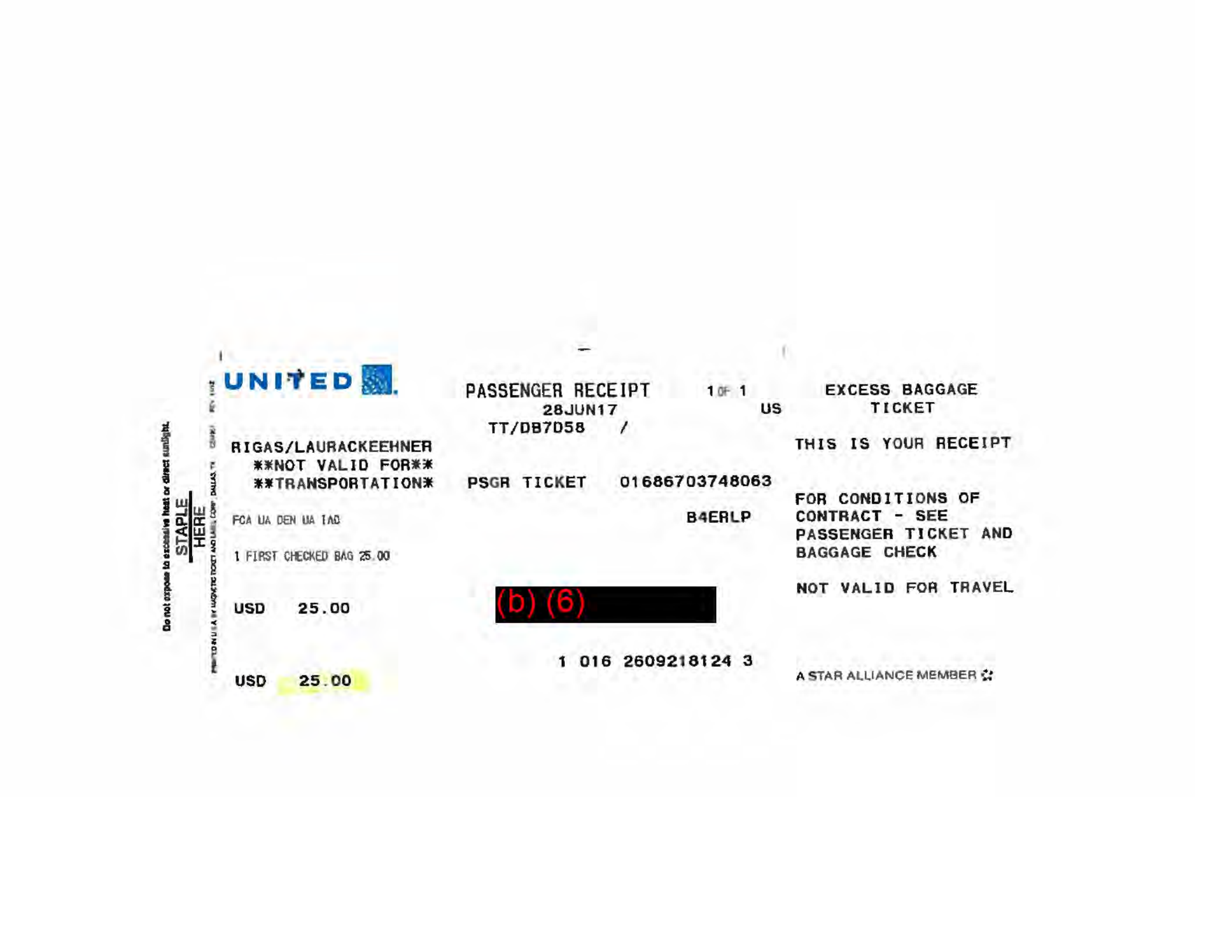
CHARGES

Description	Quantity	Charges
Basic Internet:1h	1	$4.99 USD

After using our Wi-Fi service, please take a moment to tell us about your Wi-Fi experience

TOTAL $4.99 USD

Additional Information



UNITED

PASSENGER RECEIPT 1 OF 1
28JUN17 US
TT/DB7D58 /

RIGAS/LAURACKEEHNER
NOT VALID FOR
**TRANSPORTATION*

PSGR TICKET 01686703748063

B4ERLP

FCA UA DEN UA IAD

1 FIRST CHECKED BAG 25.00

USD 25.00

(b) (6)

USD 25.00

1 016 2609218124 3

EXCESS BAGGAGE
TICKET

THIS IS YOUR RECEIPT

FOR CONDITIONS OF
CONTRACT - SEE
PASSENGER TICKET AND
BAGGAGE CHECK

NOT VALID FOR TRAVEL

A STAR ALLIANCE MEMBER

STAPLE HERE

Do not expose to excessive heat or direct sunlight.

PRINTED IN U.S.A. BY UNIQUE TICKET AND LABEL CORP. DALLAS, TX

Itinerary | Invoice | Information | Feedback

TRAVEL Incorporated

Ticket Number	016-8670374806
Account #	D00880
Issue Date	Fri, Jun 23, 2017
Booking ID	2549WC
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: Rigas/Laura.Ckeehner

Type	Carrier / Equip	Flight # / Class / Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES 738	403 / Y YCAIAD Confirmation: B4ERLP	Sun, 06/25/2017 Sun, 06/25/2017	Leave :: WASHINGTON-DLS Arrive :: DENVER *** Connecting ***	826A 1018A
✈	UNITED AIRLINES 320	295 / Y YCAIAD Confirmation: B4ERLP	Sun, 06/25/2017 Sun, 06/25/2017	Leave :: DENVER Arrive :: RENO	1119A 1239P
🛏	Hotel: Address: Confirmation Number: Phone Number: GalaxyNet Status:	Hampton Inn Kalispell 1140 Highway 2 West Kalispell, MT 59901 81572592 1 (406) 755-7900 Duplicate		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Mon, 06/26/2017 Wed, 06/28/2017 $95.00 1 1 GOV
✈	UNITED AIRLINES 319	469 / Y YCAIAD Confirmation: B4ERLP	Wed, 06/28/2017 Wed, 06/28/2017	Leave :: KALISPELL Arrive :: DENVER *** Connecting ***	243P 452P
✈	UNITED AIRLINES 738	344 / Y YCAIAD Confirmation: B4ERLP	Wed, 06/28/2017 Wed, 06/28/2017	Leave :: DENVER Arrive :: WASHINGTON-DLS	540P 1102P

— Remark(s) —

U29/TLRIGASOO06252017

U82/ORFSHOURLY

Fare	$1,068.84
Tax	$125.76
Total Amount	$1,194.60
Amount Charged	$1,194.60

Air only indicated here

WAS UA X/DEN UA RNO442.79/-FCA UA X/DEN UA WAS626.05USD 1068.84END UA ZPIADDENFCADEN XT11.20AY18.00XF IAD4.5DEN4.5F CA4.5DEN4.5

Department of the Interior | 4355 River Green Parkway | Duluth GA, 30096 | Tel 855 847-6398

Print: Tue, Aug 01, 2017 03:27 PM

Official Invoice

Generated by Travel Incorporated

TRAVEL Incorporated

Invoice #	362437
Agency Transaction #	526-6359568815
Expense #	526-8536169086
Account #	D00880
Issue Date	Fri, Jun 23, 2017
Booking ID	2549WC
Issuing Location	BGS
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Ticketless Ticket
Booking Currency	USD

Name: Rigas/Laura.Ckeehner

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	SOUTHWEST AIRLINES 73W	4101 / Y * Confirmation: JKP4GZ	Mon, 06/26/2017 Mon, 06/26/2017	Leave :: RENO Arrive :: LAS VEGAS	1025A 1140A

Hotel:	Hampton Inn Kalispell	Check In:	Mon, 06/26/2017
Address:	1140 Highway 2 West Kalispell, MT 59901	Check Out: Your Nightly Rate: Number of Rooms:	Wed, 06/28/2017 $95.00 1
Confirmation Number: Phone Number: GalaxyNet Status:	81572592 1 (406) 755-7900	Number of People: Room Type:	1 GOV

— Remark(s) —

U29/TLRIGASDO06262017

U82/ORFSHOURLY

Fare	$174.88
Tax	$27.32
Total Amount	$202.20
Amount Charged	$202.20

Air only indicated here.

RNO WN LAS

1396.EC

Itinerary | Quote | Information | Feedback

Date: 06/20/2017
Record Locator: 2549WC
Travelers:
Rigas, Laura.Ckeehner
Agent: doi.travel@duluthtravelinc.com

Agency Address
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Sun, Jun 25 2017 – Reno, NV

8:26 AM depart

Washington-Dls (IAD) to Denver (DEN) — Confirmation No. B4ERLP

United Airlines
Flight 403

Takeoff: 8:26 AM
Washington-Dls, DC – map

Landing: 10:18 AM
Denver, CO – map

Baggage Info | Economy [Y] Class | Boeing 737-800 | Food for Purchase | 3h 52m

Travelers:
Name: Rigas, Laura.Ckeehner Seat: 26E FF#: AWT81717

11:19 AM depart

Denver (DEN) to Reno (RNO) — Confirmation No. B4ERLP

United Airlines
Flight 295

Takeoff: 11:19 AM
Denver, CO – map

Landing: 12:39 PM
Reno, NV – map

Baggage Info | Economy [Y] Class | Airbus Industrie A320-100/200 | Food and Beverage for Purchase | 2h 20m

Travelers:
Name: Rigas, Laura.Ckeehner Seat: 36D FF#: AWT81717

Mon, Jun 26 2017 – Las Vegas, NV

10:25 AM depart

Reno (RNO) to Las Vegas (LAS)

Southwest Airlines
Flight 4101

Takeoff: 10:25 AM
Reno, NV – map

Landing: 11:40 AM (Terminal: 1)
Las Vegas, NV – map

Baggage Info | Economy/Coach [Y] Class | Boeing 737-700 (winglets) | 1h 15m

Travelers:
Name: Rigas, Laura.Ckeehner Seat: Unassigned

check-in

Red Lion Hotel Kalispell Confirmation No. 44AZJLQWV – map – images

Address: 20 North Main Kalispell Mt 59901
Nights: 2 (name: Rigas Laurackeehner)
Guarantee Info: (b) (6)
Other Info:
Nightly Rate: $87.00
Total Rate: $190.18

Phone: 1-406-751-5050 Fax: 1-406-751-5051
Rooms: 1 room
Room Desc: Fedrooms Commissionable King Bed. 372 SQ. FT. Fridge Microwave Free Wifi
Cancel Policy: Cancel By 4PM Day Of Arrival

Wed, Jun 28 2017 – Washington-Dls, DC

check-out

Red Lion Hotel Kalispell Confirmation No. 44AZJLQWV

Find nearby: Restaurants Gas Stations

2:43 PM depart

Kalispell (FCA) to Denver (DEN) — Confirmation No. B4ERLP

United Airlines
Flight 489

Takeoff: 2:43 PM
Kalispell, MT – map

Landing: 4:52 PM
Denver, CO – map

Baggage Info | Economy [Y] Class | Airbus Industrie A319 | Food and Beverage for Purchase | 2h 9m

Travelers:

Name: Rigas, Laura.Ckeehner | Seat: Unassigned | FF#: AWT81717

5:40 PM
depart



Denver (DEN) to Washington-Dls (IAD) — Confirmation No. B4ERLP

United Airlines
Flight 344

Takeoff: 5:40 PM
Denver, CO – map

Landing: 11:02 PM
Washington-Dls, DC – map

Baggage Info | Economy | Y | Class | Boeing 737-800 | Food for Purchase | 3h 22m

Travelers:

Name: Rigas, Laura.Ckeehner | Seat: Unassigned | FF#: AWT81717

UNITED STATES
DEPARTMENT OF THE INTERIOR
FORM NO. DI-1020
FORM APPROVED BY COMP. GEN. U.S.
NOVEMBER 8, 1949

TRAVEL AUTHORIZATION

1. No. LRigas 05012017
2. 05/01/2017 (DATE)

3. Office of the Secretary/Office of Communications (BUREAU OR OFFICE)

4. NAME Laura Rigas
5. OFFICIAL STATION Washington, DC
6. TITLE Director of Communications
7. ACCOUNTING OFFICE IBC Denver

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

PLACES OF TRAVEL

8. FROM: RES: Washington, DC
9. TO: Houston, TX and Return to RES: Washington, DC

Day trip-No lodging-12+hours TDY

10. PURPOSE AND REMARKS:
Advance the Secretary at the Offshore Technology Conference

11. PER DIEM ALLOWANCE:
Atlanta, GA $148/$69

Per diem is authorized in accordance with the Federal Travel Regulations as issued by GSA and published in the Federal Travel Register.

12. PERIOD OF TRAVEL: Beginning on or about 05/01/2017 Ending on or about 05/01/2017

MODE OF TRAVEL

13. X Common carrier
14. Extra fare
15. Government-owned conveyance
16. Privately owned at a mileage rate of cents, subject to:
   (a) Administratively determined to be the advantage of the Government
   (b) A showing of advantage to the Government
   (c) Not to exceed cost by common carrier, including consideration of Per Diem allowance

MISCELLANEOUS

17. Transportation immediate family
19. Shipment household goods and personal effects
18. Other *(specify)*
Baggage fees, taxi fares, telephone calls, rental vehicles, fuel, conference rooms, POV, public transportation, tolls, faxes, data services..

ESTIMATED COST

20. Transportation	Airfare	$ 518.40
21. Per Diem	Lodging, taxes	0
22. Other	Taxi	36.98
23.	TOTAL	$ 555.38

24. CHARGED TO:
17D0102DM/DS10500000/DLSN00000.000000/DX1050

25. _____ (FISCAL OFFICER'S SIGNATURE)

26. L. Rigas (SIGNATURE)
27. Director of Communications (TITLE)

28. _____ 5/22/17 (AUTHORIZING OFFICER'S SIGNATURE)
29. Megan Bloomgren, Acting Deputy Chief of Staff (TITLE)

Dixon, Shandria <shandria_dixon@ios.doi.gov>

Pre-Approval to travel- Laura Rigas/5-1-2017

2 messages

Dixon, Shandria <shandria_dixon@ios.doi.gov>
To: Megan Bloomgren <megan_bloomgren@ios.doi.gov>
Cc: Debbie Cousins <debbie_cousins@ios.doi.gov>

Wed, Apr 26, 2017 at 1:08 PM

May 1, 2017

Houston, TX

Advance the Secretary at the Offshore Technology Conference

Estimated cost- $700.00

Funded by OCO

Shandria Dixon
Office of the Secretary
Office of Communications
202.208.3752

Megan Bloomgren <megan_bloomgren@ios.doi.gov>
To: "Dixon, Shandria" <shandria_dixon@ios.doi.gov>
Cc: Debbie Cousins <debbie_cousins@ios.doi.gov>

Wed, Apr 26, 2017 at 2:46 PM

Approved
[Quoted text hidden]

TRAVEL VOUCHER (Read the Privacy Act Statement on the back)

1. DEPARTMENT OR ESTABLISHMENT, BUREAU, DIVISION, OR OFFICE: OS/OCO

2. TYPE OF TRAVEL: [x] TEMPORARY DUTY [ ] PERMANENT CHANGE OF STATION

3. VOUCHER NO.: LRigas 05012017

4. SCHEDULE NO.:

5. TRAVELER (PAYEE)

a. NAME (Last, first, middle initial): Rigas, Laura

b. SOCIAL SECURITY NUMBER:

c. MAILING ADDRESS (Include ZIP Code):

d. OFFICE TELEPHONE NO.: 202-208-6416

e. PRESENT DUTY STATION: Washington, DC

f. RESIDENCE (City and State): Washington, DC

6. PERIOD OF TRAVEL: a. FROM 05/01/2017 b. TO 05/01//2017

7. TRAVEL AUTHORIZATION: a. NUMBER(S): b. DATE(S):

10. CHECK NO.:

8. TRAVEL ADVANCE
a. Outstanding:
b. Amount to be applied:
c. Amount due Government (Attached: [ ] Check [ ] Cash):
d. Balance outstanding:

9. CASH PAYMENT RECEIPT
a. DATE RECEIVED:
b. AMOUNT RECEIVED: $
c. PAYEE'S SIGNATURE:

11. PAID BY:

12. GOVERNMENT TRANSPORTATION REQUEST, OR TRANSPORTATION TICKETS. IF PURCHASED WITH CASH (List by number below and attached passenger coupon. If cash is used show claim on reverse side.)

I hereby assign to the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7). Traveler's Initials

AGENT'S VALUATION OF TICKET (a)	ISSUING CARRIER (Initials) (b)	MODE, CLASS OF SERVICE AND ACCOMMODATIONS (c)	DATE ISSUED (d)	POINTS OF TRAVEL FROM (e)	POINTS OF TRAVEL TO (f)
See Attached e-ticket	518.40	Delta	05/01/2017	Washington, DC and Return	Houston, TX
Invitational purchased on	Airfare Corporate	card.			

13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. Where applicable, per diem claimed is based and the average cost of lodging incurred during the period covered by this voucher.

TRAVELER SIGN HERE: L. Rigas DATE: 5/17/17 AMOUNT CLAIMED: $ 81.23

NOTE: Falsification of an item on an expense account works a forfeiture of claim (27 U.S.C. 2514) and may result in a fine of not more than $10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; Id. 1001).

14. This voucher is approved. Long distance telephone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify. (31 U.S.C. 680a).

APPROVING OFFICIAL SIGN HERE: DATE: 5/22/17

15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION
a. VOUCHER NO.
b. D.O. SYMBOL
c. MONTH & YEAR

16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT

AUTHORIZED CERTIFYING OFFICIAL SIGN HERE: DATE:

17. FOR FINANCE OFFICE USE ONLY COMPUTATION

a. DIFFERENCES, IF ANY (Explain and show amount): $
b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION Certifier's Initials: $
c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol) $
d. NET TO TRAVELER $ 81.23

18. ACCOUNT CLASIFICATION

17D0102DM/DS10500000/DLSN00000.00000/DX10501
Advance the Secretary at the Offshore Technology Conference

SCHEDULE OF EXPENSES AND AMOUNTS CLAIMED

INSTRUCTIONS TO TRAVELER *(Unlisted items are self-explanation)*

Col. (c) If the voucher includes per diem allowances for members of employee's immediate family, show member's names, ages and relationship to employee and marital status of children *(unless information is shown on the travel authorization.)*

Complete only for actual expense travel

Col. (d), (g) Show amount incurred for each meal, including tax and tips, and daily total meal cost.
(h) Show expenses, such as: laundry, cleaning and pressing clothes, tips to bellboys, porters, etc. (other than for meals).
(i) Complete for per diem and actual expense travel.
(j) Show total subsistence expense incurred for actual expense travel.
(m) Show per diem amount, limited to maximum rate, or if travel on actual expense, show the lesser of the amount from col. (j) or maximum rate.
(n) Show expenses, such as: taxi/limousine fares, air fare (if purchased with cash), local or long distance telephone calls for Government business, car rental, relocation other than subsistence, etc.

Complete this information if this is a continuation sheet — PAGE 2 of 2

TRAVEL AUTHORIZATION NO.

TRAVELER'S LAST NAME
Rigas

DATE 2017 (a)	TIME (Hour and am/pm) (b)	DESCRIPTION (Departure/arrival city, per diem computation, or other explanations of expense) (c)	ITEMIZED SUBSISTENCE EXPENSES: MEALS BREAK-FAST (d)	LUNCH (e)	DINNER (f)	TOTAL (g)	MISCEL-LANEOUS SUBSIS-TENCE (h)	LODGING (i)	TOTAL SUBSISTENCE EXPENSE (j)	MILEAGE RATE: NO. OF MILES (k)	AMOUNT CLAIMED: MILEAGE (l)	SUBSISTENCE (m)	OTHER (n)
05/01		Depart-Res Washington, DC Houston, TX											25.00
05/01		Depart- Houston, TX Return-Res Washington, DC					44.25					44.25	5.99
													5.99
		Day trip-no lodging-12+hours TDY											

If additional space is required, continue on another SF 1012-A BACK, leaving the front blank.

SUBTOTALS ▶ 44.25 36.98

TOTALS ▶ 44.25 36.98

Enter grand total of columns (l), (m) and (n), below and in item 13 on the front of this form.

TOTAL AMOUNT CLAIMED ▶ 81.23

In compliance with the Privacy Act of 1974, the following information is provided: Solicitation of the information on this form is authorized by 5 U.S.C. Chap. 57 as implemented by the Federal Travel Regulations (FPMR 101-7); E.O. 11609 of July 22, 1971, E.O. 11012 of March 27, 1962, and E.O. 9397 of November 22, 1943, and 26 U.S.C. 6011(b) and 6109. The primary purpose of the requested information is to determine payment or reimbursement to eligible individuals for allowable travel and/or relocation expenses incurred under appropriate administrative authorization and to record and maintain costs of such reimbursements to the Government. The information will be used by officers and employees who have a need for information in the performance of their official duties. The information may be disclosed to appropriate Federal, State, local, or foreign agencies when relevant to civil, criminal or regulatory investigations or prosecutions, or when pursuant to a requirement by the agency in connection with the hiring or firing of an employee, the issuance of a security clearance, or investigations of the per- formance of official duty while in Government service. Your Social Security Account Number (SSN) is solicited under the authority of the Internal Revenue Code (26 U.S.C. 6011 (a) and 6109) and E.O. 9397, November 22, 1943, for use as a taxpayer and/or employee identification number; disclosure is MANDATORY on vouchers claiming travel and/or relocation allowance expense reimbursement which is, or may be, taxable income. Disclosure of your SSN and other requested information is voluntary in all other instances; however, failure to provide the information (other than SSN) required to support the claim may result in delay or loss of reimbursement.

STANDARD FORM 1012 BACK (10-77)

Dixon, Shandria <shandria_dixon@ios.doi.gov>

Fwd: United Airlines Inflight Wi-Fi Receipt - Flight 1955

1 message

Laura Rigas <laura_rigas@ios.doi.gov>
To: shandria_dixon@ios.doi.gov

Tue, May 2, 2017 at 7:56 AM

Another receipt..
Thx!

Laura Keehner Rigas
Communications Director
U.S. Department of the Interior
(202) 897-7022 cell
@Interior

Begin forwarded message:

From: Laura Rigas (b) (6)
Date: May 1, 2017 at 11:55:27 PM EDT
To: Laura Rigas <laura_rigas@ios.doi.gov>
Subject: Fwd: United Airlines Inflight Wi-Fi Receipt - Flight 1955

Laura Keehner Rigas
(b) (6) cell

Begin forwarded message:

From: UnitedAirlines@united.com
Date: May 1, 2017 at 9:06:08 PM EDT
To: Laura Rigas - (b) (6)
Subject: United Airlines Inflight Wi-Fi Receipt - Flight 1955

UNITED

Inflight Wi-Fi Receipt

Issue Date: 5/1/2017

Traveler
Laura Keehner

Ticket Number
01629260997490

Method of Payment
(b) (6)

Cardholder Name
Laura Rigas

FLIGHT INFORMATION

Day	Date	Flight	Departure City	Arrival City
Monday	May 1, 2017	1955	Houston, TX (IAH - Intercontinental)	Washington, DC (DCA - National)

CHARGES

Description	Quantity	Charges
Basic Internet:Full flight	1	$5.99 USD

After using our Wi-Fi service, please take a moment to tell us about your Wi-Fi experience

TOTAL	**$5.99 USD**

Additional Information

- We are expanding our Inflight Wi-Fi network. Learn more at united.com/WIFI
- **Tip:** MileagePlus® members can switch Internet access to another device while in flight. Learn about free enrollment and benefits at united.com/MileagePlus
- If you experience technical difficulty or system outage from your United Wi-Fi purchase today and would like to request a refund, please visit the Refunds section of united.com to submit your request. We apologize for the inconvenience. A member of our team will respond to your inquiry.

Dixon, Shandria <shandria_dixon@ios.doi.gov>

Fwd: United Airlines Inflight Wi-Fi Receipt - Flight 367

1 message

Laura Rigas <laura_rigas@ios.doi.gov> Mon, May 1, 2017 at 11:41 AM
To: shandria_dixon@ios.doi.gov

For my receipts from the Houston trip...

Laura Keehner Rigas
Communications Director
U.S. Department of the Interior
(202) 897-7022 cell
@Interior

Begin forwarded message:

From: Laura Rigas (b) (6)
Date: May 1, 2017 at 10:12:33 AM CDT
To: Laura Rigas <laura_rigas@ios.doi.gov>
Subject: Fwd: United Airlines Inflight Wi-Fi Receipt - Flight 367

Laura Keehner Rigas
(b) (6)

Begin forwarded message:

From: UnitedAirlines@united.com
Date: May 1, 2017 at 7:41:46 AM CDT
To: Laura Rigas - (b) (6)
Subject: United Airlines Inflight Wi-Fi Receipt - Flight 367

UNITED

Inflight Wi-Fi Receipt

Issue Date: 5/1/2017

Traveler
Laura Keehner

Ticket Number
01629260204585

Method of Payment
(b) (6)

Cardholder Name
Laura Rigas

FLIGHT INFORMATION

Day	Date	Flight	Departure City	Arrival City
Monday	May 1, 2017	367	Washington, DC (DCA - National)	Houston, TX (IAH - Intercontinental)

CHARGES

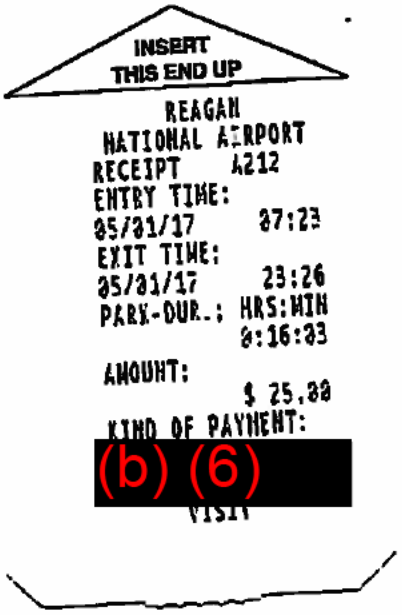
Description	Quantity	Charges
Basic Internet:Full flight	1	$5.99 USD

After using our Wi-Fi service, please take a moment to tell us about your Wi-Fi experience

TOTAL	**$5.99 USD**

Additional Information

- We are expanding our Inflight Wi-Fi network. Learn more at united.com/WIFI
- Tip: MileagePlus® members can switch Internet access to another device while in flight. Learn about free enrollment and benefits at united.com/MileagePlus
- If you experience technical difficulty or system outage from your United Wi-Fi purchase today and would like to request a refund, please visit the Refunds section of united.com to submit your request. We apologize for the inconvenience. A member of our team will respond to your inquiry.


INSERT
THIS END UP
REAGAN
NATIONAL AIRPORT
RECEIPT A212
ENTRY TIME:
05/31/17 07:23
EXIT TIME:
05/31/17 23:26
PARK-DUR.: HRS:MIN
0:16:03
AMOUNT:
$ 25.00
KIND OF PAYMENT:
(b) (6)
VISA

Itinerary | Invoice | Information | Feedback

TRAVEL Incorporated

Ticket Number	016-7980750742
Account #	D00880
Issue Date	Fri, Apr 28, 2017
Booking ID	36D9Y1
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Rigas/Laura.Ckeehner** To print as Adobe Acrobat [PDF] click here.

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES 319	367 / S SCADCA Confirmation: F57R2F	Mon, 05/01/2017 Mon, 05/01/2017	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: HOUSTON INTERCONTINENTAL	810A 1039A
✈	UNITED AIRLINES 319	1955 / S SCADCA Confirmation: F57R2F	Mon, 05/01/2017 Mon, 05/01/2017	Leave :: HOUSTON INTERCONTINENTAL Arrive :: RONALD REAGAN NTL WASHINGTON	710P 1105P

— Remark(s) —

U29/TLRIGASDO05012017
U82/ORFSHOURLY

Fare	$455.82
Tax	$62.58
Total Amount	$518.40
Amount Charged	$518.40

Air only indicated here.

WAS UA HOU227.91UA WAS227.91USD455.82END UA ZPDCAIAH XT 11.20AY9.00XF DCA4.5IAH4.5

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Thu, May 11, 2017 12:14 PM

Official Invoice

Generated by Travel Incorporated

Itinerary | Invoice | Information | Feedback

Date: 04/25/2017
Record Locator: 36D9YI
Travelers:
Rigas, Laura.Ckeehner
Agent: dol.travel@duluthtravelinc.com

Agency Address
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Mon, May 01 2017 – Ronald Reagan Ntl Washington, DC

6:50 AM depart

Ronald Reagan Ntl Washington (DCA) to Houston Intercontinental (IAH) — Confirmation No. F57R2F

United Airlines
Flight 6291

Takeoff: 6:50 AM (Terminal: B)
Ronald Reagan Ntl Washington, DC – map

Landing: 9:27 AM (Terminal: B)
Houston Intercontinental, TX – map

Baggage Info | Economy | S | Class | Food and Beverage for Purchase | 3h 37m

OPERATED BY /MESA AIRLINES DBA UNITED EXPRESS
PLEASE CHECK-IN WITH THE OPERATING CARRIER

Travelers:
Name: Rigas, Laura.Ckeehner Seat: 15C FF: (b) (6)

7:10 PM depart

Houston Intercontinental (IAH) to Ronald Reagan Ntl Washington (DCA) — Confirmation No. F57R2F

United Airlines
Flight 1955

Takeoff: 7:10 PM (Terminal: C)
Houston Intercontinental, TX – map

Landing: 11:05 PM (Terminal: B)
Ronald Reagan Ntl Washington, DC – map

Baggage Info | Economy | S | Class | Airbus Industrie A319 | Food for Purchase | 2h 55m

Travelers:
Name: Rigas, Laura.Ckeehner Seat: 35D FF: (b) (6)

OFFSHORE TECHNOLOGY CONFERENCE

Itinerary | Quote | Information | Feedback

Traveler — Rigas, Laura.Ckeehner ▾

Fare	Base Fare:	**$455.82**	
	Taxes:	**$62.58**	
	Total Fare:	**$518.40**	Price Quote
		(Applicable fees will be reflected on the invoice)	

WAS UA HOU227 91UA WAS227 91USD4[illegible] 82END UA ZPDCAIAH XF DCA4 5IAH4 5

U.S. General Services Administration

FY 2017 Per Diem Rates for Texas

Cities not appearing below may be located within a county for which rates are listed.
To determine what county a city is located in, visit the National Association of Counties (NACO) website (a non-federal website).

October 2016 - September 2017 within houston, Texas. Max lodging by month (excluding taxes.) The last column is the Meals and Incidental Expense (M&IE) rate.

Your search inquiry returned more than one possibility. Here are the possible rates.

Primary Destination (1, 2)	County (3, 4)	2016 Oct	Nov	Dec	2017 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	M&IE (5)
Houston (L.B. Johnson Space Center)	Montgomery / Fort Bend / Harris	$135	$135	$175	$135	$135	$135	$135	$135	$135	$135	$135	$135	$69
Standard Rate	STANDARD RATE	$91	$91	$91	$91	$91	$91	$91	$91	$91	$91	$91	$91	$51

Footnotes

1. Traveler reimbursement is based on the location of the work activities and not the accommodations, unless lodging is not available at the work activity, then the agency may authorize the rate where lodging is obtained.
2. Unless otherwise specified, the per diem locality is defined as "all locations within, or entirely surrounded by, the corporate limits of the key city, including independent entities located within those boundaries."
3. Per diem localities with county definitions shall include "all locations within, or entirely surrounded by, the corporate limits of the key city as well as the boundaries of the listed counties, including independent entities located within the boundaries of the key city and the listed counties (unless otherwise listed separately)."
4. When a military installation or Government-related facility (whether or not specifically named) is located partially within more than one city or county boundary, the applicable per diem rate for the entire installation or facility is the higher of the rates which apply to the cities and/or counties, even though part(s) of such activities may be located outside the defined per diem locality.
5. *Meals and Incidental Expenses*, see Breakdown of M&IE Expenses for important information on first and last days of travel.

Dixon, Shandria <shandria_dixon@ios.doi.gov>

Pre-Approval to Travel Laura Rigas

2 messages

Dixon, Shandria <shandria_dixon@ios.doi.gov> Fri, May 5, 2017 at 1:36 PM
To: Megan Bloomgren <megan_bloomgren@ios.doi.gov>
Cc: Debbie Cousins <debbie_cousins@ios.doi.gov>

May 6 - May 13, 2017

The purpose of the trip is to organize media for the Secretary's listening tour of several national monument locations and meetings.

Salt Lake City, Utah- Billings, MT

Estimated cost $2200.00

Funded by OCO

–

Shandria Dixon
Office of the Secretary
Office of Communications
202.208.3752

Megan Bloomgren <megan_bloomgren@ios.doi.gov> Fri, May 5, 2017 at 1:38 PM
To: "Dixon, Shandria" <shandria_dixon@ios.doi.gov>
Cc: Debbie Cousins <debbie_cousins@ios.doi.gov>

Approved

Sent from my iPad
[Quoted text hidden]

GSA

(/)

FY 2017 Per Diem Rates for Salt Lake City, Utah

(October 2016 - September 2017)

Cities not appearing below may be located within a county for which rates are listed. To determine what county a city is located in, visit the National Association of Counties (NACO) website (a non-federal website) (http://www.naco.org/counties).

October 2016 - September 2017 The following rates apply for Salt Lake City, Utah

Primary Destination (1, 2)	County (3, 4)	2016 Oct	Nov	Dec	2017 Jan	Feb	Mar	Apr	May	Jun
Salt Lake City	Salt Lake / Tooele	$115	$115	$115	$121	$121	$121	$115	$115	$115

M&IE $59.

Print Results

Footnotes

1. Traveler reimbursement is based on the location of the work activities and not the accommodations, unless lodging is not available at the work activity, then the agency may authorize the rate where lodging is obtained.
2. Unless otherwise specified, the per diem locality is defined as "all locations within, or entirely surrounded by, the corporate limits of the key city, including independent entities located within those boundaries."
3. Per diem localities with county definitions shall include "all locations within, or entirely surrounded by, the corporate limits of the key city as well as the boundaries of the listed counties, including independent entities located within the boundaries of the key city and the listed counties (unless otherwise listed separately)."
4. When a military installation or Government-related facility (whether or not specifically named) is located partially within more than one city or county boundary, the applicable per diem rate for the entire installation or facility is the higher of the rates which apply to the cities and/or counties, even though part(s) of such activities may be located outside the defined per diem locality.
5. *Meals and Incidental Expenses*, see Breakdown of M&IE Expenses (/mie) for important information on first and last days of travel.

print (https://www.addthis.com/bookmark.php)

Last Reviewed 2017-09-11

GSA
(/)

FY 2017 Per Diem Rates for ZIP 84535

(October 2016 - September 2017)

Cities not appearing below may be located within a county for which rates are listed. To determine what county a city is located in, visit the National Association of Counties (NACO) website (a non-federal website) (http://www.naco.org/counties).

October 2016 - September 2017 within the zip code: 84535. Max lodging by month (excluding is the Meals and Incidental Expense (M&IE) rate.

Primary Destination (1, 2)	County (3, 4)	2016 Oct	Nov	Dec	2017 Jan	Feb	Mar	Apr	May	Jun	J
Standard Rate	STANDARD RATE	$91	$91	$91	$91	$91	$91	$91	$91	$91	$

Print Results

M&IE $51.00 Monticello, UT

Footnotes

1. Traveler reimbursement is based on the location of the work activities and not the accommodations, unless lodging is not available at the work activity, then the agency may authorize the rate where lodging is obtained.
2. Unless otherwise specified, the per diem locality is defined as"all locations within, or entirely surrounded by, the corporate limits of the key city, including independent entities located within those boundaries."
3. Per diem localities with county definitions shall include"all locations within, or entirely surrounded by, the corporate limits of the key city as well as the boundaries of the listed counties, including independent entities located within the boundaries of the key city and the listed counties (unless otherwise listed separately)."
4. When a military installation or Government-related facility (whether or not specifically named) is located partially within more than one city or county boundary, the applicable per diem rate for the entire installation or facility is the higher of the rates which apply to the cities and/or counties, even though part(s) of such activities may be located outside the defined per diem locality.
5. *Meals and Incidental Expenses*, see Breakdown of M&IE Expenses (/mie) for important information on first and last days of travel.

print(https://www.addthis.com/bookmark.php)

Last Reviewed 2017-09-11

GSA
(/)

FY 2017 Per Diem Rates for Montana

(October 2016 - September 2017)

Cities not appearing below may be located within a county for which rates are listed. To determine what county a city is located in, visit the National Association of Counties (NACO) website (a non-federal website) (http://www.naco.org/counties).

October 2016 - September 2017 The following rates apply for Montana

Primary Destination (1, 2)	County (3, 4)	2016 Oct	Nov	Dec	2017 Jan	Feb	Mar	Apr	May	Jun	J
Standard Rate	STANDARD RATE	$91	$91	$91	$91	$91	$91	$91	$91	$91	$

Print Results

maie $91.00 Billings, MT

Footnotes

1. Traveler reimbursement is based on the location of the work activities and not the accommodations, unless lodging is not available at the work activity, then the agency may authorize the rate where lodging is obtained.
2. Unless otherwise specified, the per diem locality is defined as"all locations within, or entirely surrounded by, the corporate limits of the key city, including independent entities located within those boundaries."
3. Per diem localities with county definitions shall include"all locations within, or entirely surrounded by, the corporate limits of the key city as well as the boundaries of the listed counties, including independent entities located within the boundaries of the key city and the listed counties (unless otherwise listed separately)."
4. When a military installation or Government-related facility (whether or not specifically named) is located partially within more than one city or county boundary, the applicable per diem rate for the entire installation or facility is the higher of the rates which apply to the cities and/or counties, even though part(s) of such activities may be located outside the defined per diem locality.
5. *Meals and Incidental Expenses*, see Breakdown of M&IE Expenses (/mie) for important information on first and last days of travel.

print(https://www.addthis.com/bookmark.php)

Last Reviewed 2017-09-11

425 SOUTH 300 WEST
SALT LAKE CITY, UT 84101
United States of America
TELEPHONE 801-741-1110 • FAX 801-741-1171
Reservations
www.hamptoninn.com or 1 800 HAMPTON

RIGAS, LAURA CKEEHNER

(b) (6)

Room No:	224/NQRR
Arrival Date:	5/6/2017 8:25:00 PM
Departure Date	5/8/2017 11:16:00 AM
Adult/Child:	1/0
Cashier ID:	KELLI
Room Rate:	115.00
AL:	
HH #	
VAT #	
Folio No/Che	550670 A

Confirmation Number: 85896343

HAMPTON INN SLC DOWNTOWN 6/13/2017 9:01:00 AM

DATE	REF NO	DESCRIPTION	CHARGES
5/6/2017	2079777	GUEST ROOM	$115.00
5/6/2017	2079777	SALES TAX	$7.88
5/6/2017	2079777	LODGING TAX	$5.46
5/6/2017	2079777	INNKEEPER TAX	$1.15
5/7/2017	2080099	GUEST ROOM	$115.00
5/7/2017	2080099	SALES TAX	$7.88
5/7/2017	2080099	LODGING TAX	$5.46
5/7/2017	2080099	INNKEEPER TAX	$1.15
5/8/2017	2080315	(b) (6)	($258.98)
		BALANCE	$0.00

WWW.FACEBOOK.COM/HAMPTONSLC

Dixon, Shandria <shandria_dixon@ios.doi.gov>

Fwd: Booking Details for Reservation ID# 05026454

1 message

Laura Rigas <laura_rigas@ios.doi.gov>
To: Shandria Dixon <shandria_dixon@ios.doi.gov>

Thu, Sep 21, 2017 at 12:58 PM

Laura Keehner Rigas
Communications Director
U.S. Department of the Interior
(202) 897-7022 cell
@Interior

Begin forwarded message:

From: Inn at the Canyons <info@monticellocanyonlandsinn.com>
Date: September 21, 2017 at 12:56:21 PM EDT
To: <laura_rigas@ios.doi.gov>
Subject: Booking Details for Reservation ID# 05026454

Inn at the Canyons
533 N. Main Street
Monticello - 84535
Utah - United States
Phone: +1435-587-2458
Fax: 435-587-2191
Email: info@monticellocanyonlandsinn.com
Website: monticellocanyonlandsinn.com

Booking Confirmation

Reservation ID# 05026454 Group ID # G 05022303

Group Owner
Justin Harding (Group Owner ID# P3696)

Guest Details
Laura Rigas (ID#P3828)

Room Type	Package/Rate Detail	Arrival/Departure	No of Person(s)	Price	No of Room(s)	Amount
Double Queen	Seasonal Rate *May 08, 2017 - May 09, 2017*	May 08, 2017-May 09, 2017 1 Nights	Adults: 1	$ 104.99	1	$ 104.99

Total Amount:	**$ 104.99**
Total Taxes:	**$ 0.00**
Total Booking Amount:	**$ 104.99**
Amount Paid:	**$ 0.00**
Balance:	**$ 104.99**

Cancellation Policy
Seasonal Rate(Double Queen Stay Dates:May 08, 2017-May 09, 2017)

1. Guests can cancel up to 24 hours before arrival date with no penalty. When within the 24 hours before arrival date, guest will be charged the first night plus tax. (Example, if you are arriving on a Wednesday, the last day you can cancel is on Monday)

16 05-11-17

Laurackeehner Rigas	Folio No.	: **184680**	Room No.	:	**215**
	A/R Number	:	Arrival	:	**05-10-17**
	Group Code	:	Departure	:	**05-11-17**
	Company	: **Cwt Sato Travel**	Conf. No.	:	**60568754**
	Membership No.	:	Rate Code	:	**IPSGV**
	Invoice No.	:	Page No.	:	**1 of 1**

Date	Description	Charges	Credits
05-10-17	*Accommodation	115.00	
05-10-17	State Tax - Room	7.88	
05-10-17	City Tax - Room	5.46	
05-10-17	Room Tax Other	1.15	
05-11-17	(b) (6)		129.49
	Total	**129.49**	**129.49**
	Balance	**0.00**	

Guest Signature: _____

I have received the goods and / or services in the amount shown heron. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Owned & Operated by 42 Hotel SLC, LLC

* PAID WITH PERSONAL CREDIT CARD

Holiday Inn Express Hotel & Suites
Airport East
200 North 2100 West
Salt Lake City, UT 84116

DOUBLETREE
BY HILTON
BILLINGS

27 N. 27th Street • Billings, MT 59101
Phone (406) 252-7400 • Fax (406) 252-2401
For reservations across the nation
www.doubletree.com or 1-800-222-TREE

Name & Address

RIGAS, LAURACKEEHNER
*****
*****
*****

Room 919/NKRQG
Arrival Date 5/12/2017 11:07:00 PM
Departure Date 5/13/2017

Adult/Child 0/0
Room Rate 91.00

Rate Plan: GR1
HH #
AL:
Car:

Confirmation Number: ********

5/13/2017

DATE	REFERENCE	DESCRIPTION	AMOUNT
5/12/2017	169964	GUEST ROOM	$91.00
5/12/2017	169964	OCCUPANCY TAX	$6.37
5/12/2017	169964	CITY ASSESSMENT	$2.00
		WILL BE SETTLED TO (b) (6)	$99.37
		EFFECTIVE BALANCE OF	$0.00

EXPENSE REPORT SUMMARY

	5/12/2017	STAY TOTAL
ROOM AND TAX	$99.37	$99.37
DAILY TOTAL	$99.37	$99.37

ACCOUNT NO.

CARD MEMBER NAME

ESTABLISHMENT NO. & LOCATION — ESTABLISHMENT AGREES TO TRANSMIT TO CARDMEMBER FOR PAYMENT

CARD MEMBER'S SIGNATURE
X

MERCHANDISE AND/OR SERVICES PURCHASED ON THIS CARD SHALL NOT BE RESOLD OR RETURNED FOR A CASH REFUND

DATE OF CHARGE	FOLIO NO./CHECK NO.
	79004 A

AUTHORIZATION	INITIAL

PURCHASES & SERVICES	
TAXES	
TIPS & MISC.	
TOTAL AMOUNT	

PAYMENT DUE UPON RECEIPT

Hilton

WALDORF ASTORIA
CONRAD
canopy
Hilton
CURIO
DOUBLETREE
TAPESTRY COLLECTION
EMBASSY SUITES
Hilton Garden Inn
Hampton
tru
HOMEWOOD SUITES
HOME2
Hilton Grand Vacations

Hilton HONORS

**PAID WITH PERSONAL CREDIT CARD

Dixon, Shandria <shandria_dixon@ios.doi.gov>

Fwd: Receipt from Express Ride

1 message

Laura Rigas <laura_rigas@ios.doi.gov>
To: shandria_dixon@ios.doi.gov

Sat, May 6, 2017 at 10:25 PM

Taxi from the airport...

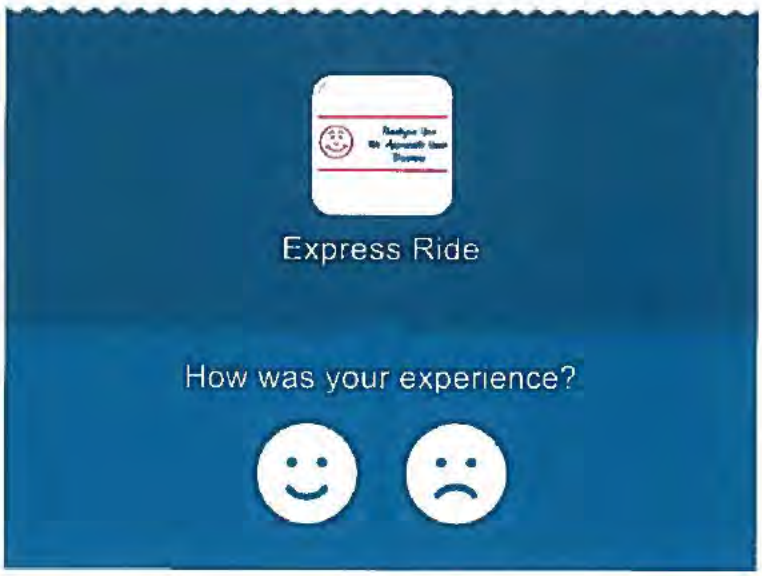
Laura Keehner Rigas
Communications Director
U.S. Department of the Interior
(202) 897-7022 cell
@Interior

Begin forwarded message:

From: Express Ride via Square <receipts@messaging.squareup.com>
Date: May 6, 2017 at 8:23:10 PM MDT
To: <laura_rigas@ios.doi.gov>
Subject: Receipt from Express Ride
Reply-To: Express Ride via Square <r_ojatswszivfuwmk2jnbuqnrt.rYUZ.MtQD0hGHpG8EN9qP.0cede17363cfe69a070c8c3f8f920a7210bcf996@reply.squareup.com>

Now when you shop at sellers who use Square, your receipts will be delivered automatically.

Not your receipt?



$30.00

** PAID WITH PERSONAL CC

Custom Amount	$25.00
Subtotal	$25.00
Tip	$5.00
Total	$30.00



(b) (6) (Swipe)
(b) (6)

May 6 2017 at 8:22 PM

#ahrp

LAURA RIGAS

Auth code: 67203D

Square Just Got More Rewarding
Your favorite businesses may send you news and rewards via Square.
Learn more and update preferences

© 2017 Square, Inc.

1455 Market Street, Suite 600
San Francisco, CA 94103

Square Privacy Policy · Not your receipt?
Manage preferences for digital receipts

Dixon, Shandria <shandria_dixon@ios.doi.gov>

Fwd: Your Wednesday evening trip with Uber

1 message

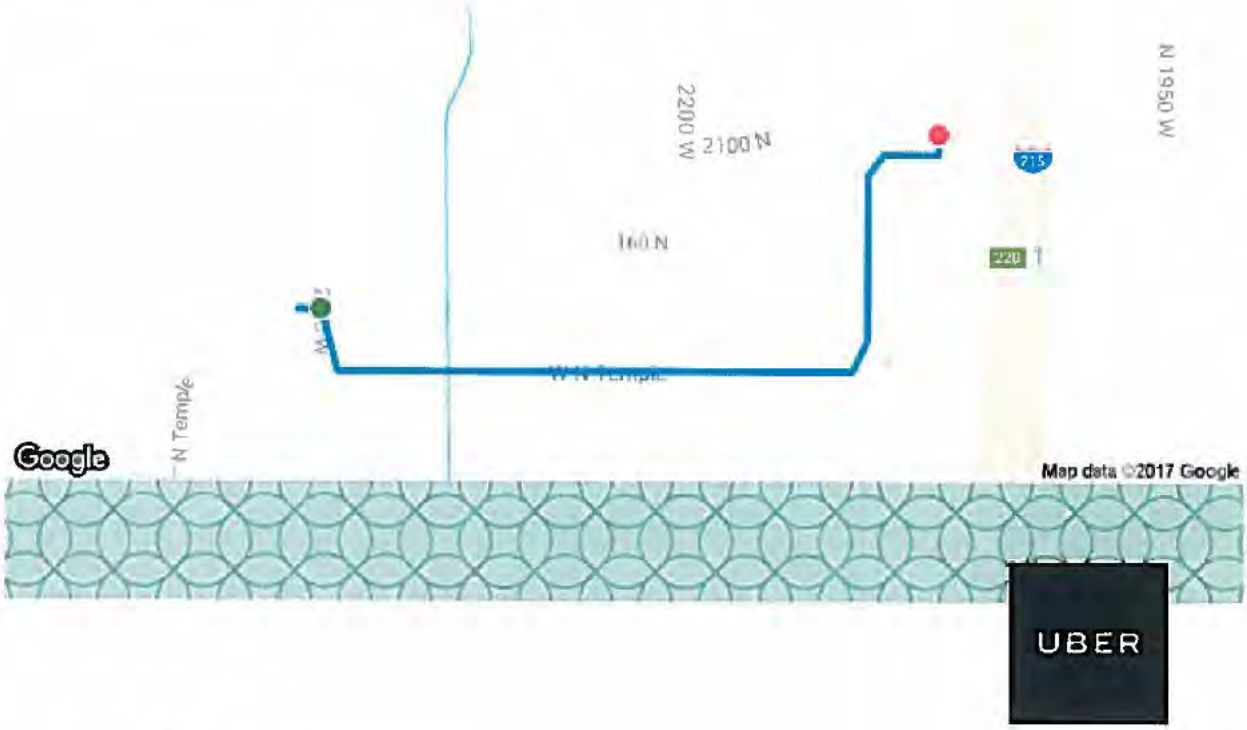
Laura Rigas <(b) (6)
To: shandria_dixon@ios.doi.gov

Wed, May 10, 2017 at 10:01 PM

Hi-- from the Utah trip. Thx!

Begin forwarded message:

From: Uber Receipts <uber.us@uber.com>
Date: May 10, 2017 at 7:46:24 PM MDT
To: Laura Rigas - (b) (6)
Subject: Your Wednesday evening trip with Uber



$6.03

Thanks for choosing Uber, Laura

May 10, 2017 | uberX

** PAID WITH PERSONAL CC

07:43pm | 135 2400 W, Salt Lake City, UT

07:46pm | 200 N 2100 W St, Salt Lake City, UT



You rode with Mahmoud

0.62	00:02:46	uberX
miles	Trip time	Car

Rate Your Driver

Your Fare

Trip Fare	4.00
Subtotal	**$4.00**
Tolls, Surcharges, and Fees	2.00
Discounts	0.03

CHARGED

(b) (6) [redacted]

$6.03

Invite your friends and family. Get a free ride worth up to $15 when you refer a friend to try Uber.

Dixon, Shandria <shandria_dixon@ios.doi.gov>

Fwd: Your Friday evening trip with Uber

1 message

Laura Rigas <(b) (6)
To: Shandria Dixon <shandria_dixon@ios.doi.gov>

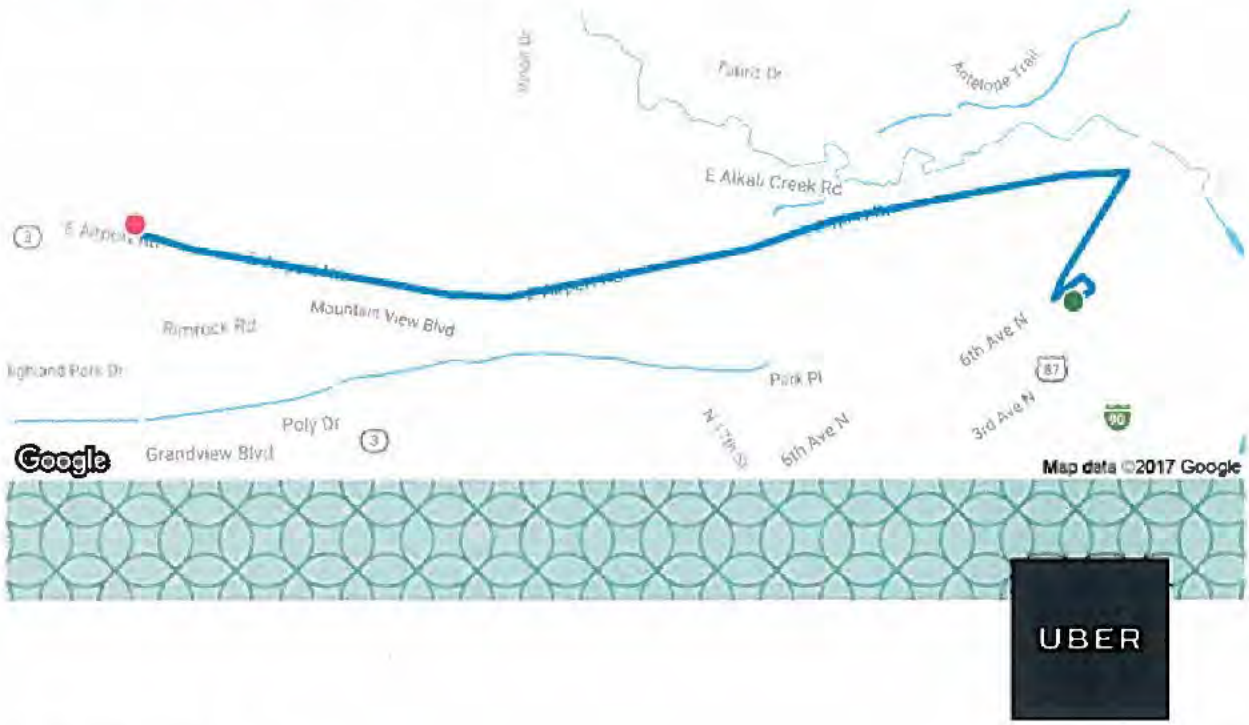
Fri, May 12, 2017 at 9:13 PM

Another expense from the trip...

Laura Keehner Rigas
(b) (6)

Begin forwarded message:

From: Uber Receipts <uber.us@uber.com>
Date: May 12, 2017 at 6:30:26 PM MDT
To: Laura Rigas - (b) (6)
Subject: Your Friday evening trip with Uber



$13.49

Thanks for choosing Uber, Laura

May 12, 2017 | uberX

~~**~~ PAID WITH PERSONAL CC

06:24pm | Parking area, Billings, MT

06:30pm | 1613 Aviation Pl, Billings, MT



You rode with GRACE

3.08	00:05:50	uberX
miles	Trip time	Car

Rate Your Driver

Your Fare

Trip Fare	11.48
Subtotal	**$11.48**
Tolls, Surcharges, and Fees	1.85
Discounts	0.16

CHARGED

(b) (6) [redacted]

$13.49

Invite your friends and family. Get

Total usage of HCT $1318.20

Itinerary Invoice Information Feedback

TRAVEL Incorporated

Ticket Number	006-8666998056
Account #	D00880
Issue Date	Thu, May 04, 2017
Booking ID	LSFJ5F
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Rigas/Laura.Ckeehner**

Type	Carrier / Equip	Flight # / Class / Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES 757	664 / Y YCADCA Confirmation HHWJLQ	Sat, 05/06/2017 Sat, 05/06/2017	Leave RONALD REAGAN NTL WASHINGTON Arrive SALT LAKE CITY	455P 735P
🛏	Hotel Address Confirmation Number Phone Number GalaxyNet Status	Hampton Inn Salt Lake Cty Dwtn 425 South 300 West Salt Lake City, UT 84101 85896343 1 (801) 741-1110 Duplicate		Check In Check Out Your Nightly Rate Number of Rooms Number of People Room Type	Sat, 05/06/2017 Mon, 05/08/2017 $115.00 1 1 A0TA2P
🛏	Hotel Address Confirmation Number Phone Number: GalaxyNet Status	Holiday Inn Exp Stes Arpt East 200 North 2100 West Salt Lake City, UT 84116 60568754 1 (801) 741-1500 Duplicate		Check In Check Out Your Nightly Rate Number of Rooms Number of People Room Type	Wed, 05/10/2017 Thu, 05/11/2017 $115.00 1 1 CSTNSGV

— **Remark(s)** —

U29/TLRIGASDO05062017
U82/ORFSHOURLY

Fare	$400.93
Tax	$44.27
Total Amount	$445.20
Amount Charged	$445.20

Air only indicated here.

WAS DL SLC400 93USD400 93END DL ZPDCA XT5 80AY4.50XF DCA4.5

Department of the Interior : 4355 River Green Parkway : Duluth GA, 30096 : Tel 855 847-6398

Print Wed, Jun 14, 2017 10:58 AM **Official Invoice**

Generated by Travel Incorporated

TRAVEL Incorporated

Ticket Number	006-8666998261
Account #	D00880
Issue Date	Fri, May 05, 2017
Booking ID	LSFJ5F
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Rigas/Laura.Ckeehner**

Type	Carrier / Equip	Flight # / Class / Fare Basis	Travel Dates	City - Airport	Time
🛏	Hotel Address	Hampton Inn Salt Lake Cty Dwtn 425 South 300 West		Check In Check Out Your Nightly Rate	Sat, 05/06/2017 Mon, 05/08/2017

		Salt Lake City, UT 84101		Number of Rooms:	$115.00
	Confirmation Number:	85896343		Number of People:	1
	Phone Number:	1 (801) 741-1110		Room Type:	1
	GalaxyNet Status:				A0TA2P
	Hotel:	Holiday Inn Exp Stes Arpt East		Check In:	Wed,
	Address:	200 North 2100 West		Check Out:	05/10/2017
		Salt Lake City, UT 84116		Your Nightly Rate:	Thu,
	Confirmation Number:	60568754		Number of Rooms:	05/11/2017
	Phone Number:	1 (801) 741-1500		Number of People:	$115.00
	GalaxyNet Status:	Duplicate		Room Type:	1
					1
					CSTNSGV
✈	DELTA AIR LINES	4669 / L	Thu	Leave : SALT LAKE CITY	1100A
	CR7	LCA	05/11/2017	Arrive : BILLINGS	1229P
		Confirmation: HHWJLQ	Thu		
			05/11/2017		
	Hotel:	Doubletree By Hilton Billings		Check In:	Thu,
	Address:	27 N 27th Street		Check Out:	05/11/2017
		Billings, MT 59101		Your Nightly Rate:	Sat, 05/13/2017
	Confirmation Number:	83614525		Number of Rooms:	$91.00
	Phone Number:	1 (406) 252-7400		Number of People:	1
	GalaxyNet Status:			Room Type:	1
					A00AL0
✈	UNITED AIRLINES	746 / S	Sat	Leave : BILLINGS	645A
	320	SCADCA	05/13/2017	Arrive : DENVER	816A
		Confirmation: ALJJSM	Sat	*** Connecting ***	
			05/13/2017		
✈	UNITED AIRLINES	1767 / S	Sat	Leave : DENVER	948A
	739	SCADCA	05/13/2017	Arrive : RONALD REAGAN NTL	313P
		Confirmation: ALJJSM	Sat	WASHINGTON	
			05/13/2017		

— Remark(s) —

U29/TLRIGASDO05062017
U82/ORFSHOURLY

Fare	$567.44
Tax	$73.56
Total Amount	$641.00
Amount Charged	$641.00

Air only indicated here

SLC DL BIL322 79UA X/DEN UA WAS244.65USD567.44END DL ZPSLCBILDEN XT11.20AY7.50XF SLC4.5BIL3

-284.30
* 356.70

Department of the Interior · 4355 River Green Parkway · Duluth GA, 30096 · Tel 855 847-8398

Print: Wed, Jun 14, 2017 10:58 AM

Official Invoice

Generated by Travel Incorporated

TRAVEL Incorporated

*** REFUND ***

Ticket Number	006-8666998261
Account #	D00880
Issue Date	Fri, May 05, 2017
Booking ID	LSFJ5F
Issuing Location	UUN
Booking Agent ID	[redacted]
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Rigas/Laura.Ckeehner**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES 320	746 / S SCADCA Confirmation: ALJJSM	Sat, 05/13/2017 Sat, 05/13/2017	Leave : BILLINGS Arrive : DENVER *** Connecting ***	645A 816A
✈	UNITED AIRLINES 739	1767 / S SCADCA Confirmation: ALJJSM	Sat, 05/13/2017 Sat, 05/13/2017	Leave : DENVER Arrive : RONALD REAGAN NTL WASHINGTON	948A 313P

— Remark(s) —

U5/UUN/30*C30
U25/NO PROFILE
U29/TLRIGASDO05062017
U82/ORFSHOURLY
U89/NP-T0504171006

Fare	($244.65)
Tax	($39.65)
Total Amount	($284.30)
Amount Charged	($284.30)

Air only indicated here

SLC DL BIL322.79UA X/DEN UA WAS244.65USD567.44END DL ZPSLCBILDEN XT11.20AY7.50XF SLC4.5BIL3

Generated by Travel Incorporated

TRAVEL Incorporated

Ticket Number	027-8667819531
Account #	D00880
Issue Date	Thu, May 11, 2017
Booking ID	LSFJ5F
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Rigas/Laura.Ckeehner**

Type	Carrier / Equip	Flight # / Class / Fare Basis	Travel Dates	City - Airport	Time
Hotel	Address	Holiday Inn Exp Stes Arpt East 200 North 2100 West Salt Lake City, UT 84116		Check In Check Out Your Nightly Rate Number of Rooms Number of People Room Type	Wed, 05/10/2017 Thu, 05/11/2017 $115.00 1 1 CSTNSGV
	Confirmation Number Phone Number GalaxyNet Status	60568754 1 (801) 741-1500			
Hotel	Address	Doubletree By Hilton Billings 27 N 27th Street Billings, MT 59101		Check In Check Out Your Nightly Rate Number of Rooms Number of People Room Type	Thu, 05/11/2017 Fri, 05/12/2017 $91.00 1 1 A00AL0
	Confirmation Number Phone Number GalaxyNet Status	80186274 1 (406) 252-7400 Cancelled			
ALASKA AIRLINES	DH4	2423 / Y YCA Confirmation: FWTMEP	Fri, 05/12/2017 Fri, 05/12/2017	Leave: BILLINGS Arrive: SEATTLE *** Connecting ***	736P 906P
UNITED AIRLINES	739	1462 / S SCAIAD Confirmation: ALJJSM	Fri, 05/12/2017 Sat, 05/13/2017	Leave: SEATTLE Arrive: WASHINGTON-DLS	1035P 630A

— Remark(s) —

U29/TLRIGASDO05102017
U82/ORFSHOURLY

Fare	$460.47
Tax	$55.83
Total Amount	$516.30
Amount Charged	$516.30

Air only indicated here

BIL AS SEA278.14UA WAS182.33USD460.47END AS ZPBILSEA XT 5.60AY7.50XF BIL3SEA4.5

Generated by Travel Incorporated

Itinerary | Invoice | Information | Feedback

TRAVEL Incorporated

Ticket Number	006-8666998056
Account #	D00880
Issue Date	Thu, May 04, 2017
Booking ID	LSFJ5F
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Rigas/Laura.Ckeehner**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES 757	664 / Y YCADCA Confirmation: HHWJLQ	Sat, 05/06/2017 Sat, 05/06/2017	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: SALT LAKE CITY	455P 735P
🛏	Hotel: Address: Confirmation Number: Phone Number: GalaxyNet Status:	Hampton Inn Salt Lake Cty Dwtn 425 South 300 West Salt Lake City, UT 84101 85896343 1 (801) 741-1110 Duplicate		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Sat, 05/06/2017 Mon, 05/08/2017 $115.00 1 1 A0TA2P
🛏	Hotel: Address: Confirmation Number: Phone Number: GalaxyNet Status:	Holiday Inn Exp Stes Arpt East 200 North 2100 West Salt Lake City, UT 84116 60568754 1 (801) 741-1500 Duplicate		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Wed, 05/10/2017 Thu, 05/11/2017 $115.00 1 1 CSTNSGV

— Remark(s) —

U29/TLRIGASDO05062017

U82/ORFSHOURLY

Fare	$400.93
Tax	$44.27
Total Amount	$445.20
Amount Charged	$445.20

Air only indicated here.

WAS DL SLC400.93USD400.93END DL ZPDCA XT5.60AY4.50XF DCA4.5

TRAVEL Incorporated

Ticket Number	006-8666998261
Account #	D00880
Issue Date	Fri, May 05, 2017
Booking ID	LSFJ5F
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Rigas/Laura.Ckeehner**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time

Hotel:	Hampton Inn Salt Lake Cty				Check In:	Sat,
Address:	Dwtn				Check Out:	05/06/2017
	425 South 300 West				Your Nightly Rate:	Mon,
	Salt Lake City, UT 84101				Number of Rooms:	05/08/2017
Confirmation Number:	85896343				Number of People:	$115.00
Phone Number:	1 (801) 741-1110				Room Type:	1
GalaxyNet Status:						1
						A0TA2P
Hotel:	Holiday Inn Exp Stes Arpt				Check In:	Wed,
Address:	East				Check Out:	05/10/2017
	200 North 2100 West				Your Nightly Rate:	Thu,
	Salt Lake City, UT 84116				Number of Rooms:	05/11/2017
Confirmation Number:	60568754				Number of People:	$115.00
Phone Number:	1 (801) 741-1500				Room Type:	1
GalaxyNet Status:	Duplicate					1
						CSTNSGV
DELTA AIR LINES	4669 / L	Thu,	Leave :: SALT LAKE CITY			1100A
CR7	LCA	05/11/2017	Arrive :: BILLINGS			1229P
	Confirmation: HHWJLQ	Thu, 05/11/2017				
Hotel:	Doubletree By Hilton Billings				Check In:	Thu,
Address:	27 N 27th Street				Check Out:	05/11/2017
	Billings, MT 59101				Your Nightly Rate:	Sat,
					Number of Rooms:	05/13/2017
Confirmation Number:	83614525				Number of People:	$91.00
Phone Number:	1 (406) 252-7400				Room Type:	1
GalaxyNet Status:						1
						A00AL0
UNITED AIRLINES	746 / S	Sat,	Leave :: BILLINGS			645A
320	SCADCA	05/13/2017	Arrive :: DENVER			816A
	Confirmation: ALJJSM	Sat, 05/13/2017	*** *Connecting* ***			
UNITED AIRLINES	1767 / S	Sat,	Leave :: DENVER			948A
739	SCADCA	05/13/2017	Arrive :: RONALD REAGAN NTL WASHINGTON			313P
	Confirmation: ALJJSM	Sat, 05/13/2017				

— Remark(s) —

U29/TLRIGASDO05062017

U82/ORFSHOURLY

Fare	**$567.44**
Tax	**$73.56**
Total Amount	**$641.00**
Amount Charged	**$641.00**

Air only indicated here.

SLC DL BIL322.79UA X/DEN UA WAS244.65USD567.44END DL ZPSLCBILDEN XT11.20AY7.50XF SLC4.5BIL3

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Mon, May 15, 2017 07:57 AM

Official Invoice

Generated by Travel Incorporated

TRAVEL Incorporated

*** REFUND ***

Ticket Number	**006-8666998261**
Account #	**D00880**
Issue Date	**Fri, May 05, 2017**
Booking ID	**LSFJ5F**
Issuing Location	**UUN**
Booking Agent ID	**2K**
Form of Payment	(b) (6)
Transaction Type	**Electronic Ticket**
Booking Currency	**USD**

Name: **Rigas/Laura.Ckeehner**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time

UNITED AIRLINES 320	746 / S SCADCA Confirmation: ALJJSM	Sat, 05/13/2017 Sat, 05/13/2017	Leave :: BILLINGS Arrive :: DENVER *** Connecting ***		645A 816A
UNITED AIRLINES 739	1767 / S SCADCA Confirmation: ALJJSM	Sat, 05/13/2017 Sat, 05/13/2017	Leave :: DENVER Arrive :: RONALD REAGAN NTL WASHINGTON		948A 313P

— Remark(s) —

U5/UUN/30*C30
U25/NO PROFILE
U29/TLRIGASDO05062017
U82/ORFSHOURLY
U89/NP-T0504171006

Fare	($244.65)
Tax	($39.65)
Total Amount	($284.30)
Amount Charged	($284.30)

Air only indicated here.

SLC DL BIL322.79UA X/DEN UA WAS244.65USD567.44END DL ZPSLCBILDEN XT11.20AY7.50XF SLC4.5BIL3

TRAVEL Incorporated

Ticket Number	027-8667819531
Account #	D00880
Issue Date	Thu, May 11, 2017
Booking ID	LSFJ5F
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: Rigas/Laura.Ckeehner

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
Hotel	Hotel: Address: Confirmation Number: Phone Number: GalaxyNet Status:	Holiday Inn Exp Stes Arpt East 200 North 2100 West Salt Lake City, UT 84116 60568754 1 (801) 741-1500		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Wed, 05/10/2017 Thu, 05/11/2017 $115.00 1 1 CSTNSGV
Hotel	Hotel: Address: Confirmation Number: Phone Number: GalaxyNet Status:	Doubletree By Hilton Billings 27 N 27th Street Billings, MT 59101 80186274 1 (406) 252-7400		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Thu, 05/11/2017 Fri, 05/12/2017 $91.00 1 1 A00AL0
ALASKA AIRLINES DH4	2423 / Y YCA Confirmation: FWTMEP	Fri, 05/12/2017 Fri, 05/12/2017	Leave : BILLINGS Arrive :: SEATTLE *** Connecting ***		736P 906P
UNITED AIRLINES 739	1462 / S SCAIAD Confirmation: ALJJSM	Fri, 05/12/2017 Sat, 05/13/2017	Leave :: SEATTLE Arrive :: WASHINGTON-DLS		1035P 630A

— Remark(s) —

U29/TLRIGASDO05102017
U82/ORFSHOURLY

Fare	$460.47
Tax	$55.83
Total Amount	$516.30
Amount Charged	$516.30

Air only indicated here.

BIL AS SEA278.14UA WAS182.33USD460.47END AS ZPBILSEA XT 5.60AY7.50XF BIL3SEA4.5

* Accounting Note: This Invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (ARC) on 05/16/2017

UNITED AIRLINES 320	746 / S SCADCA Confirmation: ALJJSM	Sat, 05/13/2017 Sat, 05/13/2017	Leave :: BILLINGS Arrive :: DENVER *** Connecting ***	645A 816A
UNITED AIRLINES 739	1767 / S SCADCA Confirmation: ALJJSM	Sat, 05/13/2017 Sat, 05/13/2017	Leave :: DENVER Arrive :: RONALD REAGAN NTL WASHINGTON	948A 313P

— Remark(s) —

U5/UUN/30*C30
U25/NO PROFILE
U29/TLRIGASDO05062017
U82/ORFSHOURLY
U89/NP-T0504171006

Fare	($244.65)
Tax	($39.65)
Total Amount	($284.30)
Amount Charged	($284.30)

Air only indicated here.

SLC DL BIL322.79UA X/DEN UA WAS244.65USD567.44END DL ZPSLCBILDEN XT11.20AY7.50XF SLC4.5BIL3

TRAVEL Incorporated

Ticket Number	027-8667819531
Account #	D00880
Issue Date	Thu, May 11, 2017
Booking ID	LSFJ5F
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Rigas/Laura.Ckeehner**

Type	Carrier / Equip	Flight # / Class / Fare Basis	Travel Dates	City - Airport	Time
Hotel	Hotel: Address: Confirmation Number: Phone Number: GalaxyNet Status:	Holiday Inn Exp Stes Arpt East 200 North 2100 West Salt Lake City, UT 84116 60568754 1 (801) 741-1500		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Wed, 05/10/2017 Thu, 05/11/2017 $115.00 1 1 CSTNSGV
Hotel	Hotel: Address: Confirmation Number: Phone Number: GalaxyNet Status:	Doubletree By Hilton Billings 27 N 27th Street Billings, MT 59101 80186274 1 (406) 252-7400		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Thu, 05/11/2017 Fri, 05/12/2017 $91.00 1 1 A00AL0
ALASKA AIRLINES DH4	2423 / Y YCA Confirmation: FWTMEP	Fri, 05/12/2017 Fri, 05/12/2017	Leave :: BILLINGS Arrive :: SEATTLE *** Connecting ***	736P 906P
UNITED AIRLINES 739	1462 / S SCAIAD Confirmation: ALJJSM	Fri, 05/12/2017 Sat, 05/13/2017	Leave :: SEATTLE Arrive :: WASHINGTON-DLS	1035P 630A

— Remark(s) —

U29/TLRIGASDO05102017
U82/ORFSHOURLY

Fare	$460.47
Tax	$55.83
Total Amount	$516.30
Amount Charged	$516.30

Air only indicated here.

BIL AS SEA278.14UA WAS182.33USD460.47END AS ZPBILSEA XT 5.60AY7.50XF BIL3SEA4.5

* Accounting Note: This Invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (ARC) on 05/16/2017

Itinerary | Invoice | Information | Feedback

TRAVEL Incorporated

Ticket Number	006-8666998056
Account #	D00880
Issue Date	Thu, May 04, 2017
Booking ID	LSFJ5F
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Rigas/Laura.Ckeehner**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES 757	664 / Y YCADCA Confirmation: HHWJLQ	Sat, 05/06/2017 Sat, 05/06/2017	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: SALT LAKE CITY	455P 735P
🛏	Hotel: Address: Confirmation Number: Phone Number: GalaxyNet Status:	Hampton Inn Salt Lake Cty Dwtn 425 South 300 West Salt Lake City, UT 84101 85896343 1 (801) 741-1110 Duplicate		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Sat, 05/06/2017 Mon, 05/08/2017 $115.00 1 1 A0TA2P
🛏	Hotel: Address: Confirmation Number: Phone Number: GalaxyNet Status:	Holiday Inn Exp Stes Arpt East 200 North 2100 West Salt Lake City, UT 84116 60568754 1 (801) 741-1500 Duplicate		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Wed, 05/10/2017 Thu, 05/11/2017 $115.00 1 1 CSTNSGV

— **Remark(s)** —

U29/TLRIGASDO05062017
U82/ORFSHOURLY

Fare	**$400.93**
Tax	**$44.27**
Total Amount	**$445.20**
Amount Charged	**$445.20**

Air only indicated here.

WAS DL SLC400.93USD400.93END DL ZPDCA XT5.60AY4.50XF DCA4.5

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Tue, May 16, 2017 10:41 AM

Official Invoice

Generated by Travel Incorporated

TRAVEL Incorporated

Ticket Number	006-8666998261
Account #	D00880
Issue Date	Fri, May 05, 2017
Booking ID	LSFJ5F
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Rigas/Laura.Ckeehner**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time

	Hotel:	Hampton Inn Salt Lake Cty			Check In:	Sat,
	Address:	Dwtn			Check Out:	05/06/2017
		425 South 300 West			Your Nightly Rate:	Mon,
		Salt Lake City, UT 84101			Number of Rooms:	05/08/2017
	Confirmation				Number of People:	$115.00
	Number:	85896343			Room Type:	1
	Phone Number:	1 (801) 741-1110				1
	GalaxyNet Status:					A0TA2P
	Hotel:	Holiday Inn Exp Stes Arpt			Check In:	Wed,
	Address:	East			Check Out:	05/10/2017
		200 North 2100 West			Your Nightly Rate:	Thu,
		Salt Lake City, UT 84116			Number of Rooms:	05/11/2017
	Confirmation				Number of People:	$115.00
	Number:	60568754			Room Type:	1
	Phone Number:	1 (801) 741-1500				1
	GalaxyNet Status:	Duplicate				CSTNSGV
	DELTA AIR LINES	4669 / L	Thu,	Leave :: SALT LAKE CITY		1100A
	CR7	LCA	05/11/2017	Arrive :: BILLINGS		1229P
		Confirmation: HHWJLQ	Thu,			
			05/11/2017			
	Hotel:	Doubletree By Hilton Billings			Check In:	Thu,
	Address:	27 N 27th Street			Check Out:	05/11/2017
		Billings, MT 59101			Your Nightly Rate:	Sat,
					Number of Rooms:	05/13/2017
	Confirmation	83614525			Number of People:	$91.00
	Number:	1 (406) 252-7400			Room Type:	1
	Phone Number:					1
	GalaxyNet Status:					A00AL0
	UNITED AIRLINES	746 / S	Sat,	Leave :: BILLINGS		645A
	320	SCADCA	05/13/2017	Arrive :: DENVER		816A
		Confirmation: ALJJSM	Sat,	*** Connecting ***		
			05/13/2017			
	UNITED AIRLINES	1767 / S	Sat,	Leave :: DENVER		948A
	739	SCADCA	05/13/2017	Arrive :: RONALD REAGAN NTL		313P
		Confirmation: ALJJSM	Sat,	WASHINGTON		
			05/13/2017			

— Remark(s) —

U29/TLRIGASDO05062017

U82/ORFSHOURLY

Fare	**$567.44**
Tax	**$73.56**
Total Amount	**$641.00**
Amount Charged	**$641.00**

Air only indicated here.

SLC DL BIL322.79UA X/DEN UA WAS244.65USD567.44END DL ZPSLCBILDEN XT11.20AY7.50XF SLC4.5BIL3

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Tue, May 16, 2017 10:41 AM

Official Invoice

Generated by Travel Incorporated

TRAVEL Incorporated

*** REFUND ***

Ticket Number	**006-8666998261**
Account #	**D00880**
Issue Date	**Fri, May 05, 2017**
Booking ID	**LSFJ5F**
Issuing Location	**UUN**
Booking Agent ID	**2K**
Form of Payment	(b) (6)
Transaction Type	**Electronic Ticket**
Booking Currency	**USD**

Name: **Rigas/Laura.Ckeehner**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time

Itinerary | Invoice | Information | Feedback

Date: 05/04/2017
Record Locator: LSFJ5F
Travelers:
Rigas, Laura.Ckeehner
Agent: doi.travel@duluthtravelinc.com

Agency Address
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Sat, May 06 2017 – Salt Lake City, UT

4:55 PM depart

Ronald Reagan Ntl Washington (DCA) to Salt Lake City (SLC) — Confirmation No. HHWJLQ

Delta Air Lines
Flight 664

Takeoff: 4:55 PM (Terminal: B)
Ronald Reagan Ntl Washington, DC – map

Landing: 7:35 PM (Terminal: 2)
Salt Lake City, UT – map

Baggage Info | Economy Class | Y | Class | Boeing 757-200 | Dinner | 4h 40m

Travelers:
Name: Rigas, Laura.Ckeehner Ticket #: 006-8666998056 Seat: 29D

4:56 PM **SLC to 425 South 300 West Salt Lake City Ut 84101**

check-in

Hampton Inn Salt Lake CTY Dwtn Confirmation No. 85896343 – map – images

Address: 425 South 300 West Salt Lake City Ut 84101
Nights: 2 (name: Rigas Laurackeehner)
Guarantee Info: (b) (6)
Other Info: ZD102388999
Nightly Rate: $115.00
Total Rate: $258.98

Phone: 1-801-741-1110 Fax: 1-801-741-1171
Rooms: 1 room
Room Desc: Us Fed GVT Military Rt Is With 2 Queen W-fridge Nonsmoking 42 In Hdtv-free Wi-fi-hot Breakfast Included
Cancel Policy: 24 Hr Cancel Required

Mon, May 08 2017

check-out

Hampton Inn Salt Lake CTY Dwtn Confirmation No. 85896343

Find nearby: Restaurants Gas Stations

Wed, May 10 2017

12:00 AM **425 South 300 West Salt Lake City Ut 84101 to 200 North 2100 West Salt Lake City Ut 84116**

check-in

Holiday Inn EXP Stes Arpt East Confirmation No. 60568754 – map – images

Address: 200 North 2100 West Salt Lake City Ut 84116
Nights: 1 (name: Rigas Laurackeehner)
Guarantee Info: (b) (6)
Other Info:
Nightly Rate: $115.00
Total Rate: $129.49

Phone: 1-801-741-1500 Fax: 1-801-741-1500
Rooms: 1 room
Room Desc: CWT Sato Travel Standard Room Bed Type And Smoking Preference Cannot Be Guaranteed As It Will Be Allocated
Cancel Policy: CXL After 1800 10may Forfeit One Nite Stay

Thu, May 11 2017 – Billings, MT

check-out

Holiday Inn EXP Stes Arpt East Confirmation No. 60568754

Find nearby: Restaurants Gas Stations

11:00 AM depart

Salt Lake City (SLC) to Billings (BIL) — Confirmation No. HHWJLQ

Delta Air Lines
Flight 4669

Takeoff: 11:00 AM (Terminal 2)
Salt Lake City, UT – map

Landing: 12:29 PM
Billings, MT – map

Baggage Info | Economy Class [L] Class | Canadair Regional Jet 700 | No Meal Service | 1h 29m

OPERATED BY SKYWEST DBA DELTA CONNECTION
PLEASE CHECK-IN WITH THE OPERATING CARRIER

Travelers:
Name: Rigas, Laura.Ckeehner | Ticket #: 006-8666998261 | Seat: 08A

check-in

Doubletree By Hilton Billings Confirmation No. 83614525 – map – images

Address: 27 N 27th Street Billings Mt 59101
Nights: 2 (name: Rigas Laurackeehner)
Guarantee Info: (b) (6)
Other Info: ZD102388999
Nightly Rate: $91.00

Phone: 1-406-252-7400 Fax: 1-406-252-2401
Rooms: 1 room
Room Desc: Fedrooms -fedrooms GOV Rate 2 Double Beds
Wifi Available-sweet Dreams Experience Bed
Cancel Policy: 4PM Cancel Day Of Arrival

Sat, May 13 2017 – Ronald Reagan Ntl Washington, DC

check-out

Doubletree By Hilton Billings Confirmation No. 83614525

Find nearby: Restaurants Gas Stations

6:45 AM depart

Billings (BIL) to Denver (DEN) — Confirmation No. ALJJSM

United Airlines
Flight 746

Takeoff: 6:45 AM
Billings, MT – map

Landing: 8:16 AM
Denver, CO – map

Baggage Info | Economy [S] Class | Airbus Industrie A320-100/200 | Refreshments | 1h 31m

Travelers:
Name: Rigas, Laura.Ckeehner | Ticket #: 006-8666998261 | Seat: 28A

9:48 AM depart

Denver (DEN) to Ronald Reagan Ntl Washington (DCA) — Confirmation No. ALJJSM

United Airlines
Flight 1767

Takeoff: 9:48 AM
Denver, CO – map

Landing: 3:13 PM (Terminal B)
Ronald Reagan Ntl Washington, DC – map

Baggage Info | Economy [S] Class | Boeing 737-900 | Food for Purchase | 3h 25m

Travelers:
Name: Rigas, Laura.Ckeehner | Ticket #: 006-8666998261 | Seat: 38A

Itinerary | Invoice | Information | Feedback

TRAVEL Incorporated

Ticket Number	006-8666998056
Account #	D00880
Issue Date	Thu, May 04, 2017
Booking ID	LSFJ5F
Issuing Location	UUN
Booking Agent ID	2K
Form of Paymen	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Rigas/Laura.Ckeehner** To print as Adobe Acrobat [PDF] click here.

Type	Carrier / Equip	Flight # / Class / Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES 757	664 / Y YCADCA Confirmation: HHWJLQ	Sat, 05/06/2017 Sat, 05/06/2017	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: SALT LAKE CITY	455P 735P

Hotel:	Hampton Inn Salt Lake Cty	Check In:	Sat,
Address:	Dwtn	Check Out:	05/06/2017
	425 South 300 West	Your Nightly Rate:	Mon,
	Salt Lake City, UT 84101	Number of Rooms:	05/08/2017
Confirmation Number:	85896343	Number of People:	$115.00
Phone Number:	1 (801) 741-1110	Room Type:	1
GalaxyNet Status:			1
			A0TA2P

Hotel:	Holiday Inn Exp Stes Arpt	Check In:	Wed,
Address:	East	Check Out:	05/10/2017
	200 North 2100 West	Your Nightly Rate:	Thu,
	Salt Lake City, UT 84116	Number of Rooms:	05/11/2017
Confirmation Number:	60568754	Number of People:	$115.00
Phone Number:	1 (801) 741-1500	Room Type:	1
GalaxyNet Status:			1
			CSTNSGV

— **Remark(s)** —

U29/TLRIGASDO05062017

U82/ORFSHOURLY

Fare	**$400.93**
Tax	**$44.27**
Total Amount	**$445.20**
Amount Charged	**$445.20**

Air only indicated here.

WAS DL SLC400.93USD400.93END DL ZPDCA XT5.60AY4.50XF DCA4.5

* Accounting Note: This Invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (ARC) on 05/09/2017

Itinerary | Invoice | Information | Feedback

TRAVEL Incorporated

Ticket Number	006-8666998056
Account #	D00880
Issue Date	Thu, May 04, 2017
Booking ID	LSFJ5F
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Rigas/Laura.Ckeehner**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES 757	664 / Y YCADCA Confirmation: HHWJLQ	Sat, 05/06/2017 Sat, 05/06/2017	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: SALT LAKE CITY	455P 735P
🛏	Hotel: Address: Confirmation Number: Phone Number: GalaxyNet Status:	Hampton Inn Salt Lake Cty Dwtn 425 South 300 West Salt Lake City, UT 84101 85896343 1 (801) 741-1110 Duplicate		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Sat, 05/06/2017 Mon, 05/08/2017 $115.00 1 1 A0TA2P
🛏	Hotel: Address: Confirmation Number: Phone Number: GalaxyNet Status:	Holiday Inn Exp Stes Arpt East 200 North 2100 West Salt Lake City, UT 84116 60568754 1 (801) 741-1500 Duplicate		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Wed, 05/10/2017 Thu, 05/11/2017 $115.00 1 1 CSTNSGV

— **Remark(s)** —

U29/TLRIGASDO05062017
U82/ORFSHOURLY

Fare	$400.93
Tax	$44.27
Total Amount	$445.20
Amount Charged	$445.20

Air only indicated here.

WAS DL SLC400.93USD400.93END DL ZPDCA XT5.60AY4.50XF DCA4.5

TRAVEL Incorporated

Ticket Number	006-8666998261
Account #	D00880
Issue Date	Fri, May 05, 2017
Booking ID	LSFJ5F
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Rigas/Laura.Ckeehner**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time

	Hotel:	Hampton Inn Salt Lake Cty			Check In:	Sat,
	Address:	Dwtn 425 South 300 West Salt Lake City, UT 84101			Check Out: Your Nightly Rate: Number of Rooms:	05/06/2017 Mon, 05/08/2017
	Confirmation Number:	85896343			Number of People: Room Type:	$115.00 1 1
	Phone Number: GalaxyNet Status:	1 (801) 741-1110				A0TA2P
	Hotel:	Holiday Inn Exp Stes Arpt			Check In:	Wed,
	Address:	East 200 North 2100 West Salt Lake City, UT 84116			Check Out: Your Nightly Rate: Number of Rooms:	05/10/2017 Thu, 05/11/2017
	Confirmation Number:	60568754			Number of People: Room Type:	$115.00 1 1
	Phone Number: GalaxyNet Status:	1 (801) 741-1500				CSTNSGV
	DELTA AIR LINES CR7	4669 / L LCA Confirmation: HHWJLQ	Thu, 05/11/2017 Thu, 05/11/2017	Leave :: SALT LAKE CITY Arrive :: BILLINGS		1100A 1229P
	Hotel:	Doubletree By Hilton Billings			Check In:	Thu,
	Address:	27 N 27th Street Billings, MT 59101			Check Out: Your Nightly Rate: Number of Rooms:	05/11/2017 Sat, 05/13/2017
	Confirmation Number:	83614525			Number of People: Room Type:	$91.00 1 1
	Phone Number: GalaxyNet Status:	1 (406) 252-7400				A00AL0
	UNITED AIRLINES 320	746 / S SCADCA Confirmation: ALJJSM	Sat, 05/13/2017 Sat, 05/13/2017	Leave :: BILLINGS Arrive :: DENVER *** *Connecting* ***		645A 816A
	UNITED AIRLINES 739	1767 / S SCADCA Confirmation: ALJJSM	Sat, 05/13/2017 Sat, 05/13/2017	Leave :: DENVER Arrive :: RONALD REAGAN NTL WASHINGTON		948A 313P

— Remark(s) —

U29/TLRIGASDO05062017

U82/ORFSHOURLY

Fare	**$567.44**
Tax	**$73.56**
Total Amount	**$641.00**
Amount Charged	**$641.00**

Air only indicated here.

SLC DL BIL322.79UA X/DEN UA WAS244.65USD567.44END DL ZPSLCBILDEN XT11.20AY7.50XF SLC4.5BIL3

Itinerary | Invoice | Information | Feedback

Date: 05/04/2017
Record Locator: LSFJ5F
Travelers:
Rigas, Laura.Ckeehner
Agent: doi.travel@duluthtravelinc.com

Agency Address
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Sat, May 06 2017 – Salt Lake City, UT

Show Details

4:55 PM **Ronald Reagan Ntl Washington (DCA) to Salt Lake City (SLC)** —Confirmation No. HHWJLQ

4:56 PM **SLC to 425 South 300 West Salt Lake City Ut 84101**

3:00 PM **Hampton Inn Salt Lake CTY Dwtn** Confirmation No. 85896343

Mon, May 08 2017

Show Details

Hampton Inn Salt Lake CTY Dwtn Confirmation No. 85896343

Wed, May 10 2017

12:00 AM **425 South 300 West Salt Lake City Ut 84101 to 200 North 2100 West Salt Lake City Ut 84116**

check-in

Holiday Inn EXP Stes Arpt East Confirmation No. 60568754 – map – images

Address: 200 North 2100 West Salt Lake City Ut 84116
Nights: 1 (name: Rigas Laurackeehner)
Guarantee Info: (b) (6) [redacted]
Other Info:
Nightly Rate: $115.00
Total Rate: $129.49

Phone: 1-801-741-1500 Fax: 1-801-741-1500
Rooms: 1 room
Room Desc: CWT Sato Travel Standard Room Bed Type And Smoking Preference Cannot Be Guaranteed As It Will Be Allocated
Cancel Policy: CXL After 1800 10may Forfeit One Nite Stay

Thu, May 11 2017 – Billings, MT

check-out

Holiday Inn EXP Stes Arpt East Confirmation No. 60568754

Find nearby: Restaurants Gas Stations

11:00 AM depart

Salt Lake City (SLC) to Billings (BIL) — Confirmation No. HHWJLQ

Delta Air Lines
Flight 4669

Takeoff: 11:00 AM (Terminal: 2)
Salt Lake City, UT – map

Landing: 12:29 PM
Billings, MT – map

Baggage Info | Economy Class [L] Class | Canadair Regional Jet 700 | No Meal Service | 1h 29m

OPERATED BY SKYWEST DBA DELTA CONNECTION
PLEASE CHECK-IN WITH THE OPERATING CARRIER

Travelers:
Name: Rigas, Laura.Ckeehner Ticket #: 006-8666998261 Seat: 08A

check-in

Doubletree By Hilton Billings Confirmation No. 83614525 – map – images

Address: 27 N 27th Street Billings Mt 59101
Nights: 2 (name: Rigas Laurackeehner)
Guarantee Info: (b) (6) [redacted]

Phone: 1-406-252-7400 Fax: 1-406-252-2401
Rooms: 1 room
Room Desc: Fedrooms -fedrooms GOV Rate 2 Double Beds

Other Info: ZD102388999
Nightly Rate: $91.00

Wifi Available-sweet Dreams Experience Bed
Cancel Policy: 4PM Cancel Day Of Arrival

Sat, May 13 2017 – Ronald Reagan Ntl Washington, DC

check-out

Doubletree By Hilton Billings Confirmation No. 83614525

Find nearby: Restaurants Gas Stations

6:45 AM depart

Billings (BIL) to Denver (DEN) — Confirmation No. ALJJSM

United Airlines
Flight 746

Takeoff: 6:45 AM
Billings, MT – map

Landing: 8:16 AM
Denver, CO – map

Baggage Info | Economy [S] Class | Airbus Industrie A320-100/200 | Refreshments | 1h 31m

Travelers:

Name: Rigas, Laura.Ckeehner | Ticket #: 006-8666998261 | Seat: 28A

9:48 AM depart

Denver (DEN) to Ronald Reagan Ntl Washington (DCA) — Confirmation No. ALJJSM

United Airlines
Flight 1767

Takeoff: 9:48 AM
Denver, CO – map

Landing: 3:13 PM (Terminal: B)
Ronald Reagan Ntl Washington, DC – map

Baggage Info | Economy [S] Class | Boeing 737-900 | Food for Purchase | 3h 25m

Travelers:

Name: Rigas, Laura.Ckeehner | Ticket #: 006-8666998261 | Seat: 38A

Dixon, Shandria <shandria_dixon@ios.doi.gov>

Pre-Approval to travel (Laura Rigas)

2 messages

Dixon, Shandria <shandria_dixon@ios.doi.gov> Fri, May 26, 2017 at 1:29 PM
To: Megan Bloomgren <megan_bloomgren@ios.doi.gov>
Cc: Debbie Cousins <debbie_cousins@ios.doi.gov>

May 28 - June 1, 2017

Anchorage, AK
Boise, ID

Advance the Secretary to Alaska for the final portion of the CODEL trip. Visit Denali National Park.
Travel to Boise, Idaho to tour the Office of Aviation Services facilities.

Estimated cost-$2200.00

Funded by OCO

Shandria Dixon
Office of the Secretary
Office of Communications
202.208.3752

Bloomgren, Megan <megan_bloomgren@ios.doi.gov> Fri, May 26, 2017 at 2:17 PM
To: "Dixon, Shandria" <shandria_dixon@ios.doi.gov>
Cc: Debbie Cousins <debbie_cousins@ios.doi.gov>, Downey Magallanes <downey_magallanes@ios.doi.gov>

Approved

[Quoted text hidden]

U.S. Department of the Interior

Travel Document Approval Form*

DATE: 08/24/2017 **TRAVEL ARRANGER NAME & PHONE:** Shandria Dixon 208-6416

OFFICIAL TRAVEL INFORMATION	
Type of document (Authorization/Voucher)	Authorization/Voucher
Traveler Name and Title	Laura Rigas/Director-Office of Communicatons
Date(s) of Travel	05/28/2017 - 06/02/2017
Location(s)	Anchorage, AK - Boise, ID
Estimated Cost	
Funding	OCO
Purpose	Advance the Secretary to Alaska for the final portion of the CODEL trip. Visit Denali National Park. Tour the Office of Aviation Services facility.
Special Requests (e.g., mixed official/personal travel, mixed official/political travel, exceed lodging allowance, travel upgrade)	N/A
SOL (General Law) approval for special requests (if necessary)	N/A
TRAVEL ARRANGER CHECKLIST	
Full Itinerary Attached	Yes
Conference Agenda Attached (if appropriate)	N/A
Is a non-Federal source paying for any or all of the travel-related expenses? If so, attach a DI-2000 signed by the traveler and an ethics official.	N/A
Has the traveler been offered free attendance at a reception or any other type of social gathering during the course of official travel? If so, attach a DI-1958 signed by the traveler and an ethics official.	N/A
Traveler signature applied	Yes
Travel arranger signature applied	N/A
APPROVALS and SURNAMES	
Assistant Secretary	
AFTER OBTAINING A/S SURNAME, DELIVER PACKAGE TO ROOM 7318 FOR PROCESSING.	
Deputy Secretary	
Deputy Chief of Staff	

*Use this form as a cover sheet for travel authorizations and vouchers submitted for approval.

UNITED STATES
DEPARTMENT OF THE INTERIOR
FORM NO. DI-1020
FORM APPROVED BY COMP. GEN. U.S.
NOVEMBER 8, 1949

TRAVEL AUTHORIZATION

1. No. LRigas 05282017
2. 05/28/2017 (DATE)

3. Office of the Secretary/Office of Communications (BUREAU OR OFFICE)

4. NAME Laura Rigas
5. OFFICIAL STATION Washington, DC

6. TITLE Director- Office of Communications
7. ACCOUNTING OFFICE IBC Denver

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

PLACES OF TRAVEL

8. **FROM:** Res: Washington, DC
9. **TO:** Anchorage, AK - Boise, ID and return to RES: Washington, DC

10. **PURPOSE AND REMARKS:**
Advance the Secretary to Alaska for the final portion of the CODEL trip. Visit Denali National Park. Travel to Boise, ID to tour the Office of Aviation Services facilities.

11. **PER DIEM ALLOWANCE:**
Anchorage, AK-$229.00/$94.00
Boise, ID-$91.00/$51.00

Per diem is authorized in accordance with the Federal Travel Regulations as issued by the GSA and published in the Federal Travel Register.

12. **PERIOD OF TRAVEL: Beginning on or about** 05/28/2017 **Ending on or about** 06/02/2017

MODE OF TRAVEL

13. [X] **Common carrier**
14. **Extra fare**
15. **Government-owned conveyance**
16. [X] **Privately owned** **at a mileage rate of** **cents, subject to:**
- *(a)* [X] **Administratively determined to be the advantage of the Government**
- *(b)* [X] **A showing of advantage to the Government**
- *(c)* [X] **Not to exceed cost by common carrier, including consideration of Per Diem allowance**

MISCELLANEOUS

17. **Transportation immediate family**
18. [X] **Other** *(specify)* Luggage fee, taxi fare, parking, rental car, train
19. **Shipment household goods and personal effects**

ESTIMATED COST

20. Transportation	corporate card	$ 1288.90
21. Per Diem	Lodging	1074.50
22. Other	parking/luggage fee/ rental car/fuel	506.26
23. TOTAL		$ 2869.66

24. **CHARGED TO:**
178D0102DM/DS10500000/DLSN00000.000000/DX10501

25. _____ (FISCAL OFFICER'S SIGNATURE)

26. L. Rigas (TRAVELER'S SIGNATURE)
27. Director of Communications (TITLE)

28. M Magallanes (AUTHORIZING OFFICER'S SIGNATURE)
29. Acting Chief of Staff (TITLE)

TRAVEL VOUCHER (Read the Privacy Act Statement on the back)

1. DEPARTMENT OR ESTABLISHMENT, BUREAU, DIVISION, OR OFFICE: OS/OCO

2. TYPE OF TRAVEL: [x] TEMPORARY DUTY [ ] PERMANENT CHANGE OF STATION

3. VOUCHER NO.: LRIgas 05282017

4. SCHEDULE NO.:

5. TRAVELER (PAYEE)

a. NAME (Last, first, middle initial): Rigas, Laura

b. SOCIAL SECURITY NUMBER:

6. PERIOD OF TRAVEL: a. FROM 05/28/2017 b. TO 06/02/2017

c. MAILING ADDRESS (Include ZIP Code):

d. OFFICE TELEPHONE NO.: 202-208-6416

7. TRAVEL AUTHORIZATION: a. NUMBER(S): b. DATE(S):

e. PRESENT DUTY STATION: Washington, DC

f. RESIDENCE (city and State):

10. CHECK NO.:

8. TRAVEL ADVANCE

a. Outstanding:

b. Amount to be applied:

c. Amount due Government (Attached: [ ] Check [ ] Cash):

d. Balance outstanding:

9. CASH PAYMENT RECEIPT

a. DATE RECEIVED:

b. AMOUNT RECEIVED: $

c. PAYEE'S SIGNATURE:

11. PAID BY:

12. GOVERNMENT TRANSPORTATION REQUEST OR TRANSPORTATION TICKETS IF PURCHASED WITH CASH (List by number below and attached passenger coupon. If cash is used show claim on reverse side.)

I hereby assign to the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7). Traveler's Initials:

AGENT'S VALUATION OF TICKET (a)	ISSUING CARRIER (Initials) (b)	MODE, CLASS OF SERVICE AND ACCOMMODATIONS (c)	DATE ISSUED (d)	POINTS OF TRAVEL FROM (e)	POINTS OF TRAVEL TO (f)
See attached e-ticket	927.60 **	Delta	05/25/2017	Washington, DC	Anchorage, AK
	361.30 **			and return	Boise, ID

Advance the Secretary to Alaska for the final poriton of the CODEL trip. Visit Denali National Park. Travel to Boise, ID to tour the Office of Aviation Services facilities.

**Note- Traveler does not have a travel card. Traveler had to pay for some expenses using her personal credit card.

13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claimed is based on the average cost of lodging incurred during the period covered by this voucher.

TRAVELER SIGN HERE: L. Rigas DATE AMOUNT CLAIMED: $ 948.01

NOTE: Falsification of any item in an expense account works a forfeiture of claim (27 U.S.C. 2514) and may result in a fine of not more than $10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; id. 1001).

14. This voucher is approved. Long distance telephone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify, (31 U.S.C. 680a).

APPROVING OFFICIAL SIGN HERE: A. Magallanes DATE: 9/11/17

17. FOR FINANCE OFFICE USE ONLY COMPUTATION

a. DIFFERENCES, IF ANY (Explain and show amount): $

15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION

a. VOUCHER NO.	b. D.O. SYMBOL	c. MONTH & YEAR

b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION: $

Certifier's Initials:

16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT

AUTHORIZED CERTIFYING OFFICIAL SIGN HERE: DATE:

c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol): $

d. NET TO TRAVELER: $ 948.01

18. ACCOUNT CLASIFICATION

178D0102DM/DS10500000/DLSN00000.000000/DX10501

SCHEDULE OF EXPENSES AND AMOUNTS CLAIMED

INSTRUCTIONS TO TRAVELER *(Unlisted items are self-explanation)*

Col. (c) If the voucher includes per diem allowances for members of employee's immediate family, show member's names, ages and relationship to employee and marital status of children *(unless information is shown on the travel authorization.)*

Complete only for actual expense travel — Col. (d), (g), (h), (i), (j), (m), (n)

Show amount incurred for **each** meal, including **tax** and tips, and daily total meal cost.
Show expenses, such as: laundry, cleaning and **pressing** clothes, tips to bellboys, porters, etc. (other than for meals).
Complete for per diem and actual expense travel.
Show total subsistence expense incurred for actual expense travel.
Show per diem amount, limited to maximum rate, or if travel on actual expense, show the lesser of the amount from col. (j) or maximum rate.
Show expenses, such as: taxi/limousine fares, air fare (if purchased with cash), local or long distance telephone calls for Government business, car rental, relocation other than subsistence, etc.

Complete this information if this is a continuation sheet — PAGE 2 of 2

TRAVEL AUTHORIZATION NO.

TRAVELER'S LAST NAME
Rigas

DATE 2017 (a)	TIME (Hour and min/pm) (b)	DESCRIPTION (Departure/arrival city, per diem computation, or other explanations of expense) (c)	ITEMIZED SUBSISTENCE EXPENSES — MEALS: BREAK-FAST (d)	LUNCH (e)	DINNER (f)	TOTAL (g)	MISCELLANEOUS SUBSISTENCE (h)	LODGING (i)	TOTAL SUBSISTENCE EXPENSE (j)	MILEAGE RATE NO. OF MILES (k)	AMOUNT CLAIMED: MILEAGE (l)	SUBSISTENCE (m)	OTHER (n)
05/28		Depart-Ras Washington, DC Anchorage, AK							70.50			70.50	
05/28		TDY Lodging $189.00 Lodging tax $13.23						189.00 13.23					
05/28		Budget Rental Car								Paid with personal CC			376.72
05/28		Parking	Traveler parked at a local hotel parking lot near airport to save money.							Paid with personal CC			60.95
05/29		Fuel for rental car								Paid with personal CC			23.64
05/29		TDY Lodging $229.00 Lodging tax $27.48						229.00 27.48	94.00			94.00	
05/30		TDY Lodging $229.00 Lodging tax $27.48						229.00 27.48	94.00			94.00	
05/31		TDY Lodging $229.00 Lodging tax $27.48						229.00 27.48	94.00			94.00	
06/01		Depart- Anchorage, AK to Boise, ID (wi-fi usage)							51.00	Paid with personal CC	51.00		19.95
06/01		TDY Lodging $91.00 Lodging tax $11.83						91.00 11.83					
06/02		Baggage fee								Paid with personal CC			25.00
06/02		Depart Boise, ID to Dulles Airport							38.25			38.25	
									SUBTOTALS ▶			441.75	506.26
									TOTALS ▶			441.75	506.26

If additional space is required, continue on another SF 1012-A BACK, leaving the front blank.

Enter grand total of columns (l), (m) and (n), below and in item 13 on the front of this form.

TOTAL AMOUNT CLAIMED ▶ 948.01

In compliance with the Privacy Act of 1974, the following information is provided: Solicitation of the information on this form is authorized by 5 U.S.C. Chap. 57 as implemented by the Federal Travel Regulations (FPMR 101-7), E.O. 11609 of July 22, 1971, E.O. 11012 of March 27, 1962, E.O. 9397 of November 22, 1943 and 26 U.S.C. 6011(b) and 6109. The primary purpose of the requested information is to determine payment or reimbursement to eligible individuals for allowable travel and/or relocation expenses incurred under appropriate administrative authorization and to record and maintain costs of such reimbursements to the Government. The information will be used by officers and employees who have a need for information in the performance of their official duties. The information may be disclosed to appropriate Federal, State, local, or foreign agencies when relevant to civil, criminal or regulatory investigations or prosecutions, or when pursuant to a requirement by the agency in connection with the hiring or firing of an employee, the issuance of a security clearance, or investigations of the performance of official duty while in Government service. Your Social Security Account Number (SSN) is solicited under the authority of the Internal Revenue Code (26 U.S.C. 6011(b) and 6109) and E.O. 9397, November 22, 1943, for use as a taxpayer and/or employee identification number disclosure is MANDATORY on vouchers claiming travel and/or relocation allowance subject to reimbursement which is, or may be, taxable income. Disclosure of your SSN and other requested information is voluntary in all other instances, however, failure to provide the information (other than SSN) required to support the claims may result in delay or loss of reimbursement.

Gmail

Mike Rigas <[redacted]

Fwd: Booking PHBL4 Parking Confirmation

Laura Riga[redacted]
To: Mik[redacted]

Sun, May 28, 2017 at 3:01 PM

Laura Keehner Rigas
[redacted] cell

Begin forwarded message:

From: "Parking Reservations" <no-reply@pnf.com>
Date: May 28, 2017 at 2:32:02 PM EDT
To: Laura Rigas - [redacted]
Subject: Booking PHBL4 Parking Confirmation

Airport Car Parks

Thank You For Choosing Us!

Important Information:
The main hotel entrance is located on S. Eads St. between 15th St. and 18th St. The garage entrance is located to the LEFT of the hotel front drive. If the lot is full at arrival show a copy of your confirmation to the Front Desk Valet Attendant to enter the facility.

How do I use my PNF reservation?
Please enter the parking garage directly below the hotel by pulling a ticket to enter. Upon your arrival back to the hotel, proceed to the Front Desk to show your confirmation to the valet attendant. The valet attendant will provide you with a validated ticket to exit the hotel. Failure to present proof of payment will require payment in full before you may exit the facility. Any modifications or cancellations must be made before your reservation time. Your credit card is charged for the full amount at time of booking.

Your Reservation

Facility:
Crystal Gateway Marriott, Was.
1700 Jefferson Highway
Arlington VA
22202

Arrival
Sun, May 28, 2017 at 15:00

Exit
Sat, Jun 03, 2017 at 11:00

Cancellation & Refund Policy

Any modifications or cancellations must be made before your reservation check-in time.
Questions or concerns?
Please read our FAQ's located at:
https:/www.pnf.com/about/faqs

Confirmation number:
PHBL4

Your Receipt

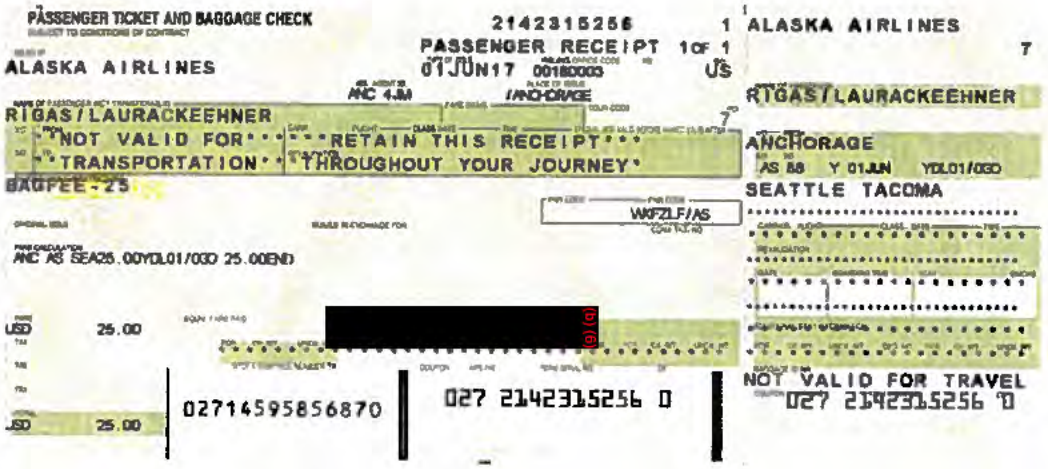
Billing Information
Laura Rigas
[redacted]

Payment Information

* Paid WITH PERSONAL CC

Ending in ********XXXX

Parking Fee	**$57.00**
Booking Fee	**$3.95**
Tax	**$0.00**
Total	**$60.95**



PASSENGER TICKET AND BAGGAGE CHECK
SUBJECT TO CONDITIONS OF CONTRACT

2142315256 1
PASSENGER RECEIPT 1 OF 1
01JUN17 00180003 US

ALASKA AIRLINES

ANC 4JM
ANCHORAGE

RIGAS/LAURACKEEHNER

NOT VALID FOR*
TRANSPORTATION

RETAIN THIS RECEIPT
THROUGHOUT YOUR JOURNEY

BAGFEE-25

WKFZLF/AS

ANC AS SEA25.00YDL01/03D 25.00END

USD 25.00

[redacted] (b)(6)

02714595856870

027 2142315256 0

USD 25.00

ALASKA AIRLINES 7

RIGAS/LAURACKEEHNER

ANCHORAGE
AS 88 Y 01JUN YDL01/03D
SEATTLE TACOMA

NOT VALID FOR TRAVEL
027 2142315256 0

WELCOME TO
TSESTI TESURO
TES0495390001

DUPLICATE OUTDOOR RECEIPT

[redacted] (b)(6)
(b)(6)

GATE
FROM: B
PROJECT: 1
APPROVAL #: 008752
GALLONS: 6.755
PRICE/G: $ 3.499
FUEL SALE

THANKS. COME AGAIN

* Paid with personal credit card

Grande Denali Lodge

P. O. Box 8
Home Office: 2702 Denali Street, Anchorage AK 99503
Denali National Park, AK 99755
Telephone: (907)683-5100 Fax: (907)683-8502

Aug 21, 2017
8:47 am

Laura Rigas

Folio #: 86258
Room Number: 3135
Rate: $189.00
Pay Method (b) (6)

Arrival Date: Sunday, May 28, 2017
Departure Date: Monday, May 29, 2017

Member #:

Date	Department	Reference	Voucher	Room	Debit	Credit
5/28/2017	(b) (6)	QQV, 1 nt, rm +tax (b) (6)		3135		$202.23
5/28/2017	Room Charge	Auto Posted		3135	$189.00	
5/28/2017	Room Tax	Auto Posted		3135	$13.23	

Balance $0.00

I agree that my liability for all charges is not waived. I agree to pay the above total charge amount according to the card issuer's agreement.

Signature _____

The Hotel Captain Cook
939 W. 5th Ave Anchorage AK 99501
Phone: (907) 276-6000 Fax: (907) 343-2298
www.captaincook.com reservations@captaincook.com

Reservation # 902942
Send To **Rigas, Laurackeehner**

Phone

Guest Name	Rigas, Laurackeehner	**Arrival Date** 05/29/2017	**Departure Date** 06/01/2017
		Room Information	0679 - Deluxe King
Bill To	Rigas, Laurackeehner		

Folio Number 1236137				
Folio Date	Description		Voucher	Amount
Charges				
05/29/2017	Government Room Charge	Government Rate	cch-0679	229.00
05/29/2017	MOA Room Tax		cch-0679	27.48
05/30/2017	Government Room Charge	Government Rate	cch-0679	229.00
05/30/2017	MOA Room Tax		cch-0679	27.48
05/31/2017	Government Room Charge	Government Rate	cch-0679	229.00
05/31/2017	MOA Room Tax		cch-0679	27.48
Total Charges				**769.44**
Payments				
06/01/2017	(b) (6)		095498	-769.44
Total Payments				**-769.44**

Balance Due **0.00**

I have received the goods and/or services in the amount shown hereon. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Guest Signature: _____

COURTYARD Marriott

Courtyard Boise Downtown

222 S. Broadway Ave
Boise, Id 83702
T 208.331.2700

L Rigas

Room: 403
Room Type: GENR
Number of Guests: 1
Rate: $91.00 Clerk:

Arrive: 01Jun17 Time: 03:28PM Depart: 02Jun17 Time: Folio Number: 89997

Date	Description	Charges	Credits
01Jun17	Room Charge	91.00	
01Jun17	Room Tax	11.83	
02Jun17	Master Card		102.83
	Card # (b) (6)		
	Amount: 102.83 Auth: 014588 Signature on File		
	Balance:	**0.00**	

As a Rewards Member, you could have earned points toward your free dream vacation today. Start earning points and elite status, plus enjoy exclusive member offers. Enroll today at the front desk.

Thank you for staying with us at the Courtyard by Marriott Boise Downtown.

Want your final hotel bill by email? Just ask the Front Desk! See "Internet Privacy Statement" on Marriott.com.

Operated under license from Marriott International, Inc. or one of its affiliates.

Dixon, Shandria <shandria_dixon@ios.doi.gov>

Fwd: Here's Your Gogo Receipt - Check Out Your Purchase Details! - Order #112161008TPAS

1 message

Laura Rigas <(b) (6) Thu, Jun 1, 2017 at 2:03 PM
To: Shandria Dixon <shandria_dixon@ios.doi.gov>

Hi– receipt from my Alaska travel. Wifi for the plane. Thx!

Begin forwarded message:

From: "Gogo" <gogo@e.gogoair.com>
Date: June 1, 2017 at 7:39:09 AM PDT
To: Laura Rigas - (b) (6)
Subject: Here's Your Gogo Receipt - Check Out Your Purchase Details! - Order #112161008TPAS
Reply-To: "Gogo" <customercare@gogoair.com>

Purchase Details - Order #112161008TPAS
To ensure you receive emails from Gogo, add gogo@e.gogoair.com to your email address book.

Mobile device | Web browser My Account | Contact Us

gogo

Thanks for your purchase!

You can view your purchase history at any time by visiting My Account For more information about Gogo, visit our Privacy Policy and Terms of Use.

Receipt Info

Customer: Laura Rigas
Email Address: Laura Rigas - (b) (6)
Order #: 112161008TPAS
Date: 6/1/2017 6:38 AM AKDT

Product	Quantity	Price
All-Day Pass	1	$19.95

Payment Info

Tax : $0.00

Total: $19.95

*READ WITH PERSONAL CC

Itinerary Invoice Information Feedback

TRAVEL Incorporated

Ticket Number	006-8668646582
Account #	D00880
Issue Date	Fri, May 26, 2017
Booking ID	NDRZ89
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: Rigas/Laura.Ckeehner

Type	Carrier / Equip	Flight # / Class / Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES 737	1671 / L LCADCA Confirmation: HWMGZK	Sun, 05/28/2017	Leave RONALD REAGAN NTL WASHINGTON	245P
			Sun, 05/28/2017	Arrive MINNEAPOLIS-STP *** Connecting ***	429P
✈	DELTA AIR LINES 757	689 / L LCADCA Confirmation: HWMGZK	Sun, 05/28/2017	Leave MINNEAPOLIS-STP	534P
			Sun, 05/28/2017	Arrive FAIRBANKS	810P
🛏	Hotel: Address:	Hotel Captain Cook Lvx 939 West 5th Ave Anchorage, AK 99501		Check In: Check Out:	Mon, 05/29/2017
	Confirmation Number: Phone Number: GalaxyNet Status:	26969SB134522 1 (907) 276-6000		Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Thu, 06/01/2017 $229.00 1 1 A1KGOV
✈	ALASKA AIRLINES 734	88 / Y YCA Confirmation: WKFZLF	Thu, 06/01/2017	Leave ANCHORAGE	625A
			Thu, 06/01/2017	Arrive SEATTLE *** Connecting ***	1051A
✈	ALASKA AIRLINES DH4	2390 / Y YCA Confirmation: WKFZLF	Thu, 06/01/2017	Leave SEATTLE	1215P
			Thu, 06/01/2017	Arrive BOISE	244P
🛏	Hotel: Address:	Courtyard Boise Dwtn Marriott 222 Broadway Ave Boise, ID 83702		Check In: Check Out:	Thu, 06/01/2017
	Confirmation Number: Phone Number: GalaxyNet Status:	80692527 1 (208) 331-2700		Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Fri, 06/02/2017 $91.00 1 1 GOVA00

— Remark(s) —

U29/TLRIGASDO05282017

U82/ORFSHOURLY

Fare	$848.74
Tax	$78.86
Total Amount	$927.60
Amount Charged	$927.60

Air only indicated here

WAS DL X/MSP DL FAI360 86/-ANC AS X/SEA AS BOI487 88USD 848 74END DL ZPDCAMSPANCSEA
XT1I 20AY9 00XF DCA4 5MSP4 5

TRAVEL

VOID

Ticket Number	006-8668567477
Account #	D00880
Issue Date	Thu, May 25, 2017
Booking ID	NDRZ89

Incorporated

Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: Rigas/Laura.Ckeehner

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES 717	1368 / Y YCADCA Confirmation: HWMGZK	Sun, 05/28/2017 Leave RONALD REAGAN NTL WASHINGTON Sun, 05/28/2017 Arrive MINNEAPOLIS-STP *** Connecting ***		630A 806A
✈	DELTA AIR LINES 757	2221 / Y YCADCA Confirmation: HWMGZK	Sun, 05/28/2017 Leave MINNEAPOLIS-STP Sun, 05/28/2017 Arrive SEATTLE *** Connecting ***		910A 1045A
✈	DELTA AIR LINES 739	2855 / Y YCADCA Confirmation: HWMGZK	Sun, 05/28/2017 Leave SEATTLE Sun, 05/28/2017 Arrive ANCHORAGE		1145A 227P
✈	ALASKA AIRLINES 734	88 / Y YCA Confirmation: WKFZLF	Thu, 06/01/2017 Leave ANCHORAGE Thu, 06/01/2017 Arrive SEATTLE *** Connecting ***		625A 1051A
✈	ALASKA AIRLINES DH4	2390 / Y YCA Confirmation: WKFZLF	Thu, 06/01/2017 Leave SEATTLE Thu, 06/01/2017 Arrive BOISE		1215P 244P

— Remark(s) —

U29/TLRIGASDO05282017
U82/ORFSHOURLY

Fare	$961.03
Tax	$85.67
Total Amount	$1,046.70
Amount Charged	$1,046.70

Air only indicated here

WAS DL X/MSP DL X/SEA DL ANC473 15AS X/SEA AS BOI497 88USD 961 03END DL ZPDCAMSPSEAANCSEA XT11 20AY9 00XF DCA4.5MSP4.5

Department of the Interior 4355 River Green Parkway Duluth GA 30096 Tel 855 847-6398

Print: Wed, Jun 14, 2017 10:55 AM

Official Invoice

Generated by Travel Incorporated

Itinerary Invoice Information Feedback

TRAVEL Incorporated

Ticket Number	006-8668567483
Account #	D00880
Issue Date	Thu, May 25, 2017
Booking ID	3JGLLZ
Issuing Location	DUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Rigas/Laura.Ckeehner** To print as Adobe Acrobat (PDF) click here

Type	Carrier / Equip	Flight # / Class / Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES CR7	4457 / L LDG Confirmation JPU5QH	Fri, 06/02/2017 Fri, 06/02/2017	Leave : BOISE Arrive : SALT LAKE CITY *** Connecting ***	306P 415P
✈	DELTA AIR LINES 320	2249 / L LDG Confirmation JPU5QH	Fri, 06/02/2017 Fri, 06/02/2017	Leave : SALT LAKE CITY Arrive : WASHINGTON-DLS	510P 1120P

— Remark(s) —

U29/TLRIGASDO06022017
U82/ORFSHOURLY

Fare	$319.07
Tax	$42.23
Total Amount	$361.30
Amount Charged	$361.30

Air only indicated here

BOI DL X/SLC DL WAS319.07USD319.07END DL ZPBOISLC XT 5.60AY4.50XF SLC4.5

Department of the Interior 4355 River Green Parkway Duluth GA, 30096 Tel 855 847-6398

Print: Wed, Jun 14, 2017 10:53 AM

Official Invoice

Generated by Travel Incorporated

GSA U.S. General Services Administration

FY 2017 Per Diem Rates for Idaho

Cities not appearing below may be located within a county for which rates are listed.
To determine what county a city is located in, visit the National Association of Counties (NACO) website (a non-federal website).

October 2016 - September 2017 within boise, Idaho. Max lodging by month (excluding taxes.) The last column is the Meals and Incidental Expense (M&IE) rate.

Your search inquiry returned more than one possibility. Here are the possible rates.

Primary Destination (1, 2)	County (3, 4)	2016 Oct	Nov	Dec	2017 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	M&IE (5)
Standard Rate	STANDARD RATE	$91	$91	$91	$91	$91	$91	$91	$91	$91	$91	$91	$91	$51
Sun Valley / Ketchum	Blaine / Elmore	$110	$110	$110	$110	$110	$110	$110	$110	$110	$110	$110	$110	$64

Footnotes

1. Traveler reimbursement is based on the location of the work activities and not the accommodations, unless lodging is not available at the work activity, then the agency may authorize the rate where lodging is obtained.
2. Unless otherwise specified, the per diem locality is defined as "all locations within, or entirely surrounded by, the corporate limits of the key city, including independent entities located within those boundaries."
3. Per diem localities with county definitions shall include "all locations within, or entirely surrounded by, the corporate limits of the key city as well as the boundaries of the listed counties, including independent entities located within the boundaries of the key city and the listed counties (unless otherwise listed separately)."
4. When a military installation or Government-related facility (whether or not specifically named) is located partially within more than one city or county boundary, the applicable per diem rate for the entire installation or facility is the higher of the rates which apply to the cities and/or counties, even though part(s) of such activities may be located outside the defined per diem locality.
5. Meals and Incidental Expenses, see Breakdown of M&IE Expenses for important information on first and last days of travel.

MAXIMUM PER DIEM RATES OUTSIDE THE CONTINENTAL UNITED STATES
TRAVEL PER DIEM ALLOWANCES

COUNTRY/STATE: **A L A S K A**

PUBLICATION DATE (MM DD YY): **0 6 0 1 1 7**

First day/last day of travel $70.50

NOTES

1. Use the **OTHER** rate if neither the **CITY, PLACE, ISLAND,** nor **MILITARY INSTALLATION** is listed.
2. For other allowances that are based on per diem rates **(e.g., TLE, TLA, TQSE, TQSA),** see the appropriate rules for those allowances regarding what per diem rate to use.
3. The standard **ONBASE INCIDENTAL RATE is $3.50** OCONUS wide.
4. When **Government meals** are directed, the appropriate Government meal rate, as prescribed in Appendix A, is applicable.
5. Per Diem Rate = Max Lodging + Meals (Local Meals, Proportional, or Government) + Incidental Rate (Local or OnBase)

*** All rates are in US Dollars**

Locality	Seasons (Beg-End)	Maximum Lodging	Local Meals	Proportional Meals	Local Incidental	Footnote	Footnote Rate	Maximum Per Diem	Effective Date
ADAK	05/01-09/30	192	48	31	12			252	03/01/2017
ADAK	10/01-04/30	150	48	31	12			210	03/01/2017
ANCHORAGE [INCL NAV RES]	05/16-09/30	229	75	45	19	$94.00		323	03/01/2017
ANCHORAGE [INCL NAV RES]	10/01-05/15	199	75	45	19			293	03/01/2017
BARROW	05/01-09/30	238	71	43	18			327	03/01/2017
BARROW	10/01-04/30	205	71	43	18			294	03/01/2017
BETHEL	01/01-12/31	219	86	50	22			327	03/01/2017
BETTLES	01/01-12/31	175	56	35	14			245	03/01/2017
COLDFOOT	01/01-12/31	165	56	35	14			235	10/01/2006
COPPER CENTER	05/15-09/15	169	67	41	17			253	03/01/2017
COPPER CENTER	09/16-05/14	97	67	41	17			181	03/01/2017
CORDOVA	01/01-12/31	140	89	52	22			251	03/01/2017
CRAIG	04/01-	254	63	39	15			332	03/01/2017

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000T0CH
Travel Authorization Number:	TANUM0000T0CH	Trip Name:	05-24-17 Alaska-Idaho
TA Date:	08/08/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION APPROV
Purpose:	Mission (Operational)	Document Detail:	Trip Purpose: From May 28, 2017, through June 1, 2017, Secretary Ryan Zinke was on official travel in the state of Alaska for a number of engagements. On May 28 and May 29, Secretary Zinke visited Denali National Park, where he took a tour of the park and met with local stakeholders and park leadership and staff. On the evening of May 29, Secretary Zinke travelled to Anchorage, Alaska, for a dinner meeting with Alaska Governor Bill Walker. In Anchorage, Secretary Zinke also met with Department staff, met with the Alaska Congressional delegation, spoke at an energy conference, met with Alaska tribes, and toured DOI facilities. On June 1, Secretary Zinke travelled to Boise, Idaho, where he toured Office of Aviation Services facilities. The next day he participated in a number of engagements with Secretary of Agriculture Sonny Perdue. They met with Idaho Governor Butch Otter and forestry leaders, gave a joint forestry speech at Boise State University, took a tour of the National Interagency Fire Center (NIFC), received a National Wildland Fire Activity Briefing, and participated in a National Multi-Agency Coordinating Group Discussion (see attached trip schedule). Russell Roddy travelled to Alaska and Boise to help advance Secretary Zinke's engagements at these locations. Trip Notes: . On 6/2/17, Russell Roddy was provided a meal during Secretary Zinke's Breakfast with Governor Otter and Forestry Leaders in Boise, ID. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Russell Roddy's M&IE allocation for 6/2/17. . On 6/2/17, Russell Roddy travelled on a non-contract carrier flight from Boise, Idaho, to Washington, D.C. A signed justification memo authorizing this use of a non-contract carrier flight is attached.
Type Code:	Trip By Trip		

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Trip Purpose: From May 28, 2017, through June 1, 2017, Secretary Ryan Zinke was on official travel in the state of Alaska for a number of engagements. On May 28 and May 29, Secretary Zinke visited Denali National Park, where he took a tour of the park and met with local stakeholders and park leadership and staff. On the evening of May 29, Secretary Zinke travelled to Anchorage, Alaska, for a dinner meeting with Alaska Governor Bill Walker. In Anchorage, Secretary Zinke also met with Department staff, met with the Alaska Congressional delegation, spoke at an energy conference, met with Alaska tribes, and toured DOI facilities. On June 1, Secretary Zinke travelled to Boise, Idaho, where he toured Office of Aviation Services facilities. The next day he participated in a number of engagements with Secretary of Agriculture Sonny Perdue. They met with Idaho Governor Butch Otter and forestry leaders, gave a joint forestry speech at Boise State University, took a tour of the National Interagency Fire Center (NIFC), received a National Wildland Fire Activity Briefing, and participated in a National Multi-Agency Coordinating Group Discussion (see attached trip schedule). Russell Roddy travelled to Alaska and Boise to help advance Secretary Zinke's engagements at these locations. Trip Notes: . On 6/2/17, Russell Roddy was provided a meal during Secretary Zinke's Breakfast with Governor Otter and Forestry Leaders in Boise, ID. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Russell Roddy's M&IE allocation for 6/2/17. . On 6/2/17, Russell Roddy travelled on a non-contract carrier flight from Boise, Idaho, to Washington, D.C. A signed justification memo authorizing this use of a non-contract carrier flight is attached.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
05/24/17	05/26/17	ANCHORAGE [INCL NAV RES], AK	Mission (Operational)	229.00 / 94.00
05/26/17	05/29/17	DENALI NATIONAL PARK, AK	Mission (Operational)	139.00 / 86.00
05/29/17	06/01/17	ANCHORAGE [INCL NAV RES], AK	Mission (Operational)	229.00 / 94.00
06/01/17	06/02/17	BOISE, ID	Mission (Operational)	91.00 / 51.00

Document Totals

Total Expenses:	5,577.11
Reimbursable Expenses:	568.45
Non-Reimbursable Expenses:	5,008.66
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	1,403.90	.00
Excess Air/Bag Fees	50.00	.00
Fuel-Rental Vehicle	112.10	.00
Lodging Taxes & Misc	106.48	.00
Lodging-PerDiem	1,803.00	.00
M&IE-PerDiem	537.45	.00
Misc Expense - Reimb	6.00	.00
Rental Car	1,427.35	.00
Transportation	116.08	.00
Transxn Fees	14.75	.00
Total Expenses:	5,577.11	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 3,236.66 — Total Per Diem Expenses: 2,340.45

Date	Description	Category	Cost	Pay Method	Per Diem
05/24/2017	Airline Flight	Com. Carrier	1,042.60	GOVCC-C	
Comment:	Total airfare for flights from: Washington, DC (DCA) to Anchorage, AK; and Anchoragae, AK to Boise, ID.				
05/24/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
05/24/2017	Lodging Tax	Lodging Taxes & Misc	27.48	GOVCC-C	
Comment:	TAXES				
05/24/2017	Lodging	Lodging-PerDiem	229.00	GOVCC-C	*
05/24/2017	Transportation Tips	Misc Expense - Reimb	3.00	REIMBURSABLE	
05/24/2017	Taxi	Transportation	19.22	GOVCC-C	
Comment:	Taxi ride from residence in Virginia to Washington National Airport.				
05/25/2017	Lodging Tax	Lodging Taxes & Misc	27.48	GOVCC-C	
Comment:	TAXES				
05/25/2017	Lodging	Lodging-PerDiem	229.00	GOVCC-C	*
05/25/2017	M&IE	M&IE-PerDiem	25.20	REIMBURSABLE	*
Comment:	Russell Roddy's authorized M&IE entitlement for 5/24/17 was $70.50. Russell Roddy's authorized M&IE entitlement for 5/25/17 was $94.00. Therefore, Russell Rodd's total authorized M&IE for 5/24/17 and 5/25/17 was a combined $164.50. $139.30 was deducted from this amount due to a Fuel Charge incurred on 6/1/17, resulting in a final total M&IE reimbursement of $25.20 for the two dates.				
05/25/2017	Transportation Tips	Misc Expense - Reimb	3.00	REIMBURSABLE	
05/25/2017	Parking	Transportation	10.00	GOVCC-C	
Comment:	Ticket #: 01180394				
05/25/2017	Parking	Transportation	1.75	GOVCC-C	
Comment:	Ticket: 00003409				
05/26/2017	Gas-Rental	Fuel-Rental Vehicle	50.00	GOVCC-C	
Comment:	GALLONS: 14.413				
05/26/2017	Lodging Tax	Lodging Taxes & Misc	13.23	GOVCC-C	
Comment:	Room Tax				
05/26/2017	Lodging	Lodging-	189.00	GOVCC-C	*

		PerDiem			
Comment:	On the nights of 5/26/17 through 5/28/17, Russell Roddy utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Russell Roddy to accept actual expense reimbursement at the increased lodging rate is attached.				
05/26/2017	M&IE	M&IE-PerDiem	86.00	REIMBURSABLE	*
05/26/2017	Parking	Transportation	2.65	GOVCC-C	
Comment:	Ticket: 00003416				
05/27/2017	Lodging Tax	Lodging Taxes & Misc	13.23	GOVCC-C	
Comment:	Room Tax				
05/27/2017	Lodging	Lodging-PerDiem	189.00	GOVCC-C	*
Comment:	On the nights of 5/26/17 through 5/28/17, Russell Roddy utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Russell Roddy to accept actual expense reimbursement at the increased lodging rate is attached.				
05/27/2017	M&IE	M&IE-PerDiem	86.00	REIMBURSABLE	*
05/28/2017	Lodging Tax	Lodging Taxes & Misc	13.23	GOVCC-C	
Comment:	Room Tax				
05/28/2017	Lodging	Lodging-PerDiem	189.00	GOVCC-C	*
Comment:	On the nights of 5/26/17 through 5/28/17, Russell Roddy utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Russell Roddy to accept actual expense reimbursement at the increased lodging rate is attached.				
05/28/2017	M&IE	M&IE-PerDiem	52.00	REIMBURSABLE	*
Comment:	On 5/28/17, Russell Roddy was provided a meal during Secretary Zinke's cookout with park leadership and employees at Denali National Park and Preserve. The meal was provided by other Department employees as a de minimis gift in a "potluck" setting, so no DI-2000 form is required. Dinner was deducted from Russell Roddy's M&IE allocation for 5/28/17.				
05/29/2017	Gas-Rental	Fuel-Rental Vehicle	51.58	GOVCC-C	
Comment:	GALLONS: 14.742				
05/29/2017	Lodging	Lodging-PerDiem	229.00	GOVCC-C	*
05/29/2017	M&IE	M&IE-PerDiem	70.00	REIMBURSABLE	*
Comment:	On 5/29/17, Russell Roddy was provided a lunch during Secretary Zinke's visit to Denali National Park and Preserve. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 5/29/17.				
05/30/2017	Lodging	Lodging-PerDiem	229.00	GOVCC-C	*
05/30/2017	M&IE	M&IE-PerDiem	70.00	REIMBURSABLE	*
Comment:	On 5/30/17, Russell Roddy was provided a meal during Secretary Zinke's attendance at the BBQ lunch hosted by the Office of Aviation Services Alaska Regional Office in Anchorage, Alaska. The meal was provided by other Department employees as a de minimis gift in a "potluck" setting, so no DI-2000 form is required. Lunch was deducted from Russell Roddy's M&IE allocation for 5/30/17.				
05/31/2017	Lodging	Lodging-PerDiem	229.00	GOVCC-C	*
05/31/2017	M&IE	M&IE-PerDiem	70.00	REIMBURSABLE	*
Comment:	On 5/31/17, Russell Roddy was provided a meal during Secretary Zinke's speech at the 2017 Alaska Oil and Gas Association Annual Conference Lunch in Anchorage, AK. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 5/31/17.				
06/01/2017	Lodging Tax	Lodging Taxes & Misc	11.83	GOVCC-C	
Comment:	Room Tax				
06/01/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
06/01/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
06/01/2017	Rental Car	Rental Car	1,427.35	GOVCC-C	
Comment:	During his travel in Alaska from 5/24/17 through 6/1/17, Russell Roddy upgraded from a compact rental vehicle to a full-size SUV. A signed memo authorizing this rental vehicle upgrade is attached. . Russell Roddy's authorized M&IE entitlement for 5/24/17 was $70.50. Russell Roddy's authorized M&IE entitlement for 5/25/17 was $94.00. Therefore, Russell Rodd's total authorized M&IE for 5/24/17 and 5/25/17 was a combined $164.50. $139.30 was deducted from this amount due to a Fuel Charge incurred on 6/1/17, resulting in a final total M&IE reimbursement of $25.20 for the two dates.				
06/02/2017	Airline Flight	Com. Carrier	361.30	GOVCC-C	
Comment:	On 6/2/17, Russell Roddy travelled on a non-contract carrier flight from Boise,				

	Idaho, to Washington, D.C. A signed justification memo authorizing this use of a non-contract carrier flight is attached.				
06/02/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	REIMBURSABLE	
Comment:	On 6/2/17, Russell Roddy incurred a baggage fee during his flight from Boise, Idaho, to Washington, D.C. Russell Roddy accidentally used his personal credit card to pay for this baggage fee, which was $25.00. Therefore, this baggage fee is itemized as a reimbursable expense on Russell Roddy's travel voucher. Documentation is attached.				
06/02/2017	Gas-Rental	Fuel-Rental Vehicle	10.52	GOVCC-C	
Comment:	3.897G				
06/02/2017	M&IE	M&IE-PerDiem	27.25	REIMBURSABLE	*
Comment:	On 6/2/17, Russell Roddy was provided a meal during Secretary Zinke's Breakfast with Governor Otter and Forestry Leaders in Boise, ID. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Russell Roddy's M&IE allocation for 6/2/17.				
06/02/2017	Taxi	Transportation	82.46	GOVCC-C	
Comment:	Taxi ride from Dulles International Airport to residence in Virginia.				
08/08/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 2,340.45

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
05/24/2017	229.00/ 94.00	229.00	229.00	0.00	0.00				
05/25/2017	229.00/ 94.00	229.00	229.00	25.20	25.20				
05/26/2017	139.00/ 86.00	189.00	189.00	86.00	86.00				
05/27/2017	139.00/ 86.00	189.00	189.00	86.00	86.00				
05/28/2017	139.00/ 86.00	189.00	189.00	52.00	52.00				
05/29/2017	229.00/ 94.00	229.00	229.00	70.00	70.00				
05/30/2017	229.00/ 94.00	229.00	229.00	70.00	70.00				
05/31/2017	229.00/ 94.00	229.00	229.00	70.00	70.00				
06/01/2017	91.00/ 51.00	91.00	91.00	51.00	51.00				
06/02/2017	91.00/ 51.00	0.00	0.00	27.25	27.25				

Account Summary for the Selected Trip

Org: DOI	Label: FY 2017 BIA RSA	Acct Code: DS10100000/DR.10100.17BIATRV//177D0102DR/DL1000000.000000////	5,577.11
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 1,403.90	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 2017	Amount: 50.00	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 112.10	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 106.48	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 1,803.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 537.45	
Expense Category: Misc Expense - Reimb	Fiscal Year: 2017	Amount: 6.00	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 1,427.35	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 116.08	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	5,577.11

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2017 BIA RSA	DS10100000/DR.10100.17BIATRV//177D0102DR/DL1000000.000000////	GOVCC-C	5,008.66
DOI	FY 2017 BIA RSA	DS10100000/DR.10100.17BIATRV//177D0102DR/DL1000000.000000////	REIMBURSABLE	568.45

Totals by Label

DOI	FY 2017 BIA RSA Total	DS10100000/DR.10100.17BIATRV//177D0102DR/DL1000000.000000////	5,577.11

Totals by Payment Method

GOVCC-C Total	5,008.66

REIMBURSABLE Total 568.45

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
05/24/17	AIR	$1,042.60
06/02/17	AIR	$361.30
06/02/17	Baggage Fee-1st bag	$25.00

Audits

Audit Name	Result	Reason
DFLT PMT METHOD USED	FAIL	Baggage Fee-1st bag ON 06/02/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD - GOVCC-C
	Traveler Justification:	On 6/2/17, Russell Roddy incurred a baggage fee during his flight from Boise, Idaho, to Washington, D.C. Russell Roddy accidentally used his personal credit card to pay for this baggage fee, which was $25.00. Therefore, this baggage fee is itemized as a reimbursable expense on Russell Roddy's travel voucher. Documentation is attached.
EXPENSE THRESHOLD	FAIL	Rental Car exceeds the single threshold of 1,000.00
	Traveler Justification:	During his travel in Alaska from 5/24/17 through 6/1/17, Russell Roddy upgraded from a compact rental vehicle to a full-size SUV. A signed memo authorizing this rental vehicle upgrade is attached. The distance from Dulles International Airport to Russell Roddy's residence in Virginia is considerable. The actual taxi fare for this trip, including tip, was $82.46. All listed expenses are the actual expenses that Russell Roddy incurred during this official travel. Documentation is attached.

Document History 10/05/2017 Authorization: TANUM0000T0CH

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/08/2017	8:52PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	
AUTHORIZATION SIGNED	08/08/2017	10:17PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:5,577.11	
ADJUSTED	08/08/2017	10:17PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	
AUTHORIZATION APPROV	08/08/2017	10:18PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature:

Date: _____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000T0CH
Travel Authorization Number:	TANUM0000T0CH	Trip Name:	05-24-17 Alaska-Idaho
TA Date:	08/08/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION SIGNED
Purpose:	Mission (Operational)	Document Detail:	Trip Purpose: From May 28, 2017, through June 1, 2017, Secretary Ryan Zinke was on official travel in the state of Alaska for a number of engagements. On May 28 and May 29, Secretary Zinke visited Denali National Park, where he took a tour of the park and met with local stakeholders and park leadership and staff. On the evening of May 29, Secretary Zinke travelled to Anchorage, Alaska, for a dinner meeting with Alaska Governor Bill Walker. In Anchorage, Secretary Zinke also met with Department staff, met with the Alaska Congressional delegation, spoke at an energy conference, met with Alaska tribes, and toured DOI facilities. On June 1, Secretary Zinke travelled to Boise, Idaho, where he toured Office of Aviation Services facilities. The next day he participated in a number of engagements with Secretary of Agriculture Sonny Perdue. They met with Idaho Governor Butch Otter and forestry leaders, gave a joint forestry speech at Boise State University, took a tour of the National Interagency Fire Center (NIFC), received a National Wildland Fire Activity Briefing, and participated in a National Multi-Agency Coordinating Group Discussion (see attached trip schedule). Russell Roddy travelled to Alaska and Boise to help advance Secretary Zinke's engagements at these locations. Trip Notes: . On 6/2/17, Russell Roddy was provided a meal during Secretary Zinke's Breakfast with Governor Otter and Forestry Leaders in Boise, ID. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Russell Roddy's M&IE allocation for 6/2/17. . On 6/2/17, Russell Roddy travelled on a non-contract carrier flight from Boise, Idaho, to Washington, D.C. A signed justification memo authorizing this use of a non-contract carrier flight is attached.
Type Code:	Trip By Trip		

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Trip Purpose: From May 28, 2017, through June 1, 2017, Secretary Ryan Zinke was on official travel in the state of Alaska for a number of engagements. On May 28 and May 29, Secretary Zinke visited Denali National Park, where he took a tour of the park and met with local stakeholders and park leadership and staff. On the evening of May 29, Secretary Zinke travelled to Anchorage, Alaska, for a dinner meeting with Alaska Governor Bill Walker. In Anchorage, Secretary Zinke also met with Department staff, met with the Alaska Congressional delegation, spoke at an energy conference, met with Alaska tribes, and toured DOI facilities. On June 1, Secretary Zinke travelled to Boise, Idaho, where he toured Office of Aviation Services facilities. The next day he participated in a number of engagements with Secretary of Agriculture Sonny Perdue. They met with Idaho Governor Butch Otter and forestry leaders, gave a joint forestry speech at Boise State University, took a tour of the National Interagency Fire Center (NIFC), received a National Wildland Fire Activity Briefing, and participated in a National Multi-Agency Coordinating Group Discussion (see attached trip schedule). Russell Roddy travelled to Alaska and Boise to help advance Secretary Zinke's engagements at these locations. Trip Notes: . On 6/2/17, Russell Roddy was provided a meal during Secretary Zinke's Breakfast with Governor Otter and Forestry Leaders in Boise, ID. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Russell Roddy's M&IE allocation for 6/2/17. . On 6/2/17, Russell Roddy travelled on a non-contract carrier flight from Boise, Idaho, to Washington, D.C. A signed justification memo authorizing this use of a non-contract carrier flight is attached.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
05/24/17	05/26/17	ANCHORAGE [INCL NAV RES], AK	Mission (Operational)	229.00 / 94.00
05/26/17	05/29/17	DENALI NATIONAL PARK, AK	Mission (Operational)	139.00 / 86.00
05/29/17	06/01/17	ANCHORAGE [INCL NAV RES], AK	Mission (Operational)	229.00 / 94.00
06/01/17	06/02/17	BOISE, ID	Mission (Operational)	91.00 / 51.00

Document Totals

Total Expenses:	5,577.11
Reimbursable Expenses:	568.45
Non-Reimbursable Expenses:	5,008.66
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	1,403.90	.00
Excess Air/Bag Fees	50.00	.00
Fuel-Rental Vehicle	112.10	.00
Lodging Taxes & Misc	106.48	.00
Lodging-PerDiem	1,803.00	.00
M&IE-PerDiem	537.45	.00
Misc Expense - Reimb	6.00	.00
Rental Car	1,427.35	.00
Transportation	116.08	.00
Transxn Fees	14.75	.00
Total Expenses:	5,577.11	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 3,236.66 — Total Per Diem Expenses: 2,340.45

Date	Description	Category	Cost	Pay Method	Per Diem
05/24/2017	Airline Flight	Com. Carrier	1,042.60	GOVCC-C	
Comment:	Total airfare for flights from: Washington, DC (DCA) to Anchorage, AK; and Anchoragae, AK to Boise, ID.				
05/24/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
05/24/2017	Lodging Tax	Lodging Taxes & Misc	27.48	GOVCC-C	
Comment:	TAXES				
05/24/2017	Lodging	Lodging-PerDiem	229.00	GOVCC-C	*
05/24/2017	Transportation Tips	Misc Expense - Reimb	3.00	REIMBURSABLE	
05/24/2017	Taxi	Transportation	19.22	GOVCC-C	
Comment:	Taxi ride from residence in Virginia to Washington National Airport.				
05/25/2017	Lodging Tax	Lodging Taxes & Misc	27.48	GOVCC-C	
Comment:	TAXES				
05/25/2017	Lodging	Lodging-PerDiem	229.00	GOVCC-C	*
05/25/2017	M&IE	M&IE-PerDiem	25.20	REIMBURSABLE	*
Comment:	Russell Roddy's authorized M&IE entitlement for 5/24/17 was $70.50. Russell Roddy's authorized M&IE entitlement for 5/25/17 was $94.00. Therefore, Russell Rodd's total authorized M&IE for 5/24/17 and 5/25/17 was a combined $164.50. $139.30 was deducted from this amount due to a Fuel Charge incurred on 6/1/17, resulting in a final total M&IE reimbursement of $25.20 for the two dates.				
05/25/2017	Transportation Tips	Misc Expense - Reimb	3.00	REIMBURSABLE	
05/25/2017	Parking	Transportation	10.00	GOVCC-C	
Comment:	Ticket #: 01180394				
05/25/2017	Parking	Transportation	1.75	GOVCC-C	
Comment:	Ticket: 00003409				
05/26/2017	Gas-Rental	Fuel-Rental Vehicle	50.00	GOVCC-C	
Comment:	GALLONS: 14.413				
05/26/2017	Lodging Tax	Lodging Taxes & Misc	13.23	GOVCC-C	
Comment:	Room Tax				
05/26/2017	Lodging	Lodging-	189.00	GOVCC-C	*

		PerDiem			
Comment:	On the nights of 5/26/17 through 5/28/17, Russell Roddy utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Russell Roddy to accept actual expense reimbursement at the increased lodging rate is attached.				
05/26/2017	M&IE	M&IE-PerDiem	86.00	REIMBURSABLE	*
05/26/2017	Parking	Transportation	2.65	GOVCC-C	
Comment:	Ticket: 00003416				
05/27/2017	Lodging Tax	Lodging Taxes & Misc	13.23	GOVCC-C	
Comment:	Room Tax				
05/27/2017	Lodging	Lodging-PerDiem	189.00	GOVCC-C	*
Comment:	On the nights of 5/26/17 through 5/28/17, Russell Roddy utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Russell Roddy to accept actual expense reimbursement at the increased lodging rate is attached.				
05/27/2017	M&IE	M&IE-PerDiem	86.00	REIMBURSABLE	*
05/28/2017	Lodging Tax	Lodging Taxes & Misc	13.23	GOVCC-C	
Comment:	Room Tax				
05/28/2017	Lodging	Lodging-PerDiem	189.00	GOVCC-C	*
Comment:	On the nights of 5/26/17 through 5/28/17, Russell Roddy utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Russell Roddy to accept actual expense reimbursement at the increased lodging rate is attached.				
05/28/2017	M&IE	M&IE-PerDiem	52.00	REIMBURSABLE	*
Comment:	On 5/28/17, Russell Roddy was provided a meal during Secretary Zinke's cookout with park leadership and employees at Denali National Park and Preserve. The meal was provided by other Department employees as a de minimis gift in a "potluck" setting, so no DI-2000 form is required. Dinner was deducted from Russell Roddy's M&IE allocation for 5/28/17.				
05/29/2017	Gas-Rental	Fuel-Rental Vehicle	51.58	GOVCC-C	
Comment:	GALLONS: 14.742				
05/29/2017	Lodging	Lodging-PerDiem	229.00	GOVCC-C	*
05/29/2017	M&IE	M&IE-PerDiem	70.00	REIMBURSABLE	*
Comment:	On 5/29/17, Russell Roddy was provided a lunch during Secretary Zinke's visit to Denali National Park and Preserve. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 5/29/17.				
05/30/2017	Lodging	Lodging-PerDiem	229.00	GOVCC-C	*
05/30/2017	M&IE	M&IE-PerDiem	70.00	REIMBURSABLE	*
Comment:	On 5/30/17, Russell Roddy was provided a meal during Secretary Zinke's attendance at the BBQ lunch hosted by the Office of Aviation Services Alaska Regional Office in Anchorage, Alaska. The meal was provided by other Department employees as a de minimis gift in a "potluck" setting, so no DI-2000 form is required. Lunch was deducted from Russell Roddy's M&IE allocation for 5/30/17.				
05/31/2017	Lodging	Lodging-PerDiem	229.00	GOVCC-C	*
05/31/2017	M&IE	M&IE-PerDiem	70.00	REIMBURSABLE	*
Comment:	On 5/31/17, Russell Roddy was provided a meal during Secretary Zinke's speech at the 2017 Alaska Oil and Gas Association Annual Conference Lunch in Anchorage, AK. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 5/31/17.				
06/01/2017	Lodging Tax	Lodging Taxes & Misc	11.83	GOVCC-C	
Comment:	Room Tax				
06/01/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
06/01/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
06/01/2017	Rental Car	Rental Car	1,427.35	GOVCC-C	
Comment:	During his travel in Alaska from 5/24/17 through 6/1/17, Russell Roddy upgraded from a compact rental vehicle to a full-size SUV. A signed memo authorizing this rental vehicle upgrade is attached. . Russell Roddy's authorized M&IE entitlement for 5/24/17 was $70.50. Russell Roddy's authorized M&IE entitlement for 5/25/17 was $94.00. Therefore, Russell Rodd's total authorized M&IE for 5/24/17 and 5/25/17 was a combined $164.50. $139.30 was deducted from this amount due to a Fuel Charge incurred on 6/1/17, resulting in a final total M&IE reimbursement of $25.20 for the two dates.				
06/02/2017	Airline Flight	Com. Carrier	361.30	GOVCC-C	
Comment:	On 6/2/17, Russell Roddy travelled on a non-contract carrier flight from Boise,				

	Idaho, to Washington, D.C. A signed justification memo authorizing this use of a non-contract carrier flight is attached.				
06/02/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	REIMBURSABLE	
Comment:	On 6/2/17, Russell Roddy incurred a baggage fee during his flight from Boise, Idaho, to Washington, D.C. Russell Roddy accidentally used his personal credit card to pay for this baggage fee, which was $25.00. Therefore, this baggage fee is itemized as a reimbursable expense on Russell Roddy's travel voucher. Documentation is attached.				
06/02/2017	Gas-Rental	Fuel-Rental Vehicle	10.52	GOVCC-C	
Comment:	3.897G				
06/02/2017	M&IE	M&IE-PerDiem	27.25	REIMBURSABLE	*
Comment:	On 6/2/17, Russell Roddy was provided a meal during Secretary Zinke's Breakfast with Governor Otter and Forestry Leaders in Boise, ID. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Russell Roddy's M&IE allocation for 6/2/17.				
06/02/2017	Taxi	Transportation	82.46	GOVCC-C	
Comment:	Taxi ride from Dulles International Airport to residence in Virginia.				
08/08/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 2,340.45

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
05/24/2017	229.00/ 94.00	229.00	229.00	0.00	0.00				
05/25/2017	229.00/ 94.00	229.00	229.00	25.20	25.20				
05/26/2017	139.00/ 86.00	189.00	189.00	86.00	86.00				
05/27/2017	139.00/ 86.00	189.00	189.00	86.00	86.00				
05/28/2017	139.00/ 86.00	189.00	189.00	52.00	52.00				
05/29/2017	229.00/ 94.00	229.00	229.00	70.00	70.00				
05/30/2017	229.00/ 94.00	229.00	229.00	70.00	70.00				
05/31/2017	229.00/ 94.00	229.00	229.00	70.00	70.00				
06/01/2017	91.00/ 51.00	91.00	91.00	51.00	51.00				
06/02/2017	91.00/ 51.00	0.00	0.00	27.25	27.25				

Account Summary for the Selected Trip

Org: DOI	Label: FY 2017 BIA RSA	Acct Code: DS10100000/DR.10100.17BIATRV//177D0102DR/DL1000000.000000////	5,577.11
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 1,403.90	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 2017	Amount: 50.00	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 112.10	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 106.48	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 1,803.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 537.45	
Expense Category: Misc Expense - Reimb	Fiscal Year: 2017	Amount: 6.00	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 1,427.35	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 116.08	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	5,577.11

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2017 BIA RSA	DS10100000/DR.10100.17BIATRV//177D0102DR/DL1000000.000000////	GOVCC-C	5,008.66
DOI	FY 2017 BIA RSA	DS10100000/DR.10100.17BIATRV//177D0102DR/DL1000000.000000////	REIMBURSABLE	568.45

Totals by Label

DOI	FY 2017 BIA RSA Total	DS10100000/DR.10100.17BIATRV//177D0102DR/DL1000000.000000////	5,577.11

Totals by Payment Method

GOVCC-C Total	5,008.66

REIMBURSABLE Total 568.45

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
05/24/17	AIR	$1,042.60
06/02/17	AIR	$361.30
06/02/17	Baggage Fee-1st bag	$25.00

Audits

Audit Name	Result	Reason
DFLT PMT METHOD USED	FAIL	Baggage Fee-1st bag ON 06/02/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD - GOVCC-C
	Traveler Justification:	On 6/2/17, Russell Roddy incurred a baggage fee during his flight from Boise, Idaho, to Washington, D.C. Russell Roddy accidentally used his personal credit card to pay for this baggage fee, which was $25.00. Therefore, this baggage fee is itemized as a reimbursable expense on Russell Roddy's travel voucher. Documentation is attached.
EXPENSE THRESHOLD	FAIL	Rental Car exceeds the single threshold of 1,000.00
	Traveler Justification:	During his travel in Alaska from 5/24/17 through 6/1/17, Russell Roddy upgraded from a compact rental vehicle to a full-size SUV. A signed memo authorizing this rental vehicle upgrade is attached. The distance from Dulles International Airport to Russell Roddy's residence in Virginia is considerable. The actual taxi fare for this trip, including tip, was $82.46. All listed expenses are the actual expenses that Russell Roddy incurred during this official travel. Documentation is attached.

Document History 10/06/2017 Authorization: TANUM0000T0CH

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/08/2017	8:52PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	
AUTHORIZATION SIGNED	08/08/2017	10:17PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:5,577.11	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature: _____

Date: _____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000T0CH
Travel Authorization Number:	TANUM0000T0CH	Trip Name:	05-24-17 Alaska-Idaho
TA Date:	08/08/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION APPROV
Purpose:	Mission (Operational)	Document Detail:	Trip Purpose: From May 28, 2017, through June 1, 2017, Secretary Ryan Zinke was on official travel in the state of Alaska for a number of engagements. On May 28 and May 29, Secretary Zinke visited Denali National Park, where he took a tour of the park and met with local stakeholders and park leadership and staff. On the evening of May 29, Secretary Zinke travelled to Anchorage, Alaska, for a dinner meeting with Alaska Governor Bill Walker. In Anchorage, Secretary Zinke also met with Department staff, met with the Alaska Congressional delegation, spoke at an energy conference, met with Alaska tribes, and toured DOI facilities. On June 1, Secretary Zinke travelled to Boise, Idaho, where he toured Office of Aviation Services facilities. The next day he participated in a number of engagements with Secretary of Agriculture Sonny Perdue. They met with Idaho Governor Butch Otter and forestry leaders, gave a joint forestry speech at Boise State University, took a tour of the National Interagency Fire Center (NIFC), received a National Wildland Fire Activity Briefing, and participated in a National Multi-Agency Coordinating Group Discussion (see attached trip schedule). Russell Roddy travelled to Alaska and Boise to help advance Secretary Zinke's engagements at these locations. Trip Notes: . On 6/2/17, Russell Roddy was provided a meal during Secretary Zinke's Breakfast with Governor Otter and Forestry Leaders in Boise, ID. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Russell Roddy's M&IE allocation for 6/2/17. . On 6/2/17, Russell Roddy travelled on a non-contract carrier flight from Boise, Idaho, to Washington, D.C. A signed justification memo authorizing this use of a non-contract carrier flight is attached.
Type Code:	Trip By Trip		

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Trip Purpose: From May 28, 2017, through June 1, 2017, Secretary Ryan Zinke was on official travel in the state of Alaska for a number of engagements. On May 28 and May 29, Secretary Zinke visited Denali National Park, where he took a tour of the park and met with local stakeholders and park leadership and staff. On the evening of May 29, Secretary Zinke travelled to Anchorage, Alaska, for a dinner meeting with Alaska Governor Bill Walker. In Anchorage, Secretary Zinke also met with Department staff, met with the Alaska Congressional delegation, spoke at an energy conference, met with Alaska tribes, and toured DOI facilities. On June 1, Secretary Zinke travelled to Boise, Idaho, where he toured Office of Aviation Services facilities. The next day he participated in a number of engagements with Secretary of Agriculture Sonny Perdue. They met with Idaho Governor Butch Otter and forestry leaders, gave a joint forestry speech at Boise State University, took a tour of the National Interagency Fire Center (NIFC), received a National Wildland Fire Activity Briefing, and participated in a National Multi-Agency Coordinating Group Discussion (see attached trip schedule). Russell Roddy travelled to Alaska and Boise to help advance Secretary Zinke's engagements at these locations. Trip Notes: . On 6/2/17, Russell Roddy was provided a meal during Secretary Zinke's Breakfast with Governor Otter and Forestry Leaders in Boise, ID. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Russell Roddy's M&IE allocation for 6/2/17. . On 6/2/17, Russell Roddy travelled on a non-contract carrier flight from Boise, Idaho, to Washington, D.C. A signed justification memo authorizing this use of a non-contract carrier flight is attached.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
05/24/17	05/26/17	ANCHORAGE [INCL NAV RES], AK	Mission (Operational)	229.00 / 94.00
05/26/17	05/29/17	DENALI NATIONAL PARK, AK	Mission (Operational)	139.00 / 86.00
05/29/17	06/01/17	ANCHORAGE [INCL NAV RES], AK	Mission (Operational)	229.00 / 94.00
06/01/17	06/02/17	BOISE, ID	Mission (Operational)	91.00 / 51.00

Document Totals

Total Expenses:	5,577.11
Reimbursable Expenses:	568.45
Non-Reimbursable Expenses:	5,008.66
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	1,403.90	.00
Excess Air/Bag Fees	50.00	.00
Fuel-Rental Vehicle	112.10	.00
Lodging Taxes & Misc	106.48	.00
Lodging-PerDiem	1,803.00	.00
M&IE-PerDiem	537.45	.00
Misc Expense - Reimb	6.00	.00
Rental Car	1,427.35	.00
Transportation	116.08	.00
Transxn Fees	14.75	.00
Total Expenses:	5,577.11	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 3,236.66 — Total Per Diem Expenses: 2,340.45

Date	Description	Category	Cost	Pay Method	Per Diem
05/24/2017	Airline Flight	Com. Carrier	1,042.60	GOVCC-C	
Comment:	Total airfare for flights from: Washington, DC (DCA) to Anchorage, AK; and Anchoragae, AK to Boise, ID.				
05/24/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
05/24/2017	Lodging Tax	Lodging Taxes & Misc	27.48	GOVCC-C	
Comment:	TAXES				
05/24/2017	Lodging	Lodging-PerDiem	229.00	GOVCC-C	*
05/24/2017	Transportation Tips	Misc Expense - Reimb	3.00	REIMBURSABLE	
05/24/2017	Taxi	Transportation	19.22	GOVCC-C	
Comment:	Taxi ride from residence in Virginia to Washington National Airport.				
05/25/2017	Lodging Tax	Lodging Taxes & Misc	27.48	GOVCC-C	
Comment:	TAXES				
05/25/2017	Lodging	Lodging-PerDiem	229.00	GOVCC-C	*
05/25/2017	M&IE	M&IE-PerDiem	25.20	REIMBURSABLE	*
Comment:	Russell Roddy's authorized M&IE entitlement for 5/24/17 was $70.50. Russell Roddy's authorized M&IE entitlement for 5/25/17 was $94.00. Therefore, Russell Rodd's total authorized M&IE for 5/24/17 and 5/25/17 was a combined $164.50. $139.30 was deducted from this amount due to a Fuel Charge incurred on 6/1/17, resulting in a final total M&IE reimbursement of $25.20 for the two dates.				
05/25/2017	Transportation Tips	Misc Expense - Reimb	3.00	REIMBURSABLE	
05/25/2017	Parking	Transportation	10.00	GOVCC-C	
Comment:	Ticket #: 01180394				
05/25/2017	Parking	Transportation	1.75	GOVCC-C	
Comment:	Ticket: 00003409				
05/26/2017	Gas-Rental	Fuel-Rental Vehicle	50.00	GOVCC-C	
Comment:	GALLONS: 14.413				
05/26/2017	Lodging Tax	Lodging Taxes & Misc	13.23	GOVCC-C	
Comment:	Room Tax				
05/26/2017	Lodging	Lodging-	189.00	GOVCC-C	*

		PerDiem			
Comment:	On the nights of 5/26/17 through 5/28/17, Russell Roddy utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Russell Roddy to accept actual expense reimbursement at the increased lodging rate is attached.				
05/26/2017	M&IE	M&IE-PerDiem	86.00	REIMBURSABLE	*
05/26/2017	Parking	Transportation	2.65	GOVCC-C	
Comment:	Ticket: 00003416				
05/27/2017	Lodging Tax	Lodging Taxes & Misc	13.23	GOVCC-C	
Comment:	Room Tax				
05/27/2017	Lodging	Lodging-PerDiem	189.00	GOVCC-C	*
Comment:	On the nights of 5/26/17 through 5/28/17, Russell Roddy utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Russell Roddy to accept actual expense reimbursement at the increased lodging rate is attached.				
05/27/2017	M&IE	M&IE-PerDiem	86.00	REIMBURSABLE	*
05/28/2017	Lodging Tax	Lodging Taxes & Misc	13.23	GOVCC-C	
Comment:	Room Tax				
05/28/2017	Lodging	Lodging-PerDiem	189.00	GOVCC-C	*
Comment:	On the nights of 5/26/17 through 5/28/17, Russell Roddy utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Russell Roddy to accept actual expense reimbursement at the increased lodging rate is attached.				
05/28/2017	M&IE	M&IE-PerDiem	52.00	REIMBURSABLE	*
Comment:	On 5/28/17, Russell Roddy was provided a meal during Secretary Zinke's cookout with park leadership and employees at Denali National Park and Preserve. The meal was provided by other Department employees as a de minimis gift in a "potluck" setting, so no DI-2000 form is required. Dinner was deducted from Russell Roddy's M&IE allocation for 5/28/17.				
05/29/2017	Gas-Rental	Fuel-Rental Vehicle	51.58	GOVCC-C	
Comment:	GALLONS: 14.742				
05/29/2017	Lodging	Lodging-PerDiem	229.00	GOVCC-C	*
05/29/2017	M&IE	M&IE-PerDiem	70.00	REIMBURSABLE	*
Comment:	On 5/29/17, Russell Roddy was provided a lunch during Secretary Zinke's visit to Denali National Park and Preserve. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 5/29/17.				
05/30/2017	Lodging	Lodging-PerDiem	229.00	GOVCC-C	*
05/30/2017	M&IE	M&IE-PerDiem	70.00	REIMBURSABLE	*
Comment:	On 5/30/17, Russell Roddy was provided a meal during Secretary Zinke's attendance at the BBQ lunch hosted by the Office of Aviation Services Alaska Regional Office in Anchorage, Alaska. The meal was provided by other Department employees as a de minimis gift in a "potluck" setting, so no DI-2000 form is required. Lunch was deducted from Russell Roddy's M&IE allocation for 5/30/17.				
05/31/2017	Lodging	Lodging-PerDiem	229.00	GOVCC-C	*
05/31/2017	M&IE	M&IE-PerDiem	70.00	REIMBURSABLE	*
Comment:	On 5/31/17, Russell Roddy was provided a meal during Secretary Zinke's speech at the 2017 Alaska Oil and Gas Association Annual Conference Lunch in Anchorage, AK. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 5/31/17.				
06/01/2017	Lodging Tax	Lodging Taxes & Misc	11.83	GOVCC-C	
Comment:	Room Tax				
06/01/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
06/01/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
06/01/2017	Rental Car	Rental Car	1,427.35	GOVCC-C	
Comment:	During his travel in Alaska from 5/24/17 through 6/1/17, Russell Roddy upgraded from a compact rental vehicle to a full-size SUV. A signed memo authorizing this rental vehicle upgrade is attached. . Russell Roddy's authorized M&IE entitlement for 5/24/17 was $70.50. Russell Roddy's authorized M&IE entitlement for 5/25/17 was $94.00. Therefore, Russell Rodd's total authorized M&IE for 5/24/17 and 5/25/17 was a combined $164.50. $139.30 was deducted from this amount due to a Fuel Charge incurred on 6/1/17, resulting in a final total M&IE reimbursement of $25.20 for the two dates.				
06/02/2017	Airline Flight	Com. Carrier	361.30	GOVCC-C	
Comment:	On 6/2/17, Russell Roddy travelled on a non-contract carrier flight from Boise,				

	Idaho, to Washington, D.C. A signed justification memo authorizing this use of a non-contract carrier flight is attached.				
06/02/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	REIMBURSABLE	
Comment:	On 6/2/17, Russell Roddy incurred a baggage fee during his flight from Boise, Idaho, to Washington, D.C. Russell Roddy accidentally used his personal credit card to pay for this baggage fee, which was $25.00. Therefore, this baggage fee is itemized as a reimbursable expense on Russell Roddy's travel voucher. Documentation is attached.				
06/02/2017	Gas-Rental	Fuel-Rental Vehicle	10.52	GOVCC-C	
Comment:	3.897G				
06/02/2017	M&IE	M&IE-PerDiem	27.25	REIMBURSABLE	*
Comment:	On 6/2/17, Russell Roddy was provided a meal during Secretary Zinke's Breakfast with Governor Otter and Forestry Leaders in Boise, ID. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Russell Roddy's M&IE allocation for 6/2/17.				
06/02/2017	Taxi	Transportation	82.46	GOVCC-C	
Comment:	Taxi ride from Dulles International Airport to residence in Virginia.				
08/08/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 2,340.45

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
05/24/2017	229.00/ 94.00	229.00	229.00	0.00	0.00				
05/25/2017	229.00/ 94.00	229.00	229.00	25.20	25.20				
05/26/2017	139.00/ 86.00	189.00	189.00	86.00	86.00				
05/27/2017	139.00/ 86.00	189.00	189.00	86.00	86.00				
05/28/2017	139.00/ 86.00	189.00	189.00	52.00	52.00				
05/29/2017	229.00/ 94.00	229.00	229.00	70.00	70.00				
05/30/2017	229.00/ 94.00	229.00	229.00	70.00	70.00				
05/31/2017	229.00/ 94.00	229.00	229.00	70.00	70.00				
06/01/2017	91.00/ 51.00	91.00	91.00	51.00	51.00				
06/02/2017	91.00/ 51.00	0.00	0.00	27.25	27.25				

Account Summary for the Selected Trip

Org: DOI	Label: FY 2017 BIA RSA	Acct Code: DS10100000/DR.10100.17BIATRV//177D0102DR/DL1000000.000000////	5,577.11
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 1,403.90	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 2017	Amount: 50.00	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 112.10	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 106.48	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 1,803.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 537.45	
Expense Category: Misc Expense - Reimb	Fiscal Year: 2017	Amount: 6.00	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 1,427.35	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 116.08	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	5,577.11

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2017 BIA RSA	DS10100000/DR.10100.17BIATRV//177D0102DR/DL1000000.000000////	GOVCC-C	5,008.66
DOI	FY 2017 BIA RSA	DS10100000/DR.10100.17BIATRV//177D0102DR/DL1000000.000000////	REIMBURSABLE	568.45

Totals by Label

DOI	FY 2017 BIA RSA Total	DS10100000/DR.10100.17BIATRV//177D0102DR/DL1000000.000000////	5,577.11

Totals by Payment Method

GOVCC-C Total	5,008.66

REIMBURSABLE Total 568.45

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
05/24/17	AIR	$1,042.60
06/02/17	AIR	$361.30
06/02/17	Baggage Fee-1st bag	$25.00

Audits

Audit Name	Result	Reason
DFLT PMT METHOD USED	FAIL	Baggage Fee-1st bag ON 06/02/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD - GOVCC-C
	Traveler Justification:	On 6/2/17, Russell Roddy incurred a baggage fee during his flight from Boise, Idaho, to Washington, D.C. Russell Roddy accidentally used his personal credit card to pay for this baggage fee, which was $25.00. Therefore, this baggage fee is itemized as a reimbursable expense on Russell Roddy's travel voucher. Documentation is attached.
EXPENSE THRESHOLD	FAIL	Rental Car exceeds the single threshold of 1,000.00
	Traveler Justification:	During his travel in Alaska from 5/24/17 through 6/1/17, Russell Roddy upgraded from a compact rental vehicle to a full-size SUV. A signed memo authorizing this rental vehicle upgrade is attached. The distance from Dulles International Airport to Russell Roddy's residence in Virginia is considerable. The actual taxi fare for this trip, including tip, was $82.46. All listed expenses are the actual expenses that Russell Roddy incurred during this official travel. Documentation is attached.

Document History 10/06/2017 Authorization: TANUM0000T0CH

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/08/2017	8:52PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	
AUTHORIZATION SIGNED	08/08/2017	10:17PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:5,577.11	
ADJUSTED	08/08/2017	10:17PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	
AUTHORIZATION APPROV	08/08/2017	10:18PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature:

Date: _____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000T0CH
Travel Authorization Number:	TANUM0000T0CH	Trip Name:	05-24-17 Alaska-Idaho
TA Date:	08/08/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION SIGNED
Purpose:	Mission (Operational)	Document Detail:	Trip Purpose: From May 28, 2017, through June 1, 2017, Secretary Ryan Zinke was on official travel in the state of Alaska for a number of engagements. On May 28 and May 29, Secretary Zinke visited Denali National Park, where he took a tour of the park and met with local stakeholders and park leadership and staff. On the evening of May 29, Secretary Zinke travelled to Anchorage, Alaska, for a dinner meeting with Alaska Governor Bill Walker. In Anchorage, Secretary Zinke also met with Department staff, met with the Alaska Congressional delegation, spoke at an energy conference, met with Alaska tribes, and toured DOI facilities. On June 1, Secretary Zinke travelled to Boise, Idaho, where he toured Office of Aviation Services facilities. The next day he participated in a number of engagements with Secretary of Agriculture Sonny Perdue. They met with Idaho Governor Butch Otter and forestry leaders, gave a joint forestry speech at Boise State University, took a tour of the National Interagency Fire Center (NIFC), received a National Wildland Fire Activity Briefing, and participated in a National Multi-Agency Coordinating Group Discussion (see attached trip schedule). Russell Roddy travelled to Alaska and Boise to help advance Secretary Zinke's engagements at these locations. Trip Notes: . On 6/2/17, Russell Roddy was provided a meal during Secretary Zinke's Breakfast with Governor Otter and Forestry Leaders in Boise, ID. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Russell Roddy's M&IE allocation for 6/2/17. . On 6/2/17, Russell Roddy travelled on a non-contract carrier flight from Boise, Idaho, to Washington, D.C. A signed justification memo authorizing this use of a non-contract carrier flight is attached.
Type Code:	Trip By Trip		

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

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Itinerary Locations

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05/26/17	05/29/17	DENALI NATIONAL PARK, AK	Mission (Operational)	139.00 / 86.00
05/29/17	06/01/17	ANCHORAGE [INCL NAV RES], AK	Mission (Operational)	229.00 / 94.00
06/01/17	06/02/17	BOISE, ID	Mission (Operational)	91.00 / 51.00

Document Totals

Total Expenses:	5,577.11
Reimbursable Expenses:	568.45
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Document Totals by Expense Category

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Lodging-PerDiem	1,803.00	.00
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Misc Expense - Reimb	6.00	.00
Rental Car	1,427.35	.00
Transportation	116.08	.00
Transxn Fees	14.75	.00
Total Expenses:	5,577.11	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 3,236.66 — Total Per Diem Expenses: 2,340.45

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Comment:	Total airfare for flights from: Washington, DC (DCA) to Anchorage, AK; and Anchoragae, AK to Boise, ID.				
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05/24/2017	Lodging Tax	Lodging Taxes & Misc	27.48	GOVCC-C	
Comment:	TAXES				
05/24/2017	Lodging	Lodging-PerDiem	229.00	GOVCC-C	*
05/24/2017	Transportation Tips	Misc Expense - Reimb	3.00	REIMBURSABLE	
05/24/2017	Taxi	Transportation	19.22	GOVCC-C	
Comment:	Taxi ride from residence in Virginia to Washington National Airport.				
05/25/2017	Lodging Tax	Lodging Taxes & Misc	27.48	GOVCC-C	
Comment:	TAXES				
05/25/2017	Lodging	Lodging-PerDiem	229.00	GOVCC-C	*
05/25/2017	M&IE	M&IE-PerDiem	25.20	REIMBURSABLE	*
Comment:	Russell Roddy's authorized M&IE entitlement for 5/24/17 was $70.50. Russell Roddy's authorized M&IE entitlement for 5/25/17 was $94.00. Therefore, Russell Rodd's total authorized M&IE for 5/24/17 and 5/25/17 was a combined $164.50. $139.30 was deducted from this amount due to a Fuel Charge incurred on 6/1/17, resulting in a final total M&IE reimbursement of $25.20 for the two dates.				
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Comment:	Ticket #: 01180394				
05/25/2017	Parking	Transportation	1.75	GOVCC-C	
Comment:	Ticket: 00003409				
05/26/2017	Gas-Rental	Fuel-Rental Vehicle	50.00	GOVCC-C	
Comment:	GALLONS: 14.413				
05/26/2017	Lodging Tax	Lodging Taxes & Misc	13.23	GOVCC-C	
Comment:	Room Tax				
05/26/2017	Lodging	Lodging-	189.00	GOVCC-C	*

		PerDiem			
Comment:	On the nights of 5/26/17 through 5/28/17, Russell Roddy utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Russell Roddy to accept actual expense reimbursement at the increased lodging rate is attached.				
05/26/2017	M&IE	M&IE-PerDiem	86.00	REIMBURSABLE	*
05/26/2017	Parking	Transportation	2.65	GOVCC-C	
Comment:	Ticket: 00003416				
05/27/2017	Lodging Tax	Lodging Taxes & Misc	13.23	GOVCC-C	
Comment:	Room Tax				
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Comment:	On the nights of 5/26/17 through 5/28/17, Russell Roddy utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Russell Roddy to accept actual expense reimbursement at the increased lodging rate is attached.				
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Comment:	Room Tax				
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Comment:	On the nights of 5/26/17 through 5/28/17, Russell Roddy utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Russell Roddy to accept actual expense reimbursement at the increased lodging rate is attached.				
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Comment:	On 5/28/17, Russell Roddy was provided a meal during Secretary Zinke's cookout with park leadership and employees at Denali National Park and Preserve. The meal was provided by other Department employees as a de minimis gift in a "potluck" setting, so no DI-2000 form is required. Dinner was deducted from Russell Roddy's M&IE allocation for 5/28/17.				
05/29/2017	Gas-Rental	Fuel-Rental Vehicle	51.58	GOVCC-C	
Comment:	GALLONS: 14.742				
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05/29/2017	M&IE	M&IE-PerDiem	70.00	REIMBURSABLE	*
Comment:	On 5/29/17, Russell Roddy was provided a lunch during Secretary Zinke's visit to Denali National Park and Preserve. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 5/29/17.				
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05/30/2017	M&IE	M&IE-PerDiem	70.00	REIMBURSABLE	*
Comment:	On 5/30/17, Russell Roddy was provided a meal during Secretary Zinke's attendance at the BBQ lunch hosted by the Office of Aviation Services Alaska Regional Office in Anchorage, Alaska. The meal was provided by other Department employees as a de minimis gift in a "potluck" setting, so no DI-2000 form is required. Lunch was deducted from Russell Roddy's M&IE allocation for 5/30/17.				
05/31/2017	Lodging	Lodging-PerDiem	229.00	GOVCC-C	*
05/31/2017	M&IE	M&IE-PerDiem	70.00	REIMBURSABLE	*
Comment:	On 5/31/17, Russell Roddy was provided a meal during Secretary Zinke's speech at the 2017 Alaska Oil and Gas Association Annual Conference Lunch in Anchorage, AK. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 5/31/17.				
06/01/2017	Lodging Tax	Lodging Taxes & Misc	11.83	GOVCC-C	
Comment:	Room Tax				
06/01/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
06/01/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
06/01/2017	Rental Car	Rental Car	1,427.35	GOVCC-C	
Comment:	During his travel in Alaska from 5/24/17 through 6/1/17, Russell Roddy upgraded from a compact rental vehicle to a full-size SUV. A signed memo authorizing this rental vehicle upgrade is attached. . Russell Roddy's authorized M&IE entitlement for 5/24/17 was $70.50. Russell Roddy's authorized M&IE entitlement for 5/25/17 was $94.00. Therefore, Russell Rodd's total authorized M&IE for 5/24/17 and 5/25/17 was a combined $164.50. $139.30 was deducted from this amount due to a Fuel Charge incurred on 6/1/17, resulting in a final total M&IE reimbursement of $25.20 for the two dates.				
06/02/2017	Airline Flight	Com. Carrier	361.30	GOVCC-C	
Comment:	On 6/2/17, Russell Roddy travelled on a non-contract carrier flight from Boise,				

	Idaho, to Washington, D.C. A signed justification memo authorizing this use of a non-contract carrier flight is attached.				
06/02/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	REIMBURSABLE	
Comment:	On 6/2/17, Russell Roddy incurred a baggage fee during his flight from Boise, Idaho, to Washington, D.C. Russell Roddy accidentally used his personal credit card to pay for this baggage fee, which was $25.00. Therefore, this baggage fee is itemized as a reimbursable expense on Russell Roddy's travel voucher. Documentation is attached.				
06/02/2017	Gas-Rental	Fuel-Rental Vehicle	10.52	GOVCC-C	
Comment:	3.897G				
06/02/2017	M&IE	M&IE-PerDiem	27.25	REIMBURSABLE	*
Comment:	On 6/2/17, Russell Roddy was provided a meal during Secretary Zinke's Breakfast with Governor Otter and Forestry Leaders in Boise, ID. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Russell Roddy's M&IE allocation for 6/2/17.				
06/02/2017	Taxi	Transportation	82.46	GOVCC-C	
Comment:	Taxi ride from Dulles International Airport to residence in Virginia.				
08/08/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 2,340.45

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
05/24/2017	229.00/ 94.00	229.00	229.00	0.00	0.00				
05/25/2017	229.00/ 94.00	229.00	229.00	25.20	25.20				
05/26/2017	139.00/ 86.00	189.00	189.00	86.00	86.00				
05/27/2017	139.00/ 86.00	189.00	189.00	86.00	86.00				
05/28/2017	139.00/ 86.00	189.00	189.00	52.00	52.00				
05/29/2017	229.00/ 94.00	229.00	229.00	70.00	70.00				
05/30/2017	229.00/ 94.00	229.00	229.00	70.00	70.00				
05/31/2017	229.00/ 94.00	229.00	229.00	70.00	70.00				
06/01/2017	91.00/ 51.00	91.00	91.00	51.00	51.00				
06/02/2017	91.00/ 51.00	0.00	0.00	27.25	27.25				

Account Summary for the Selected Trip

Org: DOI	Label: FY 2017 BIA RSA	Acct Code: DS10100000/DR.10100.17BIATRV//177D0102DR/DL1000000.000000////	5,577.11
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 1,403.90	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 2017	Amount: 50.00	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 112.10	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 106.48	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 1,803.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 537.45	
Expense Category: Misc Expense - Reimb	Fiscal Year: 2017	Amount: 6.00	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 1,427.35	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 116.08	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	5,577.11

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2017 BIA RSA	DS10100000/DR.10100.17BIATRV//177D0102DR/DL1000000.000000////	GOVCC-C	5,008.66
DOI	FY 2017 BIA RSA	DS10100000/DR.10100.17BIATRV//177D0102DR/DL1000000.000000////	REIMBURSABLE	568.45

Totals by Label

DOI	FY 2017 BIA RSA Total	DS10100000/DR.10100.17BIATRV//177D0102DR/DL1000000.000000////	5,577.11

Totals by Payment Method

GOVCC-C Total	5,008.66

REIMBURSABLE Total 568.45

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
05/24/17	AIR	$1,042.60
06/02/17	AIR	$361.30
06/02/17	Baggage Fee-1st bag	$25.00

Audits

Audit Name	Result	Reason
DFLT PMT METHOD USED	FAIL	Baggage Fee-1st bag ON 06/02/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD - GOVCC-C
	Traveler Justification:	On 6/2/17, Russell Roddy incurred a baggage fee during his flight from Boise, Idaho, to Washington, D.C. Russell Roddy accidentally used his personal credit card to pay for this baggage fee, which was $25.00. Therefore, this baggage fee is itemized as a reimbursable expense on Russell Roddy's travel voucher. Documentation is attached.
EXPENSE THRESHOLD	FAIL	Rental Car exceeds the single threshold of 1,000.00
	Traveler Justification:	During his travel in Alaska from 5/24/17 through 6/1/17, Russell Roddy upgraded from a compact rental vehicle to a full-size SUV. A signed memo authorizing this rental vehicle upgrade is attached. The distance from Dulles International Airport to Russell Roddy's residence in Virginia is considerable. The actual taxi fare for this trip, including tip, was $82.46. All listed expenses are the actual expenses that Russell Roddy incurred during this official travel. Documentation is attached.

Document History 10/05/2017 Authorization: TANUM0000T0CH

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/08/2017	8:52PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	
AUTHORIZATION SIGNED	08/08/2017	10:17PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:5,577.11	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature: _____

Date: _____

Document Header Information

Document Type:	Voucher	Document Name:	TV0000KWGI
Travel Authorization Number:	TANUM0000T0CH	Trip Name:	05-24-17 Alaska-Idaho
TA Date:	08/08/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	Trip Purpose: From May 28, 2017, through June 1, 2017, Secretary Ryan Zinke was on official travel in the state of Alaska for a number of engagements. On May 28 and May 29, Secretary Zinke visited Denali National Park, where he took a tour of the park and met with local stakeholders and park leadership and staff. On the evening of May 29, Secretary Zinke travelled to Anchorage, Alaska, for a dinner meeting with Alaska Governor Bill Walker. In Anchorage, Secretary Zinke also met with Department staff, met with the Alaska Congressional delegation, spoke at an energy conference, met with Alaska tribes, and toured DOI facilities. On June 1, Secretary Zinke travelled to Boise, Idaho, where he toured Office of Aviation Services facilities. The next day he participated in a number of engagements with Secretary of Agriculture Sonny Perdue. They met with Idaho Governor Butch Otter and forestry leaders, gave a joint forestry speech at Boise State University, took a tour of the National Interagency Fire Center (NIFC), received a National Wildland Fire Activity Briefing, and participated in a National Multi-Agency Coordinating Group Discussion (see attached trip schedule). Russell Roddy travelled to Alaska and Boise to help advance Secretary Zinke's engagements at these locations. Trip Notes: . On 6/2/17, Russell Roddy was provided a meal during Secretary Zinke's Breakfast with Governor Otter and Forestry Leaders in Boise, ID. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Russell Roddy's M&IE allocation for 6/2/17. . On 6/2/17, Russell Roddy travelled on a non-contract carrier flight from Boise, Idaho, to Washington, D.C. A signed justification memo authorizing this use of a non-contract carrier flight is attached.
Type Code:	Trip By Trip		

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Trip Purpose: From May 28, 2017, through June 1, 2017, Secretary Ryan Zinke was on official travel in the state of Alaska for a number of engagements. On May 28 and May 29, Secretary Zinke visited Denali National Park, where he took a tour of the park and met with local stakeholders and park leadership and staff. On the evening of May 29, Secretary Zinke travelled to Anchorage, Alaska, for a dinner meeting with Alaska Governor Bill Walker. In Anchorage, Secretary Zinke also met with Department staff, met with the Alaska Congressional delegation, spoke at an energy conference, met with Alaska tribes, and toured DOI facilities. On June 1, Secretary Zinke travelled to Boise, Idaho, where he toured Office of Aviation Services facilities. The next day he participated in a number of engagements with Secretary of Agriculture Sonny Perdue. They met with Idaho Governor Butch Otter and forestry leaders, gave a joint forestry speech at Boise State University, took a tour of the National Interagency Fire Center (NIFC), received a National Wildland Fire Activity Briefing, and participated in a National Multi-Agency Coordinating Group Discussion (see attached trip schedule). Russell Roddy travelled to Alaska and Boise to help advance Secretary Zinke's engagements at these locations. Trip Notes: . On 6/2/17, Russell Roddy was provided a meal during Secretary Zinke's Breakfast with Governor Otter and Forestry Leaders in Boise, ID. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Russell Roddy's M&IE allocation for 6/2/17. . On 6/2/17, Russell Roddy travelled on a non-contract carrier flight from Boise, Idaho, to Washington, D.C. A signed justification memo authorizing this use of a non-contract carrier flight is attached.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
05/24/17	05/26/17	ANCHORAGE [INCL NAV RES], AK	Mission (Operational)	229.00 / 94.00
05/26/17	05/29/17	DENALI NATIONAL PARK, AK	Mission (Operational)	139.00 / 86.00
05/29/17	06/01/17	ANCHORAGE [INCL NAV RES], AK	Mission (Operational)	229.00 / 94.00
06/01/17	06/02/17	BOISE, ID	Mission (Operational)	91.00 / 51.00

Document Totals

Total Expenses:	5,716.41
Reimbursable Expenses:	707.75
Non-Reimbursable Expenses:	5,008.66
Advance Applied:	.00
Net to Traveler:	707.75
Net to Government:	5,008.66
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	1,403.90	.00
Excess Air/Bag Fees	50.00	.00
Fuel-Rental Vehicle	112.10	.00
Lodging Taxes & Misc	106.48	.00
Lodging-PerDiem	1,803.00	.00
M&IE-PerDiem	676.75	.00
Misc Expense - Reimb	6.00	.00
Rental Car	1,427.35	.00
Transportation	116.08	.00
Transxn Fees	14.75	.00
Total Expenses:	5,716.41	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 3,236.66 — Total Per Diem Expenses: 2,479.75

Date	Description	Category	Cost	Pay Method	Per Diem
05/24/2017	Airline Flight	Com. Carrier	1,042.60	GOVCC-C	
Comment:	Total airfare for flights from: Washington, DC (DCA) to Anchorage, AK; and Anchoragae, AK to Boise, ID.				
05/24/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
05/24/2017	Lodging Tax	Lodging Taxes & Misc	27.48	GOVCC-C	
Comment:	TAXES				
05/24/2017	Lodging	Lodging-PerDiem	229.00	GOVCC-C	*
05/24/2017	M&IE	M&IE-PerDiem	70.50	REIMBURSABLE	*
05/24/2017	Transportation Tips	Misc Expense - Reimb	3.00	REIMBURSABLE	
05/24/2017	Taxi	Transportation	19.22	GOVCC-C	
Comment:	Taxi ride from residence in Virginia to Washington National Airport.				
05/25/2017	Lodging Tax	Lodging Taxes & Misc	27.48	GOVCC-C	
Comment:	TAXES				
05/25/2017	Lodging	Lodging-PerDiem	229.00	GOVCC-C	*
05/25/2017	M&IE	M&IE-PerDiem	94.00	REIMBURSABLE	*
05/25/2017	Transportation Tips	Misc Expense - Reimb	3.00	REIMBURSABLE	
05/25/2017	Parking	Transportation	10.00	GOVCC-C	
Comment:	Ticket #: 01180394				
05/25/2017	Parking	Transportation	1.75	GOVCC-C	
Comment:	Ticket: 00003409				
05/26/2017	Gas-Rental	Fuel-Rental Vehicle	50.00	GOVCC-C	
Comment:	GALLONS: 14.413				
05/26/2017	Lodging Tax	Lodging Taxes & Misc	13.23	GOVCC-C	
Comment:	Room Tax				
05/26/2017	Lodging	Lodging-PerDiem	189.00	GOVCC-C	*
Comment:	On the nights of 5/26/17 through 5/28/17, Russell Roddy utilized lodging at a rate				

	that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Russell Roddy to accept actual expense reimbursement at the increased lodging rate is attached.				
05/26/2017	M&IE	M&IE-PerDiem	86.00	REIMBURSABLE	*
05/26/2017	Parking	Transportation	2.65	GOVCC-C	
Comment:	Ticket: 00003416				
05/27/2017	Lodging Tax	Lodging Taxes & Misc	13.23	GOVCC-C	
Comment:	Room Tax				
05/27/2017	Lodging	Lodging-PerDiem	189.00	GOVCC-C	*
Comment:	On the nights of 5/26/17 through 5/28/17, Russell Roddy utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Russell Roddy to accept actual expense reimbursement at the increased lodging rate is attached.				
05/27/2017	M&IE	M&IE-PerDiem	86.00	REIMBURSABLE	*
05/28/2017	Lodging Tax	Lodging Taxes & Misc	13.23	GOVCC-C	
Comment:	Room Tax				
05/28/2017	Lodging	Lodging-PerDiem	189.00	GOVCC-C	*
Comment:	On the nights of 5/26/17 through 5/28/17, Russell Roddy utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Russell Roddy to accept actual expense reimbursement at the increased lodging rate is attached.				
05/28/2017	M&IE	M&IE-PerDiem	52.00	REIMBURSABLE	*
Comment:	On 5/28/17, Russell Roddy was provided a meal during Secretary Zinke's cookout with park leadership and employees at Denali National Park and Preserve. The meal was provided by other Department employees as a de minimis gift in a "potluck" setting, so no DI-2000 form is required. Dinner was deducted from Russell Roddy's M&IE allocation for 5/28/17.				
05/29/2017	Gas-Rental	Fuel-Rental Vehicle	51.58	GOVCC-C	
Comment:	GALLONS: 14.742				
05/29/2017	Lodging	Lodging-PerDiem	229.00	GOVCC-C	*
05/29/2017	M&IE	M&IE-PerDiem	70.00	REIMBURSABLE	*
Comment:	On 5/29/17, Russell Roddy was provided a lunch during Secretary Zinke's visit to Denali National Park and Preserve. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 5/29/17.				
05/30/2017	Lodging	Lodging-PerDiem	229.00	GOVCC-C	*
05/30/2017	M&IE	M&IE-PerDiem	70.00	REIMBURSABLE	*
Comment:	On 5/30/17, Russell Roddy was provided a meal during Secretary Zinke's attendance at the BBQ lunch hosted by the Office of Aviation Services Alaska Regional Office in Anchorage, Alaska. The meal was provided by other Department employees as a de minimis gift in a "potluck" setting, so no DI-2000 form is required. Lunch was deducted from Russell Roddy's M&IE allocation for 5/30/17.				
05/31/2017	Lodging	Lodging-PerDiem	229.00	GOVCC-C	*
05/31/2017	M&IE	M&IE-PerDiem	70.00	REIMBURSABLE	*
Comment:	On 5/31/17, Russell Roddy was provided a meal during Secretary Zinke's speech at the 2017 Alaska Oil and Gas Association Annual Conference Lunch in Anchorage, AK. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 5/31/17.				
06/01/2017	Lodging Tax	Lodging Taxes & Misc	11.83	GOVCC-C	
Comment:	Room Tax				
06/01/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
06/01/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
06/01/2017	Rental Car	Rental Car	1,427.35	GOVCC-C	
Comment:	During his travel in Alaska from 5/24/17 through 6/1/17, Russell Roddy upgraded from a compact rental vehicle to a full-size SUV. A signed memo authorizing this rental vehicle upgrade is attached. . On 6/1/17, Russell Roddy incurred a Fuel Charge for the amount of $139.30 for his rental vehicle. Russell Roddy incurred this charge due to extenuating circumstances and time constraints that did not allow him to refuel his vehicle before returning it to the rental location. Because this unavoidable Fuel Charge was incurred while Russell Roddy was executing his official duties, the government will pay for the entire amount of $139.30.				
06/02/2017	Airline Flight	Com. Carrier	361.30	GOVCC-C	
Comment:	On 6/2/17, Russell Roddy travelled on a non-contract carrier flight from Boise, Idaho, to Washington, D.C. A signed justification memo authorizing this use of a non-contract carrier flight is attached.				

06/02/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	REIMBURSABLE	
Comment:	On 6/2/17, Russell Roddy incurred a baggage fee during his flight from Boise, Idaho, to Washington, D.C. Russell Roddy accidentally used his personal credit card to pay for this baggage fee, which was $25.00. Therefore, this baggage fee is itemized as a reimbursable expense on Russell Roddy's travel voucher. Documentation is attached.				
06/02/2017	Gas-Rental	Fuel-Rental Vehicle	10.52	GOVCC-C	
Comment:	3.897G				
06/02/2017	M&IE	M&IE-PerDiem	27.25	REIMBURSABLE	*
Comment:	On 6/2/17, Russell Roddy was provided a meal during Secretary Zinke's Breakfast with Governor Otter and Forestry Leaders in Boise, ID. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Russell Roddy's M&IE allocation for 6/2/17.				
06/02/2017	Taxi	Transportation	82.46	GOVCC-C	
Comment:	Taxi ride from Dulles International Airport to residence in Virginia.				
08/08/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 2,479.75

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
05/24/2017	229.00/ 94.00	229.00	229.00	70.50	70.50				
05/25/2017	229.00/ 94.00	229.00	229.00	94.00	94.00				
05/26/2017	139.00/ 86.00	189.00	189.00	86.00	86.00				
05/27/2017	139.00/ 86.00	189.00	189.00	86.00	86.00				
05/28/2017	139.00/ 86.00	189.00	189.00	52.00	52.00				
05/29/2017	229.00/ 94.00	229.00	229.00	70.00	70.00				
05/30/2017	229.00/ 94.00	229.00	229.00	70.00	70.00				
05/31/2017	229.00/ 94.00	229.00	229.00	70.00	70.00				
06/01/2017	91.00/ 51.00	91.00	91.00	51.00	51.00				
06/02/2017	91.00/ 51.00	0.00	0.00	27.25	27.25				

Account Summary for the Selected Trip

Org: DOI	Label: FY 2017 BIA RSA	Acct Code: DS10100000/DR.10100.17BIATRV//177D0102DR/DL1000000.000000////	5,716.41
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 1,403.90	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 2017	Amount: 50.00	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 112.10	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 106.48	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 1,803.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 676.75	
Expense Category: Misc Expense - Reimb	Fiscal Year: 2017	Amount: 6.00	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 1,427.35	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 116.08	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	5,716.41

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2017 BIA RSA	DS10100000/DR.10100.17BIATRV//177D0102DR/DL1000000.000000////	GOVCC-C	5,008.66
DOI	FY 2017 BIA RSA	DS10100000/DR.10100.17BIATRV//177D0102DR/DL1000000.000000////	REIMBURSABLE	707.75

Totals by Label

DOI	FY 2017 BIA RSA Total	DS10100000/DR.10100.17BIATRV//177D0102DR/DL1000000.000000////	5,716.41

Totals by Payment Method

GOVCC-C Total	5,008.66
REIMBURSABLE Total	707.75

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
05/24/17	AIR Airline Flight	$1,042.60
06/02/17	AIR Airline Flight	$361.30
06/02/17	Baggage Fee-1st bag	$25.00

Audits

Audit Name	Result	Reason
DFLT PMT METHOD USED	FAIL	Baggage Fee-1st bag ON 06/02/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD - GOVCC-C
	Traveler Justification:	On 6/2/17, Russell Roddy incurred a baggage fee during his flight from Boise, Idaho, to Washington, D.C. Russell Roddy accidentally used his personal credit card to pay for this baggage fee, which was $25.00. Therefore, this baggage fee is itemized as a reimbursable expense on Russell Roddy's travel voucher. Documentation is attached.
EXPENSE THRESHOLD	FAIL	Rental Car exceeds the single threshold of 1,000.00
	Traveler Justification:	During his travel in Alaska from 5/24/17 through 6/1/17, Russell Roddy upgraded from a compact rental vehicle to a full-size SUV. A signed memo authorizing this rental vehicle upgrade is attached. The distance from Dulles International Airport to Russell Roddy's residence in Virginia is considerable. The actual taxi fare for this trip, including tip, was $82.46. All listed expenses are the actual expenses that Russell Roddy incurred during this official travel. Documentation is attached.

Document History 10/06/2017 Voucher: TV0000KWGI

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/08/2017	10:19PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature:

Date: _____

Approver Name:

Approver Signature: _____

Date: _____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000QGXB
Travel Authorization Number:	TANUM0000QGXB	Trip Name:	04-12-17 California
TA Date:	04/11/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION APPROV
Purpose:	Mission (Operational)	Document Detail:	Trip Purpose: From April 12, 2017, through April 20, 2017, Secretary Ryan Zinke was on official travel in the state of California for a number of official meetings, events and activities (see attached trip schedule). Russell Roddy travelled to California to help advance Secretary Zinke's engagements in Sequoia and Kings Canyons National Parks, Channel Islands National Park, Santa Barbara, and San Francisco. Trip Notes: . Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable. . During his travel in California from 4/12/17 through 4/18/17, Russell Roddy upgraded from a compact rental vehicle to a full-size SUV. A signed memo authorizing this rental vehicle upgrade is attached. . On 4/17/17, Russell Roddy was provided transportation during Secretary Zinke's visit to Santa Cruz Island in Channel Islands National Park. The appropriate signed DI-2000 form is attached to document this payment-in-kind from a non-Federal source. . On 4/18/17, Russell Roddy was charged a fee for 'Fuel & Service' for his rental vehicle, plus tax, for a total amount of $33.95. Therefore, $33.95 was deducted from the amount reimbursed to Russell Roddy for his rental vehicle expense in Fresno, California, resulting in final reimbursable expense of $1,124.39.
Type Code:	Trip By Trip		

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Trip Purpose: From April 12, 2017, through April 20, 2017, Secretary Ryan Zinke was on official travel in the state of California for a number of official meetings, events and activities (see attached trip schedule). Russell Roddy travelled to California to help advance Secretary Zinke's engagements in Sequoia and Kings Canyons National Parks, Channel Islands National Park, Santa Barbara, and San Francisco. Trip Notes: . Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable. . During his travel in California from 4/12/17 through 4/18/17, Russell Roddy upgraded from a compact rental vehicle to a full-size SUV. A signed memo authorizing this rental vehicle upgrade is attached. . On 4/17/17, Russell Roddy was provided transportation during Secretary Zinke's visit to Santa Cruz Island in Channel Islands National Park. The appropriate signed DI-2000 form is attached to document this payment-in-kind from a non-Federal source. . On 4/18/17, Russell Roddy was charged a fee for 'Fuel & Service' for his rental vehicle, plus tax, for a total amount of $33.95. Therefore, $33.95 was deducted from the amount reimbursed to Russell Roddy for his rental vehicle expense in Fresno, California, resulting in final reimbursable expense of $1,124.39.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
04/12/17	04/14/17	FRESNO, CA	Mission (Operational)	97.00 / 64.00
04/14/17	04/18/17	SANTA BARBARA, CA	Mission (Operational)	164.00 / 74.00
04/18/17	04/20/17	SOUTH SAN FRANCISCO, CA	Mission (Operational)	199.00 / 69.00

Document Totals

Total Expenses:	4,374.98
Reimbursable Expenses:	2,011.73
Non-Reimbursable Expenses:	2,363.25
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	1,008.60	.00
Fuel-Rental Vehicle	110.24	.00
Lodging Taxes & Misc	151.90	.00
Lodging-PerDiem	1,188.00	.00
M&IE-PerDiem	579.75	.00
Misc Expense - Reimb	6.00	.00
Rental Car	1,292.23	.00
Transportation	23.51	.00
Transxn Fees	14.75	.00
Total Expenses:	4,374.98	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 2,607.23 — Total Per Diem Expenses: 1,767.75

Date	Description	Category	Cost	Pay Method	Per Diem
04/11/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
04/12/2017	Airline Flight	Com. Carrier	781.40	GOVCC-C	
Comment:	Airfare Ticket 0167979270007 was partially refunded for the amount of $381.20.				
04/12/2017	Lodging Tax	Lodging Taxes & Misc	13.29	GOVCC-C	
Comment:	Room Tax, Convention/Tourism & CA Tourism Tax				
04/12/2017	Lodging	Lodging-PerDiem	97.00	GOVCC-C	*
04/12/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
04/12/2017	Transportation Tips	Misc Expense - Reimb	2.00	REIMBURSABLE	
Comment:	Airport valet at Washington National Airport.				
04/12/2017	Taxi	Transportation	23.51	REIMBURSABLE	
Comment:	Taxi from office at MIB to Washington National Airport.				
04/13/2017	Lodging Tax	Lodging Taxes & Misc	14.07	GOVCC-C	
Comment:	RM - CITY TAX and LOCAL ASSESSMENT FEE				
04/13/2017	Lodging	Lodging-PerDiem	97.00	GOVCC-C	*
04/13/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
04/14/2017	Gas-Rental	Fuel-Rental Vehicle	50.00	REIMBURSABLE	
Comment:	REGULAR CR PUMP# 1				
04/14/2017	Lodging Tax	Lodging Taxes & Misc	19.53	GOVCC-C	
Comment:	City Bed Tax & Tourism Marketing Assessment.				
04/14/2017	Lodging	Lodging-PerDiem	149.00	GOVCC-C	*
04/14/2017	M&IE	M&IE-PerDiem	56.00	REIMBURSABLE	*
Comment:	On 4/14/17, Russell Roddy was provided a meal during Secretary Zinke's visit to Sequoia and Kings Canyon National Parks. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 4/14/17.				
04/15/2017	Lodging Tax	Lodging Taxes & Misc	19.53	GOVCC-C	
Comment:	City Bed Tax & Tourism Marketing Assessment.				
04/15/2017	Lodging	Lodging-PerDiem	149.00	GOVCC-C	*
04/15/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
04/16/2017	Gas-Rental	Fuel-Rental	58.38	REIMBURSABLE	

		Vehicle			
Comment: GALLONS: 18.250					
04/16/2017	Lodging Tax	Lodging Taxes & Misc	19.53	GOVCC-C	
Comment: City Bed Tax & Tourism Marketing Assessment.					
04/16/2017	Lodging	Lodging-PerDiem	149.00	GOVCC-C	*
04/16/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
04/17/2017	Lodging Tax	Lodging Taxes & Misc	19.53	GOVCC-C	
Comment: City Bed Tax & Tourism Marketing Assessment.					
04/17/2017	Lodging	Lodging-PerDiem	149.00	GOVCC-C	*
04/17/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
04/18/2017	Lodging Tax	Lodging Taxes & Misc	23.21	GOVCC-C	
Comment: CITY TAX, OCCUPANCY TAX, CALIFORNIA TOURISM AND TRAVEL, and SM COUNTY BID					
04/18/2017	Lodging	Lodging-PerDiem	199.00	GOVCC-C	*
04/18/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
04/18/2017	Transportation Tips	Misc Expense - Reimb	2.00	REIMBURSABLE	
Comment: Airport valet at Santa Barbara Municipal Airport.					
04/18/2017	Rental Car	Rental Car	1,124.39	REIMBURSABLE	
Comment: . During his travel in California from 4/12/17 through 4/18/17, Russell Roddy upgraded from a compact rental vehicle to a full-size SUV. A signed memo authorizing this rental vehicle upgrade is attached. . On 4/18/17, Russell Roddy was charged a fee for 'Fuel & Service' for his rental vehicle, plus tax, for a total amount of $33.95. Therefore, $33.95 was deducted from the amount reimbursed to Russell Roddy for his rental vehicle expense in Fresno, California, resulting in final reimbursable expense of $1,124.39.					
04/19/2017	Lodging Tax	Lodging Taxes & Misc	23.21	GOVCC-C	
Comment: CITY TAX, OCCUPANCY TAX, CALIFORNIA TOURISM AND TRAVEL, and SM COUNTY BID					
04/19/2017	Lodging	Lodging-PerDiem	199.00	GOVCC-C	*
04/19/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
04/20/2017	Airline Flight	Com. Carrier	227.20	GOVCC-C	
Comment: Flight from San Francisco, CA to Washington, DC (DCA).					
04/20/2017	Gas-Rental	Fuel-Rental Vehicle	1.86	REIMBURSABLE	
Comment: GALLONS 0.611					
04/20/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
04/20/2017	Transportation Tips	Misc Expense - Reimb	2.00	REIMBURSABLE	
Comment: Airport valet at San Francisco International Airport.					
04/20/2017	Rental Car	Rental Car	167.84	REIMBURSABLE	
Comment: During his travel in California from 4/18/17 through 4/20/17, Russell Roddy upgraded from a compact rental vehicle to an intermediate size rental vehicle. A signed memo authorizing this rental vehicle upgrade is attached.					

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 1,767.75

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
04/12/2017	97.00/ 64.00	97.00	97.00	48.00	48.00				
04/13/2017	97.00/ 64.00	97.00	97.00	64.00	64.00				
04/14/2017	164.00/ 74.00	149.00	149.00	56.00	56.00				
04/15/2017	164.00/ 74.00	149.00	149.00	74.00	74.00				
04/16/2017	164.00/ 74.00	149.00	149.00	74.00	74.00				
04/17/2017	164.00/ 74.00	149.00	149.00	74.00	74.00				
04/18/2017	199.00/ 69.00	199.00	199.00	69.00	69.00				
04/19/2017	199.00/ 69.00	199.00	199.00	69.00	69.00				
04/20/2017	199.00/ 69.00	0.00	0.00	51.75	51.75				

Account Summary for the Selected Trip

Org: DOI	Label: FY 2016/2017 BOR RSA	Acct Code: DS30000000/DR.30000.16BORTRV//167D0102DR/DL2000000.000000////	4,374.98
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 1,008.60	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 110.24	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 151.90	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 1,188.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 579.75	
Expense Category: Misc Expense - Reimb	Fiscal Year: 2017	Amount: 6.00	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 1,292.23	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 23.51	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	4,374.98

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2016/2017 BOR RSA	DS30000000/DR.30000.16BORTRV//167D0102DR/DL2000000.000000////	GOVCC-C	2,363.25
DOI	FY 2016/2017 BOR RSA	DS30000000/DR.30000.16BORTRV//167D0102DR/DL2000000.000000////	REIMBURSABLE	2,011.73

Totals by Label

DOI	FY 2016/2017 BOR RSA Total	DS30000000/DR.30000.16BORTRV//167D0102DR/DL2000000.000000////	4,374.98

Totals by Payment Method

GOVCC-C Total	2,363.25
REIMBURSABLE Total	2,011.73

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
04/12/17	AIR	$781.40
04/12/17	CAB	$23.51
04/14/17	Gas-Rental	$50.00
04/16/17	Gas-Rental	$58.38
04/18/17	RENT	$1,124.39
04/20/17	AIR	$227.20
04/20/17	Gas-Rental	$1.86
04/20/17	RENT	$167.84

Audits

Audit Name	Result	Reason
EXPENSE THRESHOLD	FAIL	Rental Car exceeds the single threshold of 1,000.00
	Traveler Justification:	. During his travel in California from 4/12/17 through 4/18/17, Russell Roddy upgraded from a compact rental vehicle to a full-size SUV. A signed memo authorizing this rental vehicle upgrade is attached. . During his travel in California from 4/18/17 through 4/20/17, Russell Roddy upgraded from a compact rental vehicle to an intermediate size rental vehicle. A signed memo authorizing this rental vehicle upgrade is attached.
ACTUALS EXIST	FAIL	MIE ACTUALS EXIST
	Traveler Justification:	On 4/14/17, Russell Roddy was provided a meal during Secretary Zinke's visit to Sequoia and Kings Canyon National Parks. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 4/14/17.
DFLT PMT METHOD USED	FAIL	Taxi ON 04/12/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD, GOVCC-C
	Traveler Justification:	. Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell

Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.

Document History 10/05/2017 Authorization: TANUM0000QGXB

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	04/11/2017	2:43PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	
AUTHORIZATION SIGNED	05/25/2017	6:51PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:4,374.98	
ADJUSTED	05/25/2017	6:51PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	
AUTHORIZATION APPROV	05/25/2017	6:52PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:

Traveler/Preparer Signature: _____

Date:

Approver Name: _____

Approver Signature:

Date: _____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000QGXB
Travel Authorization Number:	TANUM0000QGXB	Trip Name:	04-12-17 California
TA Date:	04/11/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION SIGNED
Purpose:	Mission (Operational)	Document Detail:	Trip Purpose: From April 12, 2017, through April 20, 2017, Secretary Ryan Zinke was on official travel in the state of California for a number of official meetings, events and activities (see attached trip schedule). Russell Roddy travelled to California to help advance Secretary Zinke's engagements in Sequoia and Kings Canyons National Parks, Channel Islands National Park, Santa Barbara, and San Francisco. Trip Notes: . Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable. . During his travel in California from 4/12/17 through 4/18/17, Russell Roddy upgraded from a compact rental vehicle to a full-size SUV. A signed memo authorizing this rental vehicle upgrade is attached. . On 4/17/17, Russell Roddy was provided transportation during Secretary Zinke's visit to Santa Cruz Island in Channel Islands National Park. The appropriate signed DI-2000 form is attached to document this payment-in-kind from a non-Federal source. . On 4/18/17, Russell Roddy was charged a fee for 'Fuel & Service' for his rental vehicle, plus tax, for a total amount of $33.95. Therefore, $33.95 was deducted from the amount reimbursed to Russell Roddy for his rental vehicle expense in Fresno, California, resulting in final reimbursable expense of $1,124.39.
Type Code:	Trip By Trip		

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Trip Purpose: From April 12, 2017, through April 20, 2017, Secretary Ryan Zinke was on official travel in the state of California for a number of official meetings, events and activities (see attached trip schedule). Russell Roddy travelled to California to help advance Secretary Zinke's engagements in Sequoia and Kings Canyons National Parks, Channel Islands National Park, Santa Barbara, and San Francisco. Trip Notes: . Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable. . During his travel in California from 4/12/17 through 4/18/17, Russell Roddy upgraded from a compact rental vehicle to a full-size SUV. A signed memo authorizing this rental vehicle upgrade is attached. . On 4/17/17, Russell Roddy was provided transportation during Secretary Zinke's visit to Santa Cruz Island in Channel Islands National Park. The appropriate signed DI-2000 form is attached to document this payment-in-kind from a non-Federal source. . On 4/18/17, Russell Roddy was charged a fee for 'Fuel & Service' for his rental vehicle, plus tax, for a total amount of $33.95. Therefore, $33.95 was deducted from the amount reimbursed to Russell Roddy for his rental vehicle expense in Fresno, California, resulting in final reimbursable expense of $1,124.39.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
04/12/17	04/14/17	FRESNO, CA	Mission (Operational)	97.00 / 64.00
04/14/17	04/18/17	SANTA BARBARA, CA	Mission (Operational)	164.00 / 74.00
04/18/17	04/20/17	SOUTH SAN FRANCISCO, CA	Mission (Operational)	199.00 / 69.00

Document Totals

Total Expenses:	4,374.98
Reimbursable Expenses:	2,011.73
Non-Reimbursable Expenses:	2,363.25
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	1,008.60	.00
Fuel-Rental Vehicle	110.24	.00
Lodging Taxes & Misc	151.90	.00
Lodging-PerDiem	1,188.00	.00
M&IE-PerDiem	579.75	.00
Misc Expense - Reimb	6.00	.00
Rental Car	1,292.23	.00
Transportation	23.51	.00
Transxn Fees	14.75	.00
Total Expenses:	4,374.98	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 2,607.23 — Total Per Diem Expenses: 1,767.75

Date	Description	Category	Cost	Pay Method	Per Diem
04/11/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
04/12/2017	Airline Flight	Com. Carrier	781.40	GOVCC-C	
Comment:	Airfare Ticket 0167979270007 was partially refunded for the amount of $381.20.				
04/12/2017	Lodging Tax	Lodging Taxes & Misc	13.29	GOVCC-C	
Comment:	Room Tax, Convention/Tourism & CA Tourism Tax				
04/12/2017	Lodging	Lodging-PerDiem	97.00	GOVCC-C	*
04/12/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
04/12/2017	Transportation Tips	Misc Expense - Reimb	2.00	REIMBURSABLE	
Comment:	Airport valet at Washington National Airport.				
04/12/2017	Taxi	Transportation	23.51	REIMBURSABLE	
Comment:	Taxi from office at MIB to Washington National Airport.				
04/13/2017	Lodging Tax	Lodging Taxes & Misc	14.07	GOVCC-C	
Comment:	RM - CITY TAX and LOCAL ASSESSMENT FEE				
04/13/2017	Lodging	Lodging-PerDiem	97.00	GOVCC-C	*
04/13/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
04/14/2017	Gas-Rental	Fuel-Rental Vehicle	50.00	REIMBURSABLE	
Comment:	REGULAR CR PUMP# 1				
04/14/2017	Lodging Tax	Lodging Taxes & Misc	19.53	GOVCC-C	
Comment:	City Bed Tax & Tourism Marketing Assessment.				
04/14/2017	Lodging	Lodging-PerDiem	149.00	GOVCC-C	*
04/14/2017	M&IE	M&IE-PerDiem	56.00	REIMBURSABLE	*
Comment:	On 4/14/17, Russell Roddy was provided a meal during Secretary Zinke's visit to Sequoia and Kings Canyon National Parks. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 4/14/17.				
04/15/2017	Lodging Tax	Lodging Taxes & Misc	19.53	GOVCC-C	
Comment:	City Bed Tax & Tourism Marketing Assessment.				
04/15/2017	Lodging	Lodging-PerDiem	149.00	GOVCC-C	*
04/15/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
04/16/2017	Gas-Rental	Fuel-Rental	58.38	REIMBURSABLE	

		Vehicle			
Comment: GALLONS: 18.250					
04/16/2017	Lodging Tax	Lodging Taxes & Misc	19.53	GOVCC-C	
Comment: City Bed Tax & Tourism Marketing Assessment.					
04/16/2017	Lodging	Lodging-PerDiem	149.00	GOVCC-C	*
04/16/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
04/17/2017	Lodging Tax	Lodging Taxes & Misc	19.53	GOVCC-C	
Comment: City Bed Tax & Tourism Marketing Assessment.					
04/17/2017	Lodging	Lodging-PerDiem	149.00	GOVCC-C	*
04/17/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
04/18/2017	Lodging Tax	Lodging Taxes & Misc	23.21	GOVCC-C	
Comment: CITY TAX, OCCUPANCY TAX, CALIFORNIA TOURISM AND TRAVEL, and SM COUNTY BID					
04/18/2017	Lodging	Lodging-PerDiem	199.00	GOVCC-C	*
04/18/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
04/18/2017	Transportation Tips	Misc Expense - Reimb	2.00	REIMBURSABLE	
Comment: Airport valet at Santa Barbara Municipal Airport.					
04/18/2017	Rental Car	Rental Car	1,124.39	REIMBURSABLE	
Comment: . During his travel in California from 4/12/17 through 4/18/17, Russell Roddy upgraded from a compact rental vehicle to a full-size SUV. A signed memo authorizing this rental vehicle upgrade is attached. . On 4/18/17, Russell Roddy was charged a fee for 'Fuel & Service' for his rental vehicle, plus tax, for a total amount of $33.95. Therefore, $33.95 was deducted from the amount reimbursed to Russell Roddy for his rental vehicle expense in Fresno, California, resulting in final reimbursable expense of $1,124.39.					
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Comment: CITY TAX, OCCUPANCY TAX, CALIFORNIA TOURISM AND TRAVEL, and SM COUNTY BID					
04/19/2017	Lodging	Lodging-PerDiem	199.00	GOVCC-C	*
04/19/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
04/20/2017	Airline Flight	Com. Carrier	227.20	GOVCC-C	
Comment: Flight from San Francisco, CA to Washington, DC (DCA).					
04/20/2017	Gas-Rental	Fuel-Rental Vehicle	1.86	REIMBURSABLE	
Comment: GALLONS 0.611					
04/20/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
04/20/2017	Transportation Tips	Misc Expense - Reimb	2.00	REIMBURSABLE	
Comment: Airport valet at San Francisco International Airport.					
04/20/2017	Rental Car	Rental Car	167.84	REIMBURSABLE	
Comment: During his travel in California from 4/18/17 through 4/20/17, Russell Roddy upgraded from a compact rental vehicle to an intermediate size rental vehicle. A signed memo authorizing this rental vehicle upgrade is attached.					

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 1,767.75

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
04/12/2017	97.00/ 64.00	97.00	97.00	48.00	48.00				
04/13/2017	97.00/ 64.00	97.00	97.00	64.00	64.00				
04/14/2017	164.00/ 74.00	149.00	149.00	56.00	56.00				
04/15/2017	164.00/ 74.00	149.00	149.00	74.00	74.00				
04/16/2017	164.00/ 74.00	149.00	149.00	74.00	74.00				
04/17/2017	164.00/ 74.00	149.00	149.00	74.00	74.00				
04/18/2017	199.00/ 69.00	199.00	199.00	69.00	69.00				
04/19/2017	199.00/ 69.00	199.00	199.00	69.00	69.00				
04/20/2017	199.00/ 69.00	0.00	0.00	51.75	51.75				

Account Summary for the Selected Trip

Org: DOI	Label: FY 2016/2017 BOR RSA	Acct Code: DS30000000/DR.30000.16BORTRV//167D0102DR/DL2000000.000000////	4,374.98
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 1,008.60	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 110.24	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 151.90	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 1,188.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 579.75	
Expense Category: Misc Expense - Reimb	Fiscal Year: 2017	Amount: 6.00	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 1,292.23	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 23.51	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	4,374.98

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2016/2017 BOR RSA	DS30000000/DR.30000.16BORTRV//167D0102DR/DL2000000.000000////	GOVCC-C	2,363.25
DOI	FY 2016/2017 BOR RSA	DS30000000/DR.30000.16BORTRV//167D0102DR/DL2000000.000000////	REIMBURSABLE	2,011.73

Totals by Label

DOI	FY 2016/2017 BOR RSA Total	DS30000000/DR.30000.16BORTRV//167D0102DR/DL2000000.000000////	4,374.98

Totals by Payment Method

GOVCC-C Total	2,363.25
REIMBURSABLE Total	2,011.73

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
04/12/17	AIR	$781.40
04/12/17	CAB	$23.51
04/14/17	Gas-Rental	$50.00
04/16/17	Gas-Rental	$58.38
04/18/17	RENT	$1,124.39
04/20/17	AIR	$227.20
04/20/17	Gas-Rental	$1.86
04/20/17	RENT	$167.84

Audits

Audit Name	Result	Reason
EXPENSE THRESHOLD	FAIL	Rental Car exceeds the single threshold of 1,000.00
	Traveler Justification:	. During his travel in California from 4/12/17 through 4/18/17, Russell Roddy upgraded from a compact rental vehicle to a full-size SUV. A signed memo authorizing this rental vehicle upgrade is attached. . During his travel in California from 4/18/17 through 4/20/17, Russell Roddy upgraded from a compact rental vehicle to an intermediate size rental vehicle. A signed memo authorizing this rental vehicle upgrade is attached.
ACTUALS EXIST	FAIL	MIE ACTUALS EXIST
	Traveler Justification:	On 4/14/17, Russell Roddy was provided a meal during Secretary Zinke's visit to Sequoia and Kings Canyon National Parks. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 4/14/17.
DFLT PMT METHOD USED	FAIL	Taxi ON 04/12/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD, GOVCC-C
	Traveler Justification:	. Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell

Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.

Document History 10/05/2017 Authorization: TANUM0000QGXB

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	04/11/2017	2:43PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	
AUTHORIZATION SIGNED	05/25/2017	6:51PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:4,374.98	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature:

Date: _____

Document Header Information

Document Type:	Voucher	Document Name:	TV0000JMW8
Travel Authorization Number:	TANUM0000QGXB	Trip Name:	04-12-17 California
TA Date:	05/25/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	PAID
Purpose:	Mission (Operational)	Document Detail:	Trip Purpose: From April 12, 2017, through April 20, 2017, Secretary Ryan Zinke was on official travel in the state of California for a number of official meetings, events and activities (see attached trip schedule). Russell Roddy travelled to California to help advance Secretary Zinke's engagements in Sequoia and Kings Canyons National Parks, Channel Islands National Park, Santa Barbara, and San Francisco. Trip Notes: . Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable. . During his travel in California from 4/12/17 through 4/18/17, Russell Roddy upgraded from a compact rental vehicle to a full-size SUV. A signed memo authorizing this rental vehicle upgrade is attached. . On 4/17/17, Russell Roddy was provided transportation during Secretary Zinke's visit to Santa Cruz Island in Channel Islands National Park. The appropriate signed DI-2000 form is attached to document this payment-in-kind from a non-Federal source. . On 4/18/17, Russell Roddy was charged a fee for 'Fuel & Service' for his rental vehicle, plus tax, for a total amount of $33.95. Therefore, $33.95 was deducted from the amount reimbursed to Russell Roddy for his rental vehicle expense in Fresno, California, resulting in final reimbursable expense of $1,124.39.
Type Code:	Trip By Trip		

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Trip Purpose: From April 12, 2017, through April 20, 2017, Secretary Ryan Zinke was on official travel in the state of California for a number of official meetings, events and activities (see attached trip schedule). Russell Roddy travelled to California to help advance Secretary Zinke's engagements in Sequoia and Kings Canyons National Parks, Channel Islands National Park, Santa Barbara, and San Francisco. Trip Notes: . Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable. . During his travel in California from 4/12/17 through 4/18/17, Russell Roddy upgraded from a compact rental vehicle to a full-size SUV. A signed memo authorizing this rental vehicle upgrade is attached. . On 4/17/17, Russell Roddy was provided transportation during Secretary Zinke's visit to Santa Cruz Island in Channel Islands National Park. The appropriate signed DI-2000 form is attached to document this payment-in-kind from a non-Federal source. . On 4/18/17, Russell Roddy was charged a fee for 'Fuel & Service' for his rental vehicle, plus tax, for a total amount of $33.95. Therefore, $33.95 was deducted from the amount reimbursed to Russell Roddy for his rental vehicle expense in Fresno, California, resulting in final reimbursable expense of $1,124.39.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
04/12/17	04/14/17	FRESNO, CA	Mission (Operational)	97.00 / 64.00
04/14/17	04/18/17	SANTA BARBARA, CA	Mission (Operational)	164.00 / 74.00
04/18/17	04/20/17	SOUTH SAN FRANCISCO, CA	Mission (Operational)	199.00 / 69.00

Document Totals

Total Expenses:	4,374.98
Reimbursable Expenses:	2,011.73
Non-Reimbursable Expenses:	2,363.25
Advance Applied:	.00
Net to Traveler:	2,011.73
Net to Government:	2,363.25
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	1,008.60	.00
Fuel-Rental Vehicle	110.24	.00
Lodging Taxes & Misc	151.90	.00
Lodging-PerDiem	1,188.00	.00
M&IE-PerDiem	579.75	.00
Misc Expense - Reimb	6.00	.00
Rental Car	1,292.23	.00
Transportation	23.51	.00
Transxn Fees	14.75	.00
Total Expenses:	4,374.98	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 2,607.23 — Total Per Diem Expenses: 1,767.75

Date	Description	Category	Cost	Pay Method	Per Diem
04/12/2017	Airline Flight	Com. Carrier	781.40	GOVCC-C	
	Comment: Airfare Ticket 0167979270007 was partially refunded for the amount of $381.20.				
04/12/2017	Lodging Tax	Lodging Taxes & Misc	13.29	GOVCC-C	
	Comment: Room Tax, Convention/Tourism & CA Tourism Tax				
04/12/2017	Lodging	Lodging-PerDiem	97.00	GOVCC-C	*
04/12/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
04/12/2017	Transportation Tips	Misc Expense - Reimb	2.00	REIMBURSABLE	
	Comment: Airport valet at Washington National Airport.				
04/12/2017	Taxi	Transportation	23.51	REIMBURSABLE	
	Comment: Taxi from office at MIB to Washington National Airport.				
04/13/2017	Lodging Tax	Lodging Taxes & Misc	14.07	GOVCC-C	
	Comment: RM - CITY TAX and LOCAL ASSESSMENT FEE				
04/13/2017	Lodging	Lodging-PerDiem	97.00	GOVCC-C	*
04/13/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
04/14/2017	Gas-Rental	Fuel-Rental Vehicle	50.00	REIMBURSABLE	
	Comment: REGULAR CR PUMP# 1				
04/14/2017	Lodging Tax	Lodging Taxes & Misc	19.53	GOVCC-C	
	Comment: City Bed Tax & Tourism Marketing Assessment.				
04/14/2017	Lodging	Lodging-PerDiem	149.00	GOVCC-C	*
04/14/2017	M&IE	M&IE-PerDiem	56.00	REIMBURSABLE	*
	Comment: On 4/14/17, Russell Roddy was provided a meal during Secretary Zinke's visit to Sequoia and Kings Canyon National Parks. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 4/14/17.				
04/15/2017	Lodging Tax	Lodging Taxes & Misc	19.53	GOVCC-C	
	Comment: City Bed Tax & Tourism Marketing Assessment.				
04/15/2017	Lodging	Lodging-PerDiem	149.00	GOVCC-C	*
04/15/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*

04/16/2017	Gas-Rental	Fuel-Rental Vehicle	58.38	REIMBURSABLE	
Comment:	GALLONS: 18.250				
04/16/2017	Lodging Tax	Lodging Taxes & Misc	19.53	GOVCC-C	
Comment:	City Bed Tax & Tourism Marketing Assessment.				
04/16/2017	Lodging	Lodging-PerDiem	149.00	GOVCC-C	*
04/16/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
04/17/2017	Lodging Tax	Lodging Taxes & Misc	19.53	GOVCC-C	
Comment:	City Bed Tax & Tourism Marketing Assessment.				
04/17/2017	Lodging	Lodging-PerDiem	149.00	GOVCC-C	*
04/17/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
04/18/2017	Lodging Tax	Lodging Taxes & Misc	23.21	GOVCC-C	
Comment:	CITY TAX, OCCUPANCY TAX, CALIFORNIA TOURISM AND TRAVEL, and SM COUNTY BID				
04/18/2017	Lodging	Lodging-PerDiem	199.00	GOVCC-C	*
04/18/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
04/18/2017	Transportation Tips	Misc Expense - Reimb	2.00	REIMBURSABLE	
Comment:	Airport valet at Santa Barbara Municipal Airport.				
04/18/2017	Rental Car	Rental Car	1,124.39	REIMBURSABLE	
Comment:	. During his travel in California from 4/12/17 through 4/18/17, Russell Roddy upgraded from a compact rental vehicle to a full-size SUV. A signed memo authorizing this rental vehicle upgrade is attached. . On 4/18/17, Russell Roddy was charged a fee for 'Fuel & Service' for his rental vehicle, plus tax, for a total amount of $33.95. Therefore, $33.95 was deducted from the amount reimbursed to Russell Roddy for his rental vehicle expense in Fresno, California, resulting in final reimbursable expense of $1,124.39.				
04/19/2017	Lodging Tax	Lodging Taxes & Misc	23.21	GOVCC-C	
Comment:	CITY TAX, OCCUPANCY TAX, CALIFORNIA TOURISM AND TRAVEL, and SM COUNTY BID				
04/19/2017	Lodging	Lodging-PerDiem	199.00	GOVCC-C	*
04/19/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
04/20/2017	Airline Flight	Com. Carrier	227.20	GOVCC-C	
Comment:	Flight from San Francisco, CA to Washington, DC (DCA).				
04/20/2017	Gas-Rental	Fuel-Rental Vehicle	1.86	REIMBURSABLE	
Comment:	GALLONS 0.611				
04/20/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
04/20/2017	Transportation Tips	Misc Expense - Reimb	2.00	REIMBURSABLE	
Comment:	Airport valet at San Francisco International Airport.				
04/20/2017	Rental Car	Rental Car	167.84	REIMBURSABLE	
Comment:	During his travel in California from 4/18/17 through 4/20/17, Russell Roddy upgraded from a compact rental vehicle to an intermediate size rental vehicle. A signed memo authorizing this rental vehicle upgrade is attached.				
05/25/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 1,767.75

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
04/12/2017	97.00/ 64.00	97.00	97.00	48.00	48.00				
04/13/2017	97.00/ 64.00	97.00	97.00	64.00	64.00				
04/14/2017	164.00/ 74.00	149.00	149.00	56.00	56.00				
04/15/2017	164.00/ 74.00	149.00	149.00	74.00	74.00				
04/16/2017	164.00/ 74.00	149.00	149.00	74.00	74.00				
04/17/2017	164.00/ 74.00	149.00	149.00	74.00	74.00				
04/18/2017	199.00/ 69.00	199.00	199.00	69.00	69.00				
04/19/2017	199.00/ 69.00	199.00	199.00	69.00	69.00				
04/20/2017	199.00/ 69.00	0.00	0.00	51.75	51.75				

Account Summary for the Selected Trip

Org: DOI	Label: FY 2016/2017 BOR RSA	Acct Code: DS30000000/DR.30000.16BORTRV//167D0102DR/DL2000000.000000////	4,374.98
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 1,008.60	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 110.24	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 151.90	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 1,188.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 579.75	
Expense Category: Misc Expense - Reimb	Fiscal Year: 2017	Amount: 6.00	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 1,292.23	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 23.51	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	4,374.98

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2016/2017 BOR RSA	DS30000000/DR.30000.16BORTRV//167D0102DR/DL2000000.000000////	GOVCC-C	2,363.25
DOI	FY 2016/2017 BOR RSA	DS30000000/DR.30000.16BORTRV//167D0102DR/DL2000000.000000////	REIMBURSABLE	2,011.73

Totals by Label

DOI	FY 2016/2017 BOR RSA Total	DS30000000/DR.30000.16BORTRV//167D0102DR/DL2000000.000000////	4,374.98

Totals by Payment Method

	GOVCC-C Total	2,363.25
	REIMBURSABLE Total	2,011.73

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
04/12/17	AIR Airline Flight	$781.40
04/14/17	Gas-Rental	$50.00
04/16/17	Gas-Rental	$58.38
04/18/17	RENT Rental Car	$1,124.39
04/20/17	AIR Airline Flight	$227.20
04/20/17	Gas-Rental	$1.86
04/20/17	RENT Rental Car	$167.84

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	MIE ACTUALS EXIST
	Traveler Justification:	On 4/14/17, Russell Roddy was provided a meal during Secretary Zinke's visit to Sequoia and Kings Canyon National Parks. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 4/14/17.
DFLT PMT METHOD USED	FAIL	Taxi ON 04/12/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD, GOVCC-C
	Traveler Justification:	. Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.
EXPENSE THRESHOLD	FAIL	Rental Car exceeds the single threshold of 1,000.00
	Traveler	. During his travel in California from 4/12/17 through 4/18/17, Russell Roddy upgraded from a compact rental vehicle

Justification: to a full-size SUV. A signed memo authorizing this rental vehicle upgrade is attached. . During his travel in California from 4/18/17 through 4/20/17, Russell Roddy upgraded from a compact rental vehicle to an intermediate size rental vehicle. A signed memo authorizing this rental vehicle upgrade is attached.

Document History 10/06/2017 Voucher: TV0000JMW8

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	05/25/2017	6:54PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	
T-ENTERED	06/07/2017	8:46PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:4,374.98	
AUTHORIZED	06/07/2017	8:48PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	
TV AUDIT REVIEWED	06/13/2017	7:40AMEST	ARAGON, KELLEY C	
			Net Adjustment:0.00	
TV AUDIT APPROVED	06/14/2017	6:05AMEST	MARTIN, BARBARA ANN	
			Net Adjustment:0.00	
PENDING	06/14/2017	6:05AMEST	SYSUTILITY	
			Net Adjustment:0.00	
SAP INVOICE POSTED	06/14/2017	6:05AMEST	EAI, EAI	
			Net Adjustment:0.00	
PAID	06/15/2017	4:14AMEST	EAI, EAI	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature:

Date: _____

Approver Name: _____

Approver Signature: _____

Date: _____

SECRETARIAL TRAVEL ROUTING SLIP
ADVANCE STAFF

TRAVELER: **Russell Roddy**

TRIP LOCATION: **California**

DATES: **04/12/17 – 04/20/17**

OFFICIAL: **X** POLITICAL: _____ PERSONAL: _____

REVIEWED BY / DATE:

TN / 6/5/17 TIM NIGBOROWICZ

_____/_____ DEBBIE COUSINS

MEMORANDUM

TO: Authorizing Official

FROM: Office of Scheduling and Advance

SUBJECT: Official Travel for Russell Roddy

DATE: June 5, 2017

Trip Overview:

- Dates: April 12, 2017 – April 20, 2017
- Location: California
- Purpose: From April 12, 2017, through April 20, 2017, Secretary Ryan Zinke was on official travel in the state of California for a number of official meetings, events and activities (see attached trip schedule). Russell Roddy travelled to California to help advance Secretary Zinke's engagements in Sequoia and Kings Canyons National Parks, Channel Islands National Park, Santa Barbara, and San Francisco.

Trip Notes – Lodging and M&IE:

- On 4/14/17, Russell Roddy was provided a meal during Secretary Zinke's visit to Sequoia and Kings Canyon National Parks. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 4/14/17.

Trip Notes – Transportation and Miscellaneous:

- Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.
- During his travel in California from 4/12/17 through 4/18/17, Russell Roddy upgraded from a compact rental vehicle to a full-size SUV. A signed memo authorizing this rental vehicle upgrade is attached.
- On 4/17/17, Russell Roddy was provided transportation during Secretary Zinke's visit to Santa Cruz Island in Channel Islands National Park. The appropriate signed DI-2000 form is attached to document this payment-in-kind from a non-Federal source.
- On 4/18/17, Russell Roddy was charged a fee for 'Fuel & Service' for his rental vehicle, plus tax, for a total amount of $33.95. Therefore, $33.95 was deducted from the amount

reimbursed to Russell Roddy for his rental vehicle expense in Fresno, California, resulting in final reimbursable expense of $1,124.39.

- During his travel in California from 4/18/17 through 4/20/17, Russell Roddy upgraded from a compact rental vehicle to an intermediate size rental vehicle. A signed memo authorizing this rental vehicle upgrade is attached.
- Airfare Ticket 0167979270007 was partially refunded for the amount of $381.20.

Attachments:

- Travel voucher
- Travel authorization
- Duluth Travel, Inc. ticket receipts
- Hotel receipts
- Taxi receipt
- Gas receipts
- Rental vehicle receipts
- Signed DI-2000 forms
- Signed memos authorizing rental vehicle upgrades
- Final trip schedule for the Secretary

Document Header Information

Document Type:	Voucher	Document Name:	TV0000JMW8
Travel Authorization Number:	TANUM0000QGXB	Trip Name:	04-12-17 California
TA Date:	05/25/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	Trip Purpose: From April 12, 2017, through April 20, 2017, Secretary Ryan Zinke was on official travel in the state of California for a number of official meetings, events and activities (see attached trip schedule). Russell Roddy travelled to California to help advance Secretary Zinke's engagements in Sequoia and Kings Canyons National Parks, Channel Islands National Park, Santa Barbara, and San Francisco. Trip Notes: . Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable. . During his travel in California from 4/12/17 through 4/18/17, Russell Roddy upgraded from a compact rental vehicle to a full-size SUV. A signed memo authorizing this rental vehicle upgrade is attached. . On 4/17/17, Russell Roddy was provided transportation during Secretary Zinke's visit to Santa Cruz Island in Channel Islands National Park. The appropriate signed DI-2000 form is attached to document this payment-in-kind from a non-Federal source. . On 4/18/17, Russell Roddy was charged a fee for 'Fuel & Service' for his rental vehicle, plus tax, for a total amount of $33.95. Therefore, $33.95 was deducted from the amount reimbursed to Russell Roddy for his rental vehicle expense in Fresno, California, resulting in final reimbursable expense of $1,124.39
Type Code:	Trip By Trip		

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: Selected Trip

1

Purpose: Trip Purpose: From April 12, 2017, through April 20, 2017, Secretary Ryan Zinke was on official travel in the state of California for a number of official meetings, events and activities (see attached trip schedule). Russell Roddy travelled to California to help advance Secretary Zinke's engagements in Sequoia and Kings Canyons National Parks, Channel Islands National Park, Santa Barbara, and San Francisco. Trip Notes: Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable. . During his travel in California from 4/12/17 through 4/18/17, Russell Roddy upgraded from a compact rental vehicle to a full-size SUV. A signed memo authorizing this rental vehicle upgrade is attached. . On 4/17/17, Russell Roddy was provided transportation during Secretary Zinke's visit to Santa Cruz Island in Channel Islands National Park. The appropriate signed DI-2000 form is attached to document this payment-in-kind from a non-Federal source. . On 4/18/17, Russell Roddy was charged a fee for 'Fuel & Service' for his rental vehicle, plus tax, for a total amount of $33.95. Therefore, $33.95 was deducted from the amount reimbursed to Russell Roddy for his rental vehicle expense in Fresno, California, resulting in final reimbursable expense of $1,124.39.

Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
04/12/17	04/14/17	FRESNO, CA	Mission (Operational)	97.00 / 64.00 *
04/14/17	04/18/17	SANTA BARBARA, CA	Mission (Operational)	164.00 / 74.00 *
04/18/17	04/20/17	SOUTH SAN FRANCISCO, CA	Mission (Operational)	199.00 / 69.00 *

Document Totals

Total Expenses:	4,374.98
Reimbursable Expenses:	2,011.73
Non-Reimbursable Expenses:	2,363.25
Advance Applied:	.00
Net to Traveler:	2,011.73
Net to Government:	2,363.25
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	1,008.60	.00
Fuel-Rental Vehicle	110.24	.00
Lodging Taxes & Misc	151.90	.00
Lodging-PerDiem	1,188.00	.00
M&IE-PerDiem	579.75	.00
Misc Expense - Reimb	6.00	.00
Rental Car	1,292.23	.00
Transportation	23.51	.00
Transxn Fees	14.75	.00
Total Expenses:	4,374.98	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 2,607.23 — Total Per Diem Expenses: 1,767.75

Date	Description	Category	Cost	Pay Method	Per Diem
04/12/2017	Airline Flight	Com. Carrier	781.40	GOVCC-C	
	Comment: Airfare Ticket 0167979270007 was partially refunded for the amount of $381.20.				
04/12/2017	Lodging Tax	Lodging Taxes & Misc	13.29	GOVCC-C	
	Comment: Room Tax, Convention/Tourism & CA Tourism Tax				
04/12/2017	Lodging	Lodging-PerDiem	97.00	GOVCC-C	
04/12/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	
04/12/2017	Transportation Tips	Misc Expense - Reimb	2.00	REIMBURSABLE	
	Comment: Airport valet at Washington National Airport				
04/12/2017	Taxi	Transportation	23.51	REIMBURSABLE	
	Comment: Taxi from office at MIB to Washington National Airport				
04/13/2017	Lodging Tax	Lodging Taxes & Misc	14.07	GOVCC-C	
	Comment: RM - CITY TAX and LOCAL ASSESSMENT FEE				
04/13/2017	Lodging	Lodging-PerDiem	97.00	GOVCC-C	
04/13/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	
04/14/2017	Gas-Rental	Fuel-Rental Vehicle	50.00	REIMBURSABLE	
	Comment: REGULAR CR PUMP# 1				
04/14/2017	Lodging Tax	Lodging Taxes & Misc	19.53	GOVCC-C	
	Comment: City Bed Tax & Tourism Marketing Assessment.				
04/14/2017	Lodging	Lodging-PerDiem	149.00	GOVCC-C	
04/14/2017	M&IE	M&IE-PerDiem	56.00	REIMBURSABLE	
	Comment: On 4/14/17, Russell Roddy was provided a meal during Secretary Zinke's visit to Sequoia and Kings Canyon National Parks. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 4/14/17.				
04/15/2017	Lodging Tax	Lodging Taxes & Misc	19.53	GOVCC-C	
	Comment: City Bed Tax & Tourism Marketing Assessment.				
04/15/2017	Lodging	Lodging-PerDiem	149.00	GOVCC-C	
04/15/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	

04/16/2017Gas-Rental	Fuel-Rental Vehicle	58.38	REIMBURSABLE	
Comment: GALLONS: 18.250				
04/16/2017Lodging Tax	Lodging Taxes & Misc	19.53	GOVCC-C	
Comment: City Bed Tax & Tourism Marketing Assessment				
04/16/2017Lodging	Lodging-PerDiem	149.00	GOVCC-C	*
04/16/2017M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
04/17/2017Lodging Tax	Lodging Taxes & Misc	19.53	GOVCC-C	
Comment: City Bed Tax & Tourism Marketing Assessment				
04/17/2017Lodging	Lodging-PerDiem	149.00	GOVCC-C	*
04/17/2017M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
04/18/2017Lodging Tax	Lodging Taxes & Misc	23.21	GOVCC-C	
Comment: CITY TAX, OCCUPANCY TAX, CALIFORNIA TOURISM AND TRAVEL, and SM COUNTY BID				
04/18/2017Lodging	Lodging-PerDiem	199.00	GOVCC-C	*
04/18/2017M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
04/18/2017Transportation Tips	Misc Expense - Reimb	2.00	REIMBURSABLE	
Comment: Airport valet at Santa Barbara Municipal Airport.				
04/18/2017Rental Car	Rental Car	1,124.39	REIMBURSABLE	
Comment: . During his travel in California from 4/12/17 through 4/18/17, Russell Roddy upgraded from a compact rental vehicle to a full-size SUV. A signed memo authorizing this rental vehicle upgrade is attached. . On 4/18/17, Russell Roddy was charged a fee for 'Fuel & Service' for his rental vehicle, plus tax, for a total amount of $33.95. Therefore, $33.95 was deducted from the amount reimbursed to Russell Roddy for his rental vehicle expense in Fresno, California, resulting in final reimbursable expense of $1,124.39.				
04/19/2017Lodging Tax	Lodging Taxes & Misc	23.21	GOVCC-C	
Comment: CITY TAX, OCCUPANCY TAX, CALIFORNIA TOURISM AND TRAVEL, and SM COUNTY BID				
04/19/2017Lodging	Lodging-PerDiem	199.00	GOVCC-C	*
04/19/2017M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
04/20/2017Airline Flight	Com. Carrier	227.20	GOVCC-C	
Comment: Flight from San Francisco, CA to Washington, DC (DCA)				
04/20/2017Gas-Rental	Fuel-Rental Vehicle	1.86	REIMBURSABLE	
Comment: GALLONS 0.611				
04/20/2017M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
04/20/2017Transportation Tips	Misc Expense - Reimb	2.00	REIMBURSABLE	
Comment: Airport valet at San Francisco International Airport.				
04/20/2017Rental Car	Rental Car	167.84	REIMBURSABLE	
Comment: During his travel in California from 4/18/17 through 4/20/17, Russell Roddy upgraded from a compact rental vehicle to an intermediate size rental vehicle. A signed memo authorizing this rental vehicle upgrade is attached.				
05/25/2017TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip# 1 Total Per Diem Allowances: 1,767.75

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
04/12/2017	97.00/ 64.00	97.00	97.00 *	48.00	48.00 *	
04/13/2017	97.00/ 64.00	97.00	97.00 *	64.00	64.00 *	
04/14/2017	164.00/ 74.00	149.00	149.00 *	56.00	56.00 *	
04/15/2017	164.00/ 74.00	149.00	149.00 *	74.00	74.00 *	
04/16/2017	164.00/ 74.00	149.00	149.00 *	74.00	74.00 *	
04/17/2017	164.00/ 74.00	149.00	149.00 *	74.00	74.00 *	
04/18/2017	199.00/ 69.00	199.00	199.00 *	69.00	69.00 *	
04/19/2017	199.00/ 69.00	199.00	199.00 *	69.00	69.00 *	
04/20/2017	199.00/ 69.00	0.00	0.00 *	51.75	51.75 *	

Account Summary for the Selected Trip

Org: DOI	Label: FY 2016/2017 BOR RSA	Acct Code: DS30000000/DR.30000.16BORTRV//167D0102DR/DL.2000000.000000////	4,374.98
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 1,008.60	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 110.24	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 151.90	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 1,188.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 579.75	
Expense Category: Misc Expense - Reimb	Fiscal Year: 2017	Amount: 6.00	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 1,292.23	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 23.51	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	4,374.98

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2016/2017 BOR RSA	DS30000000/DR.30000.16BORTRV//167D0102DR/DL.2000000.000000////GOVCC-C		2,363.25
DOI	FY 2016/2017 BOR RSA	DS30000000/DR.30000.16BORTRV//167D0102DR/DL.2000000.000000////REIMBURSABLE		2,011.73

Totals by Label

DOI	FY 2016/2017 BOR RSA Total	DS30000000/DR.30000.16BORTRV//167D0102DR/DL.2000000.000000////	4,374.98

Totals by Payment Method

GOVCC-C Total	2,363.25
REIMBURSABLE Total	2,011.73

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
04/12/17	AIR Airline Flight	$781.40
04/14/17	Gas-Rental	$50.00
04/16/17	Gas-Rental	$58.38
04/18/17	RENT Rental Car	$1,124.39
04/20/17	AIR Airline Flight	$227.20
04/20/17	Gas-Rental	$1.86
04/20/17	RENT Rental Car	$167.84

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	MIE ACTUALS EXIST
	Traveler Justification:	On 4/14/17, Russell Roddy was provided a meal during Secretary Zinke's visit to Sequoia and Kings Canyon National Parks. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 4/14/17
DFLT PMT METHOD USED	FAIL	Taxi ON 04/12/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD, GOVCC-C
	Traveler Justification:	. Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.
EXPENSE THRESHOLD	FAIL	Rental Car exceeds the single threshold of 1,000.00
	Traveler	. During his travel in California from 4/12/17 through 4/18/17, Russell Roddy upgraded from a compact rental vehicle

Justification: to a full-size SUV. A signed memo authorizing this rental vehicle upgrade is attached. . During his travel in California from 4/18/17 through 4/20/17, Russell Roddy upgraded from a compact rental vehicle to an intermediate size rental vehicle. A signed memo authorizing this rental vehicle upgrade is attached.

Document History 05/25/2017 Voucher: TV0000JMW8

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	05/25/2017	6:54PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name:
Approver Signature:
Date:

RUSSELL RODDY
Russell W. Roddy
6/5/17
Downey Maga Llanes
6/6/17

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000QGXB
Travel Authorization Number:	TANUM0000QGXB	Trip Name:	04-12-17 California
TA Date:	04/11/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	CREATED
Purpose:	MISSION (OPERATIONAL)	Document Detail:	Russell Roddy will travel to California to advance Secretary Zinke's travel to the following locations: Sequoia National Park Channel Islands National Park Santa Barbara San Francisco
Type Code:	TRIP BY TRIP		

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1 Selected Trip

Purpose: Russell Roddy will travel to California to advance Secretary Zinke's travel to the following locations: Sequoia National Park Channel Islands National Park Santa Barbara San Francisco

Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
04/12/17	04/14/17	FRESNO, CA	MISSION (OPERATIONAL)	97.00 / 64.00
04/14/17	04/18/17	SANTA BARBARA, CA	MISSION (OPERATIONAL)	164.00 / 74.00
04/18/17	04/20/17	SOUTH SAN FRANCISCO, CA	MISSION (OPERATIONAL)	199.00 / 69.00

Document Totals

Total Expenses:	4,557.32
Reimbursable Expenses:	597.75
Non-Reimbursable Expenses:	3,959.57
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	1,162.60	.00
Excess Air/Bag Fees	50.00	.00
Fuel-Rental Vehicle	130.00	.00
Lodging-PerDiem	1,248.00	.00
M&IE-PerDiem	597.75	.00
Rental Car	1,254.22	.00
Transportation	100.00	.00
Transxn Fees	14.75	.00
Total Expenses:	4,557.32	.00

Trip 1 Details

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	2,711.57	Total Per Diem Expenses:	1,845.75
Date	Description	Category	Cost	Pay Method	Per Diem
04/11/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
04/12/2017	Airline Flight	Com. Carrier	1,162.60	GOVCC-C	
Comment: Total airfare for flights from: Washington, DC (DCA) to Fresno, CA; Santa Barbara, CA to San Francisco, CA; San Francisco to Washington, DC (Dulles).					
04/12/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
04/12/2017	Lodging	Lodging-PerDiem	97.00	GOVCC-C	*
04/12/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
04/12/2017	Taxi	Transportation	25.00	GOVCC-C	
Comment: Taxi from residence in Virginia to Washington National Airport (DCA)					
04/13/2017	Lodging	Lodging-PerDiem	97.00	GOVCC-C	*
04/13/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
04/14/2017	Lodging	Lodging-PerDiem	164.00	GOVCC-C	*
04/14/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
04/15/2017	Gas-Rental	Fuel-Rental Vehicle	50.00	GOVCC-C	
04/15/2017	Lodging	Lodging-PerDiem	164.00	GOVCC-C	*
04/15/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
04/16/2017	Lodging	Lodging-PerDiem	164.00	GOVCC-C	*
04/16/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
04/17/2017	Lodging	Lodging-PerDiem	164.00	GOVCC-C	*
04/17/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
04/18/2017	Gas-Rental	Fuel-Rental Vehicle	50.00	GOVCC-C	
04/18/2017	Lodging	Lodging-PerDiem	199.00	GOVCC-C	*
04/18/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
04/18/2017	Rental Car	Rental Car	1,082.55	GOVCC-C	
04/19/2017	Lodging	Lodging-PerDiem	199.00	GOVCC-C	*
04/19/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
04/20/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
04/20/2017	Gas-Rental	Fuel-Rental Vehicle	30.00	GOVCC-C	
04/20/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
04/20/2017	Rental Car	Rental Car	171.67	GOVCC-C	
04/20/2017	Taxi	Transportation	75.00	GOVCC-C	
Comment: Taxi from Dulles International Airport to residence in Virginia					

Per Diem Allowances

Trip#: 1	Total Per Diem Allowances:	1,845.75

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
04/12/2017	97.00/ 64.00	97.00	97.00	48.00	48.00				
04/13/2017	97.00/ 64.00	97.00	97.00	64.00	64.00				
04/14/2017	164.00/ 74.00	164.00	164.00	74.00	74.00				
04/15/2017	164.00/ 74.00	164.00	164.00	74.00	74.00				
04/16/2017	164.00/ 74.00	164.00	164.00	74.00	74.00				
04/17/2017	164.00/ 74.00	164.00	164.00	74.00	74.00				
04/18/2017	199.00/ 69.00	199.00	199.00	69.00	69.00				
04/19/2017	199.00/ 69.00	199.00	199.00	69.00	69.00				
04/20/2017	199.00/ 69.00	0.00	0.00	51.75	51.75				

Account Summary for the Selected Trip

Org: DOI	Label: FY 2016/2017 BOR RSA	Acct Code: DS30000000/DR.30000.16BORTRV//167D0102DR/DL2000000.000000///	4,557.32
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 1,162.60	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 2017	Amount: 50.00	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 130.00	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 1,248.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 597.75	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 1,254.22	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 100.00	
Expense Category: Transxn	Fiscal Year: 2017	Amount: 14.75	

Fees

Total: 4,557.32

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2016/2017 BOR RSA	DS30000000/DR.30000.16BORTRV//167D0102DR/DL2000000.000000///GOVCC-C		3,959.57
DOI	FY 2016/2017 BOR RSA	DS30000000/DR.30000.16BORTRV//167D0102DR/DL2000000.000000///REIMBURSABLE		597.75

Totals by Label

DOI	FY 2016/2017 BOR RSA Total	DS30000000/DR.30000.16BORTRV//167D0102DR/DL2000000.000000///	4,557.32

Totals by Payment Method

GOVCC-C Total	3,959.57
REIMBURSABLE Total	597.75

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
04/12/17	AIR	$1,162.60

Audits

Audit Name	Result	Reason
TRAVEL DATE OVERLAP	FAIL	OVERLAPS WITH TRIP: TANUM0000QE4G
	Traveler Justification:	TANUM0000QE4G is a temporary authorization. There is no travel overlap.
EXPENSE THRESHOLD	FAIL	Rental Car exceeds the single threshold of 1,000.00
	Traveler Justification:	Due to mission requirements, Russell Roddy will rent a full-size SUV for part of this official travel.

Document History 04/11/2017 Authorization: TANUM0000QGXB

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	04/11/2017	2:43PM EST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: TIM NIGBOROWICZ
Traveler/Preparer Signature: Tim Nigborowicz
Date: 4/11/17
Approver Name: Megan Bloomgren
Approver Signature:
Date: 4/12/17

TRAVEL Incorporated

Ticket Number	016-7979270007
Account #	D00880
Issue Date	Mon, Apr 10, 2017
Booking ID	MJZEIU
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Roddy/Russell.Warren**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	AMERICAN AIRLINES 32B	1602 / G GCA Confirmation: PWIICX	Wed, 04/12/2017 Wed, 04/12/2017	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: DALLAS FT. WORTH *** *Connecting* ***	1250P 321P
✈	AMERICAN AIRLINES 738	1309 / G GCA Confirmation: PWIICX	Wed, 04/12/2017 Wed, 04/12/2017	Leave :: DALLAS FT. WORTH Arrive :: FRESNO	450P 620P
🚗	Vendor: DOLLAR Pickup City: FRESNO Dropoff City: SANTA BARBARA Confirmation Number: H2673360316 GalaxyNet Status:			Pickup: Wed, 04/12/2017 Return: Tue, 04/18/2017 Your Daily Rate: $123.67 Number of Cars: 1 Number of People: 1 Car Type: FFAR	
🛏	Hotel: Radisson Fresno Conference Ctr Address: 1055 Van Ness Avenue Fresno, CA 93721 Confirmation Number: N56VBWS Phone Number: 1 (559) 233-6650 GalaxyNet Status:			Check In: Wed, 04/12/2017 Check Out: Thu, 04/13/2017 Your Nightly Rate: $97.00 Number of Rooms: 1 Number of People: 1 Room Type: IA00168	
🛏	Hotel: Doubletree By Hilton Fresno Address: 2233 Ventura Street Fresno, CA 93721 Confirmation Number: 82943095 Phone Number: 1 (559) 268-1000 GalaxyNet Status:			Check In: Thu, 04/13/2017 Check Out: Fri, 04/14/2017 Your Nightly Rate: $97.00 Number of Rooms: 1 Number of People: 1 Room Type: GOV	
🛏	Hotel: Best Western Plus Pepper Tree Address: 3850 State Street Santa Barbara, CA 93105 Confirmation Number: 598246065 Phone Number: 1 (805) 687-5511 GalaxyNet Status:			Check In: Fri, 04/14/2017 Check Out: Tue, 04/18/2017 Your Nightly Rate: $149.00 Number of Rooms: 1 Number of People: 1 Room Type: A2QXVUB	
✈	UNITED AIRLINES E7W	5982 / B BAA0AFEY Confirmation: EBQZZQ	Tue, 04/18/2017 Tue, 04/18/2017	Leave :: SANTA BARBARA Arrive :: SAN FRANCISCO	640A 752A
🚗	Vendor: BUDGET Pickup City: SAN FRANCISCO Dropoff City: SAN FRANCISCO Confirmation Number: 49607969US5 GalaxyNet Status: Duplicate			Pickup: Tue, 04/18/2017 Return: Thu, 04/20/2017 Your Daily Rate: $53.50 Number of Cars: 1 Number of People: 1 Car Type: CCAR	

Hotel:	Hilton Garden Inn Sfo Arpt N			Check In:	Tue, 04/18/2017
Address:	670 Gateway Blvd South San Francisco, CA 94080			Check Out:	Thu, 04/20/2017
				Your Nightly Rate:	$199.00
				Number of Rooms:	1
Confirmation Number:	3333844846			Number of People:	1
Phone Number:	1 (650) 872-1515			Room Type:	A00A3I
GalaxyNet Status:	Duplicate				

UNITED AIRLINES 777	408 / Y YCAIAD Confirmation: EBQZZQ	Thu 04/20/2017 Thu 04/20/2017	Leave :: SAN FRANCISCO Arrive :: WASHINGTON-DLS		730A 330P

— Remark(s) —

U22/DOIDOSSIO
U29/TANUM0000QE4G
U82/ORFSHOURLY

Fare	**$1,039.08**
Tax	**$123.52**
Total Amount	**$1,162.60**
Amount Charged	**$1,162.60**

Air only indicated here.

WAS AA X/DFW AA FAT196.28/-SBA UA SFO501.40UA WAS341.40USD 1039.08END UA
ZPDCADFWSBASFO XT11.20AY18.00XF DCA4.5DFW4.5S BA4.5SFO4.5

TRAVEL Incorporated

Ticket Number	016-7980138411
Account #	D00880
Issue Date	Wed, Apr 19, 2017
Booking ID	MJZEIU
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Roddy/Russell.Warren**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
	Vendor: Pickup City: Dropoff City: Confirmation Number: GalaxyNet Status:	BUDGET SAN FRANCISCO SAN FRANCISCO 49607969US5		Pickup: Return: Your Daily Rate: Number of Cars: Number of People: Car Type:	Tue, 04/18/2017 Thu, 04/20/2017 $52.00 1 1 ICAR
	Hotel: Address: Confirmation Number: Phone Number: GalaxyNet Status:	Hilton Garden Inn Sfo Arpt N 670 Gateway Blvd South San Francisco, CA 94080 3333844846 1 (650) 872-1515		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Tue, 04/18/2017 Thu, 04/20/2017 $199.00 1 1 A00A3I
	UNITED AIRLINES 753	2046 / S SCADCA Confirmation: EBQZZQ	Thu, 04/20/2017 Thu, 04/20/2017	Leave :: SAN FRANCISCO Arrive :: RONALD REAGAN NTL WASHINGTON	145P 957P

— Remark(s) —

U22/DOIDOSSIO
U29/TANUM0000QE4G
U82/ORFSHOURLY

Fare	$198.14
Tax	$29.06
Total Amount	$227.20
Amount Charged	$227.20

Air only indicated here.

SFO UA WAS198.14USD198.14END UA ZPSFO XT5.60AY4.50XF SFO4.5

TRAVEL Incorporated

*** REFUND ***

Ticket Number	016-7979270007
Account #	D00880
Issue Date	Mon, Apr 10, 2017
Booking ID	MJZEIU
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Roddy/Russell.Warren**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES 777	408 / Y YCAIAD Confirmation: EBQZZQ	Thu, 04/20/2017 Thu, 04/20/2017	Leave : SAN FRANCISCO Arrive : WASHINGTON-DLS	730A 330P

— Remark(s) —

U5/UUN/30*C30
U22/DOIDOSSIO
U25/40210305
U29/TANUM0000QE4G
U82/ORFSHOURLY
U89/85941932548

Fare	($341.40)
Tax	($39.80)
Total Amount	($381.20)
Amount Charged	($381.20)

Air only indicated here.

WAS AA X/DFW AA FAT196.28/-SBA UA SFO501.40UA WAS341.40USD 1039.08END UA ZPDCADFWSBASFO XT11.20AY18.00XF DCA4.5DFW4.5S BA4.5SFO4.5

Fresno Airport Hotel

Apr 13, 2017
2:05 am

1551 N. Peach Avenue
Fresno, CA 93727
Telephone: (559)251-5200 Fax: (559)454-0552

RUSSELL WARREN RODDY
(b) (6)

Folio #: 110697
Room Number: 333
Rate: $97.00
Pay Method: (b) (6)

Arrival Date: Wednesday, April 12, 2017
Departure Date: Thursday, April 13, 2017

Member #: (b) (6)

Date	Department	Reference	Voucher	Room	Debit	Credit
4/12/2017	Room Charge	Auto Posted		333	$97.00	
4/12/2017	Room Tax	Auto Posted		333	$11.64	$13.29
4/12/2017	Convention/Tourisr	Auto Posted		333	$1.46	
4/12/2017	CA Tourism Tax	Auto Posted		333	$0.19	

Balance: $110.29

I agree that my liability for all charges is not waived

Signature _____

DOUBLETREE
BY HILTON
FRESNO CONVENTION CENTER

2233 Ventura Street • Fresno, CA 93721
Phone (559) 268-1000 • Fax (559) 441-2954
For reservations across the nation
www.doubletree.com or 1-800-222-TREE

Name & Address

RODDY, RUSSELL
(b) (6)

Room 641/NQ
Arrival Date 4/13/2017 6:44:00 PM
Departure Date 4/14/2017 7:26:00 AM

Adult/Child 1/0
Room Rate 97.00

Rate Plan: GVT
HH # (b) (6)
AL:
Car

Confirmation Number: 82943095

4/14/2017

Hilton

DATE	REFERENCE	DESCRIPTION	AMOUNT
4/13/2017	857031	Advance Deposit (b) (6)	($111.07)
4/13/2017	857587	GUEST ROOM	$97.00
4/13/2017	857587	RM - CITY TAX	$11.64
4/13/2017	857587	LOCAL ASSESSMENT FEE	$2.43
		BALANCE	$0.00

$14.07

EXPENSE REPORT SUMMARY

	4/13/2017	STAY TOTAL
ROOM AND TAX	$111.07	$111.07
DAILY TOTAL	$111.07	$111.07

You have earned approximately 970 Hilton HHonors points and approximately 97 Miles with United Airlines for this stay. Hilton HHonors(R) stays are posted within 72 hours of checkout. To check your ear

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WALDORF ASTORIA
CONRAD
canopy
Hilton
CURIO
DOUBLETREE
TAPESTRY COLLECTION
EMBASSY SUITES
Hilton Garden Inn
Hampton
tru
HOMEWOOD SUITES
HOME2
Hilton Grand Vacations

ACCOUNT NO.	
CARD MEMBER NAME	
ESTABLISHMENT NO. & LOCATION (ESTABLISHMENT COPY TO TRANSMIT TO CARDHOLDER FOR PAYMENT)	
CARD MEMBER'S SIGNATURE X	

DATE OF CHARGE	FOLIO NO./CHECK NO. 168924 B
AUTHORIZATION	INITIAL
PURCHASES & SERVICES	
TAXES	
TIPS & MISC.	
TOTAL AMOUNT	

MERCHANDISE AND/OR SERVICES PURCHASED ON THIS CARD SHALL NOT BE RESOLD OR RETURNED FOR A CASH REFUND

PAYMENT DUE UPON RECEIPT

Hilton HONORS

sbhotels.com
BEST WESTERN PLUS
PEPPER TREE INN

Best Western PLUS

Russell Warren Roddy

		Arrival	: *04-14-17*
		Departure	: *04-18-17*
INFORMATION INVOICE		***Room No.***	: *370*
A/R Number	:	***Conf. No.***	: *7948951*
Group Code	:	***Booking ID***	:
Company Name	: *FEDROOMS*		

Date	*Description*	*Charges*	*Payments*
04-14-17	*Deposit*		*674.12*
04-14-17	*BW Neg Rate (FED Rooms)*	*149.00*	
04-14-17	*City Bed Tax*	*17.88*	19.53
04-14-17	*Tourism Marketing Assessment*	*1.65*	
04-15-17	*BW Neg Rate (FED Rooms)*	*149.00*	
04-15-17	*City Bed Tax*	*17.88*	19.53
04-15-17	*Tourism Marketing Assessment*	*1.65*	
04-16-17	*BW Neg Rate (FED Rooms)*	*149.00*	
04-16-17	*City Bed Tax*	*17.88*	19.53
04-16-17	*Tourism Marketing Assessment*	*1.65*	
04-17-17	*BW Neg Rate (FED Rooms)*	*149.00*	
04-17-17	*City Bed Tax*	*17.88*	19.53
04-17-17	*Tourism Marketing Assessment*	*1.65*	
	Total	*674.12*	*674.12*
	Balance		***0.00***

Guest Signature

I agree the room rate and additonal charges are correctly stated.
Thank you

BEST WESTERN PLUS Pepper Tree Inn
3850 State Street
Santa Barbara, CA 93105
Telephone: (805) 687-5511 Fax: (805) 682-2410

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San Francisco Airport North

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Reservations
www.hiltongardeninn.com or 1 800 HILTONS

Name & Address

RODDY, RUSSELLWARREN
(b) (6)
UNITED STATES OF AMERICA

Room 418/K1
Arrival Date 4/18/2017 10:25:00 PM
Departure Date 4/20/2017

Adult/Child 1/0
Room Rate 199.00

Rate Plan: G1
HH # (b) (6)
AL:
Car:

Folio

Confirmation Number: 3333844846

4/20/2017

DATE	REFERENCE	DESCRIPTION	AMOUNT	
4/18/2017	2200376	GUEST ROOM	$199.00	
4/18/2017	2200376	CITY TAX	$2.50	$23.21
4/18/2017	2200376	OCCUPANCY TAX	$19.90	
4/18/2017	2200376	CALIFORNIA TOURISM AND TRAVEL	$0.41	
4/18/2017	2200376	SM COUNTY BID	$0.40	
4/19/2017	2200873	GUEST ROOM	$199.00	
4/19/2017	2200873	CITY TAX	$2.50	$23.21
4/19/2017	2200873	OCCUPANCY TAX	$19.90	
4/19/2017	2200873	CALIFORNIA TOURISM AND TRAVEL	$0.41	
4/19/2017	2200873	SM COUNTY BID	$0.40	
4/20/2017	2201158	(b) (6)	($444.42)	
		BALANCE	$0.00	

EXPENSE REPORT SUMMARY

	4/18/2017	4/19/2017	STAY TOTAL
ROOM AND TAX	$222.21	$222.21	$444.42
DAILY TOTAL	$222.21	$222.21	$444.42

ACCOUNT NO.
(b) (6)

CARD MEMBER NAME
RODDY, RUSSELLWARREN

ESTABLISHMENT NO. & LOCATION

CARD MEMBER'S SIGNATURE
X

MERCHANDISE AND/OR SERVICES PURCHASED ON THIS CARD SHALL NOT BE RESOLD OR RETURNED FOR A CASH REFUND

DATE OF CHARGE	FOLIO NO./CHECK NO.
4/20/2017	578988 A
AUTHORIZATION 056794	INITIAL
PURCHASES & SERVICES	
TAXES	
TIPS & MISC.	
TOTAL AMOUNT	-444.42

PAYMENT DUE UPON RECEIPT - 1.5% PER MONTH INTEREST CHARGE WILL BE APPLIED TO ALL PAST DUE INVOICES

Hilton
WALDORF ASTORIA
CONRAD
canopy
CURIO
DOUBLETREE
EMBASSY SUITES
Hilton Garden Inn
Hampton
tru
HOMEWOOD SUITES
HOME2
Hilton Grand Vacations
HILTON HHONORS

Das - California
DCI

KWIK BREAK DELI & GR
19520 W GRANGEVILL
LEMOORE CA
00009458480

04/14/2017 6:41:06 PM
Register: 3 Trans #: 6149 Op ID: 27
Your cashier: JANNETTE

*** PREPAID RECEIPT ***

REGULAR CR	PUMP# 1	$50.00	99
	Subtotal =	$50.00	
	Total =	$50.00	
	Change Due =	$0.00	
Credit		$50.00	

(b) (6)

INVOICE: 184106
AUTH 00-68014P
MasterCard
AID:A0000000041010
40 CC93C18E113F1F44
AUTHORIZATION
CHIP Exp.Date:**/**
Term ID: 3
Workstation ID: 3
Nothing will be charged to the card
until the final purchase amount is known
Your opinion counts! Enter to Win
1 of 60 $25 gas gift cards!!!
Provide feedback at www.gasvisit.com
Learn how to earn 30 cents/gallon in
fuel statement credits. Go to
drivesavvy.com or see credit
application. Restrictions apply.
Offer expires 6/30/17.
4380

Footer

HITCH
CAB #INDEPENDENT

2091 D055
(202) 810-4482
WASHINGTON, DC
04/12/17 11:45

DIST....	5.90
FARE...$	17.56
TIP....$	4.70
EXTRAS.$	1.25
TOTAL..$	23.51

(b) (6)

MID 445100500997

AUTH
CH_1A7NFDGQ3L[illegible]M

HFPUAKAKSRL

SIGN HERE:
Cab-Office to
DCA

RECEIPT

Rental Agreement Number: 745805771
Vehicle Number: 80956385

YOUR INFORMATION

RODDY,RUSSELL.WARREN
BUDGET DISC US GOVERNMENT HQ
PAYMENT METHOD (b) (6)

YOUR RENTAL

Picked up	SFO
Date/Time	APR 18 2017@06 25PM
Returned	SFO
Date/Time	APR 20 2017@12 14PM
Veh Group	Full-Size
Veh Charged	Intermediate
Vehicle	CHEVY MALIBU
Odometer Out	9716
Odometer In	9732
Fuel Reading	Full

YOUR VEHICLE CHARGES

2 DY@ 52 00	104.00
YOUR TIME AND MILEAGE.	**104.00**

YOUR TAXABLE FEES

**11.11% FEE	12.80
ENERGY RECOVERY 0.60/DY	1.20
GARS 5.00/DY	10.00
VEH LIC RECOUP 1.05/DY	2.10

YOUR SUBTOTAL

TAXABLE SUBTOT	130.10
TAX 8.750%	11.38

YOUR NON TAXABLE ITEMS

#3.50% TAF	3.64
COS	3.72
TRANSP FEE 19.00/RNTL	19.00

TOTAL CHARGES		**167.84**
NET CHARGES	**USD**	**167.84**
YOUR TOTAL DUE		**0.00**

PAID ON (b) (6)
**CONCESSION RECOVERY FEE
#TOURISM ASSESSMENT FEE

THANK YOU FOR RENTING WITH BUDGET

For inquiries or e-receipt visit
WWW.BUDGET.COM

Day - San Fran. CA
DOI

7-ELEVEN
128 HARBOR WAY
SOUTH SAN FRANCIS
PHONE #6508718132
STORE #35063
TID: 0007350630I 08
(b) (6)
REF# 92000 23 013 3
04/20/2017 11:45:21

PUMP 8
GRADE RUL
GALLONS 0.611
PRICE/GAL $ 3.039
FUEL SALE $ 1.86

APPROVED 020618

Santa California
DOI

WELCOME TO
La Cumbre Mobil
3898 State St.
Santa Barbara, CA

DATE 04/16/17 23:40
TRAN# 9012985
PUMP# 01
SERVICE LEVEL: SELF
PRODUCT: Unld
GALLONS: 18.250
PRICE/G: $ 3.199
FUEL SALE $ 58.38
CREDIT $58.38

(b) (6)

Entry Method: Swiped
Auth #: 471SP
Resp Code:
Stan: 0389924027
Invoice #: 312244
Store # 9016735
SITE ID: 31/400
TERMINAL ID: 001

THANK YOU
HAVE A NICE DAY

DOLLAR #01 RN **RR161609324**
RES H2673360316

RUSSELLWARREN RODDY

INITIAL CHARGES

RENT RT $ 742.03 / WEEK @ 1 / WEEKS		$	742.03
GOVT ADMIN RATE SUPP 6 @ $ 5.00/ DAY		$	30.00
SUBTOTAL		T $	772.03

CHARGES ADDED DURING RENTAL

LDW	INCLUDED IN RXH55 RATE		
PAI	DECLINED		
PAI, PEC	DECLINED		
TREM RD SVC	DECLINED		
FUEL & SERVICE $ 9.99 GALLON / TANK CAP 26.4		F $	32.97
WATER CITY FEE		T $	104.72

ADDITIONAL CHARGES

SERVICE CHARGES/TAXES

CONCESSION FEE RECOVERY	11.11%	T $	105.53
CA TOURISM ASSESSMENT	3.50%	$	27.02
FACILITY FEE		$	22.50
Vehicle License Fee Accepted@ $ 2.20 per day		T $	13.20
TAX 1 7.875% ON TAXABLE TTL OF $ 1028.45		$	79.39
TAX 2 2.980% ON TAXABLE TTL OF $ 32.97		$	.98
TOTAL AMOUNT DUE			$1158.34

CHARGED ON (b) (6)

VEHICLE: 01298 /5833512 17 SIRSEQUOIA5.7SN
LICENSE: CA 7TRM462
FUEL: NOT FULL 8/8 OUT 7/8 IN
MILEAGE IN: 9646 TRUCK MILES:
MILEAGE OUT: 9076 MILES ALLOWED:
MILES DRIVEN: 570 MILES CHARGED:
AGP: 3031808 -U.S. GOVT

RENTED: FRESNO YOSEMITE INTL AP
RENTAL: 04/12/17 18:27
RETURN: 04/18/17 10:02
RETURNED: SANTA BARBARA AIRPORT
COMPLETED BY: 1337/CASBA36

PLAN IN: RXH55 RATE CLASS: T
PLAN OUT: RXH55

How was your experience?
We'd like your feedback.
1) Visit dollarrentalsurvey.com
2) Enter Access Code 0052613
We value your opinion and look forward to your feedback.

STATEMENT OF CHARGES – NOT VALID FOR RENTAL

REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR

☐ For Period Beginning October 1, 201___ and Ending March 31, 201___
☑ For Period Beginning April 1, 2017 and Ending September 30, 2017

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office: Office of the Secretary

2. For Report of this Event: Page 1 of 2

3. Event *(Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of $250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)*
Secreatry Zinke's visit to Sequoia and Kings Canyon National Parks that included box lunches provided by Sequoia Parks Conservancy.

4. Sponsor of the Event: Sequoia Parks Conservancy

5. Location of Event: Sequoia and Kings Canyon National Parks, CA

6. Dates of Event
From: April 14, 2017 To: April 14, 2017

7. Nature of Event: A tour of Grant Grove, a visit to Giant Forest Museum, a meeting with NPS employees, and several other engagements.

8. Employee
Name: Russell Roddy
Official Title: Director of Scheduling and Advance
Office: Office of the Secretary
Travel Dates:
From: 04/12/17 To 04/14/17

9. Accompanying Spouse *(If Applicable)*
Name:
Employee:
Government Position:
Travel Dates:
From: To

10. Non-Federal Sources of Payment *(Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)*
A. Sequoia Parks Conservancy
C.
B.
D.

11. Nature of Payments *(Itemize on back of form.)*

12. Nature of Payments *(Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)*

Total of Payments to Agency by Check $ _____ Total of payments Provided in Kind $ 8.00

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.

Russell W. Roddy — Employee's Signature
4/24/17 — Date

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.

Melinda Loftin — Ethics Review (By Ethics Official)
4/27/17 — Date

15. Approval.

Meg Reilly — Supervisor's (or Authorizing Official's) Signature
Acting Deputy Chief of Staff — Title
5/1/17 — Date

11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use "C" for check or "K" for in kind. Use "E" for employee or "S" for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

(a) Nature of Benefit	(b) C (check) or K (in kind)	(c) E (employee) or S (spouse)	(d) A,B,C, or D	(e) Amount of Payment
Meal (lunch)	K	E	A	$8.00

Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Re: April 14 Lunch

1 message

Smeck, Woody <woody_smeck@nps.gov> Fri, Apr 21, 2017 at 6:24 PM
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>

Hi Tim:

I appreciate the ethics concerns. Here are the answers:

1. Sponsor of the lunch: Sequoia Parks Conservancy. They are a 501c3 friends organization that serves as the official education and philanthropic partner of Sequoia and Kings Canyon National Parks. They serve under a Partnership Agreement with the National Park Service to raise funds, support programs, and cooperate with the park service to achieve education, outreach, visitor enjoyment, and stewardship goals.

2. Non-federal source of payment: Sequoia Parks Conservancy

3. Amount of payment for the lunch: sack lunch value is $8

Hope this is helpful.

Woody Smeck
Superintendent
Sequoia and Kings Canyon National Parks
47050 Generals Highway
Three Rivers, California 93271
Office 559-565-3101
Mobile 559-280-3433

On Fri, Apr 21, 2017 at 3:01 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:

Hello sir. I work with Caroline Boulton in Secretary Zinke's scheduling office. Caroline advised that you would be the best person to ask about the box lunches that were provide to the Secretary and our staff during their visit to the parks on April 14. When you have a chance, could you please provide the following information:

1) Sponsor of the lunch
2) Non-Federal source of payment for the lunch (can be the same as #1)
3) Amount of payment for the lunch (Guidance: use cost to donor per person, or reasonable approximation)

Thank you.

Tim Nigborowicz
Office of Scheduling and Advance
202-208-7551

REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR

☐ For Period Beginning October 1, 201___ and Ending March 31, 201___
☑ For Period Beginning April 1, 2017 and Ending September 30, 2017

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office: Office of the Secretary

2. For Report of this Event
Page 1 of 2

3. Event *(Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of $250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)*
A visit to Santa Cruz Island within Channel Islands National Park, with transportation on the island provided by The Nature Conservancy.

4. Sponsor of the Event: The Nature Conservancy (TNC)

5. Location of Event: Santa Cruz Island, California

6. Dates of Event
From: April 17, 2017 To: April 17, 2017

7. Nature of Event: A visit to the TNC main ranch on the TNC portion of the island, and a briefing at the U.S. Navy Communications Site.

8. Employee
Name: Russell Roddy
Official Title: Director of Scheduling and Advance
Office: Office of the Secretary
Travel Dates:
From: 04/12/17 To 04/20/17

9. Accompanying Spouse *(If Applicable)*
Name:
Employee:
Government Position:
Travel Dates:
From: _____ To _____

10. Non-Federal Sources of Payment *(Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)*
A. The Nature Conservancy (TNC) C. _____
B. _____ D. _____

11. Nature of Payments *(Itemize on back of form.)*

12. Nature of Payments *(Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)*

Total of Payments to Agency by Check $ _____ Total of payments Provided in Kind $ 13.00

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.

Russell W. Roddy — Employee's Signature
4/21/17 — Date

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.

Melinda Loftin — Ethics Review (By Ethics Official)
4/28/17 — Date

15. Approval.

Mary Bomar — Supervisor's (or Authorizing Official's) Signature
Acting Deputy Chief of Staff — Title
5/3/17 — Date

11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use "C" for check or "K" for in kind. Use "E" for employee or "S" for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

(a) Nature of Benefit	(b) C (check) or K (in kind)	(c) E (employee) or S (spouse)	(d) A,B,C, or D	(e) Amount of Payment
Transportation on	K	E	A	$13.00
Santa Cruz Island				

Cost Calculation for Transporation Provided by The Nature Conservancy (TNC)	
Cost of one-day rental of full-size SUV in Santa Barbara, CA	$65.00
Number of travelers in TNC vehicle used by Russell Roddy	5
Cost per traveler for TNC vehicle used by Russell Roddy	$13.00

Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Re: Channel Islands Boat Manifest

1 message

Heindl, Jennifer <jennifer.heindl@sol.doi.gov> Mon, Apr 17, 2017 at 1:20 PM
To: "McDonnell, Edward" <edward.mcdonnell@sol.doi.gov>
Cc: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>, Edward Keable <edward.keable@sol.doi.gov>, Timothy Murphy <timothy.murphy@sol.doi.gov>, Melinda J Loftin <Melinda.Loftin@sol.doi.gov>

Hi all,

I see that this part of the trip is happening, oh, right about now.
Like Ed, Tim M and I

(b) (5)

Thanks,
Jennifer

Jennifer A. Heindl

Attorney Advisor

Office of the Solicitor

Division of General Law

Branch of General Legal Services

Voice: 202-208-7094

Fax: 202-219-1790

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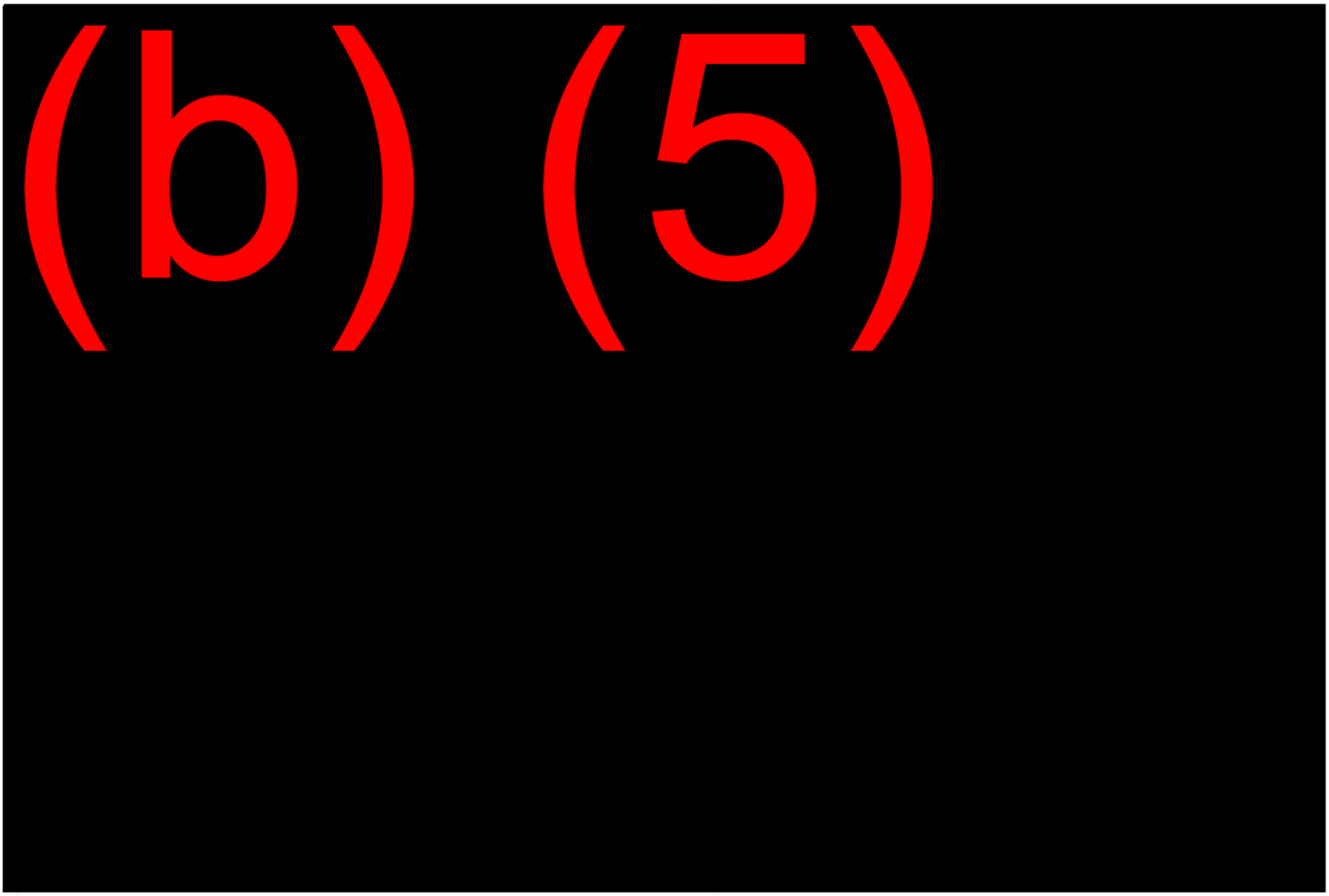
On 17 April 2017 at 12:00, McDonnell, Edward <edward.mcdonnell@sol.doi.gov> wrote:
Tim,

(b) (5)



Thanks,
Ed

- Stewardship for America with Integrity and Excellence -

--- Please note that a current or former employee who discloses information to an agency ethics official or a Government attorney does not personally enjoy an attorney-client privilege with respect to such communications. Additionally, reliance on the oral or written advice of an agency ethics official cannot ensure that an employee will not be prosecuted for a violation of Title 18 of the United States Code. However, good faith reliance on such advice is a factor that may be taken into account by the Department of Justice in the selection of cases for prosecution. ---

Ed McDonnell

Alternate Designated Agency Ethics Official/Deputy Designated Agency Ethics Official
U.S. Department of the Interior

Departmental Ethics Office

Office of the Solicitor

E-mail: edward.mcdonnell@sol.doi.gov
Fax: (202) 208-5515 *(Please call or e-mail me to let me know you've sent me a fax as the fax machine is in a separate room.)*

Located at:

Main Interior Building
Room 5313
Office: (202) 208-5916
Cell: (202) 510-8427

Mailing Address:
Departmental Ethics Office
Office of the Solicitor
Department of the Interior
Mail Stop 5311
1849 C Street NW
Washington, DC 20240

E-mail the Departmental Ethics Office at DOI_Ethics@sol.doi.gov or visit us online at www.doi.gov/ethics

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On Mon, Apr 17, 2017 at 9:57 AM, Heindl, Jennifer <jennifer.heindl@sol.doi.gov> wrote:

HI Tim,

(b) (5)

Thanks,
Jennifer

Jennifer A. Heindl

Attorney Advisor

Office of the Solicitor

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On 14 April 2017 at 19:52, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:

(b) (5)

(b) (5)

Tim

On Thu, Apr 13, 2017 at 11:26 AM, Keable, Edward <edward.keable@sol.doi.gov> wrote:
+ Ed McDonnell

Jennifer's analysis looks right to me.

Please note that I am adding Ed McDonnell to this email exchange. Melinda is on leave and Ed is acting in her place.

Thanks,

Ed

On Thu, Apr 13, 2017 at 11:15 AM, Heindl, Jennifer <jennifer.heindl@sol.doi.gov> wrote:
Hi

(b) (5)

Thanks,
Jennifer

Jennifer A. Heindl

Attorney Advisor

Office of the Solicitor

Division of General Law

Branch of General Legal Services

Voice: 202-208-7094

Fax: 202-219-1790

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On 13 April 2017 at 11:03, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:
Good morning Jennifer and Melinda and Kim. We've determined that Secretary Zinke will utilize an NPS boat to visit the two Channel Islands next week. Below, please find the current boat manifest plans (which do not include various NPS staff):

- Secretary Ryan Zinke (Both days / islands)

- Lolita Zinke (Both days / islands): Wife of the Secretary
- Beatrice Walder (Potentially both days / islands): Aunt of the Secretary
- Rusty Roddy (Monday only / Santa Cruz): Office of the Secretary
- Wadi Yakhour (Both days / islands): Office of the Secretary
- Sgt. (b) (6), (b) (7)(C) (Both days / islands): Secretary's Detail
- Sgt. (b) (6), (b) (7)(C) (Both days / islands): Secretary's Detail
- Nita Vale (Potentially both days / islands): National Cattleman's Association. Her family has a long history with the Channel Islands and one of the sites the Secretary will be touring on Santa Rosa is the Vale home.
- Tony Brown (Potentially both days / islands): Owner, Rincon del Mar Ranch
- Jon Jorgeson (Both days / islands): Owner, Setag Construction
- Tigran Nahabedian (Monday only / Santa Cruz): Junior Ranger who sent the Secretary a letter encouraging him to visit the Channel Islands.
- Mr. Nahabedian (Monday only / Santa Cruz): Father of Tigran Nahabedian
- Chris Wiggins (Monday only / Santa Cruz): General Manager, IGMT

When you have a chance, can you please provide Ethics and General Law approval for this list?

Also [redacted]

(b) (5)

I've also attached the most updated version of the California trip schedule. When you have a chance, can you please review it and let me know if there are any further concerns that should be addressed? Thank you.

Tim Nigborowicz
Office of Scheduling and Advance
202-208-7551

–
Edward T. Keable
Deputy Solicitor-General Law
Office of the Solicitor
U.S. Department of the Interior
Phone: 202-208-4423
Fax: 202-208-5584
edward.keable@sol.doi.gov

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Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Re: Santa Barbara Vehicle Rental

1 message

Jane Kim <jane.kim@duluthtravelinc.com> Tue, Apr 18, 2017 at 9:58 AM
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>

Hi Tim,

A full size SUV would be like Chevy Tahoe or similar, and in Santa Barbara it is priced around 65.00 per day with unlimited mileage.

Thank you.

On Mon, Apr 17, 2017 at 8:33 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:

> Hi Jane. When you have a chance, could you please provide a price quote for a one-day rental of a full-size SUV in Santa Barbara, California? Thank you.
>
> Tim Nigborowicz
> Office of Scheduling and Advance
> 202-208-7551

MEMORANDUM

TO: Authorizing Official

FROM: Office of Scheduling and Advance

SUBJECT: Rental Vehicle Upgrade

DATE: April 11, 2017

From April 12, 2017, through April 18, 2017, Russell Roddy will be on official travel in California to advance Secretary Ryan Zinke's travel to numerous locations, including Sequoia National Park. In the course of his advancing duties at Sequoia National Park, Russell Roddy will be required to drive his rental vehicle in wintry conditions through mountainous terrain to various remote locations. Russell Roddy will also be required to help transport other Department staff to these locations. Additionally, for training purposes, Caroline Boulton will accompany Russell Roddy during portions of this travel.

To ensure his safety, and to ensure that there is adequate room in his vehicle to safely accommodate other staff and their luggage, Russell Roddy requests approval to upgrade his rental vehicle from a compact size vehicle to a full-size SUV. Please provide approval for this rental vehicle upgrade.

Approval Signature

Date 4/12/17

MEMORANDUM

TO: Authorizing Official

FROM: Office of Scheduling and Advance

SUBJECT: Rental Vehicle Upgrade

DATE: April 11, 2017

From April 18, 2017, through April 20, 2017, Russell Roddy will be on official travel in San Francisco, California, and the surrounding metropolitan area, in order to advance Secretary Ryan Zinke's travel to that region.

In the course of his advancing duties, Russell Roddy will be required to help transport other Department staff to various locations in the San Francisco metropolitan area, including the staff hotel, San Francisco International Airport, and the Presidio National Historic Landmark. To ensure that there is adequate room in his vehicle to safely accommodate all staff and their luggage, Russell Roddy requests an upgrade of his rental vehicle from a compact size vehicle to an intermediate size vehicle. Please provide approval for this rental vehicle upgrade.

Approval Signature

4/12/17
Date

United States Department of the Interior
Official Travel Schedule of the Secretary

California
April 12 - April 20, 2017
FINAL

TRIP SUMMARY
THE TRIP OF THE SECRETARY TO
California
April 12 - April 20, 2017

Weather:

Sacramento (Thursday):	High 62°, Low 40°, Thunderstorms
Yosemite (Thursday):	High 44°, Low 25°, Rain/Snow
Sequoia (Friday):	High 62°, Low 39°, Sunny, 0% of Precipitation (lower elevation)
	High 35°, Low 15°, Sunny, 0% of Precipitation (higher elevation)
Santa Barbara (Monday):	High 68°, Low 57°, Cloudy, 20% of Precipitation
Santa Cruz (Monday):	High 62°, Low 52°, Cloudy, 50% of AM Precipitation
Santa Rosa (Tuesday):	High 66°, Low 42°, Cloudy, 40% of AM Precipitation
San Francisco (Wednesday):	High 60°, Low 52°, Partly Cloudy, 20% of Precipitation

Time Zone:

California	Pacific Daylight Time (-3 hours from DC)

Advance (Sacramento):		**Cell Phone:**
Security Advance	(b) (6), (b) (7)(C)	(b) (6), (b) (7)(C)
Advance	Wadi Yakhour	(b) (6)

Advance (Yosemite National Park):		**Cell Phone:**
Security Advance	Lt. (b) (6), (b) (7)(C)	(b) (6), (b) (7)(C)
Advance	Wadi Yakhour	(b) (6)

Advance (Sequoia National Park):		**Cell Phone:**
Security Advance	Sgt. (b) (6), (b) (7)(C)	(b) (6), (b) (7)(C)
Advance	Rusty Roddy	(b) (6)
Advance	Caroline Boulton	(b) (6)

Advance (Channel Islands/Santa Barbara):		**Cell Phone:**
Security Advance (Santa Barbara)	Sgt. (b) (6), (b) (7)(C)	(b) (6), (b) (7)(C)
Security Advance (Channel Islands)	Sgt. (b) (6), (b) (7)(C)	(b) (6), (b) (7)(C)
Advance	Rusty Roddy	(b) (6)
Advance	Wadi Yakhour	(b) (6)

Advance (San Francisco):		**Cell Phone:**
Security Advance	(b) (6), (b) (7)(C)	(b) (6), (b) (7)(C)
Advance	Rusty Roddy	(b) (6)

Traveling Staff:		
Agent in Charge	Sgt. (b) (6), (b) (7)(C)	(b) (6), (b) (7)(C)
Communications	Heather Swift	(b) (6)
Communications	Megan Bloomgren	(b) (6)
Photographer	Tami Heilemann	(b) (6)

Attire:

Monday (Santa Cruz AM):	Casual
Monday (Santa Barbara PM):	Business
Tuesday (Santa Rosa):	Casual
Wednesday (San Francisco):	Business Casual

Wednesday, April 12, 2017

Washington, DC → Sacramento, CA

4:00-5:00pm EDT: **Depart Department of the Interior en route Washington Dulles International Airport**

Car: RZ
Drive time: ~1 hour

6:08pm EDT-
8:54pm PDT: **Wheels up Washington, DC (IAD) en route Sacramento, CA (SMF)**

Flight: United 291
Flight time: 5 hours, 46 minutes
RZ Seat: 14C
AiC: Sgt (b) (6), (b) (7)(C)
Staff: Heather Swift, Tami Heilemann
Wifi: Available
NOTE: *TIME ZONE CHANGE EDT to PDT (-3 hours)*

8:54-9:10pm PDT: **Wheels down Sacramento International Airport** *(~15 minutes to vehicle)*

Location: 6900 Airport Boulevard
Sacramento, CA 95837

9:10-9:25pm PDT: **Depart Airport en route RON**

Location: Sheraton Grand Sacramento Hotel
1230 J Street
Sacramento, CA 95814
Vehicle Manifest:
Secretary's Vehicle:
RZ
Mrs. Zinke
Staff Vehicle:
Wadi Yakhour
Heather Swift
Tami Heilemann
Drive time: ~15 minutes without traffic

9:25pm PDT: **RON**

Thursday, April 13, 2017

Sacramento, CA → Yosemite National Park → Fresno, CA

8:00-8:15am PDT: **Depart RON en route Department of the Interior Facility**

Location: 2800 Cottage Way
Sacramento, CA 95825
Vehicle Manifest:
Secretary's Vehicle: RZ
Mrs. Zinke
Staff Vehicle: Heather Swift
Wadi Yakhour
Tami Heilemann
Drive time: ~15 minutes without traffic

8:15-8:35am PDT: **Meeting with Sacramento DOI Regional Directors**

Location: 2800 Cottage Way
Sacramento, CA 95825

Participants: **RZ**
Representative Tom McClintock
Paul Souza, Regional Director of Fish and Wildlife Service
Pablo Arroyave, Acting Regional Director of Bureau of Reclamation
Jerome Perez, Regional Director of Bureau of Land Management
Amy Dutschke, Regional Director of Bureau of Indian Affairs
Temi Josephson, Regional Director of Office of the Solicitor
Michael Colombo, Regional Director of Office of Inspector General
Robert Eric May, Office of Inspector General
Mark Sogge, Regional Director of United States Geological Survey

Press: Closed

Staff: Heather Swift
Tami Heilemann

Advance: Wadi Yakhour

Note: Will be greeted at the entrance by Paul Souza and Pablo Arroyave

8:35-8:45am PDT: **Brief Intermission Prior to All Staff Meeting**

8:45-9:15am PDT: **All Staff Meeting at DOI Facility**

Location: 2800 Cottage Way
Sacramento, CA 95825

Participants: RZ
Representative Tom McClintock

Press: Closed

Staff: Heather Swift
Tami Heilemann

Advance: Wadi Yakhour

Note: If weather permits, meeting will be held outside in courtyard next to North parking lot
If raining, meeting will be held in auditorium in the cafeteria building

9:15-10:00am PDT: **Depart DOI Facility en route State Capitol**

Location: 1315 10th Street
Sacramento, CA 95825

Vehicle Manifest:

Secretary's Vehicle: RZ
Representative Tom McClintock

Staff Vehicle: Heather Swift
Wadi Yakhour
Tami Heilemann

Drive Time: ~ 18 minutes without traffic

10:00-11:00am PDT: **Meeting with Governor Jerry Brown**

Location: California State Capitol
1st Floor, Governor's Office

Participants: **RZ**
Governor Jerry Brown
Nancy McFadden, Executive Secretary

Press: Closed

Staff: Heather Swift
Tami Heilemann

Advance: Wadi Yakhour

Note: Greeted by Nina Brunner, Special Assistant to the Governor

11:00-3:00pm PDT: **Depart Sacramento en route Yosemite National Park**
Location: El Portal, CA 95318
Vehicle Manifest:
Secretary's Vehicle:
RZ
Mrs. Zinke
Representative Tom McClintock
Staff Vehicle:
Wadi Yakhour
Heather Swift
Tami Heilemann
Additional Vehicle:
Matthew Reed, Rep. McClintock Staffer
Drive Time: ~ 4 hours without traffic
Note: Due to snow, must take Highway 140 via Merced and Mariposa
Will briefly stop at California Highway Patrol Office to swap Secretary's vehicles

12:10-12:15pm PDT: **Stop at California Highway Patrol Office to Swap Secretary's Vehicles**
Location: 4030 Kiernan Ave
Modesto, CA 95356
Vehicle Manifest:
Secretary's Vehicle:
RZ
Mrs. Zinke
Representative Tom McClintock
Staff Vehicle:
Wadi Yakhour
Heather Swift
Tami Heilemann

11:00-3:00pm PDT: **Depart California Highway Patrol Office en route Yosemite National Park**
Location: El Portal, CA 95318
Vehicle Manifest:
Secretary's Vehicle:
RZ
Mrs. Zinke
Representative Tom McClintock
Staff Vehicle:
Wadi Yakhour
Heather Swift
Tami Heilemann
Drive Time: ~ 2 hours 50 minutes without traffic

3:00pm PDT: **Arrive Yosemite National Park Maintenance Facility**
Location: Yosemite National Park Maintenance Facility
El Portal, CA 95318
Met By: Chip Jenkins, Acting Superintendent
Lisa Mendelson, Deputy Superintendent

3:10-3:40pm PDT: **Meet & Greet with Yosemite Employees**
Location: Heavy Equipment Repair Shop
El Portal, CA
Participants: Yosemite Employees (100)
Representative Tom McClintock

Staff: Heather Swift
Tami Heilemann
Advance: Wadi Yakhour
Format:
- Welcome by Jay Johnson, Elder of the South Sierra Miwok Tribe
- Chip Jenkins, Acting Superintendent introduce SOI
- SOI to provide brief remarks and take questions
- Presentation to SOI by some park employees
- Photo opportunity with employees in the machine shop

Note: This is a primary base of operations for the park. Since we will be starting in the mid-afternoon this location will provide the optimal location for an employee meeting while allowing employees from around the park to finish their workday on time and then start their commutes home.

3:50-5:00pm PDT: **Travel to Yosemite Village**

Location: Up Merced River Canyon, through Arch Rock Entrance Station
Participants: Shelton Johnson, Park Ranger
Jeff Hilliard, Chief of Business Services
Ron Borne, Chief of Facilities
Joe Meyer, Chief of Resources Management

Vehicle Manifest:

25 Person Bus:

RZ
Mrs. Zinke
Representative Tom McClintock
Heather Swift
Chip Jenkins, Acting Superintendent
Lisa Mendelson, Acting Deputy Superintendent
Sharon Miyako, Park Ranger
Jeff Hilliard, Chief Administrative Officer
Ron Borne, Chief Facility Management
Kathleen Morse, Chief of Planning
Joe Meyer, Acting Chief of Resource Management and Science
Jack Hoeflich, Valley District Ranger
Scott Gediman, Public Information Officer
Kevin Killian, Chief Ranger
Brad Lewis, Project Manager

Staff Vehicle:

Wadi Yakhour
Tami Heilemann

Staff: Heather Swift
Tami Heilemann
Advance: Wadi Yakhour
Format:
- Drive from El Portal up the Merced River canyon, through the Arch Rock Entrance Station, to Yosemite Valley. Conduct orientation and briefings en-route.
- Brief orientation to Yosemite National Park by Park Ranger Sharon Miyako
- Brief orientation to the park budget by Chief of Administration Jeff Hilliard
- Discuss maintenance backlog, led by Ron Borne Chief of Facilities Management
- Overview of long term capital investments for visitor access and resource protection, led by Kathleen Morse, Chief of Planning

- Discuss forestry and fire management, led by Joe Meyer, Chief of Resources Management.
- Orientation to overnight lodging and employee housing

4:00pm PDT **Halt for Photo Opp with Yosemite National Park Entrance Sign**

4:15pm PDT **Halt for Photo Opp with Teddy Roosevelt Campsite Sign near Bridalveil Falls**

5:00-5:30pm PDT: **Camp 6 Day Visitor Parking Area & Walk to Yosemite Village**

Participants:	Jack Hoeflich, Valley District Ranger Kathleen Morse, Chief of Planning Representative Tom McClintock
Briefing:	Long-term plans to address access, reduce backlog, employee safety
Staff:	Heather Swift Tami Heilemann
Advance:	Wadi Yakhour
Format:	Discuss long term plans to address visitor access, reduce backlog, making it easier and safer for employees, improving resources and leveraging fund sources. Briefing lead by Kathleen Morse, Chief of Planning, Jack Hoeflich, Valley District Ranger and Brad Lewis, Project Manager.
Photo Opp:	Interacting with park staff conducting traffic management & construction

5:30-6:00pm PDT: **Yosemite Village Walking Tour**

Location:	Yosemite Village
To View:	Degnan's Restaurant Temporary Employee Housing
Participants:	Representative Tom McClintock
Staff:	Heather Swift Tami Heilemann
Advance:	Wadi Yakhour
Format:	- Discuss new concessions contract and capital improvements to visitor facilities and employee housing. - Discuss Yosemite Medical Clinic and proposed legislation by Congressman McClintock to authorize the NPS to retain receipts for medical services. Led by Kevin Killan, Chief Ranger

6:00-6:30pm PDT: **Yosemite Visitor Center**

Location:	Yosemite Visitor Center
Participants:	Representative Tom McClintock
Briefing:	NPS units as classrooms for teachers and homeschoolers
Staff:	Heather Swift Tami Heilemann
Advance:	Wadi Yakhour
Format:	- Passport stamp - Discuss NPS units as classrooms for teachers and homeschoolers.

6:30pm PDT **Halt for Photo Opp with Yosemite National Park Visitor Center Sign**

6:30-6:45pm PDT: **Tour Wrap-up and Private Meeting with the Acting Superintendent and Acting Deputy Superintendent**

Location:	Yosemite National Park Headquarters Building Superintendent's Office
Participants:	Chip Jenkins, Acting Superintendent Lisa Mendelson, Acting Deputy Superintendent

6:45-7:30pm PDT: **Dinner Options**
Option A: Yosemite Lodge
Option B: Yosemite Village Grill
Option C: Tunnel View Drive (30 minute drive)

7:30-10:00pm PDT: **Depart Yosemite National Park en route Fresno**
Location: DoubleTree Fresno Convention Center
2233 Ventura Street
Fresno, CA 93721
Vehicle Manifest:
Secretary's Vehicle:
RZ
Mrs. Zinke
Staff Vehicle:
Wadi Yakhour
Heather Swift
Tami Heilemann
Drive Time: ~ 2 hours, 30 minutes without traffic

10:00pm PDT: **RON**

Friday, April 14, 2017

Fresno, CA → Sequoia & Kings Canyon National Parks → Santa Barbara, CA

8:00-9:20am PDT: **Depart RON en route Sequoia & Kings Canyon National Park**
Location: Kings Canyon Entrance Sign
Via Highway 180
Vehicle Manifest:
National Park Service Lead Vehicle:
Rich Brown, Kings Canyon NPS Ranger (Driver)
Sgt [redacted]
Secretary's Vehicle:
RZ
Mrs. Zinke
Sgt. [redacted] (Driver)
Drive time: ~ 1 hour, 30 minutes without traffic
Note: Rusty Roddy, Heather Swift, Caroline Boulton & Tami Heilemann arrive prior

9:20-9:25am PDT: **Photo Opportunity at Kings Canyon National Park Sign**

9:25-9:35am PDT: **Depart Sign and Arrive Kings Canyon National Park**
Location: General Grant Tree Parking Lot--Overflow Parking
Kings Canyon National Park
Via Highway 180
Met By: Woody Smeck, Superintendent
Denise Robertson, Mangement Assistant
Press: Closed
Staff: Heather Swift
Tami Heilemann
Advance: Rusty Roddy
Caroline Boulton
Note: Last chance for restroom for 1.5 hours

9:35-9:45am PDT: **Welcome and Brief Orientation to Sequoia & Kings Canyon National Parks**
Location: General Grant Tree Parking Lot
Participants: Woody Smeck, Superintendent
Denise Robertson, Management Assistant
Format: Orientation by trail gate; 2 large maps of park

9:45-9:50am PDT: **Drive to North Grove Loop**
Location: North Grove Loop
Vehicle Manifest:
National Park Service Lead Vehicle:
Rich Brown, Kings Canyon NPS Ranger (Driver)
Sgt. (b) (6), (b) (7)(C)
Secretary's Vehicle:
RZ
Mrs. Zinke
Sgt. (b) (6), (b) (7)(C) (Driver)
Woody Smeck, Superintendent
Staff Vehicle:
Rusty Roddy
Caroline Boulton
Heather Swift
Tami Heilemann
Denise Robertson, Management Assistant (Driver)
Met By: Mike Theune, Fire Information Officer
John Zeigler, Kings Canyon Division Fire Management Officer
Tony Caprio, Fire Ecologist
David Allen, Fire Management Officer

9:50-10:30am PDT: **Overview of Wildland Fire Management Program / Walking Tour of Grant Grove of Giant Sequoias**
Location: Grant Grove of Giant Sequoias
Participants: RZ
Woody Smeck, Superintendent
David Allen, Fire Management Officer
Mike Theune, Fire Information Officer
John Zeigler, Kings Canyon Division Fire Management Officer
Tony Caprio, Fire Ecologist
Staff: Heather Swift
Tami Heilemann
Advance: Rusty Roddy
Caroline Boulton
Note: Short hike on unpaved, muddy trail

10:30-10:35am PDT: **Depart Grant Grove of Giant Sequoias en route Grant Grove Fire Station**
Location: Grant Grove Fire Station
Vehicle Manifest:
National Park Service Lead Vehicle:
Rich Brown, Kings Canyon NPS Ranger (Driver)
Sgt. (b) (6), (b) (7)(C)
Secretary's Vehicle:
RZ
Mrs. Zinke
Sgt. (b) (6), (b) (7)(C) (Driver)
Woody Smeck, Superintendent
Staff Vehicle:
Rusty Roddy

Caroline Boulton
Heather Swift
Tami Heilemann
Denise Robertson, Management Assistant (Driver)
Drive Time: ~5 minutes

10:35-10:45am PDT: **Arrive Grant Grove Fire Station // Change into Fire Gear**
Location: Grant Grove Fire Station
Note: RKZ will be escorted to upstairs office to change into fire gear. Navy t-shirt, yellow Nomex fire shirt, pants, helmet, gloves provided
Note: Mike Theune, Fire Information Officer, available to aid

10:45-10:50am PDT: **Walk to Pile Burn Location**
Location: Woods by Grant Grove Fire Station
Walk Time: ~5 minutes

10:50-11:00am PDT: **Arrive Pile Burn Location // Fire Safety Protocol Briefing**
Location: Woods by Grant Grove Fire Station
Met By: Joe Suarez, Superintendent, Arrowhead Hotshots
Brian Hughes, Captain, Arrowhead Hotshots
Participants: David Allen, Fire Management Officer
Mike Theune, Fire Information Officer
John Zeigler, Kings Canyon Division Fire Management Officer
Tony Caprio, Fire Ecologist
Joe Suarez, Superintendent, Arrowhead Hotshots
Brian Hughes, Captain, Arrowhead Hotshots

11:00-11:45am PDT: **Pile Burning near Grant Grove Fire Station**
Location: Woods by Grant Grove Fire Station
Participants: RZ
Woody Smeck, Superintendent
David Allen, Fire Management Officer
Mike Theune, Fire Information Officer
John Zeigler, Kings Canyon Division Fire Management Officer
Tony Caprio, Fire Ecologist
Joe Suarez, Superintendent, Arrowhead Hotshots
Brian Hughes, Captain, Arrowhead Hotshots
Press: Open
Staff: Heather Swift
Tami Heilemann
Advance: Rusty Roddy
Caroline Boulton
Note: RKZ will ignite the burn pile upon arrival

11:45-12:00pm PDT: **Press Availability**
Location: Woods by Grant Grove Fire Station
Staff: Heather Swift

12:00-12:05pm PDT: **Walk from Pile Burning to Grant Grove Fire Station**
Location: Grant Grove Fire Station

12:05-12:15pm PDT: **Change Out of Fire Gear**
Location: Grant Grove Fire Station
Note: RKZ will be escorted upstairs to change clothes

12:15-1:00pm PDT: **Staff Lunch & Remarks**

Location: Grant Grove Fire Station Parking Lot
Participants: RZ
~ 75 - 100 NPS employees
Staff: Heather Swift
Tami Heilemann
Advance: Rusty Roddy
Caroline Boulton
Note: Box lunches provided
*Photo opportunity with staff

1:00-1:30pm PDT: **Depart Grant Grove Fire Station en route General Sherman Tree**

Location: General Sherman Tree via Historic Generals Highway
Vehicle Manifest:
National Park Service Lead Vehicle:
Dave Fox, Sequoia NPS Ranger (Driver)
Sgt [redacted]
Secretary's Vehicle:
RZ
Mrs. Zinke
Sgt [redacted] (Driver)
Woody Smeck, Superintendent
Staff Vehicle:
Rusty Roddy
Caroline Boulton
Heather Swift
Tami Heilemann
Denise Robertson, Management Assistant (Driver)
Note: On the drive, you will leave Kings Canyon NP, cross through Sequoia National Forest, and enter Sequoia National Park
Drive Time: ~30 minutes

1:30-2:00pm PDT: **Arrive at General Sherman Tree // Brief Tour of Giant Forest Sequoia Grove**

Location: General Sherman Tree
Sequoia National Park
Met By: Daniel Blankenship, Interpretive Ranger
Participants: RZ
Woody Smeck, Superintendent
Daniel Blankenship, Interpretive Ranger
Denise Robertson, Management Assistant
Staff: Heather Swift
Tami Heilemann
Advance: Rusty Roddy
Caroline Boulton
Note: 15 minute briefing by Daniel Blankenship on cultural and ecological history of the tree
Note: 15 minute opening for photos and interactions with visitors. A group photo of RKZ with park visitors is planned
*Photo Opportunity at General Sherman Tree

2:00-2:15pm PDT: **Drive to Giant Forest Museum**

Location: Giant Forest Museum via Historic Generals Highway
Participants: RZ
Woody Smeck, Superintendent
Vehicle Manifest:
National Park Service Lead Vehicle.

Dave Fox, Sequoia NPS Ranger (Driver)
Sgt. [redacted]
Secretary's Vehicle:
RZ
Mrs. Zinke
[redacted] (Driver)
Woody Smeck, Superintendent
Staff Vehicle:
Rusty Roddy
Caroline Boulton
Heather Swift
Tami Heilemann
Denise Robertson, Management Assistant (Driver)

2:15-2:25pm PDT: **Giant Forest Museum Visit**

Location: Giant Forest Museum
Sequoia National Park
Participants: RZ
Woody Smeck, Superintendent
Denise Robertson, Management Assistant
Staff: Heather Swift
Tami Heilemann
Advance: Rusty Roddy
Caroline Boulton
Note: Stamp Passport Book for both Sequoia and Kings Canyon National Parks
Note: Bathroom break

2:25-3:10pm PDT: **Drive to Indian Head Entrance Sign**

Location: Indian Head Entrance Sign
Sequoia National Park
Vehicle Manifest:
National Park Service Lead Vehicle:
Dave Fox, Sequoia NPS Ranger (Driver)
Sgt. [redacted]
Secretary's Vehicle:
RZ
Mrs. Zinke
Sgt. [redacted] (Driver)
Woody Smeck, Superintendent
Staff Vehicle:
Rusty Roddy
Caroline Boulton
Heather Swift
Tami Heilemann
Denise Robertson, Management Assistant (Driver)
Drive Time: ~45 minutes
Note: Steep drive with many sharp curves
*Stop for Photo Opportunities when available

3:10-3:15pm PDT: **Arrive Indian Head Entrance Sign for Photo**

Location: Indian Head Entrance Sign
Sequoia National Park

3:15-3:30pm PDT: **Staff Kiosk at Indian Head Entrance**
Location: Indian Head Entrance Kiosk
Note: Greet visitors arriving to park, provide visitors with fee free entrance to kick off National Park Week
Note: Woody Smeck will waive entrance fees during this period
*Photo Opportunity from kiosk with visitors entering park

3:30-7:30pm PDT: **Depart Sequoia National Park en route Santa Barbara**
Location: 1292 Las Manos Lane
Santa Barbara, CA
Vehicle Manifest:
Secretary's Vehicle:
RZ
Mrs. Zinke
Sgt. [redacted] (Driver)
Sgt. [redacted]
Drive time: 4 hours without traffic

7:30pm PDT: **RON**

Saturday, April 15, 2017
Santa Barbara, CA

9:30-10:00am PDT: **Depart Residence en route Ventura, CA**

10:00-10:30am PDT: **Meeting with Former Congressman Robert (Bob) Lagomarsino**
Location: Lagomarsino Home
[redacted]
Contact: Jim Youngson [redacted]
Participants: **RZ**
Former Rep. Bob Lagomarsino
Mrs. Zinke
Jim Youngson
Press: Closed
Staff: Heather Swift
Note: Jim Youngson will confirm appointment day prior
Jim Youngson will meet at gate of community to escort in

10:30-11:00am PDT: **Depart Ventura, CA en route Santa Barbara**

11:00am PDT: **RON**

Sunday, April 16, 2017
Santa Barbara, CA

No official engagements scheduled.

Monday, April 17, 2017
Santa Barbara, CA

8:45-8:55am PDT: **Depart RON en route Santa Barbara Harbor**
Location: 132-A Harbor Way
Santa Barbara, CA 93109
Vehicle Manifest:
Secretary's Vehicle:
RKZ
Mrs. Zinke
Sgt. (b) (6), (b) (7)(C)
Drive time: ~ 10 minutes without traffic

8:55-9:00am PDT: **Arrive Santa Barbara Harbor & Walk to Accommodation Dock for Boarding**
Met by: Russell Galipeau, Superintendent - Channel Islands National Park
Mick Kronman, Santa Barbara Harbor Operations Manager
Note: Meeting area is between the Harbormaster's Office & the boat slips

9:00-9:30am PDT: **Board *Ocean Ranger* for Boat Safety Briefing & Distribution of Individual PFD's**
Note: Russell Galipeau will make introductions on boat

9:30-11:00am PDT: **Depart Santa Barbara Harbor en route Santa Cruz Island Prisoners Harbor**
Boat Manifest:
RKZ
Mrs. Zinke
Beatrice Walder
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Rusty Roddy
Wadi Yakhour
Megan Bloomgren
Tami Heilemann
Nita Vail
Tony Brown
Jon Jorgeson
Tigran Nahabedian (Junior Ranger)
Vahagan Nahabedian (Father of Tigran)
Chris Wiggins
Jeff Maassen
Jason Robinson
Russell Galipeau (NPS)
Yvonne Menard (NPS)
Joan Barminski (NPS)
Drew Mayerson (NPS)
Steve Henry (NPS)
Eamon O'Byrne (TNC)
Mark Kramer (TNC)
Mark Aagenes (TNC)
Tom Cors (TNC)
Diane Brooks (Boat Captain)
Ed Smith (Boat Captain)
Charlie Roark (Boat Captain)

Note: On boat discussions include:
Channel Islands Issues & Marine Protected Areas with Russell

Galipeau (Channel Islands Superintendent) & Yvonne Menard (Channel Islands Interpretation Chief)
Offshore Oil & Gas Issues with Joan Barminski (BOEM Director) & Drew Mayerson (BSEE Director)
Santa Cruz Island Project with The Nature Conservancy staff
Marine Protected Areas with Fishermen on board

Boat time: ~1.5 hours on NPS Boat

11:00-11:15 am PDT: **Depart Boat at Prisoners Harbor & Board Vehicles**
Location: Prisoners Harbor
Participants: **RZ**
Vehicle Manifest:

Secretary's Vehicle (TNC Gold Land Cruiser):
RKZ
Mrs. Zinke
Sgt. (b) (6), (b) (7)(C) (OIS)
Mark Kramer (Driver)
Nita Vail (OIS-Guest)
Beatrice Walder (Secretary's personal guest)

Vehicle 2 (TNC Silver Tacoma Crew Cab):
Eamon O'Byrne (Driver)
Rusty Roddy (OIS)
Jon Jorgeson (OIS-Guest)
Tony Brown (OIS-Guest)
Megan Bloomgren (OIS)

Vehicle 3 (TNC Silver Tacoma Safari Truck):
Scott Meyler (Driver)
Tom Cors (TNC)
Jeff Maassen (OIS-Guest)
Jason Robinson (OIS-Guest)
Figran Nahabedian (OIS-Guest)
Vahagan Nahabedian (OIS-Guest)
Chris Wiggins (OIS-Guest)
Mark Aagenes (TNC)

Vehicle 4 (NPS Green Truck):
Russell Galipeau (Driver)
Yvonne Menard
Wadi Yakhour (OIS)
Steve Henry (Field Supervisor, USFWS)
Sgt. (b) (6), (b) (7)(C) (OIS)

Vehicle 5 (TNC Silver Tacoma Crewcab):
Michael Hague (Driver - TNC)
Drew Mayerson (Acting Regional Director, BSEE)
Joan Barminski (Regional Director, BOEM)
Tami Heilemann (OIS)

Vehicle 6 (TNC Silver Xterra)
Jay Carlson (Driver)

11:15-11:35am PDT: **Depart Prisoners Harbor en route Main Ranch**

11:35-12:15pm PDT: **Lunch**
Location: Poolside - Main Ranch
Participants: **RZ**
DOI Staff
TNC Staff
Guests
Format: Lunch followed by brief remarks from RKZ. RKZ introduced by Russell Galipeau. Brief tour of Main Ranch led by Eamon O'Byrne, TNC
Note: Lunch has been purchased by advance for RKZ, RKZ guests and DOI staff

12:15-12:45pm PDT: **Board Vehicles & Depart Main Ranch en route Navy Communications Site**
Vehicle Manifest:
Same as above

12:45-12:55pm PDT: **Arrive Navy Communications Site & Receive Briefing from NPS & TNC on Navy Collaboration**

12:55-1:20pm PDT: **Depart Navy Communications Site en route Prisoners Harbor**
Vehicle Manifest:
Same as above
Note: A stop will be made for photo op with panoramic view of the island at Cross Box lookout

1:20-1:30pm PDT: **Arrive Prisoners Harbor and Board *Ocean Ranger***

1:30-1:50pm PDT: **Depart Prisoners Harbor en route Scorpion Pier**
Boat Manifest:
RKZ
Mrs. Zinke
Beatrice Walder
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Rusty Roddy
Wadi Yakhour
Megan Bloomgren
Tami Heilemann
Nita Vail
Tony Brown
Jon Jorgeson
Tigran Nahabedian (Junior Ranger)
Vahagan Nahabedian (Father of Tigran)
Chris Wiggins
Jeff Maassen
Jason Robinson
Russell Galipeau (NPS)
Yvonne Menard (NPS)
Joan Barminski (NPS)
Drew Mayerson (NPS)
Steve Henry (NPS)
Eamon O'Byrne (TNC)
Mark Kramer (TNC)
Mark Aagenes (TNC)

Tom Cors (TNC)
Diane Brooks (Boat Captain)
Ed Smith (Boat Captain)
Charlie Roark (Boat Captain)

Boat time: ~2.05 hours on NPS Boat

1:50-2:05pm PDT: **Arrive Scorpion Pier for Discussion of Issues Regarding Pier Construction**
Note: Boat will be held at pier for discussion. Passengers will not exit boat
Note: Discussion will be led by Russell Galipeau.

2:05-3:35pm PDT: **Depart Scorpion Pier en route Santa Barbara Harbor**
Note: RKZ National Parks passport to be stamped on boatride back to harbor

3:35-3:45pm PDT: **Arrive Santa Barbara Harbor & Offload Boat**

3:45-3:55pm PDT: **Depart Santa Barbara Harbour en route Residence**
Vehicle Manifest:
Secretary's Vehicle:
RKZ
Mrs. Zinke
Sgt. (b) (6), (b) (7)(C)
Drive time: ~10 minutes without traffic

3:55-5:55pm PDT: **Arrive Residence for Personal Time**

5:55-6:05pm PDT: **Depart Residence en route Reagan Ranch Center**
Location: The Reagan Ranch Center
217 State Street
Santa Barbara, CA 93101
Vehicle Manifest:
Secretary's Vehicle:
RKZ
Mrs. Zinke
Sgt. (b) (6), (b) (7)(C)
Drive time: ~10 minutes without traffic

6:05-6:30pm PDT: **Arrive Reagan Ranch Center & Proceed to Tour of Galleries**
Participants: RKZ
Mrs. Zinke
Andrew Coffin (Director - Reagan Ranch & Vice President of the Young America's Foundation)
Note: Hold in green room prior to townhall forum if needed

6:30-8:00pm PDT: **Reagan Ranch Center Townhall Forum on Channel Islands**
Location: The Reagan Ranch Center
Outreach Center
Participants: **RZ**
~100-150 people
Press: Open/Closed
Staff: Megan Bloomgren
Tami Heilemann
Advance: Rusty Roddy
Format: Young America's Foundation step and repeat backdrop; podium as prop to the side which includes Reagan Ranch Center logo; monitors on both sides of the stage displaying host logo; handheld, wireless mic;

Andrew Coffin (Vice President - Young America's Foundation & Director - Reagan Ranch) welcomes guests and introduces student who gives the Pledge of Allegiance. RKZ introduced by Andrew Coffin. RKZ gives remarks followed by Q&A

Note: No food or drinks will be served.

8:00-8:45pm PDT: **Mix & Mingle with Guests**

8:45-8:55pm PDT: **Depart Reagan Ranch Center en route Viva Modern Mexican Restaurant**

Location: 1114 State Street
Santa Barbara, CA 93101

Vehicle Manifest:
Secretary's Vehicle:
RKZ
Mrs. Zinke
Sgt. (b) (6), (b) (7)(C)

Drive time: ~ 10 minutes without traffic

8:55-11:00pm PDT: **Dinner**

11:00-11:10pm PDT: **Depart Dinner en route Residence**

11:10pm PDT: **RON**

Tuesday, April 18, 2017

Santa Barbara, CA

8:45-8:55 PDT: **Depart RON en route Santa Barbara Harbor**

Location: 132-A Harbor Way
Santa Barbara, CA 93109

Vehicle Manifest:
Secretary's Vehicle:
RKZ
Mrs. Zinke
Sgt. (b) (6), (b) (7)(C)

Drive time: ~ 10 minutes without traffic

8:55-9:00am PDT: **Arrive Santa Barbara Harbor & Walk to Accommodation Dock for Boarding**

Met by: Russell Galipeau, Superintendent - Channel Islands National Park
Steve Geair, Santa Barbara Maintenance Foreman (USN-Ret)

Note: Meeting area is between the Harbormaster's Office & the boat slips

9:00-9:05am PDT: **Challenge Coin Exchange with Steve Geair (USN-Ret)**

Location: Santa Barbara Harbor

Participants: **RZ**
Steve Geair, Santa Barbara Maintenance Foreman

9:15-9:30am PDT: **Board *Ocean Ranger* for Boat Safety Briefing & Distribution of Individual PFD's**

9:30-11:45am PDT: **Depart Santa Barbara Harbor en route Santa Rosa Island, Bechers Bay**

Boat Manifest:
RKZ
Mrs. Zinke
Suze Mclellan
Sgt (b) (6), (b) (7)(C)

Sgt. (b) (6), (b) (7)(C)
Wadi Yakhour
Megan Bloomgren
Tami Heilemann
Nita Vail
Tony Brown
Jon Jorgeson
Tim Vail
Will Woolley
Russell Galipeau (NPS)
Yvonne Menard (NPS)
Dan Wakelee (CSUCI)
Tim Jones (NPS)
Stacy Baker (NPS)
Dirk Rodrigues (NPS)
Wende Rehlaender (NPS VIP)
Stephen Whitaker (NPS)
Josh Sprague (NPS)
TBD Marine Biologist Volunteer (NPS)
Diane Brooks (Boat Captain)
Ed Smith (Boat Captain)

Boat time: ~2 hours 15 mins on the *Ocean Ranger*
Format:
- Table Discussions (15-20 minutes each)
- Brief History of Santa Rosa Island (**Menard/Galipeau**)
- Vail Family meeting with the Secretary (**Nita, Tim and Will**)
- Santa Rosa Island Field Station (**Wakelee/Galipeau**)
- History and Management of San Miguel Island (**Galipeau/Menard**)

Note: Since this is a regular transportation day this gives the Secretary an opportunity to talk with field personnel.

11:45-12:00pm PDT: **Depart Boat at Bechers Bay & Proceed via Walk to Santa Rosa Island Field Station (Bunkhouse)**
Location: Santa Rosa Island Field Station
Participants: **RZ**

12:00-12:15pm PDT: **Junior Ranger Swearing-in Ceremony**
Location: Santa Rosa Island Field Station
Participants: **RZ**
Students of Freemont Middle School
Advance: Wadi Yakhour
Note: Ranger Oath will be provided to the Secretary

12:15-12:35pm PDT: **Address the Staff of Santa Rosa Island**
Location: Santa Rosa Island Field Station
Participants: **RZ**
All NPS Employees
Advance: Wadi Yakhour

12:35-1:00pm PDT: **Lunch**
Location: Santa Rosa Island Field Station Picnic Tables
Participants: **RZ**
DOI Staff
All Guests

1:00-1:30pm PDT: **Walk to Historic Ranch and Tour the Site**

Location: Main Ranch Building
Participants: **RZ**
Nita Vail
Russell Galipeau
Advance: Wadi Yakhour
Format: Discussion of ranch rehabilitation project and adaptive reuse of historic ranch structure
Note: Nita Vail to lead tour while Russell Galipeau discusses rehabilitation

1:30-1:50pm PDT: **Board Vehicles & Depart Main Ranch en route Black Mountain**

1:50-2:10pm PDT: **Hike Black Mountain**

Format: Russell Galipeau to discuss island rehabilitation
Note: Brief stop for photo opp at top of the trail

2:10-2:30pm PDT: **Board Vehicles & Depart Black Mountain en route Bechers Bay**

2:30-2:35pm PDT: **Arrive Bechers Bay and Board *Ocean Ranger***

2:35-4:50pm PDT: **Depart Santa Rosa Island, Bechers Bay en route Santa Barbara Harbor**

Boat Manifest:

RKZ
Mrs. Zinke
Suze Mclellan
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Wadi Yakhour
Megan Bloomgren
Tami Heilemann
Nita Vail
Tony Brown
Jon Jorgeson
Tim Vail
Will Woolley
Russell Galipeau (NPS)
Lulis Cuevas (NPS)
Drew Adams (NPS)
Andrew Ward (NPS)
Ken Convery (NPS)
Paula Power (NPS)
Sarah Dantuono-Brown (IWS)
Lily Harrison (IWS)

Boat time: ~2 hours 15 mins on the *Ocean Ranger*
Format:
- Table Discussions (15-20 minutes each)
- Native American Relations and Chumash History (**Galipeau**)

5:00-5:10pm PDT: **Depart Santa Barbara Harbor en route RON**

Location: RZ residence
Vehicle Manifest:
Secretary's Vehicle:
RZ
Mrs. Zinke
(b) (6), (b) (7)(C)
(b) (6), (b) (7)(C)

Staff Vehicle:
Wadi Yakhour
Meg Bloomgren
Tami Heilemann

Drive time: ~10 minutes without traffic

5:10pm PDT: **RON**

Wednesday, April 19, 2017

Santa Barbara, CA → San Francisco, CA

9:20-9:35am PDT: **Depart Private Residence en route Santa Barbara Municipal Airport**
Location: 500 James Fowler Road
Santa Barbara, CA 93117
Vehicle Manifest:
Secretary's Vehicle:
RKZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Meg Bloomgren
Tami Heilemann
Drive time: ~15 minutes without traffic

10:35am PDT-
11:52am PDT: **Wheels up Santa Barbara, CA (SBA) en route San Francisco, CA (SFO)**
Flight: United 5446
Flight time: 1 hour, 17 minutes
RZ Seat: 11D
AiC: Sgt. (b) (6), (b) (7)(C)
Staff: Megan Bloomgren, Tami Heilemann

11:52-12:05pm PDT: **Wheels down San Francisco International Airport** *(~15 minutes to vehicle)*
Location:

12:05-12:45pm PDT: **Depart Airport en route U.S. Park Police Headquarters**
Location: U.S. Park Police Headquarters
1217 Ralston Avenue
San Francisco, CA
Via 280 to Great Highway
Vehicle Manifest:
Secretary's Vehicle: RZ
Sgt (b) (6), (b) (7)(C)
(b) (6), (b) (7)(C) (Driver)
Staff Vehicle: Rusty Roddy
Megan Bloomgren
Tami Heilemann
(b) (6), (b) (7)(C) (Driver - USPP)
(b) (6), (b) (7)(C) (USPP)

Note: Box lunches will be provided in the car
Drive time: ~35 minutes without traffic

12:45-1:00pm PDT: **Arrive U.S. Park Police Headquarters // Meet & Greet with Park Police**

Location: U.S. Park Police Headquarters
Main Entrance
Met By: Rob Maclean, Chief - U.S. Park Police
Tim Hodge, Administrative Lt. - U.S. Park Police
U.S. Park Police San Francisco Officers
Participants: RKZ
Staff: Megan Bloomgren
Tami Heilemann
Advance: Rusty Roddy

1:00-2:00pm PDT: **U.S. Park Police Strategic Plan Rollout**

Location: U.S. Park Police Headquarters
3rd Floor Classroom
Participants: RKZ
USPP Chief Robert MacLean
USPP Captain Jerry Marshall
Kevin Hendricks, Superintendent - San Francisco Maritime National Historic Park
15 - 20 USPP Officers
Cicely Muldoon, Acting Superintendent - Golden Gate National Parks
Carey Feirabend, Interim Deputy Superintendent - Golden Gate National Parks
Presidio Trust Personnel
Press: Closed
Staff: Megan Bloomgren
Tami Heilemann
Advance: Rusty Roddy
Format: USPP Captain Jerry Marshall gives opening remarks and introduces RKZ; RKZ gives brief remarks; Captain Marshall introduces USPP Chief Rob Maclean; Chief Maclean and USPP team share the Strategic plan
Note: Group photo with RKZ and USPP Officers upon conclusion of rollout

2:00-2:30pm PDT: **U.S. Park Police Budget Meeting**

Location: U.S. Park Police Headquarters
2nd Floor Conference Room
Participants: Chief Rob Maclean
USPP Upper Tier Command Officers
Press: Closed
Staff: Megan Bloomgren
Tami Heilemann
Advance: Rusty Roddy
Format: Meeting led by Chief Rob Maclean
Note: A few pictures will be taken at beginning of meeting

2:30-2:35pm PDT: **Depart U.S. Park Police Headquarters en route Presidio Observation Post & Presidio Visitor Center**

Location: Presidio Observation Post & Presidio Visitor Center
Golden Gate National Recreation Area,
210 Lincoln Blvd, San Francisco, CA 94129
Vehicle Manifest:
Secretary's Vehicle: RZ
USPP Chief Rob Maclean
Sgt. (b) (6), (b) (7)(C)
(b) (6), (b) (7)(C) (Driver)

Staff Vehicle: Rusty Roddy
Megan Bloomgren
Tami Heilemann
(b) (6), (b) (7)(C) USPP Investigator (Driver)
(b) (6), (b) (7)(C) USPP)

Drive Time: ~ 5 minutes

2:35-3:20pm PDT: **DOI Employees Meeting**

Location: Presidio Observation Post
Golden Gate National Recreation Area
Participants: Golden Gate National Recreation Area employees
San Francisco Maritime National Historic Park employees
NPS Pacific West Regional Office employees
USPP Officers
Attendees: 100
Press: Closed
Staff: Megan Bloomgren
Tami Heilemann
Advance: Rusty Roddy
Format: 15 minutes remarks
15 minutes Q&A
15 minutes photos, shake hands with employees
Handheld wireless mic
RKZ introduced by Laura Joss, NPS Pacific West Regional Director
Note: Upon arrival to Observation Post, RKZ and Laura Joss will hold
Briefly in foyer before taking the stage

3:20-3:30pm PDT: **Walk to Presidio Visitor Center with Presidio Trust CEO Jean Frasier**

Location: Presidio Observation Post to Presidio Visitor Center
Golden Gate National Recreation Area
Participants: RKZ
Jean Frasier, CEO of the Presidio Trust
Press: Closed
Staff: Megan Bloomgren
Tami Heilemann
Advance: Rusty Roddy
Format: Meet at Observation Post, walk to Presidio Visitors Center

3:30-4:00pm PDT: **Presidio Visitor Center Tour**

Location: Presidio Visitor Center
Golden Gate National Recreation Area
Participants: Jean Frasier, CEO of the Presidio Trust
Michelle Gee, NPS Interpretive Ranger
Press: Closed
Staff: Megan Bloomgren
Tami Heilemann
Advance: Rusty Roddy
Briefing: Youth engagement and innovative ranger-led programming
Note: RKZ to get National Parks Passport stamped

4:00-5:00pm PDT: **Depart Presidio Visitors Center en route Driving Tour of the Presidio**

To View: Crissy Field
Battery East Overlook
Rob Hill Campground

Vehicle Manifest:
Secretary's Vehicle: RZ

Sgt. (b) (6), (b) (7)(C)
(b) (6), (b) (7)(C) (Driver)
Cicely Muldoon, Acting Superintendent
Carey Feirabend, Interim Deputy Superintendent
Staff Vehicle: Rusty Roddy
Megan Bloomgren
Tami Heilemann
(b) (6), (b) (7)(C) USPP (Driver)
(b) (6), (b) (7)(C) USPP

Note: While at Rob Hill Campground, RKZ will meet and interact with two 7th Grade classes who are camping at Rob Hill. Ranger Jasmine will introduce RKZ upon arrival. RKZ will speak to students and take group photo with students upon completion of visit.

5:00-6:00pm PDT: **Meeting with Al Baldwin**
Location: Presidio Observation Post Boardroom
Participants: Al Baldwin, Chairman of National Park Foundation
Staff: Megan Bloomgren
Tami Heilemann
Advance: Rusty Roddy
Note: A few pictures will be taken at beginning of meeting

6:00-6:15pm PDT: **Depart Observation Post en route Spruce for Dinner Meeting**
Location: Spruce
3640 Sacramento Street
San Francisco, CA 94118
Vehicle Manifest:
Secretary's Vehicle: RZ
Sgt (b) (6), (b) (7)(C)
(b) (6), (b) (7)(C) (Driver)
Drive time: ~ 15 minutes without traffic

6:15-6:30pm PDT: **Down Time in Vehicle**

6:30-8:00pm PDT: **Dinner with Jack Daly**
Location: Spruce Restaurant
3640 Sacramento Street
San Francisco, CA 94118

8:00-8:35pm PDT: **Depart Dinner en route RON**
Location: Hilton Garden Inn San Francisco Airport North
670 Gateway Boulevard
South San Francisco, CA 94080
Vehicle Manifest:
Secretary's Vehicle: RKZ
Staff Vehicle: Sgt (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Drive time: ~35 minutes without traffic

8:35pm PDT: **RON**

Thursday, April 20, 2017
San Francisco, CA → Whitefish, MT

6:15-6:25am PDT: **Depart RON en route Airport**
Vehicle Manifest:
Secretary's Vehicle: RKZ
Sgt. (b) (6), (b) (7)(C)
Sgt (b) (6), (b) (7)(C)
Drive time: ~ 10 minutes without traffic

7:25am PDT-
11:00am MDT: **Wheels up San Francisco, CA (SFO) en route Denver, CO (DEN)**
Flight: United 710
Flight time: 2 hours, 35 minutes
RZ Seat: 35D
NOTE: TIME ZONE CHANGE PDT to MDT (+1 hours)

11:00-11:40am MDT: **Layover in Denver, CO // 40 minute layover**

11:40am MDT-
1:58pm MDT: **Wheels up Denver, CO (DEN) en route Kalispell, MT (FCA)**
Flight: United 5331
Flight time: 2 hours, 18 minutes
RZ Seat: 8C

1:58-2:10pm EDT: **Wheels down Kalispell Airport** *(~10 minutes to vehicle)*
Location:

2:10-2:35pm EDT: **Depart Airport en route Residence**
Location: Whitefish, MT
Car: RZ

Friday, April 21, 2017
Whitefish, MT

Personal Travel // Not paid for by government

Saturday, April 22, 2017
Whitefish, MT

Personal Travel // Not paid for by government

Sunday, April 23, 2017
Whitefish, MT → Washington, DC

Personal Travel // Not paid for by government

4:35-4:55pm MDT: **Depart Residence en route Airport**
Drive time: ~ 20 minutes without traffic

5:55pm MDT-
7:34pm MDT: **Wheels up Kalispell, MT (FCA) en route Salt Lake City (SLC)**
Flight: Delta 4775
Flight time: 1 hour, 39 minutes
RZ Seat: 8C

7:34-10:49pm MDT: **Layover in Salt Lake City, UT // 3 hour, 15 minute layover**

10:49pm MDT-
5:00am EDT: **Wheels up Salt Lake City, UT (SLC) en route Baltimore, MD (BWI)**
Flight: Delta 658
Flight time: 4 hours, 11 minutes
RZ Seat: 2D
NOTE: TIME ZONE CHANGE MDT TO EDT (+2 HOURS)

5:00-5:15am EDT: **Wheels down Baltimore-Washington International Airport** *(~10 minutes to vehicle)*
Location:

5:15-6:00am EDT: **Depart Airport en route Residence**
Drive Time: ~45 minutes without traffic

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000RLFE
Travel Authorization Number:	TANUM0000RLFE	Trip Name:	06-05-17 Cincinnati, OH
TA Date:	06/05/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION SIGNED
Purpose:	Mission (Operational)	Document Detail:	Trip Overview: . Dates: June 5, 2017 ?“ June 7, 2017 . Location: Ohio . Purpose: On June 7, 2017, Secretary Ryan Zinke travelled to Cincinnati, Ohio, and the surrounding metropolitan area, to join President Donald Trump for an Outdoor Infrastructure Project media event (see attached trip schedule). Russell Roddy travelled to the greater Cincinnati metropolitan area to advance this engagement for Secretary Zinke. Trip Notes ?“ Transportation and Miscellaneous: . On 6/6/17, while executing his advancing duties, Russell Roddy incurred three separate parking fees for the amounts of $2.00, $3.00, and $4.00, respectively. Russell Roddy did not receive receipts for these any of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated. . On 6/7/17, while executing his advancing duties, Russell Roddy incurred two separate parking fees for the amounts of $2.00 and $3.50, respectively. Russell Roddy did not receive receipts for these either of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.
Type Code:	Trip By Trip		

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Trip Overview: . Dates: June 5, 2017 ?“ June 7, 2017 . Location: Ohio . Purpose: On June 7, 2017, Secretary Ryan Zinke travelled to Cincinnati, Ohio, and the surrounding metropolitan area, to join President Donald Trump for an Outdoor Infrastructure Project media event (see attached trip schedule). Russell Roddy travelled to the greater Cincinnati metropolitan area to advance this engagement for Secretary Zinke. Trip Notes ?“ Transportation and Miscellaneous: . On 6/6/17, while executing his advancing duties, Russell Roddy incurred three separate parking fees for the amounts of $2.00, $3.00, and $4.00, respectively. Russell Roddy did not receive receipts for these any of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated. . On 6/7/17, while executing his advancing duties, Russell Roddy incurred two separate parking fees for the amounts of $2.00 and $3.50, respectively. Russell Roddy did not receive receipts for these either of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
06/05/17	06/07/17	CINCINNATI, OH	Mission (Operational)	136.00 / 69.00

Document Totals

Total Expenses:	1,128.57
Reimbursable Expenses:	178.50
Non-Reimbursable Expenses:	950.07
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	348.40	.00
Fuel-Rental Vehicle	17.38	.00

Lodging Taxes & Misc	43.40	.00
Lodging-PerDiem	248.00	.00
M&IE-PerDiem	172.50	.00
Misc Expense - Reimb	6.00	.00
Rental Car	170.50	.00
Transportation	107.64	.00
Transxn Fees	14.75	.00
Total Expenses:	1,128.57	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 708.07 — Total Per Diem Expenses: 420.50

Date	Description	Category	Cost	Pay Method	Per Diem
06/05/2017	Airline Flight	Com. Carrier	174.20	GOVCC-C	
Comment:	Flight from Washington, DC (DCA) to Cincinnati, OH.				
06/05/2017	Lodging Tax	Lodging Taxes & Misc	21.70	GOVCC-C	
Comment:	Sales Tax, City Tax & County Tax				
06/05/2017	Lodging	Lodging-PerDiem	124.00	GOVCC-C	*
Comment:	Lodging rate is actual rate that Russell Roddy was offered. Documentation is attached.				
06/05/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
06/05/2017	Transportation Tips	Misc Expense - Reimb	3.00	REIMBURSABLE	
Comment:	Valet parking attendant				
06/05/2017	Taxi	Transportation	18.78	GOVCC-C	
Comment:	Taxi from office at MIB to Washington National Airport.				
06/05/2017	Parking	Transportation	28.00	GOVCC-C	
Comment:	Parking - Valet				
06/05/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
06/06/2017	Lodging Tax	Lodging Taxes & Misc	21.70	GOVCC-C	
Comment:	Sales Tax, City Tax & County Tax				
06/06/2017	Lodging	Lodging-PerDiem	124.00	GOVCC-C	*
Comment:	Lodging rate is actual rate that Russell Roddy was offered. Documentation is attached.				
06/06/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
06/06/2017	Transportation Tips	Misc Expense - Reimb	3.00	REIMBURSABLE	
Comment:	Valet parking attendant				
06/06/2017	Parking	Transportation	28.00	GOVCC-C	
Comment:	Parking - Valet				
06/06/2017	Parking	Transportation	2.00	GOVCC-C	
Comment:	On 6/6/17, while executing his advancing duties, Russell Roddy incurred three separate parking fees for the amounts of $2.00, $3.00, and $4.00, respectively. Russell Roddy did not receive receipts for these any of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.				
06/06/2017	Parking	Transportation	3.00	GOVCC-C	
Comment:	On 6/6/17, while executing his advancing duties, Russell Roddy incurred three separate parking fees for the amounts of $2.00, $3.00, and $4.00, respectively. Russell Roddy did not receive receipts for these any of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.				
06/06/2017	Parking	Transportation	4.00	GOVCC-C	
Comment:	On 6/6/17, while executing his advancing duties, Russell Roddy incurred three separate parking fees for the amounts of $2.00, $3.00, and $4.00, respectively. Russell Roddy did not receive receipts for these any of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.				
06/07/2017	Airline Flight	Com. Carrier	174.20	GOVCC-C	
Comment:	Flight from Cincinnati, OH to Washington, DC (DCA).				
06/07/2017	Gas-Rental	Fuel-Rental Vehicle	17.38	GOVCC-C	
Comment:	Regular Unleaded 7.243				
06/07/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
06/07/2017	Rental Car	Rental Car	170.50	GOVCC-C	
Comment:	Rental Agreement Number: 780207131				
06/07/2017	Taxi	Transportation	18.36	GOVCC-C	
Comment:	Taxi from Washington National Airport to Office at MIB.				
06/07/2017	Parking	Transportation	2.00	GOVCC-C	

Comment:	On 6/7/17, while executing his advancing duties, Russell Roddy incurred two separate parking fees for the amounts of $2.00 and $3.50, respectively. Russell Roddy did not receive receipts for these either of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.				
06/07/2017	Parking	Transportation	3.50	GOVCC-C	
Comment:	On 6/7/17, while executing his advancing duties, Russell Roddy incurred two separate parking fees for the amounts of $2.00 and $3.50, respectively. Russell Roddy did not receive receipts for these either of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.				

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 420.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
06/05/2017	136.00/ 69.00	124.00	124.00	51.75	51.75				
06/06/2017	136.00/ 69.00	124.00	124.00	69.00	69.00				
06/07/2017	136.00/ 69.00	0.00	0.00	51.75	51.75				

Account Summary for the Selected Trip

Org: DOI	Label: FY 2016/2017 BOEM RSA	Acct Code: DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	1,128.57
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 348.40	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 17.38	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 43.40	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 248.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 172.50	
Expense Category: Misc Expense - Reimb	Fiscal Year: 2017	Amount: 6.00	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 170.50	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 107.64	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,128.57

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2016/2017 BOEM RSA	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	GOVCC-C	950.07
DOI	FY 2016/2017 BOEM RSA	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	REIMBURSABLE	178.50

Totals by Label

DOI	FY 2016/2017 BOEM RSA Total	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	1,128.57

Totals by Payment Method

GOVCC-C Total	950.07
REIMBURSABLE Total	178.50

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
06/05/17	AIR	$174.20
06/07/17	AIR	$174.20

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
	Traveler Justification:	All listed expenses are the actual expenses that Russell Roddy incurred during this official travel. Documentation is attached.

Document History 10/05/2017 Authorization: TANUM0000RLFE

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/05/2017	12:31PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	
AUTHORIZATION SIGNED	08/02/2017	8:10PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:1,128.57	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature: _____

Date: _____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000RLFE
Travel Authorization Number:	TANUM0000RLFE	Trip Name:	06-05-17 Cincinnati, OH
TA Date:	06/05/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION SIGNED
Purpose:	Mission (Operational)	Document Detail:	Trip Overview: . Dates: June 5, 2017 ?“ June 7, 2017 . Location: Ohio . Purpose: On June 7, 2017, Secretary Ryan Zinke travelled to Cincinnati, Ohio, and the surrounding metropolitan area, to join President Donald Trump for an Outdoor Infrastructure Project media event (see attached trip schedule). Russell Roddy travelled to the greater Cincinnati metropolitan area to advance this engagement for Secretary Zinke. Trip Notes ?“ Transportation and Miscellaneous: . On 6/6/17, while executing his advancing duties, Russell Roddy incurred three separate parking fees for the amounts of $2.00, $3.00, and $4.00, respectively. Russell Roddy did not receive receipts for these any of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated. . On 6/7/17, while executing his advancing duties, Russell Roddy incurred two separate parking fees for the amounts of $2.00 and $3.50, respectively. Russell Roddy did not receive receipts for these either of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.
Type Code:	Trip By Trip		

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Trip Overview: . Dates: June 5, 2017 ?“ June 7, 2017 . Location: Ohio . Purpose: On June 7, 2017, Secretary Ryan Zinke travelled to Cincinnati, Ohio, and the surrounding metropolitan area, to join President Donald Trump for an Outdoor Infrastructure Project media event (see attached trip schedule). Russell Roddy travelled to the greater Cincinnati metropolitan area to advance this engagement for Secretary Zinke. Trip Notes ?“ Transportation and Miscellaneous: . On 6/6/17, while executing his advancing duties, Russell Roddy incurred three separate parking fees for the amounts of $2.00, $3.00, and $4.00, respectively. Russell Roddy did not receive receipts for these any of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated. . On 6/7/17, while executing his advancing duties, Russell Roddy incurred two separate parking fees for the amounts of $2.00 and $3.50, respectively. Russell Roddy did not receive receipts for these either of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
06/05/17	06/07/17	CINCINNATI, OH	Mission (Operational)	136.00 / 69.00

Document Totals

Total Expenses:	1,128.57
Reimbursable Expenses:	178.50
Non-Reimbursable Expenses:	950.07
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	348.40	.00
Fuel-Rental Vehicle	17.38	.00

Lodging Taxes & Misc	43.40	.00
Lodging-PerDiem	248.00	.00
M&IE-PerDiem	172.50	.00
Misc Expense - Reimb	6.00	.00
Rental Car	170.50	.00
Transportation	107.64	.00
Transxn Fees	14.75	.00
Total Expenses:	1,128.57	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 708.07 — Total Per Diem Expenses: 420.50

Date	Description	Category	Cost	Pay Method	Per Diem
06/05/2017	Airline Flight	Com. Carrier	174.20	GOVCC-C	
Comment:	Flight from Washington, DC (DCA) to Cincinnati, OH.				
06/05/2017	Lodging Tax	Lodging Taxes & Misc	21.70	GOVCC-C	
Comment:	Sales Tax, City Tax & County Tax				
06/05/2017	Lodging	Lodging-PerDiem	124.00	GOVCC-C	*
Comment:	Lodging rate is actual rate that Russell Roddy was offered. Documentation is attached.				
06/05/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
06/05/2017	Transportation Tips	Misc Expense - Reimb	3.00	REIMBURSABLE	
Comment:	Valet parking attendant				
06/05/2017	Taxi	Transportation	18.78	GOVCC-C	
Comment:	Taxi from office at MIB to Washington National Airport.				
06/05/2017	Parking	Transportation	28.00	GOVCC-C	
Comment:	Parking - Valet				
06/05/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
06/06/2017	Lodging Tax	Lodging Taxes & Misc	21.70	GOVCC-C	
Comment:	Sales Tax, City Tax & County Tax				
06/06/2017	Lodging	Lodging-PerDiem	124.00	GOVCC-C	*
Comment:	Lodging rate is actual rate that Russell Roddy was offered. Documentation is attached.				
06/06/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
06/06/2017	Transportation Tips	Misc Expense - Reimb	3.00	REIMBURSABLE	
Comment:	Valet parking attendant				
06/06/2017	Parking	Transportation	28.00	GOVCC-C	
Comment:	Parking - Valet				
06/06/2017	Parking	Transportation	2.00	GOVCC-C	
Comment:	On 6/6/17, while executing his advancing duties, Russell Roddy incurred three separate parking fees for the amounts of $2.00, $3.00, and $4.00, respectively. Russell Roddy did not receive receipts for these any of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.				
06/06/2017	Parking	Transportation	3.00	GOVCC-C	
Comment:	On 6/6/17, while executing his advancing duties, Russell Roddy incurred three separate parking fees for the amounts of $2.00, $3.00, and $4.00, respectively. Russell Roddy did not receive receipts for these any of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.				
06/06/2017	Parking	Transportation	4.00	GOVCC-C	
Comment:	On 6/6/17, while executing his advancing duties, Russell Roddy incurred three separate parking fees for the amounts of $2.00, $3.00, and $4.00, respectively. Russell Roddy did not receive receipts for these any of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.				
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Comment:	Flight from Cincinnati, OH to Washington, DC (DCA).				
06/07/2017	Gas-Rental	Fuel-Rental Vehicle	17.38	GOVCC-C	
Comment:	Regular Unleaded 7.243				
06/07/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
06/07/2017	Rental Car	Rental Car	170.50	GOVCC-C	
Comment:	Rental Agreement Number: 780207131				
06/07/2017	Taxi	Transportation	18.36	GOVCC-C	
Comment:	Taxi from Washington National Airport to Office at MIB.				
06/07/2017	Parking	Transportation	2.00	GOVCC-C	

Comment:	On 6/7/17, while executing his advancing duties, Russell Roddy incurred two separate parking fees for the amounts of $2.00 and $3.50, respectively. Russell Roddy did not receive receipts for these either of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.				
06/07/2017	Parking	Transportation	3.50	GOVCC-C	
Comment:	On 6/7/17, while executing his advancing duties, Russell Roddy incurred two separate parking fees for the amounts of $2.00 and $3.50, respectively. Russell Roddy did not receive receipts for these either of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.				

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 420.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
06/05/2017	136.00/ 69.00	124.00	124.00	51.75	51.75				
06/06/2017	136.00/ 69.00	124.00	124.00	69.00	69.00				
06/07/2017	136.00/ 69.00	0.00	0.00	51.75	51.75				

Account Summary for the Selected Trip

Org: DOI	Label: FY 2016/2017 BOEM RSA	Acct Code: DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	1,128.57
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 348.40	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 17.38	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 43.40	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 248.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 172.50	
Expense Category: Misc Expense - Reimb	Fiscal Year: 2017	Amount: 6.00	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 170.50	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 107.64	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,128.57

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2016/2017 BOEM RSA	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	GOVCC-C	950.07
DOI	FY 2016/2017 BOEM RSA	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	REIMBURSABLE	178.50

Totals by Label

DOI	FY 2016/2017 BOEM RSA Total	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	1,128.57

Totals by Payment Method

GOVCC-C Total	950.07
REIMBURSABLE Total	178.50

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
06/05/17	AIR	$174.20
06/07/17	AIR	$174.20

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
	Traveler Justification:	All listed expenses are the actual expenses that Russell Roddy incurred during this official travel. Documentation is attached.

Document History 10/06/2017 Authorization: TANUM0000RLFE

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/05/2017	12:31PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	
AUTHORIZATION SIGNED	08/02/2017	8:10PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:1,128.57	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature: _____

Date: _____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000RLFE
Travel Authorization Number:	TANUM0000RLFE	Trip Name:	06-05-17 Cincinnati, OH
TA Date:	06/05/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION APPROV
Purpose:	Mission (Operational)	Document Detail:	Trip Overview: . Dates: June 5, 2017 ?“ June 7, 2017 . Location: Ohio . Purpose: On June 7, 2017, Secretary Ryan Zinke travelled to Cincinnati, Ohio, and the surrounding metropolitan area, to join President Donald Trump for an Outdoor Infrastructure Project media event (see attached trip schedule). Russell Roddy travelled to the greater Cincinnati metropolitan area to advance this engagement for Secretary Zinke. Trip Notes ?“ Transportation and Miscellaneous: . On 6/6/17, while executing his advancing duties, Russell Roddy incurred three separate parking fees for the amounts of $2.00, $3.00, and $4.00, respectively. Russell Roddy did not receive receipts for these any of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated. . On 6/7/17, while executing his advancing duties, Russell Roddy incurred two separate parking fees for the amounts of $2.00 and $3.50, respectively. Russell Roddy did not receive receipts for these either of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.
Type Code:	Trip By Trip		

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Trip Overview: . Dates: June 5, 2017 ?“ June 7, 2017 . Location: Ohio . Purpose: On June 7, 2017, Secretary Ryan Zinke travelled to Cincinnati, Ohio, and the surrounding metropolitan area, to join President Donald Trump for an Outdoor Infrastructure Project media event (see attached trip schedule). Russell Roddy travelled to the greater Cincinnati metropolitan area to advance this engagement for Secretary Zinke. Trip Notes ?“ Transportation and Miscellaneous: . On 6/6/17, while executing his advancing duties, Russell Roddy incurred three separate parking fees for the amounts of $2.00, $3.00, and $4.00, respectively. Russell Roddy did not receive receipts for these any of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated. . On 6/7/17, while executing his advancing duties, Russell Roddy incurred two separate parking fees for the amounts of $2.00 and $3.50, respectively. Russell Roddy did not receive receipts for these either of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
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Document Totals

Total Expenses:	1,128.57
Reimbursable Expenses:	178.50
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Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
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Lodging-PerDiem	248.00	.00
M&IE-PerDiem	172.50	.00
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Transportation	107.64	.00
Transxn Fees	14.75	.00
Total Expenses:	1,128.57	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 708.07 — Total Per Diem Expenses: 420.50

Date	Description	Category	Cost	Pay Method	Per Diem
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Comment:	Flight from Washington, DC (DCA) to Cincinnati, OH.				
06/05/2017	Lodging Tax	Lodging Taxes & Misc	21.70	GOVCC-C	
Comment:	Sales Tax, City Tax & County Tax				
06/05/2017	Lodging	Lodging-PerDiem	124.00	GOVCC-C	*
Comment:	Lodging rate is actual rate that Russell Roddy was offered. Documentation is attached.				
06/05/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
06/05/2017	Transportation Tips	Misc Expense - Reimb	3.00	REIMBURSABLE	
Comment:	Valet parking attendant				
06/05/2017	Taxi	Transportation	18.78	GOVCC-C	
Comment:	Taxi from office at MIB to Washington National Airport.				
06/05/2017	Parking	Transportation	28.00	GOVCC-C	
Comment:	Parking - Valet				
06/05/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
06/06/2017	Lodging Tax	Lodging Taxes & Misc	21.70	GOVCC-C	
Comment:	Sales Tax, City Tax & County Tax				
06/06/2017	Lodging	Lodging-PerDiem	124.00	GOVCC-C	*
Comment:	Lodging rate is actual rate that Russell Roddy was offered. Documentation is attached.				
06/06/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
06/06/2017	Transportation Tips	Misc Expense - Reimb	3.00	REIMBURSABLE	
Comment:	Valet parking attendant				
06/06/2017	Parking	Transportation	28.00	GOVCC-C	
Comment:	Parking - Valet				
06/06/2017	Parking	Transportation	2.00	GOVCC-C	
Comment:	On 6/6/17, while executing his advancing duties, Russell Roddy incurred three separate parking fees for the amounts of $2.00, $3.00, and $4.00, respectively. Russell Roddy did not receive receipts for these any of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.				
06/06/2017	Parking	Transportation	3.00	GOVCC-C	
Comment:	On 6/6/17, while executing his advancing duties, Russell Roddy incurred three separate parking fees for the amounts of $2.00, $3.00, and $4.00, respectively. Russell Roddy did not receive receipts for these any of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.				
06/06/2017	Parking	Transportation	4.00	GOVCC-C	
Comment:	On 6/6/17, while executing his advancing duties, Russell Roddy incurred three separate parking fees for the amounts of $2.00, $3.00, and $4.00, respectively. Russell Roddy did not receive receipts for these any of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.				
06/07/2017	Airline Flight	Com. Carrier	174.20	GOVCC-C	
Comment:	Flight from Cincinnati, OH to Washington, DC (DCA).				
06/07/2017	Gas-Rental	Fuel-Rental Vehicle	17.38	GOVCC-C	
Comment:	Regular Unleaded 7.243				
06/07/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
06/07/2017	Rental Car	Rental Car	170.50	GOVCC-C	
Comment:	Rental Agreement Number: 780207131				
06/07/2017	Taxi	Transportation	18.36	GOVCC-C	
Comment:	Taxi from Washington National Airport to Office at MIB.				
06/07/2017	Parking	Transportation	2.00	GOVCC-C	

Comment:	On 6/7/17, while executing his advancing duties, Russell Roddy incurred two separate parking fees for the amounts of $2.00 and $3.50, respectively. Russell Roddy did not receive receipts for these either of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.				
06/07/2017	Parking	Transportation	3.50	GOVCC-C	
Comment:	On 6/7/17, while executing his advancing duties, Russell Roddy incurred two separate parking fees for the amounts of $2.00 and $3.50, respectively. Russell Roddy did not receive receipts for these either of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.				

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 420.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
06/05/2017	136.00/ 69.00	124.00	124.00	51.75	51.75				
06/06/2017	136.00/ 69.00	124.00	124.00	69.00	69.00				
06/07/2017	136.00/ 69.00	0.00	0.00	51.75	51.75				

Account Summary for the Selected Trip

Org: DOI	Label: FY 2016/2017 BOEM RSA	Acct Code: DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	1,128.57
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 348.40	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 17.38	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 43.40	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 248.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 172.50	
Expense Category: Misc Expense - Reimb	Fiscal Year: 2017	Amount: 6.00	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 170.50	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 107.64	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,128.57

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2016/2017 BOEM RSA	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	GOVCC-C	950.07
DOI	FY 2016/2017 BOEM RSA	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	REIMBURSABLE	178.50

Totals by Label

DOI	FY 2016/2017 BOEM RSA Total	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	1,128.57

Totals by Payment Method

GOVCC-C Total	950.07
REIMBURSABLE Total	178.50

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
06/05/17	AIR	$174.20
06/07/17	AIR	$174.20

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
	Traveler Justification:	All listed expenses are the actual expenses that Russell Roddy incurred during this official travel. Documentation is attached.

Document History 10/06/2017 Authorization: TANUM0000RLFE

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/05/2017	12:31PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	
AUTHORIZATION SIGNED	08/02/2017	8:10PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:1,128.57	
ADJUSTED	08/02/2017	8:10PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	
AUTHORIZATION APPROV	08/02/2017	8:11PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:

Traveler/Preparer Signature: _____

Date:

Approver Name: _____

Approver Signature:

Date: _____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000RLFE
Travel Authorization Number:	TANUM0000RLFE	Trip Name:	06-05-17 Cincinnati, OH
TA Date:	06/05/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION SIGNED
Purpose:	Mission (Operational)	Document Detail:	Trip Overview: . Dates: June 5, 2017 ?“ June 7, 2017 . Location: Ohio . Purpose: On June 7, 2017, Secretary Ryan Zinke travelled to Cincinnati, Ohio, and the surrounding metropolitan area, to join President Donald Trump for an Outdoor Infrastructure Project media event (see attached trip schedule). Russell Roddy travelled to the greater Cincinnati metropolitan area to advance this engagement for Secretary Zinke. Trip Notes ?“ Transportation and Miscellaneous: . On 6/6/17, while executing his advancing duties, Russell Roddy incurred three separate parking fees for the amounts of $2.00, $3.00, and $4.00, respectively. Russell Roddy did not receive receipts for these any of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated. . On 6/7/17, while executing his advancing duties, Russell Roddy incurred two separate parking fees for the amounts of $2.00 and $3.50, respectively. Russell Roddy did not receive receipts for these either of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.
Type Code:	Trip By Trip		

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Trip Overview: . Dates: June 5, 2017 ?“ June 7, 2017 . Location: Ohio . Purpose: On June 7, 2017, Secretary Ryan Zinke travelled to Cincinnati, Ohio, and the surrounding metropolitan area, to join President Donald Trump for an Outdoor Infrastructure Project media event (see attached trip schedule). Russell Roddy travelled to the greater Cincinnati metropolitan area to advance this engagement for Secretary Zinke. Trip Notes ?“ Transportation and Miscellaneous: . On 6/6/17, while executing his advancing duties, Russell Roddy incurred three separate parking fees for the amounts of $2.00, $3.00, and $4.00, respectively. Russell Roddy did not receive receipts for these any of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated. . On 6/7/17, while executing his advancing duties, Russell Roddy incurred two separate parking fees for the amounts of $2.00 and $3.50, respectively. Russell Roddy did not receive receipts for these either of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
06/05/17	06/07/17	CINCINNATI, OH	Mission (Operational)	136.00 / 69.00

Document Totals

Total Expenses:	1,128.57
Reimbursable Expenses:	178.50
Non-Reimbursable Expenses:	950.07
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	348.40	.00
Fuel-Rental Vehicle	17.38	.00

Lodging Taxes & Misc	43.40	.00
Lodging-PerDiem	248.00	.00
M&IE-PerDiem	172.50	.00
Misc Expense - Reimb	6.00	.00
Rental Car	170.50	.00
Transportation	107.64	.00
Transxn Fees	14.75	.00
Total Expenses:	1,128.57	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 708.07 — Total Per Diem Expenses: 420.50

Date	Description	Category	Cost	Pay Method	Per Diem
06/05/2017	Airline Flight	Com. Carrier	174.20	GOVCC-C	
Comment:	Flight from Washington, DC (DCA) to Cincinnati, OH.				
06/05/2017	Lodging Tax	Lodging Taxes & Misc	21.70	GOVCC-C	
Comment:	Sales Tax, City Tax & County Tax				
06/05/2017	Lodging	Lodging-PerDiem	124.00	GOVCC-C	*
Comment:	Lodging rate is actual rate that Russell Roddy was offered. Documentation is attached.				
06/05/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
06/05/2017	Transportation Tips	Misc Expense - Reimb	3.00	REIMBURSABLE	
Comment:	Valet parking attendant				
06/05/2017	Taxi	Transportation	18.78	GOVCC-C	
Comment:	Taxi from office at MIB to Washington National Airport.				
06/05/2017	Parking	Transportation	28.00	GOVCC-C	
Comment:	Parking - Valet				
06/05/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
06/06/2017	Lodging Tax	Lodging Taxes & Misc	21.70	GOVCC-C	
Comment:	Sales Tax, City Tax & County Tax				
06/06/2017	Lodging	Lodging-PerDiem	124.00	GOVCC-C	*
Comment:	Lodging rate is actual rate that Russell Roddy was offered. Documentation is attached.				
06/06/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
06/06/2017	Transportation Tips	Misc Expense - Reimb	3.00	REIMBURSABLE	
Comment:	Valet parking attendant				
06/06/2017	Parking	Transportation	28.00	GOVCC-C	
Comment:	Parking - Valet				
06/06/2017	Parking	Transportation	2.00	GOVCC-C	
Comment:	On 6/6/17, while executing his advancing duties, Russell Roddy incurred three separate parking fees for the amounts of $2.00, $3.00, and $4.00, respectively. Russell Roddy did not receive receipts for these any of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.				
06/06/2017	Parking	Transportation	3.00	GOVCC-C	
Comment:	On 6/6/17, while executing his advancing duties, Russell Roddy incurred three separate parking fees for the amounts of $2.00, $3.00, and $4.00, respectively. Russell Roddy did not receive receipts for these any of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.				
06/06/2017	Parking	Transportation	4.00	GOVCC-C	
Comment:	On 6/6/17, while executing his advancing duties, Russell Roddy incurred three separate parking fees for the amounts of $2.00, $3.00, and $4.00, respectively. Russell Roddy did not receive receipts for these any of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.				
06/07/2017	Airline Flight	Com. Carrier	174.20	GOVCC-C	
Comment:	Flight from Cincinnati, OH to Washington, DC (DCA).				
06/07/2017	Gas-Rental	Fuel-Rental Vehicle	17.38	GOVCC-C	
Comment:	Regular Unleaded 7.243				
06/07/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
06/07/2017	Rental Car	Rental Car	170.50	GOVCC-C	
Comment:	Rental Agreement Number: 780207131				
06/07/2017	Taxi	Transportation	18.36	GOVCC-C	
Comment:	Taxi from Washington National Airport to Office at MIB.				
06/07/2017	Parking	Transportation	2.00	GOVCC-C	

Comment:	On 6/7/17, while executing his advancing duties, Russell Roddy incurred two separate parking fees for the amounts of $2.00 and $3.50, respectively. Russell Roddy did not receive receipts for these either of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.				
06/07/2017	Parking	Transportation	3.50	GOVCC-C	
Comment:	On 6/7/17, while executing his advancing duties, Russell Roddy incurred two separate parking fees for the amounts of $2.00 and $3.50, respectively. Russell Roddy did not receive receipts for these either of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.				

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 420.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
06/05/2017	136.00/ 69.00	124.00	124.00	51.75	51.75				
06/06/2017	136.00/ 69.00	124.00	124.00	69.00	69.00				
06/07/2017	136.00/ 69.00	0.00	0.00	51.75	51.75				

Account Summary for the Selected Trip

Org: DOI	Label: FY 2016/2017 BOEM RSA	Acct Code: DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	1,128.57
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 348.40	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 17.38	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 43.40	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 248.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 172.50	
Expense Category: Misc Expense - Reimb	Fiscal Year: 2017	Amount: 6.00	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 170.50	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 107.64	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,128.57

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2016/2017 BOEM RSA	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	GOVCC-C	950.07
DOI	FY 2016/2017 BOEM RSA	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	REIMBURSABLE	178.50

Totals by Label

DOI	FY 2016/2017 BOEM RSA Total	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	1,128.57

Totals by Payment Method

GOVCC-C Total	950.07
REIMBURSABLE Total	178.50

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
06/05/17	AIR	$174.20
06/07/17	AIR	$174.20

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
	Traveler Justification:	All listed expenses are the actual expenses that Russell Roddy incurred during this official travel. Documentation is attached.

Document History 10/06/2017 Authorization: TANUM0000RLFE

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/05/2017	12:31PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	
AUTHORIZATION SIGNED	08/02/2017	8:10PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:1,128.57	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature: _____

Date: _____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000RLFE
Travel Authorization Number:	TANUM0000RLFE	Trip Name:	06-05-17 Cincinnati, OH
TA Date:	06/05/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION APPROV
Purpose:	Mission (Operational)	Document Detail:	Trip Overview: . Dates: June 5, 2017 ?“ June 7, 2017 . Location: Ohio . Purpose: On June 7, 2017, Secretary Ryan Zinke travelled to Cincinnati, Ohio, and the surrounding metropolitan area, to join President Donald Trump for an Outdoor Infrastructure Project media event (see attached trip schedule). Russell Roddy travelled to the greater Cincinnati metropolitan area to advance this engagement for Secretary Zinke. Trip Notes ?“ Transportation and Miscellaneous: . On 6/6/17, while executing his advancing duties, Russell Roddy incurred three separate parking fees for the amounts of $2.00, $3.00, and $4.00, respectively. Russell Roddy did not receive receipts for these any of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated. . On 6/7/17, while executing his advancing duties, Russell Roddy incurred two separate parking fees for the amounts of $2.00 and $3.50, respectively. Russell Roddy did not receive receipts for these either of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.
Type Code:	Trip By Trip		

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Trip Overview: . Dates: June 5, 2017 ?“ June 7, 2017 . Location: Ohio . Purpose: On June 7, 2017, Secretary Ryan Zinke travelled to Cincinnati, Ohio, and the surrounding metropolitan area, to join President Donald Trump for an Outdoor Infrastructure Project media event (see attached trip schedule). Russell Roddy travelled to the greater Cincinnati metropolitan area to advance this engagement for Secretary Zinke. Trip Notes ?“ Transportation and Miscellaneous: . On 6/6/17, while executing his advancing duties, Russell Roddy incurred three separate parking fees for the amounts of $2.00, $3.00, and $4.00, respectively. Russell Roddy did not receive receipts for these any of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated. . On 6/7/17, while executing his advancing duties, Russell Roddy incurred two separate parking fees for the amounts of $2.00 and $3.50, respectively. Russell Roddy did not receive receipts for these either of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
06/05/17	06/07/17	CINCINNATI, OH	Mission (Operational)	136.00 / 69.00

Document Totals

Total Expenses:	1,128.57
Reimbursable Expenses:	178.50
Non-Reimbursable Expenses:	950.07
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	348.40	.00
Fuel-Rental Vehicle	17.38	.00

Lodging Taxes & Misc	43.40	.00
Lodging-PerDiem	248.00	.00
M&IE-PerDiem	172.50	.00
Misc Expense - Reimb	6.00	.00
Rental Car	170.50	.00
Transportation	107.64	.00
Transxn Fees	14.75	.00
Total Expenses:	1,128.57	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 708.07 — Total Per Diem Expenses: 420.50

Date	Description	Category	Cost	Pay Method	Per Diem
06/05/2017	Airline Flight	Com. Carrier	174.20	GOVCC-C	
Comment:	Flight from Washington, DC (DCA) to Cincinnati, OH.				
06/05/2017	Lodging Tax	Lodging Taxes & Misc	21.70	GOVCC-C	
Comment:	Sales Tax, City Tax & County Tax				
06/05/2017	Lodging	Lodging-PerDiem	124.00	GOVCC-C	*
Comment:	Lodging rate is actual rate that Russell Roddy was offered. Documentation is attached.				
06/05/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
06/05/2017	Transportation Tips	Misc Expense - Reimb	3.00	REIMBURSABLE	
Comment:	Valet parking attendant				
06/05/2017	Taxi	Transportation	18.78	GOVCC-C	
Comment:	Taxi from office at MIB to Washington National Airport.				
06/05/2017	Parking	Transportation	28.00	GOVCC-C	
Comment:	Parking - Valet				
06/05/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
06/06/2017	Lodging Tax	Lodging Taxes & Misc	21.70	GOVCC-C	
Comment:	Sales Tax, City Tax & County Tax				
06/06/2017	Lodging	Lodging-PerDiem	124.00	GOVCC-C	*
Comment:	Lodging rate is actual rate that Russell Roddy was offered. Documentation is attached.				
06/06/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
06/06/2017	Transportation Tips	Misc Expense - Reimb	3.00	REIMBURSABLE	
Comment:	Valet parking attendant				
06/06/2017	Parking	Transportation	28.00	GOVCC-C	
Comment:	Parking - Valet				
06/06/2017	Parking	Transportation	2.00	GOVCC-C	
Comment:	On 6/6/17, while executing his advancing duties, Russell Roddy incurred three separate parking fees for the amounts of $2.00, $3.00, and $4.00, respectively. Russell Roddy did not receive receipts for these any of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.				
06/06/2017	Parking	Transportation	3.00	GOVCC-C	
Comment:	On 6/6/17, while executing his advancing duties, Russell Roddy incurred three separate parking fees for the amounts of $2.00, $3.00, and $4.00, respectively. Russell Roddy did not receive receipts for these any of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.				
06/06/2017	Parking	Transportation	4.00	GOVCC-C	
Comment:	On 6/6/17, while executing his advancing duties, Russell Roddy incurred three separate parking fees for the amounts of $2.00, $3.00, and $4.00, respectively. Russell Roddy did not receive receipts for these any of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.				
06/07/2017	Airline Flight	Com. Carrier	174.20	GOVCC-C	
Comment:	Flight from Cincinnati, OH to Washington, DC (DCA).				
06/07/2017	Gas-Rental	Fuel-Rental Vehicle	17.38	GOVCC-C	
Comment:	Regular Unleaded 7.243				
06/07/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
06/07/2017	Rental Car	Rental Car	170.50	GOVCC-C	
Comment:	Rental Agreement Number: 780207131				
06/07/2017	Taxi	Transportation	18.36	GOVCC-C	
Comment:	Taxi from Washington National Airport to Office at MIB.				
06/07/2017	Parking	Transportation	2.00	GOVCC-C	

Comment:	On 6/7/17, while executing his advancing duties, Russell Roddy incurred two separate parking fees for the amounts of $2.00 and $3.50, respectively. Russell Roddy did not receive receipts for these either of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.				
06/07/2017	Parking	Transportation	3.50	GOVCC-C	
Comment:	On 6/7/17, while executing his advancing duties, Russell Roddy incurred two separate parking fees for the amounts of $2.00 and $3.50, respectively. Russell Roddy did not receive receipts for these either of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.				

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 420.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
06/05/2017	136.00/ 69.00	124.00	124.00	51.75	51.75				
06/06/2017	136.00/ 69.00	124.00	124.00	69.00	69.00				
06/07/2017	136.00/ 69.00	0.00	0.00	51.75	51.75				

Account Summary for the Selected Trip

Org: DOI	Label: FY 2016/2017 BOEM RSA	Acct Code: DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	1,128.57
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 348.40	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 17.38	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 43.40	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 248.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 172.50	
Expense Category: Misc Expense - Reimb	Fiscal Year: 2017	Amount: 6.00	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 170.50	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 107.64	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,128.57

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2016/2017 BOEM RSA	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	GOVCC-C	950.07
DOI	FY 2016/2017 BOEM RSA	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	REIMBURSABLE	178.50

Totals by Label

DOI	FY 2016/2017 BOEM RSA Total	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	1,128.57

Totals by Payment Method

GOVCC-C Total	950.07
REIMBURSABLE Total	178.50

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
06/05/17	AIR	$174.20
06/07/17	AIR	$174.20

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
	Traveler Justification:	All listed expenses are the actual expenses that Russell Roddy incurred during this official travel. Documentation is attached.

Document History 10/06/2017 Authorization: TANUM0000RLFE

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/05/2017	12:31PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	
AUTHORIZATION SIGNED	08/02/2017	8:10PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:1,128.57	
ADJUSTED	08/02/2017	8:10PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	
AUTHORIZATION APPROV	08/02/2017	8:11PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:

Traveler/Preparer Signature: _____

Date:

Approver Name: _____

Approver Signature:

Date: _____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000RLFE
Travel Authorization Number:	TANUM0000RLFE	Trip Name:	06-05-17 Cincinnati, OH
TA Date:	06/05/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION APPROV
Purpose:	Mission (Operational)	Document Detail:	Trip Overview: . Dates: June 5, 2017 ?“ June 7, 2017 . Location: Ohio . Purpose: On June 7, 2017, Secretary Ryan Zinke travelled to Cincinnati, Ohio, and the surrounding metropolitan area, to join President Donald Trump for an Outdoor Infrastructure Project media event (see attached trip schedule). Russell Roddy travelled to the greater Cincinnati metropolitan area to advance this engagement for Secretary Zinke. Trip Notes ?“ Transportation and Miscellaneous: . On 6/6/17, while executing his advancing duties, Russell Roddy incurred three separate parking fees for the amounts of $2.00, $3.00, and $4.00, respectively. Russell Roddy did not receive receipts for these any of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated. . On 6/7/17, while executing his advancing duties, Russell Roddy incurred two separate parking fees for the amounts of $2.00 and $3.50, respectively. Russell Roddy did not receive receipts for these either of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.
Type Code:	Trip By Trip		

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Trip Overview: . Dates: June 5, 2017 ?“ June 7, 2017 . Location: Ohio . Purpose: On June 7, 2017, Secretary Ryan Zinke travelled to Cincinnati, Ohio, and the surrounding metropolitan area, to join President Donald Trump for an Outdoor Infrastructure Project media event (see attached trip schedule). Russell Roddy travelled to the greater Cincinnati metropolitan area to advance this engagement for Secretary Zinke. Trip Notes ?“ Transportation and Miscellaneous: . On 6/6/17, while executing his advancing duties, Russell Roddy incurred three separate parking fees for the amounts of $2.00, $3.00, and $4.00, respectively. Russell Roddy did not receive receipts for these any of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated. . On 6/7/17, while executing his advancing duties, Russell Roddy incurred two separate parking fees for the amounts of $2.00 and $3.50, respectively. Russell Roddy did not receive receipts for these either of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
06/05/17	06/07/17	CINCINNATI, OH	Mission (Operational)	136.00 / 69.00

Document Totals

Total Expenses:	1,128.57
Reimbursable Expenses:	178.50
Non-Reimbursable Expenses:	950.07
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	348.40	.00
Fuel-Rental Vehicle	17.38	.00

Lodging Taxes & Misc	43.40	.00
Lodging-PerDiem	248.00	.00
M&IE-PerDiem	172.50	.00
Misc Expense - Reimb	6.00	.00
Rental Car	170.50	.00
Transportation	107.64	.00
Transxn Fees	14.75	.00
Total Expenses:	1,128.57	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 708.07 — Total Per Diem Expenses: 420.50

Date	Description	Category	Cost	Pay Method	Per Diem
06/05/2017	Airline Flight	Com. Carrier	174.20	GOVCC-C	
Comment:	Flight from Washington, DC (DCA) to Cincinnati, OH.				
06/05/2017	Lodging Tax	Lodging Taxes & Misc	21.70	GOVCC-C	
Comment:	Sales Tax, City Tax & County Tax				
06/05/2017	Lodging	Lodging-PerDiem	124.00	GOVCC-C	*
Comment:	Lodging rate is actual rate that Russell Roddy was offered. Documentation is attached.				
06/05/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
06/05/2017	Transportation Tips	Misc Expense - Reimb	3.00	REIMBURSABLE	
Comment:	Valet parking attendant				
06/05/2017	Taxi	Transportation	18.78	GOVCC-C	
Comment:	Taxi from office at MIB to Washington National Airport.				
06/05/2017	Parking	Transportation	28.00	GOVCC-C	
Comment:	Parking - Valet				
06/05/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
06/06/2017	Lodging Tax	Lodging Taxes & Misc	21.70	GOVCC-C	
Comment:	Sales Tax, City Tax & County Tax				
06/06/2017	Lodging	Lodging-PerDiem	124.00	GOVCC-C	*
Comment:	Lodging rate is actual rate that Russell Roddy was offered. Documentation is attached.				
06/06/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
06/06/2017	Transportation Tips	Misc Expense - Reimb	3.00	REIMBURSABLE	
Comment:	Valet parking attendant				
06/06/2017	Parking	Transportation	28.00	GOVCC-C	
Comment:	Parking - Valet				
06/06/2017	Parking	Transportation	2.00	GOVCC-C	
Comment:	On 6/6/17, while executing his advancing duties, Russell Roddy incurred three separate parking fees for the amounts of $2.00, $3.00, and $4.00, respectively. Russell Roddy did not receive receipts for these any of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.				
06/06/2017	Parking	Transportation	3.00	GOVCC-C	
Comment:	On 6/6/17, while executing his advancing duties, Russell Roddy incurred three separate parking fees for the amounts of $2.00, $3.00, and $4.00, respectively. Russell Roddy did not receive receipts for these any of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.				
06/06/2017	Parking	Transportation	4.00	GOVCC-C	
Comment:	On 6/6/17, while executing his advancing duties, Russell Roddy incurred three separate parking fees for the amounts of $2.00, $3.00, and $4.00, respectively. Russell Roddy did not receive receipts for these any of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.				
06/07/2017	Airline Flight	Com. Carrier	174.20	GOVCC-C	
Comment:	Flight from Cincinnati, OH to Washington, DC (DCA).				
06/07/2017	Gas-Rental	Fuel-Rental Vehicle	17.38	GOVCC-C	
Comment:	Regular Unleaded 7.243				
06/07/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
06/07/2017	Rental Car	Rental Car	170.50	GOVCC-C	
Comment:	Rental Agreement Number: 780207131				
06/07/2017	Taxi	Transportation	18.36	GOVCC-C	
Comment:	Taxi from Washington National Airport to Office at MIB.				
06/07/2017	Parking	Transportation	2.00	GOVCC-C	

Comment:	On 6/7/17, while executing his advancing duties, Russell Roddy incurred two separate parking fees for the amounts of $2.00 and $3.50, respectively. Russell Roddy did not receive receipts for these either of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.				
06/07/2017	Parking	Transportation	3.50	GOVCC-C	
Comment:	On 6/7/17, while executing his advancing duties, Russell Roddy incurred two separate parking fees for the amounts of $2.00 and $3.50, respectively. Russell Roddy did not receive receipts for these either of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.				

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 420.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
06/05/2017	136.00/ 69.00	124.00	124.00	51.75	51.75				
06/06/2017	136.00/ 69.00	124.00	124.00	69.00	69.00				
06/07/2017	136.00/ 69.00	0.00	0.00	51.75	51.75				

Account Summary for the Selected Trip

Org: DOI	Label: FY 2016/2017 BOEM RSA	Acct Code: DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	1,128.57
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 348.40	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 17.38	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 43.40	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 248.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 172.50	
Expense Category: Misc Expense - Reimb	Fiscal Year: 2017	Amount: 6.00	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 170.50	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 107.64	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,128.57

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2016/2017 BOEM RSA	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	GOVCC-C	950.07
DOI	FY 2016/2017 BOEM RSA	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	REIMBURSABLE	178.50

Totals by Label

DOI	FY 2016/2017 BOEM RSA Total	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	1,128.57

Totals by Payment Method

GOVCC-C Total	950.07
REIMBURSABLE Total	178.50

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
06/05/17	AIR	$174.20
06/07/17	AIR	$174.20

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
	Traveler Justification:	All listed expenses are the actual expenses that Russell Roddy incurred during this official travel. Documentation is attached.

Document History 10/05/2017 Authorization: TANUM0000RLFE

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/05/2017	12:31PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	
AUTHORIZATION SIGNED	08/02/2017	8:10PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:1,128.57	
ADJUSTED	08/02/2017	8:10PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	
AUTHORIZATION APPROV	08/02/2017	8:11PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:

Traveler/Preparer Signature: _____

Date:

Approver Name: _____

Approver Signature:

Date: _____

Document Header Information

Document Type:	Voucher	Document Name:	TV0000KSQX
Travel Authorization Number:	TANUM0000RLFE	Trip Name:	06-05-17 Cincinnati, OH
TA Date:	08/02/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	TV AUDIT REVIEWED
Purpose:	Mission (Operational)	Document Detail:	Trip Overview: . Dates: June 5, 2017 ?“ June 7, 2017 . Location: Ohio . Purpose: On June 7, 2017, Secretary Ryan Zinke travelled to Cincinnati, Ohio, and the surrounding metropolitan area, to join President Donald Trump for an Outdoor Infrastructure Project media event (see attached trip schedule). Russell Roddy travelled to the greater Cincinnati metropolitan area to advance this engagement for Secretary Zinke. Trip Notes ?“ Transportation and Miscellaneous: . On 6/6/17, while executing his advancing duties, Russell Roddy incurred three separate parking fees for the amounts of $2.00, $3.00, and $4.00, respectively. Russell Roddy did not receive receipts for these any of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated. . On 6/7/17, while executing his advancing duties, Russell Roddy incurred two separate parking fees for the amounts of $2.00 and $3.50, respectively. Russell Roddy did not receive receipts for these either of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.
Type Code:	Trip By Trip		

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Trip Overview: . Dates: June 5, 2017 ?“ June 7, 2017 . Location: Ohio . Purpose: On June 7, 2017, Secretary Ryan Zinke travelled to Cincinnati, Ohio, and the surrounding metropolitan area, to join President Donald Trump for an Outdoor Infrastructure Project media event (see attached trip schedule). Russell Roddy travelled to the greater Cincinnati metropolitan area to advance this engagement for Secretary Zinke. Trip Notes ?“ Transportation and Miscellaneous: . On 6/6/17, while executing his advancing duties, Russell Roddy incurred three separate parking fees for the amounts of $2.00, $3.00, and $4.00, respectively. Russell Roddy did not receive receipts for these any of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated. . On 6/7/17, while executing his advancing duties, Russell Roddy incurred two separate parking fees for the amounts of $2.00 and $3.50, respectively. Russell Roddy did not receive receipts for these either of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
06/05/17	06/07/17	CINCINNATI, OH	Mission (Operational)	136.00 / 69.00

Document Totals

Total Expenses:	1,128.57
Reimbursable Expenses:	178.50
Non-Reimbursable Expenses:	950.07
Advance Applied:	.00
Net to Traveler:	178.50
Net to Government:	950.07
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount

Com. Carrier	348.40	.00
Fuel-Rental Vehicle	17.38	.00
Lodging Taxes & Misc	43.40	.00
Lodging-PerDiem	248.00	.00
M&IE-PerDiem	172.50	.00
Misc Expense - Reimb	6.00	.00
Rental Car	170.50	.00
Transportation	107.64	.00
Transxn Fees	14.75	.00
Total Expenses:	1,128.57	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 708.07 — Total Per Diem Expenses: 420.50

Date	Description	Category	Cost	Pay Method	Per Diem
06/05/2017	Airline Flight	Com. Carrier	174.20	GOVCC-C	
Comment:	Flight from Washington, DC (DCA) to Cincinnati, OH.				
06/05/2017	Lodging Tax	Lodging Taxes & Misc	21.70	GOVCC-C	
Comment:	Sales Tax, City Tax & County Tax				
06/05/2017	Lodging	Lodging-PerDiem	124.00	GOVCC-C	*
Comment:	Lodging rate is actual rate that Russell Roddy was offered. Documentation is attached.				
06/05/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
06/05/2017	Transportation Tips	Misc Expense - Reimb	3.00	REIMBURSABLE	
Comment:	Valet parking attendant				
06/05/2017	Taxi	Transportation	18.78	GOVCC-C	
Comment:	Taxi from office at MIB to Washington National Airport.				
06/05/2017	Parking	Transportation	28.00	GOVCC-C	
Comment:	Parking - Valet				
06/06/2017	Lodging Tax	Lodging Taxes & Misc	21.70	GOVCC-C	
Comment:	Sales Tax, City Tax & County Tax				
06/06/2017	Lodging	Lodging-PerDiem	124.00	GOVCC-C	*
Comment:	Lodging rate is actual rate that Russell Roddy was offered. Documentation is attached.				
06/06/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
06/06/2017	Transportation Tips	Misc Expense - Reimb	3.00	REIMBURSABLE	
Comment:	Valet parking attendant				
06/06/2017	Parking	Transportation	28.00	GOVCC-C	
Comment:	Parking - Valet				
06/06/2017	Parking	Transportation	2.00	GOVCC-C	
Comment:	On 6/6/17, while executing his advancing duties, Russell Roddy incurred three separate parking fees for the amounts of $2.00, $3.00, and $4.00, respectively. Russell Roddy did not receive receipts for these any of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.				
06/06/2017	Parking	Transportation	3.00	GOVCC-C	
Comment:	On 6/6/17, while executing his advancing duties, Russell Roddy incurred three separate parking fees for the amounts of $2.00, $3.00, and $4.00, respectively. Russell Roddy did not receive receipts for these any of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.				
06/06/2017	Parking	Transportation	4.00	GOVCC-C	
Comment:	On 6/6/17, while executing his advancing duties, Russell Roddy incurred three separate parking fees for the amounts of $2.00, $3.00, and $4.00, respectively. Russell Roddy did not receive receipts for these any of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.				
06/07/2017	Airline Flight	Com. Carrier	174.20	GOVCC-C	
Comment:	Flight from Cincinnati, OH to Washington, DC (DCA).				
06/07/2017	Gas-Rental	Fuel-Rental Vehicle	17.38	GOVCC-C	
Comment:	Regular Unleaded 7.243				
06/07/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
06/07/2017	Rental Car	Rental Car	170.50	GOVCC-C	
Comment:	Rental Agreement Number: 780207131				
06/07/2017	Taxi	Transportation	18.36	GOVCC-C	
Comment:	Taxi from Washington National Airport to Office at MIB.				

06/07/2017	Parking	Transportation	2.00	GOVCC-C	
Comment:	On 6/7/17, while executing his advancing duties, Russell Roddy incurred two separate parking fees for the amounts of $2.00 and $3.50, respectively. Russell Roddy did not receive receipts for these either of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.				
06/07/2017	Parking	Transportation	3.50	GOVCC-C	
Comment:	On 6/7/17, while executing his advancing duties, Russell Roddy incurred two separate parking fees for the amounts of $2.00 and $3.50, respectively. Russell Roddy did not receive receipts for these either of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.				
08/02/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 420.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
06/05/2017	136.00/ 69.00	124.00	124.00	51.75	51.75				
06/06/2017	136.00/ 69.00	124.00	124.00	69.00	69.00				
06/07/2017	136.00/ 69.00	0.00	0.00	51.75	51.75				

Account Summary for the Selected Trip

Org: DOI	Label: FY 2016/2017 BOEM RSA	Acct Code: DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	1,128.57
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 348.40	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 17.38	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 43.40	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 248.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 172.50	
Expense Category: Misc Expense - Reimb	Fiscal Year: 2017	Amount: 6.00	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 170.50	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 107.64	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,128.57

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2016/2017 BOEM RSA	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	GOVCC-C	950.07
DOI	FY 2016/2017 BOEM RSA	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	REIMBURSABLE	178.50

Totals by Label

DOI	FY 2016/2017 BOEM RSA Total	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	1,128.57

Totals by Payment Method

	GOVCC-C Total	950.07
	REIMBURSABLE Total	178.50

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
06/05/17	AIR Airline Flight	$174.20

06/07/17	AIR Airline Flight	$174.20

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
	Traveler Justification:	All listed expenses are the actual expenses that Russell Roddy incurred during this official travel. Documentation is attached.

Document History 10/06/2017 Voucher: TV0000KSQX

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/02/2017	8:12PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	
T-ENTERED	08/10/2017	4:53PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:1,128.57	
AUTHORIZED	08/10/2017	4:54PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	
ADJUSTED	08/14/2017	9:04AMEST	SEDBROOK, MARY URSULA	
			Net Adjustment:0.00	
TV AUDIT REVIEWED	08/14/2017	9:05AMEST	SEDBROOK, MARY URSULA	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:

Traveler/Preparer Signature: _____

Date:

Approver Name: _____

Approver Signature: _____

Date: _____

Document Header Information

Document Type:	Voucher	Document Name:	TV0000KSQX
Travel Authorization Number:	TANUM0000RLFE	Trip Name:	06-05-17 Cincinnati, OH
TA Date:	08/02/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	PAID
Purpose:	Mission (Operational)	Document Detail:	Trip Overview: . Dates: June 5, 2017 ?“ June 7, 2017 . Location: Ohio . Purpose: On June 7, 2017, Secretary Ryan Zinke travelled to Cincinnati, Ohio, and the surrounding metropolitan area, to join President Donald Trump for an Outdoor Infrastructure Project media event (see attached trip schedule). Russell Roddy travelled to the greater Cincinnati metropolitan area to advance this engagement for Secretary Zinke. Trip Notes ?“ Transportation and Miscellaneous: . On 6/6/17, while executing his advancing duties, Russell Roddy incurred three separate parking fees for the amounts of $2.00, $3.00, and $4.00, respectively. Russell Roddy did not receive receipts for these any of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated. . On 6/7/17, while executing his advancing duties, Russell Roddy incurred two separate parking fees for the amounts of $2.00 and $3.50, respectively. Russell Roddy did not receive receipts for these either of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.
Type Code:	Trip By Trip		

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Trip Overview: . Dates: June 5, 2017 ?“ June 7, 2017 . Location: Ohio . Purpose: On June 7, 2017, Secretary Ryan Zinke travelled to Cincinnati, Ohio, and the surrounding metropolitan area, to join President Donald Trump for an Outdoor Infrastructure Project media event (see attached trip schedule). Russell Roddy travelled to the greater Cincinnati metropolitan area to advance this engagement for Secretary Zinke. Trip Notes ?“ Transportation and Miscellaneous: . On 6/6/17, while executing his advancing duties, Russell Roddy incurred three separate parking fees for the amounts of $2.00, $3.00, and $4.00, respectively. Russell Roddy did not receive receipts for these any of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated. . On 6/7/17, while executing his advancing duties, Russell Roddy incurred two separate parking fees for the amounts of $2.00 and $3.50, respectively. Russell Roddy did not receive receipts for these either of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
06/05/17	06/07/17	CINCINNATI, OH	Mission (Operational)	136.00 / 69.00

Document Totals

Total Expenses:	1,128.57
Reimbursable Expenses:	178.50
Non-Reimbursable Expenses:	950.07
Advance Applied:	.00
Net to Traveler:	178.50
Net to Government:	950.07
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount

Com. Carrier	348.40	.00
Fuel-Rental Vehicle	17.38	.00
Lodging Taxes & Misc	43.40	.00
Lodging-PerDiem	248.00	.00
M&IE-PerDiem	172.50	.00
Misc Expense - Reimb	6.00	.00
Rental Car	170.50	.00
Transportation	107.64	.00
Transxn Fees	14.75	.00
Total Expenses:	1,128.57	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 708.07 — Total Per Diem Expenses: 420.50

Date	Description	Category	Cost	Pay Method	Per Diem
06/05/2017	Airline Flight	Com. Carrier	174.20	GOVCC-C	
Comment:	Flight from Washington, DC (DCA) to Cincinnati, OH.				
06/05/2017	Lodging Tax	Lodging Taxes & Misc	21.70	GOVCC-C	
Comment:	Sales Tax, City Tax & County Tax				
06/05/2017	Lodging	Lodging-PerDiem	124.00	GOVCC-C	*
Comment:	Lodging rate is actual rate that Russell Roddy was offered. Documentation is attached.				
06/05/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
06/05/2017	Transportation Tips	Misc Expense - Reimb	3.00	REIMBURSABLE	
Comment:	Valet parking attendant				
06/05/2017	Taxi	Transportation	18.78	GOVCC-C	
Comment:	Taxi from office at MIB to Washington National Airport.				
06/05/2017	Parking	Transportation	28.00	GOVCC-C	
Comment:	Parking - Valet				
06/06/2017	Lodging Tax	Lodging Taxes & Misc	21.70	GOVCC-C	
Comment:	Sales Tax, City Tax & County Tax				
06/06/2017	Lodging	Lodging-PerDiem	124.00	GOVCC-C	*
Comment:	Lodging rate is actual rate that Russell Roddy was offered. Documentation is attached.				
06/06/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
06/06/2017	Transportation Tips	Misc Expense - Reimb	3.00	REIMBURSABLE	
Comment:	Valet parking attendant				
06/06/2017	Parking	Transportation	28.00	GOVCC-C	
Comment:	Parking - Valet				
06/06/2017	Parking	Transportation	2.00	GOVCC-C	
Comment:	On 6/6/17, while executing his advancing duties, Russell Roddy incurred three separate parking fees for the amounts of $2.00, $3.00, and $4.00, respectively. Russell Roddy did not receive receipts for these any of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.				
06/06/2017	Parking	Transportation	3.00	GOVCC-C	
Comment:	On 6/6/17, while executing his advancing duties, Russell Roddy incurred three separate parking fees for the amounts of $2.00, $3.00, and $4.00, respectively. Russell Roddy did not receive receipts for these any of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.				
06/06/2017	Parking	Transportation	4.00	GOVCC-C	
Comment:	On 6/6/17, while executing his advancing duties, Russell Roddy incurred three separate parking fees for the amounts of $2.00, $3.00, and $4.00, respectively. Russell Roddy did not receive receipts for these any of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.				
06/07/2017	Airline Flight	Com. Carrier	174.20	GOVCC-C	
Comment:	Flight from Cincinnati, OH to Washington, DC (DCA).				
06/07/2017	Gas-Rental	Fuel-Rental Vehicle	17.38	GOVCC-C	
Comment:	Regular Unleaded 7.243				
06/07/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
06/07/2017	Rental Car	Rental Car	170.50	GOVCC-C	
Comment:	Rental Agreement Number: 780207131				
06/07/2017	Taxi	Transportation	18.36	GOVCC-C	
Comment:	Taxi from Washington National Airport to Office at MIB.				

06/07/2017	Parking	Transportation	2.00	GOVCC-C	
Comment:	On 6/7/17, while executing his advancing duties, Russell Roddy incurred two separate parking fees for the amounts of $2.00 and $3.50, respectively. Russell Roddy did not receive receipts for these either of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.				
06/07/2017	Parking	Transportation	3.50	GOVCC-C	
Comment:	On 6/7/17, while executing his advancing duties, Russell Roddy incurred two separate parking fees for the amounts of $2.00 and $3.50, respectively. Russell Roddy did not receive receipts for these either of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.				
08/02/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 420.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
06/05/2017	136.00/ 69.00	124.00	124.00	51.75	51.75				
06/06/2017	136.00/ 69.00	124.00	124.00	69.00	69.00				
06/07/2017	136.00/ 69.00	0.00	0.00	51.75	51.75				

Account Summary for the Selected Trip

Org: DOI	Label: FY 2016/2017 BOEM RSA	Acct Code: DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	1,128.57
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 348.40	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 17.38	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 43.40	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 248.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 172.50	
Expense Category: Misc Expense - Reimb	Fiscal Year: 2017	Amount: 6.00	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 170.50	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 107.64	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,128.57

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2016/2017 BOEM RSA	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	GOVCC-C	950.07
DOI	FY 2016/2017 BOEM RSA	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	REIMBURSABLE	178.50

Totals by Label

DOI	FY 2016/2017 BOEM RSA Total	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	1,128.57

Totals by Payment Method

	GOVCC-C Total	950.07
	REIMBURSABLE Total	178.50

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
06/05/17	AIR Airline Flight	$174.20

06/07/17	AIR Airline Flight	$174.20

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
	Traveler Justification:	All listed expenses are the actual expenses that Russell Roddy incurred during this official travel. Documentation is attached.

Document History 10/06/2017 Voucher: TV0000KSQX

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/02/2017	8:12PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	
T-ENTERED	08/10/2017	4:53PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:1,128.57	
AUTHORIZED	08/10/2017	4:54PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	
ADJUSTED	08/14/2017	9:04AMEST	SEDBROOK, MARY URSULA	
			Net Adjustment:0.00	
TV AUDIT REVIEWED	08/14/2017	9:05AMEST	SEDBROOK, MARY URSULA	
			Net Adjustment:0.00	
ADJUSTED	08/14/2017	9:48AMEST	SEDBROOK, MARY URSULA	
			Net Adjustment:0.00	
TV AUDIT REVIEWED	08/14/2017	9:50AMEST	BAKER, ERIC J	
			Net Adjustment:0.00	
TV AUDIT APPROVED	08/15/2017	7:25AMEST	MARTIN, BARBARA ANN	
			Net Adjustment:0.00	
PENDING	08/15/2017	7:25AMEST	SYSUTILITY	
			Net Adjustment:0.00	
SAP INVOICE POSTED	08/15/2017	7:26AMEST	EAI, EAI	
			Net Adjustment:0.00	
PAID	08/16/2017	8:16AMEST	EAI, EAI	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature:

Date: _____

Approver Name:

Approver Signature: _____

Date: _____

Document Header Information

Document Type:	Voucher	Document Name:	TV0000KSQX
Travel Authorization Number:	TANUM0000RLFE	Trip Name:	06-05-17 Cincinnati, OH
TA Date:	08/02/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZED
Purpose:	Mission (Operational)	Document Detail:	Trip Overview: . Dates: June 5, 2017 ?“ June 7, 2017 . Location: Ohio . Purpose: On June 7, 2017, Secretary Ryan Zinke travelled to Cincinnati, Ohio, and the surrounding metropolitan area, to join President Donald Trump for an Outdoor Infrastructure Project media event (see attached trip schedule). Russell Roddy travelled to the greater Cincinnati metropolitan area to advance this engagement for Secretary Zinke. Trip Notes ?“ Transportation and Miscellaneous: . On 6/6/17, while executing his advancing duties, Russell Roddy incurred three separate parking fees for the amounts of $2.00, $3.00, and $4.00, respectively. Russell Roddy did not receive receipts for these any of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated. . On 6/7/17, while executing his advancing duties, Russell Roddy incurred two separate parking fees for the amounts of $2.00 and $3.50, respectively. Russell Roddy did not receive receipts for these either of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.
Type Code:	Trip By Trip		

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Trip Overview: . Dates: June 5, 2017 ?“ June 7, 2017 . Location: Ohio . Purpose: On June 7, 2017, Secretary Ryan Zinke travelled to Cincinnati, Ohio, and the surrounding metropolitan area, to join President Donald Trump for an Outdoor Infrastructure Project media event (see attached trip schedule). Russell Roddy travelled to the greater Cincinnati metropolitan area to advance this engagement for Secretary Zinke. Trip Notes ?“ Transportation and Miscellaneous: . On 6/6/17, while executing his advancing duties, Russell Roddy incurred three separate parking fees for the amounts of $2.00, $3.00, and $4.00, respectively. Russell Roddy did not receive receipts for these any of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated. . On 6/7/17, while executing his advancing duties, Russell Roddy incurred two separate parking fees for the amounts of $2.00 and $3.50, respectively. Russell Roddy did not receive receipts for these either of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
06/05/17	06/07/17	CINCINNATI, OH	Mission (Operational)	136.00 / 69.00

Document Totals

Total Expenses:	1,128.57
Reimbursable Expenses:	178.50
Non-Reimbursable Expenses:	950.07
Advance Applied:	.00
Net to Traveler:	178.50
Net to Government:	950.07
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount

Com. Carrier	348.40	.00
Fuel-Rental Vehicle	17.38	.00
Lodging Taxes & Misc	43.40	.00
Lodging-PerDiem	248.00	.00
M&IE-PerDiem	172.50	.00
Misc Expense - Reimb	6.00	.00
Rental Car	170.50	.00
Transportation	107.64	.00
Transxn Fees	14.75	.00
Total Expenses:	1,128.57	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 708.07 — Total Per Diem Expenses: 420.50

Date	Description	Category	Cost	Pay Method	Per Diem
06/05/2017	Airline Flight	Com. Carrier	174.20	GOVCC-C	
Comment:	Flight from Washington, DC (DCA) to Cincinnati, OH.				
06/05/2017	Lodging Tax	Lodging Taxes & Misc	21.70	GOVCC-C	
Comment:	Sales Tax, City Tax & County Tax				
06/05/2017	Lodging	Lodging-PerDiem	124.00	GOVCC-C	*
Comment:	Lodging rate is actual rate that Russell Roddy was offered. Documentation is attached.				
06/05/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
06/05/2017	Transportation Tips	Misc Expense - Reimb	3.00	REIMBURSABLE	
Comment:	Valet parking attendant				
06/05/2017	Taxi	Transportation	18.78	GOVCC-C	
Comment:	Taxi from office at MIB to Washington National Airport.				
06/05/2017	Parking	Transportation	28.00	GOVCC-C	
Comment:	Parking - Valet				
06/06/2017	Lodging Tax	Lodging Taxes & Misc	21.70	GOVCC-C	
Comment:	Sales Tax, City Tax & County Tax				
06/06/2017	Lodging	Lodging-PerDiem	124.00	GOVCC-C	*
Comment:	Lodging rate is actual rate that Russell Roddy was offered. Documentation is attached.				
06/06/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
06/06/2017	Transportation Tips	Misc Expense - Reimb	3.00	REIMBURSABLE	
Comment:	Valet parking attendant				
06/06/2017	Parking	Transportation	28.00	GOVCC-C	
Comment:	Parking - Valet				
06/06/2017	Parking	Transportation	2.00	GOVCC-C	
Comment:	On 6/6/17, while executing his advancing duties, Russell Roddy incurred three separate parking fees for the amounts of $2.00, $3.00, and $4.00, respectively. Russell Roddy did not receive receipts for these any of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.				
06/06/2017	Parking	Transportation	3.00	GOVCC-C	
Comment:	On 6/6/17, while executing his advancing duties, Russell Roddy incurred three separate parking fees for the amounts of $2.00, $3.00, and $4.00, respectively. Russell Roddy did not receive receipts for these any of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.				
06/06/2017	Parking	Transportation	4.00	GOVCC-C	
Comment:	On 6/6/17, while executing his advancing duties, Russell Roddy incurred three separate parking fees for the amounts of $2.00, $3.00, and $4.00, respectively. Russell Roddy did not receive receipts for these any of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.				
06/07/2017	Airline Flight	Com. Carrier	174.20	GOVCC-C	
Comment:	Flight from Cincinnati, OH to Washington, DC (DCA).				
06/07/2017	Gas-Rental	Fuel-Rental Vehicle	17.38	GOVCC-C	
Comment:	Regular Unleaded 7.243				
06/07/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
06/07/2017	Rental Car	Rental Car	170.50	GOVCC-C	
Comment:	Rental Agreement Number: 780207131				
06/07/2017	Taxi	Transportation	18.36	GOVCC-C	
Comment:	Taxi from Washington National Airport to Office at MIB.				

06/07/2017	Parking	Transportation	2.00	GOVCC-C	
Comment:	On 6/7/17, while executing his advancing duties, Russell Roddy incurred two separate parking fees for the amounts of $2.00 and $3.50, respectively. Russell Roddy did not receive receipts for these either of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.				
06/07/2017	Parking	Transportation	3.50	GOVCC-C	
Comment:	On 6/7/17, while executing his advancing duties, Russell Roddy incurred two separate parking fees for the amounts of $2.00 and $3.50, respectively. Russell Roddy did not receive receipts for these either of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.				
08/02/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 420.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
06/05/2017	136.00/ 69.00	124.00	124.00	51.75	51.75				
06/06/2017	136.00/ 69.00	124.00	124.00	69.00	69.00				
06/07/2017	136.00/ 69.00	0.00	0.00	51.75	51.75				

Account Summary for the Selected Trip

Org: DOI	Label: FY 2016/2017 BOEM RSA	Acct Code: DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	1,128.57
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 348.40	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 17.38	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 43.40	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 248.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 172.50	
Expense Category: Misc Expense - Reimb	Fiscal Year: 2017	Amount: 6.00	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 170.50	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 107.64	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,128.57

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2016/2017 BOEM RSA	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	GOVCC-C	950.07
DOI	FY 2016/2017 BOEM RSA	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	REIMBURSABLE	178.50

Totals by Label

DOI	FY 2016/2017 BOEM RSA Total	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	1,128.57

Totals by Payment Method

	GOVCC-C Total	950.07
	REIMBURSABLE Total	178.50

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
06/05/17	AIR Airline Flight	$174.20

06/07/17	AIR Airline Flight	$174.20

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
	Traveler Justification:	All listed expenses are the actual expenses that Russell Roddy incurred during this official travel. Documentation is attached.

Document History 10/06/2017 Voucher: TV0000KSQX

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/02/2017	8:12PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	
T-ENTERED	08/10/2017	4:53PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:1,128.57	
AUTHORIZED	08/10/2017	4:54PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date:

Approver Name: _____

Approver Signature:

Date: _____

SECRETARIAL TRAVEL ROUTING SLIP
ADVANCE STAFF

TRAVELER: **Russell Roddy**

TRIP LOCATION: **Cincinnati, OH**

DATES: **06/05/17 – 06/07/17**

OFFICIAL: **X** POLITICAL: _____ PERSONAL: _____

REVIEWED BY / DATE:

TN / 8/9/17 TIM NIGBOROWICZ

MB / 8/9/17 DEBBIE COUSINS

MEMORANDUM

TO: Authorizing Official

FROM: Office of Scheduling and Advance

SUBJECT: Official Travel for Russell Roddy

DATE: August 3, 2017

Trip Overview:

- Dates: June 5, 2017 – June 7, 2017
- Location: Ohio
- Purpose: On June 7, 2017, Secretary Ryan Zinke travelled to Cincinnati, Ohio, and the surrounding metropolitan area, to join President Donald Trump for an Outdoor Infrastructure Project media event (see attached trip schedule). Russell Roddy travelled to the greater Cincinnati metropolitan area to advance this engagement for Secretary Zinke.

Trip Notes – Transportation and Miscellaneous:

- On 6/6/17, while executing his advancing duties, Russell Roddy incurred three separate parking fees for the amounts of $2.00, $3.00, and $4.00, respectively. Russell Roddy did not receive receipts for these any of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.
- On 6/7/17, while executing his advancing duties, Russell Roddy incurred two separate parking fees for the amounts of $2.00 and $3.50, respectively. Russell Roddy did not receive receipts for these either of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.

Attachments:

- Travel voucher
- Travel authorization
- Duluth Travel, Inc. itinerary
- Duluth Travel, Inc. ticket receipts
- Hotel receipt
- Taxi receipts
- Gas receipt
- Rental vehicle receipt
- Copy of government credit card statement
- Final trip schedule for the Secretary

Document Header Information

Document Type:	Voucher	Document Name:	TV0000KSQX
Travel Authorization Number:	TANUM0000RLFE	Trip Name:	06-05-17 Cincinnati, OH
TA Date:	08/02/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	Trip Overview: . Dates: June 5, 2017 ?" June 7, 2017 . Location: Ohio . Purpose: On June 7, 2017, Secretary Ryan Zinke travelled to Cincinnati, Ohio, and the surrounding metropolitan area, to join President Donald Trump for an Outdoor Infrastructure Project media event (see attached trip schedule). Russell Roddy travelled to the greater Cincinnati metropolitan area to advance this engagement for Secretary Zinke. Trip Notes ?" Transportation and Miscellaneous: . On 6/6/17, while executing his advancing duties, Russell Roddy incurred three separate parking fees for the amounts of $2.00, $3.00, and $4.00, respectively. Russell Roddy did not receive receipts for these any of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated. . On 6/7/17, while executing his advancing duties, Russell Roddy incurred two separate parking fees for the amounts of $2.00 and $3.50, respectively. Russell Roddy did not receive receipts for these either of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.
Type Code:	Trip By Trip		

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: Selected Trip
1

Purpose: Trip Overview: . Dates: June 5, 2017 ?" June 7, 2017 . Location: Ohio . Purpose: On June 7, 2017, Secretary Ryan Zinke travelled to Cincinnati, Ohio, and the surrounding metropolitan area, to join President Donald Trump for an Outdoor Infrastructure Project media event (see attached trip schedule). Russell Roddy travelled to the greater Cincinnati metropolitan area to advance this engagement for Secretary Zinke. Trip Notes ?" Transportation and Miscellaneous: . On 6/6/17, while executing his advancing duties, Russell Roddy incurred three separate parking fees for the amounts of $2.00, $3.00, and $4.00, respectively. Russell Roddy did not receive receipts for these any of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated. . On 6/7/17, while executing his advancing duties, Russell Roddy incurred two separate parking fees for the amounts of $2.00 and $3.50, respectively. Russell Roddy did not receive receipts for these either of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.

Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
06/05/17	06/07/17	CINCINNATI, OH	Mission (Operational)	136.00 / 69.00

Document Totals

Total Expenses:	1,128.57
Reimbursable Expenses:	178.50
Non-Reimbursable Expenses:	950.07
Advance Applied:	.00
Net to Traveler:	178.50
Net to Government:	950.07
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount

Com. Carrier	348.40	.00
Fuel-Rental Vehicle	17.38	.00
Lodging Taxes & Misc	43.40	.00
Lodging-PerDiem	248.00	.00
M&IE-PerDiem	172.50	.00
Misc Expense - Reimb	6.00	.00
Rental Car	170.50	.00
Transportation	107.64	.00
Transxn Fees	14.75	.00
Total Expenses:	1,128.57	.00

Trip 1 Details

Expenses

Trip#: 1

Total Non-Per Diem Expenses: 708.07 Total Per Diem Expenses: 420.50

Date	Description	Category	Cost	Pay Method	Per Diem
06/05/2017	Airline Flight	Com. Carrier	174.20	GOVCC-C	
	Comment: Flight from Washington, DC (DCA) to Cincinnati, OH.				
06/05/2017	Lodging Tax	Lodging Taxes & Misc	21.70	GOVCC-C	
	Comment: Sales Tax, City Tax & County Tax				
06/05/2017	Lodging	Lodging-PerDiem	124.00	GOVCC-C	*
	Comment: Lodging rate is actual rate that Russell Roddy was offered. Documentation is attached.				
06/05/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
06/05/2017	Transportation Tips	Misc Expense - Reimb	3.00	REIMBURSABLE	
	Comment: Valet parking attendant				
06/05/2017	Taxi	Transportation	18.78	GOVCC-C	
	Comment: Taxi from office at MIB to Washington National Airport.				
06/05/2017	Parking	Transportation	28.00	GOVCC-C	
	Comment: Parking - Valet				
06/06/2017	Lodging Tax	Lodging Taxes & Misc	21.70	GOVCC-C	
	Comment: Sales Tax, City Tax & County Tax				
06/06/2017	Lodging	Lodging-PerDiem	124.00	GOVCC-C	*
	Comment: Lodging rate is actual rate that Russell Roddy was offered. Documentation is attached.				
06/06/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
06/06/2017	Transportation Tips	Misc Expense - Reimb	3.00	REIMBURSABLE	
	Comment: Valet parking attendant				
06/06/2017	Parking	Transportation	28.00	GOVCC-C	
	Comment: Parking - Valet				
06/06/2017	Parking	Transportation	2.00	GOVCC-C	
	Comment: On 6/6/17, while executing his advancing duties, Russell Roddy incurred three separate parking fees for the amounts of $2.00, $3.00, and $4.00, respectively. Russell Roddy did not receive receipts for these any of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.				
06/06/2017	Parking	Transportation	3.00	GOVCC-C	
	Comment: On 6/6/17, while executing his advancing duties, Russell Roddy incurred three separate parking fees for the amounts of $2.00, $3.00, and $4.00, respectively. Russell Roddy did not receive receipts for these any of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.				
06/06/2017	Parking	Transportation	4.00	GOVCC-C	
	Comment: On 6/6/17, while executing his advancing duties, Russell Roddy incurred three separate parking fees for the amounts of $2.00, $3.00, and $4.00, respectively. Russell Roddy did not receive receipts for these any of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.				
06/07/2017	Airline Flight	Com. Carrier	174.20	GOVCC-C	
	Comment: Flight from Cincinnati, OH to Washington, DC (DCA)				
06/07/2017	Gas-Rental	Fuel-Rental Vehicle	17.38	GOVCC-C	
	Comment: Regular Unleaded 7.243				
06/07/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
06/07/2017	Rental Car	Rental Car	170.50	GOVCC-C	
	Comment: Rental Agreement Number: 780207131				
06/07/2017	Taxi	Transportation	18.36	GOVCC-C	
	Comment: Taxi from Washington National Airport to Office at MIB.				

06/07/2017	Parking	Transportation	2.00	GOVCC-C	
Comment:	On 6/7/17, while executing his advancing duties, Russell Roddy incurred two separate parking fees for the amounts of $2.00 and $3.50, respectively. Russell Roddy did not receive receipts for these either of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.				
06/07/2017	Parking	Transportation	3.50	GOVCC-C	
Comment:	On 6/7/17, while executing his advancing duties, Russell Roddy incurred two separate parking fees for the amounts of $2.00 and $3.50, respectively. Russell Roddy did not receive receipts for these either of these parking fees. A copy of Russell Roddy's credit card statement is attached, with the appropriate charges indicated.				
08/02/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 420.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
06/05/2017	136.00/ 69.00	124.00	124.00	51.75	51.75				
06/06/2017	136.00/ 69.00	124.00	124.00	69.00	69.00				
06/07/2017	136.00/ 69.00	0.00	0.00	51.75	51.75				

Account Summary for the Selected Trip

Org: DOI	Label: FY 2016/2017 BOEM RSA	Acct Code: DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	1,128.57
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 348.40	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 17.38	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 43.40	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 248.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 172.50	
Expense Category: Misc Expense - Reimb	Fiscal Year: 2017	Amount: 6.00	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 170.50	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 107.64	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,128.57

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2016/2017 BOEM RSA	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////GOVCC-C		950.07
DOI	FY 2016/2017 BOEM RSA	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////REIMBURSABLE		178.50

Totals by Label

DOI	FY 2016/2017 BOEM RSA Total	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	1,128.57

Totals by Payment Method

GOVCC-C Total	950.07
REIMBURSABLE Total	178.50

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
06/05/17	AIR Airline Flight	$174.20

06/07/17	AIR Airline Flight	$174.20

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
	Traveler Justification:	All listed expenses are the actual expenses that Russell Roddy incurred during this official travel. Documentation is attached.

Document History 08/02/2017 Voucher: TV0000KSQX

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/02/2017	8:12PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:	RUSSELL RODDY
Traveler/Preparer Signature:	Russell W. Roddy
Date:	8/3/17
Approver Name:	DOWNEY MAGALLANES, DCOS
Approver Signature:	Dell Magallanes
Date:	8/9/17

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000RLFE
Travel Authorization Number:	TANUM0000RLFE	Trip Name:	06-05-17 Cincinnati, OH
TA Date:	06/05/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	On June 7, 2017, Secretary Ryan Zinke is scheduled to travel to Cincinnati, Ohio, where he will join President Donald Trump for a media event to highlight plans for infrastructure improvements in the country. Russell Roddy will travel to Cincinnati to advance this engagement for Secretary Zinke.
Type Code:	Trip By Trip		

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1 Selected Trip

Purpose: On June 7, 2017, Secretary Ryan Zinke is scheduled to travel to Cincinnati, Ohio, where he will join President Donald Trump for a media event to highlight plans for infrastructure improvements in the country. Russell Roddy will travel to Cincinnati to advance this engagement for Secretary Zinke.

Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
06/05/17	06/07/17	CINCINNATI, OH	Mission (Operational)	136.00 / 69.00

Document Totals

Total Expenses:	1,054.15
Reimbursable Expenses:	172.50
Non-Reimbursable Expenses:	881.65
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	348.40	.00
Fuel-Rental Vehicle	50.00	.00
Lodging-PerDiem	248.00	.00
M&IE-PerDiem	172.50	.00
Rental Car	170.50	.00
Transportation	50.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,054.15	.00

Trip 1 Details

Expenses

Trip#: 1

Total Non-Per Diem Expenses: 633.65 Total Per Diem Expenses: 420.50

Date	Description	Category	Cost	Pay Method	Per Diem
06/05/2017	Airline Flight	Com. Carrier	174.20	GOVCC-C	
	Comment: Flight from Washington, DC (DCA) to Cincinnati, OH.				
06/05/2017	Airline Flight	Com. Carrier	174.20	GOVCC-C	
	Comment: Flight from Cincinnati, OH to Washington, DC (DCA).				
06/05/2017	Lodging	Lodging-PerDiem	124.00	GOVCC-C	*
	Comment: Lodging rate is actual rate that Russell Roddy was offered. Documentation is attached.				
06/05/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
06/05/2017	Taxi	Transportation	25.00	GOVCC-C	
	Comment: Taxi from office at MIB to Washington National Airport.				
06/05/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
06/06/2017	Lodging	Lodging-PerDiem	124.00	GOVCC-C	*
	Comment: Lodging rate is actual rate that Russell Roddy was offered. Documentation is attached.				
06/06/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
06/07/2017	Gas-Rental	Fuel-Rental Vehicle	50.00	GOVCC-C	
06/07/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
06/07/2017	Rental Car	Rental Car	170.50	GOVCC-C	
06/07/2017	Taxi	Transportation	25.00	GOVCC-C	
	Comment: Taxi from Washington National Airport to residence in Virginia.				

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 420.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
06/05/2017	136.00/ 69.00	124.00	124.00	51.75	51.75				
06/06/2017	136.00/ 69.00	124.00	124.00	69.00	69.00				
06/07/2017	136.00/ 69.00	0.00	0.00	51.75	51.75				

Other Authorizations

Trip#: 1

Other Authorization	Remarks
ACTUAL EXPENSE	

Account Summary for the Selected Trip

Org: DOI	Label: FY 2016/2017 BOEM RSA	Acct Code: DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	1,054.15
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 348.40	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 50.00	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 248.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 172.50	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 170.50	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 50.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,054.15

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2016/2017 BOEM RSA	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////GOVCC-C		881.65
DOI	FY 2016/2017 BOEM RSA	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////REIMBURSABLE		172.50

Totals by Label

DOI	FY 2016/2017 BOEM RSA Total	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	1,054.15

Totals by Payment Method

GOVCC-C Total	881.65
REIMBURSABLE Total	172.50

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
06/05/17	AIR	$174.20
06/05/17	AIR	$174.20

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
	Traveler Justification:	Lodging rate is actual rate that Russell Roddy was offered. Documentation is attached.
TRAVEL DATE OVERLAP	FAIL	OVERLAPS WITH TRIP: TANUM0000RKOX
	Traveler Justification:	TANUM0000RKOX is a duplicate, so there is no trip overlap.

Document History 06/05/2017 Authorization: TANUM0000RLFE

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/05/2017	12:31PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: TIM NIGBOROWICZ
Traveler/Preparer Signature:
Date: 6/5/17
Approver Name: Dowvery Magallanes
Approver Signature:
Date: 6/6/17

Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Re: 06-05-17 Travel for Russell Roddy

1 message

Downey Magallanes <downey_magallanes@ios.doi.gov> Mon, Jun 5, 2017 at 6:17 PM
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>
Cc: Debbie Cousins <debbie_cousins@ios.doi.gov>

Approved

Sent from my iPhone

On Jun 5, 2017, at 1:54 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:

> Please provide approval for the following travel for Russell Roddy:
>
> **1. Dates of travel**
> 06/05/17 - 06/07/17
>
> **2. Purpose of travel**
> To advance Secretary Zinke's travel to Cincinnati, Ohio, for an event with President Donald Trump.
>
> **3. Associated cost of the travel**
> $1,200
>
> **4. Who will be paying for travel (DOI or other)**
> DOI
>
> Thank you.
>
> Tim Nigborowicz
> Office of Scheduling and Advance
> 202-208-7551

Date: 06/05/2017
Record Locator: OI34IR
Travelers:
Roddy, Russell.Warren
Agent: doi.travel@duluthtravelinc.com

Agency Address
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Mon, Jun 05 2017 Cincinnati, OH

1:32 PM depart — **Ronald Reagan Ntl Washington (DCA)** to **Cincinnati (CVG)** — Confirmation No. GIL9DT

Delta Air Lines
Flight 6247
OPERATED BY GOJET AIRLINES DBA DELTA CONNECTION
PLEASE CHECK-IN WITH THE OPERATING CARRIER

Takeoff: 1:32 PM Terminal: B
Ronald Reagan Ntl Washington, DC
Economy Class [L] Class | Canadair Regional Jet 700 | No Meal Service | 1h 34m

Landing: 3:06 PM (Terminal: 3)
Cincinnati, OH

Travelers:

Name:	Ticket #:	Seat:	FF#:
Roddy, Russell.Warren	006-8669214275	Unassigned	(b) (6)

Notes: Unable to assign seat at this time..will keep ck for a seat

3:06 PM pick-up — **Budget** Confirmation No. 04824213US2
Phone: 800 435-7100
Pickup Location: PHONE:859-767-3132 / 855-283-4384 Cincinnati/Northern Kentucky International Airport Terminal
Car Description: 2/4 Door Compact Automatic AC
Other Info: ZD102388999

Daily Rate: $35.00 UNL MI 26.26 HR 35.00 DY UNL MI UNL DY
Corp Discount No.: T788300
Driver: Roddy Russell.Warren
Total Rate: Approx Total 170.50 USD Includes Taxes-fees-surcharges

4:00 PM check-in — **Millennium Cincinnati** Confirmation No. 4E9ZVWFAB
Address: 150 West 5TH Street Cincinnati Oh 45202
Nights: 2 (name: Roddy Russellwarren)
Guarantee Info: (b) (6)
Other Info:
Nightly Rate: $124.00
Total Rate: $291.40

Phone: 513-352-2100 Fax: 513-352-2148
Rooms: 1 room
Room Desc: The Flexible Rate - Room Only - Ex Tax - Free Cancellation - Commissionable. Standard Double-south Tower
Cancel Policy: Cancel By 2PM Local Hotel Time At Least One Day Prior To Arrival To Avoid A One Night Charge Being Placed On The Method Of Guarantee.

Wed, Jun 07 2017 Ronald Reagan Ntl Washington, DC

check-out — **Millennium Cincinnati** Confirmation No. 4E9ZVWFAB

drop-off — **Budget** Confirmation No. 04824213US2

8:59 PM depart — **Cincinnati (CVG)** to **Ronald Reagan Ntl Washington (DCA)** — Confirmation No. GIL9D1

Delta Air Lines
Flight 6280
OPERATED BY GOJET AIRLINES DBA DELTA CONNECTION
PLEASE CHECK-IN WITH THE OPERATING CARRIER

Takeoff: 8:59 PM Terminal: 3
Cincinnati, OH
Economy Class [L] Class | Canadair Regional Jet 700 | No Meal Service | 1h 27m

Landing: 10:26 PM (Terminal: B)
Ronald Reagan Ntl Washington, DC

Travelers:

Name:	Ticket #:	Seat:	FF#:
Roddy, Russell.Warren	006-8669214315	14B	(b) (6)

Additional Information:

- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To Www.Tsa.Gov.
- For Emergency Assistance Call 855-847-6398

- Org Code: DOIDOSSIO
- TA Number: TANUM0000RKOX

A Message From Your Agent

THIS MESSAGE CONFIRMS THAT YOUR RESERVATION HAS BEEN TICKETED. FOR CHANGES CANCELLATIONS OR QUESTIONS PLEASE CALL YOUR DEDICATED TRAVEL TEAM.

TRAVEL Incorporated

Ticket Number	**006-8669214275**
Account #	**D00880**
Issue Date	**Mon, Jun 05, 2017**
Booking ID	**OI34IR**
Issuing Location	**UUN**
Booking Agent ID	**2K**
Form of Payment	(b) (6)
Transaction Type	**Electronic Ticket**
Booking Currency	**USD**

Name: **Roddy/Russell.Warren**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES CR7	6247 / L LCADCA Confirmation: GIL9DT	Mon, 06/05/2017 Mon, 06/05/2017	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: CINCINNATI	132P 306P

— Remark(s) —

U22/DOIDOSSIO
U29/TRRODDYDO06052017
U82/ORFSHOURLY

Fare	**$148.84**
Tax	**$25.36**
Total Amount	**$174.20**
Amount Charged	**$174.20**

Air only indicated here.

WAS DL CVG148.84USD148.84END DL ZPDCA XT5.60AY4.50XF DCA4.5

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Tue, Jul 11, 2017 11:08 PM

Official Invoice

Generated by Travel Incorporated

TRAVEL Incorporated

Ticket Number	006-8669214315
Account #	D00880
Issue Date	Mon, Jun 05, 2017
Booking ID	OI34IR
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Roddy/Russell.Warren**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
	Vendor:	BUDGET		Pickup:	Mon, 06/05/2017
	Pickup City:	CINCINNATI		Return:	Wed, 06/07/2017
	Dropoff City:	CINCINNATI		Your Daily Rate:	$35.00
	Confirmation Number:	04824213US2		Number of Cars:	1
	GalaxyNet Status:			Number of People:	1
				Car Type:	CCAR
	Hotel:	Millennium Cincinnati		Check In:	Mon, 06/05/2017
	Address:	150 West 5th Street Cincinnati, OH 45202		Check Out:	Wed, 06/07/2017
				Your Nightly Rate:	$124.00
				Number of Rooms:	1
	Confirmation Number:	4E9ZVWFAB		Number of People:	1
	Phone Number:	(513) 352-2100		Room Type:	C1SBAR
	GalaxyNet Status:				
	DELTA AIR LINES	6280 / L	Wed, 06/07/2017	Leave :: CINCINNATI	859P
	CR7	LCADCA		Arrive :: RONALD REAGAN NTL WASHINGTON	1026P
		Confirmation: GIL9DT	Wed, 06/07/2017		

— Remark(s) —

U22/DOIDOSSIO
U29/TANUM0000RKOX
U82/ORFSHOURLY

Fare	**$148.84**
Tax	**$25.36**
Total Amount	**$174.20**
Amount Charged	**$174.20**

Air only indicated here.

CVG DL WAS148.84USD148.84END DL ZPCVG XT5.60AY4.50XF CVG4.5

MILLENNIUM
HOTEL
CINCINNATI
You are the Center of Our World

INFORMATION INVOICE

Membership No. :
A/R Number :
Group Code :
Company Name :

Russellwarren Roddy
United States

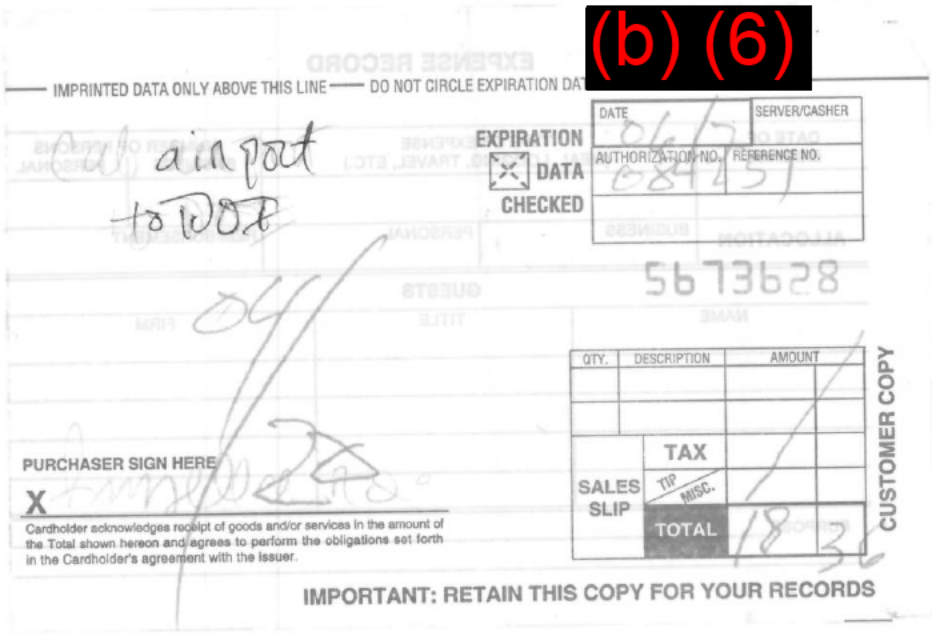
Room No. : 1950
Arrival : 06-05-17
Departure : 06-07-17
Page No. : 1 of 2
Folio No. : 780157
Conf. No. : 9841487
Cashier No. : 2984

Date	Text	Charges USD	Credits USD
06-05-17	Room Charge	124.00	
06-05-17	Sales Tax - 7.00 %	8.68	
06-05-17	City Tax - 4%	4.96	21.70
06-05-17	County Tax - 6.5%	8.06	
06-06-17	Parking - Valet	28.00	
	Room# 1950 : 707876 Roddy		
06-06-17	Room Charge	124.00	
06-06-17	Sales Tax - 7.00 %	8.68	
06-06-17	City Tax - 4%	4.96	21.70
06-06-17	County Tax - 6.5%	8.06	
06-07-17	Parking - Valet	28.00	
	Room# 1950 : 707876 Roddy		
06-07-17	(b) (6) [redacted]		347.40
	Total	**347.40**	**347.40**
	Balance	**0.00 USD**	

150 West Fifth Street Cincinnati, OH 45202
Phone 513.352.2100 Toll Free 800.867.2100

TRANSCO INC
(202)398-0526

CREDIT RECEIPT
DRIVER: 00076835
CAB #: TIAL CAB
DATE : 06/05/17
TIME:12:29-12:40
RATE #: 1
STANDARD RATE
MILES R1: 5.10
TRIP# : 1665
FARE : $15.40
SURCH.: $0.25
TIPS : $3.13
TOTAL : $18.78
(b) (6)
AUTHOR.: 081146
#PASSENGERS: 01
MID :******346
ENTRY METHOD.
CONTACT CHIP
AID:
A0000000041010
APPL. NAME:
(b) (6)
ATC : 0004
AC:
4A243A714A536E4E
REC/INV#: 1665
TID: ******766



SPEEDWAY #007405
Crescent S KY 41017
TRAN#: 2387494
6//2017 7:21 PM

Pump 04
Regular Unleaded
7.243 @ $2.399/GAL
GAS TOTAL $17.38

TAX $0.00
TOTAL $17.38

(b) (6)

TERM: 005007405001
TRANS TYPE: CAPTURE
APPR#: 096879
ENTRY METHOD: ICR
WWW.SPEEDWAY.COM

RECEIPT

Rental Agreement Number: 780207131
Vehicle Number: 45573430

YOUR INFORMATION

RODDY,RUSSELL WARREN
BUDGET DISC US GOVERNMENT HQ
PAYMENT METHOD (b) (6)

YOUR RENTAL

Picked up	CVG
Date/Time	JUN 05 2017@03 38PM
Returned	CVG
Date/Time	JUN 07 2017@07 41PM
Veh Group	Cool Cars
Veh Charged	Compact
Vehicle	VOLKSWAGEN BEETLE CON
Odometer Out	28900
Odometer In	29721
Fuel Reading	Full

YOUR VEHICLE CHARGES

3 DY@ 35 00		105 00
YOUR TIME AND MILEAGE		**105 00**

YOUR TAXABLE FEES

**11 11% FEE		14 07
CUST FAC CHARGE	6 00/DY	18 00
VEH LIC RECOUP	1 45/DY	4 35
ENERGY RECOVERY	0 77/DY	2 31

YOUR SUBTOTAL

TAXABLE SUBTOT		143 73
TAX 6 000%		8 62

YOUR NON TAXABLE ITEMS

* 3% SURCHARGE		3 15
GARS	5 00/DY	15 00

TOTAL CHARGES		170 50
NET CHARGES	USD	170 50
YOUR TOTAL DUE		0 00

PAID ON (b) (6)
**CONCESSION RECOVERY FEE
*CNTY LI FEE

THANK YOU FOR RENTING WITH BUDGET

For inquiries or e-receipt visit
WWW.BUDGET.COM

RUSSELL W RODDY
TAX EXEMPT ID 140001849
1849 C STREET NW
MAILSTOP 7328
WASHINGTON DC 20240-0001

18611700 - 045398 - 0003 - 0006 - 2

ACCOUNT NUMBER
(b) (6) [redacted]

STATEMENT DATE: 06/19/17

Post Date	Tran Date	Reference Number	MCC	Transaction Description	Type	Amount
06-05	06-03	263007340107 Memo Transaction P.O.S.: SALES TAX:	4121	TAXI SVC GAITHERSBURG GAITHERSBURG MD		82.46
06-07	06-05	263433462606 Memo Transaction P.O.S.: SALES TAX:	4121	TAXI SVC WASHINGTON WASHINGTON DC		18.78
06-06	06-05	081153379841 Memo Transaction A1843572 P.O.S.: SALES TAX:	3366	BUDGET RENT-A-CAR ANCH ANCHORAGE AK ANCHORAG		139.30
06-14	06-06	171573570959 Memo Transaction 00005506 P.O.S.: SALES TAX:	3665	HAMPTON INNS SALT LAKE CTY UT ARRIVAL: 05-06-17		21.40CR
06-07	06-06	286158613665 Memo Transaction P.O.S.: SALES TAX:	7523	CINCINNATI PARKING FEE CINCINNATI OH		2.00
06-07	06-06	286158616007 Memo Transaction P.O.S.: SALES TAX:	7523	CINCINNATI PARKING FEE CINCINNATI OH		3.00
06-07	06-06	286158616775 Memo Transaction P.O.S.: SALES TAX:	7523	CINCINNATI PARKING FEE CINCINNATI OH		4.00
06-09	06-07	090944485116 Memo Transaction P.O.S.: SALES TAX:	4121	ALEXANDRIA UNIO ALEXANDRIA VA		18.36
06-08	06-07	103001179282 Memo Transaction P.O.S.: 000000 SALES TAX:	5542	SPEEDWAY 07405 528 CRESCENT SPRI KY		17.38
06-08	06-07	826780207132 Memo Transaction 780207131 P.O.S.: SALES TAX:	3366	BUDGET RENT-A-CAR ERLANGER KY APO CINC		170.50

PARKING FEE

PARKING FEE

PARKING FEE



RUSSELL W RODDY
TAX EXEMPT ID 140001849
1849 C STREET NW
MAILSTOP 7328
WASHINGTON DC 20240-0001

18611700 - 045398 - 0004 - 0006 - 2

ACCOUNT NUMBER

(b) (6) [redacted]

STATEMENT DATE: 06/19/17

Post Date	Tran Date	Reference Number	MCC	Transaction Description	Type	Amount
06-09	06-07	072003157408 Memo Transaction 000005568 P.O.S.: SALES TAX:	3741	MILLENNIUM HTL CINCINN CINCINNATI OH ARRIVAL: 06-05-17		347.40
PARKING FEE — 06-08	06-07	286159623001 Memo Transaction P.O.S.: SALES TAX:	7523	CINCINNATI PARKING FEE CINCINNATI OH		2.00
PARKING FEE — 06-08	06-07	286159624876 Memo Transaction P.O.S.: SALES TAX:	7523	CINCINNATI PARKING FEE CINCINNATI OH		3.50
06-12	06-11	637881684306 Memo Transaction P.O.S.: SALES TAX:	4121	RED TOP CAB ARLINGTON VA		24.77
06-13	06-12	378000300089 Memo Transaction P.O.S.: SALES TAX:	5542	EXXONMOBIL 97655534 PUTNAM CT		39.12
06-15	06-13	900011800090 Memo Transaction 128332510 P.O.S.: SALES TAX:	3812	HYATT PLACE MOHEGAN SU UNCASVILLE CT ARRIVAL: 06-11-17		234.60
06-15	06-14	200043080435 Memo Transaction P.O.S.: SALES TAX:	4111	MBTA COMMTR BOAT CHRLS BOSTON MA		3.50
06-15	06-14	080180711984 Memo Transaction P.O.S.: C002E143X058 SALES TAX:	4722	CGETV0000JMW8 C002E143X058 WA		14.75
06-16	06-14	261742539220 Memo Transaction P.O.S.: SALES TAX:	4121	TAXI SVC LONG ISLAND C LONG IS CITY NY		9.00
06-16	06-15	090766931214 Memo Transaction P.O.S.: SALES TAX:	4121	BOS TAXI 0146 BOSTON MA		9.80

United States Department of the Interior
Official Travel Schedule of the Secretary

Cincinnati, OH
June 7, 2017
FINAL

TRIP SUMMARY
THE TRIP OF THE SECRETARY TO
Cincinnati, OH
June 7, 2017

Weather:
Cincinnati, OH — High 68°, Low 52°; Mostly Cloudy; 20% Chance of Precipitation

Time Zone:
Cincinnati, OH — Eastern Daylight Time (EDT)

Advance:		**Cell Phone:**
Security Advance	Sgt. (b) (6), (b) (7)(C)	(b) (6), (b) (7)(C)
	Sgt. (b) (6), (b) (7)(C)	(b) (6), (b) (7)(C)
Advance	Rusty Roddy	(b) (6)

Traveling Staff:
None

Attire:
Business Attire

Wednesday, June 7, 2017

Washington, DC → Cincinnati, OH → Washington, DC

9:45-10:30am EDT: **Depart Department of the Interior en route Andrews Air Force Base (KADW)**

Vehicle Manifest:

Secretary's Vehicle: RKZ

10:30-11:10am EDT: **Arrive Andrews Air Force Base (KADW) & Board Air Force One**

Note: President Trump arrives via Marine One at 10:50 am & boards Air Force One at 11:00 am.

11:10am EDT-
12:40pm EDT: **Wheels up Washington, DC (DCA) en route Cincinnati, OH**

Flight: Air Force One

Principals: POTUS
RKZ
Secretary Sonny Perdue
Administrator Scott Pruitt
Gary Cohn, Assistant to the President for Economic Policy
Reed Cordish, Assistant to the President for Intragovernmental and Technology Initiatives
Jared Kushner, Senior Advisor to the President
Chris Liddell, Assistant to the President for Strategic Initiatives
DJ Gribbin, Special Assistant to the President for Infrastructure Policy]
Stephen Miller
Sean Spicer
LTG Keith Kellogg
Dan Scavino
John McEntee
Jordan Karem
Annie LeHardy
Shealah Craighead
Dominique Dansky
Richard LeFrak
Steven Roth
Chris Harris
LTC (b) (6), (b) (7)(C) (Military Aide)
MAJ (b) (6), (b) (7)(C) (WHMU)
CPT (b) (6), (b) (7)(C) (WHMU)
Press (13)
WHMO (6)
USSS (8)

Flight time: ~1 hour, 30 minutes

12:40pm EDT: **Wheels down Cincinnati Municipal Airport-Lunken Field (KLUK)**

Location: 262 Wilmer Avenue
Signature Aviation South
Near Hangar # 22
Cincinnati, OH 45226

12:40-1:05pm EDT: **Proceed to Motorcade Vehicle & Await POTUS Arrival to Motorcade**

Note: POTUS remains on Air Force One upon arrival and participates in meeting with ObamaCare Victims (Daniel Withrow & Bill DeCamp

who board Air Force One) until 12:50 pm. Closed Press.

Note: Upon departure from Air Force One at 12:50 pm, POTUS proceeds to Podium on tarmac for remarks (The families of Daniel Withrow & Bill DeCamp greet POTUS at the bottom of Air Force One steps and proceed with POTUS to podium). Open Press.
Bottom of Air Force One steps & proceed with POTUS to podium

Note: Upon conclusion of remarks, POTUS proceeds to motorcade vehicle.

1:05-1:10pm EDT: **Depart Airport en route Rivertowne Marina**

Location: 4601 Kellogg Avenue
Cincinnati, OH 45226

Vehicle Manifest:

Secretary's Vehicle (11th of 25 vehicles):

: RKZ
Rusty Roddy
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)

1:10-1:15pm EDT: **Arrive Rivertowne Marina // Proceed to Off-Stage Announce Area**

Location: Off-Stage Announce Area - Stage Left

Met By: Matt Bevin, Governor of Kentucky
Jenean Hampton, Lt. Governor of Kentucky
Mary Taylor, Lt. Governor of Ohio
Gary Heminger, CEO of Marathon Petroleum Corporation
Allen Hamblen, President & CEO of CalPortland Company
Todd Bastean, CEO of Bunge North America
Tony Will, CEO of CF Industries
Kirk Reich, President of AK Steel
Jim Hagerdon, CEO of Scotts Miracle Grow
Sean McGarvey, President & CEO of North American Building Trades Union
Eric Dean, President of United Ironworkers

Attendees: 500 - 600 guests including invited VIP's, coal miners, steel workers

Press: Open

Note: Guests & staff escorted directly to the staff & guest viewing area (stage left) for remarks

1:15-1:45pm EDT: **Participate in Outdoor Water Infrastructure Project Event**

Backdrop: Ohio River & Coal Barge

Format: Offstage announce of RKZ.
RKZ delivers brief remarks & introduces EPA Administrator Scott Pruitt.
EPA Administrator Scott Pruitt delivers remarks & introduces Secretary Of the Agriculture Sonny Perdue.
Secretary of the Agriculture Sonny Perdue delivers remarks & Introduces POTUS.
POTUS delivers remarks.

1:45-2:00pm EDT: **Proceed to Motorcade Vehicle & Await POTUS Arrival to Motorcade**

Note; Upon conclusion of remarks, POTUS proceeds to off stage announce Area to participate in photo opportunity with law enforcement / Marina owner & family.

2:00-2:05pm EDT: **Depart Rivertowne Marina en route Cincinnati Municipal Airport-Lunken Field**

(KLUK)
Location: 262 Wilmer Avenue
Signature Aviation South
Near Hangar # 22
Cincinnati, OH 45226
Vehicle Manifest:
Secretary's Car (11th of 25 Vehicles)
: RKZ
Rusty Roddy
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)

2:05-2:15pm EDT: **Arrive Airport & Board Air Force One**

2:15pm EDT-
3:30pm EDT: **Wheels up Cincinnati, OH (KLUK) en route Washington, DC (KADW)**
Flight: Air Force One
Flight time: ~1 hour, 15 minutes

3:30-3:40pm EDT: **Wheels down Andrews Air Force Base & Board Vehicle**

3:45-4:30pm EDT: **Depart Andrews Air Force Base en route Department of the Interior**
Vehicle Manifest:
Secretary's Car: RKZ

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000TUZQ
Travel Authorization Number:	TANUM0000TUZQ	Trip Name:	06-11-17 CT-NH-MA
TA Date:	09/14/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION SIGNED
Purpose:	Mission (Operational)	Document Detail:	Trip Overview: . Dates: June 11, 2017 ?“ June 17, 2017 . Locations: Connecticut, New Hampshire, Massachusetts . Purpose: On June 13, 2017, Secretary Ryan Zinke travelled to Uncasville, Connecticut, to speak at the National Congress of American Indians Mid-Year Conference. On the same date, Secretary Zinke travelled to Hooksett, New Hampshire, to make a press announcement regarding Pittman-Robertson Grants, and to hold related meetings with New Hampshire Governor Chris Sununu and regional stakeholders. From June 15 through June 17, Secretary Zinke travelled to Boston, Massachusetts, while conducting reviews of Katahdin Woods and Waters National Monument and Northeast Canyons and Seamounts Marine National Monument. These reviews included tours of the monuments, media availabilities, and meetings with various stakeholders. Russell Roddy travelled to Connecticut, New Hampshire and Massachusetts to help advance Secretary Zinke's engagements at each of these locations. Trip Notes: . On 6/16/17, Russell Roddy travelled in a boat during Secretary Zinke's visit to Boston Harbor Islands National Recreation Area. The boat that was used for this travel was provided by the Commonwealth of Massachusetts. The appropriate signed DI-2000 form authorizing acceptance of this in-kind payment for transportation is attached. . Due to significant flight delays resulting from severe weather on the evening of 6/16/17, Russell Roddy extended his official travel for one additional night. Email correspondence approving this travel extension is attached. . During this travel, in order to properly execute his official duties, Russell Roddy upgraded from a compact size rental vehicle to a standard SUV. Email correspondence authorizing this rental vehicle upgrade is attached. . Airfare Ticket 8669440767 was evenly exchanged to Airfare Ticket 8669925052 for the full amount of $273.40.
Type Code:	Trip By Trip		

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Trip Overview: . Dates: June 11, 2017 ?“ June 17, 2017 . Locations: Connecticut, New Hampshire, Massachusetts . Purpose: On June 13, 2017, Secretary Ryan Zinke travelled to Uncasville, Connecticut, to speak at the National Congress of American Indians Mid-Year Conference. On the same date, Secretary Zinke travelled to Hooksett, New Hampshire, to make a press announcement regarding Pittman-Robertson Grants, and to hold related meetings with New Hampshire Governor Chris Sununu and regional stakeholders. From June 15 through June 17, Secretary Zinke travelled to Boston, Massachusetts, while conducting reviews of Katahdin Woods and Waters National Monument and Northeast Canyons and Seamounts Marine National Monument. These reviews included tours of the monuments, media availabilities, and meetings with various stakeholders. Russell Roddy travelled to Connecticut, New Hampshire and Massachusetts to help advance Secretary Zinke's engagements at each of these locations. Trip Notes: . On 6/16/17, Russell Roddy travelled in a boat during Secretary Zinke's visit to Boston Harbor Islands National Recreation Area. The boat that was used for this travel was provided by the Commonwealth of Massachusetts. The appropriate signed DI-2000 form authorizing acceptance of this in-kind payment for transportation is attached. . Due to significant flight delays resulting from severe weather on the evening of 6/16/17, Russell Roddy extended his official travel for one additional night. Email correspondence approving this travel extension is attached. . During this travel, in order to properly execute his official duties, Russell Roddy upgraded from a compact size rental vehicle to a standard SUV. Email correspondence authorizing this rental vehicle upgrade is attached. . Airfare Ticket 8669440767 was evenly exchanged to Airfare Ticket 8669925052 for the full amount of $273.40.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
06/11/17	06/13/17	NEW LONDON COUNTY, CT	Mission (Operational)	102.00 / 64.00
06/13/17	06/17/17	BOSTON, MA	Mission (Operational)	275.00 / 69.00

Document Totals

Total Expenses:	3,163.10
Reimbursable Expenses:	437.75
Non-Reimbursable Expenses:	2,725.35
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	273.40	.00
Fuel-Rental Vehicle	76.28	.00
Lodging Taxes & Misc	149.82	.00
Lodging-PerDiem	1,304.00	.00
M&IE-PerDiem	422.75	.00
Misc Expense - Reimb	15.00	.00
Rental Car	654.12	.00
Transaction Fees	34.30	.00
Transportation	218.68	.00
Transxn Fees	14.75	.00
Total Expenses:	3,163.10	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 1,436.35 — Total Per Diem Expenses: 1,726.75

Date	Description	Category	Cost	Pay Method	Per Diem
06/11/2017	Airline Flight	Com. Carrier	273.40	GOVCC-C	
Comment:	. Airfare Ticket 0018669440767 was evenly exchanged to Airfare Ticket 0018669925052 for the full amount of $273.40.				
06/11/2017	Lodging Tax	Lodging Taxes & Misc	15.30	GOVCC-C	
Comment:	State Tax & Occupancy Tax				
06/11/2017	Lodging	Lodging-PerDiem	102.00	GOVCC-C	*
06/11/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
06/11/2017	Taxi	Transportation	24.77	GOVCC-C	
Comment:	Taxi from residence in Virginia to Washington National Airport.				
06/12/2017	Gas-Rental	Fuel-Rental Vehicle	39.12	GOVCC-C	
Comment:	GALLONS: 15.349				
06/12/2017	Lodging Tax	Lodging Taxes & Misc	15.30	GOVCC-C	
Comment:	State Tax & Occupancy Tax				
06/12/2017	Lodging	Lodging-PerDiem	102.00	GOVCC-C	*
06/12/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
06/13/2017	Lodging Tax	Lodging Taxes & Misc	39.74	GOVCC-C	
Comment:	STATE TAX, CONVENTION TAX, and CITY TAX				
06/13/2017	Lodging	Lodging-PerDiem	275.00	GOVCC-C	*
06/13/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
06/13/2017	Transportation Tips	Misc Expense - Reimb	5.00	REIMBURSABLE	
06/13/2017	Parking	Transportation	51.00	GOVCC-C	
Comment:	VALET PARKING				
06/14/2017	Lodging Tax	Lodging Taxes & Misc	39.74	GOVCC-C	
Comment:	STATE TAX, CONVENTION TAX, and CITY TAX				
06/14/2017	Lodging	Lodging-PerDiem	275.00	GOVCC-C	*
06/14/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
06/14/2017	Transportation Tips	Misc Expense - Reimb	5.00	REIMBURSABLE	
06/14/2017	Parking	Transportation	51.00	GOVCC-C	
Comment:	VALET PARKING				
06/14/2017	Taxi	Transportation	9.00	GOVCC-C	

Comment: Taxi from hotel to event site.					
06/14/2017	Ferry	Transportation	3.60	GOVCC-C	
Comment: COMMUTER BOAT					
06/15/2017	Lodging Tax	Lodging Taxes & Misc	39.74	GOVCC-C	
Comment: STATE TAX, CONVENTION TAX, and CITY TAX					
06/15/2017	Lodging	Lodging-PerDiem	275.00	GOVCC-C	*
06/15/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
06/15/2017	Taxi	Transportation	9.80	GOVCC-C	
Comment: Taxi from event site to hotel.					
06/16/2017	Lodging	Lodging-PerDiem	275.00	GOVCC-C	*
Comment: . Due to significant flight delays resulting from severe weather on the evening of 6/16/17, Russell Roddy extended his official travel for one additional night. Email correspondence approving this travel extension is attached.					
06/16/2017	M&IE	M&IE-PerDiem	52.00	REIMBURSABLE	*
Comment: On 6/16/17, Russell Roddy was provided a lunch during Secretary Zinke's visit to Boston Harbor Islands National Recreation Area. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 6/16/17.					
06/16/2017	Transportation Tips	Misc Expense - Reimb	5.00	REIMBURSABLE	
06/16/2017	Parking	Transportation	44.00	GOVCC-C	
Comment: PARKING					
06/17/2017	Gas-Rental	Fuel-Rental Vehicle	37.16	GOVCC-C	
Comment: REGULAR 14.988G					
06/17/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
06/17/2017	Rental Car	Rental Car	654.12	GOVCC-C	
Comment: During this travel, in order to properly execute his official duties, Russell Roddy upgraded from a compact size rental vehicle to a standard SUV. Email correspondence authorizing this rental vehicle upgrade is attached.					
06/17/2017	TMC Fee	Transaction Fees	34.30	GOVCC-C	
Comment: Agent-Assisted Dom Air/Rail					
06/17/2017	Taxi	Transportation	25.51	GOVCC-C	
Comment: On 6/17/17, Russell Roddy travelled via taxi from Washington National Airport to his residence in Virginia. Russell Roddy did not receive a receipt for this taxi fare, which as $25.51. A copy of Russell Roddy's credit card statement is attached, with the appropriate charge indicated.					
09/14/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 1,726.75

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
06/11/2017	102.00/ 64.00	102.00	102.00	48.00	48.00				
06/12/2017	102.00/ 64.00	102.00	102.00	64.00	64.00				
06/13/2017	275.00/ 69.00	275.00	275.00	69.00	69.00				
06/14/2017	275.00/ 69.00	275.00	275.00	69.00	69.00				
06/15/2017	275.00/ 69.00	275.00	275.00	69.00	69.00				
06/16/2017	275.00/ 69.00	275.00	275.00	52.00	52.00				
06/17/2017	275.00/ 69.00	0.00	0.00	51.75	51.75				

Account Summary for the Selected Trip

Org: DOI	Label: FY 2017 NPS RSA	Acct Code: DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////	3,163.10
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 273.40	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 76.28	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 149.82	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 1,304.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 422.75	
Expense Category: Misc Expense - Reimb	Fiscal Year: 2017	Amount: 15.00	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 654.12	
Expense Category: Transaction	Fiscal Year: 2017	Amount: 34.30	

Fees			
Expense Category: Transportation	Fiscal Year: 2017	Amount: 218.68	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	3,163.10

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2017 NPS RSA	DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////	GOVCC-C	2,725.35
DOI	FY 2017 NPS RSA	DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////	REIMBURSABLE	437.75

Totals by Label

DOI	FY 2017 NPS RSA Total	DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////		3,163.10

Totals by Payment Method

GOVCC-C Total	2,725.35
REIMBURSABLE Total	437.75

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
06/11/17	AIR	$273.40

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	MIE ACTUALS EXIST
	Traveler Justification:	. On 6/16/17, Russell Roddy was provided a lunch during Secretary Zinke's visit to Boston Harbor Islands National Recreation Area. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 6/16/17.

Document History 10/06/2017 Authorization: TANUM0000TUZQ

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	09/14/2017	6:43PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	
AUTHORIZATION SIGNED	09/14/2017	7:30PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:3,163.10	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date:

Approver Name: _____

Approver Signature:

Date: _____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000TUZQ
Travel Authorization Number:	TANUM0000TUZQ	Trip Name:	06-11-17 CT-NH-MA
TA Date:	09/14/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION APPROV
Purpose:	Mission (Operational)	Document Detail:	Trip Overview: . Dates: June 11, 2017 ?“ June 17, 2017 . Locations: Connecticut, New Hampshire, Massachusetts . Purpose: On June 13, 2017, Secretary Ryan Zinke travelled to Uncasville, Connecticut, to speak at the National Congress of American Indians Mid-Year Conference. On the same date, Secretary Zinke travelled to Hooksett, New Hampshire, to make a press announcement regarding Pittman-Robertson Grants, and to hold related meetings with New Hampshire Governor Chris Sununu and regional stakeholders. From June 15 through June 17, Secretary Zinke travelled to Boston, Massachusetts, while conducting reviews of Katahdin Woods and Waters National Monument and Northeast Canyons and Seamounts Marine National Monument. These reviews included tours of the monuments, media availabilities, and meetings with various stakeholders. Russell Roddy travelled to Connecticut, New Hampshire and Massachusetts to help advance Secretary Zinke's engagements at each of these locations. Trip Notes: . On 6/16/17, Russell Roddy travelled in a boat during Secretary Zinke's visit to Boston Harbor Islands National Recreation Area. The boat that was used for this travel was provided by the Commonwealth of Massachusetts. The appropriate signed DI-2000 form authorizing acceptance of this in-kind payment for transportation is attached. . Due to significant flight delays resulting from severe weather on the evening of 6/16/17, Russell Roddy extended his official travel for one additional night. Email correspondence approving this travel extension is attached. . During this travel, in order to properly execute his official duties, Russell Roddy upgraded from a compact size rental vehicle to a standard SUV. Email correspondence authorizing this rental vehicle upgrade is attached. . Airfare Ticket 8669440767 was evenly exchanged to Airfare Ticket 8669925052 for the full amount of $273.40.
Type Code:	Trip By Trip		

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Trip Overview: . Dates: June 11, 2017 ?“ June 17, 2017 . Locations: Connecticut, New Hampshire, Massachusetts . Purpose: On June 13, 2017, Secretary Ryan Zinke travelled to Uncasville, Connecticut, to speak at the National Congress of American Indians Mid-Year Conference. On the same date, Secretary Zinke travelled to Hooksett, New Hampshire, to make a press announcement regarding Pittman-Robertson Grants, and to hold related meetings with New Hampshire Governor Chris Sununu and regional stakeholders. From June 15 through June 17, Secretary Zinke travelled to Boston, Massachusetts, while conducting reviews of Katahdin Woods and Waters National Monument and Northeast Canyons and Seamounts Marine National Monument. These reviews included tours of the monuments, media availabilities, and meetings with various stakeholders. Russell Roddy travelled to Connecticut, New Hampshire and Massachusetts to help advance Secretary Zinke's engagements at each of these locations. Trip Notes: . On 6/16/17, Russell Roddy travelled in a boat during Secretary Zinke's visit to Boston Harbor Islands National Recreation Area. The boat that was used for this travel was provided by the Commonwealth of Massachusetts. The appropriate signed DI-2000 form authorizing acceptance of this in-kind payment for transportation is attached. . Due to significant flight delays resulting from severe weather on the evening of 6/16/17, Russell Roddy extended his official travel for one additional night. Email correspondence approving this travel extension is attached. . During this travel, in order to properly execute his official duties, Russell Roddy upgraded from a compact size rental vehicle to a standard SUV. Email correspondence authorizing this rental vehicle upgrade is attached. . Airfare Ticket 8669440767 was evenly exchanged to Airfare Ticket 8669925052 for the full amount of $273.40.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
06/11/17	06/13/17	NEW LONDON COUNTY, CT	Mission (Operational)	102.00 / 64.00
06/13/17	06/17/17	BOSTON, MA	Mission (Operational)	275.00 / 69.00

Document Totals

Total Expenses:	3,163.10
Reimbursable Expenses:	437.75
Non-Reimbursable Expenses:	2,725.35
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	273.40	.00
Fuel-Rental Vehicle	76.28	.00
Lodging Taxes & Misc	149.82	.00
Lodging-PerDiem	1,304.00	.00
M&IE-PerDiem	422.75	.00
Misc Expense - Reimb	15.00	.00
Rental Car	654.12	.00
Transaction Fees	34.30	.00
Transportation	218.68	.00
Transxn Fees	14.75	.00
Total Expenses:	3,163.10	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 1,436.35 — Total Per Diem Expenses: 1,726.75

Date	Description	Category	Cost	Pay Method	Per Diem
06/11/2017	Airline Flight	Com. Carrier	273.40	GOVCC-C	
Comment:	. Airfare Ticket 0018669440767 was evenly exchanged to Airfare Ticket 0018669925052 for the full amount of $273.40.				
06/11/2017	Lodging Tax	Lodging Taxes & Misc	15.30	GOVCC-C	
Comment:	State Tax & Occupancy Tax				
06/11/2017	Lodging	Lodging-PerDiem	102.00	GOVCC-C	*
06/11/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
06/11/2017	Taxi	Transportation	24.77	GOVCC-C	
Comment:	Taxi from residence in Virginia to Washington National Airport.				
06/12/2017	Gas-Rental	Fuel-Rental Vehicle	39.12	GOVCC-C	
Comment:	GALLONS: 15.349				
06/12/2017	Lodging Tax	Lodging Taxes & Misc	15.30	GOVCC-C	
Comment:	State Tax & Occupancy Tax				
06/12/2017	Lodging	Lodging-PerDiem	102.00	GOVCC-C	*
06/12/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
06/13/2017	Lodging Tax	Lodging Taxes & Misc	39.74	GOVCC-C	
Comment:	STATE TAX, CONVENTION TAX, and CITY TAX				
06/13/2017	Lodging	Lodging-PerDiem	275.00	GOVCC-C	*
06/13/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
06/13/2017	Transportation Tips	Misc Expense - Reimb	5.00	REIMBURSABLE	
06/13/2017	Parking	Transportation	51.00	GOVCC-C	
Comment:	VALET PARKING				
06/14/2017	Lodging Tax	Lodging Taxes & Misc	39.74	GOVCC-C	
Comment:	STATE TAX, CONVENTION TAX, and CITY TAX				
06/14/2017	Lodging	Lodging-PerDiem	275.00	GOVCC-C	*
06/14/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
06/14/2017	Transportation Tips	Misc Expense - Reimb	5.00	REIMBURSABLE	
06/14/2017	Parking	Transportation	51.00	GOVCC-C	
Comment:	VALET PARKING				
06/14/2017	Taxi	Transportation	9.00	GOVCC-C	

Comment: Taxi from hotel to event site.					
06/14/2017	Ferry	Transportation	3.60	GOVCC-C	
Comment: COMMUTER BOAT					
06/15/2017	Lodging Tax	Lodging Taxes & Misc	39.74	GOVCC-C	
Comment: STATE TAX, CONVENTION TAX, and CITY TAX					
06/15/2017	Lodging	Lodging-PerDiem	275.00	GOVCC-C	*
06/15/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
06/15/2017	Taxi	Transportation	9.80	GOVCC-C	
Comment: Taxi from event site to hotel.					
06/16/2017	Lodging	Lodging-PerDiem	275.00	GOVCC-C	*
Comment: . Due to significant flight delays resulting from severe weather on the evening of 6/16/17, Russell Roddy extended his official travel for one additional night. Email correspondence approving this travel extension is attached.					
06/16/2017	M&IE	M&IE-PerDiem	52.00	REIMBURSABLE	*
Comment: On 6/16/17, Russell Roddy was provided a lunch during Secretary Zinke's visit to Boston Harbor Islands National Recreation Area. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 6/16/17.					
06/16/2017	Transportation Tips	Misc Expense - Reimb	5.00	REIMBURSABLE	
06/16/2017	Parking	Transportation	44.00	GOVCC-C	
Comment: PARKING					
06/17/2017	Gas-Rental	Fuel-Rental Vehicle	37.16	GOVCC-C	
Comment: REGULAR 14.988G					
06/17/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
06/17/2017	Rental Car	Rental Car	654.12	GOVCC-C	
Comment: During this travel, in order to properly execute his official duties, Russell Roddy upgraded from a compact size rental vehicle to a standard SUV. Email correspondence authorizing this rental vehicle upgrade is attached.					
06/17/2017	TMC Fee	Transaction Fees	34.30	GOVCC-C	
Comment: Agent-Assisted Dom Air/Rail					
06/17/2017	Taxi	Transportation	25.51	GOVCC-C	
Comment: On 6/17/17, Russell Roddy travelled via taxi from Washington National Airport to his residence in Virginia. Russell Roddy did not receive a receipt for this taxi fare, which as $25.51. A copy of Russell Roddy's credit card statement is attached, with the appropriate charge indicated.					
09/14/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 1,726.75

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
06/11/2017	102.00/ 64.00	102.00	102.00	48.00	48.00				
06/12/2017	102.00/ 64.00	102.00	102.00	64.00	64.00				
06/13/2017	275.00/ 69.00	275.00	275.00	69.00	69.00				
06/14/2017	275.00/ 69.00	275.00	275.00	69.00	69.00				
06/15/2017	275.00/ 69.00	275.00	275.00	69.00	69.00				
06/16/2017	275.00/ 69.00	275.00	275.00	52.00	52.00				
06/17/2017	275.00/ 69.00	0.00	0.00	51.75	51.75				

Account Summary for the Selected Trip

Org: DOI	Label: FY 2017 NPS RSA	Acct Code: DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////	3,163.10
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 273.40	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 76.28	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 149.82	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 1,304.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 422.75	
Expense Category: Misc Expense - Reimb	Fiscal Year: 2017	Amount: 15.00	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 654.12	
Expense Category: Transaction	Fiscal Year: 2017	Amount: 34.30	

Fees			
Expense Category: Transportation	Fiscal Year: 2017	Amount: 218.68	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	3,163.10

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2017 NPS RSA	DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////	GOVCC-C	2,725.35
DOI	FY 2017 NPS RSA	DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////	REIMBURSABLE	437.75

Totals by Label

DOI	FY 2017 NPS RSA Total	DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////		3,163.10

Totals by Payment Method

GOVCC-C Total	2,725.35
REIMBURSABLE Total	437.75

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
06/11/17	AIR	$273.40

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	MIE ACTUALS EXIST
	Traveler Justification:	. On 6/16/17, Russell Roddy was provided a lunch during Secretary Zinke's visit to Boston Harbor Islands National Recreation Area. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 6/16/17.

Document History 10/06/2017 Authorization: TANUM0000TUZQ

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	09/14/2017	6:43PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	
AUTHORIZATION SIGNED	09/14/2017	7:30PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:3,163.10	
ADJUSTED	09/14/2017	7:30PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	
AUTHORIZATION APPROV	09/14/2017	7:31PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature: _____
Date:
Approver Name: _____
Approver Signature: _____
Date: _____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000TUZQ
Travel Authorization Number:	TANUM0000TUZQ	Trip Name:	06-11-17 CT-NH-MA
TA Date:	09/14/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION SIGNED
Purpose:	Mission (Operational)	Document Detail:	Trip Overview: . Dates: June 11, 2017 ?“ June 17, 2017 . Locations: Connecticut, New Hampshire, Massachusetts . Purpose: On June 13, 2017, Secretary Ryan Zinke travelled to Uncasville, Connecticut, to speak at the National Congress of American Indians Mid-Year Conference. On the same date, Secretary Zinke travelled to Hooksett, New Hampshire, to make a press announcement regarding Pittman-Robertson Grants, and to hold related meetings with New Hampshire Governor Chris Sununu and regional stakeholders. From June 15 through June 17, Secretary Zinke travelled to Boston, Massachusetts, while conducting reviews of Katahdin Woods and Waters National Monument and Northeast Canyons and Seamounts Marine National Monument. These reviews included tours of the monuments, media availabilities, and meetings with various stakeholders. Russell Roddy travelled to Connecticut, New Hampshire and Massachusetts to help advance Secretary Zinke's engagements at each of these locations. Trip Notes: . On 6/16/17, Russell Roddy travelled in a boat during Secretary Zinke's visit to Boston Harbor Islands National Recreation Area. The boat that was used for this travel was provided by the Commonwealth of Massachusetts. The appropriate signed DI-2000 form authorizing acceptance of this in-kind payment for transportation is attached. . Due to significant flight delays resulting from severe weather on the evening of 6/16/17, Russell Roddy extended his official travel for one additional night. Email correspondence approving this travel extension is attached. . During this travel, in order to properly execute his official duties, Russell Roddy upgraded from a compact size rental vehicle to a standard SUV. Email correspondence authorizing this rental vehicle upgrade is attached. . Airfare Ticket 8669440767 was evenly exchanged to Airfare Ticket 8669925052 for the full amount of $273.40.
Type Code:	Trip By Trip		

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Trip Overview: . Dates: June 11, 2017 ?“ June 17, 2017 . Locations: Connecticut, New Hampshire, Massachusetts . Purpose: On June 13, 2017, Secretary Ryan Zinke travelled to Uncasville, Connecticut, to speak at the National Congress of American Indians Mid-Year Conference. On the same date, Secretary Zinke travelled to Hooksett, New Hampshire, to make a press announcement regarding Pittman-Robertson Grants, and to hold related meetings with New Hampshire Governor Chris Sununu and regional stakeholders. From June 15 through June 17, Secretary Zinke travelled to Boston, Massachusetts, while conducting reviews of Katahdin Woods and Waters National Monument and Northeast Canyons and Seamounts Marine National Monument. These reviews included tours of the monuments, media availabilities, and meetings with various stakeholders. Russell Roddy travelled to Connecticut, New Hampshire and Massachusetts to help advance Secretary Zinke's engagements at each of these locations. Trip Notes: . On 6/16/17, Russell Roddy travelled in a boat during Secretary Zinke's visit to Boston Harbor Islands National Recreation Area. The boat that was used for this travel was provided by the Commonwealth of Massachusetts. The appropriate signed DI-2000 form authorizing acceptance of this in-kind payment for transportation is attached. . Due to significant flight delays resulting from severe weather on the evening of 6/16/17, Russell Roddy extended his official travel for one additional night. Email correspondence approving this travel extension is attached. . During this travel, in order to properly execute his official duties, Russell Roddy upgraded from a compact size rental vehicle to a standard SUV. Email correspondence authorizing this rental vehicle upgrade is attached. . Airfare Ticket 8669440767 was evenly exchanged to Airfare Ticket 8669925052 for the full amount of $273.40.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
06/11/17	06/13/17	NEW LONDON COUNTY, CT	Mission (Operational)	102.00 / 64.00
06/13/17	06/17/17	BOSTON, MA	Mission (Operational)	275.00 / 69.00

Document Totals

Total Expenses:	3,163.10
Reimbursable Expenses:	437.75
Non-Reimbursable Expenses:	2,725.35
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	273.40	.00
Fuel-Rental Vehicle	76.28	.00
Lodging Taxes & Misc	149.82	.00
Lodging-PerDiem	1,304.00	.00
M&IE-PerDiem	422.75	.00
Misc Expense - Reimb	15.00	.00
Rental Car	654.12	.00
Transaction Fees	34.30	.00
Transportation	218.68	.00
Transxn Fees	14.75	.00
Total Expenses:	3,163.10	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 1,436.35 — Total Per Diem Expenses: 1,726.75

Date	Description	Category	Cost	Pay Method	Per Diem
06/11/2017	Airline Flight	Com. Carrier	273.40	GOVCC-C	
Comment:	. Airfare Ticket 0018669440767 was evenly exchanged to Airfare Ticket 0018669925052 for the full amount of $273.40.				
06/11/2017	Lodging Tax	Lodging Taxes & Misc	15.30	GOVCC-C	
Comment:	State Tax & Occupancy Tax				
06/11/2017	Lodging	Lodging-PerDiem	102.00	GOVCC-C	*
06/11/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
06/11/2017	Taxi	Transportation	24.77	GOVCC-C	
Comment:	Taxi from residence in Virginia to Washington National Airport.				
06/12/2017	Gas-Rental	Fuel-Rental Vehicle	39.12	GOVCC-C	
Comment:	GALLONS: 15.349				
06/12/2017	Lodging Tax	Lodging Taxes & Misc	15.30	GOVCC-C	
Comment:	State Tax & Occupancy Tax				
06/12/2017	Lodging	Lodging-PerDiem	102.00	GOVCC-C	*
06/12/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
06/13/2017	Lodging Tax	Lodging Taxes & Misc	39.74	GOVCC-C	
Comment:	STATE TAX, CONVENTION TAX, and CITY TAX				
06/13/2017	Lodging	Lodging-PerDiem	275.00	GOVCC-C	*
06/13/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
06/13/2017	Transportation Tips	Misc Expense - Reimb	5.00	REIMBURSABLE	
06/13/2017	Parking	Transportation	51.00	GOVCC-C	
Comment:	VALET PARKING				
06/14/2017	Lodging Tax	Lodging Taxes & Misc	39.74	GOVCC-C	
Comment:	STATE TAX, CONVENTION TAX, and CITY TAX				
06/14/2017	Lodging	Lodging-PerDiem	275.00	GOVCC-C	*
06/14/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
06/14/2017	Transportation Tips	Misc Expense - Reimb	5.00	REIMBURSABLE	
06/14/2017	Parking	Transportation	51.00	GOVCC-C	
Comment:	VALET PARKING				
06/14/2017	Taxi	Transportation	9.00	GOVCC-C	

Comment: Taxi from hotel to event site.					
06/14/2017	Ferry	Transportation	3.60	GOVCC-C	
Comment: COMMUTER BOAT					
06/15/2017	Lodging Tax	Lodging Taxes & Misc	39.74	GOVCC-C	
Comment: STATE TAX, CONVENTION TAX, and CITY TAX					
06/15/2017	Lodging	Lodging-PerDiem	275.00	GOVCC-C	*
06/15/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
06/15/2017	Taxi	Transportation	9.80	GOVCC-C	
Comment: Taxi from event site to hotel.					
06/16/2017	Lodging	Lodging-PerDiem	275.00	GOVCC-C	*
Comment: . Due to significant flight delays resulting from severe weather on the evening of 6/16/17, Russell Roddy extended his official travel for one additional night. Email correspondence approving this travel extension is attached.					
06/16/2017	M&IE	M&IE-PerDiem	52.00	REIMBURSABLE	*
Comment: On 6/16/17, Russell Roddy was provided a lunch during Secretary Zinke's visit to Boston Harbor Islands National Recreation Area. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 6/16/17.					
06/16/2017	Transportation Tips	Misc Expense - Reimb	5.00	REIMBURSABLE	
06/16/2017	Parking	Transportation	44.00	GOVCC-C	
Comment: PARKING					
06/17/2017	Gas-Rental	Fuel-Rental Vehicle	37.16	GOVCC-C	
Comment: REGULAR 14.988G					
06/17/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
06/17/2017	Rental Car	Rental Car	654.12	GOVCC-C	
Comment: During this travel, in order to properly execute his official duties, Russell Roddy upgraded from a compact size rental vehicle to a standard SUV. Email correspondence authorizing this rental vehicle upgrade is attached.					
06/17/2017	TMC Fee	Transaction Fees	34.30	GOVCC-C	
Comment: Agent-Assisted Dom Air/Rail					
06/17/2017	Taxi	Transportation	25.51	GOVCC-C	
Comment: On 6/17/17, Russell Roddy travelled via taxi from Washington National Airport to his residence in Virginia. Russell Roddy did not receive a receipt for this taxi fare, which as $25.51. A copy of Russell Roddy's credit card statement is attached, with the appropriate charge indicated.					
09/14/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 1,726.75

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
06/11/2017	102.00/ 64.00	102.00	102.00	48.00	48.00				
06/12/2017	102.00/ 64.00	102.00	102.00	64.00	64.00				
06/13/2017	275.00/ 69.00	275.00	275.00	69.00	69.00				
06/14/2017	275.00/ 69.00	275.00	275.00	69.00	69.00				
06/15/2017	275.00/ 69.00	275.00	275.00	69.00	69.00				
06/16/2017	275.00/ 69.00	275.00	275.00	52.00	52.00				
06/17/2017	275.00/ 69.00	0.00	0.00	51.75	51.75				

Account Summary for the Selected Trip

Org: DOI	Label: FY 2017 NPS RSA	Acct Code: DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////	3,163.10
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 273.40	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 76.28	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 149.82	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 1,304.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 422.75	
Expense Category: Misc Expense - Reimb	Fiscal Year: 2017	Amount: 15.00	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 654.12	
Expense Category: Transaction	Fiscal Year: 2017	Amount: 34.30	

Fees			
Expense Category: Transportation	Fiscal Year: 2017	Amount: 218.68	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	3,163.10

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2017 NPS RSA	DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////	GOVCC-C	2,725.35
DOI	FY 2017 NPS RSA	DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////	REIMBURSABLE	437.75

Totals by Label

DOI	FY 2017 NPS RSA Total	DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////		3,163.10

Totals by Payment Method

GOVCC-C Total	2,725.35
REIMBURSABLE Total	437.75

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
06/11/17	AIR	$273.40

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	MIE ACTUALS EXIST
	Traveler Justification:	. On 6/16/17, Russell Roddy was provided a lunch during Secretary Zinke's visit to Boston Harbor Islands National Recreation Area. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 6/16/17.

Document History 10/06/2017 Authorization: TANUM0000TUZQ

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	09/14/2017	6:43PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	
AUTHORIZATION SIGNED	09/14/2017	7:30PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:3,163.10	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date:

Approver Name: _____

Approver Signature:

Date: _____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000TUZQ
Travel Authorization Number:	TANUM0000TUZQ	Trip Name:	06-11-17 CT-NH-MA
TA Date:	09/14/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION APPROV
Purpose:	Mission (Operational)	Document Detail:	Trip Overview: . Dates: June 11, 2017 ?“ June 17, 2017 . Locations: Connecticut, New Hampshire, Massachusetts . Purpose: On June 13, 2017, Secretary Ryan Zinke travelled to Uncasville, Connecticut, to speak at the National Congress of American Indians Mid-Year Conference. On the same date, Secretary Zinke travelled to Hooksett, New Hampshire, to make a press announcement regarding Pittman-Robertson Grants, and to hold related meetings with New Hampshire Governor Chris Sununu and regional stakeholders. From June 15 through June 17, Secretary Zinke travelled to Boston, Massachusetts, while conducting reviews of Katahdin Woods and Waters National Monument and Northeast Canyons and Seamounts Marine National Monument. These reviews included tours of the monuments, media availabilities, and meetings with various stakeholders. Russell Roddy travelled to Connecticut, New Hampshire and Massachusetts to help advance Secretary Zinke's engagements at each of these locations. Trip Notes: . On 6/16/17, Russell Roddy travelled in a boat during Secretary Zinke's visit to Boston Harbor Islands National Recreation Area. The boat that was used for this travel was provided by the Commonwealth of Massachusetts. The appropriate signed DI-2000 form authorizing acceptance of this in-kind payment for transportation is attached. . Due to significant flight delays resulting from severe weather on the evening of 6/16/17, Russell Roddy extended his official travel for one additional night. Email correspondence approving this travel extension is attached. . During this travel, in order to properly execute his official duties, Russell Roddy upgraded from a compact size rental vehicle to a standard SUV. Email correspondence authorizing this rental vehicle upgrade is attached. . Airfare Ticket 8669440767 was evenly exchanged to Airfare Ticket 8669925052 for the full amount of $273.40.
Type Code:	Trip By Trip		

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Trip Overview: . Dates: June 11, 2017 ?“ June 17, 2017 . Locations: Connecticut, New Hampshire, Massachusetts . Purpose: On June 13, 2017, Secretary Ryan Zinke travelled to Uncasville, Connecticut, to speak at the National Congress of American Indians Mid-Year Conference. On the same date, Secretary Zinke travelled to Hooksett, New Hampshire, to make a press announcement regarding Pittman-Robertson Grants, and to hold related meetings with New Hampshire Governor Chris Sununu and regional stakeholders. From June 15 through June 17, Secretary Zinke travelled to Boston, Massachusetts, while conducting reviews of Katahdin Woods and Waters National Monument and Northeast Canyons and Seamounts Marine National Monument. These reviews included tours of the monuments, media availabilities, and meetings with various stakeholders. Russell Roddy travelled to Connecticut, New Hampshire and Massachusetts to help advance Secretary Zinke's engagements at each of these locations. Trip Notes: . On 6/16/17, Russell Roddy travelled in a boat during Secretary Zinke's visit to Boston Harbor Islands National Recreation Area. The boat that was used for this travel was provided by the Commonwealth of Massachusetts. The appropriate signed DI-2000 form authorizing acceptance of this in-kind payment for transportation is attached. . Due to significant flight delays resulting from severe weather on the evening of 6/16/17, Russell Roddy extended his official travel for one additional night. Email correspondence approving this travel extension is attached. . During this travel, in order to properly execute his official duties, Russell Roddy upgraded from a compact size rental vehicle to a standard SUV. Email correspondence authorizing this rental vehicle upgrade is attached. . Airfare Ticket 8669440767 was evenly exchanged to Airfare Ticket 8669925052 for the full amount of $273.40.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
06/11/17	06/13/17	NEW LONDON COUNTY, CT	Mission (Operational)	102.00 / 64.00
06/13/17	06/17/17	BOSTON, MA	Mission (Operational)	275.00 / 69.00

Document Totals

Total Expenses:	3,163.10
Reimbursable Expenses:	437.75
Non-Reimbursable Expenses:	2,725.35
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	273.40	.00
Fuel-Rental Vehicle	76.28	.00
Lodging Taxes & Misc	149.82	.00
Lodging-PerDiem	1,304.00	.00
M&IE-PerDiem	422.75	.00
Misc Expense - Reimb	15.00	.00
Rental Car	654.12	.00
Transaction Fees	34.30	.00
Transportation	218.68	.00
Transxn Fees	14.75	.00
Total Expenses:	3,163.10	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 1,436.35 — Total Per Diem Expenses: 1,726.75

Date	Description	Category	Cost	Pay Method	Per Diem
06/11/2017	Airline Flight	Com. Carrier	273.40	GOVCC-C	
Comment:	. Airfare Ticket 0018669440767 was evenly exchanged to Airfare Ticket 0018669925052 for the full amount of $273.40.				
06/11/2017	Lodging Tax	Lodging Taxes & Misc	15.30	GOVCC-C	
Comment:	State Tax & Occupancy Tax				
06/11/2017	Lodging	Lodging-PerDiem	102.00	GOVCC-C	*
06/11/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
06/11/2017	Taxi	Transportation	24.77	GOVCC-C	
Comment:	Taxi from residence in Virginia to Washington National Airport.				
06/12/2017	Gas-Rental	Fuel-Rental Vehicle	39.12	GOVCC-C	
Comment:	GALLONS: 15.349				
06/12/2017	Lodging Tax	Lodging Taxes & Misc	15.30	GOVCC-C	
Comment:	State Tax & Occupancy Tax				
06/12/2017	Lodging	Lodging-PerDiem	102.00	GOVCC-C	*
06/12/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
06/13/2017	Lodging Tax	Lodging Taxes & Misc	39.74	GOVCC-C	
Comment:	STATE TAX, CONVENTION TAX, and CITY TAX				
06/13/2017	Lodging	Lodging-PerDiem	275.00	GOVCC-C	*
06/13/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
06/13/2017	Transportation Tips	Misc Expense - Reimb	5.00	REIMBURSABLE	
06/13/2017	Parking	Transportation	51.00	GOVCC-C	
Comment:	VALET PARKING				
06/14/2017	Lodging Tax	Lodging Taxes & Misc	39.74	GOVCC-C	
Comment:	STATE TAX, CONVENTION TAX, and CITY TAX				
06/14/2017	Lodging	Lodging-PerDiem	275.00	GOVCC-C	*
06/14/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
06/14/2017	Transportation Tips	Misc Expense - Reimb	5.00	REIMBURSABLE	
06/14/2017	Parking	Transportation	51.00	GOVCC-C	
Comment:	VALET PARKING				
06/14/2017	Taxi	Transportation	9.00	GOVCC-C	

Comment: Taxi from hotel to event site.					
06/14/2017	Ferry	Transportation	3.60	GOVCC-C	
Comment: COMMUTER BOAT					
06/15/2017	Lodging Tax	Lodging Taxes & Misc	39.74	GOVCC-C	
Comment: STATE TAX, CONVENTION TAX, and CITY TAX					
06/15/2017	Lodging	Lodging-PerDiem	275.00	GOVCC-C	*
06/15/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
06/15/2017	Taxi	Transportation	9.80	GOVCC-C	
Comment: Taxi from event site to hotel.					
06/16/2017	Lodging	Lodging-PerDiem	275.00	GOVCC-C	*
Comment: . Due to significant flight delays resulting from severe weather on the evening of 6/16/17, Russell Roddy extended his official travel for one additional night. Email correspondence approving this travel extension is attached.					
06/16/2017	M&IE	M&IE-PerDiem	52.00	REIMBURSABLE	*
Comment: On 6/16/17, Russell Roddy was provided a lunch during Secretary Zinke's visit to Boston Harbor Islands National Recreation Area. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 6/16/17.					
06/16/2017	Transportation Tips	Misc Expense - Reimb	5.00	REIMBURSABLE	
06/16/2017	Parking	Transportation	44.00	GOVCC-C	
Comment: PARKING					
06/17/2017	Gas-Rental	Fuel-Rental Vehicle	37.16	GOVCC-C	
Comment: REGULAR 14.988G					
06/17/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
06/17/2017	Rental Car	Rental Car	654.12	GOVCC-C	
Comment: During this travel, in order to properly execute his official duties, Russell Roddy upgraded from a compact size rental vehicle to a standard SUV. Email correspondence authorizing this rental vehicle upgrade is attached.					
06/17/2017	TMC Fee	Transaction Fees	34.30	GOVCC-C	
Comment: Agent-Assisted Dom Air/Rail					
06/17/2017	Taxi	Transportation	25.51	GOVCC-C	
Comment: On 6/17/17, Russell Roddy travelled via taxi from Washington National Airport to his residence in Virginia. Russell Roddy did not receive a receipt for this taxi fare, which as $25.51. A copy of Russell Roddy's credit card statement is attached, with the appropriate charge indicated.					
09/14/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 1,726.75

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
06/11/2017	102.00/ 64.00	102.00	102.00	48.00	48.00				
06/12/2017	102.00/ 64.00	102.00	102.00	64.00	64.00				
06/13/2017	275.00/ 69.00	275.00	275.00	69.00	69.00				
06/14/2017	275.00/ 69.00	275.00	275.00	69.00	69.00				
06/15/2017	275.00/ 69.00	275.00	275.00	69.00	69.00				
06/16/2017	275.00/ 69.00	275.00	275.00	52.00	52.00				
06/17/2017	275.00/ 69.00	0.00	0.00	51.75	51.75				

Account Summary for the Selected Trip

Org: DOI	Label: FY 2017 NPS RSA	Acct Code: DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////	3,163.10
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 273.40	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 76.28	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 149.82	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 1,304.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 422.75	
Expense Category: Misc Expense - Reimb	Fiscal Year: 2017	Amount: 15.00	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 654.12	
Expense Category: Transaction	Fiscal Year: 2017	Amount: 34.30	

Fees			
Expense Category: Transportation	Fiscal Year: 2017	Amount: 218.68	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	3,163.10

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2017 NPS RSA	DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////	GOVCC-C	2,725.35
DOI	FY 2017 NPS RSA	DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////	REIMBURSABLE	437.75

Totals by Label

DOI	FY 2017 NPS RSA Total	DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////		3,163.10

Totals by Payment Method

GOVCC-C Total	2,725.35
REIMBURSABLE Total	437.75

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
06/11/17	AIR	$273.40

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	MIE ACTUALS EXIST
	Traveler Justification:	. On 6/16/17, Russell Roddy was provided a lunch during Secretary Zinke's visit to Boston Harbor Islands National Recreation Area. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 6/16/17.

Document History 10/06/2017 Authorization: TANUM0000TUZQ

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	09/14/2017	6:43PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	
AUTHORIZATION SIGNED	09/14/2017	7:30PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:3,163.10	
ADJUSTED	09/14/2017	7:30PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	
AUTHORIZATION APPROV	09/14/2017	7:31PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature: _____
Date:
Approver Name: _____
Approver Signature: _____
Date: _____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000TUZQ
Travel Authorization Number:	TANUM0000TUZQ	Trip Name:	06-11-17 CT-NH-MA
TA Date:	09/14/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION APPROV
Purpose:	Mission (Operational)	Document Detail:	Trip Overview: . Dates: June 11, 2017 ?“ June 17, 2017 . Locations: Connecticut, New Hampshire, Massachusetts . Purpose: On June 13, 2017, Secretary Ryan Zinke travelled to Uncasville, Connecticut, to speak at the National Congress of American Indians Mid-Year Conference. On the same date, Secretary Zinke travelled to Hooksett, New Hampshire, to make a press announcement regarding Pittman-Robertson Grants, and to hold related meetings with New Hampshire Governor Chris Sununu and regional stakeholders. From June 15 through June 17, Secretary Zinke travelled to Boston, Massachusetts, while conducting reviews of Katahdin Woods and Waters National Monument and Northeast Canyons and Seamounts Marine National Monument. These reviews included tours of the monuments, media availabilities, and meetings with various stakeholders. Russell Roddy travelled to Connecticut, New Hampshire and Massachusetts to help advance Secretary Zinke's engagements at each of these locations. Trip Notes: . On 6/16/17, Russell Roddy travelled in a boat during Secretary Zinke's visit to Boston Harbor Islands National Recreation Area. The boat that was used for this travel was provided by the Commonwealth of Massachusetts. The appropriate signed DI-2000 form authorizing acceptance of this in-kind payment for transportation is attached. . Due to significant flight delays resulting from severe weather on the evening of 6/16/17, Russell Roddy extended his official travel for one additional night. Email correspondence approving this travel extension is attached. . During this travel, in order to properly execute his official duties, Russell Roddy upgraded from a compact size rental vehicle to a standard SUV. Email correspondence authorizing this rental vehicle upgrade is attached. . Airfare Ticket 8669440767 was evenly exchanged to Airfare Ticket 8669925052 for the full amount of $273.40.
Type Code:	Trip By Trip		

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Trip Overview: . Dates: June 11, 2017 ?“ June 17, 2017 . Locations: Connecticut, New Hampshire, Massachusetts . Purpose: On June 13, 2017, Secretary Ryan Zinke travelled to Uncasville, Connecticut, to speak at the National Congress of American Indians Mid-Year Conference. On the same date, Secretary Zinke travelled to Hooksett, New Hampshire, to make a press announcement regarding Pittman-Robertson Grants, and to hold related meetings with New Hampshire Governor Chris Sununu and regional stakeholders. From June 15 through June 17, Secretary Zinke travelled to Boston, Massachusetts, while conducting reviews of Katahdin Woods and Waters National Monument and Northeast Canyons and Seamounts Marine National Monument. These reviews included tours of the monuments, media availabilities, and meetings with various stakeholders. Russell Roddy travelled to Connecticut, New Hampshire and Massachusetts to help advance Secretary Zinke's engagements at each of these locations. Trip Notes: . On 6/16/17, Russell Roddy travelled in a boat during Secretary Zinke's visit to Boston Harbor Islands National Recreation Area. The boat that was used for this travel was provided by the Commonwealth of Massachusetts. The appropriate signed DI-2000 form authorizing acceptance of this in-kind payment for transportation is attached. . Due to significant flight delays resulting from severe weather on the evening of 6/16/17, Russell Roddy extended his official travel for one additional night. Email correspondence approving this travel extension is attached. . During this travel, in order to properly execute his official duties, Russell Roddy upgraded from a compact size rental vehicle to a standard SUV. Email correspondence authorizing this rental vehicle upgrade is attached. . Airfare Ticket 8669440767 was evenly exchanged to Airfare Ticket 8669925052 for the full amount of $273.40.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
06/11/17	06/13/17	NEW LONDON COUNTY, CT	Mission (Operational)	102.00 / 64.00
06/13/17	06/17/17	BOSTON, MA	Mission (Operational)	275.00 / 69.00

Document Totals

Total Expenses:	3,163.10
Reimbursable Expenses:	437.75
Non-Reimbursable Expenses:	2,725.35
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	273.40	.00
Fuel-Rental Vehicle	76.28	.00
Lodging Taxes & Misc	149.82	.00
Lodging-PerDiem	1,304.00	.00
M&IE-PerDiem	422.75	.00
Misc Expense - Reimb	15.00	.00
Rental Car	654.12	.00
Transaction Fees	34.30	.00
Transportation	218.68	.00
Transxn Fees	14.75	.00
Total Expenses:	3,163.10	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 1,436.35 — Total Per Diem Expenses: 1,726.75

Date	Description	Category	Cost	Pay Method	Per Diem
06/11/2017	Airline Flight	Com. Carrier	273.40	GOVCC-C	
Comment:	. Airfare Ticket 0018669440767 was evenly exchanged to Airfare Ticket 0018669925052 for the full amount of $273.40.				
06/11/2017	Lodging Tax	Lodging Taxes & Misc	15.30	GOVCC-C	
Comment:	State Tax & Occupancy Tax				
06/11/2017	Lodging	Lodging-PerDiem	102.00	GOVCC-C	*
06/11/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
06/11/2017	Taxi	Transportation	24.77	GOVCC-C	
Comment:	Taxi from residence in Virginia to Washington National Airport.				
06/12/2017	Gas-Rental	Fuel-Rental Vehicle	39.12	GOVCC-C	
Comment:	GALLONS: 15.349				
06/12/2017	Lodging Tax	Lodging Taxes & Misc	15.30	GOVCC-C	
Comment:	State Tax & Occupancy Tax				
06/12/2017	Lodging	Lodging-PerDiem	102.00	GOVCC-C	*
06/12/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
06/13/2017	Lodging Tax	Lodging Taxes & Misc	39.74	GOVCC-C	
Comment:	STATE TAX, CONVENTION TAX, and CITY TAX				
06/13/2017	Lodging	Lodging-PerDiem	275.00	GOVCC-C	*
06/13/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
06/13/2017	Transportation Tips	Misc Expense - Reimb	5.00	REIMBURSABLE	
06/13/2017	Parking	Transportation	51.00	GOVCC-C	
Comment:	VALET PARKING				
06/14/2017	Lodging Tax	Lodging Taxes & Misc	39.74	GOVCC-C	
Comment:	STATE TAX, CONVENTION TAX, and CITY TAX				
06/14/2017	Lodging	Lodging-PerDiem	275.00	GOVCC-C	*
06/14/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
06/14/2017	Transportation Tips	Misc Expense - Reimb	5.00	REIMBURSABLE	
06/14/2017	Parking	Transportation	51.00	GOVCC-C	
Comment:	VALET PARKING				
06/14/2017	Taxi	Transportation	9.00	GOVCC-C	

Comment: Taxi from hotel to event site.					
06/14/2017	Ferry	Transportation	3.60	GOVCC-C	
Comment: COMMUTER BOAT					
06/15/2017	Lodging Tax	Lodging Taxes & Misc	39.74	GOVCC-C	
Comment: STATE TAX, CONVENTION TAX, and CITY TAX					
06/15/2017	Lodging	Lodging-PerDiem	275.00	GOVCC-C	*
06/15/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
06/15/2017	Taxi	Transportation	9.80	GOVCC-C	
Comment: Taxi from event site to hotel.					
06/16/2017	Lodging	Lodging-PerDiem	275.00	GOVCC-C	*
Comment: . Due to significant flight delays resulting from severe weather on the evening of 6/16/17, Russell Roddy extended his official travel for one additional night. Email correspondence approving this travel extension is attached.					
06/16/2017	M&IE	M&IE-PerDiem	52.00	REIMBURSABLE	*
Comment: On 6/16/17, Russell Roddy was provided a lunch during Secretary Zinke's visit to Boston Harbor Islands National Recreation Area. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 6/16/17.					
06/16/2017	Transportation Tips	Misc Expense - Reimb	5.00	REIMBURSABLE	
06/16/2017	Parking	Transportation	44.00	GOVCC-C	
Comment: PARKING					
06/17/2017	Gas-Rental	Fuel-Rental Vehicle	37.16	GOVCC-C	
Comment: REGULAR 14.988G					
06/17/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
06/17/2017	Rental Car	Rental Car	654.12	GOVCC-C	
Comment: During this travel, in order to properly execute his official duties, Russell Roddy upgraded from a compact size rental vehicle to a standard SUV. Email correspondence authorizing this rental vehicle upgrade is attached.					
06/17/2017	TMC Fee	Transaction Fees	34.30	GOVCC-C	
Comment: Agent-Assisted Dom Air/Rail					
06/17/2017	Taxi	Transportation	25.51	GOVCC-C	
Comment: On 6/17/17, Russell Roddy travelled via taxi from Washington National Airport to his residence in Virginia. Russell Roddy did not receive a receipt for this taxi fare, which as $25.51. A copy of Russell Roddy's credit card statement is attached, with the appropriate charge indicated.					
09/14/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 1,726.75

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
06/11/2017	102.00/ 64.00	102.00	102.00	48.00	48.00				
06/12/2017	102.00/ 64.00	102.00	102.00	64.00	64.00				
06/13/2017	275.00/ 69.00	275.00	275.00	69.00	69.00				
06/14/2017	275.00/ 69.00	275.00	275.00	69.00	69.00				
06/15/2017	275.00/ 69.00	275.00	275.00	69.00	69.00				
06/16/2017	275.00/ 69.00	275.00	275.00	52.00	52.00				
06/17/2017	275.00/ 69.00	0.00	0.00	51.75	51.75				

Account Summary for the Selected Trip

Org: DOI	Label: FY 2017 NPS RSA	Acct Code: DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////	3,163.10
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 273.40	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 76.28	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 149.82	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 1,304.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 422.75	
Expense Category: Misc Expense - Reimb	Fiscal Year: 2017	Amount: 15.00	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 654.12	
Expense Category: Transaction	Fiscal Year: 2017	Amount: 34.30	

Fees			
Expense Category: Transportation	Fiscal Year: 2017	Amount: 218.68	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	3,163.10

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2017 NPS RSA	DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////	GOVCC-C	2,725.35
DOI	FY 2017 NPS RSA	DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////	REIMBURSABLE	437.75

Totals by Label

DOI	FY 2017 NPS RSA Total	DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////		3,163.10

Totals by Payment Method

GOVCC-C Total	2,725.35
REIMBURSABLE Total	437.75

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
06/11/17	AIR	$273.40

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	MIE ACTUALS EXIST
	Traveler Justification:	. On 6/16/17, Russell Roddy was provided a lunch during Secretary Zinke's visit to Boston Harbor Islands National Recreation Area. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 6/16/17.

Document History 10/05/2017 Authorization: TANUM0000TUZQ

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	09/14/2017	6:43PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	
AUTHORIZATION SIGNED	09/14/2017	7:30PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:3,163.10	
ADJUSTED	09/14/2017	7:30PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	
AUTHORIZATION APPROV	09/14/2017	7:31PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature: _____
Date:
Approver Name: _____
Approver Signature: _____
Date: _____

Document Header Information

Document Type:	Voucher	Document Name:	TV0000LLI1
Travel Authorization Number:	TANUM0000TUZQ	Trip Name:	06-11-17 CT-NH-MA
TA Date:	09/14/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	Trip Overview: . Dates: June 11, 2017 ?“ June 17, 2017 . Locations: Connecticut, New Hampshire, Massachusetts . Purpose: On June 13, 2017, Secretary Ryan Zinke travelled to Uncasville, Connecticut, to speak at the National Congress of American Indians Mid-Year Conference. On the same date, Secretary Zinke travelled to Hooksett, New Hampshire, to make a press announcement regarding Pittman-Robertson Grants, and to hold related meetings with New Hampshire Governor Chris Sununu and regional stakeholders. From June 15 through June 17, Secretary Zinke travelled to Boston, Massachusetts, while conducting reviews of Katahdin Woods and Waters National Monument and Northeast Canyons and Seamounts Marine National Monument. These reviews included tours of the monuments, media availabilities, and meetings with various stakeholders. Russell Roddy travelled to Connecticut, New Hampshire and Massachusetts to help advance Secretary Zinke's engagements at each of these locations. Trip Notes: . On 6/16/17, Russell Roddy travelled in a boat during Secretary Zinke's visit to Boston Harbor Islands National Recreation Area. The boat that was used for this travel was provided by the Commonwealth of Massachusetts. The appropriate signed DI-2000 form authorizing acceptance of this in-kind payment for transportation is attached. . Due to significant flight delays resulting from severe weather on the evening of 6/16/17, Russell Roddy extended his official travel for one additional night. Email correspondence approving this travel extension is attached. . During this travel, in order to properly execute his official duties, Russell Roddy upgraded from a compact size rental vehicle to a standard SUV. Email correspondence authorizing this rental vehicle upgrade is attached. . Airfare Ticket 8669440767 was evenly exchanged to Airfare Ticket 8669925052 for the full amount of $273.40.
Type Code:	Trip By Trip		

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Trip Overview: . Dates: June 11, 2017 ?“ June 17, 2017 . Locations: Connecticut, New Hampshire, Massachusetts . Purpose: On June 13, 2017, Secretary Ryan Zinke travelled to Uncasville, Connecticut, to speak at the National Congress of American Indians Mid-Year Conference. On the same date, Secretary Zinke travelled to Hooksett, New Hampshire, to make a press announcement regarding Pittman-Robertson Grants, and to hold related meetings with New Hampshire Governor Chris Sununu and regional stakeholders. From June 15 through June 17, Secretary Zinke travelled to Boston, Massachusetts, while conducting reviews of Katahdin Woods and Waters National Monument and Northeast Canyons and Seamounts Marine National Monument. These reviews included tours of the monuments, media availabilities, and meetings with various stakeholders. Russell Roddy travelled to Connecticut, New Hampshire and Massachusetts to help advance Secretary Zinke's engagements at each of these locations. Trip Notes: . On 6/16/17, Russell Roddy travelled in a boat during Secretary Zinke's visit to Boston Harbor Islands National Recreation Area. The boat that was used for this travel was provided by the Commonwealth of Massachusetts. The appropriate signed DI-2000 form authorizing acceptance of this in-kind payment for transportation is attached. . Due to significant flight delays resulting from severe weather on the evening of 6/16/17, Russell Roddy extended his official travel for one additional night. Email correspondence approving this travel extension is attached. . During this travel, in order to properly execute his official duties, Russell Roddy upgraded from a compact size rental vehicle to a standard SUV. Email correspondence authorizing this rental vehicle upgrade is attached. . Airfare Ticket 8669440767 was evenly exchanged to Airfare Ticket 8669925052 for the full amount of $273.40.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
06/11/17	06/13/17	NEW LONDON COUNTY, CT	Mission (Operational)	102.00 / 64.00
06/13/17	06/17/17	BOSTON, MA	Mission (Operational)	275.00 / 69.00

Document Totals

Total Expenses:	3,163.10
Reimbursable Expenses:	437.75
Non-Reimbursable Expenses:	2,725.35
Advance Applied:	.00
Net to Traveler:	437.75
Net to Government:	2,725.35
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	273.40	.00
Fuel-Rental Vehicle	76.28	.00
Lodging Taxes & Misc	149.82	.00
Lodging-PerDiem	1,304.00	.00
M&IE-PerDiem	422.75	.00
Misc Expense - Reimb	15.00	.00
Rental Car	654.12	.00
Transaction Fees	34.30	.00
Transportation	218.68	.00
Transxn Fees	14.75	.00
Total Expenses:	3,163.10	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 1,436.35 — Total Per Diem Expenses: 1,726.75

Date	Description	Category	Cost	Pay Method	Per Diem
06/11/2017	Airline Flight	Com. Carrier	273.40	GOVCC-C	
Comment:	. Airfare Ticket 0018669440767 was evenly exchanged to Airfare Ticket 0018669925052 for the full amount of $273.40.				
06/11/2017	Lodging Tax	Lodging Taxes & Misc	15.30	GOVCC-C	
Comment:	State Tax & Occupancy Tax				
06/11/2017	Lodging	Lodging-PerDiem	102.00	GOVCC-C	*
06/11/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
06/11/2017	Taxi	Transportation	24.77	GOVCC-C	
Comment:	Taxi from residence in Virginia to Washington National Airport.				
06/12/2017	Gas-Rental	Fuel-Rental Vehicle	39.12	GOVCC-C	
Comment:	GALLONS: 15.349				
06/12/2017	Lodging Tax	Lodging Taxes & Misc	15.30	GOVCC-C	
Comment:	State Tax & Occupancy Tax				
06/12/2017	Lodging	Lodging-PerDiem	102.00	GOVCC-C	*
06/12/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
06/13/2017	Lodging Tax	Lodging Taxes & Misc	39.74	GOVCC-C	
Comment:	STATE TAX, CONVENTION TAX, and CITY TAX				
06/13/2017	Lodging	Lodging-PerDiem	275.00	GOVCC-C	*
06/13/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
06/13/2017	Transportation Tips	Misc Expense - Reimb	5.00	REIMBURSABLE	
06/13/2017	Parking	Transportation	51.00	GOVCC-C	
Comment:	VALET PARKING				
06/14/2017	Lodging Tax	Lodging Taxes & Misc	39.74	GOVCC-C	
Comment:	STATE TAX, CONVENTION TAX, and CITY TAX				
06/14/2017	Lodging	Lodging-PerDiem	275.00	GOVCC-C	*
06/14/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
06/14/2017	Transportation Tips	Misc Expense - Reimb	5.00	REIMBURSABLE	
06/14/2017	Parking	Transportation	51.00	GOVCC-C	

Comment: VALET PARKING					
06/14/2017	Taxi	Transportation	9.00	GOVCC-C	
Comment: Taxi from hotel to event site.					
06/14/2017	Ferry	Transportation	3.60	GOVCC-C	
Comment: COMMUTER BOAT					
06/15/2017	Lodging Tax	Lodging Taxes & Misc	39.74	GOVCC-C	
Comment: STATE TAX, CONVENTION TAX, and CITY TAX					
06/15/2017	Lodging	Lodging-PerDiem	275.00	GOVCC-C	*
06/15/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
06/15/2017	Taxi	Transportation	9.80	GOVCC-C	
Comment: Taxi from event site to hotel.					
06/16/2017	Lodging	Lodging-PerDiem	275.00	GOVCC-C	*
Comment: . Due to significant flight delays resulting from severe weather on the evening of 6/16/17, Russell Roddy extended his official travel for one additional night. Email correspondence approving this travel extension is attached.					
06/16/2017	M&IE	M&IE-PerDiem	52.00	REIMBURSABLE	*
Comment: On 6/16/17, Russell Roddy was provided a lunch during Secretary Zinke's visit to Boston Harbor Islands National Recreation Area. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 6/16/17.					
06/16/2017	Transportation Tips	Misc Expense - Reimb	5.00	REIMBURSABLE	
06/16/2017	Parking	Transportation	44.00	GOVCC-C	
Comment: PARKING					
06/17/2017	Gas-Rental	Fuel-Rental Vehicle	37.16	GOVCC-C	
Comment: REGULAR 14.988G					
06/17/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
06/17/2017	Rental Car	Rental Car	654.12	GOVCC-C	
Comment: During this travel, in order to properly execute his official duties, Russell Roddy upgraded from a compact size rental vehicle to a standard SUV. Email correspondence authorizing this rental vehicle upgrade is attached.					
06/17/2017	TMC Fee	Transaction Fees	34.30	GOVCC-C	
Comment: Agent-Assisted Dom Air/Rail					
06/17/2017	Taxi	Transportation	25.51	GOVCC-C	
Comment: On 6/17/17, Russell Roddy travelled via taxi from Washington National Airport to his residence in Virginia. Russell Roddy did not receive a receipt for this taxi fare, which as $25.51. A copy of Russell Roddy's credit card statement is attached, with the appropriate charge indicated.					
09/14/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 1,726.75

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
06/11/2017	102.00/ 64.00	102.00	102.00	48.00	48.00				
06/12/2017	102.00/ 64.00	102.00	102.00	64.00	64.00				
06/13/2017	275.00/ 69.00	275.00	275.00	69.00	69.00				
06/14/2017	275.00/ 69.00	275.00	275.00	69.00	69.00				
06/15/2017	275.00/ 69.00	275.00	275.00	69.00	69.00				
06/16/2017	275.00/ 69.00	275.00	275.00	52.00	52.00				
06/17/2017	275.00/ 69.00	0.00	0.00	51.75	51.75				

Account Summary for the Selected Trip

Org: DOI	Label: FY 2017 NPS RSA	Acct Code: DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////	3,163.10
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 273.40	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 76.28	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 149.82	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 1,304.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 422.75	
Expense Category: Misc Expense - Reimb	Fiscal Year: 2017	Amount: 15.00	

Expense Category: Rental Car	Fiscal Year: 2017	Amount: 654.12	
Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 34.30	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 218.68	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	3,163.10

Payment Detail Information

Organization Label		Accounting String	Payment Method	Amount
DOI	FY 2017 NPS RSA	DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////	GOVCC-C	2,725.35
DOI	FY 2017 NPS RSA	DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////	REIMBURSABLE	437.75

Totals by Label

DOI	FY 2017 NPS RSA Total	DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////		3,163.10

Totals by Payment Method

GOVCC-C Total	2,725.35
REIMBURSABLE Total	437.75

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
06/11/17	AIR Airline Flight	$273.40

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	MIE ACTUALS EXIST
	Traveler Justification:	. On 6/16/17, Russell Roddy was provided a lunch during Secretary Zinke's visit to Boston Harbor Islands National Recreation Area. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 6/16/17.

Document History 10/06/2017 Voucher: TV0000LLI1

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	09/14/2017	7:32PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date:

Approver Name: _____

Approver Signature:

Date: _____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000QT9D
Travel Authorization Number:	TANUM0000QT9D	Trip Name:	04-27-17 Atlanta-Houston
TA Date:	04/27/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION APPROV
Purpose:	Mission (Operational)	Document Detail:	Trip Overview: . Dates: April 27, 2017 ?“ May 1, 2017 . Locations: Georgia, Texas . Purpose: On April 28, 2017, Secretary Ryan Zinke travelled to Atlanta, Georgia, to speak at the National Rifle Association of America Institute for Legislative Action (NRA-ILA) 2017 Leadership Forum. On May 1, 2017, Secretary Zinke travelled to Houston, Texas, where he gave remarks at the Offshore Technology Conference and held related meetings. Russell Roddy travelled to Atlanta and Houston to advance these engagements for Secretary Zinke. Trip Notes: . On 5/1/17, Russell Roddy was provided a meal during Secretary Zinke's participation at the Offshore Technology Conference in Houston, Texas. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 5/1/17. . Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.
Type Code:	Trip By Trip		

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Trip Overview: . Dates: April 27, 2017 ?“ May 1, 2017 . Locations: Georgia, Texas . Purpose: On April 28, 2017, Secretary Ryan Zinke travelled to Atlanta, Georgia, to speak at the National Rifle Association of America Institute for Legislative Action (NRA-ILA) 2017 Leadership Forum. On May 1, 2017, Secretary Zinke travelled to Houston, Texas, where he gave remarks at the Offshore Technology Conference and held related meetings. Russell Roddy travelled to Atlanta and Houston to advance these engagements for Secretary Zinke. Trip Notes: . On 5/1/17, Russell Roddy was provided a meal during Secretary Zinke's participation at the Offshore Technology Conference in Houston, Texas. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 5/1/17. . Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
04/27/17	04/29/17	ATLANTA, GA	Mission (Operational)	148.00 / 69.00
04/29/17	05/01/17	HOUSTON, TX	Mission (Operational)	135.00 / 59.00

Document Totals

Total Expenses:	2,191.03
Reimbursable Expenses:	744.27
Non-Reimbursable Expenses:	1,446.76
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	670.60	.00
Excess Air/Bag Fees	50.00	.00
Fuel-Rental Vehicle	11.65	.00
Lodging Taxes & Misc	105.92	.00
Lodging-PerDiem	566.00	.00
M&IE-PerDiem	268.00	.00
Rental Car	361.20	.00
Transportation	142.91	.00
Transxn Fees	14.75	.00
Total Expenses:	2,191.03	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 1,357.03 — Total Per Diem Expenses: 834.00

Date	Description	Category	Cost	Pay Method	Per Diem
04/27/2017	Airline Flight	Com. Carrier	257.20	GOVCC-C	
	Comment: Flight from Washington, DC (DCA) to Atlanta, GA.				
04/27/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	REIMBURSABLE	
	Comment: Baggage fee for flight from Washington, DC (DCA) to Atlanta, GA.				
04/27/2017	Lodging Tax	Lodging Taxes & Misc	30.01	GOVCC-C	
	Comment: Room Sales Tax, Room Occupancy Tax & State Hotel-Motel Fee				
04/27/2017	Lodging	Lodging-PerDiem	148.00	GOVCC-C	*
04/27/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
04/27/2017	Taxi	Transportation	28.00	REIMBURSABLE	
	Comment: Taxi from residence in Virginia to Washington National Airport.				
04/27/2017	Parking	Transportation	35.00	REIMBURSABLE	
	Comment: Parking Valet - Overnight				
04/27/2017	Parking	Transportation	20.00	REIMBURSABLE	
	Comment: Valet parking for advance site visit.				
04/27/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
04/28/2017	Lodging Tax	Lodging Taxes & Misc	30.01	GOVCC-C	
	Comment: Room Sales Tax, Room Occupancy Tax & State Hotel-Motel Fee				
04/28/2017	Lodging	Lodging-PerDiem	148.00	GOVCC-C	*
04/28/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
04/28/2017	Parking	Transportation	35.00	REIMBURSABLE	
	Comment: Parking Valet - Overnight				
04/29/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	REIMBURSABLE	
	Comment: Baggage fee for flight from Atlanta, GA to Houston, TX.				
04/29/2017	Gas-Rental	Fuel-Rental Vehicle	7.50	REIMBURSABLE	
	Comment: UNLEAD REG 3.125G				
04/29/2017	Lodging Tax	Lodging Taxes & Misc	22.95	GOVCC-C	
	Comment: City Tax, State Tax & County Tax				
04/29/2017	Lodging	Lodging-PerDiem	135.00	GOVCC-C	*
04/29/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
04/29/2017	Rental Car	Rental Car	134.94	REIMBURSABLE	
	Comment: Rental vehicle in Atlanta, GA.				
04/30/2017	Gas-Rental	Fuel-Rental Vehicle	4.15	REIMBURSABLE	
	Comment: UNL @2.259/gal				
04/30/2017	Lodging Tax	Lodging Taxes & Misc	22.95	GOVCC-C	
	Comment: City Tax, State Tax & County Tax				
04/30/2017	Lodging	Lodging-PerDiem	135.00	GOVCC-C	*
04/30/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
05/01/2017	Airline Flight	Com. Carrier	413.40	GOVCC-C	
	Comment: Total airfare for flights from Atlanta, GA to Houston, TX and from Houston to Washington, DC (DCA).				
05/01/2017	M&IE	M&IE-PerDiem	29.25	REIMBURSABLE	*
	Comment: On 5/1/17, Russell Roddy was provided a meal during Secretary Zinke's				

participation at the Offshore Technology Conference in Houston, Texas. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 5/1/17.

05/01/2017	Rental Car	Rental Car	89.49	GOVCC-C
05/01/2017	Rental Car	Rental Car	136.77	REIMBURSABLE
Comment: Rental vehicle in Houston, TX.				
05/01/2017	Taxi	Transportation	24.91	REIMBURSABLE
Comment: Taxi ride from Washington National Airport to residence in Virginia.				

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 834.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
04/27/2017	148.00/ 69.00	148.00	148.00	51.75	51.75				
04/28/2017	148.00/ 69.00	148.00	148.00	69.00	69.00				
04/29/2017	135.00/ 59.00	135.00	135.00	59.00	59.00				
04/30/2017	135.00/ 59.00	135.00	135.00	59.00	59.00				
05/01/2017	135.00/ 59.00	0.00	0.00	29.25	29.25				

Account Summary for the Selected Trip

Org: DOI	Label: FY 2016/2017 BOEM RSA	Acct Code: DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	2,191.03
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 670.60	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 2017	Amount: 50.00	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 11.65	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 105.92	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 566.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 268.00	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 361.20	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 142.91	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	2,191.03

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2016/2017 BOEM RSA	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	GOVCC-C	1,446.76
DOI	FY 2016/2017 BOEM RSA	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	REIMBURSABLE	744.27

Totals by Label

DOI	FY 2016/2017 BOEM RSA Total	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	2,191.03

Totals by Payment Method

GOVCC-C Total	1,446.76
REIMBURSABLE Total	744.27

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
04/27/17	AIR	$257.20
04/27/17	Baggage Fee-1st bag	$25.00

04/27/17	CAB	$28.00
04/27/17	PARK	$35.00
04/27/17	PARK	$20.00
04/28/17	PARK	$35.00
04/29/17	Baggage Fee-1st bag	$25.00
04/29/17	Gas-Rental	$7.50
04/29/17	RENT	$134.94
04/30/17	Gas-Rental	$4.15
05/01/17	AIR	$413.40
05/01/17	RENT	$136.77
05/01/17	CAB	$24.91

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	MIE ACTUALS EXIST
	Traveler Justification:	On 5/1/17, Russell Roddy was provided a meal during Secretary Zinke's participation at the Offshore Technology Conference in Houston, Texas. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 5/1/17.
DFLT PMT METHOD USED	FAIL	Taxi ON 04/27/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD, GOVCC-C
	Traveler Justification:	Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.

Document History 10/05/2017 Authorization: TANUM0000QT9D

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	04/27/2017	1:06PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	
AUTHORIZATION SIGNED	06/06/2017	8:13PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:2,191.03	
ADJUSTED	06/06/2017	8:14PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	
AUTHORIZATION APPROV	06/06/2017	8:14PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:

Traveler/Preparer Signature: _____

Date:

Approver Name: _____

Approver Signature:

Date: _____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000QT9D
Travel Authorization Number:	TANUM0000QT9D	Trip Name:	04-27-17 Atlanta-Houston
TA Date:	04/27/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION SIGNED
Purpose:	Mission (Operational)	Document Detail:	Trip Overview: . Dates: April 27, 2017 ?“ May 1, 2017 . Locations: Georgia, Texas . Purpose: On April 28, 2017, Secretary Ryan Zinke travelled to Atlanta, Georgia, to speak at the National Rifle Association of America Institute for Legislative Action (NRA-ILA) 2017 Leadership Forum. On May 1, 2017, Secretary Zinke travelled to Houston, Texas, where he gave remarks at the Offshore Technology Conference and held related meetings. Russell Roddy travelled to Atlanta and Houston to advance these engagements for Secretary Zinke. Trip Notes: . On 5/1/17, Russell Roddy was provided a meal during Secretary Zinke's participation at the Offshore Technology Conference in Houston, Texas. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 5/1/17. . Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.
Type Code:	Trip By Trip		

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Trip Overview: . Dates: April 27, 2017 ?“ May 1, 2017 . Locations: Georgia, Texas . Purpose: On April 28, 2017, Secretary Ryan Zinke travelled to Atlanta, Georgia, to speak at the National Rifle Association of America Institute for Legislative Action (NRA-ILA) 2017 Leadership Forum. On May 1, 2017, Secretary Zinke travelled to Houston, Texas, where he gave remarks at the Offshore Technology Conference and held related meetings. Russell Roddy travelled to Atlanta and Houston to advance these engagements for Secretary Zinke. Trip Notes: . On 5/1/17, Russell Roddy was provided a meal during Secretary Zinke's participation at the Offshore Technology Conference in Houston, Texas. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 5/1/17. . Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
04/27/17	04/29/17	ATLANTA, GA	Mission (Operational)	148.00 / 69.00
04/29/17	05/01/17	HOUSTON, TX	Mission (Operational)	135.00 / 59.00

Document Totals

Total Expenses:	2,191.03
Reimbursable Expenses:	744.27
Non-Reimbursable Expenses:	1,446.76
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	670.60	.00
Excess Air/Bag Fees	50.00	.00
Fuel-Rental Vehicle	11.65	.00
Lodging Taxes & Misc	105.92	.00
Lodging-PerDiem	566.00	.00
M&IE-PerDiem	268.00	.00
Rental Car	361.20	.00
Transportation	142.91	.00
Transxn Fees	14.75	.00
Total Expenses:	2,191.03	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 1,357.03 — Total Per Diem Expenses: 834.00

Date	Description	Category	Cost	Pay Method	Per Diem
04/27/2017	Airline Flight	Com. Carrier	257.20	GOVCC-C	
	Comment: Flight from Washington, DC (DCA) to Atlanta, GA.				
04/27/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	REIMBURSABLE	
	Comment: Baggage fee for flight from Washington, DC (DCA) to Atlanta, GA.				
04/27/2017	Lodging Tax	Lodging Taxes & Misc	30.01	GOVCC-C	
	Comment: Room Sales Tax, Room Occupancy Tax & State Hotel-Motel Fee				
04/27/2017	Lodging	Lodging-PerDiem	148.00	GOVCC-C	*
04/27/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
04/27/2017	Taxi	Transportation	28.00	REIMBURSABLE	
	Comment: Taxi from residence in Virginia to Washington National Airport.				
04/27/2017	Parking	Transportation	35.00	REIMBURSABLE	
	Comment: Parking Valet - Overnight				
04/27/2017	Parking	Transportation	20.00	REIMBURSABLE	
	Comment: Valet parking for advance site visit.				
04/27/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
04/28/2017	Lodging Tax	Lodging Taxes & Misc	30.01	GOVCC-C	
	Comment: Room Sales Tax, Room Occupancy Tax & State Hotel-Motel Fee				
04/28/2017	Lodging	Lodging-PerDiem	148.00	GOVCC-C	*
04/28/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
04/28/2017	Parking	Transportation	35.00	REIMBURSABLE	
	Comment: Parking Valet - Overnight				
04/29/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	REIMBURSABLE	
	Comment: Baggage fee for flight from Atlanta, GA to Houston, TX.				
04/29/2017	Gas-Rental	Fuel-Rental Vehicle	7.50	REIMBURSABLE	
	Comment: UNLEAD REG 3.125G				
04/29/2017	Lodging Tax	Lodging Taxes & Misc	22.95	GOVCC-C	
	Comment: City Tax, State Tax & County Tax				
04/29/2017	Lodging	Lodging-PerDiem	135.00	GOVCC-C	*
04/29/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
04/29/2017	Rental Car	Rental Car	134.94	REIMBURSABLE	
	Comment: Rental vehicle in Atlanta, GA.				
04/30/2017	Gas-Rental	Fuel-Rental Vehicle	4.15	REIMBURSABLE	
	Comment: UNL @2.259/gal				
04/30/2017	Lodging Tax	Lodging Taxes & Misc	22.95	GOVCC-C	
	Comment: City Tax, State Tax & County Tax				
04/30/2017	Lodging	Lodging-PerDiem	135.00	GOVCC-C	*
04/30/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
05/01/2017	Airline Flight	Com. Carrier	413.40	GOVCC-C	
	Comment: Total airfare for flights from Atlanta, GA to Houston, TX and from Houston to Washington, DC (DCA).				
05/01/2017	M&IE	M&IE-PerDiem	29.25	REIMBURSABLE	*
	Comment: On 5/1/17, Russell Roddy was provided a meal during Secretary Zinke's				

participation at the Offshore Technology Conference in Houston, Texas. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 5/1/17.

05/01/2017	Rental Car	Rental Car	89.49	GOVCC-C
05/01/2017	Rental Car	Rental Car	136.77	REIMBURSABLE
Comment: Rental vehicle in Houston, TX.				
05/01/2017	Taxi	Transportation	24.91	REIMBURSABLE
Comment: Taxi ride from Washington National Airport to residence in Virginia.				

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 834.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
04/27/2017	148.00/ 69.00	148.00	148.00	51.75	51.75				
04/28/2017	148.00/ 69.00	148.00	148.00	69.00	69.00				
04/29/2017	135.00/ 59.00	135.00	135.00	59.00	59.00				
04/30/2017	135.00/ 59.00	135.00	135.00	59.00	59.00				
05/01/2017	135.00/ 59.00	0.00	0.00	29.25	29.25				

Account Summary for the Selected Trip

Org: DOI	Label: FY 2016/2017 BOEM RSA	Acct Code: DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	2,191.03
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 670.60	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 2017	Amount: 50.00	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 11.65	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 105.92	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 566.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 268.00	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 361.20	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 142.91	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	2,191.03

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2016/2017 BOEM RSA	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	GOVCC-C	1,446.76
DOI	FY 2016/2017 BOEM RSA	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	REIMBURSABLE	744.27

Totals by Label

DOI	FY 2016/2017 BOEM RSA Total	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	2,191.03

Totals by Payment Method

GOVCC-C Total	1,446.76
REIMBURSABLE Total	744.27

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
04/27/17	AIR	$257.20
04/27/17	Baggage Fee-1st bag	$25.00

04/27/17	CAB	$28.00
04/27/17	PARK	$35.00
04/27/17	PARK	$20.00
04/28/17	PARK	$35.00
04/29/17	Baggage Fee-1st bag	$25.00
04/29/17	Gas-Rental	$7.50
04/29/17	RENT	$134.94
04/30/17	Gas-Rental	$4.15
05/01/17	AIR	$413.40
05/01/17	RENT	$136.77
05/01/17	CAB	$24.91

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	MIE ACTUALS EXIST
	Traveler Justification:	On 5/1/17, Russell Roddy was provided a meal during Secretary Zinke's participation at the Offshore Technology Conference in Houston, Texas. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 5/1/17.
DFLT PMT METHOD USED	FAIL	Taxi ON 04/27/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD, GOVCC-C
	Traveler Justification:	Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.

Document History 10/06/2017 Authorization: TANUM0000QT9D

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	04/27/2017	1:06PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	
AUTHORIZATION SIGNED	06/06/2017	8:13PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:2,191.03	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature:

Date: _____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000QT9D
Travel Authorization Number:	TANUM0000QT9D	Trip Name:	04-27-17 Atlanta-Houston
TA Date:	04/27/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION APPROV
Purpose:	Mission (Operational)	Document Detail:	Trip Overview: . Dates: April 27, 2017 ?“ May 1, 2017 . Locations: Georgia, Texas . Purpose: On April 28, 2017, Secretary Ryan Zinke travelled to Atlanta, Georgia, to speak at the National Rifle Association of America Institute for Legislative Action (NRA-ILA) 2017 Leadership Forum. On May 1, 2017, Secretary Zinke travelled to Houston, Texas, where he gave remarks at the Offshore Technology Conference and held related meetings. Russell Roddy travelled to Atlanta and Houston to advance these engagements for Secretary Zinke. Trip Notes: . On 5/1/17, Russell Roddy was provided a meal during Secretary Zinke's participation at the Offshore Technology Conference in Houston, Texas. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 5/1/17. . Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.
Type Code:	Trip By Trip		

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Trip Overview: . Dates: April 27, 2017 ?“ May 1, 2017 . Locations: Georgia, Texas . Purpose: On April 28, 2017, Secretary Ryan Zinke travelled to Atlanta, Georgia, to speak at the National Rifle Association of America Institute for Legislative Action (NRA-ILA) 2017 Leadership Forum. On May 1, 2017, Secretary Zinke travelled to Houston, Texas, where he gave remarks at the Offshore Technology Conference and held related meetings. Russell Roddy travelled to Atlanta and Houston to advance these engagements for Secretary Zinke. Trip Notes: . On 5/1/17, Russell Roddy was provided a meal during Secretary Zinke's participation at the Offshore Technology Conference in Houston, Texas. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 5/1/17. . Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
04/27/17	04/29/17	ATLANTA, GA	Mission (Operational)	148.00 / 69.00
04/29/17	05/01/17	HOUSTON, TX	Mission (Operational)	135.00 / 59.00

Document Totals

Total Expenses:	2,191.03
Reimbursable Expenses:	744.27
Non-Reimbursable Expenses:	1,446.76
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	670.60	.00
Excess Air/Bag Fees	50.00	.00
Fuel-Rental Vehicle	11.65	.00
Lodging Taxes & Misc	105.92	.00
Lodging-PerDiem	566.00	.00
M&IE-PerDiem	268.00	.00
Rental Car	361.20	.00
Transportation	142.91	.00
Transxn Fees	14.75	.00
Total Expenses:	2,191.03	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 1,357.03 — Total Per Diem Expenses: 834.00

Date	Description	Category	Cost	Pay Method	Per Diem
04/27/2017	Airline Flight	Com. Carrier	257.20	GOVCC-C	
	Comment: Flight from Washington, DC (DCA) to Atlanta, GA.				
04/27/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	REIMBURSABLE	
	Comment: Baggage fee for flight from Washington, DC (DCA) to Atlanta, GA.				
04/27/2017	Lodging Tax	Lodging Taxes & Misc	30.01	GOVCC-C	
	Comment: Room Sales Tax, Room Occupancy Tax & State Hotel-Motel Fee				
04/27/2017	Lodging	Lodging-PerDiem	148.00	GOVCC-C	*
04/27/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
04/27/2017	Taxi	Transportation	28.00	REIMBURSABLE	
	Comment: Taxi from residence in Virginia to Washington National Airport.				
04/27/2017	Parking	Transportation	35.00	REIMBURSABLE	
	Comment: Parking Valet - Overnight				
04/27/2017	Parking	Transportation	20.00	REIMBURSABLE	
	Comment: Valet parking for advance site visit.				
04/27/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
04/28/2017	Lodging Tax	Lodging Taxes & Misc	30.01	GOVCC-C	
	Comment: Room Sales Tax, Room Occupancy Tax & State Hotel-Motel Fee				
04/28/2017	Lodging	Lodging-PerDiem	148.00	GOVCC-C	*
04/28/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
04/28/2017	Parking	Transportation	35.00	REIMBURSABLE	
	Comment: Parking Valet - Overnight				
04/29/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	REIMBURSABLE	
	Comment: Baggage fee for flight from Atlanta, GA to Houston, TX.				
04/29/2017	Gas-Rental	Fuel-Rental Vehicle	7.50	REIMBURSABLE	
	Comment: UNLEAD REG 3.125G				
04/29/2017	Lodging Tax	Lodging Taxes & Misc	22.95	GOVCC-C	
	Comment: City Tax, State Tax & County Tax				
04/29/2017	Lodging	Lodging-PerDiem	135.00	GOVCC-C	*
04/29/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
04/29/2017	Rental Car	Rental Car	134.94	REIMBURSABLE	
	Comment: Rental vehicle in Atlanta, GA.				
04/30/2017	Gas-Rental	Fuel-Rental Vehicle	4.15	REIMBURSABLE	
	Comment: UNL @2.259/gal				
04/30/2017	Lodging Tax	Lodging Taxes & Misc	22.95	GOVCC-C	
	Comment: City Tax, State Tax & County Tax				
04/30/2017	Lodging	Lodging-PerDiem	135.00	GOVCC-C	*
04/30/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
05/01/2017	Airline Flight	Com. Carrier	413.40	GOVCC-C	
	Comment: Total airfare for flights from Atlanta, GA to Houston, TX and from Houston to Washington, DC (DCA).				
05/01/2017	M&IE	M&IE-PerDiem	29.25	REIMBURSABLE	*
	Comment: On 5/1/17, Russell Roddy was provided a meal during Secretary Zinke's				

participation at the Offshore Technology Conference in Houston, Texas. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 5/1/17.

05/01/2017	Rental Car	Rental Car	89.49	GOVCC-C
05/01/2017	Rental Car	Rental Car	136.77	REIMBURSABLE
Comment: Rental vehicle in Houston, TX.				
05/01/2017	Taxi	Transportation	24.91	REIMBURSABLE
Comment: Taxi ride from Washington National Airport to residence in Virginia.				

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 834.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
04/27/2017	148.00/ 69.00	148.00	148.00	51.75	51.75				
04/28/2017	148.00/ 69.00	148.00	148.00	69.00	69.00				
04/29/2017	135.00/ 59.00	135.00	135.00	59.00	59.00				
04/30/2017	135.00/ 59.00	135.00	135.00	59.00	59.00				
05/01/2017	135.00/ 59.00	0.00	0.00	29.25	29.25				

Account Summary for the Selected Trip

Org: DOI	Label: FY 2016/2017 BOEM RSA	Acct Code: DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	2,191.03
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 670.60	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 2017	Amount: 50.00	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 11.65	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 105.92	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 566.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 268.00	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 361.20	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 142.91	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	2,191.03

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2016/2017 BOEM RSA	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	GOVCC-C	1,446.76
DOI	FY 2016/2017 BOEM RSA	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	REIMBURSABLE	744.27

Totals by Label

DOI	FY 2016/2017 BOEM RSA Total	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	2,191.03

Totals by Payment Method

GOVCC-C Total	1,446.76
REIMBURSABLE Total	744.27

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
04/27/17	AIR	$257.20
04/27/17	Baggage Fee-1st bag	$25.00

04/27/17	CAB	$28.00
04/27/17	PARK	$35.00
04/27/17	PARK	$20.00
04/28/17	PARK	$35.00
04/29/17	Baggage Fee-1st bag	$25.00
04/29/17	Gas-Rental	$7.50
04/29/17	RENT	$134.94
04/30/17	Gas-Rental	$4.15
05/01/17	AIR	$413.40
05/01/17	RENT	$136.77
05/01/17	CAB	$24.91

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	MIE ACTUALS EXIST
	Traveler Justification:	On 5/1/17, Russell Roddy was provided a meal during Secretary Zinke's participation at the Offshore Technology Conference in Houston, Texas. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 5/1/17.
DFLT PMT METHOD USED	FAIL	Taxi ON 04/27/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD, GOVCC-C
	Traveler Justification:	Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.

Document History 10/06/2017 Authorization: TANUM0000QT9D

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	04/27/2017	1:06PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	
AUTHORIZATION SIGNED	06/06/2017	8:13PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:2,191.03	
ADJUSTED	06/06/2017	8:14PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	
AUTHORIZATION APPROV	06/06/2017	8:14PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:

Traveler/Preparer Signature: _____

Date:

Approver Name: _____

Approver Signature:

Date: _____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000QT9D
Travel Authorization Number:	TANUM0000QT9D	Trip Name:	04-27-17 Atlanta-Houston
TA Date:	04/27/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION SIGNED
Purpose:	Mission (Operational)	Document Detail:	Trip Overview: . Dates: April 27, 2017 ?“ May 1, 2017 . Locations: Georgia, Texas . Purpose: On April 28, 2017, Secretary Ryan Zinke travelled to Atlanta, Georgia, to speak at the National Rifle Association of America Institute for Legislative Action (NRA-ILA) 2017 Leadership Forum. On May 1, 2017, Secretary Zinke travelled to Houston, Texas, where he gave remarks at the Offshore Technology Conference and held related meetings. Russell Roddy travelled to Atlanta and Houston to advance these engagements for Secretary Zinke. Trip Notes: . On 5/1/17, Russell Roddy was provided a meal during Secretary Zinke's participation at the Offshore Technology Conference in Houston, Texas. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 5/1/17. . Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.
Type Code:	Trip By Trip		

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Trip Overview: . Dates: April 27, 2017 ?“ May 1, 2017 . Locations: Georgia, Texas . Purpose: On April 28, 2017, Secretary Ryan Zinke travelled to Atlanta, Georgia, to speak at the National Rifle Association of America Institute for Legislative Action (NRA-ILA) 2017 Leadership Forum. On May 1, 2017, Secretary Zinke travelled to Houston, Texas, where he gave remarks at the Offshore Technology Conference and held related meetings. Russell Roddy travelled to Atlanta and Houston to advance these engagements for Secretary Zinke. Trip Notes: . On 5/1/17, Russell Roddy was provided a meal during Secretary Zinke's participation at the Offshore Technology Conference in Houston, Texas. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 5/1/17. . Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
04/27/17	04/29/17	ATLANTA, GA	Mission (Operational)	148.00 / 69.00
04/29/17	05/01/17	HOUSTON, TX	Mission (Operational)	135.00 / 59.00

Document Totals

Total Expenses:	2,191.03
Reimbursable Expenses:	744.27
Non-Reimbursable Expenses:	1,446.76
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	670.60	.00
Excess Air/Bag Fees	50.00	.00
Fuel-Rental Vehicle	11.65	.00
Lodging Taxes & Misc	105.92	.00
Lodging-PerDiem	566.00	.00
M&IE-PerDiem	268.00	.00
Rental Car	361.20	.00
Transportation	142.91	.00
Transxn Fees	14.75	.00
Total Expenses:	2,191.03	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 1,357.03 — Total Per Diem Expenses: 834.00

Date	Description	Category	Cost	Pay Method	Per Diem
04/27/2017	Airline Flight	Com. Carrier	257.20	GOVCC-C	
	Comment: Flight from Washington, DC (DCA) to Atlanta, GA.				
04/27/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	REIMBURSABLE	
	Comment: Baggage fee for flight from Washington, DC (DCA) to Atlanta, GA.				
04/27/2017	Lodging Tax	Lodging Taxes & Misc	30.01	GOVCC-C	
	Comment: Room Sales Tax, Room Occupancy Tax & State Hotel-Motel Fee				
04/27/2017	Lodging	Lodging-PerDiem	148.00	GOVCC-C	*
04/27/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
04/27/2017	Taxi	Transportation	28.00	REIMBURSABLE	
	Comment: Taxi from residence in Virginia to Washington National Airport.				
04/27/2017	Parking	Transportation	35.00	REIMBURSABLE	
	Comment: Parking Valet - Overnight				
04/27/2017	Parking	Transportation	20.00	REIMBURSABLE	
	Comment: Valet parking for advance site visit.				
04/27/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
04/28/2017	Lodging Tax	Lodging Taxes & Misc	30.01	GOVCC-C	
	Comment: Room Sales Tax, Room Occupancy Tax & State Hotel-Motel Fee				
04/28/2017	Lodging	Lodging-PerDiem	148.00	GOVCC-C	*
04/28/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
04/28/2017	Parking	Transportation	35.00	REIMBURSABLE	
	Comment: Parking Valet - Overnight				
04/29/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	REIMBURSABLE	
	Comment: Baggage fee for flight from Atlanta, GA to Houston, TX.				
04/29/2017	Gas-Rental	Fuel-Rental Vehicle	7.50	REIMBURSABLE	
	Comment: UNLEAD REG 3.125G				
04/29/2017	Lodging Tax	Lodging Taxes & Misc	22.95	GOVCC-C	
	Comment: City Tax, State Tax & County Tax				
04/29/2017	Lodging	Lodging-PerDiem	135.00	GOVCC-C	*
04/29/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
04/29/2017	Rental Car	Rental Car	134.94	REIMBURSABLE	
	Comment: Rental vehicle in Atlanta, GA.				
04/30/2017	Gas-Rental	Fuel-Rental Vehicle	4.15	REIMBURSABLE	
	Comment: UNL @2.259/gal				
04/30/2017	Lodging Tax	Lodging Taxes & Misc	22.95	GOVCC-C	
	Comment: City Tax, State Tax & County Tax				
04/30/2017	Lodging	Lodging-PerDiem	135.00	GOVCC-C	*
04/30/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
05/01/2017	Airline Flight	Com. Carrier	413.40	GOVCC-C	
	Comment: Total airfare for flights from Atlanta, GA to Houston, TX and from Houston to Washington, DC (DCA).				
05/01/2017	M&IE	M&IE-PerDiem	29.25	REIMBURSABLE	*
	Comment: On 5/1/17, Russell Roddy was provided a meal during Secretary Zinke's				

participation at the Offshore Technology Conference in Houston, Texas. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 5/1/17.

05/01/2017	Rental Car	Rental Car	89.49	GOVCC-C
05/01/2017	Rental Car	Rental Car	136.77	REIMBURSABLE
Comment: Rental vehicle in Houston, TX.				
05/01/2017	Taxi	Transportation	24.91	REIMBURSABLE
Comment: Taxi ride from Washington National Airport to residence in Virginia.				

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 834.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
04/27/2017	148.00/ 69.00	148.00	148.00	51.75	51.75				
04/28/2017	148.00/ 69.00	148.00	148.00	69.00	69.00				
04/29/2017	135.00/ 59.00	135.00	135.00	59.00	59.00				
04/30/2017	135.00/ 59.00	135.00	135.00	59.00	59.00				
05/01/2017	135.00/ 59.00	0.00	0.00	29.25	29.25				

Account Summary for the Selected Trip

Org: DOI	Label: FY 2016/2017 BOEM RSA	Acct Code: DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	2,191.03
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 670.60	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 2017	Amount: 50.00	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 11.65	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 105.92	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 566.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 268.00	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 361.20	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 142.91	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	2,191.03

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2016/2017 BOEM RSA	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	GOVCC-C	1,446.76
DOI	FY 2016/2017 BOEM RSA	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	REIMBURSABLE	744.27

Totals by Label

DOI	FY 2016/2017 BOEM RSA Total	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	2,191.03

Totals by Payment Method

GOVCC-C Total	1,446.76
REIMBURSABLE Total	744.27

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
04/27/17	AIR	$257.20
04/27/17	Baggage Fee-1st bag	$25.00

04/27/17	CAB	$28.00
04/27/17	PARK	$35.00
04/27/17	PARK	$20.00
04/28/17	PARK	$35.00
04/29/17	Baggage Fee-1st bag	$25.00
04/29/17	Gas-Rental	$7.50
04/29/17	RENT	$134.94
04/30/17	Gas-Rental	$4.15
05/01/17	AIR	$413.40
05/01/17	RENT	$136.77
05/01/17	CAB	$24.91

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	MIE ACTUALS EXIST
	Traveler Justification:	On 5/1/17, Russell Roddy was provided a meal during Secretary Zinke's participation at the Offshore Technology Conference in Houston, Texas. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 5/1/17.
DFLT PMT METHOD USED	FAIL	Taxi ON 04/27/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD, GOVCC-C
	Traveler Justification:	Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.

Document History 10/05/2017 Authorization: TANUM0000QT9D

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	04/27/2017	1:06PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	
AUTHORIZATION SIGNED	06/06/2017	8:13PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:2,191.03	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature:

Date: _____

Document Header Information

Document Type:	Voucher	Document Name:	TV0000JT88
Travel Authorization Number:	TANUM0000QT9D	Trip Name:	04-27-17 Atlanta-Houston
TA Date:	06/06/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	T-ENTERED
Purpose:	Mission (Operational)	Document Detail:	Trip Overview: . Dates: April 27, 2017 ?“ May 1, 2017 . Locations: Georgia, Texas . Purpose: On April 28, 2017, Secretary Ryan Zinke travelled to Atlanta, Georgia, to speak at the National Rifle Association of America Institute for Legislative Action (NRA-ILA) 2017 Leadership Forum. On May 1, 2017, Secretary Zinke travelled to Houston, Texas, where he gave remarks at the Offshore Technology Conference and held related meetings. Russell Roddy travelled to Atlanta and Houston to advance these engagements for Secretary Zinke. Trip Notes: . On 5/1/17, Russell Roddy was provided a meal during Secretary Zinke's participation at the Offshore Technology Conference in Houston, Texas. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 5/1/17. . Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.
Type Code:	Trip By Trip		

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Trip Overview: . Dates: April 27, 2017 ?“ May 1, 2017 . Locations: Georgia, Texas . Purpose: On April 28, 2017, Secretary Ryan Zinke travelled to Atlanta, Georgia, to speak at the National Rifle Association of America Institute for Legislative Action (NRA-ILA) 2017 Leadership Forum. On May 1, 2017, Secretary Zinke travelled to Houston, Texas, where he gave remarks at the Offshore Technology Conference and held related meetings. Russell Roddy travelled to Atlanta and Houston to advance these engagements for Secretary Zinke. Trip Notes: . On 5/1/17, Russell Roddy was provided a meal during Secretary Zinke's participation at the Offshore Technology Conference in Houston, Texas. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 5/1/17. . Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
04/27/17	04/29/17	ATLANTA, GA	Mission (Operational)	148.00 / 69.00
04/29/17	05/01/17	HOUSTON, TX	Mission (Operational)	135.00 / 59.00

Document Totals

Total Expenses:	2,101.54
Reimbursable Expenses:	744.27
Non-Reimbursable Expenses:	1,357.27
Advance Applied:	.00
Net to Traveler:	744.27
Net to Government:	1,357.27
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	670.60	.00
Excess Air/Bag Fees	50.00	.00
Fuel-Rental Vehicle	11.65	.00
Lodging Taxes & Misc	105.92	.00
Lodging-PerDiem	566.00	.00
M&IE-PerDiem	268.00	.00
Rental Car	271.71	.00
Transportation	142.91	.00
Transxn Fees	14.75	.00
Total Expenses:	2,101.54	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 1,267.54 — Total Per Diem Expenses: 834.00

Date	Description	Category	Cost	Pay Method	Per Diem
04/27/2017	Airline Flight	Com. Carrier	257.20	GOVCC-C	
Comment:	Flight from Washington, DC (DCA) to Atlanta, GA.				
04/27/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	REIMBURSABLE	
Comment:	Baggage fee for flight from Washington, DC (DCA) to Atlanta, GA.				
04/27/2017	Lodging Tax	Lodging Taxes & Misc	30.01	GOVCC-C	
Comment:	Room Sales Tax, Room Occupancy Tax & State Hotel-Motel Fee				
04/27/2017	Lodging	Lodging-PerDiem	148.00	GOVCC-C	*
Comment:	Folio No. 1371053				
04/27/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
04/27/2017	Taxi	Transportation	28.00	REIMBURSABLE	
Comment:	Taxi from residence in Virginia to Washington National Airport.				
04/27/2017	Parking	Transportation	35.00	REIMBURSABLE	
Comment:	Parking Valet - Overnight				
04/27/2017	Parking	Transportation	20.00	REIMBURSABLE	
Comment:	Valet parking for advance site visit.				
04/28/2017	Lodging Tax	Lodging Taxes & Misc	30.01	GOVCC-C	
Comment:	Room Sales Tax, Room Occupancy Tax & State Hotel-Motel Fee				
04/28/2017	Lodging	Lodging-PerDiem	148.00	GOVCC-C	*
04/28/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
04/28/2017	Parking	Transportation	35.00	REIMBURSABLE	
Comment:	Parking Valet - Overnight				
04/29/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	REIMBURSABLE	
Comment:	Baggage fee for flight from Atlanta, GA to Houston, TX.				
04/29/2017	Gas-Rental	Fuel-Rental Vehicle	7.50	REIMBURSABLE	
Comment:	UNLEAD REG 3.125G				
04/29/2017	Lodging Tax	Lodging Taxes & Misc	22.95	GOVCC-C	
Comment:	City Tax, State Tax & County Tax				
04/29/2017	Lodging	Lodging-PerDiem	135.00	GOVCC-C	*
04/29/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
04/29/2017	Rental Car	Rental Car	134.94	REIMBURSABLE	
Comment:	Rental vehicle in Atlanta, GA.				
04/30/2017	Gas-Rental	Fuel-Rental Vehicle	4.15	REIMBURSABLE	
Comment:	UNL @2.259/gal				
04/30/2017	Lodging Tax	Lodging Taxes & Misc	22.95	GOVCC-C	
Comment:	City Tax, State Tax & County Tax				
04/30/2017	Lodging	Lodging-PerDiem	135.00	GOVCC-C	*
04/30/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
05/01/2017	Airline Flight	Com. Carrier	413.40	GOVCC-C	
Comment:	Total airfare for flights from Atlanta, GA to Houston, TX and from Houston to Washington, DC (DCA).				

05/01/2017	M&IE	M&IE-PerDiem	29.25	REIMBURSABLE	*
Comment:	On 5/1/17, Russell Roddy was provided a meal during Secretary Zinke's participation at the Offshore Technology Conference in Houston, Texas. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 5/1/17.				
05/01/2017	Rental Car	Rental Car	136.77	REIMBURSABLE	
Comment:	Rental vehicle in Houston, TX.				
05/01/2017	Taxi	Transportation	24.91	REIMBURSABLE	
Comment:	Taxi ride from Washington National Airport to residence in Virginia.				
06/06/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 834.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
04/27/2017	148.00/ 69.00	148.00	148.00	51.75	51.75				
04/28/2017	148.00/ 69.00	148.00	148.00	69.00	69.00				
04/29/2017	135.00/ 59.00	135.00	135.00	59.00	59.00				
04/30/2017	135.00/ 59.00	135.00	135.00	59.00	59.00				
05/01/2017	135.00/ 59.00	0.00	0.00	29.25	29.25				

Account Summary for the Selected Trip

Org: DOI	Label: FY 2016/2017 BOEM RSA	Acct Code: DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	2,101.54
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 670.60	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 2017	Amount: 50.00	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 11.65	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 105.92	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 566.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 268.00	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 271.71	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 142.91	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	2,101.54

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2016/2017 BOEM RSA	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	GOVCC-C	1,357.27
DOI	FY 2016/2017 BOEM RSA	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	REIMBURSABLE	744.27

Totals by Label

DOI	FY 2016/2017 BOEM RSA Total	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	2,101.54

Totals by Payment Method

GOVCC-C Total	1,357.27
REIMBURSABLE Total	744.27

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost

04/27/17	AIR Airline Flight	$257.20
04/27/17	Baggage Fee-1st bag	$25.00
04/29/17	Baggage Fee-1st bag	$25.00
04/29/17	Gas-Rental	$7.50
04/29/17	RENT Rental Car	$134.94
04/30/17	Gas-Rental	$4.15
05/01/17	AIR Airline Flight	$413.40
05/01/17	RENT Rental Car	$136.77

Audits

Audit Name	Result	Reason
DFLT PMT METHOD USED	FAIL	Rental Car ON 05/01/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD, GOVCC-C
	Traveler Justification:	Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.
ACTUALS EXIST	FAIL	MIE ACTUALS EXIST
	Traveler Justification:	On 5/1/17, Russell Roddy was provided a meal during Secretary Zinke's participation at the Offshore Technology Conference in Houston, Texas. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 5/1/17.
PMT METH AUTHORIZED	FAIL	Rental Car ON 05/01/17 HAS PMT METHOD OF REIMBURSABLE - DOES NOT MATCH AUTHORIZATION PAYMENT METHOD, GOVCC-C
	Traveler Justification:	Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.

Document History 10/06/2017 Voucher: TV0000JT88

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/06/2017	8:19PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	
T-ENTERED	06/20/2017	7:02PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:2,101.54	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature: _____

Date: _____

Document Header Information

Document Type:	Voucher	Document Name:	TV0000JT88
Travel Authorization Number:	TANUM0000QT9D	Trip Name:	04-27-17 Atlanta-Houston
TA Date:	06/06/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	PAID
Purpose:	Mission (Operational)	Document Detail:	Trip Overview: . Dates: April 27, 2017 ?“ May 1, 2017 . Locations: Georgia, Texas . Purpose: On April 28, 2017, Secretary Ryan Zinke travelled to Atlanta, Georgia, to speak at the National Rifle Association of America Institute for Legislative Action (NRA-ILA) 2017 Leadership Forum. On May 1, 2017, Secretary Zinke travelled to Houston, Texas, where he gave remarks at the Offshore Technology Conference and held related meetings. Russell Roddy travelled to Atlanta and Houston to advance these engagements for Secretary Zinke. Trip Notes: . On 5/1/17, Russell Roddy was provided a meal during Secretary Zinke's participation at the Offshore Technology Conference in Houston, Texas. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 5/1/17. . Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.
Type Code:	Trip By Trip		

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Trip Overview: . Dates: April 27, 2017 ?“ May 1, 2017 . Locations: Georgia, Texas . Purpose: On April 28, 2017, Secretary Ryan Zinke travelled to Atlanta, Georgia, to speak at the National Rifle Association of America Institute for Legislative Action (NRA-ILA) 2017 Leadership Forum. On May 1, 2017, Secretary Zinke travelled to Houston, Texas, where he gave remarks at the Offshore Technology Conference and held related meetings. Russell Roddy travelled to Atlanta and Houston to advance these engagements for Secretary Zinke. Trip Notes: . On 5/1/17, Russell Roddy was provided a meal during Secretary Zinke's participation at the Offshore Technology Conference in Houston, Texas. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 5/1/17. . Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
04/27/17	04/29/17	ATLANTA, GA	Mission (Operational)	148.00 / 69.00
04/29/17	05/01/17	HOUSTON, TX	Mission (Operational)	135.00 / 59.00

Document Totals

Total Expenses:	2,101.54
Reimbursable Expenses:	744.27
Non-Reimbursable Expenses:	1,357.27
Advance Applied:	.00
Net to Traveler:	744.27
Net to Government:	1,357.27
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	670.60	.00
Excess Air/Bag Fees	50.00	.00
Fuel-Rental Vehicle	11.65	.00
Lodging Taxes & Misc	105.92	.00
Lodging-PerDiem	566.00	.00
M&IE-PerDiem	268.00	.00
Rental Car	271.71	.00
Transportation	142.91	.00
Transxn Fees	14.75	.00
Total Expenses:	2,101.54	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 1,267.54 — Total Per Diem Expenses: 834.00

Date	Description	Category	Cost	Pay Method	Per Diem
04/27/2017	Airline Flight	Com. Carrier	257.20	GOVCC-C	
Comment:	Flight from Washington, DC (DCA) to Atlanta, GA.				
04/27/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	REIMBURSABLE	
Comment:	Baggage fee for flight from Washington, DC (DCA) to Atlanta, GA.				
04/27/2017	Lodging Tax	Lodging Taxes & Misc	30.01	GOVCC-C	
Comment:	Room Sales Tax, Room Occupancy Tax & State Hotel-Motel Fee				
04/27/2017	Lodging	Lodging-PerDiem	148.00	GOVCC-C	*
Comment:	Folio No. 1371053				
04/27/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
04/27/2017	Taxi	Transportation	28.00	REIMBURSABLE	
Comment:	Taxi from residence in Virginia to Washington National Airport.				
04/27/2017	Parking	Transportation	35.00	REIMBURSABLE	
Comment:	Parking Valet - Overnight				
04/27/2017	Parking	Transportation	20.00	REIMBURSABLE	
Comment:	Valet parking for advance site visit.				
04/28/2017	Lodging Tax	Lodging Taxes & Misc	30.01	GOVCC-C	
Comment:	Room Sales Tax, Room Occupancy Tax & State Hotel-Motel Fee				
04/28/2017	Lodging	Lodging-PerDiem	148.00	GOVCC-C	*
04/28/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
04/28/2017	Parking	Transportation	35.00	REIMBURSABLE	
Comment:	Parking Valet - Overnight				
04/29/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	REIMBURSABLE	
Comment:	Baggage fee for flight from Atlanta, GA to Houston, TX.				
04/29/2017	Gas-Rental	Fuel-Rental Vehicle	7.50	REIMBURSABLE	
Comment:	UNLEAD REG 3.125G				
04/29/2017	Lodging Tax	Lodging Taxes & Misc	22.95	GOVCC-C	
Comment:	City Tax, State Tax & County Tax				
04/29/2017	Lodging	Lodging-PerDiem	135.00	GOVCC-C	*
04/29/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
04/29/2017	Rental Car	Rental Car	134.94	REIMBURSABLE	
Comment:	Rental vehicle in Atlanta, GA.				
04/30/2017	Gas-Rental	Fuel-Rental Vehicle	4.15	REIMBURSABLE	
Comment:	UNL @2.259/gal				
04/30/2017	Lodging Tax	Lodging Taxes & Misc	22.95	GOVCC-C	
Comment:	City Tax, State Tax & County Tax				
04/30/2017	Lodging	Lodging-PerDiem	135.00	GOVCC-C	*
04/30/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
05/01/2017	Airline Flight	Com. Carrier	413.40	GOVCC-C	
Comment:	Total airfare for flights from Atlanta, GA to Houston, TX and from Houston to Washington, DC (DCA).				

05/01/2017	M&IE	M&IE-PerDiem	29.25	REIMBURSABLE	*
Comment:	On 5/1/17, Russell Roddy was provided a meal during Secretary Zinke's participation at the Offshore Technology Conference in Houston, Texas. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 5/1/17.				
05/01/2017	Rental Car	Rental Car	136.77	REIMBURSABLE	
Comment:	Rental vehicle in Houston, TX.				
05/01/2017	Taxi	Transportation	24.91	REIMBURSABLE	
Comment:	Taxi ride from Washington National Airport to residence in Virginia.				
06/06/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 834.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
04/27/2017	148.00/ 69.00	148.00	148.00	51.75	51.75				
04/28/2017	148.00/ 69.00	148.00	148.00	69.00	69.00				
04/29/2017	135.00/ 59.00	135.00	135.00	59.00	59.00				
04/30/2017	135.00/ 59.00	135.00	135.00	59.00	59.00				
05/01/2017	135.00/ 59.00	0.00	0.00	29.25	29.25				

Account Summary for the Selected Trip

Org: DOI	Label: FY 2016/2017 BOEM RSA	Acct Code: DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	2,101.54
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 670.60	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 2017	Amount: 50.00	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 11.65	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 105.92	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 566.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 268.00	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 271.71	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 142.91	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	2,101.54

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2016/2017 BOEM RSA	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	GOVCC-C	1,357.27
DOI	FY 2016/2017 BOEM RSA	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	REIMBURSABLE	744.27

Totals by Label

DOI	FY 2016/2017 BOEM RSA Total	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	2,101.54

Totals by Payment Method

GOVCC-C Total	1,357.27
REIMBURSABLE Total	744.27

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost

04/27/17	AIR Airline Flight	$257.20
04/27/17	Baggage Fee-1st bag	$25.00
04/29/17	Baggage Fee-1st bag	$25.00
04/29/17	Gas-Rental	$7.50
04/29/17	RENT Rental Car	$134.94
04/30/17	Gas-Rental	$4.15
05/01/17	AIR Airline Flight	$413.40
05/01/17	RENT Rental Car	$136.77

Audits

Audit Name	Result	Reason
DFLT PMT METHOD USED	FAIL	Rental Car ON 05/01/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD, GOVCC-C
	Traveler Justification:	Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.
ACTUALS EXIST	FAIL	MIE ACTUALS EXIST
	Traveler Justification:	On 5/1/17, Russell Roddy was provided a meal during Secretary Zinke's participation at the Offshore Technology Conference in Houston, Texas. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 5/1/17.
PMT METH AUTHORIZED	FAIL	Rental Car ON 05/01/17 HAS PMT METHOD OF REIMBURSABLE - DOES NOT MATCH AUTHORIZATION PAYMENT METHOD, GOVCC-C
	Traveler Justification:	Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.

Document History 10/06/2017 Voucher: TV0000JT88

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/06/2017	8:19PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	
T-ENTERED	06/20/2017	7:02PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:2,101.54	
ADJUSTED	06/20/2017	7:02PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	
AUTHORIZED	06/20/2017	7:03PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	
ADJUSTED	06/20/2017	7:04PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	
T-ENTERED	06/20/2017	7:05PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	
AUTHORIZED	06/20/2017	7:06PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	
TV AUDIT REVIEWED	06/22/2017	8:22AMEST	ARAGON, KELLEY C	
			Net Adjustment:0.00	
TV AUDIT APPROVED	06/22/2017	9:40AMEST	MARTIN, BARBARA ANN	
			Net Adjustment:0.00	
PENDING	06/22/2017	9:41AMEST	SYSUTILITY	
			Net Adjustment:0.00	
SAP INVOICE POSTED	06/22/2017	9:41AMEST	EAI, EAI	
			Net Adjustment:0.00	
PAID	06/23/2017	4:11AMEST	EAI, EAI	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature:	_____
Date:	
Approver Name:	_____
Approver Signature:	
Date:	_____

Document Header Information

Document Type:	Voucher	Document Name:	TV0000JT88
Travel Authorization Number:	TANUM0000QT9D	Trip Name:	04-27-17 Atlanta-Houston
TA Date:	06/06/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	T-ENTERED
Purpose:	Mission (Operational)	Document Detail:	Trip Overview: . Dates: April 27, 2017 ?“ May 1, 2017 . Locations: Georgia, Texas . Purpose: On April 28, 2017, Secretary Ryan Zinke travelled to Atlanta, Georgia, to speak at the National Rifle Association of America Institute for Legislative Action (NRA-ILA) 2017 Leadership Forum. On May 1, 2017, Secretary Zinke travelled to Houston, Texas, where he gave remarks at the Offshore Technology Conference and held related meetings. Russell Roddy travelled to Atlanta and Houston to advance these engagements for Secretary Zinke. Trip Notes: . On 5/1/17, Russell Roddy was provided a meal during Secretary Zinke's participation at the Offshore Technology Conference in Houston, Texas. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 5/1/17. . Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.
Type Code:	Trip By Trip		

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Trip Overview: . Dates: April 27, 2017 ?“ May 1, 2017 . Locations: Georgia, Texas . Purpose: On April 28, 2017, Secretary Ryan Zinke travelled to Atlanta, Georgia, to speak at the National Rifle Association of America Institute for Legislative Action (NRA-ILA) 2017 Leadership Forum. On May 1, 2017, Secretary Zinke travelled to Houston, Texas, where he gave remarks at the Offshore Technology Conference and held related meetings. Russell Roddy travelled to Atlanta and Houston to advance these engagements for Secretary Zinke. Trip Notes: . On 5/1/17, Russell Roddy was provided a meal during Secretary Zinke's participation at the Offshore Technology Conference in Houston, Texas. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 5/1/17. . Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
04/27/17	04/29/17	ATLANTA, GA	Mission (Operational)	148.00 / 69.00
04/29/17	05/01/17	HOUSTON, TX	Mission (Operational)	135.00 / 59.00

Document Totals

Total Expenses:	2,101.54
Reimbursable Expenses:	744.27
Non-Reimbursable Expenses:	1,357.27
Advance Applied:	.00
Net to Traveler:	744.27
Net to Government:	1,357.27
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	670.60	.00
Excess Air/Bag Fees	50.00	.00
Fuel-Rental Vehicle	11.65	.00
Lodging Taxes & Misc	105.92	.00
Lodging-PerDiem	566.00	.00
M&IE-PerDiem	268.00	.00
Rental Car	271.71	.00
Transportation	142.91	.00
Transxn Fees	14.75	.00
Total Expenses:	2,101.54	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 1,267.54 — Total Per Diem Expenses: 834.00

Date	Description	Category	Cost	Pay Method	Per Diem
04/27/2017	Airline Flight	Com. Carrier	257.20	GOVCC-C	
Comment:	Flight from Washington, DC (DCA) to Atlanta, GA.				
04/27/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	REIMBURSABLE	
Comment:	Baggage fee for flight from Washington, DC (DCA) to Atlanta, GA.				
04/27/2017	Lodging Tax	Lodging Taxes & Misc	30.01	GOVCC-C	
Comment:	Room Sales Tax, Room Occupancy Tax & State Hotel-Motel Fee				
04/27/2017	Lodging	Lodging-PerDiem	148.00	GOVCC-C	*
Comment:	Folio No. 1371053				
04/27/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
04/27/2017	Taxi	Transportation	28.00	REIMBURSABLE	
Comment:	Taxi from residence in Virginia to Washington National Airport.				
04/27/2017	Parking	Transportation	35.00	REIMBURSABLE	
Comment:	Parking Valet - Overnight				
04/27/2017	Parking	Transportation	20.00	REIMBURSABLE	
Comment:	Valet parking for advance site visit.				
04/28/2017	Lodging Tax	Lodging Taxes & Misc	30.01	GOVCC-C	
Comment:	Room Sales Tax, Room Occupancy Tax & State Hotel-Motel Fee				
04/28/2017	Lodging	Lodging-PerDiem	148.00	GOVCC-C	*
04/28/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
04/28/2017	Parking	Transportation	35.00	REIMBURSABLE	
Comment:	Parking Valet - Overnight				
04/29/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	REIMBURSABLE	
Comment:	Baggage fee for flight from Atlanta, GA to Houston, TX.				
04/29/2017	Gas-Rental	Fuel-Rental Vehicle	7.50	REIMBURSABLE	
Comment:	UNLEAD REG 3.125G				
04/29/2017	Lodging Tax	Lodging Taxes & Misc	22.95	GOVCC-C	
Comment:	City Tax, State Tax & County Tax				
04/29/2017	Lodging	Lodging-PerDiem	135.00	GOVCC-C	*
04/29/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
04/29/2017	Rental Car	Rental Car	134.94	REIMBURSABLE	
Comment:	Rental vehicle in Atlanta, GA.				
04/30/2017	Gas-Rental	Fuel-Rental Vehicle	4.15	REIMBURSABLE	
Comment:	UNL @2.259/gal				
04/30/2017	Lodging Tax	Lodging Taxes & Misc	22.95	GOVCC-C	
Comment:	City Tax, State Tax & County Tax				
04/30/2017	Lodging	Lodging-PerDiem	135.00	GOVCC-C	*
04/30/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
05/01/2017	Airline Flight	Com. Carrier	413.40	GOVCC-C	
Comment:	Total airfare for flights from Atlanta, GA to Houston, TX and from Houston to Washington, DC (DCA).				

05/01/2017	M&IE	M&IE-PerDiem	29.25	REIMBURSABLE	*
Comment:	On 5/1/17, Russell Roddy was provided a meal during Secretary Zinke's participation at the Offshore Technology Conference in Houston, Texas. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 5/1/17.				
05/01/2017	Rental Car	Rental Car	136.77	REIMBURSABLE	
Comment:	Rental vehicle in Houston, TX.				
05/01/2017	Taxi	Transportation	24.91	REIMBURSABLE	
Comment:	Taxi ride from Washington National Airport to residence in Virginia.				
06/06/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 834.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
04/27/2017	148.00/ 69.00	148.00	148.00	51.75	51.75				
04/28/2017	148.00/ 69.00	148.00	148.00	69.00	69.00				
04/29/2017	135.00/ 59.00	135.00	135.00	59.00	59.00				
04/30/2017	135.00/ 59.00	135.00	135.00	59.00	59.00				
05/01/2017	135.00/ 59.00	0.00	0.00	29.25	29.25				

Account Summary for the Selected Trip

Org: DOI	Label: FY 2016/2017 BOEM RSA	Acct Code: DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	2,101.54
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 670.60	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 2017	Amount: 50.00	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 11.65	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 105.92	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 566.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 268.00	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 271.71	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 142.91	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	2,101.54

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2016/2017 BOEM RSA	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	GOVCC-C	1,357.27
DOI	FY 2016/2017 BOEM RSA	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	REIMBURSABLE	744.27

Totals by Label

DOI	FY 2016/2017 BOEM RSA Total	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	2,101.54

Totals by Payment Method

GOVCC-C Total	1,357.27
REIMBURSABLE Total	744.27

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost

04/27/17	AIR Airline Flight	$257.20
04/27/17	Baggage Fee-1st bag	$25.00
04/29/17	Baggage Fee-1st bag	$25.00
04/29/17	Gas-Rental	$7.50
04/29/17	RENT Rental Car	$134.94
04/30/17	Gas-Rental	$4.15
05/01/17	AIR Airline Flight	$413.40
05/01/17	RENT Rental Car	$136.77

Audits

Audit Name	Result	Reason
DFLT PMT METHOD USED	FAIL	Rental Car ON 05/01/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD, GOVCC-C
	Traveler Justification:	Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.
ACTUALS EXIST	FAIL	MIE ACTUALS EXIST
	Traveler Justification:	On 5/1/17, Russell Roddy was provided a meal during Secretary Zinke's participation at the Offshore Technology Conference in Houston, Texas. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 5/1/17.
PMT METH AUTHORIZED	FAIL	Rental Car ON 05/01/17 HAS PMT METHOD OF REIMBURSABLE - DOES NOT MATCH AUTHORIZATION PAYMENT METHOD, GOVCC-C
	Traveler Justification:	Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.

Document History 10/06/2017 Voucher: TV0000JT88

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/06/2017	8:19PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	
T-ENTERED	06/20/2017	7:02PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:2,101.54	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature: _____

Date: _____

SECRETARIAL TRAVEL ROUTING SLIP
ADVANCE STAFF

TRAVELER: **Russell Roddy**

TRIP LOCATION: **Atlanta, GA – Houston, TX**

DATES: **04/28/17 – 05/01/17**

OFFICIAL: **X** POLITICAL: _____ PERSONAL: _____

REVIEWED BY / DATE:

TN / 6/8/17 TIM NIGBOROWICZ

_____ / _____ DEBBIE COUSINS

MEMORANDUM

TO: Authorizing Official

FROM: Office of Scheduling and Advance

SUBJECT: Official Travel for Russell Roddy

DATE: June 8, 2017

Trip Overview:

- Dates: April 27, 2017 – May 1, 2017
- Locations: Georgia, Texas
- Purpose: On April 28, 2017, Secretary Ryan Zinke travelled to Atlanta, Georgia, to speak at the National Rifle Association of America Institute for Legislative Action (NRA-ILA) 2017 Leadership Forum. On May 1, 2017, Secretary Zinke travelled to Houston, Texas, where he gave remarks at the Offshore Technology Conference and held related meetings. Russell Roddy travelled to Atlanta and Houston to advance these engagements for Secretary Zinke.

Trip Notes – Lodging and M&IE:

- On 5/1/17, Russell Roddy was provided a meal during Secretary Zinke's participation at the Offshore Technology Conference in Houston, Texas. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 5/1/17.

Trip Notes – Transportation and Miscellaneous:

- Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.

Attachments:

- Travel voucher
- Travel authorization
- Duluth Travel, Inc. itinerary
- Duluth Travel, Inc. ticket receipts

- Hotel receipts
- Taxi receipts
- Parking receipt
- Gas receipts
- Rental vehicle receipts
- Baggage fee receipts
- Signed DI-2000 form
- Final trip schedules for the Secretary

Document Header Information

Document Type:	Voucher	Document Name:	TV0000JT88
Travel Authorization Number:	TANUM0000QT9D	Trip Name:	04-27-17 Atlanta-Houston
TA Date:	06/06/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	Trip Overview: . Dates: April 27, 2017 ?" May 1, 2017 . Locations: Georgia, Texas . Purpose: On April 28, 2017, Secretary Ryan Zinke travelled to Atlanta, Georgia, to speak at the National Rifle Association of America Institute for Legislative Action (NRA-ILA) 2017 Leadership Forum. On May 1, 2017, Secretary Zinke travelled to Houston, Texas, where he gave remarks at the Offshore Technology Conference and held related meetings. Russell Roddy travelled to Atlanta and Houston to advance these engagements for Secretary Zinke. Trip Notes: . On 5/1/17, Russell Roddy was provided a meal during Secretary Zinke's participation at the Offshore Technology Conference in Houston, Texas. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 5/1/17. . Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.
Type Code:	Trip By Trip		

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: Selected Trip
1

Purpose: Trip Overview: . Dates: April 27, 2017 ?" May 1, 2017 . Locations: Georgia, Texas . Purpose: On April 28, 2017, Secretary Ryan Zinke travelled to Atlanta, Georgia, to speak at the National Rifle Association of America Institute for Legislative Action (NRA-ILA) 2017 Leadership Forum. On May 1, 2017, Secretary Zinke travelled to Houston, Texas, where he gave remarks at the Offshore Technology Conference and held related meetings. Russell Roddy travelled to Atlanta and Houston to advance these engagements for Secretary Zinke. Trip Notes: . On 5/1/17, Russell Roddy was provided a meal during Secretary Zinke's participation at the Offshore Technology Conference in Houston, Texas. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 5/1/17. . Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.

Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
04/27/17	04/29/17	ATLANTA, GA	Mission (Operational)	148.00 / 69.00 •
04/29/17	05/01/17	HOUSTON, TX	Mission (Operational)	135.00 / 59.00 •

Document Totals

Total Expenses:	2,101.54
Reimbursable Expenses:	744.27
Non-Reimbursable Expenses:	1,357.27
Advance Applied:	.00
Net to Traveler:	744.27
Net to Government:	1,357.27
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	670.60	.00
Excess Air/Bag Fees	50.00	.00
Fuel-Rental Vehicle	11.65	.00
Lodging Taxes & Misc	105.92	.00
Lodging-PerDiem	566.00	.00
M&IE-PerDiem	268.00	.00
Rental Car	271.71	.00
Transportation	142.91	.00
Transxn Fees	14.75	.00
Total Expenses:	2,101.54	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 1,267.54 — Total Per Diem Expenses: 834.00

Date	Description	Category	Cost	Pay Method	Per Diem
04/27/2017	Airline Flight	Com. Carrier	257.20	GOVCC-C	
	Comment: Flight from Washington, DC (DCA) to Atlanta, GA.				
04/27/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	REIMBURSABLE	
	Comment: Baggage fee for flight from Washington, DC (DCA) to Atlanta, GA.				
04/27/2017	Lodging Tax	Lodging Taxes & Misc	30.01	GOVCC-C	
	Comment: Room Sales Tax, Room Occupancy Tax & State Hotel-Motel Fee				
04/27/2017	Lodging	Lodging-PerDiem	148.00	GOVCC-C	*
	Comment: Folio No. 1371053				
04/27/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
04/27/2017	Taxi	Transportation	28.00	REIMBURSABLE	
	Comment: Taxi from residence in Virginia to Washington National Airport.				
04/27/2017	Parking	Transportation	35.00	REIMBURSABLE	
	Comment: Parking Valet - Overnight				
04/27/2017	Parking	Transportation	20.00	REIMBURSABLE	
	Comment: Valet parking for advance site visit.				
04/28/2017	Lodging Tax	Lodging Taxes & Misc	30.01	GOVCC-C	
	Comment: Room Sales Tax, Room Occupancy Tax & State Hotel-Motel Fee				
04/28/2017	Lodging	Lodging-PerDiem	148.00	GOVCC-C	*
04/28/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
04/28/2017	Parking	Transportation	35.00	REIMBURSABLE	
	Comment: Parking Valet - Overnight				
04/29/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	REIMBURSABLE	
	Comment: Baggage fee for flight from Atlanta, GA to Houston, TX.				
04/29/2017	Gas-Rental	Fuel-Rental Vehicle	7.50	REIMBURSABLE	
	Comment: UNLEAD REG 3.125G				
04/29/2017	Lodging Tax	Lodging Taxes & Misc	22.95	GOVCC-C	
	Comment: City Tax, State Tax & County Tax				
04/29/2017	Lodging	Lodging-PerDiem	135.00	GOVCC-C	*
04/29/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
04/29/2017	Rental Car	Rental Car	134.94	REIMBURSABLE	
	Comment: Rental vehicle in Atlanta, GA.				
04/30/2017	Gas-Rental	Fuel-Rental Vehicle	4.15	REIMBURSABLE	
	Comment: UNL @2.259/gal				
04/30/2017	Lodging Tax	Lodging Taxes & Misc	22.95	GOVCC-C	
	Comment: City Tax, State Tax & County Tax				
04/30/2017	Lodging	Lodging-PerDiem	135.00	GOVCC-C	*
04/30/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
05/01/2017	Airline Flight	Com. Carrier	413.40	GOVCC-C	
	Comment: Total airfare for flights from Atlanta, GA to Houston, TX and from Houston to Washington, DC (DCA).				

05/01/2017M&IE	M&IE-PerDiem	29.25	REIMBURSABLE	*
Comment: On 5/1/17, Russell Roddy was provided a meal during Secretary Zinke's participation at the Offshore Technology Conference in Houston, Texas. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 5/1/17.				
05/01/2017Rental Car	Rental Car	136.77	REIMBURSABLE	
Comment: Rental vehicle in Houston, TX.				
05/01/2017Taxi	Transportation	24.91	REIMBURSABLE	
Comment: Taxi ride from Washington National Airport to residence in Virginia.				
06/06/2017TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 834.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
04/27/2017	148.00/ 69.00	148.00	148.00	51.75	51.75	
04/28/2017	148.00/ 69.00	148.00	148.00	69.00	69.00	
04/29/2017	135.00/ 59.00	135.00	135.00	59.00	59.00	
04/30/2017	135.00/ 59.00	135.00	135.00	59.00	59.00	
05/01/2017	135.00/ 59.00	0.00	0.00	29.25	29.25	

Account Summary for the Selected Trip

Org: DOI	Label: FY 2016/2017 BOEM RSA	Acct Code: DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	2,101.54
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 670.60	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 2017	Amount: 50.00	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 11.65	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 105.92	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 566.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 268.00	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 271.71	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 142.91	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	2,101.54

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2016/2017 BOEM RSA	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////GOVCC-C		1,357.27
DOI	FY 2016/2017 BOEM RSA	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////REIMBURSABLE		744.27

Totals by Label

DOI	FY 2016/2017 BOEM RSA Total	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	2,101.54

Totals by Payment Method

GOVCC-C Total	1,357.27
REIMBURSABLE Total	744.27

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost

04/27/17	AIR Airline Flight	$257.20
04/27/17	Baggage Fee-1st bag	$25.00
04/29/17	Baggage Fee-1st bag	$25.00
04/29/17	Gas-Rental	$7.50
04/29/17	RENT Rental Car	$134.94
04/30/17	Gas-Rental	$4.15
05/01/17	AIR Airline Flight	$413.40
05/01/17	RENT Rental Car	$136.77

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	MIE ACTUALS EXIST
	Traveler Justification:	On 5/1/17, Russell Roddy was provided a meal during Secretary Zinke's participation at the Offshore Technology Conference in Houston, Texas. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 5/1/17.
DFLT PMT METHOD USED	FAIL	Taxi ON 04/27/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD, GOVCC-C
	Traveler Justification:	Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.

Document History 06/06/2017 Voucher: TV0000JT88

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/06/2017	8:19PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: RUSSELL RODDY
Traveler/Preparer Signature: Russell J. Roddy
Date: 6/8/17
Approver Name: Dewney Magallanes Acting DCO
Approver Signature:
Date: 6/19/17

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000QT9D
Travel Authorization Number:	TANUM0000QT9D	Trip Name:	04-27-17 Atlanta-Houston
TA Date:	04/27/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	CREATED
Purpose:	MISSION (OPERATIONAL)	Document Detail:	On April 28, 2017, Secretary Ryan Zinke is scheduled to travel to Atlanta, Georgia, where he will speak at the National Rifle Association of America Institute for Legislative Action (NRA-ILA) 2017 Leadership Forum. On May 1, 2017, Secretary Zinke is scheduled to travel to Houston, Texas, where he will speak at the Offshore Technology Conference and hold related meetings. Russell Roddy will travel to Atlanta and Houston to advance these engagements for Secretary Zinke.
Type Code:	TRIP BY TRIP		

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1 Selected Trip

Purpose: On April 28, 2017, Secretary Ryan Zinke is scheduled to travel to Atlanta, Georgia, where he will speak at the National Rifle Association of America Institute for Legislative Action (NRA-ILA) 2017 Leadership Forum. On May 1, 2017, Secretary Zinke is scheduled to travel to Houston, Texas, where he will speak at the Offshore Technology Conference and hold related meetings. Russell Roddy will travel to Atlanta and Houston to advance these engagements for Secretary Zinke.

Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
04/27/17	04/29/17	ATLANTA, GA	MISSION (OPERATIONAL)	148.00 / 69.00
04/29/17	05/01/17	HOUSTON, TX	MISSION (OPERATIONAL)	135.00 / 59.00

Document Totals

Total Expenses:	2,029.13
Reimbursable Expenses:	283.00
Non-Reimbursable Expenses:	1,746.13
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	830.60	.00
Fuel-Rental Vehicle	100.00	.00
Lodging-PerDiem	566.00	.00
M&IE-PerDiem	283.00	.00
Rental Car	184.78	.00
Transportation	50.00	.00
Transxn Fees	14.75	.00
Total Expenses:	2,029.13	.00

Trip 1 Details

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	1,180.13	Total Per Diem Expenses:	849.00
Date	Description	Category	Cost	Pay Method	Per Diem
04/27/2017	Airline Flight	Com. Carrier	257.20	GOVCC-C	
Comment: Flight from Washington, DC (DCA) to Atlanta, GA.					
04/27/2017	Lodging	Lodging-PerDiem	148.00	GOVCC-C	*
04/27/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
04/27/2017	Taxi	Transportation	25.00	GOVCC-C	
Comment: Taxi from residence in Virginia to Washington National Airport.					
04/27/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
04/28/2017	Lodging	Lodging-PerDiem	148.00	GOVCC-C	*
04/28/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
04/29/2017	Gas-Rental	Fuel-Rental Vehicle	50.00	GOVCC-C	
04/29/2017	Lodging	Lodging-PerDiem	135.00	GOVCC-C	*
04/29/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
04/29/2017	Rental Car	Rental Car	95.29	GOVCC-C	
04/30/2017	Lodging	Lodging-PerDiem	135.00	GOVCC-C	*
04/30/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
05/01/2017	Airline Flight	Com. Carrier	573.40	GOVCC-C	
Comment: Total airfare for flights from Atlanta, GA to Houston, TX and from Houston to Washington, DC (DCA).					
05/01/2017	Gas-Rental	Fuel-Rental Vehicle	50.00	GOVCC-C	
05/01/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*
05/01/2017	Rental Car	Rental Car	89.49	GOVCC-C	
05/01/2017	Taxi	Transportation	25.00	GOVCC-C	
Comment: Taxi ride from Washington National Airport to residence in Virginia.					

Per Diem Allowances

Trip#: 1	Total Per Diem Allowances:	849.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
04/27/2017	148.00/ 69.00	148.00	148.00 *	51.75	51.75				
04/28/2017	148.00/ 69.00	148.00	148.00 *	69.00	69.00				
04/29/2017	135.00/ 59.00	135.00	135.00 *	59.00	59.00				
04/30/2017	135.00/ 59.00	135.00	135.00 *	59.00	59.00				
05/01/2017	135.00/ 59.00	0.00	0.00	44.25	44.25				

Account Summary for the Selected Trip

Org: DOI	Label: FY 2016/2017 BOEM RSA	Acct Code: DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	2,029.13
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 830.60	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 100.00	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 566.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 283.00	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 184.78	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 50.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	2,029.13

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2016/2017 BOEM RSA	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	GOVCC-C	1,746.13

DOI	FY 2016/2017 BOEM RSA	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////REIMBURSABLE	283.00

Totals by Label

DOI	FY 2016/2017 BOEM RSA Total	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	2,029.13

Totals by Payment Method

GOVCC-C Total	1,746.13
REIMBURSABLE Total	283.00

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
04/27/17	AIR	$257.20
05/01/17	AIR	$573.40

Audits

Audit Name	Result	Reason
TRAVEL DATE OVERLAP	FAIL	OVERLAPS WITH TRIP: TANUM0000QSIO
	Traveler Justification:	TANUM0000QSIO is a temporary authorization, so there is no overlap.

Document History 04/27/2017 Authorization: TANUM0000QT9D

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	04/27/2017	1:06PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: TIM NIGBOROWICZ
Traveler/Preparer Signature:
Date: 4/27/17
Approver Name: Downey Magallanes
Approver Signature:
Date: 6/19/17

Date: 04/26/2017
Record Locator: N3HU5A
Travelers:
Roddy, Russell.Warren
Agent: doi.travel@duluthtravelinc.com

Agency Address
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Thu, Apr 27 2017 Atlanta, GA

8:45 AM depart — **Ronald Reagan Ntl Washington (DCA)** to **Atlanta (ATL)** — Confirmation No. HA5C8E

Delta Air Lines
Flight 882

Takeoff: 8:45 AM Terminal: B
Ronald Reagan Ntl Washington, DC
Economy Class [Y] Class | Airbus Industrie A321 | No Meal Service | 2h 5m

Landing: 10:50 AM (Terminal: S)
Atlanta, GA

Travelers:

Name:	Ticket #:	Seat:	FF#:
Roddy, Russell.Warren	006-7980676604	16F	(b) (6)

10:50 AM pick-up — **Budget** Confirmation No. 00561887US4
Phone: 800 435-7100
Pickup Location: PHONE: 404-530-3000 / 855-283-4384 Hartsfield-Jackson Atlanta International Airport Terminal
Car Description: 2/4 Door Compact Automatic AC
Other Info: ZD102388999

Daily Rate: $26.00 UNL MI 19.51 HR 26.00 DY UNL MI UNL DY
Corp Discount No.: T788300
Driver: Roddy Russell.Warren
Total Rate: Approx Total 95.29 USD Includes Taxes-fees-surcharges

3:00 PM check-in — **Hyatt Regency Atlanta** Confirmation No. HY0041873010
Address: 265 Peachtree St Northeast Atlanta Ga 303031294
Nights: 2 (name: Roddy Russellwarren)
Guarantee Info: (b) (6)
Other Info:
Nightly Rate: $148.00

Phone: 1-404-577-1234 Fax: 1-404-588-4137
Rooms: 1 room
Room Desc: Fedrooms City Queen 1 Queen Bed Free Wifi Compact Room Waive Early Departure Fee-4pm CXL
Cancel Policy: Cancel By 4 Pm Day Of Arrival

Sat, Apr 29 2017 Houston Intercontinental, TX

check-out — **Hyatt Regency Atlanta** Confirmation No. HY0041873010

drop-off — **Budget** Confirmation No. 00561887US4

1:56 PM depart — **Atlanta (ATL)** to **Houston Intercontinental (IAH)** — Confirmation No. HA5C8E

Delta Air Lines
Flight 2383

Takeoff: 1:56 PM Terminal: S
Atlanta, GA
Economy Class [U] Class | Boeing 717 | Refreshments | 2h 14m

Landing: 3:10 PM (Terminal: A)
Houston Intercontinental, TX

Travelers:

Name:	Ticket #:	Seat:	FF#:
Roddy, Russell.Warren	006-7980834444	25E	(b) (6)

3:10 PM pick-up — **Budget** Confirmation No. 00595706US6
Phone: 800 435-7100
Pickup Location: PHONE: 281-449-0145 / 855-283-4384 George Bush Intercontinental Airport Terminal
Car Description: 2/4 Door Compact Automatic AC
Other Info: ZD102388999

Daily Rate: $10.80 UNL MI 8.11 HR 37.80 DY UNL MI UNL DY
Corp Discount No.: T788300
Driver: Roddy Russell.Warren
Total Rate: Approx Total 89.49 USD Includes Taxes-fees-surcharges

3:00 PM check-in — **Holiday Inn EXP Stes HOU Med** Confirmation No. 64738922
Address: 9300 S Main Street Houston Tx 77025
Nights: 2 (name: Roddy Russellwarren)
Guarantee Info: (b) (6)
Other Info:
Nightly Rate: $135.00
Total Rate: $315.90

Phone: 1-832-371-9300 Fax: 1-346-571-8911
Rooms: 1 room
Room Desc: State Government Id REQ Two Queen Beds Nonsmoke This Newly Designed Guestroom With Two Queen Beds Features Free
Cancel Policy: CXL After 1800 28apr Forfeit First Nite Stay

Mon, May 01 2017 Ronald Reagan Ntl Washington, DC

check-out — **Holiday Inn EXP Stes HOU Med** Confirmation No. 64738922

drop-off — **Budget** Confirmation No. 00595706US6

7:10 PM depart — **Houston Intercontinental (IAH)** to **Ronald Reagan Ntl Washington (DCA)** — Confirmation No. H9Y3QM

United Airlines
Flight 1955

Takeoff: 7:10 PM Terminal: C
Houston Intercontinental, TX
Economy [S] Class | Airbus Industrie A319 | Food for Purchase | 2h 55m

Landing: 11:05 PM (Terminal: B)
Ronald Reagan Ntl Washington, DC

Travelers:

Name:	Ticket #:	Seat:	FF#:
Roddy, Russell.Warren	006-7980834444	27B	(b) (6)

Notes: Center seat reserved for now..will keep ck for a better seat

Additional Information:

- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To Www.Tsa.Gov.
- For Emergency Assistance Call 855-847-6398

- Org Code: DOIDOSSIO
- TA Number: TANUM0000QSIO

A Message From Your Agent

TRAVEL Incorporated

Ticket Number	006-7980676604
Account #	D00880
Issue Date	Wed, Apr 26, 2017
Booking ID	N3HU5A
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Roddy/Russell.Warren**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES 321	882 / Y YCADCA Confirmation: HA5C8E	Thu, 04/27/2017 Thu, 04/27/2017	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: ATLANTA	845A 1050A

Vendor:	BUDGET	Pickup:	Thu,
Pickup City:	ATLANTA	Return:	04/27/2017
Dropoff City:	ATLANTA	Your Daily Rate:	Sat, 04/29/2017
Confirmation Number:	00561887US4	Number of Cars:	$26.00
GalaxyNet Status:	Duplicate	Number of People:	1
		Car Type:	1 CCAR

Hotel:	Hyatt Regency Atlanta	Check In:	Thu,
Address:	265 Peachtree St Northeast Atlanta, GA 30303	Check Out:	04/27/2017
		Your Nightly Rate:	Sat, 04/29/2017
		Number of Rooms:	$148.00
Confirmation Number:	41873010	Number of People:	1
Phone Number:	1 (404) 577-1234	Room Type:	1 R01FPLP
GalaxyNet Status:	Duplicate		

— **Remark(s)** —

U22/DOIDOSSIO
U29/TANUM0000QSIO
U82/ORFSHOURLY

Fare	**$226.05**
Tax	**$31.15**
Total Amount	**$257.20**
Amount Charged	**$257.20**

Air only indicated here.

WAS DL ATL226.05USD226.05END DL ZPDCA XT5.60AY4.50XF DCA4.5

TRAVEL Incorporated

Ticket Number	006-7980834444
Account #	D00880
Issue Date	Fri, Apr 28, 2017
Booking ID	N3HU5A
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Roddy/Russell.Warren**

Type	Carrier / Equip	Flight # / Class / Fare Basis	Travel Dates	City - Airport	Time
	Vendor:	BUDGET		Pickup:	Thu,
	Pickup City:	ATLANTA		Return:	04/27/2017
	Dropoff City:	ATLANTA		Your Daily Rate:	Sat, 04/29/2017
	Confirmation Number:	00561887US4		Number of Cars:	$26.00
	GalaxyNet Status:			Number of People:	1
				Car Type:	1 CCAR
	Hotel:	Hyatt Regency Atlanta		Check In:	Thu,
	Address:	265 Peachtree St Northeast Atlanta, GA 30303		Check Out:	04/27/2017
				Your Nightly Rate:	Sat, 04/29/2017
	Confirmation Number:	41873010		Number of Rooms:	$148.00
	Phone Number:	1 (404) 577-1234		Number of People:	1
	GalaxyNet Status:			Room Type:	1 R01FPLP
	DELTA AIR LINES 717	2383 / U UDG Confirmation: HA5C8E	Sat, 04/29/2017 Sat, 04/29/2017	Leave :: ATLANTA Arrive :: HOUSTON INTERCONTINENTAL	156P 310P
	Vendor:	BUDGET		Pickup:	Sat, 04/29/2017
	Pickup City:	HOUSTON		Return:	Mon,
	Dropoff City:	INTERCONTINENTAL		Your Daily Rate:	05/01/2017
	Confirmation Number:	HOUSTON		Number of Cars:	$10.80
	GalaxyNet Status:	INTERCONTINENTAL 00595706US6		Number of People:	1
				Car Type:	1 CCAR
	Hotel:	Holiday Inn Exp Stes Hou Med		Check In:	Sat, 04/29/2017
	Address:	9300 S Main Street Houston, TX 77025		Check Out:	Mon,
				Your Nightly Rate:	05/01/2017
	Confirmation Number:	64738922		Number of Rooms:	$135.00
	Phone Number:	1 (832) 371-9300		Number of People:	1
	GalaxyNet Status:			Room Type:	1 TQNN133A
	UNITED AIRLINES 319	1955 / S SCADCA Confirmation: H9Y3QM	Mon, 05/01/2017 Mon, 05/01/2017	Leave :: HOUSTON INTERCONTINENTAL Arrive :: RONALD REAGAN NTL WASHINGTON	710P 1105P

— Remark(s) —

U22/DOIDOSSIO
U29/TANUM0000QSIO
U82/ORFSHOURLY

Fare	$358.14
Tax	$55.26
Total Amount	$413.40
Amount Charged	$413.40

Air only indicated here.

ATL DL HOU130.23UA WAS227.91USD358.14END DL ZPATLIAH XT 11.20AY9.00XF ATL4.5IAH4.5

HYATT REGENCY

Hyatt Regency Atlanta
265 Peachtree Street NE
Atlanta, GA 30303
Tel: 404-577-1234
Fax: 404-588-4137

INVOICE

Payee Russellwarren Roddy
United States

Room No. 0960
Arrival 04-27-17
Departure 04-29-17
Page No. 1 of 1
Folio Window 2
Folio No. 1371053

Confirmation No. 4187301001
Group Name
Booking No. N3HU5A

Date	Description	Charges	Credits
04-27-17	Guest Room	148.00	
04-27-17	Room Sales Tax	13.17	
04-27-17	Room Occupancy Tax	11.84	30.01
04-27-17	State Hotel-Motel Fee	5.00	
04-28-17	Guest Room	148.00	
04-28-17	Room Sales Tax	13.17	
04-28-17	Room Occupancy Tax	11.84	30.01
04-28-17	State Hotel-Motel Fee	5.00	
04-29-17	(b) (6)		356.02
	Total	356.02	356.02
	Balance	0.00	

Guest Signature

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

World of Hyatt Summary

Membership: (b) (6)
Bonus Codes:
Qualifying Nights: 2
Eligible Spend: 296.00
Redemption Eligible: 70.00

Summary Invoice, please see front desk for eligible details.

Thank you for choosing the Hyatt Regency Atlanta.

Please share your thoughts directly with our General Manager. You may call 404-460-6457 and leave your contact information or email qualityatlra@hyatt.com

For inquiries concerning your bill, please call 888-588-6308

Please remit payment to:
Hyatt Regency Atlanta
P.O. Box 100652
Atlanta, GA 30384

HYATT REGENCY

Hyatt Regency Atlanta
265 Peachtree Street NE
Atlanta, GA 30303
Tel: 404-577-1234
Fax: 404-588-4137

INVOICE

Payee Russellwarren Roddy
United States

Room No.	0960
Arrival	04-27-17
Departure	04-29-17
Page No.	1 of 1
Folio Window	1
Folio No.	1370948

Confirmation No. 4187301001
Group Name
Booking No. N3HU5A

2 NIGHTS AT $35.00 PER NIGHT

Date	Description		Charges	Credits
04-28-17	- Parking Valet - Overnight	Room# 0960 : 840055 RODDY	70.00	
04-29-17	(b) (6)			70.00
	Total		70.00	70.00
	Balance		0.00	

Guest Signature

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

World of Hyatt Summary

Membership: (b) (6)
Bonus Codes:
Qualifying Nights: 2
Eligible Spend: 296.00
Redemption Eligible: 105.00

Summary Invoice, please see front desk for eligible details.

Thank you for choosing the Hyatt Regency Atlanta.

Please share your thoughts directly with our General Manager. You may call 404-460-6457 and leave your contact information or email qualityatlra@hyatt.com

For inquiries concerning your bill, please call 888-588-6308

Please remit payment to:
Hyatt Regency Atlanta
P.O. Box 100652
Atlanta, GA 30384

05-01-17

Russell Roddy	Folio No.	:	Room No.	:	**216**
(b) (6)	A/R Number	:	Arrival	:	**04-29-17**
	Group Code	:	Departure	:	**05-01-17**
	Company	: **work**	Conf. No.	:	**64738922**
	Membership No.	: (b) (6)	Rate Code	:	**IMSTI**
	Invoice No.	:	Page No.	:	**1 of 1**

Date	Description	Charges	Credits
04-29-17	*Accommodation	135.00	
04-29-17	City Tax - 7%	9.45	
04-29-17	State Tax - 6%	8.10	22.95
04-29-17	County Tax - 4%	5.40	
04-30-17	*Accommodation	135.00	
04-30-17	City Tax - 7%	9.45	
04-30-17	State Tax - 6%	8.10	22.95
04-30-17	County Tax - 4%	5.40	
05-01-17	(b) (6)		315.90
	Total	**315.90**	**315.90**
	Balance	**0.00**	

Thank you for staying with us! Qualifying points for this stay will automatically be credited to your account. Please tell us about your stay by writing a review here - www.ihgrewardsclub.com/review. We look forward to welcoming you back soon.

Guest Signature: _____

I have received the goods and / or services in the amount shown heron. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Holiday Inn Express Hotel & Suites Houston Medical Center Area
9300 S. Main St
Houston TX 77025
Telephone (832) 371-9300 Fax (346) 571-8911

OMNI HOTEL AT CNN CENTER
100 CNN CENTER
ATLANTA, GA 30303
404-659-0000

Valet Parking for Advance Site Visit

SALE

Server #: 000001

REF#: 00000005
Batch #: 689
04/27/17 14:36:40
APPR CODE: 09224B
Trace: 5
(b) (6) Chip
/

AMOUNT $20.00

APPROVED

(b) (6)
AID: A0000000031010
TVR: 00 80 00 80 00
TSI: F8 00

* * * * * * * * * * * * *
* * * *

* copy *
Red Top Arlington
Cab #159

3251 Washington Blvd
Arlington, VA
(703) 522-3333

Date 04/27/17
Time 07:58:53
Distance 7.80mi

FARE.....$ 21.00
EXTRAS.....$ 0.00
TIP.....$ 7.00

TOTAL.....$ 28.00

(b) (6)
MID 445100002994
Auth
ch_1ADBGrGQ3LaAMHFppZcXQ

19p

Signature:

4 WAYS TO BOOK A RIDE:
- Call (703) 522-3333
- www.RedTopCab.com
- Download
gocurb.com/app
- Promo code RECEIPT

Cleveland Ave Chevron
757 Cleveland Ave.
Atlanta, Ga 38315

Cleveland Ave Chevro
00302521
757/B Cleveland Ave
Atlanta, GA
04/29/2017 107277282
12:26:21 PM

(b) (6)
INVOICE E/2159115
AUTH 09260B

PUMP# 1
UNLEAD REG 3.125G
PRICE/GAL $2.399

FUEL TOTAL $ 7.50

CREDIT $ 7.50

Contract No. 06199777 Veh. 13405954
RUSSELL.WARREN RODDY

In: ATA	04/29/17 12:36			9937
Out: ATA	04/27/17 11:40		Miles:	9288
Days 2	Hrs 0		Driven:	649
Rate1: SF	CC		T&M	$71.51
0 Mls	0.00	0.00	Dis	$0.00
1 Hrs	19.51	19.51	LDW	$0.00
2 Dys	26.00	52.00	Gas	$0.00
0 Prd	130.00	0.00	Age	$0.00
0 Spl	0.00	0.00	GA	$15.00
			2.02/Dy A	$6.06
			5.00/Day	$15.00
			.70/Dy EN	$2.10
		7.75%	Sales Tax =	$9.44
		11.10%	11.1% APO =	$12.17
		3.00%	3%Excise =	$3.66
			PAI	$0.00
			SLI	$0.00
			Seat	$0.00
			Drop	$0.00
			Other	$0.00
			Total Amt	$134.94
Less	$0.00		Paid b[redacted] (b) (6)	$134.94
			Balance	0.00

THANK YOU for Renting from
Budget Rent A Car, Atlanta GA

DUPLICATE MAY NOT BE VALID FOR REFUND
KROGER.FUEL.#740
HOUSTON

TX.77030
713-661-7175
****

PUMP#.3.....
UNL.....@2.259./gal.....
VOLUME.1.836..gal.....
.....
GAS.TOTAL.....4.15.....
UNL
TAX.....0.00.....
****BAL.....4.15.....
****

**********8600
REF#:.03091B

(b) (6) [redacted] 4.15.....
04/30/17.11:34pm.....
740.118.521.88888118.....
I.agree.to.pay.the
above.Total.Amount
according.to.Card
Issuer.Agreement.

...THANK.YOU.FOR
SHOPPING.KROGER!
Thank.You
Have.a.Nice.Day
DUPLICATE MAY NOT BE VALID FOR REFUND

TAXI DRIVER'S CUSTOMER RECEIPT
www.whitetopcab.com

Cab #: 496 ID # _____

Charge Account _____

To: Home

From: Airport

# of Luggages _____ # of Passengers _____

Total Fare $ 24.91 Time / Date: 05/01/17

Driver Signature: _____

Budget®

We are proud to feature a 100% smoke-free fleet!

RENTAL AGREEMENT NUMBER: 721492026

RECEIPT

Your Information

Customer Name: RUSSELL,WARREN RODDY
Budget Customer Discount: US GOVERNMENT HQ
Method of Payment: (b) (6)

Your Vehicle Information

Vehicle Number:	80366134
Vehicle Group Rented:	Compact
Vehicle Group Charged:	Compact
Vehicle Description:	BLK NISSAN VERSA
License Plate Number:	PAKFS0403
Odometer Out:	17563
Odometer In:	17654
Total Driven:	91
Fuel Gauge Reading:	Full

Your Rental

Pickup Date/Time: APR 29,2017@3:46PM
Pickup Location: 17330 PALMETTO PINES
GEORGE BUSH INTERCONTL AIRPORT
HOUSTON,TX,77032,US
281-449-0145

Return Date/Time: MAY 02,2017@6:50AM
Return Location: 17330 PALMETTO PINES
GEORGE BUSH INTERCONTL AIRPORT
HOUSTON,TX,77032,US
281-449-0145

Additional fees may apply if changes are made to your return date, time and/or location.

Your Vehicle Charges (MIN 1 DAY / MAX 108 HRS)

Rate Chart:	Free Miles:
Miles:	UNLIMITED
Hourly:	9.01
Daily:	12.00
Adl day:	42.00
Weekly:	
Monthly:	360.00

Time and Mileage:	
Your Discount:	
1 DY @ 42.00 =	42.00
0 MO @ 360.00 =	24.00
Less 10.00% Discount =	(-)6.60
Time and Mileage:	59.40

Your Optional Products/Services

Optional Services Total: 0.00

Your Taxable Fees

11.11% Concession Recovery Fee	10.24
CUSTOMER FACILITY CHG 4.00/D	12.00
TRANSPORTATION FEE 4.49/RNTL	4.49
VEH LICENSE RECOUP 2.00/DY	6.00
ENERGY RECOVERY FEE 0.60/DY	1.80
GARS 5.00/DY	15.00
LATE FEE 10.00/DY	10.00
Sub-total-Charges:	118.93
TAX 15.000%	17.84

Your Non-Taxable Products/Services

Your Total Charges paid:	136.77
Prepayment	0.00

Net Charges:	**USD 136.77**
Your Total Due:	**0.00**

Thank you for renting with Budget.
For all other inquiries, please contact us at 1-800-527-0700. or www.budget.com.

Your vehicle was rented to you by JACKIE. Your vehicle was checked in by DERRICK.

DELTA

PASSENGER RECEIPT 00
27APR17 0066 US
DL/YN DCA FTO

EXCESS BAGGAGE
TICKET

THIS IS YOUR RECEIPT

RUSSELL/W
NOT VALID FOR
**TRANSPORTATION*

PSGR TICKET 0067980676604

NON REFUNDABLE/
NO CHANGES/NON TR
ANSFERABLE/NOT
VALID FOR TRAVEL

DCA DL ATL
PIECE 25.00
EBC 25.00

HA5C8E /DL

USD 25.00

(b) (6)

NOT VALID FOR TRAVEL

1

0 006 8238973918 3

0 006 8238973918 3

USD25.00

DELTA

PASSENGER RECEIPT 00
29APR17 0066 US
DL/DJ ATL FTO

EXCESS BAGGAGE
TICKET

THIS IS YOUR RECEIPT

RODDY/RUSSELL/W
NOT VALID FOR
**TRANSPORTATION*

PSGR TICKET 0067980676604

NON REFUNDABLE/
NO CHANGES/NON TR
ANSFERABLE/NOT
VALID FOR TRAVEL

ATL DL IAH
PIECE 25.00
EBC 25.00

HA5C8E /DL

USD 25.00

(b) (6)

NOT VALID FOR TRAVEL

1

0 006 8239808282 2

0 006 8239808282 2

USD25.00

REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR

☐ For Period Beginning October 1, 201___ and Ending March 31, 201___
☑ For Period Beginning April 1, 2017 and Ending September 30, 2017

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office: Office of the Secretary

2. For Report of this Event: Page 1 of 2

3. Event *(Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of $250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)*
Secretary Zinke's attendance at the 2017 Offshore Technology Conference for remarks, signings, and an industry roundtable discussion.

4. Sponsor of the Event: Offshore Technology Conference (OTC)

5. Location of Event: NRG Park in Houston, Texas

6. Dates of Event
From: May 1, 2017 To: May 1, 2017

7. Nature of Event: Annual conference where energy professionals exchange ideas on offshore resources and environmental matters.

8. Employee
Name: Russell Roddy
Official Title: Director of Scheduling and Advance
Office: Office of the Secretary
Travel Dates:
From: 04/27/17 To 05/01/17

9. Accompanying Spouse *(If Applicable)*
Name:
Employee:
Government Position:
Travel Dates:
From: _____ To _____

10. Non-Federal Sources of Payment *(Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)*
A. Offshore Technology Conference (OTC)
C. _____
B. _____
D. _____

11. Nature of Payments *(Itemize on back of form.)*

12. Nature of Payments *(Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)*

Total of Payments to Agency by Check $ _____ Total of payments Provided in Kind $ 19.00

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.

Russell W. Roddy — Employee's Signature
May 3, 2017 — Date

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.

[signature] — Ethics Review (By Ethics Official)
5-15-17 — Date

15. Approval.

[signature] — Supervisor's (or Authorizing Official's) Signature
Acting Deputy Chief of Staff — Title
6-5-17 — Date

Connoisseur from ARAMARK
NRG Park, 8701 Kirby Drive

Houston,TX 77054
Phone: 832-667-2420
Fax: 832-667-2456

CONNOISSEUR

EVENT CONTRACT

Contract#: 00032865

The Offshore Technology Conference

OTC Meeting Rooms

CUSTOMER	
OTC - SPE	
10777 Westheimer Road	
Suite 1075	
Houston, TX 77042-3455	
Phone:	713.457.6829
Fax:	
Email:	hmcclellan@otcnet.org
Account Number:	0000001389
Company:	The Offshore Technology Conference

EVENT INFORMATION	
Event Date:	Monday, May 01, 2017
Description:	OTC - Offshore Energy Policies Lunch
Guest Count:	14
Guarantee Count:	0
Salesperson:	Jessica Chaloupka
Contact Person:	Cindy Davis
Contact Phone:	713.457.6829
Phone 2:	Cell (b) (6)
Service Type:	Beverage Delivery

LOCATION AND TIMES

Location	Center Room 707		
Setup Style	As Is	Start Time	11:30 am
Source:		End Time	1:00 pm

EVENT TIMES

SPECIAL INSTRUCTIONS

MENU SELECTIONS

Name	Quantity	Price	Total
VARIETY OF BOXED LUNCH	14	$19.00	$266.00
INCLUDES:			
Individual Bag Potato Chips			
Individual Cheese Packet			
Chocolate Chip Cookie			
Bottled Water			

OTHER CHARGES

STAFFING	*PURCHASE MATERIALS*
OUTSIDE SERVICES	*ROOM CHARGES*

BILLING

Subtotal	$266.00
Discount	-
Sales Tax	$26.34
Liqr Tax	-
Admin Charge	$53.20
	-
Contract Total	$345.54
Total Credits	-
Adjusted Total	$345.54

11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use "C" for check or "K" for in kind. Use "E" for employee or "S" for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

(a) Nature of Benefit	(b) C (check) or K (in kind)	(c) E (employee) or S (spouse)	(d) A,B,C, or D	(e) Amount of Payment
Meal (Lunch)	K	E	A	$19.00

United States Department of the Interior
Official Travel Schedule of the Secretary

Atlanta, GA
April 28, 2017
FINAL

TRIP SUMMARY
THE TRIP OF THE SECRETARY TO
Atlanta, GA
April 28, 2017

Weather:
Atlanta, GA — High 85°, Low 65°, Cloudy; 10% Chance of Precipitation

Time Zone:
Atlanta, GA — Eastern Daylight Time (EDT)

		Cell Phone:
Advance:		
Security Advance	Sgt. (b) (6), (b) (7)(C)	(b) (6), (b) (7)(C)
Advance	Rusty Roddy	(b) (6)
Traveling Staff:		
Agent in Charge	Sgt. (b) (6), (b) (7)(C)	(b) (6), (b) (7)(C)
Director of Communications	Laura Rigas	(b) (6)
Photographer	Tami Heilemann	

Attire:
Business Attire

Friday, April 28, 2017

Washington, DC → Atlanta, GA → Washington, DC

10:00am EDT: **Arrive at The White House and proceed to TBD Hold**

10:30-10:45am EDT: **Executive Order Signing Ceremony**
Location: Roosevelt Rooms
The White House

10:45-11:00am EDT: **Depart White House en route Andrews Air Force Base**
Vehicle: Marine One
Note: Mrs. Zinke will meet at Andrews Air Force Base

11:00am EDT-
12:30pm EDT: **Wheels up Washington, DC (DCA) en route Atlanta, GA (ATL)**
Flight: Air Force One
Flight time: ~1 hour, 30 minutes

12:30pm EDT: **Wheels down Hartsfield–Jackson Atlanta International Airport**
Location: 6000 N Terminal Pkwy
Atlanta, GA 30320

12:30-12:50pm EDT: **Depart Airport in Motorcade en route Georgia World Congress Center**
Location: Georgia World Congress Center
Rear Loading Dock of Hall A-3
Corner of Baker & Marietta Streets
Atlanta, GA 30313
Vehicle Manifest:
Secretary's Car: RZ
Mrs. Zinke
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)

12:50-2:40pm EDT: **Arrive Georgia World Congress Center & Prepare for Remarks // Press Availability**
Location: Private Green Room
President Trump & RKZ Met By:
Chris Cox, Executive Director - NRA Institute for Legislative Action
Wayne LaPierre, CEO & Executive Vice President - NRA
Other Noted Speakers / Performers:
Lt. Col. Oliver North (12:47pm)
Lee Greenwood (1:26pm)
President Donald J. Trump (1:31pm)
Governor Rick Scott (2:22pm)
Senator Ted Cruz (2:33pm)
Rep. Clay Higgins (R-LA-3) (3:07pm)
Nevada Attorney General Adam Laxalt (3:18pm)
Senator David Perdue (GA) (3:29pm)
Former Rep. Allen West (3:51pm)
Senator Luther Strange (AL) (4:02pm)
Format: Chris Cox introduces RKZ
Backdrop is gray / crimson still video screen with 2017 NRA - ILA Leadership Forum logo; Flags; Podium with NRA logo on the front / mic
As each individual speaker takes the stage, a montage of photos of each speaker will be displayed on the side / backdrop screens
Note: RKZ will go to make-up room prior to speaking

Note: Drinks and light food will be available on site

2:44-2:54pm EDT: **Remarks to NRA-ILA Leadership Forum**
Attendance: 9,000
Note: Immediate departure for airport upon completion of remarks to make return flight on Air Force One

2:54-3:25pm EDT: **Board Vehicle & Depart Georgia World Congress Center en route Hartsfield–Jackson Atlanta International Airport for USSS Security Sweep**
Location: 6000 N Terminal Pkwy
Atlanta, GA 30320
Vehicle Manifest:
Secretary's Car: RZ
Mrs. Zinke
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Drive Time: ~25 minutes without traffic

3:25-4:05pm EDT: **Board Air Force One**
Note: President Trump scheduled to arrive Air Force One at 3:55pm

4:05pm EDT-
5:35pm EDT: **Wheels up Atlanta, GA en route Washington, DC**
Flight: Air Force One
Flight time: ~1 hour, 30 minutes

~5:35pm EDT: **Wheels down Andrews Air Force Base**

5:35-5:55pm EDT: **Depart Andrews Air Force Base en route Private Residence**

United States Department of the Interior
Official Travel Schedule of the Secretary

Houston, TX
May 1, 2017
FINAL

TRIP SUMMARY
THE TRIP OF THE SECRETARY TO
Houston, TX
May 1, 2017

Weather:
Houston, TX — High 85°, Low 63°; Sunny; 0% Chance of Precipitation

Time Zone:
Houston, TX — Central Daylight Time (CDT)

		Cell Phone:
Advance:		
Security Advance	Sgt. (b) (6), (b) (7)(C)	(b) (6), (b) (7)(C)
Advance	Rusty Roddy	(b) (6)
Traveling Staff:		
Agent in Charge	Sgt. (b) (6), (b) (7)(C)	(b) (6), (b) (7)(C)
Communications Director	Laura Rigas	(b) (6)
Senior Advisor on Energy	Vince DeVito	(b) (6)
Deputy Assistant Secretary, Land and Mineral Resources	Katharine MacGregor	(b) (6)
Photographer	Tami Heilemann	(b) (6)
Additional Staff Attending		
Special Assistant (BOEM)	James Schindler	(b) (6)

Attire: Business

Monday, May 1, 2017

Washington, DC → Houston, TX → Washington, DC

6:45-7:15am EDT: **Depart Private Residence en route Reagan National Airport**

Secretary's Car: RZ
Lt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)

8:10am EDT-
10:39am CDT: **Wheels up Washington, DC (DCA) en route Houston, TX (IAH)**

Flight: United Airlines 367
Flight time: 3 hours, 29 minutes
RZ Seat: 29D
AiC: Sgt. (b) (6), (b) (7)(C)
Staff: Laura Rigas, Tami Heilemann
NOTE: TIME ZONE CHANGE EDT to CDT (-1 hours)

10:39-11:00am CDT: **Wheels down George Bush Intercontinental Airport & Proceed to Vehicle**

Location: 2800 N Terminal Rd
Houston, TX 77032
NOTE: RKZ & staff will be picked up at aircraft on tarmac

11:00-11:30pm CDT: **Depart George Bush Intercontinental Airport en route NRG Center**

Location: 1 NRG Park
East Entrance (VIP Entrance)
Houston, TX 77054

Vehicle Manifest:

Lead Security Car:	TXPD Driver
Secretary's Car:	RKZ Sgt. (b) (6), (b) (7)(C) Sgt. (b) (6), (b) (7)(C)
Staff Car;	TXPD Driver Laura Rigas Tami Heilemann

Drive Time: ~30 minutes without traffic

11:30-11:35pm CDT: **Arrive NRG Center & Proceed to Hold**

Location: Holding Room: Room # 707 (Level 2)
Met by: Joe Fowler, Chairman - OTC
Stephen Graham, Executive Director - OTC
Michael Whatley, Executive Vice President - Consumer Energy Alliance

11:35-1:50pm CDT: **Hold for Program Preparation & Lunch**

NOTE: Conference phone and private landline will be in place for RKZ use:
(b) (6) *(Conference Phone)*
(b) (6) *(Private Land Line)*
WiFi Available (Wifi Network: OTC2017 / No password needed)
NOTE: Box lunches will be provided to RKZ and all staff including detail

1:50-2:00pm CDT: **RKZ Escorted to Policy Session by Charles Knobloch and David Holt**

Location: Room # 604 (Level 2)
NOTE: Prior to entering policy session, RKZ will greet & participate in photo op in hallway with the six Energy Leaders who will be staged behind him during Secretarial Order Signings.

Matt McCarroll - Founder, President & CEO - Fieldwood Energy
Tim Duncan - Founder, President & CEO - Talos Energy
Doug Brooks - President & CEO - Energy XXI
Tracy Krohn - Founder, Chairman, President & CEO - W & T Offshore
Richard Clark - Founder & President - Deep Gulf Energy Companies
Mike Minarovic - Co-Founder & Managing Director - Arena Eergy (tentative)

2:00-2:45pm CDT: **Remarks and Secretarial Order Signings at Policy Session - "Offshore Energy Policies: Harnessing the Full Potential of America's Offshore"**

Introduced by: David Holt, President - Consumer Energy Alliance
Attendees: 300
Press: Open
Staff: Laura Rigas
Tami Heilemann
Vincent DeVito
Katharine MacGregor
Advance: Rusty Roddy
Format: Welcome by Charles Knobloch; RKZ introduced by David Holt; RKZ remarks of 20 minutes (including Secretarial Order Signings) followed by 20 minutes Q&A (moderated by David Holt)
Backdrop is blue pipe & drape with OTC Logo; Podium & mic for remarks; Lavalier mic for Secretarial Order signings; Handheld wireless mic for Q & A
Staged behind RKZ during Secretarial Order signings will be six Energy Industry leaders and 25-30 offshore oil & gas employees in personal protection equipment and hard hats
RKZ remarks will be broadcast over TV monitors in hallway

2:45-3:00pm CDT: **Press Availability**

Location: Room # 604 (Level 2)
Staff: Laura Rigas
Vincent DeVito
Katharine MacGregor
Tami Heilemann
Advance: Rusty Roddy

3:00-4:00pm CDT: **Proceed to and Participate in Private Industry Roundtable Discussion**

Location: Room # 707 (Level 2)
Participants: David Holt, President - Consumer Energy Alliance
John Mingé, Chairman and President - BP America
Jeff Shellebarger, President, North American E&P - Chevron
Richard Lunam, President, Exploration and Business Development - ConocoPhillips
Erik Oswald, Executive Vice President Americas, Exploration - ExxonMobil
Wael Sawan, Executive Vice President Deepwater - Shell
Torgrim Reitan, EVP, Development & Production USA - Statoil
Press: Closed
Staff: Laura Rigas
Vincent DeVito
Katharine MacGregor
Tami Heilemann
Advance: Rusty Roddy
NOTE: *Participants will be pre-set for group photo upon RKZ arrival to room*

4:00-4:45pm CDT: **OTC Technology Hall Tour**

Location: NGR Center Exhibit Floor (Level 1)
Participants: Stephen Graham, Executive Director - OTC (Tour Leader)
Michael Whatley, Executive VP - Consumer Energy Alliance
Press: Open with select, invited press
Staff: Laura Rigas
Vincent DeVito
Katharine MacGregor
Tami Heilemann
Advance: Rusty Roddy
NOTE: *Stops include: Technip FMC (Virtual theatre & subsidy equipment display); NOV (Floating Production & Offtake Vessel); Wellkin (Pipe Equipment assembly utilizing tongs)*

4:45-5:15pm CDT: **Depart NRG Center en route George Bush Intercontinental Airport**
Location: 2800 N Terminal Rd
Houston, TX 77032
Vehicle Manifest:
Lead Security Car: TXPD Driver
Secretary's Car: RKZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Staff Car: TXPD Driver
Laura Rigas
Vincent DeVito
Rusty Roddy
Tami Heilemann
Drive Time: ~30 minutes without traffic

7:10pm CDT-
11:05pm EDT: **Wheels up Houston, TX (IAH) en route Washington, DC (DCA)**
Flight: United Airlines 1955
Flight time: 2 hours, 55 minutes
RZ Seat: 31C
AiC: Sgt. (b) (6), (b) (7)(C)
Staff: Laura Rigas, Vincent DeVito, Tami Heilemann, Rusty Roddy
NOTE: *Vehicle will proceed directly to aircraft via tarmac*
NOTE: *TIME ZONE CHANGE CDT to EDT (+1 hours)*

11:05pm EDT **Wheels down Reagan National Airport (DCA) & Proceed to Vehicle**

11:15-11:35am EDT: **Depart Reagan National Airport en route Private Residence**
Secretary's Car: RZ
Lt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000TEHJ
Travel Authorization Number:	TANUM0000TEHJ	Trip Name:	Car/Hotel Reservation - Springfield
TA Date:	08/25/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	CREATED
Purpose:		Document Detail:	
Type Code:			

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1
Purpose:
Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
09/17/17	09/23/17	SPRINGFIELD, MO		91.00 / 51.00

Document Totals

Total Expenses:	2,556.30
Reimbursable Expenses:	281.50
Non-Reimbursable Expenses:	2,274.80
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	970.40	.00
Lodging-PerDiem	546.00	.00
M&IE-PerDiem	331.50	.00
Rental Car	693.65	.00
Transxn Fees	14.75	.00
Total Expenses:	2,556.30	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1003425496		970.40
COMM-CARR	American Airlines	1003425496		.00
COMM-CARR	American Airlines	1003425496		.00
COMM-CARR	American Airlines	1003425496		.00
COMM-CARR	JetBlue	1003425496		.00
COMM-CARR	American Airlines	1003425496		.00
COMM-CARR	American Airlines	1003425496		.00
COMM-CARR	Southwest	1003425496		.00
COMM-CARR	Southwest	1003425496		.00
LODGE	Doubletree	1003425496	Springfield,MO	364.00

LODGE	1P	1003425496		273.00
LODGE	Doubletree	1003425496	Springfield,MO	91.00
LODGE	Home2 Suites	1003425496	Austin,TX	141.00
RENTAL	Budget	1003425496		272.64
RENTAL	Enterprise	1003425496		244.80
RENTAL	Budget	1003425496		176.21

Trip Itinerary

From: DCA-Washington, DC (USA) (National Apt) TO: ORD-Chicago, IL (USA) (OHare Apt)

Air

Sunday September 17, 2017

DCA-Washington, DC (USA) to ORD-Chicago, IL (USA) (O

Sep 17 American Airlines 1079 — Duration: 2 Hours 16 Minutes Nonstop
Washington, DC (USA) (National Apt) 09/17/2017 5:35PM — Chicago, IL (USA) (OHare Apt) 09/17/2017 6:51PM
Confirmation Number: DOOCMB

Flight Information
Distance 610 miles — Emissions 237.9 lbs of CO2
No Seat Assigned — Cost 970.40 USD

DCA-Washington, DC (USA) to ORD-Chicago, IL (USA) (O

Sep 17 American Airlines 1079 — Duration: 2 Hours 16 Minutes Nonstop
Washington, DC (USA) (National Apt) 09/17/2017 5:35PM — Chicago, IL (USA) (OHare Apt) 09/17/2017 6:51PM
Confirmation Number: DOOCMB

Flight Information
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No Seat Assigned — Cost 970.40 USD

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Sep 17 American Airlines 1079 — Duration: 2 Hours 16 Minutes Nonstop
Washington, DC (USA) (National Apt) 09/17/2017 5:35PM — Chicago, IL (USA) (OHare Apt) 09/17/2017 6:51PM
Confirmation Number: DOOCMB

Flight Information
Distance 610 miles — Emissions 237.9 lbs of CO2
No Seat Assigned — Cost 970.40 USD

DCA-Washington, DC (USA) to ORD-Chicago, IL (USA) (O

Sep 17 American Airlines 1079 — Duration: 2 Hours 16 Minutes Nonstop
Washington, DC (USA) (National Apt) 09/17/2017 5:35PM — Chicago, IL (USA) (OHare Apt) 09/17/2017 6:51PM
Confirmation Number: DOOCMB

Flight Information
Distance 610 miles — Emissions 237.9 lbs of CO2
No Seat Assigned — Cost 970.40 USD

ORD-Chicago, IL (USA) (O to SGF-Springfield, MO (USA

Sep 17 American Airlines 3763 — Duration: 1 Hour 31 Minutes Nonstop
Chicago, IL (USA) (OHare Apt) 09/17/2017 8:25PM — Springfield, MO (USA) (Springfield-brans 09/17/2017 9:56PM
Confirmation Number: DOOCMB

Flight Information
Distance 438 miles — Emissions 170.8 lbs of CO2
No Seat Assigned

ORD-Chicago, IL (USA) (O to SGF-Springfield, MO (USA

Sep 17 American Airlines 3763 — Duration: 1 Hour 31 Minutes Nonstop
Chicago, IL (USA) (OHare Apt) 09/17/2017 8:25PM — Springfield, MO (USA) (Springfield-brans 09/17/2017 9:56PM
Confirmation Number: DOOCMB

Flight Information
Distance 438 miles — Emissions 170.8 lbs of CO2
No Seat Assigned

ORD-Chicago, IL (USA) (O to SGF-Springfield, MO (USA

Sep 17 American Airlines 3763 — Duration: 1 Hour 31 Minutes Nonstop
Chicago, IL (USA) (OHare Apt) 09/17/2017 8:25PM — Springfield, MO (USA) (Springfield-brans 09/17/2017 9:56PM
Confirmation Number: DOOCMB

Flight Information

Distance 438 miles
No Seat Assigned

Emissions 170.8 lbs of CO2

ORD-Chicago, IL (USA) (O to SGF-Springfield, MO (USA

Sep 17 American Airlines 3763
Chicago, IL (USA) (OHare Apt) 09/17/2017 8:25PM
Confirmation Number: DOOCMB

Duration: 1 Hour 31 Minutes Nonstop
Springfield, MO (USA) (Springfield-brans 09/17/2017 9:56PM

Flight Information
Distance 438 miles
No Seat Assigned

Emissions 170.8 lbs of CO2

Hotel

Doubletree

2431 N Glenstone Ave Springfield MO 65803 417-831-3131

Sep 17 Checking in: 09/17/2017

Checking out: 09/21/2017
Total Rate: 364.00 USD

Doubletree

2431 N Glenstone Ave Springfield MO 65803 417-831-3131

Sep 17 Checking in: 09/17/2017

Checking out: 09/21/2017
Total Rate: 364.00 USD

Doubletree

2431 N Glenstone Ave Springfield MO 65803 417-831-3131

Sep 17 Checking in: 09/17/2017

Checking out: 09/21/2017
Total Rate: 364.00 USD

Doubletree

2431 N Glenstone Ave Springfield MO 65803 417-831-3131

Sep 17 Checking in: 09/17/2017

Checking out: 09/21/2017
Total Rate: 364.00 USD

Car

Car Rental at SGF-Springfield, MO (USA

Sep 17 Budget
Picking Up 09/17/2017 9:56PM
Picking Up at SGF-Springfield, MO (USA
Confirmation Number: 16426047US1

Returning 09/21/2017 4:02PM
Returning to SGF-Springfield, MO (USA
Total Rate: 272.64 USD

Car Rental at SGF-Springfield, MO (USA

Sep 17 Budget
Picking Up 09/17/2017 9:56PM
Picking Up at SGF-Springfield, MO (USA
Confirmation Number: 16426047US1

Returning 09/21/2017 4:02PM
Returning to SGF-Springfield, MO (USA
Total Rate: 272.64 USD

Car Rental at SGF-Springfield, MO (USA

Sep 17 Budget
Picking Up 09/17/2017 9:56PM
Picking Up at SGF-Springfield, MO (USA
Confirmation Number: 16426047US1

Returning 09/21/2017 4:02PM
Returning to SGF-Springfield, MO (USA
Total Rate: 272.64 USD

Car Rental at SGF-Springfield, MO (USA

Sep 17 Budget
Picking Up 09/17/2017 9:56PM
Picking Up at SGF-Springfield, MO (USA
Confirmation Number: 16426047US1

Returning 09/21/2017 4:02PM
Returning to SGF-Springfield, MO (USA
Total Rate: 272.64 USD

Air

Monday September 18, 2017

DCA-Washington, DC (USA) to DFW-Dallas / Ft. Worth,

Sep 18 American Airlines 93
Washington, DC (USA) (National Apt) 09/18/2017 5:30AM
Confirmation Number: DOOCMB

Duration: 3 Hours 13 Minutes Nonstop
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 09/18/2017 7:43AM

Flight Information
Distance 1189 miles
No Seat Assigned

Emissions 463.7 lbs of CO2

DCA-Washington, DC (USA) to DFW-Dallas / Ft. Worth,

Sep 18 American Airlines 93
Washington, DC (USA) (National Apt) 09/18/2017 5:30AM
Confirmation Number: DOOCMB

Duration: 3 Hours 13 Minutes Nonstop
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 09/18/2017 7:43AM

Flight Information
Distance 1189 miles
No Seat Assigned

Emissions 463.7 lbs of CO2

DCA-Washington, DC (USA) to DFW-Dallas / Ft. Worth,

Sep 18 American Airlines 93
Washington, DC (USA) (National Apt) 09/18/2017 5:30AM
Confirmation Number: DOOCMB

Duration: 3 Hours 13 Minutes Nonstop
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 09/18/2017 7:43AM

Flight Information
Distance 1189 miles
No Seat Assigned

Emissions 463.7 lbs of CO2

DCA-Washington, DC (USA) to DFW-Dallas / Ft. Worth,

Sep 18 American Airlines 93
Washington, DC (USA) (National Apt) 09/18/2017 5:30AM
Confirmation Number: DOOCMB

Duration: 3 Hours 13 Minutes Nonstop
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 09/18/2017 7:43AM

Flight Information
Distance 1189 miles
No Seat Assigned

Emissions 463.7 lbs of CO2

DFW-Dallas / Ft. Worth, to SGF-Springfield, MO (USA

Sep 18 American Airlines 3537
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 09/18/2017 9:05AM
Confirmation Number: DOOCMB

Duration: 1 Hour 29 Minutes Nonstop
Springfield, MO (USA) (Springfield-brans 09/18/2017 10:34AM

Flight Information
Distance 364 miles
No Seat Assigned

Emissions 156.5 lbs of CO2

DFW-Dallas / Ft. Worth, to SGF-Springfield, MO (USA

Sep 18 American Airlines 3537
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 09/18/2017 9:05AM
Confirmation Number: DOOCMB

Duration: 1 Hour 29 Minutes Nonstop
Springfield, MO (USA) (Springfield-brans 09/18/2017 10:34AM

Flight Information
Distance 364 miles
No Seat Assigned

Emissions 156.5 lbs of CO2

DFW-Dallas / Ft. Worth, to SGF-Springfield, MO (USA

Sep 18 American Airlines 3537
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 09/18/2017 9:05AM
Confirmation Number: DOOCMB

Duration: 1 Hour 29 Minutes Nonstop
Springfield, MO (USA) (Springfield-brans 09/18/2017 10:34AM

Flight Information
Distance 364 miles
No Seat Assigned

Emissions 156.5 lbs of CO2

Hotel

1P

Sep 18 Checking in: 09/18/2017

Checking out: 09/21/2017
Total Rate: 273.00 USD

1P

Sep 18 Checking in: 09/18/2017

Checking out: 09/21/2017
Total Rate: 273.00 USD

1P

Sep 18 Checking in: 09/18/2017

Checking out: 09/21/2017
Total Rate: 273.00 USD

1P

Sep 18 Checking in: 09/18/2017

Checking out: 09/21/2017
Total Rate: 273.00 USD

Car

Car Rental at SGF-Springfield, MO (USA

Sep 18 Enterprise
Picking Up 09/18/2017 10:34AM — Returning 09/21/2017 2:30PM
Picking Up at SGF-Springfield, MO (USA — Returning to SGF-Springfield, MO (USA
Confirmation Number: 1249209016COUNT — Total Rate: 244.80 USD

Car Rental at SGF-Springfield, MO (USA

Sep 18 Enterprise
Picking Up 09/18/2017 10:34AM — Returning 09/21/2017 2:30PM
Picking Up at SGF-Springfield, MO (USA — Returning to SGF-Springfield, MO (USA
Confirmation Number: 1249209016COUNT — Total Rate: 244.80 USD

Car Rental at SGF-Springfield, MO (USA

Sep 18 Enterprise
Picking Up 09/18/2017 10:34AM — Returning 09/21/2017 2:30PM
Picking Up at SGF-Springfield, MO (USA — Returning to SGF-Springfield, MO (USA
Confirmation Number: 1249209016COUNT — Total Rate: 244.80 USD

Car Rental at SGF-Springfield, MO (USA

Sep 18 Enterprise
Picking Up 09/18/2017 10:34AM — Returning 09/21/2017 2:30PM
Picking Up at SGF-Springfield, MO (USA — Returning to SGF-Springfield, MO (USA
Confirmation Number: 1249209016COUNT — Total Rate: 244.80 USD

Air

Tuesday September 19, 2017

IAD-Washington, DC (USA) to JFK-New York, NY (USA) (

Sep 19 JetBlue 1308 — Duration: 1 Hour 13 Minutes Nonstop
Washington, DC (USA) (Dulles Apt) 09/19/2017 10:39AM — New York, NY (USA) (John F. Kennedy Apt) 09/19/2017 11:52AM

Flight Information
Distance 227 miles — Emissions 120.3 lbs of CO2
No Seat Assigned

IAD-Washington, DC (USA) to JFK-New York, NY (USA) (

Sep 19 JetBlue 1308 — Duration: 1 Hour 13 Minutes Nonstop
Washington, DC (USA) (Dulles Apt) 09/19/2017 10:39AM — New York, NY (USA) (John F. Kennedy Apt) 09/19/2017 11:52AM

Flight Information
Distance 227 miles — Emissions 120.3 lbs of CO2
No Seat Assigned

IAD-Washington, DC (USA) to JFK-New York, NY (USA) (

Sep 19 JetBlue 1308 — Duration: 1 Hour 13 Minutes Nonstop
Washington, DC (USA) (Dulles Apt) 09/19/2017 10:39AM — New York, NY (USA) (John F. Kennedy Apt) 09/19/2017 11:52AM

Flight Information
Distance 227 miles — Emissions 120.3 lbs of CO2
No Seat Assigned

IAD-Washington, DC (USA) to JFK-New York, NY (USA) (

Sep 19 JetBlue 1308 — Duration: 1 Hour 13 Minutes Nonstop
Washington, DC (USA) (Dulles Apt) 09/19/2017 10:39AM — New York, NY (USA) (John F. Kennedy Apt) 09/19/2017 11:52AM

Flight Information
Distance 227 miles — Emissions 120.3 lbs of CO2
No Seat Assigned

Hotel

Thursday September 21, 2017

Doubletree

2431 N Glenstone Ave Springfield MO 65803 417-831-3131

Sep 21 Checking in: 09/21/2017 — Checking out: 09/22/2017
Total Rate: 91.00 USD

Doubletree

2431 N Glenstone Ave Springfield MO 65803 417-831-3131

Sep 21 Checking in: 09/21/2017 — Checking out: 09/22/2017
Total Rate: 91.00 USD

Doubletree

2431 N Glenstone Ave Springfield MO 65803 417-831-3131

Sep 21 Checking in: 09/21/2017 — Checking out: 09/22/2017
Total Rate: 91.00 USD

Doubletree

2431 N Glenstone Ave Springfield MO 65803 417-831-3131

Sep 21 Checking in: 09/21/2017 — Checking out: 09/22/2017
Total Rate: 91.00 USD

Air

Friday September 22, 2017

SGF-Springfield, MO (USA to DFW-Dallas / Ft. Worth,

Sep 22 American Airlines 3375 — Duration: 1 Hour 32 Minutes Nonstop
Springfield, MO (USA) (Springfield-brans 09/22/2017 6:20AM — Dallas / Ft. Worth, TX (USA) (IntL. Apt) 09/22/2017 7:52AM
Confirmation Number: DOOCMB

Flight Information
Distance 364 miles — Emissions 142.0 lbs of CO2
No Seat Assigned

SGF-Springfield, MO (USA to DFW-Dallas / Ft. Worth,

Sep 22 American Airlines 3375 — Duration: 1 Hour 32 Minutes Nonstop
Springfield, MO (USA) (Springfield-brans 09/22/2017 6:20AM — Dallas / Ft. Worth, TX (USA) (IntL. Apt) 09/22/2017 7:52AM
Confirmation Number: DOOCMB

Flight Information
Distance 364 miles — Emissions 142.0 lbs of CO2
No Seat Assigned

SGF-Springfield, MO (USA to DFW-Dallas / Ft. Worth,

Sep 22 American Airlines 3375 — Duration: 1 Hour 32 Minutes Nonstop
Springfield, MO (USA) (Springfield-brans 09/22/2017 6:20AM — Dallas / Ft. Worth, TX (USA) (IntL. Apt) 09/22/2017 7:52AM
Confirmation Number: DOOCMB

Flight Information
Distance 364 miles — Emissions 142.0 lbs of CO2
No Seat Assigned

SGF-Springfield, MO (USA to DFW-Dallas / Ft. Worth,

Sep 22 American Airlines 3375 — Duration: 1 Hour 32 Minutes Nonstop
Springfield, MO (USA) (Springfield-brans 09/22/2017 6:20AM — Dallas / Ft. Worth, TX (USA) (IntL. Apt) 09/22/2017 7:52AM
Confirmation Number: DOOCMB

Flight Information
Distance 364 miles — Emissions 142.0 lbs of CO2
No Seat Assigned

DFW-Dallas / Ft. Worth, to AUS-Austin, TX (USA)

Sep 22 American Airlines 1484 — Duration: 58 Minutes Nonstop
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 09/22/2017 8:50AM — Austin, TX (USA) 09/22/2017 9:48AM
Confirmation Number: DOOCMB

Flight Information
Distance 190 miles — Emissions 74.1 lbs of CO2
No Seat Assigned

DFW-Dallas / Ft. Worth, to AUS-Austin, TX (USA)

Sep 22 American Airlines 1484 — Duration: 58 Minutes Nonstop
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 09/22/2017 8:50AM — Austin, TX (USA) 09/22/2017 9:48AM
Confirmation Number: DOOCMB

Flight Information
Distance 190 miles — Emissions 74.1 lbs of CO2
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DFW-Dallas / Ft. Worth, to AUS-Austin, TX (USA)

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Dallas / Ft. Worth, TX (USA) (IntL. Apt) 09/22/2017 8:50AM — Austin, TX (USA) 09/22/2017 9:48AM
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Confirmation Number: DOOCMB

Flight Information
Distance 190 miles — Emissions 74.1 lbs of CO2
No Seat Assigned

Hotel

Home2 Suites

2800 Esperanza Crossing Austin TX 78758 512-339-2400

Sep 22 Checking in: 09/22/2017 — Checking out: 09/23/2017
Total Rate: 141.00 USD

Home2 Suites

2800 Esperanza Crossing Austin TX 78758 512-339-2400

Sep 22 Checking in: 09/22/2017 — Checking out: 09/23/2017
Total Rate: 141.00 USD

Home2 Suites

2800 Esperanza Crossing Austin TX 78758 512-339-2400

Sep 22 Checking in: 09/22/2017 — Checking out: 09/23/2017
Total Rate: 141.00 USD

Home2 Suites

2800 Esperanza Crossing Austin TX 78758 512-339-2400

Sep 22 Checking in: 09/22/2017 — Checking out: 09/23/2017
Total Rate: 141.00 USD

Car

Car Rental at AUS-Austin, TX (USA)

Sep 22 Budget
Picking Up 09/22/2017 9:48AM — Returning 09/23/2017 4:00PM
Picking Up at AUS-Austin, TX (USA) — Returning to AUS-Austin, TX (USA)
Confirmation Number: 16953370US0 — Total Rate: 176.21 USD

Car Rental at AUS-Austin, TX (USA)

Sep 22 Budget
Picking Up 09/22/2017 9:48AM — Returning 09/23/2017 4:00PM
Picking Up at AUS-Austin, TX (USA) — Returning to AUS-Austin, TX (USA)
Confirmation Number: 16953370US0 — Total Rate: 176.21 USD

Car Rental at AUS-Austin, TX (USA)

Sep 22 Budget
Picking Up 09/22/2017 9:48AM — Returning 09/23/2017 4:00PM
Picking Up at AUS-Austin, TX (USA) — Returning to AUS-Austin, TX (USA)
Confirmation Number: 16953370US0 — Total Rate: 176.21 USD

Car Rental at AUS-Austin, TX (USA)

Sep 22 Budget
Picking Up 09/22/2017 9:48AM — Returning 09/23/2017 4:00PM
Picking Up at AUS-Austin, TX (USA) — Returning to AUS-Austin, TX (USA)
Confirmation Number: 16953370US0 — Total Rate: 176.21 USD

Air

Saturday September 23, 2017

AUS-Austin, TX (USA) to DAL-Dallas / Ft. Worth,

Sep 23 Southwest 4619 — Duration: 1 Hour Nonstop
Austin, TX (USA) 09/23/2017 4:00PM — Dallas / Ft. Worth, TX (USA) (Love Field 09/23/2017 5:00PM

Flight Information
Distance 189 miles — Emissions 73.7 lbs of CO2
No Seat Assigned

AUS-Austin, TX (USA) to DAL-Dallas / Ft. Worth,

Sep 23 Southwest 4619 — Duration: 1 Hour Nonstop
Austin, TX (USA) 09/23/2017 4:00PM — Dallas / Ft. Worth, TX (USA) (Love Field 09/23/2017 5:00PM

Flight Information
Distance 189 miles — Emissions 73.7 lbs of CO2
No Seat Assigned

AUS-Austin, TX (USA) to DAL-Dallas / Ft. Worth,

Sep 23 Southwest 4619 — Duration: 1 Hour Nonstop

Austin, TX (USA) 09/23/2017 4:00PM — Dallas / Ft. Worth, TX (USA) (Love Field 09/23/2017 5:00PM

Flight Information
Distance 189 miles — Emissions 73.7 lbs of CO2
No Seat Assigned

AUS-Austin, TX (USA) to DAL-Dallas / Ft. Worth,

Sep 23 Southwest 4619 — Duration: 1 Hour Nonstop
Austin, TX (USA) 09/23/2017 4:00PM — Dallas / Ft. Worth, TX (USA) (Love Field 09/23/2017 5:00PM

Flight Information
Distance 189 miles — Emissions 73.7 lbs of CO2
No Seat Assigned

DAL-Dallas / Ft. Worth, to DCA-Washington, DC (USA)

Sep 23 Southwest 2636 — Duration: 2 Hours 50 Minutes Nonstop
Dallas / Ft. Worth, TX (USA) (Love Field 09/23/2017 6:10PM — Washington, DC (USA) (National Apt) 09/23/2017 10:00PM

Flight Information
Distance 1181 miles — Emissions 460.6 lbs of CO2
No Seat Assigned

DAL-Dallas / Ft. Worth, to DCA-Washington, DC (USA)

Sep 23 Southwest 2636 — Duration: 2 Hours 50 Minutes Nonstop
Dallas / Ft. Worth, TX (USA) (Love Field 09/23/2017 6:10PM — Washington, DC (USA) (National Apt) 09/23/2017 10:00PM

Flight Information
Distance 1181 miles — Emissions 460.6 lbs of CO2
No Seat Assigned

DAL-Dallas / Ft. Worth, to DCA-Washington, DC (USA)

Sep 23 Southwest 2636 — Duration: 2 Hours 50 Minutes Nonstop
Dallas / Ft. Worth, TX (USA) (Love Field 09/23/2017 6:10PM — Washington, DC (USA) (National Apt) 09/23/2017 10:00PM

Flight Information
Distance 1181 miles — Emissions 460.6 lbs of CO2
No Seat Assigned

DAL-Dallas / Ft. Worth, to DCA-Washington, DC (USA)

Sep 23 Southwest 2636 — Duration: 2 Hours 50 Minutes Nonstop
Dallas / Ft. Worth, TX (USA) (Love Field 09/23/2017 6:10PM — Washington, DC (USA) (National Apt) 09/23/2017 10:00PM

Flight Information
Distance 1181 miles — Emissions 460.6 lbs of CO2
No Seat Assigned

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 1,678.80 — Total Per Diem Expenses: 877.50

Date	Description	Category	Cost	Pay Method	Per Diem
08/25/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
09/17/2017	Airline Flight	Com. Carrier	970.40	GOVCC-C	
09/17/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
Comment:	Conf Num: 94109818 Cmt: 4PM CANCEL DAY OF ARRIVAL				
09/17/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
09/17/2017	Rental Car	Rental Car	272.64	GOVCC-C	
Comment:	Conf Num: 16426047US1 Cmt:				
09/18/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
Comment:	Conf Num: 94109818 Cmt:				
09/18/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
09/18/2017	Rental Car	Rental Car	244.80	GOVCC-C	
Comment:	Conf Num: 1249209016COUNT Cmt:				
09/19/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
Comment:	Conf Num: 94109818 Cmt:				
09/19/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
09/20/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
Comment:	Conf Num: 94109818 Cmt:				
09/20/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
09/21/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
Comment:	Conf Num: 83871802 Cmt: 4PM CANCEL DAY OF ARRIVAL				
09/21/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*

09/22/2017	Lodging	Lodging-PerDiem	141.00	GOVCC-C	*
Comment:	Conf Num: 82301210 Cmt: CXL BY 1159P DAY PRIOR ARVL				
09/22/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
09/22/2017	Rental Car	Rental Car	176.21	GOVCC-C	
Comment:	Conf Num: 16426047US1 Cmt:				
09/23/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 877.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
09/17/2017	91.00/ 51.00	91.00	91.00	38.25	38.25				
09/18/2017	91.00/ 51.00	91.00	91.00	51.00	51.00				
09/19/2017	91.00/ 51.00	91.00	91.00	51.00	51.00				
09/20/2017	91.00/ 51.00	91.00	91.00	51.00	51.00				
09/21/2017	91.00/ 51.00	91.00	91.00	51.00	51.00				
09/22/2017	91.00/ 51.00	141.00	91.00	51.00	51.00				
09/23/2017	91.00/ 51.00	0.00	0.00	38.25	38.25				

Account Summary for the Selected Trip

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount

Totals by Label

Totals by Payment Method

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
09/17/17	AIR	$970.40

Audits

Audit Name	Result	Reason

Document History 10/05/2017 Authorization: TANUM0000TEHJ

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/25/2017	8:46AMEST	RUSSELL RODDY Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:

Traveler/Preparer Signature: _____

Date:

Approver Name: _____

Approver Signature:

Date: _____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000TVBE
Travel Authorization Number:	TANUM0000TVBE	Trip Name:	09-17-17 Missouri
TA Date:	09/15/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	Secretary Ryan Zinke will travel to Springfield, Missouri, to participate in a ribbon-cutting ceremony for the Wonders of Wildlife National Museum & Aquarium, and to participate in a number of other engagements related to the grand opening. He will also visit Wilson's Creek National Battlefield. Russell Roddy will travel to Springfield to advance these engagements for Secretary Zinke.
Type Code:	Trip By Trip		

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1

Purpose: Secretary Ryan Zinke will travel to Springfield, Missouri, to participate in a ribbon-cutting ceremony for the Wonders of Wildlife National Museum & Aquarium, and to participate in a number of other engagements related to the grand opening. He will also visit Wilson's Creek National Battlefield. Russell Roddy will travel to Springfield to advance these engagements for Secretary Zinke.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
09/17/17	09/21/17	SPRINGFIELD, MO	Mission (Operational)	91.00 / 51.00

Document Totals

Total Expenses:	1,398.49
Reimbursable Expenses:	229.50
Non-Reimbursable Expenses:	1,168.99
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	417.60	.00
Fuel-Rental Vehicle	50.00	.00
Lodging-PerDiem	364.00	.00
M&IE-PerDiem	229.50	.00
Rental Car	272.64	.00
Transportation	50.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,398.49	.00

Trip 1 Details

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	804.99	Total Per Diem Expenses:	593.50
Date	Description	Category	Cost	Pay Method	Per Diem
09/15/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
09/17/2017	Airline Flight	Com. Carrier	417.60	GOVCC-C	
Comment:	Total airfare for round-trip flights between Washington, DC (DCA) and Springfield, MO.				
09/17/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
09/17/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
09/17/2017	Taxi	Transportation	25.00	GOVCC-C	
Comment:	Taxi from residence in Virginia to Washington National Airport.				
09/18/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
09/18/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
09/19/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
09/19/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
09/20/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
09/20/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
09/21/2017	Gas-Rental	Fuel-Rental Vehicle	50.00	GOVCC-C	
09/21/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
09/21/2017	Rental Car	Rental Car	272.64	GOVCC-C	
09/21/2017	Taxi	Transportation	25.00	GOVCC-C	
Comment:	Taxi from Washington National Airport to residence in Virginia.				

Per Diem Allowances

Trip#: 1	Total Per Diem Allowances:	593.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
09/17/2017	91.00/ 51.00	91.00	91.00	38.25	38.25				
09/18/2017	91.00/ 51.00	91.00	91.00	51.00	51.00				
09/19/2017	91.00/ 51.00	91.00	91.00	51.00	51.00				
09/20/2017	91.00/ 51.00	91.00	91.00	51.00	51.00				
09/21/2017	91.00/ 51.00	0.00	0.00	38.25	38.25				

Account Summary for the Selected Trip

Org: DOI	Label: FY 2017 NPS RSA	Acct Code: DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////	1,398.49
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 417.60	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 50.00	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 364.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 229.50	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 272.64	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 50.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,398.49

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2017 NPS RSA	DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////	GOVCC-C	1,168.99
DOI	FY 2017 NPS RSA	DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////	REIMBURSABLE	229.50

Totals by Label

DOI	FY 2017 NPS RSA Total	DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////	1,398.49

Totals by Payment Method

GOVCC-C Total	1,168.99
REIMBURSABLE Total	229.50

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
09/17/17	AIR	$417.60

Audits

Audit Name	Result	Reason
TRAVEL DATE OVERLAP	FAIL	OVERLAPS WITH TRIP: TANUM0000TEHJ
	Traveler Justification:	TANUM0000TEHJ is a duplicate authorization. There is no trip overlap.

Document History 10/05/2017 Authorization: TANUM0000TVBE

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	09/15/2017	9:46AMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:

Traveler/Preparer Signature: _____

Date:

Approver Name: _____

Approver Signature:

Date: _____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000QI6O
Travel Authorization Number:	TANUM0000QI6O	Trip Name:	03-15-17 Montana-Wyoming
TA Date:	04/12/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION APPROV
Purpose:	MISSION (OPERATIONAL)	Document Detail:	Trip Overview: . Dates: March 15, 2017 ?“ March 18, 2017 . Locations: Montana, Wyoming . Purpose: On March 16, 2017, and March 17, 2017, Secretary Ryan Zinke travelled to southwest Montana and northwest Wyoming to visit Yellowstone National Park and participate in a number of official meetings, events and activities (see attached trip schedule). Russell Roddy travelled to southwest Montana and northwest Wyoming to advance these engagements for Secretary Zinke. Trip Notes: . Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable. . In order to properly execute his official duties during this travel, Russell Roddy upgraded from a compact rental vehicle to a full-size SUV. A signed memo authorizing this rental vehicle upgrade is attached.
Type Code:	TRIP BY TRIP		

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Trip Overview: . Dates: March 15, 2017 ?“ March 18, 2017 . Locations: Montana, Wyoming . Purpose: On March 16, 2017, and March 17, 2017, Secretary Ryan Zinke travelled to southwest Montana and northwest Wyoming to visit Yellowstone National Park and participate in a number of official meetings, events and activities (see attached trip schedule). Russell Roddy travelled to southwest Montana and northwest Wyoming to advance these engagements for Secretary Zinke. Trip Notes: . Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable. . In order to properly execute his official duties during this travel, Russell Roddy upgraded from a compact rental vehicle to a full-size SUV. A signed memo authorizing this rental vehicle upgrade is attached.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
03/15/17	03/18/17	BOZEMAN, MT	MISSION (OPERATIONAL)	93.00 / 59.00

Document Totals

Total Expenses:	1,691.52
Reimbursable Expenses:	622.19
Non-Reimbursable Expenses:	1,069.33
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	708.60	.00
Excess Air/Bag Fees	25.00	.00
Fuel-Rental Vehicle	81.65	.00
Lodging Taxes & Misc	25.53	.00
Lodging-PerDiem	279.00	.00
M&IE-PerDiem	206.50	.00
Rental Car	299.52	.00
Transportation	50.97	.00
Transxn Fees	14.75	.00
Total Expenses:	1,691.52	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 1,206.02 — Total Per Diem Expenses: 485.50

Date	Description	Category	Cost	Pay Method	Per Diem
03/15/2017	Airline Flight	Com. Carrier	708.60	GOVCC-C	
Comment:	Total airfare for round-trip flights between Washington, DC (DCA) and Bozeman, MT.				
03/15/2017	Lodging Tax	Lodging Taxes & Misc	8.51	GOVCC-C	
Comment:	LODGING TAX and CITY ASSESSMENT				
03/15/2017	Lodging	Lodging-PerDiem	93.00	GOVCC-C	*
03/15/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*
03/15/2017	Taxi	Transportation	25.63	REIMBURSABLE	
Comment:	Taxi ride from residence in Virginia to Washington National Airport (DCA).				
03/16/2017	Gas-Rental	Fuel-Rental Vehicle	40.20	REIMBURSABLE	
Comment:	REGULAR 17.041G				
03/16/2017	Lodging Tax	Lodging Taxes & Misc	8.51	GOVCC-C	
Comment:	LODGING TAX and CITY ASSESSMENT				
03/16/2017	Lodging	Lodging-PerDiem	93.00	GOVCC-C	*
03/16/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
03/17/2017	Lodging Tax	Lodging Taxes & Misc	8.51	GOVCC-C	
Comment:	LODGING TAX and CITY ASSESSMENT				
03/17/2017	Lodging	Lodging-PerDiem	93.00	GOVCC-C	*
03/17/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
03/18/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	REIMBURSABLE	
Comment:	Baggage fee for flight from Bozeman, MT to Washington, DC (DCA).				
03/18/2017	Gas-Rental	Fuel-Rental Vehicle	41.45	GOVCC-C	
Comment:	REGULAR 17.571G				
03/18/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*
03/18/2017	Rental Car	Rental Car	299.52	REIMBURSABLE	
Comment:	In order to properly execute his official duties during this travel, Russell Roddy upgraded from a compact rental vehicle to a full-size SUV. A signed memo authorizing this rental vehicle upgrade is attached.				
03/18/2017	Taxi	Transportation	25.34	REIMBURSABLE	
Comment:	Taxi from Washington National Airport to residence in Virginia.				
04/12/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 — Total Per Diem Allowances: 485.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
03/15/2017	93.00/ 59.00	93.00	93.00	44.25	44.25	
03/16/2017	93.00/ 59.00	93.00	93.00	59.00	59.00	
03/17/2017	93.00/ 59.00	93.00	93.00	59.00	59.00	
03/18/2017	93.00/ 59.00	0.00	0.00	44.25	44.25	

Account Summary for the Selected Trip

Org: DOI	Label: FY 2016/2017 BOR RSA	Acct Code: DS30000000/DR.30000.16BORTRV//167D0102DR/DL2000000.000000////	1,691.52
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 708.60	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 2017	Amount: 25.00	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 81.65	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 25.53	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 279.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 206.50	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 299.52	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 50.97	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,691.52

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2016/2017 BOR RSA	DS30000000/DR.30000.16BORTRV//167D0102DR/DL2000000.000000////GOVCC-C		1,069.33
DOI	FY 2016/2017 BOR RSA	DS30000000/DR.30000.16BORTRV//167D0102DR/DL2000000.000000////REIMBURSABLE		622.19

Totals by Label

DOI	FY 2016/2017 BOR RSA Total	DS30000000/DR.30000.16BORTRV//167D0102DR/DL2000000.000000////	1,691.52

Totals by Payment Method

GOVCC-C Total	1,069.33
REIMBURSABLE Total	622.19

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
03/15/17	AIR	$708.60
03/15/17	CAB	$25.63
03/16/17	Gas-Rental	$40.20
03/18/17	Baggage Fee-1st bag	$25.00
03/18/17	RENT	$299.52
03/18/17	CAB	$25.34

Audits

Audit Name	Result	Reason
DFLT PMT METHOD USED	FAIL	Taxi ON 03/15/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD, GOVCC-C
	Traveler Justification:	. Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.

Document History 10/06/2017 Authorization: TANUM0000QI6O

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	04/12/2017	10:22PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	

AUTHORIZATION SIGNED	04/14/2017	4:01PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:1,691.52
ADJUSTED	04/14/2017	4:01PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00
AUTHORIZATION APPROV	04/14/2017	4:01PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:	_____
Traveler/Preparer Signature:	_____
Date:	_____
Approver Name:	_____
Approver Signature:	_____
Date:	_____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000QI6O
Travel Authorization Number:	TANUM0000QI6O	Trip Name:	03-15-17 Montana-Wyoming
TA Date:	04/12/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION SIGNED
Purpose:	MISSION (OPERATIONAL)	Document Detail:	Trip Overview: . Dates: March 15, 2017 ?“ March 18, 2017 . Locations: Montana, Wyoming . Purpose: On March 16, 2017, and March 17, 2017, Secretary Ryan Zinke travelled to southwest Montana and northwest Wyoming to visit Yellowstone National Park and participate in a number of official meetings, events and activities (see attached trip schedule). Russell Roddy travelled to southwest Montana and northwest Wyoming to advance these engagements for Secretary Zinke. Trip Notes: . Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable. . In order to properly execute his official duties during this travel, Russell Roddy upgraded from a compact rental vehicle to a full-size SUV. A signed memo authorizing this rental vehicle upgrade is attached.
Type Code:	TRIP BY TRIP		

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Trip Overview: . Dates: March 15, 2017 ?“ March 18, 2017 . Locations: Montana, Wyoming . Purpose: On March 16, 2017, and March 17, 2017, Secretary Ryan Zinke travelled to southwest Montana and northwest Wyoming to visit Yellowstone National Park and participate in a number of official meetings, events and activities (see attached trip schedule). Russell Roddy travelled to southwest Montana and northwest Wyoming to advance these engagements for Secretary Zinke. Trip Notes: . Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable. . In order to properly execute his official duties during this travel, Russell Roddy upgraded from a compact rental vehicle to a full-size SUV. A signed memo authorizing this rental vehicle upgrade is attached.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
03/15/17	03/18/17	BOZEMAN, MT	MISSION (OPERATIONAL)	93.00 / 59.00

Document Totals

Total Expenses:	1,691.52
Reimbursable Expenses:	622.19
Non-Reimbursable Expenses:	1,069.33
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	708.60	.00
Excess Air/Bag Fees	25.00	.00
Fuel-Rental Vehicle	81.65	.00
Lodging Taxes & Misc	25.53	.00
Lodging-PerDiem	279.00	.00
M&IE-PerDiem	206.50	.00
Rental Car	299.52	.00
Transportation	50.97	.00
Transxn Fees	14.75	.00
Total Expenses:	1,691.52	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 1,206.02 — Total Per Diem Expenses: 485.50

Date	Description	Category	Cost	Pay Method	Per Diem
03/15/2017	Airline Flight	Com. Carrier	708.60	GOVCC-C	
Comment:	Total airfare for round-trip flights between Washington, DC (DCA) and Bozeman, MT.				
03/15/2017	Lodging Tax	Lodging Taxes & Misc	8.51	GOVCC-C	
Comment:	LODGING TAX and CITY ASSESSMENT				
03/15/2017	Lodging	Lodging-PerDiem	93.00	GOVCC-C	*
03/15/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*
03/15/2017	Taxi	Transportation	25.63	REIMBURSABLE	
Comment:	Taxi ride from residence in Virginia to Washington National Airport (DCA).				
03/16/2017	Gas-Rental	Fuel-Rental Vehicle	40.20	REIMBURSABLE	
Comment:	REGULAR 17.041G				
03/16/2017	Lodging Tax	Lodging Taxes & Misc	8.51	GOVCC-C	
Comment:	LODGING TAX and CITY ASSESSMENT				
03/16/2017	Lodging	Lodging-PerDiem	93.00	GOVCC-C	*
03/16/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
03/17/2017	Lodging Tax	Lodging Taxes & Misc	8.51	GOVCC-C	
Comment:	LODGING TAX and CITY ASSESSMENT				
03/17/2017	Lodging	Lodging-PerDiem	93.00	GOVCC-C	*
03/17/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
03/18/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	REIMBURSABLE	
Comment:	Baggage fee for flight from Bozeman, MT to Washington, DC (DCA).				
03/18/2017	Gas-Rental	Fuel-Rental Vehicle	41.45	GOVCC-C	
Comment:	REGULAR 17.571G				
03/18/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*
03/18/2017	Rental Car	Rental Car	299.52	REIMBURSABLE	
Comment:	In order to properly execute his official duties during this travel, Russell Roddy upgraded from a compact rental vehicle to a full-size SUV. A signed memo authorizing this rental vehicle upgrade is attached.				
03/18/2017	Taxi	Transportation	25.34	REIMBURSABLE	
Comment:	Taxi from Washington National Airport to residence in Virginia.				
04/12/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 — Total Per Diem Allowances: 485.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
03/15/2017	93.00/ 59.00	93.00	93.00	44.25	44.25	
03/16/2017	93.00/ 59.00	93.00	93.00	59.00	59.00	
03/17/2017	93.00/ 59.00	93.00	93.00	59.00	59.00	
03/18/2017	93.00/ 59.00	0.00	0.00	44.25	44.25	

Account Summary for the Selected Trip

Org: DOI	Label: FY 2016/2017 BOR RSA	Acct Code: DS30000000/DR.30000.16BORTRV//167D0102DR/DL2000000.000000////	1,691.52
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 708.60	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 2017	Amount: 25.00	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 81.65	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 25.53	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 279.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 206.50	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 299.52	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 50.97	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,691.52

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2016/2017 BOR RSA	DS30000000/DR.30000.16BORTRV//167D0102DR/DL2000000.000000////	GOVCC-C	1,069.33
DOI	FY 2016/2017 BOR RSA	DS30000000/DR.30000.16BORTRV//167D0102DR/DL2000000.000000////	REIMBURSABLE	622.19

Totals by Label

DOI	FY 2016/2017 BOR RSA Total	DS30000000/DR.30000.16BORTRV//167D0102DR/DL2000000.000000////	1,691.52

Totals by Payment Method

	GOVCC-C Total	1,069.33
	REIMBURSABLE Total	622.19

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
03/15/17	AIR	$708.60
03/15/17	CAB	$25.63
03/16/17	Gas-Rental	$40.20
03/18/17	Baggage Fee-1st bag	$25.00
03/18/17	RENT	$299.52
03/18/17	CAB	$25.34

Audits

Audit Name	Result	Reason
DFLT PMT METHOD USED	FAIL	Taxi ON 03/15/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD, GOVCC-C
	Traveler Justification:	. Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.

Document History 10/06/2017 Authorization: TANUM0000QI6O

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	04/12/2017	10:22PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	

AUTHORIZATION SIGNED	04/14/2017	4:01PMEST	NIGBOROWICZ, TIMOTHY M

Net Adjustment:1,691.52

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature: _____

Date: _____

Document Header Information

Document Type:	Voucher	Document Name:	TV0000IW6T
Travel Authorization Number:	TANUM0000QI6O	Trip Name:	03-15-17 Montana-Wyoming
TA Date:	04/14/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	PAID
Purpose:	MISSION (OPERATIONAL)	Document Detail:	Trip Overview: . Dates: March 15, 2017 ?“ March 18, 2017 . Locations: Montana, Wyoming . Purpose: On March 16, 2017, and March 17, 2017, Secretary Ryan Zinke travelled to southwest Montana and northwest Wyoming to visit Yellowstone National Park and participate in a number of official meetings, events and activities (see attached trip schedule). Russell Roddy travelled to southwest Montana and northwest Wyoming to advance these engagements for Secretary Zinke. Trip Notes: . Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable. . In order to properly execute his official duties during this travel, Russell Roddy upgraded from a compact rental vehicle to a full-size SUV. A signed memo authorizing this rental vehicle upgrade is attached.
Type Code:	TRIP BY TRIP		

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Trip Overview: . Dates: March 15, 2017 ?“ March 18, 2017 . Locations: Montana, Wyoming . Purpose: On March 16, 2017, and March 17, 2017, Secretary Ryan Zinke travelled to southwest Montana and northwest Wyoming to visit Yellowstone National Park and participate in a number of official meetings, events and activities (see attached trip schedule). Russell Roddy travelled to southwest Montana and northwest Wyoming to advance these engagements for Secretary Zinke. Trip Notes: . Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable. . In order to properly execute his official duties during this travel, Russell Roddy upgraded from a compact rental vehicle to a full-size SUV. A signed memo authorizing this rental vehicle upgrade is attached.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
03/15/17	03/18/17	BOZEMAN, MT	MISSION (OPERATIONAL)	93.00 / 59.00

Document Totals

Total Expenses:	1,691.52
Reimbursable Expenses:	622.19
Non-Reimbursable Expenses:	1,069.33
Advance Applied:	.00
Net to Traveler:	622.19
Net to Government:	1,069.33
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	708.60	.00
Excess Air/Bag Fees	25.00	.00
Fuel-Rental Vehicle	81.65	.00
Lodging Taxes & Misc	25.53	.00
Lodging-PerDiem	279.00	.00
M&IE-PerDiem	206.50	.00
Rental Car	299.52	.00
Transportation	50.97	.00
Transxn Fees	14.75	.00
Total Expenses:	1,691.52	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 1,206.02 — Total Per Diem Expenses: 485.50

Date	Description	Category	Cost	Pay Method	Per Diem
03/15/2017	Airline Flight	Com. Carrier	708.60	GOVCC-C	
Comment:	Total airfare for round-trip flights between Washington, DC (DCA) and Bozeman, MT.				
03/15/2017	Lodging Tax	Lodging Taxes & Misc	8.51	GOVCC-C	
Comment:	LODGING TAX and CITY ASSESSMENT				
03/15/2017	Lodging	Lodging-PerDiem	93.00	GOVCC-C	*
03/15/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*
03/15/2017	Taxi	Transportation	25.63	REIMBURSABLE	
Comment:	Taxi ride from residence in Virginia to Washington National Airport (DCA).				
03/16/2017	Gas-Rental	Fuel-Rental Vehicle	40.20	REIMBURSABLE	
Comment:	REGULAR 17.041G				
03/16/2017	Lodging Tax	Lodging Taxes & Misc	8.51	GOVCC-C	
Comment:	LODGING TAX and CITY ASSESSMENT				
03/16/2017	Lodging	Lodging-PerDiem	93.00	GOVCC-C	*
03/16/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
03/17/2017	Lodging Tax	Lodging Taxes & Misc	8.51	GOVCC-C	
Comment:	LODGING TAX and CITY ASSESSMENT				
03/17/2017	Lodging	Lodging-PerDiem	93.00	GOVCC-C	*
03/17/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
03/18/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	REIMBURSABLE	
Comment:	Baggage fee for flight from Bozeman, MT to Washington, DC (DCA).				
03/18/2017	Gas-Rental	Fuel-Rental Vehicle	41.45	GOVCC-C	
Comment:	REGULAR 17.571G				
03/18/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*
03/18/2017	Rental Car	Rental Car	299.52	REIMBURSABLE	
Comment:	In order to properly execute his official duties during this travel, Russell Roddy upgraded from a compact rental vehicle to a full-size SUV. A signed memo authorizing this rental vehicle upgrade is attached.				
03/18/2017	Taxi	Transportation	25.34	REIMBURSABLE	
Comment:	Taxi from Washington National Airport to residence in Virginia.				
04/14/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 — Total Per Diem Allowances: 485.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
03/15/2017	93.00/ 59.00	93.00	93.00	44.25	44.25	
03/16/2017	93.00/ 59.00	93.00	93.00	59.00	59.00	
03/17/2017	93.00/ 59.00	93.00	93.00	59.00	59.00	
03/18/2017	93.00/ 59.00	0.00	0.00	44.25	44.25	

Account Summary for the Selected Trip

Org: DOI	Label: FY 2016/2017 BOR RSA	Acct Code: DS30000000/DR.30000.16BORTRV//167D0102DR/DL2000000.000000////	1,691.52
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 708.60	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 2017	Amount: 25.00	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 81.65	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 25.53	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 279.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 206.50	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 299.52	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 50.97	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,691.52

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2016/2017 BOR RSA	DS30000000/DR.30000.16BORTRV//167D0102DR/DL2000000.000000////GOVCC-C		1,069.33
DOI	FY 2016/2017 BOR RSA	DS30000000/DR.30000.16BORTRV//167D0102DR/DL2000000.000000////REIMBURSABLE		622.19

Totals by Label

DOI	FY 2016/2017 BOR RSA Total	DS30000000/DR.30000.16BORTRV//167D0102DR/DL2000000.000000////	1,691.52

Totals by Payment Method

GOVCC-C Total	1,069.33
REIMBURSABLE Total	622.19

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
03/15/17	AIR Airline Flight	$708.60
03/16/17	Gas-Rental	$40.20
03/18/17	Baggage Fee-1st bag	$25.00
03/18/17	RENT Rental Car	$299.52

Audits

Audit Name	Result	Reason
DFLT PMT METHOD USED	FAIL	Taxi ON 03/15/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD, GOVCC-C
	Traveler Justification:	. Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.

Document History 10/06/2017 Voucher: TV0000IW6T

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	04/14/2017	4:02PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

T-ENTERED	04/26/2017	11:27PMEST	NIGBOROWICZ, TIMOTHY M
			Net Adjustment:1,691.52
AUTHORIZED	04/26/2017	11:28PMEST	NIGBOROWICZ, TIMOTHY M
			Net Adjustment:0.00
TV AUDIT REVIEWED	05/02/2017	8:46AMEST	ARAGON, KELLEY C
			Net Adjustment:0.00
TV AUDIT APPROVED	05/02/2017	9:30AMEST	MARTIN, BARBARA ANN
			Net Adjustment:0.00
PENDING	05/02/2017	9:31AMEST	SYSUTILITY
			Net Adjustment:0.00
SAP INVOICE POSTED	05/02/2017	9:31AMEST	EAI, EAI
			Net Adjustment:0.00
PAID	05/03/2017	4:11AMEST	EAI, EAI
			Net Adjustment:0.00

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name:

Approver Signature: _____

Date:

SECRETARIAL TRAVEL ROUTING SLIP
ADVANCE STAFF

TRAVELER: **Russell Roddy**

TRIP LOCATION: **Montana – Wyoming**

DATES: **03/15/17 – 03/18/17**

OFFICIAL: **X** POLITICAL: _____ PERSONAL: _____

REVIEWED BY / DATE:

TN / 4/25/17 TIM NIGBOROWICZ

DC / 4/25/17 DEBBIE COUSINS

MEMORANDUM

TO: Authorizing Official

FROM: Office of Scheduling and Advance

SUBJECT: Official Travel for Russell Roddy

DATE: April 17, 2017

Trip Overview:

- Dates: March 15, 2017 – March 18, 2017
- Locations: Montana, Wyoming
- Purpose: On March 16, 2017, and March 17, 2017, Secretary Ryan Zinke travelled to southwest Montana and northwest Wyoming to visit Yellowstone National Park and participate in a number of official meetings, events and activities (see attached trip schedule). Russell Roddy travelled to southwest Montana and northwest Wyoming to advance these engagements for Secretary Zinke.

Trip Notes – Transportation and Miscellaneous:

- Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.
- In order to properly execute his official duties during this travel, Russell Roddy upgraded from a compact rental vehicle to a full-size SUV. A signed memo authorizing this rental vehicle upgrade is attached.

Attachments:

- Travel voucher
- Travel authorization
- Duluth Travel, Inc. itinerary
- Duluth Travel, Inc. ticket receipt
- Hotel receipt
- Taxi receipts
- Baggage fee receipt
- Gas receipts
- Rental vehicle receipt

- Signed justification memo authorizing rental vehicle upgrade
- Final trip schedule for the Secretary

Document Header Information

Document Type:	Voucher	Document Name:	TV00001W6T
Travel Authorization Number:	TANUM0000QI6O	Trip Name:	03-15-17 Montana-Wyoming
TA Date:	04/14/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	CREATED
Purpose:	MISSION (OPERATIONAL)	Document Detail:	Trip Overview: . Dates: March 15, 2017 ?" March 18, 2017 . Locations: Montana, Wyoming . Purpose: On March 16, 2017, and March 17, 2017, Secretary Ryan Zinke travelled to southwest Montana and northwest Wyoming to visit Yellowstone National Park and participate in a number of official meetings, events and activities (see attached trip schedule). Russell Roddy travelled to southwest Montana and northwest Wyoming to advance these engagements for Secretary Zinke. Trip Notes: . Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable. . In order to properly execute his official duties during this travel, Russell Roddy upgraded from a compact rental vehicle to a full-size SUV. A signed memo authorizing this rental vehicle upgrade is attached.
Type Code:	TRIP BY TRIP		

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: Selected Trip

1

Purpose: Trip Overview: . Dates: March 15, 2017 ?" March 18, 2017 . Locations: Montana, Wyoming . Purpose: On March 16, 2017, and March 17, 2017, Secretary Ryan Zinke travelled to southwest Montana and northwest Wyoming to visit Yellowstone National Park and participate in a number of official meetings, events and activities (see attached trip schedule). Russell Roddy travelled to southwest Montana and northwest Wyoming to advance these engagements for Secretary Zinke. Trip Notes: . Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable. . In order to properly execute his official duties during this travel, Russell Roddy upgraded from a compact rental vehicle to a full-size SUV. A signed memo authorizing this rental vehicle upgrade is attached.

Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
03/15/17	03/18/17	BOZEMAN, MT	MISSION (OPERATIONAL)	93.00 / 59.00

Document Totals

Total Expenses:	1,691.52
Reimbursable Expenses:	622.19
Non-Reimbursable Expenses:	1,069.33
Advance Applied:	.00
Net to Traveler:	622.19
Net to Government:	1,069.33
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	708.60	.00
Excess Air/Bag Fees	25.00	.00
Fuel-Rental Vehicle	81.65	.00
Lodging Taxes & Misc	25.53	.00
Lodging-PerDiem	279.00	.00
M&IE-PerDiem	206.50	.00
Rental Car	299.52	.00
Transportation	50.97	.00
Transxn Fees	14.75	.00
Total Expenses:	1,691.52	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 1,206.02 — Total Per Diem Expenses: 485.50

Date	Description	Category	Cost	Pay Method	Per Diem
03/15/2017	Airline Flight	Com. Carrier	708.60	GOVCC-C	
	Comment: Total airfare for round-trip flights between Washington, DC (DCA) and Bozeman, MT.				
03/15/2017	Lodging Tax	Lodging Taxes & Misc	8.51	GOVCC-C	
	Comment: LODGING TAX and CITY ASSESSMENT				
03/15/2017	Lodging	Lodging-PerDiem	93.00	GOVCC-C	*
03/15/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*
03/15/2017	Taxi	Transportation	25.63	REIMBURSABLE	
	Comment: Taxi ride from residence in Virginia to Washington National Airport (DCA).				
03/16/2017	Gas-Rental	Fuel-Rental Vehicle	40.20	REIMBURSABLE	
	Comment: REGULAR 17.041G				
03/16/2017	Lodging Tax	Lodging Taxes & Misc	8.51	GOVCC-C	
	Comment: LODGING TAX and CITY ASSESSMENT				
03/16/2017	Lodging	Lodging-PerDiem	93.00	GOVCC-C	*
03/16/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
03/17/2017	Lodging Tax	Lodging Taxes & Misc	8.51	GOVCC-C	
	Comment: LODGING TAX and CITY ASSESSMENT				
03/17/2017	Lodging	Lodging-PerDiem	93.00	GOVCC-C	*
03/17/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
03/18/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	REIMBURSABLE	
	Comment: Baggage fee for flight from Bozeman, MT to Washington, DC (DCA).				
03/18/2017	Gas-Rental	Fuel-Rental Vehicle	41.45	GOVCC-C	
	Comment: REGULAR 17.571G				
03/18/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*
03/18/2017	Rental Car	Rental Car	299.52	REIMBURSABLE	
	Comment: In order to properly execute his official duties during this travel, Russell Roddy upgraded from a compact rental vehicle to a full-size SUV. A signed memo authorizing this rental vehicle upgrade is attached.				
03/18/2017	Taxi	Transportation	25.34	REIMBURSABLE	
	Comment: Taxi from Washington National Airport to residence in Virginia.				
04/14/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 — Total Per Diem Allowances: 485.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
03/15/2017	93.00/ 59.00	93.00	93.00	44.25	44.25				
03/16/2017	93.00/ 59.00	93.00	93.00	59.00	59.00				
03/17/2017	93.00/ 59.00	93.00	93.00	59.00	59.00				
03/18/2017	93.00/ 59.00	0.00	0.00	44.25	44.25				

Account Summary for the Selected Trip

Org: DOI	Label: FY 2016/2017 BOR RSA	Acct Code: DS30000000/DR.30000.16BORTRV//167D0102DR/DL2000000.000000////	1,691.52
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 708.60	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 2017	Amount: 25.00	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 81.65	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 25.53	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 279.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 206.50	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 299.52	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 50.97	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,691.52

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2016/2017 BOR RSA	DS30000000/DR.30000.16BORTRV//167D0102DR/DL2000000.000000////GOVCC-C		1,069.33
DOI	FY 2016/2017 BOR RSA	DS30000000/DR.30000.16BORTRV//167D0102DR/DL2000000.000000////REIMBURSABLE		622.19

Totals by Label

DOI	FY 2016/2017 BOR RSA Total	DS30000000/DR.30000.16BORTRV//167D0102DR/DL2000000.000000////	1,691.52

Totals by Payment Method

GOVCC-C Total	1,069.33
REIMBURSABLE Total	622.19

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
03/15/17	AIR Airline Flight	$708.60
03/16/17	Gas-Rental	$40.20
03/18/17	Baggage Fee-1st bag	$25.00
03/18/17	RENT Rental Car	$299.52

Audits

Audit Name	Result	Reason
DFLT PMT METHOD USED	FAIL	Taxi ON 03/15/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD, GOVCC-C
	Traveler Justification:	. Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.

Document History 04/14/2017 Voucher: TV0000IW6T

Copyright 1989-2009 Concur Government Edition: Concur Inc. RODDY, RUSSELL WARREN. 40210305

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	04/14/2017	4:02PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: RUSSELL RODDY
Traveler/Preparer Signature: Russell J. Roddy
Date: 4/24/17
Approver Name: MEGAN BLOOMGREN Acting DCOS
Approver Signature: Megan Bloomgren
Date: 4/25/17

UNITED STATES
DEPARTMENT OF THE INTERIOR
FORM NO. DI-1020
FORM APPROVED BY COMP. GEN. U.S.
NOVEMBER 8, 1949

TRAVEL AUTHORIZATION

1. No. RODDY031517
2. 03/15/2017 (DATE)

3. Office of the Secretary (BUREAU OR OFFICE)

4. NAME Russell Roddy
5. OFFICIAL STATION Washington, DC
6. TITLE Director, Office of Scheduling and Advance
7. ACCOUNTING OFFICE IBC - Denver

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

PLACES OF TRAVEL

8. **FROM:** Washington, DC
9. **TO:** Bozeman, MT and various locations within Yellowstone National Park

10. PURPOSE AND REMARKS:

On March 16, 2017, and March 17, 2017, Secretary Ryan Zinke will be on official travel in southern Montana to participate in a number of official meetings, events and activities at Yellowstone National Park. Russell Roddy will travel to southern Montana to advance these engagements for Secretary Zinke. I certify that the travel herein was reviewed and determined to be essential for accomplishment of Department programs and missions.

11. PER DIEM ALLOWANCE:

Bozeman, MT: Lodging - $93.00; M&IE - $59.00

12. PERIOD OF TRAVEL: Beginning on or about 03/15/2017 **Ending on or about** 03/18/2017

MODE OF TRAVEL

13. ✕ **Common carrier**
14. **Extra fare**
15. **Government-owned conveyance**
16. **Privately owned** **at a mileage rate of** **cents, subject to:**
    - *(a)* **Administratively determined to be the advantage of the Government**
    - *(b)* **A showing of advantage to the Government**
    - *(c)* **Not to exceed cost by common carrier, including consideration of Per Diem allowance**

MISCELLANEOUS

17. **Transportation immediate family**
19. **Shipment household goods and personal effects**
18. ✕ **Other** *(specify)*

Baggage fees, taxi fares, telephone calls, rental vehicles, fuel, conference rooms, POV, public transportation, tolls, faxes, data services, misc. supplies, registration fees, ATM fees, rental vehicle upgrades for remote areas.

ESTIMATED COST

20. Transportation	Round-trip airfare	$ 708.60
21. Per Diem	Lodging and M&IE	485.50
22. Other	Taxis, baggage fees, rental car, gas, etc.	800.00
23.	TOTAL	$ 1,994.10

24. **CHARGED TO:**

167D0102DR // DL2000000.000000 // DS30000000

DR.30000.16BORTRV

25. _____ (FISCAL OFFICER'S SIGNATURE)

26. Russell W. Roddy (REQUESTER'S SIGNATURE)

27. Director, Office of Scheduling and Advance (TITLE)

28. _____ (AUTHORIZING OFFICER'S SIGNATURE)

29. Deputy Chief of Staff for the Secretary of the Interior (TITLE)

Date: 03/13/2017
Record Locator: NFYF7P
Travelers:
Roddy, Russell.Warren
Agent: doi.travel@duluthtravelinc.com

Agency Address
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Wed, Mar 15 2017 Bozeman, MT

7:30 PM depart — **Ronald Reagan Ntl Washington (DCA)** to **Minneapolis-Stp (MSP)** — Confirmation No. HLOZ4D

Delta Air Lines
Flight 1541

Takeoff: 7:30 PM Terminal: B
Ronald Reagan Ntl Washington, DC
Economy Class [L] Class | McDonnell Douglas MD-90 | Refreshments for Purchase | 2h 52m

Landing: 9:22 PM (Terminal: 1)
Minneapolis-Stp, MN

Travelers:

Name:	Ticket #:	Seat:	FF#:
Roddy, Russell.Warren	006-7977262202	22C	(b) (6)

10:03 PM depart — **Minneapolis-Stp (MSP)** to **Bozeman (BZN)** — Confirmation No. HLOZ4D

Delta Air Lines
Flight 1597

Takeoff: 10:03 PM Terminal: 1
Minneapolis-Stp, MN
Economy Class [L] Class | Airbus Industrie A320-100/200 | No Meal Service | 2h 28m

Landing: 11:31 PM
Bozeman, MT

Travelers:

Name:	Ticket #:	Seat:	FF#:
Roddy, Russell.Warren	006-7977262202	29F	(b) (6)

11:31 PM pick-up — **Alamo** Confirmation No. 1236632553COUNT
Phone:
Pickup Location: PHONE:406-388-4457 / 800-462-5266
Gallatin Field Airport Terminal
Car Description: SUV Standard Automatic AC
Other Info: CIC74560

Daily Rate: $79.00 UNL MI 26.00 HR 79.00 DY UNL MI UNL DY
Corp Discount No.: GOVBIZ
Driver: Roddy Russell Warren
Total Rate: Estimated Total Price Is 299.52 USD

4:00 PM check-in — **Hilton Garden Inn Bozeman** Confirmation No. 3334097080
Address: 2023 Commerce Way Bozeman Mt 59715
Nights: 3 (name: Roddy Russellwarren)
Guarantee Info: (b) (6)
Other Info: ZD10
Frequent Guest # (b) (6)
Nightly Rate: $93.00

Phone: 1-406-582-9900 Fax: 1-406-582-9903
Rooms: 1 room
Room Desc: Fedrooms -fedrooms - U.S Govt 1 King Bed Comp Wifi- Bed With Adjustable Firmness Dial
Cancel Policy: 4PM CXL On ARR Date

Sat, Mar 18 2017 Ronald Reagan Ntl Washington, DC

check-out — **Hilton Garden Inn Bozeman** Confirmation No. 3334097080

drop-off — **Alamo** Confirmation No. 1236632553COUNT

2:13 PM depart — **Bozeman (BZN)** to **Atlanta (ATL)** — Confirmation No. HLOZ4D

Delta Air Lines
Flight 1188

Takeoff: 2:13 PM
Bozeman, MT
Economy Class [Y] Class | Boeing 757-200 | Food for Purchase | 3h 44m

Landing: 7:57 PM (Terminal: S)
Atlanta, GA

Travelers:

Name:	Ticket #:	Seat:	FF#:
Roddy, Russell.Warren	006-7977262202	Unassigned	(b) (6)

Notes: Unable to assign seat at this time..will keep ck for a seat

9:05 PM depart — **Atlanta (ATL)** to **Ronald Reagan Ntl Washington (DCA)** — Confirmation No. HLOZ4D

Delta Air Lines
Flight 374

Takeoff: 9:05 PM Terminal: S
Atlanta, GA
Economy Class [Y] Class | Airbus Industrie A320-100/200 | No Meal Service | 1h 46m

Landing: 10:51 PM (Terminal: B)
Ronald Reagan Ntl Washington, DC

Travelers:

Name:	Ticket #:	Seat:	FF#:
Roddy, Russell.Warren	006-7977262202	17D	(b) (6)

Additional Information:

- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To Www.Tsa.Gov.
- For Emergency Assistance Call 855-847-6398

- Org Code:

A Message From Your Agent

THIS MESSAGE CONFIRMS THAT YOUR RESERVATION HAS BEEN TICKETED. FOR CHANGES CANCELLATIONS OR QUESTIONS PLEASE CALL YOUR DEDICATED TRAVEL TEAM.

TRAVEL Incorporated

Ticket Number	006-7977262202
Account #	D00880
Issue Date	Tue, Mar 14, 2017
Booking ID	NFYF7P
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Roddy/Russell.Warren**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
	Vendor:	ALAMO		Pickup:	Wed,
	Pickup City:	BOZEMAN		Return:	03/15/2017
	Dropoff City:	BOZEMAN		Your Daily Rate:	Sat, 03/18/2017
	Confirmation Number:	1236632553COUNT		Number of Cars:	$79.00
	GalaxyNet Status:			Number of People:	1
				Car Type:	1 SFAR
	Hotel:	Hilton Garden Inn		Check In:	Wed,
	Address:	Bozeman 2023 Commerce Way Bozeman, MT 59715		Check Out:	03/15/2017
				Your Nightly Rate:	Sat, 03/18/2017
				Number of Rooms:	$93.00
	Confirmation Number:	3334097080		Number of People:	1
	Phone Number:	1 (406) 582-9900		Room Type:	1
	GalaxyNet Status:				A01AED
	DELTA AIR LINES	1541 / L	Wed, 03/15/2017	Leave :: RONALD REAGAN NTL WASHINGTON	730P
	M90	LCADCA	Wed, 03/15/2017	Arrive :: MINNEAPOLIS-STP	922P
		Confirmation: HLOZ4D		*** Connecting ***	
	DELTA AIR LINES	1597 / L	Wed, 03/15/2017	Leave :: MINNEAPOLIS-STP	1003P
	320	LCADCA	Wed, 03/15/2017	Arrive :: BOZEMAN	1131P
		Confirmation: HLOZ4D			
	DELTA AIR LINES	1188 / Y	Sat, 03/18/2017	Leave :: BOZEMAN	213P
	757	YCADCA	Sat, 03/18/2017	Arrive :: ATLANTA	757P
		Confirmation: HLOZ4D		*** Connecting ***	
	DELTA AIR LINES	374 / Y	Sat, 03/18/2017	Leave :: ATLANTA	905P
	320	YCADCA	Sat, 03/18/2017	Arrive :: RONALD REAGAN NTL WASHINGTON	1051P
		Confirmation: HLOZ4D			

— **Remark(s)** —

U29/TRRODDYDO03152017
U82/ORFSHOURLY

Fare	**$616.74**
Tax	**$91.86**
Total Amount	**$708.60**
Amount Charged	**$708.60**

Air only indicated here.

WAS DL X/MSP DL BZN197.21DL X/ATL DL WAS419.53USD616.74END DL ZPDCAMSPBZNATL XT11.20AY18.00XF DCA4.5MSP4.5BZN4.5ATL 4.5

* Accounting Note: This Invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (ARC) on 03/21/2017

MEMORANDUM

TO: Authorizing Official

FROM: Office of Scheduling and Advance

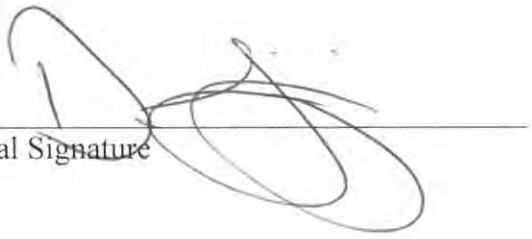
SUBJECT: Rental Vehicle Upgrade

DATE: March 8, 2017

From March 8, 2017, through March 19, 2017, Russell Roddy will be on official travel in western Montana to advance Secretary Ryan Zinke's travel to that region.

In the course of his advancing duties, Russell Roddy will be required to drive rental vehicles in wintry conditions through mountainous terrain to numerous locations throughout western Montana, including Helena, Lewistown, Billings and Bozeman. His travel will include stops in various remote locations, including areas within Glacier National Park. Russell Roddy will also be required to help transport other Department staff to these various locations.

To ensure his safety, and to ensure that there is adequate room in his vehicles to safely accommodate other staff and their luggage, Russell Roddy requests approval to upgrade his rental vehicles from compact size vehicles to full-size SUVs. Please provide approval for these rental vehicle upgrades.



Approval Signature

3.10.17

Date

Hilton Garden Inn
Bozeman

2023 Commerce Way • Bozeman, MT 59715
Phone (406) 582-9900 • Fax (406) 582-9903
Reservations
www.StayHGI.com or 1 877 STAY HGI

Name & Address

RODDY, RUSSELLWARREN
*****
*****
*****

Room 227/K1
Arrival Date 3/15/2017 12:44:00 AM
Departure Date 3/18/2017

Adult/Child 0/0
Room Rate 93.00

Rate Plan: F1
HH # (b) (6)
AL:
Car:

Confirmation Number: **********

3/18/2017

DATE	REFERENCE	DESCRIPTION	AMOUNT	
3/15/2017	1340721	GUEST ROOM	$93.00	
3/15/2017	1340721	LODGING TAX	$6.51	$8.51
3/15/2017	1340721	CITY ASSESSMENT	$2.00	
3/16/2017	1341038	GUEST ROOM	$93.00	
3/16/2017	1341038	LODGING TAX	$6.51	$8.51
3/16/2017	1341038	CITY ASSESSMENT	$2.00	
3/17/2017	1341321	GUEST ROOM	$93.00	
3/17/2017	1341321	LODGING TAX	$6.51	$8.51
3/17/2017	1341321	CITY ASSESSMENT	$2.00	
		WILL BE SETTLED TO (b) (6)	$304.53	
		EFFECTIVE BALANCE OF	$0.00	

ACCOUNT NO

CARD MEMBER NAME

ESTABLISHMENT NO. & LOCATION — ESTABLISHMENT AGREES TO TRANSMIT TO CARD HOLDER FOR PAYMENT

THANK YOU FOR STAYING WITH US.

CARD MEMBER'S SIGNATURE

X

MERCHANDISE AND/OR SERVICES PURCHASED ON THIS CARD SHALL NOT BE RESOLD OR RETURNED FOR A CASH REFUND

DATE OF CHARGE	FOLIO NO /CHECK NO
	352136 B

AUTHORIZATION	INITIAL

PURCHASES & SERVICES

TAXES

TIPS & MISC.

TOTAL AMOUNT

PAYMENT DUE UPON RECEIPT

Red Top Arlington
Cab #238

3251 Washington Blvd
Arlington, VA
(703) 522-3333

Date	03/15/17
Time	18:07:55
Distance	7.80mi
FARE.....$	21.36
EXTRAS.....$	0.00
TIP.....$	4.27
TOTAL.....$	25.63

(b) (6)

MID 445100002994
Auth
ch_19xkHcGQ3LaAMHFprfjjB

HQi

Signature:

4 WAYS TO BOOK A RIDE:
- Call (703) 522-3333
- www.RedTopCab.com
- Download
gocurb.com/app
- Promo code RECEIPT

DELTA

PASSENGER RECEIPT 01 EXCESS BAGGAGE
18MAR17 0066 US TICKET
DI/KT BZN FTO

RODDY/RUSSELLWARREN
NOT VALID FOR
TRANSPORTATION

THIS IS YOUR RECEIPT

PSGR TICKET 0067977262202

BZN DL ATL DL DCA
PIECE 25.00
EBC 25.00

HLOZ4D /DL

FOR CONDITIONS OF CONTRACT - SEE PASSENGER TICKET AND BAGGAGE CHECK

USD 25.00

(b) (6)

NOT VALID FOR TRAVEL

1 006 8236831144 3

1 006 8236831144 3

USD25.00

TOWN PUMP BOZEMAN 7
00010154292
1871 BAXTER LANE
BOZEMAN , MT
03/16/2017 822018186
05:01:21 PM

(b) (6)

INVOICE 165819
AUTH 00-06518P
REF860220316171658

PUMP# 7
REGULAR 17.041G
PRICE/GAL $2.359

FUEL TOTAL $ 40.20

CREDIT $ 40.20

COMPLETION
SWIPE Exp.Date:(b) (6)
Batch: 86 Seq Num: 22
Term ID: 7
Workstation ID: 80
Your opinion
counts! Enter to
Win 1 of 68 $25
gas gift cards!!!
Provide feedback
www.gasvisit.com

Grab Wraps 2/$2.50
www.gasvisit.com

TOWN PUMP BOZEMAN 7
00010154292
1871 BAXTER LANE
BOZEMAN , MT
03/18/2017 822020537
12:29:12 PM

(b) (6)

INVOICE 122607
AUTH 00-91773P
REF480280318171226

PUMP# 18
REGULAR 17.571G
PRICE/GAL $2.359

FUEL TOTAL $ 41.45

CREDIT $ 41.45

COMPLETION
SWIPE Exp.Date:(b) (6)
Batch: 48 Seq Num: 28
Term ID: 18
Workstation ID: 80
Your opinion
counts! Enter to
Win 1 of 68 $25
gas gift cards!!!
Provide feedback
www.gasvisit.com

Grab Wraps 2/$2.50
www.gasvisit.com

Alamo

Receipt Details

This receipt only contains charges for which you paid. If a third party paid for any portion of your rental, you will not see those charges.

Rental Agreement #: 745449010

Vehicle
TOYOTA SEQUOIA

Your Info
Driver Name: RUSSEL RODDY

Pickup
Thursday, Mar 16, 2017 12:00 AM
BOZEMAN INTL ARPT
BELGRADE, MT 59714 US

DUPLICATE

Dropoff
Saturday, Mar 18, 2017 01:22 PM
BOZEMAN INTL ARPT
BELGRADE, MT 59714 US

Rates and Charges

TIME & DISTANCE:	3 DAY @ 79.00	$ 237.00
NO CHARGE DISTANCE:		$ 0.00
CDW / LDW:		Included
GOVERNMENT ADMIN RATE SUPPLEMENT:	3 DAY @ 5.00	$ 15.00
CONCESSION RECOUPMENT FEE 10 PCT:		$ 25.62
CUSTOMER FACILITY CHARGE 2.75/DAY:	3 DAY @ 2.75	$ 8.25
VEHICLE RENTAL TAX 4PCT:		$ 9.48
VEHICLE LICENSE REOVERY 1.39/DAY:	3 DAY @ 1.39	$ 4.17
Total	$299.52	

Payment Info

Payment Date March 18, 2017
Method of Payment (b) (6) [redacted]

Amount Paid $299.52

Subject: Receipt Confirmation Cab - Airport to Home

From: donotreply@intuit.com (donotreply@intuit.com)

To: Russell Roddy - (b) (6)

Date: Saturday, March 18, 2017 11:41 PM

ELIAS BEYENE
(b) (6)

Receipt

SALE
03/18/2017
06:40 PM

(b) (6)
Entry Method: Swiped

$25.34

Custom Amount	21.12
1 X $21.12 Ea	
Subtotal	21.12
Tip	4.22
Total	$25.34

(b) (6) Exp: (b) (6)
RUSSELL W RODDY
SIGNED
Transaction ID: PI0087624531
Auth ID: 523227

I agree to pay the above total amount according to the card issuer agreement.

Please retain for your records.

Thank you for your business!
(b) (6)

ELIAS BEYENE
(b) (6)

United States Department of the Interior
Official Travel Schedule of the Secretary

Montana and Wyoming
March 16-19, 2017

TRIP SUMMARY
THE TRIP OF THE SECRETARY TO
Montana, Wyoming
March 16-March 19, 2017

Weather:

Yellowstone	Showers, High: 47°F, Low: 37°F
Big Sky	Friday--Rain/Snow, High: 36°F, Low: 25°F Saturday--Partly Cloudy, High: 36°F, Low: 22°F

Time Zone:

Montana	Mountain Standard Time (-2 hours from DC)

Advance (Bozeman/Yellowstone):

		Cell Phone:
Security Advance	Sgt (b) (6), (b) (7)(C)	(b) (6), (b) (7)(C)
Advance	Amy Mitchell	(b) (6)

Traveling Staff:

Agent in Charge (3/10-3/12)	Lt. (b) (6), (b) (7)(C)	(b) (6), (b) (7)(C)
Agent in Charge (3/12-3/19)	Sgt. (b) (6), (b) (7)(C)	(b) (6), (b) (7)(C)
Press Secretary	Heather Swift	##
Photographer	Tami Heilemann	##

Yellowstone:		
Superintendent	Dan Wenk	(b) (6)

Attire:

Thursday, March 16, 2017

Washington, DC → Bozeman, MT

5:40-6:25am EDT: **Depart Private Residence en route Baltimore/Washington International Thurgood Marshall Airport**

7:25am EDT-10:18am MDT: **Wheels up Baltimore, MD (BWI) en route Salt Lake City, UT (SLC)**

Flight:	Delta 2560
Flight time:	4 hours, 53 minutes
RZ Seat:	4B
AiC:	(b) (6), (b) (7)(C)
Staff:	None
Wifi:	Available
NOTE:	*TIME ZONE CHANGE EDT TO MDT (-2 hours)*

10:18-11:00am MDT: **Layover in Salt Lake City, UT // 42 minute layover**

11:00am MDT-12:25pm MDT: **Wheels up Salt Lake City, UT (SLC) en route Bozeman, MT (BZN)**

Flight:	Delta 4517
Flight time:	1 hour, 25 minutes
RZ Seat:	4B
AiC:	(b) (6), (b) (7)(C)
Staff:	None
Wifi:	Available

12:25-12:40pm MDT: **Wheels down Bozeman Yellowstone International Airport** *(~15 minutes to vehicle)*

Location: 850 Gallatin Field Rd
Belgrade, MT 59714

12:40-1:00pm MDT: **Depart Airport en route RON**

Location: Hilton Garden Inn Bozeman
2023 Commerce Way
Bozeman, MT 59715

Vehicle Manifest:

Secretary's Vehicle:	RZ
Staff Vehicle:	Rusty Roddy
	Tami Heilemann
	Amy Mitchell

Drive time: ~ 20 minutes without traffic

1:00pm-TBDpm MDT: **Open/RON**

Friday, March 17, 2017

Bozeman, MT → Yellowstone National Park → Bozeman, MT

8:00-9:30am MDT: **Depart RON en route Yellowstone National Park**

Location:

Vehicle Manifest:

Secretary's Vehicle:	RZ

Drive time: ~ 1 hour, 30 minutes without traffic

9:30am MDT: **Arrive Yellowstone National Park, Roosevelt Arch/Yellowstone National Park Sign**

Location: Roosevelt Arch
Gardiner, MT
Met By: Dan Wenk, Superintendent
Pat Kenney, Deputy Superintendent
Note: Photo opportunity

9:45-10:00am MDT: **Travel to Mammoth Hot Springs**

Switch cars, stop at bathroom
Vehicle Manifest:

Secretary's Vehicle: Dan Wenk, Superintendent
Dave Mihalek
Dr. PJ White, Head Biologist (Driver)
RZ
(b) (6), (b) (7)(C)

Staff Vehicle: Rusty Roddy
Amy Mitchell
Tami Heilemann
Pat Kenney
(b) (6), (b) (7)(C)

Two car ranger escort

10:00-11:00am MDT: **Travel to Hayden Valley//Plowing Operation**

Stop Grand Canyon of Yellowstone (Photo Opportunity)
Vehicle Manifest:

Secretary's Vehicle: Dan Wenk, Superintendent
Dave Mihalek
Dr. PJ White, Head Biologist (Driver)
RZ
(b) (6), (b) (7)(C)

Staff Vehicle: Rusty Roddy
Amy Mitchell
Tami Heilemann
Pat Kenney
(b) (6), (b) (7)(C)

Note: Briefing on Wildlife Management by Dr. PJ White

11:00-11:30am MDT: **Snow Removal Crew Meet & Greet**

Met by: Randy Baum, Garage Operations & Equipment Supervisor/Facility Manager

11:30-12:30pm MDT: **Return to Mammoth Hot Springs**

Location: Gardiner, MT
Note: Stop at Hayden Valley and Mud Volcano for photo opportunities
Note: Deferred maintenance discussion while in car
Vehicle Manifest:

Secretary's Vehicle: Dan Wenk, Superintendent
Dave Mihalek
RZ
(b) (6), (b) (7)(C)

Staff Vehicle: Rusty Roddy
Tami Heilemann
Amy Mitchell
Dr. PJ White, Head Biologist
Pat Kenney
(b) (6), (b) (7)(C)

12:30-12:55pm MDT: **Tour Yellowstone Housing -- The Good, Bad, & Ugly (Seasonal & New Housing)**

Location: Gardiner, MT
Participants: Dan Wenk, Superintendent
Nancy Ward, Chief of Maintenance
Josh Young, Housing Manager
Vehicle Manifest:
Secretary's Vehicle: Dan Wenk, Superintendent
Dave Mihalek
RZ
(b) (6), (b) (7)(C)
Staff Vehicle: Rusty Roddy
Tami Heilemann
Amy Mitchell
Dr. PJ White, Head Biologist
Pat Kenney
(b) (6), (b) (7)(C)
Press: Closed
Staff: Amy Mitchell
Tami Heilemann
Rusty Roddy

12:55-1:05pm MDT: **Travel to Mammoth Community Center**

Vehicle Manifest:
Secretary's Vehicle: Dan Wenk, Superintendent
Dave Mihalek
RZ
(b) (6), (b) (7)(C)
Staff Vehicle: Rusty Roddy
Tami Heilemann
Amy Mitchell
Dr. PJ White, Head Biologist
Pat Kenney
(b) (6), (b) (7)(C)

1:05-1:45pm MDT: **Brief Remarks to Yellowstone Staff**

Location: Mammoth Community Center
Participants: Dan Wenk, Superintendent
Estimated 75 attendees
Press: Closed
Staff: Amy Mitchell
Format: Dan Wenk to introduce Secretary
Background is rock climbing wall, mud slide, U.S. and DOI flags
Handheld, wireless mic
Will be videotaped
Q&A will follow remarks

1:50-2:15pm MDT: **Mammoth Hotel Deferred Maintenance Tour**

Note: Hard hats will be provided
Vehicle Manifest:
Secretary's Vehicle: Dan Wenk, Superintendent
Dave Mihalek
RZ
(b) (6), (b) (7)(C)
Staff Vehicle: Rusty Roddy
Tami Heilemann

Amy Mitchell
Dr. PJ White, Head Biologist
Pat Kenney
(b) (6), (b) (7)(C)

2:15-2:30pm MDT: **Brief Stop at Albright Visitor Center**
Participants: Linda Young, Chief Resource Education, Youth Program
Brian Suderman, North District Education Ranger
Note: Get passport stamped
Vehicle Manifest:
Secretary's Vehicle: Dan Wenk, Superintendent
Dave Mihalek
RZ
(b) (6), (b) (7)(C)
Staff Vehicle: Rusty Roddy
Tami Heilemann
Amy Mitchell
Dr. PJ White, Head Biologist
Pat Kenney
(b) (6), (b) (7)(C)

2:30-2:45pm MDT: **Travel to Gardiner**
Vehicle Manifest:
Secretary's Vehicle: Dan Wenk, Superintendent
Dave Mihalek
RZ
(b) (6), (b) (7)(C)
Staff Vehicle: Rusty Roddy
Tami Heilemann
Amy Mitchell
Dr. PJ White, Head Biologist
Pat Kenney
(b) (6), (b) (7)(C)

2:30-3:30pm MDT: **Lunch with the Superintendent**
Location: Gardiner, MT
Participants: Dan Wenk, Superintendent
Vehicle Manifest:
Secretary's Vehicle: RZ
Dave Mihalek
Dan Wenk
(b) (6), (b) (7)(C)
Staff: None

3:30-6:00pm MDT: **Depart Gardiner en route Big Sky**
Location: Yellowstone Club
182 Andesite Ridge Road
Big Sky, MT 59716
Vehicle Manifest:
Secretary's Vehicle: RZ
Drive time: ~2 hours, 30 minutes without traffic

6:00-7:30pm MDT: **Senator Daines Welcoming Reception**
Location: Yellowstone Club

10:00-11:30pm MDT: **Depart Big Sky Resort en route RON**
Location: Hilton Garden Inn Bozeman
2023 Commerce Way
Bozeman, MT 59715
Vehicle Manifest:
Secretary's Vehicle: RZ
Drive time: ~ 1 hour, 9 minutes without traffic

11:30pm MDT: **RON**

Saturday, March 18, 2017

Bozeman, MT → Big Sky, MT → Bozeman, MT

TBD-TBDam MDT: **Depart RON en route Big Sky Resort**
Location: 50 Big Sky Resort Road
Big Sky, MT 59716
Vehicle Manifest:
Secretary's Vehicle: RZ
Drive time: ~ 1 hour, 10 minutes without traffic

TBD-TBDpm MDT: **Personal Time with Senator Murkowski**
Location: Big Sky Resort

6:15-6:30pm MDT: **Depart Big Sky Resort en route Lone Mountain Ranch**
Location: 750 Lone Mountain Ranch Road
Big Sky, MT 59716
Vehicle Manifest:
Secretary's Vehicle: RZ
Drive time: ~ 12 minutes without traffic

6:30-8:00pm MDT: **Senator Daines Reception & Dinner**
Location: Lone Mountain Ranch
750 Lone Mountain Ranch Road
Big Sky, MT 59716

TBD-TBDpm MDT: **Depart Big Sky, MT en route RON**
Location: Senator Steve Daines' Residence
(b) (6)
Vehicle Manifest:
Secretary's Vehicle: RZ
Drive time: ~ 1 hour, 10 minutes without traffic

TBD-TBDpm PST: **RON**

Sunday, March 19, 2017

Bozeman, MT → Washington, DC

6:40-7:00am MDT: **Depart RON en route Bozeman Yellowstone International Airport**
Location: 850 Gallatin Field Rd
Belgrade, MT 59714
Vehicle Manifest:
Secretary's Vehicle: RZ
Drive Time: ~20 min without traffic

8:00am MDT-
1:50pm EDT: **Wheels up Bozeman, MT (BZN) en route Atlanta, GA (ATL)**

Flight:	Delta Airlines 1966
Flight time:	3 hours, 50 minutes
RZ Seat:	22C
AiC:	(b) (6), (b) (7)(C)
Staff:	None
Wifi:	Available
NOTE:	*TIME ZONE CHANGE MDT TO EDT (+2 hours)*

1:50-3:20pm EDT: **Layover in Atlanta, GA // 1 hour, 30 minute layover**

3:20-5:08pm EDT- **Wheels up Atlanta, GA (ATL) en route Washington, DC (DCA)**

Flight:	Delta Airlines 2238
Flight time:	1 hour, 48 minutes
RZ Seat:	19C
AiC:	(b) (6), (b) (7)(C)
Staff:	None
Wifi:	Available

5:08-5:25pm EDT: **Wheels down Ronald Reagan National Airport** *(~15 minutes to vehicle)*

5:25-5:45pm EDT: **Depart Airport en route Residence**
Vehicle Manifest:
Secretary's Vehicle: RZ
Drive Time: ~20 minutes without traffic

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000S0B6
Travel Authorization Number:	TANUM0000S0B6	Trip Name:	06-24-17 Nevada-Montana
TA Date:	06/24/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	Secretary Ryan Zinke will travel to Incline Village, Nevada, to provide remarks at the Rule of Law Defense Fund (RLDF) Summer National Meeting ERC & Nevada Host Committee Dinner. Secretary Zinke will travel to Whitefish, Montana, to attend the Western Governors' Association (WGA) Annual Meeting, where he will give keynote remarks at the morning session, and meet with various WGA governors who are also attending the gathering. Secretary Zinke will also visit Glacier National Park, where he will participate in a photoshoot with GQ and a separate interview with Outdoor Magazine. Russell Roddy will travel to Nevada and Montana to advance these engagements for Secretary Zinke.
Type Code:	Trip By Trip		

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Secretary Ryan Zinke will travel to Incline Village, Nevada, to provide remarks at the Rule of Law Defense Fund (RLDF) Summer National Meeting ERC & Nevada Host Committee Dinner. Secretary Zinke will travel to Whitefish, Montana, to attend the Western Governors' Association (WGA) Annual Meeting, where he will give keynote remarks at the morning session, and meet with various WGA governors who are also attending the gathering. Secretary Zinke will also visit Glacier National Park, where he will participate in a photoshoot with GQ and a separate interview with Outdoor Magazine. Russell Roddy will travel to Nevada and Montana to advance these engagements for Secretary Zinke.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
06/24/17	06/26/17	INCLINE VILLAGE, NV	Mission (Operational)	102.00 / 64.00
06/26/17	06/28/17	WHITEFISH, MT	Mission (Operational)	95.00 / 59.00

Document Totals

Total Expenses:	3,412.89
Reimbursable Expenses:	274.25
Non-Reimbursable Expenses:	3,138.64
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	1,666.40	.00
Fuel-Rental Vehicle	100.00	.00
Lodging-PerDiem	740.00	.00
M&IE-PerDiem	274.25	.00
Rental Car	408.89	.00
Transaction Fees	68.60	.00
Transportation	140.00	.00
Transxn Fees	14.75	.00

Total Expenses:	3,412.89	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 2,398.64 — Total Per Diem Expenses: 1,014.25

Date	Description	Category	Cost	Pay Method	Per Diem
06/22/2017	TMC Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	Agent-Assisted Dom Air/Rail				
06/23/2017	TMC Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	Agent-Assisted Dom Air/Rail				
06/24/2017	Airline Flight	Com. Carrier	970.60	GOVCC-C	
Comment:	Total airfare for flights from: Washington, DC (Dulles) to Reno, NV; and Reno, NV to Kalispell, MT.				
06/24/2017	Lodging	Lodging-PerDiem	275.00	GOVCC-C	*
Comment:	On 6/24/17 and 6/25/17, Russell Roddy will utilize lodging at a rate that exceeds the maximum government rate. See attached email for details.				
06/24/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
06/24/2017	Taxi	Transportation	70.00	GOVCC-C	
Comment:	Taxi ride from residence in Virginia to Dulles International Airport.				
06/24/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
06/25/2017	Lodging	Lodging-PerDiem	275.00	GOVCC-C	*
Comment:	On 6/24/17 and 6/25/17, Russell Roddy will utilize lodging at a rate that exceeds the maximum government rate. See attached email for details.				
06/25/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
06/26/2017	Gas-Rental	Fuel-Rental Vehicle	50.00	GOVCC-C	
06/26/2017	Lodging	Lodging-PerDiem	95.00	GOVCC-C	*
06/26/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
06/26/2017	Rental Car	Rental Car	183.83	GOVCC-C	
06/27/2017	Lodging	Lodging-PerDiem	95.00	GOVCC-C	*
06/27/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
06/28/2017	Airline Flight	Com. Carrier	695.80	GOVCC-C	
Comment:	Flight from Kalispell, MT to Washington, DC (Dulles).				
06/28/2017	Gas-Rental	Fuel-Rental Vehicle	50.00	GOVCC-C	
06/28/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*
06/28/2017	Rental Car	Rental Car	225.06	GOVCC-C	
06/28/2017	Taxi	Transportation	70.00	GOVCC-C	
Comment:	Taxi ride from Dulles International Airport to residence in Virginia.				

Per Diem Allowances

Trip#: 1 — Total Per Diem Allowances: 1,014.25

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
06/24/2017	102.00/ 64.00	275.00	275.00	48.00	48.00				
06/25/2017	102.00/ 64.00	275.00	275.00	64.00	64.00				
06/26/2017	95.00/ 59.00	95.00	95.00	59.00	59.00				
06/27/2017	95.00/ 59.00	95.00	95.00	59.00	59.00				
06/28/2017	95.00/ 59.00	0.00	0.00	44.25	44.25				

Account Summary for the Selected Trip

Org: DOI	Label: FY 2016/2017 BOEM RSA	Acct Code: DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	3,412.89
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 1,666.40	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 100.00	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 740.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 274.25	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 408.89	

Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 68.60	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 140.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	3,412.89

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2016/2017 BOEM RSA	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////GOVCC-C		3,138.64
DOI	FY 2016/2017 BOEM RSA	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////REIMBURSABLE		274.25

Totals by Label

DOI	FY 2016/2017 BOEM RSA Total	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////		3,412.89

Totals by Payment Method

	GOVCC-C Total	3,138.64
	REIMBURSABLE Total	274.25

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
06/24/17	AIR	$970.60
06/28/17	AIR	$695.80

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
	Traveler Justification:	On 6/24/17 and 6/25/17, Russell Roddy will utilize lodging at a rate that exceeds the maximum government rate. See attached email for details.
TRAVEL DATE OVERLAP	FAIL	OVERLAPS WITH TRIP: TANUM0000RY28
	Traveler Justification:	TANUM0000RY28 is a duplicate authorization. There is not overlap.

Document History 10/05/2017 Authorization: TANUM0000S0B6

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/24/2017	5:42PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature:

Date: _____

Approver Name: _____

Approver Signature: _____

Date: _____

Document Header Information

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Travel Authorization Number:	TANUM0000S0B6	Trip Name:	06-24-17 Nevada-Montana
TA Date:	06/24/17	Currency:	USD
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Office Phone:	2022087551	Cell Phone:	
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Alternate Address:		Alternate Phone:	

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Trip Number:
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06/26/17	06/28/17	WHITEFISH, MT	Mission (Operational)	95.00 / 59.00

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06/26/2017	Gas-Rental	Fuel-Rental Vehicle	50.00	GOVCC-C	
06/26/2017	Lodging	Lodging-PerDiem	95.00	GOVCC-C	*
06/26/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
06/26/2017	Rental Car	Rental Car	183.83	GOVCC-C	
06/27/2017	Lodging	Lodging-PerDiem	95.00	GOVCC-C	*
06/27/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
06/28/2017	Airline Flight	Com. Carrier	695.80	GOVCC-C	
Comment:	Flight from Kalispell, MT to Washington, DC (Dulles).				
06/28/2017	Gas-Rental	Fuel-Rental Vehicle	50.00	GOVCC-C	
06/28/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*
06/28/2017	Rental Car	Rental Car	225.06	GOVCC-C	
06/28/2017	Taxi	Transportation	70.00	GOVCC-C	
Comment:	Taxi ride from Dulles International Airport to residence in Virginia.				

Per Diem Allowances

Trip#: 1 — Total Per Diem Allowances: 1,014.25

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
06/24/2017	102.00/ 64.00	275.00	275.00	48.00	48.00				
06/25/2017	102.00/ 64.00	275.00	275.00	64.00	64.00				
06/26/2017	95.00/ 59.00	95.00	95.00	59.00	59.00				
06/27/2017	95.00/ 59.00	95.00	95.00	59.00	59.00				
06/28/2017	95.00/ 59.00	0.00	0.00	44.25	44.25				

Account Summary for the Selected Trip

Org: DOI	Label: FY 2016/2017 BOEM RSA	Acct Code: DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	3,412.89
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 1,666.40	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 100.00	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 740.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 274.25	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 408.89	

Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 68.60	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 140.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	3,412.89

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2016/2017 BOEM RSA	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////GOVCC-C		3,138.64
DOI	FY 2016/2017 BOEM RSA	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////REIMBURSABLE		274.25

Totals by Label

DOI	FY 2016/2017 BOEM RSA Total	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////		3,412.89

Totals by Payment Method

	GOVCC-C Total	3,138.64
	REIMBURSABLE Total	274.25

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
06/24/17	AIR	$970.60
06/28/17	AIR	$695.80

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
	Traveler Justification:	On 6/24/17 and 6/25/17, Russell Roddy will utilize lodging at a rate that exceeds the maximum government rate. See attached email for details.
TRAVEL DATE OVERLAP	FAIL	OVERLAPS WITH TRIP: TANUM0000RY28
	Traveler Justification:	TANUM0000RY28 is a duplicate authorization. There is not overlap.

Document History 10/06/2017 Authorization: TANUM0000S0B6

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/24/2017	5:42PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature:

Date: _____

Approver Name: _____

Approver Signature: _____

Date: _____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000TMW9
Travel Authorization Number:	TANUM0000TMW9	Trip Name:	Car/Hotel Reservation - New York
TA Date:	09/06/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	CREATED
Purpose:		Document Detail:	
Type Code:			

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1
Purpose:
Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
09/08/17	09/13/17	NEW YORK, NY		301.00 / 74.00

Document Totals

Total Expenses:	2,131.21
Reimbursable Expenses:	407.00
Non-Reimbursable Expenses:	1,724.21
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	110.40	.00
Lodging-PerDiem	1,335.00	.00
M&IE-PerDiem	407.00	.00
Rental Car	264.06	.00
Transxn Fees	14.75	.00
Total Expenses:	2,131.21	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1003458217		110.40
COMM-CARR	American Airlines	1003458217		.00
LODGE	Holiday Inn	1003458217	New York,NY	1,335.00
RENTAL	Budget	1003458217		264.06

Trip Itinerary

From: DCA-Washington, DC (USA) (National Apt) TO: LGA-New York, NY (USA) (La Guardia Apt)

Air

Friday September 08, 2017

DCA-Washington, DC (USA) to LGA-New York, NY (USA) (

Sep 08 American Airlines 2117 — Duration: 1 Hour 11 Minutes Nonstop
Washington, DC (USA) (National Apt) 09/08/2017 10:00PM — New York, NY (USA) (La Guardia Apt) 09/08/2017 11:11PM
Confirmation Number: DPISKW

Flight Information
Distance 214 miles — Emissions 113.4 lbs of CO2
No Seat Assigned — Cost 110.40 USD

Hotel

Holiday Inn

99 Washington St New York NY 10006 212-791-2900

Sep 08 Checking in: 09/08/2017 — Checking out: 09/13/2017
Total Rate: 1,295.00 USD

Car

Car Rental at LGA-New York, NY (USA) (

Sep 08 Budget
Picking Up 09/08/2017 11:11PM — Returning 09/13/2017 12:00PM
Picking Up at LGA-New York, NY (USA) (— Returning to LGA-New York, NY (USA) (
Confirmation Number: 15708282US2 — Total Rate: 264.06 USD

Air

Wednesday September 13, 2017

LGA-New York, NY (USA) (to DCA-Washington, DC (USA)

Sep 13 American Airlines 4754 — Duration: 1 Hour 30 Minutes Nonstop
New York, NY (USA) (La Guardia Apt) 09/13/2017 12:00PM — Washington, DC (USA) (National Apt) 09/13/2017 1:30PM
Confirmation Number: DPISKW

Flight Information
Distance 214 miles — Emissions 83.5 lbs of CO2
No Seat Assigned

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 389.21 — Total Per Diem Expenses: 1,742.00

Date	Description	Category	Cost	Pay Method	Per Diem
09/06/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
09/08/2017	Airline Flight	Com. Carrier	110.40	GOVCC-C	
09/08/2017	Lodging	Lodging-PerDiem	259.00	GOVCC-C	*
Comment:	Conf Num: 60393277 Cmt: CXL AFTER 1800 07SEP FORFEIT FIRST NITE STAY				
09/08/2017	M&IE	M&IE-PerDiem	55.50	REIMBURSABLE	*
09/08/2017	Rental Car	Rental Car	264.06	GOVCC-C	
Comment:	Conf Num: 15708282US2 Cmt:				
09/09/2017	Lodging	Lodging-PerDiem	259.00	GOVCC-C	*
Comment:	Conf Num: 60393277 Cmt: CXL AFTER 1800 07SEP FORFEIT FIRST NITE STAY				
09/09/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
09/10/2017	Lodging	Lodging-PerDiem	219.00	GOVCC-C	*
Comment:	Conf Num: 60393277 Cmt: CXL AFTER 1800 07SEP FORFEIT FIRST NITE STAY				
09/10/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
09/11/2017	Lodging	Lodging-PerDiem	299.00	GOVCC-C	*
Comment:	Conf Num: 60393277 Cmt: CXL AFTER 1800 07SEP FORFEIT FIRST NITE STAY				
09/11/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
09/12/2017	Lodging	Lodging-PerDiem	299.00	GOVCC-C	*
Comment:	Conf Num: 60393277 Cmt: CXL AFTER 1800 07SEP FORFEIT FIRST NITE STAY				
09/12/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
09/13/2017	M&IE	M&IE-PerDiem	55.50	REIMBURSABLE	*

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 1,742.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
09/08/2017	301.00/ 74.00	259.00	259.00	55.50	55.50	
09/09/2017	301.00/ 74.00	259.00	259.00	74.00	74.00	
09/10/2017	301.00/ 74.00	219.00	219.00	74.00	74.00	
09/11/2017	301.00/ 74.00	299.00	299.00	74.00	74.00	
09/12/2017	301.00/ 74.00	299.00	299.00	74.00	74.00	
09/13/2017	301.00/ 74.00	0.00	0.00	55.50	55.50	

Account Summary for the Selected Trip

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount

Totals by Label

Totals by Payment Method

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
09/08/17	AIR	$110.40

Audits

Audit Name	Result	Reason

Document History 10/05/2017 Authorization: TANUM0000TMW9

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	09/06/2017	9:12AMEST	RUSSELL RODDY Net Adjustment:0.00	

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_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____
Traveler/Preparer Signature:
Date: _____
Approver Name: _____
Approver Signature: _____
Date: _____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000TPLK
Travel Authorization Number:	TANUM0000TPLK	Trip Name:	09-08-17 New York City
TA Date:	09/08/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	Secretary Ryan Zinke will travel to New York City to participate in several media interviews and visit a number of sites, including Gateway National Recreation Area, Statue of Liberty National Monument, and Theodore Roosevelt Birthplace National Historic Site. Russell Roddy will travel to New York City to advance these engagements for Secretary Zinke.
Type Code:	Trip By Trip		

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1

Purpose: Secretary Ryan Zinke will travel to New York City to participate in several media interviews and visit a number of sites, including Gateway National Recreation Area, Statue of Liberty National Monument, and Theodore Roosevelt Birthplace National Historic Site. Russell Roddy will travel to New York City to advance these engagements for Secretary Zinke.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
09/08/17	09/13/17	NEW YORK, NY	Mission (Operational)	301.00 / 74.00

Document Totals

Total Expenses:	2,401.21
Reimbursable Expenses:	407.00
Non-Reimbursable Expenses:	1,994.21
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	110.40	.00
Fuel-Rental Vehicle	50.00	.00
Lodging-PerDiem	1,505.00	.00
M&IE-PerDiem	407.00	.00
Rental Car	264.06	.00
Transportation	50.00	.00
Transxn Fees	14.75	.00
Total Expenses:	2,401.21	.00

Trip 1 Details

Expenses

Trip#: 1 | Total Non-Per Diem Expenses: 489.21 | Total Per Diem Expenses: 1,912.00

Date	Description	Category	Cost	Pay Method	Per Diem
09/08/2017	Airline Flight	Com. Carrier	110.40	GOVCC-C	
Comment:	Total airfare for round-trip flights between Washington, DC (DCA) and New York City (LGA).				
09/08/2017	Lodging	Lodging-PerDiem	301.00	GOVCC-C	*
09/08/2017	M&IE	M&IE-PerDiem	55.50	REIMBURSABLE	*
09/08/2017	Taxi	Transportation	25.00	GOVCC-C	
Comment:	Taxi ride from residence in Virginia to Washington National Airport.				
09/08/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
09/09/2017	Lodging	Lodging-PerDiem	301.00	GOVCC-C	*
09/09/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
09/10/2017	Lodging	Lodging-PerDiem	301.00	GOVCC-C	*
09/10/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
09/11/2017	Lodging	Lodging-PerDiem	301.00	GOVCC-C	*
09/11/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
09/12/2017	Lodging	Lodging-PerDiem	301.00	GOVCC-C	*
09/12/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
09/13/2017	Gas-Rental	Fuel-Rental Vehicle	50.00	GOVCC-C	
09/13/2017	M&IE	M&IE-PerDiem	55.50	REIMBURSABLE	*
09/13/2017	Rental Car	Rental Car	264.06	GOVCC-C	
09/13/2017	Taxi	Transportation	25.00	GOVCC-C	
Comment:	Taxi ride from Washington National Airport to residence in Virginia.				

Per Diem Allowances

Trip#: 1 | Total Per Diem Allowances: 1,912.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
09/08/2017	301.00/ 74.00	301.00	301.00	55.50	55.50				
09/09/2017	301.00/ 74.00	301.00	301.00	74.00	74.00				
09/10/2017	301.00/ 74.00	301.00	301.00	74.00	74.00				
09/11/2017	301.00/ 74.00	301.00	301.00	74.00	74.00				
09/12/2017	301.00/ 74.00	301.00	301.00	74.00	74.00				
09/13/2017	301.00/ 74.00	0.00	0.00	55.50	55.50				

Account Summary for the Selected Trip

Org: DOI	Label: FY 2017 NPS RSA	Acct Code: DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////	2,401.21
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 110.40	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 50.00	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 1,505.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 407.00	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 264.06	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 50.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	2,401.21

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2017 NPS RSA	DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////	GOVCC-C	1,994.21
DOI	FY 2017 NPS RSA	DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////	REIMBURSABLE	407.00

Totals by Label

DOI	FY 2017 NPS RSA Total	DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////	2,401.21

Totals by Payment Method

GOVCC-C Total	1,994.21
REIMBURSABLE Total	407.00

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
09/08/17	AIR	$110.40

Audits

Audit Name	Result	Reason
TRAVEL DATE OVERLAP	FAIL	OVERLAPS WITH TRIP: TANUM0000TMW9
	Traveler Justification:	TANUM0000TMW9 is a duplicate authorization. There is not trip overlap.

Document History 10/05/2017 Authorization: TANUM0000TPLK

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	09/08/2017	11:58AMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature:

Date: _____

Approver Name:

Approver Signature: _____

Date: _____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000SLZZ
Travel Authorization Number:	TANUM0000SLZZ	Trip Name:	07-23-17 Ohio
TA Date:	07/23/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	Secretary Ryan Zinke is scheduled to travel to Struther, Ohio, to join President Donald Trump for an event that is part of the Administration's "American Heroes Week." Russell Roddy will travel to Struther and the surrounding region to advance this engagement for Secretary Zinke. Russell Roddy will fly into and out of Pittsburgh International Airport because that is the closest major commercial airport to Struther.
Type Code:	Trip By Trip		

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip
Number: 1

Purpose: Secretary Ryan Zinke is scheduled to travel to Struther, Ohio, to join President Donald Trump for an event that is part of the Administration's "American Heroes Week." Russell Roddy will travel to Struther and the surrounding region to advance this engagement for Secretary Zinke. Russell Roddy will fly into and out of Pittsburgh International Airport because that is the closest major commercial airport to Struther.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
07/23/17	07/26/17	MAHONING COUNTY, OH	Mission (Operational)	94.00 / 54.00

Document Totals

Total Expenses:	1,197.86
Reimbursable Expenses:	189.00
Non-Reimbursable Expenses:	1,008.86
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	466.40	.00
Fuel-Rental Vehicle	50.00	.00
Lodging-PerDiem	282.00	.00
M&IE-PerDiem	189.00	.00
Rental Car	145.71	.00
Transportation	50.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,197.86	.00

Trip 1 Details

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	726.86	Total Per Diem Expenses:	471.00
Date	**Description**	**Category**	**Cost**	**Pay Method**	**Per Diem**
07/23/2017	Airline Flight	Com. Carrier	466.40	GOVCC-C	
Comment:	Total airfare for round-trip flights between Washington, DC (DCA) and Pittsburgh, PA.				
07/23/2017	Lodging	Lodging-PerDiem	94.00	GOVCC-C	*
07/23/2017	M&IE	M&IE-PerDiem	40.50	REIMBURSABLE	*
07/23/2017	Taxi	Transportation	25.00	GOVCC-C	
Comment:	Taxi from residence in Virginia to Washington National Airport.				
07/23/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
07/24/2017	Lodging	Lodging-PerDiem	94.00	GOVCC-C	*
07/24/2017	M&IE	M&IE-PerDiem	54.00	REIMBURSABLE	*
07/25/2017	Lodging	Lodging-PerDiem	94.00	GOVCC-C	*
07/25/2017	M&IE	M&IE-PerDiem	54.00	REIMBURSABLE	*
07/26/2017	Gas-Rental	Fuel-Rental Vehicle	50.00	GOVCC-C	
07/26/2017	M&IE	M&IE-PerDiem	40.50	REIMBURSABLE	*
07/26/2017	Rental Car	Rental Car	145.71	GOVCC-C	
07/26/2017	Taxi	Transportation	25.00	GOVCC-C	
Comment:	Taxi from Washington National Airport to residence in Virginia.				

Per Diem Allowances

Trip#: 1	Total Per Diem Allowances:	471.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
07/23/2017	94.00/ 54.00	94.00	94.00	40.50	40.50				
07/24/2017	94.00/ 54.00	94.00	94.00	54.00	54.00				
07/25/2017	94.00/ 54.00	94.00	94.00	54.00	54.00				
07/26/2017	94.00/ 54.00	0.00	0.00	40.50	40.50				

Account Summary for the Selected Trip

Org: DOI	Label: FY 2016/2017 USGS RSA	Acct Code: DS10100000/DR.10100.16GSTRAV//167D0102DR/DL2000000.000000////	1,197.86
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 466.40	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 50.00	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 282.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 189.00	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 145.71	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 50.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,197.86

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2016/2017 USGS RSA	DS10100000/DR.10100.16GSTRAV//167D0102DR/DL2000000.000000////	GOVCC-C	1,008.86
DOI	FY 2016/2017 USGS RSA	DS10100000/DR.10100.16GSTRAV//167D0102DR/DL2000000.000000////	REIMBURSABLE	189.00

Totals by Label

DOI	FY 2016/2017 USGS RSA Total	DS10100000/DR.10100.16GSTRAV//167D0102DR/DL2000000.000000////	1,197.86

Totals by Payment Method

	GOVCC-C Total	1,008.86
	REIMBURSABLE Total	189.00

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
07/23/17	AIR	$466.40

Audits

Audit Name	Result	Reason
TRAVEL DATE OVERLAP	FAIL	OVERLAPS WITH TRIP: TANUM0000SJZO
	Traveler Justification:	TANUM0000SJZO is a duplicate authorization, so there is no trip overlap.

Document History 10/05/2017 Authorization: TANUM0000SLZZ

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	07/23/2017	7:12PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date:

Approver Name: _____

Approver Signature:

Date: _____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000RWF0
Travel Authorization Number:	TANUM0000RWF0	Trip Name:	06-20-17 Shepherdstown, WV
TA Date:	06/19/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	Russell Roddy will travel to Shepherdstown, West Virginia, to participate in a Federal Emergency Management Training Exercise at the National Conservation Training Center. He will travel via a government vehicle for this trip.
Type Code:	Trip By Trip		

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip
Number: 1

Purpose: Russell Roddy will travel to Shepherdstown, West Virginia, to participate in a Federal Emergency Management Training Exercise at the National Conservation Training Center. He will travel via a government vehicle for this trip.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
06/20/17	06/21/17	SHEPHERDSTOWN, WV	Mission (Operational)	91.00 / 51.00

Document Totals

Total Expenses:	182.25
Reimbursable Expenses:	76.50
Non-Reimbursable Expenses:	105.75
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Lodging-PerDiem	91.00	.00
M&IE-PerDiem	76.50	.00
Transxn Fees	14.75	.00
Total Expenses:	182.25	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 14.75 — Total Per Diem Expenses: 167.50

Date	Description	Category	Cost	Pay Method	Per Diem
06/19/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
06/20/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
06/20/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*

06/21/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 167.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
06/20/2017	91.00/ 51.00	91.00	91.00	38.25	38.25	
06/21/2017	91.00/ 51.00	0.00	0.00	38.25	38.25	

Account Summary for the Selected Trip

Org: DOI	Label: FY 2016/2017 FWS RSA	Acct Code: DS40000000/DR.40000.16FWSTRV//167D0102DR/DL2000000.000000////	182.25
Expense Category: Lodging-PerDiem	Fiscal Year: 217	Amount: 91.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 217	Amount: 76.50	
Expense Category: Transxn Fees	Fiscal Year: 217	Amount: 14.75	
		Total:	182.25

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2016/2017 FWS RSA	DS40000000/DR.40000.16FWSTRV//167D0102DR/DL2000000.000000////	GOVCC-C	105.75
DOI	FY 2016/2017 FWS RSA	DS40000000/DR.40000.16FWSTRV//167D0102DR/DL2000000.000000////	REIMBURSABLE	76.50

Totals by Label

DOI	FY 2016/2017 FWS RSA Total	DS40000000/DR.40000.16FWSTRV//167D0102DR/DL2000000.000000////	182.25

Totals by Payment Method

GOVCC-C Total	105.75
REIMBURSABLE Total	76.50

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost

Audits

Audit Name	Result	Reason

Document History 10/06/2017 Authorization: TANUM0000RWF0

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/19/2017	3:28PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:	
Traveler/Preparer Signature:	_____
Date:	
Approver Name:	_____
Approver Signature:	
Date:	_____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000RWF0
Travel Authorization Number:	TANUM0000RWF0	Trip Name:	06-20-17 Shepherdstown, WV
TA Date:	06/19/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	Russell Roddy will travel to Shepherdstown, West Virginia, to participate in a Federal Emergency Management Training Exercise at the National Conservation Training Center. He will travel via a government vehicle for this trip.
Type Code:	Trip By Trip		

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip
Number: 1

Purpose: Russell Roddy will travel to Shepherdstown, West Virginia, to participate in a Federal Emergency Management Training Exercise at the National Conservation Training Center. He will travel via a government vehicle for this trip.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
06/20/17	06/21/17	SHEPHERDSTOWN, WV	Mission (Operational)	91.00 / 51.00

Document Totals

Total Expenses:	182.25
Reimbursable Expenses:	76.50
Non-Reimbursable Expenses:	105.75
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Lodging-PerDiem	91.00	.00
M&IE-PerDiem	76.50	.00
Transxn Fees	14.75	.00
Total Expenses:	182.25	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 14.75 — Total Per Diem Expenses: 167.50

Date	Description	Category	Cost	Pay Method	Per Diem
06/19/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
06/20/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
06/20/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*

06/21/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE		*

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 167.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
06/20/2017	91.00/ 51.00	91.00	91.00	38.25	38.25				
06/21/2017	91.00/ 51.00	0.00	0.00	38.25	38.25				

Account Summary for the Selected Trip

Org: DOI	Label: FY 2016/2017 FWS RSA	Acct Code: DS40000000/DR.40000.16FWSTRV//167D0102DR/DL2000000.000000////	182.25
Expense Category: Lodging-PerDiem	Fiscal Year: 217	Amount: 91.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 217	Amount: 76.50	
Expense Category: Transxn Fees	Fiscal Year: 217	Amount: 14.75	
		Total:	182.25

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2016/2017 FWS RSA	DS40000000/DR.40000.16FWSTRV//167D0102DR/DL2000000.000000////	GOVCC-C	105.75
DOI	FY 2016/2017 FWS RSA	DS40000000/DR.40000.16FWSTRV//167D0102DR/DL2000000.000000////	REIMBURSABLE	76.50

Totals by Label

DOI	FY 2016/2017 FWS RSA Total	DS40000000/DR.40000.16FWSTRV//167D0102DR/DL2000000.000000////	182.25

Totals by Payment Method

GOVCC-C Total	105.75
REIMBURSABLE Total	76.50

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost

Audits

Audit Name	Result	Reason

Document History 10/05/2017 Authorization: TANUM0000RWF0

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/19/2017	3:28PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:	
Traveler/Preparer Signature:	_____
Date:	
Approver Name:	_____
Approver Signature:	
Date:	_____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000S56B
Travel Authorization Number:	TANUM0000S56B	Trip Name:	05-06-17 UT-CO-MT
TA Date:	07/02/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION APPROV
Purpose:	Mission (Operational)	Document Detail:	Trip Purpose: From May 7, 2017, through May 10, 2017, Secretary Ryan Zinke was on official travel in Utah as part of a four-day listening tour regarding Bears Ears National Monument and Grand Staircase-Escalante National Monument. On May 12, 2017, and May 13, 2017, Secretary Zinke was on official travel in southern Montana to visit Westmoreland Coal Company property on Crow Nation lands with Vice President Mike Pence. Russell Roddy travelled to Utah, Colorado and Montana to help advance these various engagements for Secretary Zinke. Trip Notes: . On the night of 5/8/17, Russell Roddy utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Russell Roddy to accept actual expense reimbursement at the increased lodging rate is attached. . On 5/7/17, Russell Roddy was provided a meal during Secretary Zinke's attendance at the Utah Office of Outdoor Recreation dinner in Salt Lake City, Utah. The appropriate signed DI-2000 form is attached, and dinner was deducted from Russell Roddy's M&IE allocation for 5/7/17. . On 5/8/17, Russell Roddy was provided a meal during Secretary Zinke's breakfast meeting with the Utah federal delegation in Salt Lake City, Utah. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Russell Roddy's M&IE allocation for 5/8/17. . On 5/9/17, Russell Roddy participated in a horseback tour of Bears Ears National Monument in southeastern Utah. The horses that were used for the tour were provided by the San Juan County Commission. The appropriate signed DI-2000 form authorizing acceptance of this in-kind payment for transportation is attached.
Type Code:	Trip By Trip		

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Trip Purpose: From May 7, 2017, through May 10, 2017, Secretary Ryan Zinke was on official travel in Utah as part of a four-day listening tour regarding Bears Ears National Monument and Grand Staircase-Escalante National Monument. On May 12, 2017, and May 13, 2017, Secretary Zinke was on official travel in southern Montana to visit Westmoreland Coal Company property on Crow Nation lands with Vice President Mike Pence. Russell Roddy travelled to Utah, Colorado and Montana to help advance these various engagements for Secretary Zinke. Trip Notes: . On the night of 5/8/17, Russell Roddy utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Russell Roddy to accept actual expense reimbursement at the increased lodging rate is attached. . On 5/7/17, Russell Roddy was provided a meal during Secretary Zinke's attendance at the Utah Office of Outdoor Recreation dinner in Salt Lake City, Utah. The appropriate signed DI-2000 form is attached, and dinner was deducted from Russell Roddy's M&IE allocation for 5/7/17. . On 5/8/17, Russell Roddy was provided a meal during Secretary Zinke's breakfast meeting with the Utah federal delegation in Salt Lake City, Utah. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Russell Roddy's M&IE allocation for 5/8/17. . On 5/9/17, Russell Roddy participated in a horseback tour of Bears Ears National Monument in southeastern Utah. The horses that were used for the tour were provided by the San Juan County Commission. The appropriate signed DI-2000 form authorizing acceptance of this in-kind payment for transportation is attached.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
05/06/17	05/08/17	SALT LAKE CITY, UT	Mission (Operational)	115.00 / 59.00
05/08/17	05/09/17	MONTICELLO, UT	Mission (Operational)	91.00 / 51.00
05/09/17	05/10/17	DURANGO, CO	Mission (Operational)	102.00 / 64.00
05/10/17	05/13/17	BILLINGS, MT	Mission (Operational)	91.00 / 51.00

Document Totals

Total Expenses:	3,763.28
Reimbursable Expenses:	431.50
Non-Reimbursable Expenses:	3,331.78
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	1,373.00	.00
Excess Air/Bag Fees	75.00	.00
Fuel-Rental Vehicle	89.72	.00
Lodging Taxes & Misc	39.08	.00
Lodging-PerDiem	709.99	.00
M&IE-PerDiem	356.50	.00
Rental Car	1,053.35	.00
Transportation	51.89	.00
Transxn Fees	14.75	.00
Total Expenses:	3,763.28	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 2,696.79 — Total Per Diem Expenses: 1,066.49

Date	Description	Category	Cost	Pay Method	Per Diem
05/06/2017	Airline Flight	Com. Carrier	865.60	GOVCC-C	
Comment:	Total airfare for flights from: Washington, DC (DCA) to Salt Lake City, UT; and Durango, CO to Billings, MT.				
05/06/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	REIMBURSABLE	
Comment:	On 5/6/17, Russell Roddy incurred a baggage fee for his flight from Washington, DC to Salt Lake City, UT. Russell Roddy accidentally used his personal credit card to pay for this fee, which was $25.00. Therefore, this baggage fee is itemized as a reimbursable expense on Russell Roddy's travel voucher. Documentation is attached.				
05/06/2017	Lodging Tax	Lodging Taxes & Misc	14.49	GOVCC-C	
Comment:	SALES TAX, LODGING TAX and INNKEEPER TAX				
05/06/2017	Lodging	Lodging-PerDiem	115.00	GOVCC-C	*
05/06/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*
05/06/2017	Taxi	Transportation	25.35	GOVCC-C	
Comment:	Taxi from residence in Virginia to Washington National Airport.				
05/07/2017	Lodging Tax	Lodging Taxes & Misc	14.49	GOVCC-C	
Comment:	SALES TAX, LODGING TAX and INNKEEPER TAX				
05/07/2017	Lodging	Lodging-PerDiem	115.00	GOVCC-C	*
05/07/2017	M&IE	M&IE-PerDiem	33.00	REIMBURSABLE	*
Comment:	On 5/7/17, Russell Roddy was provided a meal during Secretary Zinke's attendance at the Utah Office of Outdoor Recreation dinner in Salt Lake City, Utah. The appropriate signed DI-2000 form is attached, and dinner was deducted from Russell Roddy's M&IE allocation for 5/7/17.				
05/08/2017	Gas-Rental	Fuel-Rental Vehicle	22.70	GOVCC-C	
Comment:	UNLEADED 9.085G				
05/08/2017	Lodging	Lodging-PerDiem	104.99	GOVCC-C	*
Comment:	On the night of 5/8/17, Russell Roddy utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Russell Roddy to accept actual expense reimbursement at the increased lodging rate is attached.				
05/08/2017	M&IE	M&IE-PerDiem	40.00	REIMBURSABLE	*
Comment:	On 5/8/17, Russell Roddy was provided a meal during Secretary Zinke's breakfast meeting with the Utah federal delegation in Salt Lake City, Utah. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Russell Roddy's M&IE allocation for 5/8/17.				

05/09/2017	Gas-Rental	Fuel-Rental Vehicle	37.82	GOVCC-C	
Comment:	GALLONS: 14.012				
05/09/2017	Gas-Rental	Fuel-Rental Vehicle	22.70	GOVCC-C	
Comment:	GALLONS 9.462				
05/09/2017	Lodging Tax	Lodging Taxes & Misc	10.10	GOVCC-C	
Comment:	TAXES				
05/09/2017	Lodging	Lodging-PerDiem	102.00	GOVCC-C	*
05/09/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
Comment:	On 5/9/17, Russell Roddy was provided a box lunch during Secretary Zinke's visit to Bears Ears National Monument in southeast Utah. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 5/9/17.				
05/10/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	REIMBURSABLE	
Comment:	On 5/10/17, Russell Roddy incurred a baggage fee for his flight from Durango, CO to Billings, MT. Russell Roddy accidentally used his personal credit card to pay for this fee, which was $25.00. Therefore, this baggage fee is itemized as a reimbursable expense on Russell Roddy's travel voucher. Documentation is attached.				
05/10/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
05/10/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
05/10/2017	Rental Car	Rental Car	840.59	GOVCC-C	
Comment:	During his travel in Utah and Colorado from 5/6/17 through 5/10/17, Russell Roddy upgraded from a compact rental vehicle to an intermediate size SUV. A signed memo authorizing this rental vehicle upgrade is attached.				
05/11/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
05/11/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
05/12/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
05/12/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
05/13/2017	Airline Flight	Com. Carrier	507.40	GOVCC-C	
Comment:	Flight from Billings, MT to Washington, DC (DCA).				
05/13/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	REIMBURSABLE	
Comment:	On 5/13/17, Russell Roddy incurred a baggage fee for his flight from Billings, MT to Washington, DC. Russell Roddy accidentally used his personal credit card to pay for this fee, which was $25.00. Therefore, this baggage fee is itemized as a reimbursable expense on Russell Roddy's travel voucher. Documentation is attached.				
05/13/2017	Gas-Rental	Fuel-Rental Vehicle	6.50	GOVCC-C	
Comment:	Gallons 2.780				
05/13/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
05/13/2017	Rental Car	Rental Car	212.76	GOVCC-C	
Comment:	RENTAL AGREEMENT NUMBER 518777836				
05/13/2017	Taxi	Transportation	26.54	GOVCC-C	
Comment:	Taxi from Washington National Airport to residence in Virginia.				
07/02/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 1,066.49

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
05/06/2017	115.00/ 59.00	115.00	115.00	44.25	44.25	
05/07/2017	115.00/ 59.00	115.00	115.00	33.00	33.00	
05/08/2017	91.00/ 51.00	104.99	104.99	40.00	40.00	
05/09/2017	102.00/ 64.00	102.00	102.00	48.00	48.00	
05/10/2017	91.00/ 51.00	91.00	91.00	51.00	51.00	
05/11/2017	91.00/ 51.00	91.00	91.00	51.00	51.00	
05/12/2017	91.00/ 51.00	91.00	91.00	51.00	51.00	
05/13/2017	91.00/ 51.00	0.00	0.00	38.25	38.25	

Account Summary for the Selected Trip

Org: DOI Label: FY 2017 BIA Acct Code: 3,763.28

RSA DS10100000/DR.10100.17BIATRV//177D0102DR/DL1000000.000000////

Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 1,373.00	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 2017	Amount: 75.00	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 89.72	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 39.08	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 709.99	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 356.50	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 1,053.35	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 51.89	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	3,763.28

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2017 BIA RSA	DS10100000/DR.10100.17BIATRV//177D0102DR/DL1000000.000000////	GOVCC-C	3,331.78
DOI	FY 2017 BIA RSA	DS10100000/DR.10100.17BIATRV//177D0102DR/DL1000000.000000////	REIMBURSABLE	431.50

Totals by Label

DOI	FY 2017 BIA RSA Total	DS10100000/DR.10100.17BIATRV//177D0102DR/DL1000000.000000////		3,763.28

Totals by Payment Method

GOVCC-C Total	3,331.78
REIMBURSABLE Total	431.50

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
05/06/17	AIR	$865.60
05/06/17	Baggage Fee-1st bag	$25.00
05/10/17	Baggage Fee-1st bag	$25.00
05/13/17	AIR	$507.40
05/13/17	Baggage Fee-1st bag	$25.00

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	MIE ACTUALS EXIST
	Traveler Justification:	. On 5/7/17, Russell Roddy was provided a meal during Secretary Zinke's attendance at the Utah Office of Outdoor Recreation dinner in Salt Lake City, Utah. The appropriate signed DI-2000 form is attached, and dinner was deducted from Russell Roddy's M&IE allocation for 5/7/17. . On 5/8/17, Russell Roddy was provided a meal during Secretary Zinke's breakfast meeting with the Utah federal delegation in Salt Lake City, Utah. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Russell Roddy's M&IE allocation for 5/8/17. . On the night of 5/8/17, Russell Roddy utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Russell Roddy to accept actual expense reimbursement at the increased lodging rate is attached. . On 5/9/17, Russell Roddy was provided a box lunch during Secretary Zinke's visit to Bears Ears National Monument in southeast Utah. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 5/9/17.
DFLT PMT METHOD USED	FAIL	Baggage Fee-1st bag ON 05/06/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD - GOVCC-C
	Traveler Justification:	. On 5/6/17, Russell Roddy incurred a baggage fee for his flight from Washington, DC to Salt Lake City, UT. Russell Roddy accidentally used his personal credit card to pay for this fee, which was $25.00. Therefore, this baggage fee is itemized as a reimbursable expense on Russell Roddy's travel voucher. Documentation is attached. . On 5/10/17, Russell Roddy incurred a baggage fee for his flight from Durango, CO to Billings, MT. Russell Roddy accidentally used his personal credit card to pay for this fee, which was $25.00. Therefore, this baggage fee is itemized as a reimbursable expense on Russell Roddy's travel voucher. Documentation is attached. . On 5/13/17, Russell Roddy incurred a baggage fee for his flight from Billings, MT to Washington, DC. Russell Roddy accidentally used his personal credit card to pay for this fee, which was $25.00. Therefore, this baggage fee is itemized as a reimbursable expense on Russell Roddy's travel voucher. Documentation is attached.

Document History 10/05/2017 Authorization: TANUM0000S56B

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	07/02/2017	10:06PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	
AUTHORIZATION SIGNED	07/03/2017	10:04PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:3,763.28	
ADJUSTED	07/03/2017	10:04PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	
AUTHORIZATION APPROV	07/03/2017	10:18PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature: _____

Date: _____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000S56B
Travel Authorization Number:	TANUM0000S56B	Trip Name:	05-06-17 UT-CO-MT
TA Date:	07/02/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION SIGNED
Purpose:	Mission (Operational)	Document Detail:	Trip Purpose: From May 7, 2017, through May 10, 2017, Secretary Ryan Zinke was on official travel in Utah as part of a four-day listening tour regarding Bears Ears National Monument and Grand Staircase-Escalante National Monument. On May 12, 2017, and May 13, 2017, Secretary Zinke was on official travel in southern Montana to visit Westmoreland Coal Company property on Crow Nation lands with Vice President Mike Pence. Russell Roddy travelled to Utah, Colorado and Montana to help advance these various engagements for Secretary Zinke. Trip Notes: . On the night of 5/8/17, Russell Roddy utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Russell Roddy to accept actual expense reimbursement at the increased lodging rate is attached. . On 5/7/17, Russell Roddy was provided a meal during Secretary Zinke's attendance at the Utah Office of Outdoor Recreation dinner in Salt Lake City, Utah. The appropriate signed DI-2000 form is attached, and dinner was deducted from Russell Roddy's M&IE allocation for 5/7/17. . On 5/8/17, Russell Roddy was provided a meal during Secretary Zinke's breakfast meeting with the Utah federal delegation in Salt Lake City, Utah. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Russell Roddy's M&IE allocation for 5/8/17. . On 5/9/17, Russell Roddy participated in a horseback tour of Bears Ears National Monument in southeastern Utah. The horses that were used for the tour were provided by the San Juan County Commission. The appropriate signed DI-2000 form authorizing acceptance of this in-kind payment for transportation is attached.
Type Code:	Trip By Trip		

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Trip Purpose: From May 7, 2017, through May 10, 2017, Secretary Ryan Zinke was on official travel in Utah as part of a four-day listening tour regarding Bears Ears National Monument and Grand Staircase-Escalante National Monument. On May 12, 2017, and May 13, 2017, Secretary Zinke was on official travel in southern Montana to visit Westmoreland Coal Company property on Crow Nation lands with Vice President Mike Pence. Russell Roddy travelled to Utah, Colorado and Montana to help advance these various engagements for Secretary Zinke. Trip Notes: . On the night of 5/8/17, Russell Roddy utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Russell Roddy to accept actual expense reimbursement at the increased lodging rate is attached. . On 5/7/17, Russell Roddy was provided a meal during Secretary Zinke's attendance at the Utah Office of Outdoor Recreation dinner in Salt Lake City, Utah. The appropriate signed DI-2000 form is attached, and dinner was deducted from Russell Roddy's M&IE allocation for 5/7/17. . On 5/8/17, Russell Roddy was provided a meal during Secretary Zinke's breakfast meeting with the Utah federal delegation in Salt Lake City, Utah. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Russell Roddy's M&IE allocation for 5/8/17. . On 5/9/17, Russell Roddy participated in a horseback tour of Bears Ears National Monument in southeastern Utah. The horses that were used for the tour were provided by the San Juan County Commission. The appropriate signed DI-2000 form authorizing acceptance of this in-kind payment for transportation is attached.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
05/06/17	05/08/17	SALT LAKE CITY, UT	Mission (Operational)	115.00 / 59.00
05/08/17	05/09/17	MONTICELLO, UT	Mission (Operational)	91.00 / 51.00
05/09/17	05/10/17	DURANGO, CO	Mission (Operational)	102.00 / 64.00
05/10/17	05/13/17	BILLINGS, MT	Mission (Operational)	91.00 / 51.00

Document Totals

Total Expenses:	3,763.28
Reimbursable Expenses:	431.50
Non-Reimbursable Expenses:	3,331.78
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	1,373.00	.00
Excess Air/Bag Fees	75.00	.00
Fuel-Rental Vehicle	89.72	.00
Lodging Taxes & Misc	39.08	.00
Lodging-PerDiem	709.99	.00
M&IE-PerDiem	356.50	.00
Rental Car	1,053.35	.00
Transportation	51.89	.00
Transxn Fees	14.75	.00
Total Expenses:	3,763.28	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 2,696.79 — Total Per Diem Expenses: 1,066.49

Date	Description	Category	Cost	Pay Method	Per Diem
05/06/2017	Airline Flight	Com. Carrier	865.60	GOVCC-C	
Comment:	Total airfare for flights from: Washington, DC (DCA) to Salt Lake City, UT; and Durango, CO to Billings, MT.				
05/06/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	REIMBURSABLE	
Comment:	On 5/6/17, Russell Roddy incurred a baggage fee for his flight from Washington, DC to Salt Lake City, UT. Russell Roddy accidentally used his personal credit card to pay for this fee, which was $25.00. Therefore, this baggage fee is itemized as a reimbursable expense on Russell Roddy's travel voucher. Documentation is attached.				
05/06/2017	Lodging Tax	Lodging Taxes & Misc	14.49	GOVCC-C	
Comment:	SALES TAX, LODGING TAX and INNKEEPER TAX				
05/06/2017	Lodging	Lodging-PerDiem	115.00	GOVCC-C	*
05/06/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*
05/06/2017	Taxi	Transportation	25.35	GOVCC-C	
Comment:	Taxi from residence in Virginia to Washington National Airport.				
05/07/2017	Lodging Tax	Lodging Taxes & Misc	14.49	GOVCC-C	
Comment:	SALES TAX, LODGING TAX and INNKEEPER TAX				
05/07/2017	Lodging	Lodging-PerDiem	115.00	GOVCC-C	*
05/07/2017	M&IE	M&IE-PerDiem	33.00	REIMBURSABLE	*
Comment:	On 5/7/17, Russell Roddy was provided a meal during Secretary Zinke's attendance at the Utah Office of Outdoor Recreation dinner in Salt Lake City, Utah. The appropriate signed DI-2000 form is attached, and dinner was deducted from Russell Roddy's M&IE allocation for 5/7/17.				
05/08/2017	Gas-Rental	Fuel-Rental Vehicle	22.70	GOVCC-C	
Comment:	UNLEADED 9.085G				
05/08/2017	Lodging	Lodging-PerDiem	104.99	GOVCC-C	*
Comment:	On the night of 5/8/17, Russell Roddy utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Russell Roddy to accept actual expense reimbursement at the increased lodging rate is attached.				
05/08/2017	M&IE	M&IE-PerDiem	40.00	REIMBURSABLE	*
Comment:	On 5/8/17, Russell Roddy was provided a meal during Secretary Zinke's breakfast meeting with the Utah federal delegation in Salt Lake City, Utah. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Russell Roddy's M&IE allocation for 5/8/17.				

05/09/2017	Gas-Rental	Fuel-Rental Vehicle	37.82	GOVCC-C	
Comment:	GALLONS: 14.012				
05/09/2017	Gas-Rental	Fuel-Rental Vehicle	22.70	GOVCC-C	
Comment:	GALLONS 9.462				
05/09/2017	Lodging Tax	Lodging Taxes & Misc	10.10	GOVCC-C	
Comment:	TAXES				
05/09/2017	Lodging	Lodging-PerDiem	102.00	GOVCC-C	*
05/09/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
Comment:	On 5/9/17, Russell Roddy was provided a box lunch during Secretary Zinke's visit to Bears Ears National Monument in southeast Utah. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 5/9/17.				
05/10/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	REIMBURSABLE	
Comment:	On 5/10/17, Russell Roddy incurred a baggage fee for his flight from Durango, CO to Billings, MT. Russell Roddy accidentally used his personal credit card to pay for this fee, which was $25.00. Therefore, this baggage fee is itemized as a reimbursable expense on Russell Roddy's travel voucher. Documentation is attached.				
05/10/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
05/10/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
05/10/2017	Rental Car	Rental Car	840.59	GOVCC-C	
Comment:	During his travel in Utah and Colorado from 5/6/17 through 5/10/17, Russell Roddy upgraded from a compact rental vehicle to an intermediate size SUV. A signed memo authorizing this rental vehicle upgrade is attached.				
05/11/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
05/11/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
05/12/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
05/12/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
05/13/2017	Airline Flight	Com. Carrier	507.40	GOVCC-C	
Comment:	Flight from Billings, MT to Washington, DC (DCA).				
05/13/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	REIMBURSABLE	
Comment:	On 5/13/17, Russell Roddy incurred a baggage fee for his flight from Billings, MT to Washington, DC. Russell Roddy accidentally used his personal credit card to pay for this fee, which was $25.00. Therefore, this baggage fee is itemized as a reimbursable expense on Russell Roddy's travel voucher. Documentation is attached.				
05/13/2017	Gas-Rental	Fuel-Rental Vehicle	6.50	GOVCC-C	
Comment:	Gallons 2.780				
05/13/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
05/13/2017	Rental Car	Rental Car	212.76	GOVCC-C	
Comment:	RENTAL AGREEMENT NUMBER 518777836				
05/13/2017	Taxi	Transportation	26.54	GOVCC-C	
Comment:	Taxi from Washington National Airport to residence in Virginia.				
07/02/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 1,066.49

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
05/06/2017	115.00/ 59.00	115.00	115.00	44.25	44.25	
05/07/2017	115.00/ 59.00	115.00	115.00	33.00	33.00	
05/08/2017	91.00/ 51.00	104.99	104.99	40.00	40.00	
05/09/2017	102.00/ 64.00	102.00	102.00	48.00	48.00	
05/10/2017	91.00/ 51.00	91.00	91.00	51.00	51.00	
05/11/2017	91.00/ 51.00	91.00	91.00	51.00	51.00	
05/12/2017	91.00/ 51.00	91.00	91.00	51.00	51.00	
05/13/2017	91.00/ 51.00	0.00	0.00	38.25	38.25	

Account Summary for the Selected Trip

Org: DOI Label: FY 2017 BIA Acct Code: 3,763.28

RSA DS10100000/DR.10100.17BIATRV//177D0102DR/DL1000000.000000////

Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 1,373.00	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 2017	Amount: 75.00	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 89.72	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 39.08	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 709.99	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 356.50	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 1,053.35	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 51.89	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	3,763.28

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2017 BIA RSA	DS10100000/DR.10100.17BIATRV//177D0102DR/DL1000000.000000////	GOVCC-C	3,331.78
DOI	FY 2017 BIA RSA	DS10100000/DR.10100.17BIATRV//177D0102DR/DL1000000.000000////	REIMBURSABLE	431.50

Totals by Label

DOI	FY 2017 BIA RSA Total	DS10100000/DR.10100.17BIATRV//177D0102DR/DL1000000.000000////		3,763.28

Totals by Payment Method

GOVCC-C Total	3,331.78
REIMBURSABLE Total	431.50

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
05/06/17	AIR	$865.60
05/06/17	Baggage Fee-1st bag	$25.00
05/10/17	Baggage Fee-1st bag	$25.00
05/13/17	AIR	$507.40
05/13/17	Baggage Fee-1st bag	$25.00

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	MIE ACTUALS EXIST
	Traveler Justification:	. On 5/7/17, Russell Roddy was provided a meal during Secretary Zinke's attendance at the Utah Office of Outdoor Recreation dinner in Salt Lake City, Utah. The appropriate signed DI-2000 form is attached, and dinner was deducted from Russell Roddy's M&IE allocation for 5/7/17. . On 5/8/17, Russell Roddy was provided a meal during Secretary Zinke's breakfast meeting with the Utah federal delegation in Salt Lake City, Utah. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Russell Roddy's M&IE allocation for 5/8/17. . On the night of 5/8/17, Russell Roddy utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Russell Roddy to accept actual expense reimbursement at the increased lodging rate is attached. . On 5/9/17, Russell Roddy was provided a box lunch during Secretary Zinke's visit to Bears Ears National Monument in southeast Utah. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 5/9/17.
DFLT PMT METHOD USED	FAIL	Baggage Fee-1st bag ON 05/06/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD - GOVCC-C
	Traveler Justification:	. On 5/6/17, Russell Roddy incurred a baggage fee for his flight from Washington, DC to Salt Lake City, UT. Russell Roddy accidentally used his personal credit card to pay for this fee, which was $25.00. Therefore, this baggage fee is itemized as a reimbursable expense on Russell Roddy's travel voucher. Documentation is attached. . On 5/10/17, Russell Roddy incurred a baggage fee for his flight from Durango, CO to Billings, MT. Russell Roddy accidentally used his personal credit card to pay for this fee, which was $25.00. Therefore, this baggage fee is itemized as a reimbursable expense on Russell Roddy's travel voucher. Documentation is attached. . On 5/13/17, Russell Roddy incurred a baggage fee for his flight from Billings, MT to Washington, DC. Russell Roddy accidentally used his personal credit card to pay for this fee, which was $25.00. Therefore, this baggage fee is itemized as a reimbursable expense on Russell Roddy's travel voucher. Documentation is attached.

Document History 10/06/2017 Authorization: TANUM0000S56B

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	07/02/2017	10:06PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	
AUTHORIZATION SIGNED	07/03/2017	10:04PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:3,763.28	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:

Traveler/Preparer Signature: _____

Date:

Approver Name: _____

Approver Signature:

Date: _____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000S56B
Travel Authorization Number:	TANUM0000S56B	Trip Name:	05-06-17 UT-CO-MT
TA Date:	07/02/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION APPROV
Purpose:	Mission (Operational)	Document Detail:	Trip Purpose: From May 7, 2017, through May 10, 2017, Secretary Ryan Zinke was on official travel in Utah as part of a four-day listening tour regarding Bears Ears National Monument and Grand Staircase-Escalante National Monument. On May 12, 2017, and May 13, 2017, Secretary Zinke was on official travel in southern Montana to visit Westmoreland Coal Company property on Crow Nation lands with Vice President Mike Pence. Russell Roddy travelled to Utah, Colorado and Montana to help advance these various engagements for Secretary Zinke. Trip Notes: . On the night of 5/8/17, Russell Roddy utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Russell Roddy to accept actual expense reimbursement at the increased lodging rate is attached. . On 5/7/17, Russell Roddy was provided a meal during Secretary Zinke's attendance at the Utah Office of Outdoor Recreation dinner in Salt Lake City, Utah. The appropriate signed DI-2000 form is attached, and dinner was deducted from Russell Roddy's M&IE allocation for 5/7/17. . On 5/8/17, Russell Roddy was provided a meal during Secretary Zinke's breakfast meeting with the Utah federal delegation in Salt Lake City, Utah. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Russell Roddy's M&IE allocation for 5/8/17. . On 5/9/17, Russell Roddy participated in a horseback tour of Bears Ears National Monument in southeastern Utah. The horses that were used for the tour were provided by the San Juan County Commission. The appropriate signed DI-2000 form authorizing acceptance of this in-kind payment for transportation is attached.
Type Code:	Trip By Trip		

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
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Purpose: Trip Purpose: From May 7, 2017, through May 10, 2017, Secretary Ryan Zinke was on official travel in Utah as part of a four-day listening tour regarding Bears Ears National Monument and Grand Staircase-Escalante National Monument. On May 12, 2017, and May 13, 2017, Secretary Zinke was on official travel in southern Montana to visit Westmoreland Coal Company property on Crow Nation lands with Vice President Mike Pence. Russell Roddy travelled to Utah, Colorado and Montana to help advance these various engagements for Secretary Zinke. Trip Notes: . On the night of 5/8/17, Russell Roddy utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Russell Roddy to accept actual expense reimbursement at the increased lodging rate is attached. . On 5/7/17, Russell Roddy was provided a meal during Secretary Zinke's attendance at the Utah Office of Outdoor Recreation dinner in Salt Lake City, Utah. The appropriate signed DI-2000 form is attached, and dinner was deducted from Russell Roddy's M&IE allocation for 5/7/17. . On 5/8/17, Russell Roddy was provided a meal during Secretary Zinke's breakfast meeting with the Utah federal delegation in Salt Lake City, Utah. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Russell Roddy's M&IE allocation for 5/8/17. . On 5/9/17, Russell Roddy participated in a horseback tour of Bears Ears National Monument in southeastern Utah. The horses that were used for the tour were provided by the San Juan County Commission. The appropriate signed DI-2000 form authorizing acceptance of this in-kind payment for transportation is attached.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
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05/09/17	05/10/17	DURANGO, CO	Mission (Operational)	102.00 / 64.00
05/10/17	05/13/17	BILLINGS, MT	Mission (Operational)	91.00 / 51.00

Document Totals

Total Expenses:	3,763.28
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Advance Authorized:	.00
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Document Totals by Expense Category

Expense Category	Cost	Advance Amount
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Total Expenses:	3,763.28	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 2,696.79 — Total Per Diem Expenses: 1,066.49

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Comment:	Total airfare for flights from: Washington, DC (DCA) to Salt Lake City, UT; and Durango, CO to Billings, MT.				
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Comment:	SALES TAX, LODGING TAX and INNKEEPER TAX				
05/06/2017	Lodging	Lodging-PerDiem	115.00	GOVCC-C	*
05/06/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*
05/06/2017	Taxi	Transportation	25.35	GOVCC-C	
Comment:	Taxi from residence in Virginia to Washington National Airport.				
05/07/2017	Lodging Tax	Lodging Taxes & Misc	14.49	GOVCC-C	
Comment:	SALES TAX, LODGING TAX and INNKEEPER TAX				
05/07/2017	Lodging	Lodging-PerDiem	115.00	GOVCC-C	*
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Comment:	UNLEADED 9.085G				
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Comment:	GALLONS 9.462				
05/09/2017	Lodging Tax	Lodging Taxes & Misc	10.10	GOVCC-C	
Comment:	TAXES				
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Comment:	On 5/10/17, Russell Roddy incurred a baggage fee for his flight from Durango, CO to Billings, MT. Russell Roddy accidentally used his personal credit card to pay for this fee, which was $25.00. Therefore, this baggage fee is itemized as a reimbursable expense on Russell Roddy's travel voucher. Documentation is attached.				
05/10/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
05/10/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
05/10/2017	Rental Car	Rental Car	840.59	GOVCC-C	
Comment:	During his travel in Utah and Colorado from 5/6/17 through 5/10/17, Russell Roddy upgraded from a compact rental vehicle to an intermediate size SUV. A signed memo authorizing this rental vehicle upgrade is attached.				
05/11/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
05/11/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
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05/12/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
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Comment:	Flight from Billings, MT to Washington, DC (DCA).				
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05/13/2017	Gas-Rental	Fuel-Rental Vehicle	6.50	GOVCC-C	
Comment:	Gallons 2.780				
05/13/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
05/13/2017	Rental Car	Rental Car	212.76	GOVCC-C	
Comment:	RENTAL AGREEMENT NUMBER 518777836				
05/13/2017	Taxi	Transportation	26.54	GOVCC-C	
Comment:	Taxi from Washington National Airport to residence in Virginia.				
07/02/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 1,066.49

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
05/06/2017	115.00/ 59.00	115.00	115.00	44.25	44.25	
05/07/2017	115.00/ 59.00	115.00	115.00	33.00	33.00	
05/08/2017	91.00/ 51.00	104.99	104.99	40.00	40.00	
05/09/2017	102.00/ 64.00	102.00	102.00	48.00	48.00	
05/10/2017	91.00/ 51.00	91.00	91.00	51.00	51.00	
05/11/2017	91.00/ 51.00	91.00	91.00	51.00	51.00	
05/12/2017	91.00/ 51.00	91.00	91.00	51.00	51.00	
05/13/2017	91.00/ 51.00	0.00	0.00	38.25	38.25	

Account Summary for the Selected Trip

Org: DOI Label: FY 2017 BIA Acct Code: 3,763.28

RSA DS10100000/DR.10100.17BIATRV//177D0102DR/DL1000000.000000////

Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 1,373.00	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 2017	Amount: 75.00	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 89.72	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 39.08	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 709.99	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 356.50	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 1,053.35	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 51.89	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	3,763.28

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2017 BIA RSA	DS10100000/DR.10100.17BIATRV//177D0102DR/DL1000000.000000////	GOVCC-C	3,331.78
DOI	FY 2017 BIA RSA	DS10100000/DR.10100.17BIATRV//177D0102DR/DL1000000.000000////	REIMBURSABLE	431.50

Totals by Label

DOI	FY 2017 BIA RSA Total	DS10100000/DR.10100.17BIATRV//177D0102DR/DL1000000.000000////		3,763.28

Totals by Payment Method

GOVCC-C Total	3,331.78
REIMBURSABLE Total	431.50

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
05/06/17	AIR	$865.60
05/06/17	Baggage Fee-1st bag	$25.00
05/10/17	Baggage Fee-1st bag	$25.00
05/13/17	AIR	$507.40
05/13/17	Baggage Fee-1st bag	$25.00

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	MIE ACTUALS EXIST
	Traveler Justification:	. On 5/7/17, Russell Roddy was provided a meal during Secretary Zinke's attendance at the Utah Office of Outdoor Recreation dinner in Salt Lake City, Utah. The appropriate signed DI-2000 form is attached, and dinner was deducted from Russell Roddy's M&IE allocation for 5/7/17. . On 5/8/17, Russell Roddy was provided a meal during Secretary Zinke's breakfast meeting with the Utah federal delegation in Salt Lake City, Utah. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Russell Roddy's M&IE allocation for 5/8/17. . On the night of 5/8/17, Russell Roddy utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Russell Roddy to accept actual expense reimbursement at the increased lodging rate is attached. . On 5/9/17, Russell Roddy was provided a box lunch during Secretary Zinke's visit to Bears Ears National Monument in southeast Utah. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 5/9/17.
DFLT PMT METHOD USED	FAIL	Baggage Fee-1st bag ON 05/06/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD - GOVCC-C
	Traveler Justification:	. On 5/6/17, Russell Roddy incurred a baggage fee for his flight from Washington, DC to Salt Lake City, UT. Russell Roddy accidentally used his personal credit card to pay for this fee, which was $25.00. Therefore, this baggage fee is itemized as a reimbursable expense on Russell Roddy's travel voucher. Documentation is attached. . On 5/10/17, Russell Roddy incurred a baggage fee for his flight from Durango, CO to Billings, MT. Russell Roddy accidentally used his personal credit card to pay for this fee, which was $25.00. Therefore, this baggage fee is itemized as a reimbursable expense on Russell Roddy's travel voucher. Documentation is attached. . On 5/13/17, Russell Roddy incurred a baggage fee for his flight from Billings, MT to Washington, DC. Russell Roddy accidentally used his personal credit card to pay for this fee, which was $25.00. Therefore, this baggage fee is itemized as a reimbursable expense on Russell Roddy's travel voucher. Documentation is attached.

Document History 10/06/2017 Authorization: TANUM0000S56B

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	07/02/2017	10:06PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	
AUTHORIZATION SIGNED	07/03/2017	10:04PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:3,763.28	
ADJUSTED	07/03/2017	10:04PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	
AUTHORIZATION APPROV	07/03/2017	10:18PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature: _____

Date: _____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000S56B
Travel Authorization Number:	TANUM0000S56B	Trip Name:	05-06-17 UT-CO-MT
TA Date:	07/02/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION SIGNED
Purpose:	Mission (Operational)	Document Detail:	Trip Purpose: From May 7, 2017, through May 10, 2017, Secretary Ryan Zinke was on official travel in Utah as part of a four-day listening tour regarding Bears Ears National Monument and Grand Staircase-Escalante National Monument. On May 12, 2017, and May 13, 2017, Secretary Zinke was on official travel in southern Montana to visit Westmoreland Coal Company property on Crow Nation lands with Vice President Mike Pence. Russell Roddy travelled to Utah, Colorado and Montana to help advance these various engagements for Secretary Zinke. Trip Notes: . On the night of 5/8/17, Russell Roddy utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Russell Roddy to accept actual expense reimbursement at the increased lodging rate is attached. . On 5/7/17, Russell Roddy was provided a meal during Secretary Zinke's attendance at the Utah Office of Outdoor Recreation dinner in Salt Lake City, Utah. The appropriate signed DI-2000 form is attached, and dinner was deducted from Russell Roddy's M&IE allocation for 5/7/17. . On 5/8/17, Russell Roddy was provided a meal during Secretary Zinke's breakfast meeting with the Utah federal delegation in Salt Lake City, Utah. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Russell Roddy's M&IE allocation for 5/8/17. . On 5/9/17, Russell Roddy participated in a horseback tour of Bears Ears National Monument in southeastern Utah. The horses that were used for the tour were provided by the San Juan County Commission. The appropriate signed DI-2000 form authorizing acceptance of this in-kind payment for transportation is attached.
Type Code:	Trip By Trip		

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Trip Purpose: From May 7, 2017, through May 10, 2017, Secretary Ryan Zinke was on official travel in Utah as part of a four-day listening tour regarding Bears Ears National Monument and Grand Staircase-Escalante National Monument. On May 12, 2017, and May 13, 2017, Secretary Zinke was on official travel in southern Montana to visit Westmoreland Coal Company property on Crow Nation lands with Vice President Mike Pence. Russell Roddy travelled to Utah, Colorado and Montana to help advance these various engagements for Secretary Zinke. Trip Notes: . On the night of 5/8/17, Russell Roddy utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Russell Roddy to accept actual expense reimbursement at the increased lodging rate is attached. . On 5/7/17, Russell Roddy was provided a meal during Secretary Zinke's attendance at the Utah Office of Outdoor Recreation dinner in Salt Lake City, Utah. The appropriate signed DI-2000 form is attached, and dinner was deducted from Russell Roddy's M&IE allocation for 5/7/17. . On 5/8/17, Russell Roddy was provided a meal during Secretary Zinke's breakfast meeting with the Utah federal delegation in Salt Lake City, Utah. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Russell Roddy's M&IE allocation for 5/8/17. . On 5/9/17, Russell Roddy participated in a horseback tour of Bears Ears National Monument in southeastern Utah. The horses that were used for the tour were provided by the San Juan County Commission. The appropriate signed DI-2000 form authorizing acceptance of this in-kind payment for transportation is attached.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
05/06/17	05/08/17	SALT LAKE CITY, UT	Mission (Operational)	115.00 / 59.00
05/08/17	05/09/17	MONTICELLO, UT	Mission (Operational)	91.00 / 51.00
05/09/17	05/10/17	DURANGO, CO	Mission (Operational)	102.00 / 64.00
05/10/17	05/13/17	BILLINGS, MT	Mission (Operational)	91.00 / 51.00

Document Totals

Total Expenses:	3,763.28
Reimbursable Expenses:	431.50
Non-Reimbursable Expenses:	3,331.78
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	1,373.00	.00
Excess Air/Bag Fees	75.00	.00
Fuel-Rental Vehicle	89.72	.00
Lodging Taxes & Misc	39.08	.00
Lodging-PerDiem	709.99	.00
M&IE-PerDiem	356.50	.00
Rental Car	1,053.35	.00
Transportation	51.89	.00
Transxn Fees	14.75	.00
Total Expenses:	3,763.28	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 2,696.79 — Total Per Diem Expenses: 1,066.49

Date	Description	Category	Cost	Pay Method	Per Diem
05/06/2017	Airline Flight	Com. Carrier	865.60	GOVCC-C	
Comment:	Total airfare for flights from: Washington, DC (DCA) to Salt Lake City, UT; and Durango, CO to Billings, MT.				
05/06/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	REIMBURSABLE	
Comment:	On 5/6/17, Russell Roddy incurred a baggage fee for his flight from Washington, DC to Salt Lake City, UT. Russell Roddy accidentally used his personal credit card to pay for this fee, which was $25.00. Therefore, this baggage fee is itemized as a reimbursable expense on Russell Roddy's travel voucher. Documentation is attached.				
05/06/2017	Lodging Tax	Lodging Taxes & Misc	14.49	GOVCC-C	
Comment:	SALES TAX, LODGING TAX and INNKEEPER TAX				
05/06/2017	Lodging	Lodging-PerDiem	115.00	GOVCC-C	*
05/06/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*
05/06/2017	Taxi	Transportation	25.35	GOVCC-C	
Comment:	Taxi from residence in Virginia to Washington National Airport.				
05/07/2017	Lodging Tax	Lodging Taxes & Misc	14.49	GOVCC-C	
Comment:	SALES TAX, LODGING TAX and INNKEEPER TAX				
05/07/2017	Lodging	Lodging-PerDiem	115.00	GOVCC-C	*
05/07/2017	M&IE	M&IE-PerDiem	33.00	REIMBURSABLE	*
Comment:	On 5/7/17, Russell Roddy was provided a meal during Secretary Zinke's attendance at the Utah Office of Outdoor Recreation dinner in Salt Lake City, Utah. The appropriate signed DI-2000 form is attached, and dinner was deducted from Russell Roddy's M&IE allocation for 5/7/17.				
05/08/2017	Gas-Rental	Fuel-Rental Vehicle	22.70	GOVCC-C	
Comment:	UNLEADED 9.085G				
05/08/2017	Lodging	Lodging-PerDiem	104.99	GOVCC-C	*
Comment:	On the night of 5/8/17, Russell Roddy utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Russell Roddy to accept actual expense reimbursement at the increased lodging rate is attached.				
05/08/2017	M&IE	M&IE-PerDiem	40.00	REIMBURSABLE	*
Comment:	On 5/8/17, Russell Roddy was provided a meal during Secretary Zinke's breakfast meeting with the Utah federal delegation in Salt Lake City, Utah. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Russell Roddy's M&IE allocation for 5/8/17.				

05/09/2017	Gas-Rental	Fuel-Rental Vehicle	37.82	GOVCC-C	
Comment:	GALLONS: 14.012				
05/09/2017	Gas-Rental	Fuel-Rental Vehicle	22.70	GOVCC-C	
Comment:	GALLONS 9.462				
05/09/2017	Lodging Tax	Lodging Taxes & Misc	10.10	GOVCC-C	
Comment:	TAXES				
05/09/2017	Lodging	Lodging-PerDiem	102.00	GOVCC-C	*
05/09/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
Comment:	On 5/9/17, Russell Roddy was provided a box lunch during Secretary Zinke's visit to Bears Ears National Monument in southeast Utah. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 5/9/17.				
05/10/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	REIMBURSABLE	
Comment:	On 5/10/17, Russell Roddy incurred a baggage fee for his flight from Durango, CO to Billings, MT. Russell Roddy accidentally used his personal credit card to pay for this fee, which was $25.00. Therefore, this baggage fee is itemized as a reimbursable expense on Russell Roddy's travel voucher. Documentation is attached.				
05/10/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
05/10/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
05/10/2017	Rental Car	Rental Car	840.59	GOVCC-C	
Comment:	During his travel in Utah and Colorado from 5/6/17 through 5/10/17, Russell Roddy upgraded from a compact rental vehicle to an intermediate size SUV. A signed memo authorizing this rental vehicle upgrade is attached.				
05/11/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
05/11/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
05/12/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
05/12/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
05/13/2017	Airline Flight	Com. Carrier	507.40	GOVCC-C	
Comment:	Flight from Billings, MT to Washington, DC (DCA).				
05/13/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	REIMBURSABLE	
Comment:	On 5/13/17, Russell Roddy incurred a baggage fee for his flight from Billings, MT to Washington, DC. Russell Roddy accidentally used his personal credit card to pay for this fee, which was $25.00. Therefore, this baggage fee is itemized as a reimbursable expense on Russell Roddy's travel voucher. Documentation is attached.				
05/13/2017	Gas-Rental	Fuel-Rental Vehicle	6.50	GOVCC-C	
Comment:	Gallons 2.780				
05/13/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
05/13/2017	Rental Car	Rental Car	212.76	GOVCC-C	
Comment:	RENTAL AGREEMENT NUMBER 518777836				
05/13/2017	Taxi	Transportation	26.54	GOVCC-C	
Comment:	Taxi from Washington National Airport to residence in Virginia.				
07/02/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 1,066.49

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
05/06/2017	115.00/ 59.00	115.00	115.00	44.25	44.25	
05/07/2017	115.00/ 59.00	115.00	115.00	33.00	33.00	
05/08/2017	91.00/ 51.00	104.99	104.99	40.00	40.00	
05/09/2017	102.00/ 64.00	102.00	102.00	48.00	48.00	
05/10/2017	91.00/ 51.00	91.00	91.00	51.00	51.00	
05/11/2017	91.00/ 51.00	91.00	91.00	51.00	51.00	
05/12/2017	91.00/ 51.00	91.00	91.00	51.00	51.00	
05/13/2017	91.00/ 51.00	0.00	0.00	38.25	38.25	

Account Summary for the Selected Trip

Org: DOI Label: FY 2017 BIA Acct Code: 3,763.28

RSA DS10100000/DR.10100.17BIATRV//177D0102DR/DL1000000.000000////

Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 1,373.00	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 2017	Amount: 75.00	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 89.72	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 39.08	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 709.99	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 356.50	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 1,053.35	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 51.89	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	3,763.28

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2017 BIA RSA	DS10100000/DR.10100.17BIATRV//177D0102DR/DL1000000.000000////	GOVCC-C	3,331.78
DOI	FY 2017 BIA RSA	DS10100000/DR.10100.17BIATRV//177D0102DR/DL1000000.000000////	REIMBURSABLE	431.50

Totals by Label

DOI	FY 2017 BIA RSA Total	DS10100000/DR.10100.17BIATRV//177D0102DR/DL1000000.000000////		3,763.28

Totals by Payment Method

GOVCC-C Total	3,331.78
REIMBURSABLE Total	431.50

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
05/06/17	AIR	$865.60
05/06/17	Baggage Fee-1st bag	$25.00
05/10/17	Baggage Fee-1st bag	$25.00
05/13/17	AIR	$507.40
05/13/17	Baggage Fee-1st bag	$25.00

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	MIE ACTUALS EXIST
	Traveler Justification:	. On 5/7/17, Russell Roddy was provided a meal during Secretary Zinke's attendance at the Utah Office of Outdoor Recreation dinner in Salt Lake City, Utah. The appropriate signed DI-2000 form is attached, and dinner was deducted from Russell Roddy's M&IE allocation for 5/7/17. . On 5/8/17, Russell Roddy was provided a meal during Secretary Zinke's breakfast meeting with the Utah federal delegation in Salt Lake City, Utah. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Russell Roddy's M&IE allocation for 5/8/17. . On the night of 5/8/17, Russell Roddy utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Russell Roddy to accept actual expense reimbursement at the increased lodging rate is attached. . On 5/9/17, Russell Roddy was provided a box lunch during Secretary Zinke's visit to Bears Ears National Monument in southeast Utah. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 5/9/17.
DFLT PMT METHOD USED	FAIL	Baggage Fee-1st bag ON 05/06/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD - GOVCC-C
	Traveler Justification:	. On 5/6/17, Russell Roddy incurred a baggage fee for his flight from Washington, DC to Salt Lake City, UT. Russell Roddy accidentally used his personal credit card to pay for this fee, which was $25.00. Therefore, this baggage fee is itemized as a reimbursable expense on Russell Roddy's travel voucher. Documentation is attached. . On 5/10/17, Russell Roddy incurred a baggage fee for his flight from Durango, CO to Billings, MT. Russell Roddy accidentally used his personal credit card to pay for this fee, which was $25.00. Therefore, this baggage fee is itemized as a reimbursable expense on Russell Roddy's travel voucher. Documentation is attached. . On 5/13/17, Russell Roddy incurred a baggage fee for his flight from Billings, MT to Washington, DC. Russell Roddy accidentally used his personal credit card to pay for this fee, which was $25.00. Therefore, this baggage fee is itemized as a reimbursable expense on Russell Roddy's travel voucher. Documentation is attached.

Document History 10/05/2017 Authorization: TANUM0000S56B

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	07/02/2017	10:06PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	
AUTHORIZATION SIGNED	07/03/2017	10:04PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:3,763.28	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:

Traveler/Preparer Signature: _____

Date:

Approver Name: _____

Approver Signature:

Date: _____

Document Header Information

Document Type:	Voucher	Document Name:	TV0000KA74
Travel Authorization Number:	TANUM0000S56B	Trip Name:	05-06-17 UT-CO-MT
TA Date:	07/03/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	PAID
Purpose:	Mission (Operational)	Document Detail:	Trip Purpose: From May 7, 2017, through May 10, 2017, Secretary Ryan Zinke was on official travel in Utah as part of a four-day listening tour regarding Bears Ears National Monument and Grand Staircase-Escalante National Monument. On May 12, 2017, and May 13, 2017, Secretary Zinke was on official travel in southern Montana to visit Westmoreland Coal Company property on Crow Nation lands with Vice President Mike Pence. Russell Roddy travelled to Utah, Colorado and Montana to help advance these various engagements for Secretary Zinke. Trip Notes: . On the night of 5/8/17, Russell Roddy utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Russell Roddy to accept actual expense reimbursement at the increased lodging rate is attached. . On 5/7/17, Russell Roddy was provided a meal during Secretary Zinke's attendance at the Utah Office of Outdoor Recreation dinner in Salt Lake City, Utah. The appropriate signed DI-2000 form is attached, and dinner was deducted from Russell Roddy's M&IE allocation for 5/7/17. . On 5/8/17, Russell Roddy was provided a meal during Secretary Zinke's breakfast meeting with the Utah federal delegation in Salt Lake City, Utah. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Russell Roddy's M&IE allocation for 5/8/17. . On 5/9/17, Russell Roddy participated in a horseback tour of Bears Ears National Monument in southeastern Utah. The horses that were used for the tour were provided by the San Juan County Commission. The appropriate signed DI-2000 form authorizing acceptance of this in-kind payment for transportation is attached.
Type Code:	Trip By Trip		

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Trip Purpose: From May 7, 2017, through May 10, 2017, Secretary Ryan Zinke was on official travel in Utah as part of a four-day listening tour regarding Bears Ears National Monument and Grand Staircase-Escalante National Monument. On May 12, 2017, and May 13, 2017, Secretary Zinke was on official travel in southern Montana to visit Westmoreland Coal Company property on Crow Nation lands with Vice President Mike Pence. Russell Roddy travelled to Utah, Colorado and Montana to help advance these various engagements for Secretary Zinke. Trip Notes: . On the night of 5/8/17, Russell Roddy utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Russell Roddy to accept actual expense reimbursement at the increased lodging rate is attached. . On 5/7/17, Russell Roddy was provided a meal during Secretary Zinke's attendance at the Utah Office of Outdoor Recreation dinner in Salt Lake City, Utah. The appropriate signed DI-2000 form is attached, and dinner was deducted from Russell Roddy's M&IE allocation for 5/7/17. . On 5/8/17, Russell Roddy was provided a meal during Secretary Zinke's breakfast meeting with the Utah federal delegation in Salt Lake City, Utah. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Russell Roddy's M&IE allocation for 5/8/17. . On 5/9/17, Russell Roddy participated in a horseback tour of Bears Ears National Monument in southeastern Utah. The horses that were used for the tour were provided by the San Juan County Commission. The appropriate signed DI-2000 form authorizing acceptance of this in-kind payment for transportation is attached.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
05/06/17	05/08/17	SALT LAKE CITY, UT	Mission (Operational)	115.00 / 59.00
05/08/17	05/09/17	MONTICELLO, UT	Mission (Operational)	91.00 / 51.00
05/09/17	05/10/17	DURANGO, CO	Mission (Operational)	102.00 / 64.00
05/10/17	05/13/17	BILLINGS, MT	Mission (Operational)	91.00 / 51.00

Document Totals

Total Expenses:	3,763.28
Reimbursable Expenses:	431.50
Non-Reimbursable Expenses:	3,331.78
Advance Applied:	.00
Net to Traveler:	431.50
Net to Government:	3,331.78
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	1,373.00	.00
Excess Air/Bag Fees	75.00	.00
Fuel-Rental Vehicle	89.72	.00
Lodging Taxes & Misc	39.08	.00
Lodging-PerDiem	709.99	.00
M&IE-PerDiem	356.50	.00
Rental Car	1,053.35	.00
Transportation	51.89	.00
Transxn Fees	14.75	.00
Total Expenses:	3,763.28	.00

Trip 1 Details

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	2,696.79	Total Per Diem Expenses:	1,066.49
Date	Description	Category	Cost	Pay Method	Per Diem
05/06/2017	Airline Flight	Com. Carrier	865.60	GOVCC-C	
Comment:	Total airfare for flights from: Washington, DC (DCA) to Salt Lake City, UT; and Durango, CO to Billings, MT.				
05/06/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	REIMBURSABLE	
Comment:	On 5/6/17, Russell Roddy incurred a baggage fee for his flight from Washington, DC to Salt Lake City, UT. Russell Roddy accidentally used his personal credit card to pay for this fee, which was $25.00. Therefore, this baggage fee is itemized as a reimbursable expense on Russell Roddy's travel voucher. Documentation is attached.				
05/06/2017	Lodging Tax	Lodging Taxes & Misc	14.49	GOVCC-C	
Comment:	SALES TAX, LODGING TAX and INNKEEPER TAX				
05/06/2017	Lodging	Lodging-PerDiem	115.00	GOVCC-C	*
05/06/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*
05/06/2017	Taxi	Transportation	25.35	GOVCC-C	
Comment:	Taxi from residence in Virginia to Washington National Airport.				
05/07/2017	Lodging Tax	Lodging Taxes & Misc	14.49	GOVCC-C	
Comment:	SALES TAX, LODGING TAX and INNKEEPER TAX				
05/07/2017	Lodging	Lodging-PerDiem	115.00	GOVCC-C	*
05/07/2017	M&IE	M&IE-PerDiem	33.00	REIMBURSABLE	*
Comment:	On 5/7/17, Russell Roddy was provided a meal during Secretary Zinke's attendance at the Utah Office of Outdoor Recreation dinner in Salt Lake City, Utah. The appropriate signed DI-2000 form is attached, and dinner was deducted from Russell Roddy's M&IE allocation for 5/7/17.				
05/08/2017	Gas-Rental	Fuel-Rental Vehicle	22.70	GOVCC-C	
Comment:	UNLEADED 9.085G				
05/08/2017	Lodging	Lodging-PerDiem	104.99	GOVCC-C	*
Comment:	On the night of 5/8/17, Russell Roddy utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Russell Roddy to accept actual expense reimbursement at the increased lodging rate is attached.				
05/08/2017	M&IE	M&IE-PerDiem	40.00	REIMBURSABLE	*
Comment:	On 5/8/17, Russell Roddy was provided a meal during Secretary Zinke's breakfast meeting with the Utah federal delegation in Salt Lake City, Utah. The appropriate				

	signed DI-2000 form is attached, and breakfast was deducted from Russell Roddy's M&IE allocation for 5/8/17.				
05/09/2017	Gas-Rental	Fuel-Rental Vehicle	37.82	GOVCC-C	
Comment:	GALLONS: 14.012				
05/09/2017	Gas-Rental	Fuel-Rental Vehicle	22.70	GOVCC-C	
Comment:	GALLONS 9.462				
05/09/2017	Lodging Tax	Lodging Taxes & Misc	10.10	GOVCC-C	
Comment:	TAXES				
05/09/2017	Lodging	Lodging-PerDiem	102.00	GOVCC-C	*
05/09/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
Comment:	On 5/9/17, Russell Roddy was provided a box lunch during Secretary Zinke's visit to Bears Ears National Monument in southeast Utah. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 5/9/17.				
05/10/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	REIMBURSABLE	
Comment:	On 5/10/17, Russell Roddy incurred a baggage fee for his flight from Durango, CO to Billings, MT. Russell Roddy accidentally used his personal credit card to pay for this fee, which was $25.00. Therefore, this baggage fee is itemized as a reimbursable expense on Russell Roddy's travel voucher. Documentation is attached.				
05/10/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
05/10/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
05/10/2017	Rental Car	Rental Car	840.59	GOVCC-C	
Comment:	During his travel in Utah and Colorado from 5/6/17 through 5/10/17, Russell Roddy upgraded from a compact rental vehicle to an intermediate size SUV. A signed memo authorizing this rental vehicle upgrade is attached.				
05/11/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
05/11/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
05/12/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
05/12/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
05/13/2017	Airline Flight	Com. Carrier	507.40	GOVCC-C	
Comment:	Flight from Billings, MT to Washington, DC (DCA).				
05/13/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	REIMBURSABLE	
Comment:	On 5/13/17, Russell Roddy incurred a baggage fee for his flight from Billings, MT to Washington, DC. Russell Roddy accidentally used his personal credit card to pay for this fee, which was $25.00. Therefore, this baggage fee is itemized as a reimbursable expense on Russell Roddy's travel voucher. Documentation is attached.				
05/13/2017	Gas-Rental	Fuel-Rental Vehicle	6.50	GOVCC-C	
Comment:	Gallons 2.780				
05/13/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
05/13/2017	Rental Car	Rental Car	212.76	GOVCC-C	
Comment:	RENTAL AGREEMENT NUMBER 518777836				
05/13/2017	Taxi	Transportation	26.54	GOVCC-C	
Comment:	Taxi from Washington National Airport to residence in Virginia.				
07/03/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 1,066.49

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
05/06/2017	115.00/ 59.00	115.00	115.00	44.25	44.25				
05/07/2017	115.00/ 59.00	115.00	115.00	33.00	33.00				
05/08/2017	91.00/ 51.00	104.99	104.99	40.00	40.00				
05/09/2017	102.00/ 64.00	102.00	102.00	48.00	48.00				
05/10/2017	91.00/ 51.00	91.00	91.00	51.00	51.00				
05/11/2017	91.00/ 51.00	91.00	91.00	51.00	51.00				
05/12/2017	91.00/ 51.00	91.00	91.00	51.00	51.00				
05/13/2017	91.00/ 51.00	0.00	0.00	38.25	38.25				

Account Summary for the Selected Trip

Org: DOI	Label: FY 2017 BIA RSA	Acct Code: DS10100000/DR.10100.17BIATRV//177D0102DR/DL1000000.000000////	3,763.28
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 1,373.00	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 2017	Amount: 75.00	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 89.72	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 39.08	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 709.99	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 356.50	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 1,053.35	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 51.89	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	3,763.28

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2017 BIA RSA	DS10100000/DR.10100.17BIATRV//177D0102DR/DL1000000.000000////	GOVCC-C	3,331.78
DOI	FY 2017 BIA RSA	DS10100000/DR.10100.17BIATRV//177D0102DR/DL1000000.000000////	REIMBURSABLE	431.50

Totals by Label

DOI	FY 2017 BIA RSA Total	DS10100000/DR.10100.17BIATRV//177D0102DR/DL1000000.000000////		3,763.28

Totals by Payment Method

GOVCC-C Total	3,331.78
REIMBURSABLE Total	431.50

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
05/06/17	AIR Airline Flight	$865.60
05/06/17	Baggage Fee-1st bag	$25.00
05/10/17	Baggage Fee-1st bag	$25.00
05/13/17	AIR Airline Flight	$507.40
05/13/17	Baggage Fee-1st bag	$25.00

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	MIE ACTUALS EXIST
	Traveler Justification:	. On 5/7/17, Russell Roddy was provided a meal during Secretary Zinke's attendance at the Utah Office of Outdoor Recreation dinner in Salt Lake City, Utah. The appropriate signed DI-2000 form is attached, and dinner was deducted from Russell Roddy's M&IE allocation for 5/7/17. . On 5/8/17, Russell Roddy was provided a meal during Secretary Zinke's breakfast meeting with the Utah federal delegation in Salt Lake City, Utah. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Russell Roddy's M&IE allocation for 5/8/17. . On the night of 5/8/17, Russell Roddy utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Russell Roddy to accept actual expense reimbursement at the increased lodging rate is attached. . On 5/9/17, Russell Roddy was provided a box lunch during Secretary Zinke's visit to Bears Ears National Monument in southeast Utah. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 5/9/17.
DFLT PMT METHOD USED	FAIL	Baggage Fee-1st bag ON 05/06/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD - GOVCC-C
	Traveler Justification:	. On 5/6/17, Russell Roddy incurred a baggage fee for his flight from Washington, DC to Salt Lake City, UT. Russell Roddy accidentally used his personal credit card to pay for this fee, which was $25.00. Therefore, this baggage fee is itemized as a reimbursable expense on Russell Roddy's travel voucher. Documentation is attached. . On 5/10/17, Russell Roddy incurred a baggage fee for his flight from Durango, CO to Billings, MT. Russell Roddy accidentally used his personal credit card to pay for this fee, which was $25.00. Therefore, this baggage fee is itemized as a reimbursable expense on Russell Roddy's travel voucher. Documentation is attached. . On 5/13/17, Russell Roddy incurred a baggage fee for his flight from Billings, MT to Washington, DC. Russell Roddy accidentally used his personal credit card to pay for this fee, which was $25.00. Therefore, this baggage fee is itemized as a reimbursable expense on Russell Roddy's travel voucher. Documentation is attached.

Document History 10/06/2017 Voucher: TV0000KA74

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	07/03/2017	10:19PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	
T-ENTERED	07/23/2017	6:30PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:3,763.28	
AUTHORIZED	07/23/2017	6:31PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	
TV AUDIT REVIEWED	07/25/2017	11:52AMEST	ARAGON, KELLEY C	
			Net Adjustment:0.00	
TV AUDIT APPROVED	07/26/2017	5:16AMEST	MARTIN, BARBARA ANN	
			Net Adjustment:0.00	
PENDING	07/26/2017	5:16AMEST	SYSUTILITY	
			Net Adjustment:0.00	
SAP INVOICE POSTED	07/26/2017	5:17AMEST	EAI, EAI	
			Net Adjustment:0.00	
PAID	07/27/2017	4:14AMEST	EAI, EAI	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:

Traveler/Preparer Signature: _____

Date:

Approver Name: _____

Approver Signature:

Date: _____

SECRETARIAL TRAVEL ROUTING SLIP
ADVANCE STAFF

TRAVELER: **Russell Roddy**

TRIP LOCATION: **UT-CO-MT**

DATES: **05/06/17 – 05/13/17**

OFFICIAL: **X** POLITICAL: _____ PERSONAL: _____

REVIEWED BY / DATE:

TN / 7/10/17 TIM NIGBOROWICZ

DC / 7/11/17 DEBBIE COUSINS

MEMORANDUM

TO: Authorizing Official

FROM: Office of Scheduling and Advance

SUBJECT: Official Travel for Russell Roddy

DATE: July 7, 2017

Trip Overview:

- Dates: May 6, 2017 – May 13, 2017
- Locations: Utah, Colorado, Montana
- Purpose: From May 7, 2017, through May 10, 2017, Secretary Ryan Zinke was on official travel in Utah as part of a four-day listening tour regarding Bears Ears National Monument and Grand Staircase-Escalante National Monument. On May 12, 2017, and May 13, 2017, Secretary Zinke was on official travel in southern Montana to visit Westmoreland Coal Company property on Crow Nation lands with Vice President Mike Pence. Russell Roddy travelled to Utah, Colorado and Montana to help advance these various engagements for Secretary Zinke.

Trip Notes – Lodging and M&IE:

- On 5/7/17, Russell Roddy was provided a meal during Secretary Zinke's attendance at the Utah Office of Outdoor Recreation dinner in Salt Lake City, Utah. The appropriate signed DI-2000 form is attached, and dinner was deducted from Russell Roddy's M&IE allocation for 5/7/17.
- On 5/8/17, Russell Roddy was provided a meal during Secretary Zinke's breakfast meeting with the Utah federal delegation in Salt Lake City, Utah. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Russell Roddy's M&IE allocation for 5/8/17.
- On the night of 5/8/17, Russell Roddy utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Russell Roddy to accept actual expense reimbursement at the increased lodging rate is attached.
- On 5/9/17, Russell Roddy was provided a box lunch during Secretary Zinke's visit to Bears Ears National Monument in southeast Utah. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 5/9/17.

Trip Notes – Transportation and Miscellaneous:

- During his travel in Utah and Colorado from 5/6/17 through 5/10/17, Russell Roddy upgraded from a compact rental vehicle to an intermediate size SUV. A signed memo authorizing this rental vehicle upgrade is attached.

- On 5/6/17, Russell Roddy incurred a baggage fee for his flight from Washington, DC to Salt Lake City, UT. Russell Roddy accidentally used his personal credit card to pay for this fee, which was $25.00. Therefore, this baggage fee is itemized as a reimbursable expense on Russell Roddy's travel voucher. Documentation is attached.
- On 5/9/17, Russell Roddy participated in a horseback tour of Bears Ears National Monument in southeastern Utah. The horses that were used for the tour were provided by the San Juan County Commission. The appropriate signed DI-2000 form authorizing acceptance of this in-kind payment for transportation is attached.
- On 5/10/17, Russell Roddy incurred a baggage fee for his flight from Durango, CO to Billings, MT. Russell Roddy accidentally used his personal credit card to pay for this fee, which was $25.00. Therefore, this baggage fee is itemized as a reimbursable expense on Russell Roddy's travel voucher. Documentation is attached.
- On 5/13/17, Russell Roddy incurred a baggage fee for his flight from Billings, MT to Washington, DC. Russell Roddy accidentally used his personal credit card to pay for this fee, which was $25.00. Therefore, this baggage fee is itemized as a reimbursable expense on Russell Roddy's travel voucher. Documentation is attached.

Attachments:

- Travel voucher
- Travel authorization
- Duluth Travel, Inc. itinerary
- Duluth Travel, Inc. ticket receipts
- Hotel receipts
- Taxi receipts
- Gas receipts
- Baggage fee receipts
- Rental vehicle receipts
- Signed DI-2000 forms
- Signed memo authorizing rental vehicle upgrade
- Signed memo authorizing lodging at a rate that exceeded the maximum allowable government lodging rate
- Final trip schedule for the Secretary

Document Header Information

Document Type:	Voucher	Document Name:	TV0000KA74
Travel Authorization Number:	TANUM0000S56B	Trip Name:	05-06-17 UT-CO-MT
TA Date:	07/03/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	Trip Purpose: From May 7, 2017, through May 10, 2017, Secretary Ryan Zinke was on official travel in Utah as part of a four-day listening tour regarding Bears Ears National Monument and Grand Staircase-Escalante National Monument. On May 12, 2017, and May 13, 2017, Secretary Zinke was on official travel in southern Montana to visit Westmoreland Coal Company property on Crow Nation lands with Vice President Mike Pence. Russell Roddy travelled to Utah, Colorado and Montana to help advance these various engagements for Secretary Zinke. Trip Notes: . On the night of 5/8/17, Russell Roddy utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Russell Roddy to accept actual expense reimbursement at the increased lodging rate is attached. . On 5/7/17, Russell Roddy was provided a meal during Secretary Zinke's attendance at the Utah Office of Outdoor Recreation dinner in Salt Lake City, Utah. The appropriate signed DI-2000 form is attached, and dinner was deducted from Russell Roddy's M&IE allocation for 5/7/17. . On 5/8/17, Russell Roddy was provided a meal during Secretary Zinke's breakfast meeting with the Utah federal delegation in Salt Lake City, Utah. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Russell Roddy's M&IE allocation for 5/8/17. . On 5/9/17, Russell Roddy participated in a horseback tour of Bears Ears National Monument in southeastern Utah. The horses that were used for the tour were provided by the San Juan County Commission. The appropriate signed DI-2000 form authorizing acceptance of this in-kind payment for transportation is attached.

Type Code: Trip By Trip

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	.	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: Selected Trip

1

Purpose: Trip Purpose: From May 7, 2017, through May 10, 2017, Secretary Ryan Zinke was on official travel in Utah as part of a four-day listening tour regarding Bears Ears National Monument and Grand Staircase-Escalante National Monument. On May 12, 2017, and May 13, 2017, Secretary Zinke was on official travel in southern Montana to visit Westmoreland Coal Company property on Crow Nation lands with Vice President Mike Pence. Russell Roddy travelled to Utah, Colorado and Montana to help advance these various engagements for Secretary Zinke. Trip Notes: . On the night of 5/8/17, Russell Roddy utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Russell Roddy to accept actual expense reimbursement at the increased lodging rate is attached. . On 5/7/17, Russell Roddy was provided a meal during Secretary Zinke's attendance at the Utah Office of Outdoor Recreation dinner in Salt Lake City, Utah. The appropriate signed DI-2000 form is attached, and dinner was deducted from Russell Roddy's M&IE allocation for 5/7/17. . On 5/8/17, Russell Roddy was provided a meal during Secretary Zinke's breakfast meeting with the Utah federal delegation in Salt Lake City, Utah. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Russell Roddy's M&IE allocation for 5/8/17. . On 5/9/17, Russell Roddy participated in a horseback tour of Bears Ears National Monument in southeastern Utah. The horses that were used for the tour were provided by the San Juan County Commission. The appropriate signed DI-2000 form authorizing acceptance of this in-kind payment for transportation is attached.

Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
05/06/17	05/08/17	SALT LAKE CITY, UT	Mission (Operational)	115.00 / 59.00
05/08/17	05/09/17	MONTICELLO, UT	Mission (Operational)	91.00 / 51.00
05/09/17	05/10/17	DURANGO, CO	Mission (Operational)	102.00 / 64.00
05/10/17	05/13/17	BILLINGS, MT	Mission (Operational)	91.00 / 51.00

Document Totals

Total Expenses:	3,763.28
Reimbursable Expenses:	431.50
Non-Reimbursable Expenses:	3,331.78
Advance Applied:	.00
Net to Traveler:	431.50
Net to Government:	3,331.78
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	1,373.00	.00
Excess Air/Bag Fees	75.00	.00
Fuel-Rental Vehicle	89.72	.00
Lodging Taxes & Misc	39.08	.00
Lodging-PerDiem	709.99	.00
M&IE-PerDiem	356.50	.00
Rental Car	1,053.35	.00
Transportation	51.89	.00
Transxn Fees	14.75	.00
Total Expenses:	3,763.28	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 2,696.79 — Total Per Diem Expenses: 1,066.49

Date	Description	Category	Cost	Pay Method	Per Diem
05/06/2017	Airline Flight	Com. Carrier	865.60	GOVCC-C	
Comment:	Total airfare for flights from: Washington, DC (DCA) to Salt Lake City, UT; and Durango, CO to Billings, MT.				
05/06/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	REIMBURSABLE	
Comment:	On 5/6/17, Russell Roddy incurred a baggage fee for his flight from Washington, DC to Salt Lake City, UT. Russell Roddy accidentally used his personal credit card to pay for this fee, which was $25.00. Therefore, this baggage fee is itemized as a reimbursable expense on Russell Roddy's travel voucher. Documentation is attached.				
05/06/2017	Lodging Tax	Lodging Taxes & Misc	14.49	GOVCC-C	
Comment:	SALES TAX, LODGING TAX and INNKEEPER TAX				
05/06/2017	Lodging	Lodging-PerDiem	115.00	GOVCC-C	*
05/06/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*
05/06/2017	Taxi	Transportation	25.35	GOVCC-C	
Comment:	Taxi from residence in Virginia to Washington National Airport.				
05/07/2017	Lodging Tax	Lodging Taxes & Misc	14.49	GOVCC-C	
Comment:	SALES TAX, LODGING TAX and INNKEEPER TAX				
05/07/2017	Lodging	Lodging-PerDiem	115.00	GOVCC-C	*
05/07/2017	M&IE	M&IE-PerDiem	33.00	REIMBURSABLE	*
Comment:	On 5/7/17, Russell Roddy was provided a meal during Secretary Zinke's attendance at the Utah Office of Outdoor Recreation dinner in Salt Lake City, Utah. The appropriate signed DI-2000 form is attached, and dinner was deducted from Russell Roddy's M&IE allocation for 5/7/17.				
05/08/2017	Gas-Rental	Fuel-Rental Vehicle	22.70	GOVCC-C	
Comment:	UNLEADED 9.085G				
05/08/2017	Lodging	Lodging-PerDiem	104.99	GOVCC-C	*
Comment:	On the night of 5/8/17, Russell Roddy utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Russell Roddy to accept actual expense reimbursement at the increased lodging rate is attached.				
05/08/2017	M&IE	M&IE-PerDiem	40.00	REIMBURSABLE	*
Comment:	On 5/8/17, Russell Roddy was provided a meal during Secretary Zinke's breakfast meeting with the Utah federal delegation in Salt Lake City, Utah. The appropriate				

	signed DI-2000 form is attached, and breakfast was deducted from Russell Roddy's M&IE allocation for 5/8/17.				
05/09/2017	Gas-Rental	Fuel-Rental Vehicle	37.82	GOVCC-C	
Comment:	GALLONS: 14.012				
05/09/2017	Gas-Rental	Fuel-Rental Vehicle	22.70	GOVCC-C	
Comment:	GALLONS 9.462				
05/09/2017	Lodging Tax	Lodging Taxes & Misc	10.10	GOVCC-C	
Comment:	TAXES				
05/09/2017	Lodging	Lodging-PerDiem	102.00	GOVCC-C	
05/09/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	
Comment:	On 5/9/17, Russell Roddy was provided a box lunch during Secretary Zinke's visit to Bears Ears National Monument in southeast Utah. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 5/9/17.				
05/10/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	REIMBURSABLE	
Comment:	On 5/10/17, Russell Roddy incurred a baggage fee for his flight from Durango, CO to Billings, MT. Russell Roddy accidentally used his personal credit card to pay for this fee, which was $25.00. Therefore, this baggage fee is itemized as a reimbursable expense on Russell Roddy's travel voucher. Documentation is attached.				
05/10/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	
05/10/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	
05/10/2017	Rental Car	Rental Car	840.59	GOVCC-C	
Comment:	During his travel in Utah and Colorado from 5/6/17 through 5/10/17, Russell Roddy upgraded from a compact rental vehicle to an intermediate size SUV. A signed memo authorizing this rental vehicle upgrade is attached.				
05/11/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	
05/11/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	
05/12/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	
05/12/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	
05/13/2017	Airline Flight	Com. Carrier	507.40	GOVCC-C	
Comment:	Flight from Billings, MT to Washington, DC (DCA).				
05/13/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	REIMBURSABLE	
Comment:	On 5/13/17, Russell Roddy incurred a baggage fee for his flight from Billings, MT to Washington, DC. Russell Roddy accidentally used his personal credit card to pay for this fee, which was $25.00. Therefore, this baggage fee is itemized as a reimbursable expense on Russell Roddy's travel voucher. Documentation is attached.				
05/13/2017	Gas-Rental	Fuel-Rental Vehicle	6.50	GOVCC-C	
Comment:	Gallons 2.780				
05/13/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	
05/13/2017	Rental Car	Rental Car	212.76	GOVCC-C	
Comment:	RENTAL AGREEMENT NUMBER 518777836				
05/13/2017	Taxi	Transportation	26.54	GOVCC-C	
Comment:	Taxi from Washington National Airport to residence in Virginia.				
07/03/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 1,066.49

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
05/06/2017	115.00/ 59.00	115.00	115.00	44.25	44.25	
05/07/2017	115.00/ 59.00	115.00	115.00	33.00	33.00	
05/08/2017	91.00/ 51.00	104.99	104.99	40.00	40.00	
05/09/2017	102.00/ 64.00	102.00	102.00	48.00	48.00	
05/10/2017	91.00/ 51.00	91.00	91.00	51.00	51.00	
05/11/2017	91.00/ 51.00	91.00	91.00	51.00	51.00	
05/12/2017	91.00/ 51.00	91.00	91.00	51.00	51.00	
05/13/2017	91.00/ 51.00	0.00	0.00	38.25	38.25	

Account Summary for the Selected Trip

Org: DOI	Label: FY 2017 BIA RSA	Acct Code: DS10100000/DR.10100.17BIATRV//177D0102DR/DL1000000.000000///	3,763.28
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 1,373.00	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 2017	Amount: 75.00	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 89.72	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 39.08	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 709.99	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 356.50	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 1,053.35	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 51.89	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	3,763.28

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2017 BIA RSA	DS10100000/DR.10100.17BIATRV//177D0102DR/DL1000000.000000///	GOVCC-C	3,331.78
DOI	FY 2017 BIA RSA	DS10100000/DR.10100.17BIATRV//177D0102DR/DL1000000.000000///	REIMBURSABLE	431.50

Totals by Label

DOI	FY 2017 BIA RSA Total	DS10100000/DR.10100.17BIATRV//177D0102DR/DL1000000.000000///	3,763.28

Totals by Payment Method

GOVCC-C Total	3,331.78
REIMBURSABLE Total	431.50

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
05/06/17	AIR Airline Flight	$865.60
05/06/17	Baggage Fee-1st bag	$25.00
05/10/17	Baggage Fee-1st bag	$25.00
05/13/17	AIR Airline Flight	$507.40
05/13/17	Baggage Fee-1st bag	$25.00

Audits

Audit Name	Result	Reason
DFLT PMT METHOD USED	FAIL	Baggage Fee-1st bag ON 05/06/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD - GOVCC-C
	Traveler Justification:	. On 5/6/17, Russell Roddy incurred a baggage fee for his flight from Washington, DC to Salt Lake City, UT. Russell Roddy accidentally used his personal credit card to pay for this fee, which was $25.00. Therefore, this baggage fee is itemized as a reimbursable expense on Russell Roddy's travel voucher. Documentation is attached. . On 5/10/17, Russell Roddy incurred a baggage fee for his flight from Durango, CO to Billings, MT. Russell Roddy accidentally used his personal credit card to pay for this fee, which was $25.00. Therefore, this baggage fee is itemized as a reimbursable expense on Russell Roddy's travel voucher. Documentation is attached. . On 5/13/17, Russell Roddy incurred a baggage fee for his flight from Billings, MT to Washington, DC. Russell Roddy accidentally used his personal credit card to pay for this fee, which was $25.00. Therefore, this baggage fee is itemized as a reimbursable expense on Russell Roddy's travel voucher. Documentation is attached.
ACTUALS EXIST	FAIL	MIE ACTUALS EXIST
	Traveler Justification:	. On 5/7/17, Russell Roddy was provided a meal during Secretary Zinke's attendance at the Utah Office of Outdoor Recreation dinner in Salt Lake City, Utah. The appropriate signed DI-2000 form is attached, and dinner was deducted from Russell Roddy's M&IE allocation for 5/7/17. . On 5/8/17, Russell Roddy was provided a meal during Secretary Zinke's breakfast meeting with the Utah federal delegation in Salt Lake City, Utah. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Russell Roddy's M&IE allocation for 5/8/17. . On the night of 5/8/17, Russell Roddy utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Russell Roddy to accept actual expense reimbursement at the increased lodging rate is attached. . On 5/9/17, Russell Roddy was provided a box lunch during Secretary Zinke's visit to Bears Ears National Monument in southeast Utah. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 5/9/17.

Document History 07/03/2017 Voucher: TV0000KA74

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	07/03/2017	10:19PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name:
Approver Signature:
Date:

RUSSELL RODDY
7/8/17
Courtney Magallanes
7/13/17

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000S56B
Travel Authorization Number:	TANUM0000S56B	Trip Name:	05-06-17 UT-CO-MT
TA Date:	07/02/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION APPROV
Purpose:	Mission (Operational)	Document Detail:	Trip Purpose: From May 7, 2017, through May 10, 2017, Secretary Ryan Zinke was on official travel in Utah as part of a four-day listening tour regarding Bears Ears National Monument and Grand Staircase-Escalante National Monument. On May 12, 2017, and May 13, 2017, Secretary Zinke was on official travel in southern Montana to visit Westmoreland Coal Company property on Crow Nation lands with Vice President Mike Pence. Russell Roddy travelled to Utah, Colorado and Montana to help advance these various engagements for Secretary Zinke. Trip Notes: . On the night of 5/8/17, Russell Roddy utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Russell Roddy to accept actual expense reimbursement at the increased lodging rate is attached. . On 5/7/17, Russell Roddy was provided a meal during Secretary Zinke's attendance at the Utah Office of Outdoor Recreation dinner in Salt Lake City, Utah. The appropriate signed DI-2000 form is attached, and dinner was deducted from Russell Roddy's M&IE allocation for 5/7/17. . On 5/8/17, Russell Roddy was provided a meal during Secretary Zinke's breakfast meeting with the Utah federal delegation in Salt Lake City, Utah. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Russell Roddy's M&IE allocation for 5/8/17. . On 5/9/17, Russell Roddy participated in a horseback tour of Bears Ears National Monument in southeastern Utah. The horses that were used for the tour were provided by the San Juan County Commission. The appropriate signed DI-2000 form authorizing acceptance of this in-kind payment for transportation is attached.

Type Code: Trip By Trip

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	.	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: Selected Trip

1

Purpose: Trip Purpose: From May 7, 2017, through May 10, 2017, Secretary Ryan Zinke was on official travel in Utah as part of a four-day listening tour regarding Bears Ears National Monument and Grand Staircase-Escalante National Monument. On May 12, 2017, and May 13, 2017, Secretary Zinke was on official travel in southern Montana to visit Westmoreland Coal Company property on Crow Nation lands with Vice President Mike Pence. Russell Roddy travelled to Utah, Colorado and Montana to help advance these various engagements for Secretary Zinke. Trip Notes: . On the night of 5/8/17, Russell Roddy utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Russell Roddy to accept actual expense reimbursement at the increased lodging rate is attached. . On 5/7/17, Russell Roddy was provided a meal during Secretary Zinke's attendance at the Utah Office of Outdoor Recreation dinner in Salt Lake City, Utah. The appropriate signed DI-2000 form is attached, and dinner was deducted from Russell Roddy's M&IE allocation for 5/7/17. . On 5/8/17, Russell Roddy was provided a meal during Secretary Zinke's breakfast meeting with the Utah federal delegation in Salt Lake City, Utah. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Russell Roddy's M&IE allocation for 5/8/17. . On 5/9/17, Russell Roddy participated in a horseback tour of Bears Ears National Monument in southeastern Utah. The horses that were used for the tour were provided by the San Juan County Commission. The appropriate signed DI-2000 form authorizing acceptance of this in-kind payment for transportation is attached.

Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
05/06/17	05/08/17	SALT LAKE CITY, UT	Mission (Operational)	115.00 / 59.00
05/08/17	05/09/17	MONTICELLO, UT	Mission (Operational)	91.00 / 51.00
05/09/17	05/10/17	DURANGO, CO	Mission (Operational)	102.00 / 64.00
05/10/17	05/13/17	BILLINGS, MT	Mission (Operational)	91.00 / 51.00

Document Totals

Total Expenses:	3,763.28
Reimbursable Expenses:	431.50
Non-Reimbursable Expenses:	3,331.78
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	1,373.00	.00
Excess Air/Bag Fees	75.00	.00
Fuel-Rental Vehicle	89.72	.00
Lodging Taxes & Misc	39.08	.00
Lodging-PerDiem	709.99	.00
M&IE-PerDiem	356.50	.00
Rental Car	1,053.35	.00
Transportation	51.89	.00
Transxn Fees	14.75	.00
Total Expenses:	3,763.28	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 2,696.79 — Total Per Diem Expenses: 1,066.49

Date	Description	Category	Cost	Pay Method	Per Diem
05/06/2017	Airline Flight	Com. Carrier	865.60	GOVCC-C	
Comment:	Total airfare for flights from: Washington, DC (DCA) to Salt Lake City, UT; and Durango, CO to Billings, MT				
05/06/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	REIMBURSABLE	
Comment:	On 5/6/17, Russell Roddy incurred a baggage fee for his flight from Washington, DC to Salt Lake City, UT. Russell Roddy accidentally used his personal credit card to pay for this fee, which was $25.00. Therefore, this baggage fee is itemized as a reimbursable expense on Russell Roddy's travel voucher. Documentation is attached.				
05/06/2017	Lodging Tax	Lodging Taxes & Misc	14.49	GOVCC-C	
Comment:	SALES TAX, LODGING TAX and INNKEEPER TAX				
05/06/2017	Lodging	Lodging-PerDiem	115.00	GOVCC-C	*
05/06/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*
05/06/2017	Taxi	Transportation	25.35	GOVCC-C	
Comment:	Taxi from residence in Virginia to Washington National Airport.				
05/07/2017	Lodging Tax	Lodging Taxes & Misc	14.49	GOVCC-C	
Comment:	SALES TAX, LODGING TAX and INNKEEPER TAX				
05/07/2017	Lodging	Lodging-PerDiem	115.00	GOVCC-C	*
05/07/2017	M&IE	M&IE-PerDiem	33.00	REIMBURSABLE	*
Comment:	On 5/7/17, Russell Roddy was provided a meal during Secretary Zinke's attendance at the Utah Office of Outdoor Recreation dinner in Salt Lake City, Utah. The appropriate signed DI-2000 form is attached, and dinner was deducted from Russell Roddy's M&IE allocation for 5/7/17.				
05/08/2017	Gas-Rental	Fuel-Rental Vehicle	22.70	GOVCC-C	
Comment:	UNLEADED 9.085G				
05/08/2017	Lodging	Lodging-PerDiem	104.99	GOVCC-C	*
Comment:	On the night of 5/8/17, Russell Roddy utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Russell Roddy to accept actual expense reimbursement at the increased lodging rate is attached.				
05/08/2017	M&IE	M&IE-PerDiem	40.00	REIMBURSABLE	*
Comment:	On 5/8/17, Russell Roddy was provided a meal during Secretary Zinke's breakfast meeting with the Utah federal delegation in Salt Lake City, Utah. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Russell Roddy's M&IE allocation for 5/8/17.				

05/09/2017 Gas-Rental	Fuel-Rental Vehicle	37.82	GOVCC-C	
Comment: GALLONS: 14.012				
05/09/2017 Gas-Rental	Fuel-Rental Vehicle	22.70	GOVCC-C	
Comment: GALLONS 9.462				
05/09/2017 Lodging Tax	Lodging Taxes & Misc	10.10	GOVCC-C	
Comment: TAXES				
05/09/2017 Lodging	Lodging-PerDiem	102.00	GOVCC-C	
05/09/2017 M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	
Comment: On 5/9/17, Russell Roddy was provided a box lunch during Secretary Zinke's visit to Bears Ears National Monument in southeast Utah. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 5/9/17.				
05/10/2017 Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	REIMBURSABLE	
Comment: On 5/10/17, Russell Roddy incurred a baggage fee for his flight from Durango, CO to Billings, MT. Russell Roddy accidentally used his personal credit card to pay for this fee, which was $25.00. Therefore, this baggage fee is itemized as a reimbursable expense on Russell Roddy's travel voucher. Documentation is attached.				
05/10/2017 Lodging	Lodging-PerDiem	91.00	GOVCC-C	
05/10/2017 M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	
05/10/2017 Rental Car	Rental Car	840.59	GOVCC-C	
Comment: During his travel in Utah and Colorado from 5/6/17 through 5/10/17, Russell Roddy upgraded from a compact rental vehicle to an intermediate size SUV. A signed memo authorizing this rental vehicle upgrade is attached.				
05/11/2017 Lodging	Lodging-PerDiem	91.00	GOVCC-C	
05/11/2017 M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	
05/12/2017 Lodging	Lodging-PerDiem	91.00	GOVCC-C	
05/12/2017 M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	
05/13/2017 Airline Flight	Com. Carrier	507.40	GOVCC-C	
Comment: Flight from Billings, MT to Washington, DC (DCA).				
05/13/2017 Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	REIMBURSABLE	
Comment: On 5/13/17, Russell Roddy incurred a baggage fee for his flight from Billings, MT to Washington, DC. Russell Roddy accidentally used his personal credit card to pay for this fee, which was $25.00. Therefore, this baggage fee is itemized as a reimbursable expense on Russell Roddy's travel voucher. Documentation is attached.				
05/13/2017 Gas-Rental	Fuel-Rental Vehicle	6.50	GOVCC-C	
Comment: Gallons 2.780				
05/13/2017 M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	
05/13/2017 Rental Car	Rental Car	212.76	GOVCC-C	
Comment: RENTAL AGREEMENT NUMBER 518777836				
05/13/2017 Taxi	Transportation	26.54	GOVCC-C	
Comment: Taxi from Washington National Airport to residence in Virginia.				
07/02/2017 TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 1,066.49

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
05/06/2017	115.00/ 59.00	115.00	115.00	44.25	44.25	
05/07/2017	115.00/ 59.00	115.00	115.00	33.00	33.00	
05/08/2017	91.00/ 51.00	104.99	104.99	40.00	40.00	
05/09/2017	102.00/ 64.00	102.00	102.00	48.00	48.00	
05/10/2017	91.00/ 51.00	91.00	91.00	51.00	51.00	
05/11/2017	91.00/ 51.00	91.00	91.00	51.00	51.00	
05/12/2017	91.00/ 51.00	91.00	91.00	51.00	51.00	
05/13/2017	91.00/ 51.00	0.00	0.00	38.25	38.25	

Account Summary for the Selected Trip

Org: DOI Label: FY 2017 BIA Acct Code 3,763.28

RSA DS10100000/DR.10100.17BIATRV//177D0102DR/DL1000000.000000////

Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 1,373.00	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 2017	Amount: 75.00	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 89.72	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 39.08	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 709.99	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 356.50	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 1,053.35	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 51.89	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total	3,763.28

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2017 BIA RSA	DS10100000/DR.10100.17BIATRV//177D0102DR/DL1000000.000000////	GOVCC-C	3,331.78
DOI	FY 2017 BIA RSA	DS10100000/DR.10100.17BIATRV//177D0102DR/DL1000000.000000////	REIMBURSABLE	431.50

Totals by Label

DOI	FY 2017 BIA RSA Total	DS10100000/DR.10100.17BIATRV//177D0102DR/DL1000000.000000////		3,763.28

Totals by Payment Method

GOVCC-C Total	3,331.78
REIMBURSABLE Total	431.50

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
05/06/17	AIR	$865.60
05/06/17	Baggage Fee-1st bag	$25.00
05/10/17	Baggage Fee-1st bag	$25.00
05/13/17	AIR	$507.40
05/13/17	Baggage Fee-1st bag	$25.00

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	MIE ACTUALS EXIST
	Traveler Justification:	. On 5/7/17, Russell Roddy was provided a meal during Secretary Zinke's attendance at the Utah Office of Outdoor Recreation dinner in Salt Lake City, Utah. The appropriate signed DI-2000 form is attached, and dinner was deducted from Russell Roddy's M&IE allocation for 5/7/17. . On 5/8/17, Russell Roddy was provided a meal during Secretary Zinke's breakfast meeting with the Utah federal delegation in Salt Lake City, Utah. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Russell Roddy's M&IE allocation for 5/8/17. . On the night of 5/8/17, Russell Roddy utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Russell Roddy to accept actual expense reimbursement at the increased lodging rate is attached. . On 5/9/17, Russell Roddy was provided a box lunch during Secretary Zinke's visit to Bears Ears National Monument in southeast Utah. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 5/9/17.
DFLT PMT METHOD USED	FAIL	Baggage Fee-1st bag ON 05/06/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD - GOVCC-C
	Traveler Justification:	. On 5/6/17, Russell Roddy incurred a baggage fee for his flight from Washington, DC to Salt Lake City, UT. Russell Roddy accidentally used his personal credit card to pay for this fee, which was $25.00. Therefore, this baggage fee is itemized as a reimbursable expense on Russell Roddy's travel voucher. Documentation is attached. . On 5/10/17, Russell Roddy incurred a baggage fee for his flight from Durango, CO to Billings, MT. Russell Roddy accidentally used his personal credit card to pay for this fee, which was $25.00. Therefore, this baggage fee is itemized as a reimbursable expense on Russell Roddy's travel voucher. Documentation is attached. . On 5/13/17, Russell Roddy incurred a baggage fee for his flight from Billings, MT to Washington, DC. Russell Roddy accidentally used his personal credit card to pay for this fee, which was $25.00. Therefore, this baggage fee is itemized as a reimbursable expense on Russell Roddy's travel voucher. Documentation is attached.

Document History 07/06/2017 Authorization: TANUM0000S56B

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	07/02/2017	10:06PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	
AUTHORIZATION SIGNED	07/03/2017	10:04PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:3,763.28	
ADJUSTED	07/03/2017	10:04PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	
AUTHORIZATION APPROV	07/03/2017	10:18PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: TIM NIGBOROWICZ
Traveler/Preparer Signature:
Date: 7/6/17
Approver Name: Dawney Magallanes
Approver Signature:
Date: 7/13/17

TRAVEL Incorporated

Ticket Number	006-8666998220
Account #	D00880
Issue Date	Fri, May 05, 2017
Booking ID	7SFNGE
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Roddy/Russell.Warren**

Type	Carrier / Equip	Flight # / Class / Fare Basis	Travel Dates	City - Airport		Time
✈	DELTA AIR LINES 321	2460 / Y YCADCA Confirmation: H4TAZH	Sat, 05/06/2017 Sat, 05/06/2017	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: ATLANTA *** Connecting ***		1113A 104P
✈	DELTA AIR LINES 738	1820 / Y YCADCA Confirmation: H4TAZH	Sat, 05/06/2017 Sat, 05/06/2017	Leave :: ATLANTA Arrive :: SALT LAKE CITY		220P 417P
🚗	Vendor: Pickup City: Dropoff City: Confirmation Number: GalaxyNet Status:	AVIS SALT LAKE CITY DURANGO 22794305US2			Pickup: Return: Your Daily Rate: Number of Cars: Number of People: Car Type:	Sat, 05/06/2017 Wed, 05/10/2017 $152.09 1 1 IFAR
🛏	Hotel: Address: Confirmation Number: Phone Number: GalaxyNet Status:	Hampton Inn Salt Lake Cty Dwtn 425 South 300 West Salt Lake City, UT 84101 84856503 1 (801) 741-1110			Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Sat, 05/06/2017 Mon, 05/08/2017 $115.00 1 1 A0TA2P
🛏	Hotel: Address: Confirmation Number: Phone Number: GalaxyNet Status:	Homewood Suites Durango Co 15 Girard Street Durango, CO 81303 83654268 1 (970) 259-2996			Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Tue, 05/09/2017 Wed, 05/10/2017 $102.00 1 1 A00AMO
✈	UNITED AIRLINES CR7	4514 / E ECA Confirmation: AFVJ20	Wed, 05/10/2017 Wed, 05/10/2017	Leave :: DURANGO Arrive :: DENVER *** Connecting ***		745A 900A
✈	UNITED AIRLINES 319	579 / W WCA Confirmation: AFVJ20	Wed, 05/10/2017 Wed, 05/10/2017	Leave :: DENVER Arrive :: BILLINGS		1115A 1242P
🚗	Vendor: Pickup City: Dropoff City: Confirmation Number: GalaxyNet Status:	BUDGET BILLINGS BILLINGS 01067982US6 Duplicate			Pickup: Return: Your Daily Rate: Number of Cars: Number of People: Car Type:	Wed, 05/10/2017 Sat, 05/13/2017 $48.00 1 1 CCAR
🛏	Hotel: Address: Confirmation Number: Phone Number: GalaxyNet Status:	Doubletree By Hilton Billings 27 N 27th Street Billings, MT 59101 88377308 1 (406) 252-7400 Duplicate			Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Wed, 05/10/2017 Sat, 05/13/2017 $91.00 1 1 A00ALQ

— Remark(s) —

U22/DOIDOSSIO
U29/TANUM0000QYZY
U82/ORFSHOURLY

Fare	$771.16
Tax	$94.44
Total Amount	$865.60
Amount Charged	$865.60

Air only indicated here.

WAS DL X/ATL DL SLC400.93/-DRO UA DEN217.67UA BIL152.56USD 771.16END DL ZPDCAATLDRODEN XT11.20AY9.00XF DCA4.5ATL4.5

TRAVEL Incorporated

Ticket Number	016-8667819394
Account #	D00880
Issue Date	Thu, May 11, 2017
Booking ID	7SFNGE
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Roddy/Russell.Warren**

Type	Carrier / Equip	Flight # / Class / Fare Basis	Travel Dates	City - Airport	Time
	Vendor:	BUDGET		Pickup:	Wed,
	Pickup City:	BILLINGS		Return:	05/10/2017
	Dropoff City:	BILLINGS		Your Daily Rate:	Sat, 05/13/2017
	Confirmation Number:	01067982US6		Number of Cars:	$49.00
	GalaxyNet Status:			Number of People:	1
				Car Type:	1
					CCAR
	Hotel:	Doubletree By Hilton		Check In:	Wed,
	Address:	Billings		Check Out:	05/10/2017
		27 N 27th Street		Your Nightly Rate:	Sat, 05/13/2017
		Billings, MT 59101		Number of Rooms:	$91.00
	Confirmation Number:	88377308		Number of People:	1
	Phone Number:	1 (406) 252-7400		Room Type:	1
	GalaxyNet Status:				A00AL0
	UNITED AIRLINES	536 / W	Sat, 05/13/2017	Leave :: BILLINGS	124P
	319	WCA	Sat, 05/13/2017	Arrive :: DENVER	254P
		Confirmation: AFVJ20		*** Connecting ***	
	UNITED AIRLINES	830 / Y	Sat, 05/13/2017	Leave :: DENVER	435P
	738	YCA	Sat, 05/13/2017	Arrive :: CHICAGO O'HARE	801P
		Confirmation: AFVJ20		*** Connecting ***	
	UNITED AIRLINES	3616 / Y	Sat, 05/13/2017	Leave :: CHICAGO O'HARE	900P
	E7W	YCADCA	Sat, 05/13/2017	Arrive :: RONALD REAGAN NTL WASHINGTON	1151P
		Confirmation: AFVJ20			

— Remark(s) —

U22/DOIDOSSIO
U29/TANUM0000QYZY
U82/ORFSHOURLY

Fare	$448.38
Tax	$59.02
Total Amount	$507.40
Amount Charged	$507.40

Air only indicated here.

BIL UA DEN152.56UA CHI192.56UA WAS103.26USD448.38END UA ZPBILDENORD XT5.60AY7.50XF BIL3DEN4.5

Date: 05/04/2017
Record Locator: 7SFNGE
Travelers:
Roddy, Russell.Warren
Agent: doi.travel@duluthtravelinc.com

Agency Address
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Wed, May 10 2017 Billings, MT

7:45 AM depart — **Durango (DRO)** to **Denver (DEN)** — Confirmation No. [illegible]

United Airlines
Flight 4514
OPERATED BY /GOJET AIRLINES DBA UNITED EXPRESS
PLEASE CHECK-IN WITH THE OPERATING CARRIER

Takeoff: 7:45 AM
Durango, CO
Economy [E] Class | Canadair Regional Jet 700 | Refreshments | 1h 15m

Landing: 9:00 AM
Denver, CO

Travelers:

Name: Roddy, Russell.Warren	Ticket #: 006-8666998220	Seat: Unassigned	FF#: (b) (6)

Notes: Unable to assign seat at this time..will keep ck for a seat

11:15 AM depart — **Denver (DEN)** to **Billings (BIL)** — Confirmation No. AFVI2D

United Airlines
Flight 579

Takeoff: 11:15 AM
Denver, CO
Economy [W] Class | Airbus Industrie A319 | Refreshments | 1h 27m

Landing: 12:42 PM
Billings, MT

Travelers:

Name: Roddy, Russell.Warren	Ticket #: 006-8666998221	Seat: 32F	FF#: (b) (6)

Notes: Center seat reserved for now..will keep ck for a better seat

12:42 PM pick-up — **Budget** Confirmation No. [illegible]
Phone: 800 435-7100
Pickup Location: PHONE: 406-259-4168 / 855-283-4384
Billings Logan International Airport Terminal
Car Description: 2/4 Door Compact Automatic AC
Other Info: ZD102388999

Daily Rate: $49.00 UNL MI 36.76 HR 49.00 DY UNL MI UNL DY
Corp Discount No.: T788300
Driver: Roddy Russell.Warren
Total Rate: Approx Total 264.28 USD Includes Taxes-fees-surcharges

3:00 PM check-in — **Doubletree By Hilton Billings** Confirmation No. [illegible]
Address: 27 N 27th Street Billings Mt 59101
Nights: 3 (name: Roddy Russellwarren Mr)
Guarantee Info: (b) (6)
Other Info: ZD102388999
Frequent Guest # (b) (6)
Nightly Rate: $91.00

Phone: 1-406-252-7400 Fax: 1-406-252-2401
Rooms: 1 room
Room Desc: Fedrooms -fedrooms GOV Rate 2 Double Beds Wifi Available-sweet Dreams Experience Bed
Cancel Policy: 4PM Cancel Day Of Arrival

Sat, May 13 2017 Ronald Reagan Ntl Washington, DC

check-out — **Doubletree By Hilton Billings** Confirmation No. [illegible]

1:24 PM depart — **Billings (BIL)** to **Denver (DEN)** — Confirmation No. AFVI2D

United Airlines
Flight 536

Takeoff: 1:24 PM
Billings, MT
Economy [W] Class | Airbus Industrie A319 | Refreshments | 1h 30m

Landing: 2:54 PM
Denver, CO

Travelers:

Name: Roddy, Russell.Warren	Ticket #: 016-8667819394	Seat: 35C	FF#: (b) (6)

4:35 PM depart — **Denver (DEN)** to **Chicago O'Hare (ORD)** — Confirmation No. AFVI2D

United Airlines
Flight 830

Takeoff: 4:35 PM
Denver, CO
Economy [Y] Class | Boeing 737-800 | Food for Purchase | 2h 26m

Landing: 8:01 PM (Terminal: 1)
Chicago O'Hare, IL

Travelers:

Name: Roddy, Russell.Warren	Ticket #: 016-8667819394	Seat: 38D	FF#: (b) (6)

drop-off — **Budget** Confirmation No. [illegible]

9:00 PM depart — **Chicago O'Hare (ORD)** to **Ronald Reagan Ntl Washington (DCA)** — Confirmation No. AFVI2D

United Airlines
Flight 3616
OPERATED BY /REPUBLIC AIRLINES DBA UNITED EXPRESS
PLEASE CHECK-IN WITH THE OPERATING CARRIER

Takeoff: 9:00 PM Terminal: 2
Chicago O'Hare, IL
Economy [Y] Class | Food and Beverage for Purchase | 1h 51m

Landing: 11:51 PM (Terminal: B)
Ronald Reagan Ntl Washington, DC

Travelers:

Name: Roddy, Russell.Warren	Ticket #: 016-8667819394	Seat: 19B	FF#: (b) (6)

HAMPTON INN SLC DOWNTOWN
425 SOUTH 300 WEST
SALT LAKE CITY, UT 84101
United States of America
TELEPHONE 801-741-1110 • FAX 801-741-1171
Reservations
www.hamptoninn.com or 1 800 HAMPTON

RODDY, RUSSELL

(b) (6)

Room No:	429/NQRR
Arrival Date:	5/6/2017 3:53:00 PM
Departure Date:	5/8/2017 9:56:00 AM
Adult/Child:	1/0
Cashier ID:	SKL
Room Rate:	134.00
AL:	(b) (6)
HH #	
VAT #	
Folio No/Che	550673 A

Confirmation Number: 84856503

HAMPTON INN SLC DOWNTOWN 6/5/2017 10:21:00 AM

DATE	REF NO	DESCRIPTION	CHARGES	
5/6/2017	2079864	GUEST ROOM	$115.00	
5/6/2017	2079864	SALES TAX	$7.88	$14.49
5/6/2017	2079864	LODGING TAX	$5.46	
5/6/2017	2079864	INNKEEPER TAX	$1.15	
5/7/2017	2079973	(b) (6)	($129.49)	
5/7/2017	2080157	GUEST ROOM	$115.00	
5/7/2017	2080157	SALES TAX	$7.88	$14.49
5/7/2017	2080157	LODGING TAX	$5.46	
5/7/2017	2080157	INNKEEPER TAX	$1.15	
5/8/2017	2080264	(b) (6)	($150.89)	
6/5/2017	2080264	(b) (6)	$21.40	
		BALANCE	$0.00	

WWW.FACEBOOK.COM/HAMPTONSLC

Cenex Zip Trip
1046 N 27th St
Billings, MT 59101
(406) 252-9654

Ticket: 31548
(b) (6)

05/13/17 11:53:00
Approval : 040929
Reference: 0513MGFAN
NLLJ
Vehicle:
Odometer:
Control:
ID#:

Pump	Gallons	Price
2	2.780	2.339

Product	Amount
UNL GAS	$6.50

Subtotal: $6.50

Total: $6.50

Thank you for
shopping at
Cenex Zip Trip!

REPRINT
INN AT THE CANYONS
549 N MAIN ST
MONTICELLO, UT 84535

05/08/2017 16:29:36
MID: XXXXXXXXXXXX835 TID: XXXXX374

CREDIT CARD

(b) (6)

CARD #	(b) (6)
Chip Card:	(b) (6)
Chip Card AID:	A0000000041010
ATC:	0001
TC:	977DC31F2B411280
INVOICE	5810008
SEQ #:	0006
Check-In:	16:29 05/08/17
Check Out	16:29 05/09/17
Folio #	05026451
Room #	217
Batch #:	000581
CLERK	0003
Approval Code:	000390
Entry Method:	Chip Read
Mode:	Issuer

SALE AMOUNT $104.99

I agree to pay above total amount
according to card issuer agreement.
(Merchant agreement if Credit Voucher)

X_____

MERCHANT COPY

HOMEWOOD SUITES BY HILTON

15 Girard Street • Durango, CO 81303
Phone (970) 259-2996 • Fax (970) 259-4056
Reservations
www.homewoodsuites.com or 1-800-CALL-HOME®

Name & Address

RODDY, RUSSELL
[redacted]

Suite	121/NKJ
Arrival Date	5/9/2017 11:20:00 PM
Departure Date	5/10/2017 5:38:00 AM
Adult/Child	1/0
Room Rate	102.00
Rate Plan:	GR1
HH #	[redacted]
AL:	
Car:	

Folio

Confirmation Number: 83654268

5/10/2017

HILTON HHONORS

DATE	REFERENCE	DESCRIPTION	AMOUNT
5/9/2017	259413	GUEST ROOM	$102.00
5/9/2017	259413	TAXES	$10.10
5/10/2017	259468	[redacted]	($112.10)
		BALANCE	$0.00

EXPENSE REPORT SUMMARY

	5/9/2017	STAY TOTAL
ROOM AND TAX	$112.10	$112.10
DAILY TOTAL	$112.10	$112.10

You have earned approximately 1173 Hilton Honors points and approximately 102 Miles with United Airlines for this stay. Hilton Honors(R) stays are posted within 72 hours of checkout. To check your ear

CONRAD

Hilton

Garden Inn

Hampton

HOMEWOOD SUITES

HOME2

Hilton Grand Vacations

ACCOUNT NO	
CARD MEMBER NAME	
ESTABLISHMENT NO. & LOCATION	ESTABLISHMENT AGREES TO TRANSMIT TOTAL AND DUE DATE FOR PAYMENT

DATE OF CHARGE	FOLIO NO./CHECK NO. 83627 A
AUTHORIZATION	INITIAL
PURCHASES & SERVICES	
TAXES	
TIPS & MISC	
TOTAL AMOUNT	-112.10

MERCHANDISE AND/OR SERVICES PURCHASED ON THIS CARD SHALL NOT BE RESOLD OR RETURNED FOR A CASH REFUND

PAYMENT DUE UPON RECEIPT

DOUBLETREE
BY HILTON
BILLINGS

27 N. 27th Street • Billings, MT 59101
Phone (406) 252-7400 • Fax (406) 252-2401
For reservations across the nation
www.doubletree.com or 1-800-222-TREE

Name & Address

RODDY, RUSSELLWARREN

Room 914/NDR
Arrival Date 5/10/2017 3:23:00 PM
Departure Date 5/13/2017

Adult/Child 0/0
Room Rate 91.00

Rate Plan: GR1
HH # (b) (6)
AL:
Car:

Confirmation Number: ********

5/13/2017

DATE	REFERENCE	DESCRIPTION	AMOUNT
5/10/2017	168483	GUEST ROOM EXEMPT	$91.00
5/11/2017	169147	GUEST ROOM EXEMPT	$91.00
5/12/2017	169961	GUEST ROOM EXEMPT	$91.00
		WILL BE SETTLED TO (b) (6)	$273.00
		EFFECTIVE BALANCE OF	$0.00

EXPENSE REPORT SUMMARY

	5/10/2017	5/11/2017	5/12/2017	STAY TOTAL
ROOM AND TAX	$91.00	$91.00	$91.00	$273.00
DAILY TOTAL	$91.00	$91.00	$91.00	$273.00

ACCOUNT NO.

CARD MEMBER NAME

ESTABLISHMENT NO. & LOCATION (HOTELIER MUST AGREE TO TRANSMIT TO CARD ISSUER FOR PAYMENT)

CARD MEMBER'S SIGNATURE
X

DATE OF CHARGE	FOLIO NO./CHECK NO.
	77480 A

AUTHORIZATION	INITIAL

PURCHASES & SERVICES	
TAXES	
TIPS & MISC.	
TOTAL AMOUNT	

MERCHANDISE AND/OR SERVICES PURCHASED ON THIS CARD SHALL NOT BE RESOLD OR RETURNED FOR A CASH REFUND

PAYMENT DUE UPON RECEIPT

Hilton

WALDORF ASTORIA
CONRAD
canopy
Hilton
CURIO
DOUBLETREE
TAPESTRY COLLECTION
EMBASSY SUITES
Hilton Garden Inn
Hampton
tru
HOMEWOOD SUITES
HOME2
Hilton Grand Vacations

Hilton HONORS

Red Top Arlington
Cab #66

3251 Washington Blvd
Arlington, VA
(703) 522-3333

Date	05/06/17
Time	10:10:59
Distance	7.80mi
FARE.....$	20.28
EXTRAS.....$	0.00
TIP.....$	5.07
TOTAL.....$	25.35

(b) (6)

MID 445100002994
Auth 070232

Signature:

Welcome to Shell
154 N. MAIN
HELPER UT 84526

SHELL
156 NORTH MAIN ST
HELPER, UT
84526
57444637508
05/08/2017 467520410
12:54:14 PM

PUMP# 4	
UNLEADED	9.085G
PRICE/GAL	$2.499
FUEL TOTAL	$ 22.70
CREDIT	$ 22.70

(b) (6)

Swiped
APPROVED
AUTH # 021963
INV # 487843

DELTA

RUSSELL/W
NOT VALID FOR
**TRANSPORTATION*

DCA DL ATL DL SLC
PIECE 25.00
EBC 25.00

USD 25.00

1

USD25.00

PASSENGER RECEIPT 00
06MAY17 0066 US
DL/GA DCA FTO

PSGR TICKET 0068666998220

HATAZH /DL

(b) (6)

0 006 8 9504909 2

EXCESS BAGGAGE
TICKET

THIS IS YOUR RECEIPT

NON REFUNDABLE/
NO CHANGES/NON TR
ANSFERABLE/NOT
VALID FOR TRAVEL

NOT VALID FOR TRAVEL

0 006 8239504909 2

AVIS

We are proud to feature a 100% smoke-free fleet!

RENTAL AGREEMENT NUMBER: 652474981

RECEIPT

Your Information

Customer Name: RUSSELL WARREN RODDY
Avis Worldwide Discount: US GOVERNMENT
Method of Payment: (b) (6)

Your Vehicle Information

Vehicle Number:	80813773
Vehicle Group Rented:	Intermediate SUV
Vehicle Group Charged:	Intermediate SUV
Vehicle Description:	6IL FORD ESCAPE 2WD
License Plate Number:	AZAPJ1299
Odometer Out:	6924
Odometer In:	7645
Total Driven:	721
Fuel Gauge Reading:	Full

Your Rental

Pickup Date/Time: MAY 06,2017@4:49PM
Pickup Location: 500 NORTH 3882 WEST
SALT LAKE CITY INTL AIRPORT
SALT LAKE CITY,UT,84116,US
801-575-2847

Return Date/Time: MAY 10,2017@8:00AM
Return Location: 1000 AIRPORT ROAD
LAPLATA COUNTY AIRPORT
DURANGO,CO,81303,US
970-375-7831

Additional fees may apply if changes are made to your return date, time and/or location.

Your Vehicle Charges (MIN 1 DAY / MAX 28 DAY)

Rate Chart:	Free Miles:
Miles:	UNLIMITED
Hourly:	126.75
Daily:	168.99
Add'l day:	142.00
Weekly:	709.99
Monthly:	.00

Time and Mileage:	
Your Discount:	
4 DY @ 168.99 =	675.96
Less 10.00% Discount =	(-)67.60
Time and Mileage:	608.36

Your Optional Products/Services

Optional Services Total: 0.00

Your Taxable Fees

11.11% Concession Recovery Fee	73.52
VEH LICENSE RECOUP 1.00/DY	4.00
ENERGY RECOVERY FEE 0.60/DY	2.40
GARS 5.00/DY	20.00
Sub-total-Charges:	705.28
TAX 5.850%	48.31

Your Non-Taxable Products/Services

*9.5% SURCHARGE	67.00
CUSTOMER FACILITY CHG 5.00/D	20.00

Your Total Charges paid:	840.59
Prepayment:	0.00

Net Charges:	USD 840.59
Your Total Due:	0.00

Thank you for renting with Avis.
For all other inquiries, please contact us at 1-800-352-7900 or www.Avis.com
At Avis, we are committed to providing you with the best rental experience in the industry. We are in the business of treating people like people.
Thank you for renting with AVIS. To enroll in AVIS preferred and to enroll in the AVIS loyalty program, please visit avis.com for more information.

Your vehicle was rented to you by MATT Your vehicle was checked in by BOB.

WELCOME TO
Monticello Conoco
435-587-3489
10162089
MONTICELLO CONOCO
433 N MAIN ST
MONTICELLO UT
84535

DATE 05/09/17 12:29
TRAN# 9051117
PUMP# 05
SERVICE LEVEL: SELF
PRODUCT: REGULAR
GALLONS: 14.012
PRICE/G: $ 2.699
FUEL SALE $ 37.82
CREDIT $37.82

(b) (6) [redacted]

Term ID: 21
DEALER#: 10162089
433 N MAIN ST
MONTICELLO UT 84535
AUTH: 00-068210
Batch: 24 Seq: 011
INVOICE: 122406
Tran: 173997

Learn how to earn 30 cents/gallon in fuel statement credits. Go to drivesavvy.com or see credit application. Restrictions apply. Offer expires 6/30/17.
3313

DEALER#: 10162089
Term ID: 21
Your opinion counts! Enter to

CORNER STORE
CornerStore4U.com

DELIGHT MORE
CUSTOMERS EVERY DAY

TP08649449-001
CORNER STORE 4096
1801 MAIN
DURANGO CO 8130

DATE 05/09/17
TIME 10:53 PM
AUTH# 024702

(b) (6) [redacted]

PUMP	PRODUCT	PPG
08	UNLD	$2.399

GALLONS	FUEL TOTAL
9.462	$22.70

Corner Store 4096
1801 Main
Durango CO

UNITED

Baggage Receipt
Issue Date: 10 MAY 2017 DRO ATO

A STAR ALLIANCE MEMBER

Baggage Document	Description	Qty	Fees
0162605885444	First Bag Fee		$25.00

Method of Payment
(b) (6) [redacted]

Ticket Number
0068666998220

Cardholder Name
RUSSELL W RODDY

Confirmation:
AFVJ2D

Carrier	Routing
UA	DRO - DEN
UA	DEN - BIL

Total Baggage Fees: USD $25.00

Excess Baggage Terms and Conditions:
- All excess baggage is subject to space availability
- Receipt for payment must be presented at bag check
unds or adj... representative

EFERENCE

RENTAL AGREEMENT NUMBER 518777836

RECEIPT

YOUR INFORMATION
Customer Name : RODDY,RUSSELL.WARREN
Budget Corp Disc. : US GOVERNMENT HQ
Methods Of Payment : (b) (6)

YOUR VEHICLE INFORMATION
Budget Car Num : 1 3 0 1 7 1 6 3
Plate Number : MT 740395B
Veh Grp Charged : Compact
Veh Grp Rented : Intermediate
Veh Description : RED HONDA ACCORD
Total Driven : 58 MIs Odometer In: 35172 MIs
Fuel Gauge Reading:

YOUR RENTAL
Pickup Date/Time : MAY 10,2017@12:47 PM
Pickup Location : 1901 TERMINAL CIRCLE
BILLINGS,MT,59105,US

Return Date/Time : MAY 13,2017@12:47 PM
Return Location : 1901 TERMINAL CIRCLE
BILLINGS,MT,59105,US

YOUR VEHICLE CHARGES:

MIN 1 DAY MAX RATE CHART	DAY TIME AND MILEAGE		
MIs : Unlimited			
HRLY : 36.76			
DAILY: 49.00	3DY@ 49.00=		147.00
AD DY: 49.00			
WKLY.: 294.00			
MNTLY:			
Time & Mileage:			147.00
TAXABLE FEES			
CUSTOMER FACILITY CHG 3.00 /D		+	9.00
GARS 5.00 /DY		+	15.00
Under 75 MI flat fee		+	13.99
Subtotal Charges:			184.99
Sales Tax 4.000%		+	7.40
NON TAXABLE ITEMS			
11.10% Concession Recovery Fee		+	16.32
VEH LICENSE RECOUP 1.35 /DY		+	4.05
Your Total Charges Paid:			212.76
Prepayment :			.00
NET CHARGES:		USD	212.76
Your Total Due:			0.00
Fuel service: .3166/MI 6.999/Gal			

YOUR OPTIONAL PRODUCTS/SERVICES

----NOTICES--BUDGET SYSTEM LICENSEE---NOTICES--BUDGET SYSTEM LICENSE----NOTICES--BUDGET SYSTEM LICENSEE----NOTICES---
I agree to the rental charges above. I acknowledge additional charges could be added based on tolls, tickets, fines administrative charges and other fees which may be applicable.X_____
Thank you for renting with Budget.
If you have questions regarding this rental, call us at 406-259-4168
This vehicle was rented to you by 69928

This vehicle was checked in for you by 69930

UNITED

PASSENGER RECEIPT 1 OF 1

13MAY17

US

EXCESS BAGGAGE TICKET

A7/DB73F9 /

RODDY/RUSSELLWARREN
NOT VALID FOR
**TRANSPORTATION*

PSGR TICKET 01686678193944

THIS IS YOUR RECEIPT

BIL UA DEN UA ORD UA DCA

AFVJ20

FOR CONDITIONS OF CONTRACT - SEE PASSENGER TICKET AND BAGGAGE CHECK

1 FIRST CHECKED BAG 25.00

USD 25.00

(b) (6)

NOT VALID FOR TRAVEL

1 016 2606094313 5

USD 25.00

A STAR ALLIANCE MEMBER

ALEXANDRIA UNION CAB
(703)683-1200 - 24 Hr. Dispatch Service

FROM DCA

TO Alexandria

DATE 05/13/17 FARE$ 26.54

DRIVER'S NAME [redacted] CAB# [redacted]

By Request, We Accept

TeleCheck JCB VISA MasterCard

Each Cab Independently Owned & Operated

REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR

☐ For Period Beginning October 1, 201___ and Ending March 31, 201___
☑ For Period Beginning April 1, 2017 and Ending September 30, 2017

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office Office of the Secretary

2. For Report of this Event Page 1 of 2

3. Event *(Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of $250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)*
Secretary Zinke's visit to Bears Ears National Monument and surrounding communities as part of a listening tour in southeast Utah.

4. Sponsor of the Event San Juan County Commission

5. Location of Event Bears Ears National Monument in southeast Utah

6. Dates of Event
From: May 8, 2017 To: May 9, 2017

7. Nature of Event Hiking, horseback, and aerial tours of the monument, meetings with local stakeholders, and media availabilities.

8. Employee
Name: Russell Roddy
Official Title: Director of Scheduling and Advance
Office: Office of the Secretary
Travel Dates
From: 05/06/17 To 05/13/17

9. Accompanying Spouse *(If Applicable)*
Name:
Employee:
Government Position:
Travel Dates:
From: _____ To _____

10. Non-Federal Sources of Payment *(Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)*
A. San Juan County Commission C. _____
B. _____ D. _____

11. Nature of Payments *(Itemize on back of form.)*

12. Nature of Payments *(Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)*

Total of Payments to Agency by Check $ _____ Total of payments Provided in Kind $ 120.00

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.

Russell W. Roddy — 6/19/17
Employee's Signature — Date

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.

Melinda Loyth — 6/23/17
Ethics Review (By Ethics Official) — Date

15. Approval

A C Magallanes — Acting Deputy Chief of Staff — 6/29/17
Supervisor's (or Authorizing Official's) Signature — Title — Date

11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use "C" for check or "K" for in kind. Use "E" for employee or "S" for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

(a) Nature of Benefit	(b) C (check) or K (in kind)	(c) E (employee) or S (spouse)	(d) A,B,C, or D	(e) Amount of Payment
Lunch (May 9)	K	E	A	$10.00
Horseback tour (May 9)	K	E	A	$110.00

Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Costs for Utah Trip

1 message

Boulton, Caroline <caroline_boulton@ios.doi.gov> Mon, May 8, 2017 at 10:02 AM
To: Melinda Loftin <melinda.loftin@sol.doi.gov>, "Heindl, Jennifer" <jennifer.heindl@sol.doi.gov>
Cc: Timothy Nigborowicz <timothy_nigborowicz@ios.doi.gov>

Hi all,

Finally heard back on these!

Meals:

Sun, May 7 dinner, $18.00, Office of the Governor

Mon, May 8 breakfast, $10.00, Office of the Governor
Mon, May 8, lunch, $10.00, San Juan County
Mon, May 8, dinner, $19.50, San Juan County

Tues, May 9, breakfast, On Your Own
Tues, May 9, lunch, $10.00, San Juan County
Tues, May 9, dinner, On Your Own

Wed, May 10, breakfast, $15.00, Kane County
Wed, May 10, lunch, $12.00, Kane County
Wed, May 10, dinner, On Your Own

Transportation:

State of Utah Fixed Wing Planes (2)
Mon, May 8, $346.00 per person
Tues, May 9, $244.00 per person
Wed, May 10, $186.00 per person

State Helicopter, Utah Department of Public Safety
$675.00 per person

I bolded the Monday dinner because I don't believe it was on the Friday schedule I presented you two with, but was added during the day on Friday. We can figure out where to mail checks to if needed!

Best,
Caroline

--
Caroline Boulton
Department of the Interior
Scheduling & Advance
Caroline_Boulton@ios.doi.gov | Scheduling@ios.doi.gov

MOAB ADVENTURE CENTER

PLAN YOUR TRIP TODAY!
866-904-1163



Moab Horseback Riding » Castle Valley Ride

Beginning at the Red Cliffs Corral, you'll meet your gentle cowboy-trained quarter horse and your professional wrangler who will take some time to make sure each person feels comfortable with their horse and horseback riding technique. After some lessons in the corral, the Moab horseback riding begins. You'll head up Castle Creek Canyon where the soft sounds of the clearwater creek add to the ambiance of towering 2,000 foot cliffs. Cross the shallow creek several times as the views just keep getting better. This beautiful trail is made exclusive to those who choose this trip, so you'll gain a special sense of seclusion that only adds to the astounding sights. After your Moab horseback ride, you'll return to the corral, bid farewell to your steed and take some time to explore and relax around the ranch and head back to downtown Moab, Utah.

Times will vary depending on the time of year. Please call us for exact departure times. Horseback riding trips meet in lobby of Red Cliffs Lodge located at mile 14 on highway 128.

- Maximum weight: 220 lbs.
- Wear long pants, bring a bottle of water & sunscreen.
- Wear closed toe shoes, no sandals please.
- Approximatley 2 - 2.5 hour ride, 30 min. orientation.

PHOTO » GALLERY

Adult:	Youth:
AGES 16+	8 - 15
$110	$110

Meets:	Returns:
8:00 AM	11:30 AM

BOOK NOW

TOLL FREE 866-904-1163
435-259-7019 LOCAL

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MOAB RAFTING
MOAB HUMMER SAFARIS
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MOAB MOUNTAIN BIKING
COLORADO RIVER JETBOAT
MOAB SCENIC FLIGHTS
HORSEBACK RIDING
HIGH ROPES COURSE
MOAB ZIP LINE
MOAB JEEP RENTALS
PRIVATE TOURS



» SITE MAP
» MOAB, UTAH MAPS
» MOAB, UTAH WEATHER
» MOAB ADVENTURE REVIEWS
» MOAB MILEAGE FINDER
» MOAB ADVENTURE BLOG
» CHECK AVAILABILITY
» OUTDOOR GEAR



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Fwd: Horses for horseback ride

1 message

Boulton, Caroline <caroline_boulton@ios.doi.gov> Thu, May 11, 2017 at 4:49 PM
To: Timothy Nigborowicz <timothy_nigborowicz@ios.doi.gov>

---------- Forwarded message ----------
From: **Bruce Adams** <(b) (6)
Date: Tue, May 9, 2017 at 9:06 AM
Subject: Horses for horseback ride
To: Caroline_Boulton@ios.doi.gov

Caroline the San Juan County Commission is providing all of the horses for the Secretary of Interior and his staff today for the horseback ride.
Thanks
Commissioner Bruce Adams

Sent from my iPhone

--
Caroline Boulton
Department of the Interior
Scheduling & Advance
Caroline_Boulton@ios.doi.gov | Scheduling@ios.doi.gov

REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR

☐ For Period Beginning October 1, 201___ and Ending March 31, 201___
☑ For Period Beginning April 1, 2017 and Ending September 30, 2017

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office: Office of the Secretary

2. For Report of this Event: Page 1 of 2

3. Event *(Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of $250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)*
Secretary Zinke's visit to Utah for a listening tour on Bears Ears National Monument and Grand Staircase-Escalante National Monument.

4. Sponsor of the Event: Government of the State of Utah

5. Location of Event: Various locations throughout the state of Utah

6. Dates of Event: From: May 7, 2017 To: May 10, 2017

7. Nature of Event: Visit to include meetings in Salt Lake City, ground and aerial tours of the monuments, and meetings with stakeholders.

8. Employee
Name: Russell Roddy
Official Title: Director of Scheduling and Advance
Office: Office of the Secretary
Travel Dates:
From: 05/06/17 To 05/13/17

9. Accompanying Spouse *(If Applicable)*
Name:
Employee:
Government Position:
Travel Dates:
From: _____ To _____

10. Non-Federal Sources of Payment *(Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)*
A. Government of the State of Utah
C. _____
B. _____
D. _____

11. Nature of Payments *(Itemize on back of form.)*

12. Nature of Payments *(Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)*

Total of Payments to Agency by Check $ _____ Total of payments Provided in Kind $ 28.00

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.

Russell W. Roddy — Employee's Signature
6/19/17 — Date

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.

Melinda Loyte — Ethics Review (By Ethics Official)
6/23/17 — Date

15. Approval.

Rhea Magallanes — Supervisor's (or Authorizing Official's) Signature
Acting Deputy Chief of Staff — Title
6/29/17 — Date

11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use "C" for check or "K" for in kind. Use "E" for employee or "S" for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

(a) Nature of Benefit	(b) C (check) or K (in kind)	(c) E (employee) or S (spouse)	(d) A,B,C, or D	(e) Amount of Payment
Dinner (May 7)	K	E	A	$18.00
Breakfast (May 8)	K	E	A	$10.00

Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Costs for Utah Trip

1 message

Boulton, Caroline <caroline_boulton@ios.doi.gov> Mon, May 8, 2017 at 10:02 AM
To: Melinda Loftin <melinda.loftin@sol.doi.gov>, "Heindl, Jennifer" <jennifer.heindl@sol.doi.gov>
Cc: Timothy Nigborowicz <timothy_nigborowicz@ios.doi.gov>

Hi all,

Finally heard back on these!

Meals:

Sun, May 7 dinner, $18.00, Office of the Governor

Mon, May 8, breakfast, $10.00, Office of the Governor
Mon, May 8, lunch, $10.00, San Juan County
Mon, May 8, dinner, $19.50, San Juan County

Tues, May 9, breakfast, On Your Own
Tues, May 9, lunch, $10.00, San Juan County
Tues, May 9, dinner, On Your Own

Wed, May 10, breakfast, $15.00, Kane County
Wed, May 10, lunch, $12.00, Kane County
Wed, May 10, dinner, On Your Own

Transportation:

State of Utah Fixed Wing Planes (2)
Mon, May 8, $346.00 per person
Tues, May 9, $244.00 per person
Wed, May 10, $186.00 per person

State Helicopter, Utah Department of Public Safety
$675.00 per person

I bolded the Monday dinner because I don't believe it was on the Friday schedule I presented you two with, but was added during the day on Friday. We can figure out where to mail checks to if needed!

Best,
Caroline

–
Caroline Boulton
Department of the Interior
Scheduling & Advance
Caroline_Boulton@ios.doi.gov | Scheduling@ios.doi.gov

MEMORANDUM

TO: Authorizing Official

FROM: Office of Scheduling and Advance

SUBJECT: Rental Vehicle Upgrade

DATE: May 5, 2017

From May 6, 2017, through May 10, 2017, Russell Roddy will be on official travel in Colorado and Utah to advance Secretary Ryan Zinke's travel to numerous locations in Utah. In the course of his advancing duties, Russell Roddy will be required to drive his rental vehicle through mountainous terrain to various remote locations, including areas within Bears Ears National Monument. Russell Roddy will also be required to help transport other Department staff to these locations.

To ensure his safety, and to ensure that there is adequate room in his vehicle to safely accommodate other staff and their luggage, Russell Roddy requests approval to upgrade his rental vehicle from a compact size vehicle to an intermediate SUV. Please provide approval for this rental vehicle upgrade.

Approval Signature

5/11/17

Date

MEMORANDUM

TO: Authorizing Official

FROM: Office of Scheduling and Advance

SUBJECT: Actual Expense Reimbursement for Lodging

DATE: May 8, 2017

On May 8, 2017, and May 9, 2017, Secretary Ryan Zinke will be on official travel in southeastern Utah as part of a four-day listening tour regarding Bears Ears National Monument and Grand Staircase-Escalante National Monument. Russell Roddy will travel to southeastern Utah on May 8 and May 9 to help advance Secretary Zinke's engagements there. Due to mission requirements, Secretary Zinke will utilize lodging at the Inn at the Canyons in Monticello, Utah, on the night of May 8. In order to properly execute his advancing duties, Russell Roddy must utilize lodging at the same location as Secretary Zinke. Therefore, because of his mission requirements, Russell Roddy will utilize lodging at the Inn at the Canyons on the night of May 8.

For the night of May 8, the Inn at the Canyons offers a lodging rate of $104.99 per night. The maximum allowable government lodging rate that has been established by the General Services Administration (GSA) for Monticello, Utah, in May 2017 is $91.00 per night (documentation attached). The Inn at the Canyons lodging rate is more expensive than the GSA maximum lodging rate by $13.99 per night. Wadi Yakhour seeks authorization to procure lodging at the higher rate through actual expense reimbursement under FTR 301-11.300 (d) and (e), and under FTR 301-11.303:

§301-11.300 When is actual expense reimbursement warranted?

When:

(d) Because of mission requirements; or

(e) Any other reason approved within your agency.

§301-11.303 What is the maximum amount that I may be reimbursed under actual expense?

The maximum amount that you may be reimbursed under actual expense is limited to 300 percent (rounded to the next higher dollar) of the applicable maximum per diem rate. However, subject to your agency's policy, a lesser amount may be authorized.

Please provide approval for Russell Roddy to accept actual expense reimbursement at a lodging rate of $104.99 per night in Monticello, Utah, on the night of May 8, 2017.

Approval Signature

5/11/17

Date

Hotel

Monday May 8th 2017

Inn At The Canyons

(Confirmed)
533 N Main St Monticello UT 84535
Duration: 1 night
Phone: (435) 587-2458

Monday May 8, 2017



Check-in @

- Please contact hotel directly for check-in time -

Tuesday May 9, 2017



Check-out @

- Please contact hotel directly for check-out time -

Guest Name	Nightly Rate	Effective Date	Number of Rooms	Number of Guests	Number of Children
(b) (6), (b) (7)(C)	$104.99 USD		1	1	0

Confirmation: G05022303 JERIKA
Rate Info: Approx total is $104.99 USD without tax
Cancellation Policy: GTD TO VI- CANCEL 24HRS PRIOR TO AVOID BILLING
Room: FAX 435 587-0000

Hotel

Monday May 8th 2017

Inn At The Canyons

(Confirmed)
533 N Main St Monticello UT 84535
Duration: 1 night
Phone: (435) 587-2458

Monday May 8, 2017

Check-in @

- Please contact hotel directly for check-in time -

Tuesday May 9, 2017

Check-out @

- Please contact hotel directly for check-out time -

Guest Name	Nightly Rate	Effective Date	Number of Rooms	Number of Guests	Number of Children
RODDY RUSSELL	$104.99 USD		1	1	0

Confirmation: G05022303 JERIKA
Rate Info: Approx total is $104.99 USD without tax
Cancellation Policy: GTD TO VI- CANCEL 24HRS PRIOR TO AVOID BILLING
Room: FAX 435 587-0000

Hotel

Monday May 8th 2017

Inn At The Canyons

(Confirmed)
533 N Main St Monticello UT 84535
Duration: 1 night
Phone: (435) 587-2458

Monday May 8, 2017

Check-in @

- Please contact hotel directly for check-in time -

Tuesday May 9, 2017

Check-out @

- Please contact hotel directly for check-out time -

Guest Name	Nightly Rate	Effective Date	Number of Rooms	Number of Guests	Number of Children
YAKHOUR WADI	$104.99 USD		1	1	0

Confirmation: G05022303 JERIKA
Rate Info: Approx total is $104.99 USD without tax
Cancellation Policy: GTD TO VI- CANCEL 24HRS PRIOR TO AVOID BILLING
Room: FAX 435 587-0000

GSA U.S. General Services Administration

FY 2017 Per Diem Rates for ZIP 84535

Cities not appearing below may be located within a county for which rates are listed.
To determine what county a city is located in, visit the National Association of Counties (NACO) website (a non-federal website).

October 2016 - September 2017 within the zip code: **84535**. Max lodging by month (excluding taxes.) The last column is the Meals and Incidental Expense (M&IE) rate.

Primary Destination (1, 2)	County (3, 4)	2016 Oct	Nov	Dec	2017 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	M&IE (5)
Standard Rate	STANDARD RATE	$91	$91	$91	$91	$91	$91	$91	$91	$91	$91	$91	$91	$51

Footnotes

1. Traveler reimbursement is based on the location of the work activities and not the accommodations, unless lodging is not available at the work activity, then the agency may authorize the rate where lodging is obtained.
2. Unless otherwise specified, the per diem locality is defined as "all locations within, or entirely surrounded by, the corporate limits of the key city, including independent entities located within those boundaries."
3. Per diem localities with county definitions shall include "all locations within, or entirely surrounded by, the corporate limits of the key city as well as the boundaries of the listed counties, including independent entities located within the boundaries of the key city and the listed counties (unless otherwise listed separately)."
4. When a military installation or Government-related facility (whether or not specifically named) is located partially within more than one city or county boundary, the applicable per diem rate for the entire installation or facility is the higher of the rates which apply to the cities and/or counties, even though part(s) of such activities may be located outside the defined per diem locality.
5. *Meals and Incidental Expenses*; see Breakdown of M&IE Expenses for important information on first and last days of travel.

United States Department of the Interior
Official Travel Schedule of the Secretary

Montana, Utah, California, Montana
May 5, 2017 - May 13, 2017
FINAL

TRIP SUMMARY
THE TRIP OF THE SECRETARY TO
Montana, Utah, California, Montana
May 5, 2017 - May 13, 2017

Weather:

Havre, MT	High 87°, Low 51°; Sunny; 0% Chance of Precipitation (Saturday)
Salt Lake City, UT	High 77°, Low 53°; Mostly Sunny; 20% Chance of Precipitation (Sunday) High 70°, Low 51°; Partly Cloudy; 20% Chance of Precipitation (Monday)
Bears Ears National Monument (Blanding, UT)	High 72°, Low 47°; Mostly Sunny; 0% Chance of Precipitation (Monday)
Monticello, UT	High 61°, Low 38°; Mostly Cloudy; 20% Chance of Precipitation (Tuesday AM)
Grand Staircase-Escalante National Monument (Kanab, UT)	High 69°, Low 39°; Cloudy; 80% Chance of PM Showers (Tuesday PM) High 61°, Low 40°; Cloudy; 40% Chance of AM Showers (Wednesday)
Coronado, CA	High 69°, Low 60°; Sunny; 20% Chance of Precipitation (Thursday)
Billings, MT	High 89°, Low 53°; Mostly Sunny; 0% Chance of Precipitation (Friday)
Kalispell, MT	High 56°, Low 35°; Partly Cloudy; 20% Chance of Precipitation (Saturday)

Time Zone:

Montana	Mountain Daylight Time (MDT)
Utah	Mountain Daylight Time (PDT)
California	Pacific Daylight Time (PDT)

Advance (Havre):

Security Advance	Sgt. (b) (6), (b) (7)(C)	Cell Phone: (b) (6), (b) (7)(C)
Advance	Wadi Yakhour	(b) (6)

Advance (Salt Lake City):

Security Advance	Sgt. (b) (6), (b) (7)(C)	Cell Phone: (b) (6), (b) (7)(C)
Advance	Rusty Roddy	(b) (6)

Advance (Bears Ears National Monument):

Security Advance	Sgt. (b) (6), (b) (7)(C)	Cell Phone: (b) (6), (b) (7)(C)
Advance (Monday)	Wadi Yakhour	(b) (6)
Advance (Tuesday)	Rusty Roddy	

Advance (Grand Staircase):

Security Advance	Sgt. (b) (6), (b) (7)(C)	Cell Phone: (b) (6), (b) (7)(C)
Advance	Wadi Yakhour	(b) (6)

Advance (Coronado):

Security Advance	Sgt. (b) (6), (b) (7)(C)	Cell Phone: (b) (6), (b) (7)(C)
Advance	None	

Advance (Billings):		**Cell Phone:**
Security Advance	Sgt [redacted]	[redacted]
Advance	Rusty Roddy	[redacted]
Advance (Kalispell):		
Advance	None	
Traveling Staff:		
Agent in Charge (5/5-5/7)	Lt [redacted]	[redacted]
Agent in Charge (5/8-5/10)	Sgt. [redacted]	[redacted]
Agent in Charge (5/11-5/13)	Sgt. [redacted]	[redacted]
Acting Deputy Chief of Staff	Downey Magallanes	[redacted]
Director of Communications	Laura Rigas	[redacted]
Press Secretary	Heather Swift	[redacted]
Photographer	Tami Heilemann	[redacted]

MSU Security Contact:
Brian Simonson
brian.simonson@msun.edu
(406) 265-3525

Utah Governor's Security Contact:
Jason Ricks
jricks@utah.gov
(801) 244-6522

Attire:

Havre, MT:	Business Attire
Salt Lake City, UT:	Business Casual / Blazer & No Tie
Bears Ears National Monument:	Casual Park Attire
Grand Staircase-Escalante National Monument:	Casual Park Attire
Coronado, CA:	Business Attire
Billings, MT:	Casual Park Attire / Jeans & Boots (Daytime) Business Casual / Jeans & Blazer (Evening)

Friday, May 5, 2017

Washington, DC → Great Falls, MT

3:00-4:30pm EDT: **Depart Department of the Interior en route Baltimore-Washington International Airport**
Car: RZ

5:27pm EDT-
7:15pm CDT: **Wheels up Washington, DC (DCA) en route Minneapolis, MN (MSP)**
Flight: Delta 1361
Flight time: 2 hours, 48 minutes
RZ Seat: 19B
AiC: Lt. (b) (6), (b) (7)(C)
Staff: None
NOTE: TIME ZONE CHANGE EDT to CDT (-1 hours)

7:15-8:30pm CDT: **Layover in Minneapolis, MN // 1 hour, 15 minute layover**

8:30pm CDT-
10:11pm MDT: **Wheels up Minneapolis, MN (MSP) en route Great Falls, MT (GTF)**
Flight: Delta 4625
Flight time: 2 hours, 41 minutes
RZ Seat: 4A
AiC: Lt. (b) (6), (b) (7)(C)
Staff: None
NOTE: TIME ZONE CHANGE CDT to MDT (-1 hours)

10:11-10:25pm MDT: **Wheels down Great Falls International Airport** *(~15 minutes to vehicle)*
Location: 2800 Terminal Drive
Great Falls, MT 59404

10:25-10:35pm MDT: **Depart Airport en route RON**
Location: Hampton Inn Great Falls
2301 14th Street SW
Great Falls, MT 59404
Vehicle Manifest:
Secretary's Vehicle:
RZ
Lt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)

10:35pm MDT: **RON**

Saturday, May 6, 2017

Great Falls, MT → Havre, MT → Great Falls, MT

7:20-9:15am MDT: **Depart RON en route Havre, MT**
Location: Montana State University-Northern
Cowan Drive
Havre, MT 59501
Vehicle Manifest:
Secretary's Vehicle:
RZ
Lt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)

	Drive Time:	~1 hour, 55 minutes without traffic
9:15-9:45am MDT:	**Arrive at Montana State University-Northern // Meet with the Platform Party // Platform Party Photo**	
	Location:	Cowan Hall Conference Room # 202
	Met by:	Chancellor Greg Kegel at entrance to Cowan Hall
	Participants:	Tom Welch, Professor of Agricultural Technology & Faculty Marshal Dr. Darlene Sellers, Professor of Education Dr. Larry Strizich, Dean, College of Technical Sciences Dr. Carol Reifschneider, Interim Dean, College of Education, Arts & Sciences and Nursing Dr. William Rugg, Provost / Vice Chancellor for Academic Affairs Paul Tuss, Chairman of the Montana University System Board of Regents Brian Simonson, Vice Chancellor for Finance and Administration Pastor Tanner Howard of the First Lutheran Church
	Staff:	None
	Advance:	Wadi Yakhour
9:45-10:00am MDT:	**Walk to Southwest Corner of Cowan Hall and Proceed to Gymnasium**	
	Location:	Cowan Hall
	Note:	Platform Party will be ushered by Faculty Marshal Tom Welch
10:00-12:00pm MDT:	**Montana State University-Northern Spring Commencement**	
	Location:	Montana State University-Northern Armory Gymnasium
	Participants:	
	Staff:	None
	Advance:	Wadi Yakhour
	Format:	10:00 Procession enters gym, led by Chancellor Kegel Approach stage from the left and remain standing Chancellor Kegel announces presentation of colors & National Anthem Invocation by Pastor Howard Introduction of platform party by Chancellor Kegel Student Senate President remarks Chancellor Kegel remarks Provost Rugg remarks Chancellor Kegel introduces RZ **RZ gives 10 minute remarks** Provost Rugg & Chancellor Kegel present degree candidates Pastor Howard gives the Benediction Retiring of the Colors Recessional March, led by Chancellor Kegel
12:00-12:30pm MDT:	**Walk to Donaldson Hall**	
	Location:	Montana State University-Northern Armory Gymnasium
	Participants:	
	Staff:	None
	Advance:	Wadi Yakhour
	Format:	Many students and faculty will be congregating outside of the Gymnasium, if the Secretary would like to visit with them on his way to the luncheon.

12:30-1:30pm MDT: **Commencement Luncheon**

Location: Donaldson Hall

Participants: Jacob Bachmeier, State Representative
Nate St. Pierre, President, Stone Child College
Paul Tuss, Chairman, Board of Regents
Mike Lang, State Senator, & wife Lorna
G. Bruce Meyers, Former State Representative, & son, Dominic Meyers
Jim O'Hara, State Representative, & wife, Vicki
Bill Rugg, Provost, & wife, Denise
Brian Simonson, CFO, & wife, Sherri
Carol Reifschneider, Interim Dean
Christian Oberquell, Athletic Director, & wife Melissa
Jonathan WindyBoy, State Senator
Larry Strizich, Dean
Rachel Dean, Chief of Staff
Steve Wise, Dean of Students, & wife, Becky
Tracey Jette, Senior Director of Student Success, & husband, Joe
Greg Kegel, Chancellor
Jim Bennett, Foundation Director, & wife, Lindsey

Staff: None

Advance: Wadi Yakhour

Format: Informal luncheon

1:30-3:25pm MDT: **Depart Havre, MT en route Great Falls, MT**

Location: Hampton Inn Great Falls
2301 14th Street SW
Great Falls, MT 59404

Vehicle Manifest:

Secretary's Vehicle:

RZ
Lt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)

Staff Vehicle:

Wadi Yakhour

Drive Time: ~1 hour, 55 minutes without traffic

4:25pm-9:00pm MDT: **OPEN**

9:00pm MDT: **RON**

Sunday, May 7, 2017

Great Falls, MT → Salt Lake City, UT

5:20-5:30am MDT: **Depart RON en route Great Falls International Airport**

Location: 2800 Terminal Drive
Great Falls, MT 59404

Vehicle Manifest:

Secretary's Vehicle:

RKZ
Lt. (b) (6), (b) (7)(C)
Sgt (b) (6), (b) (7)(C)

Staff Vehicle:

Wadi Yakhour

Drive Time: ~6 minutes without traffic

6:20am MDT-
7:51am MDT: **Wheels up Great Falls, MT (GTF) en route Salt Lake City, UT (SLC)**
Flight: Delta 4787
Flight time: 1 hours, 31 minutes
RZ Seat: 8A
AiC: Lt. (b) (6), (b) (7)(C)
Staff: None

7:51-8:15am MDT: **Wheels down Salt Lake City International Airport & Depart en route RON**
Location: 776 North Terminal Drive
Salt Lake City, UT 84122
Vehicle Manifest:
State Police Lead:
Secretary's Vehicle:
RKZ
Lt. (b) (6), (b) (7)(C)
Sgt (b) (6), (b) (7)(C)

8:35-10:45am MDT: **Arrive RON for Private Time**
Location: Hampton Inn Salt Lake City-Downtown
425 South 300 West
Salt Lake City, UT 84101

10:45-10:50am MDT: **Depart RON for Brunch Briefing**
Location: Denny's
250 W 500 S
Salt Lake City, UT 84101
Vehicle Manifest:
State Police Lead:
Secretary's Vehicle:
RKZ
Lt. (b) (6), (b) (7)(C)
Sgt (b) (6), (b) (7)(C)
Downey Magallanes
Laura Rigas

10:50-11:45am MDT: **Brunch Briefing**
Participants: RKZ
Downey Magallanes
Laura Rigas

11:45-12:00pm MDT: **Depart en route Utah State Capitol Building**
Location: West Portico / Governor's Private Garage
Utah State Capitol, Suite 200
Salt Lake City, Utah 84114-2220
Vehicle Manifest:
State Police Lead:
Secretary's Vehicle:
RKZ
Lt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Downey Magallanes
Laura Rigas

12:00-1:00pm MDT: **Arrive Utah State Capitol Building and Proceed to Private Meeting with Governor**

Gary Herbert, Senator Orrin Hatch, and Senator Mike Lee
Met Upon Arrival by:
Governor Gary Herbert
Justin Harding, Chief of Staff - Governor Herbert

Location: Formal Office of the Governor - Suite 200

Participants:
Secretary Ryan Zinke
Senator Orrin Hatch
Senator Mike Lee
Governor Gary R. Herbert
Matt Sandgren, Chief of Staff, Senator Hatch
Justin Harding, Chief of Staff, Office of Governor Herbert
Rob Axson, Office of Senator Lee

Staff:
Downey Magallanes
Laura Rigas
BLM Photographer

Press: Closed

Advance: Rusty Roddy

Note: RKZ to exchange Challenge coins with Governor Herbert during meeting

Note: This is Governor Herbert's 70th Birthday

1:00-2:00pm MDT: and

Meeting with State Historic Preservation Office & Utah Department of Heritage Arts

Location: Governor's Conference Room

Participants:
Secretary Ryan Zinke
Governor Gary R. Herbert
Senator Orrin Hatch
Senator Mike Lee
Rep. Rob Bishop
Rep. Jason Chaffetz
Rep. Chris Stewart
Jill Remington Love, Executive Director, Utah Department of Heritage and Arts
Kevin Fayles, Utah State Historic Preservation Office
Arie Leeflang, Utah State Historic Preservation Office
Justin Harding, Chief of Staff, Office of Governor Herbert
Paul Edwards, Deputy Chief of Staff, Office of Governor Herbert
Matt Sandgren, Chief of Staff, Office of Senator Hatch
John Tanner, Legislative Director, Office of Senator Hatch
Ed Cox, Legislative Assistant, Office of Senator Hatch
Ryan Wilcox, Northern Utah Director, Office of Senator Lee
Devin Wiser, Chief of Staff, Office of Rep. Bishop
Wade Garrett, District Director, Office of Rep. Chaffetz
Brian Steed, Chief of Staff, Office of Rep. Chris Stewart
Cody Stewart

Staff:
Downey Magallanes
Laura Rigas
BLM Photographer

Press: Closed

Advance: Rusty Roddy

2:00-2:30pm MDT: **Meeting with Legislative Leadership & Utah Attorney General Sean Reyes**

Location: Governor's Conference Room

Participants: Secretary Ryan Zinke
AG Sean Reyes
President Wayne Niederhauser
Speaker Greg Hughes
Rep. Mike Noel
Rep. Keven Stratton
Ric Cantrell, Chief of Staff, Utah State Senate
Greg Hartley, Chief of Staff, Utah State House
Missy Larsen, Chief of Staff, Utah Attorney General's Office

Staff: Downey Magallanes
Laura Rigas
BLM Photographer

Press: Closed

Advance: Rusty Roddy

2:30-2:45pm MDT: **Break**

Location: Office of the Lt. Governor - Suite 205

2:45-3:15pm MDT: **Meeting with Utah School and Institutional Trust Lands Administration (SITLA)**

Location: Governor's Conference Room

Participants: Secretary Ryan Zinke
John Andrews, Associate Director & Chief Legal Counsel, SITLA
Alan Freemeyer, SITLA D.C. Representative
Tom Bachtel, Vice Chair, SITLA Board of Trustees

Staff: Downey Magallanes
Laura Rigas
BLM Photographer

Press: Closed

Advance: Rusty Roddy

3:15-3:30pm MDT: **Board Vehicles & Depart State Capitol Building en route BLM Utah State Office**

Location: 440 West 200 South
Gateway South Parking Garage
Level 3 Parking - Row B
Salt Lake City, UT

Met by: Ed Roberson, BLM Utah State Director

Vehicle Manifest:

State Police Lead: Lt. (b) (6), (b) (7)(C)

Secretary's Vehicle:
RKZ
Sgt. (b) (6), (b) (7)(C)
Rusty Roddy
Downey Magallanes
Laura Rigas

Drive Time: ~10 minutes without traffic

3:30-4:30pm MDT: **Meeting with Bears Ears Inter-Tribal Coalition**

Location: Bureau of Land Management Utah State Office
440 West 200 South - Suite 500
Salt Lake City, UT 84101

	Participants:	Secretary Ryan Zinke President Russell Begaye, Navajo Nation Chairman Harold Cuthair, Ute Mountain Ute Staffer, Navajo Nation Office of the Speaker Ethel Branch, Navajo Nation Attorney General Davis Filfred, Navajo Nation Council (Window Rock, AZ) Shaun Chapoose, Chairman, Ute Indian Tribe (Fort Duchesne, UT) Carleton Bowekaty, Councilman, Zuni Tribe (Zuni, NM) Charles Wilkinson, Legal Advisor, University of Colorado Leland Begaye, Legal Advisor, Ute Mountain Ute Ed Roberson, BLM State Director Don Hoffheins, BLM, Monticello Field Manager Mike Richardson, BLM, Acting Communications Director Nora Rasure, USFS, Regional Forester Mark Pentecost, USFS Forest Supervisor, Manti La-Sal National Forest
	Staff:	Downey Magallanes Laura Rigas Heather Swift BLM Photographer
	Press:	Closed
	Format:	Welcome and Introductions facilitated by Ed Roberson, BLM Utah State Director RKZ Brief Remarks (5 minutes) Tribal Comments led by Carleton Bowekaty, Co-Chair of the Bears Ears Inter-Tribal Coalition. During this time, each Tribe will have the opportunity to discuss their ancestral affiliation to the Bears Ears region and its cultural significance (45 minutes)
	Advance:	Rusty Roddy
4:30-5:00pm MDT:	**Daily Media Availability**	
	Location:	Bureau of Land Management Utah State Office 440 West 200 South Salt Lake City, UT 84101
	Participants:	RKZ Senator Orrin Hatch
	Staff:	Laura Rigas Heather Swift
	Press:	Open
	Format:	Heather Swift gives press a recap of the days activities. Senator Hatch & RKZ enter. Senator Hatch remarks followed by RKZ remarks
	Advance:	Rusty Roddy
5:00-5:15pm MDT:	**Depart en route Utah State Capitol Building**	
	Location:	Utah State Capitol, Office of the Governor Salt Lake City, Utah 84114-2220
	Vehicle Manifest:	
	State Police Lead:	Lt. (b) (6), (b) (7)(C)
	Secretary's Vehicle:	RKZ Sgt. (b) (6), (b) (7)(C) Rusty Roddy Downey Magallanes

Drive Time: ~10 minutes without traffic

5:15-5:45pm MDT: **Personal Time**
Location: Office of the Lt. Governor - Suite 205
Note: Photo op with Governor on Governor's Balcony

5:45-6:00pm MDT: **Meeting with Don Peay**
Location: Office of the Lt. Governor - Suite 205
Participants: RKZ
Don Peay, President of Sportsmen for Fish & Wildlife (Also former Chair of Utahns for Trump)

6:00-9:00pm MDT: **Utah Office of Outdoor Recreation Dinner**
Location: Hall of Governors
Utah State Capitol Building
Attendees: 80
Participants: RKZ (Seated with Governor Herbert & Utah Congressional Delegation
Governor Gary R. Herbert (last hour)
Senator Orrin Hatch
Senator Mike Lee
Rep. Rob Bishop
Rep. Jason Chaffetz
Rep. Chris Stewart
Utah Attorney General Sean Reyes
Justin Harding, Chief of Staff, Office of Governor Herbert
Mike Mower Deputy Chief of Staff, Office of Governor Herbert
Paul Edwards, Deputy Chief of Staff, Office of Governor Herbert
Jacey Skinner, General Counsel, Office of Governor Herbert
Cody Stewart, Director of Federal Affairs, Office of Governor Herbert
Kristen Cox, Executive Director and Senior Advisor, Office of Governor Herbert
Kathleen Clarke, Director of Utah Public Lands Policy Coordinating Office
Mike Styler, Executive Director, Utah Department of Natural Resources
Val Hale, Executive Director, Governor's Office of Economic Development
Tom Adams, Director, Office of Outdoor Recreation
Vicki Varela - Director of Utah Office of Tourism and Branding
Aimee Edwards - Communication Director, Governor's Office of Economic Development
Matt Sandgren, Chief of Staff, Office of Senator Hatch
John Tanner, Legislative Director, Office of Senator Hatch
Ed Cox, Legislative Assistant, Office of Senator Hatch
Ron Dean, Central and Eastern Utah Director, Office of Senator Orrin Hatch
Alyson Bell, Chief of Staff, Office of Senator Mike Lee
Ryan Wilcox, Northern Utah Director, Office of Senator Mike Lee

Devin Wiser, Chief of Staff, Office of Rep. Rob Bishop
Peter Jenks, District Director, Office of Rep. Rob Bishop
Wade Garrett, District Director, Office of Rep. Jason Chaffetz
Clay White, Legislative Director, Office of Rep. Jason Chaffetz
Brian Steed, Chief of Staff, Office of Rep. Chris Stewart
Gary Webster, District Director, Office of Rep. Chris Stewart
Laurel Price, District Director, Office of Rep. Mia Love
Speaker Greg Hughes
Rep. Brad Wilson
Rep. Frances Gibson
Rep. John Knotwell
Rep. Keven Stratton
Rep. Kay Christofferson
President Wayne Niederhauser
Senator Stuart Adams
Senate Leadership - TBD
Senate Leadership - TBD
Senate Leadership - TBD
Senate Leadership - TBD
Rep. Brian King, House Minority Leadership
Rep. Joel Briscoe, House Minority Leadership
Senator Gene Davis, Senate Minority Leadership
Senator Karen Mayne, Senate Minority Leadership
Greg Hartley, Chief of Staff, Utah State House of Representatives
Ric Cantrell, Chief of Staff, Utah State Senate
Missy Larsen, Chief of Staff, Utah Attorney General's Office
Gary Heward, CEO, Liberty Mountain
Bill Harmon, Goal Zero
Joshua Bradley, Amer Sports
Nazz Kurth, Petzl
Amanda Covington, Vista Outdoors
Ashley Kornblat, Western Spirit
Don Peay, Utah Sportsmen for Fish and Wildlife

Staff: Downey Magallanes
Laura Rigas
Heather Swift
BLM Photographer

Press: Closed

Format:

6:00-6:30pm:	Mix & Mingle
6:30-7:00pm:	Welcome by Justin Harding, Governor Herbert COS Blessing by Senator Orrin Hatch Buffet style dinner
7:00-7:40pm:	Outdoor Industry Roundtable
7:40-7:50pm:	RZK remarks
7:50-8:00pm:	Governor Gary Herbert remarks
8:00-9:00pm:	Mix & mingle

Advance: Rusty Roddy

Note: By Invitation Only

9:00-9:10pm MDT: Depart Capitol en route RON

Location: Hampton Inn Salt Lake City-Downtown
425 South 300 West
Salt Lake City, UT 84101

Vehicle Manifest:
State Police Lead: Lt. (b) (6), (b) (7)(C)
Secretary's Vehicle:
RKZ
Sgt. (b) (6), (b) (7)(C)
Downey Magallanes
Laura Rigas

Drive Time: ~10 minutes without traffic

9:10pm MDT: RON

Monday, May 8, 2017

Salt Lake City, UT → Blanding, UT

7:15-7:30am MDT: **Depart RON en route State Capitol Building**

Location: West Portico / Governor's Private Garage
Utah State Capitol
Salt Lake City, Utah 84114-2220

Vehicle Manifest:
State Police Lead:
Lt. (b) (6), (b) (7)(C)
Secretary's Vehicle:
RKZ
Sgt. (b) (6), (b) (7)(C)
Downey Magallanes
Laura Rigas

Drive Time: ~10 minutes without traffic

7:30-8:30am MDT: **Breakfast Meeting with Utah Federal Delegation**

Location: Governor's Conference Room
Participants: RZ
Governor Herbert
Senator Orrin Hatch
Senator Mike Lee
Rep. Rob Bishop
Rep. Jason Chaffetz
Rep. Chris Stewart
Rep. Mia Love
Justin Harding, Chief of Staff, Governor Herbert
Mike Mower, Deputy Chief of Staff, Governor Herbert
Paul Edwards, Deputy Chief of Staff, Governor Herbert
Jacey Skinner, General Counsel, Governor Herbert
Cody Stewart, Director of Federal Affairs, Governor Herbert
Ed Cox, Office of Senator Orrin Hatch
Matt Whitlock, Communications Director, Office of Senator Hatch
Alyson Bell, Chief of Staff, Office of Senator Mike Lee
Matt Sandgren, Chief of Staff, Office of Senator Orrin Hatch
Ryan Wilcox, Northern Utah Director, Office of Senator Mike Lee

Devin Wiser, Chief of Staff, Office of Rep. Rob Bishop
Peter Jenks, District Director, Office of Rep. Rob Bishop
Clay White, Legislative Director, Office of Rep. Jason Chaffetz
Wade Garrett, District Director, Office of Rep. Jason Chaffetz
Brian Steed, Chief of Staff, Office of Rep. Chris Stewart
Gary Webster, Chief of Staff, Office of Rep. Chris Stewart
Laurel Price, District Director, Office of Rep. Mia Love

Staff: Downey Magallanes
Laura Rigas

Press: Closed
Format: Continental breakfast / Utah delegation roundtable
Advance: Rusty Roddy
Note: This will be the last event participation by Senator Hatch & Senator Lee

8:30-9:00am MDT: **Board Vehicle & Depart State Capitol Building en route Division of Aeronautics // Board Planes**

Location: 135 North 2400 West
Salt Lake City, UT 84116

Vehicle Manifest:
State Police Lead: Lt. (b) (6), (b) (7)(C)
Secretary's Vehicle:
RKZ
Sgt. (b) (6), (b) (7)(C)
Downey Magallanes
Laura Rigas

Drive Time: ~15 minutes without traffic

9:00-10:30am MDT: **Wheels Up Salt Lake City, UT en route Blanding, UT (KBDG)**

Participants: **RZ**
Flight: B200 Turboprop 8 passenger plane
Flight time: 1 hour, 15 minutes
Vehicle Manifest:
Secretary's Plane:
RKZ
Governor Gary Herbert
Justin Harding
Governor's Security Detail
Downey Magallanes
Sgt. (b) (6), (b) (7)(C)
Rep. Rob Bishop
Laura Rigas

Plane # 2:
Ryan Wilcox
Ed Cox
Wade Garrett
Devin Wiser
Brian Steed
John Tanner

Note: There will be a flyover of Grand Staircase Escalante National Monument en route

10:30-11:00pm MDT: **Wheels Down Blanding, UT // Proceed to Helicopters**

Location: 212 Freedom Way
Blanding, UT 84511

11:00am-1:30pm MDT: **Wheels Up for Black Hawk Helicopter Tour (South Portion of Monument)**
Vehicle Manifest:
Secretary's Helicopter:
RZ
Governor Gary R. Herbert
Rep. Rob Bishop
Utah State Senate President Wayne Niederhauser
Sgt. (b) (6), (b) (7)(C)
Governor's Security Detail
Downey Magallanes
Justin Harding, Chief of Staff, Office of Governor Herbert
Commissioner Rebecca Benally
Bruce Adams, San Juan County Commissioner (Narrator)

Helicopter # 2:
Speaker Greg Hughes
Senator David Hinkins
Rep. Mike Noel
Phil Lyman, San Juan County Commissioner (Narrator)
John Tanner, Legislative Director, Office of Senator Hatch
Devin Wiser, Chief of Staff, Office of Rep. Bishop
Brian Steed, Chief of Staff, Office of Rep. Chris Stewart
Laura Rigas
Ryan Wilcox, Northern Utah Director, Office of Senator Mike Lee
Wade Garrett, Rep Chaffetz District Director

1:30-2:30pm MDT: **Depart en route Bears Ears National Monument Media Availability and Hike**
Vehicle Manifest:
State Police Lead: Lt. (b) (6), (b) (7)(C)
Secretary's Vehicle:
RKZ
Sgt. (b) (6), (b) (7)(C)
Downey Magallanes
Laura Rigas
Advance: Wadi Yakhour
Note: Box lunches will be provided for vehicles
Note: There is no cell service in the area of Bears Ears National Monument

2:30-3:00pm MDT: **Daily Media Availability**
Location: Bears Ears National Monument
Butler Wash Ruins
Participants: RKZ
Staff: Laura Rigas
Heather Swift
Press: Open
Advance: Wadi Yakhour

3:00-5:00pm MDT: **Hiking Tour of Bears Ears National Monument**
Participants: RKZ

Governor Gary Herbert
Rep. Rob Bishop
Sgt. [redacted]
Governor's Security Detail
Justin Harding, Chief of Staff, Office of Governor Herbert
Commissioner Rebecca Benally
Rep. Mike Noel
Bruce Adams, San Juan County Commissioner
Phil Lyman, San Juan County Commissioner
John Tanner, Legislative Director, Office of Senator Hatch
Devin Wiser, Chief of Staff, Office of Rep. Bishop
Ryan Wilcox, Northern Utah Director, Office of Senator Mike Lee
Clay White, Legislative Director, Office of Rep. Chaffetz (TBD)/Wade Garrett, District Director
Ed Roberson, Utah State Director, BLM

Staff: Downey Magallanes
Laura Rigas
Heather Swift
Tami Heilemann

Press:
Advance: Wadi Yakhour
Format: 3:00-3:30: Hike along the Butler Wash Ruins
3:30-3:45: Depart Butler Wash Ruins en route House on Fire Ruins
3:45-5:00: Hike to the House on Fire Ruins
Note: This is the last event with Governor Herbert who will be flying back to Salt Lake City

5:00-6:00pm MST: **Board Vehicles & Depart Bears Ears National Monument en route Blanding, UT**
Location: Edge of Cedar Mesa Museum
600 W 400 N
Blanding, UT 84511
Vehicle Manifest:
State Police Lead: Lt. [redacted]
Secretary's Vehicle:
RKZ
Sgt. [redacted]
Staff Vehicle:
Wadi Yakhour
Downey Magallanes
Laura Rigas
Tami Heilemann

Drive Time: ~45 minutes without traffic

6:00-7:00pm MDT: **Meeting with Friends of Cedar Mesa**
Location: Edge of Cedar Mesa Museum
Met by: Fred Hayes and Chris Hanson
Participants: RZ
Edwin Roberson, State Director, BLM-Utah
Lance Porter, District Manager, BLM Canyon Country District
Don Hoffheins, Field Manager, BLM Monticello Field Office
Mike Richardson, Acting Communications Director BLM-Utah
Tyler Ashcroft, Bears Ears Project Manager BLM-Utah

Josh Ewing, Executive Director, Friends of Cedar Mesa
Amanda Podmore, Assistant Director, Friends of Cedar Mesa
Vaughn Hadenfeldt, Board of Directors, Friends of Cedar Mesa
Steve Simpson: Board of Directors, Friends of Cedar Mesa
Fred Hayes, Director, Utah Division of State Parks and Recreation
Darin Bird, Deputy Director, Utah Department of Natural Resources
Chris Hanson, Museum Director, Edge of Cedars State Park
Johnathan Till, Curator, Edge of Cedars State Park

Staff: Downey Magallanes
Laura Rigas
Heather Swift
Tami Heilemann

Press: Closed
Advance: Wadi Yakhour
Note: This is a state government building in a state park
Format: 6:00-6:10: Welcome and introductions
6:10-6:25: Abbreviated tour of museum and regional artifacts
6:25-6:30: Introduction to Friends of Cedar Mesa in Museum Library
6:30-6:35: RZ gives brief remarks
6:35-7:00: Information Sharing from Friends of Cedar Mesa

6:30-7:15pm MDT: Depart Edge of Cedar Mesa Museum en route Blanding Arts and Events Center

Location: Blanding Arts and Events Center
715 W 200 S
Blanding, UT 84511

Vehicle Manifest:

Secretary's Vehicle:
RKZ
Sgt (b) (6), (b) (7)(C)
Sgt (b) (6), (b) (7)(C)

Staff Vehicle:
Wadi Yakhour
Downey Magallanes
Laura Rigas
Tami Heilemann

Drive Time: ~5 minutes without traffic

7:30-8:30pm MDT: Dinner at Blanding Arts and Events Center Hosted by San Juan County Commission

Participants: RZ
Rep. Rob Bishop
Commissioner Bruce Adams, San Juan County
100 Attendees

Staff: Downey Magallanes
Laura Rigas
Tami Heilemann

Press: Closed
Advance: Wadi Yakhour

8:30-9:00pm MDT: Depart Blanding, UT en route RON

Location: Inn at the Canyons
533 N. Main Street
Monticello, UT 84535

Vehicle Manifest:

State Police Lead: Lt. [redacted]
Secretary's Vehicle:
RKZ
Sgt. [redacted]
Staff Vehicle:
Wadi Yakhour
Downey Magallanes
Laura Rigas
Tami Heilemann

Drive Time: ~30 minutes without traffic

9:00pm MDT: **RON**

Tuesday, May 9, 2017

Bears Ears National Monument → Kanab, UT

7:30-8:15am MDT: **Breakfast**

8:15-9:00am MDT: **Board Vehicles & Depart RON en route The Nature Conservancy's Dugout Ranch**
Location: Travel west & north past Shay Mountain
Vehicle Manifest:
Secretary's Vehicle:
RKZ
Sgt. [redacted]
Sgt. [redacted]
Staff Vehicle:
Rusty Roddy
Downey Magallanes
Laura Rigas
Tami Heilemann
Drive Time: ~45 minutes without traffic
Note: There is limited cell service on the route to the Dugout Ranch and no Cell service once on the property except in the Canyonlands Research Center where service is decent but sometimes limited

9:00-9:05am MDT: **Arrive The Nature Conservancy's Dugout Ranch & Proceed to Canyonlands Research Center Pavilion**
Location: Canyonlands Research Center
Met by: Dave Livermore, Utah State Director, TNC
Heidi Redd, Owner, Indian Creek Cattle Company
Participants: RKZ
Ed Roberson, Utah State Director, BLM
Staff: Downey Magallanes
Laura Rigas
Heather Swift
Tami Heilemann
Press: Closed
Advance: Rusty Roddy

9:05-9:30am MDT: **Welcome & Overview of Canyonlands Research Center**
Location: Canyonlands Research Center Pavilion
Participants: Dave Livermore, Utah State Director, TNC
Heidi Redd, Owner, Indian Creek Cattle Company
Sue Bellagamba, Canyonlands Regional Director, TNC

		Kristen Redd, Field Station Manager, TNC
		Matt Redd, Canyonlands Project Manager, TNC
		Mark Aagenes, Director of Government Relations, Montana TNC
		Tom Cors, Lands Director, US Government Relations, TNC
		Dr. Mike Duniway, U.S. Geological Service
	Staff:	Downey Magallanes
		Laura Rigas
		Heather Swift
		Tami Heilemann
	Press:	Closed
	Advance:	Rusty Roddy
9:30-10:55am MDT:	**Hiking Tour & Discussion of Conservation in Indian Creek & Bear's Ears National Monument**	
	Participants:	Dave Livermore, Utah State Director, TNC
		Heidi Redd, Owner, Indian Creek Cattle Company
		Sue Bellagamba, Canyonlands Regional Director, TNC
		Kristen Redd, Field Station Manager, TNC
		Matt Redd, Canyonlands Project Manager, TNC
		Mark Aagenes, Director of Government Relations, Montana TNC
		Tom Cors, Lands Director, US Government Relations, TNC
		Dr. Mike Duniway, U.S. Geological Service
	Staff:	Downey Magallanes
		Laura Rigas
		Tami Heilemann
	Press:	Closed
	Advance:	Rusty Roddy
	Discussion Stops Include:	Streamside Vegetation
		Indian Creek
		Cryptobiotic Soils
		Geological Formations
		Petroglyphs
	Note:	Group photo with RKZ and Dugout Ranch / TNC staff will be taken en route hike at the Ranch Tack Shed
	Note:	Participants will be walking in rough, dusty, sometimes muddy terrain, thru water when crossing Indian Creek, up / down a fairly Steep incline after / before crossing Indian Creek, walking over cacti, etc.
10:55-11:00am MDT:	**Return to Canyonlands Research Center & Proceed to Press Availability**	
11:00-11:25am MDT:	**Daily Media Availability**	
	Location:	Canyonlands Research Center Pavilion
	Participants:	RKZ
	Staff:	Laura Rigas
		Heather Swift
	Press:	Open
	Advance:	Rusty Roddy
11:25-11:30am MDT:	**Board Vehicles & Depart Dugout Ranch en route Bears Ears National Monument**	
11:30-12:05pm MDT:	**Pick up Box Lunches en route Bears Ears National Monument**	
	Location:	Inn at the Canyons
		533 N. Main Street
		Monticello, UT 84535

12:05-2:00pm MDT: **Travel to Bears Ears National Monument**

Location: Near Blanding in San Juan County, UT

Vehicle Manifest:

Secretary's Vehicle:

RKZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)

Staff Vehicle:

Rusty Roddy
Downey Magallanes
Laura Rigas
Tami Heilemann

Note: Box lunches en route provided by San Juan County Commissioners

Note: There is no cell service in the area of Bears Ears National Monument

2:00-6:00pm MDT: **Horseback Tour of Bears Ears National Monument**

Participants: RKZ
Sgt. (b) (6), (b) (7)(C) Secretary Zinke Security Detail
Ed Cox, Office of Senator Hatch
Ryan Wilcox, Office of Senator Lee
Justin Harding, Office of Governor Herbert
Bruce Adams, San Juan County Commission
Phil Lyman, San Juan County Commission
Rebecca Benally, San Juan County Commission
Rep. Mike Noel
Senator David Hinkins
4 Cowboy Support Riders

Staff: Downey Magallanes
Laura Rigas
Heather Swift
Tami Heilemann

Press: Amy Joi O'Donoghue, Environmental Reporter from the "Deseret News" out of Salt Lake City will be on ride

Advance: Rusty Roddy

6:00-6:25pm MDT: **Break**

6:25-7:15pm MDT: **Board Vehicles & Depart Bears Ears National Monument en route Blanding, UT**

Location: Blanding Municipal Airport
212 Freedom Way
Blanding, UT 84511

Vehicle Manifest:

Secretary's Vehicle:

RKZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)

Staff Vehicle:

Rusty Roddy
Downey Magallanes
Laura Rigas
Tami Heilemann

Drive Time: ~45 minutes without traffic

7:15-7:30pm MDT: **Arrive Blanding Municipal Airport // Board Planes**

7:30-8:30pm MDT: **Wheels Up Blanding, UT (KBDG) en route Kanab, UT (KKNB)**
Participants: **RKZ**
Flight: B200 Turboprop 8 passenger plane
Flight time: 1 hour
Vehicle Manifest:
Secretary's Plane:
RKZ
Downey Magallanes
Laura Rigas
Sgt. [redacted]
Justin Harding
Rep. Mike Noel
Brian Steed
Rep. Chris Stewart
Plane No. 2:
Cody Stewart
Ryan Wilcox
Ed Cox
Tami Heilemann
TBD Zinke Staff (If Needed)
TBD Zinke Staff (If Needed)

8:30-8:35pm MDT: **Wheels Down Kanab Municipal Airport // Proceed to Vehicles**
Location: 2378 US-89A
Kanab, UT 84741

8:35-8:45pm MDT: **Depart Kanab Municipal Airport en route RON**
Location: Comfort Suites Kanab
150 West Center Street
Kanab, UT 84741
Vehicle Manifest:
Secretary's Vehicle:
RKZ
Sgt. [redacted]
Sgt. [redacted]
Staff Vehicle:
Wadi Yakhour
Downey Magallanes
Laura Rigas
Tami Heilemann
Drive Time: ~5 minutes without traffic
Note: Stop for dinner optional. Dinner Options:

Jake's Chaparral (Western Style Dinner, Wadi's recommendation)
86 S 200 W
Kanab, UT 84741

Nedra's Too (Mexican food, not highly reviewed, but open late)
310 S 100 E
Kanab, UT 84741

8:45pm **RON**

Wednesday, May 10, 2017

Kanab, UT → Grand Staircase-Escalante National Monument → Salt Lake City, UT → San Diego, CA

8:20-8:30am MDT: **Depart RON en route Kane County Water Conservancy District**

Location: 725 East Kaneplex Drive
Kanab, UT 84741

Vehicle Manifest:

Secretary's Vehicle:
RKZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)

Staff Vehicle:
Wadi Yakhour
Downey Magallanes
Laura Rigas
Tami Heilemann

Drive Time: ~5 minutes without traffic

8:30-9:30am MDT: **Breakfast Meeting with Kane and Garfield County Commissioners and Area Legislators**

Location: Kane County Water Conservancy District

Participants: RZ
BLM Staff
Rep. Chris Stewart
Rep. Mike Noel
Brian Steed, Chief of Staff, Office of Chris Stewart
Gary Webster, District Director, Office of Chris Stewart
Justin Harding, Chief of Staff, Office of Governor Herbert
Jacey Skinner, General Counsel, Office of Governor Herbert
Paul Edwards, Deputy Chief of Staff, Office of Governor Herbert
Adam Stewart, Natural Resources Committee, Office of Rep. Bishop
Ron Dean, Central and Eastern Utah Director, Office of Senator Orrin Hatch
Ed Cox, Legislative Assistant, Office Senator Hatch
Dirk Clayson, Kane County Commissioner
Jim Matson, Kane County Commissioner
Lamont Smith, Kane County Commissioner
Leland Pollock, Garfield County Commissioner
David Tebbs, Garfield County Commissioner
Jerry Taylor, Garfield County Commissioner

Press: Closed

Staff: Downey Magallanes
Heather Swift
Laura Rigas
Tami Heilemann

Advance: Wadi Yakhour

Note: Breakfast provided by the Kane County Commission

9:30-10:30am MDT: **Depart Breakfast en route Big Water, UT**

Location:

Vehicle Manifest:
Secretary's Vehicle:
RKZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Staff Vehicle:
Wadi Yakhour
Downey Magallanes
Laura Rigas
Tami Heilemann
Drive Time: ~1 hour without traffic

10:30-12:30pm MDT: Driving Tour of Portions of Grand Staircase-Escalante National Monument
Location:
Participants: RZ
BLM Staff
Rep. Chris Stewart
Rep. Mike Noel
Senator David Hinkins
Brian Steed, Chief of Staff, Office of Chris Stewart
Gary Webster, District Director, Office of Chris Stewart
Justin Harding, Chief of Staff, Office of Governor Herbert
Ron Dean, Central and Eastern Utah Director, Office of Senator Orrin Hatch
Ed Cox, Legislative Assistant, Office Senator Hatch
Dirk Clayson, Kane County Commissioner
Jim Matson, Kane County Commissioner
Lamont Smith, Kane County Commissioner
Leland Pollock, Garfield County Commissioner
David Tebbs, Garfield County Commissioner
Jerry Taylor, Garfield County Commissioner
Staff: Downey Magallanes
Laura Rigas
Tami Heilemann
Press:
Advance: Wadi Yakhour
Note: Three Kane County Commissioners & Downey will join RKZ in his vehicle for first hour of tour & Three Garfield County Commissioners & Downey will join RKZ in his vehicle for the second hour of the tour

12:30-1:30pm MDT: Lunch and Walking Tour
Location: Top of Kaiparowits Plateau
Participants:
Staff: Downey Magallanes
Laura Rigas
Tami Heilemann
Advance: Wadi Yakhour
Note: Lunch provided by the Kane County Commission

1:30-3:30pm MDT: State Helicopter Tour of Grand Staircase-Escalante National Monument
Location: Coordinates -11 29.457, 37 14.748
Helicopter Manifest: RZ
Downey Magallanes

Sgt. (b) (6), (b) (7)(C)
Justin Harding, Chief of Staff, Office of Governor Herbert

3:30-4:30pm MDT: **Hold for Media Interviews**
Location: Grand Staircase Escalante National Monument
Participants:
Staff: Laura Rigas
Heather Swift
Advance: Wadi Yakhour

4:30-6:00pm MDT: **Depart Grand Staircase-Escalante National Monument en route Kanab Municipal Airport**
Location: 2378 US-89A
Kanab, UT 84741
Vehicle Manifest:
Secretary's Vehicle:
RKZ (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Sgt.
Staff Vehicle:
Wadi Yakhour
Downey Magallanes
Laura Rigas
Tami Heilemann
Drive Time: ~1.5 hour without traffic

6:00-6:30pm MDT: **Daily Media Availability**
Location: Kanab Municipal Airport
Participants:
Staff: Laura Rigas
Heather Swift
Advance: Wadi Yakhour

6:30-6:45pm MDT: **Board Planes en route Salt Lake City, UT (SLC)**
Location: Kanab Municipal Airport
Vehicle Manifest:
Secretary's Vehicle:
RKZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Staff Vehicle:
Wadi Yakhour
Downey Magallanes
Laura Rigas
Tami Heilemann
Drive Time: ~xx hour without traffic

7:00-8:00pm MDT: **Wheels Up Kanab, UT (KKNB) en route Salt Lake City, UT (SLC)**
Participants: **RZ**
Flight: B200 Turboprop 8 passenger plane
Flight time: 1 hour
Vehicle Manifest:
Secretary's Plane:
RZ

Laura Rigas
Sgt. (b) (6), (b) (7)(C)
Justin Harding
Rep. Chris Stewart
Brian Steed - TBD
Ed Cox

Plane No. 2:
Ryan Wilcox
Heather Swift
Tami Heilemann
Rep. Mike Noel

8:00-8:15pm MDT: **Wheels Down Salt Lake City, UT // Proceed to Vehicles**
Location:
Vehicle Manifest:
Secretary's Vehicle:
RKZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Laura Rigas
Tami Heilemann

8:15-10:30pm MDT: **Dinner / Private Time at Delta Sky Club**
Location: Salt Lake City International Airport
776 N Terminal Drive
Salt Lake City, UT 84122
Note: Open until 1:00am

10:30-11:14pm MDT: **Depart Dinner en Route Gate for Flight**
Location: Salt Lake City airport
Vehicle Manifest:
Secretary's Vehicle:
Drive Time: ~20 minutes without traffic

11:14pm PDT: **Wheels up Salt Lake City, UT (SLC) en route San Diego, CA (SAN)**
Flight: Delta 1909
Flight time: 1 hour, 53 minute
RZ Seat:
AiC:
NOTE: *TIME ZONE CHANGE MDT to PDT (-1 hours)*

11:14-11:30pm PDT: **Wheels Down San Diego International Airport**
Location: 3225 North Harbor Drive
San Diego, CA 92101

TBD-TBDpm PDT: **Depart San Diego International Airport en route RON**
Location: Hotel del Coronado
1500 Orange Avenue
Coronado, CA
Vehicle Manifest:
Secretary's Vehicle:
RZ
Sgt (b) (6), (b) (7)(C)
Sgt (b) (6), (b) (7)(C)

Drive Time: ~20 minutes without traffic

TBDpm PDT: **RON**

Thursday, May 11, 2017
San Diego, CA

3:15-3:30pm PDT: **Drive to American Tunaboat Association Headquarters**
Location: 1 Tuna Lane
San Diego, CA 92101
Vehicle Manifest:
Secretary's Vehicle:
RZ
Sgt, (b) (6), (b) (7)(C)
Sgt, (b) (6), (b) (7)(C)
Drive Time: ~15 minutes without traffic

3:30-4:00pm PDT: **Meeting with Congresswoman Radewagen & the American Tunaboat Association**
Location: American Tunaboat Association Headquarters
1 Tuna Lane
San Diego, CA 92101
Participants: Congresswoman Amata Radewagen
Brian Hallman, Executive Director, American Tunaboat Association
William Sardinha, Tuna Vessel Manager
Joe Finite, Tunaboat Owner
Ricardo DaRosa, Tunaboat Owner
Larry DaRosa, Tunaboat Owner
Jim Sousa, Tunaboat Owner
Joe Hamby, Tri Marine International
Shelly Harper, South Pacific Tuna Corporation
Peter Flournoy, ATA Legal Counsel
Ichabald Cileu, Tuna Vessel Manager
Kenny Alameda, US Commissioner to Western and Central Pacific Fisheries Commision

4:00-4:15pm PDT: **Drive to Hotel Del Coronado**
Location: 1500 Orange Avenue
Coronado, CA
Vehicle Manifest:
Secretary's Vehicle:
RZ
Sgt, (b) (6), (b) (7)(C)
Sgt, (b) (6), (b) (7)(C)
Drive Time: ~15 minutes without traffic

5:00-7:00pm PDT: **Optional: Asian Pacific Islanders Reception**
Location: Garden Patio
Hotel del Coronado
Participants: RNC Chairwoman Ronna Romney McDaniel
Governor Eddie Baza Calvo, Guam
Congresswoman Amata Radewagen
Governor Ralph Deleon Guerrero Torres, Northern Mariana Islands

7:30-9:00pm PDT: **Keynote Remarks at the RNC Spring Meeting Dinner**
Location: Crown Room

Main Victorian Building
Hotel del Coronado

Note: 8:15 remarks

9:00pm PDT: **RON**

Location: Hotel del Coronado
1500 Orange Avenue
Coronado, CA

Friday, May 12, 2017

San Diego, CA → Billings, MT → Butte, MT

4:55-5:15am MDT: **Depart RON en route San Diego Airport**

Location: 3225 North Harbor Drive
San Diego, CA

Vehicle Manifest:
Secretary's Vehicle: Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)

Drive Time: ~20 minutes without traffic

6:15am PDT-
9:15pm MDT: **Wheels up San Diego, CA (SAN) en route Salt Lake City, UT (SLC)**

Flight: Delta 2872
Flight time: 2 hours
RZ Seat: 2C
AiC: Sgt. (b) (6), (b) (7)(C)
NOTE: TIME ZONE CHANGE PDT to MDT (+1 hours)

9:15-11:00am MDT: **Layover in Salt Lake City, UT // 1 hour, 45 minute layover**

11:00am MDT-
12:29pm MDT: **Wheels up Salt Lake City, UT (SLC) en route Billings, MT (BIL)**

Flight: Delta 4669
Flight time: 1 hour, 29 minutes
RZ Seat: 3C
AiC: Sgt. (b) (6), (b) (7)(C)
Note: You should eat lunch on the plane if available since you will not have an opportunity to eat after arriving in Billings.

12:29-12:40pm MDT: **Wheels down Billings, MT // Proceed to Vehicle**

Location: Billings Logan International Airport
1901 Terminal Circle
Billings, MT 59105
Note: VPOTUS lands at 1:00pm MDT

12:40-1:00pm MDT: **Await Arrival of Vice President Mike Pence**

Location: Secretary's Vehicle in Motorcade Staging

1:00-1:15pm MDT: **Vice President Mike Pence Arrives Billings Logan International Airport**

Met By: RKZ
Lance Lanning, President of Provision International
David Jeremiah, Founder of Point Radio & Television Ministries
Donna Jeremiah, Wife of David Jeremiah
Press: Open
Advance: Rusty Roddy

1:15-2:45pm MDT: **Depart Billings, MT en route Hardin, MT**

Location: Westmoreland Resources, Inc.

Vehicle Manifest:

Vice President's Limo:

Vice President Mike Pence
RKZ
Zach Bauer, Personal Aide to the Vice President

Secretary's Vehicle: (b) (6), (b) (7)(C)

Sgt.
Rusty Roddy
Laura Rigas
Scott Wilson (Photographer)

Press Van:

Heather Swift

RKZ Follow Up Vehicle:

(b) (6), (b) (7)(C)

Note: Senator Steve Daines is manifested in the Vice President's Support Staff vehicle

Drive Time: ~1 hour 30 minutes without traffic

2:45-2:55pm MDT: **Arrive Westmoreland Coal Company & Begins Briefing**

Location: Westmoreland Resources Inc., Administrative Building
Absaloka Mine
529 Sarpy Creek Road
Hardin, MT 59034

Met By: Kevin Papyrzycki, CEO, Westmoreland Coal Company
Carlson "Duke" Goes Ahead, Crow Nation Vice Chair

Participants: Vice President Mike Pence
RKZ
Senator Steve Daines

Press: Closed; White House Photographer & Scott Wilson to cover greeting

Advance: Rusty Roddy

Note: Staff will hold in vehicles

2:55-3:00pm MDT: **Depart Briefing & Proceed to Westmoreland Resources, Inc. Parking Lot**

Vehicle Manifest:

Vice President's Limo:

Vice President Mike Pence
RKZ
Zach Bauer, Personal Aide to the Vice President

Secretary's Vehicle:

Sgt. (b) (6), (b) (7)(C)
Rusty Roddy
Laura Rigas
Scott Wilson (Photographer)

Press Van:

Heather Swift

RKZ Follow Up Vehicle:

(b) (6), (b) (7)(C)

Note: Senator Steve Daines is manifested in the Vice President's Support Staff vehicle

3:00-3:45pm MDT: **Begin Participation in Horseback Tour of Westmoreland Coal Company Property**

Led by Tribal Leaders

Location: Absaloka Mine
100 Sarpy Creek Road
Hardin, MT 59034

Participants: Vice President Mike Pence
RKZ
Senator Steve Daines
Zach Bauer, Personal Aide to the Vice President
Kevin Paprzycki, CEO, Westmoreland Coal Company
Joseph Micheletti, Westmoreland Coal
John Wells, Westmoreland Coal
Carlson "Duke" Goes Ahead, Crow Nation Vice Chair
R. Knute Old Crow, Crow Nation
Eric Bird In Ground
Dennis Bear Don't Walk
4 Wranglers
2 Forest Service Riders

Staff: Laura Rigas
Heather Swift (with Press)

Advance: Rusty Roddy

Note: Staff will be walking on tour

3:45-4:00pm MDT: **Conclude Participation in Horseback Tour & Depart for Listening Session With Tribal Leaders & Energy Producers**

Location: Westmoreland Resources, Inc. Administration Building
100 Sarpy Creek Road
Hardin, MT 59034

Vehicle Manifest:

Vice President's Limo:
Vice President Mike Pence
RKZ
Zach Bauer, Personal Aide to the Vice President

Secretary's Vehicle:
Sgt. (b) (6), (b) (7)(C)
Rusty Roddy
Laura Rigas
Scott Wilson (Photographer)

Press Van:
Heather Swift

RKZ Follow Up Vehicle:
(b) (6), (b) (7)(C)

Note: Senator Steve Daines is manifested in the Vice President's Support Staff vehicle

Note: Upon arrival, Vice President scheduled to go to hold for 10 minutes

4:00-4:30pm MDT: **Participate in Listening Session with Tribal Leaders & Energy Producers**

Location: Conference Room

Participants: Vice President Mike Pence
RKZ
Senator Steve Daines
Carlson "Duke" Goes Ahead, Crow Vice Chairman
R. Knute Old Crow, Crow Secretary
Eric Bird In Ground, Speaker of the Crow House
Dennis Bear Don't Walk, Crow Chief Executive Legal Counsel

Dr. Bud Clinch, Executive Director, Montana Coal Council
Kevin Paprzycki, CEO, Westmoreland Coal Company
Joseph Micheletti, EVP US-Operations, Westmoreland Coal Company
Joe Evers, Vice President, Westmoreland Coal Company
Scott Sturm, Vice President Sales and Marketing, Westmoreland Coal Company

Press: Photo spray at top; White House Photographer & DOI Photographer
Scott Wilson to take photos at top and then depart room

Staff: Laura Rigas
Heather Swift (With Press)

Advance: Rusty Roddy

Format:
- Crow Nation Vice Chair welcomes group to the Tribe's Land
- Westmoreland CEO welcomes group to the company & mine
- RKZ delivers brief remarks and introduces Vice President Pence
- Vice President Pence delivers remarks and opens room for listening Session
- Press escorted out of room
- Roundtable discussion will last 30 minutes

4:30-6:00pm MDT: **Conclude Roundtable, Proceed to Vehicles & Depart en route MetraPark Arena Pavilion**

Location: MetraPark Arena
308 6th Avenue North
Billings, MT 59101

Vehicle Manifest:

Vice President's Limo:
Vice President Mike Pence
Zach Bauer, Personal Aide to the Vice President

Secretary's Vehicle:
Sgt. (b) (6), (b) (7)(C)
RKZ
Rusty Roddy
Laura Rigas
Scott Wilson (Photographer)

Press Van:
Heather Swift

RKZ Follow Up Vehicle:
(b) (6), (b) (7)(C)

Note: Senator Steve Daines is manifested in the Vice President's Support Staff vehicle

Drive Time: ~1 Hour 30 Minutes without traffic

6:00-7:00pm MDT: **Rally for Greg Gianforte, Candidate for MT-AL**

Location: MetraPark Arena Montana Pavilion
308 6th Avenue North
Billings, MT 59101

Participants: Vice President Mike Pence
Mrs. Karen Pence
RKZ
Senator Steve Daines
Greg Gianforte
Susan Gianforte

Press: Open

Staff: None
Advance: None
Format:

6:00-6:30pm:	**Vice President arrives & proceeds to backstage hold** **Mrs. Karen Pence arrives & joins VP in hold**
6:30-6:40pm:	**Vice President participates in photo opportunity With Attendees**
6:40-6:45pm:	**Vice President moved via motorcade to rally site**
6:10pm	**Senator Steve Daines delivers welcome remarks**
6:15pm:	**Pledge of Allegiance**
6:17pm:	**National Anthem**
6:20pm:	**RKZ delivers remarks (5 minutes)**
6:25pm:	**Greg Gianforte delivers remarks**
6:35-6:45pm:	**Musical Interlude**
6:45pm:	**Greg Gianforte introduces Vice President**
6:50pm:	**Vice President delivers remarks**
7:00pm:	**Mrs. Karen Pence, RKZ, Senator Steve Daines & Greg Gianforte proceed to stage for group photo op**
7:05-7:15pm:	**Vice President works rope line & departs**

7:00-7:30pm MDT: **Depart en route RON // Pick up Rental Car**
Location: Enterprise Desk
Billings Logan Airport
1901 Terminal Circle
Billings, MT
Confirmation: 1025672230
Note: Paying for personally

8:00pm MDT: **RON**
Location: DoubleTree Billings
27 North 27th Street
Billings, MT

Saturday, May 13, 2017

Kalispell, MT
PERSONAL TRAVEL

6:00-1:30pm MDT: **Depart Billings, MT en route Kalispell, MT // Drop Off Rental Car**
Location: Enterprise Desk
2177 US Highway 2 East
Kalispell, MT 59901

2:00-3:00pm MDT: **GOTV Event with Montana GOP**
Location: Sykes Grocery & Market
202 2nd Avenue West
Kalispell, MT 59901

TBDpm MDT: **RON**
Location: Whitefish, MT

Sunday, May 14, 2017

Whitefish, MT
PERSONAL TRAVEL

NOTE: Personal Time

Monday, May 15, 2017

Whitefish, MT → Washington, DC

PERSONAL TRAVEL

1:00-1:15pm MDT: **Depart Whitefish, MT en route Kalispell, MT**
Location: 4170 US-2
Kalispell, MT 59901
Drive Time: ~15 minutes

2:40pm MDT-
4:55pm MDT: **Wheels up Kalispell, MT (FCA) en route Denver, CO (DEN)**
Flight: United 5999
Flight time: 2 hours, 15 minutes
RZ Seat:

4:55-5:35pm MDT: **Layover in Denver, CO // 40 minute layover**

5:35pm MDT-
10:55pm EDT: **Wheels up Denver, CO (DEN) en route Washington, DC (IAD)**
Flight: United 344
Flight time: 3 hours, 20 minutes
RZ Seat: 30D

10:55-11:05pm EDT: **Wheels down Dulles International Airport**

11:05-11:50pm EDT: **Depart Dulles International Airport en route Private Residence**
Vehicle Manifest:
Secretary's Vehicle:
Drive Time: ~45 minutes without traffic

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000QZWJ
Travel Authorization Number:	TANUM0000QZWJ	Trip Name:	03-26-17 U.S. Virgin Islands
TA Date:	05/07/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION APPROV
Purpose:	MISSION (OPERATIONAL)	Document Detail:	. Purpose: From March 30, 2017, through April 1, 2017, Secretary Ryan Zinke travelled to the U.S. Virgin Islands and to participate in a number of official meetings, events and activities related to the Virgin Islands Transfer Centennial (see attached trip schedule). Russell Roddy travelled to the U.S. Virgin Islands to advance these engagements for Secretary Zinke. Trip Notes: . On 3/31/17, Russell Roddy received a meal during Secretary Zinke's breakfast meeting with Prime Minister Lars Lokke Rasmussen and Governor Kenneth Mapp. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Russell Roddy's M&IE allocation for 3/31/17. . On 3/31/17, Russell Roddy received a meal during Secretary Zinke's Dignitary Luncheon hosted by Governor Mapp. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 3/31/17. . Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable. . Airfare Ticket 0067977992179 was partially refunded for the amount of $149.00. . Airfare Ticket 0017977992180 was fully refunded for the amount of $627.69.
Type Code:	TRIP BY TRIP		

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: . Purpose: From March 30, 2017, through April 1, 2017, Secretary Ryan Zinke travelled to the U.S. Virgin Islands and to participate in a number of official meetings, events and activities related to the Virgin Islands Transfer Centennial (see attached trip schedule). Russell Roddy travelled to the U.S. Virgin Islands to advance these engagements for Secretary Zinke. Trip Notes: . On 3/31/17, Russell Roddy received a meal during Secretary Zinke's breakfast meeting with Prime Minister Lars Lokke Rasmussen and Governor Kenneth Mapp. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Russell Roddy's M&IE allocation for 3/31/17. . On 3/31/17, Russell Roddy received a meal during Secretary Zinke's Dignitary Luncheon hosted by Governor Mapp. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 3/31/17. . Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable. . Airfare Ticket 0067977992179 was partially refunded for the amount of $149.00. . Airfare Ticket 0017977992180 was fully refunded for the amount of $627.69.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
03/26/17	03/27/17	ST. THOMAS, VI	MISSION (OPERATIONAL)	339.00 / 110.00
03/27/17	04/01/17	ST. CROIX, VI	MISSION (OPERATIONAL)	299.00 / 116.00

Document Totals

Total Expenses:	3,784.72
Reimbursable Expenses:	849.40

Non-Reimbursable Expenses:	2,935.32
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	1,179.79	.00
Excess Air/Bag Fees	50.00	.00
Lodging Taxes & Misc	306.78	.00
Lodging-PerDiem	1,434.00	.00
M&IE-PerDiem	703.50	.00
Transportation	95.90	.00
Transxn Fees	14.75	.00
Total Expenses:	3,784.72	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 1,647.22 — Total Per Diem Expenses: 2,137.50

Date	Description	Category	Cost	Pay Method	Per Diem
03/26/2017	Airline Flight	Com. Carrier	403.10	GOVCC-C	
	Comment: Airfare Ticket 0067977992179 was partially refunded for the amount of $149.00.				
03/26/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	REIMBURSABLE	
	Comment: Baggage fee for flight from Washington, DC (DCA) to St. Thomas, USVI.				
03/26/2017	Lodging Tax	Lodging Taxes & Misc	60.38	GOVCC-C	
	Comment: Room Tax & Resort Fee				
03/26/2017	Lodging	Lodging-PerDiem	339.00	GOVCC-C	*
03/26/2017	M&IE	M&IE-PerDiem	82.50	REIMBURSABLE	*
03/26/2017	Taxi	Transportation	23.90	REIMBURSABLE	
	Comment: Taxi from residence in Virginia to Washington National Airport.				
03/27/2017	Airline Flight	Com. Carrier	776.69	GOVCC-C	
	Comment: Total airfare for flights from: St. Thomas, USVI to St. Croix, USVI; St. Croix to Washington, DC (DCA).				
03/27/2017	Lodging Tax	Lodging Taxes & Misc	49.28	GOVCC-C	
	Comment: Occupancy Tax & Resort Fee				
03/27/2017	Lodging	Lodging-PerDiem	219.00	GOVCC-C	*
03/27/2017	M&IE	M&IE-PerDiem	116.00	REIMBURSABLE	*
03/27/2017	Taxi	Transportation	45.00	REIMBURSABLE	
	Comment: Taxi from Henry E. Rohlsen Airport to hotel on St. Croix.				
03/28/2017	Lodging Tax	Lodging Taxes & Misc	49.28	GOVCC-C	
	Comment: Occupancy Tax & Resort Fee				
03/28/2017	Lodging	Lodging-PerDiem	219.00	GOVCC-C	*
03/28/2017	M&IE	M&IE-PerDiem	116.00	REIMBURSABLE	*
03/29/2017	Lodging Tax	Lodging Taxes & Misc	49.28	GOVCC-C	
	Comment: Occupancy Tax & Resort Fee				
03/29/2017	Lodging	Lodging-PerDiem	219.00	GOVCC-C	*
03/29/2017	M&IE	M&IE-PerDiem	116.00	REIMBURSABLE	*
03/30/2017	Lodging Tax	Lodging Taxes & Misc	49.28	GOVCC-C	
	Comment: Occupancy Tax & Resort Fee				
03/30/2017	Lodging	Lodging-PerDiem	219.00	GOVCC-C	*
03/30/2017	M&IE	M&IE-PerDiem	116.00	REIMBURSABLE	*
03/31/2017	Lodging Tax	Lodging Taxes & Misc	49.28	GOVCC-C	

Comment: Occupancy Tax & Resort Fee					
03/31/2017	Lodging	Lodging-PerDiem	219.00	GOVCC-C	*
03/31/2017	M&IE	M&IE-PerDiem	70.00	REIMBURSABLE	*
Comment: On 3/31/17, Russell Roddy received a meal during Secretary Zinke's breakfast meeting with Prime Minister Lars Lokke Rasmussen and Governor Kenneth Mapp. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Russell Roddy's M&IE allocation for 3/31/17. On 3/31/17, Russell Roddy received a meal during Secretary Zinke's Dignitary Luncheon hosted by Governor Mapp. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 3/31/17.					
04/01/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	REIMBURSABLE	
Comment: Baggage fee for flight from St. Croix, USVI to Washington, DC (DCA).					
04/01/2017	M&IE	M&IE-PerDiem	87.00	REIMBURSABLE	*
04/01/2017	Taxi	Transportation	27.00	REIMBURSABLE	
Comment: Taxi from Washington National Airport to residence in Virginia.					
05/07/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 2,137.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
03/26/2017	339.00/110.00	339.00	339.00	82.50	82.50				
03/27/2017	299.00/116.00	219.00	219.00	116.00	116.00				
03/28/2017	299.00/116.00	219.00	219.00	116.00	116.00				
03/29/2017	299.00/116.00	219.00	219.00	116.00	116.00				
03/30/2017	299.00/116.00	219.00	219.00	116.00	116.00				
03/31/2017	299.00/116.00	219.00	219.00	70.00	70.00				
04/01/2017	299.00/116.00	0.00	0.00	87.00	87.00				

Account Summary for the Selected Trip

Org: DOI	Label: FY 2017 NPS RSA	Acct Code: DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////	3,784.72
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 1,179.79	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 2017	Amount: 50.00	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 306.78	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 1,434.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 703.50	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 95.90	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	3,784.72

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2017 NPS RSA	DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////	GOVCC-C	2,935.32
DOI	FY 2017 NPS RSA	DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////	REIMBURSABLE	849.40

Totals by Label

DOI	FY 2017 NPS RSA Total	DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////	3,784.72

Totals by Payment Method

GOVCC-C Total	2,935.32
REIMBURSABLE Total	849.40

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
03/26/17	AIR	$403.10
03/26/17	Baggage Fee-1st bag	$25.00
03/26/17	CAB	$23.90
03/27/17	AIR	$776.69
03/27/17	CAB	$45.00
04/01/17	Baggage Fee-1st bag	$25.00
04/01/17	CAB	$27.00

Audits

Audit Name	Result	Reason
DFLT PMT METHOD USED	FAIL	Taxi ON 03/27/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD, GOVCC-C
	Traveler Justification:	. Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
	Traveler Justification:	All listed expenses are the actual expenses that Russell Roddy incurred during this official travel. Documentation is attached.

Document History 10/05/2017 Authorization: TANUM0000QZWJ

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	05/07/2017	7:56PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	
AUTHORIZATION SIGNED	05/07/2017	9:21PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:3,784.72	
ADJUSTED	05/07/2017	9:21PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	
AUTHORIZATION APPROV	05/07/2017	9:22PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature:

Date: _____

Approver Name:

Approver Signature: _____

Date:

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000QZWJ
Travel Authorization Number:	TANUM0000QZWJ	Trip Name:	03-26-17 U.S. Virgin Islands
TA Date:	05/07/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION SIGNED
Purpose:	MISSION (OPERATIONAL)	Document Detail:	. Purpose: From March 30, 2017, through April 1, 2017, Secretary Ryan Zinke travelled to the U.S. Virgin Islands and to participate in a number of official meetings, events and activities related to the Virgin Islands Transfer Centennial (see attached trip schedule). Russell Roddy travelled to the U.S. Virgin Islands to advance these engagements for Secretary Zinke. Trip Notes: . On 3/31/17, Russell Roddy received a meal during Secretary Zinke's breakfast meeting with Prime Minister Lars Lokke Rasmussen and Governor Kenneth Mapp. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Russell Roddy's M&IE allocation for 3/31/17. . On 3/31/17, Russell Roddy received a meal during Secretary Zinke's Dignitary Luncheon hosted by Governor Mapp. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 3/31/17. . Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable. . Airfare Ticket 0067977992179 was partially refunded for the amount of $149.00. . Airfare Ticket 0017977992180 was fully refunded for the amount of $627.69.
Type Code:	TRIP BY TRIP		

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: . Purpose: From March 30, 2017, through April 1, 2017, Secretary Ryan Zinke travelled to the U.S. Virgin Islands and to participate in a number of official meetings, events and activities related to the Virgin Islands Transfer Centennial (see attached trip schedule). Russell Roddy travelled to the U.S. Virgin Islands to advance these engagements for Secretary Zinke. Trip Notes: . On 3/31/17, Russell Roddy received a meal during Secretary Zinke's breakfast meeting with Prime Minister Lars Lokke Rasmussen and Governor Kenneth Mapp. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Russell Roddy's M&IE allocation for 3/31/17. . On 3/31/17, Russell Roddy received a meal during Secretary Zinke's Dignitary Luncheon hosted by Governor Mapp. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 3/31/17. . Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable. . Airfare Ticket 0067977992179 was partially refunded for the amount of $149.00. . Airfare Ticket 0017977992180 was fully refunded for the amount of $627.69.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
03/26/17	03/27/17	ST. THOMAS, VI	MISSION (OPERATIONAL)	339.00 / 110.00
03/27/17	04/01/17	ST. CROIX, VI	MISSION (OPERATIONAL)	299.00 / 116.00

Document Totals

Total Expenses:	3,784.72
Reimbursable Expenses:	849.40

Non-Reimbursable Expenses:	2,935.32
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	1,179.79	.00
Excess Air/Bag Fees	50.00	.00
Lodging Taxes & Misc	306.78	.00
Lodging-PerDiem	1,434.00	.00
M&IE-PerDiem	703.50	.00
Transportation	95.90	.00
Transxn Fees	14.75	.00
Total Expenses:	3,784.72	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 1,647.22 — Total Per Diem Expenses: 2,137.50

Date	Description	Category	Cost	Pay Method	Per Diem
03/26/2017	Airline Flight	Com. Carrier	403.10	GOVCC-C	
	Comment: Airfare Ticket 0067977992179 was partially refunded for the amount of $149.00.				
03/26/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	REIMBURSABLE	
	Comment: Baggage fee for flight from Washington, DC (DCA) to St. Thomas, USVI.				
03/26/2017	Lodging Tax	Lodging Taxes & Misc	60.38	GOVCC-C	
	Comment: Room Tax & Resort Fee				
03/26/2017	Lodging	Lodging-PerDiem	339.00	GOVCC-C	*
03/26/2017	M&IE	M&IE-PerDiem	82.50	REIMBURSABLE	*
03/26/2017	Taxi	Transportation	23.90	REIMBURSABLE	
	Comment: Taxi from residence in Virginia to Washington National Airport.				
03/27/2017	Airline Flight	Com. Carrier	776.69	GOVCC-C	
	Comment: Total airfare for flights from: St. Thomas, USVI to St. Croix, USVI; St. Croix to Washington, DC (DCA).				
03/27/2017	Lodging Tax	Lodging Taxes & Misc	49.28	GOVCC-C	
	Comment: Occupancy Tax & Resort Fee				
03/27/2017	Lodging	Lodging-PerDiem	219.00	GOVCC-C	*
03/27/2017	M&IE	M&IE-PerDiem	116.00	REIMBURSABLE	*
03/27/2017	Taxi	Transportation	45.00	REIMBURSABLE	
	Comment: Taxi from Henry E. Rohlsen Airport to hotel on St. Croix.				
03/28/2017	Lodging Tax	Lodging Taxes & Misc	49.28	GOVCC-C	
	Comment: Occupancy Tax & Resort Fee				
03/28/2017	Lodging	Lodging-PerDiem	219.00	GOVCC-C	*
03/28/2017	M&IE	M&IE-PerDiem	116.00	REIMBURSABLE	*
03/29/2017	Lodging Tax	Lodging Taxes & Misc	49.28	GOVCC-C	
	Comment: Occupancy Tax & Resort Fee				
03/29/2017	Lodging	Lodging-PerDiem	219.00	GOVCC-C	*
03/29/2017	M&IE	M&IE-PerDiem	116.00	REIMBURSABLE	*
03/30/2017	Lodging Tax	Lodging Taxes & Misc	49.28	GOVCC-C	
	Comment: Occupancy Tax & Resort Fee				
03/30/2017	Lodging	Lodging-PerDiem	219.00	GOVCC-C	*
03/30/2017	M&IE	M&IE-PerDiem	116.00	REIMBURSABLE	*
03/31/2017	Lodging Tax	Lodging Taxes & Misc	49.28	GOVCC-C	

Comment: Occupancy Tax & Resort Fee					
03/31/2017	Lodging	Lodging-PerDiem	219.00	GOVCC-C	*
03/31/2017	M&IE	M&IE-PerDiem	70.00	REIMBURSABLE	*
Comment: On 3/31/17, Russell Roddy received a meal during Secretary Zinke's breakfast meeting with Prime Minister Lars Lokke Rasmussen and Governor Kenneth Mapp. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Russell Roddy's M&IE allocation for 3/31/17. On 3/31/17, Russell Roddy received a meal during Secretary Zinke's Dignitary Luncheon hosted by Governor Mapp. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 3/31/17.					
04/01/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	REIMBURSABLE	
Comment: Baggage fee for flight from St. Croix, USVI to Washington, DC (DCA).					
04/01/2017	M&IE	M&IE-PerDiem	87.00	REIMBURSABLE	*
04/01/2017	Taxi	Transportation	27.00	REIMBURSABLE	
Comment: Taxi from Washington National Airport to residence in Virginia.					
05/07/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 2,137.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
03/26/2017	339.00/110.00	339.00	339.00	82.50	82.50				
03/27/2017	299.00/116.00	219.00	219.00	116.00	116.00				
03/28/2017	299.00/116.00	219.00	219.00	116.00	116.00				
03/29/2017	299.00/116.00	219.00	219.00	116.00	116.00				
03/30/2017	299.00/116.00	219.00	219.00	116.00	116.00				
03/31/2017	299.00/116.00	219.00	219.00	70.00	70.00				
04/01/2017	299.00/116.00	0.00	0.00	87.00	87.00				

Account Summary for the Selected Trip

Org: DOI	Label: FY 2017 NPS RSA	Acct Code: DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////	3,784.72
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 1,179.79	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 2017	Amount: 50.00	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 306.78	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 1,434.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 703.50	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 95.90	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	3,784.72

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2017 NPS RSA	DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////	GOVCC-C	2,935.32
DOI	FY 2017 NPS RSA	DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////	REIMBURSABLE	849.40

Totals by Label

DOI	FY 2017 NPS RSA Total	DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////	3,784.72

Totals by Payment Method

GOVCC-C Total	2,935.32
REIMBURSABLE Total	849.40

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
03/26/17	AIR	$403.10
03/26/17	Baggage Fee-1st bag	$25.00
03/26/17	CAB	$23.90
03/27/17	AIR	$776.69
03/27/17	CAB	$45.00
04/01/17	Baggage Fee-1st bag	$25.00
04/01/17	CAB	$27.00

Audits

Audit Name	Result	Reason
DFLT PMT METHOD USED	FAIL	Taxi ON 03/27/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD, GOVCC-C
	Traveler Justification:	. Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
	Traveler Justification:	All listed expenses are the actual expenses that Russell Roddy incurred during this official travel. Documentation is attached.

Document History 10/06/2017 Authorization: TANUM0000QZWJ

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	05/07/2017	7:56PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	
AUTHORIZATION SIGNED	05/07/2017	9:21PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:3,784.72	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature: _____

Date:

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000QZWJ
Travel Authorization Number:	TANUM0000QZWJ	Trip Name:	03-26-17 U.S. Virgin Islands
TA Date:	05/07/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION APPROV
Purpose:	MISSION (OPERATIONAL)	Document Detail:	. Purpose: From March 30, 2017, through April 1, 2017, Secretary Ryan Zinke travelled to the U.S. Virgin Islands and to participate in a number of official meetings, events and activities related to the Virgin Islands Transfer Centennial (see attached trip schedule). Russell Roddy travelled to the U.S. Virgin Islands to advance these engagements for Secretary Zinke. Trip Notes: . On 3/31/17, Russell Roddy received a meal during Secretary Zinke's breakfast meeting with Prime Minister Lars Lokke Rasmussen and Governor Kenneth Mapp. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Russell Roddy's M&IE allocation for 3/31/17. . On 3/31/17, Russell Roddy received a meal during Secretary Zinke's Dignitary Luncheon hosted by Governor Mapp. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 3/31/17. . Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable. . Airfare Ticket 0067977992179 was partially refunded for the amount of $149.00. . Airfare Ticket 0017977992180 was fully refunded for the amount of $627.69.
Type Code:	TRIP BY TRIP		

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: . Purpose: From March 30, 2017, through April 1, 2017, Secretary Ryan Zinke travelled to the U.S. Virgin Islands and to participate in a number of official meetings, events and activities related to the Virgin Islands Transfer Centennial (see attached trip schedule). Russell Roddy travelled to the U.S. Virgin Islands to advance these engagements for Secretary Zinke. Trip Notes: . On 3/31/17, Russell Roddy received a meal during Secretary Zinke's breakfast meeting with Prime Minister Lars Lokke Rasmussen and Governor Kenneth Mapp. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Russell Roddy's M&IE allocation for 3/31/17. . On 3/31/17, Russell Roddy received a meal during Secretary Zinke's Dignitary Luncheon hosted by Governor Mapp. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 3/31/17. . Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable. . Airfare Ticket 0067977992179 was partially refunded for the amount of $149.00. . Airfare Ticket 0017977992180 was fully refunded for the amount of $627.69.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
03/26/17	03/27/17	ST. THOMAS, VI	MISSION (OPERATIONAL)	339.00 / 110.00
03/27/17	04/01/17	ST. CROIX, VI	MISSION (OPERATIONAL)	299.00 / 116.00

Document Totals

Total Expenses:	3,784.72
Reimbursable Expenses:	849.40

Non-Reimbursable Expenses:	2,935.32
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	1,179.79	.00
Excess Air/Bag Fees	50.00	.00
Lodging Taxes & Misc	306.78	.00
Lodging-PerDiem	1,434.00	.00
M&IE-PerDiem	703.50	.00
Transportation	95.90	.00
Transxn Fees	14.75	.00
Total Expenses:	3,784.72	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 1,647.22 — Total Per Diem Expenses: 2,137.50

Date	Description	Category	Cost	Pay Method	Per Diem
03/26/2017	Airline Flight	Com. Carrier	403.10	GOVCC-C	
	Comment: Airfare Ticket 0067977992179 was partially refunded for the amount of $149.00.				
03/26/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	REIMBURSABLE	
	Comment: Baggage fee for flight from Washington, DC (DCA) to St. Thomas, USVI.				
03/26/2017	Lodging Tax	Lodging Taxes & Misc	60.38	GOVCC-C	
	Comment: Room Tax & Resort Fee				
03/26/2017	Lodging	Lodging-PerDiem	339.00	GOVCC-C	*
03/26/2017	M&IE	M&IE-PerDiem	82.50	REIMBURSABLE	*
03/26/2017	Taxi	Transportation	23.90	REIMBURSABLE	
	Comment: Taxi from residence in Virginia to Washington National Airport.				
03/27/2017	Airline Flight	Com. Carrier	776.69	GOVCC-C	
	Comment: Total airfare for flights from: St. Thomas, USVI to St. Croix, USVI; St. Croix to Washington, DC (DCA).				
03/27/2017	Lodging Tax	Lodging Taxes & Misc	49.28	GOVCC-C	
	Comment: Occupancy Tax & Resort Fee				
03/27/2017	Lodging	Lodging-PerDiem	219.00	GOVCC-C	*
03/27/2017	M&IE	M&IE-PerDiem	116.00	REIMBURSABLE	*
03/27/2017	Taxi	Transportation	45.00	REIMBURSABLE	
	Comment: Taxi from Henry E. Rohlsen Airport to hotel on St. Croix.				
03/28/2017	Lodging Tax	Lodging Taxes & Misc	49.28	GOVCC-C	
	Comment: Occupancy Tax & Resort Fee				
03/28/2017	Lodging	Lodging-PerDiem	219.00	GOVCC-C	*
03/28/2017	M&IE	M&IE-PerDiem	116.00	REIMBURSABLE	*
03/29/2017	Lodging Tax	Lodging Taxes & Misc	49.28	GOVCC-C	
	Comment: Occupancy Tax & Resort Fee				
03/29/2017	Lodging	Lodging-PerDiem	219.00	GOVCC-C	*
03/29/2017	M&IE	M&IE-PerDiem	116.00	REIMBURSABLE	*
03/30/2017	Lodging Tax	Lodging Taxes & Misc	49.28	GOVCC-C	
	Comment: Occupancy Tax & Resort Fee				
03/30/2017	Lodging	Lodging-PerDiem	219.00	GOVCC-C	*
03/30/2017	M&IE	M&IE-PerDiem	116.00	REIMBURSABLE	*
03/31/2017	Lodging Tax	Lodging Taxes & Misc	49.28	GOVCC-C	

Comment: Occupancy Tax & Resort Fee					
03/31/2017	Lodging	Lodging-PerDiem	219.00	GOVCC-C	*
03/31/2017	M&IE	M&IE-PerDiem	70.00	REIMBURSABLE	*
Comment: On 3/31/17, Russell Roddy received a meal during Secretary Zinke's breakfast meeting with Prime Minister Lars Lokke Rasmussen and Governor Kenneth Mapp. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Russell Roddy's M&IE allocation for 3/31/17. On 3/31/17, Russell Roddy received a meal during Secretary Zinke's Dignitary Luncheon hosted by Governor Mapp. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 3/31/17.					
04/01/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	REIMBURSABLE	
Comment: Baggage fee for flight from St. Croix, USVI to Washington, DC (DCA).					
04/01/2017	M&IE	M&IE-PerDiem	87.00	REIMBURSABLE	*
04/01/2017	Taxi	Transportation	27.00	REIMBURSABLE	
Comment: Taxi from Washington National Airport to residence in Virginia.					
05/07/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 2,137.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
03/26/2017	339.00/110.00	339.00	339.00	82.50	82.50				
03/27/2017	299.00/116.00	219.00	219.00	116.00	116.00				
03/28/2017	299.00/116.00	219.00	219.00	116.00	116.00				
03/29/2017	299.00/116.00	219.00	219.00	116.00	116.00				
03/30/2017	299.00/116.00	219.00	219.00	116.00	116.00				
03/31/2017	299.00/116.00	219.00	219.00	70.00	70.00				
04/01/2017	299.00/116.00	0.00	0.00	87.00	87.00				

Account Summary for the Selected Trip

Org: DOI	Label: FY 2017 NPS RSA	Acct Code: DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////	3,784.72
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 1,179.79	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 2017	Amount: 50.00	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 306.78	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 1,434.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 703.50	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 95.90	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	3,784.72

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2017 NPS RSA	DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////	GOVCC-C	2,935.32
DOI	FY 2017 NPS RSA	DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////	REIMBURSABLE	849.40

Totals by Label

DOI	FY 2017 NPS RSA Total	DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////	3,784.72

Totals by Payment Method

GOVCC-C Total	2,935.32
REIMBURSABLE Total	849.40

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
03/26/17	AIR	$403.10
03/26/17	Baggage Fee-1st bag	$25.00
03/26/17	CAB	$23.90
03/27/17	AIR	$776.69
03/27/17	CAB	$45.00
04/01/17	Baggage Fee-1st bag	$25.00
04/01/17	CAB	$27.00

Audits

Audit Name	Result	Reason
DFLT PMT METHOD USED	FAIL	Taxi ON 03/27/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD, GOVCC-C
	Traveler Justification:	. Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
	Traveler Justification:	All listed expenses are the actual expenses that Russell Roddy incurred during this official travel. Documentation is attached.

Document History 10/06/2017 Authorization: TANUM0000QZWJ

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	05/07/2017	7:56PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	
AUTHORIZATION SIGNED	05/07/2017	9:21PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:3,784.72	
ADJUSTED	05/07/2017	9:21PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	
AUTHORIZATION APPROV	05/07/2017	9:22PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature:

Date: _____

Approver Name:

Approver Signature: _____

Date:

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000QZWJ
Travel Authorization Number:	TANUM0000QZWJ	Trip Name:	03-26-17 U.S. Virgin Islands
TA Date:	05/07/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION SIGNED
Purpose:	MISSION (OPERATIONAL)	Document Detail:	. Purpose: From March 30, 2017, through April 1, 2017, Secretary Ryan Zinke travelled to the U.S. Virgin Islands and to participate in a number of official meetings, events and activities related to the Virgin Islands Transfer Centennial (see attached trip schedule). Russell Roddy travelled to the U.S. Virgin Islands to advance these engagements for Secretary Zinke. Trip Notes: . On 3/31/17, Russell Roddy received a meal during Secretary Zinke's breakfast meeting with Prime Minister Lars Lokke Rasmussen and Governor Kenneth Mapp. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Russell Roddy's M&IE allocation for 3/31/17. . On 3/31/17, Russell Roddy received a meal during Secretary Zinke's Dignitary Luncheon hosted by Governor Mapp. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 3/31/17. . Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable. . Airfare Ticket 0067977992179 was partially refunded for the amount of $149.00. . Airfare Ticket 0017977992180 was fully refunded for the amount of $627.69.
Type Code:	TRIP BY TRIP		

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: . Purpose: From March 30, 2017, through April 1, 2017, Secretary Ryan Zinke travelled to the U.S. Virgin Islands and to participate in a number of official meetings, events and activities related to the Virgin Islands Transfer Centennial (see attached trip schedule). Russell Roddy travelled to the U.S. Virgin Islands to advance these engagements for Secretary Zinke. Trip Notes: . On 3/31/17, Russell Roddy received a meal during Secretary Zinke's breakfast meeting with Prime Minister Lars Lokke Rasmussen and Governor Kenneth Mapp. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Russell Roddy's M&IE allocation for 3/31/17. . On 3/31/17, Russell Roddy received a meal during Secretary Zinke's Dignitary Luncheon hosted by Governor Mapp. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 3/31/17. . Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable. . Airfare Ticket 0067977992179 was partially refunded for the amount of $149.00. . Airfare Ticket 0017977992180 was fully refunded for the amount of $627.69.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
03/26/17	03/27/17	ST. THOMAS, VI	MISSION (OPERATIONAL)	339.00 / 110.00
03/27/17	04/01/17	ST. CROIX, VI	MISSION (OPERATIONAL)	299.00 / 116.00

Document Totals

Total Expenses:	3,784.72
Reimbursable Expenses:	849.40

Non-Reimbursable Expenses:	2,935.32
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	1,179.79	.00
Excess Air/Bag Fees	50.00	.00
Lodging Taxes & Misc	306.78	.00
Lodging-PerDiem	1,434.00	.00
M&IE-PerDiem	703.50	.00
Transportation	95.90	.00
Transxn Fees	14.75	.00
Total Expenses:	3,784.72	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 1,647.22 — Total Per Diem Expenses: 2,137.50

Date	Description	Category	Cost	Pay Method	Per Diem
03/26/2017	Airline Flight	Com. Carrier	403.10	GOVCC-C	
	Comment: Airfare Ticket 0067977992179 was partially refunded for the amount of $149.00.				
03/26/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	REIMBURSABLE	
	Comment: Baggage fee for flight from Washington, DC (DCA) to St. Thomas, USVI.				
03/26/2017	Lodging Tax	Lodging Taxes & Misc	60.38	GOVCC-C	
	Comment: Room Tax & Resort Fee				
03/26/2017	Lodging	Lodging-PerDiem	339.00	GOVCC-C	*
03/26/2017	M&IE	M&IE-PerDiem	82.50	REIMBURSABLE	*
03/26/2017	Taxi	Transportation	23.90	REIMBURSABLE	
	Comment: Taxi from residence in Virginia to Washington National Airport.				
03/27/2017	Airline Flight	Com. Carrier	776.69	GOVCC-C	
	Comment: Total airfare for flights from: St. Thomas, USVI to St. Croix, USVI; St. Croix to Washington, DC (DCA).				
03/27/2017	Lodging Tax	Lodging Taxes & Misc	49.28	GOVCC-C	
	Comment: Occupancy Tax & Resort Fee				
03/27/2017	Lodging	Lodging-PerDiem	219.00	GOVCC-C	*
03/27/2017	M&IE	M&IE-PerDiem	116.00	REIMBURSABLE	*
03/27/2017	Taxi	Transportation	45.00	REIMBURSABLE	
	Comment: Taxi from Henry E. Rohlsen Airport to hotel on St. Croix.				
03/28/2017	Lodging Tax	Lodging Taxes & Misc	49.28	GOVCC-C	
	Comment: Occupancy Tax & Resort Fee				
03/28/2017	Lodging	Lodging-PerDiem	219.00	GOVCC-C	*
03/28/2017	M&IE	M&IE-PerDiem	116.00	REIMBURSABLE	*
03/29/2017	Lodging Tax	Lodging Taxes & Misc	49.28	GOVCC-C	
	Comment: Occupancy Tax & Resort Fee				
03/29/2017	Lodging	Lodging-PerDiem	219.00	GOVCC-C	*
03/29/2017	M&IE	M&IE-PerDiem	116.00	REIMBURSABLE	*
03/30/2017	Lodging Tax	Lodging Taxes & Misc	49.28	GOVCC-C	
	Comment: Occupancy Tax & Resort Fee				
03/30/2017	Lodging	Lodging-PerDiem	219.00	GOVCC-C	*
03/30/2017	M&IE	M&IE-PerDiem	116.00	REIMBURSABLE	*
03/31/2017	Lodging Tax	Lodging Taxes & Misc	49.28	GOVCC-C	

Comment: Occupancy Tax & Resort Fee					
03/31/2017	Lodging	Lodging-PerDiem	219.00	GOVCC-C	*
03/31/2017	M&IE	M&IE-PerDiem	70.00	REIMBURSABLE	*
Comment: On 3/31/17, Russell Roddy received a meal during Secretary Zinke's breakfast meeting with Prime Minister Lars Lokke Rasmussen and Governor Kenneth Mapp. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Russell Roddy's M&IE allocation for 3/31/17. On 3/31/17, Russell Roddy received a meal during Secretary Zinke's Dignitary Luncheon hosted by Governor Mapp. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 3/31/17.					
04/01/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	REIMBURSABLE	
Comment: Baggage fee for flight from St. Croix, USVI to Washington, DC (DCA).					
04/01/2017	M&IE	M&IE-PerDiem	87.00	REIMBURSABLE	*
04/01/2017	Taxi	Transportation	27.00	REIMBURSABLE	
Comment: Taxi from Washington National Airport to residence in Virginia.					
05/07/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 2,137.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
03/26/2017	339.00/110.00	339.00	339.00	82.50	82.50				
03/27/2017	299.00/116.00	219.00	219.00	116.00	116.00				
03/28/2017	299.00/116.00	219.00	219.00	116.00	116.00				
03/29/2017	299.00/116.00	219.00	219.00	116.00	116.00				
03/30/2017	299.00/116.00	219.00	219.00	116.00	116.00				
03/31/2017	299.00/116.00	219.00	219.00	70.00	70.00				
04/01/2017	299.00/116.00	0.00	0.00	87.00	87.00				

Account Summary for the Selected Trip

Org: DOI	Label: FY 2017 NPS RSA	Acct Code: DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////	3,784.72
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 1,179.79	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 2017	Amount: 50.00	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 306.78	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 1,434.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 703.50	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 95.90	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	3,784.72

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2017 NPS RSA	DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////	GOVCC-C	2,935.32
DOI	FY 2017 NPS RSA	DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////	REIMBURSABLE	849.40

Totals by Label

DOI	FY 2017 NPS RSA Total	DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////	3,784.72

Totals by Payment Method

GOVCC-C Total	2,935.32
REIMBURSABLE Total	849.40

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
03/26/17	AIR	$403.10
03/26/17	Baggage Fee-1st bag	$25.00
03/26/17	CAB	$23.90
03/27/17	AIR	$776.69
03/27/17	CAB	$45.00
04/01/17	Baggage Fee-1st bag	$25.00
04/01/17	CAB	$27.00

Audits

Audit Name	Result	Reason
DFLT PMT METHOD USED	FAIL	Taxi ON 03/27/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD, GOVCC-C
	Traveler Justification:	. Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
	Traveler Justification:	All listed expenses are the actual expenses that Russell Roddy incurred during this official travel. Documentation is attached.

Document History 10/05/2017 Authorization: TANUM0000QZWJ

Copyright 1989-2009 Concur Government Edition: Concur Inc. RODDY, RUSSELL WARREN. 40210305

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	05/07/2017	7:56PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	
AUTHORIZATION SIGNED	05/07/2017	9:21PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:3,784.72	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:	_____
Traveler/Preparer Signature:	_____
Date:	_____
Approver Name:	_____
Approver Signature:	_____
Date:	

Document Header Information

Document Type:	Voucher	Document Name:	TV0000JCGV
Travel Authorization Number:	TANUM0000QZWJ	Trip Name:	03-26-17 U.S. Virgin Islands
TA Date:	05/10/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	PAID
Purpose:	MISSION (OPERATIONAL)	Document Detail:	. Purpose: From March 30, 2017, through April 1, 2017, Secretary Ryan Zinke travelled to the U.S. Virgin Islands and to participate in a number of official meetings, events and activities related to the Virgin Islands Transfer Centennial (see attached trip schedule). Russell Roddy travelled to the U.S. Virgin Islands to advance these engagements for Secretary Zinke. Trip Notes: . On 3/31/17, Russell Roddy received a meal during Secretary Zinke's breakfast meeting with Prime Minister Lars Lokke Rasmussen and Governor Kenneth Mapp. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Russell Roddy's M&IE allocation for 3/31/17. . On 3/31/17, Russell Roddy received a meal during Secretary Zinke's Dignitary Luncheon hosted by Governor Mapp. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 3/31/17. . Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable. . Airfare Ticket 0067977992179 was partially refunded for the amount of $149.00. . Airfare Ticket 0017977992180 was fully refunded for the amount of $627.69.
Type Code:	TRIP BY TRIP		

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: . Purpose: From March 30, 2017, through April 1, 2017, Secretary Ryan Zinke travelled to the U.S. Virgin Islands and to participate in a number of official meetings, events and activities related to the Virgin Islands Transfer Centennial (see attached trip schedule). Russell Roddy travelled to the U.S. Virgin Islands to advance these engagements for Secretary Zinke. Trip Notes: . On 3/31/17, Russell Roddy received a meal during Secretary Zinke's breakfast meeting with Prime Minister Lars Lokke Rasmussen and Governor Kenneth Mapp. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Russell Roddy's M&IE allocation for 3/31/17. . On 3/31/17, Russell Roddy received a meal during Secretary Zinke's Dignitary Luncheon hosted by Governor Mapp. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 3/31/17. . Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable. . Airfare Ticket 0067977992179 was partially refunded for the amount of $149.00. . Airfare Ticket 0017977992180 was fully refunded for the amount of $627.69.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
03/26/17	03/27/17	ST. THOMAS, VI	MISSION (OPERATIONAL)	339.00 / 110.00
03/27/17	04/01/17	ST. CROIX, VI	MISSION (OPERATIONAL)	299.00 / 116.00

Document Totals

Total Expenses:	3,804.72
Reimbursable Expenses:	869.40

Non-Reimbursable Expenses:	2,935.32
Advance Applied:	.00
Net to Traveler:	869.40
Net to Government:	2,935.32
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	1,179.79	.00
Excess Air/Bag Fees	50.00	.00
Lodging Taxes & Misc	306.78	.00
Lodging-PerDiem	1,434.00	.00
M&IE-PerDiem	703.50	.00
Misc Expense - Reimb	20.00	.00
Transportation	95.90	.00
Transxn Fees	14.75	.00
Total Expenses:	3,804.72	.00

Trip 1 Details

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	1,667.22	Total Per Diem Expenses:	2,137.50
Date	Description	Category	Cost	Pay Method	Per Diem
03/26/2017	Airline Flight	Com. Carrier	403.10	GOVCC-C	
Comment:	Airfare Ticket 0067977992179 was partially refunded for the amount of $149.00.				
03/26/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	REIMBURSABLE	
Comment:	Baggage fee for flight from Washington, DC (DCA) to St. Thomas, USVI.				
03/26/2017	Lodging Tax	Lodging Taxes & Misc	60.38	GOVCC-C	
Comment:	Room Tax & Resort Fee				
03/26/2017	Lodging	Lodging-PerDiem	339.00	GOVCC-C	*
03/26/2017	M&IE	M&IE-PerDiem	82.50	REIMBURSABLE	*
03/26/2017	Misc. Expense	Misc Expense - Reimb	5.00	REIMBURSABLE	
Comment:	Tip for hotel valet attendant for check-in at Frenchman's Reef & Morningstar Marriott Beach Resort on St. Thomas, USVI.				
03/26/2017	Taxi	Transportation	23.90	REIMBURSABLE	
Comment:	Taxi from residence in Virginia to Washington National Airport.				
03/27/2017	Airline Flight	Com. Carrier	776.69	GOVCC-C	
Comment:	Total airfare for flights from: St. Thomas, USVI to St. Croix, USVI; St. Croix to Washington, DC (DCA).				
03/27/2017	Lodging Tax	Lodging Taxes & Misc	49.28	GOVCC-C	
Comment:	Occupancy Tax & Resort Fee				
03/27/2017	Lodging	Lodging-PerDiem	219.00	GOVCC-C	*
03/27/2017	M&IE	M&IE-PerDiem	116.00	REIMBURSABLE	*
03/27/2017	Misc. Expense	Misc Expense - Reimb	5.00	REIMBURSABLE	
Comment:	Tip for hotel valet attendant for check-out at Frenchman's Reef & Morningstar Marriott Beach Resort on St. Thomas, USVI.				
03/27/2017	Misc. Expense	Misc Expense - Reimb	5.00	REIMBURSABLE	
Comment:	Tip for hotel valet attendant for check-in at the Renaissance Carambola Beach Resort & Spa on St. Croix, USVI.				
03/27/2017	Taxi	Transportation	45.00	REIMBURSABLE	
Comment:	Taxi from Henry E. Rohlsen Airport to hotel on St. Croix.				
03/28/2017	Lodging Tax	Lodging Taxes & Misc	49.28	GOVCC-C	
Comment:	Occupancy Tax & Resort Fee				
03/28/2017	Lodging	Lodging-PerDiem	219.00	GOVCC-C	*

03/28/2017	M&IE	M&IE-PerDiem	116.00	REIMBURSABLE	*
03/29/2017	Lodging Tax	Lodging Taxes & Misc	49.28	GOVCC-C	
Comment: Occupancy Tax & Resort Fee					
03/29/2017	Lodging	Lodging-PerDiem	219.00	GOVCC-C	*
03/29/2017	M&IE	M&IE-PerDiem	116.00	REIMBURSABLE	*
03/30/2017	Lodging Tax	Lodging Taxes & Misc	49.28	GOVCC-C	
Comment: Occupancy Tax & Resort Fee					
03/30/2017	Lodging	Lodging-PerDiem	219.00	GOVCC-C	*
03/30/2017	M&IE	M&IE-PerDiem	116.00	REIMBURSABLE	*
03/31/2017	Lodging Tax	Lodging Taxes & Misc	49.28	GOVCC-C	
Comment: Occupancy Tax & Resort Fee					
03/31/2017	Lodging	Lodging-PerDiem	219.00	GOVCC-C	*
03/31/2017	M&IE	M&IE-PerDiem	70.00	REIMBURSABLE	*
Comment: On 3/31/17, Russell Roddy received a meal during Secretary Zinke's breakfast meeting with Prime Minister Lars Lokke Rasmussen and Governor Kenneth Mapp. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Russell Roddy's M&IE allocation for 3/31/17. On 3/31/17, Russell Roddy received a meal during Secretary Zinke's Dignitary Luncheon hosted by Governor Mapp. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 3/31/17.					
04/01/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	REIMBURSABLE	
Comment: Baggage fee for flight from St. Croix, USVI to Washington, DC (DCA).					
04/01/2017	M&IE	M&IE-PerDiem	87.00	REIMBURSABLE	*
04/01/2017	Misc. Expense	Misc Expense - Reimb	5.00	REIMBURSABLE	
Comment: Tip for hotel valet attendant for check-out at the Renaissance Carambola Beach Resort & Spa on St. Croix, USVI.					
04/01/2017	Taxi	Transportation	27.00	REIMBURSABLE	
Comment: Taxi from Washington National Airport to residence in Virginia.					
05/10/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 2,137.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
03/26/2017	339.00/110.00	339.00	339.00	82.50	82.50				
03/27/2017	299.00/116.00	219.00	219.00	116.00	116.00				
03/28/2017	299.00/116.00	219.00	219.00	116.00	116.00				
03/29/2017	299.00/116.00	219.00	219.00	116.00	116.00				
03/30/2017	299.00/116.00	219.00	219.00	116.00	116.00				
03/31/2017	299.00/116.00	219.00	219.00	70.00	70.00				
04/01/2017	299.00/116.00	0.00	0.00	87.00	87.00				

Account Summary for the Selected Trip

Org: DOI	Label: FY 2017 NPS RSA	Acct Code: DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////	3,804.72
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 1,179.79	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 2017	Amount: 50.00	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 306.78	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 1,434.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 703.50	
Expense Category: Misc Expense - Reimb	Fiscal Year: 2017	Amount: 20.00	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 95.90	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	3,804.72

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2017 NPS RSA	DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////	GOVCC-C	2,935.32
DOI	FY 2017 NPS RSA	DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////	REIMBURSABLE	869.40

Totals by Label

DOI	FY 2017 NPS RSA Total	DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////		3,804.72

Totals by Payment Method

GOVCC-C Total	2,935.32
REIMBURSABLE Total	869.40

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
03/26/17	AIR Airline Flight	$403.10
03/26/17	Baggage Fee-1st bag	$25.00
03/27/17	AIR Airline Flight	$776.69
04/01/17	Baggage Fee-1st bag	$25.00

Audits

Audit Name	Result	Reason
EXP CAT $ VARIANCE	FAIL	MISC EXPENSE - REIMB was not on the original authorization document
	Traveler Justification:	During his official travel in St. Thomas and St. Croix, Russell Roddy used cash to pay for valet tips at the hotels where he utilized lodging.
EXP CAT % VARIANCE	FAIL	MISC EXPENSE - REIMB was not on the original authorization document
	Traveler Justification:	During his official travel in St. Thomas and St. Croix, Russell Roddy used cash to pay for valet tips at the hotels where he utilized lodging.
DFLT PMT METHOD USED	FAIL	Taxi ON 03/26/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD, GOVCC-C
	Traveler Justification:	. Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
	Traveler Justification:	All listed expenses are the actual expenses that Russell Roddy incurred during this official travel. Documentation is attached.

Document History 10/06/2017 Voucher: TV0000JCGV

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	05/10/2017	7:58PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	
T-ENTERED	05/18/2017	5:32PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:3,804.72	
AUTHORIZED	05/18/2017	5:35PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	
TV AUDIT REVIEWED	05/22/2017	11:58AMEST	ARAGON, KELLEY C	
			Net Adjustment:0.00	
TV AUDIT APPROVED	05/22/2017	1:09PMEST	MARTIN, BARBARA ANN	
			Net Adjustment:0.00	
PENDING	05/22/2017	1:09PMEST	SYSUTILITY	
			Net Adjustment:0.00	
SAP INVOICE POSTED	05/22/2017	1:09PMEST	EAI, EAI	
			Net Adjustment:0.00	
PAID	05/23/2017	4:11AMEST	EAI, EAI	

Net Adjustment:0.00

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:	_____
Traveler/Preparer Signature:	
Date:	_____
Approver Name:	_____
Approver Signature:	_____
Date:	_____

SECRETARIAL TRAVEL ROUTING SLIP
ADVANCE STAFF

TRAVELER: **Russell Roddy**

TRIP LOCATION: **U.S. Virgin Islands**

DATES: **03/26/17 – 04/01/17**

OFFICIAL: **X** POLITICAL: _____ PERSONAL: _____

REVIEWED BY / DATE:

TN / 5/16/17 TIM NIGBOROWICZ

DC / 5/16/17 DEBBIE COUSINS

MEMORANDUM

TO: Authorizing Official

FROM: Office of Scheduling and Advance

SUBJECT: Official Travel for Russell Roddy

DATE: May 15, 2017

Trip Overview:

- Dates: March 26, 2017 – April 1, 2017
- Locations: U.S. Virgin Islands
- Purpose: From March 30, 2017, through April 1, 2017, Secretary Ryan Zinke travelled to the U.S. Virgin Islands and to participate in a number of official meetings, events and activities related to the Virgin Islands Transfer Centennial (see attached trip schedule). Russell Roddy travelled to the U.S. Virgin Islands to advance these engagements for Secretary Zinke.

Trip Notes – Lodging and M&IE:

- On 3/31/17, Russell Roddy received a meal during Secretary Zinke's breakfast meeting with Prime Minister Lars Lokke Rasmussen and Governor Kenneth Mapp. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Russell Roddy's M&IE allocation for 3/31/17.
- On 3/31/17, Russell Roddy received a meal during Secretary Zinke's Dignitary Luncheon hosted by Governor Mapp. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 3/31/17.

Trip Notes – Transportation and Miscellaneous:

- Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.
- Airfare Ticket 0067977992179 was partially refunded for the amount of $149.00.
- Airfare Ticket 0017977992180 was fully refunded for the amount of $627.69.

Attachments:

- Travel voucher
- Travel authorization

- Duluth Travel, Inc. itinerary
- Duluth Travel, Inc. ticket receipts
- Hotel receipts
- Taxi receipt
- Baggage fee receipts
- Signed DI-2000 form for meals provided by the Government of the U.S. Virgin Islands
- Final trip schedule for the Secretary

Document Header Information

Document Type:	Voucher	Document Name:	TV0000JCGV
Travel Authorization Number:	TANUM0000QZWJ	Trip Name:	03-26-17 U.S. Virgin Islands
TA Date:	05/10/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	CREATED
Purpose:	MISSION (OPERATIONAL)	Document Detail:	. Purpose: From March 30, 2017, through April 1, 2017, Secretary Ryan Zinke travelled to the U.S. Virgin Islands and to participate in a number of official meetings, events and activities related to the Virgin Islands Transfer Centennial (see attached trip schedule). Russell Roddy travelled to the U.S. Virgin Islands to advance these engagements for Secretary Zinke. Trip Notes: . On 3/31/17, Russell Roddy received a meal during Secretary Zinke's breakfast meeting with Prime Minister Lars Lokke Rasmussen and Governor Kenneth Mapp. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Russell Roddy's M&IE allocation for 3/31/17. . On 3/31/17, Russell Roddy received a meal during Secretary Zinke's Dignitary Luncheon hosted by Governor Mapp. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 3/31/17. . Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable. . Airfare Ticket 0067977992179 was partially refunded for the amount of $149.00. . Airfare Ticket 0017977992180 was fully refunded for the amount of $627.69.
Type Code:	TRIP BY TRIP		

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: Selected Trip

I

Purpose: . Purpose: From March 30, 2017, through April 1, 2017, Secretary Ryan Zinke travelled to the U.S. Virgin Islands and to participate in a number of official meetings, events and activities related to the Virgin Islands Transfer Centennial (see attached trip schedule). Russell Roddy travelled to the U.S. Virgin Islands to advance these engagements for Secretary Zinke. Trip Notes: . On 3/31/17, Russell Roddy received a meal during Secretary Zinke's breakfast meeting with Prime Minister Lars Lokke Rasmussen and Governor Kenneth Mapp. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Russell Roddy's M&IE allocation for 3/31/17. . On 3/31/17, Russell Roddy received a meal during Secretary Zinke's Dignitary Luncheon hosted by Governor Mapp. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 3/31/17. . Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable. . Airfare Ticket 0067977992179 was partially refunded for the amount of $149.00. . Airfare Ticket 0017977992180 was fully refunded for the amount of $627.69.

Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
03/26/17	03/27/17	ST. THOMAS, VI	MISSION (OPERATIONAL)	339.00 / 110.00 *
03/27/17	04/01/17	ST. CROIX, VI	MISSION (OPERATIONAL)	299.00 / 116.00 *

Document Totals

Total Expenses:	3,804.72
Reimbursable Expenses:	869.40

Non-Reimbursable Expenses:	2,935.32
Advance Applied:	.00
Net to Traveler:	869.40
Net to Government:	2,935.32
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	1,179.79	.00
Excess Air/Bag Fees	50.00	.00
Lodging Taxes & Misc	306.78	.00
Lodging-PerDiem	1,434.00	.00
M&IE-PerDiem	703.50	.00
Misc Expense - Reimb	20.00	.00
Transportation	95.90	.00
Transxn Fees	14.75	.00
Total Expenses:	3,804.72	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 1,667.22 — Total Per Diem Expenses: 2,137.50

Date	Description	Category	Cost	Pay Method	Per Diem
03/26/2017	Airline Flight	Com. Carrier	403.10	GOVCC-C	
	Comment: Airfare Ticket 0067977992179 was partially refunded for the amount of $149.00.				
03/26/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	REIMBURSABLE	
	Comment: Baggage fee for flight from Washington, DC (DCA) to St. Thomas, USVI.				
03/26/2017	Lodging Tax	Lodging Taxes & Misc	60.38	GOVCC-C	
	Comment: Room Tax & Resort Fee				
03/26/2017	Lodging	Lodging-PerDiem	339.00	GOVCC-C	*
03/26/2017	M&IE	M&IE-PerDiem	82.50	REIMBURSABLE	*
03/26/2017	Misc. Expense Tip	Misc Expense - Reimb	5.00	REIMBURSABLE	
	Comment: Tip for hotel valet attendant for check-in at Frenchman's Reef & Morningstar Marriott Beach Resort on St. Thomas, USVI.				
03/26/2017	Taxi	Transportation	23.90	REIMBURSABLE	
	Comment: Taxi from residence in Virginia to Washington National Airport.				
03/27/2017	Airline Flight	Com. Carrier	776.69	GOVCC-C	
	Comment: Total airfare for flights from: St. Thomas, USVI to St. Croix, USVI; St. Croix to Washington, DC (DCA).				
03/27/2017	Lodging Tax	Lodging Taxes & Misc	49.28	GOVCC-C	
	Comment: Occupancy Tax & Resort Fee				
03/27/2017	Lodging	Lodging-PerDiem	219.00	GOVCC-C	*
03/27/2017	M&IE	M&IE-PerDiem	116.00	REIMBURSABLE	*
03/27/2017	Misc. Expense Tip	Misc Expense - Reimb	5.00	REIMBURSABLE	
	Comment: Tip for hotel valet attendant for check-out at Frenchman's Reef & Morningstar Marriott Beach Resort on St. Thomas, USVI.				
03/27/2017	Misc. Expense Tip	Misc Expense - Reimb	5.00	REIMBURSABLE	
	Comment: Tip for hotel valet attendant for check-in at the Renaissance Carambola Beach Resort & Spa on St. Croix, USVI.				
03/27/2017	Taxi	Transportation	45.00	REIMBURSABLE	
	Comment: Taxi from Henry E. Rohlsen Airport to hotel on St. Croix.				
03/28/2017	Lodging Tax	Lodging Taxes & Misc	49.28	GOVCC-C	
	Comment: Occupancy Tax & Resort Fee				
03/28/2017	Lodging	Lodging-PerDiem	219.00	GOVCC-C	*

03/28/2017M&IE	M&IE-PerDiem	116.00	REIMBURSABLE	*
03/29/2017Lodging Tax	Lodging Taxes & Misc	49.28	GOVCC-C	
Comment: Occupancy Tax & Resort Fee				
03/29/2017Lodging	Lodging-PerDiem	219.00	GOVCC-C	*
03/29/2017M&IE	M&IE-PerDiem	116.00	REIMBURSABLE	*
03/30/2017Lodging Tax	Lodging Taxes & Misc	49.28	GOVCC-C	
Comment: Occupancy Tax & Resort Fee				
03/30/2017Lodging	Lodging-PerDiem	219.00	GOVCC-C	*
03/30/2017M&IE	M&IE-PerDiem	116.00	REIMBURSABLE	*
03/31/2017Lodging Tax	Lodging Taxes & Misc	49.28	GOVCC-C	
Comment: Occupancy Tax & Resort Fee				
03/31/2017Lodging	Lodging-PerDiem	219.00	GOVCC-C	*
03/31/2017M&IE	M&IE-PerDiem	70.00	REIMBURSABLE	*
Comment: On 3/31/17, Russell Roddy received a meal during Secretary Zinke's breakfast meeting with Prime Minister Lars Lokke Rasmussen and Governor Kenneth Mapp. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Russell Roddy's M&IE allocation for 3/31/17. On 3/31/17, Russell Roddy received a meal during Secretary Zinke's Dignitary Luncheon hosted by Governor Mapp. The appropriate signed DI-2000 form is attached, and lunch was deducted from Russell Roddy's M&IE allocation for 3/31/17.				
04/01/2017Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	REIMBURSABLE	
Comment: Baggage fee for flight from St. Croix, USVI to Washington, DC (DCA).				
04/01/2017M&IE	M&IE-PerDiem	87.00	REIMBURSABLE	*
04/01/2017Misc. Expense	Misc Expense - Reimb	5.00	REIMBURSABLE	
Comment: Tip for hotel valet attendant for check-out at the Renaissance Carambola Beach Resort & Spa on St. Croix, USVI.				
04/01/2017Taxi	Transportation	27.00	REIMBURSABLE	
Comment: Taxi from Washington National Airport to residence in Virginia.				
05/10/2017TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 2,137.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
03/26/2017	339.00/110.00	339.00	339.00	82.50	82.50	
03/27/2017	299.00/116.00	219.00	219.00	116.00	116.00	
03/28/2017	299.00/116.00	219.00	219.00	116.00	116.00	
03/29/2017	299.00/116.00	219.00	219.00	116.00	116.00	
03/30/2017	299.00/116.00	219.00	219.00	116.00	116.00	
03/31/2017	299.00/116.00	219.00	219.00	70.00	70.00	
04/01/2017	299.00/116.00	0.00	0.00	87.00	87.00	

Account Summary for the Selected Trip

Org: DOI	Label: FY 2017 NPS RSA	Acct Code: DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////	3,804.72
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 1,179.79	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 2017	Amount: 50.00	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 306.78	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 1,434.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 703.50	
Expense Category: Misc Expense - Reimb	Fiscal Year: 2017	Amount: 20.00	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 95.90	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	3,804.72

Payment Detail Information

Organization Label		Accounting String	Payment Method	Amount
DOI	FY 2017 NPS RSA	DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////	GOVCC-C	2,935.32
DOI	FY 2017 NPS RSA	DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////	REIMBURSABLE	869.40

Totals by Label

DOI	FY 2017 NPS RSA Total	DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////	3,804.72

Totals by Payment Method

GOVCC-C Total	2,935.32
REIMBURSABLE Total	869.40

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
03/26/17	AIR Airline Flight	$403.10
03/26/17	Baggage Fee-1st bag	$25.00
03/27/17	AIR Airline Flight	$776.69
04/01/17	Baggage Fee-1st bag	$25.00

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
	Traveler Justification:	All listed expenses are the actual expenses that Russell Roddy incurred during this official travel. Documentation is attached.
DFLT PMT METHOD USED	FAIL	Taxi ON 03/26/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD, GOVCC-C
	Traveler Justification:	. Russell Roddy is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Russell Roddy received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Russell Roddy used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.
EXP CAT $ VARIANCE	FAIL	MISC EXPENSE - REIMB was not on the original authorization document
	Traveler Justification:	During his official travel in St. Thomas and St. Croix, Russell Roddy used cash to pay for valet tips at the hotels where he utilized lodging.
EXP CAT % VARIANCE	FAIL	MISC EXPENSE - REIMB was not on the original authorization document
	Traveler Justification:	During his official travel in St. Thomas and St. Croix, Russell Roddy used cash to pay for valet tips at the hotels where he utilized lodging.

Document History 05/10/2017 Voucher: TV0000JCGV

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	05/10/2017	7:58PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: RUSSELL RODDY

Traveler/Preparer Signature: Russell W. Rodd Jr

Date: 5/15/17

Approver Name: Megan Bloomgren Acting DCOS
Approver Signature:
Date: 5/17/17

UNITED STATES
DEPARTMENT OF THE INTERIOR
FORM NO. DI-1020
FORM APPROVED BY COMP. GEN. U.S.
NOVEMBER 8, 1949

TRAVEL AUTHORIZATION

1. No. RODDY032617
2. 03/26/2017 (DATE)

3. Office of the Secretary (BUREAU OR OFFICE)

4. NAME Russell Roddy
5. OFFICIAL STATION Washington, DC
6. TITLE Director, Office of Scheduling and Advance
7. ACCOUNTING OFFICE IBC - Denver

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

PLACES OF TRAVEL

8. **FROM:** Washington, DC
9. **TO:** St. Thomas, USVI and St. Croix, USVI

10. **PURPOSE AND REMARKS:**

From March 30, 2017, through April 1, 2017, Secretary Ryan Zinke will be on official travel in the U.S. Virgin Islands to participate in a number of official meetings, events and activities related to the Virgin Islands Transfer Centennial. Russell Roddy will travel to the U.S. Virgin Islands to advance these engagements for Secretary Zinke. Russell Roddy certifies that this travel was reviewed and determined to be essential for accomplishment of Department programs and missions.

11. **PER DIEM ALLOWANCE:**

St. Thomas, USVI: Lodging - $339.00; M&IE - $110.00
St. Croix, USVI: Lodging - $219.00; M&IE - $116.00

12. **PERIOD OF TRAVEL: Beginning on or about** 03/26/2017 **Ending on or about** 04/01/2017

MODE OF TRAVEL

13. ✗ **Common carrier**
14. **Extra fare**
15. **Government-owned conveyance**
16. **Privately owned** **at a mileage rate of** **cents, subject to:**
    - *(a)* **Administratively determined to be the advantage of the Government**
    - *(b)* **A showing of advantage to the Government**
    - *(c)* **Not to exceed cost by common carrier, including consideration of Per Diem allowance**

MISCELLANEOUS

17. **Transportation immediate family**
19. **Shipment household goods and personal effects**
18. ✗ **Other** *(specify)*

Baggage fees, taxi fares, telephone calls, rental vehicles, fuel, conference rooms, POV, public transportation, tolls, faxes, data services, misc. supplies, registration fees, ATM fees, rental vehicle upgrades for remote areas.

ESTIMATED COST

20. **Transportation**	Total airfare for all flights	$	1,179.79
21. **Per Diem**	Lodging and M&IE		2,183.50
22. **Other**	Taxis, baggage fees, rental car, gas, etc.		600.00
23.	**TOTAL**	$	3,963.29

24. **CHARGED TO:**

167D0102DR // DL2000000.000000 // DS40000000

25. DR.40000.16 FWSTRV
(FISCAL OFFICER'S SIGNATURE)

26. Russell Rodg
(REQUESTER'S SIGNATURE)

27. Director, Office of Scheduling and Advance
(TITLE)

28.
(AUTHORIZING OFFICER'S SIGNATURE)

29. Deputy Chief of Staff for the Secretary of the Interior
(TITLE)

Cousins, Debbie <debbie_cousins@ios.doi.gov>

Re: 03-26-17 Travel for Russell Roddy

1 message

Debbie Cousins <debbie_cousins@ios.doi.gov> Mon, Mar 27, 2017 at 8:26 PM
To: "Jorjani, Daniel" <daniel_jorjani@ios.doi.gov>
Cc: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>, Douglas Domenech <douglas_domenech@ios.doi.gov>, Edward Keable <edward.keable@sol.doi.gov>

The process is to send the approvals in advance to you and me and the travel arrangers wait for your approval prior to making the reservations so you have a chance to ask questions before approving I told this to Tim several times that you wanted the information before had and again I had to remind him to send the information today. All travel arrangers are aware of this process.

Sent from my iPhone

On Mar 27, 2017, at 6:04 PM, Jorjani, Daniel <daniel_jorjani@ios.doi.gov> wrote:

> It looks like he left at least one day early. What is the process for these approvals? Copying Ed in case I'm missing something here.
>
> On Mon, Mar 27, 2017 at 5:44 PM, Jorjani, Daniel <daniel_jorjani@ios.doi.gov> wrote:
> Who approved it?
>
> On Mon, Mar 27, 2017 at 5:44 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:
> I believe the way he and Basil mapped it out, they would need today to advance the official St. Thomas Transfer Ceremony events, tomorrow to advance the official St. Croix Transfer Ceremony events, and Wednesday to advance the side-engagements (Buck Island National Monument visit, meet-and-greet with veterans, etc.).
>
> On Mon, Mar 27, 2017 at 5:34 PM, Jorjani, Daniel <daniel_jorjani@ios.doi.gov> wrote:
> Why is he there 3 days in advance of the Secretary's travel?
>
> On Mon, Mar 27, 2017 at 5:32 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:
> Please provide approval for the following travel for Russell Roddy:
>
> **1. Dates of travel**
> 03/26/17 - 04/01/17
>
> **2. Purpose of travel**
> To advance Secretary Zinke's travel to the U.S. Virgin Islands
>
> **3. Associated cost of the travel**
> $3,963.29
>
> **4. Who will be paying for travel (DOI or other)**
> DOI
>
> Thank you.
>
> Tim Nigborowicz
> Office of Scheduling and Advance
> 202-208-7551

Cousins, Debbie <debbie_cousins@ios.doi.gov>

Fwd: Virgin Islands

1 message

Jorjani, Daniel <daniel_jorjani@ios.doi.gov> Tue, Mar 28, 2017 at 9:48 AM
To: "Cousins, Debbie" <debbie_cousins@ios.doi.gov>
Cc: Edward Keable <edward.keable@sol.doi.gov>

Debbie - Please add this email traffic to the file for this trip. Thank you. Dan

---------- Forwarded message ----------
From: **Roddy, Russell** <russell_roddy@ios.doi.gov>
Date: Tue, Mar 28, 2017 at 9:15 AM
Subject: Re: Virgin Islands
To: Daniel Jorjani <daniel_jorjani@ios.doi.gov>
Cc: Scott Hommel <scott_hommel@ios.doi.gov>, Douglas Domenech <douglas_domenech@ios.doi.gov>, Megan Bloomgren <megan_bloomgren@ios.doi.gov>

Thanks, Dan. I should have considered that I probably shouldn't have been included and not taken it personally. Yesterday was a long, frustrating day at times here. There is a lot of "probably" this and "maybe" that per events here...and different contacts saying different things. They have put in a lot of hard work here and I understand the depth of their planning. It is just hard for me to be dealing with probably's and maybe's at this point and not be able to totally control the situation. I'm sure things will run smoothly in the long run. One other thought per travel, had I not arrived when I did, I would have missed a walkthru yesterday of 30 or more people which included representatives from security, the Governor's Office, and the Prime Minister's Office (who arrived earlier than I did), etc. Thanks for the reply back.

Rusty

On Tue, Mar 28, 2017 at 6:44 AM, Daniel Jorjani <daniel_jorjani@ios.doi.gov> wrote:

> Rusty - Not your fault. Tim Nigborowicz should have prepared the paperwork in advance. $4,000 for a 6-day advance in the Virgin Islands is not a small sun and will draw the OIG's attention. (OIG's love travel investigations. They are easy to document and spin in a negative way.) Doug and I know this because we have both worked for and successfully protected DOI PASs who have undergone OIG travel investigations.
>
> Regarding the request itself, asking for "approval" after you departed reflects poorly on Tim. We not only have to do things correctly, we must also document that we are doing them correctly. Otherwise, it will be easy for the OIG or the Washington Post to spin things negatively.
>
> As I said to you last week, you have a difficult job and I appreciate your hard work. Nevertheless, at the end of the day our job is to protect the Secretary. Documenting that we are carefully stewarding public resources is a key part of that effort.
>
> Sorry that you weren't in my response to Tim or the follow-up email with Gen Law, but part of the process was determining whether Tim had actually produced a justification other than his brief after-the-fact email included in Debbie's request.
>
> Adding Scott, Doug, and Meg to keep in loop. (Will forward email traffic to them.)
>
> Will also place this email in the file, so that we have a record in place documenting that we tried to do this in a 10,000% compliant manner.

Respectfully,

Dan

Sent from my iPhone

> On Mar 28, 2017, at 2:55 AM, Roddy, Russell <russell_roddy@ios.doi.gov> wrote:
>
> Hi, Dan.
>
> Though I was not included, I really would have appreciated being approached first with any issues regarding my travel to the Virgin Islands. Perhaps, I myself could have cleared up any questions or concerns before multiple parties became involved.
>
> First off, I may not be good at a lot of things, but one thing I know I am good at is efficiently planning and executing events and advance. That includes determining the time needed to do so.
>
> Per my travel to the Virgin Islands, I initially wanted to leave on Monday morning. However, flights to the USVI are few and far between. I wanted to fly into St. Thomas as early as possible on Monday and take care of events there on Monday and then head to St. Croix that evening. However, flying out at the crack of dawn on Monday morning still would not have gotten me to St. Thomas until 2:45 in the afternoon...and the last flight from there to St. Croix was 6:45 or so. That meant I would have had less than 3 hours to go thru everything on St. Thomas. As it turned out, I was picked up at 7:00 a.m. this morning at my hotel in St. Thomas and we were not done until after 3 in the afternoon (8 hours)...that included coordinating logistics for all St. Thomas official Centennial events with The Governors office, the Prime Minister of Denmark's office, multiple meetings, etc. The flight I ended up taking Sunday (mind you, a day that should have been a day off for me) left at 6:59 a.m....and why did I take it? Because it was the only way I could make the last connecting flight to St. Thomas thru Atlanta which left at 11:00 a.m. Thus, in order to take care of all details regarding RKZ's trip, I planned accordingly. Not knowing what to expect (and it is more than a bit unorganized here), I planned for handling St. Thomas official centennial events on Monday, St. Croix official centennial events on Tuesday, and then the rest of the Secretary's events on Wednesday. That left a half day on Thursday prior to the Secretary's arrival to handle any loose ends or issues regarding the events that may arise. As far as approval went, I thought all processes were followed to that end.
>
> I can assure you that while I am in dire need of a vacation (after working 3.5 straight months on the campaign with 3 days at home...going straight into Inaugural...and straight into the Administration), I did not consider this as giving myself an extra day of rest and relaxation or leaving a day early. I am very sensitive to the appearance otherwise. I can assure you of that. I know how long it takes to do what needs to be done for such trips....and I will not present the Secretary in an amateur light.
>
> For further rationalization, I am one person from our team coordinating the Secretary's participation in multiple high profile events (12 at last count) on two islands (that does not belittle Basil's participation because he played an important role...but a different role than I...and dealing with different issues...just as the security team deals with a different focus). The security detail sent two members in advance...one on each island...who will spend a total of 6 days in advance of the Secretary's arrival. They are pros and know how much time it takes to do their jobs. I will have spent 4 days here handling events on two different islands prior to the Secretary's arrival. Perhaps, I should have scheduled two of us to work on this...one on each island as the security detail did. But, on the outset, I was told that we wanted as few staff as possible to travel. Beyond that, I considered the additional costs involved of having two make the trip.
>
> If I have not adequately supported why I am here, please advise.
>
> Thanks.
>
> Rusty

Date: 03/20/2017
Record Locator: NWQMGJ
Travelers:
Roddy, Russell.Warren
Agent: doi.travel@duluthtravelinc.com

Agency Address
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Sun, Mar 26 2017 St. Thomas, UV

6:59 AM depart — **Ronald Reagan Ntl Washington (DCA)** to **Atlanta (ATL)** — Confirmation No. HCHF3J

Delta Air Lines
Flight 639

Takeoff: 6:59 AM Terminal: B
Ronald Reagan Ntl Washington, DC
Economy Class [Y] Class | Airbus Industrie A320-100/200 | No Meal Service | 1h 59m

Landing: 8:58 AM (Terminal: S)
Atlanta, GA

Travelers:
Name: Roddy, Russell.Warren Ticket #: 006-7977992179 Seat: 16F

11:00 AM depart — **Atlanta (ATL)** to **St. Thomas (STT)** — Confirmation No. HCHF3J

Delta Air Lines
Flight 661

Takeoff: 11:00 AM Terminal: S
Atlanta, GA
Economy Class [Y] Class | Boeing 757-200 | Food for Purchase | 3h 35m

Landing: 2:35 PM
St. Thomas, UV

Travelers:
Name: Roddy, Russell.Warren Ticket #: 006-7977992179 Seat: 27F

Mon, Mar 27 2017 St Croix, UV

4:09 PM depart — **St. Thomas (STT)** to **St Croix (STX)** — Confirmation No. Not Available

Cape Air
Flight 900

Takeoff: 4:09 PM
St. Thomas, UV
Economy/Coach [Y] Class | Cessna | 0h 25m

Landing: 4:34 PM
St Croix, UV

Travelers:

Name:	Ticket #:	Seat:
Roddy, Russell.Warren	001-7978271105	Unassigned

Sat, Apr 01 2017 Ronald Reagan Ntl Washington, DC

3:55 PM depart — **St Croix (STX)** to **Miami (MIA)** — Confirmation No. [illegible]

American Airlines
Flight 1293

Takeoff: 3:55 PM
St Croix, UV
Economy [G] Class | Boeing 737-800 | Food for Purchase | 3h 11m

Landing: 7:06 PM
Miami, FL

Travelers:

Name:	Ticket #:	Seat:	FF#:
Roddy, Russell.Warren	001-7978271105	15F	(b) (6)

Notes: Center seat reserved for now..will keep ck for a better seat

8:29 PM depart — **Miami (MIA)** to **Ronald Reagan Ntl Washington (DCA)** — Confirmation No. [illegible]

American Airlines
Flight 1621

Takeoff: 8:29 PM
Miami, FL
Economy [Y] Class | Boeing 737-800 | Food for Purchase | 2h 37m

Landing: 11:06 PM (Terminal: C)
Ronald Reagan Ntl Washington, DC

Travelers:

Name:	Ticket #:	Seat:	FF#:
Roddy, Russell.Warren	001-7978271105	15F	(b) (6)

Notes: Center seat reserved for now..will keep ck for a better seat

Additional Information:

- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To Www.Tsa.Gov.
- For Emergency Assistance Call 855-847-6398

- Org Code:

A Message From Your Agent

THIS MESSAGE CONFIRMS THAT YOUR RESERVATION HAS BEEN TICKETED. FOR CHANGES CANCELLATIONS OR QUESTIONS PLEASE CALL YOUR DEDICATED TRAVEL TEAM.

TRAVEL Incorporated

Ticket Number	006-7977992179
Account #	D00880
Issue Date	Thu, Mar 23, 2017
Booking ID	NWQMGJ
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Roddy/Russell.Warren**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES 320	639 / Y YCA Confirmation: HCHF3I	Sun, 03/26/2017 Sun, 03/26/2017	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: ATLANTA *** *Connecting* ***	659A 858A
✈	DELTA AIR LINES 757	661 / Y YCA Confirmation: HCHF3I	Sun, 03/26/2017 Sun, 03/26/2017	Leave :: ATLANTA Arrive :: ST. THOMAS	1100A 235P
✈	CAPE AIR/NANTUCKETT AIRLINES CNA	8701 / Y Y9 Confirmation: 59DD2O	Mon, 03/27/2017 Mon, 03/27/2017	Leave :: ST. THOMAS Arrive :: ST CROIX	650P 715P
🚗	Vendor: Pickup City: Dropoff City: Confirmation Number: GalaxyNet Status:	BUDGET ST CROIX ST CROIX 48267258US4	Pickup: Return: Your Daily Rate: Number of Cars: Number of People: Car Type:	Mon, 03/27/2017 Sat, 04/01/2017 $48.99 1 1 CCAR	

— **Remark(s)** —

U29/TRRODDYDO03262017
U82/ORFSHOURLY

Fare	**$519.50**
Tax	**$32.60**
Total Amount	**$552.10**
Amount Charged	**$552.10**

Air only indicated here.

WAS DL X/ATL DL STT375.00 9K STX144.50USD519.50END DL XF DCA 4.5ATL4.5

552.10
-149.00
403.10
used

TRAVEL Incorporated

*** REFUND ***

Ticket Number	006-7977992179
Account #	D00880
Issue Date	Thu, Mar 23, 2017
Booking ID	NWQMGJ
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Roddy/Russell.Warren**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	CAPE AIR/NANTUCKETT AIRLINES CNA	8701 / Y Y9 Confirmation: 59DD2O	Mon, 03/27/2017 Mon, 03/27/2017	Leave :: ST. THOMAS Arrive :: ST CROIX	650P 715P

— Remark(s) —

U5/UUN/30*C30
U25/NO PROFILE
U29/TRRODDYDO03262017
U82/ORFSHOURLY
U89/NP-T0320171204

Fare	($144.50)
Tax	($4.50)
Total Amount	($149.00)
Amount Charged	($149.00)

Air only indicated here

WAS DL X/ATL DL STT375.00 9K STX144.50USD519.50END DL XF DCA 4.5ATL4.5

TRAVEL Incorporated

Ticket Number	001-7978271105
Account #	D00880
Issue Date	Mon, Mar 27, 2017
Booking ID	NWQMGJ
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Roddy/Russell.Warren**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	CAPE AIR/NANTUCKETT AIRLINES CNA	8721 / Y Y9 Confirmation: 59DD2O	Mon, 03/27/2017 Mon, 03/27/2017	Leave :: ST. THOMAS Arrive :: ST CROIX	516P 541P
✈	AMERICAN AIRLINES 738	1293 / G GCA Confirmation: IKKILL	Sat, 04/01/2017 Sat, 04/01/2017	Leave :: ST CROIX Arrive :: MIAMI *** Connecting ***	355P 706P
✈	AMERICAN AIRLINES 738	1621 / Y YCA Confirmation: IKKILL	Sat, 04/01/2017 Sat, 04/01/2017	Leave :: MIAMI Arrive :: RONALD REAGAN NTL WASHINGTON	829P 1106P

— Remark(s) —

U29/TRRODDYDO03272017

U82/ORFSHOURLY

Fare	**$740.13**
Tax	**$36.56**
Total Amount	**$776.69**
Amount Charged	**$776.69**

Air only indicated here.

STT 9K STX144.50AA MIA204.00AA WAS391.63USD740.13END AA XT5.60AY9.00XF STT4.5MIA4.5

TRAVEL Incorporated

Ticket Number	001-7977992180
Account #	D00880
Issue Date	Thu, Mar 23, 2017
Booking ID	NWQMGJ
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Roddy/Russell.Warren**

Type	Carrier / Equip	Flight # / Class / Fare Basis	Travel Dates	City - Airport	Time
	Vendor:	BUDGET		Pickup:	Mon, 03/27/2017
	Pickup City:	ST CROIX		Return:	Sat, 04/01/2017
	Dropoff City:	ST CROIX		Your Daily Rate:	$48.99
	Confirmation Number:	48267258US4		Number of Cars:	1
	GalaxyNet Status:	Duplicate		Number of People:	1
				Car Type:	CCAR
	AMERICAN AIRLINES	1293 / G	Sat, 04/01/2017	Leave :: ST CROIX	355P
	738	GCA	Sat, 04/01/2017	Arrive :: MIAMI	706P
		Confirmation: IKKILL		*** Connecting ***	
	AMERICAN AIRLINES	1621 / Y	Sat, 04/01/2017	Leave :: MIAMI	829P
	738	YCA	Sat, 04/01/2017	Arrive :: RONALD REAGAN NTL WASHINGTON	1106P
		Confirmation: IKKILL			

— Remark(s) —

U29/TRRODDYDO03272017

U82/ORFSHOURLY

Fare	**$595.63**
Tax	**$32.06**
Total Amount	**$627.69**
Amount Charged	**$627.69**

Air only indicated here.

STX AA MIA204.00AA WAS391.63USD595.63END AA XT5.60AY 4.50XF MIA4.5

TRAVEL Incorporated

*** REFUND ***

Ticket Number	001-7977992180
Account #	D00880
Issue Date	Thu, Mar 23, 2017
Booking ID	NWQMGJ
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Roddy/Russell.Warren**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	AMERICAN AIRLINES 738	1293 / G GCA Confirmation: IKKILL	Sat, 04/01/2017 Sat, 04/01/2017	Leave :: ST CROIX Arrive :: MIAMI *** *Connecting* ***	355P 706P
✈	AMERICAN AIRLINES 738	1621 / Y YCA Confirmation: IKKILL	Sat, 04/01/2017 Sat, 04/01/2017	Leave :: MIAMI Arrive :: RONALD REAGAN NTL WASHINGTON	829P 1106P

— **Remark(s)** —

U5/UUN/30*C30
U25/NO PROFILE
U29/TRRODDYDO03272017
U82/ORFSHOURLY
U89/NP-T0320171204

Fare	**($595.63)**
Tax	**($32.06)**
Total Amount	**($627.69)**
Amount Charged	**($627.69)**

Air only indicated here.

STX AA MIA204.00AA WAS391.63USD595.63END AA XT5.60AY 4.50XF MIA4.5

MARRIOTT RESORT
FRENCHMAN'S REEF &
MORNING STAR

RUSSELL RODDY
(b) (6)

INVOICE

Room No.	1515
Arrival	03-26-17
Departure	03-27-17
Page No.	1 of 1
Folio No.	508113
Conf. No.	13053716
Cashier No.	224

Date 03-27-17
A/R Number
Company Name Vi Government

Date	Text	Exchange Rate	Charges USD	Credits USD
03-26-17	Deposit Transfer at C/I			399.38
03-26-17	Room Svc Frenchman's Reef Room# 1515 : CHECK# 0024494	PAID WITH PERSONAL CARD	26.42	
03-26-17	Rhum Bar Room# 1515 : CHECK# 0054950		20.00	
03-26-17	Room Charge		339.00	
03-26-17	Room Tax		42.38	60.38
03-26-17	Resort Fee		18.00	
03-27-17	(b) (6) (b) (6) ← PERSONAL CARD			46.42
	Total		445.80	445.80

Open Balance	$0.00 USD
Total Balance	445.80 USD

Your Rewards Points/Miles earned will be credited to your account and will appear on your next statement.

Guest Signature _____

Frenchman's Reef & Morning Star Marriott Beach Resort
P.O. Box 7100. St. Thomas, USVI 00801-0100
Tel. 340-776-8500 Fax 340-715-6193 Toll Free 800 524-2000
www.marriottfrenchmansreef.com

RENAISSANCE®
ST CROIX CARAMBOLA
BEACH RESORT & SPA

GUEST FOLIO

Carambola Beach Resort & Spa
PO Box 3031- Kings Hill
St. Croix, US 00851

Room:	Name	Rate:	Departure:
203	Russell Roddy	219.00	04-01-17
Type:	Russell Roddy	Folio No:	Arrival:
KNS	1849 C Street Nw Washington DC 20240 United States	3082407	03-27-17

DATE	REFERENCE	CHARGES	CREDITS	BALANCE DUE
03-27-17	Other Group	219.00		219.00
03-27-17	Occupancy Tax	27.38	49.28	246.38
03-27-17	Resort Fee	21.90		268.28
03-28-17	Other Group	219.00		487.28
03-28-17	Occupancy Tax	27.38	49.28	514.66
03-28-17	Resort Fee	21.90		536.56
03-29-17	Other Group	219.00		755.56
03-29-17	Occupancy Tax	27.38	49.28	782.94
03-29-17	Resort Fee	21.90		804.84
03-30-17	Other Group	219.00		1,023.84
03-30-17	Occupancy Tax	27.38	49.28	1,051.22
03-30-17	Resort Fee	21.90		1,073.12
03-31-17	Other Group	219.00		1,292.12
03-31-17	Occupancy Tax	27.38	49.28	1,319.50
03-31-17	Resort Fee	21.90		1,341.40
04-01-17	Master Card		1,341.40	0.00

This statement is your only receipt. You have agreed to pay in cash or by approved personal check or to authorize us to charge your credit card for all amounts charged to you. The amount shown in the credits column opposite any credit card entry in the reference column above will be charged to the credit card number set forth above. (The credit card company will bill in the usal manner). If for any reason the credit card company does not make payment on this account, you will owe us such amount. If you are direct billed, in the event payment is not made within 25 days after checkout, you will owe us interest from the checkout date on any unpaid amounts at the rate of 1.5% per month (ANNUAL RATE 18%), or the maximum allowed by law, plus the reasonable cost of collection, including attorney fees.

Signature X _____

Secure your next stay, go to www.carambolabeach.com

St. Croix Airport to Hotel Taxi

RECEIPT

No. 508394

DATE 3/27/17

FROM Russell Roddy

$ 45.00

FORTY FIVE DOLLARS

○ FOR RENT
○ FOR TAXI SERVICE (EXCLUSIVE)

ACCT	
PAID	
DUE	

○ CASH
○ CHECK
○ MONEY ORDER
○ CREDIT CARD

FROM Airport TO Marriott Hotel

BY

A-2501
T-46820

✓

17
PASSENGER TICKET AND BAGGAGE CHECK

ISSUED BY
AMERICAN AIRLINES

PASSENGER RECEIPT 1

ISS. AGENT ID. 01APR17 4810115 DATE OF ISSUE

NAME OF PASSENGER (NOT TRANSFERABLE)
RODDY/RUSSELLWARREN

STX 4SO FARE BASIS /ST CROIX TOUR CODE

CARR FLIGHT CLASS DATE TIME STATUS NOT VALID BEFORE NOT VALID AFTER

NOT VALID FOR
**TRANSPORTATION*

REVALIDATION

PSGR TICKET 0017978271105

PNR CODE PNR CODE
IKKJLL/

CONJ. TKT. NO.

ISSUED IN EXCHANGE FOR
25.00

MIA AA MIADCA-AA
UETQ50LB 23KG AND62LI

FARE
USD 25.00

EQUIV. FARE PAID

FORM OF PAYMENT
(b) (6)

FEE/CHARGE	25.00
TAX/FEE/CHARGE	NA
TAX/FEE/CHARGE	NA
TOTAL	NA
USD	25.00

STOCK CONTROL NUMBER TX COUPON AIRLINE FORM SERIAL NO. CK

00123060548070 | 0 001 0277523229 1

3 AMERICAN AIRLINES
REFUNDABLE ONLY WITH
VI RELATED FLIGHT CPN
RETAIN THIS RECEIPT
6 THROUGHOUT YOUR
JOURNEY

FOR CONDITIONS OF
CONTRACT SEE
PASSENGER TICKET AND
BAGGAGE CHECK

NOT VALID FOR TRAVEL

ADDITIONAL SEAT INFORMATION
PCS CK. WT. UNCK. WT. SEQ. NO. PCS CK. WT. UNCK. WT.

BAGGAGE ID NR.

COUPON AIRLINE FORM SERIAL NO. CK

✓

* * * * * * * * * * * *

Home to Airport

Red Top Arlington
Cab #269

3251 Washington Blvd
Arlington, VA
(703) 522-3333

Date	03/26/17
Time	05:50:40
Distance	7.80mi
FARE.....	$ 19.92
EXTRAS.....	$ 0.00
TIP.....	$ 3.98
TOTAL.....	$ 23.90

(b) (6)

MID 445100002994
Auth
ch_1A1Y1EGQ3LaAMHFp38HT8

biN

NO SIGNATURE REQUIRED

DELTA

RUSSELL/W
NOT VALID FOR
**TRANSPORTATION*

DCA DL ATL DL STT
PIECE 25.00
EBC 25.00

USD 25.00

1

USD25.00

PASSENGER RECEIPT 00 US
26MAR17 0066
DL/YN DCA FTO

PSGR TICKET 0067977992179

HCHF3I /DL

(b) (6)

0 006 8236338737 0

EXCESS BAGGAGE TICKET

THIS IS YOUR RECEIPT

NON REFUNDABLE/
NO CHANGES/NON TR
ANSFERABLE/NOT
VALID FOR TRAVEL

NOT VALID FOR TRAVEL

0 006 8236338737 0

ALEXANDRIA UNION CAB

(703)683-1200 - 24 Hr. Dispatch Service

FROM [illegible]

TO N. Arlington VA

DATE 4-1-17 FARE$ 27.00

DRIVER'S NAME [illegible] CAB# 988

Airport to Home

By Request, We Accept

TeleCheck JCB VISA MasterCard

Each Cab Independently Owned & Operated

REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR

☑ For Period Beginning October 1, 201 6 and Ending March 31, 201 7
☐ For Period Beginning April 1, 201___ and Ending September 30, 201___

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office: Office of the Secretary

2. For Report of this Event: Page 1 of 2

3. Event *(Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of $250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)*
A visit to the U.S. Virgin Islands to take part in activities and events associated with the 100th Anniversary Transfer Day Commemoration.

4. Sponsor of the Event: Government of the U.S. Virgin Islands

5. Location of Event: St. Croix, USVI and St. Thomas, USVI

6. Dates of Event
From: March 30, 201 7 To: March 31, 201 7

7. Nature of Event: Welcome reception, breakfast meeting, official Transfer Day military parades and ceremonies, and dignitary luncheon.

8. Employee
Name: Russell Roddy
Official Title: Director of Scheduling and Advance
Office: Office of the Secretary
Travel Dates:
From: 03/26/17 To 04/01/17

9. Accompanying Spouse *(If Applicable)*
Name:
Employee:
Government Position:
Travel Dates:
From: _____ To _____

10. Non-Federal Sources of Payment *(Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)*
A. Government of the U.S. Virgin Islands
C. _____
B. _____
D. _____

11. Nature of Payments *(Itemize on back of form.)*

12. Nature of Payments *(Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)*

Total of Payments to Agency by Check $ _____ Total of payments Provided in Kind $ 32.75

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.

Russell W. Roddy — Employee's Signature
4/12/17 — Date

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.

[signature] — Ethics Review (By Ethics Official)
4-19-17 — Date

15. Approval.

[signature] 4/24/17 — Supervisor's (or Authorizing Official's) Signature
Acting Deputy Chief of Staff — Title
4/24/17 — Date

11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use "C" for check or "K" for in kind. Use "E" for employee or "S" for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

(a) Nature of Benefit	(b) C (check) or K (in kind)	(c) E (employee) or S (spouse)	(d) A,B,C, or D	(e) Amount of Payment
Breakfast - Meeting with	K	E	A	$8.75
P.M. Rasmussen and				
Governor Mapp				
Lunch – Dignitary Luncheon	K	E	A	$24.00

Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Fwd: Lunch and Breakfast, Office of the Governor, Centennial Transfer Day March 31, 2017

1 message

Ottley, Basil <basil_ottley@ios.doi.gov> Tue, Apr 11, 2017 at 2:00 PM
To: "Ojeda-dodds, Gisella" <gisella_ojeda-dodds@ios.doi.gov>, "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>

Greetings Gisella and Tim,

Please see the email below for per person breakfast and lunch cost for April 1 event.

Basil

---------- Forwarded message ----------
From: **Colette Monroe** <colette.monroe@vi.gov>
Date: Tue, Apr 11, 2017 at 1:57 PM
Subject: Lunch and Breakfast, Office of the Governor, Centennial Transfer Day March 31, 2017
To: "Ottley, Basil" <basil_ottley@ios.doi.gov>

Tuesday

Good Afternoon Mr. Ottley:

Per your request, please accept this as the official response to your inquiry on the per person cost of the Breakfast and Lunch at which U.S. DOI Secretary Zinke participated in:

Breakfast, Government House, Christiansted St. Croix = $8.75 per person

Lunch, Government House, Charlotte Amalie St. Thomas = $24.00 per person

I hope this is helpful.

Cordially,

Colette

Colette Conroy Monroe

Policy Advisor

Office of the Governor

340-693-4352

340-690-6010

colette.monroe@go.vi.gov

--

Basil C. Ottley, Jr.
Policy Director
Office of Insular Affairs
Department of the Interior
1849 C Street, NW MS 2429
Washington, DC 20240
Phone: 202-208-5655
Fax: 202-208-7585

United States Department of the Interior
Official Travel Schedule of the Secretary

U.S. Virgin Islands
March 30 - April 1, 2017
FINAL

TRIP SUMMARY
THE TRIP OF THE SECRETARY TO
U.S. Virgin Islands
March 30 - April 1, 2017

Weather:

Saint Croix	Thursday: Partly Cloudy; High 83
	Friday: Partly Cloudy; 40% of PM Showers; High 84
	Saturday: Partly Cloudy; 30% Chance of AM Showers; High 84
Saint Thomas	Friday: Partly Cloudy; High 82

Time Zone:

U.S. Virgin Islands	Atlantic Standard Time (same as EDT)

Advance (Saint Croix):

		Cell Phone:
Security Advance	Sgt. (b) (6), (b) (7)(C)	(b) (6), (b) (7)(C)
Advance	Rusty Roddy	(b) (6)

Advance (Saint Thomas):

		Cell Phone:
Security Advance	Sgt. (b) (6), (b) (7)(C)	(b) (6), (b) (7)(C)
Advance	Rusty Roddy	(b) (6)

Traveling Staff:

Agent in Charge	Sgt. (b) (6), (b) (7)(C)	(b) (6), (b) (7)(C)
Communications Director	Megan Bloomgren	(b) (6)
Senior White House Advisor	Doug Domenech	(b) (6)
Acting Assistant Secretary, Insular Affairs	Nik Pula	(b) (6)
Policy Director, Office of Insular Affairs	Basil Ottley	(b) (6)
NPS Maint. Mechanic (Photographer)	James Riddick	(b) (6)

Attire:

Thursday Events:	Island Elegant / Business Casual (Blazer / Tie Optional)
Friday Events:	Business (Suit & Tie)
Saturday Events:	Beach Attire

Thursday, March 30, 2017
Washington, DC → Saint Croix, USVI

6:45-7:00am EDT: **Depart Private Residence en route Ronald Reagan National Airport**

7:59am EDT - 10:53am EDT: **Wheels up Washington, DC (DCA) en route Miami, FL (MIA)**
- Flight: American Airlines 1449
- Flight time: 2 hours, 54 minutes
- RZ Seat: 21C
- AiC: Sgt. [redacted]
- Staff: Megan Bloomgren
- Note: Doug Domenech, Rusty Roddy, Nik Pula (Insular Affairs) & Basil Ottley (Insular Affairs) will arrive USVI prior to the Secretary

10:53-12:23pm EDT: **Layover in Miami, FL // 1 hour, 20 minute layover**

12:23pm EDT - 3:00pm AST: **Wheels up Miami, FL (MIA) en route Saint Croix, USVI (STX)**
- Flight: American Airlines 1293
- Flight time: 2 hours, 37 minutes
- RZ Seat: 15D
- AiC: Sgt. [redacted]
- Staff: Megan Bloomgren

3:00-3:15pm AST: **Wheels down & Depart Henry E. Rohlsen Airport** *(~15 minutes to vehicle)*
- Location: Christiansted, St Croix 00820

3:15-3:40pm AST: **Depart Airport en route RON**
- Location: Renaissance St. Croix Carambola Beach Resort & Spa, Estate Davis Bay, St. Croix, USVI 00850
- Vehicle Manifest:
  - Secretary's Vehicle: RZ, Meg Bloomgren, Sgt. [redacted] (AiC), [redacted] (Driver St. Croix PD)
  - Staff Vehicle: Sgt. [redacted] (Driver)
- Drive time: ~25 minutes without traffic

3:40-4:30pm AST: **Private Time**

4:30-5:00pm AST: **Depart RON en route Christiansted**
- Location: #2 Old Hospital Grounds, Christiansted, St. Croix, USVI
- Vehicle Manifest:
  - Secretary's Vehicle: RZ, Meg Bloomgren, Rusty Roddy, Sgt. [redacted] (AiC), [redacted] (Driver St. Croix PD)
  - Staff Vehicle: Sgt. [redacted] (Driver), Doug Domenech, Nik Pula, Basil Ottley, James Riddick (Photographer)
- Drive time: ~30 minutes without traffic

5:00-5:45pm AST: **Veterans Meet & Greet**

Location: Myron G. Danielson American Legion Post #85 Headquarters
#2 Old Hospital Grounds
Christiansted, St. Croix

Participants: 25 - 50 United States Military Veterans

Met By: Patrick Farrel, Director - USVI Office of Veterans Affairs

Format: Informal Meet & Greet to Thank Veterans for their Service including Q & A

Attire: Island Elegant / Business Casual (Blazer / Tie Optional)

Staff: Doug Domech
Meg Bloomgren
Rusty Roddy
Nik Pula
Basil Ottley
James Riddick (Photographer)

5:45-5:50pm AST: **Depart American Legion en route Government House**

Location: Government House Offices
1105 King Street
Christiansted, St. Croix, USVI 00820

Vehicle Manifest:

Secretary's Vehicle: RZ
Meg Bloomgren
Rusty Roddy
Sgt. [redacted] (AiC)
[redacted] (Driver St. Croix PD)

Staff Vehicle: Sgt. [redacted] (Driver)
Doug Domenech
Nik Pula
Basil Ottley
James Riddick (Photographer)

Drive time: ~5 minutes without traffic

5:50-6:05pm AST: **Arrive Government House Main Security Entrance & Proceed to Brief Meet & Greet with Governor Kenneth Mapp**

Met by: Mae Louise Williams, Protocol Coordinator - Office of the Governor

Note: Ms. Williams will escort RKZ via elevator to 3rd floor residence drawing room for a quick greet with the Governor. RKZ and Governor Mapp will then take the elevator down one floor to the ballroom and enter the reception together.. Short program will immediately begin.

Note: Danish Prime Minister Lars Rasmussen will not be in attendance.

Elevator Manifest
To 3rd Floor:

First Elevator: RKZ
Mae Louise Williams
Doug Domenech
Meg Bloomgren
Rusty Roddy
Sgt. [redacted] (AiC)
James Riddick (Photographer)

Second Elevator: Nik Pula
Basil Ottley
Sgt [redacted]

Elevator Manifest
From 3rd Floor to

Ballroom:

	First Elevator:	RKZ Sgt. [redacted] (AiC) Governor Governor Detail Governor Detail Rusty Roddy
	Second Elevator:	Doug Domenech Meg Bloomgren Nik Pula Basil Ottley Sgt. [redacted] James Riddick (Photographer)

6:05-8:00pm AST: **USVI Governor's Welcome Reception**

Location:	Government House Ballroom
Participants:	200 - 300 Attendees. Dignitaries include USVI Governor Kenneth Mapp, USVI Lt. Governor Osbert Potter, USVI Senate President Myron Jackson, USVI Congresswoman Stacey Plaskett, Potential Dignitaries from Denmark
Staff:	Doug Domenech Meg Bloomgren Rusty Roddy Nik Pula Basil Ottley James Riddick (Photographer)
Format:	Informal, short Program including welcoming remarks by Pamela Richards,Chairman of the Virgin Islands Transfer Centennial Commission, Brief remarks by Governor Kenneth Mapp and Lt. Governor Osbert Potter, "Happy to be here" brief remarks by RKZ. Podium and mic.
Backdrop:	United States Flag, U.S. Virgin Islands Flag, National Guard Flag
Press:	Open
Attire:	Island Elegant / Business Casual (Blazer / Tie Optional)
Note:	Heavy Hors D'Oeuvres served.

8:00-8:05pm AST: **Depart Government House via Walk en route Club Comanche Hotel St. Croix**

Location: Club Comanche Hotel St. Croix
#1 Strand Street
Christiansted, St. Croix, USVI 00820

Elevator Manifest
From Ballroom to
Main Security

Exit:	First Elevator:	RKZ Doug Domenech Meg Bloomgren Rusty Roddy Sgt. [redacted] (AiC) James Riddick (Photographer)
	Second Elevator:	Nik Pula Basil Ottley Sgt. [redacted]

Participants in
Walk to VIGOP
Event: RZ

Sgt. [redacted] (AiC)
Sgt. [redacted]
St. Croix PD

Drive time: ~1 minute without traffic (~3 minutes walking)
Note: Staff will hold at RumRunners (nearby) and depart with RZK to RON

8:05-9:30pm AST: Arrive and Attend Virgin Islands GOP Event

Location: 2nd Floor Patio Bar
Met by: John Canegata, Virgin Islands GOP Chairman
Dennis Lennox, Virgin Islands GOP Executive Director
Participants: Approximately 50-75 attendees. Notables Include:
Congresswoman Amata Radewagen
Lilliana Belardo de O'Neal, VIGOP National Committeewoman
Jevon Williams, VIGOP National Committeeman
April Newland, VIGOP Vice Chairman
David Johnson, Reception Patron, and wife Jackie Goodyear
Neil Prior, Reception Host Committee Member
Francie Whittenburg, Reception Host Committee Member
Robert Max Schanfarber, VIGOP Secretary and Nominee for Territorial Senate
Samual Sanes, Democratic Territorial Senator
Press: Closed
Staff: None
Format: 8:05 Arrive and proceed to photo line with Patron(s), Host Committee Members, and VIGOP Officers
8:10 Chairman Canegata welcomes attendees
8:15 National Anthem
8:20 Chairman Canegata introduces patrons, Host Committee Members, and honored guests
8:25 Chairman Canegata recognizes Senatorial Candidate Rovert Max Schanfarber
8:27 Rovert Max Schanfarber delivers brief remarks
8:30 Chairman Canegata recognizes Congresswoman Radewagen (possible brief remarks)
8:35 Chairman recognizes RKZ
8:37 RKZ delivers brief remarks
8:50 End of formal program
Attire: Island Elegant / Business Casual (Blazer / Tie Optional)

9:30-10:00pm AST: Depart Club Comanche Hotel St. Croix en route RON

Location: Renaissance St. Croix Carambola Beach Resort & Spa
Estate Davis Bay
St. Croix, USVI 00850
Vehicle Manifest:
Secretary's Vehicle: RZ
Meg Bloomgren
Rusty Roddy
Sgt. [redacted] iC)
[redacted] Driver St. Croix PD)
Staff Vehicle: Sgt. [redacted] (Driver)
Doug Domenech
Nik Pula
Basil Ottley
James Riddick (Photographer)

Drive time: ~30 minutes without traffic

10:00pm AST: **RON**

Friday, March 31, 2017

Saint Croix → Saint Thomas → Saint Croix

6:00-6:30am AST: **Opportunity for Morning Swim**
Location: Hotel Beach

6:30-7:00am AST: **Private Time**

7:00-7:30am AST: **Depart RON en route Christiansted**
Location: Christiansted, St. Croix, USVI
Christiansted National Historic Site
Christiansted Government House
Vehicle Manifest:

Secretary's Vehicle:	RZ
	Meg Bloomgren
	Rusty Roddy
	Sgt. [redacted] (AiC)
	[redacted] Driver St. Croix PD)
Staff Vehicle:	Sgt. [redacted] (Driver)
	Doug Domenech
	Nik Pula
	Basil Ottley
	James Riddick (Photographer)

7:30-7:35am AST: **Arrive Government House Main Security Entrance & Proceed to Breakfast Meeting with Prime Minister Rasmussen and Governor Mapp**
Met by: Mae Louise Williams, Protocol Coordinator - Office of the Governor
Note: Ms. Williams will escort RKZ via elevator to 3rd Floor Residence Parlor for meeting with Prime Minister Rasmussen and Governor Mapp
Note: Prime Minister Rasumussen will be flying to St. Croix this morning and will not arrive to meeting until approximately 7:45 a.m.
Elevator Manifest
To 3rd Floor:

First Elevator:	RKZ
	Mae Louise Williams
	Doug Domenech
	Meg Bloomgren
	Rusty Roddy
	Sgt. [redacted] (AiC)
	James Riddick (Photographer)
Second Elevator:	Nik Pula
	Basil Ottley
	Sgt. [redacted]

7:35-7:55am AST: **Meet with Danish Prime Minister Rasmussen, United States Virgin Islands Governor Mapp and Virgin Islands Lt. Governor Osbert Potter**
Location: Government House 3rd Floor Residence Parlor
Participants: Prime Minister Lars Lokke Rasmussen
Governor Kenneth Mapp
Lt. Governor Osbert Potter
Anne Dorte Riggelsen (Ambassador, Counsel General of Denmark in New York)

	Staff:	Doug Domenech Meg Bloomgren Rusty Roddy Nik Pula Basil Ottley James Riddick (Photographer)
	Press:	Closed
	Attire:	Business (Suit & Tie)
	Format:	Light local cuisine breakfast will be served
	Note:	Breakfast will also be provided for staff
7:55-8:00am AST:	**Walk to Military Parade Viewing Stand**	
	Participants:	RKZ Prime Minister Lars Rasmussen Governor Kenneth Mapp Lt. Governor Osbert Potter
	Note:	Staff will need to take elevator down prior to principles due to lack of elevator space.
8:00-9:15am AST:	**Military Parade**	
	Location:	National Park Grounds Reviewing Stand
	Participants:	Approximately 30 Dignitaries including RKZ will be seated in the Official Reviewing Stand
	Attendees:	1,500
	Note:	Right Military Salute by parade participants towards official reviewing stand.
	Note:	Secretary will be seated directly to the right of Governor Mapp and Directly to the left of Prime Minister Rasmussen.
	Note:	Special seating will be reserved for staff.
9:15-9:30am AST:	**Depart Parade & Walk to Seawall for Wreath Laying at Sea Ceremony**	
	Location:	National Parks Ground Seawall
	Paricipants:	RKZ, Prime Minister Lar Rasmussen Governor Kenneth Mapp
	Format:	Governor Mapp will place a wreath in the water to honor those soldiers who died at sea. RKZ & Prime Minister Rasmussen will observe.
9:30-10:00am AST:	**Depart Wreath Laying Ceremony en route Photo Op & Arrive Official Ceremony**	
	Note:	Upon arrival to the ceremony grounds, RKZ will briefly stop for a Photo op with Christiansted National Historic Site National Park Service Staff who will be pre-set on steps in front of the Customs House and another photo op with Sandy Point National Wildlife Refuge staff and Duke University students assisting with the Monitoring of turtle nestings at the refuge.
10:00-12:00pm AST:	**Transfer Day Centennial Ceremony - St. Croix**	
	Location:	National Park Grounds Ceremonial Platform
	Attendees:	1,500. Open to the public.
	Format:	Dignitaries will be on a platform located in a large, open-air Tent located on National Park Service land. Stage is one foot tall and includes a podium and mic. Backdrop is the Caribbean Sea, boats, gazebo, USA Flag, Danish Flag, and USVI Flag.
	Note:	Secretary will be seated directly to the right of Governor Mapp and Directly to the left of Prime Minister Rasmussen. Acting Assistant

Secretary of Insular Affairs Nik Pula will Introduce RKZ.
RZ speaks for 5 minutes.
Note: Complete program attached as separate document

12:00-12:30pm AST: **Depart Ceremony en route Airport**
Location: Henry E. Rohlsen International Airport
Bohlke International Airways (340-778-9177)
Christiansted, St. Croix USVI 00820
Vehicle Manifest:
Secretary's Vehicle: RZ
Meg Bloomgren
Rusty Roddy
Sgt. [redacted] AiC)
[redacted] Driver St. Croix PD)
Staff Vehicle: Sgt [redacted] Driver)
Doug Domenech
Nik Pula
Basil Ottley
James Riddick (Photographer)

12:30pm AST-1:00pm AST: **Wheels up Christiansted, St. Croix en route Charlotte Amalie, St. Thomas**
Location: Charlotte Amalie West, St. Thomas 00802
Aircraft 1: PA31 Piper Navajo Chieftain
Tail # N350FM
Colors are white over dark blue with red and gold accent stripes
Aircraft 2: PA31 Piper Navajo Chieftain
Tail # N50PS
Colors are white over black with red accent stripe
Flight Manifest:
Aircraft 1: RZ
Sgt. [redacted] AiC)
Doug Domenech
Meg Bloomgren
Captain Odell Isaac (Pilot, 303-884-5738)
Aircraft 2: Rusty Roddy
Nik Pula
Basil Ottley
James Riddick (Photographer)
Captain Maai Riga (Pilot, 970-201-3668)

1:00-1:25pm AST: **Depart Airport en route Government House**
Location: 2122 Kongens Gada
St. Thomas, Virgin Islands 00802
Vehicle Manifest:
Secretary's Vehicle: RZ
Meg Bloomgren
Rusty Roddy
Sgt. [redacted] AiC)
Driver (St. Thomas PD)
Staff Vehicle: Sgt. [redacted] Driver)
Doug Domenech
Nik Pula
Basil Ottley
James Riddick (Photographer)

1:25-1:30pm AST: **Arrive Government House**

Note: RKZ, Prime Minister Rasmussen and Governor Mapp will enter walking up stairs to Government House together

1:30-2:00pm AST: **Dignitary Informal Luncheon Hosted by Governor Mapp**

Location: Government House Grand Ballroom
Participants: 150 - 200 Attendees. Dignitaries include Senator Lisa Murkowski.
Staff: Doug Domenech
Meg Bloomgren
Rusty Roddy
Nik Pula
Basil Ottley
James Riddick (Photographer)
Format: No formal program. Menu consists of local cuisine.
Note: Most likely, Governor Mapp will ask RKZ and Prime Minister Rasmussen to dine privately with him in his 3rd floor conference room.
Note: Lunch is for all dignitaries, their staffs, and security details

2:00-2:05pm AST: **Depart Government House en route Legislative Grounds**

Vehicle Manifest:

Secretary's Vehicle: RZ
Meg Bloomgren
Rusty Roddy
Sgt. [redacted] (AiC)
Driver (St. Thomas PD)

Staff Vehicle: Sgt. [redacted] (Driver)
Doug Domenech
Nik Pula
Basil Ottley
James Riddick (Photographer)

2:05-3:00pm AST: **Military Parade**

Location: Legislative Grounds Reviewing Stand
Attendees: Dignitaries include Senator Lisa Murkowski
Note: Reviewing stand will be strictly for Dignitaries.
Staff will have a separate, reserved seated viewing area nearby.

3:00-3:05pmAST: **Depart Parade Reviewing Stand with Prime Minister Rasmussen and Governor Mapp via Walk to Legislative Grounds Program Platform**

3:05-7:00pm AST: **Transfer Day Centennial Ceremony - St. Thomas**

Location: Legislative Grounds Program Platform
Attendees: 500 - 700 attendees. Open to the public. Dignitaries include Senator Lisa Murkowski
Press: Open. Event broadcast live on PBS and local legislative channel.
Format: RKZ will be introduced by Nikolao Pula, Acting Assistant Secretary for Insular Affairs, U.S. Department of the Interior
At 3:55 p.m., RKZ, Prime Minister Rasmussen and Governor Mapp will depart main ceremony platform following the color guard and proceed to secondary stage for the transfer historic re-enactment / flag ceremony which takes place promptly at 4:00 p.m. whereupon the flag is changed from the Danish flag to the American flag

7:00-7:30pm AST: **Depart Ceremony en route Room With A View Wine Bar & Restaurant**

Vehicle Manifest:

Secretary's Vehicle: RZ

Meg Bloomgren
Rusty Roddy
Sgt. [redacted] (AiC)
Driver (St. Thomas PD)
Staff Vehicle: Sgt. [redacted] (Driver)
[redacted]
Nik Pula
Basil Ottley
James Riddick (Photographer)

7:30-10:30pm AST: **Dinner with Senator Lisa Murkowski and Verne Martell**

Location: Room With A View Wine Bar & Restaurant
Bluebeard's Castle Resort
1331 Estate Taamberg
St. Thomas, VI 00802

Note: Reservations are under "Roddy." Table for 4 for RKZ, Senator Murkowski and Mr. Martell. Table for 10 for staff including Senator Murkowski's staffer, Isaac Edwards.

10:30-10:45pm AST: **Depart Room With a View Wine Bar & Restaurant en route Airport**

Location: Cyril E. King Airport
St. Thomas Jet Center (340-998-8654)
Airport Road, Charlotte Amalie West
St. Thomas, USVI 00802

Vehicle Manifest:

Secretary's Vehicle: RZ
Meg Bloomgren
Rusty Roddy
Sgt. [redacted] (AiC)
Driver (St. Thomas PD)
Staff Vehicle: Sgt. [redacted] (Driver)
Doug Domenech
Nik Pula
Basil Ottley
James Riddick (Photographer)

11:00pm AST-11:30pm AST: **Wheels up Charlotte Amalie, St. Thomas en route Christiansted, St. Croix**

Aircraft 1: PA31 Piper Navajo Chieftain
Tail # N350FM
Colors are white over dark blue with red and gold accent stripes

Aircraft 2: PA31 Piper Navajo Chieftain
Tail # N50PS
Colors are white over black with red accent stripe

Flight Manifest:

Aircraft 1: RZ
Sgt. [redacted] (AiC)
Doug Domenech
Meg Bloomgren
Captain Odell Isaac (Pilot, 303-884-5738)

Aircraft 2: Rusty Roddy
Nik Pula
Basil Ottley
James Riddick (Photographer)
Captain Maai Riga (Pilot, 970-201-3668)

11:30 pm AST: **Arrive Henry E. Rohlsen Airport & Depart en route RON**

Location: Renaissance St. Croix Carambola Beach Resort & Spa
Estate Davis Bay
St. Croix, USVI 00850

Vehicle Manifest:

Secretary's Vehicle: RZ
Meg Bloomgren
Rusty Roddy
Sgt. [redacted] (AiC)
[redacted] Driver St. Croix PD)

Staff Vehicle: Sgt. [redacted] (Driver)
Doug Domenech
Nik Pula
Basil Ottley
James Riddick (Photographer)

Drive Time: ~20 minutes without traffic

12:00am AST: **RON**

Saturday, April 1, 2017

Buck Island → Washington, DC

8:45-9:25am AST: **Depart RON en route Green Cay Marina**

Location: Green Cay Marina
Christiansted, St. Croix 00820, USVI

Vehicle Manifest:

Secretary's Vehicle: RZ
Meg Bloomgren
Rusty Roddy
Sgt. [redacted] (AiC)
[redacted] Driver St. Croix PD)

Staff Vehicle: Sgt. [redacted] (Driver)
Doug Domenech
James Riddick (Photographer)

Drive Time: ~40 minutes without traffic

9:25-10:00 am AST: **Arrive Green Cay Marina & Depart for Buck Island Reef National Monument**

Met By: Joel Tutein, Superintendent - St. Croix National Parks
Attire: Beach Attire
Vehicle Manifest:

Secretary's Boat: RKZ
Joel Tutein
Zandy Hollis-Starr (Chief of Resource Management - NPS St. Croix)
Rusty Roddy
Sgt. [redacted] (AiC)
James Riddick (Photographer)

Boat 2: Sgt. [redacted]
Doug Domenech
Meg Bloomgren
Gregory Camacho (Acting Chief of Interpretation - NPS St. Croix)

		Dan Ritter (Facility Chief - NPS St. Croix)
	Tail Law Enforcement Boat:	Isander Rodriguez (Chief Ranger Law Enforcement)

10:00-12:00pm AST: **Arrive Buck Island Reef National Monument & Proceed to Tour**

Activities: Snorkel Underwater Trail (7 - 8 feet deep) and other coral reef location (10 - 30 feet deep)

Note: NPS will provide snorkel equipment / gear

Note: When snorkling, it has been requested that sunscreen not be worn as it affects the coral so it is recommended that those worried about getting sunburned wear long sleeve t-shirts while snorkling.

12:00-1:15pm AST: **Lunch Discussion with Buck Island Reef National Monument Staff**

Location: Buck Island Detrix Beach

Note: Food and beverages will be purchased prior to arrival to Buck Island

1:15-1:45pm AST: **Depart Buck Island Reef National Monument to Green Cay Marina**

Vehicle Manifest:

Secretary's Boat:	RKZ Joel Tutein Zandy Hollis-Starr (Chief of Resource Management - NPS St. Croix) Rusty Roddy Sgt. [redacted] (AiC) James Riddick (Photographer)
Boat 2:	Sgt. [redacted] Doug Domenech Meg Bloomgren Gregory Camacho (Acting Chief of Interpretation - NPS St. Croix) Dan Ritter (Facility Chief - NPS St. Croix)
Tail Law Enforcement Boat:	Isander Rodriguez (Chief Ranger Law Enforcement)

1:45-2:15pm AST: **Private Time at Green Cay Marina**

Note: The marina has showers / restrooms

2:15-2:45pm AST: **Depart Green Cay Marina en route Henry E. Rohlsen Airport**

Location: Henry E. Rohlsen Airport
Christiansted, St. Croix 00820

Vehicle Manifest:

Secretary's Vehicle:	RZ Meg Bloomgren Doug Domenech Sgt. [redacted] (AiC) [redacted] Driver St. Croix PD)
Staff Vehicle:	Sgt. [redacted] (Driver) Rusty Roddy James Riddick (Photographer)

Drive Time: ~30 minutes without traffic

3:55pm AST–7:06pm EDT: **Wheels up Saint Croix, USVI (STX) en route Miami, FL (MIA)**

Flight: American Airlines 1293

	Flight time:	3 hours, 11 minutes
	RZ Seat:	19D
	AiC:	Sgt. (b) (6), (b) (7)(C)
	Staff:	Megan Bloomgren
		Doug Domenech
		Rusty Roddy
7:06-8:29 pm EDT:	**Layover in Miami, FL // 1 hour, 23 minute layover**	
8:29pm EDT-	**Wheels up Miami, FL (MIA) en route Washington, DC (DCA)**	
11:06pm EDT:	Flight:	American Airlines 1621
	Flight time:	2 hours, 37 minutes
	RZ Seat:	15D
	AiC:	Sgt. (b) (6), (b) (7)(C)
	Staff:	Megan Bloomgren
		Doug Domenech
		Rusty Roddy
11:06-11:20pm EDT:	**Wheels down Ronald Reagan National Airport** *(~15 minutes to vehicle)*	
	Location:	
11:20-11:50pm EDT:	**Depart Airport en route Private Residence**	

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000S0B6
Travel Authorization Number:	TANUM0000S0B6	Trip Name:	06-24-17 Nevada-Montana
TA Date:	06/24/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	Secretary Ryan Zinke will travel to Incline Village, Nevada, to provide remarks at the Rule of Law Defense Fund (RLDF) Summer National Meeting ERC & Nevada Host Committee Dinner. Secretary Zinke will travel to Whitefish, Montana, to attend the Western Governors' Association (WGA) Annual Meeting, where he will give keynote remarks at the morning session, and meet with various WGA governors who are also attending the gathering. Secretary Zinke will also visit Glacier National Park, where he will participate in a photoshoot with GQ and a separate interview with Outdoor Magazine. Russell Roddy will travel to Nevada and Montana to advance these engagements for Secretary Zinke.
Type Code:	Trip By Trip		

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Secretary Ryan Zinke will travel to Incline Village, Nevada, to provide remarks at the Rule of Law Defense Fund (RLDF) Summer National Meeting ERC & Nevada Host Committee Dinner. Secretary Zinke will travel to Whitefish, Montana, to attend the Western Governors' Association (WGA) Annual Meeting, where he will give keynote remarks at the morning session, and meet with various WGA governors who are also attending the gathering. Secretary Zinke will also visit Glacier National Park, where he will participate in a photoshoot with GQ and a separate interview with Outdoor Magazine. Russell Roddy will travel to Nevada and Montana to advance these engagements for Secretary Zinke.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
06/24/17	06/26/17	INCLINE VILLAGE, NV	Mission (Operational)	102.00 / 64.00
06/26/17	06/28/17	WHITEFISH, MT	Mission (Operational)	95.00 / 59.00

Document Totals

Total Expenses:	3,412.89
Reimbursable Expenses:	274.25
Non-Reimbursable Expenses:	3,138.64
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	1,666.40	.00
Fuel-Rental Vehicle	100.00	.00
Lodging-PerDiem	740.00	.00
M&IE-PerDiem	274.25	.00
Rental Car	408.89	.00
Transaction Fees	68.60	.00
Transportation	140.00	.00
Transxn Fees	14.75	.00

Total Expenses:	3,412.89	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 2,398.64 — Total Per Diem Expenses: 1,014.25

Date	Description	Category	Cost	Pay Method	Per Diem
06/22/2017	TMC Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	Agent-Assisted Dom Air/Rail				
06/23/2017	TMC Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	Agent-Assisted Dom Air/Rail				
06/24/2017	Airline Flight	Com. Carrier	970.60	GOVCC-C	
Comment:	Total airfare for flights from: Washington, DC (Dulles) to Reno, NV; and Reno, NV to Kalispell, MT.				
06/24/2017	Lodging	Lodging-PerDiem	275.00	GOVCC-C	*
Comment:	On 6/24/17 and 6/25/17, Russell Roddy will utilize lodging at a rate that exceeds the maximum government rate. See attached email for details.				
06/24/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
06/24/2017	Taxi	Transportation	70.00	GOVCC-C	
Comment:	Taxi ride from residence in Virginia to Dulles International Airport.				
06/24/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
06/25/2017	Lodging	Lodging-PerDiem	275.00	GOVCC-C	*
Comment:	On 6/24/17 and 6/25/17, Russell Roddy will utilize lodging at a rate that exceeds the maximum government rate. See attached email for details.				
06/25/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
06/26/2017	Gas-Rental	Fuel-Rental Vehicle	50.00	GOVCC-C	
06/26/2017	Lodging	Lodging-PerDiem	95.00	GOVCC-C	*
06/26/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
06/26/2017	Rental Car	Rental Car	183.83	GOVCC-C	
06/27/2017	Lodging	Lodging-PerDiem	95.00	GOVCC-C	*
06/27/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
06/28/2017	Airline Flight	Com. Carrier	695.80	GOVCC-C	
Comment:	Flight from Kalispell, MT to Washington, DC (Dulles).				
06/28/2017	Gas-Rental	Fuel-Rental Vehicle	50.00	GOVCC-C	
06/28/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*
06/28/2017	Rental Car	Rental Car	225.06	GOVCC-C	
06/28/2017	Taxi	Transportation	70.00	GOVCC-C	
Comment:	Taxi ride from Dulles International Airport to residence in Virginia.				

Per Diem Allowances

Trip#: 1 — Total Per Diem Allowances: 1,014.25

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
06/24/2017	102.00/ 64.00	275.00	275.00	48.00	48.00				
06/25/2017	102.00/ 64.00	275.00	275.00	64.00	64.00				
06/26/2017	95.00/ 59.00	95.00	95.00	59.00	59.00				
06/27/2017	95.00/ 59.00	95.00	95.00	59.00	59.00				
06/28/2017	95.00/ 59.00	0.00	0.00	44.25	44.25				

Account Summary for the Selected Trip

Org: DOI	Label: FY 2016/2017 BOEM RSA	Acct Code: DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	3,412.89
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 1,666.40	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 100.00	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 740.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 274.25	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 408.89	

Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 68.60	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 140.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	3,412.89

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2016/2017 BOEM RSA	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////GOVCC-C		3,138.64
DOI	FY 2016/2017 BOEM RSA	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////REIMBURSABLE		274.25

Totals by Label

DOI	FY 2016/2017 BOEM RSA Total	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////		3,412.89

Totals by Payment Method

	GOVCC-C Total	3,138.64
	REIMBURSABLE Total	274.25

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
06/24/17	AIR	$970.60
06/28/17	AIR	$695.80

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
	Traveler Justification:	On 6/24/17 and 6/25/17, Russell Roddy will utilize lodging at a rate that exceeds the maximum government rate. See attached email for details.
TRAVEL DATE OVERLAP	FAIL	OVERLAPS WITH TRIP: TANUM0000RY28
	Traveler Justification:	TANUM0000RY28 is a duplicate authorization. There is not overlap.

Document History 10/06/2017 Authorization: TANUM0000S0B6

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/24/2017	5:42PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature:

Date: _____

Approver Name: _____

Approver Signature: _____

Date: _____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000S87O
Travel Authorization Number:	TANUM0000S87O	Trip Name:	07-06-17 Virginia
TA Date:	07/06/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	On July 7, 2017, Secretary Ryan Zinke will travel to Yorktown, Virginia, for a number of official engagements. Prior to arriving in Yorktown, he will take a helicopter flyover of the route of a proposed high voltage transmission line across the James River near Jamestown, Virginia. In Yorktown, Secretary Zinke will meet with DOI employees from Yorktown Battlefield and Jamestown Island, take a walking tour of Yorktown Battlefield, participate in a boating industry roundtable discussion, and make a boating infrastructure grant announcement. Russell Roddy will travel to Yorktown and the surrounding region to help advance these engagements for Secretary Zinke. Russell Roddy will travel in a government vehicle for all segments of this trip, so he will incur no airfare expenses and no rental vehicle expenses.
Type Code:	Trip By Trip		

Traveler Profile

Name:	RODDY, RUSSELL WARREN	ID:	1001186726
TID:	40210305	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: On July 7, 2017, Secretary Ryan Zinke will travel to Yorktown, Virginia, for a number of official engagements. Prior to arriving in Yorktown, he will take a helicopter flyover of the route of a proposed high voltage transmission line across the James River near Jamestown, Virginia. In Yorktown, Secretary Zinke will meet with DOI employees from Yorktown Battlefield and Jamestown Island, take a walking tour of Yorktown Battlefield, participate in a boating industry roundtable discussion, and make a boating infrastructure grant announcement. Russell Roddy will travel to Yorktown and the surrounding region to help advance these engagements for Secretary Zinke. Russell Roddy will travel in a government vehicle for all segments of this trip, so he will incur no airfare expenses and no rental vehicle expenses.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
07/06/17	07/07/17	WILLIAMSBURG, VA	Mission (Operational)	104.00 / 64.00

Document Totals

Total Expenses:	214.75
Reimbursable Expenses:	96.00
Non-Reimbursable Expenses:	118.75
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Lodging-PerDiem	104.00	.00
M&IE-PerDiem	96.00	.00
Transxn Fees	14.75	.00
Total Expenses:	214.75	.00

Trip 1 Details

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	14.75	Total Per Diem Expenses:	200.00
Date	Description	Category	Cost	Pay Method	Per Diem
07/06/2017	Lodging	Lodging-PerDiem	104.00	GOVCC-C	*
07/06/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
07/06/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
07/07/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*

Per Diem Allowances

Trip#: 1	Total Per Diem Allowances:	200.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
07/06/2017	104.00/ 64.00	104.00	104.00	48.00	48.00				
07/07/2017	104.00/ 64.00	0.00	0.00	48.00	48.00				

Account Summary for the Selected Trip

Org: DOI	Label: FY 2016/2017 BSEE RSA	Acct Code: DS10100000/DR.10100.16BSETRV//167D0102DR/DL2000000.000000////	214.75
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 104.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 96.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	214.75

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2016/2017 BSEE RSA	DS10100000/DR.10100.16BSETRV//167D0102DR/DL2000000.000000////	GOVCC-C	118.75
DOI	FY 2016/2017 BSEE RSA	DS10100000/DR.10100.16BSETRV//167D0102DR/DL2000000.000000////	REIMBURSABLE	96.00

Totals by Label

DOI	FY 2016/2017 BSEE RSA Total	DS10100000/DR.10100.16BSETRV//167D0102DR/DL2000000.000000////	214.75

Totals by Payment Method

GOVCC-C Total	118.75
REIMBURSABLE Total	96.00

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost

Audits

Audit Name	Result	Reason
TRAVEL DATE OVERLAP	FAIL	OVERLAPS WITH TRIP: TANUM0000S4B9
	Traveler Justification:	TANUM0000S4B9 is a duplicate authorization. There is no trip overlap.

Document History 10/05/2017 Authorization: TANUM0000S87O

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	07/06/2017	2:39PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:	_____
Traveler/Preparer Signature:	_____
Date:	_____
Approver Name:	_____
Approver Signature:	_____
Date:	_____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000RZ6B-1
Travel Authorization Number:	TANUM0000RZ6B	Trip Name:	Sheehan travel to Denver/Vail, CO 7/7/17
TA Date:	06/22/17	Currency:	USD
Organization:	DOIFHQ	Current Status:	AUTHORIZATION APPROV
Purpose:	Mission (Operational)	Document Detail:	Traveler will participate in the Western Association of Fish and Wildlife Agencies Annual meeting in Vail, Colorado.
Type Code:	Trip By Trip		

Traveler Profile

Name:	SHEEHAN, GREGORY J	ID:	1001208796
TID:	40214555	Organization:	DOIFHQ
Title:		Duty Station:	
Security Cl:		Card:	CARD HOLDER
Office Address:	1849 C Street NW Room 3356 Washington, DC 20240	EMAIL:	GREGORY_SHEEHAN@FWS.GOV
Office Phone:	2022084545	Cell Phone:	
Home Address:	(b) (6)	Home Phone:	
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1

Purpose: Traveler will participate in the Western Association of Fish and Wildlife Agencies Annual meeting in Vail, Colorado.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
07/07/17	07/11/17	VAIL, CO	Mission (Operational)	261.00 / 74.00
07/11/17	07/13/17	DENVER, CO	Mission (Operational)	178.00 / 69.00

Document Totals

Total Expenses:	3,209.80
Reimbursable Expenses:	472.25
Non-Reimbursable Expenses:	2,737.55
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	630.40	.00
Fuel-Rental Vehicle	35.00	.00
Lodging-PerDiem	1,338.00	.00
M&IE-PerDiem	472.25	.00
Rental Car	555.10	.00
Transaction Fees	34.30	.00
Transportation	130.00	.00
Transxn Fees	14.75	.00
Total Expenses:	3,209.80	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	United	1003216333		630.40
COMM-CARR	United	1003216333		.00
LODGE	Crowne Plaza	1003216333	Denver,CO	318.00

RENTAL	Alamo	1003216333	555.10

Trip Itinerary

From: IAD-Washington, DC (USA) (Dulles Apt) TO: DEN-Denver, CO (USA) (Denver IntL. Apt)

Air

Friday July 07, 2017

IAD-Washington, DC (USA) to DEN-Denver, CO (USA) (De

Jul 07 United 980
Washington, DC (USA) (Dulles Apt) 07/07/2017 5:22PM
Confirmation Number: OXJE3X

Duration: 4 Hours 2 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 07/07/2017 7:24PM

Flight Information
Distance 1448 miles
No Seat Assigned

Emissions 564.7 lbs of CO2
Cost 630.40 USD

Car

Car Rental at DEN-Denver, CO (USA) (De

Jul 07 Alamo
Picking Up 07/07/2017 7:24PM
Picking Up at DEN-Denver, CO (USA) (De
Confirmation Number: 1243303583COUNT

Returning 07/13/2017 1:06PM
Returning to DEN-Denver, CO (USA) (De
Total Rate: 555.10 USD

Hotel

Tuesday July 11, 2017

Crowne Plaza

15500 E 40th Ave Denver CO 80239-5701 303-371-9494

Jul 11 Checking in: 07/11/2017

Checking out: 07/13/2017
Total Rate: 318.00 USD

Air

Thursday July 13, 2017

DEN-Denver, CO (USA) (De to IAD-Washington, DC (USA)

Jul 13 United 344
Denver, CO (USA) (Denver IntL. Apt) 07/13/2017 5:55PM
Confirmation Number: OXJE3X

Duration: 3 Hours 22 Minutes Nonstop
Washington, DC (USA) (Dulles Apt) 07/13/2017 11:17PM

Flight Information
Distance 1448 miles
No Seat Assigned

Emissions 564.7 lbs of CO2

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	1,399.55	Total Per Diem Expenses:	1,810.25
Date	Description	Category	Cost	Pay Method	Per Diem
06/22/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
07/03/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	LB ATRS Domestic w-Air-Rail				
07/07/2017	Airline Flight	Com. Carrier	630.40	GOVCC-C	
07/07/2017	Gas-Rental	Fuel-Rental Vehicle	35.00	GOVCC-C	
07/07/2017	Lodging	Lodging-PerDiem	261.00	GOVCC-C	*
07/07/2017	M&IE	M&IE-PerDiem	55.50	REIMBURSABLE	*
07/07/2017	Rental Car	Rental Car	555.10	GOVCC-C	
Comment:	Conf Num: 1243303583COUNT Cmt:				
07/07/2017	Taxi	Transportation	65.00	GOVCC-C	
Comment:	Taxi to/from airport at duty station.				
07/08/2017	Lodging	Lodging-PerDiem	199.00	GOVCC-C	*
07/08/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
07/09/2017	Lodging	Lodging-PerDiem	261.00	GOVCC-C	*
07/09/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
07/10/2017	Lodging	Lodging-PerDiem	261.00	GOVCC-C	*
07/10/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
07/11/2017	Lodging	Lodging-PerDiem	178.00	GOVCC-C	*
07/11/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
07/11/2017	Taxi	Transportation	65.00	GOVCC-C	
Comment:	Taxi to/from airport at duty station.				

07/12/2017	Lodging	Lodging-PerDiem	178.00	GOVCC-C	*
07/12/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
07/13/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 1,810.25

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
07/07/2017	261.00/ 74.00	261.00	261.00	55.50	55.50				
07/08/2017	261.00/ 74.00	199.00	199.00	74.00	74.00				
07/09/2017	261.00/ 74.00	261.00	261.00	74.00	74.00				
07/10/2017	261.00/ 74.00	261.00	261.00	74.00	74.00				
07/11/2017	178.00/ 69.00	178.00	178.00	69.00	69.00				
07/12/2017	178.00/ 69.00	178.00	178.00	74.00	74.00				
07/13/2017	178.00/ 69.00	0.00	0.00	51.75	51.75				

Other Authorizations

Trip#: 1

Other Authorization	Remarks
ACTUAL EXPENSE	
Hotel booked directly or via other means	hotel booked outside of concur

Account Summary for the Selected Trip

Org: DOI	Label: FWS directors office	Acct Code: FF09D00000/FXGO16600910000//178/////	3,209.80
Expense Category: Com. Carrier	Fiscal Year: 17	Amount: 630.40	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 17	Amount: 35.00	
Expense Category: Lodging-PerDiem	Fiscal Year: 17	Amount: 1,338.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 17	Amount: 472.25	
Expense Category: Rental Car	Fiscal Year: 17	Amount: 555.10	
Expense Category: Transaction Fees	Fiscal Year: 17	Amount: 34.30	
Expense Category: Transportation	Fiscal Year: 17	Amount: 130.00	
Expense Category: Transxn Fees	Fiscal Year: 17	Amount: 14.75	
		Total:	3,209.80

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FWS directors office	FF09D00000/FXGO16600910000//178/////	GOVCC-C	2,737.55
DOI	FWS directors office	FF09D00000/FXGO16600910000//178/////	REIMBURSABLE	472.25

Totals by Label

DOI	FWS directors office Total	FF09D00000/FXGO16600910000//178/////	3,209.80

Totals by Payment Method

	GOVCC-C Total	2,737.55
	REIMBURSABLE Total	472.25

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
07/07/17	AIR	$630.40

Audits

Audit Name	Result	Reason

Document History 10/04/2017 Authorization: TANUM0000RZ6B-1

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	07/03/2017	7:48AMEST	IRWIN, THOMAS PATRICK	
			Net Adjustment:0.00	
AUTHORIZATION SIGNED	07/03/2017	8:00AMEST	IRWIN, THOMAS PATRICK	
			Net Adjustment:3,209.80	
ADJUSTED	07/03/2017	8:01AMEST	IRWIN, THOMAS PATRICK	
			Net Adjustment:0.00	
AUTHORIZATION APPROV	07/03/2017	8:01AMEST	IRWIN, THOMAS PATRICK	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature:

Date: _____

Approver Name: _____

Approver Signature: _____

Date: _____

TCR 7/19/17

Document Header Information

Document Type:	Voucher	Document Name:	TV0000KEJ0
Travel Authorization Number:	TANUM0000RZ6B	Trip Name:	Sheehan travel to Denver/Vail, CO 7/7/17
TA Date:	07/12/17	Currency:	USD
Organization:	DOIFHQ	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	Traveler will participate in the Western Association of Fish and Wildlife Agencies Annual meeting in Vail, Colorado. NOTES: Meals provided at meeting have been deducted from M&IE.
Type Code:	Trip By Trip		

Traveler Profile

Name:	SHEEHAN, GREGORY J	ID:	1001208796
TID:	40214555	Organization:	DOIFHQ
Title:		Duty Station:	
Security Cl:		Card:	CARD HOLDER
Office Address:	1849 C Street NW Room 3356 Washington, DC 20240	EMAIL:	GREGORY_SHEEHAN@FWS.GOV
Office Phone:	2022084545	Cell Phone:	
Home Address:		Home Phone:	
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1 Selected Trip

Purpose: Traveler will participate in the Western Association of Fish and Wildlife Agencies Annual meeting in Vail, Colorado. NOTES: Meals provided at meeting have been deducted from M&IE.

Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
07/07/17	07/09/17	VAIL, CO	Mission (Operational)	261.00 / 74.00
07/10/17	07/11/17	DENVER, CO	Mission (Operational)	178.00 / 69.00

Document Totals

Total Expenses:	2,048.87
Reimbursable Expenses:	76.00
Non-Reimbursable Expenses:	1,972.87
Advance Applied:	.00
Net to Traveler:	76.00
Net to Government:	1,972.87
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	464.40	.00
Excess Air/Bag Fees	50.00	.00
Lodging-PerDiem	768.00	.00
M&IE-PerDiem	76.00	.00
Rental Car	370.07	.00
Transaction Fees	137.20	.00
Transportation	168.45	.00
Transxn Fees	14.75	.00
Total Expenses:	2,048.87	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	United	1003216333		630.40
COMM-CARR	United	1003216333		.00
LODGE	Hyatt	1003216333	Denver,CO	171.00
RENTAL	Alamo	1003216333		370.07

Trip Itinerary

From: IAD-Washington, DC (USA) (Dulles Apt) TO: DEN-Denver, CO (USA) (Denver IntL. Apt)

Air

Friday July 07, 2017

IAD-Washington, DC (USA) to DEN-Denver, CO (USA) (De

Jul 07 United 735 — Duration: 3 Hours 47 Minutes Nonstop
Washington, DC (USA) (Dulles Apt) 07/07/2017 12:30PM — Denver, CO (USA) (Denver IntL. Apt) 07/07/2017 2:17PM
Confirmation Number: OXJE3X

Flight Information
Distance 1448 miles — Emissions 564.7 lbs of CO2
No Seat Assigned — Cost 630.40 USD

IAD-Washington, DC (USA) to DEN-Denver, CO (USA) (De

Jul 07 United 735 — Duration: 3 Hours 47 Minutes Nonstop
Washington, DC (USA) (Dulles Apt) 07/07/2017 12:30PM — Denver, CO (USA) (Denver IntL. Apt) 07/07/2017 2:17PM
Confirmation Number: OXJE3X

Flight Information
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Washington, DC (USA) (Dulles Apt) 07/07/2017 12:30PM — Denver, CO (USA) (Denver IntL. Apt) 07/07/2017 2:17PM
Confirmation Number: OXJE3X

Flight Information
Distance 1448 miles — Emissions 564.7 lbs of CO2
No Seat Assigned — Cost 630.40 USD

Car

Car Rental at DEN-Denver, CO (USA) (De

Jul 07 Alamo
Picking Up 07/07/2017 2:45PM — Returning 07/11/2017 3:00PM
Picking Up at DEN-Denver, CO (USA) (De — Returning to DEN-Denver, CO (USA) (De
Confirmation Number: 1243303583COUNT — Total Rate: 370.07 USD

Car Rental at DEN-Denver, CO (USA) (De

Jul 07 Alamo
Picking Up 07/07/2017 2:45PM — Returning 07/11/2017 3:00PM
Picking Up at DEN-Denver, CO (USA) (De — Returning to DEN-Denver, CO (USA) (De
Confirmation Number: 1243303583COUNT — Total Rate: 370.07 USD

Car Rental at DEN-Denver, CO (USA) (De

Jul 07 Alamo
Picking Up 07/07/2017 2:45PM — Returning 07/11/2017 3:00PM
Picking Up at DEN-Denver, CO (USA) (De — Returning to DEN-Denver, CO (USA) (De
Confirmation Number: 1243303583COUNT — Total Rate: 370.07 USD

Car Rental at DEN-Denver, CO (USA) (De

Jul 07 Alamo
Picking Up 07/07/2017 2:45PM — Returning 07/11/2017 3:00PM
Picking Up at DEN-Denver, CO (USA) (De — Returning to DEN-Denver, CO (USA) (De
Confirmation Number: 1243303583COUNT — Total Rate: 370.07 USD

Car Rental at DEN-Denver, CO (USA) (De

Jul 07 Alamo
Picking Up 07/07/2017 2:45PM — Returning 07/11/2017 3:00PM
Picking Up at DEN-Denver, CO (USA) (De — Returning to DEN-Denver, CO (USA) (De
Confirmation Number: 1243303583COUNT — Total Rate: 370.07 USD

Hotel

Monday July 10, 2017

Hyatt

18741 East 71st Ave Denver CO 80249 303-262-4282

Jul 10 Checking in: 07/10/2017 — Checking out: 07/11/2017
Total Rate: 171.00 USD

Hyatt

18741 East 71st Ave Denver CO 80249 303-262-4282

Jul 10 Checking in: 07/10/2017 — Checking out: 07/11/2017
Total Rate: 171.00 USD

Hyatt

18741 East 71st Ave Denver CO 80249 303-262-4282

Jul 10 Checking in: 07/10/2017 — Checking out: 07/11/2017
Total Rate: 171.00 USD

Hyatt

18741 East 71st Ave Denver CO 80249 303-262-4282

Jul 10 Checking in: 07/10/2017 — Checking out: 07/11/2017
Total Rate: 171.00 USD

Hyatt

18741 East 71st Ave Denver CO 80249 303-262-4282

Jul 10 Checking in: 07/10/2017 — Checking out: 07/11/2017
Total Rate: 171.00 USD

Air

Tuesday July 11, 2017

DEN-Denver, CO (USA) (De to IAD-Washington, DC (USA)

Jul 11 United 939
Denver, CO (USA) (Denver IntL. Apt) 07/11/2017 8:22AM — Duration: 3 Hours 19 Minutes Nonstop
Washington, DC (USA) (Dulles Apt) 07/11/2017 1:41PM
Confirmation Number: OXJE3X

Flight Information
Distance 1448 miles — Emissions 564.7 lbs of CO2
No Seat Assigned

DEN-Denver, CO (USA) (De to IAD-Washington, DC (USA)

Jul 11 United 939
Denver, CO (USA) (Denver IntL. Apt) 07/11/2017 8:22AM — Duration: 3 Hours 19 Minutes Nonstop
Washington, DC (USA) (Dulles Apt) 07/11/2017 1:41PM
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Duration: 3 Hours 19 Minutes Nonstop
Washington, DC (USA) (Dulles Apt) 07/11/2017 1:41PM

Flight Information
Distance 1448 miles
No Seat Assigned

Emissions 564.7 lbs of CO2

DEN-Denver, CO (USA) (De to IAD-Washington, DC (USA)

Jul 11 United 939
Denver, CO (USA) (Denver IntL. Apt) 07/11/2017 8:22AM
Confirmation Number: OXJE3X

Duration: 3 Hours 19 Minutes Nonstop
Washington, DC (USA) (Dulles Apt) 07/11/2017 1:41PM

Flight Information
Distance 1448 miles
No Seat Assigned

Emissions 564.7 lbs of CO2

Expenses

Trip#: 1 | Total Non-Per Diem Expenses: 1,204.87 | Total Per Diem Expenses: 844.00

Date	Description	Category	Cost	Pay Method	Per Diem
07/04/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
	Comment: LB ATRS Domestic w-Air-Rail				
07/05/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
	Comment: LB ATRS Domestic w-Air-Rail				
07/06/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
	Comment: LB ATRS Domestic w-Air-Rail				
07/07/2017	Airline Flight	Com. Carrier	464.40	GOVCC-C	
	Comment: correct airfare due to exchange is $464.40				
07/07/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
07/07/2017	Lodging	Lodging-PerDiem	199.00	GOVCC-C	*
07/07/2017	M&IE	M&IE-PerDiem	8.50	REIMBURSABLE	*
07/07/2017	Rental Car	Rental Car	370.07	GOVCC-C	
	Comment: Conf Num: 1243303583COUNT Cmt:				
07/07/2017	Taxi	Transportation	55.18	GOVCC-C	
	Comment: Taxi to/from airport at duty station.				
07/07/2017	Parking	Transportation	15.00	GOVCC-C	
	Comment: Parking at hotel				
07/08/2017	Lodging	Lodging-PerDiem	199.00	GOVCC-C	*
07/08/2017	M&IE	M&IE-PerDiem	41.00	REIMBURSABLE	*
07/08/2017	Parking	Transportation	15.00	GOVCC-C	
	Comment: Parking at hotel				
07/09/2017	Lodging	Lodging-PerDiem	199.00	GOVCC-C	*
07/09/2017	M&IE	M&IE-PerDiem	5.00	REIMBURSABLE	*
07/09/2017	Parking	Transportation	15.00	GOVCC-C	
	Comment: Parking at hotel				
07/10/2017	Lodging	Lodging-PerDiem	171.00	GOVCC-C	*
	Comment: Conf Num: HY0047215290 SHY$ Cmt: CANCEL BY 6 PM DAY OF ARRIVAL				
07/10/2017	M&IE	M&IE-PerDiem	22.00	REIMBURSABLE	*
07/10/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
	Comment: LB ATRS Domestic w-Air-Rail				
07/11/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
07/11/2017	M&IE	M&IE-PerDiem	5.00	REIMBURSABLE	*
07/11/2017	Taxi	Transportation	68.27	GOVCC-C	
	Comment: Taxi to/from airport at duty station.				
07/12/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 844.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
07/07/2017	261.00/ 74.00	199.00	199.00	8.50	5.00	X		X	
07/08/2017	261.00/ 74.00	199.00	199.00	41.00	39.00	X	X		
07/09/2017	178.00/ 69.00	199.00	199.00	5.00	5.00	X	X	X	
07/10/2017	178.00/ 69.00	171.00	171.00	22.00	22.00	X		X	
07/11/2017	178.00/ 69.00	0.00	0.00	5.00	5.00	X		X	

Account Summary for the Selected Trip

Org: DOI	Label: FWS directors office	Acct Code: FF09D00000/FXGO16600910000//178/////	2,048.87
Expense Category: Com. Carrier	Fiscal Year: 17	Amount: 464.40	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 17	Amount: 50.00	
Expense Category: Lodging-PerDiem	Fiscal Year: 17	Amount: 768.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 17	Amount: 76.00	
Expense Category: Rental Car	Fiscal Year: 17	Amount: 370.07	
Expense Category: Transaction Fees	Fiscal Year: 17	Amount: 137.20	
Expense Category: Transportation	Fiscal Year: 17	Amount: 168.45	
Expense Category: Transxn Fees	Fiscal Year: 17	Amount: 14.75	
		Total:	2,048.87

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FWS directors office	FF09D00000/FXGO16600910000//178/////	GOVCC-C	1,972.87
DOI	FWS directors office	FF09D00000/FXGO16600910000//178/////	REDUCE REIMB	-5.50
DOI	FWS directors office	FF09D00000/FXGO16600910000//178/////	REIMBURSABLE	81.50

Totals by Label

DOI	FWS directors office Total	FF09D00000/FXGO16600910000//178/////		2,048.87

Totals by Payment Method

	GOVCC-C Total	1,972.87
	REDUCE REIMB Total	-5.50
	REIMBURSABLE Total	81.50

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
07/07/17	AIR Airline Flight	$464.40

Audits

Audit Name	Result	Reason

Document History 07/12/2017 Voucher: TV0000KEJ0

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	07/12/2017	12:21PMEST	SELLARS, ROSLYN NORINE	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

Roslyn Sellers 7/12/17

SIGNED DATE

Document Signatures

Traveler/Preparer Name:	Gregory Sheehan
Traveler/Preparer Signature:	
Date:	
Approver Name:	Maureen D FOSTER
Approver Signature:	Maureen D Foster
Date:	07.21.17

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000RZ6B
Travel Authorization Number:	TANUM0000RZ6B	Trip Name:	Sheehan travel to Denver/Vail, CO 7/7/17
TA Date:	06/22/17	Currency:	USD
Organization:	DOIFHQ	Current Status:	AUTHORIZATION SIGNED
Purpose:	Mission (Operational)	Document Detail:	Traveler will participate in the Western Association of Fish and Wildlife Agencies Annual meeting in Vail, Colorado.
Type Code:	Trip By Trip		

Traveler Profile

Name:	SHEEHAN, GREGORY J	ID:	1001208796
TID:	40214555	Organization:	DOIFHQ
Title:		Duty Station:	
Security Cl:		Card:	CARD HOLDER
Office Address:	1849 C Street NW Room 3356 Washington, DC 20240	EMAIL:	GREGORY_SHEEHAN@FWS.GOV
Office Phone:	2022084545	Cell Phone:	
Home Address:		Home Phone:	
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1 Selected Trip

Purpose: Traveler will participate in the Western Association of Fish and Wildlife Agencies Annual meeting in Vail, Colorado.

Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
07/07/17	07/11/17	VAIL, CO	Mission (Operational)	261.00 / 74.00

Document Totals

Total Expenses:	2,025.65
Reimbursable Expenses:	333.00
Non-Reimbursable Expenses:	1,692.65
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	464.40	.00
Fuel-Rental Vehicle	35.00	.00
Lodging-PerDiem	796.00	.00
M&IE-PerDiem	333.00	.00
Rental Car	244.24	.00
Transaction Fees	8.26	.00
Transportation	130.00	.00
Transxn Fees	14.75	.00
Total Expenses:	2,025.65	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	United	1003216333		464.40
COMM-CARR	United	1003216333		.00
RENTAL	Alamo	1003216333		244.24

Trip Itinerary

From: IAD-Washington, DC (USA) (Dulles Apt) TO: DEN-Denver, CO (USA) (Denver IntL. Apt)

Air

Friday July 07, 2017

IAD-Washington, DC (USA) to DEN-Denver, CO (USA) (Dc

Jul 07 United 735
Washington, DC (USA) (Dulles Apt) 07/07/2017 12:30PM
Confirmation Number: OXJE3X

Duration: 3 Hours 47 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 07/07/2017 2:17PM

Flight Information
Distance 1448 miles
No Seat Assigned

Emissions 564.7 lbs of CO2
Cost 464.40 USD

Car

Car Rental at DEN-Denver, CO (USA) (Dc

Jul 07 Alamo
Picking Up 07/07/2017 2:17PM
Picking Up at DEN-Denver, CO (USA) (De
Confirmation Number: 1243303583COUNT

Returning 07/11/2017 1:06PM
Returning to DEN-Denver, CO (USA) (Dc
Total Rate: 244.24 USD

Air

Tuesday July 11, 2017

DEN-Denver, CO (USA) (De to IAD-Washington, DC (USA)

Jul 11 United 461
Denver, CO (USA) (Denver IntL. Apt) 07/11/2017 1:06PM
Confirmation Number: OXJE3X

Duration: 3 Hours 22 Minutes Nonstop
Washington, DC (USA) (Dulles Apt) 07/11/2017 6:28PM

Flight Information
Distance 1448 miles
No Seat Assigned

Emissions 564.7 lbs of CO2

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 896.65 — Total Per Diem Expenses: 1,129.00

Date	Description	Category	Cost	Pay Method	Per Diem
06/22/2017	Travel Fee	Transaction Fees	8.26	GOVCC-C	
Comment:	OTRS Domestic-Intl w-Air-Rail				
06/22/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
07/07/2017	Airline Flight	Com. Carrier	464.40	GOVCC-C	
07/07/2017	Gas-Rental	Fuel-Rental Vehicle	35.00	GOVCC-C	
07/07/2017	Lodging	Lodging-PerDiem	199.00	GOVCC-C	*
07/07/2017	M&IE	M&IE-PerDiem	55.50	REIMBURSABLE	*
07/07/2017	Rental Car	Rental Car	244.24	GOVCC-C	
Comment:	Conf Num: 1243303583COUNT Cmt:				
07/07/2017	Taxi	Transportation	65.00	GOVCC-C	
Comment:	Taxi to/from airport at duty station.				
07/08/2017	Lodging	Lodging-PerDiem	199.00	GOVCC-C	*
07/08/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
07/09/2017	Lodging	Lodging-PerDiem	199.00	GOVCC-C	*
07/09/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
07/10/2017	Lodging	Lodging-PerDiem	199.00	GOVCC-C	*
07/10/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
07/11/2017	M&IE	M&IE-PerDiem	55.50	REIMBURSABLE	*
07/11/2017	Taxi	Transportation	65.00	GOVCC-C	
Comment:	Taxi to/from airport at duty station.				

Per Diem Allowances

Trip#: 1 — Total Per Diem Allowances: 1,129.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
07/07/2017	261.00/ 74.00	199.00	199.00	55.50	55.50	
07/08/2017	261.00/ 74.00	199.00	199.00	74.00	74.00	

07/11/2017	201.00	74.00	0.00	0.00	55.50	55.50

Other Authorizations

Trip#: 1

Other Authorization	Remarks
ACTUAL EXPENSE	
Hotel booked directly or via other means	hotel booked outside of concur

Account Summary for the Selected Trip

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount

Totals by Label

Totals by Payment Method

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
07/07/17	AIR	$464.40

Audits

Audit Name	Result	Reason

Document History 06/26/2017 Authorization: TANUM0000RZ6B

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/22/2017	1:07PM EST	ROSLYN SELLARS Net Adjustment:0.00	
AUTHORIZATION SIGNED	06/22/2017	3:04PM EST	SELLARS, ROSLYN NORINE Net Adjustment:2,025.65	

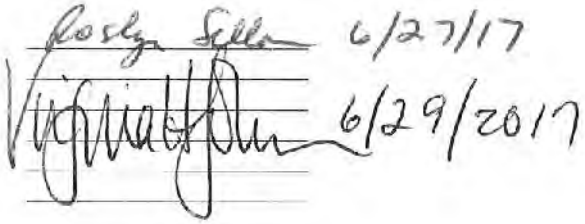
I certify that the electronic signatures listed above are valid and on file

Roslyn Sellars 6/27/17

SIGNED DATE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name:
Approver Signature:
Date:



TRAVEL Incorporated

*** EXCHANGE ***

Ticket Number	016-8671186694
Exchange Ticket	8671012445
Account #	F88090
Issue Date	Mon, Jul 10, 2017
Booking ID	NH8FM5
Issuing Location	UUN
Booking Agent ID	GR
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Sheehan/Gregory.J**

Type	Carrier / Equip	Flight # / Class / Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES 738	939 / S SCAIAD Confirmation: OXJE3X	Tue, 07/11/2017 Tue, 07/11/2017	Leave :: DENVER Arrive :: WASHINGTON-DLS	822A 141P

— Fee(s) —

Description	Payment Date	Amount	Form of Payment	Reference #
Agent-Assisted Dom Air/Rail	07/10/2017	$34.30	(b) (6)	064775

Fare	$405.58
Tax	$58.82
Ticket Total	$464.40
Admin / Penalty Fare	$0.00
Total with Penalty	$464.40
Exchange Fare	($464.40)
Total Amount	$0.00
Amount Charged	$0.00
Air only indicated here.	
Fee : Agent-Assisted Dom Air/Rail	$34.30
Air + Fee	$34.30

— Remark(s) —

U22/DOIFHQ
U29/TANUM0000RZ6B
U82/ATRS

WAS UA DEN202.79UA
WAS202.79USD405.58END UA ZPIADDEN XT
11.20AY9.00XF IAD4.5DEN4.5

Lodging
7/7 199.00 ✓
7/8 199.00 ✓
7/9 199.00 ✓
7/10 171.00 ✓

Pkg at hotel
7/7 15.00 ✓
7/8 15.00 ✓
7/9 15.00 ✓

Taxi
7/7 55.18 ✓
7/11 68.27 ✓

bag fee
7/7 25.00 ✓
7/11 25.00 ✓

Rental car $ 370.07 ✓
Air $464.40 ✓

Meals provided
7/7 Breakfast, Dinner
7/8 Breakfast, Lunch
7/9 All meals provided
7/10 Breakfast, Dinner
7/11 Breakfast, Dinner

TRAVEL Incorporated

*** EXCHANGE ***

Ticket Number	016-8670981527
Exchange Ticket	8670821929
Account #	F88090
Issue Date	Wed, Jul 05, 2017
Booking ID	NH8FM5
Issuing Location	UUN
Booking Agent ID	J2
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Sheehan/Gregory.J**

All or part of this ticket has been exchanged. Look at ticket **8671012445** for exchanged flight information.

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES 739	735 / S SCAIAD Confirmation: OXJE3X	Fri, 07/07/2017 Fri, 07/07/2017	Leave :: WASHINGTON-DLS Arrive :: DENVER	1230P 217P
🚗	Vendor: Pickup City: Dropoff City: Confirmation Number: GalaxyNet Status:	ALAMO DENVER DENVER 1243303583COUNT Duplicate		Pickup: Return: Your Daily Rate: Number of Cars: Number of People: Car Type:	Fri, 07/07/2017 Thu, 07/13/2017 $65.00 1 1 ECAR
🛏	Hotel: Address: Confirmation Number: Phone Number: GalaxyNet Status:	Crowne Plaza Airport Conv Ctr 15500 East 40th Avenue Denver, CO 80239 61390672 1 (303) 371-9494		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Tue, 07/11/2017 Thu, 07/13/2017 $159.00 1 1 OW3NXVU
✈	UNITED AIRLINES 738	344 / S SCAIAD Confirmation: OXJE3X	Thu, 07/13/2017 Leave :: DENVER Thu, 07/13/2017 Arrive :: WASHINGTON-DLS		555P 1117P

— **Fee(s)** —

Description	Payment Date	Amount	Form of Payment	Reference #
Agent-Assisted Dom Air/Rail	07/05/2017	$34.30	(b) (6)	071330

— **Remark(s)** —

U22/DOIFHQ
U29/TANUM0000RZ6B
U82/ATRS

Fare	$405.58
Tax	$58.82
Ticket Total	$464.40
Admin / Penalty Fare	$0.00
Total with Penalty	$464.40
Exchange Fare	($630.40)
Total Amount	($166.00)
Amount Charged	($166.00)

Air only indicated here.

Fee : Agent-Assisted Dom Air/Rail	$34.30
Air + Fee	($131.70)

WAS UA DEN202.79UA
WAS202.79USD405.58END UA ZPIADDEN XT
11.20AY9.00XF IAD4.5DEN4.5

TRAVEL Incorporated

Invoice #	363497
Ticket Number	016-8670821929
Account #	F88090
Issue Date	Tue, Jul 04, 2017
Booking ID	NH8FM5
Issuing Location	UUN
Booking Agent ID	LO
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Sheehan/Gregory.J**

All or part of this ticket has been exchanged. Look at ticket **8670981527** for exchanged flight information.

Type	Carrier / Equip	Flight # / Class / Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES 738	980 / S SCAIAD Confirmation: OXJE3X	Fri, 07/07/2017 Fri, 07/07/2017	Leave :: WASHINGTON-DLS Arrive :: DENVER	522P 724P
🚗	Vendor: Pickup City: Dropoff City: Confirmation Number: GalaxyNet Status:	ALAMO DENVER DENVER 1243303583COUNT Duplicate		Pickup: Return: Your Daily Rate: Number of Cars: Number of People: Car Type:	Fri, 07/07/2017 Thu, 07/13/2017 $65.00 1 1 ECAR
🛏	Hotel: Address: Confirmation Number: Phone Number: GalaxyNet Status:	Crowne Plaza Airport Conv Ctr 15500 East 40th Avenue Denver, CO 80239 61390672 1 (303) 371-9494 Duplicate		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Tue, 07/11/2017 Thu, 07/13/2017 $159.00 1 1 OW3NXVU
✈	UNITED AIRLINES 738	344 / Y YCAIAD Confirmation: OXJE3X	Thu, 07/13/2017 Thu, 07/13/2017	Leave :: DENVER Arrive :: WASHINGTON-DLS	555P 1117P

— **Fee(s)** —

Description	Payment Date	Amount	Form of Payment	Reference #
Agent-Assisted Dom Air/Rail	07/04/2017	**$34.30**	(b) (6)	079555

Fare	**$560.00**
Tax	**$70.40**
Total Amount	**$630.40**
Amount Charged	**$630.40**
Air only indicated here.	
Fee : Agent-Assisted Dom Air/Rail	**$34.30**
Air + Fee	**$664.70**

WAS UA DEN202.79UA
WAS357.21USD560.00END UA ZPIADDEN XT
11.20AY9.00XF IAD4.5DEN4.5

— **Remark(s)** —

U22/DOIFHQ
U29/TANUM0000RZ6B
U82/ATRS

TRAVEL Incorporated

*** EXCHANGE ***

Ticket Number	016-8671012445
Exchange Ticket	8670981527
Account #	F88090
Issue Date	Thu, Jul 06, 2017
Booking ID	NH8FM5
Issuing Location	UUN
Booking Agent ID	[redacted]
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Sheehan/Gregory.J**

All or part of this ticket has been exchanged. Look at ticket **8671186694** for exchanged flight information.

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES 739	735 / S SCAIAD Confirmation: OXJE3X	Fri, 07/07/2017 Fri, 07/07/2017	Leave :: WASHINGTON-DLS Arrive :: DENVER	1230P 217P
🚗	Vendor: Pickup City: Dropoff City: Confirmation Number: GalaxyNet Status:	ALAMO DENVER DENVER 1243303583COUNT		Pickup: Return: Your Daily Rate: Number of Cars: Number of People: Car Type:	Fri, 07/07/2017 Tue, 07/11/2017 $65.00 1 1 ECAR
✈	UNITED AIRLINES 739	652 / S SCAIAD Confirmation: OXJE3X	Tue, 07/11/2017 Tue, 07/11/2017	Leave :: DENVER Arrive :: WASHINGTON-DLS	340P 901P

— **Fee(s)** —

Description	Payment Date	Amount	Form of Payment	Reference #
Agent-Assisted Dom Air/Rail	07/06/2017	**$34.30**	(b) (6)	052545

Fare	**$405.58**
Tax	**$58.82**
Ticket Total	**$464.40**
Admin / Penalty Fare	**$0.00**
Total with Penalty	**$464.40**
Exchange Fare	**($464.40)**
Total Amount	**$0.00**
Amount Charged	**$0.00**

Air only indicated here.

Fee : Agent-Assisted Dom Air/Rail	**$34.30**
Air + Fee	**$34.30**

— **Remark(s)** —

U22/DOIFHQ
U29/TANUM0000RZ6B
U82/ATRS

WAS UA DEN202.79UA
WAS202.79USD405.58END UA ZPIADDEN XT
11.20AY9.00XF IAD4.5DEN4.5

UNITED

Baggage Receipt

Issue Date: 11 JUL 2017 DEN ATO

A STAR ALLIANCE MEMBER

Baggage Document	Description	Qty	Fees
0162600150179	First Bag Fee	1	$25.00

Ticket Number
0168671186694

Confirmation:
OXJE3X

7/11
baggage 25.00

Method of Payment
(b) (6)

Cardholder Name
GREGORY J SHEEHAN

Carrier	Routing
UA	DEN - IAD

Total Baggage Fees: USD $25.00

Excess Baggage Terms and Conditions:
- All excess baggage is subject to space availability.
- Receipt for payment must be presented at bag check

UNITED

Baggage Receipt

Issue Date: 07 JUL 2017 IAD ATO

A STAR ALLIANCE MEMBER

Baggage Document	Description	Qty	Fees
0162609853515	First Bag Fee	1	$25.00

Ticket Number
0168671012445

Confirmation:
OXJE3X

7/11
baggage 25.00

Method of Payment
(b) (6)

Cardholder Name
GREGORY J SHEEHAN

Carrier	Routing
UA	IAD - DEN

Total Baggage Fees: USD $25.00

Excess Baggage Terms and Conditions:
- All excess baggage is subject to space availability.
- Receipt for payment must be presented at bag check.
- For refunds or adjustments,

AGENT REFERENCE: GG ESC DAC

Alamo

RA 538821369 Bill O
Rental 07-JUL-2017 02:43 PM
DENVER INTL ARPT
Return 11-JUL-2017 06:23 AM
DENVER INTL ARPT

GREGORY SHEEHAN
Vehicle # GUG88124
Model ACDENT
Class Driven CTAR Class Charged ECAR (b) (6)

M/Kms Driven 258
M/Kms Out 24663
M/Kms In 24958

/USGOV TDY - DEPARTMENT OF INTERIOR

Charges	No Unit	Price	Amount
T & M	4 Days	65.00	260.00*
UNLIM M/KM	0 M/Kms		0.00*
GOV ADMIN RT SPLMNT $5/D			20.00*
CUSTOMER FACILITY CHARGE			8.60*
CONCESSION RECOVERY FEE			31.11*
ROAD SAFETY PROGRAM FEE			8.00
OWNERSHIP TAX @2.000 %			6.39
SALES TAX @11.250 %			36.97

Total Charges USD 370.07

Deposit (b) (6)

Amount Due USD 370.07

370.07

* Taxable Items
Subject to Audit
Customer Service Number 1-800-445-5864

VAIL MARRIOTT MOUNTAIN RESORT

306 SHEEHAN/GREGORY 199.00 07/10/17 12:00 5289 7267
ACCT# GROUP

LODG 07/07/17 17:32

(b) (6) (b) (6)

MRW#: (b) (6)

06/29 ADVDP-MC 199.00
PAYMENT RECEIVED BY (b) (6)

07/07	PARKING	SPCVALET	15.00 — PKG
07/07	ASSOCGRP	306, 1	199.00
07/08	PARKING	SPCVALET	15.00 — PKG
07/08	ASSOCGRP	306, 1	199.00
07/09	PARKING	SPCVALET	15.00 — PKG
07/09	ASSOCGRP	306, 1	199.00

443.00

GET ALL YOUR HOTEL BILLS BY EMAIL BY UPDATING YOUR REWARDS PREFERENCES. OR, ASK THE FRONT DESK TO EMAIL YOUR BILL FOR THIS STAY. SEE "INTERNET PRIVACY STATEMENT" ON MARRIOTT.COM

VAIL MARRIOTT MOUNTAIN RESORT
715 W LIONSHEAD CR
VAIL, CO 81657

HYATT house

HYATT house Denver Airport
18741 East 71st Avenue
Denver, CO 80249
Phone: 303-628-7777
Fax: 303-628-7778
denverairport.house.hyatt.com

INFORMATION INVOICE

Payee Greg Sheehan
(b) (6)

Confirmation No. 4721529001
Group Name
Booking No. NH8FM5

Room No. 0140
Arrival 07-10-17
Departure 07-11-17
Page No. 1 of 1
Folio Window 1
Folio No.

Date	Description	Charges	Credits
07-10-17	Guest Room	171.00	
	Total	171.00	0.00
	Balance	171.00	

Guest Signature

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

World of Hyatt Summary

Membership: (b) (6)
Bonus Codes:
Qualifying Nights: 1
Eligible Spend: 171.00
Redemption Eligible: 0.00

Summary Invoice, please see front desk for eligibility details.

WE HOPE YOU ENJOYED YOUR STAY WITH US!

Thank you for choosing HYATT house Denver Airport. Our goal is to provide every guest with an exceptional stay and we are interested in any comments regarding your visit.

Please remit payment to:
HYATT house Denver Airport
18741 East 71st Avenue
Denver, CO 80249

Sellars, Roslyn <roslyn_sellars@fws.gov>

Fwd: Your Friday morning trip with Uber

1 message

Gregory Sheehan <gregory_sheehan@fws.gov>
To: Thomas Irwin <thomas_irwin@fws.gov>, Roslyn Sellars <roslyn_sellars@fws.gov>

Fri, Jul 7, 2017 at 11:20 AM

FYI on this trip to Vale.

Greg Sheehan, Acting Director
Principal Deputy Director
US Fish and Wildlife Service
202-208-4545 office
202-676-7675 cell

Begin forwarded message:

From: Uber Receipts <uber.us@uber.com>
Date: July 7, 2017 at 10:44:49 AM EDT
To: <gregory_sheehan@fws.gov>
Subject: Your Friday morning trip with Uber



TAXI
Washington Flyer Taxi
Dulles Int'l Airport
706-853-6094

7/11

Cab# 564
Driver# 63613
7/11/2017 2:56:42 PM

TRIP ID:	7955044
START:	7/11/2017 2:26:03 PM
END:	7/11/2017 2:55:24 PM
DISTANCE:	25.7 mi
Fare	$59.12
Extras	$0.00
Airport Fee	$2.65
Tolls	$0.00
Subtotal	$61.77
Tip	$6.50
Card Charged	$68.27

(b) (6)

Auth# 082651
MID 324027155987
TID 07020894
AID A0000000041010
TVR 0000008000
IAD

UBER

7/7
$55.18

Thanks for choosing Uber, Greg

July 7, 2017 | uberX

- 10:11am | 1800-1898 C St NW, Washington, DC
- 10:44am | 1 Saarinen Cir, Sterling, VA



You rode with ALI

28.78	00:32:36	uberX
miles	Trip time	Car

Your Fare

Trip fare	55.18
Subtotal	$55.18

CHARGED
(b) (6)

$55.18

Issued by Rasier
Receipt ID # 58ba0bf0-e0fb-4952-bef7-c76af4f8b9cc

Invite your friends and family. Get a free ride worth up to $20 when you refer a friend to try Uber.

Alamo

RA # 538821369	**RES # 1243303583**		
GREGORY SHEEHAN LAYTON, UT 84040	**ACCOUNT** /USGOV TDY - DEPARTMENT OF INTERIOR **EXT REF #**	**QS #** **FT #**	
RENTAL LOCATION DENVER INTL ARPT (303)3427373 23842 E 78TH AVE DENVER, CO 80249	**RENTAL DATE** 07-JUL-2017 **RENTAL TIME** 02:43 PM	**RETURN LOCATION** DENVER INTL ARPT (303)3427373 23842 E 78TH AVE DENVER, CO 80249	**RETURN DATE** 11-JUL-2017 **RETURN TIME** 03:00 PM

RATE RULES AND QUALIFICATIONS **INITIAL X** _____
ALAMO MILITARY MAX 0 DIFF
Monthly Charge up to 31 days

VEHICLE INFORMATION

RESERVED	ECONOMY 2/4 DOOR AUTOMATIC A/C
DRIVEN	ECONOMY 2/4 DOOR AUTOMATIC A/C
CHARGED	ECONOMY 2/4 DOOR AUTOMATIC A/C
MAKE	
MODEL	
COLOR	
ODOMETER	0
PLATE	
REG AREA	
VEHICLE #	
BAY	
STALL	

CHARGES	**UNIT**	**PRICE/UNIT**	**CURRENT CHARGE**
RENTER'S RESPONSIBILITY			
* TIME & DISTANCE	Hour	21.67 X	0.00
* TIME & DISTANCE	MONTH	1560.00 X	0.00
* TIME & DISTANCE	WEEK	390.00 X	0.00
* TIME & DISTANCE	Day	65.00 X 4	260.00
* UNLIMITED MILES/KM-TIME & DISTANCE	M/KM	0.00 X	0.00
REFUELING SERVICE CHARGE	Gallon	3.35 X	0.00
* GOVERNMENT ADMIN RATE SUPPLEMENT	Day	5.00 X 4	20.00
* CUSTOMER FACILITY CHARGE 2.15/DAY	Day		8.60
* CONCESSION RECOVERY FEE 11.11 PCT @ 11.11%			31.11
CO ROAD SAFETY PROGRAM FEE 2/DAY	Day		8.00
OWNERSHIP TAX 2.00%			6.39
SALES TAX 11.25%			35.97

ESTIMATED CHARGES 370.07 **INITIAL X**_____

(ALL CHARGES ARE ESTIMATE ONLY - SUBJECT TO CHANGE IF VEHICLE NOT RETURNED TO THE LOCATION ON DATE AND TIME SPECIFIED, OR IF FUEL TANK IS NOT FULL AT RETURN AND FUEL SERVICE OPTION WAS NOT PURCHASED).

PAYMENTS
MASTERCARD 0661 Auth #

I DECLINE OPTIONAL COLLISION DAMAGE WAIVER. X _____

I DECLINE OPTIONAL EXTENDED PROTECTION (EP). X _____

I DECLINE PERSONAL ACCIDENT INSURANCE (PAI) WITH PERSONAL EFFECTS COVERAGE (PEC). X _____

I DECLINE ALAMO 'S OPTIONAL ROADSIDE SERVICE PLUS X _____

NOTICE: THIS CONTRACT OFFERS, FOR AN ADDITIONAL CHARGE, A COLLISION DAMAGE WAIVER TO COVER ALL OR PART OF YOUR RESPONSIBILITY FOR DAMAGE TO THE VEHICLE. YOU ARE ADVISED NOT TO SIGN THIS WAIVER IF YOU HAVE RENTAL VEHICLE COLLISION COVERAGE PROVIDED BY CERTAIN GOLD OR PLATINUM CREDIT CARDS OR COLLISION INSURANCE ON YOUR OWN VEHICLE. BEFORE DECIDING TO PURCHASE THE COLLISION DAMAGE WAIVER, YOU MAY WISH TO DETERMINE WHETHER YOUR OWN VEHICLE INSURANCE AFFORDS YOU COVERAGE FOR DAMAGE TO THE RENTAL VEHICLE AND THE AMOUNT OF THE DEDUCTIBLE UNDER YOUR OWN INSURANCE COVERAGE. THE PURCHASE OF THIS COLLISION DAMAGE WAIVER IS NOT MANDATORY AND MAY BE WAIVED.

NO ADDITIONAL DRIVERS ARE AUTHORIZED TO DRIVE THE VEHICLE WITH THE EXCEPTION OF THE DRIVERS LISTED BELOW.

I, THE "RENTER" SIGNING BELOW, HAVE READ AND AGREE TO THE TERMS AND CONDITIONS IN THE RENTAL AGREEMENT JACKET. BY SIGNING BELOW, I AM AUTHORIZING OWNER TO CHARGE TO THE CREDIT

Document Header Information

Document Type:	Voucher	Document Name:	TV0000KEJ0
Travel Authorization Number:	TANUM0000RZ6B	Trip Name:	Sheehan travel to Denver/Vail, CO 7/7/17
TA Date:	07/12/17	Currency:	USD
Organization:	DOIFHQ	Current Status:	PAID
Purpose:	Mission (Operational)	Document Detail:	Traveler will participate in the Western Association of Fish and Wildlife Agencies Annual meeting in Vail, Colorado. NOTES: Meals provided at meeting have been deducted from M&IE.
Type Code:	Trip By Trip		

Traveler Profile

Name:	SHEEHAN, GREGORY J	ID:	1001208796
TID:	40214555	Organization:	DOIFHQ
Title:		Duty Station:	
Security Cl:		Card:	CARD HOLDER
Office Address:	1849 C Street NW Room 3356 Washington, DC 20240	EMAIL:	GREGORY_SHEEHAN@FWS.GOV
Office Phone:	2022084545	Cell Phone:	
Home Address:	(b) (6)	Home Phone:	
Alternate Address:		Alternate Phone:	

Document Information

Trip
Number: 1
Purpose: Traveler will participate in the Western Association of Fish and Wildlife Agencies Annual meeting in Vail, Colorado. NOTES: Meals provided at meeting have been deducted from M&IE.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
07/07/17	07/09/17	VAIL, CO	Mission (Operational)	261.00 / 74.00
07/10/17	07/11/17	DENVER, CO	Mission (Operational)	178.00 / 69.00

Document Totals

Total Expenses:	2,048.87
Reimbursable Expenses:	76.00
Non-Reimbursable Expenses:	1,972.87
Advance Applied:	.00
Net to Traveler:	76.00
Net to Government:	1,972.87
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	464.40	.00
Excess Air/Bag Fees	50.00	.00
Lodging-PerDiem	768.00	.00
M&IE-PerDiem	76.00	.00
Rental Car	370.07	.00
Transaction Fees	137.20	.00
Transportation	168.45	.00
Transxn Fees	14.75	.00
Total Expenses:	2,048.87	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	United	1003216333		630.40
COMM-CARR	United	1003216333		.00
LODGE	Hyatt	1003216333	Denver,CO	171.00
RENTAL	Alamo	1003216333		370.07

Trip Itinerary

From: IAD-Washington, DC (USA) (Dulles Apt) TO: DEN-Denver, CO (USA) (Denver IntL. Apt)

Air

Friday July 07, 2017

IAD-Washington, DC (USA) to DEN-Denver, CO (USA) (De

Jul 07 United 735 — Duration: 3 Hours 47 Minutes Nonstop
Washington, DC (USA) (Dulles Apt) 07/07/2017 12:30PM — Denver, CO (USA) (Denver IntL. Apt) 07/07/2017 2:17PM
Confirmation Number: OXJE3X

Flight Information
Distance 1448 miles — Emissions 564.7 lbs of CO2
No Seat Assigned — Cost 630.40 USD

IAD-Washington, DC (USA) to DEN-Denver, CO (USA) (De

Jul 07 United 735 — Duration: 3 Hours 47 Minutes Nonstop
Washington, DC (USA) (Dulles Apt) 07/07/2017 12:30PM — Denver, CO (USA) (Denver IntL. Apt) 07/07/2017 2:17PM
Confirmation Number: OXJE3X

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IAD-Washington, DC (USA) to DEN-Denver, CO (USA) (De

Jul 07 United 735 — Duration: 3 Hours 47 Minutes Nonstop
Washington, DC (USA) (Dulles Apt) 07/07/2017 12:30PM — Denver, CO (USA) (Denver IntL. Apt) 07/07/2017 2:17PM
Confirmation Number: OXJE3X

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IAD-Washington, DC (USA) to DEN-Denver, CO (USA) (De

Jul 07 United 735 — Duration: 3 Hours 47 Minutes Nonstop
Washington, DC (USA) (Dulles Apt) 07/07/2017 12:30PM — Denver, CO (USA) (Denver IntL. Apt) 07/07/2017 2:17PM
Confirmation Number: OXJE3X

Flight Information
Distance 1448 miles — Emissions 564.7 lbs of CO2
No Seat Assigned — Cost 630.40 USD

IAD-Washington, DC (USA) to DEN-Denver, CO (USA) (De

Jul 07 United 735 — Duration: 3 Hours 47 Minutes Nonstop
Washington, DC (USA) (Dulles Apt) 07/07/2017 12:30PM — Denver, CO (USA) (Denver IntL. Apt) 07/07/2017 2:17PM
Confirmation Number: OXJE3X

Flight Information
Distance 1448 miles — Emissions 564.7 lbs of CO2
No Seat Assigned — Cost 630.40 USD

Car

Car Rental at DEN-Denver, CO (USA) (De

Jul 07 Alamo
Picking Up 07/07/2017 2:45PM — Returning 07/11/2017 3:00PM
Picking Up at DEN-Denver, CO (USA) (De — Returning to DEN-Denver, CO (USA) (De
Confirmation Number: 1243303583COUNT — Total Rate: 370.07 USD

Car Rental at DEN-Denver, CO (USA) (De

Jul 07 Alamo
Picking Up 07/07/2017 2:45PM — Returning 07/11/2017 3:00PM
Picking Up at DEN-Denver, CO (USA) (De — Returning to DEN-Denver, CO (USA) (De
Confirmation Number: 1243303583COUNT — Total Rate: 370.07 USD

Car Rental at DEN-Denver, CO (USA) (De

Jul 07 Alamo
Picking Up 07/07/2017 2:45PM — Returning 07/11/2017 3:00PM
Picking Up at DEN-Denver, CO (USA) (De — Returning to DEN-Denver, CO (USA) (De
Confirmation Number: 1243303583COUNT — Total Rate: 370.07 USD

Car Rental at DEN-Denver, CO (USA) (De

Jul 07 Alamo
Picking Up 07/07/2017 2:45PM — Returning 07/11/2017 3:00PM
Picking Up at DEN-Denver, CO (USA) (De — Returning to DEN-Denver, CO (USA) (De
Confirmation Number: 1243303583COUNT — Total Rate: 370.07 USD

Car Rental at DEN-Denver, CO (USA) (De

Jul 07 Alamo
Picking Up 07/07/2017 2:45PM — Returning 07/11/2017 3:00PM
Picking Up at DEN-Denver, CO (USA) (De — Returning to DEN-Denver, CO (USA) (De
Confirmation Number: 1243303583COUNT — Total Rate: 370.07 USD

Hotel

Monday July 10, 2017

Hyatt

18741 East 71st Ave Denver CO 80249 303-262-4282

Jul 10 Checking in: 07/10/2017 — Checking out: 07/11/2017
Total Rate: 171.00 USD

Hyatt

18741 East 71st Ave Denver CO 80249 303-262-4282

Jul 10 Checking in: 07/10/2017 — Checking out: 07/11/2017
Total Rate: 171.00 USD

Hyatt

18741 East 71st Ave Denver CO 80249 303-262-4282

Jul 10 Checking in: 07/10/2017 — Checking out: 07/11/2017
Total Rate: 171.00 USD

Hyatt

18741 East 71st Ave Denver CO 80249 303-262-4282

Jul 10 Checking in: 07/10/2017 — Checking out: 07/11/2017
Total Rate: 171.00 USD

Hyatt

18741 East 71st Ave Denver CO 80249 303-262-4282

Jul 10 Checking in: 07/10/2017 — Checking out: 07/11/2017
Total Rate: 171.00 USD

Air

Tuesday July 11, 2017

DEN-Denver, CO (USA) (De to IAD-Washington, DC (USA)

Jul 11 United 939 — Duration: 3 Hours 19 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 07/11/2017 8:22AM — Washington, DC (USA) (Dulles Apt) 07/11/2017 1:41PM
Confirmation Number: OXJE3X

Flight Information
Distance 1448 miles — Emissions 564.7 lbs of CO2
No Seat Assigned

DEN-Denver, CO (USA) (De to IAD-Washington, DC (USA)

Jul 11 United 939 — Duration: 3 Hours 19 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 07/11/2017 8:22AM — Washington, DC (USA) (Dulles Apt) 07/11/2017 1:41PM
Confirmation Number: OXJE3X

Flight Information
Distance 1448 miles — Emissions 564.7 lbs of CO2
No Seat Assigned

DEN-Denver, CO (USA) (De to IAD-Washington, DC (USA)

Jul 11 United 939 — Duration: 3 Hours 19 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 07/11/2017 8:22AM — Washington, DC (USA) (Dulles Apt) 07/11/2017 1:41PM
Confirmation Number: OXJE3X

Flight Information
Distance 1448 miles — Emissions 564.7 lbs of CO2
No Seat Assigned

DEN-Denver, CO (USA) (De to IAD-Washington, DC (USA)

Jul 11 United 939 — Duration: 3 Hours 19 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 07/11/2017 8:22AM — Washington, DC (USA) (Dulles Apt) 07/11/2017 1:41PM
Confirmation Number: OXJE3X

Flight Information
Distance 1448 miles — Emissions 564.7 lbs of CO2
No Seat Assigned

DEN-Denver, CO (USA) (De to IAD-Washington, DC (USA)

Jul 11 United 939 — Duration: 3 Hours 19 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 07/11/2017 8:22AM — Washington, DC (USA) (Dulles Apt) 07/11/2017 1:41PM
Confirmation Number: OXJE3X

Flight Information
Distance 1448 miles — Emissions 564.7 lbs of CO2
No Seat Assigned

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 1,204.87 — Total Per Diem Expenses: 844.00

Date	Description	Category	Cost	Pay Method	Per Diem
07/04/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	LB ATRS Domestic w-Air-Rail				
07/05/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	LB ATRS Domestic w-Air-Rail				
07/06/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	LB ATRS Domestic w-Air-Rail				
07/07/2017	Airline Flight	Com. Carrier	464.40	GOVCC-C	
Comment:	correct airfare due to exchange is $464.40				
07/07/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
07/07/2017	Lodging	Lodging-PerDiem	199.00	GOVCC-C	*
07/07/2017	M&IE	M&IE-PerDiem	8.50	REIMBURSABLE	*
07/07/2017	Rental Car	Rental Car	370.07	GOVCC-C	
Comment:	Conf Num: 1243303583COUNT Cmt:				
07/07/2017	Taxi	Transportation	55.18	GOVCC-C	
Comment:	Taxi to/from airport at duty station.				
07/07/2017	Parking	Transportation	15.00	GOVCC-C	
Comment:	Parking at hotel				
07/08/2017	Lodging	Lodging-PerDiem	199.00	GOVCC-C	*
07/08/2017	M&IE	M&IE-PerDiem	41.00	REIMBURSABLE	*
07/08/2017	Parking	Transportation	15.00	GOVCC-C	
Comment:	Parking at hotel				
07/09/2017	Lodging	Lodging-PerDiem	199.00	GOVCC-C	*
07/09/2017	M&IE	M&IE-PerDiem	5.00	REIMBURSABLE	*
07/09/2017	Parking	Transportation	15.00	GOVCC-C	
Comment:	Parking at hotel				
07/10/2017	Lodging	Lodging-PerDiem	171.00	GOVCC-C	*
Comment:	Conf Num: HY0047215290 HY Cmt: CANCEL BY 6 PM DAY OF ARRIVAL				
07/10/2017	M&IE	M&IE-PerDiem	22.00	REIMBURSABLE	*
07/10/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	LB ATRS Domestic w-Air-Rail				
07/11/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
07/11/2017	M&IE	M&IE-PerDiem	5.00	REIMBURSABLE	*
07/11/2017	Taxi	Transportation	68.27	GOVCC-C	
Comment:	Taxi to/from airport at duty station.				
07/12/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 — Total Per Diem Allowances: 844.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
07/07/2017	261.00/ 74.00	199.00	199.00	8.50	5.00	X		X	
07/08/2017	261.00/ 74.00	199.00	199.00	41.00	39.00	X	X		
07/09/2017	178.00/ 69.00	199.00	199.00	5.00	5.00	X	X	X	
07/10/2017	178.00/ 69.00	171.00	171.00	22.00	22.00	X		X	

07/11/2017	178.00/ 69.00	0.00	0.00	5.00	5.00	X	X

Account Summary for the Selected Trip

Org: DOI	Label: FWS directors office	Acct Code: FF09D00000/FXGO16600910000//178/////	2,048.87
Expense Category: Com. Carrier	Fiscal Year: 17	Amount: 464.40	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 17	Amount: 50.00	
Expense Category: Lodging-PerDiem	Fiscal Year: 17	Amount: 768.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 17	Amount: 76.00	
Expense Category: Rental Car	Fiscal Year: 17	Amount: 370.07	
Expense Category: Transaction Fees	Fiscal Year: 17	Amount: 137.20	
Expense Category: Transportation	Fiscal Year: 17	Amount: 168.45	
Expense Category: Transxn Fees	Fiscal Year: 17	Amount: 14.75	
		Total:	2,048.87

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FWS directors office	FF09D00000/FXGO16600910000//178/////	GOVCC-C	1,972.87
DOI	FWS directors office	FF09D00000/FXGO16600910000//178/////	REDUCE REIMB	-5.50
DOI	FWS directors office	FF09D00000/FXGO16600910000//178/////	REIMBURSABLE	81.50

Totals by Label

DOI	FWS directors office Total	FF09D00000/FXGO16600910000//178/////		2,048.87

Totals by Payment Method

	GOVCC-C Total	1,972.87
	REDUCE REIMB Total	-5.50
	REIMBURSABLE Total	81.50

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
07/07/17	AIR Airline Flight	$464.40

Audits

Audit Name	Result	Reason

Document History 10/04/2017 Voucher: TV0000KEJ0

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	07/12/2017	12:21PMEST	SELLARS, ROSLYN NORINE	
			Net Adjustment:0.00	
T-ENTERED	07/22/2017	1:00PMEST	SELLARS, ROSLYN NORINE	
			Net Adjustment:2,048.87	
VOUCHER APPROVED	08/03/2017	7:53AMEST	KURTH, JAMES WILLIAM	
			Net Adjustment:0.00	
PENDING	08/03/2017	7:53AMEST	SYSUTILITY	
			Net Adjustment:0.00	
SAP INVOICE POSTED	08/03/2017	7:53AMEST	EAI, EAI	
			Net Adjustment:0.00	
PAID	08/04/2017	4:07AMEST	EAI, EAI	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:	_____
Traveler/Preparer Signature:	
Date:	_____
Approver Name:	
Approver Signature:	_____
Date:	

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000SG5K
Travel Authorization Number:	TANUM0000SG5K	Trip Name:	Sheehan travel to Denver 7-23-17
TA Date:	07/17/17	Currency:	USD
Organization:	DOIFHQ	Current Status:	AUTHORIZATION APPROV
Purpose:	Mission (Operational)	Document Detail:	Sheehan travel to Denver 7/23/17 thru 7/25/17 for the Sage Grouse Task Force Meeting
Type Code:	Trip By Trip		

Traveler Profile

Name:	SHEEHAN, GREGORY J	ID:	1001208796
TID:	40214555	Organization:	DOIFHQ
Title:		Duty Station:	
Security Cl:		Card:	CARD HOLDER
Office Address:	1849 C Street NW Room 3356 Washington, DC 20240	EMAIL:	GREGORY_SHEEHAN@FWS.GOV
Office Phone:	2022084545	Cell Phone:	
Home Address:	(b) (6)	Home Phone:	
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1

Purpose: Sheehan travel to Denver 7/23/17 thru 7/25/17 for the Sage Grouse Task Force Meeting

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
07/23/17	07/25/17	DENVER,CO	Mission (Operational)	178.00 / 69.00

Document Totals

Total Expenses:	1,340.79
Reimbursable Expenses:	172.50
Non-Reimbursable Expenses:	1,168.29
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	464.40	.00
Fuel-Rental Vehicle	35.00	.00
Lodging-PerDiem	318.00	.00
M&IE-PerDiem	172.50	.00
Rental Car	171.84	.00
Transaction Fees	34.30	.00
Transportation	130.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,340.79	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	United	1003287863		464.40
COMM-CARR	United	1003287863		.00
LODGE	Independent	1003287863		318.00
RENTAL	Thrifty	1003287863		171.84

Trip Itinerary

From: IAD-Washington, DC (USA) (Dulles Apt) TO: DEN-Denver, CO (USA) (Denver IntL. Apt)

Air

Sunday July 23, 2017

IAD-Washington, DC (USA) to DEN-Denver, CO (USA) (De

Jul 23 United 735
Washington, DC (USA) (Dulles Apt) 07/23/2017 12:30PM
Confirmation Number: B8R2T6

Duration: 3 Hours 47 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 07/23/2017 2:17PM

Flight Information
Distance 1448 miles
No Seat Assigned

Emissions 564.7 lbs of CO2
Cost 464.40 USD

IAD-Washington, DC (USA) to DEN-Denver, CO (USA) (De

Jul 23 United 735
Washington, DC (USA) (Dulles Apt) 07/23/2017 12:30PM
Confirmation Number: B8R2T6

Duration: 3 Hours 47 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 07/23/2017 2:17PM

Flight Information
Distance 1448 miles
No Seat Assigned

Emissions 564.7 lbs of CO2
Cost 464.40 USD

Hotel

Independent

4040 QUEBEC STREET 303-321-6666

Jul 23 Checking in: 07/23/2017

Checking out: 07/25/2017
Total Rate: 318.00 USD

Independent

4040 QUEBEC STREET 303-321-6666

Jul 23 Checking in: 07/23/2017

Checking out: 07/25/2017
Total Rate: 318.00 USD

Car

Car Rental at DEN-Denver, CO (USA) (De

Jul 23 Thrifty
Picking Up 07/23/2017 2:45PM
Picking Up at DEN-Denver, CO (USA) (De
Confirmation Number: H36511126C7

Returning 07/25/2017 5:00PM
Returning to DEN-Denver, CO (USA) (De
Total Rate: 171.84 USD

Car Rental at DEN-Denver, CO (USA) (De

Jul 23 Thrifty
Picking Up 07/23/2017 2:45PM
Picking Up at DEN-Denver, CO (USA) (De
Confirmation Number: H36511126C7

Returning 07/25/2017 5:00PM
Returning to DEN-Denver, CO (USA) (De
Total Rate: 171.84 USD

Air

Tuesday July 25, 2017

DEN-Denver, CO (USA) (De to IAD-Washington, DC (USA)

Jul 25 United 344
Denver, CO (USA) (Denver IntL. Apt) 07/25/2017 5:55PM
Confirmation Number: B8R2T6

Duration: 3 Hours 22 Minutes Nonstop
Washington, DC (USA) (Dulles Apt) 07/25/2017 11:17PM

Flight Information
Distance 1448 miles
No Seat Assigned

Emissions 564.7 lbs of CO2

DEN-Denver, CO (USA) (De to IAD-Washington, DC (USA)

Jul 25 United 344
Denver, CO (USA) (Denver IntL. Apt) 07/25/2017 5:55PM
Confirmation Number: B8R2T6

Duration: 3 Hours 22 Minutes Nonstop
Washington, DC (USA) (Dulles Apt) 07/25/2017 11:17PM

Flight Information
Distance 1448 miles
No Seat Assigned

Emissions 564.7 lbs of CO2

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	850.29	Total Per Diem Expenses:	490.50
Date	Description	Category	Cost	Pay Method	Per Diem
07/17/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
07/17/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
07/23/2017	Airline Flight	Com. Carrier	464.40	GOVCC-C	
07/23/2017	Gas-Rental	Fuel-Rental Vehicle	35.00	GOVCC-C	
07/23/2017	Lodging	Lodging-PerDiem	159.00	GOVCC-C	*
Comment:	Conf Num: HOTEL Cmt:				
07/23/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
07/23/2017	Rental Car	Rental Car	171.84	GOVCC-C	
Comment:	Conf Num: H36511126C7 Cmt:				
07/23/2017	Taxi	Transportation	65.00	GOVCC-C	
Comment:	Taxi to/from airport at duty station				
07/24/2017	Lodging	Lodging-PerDiem	159.00	GOVCC-C	*
Comment:	Conf Num: HOTEL Cmt:				
07/24/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
07/25/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
07/25/2017	Taxi	Transportation	65.00	GOVCC-C	
Comment:	Taxi to/from airport at duty station				

Per Diem Allowances

Trip#: 1	Total Per Diem Allowances:	490.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
07/23/2017	178.00/ 69.00	159.00	159.00	51.75	51.75				
07/24/2017	178.00/ 69.00	159.00	159.00	69.00	69.00				
07/25/2017	178.00/ 69.00	0.00	0.00	51.75	51.75				

Account Summary for the Selected Trip

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount

Totals by Label

Totals by Payment Method

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
07/23/17	AIR	$464.40

Audits

Audit Name	Result	Reason

Document History 10/04/2017 Authorization: TANUM0000SG5K

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	07/17/2017	6:36AMEST	GREGORY SHEEHAN	
			Net Adjustment:0.00	
AUTHORIZATION SIGNED	07/18/2017	8:00AMEST	SELLARS, ROSLYN NORINE	
			Net Adjustment:1,340.79	

ADJUSTED	07/18/2017	8:00AMEST	SELLARS, ROSLYN NORINE Net Adjustment:0.00
AUTHORIZATION APPROV	07/18/2017	8:01AMEST	SELLARS, ROSLYN NORINE Net Adjustment:0.00

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature:

Date: _____

Approver Name:

Approver Signature: _____

Date:

MB

Document Header Information

Document Type:	Voucher	Document Name:	TV0000KQD3
Travel Authorization Number:	TANUM0000SG5K	Trip Name:	Sheehan travel to Denver 7-23-17
TA Date:	07/31/17	Currency:	USD
Organization:	DOIFHQ	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	Sheehan travel to Denver 7/23/17 thru 7/25/17 for the Sage Grouse Task Force Meeting
Type Code:	Trip By Trip		

Traveler Profile

Name:	SHEEHAN, GREGORY J	ID:	1001208796
TID:	40214555	Organization:	DOIFHQ
Title:		Duty Station:	
Security Cl:		Card:	CARD HOLDER
Office Address:	1849 C Street NW Room 3356 Washington, DC 20240	EMAIL:	GREGORY_SHEEHAN@FWS.GOV
Office Phone:	2022084545	Cell Phone:	
Home Address:		Home Phone:	
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1 Selected Trip
Purpose: Sheehan travel to Denver 7/23/17 thru 7/25/17 for the Sage Grouse Task Force Meeting
Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
07/23/17	07/25/17	DENVER,CO	Mission (Operational)	178.00 / 69.00

Document Totals

Total Expenses:	1,408.63
Reimbursable Expenses:	172.50
Non-Reimbursable Expenses:	1,236.13
Advance Applied:	.00
Net to Traveler:	172.50
Net to Government:	1,236.13
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	630.40	.00
Fuel-Rental Vehicle	4.25	.00
Lodging-PerDiem	318.00	.00
M&IE-PerDiem	172.50	.00
Rental Car	110.79	.00
Transaction Fees	68.60	.00
Transportation	89.34	.00
Transxn Fees	14.75	.00
Total Expenses:	1,408.63	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	United	1003287863		630.40
COMM-CARR	United	1003287863		.00

LODGE	Independent	1003287863	318.00
RENTAL	Thrifty	1003287863	171.84

Trip Itinerary

From: IAD-Washington, DC (USA) (Dulles Apt) TO: DEN-Denver, CO (USA) (Denver IntL. Apt)

Air

Sunday July 23, 2017

IAD-Washington, DC (USA) to DEN-Denver, CO (USA) (De

Jul 23 United 735
Washington, DC (USA) (Dulles Apt) 07/23/2017 12:30PM
Confirmation Number: B8R2T6

Duration: 3 Hours 47 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 07/23/2017 2:17PM

Flight Information
Distance 1448 miles
No Seat Assigned

Emissions 564.7 lbs of CO2
Cost 630.40 USD

IAD-Washington, DC (USA) to DEN-Denver, CO (USA) (De

Jul 23 United 735
Washington, DC (USA) (Dulles Apt) 07/23/2017 12:30PM
Confirmation Number: B8R2T6

Duration: 3 Hours 47 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 07/23/2017 2:17PM

Flight Information
Distance 1448 miles
No Seat Assigned

Emissions 564.7 lbs of CO2
Cost 630.40 USD

IAD-Washington, DC (USA) to DEN-Denver, CO (USA) (De

Jul 23 United 735
Washington, DC (USA) (Dulles Apt) 07/23/2017 12:30PM
Confirmation Number: B8R2T6

Duration: 3 Hours 47 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 07/23/2017 2:17PM

Flight Information
Distance 1448 miles
No Seat Assigned

Emissions 564.7 lbs of CO2
Cost 630.40 USD

IAD-Washington, DC (USA) to DEN-Denver, CO (USA) (De

Jul 23 United 735
Washington, DC (USA) (Dulles Apt) 07/23/2017 12:30PM
Confirmation Number: B8R2T6

Duration: 3 Hours 47 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 07/23/2017 2:17PM

Flight Information
Distance 1448 miles
No Seat Assigned

Emissions 564.7 lbs of CO2
Cost 630.40 USD

Hotel

Independent

4040 QUEBEC STREET 303-321-6666

Jul 23 Checking in: 07/23/2017

Checking out: 07/25/2017
Total Rate: 318.00 USD

Independent

4040 QUEBEC STREET 303-321-6666

Jul 23 Checking in: 07/23/2017

Checking out: 07/25/2017
Total Rate: 318.00 USD

Independent

4040 QUEBEC STREET 303-321-6666

Jul 23 Checking in: 07/23/2017

Checking out: 07/25/2017
Total Rate: 318.00 USD

Independent

4040 QUEBEC STREET 303-321-6666

Jul 23 Checking in: 07/23/2017

Checking out: 07/25/2017
Total Rate: 318.00 USD

Car

Car Rental at DEN-Denver, CO (USA) (De

Jul 23 Thrifty
Picking Up 07/23/2017 2:45PM

Returning 07/25/2017 5:00PM

Picking Up at DEN-Denver, CO (USA) (De
Confirmation Number: H36511126C7

Returning to DEN-Denver, CO (USA) (De
Total Rate: 171.84 USD

Car Rental at DEN-Denver, CO (USA) (De

Jul 23 Thrifty
Picking Up 07/23/2017 2:45PM
Picking Up at DEN-Denver, CO (USA) (De
Confirmation Number: H36511126C7

Returning 07/25/2017 5:00PM
Returning to DEN-Denver, CO (USA) (De
Total Rate: 171.84 USD

Car Rental at DEN-Denver, CO (USA) (De

Jul 23 Thrifty
Picking Up 07/23/2017 2:45PM
Picking Up at DEN-Denver, CO (USA) (De
Confirmation Number: H36511126C7

Returning 07/25/2017 5:00PM
Returning to DEN-Denver, CO (USA) (De
Total Rate: 171.84 USD

Car Rental at DEN-Denver, CO (USA) (De

Jul 23 Thrifty
Picking Up 07/23/2017 2:45PM
Picking Up at DEN-Denver, CO (USA) (De
Confirmation Number: H36511126C7

Returning 07/25/2017 5:00PM
Returning to DEN-Denver, CO (USA) (De
Total Rate: 171.84 USD

Air

Tuesday July 25, 2017

DEN-Denver, CO (USA) (Dc to IAD-Washington, DC (USA)

Jul 25 United 652
Denver, CO (USA) (Denver IntL. Apt) 07/25/2017 3:40PM
Confirmation Number: B8R2T6

Duration: 3 Hours 21 Minutes Nonstop
Washington, DC (USA) (Dulles Apt) 07/25/2017 9:01PM

Flight Information
Distance 1448 miles
No Seat Assigned

Emissions 564.7 lbs of CO2

DEN-Denver, CO (USA) (De to IAD-Washington, DC (USA)

Jul 25 United 652
Denver, CO (USA) (Denver IntL. Apt) 07/25/2017 3:40PM
Confirmation Number: B8R2T6

Duration: 3 Hours 21 Minutes Nonstop
Washington, DC (USA) (Dulles Apt) 07/25/2017 9:01PM

Flight Information
Distance 1448 miles
No Seat Assigned

Emissions 564.7 lbs of CO2

DEN-Denver, CO (USA) (De to IAD-Washington, DC (USA)

Jul 25 United 652
Denver, CO (USA) (Denver IntL. Apt) 07/25/2017 3:40PM
Confirmation Number: B8R2T6

Duration: 3 Hours 21 Minutes Nonstop
Washington, DC (USA) (Dulles Apt) 07/25/2017 9:01PM

Flight Information
Distance 1448 miles
No Seat Assigned

Emissions 564.7 lbs of CO2

DEN-Denver, CO (USA) (De to IAD-Washington, DC (USA)

Jul 25 United 652
Denver, CO (USA) (Denver IntL. Apt) 07/25/2017 3:40PM
Confirmation Number: B8R2T6

Duration: 3 Hours 21 Minutes Nonstop
Washington, DC (USA) (Dulles Apt) 07/25/2017 9:01PM

Flight Information
Distance 1448 miles
No Seat Assigned

Emissions 564.7 lbs of CO2

Expenses

Trip#: 1 | Total Non-Per Diem Expenses: 918.13 | Total Per Diem Expenses: 490.50

Date	Description	Category	Cost	Pay Method	Per Diem
07/19/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
07/20/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
07/23/2017	Airline Flight	Com. Carrier	630.40	GOVCC-C	
07/23/2017	Gas-Rental	Fuel-Rental Vehicle	4.25	GOVCC-C	
07/23/2017	Lodging	Lodging-PerDiem	159.00	GOVCC-C	*
Comment:	Conf Num: HOTEL Cmt:				
07/23/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
07/23/2017	Rental Car	Rental Car	110.79	GOVCC-C	
Comment:	Conf Num: H36511126C7 Cmt:				

07/23/2017	Taxi	Transportation	39.58	GOVCC-C	
Comment:	Taxi from residence to airport				
07/24/2017	Lodging	Lodging-PerDiem	159.00	GOVCC-C	*
Comment:	Conf Num: HOTEL Cmt:				
07/24/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
07/25/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
07/25/2017	Taxi	Transportation	49.76	GOVCC-C	
Comment:	Taxi from airport to residence				
07/31/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 490.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
07/23/2017	178.00/ 69.00	159.00	159.00	51.75	51.75	
07/24/2017	178.00/ 69.00	159.00	159.00	69.00	69.00	
07/25/2017	178.00/ 69.00	0.00	0.00	51.75	51.75	

Account Summary for the Selected Trip

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount

Totals by Label

Totals by Payment Method

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
07/23/17	AIR Airline Flight	$630.40

Audits

Audit Name	Result	Reason

Document History 07/31/2017 Voucher: TV0000KQD3

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	07/31/2017	9:34AMEST	SELLARS, ROSLYN NORINE Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

Roslyn Sellars 7/31/17

SIGNED DATE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name:
Approver Signature:
Date:

Greg Sheehan 8/2/17
Roslyn Sellars
Downey Magallanes
DM Magallanes
8/3/17

Itinerary | Invoice | Information | Feedback

Date: 07/17/2017
Record Locator: 2ZCGAX
Travelers:
Sheehan, Gregory.J
Agent: doi.travel@duluthtravelinc.com

Agency Address
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Sun, Jul 23 2017 – Denver, CO

check-in

DOUBLETREE BY HILTON -DENVER STAPLETON NORTH Confirmation No. HOTEL – map

Address:
Phone: 303-321-6666
Rate: USD 159.00
Room Desc: NON SMOKING
Info: 4040 QUEBEC STREET DENVER CO 80216

12:30 PM depart

Washington-Dls (IAD) to Denver (DEN) — Confirmation No. B8R2T6

United Airlines
Flight 735

Takeoff: 12:30 PM
Washington-Dls, DC – map

Landing: 2:17 PM
Denver, CO – map

Baggage Info | Economy [S] Class | Boeing 737-900 | Food for Purchase | 3h 47m

Travelers:
Name: Sheehan, Gregory.J Ticket #: 016-8671916819 Seat: 24E FF#(b) (6)

2:45 PM pick-up

Thrifty Confirmation No. H36511126C7

Phone: 800 331-9111 Thrifty
Pickup Location: PHONE:877-283-0898 / 800-847-4389
Denver International Airport
Car Description: 2/4 Door Economy Automatic AC

Weekend Rate: $36.00
Corp Discount No.: 3048190
Driver: Sheehan Gregoryj
Total Rate: $EST Total Charge 171.84

Tue, Jul 25 2017 – Washington-Dls, DC

3:40 PM depart

Denver (DEN) to Washington-Dls (IAD) — Confirmation No. B8R2T6

United Airlines
Flight 652

Takeoff: 3:40 PM
Denver, CO – map

Landing: 9:01 PM
Washington-Dls, DC – map

Baggage Info | Economy [Y] Class | Boeing 737-900 | Food for Purchase | 3h 21m

Travelers:
Name: Sheehan, Gregory.J Ticket #: 016-8671916819 Seat: 37F FF#: (b) (6)

5:00 PM drop-off

Thrifty Confirmation No. H36511126C7

Drop Off Location: PHONE:877-283-0898 / 800-847-4389
Denver International Airport Terminal Find nearby: Restaurants Gas Stations

Air $630.40
Car $110.79 7/25
Gas $4.25 7/25

Room $159.00 7/23
Room $159.00 7/24

Taxi 7/22 39.58
Taxi 7/25 49.76

TRAVEL Incorporated

*** EXCHANGE ***

Ticket Number	016-8671916819
Exchange Ticket	8671865289
Account #	F88090
Issue Date	Thu, Jul 20, 2017
Booking ID	2ZCGAX
Issuing Location	UUN
Booking Agent ID	2A
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Sheehan/Gregory.J**

Type	Carrier / Equip	Flight # / Class / Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES 739	735 / S SCAIAD Confirmation: B8R2T6	Sun, 07/23/2017 Sun, 07/23/2017	Leave :: WASHINGTON-DLS Arrive :: DENVER	1230P 217P
🚗	Vendor: Pickup City: Dropoff City: Confirmation Number: GalaxyNet Status:	THRIFTY DENVER DENVER H36511126C7		Pickup: Return: Your Daily Rate: Number of Cars: Number of People: Car Type:	Sun, 07/23/2017 Tue, 07/25/2017 $36.00 1 1 ECAR
✈	UNITED AIRLINES 739	652 / Y YCAIAD Confirmation: B8R2T6	Tue, 07/25/2017 Tue, 07/25/2017	Leave :: DENVER Arrive :: WASHINGTON-DLS	340P 901P

— Fee(s) —

Description	Payment Date	Amount	Form of Payment	Reference #
Agent-Assisted Dom Air/Rail	07/20/2017	$34.30	(b) (6)	067231

Fare	$560.00
Tax	$70.40
Ticket Total	$630.40
Admin / Penalty Fare	$0.00
Total with Penalty	$630.40
Exchange Fare	($464.40)
Total Amount	$166.00
Amount Charged	$166.00

Air only indicated here.

Fee : Agent-Assisted Dom Air/Rail	$34.30
Air + Fee	$200.30

— Remark(s) —

U22/DO/FHQ
U29/TANUM0000SG5K
U82/ATRS

WAS UA DEN202.79UA WAS357.21USD560.00END UA ZP/ADDEN XT 11.20AY9.00XF IAD4.5DEN4.5

* Accounting Note: This Invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (ARC) on 07/25/2017

TRAVEL Incorporated

*** EXCHANGE ***

Ticket Number	016-8671916819
Exchange Ticket	8671865289
Account #	F88090
Issue Date	Thu, Jul 20, 2017
Booking ID	2ZCGAX
Issuing Location	UUN
Booking Agent ID	2A
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: Sheehan/Gregory.J

Type	Carrier / Equip	Flight # / Class / Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES 739	736 / S SCAIAD Confirmation: B8R2T6	Sun, 07/23/2017 Sun, 07/23/2017	Leave :: WASHINGTON-DLS Arrive :: DENVER	1230P 217P
🚗	Vendor: Pickup City: Dropoff City: Confirmation Number: GalaxyNet Status:	THRIFTY DENVER DENVER H36511126C7		Pickup: Return: Your Daily Rate: Number of Cars: Number of People: Car Type:	Sun, 07/23/2017 Tue, 07/25/2017 $36.00 1 1 ECAR
✈	UNITED AIRLINES 739	652 / Y YCAIAD Confirmation: B8R2T6	Tue, 07/25/2017 Tue, 07/25/2017	Leave :: DENVER Arrive :: WASHINGTON-DLS	340P 901P

— Fee(s) —

Description	Payment Date	Amount	Form of Payment	Reference #
Agent-Assisted Dom Air/Rail	07/20/2017	$34.30	(b) (6)	067231

Fare	$560.00
Tax	$70.40
Ticket Total	$630.40
Admin / Penalty Fare	$0.00
Total with Penalty	$630.40
Exchange Fare	($464.40)
Total Amount	$166.00
Amount Charged	$166.00

Air only indicated here.

Fee : Agent-Assisted Dom Air/Rail	$34.30
Air + Fee	$200.30

WAS UA DEN202.79UA WAS357.21USD560.00END UA ZPIADDEN XT 11.20AY9.00XF IAD4.5DEN4.5

— Remark(s) —

U22/DOIFHQ
U29/TANUM0000SG5K
U82/ATRS



TRAVEL Incorporated

Invoice #	367903
Ticket Number	016-8671865289
Account #	F88090
Issue Date	Wed, Jul 19, 2017
Booking ID	2ZCGAX
Issuing Location	UUN
Booking Agent ID	2A
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Sheehan/Gregory.J**

All or part of this ticket has been exchanged. Look at ticket **8671916819** for exchanged flight information.

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES 739	736 / S SCAIAD Confirmation: B8R216	Sun, 07/23/2017 Sun, 07/23/2017	Leave :: WASHINGTON-DLS Arrive :: DENVER	1230P 217P
🚗	Vendor: Pickup City: Dropoff City: Confirmation Number: GalaxyNet Status:	THRIFTY DENVER DENVER H38511126C7 Duplicate		Pickup: Return: Your Daily Rate: Number of Cars: Number of People: Car Type:	Sun, 07/23/2017 Tue, 07/25/2017 $36.00 1 1 ECAR
✈	UNITED AIRLINES 738	344 / S SCAIAD Confirmation: B9R2T0	Tue, 07/25/2017 Tue, 07/25/2017	Leave :: DENVER Arrive :: WASHINGTON-DLS	555P 1117P

— Fee(s) —

Description	Payment Date	Amount	Form of Payment	Reference #
Agent-Assisted Dom Air/Rail	07/19/2017	$34.30	(b) (6)	002116

Fare	$405.58
Tax	$58.82
Total Amount	$464.40
Amount Charged	$464.40

Air only indicated here.

Fee : Agent-Assisted Dom Air/Rail	$34.30
Air + Fee	$498.70

WAS UA DEN202.79UA WAS202.79USD405.58END UA ZPIADDEN XT 11.20AY9.00XF IAD4.5DEN4.5

— Remark(s) —

U22/DOIFHQ
U29/TANUM0000SG5K
U82/ATRS

THRIFTY CAR RENTAL
Phone: 800-334-1705
Web: www.thrifty.com

Thrifty

Rental Agreement No:	573795423
Invoice Date:	07/26/2017
Document:	967001928080

Direct All Inquiries To:
THRIFTY CAR RENTAL
PO BOX 35250
TULSA, OK 74153-1167

TAX Id: 73-1389882

REPRINT

Renter:	GREGORY J SHEEHAN
Account No.:	(b) (6) [redacted]
CDP No.:	
CDP Name:	DEPT OF INTERIOR

GREGORY J SHEEHAN
DEPT OF INTERIOR
1849 SEA ST NW RM 3
WASHINGTON, DC 20240

RENTAL REFERENCE

Rental Agreement No: 573795423
Reservation ID: H36511126C7

RENTAL DETAILS

Rate Plan:	IN: GOVT OUT: GOVT
Rented On:	07/23/2017 15:04 LOC# 073013 DENVER AP, CO
Returned On:	07/25/2017 13:56 LOC# 073013 DENVER AP, CO
Car Description:	VERSA 1.6 HQD776
Veh. No.:	1564103
CAR CLASS Charged:	A
Rented:	B
Reserved:	A
MILEAGE In:	26,667
Out:	26,619
Driven:	48

MISCELLANEOUS INFORMATION

CC AUTH:	051050	DATE: 2017/07/23	AMT:	350.00
CC AUTH:	051050	DATE: 2017/07/25	AMT:	111.00

RENTAL CHARGES

DAYS	1 @	36.00	36.00
EXTRA DAYS	1 @	36.00	36.00
GOV'T ADMIN RATE SUPPLEMENT			10.00
SUBTOTAL			82.00
CONCESSION FEE RECOVERY			9.36
VEHICLE LICENSE FEE			0.68
ENERGY SURCHARGE			1.49
CUSTOMER FACILITY CHARGE			4.30
TAX		13.25%	12.96
AMOUNT DUE			110.79 USD

THANK YOU FOR RENTING FROM THRIFTY

ALL CHARGES HAVE BEEN BILLED TO YOUR ACCOUNT.

Rental Agreement No:	573795423
Invoice Date:	07/26/2017
Document:	967001928080

Direct All Inquiries To:
THRIFTY CAR RENTAL
PO BOX 35250
TULSA, OK 74153-1167
UNITED STATES

Renter:	GREGORY J SHEEHAN
Account No.:	(b) (6) [redacted]

Phone: 800-334-1705
Web: www.thrifty.com

AMOUNT BILLED TO ACCOUNT: 110.79 USD

DTC1859 0105500

Name & Address

DOUBLETREE
BY HILTON
DENVER - STAPLETON NORTH

4040 Quebec Street • Denver, CO 80216
Phone (303) 321-6666 • Fax (303) 355-7412
For reservations across the nation
www.doubletree.com or 1-800-222-TREE

SHEEHAN, GREGORY

1849 C STREET NW
ROOM 3356
WASHINGTON DC 20240
UNITED STATES OF AMERICA

Room 365/ND
Arrival Date 7/23/2017 6:26:00 PM
Departure Date 7/25/2017

Adult/Child 1/0
Room Rate 159.00

Rate Plan: GVT
HH #
AL:
Car:

Confirmation Number: 86753411

7/25/2017

DATE	REFERENCE	DESCRIPTION	AMOUNT
7/23/2017	1051251	GUEST ROOM	$159.00
7/23/2017	1051251	DENVER LODGER TAX 10.75%	$17.09
7/23/2017	1051251	COLORADO LODGER TAX 4%	$6.36
7/24/2017	1051864	GUEST ROOM	$159.00
7/24/2017	1051864	DENVER LODGER TAX 10.75%	$17.09
7/24/2017	1051864	COLORADO LODGER TAX 4%	$6.36
7/25/2017	1052264	LODGER DENVER TAX EXEMPT 10.75	($34.18)
7/25/2017	1052265	LODGER CO TAX EXEMPT 4%	($12.72)
		BALANCE	$318.00

ACCOUNT NO.

CARD MEMBER NAME

ESTABLISHMENT NO. & LOCATION — ESTABLISHMENT AGREES TO TRANSMIT TO CARD HOLDER FOR PAYMENT

CARD MEMBER'S SIGNATURE
X

MERCHANDISE AND/OR SERVICES PURCHASED ON THIS CARD SHALL NOT BE RESOLD OR RETURNED FOR A CASH REFUND.

DATE OF CHARGE	FOLIO NO./CHECK NO.
	317667 A
AUTHORIZATION	INITIAL
PURCHASES & SERVICES	
TAXES	
TIPS & MISC.	
TOTAL AMOUNT	

PAYMENT DUE UPON RECEIPT

Hilton
WALDORF ASTORIA
CONRAD
canopy
Hilton
CURIO
DOUBLETREE
TAPESTRY COLLECTION
EMBASSY SUITES
Hilton Garden Inn
Hampton
tru
HOMEWOOD SUITES
HOME2
Hilton Grand Vacations
Hilton HONORS

Sellars, Roslyn <roslyn_sellars@fws.gov>

Fwd: Your Sunday morning trip with Uber

1 message

Gregory Sheehan <gregory_sheehan@fws.gov>
To: Roslyn Sellars <roslyn_sellars@fws.gov>

Sun, Jul 23, 2017 at 11:39 AM

Greg Sheehan, Acting Director
Principal Deputy Director
US Fish and Wildlife Service
202-208-4545 office
202-676-7675 cell

Taxi
7/23

Begin forwarded message:

From: Uber Receipts <uber.us@uber.com>
Date: July 23, 2017 at 10:46:56 AM EDT
To: <gregory_sheehan@fws.gov>
Subject: Your Sunday morning trip with Uber



Uber logo

$39.58

Thanks for choosing Uber, Greg

July 23, 2017 | uberX

10:08am | (b) (6)

10:46am | 1 Saarinen Cir, Sterling, VA

Picture of Kidist

You rode with Kidist

28.21	00:37:40	uberX
miles	Trip time	Car

One star | two stars | three stars | four stars | five stars

ADD A TIP

Your Fare

Taxi
7/23
page 2

Trip fare	39.58
Subtotal	$39.58

CHARGED
(b) (6) [redacted]

$39.58

Issued by Rasier
Receipt ID # 85f6odcc-e1f5-43c7-8a48-5b6599ae5fa2

Invite your friends and family. Get a free ride worth up to $20 when you

BISON CONNECT

Sellars, Roslyn <roslyn_sellars@fws.gov>

Fwd: Your Tuesday evening trip with Uber

1 message

Greg Sheehan <greg_j_sheehan@fws.gov>
To: Roslyn Sellars <roslyn_sellars@fws.gov>

Tue, Jul 25, 2017 at 11:20 PM

Greg Sheehan, Acting Director
Principal Deputy Director
US Fish and Wildlife Service
202-208-4545 office
202-676-7675 cell

Taxi
7/25

Begin forwarded message:

From: Uber Receipts <uber.us@uber.com>
Date: July 25, 2017 at 10:18:09 PM EDT
To: <greg_j_sheehan@fws.gov>
Subject: Your Tuesday evening trip with Uber



Uber logo

$49.76

Thanks for choosing Uber, Gregory

July 25, 2017 | uberX

09:40pm | 1 Saarinen Cir, Sterling, VA

10:17pm | (b) (6)

Picture of Gashaw

You rode with Gashaw

28.00	00:36:46	uberX
miles	Trip time	Car

One star | two stars | three stars | four stars | five stars

ADD A TIP

Taxi
7/25
page 2

Your Fare

Trip fare	49.76
Subtotal	$49.76

CHARGED
(b) (6)

$49.76

Issued by Rasier
Receipt ID # a8d91522-b105-467b-a1a0-980fff5a5fa4

Invite your friends and family.
Share the Uber love and give

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000SG5K-1
Travel Authorization Number:	TANUM0000SG5K	Trip Name:	Sheehan travel to Denver 7-23-17
TA Date:	07/17/17	Currency:	USD
Organization:	DOIFHQ	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	Sheehan travel to Denver 7/23/17 thru 7/25/17 for the Sage Grouse Task Force Meeting
Type Code:	Trip By Trip		

Traveler Profile

Name:	SHEEHAN, GREGORY J	ID:	1001208796
TID:	40214555	Organization:	DOIFHQ
Title:		Duty Station:	
Security Cl:		Card:	CARD HOLDER
Office Address:	1849 C Street NW Room 3356 Washington, DC 20240	EMAIL:	GREGORY_SHEEHAN@FWS.GOV
Office Phone:	2022084545	Cell Phone:	
Home Address:	(b) (6)	Home Phone:	
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1 Selected Trip
Purpose: Sheehan travel to Denver 7/23/17 thru 7/25/17 for the Sage Grouse Task Force Meeting
Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
07/23/17	07/25/17	DENVER,CO	Mission (Operational)	178.00 / 69.00

Document Totals

Total Expenses:	1,541.09
Reimbursable Expenses:	172.50
Non-Reimbursable Expenses:	1,368.59
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	630.40	.00
Fuel-Rental Vehicle	35.00	.00
Lodging-PerDiem	318.00	.00
M&IE-PerDiem	172.50	.00
Rental Car	171.84	.00
Transaction Fees	68.60	.00
Transportation	130.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,541.09	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	United	1003287863		630.40
COMM-CARR	United	1003287863		.00
LODGE	Independent	1003287863		318.00
RENTAL	Thrifty	1003287863		171.84

Trip Itinerary

From: IAD-Washington, DC (USA) (Dulles Apt) TO: DEN-Denver, CO (USA) (Denver IntL. Apt)

Air

Sunday July 23, 2017

IAD-Washington, DC (USA) to DEN-Denver, CO (USA) (De

Jul 23 United 735
Washington, DC (USA) (Dulles Apt) 07/23/2017 12:30PM
Confirmation Number: B8R2T6

Duration: 3 Hours 47 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 07/23/2017 2:17PM

Flight Information
Distance 1448 miles
No Seat Assigned

Emissions 564.7 lbs of CO2
Cost 630.40 USD

IAD-Washington, DC (USA) to DEN-Denver, CO (USA) (De

Jul 23 United 735
Washington, DC (USA) (Dulles Apt) 07/23/2017 12:30PM
Confirmation Number: B8R2T6

Duration: 3 Hours 47 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 07/23/2017 2:17PM

Flight Information
Distance 1448 miles
No Seat Assigned

Emissions 564.7 lbs of CO2
Cost 630.40 USD

Hotel

Independent

4040 QUEBEC STREET 303-321-6666

Jul 23 Checking in: 07/23/2017

Checking out: 07/25/2017
Total Rate: 318.00 USD

Independent

4040 QUEBEC STREET 303-321-6666

Jul 23 Checking in: 07/23/2017

Checking out: 07/25/2017
Total Rate: 318.00 USD

Car

Car Rental at DEN-Denver, CO (USA) (De

Jul 23 Thrifty
Picking Up 07/23/2017 2:45PM
Picking Up at DEN-Denver, CO (USA) (De
Confirmation Number: H36511126C7

Returning 07/25/2017 5:00PM
Returning to DEN-Denver, CO (USA) (De
Total Rate: 171.84 USD

Car Rental at DEN-Denver, CO (USA) (De

Jul 23 Thrifty
Picking Up 07/23/2017 2:45PM
Picking Up at DEN-Denver, CO (USA) (De
Confirmation Number: H36511126C7

Returning 07/25/2017 5:00PM
Returning to DEN-Denver, CO (USA) (De
Total Rate: 171.84 USD

Air

Tuesday July 25, 2017

DEN-Denver, CO (USA) (De to IAD-Washington, DC (USA)

Jul 25 United 652
Denver, CO (USA) (Denver IntL. Apt) 07/25/2017 3:40PM
Confirmation Number: B8R2T6

Duration: 3 Hours 21 Minutes Nonstop
Washington, DC (USA) (Dulles Apt) 07/25/2017 9:01PM

Flight Information
Distance 1448 miles
No Seat Assigned

Emissions 564.7 lbs of CO2

DEN-Denver, CO (USA) (De to IAD-Washington, DC (USA)

Jul 25 United 652
Denver, CO (USA) (Denver IntL. Apt) 07/25/2017 3:40PM
Confirmation Number: B8R2T6

Duration: 3 Hours 21 Minutes Nonstop
Washington, DC (USA) (Dulles Apt) 07/25/2017 9:01PM

Flight Information
Distance 1448 miles
No Seat Assigned

Emissions 564.7 lbs of CO2

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 1,050.59 — Total Per Diem Expenses: 490.50

Date	Description	Category	Cost	Pay Method	Per Diem
07/17/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
07/19/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
07/20/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
07/23/2017	Airline Flight	Com. Carrier	630.40	GOVCC-C	
Comment:	TICKET=8671865289,TICKET=8671916819				
07/23/2017	Gas-Rental	Fuel-Rental Vehicle	35.00	GOVCC-C	
07/23/2017	Lodging	Lodging-PerDiem	159.00	GOVCC-C	*
Comment:	Conf Num: HOTEL Cmt:				
07/23/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
07/23/2017	Rental Car	Rental Car	171.84	GOVCC-C	
Comment:	Conf Num: H36511126C7 Cmt:				
07/23/2017	Taxi	Transportation	65.00	GOVCC-C	
Comment:	Taxi to/from airport at duty station				
07/24/2017	Lodging	Lodging-PerDiem	159.00	GOVCC-C	*
Comment:	Conf Num: HOTEL Cmt:				
07/24/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
07/25/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
07/25/2017	Taxi	Transportation	65.00	GOVCC-C	
Comment:	Taxi to/from airport at duty station				

Per Diem Allowances

Trip#: 1 — Total Per Diem Allowances: 490.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Cont%
07/23/2017	178.00/ 69.00	159.00	159.00	51.75	51.75	
07/24/2017	178.00/ 69.00	159.00	159.00	69.00	69.00	
07/25/2017	178.00/ 69.00	0.00	0.00	51.75	51.75	

Account Summary for the Selected Trip

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount

Totals by Label

Totals by Payment Method

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
07/23/17	AIR	$630.40

Audits

Audit Name	Result	Reason

Document History 07/21/2017 Authorization: TANUM0000SG5K-1

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	07/21/2017	6:20AMEST	SELLARS, ROSLYN NORINE	

Copyright 1989-2009 Concur Government Edition: Concur Inc. SHEEHAN, GREGORY J. 40214555

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	07/21/2017	6:20AMEST	SELLARS, ROSLYN NORINE	

Net Adjustment:0.00

I certify that the electronic signatures listed above are valid and on file

Roslyn Sellars 7/21/17

SIGNED DATE

Document Signatures

Traveler/Preparer Name: Roslyn Sellars
Traveler/Preparer Signature: Roslyn Sellars 7/21/17
Date:
Approver Name: Maureen D. Foster
Approver Signature: maureen D Foster
Date: 07.21.17

Travel Reimbursement Form

Greg Sheehan

Event WGA Sage Grouse Task Force

Departure From: DC To: Denver Date 7/23 Time 10:00 am

Return From: Denver To: DC Date 7/25 Time 9:45 pm

Meals claimed for any items checked. Otherwise they were provided by the event.

Day 1 ____ Breakfast ____ Lunch ____ Dinner ____

Day 2 ____ Breakfast ____ Lunch ____ Dinner ____

Day 3 ____ Breakfast ____ Lunch ____ Dinner ____

Day 4 ____ Breakfast ____ Lunch ____ Dinner ____

NO conference meals provided

Day 5 ____ Breakfast ____ Lunch ____ Dinner ____

Day 6 ____ Breakfast ____ Lunch ____ Dinner ____

Day 7 ____ Breakfast ____ Lunch ____ Dinner ____

Other Expenses:

Hotel 318

Parking ____

Rental Car 116.79 — also drove Casey Hammond + Kathy Benedetto to airport.

Baggage ____

Other fuel $14.25

Taxi Date ____ Travel Destination ____

Taxi Date ____ Travel Destination ____

Uber/Lyft Date 7/23 Travel Destination DC to Dulles see email

Uber/Lyft Date 7/25 Travel Destination Dulles to DC see email

Uber/Lyft Date ____ Travel Destination ____

Uber/Lyft Date ____ Travel Destination ____

Sellars, Roslyn <roslyn_sellars@fws.gov>

Re: Travel clearance request: Greg Sheehan 7/23/17 - 7/25/17

1 message

Downey Magallanes <downey_magallanes@ios.doi.gov> Tue, Jul 18, 2017 at 2:10 PM
To: "Sellars, Roslyn" <roslyn_sellars@fws.gov>
Cc: Debbie Cousins <debbie_cousins@ios.doi.gov>, "Morris, Charisa" <Charisa_Morris@fws.gov>

Approved

On Jul 18, 2017, at 2:04 PM, Sellars, Roslyn <roslyn_sellars@fws.gov> wrote:

> Travel clearance is requested for Gregory Sheehan to travel to Denver, Colorado for the Sage Grouse Task Force (SGTF) Meeting. The meeting focuses on greater sage grouse conservation and cooperation with Western States. The travel dates are 7/23/17 thru 7/25/17. The meeting begins the morning of 7/24 and ends on 7/25.
>
> While in Colorado, Gregory Sheehan will also visit and meet with FWS staff at the Rocky Mountain Arsenal National Wildlife Refuge in Commerce City, Colorado. The refuge is approximately 20 miles from Denver.
>
> The approximate cost of this trip is $1,340.00 and will be covered by FWS.
>
> Roslyn Sellars
> Executive Assistant| Office of the Director | U.S. Fish and Wildlife Service
> 1849 C Street NW | Room 3356 | Washington, DC| (202) 208-4545|roslyn_sellars@fws.gov
> Please copy Thomas Irwin (**thomas_irwin@fws.gov**) on future emails related to scheduling.

Document Header Information

Document Type:	Voucher	Document Name:	TV0000KQD3
Travel Authorization Number:	TANUM0000SG5K	Trip Name:	Sheehan travel to Denver 7-23-17
TA Date:	07/31/17	Currency:	USD
Organization:	DOIFHQ	Current Status:	PAID
Purpose:	Mission (Operational)	Document Detail:	Sheehan travel to Denver 7/23/17 thru 7/25/17 for the Sage Grouse Task Force Meeting
Type Code:	Trip By Trip		

Traveler Profile

Name:	SHEEHAN, GREGORY J	ID:	1001208796
TID:	40214555	Organization:	DOIFHQ
Title:		Duty Station:	
Security Cl:		Card:	CARD HOLDER
Office Address:	1849 C Street NW Room 3356 Washington, DC 20240	EMAIL:	GREGORY_SHEEHAN@FWS.GOV
Office Phone:	2022084545	Cell Phone:	
Home Address:	(b) (6)	Home Phone:	
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1

Purpose: Sheehan travel to Denver 7/23/17 thru 7/25/17 for the Sage Grouse Task Force Meeting

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
07/23/17	07/25/17	DENVER,CO	Mission (Operational)	178.00 / 69.00

Document Totals

Total Expenses:	1,408.63
Reimbursable Expenses:	172.50
Non-Reimbursable Expenses:	1,236.13
Advance Applied:	.00
Net to Traveler:	172.50
Net to Government:	1,236.13
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	630.40	.00
Fuel-Rental Vehicle	4.25	.00
Lodging-PerDiem	318.00	.00
M&IE-PerDiem	172.50	.00
Rental Car	110.79	.00
Transaction Fees	68.60	.00
Transportation	89.34	.00
Transxn Fees	14.75	.00
Total Expenses:	1,408.63	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	United	1003287863		630.40
COMM-CARR	United	1003287863		.00

LODGE	Independent	1003287863	318.00
RENTAL	Thrifty	1003287863	171.84

Trip Itinerary

From: IAD-Washington, DC (USA) (Dulles Apt) TO: DEN-Denver, CO (USA) (Denver IntL. Apt)

Air

Sunday July 23, 2017

IAD-Washington, DC (USA) to DEN-Denver, CO (USA) (De

Jul 23 United 735 — Duration: 3 Hours 47 Minutes Nonstop
Washington, DC (USA) (Dulles Apt) 07/23/2017 12:30PM — Denver, CO (USA) (Denver IntL. Apt) 07/23/2017 2:17PM
Confirmation Number: B8R2T6

Flight Information
Distance 1448 miles — Emissions 564.7 lbs of CO2
No Seat Assigned — Cost 630.40 USD

IAD-Washington, DC (USA) to DEN-Denver, CO (USA) (De

Jul 23 United 735 — Duration: 3 Hours 47 Minutes Nonstop
Washington, DC (USA) (Dulles Apt) 07/23/2017 12:30PM — Denver, CO (USA) (Denver IntL. Apt) 07/23/2017 2:17PM
Confirmation Number: B8R2T6

Flight Information
Distance 1448 miles — Emissions 564.7 lbs of CO2
No Seat Assigned — Cost 630.40 USD

IAD-Washington, DC (USA) to DEN-Denver, CO (USA) (De

Jul 23 United 735 — Duration: 3 Hours 47 Minutes Nonstop
Washington, DC (USA) (Dulles Apt) 07/23/2017 12:30PM — Denver, CO (USA) (Denver IntL. Apt) 07/23/2017 2:17PM
Confirmation Number: B8R2T6

Flight Information
Distance 1448 miles — Emissions 564.7 lbs of CO2
No Seat Assigned — Cost 630.40 USD

IAD-Washington, DC (USA) to DEN-Denver, CO (USA) (De

Jul 23 United 735 — Duration: 3 Hours 47 Minutes Nonstop
Washington, DC (USA) (Dulles Apt) 07/23/2017 12:30PM — Denver, CO (USA) (Denver IntL. Apt) 07/23/2017 2:17PM
Confirmation Number: B8R2T6

Flight Information
Distance 1448 miles — Emissions 564.7 lbs of CO2
No Seat Assigned — Cost 630.40 USD

Hotel

Independent

4040 QUEBEC STREET 303-321-6666

Jul 23 Checking in: 07/23/2017 — Checking out: 07/25/2017
Total Rate: 318.00 USD

Independent

4040 QUEBEC STREET 303-321-6666

Jul 23 Checking in: 07/23/2017 — Checking out: 07/25/2017
Total Rate: 318.00 USD

Independent

4040 QUEBEC STREET 303-321-6666

Jul 23 Checking in: 07/23/2017 — Checking out: 07/25/2017
Total Rate: 318.00 USD

Independent

4040 QUEBEC STREET 303-321-6666

Jul 23 Checking in: 07/23/2017 — Checking out: 07/25/2017
Total Rate: 318.00 USD

Car

Car Rental at DEN-Denver, CO (USA) (De

Jul 23 Thrifty
Picking Up 07/23/2017 2:45PM — Returning 07/25/2017 5:00PM

Picking Up at DEN-Denver, CO (USA) (De — Returning to DEN-Denver, CO (USA) (De
Confirmation Number: H36511126C7 — Total Rate: 171.84 USD

Car Rental at DEN-Denver, CO (USA) (De

Jul 23 Thrifty
Picking Up 07/23/2017 2:45PM — Returning 07/25/2017 5:00PM
Picking Up at DEN-Denver, CO (USA) (De — Returning to DEN-Denver, CO (USA) (De
Confirmation Number: H36511126C7 — Total Rate: 171.84 USD

Car Rental at DEN-Denver, CO (USA) (De

Jul 23 Thrifty
Picking Up 07/23/2017 2:45PM — Returning 07/25/2017 5:00PM
Picking Up at DEN-Denver, CO (USA) (De — Returning to DEN-Denver, CO (USA) (De
Confirmation Number: H36511126C7 — Total Rate: 171.84 USD

Car Rental at DEN-Denver, CO (USA) (De

Jul 23 Thrifty
Picking Up 07/23/2017 2:45PM — Returning 07/25/2017 5:00PM
Picking Up at DEN-Denver, CO (USA) (De — Returning to DEN-Denver, CO (USA) (De
Confirmation Number: H36511126C7 — Total Rate: 171.84 USD

Air

Tuesday July 25, 2017

DEN-Denver, CO (USA) (De to IAD-Washington, DC (USA)

Jul 25 United 652 — Duration: 3 Hours 21 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 07/25/2017 3:40PM — Washington, DC (USA) (Dulles Apt) 07/25/2017 9:01PM
Confirmation Number: B8R2T6

Flight Information
Distance 1448 miles — Emissions 564.7 lbs of CO2
No Seat Assigned

DEN-Denver, CO (USA) (De to IAD-Washington, DC (USA)

Jul 25 United 652 — Duration: 3 Hours 21 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 07/25/2017 3:40PM — Washington, DC (USA) (Dulles Apt) 07/25/2017 9:01PM
Confirmation Number: B8R2T6

Flight Information
Distance 1448 miles — Emissions 564.7 lbs of CO2
No Seat Assigned

DEN-Denver, CO (USA) (De to IAD-Washington, DC (USA)

Jul 25 United 652 — Duration: 3 Hours 21 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 07/25/2017 3:40PM — Washington, DC (USA) (Dulles Apt) 07/25/2017 9:01PM
Confirmation Number: B8R2T6

Flight Information
Distance 1448 miles — Emissions 564.7 lbs of CO2
No Seat Assigned

DEN-Denver, CO (USA) (De to IAD-Washington, DC (USA)

Jul 25 United 652 — Duration: 3 Hours 21 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 07/25/2017 3:40PM — Washington, DC (USA) (Dulles Apt) 07/25/2017 9:01PM
Confirmation Number: B8R2T6

Flight Information
Distance 1448 miles — Emissions 564.7 lbs of CO2
No Seat Assigned

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	918.13	Total Per Diem Expenses:	490.50
Date	Description	Category	Cost	Pay Method	Per Diem
07/19/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
07/20/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
07/23/2017	Airline Flight	Com. Carrier	630.40	GOVCC-C	
07/23/2017	Gas-Rental	Fuel-Rental Vehicle	4.25	GOVCC-C	
07/23/2017	Lodging	Lodging-PerDiem	159.00	GOVCC-C	*
Comment:	Conf Num: HOTEL Cmt:				
07/23/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
07/23/2017	Rental Car	Rental Car	110.79	GOVCC-C	
Comment:	Conf Num: H36511126C7 Cmt:				

07/23/2017	Taxi	Transportation	39.58	GOVCC-C	
Comment:	Taxi from residence to airport				
07/24/2017	Lodging	Lodging-PerDiem	159.00	GOVCC-C	*
Comment:	Conf Num: HOTEL Cmt:				
07/24/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
07/25/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
07/25/2017	Taxi	Transportation	49.76	GOVCC-C	
Comment:	Taxi from airport to residence				
07/31/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 490.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
07/23/2017	178.00/ 69.00	159.00	159.00	51.75	51.75	
07/24/2017	178.00/ 69.00	159.00	159.00	69.00	69.00	
07/25/2017	178.00/ 69.00	0.00	0.00	51.75	51.75	

Account Summary for the Selected Trip

Org: DOI	Label: FWS directors office	Acct Code: FF09D00000/FXGO16600910000//178/////	1,408.63
Expense Category: Com. Carrier	Fiscal Year: 17	Amount: 630.40	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 17	Amount: 4.25	
Expense Category: Lodging-PerDiem	Fiscal Year: 17	Amount: 318.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 17	Amount: 172.50	
Expense Category: Rental Car	Fiscal Year: 17	Amount: 110.79	
Expense Category: Transaction Fees	Fiscal Year: 17	Amount: 68.60	
Expense Category: Transportation	Fiscal Year: 17	Amount: 89.34	
Expense Category: Transxn Fees	Fiscal Year: 17	Amount: 14.75	
		Total:	1,408.63

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FWS directors office	FF09D00000/FXGO16600910000//178/////	GOVCC-C	1,236.13
DOI	FWS directors office	FF09D00000/FXGO16600910000//178/////	REIMBURSABLE	172.50

Totals by Label

DOI	FWS directors office Total	FF09D00000/FXGO16600910000//178/////	1,408.63

Totals by Payment Method

GOVCC-C Total	1,236.13
REIMBURSABLE Total	172.50

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
07/23/17	AIR Airline Flight	$630.40

Audits

Audit Name	Result	Reason

Document History 10/19/2017 Voucher: TV0000KQD3

Copyright 1989-2009 Concur Government Edition: Concur Inc. SHEEHAN, GREGORY J. 40214555

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	07/31/2017	9:34AMEST	SELLARS, ROSLYN NORINE	

			Net Adjustment:0.00
T-ENTERED	08/04/2017	7:16AMEST	SELLARS, ROSLYN NORINE
			Net Adjustment:1,408.63
ADJUSTED	10/04/2017	12:00PMEST	WISDA, KRISTEN BECKER
			Net Adjustment:0.00
VOUCHER APPROVED	10/17/2017	5:17AMEST	GUERTIN, STEPHEN DONALD
			Net Adjustment:0.00
PENDING	10/17/2017	5:17AMEST	SYSUTILITY
			Net Adjustment:0.00
SAP INVOICE POSTED	10/17/2017	5:17AMEST	EAI, EAI
			Net Adjustment:0.00
PAID	10/18/2017	4:16AMEST	EAI, EAI
			Net Adjustment:0.00

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:

Traveler/Preparer Signature: _____

Date:

Approver Name: _____

Approver Signature: _____

Date: _____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000SDXN-1
Travel Authorization Number:	TANUM0000SDXN	Trip Name:	Sheehan travel to Jackson, Wyoming/Swan Valley Idaho 8/3/17
TA Date:	07/13/17	Currency:	USD
Organization:	DOIFHQ	Current Status:	AUTHORIZATION APPROV
Purpose:	Mission (Operational)	Document Detail:	Sheehan travel to Jackson, Wyoming/Swan Valley, (Bonneville County) Idaho 8/3/17. Traveler will attend the National Fish and Wildlife Foundation (NFWF) Board meeting and related events 8/6 - 8/9/17. He will be on personal time 8/3 - 8/5/17. The NFWF will cover lodging for all nights and dinner on 8/7, all meals on 8/8 and breakfast on 8/9. Ethics office clearance has been granted for NFWF to cover lodging and meals. Traveler will be on annual leave/personal time 8/3 - 8/5.
Type Code:	Trip By Trip		

Traveler Profile

Name:	SHEEHAN, GREGORY J	ID:	1001208796
TID:	40214555	Organization:	DOIFHQ
Title:		Duty Station:	
Security Cl:		Card:	CARD HOLDER
Office Address:	1849 C Street NW Room 3356 Washington, DC 20240	EMAIL:	GREGORY_SHEEHAN@FWS.GOV
Office Phone:	2022084545	Cell Phone:	
Home Address:	(b) (6)	Home Phone:	
Alternate Address:		Alternate Phone:	

Document Information

Trip
Number: 1

Purpose: Sheehan travel to Jackson, Wyoming/Swan Valley, (Bonneville County) Idaho 8/3/17. Traveler will attend the National Fish and Wildlife Foundation (NFWF) Board meeting and related events 8/6 - 8/9/17. He will be on personal time 8/3 - 8/5/17. The NFWF will cover lodging for all nights and dinner on 8/7, all meals on 8/8 and breakfast on 8/9. Ethics office clearance has been granted for NFWF to cover lodging and meals. Traveler will be on annual leave/personal time 8/3 - 8/5.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
08/06/17	08/09/17	JACKSON, WY		217.00 / 74.00

Document Totals

Total Expenses:	1,836.96
Reimbursable Expenses:	259.00
Non-Reimbursable Expenses:	1,577.96
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	573.60	.00
Fuel-Rental Vehicle	35.00	.00
Lodging-PerDiem	651.00	.00
M&IE-PerDiem	259.00	.00
Rental Car	169.31	.00
Transaction Fees	34.30	.00
Transportation	100.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,836.96	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	United	1003278599		573.60
COMM-CARR	United	1003278599		.00
RENTAL	Enterprise	1003278599		169.31

Trip Itinerary

From: JAC-Jackson, WY (USA) TO: DEN-Denver, CO (USA) (Denver IntL. Apt)

Car

Sunday August 06, 2017

Car Rental at JAC-Jackson, WY (USA)

Aug 06 Enterprise
Picking Up 08/06/2017 2:00PM — Returning 08/09/2017 1:00PM
Picking Up at JAC-Jackson, WY (USA) — Returning to JAC-Jackson, WY (USA)
Confirmation Number: 1028606062COUNT — Total Rate: 169.31 USD

Car Rental at JAC-Jackson, WY (USA)

Aug 06 Enterprise
Picking Up 08/06/2017 2:00PM — Returning 08/09/2017 1:00PM
Picking Up at JAC-Jackson, WY (USA) — Returning to JAC-Jackson, WY (USA)
Confirmation Number: 1028606062COUNT — Total Rate: 169.31 USD

Car Rental at JAC-Jackson, WY (USA)

Aug 06 Enterprise
Picking Up 08/06/2017 2:00PM — Returning 08/09/2017 1:00PM
Picking Up at JAC-Jackson, WY (USA) — Returning to JAC-Jackson, WY (USA)
Confirmation Number: 1028606062COUNT — Total Rate: 169.31 USD

Air

Wednesday August 09, 2017

JAC-Jackson, WY (USA) to DEN-Denver, CO (USA) (De

Aug 09 United 386 — Duration: 1 Hour 26 Minutes Nonstop
Jackson, WY (USA) 08/09/2017 1:29PM — Denver, CO (USA) (Denver IntL. Apt) 08/09/2017 2:55PM
Confirmation Number: NFJRHM

Flight Information
Distance 405 miles — Emissions 174.1 lbs of CO2
No Seat Assigned — Cost 573.60 USD

JAC-Jackson, WY (USA) to DEN-Denver, CO (USA) (De

Aug 09 United 386 — Duration: 1 Hour 26 Minutes Nonstop
Jackson, WY (USA) 08/09/2017 1:29PM — Denver, CO (USA) (Denver IntL. Apt) 08/09/2017 2:55PM
Confirmation Number: NFJRHM

Flight Information
Distance 405 miles — Emissions 174.1 lbs of CO2
No Seat Assigned — Cost 573.60 USD

JAC-Jackson, WY (USA) to DEN-Denver, CO (USA) (De

Aug 09 United 386 — Duration: 1 Hour 26 Minutes Nonstop
Jackson, WY (USA) 08/09/2017 1:29PM — Denver, CO (USA) (Denver IntL. Apt) 08/09/2017 2:55PM
Confirmation Number: NFJRHM

Flight Information
Distance 405 miles — Emissions 174.1 lbs of CO2
No Seat Assigned — Cost 573.60 USD

DEN-Denver, CO (USA) (De to IAD-Washington, DC (USA)

Aug 09 United 652 — Duration: 3 Hours 21 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 08/09/2017 3:40PM — Washington, DC (USA) (Dulles Apt) 08/09/2017 9:01PM
Confirmation Number: NFJRHM

Flight Information
Distance 1448 miles — Emissions 564.7 lbs of CO2
No Seat Assigned

DEN-Denver, CO (USA) (De to IAD-Washington, DC (USA)

Aug 09 United 652 Duration: 3 Hours 21 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 08/09/2017 3:40PM Washington, DC (USA) (Dulles Apt) 08/09/2017 9:01PM
Confirmation Number: NFJRHM

Flight Information
Distance 1448 miles Emissions 564.7 lbs of CO2
No Seat Assigned

DEN-Denver, CO (USA) (De to IAD-Washington, DC (USA)

Aug 09 United 652 Duration: 3 Hours 21 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 08/09/2017 3:40PM Washington, DC (USA) (Dulles Apt) 08/09/2017 9:01PM
Confirmation Number: NFJRHM

Flight Information
Distance 1448 miles Emissions 564.7 lbs of CO2
No Seat Assigned

Expenses

Trip#: 1 Total Non-Per Diem Expenses: 926.96 Total Per Diem Expenses: 910.00

Date	Description	Category	Cost	Pay Method	Per Diem
07/13/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
07/25/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment: SB ATRS Domestic w-Air-Rail					
08/03/2017	Taxi	Transportation	50.00	GOVCC-C	
Comment: Taxi from residence to airport.					
08/06/2017	Airline Flight	Com. Carrier	573.60	GOVCC-C	
Comment: TICKET=8672043362,TICKET=8672043367,TICKET=8672043368					
08/06/2017	Gas-Rental	Fuel-Rental Vehicle	35.00	GOVCC-C	
08/06/2017	Lodging	Lodging-PerDiem	217.00	GOVCC-C	*
Comment: Lodging covered by NFWF 8/6 thru 8/9					
08/06/2017	M&IE	M&IE-PerDiem	55.50	REIMBURSABLE	*
08/06/2017	Rental Car	Rental Car	169.31	GOVCC-C	
Comment: Conf Num: 1028606062COUNT Cmt:					
08/07/2017	Lodging	Lodging-PerDiem	217.00	GOVCC-C	*
Comment: Lodging covered by NFWF 8/6 thru 8/9					
08/07/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
Comment: NFWF pays for dinner					
08/08/2017	Lodging	Lodging-PerDiem	217.00	GOVCC-C	*
Comment: On persona time 8/3 - 8/5. NFWF covering lodging 8/6 -8/9.					
08/08/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
Comment: NFWF pays for all meals on 8/8					
08/09/2017	M&IE	M&IE-PerDiem	55.50	REIMBURSABLE	*
Comment: NFWF pays for breakfast on 8/9					
08/09/2017	Taxi	Transportation	50.00	GOVCC-C	
Comment: Taxi from airport to residence.					

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 910.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
08/06/2017	217.00/ 74.00	217.00	217.00	55.50	55.50				
08/07/2017	217.00/ 74.00	217.00	217.00	74.00	74.00				
08/08/2017	217.00/ 74.00	217.00	217.00	74.00	74.00				
08/09/2017	217.00/ 74.00	0.00	0.00	55.50	55.50				

Other Authorizations

Trip#: 1

Other Authorization	Remarks
ACTUAL EXPENSE	

Account Summary for the Selected Trip

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount

Totals by Label

Totals by Payment Method

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
08/09/17	AIR	$573.60

Audits

Audit Name	Result	Reason

Document History 10/04/2017 Authorization: TANUM0000SDXN-1

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	07/25/2017	11:53AMEST	SELLARS, ROSLYN NORINE	
			Net Adjustment:0.00	
AUTHORIZATION SIGNED	08/01/2017	2:36PMEST	SELLARS, ROSLYN NORINE	
			Net Adjustment:1,836.96	
ADJUSTED	08/01/2017	2:37PMEST	SELLARS, ROSLYN NORINE	
			Net Adjustment:0.00	
AUTHORIZATION APPROV	08/01/2017	2:37PMEST	SELLARS, ROSLYN NORINE	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature:

Date: _____

Document Header Information

Document Type:	Voucher	Document Name:	TV0000L2Z9
Travel Authorization Number:	TANUM0000SDXN	Trip Name:	Sheehan travel to Jackson, Wyoming/Swan Valley Idaho 8/3/17
TA Date:	08/18/17	Currency:	USD
Organization:	DOIFHQ	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	Sheehan travel to Jackson, Wyoming/Swan Valley, (Bonneville County) Idaho 8/3/17. Traveler will attend the National Fish and Wildlife Foundation (NFWF) Board meeting and related events 8/6 - 8/9/17. He will be on personal time 8/3 - 8/5/17. The NFWF covered lodging for all nights, dinner on 8/6, all meals on 8/7 and 8/8 and breakfast on 8/9. Ethics office clearance has been granted for NFWF to cover lodging and meals. Traveler will be on annual leave/personal time 8/3 - 8/5. First day of official business is 8/6.
Type Code:	Trip By Trip		

Traveler Profile

Name:	SHEEHAN, GREGORY J	ID:	1001208796
TID:	40214555	Organization:	DOIFHQ
Title:		Duty Station:	
Security Cl:		Card:	CARD HOLDER
Office Address:	1849 C Street NW Room 3356 Washington, DC 20240	EMAIL:	GREGORY_SHEEHAN@FWS.GOV
Office Phone:	2022084545	Cell Phone:	
Home Address:		Home Phone:	
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1

Purpose: Sheehan travel to Jackson, Wyoming/Swan Valley, (Bonneville County) Idaho 8/3/17. Traveler will attend the National Fish and Wildlife Foundation (NFWF) Board meeting and related events 8/6 - 8/9/17. He will be on personal time 8/3 - 8/5/17. The NFWF covered lodging for all nights, dinner on 8/6, all meals on 8/7 and 8/8 and breakfast on 8/9. Ethics office clearance has been granted for NFWF to cover lodging and meals. Traveler will be on annual leave/personal time 8/3 - 8/5. First day of official business is 8/6.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
08/03/17	08/06/17	SWAN FALLS, ID		91.00 / 51.00
08/06/17	08/09/17	JACKSON, WY		217.00 / 74.00

Document Totals

Total Expenses:	806.97
Reimbursable Expenses:	88.50
Non-Reimbursable Expenses:	718.47
Advance Applied:	.00
Net to Traveler:	88.50
Net to Government:	718.47
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	516.80	.00
Excess Air/Bag Fees	50.00	.00
M&IE-PerDiem	88.50	.00
Transaction Fees	34.30	.00
Transportation	102.62	.00
Transxn Fees	14.75	.00
Total Expenses:	806.97	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	United	1003278599		573.60
COMM-CARR	United	1003278599		.00
RENTAL	Enterprise	1003278599		169.31

Trip Itinerary

From: JAC-Jackson, WY (USA) TO: DEN-Denver, CO (USA) (Denver IntL. Apt)

Car

Sunday August 06, 2017

Car Rental at JAC-Jackson, WY (USA)

Aug 06 Enterprise
Picking Up 08/06/2017 2:00PM — Returning 08/09/2017 1:00PM
Picking Up at JAC-Jackson, WY (USA) — Returning to JAC-Jackson, WY (USA)
Confirmation Number: 1028606062COUNT — Total Rate: 169.31 USD

Car Rental at JAC-Jackson, WY (USA)

Aug 06 Enterprise
Picking Up 08/06/2017 2:00PM — Returning 08/09/2017 1:00PM
Picking Up at JAC-Jackson, WY (USA) — Returning to JAC-Jackson, WY (USA)
Confirmation Number: 1028606062COUNT — Total Rate: 169.31 USD

Car Rental at JAC-Jackson, WY (USA)

Aug 06 Enterprise
Picking Up 08/06/2017 2:00PM — Returning 08/09/2017 1:00PM
Picking Up at JAC-Jackson, WY (USA) — Returning to JAC-Jackson, WY (USA)
Confirmation Number: 1028606062COUNT — Total Rate: 169.31 USD

Air

Wednesday August 09, 2017

JAC-Jackson, WY (USA) to DEN-Denver, CO (USA) (De

Aug 09 United 386 — Duration: 1 Hour 26 Minutes Nonstop
Jackson, WY (USA) 08/09/2017 1:29PM — Denver, CO (USA) (Denver IntL. Apt) 08/09/2017 2:55PM
Confirmation Number: NFJRHM

Flight Information
Distance 405 miles — Emissions 157.9 lbs of CO2
No Seat Assigned — Cost 573.60 USD

JAC-Jackson, WY (USA) to DEN-Denver, CO (USA) (De

Aug 09 United 386 — Duration: 1 Hour 26 Minutes Nonstop
Jackson, WY (USA) 08/09/2017 1:29PM — Denver, CO (USA) (Denver IntL. Apt) 08/09/2017 2:55PM
Confirmation Number: NFJRHM

Flight Information
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JAC-Jackson, WY (USA) to DEN-Denver, CO (USA) (De

Aug 09 United 386 — Duration: 1 Hour 26 Minutes Nonstop
Jackson, WY (USA) 08/09/2017 1:29PM — Denver, CO (USA) (Denver IntL. Apt) 08/09/2017 2:55PM
Confirmation Number: NFJRHM

Flight Information
Distance 405 miles — Emissions 157.9 lbs of CO2
No Seat Assigned — Cost 573.60 USD

DEN-Denver, CO (USA) (De to IAD-Washington, DC (USA)

Aug 09 United 652 — Duration: 3 Hours 21 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 08/09/2017 3:40PM — Washington, DC (USA) (Dulles Apt) 08/09/2017 9:01PM
Confirmation Number: NFJRHM

Flight Information
Distance 1448 miles — Emissions 564.7 lbs of CO2
No Seat Assigned

DEN-Denver, CO (USA) (De to IAD-Washington, DC (USA)

Aug 09 United 652 — Duration: 3 Hours 21 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 08/09/2017 3:40PM — Washington, DC (USA) (Dulles Apt) 08/09/2017 9:01PM
Confirmation Number: NFJRHM

Flight Information
Distance 1448 miles — Emissions 564.7 lbs of CO2
No Seat Assigned

DEN-Denver, CO (USA) (De to IAD-Washington, DC (USA)

Aug 09 United 652 — Duration: 3 Hours 21 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 08/09/2017 3:40PM — Washington, DC (USA) (Dulles Apt) 08/09/2017 9:01PM
Confirmation Number: NFJRHM

Flight Information
Distance 1448 miles — Emissions 564.7 lbs of CO2
No Seat Assigned

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 718.47 — Total Per Diem Expenses: 88.50

Date	Description	Category	Cost	Pay Method	Per Diem
07/25/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
	Comment: SB ATRS Domestic w-Air-Rail				
08/03/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
	Comment: Receipt misplaced for bag fee. JP morgan transaction report attached				
08/03/2017	Taxi	Transportation	52.25	GOVCC-C	
	Comment: Taxi from residence to airport.				
08/06/2017	M&IE	M&IE-PerDiem	40.00	REIMBURSABLE	*
	Comment: 1st day of official business. Claiming 75% M&IE.				
08/07/2017	M&IE	M&IE-PerDiem	5.00	REIMBURSABLE	*
	Comment: NFWF provided lunch and dinner				
08/08/2017	M&IE	M&IE-PerDiem	5.00	REIMBURSABLE	*
	Comment: NFWF provided all meals on 8/8				
08/09/2017	Airline Flight	Com. Carrier	516.80	GOVCC-C	
	Comment: TICKET=8672043362,TICKET=8672043367,TICKET=8672043368				
08/09/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
	Comment: Receipt misplaced for bag fee. JP morgan transaction report attached				
08/09/2017	M&IE	M&IE-PerDiem	38.50	REIMBURSABLE	*
	Comment: NFWF pays for breakfast on 8/9				
08/09/2017	Taxi	Transportation	50.37	GOVCC-C	
	Comment: Taxi from airport to residence.				
08/18/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 — Total Per Diem Allowances: 88.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
08/03/2017	91.00/ 51.00	0.00	0.00	0.00	0.00				
08/04/2017	91.00/ 51.00	0.00	0.00	0.00	0.00				
08/05/2017	91.00/ 51.00	0.00	0.00	0.00	0.00				
08/06/2017	217.00/ 74.00	0.00	0.00	40.00	40.00			X	
08/07/2017	217.00/ 74.00	0.00	0.00	5.00	5.00	X	X	X	
08/08/2017	217.00/ 74.00	0.00	0.00	5.00	5.00	X	X	X	
08/09/2017	217.00/ 74.00	0.00	0.00	38.50	38.50	X			

Account Summary for the Selected Trip

Org: DOI	Label: FWS directors office	Acct Code: FF09D00000/FXGO16600910000//178/////	806.97
Expense Category: Com. Carrier	Fiscal Year: 17	Amount: 516.80	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 17	Amount: 50.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 17	Amount: 88.50	
Expense Category: Transaction Fees	Fiscal Year: 17	Amount: 34.30	
Expense Category: Transportation	Fiscal Year: 17	Amount: 102.62	
Expense Category: Transxn Fees	Fiscal Year: 17	Amount: 14.75	
		Total:	806.97

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FWS directors office	FF09D00000/FXGO16600910000//178/////	GOVCC-C	718.47
DOI	FWS directors office	FF09D00000/FXGO16600910000//178/////	REIMBURSABLE	88.50

Totals by Label

DOI	FWS directors office Total	FF09D00000/FXGO16600910000//178/////		806.97

Totals by Payment Method

GOVCC-C Total		718.47
REIMBURSABLE Total		88.50

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
08/09/17	AIR Airline Flight	$516.80

Audits

Audit Name	Result	Reason

Document History 09/15/2017 Voucher: TV0000L2Z9

Copyright 1989-2009 Concur Government Edition: Concur Inc. SHEEHAN, GREGORY J. 40214555

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/18/2017	6:55AMEST	SELLARS, ROSLYN NORINE Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

Roslyn Sell 9/20/17

SIGNED DATE

Document Signatures

Traveler/Preparer Name: Gregory Sheehan

Traveler/Preparer Signature:

Date: 9/19/17

Approver Name: Dawn Magallanes

Approver Signature:

Date: 10/2/17

TRAVEL Incorporated

*** EXCHANGE ***

Ticket Number	016-8672709078
Exchange Ticket	8672185380
Account #	D00930
Issue Date	Wed, Aug 02, 2017
Booking ID	NPJQRJ
Issuing Location	UUN
Booking Agent ID	2C
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Sheehan/Gregory.J**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES 752	484 / U UAA0AFEN Confirmation: JLJ5G9	Thu, 08/03/2017 Thu, 08/03/2017	Leave :: WASHINGTON-DLS Arrive :: HOUSTON INTERCONTINENTAL *** *Connecting* ***	1245P 300P
✈	UNITED AIRLINES 73G	801 / U UAA0AFEN Confirmation: JLJ5G9	Thu, 08/03/2017 Thu, 08/03/2017	Leave :: HOUSTON INTERCONTINENTAL Arrive :: JACKSON HOLE	535P 750P

— Fee(s) —

Description	Payment Date	Amount	Form of Payment	Reference #
Call In Air Domestic	08/02/2017	$35.00	(b) (6)	162340

Fare	$454.88
Tax	$56.92
Ticket Total	$511.80
Admin / Penalty Fare	$200.00
Total with Penalty	$711.80
Exchange Fare	($481.80)
Total Amount	$230.00
Amount Charged	$230.00

Air only indicated here.

Fee : Call In Air Domestic	$35.00
Air + Fee	$265.00

WAS UA X/HOU UA JAC Q WASJAC18.60 436.28USD454.88END UA ZPIADIAH XT5.60AY9.00XF IAD4.5IAH4.5

8/3/17
Air fare

$230.00

TRAVEL Incorporated

Ticket Number	016-8672043368
Account #	F88090
Issue Date	Mon, Jul 24, 2017
Booking ID	2NVJEZ
Issuing Location	UUN
Booking Agent ID	PC
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Sheehan/Gregory.J**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES 319	386 / S SCAIAD Confirmation: NFJRHM	Wed, 08/09/2017 Wed, 08/09/2017	Leave :: JACKSON HOLE Arrive :: DENVER *** Connecting ***	129P 255P
✈	UNITED AIRLINES 739	652 / S SCAIAD Confirmation: NFJRHM	Wed, 08/09/2017 Wed, 08/09/2017	Leave :: DENVER Arrive :: WASHINGTON-DLS	340P 901P

— **Remark(s)** —

U22/DOIFHQ
U29/TANUM0000SDXN
U82/ATRS

Fare	**$245.58**
Tax	**$41.22**
Total Amount	**$286.80**
Amount Charged	**$286.80**

Air only indicated here.

JAC UA X/DEN UA WAS245.58USD245.58END UA ZPJACDEN XT 5.60AY9.00XF JAC4.5DEN4.5

8/9/17
Airfare
$286.80

U.S. Fish & Wildlife Service

Conserving the Nature of America

Transactions Reports Payments Help

Transaction List

New Query Last Name sheehan Go Advanced

Save | Create Export File | View Statement | Mass Update

Last 30 days (system) Default Query

Page 1 of 3

TransactionID	Billed To Account	Account Number	Last Name	First Name	Middle Initial	Transaction Amount	Transaction Date	PostDate	Merchant	Merchant City	MCC	MCC
193991853	(b)(6)	(b)(6)	SHEEHAN	GREGORY	J	$34.30	8/14/2017	8/15/2017	DTI TANUM0000T346	7702915219	4722	Travel Agencies
193870641			SHEEHAN	GREGORY	J	$34.30	8/12/2017	8/14/2017	DTI TANUM0000T346	7702915219	4722	Travel Agencies
193870640			SHEEHAN	GREGORY	J	$889.60	8/11/2017	8/14/2017	DELTA 00686733234773	DULUTH	3058	Delta
193870639			SHEEHAN	GREGORY	J	$178.20	8/11/2017	8/14/2017	AMERICAN 00186733234785	DULUTH	3001	American Airlin
193674760			SHEEHAN	GREGORY	J	$7.66	8/9/2017	8/10/2017	DTI TANUM0000T1DL	7702915219	4722	Travel Agencies
193674759			SHEEHAN	GREGORY	J	$50.37	8/9/2017	8/10/2017	UBER US AUG09 SXFG6	8005928996	4121	Taxicabs/Limou
193674758			SHEEHAN	GREGORY	J	$25.00	8/8/2017	8/10/2017	UNITED 01626023387450	800-932-2732	3000	United Airlines
193598565			SHEEHAN	GREGORY	J	$7.66	8/8/2017	8/9/2017	DTI TANUM0000SZEO	7702915219	4722	Travel Agencies
193417034			SHEEHAN	GREGORY	J	$25.00	8/3/2017	8/7/2017	UNITED 01626019253062	800-932-2732	3000	United Airlines
193309529			SHEEHAN	GREGORY	J	$52.25	8/3/2017	8/4/2017	UBER US AUG03 LMJ7M	8005928996	4121	Taxicabs/Limou
193309528			SHEEHAN	GREGORY	J	$14.75	8/3/2017	8/4/2017	CGETV0000KEJ0	C002IX26X056	4722	Travel Agencies
193309527			SHEEHAN	GREGORY	J	$14.75	8/3/2017	8/4/2017	CGETV0000KC5W	C002IX2GX056	4722	Travel Agencies
192855440			SHEEHAN	GREGORY	J	$166.00	7/20/2017	7/28/2017	UNITED 01686719168190	800-932-2732	3000	United Airlines
192768842			SHEEHAN	GREGORY	J	$110.79	7/25/2017	7/27/2017	THRIFTY CAR RENTAL	DENVER	3395	Thrifty Car Ren
192768841			SHEEHAN	GREGORY	J	$318.00	7/26/2017	7/27/2017	DOUBLETREE STAPLTON N	DENVER	3692	Doubletree Hot
192674064			SHEEHAN	GREGORY	J	$49.76	7/25/2017	7/26/2017	UBER US JUL25 VDMRK	8005928996	4121	Taxicabs/Limou
192674063			SHEEHAN	GREGORY	J	$4.25	7/25/2017	7/26/2017	CONOCO - UNITED PACIFI	DENVER	5542	Automated Fue
192674062			SHEEHAN	GREGORY	J	$286.80	7/24/2017	7/26/2017	UNITED 01686720433683	800-932-2732	3000	United Airlines
192674061			SHEEHAN	GREGORY	J	$286.80	7/24/2017	7/26/2017	UNITED 01686720433672	800-932-2732	3000	United Airlines
192609053			SHEEHAN	GREGORY	J	$34.30	7/24/2017	7/25/2017	DTI TANUM0000SDXN	7702915219	4722	Travel Agencies

Page 1 of 3

Baggage fees highlighted
Receipts misplaced
checked in 8/8 online

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Sellars, Roslyn <roslyn_sellars@fws.gov>

Fwd: Your Thursday morning trip with Uber

1 message

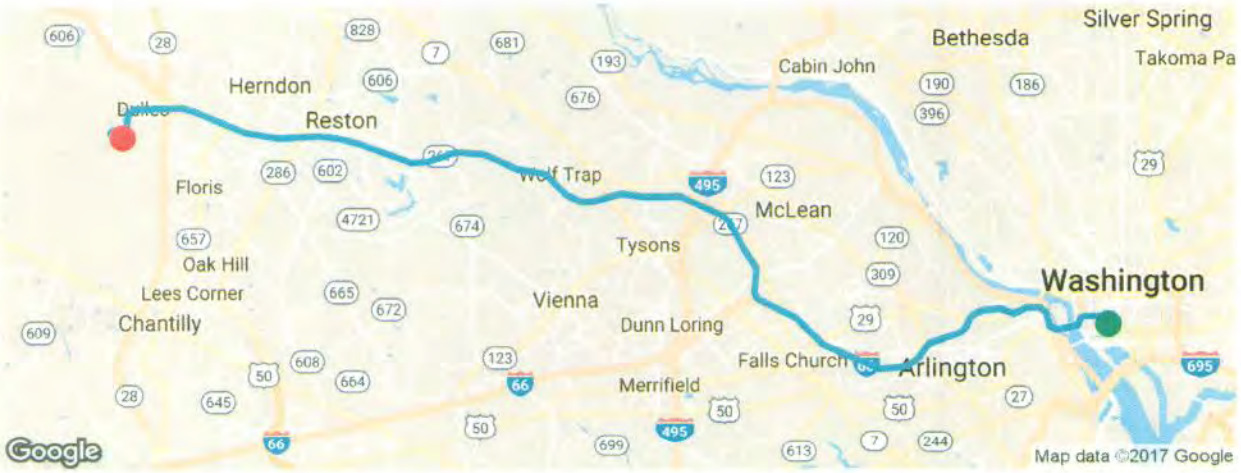
Greg Sheehan <greg_j_sheehan@fws.gov> Thu, Aug 3, 2017 at 5:05 PM
To: Roslyn Sellars <roslyn_sellars@fws.gov>

Greg Sheehan, Acting Director
Principal Deputy Director
US Fish and Wildlife Service
202-208-4545 office
202-676-7675 cell

Begin forwarded message:

8/3

From: Uber Receipts <uber.us@uber.com>
Date: August 3, 2017 at 10:34:47 AM CDT
To: <greg_j_sheehan@fws.gov>
Subject: Your Thursday morning trip with Uber



Uber logo

$52.25

Thanks for choosing Uber, Gregory

August 3, 2017 | uberX

11:03am | 1800-1898 C St NW, Washington, DC

Sellars, Roslyn <roslyn_sellars@fws.gov>

Fwd: Your Wednesday evening trip with Uber

1 message

Greg Sheehan <greg_j_sheehan@fws.gov>
To: Roslyn Sellars <roslyn_sellars@fws.gov>

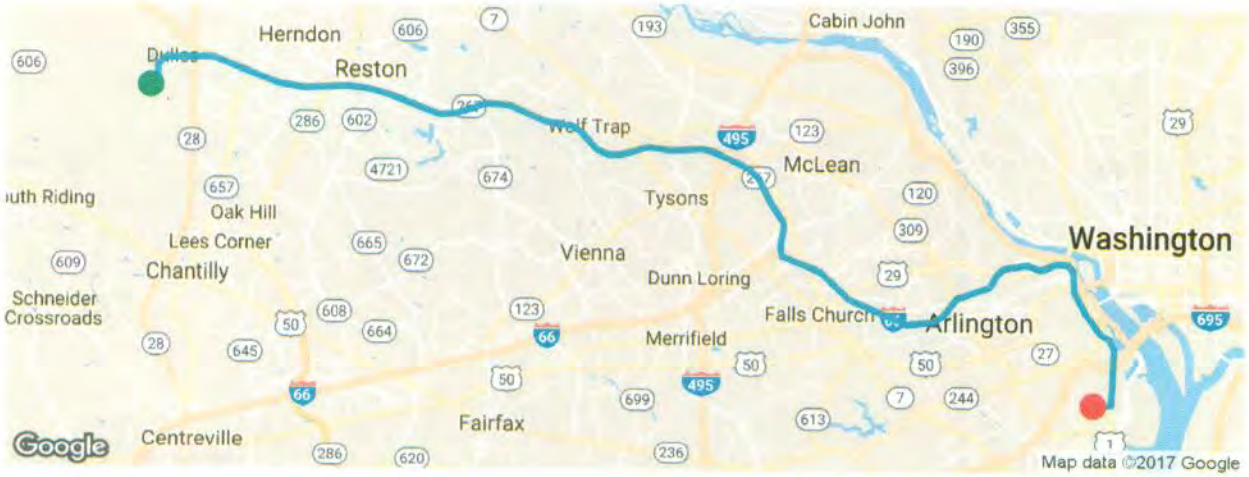
Wed, Aug 9, 2017 at 10:19 PM

Greg Sheehan, Acting Director
Principal Deputy Director
US Fish and Wildlife Service
202-208-4545 office
202-676-7675 cell

Begin forwarded message:

8/9

From: Uber Receipts <uber.us@uber.com>
Date: August 9, 2017 at 10:08:22 PM EDT
To: <greg_j_sheehan@fws.gov>
Subject: Your Wednesday evening trip with Uber



Uber logo

$50.37

Thanks for choosing Uber, Gregory

August 9, 2017 | uberX

09:22pm | 1 Saarinen Cir, Sterling, VA

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000SDXN-1
Travel Authorization Number:	TANUM0000SDXN	Trip Name:	Sheehan travel to Jackson, Wyoming/Swan Valley Idaho 8/3/17
TA Date:	07/13/17	Currency:	USD
Organization:	DOIFHQ	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	Sheehan travel to Jackson, Wyoming/Swan Valley, (Bonneville County) Idaho 8/3/17. Traveler will attend the National Fish and Wildlife Foundation (NFWF) Board meeting and related events 8/6 - 8/9/17. He will be on personal time 8/3 - 8/5/17. The NFWF will cover lodging for all nights and dinner on 8/7, all meals on 8/8 and breakfast on 8/9. Ethics office clearance has been granted for NFWF to cover lodging and meals. Traveler will be on annual leave/personal time 8/3 - 8/5.
Type Code:	Trip By Trip		

Traveler Profile

Name:	SHEEHAN, GREGORY J	ID:	1001208796
TID:	40214555	Organization:	DOIFHQ
Title:		Duty Station:	
Security Cl:		Card:	CARD HOLDER
Office Address:	1849 C Street NW Room 3356 Washington, DC 20240	EMAIL:	GREGORY_SHEEHAN@FWS.GOV
Office Phone:	2022084545	Cell Phone:	
Home Address:	(b) (6) [redacted]	Home Phone:	
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1 Selected Trip

Purpose: Sheehan travel to Jackson, Wyoming/Swan Valley, (Bonneville County) Idaho 8/3/17. Traveler will attend the National Fish and Wildlife Foundation (NFWF) Board meeting and related events 8/6 - 8/9/17. He will be on personal time 8/3 - 8/5/17. The NFWF will cover lodging for all nights and dinner on 8/7, all meals on 8/8 and breakfast on 8/9. Ethics office clearance has been granted for NFWF to cover lodging and meals. Traveler will be on annual leave/personal time 8/3 - 8/5.

Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
08/03/17	08/06/17	SWAN FALLS, ID	Mission (Operational)	91.00 / 51.00
08/06/17	08/09/17	JACKSON,WY	Mission (Operational)	217.00 / 74.00

Document Totals

Total Expenses:	1,048.71
Reimbursable Expenses:	121.75
Non-Reimbursable Expenses:	926.96
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	573.60	.00
Fuel-Rental Vehicle	35.00	.00
M&IE-PerDiem	121.75	.00
Rental Car	169.31	.00
Transaction Fees	34.30	.00
Transportation	100.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,048.71	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	United	1003278599		573.60
COMM-CARR	United	1003278599		.00
RENTAL	Enterprise	1003278599		169.31

Trip Itinerary

From: JAC-Jackson, WY (USA) TO: DEN-Denver, CO (USA) (Denver IntL. Apt)

Car

Sunday August 06, 2017

Car Rental at JAC-Jackson, WY (USA)

Aug 06 Enterprise
Picking Up 08/06/2017 2:00PM
Picking Up at JAC-Jackson, WY (USA)
Confirmation Number: 1028606062COUNT

Returning 08/09/2017 1:00PM
Returning to JAC-Jackson, WY (USA)
Total Rate: 169.31 USD

Car Rental at JAC-Jackson, WY (USA)

Aug 06 Enterprise
Picking Up 08/06/2017 2:00PM
Picking Up at JAC-Jackson, WY (USA)
Confirmation Number: 1028606062COUNT

Returning 08/09/2017 1:00PM
Returning to JAC-Jackson, WY (USA)
Total Rate: 169.31 USD

Car Rental at JAC-Jackson, WY (USA)

Aug 06 Enterprise
Picking Up 08/06/2017 2:00PM
Picking Up at JAC-Jackson, WY (USA)
Confirmation Number: 1028606062COUNT

Returning 08/09/2017 1:00PM
Returning to JAC-Jackson, WY (USA)
Total Rate: 169.31 USD

Air

Wednesday August 09, 2017

JAC-Jackson, WY (USA) to DEN-Denver, CO (USA) (De

Aug 09 United 386
Jackson, WY (USA) 08/09/2017 1:29PM
Confirmation Number: NFJRHM

Duration: 1 Hour 26 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 08/09/2017 2:55PM

Flight Information
Distance 405 miles
No Seat Assigned

Emissions 174.1 lbs of CO2
Cost 573.60 USD

JAC-Jackson, WY (USA) to DEN-Denver, CO (USA) (De

Aug 09 United 386
Jackson, WY (USA) 08/09/2017 1:29PM
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Duration: 1 Hour 26 Minutes Nonstop
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Confirmation Number: NFJRHM

Duration: 1 Hour 26 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 08/09/2017 2:55PM

Flight Information
Distance 405 miles
No Seat Assigned

Emissions 174.1 lbs of CO2
Cost 573.60 USD

DEN-Denver, CO (USA) (De to IAD-Washington, DC (USA)

Aug 09 United 652
Denver, CO (USA) (Denver IntL. Apt) 08/09/2017 3:40PM
Confirmation Number: NFJRHM

Duration: 3 Hours 21 Minutes Nonstop
Washington, DC (USA) (Dulles Apt) 08/09/2017 9:01PM

Flight Information
Distance 1448 miles
No Seat Assigned

Emissions 564.7 lbs of CO2

DEN-Denver, CO (USA) (De to IAD-Washington, DC (USA)

Aug 09 United 652
Denver, CO (USA) (Denver IntL. Apt) 08/09/2017 3:40PM
Confirmation Number: NFJRHM

Duration: 3 Hours 21 Minutes Nonstop
Washington, DC (USA) (Dulles Apt) 08/09/2017 9:01PM

Flight Information
Distance 1448 miles
No Seat Assigned

Emissions 564.7 lbs of CO2

DEN-Denver, CO (USA) (De to IAD-Washington, DC (USA)

Aug 09 United 652
Denver, CO (USA) (Denver IntL. Apt) 08/09/2017 3:40PM
Confirmation Number: NFJRHM

Duration: 3 Hours 21 Minutes Nonstop
Washington, DC (USA) (Dulles Apt) 08/09/2017 9:01PM

Flight Information
Distance 1448 miles
No Seat Assigned

Emissions 564.7 lbs of CO2

Expenses

Trip#: 1

Date	Description	Total Non-Per Diem Expenses: / Category	Cost	Total Per Diem Expenses: / Pay Method	Per Diem
			926.96		121.75
07/13/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
07/25/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
	Comment: SB ATRS Domestic w-Air-Rail				
08/03/2017	Taxi	Transportation	50.00	GOVCC-C	
	Comment: Taxi from residence to airport.				
08/06/2017	Airline Flight	Com. Carrier	573.60	GOVCC-C	
	Comment: TICKET=8672043362,TICKET=8672043367,TICKET=8672043368				
08/06/2017	Gas-Rental	Fuel-Rental Vehicle	35.00	GOVCC-C	
08/06/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
08/06/2017	Rental Car	Rental Car	169.31	GOVCC-C	
	Comment: Conf Num: 1028606062COUNT Cmt:				
08/07/2017	M&IE	M&IE-PerDiem	40.00	REIMBURSABLE	*
	Comment: NFWF pays for dinner				
08/08/2017	M&IE	M&IE-PerDiem	5.00	REIMBURSABLE	*
	Comment: NFWF pays for all meals on 8/8				
08/09/2017	M&IE	M&IE-PerDiem	38.50	REIMBURSABLE	*
	Comment: NFWF pays for breakfast on 8/9				
08/09/2017	Taxi	Transportation	50.00	GOVCC-C	
	Comment: Taxi from airport to residence.				

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 121.75

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
08/03/2017	91.00/ 51.00	0.00	0.00	0.00	0.00				
08/04/2017	91.00/ 51.00	0.00	0.00	0.00	0.00				
08/05/2017	91.00/ 51.00	0.00	0.00	0.00	0.00				
08/06/2017	217.00/ 74.00	0.00	0.00	38.25	38.25				
08/07/2017	217.00/ 74.00	0.00	0.00	40.00	40.00				
08/08/2017	217.00/ 74.00	0.00	0.00	5.00	5.00				
08/09/2017	217.00/ 74.00	0.00	0.00	38.50	38.50				

Other Authorizations

Trip#: 1

Other Authorization	Remarks
ACTUAL EXPENSE	

Account Summary for the Selected Trip

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount

Totals by Label

Totals by Payment Method

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
08/09/17	AIR	$573.60

Audits

Audit Name	Result	Reason

Document History 08/01/2017 Authorization: TANUM0000SDXN-1

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	07/25/2017	11:53AMEST	SELLARS, ROSLYN NORINE Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

Roslyn Sellars 8/1/17

SIGNED DATE

Document Signatures

Traveler/Preparer Name: Roslyn Sellars

Traveler/Preparer Signature: Roslyn Sellars 8/1/17

Date:

Approver Name: Downey Magalhaes

Approver Signature:

Date: AUG 01 2017

Document Header Information

Document Type:	Voucher	Document Name:	TV0000L2Z9
Travel Authorization Number:	TANUM0000SDXN	Trip Name:	Sheehan travel to Jackson, Wyoming/Swan Valley Idaho 8/3/17
TA Date:	08/18/17	Currency:	USD
Organization:	DOIFHQ	Current Status:	PAID
Purpose:	Mission (Operational)	Document Detail:	Sheehan travel to Jackson, Wyoming/Swan Valley, (Bonneville County) Idaho 8/3/17. Traveler will attend the National Fish and Wildlife Foundation (NFWF) Board meeting and related events 8/6 - 8/9/17. He will be on personal time 8/3 - 8/5/17. The NFWF covered lodging for all nights, dinner on 8/6, all meals on 8/7 and 8/8 and breakfast on 8/9. Ethics office clearance has been granted for NFWF to cover lodging and meals. Traveler will be on annual leave/personal time 8/3 - 8/5. First day of official business is 8/6.
Type Code:	Trip By Trip		

Traveler Profile

Name:	SHEEHAN, GREGORY J	ID:	1001208796
TID:	40214555	Organization:	DOIFHQ
Title:		Duty Station:	
Security Cl:		Card:	CARD HOLDER
Office Address:	1849 C Street NW Room 3356 Washington, DC 20240	EMAIL:	GREGORY_SHEEHAN@FWS.GOV
Office Phone:	2022084545	Cell Phone:	
Home Address:	(b) (6)	Home Phone:	
Alternate Address:		Alternate Phone:	

Document Information

Trip
Number: 1

Purpose: Sheehan travel to Jackson, Wyoming/Swan Valley, (Bonneville County) Idaho 8/3/17. Traveler will attend the National Fish and Wildlife Foundation (NFWF) Board meeting and related events 8/6 - 8/9/17. He will be on personal time 8/3 - 8/5/17. The NFWF covered lodging for all nights, dinner on 8/6, all meals on 8/7 and 8/8 and breakfast on 8/9. Ethics office clearance has been granted for NFWF to cover lodging and meals. Traveler will be on annual leave/personal time 8/3 - 8/5. First day of official business is 8/6.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
08/03/17	08/06/17	SWAN FALLS, ID		91.00 / 51.00
08/06/17	08/09/17	JACKSON, WY		217.00 / 74.00

Document Totals

Total Expenses:	806.97
Reimbursable Expenses:	88.50
Non-Reimbursable Expenses:	718.47
Advance Applied:	.00
Net to Traveler:	88.50
Net to Government:	718.47
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	516.80	.00
Excess Air/Bag Fees	50.00	.00
M&IE-PerDiem	88.50	.00
Transaction Fees	34.30	.00
Transportation	102.62	.00
Transxn Fees	14.75	.00
Total Expenses:	806.97	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	United	1003278599		573.60
COMM-CARR	United	1003278599		.00
RENTAL	Enterprise	1003278599		169.31

Trip Itinerary

From: JAC-Jackson, WY (USA) TO: DEN-Denver, CO (USA) (Denver IntL. Apt)

Car

Sunday August 06, 2017

Car Rental at JAC-Jackson, WY (USA)

Aug 06 Enterprise
Picking Up 08/06/2017 2:00PM — Returning 08/09/2017 1:00PM
Picking Up at JAC-Jackson, WY (USA) — Returning to JAC-Jackson, WY (USA)
Confirmation Number: 1028606062COUNT — Total Rate: 169.31 USD

Car Rental at JAC-Jackson, WY (USA)

Aug 06 Enterprise
Picking Up 08/06/2017 2:00PM — Returning 08/09/2017 1:00PM
Picking Up at JAC-Jackson, WY (USA) — Returning to JAC-Jackson, WY (USA)
Confirmation Number: 1028606062COUNT — Total Rate: 169.31 USD

Car Rental at JAC-Jackson, WY (USA)

Aug 06 Enterprise
Picking Up 08/06/2017 2:00PM — Returning 08/09/2017 1:00PM
Picking Up at JAC-Jackson, WY (USA) — Returning to JAC-Jackson, WY (USA)
Confirmation Number: 1028606062COUNT — Total Rate: 169.31 USD

Air

Wednesday August 09, 2017

JAC-Jackson, WY (USA) to DEN-Denver, CO (USA) (De

Aug 09 United 386 — Duration: 1 Hour 26 Minutes Nonstop
Jackson, WY (USA) 08/09/2017 1:29PM — Denver, CO (USA) (Denver IntL. Apt) 08/09/2017 2:55PM
Confirmation Number: NFJRHM

Flight Information
Distance 405 miles — Emissions 157.9 lbs of CO2
No Seat Assigned — Cost 573.60 USD

JAC-Jackson, WY (USA) to DEN-Denver, CO (USA) (De

Aug 09 United 386 — Duration: 1 Hour 26 Minutes Nonstop
Jackson, WY (USA) 08/09/2017 1:29PM — Denver, CO (USA) (Denver IntL. Apt) 08/09/2017 2:55PM
Confirmation Number: NFJRHM

Flight Information
Distance 405 miles — Emissions 157.9 lbs of CO2
No Seat Assigned — Cost 573.60 USD

JAC-Jackson, WY (USA) to DEN-Denver, CO (USA) (De

Aug 09 United 386 — Duration: 1 Hour 26 Minutes Nonstop
Jackson, WY (USA) 08/09/2017 1:29PM — Denver, CO (USA) (Denver IntL. Apt) 08/09/2017 2:55PM
Confirmation Number: NFJRHM

Flight Information
Distance 405 miles — Emissions 157.9 lbs of CO2
No Seat Assigned — Cost 573.60 USD

DEN-Denver, CO (USA) (De to IAD-Washington, DC (USA)

Aug 09 United 652 — Duration: 3 Hours 21 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 08/09/2017 3:40PM — Washington, DC (USA) (Dulles Apt) 08/09/2017 9:01PM
Confirmation Number: NFJRHM

Flight Information
Distance 1448 miles — Emissions 564.7 lbs of CO2
No Seat Assigned

DEN-Denver, CO (USA) (De to IAD-Washington, DC (USA)

Aug 09 United 652 — Duration: 3 Hours 21 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 08/09/2017 3:40PM — Washington, DC (USA) (Dulles Apt) 08/09/2017 9:01PM
Confirmation Number: NFJRHM

Flight Information
Distance 1448 miles — Emissions 564.7 lbs of CO2
No Seat Assigned

DEN-Denver, CO (USA) (De to IAD-Washington, DC (USA)

Aug 09 United 652 — Duration: 3 Hours 21 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 08/09/2017 3:40PM — Washington, DC (USA) (Dulles Apt) 08/09/2017 9:01PM
Confirmation Number: NFJRHM

Flight Information
Distance 1448 miles — Emissions 564.7 lbs of CO2
No Seat Assigned

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 718.47 — Total Per Diem Expenses: 88.50

Date	Description	Category	Cost	Pay Method	Per Diem
07/25/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
	Comment: SB ATRS Domestic w-Air-Rail				
08/03/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
	Comment: Receipt misplaced for bag fee. JP morgan transaction report attached				
08/03/2017	Taxi	Transportation	52.25	GOVCC-C	
	Comment: Taxi from residence to airport.				
08/06/2017	M&IE	M&IE-PerDiem	40.00	REIMBURSABLE	*
	Comment: 1st day of official business. Claiming 75% M&IE.				
08/07/2017	M&IE	M&IE-PerDiem	5.00	REIMBURSABLE	*
	Comment: NFWF provided lunch and dinner				
08/08/2017	M&IE	M&IE-PerDiem	5.00	REIMBURSABLE	*
	Comment: NFWF provided all meals on 8/8				
08/09/2017	Airline Flight	Com. Carrier	516.80	GOVCC-C	
	Comment: TICKET=8672043362,TICKET=8672043367,TICKET=8672043368				
08/09/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
	Comment: Receipt misplaced for bag fee. JP morgan transaction report attached				
08/09/2017	M&IE	M&IE-PerDiem	38.50	REIMBURSABLE	*
	Comment: NFWF pays for breakfast on 8/9				
08/09/2017	Taxi	Transportation	50.37	GOVCC-C	
	Comment: Taxi from airport to residence.				
08/18/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 — Total Per Diem Allowances: 88.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
08/03/2017	91.00/ 51.00	0.00	0.00	0.00	0.00				
08/04/2017	91.00/ 51.00	0.00	0.00	0.00	0.00				
08/05/2017	91.00/ 51.00	0.00	0.00	0.00	0.00				
08/06/2017	217.00/ 74.00	0.00	0.00	40.00	40.00			X	
08/07/2017	217.00/ 74.00	0.00	0.00	5.00	5.00	X	X	X	
08/08/2017	217.00/ 74.00	0.00	0.00	5.00	5.00	X	X	X	
08/09/2017	217.00/ 74.00	0.00	0.00	38.50	38.50	X			

Account Summary for the Selected Trip

Org: DOI	Label: FWS directors office	Acct Code: FF09D00000/FXGO16600910000//178/////	806.97
Expense Category: Com. Carrier	Fiscal Year: 17	Amount: 516.80	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 17	Amount: 50.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 17	Amount: 88.50	
Expense Category: Transaction Fees	Fiscal Year: 17	Amount: 34.30	
Expense Category: Transportation	Fiscal Year: 17	Amount: 102.62	
Expense Category: Transxn Fees	Fiscal Year: 17	Amount: 14.75	

		Total:		806.97

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FWS directors office	FF09D00000/FXGO16600910000//178/////	GOVCC-C	718.47
DOI	FWS directors office	FF09D00000/FXGO16600910000//178/////	REIMBURSABLE	88.50

Totals by Label

DOI	FWS directors office Total	FF09D00000/FXGO16600910000//178/////		806.97

Totals by Payment Method

	GOVCC-C Total	718.47
	REIMBURSABLE Total	88.50

Attachments Attachments Exists

Receipt Checklist

Date	Description	Cost
08/09/17	AIR Airline Flight	$516.80

Audits

Audit Name	Result	Reason

Document History 10/19/2017 Voucher: TV0000L2Z9

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/18/2017	6:55AMEST	SELLARS, ROSLYN NORINE	
			Net Adjustment:0.00	
T-ENTERED	10/12/2017	7:42AMEST	SELLARS, ROSLYN NORINE	
			Net Adjustment:806.97	
VOUCHER APPROVED	10/17/2017	5:19AMEST	GUERTIN, STEPHEN DONALD	
			Net Adjustment:0.00	
PENDING	10/17/2017	5:19AMEST	SYSUTILITY	
			Net Adjustment:0.00	
SAP INVOICE POSTED	10/17/2017	5:19AMEST	EAI, EAI	
			Net Adjustment:0.00	
PAID	10/18/2017	4:16AMEST	EAI, EAI	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date:

Approver Name: _____

Approver Signature:

Date: _____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000SSAR
Travel Authorization Number:	TANUM0000SSAR	Trip Name:	Sheehan travel to Jackson, WY 8-28-17
TA Date:	07/31/17	Currency:	USD
Organization:	DOIFHQ	Current Status:	AUTHORIZATION APPROV
Purpose:	Mission (Operational)	Document Detail:	Sheehan travel to Jackson, WY 8-23-17 for meeting with State Directors. The purpose is to meet with State Fish and Wildlife Directors, Association of Fish and Wildlife Agencies and Safari Club International to discuss a collaborative vision for fish and wildlife conservation. Meals provided: Dinner on 8/28, lunch and dinner on 8/29 and lunch on 8/30.
Type Code:	Trip By Trip		

Traveler Profile

Name:	SHEEHAN, GREGORY J	ID:	1001208796
TID:	40214555	Organization:	DOIFHQ
Title:		Duty Station:	
Security Cl:		Card:	CARD HOLDER
Office Address:	1849 C Street NW Room 3356 Washington, DC 20240	EMAIL:	GREGORY SHEEHAN@FWS.GOV
Office Phone:	2022084545	Cell Phone:	
Home Address:	(b) (6)	Home Phone:	
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1

Purpose: Sheehan travel to Jackson, WY 8-23-17 for meeting with State Directors. The purpose is to meet with State Fish and Wildlife Directors, Association of Fish and Wildlife Agencies and Safari Club International to discuss a collaborative vision for fish and wildlife conservation. Meals provided: Dinner on 8/28, lunch and dinner on 8/29 and lunch on 8/30.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
08/28/17	08/30/17	JACKSON, WY		217.00 / 74.00

Document Totals

Total Expenses:	1,714.98
Reimbursable Expenses:	81.00
Non-Reimbursable Expenses:	1,633.98
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	1,105.60	.00
Fuel-Rental Vehicle	45.00	.00
Lodging-PerDiem	220.00	.00
M&IE-PerDiem	81.00	.00
Rental Car	114.33	.00
Transaction Fees	34.30	.00
Transportation	100.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,714.98	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	United	1003338260		.00
COMM-CARR	United	1003338260		1,105.60
COMM-CARR	United	1003338260		.00
COMM-CARR	United	1003338260		.00
LODGE	Independent	1003338260		220.00
RENTAL	Budget	1003338260		114.33

Trip Itinerary

From: IAD-Washington, DC (USA) (Dulles Apt) TO: DEN-Denver, CO (USA) (Denver IntL. Apt)

Air

Monday August 28, 2017

IAD-Washington, DC (USA) to DEN-Denver, CO (USA) (De

Aug 28 United 735
Washington, DC (USA) (Dulles Apt) 08/28/2017 12:30PM
Confirmation Number: B6J13E

Duration: 3 Hours 47 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 08/28/2017 2:17PM

Flight Information
Distance 1448 miles
No Seat Assigned

Emissions 564.7 lbs of CO2
Cost 1,105.60 USD

IAD-Washington, DC (USA) to DEN-Denver, CO (USA) (De

Aug 28 United 735
Washington, DC (USA) (Dulles Apt) 08/28/2017 12:30PM
Confirmation Number: B6J13E

Duration: 3 Hours 47 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 08/28/2017 2:17PM

Flight Information
Distance 1448 miles
No Seat Assigned

Emissions 564.7 lbs of CO2
Cost 1,105.60 USD

DEN-Denver, CO (USA) (De to JAC-Jackson, WY (USA)

Aug 28 United 5998
Denver, CO (USA) (Denver IntL. Apt) 08/28/2017 3:25PM
Confirmation Number: B6J13E

Duration: 1 Hour 31 Minutes Nonstop
Jackson, WY (USA) 08/28/2017 4:56PM

Flight Information
Distance 405 miles
No Seat Assigned

Emissions 174.1 lbs of CO2

DEN-Denver, CO (USA) (De to JAC-Jackson, WY (USA)

Aug 28 United 5998
Denver, CO (USA) (Denver IntL. Apt) 08/28/2017 3:25PM
Confirmation Number: B6J13E

Duration: 1 Hour 31 Minutes Nonstop
Jackson, WY (USA) 08/28/2017 4:56PM

Flight Information
Distance 405 miles
No Seat Assigned

Emissions 174.1 lbs of CO2

Hotel

Independent

9400 MACLEOD 877- 877-3265

Aug 28 Checking in: 08/28/2017

Checking out: 08/30/2017
Total Rate: 220.00 USD

Independent

9400 MACLEOD 877- 877-3265

Aug 28 Checking in: 08/28/2017

Checking out: 08/30/2017
Total Rate: 220.00 USD

Car

Car Rental at JAC-Jackson, WY (USA)

Aug 28 Budget
Picking Up 08/28/2017 5:00PM
Picking Up at JAC-Jackson, WY (USA)
Confirmation Number: 11394122US5

Returning 08/30/2017 1:23PM
Returning to JAC-Jackson, WY (USA)
Total Rate: 114.33 USD

Car Rental at JAC-Jackson, WY (USA)

Aug 28 Budget
Picking Up 08/28/2017 5:00PM
Picking Up at JAC-Jackson, WY (USA)
Confirmation Number: 11394122US5
Returning 08/30/2017 1:23PM
Returning to JAC-Jackson, WY (USA)
Total Rate: 114.33 USD

Air

Wednesday August 30, 2017

JAC-Jackson, WY (USA) to DEN-Denver, CO (USA) (De

Aug 30 United 386
Jackson, WY (USA) 08/30/2017 1:23PM
Confirmation Number: B6J13E
Duration: 1 Hour 27 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 08/30/2017 2:50PM

Flight Information
Distance 405 miles
No Seat Assigned
Emissions 174.1 lbs of CO2

JAC-Jackson, WY (USA) to DEN-Denver, CO (USA) (De

Aug 30 United 386
Jackson, WY (USA) 08/30/2017 1:23PM
Confirmation Number: B6J13E
Duration: 1 Hour 27 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 08/30/2017 2:50PM

Flight Information
Distance 405 miles
No Seat Assigned
Emissions 174.1 lbs of CO2

DEN-Denver, CO (USA) (De to IAD-Washington, DC (USA)

Aug 30 United 652
Denver, CO (USA) (Denver IntL. Apt) 08/30/2017 3:40PM
Confirmation Number: B6J13E
Duration: 3 Hours 23 Minutes Nonstop
Washington, DC (USA) (Dulles Apt) 08/30/2017 9:03PM

Flight Information
Distance 1448 miles
No Seat Assigned
Emissions 564.7 lbs of CO2

DEN-Denver, CO (USA) (De to IAD-Washington, DC (USA)

Aug 30 United 652
Denver, CO (USA) (Denver IntL. Apt) 08/30/2017 3:40PM
Confirmation Number: B6J13E
Duration: 3 Hours 23 Minutes Nonstop
Washington, DC (USA) (Dulles Apt) 08/30/2017 9:03PM

Flight Information
Distance 1448 miles
No Seat Assigned
Emissions 564.7 lbs of CO2

Expenses

Trip#: 1 | Total Non-Per Diem Expenses: 1,413.98 | Total Per Diem Expenses: 301.00

Date	Description	Category	Cost	Pay Method	Per Diem
07/31/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
07/31/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
08/28/2017	Airline Flight	Com. Carrier	1,105.60	GOVCC-C	
08/28/2017	Gas-Rental	Fuel-Rental Vehicle	20.00	GOVCC-C	
08/28/2017	Gas-Rental	Fuel-Rental Vehicle	25.00	GOVCC-C	
08/28/2017	Lodging	Lodging-PerDiem	110.00	GOVCC-C	*
Comment:	Conf Num: HOTEL Cmt:				
08/28/2017	M&IE	M&IE-PerDiem	21.50	REIMBURSABLE	*
08/28/2017	Rental Car	Rental Car	114.33	GOVCC-C	
Comment:	Conf Num: 11394122US5 Cmt:				
08/28/2017	Taxi	Transportation	50.00	GOVCC-C	
08/29/2017	Lodging	Lodging-PerDiem	110.00	GOVCC-C	*
Comment:	Conf Num: HOTEL Cmt:				
08/29/2017	M&IE	M&IE-PerDiem	22.00	REIMBURSABLE	*
08/30/2017	M&IE	M&IE-PerDiem	37.50	REIMBURSABLE	*
08/30/2017	Taxi	Transportation	50.00	GOVCC-C	

Per Diem Allowances

Trip#: 1 | Total Per Diem Allowances: 301.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%

08/28/2017	217.00/ 74.00	110.00	110.00	21.50	21.50	X
08/29/2017	217.00/ 74.00	110.00	110.00	22.00	22.00	X X
08/30/2017	217.00/ 74.00	0.00	0.00	37.50	37.50	X

Other Authorizations

Trip#: 1

Other Authorization	Remarks
MEALS PROVIDED	

Account Summary for the Selected Trip

Org: DOI	Label: FWS directors office	Acct Code: FF09D00000/FXGO16600910000//178/////	1,714.98
Expense Category: Com. Carrier	Fiscal Year: 17	Amount: 1,105.60	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 17	Amount: 45.00	
Expense Category: Lodging-PerDiem	Fiscal Year: 17	Amount: 220.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 17	Amount: 81.00	
Expense Category: Rental Car	Fiscal Year: 17	Amount: 114.33	
Expense Category: Transaction Fees	Fiscal Year: 17	Amount: 34.30	
Expense Category: Transportation	Fiscal Year: 17	Amount: 100.00	
Expense Category: Transxn Fees	Fiscal Year: 17	Amount: 14.75	
		Total:	1,714.98

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FWS directors office	FF09D00000/FXGO16600910000//178/////	GOVCC-C	1,633.98
DOI	FWS directors office	FF09D00000/FXGO16600910000//178/////	REIMBURSABLE	81.00

Totals by Label

DOI	FWS directors office Total	FF09D00000/FXGO16600910000//178/////		1,714.98

Totals by Payment Method

	GOVCC-C Total	1,633.98
	REIMBURSABLE Total	81.00

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
08/28/17	AIR	$1,105.60

Audits

Audit Name	Result	Reason

Document History 10/04/2017 Authorization: TANUM0000SSAR

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	07/31/2017	10:38AMEST	GREGORY SHEEHAN	
			Net Adjustment:0.00	
AUTHORIZATION SIGNED	08/16/2017	9:50AMEST	SELLARS, ROSLYN NORINE	
			Net Adjustment:1,714.98	
ADJUSTED	08/16/2017	9:51AMEST	SELLARS, ROSLYN NORINE	
			Net Adjustment:0.00	
AUTHORIZATION APPROV	08/16/2017	9:51AMEST	SELLARS, ROSLYN NORINE	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:	_____
Traveler/Preparer Signature:	
Date:	_____
Approver Name:	
Approver Signature:	_____
Date:	_____

Document Header Information

Document Type:	Voucher	Document Name:	TV0000LRN0
Travel Authorization Number:	TANUM0000SSAR	Trip Name:	Sheehan travel to Jackson, WY 8-28-17
TA Date:	09/21/17	Currency:	USD
Organization:	DOIFHQ	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	Sheehan travel to Jackson, WY 8-23-17 for meeting with State Directors. The purpose is to meet with State Fish and Wildlife Directors, Association of Fish and Wildlife Agencies and Safari Club International to discuss a collaborative vision for fish and wildlife conservation. Dinner provided 8/28 and all meals on 8/29. Meals were part of lodging costs. See invoice from Lodging facility for details.
Type Code:	Trip By Trip		

Traveler Profile

Name:	SHEEHAN, GREGORY J	ID:	1001208796
TID:	40214555	Organization:	DOIFHQ
Title:		Duty Station:	
Security Cl:		Card:	CARD HOLDER
Office Address:	1849 C Street NW Room 3356 Washington, DC 20240	EMAIL:	GREGORY SHEEHAN@FWS.GOV
Office Phone:	2022084545	Cell Phone:	
Home Address:	(b) (6)	Home Phone:	
Alternate Address:		Alternate Phone:	

Document Information

Trip
Number: 1

Purpose: Sheehan travel to Jackson, WY 8-23-17 for meeting with State Directors. The purpose is to meet with State Fish and Wildlife Directors, Association of Fish and Wildlife Agencies and Safari Club International to discuss a collaborative vision for fish and wildlife conservation. Dinner provided 8/28 and all meals on 8/29. Meals were part of lodging costs. See invoice from Lodging facility for details.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
08/28/17	08/30/17	JACKSON, WY		217.00 / 74.00

Document Totals

Total Expenses:	1,294.31
Reimbursable Expenses:	82.00
Non-Reimbursable Expenses:	1,212.31
Advance Applied:	.00
Net to Traveler:	82.00
Net to Government:	1,212.31
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	839.60	.00
Lodging-PerDiem	180.00	.00
M&IE-PerDiem	82.00	.00
Transaction Fees	34.30	.00
Transportation	143.66	.00
Transxn Fees	14.75	.00
Total Expenses:	1,294.31	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	United	1003338260		.00
COMM-CARR	United	1003338260		839.60
COMM-CARR	United	1003338260		.00
COMM-CARR	United	1003338260		.00
LODGE	Independent	1003338260		220.00
RENTAL	Budget	1003338260		114.33

Trip Itinerary

From: IAD-Washington, DC (USA) (Dulles Apt) TO: DEN-Denver, CO (USA) (Denver IntL. Apt)

Air

Monday August 28, 2017

IAD-Washington, DC (USA) to DEN-Denver, CO (USA) (De

Aug 28 United 735 — Duration: 3 Hours 47 Minutes Nonstop
Washington, DC (USA) (Dulles Apt) 08/28/2017 12:30PM — Denver, CO (USA) (Denver IntL. Apt) 08/28/2017 2:17PM
Confirmation Number: B6J13E

Flight Information
Distance 1448 miles — Emissions 564.7 lbs of CO2
No Seat Assigned — Cost 839.60 USD

IAD-Washington, DC (USA) to DEN-Denver, CO (USA) (De

Aug 28 United 735 — Duration: 3 Hours 47 Minutes Nonstop
Washington, DC (USA) (Dulles Apt) 08/28/2017 12:30PM — Denver, CO (USA) (Denver IntL. Apt) 08/28/2017 2:17PM
Confirmation Number: B6J13E

Flight Information
Distance 1448 miles — Emissions 564.7 lbs of CO2
No Seat Assigned — Cost 839.60 USD

IAD-Washington, DC (USA) to DEN-Denver, CO (USA) (De

Aug 28 United 735 — Duration: 3 Hours 47 Minutes Nonstop
Washington, DC (USA) (Dulles Apt) 08/28/2017 12:30PM — Denver, CO (USA) (Denver IntL. Apt) 08/28/2017 2:17PM
Confirmation Number: B6J13E

Flight Information
Distance 1448 miles — Emissions 564.7 lbs of CO2
No Seat Assigned — Cost 839.60 USD

DEN-Denver, CO (USA) (De to JAC-Jackson, WY (USA)

Aug 28 United 5998 — Duration: 1 Hour 31 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 08/28/2017 3:25PM — Jackson, WY (USA) 08/28/2017 4:56PM
Confirmation Number: B6J13E

Flight Information
Distance 405 miles — Emissions 157.9 lbs of CO2
No Seat Assigned

DEN-Denver, CO (USA) (De to JAC-Jackson, WY (USA)

Aug 28 United 5998 — Duration: 1 Hour 31 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 08/28/2017 3:25PM — Jackson, WY (USA) 08/28/2017 4:56PM
Confirmation Number: B6J13E

Flight Information
Distance 405 miles — Emissions 157.9 lbs of CO2
No Seat Assigned

DEN-Denver, CO (USA) (De to JAC-Jackson, WY (USA)

Aug 28 United 5998 — Duration: 1 Hour 31 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 08/28/2017 3:25PM — Jackson, WY (USA) 08/28/2017 4:56PM
Confirmation Number: B6J13E

Flight Information
Distance 405 miles — Emissions 157.9 lbs of CO2
No Seat Assigned

Hotel

Independent

9400 MACLEOD 877- 877-3265

Aug 28 Checking in: 08/28/2017 — Checking out: 08/30/2017
Total Rate: 220.00 USD

Independent

9400 MACLEOD 877- 877-3265

Aug 28 Checking in: 08/28/2017 — Checking out: 08/30/2017
Total Rate: 220.00 USD

Independent

9400 MACLEOD 877- 877-3265

Aug 28 Checking in: 08/28/2017 — Checking out: 08/30/2017
Total Rate: 220.00 USD

Car

Car Rental at JAC-Jackson, WY (USA)

Aug 28 Budget
Picking Up 08/28/2017 5:00PM — Returning 08/30/2017 1:23PM
Picking Up at JAC-Jackson, WY (USA) — Returning to JAC-Jackson, WY (USA)
Confirmation Number: 11394122US5 — Total Rate: 114.33 USD

Car Rental at JAC-Jackson, WY (USA)

Aug 28 Budget
Picking Up 08/28/2017 5:00PM — Returning 08/30/2017 1:23PM
Picking Up at JAC-Jackson, WY (USA) — Returning to JAC-Jackson, WY (USA)
Confirmation Number: 11394122US5 — Total Rate: 114.33 USD

Car Rental at JAC-Jackson, WY (USA)

Aug 28 Budget
Picking Up 08/28/2017 5:00PM — Returning 08/30/2017 1:23PM
Picking Up at JAC-Jackson, WY (USA) — Returning to JAC-Jackson, WY (USA)
Confirmation Number: 11394122US5 — Total Rate: 114.33 USD

Air

Wednesday August 30, 2017

JAC-Jackson, WY (USA) to DEN-Denver, CO (USA) (De

Aug 30 United 386 — Duration: 1 Hour 27 Minutes Nonstop
Jackson, WY (USA) 08/30/2017 1:23PM — Denver, CO (USA) (Denver IntL. Apt) 08/30/2017 2:50PM
Confirmation Number: B6J13E

Flight Information
Distance 405 miles — Emissions 157.9 lbs of CO2
No Seat Assigned

JAC-Jackson, WY (USA) to DEN-Denver, CO (USA) (De

Aug 30 United 386 — Duration: 1 Hour 27 Minutes Nonstop
Jackson, WY (USA) 08/30/2017 1:23PM — Denver, CO (USA) (Denver IntL. Apt) 08/30/2017 2:50PM
Confirmation Number: B6J13E

Flight Information
Distance 405 miles — Emissions 157.9 lbs of CO2
No Seat Assigned

JAC-Jackson, WY (USA) to DEN-Denver, CO (USA) (De

Aug 30 United 386 — Duration: 1 Hour 27 Minutes Nonstop
Jackson, WY (USA) 08/30/2017 1:23PM — Denver, CO (USA) (Denver IntL. Apt) 08/30/2017 2:50PM
Confirmation Number: B6J13E

Flight Information
Distance 405 miles — Emissions 157.9 lbs of CO2
No Seat Assigned

DEN-Denver, CO (USA) (De to IAD-Washington, DC (USA)

Aug 30 United 652 — Duration: 3 Hours 23 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 08/30/2017 3:40PM — Washington, DC (USA) (Dulles Apt) 08/30/2017 9:03PM
Confirmation Number: B6J13E

Flight Information
Distance 1448 miles — Emissions 564.7 lbs of CO2
No Seat Assigned

DEN-Denver, CO (USA) (De to IAD-Washington, DC (USA)

Aug 30 United 652 — Duration: 3 Hours 23 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 08/30/2017 3:40PM — Washington, DC (USA) (Dulles Apt) 08/30/2017 9:03PM

Confirmation Number: B6J13E

Flight Information
Distance 1448 miles
No Seat Assigned

Emissions 564.7 lbs of CO2

DEN-Denver, CO (USA) (De to IAD-Washington, DC (USA)

Aug 30 United 652
Denver, CO (USA) (Denver IntL. Apt) 08/30/2017 3:40PM
Confirmation Number: B6J13E

Duration: 3 Hours 23 Minutes Nonstop
Washington, DC (USA) (Dulles Apt) 08/30/2017 9:03PM

Flight Information
Distance 1448 miles
No Seat Assigned

Emissions 564.7 lbs of CO2

Expenses

Trip#: 1 | Total Non-Per Diem Expenses: 1,032.31 | Total Per Diem Expenses: 262.00

Date	Description	Category	Cost	Pay Method	Per Diem
08/23/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
08/28/2017	Airline Flight	Com. Carrier	839.60	GOVCC-C	
08/28/2017	Lodging	Lodging-PerDiem	90.00	GOVCC-C	*
Comment:	Conf Num: HOTEL Cmt:				
08/28/2017	M&IE	M&IE-PerDiem	5.00	REIMBURSABLE	*
Comment:	Breakfast and inner provided				
08/28/2017	Taxi	Transportation	53.66	GOVCC-C	
08/28/2017	Shuttle	Transportation	20.00	GOVCC-C	
Comment:	Provided by Safari Club				
08/29/2017	Lodging	Lodging-PerDiem	90.00	GOVCC-C	*
Comment:	Conf Num: HOTEL Cmt:				
08/29/2017	M&IE	M&IE-PerDiem	5.00	REIMBURSABLE	*
08/30/2017	M&IE	M&IE-PerDiem	55.50	REIMBURSABLE	*
08/30/2017	Taxi	Transportation	50.00	GOVCC-C	
08/30/2017	Shuttle	Transportation	20.00	GOVCC-C	
Comment:	Provided by Safari Club				
09/21/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 | Total Per Diem Allowances: 262.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
08/28/2017	217.00/ 74.00	90.00	90.00	5.00	21.50			X	
08/29/2017	217.00/ 74.00	90.00	90.00	5.00	5.00	X	X	X	
08/30/2017	217.00/ 74.00	0.00	0.00	55.50	55.50				

Account Summary for the Selected Trip

Org: DOI	Label: FWS directors office	Acct Code: FF09D00000/FXGO16600910000//178/////	1,294.31
Expense Category: Com. Carrier	Fiscal Year: 17	Amount: 839.60	
Expense Category: Lodging-PerDiem	Fiscal Year: 17	Amount: 180.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 17	Amount: 82.00	
Expense Category: Transaction Fees	Fiscal Year: 17	Amount: 34.30	
Expense Category: Transportation	Fiscal Year: 17	Amount: 143.66	
Expense Category: Transxn Fees	Fiscal Year: 17	Amount: 14.75	
		Total:	1,294.31

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FWS directors office	FF09D00000/FXGO16600910000//178/////	GOVCC-C	1,212.31
DOI	FWS directors office	FF09D00000/FXGO16600910000//178/////	REDUCE REIMB	16.50
DOI	FWS directors office	FF09D00000/FXGO16600910000//178/////	REIMBURSABLE	65.50

Totals by Label

DOI	FWS directors office Total	FF09D00000/FXGO16600910000//178/////	1,294.31

Totals by Payment Method

GOVCC-C Total	1,212.31
REDUCE REIMB Total	16.50
REIMBURSABLE Total	65.50

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
08/28/17	AIR Airline Flight	$839.60

Audits

Audit Name	Result	Reason

Document History 10/04/2017 Voucher: TV0000LRN0

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	09/21/2017	12:56PMEST	SELLARS, ROSLYN NORINE Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name:

Approver Signature: _____

Date:

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000T1DL-1
Travel Authorization Number:	TANUM0000T1DL	Trip Name:	Sheehan travel to Minnesota and Wisconsin -9-15-17
TA Date:	08/09/17	Currency:	USD
Organization:	DOIFHQ	Current Status:	AUTHORIZATION APPROV
Purpose:	Mission (Operational)	Document Detail:	Traveler will give remarks at an all employee meeting and meet with staff at the FWS Midwest Regional office in Bloomington, Minnesota as well as give remarks at the Federal Duck Stamp Contest in Stevens Point, Wisconsin the afternoon of 9/15. There is a reception sponsored by Ducks Unlimited on September 15.
Type Code:	Trip By Trip		

Traveler Profile

Name:	SHEEHAN, GREGORY J	ID:	1001208796
TID:	40214555	Organization:	DOIFHQ
Title:		Duty Station:	
Security Cl:		Card:	CARD HOLDER
Office Address:	1849 C Street NW Room 3356 Washington, DC 20240	EMAIL:	GREGORY SHEEHAN@FWS.GOV
Office Phone:	2022084545	Cell Phone:	
Home Address:	(b) (6)	Home Phone:	
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1

Purpose: Traveler will give remarks at an all employee meeting and meet with staff at the FWS Midwest Regional office in Bloomington, Minnesota as well as give remarks at the Federal Duck Stamp Contest in Stevens Point, Wisconsin the afternoon of 9/15. There is a reception sponsored by Ducks Unlimited on September 15.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
09/15/17	09/16/17	STEVENS POINT, WI		91.00 / 51.00

Document Totals

Total Expenses:	681.95
Reimbursable Expenses:	53.50
Non-Reimbursable Expenses:	628.45
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	438.40	.00
Lodging-PerDiem	91.00	.00
M&IE-PerDiem	53.50	.00
Transaction Fees	34.30	.00
Transportation	50.00	.00
Transxn Fees	14.75	.00
Total Expenses:	681.95	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Delta	1003409829		438.40
COMM-CARR	Delta	1003409829		.00
LODGE	Holiday Inn	1003409829	Stevens Point,WI	91.00

Trip Itinerary

From: DCA-Washington, DC (USA) (National Apt) TO: MSP-Minneapolis / St. Paul, MN (USA)

Air

Friday September 15, 2017

DCA-Washington, DC (USA) to MSP-Minneapolis / St. Pa

Sep 15 Delta 2063
Washington, DC (USA) (National Apt) 09/15/2017 8:35AM
Confirmation Number: F5946Z

Duration: 2 Hours 44 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 09/15/2017 10:19AM

Flight Information
Distance 928 miles
No Seat Assigned

Emissions 399.0 lbs of CO2
Cost 438.40 USD

Hotel

Holiday Inn

1001 Amber Ave Stevens Point WI 54481 715-344-0200

Sep 15 Checking in: 09/15/2017

Checking out: 09/16/2017
Total Rate: 91.00 USD

Air

Saturday September 16, 2017

MSP-Minneapolis / St. Pa to DCA-Washington, DC (USA)

Sep 16 Delta 1776
Minneapolis / St. Paul, MN (USA) 09/16/2017 8:20PM
Confirmation Number: F5946Z

Duration: 2 Hours 34 Minutes Nonstop
Washington, DC (USA) (National Apt) 09/16/2017 11:54PM

Flight Information
Distance 928 miles
No Seat Assigned

Emissions 399.0 lbs of CO2

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 537.45 — Total Per Diem Expenses: 144.50

Date	Description	Category	Cost	Pay Method	Per Diem
08/09/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
08/30/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
09/15/2017	Airline Flight	Com. Carrier	438.40	GOVCC-C	
09/15/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
Comment:	Conf Num: 66043531 Cmt: CXL AFTER 1800 14SEP FORFEIT ONE NITE STAY				
09/15/2017	M&IE	M&IE-PerDiem	15.25	REIMBURSABLE	*
Comment:	Dinner provided at reception on 9/15.				
09/15/2017	Taxi	Transportation	25.00	GOVCC-C	
09/15/2017	Taxi	Transportation	25.00	GOVCC-C	
09/16/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*

Per Diem Allowances

Trip#: 1 — Total Per Diem Allowances: 144.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
09/15/2017	91.00/ 51.00	91.00	91.00	15.25	15.25			X	
09/16/2017	91.00/ 51.00	0.00	0.00	38.25	38.25				

Other Authorizations

Trip#: 1

Other Authorization	Remarks
MEALS PROVIDED	

Account Summary for the Selected Trip

Org: DOI	Label: FWS directors office	Acct Code: FF09D00000/FXGO16600910000//178/////	681.95
Expense Category: Com. Carrier	Fiscal Year: 17	Amount: 438.40	
Expense Category: Lodging-PerDiem	Fiscal Year: 17	Amount: 91.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 17	Amount: 53.50	
Expense Category: Transaction Fees	Fiscal Year: 17	Amount: 34.30	
Expense Category: Transportation	Fiscal Year: 17	Amount: 50.00	
Expense Category: Transxn Fees	Fiscal Year: 17	Amount: 14.75	
		Total:	681.95

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FWS directors office	FF09D00000/FXGO16600910000//178/////	GOVCC-C	628.45
DOI	FWS directors office	FF09D00000/FXGO16600910000//178/////	REIMBURSABLE	53.50

Totals by Label

DOI	FWS directors office Total	FF09D00000/FXGO16600910000//178/////		681.95

Totals by Payment Method

	GOVCC-C Total	628.45
	REIMBURSABLE Total	53.50

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
09/15/17	AIR	$438.40

Audits

Audit Name	Result	Reason

Document History 10/04/2017 Authorization: TANUM0000T1DL-1

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/30/2017	10:25AMEST	SELLARS, ROSLYN NORINE	
			Net Adjustment:0.00	
AUTHORIZATION SIGNED	08/31/2017	1:02PMEST	SELLARS, ROSLYN NORINE	
			Net Adjustment:681.95	
ADJUSTED	09/06/2017	10:55AMEST	IRWIN, THOMAS PATRICK	
			Net Adjustment:0.00	
AUTHORIZATION APPROV	09/06/2017	10:55AMEST	IRWIN, THOMAS PATRICK	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name:

Approver Signature: _____

Date:

Document Header Information

Document Type:	Voucher	Document Name:	TV0000LT8S
Travel Authorization Number:	TANUM0000T1DL	Trip Name:	Sheehan travel to Minnesota and Wisconsin -9-15-17
TA Date:	09/26/17	Currency:	USD
Organization:	DOIFHQ	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	Traveler will give remarks at an all employee meeting and meet with staff at the FWS Midwest Regional office in Bloomington, Minnesota as well as give remarks at the Federal Duck Stamp Contest in Stevens Point, Wisconsin the afternoon of 9/15. Lunch and dinner provided 9/15 and lunch provided on 9/16.
Type Code:	Trip By Trip		

Traveler Profile

Name:	SHEEHAN, GREGORY J	ID:	1001208796
TID:	40214555	Organization:	DOIFHQ
Title:		Duty Station:	
Security Cl:		Card:	CARD HOLDER
Office Address:	1849 C Street NW Room 3356 Washington, DC 20240	EMAIL:	GREGORY SHEEHAN@FWS.GOV
Office Phone:	2022084545	Cell Phone:	
Home Address:	(b) (6)	Home Phone:	
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1

Purpose: Traveler will give remarks at an all employee meeting and meet with staff at the FWS Midwest Regional office in Bloomington, Minnesota as well as give remarks at the Federal Duck Stamp Contest in Stevens Point, Wisconsin the afternoon of 9/15. Lunch and dinner provided 9/15 and lunch provided on 9/16.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
09/15/17	09/16/17	STEVENS POINT, WI		91.00 / 51.00

Document Totals

Total Expenses:	561.73
Reimbursable Expenses:	31.25
Non-Reimbursable Expenses:	530.48
Advance Applied:	.00
Net to Traveler:	31.25
Net to Government:	530.48
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	378.00	.00
Lodging-PerDiem	91.00	.00
M&IE-PerDiem	31.25	.00
Transaction Fees	34.30	.00
Transportation	12.43	.00
Transxn Fees	14.75	.00
Total Expenses:	561.73	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Delta	1003409829		378.00
COMM-CARR	Delta	1003409829		.00
COMM-CARR	Delta	1003409829		.00
LODGE	Holiday Inn	1003409829	Stevens Point,WI	91.00

Trip Itinerary

From: DCA-Washington, DC (USA) (National Apt) TO: MSP-Minneapolis / St. Paul, MN (USA)

Air

Friday September 15, 2017

DCA-Washington, DC (USA) to MSP-Minneapolis / St. Pa

Sep 15 Delta 2063
Washington, DC (USA) (National Apt) 09/15/2017 8:35AM
Confirmation Number: F5946Z

Duration: 2 Hours 44 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 09/15/2017 10:19AM

Flight Information
Distance 928 miles
No Seat Assigned

Emissions 361.9 lbs of CO2
Cost 378.00 USD

DCA-Washington, DC (USA) to MSP-Minneapolis / St. Pa

Sep 15 Delta 2063
Washington, DC (USA) (National Apt) 09/15/2017 8:35AM
Confirmation Number: F5946Z

Duration: 2 Hours 44 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 09/15/2017 10:19AM

Flight Information
Distance 928 miles
No Seat Assigned

Emissions 361.9 lbs of CO2
Cost 378.00 USD

Hotel

Holiday Inn

1001 Amber Ave Stevens Point WI 54481 715-344-0200

Sep 15 Checking in: 09/15/2017

Checking out: 09/16/2017
Total Rate: 91.00 USD

Holiday Inn

1001 Amber Ave Stevens Point WI 54481 715-344-0200

Sep 15 Checking in: 09/15/2017

Checking out: 09/16/2017
Total Rate: 91.00 USD

Air

Saturday September 16, 2017

CWA-Wausau / Stevens Pt. to MSP-Minneapolis / St. Pa

Sep 16 Delta 3420
Wausau / Stevens Pt., WI (USA) (Central 09/16/2017 3:45PM
Confirmation Number: F5946Z

Duration: 1 Hour 8 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 09/16/2017 4:53PM

Flight Information
Distance 174 miles
No Seat Assigned

Emissions 67.9 lbs of CO2

CWA-Wausau / Stevens Pt. to MSP-Minneapolis / St. Pa

Sep 16 Delta 3420
Wausau / Stevens Pt., WI (USA) (Central 09/16/2017 3:45PM
Confirmation Number: F5946Z

Duration: 1 Hour 8 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 09/16/2017 4:53PM

Flight Information
Distance 174 miles
No Seat Assigned

Emissions 67.9 lbs of CO2

MSP-Minneapolis / St. Pa to DCA-Washington, DC (USA)

Sep 16 Delta 1187
Minneapolis / St. Paul, MN (USA) 09/16/2017 6:16PM
Confirmation Number: F5946Z

Duration: 2 Hours 44 Minutes Nonstop
Washington, DC (USA) (National Apt) 09/16/2017 10:00PM

Flight Information
Distance 928 miles

Emissions 361.9 lbs of CO2

No Seat Assigned

MSP-Minneapolis / St. Pa to DCA-Washington, DC (USA)

Sep 16 Delta 1187
Minneapolis / St. Paul, MN (USA) 09/16/2017 6:16PM
Confirmation Number: F5946Z

Duration: 2 Hours 44 Minutes Nonstop
Washington, DC (USA) (National Apt) 09/16/2017 10:00PM

Flight Information
Distance 928 miles
No Seat Assigned

Emissions 361.9 lbs of CO2

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 439.48 — Total Per Diem Expenses: 122.25

Date	Description	Category	Cost	Pay Method	Per Diem
09/06/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
09/15/2017	Airline Flight	Com. Carrier	378.00	GOVCC-C	
09/15/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
Comment:	Conf Num: 66043531 Cmt: CXL AFTER 1800 14SEP FORFEIT ONE NITE STAY				
09/15/2017	M&IE	M&IE-PerDiem	5.00	REIMBURSABLE	*
Comment:	Dinner provided at reception on 9/15.				
09/15/2017	Taxi	Transportation	12.43	GOVCC-C	
09/16/2017	M&IE	M&IE-PerDiem	26.25	REIMBURSABLE	*
09/26/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 — Total Per Diem Allowances: 122.25

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
09/15/2017	91.00/ 51.00	91.00	91.00	5.00	5.00		X	X	
09/16/2017	91.00/ 51.00	0.00	0.00	26.25	26.25		X		

Account Summary for the Selected Trip

Org: DOI	Label: FWS directors office	Acct Code: FF09D00000/FXGO16600910000//178/////	561.73
Expense Category: Com. Carrier	Fiscal Year: 17	Amount: 378.00	
Expense Category: Lodging-PerDiem	Fiscal Year: 17	Amount: 91.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 17	Amount: 31.25	
Expense Category: Transaction Fees	Fiscal Year: 17	Amount: 34.30	
Expense Category: Transportation	Fiscal Year: 17	Amount: 12.43	
Expense Category: Transxn Fees	Fiscal Year: 17	Amount: 14.75	
		Total:	561.73

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FWS directors office	FF09D00000/FXGO16600910000//178/////	GOVCC-C	530.48
DOI	FWS directors office	FF09D00000/FXGO16600910000//178/////	REIMBURSABLE	31.25

Totals by Label

DOI	FWS directors office Total	FF09D00000/FXGO16600910000//178/////		561.73

Totals by Payment Method

GOVCC-C Total	530.48
REIMBURSABLE Total	31.25

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
09/15/17	AIR Airline Flight	$378.00

Audits

Audit Name	Result	Reason

Document History 10/04/2017 Voucher: TV0000LT8S

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	09/26/2017	8:25AMEST	SELLARS, ROSLYN NORINE	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature: _____

Date:

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000T346
Travel Authorization Number:	TANUM0000T346	Trip Name:	Sheehan travel to North and South, Carolina 8/20/17
TA Date:	08/11/17	Currency:	USD
Organization:	DOIFHQ	Current Status:	AUTHORIZATION APPROV
Purpose:	Mission (Operational)	Document Detail:	Visit to Cape Romain and Alligator River Refuges
Type Code:	Trip By Trip		

Traveler Profile

Name:	SHEEHAN, GREGORY J	ID:	1001208796
TID:	40214555	Organization:	DOIFHQ
Title:		Duty Station:	
Security Cl:		Card:	CARD HOLDER
Office Address:	1849 C Street NW Room 3356 Washington, DC 20240	EMAIL:	GREGORY_SHEEHAN@FWS.GOV
Office Phone:	2022084545	Cell Phone:	
Home Address:	(b) (6) [redacted]	Home Phone:	
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1

Purpose: Visit to Cape Romain and Alligator River Refuges

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
08/20/17	08/22/17	MYRTLE BEACH,SC	Mission (Operational)	156.00 / 59.00

Document Totals

Total Expenses:	1,676.35
Reimbursable Expenses:	147.50
Non-Reimbursable Expenses:	1,528.85
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	1,067.80	.00
Lodging-PerDiem	312.00	.00
M&IE-PerDiem	147.50	.00
Transaction Fees	34.30	.00
Transportation	100.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,676.35	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Delta	1003381762		.00
COMM-CARR	Delta	1003381762		1,067.80
COMM-CARR	Delta	1003381762		.00
COMM-CARR	Delta	1003381762		.00
COMM-CARR	American Airlines	1003381762		.00
LODGE	Independent	1003381762		312.00

Trip Itinerary

From: DCA-Washington, DC (USA) (National Apt) TO: CLT-Charlotte, NC (USA)

Air

Sunday August 20, 2017

DCA-Washington, DC (USA) to ATL-Atlanta, GA (USA) (H

Aug 20 Delta 820
Washington, DC (USA) (National Apt) 08/20/2017 12:25PM
Confirmation Number: GOZRLE

Duration: 1 Hour 53 Minutes Nonstop
Atlanta, GA (USA) (Hartsfield IntL. Apt) 08/20/2017 2:18PM

Flight Information
Distance 546 miles
No Seat Assigned

Emissions 234.8 lbs of CO2
Cost 1,067.80 USD

DCA-Washington, DC (USA) to ATL-Atlanta, GA (USA) (H

Aug 20 Delta 820
Washington, DC (USA) (National Apt) 08/20/2017 12:25PM
Confirmation Number: GOZRLE

Duration: 1 Hour 53 Minutes Nonstop
Atlanta, GA (USA) (Hartsfield IntL. Apt) 08/20/2017 2:18PM

Flight Information
Distance 546 miles
No Seat Assigned

Emissions 234.8 lbs of CO2
Cost 1,067.80 USD

ATL-Atlanta, GA (USA) (H to MYR-Myrtle Beach, SC (US

Aug 20 Delta 300
Atlanta, GA (USA) (Hartsfield IntL. Apt) 08/20/2017 3:53PM
Confirmation Number: GOZRLE

Duration: 1 Hour 19 Minutes Nonstop
Myrtle Beach, SC (USA) (Myrtle Beach Apt 08/20/2017 5:12PM

Flight Information
Distance 316 miles
No Seat Assigned

Emissions 135.9 lbs of CO2

ATL-Atlanta, GA (USA) (H to MYR-Myrtle Beach, SC (US

Aug 20 Delta 300
Atlanta, GA (USA) (Hartsfield IntL. Apt) 08/20/2017 3:53PM
Confirmation Number: GOZRLE

Duration: 1 Hour 19 Minutes Nonstop
Myrtle Beach, SC (USA) (Myrtle Beach Apt 08/20/2017 5:12PM

Flight Information
Distance 316 miles
No Seat Assigned

Emissions 135.9 lbs of CO2

Hotel

Independent

2101 N OAK STREET 843-918-5000

Aug 20 Checking in: 08/20/2017

Checking out: 08/22/2017
Total Rate: 312.00 USD

Independent

2101 N OAK STREET 843-918-5000

Aug 20 Checking in: 08/20/2017

Checking out: 08/22/2017
Total Rate: 312.00 USD

Air

Tuesday August 22, 2017

MYR-Myrtle Beach, SC (US to ATL-Atlanta, GA (USA) (H

Aug 22 Delta 1689
Myrtle Beach, SC (USA) (Myrtle Beach Apt 08/22/2017 6:15AM
Confirmation Number: GOZRLE

Duration: 1 Hour 14 Minutes Nonstop
Atlanta, GA (USA) (Hartsfield IntL. Apt) 08/22/2017 7:29AM

Flight Information
Distance 316 miles
No Seat Assigned

Emissions 135.9 lbs of CO2

MYR-Myrtle Beach, SC (US to ATL-Atlanta, GA (USA) (H

Aug 22 Delta 1689
Myrtle Beach, SC (USA) (Myrtle Beach Apt 08/22/2017 6:15AM
Confirmation Number: GOZRLE

Duration: 1 Hour 14 Minutes Nonstop
Atlanta, GA (USA) (Hartsfield IntL. Apt) 08/22/2017 7:29AM

Flight Information
Distance 316 miles
No Seat Assigned

Emissions 135.9 lbs of CO2

ATL-Atlanta, GA (USA) (H to RDU-Raleigh / Durham, NC

Aug 22 Delta 1294 — Duration: 1 Hour 20 Minutes Nonstop
Atlanta, GA (USA) (Hartsfield IntL. Apt) 08/22/2017 8:55AM — Raleigh / Durham, NC (USA) 08/22/2017 10:15AM
Confirmation Number: GOZRLE

Flight Information
Distance 355 miles — Emissions 152.6 lbs of CO2
No Seat Assigned

ATL-Atlanta, GA (USA) (H to RDU-Raleigh / Durham, NC

Aug 22 Delta 1294 — Duration: 1 Hour 20 Minutes Nonstop
Atlanta, GA (USA) (Hartsfield IntL. Apt) 08/22/2017 8:55AM — Raleigh / Durham, NC (USA) 08/22/2017 10:15AM
Confirmation Number: GOZRLE

Flight Information
Distance 355 miles — Emissions 152.6 lbs of CO2
No Seat Assigned

RDU-Raleigh / Durham, NC to DCA-Washington, DC (USA)

Aug 22 American Airlines 4335 — Duration: 1 Hour 17 Minutes Nonstop
Raleigh / Durham, NC (USA) 08/22/2017 8:10PM — Washington, DC (USA) (National Apt) 08/22/2017 9:27PM
Confirmation Number: DZNEZK

Flight Information
Distance 227 miles — Emissions 120.3 lbs of CO2
No Seat Assigned

RDU-Raleigh / Durham, NC to DCA-Washington, DC (USA)

Aug 22 American Airlines 4335 — Duration: 1 Hour 17 Minutes Nonstop
Raleigh / Durham, NC (USA) 08/22/2017 8:10PM — Washington, DC (USA) (National Apt) 08/22/2017 9:27PM
Confirmation Number: DZNEZK

Flight Information
Distance 227 miles — Emissions 120.3 lbs of CO2
No Seat Assigned

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	1,216.85	Total Per Diem Expenses:	459.50
Date	Description	Category	Cost	Pay Method	Per Diem
08/11/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
08/11/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
08/20/2017	Airline Flight	Com. Carrier	1,067.80	GOVCC-C	
08/20/2017	Lodging	Lodging-PerDiem	156.00	GOVCC-C	*
Comment:	Conf Num: 732193053 Cmt:				
08/20/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*
08/20/2017	Taxi	Transportation	50.00	GOVCC-C	
Comment:	Taxi from residence to airport				
08/21/2017	Lodging	Lodging-PerDiem	156.00	GOVCC-C	*
Comment:	Conf Num: 732193053 Cmt:				
08/21/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
08/22/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*
08/22/2017	Taxi	Transportation	50.00	GOVCC-C	
Comment:	Taxi from airport to residence				

Per Diem Allowances

Trip#: 1 — Total Per Diem Allowances: 459.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
08/20/2017	156.00/ 59.00	156.00	156.00	44.25	44.25	
08/21/2017	156.00/ 59.00	156.00	156.00	59.00	59.00	
08/22/2017	156.00/ 59.00	0.00	0.00	44.25	44.25	

Account Summary for the Selected Trip

Org: DOI	Label: FWS directors office	Acct Code: FF09D00000/FXGO16600910000//178/////	1,676.35
Expense Category: Com. Carrier	Fiscal Year: 17	Amount: 1,067.80	

Expense Category: Lodging-PerDiem	Fiscal Year: 17	Amount: 312.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 17	Amount: 147.50	
Expense Category: Transaction Fees	Fiscal Year: 17	Amount: 34.30	
Expense Category: Transportation	Fiscal Year: 17	Amount: 100.00	
Expense Category: Transxn Fees	Fiscal Year: 17	Amount: 14.75	
		Total:	1,676.35

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FWS directors office	FF09D00000/FXGO16600910000//178/////	GOVCC-C	1,528.85
DOI	FWS directors office	FF09D00000/FXGO16600910000//178/////	REIMBURSABLE	147.50

Totals by Label

DOI	FWS directors office Total	FF09D00000/FXGO16600910000//178/////		1,676.35

Totals by Payment Method

	GOVCC-C Total	1,528.85
	REIMBURSABLE Total	147.50

Attachments Attachments Exists

Receipt Checklist

Date	Description	Cost
08/20/17	AIR	$1,067.80

Audits

Audit Name	Result	Reason

Document History 10/04/2017 Authorization: TANUM0000T346

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/11/2017	11:09AMEST	ROSLYN SELLARS	
			Net Adjustment:0.00	
AUTHORIZATION SIGNED	08/11/2017	1:46PMEST	SELLARS, ROSLYN NORINE	
			Net Adjustment:1,676.35	
ADJUSTED	08/11/2017	1:46PMEST	SELLARS, ROSLYN NORINE	
			Net Adjustment:0.00	
AUTHORIZATION APPROV	08/11/2017	1:46PMEST	SELLARS, ROSLYN NORINE	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature: _____

Date: _____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000SZEO-2
Travel Authorization Number:	TANUM0000SZEO	Trip Name:	Hotel Only for Sheehan travel to South and North Carolina 8-20-17
TA Date:	08/08/17	Currency:	USD
Organization:	DOIFHQ	Current Status:	CANCELLED
Purpose:	Mission (Operational)	Document Detail:	Visit and meetings with staff at Cape Romain, Alligator, Pocosin adn Mattamuskeet refuges in North and South Carolina
Type Code:	Trip By Trip		

Traveler Profile

Name:	SHEEHAN, GREGORY J	ID:	1001208796
TID:	40214555	Organization:	DOIFHQ
Title:		Duty Station:	
Security Cl:		Card:	CARD HOLDER
Office Address:	1849 C Street NW Room 3356 Washington, DC 20240	EMAIL:	GREGORY_SHEEHAN@FWS.GOV
Office Phone:	2022084545	Cell Phone:	
Home Address:	(b) (6)	Home Phone:	
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1

Purpose: Visit and meetings with staff at Cape Romain, Alligator, Pocosin adn Mattamuskeet refuges in North and South Carolina

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
08/20/17	08/22/17	MYRTLE BEACH, SC	Mission (Operational)	156.00 / 59.00

Document Totals

Total Expenses:	481.91
Reimbursable Expenses:	147.50
Non-Reimbursable Expenses:	334.41
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Lodging-PerDiem	312.00	.00
M&IE-PerDiem	147.50	.00
Transaction Fees	7.66	.00
Transxn Fees	14.75	.00
Total Expenses:	481.91	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
LODGE	Sheraton	1003365930	Myrtle Beach,SC	312.00

Trip Itinerary

No Itinerary Available

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	22.41	Total Per Diem Expenses:	459.50
Date	Description	Category	Cost	Pay Method	Per Diem
08/08/2017	Travel Fee	Transaction Fees	7.66	GOVCC-C	
Comment:	OTRS Domestic-Intl w-o Air-Rail _Lodging and-or Car Only_				
08/08/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
08/20/2017	Lodging	Lodging-PerDiem	156.00	GOVCC-C	*
Comment:	Conf Num: 732193053 SI Cmt: CXL AFTR 20 AUG 2017 TM 1600 PENALTY 156.00 USD				
08/20/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*
08/21/2017	Lodging	Lodging-PerDiem	156.00	GOVCC-C	*
Comment:	Conf Num: 732193053 SI Cmt: CXL AFTR 20 AUG 2017 TM 1600 PENALTY 156.00 USD				
08/21/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
08/22/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*

Per Diem Allowances

Trip#: 1	Total Per Diem Allowances:	459.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
08/20/2017	156.00/ 59.00	156.00	156.00	44.25	44.25				
08/21/2017	156.00/ 59.00	156.00	156.00	59.00	59.00				
08/22/2017	156.00/ 59.00	0.00	0.00	44.25	44.25				

Account Summary for the Selected Trip

Org: DOI	Label: FWS directors office	Acct Code: FF09D00000/FXGO16600910000//178/////	481.91
Expense Category: Lodging-PerDiem	Fiscal Year: 17	Amount: 312.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 17	Amount: 147.50	
Expense Category: Transaction Fees	Fiscal Year: 17	Amount: 7.66	
Expense Category: Transxn Fees	Fiscal Year: 17	Amount: 14.75	
		Total:	481.91

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FWS directors office	FF09D00000/FXGO16600910000//178/////	GOVCC-C	334.41
DOI	FWS directors office	FF09D00000/FXGO16600910000//178/////	REIMBURSABLE	147.50

Totals by Label

DOI	FWS directors office Total	FF09D00000/FXGO16600910000//178/////		481.91

Totals by Payment Method

	GOVCC-C Total	334.41
	REIMBURSABLE Total	147.50

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost

Audits

Audit Name	Result	Reason

Document History 10/04/2017 Authorization: TANUM0000SZEO-2

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/30/2017	11:25AMEST	SELLARS, ROSLYN NORINE	
			Net Adjustment:0.00	
CANCELLED	08/30/2017	11:26AMEST	SELLARS, ROSLYN NORINE	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:	_____
Traveler/Preparer Signature:	_____
Date:	_____
Approver Name:	_____
Approver Signature:	_____
Date:	_____

Document Header Information

Document Type:	Voucher	Document Name:	TV0000LB0D
Travel Authorization Number:	TANUM0000T346	Trip Name:	Sheehan travel to North and South, Carolina 8/20/17
TA Date:	08/30/17	Currency:	USD
Organization:	DOIFHQ	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	Visit to Cape Romain and Alligator River Refuges. Note: Due to late flight arrival, traveler arrived home 12:32 am on 8/23. Return date revised from 8/22 to 8/23.
Type Code:	Trip By Trip		

Traveler Profile

Name:	SHEEHAN, GREGORY J	ID:	1001208796
TID:	40214555	Organization:	DOIFHQ
Title:		Duty Station:	
Security Cl:		Card:	CARD HOLDER
Office Address:	1849 C Street NW Room 3356 Washington, DC 20240	EMAIL:	GREGORY_SHEEHAN@FWS.GOV
Office Phone:	2022084545	Cell Phone:	
Home Address:	(b) (6)	Home Phone:	
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Visit to Cape Romain and Alligator River Refuges. Note: Due to late flight arrival, traveler arrived home 12:32 am on 8/23. Return date revised from 8/22 to 8/23.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
08/20/17	08/22/17	MYRTLE BEACH,SC	Mission (Operational)	156.00 / 59.00

Document Totals

Total Expenses:	1,327.91
Reimbursable Expenses:	206.50
Non-Reimbursable Expenses:	1,121.41
Advance Applied:	.00
Net to Traveler:	206.50
Net to Government:	1,121.41
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	651.00	.00
Lodging Taxes & Misc	50.76	.00
Lodging-PerDiem	312.00	.00
M&IE-PerDiem	206.50	.00
Transaction Fees	68.60	.00
Transportation	24.30	.00
Transxn Fees	14.75	.00
Total Expenses:	1,327.91	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost

COMM-CARR	Delta	1003381762	.00
COMM-CARR	Delta	1003381762	1,067.80
COMM-CARR	American Airlines	1003381762	.00
LODGE	Independent	1003381762	312.00

Trip Itinerary

From: DCA-Washington, DC (USA) (National Apt) TO: ATL-Atlanta, GA (USA) (Hartsfield IntL.

Air

Sunday August 20, 2017

DCA-Washington, DC (USA) to ATL-Atlanta, GA (USA) (H

Aug 20 Delta 820
Washington, DC (USA) (National Apt) 08/20/2017 12:25PM
Confirmation Number: GOZRLE

Duration: 1 Hour 53 Minutes Nonstop
Atlanta, GA (USA) (Hartsfield IntL. Apt) 08/20/2017 2:18PM

Flight Information
Distance 546 miles
No Seat Assigned

Emissions 212.9 lbs of CO2
Cost 1,067.80 USD

DCA-Washington, DC (USA) to ATL-Atlanta, GA (USA) (H

Aug 20 Delta 820
Washington, DC (USA) (National Apt) 08/20/2017 12:25PM
Confirmation Number: GOZRLE

Duration: 1 Hour 53 Minutes Nonstop
Atlanta, GA (USA) (Hartsfield IntL. Apt) 08/20/2017 2:18PM

Flight Information
Distance 546 miles
No Seat Assigned

Emissions 212.9 lbs of CO2
Cost 1,067.80 USD

DCA-Washington, DC (USA) to ATL-Atlanta, GA (USA) (H

Aug 20 Delta 820
Washington, DC (USA) (National Apt) 08/20/2017 12:25PM
Confirmation Number: GOZRLE

Duration: 1 Hour 53 Minutes Nonstop
Atlanta, GA (USA) (Hartsfield IntL. Apt) 08/20/2017 2:18PM

Flight Information
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DCA-Washington, DC (USA) to ATL-Atlanta, GA (USA) (H

Aug 20 Delta 820
Washington, DC (USA) (National Apt) 08/20/2017 12:25PM
Confirmation Number: GOZRLE

Duration: 1 Hour 53 Minutes Nonstop
Atlanta, GA (USA) (Hartsfield IntL. Apt) 08/20/2017 2:18PM

Flight Information
Distance 546 miles
No Seat Assigned

Emissions 212.9 lbs of CO2
Cost 1,067.80 USD

ATL-Atlanta, GA (USA) (H to MYR-Myrtle Beach, SC (US

Aug 20 Delta 300
Atlanta, GA (USA) (Hartsfield IntL. Apt) 08/20/2017 3:53PM
Confirmation Number: GOZRLE

Duration: 1 Hour 19 Minutes Nonstop
Myrtle Beach, SC (USA) (Myrtle Beach Apt 08/20/2017 5:12PM

Flight Information
Distance 316 miles
No Seat Assigned

Emissions 123.2 lbs of CO2

ATL-Atlanta, GA (USA) (H to MYR-Myrtle Beach, SC (US

Aug 20 Delta 300
Atlanta, GA (USA) (Hartsfield IntL. Apt) 08/20/2017 3:53PM
Confirmation Number: GOZRLE

Duration: 1 Hour 19 Minutes Nonstop
Myrtle Beach, SC (USA) (Myrtle Beach Apt 08/20/2017 5:12PM

Flight Information
Distance 316 miles
No Seat Assigned

Emissions 123.2 lbs of CO2

ATL-Atlanta, GA (USA) (H to MYR-Myrtle Beach, SC (US

Aug 20 Delta 300
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Flight Information
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Emissions 123.2 lbs of CO2

ATL-Atlanta, GA (USA) (H to MYR-Myrtle Beach, SC (US

Aug 20 Delta 300
Atlanta, GA (USA) (Hartsfield IntL. Apt) 08/20/2017 3:53PM
Confirmation Number: GOZRLE

Duration: 1 Hour 19 Minutes Nonstop
Myrtle Beach, SC (USA) (Myrtle Beach Apt 08/20/2017 5:12PM

Flight Information
Distance 316 miles
No Seat Assigned

Emissions 123.2 lbs of CO2

Hotel

Independent

2101 N OAK STREET 843-918-5000

Aug 20 Checking in: 08/20/2017

Checking out: 08/22/2017
Total Rate: 312.00 USD

Independent

2101 N OAK STREET 843-918-5000

Aug 20 Checking in: 08/20/2017

Checking out: 08/22/2017
Total Rate: 312.00 USD

Independent

2101 N OAK STREET 843-918-5000

Aug 20 Checking in: 08/20/2017

Checking out: 08/22/2017
Total Rate: 312.00 USD

Independent

2101 N OAK STREET 843-918-5000

Aug 20 Checking in: 08/20/2017

Checking out: 08/22/2017
Total Rate: 312.00 USD

Independent

2101 N OAK STREET 843-918-5000

Aug 20 Checking in: 08/20/2017

Checking out: 08/22/2017
Total Rate: 312.00 USD

Air

Tuesday August 22, 2017

RDU-Raleigh / Durham, NC to DCA-Washington, DC (USA)

Aug 22 American Airlines 4335
Raleigh / Durham, NC (USA) 08/22/2017 8:10PM
Confirmation Number: DZNEZK

Duration: 1 Hour 17 Minutes Nonstop
Washington, DC (USA) (National Apt) 08/22/2017 9:27PM

Flight Information
Distance 227 miles
No Seat Assigned

Emissions 88.5 lbs of CO2

RDU-Raleigh / Durham, NC to DCA-Washington, DC (USA)

Aug 22 American Airlines 4335
Raleigh / Durham, NC (USA) 08/22/2017 8:10PM
Confirmation Number: DZNEZK

Duration: 1 Hour 17 Minutes Nonstop
Washington, DC (USA) (National Apt) 08/22/2017 9:27PM

Flight Information
Distance 227 miles
No Seat Assigned

Emissions 88.5 lbs of CO2

RDU-Raleigh / Durham, NC to DCA-Washington, DC (USA)

Aug 22 American Airlines 4335 — Duration: 1 Hour 17 Minutes Nonstop
Raleigh / Durham, NC (USA) 08/22/2017 8:10PM — Washington, DC (USA) (National Apt) 08/22/2017 9:27PM
Confirmation Number: DZNEZK

Flight Information
Distance 227 miles — Emissions 88.5 lbs of CO2
No Seat Assigned

RDU-Raleigh / Durham, NC to DCA-Washington, DC (USA)

Aug 22 American Airlines 4335 — Duration: 1 Hour 17 Minutes Nonstop
Raleigh / Durham, NC (USA) 08/22/2017 8:10PM — Washington, DC (USA) (National Apt) 08/22/2017 9:27PM
Confirmation Number: DZNEZK

Flight Information
Distance 227 miles — Emissions 88.5 lbs of CO2
No Seat Assigned

RDU-Raleigh / Durham, NC to DCA-Washington, DC (USA)

Aug 22 American Airlines 4335 — Duration: 1 Hour 17 Minutes Nonstop
Raleigh / Durham, NC (USA) 08/22/2017 8:10PM — Washington, DC (USA) (National Apt) 08/22/2017 9:27PM
Confirmation Number: DZNEZK

Flight Information
Distance 227 miles — Emissions 88.5 lbs of CO2
No Seat Assigned

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 809.41 Total Per Diem Expenses: 518.50

Date	Description	Category	Cost	Pay Method	Per Diem
08/12/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment: SB ATRS Domestic w-Air-Rail					
08/14/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment: SB ATRS Domestic w-Air-Rail					
08/20/2017	Airline Flight	Com. Carrier	651.00	GOVCC-C	
Comment: Corrected airfare is $472.80 + 178.20 after itinerary change.					
08/20/2017	Lodging Tax	Lodging Taxes & Misc	25.38	GOVCC-C	
08/20/2017	Lodging	Lodging-PerDiem	156.00	GOVCC-C	*
Comment: Conf Num: 732193053 Cmt:					
08/20/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*
08/20/2017	Taxi	Transportation	11.62	GOVCC-C	
Comment: Taxi from residence to airport					
08/21/2017	Lodging Tax	Lodging Taxes & Misc	25.38	GOVCC-C	
08/21/2017	Lodging	Lodging-PerDiem	156.00	GOVCC-C	*
Comment: Conf Num: 732193053 Cmt:					
08/21/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
08/22/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
08/22/2017	Taxi	Transportation	12.68	GOVCC-C	
Comment: Taxi from airport to residence					
08/23/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*
08/30/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 — Total Per Diem Allowances: 518.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
08/20/2017	156.00/ 59.00	156.00	156.00	44.25	44.25				
08/21/2017	156.00/ 59.00	156.00	156.00	59.00	59.00				
08/22/2017	156.00/ 59.00	0.00	0.00	59.00	59.00				
08/23/2017	156.00/ 59.00	0.00	0.00	44.25	44.25				

Account Summary for the Selected Trip

Org: DOI	Label: FWS directors office	Acct Code: FF09D00000/FXGO16600910000//178/////	1,327.91
Expense Category: Com. Carrier	Fiscal Year: 17	Amount: 651.00	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 17	Amount: 50.76	
Expense Category: Lodging-PerDiem	Fiscal Year: 17	Amount: 312.00	

Expense Category: M&IE-PerDiem	Fiscal Year: 17	Amount: 206.50	
Expense Category: Transaction Fees	Fiscal Year: 17	Amount: 68.60	
Expense Category: Transportation	Fiscal Year: 17	Amount: 24.30	
Expense Category: Transxn Fees	Fiscal Year: 17	Amount: 14.75	
		Total:	1,327.91

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FWS directors office	FF09D00000/FXGO16600910000//178/////	GOVCC-C	1,121.41
DOI	FWS directors office	FF09D00000/FXGO16600910000//178/////	REIMBURSABLE	206.50

Totals by Label

DOI	FWS directors office Total	FF09D00000/FXGO16600910000//178/////	1,327.91

Totals by Payment Method

GOVCC-C Total	1,121.41
REIMBURSABLE Total	206.50

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
08/20/17	AIR Airline Flight	$651.00

Audits

Audit Name	Result	Reason

Document History 08/30/2017 Voucher: TV0000LB0D

Copyright 1989-2009 Concur Government Edition: Concur Inc. SHEEHAN, GREGORY J. 40214555

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/30/2017	12:37PMEST	SELLARS, ROSLYN NORINE	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

Roslyn Sellars 8/30/17

SIGNED DATE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name:
Approver Signature:
Date:

Gregory J. Sheehan 9/1/17
Downey Magallanes

U.S. Department of the Interior

Travel Document Approval Form*

DATE: 8/30/17 **TRAVEL ARRANGER NAME & PHONE:** Roslyn Sellars

OFFICIAL TRAVEL INFORMATION	
Type of document (Authorization/Voucher)	Travel Voucher
Traveler Name and Title	Gregory Sheehan
Date(s) of Travel	8/20/17 – 8/22/17
Location(s)	Myrtle Beach, SC
Estimated Cost	$1,327.91
Funding	FWS
Purpose	Traveler met and visited with staff at Cape Romaine (South Carolina) and Alligator River,(North Carolina) National Wildlife Refuge. The Cape Romaine visit was requested by the Chairman of the House Resources Committee Rob Bishop and Congressman Michael Turner in order to learn more about the refuge system overall. As Greg was going to be that far south and in an effort to minimize future travel, he decided to also include a stop in NC to follow up on a request from Congressman Walter Jones concerning the Red Wolf recovery program. Greg met with the Congressman in July at his request concerning this issue and committed to visiting the area.
Special Requests (e.g., mixed official/personal travel, mixed official/political travel, exceed lodging allowance, travel upgrade)	
SOL (General Law) approval for special requests (if necessary)	
TRAVEL ARRANGER CHECKLIST	
Full Itinerary Attached	Yes
Conference Agenda Attached (if appropriate)	Yes
Is a non-Federal source paying for any or all of the travel-related expenses? If so, attach a DI-2000 signed by the traveler and an ethics official.	
Has the traveler been offered free attendance at a reception or any other type of social gathering during the course of official travel? If so, attach a DI-1958 signed by the traveler and an ethics official.	
Traveler signature applied	Yes
Travel arranger signature applied	Yes
APPROVALS and SURNAMES	
Assistant Secretary	
AFTER OBTAINING A/S SURNAME, DELIVER PACKAGE TO ROOM 7318 FOR PROCESSING.	
Deputy Secretary	
Deputy Chief of Staff	

*Use this form as a cover sheet for travel authorizations and vouchers submitted for approval.

Itinerary | Invoice | Information | Feedback

Date: 08/11/2017
Record Locator: MIR23B
Travelers:
Sheehan, Gregory.J
Agent: doi.travel@duluthtravelinc.com

Agency Address
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Sun, Aug 20 2017 – Myrtle Beach, SC

Hide Details

check-in

SHERATON MYRTLE BEACH CONV CTR HOTEL Confirmation No. 732193053 – map

Address:
Phone: 843-918-5000
Rate: USD 156.00
Room Desc: NON SMOKING
Info: 2101 N OAK STREET MYRTLE BEACH SOUTH CAROLINA 29577

12:25 PM depart **Ronald Reagan Ntl Washington (DCA) to Atlanta (ATL)** — Confirmation No. GOZRLE

Delta Air Lines Flight 820
Takeoff: 12:25 PM (Terminal: B) Ronald Reagan Ntl Washington, DC – map
Landing: 2:18 PM (Terminal: S) Atlanta, GA – map

Baggage Info | Economy Class [L] Class | Airbus Industrie A321 | No Meal Service | 1h 53m

Travelers:
Name: Sheehan, Gregory.J Ticket #: 006-8673457551 Seat: 37A FF#: (b) (6)

3:53 PM depart **Atlanta (ATL) to Myrtle Beach (MYR)** — Confirmation No. GOZRLE

Delta Air Lines Flight 300
Takeoff: 3:53 PM (Terminal: S) Atlanta, GA – map
Landing: 5:12 PM Myrtle Beach, SC – map

Baggage Info | Economy Class [Y] Class | McDonnell Douglas MD-80 | No Meal Service | 1h 19m

Travelers:
Name: Sheehan, Gregory.J Ticket #: 006-8673457551 Seat: 19C FF#: (b) (6)

Tue, Aug 22 2017 – Ronald Reagan Ntl Washington, DC

Hide Details

8:10 PM depart **Raleigh-Durham (RDU) to Ronald Reagan Ntl Washington (DCA)** — Confirmation No. DZNEZK

American Airlines Flight 4335
Takeoff: 8:10 PM (Terminal: 2) Raleigh-Durham, NC – map
Landing: 9:27 PM (Terminal: C) Ronald Reagan Ntl Washington, DC – map

Baggage Info | Economy [G] Class | Embraer RJ145 | 1h 17m

OPERATED BY TRANS STATES AS AMERICAN EAGLE
PLEASE CHECK-IN WITH THE OPERATING CARRIER

Travelers:
Name: Sheehan, Gregory.J Ticket #: 001-8673323478 Seat: 14A FF#: (b) (6)

8/20 Lodg. 156.00 Tax 25.38
8/21 Lodg. 156.00 Tax 25.38

Airfare $651.00

8/20 Taxi 11.62
8/23 Taxi 12.68

TRAVEL Incorporated

*** EXCHANGE ***

Ticket Number	006-8673457551
Exchange Ticket	8673323477
Account #	F88090
Issue Date	Mon, Aug 14, 2017
Booking ID	MIR23B
Issuing Location	UUN
Booking Agent ID	R3
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Sheehan/Gregory.J**

Type	Carrier Equip	Flight# / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES 321	820 / L LCADCA Confirmation: GOZRLE	Sun, 08/20/2017 Sun, 08/20/2017	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: ATLANTA *** Connecting ***	1225P 218P
✈	DELTA AIR LINES M80	300 / Y YCA Confirmation: GOZRLE	Sun, 08/20/2017 Sun, 08/20/2017	Leave :: ATLANTA Arrive :: MYRTLE BEACH	353P 512P

— Fee(s) —

Description	Payment Date	Amount	Form of Payment	Reference #
Agent-Assisted Dom Air/Rail	08/14/2017	$34.30	(b) (6)	052851

— Remark(s) —

U22/DOIFHQ
U29/TANUM0000T346
U82/ATRS

Fare	$418.60
Tax	$54.20
Ticket Total	$472.80
Admin / Penalty Fare	$0.00
Total with Penalty	$472.80
Exchange Fare	($889.60)
Total Amount	($416.80)
Amount Charged	($416.80)

Air only indicated here.

Fee : Agent-Assisted Dom Air/Rail	$34.30
Air + Fee	($382.50)

WAS DL ATL133.95DL MYR284.65USD413.60END DL ZPDCAATL XT 5.60AY9.00XF DCA4.5ATL4.5

Air
$472.80
178.20
$651.00

Ticket Number	001-8673323478
Account #	F88090
Issue Date	Fri, Aug 11, 2017
Booking ID	MIR23B
Issuing Location	UUN
Booking Agent ID	[redacted]
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Sheehan/Gregory.J**

Type	Carrier / Equip	Flight # / Class / Fare Basis	Travel Dates	City - Airport	Time
✈	AMERICAN AIRLINES ER4	4335 / G GCA Confirmation: DZNEZK	Tue, 08/22/2017 Tue, 08/22/2017	Leave :: RALEIGH-DURHAM Arrive :: RONALD REAGAN NTL WASHINGTON	810P 927P

— **Remark(s)** —

U22/DOIFHQ
U29/TANUM0000T346
U62/ATRS

Fare	$152.56
Tax	$25.64
Total Amount	$178.20
Amount Charged	$178.20

Air only indicated here.

RDU AA WAS152.56USD152.56END AA ZPRDU XT11.44US5.60AY 4.50XF RDU4.5

Sheraton Convention Center Hotel
2101 N. Oak Street
Myrtle Beach, SC 29577
United States
Tel: 843-918-5000 Fax: 843-918-5001

Sheraton

Gregory Sheehan
Fed Rooms/managed Government
(b) (6)

Page Number	:	1	Invoice Nbr	: 215760
Guest Number	:	780475		
Folio ID	:	A		
Arrive Date	:	20-AUG-17	17:34	
Depart Date	:	22-AUG-17	11:00	
No. Of Guest	:	1		
Room Number	:	613		
Club Account	:	(b) (6)		
Voucher Number	:	73JZB2		

Information Invoice

Tax ID :
Sheraton MB Conv Ctr AUG-22-2017 06:04 CAGIBBS

Date	Reference	Description	Charges (USD)	Credits (USD)
20-AUG-17	RT613	National Corporate	156.00	
20-AUG-17	RT613	State Tax 10%	15.60	
20-AUG-17	RT613	County Tax 1.5%	2.34	
20-AUG-17	RT613	City Tax 1.5%	2.34	
20-AUG-17	RT613	Facilities Fee 3%	4.68	
20-AUG-17	RT613	Facilities Tax	0.42	
21-AUG-17	RT613	National Corporate	156.00	
21-AUG-17	RT613	State Tax 10%	15.60	
21-AUG-17	RT613	County Tax 1.5%	2.34	
21-AUG-17	RT613	City Tax 1.5%	2.34	
21-AUG-17	RT613	Facilities Fee 3%	4.68	
21-AUG-17	RT613	Facilities Tax	0.42	

Tax 25.38

Tax 25.38

Approve EMV Receipt for (b) (6) Signature Captured
IAD:01106090032200045C400000000000000FF TVR:0000008000
AID:A0000000041010 Application Label:MASTERCARD
TSI:E800 ARC:00 CHIP READ

** Total	362.76	0.00
*** Balance	362.76	

Continued on the next page

Didn't have the federal tax exempt form for taxes and they wouldn't accept the number from the card.

Sellars, Roslyn <roslyn_sellars@fws.gov>

Fwd: Your Sunday morning trip with Uber

1 message

Greg Sheehan <greg_j_sheehan@fws.gov>
To: Roslyn Sellars <roslyn_sellars@fws.gov>

Sun, Aug 20, 2017 at 11:17 AM

Greg Sheehan
Principal Deputy Director
US Fish and Wildlife Service
202-208-4545
202-676-7675 cell

Taxi
8/20

Begin forwarded message:

From: Uber Receipts <uber.us@uber.com>
Date: August 20, 2017 at 11:04:00 AM EDT
To: <greg_j_sheehan@fws.gov>
Subject: Your Sunday morning trip with Uber



Uber logo

$11.62

Thanks for choosing Uber, Gregory

August 20, 2017 | uberX

10:58am | (b) (6)

11:03am | 2-3 S Smith Blvd, Arlington, VA

Picture of Yura

You rode with Yura

1.45	00:04:53	uberX
miles	Trip time	Car

One star | two stars | three stars | four stars | five stars

ADD A TIP

Your Fare

Trip fare	11.62
Subtotal	$11.62

CHARGED
(b) (6) GOVT Card $11.62

Issued by Raser
Receipt ID # fe5a4c32-ae0f-4c73-b221-d0910b1b81e

Invite your friends and family. Share the Uber love and give friends $5 off each of their first 4 rides!

Share code:
gregorys7166ui

Uber logo

Share on Facebook | Share on Twitter | Share as Email

Need help?

Tap Help in your app to contact us with questions about your trip.

Leave something behind? Track it down

Sellars, Roslyn <roslyn_sellars@fws.gov>

Fwd: Your Tuesday evening trip with Uber

1 message

Greg Sheehan <greg_j_sheehan@fws.gov> Wed, Aug 23, 2017 at 6:16 AM
To: Roslyn Sellars Cell <roslyn_sellars@fws.gov>

Taxi
8/23
Arrive at residence
12:32am

Greg Sheehan
Principal Deputy Director
US Fish and Wildlife Service
202-208-4545 office
202-676-7675 cell

Begin forwarded message:

From: Uber Receipts <uber.us@uber.com>
Date: August 23, 2017 at 12:41:04 AM EDT
To: <greg_j_sheehan@fws.gov>
Subject: Your Tuesday evening trip with Uber



Uber logo

$12.68

Thanks for choosing Uber, Gregory

August 23, 2017 | uberX

12:32am | 5 Aviation Cir, Arlington, VA

12:40am (b) (6)

Picture of Ali

You rode with Ali

1.78	00:08:31	uberX
miles	Trip time	Car

One star | two stars | three stars | four stars | five stars

ADD A TIP

Your Fare

Trip fare	12.68
Subtotal	$12.68

CHARGED (b) (6) -GOVT $12.68

Issued by Rasier
Receipt ID # 87b485fa-9dbc-427d-8376-529facd3f153

Invite your friends and family. Get a

U.S. Department of the Interior

Travel Document Approval Form*

DATE: **TRAVEL ARRANGER NAME & PHONE:**

OFFICIAL TRAVEL INFORMATION	
Type of document (Authorization/Voucher)	Authorization
Traveler Name and Title	Greg Sheehan, Deputy Director - FWS
Date(s) of Travel	August 20-22, 2017
Location(s)	Myrtle Beach, SC
Estimated Cost	$1,676.35
Funding	FWS
Purpose	Visits to Cape Romain and Alligator River refuges
Special Requests (e.g., mixed official/personal travel, mixed official/political travel, exceed lodging allowance, travel upgrade)	N/A
SOL (General Law) approval for special requests (if necessary)	N/A
TRAVEL ARRANGER CHECKLIST	
Full Itinerary Attached	Yes
Conference Agenda Attached (if appropriate)	N/A
Is a non-Federal source paying for any or all of the travel-related expenses? If so, attach a DI-2000 signed by the traveler and an ethics official.	N/A
Has the traveler been offered free attendance at a reception or any other type of social gathering during the course of official travel? If so, attach a DI-1958 signed by the traveler and an ethics official.	N/A
Traveler signature applied	No
Travel arranger signature applied	Yes
APPROVALS and SURNAMES	
Assistant Secretary (TAs only)	
AFTER OBTAINING A/S SURNAME, DELIVER PACKAGE TO ROOM 7318 FOR PROCESSING.	
Deputy Secretary	
Deputy Chief of Staff	

*Use this form as a cover sheet for travel authorizations and vouchers submitted for approval.

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000T346
Travel Authorization Number:	TANUM0000T346	Trip Name:	Sheehan travel to North and South, Carolina 8/20/17
TA Date:	08/11/17	Currency:	USD
Organization:	DOIFHQ	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	Visit to Cape Romain and Alligator River Refuges
Type Code:	Trip By Trip		

Traveler Profile

Name:	SHEEHAN, GREGORY J	ID:	1001208796
TID:	40214555	Organization:	DOIFHQ
Title:		Duty Station:	
Security Cl:		Card:	CARD HOLDER
Office Address:	1849 C Street NW Room 3356 Washington, DC 20240	EMAIL:	GREGORY_SHEEHAN@FWS.GOV
Office Phone:	2022084545	Cell Phone:	
Home Address:		Home Phone:	
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1 Selected Trip
Purpose: Visit to Cape Romain and Alligator River Refuges
Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
08/20/17	08/22/17	MYRTLE BEACH,SC	Mission (Operational)	156.00 / 59.00

Document Totals

Total Expenses:	1,676.35
Reimbursable Expenses:	147.50
Non-Reimbursable Expenses:	1,528.85
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	1,067.80	.00
Lodging-PerDiem	312.00	.00
M&IE-PerDiem	147.50	.00
Transaction Fees	34.30	.00
Transportation	100.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,676.35	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Delta	1003381762		.00
COMM-CARR	Delta	1003381762		1,067.80
COMM-CARR	Delta	1003381762		.00
COMM-CARR	Delta	1003381762		.00
COMM-CARR	American Airlines	1003381762		.00
LODGE	Independent	1003381762		312.00

Trip Itinerary

From: DCA-Washington, DC (USA) (National Apt) TO: CLT-Charlotte, NC (USA)

Air

Sunday August 20, 2017

DCA-Washington, DC (USA) to ATL-Atlanta, GA (USA) (H

Aug 20 Delta 820
Washington, DC (USA) (National Apt) 08/20/2017 12:25PM
Confirmation Number: GOZRLE

Duration: 1 Hour 53 Minutes Nonstop
Atlanta, GA (USA) (Hartsfield IntL. Apt) 08/20/2017 2:18PM

Flight Information
Distance 546 miles
No Seat Assigned

Emissions 234.8 lbs of CO2
Cost 1,067.80 USD

DCA-Washington, DC (USA) to ATL-Atlanta, GA (USA) (H

Aug 20 Delta 820
Washington, DC (USA) (National Apt) 08/20/2017 12:25PM
Confirmation Number: GOZRLE

Duration: 1 Hour 53 Minutes Nonstop
Atlanta, GA (USA) (Hartsfield IntL. Apt) 08/20/2017 2:18PM

Flight Information
Distance 546 miles
No Seat Assigned

Emissions 234.8 lbs of CO2
Cost 1,067.80 USD

ATL-Atlanta, GA (USA) (H to MYR-Myrtle Beach, SC (US

Aug 20 Delta 300
Atlanta, GA (USA) (Hartsfield IntL. Apt) 08/20/2017 3:53PM
Confirmation Number: GOZRLE

Duration: 1 Hour 19 Minutes Nonstop
Myrtle Beach, SC (USA) (Myrtle Beach Apt 08/20/2017 5:12PM

Flight Information
Distance 316 miles
No Seat Assigned

Emissions 135.9 lbs of CO2

ATL-Atlanta, GA (USA) (H to MYR-Myrtle Beach, SC (US

Aug 20 Delta 300
Atlanta, GA (USA) (Hartsfield IntL. Apt) 08/20/2017 3:53PM
Confirmation Number: GOZRLE

Duration: 1 Hour 19 Minutes Nonstop
Myrtle Beach, SC (USA) (Myrtle Beach Apt 08/20/2017 5:12PM

Flight Information
Distance 316 miles
No Seat Assigned

Emissions 135.9 lbs of CO2

Hotel

Independent

2101 N OAK STREET 843-918-5000

Aug 20 Checking in: 08/20/2017

Checking out: 08/22/2017
Total Rate: 312.00 USD

Independent

2101 N OAK STREET 843-918-5000

Aug 20 Checking in: 08/20/2017

Checking out: 08/22/2017
Total Rate: 312.00 USD

Air

Tuesday August 22, 2017

MYR-Myrtle Beach, SC (US to ATL-Atlanta, GA (USA) (H

Aug 22 Delta 1689
Myrtle Beach, SC (USA) (Myrtle Beach Apt 08/22/2017 6:15AM
Confirmation Number: GOZRLE

Duration: 1 Hour 14 Minutes Nonstop
Atlanta, GA (USA) (Hartsfield IntL. Apt) 08/22/2017 7:29AM

Flight Information
Distance 316 miles
No Seat Assigned

Emissions 135.9 lbs of CO2

MYR-Myrtle Beach, SC (US to ATL-Atlanta, GA (USA) (H

Aug 22 Delta 1689
Myrtle Beach, SC (USA) (Myrtle Beach Apt 08/22/2017 6:15AM
Confirmation Number: GOZRLE

Duration: 1 Hour 14 Minutes Nonstop
Atlanta, GA (USA) (Hartsfield IntL. Apt) 08/22/2017 7:29AM

Flight Information
Distance 316 miles
No Seat Assigned

Emissions 135.9 lbs of CO2

ATL-Atlanta, GA (USA) (H to RDU-Raleigh / Durham, NC

Aug 22 Delta 1294
Atlanta, GA (USA) (Hartsfield IntL. Apt) 08/22/2017 8:55AM
Confirmation Number: GOZRLE

Duration: 1 Hour 20 Minutes Nonstop
Raleigh / Durham, NC (USA) 08/22/2017 10:15AM

Flight Information
Distance 355 miles
No Seat Assigned

Emissions 152.6 lbs of CO2

ATL-Atlanta, GA (USA) (H to RDU-Raleigh / Durham, NC

Aug 22 Delta 1294
Atlanta, GA (USA) (Hartsfield IntL. Apt) 08/22/2017 8:55AM
Confirmation Number: GOZRLE

Duration: 1 Hour 20 Minutes Nonstop
Raleigh / Durham, NC (USA) 08/22/2017 10:15AM

Flight Information
Distance 355 miles
No Seat Assigned

Emissions 152.6 lbs of CO2

RDU-Raleigh / Durham, NC to DCA-Washington, DC (USA)

Aug 22 American Airlines 4335
Raleigh / Durham, NC (USA) 08/22/2017 8:10PM
Confirmation Number: DZNEZK

Duration: 1 Hour 17 Minutes Nonstop
Washington, DC (USA) (National Apt) 08/22/2017 9:27PM

Flight Information
Distance 227 miles
No Seat Assigned

Emissions 120.3 lbs of CO2

RDU-Raleigh / Durham, NC to DCA-Washington, DC (USA)

Aug 22 American Airlines 4335
Raleigh / Durham, NC (USA) 08/22/2017 8:10PM
Confirmation Number: DZNEZK

Duration: 1 Hour 17 Minutes Nonstop
Washington, DC (USA) (National Apt) 08/22/2017 9:27PM

Flight Information
Distance 227 miles
No Seat Assigned

Emissions 120.3 lbs of CO2

Expenses

Trip#: 1 Total Non-Per Diem Expenses: 1,216.85 Total Per Diem Expenses: 459.50

Date	Description	Category	Cost	Pay Method	Per Diem
08/11/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
08/11/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
08/20/2017	Airline Flight	Com. Carrier	1,067.80	GOVCC-C	
08/20/2017	Lodging	Lodging-PerDiem	156.00	GOVCC-C	*
Comment:	Conf Num: 732193053 Cmt:				
08/20/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*
08/20/2017	Taxi	Transportation	50.00	GOVCC-C	
Comment:	Taxi from residence to airport				
08/21/2017	Lodging	Lodging-PerDiem	156.00	GOVCC-C	*
Comment:	Conf Num: 732193053 Cmt:				
08/21/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
08/22/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*
08/22/2017	Taxi	Transportation	50.00	GOVCC-C	
Comment:	Taxi from airport to residence				

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 459.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
08/20/2017	156.00/ 59.00	156.00	156.00	44.25	44.25	
08/21/2017	156.00/ 59.00	156.00	156.00	59.00	59.00	
08/22/2017	156.00/ 59.00	0.00	0.00	44.25	44.25	

Account Summary for the Selected Trip

Org: DOI Label: FWS directors office Acct Code: FF09D00000/FXGO16600910000//178//// 1,676.35
Expense Category: Com. Carrier Fiscal Year: 17 Amount: 1,067.80

Expense Category: Lodging-PerDiem	Fiscal Year: 17	Amount: 312.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 17	Amount: 147.50	
Expense Category: Transaction Fees	Fiscal Year: 17	Amount: 34.30	
Expense Category: Transportation	Fiscal Year: 17	Amount: 100.00	
Expense Category: Transxn Fees	Fiscal Year: 17	Amount: 14.75	
		Total:	1,676.35

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FWS directors office	FF09D00000/FXGO16600910000//178/////	GOVCC-C	1,528.85
DOI	FWS directors office	FF09D00000/FXGO16600910000//178/////	REIMBURSABLE	147.50

Totals by Label

DOI	FWS directors office Total	FF09D00000/FXGO16600910000//178/////	1,676.35

Totals by Payment Method

GOVCC-C Total	1,528.85
REIMBURSABLE Total	147.50

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
08/20/17	AIR	$1,067.80

Audits

Audit Name	Result	Reason

Document History 08/11/2017 Authorization: TANUM0000T346

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/11/2017	11:09AMEST	ROSLYN SELLARS Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

Rosly S 8/14/17

SIGNED DATE

Document Signatures

Traveler/Preparer Name: Roslyn Sellers
Traveler/Preparer Signature: Rosly S
Date: 8/14/17
Approver Name: Downey Magallanes
Approver Signature:
Date: 8/18/17

Document Header Information

Document Type:	Voucher	Document Name:	TV0000LB0D
Travel Authorization Number:	TANUM0000T346	Trip Name:	Sheehan travel to North and South, Carolina 8/20/17
TA Date:	08/30/17	Currency:	USD
Organization:	DOIFHQ	Current Status:	PAID
Purpose:	Mission (Operational)	Document Detail:	Visit to Cape Romain and Alligator River Refuges. Note: Due to late flight arrival, traveler arrived home 12:32 am on 8/23. Return date revised from 8/22 to 8/23.
Type Code:	Trip By Trip		

Traveler Profile

Name:	SHEEHAN, GREGORY J	ID:	1001208796
TID:	40214555	Organization:	DOIFHQ
Title:		Duty Station:	
Security Cl:		Card:	CARD HOLDER
Office Address:	1849 C Street NW Room 3356 Washington, DC 20240	EMAIL:	GREGORY_SHEEHAN@FWS.GOV
Office Phone:	2022084545	Cell Phone:	
Home Address:	(b) (6)	Home Phone:	
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Visit to Cape Romain and Alligator River Refuges. Note: Due to late flight arrival, traveler arrived home 12:32 am on 8/23. Return date revised from 8/22 to 8/23.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
08/20/17	08/22/17	MYRTLE BEACH,SC	Mission (Operational)	156.00 / 59.00

Document Totals

Total Expenses:	1,327.91
Reimbursable Expenses:	206.50
Non-Reimbursable Expenses:	1,121.41
Advance Applied:	.00
Net to Traveler:	206.50
Net to Government:	1,121.41
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	651.00	.00
Lodging Taxes & Misc	50.76	.00
Lodging-PerDiem	312.00	.00
M&IE-PerDiem	206.50	.00
Transaction Fees	68.60	.00
Transportation	24.30	.00
Transxn Fees	14.75	.00
Total Expenses:	1,327.91	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost

COMM-CARR	Delta	1003381762	.00
COMM-CARR	Delta	1003381762	1,067.80
COMM-CARR	American Airlines	1003381762	.00
LODGE	Independent	1003381762	312.00

Trip Itinerary

From: DCA-Washington, DC (USA) (National Apt) TO: ATL-Atlanta, GA (USA) (Hartsfield IntL.

Air

Sunday August 20, 2017

DCA-Washington, DC (USA) to ATL-Atlanta, GA (USA) (H

Aug 20 Delta 820 — Duration: 1 Hour 53 Minutes Nonstop
Washington, DC (USA) (National Apt) 08/20/2017 12:25PM — Atlanta, GA (USA) (Hartsfield IntL. Apt) 08/20/2017 2:18PM
Confirmation Number: GOZRLE

Flight Information
Distance 546 miles — Emissions 212.9 lbs of CO2
No Seat Assigned — Cost 1,067.80 USD

DCA-Washington, DC (USA) to ATL-Atlanta, GA (USA) (H

Aug 20 Delta 820 — Duration: 1 Hour 53 Minutes Nonstop
Washington, DC (USA) (National Apt) 08/20/2017 12:25PM — Atlanta, GA (USA) (Hartsfield IntL. Apt) 08/20/2017 2:18PM
Confirmation Number: GOZRLE

Flight Information
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Washington, DC (USA) (National Apt) 08/20/2017 12:25PM — Atlanta, GA (USA) (Hartsfield IntL. Apt) 08/20/2017 2:18PM
Confirmation Number: GOZRLE

Flight Information
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Aug 20 Delta 820 — Duration: 1 Hour 53 Minutes Nonstop
Washington, DC (USA) (National Apt) 08/20/2017 12:25PM — Atlanta, GA (USA) (Hartsfield IntL. Apt) 08/20/2017 2:18PM
Confirmation Number: GOZRLE

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DCA-Washington, DC (USA) to ATL-Atlanta, GA (USA) (H

Aug 20 Delta 820 — Duration: 1 Hour 53 Minutes Nonstop
Washington, DC (USA) (National Apt) 08/20/2017 12:25PM — Atlanta, GA (USA) (Hartsfield IntL. Apt) 08/20/2017 2:18PM
Confirmation Number: GOZRLE

Flight Information
Distance 546 miles — Emissions 212.9 lbs of CO2
No Seat Assigned — Cost 1,067.80 USD

ATL-Atlanta, GA (USA) (H to MYR-Myrtle Beach, SC (US

Aug 20 Delta 300 — Duration: 1 Hour 19 Minutes Nonstop
Atlanta, GA (USA) (Hartsfield IntL. Apt) 08/20/2017 3:53PM — Myrtle Beach, SC (USA) (Myrtle Beach Apt 08/20/2017 5:12PM
Confirmation Number: GOZRLE

Flight Information
Distance 316 miles — Emissions 123.2 lbs of CO2
No Seat Assigned

ATL-Atlanta, GA (USA) (H to MYR-Myrtle Beach, SC (US

Aug 20 Delta 300 — Duration: 1 Hour 19 Minutes Nonstop
Atlanta, GA (USA) (Hartsfield IntL. Apt) 08/20/2017 3:53PM — Myrtle Beach, SC (USA) (Myrtle Beach Apt 08/20/2017 5:12PM
Confirmation Number: GOZRLE

Flight Information
Distance 316 miles — Emissions 123.2 lbs of CO2
No Seat Assigned

ATL-Atlanta, GA (USA) (H to MYR-Myrtle Beach, SC (US

Aug 20 Delta 300 — Duration: 1 Hour 19 Minutes Nonstop
Atlanta, GA (USA) (Hartsfield IntL. Apt) 08/20/2017 3:53PM — Myrtle Beach, SC (USA) (Myrtle Beach Apt 08/20/2017 5:12PM
Confirmation Number: GOZRLE

Flight Information
Distance 316 miles — Emissions 123.2 lbs of CO2
No Seat Assigned

ATL-Atlanta, GA (USA) (H to MYR-Myrtle Beach, SC (US

Aug 20 Delta 300 — Duration: 1 Hour 19 Minutes Nonstop
Atlanta, GA (USA) (Hartsfield IntL. Apt) 08/20/2017 3:53PM — Myrtle Beach, SC (USA) (Myrtle Beach Apt 08/20/2017 5:12PM
Confirmation Number: GOZRLE

Flight Information
Distance 316 miles — Emissions 123.2 lbs of CO2
No Seat Assigned

ATL-Atlanta, GA (USA) (H to MYR-Myrtle Beach, SC (US

Aug 20 Delta 300 — Duration: 1 Hour 19 Minutes Nonstop
Atlanta, GA (USA) (Hartsfield IntL. Apt) 08/20/2017 3:53PM — Myrtle Beach, SC (USA) (Myrtle Beach Apt 08/20/2017 5:12PM
Confirmation Number: GOZRLE

Flight Information
Distance 316 miles — Emissions 123.2 lbs of CO2
No Seat Assigned

Hotel

Independent

2101 N OAK STREET 843-918-5000

Aug 20 Checking in: 08/20/2017 — Checking out: 08/22/2017
Total Rate: 312.00 USD

Independent

2101 N OAK STREET 843-918-5000

Aug 20 Checking in: 08/20/2017 — Checking out: 08/22/2017
Total Rate: 312.00 USD

Independent

2101 N OAK STREET 843-918-5000

Aug 20 Checking in: 08/20/2017 — Checking out: 08/22/2017
Total Rate: 312.00 USD

Independent

2101 N OAK STREET 843-918-5000

Aug 20 Checking in: 08/20/2017 — Checking out: 08/22/2017
Total Rate: 312.00 USD

Independent

2101 N OAK STREET 843-918-5000

Aug 20 Checking in: 08/20/2017 — Checking out: 08/22/2017
Total Rate: 312.00 USD

Air

Tuesday August 22, 2017

RDU-Raleigh / Durham, NC to DCA-Washington, DC (USA)

Aug 22 American Airlines 4335 — Duration: 1 Hour 17 Minutes Nonstop
Raleigh / Durham, NC (USA) 08/22/2017 8:10PM — Washington, DC (USA) (National Apt) 08/22/2017 9:27PM
Confirmation Number: DZNEZK

Flight Information
Distance 227 miles — Emissions 88.5 lbs of CO2
No Seat Assigned

RDU-Raleigh / Durham, NC to DCA-Washington, DC (USA)

Aug 22 American Airlines 4335 — Duration: 1 Hour 17 Minutes Nonstop
Raleigh / Durham, NC (USA) 08/22/2017 8:10PM — Washington, DC (USA) (National Apt) 08/22/2017 9:27PM
Confirmation Number: DZNEZK

Flight Information
Distance 227 miles — Emissions 88.5 lbs of CO2
No Seat Assigned

RDU-Raleigh / Durham, NC to DCA-Washington, DC (USA)

Aug 22 American Airlines 4335 — Duration: 1 Hour 17 Minutes Nonstop
Raleigh / Durham, NC (USA) 08/22/2017 8:10PM — Washington, DC (USA) (National Apt) 08/22/2017 9:27PM
Confirmation Number: DZNEZK

Flight Information
Distance 227 miles — Emissions 88.5 lbs of CO2
No Seat Assigned

RDU-Raleigh / Durham, NC to DCA-Washington, DC (USA)

Aug 22 American Airlines 4335 — Duration: 1 Hour 17 Minutes Nonstop
Raleigh / Durham, NC (USA) 08/22/2017 8:10PM — Washington, DC (USA) (National Apt) 08/22/2017 9:27PM
Confirmation Number: DZNEZK

Flight Information
Distance 227 miles — Emissions 88.5 lbs of CO2
No Seat Assigned

RDU-Raleigh / Durham, NC to DCA-Washington, DC (USA)

Aug 22 American Airlines 4335 — Duration: 1 Hour 17 Minutes Nonstop
Raleigh / Durham, NC (USA) 08/22/2017 8:10PM — Washington, DC (USA) (National Apt) 08/22/2017 9:27PM
Confirmation Number: DZNEZK

Flight Information
Distance 227 miles — Emissions 88.5 lbs of CO2
No Seat Assigned

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 809.41 — Total Per Diem Expenses: 518.50

Date	Description	Category	Cost	Pay Method	Per Diem
08/12/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
08/14/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
08/20/2017	Airline Flight	Com. Carrier	651.00	GOVCC-C	
Comment:	Corrected airfare is $472.80 + 178.20 after itinerary change.				
08/20/2017	Lodging Tax	Lodging Taxes & Misc	25.38	GOVCC-C	
08/20/2017	Lodging	Lodging-PerDiem	156.00	GOVCC-C	*
Comment:	Conf Num: 732193053 Cmt:				
08/20/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*
08/20/2017	Taxi	Transportation	11.62	GOVCC-C	
Comment:	Taxi from residence to airport				
08/21/2017	Lodging Tax	Lodging Taxes & Misc	25.38	GOVCC-C	
08/21/2017	Lodging	Lodging-PerDiem	156.00	GOVCC-C	*
Comment:	Conf Num: 732193053 Cmt:				
08/21/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
08/22/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
08/22/2017	Taxi	Transportation	12.68	GOVCC-C	
Comment:	Taxi from airport to residence				
08/23/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*
08/30/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 — Total Per Diem Allowances: 518.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
08/20/2017	156.00/ 59.00	156.00	156.00	44.25	44.25				
08/21/2017	156.00/ 59.00	156.00	156.00	59.00	59.00				
08/22/2017	156.00/ 59.00	0.00	0.00	59.00	59.00				
08/23/2017	156.00/ 59.00	0.00	0.00	44.25	44.25				

Account Summary for the Selected Trip

Org: DOI	Label: FWS directors office	Acct Code: FF09D00000/FXGO16600910000//178/////	1,327.91
Expense Category: Com. Carrier	Fiscal Year: 17	Amount: 651.00	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 17	Amount: 50.76	
Expense Category: Lodging-PerDiem	Fiscal Year: 17	Amount: 312.00	

Expense Category: M&IE-PerDiem	Fiscal Year: 17	Amount: 206.50	
Expense Category: Transaction Fees	Fiscal Year: 17	Amount: 68.60	
Expense Category: Transportation	Fiscal Year: 17	Amount: 24.30	
Expense Category: Transxn Fees	Fiscal Year: 17	Amount: 14.75	
		Total:	1,327.91

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FWS directors office	FF09D00000/FXGO16600910000//178/////	GOVCC-C	1,121.41
DOI	FWS directors office	FF09D00000/FXGO16600910000//178/////	REIMBURSABLE	206.50

Totals by Label

DOI	FWS directors office Total	FF09D00000/FXGO16600910000//178/////		1,327.91

Totals by Payment Method

	GOVCC-C Total	1,121.41
	REIMBURSABLE Total	206.50

Attachments Attachments Exists

Receipt Checklist

Date	Description	Cost
08/20/17	AIR Airline Flight	$651.00

Audits

Audit Name	Result	Reason

Document History 10/19/2017 Voucher: TV0000LB0D

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/30/2017	12:37PMEST	SELLARS, ROSLYN NORINE	
			Net Adjustment:0.00	
T-ENTERED	09/21/2017	7:08AMEST	SELLARS, ROSLYN NORINE	
			Net Adjustment:1,327.91	
ADJUSTED	10/04/2017	12:02PMEST	WISDA, KRISTEN BECKER	
			Net Adjustment:0.00	
VOUCHER APPROVED	10/17/2017	5:18AMEST	GUERTIN, STEPHEN DONALD	
			Net Adjustment:0.00	
PENDING	10/17/2017	5:18AMEST	SYSUTILITY	
			Net Adjustment:0.00	
SAP INVOICE POSTED	10/17/2017	5:18AMEST	EAI, EAI	
			Net Adjustment:0.00	
PAID	10/18/2017	4:16AMEST	EAI, EAI	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature: _____
Date: _____
Approver Name: _____
Approver Signature: _____
Date: _____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000RXA5
Travel Authorization Number:	TANUM0000RXA5	Trip Name:	Sheehan travel to Omaha, NE 6/26/17
TA Date:	06/20/17	Currency:	USD
Organization:	DOIFHQ	Current Status:	AUTHORIZATION APPROV
Purpose:	Mission (Operational)	Document Detail:	Traveler will attend the Midwest Association of Fish and Wildlife Agencies Annual Meeting.
Type Code:	Trip By Trip		

Traveler Profile

Name:	SHEEHAN, GREGORY J	ID:	1001208796
TID:	40214555	Organization:	DOIFHQ
Title:		Duty Station:	
Security Cl:		Card:	CARD HOLDER
Office Address:	1849 C Street NW Room 3356 Washington, DC 20240	EMAIL:	GREGORY_SHEEHAN@FWS.GOV
Office Phone:	2022084545	Cell Phone:	
Home Address:	(b) (6)	Home Phone:	
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1

Purpose: Traveler will attend the Midwest Association of Fish and Wildlife Agencies Annual Meeting.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
06/26/17	06/27/17	ASHLAND,NE	Mission (Operational)	91.00 / 51.00

Document Totals

Total Expenses:	798.33
Reimbursable Expenses:	76.50
Non-Reimbursable Expenses:	721.83
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	486.10	.00
Lodging Taxes & Misc	17.72	.00
Lodging-PerDiem	95.00	.00
M&IE-PerDiem	76.50	.00
Transaction Fees	8.26	.00
Transportation	100.00	.00
Transxn Fees	14.75	.00
Total Expenses:	798.33	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Delta	1003208393		486.10
COMM-CARR	Delta	1003208393		.00
COMM-CARR	Delta	1003208393		.00
COMM-CARR	Delta	1003208393		.00

Trip Itinerary

From: DCA-Washington, DC (USA) (National Apt) TO: DTW-Detroit, MI (USA) (Metropolitan Apt)

Air

Monday June 26, 2017

DCA-Washington, DC (USA) to DTW-Detroit, MI (USA) (M

Jun 26 Delta 2547 — Duration: 1 Hour 37 Minutes Nonstop
Washington, DC (USA) (National Apt) 06/26/2017 12:45PM — Detroit, MI (USA) (Metropolitan Apt) 06/26/2017 2:22PM
Confirmation Number: HADKK7

Flight Information
Distance 404 miles — Emissions 173.7 lbs of CO2
No Seat Assigned — Cost 486.10 USD

DTW-Detroit, MI (USA) (M to OMA-Omaha, NE (USA) (Epl

Jun 26 Delta 3449 — Duration: 2 Hours 7 Minutes Nonstop
Detroit, MI (USA) (Metropolitan Apt) 06/26/2017 3:43PM — Omaha, NE (USA) (Epley Airfield) 06/26/2017 4:50PM
Confirmation Number: HADKK7

Flight Information
Distance 648 miles — Emissions 278.6 lbs of CO2
No Seat Assigned

Tuesday June 27, 2017

OMA-Omaha, NE (USA) (Epl to DTW-Detroit, MI (USA) (M

Jun 27 Delta 3449 — Duration: 2 Hours 3 Minutes Nonstop
Omaha, NE (USA) (Epley Airfield) 06/27/2017 5:27PM — Detroit, MI (USA) (Metropolitan Apt) 06/27/2017 8:30PM
Confirmation Number: HADKK7

Flight Information
Distance 648 miles — Emissions 278.6 lbs of CO2
No Seat Assigned

DTW-Detroit, MI (USA) (M to DCA-Washington, DC (USA)

Jun 27 Delta 1977 — Duration: 1 Hour 32 Minutes Nonstop
Detroit, MI (USA) (Metropolitan Apt) 06/27/2017 9:58PM — Washington, DC (USA) (National Apt) 06/27/2017 11:30PM
Confirmation Number: HADKK7

Flight Information
Distance 404 miles — Emissions 173.7 lbs of CO2
No Seat Assigned

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 626.83 — Total Per Diem Expenses: 171.50

Date	Description	Category	Cost	Pay Method	Per Diem
06/20/2017	Travel Fee	Transaction Fees	8.26	GOVCC-C	
Comment:	OTRS Domestic-Intl w-Air-Rail				
06/20/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
06/26/2017	Airline Flight	Com. Carrier	486.10	GOVCC-C	
06/26/2017	Lodging Tax	Lodging Taxes & Misc	17.72	GOVCC-C	
06/26/2017	Lodging	Lodging-PerDiem	95.00	GOVCC-C	*
Comment:	FWS Form 3-2388 requesting approval for lodging over per diem is attached.				
06/26/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
06/26/2017	Taxi	Transportation	25.00	GOVCC-C	
Comment:	Taxi to/from airport at duty station				
06/26/2017	Taxi	Transportation	25.00	GOVCC-C	
Comment:	Taxi to/from airport at meeting location				
06/27/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
06/27/2017	Taxi	Transportation	25.00	GOVCC-C	
Comment:	Taxi to/from airport at duty station				
06/27/2017	Taxi	Transportation	25.00	GOVCC-C	
Comment:	Taxi to/from airport at meeting location				

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 171.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
06/26/2017	91.00/ 51.00	95.00	95.00	38.25	38.25				
06/27/2017	91.00/ 51.00	0.00	0.00	38.25	38.25				

Other Authorizations

Trip#: 1

Other Authorization	Remarks
Space on a scheduled contract flight is not available in time to accomplish the purpose of your travel	Lower cost option is not from the required airport and/or arrives at meeting location too late.
ACTUAL EXPENSE	

Account Summary for the Selected Trip

Org: DOI	Label: FWS Directors Office	Acct Code: FF09D00000/FXGO16600910000//178/////	798.33
Expense Category: Com. Carrier	Fiscal Year: 0	Amount: 486.10	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 0	Amount: 17.72	
Expense Category: Lodging-PerDiem	Fiscal Year: 0	Amount: 95.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 0	Amount: 76.50	
Expense Category: Transaction Fees	Fiscal Year: 0	Amount: 8.26	
Expense Category: Transportation	Fiscal Year: 0	Amount: 100.00	
Expense Category: Transxn Fees	Fiscal Year: 0	Amount: 14.75	
		Total:	798.33

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FWS Directors Office	FF09D00000/FXGO16600910000//178/////	GOVCC-C	721.83
DOI	FWS Directors Office	FF09D00000/FXGO16600910000//178/////	REIMBURSABLE	76.50

Totals by Label

DOI	FWS Directors Office Total	FF09D00000/FXGO16600910000//178/////	798.33

Totals by Payment Method

GOVCC-C Total	721.83
REIMBURSABLE Total	76.50

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
06/26/17	AIR	$486.10

Audits

Audit Name	Result	Reason

Document History 10/04/2017 Authorization: TANUM0000RXA5

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/20/2017	1:37PMEST	ROSLYN SELLARS	
			Net Adjustment:0.00	
AUTHORIZATION SIGNED	06/20/2017	2:39PMEST	SELLARS, ROSLYN NORINE	
			Net Adjustment:776.61	
AUTHORIZATION APPROV	06/21/2017	12:53PMEST	SELLARS, ROSLYN NORINE	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:	
Traveler/Preparer Signature:	_____
Date:	_____
Approver Name:	
Approver Signature:	_____
Date:	

Document Header Information

Document Type:	Voucher	Document Name:	TV0000KC5W
Travel Authorization Number:	TANUM0000RXA5	Trip Name:	Sheehan travel to Omaha, NE 6/26/17
TA Date:	07/07/17	Currency:	USD
Organization:	DOIFHQ	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	Traveler will attend the Midwest Association of Fish and Wildlife Agencies Annual Meeting.
Type Code:	Trip By Trip		

Traveler Profile

Name:	SHEEHAN, GREGORY J	ID:	1001208796
TID:	40214555	Organization:	DOIFHQ
Title:		Duty Station:	
Security Cl:		Card:	CARD HOLDER
Office Address:	1849 C Street NW Room 3356 Washington, DC 20240	EMAIL:	GREGORY_SHEEHAN@FWS.GOV
Office Phone:	2022084545	Cell Phone:	
Home Address:		Home Phone:	
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1 Selected Trip

Purpose: Traveler will attend the Midwest Association of Fish and Wildlife Agencies Annual Meeting.

Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
06/26/17	06/27/17	ASHLAND,NE	Mission (Operational)	91.00 / 51.00

Document Totals

Total Expenses:	637.26
Reimbursable Expenses:	76.50
Non-Reimbursable Expenses:	560.76
Advance Applied:	.00
Net to Traveler:	76.50
Net to Government:	560.76
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	326.10	.00
Lodging Taxes & Misc	12.72	.00
Lodging-PerDiem	112.72	.00
M&IE-PerDiem	76.50	.00
Transaction Fees	42.56	.00
Transportation	51.91	.00
Transxn Fees	14.75	.00
Total Expenses:	637.26	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Delta	1003208393		486.10
COMM-CARR	Delta	1003208393		.00
COMM-CARR	Delta	1003208393		.00

COMM-CARR	Delta	1003208393		.00
LODGE	Independent	1003208393	Ashland,NE	112.72

Trip Itinerary

From: DCA-Washington, DC (USA) (National Apt) TO: DTW-Detroit, MI (USA) (Metropolitan Apt)

Air

Monday June 26, 2017

IAD-Washington, DC (USA) to MSP-Minneapolis / St. Pa

Jun 26 Delta 4809
Washington, DC (USA) (Dulles Apt) 06/26/2017 12:46PM
Confirmation Number: HADKK7

Duration: 2 Hours 44 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 06/26/2017 2:30PM

Flight Information
Distance 906 miles
No Seat Assigned

Emissions 353.3 lbs of CO2
Cost 486.10 USD

IAD-Washington, DC (USA) to MSP-Minneapolis / St. Pa

Jun 26 Delta 4809
Washington, DC (USA) (Dulles Apt) 06/26/2017 12:46PM
Confirmation Number: HADKK7

Duration: 2 Hours 44 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 06/26/2017 2:30PM

Flight Information
Distance 906 miles
No Seat Assigned

Emissions 353.3 lbs of CO2
Cost 486.10 USD

IAD-Washington, DC (USA) to MSP-Minneapolis / St. Pa

Jun 26 Delta 4809
Washington, DC (USA) (Dulles Apt) 06/26/2017 12:46PM
Confirmation Number: HADKK7

Duration: 2 Hours 44 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 06/26/2017 2:30PM

Flight Information
Distance 906 miles
No Seat Assigned

Emissions 353.3 lbs of CO2
Cost 486.10 USD

MSP-Minneapolis / St. Pa to OMA-Omaha, NE (USA) (Epl

Jun 26 Delta 954
Minneapolis / St. Paul, MN (USA) 06/26/2017 3:10PM
Confirmation Number: HADKK7

Duration: 1 Hour 13 Minutes Nonstop
Omaha, NE (USA) (Epley Airfield) 06/26/2017 4:23PM

Flight Information
Distance 281 miles
No Seat Assigned

Emissions 109.6 lbs of CO2

MSP-Minneapolis / St. Pa to OMA-Omaha, NE (USA) (Epl

Jun 26 Delta 954
Minneapolis / St. Paul, MN (USA) 06/26/2017 3:10PM
Confirmation Number: HADKK7

Duration: 1 Hour 13 Minutes Nonstop
Omaha, NE (USA) (Epley Airfield) 06/26/2017 4:23PM

Flight Information
Distance 281 miles
No Seat Assigned

Emissions 109.6 lbs of CO2

MSP-Minneapolis / St. Pa to OMA-Omaha, NE (USA) (Epl

Jun 26 Delta 954
Minneapolis / St. Paul, MN (USA) 06/26/2017 3:10PM
Confirmation Number: HADKK7

Duration: 1 Hour 13 Minutes Nonstop
Omaha, NE (USA) (Epley Airfield) 06/26/2017 4:23PM

Flight Information
Distance 281 miles
No Seat Assigned

Emissions 109.6 lbs of CO2

Hotel

Independent

28500 West Park Hwy Ashland NE 68003 402-944-2523

Jun 26 Checking in: 06/26/2017

Checking out: 06/27/2017
Total Rate: 112.72 USD

Independent

28500 West Park Hwy Ashland NE 68003 402-944-2523

Jun 26 Checking in: 06/26/2017

Checking out: 06/27/2017

Total Rate: 112.72 USD

Independent

28500 West Park Hwy Ashland NE 68003 402-944-2523

Jun 26 Checking in: 06/26/2017

Checking out: 06/27/2017
Total Rate: 112.72 USD

Air

Tuesday June 27, 2017

OMA-Omaha, NE (USA) (Epl to DTW-Detroit, MI (USA) (M

Jun 27 Delta 3449
Omaha, NE (USA) (Epley Airfield) 06/27/2017 5:27PM
Confirmation Number: HADKK7

Duration: 2 Hours 3 Minutes Nonstop
Detroit, MI (USA) (Metropolitan Apt) 06/27/2017 8:30PM

Flight Information
Distance 648 miles
No Seat Assigned

Emissions 252.7 lbs of CO2

OMA-Omaha, NE (USA) (Epl to DTW-Detroit, MI (USA) (M

Jun 27 Delta 3449
Omaha, NE (USA) (Epley Airfield) 06/27/2017 5:27PM
Confirmation Number: HADKK7

Duration: 2 Hours 3 Minutes Nonstop
Detroit, MI (USA) (Metropolitan Apt) 06/27/2017 8:30PM

Flight Information
Distance 648 miles
No Seat Assigned

Emissions 252.7 lbs of CO2

OMA-Omaha, NE (USA) (Epl to DTW-Detroit, MI (USA) (M

Jun 27 Delta 3449
Omaha, NE (USA) (Epley Airfield) 06/27/2017 5:27PM
Confirmation Number: HADKK7

Duration: 2 Hours 3 Minutes Nonstop
Detroit, MI (USA) (Metropolitan Apt) 06/27/2017 8:30PM

Flight Information
Distance 648 miles
No Seat Assigned

Emissions 252.7 lbs of CO2

DTW-Detroit, MI (USA) (M to DCA-Washington, DC (USA)

Jun 27 Delta 1977
Detroit, MI (USA) (Metropolitan Apt) 06/27/2017 9:58PM
Confirmation Number: HADKK7

Duration: 1 Hour 32 Minutes Nonstop
Washington, DC (USA) (National Apt) 06/27/2017 11:30PM

Flight Information
Distance 404 miles
No Seat Assigned

Emissions 157.6 lbs of CO2

DTW-Detroit, MI (USA) (M to DCA-Washington, DC (USA)

Jun 27 Delta 1977
Detroit, MI (USA) (Metropolitan Apt) 06/27/2017 9:58PM
Confirmation Number: HADKK7

Duration: 1 Hour 32 Minutes Nonstop
Washington, DC (USA) (National Apt) 06/27/2017 11:30PM

Flight Information
Distance 404 miles
No Seat Assigned

Emissions 157.6 lbs of CO2

DTW-Detroit, MI (USA) (M to DCA-Washington, DC (USA)

Jun 27 Delta 1977
Detroit, MI (USA) (Metropolitan Apt) 06/27/2017 9:58PM
Confirmation Number: HADKK7

Duration: 1 Hour 32 Minutes Nonstop
Washington, DC (USA) (National Apt) 06/27/2017 11:30PM

Flight Information
Distance 404 miles
No Seat Assigned

Emissions 157.6 lbs of CO2

Expenses

Trip#: 1

		Total Non-Per Diem Expenses:	448.04	Total Per Diem Expenses:	189.22
Date	Description	Category	Cost	Pay Method	Per Diem
06/21/2017	Travel Fee Comment: OTRS Domestic-Intl w-Air-Rail	Transaction Fees	8.26	GOVCC-C	
06/23/2017	Travel Fee Comment: SB ATRS Domestic w-Air-Rail	Transaction Fees	34.30	GOVCC-C	

06/26/2017	Airline Flight	Com. Carrier	326.10	GOVCC-C
Comment: Airfare corrected to show new fare of $326.10 due to itinerary change. Previous fare $486.10				
06/26/2017	Lodging Tax	Lodging Taxes & Misc	12.72	GOVCC-C
06/26/2017	Lodging	Lodging-PerDiem	112.72	GOVCC-C *
Comment: Conf Num: 2-44585585 Cmt:				
06/26/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE *
06/26/2017	Taxi	Transportation	40.87	GOVCC-C
Comment: Taxi to/from airport at meeting location				
06/27/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE *
06/27/2017	Taxi	Transportation	11.04	GOVCC-C
07/07/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 189.22

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
06/26/2017	91.00/ 51.00	112.72	112.72	38.25	38.25				
06/27/2017	91.00/ 51.00	0.00	0.00	38.25	38.25				

Account Summary for the Selected Trip

Org: DOI	Label: FWS Directors Office	Acct Code: FF09D00000/FXGO16600910000//178/////	637.26
Expense Category: Com. Carrier	Fiscal Year: 0	Amount: 326.10	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 0	Amount: 12.72	
Expense Category: Lodging-PerDiem	Fiscal Year: 0	Amount: 112.72	
Expense Category: M&IE-PerDiem	Fiscal Year: 0	Amount: 76.50	
Expense Category: Transaction Fees	Fiscal Year: 0	Amount: 42.56	
Expense Category: Transportation	Fiscal Year: 0	Amount: 51.91	
Expense Category: Transxn Fees	Fiscal Year: 0	Amount: 14.75	
		Total:	637.26

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FWS Directors Office	FF09D00000/FXGO16600910000//178/////	GOVCC-C	560.76
DOI	FWS Directors Office	FF09D00000/FXGO16600910000//178/////	REIMBURSABLE	76.50

Totals by Label

DOI	FWS Directors Office Total	FF09D00000/FXGO16600910000//178/////		637.26

Totals by Payment Method

GOVCC-C Total	560.76
REIMBURSABLE Total	76.50

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
06/26/17	AIR Airline Flight	$326.10

Audits

Audit Name	Result	Reason

Document History 07/07/2017 Voucher: TV0000KC5W

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	07/07/2017	7:02AMEST	SELLARS, ROSLYN NORINE Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

Roslyn Sellars 7/7/17

SIGNED DATE

Document Signatures

Traveler/Preparer Name: Gregory Sheehan
Traveler/Preparer Signature:
Date:
Approver Name: Maureen P FOSTER
Approver Signature: Maureen Foster
Date: 07.21.17

TRAVEL Incorporated

*** EXCHANGE ***

Ticket Number	006-8670374822
Exchange Ticket	8670238121
Account #	F88090
Issue Date	Fri, Jun 23, 2017
Booking ID	3AGV4F
Issuing Location	UUN
Booking Agent ID	PC
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Sheehan/Gregory.J**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES CR9	4809 / L LCAIAD Confirmation: HADKK7	Mon, 06/26/2017 Mon, 06/26/2017	Leave :: WASHINGTON-DLS Arrive :: MINNEAPOLIS-STP *** Connecting ***	1246P 230P
✈	DELTA AIR LINES 320	954 / L LCAIAD Confirmation: HADKK7	Mon, 06/26/2017 Mon, 06/26/2017	Leave :: MINNEAPOLIS-STP Arrive :: OMAHA	310P 423P
✈	DELTA AIR LINES CR9	3449 / T TDGDCA Confirmation: HADKK7	Tue, 06/27/2017 Tue, 06/27/2017	Leave :: OMAHA Arrive :: DETROIT *** Connecting ***	527P 830P
✈	DELTA AIR LINES M90	1977 / T TDGDCA Confirmation: HADKK7	Tue, 06/27/2017 Tue, 06/27/2017	Leave :: DETROIT Arrive :: RONALD REAGAN NTL WASHINGTON	958P 1130P

— Fee(s) —

Description	Payment Date	Amount	Form of Payment	Reference #
Agent-Assisted Dom Air/Rail	06/23/2017	$34.30	(b) (6)	070384

Fare	$265.12
Tax	$60.98
Ticket Total	$326.10
Admin / Penalty Fare	$0.00
Total with Penalty	$326.10
Exchange Fare	($486.10)
Total Amount	($160.00)
Amount Charged	($160.00)

Air only indicated here.

Fee : Agent-Assisted Dom Air/Rail	$34.30
Air + Fee	($125.70)

WAS DL X/MSP DL OMA153.49DL X/DTT DL WAS111.63USD265.12END
DL ZPIADMSPOMADTW XT11.20AY13.50XF IAD4.5MSP4.5DTW4.5

— Remark(s) —

U22/DOIFHQ
U29/TANUM0000RXA5
U82/ATRS

* Accounting Note: This Invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (ARC) on 06/27/2017

Taxi 6/26 40.87
Taxi 6/27 11.04
Lodging 102.00
Lodging Tax 12.72

TRAVEL Incorporated

Invoice #	361887
Ticket Number	006-8670238121
Account #	F88090
Issue Date	Wed, Jun 21, 2017
Booking ID	3AGV4F
Issuing Location	UUN
Booking Agent ID	[redacted]
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Sheehan/Gregory.J**

All or part of this ticket has been exchanged. Look at ticket **8670374822** for exchanged flight information.

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES M80	2547 / Q QDGDCA Confirmation: HADKK7	Mon, 06/26/2017 Mon, 06/26/2017	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: DETROIT *** Connecting ***	1245P 222P
✈	DELTA AIR LINES CR9	3449 / Q QDGDCA Confirmation: HADKK7	Mon, 06/26/2017 Mon, 06/26/2017	Leave :: DETROIT Arrive :: OMAHA	343P 450P
✈	DELTA AIR LINES CR9	3449 / T TDGDCA Confirmation: HADKK7	Tue, 06/27/2017 Tue, 06/27/2017	Leave :: OMAHA Arrive :: DETROIT *** Connecting ***	527P 830P
✈	DELTA AIR LINES M90	1977 / T TDGDCA Confirmation: HADKK7	Tue, 06/27/2017 Tue, 06/27/2017	Leave :: DETROIT Arrive :: RONALD REAGAN NTL WASHINGTON	958P 1130P

— Fee(s) —

Description	Payment Date	Amount	Form of Payment	Reference #
Online Dom/Intl Air/Rail	06/21/2017	$8.26	(b) (6)	051339

Fare	$413.96
Tax	$72.14
Total Amount	$486.10
Amount Charged	$486.10
Air only indicated here.	
Fee : Online Dom/Intl Air/Rail	$8.26
Air + Fee	$494.36

WAS DL X/DTT DL OMA302.33DL X/DTT DL WAS111.63USD413.96END DL ZPDCADTWOMADTW XT11.20AY13.50XF DCA4.5DTW4.5DTW4.5

— Remark(s) —

U22/DOIFHQ
U29/TANUM0000RXA5
U82/OTRS

Itinerary | Invoice | Information | Feedback

Date: 06/20/2017
Record Locator: 3AGV4F
Travelers:
Sheehan, Gregory.J
Agent: doi.travel@duluthtravelinc.com

Agency Address
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Mon, Jun 26 2017 – Omaha, NE

check-in

EUGENE MAHONEY STATE PARK LODGING FACILITY Confirmation No. 2-44585585 – map

Address:
Phone: 402-944-2523
Rate: USD 112.72
Room Desc: NON SMOKING
Info: 28500 WEST PARK HWY ASHLAND NEBRASKA 68003

12:46 PM depart

Washington-Dls (IAD) to Minneapolis-Stp (MSP) — Confirmation No. HADKK7

Delta Air Lines
Flight 4809

Takeoff: 12:46 PM
Washington-Dls, DC – map

Landing: 2:30 PM (Terminal: 1)
Minneapolis-Stp, MN – map

Baggage Info | Economy Class [L] Class | Canadair Regional Jet 900 | Lunch | 2h 44m

OPERATED BY SKYWEST DBA DELTA CONNECTION
PLEASE CHECK-IN WITH THE OPERATING CARRIER

Travelers:
Name: Sheehan, Gregory.J Ticket #: 006-8670374822 Seat: 12B FF#: (b) (6)
Notes: Unable to assign seat at this time..will keep ck for a seat

3:10 PM depart

Minneapolis-Stp (MSP) to Omaha (OMA) — Confirmation No. HADKK7

Delta Air Lines
Flight 954

Takeoff: 3:10 PM (Terminal: 1)
Minneapolis-Stp, MN – map

Landing: 4:23 PM
Omaha, NE – map

Baggage Info | Economy Class [L] Class | Airbus Industrie A320-100/200 | No Meal Service | 1h 13m

Travelers:
Name: Sheehan, Gregory.J Ticket #: 006-8670374822 Seat: 28F FF#: (b) (6)

Tue, Jun 27 2017 – Ronald Reagan Ntl Washington, DC

5:27 PM depart

Omaha (OMA) to Detroit (DTW) — Confirmation No. HADKK7

Delta Air Lines
Flight 3449

Takeoff: 5:27 PM
Omaha, NE – map

Landing: 8:30 PM (Terminal: EM)
Detroit, MI – map

Baggage Info | Economy Class [T] Class | Canadair Regional Jet 900 | Refreshments | 2h 3m

OPERATED BY ENDEAVOR AIR DBA DELTA CONNECTION
PLEASE CHECK-IN WITH THE OPERATING CARRIER

Travelers:
Name: Sheehan, Gregory.J Ticket #: 006-8670374822 Seat: 12C FF#: (b) (6)

9:58 PM depart

Detroit (DTW) to Ronald Reagan Ntl Washington (DCA) — Confirmation No. HADKK7

Delta Air Lines
Flight 1977

Takeoff: 9:58 PM (Terminal: EM)
Detroit, MI – map

Landing: 11:30 PM (Terminal: B)
Ronald Reagan Ntl Washington, DC – map

Baggage Info | Economy Class [T] Class | McDonnell Douglas MD-90 | No Meal Service | 1h 32m

Travelers:
Name: Sheehan, Gregory.J Ticket #: 006-8670374822 Seat: 20C FF#: (b) (6)

Lodging Receipt

Eugene Mahoney State Park

[redacted]
Ashland, NE, 68003

Jun 27, 2017 10:14 AM CDT 400286023
Receipt # 352763088 (Reprint # 2)

Event: 329387310, MAFWA
Event Dates: Jun 17, 2017 - Jun 29, 2017
Event Transactions:
Customer: Gaborow, Caitlin

Advanced Reservation # 2-44585585
Current Transactions: Checkout; Make Payment
Eugene T. Mahoney SP; Eugene T. Mahoney SP; 216 HOLD-216 HOLD; Schehann, Greg; 1 Occupants; 0 Vehicles; 0 Pets; 0 Campings; Arrive Jun 26, 2017; Depart Jun 27, 2017; 1 Nights

Use Fee	$	95.00	1
Transaction Fee	$	7.00	1
SUBTOTAL	$	102.00	USD
Cass County Lodging Tax - 5%	$	4.75	
Cass County Lodging Tax - Trans Fee - 5%	$	0.35	
Sales Tax - 5.5%	$	5.23	
Sales Tax - Transaction Fee - 5.5%	$	0.39	
ORDER TOTAL	$	112.72	USD

Event ID: 329387310

Holding Fee	$	0.00	USD
SUBTOTAL	$	0.00	USD
ORDER TOTAL	$	0.00	USD

TAL PRICE	$	112.72	USD
ount Owing	$	112.72	USD

YMENT TENDERED

	$	112.72	USD
Credit Card Number	(b) (6)		
Credit Card Holder Name	SHEEHAN/GREGORY J		

Card Holder's Signature

s Amount Owing	$	0.00	USD

Customer Copy

Eugene T. Mahoney SP
28500 West Park Hwy
Ashland, NE, 68003

Jun 27, 2017 10:14 AM CDT 400286023
Receipt # 352763099 (Reprint # 2)

Lodging Receipt

Eugene Mahoney State Park

Event: 329387310, MAFWA
Event Dates: Jun 17, 2017 - Jun 29, 2017
Event Transactions:
Customer: Gaborow, Caitlin

Advanced Reservation # 2-44585585
Current Transactions: Checkout; Make Payment
Eugene T. Mahoney SP; Eugene T. Mahoney SP; 216 HOLD-216 HOLD; Schehann, Greg; 1 Occupants; 0 Vehicles; 0 Pets; 0 Campings; Arrive Jun 26, 2017; Depart Jun 27, 2017; 1 Nights

Use Fee	$	95.00	T
Transaction - Res	$	7.00	T
SUBTOTAL	$	102.00	USD
Cass County Lodging Tax - 5%	$	4.75	
Cass County Lodging Tax - Trans Fee - 5%	$	0.35	
Sales Tax - 5.5%	$	5.23	
Sales Tax - Transaction Fee - 5.5%	$	0.39	
ORDER TOTAL	$	112.72	USD

Event ID: 329387310

Holding Fee	$	0.00	USD
SUBTOTAL	$	0.00	USD
ORDER TOTAL	$	0.00	USD

TOTAL PRICE	$	112.72	USD
Amount Owing	$	112.72	USD

PAYMENT TENDERED

Credit Card Number	(b) (6)		
Credit Card Holder Name	SHLEHAN/GREGORY J		

Card Holder's Signature

New Amount Owing	$	0.00	USD

Customer Copy

Sheehan, Gregory <gregory_sheehan@fws.gov>

Fwd: Your ride with Michael on June 26

1 message

Greg Sheehan <(b) (6)
To: gregory_Sheehan@fws.gov

Wed, Jul 5, 2017 at 9:59 AM

Begin forwarded message:

Taxi
6/26

From: Lyft Ride Receipt <no-reply@lyftmail.com>
Date: June 27, 2017 at 11:50:20 AM EDT
To: Greg Sheehan - (b) (6)
Subject: Your ride with Michael on June 26

lyft



Thanks for riding with Michael!

June 26, 2017 at 11:08 AM

Ride Details

Lyft fare (26.04mi, 31m 26s)	$40.87
(b) (6)	**$40.87**



- Pickup 11:08 AM
  1883 C St NW, Washington, DC
- Dropoff 11:39 AM
  29851 Saarinen Cir, , VA

Earn Free Rides

Get $470 in credits for referring a Washington, D.C. driver if they apply using your link, and give 160 rides within 30 days. They'll get a $470 cash bonus, too!

First 1,000 applicants per market for a limited time only. See terms.

⊕ Tip driver

Find lost item

Request review

Pricing FAQ · Help Center

Receipt #1014408492756585084

Map data © OpenStreetMap contributors

© Lyft 2017

548 Market St #68514
San Francisco, CA 94104

Work at Lyft
Become a Driver

million tilahun

$11.04

Custom Amount	$11.04
Total	$11.04

(b) (6)

Jun 27 2017 at 11:37 PM
#gY6Z
Auth code: 073788

6/27

TAXI From DCA Airport

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San Francisco, CA 94103

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U.S. Fish & Wildlife Service

Conserving the Nature of America

Transaction List

New Query Last Name sheehan Go Advanced

Save | Create Export File | View Statement | Mass Update

Last 30 days (system) Default Query

	TransactionID	Billed To Account	Account Number	Last Name	First Name	Middle Initial	Transaction Amount	Transaction Date	PostDate	Merchant	Merchant City	MCC	MCC Description
	191495960	[redacted]		SHEEHAN	GREGORY	J	$34.30	7/5/2017	7/6/2017	DTI TANUM0000RZ68	7702915219	4722	Travel Agencies and Tour Operators
	191495959			SHEEHAN	GREGORY	J	$630.40	7/4/2017	7/6/2017	UNITED 01686708219291	800-932-2732	3000	United Airlines
	191495958			SHEEHAN	GREGORY	J	($10.72)	6/28/2017	7/6/2017	NGPC RESERVATIONS	402-4715737	9399	Government Services, Not Elsewhere Classified
	191458474			SHEEHAN	GREGORY	J	$34.30	7/4/2017	7/5/2017	DTI TANUM0000RZ68	7702915219	4722	Travel Agencies and Tour Operators
	191324715			SHEEHAN	GREGORY	J	$199.00	6/30/2017	7/3/2017	MARRIOTT VAIL MOUNTAIN	VAIL	3509	Marriott Hotels
	191226515			SHEEHAN	GREGORY	J	($160.00)	6/23/2017	6/30/2017	DELTA 00686703748220	DULUTH	3058	Delta
	191062292			SHEEHAN	GREGORY	J	$40.87	6/27/2017	6/28/2017	LYFT *RIDE MON 11AM	8552800278	4121	Taxicabs/Limousines
	191062291			SHEEHAN	GREGORY	J	$112.72	6/28/2017	6/28/2017	NGPC RESERVATIONS	402-4715737	9399	Government Services, Not Elsewhere Classified
	191062290			SHEEHAN	GREGORY	J	$11.04	6/27/2017	6/28/2017	SQU*SQ *GOSQ.COM MILLI	SPRINGFIELD	7299	Other Services Not Elsewhere Classified
	190883612			SHEEHAN	GREGORY	J	$34.30	6/23/2017	6/26/2017	DTI TANUM0000RXA5	7702915219	4722	Travel Agencies and Tour Operators
	190778354			SHEEHAN	GREGORY	J	$485.10	6/21/2017	6/23/2017	DELTA 00686702381212	DULUTH	3058	Delta
	190698872			SHEEHAN	GREGORY	J	$8.26	6/21/2017	6/22/2017	DTI TANUM0000RXA5	7702915219	4722	Travel Agencies and Tour Operators
	190698871			SHEEHAN	GREGORY	J	$8.00	6/20/2017	6/22/2017	AAA PARKING CROWN PLAZ	ALEXANDRIA	7523	Automobile Parking Lots

(b) (g)

Taxi from DCA airport

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United States Department of the Interior

OFFICE OF THE SECRETARY
Washington, DC 20240

June 22, 2017

Memorandum

To: Virginia Johnson
Acting Assistant Secretary for Fish, Wildlife and Park, OS

From: Roslyn Sellars
Executive Assistant, FWS

Subject: Actual Lodging Cost for Greg Sheehan for Ashland, NE on 6/26/17

Greg Sheehan, Principal Deputy Director, FWS requests approval to use lodging over per diem in Ashland, NE on June 26, 2017. The purpose is to participate in the 84th Annual Midwest Association of Fish & Wildlife Agencies (MAFWA) Directors' Meeting at the Eugene Mahoney State Park in Ashland, Nebraska. The MAFWA Directors' Meeting is for senior level management of natural resources organizations. The meeting focuses on wildlife and fisheries management and conservation.

The meeting organizers arranged lodging at the meeting site (Mahoney State Park Lodge) for all meeting participants. Lodging at another location would not be cost effective due to the additional costs incurred for taxis to and from the meeting location. The traveler is requesting approval for actual lodging in the amount of $95.00 for the night of 6/26/17. The GSA lodging rate is $91.00 and the actual lodging cost is $95.00 for a difference of $4.00. Taxes and fees in the amount of $17.72 will also be added to the lodging rate.

Approved ✓ Disapproved _____ Date 6/23/2017

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000RXA5
Travel Authorization Number:	TANUM0000RXA5	Trip Name:	Sheehan travel to Omaha, NE 6/26/17
TA Date:	06/20/17	Currency:	USD
Organization:	DOIFHQ	Current Status:	AUTHORIZATION APPROV
Purpose:	Mission (Operational)	Document Detail:	Traveler will attend the Midwest Association of Fish and Wildlife Agencies Annual Meeting.
Type Code:	Trip By Trip		

Traveler Profile

Name:	SHEEHAN, GREGORY J	ID:	1001208796
TID:	40214555	Organization:	DOIFHQ
Title:		Duty Station:	
Security Cl:		Card:	CARD HOLDER
Office Address:	1849 C Street NW Room 3356 Washington, DC 20240	EMAIL:	GREGORY_SHEEHAN@FWS.GOV
Office Phone:	2022084545	Cell Phone:	
Home Address:	(b) (6)	Home Phone:	
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1 Selected Trip
Purpose: Traveler will attend the Midwest Association of Fish and Wildlife Agencies Annual Meeting.
Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
06/26/17	06/27/17	ASHLAND,NE	Mission (Operational)	91.00 / 51.00

Document Totals

Total Expenses:	798.33
Reimbursable Expenses:	76.50
Non-Reimbursable Expenses:	721.83
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	486.10	.00
Lodging Taxes & Misc	17.72	.00
Lodging-PerDiem	95.00	.00
M&IE-PerDiem	76.50	.00
Transaction Fees	8.26	.00
Transportation	100.00	.00
Transxn Fees	14.75	.00
Total Expenses:	798.33	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Delta	1003208393		486.10
COMM-CARR	Delta	1003208393		.00
COMM-CARR	Delta	1003208393		.00
COMM-CARR	Delta	1003208393		.00

Trip Itinerary

From: DCA-Washington, DC (USA) (National Apt) TO: DTW-Detroit, MI (USA) (Metropolitan Apt)

Air

Monday June 26, 2017

DCA-Washington, DC (USA) to DTW-Detroit, MI (USA) (M

Jun 26 Delta 2547
Washington, DC (USA) (National Apt) 06/26/2017 12:45PM
Confirmation Number: HADKK7

Duration: 1 Hour 37 Minutes Nonstop
Detroit, MI (USA) (Metropolitan Apt) 06/26/2017 2:22PM

Flight Information
Distance 404 miles
No Seat Assigned

Emissions 173.7 lbs of CO2
Cost 486.10 USD

DTW-Detroit, MI (USA) (M to OMA-Omaha, NE (USA) (Epl

Jun 26 Delta 3449
Detroit, MI (USA) (Metropolitan Apt) 06/26/2017 3:43PM
Confirmation Number: HADKK7

Duration: 2 Hours 7 Minutes Nonstop
Omaha, NE (USA) (Epley Airfield) 06/26/2017 4:50PM

Flight Information
Distance 648 miles
No Seat Assigned

Emissions 278.6 lbs of CO2

Tuesday June 27, 2017

OMA-Omaha, NE (USA) (Epl to DTW-Detroit, MI (USA) (M

Jun 27 Delta 3449
Omaha, NE (USA) (Epley Airfield) 06/27/2017 5:27PM
Confirmation Number: HADKK7

Duration: 2 Hours 3 Minutes Nonstop
Detroit, MI (USA) (Metropolitan Apt) 06/27/2017 8:30PM

Flight Information
Distance 648 miles
No Seat Assigned

Emissions 278.6 lbs of CO2

DTW-Detroit, MI (USA) (M to DCA-Washington, DC (USA)

Jun 27 Delta 1977
Detroit, MI (USA) (Metropolitan Apt) 06/27/2017 9:58PM
Confirmation Number: HADKK7

Duration: 1 Hour 32 Minutes Nonstop
Washington, DC (USA) (National Apt) 06/27/2017 11:30PM

Flight Information
Distance 404 miles
No Seat Assigned

Emissions 173.7 lbs of CO2

Expenses

Trip#: 1

Total Non-Per Diem Expenses: 626.83 Total Per Diem Expenses: 171.50

Date	Description	Category	Cost	Pay Method	Per Diem
06/20/2017	Travel Fee	Transaction Fees	8.26	GOVCC-C	
	Comment: OTRS Domestic-Intl w-Air-Rail				
06/20/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
06/26/2017	Airline Flight	Com. Carrier	486.10	GOVCC-C	
06/26/2017	Lodging Tax	Lodging Taxes & Misc	17.72	GOVCC-C	
06/26/2017	Lodging	Lodging-PerDiem	95.00	GOVCC-C	*
06/26/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
06/26/2017	Taxi	Transportation	25.00	GOVCC-C	
	Comment: Taxi to/from airport at duty station				
06/26/2017	Taxi	Transportation	25.00	GOVCC-C	
	Comment: Taxi to/from airport at meeting location				
06/27/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
06/27/2017	Taxi	Transportation	25.00	GOVCC-C	
	Comment: Taxi to/from airport at duty station				
06/27/2017	Taxi	Transportation	25.00	GOVCC-C	
	Comment: Taxi to/from airport at meeting location				

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 171.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
06/26/2017	91.00/ 51.00	95.00	95.00	38.25	38.25				
06/27/2017	91.00/ 51.00	0.00	0.00	38.25	38.25				

Other Authorizations

Trip#: 1

Other Authorization	Remarks
ACTUAL EXPENSE	

Account Summary for the Selected Trip

Org: DOI	Label: FWS Directors Office	Acct Code: FF09D00000/FXGO16600910000//178////	798.33
Expense Category: Com. Carrier	Fiscal Year: 0	Amount: 486.10	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 0	Amount: 17.72	
Expense Category: Lodging-PerDiem	Fiscal Year: 0	Amount: 95.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 0	Amount: 76.50	
Expense Category: Transaction Fees	Fiscal Year: 0	Amount: 8.26	
Expense Category: Transportation	Fiscal Year: 0	Amount: 100.00	
Expense Category: Transxn Fees	Fiscal Year: 0	Amount: 14.75	
		Total:	798.33

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FWS Directors Office	FF09D00000/FXGO16600910000//178////	GOVCC-C	721.83
DOI	FWS Directors Office	FF09D00000/FXGO16600910000//178////	REIMBURSABLE	76.50

Totals by Label

DOI	FWS Directors Office Total	FF09D00000/FXGO16600910000//178////	798.33

Totals by Payment Method

GOVCC-C Total	721.83
REIMBURSABLE Total	76.50

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
06/26/17	AIR	$486.10

Audits

Audit Name	Result	Reason

Document History 06/23/2017 Authorization: TANUM0000RXA5

Copyright 1989-2009 Concur Government Edition: Concur Inc. SHEEHAN, GREGORY J. 40214555

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/20/2017	1:37PMEST	ROSLYN SELLARS Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

Roslyn Sellars 6/23/17

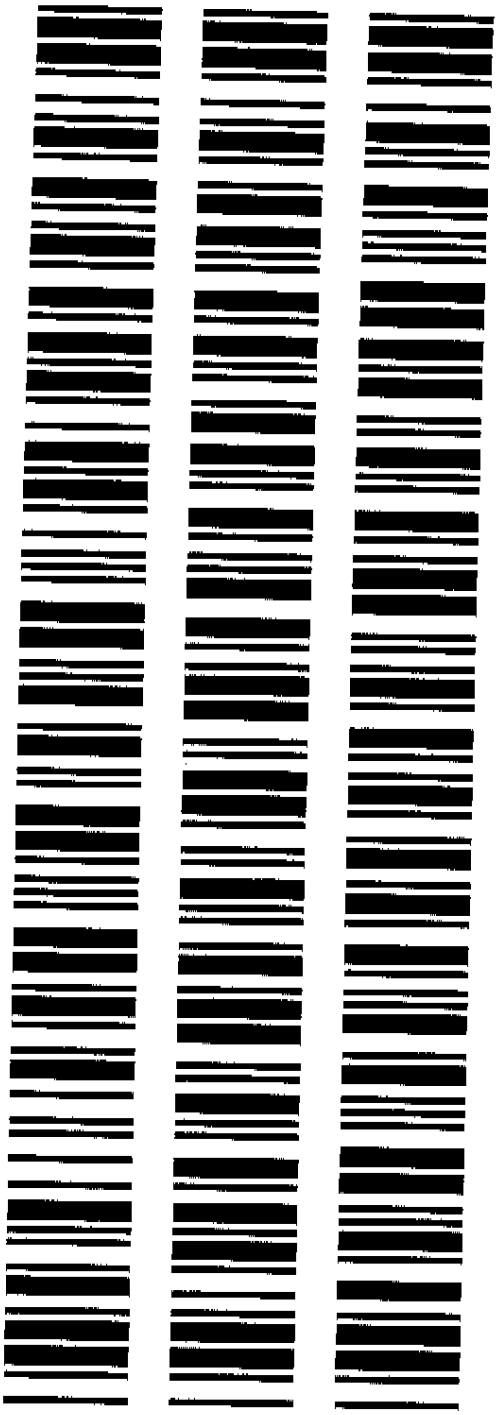
SIGNED DATE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name:
Approver Signature:
Date:

Roslyn Sellars 6/23/17

6/23/17



TAVS Fax Cover Page

Fax this page and your receipts to:

866-428-9026

Report ID:	20170621283598902432
Company ID:	83F53
Date:	09/21/2017
Name:	SHEEHAN, GREGORY
Tanum:	TANUM0000RXA5
Voucher Number:	TV0000KC5W
Document Type:	VCH

Lock Box Processing Address:
U.S. Fish and Wildlife Service
Cost Accounting Section
PO Box 272065
Denver, CO 80227-9060

U.S. DEPARTMENT OF THE INTERIOR
Fish and Wildlife Service
REGIONAL COLLECTIONS FORM

Physical Address for FEDEX Delivery:
U.S. Fish and Wildlife Service
Cost Accounting Section
7333 W. Jefferson Ave.
Suite 300
Lakewood, CO 80235

***Please complete top section before continuing**

Payment Type: **US Checks**
Collections Officer: **Lisa Ngo**
Transmittal Number: FF09G31000 | 17 | 1 | 0613
GR COST CENTER | FY | PT | SERIAL NUMBER
Payor Name:
Region Number: **9** ***Yellow fields are required.**
Date: **9/21/2017**
BFY: **2017**

Collection Type: **Appropriation Refund (vendor) (2)**
Scenario Type: **03** Scenario ID: **3**

Invoice Reference Number	Cost Center	Revenue Source	G/L 1	Customer Code	Vendor Code	Amount	Fund	WBS Element
	FF09D00000		**6100.211E0**		**40214555**	**46.00**	**178F1611MD**	**FX.GO16600910000**

Description: **Reimbursement TVD00KCSW**

Collection Type

Scenario Type: Scenario ID:

Invoice Reference Number	Cost Center	Revenue Source	G/L 1	Customer Code	Vendor Code	Amount	Fund	WBS Element

Description

Collection Type

Scenario Type: Scenario ID:

Invoice Reference Number	Cost Center	Revenue Source	G/L 1	Customer Code	Vendor Code	Amount	Fund	WBS Element

Description

Collection Type

Scenario Type: Scenario ID:

Invoice Reference Number	Cost Center	Revenue Source	G/L 1	Customer Code	Vendor Code	Amount	Fund	WBS Element

Description

Collection Type

Scenario Type: Scenario ID:

Invoice Reference Number	Cost Center	Revenue Source	G/L 1	Customer Code	Vendor Code	Amount	Fund	WBS Element

Description

Document Total **$46.00**

Check was given for $46.00 (Dinner 6/26 and Breakfast and Lunch on 6/27) for meals that were provided at the Midwest Association of Fish and Wildlife Agencies Conference in Ashland, Nebraska on 6/26 - 6/27/17.

Document Header Information

Document Type:	Voucher	Document Name:	TV0000KC5W
Travel Authorization Number:	TANUM0000RXA5	Trip Name:	Sheehan travel to Omaha, NE 6/26/17
TA Date:	07/07/17	Currency:	USD
Organization:	DOIFHQ	Current Status:	PAID
Purpose:	Mission (Operational)	Document Detail:	Traveler will attend the Midwest Association of Fish and Wildlife Agencies Annual Meeting.
Type Code:	Trip By Trip		

Traveler Profile

Name:	SHEEHAN, GREGORY J	ID:	1001208796
TID:	40214555	Organization:	DOIFHQ
Title:		Duty Station:	
Security Cl:		Card:	CARD HOLDER
Office Address:	1849 C Street NW Room 3356 Washington, DC 20240	EMAIL:	GREGORY_SHEEHAN@FWS.GOV
Office Phone:	2022084545	Cell Phone:	
Home Address:	(b) (6)	Home Phone:	
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1

Purpose: Traveler will attend the Midwest Association of Fish and Wildlife Agencies Annual Meeting.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
06/26/17	06/27/17	ASHLAND,NE	Mission (Operational)	91.00 / 51.00

Document Totals

Total Expenses:	637.26
Reimbursable Expenses:	76.50
Non-Reimbursable Expenses:	560.76
Advance Applied:	.00
Net to Traveler:	76.50
Net to Government:	560.76
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	326.10	.00
Lodging Taxes & Misc	12.72	.00
Lodging-PerDiem	112.72	.00
M&IE-PerDiem	76.50	.00
Transaction Fees	42.56	.00
Transportation	51.91	.00
Transxn Fees	14.75	.00
Total Expenses:	637.26	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Delta	1003208393		486.10
COMM-CARR	Delta	1003208393		.00
COMM-CARR	Delta	1003208393		.00

COMM-CARR	Delta	1003208393		.00
LODGE	Independent	1003208393	Ashland,NE	112.72

Trip Itinerary

From: DCA-Washington, DC (USA) (National Apt) TO: DTW-Detroit, MI (USA) (Metropolitan Apt)

Air

Monday June 26, 2017

IAD-Washington, DC (USA) to MSP-Minneapolis / St. Pa

Jun 26 Delta 4809 — Duration: 2 Hours 44 Minutes Nonstop
Washington, DC (USA) (Dulles Apt) 06/26/2017 12:46PM — Minneapolis / St. Paul, MN (USA) 06/26/2017 2:30PM
Confirmation Number: HADKK7

Flight Information
Distance 906 miles — Emissions 353.3 lbs of CO2
No Seat Assigned — Cost 486.10 USD

IAD-Washington, DC (USA) to MSP-Minneapolis / St. Pa

Jun 26 Delta 4809 — Duration: 2 Hours 44 Minutes Nonstop
Washington, DC (USA) (Dulles Apt) 06/26/2017 12:46PM — Minneapolis / St. Paul, MN (USA) 06/26/2017 2:30PM
Confirmation Number: HADKK7

Flight Information
Distance 906 miles — Emissions 353.3 lbs of CO2
No Seat Assigned — Cost 486.10 USD

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Jun 26 Delta 4809 — Duration: 2 Hours 44 Minutes Nonstop
Washington, DC (USA) (Dulles Apt) 06/26/2017 12:46PM — Minneapolis / St. Paul, MN (USA) 06/26/2017 2:30PM
Confirmation Number: HADKK7

Flight Information
Distance 906 miles — Emissions 353.3 lbs of CO2
No Seat Assigned — Cost 486.10 USD

MSP-Minneapolis / St. Pa to OMA-Omaha, NE (USA) (Epl

Jun 26 Delta 954 — Duration: 1 Hour 13 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 06/26/2017 3:10PM — Omaha, NE (USA) (Epley Airfield) 06/26/2017 4:23PM
Confirmation Number: HADKK7

Flight Information
Distance 281 miles — Emissions 109.6 lbs of CO2
No Seat Assigned

MSP-Minneapolis / St. Pa to OMA-Omaha, NE (USA) (Epl

Jun 26 Delta 954 — Duration: 1 Hour 13 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 06/26/2017 3:10PM — Omaha, NE (USA) (Epley Airfield) 06/26/2017 4:23PM
Confirmation Number: HADKK7

Flight Information
Distance 281 miles — Emissions 109.6 lbs of CO2
No Seat Assigned

MSP-Minneapolis / St. Pa to OMA-Omaha, NE (USA) (Epl

Jun 26 Delta 954 — Duration: 1 Hour 13 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 06/26/2017 3:10PM — Omaha, NE (USA) (Epley Airfield) 06/26/2017 4:23PM
Confirmation Number: HADKK7

Flight Information
Distance 281 miles — Emissions 109.6 lbs of CO2
No Seat Assigned

Hotel

Independent

28500 West Park Hwy Ashland NE 68003 402-944-2523

Jun 26 Checking in: 06/26/2017 — Checking out: 06/27/2017
Total Rate: 112.72 USD

Independent

28500 West Park Hwy Ashland NE 68003 402-944-2523

Jun 26 Checking in: 06/26/2017 — Checking out: 06/27/2017

Total Rate: 112.72 USD

Independent

28500 West Park Hwy Ashland NE 68003 402-944-2523

Jun 26 Checking in: 06/26/2017 Checking out: 06/27/2017
Total Rate: 112.72 USD

Air

Tuesday June 27, 2017

OMA-Omaha, NE (USA) (Epl to DTW-Detroit, MI (USA) (M

Jun 27 Delta 3449 Duration: 2 Hours 3 Minutes Nonstop
Omaha, NE (USA) (Epley Airfield) 06/27/2017 5:27PM Detroit, MI (USA) (Metropolitan Apt) 06/27/2017 8:30PM
Confirmation Number: HADKK7

Flight Information
Distance 648 miles Emissions 252.7 lbs of CO2
No Seat Assigned

OMA-Omaha, NE (USA) (Epl to DTW-Detroit, MI (USA) (M

Jun 27 Delta 3449 Duration: 2 Hours 3 Minutes Nonstop
Omaha, NE (USA) (Epley Airfield) 06/27/2017 5:27PM Detroit, MI (USA) (Metropolitan Apt) 06/27/2017 8:30PM
Confirmation Number: HADKK7

Flight Information
Distance 648 miles Emissions 252.7 lbs of CO2
No Seat Assigned

OMA-Omaha, NE (USA) (Epl to DTW-Detroit, MI (USA) (M

Jun 27 Delta 3449 Duration: 2 Hours 3 Minutes Nonstop
Omaha, NE (USA) (Epley Airfield) 06/27/2017 5:27PM Detroit, MI (USA) (Metropolitan Apt) 06/27/2017 8:30PM
Confirmation Number: HADKK7

Flight Information
Distance 648 miles Emissions 252.7 lbs of CO2
No Seat Assigned

DTW-Detroit, MI (USA) (M to DCA-Washington, DC (USA)

Jun 27 Delta 1977 Duration: 1 Hour 32 Minutes Nonstop
Detroit, MI (USA) (Metropolitan Apt) 06/27/2017 9:58PM Washington, DC (USA) (National Apt) 06/27/2017 11:30PM
Confirmation Number: HADKK7

Flight Information
Distance 404 miles Emissions 157.6 lbs of CO2
No Seat Assigned

DTW-Detroit, MI (USA) (M to DCA-Washington, DC (USA)

Jun 27 Delta 1977 Duration: 1 Hour 32 Minutes Nonstop
Detroit, MI (USA) (Metropolitan Apt) 06/27/2017 9:58PM Washington, DC (USA) (National Apt) 06/27/2017 11:30PM
Confirmation Number: HADKK7

Flight Information
Distance 404 miles Emissions 157.6 lbs of CO2
No Seat Assigned

DTW-Detroit, MI (USA) (M to DCA-Washington, DC (USA)

Jun 27 Delta 1977 Duration: 1 Hour 32 Minutes Nonstop
Detroit, MI (USA) (Metropolitan Apt) 06/27/2017 9:58PM Washington, DC (USA) (National Apt) 06/27/2017 11:30PM
Confirmation Number: HADKK7

Flight Information
Distance 404 miles Emissions 157.6 lbs of CO2
No Seat Assigned

Expenses

Trip#: 1 Total Non-Per Diem Expenses: 448.04 Total Per Diem Expenses: 189.22

Date	Description	Category	Cost	Pay Method	Per Diem
06/21/2017	Travel Fee	Transaction Fees	8.26	GOVCC-C	
Comment: OTRS Domestic-Intl w-Air-Rail					
06/23/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment: SB ATRS Domestic w-Air-Rail					

06/26/2017	Airline Flight	Com. Carrier	326.10	GOVCC-C	
Comment: Airfare corrected to show new fare of $326.10 due to itinerary change. Previous fare $486.10					
06/26/2017	Lodging Tax	Lodging Taxes & Misc	12.72	GOVCC-C	
06/26/2017	Lodging	Lodging-PerDiem	112.72	GOVCC-C	*
Comment: Conf Num: 2-44585585 Cmt:					
06/26/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
06/26/2017	Taxi	Transportation	40.87	GOVCC-C	
Comment: Taxi to/from airport at meeting location					
06/27/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
06/27/2017	Taxi	Transportation	11.04	GOVCC-C	
07/07/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 189.22

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
06/26/2017	91.00/ 51.00	112.72	112.72	38.25	38.25				
06/27/2017	91.00/ 51.00	0.00	0.00	38.25	38.25				

Account Summary for the Selected Trip

Org: DOI	Label: FWS Directors Office	Acct Code: FF09D00000/FXGO16600910000//178/////	637.26
Expense Category: Com. Carrier	Fiscal Year: 0	Amount: 326.10	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 0	Amount: 12.72	
Expense Category: Lodging-PerDiem	Fiscal Year: 0	Amount: 112.72	
Expense Category: M&IE-PerDiem	Fiscal Year: 0	Amount: 76.50	
Expense Category: Transaction Fees	Fiscal Year: 0	Amount: 42.56	
Expense Category: Transportation	Fiscal Year: 0	Amount: 51.91	
Expense Category: Transxn Fees	Fiscal Year: 0	Amount: 14.75	
		Total:	637.26

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FWS Directors Office	FF09D00000/FXGO16600910000//178/////	GOVCC-C	560.76
DOI	FWS Directors Office	FF09D00000/FXGO16600910000//178/////	REIMBURSABLE	76.50

Totals by Label

DOI	FWS Directors Office Total	FF09D00000/FXGO16600910000//178/////	637.26

Totals by Payment Method

GOVCC-C Total	560.76
REIMBURSABLE Total	76.50

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
06/26/17	AIR Airline Flight	$326.10

Audits

Audit Name	Result	Reason

Document History 10/04/2017 Voucher: TV0000KC5W

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STATUS	DATE	TIME	SIGNATURE NAME	REASON

CREATED	07/07/2017	7:02AMEST	SELLARS, ROSLYN NORINE
			Net Adjustment:0.00
T-ENTERED	07/22/2017	12:59PMEST	SELLARS, ROSLYN NORINE
			Net Adjustment:637.26
VOUCHER APPROVED	08/03/2017	7:53AMEST	KURTH, JAMES WILLIAM
			Net Adjustment:0.00
PENDING	08/03/2017	7:53AMEST	SYSUTILITY
			Net Adjustment:0.00
REJECT	08/03/2017	7:54AMEST	EAI, EAI
			Net Adjustment:0.00
ADJUSTED	08/03/2017	8:44AMEST	WISDA, KRISTEN BECKER
			Net Adjustment:0.00
ADJUSTED	08/03/2017	9:02AMEST	WISDA, KRISTEN BECKER
			Net Adjustment:0.00
BACK TO APPROVER	08/03/2017	9:03AMEST	WISDA, KRISTEN BECKER
			Net Adjustment:0.00
ADJUSTED	08/03/2017	9:55AMEST	WISDA, KRISTEN BECKER
			Net Adjustment:0.00
BACK TO APPROVER	08/03/2017	9:55AMEST	WISDA, KRISTEN BECKER
			Net Adjustment:0.00
VOUCHER APPROVED	08/03/2017	12:06PMEST	KURTH, JAMES WILLIAM
			Net Adjustment:0.00
PENDING	08/03/2017	12:06PMEST	SYSUTILITY
			Net Adjustment:0.00
SAP INVOICE POSTED	08/03/2017	12:07PMEST	EAI, EAI
			Net Adjustment:0.00
PAID	08/04/2017	4:07AMEST	EAI, EAI
			Net Adjustment:0.00

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature:

Date: _____

Approver Name:

Approver Signature: _____

Date:

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000TAC3
Travel Authorization Number:	TANUM0000TAC3	Trip Name:	Sheehan travel to Salt Lake City 9-7-17
TA Date:	08/21/17	Currency:	USD
Organization:	DOIFHQ	Current Status:	AUTHORIZATION APPROV
Purpose:	Mission (Operational)	Document Detail:	Traveler will participate in the Association of Fish and Wildlife Agencies Annual Meeting 9-9-17 thru 9-13-17. Traveler will be on persona time the eve of 9/7 and all day on 9/8. Official business begins 9/9. Lodging will be at travelers residence, therefore, no lodging claimed for this trip. Breakfast, lunch and dinner provided 9/10 - 9/12 and breakfast on 9/13. Ethics forms will be submitted for meals provided.
Type Code:	Trip By Trip		

Traveler Profile

Name:	SHEEHAN, GREGORY J	ID:	1001208796
TID:	40214555	Organization:	DOIFHQ
Title:		Duty Station:	
Security Cl:		Card:	CARD HOLDER
Office Address:	1849 C Street NW Room 3356 Washington, DC 20240	EMAIL:	GREGORY_SHEEHAN@FWS.GOV
Office Phone:	2022084545	Cell Phone:	
Home Address:	(b) (6)	Home Phone:	
Alternate Address:		Alternate Phone:	

Document Information

Trip
Number: 1

Purpose: Traveler will participate in the Association of Fish and Wildlife Agencies Annual Meeting 9-9-17 thru 9-13-17. Traveler will be on persona time the eve of 9/7 and all day on 9/8. Official business begins 9/9. Lodging will be at travelers residence, therefore, no lodging claimed for this trip. Breakfast, lunch and dinner provided 9/10 - 9/12 and breakfast on 9/13. Ethics forms will be submitted for meals provided.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
09/07/17	09/13/17	SANDY CITY, UT		115.00 / 59.00

Document Totals

Total Expenses:	1,026.11
Reimbursable Expenses:	90.50
Non-Reimbursable Expenses:	935.61
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	658.40	.00
Fuel-Rental Vehicle	35.00	.00
M&IE-PerDiem	90.50	.00
Rental Car	123.16	.00
Transaction Fees	34.30	.00
Transportation	70.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,026.11	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Delta	1003409832		658.40
COMM-CARR	Delta	1003409832		.00
RENTAL	Enterprise	1003409832		123.16

Trip Itinerary

From: DCA-Washington, DC (USA) (National Apt) TO: SLC-Salt Lake City, UT (USA)

Air

Thursday September 07, 2017

DCA-Washington, DC (USA) to SLC-Salt Lake City, UT (

Sep 07 Delta 677
Washington, DC (USA) (National Apt) 09/07/2017 5:00PM
Confirmation Number: JQUC6T

Duration: 4 Hours 41 Minutes Nonstop
Salt Lake City, UT (USA) 09/07/2017 7:41PM

Flight Information
Distance 1845 miles
No Seat Assigned

Emissions 719.5 lbs of CO2
Cost 658.40 USD

Car

Saturday September 09, 2017

Car Rental at SLC-Salt Lake City, UT (

Sep 09 Enterprise
Picking Up 09/09/2017 4:00PM
Picking Up at SLC-Salt Lake City, UT (
Confirmation Number: 290000327COUNT

Returning 09/13/2017 8:00AM
Returning to SLC-Salt Lake City, UT (
Total Rate: 123.16 USD

Air

Wednesday September 13, 2017

SLC-Salt Lake City, UT (to DCA-Washington, DC (USA)

Sep 13 Delta 832
Salt Lake City, UT (USA) 09/13/2017 9:44AM
Confirmation Number: JQUC6T

Duration: 4 Hours 14 Minutes Nonstop
Washington, DC (USA) (National Apt) 09/13/2017 3:58PM

Flight Information
Distance 1845 miles
No Seat Assigned

Emissions 719.5 lbs of CO2

Expenses

Trip#: 1 | Total Non-Per Diem Expenses: 935.61 | Total Per Diem Expenses: 90.50

Date	Description	Category	Cost	Pay Method	Per Diem
08/21/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
08/21/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
09/07/2017	Airline Flight	Com. Carrier	658.40	GOVCC-C	
09/07/2017	Taxi	Transportation	35.00	GOVCC-C	
Comment:	Taxi from residence to airport				
09/09/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*
Comment:	First day of official business.				
09/09/2017	Rental Car	Rental Car	123.16	GOVCC-C	
Comment:	Conf Num: 290000327COUNT Cmt:				
09/10/2017	M&IE	M&IE-PerDiem	5.00	REIMBURSABLE	*
Comment:	Breakfast, lunch, dinner provided.				
09/11/2017	M&IE	M&IE-PerDiem	5.00	REIMBURSABLE	*
Comment:	Breakfast, lunch, dinner provided				
09/12/2017	M&IE	M&IE-PerDiem	5.00	REIMBURSABLE	*
Comment:	Breakfast, lunch, dinner provided				
09/12/2017	Taxi	Transportation	35.00	GOVCC-C	
Comment:	Taxi from airport to residence				
09/13/2017	Gas-Rental	Fuel-Rental Vehicle	35.00	GOVCC-C	
09/13/2017	M&IE	M&IE-PerDiem	31.25	REIMBURSABLE	*
Comment:	Breakfast provided				

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 90.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
09/07/2017	115.00/ 59.00	0.00	0.00	0.00	0.00				
09/08/2017	115.00/ 59.00	0.00	0.00	0.00	0.00				
09/09/2017	115.00/ 59.00	0.00	0.00	44.25	44.25				
09/10/2017	115.00/ 59.00	0.00	0.00	5.00	5.00	X	X	X	
09/11/2017	115.00/ 59.00	0.00	0.00	5.00	5.00	X	X	X	
09/12/2017	115.00/ 59.00	0.00	0.00	5.00	5.00	X	X	X	
09/13/2017	115.00/ 59.00	0.00	0.00	31.25	31.25	X			

Other Authorizations

Trip#: 1

Other Authorization	Remarks
ACTUAL EXPENSE	
MEALS PROVIDED	

Account Summary for the Selected Trip

Org: DOI	Label: FWS directors office	Acct Code: FF09D00000/FXGO16600910000//178/////	1,026.11
Expense Category: Com. Carrier	Fiscal Year: 17	Amount: 658.40	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 17	Amount: 35.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 17	Amount: 90.50	
Expense Category: Rental Car	Fiscal Year: 17	Amount: 123.16	
Expense Category: Transaction Fees	Fiscal Year: 17	Amount: 34.30	
Expense Category: Transportation	Fiscal Year: 17	Amount: 70.00	
Expense Category: Transxn Fees	Fiscal Year: 17	Amount: 14.75	
		Total:	1,026.11

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FWS directors office	FF09D00000/FXGO16600910000//178/////	GOVCC-C	935.61
DOI	FWS directors office	FF09D00000/FXGO16600910000//178/////	REIMBURSABLE	90.50

Totals by Label

DOI	FWS directors office Total	FF09D00000/FXGO16600910000//178/////		1,026.11

Totals by Payment Method

GOVCC-C Total	935.61
REIMBURSABLE Total	90.50

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
09/07/17	AIR	$658.40

Audits

Audit Name	Result	Reason

Document History 10/04/2017 Authorization: TANUM0000TAC3

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/21/2017	11:25AMEST	GREGORY SHEEHAN	

			Net Adjustment:0.00
AUTHORIZATION SIGNED	08/28/2017	2:15PMEST	SELLARS, ROSLYN NORINE
			Net Adjustment:1,201.11
ADJUSTED	08/29/2017	7:11AMEST	SELLARS, ROSLYN NORINE
			Net Adjustment:0.00
AUTHORIZATION APPROV	08/31/2017	12:53PMEST	SELLARS, ROSLYN NORINE
			Net Adjustment:-175.00

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature: _____

Date:

Document Header Information

Document Type:	Voucher	Document Name:	TV0000LRMP
Travel Authorization Number:	TANUM0000TAC3	Trip Name:	Sheehan travel to Salt Lake City 9-7-17
TA Date:	09/21/17	Currency:	USD
Organization:	DOIFHQ	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	Traveler will participate in the Association of Fish and Wildlife Agencies Annual Meeting 9-9-17 thru 9-13-17. Traveler will be on personal time the eve of 9/7 thru 9/9. Official business begins 9/10. Lodging will be at travelers residence, therefore, no lodging claimed for this trip. Breakfast, lunch and dinner provided 9/10 - 9/12 and breakfast on 9/13. Ethics forms will be submitted for meals provided.
Type Code:	Trip By Trip		

Traveler Profile

Name:	SHEEHAN, GREGORY J	ID:	1001208796
TID:	40214555	Organization:	DOIFHQ
Title:		Duty Station:	
Security Cl:		Card:	CARD HOLDER
Office Address:	1849 C Street NW Room 3356 Washington, DC 20240	EMAIL:	GREGORY SHEEHAN@FWS.GOV
Office Phone:	2022084545	Cell Phone:	
Home Address:	(b) (6)	Home Phone:	
Alternate Address:		Alternate Phone:	

Document Information

Trip
Number: 1

Purpose: Traveler will participate in the Association of Fish and Wildlife Agencies Annual Meeting 9-9-17 thru 9-13-17. Traveler will be on personal time the eve of 9/7 thru 9/9. Official business begins 9/10. Lodging will be at travelers residence, therefore, no lodging claimed for this trip. Breakfast, lunch and dinner provided 9/10 - 9/12 and breakfast on 9/13. Ethics forms will be submitted for meals provided.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
09/07/17	09/13/17	SANDY CITY, UT		115.00 / 59.00

Document Totals

Total Expenses:	966.41
Reimbursable Expenses:	66.62
Non-Reimbursable Expenses:	899.79
Advance Applied:	.00
Net to Traveler:	66.62
Net to Government:	899.79
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	658.40	.00
Fuel-Rental Vehicle	51.77	.00
M&IE-PerDiem	59.25	.00
Rental Car	123.16	.00
Transaction Fees	34.30	.00
Transportation	24.78	.00
Transxn Fees	14.75	.00
Total Expenses:	966.41	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Delta	1003409832		658.40
COMM-CARR	Delta	1003409832		.00
RENTAL	Enterprise	1003409832		123.16

Trip Itinerary

From: DCA-Washington, DC (USA) (National Apt) TO: SLC-Salt Lake City, UT (USA)

Air

Thursday September 07, 2017

DCA-Washington, DC (USA) to SLC-Salt Lake City, UT (

Sep 07 Delta 677
Washington, DC (USA) (National Apt) 09/07/2017 5:00PM
Confirmation Number: JQUC6T

Duration: 4 Hours 41 Minutes Nonstop
Salt Lake City, UT (USA) 09/07/2017 7:41PM

Flight Information
Distance 1845 miles
No Seat Assigned

Emissions 719.5 lbs of CO2
Cost 658.40 USD

DCA-Washington, DC (USA) to SLC-Salt Lake City, UT (

Sep 07 Delta 677
Washington, DC (USA) (National Apt) 09/07/2017 5:00PM
Confirmation Number: JQUC6T

Duration: 4 Hours 41 Minutes Nonstop
Salt Lake City, UT (USA) 09/07/2017 7:41PM

Flight Information
Distance 1845 miles
No Seat Assigned

Emissions 719.5 lbs of CO2
Cost 658.40 USD

Car

Saturday September 09, 2017

Car Rental at SLC-Salt Lake City, UT (

Sep 09 Enterprise
Picking Up 09/09/2017 12:00PM
Picking Up at SLC-Salt Lake City, UT (
Confirmation Number: 290000327COUNT

Returning 09/13/2017 8:00AM
Returning to SLC-Salt Lake City, UT (
Total Rate: 123.16 USD

Car Rental at SLC-Salt Lake City, UT (

Sep 09 Enterprise
Picking Up 09/09/2017 12:00PM
Picking Up at SLC-Salt Lake City, UT (
Confirmation Number: 290000327COUNT

Returning 09/13/2017 8:00AM
Returning to SLC-Salt Lake City, UT (
Total Rate: 123.16 USD

Air

Wednesday September 13, 2017

SLC-Salt Lake City, UT (to DCA-Washington, DC (USA)

Sep 13 Delta 832
Salt Lake City, UT (USA) 09/13/2017 9:44AM
Confirmation Number: JQUC6T

Duration: 4 Hours 14 Minutes Nonstop
Washington, DC (USA) (National Apt) 09/13/2017 3:58PM

Flight Information
Distance 1845 miles
No Seat Assigned

Emissions 719.5 lbs of CO2

SLC-Salt Lake City, UT (to DCA-Washington, DC (USA)

Sep 13 Delta 832
Salt Lake City, UT (USA) 09/13/2017 9:44AM
Confirmation Number: JQUC6T

Duration: 4 Hours 14 Minutes Nonstop
Washington, DC (USA) (National Apt) 09/13/2017 3:58PM

Flight Information
Distance 1845 miles
No Seat Assigned

Emissions 719.5 lbs of CO2

Expenses

Trip#: 1 Total Non-Per Diem Expenses: 907.16 Total Per Diem Expenses: 59.25

Date	Description	Category	Cost	Pay Method	Per Diem
09/01/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
09/07/2017	Airline Flight	Com. Carrier	658.40	GOVCC-C	
09/07/2017	Taxi	Transportation	11.20	GOVCC-C	
Comment:	Taxi from residence to airport				
09/09/2017	Rental Car	Rental Car	123.16	GOVCC-C	
Comment:	Conf Num: 290000327COUNT Cmt:				
09/10/2017	Gas-Rental	Fuel-Rental Vehicle	24.74	GOVCC-C	
09/10/2017	M&IE	M&IE-PerDiem	5.00	REIMBURSABLE	*
Comment:	Breakfast, lunch, dinner provided.				
09/11/2017	M&IE	M&IE-PerDiem	5.00	REIMBURSABLE	*
Comment:	Breakfast, lunch, dinner provided				
09/12/2017	Gas-Rental	Fuel-Rental Vehicle	19.66	GOVCC-C	
09/12/2017	M&IE	M&IE-PerDiem	5.00	REIMBURSABLE	*
Comment:	Breakfast, lunch, dinner provided				
09/13/2017	Gas-Rental	Fuel-Rental Vehicle	7.37	REIMBURSABLE	
Comment:	used personal card				
09/13/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*
Comment:	Breakfast provided				
09/13/2017	Taxi	Transportation	13.58	GOVCC-C	
Comment:	Taxi from airport to residence				
09/21/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 59.25

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
09/07/2017	115.00/ 59.00	0.00	0.00	0.00	0.00				
09/08/2017	115.00/ 59.00	0.00	0.00	0.00	0.00				
09/09/2017	115.00/ 59.00	0.00	0.00	0.00	0.00				
09/10/2017	115.00/ 59.00	0.00	0.00	5.00	5.00	X	X	X	
09/11/2017	115.00/ 59.00	0.00	0.00	5.00	5.00	X	X	X	
09/12/2017	115.00/ 59.00	0.00	0.00	5.00	5.00	X	X	X	
09/13/2017	115.00/ 59.00	0.00	0.00	44.25	44.25				

Account Summary for the Selected Trip

Org: DOI	Label: FWS directors office	Acct Code: FF09D00000/FXGO16600910000//178/////	966.41
Expense Category: Com. Carrier	Fiscal Year: 17	Amount: 658.40	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 17	Amount: 51.77	
Expense Category: M&IE-PerDiem	Fiscal Year: 17	Amount: 59.25	
Expense Category: Rental Car	Fiscal Year: 17	Amount: 123.16	
Expense Category: Transaction Fees	Fiscal Year: 17	Amount: 34.30	
Expense Category: Transportation	Fiscal Year: 17	Amount: 24.78	
Expense Category: Transxn Fees	Fiscal Year: 17	Amount: 14.75	
		Total:	966.41

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FWS directors office	FF09D00000/FXGO16600910000//178/////	GOVCC-C	899.79
DOI	FWS directors office	FF09D00000/FXGO16600910000//178/////	REIMBURSABLE	66.62

Totals by Label

DOI	FWS directors office Total	FF09D00000/FXGO16600910000//178/////	966.41

Totals by Payment Method

	GOVCC-C Total	899.79
	REIMBURSABLE Total	66.62

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
09/07/17	AIR Airline Flight	$658.40
09/13/17	Gas-Rental	$7.37

Audits

Audit Name	Result	Reason

Document History 10/04/2017 Voucher: TV0000LRMP

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	09/21/2017	12:45PMEST	SELLARS, ROSLYN NORINE Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature: _____

Date: _____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000TWID-2
Travel Authorization Number:	TANUM0000TWID	Trip Name:	Sheehan revised travel to Springfield, Missouri 9-20-17
TA Date:	09/18/17	Currency:	USD
Organization:	DOIFHQ	Current Status:	AUTHORIZATION APPROV
Purpose:	Mission (Operational)	Document Detail:	Traveler will attend the Johnny Morris Wonders of Wildlife Museum Event in Springfield, Missouri.
Type Code:	Trip By Trip		

Traveler Profile

Name:	SHEEHAN, GREGORY J	ID:	1001208796
TID:	40214555	Organization:	DOIFHQ
Title:		Duty Station:	
Security Cl:		Card:	CARD HOLDER
Office Address:	1849 C Street NW Room 3356 Washington, DC 20240	EMAIL:	GREGORY_SHEEHAN@FWS.GOV
Office Phone:	2022084545	Cell Phone:	
Home Address:	(b) (6)	Home Phone:	
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1

Purpose: Traveler will attend the Johnny Morris Wonders of Wildlife Museum Event in Springfield, Missouri.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
09/20/17	09/21/17	SPRINGFIELD, MO		91.00 / 51.00

Document Totals

Total Expenses:	1,129.85
Reimbursable Expenses:	41.50
Non-Reimbursable Expenses:	1,088.35
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	779.70	.00
Lodging-PerDiem	91.00	.00
M&IE-PerDiem	41.50	.00
Transaction Fees	102.90	.00
Transportation	100.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,129.85	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1003491759		.00
COMM-CARR	American Airlines	1003491759		779.70
COMM-CARR	United	1003491759		.00
COMM-CARR	United	1003491759		.00
LODGE	Doubletree	1003491759	Springfield,MO	91.00

Trip Itinerary

From: DCA-Washington, DC (USA) (National Apt) TO: DFW-Dallas / Ft. Worth, TX (USA) (IntL.

Air

Wednesday September 20, 2017

DCA-Washington, DC (USA) to DFW-Dallas / Ft. Worth,

Sep 20 American Airlines 93
Washington, DC (USA) (National Apt) 09/20/2017 5:30AM
Confirmation Number: TKLDCS

Duration: 3 Hours 13 Minutes Nonstop
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 09/20/2017 7:43AM

Flight Information
Distance 1189 miles
No Seat Assigned

Emissions 463.7 lbs of CO2
Cost 779.70 USD

DCA-Washington, DC (USA) to DFW-Dallas / Ft. Worth,

Sep 20 American Airlines 93
Washington, DC (USA) (National Apt) 09/20/2017 5:30AM
Confirmation Number: TKLDCS

Duration: 3 Hours 13 Minutes Nonstop
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 09/20/2017 7:43AM

Flight Information
Distance 1189 miles
No Seat Assigned

Emissions 463.7 lbs of CO2
Cost 779.70 USD

DCA-Washington, DC (USA) to DFW-Dallas / Ft. Worth,

Sep 20 American Airlines 93
Washington, DC (USA) (National Apt) 09/20/2017 5:30AM
Confirmation Number: TKLDCS

Duration: 3 Hours 13 Minutes Nonstop
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 09/20/2017 7:43AM

Flight Information
Distance 1189 miles
No Seat Assigned

Emissions 463.7 lbs of CO2
Cost 779.70 USD

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Sep 20 American Airlines 93
Washington, DC (USA) (National Apt) 09/20/2017 5:30AM
Confirmation Number: TKLDCS

Duration: 3 Hours 13 Minutes Nonstop
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 09/20/2017 7:43AM

Flight Information
Distance 1189 miles
No Seat Assigned

Emissions 463.7 lbs of CO2
Cost 779.70 USD

DFW-Dallas / Ft. Worth, to SGF-Springfield, MO (USA

Sep 20 American Airlines 3537
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 09/20/2017 9:05AM
Confirmation Number: TKLDCS

Duration: 1 Hour 29 Minutes Nonstop
Springfield, MO (USA) (Springfield-brans 09/20/2017 10:34AM

Flight Information
Distance 364 miles
No Seat Assigned

Emissions 156.5 lbs of CO2

DFW-Dallas / Ft. Worth, to SGF-Springfield, MO (USA

Sep 20 American Airlines 3537
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 09/20/2017 9:05AM
Confirmation Number: TKLDCS

Duration: 1 Hour 29 Minutes Nonstop
Springfield, MO (USA) (Springfield-brans 09/20/2017 10:34AM

Flight Information
Distance 364 miles
No Seat Assigned

Emissions 156.5 lbs of CO2

DFW-Dallas / Ft. Worth, to SGF-Springfield, MO (USA

Sep 20 American Airlines 3537
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 09/20/2017 9:05AM
Confirmation Number: TKLDCS

Duration: 1 Hour 29 Minutes Nonstop
Springfield, MO (USA) (Springfield-brans 09/20/2017 10:34AM

Flight Information
Distance 364 miles
No Seat Assigned

Emissions 156.5 lbs of CO2

DFW-Dallas / Ft. Worth, to SGF-Springfield, MO (USA

Sep 20 American Airlines 3537
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 09/20/2017 9:05AM
Confirmation Number: TKLDCS

Duration: 1 Hour 29 Minutes Nonstop
Springfield, MO (USA) (Springfield-brans 09/20/2017 10:34AM

Flight Information
Distance 364 miles
No Seat Assigned

Emissions 156.5 lbs of CO2

Hotel

Doubletree

2431 N Glenstone Ave Springfield MO 65803 417-831-3131

Sep 20 Checking in: 09/20/2017

Checking out: 09/21/2017
Total Rate: 91.00 USD

Doubletree

2431 N Glenstone Ave Springfield MO 65803 417-831-3131

Sep 20 Checking in: 09/20/2017

Checking out: 09/21/2017
Total Rate: 91.00 USD

Doubletree

2431 N Glenstone Ave Springfield MO 65803 417-831-3131

Sep 20 Checking in: 09/20/2017

Checking out: 09/21/2017
Total Rate: 91.00 USD

Doubletree

2431 N Glenstone Ave Springfield MO 65803 417-831-3131

Sep 20 Checking in: 09/20/2017

Checking out: 09/21/2017
Total Rate: 91.00 USD

Air

Thursday September 21, 2017

SGF-Springfield, MO (USA to ORD-Chicago, IL (USA) (O

Sep 21 United 4746
Springfield, MO (USA) (Springfield-brans 09/21/2017 8:05AM
Confirmation Number: F9LTD7

Duration: 1 Hour 42 Minutes Nonstop
Chicago, IL (USA) (OHare Apt) 09/21/2017 9:47AM

Flight Information
Distance 438 miles
No Seat Assigned

Emissions 188.3 lbs of CO2

SGF-Springfield, MO (USA to ORD-Chicago, IL (USA) (O

Sep 21 United 4746
Springfield, MO (USA) (Springfield-brans 09/21/2017 8:05AM
Confirmation Number: F9LTD7

Duration: 1 Hour 42 Minutes Nonstop
Chicago, IL (USA) (OHare Apt) 09/21/2017 9:47AM

Flight Information
Distance 438 miles
No Seat Assigned

Emissions 188.3 lbs of CO2

SGF-Springfield, MO (USA to ORD-Chicago, IL (USA) (O

Sep 21 United 4746
Springfield, MO (USA) (Springfield-brans 09/21/2017 8:05AM
Confirmation Number: F9LTD7

Duration: 1 Hour 42 Minutes Nonstop
Chicago, IL (USA) (OHare Apt) 09/21/2017 9:47AM

Flight Information
Distance 438 miles
No Seat Assigned

Emissions 188.3 lbs of CO2

SGF-Springfield, MO (USA to ORD-Chicago, IL (USA) (O

Sep 21 United 4746
Springfield, MO (USA) (Springfield-brans 09/21/2017 8:05AM
Confirmation Number: F9LTD7

Duration: 1 Hour 42 Minutes Nonstop
Chicago, IL (USA) (OHare Apt) 09/21/2017 9:47AM

Flight Information
Distance 438 miles
No Seat Assigned

Emissions 188.3 lbs of CO2

ORD-Chicago, IL (USA) (O to DCA-Washington, DC (USA)

Sep 21 United 5590
Chicago, IL (USA) (OHare Apt) 09/21/2017 11:00AM
Confirmation Number: F9LTD7

Duration: 1 Hour 56 Minutes Nonstop
Washington, DC (USA) (National Apt) 09/21/2017 1:56PM

Flight Information
Distance 610 miles
No Seat Assigned

Emissions 262.3 lbs of CO2

ORD-Chicago, IL (USA) (O to DCA-Washington, DC (USA)

Sep 21 United 5590 Duration: 1 Hour 56 Minutes Nonstop
Chicago, IL (USA) (OHare Apt) 09/21/2017 11:00AM Washington, DC (USA) (National Apt) 09/21/2017 1:56PM
Confirmation Number: F9LTD7

Flight Information
Distance 610 miles Emissions 262.3 lbs of CO2
No Seat Assigned

ORD-Chicago, IL (USA) (O to DCA-Washington, DC (USA)

Sep 21 United 5590 Duration: 1 Hour 56 Minutes Nonstop
Chicago, IL (USA) (OHare Apt) 09/21/2017 11:00AM Washington, DC (USA) (National Apt) 09/21/2017 1:56PM
Confirmation Number: F9LTD7

Flight Information
Distance 610 miles Emissions 262.3 lbs of CO2
No Seat Assigned

ORD-Chicago, IL (USA) (O to DCA-Washington, DC (USA)

Sep 21 United 5590 Duration: 1 Hour 56 Minutes Nonstop
Chicago, IL (USA) (OHare Apt) 09/21/2017 11:00AM Washington, DC (USA) (National Apt) 09/21/2017 1:56PM
Confirmation Number: F9LTD7

Flight Information
Distance 610 miles Emissions 262.3 lbs of CO2
No Seat Assigned

Expenses

Trip#: 1 Total Non-Per Diem Expenses: 997.35 Total Per Diem Expenses: 132.50

Date	Description	Category	Cost	Pay Method	Per Diem
09/18/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
09/18/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
09/18/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
09/19/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
09/20/2017	Airline Flight	Com. Carrier	779.70	GOVCC-C	
09/20/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
Comment:	Conf Num: 94634714 Cmt: CANCEL BY 4P DAY OF ARRIVAL BY LOCAL HOTEL TIME TO AVOID BILLING. YOU MUST CONTACT HOTEL OR AGENCY FOR CHANGE OR CANCELLATION.				
09/20/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
09/20/2017	Taxi	Transportation	25.00	GOVCC-C	
09/20/2017	Taxi	Transportation	25.00	GOVCC-C	
09/21/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
09/21/2017	Taxi	Transportation	25.00	GOVCC-C	
09/21/2017	Taxi	Transportation	25.00	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 132.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
09/20/2017	91.00/ 51.00	91.00	91.00	38.25	15.25			X	
09/21/2017	91.00/ 51.00	0.00	0.00	38.25	26.25		X		

Other Authorizations

Trip#: 1

Other Authorization	Remarks
MEALS PROVIDED	

Account Summary for the Selected Trip

Org: DOI Label: FWS directors office Acct Code: FF09D00000/FXGO16600910000//178///// 1,129.85

Expense Category: Com. Carrier	Fiscal Year: 17	Amount: 779.70	
Expense Category: Lodging-PerDiem	Fiscal Year: 17	Amount: 91.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 17	Amount: 41.50	
Expense Category: Transaction Fees	Fiscal Year: 17	Amount: 102.90	
Expense Category: Transportation	Fiscal Year: 17	Amount: 100.00	
Expense Category: Transxn Fees	Fiscal Year: 17	Amount: 14.75	
		Total:	1,129.85

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FWS directors office	FF09D00000/FXGO16600910000//178/////	GOVCC-C	1,088.35
DOI	FWS directors office	FF09D00000/FXGO16600910000//178/////	REDUCE REIMB	-35.00
DOI	FWS directors office	FF09D00000/FXGO16600910000//178/////	REIMBURSABLE	76.50

Totals by Label

DOI	FWS directors office Total	FF09D00000/FXGO16600910000//178/////		1,129.85

Totals by Payment Method

GOVCC-C Total	1,088.35
REDUCE REIMB Total	-35.00
REIMBURSABLE Total	76.50

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
09/20/17	AIR	$779.70

Audits

Audit Name	Result	Reason

Document History 10/04/2017 Authorization: TANUM0000TWID-2

Copyright 1989-2009 Concur Government Edition: Concur Inc. SHEEHAN, GREGORY J. 40214555

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	09/19/2017	9:27AMEST	SELLARS, ROSLYN NORINE	
			Net Adjustment:0.00	
AUTHORIZATION SIGNED	09/19/2017	2:27PMEST	SELLARS, ROSLYN NORINE	
			Net Adjustment:1,129.85	
ADJUSTED	09/19/2017	2:28PMEST	SELLARS, ROSLYN NORINE	
			Net Adjustment:0.00	
AUTHORIZATION APPROV	09/19/2017	2:28PMEST	SELLARS, ROSLYN NORINE	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature: _____
Date:
Approver Name: _____
Approver Signature: _____
Date: _____

Document Header Information

Document Type:	Voucher	Document Name:	TV0000LT9Z
Travel Authorization Number:	TANUM0000TWID	Trip Name:	Sheehan revised travel to Springfield, Missouri 9-20-17
TA Date:	09/26/17	Currency:	USD
Organization:	DOIFHQ	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	Traveler will attend the Johnny Morris Wonders of Wildlife Museum Event in Springfield, Missouri. Lunch and dinner provided on 9/20.
Type Code:	Trip By Trip		

Traveler Profile

Name:	SHEEHAN, GREGORY J	ID:	1001208796
TID:	40214555	Organization:	DOIFHQ
Title:		Duty Station:	
Security Cl:		Card:	CARD HOLDER
Office Address:	1849 C Street NW Room 3356 Washington, DC 20240	EMAIL:	GREGORY_SHEEHAN@FWS.GOV
Office Phone:	2022084545	Cell Phone:	
Home Address:	(b) (6)	Home Phone:	
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1

Purpose: Traveler will attend the Johnny Morris Wonders of Wildlife Museum Event in Springfield, Missouri. Lunch and dinner provided on 9/20.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
09/20/17	09/21/17	SPRINGFIELD, MO		91.00 / 51.00

Document Totals

Total Expenses:	784.12
Reimbursable Expenses:	43.25
Non-Reimbursable Expenses:	740.87
Advance Applied:	.00
Net to Traveler:	43.25
Net to Government:	740.87
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	465.60	.00
Lodging Taxes & Misc	4.55	.00
Lodging-PerDiem	91.00	.00
M&IE-PerDiem	43.25	.00
Transaction Fees	102.90	.00
Transportation	62.07	.00
Transxn Fees	14.75	.00
Total Expenses:	784.12	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1003491759		.00
COMM-CARR	American Airlines	1003491759		779.70
COMM-CARR	United	1003491759		.00

COMM-CARR	United	1003491759		.00
LODGE	Doubletree	1003491759	Springfield,MO	91.00

Trip Itinerary

From: DCA-Washington, DC (USA) (National Apt) TO: DFW-Dallas / Ft. Worth, TX (USA) (IntL.

Air

Wednesday September 20, 2017

DCA-Washington, DC (USA) to DFW-Dallas / Ft. Worth,

Sep 20 American Airlines 93
Washington, DC (USA) (National Apt) 09/20/2017 5:30AM
Confirmation Number: TKLDCS

Duration: 3 Hours 13 Minutes Nonstop
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 09/20/2017 7:43AM

Flight Information
Distance 1189 miles
No Seat Assigned

Emissions 463.7 lbs of CO2
Cost 779.70 USD

DCA-Washington, DC (USA) to DFW-Dallas / Ft. Worth,

Sep 20 American Airlines 93
Washington, DC (USA) (National Apt) 09/20/2017 5:30AM
Confirmation Number: TKLDCS

Duration: 3 Hours 13 Minutes Nonstop
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Flight Information
Distance 1189 miles
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Cost 779.70 USD

DFW-Dallas / Ft. Worth, to SGF-Springfield, MO (USA

Sep 20 American Airlines 3537
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 09/20/2017 9:05AM
Confirmation Number: TKLDCS

Duration: 1 Hour 29 Minutes Nonstop
Springfield, MO (USA) (Springfield-brans 09/20/2017 10:34AM

Flight Information
Distance 364 miles
No Seat Assigned

Emissions 142.0 lbs of CO2

DFW-Dallas / Ft. Worth, to SGF-Springfield, MO (USA

Sep 20 American Airlines 3537
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 09/20/2017 9:05AM
Confirmation Number: TKLDCS

Duration: 1 Hour 29 Minutes Nonstop
Springfield, MO (USA) (Springfield-brans 09/20/2017 10:34AM

Flight Information
Distance 364 miles
No Seat Assigned

Emissions 142.0 lbs of CO2

DFW-Dallas / Ft. Worth, to SGF-Springfield, MO (USA

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Flight Information
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No Seat Assigned

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Dallas / Ft. Worth, TX (USA) (IntL. Apt) 09/20/2017 9:05AM
Confirmation Number: TKLDCS

Springfield, MO (USA) (Springfield-brans 09/20/2017 10:34AM

Flight Information
Distance 364 miles
No Seat Assigned

Emissions 142.0 lbs of CO2

Hotel

Doubletree

2431 N Glenstone Ave Springfield MO 65803 417-831-3131

Sep 20 Checking in: 09/20/2017

Checking out: 09/21/2017
Total Rate: 91.00 USD

Doubletree

2431 N Glenstone Ave Springfield MO 65803 417-831-3131

Sep 20 Checking in: 09/20/2017

Checking out: 09/21/2017
Total Rate: 91.00 USD

Doubletree

2431 N Glenstone Ave Springfield MO 65803 417-831-3131

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Checking out: 09/21/2017
Total Rate: 91.00 USD

Doubletree

2431 N Glenstone Ave Springfield MO 65803 417-831-3131

Sep 20 Checking in: 09/20/2017

Checking out: 09/21/2017
Total Rate: 91.00 USD

Air

Thursday September 21, 2017

SGF-Springfield, MO (USA to ORD-Chicago, IL (USA) (O

Sep 21 United 4746
Springfield, MO (USA) (Springfield-brans 09/21/2017 8:05AM
Confirmation Number: F9LTD7

Duration: 1 Hour 42 Minutes Nonstop
Chicago, IL (USA) (OHare Apt) 09/21/2017 9:47AM

Flight Information
Distance 438 miles
No Seat Assigned

Emissions 170.8 lbs of CO2

SGF-Springfield, MO (USA to ORD-Chicago, IL (USA) (O

Sep 21 United 4746
Springfield, MO (USA) (Springfield-brans 09/21/2017 8:05AM
Confirmation Number: F9LTD7

Duration: 1 Hour 42 Minutes Nonstop
Chicago, IL (USA) (OHare Apt) 09/21/2017 9:47AM

Flight Information
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Emissions 170.8 lbs of CO2

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Flight Information
Distance 438 miles
No Seat Assigned

Emissions 170.8 lbs of CO2

ORD-Chicago, IL (USA) (O to DCA-Washington, DC (USA)

Sep 21 United 5590
Chicago, IL (USA) (OHare Apt) 09/21/2017 11:00AM
Confirmation Number: F9LTD7

Duration: 1 Hour 56 Minutes Nonstop
Washington, DC (USA) (National Apt) 09/21/2017 1:56PM

Flight Information

Distance 610 miles
No Seat Assigned
Emissions 237.9 lbs of CO2

ORD-Chicago, IL (USA) (O to DCA-Washington, DC (USA)

Sep 21 United 5590
Chicago, IL (USA) (OHare Apt) 09/21/2017 11:00AM
Confirmation Number: F9LTD7
Duration: 1 Hour 56 Minutes Nonstop
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Flight Information
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Flight Information
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Emissions 237.9 lbs of CO2

ORD-Chicago, IL (USA) (O to DCA-Washington, DC (USA)

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Chicago, IL (USA) (OHare Apt) 09/21/2017 11:00AM
Confirmation Number: F9LTD7
Duration: 1 Hour 56 Minutes Nonstop
Washington, DC (USA) (National Apt) 09/21/2017 1:56PM

Flight Information
Distance 610 miles
No Seat Assigned
Emissions 237.9 lbs of CO2

Expenses

Trip#: 1 | Total Non-Per Diem Expenses: 649.87 | Total Per Diem Expenses: 134.25

Date	Description	Category	Cost	Pay Method	Per Diem
09/18/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
09/18/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
09/19/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
09/20/2017	Airline Flight	Com. Carrier	465.60	GOVCC-C	
09/20/2017	Lodging Tax	Lodging Taxes & Misc	4.55	GOVCC-C	
09/20/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
Comment:	Conf Num: 94634714 Cmt: CANCEL BY 4P DAY OF ARRIVAL BY LOCAL HOTEL TIME TO AVOID BILLING. YOU MUST CONTACT HOTEL OR AGENCY FOR CHANGE OR CANCELLATION.				
09/20/2017	M&IE	M&IE-PerDiem	26.25	REIMBURSABLE	*
09/20/2017	Taxi	Transportation	15.45	GOVCC-C	
09/20/2017	Taxi	Transportation	12.43	GOVCC-C	
09/21/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
09/21/2017	Taxi	Transportation	13.25	GOVCC-C	
09/21/2017	Taxi	Transportation	20.94	GOVCC-C	
09/26/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 | Total Per Diem Allowances: 134.25

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
09/20/2017	91.00/ 51.00	91.00	91.00	26.25	5.00		X	X	
09/21/2017	91.00/ 51.00	0.00	0.00	38.25	38.25				

Account Summary for the Selected Trip

Org: DOI	Label: FWS directors office	Acct Code: FF09D00000/FXGO16600910000//178/////	784.12
Expense Category: Com. Carrier	Fiscal Year: 17	Amount: 465.60	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 17	Amount: 4.55	

Expense Category: Lodging-PerDiem	Fiscal Year: 17	Amount: 91.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 17	Amount: 43.25	
Expense Category: Transaction Fees	Fiscal Year: 17	Amount: 102.90	
Expense Category: Transportation	Fiscal Year: 17	Amount: 62.07	
Expense Category: Transxn Fees	Fiscal Year: 17	Amount: 14.75	
		Total:	784.12

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FWS directors office	FF09D00000/FXGO16600910000//178/////	GOVCC-C	740.87
DOI	FWS directors office	FF09D00000/FXGO16600910000//178/////	REDUCE REIMB	-21.25
DOI	FWS directors office	FF09D00000/FXGO16600910000//178/////	REIMBURSABLE	64.50

Totals by Label

DOI	FWS directors office Total	FF09D00000/FXGO16600910000//178/////		784.12

Totals by Payment Method

	GOVCC-C Total	740.87
	REDUCE REIMB Total	-21.25
	REIMBURSABLE Total	64.50

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
09/20/17	AIR Airline Flight	$465.60

Audits

Audit Name	Result	Reason

Document History 10/04/2017 Voucher: TV0000LT9Z

Copyright 1989-2009 Concur Government Edition: Concur Inc. SHEEHAN, GREGORY J. 40214555

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	09/26/2017	9:11AMEST	SELLARS, ROSLYN NORINE Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature:

Date: _____

Approver Name:

Approver Signature: _____

Date: _____

To Alice Hudson 9/28

CLAIM FOR REIMBURSEMENT FOR EXPENDITURES ON OFFICIAL BUSINESS

1. DEPARTMENT OR ESTABLISHMENT, BUREAU, DIVISION OR OFFICE: DOI/FWS/Office of the Director

2. VOUCHER NUMBER

3. SCHEDULE NUMBER

Read the Privacy Act Statement on the back of this form.

5. PAID BY

4. CLAIMANT

a. NAME (Last, first, middle initial): Sheehan, Gregory, J

b. SOCIAL SECURITY NUMBER

c. MAILING ADDRESS (Include ZIP Code): (b) (6)

d. OFFICE TELEPHONE NUMBER: 202-208-4545

6. EXPENDITURES (If fare or toll claimed in column (g) exceeds charge for one person, show in column (h) the number of additional persons which accompanied the claimant.)

Show appropriate code in column (b): A - Local Travel; B - Telephone or Telegraph; C - Other expenses (itemized); D. Funeral Honors Detail; E. Specialty Care

MILEAGE RATE (Enter Whole Numbers Only): 53.500¢

DATE 2017 (a)	CODE (b)	(Explain expenditures in specific detail.) (c) FROM	(d) TO	NUMBER OF MILES (e)	AMOUNT CLAIMED: MILEAGE (f)	FARE OR TOLL (g)	ADD PERSONS (h)	TIPS AND MISCELLANEOUS (i)
8/25/17		Privately Owned Vehicle (POV) Residence (b) (6)	Leesburg, VA Airport 1001 Sycolin Rd, Leesburg, VA	77.0	$41.20			
		Purpose: Visit & tour of Tangier Island to view areas degraded by sea level rise	Note: Miles driver were 38.5 each way for a total of 77 miles.					

If additional space is required continue on the back.

SUBTOTALS CARRIED FORWARD FROM THE BACK

TOTALS: 77.0 | $41.20

7. AMOUNT CLAIMED (Total of columns (f), (g) and (i).) ▶ $41.20

8. This claim is approved. Long distance telephone calls, if shown, are certified as necessary in the interest of the Government. (Note: If long distance calls are included, the approving official must have been authorized in writing, by the head of the department or agency to so certify (31 U.S.C. 680a).)

Sign Original Only

APPROVING OFFICIAL SIGN HERE ▶ [signature] DATE 9/22/17

9. This claim is certified correct and proper for payment.

Sign Original Only

AUTHORIZED CERTIFYING OFFICER SIGN HERE ▶ DATE

10. I certify that this claim is true and correct to the best of my knowledge and belief and that payment or credit has not been received by me.

Sign Original Only

CLAIMANT SIGN HERE ▶ [signature] DATE 9/13/17

11. CASH PAYMENT RECEIPT

a. PAYEE (Signature)

b. DATE RECEIVED

c. AMOUNT $

12. PAYMENT MADE BY CHECK NUMBER

ACCOUNTING CLASSIFICATION

Office of the Director, FWS
FXGO16600910000, 178, FF09D00000

Sellars, Roslyn <roslyn_sellars@fws.gov>

Re: Travel question: Tangier Island

1 message

Bradley, Margaret <margaret_bradley@ios.doi.gov> Wed, Aug 16, 2017 at 5:28 PM
To: "Sellars, Roslyn" <roslyn_sellars@fws.gov>, Debbie Cousins <debbie_cousins@ios.doi.gov>

Hi Ros,

No travel authorization is needed for Messrs. Sheehan and Domenech to fly in an FWS aircraft from Leesburg to Tangier Island. According to Tim Murphy in General Law, Leesburg is within the 50 mile radius and the plane flight is kind of the "duty location." As a result, Tim Murphy says he does not think it would count as travel. So no TA required. Good question!

Margaret

Margaret Bradley
Senior Advisor
Office of the Executive Secretariat
U.S. Department of the Interior
Room 7318
202-208-4523

On Wed, Aug 16, 2017 at 11:33 AM, Sellars, Roslyn <roslyn_sellars@fws.gov> wrote:
> On 8/25/17, FWS is arranging for Greg Sheehan, Doug Domenech to fly in a FWS aircraft for an aeriel tour of areas of Tangier Island degraded by sea level rise. They will be accompanied by the Mayor of Tangier Island, James Eskridge. Our office on Migratory Birds will cover any costs associated with the flight since the aircraft falls under their purview. Travelers will depart from Leesburg, VA airport at about 7:30a and return mid afternoon on the same day. Tangier Island is more than 200 miles from Leesburg, VA. Do I need to submit a travel authorization for this?
>
> Roslyn Sellars
> Executive Assistant| Office of the Director | U.S. Fish and Wildlife Service
> 1849 C Street NW | Room 3356 | Washington, DC| (202) 208-4545|roslyn_sellars@fws.gov

AMD-110
(04/09)

TRAVEL COST ANALYSIS

Justification for use of a Government aircraft for travel:

A. BASIC DATA:

Dates and time of required time(s) at Temporary Duty Station(s) (TDS):

Location	Tangier Island, VA	Date	8/18-31/2017	Hours required to be on site	0900	to	1500
Location		Date		Hours required to be on site		to	
Location		Date		Hours required to be on site		to	

Manifest (only persons required to be at TDS):

Name	Hourly Salary
Greg Sheehan (FWS Principal Deputy Director)	$77.88
Doug Domenech (DOI Assistant Secretary)	$77.84
Joseph McDermott (GS scale employee)	
James Eskridge (Mayor of Tangier Island)	
TOTAL Hours Cost of All Required Travelers	$ $155.72

Annual Salary ÷ 2087 hours x 1.20 = Hourly Salary Rate

NOTE: 1.20 covers average Fringe Benefits, Retirement, Health & Life Insurance, Medicare, other Fringes. The 1.20 does not include COLA; for Alaska-based employees, add the applicable additional %.

(Continue on attached sheet if needed)

B. COST COMPARISON:

1. Commercial Airline Costs to meet the required TDS locations and times. Individual ticket cost x number of required travelers. $ _____

   - Cost of total duty hours away from office or regular duty station to meet the commercial airline schedule. _____
   - Cost of required per diem and ground transportation. _____

   TOTAL Cost by commercial transportation $ 0.00

2. Leased, Contract, or Rental Aircraft.

   1. Flight hours x flight hour costs $ 6,336.00
   2. Cost of total duty hours away from office or regular duty station 934.32
   3. Cost of required per diem and ground transportation _____
   4. Any additional aircraft or crew costs not included in above hourly rate, i.e., standby charges, tiedown fees, overnight parking, extra crew, etc. _____

   TOTAL Cost by Lease, Contract, or Rental aircraft. $ 7,270.32

3. DOI –Operated Aircraft – identify specific aircraft: N708

   - Flight hours required x variable flight hour cost. $ 1,575.00
   - Cost of total duty hours away from office or regular duty station. 934.32
   - Cost of required per diem and ground transportation. _____
   - Any additional costs to be incurred that are not included in the above flight hour rate. Variable cost of crew, as defined on page 1 of OMB Circular A-126, Attachment B, if not included in the flight hour rate. (Do not include pilot costs here if the pilot is one of the Government officials required to meet or perform duties at the TDY location.) _____
   - Fuel costs, if not included in above flight hour rate. Any additional aircraft costs not in the above flight hour rate, i.e., tiedown fees, overnight parking, et. _____

   TOTAL COST by DOI Fleet aircraft. $ 2,509.32

C. MOST COST EFFECTIVE METHOD:

☐ Commercial

☐ Lease, Contract or Rental – N# _____, Pilot/Crew _____

Purpose _____

☑ DOI Fleet ----------N# 708, Pilot/Crew Stephen D. Earsom

Purpose See Remarks

REMARKS: (*Must be completed if other than most-cost-effective method is chosen.*)

D. GENERAL APPROVAL REQUIREMENTS FOR TRAVEL ON GOVERNMENT AIRCRAFT:

Print name of designated approving official	Signature	Date

E. SPECIAL APPROVAL REQUIREMENTS FOR REQUIRED USE TRAVEL: (See paragraph 11.b. page 6 of OMB Circular A-126)

Print name of designated approving official	Signature	Date

F. SPECIAL APPROVAL REQUIREMENTS FOR USE OF GOVERNMENT AIRCRAFT FOR TRAVEL BY THE FOLLOWING CATEGORIES OF PEOPLE:
(See paragraph 11.c. page 7 of OMB Circular A-126 and paragraph a., page 3-1 of OMB Bulletin No. 93-11)

1) Senior Executive Branch Officials

2) Senior Federal Officials

3) Members of Families of Senior Executive Branch and Senior Federal Officials

4) Non-Federal travelers

Print name of designated approving official	Signature	Date
Daniel H Jorjani		8.14.7

C. MOST COST EFFECTIVE METHOD:

☐ Commercial

☐ Lease, Contract or Rental – N# _____. Pilot/Crew _____

Purpose _____

☑ DOI Fleet ----------N# 708. Pilot/Crew Stephen D. Earsom

Purpose See Remarks

REMARKS: (*Must be completed if other than most-cost-effective method is chosen.*)

Sometime between 18 and 31 August, FWS Principal Deputy Director Greg Sheehan (PAS), DOI Assistant Secretary Doug Domenech (PAS) and Joseph McDermott (GS) will be picked up at Leesburg, VA (KJYO). They will fly to Tangier Island (KTGI) to meet with James Eskridge (Mayor) to discuss land loss impact to the Island. All four will then do an overflight of the Island to look at the physical evidence. Mr. Eskridge will be dropped off at KTGI and the rest of the party will return to KJYO.

Commercial Airlines cannot provide the required area overflight.
Contracted aircraft, although available, are considerably more expensive than a DOI Fleet Aircraft

D. GENERAL APPROVAL REQUIREMENTS FOR TRAVEL ON GOVERNMENT AIRCRAFT:

Anthony Lascaro — Print name of designated approving official

Signature

8/11/2017 — Date

E. SPECIAL APPROVAL REQUIREMENTS FOR REQUIRED USE TRAVEL: (See paragraph 11.b. page 6 of OMB Circular A-126)

_____ — Print name of designated approving official

_____ — Signature

_____ — Date

F. SPECIAL APPROVAL REQUIREMENTS FOR USE OF GOVERNMENT AIRCRAFT FOR TRAVEL BY THE FOLLOWING CATEGORIES OF PEOPLE:
(See paragraph 11.c. page 7 of OMB Circular A-126 and paragraph a., page 3-1 of OMB Bulletin No. 93-11)

1) Senior Executive Branch Officials

2) Senior Federal Officials

3) Members of Families of Senior Executive Branch and Senior Federal Officials

4) Non-Federal travelers

Daniel H Jorjani — Print name of designated approving official

Signature

8.14.17 — Date

Patel, Kashyap <kashyap_patel@fws.gov>

Fwd: IMPORTANT: Congressional Request - EST#00005042 - Non-Career Officials Air Travel - DATE DUE TO DMU: October 4, 2017

1 message

Johnson, Mike <mike_j_johnson@fws.gov> Tue, Oct 3, 2017 at 10:16 AM
To: Kashyap Patel <kashyap_patel@fws.gov>
Cc: "Ford, Jerome" <jerome_ford@fws.gov>

Some of the information you are looking for regarding the Tangier Island flight.

Mike
Michael J. Johnson
Deputy Assistant Director
Migratory Bird Program

U.S. FISH & WILDLIFE SERVICE HEADQUARTERS
5275 LEESBURG PIKE, MS: MB
FALLS CHURCH, VA 22041-3803
Office: 703-358-1893
Mobile: 703-915-0424
mike_j_johnson@fws.gov
Building a vision for the next 100 years of Bird Conservation!

---------- Forwarded message ----------
From: Koneff, Mark <mark_koneff@fws.gov>
Date: Mon, Oct 2, 2017 at 8:14 PM
Subject: Re: IMPORTANT: Congressional Request - EST#00005042 - Non-Career Officials Air Travel - DATE DUE TO DMU: October 4, 2017
To: "Johnson, Mike" <mike_j_johnson@fws.gov>
Cc: Anthony Lascano <Anthony_Lascano@fws.gov>, Brian Mullin <brian_mullin@fws.gov>, "Ford, Jerome" <jerome_ford@fws.gov>

Here is the information on the Tangier flight.

Purpose: Assess Coastal Erosion and Discuss Management Options
Total flight hours: 3.6
Total cost: $1890

Passengers besides the pilot:
Leg 1 - Leesburg, VA (KJYO) to Tangier Island, VA (KTGI) point-to-point:
1. Greg Sheehan, Principal Deputy Director, FWS
2. Doug Domenech, Asst. Secretary Insular Affairs
3. Joe McDermott, Office of Insular Affairs

Leg 2 - High recon of Tangier Island:
1. Greg Sheehan, Principal Deputy Director, FWS
2. Doug Domenech, Asst. Secretary Insular Affairs
3. Joe McDermott, Office of Insular Affairs
4. James Eskridge - Mayor of Tangier Island, MD

Leg 3 - KTGI to KJYO point-to-point:
1. Greg Sheehan, Principal Deputy Director, FWS
2. Doug Domenech, Asst. Secretary Insular Affairs
3. Joe McDermott, Office of Insular Affairs

Mark Koneff
Chief, Migratory Bird Surveys Branch
USFWS- Division of Migratory Bird Management
17 Godfrey Drive, Suite 2
Orono, Maine 04473
Office: 207-866-1281
Cell: 301-980-0125
EMAIL: mark_koneff@fws.gov

TV is with DAS/FWP
for Review.

TCA Attached

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000T5DE-1
Travel Authorization Number:	TANUM0000T5DE	Trip Name:	Trip from Washington DC to Salt Lake City, Utah
TA Date:	08/15/17	Currency:	USD
Organization:	DOIDOSASFWP	Current Status:	CREATED
Purpose:		Document Detail:	At the direct request of Secretary Zi nke, DAS Skipwith will represent the senior leadership of the Department of the Interior at the National Wild Horse and Burro Management Summit. Amendment done 8/18/2017 because traveler is leaving a day sooner. Leaving on 8/20/17 instead of 8/21/17. Flight is less. Extra night of lodging incurred.
Type Code:	Trip By Trip		

Traveler Profile

Name:	SKIPWITH, AURELIA	ID:	1001203274
TID:	40211961	Organization:	DOIDOSASFWP
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS FWP 1849 C STREET NW WASHINGTON, DC 20240	EMAIL:	AURELIA_SKIPWITH@IOS.DOI.GOV
Office Phone:	2022085837	Cell Phone:	
Home Address:	,	Home Phone:	2022085837
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1

Purpose: At the direct request of Secretary Zi nke, DAS Skipwith will represent the senior leadership of the Department of the Interior at the National Wild Horse and Burro Management Summit. Amendment done 8/18/2017 because traveler is leaving a day sooner. Leaving on 8/20/17 instead of 8/21/17. Flight is less. Extra night of lodging incurred.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
08/20/17	08/25/17	SALT LAKE CITY, UT		115.00 / 59.00

Document Totals

Total Expenses:	1,754.81
Reimbursable Expenses:	324.50
Non-Reimbursable Expenses:	1,430.31
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	618.00	.00
Excess Air/Bag Fees	50.00	.00
Lodging Taxes & Misc	40.00	.00
Lodging-PerDiem	575.00	.00
M&IE-PerDiem	324.50	.00
Transaction Fees	42.56	.00
Transportation	90.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,754.81	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	United	1003390420		.00
COMM-CARR	United	1003390420		618.00
COMM-CARR	Delta	1003390420		.00

Trip Itinerary

From: DCA-Washington, DC (USA) (National Apt) TO: ORD-Chicago, IL (USA) (OHare Apt)

Air

Sunday August 20, 2017

DCA-Washington, DC (USA) to ORD-Chicago, IL (USA) (O

Aug 20 United 810
Washington, DC (USA) (National Apt) 08/20/2017 10:44AM
Confirmation Number: D08WVJ

Duration: 2 Hours 5 Minutes Nonstop
Chicago, IL (USA) (OHare Apt) 08/20/2017 11:49AM

Flight Information
Distance 610 miles
No Seat Assigned

Emissions 262.3 lbs of CO2
Cost 618.00 USD

DCA-Washington, DC (USA) to ORD-Chicago, IL (USA) (O

Aug 20 United 810
Washington, DC (USA) (National Apt) 08/20/2017 10:44AM
Confirmation Number: D08WVJ

Duration: 2 Hours 5 Minutes Nonstop
Chicago, IL (USA) (OHare Apt) 08/20/2017 11:49AM

Flight Information
Distance 610 miles
No Seat Assigned

Emissions 262.3 lbs of CO2
Cost 618.00 USD

ORD-Chicago, IL (USA) (O to SLC-Salt Lake City, UT (

Aug 20 United 521
Chicago, IL (USA) (OHare Apt) 08/20/2017 12:30PM
Confirmation Number: D08WVJ

Duration: 3 Hours 33 Minutes Nonstop
Salt Lake City, UT (USA) 08/20/2017 3:03PM

Flight Information
Distance 1246 miles
No Seat Assigned

Emissions 485.9 lbs of CO2

ORD-Chicago, IL (USA) (O to SLC-Salt Lake City, UT (

Aug 20 United 521
Chicago, IL (USA) (OHare Apt) 08/20/2017 12:30PM
Confirmation Number: D08WVJ

Duration: 3 Hours 33 Minutes Nonstop
Salt Lake City, UT (USA) 08/20/2017 3:03PM

Flight Information
Distance 1246 miles
No Seat Assigned

Emissions 485.9 lbs of CO2

Friday August 25, 2017

SLC-Salt Lake City, UT (to DCA-Washington, DC (USA)

Aug 25 Delta 832
Salt Lake City, UT (USA) 08/25/2017 9:43AM
Confirmation Number: GTRQ8J

Duration: 4 Hours 17 Minutes Nonstop
Washington, DC (USA) (National Apt) 08/25/2017 4:00PM

Flight Information
Distance 1845 miles
No Seat Assigned

Emissions 719.5 lbs of CO2

SLC-Salt Lake City, UT (to DCA-Washington, DC (USA)

Aug 25 Delta 832
Salt Lake City, UT (USA) 08/25/2017 9:43AM
Confirmation Number: GTRQ8J

Duration: 4 Hours 17 Minutes Nonstop
Washington, DC (USA) (National Apt) 08/25/2017 4:00PM

Flight Information
Distance 1845 miles
No Seat Assigned

Emissions 719.5 lbs of CO2

Expenses

Trip#: 1 Total Non-Per Diem Expenses: 855.31 Total Per Diem Expenses: 899.50

Date	Description	Category	Cost	Pay Method	Per Diem
08/15/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
08/17/2017	Travel Fee	Transaction Fees	8.26	GOVCC-C	
Comment:	OTRS Domestic-Intl w-Air-Rail				
08/18/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
08/20/2017	Lodging	Lodging-PerDiem	115.00	GOVCC-C	*
08/20/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*
08/21/2017	Airline Flight	Com. Carrier	618.00	GOVCC-C	
08/21/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
08/21/2017	Lodging Tax	Lodging Taxes & Misc	40.00	GOVCC-C	
08/21/2017	Lodging	Lodging-PerDiem	115.00	GOVCC-C	*
08/21/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
08/21/2017	Taxi	Transportation	30.00	GOVCC-C	
08/21/2017	Parking	Transportation	60.00	GOVCC-C	
08/22/2017	Lodging	Lodging-PerDiem	115.00	GOVCC-C	*
08/22/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
08/23/2017	Lodging	Lodging-PerDiem	115.00	GOVCC-C	*
08/23/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
08/24/2017	Lodging	Lodging-PerDiem	115.00	GOVCC-C	*
08/24/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
08/25/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
08/25/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 899.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
08/20/2017	115.00/ 59.00	115.00	115.00	44.25	44.25	
08/21/2017	115.00/ 59.00	115.00	115.00	59.00	59.00	
08/22/2017	115.00/ 59.00	115.00	115.00	59.00	59.00	
08/23/2017	115.00/ 59.00	115.00	115.00	59.00	59.00	
08/24/2017	115.00/ 59.00	115.00	115.00	59.00	59.00	
08/25/2017	115.00/ 59.00	0.00	0.00	44.25	44.25	

Other Authorizations

Trip#: 1

Other Authorization	Remarks
Hotel booked directly or via other means	Hotel booked directly.

Account Summary for the Selected Trip

Org: DOI	Label: A-Skipwith	Acct Code: DS40000000/DR40000.16FWSTRV//167D0102DDR/DL2000000.000000////	1,754.81
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 618.00	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 2017	Amount: 50.00	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 40.00	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 575.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 324.50	
Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 42.56	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 90.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,754.81

Payment Detail Information

Organization Label		Accounting String	Payment Method	Amount
DOI	A-Skipwith	DS40000000/DR40000.16FWSTRV//167D0102DDR/DL2000000.000000////	GOVCC-C	1,430.31
DOI	A-Skipwith	DS40000000/DR40000.16FWSTRV//167D0102DDR/DL2000000.000000////	REIMBURSABLE	324.50

Totals by Label

DOI	A-Skipwith Total	DS40000000/DR40000.16FWSTRV//167D0102DDR/DL2000000.000000////		1,754.81

Totals by Payment Method

GOVCC-C Total	1,430.31
REIMBURSABLE Total	324.50

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
08/20/17	AIR	$618.00

Audits

Audit Name	Result	Reason

Document History 08/18/2017 Authorization: TANUM0000T5DE-1

Copyright 1989-2009 Concur Government Edition: Concur Inc. SKIPWITH, AURELIA 40211961

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/18/2017	5:44AMEST	ROBBINS, TASHA LAVONNE Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: Tasha L. Robbins
Traveler/Preparer Signature: Tasha L. Robbins
Date: 8/18/17
Approver Name: Downey Magallanes
Approver Signature: Downey Magallanes
Date: 8/18/17

Pending Signature
In W/DAS/FWP

Document Header Information

Document Type:	Voucher	Document Name:	TV0000LLTD
Travel Authorization Number:	TANUM0000T5DE	Trip Name:	Trip from Washington DC to Salt Lake City, Utah
TA Date:	09/15/17	Currency:	USD
Organization:	DOIDOSASFWP	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	At the direct request of Secretary Zi nke, DAS Skipwith will represent the senior leadership of the Department of the Interior at the National Wild Horse and Burro Management Summit. Amendment done 8/18/2017 because traveler is leaving a day sooner. Leaving on 8/20/17 instead of 8/21/17. Flight is less. Extra night of lodging incurred.
Type Code:	Trip By Trip		

Traveler Profile

Name:	SKIPWITH, AURELIA	ID:	1001203274
TID:	40211961	Organization:	DOIDOSASFWP
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS FWP 1849 C STREET NW WASHINGTON, DC 20240	EMAIL:	AURELIA_SKIPWITH@IOS.DOI.GOV
Office Phone:	2022085837	Cell Phone:	
Home Address:	..	Home Phone:	2022085837
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1

Purpose: At the direct request of Secretary Zi nke, DAS Skipwith will represent the senior leadership of the Department of the Interior at the National Wild Horse and Burro Management Summit. Amendment done 8/18/2017 because traveler is leaving a day sooner. Leaving on 8/20/17 instead of 8/21/17. Flight is less. Extra night of lodging incurred.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
08/20/17	08/25/17	SALT LAKE CITY, UT		115.00 / 59.00

Document Totals

Total Expenses:	1,744.96
Reimbursable Expenses:	340.20
Non-Reimbursable Expenses:	1,404.76
Advance Applied:	.00
Net to Traveler:	340.20
Net to Government:	1,404.76
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	618.00	.00
Excess Air/Bag Fees	50.00	.00
Lodging Taxes & Misc	72.45	.00
Lodging-PerDiem	575.00	.00
M&IE-PerDiem	324.50	.00
Transaction Fees	42.56	.00
Transportation	47.70	.00
Transxn Fees	14.75	.00
Total Expenses:	1,744.96	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	United	1003390420		.00
COMM-CARR	United	1003390420		618.00
COMM-CARR	Delta	1003390420		.00

Trip Itinerary

From: DCA-Washington, DC (USA) (National Apt) TO: ORD-Chicago, IL (USA) (OHare Apt)

Air

Sunday August 20, 2017

DCA-Washington, DC (USA) to ORD-Chicago, IL (USA) (O

Aug 20 United 810
Washington, DC (USA) (National Apt) 08/20/2017 10:44AM
Confirmation Number: D08WVJ

Duration: 2 Hours 5 Minutes Nonstop
Chicago, IL (USA) (OHare Apt) 08/20/2017 11:49AM

Flight Information
Distance 610 miles
No Seat Assigned

Emissions 237.9 lbs of CO2
Cost 618.00 USD

DCA-Washington, DC (USA) to ORD-Chicago, IL (USA) (O

Aug 20 United 810
Washington, DC (USA) (National Apt) 08/20/2017 10:44AM
Confirmation Number: D08WVJ

Duration: 2 Hours 5 Minutes Nonstop
Chicago, IL (USA) (OHare Apt) 08/20/2017 11:49AM

Flight Information
Distance 610 miles
No Seat Assigned

Emissions 237.9 lbs of CO2
Cost 618.00 USD

ORD-Chicago, IL (USA) (O to SLC-Salt Lake City, UT (

Aug 20 United 521
Chicago, IL (USA) (OHare Apt) 08/20/2017 12:30PM
Confirmation Number: D08WVJ

Duration: 3 Hours 33 Minutes Nonstop
Salt Lake City, UT (USA) 08/20/2017 3:03PM

Flight Information
Distance 1246 miles
No Seat Assigned

Emissions 485.9 lbs of CO2

ORD-Chicago, IL (USA) (O to SLC-Salt Lake City, UT (

Aug 20 United 521
Chicago, IL (USA) (OHare Apt) 08/20/2017 12:30PM
Confirmation Number: D08WVJ

Duration: 3 Hours 33 Minutes Nonstop
Salt Lake City, UT (USA) 08/20/2017 3:03PM

Flight Information
Distance 1246 miles
No Seat Assigned

Emissions 485.9 lbs of CO2

Friday August 25, 2017

SLC-Salt Lake City, UT (to DCA-Washington, DC (USA)

Aug 25 Delta 832
Salt Lake City, UT (USA) 08/25/2017 9:43AM
Confirmation Number: GTRQ8J

Duration: 4 Hours 17 Minutes Nonstop
Washington, DC (USA) (National Apt) 08/25/2017 4:00PM

Flight Information
Distance 1845 miles
No Seat Assigned

Emissions 719.5 lbs of CO2

SLC-Salt Lake City, UT (to DCA-Washington, DC (USA)

Aug 25 Delta 832
Salt Lake City, UT (USA) 08/25/2017 9:43AM
Confirmation Number: GTRQ8J

Duration: 4 Hours 17 Minutes Nonstop
Washington, DC (USA) (National Apt) 08/25/2017 4:00PM

Flight Information
Distance 1845 miles
No Seat Assigned

Emissions 719.5 lbs of CO2

Expenses

Trip#: 1

Total Non-Per Diem Expenses: 845.46 Total Per Diem Expenses: 899.50

Date	Description	Category	Cost	Pay Method	Per Diem
08/17/2017	Travel Fee	Transaction Fees	8.26	GOVCC-C	
Comment:	OTRS Domestic-Intl w-Air-Rail				
08/18/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
08/20/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
08/20/2017	Lodging Tax	Lodging Taxes & Misc	14.49	GOVCC-C	
08/20/2017	Lodging	Lodging-PerDiem	115.00	GOVCC-C	*
08/20/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*
08/20/2017	Taxi	Transportation	32.00	GOVCC-C	
Comment:	Airport to Hotel Taxi				
08/21/2017	Airline Flight	Com. Carrier	618.00	GOVCC-C	
08/21/2017	Lodging Tax	Lodging Taxes & Misc	14.49	GOVCC-C	
08/21/2017	Lodging	Lodging-PerDiem	115.00	GOVCC-C	*
08/21/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
08/22/2017	Lodging Tax	Lodging Taxes & Misc	14.49	GOVCC-C	
08/22/2017	Lodging	Lodging-PerDiem	115.00	GOVCC-C	*
08/22/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
08/23/2017	Lodging Tax	Lodging Taxes & Misc	14.49	GOVCC-C	
08/23/2017	Lodging	Lodging-PerDiem	115.00	GOVCC-C	*
08/23/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
08/24/2017	Lodging Tax	Lodging Taxes & Misc	14.49	GOVCC-C	
08/24/2017	Lodging	Lodging-PerDiem	115.00	GOVCC-C	*
08/24/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
08/25/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
08/25/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*
08/25/2017	Taxi	Transportation	15.70	REIMBURSABLE	
Comment:	traveler used personal card.				
09/15/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 899.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
08/20/2017	115.00/ 59.00	115.00	115.00	44.25	44.25				
08/21/2017	115.00/ 59.00	115.00	115.00	59.00	59.00				
08/22/2017	115.00/ 59.00	115.00	115.00	59.00	59.00				
08/23/2017	115.00/ 59.00	115.00	115.00	59.00	59.00				
08/24/2017	115.00/ 59.00	115.00	115.00	59.00	59.00				
08/25/2017	115.00/ 59.00	0.00	0.00	44.25	44.25				

Account Summary for the Selected Trip

Org: DOI	Label: A-Skipwith	Acct Code: DS40000000/DR40000.16FWSTRV//167D0102DDR/DL2000000.000000////	1,744.96
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 618.00	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 2017	Amount: 50.00	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 72.45	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 575.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 324.50	
Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 42.56	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 47.70	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,744.96

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	A-Skipwith	DS40000000/DR40000.16FWSTRV//167D0102DDR/DL2000000.000000////	GOVCC-C	1,404.76
DOI	A-Skipwith	DS40000000/DR40000.16FWSTRV//167D0102DDR/DL2000000.000000////	REIMBURSABLE	340.20

Totals by Label

DOI	A-Skipwith Total	DS40000000/DR40000.16FWSTRV//167D0102DDR/DL2000000.000000////	1,744.96

Totals by Payment Method

GOVCC-C Total	1,404.76
REIMBURSABLE Total	340.20

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
08/20/17	AIR Airline Flight	$618.00

Audits

Audit Name	Result	Reason
DFLT PMT METHOD USED	FAIL	Taxi ON 08/25/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD, GOVCC-C
	Traveler Justification:	Traveler used personal card
TRAVEL EXPS AUTHRZED	FAIL	MODE NOT AUTHORIZED: CAB
	Traveler Justification:	Traveler used taxi services to hotel from SLC airport

Document History 10/03/2017 Voucher: TV0000LLTD

Copyright 1989-2009 Concur Government Edition: Concur Inc. SKIPWITH, AURELIA 40211961

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	09/15/2017	8:56AMEST	ROBBINS, TASHA LAVONNE Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____
Traveler/Preparer Signature: _____
Date: _____
Approver Name: _____
Approver Signature: _____
Date: _____

DRAFT – UT Itinerary

Monday, August 21, 2017

0800 Leave SLC for Intrepid

0945 Pit Stop in Wendover

10:15 Drive out onto Bonneville Salt Flats

- Overview of BSF, Speed week activities from last week (records set etc)
- Quick summary of BSF Research ongoing by University of Utah
- visit at the north leases

11:00 Eclipse Viewing on the Bonneville Salt Flats (viewing glasses provided):
2 hours, 43 minutes, 44 seconds
Partial begins: Aug 21 at 10:11:22 am
Maximum: Aug 21 at 11:30:03 am
Partial ends: Aug 21 at 12:55:06 pm

11:30 Box Lunch on the BSF

Overview of Intrepid Plant Operations by Plant Manager Eric Rodgers

- Field Trip to View Potash Operations

12:00 Depart for Intrepid
12:15 Arrive at Intrepid

1400 Leave Intrepid Enroute Cedar Mountain Herd Management Area

- 4X4 Required (West Desert District can provide vehicles)

1600 Cedar Mtn HMA

- View herd, discuss recent gather, current herd size, HMA numbers
- Discuss water hauling challenges

1700 Enroute to Salt Lake City

1830 Arrive SLC

Note: This summit is for invited participants only. If you have received this confirmation in error and did not register for this event, please reply to this email immediately, or contact our conference administrator directly at joy.brisighella@usu.edu, phone 435 797-9270. To nominate other pertinent attendees for steering committee consideration, contact Terry.Messmer@usu.edu.

To add this event to your calendar, use the .ics file attached to this email.

Order Details - Your order details are listed below.

Registrant: Skipwith, Aurelia

Item	Price	Quantity	Charge
Registrant		1	
Summit Registration	$275.00	1	$275.00
Grand Total:			$275.00
Amount Paid:			$275.00

Payment Information

Name On Card:	Tasha Robbins
Credit Card Number:	(b) (6) [redacted]
Address:	1849 C Street NW Washington, DC 20420

On my Purchase Card. Tasha

NationalWildHorseandBurroManagementSummit.ics
1K

Robbins, Tasha <tasha_l_robbins@ios.doi.gov> Mon, Aug 14, 2017 at 5:21 PM
To: "Skipwith, Aurelia" <aurelia_skipwith@ios.doi.gov>

Thank You!
[Quoted text hidden]
--
Tasha L. Robbins
Executive Assistant
Office of the Assistant Secretary
for Fish and Wildlife and Parks
1849 C Street, NW, Room 3160
202-208-4416

Tasha_l_Robbins@ios.doi.gov

Robbins, Tasha <tasha_l_robbins@ios.doi.gov>

Attendance on Airplane Flight with Governor Herbert

1 message

Tryon, Steve <stryon@blm.gov> Thu, Aug 17, 2017 at 5:24 PM
To: Aurelia Skipwith <aurelia_skipwith@ios.doi.gov>, John Ruhs <jruhs@blm.gov>, "Benedetto, Kathleen" <kathleen_benedetto@ios.doi.gov>
Cc: Tasha Robbins <tasha_l_robbins@ios.doi.gov>, Yolando Mack-Thompson <ymackthompson@blm.gov>, Edwin Roberson <eroberso@blm.gov>, Joann Perea-Richmann <jperearichmann@blm.gov>, "Dingman, Cameron" <cdingman@blm.gov>, mikemower@utah.gov

Evening, all.

I believe I have communicated to each of you Governor Herbert's interest in having you as a guest in a short flight from Slat Lake City to Delta, UT next Tuesday morning, 08/22/2017.

Some key details for your scheduling plans:

- Mr. Mike Mower (ccd) is Gov. Herbert's Deputy Chief of Staff. He's your point of contact for this flight, and will be joining you on it. He can be reached by cell at 801-541-1981.
- UT State Director Ed Roberson is also in touch with the Governor's office, will also be on the flight, and can help with any local details. His cell is (b) (6) His executive assistant is Ms. JoAnn Perea-Richmann, and she can also help with local information. JoAnn can be reached at 801-539-4010.
- Mike has requested that each of you *"meet at State Aeronautics at 135 North 2400 West. We plan to have wheels up at 9:30 a.m. so they will want to be there around 9:15 a.m. We look forward to spending the morning with them. The Governor will fly back after lunch and our understanding is the four DOI officials will continue on the bus tour."*
- Cameron Dingman is the UTSO Aviation Chief, working with Ed. He's the person who runs the DOI protocols to get you on board. I have tried to give him some basic information, but he may require additional details from you, so don't be surprised to get an email or phone call from him.

See you mid-day Tuesday in Delta!

Steve Tryon
Deputy Assistant Director, Resources and Planning
Bureau of Land Management
1849 C Street, NW
Room 5654
Washington, DC 20240
202-208-4896

Robbins, Tasha <tasha_l_robbins@ios.doi.gov>

Fwd: Receipt from Ahmed Abdulle

1 message

Aurelia Skipwith <aurelia_skipwith@ios.doi.gov> Sun, Aug 20, 2017 at 7:30 PM
To: Tasha Robbins <tasha_l_robbins@ios.doi.gov>

Receipt for taxi ride from airport to hotel. Thanks.

Aurelia Skipwith
Deputy Assistant Secretary
for Fish and Wildlife and Parks

U.S. Department of Interior
1849 C Street NW, Room 3148
Washington, DC 20240
202-208-5837

8/20/2017

Begin forwarded message:

From: Ahmed Abdulle via Square <receipts@messaging.squareup.com>
Date: August 20, 2017 at 3:50:36 PM MDT
To: <aurelia_skipwith@ios.doi.gov>
Subject: Receipt from Ahmed Abdulle
Reply-To: Ahmed Abdulle via Square <r_oiyu2ssoiuyeqqjsk43fqmkt.rYUZ.zbWcwT8rn0FbaDwl.0837a43320f4e5ae681f0f59221cddd2a49e8cc2@reply.squareup.com>

Now when you shop at sellers who use Square, your receipts will be delivered automatically.
Not your receipt?



$32.00

Custom Amount	$32.00
Total	$32.00



Ahmed Abdulle
utah
salta lake city, UT 84119
801-512-6817

(b) (6)
(Swipe)

AURELIA SKIPWITH

Aug 20 2017 at 2:50 PM
#rMeW
Auth code: 043806

Square Just Got More Rewarding
Your favorite businesses may send you news and rewards via Square.
Learn more and update preferences.

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1455 Market Street, Suite 600
San Francisco, CA 94103
Map data © OpenStreetMap contributors

Square Privacy Policy · Not your receipt?
Manage preferences for digital receipts

8/20/2017

UNITED

PASSENGER RECEIPT 1 OF 1
20AUG17 US
EV/D1537A /

EXCESS BAGGAGE TICKET

THIS IS YOUR RECEIPT

SKIPWITH/AURELIA
NOT VALID FOR
**TRANSPORTATION*

PSGR TICKET 01686737004912

D08WVJ

FOR CONDITIONS OF CONTRACT - SEE PASSENGER TICKET AND BAGGAGE CHECK

DCA UA ORD UA SLC

1 FIRST CHECKED BAG 25.00

NOT VALID FOR TRAVEL

USD 25.00 2

(b) (6) [redacted]

1 016 2603175523 5

A STAR ALLIANCE MEMBER

USD 25.00

Do not expose to excessive heat or direct sunlight.
STAPLE HERE

PRINTED IN U.S.A. BY MAGNETIC TICKET AND LABEL CORP. DALLAS, TX CSM/BST REV 11/12

8/25/2017

DELTA

PASSENGER RECEIPT 01
25AUG17 0066 US
DL/KT SLC FTO

EXCESS BAGGAGE TICKET

THIS IS YOUR RECEIPT

SKIPWITH/AURELIA
NOT VALID FOR
TRANSPORTATION

PSGR TICKET 0168673700491

FOR CONDITIONS OF CONTRACT - SEE PASSENGER TICKET AND BAGGAGE CHECK

SLC DL DCA
PIECE 25.00
FEE 25.00

USD 25.00

(b) (6) [redacted]

NOT VALID FOR TRAVEL

1 006 8248283862 2

1 006 8248283862 2

USD25.00

Help

Travel | Authorizations | Vouchers | Approvals

Travel | Trip Library | Templates | Tools

BOOKING — AUTHORIZATION — VOUCHER

BookTravel

Trip Summary

Finalize Trip

- ✓ Review Travel Details
- ✓ Enter Trip Information
- **Submit Trip Confirmation**

Tell us how we are doing (optional)

Overall satisfaction with Concur:

Comments and suggestions:
(Max 1000 Characters)

1000 characters left

Send Feedback

Changed Flights to 8/20/2017 instead of 8/21/2017 $0.40 refunded Flight was cheaper

Trip Confirmation

To COMPLETE BOOKING, please press the "Confirm Booking" Button after reviewing this page.
To CANCEL, press the Cancel button.

After you complete this booking, it will be reserved, however it will not be ticketed until approved by your agency.

TRIP OVERVIEW

Trip Name: Trip from Washington DC to Salt Lake City, Utah

Start Date: August 21, 2017

End Date: August 25, 2017

Created: August 15, 2017, TASHA ROBBINS *(Modified: August 15, 2017)*

Description: At the direct request of Secretary Zi nke, DAS Skipwith will represent the senior leadership of the Department of the Interior at the National Wild Horse and Burro Management Summit.

Trip Purpose: Mission (Operational)

Agency Record Locator: 29Q9W5

Travelers need to watch their email for the ticketed/invoiced itinerary (usually sent 48 hours prior to trip departure). If the ticketed/invoiced itinerary is not received, travelers need to follow up with the DOI Travel help desk (855-847-6398, option 1) to ensure a ticket has been issued.

Passengers: Aurelia Skipwith

Total Estimated Cost: $658.40 USD

Reservations must be approved and ticketed no later than: 08/19/2017 2:55 PM Eastern

The trip will be automatically cancelled if it is not approved before the deadline.

Agency Name: DTI - DOI

RESERVATIONS

Monday, August 21, 2017

Flight **Washington, DC** (DCA) to **Salt Lake City, UT** (SLC)

Delta 2511

Departure: 04:55 PM
Seat: 36C
Ronald Reagan National Arpt (DCA)
Terminal: B

Duration: 4 hours, 45 minutes
Nonstop

Arrival: 07:40 PM
Salt Lake City Intl Arpt (SLC)
Terminal: 2

Confirmation: GTRQ8J
Status: **Confirmed**

Additional Details

Aircraft: Boeing 757-200
E-Ticket
Emissions: 719.5 lbs CO_2
Cabin: Economy (L)

Distance: 1845 miles

Meal: Meal

Friday, August 25, 2017

Flight **Salt Lake City, UT** (SLC) to **Washington, DC** (DCA)

Tracie L. Lassiter
Tracie_Lassiter@ios.doi.gov
202-208-2599

Aurelia Skipwith
Deputy Assistant Secretary
Office of the Assistant Secretary
for Fish and Wildlife and Parks
aurelia_skipwith@ios.doi.gov

All the best, Tim Williams

On Wed, Jul 26, 2017 at 12:35 PM, National Wild Horse and Burro Management Summit <joy.brisighella@usu.edu> wrote:

Greetings,

Important deadlines are one week away! This is your reminder to activate your registration for the National Horse and Burro Management Summit in Salt Lake City August 22-24. Early registration rates expire August 4, and that is also the date our hotel room block rate expires.

Register now for best rates. Please note that no registrations will be taken after August 11.

Please let us know if you do not plan to attend. Reply to this message with "Decline" and you will be removed from future emails. If you would like to nominate someone else in your place, please specify that in your reply as well and we will forward your request to the steering committee for approval.

As an invited participant, we are now able to share with you the tentative agenda (as of 7/10/17), subject to revision. All information shared is confidential – for invited participants only.

Tuesday – August 22, 2017 – (Optional) **Field tour** will provide participants with first-hand experiences in wild horse and burro on-the-range and off-the-range management issues.
Breakfast before bus boarding, and lunch onsite is provided.

Wednesday - August 23, 2017 – **Speakers will synthesize the policy, legal, science, best management practices leading to resolution of wild horse and burro management issues**
Breakfast and Lunch provided.
Plenary Session (Invited speakers)
Welcome – The Honorable Gary R. Herbert, Governor of Utah
Department of Interior – Secretary of Interior Ryan Zinke
US Congress – Rep Chris Stewart
Wild Horse and Burro Management: Framing the Issues –
Keith Norris, National Horse and Burro Rangeland Management Coalition and The Wildlife Society
Managing Wild Horses, Burros, and Wildlife on Western Rangelands – Rick Danvir, former Wildlife Manager, Deseret Land and Livestock.
Policy and Management Session Topics - Current BLM Implementation of the Wild Horse and Burro Management Act, wildlife management realities and the search for options, wild horse and burros and One Health.
Science and Management Session Topics - Science of managing western rangelands, wildlife responses to wild horse and burros, wild horse and greater sage-grouse conflicts, unmanaged wild horse and burro impacts on plants and soils.
Management Options and Challenges Topics - wild horse movement and use of public and private lands, wild horse and burro behavior: reproducing vs non-reproducing herds, wild horse and burro economic impacts, and what are the viable options.

Thursday, August 24, 2017 - **The legal realities of wild horses and burros.**
Breakfast and Lunch provided.
Facilitated workgroups: Legislative/policy changes, public communications, political considerations and approaches
1) On-range science and management – what are the best options for sustaining wild horse and burro populations
2: Off-range science and management – what are the best options for enabling on-range wild horse and burro management
Outcome: Strategic action to achieve implementation the Act

Space is intentionally limited in order to effectively facilitate the goals of the summit, and attendance is by invitation only. As a pre-approved participant, your email address and name have been submitted by the

Steering Committee for inclusion in the secure registration system. The direct link below will take you to an automatic registration portal tied to your contact information. Upon completion of the form you will receive a confirmation email with further information including access to the Summit website, information about the venue, lodging, and schedule updates. This is also where the proceedings will be published.

Registration fee – early prices are good through August 4, 2017:
Summit: Wednesday and Thursday, August 23-24 - $275 early rate; $325 late rate
Field Trip: Tuesday, August 22 - $60 early rate; $75 late rate

Click Here to Register

Note: The security settings of some organizations may prohibit you from accessing your personal link, and in that case, please contact our registration department for assistance. Email joan.norton@usu.edu or call 435-797-0424 for assistance registering.

HOTEL/VENUE:

The Summit will take place at the Salt Lake City Marriott Downtown at City Creek and a block of sleeping rooms has been contracted there for our group. This block rate is good through August 4, 2017, subject to space availability.

Attendee Group rate: $139.00 USD per night - register at the link below:

National Horse & Burro Summit ATTENDEE

Government rate (valid Utah Government or Federal Government ID required): $115.00 - register at the link below:

National Horse & Burro Summit GOVERNMENT

You may also call in to make your hotel reservations by calling 1-800-228-9290 and speaking to a Marriott Representative.

Thank you for your participation. For questions about the Summit, please contact Terry Messmer at terry.messmer@usu.edu

On behalf of the National Wild Horse and Burro Management Summit steering committee,

Joy Brisighella
Utah State University Conference Services
435 797-9270

--

Tim Williams
Deputy Director External Affairs
Office of the Secretary
U.S. Department of the Interior
Desk: (202) 208-6015
Cell: (202) 706-4982

NOTE: *Every email I send or receive is subject to release under the Freedom of Information Act.*

--

Itinerary | Invoice | Information | Feedback

TRAVEL Incorporated

Ticket Number	016-8673700491
Account #	D00880
Issue Date	Thu, Aug 17, 2017
Booking ID	29Q9W5
Issuing Location	UUN
Booking Agent ID	A5
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Skipwith/Aurelia**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES 319	810 / Y YCADCA Confirmation: D08WVJ	Sun, 08/20/2017 Sun, 08/20/2017	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: CHICAGO O'HARE *** *Connecting* ***	1044A 1149A
✈	UNITED AIRLINES 738	521 / Y YCA Confirmation: D08WVJ	Sun, 08/20/2017 Sun, 08/20/2017	Leave :: CHICAGO O'HARE Arrive :: SALT LAKE CITY	1230P 303P
✈	DELTA AIR LINES 757	832 / L LCADCA Confirmation: GTRQ8J	Fri, 08/25/2017 Fri, 08/25/2017	Leave :: SALT LAKE CITY Arrive :: RONALD REAGAN NTL WASHINGTON	943A 400P

— **Fee(s)** —

Description	Payment Date	Amount	Form of Payment	Reference #
Agent-Assisted Dom Air/Rail	08/17/2017	$34.30	(b) (6)	032915

Fare	$540.47
Tax	$77.53
Total Amount	$618.00
Amount Charged	$618.00

Air only indicated here.

Fee : Agent-Assisted Dom Air/Rail	$34.30
Air + Fee	$652.30

WAS UA CHI103.26UA SLC144.19DL WAS293.02USD540.47END UA ZPDCAORDSLC XT11.20AY13.50XF DCA4.5ORD4.5SLC4.5

— **Remark(s)** —

U22/DOIDOSASFWP
U29/TANUM0000T5DE
U82/ATRS

* Accounting Note: This Invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (ARC) on 08/22/2017

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 .. Tel 855 847-6398

Print: Fri, Aug 18, 2017 09:30 AM

Official Invoice

Generated by Travel Incorporated

TRAVEL Incorporated

*** VOID ***

Invoice #	375153
Ticket Number	006-8673632314
Account #	D00880
Issue Date	Thu, Aug 17, 2017
Booking ID	29Q9W5
Issuing Location	UUN
Booking Agent ID	XP
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Skipwith/Aurelia**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES 757	2511 / L LCADCA Confirmation: GTRQ8J	Mon, 08/21/2017 Mon, 08/21/2017	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: SALT LAKE CITY	455P 740P
✈	DELTA AIR LINES 757	832 / L LCADCA Confirmation: GTRQ8J	Fri, 08/25/2017 Fri, 08/25/2017	Leave :: SALT LAKE CITY Arrive :: RONALD REAGAN NTL WASHINGTON	943A 400P

— **Fee(s)** —

Description	Payment Date	Amount	Form of Payment	Reference #
Online Dom/Intl Air/Rail	08/17/2017	$8.26	(b) (6)	066429

Fare	**$586.04**
Tax	**$72.36**
Total Amount	**$658.40**
Amount Charged	**$658.40**

Air only indicated here.

Fee : Online Dom/Intl Air/Rail	**$8.26**
Air + Fee	**$666.66**

WAS DL SLC293.02DL WAS293.02USD586.04END DL ZPDCASLC XT 11.20AY9.00XF DCA4.5SLC4.5

— **Remark(s)** —

U22/DOIDOSASFWP
U29/TANUM0000T5DE
U82/OTRS

* Accounting Note: This Invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (ARC) on 08/22/2017

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Fri, Aug 18, 2017 09:30 AM

Official Invoice

Generated by Travel Incorporated

BISON CONNECT

Robbins, Tasha <tasha_l_robbins@ios.doi.gov>

Fwd: Your Friday afternoon trip with Uber

1 message

Skipwith, Aurelia <aurelia_skipwith@ios.doi.gov> Sat, Aug 26, 2017 at 7:22 PM
To: Tasha Robbins <tasha_l_robbins@ios.doi.gov>

Tasha,
I hope you are having a wonderful weekend.

I took an Uber from the airport to work on Friday. Here's the receipt. Thanks.

Aurelia Skipwith
Deputy Assistant Secretary
for Fish and Wildlife and Parks

U.S. Department of Interior
1849 C Street, NW, Room 3148
Washington, DC 20240
(202) 208-5837

From: Uber Receipts <uber.us@uber.com>
Date: August 25, 2017 at 4:18:29 PM EDT
Subject: Your Friday afternoon trip with Uber



UBER

$15.70

Thanks for choosing Uber, Aurelia

August 25, 2017 | uberX

- 04:04pm | Terminal B/C Parking, Arlington, VA
- 04:18pm | 1849-1899 C St NW, Washington, DC



You rode with Daniel

4.20	00:14:13	uberX
miles	Trip time	Car

ADD A TIP

Your Fare

Trip fare	15.70
Subtotal	$15.70

CHARGED (b) (6) [redacted] $15.70

Issued by Rasier
Receipt ID # 95df3a4a-7208-49e0-ad8c-0946d36b7d66

MARRIOTT

GUEST FOLIO SLC DOWNTOWN AT CITY CREEK

1536 SKIPWITH/AURELIA/MR 115.00 08/25/17 12:00 418 3772
ROOM NAME RATE DEPART TIME ACCT# GROUP

CD 08/20/17 15:57
TYPE ARRIVE TIME

4 XXX PASSPORT:
ROOM XXX NE (b) (6) RWD#:
CLERK 11111 PAYMENT
ADDRESS

5

DATE	REFERENCE	CHARGES	CREDITS	BALANCE DUE
08/20 ROOM	1536, 1	115.00		
08/20 STTAX	1536, 1	7.88	5.1	
08/20 OCCPTAX	1536, 1	6.61		
08/21 ROOM	1536, 1	115.00		
08/21 STTAX	1536, 1	7.88	5.2	
08/21 OCCPTAX	1536, 1	6.61		
08/22 ROOM	1536, 1	115.00		
08/22 STTAX	1536, 1	7.88	5.3	
08/22 OCCPTAX	1536, 1	6.61		
08/23 ROOM	1536, 1	115.00		
08/23 STTAX	1536, 1	7.88	5.4	
08/23 OCCPTAX	1536, 1	6.61		
08/24 ROOM	1536, 1	115.00		
08/24 STTAX	1536, 1	7.88		
08/24 OCCPTAX	1536, 1	6.61	5.5	

647.45

AS REQUESTED, A FINAL COPY OF YOUR BILL WILL BE EMAILED TO:
TASHA ROBBINS@IOS.DOI.GOV
SEE "INTERNET PRIVACY STATEMENT" ON MARRIOTT.COM

SLC

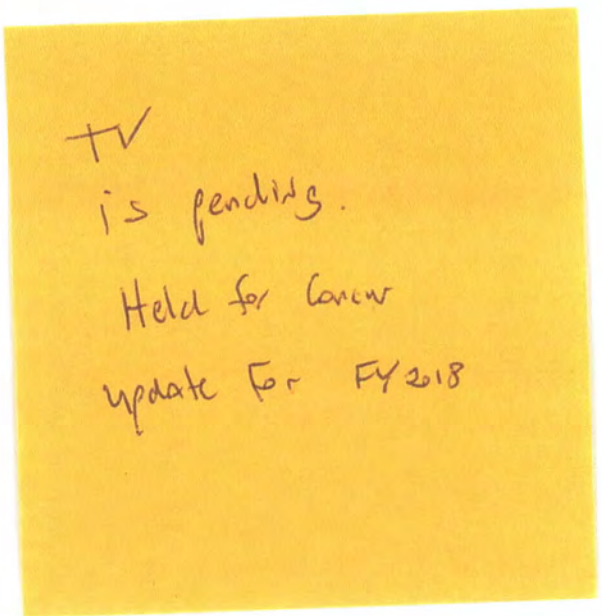
8/20 - 8/24

MARRIOTT

SLC DOWNTOWN AT CITY CREEK
75 S. WEST TEMPLE
SALT LAKE CITY, UT 84101
801-531-0800

This statement is your only receipt. You have agreed to pay in cash or by approved personal check or to authorize us to charge your credit card for all amounts charged to you. The amount shown in the credit column opposite any credit card entry in the reference column above will be charged to the credit card number set forth above. (The credit card company will bill in the usual manner.) If for any reason the credit card company does not make payment on this account, you will owe us such amount. If you are direct billed, in the event payment is not made within 25 days after check-out, you will owe us interest from the check-out date on any unpaid amount at the rate of 1.5% per month (ANNUAL RATE 18%), or the maximum allowed by law, plus the reasonable cost of collection, including attorney fees.

Signature X


TV
is pending.
Held for Carew
update for FY2018

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000TWR0
Travel Authorization Number:	TANUM0000TWR0	Trip Name:	2017 - Public Lands Council PLC Annual Meeting
TA Date:	09/18/17	Currency:	USD
Organization:	DOIDOSASFWP	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	DI-1958 prepared sinceTraveler is invited as a guest speaker. Rental car requested and Travel dates are: 9/21-9/24. PLC will discuss Endangered Species Act, Wild Horses and Burros, and Antiquities Act.
Type Code:	Trip By Trip		

Traveler Profile

Name:	SKIPWITH, AURELIA	ID:	1001203274
TID:	40211961	Organization:	DOIDOSASFWP
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS FWP 1849 C STREET NW WASHINGTON, DC 20240	EMAIL:	AURELIA_SKIPWITH@IOS.DOI.GOV
Office Phone:	2022085837	Cell Phone:	
Home Address:	,	Home Phone:	2022085837
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1

Purpose: DI-1958 prepared sinceTraveler is invited as a guest speaker. Rental car requested and Travel dates are: 9/21-9/24. PLC will discuss Endangered Species Act, Wild Horses and Burros, and Antiquities Act.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
09/21/17	09/24/17	FLAGSTAFF, AZ	Mission (Operational)	143.00 / 64.00

Document Totals

Total Expenses:	1,735.95
Reimbursable Expenses:	224.00
Non-Reimbursable Expenses:	1,511.95
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	763.60	.00
Excess Air/Bag Fees	50.00	.00
Fuel-Rental Vehicle	40.00	.00
Lodging-PerDiem	429.00	.00
M&IE-PerDiem	224.00	.00
Rental Car	106.34	.00
Transaction Fees	8.26	.00
Transportation	100.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,735.95	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1003492863		763.60
COMM-CARR	American Airlines	1003492863		.00
COMM-CARR	American Airlines	1003492863		.00
COMM-CARR	American Airlines	1003492863		.00
RENTAL	Enterprise	1003492863		106.34

Trip Itinerary

From: DCA-Washington, DC (USA) (National Apt) TO: PHX-Phoenix, AZ (USA) (Sky Harbor Apt)

Air

Thursday September 21, 2017

DCA-Washington, DC (USA) to PHX-Phoenix, AZ (USA) (S

Sep 21 American Airlines 1495
Washington, DC (USA) (National Apt) 09/21/2017 10:45AM
Confirmation Number: GNVLGZ

Duration: 4 Hours 53 Minutes Nonstop
Phoenix, AZ (USA) (Sky Harbor Apt) 09/21/2017 12:38PM

Flight Information
Distance 1973 miles
No Seat Assigned

Emissions 769.5 lbs of CO2
Cost 763.60 USD

PHX-Phoenix, AZ (USA) (S to FLG-Flagstaff, AZ (USA)

Sep 21 American Airlines 3037
Phoenix, AZ (USA) (Sky Harbor Apt) 09/21/2017 3:30PM
Confirmation Number: GNVLGZ

Duration: 51 Minutes Nonstop
Flagstaff, AZ (USA) 09/21/2017 4:21PM

Flight Information
Distance 119 miles
No Seat Assigned

Emissions 63.1 lbs of CO2

Car

Car Rental at FLG-Flagstaff, AZ (USA)

Sep 21 Enterprise
Picking Up 09/21/2017 4:21PM
Picking Up at FLG-Flagstaff, AZ (USA)
Confirmation Number: 1829394468COUNT

Returning 09/24/2017 10:20AM
Returning to FLG-Flagstaff, AZ (USA)
Total Rate: 106.34 USD

Air

Sunday September 24, 2017

FLG-Flagstaff, AZ (USA) to PHX-Phoenix, AZ (USA) (S

Sep 24 American Airlines 3002
Flagstaff, AZ (USA) 09/24/2017 10:20AM
Confirmation Number: GNVLGZ

Duration: 50 Minutes Nonstop
Phoenix, AZ (USA) (Sky Harbor Apt) 09/24/2017 11:10AM

Flight Information
Distance 119 miles
No Seat Assigned

Emissions 63.1 lbs of CO2

PHX-Phoenix, AZ (USA) (S to DCA-Washington, DC (USA)

Sep 24 American Airlines 680
Phoenix, AZ (USA) (Sky Harbor Apt) 09/24/2017 12:45PM
Confirmation Number: GNVLGZ

Duration: 4 Hours 21 Minutes Nonstop
Washington, DC (USA) (National Apt) 09/24/2017 8:06PM

Flight Information
Distance 1973 miles
No Seat Assigned

Emissions 769.5 lbs of CO2

Expenses

Trip#: 1

Total Non-Per Diem Expenses: 1,082.95 Total Per Diem Expenses: 653.00

Date	Description	Category	Cost	Pay Method	Per Diem
09/18/2017	Travel Fee	Transaction Fees	8.26	GOVCC-C	
Comment:	OTRS Domestic-Intl w-Air-Rail				
09/18/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
09/21/2017	Airline Flight	Com. Carrier	763.60	GOVCC-C	
09/21/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
09/21/2017	Lodging	Lodging-PerDiem	143.00	GOVCC-C	*

09/21/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
09/21/2017	Rental Car	Rental Car	106.34	GOVCC-C	
Comment:	Conf Num: 1829394468COUNT Cmt:				
09/21/2017	Taxi	Transportation	50.00	GOVCC-C	
Comment:	Taxi to DCA from Residence				
09/22/2017	Lodging	Lodging-PerDiem	143.00	GOVCC-C	*
09/22/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
09/23/2017	Lodging	Lodging-PerDiem	143.00	GOVCC-C	*
09/23/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
09/24/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
09/24/2017	Gas-Rental	Fuel-Rental Vehicle	40.00	GOVCC-C	
09/24/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
09/24/2017	Taxi	Transportation	50.00	GOVCC-C	
Comment:	Taxi from DCA to residence.				

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 653.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
09/21/2017	143.00/ 64.00	143.00	143.00	48.00	48.00	
09/22/2017	143.00/ 64.00	143.00	143.00	64.00	64.00	
09/23/2017	143.00/ 64.00	143.00	143.00	64.00	64.00	
09/24/2017	143.00/ 64.00	0.00	0.00	48.00	48.00	

Other Authorizations

Trip#: 1

Other Authorization	Remarks
Hotel booked directly or via other means Hotel rooms available through event coordinators to ensure traveler stays under GSA per diem rate.	

Account Summary for the Selected Trip

Org: DOI	Label: Aurelia Skipwith	Acct Code: DS40000000/DR.40000.16FWSTRV//167D0102DR/DL2000000.000000 ////	1,735.95
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 763.60	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 2017	Amount: 50.00	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 40.00	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 429.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 224.00	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 106.34	
Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 8.26	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 100.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,735.95

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	Aurelia Skipwith	DS40000000/DR.40000.16FWSTRV//167D0102DR/DL2000000.000000 ////	GOVCC-C	1,511.95
DOI	Aurelia Skipwith	DS40000000/DR.40000.16FWSTRV//167D0102DR/DL2000000.000000 ////	REIMBURSABLE	224.00

Totals by Label

DOI	Aurelia Skipwith Total	DS40000000/DR.40000.16FWSTRV//167D0102DR/DL2000000.000000 ////	1,735.95

Totals by Payment Method

GOVCC-C Total	1,511.95
REIMBURSABLE Total	224.00

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
09/21/17	AIR	$763.60

Audits

Audit Name	Result	Reason

Document History 09/18/2017 Authorization: TANUM0000TWR0

Copyright 1989-2009 Concur Government Edition: Concur Inc. SKIPWITH, AURELIA 40211961

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	09/18/2017	9:53AMEST	ROBBINS, TASHA LAVONNE Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name: Scott Hammel
Approver Signature:
Date:

U.S. Department of the Interior

Travel Document Approval Form*

DATE: 9/18/2017 **TRAVEL ARRANGER NAME & PHONE: Tasha Robbins (202) 208-4416**

OFFICIAL TRAVEL INFORMATION	
Type of document (Authorization/Voucher)	TANUM0000TWR0
Traveler Name and Title	Aurelia Skipwith Deputy Assistant Secretary for Fish and Wildlife and Parks
Date(s) of Travel	9/21/17 – 9/24/17
Location(s)	Flagstaff, AZ
Estimated Cost	$1670.95
Funding	FWP
Purpose	Public Lands Council Annual Meeting 2017 PLC's priority issues include: Western Governors Association recommendations for modernization of the Endangered Species Act. Specific species include, Grizzly Bears, Greater Sage Grouse, Wild Horses and Burro, Antiquities Act recommendations/reform.
Special Requests (e.g., mixed official/personal travel, mixed official/political travel, exceed lodging allowance, travel upgrade)	N/A Actual lodging expenses requested. See memo inside.
SOL (General Law) approval for special requests (if necessary)	N/A
TRAVEL ARRANGER CHECKLIST	
Full Itinerary Attached	Yes
Conference Agenda Attached (if appropriate)	Yes
Is a non-Federal source paying for any or all of the travel-related expenses? If so, attach a DI-2000 signed by the traveler and an ethics official.	N/A
Has the traveler been offered free attendance at a reception or any other type of social gathering during the course of official travel? If so, attach a DI-1958 signed by the traveler and an ethics official.	No free attendance was extended to the traveler. DI-1958 is being routed through ethics for approval.
Traveler signature applied	Yes
Travel arranger signature applied	Yes
APPROVALS and SURNAMES	
Assistant Secretary	
AFTER OBTAINING A/S SURNAME, DELIVER PACKAGE TO ROOM 7318 FOR PROCESSING.	
Deputy Secretary	
Deputy Chief of Staff	

*Use this form as a cover sheet for travel authorizations and vouchers submitted for approval.

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000TWR0
Travel Authorization Number:	TANUM0000TWR0	Trip Name:	2017 - Public Lands Council PLC Annual Meeting
TA Date:	09/18/17	Currency:	USD
Organization:	DOIDOSASFWP	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	DI-1958 prepared sinceTraveler is invited as a guest speaker. Rental car requested and Travel dates are: 9/21-9/24. PLC will discuss Endangered Species Act, Wild Horses and Burros, and Antiquities Act.
Type Code:	Trip By Trip		

Traveler Profile

Name:	SKIPWITH, AURELIA	ID:	1001203274
TID:	40211961	Organization:	DOIDOSASFWP
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS FWP 1849 C STREET NW WASHINGTON, DC 20240	EMAIL:	AURELIA_SKIPWITH@IOS.DOI.GOV
Office Phone:	2022085837	Cell Phone:	
Home Address:	,	Home Phone:	2022085837
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1

Purpose: DI-1958 prepared sinceTraveler is invited as a guest speaker. Rental car requested and Travel dates are: 9/21-9/24. PLC will discuss Endangered Species Act, Wild Horses and Burros, and Antiquities Act.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
09/21/17	09/24/17	FLAGSTAFF, AZ	Mission (Operational)	143.00 / 64.00

Document Totals

Total Expenses:	1,735.95
Reimbursable Expenses:	224.00
Non-Reimbursable Expenses:	1,511.95
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	763.60	.00
Excess Air/Bag Fees	50.00	.00
Fuel-Rental Vehicle	40.00	.00
Lodging-PerDiem	429.00	.00
M&IE-PerDiem	224.00	.00
Rental Car	106.34	.00
Transaction Fees	8.26	.00
Transportation	100.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,735.95	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1003492863		763.60
COMM-CARR	American Airlines	1003492863		.00
COMM-CARR	American Airlines	1003492863		.00
COMM-CARR	American Airlines	1003492863		.00
RENTAL	Enterprise	1003492863		106.34

Trip Itinerary

From: DCA-Washington, DC (USA) (National Apt) TO: PHX-Phoenix, AZ (USA) (Sky Harbor Apt)

Air

Thursday September 21, 2017

DCA-Washington, DC (USA) to PHX-Phoenix, AZ (USA) (S

Sep 21 American Airlines 1495
Washington, DC (USA) (National Apt) 09/21/2017 10:45AM
Confirmation Number: GNVLGZ

Duration: 4 Hours 53 Minutes Nonstop
Phoenix, AZ (USA) (Sky Harbor Apt) 09/21/2017 12:38PM

Flight Information
Distance 1973 miles
No Seat Assigned

Emissions 769.5 lbs of CO2
Cost 763.60 USD

PHX-Phoenix, AZ (USA) (S to FLG-Flagstaff, AZ (USA)

Sep 21 American Airlines 3037
Phoenix, AZ (USA) (Sky Harbor Apt) 09/21/2017 3:30PM
Confirmation Number: GNVLGZ

Duration: 51 Minutes Nonstop
Flagstaff, AZ (USA) 09/21/2017 4:21PM

Flight Information
Distance 119 miles
No Seat Assigned

Emissions 63.1 lbs of CO2

Car

Car Rental at FLG-Flagstaff, AZ (USA)

Sep 21 Enterprise
Picking Up 09/21/2017 4:21PM
Picking Up at FLG-Flagstaff, AZ (USA)
Confirmation Number: 1829394468COUNT

Returning 09/24/2017 10:20AM
Returning to FLG-Flagstaff, AZ (USA)
Total Rate: 106.34 USD

Air

Sunday September 24, 2017

FLG-Flagstaff, AZ (USA) to PHX-Phoenix, AZ (USA) (S

Sep 24 American Airlines 3002
Flagstaff, AZ (USA) 09/24/2017 10:20AM
Confirmation Number: GNVLGZ

Duration: 50 Minutes Nonstop
Phoenix, AZ (USA) (Sky Harbor Apt) 09/24/2017 11:10AM

Flight Information
Distance 119 miles
No Seat Assigned

Emissions 63.1 lbs of CO2

PHX-Phoenix, AZ (USA) (S to DCA-Washington, DC (USA)

Sep 24 American Airlines 680
Phoenix, AZ (USA) (Sky Harbor Apt) 09/24/2017 12:45PM
Confirmation Number: GNVLGZ

Duration: 4 Hours 21 Minutes Nonstop
Washington, DC (USA) (National Apt) 09/24/2017 8:06PM

Flight Information
Distance 1973 miles
No Seat Assigned

Emissions 769.5 lbs of CO2

Expenses

Trip#: 1

Date	Description
09/18/2017	Travel Fee
Comment:	OTRS Domestic-Intl w-Air-Rail
09/18/2017	TDY Voucher Fee
09/21/2017	Airline Flight
09/21/2017	Baggage Fee-1st bag
09/21/2017	Lodging

Total Non-Per Diem Expenses: 1,082.95 Total Per Diem Expenses: 653.00

Category	Cost	Pay Method	Per Diem
Transaction Fees	8.26	GOVCC-C	
Transxn Fees	14.75	GOVCC-C	
Com. Carrier	763.60	GOVCC-C	
Excess Air/Bag Fees	25.00	GOVCC-C	
Lodging-PerDiem	143.00	GOVCC-C	*

09/21/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
09/21/2017	Rental Car	Rental Car	106.34	GOVCC-C	
Comment:	Conf Num: 1829394468COUNT Cmt:				
09/21/2017	Taxi	Transportation	50.00	GOVCC-C	
Comment:	Taxi to DCA from Residence				
09/22/2017	Lodging	Lodging-PerDiem	143.00	GOVCC-C	*
09/22/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
09/23/2017	Lodging	Lodging-PerDiem	143.00	GOVCC-C	*
09/23/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
09/24/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
09/24/2017	Gas-Rental	Fuel-Rental Vehicle	40.00	GOVCC-C	
09/24/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
09/24/2017	Taxi	Transportation	50.00	GOVCC-C	
Comment:	Taxi from DCA to residence.				

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 653.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
09/21/2017	143.00/ 64.00	143.00	143.00	48.00	48.00	
09/22/2017	143.00/ 64.00	143.00	143.00	64.00	64.00	
09/23/2017	143.00/ 64.00	143.00	143.00	64.00	64.00	
09/24/2017	143.00/ 64.00	0.00	0.00	48.00	48.00	

Other Authorizations

Trip#: 1

Other Authorization	Remarks
Hotel booked directly or via other means Hotel rooms available through event coordinators to ensure traveler stays under GSA per diem rate.	

Account Summary for the Selected Trip

Org: DOI	Label: Aurelia Skipwith	Acct Code: DS40000000/DR.40000.16FWSTRV//167D0102DR/DL2000000.000000 ////	1,735.95
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 763.60	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 2017	Amount: 50.00	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 40.00	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 429.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 224.00	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 106.34	
Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 8.26	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 100.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,735.95

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	Aurelia Skipwith	DS40000000/DR.40000.16FWSTRV//167D0102DR/DL2000000.000000 ////	GOVCC-C	1,511.95
DOI	Aurelia Skipwith	DS40000000/DR.40000.16FWSTRV//167D0102DR/DL2000000.000000 ////	REIMBURSABLE	224.00

Totals by Label

DOI	Aurelia Skipwith Total	DS40000000/DR.40000.16FWSTRV//167D0102DR/DL2000000.000000 ////	1,735.95

Totals by Payment Method

GOVCC-C Total	1,511.95
REIMBURSABLE Total	224.00

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
09/21/17	AIR	$763.60

Audits

Audit Name	Result	Reason

Document History 09/18/2017 Authorization: TANUM0000TWR0

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	09/18/2017	9:53AMEST	ROBBINS, TASHA LAVONNE Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name: Scott Hammel
Approver Signature:
Date:

Travel Itinerary

TRIP OVERVIEW

Trip Name: 2017 - Public Lands Council Annual Meeting

Start Date: September 21, 2017

End Date: September 24, 2017

Created: September 18, 2017, TASHA ROBBINS *(Modified: September 18, 2017)*

Description: The Public Lands Council (PLC) extended an invitation to the traveler to attend the PLC Annual Meeting. Agency staff from both BLM and the US Forest Service will be in attendance and proper ethics forms will be routed for approval. The proposed dates of travel are from 9/21 - 9/24 from DCA - Flagstaff, AZ.

Trip Purpose: Mission (Operational)

Agency Record Locator: 232RHB

Passengers: Aurelia Skipwith

Total Estimated Cost: $869.94 USD

Reservations must be approved and ticketed no later than: 09/21/2017 2:45 AM Eastern

The trip will be automatically cancelled if it is not approved before the deadline.

RESERVATIONS

Thursday, September 21, 2017

Flight **Washington, DC** (DCA) to **Phoenix, AZ** (PHX)

American Airlines 1495

Departure: 10:45 AM
Seat:28B
Ronald Reagan National Arpt (DCA)
Terminal:C
Duration: 4 hours, 53 minutes
Nonstop

Confirmation: GNVLGZ
Status: **Confirmed**
Air Frequent Flyer Number (b) (6)

Arrival: 12:38 PM
Sky Harbor Intl Arpt (PHX)
Terminal:4

Additional Details
Aircraft: Boeing 737-800
E-Ticket
Emissions: 769.5 lbs CO_2
Cabin: Economy (G)

Distance: 1973 miles

Meal: Food for purchase

2 hr. 52 min layover at Sky Harbor Intl Arpt (PHX)

Flight **Phoenix, AZ** (PHX) to **Flagstaff, AZ** (FLG)

American Airlines 3037
OPERATED BY SKYWEST AIRLINES AS AMERICAN EAGLE

Departure: 03:30 PM
Seat:No seat assignment
The TMC was unable to confirm a seat assignment. Click on "Select Seat" to view the seat map and manually select your seat. Due to the lack of available seats, it is important for the

Confirmation: GNVLGZ
Status: **Confirmed**
Air Frequent Flyer Number (b) (6)

traveler to check in for their flight early to ensure confirmed seating assignment.

Sky Harbor Intl Arpt (PHX)
Terminal:4
Duration: 51 minutes
Nonstop

Arrival: 04:21 PM
Flagstaff Arpt (FLG)

Additional Details

Aircraft: Canadair 700
Distance: 119 miles
E-Ticket
Emissions: 63.1 lbs CO_2
Cabin: Economy (G)

Enterprise Car Rental at: Flagstaff US (FLG)

Pick-up at: Flagstaff US (FLG)

Pick Up: 04:21 PM *Thu Sep 21*
Pick-up at:Flagstaff US (FLG)
Number of Cars:1

Confirmation: 1829394468COUNT
Status:**Confirmed**
Rate Code:EM3

Return: 10:20 AM *Sun Sep 24*
Returning to:Flagstaff US (FLG)

Additional Details

Please review the details of the rental vehicle selected for accuracy.

Rate: $23.00 USD daily rate, unlimited miles; $23.00 USD extra daily rate, unlimited miles; $4.00 USD extra hourly rate, unlimited miles
Total Rate: $106.34 USD
Corporate Discount: FGTDYIT

Rental Details

Compact / Car / Automatic transmission / Air conditioning

Sunday, September 24, 2017

Flight **Flagstaff, AZ** (FLG) to **Phoenix, AZ** (PHX)

American Airlines 3002
OPERATED BY SKYWEST AIRLINES AS AMERICAN EAGLE

Departure: 10:20 AM
Seat:20C
Flagstaff Arpt (FLG)
Duration: 50 minutes
Nonstop

Confirmation: GNVLGZ
Status: **Confirmed**
Air Frequent Flyer Number: (b) (6)

Arrival: 11:10 AM
Sky Harbor Intl Arpt (PHX)
Terminal:4

Additional Details

Aircraft: Canadair 700
Distance: 119 miles
E-Ticket
Emissions: 63.1 lbs CO_2
Cabin: Economy (Y)

1 hr, 35 min layover at Sky Harbor Intl Arpt (PHX)

Flight **Phoenix, AZ** (PHX) to **Washington, DC** (DCA)

American Airlines 680

[redacted]

Departure: 12:45 PM
Seat:33E
Sky Harbor Intl Arpt (PHX)
Terminal:4
Duration: 4 hours, 21 minutes
Nonstop

Arrival: 08:06 PM
Ronald Reagan National Arpt (DCA)
Terminal:C

Additional Details
Aircraft: Airbus A321
E-Ticket
Emissions: 769.5 lbs CO_2
Cabin: Economy (Y)

Confirmation: GNVLGZ
Status: **Confirmed**
Air Frequent Flyer Number: (b) (6)

Distance: 1973 miles

Meal: Food for purchase

TOTAL ESTIMATED COST

Air		
Airfare quoted amount:		**$667.91** USD
Taxes and fees:		**$95.69** USD
	Air Total Price:	**$763.60** USD
Car:		**$106.34** USD
Total Estimated Cost:		**$869.94** USD

TICKET NOT YET ISSUED. AIRFARE QUOTED IN ITINERARY IS NOT GUARANTEED UNTIL TICKETS ARE ISSUED.

REMARKS

ENSURE THAT ALL RESERVATIONS AND ESTIMATED COSTS
LISTED ABOVE ARE CORRECT AND MATCH WHAT IS LISTED
IN TRAVEL AUTHORIZATION.
U05/UUN/35*C73
OLB-DTI
U89/C7AD1988986
U22/DOIDOSASFWP
U25/40211961

Garcia, Thomas <thomas_garcia@nps.gov>

Your Tickets for Public Lands Council 2017 Annual Meeting

2 messages

Eventbrite <orders@eventbrite.com>
Reply-To: mschlup@beef.org
To: thomas_garcia@nps.gov

Tue, Sep 19, 2017 at 9:54 AM

Eventbrite

Find events My Tickets

Hi Tasha, this is your order confirmation for Public Lands Council 2017 Annual Meeting

Organized by Public Lands Council

Here are your tickets

Mobile Tickets

Get it on Google Play

or

Paper Tickets

Open the email attachment or download here

Questions about this event?

Contact the organizer

Order Summary

September 19, 2017

Order #: 672124182

Name	Type	Quantity	Price
Aurelia Skipwith	Full Registration (without Grand Canyon Railway)	1	$185.62
	TOTAL		$185.62

Charged to: (b) (6) [redacted]

This charge will appear on your card statement as EB *Public Lands Counc

Refund Policy: Refunds up to **7 days** before event

This order is subject to Eventbrite Terms of Service, Privacy Policy, and Cookie Policy

About this event

Thursday, September 21, 2017 at 9:00 AM - Sunday, September 24, 2017 at 12:00 PM (MST)

DoubleTree by Hilton Hotel Flagstaff
1175 W Rte 66
Flagstaff, AZ 86001

Add to my calendar:

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Your Account

Log in to access tickets and manage your orders.

Create your own event

Anyone can sell tickets or manage registration with Eventbrite.

Learn More

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See events

This email was sent to thomas_garcia@nps.gov
Eventbrite | 155 5th St, 7th Floor | San Francisco, CA 94103
Copyright © 2017 Eventbrite. All rights reserved.

27833533849-672124182-ticket.pdf
66K

Garcia, Thomas <thomas_garcia@nps.gov>
To: Tasha Robbins <tasha_l_robbins@ios.doi.gov>

Tue, Sep 19, 2017 at 9:56 AM

I will print a hard copy for your records and the travel folder for the DAS.

Thomas A. Garcia
Executive Assistant
Office of the Assistant Secretary
for Fish and Wildlife and Parks
Office: (202) 208-4416
Mobile: (202) 815-7964

[Quoted text hidden]

27833533849-672124182-ticket.pdf
66K

from:(aurelia_skipwith@ios.doi.gov) aurelia_skipwith@ios.doi.gov

Mail

More

COMPOSE

Inbox
Starred
Sent Mail
Drafts (14)
DAS Action Items
EPAP
Purchase Requests/A...
Travel
More

Search people...
Bill Kaage
Charles Cuvelier
Gabrielle Fisher
Hopson, Sarah
Jennifer Proctor
TW-202-400-1448
Jessica Bowron
Katelyn Liming
Lynette Garner
Marise Arroyo
Maureen Foster
Patricia Casey
Pinkney, Terri
Redwine, Jed
Robert Corkish
Shelley McClean
Suki Baz
Tasha Robbins
Tomas Deza
Yolanda Tankersley
Beverly Stephens...
Charisa Morris
Critchfield, Marshall

Skipwith, me (3)	Inbox	Is 3144 free at 9am-10am? I need to host a conference. - ! *Aurelia Skipwith
Robbins, Skipwith, me (3)	Inbox	Re: Meeting with CITES Secretary General - . *Aurelia Skipwith* Deputy Ass
Aurelia .. Morris, me (9)	Inbox	Re: Collaboration about International Affairs - . *Aurelia Skipwith* Deputy As
Skipwith, Senhadji, me (7)	Inbox	Fwd: And finally... lunch or coffee? - Thx. Aurelia Skipwith Deputy Assistant S
Skipwith, me (5)	Inbox DAS Action Items	Fwd: Invitation to Speak at IPAA Regulators' Forum - Thx.
Aurelia, Chambers, me (8)	Inbox DAS Action Items	Fwd: Bridge in Arkansas - Thanks. Aurelia Skipwith Deput
Aurelia, me, Robbins (3)	Inbox	Fwd: Re-Approval of Sheehan's travel - you. Aurelia Skipwith Deputy Assista
Skipwith .. Marci, me (20)	Inbox	Fwd: Invitation to Attend and Address PLC Annual Meeting - . *Aurelia Skipv
Foster, Skipwith (2)	Inbox	QuickTime - . *Aurelia Skipwith* Deputy Assistant Secretary for Fish and Wil
me, Aurelia (4)	Inbox	AM Check-In - you. Aurelia Skipwith Deputy Assistant Secretary for Fish and
Skipwith, Senhadji (4)		Re: Trade Briefing-- NAFTA 2.0 and Peru Timber Committee - Okay. Aurelia Skipwith
Tom, me, Aurelia (3)		Our Monday meeting - Bowman. Aurelia Skipwith Deputy Assistant Secretary for Fish
Skipwith, Aurelia	Inbox	Public Lands Council Annual Event - . *Aurelia Skipwith* Deputy Assistant S
Skipwith, Cameron, me (5)		Re: NAA meeting - . *Aurelia Skipwith* Deputy Assistant Secretary for Fish and Wildl
Skipwith, me (2)		Re: Fwd: Cathedral Academy School in French Quarter - . *Aurelia Skipwith* Deputy
Skipwith, me, Foster (3)	Inbox	Quicktime - . *Aurelia Skipwith* Deputy Assistant Secretary for Fish and Wilc
Skipwith, Aurelia	Inbox	Re: AS/FWP WAGS - Invitation to collaborate - . *Aurelia Skipwith* Deputy A
me .. Pavlik, Skipwith (11)		Harpers Ferry Site Visit - . *Aurelia Skipwith* Deputy Assistant Secretary for Fish and
Aurelia, Romanik, me (5)		ESA Litigation - Thanks. Aurelia Skipwith Deputy Assistant Secretary for Fish and W
me, Lacey, Skipwith (4)	Inbox	Meeting with Aurelia Skipwith, DAS/FWP - . *Aurelia Skipwith* Deputy Assis
Skipwith, me (5)	Inbox	Bulletin 38 - you. Aurelia Skipwith Deputy Assistant Secretary for Fish and W
Skipwith, me (2)	Inbox	What's your direct line? - *Aurelia Skipwith* Deputy Assistant Secretary for F
Skipwith, Aurelia	Inbox	Could you stop by pls. Thx - *Aurelia Skipwith* Deputy Assistant Secretary f
Skipwith, Luciano, me (5)	Inbox	Congressional Sportmen's Foundation - . *Aurelia Skipwith* Deputy Assistan

Garcia, Thomas <thomas_garcia@nps.gov>

Fwd: Invitation to Attend and Address PLC Annual Meeting

9 messages

Skipwith, Aurelia <aurelia_skipwith@ios.doi.gov> Mon, Sep 18, 2017 at 10:52 AM
To: Thomas Garcia <thomas_garcia@nps.gov>

Hi Thomas,
Here's the invitation. Thank you.
Aurelia Skipwith
Deputy Assistant Secretary
for Fish and Wildlife and Parks

U.S. Department of Interior
1849 C Street, NW, Room 3148
Washington, DC 20240
(202) 208-5837

---------- Forwarded message ----------
From: **Ethan Lane** <elane@beef.org>
Date: Fri, Sep 8, 2017 at 5:33 PM
Subject: Invitation to Attend and Address PLC Annual Meeting
To: "Skipwith, Aurelia" <aurelia_skipwith@ios.doi.gov>
Cc: "todd_willens@ios.doi.cgov" <todd_willens@ios.doi.cgov>, Marci Schlup <mschlup@beef.org>

Aurelia,

Although we have already extended an invitation informally for you to address our upcoming Annual Meeting, please find attached a formal invitation to do so. Despite the rather short notice, we truly hope you will be able to attend as this will be a fantastic opportunity to reach the majority of the western ranching industry with the Secretary's message.

Please let me know if you have any questions.

Best,

Ethan

Ethan L. Lane
Executive Director

Public Lands Council & NCBA Federal Lands
National Cattlemen's Beef Association

Center for Public Policy
The Pennsylvania Building

1275 Pennsylvania Ave, NW Suite 801
Washington, DC 20004-1701
(202) 879-9126 | elane@beef.org

NCBA National Cattlemen's Beef Association

PUBLIC LANDS COUNCIL

Invitation - Skipwith.pdf
30K

Garcia, Thomas <thomas_garcia@nps.gov> Mon, Sep 18, 2017 at 11:22 AM
To: Tasha Robbins <tasha_l_robbins@ios.doi.gov>

FYI - PLC event we discussed this am.

Thomas A. Garcia
Executive Assistant
Office of the Assistant Secretary
for Fish and Wildlife and Parks
Office: (202) 208-4416
Mobile: (202) 815-7964

[Quoted text hidden]

Invitation - Skipwith.pdf
30K

Garcia, Thomas <thomas_garcia@nps.gov> Mon, Sep 18, 2017 at 12:22 PM
To: elane@beef.org

Elane,

This email is a follow-up to a request forwarded to me by Aurelia Skipwith, Deputy Assistant Secretary for Fish and Wildlife and Parks.

I am looking at finalizing Aurelia's travel authorization and was wondering if you have any briefing materials I can provide for Aurelia to review.

Also, do you know if the host hotel has any blocked rooms available at this point?

Any information you could provide would be greatly appreciated.

Thomas A. Garcia
Executive Assistant
Office of the Assistant Secretary
for Fish and Wildlife and Parks
Office: (202) 208-4416
Mobile: (202) 815-7964

---------- Forwarded message ----------
From: **Ethan Lane** <elane@beef.org>
Date: Fri, Sep 8, 2017 at 5:33 PM

Subject: Invitation to Attend and Address PLC Annual Meeting
To: "Skipwith, Aurelia" <aurelia_skipwith@ios.doi.gov>
Cc: "todd_willens@ios.doi.cgov" <todd_willens@ios.doi.cgov>, Marci Schlup <mschlup@beef.org>

Aurelia,

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Please let me know if you have any questions.

Best,

Ethan

Ethan L. Lane
Executive Director

Public Lands Council & NCBA Federal Lands
National Cattlemen's Beef Association

Center for Public Policy
The Pennsylvania Building

1275 Pennsylvania Ave, NW Suite 801
Washington, DC 20004-1701
(202) 879-9126 | elane@beef.org

Invitation - Skipwith.pdf
30K

Garcia, Thomas <thomas_garcia@nps.gov>
To: mschlup@beef.org

Mon, Sep 18, 2017 at 12:25 PM

Forwarded per out of office received

Thomas A. Garcia
Executive Assistant
Office of the Assistant Secretary
for Fish and Wildlife and Parks
Office: (202) 208-4416
Mobile: (202) 815-7964

[Quoted text hidden]

Invitation - Skipwith.pdf
30K

Ethan Lane <elane@beef.org> Mon, Sep 18, 2017 at 12:25 PM
To: "Garcia, Thomas" <thomas_garcia@nps.gov>, Marci Schlup <mschlup@beef.org>, Tanner Beymer <tbeymer@beef.org>

Great news, thank you! I'm CC'ing Tanner and Marci in my office for follow up. They will send you briefing materials and help coordinate travel. We can definitely still get her a room under our block.

-EL

Ethan L. Lane
Executive Director
Public Lands Council &
NCBA Federal Lands
(202-879-9126

From: Garcia, Thomas <thomas_garcia@nps.gov>
Sent: Monday, September 18, 2017 12:22:07 PM
To: Ethan Lane
Subject: Fwd: Invitation to Attend and Address PLC Annual Meeting

[Quoted text hidden]

Garcia, Thomas <thomas_garcia@nps.gov> Mon, Sep 18, 2017 at 12:31 PM
To: Ethan Lane <elane@beef.org>
Cc: Marci Schlup <mschlup@beef.org>, Tanner Beymer <tbeymer@beef.org>

Perfect - thanks!

I'm working up flights/travel plans now.

I look forward to hearing from your staff.

Thomas A. Garcia
Executive Assistant
Office of the Assistant Secretary
for Fish and Wildlife and Parks
Office: (202) 208-4416
Mobile: (202) 815-7064

[Quoted text hidden]

Garcia, Thomas <thomas_garcia@nps.gov> Mon, Sep 18, 2017 at 1:40 PM
To: Ethan Lane <elane@beef.org>
Cc: Marci Schlup <mschlup@beef.org>, Tanner Beymer <tbeymer@beef.org>

Good Afternoon,

Due to schedule conflicts, Aurelia Skipwith will only be able to attend the event from 9/21 (after traveling from DCA).

Upon finalizing Aurelia's travel she has to depart Flagstaff, AZ on 9/24 in the am and cannot attend any events that day.

I've looked at the agenda and have a few questions and need to know if Aurelia will be invited to speak. There are some forms that I need to route (internally) if so.

Thanks,
Thomas

Thomas A. Garcia
Executive Assistant
Office of the Assistant Secretary
for Fish and Wildlife and Parks
Office: (202) 208-4416
Mobile: (202) 815-7964

[Quoted text hidden]

Marci Schlup <mschlup@beef.org> Mon, Sep 18, 2017 at 2:01 PM
To: "Garcia, Thomas" <thomas_garcia@nps.gov>
Cc: Ethan Lane <elane@beef.org>

Hi Thomas,

Here is the agenda for the meeting. This would be considered final, I just need to remove the "draft" watermark. Supporting documents for preparation are coming your way soon!

Thanks,

Marci Schlup
Associate Director
Public Lands Council &

National Cattlemen's Beef Association
Center for Public Policy

From: Garcia, Thomas [mailto:thomas_garcia@nps.gov]
Sent: Monday, September 18, 2017 1:41 PM
To: Ethan Lane <elane@beef.org>
Cc: Marci Schlup <mschlup@beef.org>; Tanner Beymer <tbeymer@beef.org>
Subject: Re: Invitation to Attend and Address PLC Annual Meeting

[Quoted text hidden]

Rough Agenda - 2017 PLC Annual.docx
42K

Garcia, Thomas <thomas_garcia@nps.gov> Mon, Sep 18, 2017 at 2:10 PM

To: Marci Schlup <mschlup@beef.org>

This is great!!

Thanks again.

Thomas A. Garcia
Executive Assistant
Office of the Assistant Secretary
for Fish and Wildlife and Parks
Office: (202) 208-4416
Mobile: (202) 815-7964

[Quoted text hidden]

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000S1R7
Travel Authorization Number:	TANUM0000S1R7	Trip Name:	Western States Tour (Colorado , Utah, Wyoming, Idaho & Montana)
TA Date:	06/27/17	Currency:	USD
Organization:	DOIDOSASFWP	Current Status:	AUTHORIZATION APPROV
Purpose:	Mission (Operational)	Document Detail:	Western States Tour (Colorado , Utah, Wyoming, Idaho & Montana). Meet Western Directors to establish cooperative relationships and become familiar with wildlife and habitat management issues and agency personnel in the West.
Type Code:	Trip By Trip		

Traveler Profile

Name:	SKIPWITH, AURELIA	ID	1001203274
TID:	40211961	Organization:	DOIDOSASFWP
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS FWP 1849 C STREET NW WASHINGTON, DC 20240	EMAIL:	AURELIA_SKIPWITH@IOS.DOI.GOV
Office Phone:	2022085837	Cell Phone:	
Home Address:	,	Home Phone:	2022085837
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1 Selected Trip

Purpose: Western States Tour (Colorado , Utah, Wyoming, Idaho & Montana). Meet Western Directors to establish cooperative relationships and become familiar with wildlife and habitat management issues and agency personnel in the West.

Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
07/08/17	07/09/17	VAIL, CO	Mission (Operational)	261.00 / 74.00
07/09/17	07/11/17	BEAVER, UT	Mission (Operational)	91.00 / 51.00
07/11/17	07/13/17	JACKSON HOLE, WY	Mission (Operational)	217.00 / 74.00
07/13/17	07/14/17	BOISE, ID	Mission (Operational)	91.00 / 51.00
07/14/17	07/16/17	BOZEMAN, MT	Mission (Operational)	152.00 / 59.00
07/16/17	07/17/17	DENVER, CO	Mission (Operational)	178.00 / 69.00
07/17/17	07/20/17	BOZEMAN, MT	Mission (Operational)	152.00 / 59.00

Document Totals

Total Expenses:	3,909.06
Reimbursable Expenses:	695.75
Non-Reimbursable Expenses:	3,213.31
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	743.40	.00
Lodging Taxes & Misc	105.86	.00
Lodging-PerDiem	1,845.00	.00
M&IE-PerDiem	756.75	.00
Misc Expense - Reimb	37.00	.00
Rental Car	282.00	.00
Transaction Fees	34.30	.00
Transportation	90.00	.00
Transxn Fees	14.75	.00
Total Expenses:	3,909.06	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Delta	1003226036		.00
COMM-CARR	Delta	1003226036		502.60
COMM-CARR	Delta	1003226036		.00
COMM-CARR	Delta	1003226036		.00
RENTAL	Enterprise	1003226036		282.00

Trip Itinerary

From: DCA-Washington, DC (USA) (National Apt) TO: ORD-Chicago, IL (USA) (OHare Apt)

Air

Saturday July 08, 2017

DCA-Washington, DC (USA) to DTW-Detroit, MI (USA) (M

Jul 08 Delta 995
Washington, DC (USA) (National Apt) 07/08/2017 6:05AM
Confirmation Number: G95IZC

Duration: 1 Hour 28 Minutes Nonstop
Detroit, MI (USA) (Metropolitan Apt) 07/08/2017 7:33AM

Flight Information
Distance 404 miles
No Seat Assigned

Emissions 173.7 lbs of CO2
Cost 502.60 USD

DCA-Washington, DC (USA) to DTW-Detroit, MI (USA) (M

Jul 08 Delta 995
Washington, DC (USA) (National Apt) 07/08/2017 6:05AM
Confirmation Number: G95IZC

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Confirmation Number: G95IZC

Duration: 1 Hour 28 Minutes Nonstop
Detroit, MI (USA) (Metropolitan Apt) 07/08/2017 7:33AM

Flight Information
Distance 404 miles
No Seat Assigned

Emissions 173.7 lbs of CO2
Cost 502.60 USD

DTW-Detroit, MI (USA) (M to DEN-Denver, CO (USA) (De

Jul 08 Delta 1511
Detroit, MI (USA) (Metropolitan Apt) 07/08/2017 8:24AM
Confirmation Number: G95IZC

Duration: 3 Hours 9 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 07/08/2017 9:33AM

Flight Information
Distance 1119 miles
No Seat Assigned

Emissions 436.4 lbs of CO2

DTW-Detroit, MI (USA) (M to DEN-Denver, CO (USA) (De

Jul 08 Delta 1511
Detroit, MI (USA) (Metropolitan Apt) 07/08/2017 8:24AM
Confirmation Number: G95IZC

Duration: 3 Hours 9 Minutes Nonstop
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Flight Information
Distance 1119 miles

Emissions 436.4 lbs of CO2

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	240.80	.00
Fuel-Rental Vehicle	26.40	.00
Lodging Taxes & Misc	53.16	.00
Lodging-PerDiem	1,560.00	.00
M&IE-PerDiem	667.75	.00
Misc Expense - Reimb	2.00	.00
Rental Car	282.00	.00
Transaction Fees	34.30	.00
Transportation	84.00	.00
Transxn Fees	14.75	.00
Total Expenses:	2,965.16	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Delta	1003226036		.00
COMM-CARR	Delta	1003226036		502.60
COMM-CARR	Delta	1003226036		.00
COMM-CARR	Delta	1003226036		.00
RENTAL	Enterprise	1003226036		282.00

Trip Itinerary

From: DCA-Washington, DC (USA) (National Apt) TO: DTW-Detroit, MI (USA) (Metropolitan Apt)

Air

Saturday July 08, 2017

DCA-Washington, DC (USA) to DTW-Detroit, MI (USA) (M

Jul 08 Delta 995
Washington, DC (USA) (National Apt) 07/08/2017 6:05AM
Confirmation Number: G95IZC

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Cost 502.60 USD

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DTW-Detroit, MI (USA) (M to DEN-Denver, CO (USA) (De

Jul 08 Delta 1511
Detroit, MI (USA) (Metropolitan Apt) 07/08/2017 8:24AM
Confirmation Number: G95IZC

Duration: 3 Hours 9 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 07/08/2017 9:33AM

Flight Information
Distance 1119 miles
No Seat Assigned

Emissions 436.4 lbs of CO2

DTW-Detroit, MI (USA) (M to DEN-Denver, CO (USA) (De

Jul 08 Delta 1511
Detroit, MI (USA) (Metropolitan Apt) 07/08/2017 8:24AM
Confirmation Number: G95IZC

Duration: 3 Hours 9 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 07/08/2017 9:33AM

Flight Information
Distance 1119 miles
No Seat Assigned

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Flight Information
Distance 1119 miles
No Seat Assigned

Emissions 436.4 lbs of CO2

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Jul 08 Delta 1511
Detroit, MI (USA) (Metropolitan Apt) 07/08/2017 8:24AM
Confirmation Number: G95IZC

Duration: 3 Hours 9 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 07/08/2017 9:33AM

Flight Information
Distance 1119 miles
No Seat Assigned

Emissions 436.4 lbs of CO2

Car

Monday July 17, 2017

Car Rental at MSO-Missoula, MT (USA)

Jul 17 Enterprise
Picking Up 07/17/2017 9:00AM
Picking Up at MSO-Missoula, MT (USA)
Confirmation Number: 2015303728COUNT

Returning 07/20/2017 7:55AM
Returning to MSO-Missoula, MT (USA)
Total Rate: 282.00 USD

Car Rental at MSO-Missoula, MT (USA)

Jul 17 Enterprise
Picking Up 07/17/2017 9:00AM
Picking Up at MSO-Missoula, MT (USA)
Confirmation Number: 2015303728COUNT

Returning 07/20/2017 7:55AM
Returning to MSO-Missoula, MT (USA)
Total Rate: 282.00 USD

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Confirmation Number: 2015303728COUNT

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Total Rate: 282.00 USD

Car Rental at MSO-Missoula, MT (USA)

Jul 17 Enterprise
Picking Up 07/17/2017 9:00AM
Picking Up at MSO-Missoula, MT (USA)
Confirmation Number: 2015303728COUNT

Returning 07/20/2017 7:55AM
Returning to MSO-Missoula, MT (USA)
Total Rate: 282.00 USD

Air

Thursday July 20, 2017

IDA-Idaho Falls, ID (USA to SLC-Salt Lake City, UT (

Jul 20 Delta 4527
Idaho Falls, ID (USA) 07/20/2017 7:55AM
Confirmation Number: G95IZC

Duration: 59 Minutes Nonstop
Salt Lake City, UT (USA) 07/20/2017 8:54AM

Flight Information
Distance 188 miles
No Seat Assigned

Emissions 73.3 lbs of CO2

IDA-Idaho Falls, ID (USA to SLC-Salt Lake City, UT (

Jul 20 Delta 4527
Idaho Falls, ID (USA) 07/20/2017 7:55AM
Confirmation Number: G95IZC

Duration: 59 Minutes Nonstop
Salt Lake City, UT (USA) 07/20/2017 8:54AM

Flight Information
Distance 188 miles
No Seat Assigned

Emissions 73.3 lbs of CO2

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Jul 20 Delta 4527
Idaho Falls, ID (USA) 07/20/2017 7:55AM
Confirmation Number: G95IZC

Duration: 59 Minutes Nonstop
Salt Lake City, UT (USA) 07/20/2017 8:54AM

Flight Information
Distance 188 miles
No Seat Assigned

Emissions 73.3 lbs of CO2

IDA-Idaho Falls, ID (USA to SLC-Salt Lake City, UT (

Jul 20 Delta 4527
Idaho Falls, ID (USA) 07/20/2017 7:55AM
Confirmation Number: G95IZC

Duration: 59 Minutes Nonstop
Salt Lake City, UT (USA) 07/20/2017 8:54AM

Flight Information
Distance 188 miles
No Seat Assigned

Emissions 73.3 lbs of CO2

SLC-Salt Lake City, UT (to DCA-Washington, DC (USA)

Jul 20 Delta 832
Salt Lake City, UT (USA) 07/20/2017 9:43AM
Confirmation Number: G95IZC

Duration: 4 Hours 17 Minutes Nonstop
Washington, DC (USA) (National Apt) 07/20/2017 4:00PM

Flight Information
Distance 1845 miles
No Seat Assigned

Emissions 719.5 lbs of CO2

SLC-Salt Lake City, UT (to DCA-Washington, DC (USA)

Jul 20 Delta 832
Salt Lake City, UT (USA) 07/20/2017 9:43AM
Confirmation Number: G95IZC

Duration: 4 Hours 17 Minutes Nonstop
Washington, DC (USA) (National Apt) 07/20/2017 4:00PM

Flight Information
Distance 1845 miles
No Seat Assigned

Emissions 719.5 lbs of CO2

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Confirmation Number: G95IZC

Duration: 4 Hours 17 Minutes Nonstop
Washington, DC (USA) (National Apt) 07/20/2017 4:00PM

Flight Information
Distance 1845 miles
No Seat Assigned

Emissions 719.5 lbs of CO2

Expenses

Trip#: 1 Total Non-Per Diem Expenses: 737.41 Total Per Diem Expenses: 2,227.75

Date	Description	Category	Cost	Pay Method	Per Diem
07/05/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	LB ATRS Domestic w-Air-Rail				
07/08/2017	Lodging Tax	Lodging Taxes & Misc	19.51	GOVCC-C	
07/08/2017	Lodging	Lodging-PerDiem	199.00	GOVCC-C	*
07/08/2017	Shuttle	Transportation	84.00	GOVCC-C	
07/09/2017	Lodging Tax	Lodging Taxes & Misc	23.25	GOVCC-C	
07/09/2017	Lodging	Lodging-PerDiem	162.00	GOVCC-C	*
07/09/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
07/10/2017	Lodging	Lodging-PerDiem	89.00	GOVCC-C	*

Car

Monday July 17, 2017

Car Rental at MSO-Missoula, MT (USA)

Jul 17 Enterprise
Picking Up 07/17/2017 9:00AM
Picking Up at MSO-Missoula, MT (USA)
Confirmation Number: 2015303728COUNT

Returning 07/20/2017 7:55AM
Returning to MSO-Missoula, MT (USA)
Total Rate: 282.00 USD

Car Rental at MSO-Missoula, MT (USA)

Jul 17 Enterprise
Picking Up 07/17/2017 9:00AM
Picking Up at MSO-Missoula, MT (USA)
Confirmation Number: 2015303728COUNT

Returning 07/20/2017 7:55AM
Returning to MSO-Missoula, MT (USA)
Total Rate: 282.00 USD

Car Rental at MSO-Missoula, MT (USA)

Jul 17 Enterprise
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Confirmation Number: 2015303728COUNT

Returning 07/20/2017 7:55AM
Returning to MSO-Missoula, MT (USA)
Total Rate: 282.00 USD

Air

Thursday July 20, 2017

IDA-Idaho Falls, ID (USA to SLC-Salt Lake City, UT (

Jul 20 Delta 4527
Idaho Falls, ID (USA) 07/20/2017 7:55AM
Confirmation Number: G95IZC

Duration: 59 Minutes Nonstop
Salt Lake City, UT (USA) 07/20/2017 8:54AM

Flight Information
Distance 188 miles
No Seat Assigned

Emissions 99.6 lbs of CO2

IDA-Idaho Falls, ID (USA to SLC-Salt Lake City, UT (

Jul 20 Delta 4527
Idaho Falls, ID (USA) 07/20/2017 7:55AM
Confirmation Number: G95IZC

Duration: 59 Minutes Nonstop
Salt Lake City, UT (USA) 07/20/2017 8:54AM

Flight Information
Distance 188 miles
No Seat Assigned

Emissions 99.6 lbs of CO2

IDA-Idaho Falls, ID (USA to SLC-Salt Lake City, UT (

Jul 20 Delta 4527
Idaho Falls, ID (USA) 07/20/2017 7:55AM
Confirmation Number: G95IZC

Duration: 59 Minutes Nonstop
Salt Lake City, UT (USA) 07/20/2017 8:54AM

Flight Information
Distance 188 miles
No Seat Assigned

Emissions 99.6 lbs of CO2

SLC-Salt Lake City, UT (to DCA-Washington, DC (USA)

Jul 20 Delta 832
Salt Lake City, UT (USA) 07/20/2017 9:43AM
Confirmation Number: G95IZC

Duration: 4 Hours 17 Minutes Nonstop
Washington, DC (USA) (National Apt) 07/20/2017 4:00PM

Flight Information
Distance 1845 miles
No Seat Assigned

Emissions 719.5 lbs of CO2

SLC-Salt Lake City, UT (to DCA-Washington, DC (USA)

Jul 20 Delta 832
Salt Lake City, UT (USA) 07/20/2017 9:43AM
Confirmation Number: G95IZC

Duration: 4 Hours 17 Minutes Nonstop
Washington, DC (USA) (National Apt) 07/20/2017 4:00PM

Flight Information
Distance 1845 miles
No Seat Assigned

Emissions 719.5 lbs of CO2

SLC-Salt Lake City, UT (to DCA-Washington, DC (USA)

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Salt Lake City, UT (USA) 07/20/2017 9:43AM
Confirmation Number: G95IZC

Duration: 4 Hours 17 Minutes Nonstop
Washington, DC (USA) (National Apt) 07/20/2017 4:00PM

Flight Information

Distance 1845 miles
No Seat Assigned

Emissions 719.5 lbs of CO2

Expenses

Trip#: 1

Date	Description	Category	Cost	Pay Method	Per Diem
06/27/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	LB ATRS Domestic w-Air-Rail				
06/27/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
07/08/2017	Airline Flight	Com. Carrier	502.60	GOVCC-C	
07/08/2017	Lodging Tax	Lodging Taxes & Misc	22.94	GOVCC-C	
07/08/2017	Lodging	Lodging-PerDiem	261.00	GOVCC-C	*
Comment:	Confirmation #94472460				
07/08/2017	Misc. Expense	Misc Expense - Reimb	35.00	GOVCC-C	
Comment:	Resort Fee				
07/08/2017	Shuttle	Transportation	90.00	GOVCC-C	
07/09/2017	Lodging Tax	Lodging Taxes & Misc	23.25	GOVCC-C	
07/09/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
07/09/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
07/10/2017	Lodging Tax	Lodging Taxes & Misc	9.97	GOVCC-C	
07/10/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
07/10/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
07/11/2017	Lodging Tax	Lodging Taxes & Misc	19.53	GOVCC-C	
07/11/2017	Lodging	Lodging-PerDiem	217.00	GOVCC-C	*
07/11/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
07/12/2017	Lodging Tax	Lodging Taxes & Misc	19.53	GOVCC-C	
07/12/2017	Lodging	Lodging-PerDiem	217.00	GOVCC-C	*
07/12/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
07/13/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
07/13/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
07/14/2017	Lodging Tax	Lodging Taxes & Misc	10.64	GOVCC-C	
07/14/2017	Lodging	Lodging-PerDiem	152.00	GOVCC-C	*
07/14/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
07/14/2017	Misc. Expense	Misc Expense - Reimb	2.00	GOVCC-C	
Comment:	City Assessment Fee				
07/15/2017	Airline Flight	Com. Carrier	240.80	GOVCC-C	
07/15/2017	Lodging	Lodging-PerDiem	152.00	GOVCC-C	*
07/15/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
07/16/2017	Lodging	Lodging-PerDiem	178.00	GOVCC-C	*
07/16/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
07/17/2017	Lodging	Lodging-PerDiem	152.00	GOVCC-C	*
07/17/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
07/17/2017	Rental Car	Rental Car	282.00	GOVCC-C	
Comment:	Conf Num: 2015303728COUNT Cmt:				
07/18/2017	Lodging	Lodging-PerDiem	152.00	GOVCC-C	*
07/18/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
07/19/2017	Lodging	Lodging-PerDiem	152.00	GOVCC-C	*
07/19/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
07/20/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*

Total Non-Per Diem Expenses: 1,307.31 Total Per Diem Expenses: 2,601.75

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 2,601.75

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
07/08/2017	261.00/ 74.00	261.00	261.00	0.00	55.50	
07/09/2017	91.00/ 51.00	91.00	91.00	51.00	51.00	
07/10/2017	91.00/ 51.00	91.00	91.00	51.00	51.00	
07/11/2017	217.00/ 74.00	217.00	217.00	74.00	74.00	
07/12/2017	217.00/ 74.00	217.00	217.00	74.00	74.00	
07/13/2017	91.00/ 51.00	91.00	91.00	51.00	51.00	
07/14/2017	152.00/ 59.00	152.00	152.00	59.00	59.00	
07/15/2017	91.00/ 51.00	152.00	91.00	59.00	51.00	
07/16/2017	178.00/ 69.00	178.00	178.00	69.00	69.00	
07/17/2017	152.00/ 59.00	152.00	152.00	59.00	59.00	
07/18/2017	152.00/ 59.00	152.00	152.00	59.00	59.00	
07/19/2017	152.00/ 59.00	152.00	152.00	59.00	59.00	
07/20/2017	152.00/ 59.00	0.00	0.00	44.25	44.25	

Account Summary for the Selected Trip

Org: DOI	Label: Skipwith	Acct Code: DS40000000/DR.40000.16.FWSTRV//167D0102DR/DL2000000.000000////	3,909.06
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 743.40	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 105.86	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 1,845.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 756.75	
Expense Category: Misc Expense - Reimb	Fiscal Year: 2017	Amount: 37.00	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 282.00	
Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 34.30	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 90.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	3,909.06

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	Skipwith	DS40000000/DR.40000.16.FWSTRV//167D0102DR/DL2000000.000000////	GOVCC-C	3,213.31
DOI	Skipwith	DS40000000/DR.40000.16.FWSTRV//167D0102DR/DL2000000.000000////	REDUCE REIMB	-13.50
DOI	Skipwith	DS40000000/DR.40000.16.FWSTRV//167D0102DR/DL2000000.000000////	REIMBURSABLE	709.25

Totals by Label

DOI	Skipwith Total	DS40000000/DR.40000.16.FWSTRV//167D0102DR/DL2000000.000000////	3,909.06

Totals by Payment Method

GOVCC-C Total	3,213.31
REDUCE REIMB Total	-13.50
REIMBURSABLE Total	709.25

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
07/08/17	AIR	$502.60
07/15/17	AIR	$240.80

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
	Traveler Justification:	Actual Lodging rate was available during the time that the authorization was created.
DFLT PMT METHOD USED	FAIL	M&IE Adjustment ON 07/08/17 HAS PMT METHOD OF REDUCE REIMB - NOT USING DEFAULT PAYMENT METHOD - REIMBURSABLE
	Traveler Justification:	Expenses are associated with lodging

Document History 07/05/2017 Authorization: TANUM0000S1R7

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/27/2017	8:24AMEST	TAMEKA LEWIS ROBINSON	

AUTHORIZATION SIGNED	07/05/2017	8:42AMEST	LEWIS ROBINSON, TAMEKA ROSHAWN Net Adjustment:3,909.06
ADJUSTED	07/05/2017	8:43AMEST	LEWIS ROBINSON, TAMEKA ROSHAWN Net Adjustment:0.00
AUTHORIZATION APPROV	07/05/2017	8:45AMEST	LEWIS ROBINSON, TAMEKA ROSHAWN Net Adjustment:0.00

I certify that the electronic signatures listed above are valid and on file

_____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____
Traveler/Preparer Signature: _____
Date: _____
Approver Name: _____
Approver Signature: _____
Date: _____

DFLT PMT METHOD FAIL USED		M&IE Adjustment ON 07/08/17 HAS PMT METHOD OF REDUCE REIMB - NOT USING DEFAULT PAYMENT METHOD - REIMBURSABLE
	Traveler Justification:	Expenses are associated with lodging
TRAVEL DATE OVERLAP	FAIL	OVERLAPS WITH TRIP: TANUM0000S1T5
	Traveler Justification:	Return flight goes with this authorization

Document History 06/28/2017 Authorization: TANUM0000S1R7

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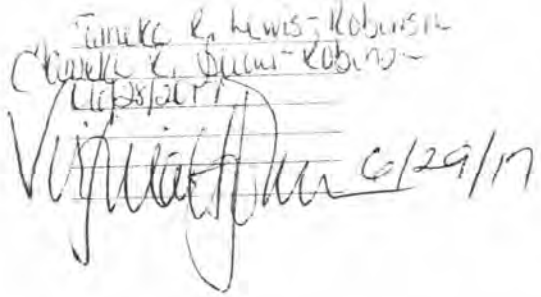
STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/27/2017	8:24AMEST	TAMEKA LEWIS ROBINSON Net Adjustment:0.00	

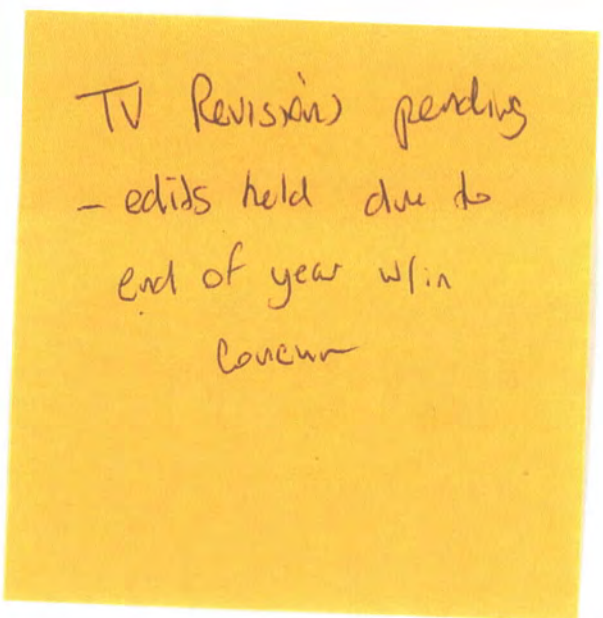
I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name:
Approver Signature:
Date:




TV Revisions pending
- edits held due to
end of year w/in
Congress

Document Header Information

Document Type:	Voucher	Document Name:	TV0000KNID
Travel Authorization Number:	TANUM0000S1R7	Trip Name:	Western States Tour (Colorado , Utah, Wyoming, Idaho & Montana)
TA Date:	07/26/17	Currency:	USD
Organization:	DOIDOSASFWP	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	Western States Tour (Colorado , Utah, Wyoming, Idaho & Montana). Meet Western Directors to establish cooperative relationships and become familiar with wildlife and habitat management issues and agency personnel in the West. Travel to Colorado: Attend the Western Associate of Fish and Wildlife Agencies meeting in Vail (7/8). Traveled to Colorado, Utah, Wyoming, and Idaho to discuss issues related to FWS and NPS, including sage grouse, Utah prairie dog, oil/gas development, Yellowstone grizzly bears, wolf management, anadromous fish issues. (7/9-7/14). Personal time on weekend (7/15-16). Site visit to national wildlife refuge. (7/17). Participated in Idaho Governor's trail ride to discuss issues related to DOI, including grazing, wildfire, and ESA; the acting Assistant Secretary for Land and Minerals also attended. (7/18-20). There can be no reimbursement for gas purchased from the car rental company (per March 24 memo from Scott Hommel). There are no lodging receipts for governor's trail ride (7/18-20) as the group was camping.

Type Code: Trip By Trip

Traveler Profile

Name:	SKIPWITH, AURELIA	ID:	1001203274
TID:	40211961	Organization:	DOIDOSASFWP
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS FWP 1849 C STREET NW WASHINGTON, DC 20240	EMAIL:	AURELIA_SKIPWITH@IOS.DOI.GOV
Office Phone:	2022085837	Cell Phone:	
Home Address:	,	Home Phone:	2022085837
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: Selected Trip

1

Purpose: Western States Tour (Colorado , Utah, Wyoming, Idaho & Montana). Meet Western Directors to establish cooperative relationships and become familiar with wildlife and habitat management issues and agency personnel in the West. Travel to Colorado: Attend the Western Associate of Fish and Wildlife Agencies meeting in Vail (7/8). Traveled to Colorado, Utah, Wyoming, and Idaho to discuss issues related to FWS and NPS, including sage grouse, Utah prairie dog, oil/gas development, Yellowstone grizzly bears, wolf management, anadromous fish issues. (7/9-7/14). Personal time on weekend (7/15-16). Site visit to national wildlife refuge. (7/17). Participated in Idaho Governor's trail ride to discuss issues related to DOI, including grazing, wildfire, and ESA; the acting Assistant Secretary for Land and Minerals also attended. (7/18-20). There can be no reimbursement for gas purchased from the car rental company (per March 24 memo from Scott Hommel). There are no lodging receipts for governor's trail ride (7/18-20) as the group was camping.

Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
07/08/17	07/09/17	VAIL, CO	Mission (Operational)	261.00 / 74.00
07/10/17	07/10/17	MOAB, UT	Mission (Operational)	162.00 / 64.00
07/10/17	07/11/17	BEAVER, UT	Mission (Operational)	91.00 / 51.00
07/11/17	07/13/17	CHEYENNE, WY	Mission (Operational)	91.00 / 51.00
07/13/17	07/14/17	IRWIN,ID	Mission (Operational)	91.00 / 51.00
07/17/17	07/20/17	HAMILTON, MT	Mission (Operational)	91.00 / 51.00

Document Totals

Total Expenses:	2,965.16
Reimbursable Expenses:	667.75
Non-Reimbursable Expenses:	2,297.41
Advance Applied:	.00
Net to Traveler:	667.75
Net to Government:	2,297.41
Pay to Charge Card:	.00

07/10/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
07/11/2017	Lodging	Lodging-PerDiem	217.00	GOVCC-C	*
Comment:	No rooms available at per diem rate.				
07/11/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
07/12/2017	Lodging	Lodging-PerDiem	217.00	GOVCC-C	*
Comment:	No room available at per diem rate.				
07/12/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
07/13/2017	Lodging Tax	Lodging Taxes & Misc	10.40	GOVCC-C	
07/13/2017	Lodging	Lodging-PerDiem	130.00	GOVCC-C	*
Comment:	No rooms available at per diem rate.				
07/13/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
07/14/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
07/14/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
07/14/2017	Misc. Expense	Misc Expense - Reimb	2.00	GOVCC-C	
Comment:	City Assessment Fee				
07/15/2017	Airline Flight	Com. Carrier	240.80	GOVCC-C	
07/15/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
07/15/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
07/16/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
07/16/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
07/17/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
07/17/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
07/17/2017	Rental Car	Rental Car	282.00	GOVCC-C	
Comment:	Conf Num: 2015303728COUNT Cmt:				
07/18/2017	Gas-Rental	Fuel-Rental Vehicle	26.40	GOVCC-C	
07/18/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
07/18/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
07/19/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
07/19/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
07/20/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
07/26/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 2,227.75

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
07/08/2017	261.00/ 74.00	199.00	199.00	0.00	55.50	
07/09/2017	162.00/ 64.00	162.00	162.00	64.00	64.00	
07/10/2017	91.00/ 51.00	89.00	89.00	51.00	51.00	
07/11/2017	91.00/ 51.00	217.00	217.00	51.00	51.00	
07/12/2017	91.00/ 51.00	217.00	217.00	51.00	51.00	
07/13/2017	91.00/ 51.00	130.00	130.00	51.00	51.00	
07/14/2017	91.00/ 51.00	91.00	91.00	51.00	51.00	
07/15/2017	91.00/ 51.00	91.00	91.00	51.00	51.00	
07/16/2017	91.00/ 51.00	91.00	91.00	51.00	51.00	
07/17/2017	91.00/ 51.00	91.00	91.00	51.00	51.00	
07/18/2017	91.00/ 51.00	91.00	91.00	51.00	51.00	
07/19/2017	91.00/ 51.00	91.00	91.00	51.00	51.00	
07/20/2017	91.00/ 51.00	0.00	0.00	38.25	38.25	

Account Summary for the Selected Trip

2,965.16

Org: DOI	Label: Skipwith	Acct Code: DS40000000/DR.40000.16.FWSTRV//167D0102DR/DL2000000.000000////
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 240.80
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 26.40
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 53.16
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 1,560.00
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 667.75
Expense Category: Misc Expense - Reimb	Fiscal Year: 2017	Amount: 2.00
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 282.00
Expense Category: Transaction Fees	Fiscal Year:	Amount: 34.30

Expense Category: Transportation	Fiscal Year: 2017	Amount: 84.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	2,874.16

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	Skipwith	DS40000000/DR.40000.16.FWSTRV//167D0102DR/DL2000000.000000////	GOVCC-C	2,206.41
DOI	Skipwith	DS40000000/DR.40000.16.FWSTRV//167D0102DR/DL2000000.000000////	REDUCE REIMB	55.50
DOI	Skipwith	DS40000000/DR.40000.16.FWSTRV//167D0102DR/DL2000000.000000////	REIMBURSABLE	612.25

Totals by Label

DOI	Skipwith Total	DS40000000/DR.40000.16.FWSTRV//167D0102DR/DL2000000.000000////		2,874.16

Totals by Payment Method

GOVCC-C Total	2,206.41
REDUCE REIMB Total	55.50
REIMBURSABLE Total	612.25

Attachments Attachments Exists

Receipt Checklist

Date	Description	Cost
07/15/17	AIR Airline Flight	$240.80

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
	Traveler Justification:	Actual Lodging rate was available during the time that the authorization was created.
DFLT PMT METHOD USED	FAIL	M&IE Adjustment ON 07/08/17 HAS PMT METHOD OF REDUCE REIMB - NOT USING DEFAULT PAYMENT METHOD - REIMBURSABLE
	Traveler Justification:	Expenses are associated with lodging

Document History 08/02/2017 Voucher: TV0000KNID

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	07/26/2017	8:11AMEST	LEWIS ROBINSON, TAMEKA ROSHAWN Net Adjustment:0.00	

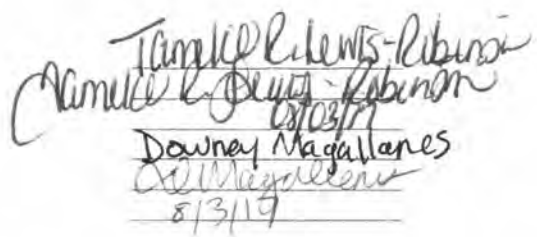
I certify that the electronic signatures listed above are valid and on file

_____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name:
Approver Signature:
Date:



Expense Category: Transportation	Fiscal Year: 2017	Amount: 84.00
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75
	Total:	2,965.16

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	Skipwith	DS40000000/DR.40000.16.FWSTRV//167D0102DR/DL2000000.000000////	GOVCC-C	2,297.41
DOI	Skipwith	DS40000000/DR.40000.16.FWSTRV//167D0102DR/DL2000000.000000////	REDUCE REIMB	55.50
DOI	Skipwith	DS40000000/DR.40000.16.FWSTRV//167D0102DR/DL2000000.000000////	REIMBURSABLE	612.25

Totals by Label

DOI	Skipwith Total	DS40000000/DR.40000.16.FWSTRV//167D0102DR/DL2000000.000000////	2,965.16

Totals by Payment Method

GOVCC-C Total	2,297.41
REDUCE REIMB Total	55.50
REIMBURSABLE Total	612.25

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
07/15/17	AIR Airline Flight	$240.80

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
	Traveler Justification:	Actual Lodging rate was available during the time that the authorization was created.
DFLT PMT METHOD USED	FAIL	M&IE Adjustment ON 07/08/17 HAS PMT METHOD OF REDUCE REIMB - NOT USING DEFAULT PAYMENT METHOD - REIMBURSABLE
	Traveler Justification:	Expenses are associated with lodging

Document History 08/02/2017 Voucher: TV0000KNID

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	07/26/2017	8:11AMEST	LEWIS ROBINSON, TAMEKA ROSHAWN Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

8/3/2017

SIGNED DATE

Document Signatures

Traveler/Preparer Name: Tameka R. Lewis-Robinson

Traveler/Preparer Signature: Tameka R. Lewis-Robinson

Date: 08/03/17

Approver Name:

Approver Signature:

Date:

REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR

☐ For Period Beginning October 1, 200___and Ending March 31, 200___
☑ For Period Beginning April 1, 2017__and Ending September 30, 2017___

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office **Assistant Secretary for Fish and Wildlife and Parks**

2. For Report of this Event
Page __1_of__2_

3. Event *(Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of $250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)*

Idaho Governor's Annual Trail Ride

4. Sponsor of the Event **Idaho Governor**

5. Location of Event **Kilgore, Idaho**

6. Dates of Event
July 18, 2017 through July 20, 2017 : _____ 0__

7. Nature of Event **Trail Ride**

8. Employee
Aurelia Skipwith
Deputy Assistant Secretary
ASFWP
07/18/17 to 07/20/17
_____ o_____

9. Accompanying Spouse *(If Applicable)*
Name:
Employee:
Government Position:
Travel Dates:
From: _____ To_____

10. Non-Federal Sources of Payment *(Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)*
A. Idaho Governor
C. _____
B. _____
D. _____

11. Nature of Payments *(Itemize on back of form.)*

12. Nature of Payments *(Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)*

Total of Payments to Agency by Check $ _____ Total of payments Provided in Kind $ 146.00

Print Form

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.

Employee's Signature — July 3, 2017 — Date

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.

Ethics Review (By Ethics Official) — 7/3/17 — Date

15. Approval.

Supervisor's (or Authorizing Official's) Signature — AASFWP — Title — 7-5-17 — Date

11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use "C" for check or "K" for in kind. Use "E" for employee or "S" for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

(a) Nature of Benefit	(b) C (check) or K (in kind)	(c) E (employee) or S (spouse)	(d) A,B,C, or D	(e) Amount of Payment
Meals	K	E		$26.00
Horse Ride	K	E		$120.00

REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR

☐ For Period Beginning October 1, 200___ and Ending March 31, 200___
☑ For Period Beginning April 1, 2001 1 and Ending September 30, 200 17

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office **Assistant Secretary for Fish and Wildlife and Parks**

2. For Report of this Event
Page 1 of 2

3. Event *(Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of $250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)* **Western States Tour (Colorado, Utah, Wyoming, Idaho & Montana). Meet Western Directors to establish cooperative relationships and become familiar with wildlife and habitat management issues and agency personnel in the West.**

4. Sponsor of the Event

5. Location of Event

6. Dates of Event **July 8, 2017 through July 17, 2017** m. 0 : 0

7. Nature of Event **Western States Tour (Colorado, Utah, Wyoming, Idaho & Montana). Meet Western Directors to establish cooperative relationships and become familiar with wildlife and habitat management issues and agency personnel in the West.**

8. Employee
Aurelia Skipwith
Deputy Assistant Secretary
ASFWP
7/8/17 to 7/17/17 o

9. Accompanying Spouse (*If Applicable*)
Name:
Employee:
Government Position:
Travel Dates: o

10. Non-Federal Sources of Payment (*Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.*) C.
Wyoming Game and Fish Department

Each of the 5 states pays the transportation costs for travel within that state. *

11. Nature of Payments *(Itemize on back of form*

12. Nature of Payments *(Indicate total amount o* ... *nd/or accompanying spouse in connection with this event.)*

Print Form

Total of Payments to Agency by Check $

Needs a signature from Aurelia

13. Certification. The statements in this report a ... belief.
Submitted by Tameka Lewis -
CDR Aurelia Skipwith
Employee's Signature

14. I have determined that this travel situation c ... ents under 41 CFR 304-1.4.

Ed Mitchell
Ethics Review (By Ethics Official)

15. Approval.

Virginia H Johnson — AASFWP — 7-5-17
Supervisor's (or Authorizing Official's) Signature — Title — Date

* Per phone conversation with Sheridan Todd - Executive Assistant/office of the Director - Wyoming Game and Fish Department.
EFM 7/3/17

11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use "C" for check or "K" for in kind. Use "E" for employee or "S" for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

(a) Nature of Benefit	(b) C (check) or K (in kind)	(c) E (employee) or S (spouse)	(d) A,B,C, or D	(e) Amount of Payment
7/9/17-Colorado Plane ($1000 divided by 3 people)	K	E		$333.33
7/10/17-Utah Plane ($200 for 1st hour divided by 3 people)= $66.67 ($200 for 2nd hour divided by 2 people)= $100	K	E		$166.67
7/11/17-Mileage from Rock Springs, WY to Jackson Hole, WY ($.535 cents/mile)	K	E		$135.00
7/12/17-Mileage in Jackson Hole, WY	K	E		$27.00
7/13/17-Mileage from Jackson Hole, WY to Alta,WY ($.535 cents/mile)	K	E		$47.00
7/14/17-Mileage from Alta, WY to Henry's Lake/West Yellowstone Pass in Idaho = $135.00. From Henry's Lake/West Yellowstone Pass in Idaho to Hilton Garden Inn Hotel in Bozeman, MT = $83.00($.535 cents/mile)	K	E		$218.00

TRAVEL Incorporated

Invoice #	364155
Ticket Number	006-8670981504
Account #	D00880
Issue Date	Wed, Jul 05, 2017
Booking ID	3VVH6Q
Issuing Location	UUN
Booking Agent ID	R4
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Skipwith/Aurelia**

Type	Carrier / Equip	Flight # / Class / Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES 320	995 / T TDGDCA Confirmation: G95IZC	Sat, 07/08/2017 Sat, 07/08/2017	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: DETROIT *** *Connecting* ***	605A 733A
✈	DELTA AIR LINES 320	1511 / T TDGDCA Confirmation: G95IZC	Sat, 07/08/2017 Sat, 07/08/2017	Leave :: DETROIT Arrive :: DENVER	824A 933A
🚗	Vendor: Pickup City: Dropoff City: Confirmation Number: GalaxyNet Status:	ENTERPRISE MISSOULA IDAHO FALLS 2015303728COUNT		Pickup: Return: Your Daily Rate: Number of Cars: Number of People: Car Type:	Mon, 07/17/2017 Thu, 07/20/2017 $31.00 1 1 CCAR
✈	DELTA AIR LINES CR9	4527 / L LCADCA Confirmation: G95IZC	Thu, 07/20/2017 Thu, 07/20/2017	Leave :: IDAHO FALLS Arrive :: SALT LAKE CITY *** *Connecting* ***	755A 854A
✈	DELTA AIR LINES 757	832 / L LCADCA Confirmation: G95IZC	Thu, 07/20/2017 Thu, 07/20/2017	Leave :: SALT LAKE CITY Arrive :: RONALD REAGAN NTL WASHINGTON	943A 400P

— **Fee(s)** —

Description	Payment Date	Amount	Form of Payment	Reference #
Agent-Assisted Dom Air/Rail	07/05/2017	**$34.30**	(b) (6)	016027

Fare	**$425.12**
Tax	**$77.48**
Total Amount	**$502.60**
Amount Charged	**$502.60**

Air only indicated here.

Fee : Agent-Assisted Dom Air/Rail	**$34.30**
Air + Fee	**$536.90**

— **Remark(s)** —

U22/DOIDOSASFWP
U29/TANUM0000S1R7
U82/ATRS

WAS DL X/DTT DL DEN202.79/-IDA DL X/SLC DL WAS222.33USD 425.12END DL ZPDCADTWIDASLC XT11.20AY18.00XF DCA4.5DTW4.5I DA4.5SLC4.5

Lewis-Robinson, Tameka <tameka_lewis-robinson@ios.doi.gov>

AURELIA SKIPWITH New Reservation OL4016382 on Saturday, July 08, 2017

1 message

Colorado Mountain Express <CMEHelpdesk@ridecme.com> Wed, Jul 5, 2017 at 9:31 AM
To: tameka_lewis-robinson@ios.doi.gov, aurelia_skipwith@ios.doi.gov

Thank you for choosing

Colorado Mountain Express

Passenger Information

Name:	AURELIA SKIPWITH
Phone:	(b) (6)

First Leg Details

Reservation #:	OL4016382
Service:	Scheduled Shuttle
Passengers:	1
Pick Up Date:	Saturday, July 08, 2017 11:00 AM
Pick Up Location:	DENVER INTERNATIONAL AIRPORT
Flight Info:	Saturday, July 08, 2017 09:33 AM DELTA 1511 Detroit (Wayne County)
Drop Off Location:	MARRIOTT RESORT - LIONSHEAD - 715 WEST LIONSHEAD CIRCLE VAIL, CO

Airport Pickup Instructions

Please collect your luggage first and then check-in at the CME service counter. It is located in the central atrium of the main level (level 5) of the terminal, adjacent to the Hertz car rental desk.

PAYMENT DETAILS

Base Fare: $81.00

Airport Concession Fee: $3.00

Gratuity: $0.00

Service Extras: $0.00

Payment: $84.00

Balance Due: $0.00

Paid by: Credit card

Total Fare: $84.00

Need to make a change?

Manage Reservation >

Have a great trip!

Cancellation Policy: Reservations are non-refundable if cancelled within 24 hours of scheduled time. All shuttle reservations have a cancellation fee of $5 per person for each direction of travel. All private vehicle reservations have a cancellation fee of $25 for each direction of travel cancelled outside of 24 hours.

Missed Flights Policy: Colorado Mountain Express will not be responsible for delays causing missed flights that are the result of inclement weather, unforeseen road closures, highway construction, abnormally heavy traffic, traffic that is being metered by the Colorado Department of Transportation or any other conditions outside of its control. During holidays and peak travel days, please be aware that weather, traffic or unforeseen road closures can severely impact travel times in the mountains. Availability may be limited for last minute changes. We encourage guests to plan accordingly and/or purchase travel insurance to cover potential for missed flights and resulting expenses.

Pet Policy: Pets are not permitted on shuttles.

Bag Policy: You are limited to 3 bags per guest including carry on and sports equipment. In order to accommodate additional or oversized luggage Colorado Mountain Express must be contacted in advance and additional charges will apply.

Note: During weekends and peak holiday travel periods, vans may be supplemented by luxury motor coach services for airport transfers.

Watch how to find your way to CME's Airport Counter >





Wi-Fi Onboard



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Van # 580

Colorado Mountain Express

CMEHelpDesk@RideCME.com
(970) 754-7433

Boarding Pass

Leg 1: OL4016382

Pickup & Dropoff Informatio

AURELIA SKIPWITH
PAX: 1
Date: 07/08/17
Time: 11:00 AM
Scheduled Shuttle

DENVER INTERNATIONAL AIRPORT

MARRIOTT RESORT - LIONSHEAD - 715 WEST LIONSHEAD CIRCLE VAIL, CO

*** It is not necessary to call and reconfirm unless you need to make changes to your reservation ***

GUEST FOLIO

Vail Marriott Mountain Resort • 715 W. Lionshead Cr.
Vail, CO 81657 • 970.476.4444

VAIL MARRIOTT MOUNTAIN RESORT

MARRIOTT

Room	Name	Rate	Depart	Time	ACCT#	GROUP
416	SKIPWITH/AURELIA	199.00	07/09/17	12:39	5524	7267

Type	Arrive	Time
MTVW	07/08/17	13:52

Room Clerk: 30

Address: 5400 BISHOP BLVD
CHEYENNE WY
82006

PASSPORT: (b) (6)

Payment:

MRW#:

DATE	REFERENCE	CHARGES	CREDITS	BALANCE DUE
06/29	ADVDP (b) (6)		199.00	
	PAYMENT RECEIVED BY (b) (6)		(b) (6)	
07/08	ASSOCGRP	416, 1	199.00	
07/08	ROOM TAX	416, 1	16.72	
07/08	OCCPTAX	416, 1	2.79	
07/09	CCARD-(b) (6)		19.51	
	PAYMENT RECEIVED BY (b) (6)		(b) (6)	
				.00

AS REQUESTED, A FINAL COPY OF YOUR BILL WILL BE EMAILED TO:
JESSICA.BROWN1@WYO.GOV
SEE "INTERNET PRIVACY STATEMENT" ON MARRIOTT.COM

VAIL MARRIOTT MOUNTAIN RESORT
715 W LIONSHEAD CR
VAIL, CO 81657

Operated Under License From Marriott International Inc. Or One Of Its Affiliates

This statement is your only receipt. You have agreed to pay in cash or by approved personal check or to authorize us to charge your credit card for all amounts charged to you. The amount shown in the credits column opposite any credit card entry in the reference column above will be charged to the credit card number set forth above. (The credit card company will bill in the usual manner.) If for any reason the credit card company does not make payment on this account, you will owe us such amount. If you are direct billed, in the event payment is not made within 25 days after checkout, you will owe us interest from the checkout date on any unpaid amount at the rate of 1.5% per month (ANNUAL RATE 18%), or the maximum allowed by law, plus the reasonable cost of collection, including attorney fees.

Signature X _____

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LA QUINTA INNS & SUITES

LA QUINTA INN MOAB
815 SOUTH MAIN STREET
MOAB, UT 84532
435-259-8700

SKIPWITH, AURELIA
4120 STATE OFFICE BUILDING
SALT LAKE CITY, UT 84114
Company: STATE OF UTAH

Folio#: 0826294184
Room: 301
Arrival: 07/09/17
Departure: 07/10/17
Returns Club No :
Voucher/Ship/PO:

Trans #	Date	Description	Charges	Payments	Balance
1023578	7/9/2017	Rm: 301 STATE - State Government	$162.00	$0.00	$162.00
1023579	7/9/2017	TAX - OCCUPANCY - CITY	$10.53	$0.00	$172.53
1023580	7/9/2017	TAX - OCCUPANCY - STATE	$12.72	$0.00	$185.25
1023709	7/10/2017	CC PMT - (b) (6)	$0.00	$185.25	$0.00
				Balance:	**$0.00**

Signature:

THANK YOU
WE APPRECIATE YOUR BUSINESS

Paradise Inn
314 WEST 1425 NORTH
P.O. BOX 1137
BEAVER, UT 84713

(435) 438-2455
45060@HOTEL.BESTWESTERN.COM

Best Western

C/O 07/11/2017 07:58 AM dw

Room # 203-A

Conf # 489622264-01
Arrival 07/10/17
Departure 07/11/17

Room Type KN-KING NON SMOKING
Guests 1 / 0

Payment Acct (b) (6)

Registered To:
SKIPWITH, AURELIA
CB TRAVEL CORPORATION
5011 idaho ave
SAINT LOUIS, MO 63111

(000) 000-0000

Posting Date	Oper	AcctCode	Description	From	Reference	Amount
07/10/17	gh	RC	ROOM CHARGE			$89.00
07/11/17	dw	(b) (6)	PAYMENT (b) (6)		(b) (6)	$89.00-

Balance Due	$0.00

EACH BEST WESTERN® BRANDED HOTEL IS INDEPENDENTLY OWNED AND OPERATED

Signature

ELK COUNTRY Inn

phone 307.733.2364 • fax 307.733.4165
480 W. Pearl Street • P.O. Box 1255
Jackson Hole, Wyoming 83001
1.800.4.TETONS

Skipwish, Aurelia
Talbott, Mr. Scott
GAME AND FISH
5400 Bishop Blvd
Cheyenne, WY 82006

FOLIO NO.: 24L0XJ
ROOM NO.: E244 WD
ARRIVE: 07/11/17
DEPART: 07/13/17
RATE/PACKAGE: 217.00
RATE/PACKAGE DESCRIPTION: CUSTOM
NO. IN PARTY: 1
DEPOSIT REC'D: 0.00

DATE	DESCRIPTION		CHARGES	PAYMENTS
07/11/17 EVM	1 (b) (6)	WD		434.00
07/11/17 ROOM	1 Nightly Rate	--	217.00	
07/12/17 ROOM	1 Nightly Rate	--	217.00	
	Subtotals		$ 434.00	434.00

PAID IN FULL --- THANK YOU!

A agree that my liability for this bill is not waved and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

Guest Signature_____

July 10, 2017

Reservation #: 6956

INVOICE FOR:
Aurelia Skipwith

H: W: M:

Arrival Date: July 13, 2017 Departure Date: July 13, 2017

Reservation Details

Description	Unit Cost	Qty	
Lodging and Meals, per person/per day	130.00	1	$130.00
		Subtotal:	**$130.00**
		Lodg Tax:	**$2.60**
		Sa	**$7.80**

Reservation Summary

Reservation Total:	**$140.40**
Less Deposit Received:	**$0.00**
Subtotal:	**$140.40**
Plus Gratuity:	
Balance Due:	

The Lodge at Palisades Creek ~ 3720 Highway 26 ~ P.O. Box 70 ~ Irwin, Idaho 83428
Toll Free: 866.393.1613 ~ Fax: 208-483-2227 ~ www.tlapc.com ~ palisades@tlapc.com

enterprise

1100 S 1ST ST
HAMILTON, MT 59840-3058

Rental Agreement #: 8H18QL
Bill Ref #: 5000-2136-1293
Invoice Date: 07/20/2017
Account #:

BILL TO

AURELIA SKIPWITH
(b) (6)

RENTAL INFORMATION

Date/Time Out
07/17/2017 02:47 PM

Date/Time In
07/20/2017 08:22 AM

Renter
SKIPWITH, AURELIA

RENTAL VEHICLES

Color	License	Model	Unit	Miles/Kms Out	In
SILVER	BAE1528	VERSA	7M7HL7	24,361	24,957

VIN: 3N1CE2CP5GL401627

CLAIM INFORMATION

Claim# / PO# / RO#

Insured

Date of Loss

Type of Loss

Type of Vehicle

Repair Shop

BILLING DETAIL

Description	Qty/Per	Rate	Amount
TIME & DISTANCE	3 DAY	31.00	93.00
ONE WAY A	1 RNT	160.79	160.79
GARS FEE	3 DAY	5.00	15.00
	Subtotal		268.79
MT RENTAL VEHICLE TAX	PCT	4.00	4.66
VEH LICENSE RECOUPMENT	3 DAY	2.85	8.55
Total Charges (USD)			**282.00**

PAYMENTS

Payment	Master Card	-282.00
Total Payments (USD)		**-282.00**

Amount Due (USD) **0.00**

Individual line item charges such as rental rates for Time and Distance, percentage-based charges (e.g., sales taxes and fees or surcharges), and charges divided between multiple parties may be rounded up or down a whole cent to ensure that the charges equal the actual Total Amount Due and/or to avoid fractional cents.

For Billing Inquiries / Payment Terms :

Tel#:4064436025
FRONTIERARADMIN@EHI.COM
Payment Due within days of invoice date
Late payments are subject to a finance charge.

Thank You For Choosing Enterprise

Please Return This Portion With Remittance

Remit To :
ENTERPRISE RAC OF MT/WY
PO BOX 6579
HELENA, MT 59604-6579

Amount Due (USD) -0

Paid By:
AURELIA SKIPWITH
(b) (6)

Fed Tax Id: 27-0227981

Account #	Rental Agreement	Amount	GPBR
	8H18QL	-0	6334

Booking.com

Booking Confirmation

CONFIRMATION NUMBER: 1477.453.251 PIN CODE: 9315



Jared's Wild Rose Ranch Resort

Address: 3778 Highway 87, Lake, ID 83429, United States of America
Phone: +1 208 558 7201
GPS Coordinates: N 044° 40.142, W 111° 24.042

CHECK-IN	CHECK-OUT	ROOMS	NIGHTS	PRICE
18 JULY *Tuesday* 3:00 PM - 9:00 PM	**20** JULY *Thursday* until 11:00 AM	**1**	**2**	**$386.64**

If you don't show up or cancel, applicable taxes may still be charged by the property.

1 room	$358
8 % TAX	$28.64





Basic Double Room

Meal plan: No meal is included in this room rate.

TV • Telephone • Desk • Toilet • Bathroom • Heating • Bathtub or shower • Carpeted • Private entrance • Towels

Bed Size(s): Full bed(s) (52-59 inches wide)

Prepayment :
You'll be charged a prepayment of 10% of the total price after reservation and the remaining amount in the 14 days before arrival.

Cancellation cost:
until July 3, 2017 11:59 PM [Lake] : US$ 35.80
from July 4, 2017 12:00 AM [Lake] : US$ 358
This reservation cannot be canceled free of charge.

Important Information

Please note: If arriving at the property after 21:00 an additional fee will be charged.

Guests are required to show a photo ID and credit card upon check-in. Please note that all Special Requests are subject to availability and additional charges may apply.

"I am travelling for business and I may be using a business credit card.
This guest has requested a receipt for their stay.
You have a booker that prefers communication by email"

You have guaranteed your booking by credit card.Part of your payment will be taken by the hotel, with the remainder to be paid at a later date.
You'll be charged a prepayment of 10% of the total price after reservation and the remaining amount in the 14 days before arrival.

No booking fees. Booking.com services are always free, so you save money.The hotel will normally charge your card for the non-refundable part of your booking within 1-2 days. The remaining amount will be taken by the hotel, normally during your stay, and the hotel may pre-authorize this amount prior to your arrival. Occasionally, the hotel may take full payment at the hotel. In all cases, your booking is guaranteed.

This hotel accepts the following forms of payment: Visa, Euro/Mastercard, Discover

Hotel policies

Guest parking
- Free public parking is available on site (reservation is not needed).

Internet
- WiFi is available in public areas and is free of charge.

You can always view, change or cancel your booking online at:
your.booking.com

For any questions related to the property, you can contact Jared's Wild Rose Ranch Resort directly at: +1 208 558 7201

Or contact us by phone - we're available 24 hours a day:
Support in English: 1 (888) 850 3958
Support in Spanish: 1 (866) 938 1297
When abroad or from United States of America: +44 20 3320 2609

Skipwith, Aurelia <aurelia_skipwith@ios.doi.gov>

Booking canceled for Jared's Wild Rose Ranch Resort

1 message

Jareds Wild Rose Ranch Resort <customer.service@booking.com> Sun, Jul 16, 2017 at 12:16 PM
Reply-To: Jareds Wild Rose Ranch Resort <cs-noreply@booking.com>
To: aurelia_skipwith@ios.doi.gov

.com

Your booking has been canceled for US$ 358.

Dear Aurelia Skipwith,

Your reservation at Jared's Wild Rose Ranch Resort is now canceled. You don't need to do anything else, but if you have questions for the property, feel free to contact them at +12085587201.

Jared's Wild Rose Ranch Resort

Island Park (Idaho), United States of America CANCELED

Phone: +12085587201
Email property

Check-in	Tuesday, July 18, 2017
Check-out	Thursday, July 20, 2017

Cancellation Terms

If canceled or modified later or in case of no-show, the total price of the reservation will be charged.

Total cancellation cost: US$ 358

You might still receive notifications about this booking while our system is updating, but don't worry – your booking is definitely canceled.

Still need help? Contact the property on +12085587201 or contact customer

WELCOME TO
IKE'S 66

00307348
CLARK COUNTY 66
MAIN ST IDAHO ST
DUBOIS ID
83423

DATE 07/18/17 16:20
TRAN# 033566
PUMP# 03
SERVICE LEVEL: SELF
PRODUCT: REGULAR
GALLONS: 10.158
PRICE/G: 2.599
FUEL SALE $ 26.40
CREDIT $26.40

(b) (6)
(b) (6)
TERM ID: 21
DEALER#: 00307348
MAIN ST IDAHO ST
DUBOIS ID 83423
AUTH: 00-050541
Batch: 07 Seq: 027
INVOICE: 161834
Tran: 1941085

DEALER#: 00307348
Term ID: 21
Your opinion
counts! Enter to
Win 1 of 60 $25
gas gift cards!!!
Provide feedback
www.gasvisit.com
THANK YOU
HAVE A NICE DAY

7/18/2017

Gas for rental

REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR

☐ For Period Beginning October 1, 200___ and Ending March 31, 200___
☑ For Period Beginning April 1, 2017 and Ending September 30, 2017

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office **Assistant Secretary for Fish and Wildlife and Parks**

2. For Report of this Event
Page 1 of 2

3. Event *(Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of $250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)* **Western States Tour (Colorado, Utah, Wyoming, Idaho & Montana). Meet Western Directors to establish cooperative relationships and become familiar with wildlife and habitat management issues and agency personnel in the West.**

4. Sponsor of the Event

5. Location of Event

6. Dates of Event **July 8, 2017 through July 17, 2017** 0__ : _____ 0__

7. Nature of Event **Western States Tour (Colorado, Utah, Wyoming, Idaho & Montana). Meet Western Directors to establish cooperative relationships and become familiar with wildlife and habitat management issues and agency personnel in the West.**

8. Employee
Aurelia Skipwith
Deputy Assistant Secretary
ASFWP
7/8/17 to 7/17/17 _____ o_____

9. Accompanying Spouse *(If Applicable)*
Name:
Employee:
Government Position:
Travel Dates: _____ o_____

10. Non-Federal Sources of Payment *(Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)* C.

Wyoming Game and Fish Department

11. Nature of Payments *(Itemize on back of form.)*

12. Nature of Payments *(Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)*

Print Form

Total of Payments to Agency by Check $ _____ Total of payments Provided in Kind **$927.00**

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.

(Dr Aurelia Skipwith (n travel) 08/28/17
Employee's Signature Date

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.

_____ _____
Ethics Review (By Ethics Official) Date

15. Approval.

_____ _____ _____
Supervisor's (or Authorizing Official's) Signature Title Date

11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use "C" for check or "K" for in kind. Use "E" for employee or "S" for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

(a) Nature of Benefit	(b) C (check) or K (in kind)	(c) E (employee) or S (spouse)	(d) A,B,C, or D	(e) Amount of Payment
7/9/17-Colorado Plane ($1000 divided by 3 people)	K	E		$333.33
7/10/17-Utah Plane ($200 for 1st hour divided by 3 people)= $66.67 ($200 for 2nd hour divided by 2 people)= $100	K	E		$166.67
7/11/17-Mileage from Rock Springs, WY to Jackson Hole, WY ($.535 cents/mile)	K	E		$135.00
7/12/17-Mileage in Jackson Hole, WY	K	E		$27.00
7/13/17-Mileage from Jackson Hole, WY to Alta,WY ($.535 cents/mile)	K	E		$47.00
7/14/17-Mileage from Alta, WY to Henry's Lake/West Yellowstone Pass in Idaho = $135.00. From Henry's Lake/West Yellowstone Pass in Idaho to Hilton Garden Inn Hotel in Bozeman, MT = $83.00($.535 cents/mile)	K	E		$218.00

Lewis-Robinson, Tameka <tameka_lewis-robinson@ios.doi.gov>

Tour of the West Itinerary with Accommodation Information

Jessica Brown <jessica.brown1@wyo.gov> Wed, Jun 28, 2017 at 12:12 PM
To: "Lewis-Robinson, Tameka" <tameka_lewis-robinson@ios.doi.gov>
Cc: Aurelia Skipwith <aurelia_skipwith@ios.doi.gov>, Scott Talbott <scott.talbott@wyo.gov>

Hi Tameka,

Per our conversation, the tour hosts will not reimburse Ms. Skipwith for her airfare or rental car/shuttle. All transportation after her arrival in Vail will be covered by the tour hosts, up until her departure date.

On Ms. Skipwith's flight in the Colorado plane, there will be three occupants, including the pilot. There will be three occupants on the Utah plane for the first hour of the tour, including the pilot, and only two (Aurelia and the pilot) during the second hour.

Please let me know if you need anything else. Thank you!
[Quoted text hidden]

Tour of the West – Estimated Travel Costs

July 8, 2017– July 15, 2017

Wyoming Game and Fish Department

Saturday, July 8, 2017

Cost for flight from DCA→DIA: approx. $200 (quote obtained from Expedia – attached)

Cost for rental car from DIA to Vail, Colorado: approx. $100 (quote obtained from Expedia - attached)

Sunday, July 9, 2017

Cost for Colorado Plane: $800-$1000 for full day (per Reid DeWalt, Assistant Director of Colorado Wildlife and Natural Resources – email attached)

Monday, July 10, 2017

Cost for Utah Plane: 2 hours/$200 = $400 (per Chris Wood, Southeastern Regional Supervisor, Utah Division of Wildlife Resources)

Tuesday, July 11, 2017

Mileage only: approx. $135 (quote obtained through calculation of mileage from Rock Springs, Wyoming, to Jackson Hole, Wyoming, using the Federal mileage reimbursement rate. An additional 70 miles was added for touring purposes – base mileage for travel attached (does not include additional touring mileage)

Federal mileage rate - $.535 cents/mile

Wednesday, July 12, 2017

Mileage only: approx. $27 (quote obtained through calculation of mileage using the Federal mileage reimbursement rate for 40 miles of touring purposes)

Federal mileage rate - $.535 cents/mile

Thursday, July 13, 2017

Mileage only: approx. $47 (quote obtained through calculation of mileage from Jackson, Wyoming, to Alta, Wyoming, using the Federal mileage reimbursement rate. An additional 50 miles was added for touring purposes – base mileage for travel attached (does not include additional touring mileage))

Federal mileage rate - $.535 cents/mile

Friday, July 14, 2017

Mileage only: approx. $135 (quote obtained through calculation of mileage from Alta, Wyoming, to Henry's Lake/West Yellowstone Pass in Idaho, using the Federal mileage reimbursement rate. An additional 70 miles was added for touring purposes – base mileage for travel attached (does not include additional touring mileage))

Federal mileage rate - $.535 cents/mile

Mileage only: approx. $83 (quote obtained through calculation of mileage from Henry's Lake/West Yellowstone Pass in Idaho to the Hilton Garden Inn in Bozeman, Montana, using the Federal mileage reimbursement rate. An additional 50 miles was added for touring purposes – base mileage for travel attached (does not include additional touring mileage))

Saturday, July 15, 2017

Travel from Bozeman Hilton Garden Inn to Bozeman Airport via complimentary shuttle (per Hilton Garden Inn staff)

Cost for flight from BZN→DCA: approx. $700 (quote obtained from Expedia – see attached)

Expedia Hello, Jessica My Scratchpad My Trips Support Español

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Rewards Mobile

DCA - DEN Jul 8 Change search

Select your flight

Prices are one way per person, include all taxes and fees, but do not include baggage fees.

Price (Lowest)

Stops	From
✔ Nonstop (4)	$179
1 Stop (44)	$157
2+ Stops (7)	$151

Airlines included	From
United (20)	$179
American Airlines (14)	$151
Delta (13)	$157
JetBlue Airways (5)	$420
Frontier Airlines (3)	$184
Alaska Airlines (1)	$1,346

Departure time

✔ Morning (5:00a - 11:59a)

Afternoon (12:00p - 5:59p)

Evening (6:00p - 11:59p)

7:00a - 8:53a Frontier Airlines	3h 53m DCA - DEN	Nonstop	$184.00 one way	Select

Flight details and baggage fees Satisfactory Flights (6.9 out of 10)

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$49 Flights to Denver - 24 Hour Sale Just Went Live
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$99 Denver Round Trip
Get Low Fares on Flights to Denver. Book Cheap Flight Tickets & Save!
Over 20 years in Business. Book Proudly and Save.
Low Fare Promise - Online-Travel-Sites-Review
Cheap Airline Tickets | Cheap OneWay Flights

fare-finder.com (855) 912-7186
Denver Flights only $54 - Cheap Airfare Sale Ends Soon
30% Off Major Airfare Sale to Denver. Fares Update Every Minute - Compare Now.
Daily Flight Specials. Compare Fares & Book. Flights 30% Off.

Give your feedback to help us make improvements.

Expedia

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Denver (DEN-All Airports) Sat, Jul 8, 9:00AM
Vail, CO (EGE-Eagle County Regional) Sat, Jul 8, 5:00PM

Change search

141 Cars in Denver from $88

Total includes taxes and fees.



View map

Sort by: Recommended

Sort by: Price Distance Recommended

See how we pick our recommended cars

Filter cars by

Car type	From:
Economy (13)	$88
Compact (13)	$91
Midsize (13)	$94
Standard (13)	$100
Full-size (13)	$100
Premium (21)	$110
Luxury (5)	$207
Minivan (8)	$249
SUV (40)	$130
Van (5)	$355
Other (5)	$156

Daily prices

- Less than $100 (24)
- $100 to $199 (80)
- $200 to $299 (32)
- $300 to $399 (3)
- Greater than $400 (2)

Rental car company	From:
Avis (54)	$89
Budget (52)	$88
Hertz (35)	$166

Neighborhood

- Denver (DEN-All Airports)
- Aurora
- Castle Rock
- Centennial - Tech Center
- Cherry Creek - Glendale
- Denver International Airport (DEN)
- Downtown Denver
- Golden
- Lakewood



AVIS

Compact
Ford Focus or similar
4 4 A/C
Fuel info: Full to full
✔ Automatic transmission ✔ Unlimited mileage
✔ Reserve now, pay later ✔ Free Cancellation
✔ Earn Expedia+ points

Pick-up
1101 W Dartmouth Ave, Englewood, Colorado, USA
6.42 mi from Denver

Drop-off
Shuttle to counter and car

$92
per day
$104 total
Reserve



AVIS

Economy
Ford Fiesta or similar
4 4 A/C
Fuel info: Full to full
✔ Automatic transmission ✔ Unlimited mileage
✔ Reserve now, pay later ✔ Free Cancellation
✔ Earn Expedia+ points

Pick-up
1900 Broadway, Denver, Colorado, USA
2.08 mi from Denver

Drop-off
Shuttle to counter and car

$89
per day
$103 total
Reserve



AVIS

Compact
Ford Focus or similar
4 4 A/C
Fuel info: Full to full
✔ Automatic transmission ✔ Unlimited mileage
✔ Reserve now, pay later ✔ Free Cancellation
✔ Earn Expedia+ points

Pick-up
1900 Broadway, Denver, Colorado, USA
2.08 mi from Denver

Drop-off
Shuttle to counter and car

$92
per day
$107 total
Reserve



Economy
Ford Fiesta or similar

$89
per day

Littleton - Highlands Ranch
Stapleton
Westminster

Search Nearby	From:
1 mile	
2 miles (7)	$155
5 miles (66)	$88
• 10 miles (141)	$88
25 miles (153)	$88

Specifications	From:
Automatic Transmission (141)	$88
Manual Transmission	
Unlimited Mileage (141)	$88
Limited Mileage	
Air Conditioning (141)	$88

Frequently Asked Questions (FAQs)

AVIS

4 4 A/C
Fuel info: Full to full
✔ Automatic transmission ✔ Unlimited mileage
✔ Reserve now, pay later ✔ Free Cancellation
✔ Earn Expedia+ points

Pick-up
1101 W Dartmouth Ave, Englewood, Colorado, USA
6.42 mi from Denver

Drop-off
Shuttle to counter and car

$100 total
Reserve



AVIS

Midsize
Chevrolet Cruze or similar
4 4 A/C
Fuel info: Full to full
✔ Automatic transmission ✔ Unlimited mileage
✔ Reserve now, pay later ✔ Free Cancellation
✔ Earn Expedia+ points

Pick-up
1900 Broadway, Denver, Colorado, USA
2.08 mi from Denver

Drop-off
Shuttle to counter and car

$95
per day
$110 total
Reserve



AVIS

Midsize
Chevrolet Cruze or similar
4 4 A/C
Fuel info: Full to full
✔ Automatic transmission ✔ Unlimited mileage
✔ Reserve now, pay later ✔ Free Cancellation
✔ Earn Expedia+ points

Pick-up
1101 W Dartmouth Ave, Englewood, Colorado, USA
6.42 mi from Denver

Drop-off
Shuttle to counter and car

$95
per day
$107 total
Reserve



Budget

Compact
Ford Focus or similar
4 4 A/C
Fuel info: Full to full
✔ Automatic transmission ✔ Unlimited mileage
✔ Reserve now, pay later ✔ Free Cancellation
✔ Earn Expedia+ points

Pick-up
1900 Broadway, Denver, Colorado, USA
2.08 mi from Denver

Drop-off
Shuttle to counter and car

$91
per day
$106 total
Reserve



Budget

Compact
Ford Focus or similar
4 4 A/C
Fuel info: Full to full
✔ Automatic transmission ✔ Unlimited mileage
✔ Reserve now, pay later ✔ Free Cancellation
✔ Earn Expedia+ points

Pick-up
4801 East Evans Avenue, Denver, Colorado, USA
4.30 mi from Denver

Drop-off
Shuttle to counter and car

$91
per day
$106 total
Reserve



Budget

Economy
Ford Fiesta or similar
4 4 A/C
Fuel info: Full to full
✔ Automatic transmission ✔ Unlimited mileage
✔ Reserve now, pay later ✔ Free Cancellation
✔ Earn Expedia+ points

Pick-up
1101 W Dartmouth Ave, Englewood, Colorado, USA
6.42 mi from Denver

Drop-off
Shuttle to counter and car

Great Deal
$88
per day
$99 total
Reserve



Budget

Economy
Ford Fiesta or similar
4 4 A/C
Fuel info: Full to full
✔ Automatic transmission ✔ Unlimited mileage
✔ Reserve now, pay later ✔ Free Cancellation
✔ Earn Expedia+ points

Pick-up
1980 Broadway, Denver, Colorado, USA
2.08 mi from Denver

Drop-off
Shuttle to counter and car

$88
per day
$102 total
Reserve



Budget

Economy
Ford Fiesta or similar
4 4 A/C
Fuel info: Full to full
✔ Automatic transmission ✔ Unlimited mileage
✔ Reserve now, pay later ✔ Free Cancellation
✔ Earn Expedia+ points

Pick-up
4800 East Evans Avenue, Denver, Colorado, USA
4.69 mi from Denver

Drop-off
Shuttle to counter and car

$88
per day
$102 total
Reserve



Budget

Premium
Ford Taurus or similar
4 4 A/C
Fuel info: Full to full
✔ Automatic transmission ✔ Unlimited mileage
✔ Reserve now, pay later ✔ Free Cancellation
✔ Earn Expedia+ points

Pick-up
4800 East Evans Avenue, Denver, Colorado, USA
4.69 mi from Denver

Drop-off
Shuttle to counter and car

$110
per day
$127 total
Reserve



Budget

Premium
Ford Taurus or similar
4 4 A/C
Fuel info: Full to full
✔ Automatic transmission ✔ Unlimited mileage
✔ Reserve now, pay later ✔ Free Cancellation
✔ Earn Expedia+ points

$110
per day
$127 total
Reserve

Pick-up
1980 Broadway, Denver, Colorado, USA
2.08 mi from Denver

Drop-off
Shuttle to counter and car



Budget

Premium
Ford Taurus or similar
4 4 A/C
Fuel info: Full to full
✔ Automatic transmission ✔ Unlimited mileage
✔ Reserve now, pay later ✔ Free Cancellation
✔ Earn Expedia+ points

Pick-up
1101 W Dartmouth Ave, Englewood, Colorado, USA
6.42 mi from Denver

Drop-off
Shuttle to counter and car

Great Deal
$110
per day
$123 total
Reserve



Budget

Economy
Ford Fiesta or similar
4 4 A/C
Fuel info: Full to full
✔ Automatic transmission ✔ Unlimited mileage
✔ Reserve now, pay later ✔ Free Cancellation
✔ Earn Expedia+ points

Pick-up
15055 E Mississippi Ave, Aurora, Colorado, USA
7.98 mi from Denver

Drop-off
Shuttle to counter and car

$88
per day
$113 total
Reserve



Budget

Midsize
Hyundai Elantra or similar
4 4 A/C
Fuel info: Full to full
✔ Automatic transmission ✔ Unlimited mileage
✔ Reserve now, pay later ✔ Free Cancellation
✔ Earn Expedia+ points

Pick-up
1101 W Dartmouth Ave, Englewood, Colorado, USA
6.42 mi from Denver

Drop-off
Shuttle to counter and car

Great Deal
$94
per day
$106 total
Reserve



Hertz

Economy Special
Manager's Special 2 or 4 door or similar
4 2/4 A/C
Fuel info: Full to full
✔ Automatic transmission ✔ Unlimited mileage
✔ Reserve now, pay later ✔ Free Cancellation
✔ Earn Expedia+ points

Pick-up
8890 E Colfax Ave, Denver, Colorado, USA
1.54 mi from Denver

Drop-off
Shuttle to counter and car

$156
per day
$182 total
Reserve



Economy Special
Manager's Special 2 or 4 door or similar
4 2/4 A/C

Great Deal
$156
per day

Hertz

Fuel info: Full to full
✔ Automatic transmission ✔ Unlimited mileage
✔ Reserve now, pay later ✔ Free Cancellation
✔ Earn Expedia+ points

Pick-up
998 S. Havana Street, Aurora, Colorado, USA
5.42 mi from Denver

Drop-off
Shuttle to counter and car

$177 total
Reserve



Budget

Compact
Ford Focus or similar
4 4 A/C
Fuel info: Full to full
✔ Automatic transmission ✔ Unlimited mileage
✔ Reserve now, pay later ✔ Free Cancellation
✔ Earn Expedia+ points

Pick-up
1101 W Dartmouth Ave, Englewood, Colorado, USA
5.42 mi from Denver

Drop-off
Shuttle to counter and car

Great Deal
$91
per day
$103 total
Reserve



AVIS

Compact
Ford Focus or similar
4 4 A/C
Fuel info: Full to full
✔ Automatic transmission ✔ Unlimited mileage
✔ Reserve now, pay later ✔ Free Cancellation
✔ Earn Expedia+ points

Pick-up
3203 Quebec St, Denver, Colorado, USA
2.68 mi from Denver

Drop-off
Shuttle to counter and car

$92
per day
$121 total
Reserve



Budget

Compact
Ford Focus or similar
4 4 A/C
Fuel info: Full to full
✔ Automatic transmission ✔ Unlimited mileage
✔ Reserve now, pay later ✔ Free Cancellation
✔ Earn Expedia+ points

Pick-up
15055 E Mississippi Ave, Aurora, Colorado, USA
7.36 mi from Denver

Drop-off
Shuttle to counter and car

$91
per day
$117 total
Reserve



Budget

Midsize
Hyundai Elantra or similar
4 4 A/C
Fuel info: Full to full
✔ Automatic transmission ✔ Unlimited mileage
✔ Reserve now, pay later ✔ Free Cancellation
✔ Earn Expedia+ points

Pick-up
[illegible]

Drop-off
[illegible]

$94
per day
$109 total
Reserve



Budget

Midsize
Hyundai Elantra or similar
4 4 A/C
Fuel info: Full to full
✔ Automatic transmission ✔ Unlimited mileage
✔ Reserve now, pay later ✔ Free Cancellation
✔ Earn Expedia+ points

Pick-up
1980 Broadway, Denver, Colorado, USA
2.08 mi from Denver

Drop-off
Shuttle to counter and car

$94
per day
$109 total
Reserve



AVIS

Compact
Ford Focus or similar
4 4 A/C
Fuel info: Full to full
✔ Automatic transmission ✔ Unlimited mileage
✔ Reserve now, pay later ✔ Free Cancellation
✔ Earn Expedia+ points

Pick-up
15055 E Mississippi Ave, Aurora, Colorado, USA
7.91 mi from Denver

Drop-off
Shuttle to counter and car

$92
per day
$118 total
Reserve



AVIS

Economy
Ford Fiesta or similar
4 4 A/C
Fuel info: Full to full
✔ Automatic transmission ✔ Unlimited mileage
✔ Reserve now, pay later ✔ Free Cancellation
✔ Earn Expedia+ points

Pick-up
15055 E Mississippi Ave, Aurora, Colorado, USA
7.91 mi from Denver

Drop-off
Shuttle to counter and car

$89
per day
$114 total
Reserve

Top of page Load more results

The makes/models shown are examples only. We are unable to guarantee a specific make/model. Actual makes/models are subject to availability and vary by rental car company.

Wyoming

Scott Talbott <scott.talbott@wyo.gov>

Aircraft cost

1 message

DeWalt - DNR, Reid <reid.dewalt@state.co.us> Tue, Jun 27, 2017 at 3:22 PM
To: scott.talbott@wyo.gov

Hi Scott,
Just making sure you saw my text. The cost for the flight is estimated at $800-$1000. This includes fuel and pilot costs. I am estimating between 4 and 4 1/2 hours of flight time. Please let me know if you need anything else.
Thank you,
Reid

Reid DeWalt
Assistant Director
Wildlife and Natural Resources

COLORADO
Parks and Wildlife

P 303.866.3203 ext. 4665 | C 303.921.6349
6060 Broadway, Denver CO 80216
reid.dewalt@state.co.us | cpw.state.co.us

Wyoming

Jessica Brown <jessica.brown1@wyo.gov>

Plane costs

2 messages

Chris Wood <chriswood@utah.gov> Wed, Jun 28, 2017 at 8:32 AM
To: jessica.brown1@wyo.gov

Jessica,

As per our conversation, we will be using the state plane to transport Ms Skipwith. The cost of the plane is $200/hour and the duration of the flight is 2 hours.

Let me know if you have any questions.

Chris Wood
Southeastern Regional Supervisor
Utah Division of Wildlife Resources

Jessica Brown <jessica.brown1@wyo.gov> Wed, Jun 28, 2017 at 8:34 AM
To: Chris Wood <chriswood@utah.gov>

Thank you, Chris!
[Quoted text hidden]
–
Warmest Regards,

Jessica H. Brown

Executive Secretary
Wyoming Game & Fish Department
Director's Office
307-777-4563

Google Maps Rock Springs, Wyoming to jackson hole Drive 179 miles, 3 h 4 min



Map data ©2017 Google 20 mi

Rock Springs
Wyoming

Take S Side Belt Route and I-80BL to I-80 W

5 min (1.8 mi)

1. Head north on Agate St toward Collins St

0.1 mi

2. Continue straight onto Edgar St

0.1 mi

3. Turn right onto Virginia St

0.2 mi

4. Turn right onto James Dr

0.2 mi

5. Turn left onto S Side Belt Route

0.4 mi

6. Turn right onto I-80BL/9th St (signs for US-30/Interstate 80)
   Continue to follow I-80BL

0.7 mi

Follow US-191 N to N Cache St in Jackson

2 h 59 min (177 mi)

7. Merge onto I-80 W

176 mi

8. Take exit 104 for US-191 N/Elk St

0.3 mi

9. Turn right onto US-191 N/Elk St

0.5 mi

10. Continue straight to stay on US-191 N/Elk St

Continue to follow US-191 N

161 mi

11. At the traffic circle, take the 1st exit onto US-189 N/US-191 N/US-26 E/US-89 N

Continue to follow US-191 N/US-26 E/US-89 N

13.3 mi

12. Turn left onto N Cache St

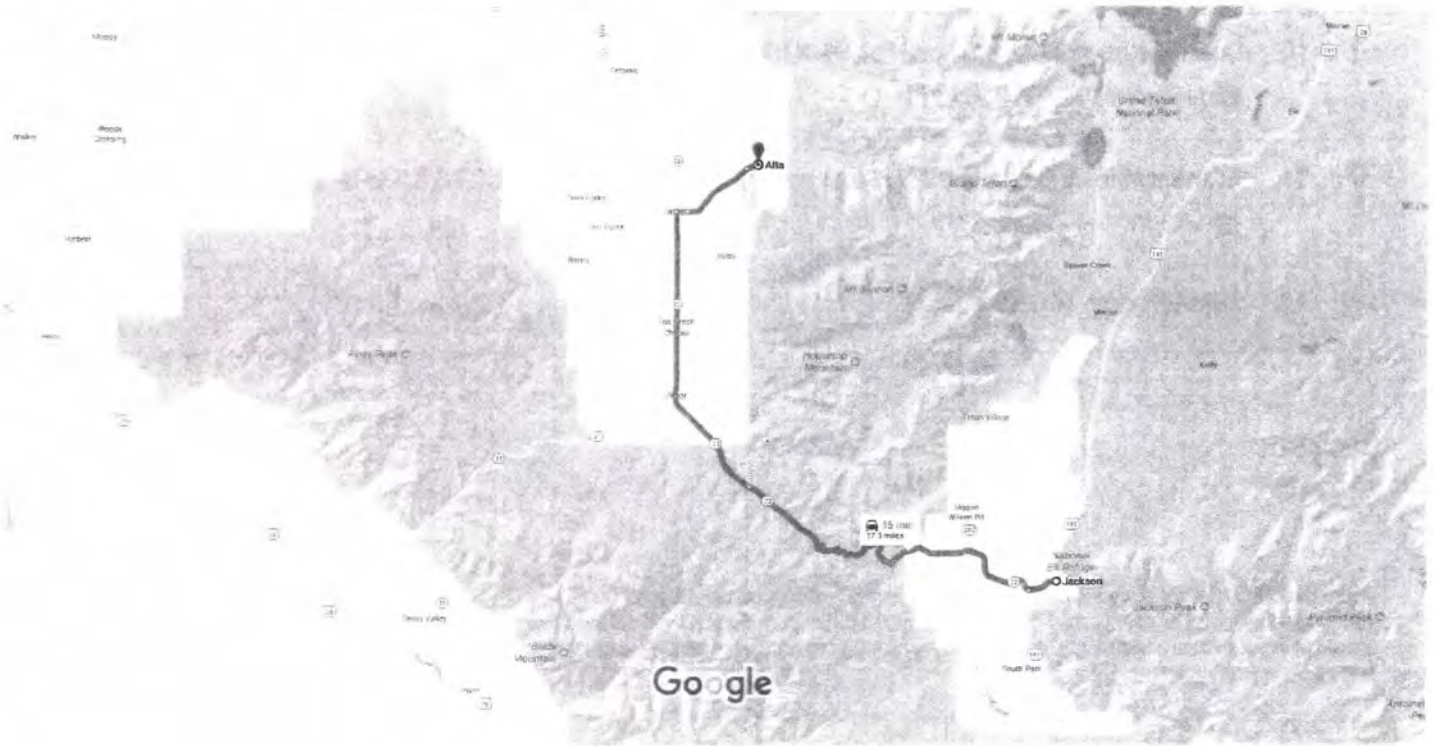
128 ft

Jackson

Wyoming

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.

Google Maps Jackson, Wyoming to Alta, WY Drive 37.3 miles, 55 min



Map data ©2017 Google 2 mi

Jackson
Wyoming

Follow WY-22 W and ID-33 W to E Little Ave in Driggs

48 min (32.7 mi)

1. Head south on N Cache St toward E Broadway

128 ft

2. Turn right at the 1st cross street onto US-191 S/US-26 W/US-89 S/W Broadway

1.4 mi

3. Turn right onto WY-22 W
   Entering Idaho

17.4 mi

4. Continue onto ID-33 W

13.9 mi

Take Ski Hill Rd to Alta School Rd in Alta

8 min (4.5 mi)

5. Turn right onto E Little Ave

0.5 mi

6. Continue onto Ski Hill Rd
   Entering Wyoming

3.5 mi

7. Continue onto W Alta Ski Hill Rd — 0.5 mi

8. Turn left onto Alta School Rd — 82 ft

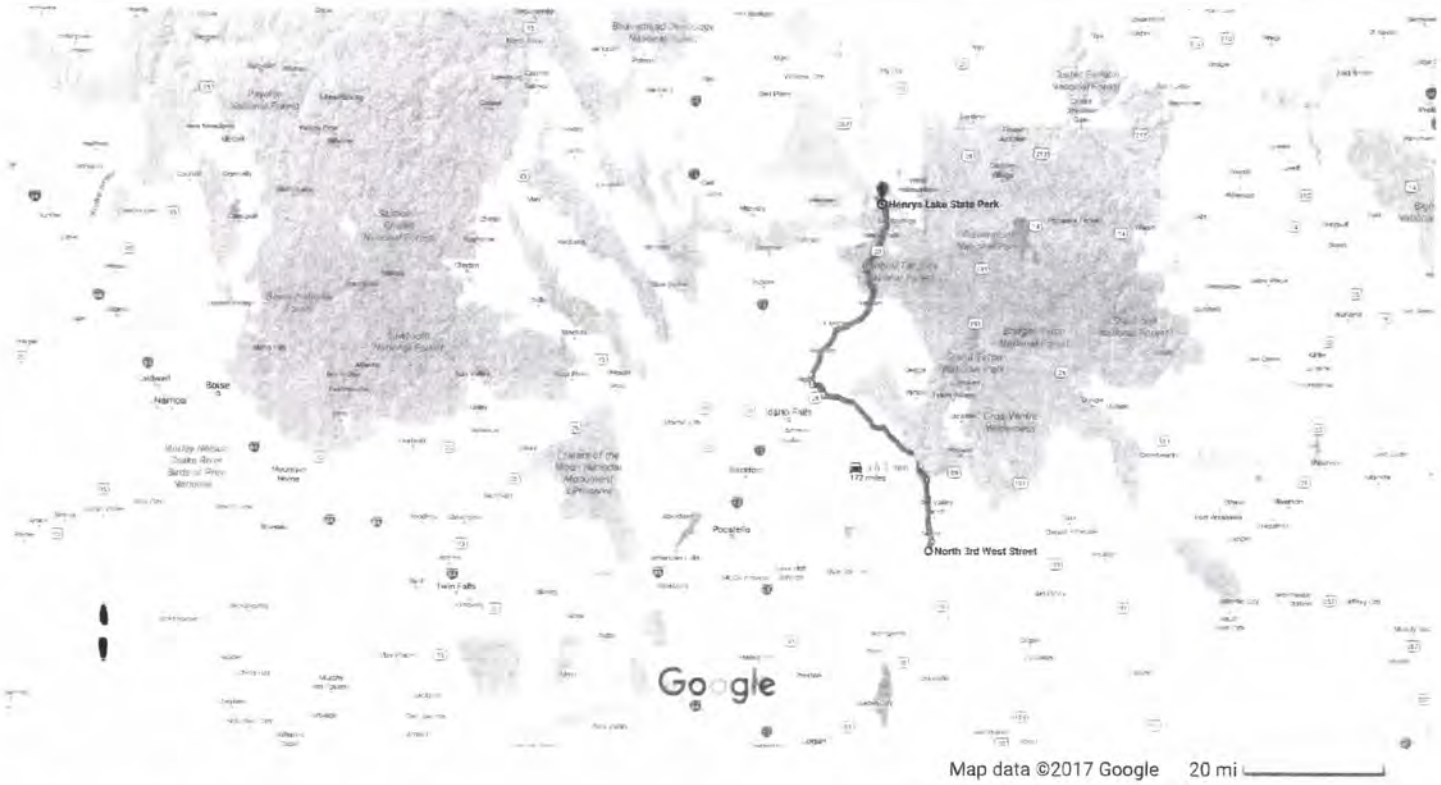
Alta
Wyoming

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.

Google Maps

N 3rd W St, Auburn, WY 83111 to Henrys Lake State Park

Drive 172 miles, 3 h 3 min



N 3rd W St

Auburn, WY 83111

Take WY-238 N to US-89 N

8 min (4.6 mi)

1. Head south on N 3rd W St/Farmer Rd toward Main

0.1 mi

2. Turn left onto County Rd 197 S

0.1 mi

3. Turn left at the 1st cross street to stay on County Rd 197 S

0.4 mi

4. Turn left at the 2nd cross street onto WY-238 N

3.9 mi

Take US-26 W to US-26 BUS in Bonneville County

1 h 25 min (79.1 mi)

5. Turn left onto US-89 N

24.2 mi

6. Continue onto US-26 W

   Entering Idaho

54.9 mi

Get on US-20 E in Jefferson County from ID-48 and N 4200 E

19 min (12.6 mi)

7. Turn right onto US-26 BUS

1.0 mi

8. Turn left onto E County Line Rd

0.5 mi

9. Continue onto ID-48

6.7 mi

10. Turn right onto N 4200 E

1.1 mi

11. Turn right onto E 410 N

318 ft

12. Turn left onto N 4200 E

2.6 mi

13. Continue straight

0.3 mi

14. Turn right to merge onto US-20 E

0.4 mi

15. Merge onto US-20 E

1 h 10 min (74.1 mi)

Follow Henry's Lake St Park Rd to your destination

4 min (1.7 mi)

16. Turn left onto Henry's Lake St Park Rd

1.6 mi

17. Turn left

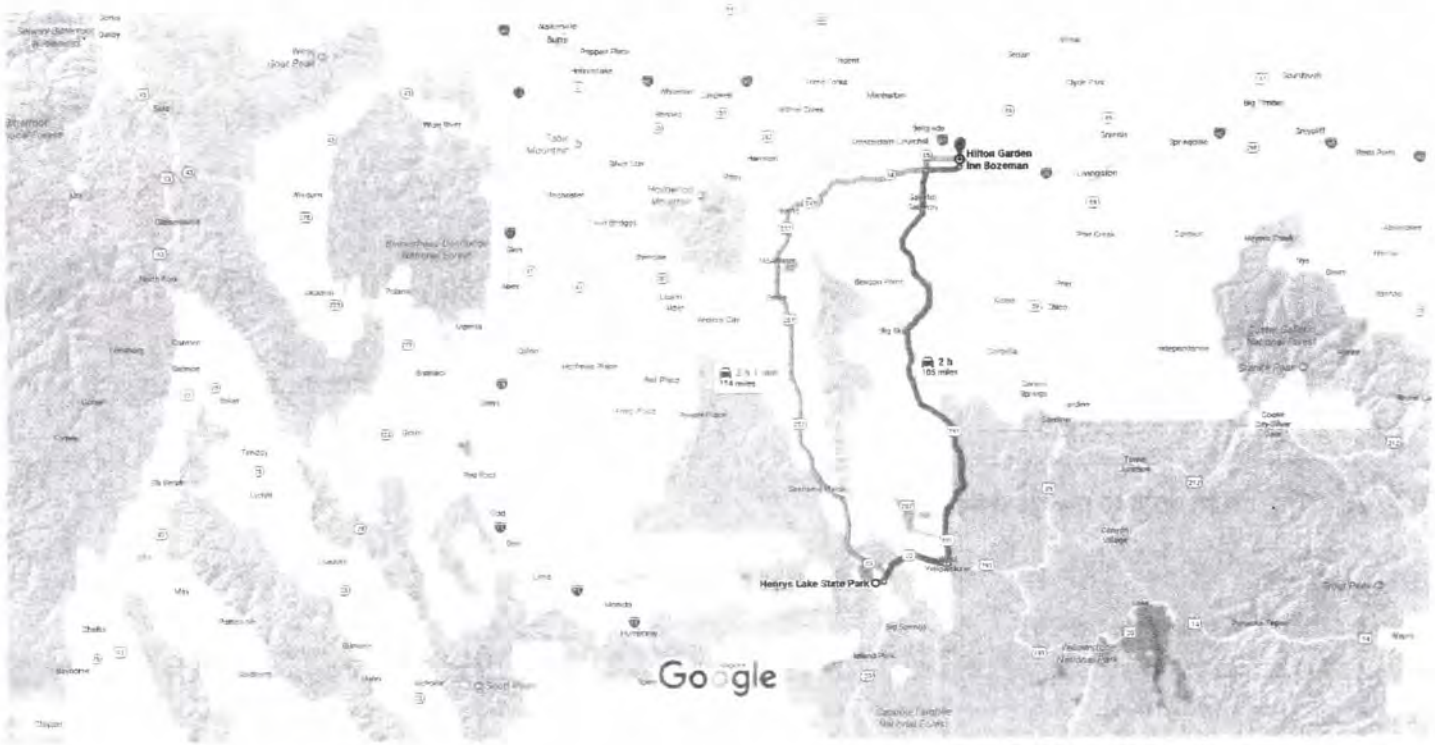
217 ft

Henrys Lake State Park

3917 E 5100 N, Island Park, ID 83429

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.

Google Maps Henrys Lake State Park to Hilton Garden Inn Bozeman Drive 105 miles, 2 h



Henrys Lake State Park

3917 E 5100 N, Island Park, ID 83429

Follow Henry's Lake St Park Rd to US-20 E in Island Park

3 min (1.7 mi)

1. Head east toward Henrys Lake State Park

217 ft

2. Turn right onto Henry's Lake St Park Rd

1.6 mi

Take US-191 N to N 19th Ave in Bozeman

1 h 54 min (102 mi)

3. Turn left onto US-20 E
   Entering Montana

13.9 mi

4. Turn left onto Iris St

72 ft

5. Turn right onto Gibbon Ave

0.7 mi

6. Turn left onto N Canyon St

335 ft

7. Continue onto US-191 N/Gallatin Rd
   - Passing through Wyoming
   - Entering Montana

   81.5 mi

8. Turn right onto US-191 N/Huffine Ln
   - Continue to follow US-191 N

   6.2 mi

Follow N 19th Ave to Commerce Way

5 min (1.4 mi)

9. Use the left 2 lanes to turn left onto N 19th Ave

   1.3 mi

10. Turn right onto Commerce Way
    - Destination will be on the right

    410 ft

Hilton Garden Inn Bozeman

2023 Commerce Way, Bozeman, MT 59715

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.

Expedia Hello, Jessica My Scratchpad My Trips Support Español 简体中文

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BZN - DCA Jul 15 Change search

Select your flight

Prices are one way per person, include all taxes and fees, but do not include baggage fees.

Price (Lowest)

Stops From
- ✔ 1 Stop (22) $593
- 2+ Stops (30) $351

Airlines included From
- Delta (22) $351
- United (20) $438
- Alaska Airlines (12) $561
- American Airlines (9) $593

Departure time
- Morning (5:00a - 11:59a)
- Afternoon (12:00p - 5:59p)
- Evening (6:00p - 11:59p)

7:35a - 10:55p American Airlines 1 stop 7h 11m in DFW
13h 20m BZN - DCA
American Airlines 3918 operated by Envoy Air As American Eagle
2 left at **$592.40** one way
Free Cancel w/in 24 hrs
Select
Flight details and baggage fees Poor Flights (3.8 out of 10)

12:50p - 9:26p American Airlines 1 stop 1h 35m in ORD
6h 36m BZN - DCA
American Airlines 3088 operated by Skywest Airlines As American Eagle
$607.80 one way
Free Cancel w/in 24 hrs
Select
Flight details and baggage fees Very Good Flights (7.7 out of 10)

7:35a - 7:07p American Airlines 1 stop 3h 16m in DFW
9h 32m BZN - DCA
American Airlines 3918 operated by Envoy Air As American Eagle
$607.80 one way
Free Cancel w/in 24 hrs
Select
Flight details and baggage fees Satisfactory Flights (6.6 out of 10)

6:14a - 4:00p Delta 1 stop 2h 17m in SLC
7h 46m BZN - DCA
$615.80 one way
Free Cancel w/in 24 hrs
Select
Flight details and baggage fees Very Good Flights (7.5 out of 10)

4:29p - 11:51p Delta 1 stop 35m in MSP
5h 22m BZN - DCA
$620.80 one way
Free Cancel w/in 24 hrs
Select
Flight details and baggage fees Very Good Flights (7.8 out of 10)

5:45a - 1:57p Delta 1 stop
6h 12m BZN - SLC
$620.80 one way
Free Cancel w/in 24 hrs

1h 34m in MSP

Select

Flight details and baggage fees ▾ Very Good Flights (8.1 out of 10)

11:10a - 9:57p
Delta
1 stop
3h 56m in MSP

8h 47m
BZN - DCA

3 left at **$620.80**
one way
Free Cancel w/in 24 hrs

Select

Flight details and baggage fees ▾ Satisfactory Flights (6.8 out of 10)

11:10a - 11:51p
Delta
1 stop
8h 1m in MSP

10h 41m
BZN - DCA

$626.40
one way
Free Cancel w/in 24 hrs

Select

Flight details and baggage fees ▾ Fair Flights (5.5 out of 10)

5:45a - 6:37p
Delta
1 stop
6h 9m in MSP

10h 52m
BZN - DCA

$660.40
one way
Free Cancel w/in 24 hrs

Select

Flight details and baggage fees ▾ Fair Flights (5.6 out of 10)

11:10a - 6:37p
Delta
1 stop
46m in MSP

5h 27m
BZN - DCA

2 left at **$674.80**
one way
Free Cancel w/in 24 hrs

Select

Flight details and baggage fees ▾ Very Good Flights (7.8 out of 10)

7:35a - 5:30p
American Airlines
1 stop
1h 46m in DFW
American Airlines 3918 operated by Envoy Air As American Eagle

7h 55m
BZN - DCA

$707.80
one way
Free Cancel w/in 24 hrs

Select

Flight details and baggage fees ▾ Good Flights (7.2 out of 10)

7:35a - 8:35p
American Airlines
1 stop
4h 51m in DFW
American Airlines 3918 operated by Envoy Air As American Eagle

11h 0m
BZN - DCA

$713.40
one way
Free Cancel w/in 24 hrs

Select

Flight details and baggage fees ▾ Fair Flights (5.1 out of 10)

5:30a - 3:20p
United
1 stop
2h 42m in DEN
Basic Economy

7h 50m
BZN - DCA

$724.80
one way
Free Cancel w/in 24 hrs

Select

Flight details and baggage fees ▾ Good Flights (7.2 out of 10)

7:25a - 9:53p
Alaska Airlines
1 stop
3h 9m in SEA

12h 28m
BZN - DCA

$844.40
one way
Free Cancel w/in 24 hrs

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Alaska Airlines 2455 operated by Horizon Air As
Alaskahorizon

Select

Flight details and baggage fees ▾ Poor Flights (4 out of 10)



7:51a - 3:56p
United
1 stop
1h 17m in ORD

6h 5m
BZN - DCA

Basic Economy

4 left at **$927.80**
one way
Free Cancel w/in 24 hrs

Select

United 5687 operated by Skywest DBA United Express

Flight details and baggage fees ▾ Very Good Flights (7.7 out of 10)



3:44p - 11:58p
United
1 stop
1h 16m in ORD

6h 14m
BZN - DCA

Basic Economy

5 left at **$927.80**
one way
Free Cancel w/in 24 hrs

Select

Flight details and baggage fees ▾ Very Good Flights (7.6 out of 10)



7:51a - 4:58p
United
1 stop
2h 11m in ORD

7h 7m
BZN - DCA

Basic Economy

4 left at **$927.80**
one way
Free Cancel w/in 24 hrs

Select

Flight details and baggage fees ▾ Good Flights (7.3 out of 10)



12:30p - 10:31p
United
1 stop
2h 57m in ORD

8h 1m
BZN - DCA

Basic Economy

$927.80
one way
Free Cancel w/in 24 hrs

Select

Flight details and baggage fees ▾ Satisfactory Flights (6.9 out of 10)



12:30p - 11:58p
United
1 stop
4h 27m in ORD

9h 28m
BZN - DCA

Basic Economy

$933.40
one way
Free Cancel w/in 24 hrs

Select

Flight details and baggage fees ▾ Satisfactory Flights (6.4 out of 10)



7:51a - 10:31p
United
1 stop
7h 30m in ORD

12h 40m
BZN - DCA

Basic Economy

4 left at **$933.40**
one way
Free Cancel w/in 24 hrs

Select

Flight details and baggage fees ▾ Poor Flights (2.8 out of 10)



12:30p - 9:05p
United
1 stop
1h 29m in ORD

6h 35m
BZN - DCA

Basic Economy

$989.80
one way
Free Cancel w/in 24 hrs

Select

Flight details and baggage fees ▾ Very Good Flights (7.5 out of 10)



1:07p - 10:00p
United
1 stop

6h 53m
BZN - DCA

$998.80
one way
Free Cancel w/in 24 hrs

Select

Lewis-Robinson, Tameka <tameka_lewis-robinson@ios.doi.gov>

Tour of the West Itinerary with Accommodation Information

2 messages

Lewis-Robinson, Tameka <tameka_lewis-robinson@ios.doi.gov> Tue, Jun 27, 2017 at 9:12 AM
To: jessica.brown1@wyo.gov

Good morning Jessica,

Just for clarification and verification purposes: will the Wyoming Game and Fish Department pay for Ms. Skipwith's lodging and meals? Or are you only covering the costs for transportation during the tour only?

Let me know as soon as possible,

–
Tameka R. Lewis-Robinson
Executive Assistant
Office of the Assistant Secretary for Fish and Wildlife and Parks
U. S. Department of the Interior
Room 3160
Office Number: (202) 208-5914

Jessica Brown <jessica.brown1@wyo.gov> Tue, Jun 27, 2017 at 9:42 AM
To: "Lewis-Robinson, Tameka" <tameka_lewis-robinson@ios.doi.gov>
Cc: Scott Talbott <scott.talbott@wyo.gov>

Good morning,

Ms. Skipwith will need to get a rental car from the Denver airport to Vail, Colorado, and from the trip conclusion to the airport in Bozeman, Montana. All other transportation will be provided. However, lodging and meals are not being covered by any of the hosting agencies.

Let me know if you have any questions.
[Quoted text hidden]
–
Warmest Regards,

Jessica M. Brown

Executive Secretary
Wyoming Game & Fish Department
Director's Office
307-777-4563

E-Mail to and from me, in connection with the transaction of public business, is subject to the Wyoming Public Records Act and may be disclosed to third parties.

REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR

☐ For Period Beginning October 1, 200___and Ending March 31, 200____
☐ For Period Beginning April 1, 200___and Ending September 30, 200____

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office **ASFWP**

2. For Report of this Event
Page 1 of 2

3. Event *(Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of $250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)* **WAFWA Breakfast**

4. Sponsor of the Event **NWTF**

5. Location of Event **Vail Marriott Mountain Resort Vail, Colorado**

6. Dates of Event **July 9, 2017**
m:_____, 0__ :_____, 0__

7. Nature of Event

8. Employee
Aurelia Skipwith
Deputy Assistant
Secretary
July 9
_____ o_____

9. Accompanying Spouse *(If Applicable)*
Name:
Employee:
Government Position:
Travel Dates:
From: _____ To_____

10. Non-Federal Sources of Payment *(Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)*
_____ **NWTF**_____
_____ _____

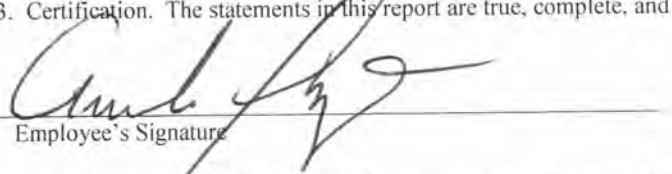
11. Nature of Payments *(Itemize on back of form.)*

12. Nature of Payments *(Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)*

Print Form

Total of Payments to Agency by Check $ _____ Total of payments Provided in Kind **$20.00**

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.



Employee's Signature

7/7/2017
Date

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.

_____ _____
Ethics Review (By Ethics Official) Date

15. Approval.

_____ _____ _____
Supervisor's (or Authorizing Official's) Signature Title Date

11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use "C" for check or "K" for in kind. Use "E" for employee or "S" for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

(a) Nature of Benefit	(b) C (check) or K (in kind)	(c) E (employee) or S (spouse)	(d) A,B,C, or D	(e) Amount of Payment
Breakfast	K	E		$20.00

Lewis-Robinson, Tameka <tameka_lewis-robinson@ios.doi.gov>

WAFWA Breakfast Invitation - Sunday, July 9, 2017

3 messages

Lewis-Robinson, Tameka <tameka_lewis-robinson@ios.doi.gov> Thu, Jul 6, 2017 at 12:00 PM
To: kadams@nwtf.net

Good morning Kathy,

I have questions concerning this invitation for Aurelia Skipwith. Could you please provide the value per person for this breakfast?

Thank you,

–
Tameka R. Lewis-Robinson
Executive Assistant
Office of the Assistant Secretary for Fish and Wildlife and Parks
U. S. Department of the Interior
Room 3160
Office Number: (202) 208-5914

Kathy Adams <kadams@nwtf.net> Fri, Jul 7, 2017 at 11:18 AM
To: "Lewis-Robinson, Tameka" <tameka_lewis-robinson@ios.doi.gov>

I don't have an exact cost on the meal but I know it will be around $20

Kathy I. Adams
Executive Assistant to
Kurt W. Dyroff
Acting Chief Conservation Officer
National Wild Turkey Federation
803-637-7502 Office
706-840-7248, Cell
803-637-9180, Fax

Sent from my iPhone
[Quoted text hidden]

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Lewis-Robinson, Tameka <tameka_lewis-robinson@ios.doi.gov> Fri, Jul 7, 2017 at 11:20 AM
To: Kathy Adams <kadams@nwtf.net>

Thanks Kathy.

Kind regards,

–
Tameka R. Lewis-Robinson
Executive Assistant

Office of the Assistant Secretary for Fish and Wildlife and Parks
U. S. Department of the Interior
Room 3160
Office Number: (202) 208-5914

[Quoted text hidden]

REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR

☐ For Period Beginning October 1, 200___and Ending March 31, 200___
☑ For Period Beginning April 1, 2017__and Ending September 30, 2017___

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office **Assistant Secretary for Fish and Wildlife and Parks**

2. For Report of this Event
Page __1_of__2_

3. Event *(Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of $250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)*
Idaho Governor's Annual Trail Ride

4. Sponsor of the Event **Idaho Governor**

5. Location of Event **Kilgore, Idaho**

6. Dates of Event
July 18, 2017 through July 20, 2017

7. Nature of Event **Trail Ride**

8. Employee
Aurelia Skipwith
Deputy Assistant Secretary
ASFWP
07/18/17 to 07/20/17

9. Accompanying Spouse (*If Applicable*)
Name:
Employee:
Government Position:
Travel Dates:
From: _____ To _____

10. Non-Federal Sources of Payment (*Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)*
A. Idaho Governor
C.
B.
D.

11. Nature of Payments *(Itemize on back of form.)*

12. Nature of Payments *(Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)*

Total of Payments to Agency by Check $ _____ Total of payments Provided in Kind $ 146.00

Print Form

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.

Employee's Signature — Date: July 3, 2017

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.

Ethics Review (By Ethics Official) — Date: 7/3/17

15. Approval.

Supervisor's (or Authorizing Official's) Signature — Title: AASFWP — Date: 7-5-17

11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use "C" for check or "K" for in kind. Use "E" for employee or "S" for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

(a) Nature of Benefit	(b) C (check) or K (in kind)	(c) E (employee) or S (spouse)	(d) A,B,C, or D	(e) Amount of Payment
Meals	K	E		$26.00
Horse Ride	K	E		$120.00

REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR

☐ For Period Beginning October 1, 200___ and Ending March 31, 200___
☑ For Period Beginning April 1, 2001 1 and Ending September 30, 200 17

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office **Assistant Secretary for Fish and Wildlife and Parks**

2. For Report of this Event
Page 1 of 2

3. Event *(Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of $250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)* **Western States Tour (Colorado, Utah, Wyoming, Idaho & Montana). Meet Western Directors to establish cooperative relationships and become familiar with wildlife and habitat management issues and agency personnel in the West.**

4. Sponsor of the Event

5. Location of Event

6. Dates of Event **July 8, 2017 through July 17, 2017** 0 : 0

7. Nature of Event **Western States Tour (Colorado, Utah, Wyoming, Idaho & Montana). Meet Western Directors to establish cooperative relationships and become familiar with wildlife and habitat management issues and agency personnel in the West.**

8. Employee
Aurelia Skipwith
Deputy Assistant Secretary
ASFWP
7/8/17 to 7/17/17 0

9. Accompanying Spouse *(If Applicable)*
Name:
Employee:
Government Position:
Travel Dates: 0

10. Non-Federal Sources of Payment *(Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)* C.
Wyoming Game and Fish Department

Each of the 5 states pays the transportation costs for travel within that state. *

11. Nature of Payments *(Itemize on back of form.)*

12. Nature of Payments *(Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)*

Print Form

Total of Payments to Agency by Check $ _____ Total of payments Provided in Kind $927.00

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.
Submitted by Tameka Lewis-Robinson EFM 7/3/17
Dr Aurelia Skipwith (Dr travel) 06/28/17
Employee's Signature Date

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.

Ed [signature] 7/5/17
Ethics Review (By Ethics Official) Date

15. Approval.

[signature] AASFWP 7-5-17
Supervisor's (or Authorizing Official's) Signature Title Date

* Per phone conversation with Sheridan Todd - Executive Assistant/Office of the Director - Wyoming Game and Fish Department.
EFM 7/3/17

11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use "C" for check or "K" for in kind. Use "E" for employee or "S" for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

(a) Nature of Benefit	(b) C (check) or K (in kind)	(c) E (employee) or S (spouse)	(d) A,B,C, or D	(e) Amount of Payment
7/9/17-Colorado Plane ($1000 divided by 3 people)	K	E		$333.33
7/10/17-Utah Plane ($200 for 1st hour divided by 3 people)= $66.67 ($200 for 2nd hour divided by 2 people)= $100	K	E		$166.67
7/11/17-Mileage from Rock Springs, WY to Jackson Hole, WY ($.535 cents/mile)	K	E		$135.00
7/12/17-Mileage in Jackson Hole, WY	K	E		$27.00
7/13/17-Mileage from Jackson Hole, WY to Alta,WY ($.535 cents/mile)	K	E		$47.00
7/14/17-Mileage from Alta, WY to Henry's Lake/West Yellowstone Pass in Idaho = $135.00. From Henry's Lake/West Yellowstone Pass in Idaho to Hilton Garden Inn Hotel in Bozeman, MT = $83.00($.535 cents/mile)	K	E		$218.00

REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR

☐ For Period Beginning October 1, 200___and Ending March 31, 200___
☐ For Period Beginning April 1, 2017__and Ending September 30, 2017___

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office **Assistant Secretary for Fish and Wildlife and Parks**

2. For Report of this Event
Page __1_of__2_

3. Event *(Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of $250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)*

Idaho Governor's Annual Trail Ride

4. Sponsor of the Event **Idaho Governor**

5. Location of Event **Kilgore, Idaho**

6. Dates of Event
July 18, 2017 through July 20, 2017

7. Nature of Event **Trail Ride**

8. Employee
Aurelia Skipwith
Deputy Assistant Secretary
ASFWP
07/18/17 to 07/20/17

9. Accompanying Spouse *(If Applicable)*
Name:
Employee:
Government Position:
Travel Dates:
From: _____ To _____

10. Non-Federal Sources of Payment *(Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)*
A. _____ C. _____
B. _____ D. _____

11. Nature of Payments *(Itemize on back of form.)*

12. Nature of Payments *(Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)*

Total of Payments to Agency by Check $ _____ Total of payments Provided in Kind $ **146.00**

Print Form

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.

(for Aurelia) Skipwith (in travel) 06/30/17
Employee's Signature Date

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.

_____ _____
Ethics Review (By Ethics Official) Date

15. Approval.

_____ _____ _____
Supervisor's (or Authorizing Official's) Signature Title Date

11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use "C" for check or "K" for in kind. Use "E" for employee or "S" for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

(a) Nature of Benefit	(b) C (check) or K (in kind)	(c) E (employee) or S (spouse)	(d) A,B,C, or D	(e) Amount of Payment
Meals	K	E		$26.00
Horse Ride	K	E		$120.00

2017 Governor's Trail Ride Itinerary

Tuesday (7/18)

5:00pm **Governor and Guests Begin Arriving**

7:00pm **Dinner**

Wednesday (7/19)

7:00am **Breakfast**

9:00am **Trail Ride Begins (state and federal land management, permittee/agency collaboration, monitoring, endangered species, wildlife, etc.)**

Noon **Lunch on the trail**

1:00pm **Continue Trail ride**

3:00pm **Riders arrive back at Camp**

3:30pm **Natural Resource Issue Discussion at Camp/Kilgore Area**

The discussion will be centered on a question and answer format to facilitate meaningful dialogue between state and federal natural resource managers, elected officials, and ranchers on the following topics:

Management Flexibility & Outcome-Based Grazing – USFS, BLM, DOI

Responsible stewardship relies on management flexibility and localized, site-specific management of the land and resources.

- What changes, both statutory and regulatory, need to be made to enable greater management flexibility? Rather than prescribing management actions, how can we achieve the flexibility to manage for outcomes that meet standards?
- How can the grazing permit renewal process be streamlined and how can it be improved to allow for flexibility in managing preference/permit numbers and seasons of use?
- The Good Neighbor Authority program, which has been utilized by the Forest Service on timber projects, may be a good tool to begin opening up cooperative, innovative projects for more flexible management on both Forest Service and BLM rangelands. Do you see this program as a tool for grazing management? How can it be achieved?

Wildfires/RFPAs – USFS, BLM, IDL, DOI

Livestock grazing can be a tool to reduce the threat of wildfires by reducing fine fuel loads.

- Recently, Idaho BLM developed a pilot project which specifically enabled targeted livestock grazing on a small scale. Is it possible to expand the use of this tool as a fuels management treatment?
- With the prevalence of catastrophic wildfire increasing, why are cuts in livestock utilization common, but increases are non-existent regardless of forage availability? How can we achieve the flexibility needed in grazing permits to enable the utilization of forage within a specific year?
- Idaho's RFPAs can be a pattern for not only wildfire fighting efforts across the arid west, but also for creating solutions to other land management issues. How can we use this model to solve resource issues and concerns across the west?



Home

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Pricing Information for Wyoming and Idaho Horseback Rides

Grazing Horses - Hidden Corral Campsite - Wyoming Pack Trip

WYOMING PACK TRIPS
Teton & Yellowstone

$235 per person/per day for 6+ riders
$260 per person/per day for 4-5 riders
$325 per person/per day for 2-3 riders

(Private trips are available. Please inquire for pricing.)

We furnish horses, tack, food, beverages, beer & wine if requested, and all camping supplies. We recommend that you bring your own sleeping bag but we do have some for loan. Ask us about joining another trip for a lesser rate.

IDAHO and WYOMING HORSEBACK TRAIL RIDES

1 hour ride - $45.00
2 hour ride - $60.00
3 hour ride - $70.00
4 hour ride - $80.00

Our 1-4 hour trail rides are located on the Idaho side of Teton Mountain Range. We will ride in the Targhee National Forest where you'll enjoy beautiful aspen and lodge pole forests. These forests are quite lush and once up on top, you enjoy views of the mountain drainages and valley floor. You'll also see views of the Big Hole Mountains which are to the west of Teton Valley and, at a distance, views of the Snake River Range. It's all beautiful.

EXTENDED HORSEBACK RIDES

$150.00 per person for 3 or more riders
$200.00 per person for 2 riders
$300.00 for a private rider

T&E Species/Wildlife Issues – BLM, USFS, DOI, USFW, IDFG, IDL, OSC, APHIS Wildlife Services

- Grizzly Bear - What is the status of the delisting effort? Are there any changes in Grizzly management contemplated?
- Sage Grouse - What is the status of Idaho's lawsuit? Are BLM and USFS planning any management changes that permittees should be aware of?
- Wolves - What is the status of Idaho's wolf population? How has the Wolf Depredation Board been helping with issues?
- Ungulate Depredation - How will funds from the F&G fee increase be used to prevent depredation issues?

State Land Management - IDL

- What is the status of the IDL grazing fee review?

7:00pm **Dinner**

9:00pm **Campfire Discussion – Continue Issue Discussions**

Thursday (7/20)

7:00am **Breakfast**

9:00am **Head Home**

Directions to Camp in the Kilgore Area

This link provides the directions from Idaho Falls to Camp in the Kilgore area:
https://www.google.com/maps/dir/Idaho+Falls,+ID/44.4630488,-111.7296016/@44.1656892,-112.1053548,154385m/data=!3m1!1e3!4m9!4m8!1m5!1m1!1s0x5354594e739512b5:0x2311e9fe094e49e9!2m2!1d-112.0339645!2d43.4916514!1m0!5i2

Look for the ICA signs.

From Dubois follow W Main St to Clark County A2. Look for the ICA signs and follow them to camp in the Kilgore Area.

From Hwy 20 turn on the Kilgore-Yale Rd and follow the ICA signs to Camp.

Things to Remember

Camp in the Kilgore Area is at least a 1hour and 40 minute drive from Idaho Falls without construction delays.

While the days may be warm, the evenings will be cool to cold, so **bring a jacket**. Bring a **camp chair and a sleeping bag,** tent or cot if you like. There may be thunderstorms, so you probably better **bring** a **raincoat**. There will be **mosquitoes**, so **bug spray is advisable**.

Sleeping Accommodations

For those who do not wish to camp out, this link is to numerous accommodations in Island Park:
http://www.bing.com/search?q=motels+in+island+park+idaho&src=IE-SearchBox&FORM=IESR02

Kilgore Mountain B&B
Phone: 208-270-1039
www.kilgoremountainbnb.com
Lakeside Lodge
Phone: 208-558-9770
www.lakesidelodgeandresort.com
Dubois:
Beaver Creek Inn
208-374-5820
www.thebeavercreekinn.com
Kilgore:
Kilgore Store/Cabins
Phone: 208-778-5334

There are also numerous hotels and motels in Idaho Falls, Ashton, and St. Anthony.

Document Header Information

Document Type:	Voucher	Document Name:	TV0000K3AY
Travel Authorization Number:	TANUM0000RFTR	Trip Name:	NPS Fundamentals
TA Date:	06/22/17	Currency:	USD
Organization:	DOIDOSASFWP	Current Status:	CREATED
Purpose:	Training Attendance	Document Detail:	Flight did not land until 7:01 a.m. on Saturday, June 17, 2017 due to a 12 hour delay (mechanical issues with aircraft).
Type Code:	Trip By Trip		

Traveler Profile

Name:	SKIPWITH, AURELIA	ID:	1001203274
TID:	40211961	Organization:	DOIDOSASFWP
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS FWP 1849 C STREET NW WASHINGTON, DC 20240	EMAIL:	AURELIA_SKIPWITH@IOS.DOI.GOV
Office Phone:	2022085837	Cell Phone:	
Home Address:	(b) (6) [redacted]	Home Phone:	(b) (6) [redacted]
Alternate Address:	,	Alternate Phone:	

Document Information

Trip Number: 1 Selected Trip
Purpose: Flight did not land until 7:01 a.m. on Saturday, June 17, 2017 due to a 12 hour delay (mechanical issues with aircraft).
Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
06/04/17	06/16/17	PHOENIX, AZ	Training Attendance	91.00 / 59.00

Document Totals

Total Expenses:	2,152.95
Reimbursable Expenses:	801.86
Non-Reimbursable Expenses:	1,351.09
Advance Applied:	.00
Net to Traveler:	801.86
Net to Government:	1,351.09
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	429.60	.00
Excess Air/Bag Fees	50.00	.00
Lodging Taxes & Misc	11.44	.00
Lodging-PerDiem	811.00	.00
M&IE-PerDiem	796.50	.00
Mileage	5.36	.00
Transaction Fees	34.30	.00
Transxn Fees	14.75	.00
Total Expenses:	2,152.95	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	United	1003139950		429.60
COMM-CARR	United	1003139950		.00

COMM-CARR	United	1003139950		.00
COMM-CARR	United	1003139950		.00
LODGE	Independent	1003139950	Phoenix,AZ	91.00

Trip Itinerary

From: DCA-Washington, DC (USA) (National Apt) TO: ORD-Chicago, IL (USA) (OHare Apt)

Air

Sunday June 04, 2017

DCA-Washington, DC (USA) to ORD-Chicago, IL (USA) (O

Jun 04 United 1264
Washington, DC (USA) (National Apt) 06/04/2017 1:45PM
Confirmation Number: JQTDJF

Duration: 2 Hours 11 Minutes Nonstop
Chicago, IL (USA) (OHare Apt) 06/04/2017 2:56PM

Flight Information
Distance 610 miles
No Seat Assigned

Emissions 262.3 lbs of CO2
Cost 429.60 USD

DCA-Washington, DC (USA) to ORD-Chicago, IL (USA) (O

Jun 04 United 1264
Washington, DC (USA) (National Apt) 06/04/2017 1:45PM
Confirmation Number: JQTDJF

Duration: 2 Hours 11 Minutes Nonstop
Chicago, IL (USA) (OHare Apt) 06/04/2017 2:56PM

Flight Information
Distance 610 miles
No Seat Assigned

Emissions 262.3 lbs of CO2
Cost 429.60 USD

ORD-Chicago, IL (USA) (O to PHX-Phoenix, AZ (USA) (S

Jun 04 United 1603
Chicago, IL (USA) (OHare Apt) 06/04/2017 4:20PM
Confirmation Number: JQTDJF

Duration: 3 Hours 50 Minutes Nonstop
Phoenix, AZ (USA) (Sky Harbor Apt) 06/04/2017 6:10PM

Flight Information
Distance 1436 miles
No Seat Assigned

Emissions 560.0 lbs of CO2

ORD-Chicago, IL (USA) (O to PHX-Phoenix, AZ (USA) (S

Jun 04 United 1603
Chicago, IL (USA) (OHare Apt) 06/04/2017 4:20PM
Confirmation Number: JQTDJF

Duration: 3 Hours 50 Minutes Nonstop
Phoenix, AZ (USA) (Sky Harbor Apt) 06/04/2017 6:10PM

Flight Information
Distance 1436 miles
No Seat Assigned

Emissions 560.0 lbs of CO2

Hotel

Independent

320 N 44th St Phoenix AZ 85008-7698 602-225-0500

Jun 04 Checking in: 06/04/2017

Checking out: 06/05/2017
Total Rate: 91.00 USD

Independent

320 N 44th St Phoenix AZ 85008-7698 602-225-0500

Jun 04 Checking in: 06/04/2017

Checking out: 06/05/2017
Total Rate: 91.00 USD

Air

Friday June 16, 2017

PHX-Phoenix, AZ (USA) (S to ORD-Chicago, IL (USA) (O

Jun 16 United 2000
Phoenix, AZ (USA) (Sky Harbor Apt) 06/16/2017 2:25PM
Confirmation Number: JQTDJF

Duration: 3 Hours 36 Minutes Nonstop
Chicago, IL (USA) (OHare Apt) 06/16/2017 8:01PM

Flight Information
Distance 1436 miles
No Seat Assigned

Emissions 560.0 lbs of CO2

PHX-Phoenix, AZ (USA) (S to ORD-Chicago, IL (USA) (O

Jun 16 United 2000

Duration: 3 Hours 36 Minutes Nonstop

Phoenix, AZ (USA) (Sky Harbor Apt) 06/16/2017 2:25PM
Confirmation Number: JQTDJF

Chicago, IL (USA) (OHare Apt) 06/16/2017 8:01PM

Flight Information
Distance 1436 miles
No Seat Assigned

Emissions 560.0 lbs of CO2

ORD-Chicago, IL (USA) (O to DCA-Washington, DC (USA)

Jun 16 United 2012
Chicago, IL (USA) (OHare Apt) 06/16/2017 9:03PM
Confirmation Number: JQTDJF

Duration: 1 Hour 56 Minutes Nonstop
Washington, DC (USA) (National Apt) 06/16/2017 11:59PM

Flight Information
Distance 610 miles
No Seat Assigned

Emissions 237.9 lbs of CO2

ORD-Chicago, IL (USA) (O to DCA-Washington, DC (USA)

Jun 16 United 2012
Chicago, IL (USA) (OHare Apt) 06/16/2017 9:03PM
Confirmation Number: JQTDJF

Duration: 1 Hour 56 Minutes Nonstop
Washington, DC (USA) (National Apt) 06/16/2017 11:59PM

Flight Information
Distance 610 miles
No Seat Assigned

Emissions 237.9 lbs of CO2

Expenses

Trip#: 1 | Total Non-Per Diem Expenses: 545.45 | Total Per Diem Expenses: 1,607.50

Date	Description	Category	Cost	Pay Method	Per Diem
05/31/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
06/04/2017	Airline Flight	Com. Carrier	429.60	GOVCC-C	
06/04/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
06/04/2017	Lodging Tax	Lodging Taxes & Misc	11.44	GOVCC-C	
06/04/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
Comment:	Conf Num: 88362500 Cmt:				
06/04/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*
06/04/2017	POV-GOV Not Available	Mileage	2.68	REIMBURSABLE	
06/05/2017	Lodging	Lodging-PerDiem	60.00	GOVCC-C	*
06/05/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
06/06/2017	Lodging	Lodging-PerDiem	60.00	GOVCC-C	*
06/06/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
06/07/2017	Lodging	Lodging-PerDiem	60.00	GOVCC-C	*
06/07/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
06/08/2017	Lodging	Lodging-PerDiem	60.00	GOVCC-C	*
06/08/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
06/09/2017	Lodging	Lodging-PerDiem	60.00	GOVCC-C	*
06/09/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
06/10/2017	Lodging	Lodging-PerDiem	60.00	GOVCC-C	*
06/10/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
06/11/2017	Lodging	Lodging-PerDiem	60.00	GOVCC-C	*
06/11/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
06/12/2017	Lodging	Lodging-PerDiem	60.00	GOVCC-C	*
06/12/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
06/13/2017	Lodging	Lodging-PerDiem	60.00	GOVCC-C	*
06/13/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
06/14/2017	Lodging	Lodging-PerDiem	60.00	GOVCC-C	*
06/14/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
06/15/2017	Lodging	Lodging-PerDiem	60.00	GOVCC-C	*
06/15/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
06/16/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
06/16/2017	Lodging	Lodging-PerDiem	60.00	GOVCC-C	*
06/16/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*
06/16/2017	POV-GOV Not Available	Mileage	2.68	REIMBURSABLE	
06/17/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*
06/22/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances 1,607.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
06/04/2017	91.00/ 59.00	91.00	91.00	44.25	44.25	
06/05/2017	91.00/ 59.00	60.00	60.00	59.00	59.00	
06/06/2017	91.00/ 59.00	60.00	60.00	59.00	59.00	
06/07/2017	91.00/ 59.00	60.00	60.00	59.00	59.00	
06/08/2017	91.00/ 59.00	60.00	60.00	59.00	59.00	
06/09/2017	91.00/ 59.00	60.00	60.00	59.00	59.00	
06/10/2017	91.00/ 59.00	60.00	60.00	59.00	59.00	
06/11/2017	91.00/ 59.00	60.00	60.00	59.00	59.00	
06/12/2017	91.00/ 59.00	60.00	60.00	59.00	59.00	
06/13/2017	91.00/ 59.00	60.00	60.00	59.00	59.00	
06/14/2017	91.00/ 59.00	60.00	60.00	59.00	59.00	
06/15/2017	91.00/ 59.00	60.00	60.00	59.00	59.00	
06/16/2017	91.00/ 59.00	60.00	60.00	44.25	59.00	
06/17/2017	91.00/ 59.00	0.00	0.00	44.25	44.25	

Account Summary for the Selected Trip

Org: DOI	Label: SKIPWITH	Acct Code: PPWOWMADL7/PX.XWMAD171K.00.1//177/PPMPSAS1Y.TD0000////	2,152.95
Expense Category: Com. Carrier	Fiscal Year: 2017 Amount: 429.60		
Expense Category: Excess Air/Bag Fees	Fiscal Year: 2017 Amount: 50.00		
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017 Amount: 11.44		
Expense Category: Lodging-PerDiem	Fiscal Year: 2017 Amount: 811.00		
Expense Category: M&IE-PerDiem	Fiscal Year: 2017 Amount: 796.50		
Expense Category: Mileage	Fiscal Year: 2017 Amount: 5.36		
Expense Category: Transaction Fees	Fiscal Year: 2017 Amount: 34.30		
Expense Category: Transxn Fees	Fiscal Year: 2017 Amount: 14.75		
	Total:		2,152.95

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	SKIPWITH	PPWOWMADL7/PX.XWMAD171K.00.1//177/PPMPSAS1Y.TD0000////	GOVCC-C	1,351.09
DOI	SKIPWITH	PPWOWMADL7/PX.XWMAD171K.00.1//177/PPMPSAS1Y.TD0000////	REDUCE REIMB	14.75
DOI	SKIPWITH	PPWOWMADL7/PX.XWMAD171K.00.1//177/PPMPSAS1Y.TD0000////	REIMBURSABLE	787.11

Totals by Label

DOI	SKIPWITH Total	PPWOWMADL7/PX.XWMAD171K.00.1//177/PPMPSAS1Y.TD0000////	2,152.95

Totals by Payment Method

GOVCC-C Total	1,351.09
REDUCE REIMB Total	14.75
REIMBURSABLE Total	787.11

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
06/04/17	AIR Airline Flight	$429.60

Audits

Audit Name	Result	Reason

Document History 06/23/2017 Voucher: TV0000K3AY

Copyright 1989-2009 Concur Government Edition: Concur Inc. SKIPWITH, AURELIA 40211961

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/22/2017	8:40AMEST	LEWIS ROBINSON, TAMEKA ROSHAWN Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name:
Approver Signature:
Date:

6/23/17

6/23/17

Receipt for confirmation JQTDJF

UNITED | A STAR ALLIANCE MEMBER

Confirmation: JQTDJF

Issue Date: June 17, 2017

Itinerary For: SKIPWITH/AURELIA ▾ Submit

Traveler	eTicket Number	Frequent Flyer	Seats
SKIPWITH/AURELIA	0168668909617	(b) (6)	---/---/32A/---

FLIGHT INFORMATION

Day, Date	Flight	Class	Departure City and Time	Arrival City and Time	Aircraft	Meal
Sun, 04JUN17	UA1264	T	WASHINGTON, DC (DCA - NATIONAL) **1:45 PM**	CHICAGO, IL (ORD - O'HARE) **2:56 PM (17JUN)**	737-800	
Sun, 04JUN17	UA1603	T	CHICAGO, IL (ORD - O'HARE) **4:20 PM**	PHOENIX, AZ (PHX) **6:10 PM (17JUN)**	737-800	
Fri, 16JUN17	AA1512	Y	PHOENIX, AZ (PHX) **11:40 PM**	WASHINGTON, DC (DCA - NATIONAL) **7:01 AM (17JUN)**	737-800	

Flight operated by AMERICAN AIRLINES.

FARE INFORMATION

Fare Breakdown

Airfare:	357USD
U.S. Transportation Tax:	27
U.S. Flight Segment Tax:	16
September 11th Security Fee:	11
U.S. Passenger Facility Charge:	18
Per Person Total:	0USD
eTicket Total:	**0USD**

Form of Payment: (b) (6)

The taxes, fees, and surcharges paid total: 72 USD

Fare Rules:

Additional charges may apply for changes in addition to any fare rules listed.

INVOL

Additional Charges:

Sun., Jun. 4, 2017/ (b) (6) was charged 25 USD for the / EDD 01626074625033
25.00 USD for: First Checked Bag

Fri., Jun. 16, 2017/ (b) (6) was charged 25 USD for the / EDD 01626083076273
25.00 USD for: First Checked Bag

Baggage allowance and charges for this itinerary.

Baggage fees are per traveler

Origin and destination for checked baggage	1st bag	2nd bag	Max wt / dim per piece
6/4/2017 Washington, DC (DCA - National) to Phoenix, AZ (PHX)	25.00 USD	35.00 USD	50.0lbs (23.0kg) - 62.0in (157.0cm)
6/16/2017 Phoenix, AZ (PHX) to Washington, DC (DCA - National)	25.00 USD	35.00 USD	50.0lbs (23.0kg) - 62.0in (157.0cm)

IMPORTANT CONSUMER NOTICES

Notice of Baggage Liability Limitations - For domestic travel between points within the United States (except for domestic portions of international journeys), United's liability for loss of, damage to, or delay in delivery of a customer's checked baggage is limited to $3,500 per ticketed customer unless a higher value is declared in advance and additional charges are paid (not applicable to wheelchairs or other assistive devices). For such travel, United assumes no liability for high value, fragile, perishable, or otherwise

YOUR TRIP TO

Ronald Reagan Washington National Airport (DCA)

19 MIN | 5.1 MI

Est. fuel cost: $0.46

Trip time based on traffic conditions as of 11:03 AM on June 22, 2017. Current Traffic: Heavy

1 (b) (6) Then 0.40 miles	0.40 total miles
2. Turn **right** onto Lincoln Memorial Cir NW Then 0.17 miles	0.57 total miles
3. Lincoln Memorial Cir NW becomes Arlington Memorial Bridge Then 0.45 miles	1.02 total miles
4. Enter next roundabout and take the 2nd exit onto Memorial Ave (Crossing into **Virginia**) Then 0.15 miles	1.17 total miles
5. Memorial Ave becomes Memorial Dr Then 0.15 miles	1.32 total miles
6. Merge onto VA-110 S/Jefferson Davis Hwy S Then 1.98 miles	3.30 total miles
7. VA-110 S/Jefferson Davis Hwy S becomes US-1 S/Jefferson Davis Hwy S Then 0.70 miles	4.00 total miles
8. Merge onto VA-233 E/Route 233 toward **Reagan National Airport** Then 0.48 miles	4.48 total miles
9. Stay **straight** to go onto Smith Blvd Then 0.20 miles	4.68 total miles
10. Smith Blvd becomes National Airport Access Rd Then 0.41 miles	5.09 total miles
11. Ronald Reagan Washington National Airport (DCA), 1 Aviation Cir, Washington, DC, 1 AVIATION CIR	

Use of directions and maps is subject to our Terms of Use. We don't guarantee accuracy, route conditions or usability. You assume all risk of use.

10.18 miles total

Invoice

No. 1653
Date 6/8/2017

ALBRIGHT TRAINING CENTER

1 ALBRIGHT AVENUE GRAND CANYON AZ 86023

Room	B201
Arrival date	6/5/2017
Departure date	6/16/2017

AURELIA SKIPWORTH

Thank you for choosing to stay with us

Date	Qty	Description	Amount	Payments
6/8/2017		Payment: CREDIT CARD	$0.00	$660.00
6/15/2017		1 Room: (6/5 - 6/16/2017) 11 Nights - $60.00 /Night	$660.00	

Total	$660.00	
Payments		$660.00
Balance due	$0.00	

PAYMENT TYPE_____

REASON FOR STAY_____

ALBRIGHT TRNG CTR
1 ALBRIGHT AVENUE
GRAND CANYON, AZ 86023
(928) 638-7985

SALE

00002552674
001 T#: 0000
ID: 1396
#: 1590 KRN: 20010
'17 17
CODE: 093375

(b) (6)

OUNT $660.00

APPROVED

(b) (6)
AID: A0000000041010
TVR: 00 00 00 80 00
T: 0

320 NORTH 44TH STREET
PHOENIX, AZ 85008
TELEPHONE 602-225-0500 • FAX 602-231-0561

DOUBLETREE
BY HILTON

Eight-time Winner of Hilton's Award for Service Excellence.

Name & Address

SKIPWITH, AURELIA

1849 SEA STREET NW
RM 3148
WASHINGTON DC 20240
UNITED STATES OF AMERICA

Room: 334/NK1S
Arrival Date: 6/4/2017 6:56:00 PM
Departure Date: 6/5/2017
Adult / Child 1/0
Rate Plan/Rate: 91.00 NP9
HH # (b) (6)
AL:
Car:

Confirmation Number: 88362500

6/5/2017

If the debit/credit card you are using for check-in is attached to a bank or checking account, a hold will be placed on the account for the full anticipated dollar amount to be owed to the hotel, including estimated incidentals, through your date of check-out and such funds will not be released for 72 business hours from the date of check-out or longer at the discretion of your financial institution. The management is not responsible for any valuables not secured in safety deposit boxes provided at the front office. I agree that my liability for the charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of such charges. There is an early departure fee of $50. For the comfort of our guests, this is a non-smoking hotel. Because smoke gets into upholstery and linens, we must assess a $250 cleaning fee if you smoke in your suite. *IN THE EVENT OF AN EMERGENCY I, OR SOMEONE IN MY PARTY, REQUIRE SPECIAL EVACUATION ASSISTANCE DUE TO A PHYSICAL DISABILITY. PLEASE INDICATE YES BY CHECKING HERE* ☐

SIGNATURE X _____

A SAFE DEPOSIT BOX IS PROVIDED FOR THE DEPOSIT OF VALUABLES. THE HOTEL CANNOT BE RESPONSIBLE FOR VALUABLES NOT LEFT IN THE SAFE DEPOSIT BOX.

DATE	REFERENCE	DESCRIPTION	AMOUNT
6/4/2017	3527992	GUEST ROOM	$91.00
6/4/2017	3527992	TAXES	$11.44
6/5/2017	3528217	(b) (6)	($102.44)
		BALANCE	$0.00

You have earned approximately 910 Hilton Honors points for this stay. Hilton Honors(R) stays are posted within 72 hours of checkout. To check your earnings or book your next stay at more than 4,900 ho

Thank you for choosing Doubletree! Come back soon to enjoy our warm chocolate chip cookies and relaxed hospitality. For your next trip visit us at doubletree.com for our best available rates!

(b) (6)

6/5/2017 782364 A

SKIPWITH, AURELIA 068467

-102.44

Travel Itinerary

TRIP OVERVIEW

Trip Name: NPS Fundamentals

Start Date: June 04, 2017

End Date: June 16, 2017

Created: May 30, 2017, TAMEKA LEWIS ROBINSON *(Modified: May 31, 2017)*

Description: (No Description Available)

Trip Purpose: P5

Agency Record Locator: 3YLMC3

Ticket Number(s): 0168668909617

Passengers: Aurelia Skipwith

Total Estimated Cost: $520.60 USD

RESERVATIONS

Sunday, June 04, 2017

Flight **Washington, DC** (DCA) to **Chicago, IL** (ORD)

United 1264

Departure: 01:45 PM
Seat:25B
Ronald Reagan National Arpt (DCA)
Terminal:B
Duration: 2 hours, 11 minutes
Nonstop

Confirmation: JQTDJF
Status: **Confirmed**

Arrival: 02:56 PM
O'Hare Intl Arpt (ORD)
Terminal:1

Additional Details

Aircraft: Airbus A319
E-Ticket
Emissions: 262.3 lbs CO_2
Cabin: Economy (T)

Distance: 610 miles

Meal: Meal at Cost

1 hr, 24 min layover at O'Hare Intl Arpt (ORD)

Flight **Chicago, IL** (ORD) to **Phoenix, AZ** (PHX)

United 1603

Departure: 04:20 PM
Seat:35C
O'Hare Intl Arpt (ORD)
Terminal:1
Duration: 3 hours, 50 minutes
Nonstop

Confirmation: JQTDJF
Status: **Confirmed**

Arrival: 06:10 PM
Sky Harbor Intl Arpt (PHX)
Terminal:2

Additional Details

Aircraft: Boeing 737-900

Distance: 1436 miles

E-Ticket

Emissions: 560.0 lbs CO_2

Cabin: Economy (T)

Meal: Food for purchase

Doubletree Suites by Hilton Phoenix
320 N 44th St
Phoenix, Arizona, 85008-7698
US
602-225-0500

Checking In: Sun Jun 4
15:00
Room 1, Days 1, Guests 1

Confirmation: 88362500
Not purchased through the reservation system

Checking Out: Mon Jun 5
11:00

Additional Information

Daily Rate: $91.00 USD

Total Rate: $91.00 USD

Special Instructions: User Sup

Friday, June 16, 2017

Flight **Phoenix, AZ** (PHX) to **Chicago, IL** (ORD)

United 2000

Departure: 02:25 PM
Seat:32A
Sky Harbor Intl Arpt (PHX)
Terminal:2
Duration: 3 hours, 36 minutes
Nonstop

Confirmation: JQTDJF
Status: **Confirmed**

Arrival: 08:01 PM
O'Hare Intl Arpt (ORD)
Terminal:1

Additional Details

Aircraft: Airbus A319

Distance: 1436 miles

E-Ticket

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000RZ5B
Travel Authorization Number:	TANUM0000RZ5B	Trip Name:	Trip from Washington to Helena then Bozeman, MT
TA Date:	06/22/17	Currency:	USD
Organization:	DOIDOSASFWP	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	
Type Code:	Trip By Trip		

Traveler Profile

Name:	SKIPWITH, AURELIA	ID:	1001203274
TID:	40211961	Organization:	DOIDOSASFWP
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS FWP 1849 C STREET NW WASHINGTON, DC 20240	EMAIL:	AURELIA_SKIPWITH@IOS.DOI.GOV
Office Phone:	2022085837	Cell Phone:	
Home Address:	,	Home Phone:	2022085837
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1 *Selected Trip*
Purpose:
Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
06/26/17	06/28/17	HELENA, MT	Mission (Operational)	95.00 / 64.00
06/28/17	06/30/17	BOZEMAN, MT	Mission (Operational)	152.00 / 59.00

Document Totals

Total Expenses:	1,943.08
Reimbursable Expenses:	274.25
Non-Reimbursable Expenses:	1,668.83
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	748.40	.00
Excess Air/Bag Fees	50.00	.00
Lodging Taxes & Misc	100.00	.00
Lodging-PerDiem	494.00	.00
M&IE-PerDiem	274.25	.00
Rental Car	261.68	.00
Transxn Fees	14.75	.00
Total Expenses:	1,943.08	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Delta	1003216180		513.60
COMM-CARR	Delta	1003216180		.00
COMM-CARR	Delta	1003216180		.00
COMM-CARR	Delta	1003216180		.00
LODGE	Wingate Inn	1003216180	Helena,MT	190.00
RENTAL	Alamo	1003216180		261.68

Trip Itinerary

From: DCA-Washington, DC (USA) (National Apt) TO: MSP-Minneapolis / St. Paul, MN (USA)

Air

Monday June 26, 2017

DCA-Washington, DC (USA) to MSP-Minneapolis / St. Pa

Jun 26 Delta 1578
Washington, DC (USA) (National Apt) 06/26/2017 5:16PM
Confirmation Number: GCSU59

Duration: 3 Hours 9 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 06/26/2017 7:25PM

Flight Information
Distance 928 miles
No Seat Assigned

Emissions 399.0 lbs of CO2
Cost 513.60 USD

DCA-Washington, DC (USA) to MSP-Minneapolis / St. Pa

Jun 26 Delta 1578
Washington, DC (USA) (National Apt) 06/26/2017 5:16PM
Confirmation Number: GCSU59

Duration: 3 Hours 9 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 06/26/2017 7:25PM

Flight Information
Distance 928 miles
No Seat Assigned

Emissions 399.0 lbs of CO2
Cost 513.60 USD

MSP-Minneapolis / St. Pa to HLN-Helena, MT (USA)

Jun 26 Delta 4780
Minneapolis / St. Paul, MN (USA) 06/26/2017 8:55PM
Confirmation Number: GCSU59

Duration: 2 Hours 33 Minutes Nonstop
Helena, MT (USA) 06/26/2017 10:28PM

Flight Information
Distance 910 miles
No Seat Assigned

Emissions 391.3 lbs of CO2

MSP-Minneapolis / St. Pa to HLN-Helena, MT (USA)

Jun 26 Delta 4780
Minneapolis / St. Paul, MN (USA) 06/26/2017 8:55PM
Confirmation Number: GCSU59

Duration: 2 Hours 33 Minutes Nonstop
Helena, MT (USA) 06/26/2017 10:28PM

Flight Information
Distance 910 miles
No Seat Assigned

Emissions 391.3 lbs of CO2

Hotel

Wingate Inn

2007 N Oakes Helena MT 59601 406-449-3000

Jun 26 Checking in: 06/26/2017

Checking out: 06/28/2017
Total Rate: 190.00 USD

Wingate Inn

2007 N Oakes Helena MT 59601 406-449-3000

Jun 26 Checking in: 06/26/2017

Checking out: 06/28/2017
Total Rate: 190.00 USD

Car

Car Rental at HLN-Helena, MT (USA)

Jun 26 Alamo
Picking Up 06/26/2017 10:28PM
Picking Up at HLN-Helena, MT (USA)
Confirmation Number: 1920710080COUNT

Returning 06/30/2017 12:00PM
Returning to HLN-Helena, MT (USA)
Total Rate: 261.68 USD

Car Rental at HLN-Helena, MT (USA)

Jun 26 Alamo
Picking Up 06/26/2017 10:28PM
Picking Up at HLN-Helena, MT (USA)
Confirmation Number: 1920710080COUNT

Returning 06/30/2017 12:00PM
Returning to HLN-Helena, MT (USA)
Total Rate: 261.68 USD

Air

Friday June 30, 2017

BZN-Bozeman, MT (USA) to MSP-Minneapolis / St. Pa

Jun 30 Delta 1945

Duration: 2 Hours 13 Minutes Nonstop

Bozeman, MT (USA) 06/30/2017 11:05AM
Confirmation Number: GCSU59

Minneapolis / St. Paul, MN (USA) 06/30/2017 2:18PM

Flight Information
Distance 871 miles
No Seat Assigned

Emissions 374.5 lbs of CO2

BZN-Bozeman, MT (USA) to MSP-Minneapolis / St. Pa

Jun 30 Delta 1945
Bozeman, MT (USA) 06/30/2017 11:05AM
Confirmation Number: GCSU59

Duration: 2 Hours 13 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 06/30/2017 2:18PM

Flight Information
Distance 871 miles
No Seat Assigned

Emissions 374.5 lbs of CO2

MSP-Minneapolis / St. Pa to DCA-Washington, DC (USA)

Jun 30 Delta 1664
Minneapolis / St. Paul, MN (USA) 06/30/2017 3:07PM
Confirmation Number: GCSU59

Duration: 2 Hours 36 Minutes Nonstop
Washington, DC (USA) (National Apt) 06/30/2017 6:43PM

Flight Information
Distance 928 miles
No Seat Assigned

Emissions 399.0 lbs of CO2

MSP-Minneapolis / St. Pa to DCA-Washington, DC (USA)

Jun 30 Delta 1664
Minneapolis / St. Paul, MN (USA) 06/30/2017 3:07PM
Confirmation Number: GCSU59

Duration: 2 Hours 36 Minutes Nonstop
Washington, DC (USA) (National Apt) 06/30/2017 6:43PM

Flight Information
Distance 928 miles
No Seat Assigned

Emissions 399.0 lbs of CO2

Expenses

Trip#: 1

Date	Description	Total Non-Per Diem Expenses: 1,174.83	Total Per Diem Expenses: 768.25		
		Category	Cost	Pay Method	Per Diem
06/22/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
06/26/2017	Airline Flight	Com. Carrier	513.60	GOVCC-C	
06/26/2017	Excess baggage-Additional/Overweight	Excess Air/Bag Fees	25.00	GOVCC-C	
06/26/2017	Lodging Tax	Lodging Taxes & Misc	25.00	GOVCC-C	
06/26/2017	Lodging Comment: Conf Num: 50543479 WG Cmt: TO AVOID BEING BILLED CANCEL BY 06 00 PM HOTE L TIME 26-JUN-17 PENALTY AMOUNT 95.00 USD PE R ROOM PLUS TAXES	Lodging-PerDiem	95.00	GOVCC-C	*
06/26/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
06/26/2017	Rental Car Comment: Conf Num: 1920710080COUNT Cmt:	Rental Car	261.68	GOVCC-C	
06/27/2017	Lodging Tax	Lodging Taxes & Misc	25.00	GOVCC-C	
06/27/2017	Lodging Comment: Conf Num: 50543479 WG Cmt: TO AVOID BEING BILLED CANCEL BY 06 00 PM HOTE L TIME 26-JUN-17 PENALTY AMOUNT 95.00 USD PE R ROOM PLUS TAXES	Lodging-PerDiem	95.00	GOVCC-C	*
06/27/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
06/28/2017	Lodging Tax	Lodging Taxes & Misc	25.00	GOVCC-C	
06/28/2017	Lodging	Lodging-PerDiem	152.00	GOVCC-C	*
06/28/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
06/29/2017	Lodging Tax	Lodging Taxes & Misc	25.00	GOVCC-C	
06/29/2017	Lodging	Lodging-PerDiem	152.00	GOVCC-C	*
06/29/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
06/30/2017	Airline Flight	Com. Carrier	234.80	GOVCC-C	
06/30/2017	Excess baggage-Additional/Overweight	Excess Air/Bag Fees	25.00	GOVCC-C	
06/30/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 768.25

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
06/26/2017	95.00/ 64.00	95.00	95.00	48.00	48.00	
06/27/2017	95.00/ 64.00	95.00	95.00	64.00	64.00	
06/28/2017	152.00/ 59.00	152.00	152.00	59.00	59.00	
06/29/2017	152.00/ 59.00	152.00	152.00	59.00	59.00	
06/30/2017	152.00/ 59.00	0.00	0.00	44.25	44.25	

Other Authorizations

Trip#: 1

Other Authorization	Remarks
EXCESS BAGGAGE	
Less than or equal to the cost of the least expensive compact car	Less than or equal to the cost of the least expensive compact car.

Account Summary for the Selected Trip

Org: DOI	Label: Skipwith	Acct Code: DS40000000/DR.40000.16NPSTRV//166D0102DR/DL1000000.000000////	1,943.08
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 748.40	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 2017	Amount: 50.00	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 100.00	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 494.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 274.25	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 261.68	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,943.08

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	Skipwith	DS40000000/DR.40000.16NPSTRV//166D0102DR/DL1000000.000000////	GOVCC-C	1,668.83
DOI	Skipwith	DS40000000/DR.40000.16NPSTRV//166D0102DR/DL1000000.000000////	REIMBURSABLE	274.25

Totals by Label

DOI	Skipwith Total	DS40000000/DR.40000.16NPSTRV//166D0102DR/DL1000000.000000////	1,943.08

Totals by Payment Method

GOVCC-C Total	1,668.83
REIMBURSABLE Total	274.25

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
06/26/17	AIR	$513.60
06/30/17	AIR	$234.80

Audits

Audit Name	Result	Reason

Document History 06/23/2017 Authorization: TANUM0000RZ5B

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/22/2017	12:53PMEST	TAMEKA LEWIS ROBINSON Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name:
Approver Signature:
Date:

Tameka R. Lewis-Robinson
Tameka R. Lewis-Robinson
6/23/17

Document Header Information

Document Type:	Voucher	Document Name:	TV0000KKF5
Travel Authorization Number:	TANUM0000RZ5B	Trip Name:	Trip from Washington to Helena then Bozeman, MT
TA Date:	07/21/17	Currency:	USD
Organization:	DOIDOSASFWP	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	To attend a roundtable on invasive species focusing on quagga mussel plans; the acting Assistant Secretary for Water and Science also participated. She then went to Yellowstone National Park for briefings on grizzly bears, bison, and deferred maintenance and a site visit to the bison quarantine facilities.
Type Code:	Trip By Trip		

Traveler Profile

Name:	SKIPWITH, AURELIA	ID:	1001203274
TID:	40211961	Organization:	DOIDOSASFWP
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS FWP 1849 C STREET NW WASHINGTON, DC 20240	EMAIL:	AURELIA_SKIPWITH@IOS.DOI.GOV
Office Phone:	2022085837	Cell Phone:	
Home Address:	,	Home Phone:	2022085837
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1 Selected Trip

Purpose: To attend a roundtable on invasive species focusing on quagga mussel plans; the acting Assistant Secretary for Water and Science also participated. She then went to Yellowstone National Park for briefings on grizzly bears, bison, and deferred maintenance and a site visit to the bison quarantine facilities.

Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
06/26/17	06/28/17	HELENA, MT	Mission (Operational)	95.00 / 64.00
06/28/17	06/30/17	BOZEMAN, MT	Mission (Operational)	152.00 / 59.00

Document Totals

Total Expenses:	1,646.77
Reimbursable Expenses:	274.25
Non-Reimbursable Expenses:	1,372.52
Advance Applied:	.00
Net to Traveler:	274.25
Net to Government:	1,372.52
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	547.90	.00
Fuel-Rental Vehicle	25.00	.00
Lodging Taxes & Misc	15.30	.00
Lodging-PerDiem	486.00	.00
M&IE-PerDiem	274.25	.00
Rental Car	283.57	.00
Transxn Fees	14.75	.00
Total Expenses:	1,646.77	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Delta	1003216180		513.60
COMM-CARR	Delta	1003216180		.00
COMM-CARR	Delta	1003216180		.00
COMM-CARR	Delta	1003216180		.00
LODGE	Wingate Inn	1003216180	Helena,MT	190.00
RENTAL	Alamo	1003216180		261.68

Trip Itinerary

From: DCA-Washington, DC (USA) (National Apt) TO: MSP-Minneapolis / St. Paul, MN (USA)

Air

Monday June 26, 2017

DCA-Washington, DC (USA) to MSP-Minneapolis / St. Pa

Jun 26 Delta 1578
Washington, DC (USA) (National Apt) 06/26/2017 5:16PM
Confirmation Number: GCSU59

Duration: 3 Hours 9 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 06/26/2017 7:25PM

Flight Information
Distance 928 miles
No Seat Assigned

Emissions 361.9 lbs of CO2
Cost 513.60 USD

DCA-Washington, DC (USA) to MSP-Minneapolis / St. Pa

Jun 26 Delta 1578
Washington, DC (USA) (National Apt) 06/26/2017 5:16PM
Confirmation Number: GCSU59

Duration: 3 Hours 9 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 06/26/2017 7:25PM

Flight Information
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DCA-Washington, DC (USA) to MSP-Minneapolis / St. Pa

Jun 26 Delta 1578
Washington, DC (USA) (National Apt) 06/26/2017 5:16PM
Confirmation Number: GCSU59

Duration: 3 Hours 9 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 06/26/2017 7:25PM

Flight Information
Distance 928 miles
No Seat Assigned

Emissions 361.9 lbs of CO2
Cost 513.60 USD

MSP-Minneapolis / St. Pa to HLN-Helena, MT (USA)

Jun 26 Delta 4780
Minneapolis / St. Paul, MN (USA) 06/26/2017 8:55PM
Confirmation Number: GCSU59

Duration: 2 Hours 33 Minutes Nonstop
Helena, MT (USA) 06/26/2017 10:28PM

Flight Information
Distance 910 miles
No Seat Assigned

Emissions 354.9 lbs of CO2

MSP-Minneapolis / St. Pa to HLN-Helena, MT (USA)

Jun 26 Delta 4780
Minneapolis / St. Paul, MN (USA) 06/26/2017 8:55PM
Confirmation Number: GCSU59

Duration: 2 Hours 33 Minutes Nonstop
Helena, MT (USA) 06/26/2017 10:28PM

Flight Information
Distance 910 miles
No Seat Assigned

Emissions 354.9 lbs of CO2

MSP-Minneapolis / St. Pa to HLN-Helena, MT (USA)

Jun 26 Delta 4780
Minneapolis / St. Paul, MN (USA) 06/26/2017 8:55PM
Confirmation Number: GCSU59

Duration: 2 Hours 33 Minutes Nonstop
Helena, MT (USA) 06/26/2017 10:28PM

Flight Information
Distance 910 miles
No Seat Assigned

Emissions 354.9 lbs of CO2

Hotel

Wingate Inn

2007 N Oakes Helena MT 59601 406-449-3000

Jun 26 Checking in: 06/26/2017 — Checking out: 06/28/2017
Total Rate: 190.00 USD

Wingate Inn

2007 N Oakes Helena MT 59601 406-449-3000

Jun 26 Checking in: 06/26/2017 — Checking out: 06/28/2017
Total Rate: 190.00 USD

Wingate Inn

2007 N Oakes Helena MT 59601 406-449-3000

Jun 26 Checking in: 06/26/2017 — Checking out: 06/28/2017
Total Rate: 190.00 USD

Car

Car Rental at HLN-Helena, MT (USA)

Jun 26 Alamo
Picking Up 06/26/2017 10:28PM — Returning 06/30/2017 12:00PM
Picking Up at HLN-Helena, MT (USA) — Returning to HLN-Helena, MT (USA)
Confirmation Number: 1920710080COUNT — Total Rate: 261.68 USD

Car Rental at HLN-Helena, MT (USA)

Jun 26 Alamo
Picking Up 06/26/2017 10:28PM — Returning 06/30/2017 12:00PM
Picking Up at HLN-Helena, MT (USA) — Returning to HLN-Helena, MT (USA)
Confirmation Number: 1920710080COUNT — Total Rate: 261.68 USD

Car Rental at HLN-Helena, MT (USA)

Jun 26 Alamo
Picking Up 06/26/2017 10:28PM — Returning 06/30/2017 12:00PM
Picking Up at HLN-Helena, MT (USA) — Returning to HLN-Helena, MT (USA)
Confirmation Number: 1920710080COUNT — Total Rate: 261.68 USD

Air

Friday June 30, 2017

BZN-Bozeman, MT (USA) to MSP-Minneapolis / St. Pa

Jun 30 Delta 1945 — Duration: 2 Hours 13 Minutes Nonstop
Bozeman, MT (USA) 06/30/2017 11:05AM — Minneapolis / St. Paul, MN (USA) 06/30/2017 2:18PM
Confirmation Number: GCSU59

Flight Information — Emissions 339.7 lbs of CO2
Distance 871 miles
No Seat Assigned

BZN-Bozeman, MT (USA) to MSP-Minneapolis / St. Pa

Jun 30 Delta 1945 — Duration: 2 Hours 13 Minutes Nonstop
Bozeman, MT (USA) 06/30/2017 11:05AM — Minneapolis / St. Paul, MN (USA) 06/30/2017 2:18PM
Confirmation Number: GCSU59

Flight Information — Emissions 339.7 lbs of CO2
Distance 871 miles
No Seat Assigned

BZN-Bozeman, MT (USA) to MSP-Minneapolis / St. Pa

Jun 30 Delta 1945 — Duration: 2 Hours 13 Minutes Nonstop
Bozeman, MT (USA) 06/30/2017 11:05AM — Minneapolis / St. Paul, MN (USA) 06/30/2017 2:18PM
Confirmation Number: GCSU59

Flight Information — Emissions 339.7 lbs of CO2
Distance 871 miles
No Seat Assigned

MSP-Minneapolis / St. Pa to DCA-Washington, DC (USA)

Jun 30 Delta 1664 — Duration: 2 Hours 36 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 06/30/2017 3:07PM — Washington, DC (USA) (National Apt) 06/30/2017 6:43PM
Confirmation Number: GCSU59

Flight Information — Emissions 361.9 lbs of CO2
Distance 928 miles
No Seat Assigned

MSP-Minneapolis / St. Pa to DCA-Washington, DC (USA)

Jun 30 Delta 1664 Duration: 2 Hours 36 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 06/30/2017 3:07PM Washington, DC (USA) (National Apt) 06/30/2017 6:43PM
Confirmation Number: GCSU59

Flight Information
Distance 928 miles Emissions 361.9 lbs of CO2
No Seat Assigned

MSP-Minneapolis / St. Pa to DCA-Washington, DC (USA)

Jun 30 Delta 1664 Duration: 2 Hours 36 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 06/30/2017 3:07PM Washington, DC (USA) (National Apt) 06/30/2017 6:43PM
Confirmation Number: GCSU59

Flight Information
Distance 928 miles Emissions 361.9 lbs of CO2
No Seat Assigned

Expenses

Trip#: 1 Total Non-Per Diem Expenses: 886.52 Total Per Diem Expenses: 760.25

Date	Description	Category	Cost	Pay Method	Per Diem
06/26/2017	Lodging Tax	Lodging Taxes & Misc	7.65	GOVCC-C	
06/26/2017	Lodging	Lodging-PerDiem	95.00	GOVCC-C	*
Comment:	Conf Num: 50543479 WG Cmt: TO AVOID BEING BILLED CANCEL BY 06 00 PM HOTE L TIME 26-JUN-17 PENALTY AMOUNT 95.00 USD PE R ROOM PLUS TAXES				
06/26/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
06/26/2017	Rental Car	Rental Car	283.57	GOVCC-C	
Comment:	Conf Num: 1920710080COUNT Cmt:				
06/27/2017	Lodging Tax	Lodging Taxes & Misc	7.65	GOVCC-C	
06/27/2017	Lodging	Lodging-PerDiem	95.00	GOVCC-C	*
Comment:	Conf Num: 50543479 WG Cmt: TO AVOID BEING BILLED CANCEL BY 06 00 PM HOTE L TIME 26-JUN-17 PENALTY AMOUNT 95.00 USD PE R ROOM PLUS TAXES				
06/27/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
06/28/2017	Lodging	Lodging-PerDiem	148.00	GOVCC-C	*
06/28/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
06/29/2017	Lodging	Lodging-PerDiem	148.00	GOVCC-C	*
06/29/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
06/30/2017	Airline Flight	Com. Carrier	547.90	GOVCC-C	
06/30/2017	Gas-Rental	Fuel-Rental Vehicle	25.00	GOVCC-C	
06/30/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*
07/21/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 760.25

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
06/26/2017	95.00/ 64.00	95.00	95.00	48.00	48.00				
06/27/2017	95.00/ 64.00	95.00	95.00	64.00	64.00				
06/28/2017	152.00/ 59.00	148.00	148.00	59.00	59.00				
06/29/2017	152.00/ 59.00	148.00	148.00	59.00	59.00				
06/30/2017	152.00/ 59.00	0.00	0.00	44.25	44.25				

Account Summary for the Selected Trip

Org: DOI Label: Skipwith Acct Code: DS40000000/DR.40000.16NPSTRV//166D0102DR/DL1000000.000000//// 1,646.77

Expense Category: Com. Carrier Fiscal Year: 2017 Amount: 547.90

Expense Category: Fuel-Rental Vehicle Fiscal Year: 2017 Amount: 25.00

Expense Category: Lodging Taxes & Fiscal Year: Amount: 15.30

Misc	2017		
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 486.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 274.25	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 283.57	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,646.77

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	Skipwith	DS40000000/DR.40000.16NPSTRV//166D0102DR/DL1000000.000000////	GOVCC-C	1,372.52
DOI	Skipwith	DS40000000/DR.40000.16NPSTRV//166D0102DR/DL1000000.000000////	REIMBURSABLE	274.25

Totals by Label

DOI	Skipwith Total	DS40000000/DR.40000.16NPSTRV//166D0102DR/DL1000000.000000////	1,646.77

Totals by Payment Method

GOVCC-C Total	1,372.52
REIMBURSABLE Total	274.25

Attachments Attachments Exists

Receipt Checklist

Date	Description	Cost
06/30/17	AIR Airline Flight	$547.90

Audits

Audit Name	Result	Reason

Document History 08/02/2017 Voucher: TV0000KKF5

Copyright 1989-2009 Concur Government Edition: Concur Inc. SKIPWITH, AURELIA 40211961

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	07/21/2017	8:37AMEST	LEWIS ROBINSON, TAMEKA ROSHAWN Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature: _____

Date: _____

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	Skipwith	DS40000000/DR.40000.16NPSTRV//166D0102DR/DL1000000.000000////	GOVCC-C	1,372.52
DOI	Skipwith	DS40000000/DR.40000.16NPSTRV//166D0102DR/DL1000000.000000////	REIMBURSABLE	274.25

Totals by Label

DOI	Skipwith Total	DS40000000/DR.40000.16NPSTRV//166D0102DR/DL1000000.000000////		1,646.77

Totals by Payment Method

GOVCC-C Total	1,372.52
REIMBURSABLE Total	274.25

Attachments Attachments Exists

Receipt Checklist

Date	Description	Cost
06/30/17	AIR Airline Flight	$547.90

Audits

Audit Name	Result	Reason

Document History 07/21/2017 Voucher: TV0000KKF5

Copyright 1989-2009 Concur Government Edition: Concur Inc. SKIPWITH, AURELIA 40211961

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	07/21/2017	8:37AMEST	LEWIS ROBINSON, TAMEKA ROSHAWN Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

7/22/2017

SIGNED DATE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name:
Approver Signature:
Date:

Tameka R. Lewis-Robinson
Tameka R. Lewis-Robinson
08/03/17
Dawney Magallanes
Dawney Magallanes
8/7/17

Itinerary | Invoice | Information | Feedback

TRAVEL Incorporated

Ticket Number	006-8670374740
Account #	D00880
Issue Date	Fri, Jun 23, 2017
Booking ID	NHJAAQ
Issuing Location	UUN
Booking Agent ID	TA
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Skipwith/Aurelia** To print as Adobe Acrobat [PDF] click here

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES M90	1578 / L LCADCA Confirmation: GCSU59	Mon, 06/26/2017 Mon, 06/26/2017	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: MINNEAPOLIS-STP *** *Connecting* ***	516P 725P
🚗	Vendor: Pickup City: Dropoff City: Confirmation Number: GalaxyNet Status:	ALAMO HELENA BOZEMAN 1920710080COUNT		Pickup: Return: Your Daily Rate: Number of Cars: Number of People: Car Type:	Mon, 06/26/2017 Fri, 06/30/2017 $50.00 1 1 FCAR
🛏	Hotel: Address: Confirmation Number: Phone Number: GalaxyNet Status:	Wingate By Wyndham Helena Airp 2007 North Oakes Helena, MT 59601 50543479 1 (406) 449-3000		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Mon, 06/26/2017 Wed, 06/28/2017 $95.00 1 1 NK1ZGU
✈	DELTA AIR LINES CR9	4780 / L LCADCA Confirmation: GCSU59	Mon, 06/26/2017 Mon, 06/26/2017	Leave :: MINNEAPOLIS-STP Arrive :: HELENA	855P 1028P
✈	DELTA AIR LINES 319	1945 / L LCADCA Confirmation: GCSU59	Fri, 06/30/2017 Fri, 06/30/2017	Leave :: BOZEMAN Arrive :: MINNEAPOLIS-STP *** *Connecting* ***	1105A 218P
✈	DELTA AIR LINES M90	1664 / L LCADCA Confirmation: GCSU59	Fri, 06/30/2017 Fri, 06/30/2017	Leave :: MINNEAPOLIS-STP Arrive :: RONALD REAGAN NTL WASHINGTON	307P 643P

— Fee(s) —

Description	Payment Date	Amount	Form of Payment	Reference #
Agent-Assisted Dom Air/Rail	06/23/2017	$34.30	(b) (6)	057792

Fare	$435.35
Tax	$78.25
Total Amount	$513.60
Amount Charged	$513.60
Air only indicated here.	
Fee : Agent-Assisted Dom Air/Rail	$34.30
Air + Fee	$547.90

WAS DL X/MSP DL HLN238.14/-BZN DL X/MSP DL WAS197.21USD 435.35END DL ZPDCAMSPBZNMSP XT11.20AY18.00XF DCA4.5MSP4.5B ZN4.5MSP4.5

— Remark(s) —

U22/DOIDOSASFWP
U29/TANUM0000RZ5B
U82/ATRS

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Fri, Jul 21, 2017 11:34 AM

Official Invoice

Generated by Travel Incorporated

WINGATE
BY WYNDHAM

Wingate By Wyndham Helena
2007 N. Oakes
Helena, Montana 59601
Tel: (406) 449 3000 Fax: (406) 449 3001

07-05-17

Aurelia Skipwith
1849 C St NW
Washington DC 20040

Folio No.	:	**97903**	Room No.	: **202**
A/R Number	:		Arrival	: **06-26-17**
Group Code	:		Departure	: **06-28-17**
Company	:	**0 FEDROOMS CXL DOM 4P INTL**	Conf. No.	: **50543479**
Wyndham Rewards	:	(b) (6)	Rate Code	: **LPGU**
Invoice No.	:		Page No.	: **1 of 1**

Date	Description	Charges	Credits
06-26-17	Room Charge	95.00	
06-26-17	State Tax 7%	6.65	
06-26-17	City Fee $1.00	1.00	
06-27-17	Room Charge	95.00	
06-27-17	State Tax 7%	6.65	
06-27-17	City Fee $1.00	1.00	
06-28-17	(b) (6) (b) (6)		205.30
	Total	**205.30**	**205.30**
	Balance	**0.00**	

Wyndham Rewards members earn valuable points on qualifying stays at nearly 7,000 hotels around the world. If you are not already a member, join the next time you check-in, visit us at www.wyndhamrewards.com or call 1-866-996-7937.

Guest Signature: _____

Please contact the Manager about any issues with your stay. *Wingate or affiliates may contact you about goods and services unless you call 877-222-3297 or write to Wyndham Worldwide Hotels, Inc. 1 Sylvan Way, Parsippany, NJ 07054 to opt out. View our Wingate website about privacy.*

Thank you for staying with us.
It was our pleasure to serve you.

YELLOWSTONE
NATIONAL PARK LODGES
Legendary Hospitality by Xanterra

Direct questions to: (307) 344-5257 or
e-mail: YellowstoneAR@xanterra.com

INVOICE # 1122680

Account No 1063616
Invoice Date 7/03/17
Payment Due

AURELIA SKIPWITH
FWP DEPUTY SECRETARY

6/29/17 7/26/17

GROUP CODE: VIP17
ACCT CLASS: GUEST

Terms: Net 30 from invoice date

Please return top portion with your payment. Please indicate amount paid. $ _____

Customer Name	Account No.	Invoice Date	Date Payment Due
AURELIA SKIPWITH	1063616	7/03/17	8/02/17

Date	Reference		Description		Amount
* * I N V O I C E 1122680 * *					
6/30/17	TGL		SKIPWITH, AURELIA		
VOUCHER SPATT DO NOT UNBLOCK MHKA					
6/28/17	TGL	MH	B32ROOM CHARGE	B32	148.00
			ROOM TAX		
6/29/17	TGL	MH	B32ROOM CHARGE	B32	148.00
			ROOM TAX		
7/02/17	AC5		GAO RESV (b) (6) [redacted]		296.00CR

Previous Balance	New Charges	Payments	Finance Charge	
Current	Over 30 days	Over 60 days	Over 90 days	PAY THIS AMOUNT .00

YELLOWSTONE
NATIONAL PARK LODGES
Legendary Hospitality by Xanterra

Mail checks to:
Xanterra Parks & Resorts
P.O. Box 527
Yellowstone National Park, WY 82190

3000130

Alamo

RA # 226877000

Bill Ref# 20021715295

Rental Location
HELENA REG ARPT
2850 SKYWAY DR
HELENA MT 59602

26-JUN-2017 10:14 PM

Phone (406)442 1765

Renter Name AURELIA SKIPWITH
(b) (6)

/USGOV TDY - DEPARTMENT OF INTERIOR
Contract ID:

Return Location
BOZEMAN INTL ARPT
5 GALLATIN FIELD
BOZEMAN GALLATIN FIELD
BELGRADE MT 59714

30-JUN-2017 10:23 AM

Phone (406)388 4457

Vehicle #	HG130725
Model	OPTIMA
Class Driven	FCAR
Class Charge	FCAR
License#	7840418
State/Province	MONTANA
M/Kms Driven	321
M/Kms Out	9981
M/Kms In	10305

Charges	No.	Unit	Price/Unit	Amount
TIME & DISTANCE	4	Days	50.00	200.00
UNLIMITED MILES/KM - TIME & DIST		M/Kms		0.00
CDW / LDW	4	Days		0.00
REFUELING SERVICE CHARGE	5	Gallons	5.98	29.90
GOVERNMENT ADMIN RATE SUPPLEMENT	4	Days	5.00	20.00
FACILITY USAGE FEE 1.75/DAY	4	Days	1.75	7.00
CONCESSION RECOUPMENT FEE 10 PCT			245.46	24.55
VEHICLE RENTAL TAX 4 PCT			164.00	6.56
VEHICLE LICENSE RECOVERY 1.39/DAY	4	Days	1.39	5.56

Rate Info:

Messages

* Taxable Items
Subject to Audit

Total Charges USD 283.57

Payments

(b) (6) (b) (6)

AUTH# 010798 26-JUN-2017 261.68 Payment -283.57

Customer Service Number 1-800-445-5864

THIS INVOICE REPLACES INVOICE: 20021711724

Amount Due USD 0.00

Town Station
126 Park Street
Gardiner Mt 59030

TOWN STATION
L330864715001
120 PARK ST
GARDINER, MT
59030
06 [illegible]30/2017 9520855[illegible]
08 8:54 AM

(b) (6)

[illegible]OICE 088477
A[illegible]TH 069516

[illegible]MP# 1
R[illegible]GULAR 10.00
P[illegible]ICE/GAL $2.4

[illegible]L TOTAL $ 25.[illegible]

[illegible]EDIT $ 25.00

[illegible]er-act[illegible] [illegible]ase/Capture
Sequence Number [illegible]136
APPROVED 069516

Have a nice day please come again!!!

DRAFT ITINERARY FOR

AURELIA SKIPWITH

YELLOWSTONE NATIONAL PARK

JUNE 28-29-2017

Wednesday, June 28-	*Enter Yellowstone at the north gate in Gardiner. They will know you are coming to see the Superintendent. Arrive Mammoth Hot Springs late morning.* *Come to the Administration Building behind the Mammoth Post office, call Jan Laye at X2002 and she will come down to let you in our secured building.* *Meet with Superintendent Dan Wenk and park staff for a briefing on bison management. Grab lunch and travel to Stephens Creek to see bison holding and capture facilities. Travel to Lamar Valley and the northern range to discuss bison, wolves and other wildlife management issues.* *Travel back to Mammoth end of day and check into your cabin (Mammoth Hotel is closed due to renovation). Confirmation Code: QV2DK (per diem location is Park County, WY)*
Thursday, June 29-	*8:00am-meet with Superintendent Wenk and other park staff at the Superintendent's Conference Room to have briefings on Grizzly Bears and Native Fish Restoration. You will travel with Supt. Wenk and staff to see employee housing and a park road reconstruction project. Travel to Canyon Village to discuss visitor use management and concessions operations. Travel over Dunraven Pass back to Mammoth by late-afternoon.* *Overnight at Mammoth*
Friday, June 30	*Travel back to Bozeman for flight back to DC. (Drive duration approx 2 hrs.)*

DRAFT ITINERARY FOR
AURELIA SKIPWITH
YELLOWSTONE NATIONAL PARK
JUNE 28-29, 2017

Wednesday, June 28

Enter Yellowstone at the north gate in Gardiner. They will know you are coming to see the Superintendent. Arrive Mammoth Hot Springs late morning.

Come to the Administration Building behind the Mammoth Post office, call Jan Laye at X2002 and she will come down to let you in the secured building.

Meet with Superintendent Dan Wenk, park leadership and staff for a briefing on bison management.

Grab lunch and travel to Stephens Creek to see bison holding and capture facilities.

Travel to Lamar Valley and the northern range to discuss bison, wolves and other wildlife management issues.

Travel back to Mammoth end of day

Check into your cabin (Mammoth Hotel is closed due to renovation). Confirmation Code: QV2DK (per diem location is Park County, WY)

Thursday, June 29

8:00am: Meet with park leadership and other park staff at the Superintendent's Conference Room to have briefings on Grizzly Bears and Native Fish Restoration.

Travel to see employee housing and a park road reconstruction project.

Travel to Canyon Village to discuss visitor use management and concessions operations.

Travel over Dunraven Pass back to Mammoth by late-afternoon.

Overnight at Mammoth

Friday, June 30

Travel back to Bozeman for flight back to DC. (Drive duration approx 2 hrs.)

Dixon, Shandria <shandria_dixon@ios.doi.gov>

Pre-Approval to Travel- Heather Swift

2 messages

Dixon, Shandria <shandria_dixon@ios.doi.gov> Thu, Mar 9, 2017 at 12:51 PM
To: Daniel Jorjani <daniel_jorjani@ios.doi.gov>
Cc: Debbie Cousins <debbie_cousins@ios.doi.gov>

March 9-18, 2017

Helena, MT
Billings, MT
Denver, CO
Bozeman, MT

To learn about challenges and opportunities facing different bureaus and offices at the Department, advance Department of the Interior priorities, and provide an introduction to DOI staff across the country.

Funded by- OS/OCO

Estimated cost- $1300.00

--
Shandria Dixon
Office of the Secretary
Office of Communications
202.208.3752

Jorjani, Daniel <daniel_jorjani@ios.doi.gov> Thu, Mar 9, 2017 at 12:54 PM
To: "Dixon, Shandria" <shandria_dixon@ios.doi.gov>
Cc: Debbie Cousins <debbie_cousins@ios.doi.gov>

Approved.
[Quoted text hidden]

UNITED STATES
DEPARTMENT OF THE INTERIOR
FORM NO. DI-1020
FORM APPROVED BY COMP. GEN. U.S.
NOVEMBER 8, 1949

TRAVEL AUTHORIZATION

1. No. HSwift03092017
2. 03/09/2017 (DATE)

3. Office of the Secretary/Office of Communications (BUREAU OR OFFICE)

4. NAME Heather Swift

5. OFFICIAL STATION Washington, DC

6. TITLE Acting Press Secretary

7. ACCOUNTING OFFICE IBC Denver

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

PLACES OF TRAVEL

8. FROM: RES: Washington, DC
9. TO: Whitefish, MT- Missoula, MT and Return to RES: Washington, DC

10. PURPOSE AND REMARKS:
To learn about challenges and opportunities facing different bureaus and offices at the Department, advance Department of the Interior priorities, and provide an introduction to DOI staff across the country.

11. PER DIEM ALLOWANCE:
Whitefish, MT-$95/$59
Missoula, MT-$95/$59

Per diem is authorized in accordance with the Federal Travel Regulations as issued by GSA and published in the Federal Travel Register.

12. PERIOD OF TRAVEL: Beginning on or about 03/09/2017 Ending on or about 03/12/2017

MODE OF TRAVEL

13. [X] Common carrier
14. Extra fare
15. Government-owned conveyance
16. Privately owned at a mileage rate of cents, subject to:
   - *(a)* Administratively determined to be the advantage of the Government
   - *(b)* A showing of advantage to the Government
   - *(c)* Not to exceed cost by common carrier, including consideration of Per Diem allowance

MISCELLANEOUS

17. Transportation immediate family
19. Shipment household goods and personal effects
18. Other *(specify)*
Baggage fees, taxi fares, telephone calls, rental vehicles, fuel, conference rooms, POV, public transportation, tolls, faxes, data services..

ESTIMATED COST

20. Transportation	Airfare	$ 1026.60
21. Per Diem	Lodging, taxes	293.65
22. Other	Taxi	
23.	TOTAL	$ 1320.25

24. CHARGED TO:
17D0102DM/DS10500000/DLSN00000.000000/DX10501

25. _____ (FISCAL OFFICER'S SIGNATURE)

26. HSt (REQUESTER'S SIGNATURE)

27. Acting Press Secretary (TITLE)

28. Meg Bloom 4/12/17 (AUTHORIZING OFFICER'S SIGNATURE)

29. Megan Bloomgren/Acting DeputyChief of Staff (TITLE)

TRAVEL VOUCHER (Read the Privacy Act Statement on the back)

1. DEPARTMENT OR ESTABLISHMENT, BUREAU, DIVISION, OR OFFICE: OS/OCO

2. TYPE OF TRAVEL: [✓] TEMPORARY DUTY [ ] PERMANENT CHANGE OF STATION

3. VOUCHER NO.: HSwift03092017

4. SCHEDULE NO.:

5. TRAVELER (PAYEE)

a. NAME (Last, first, middle initial): Swift, Heather

b. SOCIAL SECURITY NUMBER:

6. PERIOD OF TRAVEL: a. FROM 03/09/2017 b. TO 03/12/2017

c. MAILING ADDRESS (Include ZIP Code):

d. OFFICE TELEPHONE NO.: 202-208-6416

7. TRAVEL AUTHORIZATION: a. NUMBER(S): b. DATE(S):

e. PRESENT DUTY STATION: Washington, DC

f. RESIDENCE (city and State): (b) (6)

10. CHECK NO.:

8. TRAVEL ADVANCE

a. Outstanding:

b. Amount to be applied:

c. Amount due Government (Attached: [ ] Check [ ] Cash):

d. Balance outstanding:

9. CASH PAYMENT RECEIPT

a. DATE RECEIVED:

b. AMOUNT RECEIVED: $

c. PAYEE'S SIGNATURE:

11. PAID BY:

12. GOVERNMENT TRANSPORTATION REQUEST, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH (List by number below and attached passenger coupon. If cash is used show claim on reverse side.)

I hereby assign to the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7). Traveler's Initials

AGENT'S VALUATION OF TICKET (a)	ISSUING CARRIER (Initials) (b)	MODE, CLASS OF SERVICE AND ACCOMMODATIONS (c)	DATE ISSUED (d)	POINTS OF TRAVEL FROM (e)	POINTS OF TRAVEL TO (f)
See Attached e-ticket	513.80 512.80	Delta Delta	03/07/2017	Washington, DC and Return	Whitefish, MT Missoula, MT
Invitational purchased on	Airfare and Corporate	lodging card.			

13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claimed is based and the average cost of lodging incurred during the period covered by this voucher.

TRAVELER SIGN HERE: [signature] DATE

AMOUNT CLAIMED: $ 206.50

NOTE: Falsification of an item in an expense account works a forfeiture of claim (27 U.S.C. 2514) and may result in a fine of not more than $10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; i.d. 1001).

14. This voucher is approved. Long distance telephone calls, if any, are certified as necessary in the interest of the Government. **(NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify. (31 U.S.C. 680a).**

APPROVING OFFICIAL SIGN HERE: [signature] DATE: 4/12/17

15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION

a. VOUCHER NO.:

b. D.O. SYMBOL:

c. MONTH & YEAR:

16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT

AUTHORIZED CERTIFYING OFFICIAL SIGN HERE: DATE:

17. FOR FINANCE OFFICE USE ONLY COMPUTATION

a. DIFFERENCES, IF ANY (Explain and show amount): $

b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION Certifier's Initials: $

c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol): $

d. NET TO TRAVELER: $ 206.50

18. ACCOUNT CLASIFICATION

17D0102DM/DS10500000/DLSN00000.00000/DX10501

SCHEDULE OF EXPENSES AND AMOUNTS CLAIMED

INSTRUCTIONS TO TRAVELER *(Unlisted items are self-explanation)*

Col. (c) If the voucher includes per diem allowances for members of employee's immediate family, show member's names, ages and relationship to employee and marital status of children *(unless information is shown on the travel authorization.)*

Complete only for actual expense travel — Col. (d), (g), (h), (i), (j), (m), (n)

Show amount incurred for each meal, including tax and tips, and daily total meal cost.
Show expenses, such as: laundry, cleaning and pressing clothes, tips to bellboys, porters, etc. (other than for meals).
Complete for per diem and actual expense travel.
Show total subsistence expense incurred for actual expense travel.
Show per diem amount, limited to maximum rate, or if travel on actual expense, show the lesser of the amount from col. (j) or maximum rate.
Show expenses, such as: taxi/limousine fares, air fare (if purchased with cash), local or long distance telephone calls for Government business, car rental, relocation other than subsistence, etc.

Complete this information if this is a continuation sheet — PAGE 2 of 2

TRAVEL AUTHORIZATION NO.

TRAVELER'S LAST NAME
Swift

DATE 2017 (a)	TIME (Hour and am/pm) (b)	DESCRIPTION (Departure/arrival city, per diem computation, or other explanations of expense) (c)	ITEMIZED SUBSISTENCE EXPENSES — MEALS: BREAKFAST (d)	MEALS: LUNCH (e)	MEALS: DINNER (f)	MEALS: TOTAL (g)	MISCELLANEOUS SUBSISTENCE (h)	LODGING (i)	TOTAL SUBSISTENCE EXPENSE (j)	MILEAGE RATE: NO. OF MILES (k)	AMOUNT CLAIMED: MILEAGE (l)	SUBSISTENCE (m)	OTHER (n)
03/09		Depart-Res Washington, DC											
03/09		TDY Lodging $95.00 Lodging tax $6					44.25	95.00				44.25	
03/10		TDY Lodging $95.00 Lodging tax $0					59.00	95.00				59.00	
03/11		TDY Lodging $95.00 Lodging tax $8.65					59.00	95.00				59.00	
03/12		Depart-Missoula, MT Return-Res Washington, DC					44.25	95.00				44.25	

If additional space is required, continue on another SF 1012-A BACK, leaving the front blank.

SUBTOTALS ▶		206.50
TOTALS ▶		206.50

Enter grand total of columns (l), (m) and (n), below and in item 13 on the front of this form.

TOTAL AMOUNT CLAIMED ▶ 206.50

In compliance with the Privacy Act of 1974, the following information is provided: Solicitation of the information on this form is authorized by 5 U.S.C. Chap. 57 as implemented by the Federal Travel Regulations (FPMR 101-7), E.O. 11609 of July 22, 1971, E.O. 110012 of March 27, 1962, E.O. 9397 of November 22, 1943, and 26 U.S.C. 6011(b) and 6109. The primary purpose of the requested information is to determine payment or reimbursement to eligible individuals for allowable travel and/or relocation expenses incurred under appropriate administrative authorization and to record and maintain costs of such reimbursements to the Government. The information will be used by officers and employees who have a need for information in the performance of their official duties. The information may be disclosed to appropriate Federal, State, local, or foreign agencies when relevant to civil, criminal or regulatory investigations or prosecutions, or when pursuant to a requirement by this agency in connection with the hiring or firing of an employee, the issuance of a security clearance, or investigations of the performance of official duty while in Government service. Your Social Security Account Number (SSN) is solicited under the authority of the Internal Revenue Code (26 U.S.C. 6011 (b) and 6109) and E.O. 9397, November 22, 1943, for use as a taxpayer and/or employee identification number; disclosure is MANDATORY on vouchers claiming travel and/or relocation allowance expense reimbursement which is, or may be, taxable income. Disclosure of your SSN and other requested information is voluntary in all other instances, however, failure to provide the information (other than SSN) required to support the claim may result in delay or loss of reimbursement.

Itinerary | Invoice | Information | Feedback

TRAVEL Incorporated

Ticket Number	006-7977083676
Account #	D00880
Issue Date	Sun, Mar 12, 2017
Booking ID	2XWNVI
Issuing Location	UUN
Booking Agent ID	2K
Form of Paymen	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Swift/Heather.Nichole**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
	Hotel:	Doubletree By Hilton Missoula		Check In:	Sat,
	Address:	100 Madison Missoula, MT 59802		Check Out:	03/11/2017
				Your Nightly Rate:	Sun,
	Confirmation Number:	82109153		Number of Rooms:	03/12/2017
	Phone Number:	1 (406) 728-3100		Number of People:	$95.00
	GalaxyNet Status:			Room Type:	1
					1
					GOV
✈	DELTA AIR LINES CRJ	4632 / Q QDGDCA Confirmation: GAKJLY	Sun, 03/12/2017 Sun, 03/12/2017	Leave :: MISSOULA Arrive :: SALT LAKE CITY *** *Connecting* ***	115P 245P
✈	DELTA AIR LINES 737	2360 / Q QDGDCA Confirmation: GAKJLY	Sun, 03/12/2017 Sun, 03/12/2017	Leave :: SALT LAKE CITY Arrive :: RONALD REAGAN NTL WASHINGTON	455P 1059P
	Hotel:	Hilton Garden Inn Bozeman		Check In:	Fri, 03/17/2017
	Address:	2023 Commerce Way Bozeman, MT 59715		Check Out:	Sat,
				Your Nightly Rate:	03/18/2017
	Confirmation Number:	3329704121		Number of Rooms:	$93.00
	Phone Number:	1 (406) 582-9900		Number of People:	1
	GalaxyNet Status:	Cancelled		Room Type:	1
					A01AED

— **Remark(s)** —

U22/DOIDOSSIO
U29/TANUM0000PPJI
U82/ORFSHOURLY

Fare	**$456.74**
Tax	**$57.06**
Total Amount	**$513.80**
Amount Charged	**$513.80**

Air only indicated here.

MSO DL X/SLC DL WAS456.74USD456.74END DL ZPMSOSLC XT 5.60AY9.00XF MSO4.5SLC4.5

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TRAVEL Incorporated

Ticket Number	006-7976950003
Account #	D00880
Issue Date	Thu, Mar 09, 2017
Booking ID	2XWNVI
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket

*** REFUND ***

Booking Currency USD

Name: **Swift/Heather.Nichole**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES 738	746 / Y YCA Confirmation: EVF42H	Wed, 03/15/2017 Wed, 03/15/2017	Leave :: BILLINGS Arrive :: DENVER	722A 854A
✈	DELTA AIR LINES 757	1188 / Y YCADCA Confirmation: GAKJLY	Sat, 03/18/2017 Sat, 03/18/2017	Leave :: BOZEMAN Arrive :: ATLANTA *** *Connecting* ***	213P 757P
✈	DELTA AIR LINES 320	374 / Y YCADCA Confirmation: GAKJLY	Sat, 03/18/2017 Sat, 03/18/2017	Leave :: ATLANTA Arrive :: RONALD REAGAN NTL WASHINGTON	905P 1051P

— Remark(s) —		
	Fare	($726.51)
U5/UUN/30*C30	Tax	($85.49)
U22/DOIDOSSIO	Total Amount	($812.00)
U25/40070960	Amount Charged	($812.00)
U29/TANUM0000PPJI	*Air only indicated here.*	
U82/ORFSHOURLY	BIL UA DEN306.98/-BZN DL X/ATL DL WAS419.53USD726.51END DL ZPBILBZNATL XT11.20AY7.50XF BIL3BZN4.5	
U89/B74B809573		

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Ticket Number	**016-7976717319**
Account #	**D00880**
Issue Date	**Tue, Mar 07, 2017**
Booking ID	**2XWNVI**
Issuing Location	**UUN**
Booking Agent ID	**2K**
Form of Payment	(b) (6) [redacted]
Transaction Type	**Electronic Ticket**
Booking Currency	**USD**

Name: **Swift/Heather.Nichole**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES 753	1532 / Y YCADCA Confirmation: EVF42H	Thu, 03/09/2017 Thu, 03/09/2017	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: DENVER *** *Connecting* ***	408P 615P
✈	UNITED AIRLINES CRJ	5376 / Y YCADCA Confirmation: EVF42H	Thu, 03/09/2017 Thu, 03/09/2017	Leave :: DENVER Arrive :: KALISPELL	658P 916P

🛏	Hotel:	Hampton Inn Helena	Check In:	Mon,
	Address:	725 Carter Drive Helena, MT 59601	Check Out:	03/13/2017
			Your Nightly Rate:	Tue,
	Confirmation Number:	82858232	Number of Rooms:	03/14/2017
	Phone Number:	1 (406) 443-5800	Number of People:	$95.00
	GalaxyNet Status:	Cancelled	Room Type:	1
				1
				A05A1Z
🛏	Hotel:	Doubletree By Hilton Billings	Check In:	Tue,
	Address:	27 N 27th Street Billings, MT 59101	Check Out:	03/14/2017
			Your Nightly Rate:	

	Confirmation Number:	86012856	Number of Rooms:	Wed,
	Phone Number:	1 (406) 252-7400	Number of People:	03/15/2017
	GalaxyNet Status:	Duplicate	Room Type:	$91.00
				1
				1
				A00AL0
	Hotel:	Hampton Inn Suites Denver Dwtn	Check In:	Wed,
	Address:	1845 Sherman Street	Check Out:	03/15/2017
		Denver, CO 80203	Your Nightly Rate:	Fri, 03/17/2017
	Confirmation Number:	84443160	Number of Rooms:	$171.00
	Phone Number:	1 (303) 864-8000	Number of People:	1
	GalaxyNet Status:	Duplicate	Room Type:	1
				A05BLW
	Hotel:	Hilton Garden Inn Bozeman	Check In:	Fri, 03/17/2017
	Address:	2023 Commerce Way	Check Out:	Sun,
		Bozeman, MT 59715	Your Nightly Rate:	03/19/2017
	Confirmation Number:	3329704121	Number of Rooms:	$93.00
	Phone Number:	1 (406) 582-9900	Number of People:	1
	GalaxyNet Status:	Duplicate	Room Type:	1
				A01AED

— Remark(s) —		
	Fare	**$455.81**
U22/DOIDOSSIO	Tax	**$56.99**
U29/TANUM0000PPJI	Total Amount	**$512.80**
U82/ORFSHOURLY	Amount Charged	**$512.80**

Air only indicated here.

WAS UA X/DEN UA FCA455.81USD455.81END UA ZPDCADEN XT 5.60AY9.00XF DCA4.5DEN4.5

TRAVEL Incorporated

Ticket Number	**006-7976950003**
Account #	**D00880**
Issue Date	**Thu, Mar 09, 2017**
Booking ID	**2XWNVI**
Issuing Location	**UUN**
Booking Agent ID	**2K**
Form of Payment	(b) (6)
Transaction Type	**Electronic Ticket**
Booking Currency	**USD**

Name: **Swift/Heather.Nichole**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
	Hotel:	Hampton Inn Ste Whitefish Mt		Check In:	Thu,
	Address:	6340 Us Hwy 93 South		Check Out:	03/09/2017
		Whitefish, MT 59937		Your Nightly Rate:	Sun,
	Confirmation Number:	84161342		Number of Rooms:	03/12/2017
	Phone Number:	1 (406) 730-8901		Number of People:	$95.00
	GalaxyNet Status:	Duplicate		Room Type:	1
					1
					GOV
	Hotel:	Doubletree By Hilton Missoula		Check In:	Sat,
	Address:	100 Madison		Check Out:	03/11/2017
		Missoula, MT 59802		Your Nightly Rate:	Mon,
	Confirmation Number:	82109153		Number of Rooms:	03/13/2017
	Phone Number:	1 (406) 728-3100		Number of People:	$95.00
	GalaxyNet Status:	Duplicate		Room Type:	1
					1
					A01C4B
	Hotel:	Hampton Inn Helena		Check In:	Sun,

	Address:	725 Carter Drive Helena, MT 59601			Check Out: Your Nightly Rate: Number of Rooms:	03/12/2017 Tue, 03/14/2017
	Confirmation Number: Phone Number: GalaxyNet Status:	82858232 1 (406) 443-5800 Duplicate			Number of People: Room Type:	$95.00 1 1 A05A1Z
🛏	Hotel: Address:	Doubletree By Hilton Billings 27 N 27th Street Billings, MT 59101			Check In: Check Out: Your Nightly Rate: Number of Rooms:	Tue, 03/14/2017 Wed, 03/15/2017
	Confirmation Number: Phone Number: GalaxyNet Status:	86012856 1 (406) 252-7400 Duplicate			Number of People: Room Type:	$91.00 1 1 A00AL0
✈	UNITED AIRLINES 738	746 / Y YCA Confirmation: EVF42H	Wed, 03/15/2017 Wed, 03/15/2017	Leave :: BILLINGS Arrive :: DENVER		722A 854A
🛏	Hotel: Address:	Hampton Inn Suites Denver Dwtn 1845 Sherman Street Denver, CO 80203			Check In: Check Out: Your Nightly Rate: Number of Rooms:	Wed, 03/15/2017 Fri, 03/17/2017 $171.00
	Confirmation Number: Phone Number: GalaxyNet Status:	84443160 1 (303) 864-8000 Duplicate			Number of People: Room Type:	1 1 A05BLW
🛏	Hotel: Address:	Hilton Garden Inn Bozeman 2023 Commerce Way Bozeman, MT 59715			Check In: Check Out: Your Nightly Rate: Number of Rooms:	Fri, 03/17/2017 Sat, 03/18/2017 $93.00
	Confirmation Number: Phone Number: GalaxyNet Status:	3329704121 1 (406) 582-9900 Duplicate			Number of People: Room Type:	1 1 A01AED
✈	DELTA AIR LINES 757	1188 / Y YCADCA Confirmation: GAKJLY	Sat, 03/18/2017 Sat, 03/18/2017	Leave :: BOZEMAN Arrive :: ATLANTA *** *Connecting* ***		213P 757P
✈	DELTA AIR LINES 320	374 / Y YCADCA Confirmation: GAKJLY	Sat, 03/18/2017 Sat, 03/18/2017	Leave :: ATLANTA Arrive :: RONALD REAGAN NTL WASHINGTON		905P 1051P

— Remark(s) —

U22/DOIDOSSIO
U29/TANUM0000PPJI
U82/ORFSHOURLY

Fare	**$726.51**
Tax	**$85.49**
Total Amount	**$812.00**
Amount Charged	**$812.00**

Air only indicated here

BIL UA DEN306.98/-BZN DL X/ATL DL WAS419.53USD726.51END DL ZPBILBZNATL XT11.20AY7.50XF BIL3BZN4.5

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Print: Wed, Apr 12, 2017 12:25 PM

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Ticket Number	**016-7976998420**
Account #	**D00880**
Issue Date	**Fri, Mar 10, 2017**
Booking ID	**2XWNVI**
Issuing Location	**UUN**
Booking Agent ID	**2K**
Form of Payment	(b) (6)
Transaction Type	**Electronic Ticket**
Booking Currency	

*** REFUND ***

USD

Name: **Swift/Heather.Nichole**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES CRJ	5300 / Y YCA Confirmation: EVF42H	Fri, 03/17/2017 Fri, 03/17/2017	Leave :: DENVER Arrive :: BOZEMAN	759A 945A

— Remark(s) —

U5/UUN/30*C30
U22/DOIDOSSIO
U25/40070960
U29/TANUM0000PPJI
U82/ORFSHOURLY
U89/B74B809573

Fare	($355.35)
Tax	($40.85)
Total Amount	($396.20)
Amount Charged	($396.20)

Air only indicated here.

DEN UA BZN355.35USD355.35END UA ZPDEN XT5.60AY4.50XF DEN4.5

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*** REFUND ***

Ticket Number	016-7977083624
Account #	D00880
Issue Date	Fri, Mar 10, 2017
Booking ID	2XWNVI
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Swift/Heather.Nichole**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES ERJ	4711 / Y YCADCA Confirmation: EVF42H	Sun, 03/12/2017 Sun, 03/12/2017	Leave :: MISSOULA Arrive :: DENVER *** Connecting ***	635A 838A
✈	UNITED AIRLINES 753	1767 / Y YCADCA Confirmation: EVF42H	Sun, 03/12/2017 Sun, 03/12/2017	Leave :: DENVER Arrive :: RONALD REAGAN NTL WASHINGTON	945A 305P

— Remark(s) —

U5/UUN/30*C30
U22/DOIDOSSIO
U25/40070960
U29/TANUM0000PPJI
U82/ORFSHOURLY
U89/B74B809573

Fare	($456.74)
Tax	($57.06)
Total Amount	($513.80)
Amount Charged	($513.80)

Air only indicated here.

MSO UA X/DEN UA WAS456.74USD456.74END UA ZPMSODEN XT 5.60AY9.00XF MSO4.5DEN4.5

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Wed, Apr 12, 2017 12:25 PM

Official Invoice

Generated by Travel Incorporated

Ticket Number	016-7976998420
Account #	D00880

TRAVEL Incorporated

Issue Date	Fri, Mar 10, 2017
Booking ID	2XWNVI
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Swift/Heather.Nichole**

Type	Carrier / Equip	Flight # / Class / Fare Basis	Travel Dates	City - Airport	Time
	Hotel:	Hampton Inn Ste Whitefish Mt		Check In:	Thu, 03/09/2017
	Address:	6340 Us Hwy 93 South Whitefish, MT 59937		Check Out: Your Nightly Rate: Number of Rooms:	Sat, 03/11/2017 $95.00 1
	Confirmation Number: Phone Number: GalaxyNet Status:	84161342 1 (406) 730-8901 Duplicate		Number of People: Room Type:	1 GOV
	Hotel:	Doubletree By Hilton Missoula		Check In:	Fri, 03/10/2017
	Address:	100 Madison Missoula, MT 59802		Check Out: Your Nightly Rate: Number of Rooms:	Sat, 03/11/2017 $95.00 1
	Confirmation Number: Phone Number: GalaxyNet Status:	83669732 1 (406) 728-3100 Cancelled		Number of People: Room Type:	1 A01C4B
	Hotel:	Doubletree By Hilton Missoula		Check In:	Sat, 03/11/2017
	Address:	100 Madison Missoula, MT 59802		Check Out: Your Nightly Rate: Number of Rooms:	Mon, 03/13/2017 $95.00 1
	Confirmation Number: Phone Number: GalaxyNet Status:	82109153 1 (406) 728-3100 Duplicate		Number of People: Room Type:	1 A01C4B
	Hotel:	Hampton Inn Helena		Check In:	Sun, 03/12/2017
	Address:	725 Carter Drive Helena, MT 59601		Check Out: Your Nightly Rate: Number of Rooms:	Tue, 03/14/2017 $95.00 1
	Confirmation Number: Phone Number: GalaxyNet Status:	82858232 1 (406) 443-5800 Cancelled		Number of People: Room Type:	1 A05A1Z
	Hotel:	Doubletree By Hilton Billings		Check In:	Tue, 03/14/2017
	Address:	27 N 27th Street Billings, MT 59101		Check Out: Your Nightly Rate: Number of Rooms:	Wed, 03/15/2017 $91.00 1
	Confirmation Number: Phone Number: GalaxyNet Status:	86012856 1 (406) 252-7400 Cancelled		Number of People: Room Type:	1 A00AL0
	Hotel:	Hampton Inn Suites Denver Dwtn		Check In:	Wed, 03/15/2017
	Address:	1845 Sherman Street Denver, CO 80203		Check Out: Your Nightly Rate: Number of Rooms:	Fri, 03/17/2017 $171.00 1
	Confirmation Number: Phone Number: GalaxyNet Status:	84443160 1 (303) 864-8000 Cancelled		Number of People: Room Type:	1 A05BLW
	UNITED AIRLINES CRJ	5300 / Y YCA Confirmation: EVF42H	Fri, 03/17/2017 Fri, 03/17/2017	Leave :: DENVER Arrive :: BOZEMAN	759A 945A
	Hotel:	Hilton Garden Inn Bozeman		Check In:	Fri, 03/17/2017
	Address:	2023 Commerce Way Bozeman, MT 59715		Check Out: Your Nightly Rate: Number of Rooms:	Sat, 03/18/2017 $93.00 1
	Confirmation Number: Phone Number: GalaxyNet Status:	3329704121 1 (406) 582-9900 Duplicate		Number of People: Room Type:	1 A01AED

— Remark(s) —

U22/DOIDOSSIO
U29/TANUM0000PPJI
U82/ORFSHOURLY

Fare	$355.35
Tax	$40.85
Total Amount	$396.20
Amount Charged	$396.20

Air only indicated here.

DEN UA BZN355.35USD355.35END UA ZPDEN XT5.60AY4.50XF DEN4.5

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Wed, Apr 12, 2017 12:25 PM

Official Invoice

Generated by Travel Incorporated

TRAVEL Incorporated

Ticket Number	016-7977083624
Account #	D00880
Issue Date	Fri, Mar 10, 2017
Booking ID	2XWNVI
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Swift/Heather.Nichole**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
Hotel	Hotel:	Hampton Inn Ste Whitefish		Check In:	Thu,
	Address:	Mt		Check Out:	03/09/2017
		6340 Us Hwy 93 South		Your Nightly Rate:	Sat,
		Whitefish, MT 59937		Number of Rooms:	03/11/2017
	Confirmation Number:	84161342		Number of People:	$95.00
	Phone Number:	1 (406) 730-8901		Room Type:	1
	GalaxyNet Status:				1
					GOV
Hotel	Hotel:	Doubletree By Hilton		Check In:	Sat,
	Address:	Missoula		Check Out:	03/11/2017
		100 Madison		Your Nightly Rate:	Mon,
		Missoula, MT 59802		Number of Rooms:	03/13/2017
	Confirmation Number:	82109153		Number of People:	$95.00
	Phone Number:	1 (406) 728-3100		Room Type:	1
	GalaxyNet Status:	Duplicate			1
					A01C4B
Air	UNITED AIRLINES	4711 / Y	Sun,	Leave :: MISSOULA	635A
	ERJ	YCADCA	03/12/2017	Arrive :: DENVER	838A
		Confirmation: EVF42H	Sun,	*** Connecting ***	
			03/12/2017		
Air	UNITED AIRLINES	1767 / Y	Sun,	Leave :: DENVER	945A
	753	YCADCA	03/12/2017	Arrive :: RONALD REAGAN NTL	305P
		Confirmation: EVF42H	Sun,	WASHINGTON	
			03/12/2017		
Hotel	Hotel:	Hilton Garden Inn Bozeman		Check In:	Fri, 03/17/2017
	Address:	2023 Commerce Way		Check Out:	Sat,
		Bozeman, MT 59715		Your Nightly Rate:	03/18/2017
				Number of Rooms:	$93.00
	Confirmation Number:	3329704121		Number of People:	1
	Phone Number:	1 (406) 582-9900		Room Type:	1
	GalaxyNet Status:	Duplicate			A01AED

— Fee(s) —

Description	Payment Date	Amount	Form of Payment	Reference #
SVC-After	03/12/2017	$26.62	CAxxxx06525	089227

Fare	$456.74
Tax	$57.06
Total Amount	$513.80
Amount Charged	$513.80

Hours
GovSvcs

Air only indicated here.

Fee : SVC-After Hours GovSvcs	**$26.62**
Air + Fee	**$540.42**

MSO UA X/DEN UA WAS456.74USD456.74END UA ZPMSODEN XT 5.60AY9.00XF MSO4.5DEN4.5

— Remark(s) —

U22/DOIDOSSIO
U29/TANUM0000PPJI
U82/ORFSHOURLY

6340 US HWY 93 SOUTH
WHITEFISH, MT 59937
United States of America
TELEPHONE 406-730-8901 • FAX 406-730-8902
Reservations
www.hilton.com or 1 800 HILTONS

SWIFT, HEATHER

(b) (6)

Room No:	334/NQRU
Arrival Date:	3/9/2017 10:08:00 PM
Departure Date:	3/11/2017 12:08:00 PM
Adult/Child:	1/0
Cashier ID:	SNOYES
Room Rate:	95.00
AL:	
HH #	
VAT #	
Folio No/Che	46050 A

Confirmation Number: 84161342

HAMPTON INN & SUITES BY HILTON WHITEFISH 4/10/2017 8:55:00 AM

DATE	REF NO	DESCRIPTION	CHARGES
3/9/2017	74000	GUEST ROOM EXEMPT	$95.00
3/10/2017	74107	GUEST ROOM EXEMPT	$95.00
3/11/2017	74143	(b) (6)	($190.00)
		BALANCE	$0.00

EXPENSE REPORT SUMMARY

	3/9/2017	3/10/2017	STAY TOTAL
ROOM AND TAX	$95.00	$95.00	$190.00
DAILY TOTAL	$95.00	$95.00	$190.00

DOUBLETREE
BY HILTON

EDGEWATER
100 MADISON
MISSOULA, MT 59802
United States of America
TELEPHONE 406-728-3100 • FAX 406-728-2530
Reservations
www.doubletree.com or 1-800-222-TREE

SWIFT, HEATHERNICHOLE

X

X AL XXXXX
UNITED STATES OF AMERICA

Room No:	149/NK1B
Arrival Date:	3/11/2017 7:36:00 PM
Departure Date:	3/12/2017 11:04:00 AM
Adult/Child:	1/0
Cashier ID:	KHARADA
Room Rate:	95.00
AL:	
HH #	
VAT #	
Folio No/Che	600189 A

Confirmation Number: 82109153

DOUBLETREE BY HILTON MISSOULA - EDGEWATER 4/10/2017 8:48:00 AM

DATE	REF NO	DESCRIPTION	CHARGES
3/11/2017	2753777	GUEST ROOM	$95.00
3/11/2017	2753777	STATE BED TAX	$3.80
3/11/2017	2753777	SPECIAL USE BED TAX	$2.85
3/11/2017	2753777	RM-TID	$2.00
3/12/2017	2754015	(b) (6)	($103.65)
		BALANCE	$0.00

EXPENSE REPORT SUMMARY

	3/11/2017	STAY TOTAL
ROOM AND TAX	$103.65	$103.65
DAILY TOTAL	$103.65	$103.65

CREDIT CARD DETAIL

APPR CODE	046232	MERCHANT ID	8030772399
CARD NUMBER	(b) (6)	EXP DATE	(b) (6)
TRANSACTION ID	2754015	TRANS TYPE	Sale

Dixon, Shandria <shandria_dixon@ios.doi.gov>

Pre-Approval to Travel Heather Swift

2 messages

Dixon, Shandria <shandria_dixon@ios.doi.gov> Tue, Apr 11, 2017 at 7:43 AM
To: Megan Bloomgren <megan_bloomgren@ios.doi.gov>
Cc: Debbie Cousins <debbie_cousins@ios.doi.gov>

April 12-16, 2017

Sacramento, CA/Santa Barbara, CA

The purpose of the trip is to support and communicate the Secretary's meeting with the Governor and to visit multiple national parks and DOI sites.

Funded by OCO

Estimated cost- $1300.00

Shandria Dixon
Office of the Secretary
Office of Communications
202.208.3752

Bloomgren, Megan <megan_bloomgren@ios.doi.gov> Tue, Apr 11, 2017 at 8:44 AM
To: "Dixon, Shandria" <shandria_dixon@ios.doi.gov>
Cc: Debbie Cousins <debbie_cousins@ios.doi.gov>

Approved

[Quoted text hidden]

UNITED STATES
DEPARTMENT OF THE INTERIOR
FORM NO. DI-1020
FORM APPROVED BY COMP. GEN. U.S.
NOVEMBER 8, 1949

TRAVEL AUTHORIZATION

1. No. HSwift 04122017
2. 04/12/2017 (DATE)

3. Office of the Secretary/Office of Communications (BUREAU OR OFFICE)

4. NAME Heather Swift
5. OFFICIAL STATION Washington, DC
6. TITLE Press Secretary
7. ACCOUNTING OFFICE IBC Denver

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

PLACES OF TRAVEL

8. FROM: RES: Washington, DC
9. TO: Sacramento, CA - Fresno, CA- Santa Barbara, CA and Return to RES: Washington, DC

10. PURPOSE AND REMARKS:
To support and communicate the Secretary's meeting with the Governor and to visit multiple national parks and DOI sites.
Traveler will be on personal leave 04/15/2017 with no additional expense to the government.

11. PER DIEM ALLOWANCE:
Sacramento, CA $119/$64
Fresno, CA $97/$64
Santa Barbara, CA $164/$74
Per diem is authorized in accordance with the Federal Travel Regulations as issued by GSA and published in the Federal Travel Register.

12. PERIOD OF TRAVEL: Beginning on or about 04/12/2017 Ending on or about 04/16/2017

MODE OF TRAVEL

13. X Common carrier
14. Extra fare
15. Government-owned conveyance
16. Privately owned at a mileage rate of cents, subject to:
   (a) Administratively determined to be the advantage of the Government
   (b) A showing of advantage to the Government
   (c) Not to exceed cost by common carrier, including consideration of Per Diem allowance

MISCELLANEOUS

17. Transportation immediate family
19. Shipment household goods and personal effects
18. Other *(specify)*
Baggage fees, taxi fares, telephone calls, rental vehicles, fuel, conference rooms, POV, public transportation, tolls, faxes, data services..

ESTIMATED COST

20. Transportation	Airfare	$ 532.00
21. Per Diem	Lodging, taxes	416.81
22. Other		
23. TOTAL		$ 948.81

24. CHARGED TO:
178D0102DM/DS10500000/DLSN00000.000000/DX10501

26. HSwift (REQUESTER'S SIGNATURE)
27. Press Secretary (TITLE)
28. (APPROVING OFFICER'S SIGNATURE)
29. Downey Magallanes Deputy Chief of Staff (TITLE)

25. (FISCAL OFFICER'S SIGNATURE)

TRAVEL VOUCHER (Read the Privacy Act Statement on the back)

1. DEPARTMENT OR ESTABLISHMENT, BUREAU, DIVISION, OR OFFICE: OS/OCO

2. TYPE OF TRAVEL: [✓] TEMPORARY DUTY [ ] PERMANENT CHANGE OF STATION

3. VOUCHER NO.: HSwift 04122017

4. SCHEDULE NO.:

5. TRAVELER (PAYEE)

a. NAME (Last, first, middle initial): Swift, Heather

b. SOCIAL SECURITY NUMBER:

6. PERIOD OF TRAVEL: a. FROM 04/12//2017 b. TO 04/16//2017

c. MAILING ADDRESS (Include ZIP Code):

d. OFFICE TELEPHONE NO.: 202-208-6416

7. TRAVEL AUTHORIZATION: a. NUMBER(S): b. DATE(S):

e. PRESENT DUTY STATION: Washington, DC

f. RESIDENCE (city and State): (b) (6)

10. CHECK NO.:

8. TRAVEL ADVANCE

a. Outstanding:

b. Amount to be applied:

c. Amount due Government (Attached: [ ] Check [ ] Cash):

d. Balance outstanding:

9. CASH PAYMENT RECEIPT

a. DATE RECEIVED:

b. AMOUNT RECEIVED: $

c. PAYEE'S SIGNATURE:

11. PAID BY:

12. GOVERNMENT TRANSPORTATION REQUEST, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH (List by number below and attached passenger coupon; if cash is used show claim on reverse side.)

I hereby assign to the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7). Traveler's Initials ▶

	AGENT'S VALUATION OF TICKET (a)	ISSUING CARRIER (Initials) (b)	MODE, CLASS OF SERVICE AND ACCOMMODATIONS (c)	DATE ISSUED (d)	POINTS OF TRAVEL FROM (e)	POINTS OF TRAVEL TO (f)
See Attached e-ticket	278.80	American Airlines		04/10/2017	Washington, DC	Sacramento, CA
	253.20	United Airlines				Fresno, CA - Santa Barbara, CA
					and Return	
Invitational purchased on	Airfare and Corporate	lodging card.				

13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claimed is based and the average cost of lodging incurred during the period covered by this voucher.

TRAVELER SIGN HERE ▶ HSwift DATE

AMOUNT CLAIMED ▶ $ 241.50

NOTE: Falsification of an item in an expense account works a forfeiture of claim (27 U.S.C. 2514) and may result in a fine of not more than $10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; i.d. 1001).

14. This voucher is approved. Long distance telephone calls, if any, are certified as necessary in the interest of the Government. **(NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify. (31 U.S.C. 680a).**

APPROVING OFFICIAL SIGN HERE ▶ C Magal DATE 6/9/17

17. FOR FINANCE OFFICE USE ONLY COMPUTATION

a. DIFFERENCES IF ANY (Explain and show amount): $

15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION

a. VOUCHER NO.: b. D.O. SYMBOL: c. MONTH & YEAR:

b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION

Certifier's Initials: $

16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT

AUTHORIZED CERTIFYING OFFICIAL SIGN HERE ▶ DATE

c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol): $

d. NET TO TRAVELER ▶ $ 241.50

18. ACCOUNT CLASIFICATION

178D0102DM/DS10500000/DLSN00000.00000/DX10501

To support and communicate the Secretary's meeting with the Governor and to visit multiple national parks and DOI sites.

SCHEDULE OF EXPENSES AND AMOUNTS CLAIMED

INSTRUCTIONS TO TRAVELER *(Unlisted items are self-explanation)*

Col. (c) If the voucher includes per diem allowances for members of employee's immediate family, show member's names, ages and relationship to employee and marital status of children *(unless information is shown on the travel authorization.)*

Complete only for actual expense travel

Col. (d), (g), (h) Show amount incurred for each meal, including tax and tips, and daily total meal cost.
Show expenses, such as: laundry, cleaning and pressing clothes, tips to bellboys, porters, etc. (other than for meals).
Col. (i) Complete for per diem and actual expense travel.
Col. (j) Show total subsistence expense incurred for actual expense travel.
Col. (m) Show per diem amount, limited to maximum rate, or if travel on actual expense, show the lesser of the amount from col. (j) or maximum rate.
Col. (n) Show expenses, such as: taxi/limousine fares, air fare (if purchased with cash), local or long distance telephone calls for Government business, car rental, relocation other than subsistence, etc.

Complete this information If this is a continuation sheet — PAGE 2 of 2

TRAVEL AUTHORIZATION NO.

TRAVELER'S LAST NAME
Swift

DATE 2017 (a)	TIME (Hour and am/pm) (b)	DESCRIPTION (Departure/arrival city, per diem computation, or other explanations of expense) (c)	ITEMIZED SUBSISTENCE EXPENSES: MEALS BREAK-FAST (d)	LUNCH (e)	DINNER (f)	TOTAL (g)	MISCEL-LANEOUS SUBSIS-TENCE (h)	LODGING (i)	TOTAL SUBSISTENCE EXPENSE (j)	MILEAGE RATE: NO. OF MILES (k)	AMOUNT CLAIMED: MILEAGE (l)	SUBSISTENCE (m)	OTHER (n)
04/12		Depart-Res Washington, DC Sacramento, CA											
04/12		TDY Lodging $119.00 Lodging tax $18.21					48.00	119.00				48.00	
04/13		Fresno, CA											
04/13		TDY Lodging $97.00 Lodging tax $14.07					64.00	97.00				64.00	
04/14		Santa Barbara, CA											
04/14		TDY Lodging $149.00 Lodging tax $19.53					74.00	149.00				74.00	
04/15	***	TDY Lodging $149.00 Lodging tax $19.53	Traveler paid with personal credit card for her						No M&IE claimed for 04/15/2017.				
04/16		Depart-Santa Barbara, CA Return- Washington, DC	personal portion of the trip.				55.50					55.50	
			Traveler used 04/15/2017 as Personal time.										

If additional space is required, continue on another SF 1012-A BACK, leaving the front blank.

SUBTOTALS ▶		241.50	
TOTALS ▶		241.50	

Enter grand total of columns (l), (m) and (n), below and in item 13 on the front of this form.

TOTAL AMOUNT CLAIMED ▶ 241.50

In compliance with the Privacy Act of 1974, the following information is provided: Solicitation of the information on this form is authorized by 5 U.S.C. Chap. 57 as implemented by the Federal Travel Regulations (FPMR 101-7), E.O. 11609 of July 22, 1971, E.O. 110012 of March 27, 1962, E.O. 9397 of November 22, 1943, and 26 U.S.C. 6011(b) and 6109. The primary purpose of the requested information is to determine payment or reimbursement to eligible individuals for allowable travel and/or relocation expenses incurred under appropriate administrative authorization and to record and maintain costs of such reimbursements to the Government. The information will be used by officers and employees who have a need for information in the performance of their official duties. The information may be disclosed to appropriate Federal, State, local, or foreign agencies when relevant to civil, criminal or regulatory investigations or prosecutions, or when pursuant to a requirement by this agency in connection with the hiring or firing of an employee, the issuance of a security clearance, or investigations of the per- formance of official duty while in Government service. Your Social Security Account Number (SSN) is solicited under the authority of the Internal Revenue Code (26 U.S.C. 6011 (b) and 6109) and E.O. 9397, November 22, 1943, for use as a taxpayer and/or employee identification number; disclosure is MANDATORY on vouchers claiming travel and/or relocation allowance expense reimbursement which is, or may be, taxable income. Disclosure of your SSN and other requested information is voluntary in all other instances, however, failure to provide the information (other than SSN) required to support the claim may result in delay or loss of reimbursement.

Sheraton Grand Sacramento Hotel
1230 J Street
Sacramento, CA 95814
United States
Tel: 916-447-1700 Fax: 916-447-1701

Sheraton

Heathernichole Swift

Page Number	1	Invoice Nbr	580678
Guest Number	1922351		
Folio ID	A		
Arrive Date	12-APR-17	21:42	
Depart Date	13-APR-17	06:28	
No. Of Guest	1		
Room Number	1532		
Club Account			

Copy Invoice

Tax ID :
Sheraton Sacramento MAY-05-2017 07:55 ZAHEDEA

Date	Reference	Description	Charges (USD)	Credits (USD)
12-APR-17	DEPOSIT	(b) (6)		-137.21
12-APR-17	RT1532	T-Government	119.00	
12-APR-17	RT1532	California Tourism Tax	0.36	
12-APR-17	RT1532	Sac Tourism Tax	3.57	
12-APR-17	RT1532	Occupancy Tax	14.28	
		** Total	137.21	-137.21
		*** Balance	-0.00	

I agreed to pay all room & incidental charges



When you stay with us, we Go Beyond so you can too with thoughtful service, exceptional experiences and everything you seek when traveling. Book your next stay at Sheraton.com

Continued on the next page



2233 Ventura Ave.
Fresno, CA 93721
United States of America
TELEPHONE 559-268-1000 • FAX 559-441-2954
Reservations
www.hilton.com or 1 800 HILTONS

SWIFT, HEATHERNICHOLE

XXX

XXX CA 00000
UNITED STATES OF AMERICA

Room No:	304/NQ
Arrival Date:	4/13/2017 11:49:00 PM
Departure Date:	4/14/2017 7:15:00 AM
Adult/Child:	1/0
Cashier ID:	SODO
Room Rate:	97.00
AL:	
HH #	
VAT #	
Folio No/Che	168920 B

Confirmation Number: 87394103

Doubletree by Hilton Fresno Convention Center 5/5/2017 7:57:00 AM

DATE	REF NO	DESCRIPTION	CHARGES
4/13/2017	857030	(b) (6)	($111.07)
4/13/2017	857496	GUEST ROOM	$97.00
4/13/2017	857496	RM - CITY TAX	$11.64
4/13/2017	857496	LOCAL ASSESSMENT FEE	$2.43
		BALANCE	$0.00

EXPENSE REPORT SUMMARY

	4/13/2017	STAY TOTAL
ROOM AND TAX	$111.07	$111.07
DAILY TOTAL	$111.07	$111.07

JEFFREY L HUNTER
TAX EXEMPT ID 140001849
1849 C STREET NW
MS 6241
WASHINGTON DC 20240-0001

ACCOUNT NUMBER
(b) (6)

18611090 - 043426 - 0002 - 0003

STATEMENT DATE: 04/19/17

Post Date	Tran Date	Reference Number	Transaction Description	Amount
04-17	04-14	261040533640 Memo Transaction 6370414130 P.O.S.:	DOUBLETREE HOTEL FRESN 559-2681000 CA ARRIVAL: 04-13-17 SALES TAX: $0.00	111.07
04-17	04-14	900012759277 Memo Transaction 7987954 P.O.S.:	PEPPER TREE INN SANTA BARBARA CA ARRIVAL: 04-14-17 SALES TAX: $0.00	168.53
04-17	04-16	026784804042 Memo Transaction P.O.S.:	DTI TMBLOOMGRENDO04162 7702915219 GA SALES TAX: $0.00	26.62
03-29	03-27	870872888225 Memo Transaction BLOOMGREN/MEGAN P.O.S.: SALES TAX: $0.00 DCA AA G MIA AA G STX AA G MIA AA Y DCA	AMERICAN 00179782711220 DULUTH GA DEPARTURE: 03-30-17	907.29
04-17	04-13	871042753363 Memo Transaction BLOOMGREN/MEGAN P.O.S.: SALES TAX: $0.00 DCA AA G PHX AA G SBA UA Y IAD	AMERICAN 00179797321502 DULUTH GA DEPARTURE: 04-16-17	660.00
04-19	04-17	000580109382 Memo Transaction BLOOMGREN/MEGAN.BA P.O.S.: SALES TAX: $0.00 SBA UA B SFO	UNITED 01679798362465 800-932-2732 TX DEPARTURE: 04-19-17	553.20
04-12	04-10	871012973986 Memo Transaction SWIFT/HEATHER.N P.O.S.: SALES TAX: $0.00 SBA AA G PHX AA G DCA	AMERICAN 00179792700592 DULUTH GA DEPARTURE: 04-16-17	278.80
04-12	04-10	000343540664 Memo Transaction SWIFT/HEATHER.NICHOL P.O.S.: SALES TAX: $0.00 IAD UA S SMF	UNITED 01679792699830 800-932-2732 TX DEPARTURE: 04-12-17	253.20

Santa Barbara Hotel Group
BEST WESTERN PLUS PEPPER TREE INN

Best Western PLUS

Heathernichole Swift

		Arrival	: *04-14-17*
		Departure	: *04-16-17*
INFORMATION INVOICE		***Room No.***	: *385*
A/R Number	:	***Conf. No.***	: *7987950*
Group Code	:	***Booking ID***	:
Company Name	: *FEDROOMS*		

Date	***Description***	***Charges***	***Payments***
04-14-17	*Visa*		*168.53*
	(b) (6)		
04-14-17	*BW Neg Rate (FED Rooms)*	*149.00*	
04-14-17	*City Bed Tax*	*17.88*	
04-14-17	*Tourism Marketing Assessment*	*1.65*	
04-15-17	*Deposit*		*168.53*
	Swift Heathernichole #380=>Swift Heathernichole #385		
04-15-17	*BW Neg Rate (FED Rooms)*	*149.00*	
04-15-17	*City Bed Tax*	*17.88*	
04-15-17	*Tourism Marketing Assessment*	*1.65*	
	Total	***337.06***	***337.06***
	Balance		***0.00***

Guest Signature

I agree the room rate and additonal charges are correctly stated.
Thank you

A-PERSONAL TIME.
Shanchis Dixon

Best Western Plus Pepper Tree Inn
3850 State Street
Santa Barbara, CA 93105
Telephone: (805) 687-5511 Fax: (805) 682-2410

Each Best Western® branded hotel is independently owned and operated.

Itinerary | Invoice | Information | Feedback

TRAVEL Incorporated

Ticket Number	001-7979270059
Account #	D00880
Issue Date	Mon, Apr 10, 2017
Booking ID	MECMU8
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Swift/Heather.Nichole**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
Hotel	Hotel:	Sheraton Grand Sacramento Htl		Check In:	Wed,
	Address:	1230 J Street Sacramento, CA 95814		Check Out:	04/12/2017
				Your Nightly Rate:	Thu,
	Confirmation Number:	462067732		Number of Rooms:	04/13/2017
	Phone Number:	1 (916) 447-1700		Number of People:	$119.00
	GalaxyNet Status:			Room Type:	1
					1
					B2DXVU
Hotel	Hotel:	Doubletree By Hilton Fresno		Check In:	Thu,
	Address:	2233 Ventura Street Fresno, CA 93721		Check Out:	04/13/2017
				Your Nightly Rate:	Fri, 04/14/2017
	Confirmation Number:	87394103		Number of Rooms:	$97.00
	Phone Number:	1 (559) 268-1000		Number of People:	1
	GalaxyNet Status:			Room Type:	1
					A00A06
Hotel	Hotel:	Best Western Plus Pepper Tree		Check In:	Fri, 04/14/2017
	Address:	3850 State Street Santa Barbara, CA 93105		Check Out:	Sun,
				Your Nightly Rate:	04/16/2017
	Confirmation Number:	152466166		Number of Rooms:	$149.00
	Phone Number:	1 (805) 687-5511		Number of People:	1
	GalaxyNet Status:	Cancelled		Room Type:	1
					A2QXVUB
Air	AMERICAN AIRLINES CR9	5719 / G GCA Confirmation: HGXZGS	Sun, 04/16/2017 Sun, 04/16/2017	Leave :: SANTA BARBARA Arrive :: PHOENIX *** *Connecting* ***	955A 1126A
Air	AMERICAN AIRLINES 321	680 / G GCA Confirmation: HGXZGS	Sun, 04/16/2017 Sun, 04/16/2017	Leave :: PHOENIX Arrive :: RONALD REAGAN NTL WASHINGTON	1245P 804P

— **Remark(s)** —

U29/ENTER TRAVEL AUTHORIZATION
U82/ORFSHOURLY

Fare	**$238.14**
Tax	**$40.66**
Total Amount	**$278.80**
Amount Charged	**$278.80**

Air only indicated here.

SBA AA X/PHX AA WAS238.14USD238.14END AA ZPSBAPHX XT 5.60AY9.00XF SBA4.5PHX4.5

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Tue, Jun 06, 2017 09:23 AM

Official Invoice

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Ticket Number	016-7979269983
Account #	D00880

TRAVEL Incorporated

Issue Date	Mon, Apr 10, 2017
Booking ID	MECMU8
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Swift/Heather.Nichole**

Type	Carrier / Equip	Flight # / Class / Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES 739	291 / S SCAIAD Confirmation: CC0DKS	Wed, 04/12/2017 Wed, 04/12/2017	Leave :: WASHINGTON-DLS Arrive :: SACRAMENTO	608P 854P

Hotel:	Sheraton Grand Sacramento Htl		Check In:	Wed, 04/12/2017
Address:	1230 J Street Sacramento, CA 95814		Check Out: Your Nightly Rate:	Thu, 04/13/2017 $119.00
			Number of Rooms:	1
Confirmation Number:	462067732		Number of People:	1
Phone Number:	1 (916) 447-1700		Room Type:	B2DXVU
GalaxyNet Status:	Duplicate			

Hotel:	Doubletree By Hilton Fresno		Check In:	Thu, 04/13/2017
Address:	2233 Ventura Street Fresno, CA 93721		Check Out: Your Nightly Rate:	Fri, 04/14/2017 $97.00
			Number of Rooms:	1
Confirmation Number:	87394103		Number of People:	1
Phone Number:	1 (559) 268-1000		Room Type:	A00A06
GalaxyNet Status:	Duplicate			

— Remark(s) —

U29/ENTER TRAVEL AUTHORIZATION
U82/ORFSHOURLY

Fare	**$222.33**
Tax	**$30.87**
Total Amount	**$253.20**
Amount Charged	**$253.20**

Air only indicated here.

WAS UA SAC222.33USD222.33END UA ZPIAD XT5.60AY4.50XF IAD4.5

MISSING
lodging for
5/1 & 5/8

Dixon, Shandria <shandria_dixon@ios.doi.gov>

Pre-Approval to Travel Heather Swift

2 messages

Dixon, Shandria <shandria_dixon@ios.doi.gov> Fri, May 5, 2017 at 1:36 PM
To: Megan Bloomgren <megan_bloomgren@ios.doi.gov>
Cc: Debbie Cousins <debbie_cousins@ios.doi.gov>

May 6 - 11, 2017

The purpose of the trip is to organize media for the Secretary's listening tour of several national monument locations and meetings in Utah.

Salt Lake City, Utah

Estimated cost: $1500.00

Funded by OCO

–
Shandria Dixon
Office of the Secretary
Office of Communications
202.208.3752

Megan Bloomgren <megan_bloomgren@ios.doi.gov> Fri, May 5, 2017 at 1:38 PM
To: "Dixon, Shandria" <shandria_dixon@ios.doi.gov>
Cc: Debbie Cousins <debbie_cousins@ios.doi.gov>

Approved

Sent from my iPad
[Quoted text hidden]

Hampton Inn Salt Lake City Downtown
425 South 300 West • Salt Lake City, UT 84101
Phone (801) 741-1110 • Fax (801) 741-1171

SWIFT, HEATHERNICHOLE
*****
*****
*****

name
address

room number: 235/NKXRX
arrival date: 5/6/2017 5:47:00 PM
departure date: 5/7/2017

adult/child: 0/0
room rate: 115.00

Rate Plan: GVT
HH #
AL:
Car:

If the debit/credit card you are using for check-in is attached to a bank or checking account, a hold will be placed on the account for the full anticipated dollar amount to be owed to the hotel, including estimated incidentals, through your date of check-out and such funds will not be released for 72 business hours from the date of check-out or longer at the discretion of your financial institution.

Confirmation Number: ********

5/7/2017

Rates subject to applicable sales, occupancy, or other taxes. Please do not leave any money or items of value unattended in your room. A safety deposit box is available for you in the lobby. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. A fee of up to 250 USD will be assessed for smoking in a non-smoking room. Please ask the Front Desk for locations of designated outdoor smoking areas.

date	reference	description	amount
5/6/2017	2079792	GUEST ROOM	$115.00
5/6/2017	2079792	SALES TAX	$7.88
5/6/2017	2079792	LODGING TAX	$5.46
5/6/2017	2079792	INNKEEPER TAX	$1.15
		WILL BE SETTLED TO (b) (6)	$129.49
		EFFECTIVE BALANCE OF	$0.00

for reservations call **1.800.hampton** or visit us online at **hampton.com** **thanks.**

account no.

date of charge

folio/check no.
550782 A

card member name

authorization

initial

establishment no. and location
WWW.FACEBOOK.COM/HAMPTONSLC

establishment agrees to transmit to card holder for payment

purchases & services

taxes

tips & misc.

signature of card member
X

total amount

Join us in the lobby for breakfast
from **6 to 10 AM**
Today's Breakfast
Attendant

Teresa & Martha

Good Morning!

If there is anything we could have done differently to make your stay with us more enjoyable, please stop by the Front Desk to let us know!

Today's Forecast for Salt Lake City

Mostly Sunny
High: 77
Low: 53

(Our front desk staff would be happy to
Search the forecast for your destination as well!)

Feel the Hamptonality™

425 South 300 West
Salt Lake City, UT 84101

Thank you for choosing our hotel!

We love having you here!

Inn at the Canyons
533 N. Main Street
Monticello - 84535
Utah, United States
Phone: +1435-587-2458
Fax: 435-587-2191
Email: info@monticellocanyonlandsinn.com
Website: monticellocanyonlandsinn.com

Invoice

Res ID: 05026453 **Group ID:**G 05022303 **Check-in:** May 07, 2017 **Check-out:** May 09, 2017

Folio #INV2234

Guest Details

Guest Name: Heather Swift (P3827)
Address:
Phone: 0

Reservation Details

Created On: May 02, 2017
Stay Details: Double Queen (205)
May 07-May 09(2 Nights)
Room(s)/Person(s): 1 Room(s)/1 (1 Adults)
Amount: $ 209.98

	Date	Description-References	Amount	Tax	Payment
1	May, 07 2017	Paid by Justin Harding with [redacted]			$ 104.99
2	May, 07 2017	Paid by Heather Swift with [redacted]			$ 104.99
3	May 07, 2017	Seasonal Rate Room Rent Double Queen /205	$ 104.99	$ 0.00	
4	May 08, 2017	Seasonal Rate Room Rent Double Queen /205	$ 104.99	$ 0.00	
		Total	$ 209.98	$ 0.00	$ 209.98

Total	$ 209.98
Occupancy Tax	$ 0.00
VAT	$ 0.00
Total With Tax	$ 209.98
Total Paid	$ 209.98
Balance	$ 0.00



Comfort Suites (UT106)

150 West Center Street
Kanab, UT 84741
(435) 644-8200
GM.UT106@choicehotels.com

Account: 521272970
Date: 5/11/17
Room: 116 SGM
Arrival Date: 5/9/17
Departure Date: 5/11/17
Check In Time: 5/9/17 10:14 PM
Check Out Time: 5/11/17 7:03 AM
Rewards Program ID:
You were checked out by: ccampo
You were checked in by: Schave
Total Balance Due: 0.00

SWIFT, HEATHER
1849 c street ws
Washington, DC 20240

Post Date	Description	Comment	Amount
5/9/17	Room Charge	#116 SWIFT, HEATHER	91.00
5/9/17	Occupancy Tax		4.78
5/9/17	Sales / Misc tax		7.23
5/10/17	Room Charge	#116 SWIFT, HEATHER	91.00
5/10/17	Occupancy Tax		4.78
5/10/17	Sales / Misc tax		7.23
5/11/17	(b) (6)	(b) (6)	(206.02)

Folio Summary 5/9/17 - 5/11/17

Room Charge	182.00
Occupancy Tax	9.56
Sales / Misc tax	14.46
Master Card	(206.02)
Balance Due:	**0.00**

This rate is eligible for partner rewards. If this rate is changed, you may no longer be entitled to partner rewards.

Tell us about your stay experience with us! Go to ChoiceHotels.com with valid confirmation number and enter a review.

x_____

CHOICE privileges. REWARDS

You could be earning free nights and other great rewards. Join Choice Privileges today, at www.choiceprivileges.com.

Thank you for your stay. Visit ChoiceHotels.com/VerifiedReviews to post your comments about your recent experience (Click the 'Write a Review' button)

UNITED STATES
DEPARTMENT OF THE INTERIOR
FORM NO. DI-1020
FORM APPROVED BY COMP. GEN. U.S.
NOVEMBER 8, 1949

TRAVEL AUTHORIZATION

1. No. HSwift 05062017
2. 05/06/2017 (DATE)

3. Office of the Secretary/Office of Communications (BUREAU OR OFFICE)

4. NAME Heather Swift
5. OFFICIAL STATION Washington, DC
6. TITLE Press Secretary
7. ACCOUNTING OFFICE IBC Denver

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

PLACES OF TRAVEL

8. FROM: RES: Washington, DC
9. TO: Salt Lake City, UT/Kanab, UT/Billings, MT and Return to RES: Washington, DC

10. PURPOSE AND REMARKS:
To organize media for the Secretary's listening tour of several national monument locations and meetings.

11. PER DIEM ALLOWANCE:
Salt Lake City, UT $115/$59
Kanab, UT $91/$51
Billings, MT $91/$51
Per diem is authorized in accordance with the Federal Travel Regulations as issued by GSA and published in the Federal Travel Register.

12. PERIOD OF TRAVEL: Beginning on or about 05/06/2017 Ending on or about 05/12//2017

MODE OF TRAVEL

13. [X] Common carrier
14. Extra fare
15. Government-owned conveyance
16. Privately owned at a mileage rate of cents, subject to:
- *(a)* Administratively determined to be the advantage of the Government
- *(b)* A showing of advantage to the Government
- *(c)* Not to exceed cost by common carrier, including consideration of Per Diem allowance

MISCELLANEOUS

17. Transportation immediate family
19. Shipment household goods and personal effects
18. Other *(specify)*
Baggage fees, taxi fares, telephone calls, rental vehicles, fuel, conference rooms, POV, public transportation, tolls, faxes, data services..

ESTIMATED COST

20. Transportation	Airfare	$ 1094.80
21. Per Diem	Lodging, taxes	534.25
22. Other	Taxi	26.05
23. TOTAL		$ 1655.10

24. CHARGED TO:
178D0102DM/DS10500000/DLSN00000.000000/DX10501

25. _____ (FISCAL OFFICER'S SIGNATURE)

26. _____ (REQUESTER'S SIGNATURE)
27. Press Secretary (TITLE)

28. _____ (AUTHORIZING OFFICER'S SIGNATURE)
29. Downey Magallanes/Acting Deputy Chief of Staff (TITLE)

Itinerary Invoice Information Feedback

TRAVEL Incorporated

Ticket Number	006-8667740309
Account #	D00880
Issue Date	Wed, May 10, 2017
Booking ID	LVL4BX
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Swift/Heather.Nichole**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES CR7	4505 / L LCA Confirmation: H7BNW9	Thu, 05/11/2017 Thu, 05/11/2017	Leave :: SALT LAKE CITY Arrive :: BILLINGS	418P 540P
🛏	Hotel: Address: Confirmation Number: Phone Number: GalaxyNet Status:	Doubletree By Hilton Billings 27 N 27th Street Billings, MT 59101 86974489 1 (406) 252-7400		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Thu, 05/11/2017 Sat, 05/13/2017 $91.00 1 1 A02AL0
✈	UNITED AIRLINES 320	746 / S SCADCA Confirmation: E5ZCW6	Sat, 05/13/2017 Sat, 05/13/2017	Leave :: BILLINGS Arrive :: DENVER *** Connecting ***	645A 816A
✈	UNITED AIRLINES 739	1767 / S SCADCA Confirmation: E5ZCW6	Sat, 05/13/2017 Sat, 05/13/2017	Leave :: DENVER Arrive :: RONALD REAGAN NTL WASHINGTON	948A 313P

— Remark(s) —

U29/THSWIFTDO05112017
U82/ORFSHOURLY

Fare	$567.44
Tax	$73.56
Total Amount	$641.00
Amount Charged	$641.00

Air only indicated here.

SLC DL BIL322.79UA X/DEN UA WAS244.65USD567.44END DL ZPSLCBILDEN XT11.20AY7.50XF SLC4.5BIL3

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Wed, Jun 14, 2017 10:01 AM *Official Invoice*

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TRAVEL Incorporated

Ticket Number	006-8666998260
Account #	D00880
Issue Date	Fri, May 05, 2017
Booking ID	LVL4BX
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Swift/Heather.Nichole**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
🛏	Hotel: Address:	Hampton Inn Salt Lake Cty Dwtn 425 South 300 West		Check In: Check Out: Your Nightly Rate:	Sat, 05/06/2017 Sun, 05/07/2017

Salt Lake City, UT 84101

Number of Rooms: $115.00
Number of People: 1
Room Type: 1
A0RA2P

Confirmation Number: 84913085
Phone Number: 1 (801) 741-1110
GalaxyNet Status: Cancelled

Hotel: Comfort Suites Airport
Address: 171 N 2100 W
Salt Lake City, UT 84116

Check In: Wed, 05/10/2017
Check Out: Thu, 05/11/2017
Your Nightly Rate: $109.99
Number of Rooms: 1
Number of People: 1
Room Type: Z71BGOV

Confirmation Number: 86018838
Phone Number: 1 (801) 715-8688
GalaxyNet Status:

DELTA AIR LINES M90	2846 / L LCADCA Confirmation: H7BNW9	Thu, 05/11/2017 Thu, 05/11/2017	Leave : SALT LAKE CITY Arrive : MINNEAPOLIS-STP *** Connecting ***	315P 656P
DELTA AIR LINES 717	1776 / L LCADCA Confirmation: H7BNW9	Thu, 05/11/2017 Thu, 05/11/2017	Leave : MINNEAPOLIS-STP Arrive : RONALD REAGAN NTL WASHINGTON	757P 1132P

— Remark(s) —

U29/THSWIFTDO05062017
U82/ORFSHOURLY

Fare	$293.02
Tax	$44.78
Total Amount	$337.80
Amount Charged	$337.80

Air only indicated here.

SLC DL X/MSP DL WAS293.02USD293.02END DL ZPSLCMSP XT 5.60AY9.00XF SLC4.5MSP4.5

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TRAVEL Incorporated

*** REFUND ***

Ticket Number	006-8666998260
Account #	D00880
Issue Date	Fri, May 05, 2017
Booking ID	LVL4BX
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Swift/Heather.Nichole**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
	DELTA AIR LINES M90	2846 / L LCADCA Confirmation: H7BNW9	Thu, 05/11/2017 Thu, 05/11/2017	Leave : SALT LAKE CITY Arrive : MINNEAPOLIS-STP *** Connecting ***	315P 656P
	DELTA AIR LINES 717	1776 / L LCADCA Confirmation: H7BNW9	Thu, 05/11/2017 Thu, 05/11/2017	Leave : MINNEAPOLIS-STP Arrive : RONALD REAGAN NTL WASHINGTON	757P 1132P

— Remark(s) —

U5/UUN/30*C30
U25/NO PROFILE
U29/THSWIFTDO05062017
U82/ORFSHOURLY
U89/NP-T0505171152

Fare	($293.02)
Tax	($44.78)
Total Amount	($337.80)
Amount Charged	($337.80)

Air only indicated here.

SLC DL X/MSP DL WAS293.02USD293.02END DL ZPSLCMSP XT 5.60AY9.00XF SLC4.5MSP4.5

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Ticket Number	006-8667740205
Account #	D00880
Issue Date	Wed, May 10, 2017
Booking ID	LVL4BX
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Swift/Heather.Nichole**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES CR7	4669 / L LCA Confirmation: H7BNW9	Thu, 05/11/2017 Thu, 05/11/2017	Leave :: SALT LAKE CITY Arrive :: BILLINGS	1100A 1229P
✈	UNITED AIRLINES 320	746 / S SCADCA Confirmation: E5ZCW6	Sat, 05/13/2017 Sat, 05/13/2017	Leave :: BILLINGS Arrive :: DENVER *** Connecting ***	645A 816A
✈	UNITED AIRLINES 739	1767 / S SCADCA Confirmation: E5ZCW6	Sat, 05/13/2017 Sat, 05/13/2017	Leave :: DENVER Arrive :: RONALD REAGAN NTL WASHINGTON	948A 313P

— **Remark(s)** —

U29/THSWIFTDO05112017
U82/ORFSHOURLY

Fare	$567.44
Tax	$73.56
Total Amount	$641.00
Amount Charged	$641.00

Air only indicated here.

SLC DL BIL322.79UA X/DEN UA WAS244.65USD567.44END DL ZPSLCBILDEN XT11.20AY7.50XF SLC4.5BIL3

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Ticket Number	006-8667662395
Account #	D00880
Issue Date	Tue, May 09, 2017
Booking ID	LVL4BX
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Swift/Heather.Nichole**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES 757	832 / Y YCADCA Confirmation: H7BNW9	Fri, 05/12/2017 Fri, 05/12/2017	Leave :: SALT LAKE CITY Arrive :: RONALD REAGAN NTL WASHINGTON	948A 359P

— **Remark(s)** —

U29/THSWIFTDO05112017
U82/ORFSHOURLY

Fare	$400.93
Tax	$44.27
Total Amount	$445.20
Amount Charged	$445.20

Air only indicated here.

SLC DL WAS400.93USD400.93END DL ZPSLC XT5.60AY4.50XF SLC4.5

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Print: Wed, Jun 14, 2017 10:01 AM

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TRAVEL Incorporated

Ticket Number	**006-8666998235**
Account #	**D00880**
Issue Date	**Fri, May 05, 2017**
Booking ID	**LVL4BX**
Issuing Location	**UUN**
Booking Agent ID	**2K**
Form of Payment	(b) (6)
Transaction Type	**Electronic Ticket**
Booking Currency	**USD**

Name: **Swift/Heather.Nichole**

Type	Carrier / Equip	Flight # / Class / Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES 321	2460 / Y YCADCA Confirmation: H7BNW9	Sat, 05/06/2017	Leave :: RONALD REAGAN NTL WASHINGTON	1113A
			Sat, 05/06/2017	Arrive :: ATLANTA *** *Connecting* ***	104P
✈	DELTA AIR LINES 739	1820 / Y YCADCA Confirmation: H7BNW9	Sat, 05/06/2017	Leave :: ATLANTA	220P
			Sat, 05/06/2017	Arrive :: SALT LAKE CITY	417P

🛏	Hotel:	Hampton Inn Salt Lake Cty Dwtn	Check In:	Sat, 05/06/2017
	Address:	425 South 300 West Salt Lake City, UT 84101	Check Out:	Sun, 05/07/2017
			Your Nightly Rate:	$115.00
	Confirmation Number:	84913085	Number of Rooms:	1
	Phone Number:	1 (801) 741-1110	Number of People:	1
	GalaxyNet Status:	Duplicate	Room Type:	A0RA2P
🛏	Hotel:	Comfort Suites Airport	Check In:	Wed, 05/10/2017
	Address:	171 N 2100 W Salt Lake City, UT 84116	Check Out:	Thu, 05/11/2017
			Your Nightly Rate:	$109.99
	Confirmation Number:	86018838	Number of Rooms:	1
	Phone Number:	1 (801) 715-8688	Number of People:	1
	GalaxyNet Status:	Duplicate	Room Type:	Z71BGOV

— Remark(s) —

U29/THSWIFTDO05062017

U82/ORFSHOURLY

Fare	**$400.93**
Tax	**$52.87**
Total Amount	**$453.80**
Amount Charged	**$453.80**

Air only indicated here

WAS DL X/ATL DL SLC400.93USD400.93END DL ZPDCAATL XT 5.60AY9.00XF DCA4.5ATL4.5

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Wed, Jun 14, 2017 10:01 AM

Official Invoice

Generated by Travel Incorporated

TRAVEL Incorporated

Ticket Number	**006-8667662385**
Account #	**D00880**
Issue Date	**Tue, May 09, 2017**
Booking ID	**LVL4BX**
Issuing Location	**UUN**
Booking Agent ID	**2K**
Form of Payment	(b) (6)
Transaction Type	**Electronic Ticket**
Booking Currency	**USD**

Name: **Swift/Heather.Nichole**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES M90	2846 / L LCADCA Confirmation: H7BNW9	Fri, 05/12/2017 Fri, 05/12/2017	Leave :: SALT LAKE CITY Arrive :: MINNEAPOLIS-STP *** *Connecting* ***	315P 656P
✈	DELTA AIR LINES 717	1776 / L LCADCA Confirmation: H7BNW9	Fri, 05/12/2017 Fri, 05/12/2017	Leave :: MINNEAPOLIS-STP Arrive :: RONALD REAGAN NTL WASHINGTON	757P 1132P

— **Remark(s)** —

U29/THSWIFTDO05112017

U82/ORFSHOURLY

Fare	**$293.02**
Tax	**$44.78**
Total Amount	**$337.80**
Amount Charged	**$337.80**

Air only indicated here

SLC DL X/MSP DL WAS293.02USD293.02END DL ZPSLCMSP XT 5.60AY9.00XF SLC4.5MSP4.5

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DOUBLETREE
BY HILTON
BILLINGS

27 N. 27th Street • Billings, MT 59101
Phone (406) 252-7400 • Fax (406) 252-2401
For reservations across the nation
www.doubletree.com or 1-800-222-TREE

Name & Address

SWIFT, HEATHERNICHOLE

Room 704/NQR
Arrival Date 5/11/2017 5:53:00 PM
Departure Date 5/13/2017

Adult/Child 0/0
Room Rate 91.00

Rate Plan: GR1
HH #
AL:
Car:

Confirmation Number: ********

5/13/2017

DATE	REFERENCE	DESCRIPTION	AMOUNT
5/11/2017	169091	GUEST ROOM	$91.00
5/11/2017	169092	OCCUPANCY TAX	$6.37
5/11/2017	169092	CITY ASSESSMENT	$2.00
5/12/2017	169904	GUEST ROOM	$91.00
5/12/2017	169904	OCCUPANCY TAX	$6.37
5/12/2017	169904	CITY ASSESSMENT	$2.00
		WILL BE SETTLED TO (b) (6)	$198.74
		EFFECTIVE BALANCE OF	$0.00

EXPENSE REPORT SUMMARY

	5/11/2017	5/12/2017	STAY TOTAL
ROOM AND TAX	$99.37	$99.37	$198.74
DAILY TOTAL	$99.37	$99.37	$198.74

ACCOUNT NO

CARD MEMBER NAME

ESTABLISHMENT NO. & LOCATION — ESTABLISHMENT AGREES TO TRANSMIT TO CARD HOLDER FOR PAYMENT

CARD MEMBER'S SIGNATURE
X

DATE OF CHARGE

FOLIO NO./CHECK NO
78492 A

AUTHORIZATION

INITIAL

PURCHASES & SERVICES

TAXES

TIPS & MISC

TOTAL AMOUNT

MERCHANDISE AND/OR SERVICES PURCHASED ON THIS CARD SHALL NOT BE RESOLD OR RETURNED FOR A CASH REFUND

PAYMENT DUE UPON RECEIPT

Hilton
WALDORF ASTORIA
CONRAD
canopy
Hilton
CURIO
DOUBLETREE
TAPESTRY COLLECTION
EMBASSY SUITES
Hilton Garden Inn
Hampton
tru
HOMEWOOD SUITES
HOME2
Hilton Grand Vacations
Hilton HONORS

Heather Swift (b) (6)

From Hotel to Airport

Your Frida n g trip with Uber

1 message

Uber Receip uber ber.com>
To: Heather Swift - (b) (6)

Fri, May 12, 2017 at 12:17 PM



UBER

$ 10.35

Thanks for choosing Uber, Heather

May 12, 2017 | uberX

10 27 N 27th St, Billings, MT

10.1 | E Airport Rd, Billings, MT

You rode with esse

Gr ail

Heather Swift (b) (6) [redacted]

To the Airport DCA

Receipt fo r You ayment to Uber Techn ologies, Inc

1 message

service@pay l.com ice@paypal.com> Sat, May 6, 2017 at 8:51 AM
To: heather sv (b) (6) [redacted]

Pay

May 6, 2017 05:51:02 PDT
Transaction ID: 8P762054P3454271U

Hello athe

You nt a ent of $15.70 USD to Uber chnologies, Inc

It may ke a f ments for this transaction to appe n your account.

Merc nt
Uber chno Inc
http:// ww.u n
877-2 802

Instructions to merchant
You haven't entered any instructions.

Description	Unit price	Qty	Amount
Ub	5.70 USD	1	$15.70 USD

Subtotal	$15.70 USD
Total	$15.70 USD
Payment	$15.70 USD

Dixon, Shandria <shandria_dixon@ios.doi.gov>

Another itinerary change

3 messages

Heather Swift <heather_swift@ios.doi.gov> Tue, May 9, 2017 at 7:40 PM
To: Shandria Dixon <shandria_dixon@ios.doi.gov>, Laura Rigas <laura_rigas@ios.doi.gov>, timothy_nigborowicz@ios.doi.gov

Shandria, we just had a change of itinerary. Laura wants me to fly to Billings MT on Thursday PM, depart for DCA on Saturday AM.

Shandria Dixon <shandria_dixon@ios.doi.gov> Wed, May 10, 2017 at 5:57 AM
To: Bloomgren Megan <megan_bloomgren@ios.doi.gov>
Cc: Cousins Debbie <debbie_cousins@ios.doi.gov>, Nigborowicz Timothy <timothy_nigborowicz@ios.doi.gov>, Swift Heather <heather_swift@ios.doi.gov>

Requesting approval for lodging, airfare and other incurred expenses from Salt Lake City to Billings, MT and back to Washington,DC.

Begin forwarded message:

> **From:** Heather Swift <heather_swift@ios.doi.gov>
> **Date:** May 9, 2017 at 7:40:57 PM EDT
> **To:** Shandria Dixon <shandria_dixon@ios.doi.gov>, Laura Rigas <laura_rigas@ios.doi.gov>, timothy_nigborowicz@ios.doi.gov
> **Subject: Another itinerary change**
>
> Shandria, we just had a change of itinerary. Laura wants me to fly to Billings MT on Thursday PM, depart for DCA on Saturday AM.

Bloomgren, Megan <megan_bloomgren@ios.doi.gov> Wed, May 10, 2017 at 8:58 AM
To: Shandria Dixon <shandria_dixon@ios.doi.gov>
Cc: Cousins Debbie <debbie_cousins@ios.doi.gov>, Nigborowicz Timothy <timothy_nigborowicz@ios.doi.gov>, Swift Heather <heather_swift@ios.doi.gov>

Approved - thank you
[Quoted text hidden]

Dixon, Shandria <shandria_dixon@ios.doi.gov>

Re: Wednesday/Thursday

2 messages

Heather Swift <heather_swift@ios.doi.gov> Tue, May 9, 2017 at 11:01 AM
To: Timothy Nigborowicz <timothy_nigborowicz@ios.doi.gov>
Cc: Russell Roddy <russell_roddy@ios.doi.gov>, Shandria Dixon <shandria_dixon@ios.doi.gov>

Tim, the Chief and Laura approved a one day extension of my trip. I'll need to overnight in Kanab on Wednesday and SLC (airport) on Thursday.

Sent from my iPhone

> On May 7, 2017, at 1:48 PM, Timothy Nigborowicz <timothy_nigborowicz@ios.doi.gov> wrote:
>
> That should be fine as far as hotels are concerned. Just please let me
> know if that's the final decision so we can make the necessary
> changes.
>
>> On May 7, 2017, at 3:39 PM, Heather Swift <heather_swift@ios.doi.gov> wrote:
>>
>> Gents, I'm really nervous about this tiny plane flight. Can I just
>> overnight in Kanab on Wednesday and drive back to SLC on Thursday with
>> the BLM team?
>>
>> Sent from my iPhone

Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> Tue, May 9, 2017 at 11:08 AM
To: Heather Swift <heather_swift@ios.doi.gov>
Cc: Russell Roddy <russell_roddy@ios.doi.gov>, Shandria Dixon <shandria_dixon@ios.doi.gov>

Okay, thanks.
[Quoted text hidden]

Itinerary | Invoice | Information | Feedback

Date: 05/05/2017
Record Locator: LVL4BX
Travelers:
Swift, Heather.Nichole
Agent: doi.travel@duluthtravelinc.com

Agency Address
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Sat, May 06 2017 – Salt Lake City, UT

11:13 AM depart

Ronald Reagan Ntl Washington (DCA) to Atlanta (ATL) — Confirmation No. H7BNW9

Delta Air Lines
Flight 2460

Takeoff: 11:13 AM (Terminal: B)
Ronald Reagan Ntl Washington, DC – map

Landing: 1:04 PM (Terminal: S)
Atlanta, GA – map

Baggage Info | Economy Class [Y] Class | Airbus Industrie A321 | No Meal Service | 1h 51m

Travelers:
Name: Swift, Heather.Nichole Ticket #: 006-8666998235 Seat: 19A FF#: (b) (6)

2:20 PM depart

Atlanta (ATL) to Salt Lake City (SLC) — Confirmation No. H7BNW9

Delta Air Lines
Flight 1820

Takeoff: 2:20 PM (Terminal: S)
Atlanta, GA – map

Landing: 4:17 PM (Terminal: 2)
Salt Lake City, UT – map

Baggage Info | Economy Class [Y] Class | Boeing 737-900 | Lunch | 3h 57m

Travelers:
Name: Swift, Heather.Nichole Ticket #: 006-8666998235 Seat: Unassigned FF#: (b) (6)
Notes: Unable to assign seat at this time..will keep ck for a seat

check-in

Hampton Inn Salt Lake CTY Dwtn

Confirmation No. 84913085 – map – images

Address: 425 South 300 West Salt Lake City Ut 84101
Nights: 1 (name: Swift Heathernichole)
Guarantee Info: (b) (6)
Other Info: ZD102388999
Nightly Rate: $115.00
Total Rate: $129.49

Phone: 1-801-741-1110 Fax: 1-801-741-1171
Rooms: 1 room
Room Desc: Us Fed GVT Military Rt Is With 1 King Shower Only W-sofabed-fridge Nonsmok Hdtv-free Wi-fi-hot Breakfast Included
Cancel Policy: 24 Hr Cancel Required

Sun, May 07 2017

check-out

Hampton Inn Salt Lake CTY Dwtn

Confirmation No. 84913085

Find nearby: Restaurants Gas Stations

Wed, May 10 2017

12:00 AM 425 South 300 West Salt Lake City Ut 84101 to 171 N 2100 W Salt Lake City Ut 84116

check-in

Comfort Suites Airport

Confirmation No. 86018838 – map – images

Address: 171 N 2100 W Salt Lake City Ut 84116
Nights: 1 (name: Swift Heathernichole)
Guarantee Info: (b) (6)
Other Info:
Nightly Rate: $109.99

Phone: 1-801-715-8688 Fax: 1-801-715-8588
Rooms: 1 room
Room Desc: Gov-mil Rate 2 Queen Beds Nonsmoking Suite 1 Room Suite Sofabed-2person Partial Room Divider
Cancel Policy: Cancel By 6 Pm Local HTL Time DOA

Thu, May 11 2017 – Ronald Reagan Ntl Washington, DC

check-out

Comfort Suites Airport Confirmation No. 86018838

Find nearby: Restaurants Gas Stations

3:15 PM depart

Salt Lake City (SLC) to Minneapolis-Stp (MSP) — Confirmation No. H7BNW9

Delta Air Lines
Flight 2846

Takeoff: 3:15 PM (Terminal: 2)
Salt Lake City, UT – map

Landing: 6:56 PM (Terminal: 1)
Minneapolis-Stp, MN – map

Baggage Info | Economy Class (L) Class | McDonnell Douglas MD-90 | Refreshments | 2h 41m

Travelers:

Name: Swift, Heather.Nichole Ticket #: 006-8666998260 Seat: 33D FF#: (b) (6)

Notes: Center seat reserved for now..will keep ck for a better seat

7:57 PM depart

Minneapolis-Stp (MSP) to Ronald Reagan Ntl Washington (DCA) — Confirmation No. H7BNW9

Delta Air Lines
Flight 1776

Takeoff: 7:57 PM (Terminal: 1)
Minneapolis-Stp, MN – map

Landing: 11:32 PM (Terminal: B)
Ronald Reagan Ntl Washington, DC – map

Baggage Info | Economy Class (L) Class | Boeing 717 | Dinner | 2h 35m

Travelers:

Name: Swift, Heather.Nichole Ticket #: 006-8666998260 Seat: 17D FF#: (b) (6)

Notes: Center seat reserved for now..will keep ck for a better seat

Itinerary | Invoice | Information | Feedback

TRAVEL Incorporated

Ticket Number	006-8666998235
Account #	D00880
Issue Date	Fri, May 05, 2017
Booking ID	LVL4BX
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Swift/Heather.Nichole** To print as Adobe Acrobat [PDF] click here.

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES 321	2460 / Y YCADCA Confirmation: H7BNW9	Sat, 05/06/2017 Sat, 05/06/2017	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: ATLANTA *** *Connecting* ***	1113A 104P
✈	DELTA AIR LINES 739	1820 / Y YCADCA Confirmation: H7BNW9	Sat, 05/06/2017 Sat, 05/06/2017	Leave :: ATLANTA Arrive :: SALT LAKE CITY	220P 417P

🛏	Hotel:	Hampton Inn Salt Lake Cty	Check In:	Sat,
	Address:	Dwtn	Check Out:	05/06/2017
		425 South 300 West	Your Nightly Rate:	Sun,
		Salt Lake City, UT 84101	Number of Rooms:	05/07/2017
	Confirmation Number:	84913085	Number of People:	$115.00
	Phone Number:	1 (801) 741-1110	Room Type:	1
	GalaxyNet Status:			1
				A0RA2P
🛏	Hotel:	Comfort Suites Airport	Check In:	Wed,
	Address:	171 N 2100 W	Check Out:	05/10/2017
		Salt Lake City, UT 84116	Your Nightly Rate:	Thu,
			Number of Rooms:	05/11/2017
	Confirmation Number:	86018838	Number of People:	$109.99
	Phone Number:	1 (801) 715-8688	Room Type:	1
	GalaxyNet Status:			1
				Z71BGOV

— Remark(s) —

U29/THSWIFTDO05062017

U82/ORFSHOURLY

Fare	**$400.93**
Tax	**$52.87**
Total Amount	**$453.80**
Amount Charged	**$453.80**

Air only indicated here.

WAS DL X/ATL DL SLC400.93USD400.93END DL ZPDCAATL XT 5.60AY9.00XF DCA4.5ATL4.5

* Accounting Note: This Invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (ARC) on 05/09/2017

Itinerary | Invoice | Information | Feedback

TRAVEL Incorporated

Ticket Number	**006-8667740309**
Account #	**D00880**
Issue Date	**Wed, May 10, 2017**
Booking ID	**LVL4BX**
Issuing Location	**UUN**
Booking Agent ID	**2K**
Form of Payment	(b) (6)
Transaction Type	**Electronic Ticket**
Booking Currency	**USD**

Name: **Swift/Heather.Nichole**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES CR7	4505 / L LCA Confirmation: H7BNW9	Thu, 05/11/2017 Thu, 05/11/2017	Leave :: SALT LAKE CITY Arrive :: BILLINGS	418P 540P
🛏	Hotel: Address: Confirmation Number: Phone Number: GalaxyNet Status:	Doubletree By Hilton Billings 27 N 27th Street Billings, MT 59101 86974489 1 (406) 252-7400		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Thu, 05/11/2017 Sat, 05/13/2017 $91.00 1 1 A02AL0
✈	UNITED AIRLINES 320	746 / S SCADCA Confirmation: E5ZCW6	Sat, 05/13/2017 Sat, 05/13/2017	Leave :: BILLINGS Arrive :: DENVER *** *Connecting* ***	645A 816A
✈	UNITED AIRLINES 739	1767 / S SCADCA Confirmation: E5ZCW6	Sat, 05/13/2017 Sat, 05/13/2017	Leave :: DENVER Arrive :: RONALD REAGAN NTL WASHINGTON	948A 313P

— **Remark(s)** —

U29/THSWIFTDO05112017

U82/ORFSHOURLY

Fare	**$567.44**
Tax	**$73.56**
Total Amount	**$641.00**
Amount Charged	**$641.00**

Air only indicated here.

SLC DL BIL322.79UA X/DEN UA WAS244.65USD567.44END DL ZPSLCBILDEN XT11.20AY7.50XF SLC4.5BIL3

* Accounting Note: This Invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (ARC) on 05/16/2017

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Thu, May 11, 2017 12:57 PM

Official Invoice

Generated by Travel Incorporated

TRAVEL Incorporated

Ticket Number	**006-8666998260**
Account #	**D00880**
Issue Date	**Fri, May 05, 2017**
Booking ID	**LVL4BX**
Issuing Location	**UUN**
Booking Agent ID	**2K**
Form of Payment	(b) (6)
Transaction Type	**Electronic Ticket**
Booking Currency	**USD**

Name: **Swift/Heather.Nichole**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
Hotel	Hotel: Address:	Hampton Inn Salt Lake Cty Dwtn 425 South 300 West Salt Lake City, UT 84101		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Sat, 05/06/2017 Sun, 05/07/2017 $115.00 1 1 A0RA2P
	Confirmation Number: Phone Number: GalaxyNet Status:	84913085 1 (801) 741-1110			
Hotel	Hotel: Address:	Comfort Suites Airport 171 N 2100 W Salt Lake City, UT 84116		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Wed, 05/10/2017 Thu, 05/11/2017 $109.99 1 1 Z71BGOV
	Confirmation Number: Phone Number: GalaxyNet Status:	86018838 1 (801) 715-8688			
Air	DELTA AIR LINES M90	2846 / L LCADCA Confirmation: H7BNW9	Thu, 05/11/2017 Thu, 05/11/2017	Leave :: SALT LAKE CITY Arrive :: MINNEAPOLIS-STP *** *Connecting* ***	315P 656P
Air	DELTA AIR LINES 717	1776 / L LCADCA Confirmation: H7BNW9	Thu, 05/11/2017 Thu, 05/11/2017	Leave :: MINNEAPOLIS-STP Arrive :: RONALD REAGAN NTL WASHINGTON	757P 1132P

— Remark(s) —

U29/THSWIFTDO05062017
U82/ORFSHOURLY

Fare	**$293.02**
Tax	**$44.78**
Total Amount	**$337.80**
Amount Charged	**$337.80**

Air only indicated here.

SLC DL X/MSP DL WAS293.02USD293.02END DL ZPSLCMSP XT 5.60AY9.00XF SLC4.5MSP4.5

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Thu, May 11, 2017 12:57 PM

Official Invoice

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TRAVEL Incorporated

***** REFUND *****

Ticket Number	**006-8666998260**
Account #	**D00880**
Issue Date	**Fri, May 05, 2017**
Booking ID	**LVL4BX**
Issuing Location	**UUN**
Booking Agent ID	**2K**
Form of Payment	(b) (6)
Transaction Type	**Electronic Ticket**
Booking Currency	**USD**

Name: **Swift/Heather.Nichole**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
Air	DELTA AIR LINES M90	2846 / L LCADCA Confirmation: H7BNW9	Thu, 05/11/2017 Thu, 05/11/2017	Leave :: SALT LAKE CITY Arrive :: MINNEAPOLIS-STP *** *Connecting* ***	315P 656P
Air	DELTA AIR LINES 717	1776 / L LCADCA Confirmation: H7BNW9	Thu, 05/11/2017 Thu, 05/11/2017	Leave :: MINNEAPOLIS-STP Arrive :: RONALD REAGAN NTL WASHINGTON	757P 1132P

— Remark(s) —

Fare	**($293.02)**

U5/UUN/30*C30
U25/NO PROFILE
U29/THSWIFTDO05062017
U82/ORFSHOURLY
U89/NP-T0505171152

Tax	($44.78)
Total Amount	($337.80)
Amount Charged	($337.80)

Air only indicated here.

SLC DL X/MSP DL WAS293.02USD293.02END DL ZPSLCMSP XT 5.60AY9.00XF SLC4.5MSP4.5

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Thu, May 11, 2017 12:57 PM

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TRAVEL Incorporated

*** VOID ***

Ticket Number	**006-8667740205**
Account #	**D00880**
Issue Date	**Wed, May 10, 2017**
Booking ID	**LVL4BX**
Issuing Location	**UUN**
Booking Agent ID	**2K**
Form of Payment	(b) (6)
Transaction Type	**Electronic Ticket**
Booking Currency	**USD**

Name: **Swift/Heather.Nichole**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES CR7	4669 / L LCA Confirmation: H7BNW9	Thu, 05/11/2017 Thu, 05/11/2017	Leave :: SALT LAKE CITY Arrive :: BILLINGS	1100A 1229P
✈	UNITED AIRLINES 320	746 / S SCADCA Confirmation: E5ZCW6	Sat, 05/13/2017 Sat, 05/13/2017	Leave :: BILLINGS Arrive :: DENVER *** Connecting ***	645A 816A
✈	UNITED AIRLINES 739	1767 / S SCADCA Confirmation: E5ZCW6	Sat, 05/13/2017 Sat, 05/13/2017	Leave :: DENVER Arrive :: RONALD REAGAN NTL WASHINGTON	948A 313P

— **Remark(s)** —

U29/THSWIFTDO05112017
U82/ORFSHOURLY

Fare	$567.44
Tax	$73.56
Total Amount	$641.00
Amount Charged	$641.00

Air only indicated here.

SLC DL BIL322.79UA X/DEN UA WAS244.65USD567.44END DL ZPSLCBILDEN XT11.20AY7.50XF SLC4.5BIL3

* Accounting Note: This Invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (ARC) on 05/16/2017

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Thu, May 11, 2017 12:57 PM

Official Invoice

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TRAVEL Incorporated

*** VOID ***

Ticket Number	**006-8667662395**
Account #	**D00880**
Issue Date	**Tue, May 09, 2017**
Booking ID	**LVL4BX**
Issuing Location	**UUN**
Booking Agent ID	**2K**
Form of Payment	(b) (6)
Transaction Type	**Electronic Ticket**
Booking Currency	**USD**

Name: **Swift/Heather.Nichole**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES 757	832 / Y YCADCA Confirmation: H7BNW9	Fri, 05/12/2017 Fri, 05/12/2017	Leave :: SALT LAKE CITY Arrive :: RONALD REAGAN NTL WASHINGTON	948A 359P

— **Remark(s)** —

U29/THSWIFTDO05112017
U82/ORFSHOURLY

Fare	**$400.93**
Tax	**$44.27**
Total Amount	**$445.20**
Amount Charged	**$445.20**

Air only indicated here.

SLC DL WAS400.93USD400.93END DL ZPSLC XT5.60AY4.50XF SLC4.5

* Accounting Note: This Invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (ARC) on 05/16/2017

TRAVEL Incorporated

Ticket Number	**006-8666998235**
Account #	**D00880**
Issue Date	**Fri, May 05, 2017**
Booking ID	**LVL4BX**
Issuing Location	**UUN**
Booking Agent ID	**2K**
Form of Payment	(b) (6)
Transaction Type	**Electronic Ticket**
Booking Currency	**USD**

Name: **Swift/Heather.Nichole**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES 321	2460 / Y YCADCA Confirmation: H7BNW9	Sat, 05/06/2017 Sat, 05/06/2017	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: ATLANTA *** *Connecting* ***	1113A 104P
✈	DELTA AIR LINES 739	1820 / Y YCADCA Confirmation: H7BNW9	Sat, 05/06/2017 Sat, 05/06/2017	Leave :: ATLANTA Arrive :: SALT LAKE CITY	220P 417P

🛏	Hotel:	Hampton Inn Salt Lake Cty Dwtn	Check In:	Sat,
	Address:	425 South 300 West Salt Lake City, UT 84101	Check Out:	05/06/2017
			Your Nightly Rate:	Sun,
	Confirmation Number:	84913085	Number of Rooms:	05/07/2017
	Phone Number:	1 (801) 741-1110	Number of People:	$115.00
	GalaxyNet Status:	Duplicate	Room Type:	1 1 A0RA2P
🛏	Hotel:	Comfort Suites Airport	Check In:	Wed,
	Address:	171 N 2100 W Salt Lake City, UT 84116	Check Out:	05/10/2017
			Your Nightly Rate:	Thu,
	Confirmation Number:	86018838	Number of Rooms:	05/11/2017
	Phone Number:	1 (801) 715-8688	Number of People:	$109.99
	GalaxyNet Status:	Duplicate	Room Type:	1 1 Z71BGOV

— **Remark(s)** —

U29/THSWIFTDO05062017
U82/ORFSHOURLY

Fare	**$400.93**
Tax	**$52.87**
Total Amount	**$453.80**

Amount Charged	**$453.80**

Air only indicated here.

WAS DL X/ATL DL SLC400.93USD400.93END DL ZPDCAATL XT 5.60AY9.00XF DCA4.5ATL4.5

TRAVEL Incorporated

*** VOID ***

Ticket Number	**006-8667662385**
Account #	**D00880**
Issue Date	**Tue, May 09, 2017**
Booking ID	**LVL4BX**
Issuing Location	**UUN**
Booking Agent ID	**2K**
Form of Payment	(b) (6)
Transaction Type	**Electronic Ticket**
Booking Currency	**USD**

Name: **Swift/Heather.Nichole**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES M90	2846 / L LCADCA Confirmation: H7BNW9	Fri, 05/12/2017 Fri, 05/12/2017	Leave :: SALT LAKE CITY Arrive :: MINNEAPOLIS-STP *** *Connecting* ***	315P 656P
✈	DELTA AIR LINES 717	1776 / L LCADCA Confirmation: H7BNW9	Fri, 05/12/2017 Fri, 05/12/2017	Leave :: MINNEAPOLIS-STP Arrive :: RONALD REAGAN NTL WASHINGTON	757P 1132P

— Remark(s) —

U29/THSWIFTDO05112017
U82/ORFSHOURLY

Fare	**$293.02**
Tax	**$44.78**
Total Amount	**$337.80**
Amount Charged	**$337.80**

Air only indicated here.

SLC DL X/MSP DL WAS293.02USD293.02END DL ZPSLCMSP XT 5.60AY9.00XF SLC4.5MSP4.5

* Accounting Note: This Invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (ARC) on 05/16/2017

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398
Print: Thu, May 11, 2017 12:57 PM
Official Invoice
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GSA U.S. General Services Administration

FY 2017 Per Diem Rates for Utah

Cities not appearing below may be located within a county for which rates are listed.
To determine what county a city is located in, visit the National Association of Counties (NACO) website (a non-federal website).

October 2016 - September 2017 The following rates apply for **Utah**. Max lodging by month (excluding taxes.) The last column is the Meals and Incidental Expense (M&IE) rate.

Primary Destination (1, 2)	County (3, 4)	2016 Oct	Nov	Dec	2017 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	M&IE (5)
Standard Rate	STANDARD RATE	$91	$91	$91	$91	$91	$91	$91	$91	$91	$91	$91	$91	$51

Footnotes

1. Traveler reimbursement is based on the location of the work activities and not the accommodations, unless lodging is not available at the work activity, then the agency may authorize the rate where lodging is obtained.
2. Unless otherwise specified, the per diem locality is defined as "all locations within, or entirely surrounded by, the corporate limits of the key city, including independent entities located within those boundaries."
3. Per diem localities with county definitions shall include "all locations within, or entirely surrounded by, the corporate limits of the key city as well as the boundaries of the listed counties, including independent entities located within the boundaries of the key city and the listed counties (unless otherwise listed separately)."
4. When a military installation or Government-related facility (whether or not specifically named) is located partially within more than one city or county boundary, the applicable per diem rate for the entire installation or facility is the higher of the rates which apply to the cities and/or counties, even though part(s) of such activities may be located outside the defined per diem locality.
5. *Meals and Incidental Expenses*, see Breakdown of M&IE Expenses for important information on first and last days of travel.

U.S. General Services Administration

FY 2017 Per Diem Rates for Montana

Cities not appearing below may be located within a county for which rates are listed.
To determine what county a city is located in, visit the National Association of Counties (NACO) website (a non-federal website).

October 2016 - September 2017 The following rates apply for **Montana**. Max lodging by month (excluding taxes.) The last column is the Meals and Incidental Expense (M&IE) rate.

Primary Destination (1, 2)	County (3, 4)	2016 Oct	Nov	Dec	2017 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	M&IE (5)
Standard Rate	STANDARD RATE	$91	$91	$91	$91	$91	$91	$91	$91	$91	$91	$91	$91	$51

Footnotes

1. Traveler reimbursement is based on the location of the work activities and not the accommodations, unless lodging is not available at the work activity, then the agency may authorize the rate where lodging is obtained.
2. Unless otherwise specified, the per diem locality is defined as "all locations within, or entirely surrounded by, the corporate limits of the key city, including independent entities located within those boundaries."
3. Per diem localities with county definitions shall include "all locations within, or entirely surrounded by, the corporate limits of the key city as well as the boundaries of the listed counties, including independent entities located within the boundaries of the key city and the listed counties (unless otherwise listed separately)."
4. When a military installation or Government-related facility (whether or not specifically named) is located partially within more than one city or county boundary, the applicable per diem rate for the entire installation or facility is the higher of the rates which apply to the cities and/or counties, even though part(s) of such activities may be located outside the defined per diem locality.
5. *Meals and Incidental Expenses*, see Breakdown of M&IE Expenses for important information on first and last days of travel.

U.S. General Services Administration

FY 2017 Per Diem Rates for Salt Lake City Utah

Cities not appearing below may be located within a county for which rates are listed.
To determine what county a city is located in, visit the National Association of Counties (NACO) website (a non-federal website).

October 2016 - September 2017 The following rates apply for **Salt Lake City Utah.** Max lodging by month (excluding taxes.) The last column is the Meals and Incidental Expense (M&IE) rate.

Primary Destination (1, 2)	County (3, 4)	2016 Oct	Nov	Dec	2017 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	M&IE (5)
Salt Lake City	Salt Lake / Tooele	$115	$115	$115	$121	$121	$121	$115	$115	$115	$115	$115	$115	$59

Footnotes

1. Traveler reimbursement is based on the location of the work activities and not the accommodations, unless lodging is not available at the work activity, then the agency may authorize the rate where lodging is obtained.
2. Unless otherwise specified, the per diem locality is defined as"all locations within, or entirely surrounded by, the corporate limits of the key city, including independent entities located within those boundaries."
3. Per diem localities with county definitions shall include"all locations within, or entirely surrounded by, the corporate limits of the key city as well as the boundaries of the listed counties, including independent entities located within the boundaries of the key city and the listed counties (unless otherwise listed separately)."
4. When a military installation or Government-related facility (whether or not specifically named) is located partially within more than one city or county boundary, the applicable per diem rate for the entire installation or facility is the higher of the rates which apply to the cities and/or counties, even though part(s) of such activities may be located outside the defined per diem locality.
5. *Meals and Incidental Expenses*, see Breakdown of M&IE Expenses for important information on first and last days of travel.

U.S. Department of the Interior

Travel Document Approval Form*

DATE: 09/14/2017 **TRAVEL ARRANGER NAME & PHONE:** Shandria Dixon-208-6416

OFFICIAL TRAVEL INFORMATION	
Type of document (Authorization/Voucher)	Authorization/Voucher
Traveler Name and Title	Heather Swift/Press Secretary
Date(s) of Travel	06/12-17/2017
Location(s)	Millinocket, ME, Bangor, ME, Boston, MA
Estimated Cost	1200.00
Funding	OCO
Purpose	Advance the Secretary as he reviews the Katahdin Woods and Water Monument.
Is this a speaking engagement? X _____YES _____NO	If yes, the traveler or travel arranger must notify the Office of Communications (OCO). I have notified OCO: ____YES ____NO
Special Requests (e.g., mixed official/personal travel, mixed official/political travel, exceed lodging allowance, travel upgrade)	n/a
SOL (General Law) approval for special requests (if necessary)	
TRAVEL ARRANGER CHECKLIST	
Full Itinerary Attached	yes
Conference Agenda Attached (if appropriate)	n/a
Is a non-Federal source paying for any or all of the travel-related expenses? If so, attach a DI-2000 signed by the traveler and an ethics official.	n/a
Has the traveler been offered free attendance at a reception or any other type of social gathering during the course of official travel? If so, attach a DI-1958 signed by the traveler and an ethics official.	n/a
Traveler signature applied	yes
Travel arranger signature applied	n/a
APPROVALS and SURNAMES	
Assistant Secretary	N/A
AFTER OBTAINING A/S SURNAME, DELIVER PACKAGE TO ROOM 7318 FOR PROCESSING.	
Deputy Secretary	N/A
Deputy Chief of Staff	

*Use this form as a cover sheet for travel authorizations and vouchers submitted for approval.

Dixon, Shandria <shandria_dixon@ios.doi.gov>

Fwd: Boston Travel Extension

1 message

Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> Fri, Jun 16, 2017 at 9:05 PM
To: Shandria Dixon <shandria_dixon@ios.doi.gov>

For your reference.

---------- Forwarded message ----------
From: **Downey Magallanes** <downey_magallanes@ios.doi.gov>
Date: Fri, Jun 16, 2017 at 7:08 PM
Subject: Re: Boston Travel Extension
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>
Cc: Debbie Cousins <debbie_cousins@ios.doi.gov>, Scott Hommel <scott_hommel@ios.doi.gov>

Yes approved

On Jun 16, 2017, at 7:05 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:

> I'm sorry, there is one additional traveler who will extend her trip. Can you please also provide approval for Heather Swift to stay in Boston for the night of June 16, 2017. Thank you.
>
> On Fri, Jun 16, 2017 at 5:33 PM, Downey Magallanes <downey_magallanes@ios.doi.gov> wrote:
> Approved
>
> > On Jun 16, 2017, at 5:32 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:
> >
> > Due to significant flight delays related to weather, the following travelers are extending their travel one extra night in Boston, Massachusetts:
> >
> > Secretary Zinke
> > Downey Magallanes
> > Russell Roddy
> > Aaron Thiele
> > Tami Heilemann
> >
> > This extended travel will result in an increased cost of approximately $345 per traveler. Please provide approval for these travelers to stay in Boston for an additional night on June 16, 2017.
> >
> > Thank you.
> >
> > Tim Nigborowicz
> > Office of Scheduling and Advance
> > 202-208-7551
> >
> >
> >

144h - no lodging
camping

Dixon, Shandria <shandria_dixon@ios.doi.gov>

Pre-Approval to Travel Heather Swift June 13, 2017

Dixon, Shandria <shandria_dixon@ios.doi.gov> Tue, Jul 18, 2017 at 2:29 PM
To: Shandria Dixon <shandria_dixon@ios.doi.gov>

---------- Forwarded message ---------
From: **Dixon, Shandria** <shandria_dixon@ios.doi.gov>
Date: Mon, Jun 12, 2017 at 11:40 AM
Subject: Pre-Approval to Travel Heather Swift June 13, 2017
To: Downey Magallanes <downey_magallanes@ios.doi.gov>
Cc: Debbie Cousins <debbie_cousins@ios.doi.gov>

Advance the Secretary as he reviews the Katahdin Woods and Waters Monument managed by NPS in Maine and the Northeast Canyons and Seamounts Marine National Monument off the coast of New England and New York.

June 12- June 16, 2017

Millinocket, ME
Bangor, ME
Boston, MA

Estimated cost- $1300.00

Funded by- OCO

Shandria Dixon
Office of the Secretary
Office of Communications
202.208.3752

UNITED STATES
DEPARTMENT OF THE INTERIOR
FORM NO. DI-1020
FORM APPROVED BY COMP. GEN. U.S.
NOVEMBER 8, 1949

TRAVEL AUTHORIZATION

1. No. HSwift 06122017
2. 06/10/2017 (DATE)

3. Office of the Secretary/Office of Communications (BUREAU OR OFFICE)

4. NAME Heather Swift
5. OFFICIAL STATION Washington, DC
6. TITLE Press Secretary- Office of Communications
7. ACCOUNTING OFFICE IBC Denver

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

PLACES OF TRAVEL

8. FROM: Res: Washington, DC
9. TO: Millinocket, ME, Bangor, ME, Boston, MA and return to RES: Washington, DC

10. PURPOSE AND REMARKS:
Advance the Secretary as he reviews the Katahdin Woods and Water Monument managed by NPS in Maine and the Northeast Canyons and Seamount marine National Monument off the coast of New England and New York.

11. PER DIEM ALLOWANCE:
Millinocket, ME- $91.00/$51.00
Bangor, ME- $$91.00/$51.00
Boston, MA- $275.00/$69.00

Per diem is authorized in accordance with the Federal Travel Regulations as issued by the GSA and published in the Federal Travel Register

12. PERIOD OF TRAVEL: Beginning on or about 06/12/2017 Ending on or about 06/17/2017

MODE OF TRAVEL

13. X Common carrier
14. Extra fare
15. Government-owned conveyance
16. X Privately owned at a mileage rate of cents, subject to:
(a) X Administratively determined to be the advantage of the Government
(b) X A showing of advantage to the Government
(c) X Not to exceed cost by common carrier, including consideration of Per Diem allowance

MISCELLANEOUS

17. Transportation immediate family
18. X Other (specify)
Luggage fee, taxi fare, parking, rental car, train
19. Shipment household goods and personal effects

ESTIMATED COST

20. Transportation	[illegible] card	$ 314.00
21. Per Diem	[illegible] corporate card	732.00
22. Other	taxi	50.00
23. TOTAL		$ 1096.00

24. CHARGED TO:
178D0102[illegible]/DS1[illegible]00000/DLSN00000.000000/DX10501

25. _____ (TRAVEL OFFICER'S SIGNATURE)

26. _____ (REQUESTER'S SIGNATURE)

27. Press Secretary/ Communications (TITLE)

28. _____ (AUTHORIZING OFFICER'S SIGNATURE)

29. Acting Deputy Chief of Staff (TITLE)

TRAVEL VOUCHER (Read the Privacy Act Statement on the back)

1. DEPARTMENT OR ESTABLISHMENT, BUREAU, DIVISION, OR OFFICE: OS/OCO

2. TYPE OF TRAVEL: [✓] TEMPORARY DUTY [ ] PERMANENT CHANGE OF STATION

3. VOUCHER NO.: HSwift 06122017

4. SCHEDULE NO.:

5. TRAVELER (PAYEE)

a. NAME (Last, first, middle initial): Swift, Heather

b. SOCIAL SECURITY NUMBER:

6. PERIOD OF TRAVEL: a. FROM 06/12/2017 b. TO 06/17/2017

c. MAILING ADDRESS (Include ZIP Code):

d. OFFICE TELEPHONE NO.: 202-208-6416

7. TRAVEL AUTHORIZATION: a. NUMBER(S): b. DATE(S):

e. PRESENT DUTY STATION: Washington, DC

f. RESIDENCE (city and State):

10. CHECK NO.:

8. TRAVEL ADVANCE

a. Outstanding:

b. Amount to be applied:

c. Amount due Government (Attached: [ ] Check [ ] Cash):

d. Balance outstanding:

9. CASH PAYMENT RECEIPT

a. DATE RECEIVED:

b. AMOUNT RECEIVED: $

c. PAYEE'S SIGNATURE:

11. PAID BY:

12. GOVERNMENT TRANSPORTATION REQUEST OR TRANSPORTATION TICKETS PURCHASED WITH CASH (List by number below and attached passenger coupon. Indicate if not shown elsewhere.)

I hereby assign to the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7). Traveler's Initials

AGENT'S VALUATION OF TICKET (a)	ISSUING CARRIER (Initials) (b)	MODE, CLASS OF SERVICE AND ACCOMMODATIONS (c)	DATE ISSUED (d)	POINTS OF TRAVEL FROM (e)	POINTS OF TRAVEL TO (f)
See attached e-ticket	314.00	American Airlines		Washington, DC and return	Millinocket, ME Bangor, ME Boston, MA

Advance the Secretary as he reviews the Katahdin Woods and Water Monument managed by NPS in Maine and the Northeast Canyons and Seamount matine National Monument off the coast of New England and New York.

**Traveler doesn't have a government issued travel card. Some charges were paid with personal CC

**Due to flight delay related to weather-traveler was approved to extend (1) night in Boston, MA

**Traveler drove rental car while traveling in Maine and Massachusetts.

13. I certify that this voucher is correct to the best of my knowledge and belief, and that payment or credit has not been received by me. Where applicable, per diem claimed is based and the average cost of lodging incurred during the period covered by this voucher.

TRAVELER SIGN HERE: HSwift DATE: 9/14/17 AMOUNT CLAIMED: $ 875.98

NOTE: False certification or fraudulent accounts works a forfeiture of claim (27 U.S.C. 2514) and may result in a fine of not more than $10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287, i.d. 1001).

14. This voucher and supporting data for telephone calls, if any, are certified as necessary in the interest of the Government. If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify. (31 U.S.C. 680a).

APPROVING OFFICIAL SIGN HERE: Samuel DATE: 9-15-17

17. FOR FINANCE OFFICE USE ONLY COMPUTATION

a. DIFFERENCES, IF ANY (Explain and show amount): $

15. LAST PRECEDING VOUCHER FOR SAME TRAVEL AUTHORIZATION

a. VOUCHER NO.: b. S.O. SYMBOL: c. MONTH & YEAR:

b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION

Certifier's Initials: $

16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT

AUTHORIZED CERTIFYING OFFICIAL SIGN HERE: DATE:

c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol): $

d. NET TO TRAVELER: $ 875.98

18. ACCOUNT CLASIFICATION

178D0102DM/DS10500000/DLSN00000.000000/DX10501

SCHEDULE OF EXPENSES AND AMOUNTS CLAIMED

INSTRUCTIONS TO TRAVELER *(Unlisted items are self-explanation)*

Col. (c) If the voucher includes per diem allowances for members of employee's immediate family, show member's names, ages and relationship to employee and marital status of children *(unless information is shown on the travel authorization.)*

Complete only for actual expense travel

Col. (d) (g) Show amount incurred for each meal, including tax and tips, and daily total meal cost.
(h) Show expenses, such as: laundry, cleaning and pressing clothes, tips to bellboys, porters, etc. (other than for meals)
(i) Complete for per diem and actual expense travel.
(j) Show total subsistence expense incurred for actual expense travel.
(m) Show per diem amount, limited to maximum rate, or if travel on actual expense, show the lesser of the amount from col. (j) or maximum rate.
(n) Show expenses, such as: taxi/limousine fares, air fare (if purchased with cash), [illegible] long distance telephone calls for Government business, car rental, relocation other than subsistence, etc.

Complete this information if this is a continuation sheet

PAGE 2 of 2

TRAVEL AUTHORIZATION NO.

TRAVELER'S LAST NAME

Swift

DATE 2017 (a)	TIME (Hour and am/pm) (b)	DESCRIPTION (Departure/arrival city, per diem computation, or other explanations of expense) (c)	ALLOWED SUBSISTENCE EXPENSES: MEALS: BREAKFAST (d)	LUNCH (e)	DINNER (f)	TOTAL (g)	MISCELLANEOUS SUBSISTENCE (h)	LODGING (i)	TOTAL SUBSISTENCE EXPENSE (j)	MILEAGE RATE: NO. OF MILES (k)	AMOUNT CLAIMED: MILEAGE (l)	SUBSISTENCE (m)	OTHER (n)
06/12		Depart-Res Washington, DC Millinocket, ME							38.25			38.25	
06/12		TDY Lodging $80.74 Lodging tax						80.74					
06/12		Taxi	Traveler paid with personal CC										14.95
06/12		Rental car-$137.15 rental car fuel-$41.43	Traveler paid with personal CC										178.58
06/13		TDY Lodging $91.00 Lodging tax $8.19						91.00/8.19	51.00			51.00	
06/14		No lodging- camping							51.00			51.00	
06/15		Depart-ME Boston, MA											
06/15		TDY Lodging-$275.00 Lodging tax $39.74						275.00/39.74	69.00			69.00	
06/16		TDY Lodging- $275.00 Lodging tax-39.74	Traveler paid with personal CC					275.00/39.74	275/39.74 69.00			314.74 69.00	
06/17		Taxi	Traveler paid with personal CC										21.71
06/17		Parking in Boston	Traveler paid with personal CC										16.00
06/17		Depart Boston, MA Return Washington, DC							51.75			51.75	
									SUBTOTALS ▶				
									TOTALS ▶			644.74	231.24

If additional space is required, continue on another SF 1012-A BACK, leaving the front blank.

In compliance with the Privacy Act of 1974, the following information is provided: Solicitation of the information on this form is authorized by 5 U.S.C. Chap. 57 as implemented by the Federal Travel Regulations (FPMR 101-7), E.O. 11609 of July 22, 1971, E.O. 110012 of March 27, 1962, E.O. 9397 of November 22, 1943, and 26 U.S.C. 6011(b) and 6109. The primary purpose of the requested information is to determine payment or reimbursement to eligible individuals for allowable travel and/or relocation expenses incurred under appropriate administrative authorization and to record and maintain costs of such reimbursements to the Government. The information will be used by officers and employees who have a need for information in the performance of their official duties. The information may be disclosed to appropriate Federal, State, local, or foreign agencies when relevant to civil, criminal or regulatory investigations or prosecutions, or when pursuant to a requirement by this agency in connection with the hiring or firing of an employee, the issuance of a security clearance, or investigations of the performance of official duty while in Government service. Your Social Security Account Number (SSN) is solicited under the authority of the Internal Revenue Code (26 U.S.C. 6011 (b) and 6109) and E.O. 9397, November 22, 1943, for use as a taxpayer and/or employee identification number; disclosure is MANDATORY on vouchers claiming travel and/or relocation allowance expense reimbursement which is, or may be, taxable income. Disclosure of your SSN and other requested information is voluntary in all other instances; however, failure to provide the information (other than SSN) required to support the claim may result in delay or loss of reimbursement.

Enter grand total of columns (l), (m) and (n), below and in item 13 on the front of this form.

TOTAL AMOUNT CLAIMED ▶ 875.98

STANDARD FORM 1012 BACK (10-77)

Itinerary Invoice Information Feedback

TRAVEL Incorporated

Ticket Number	001-8669526229
Account #	D00880
Issue Date	Fri, Jun 09, 2017
Booking ID	LQXN26
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Swift/Heather.Nichole**

All or part of this ticket has been exchanged. Look at ticket **8669925051** for exchanged flight information.

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	AMERICAN AIRLINES CR7	5171 / G GCA Confirmation: JNVMIE	Mon, 06/12/2017 Mon, 06/12/2017	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: PHILADELPHIA *** *Connecting* ***	545P 644P
🚗	Vendor: Pickup City: Dropoff City: Confirmation Number: GalaxyNet Status:	BUDGET BANGOR BANGOR 05432885US3		Pickup: Return: Your Daily Rate: Number of Cars: Number of People: Car Type:	Mon, 06/12/2017 Tue, 06/13/2017 $56.00 1 1 CCAR
🛏	Hotel: Address: Confirmation Number: Phone Number: GalaxyNet Status:	Katahdin Inn And Suites 740 Central Street Millinocket, ME 04462 74787SB000118 1 (207) 723-4555		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Mon, 06/12/2017 Tue, 06/13/2017 $80.74 1 1 N2DGOV
✈	AMERICAN AIRLINES CRJ	4263 / G GCA Confirmation: JNVMIE	Mon, 06/12/2017 Mon, 06/12/2017	Leave :: PHILADELPHIA Arrive :: BANGOR	845P 1038P
🛏	Hotel: Address: Confirmation Number: Phone Number: GalaxyNet Status:	Hilton Garden Inn Bangor 250 Haskell Road Bangor, ME 04401 3350733636 1 (207) 262-0099		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Tue, 06/13/2017 Wed, 06/14/2017 $91.00 1 1 A02A0L
🛏	Hotel: Address: Confirmation Number: Phone Number: GalaxyNet Status:	Hilton Boston Downtown 89 Broad Street Boston, MA 02110 3353258435 1 (617) 556-0006 Duplicate		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Thu, 06/15/2017 Fri, 06/16/2017 $275.00 1 1 A01AWD
✈	AMERICAN AIRLINES 319	2116 / G GCA Confirmation: JNVMIE	Fri, 06/16/2017 Fri, 06/16/2017	Leave :: BOSTON Arrive :: RONALD REAGAN NTL WASHINGTON	800P 947P

— Remark(s) —

U29/
U82/ORFSHOURLY

Fare	$257.67
Tax	$56.33
Total Amount	$314.00
Amount Charged	$314.00

Air only indicated here.

WAS AA X/PHL AA BGR211.16/-BOS AA WAS46.51USD257.67END AA ZPDCAPHLBOS XT11.20AY13.50XF DCA4.5PHL4.5BOS4.5

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Thu, Sep 14, 2017 12:43 PM

Official Invoice

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TRAVEL Incorporated

*** VOID ***

VOID

Ticket Number	001-8669440583
Account #	D00880
Issue Date	Thu, Jun 08, 2017
Booking ID	LQXN26
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Swift/Heather.Nichole**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	AMERICAN AIRLINES E75	4693 / G GCA Confirmation: JNVMIE	Mon, 06/12/2017 Mon, 06/12/2017	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: BANGOR	259P 447P
✈	AMERICAN AIRLINES 319	2116 / G GCA Confirmation: JNVMIE	Fri, 06/16/2017 Fri, 06/16/2017	Leave :: BOSTON Arrive :: RONALD REAGAN NTL WASHINGTON	800P 947P

— Remark(s) —

U29/
U82/ORFSHOURLY

Fare	$257.67
Tax	$47.73
Total Amount	$305.40
Amount Charged	$305.40

Air only indicated here.

WAS AA BGR211.16/-BOS AA WAS46.51USD257.67END AA ZPDCABOS XT11.20AY9.00XF DCA4.5BOS4.5

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Thu, Sep 14, 2017 12:43 PM

Official Invoice

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TRAVEL Incorporated

*** EXCHANGE ***

EXCH

Ticket Number	001-8669925051
Exchange Ticket	8669526229
Account #	D00880
Issue Date	Fri, Jun 16, 2017
Booking ID	LQXN26
Issuing Location	UUN
Booking Agent ID	A5
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Swift/Heather.Nichole**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
🛏	Hotel: Address:	Hilton Boston Downtown 89 Broad Street Boston, MA 02110		Check In: Check Out:	Thu, 06/15/2017 Fri, 06/16/2017
	Confirmation Number: Phone Number: GalaxyNet Status:	3353258435 1 (617) 556-0006		Your Nightly Rate: Number of Rooms: Number of People: Room Type:	$275.00 1 1 A01AWD

Hotel:	Embassy Stes Boston Logan Arpt			Check In:	Fri, 06/16/2017
Address:	207 Porter Street Boston, MA 02128			Check Out:	Sat, 06/17/2017
				Your Nightly Rate:	$275.00
Confirmation Number:	86653695			Number of Rooms:	1
Phone Number:	1 (617) 567-5000			Number of People:	1
GalaxyNet Status:				Room Type:	A02A52
AMERICAN AIRLINES E90	2173 / G GCA Confirmation: JNVMIE	Sat, 06/17/2017 Sat, 06/17/2017	Leave :: BOSTON Arrive :: RONALD REAGAN NTL WASHINGTON		800A 946A

— Fee(s) —

Description	Payment Date	Amount	Form of Payment	Reference #
Agent-Assisted Dom Air/Rail	06/17/2017	$34.30	(b) (6)	048899

Fare	$257.67
Tax	$56.33
Ticket Total	$314.00
Admin / Penalty Fare	$0.00
Total with Penalty	$314.00
Exchange Fare	($314.00)
Total Amount	$0.00
Amount Charged	$0.00

Air only indicated here.

Fee : Agent-Assisted Dom Air/Rail	$34.30
Air + Fee	$34.30

— Remark(s) —

U29/17JUNSWIFTHEATHER
U82/ATRS

WAS AA X/PHL AA BGR211.16/-BOS AA WAS46.51USD257.67END AA ZPDCAPHLBOS XT11.20AY13.50XF DCA4.5PHL4.5BOS4.5

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Thu, Sep 14, 2017 12:43 PM

Official Invoice

Generated by Travel Incorporated

KATAHDIN INN & SUITES - MILLINOCKET 115
740 Central Street
Millinocket, ME 04462
Tel - 207-723-4555 Fax - 207-723-6480
info@katahdininnandsuites.com
Printed: 6/13/2017 - 7:48am

Page 1

HEATHER N SWIFT Guest #82260
1849 C ST NW
C C AUTHORAZATION IN FILE
WASHINGTON DC 20240

Room: 115 DD
Daily Rate: 80.74
Check-in: 06/12/17 12:08am Out: 06/13/17 7:48am Nights: 1 Guests: 1/0

	Charges					Payment				
Date	Room	Phone	Misc.	Tax	Total	Credit	Cash	Bill	Total	Balance
06/12/17	80.74	0.00	0.00	0.00	80.74	80.74VM	0.00	0.00	80.74	0.00
Total	80.74	0.00	0.00	0.00	80.74	80.74	0.00	0.00	80.74	0.00

Amount Tendered : $0.00
Change : $0.00

Check-out time: 11:00am Check-in time: 3:00pm

Thank you for staying with us at the Katahdin Inn & Suites! Did you enjoy your stay? We would love to hear your thoughts on TripAdvisor! We hope to see you again!

Guest Signature: _____

*****BY SIGNING ABOVE, I AGREE TO ALL THE TERMS AND CONDITIONS BELOW*****
SMOKING POLICY: This is a non-smoking hotel. Smoking in any part of the room or the inside of the building may incur a $300 fee to your bill.
PET POLICY: Pets must be declared at check-in time. There is a $15 fee per pet, per night. We have specific pet-friendly rooms. Failing to register your pet at the desk may incur a $75 charge to your bill, per night.
CARD PAYMENTS: When paying a debit card, prepaid card, gift card, etc., a security deposit of $100 will be authorized on your card. This is an additional charge for incidentals, such as damages, smoking, phone use, etc.
LIABILITY: The Katahdin Inn & Suites and/or the hotel management accept no liability and shall not be responsible for accidents, injuries, or loss due to any cause.

Gmail Heather Swift (b) (6)

Your Monday afternoon trip with Uber

1 message

Uber Receipts <uber.us@uber.com> Mon, Jun 12, 2017 at 4:30 PM
To Heather Swift - (b) (6)



UBER

$14.95

Thanks for choosing Uber, Heather

June 12, 2017 | uberX

- 04:13pm | 1849-1899 C St NW, Washington, DC
- 04:29pm | 4 S Smith Blvd, Arlington, VA

HILTON GARDEN INN-BANGOR-ME
250 HASKELL RD.
BANGOR, ME 04401
United States of America
TELEPHONE 207-262-0099 • FAX 207-947-6809
Reservations
www.hilton.com or 1 800 HILTONS

SWIFT, HEATHERNICHOLE

Room No:	231/Q2RZ
Arrival Date:	6/13/2017 4:16:00 PM
Departure Date:	6/14/2017 7:42:00 AM
Adult/Child:	1/0
Cashier ID:	CHERBERT12
Room Rate:	91.00
AL:	
HH #	
VAT #	
Folio No/Che	267930 A

Confirmation Number: 3350733636

HILTON GARDEN INN-BANGOR-ME 9/14/2017 10:33:00 AM

DATE	DESCRIPTION	ID	REF NO	CHARGES	CREDIT	BALANCE
6/13/2017	GUEST ROOM	BOBCOM	1073402	$91.00		
6/13/2017	STATE ROOM TAX	BOBCOM	1073402	$8.19		
6/14/2017	(b) (6)	CHERBERT12	1073533		($99.19)	
			BALANCE			$0.00

EXPENSE REPORT SUMMARY

	6/13/2017	STAY TOTAL
ROOM AND TAX	$99.19	$99.19
DAILY TOTAL	$99.19	$99.19

CREDIT CARD DETAIL

APPR CODE	020591	MERCHANT ID	8014384732
CARD NUMBER	(b) (6)	EXP DATE	(b) (6)
TRANSACTION ID	1073533	TRANS TYPE	Sale



HILTON BOSTON FANEUIL HALL
89 BROAD ST
BOSTON, MA 02110
United States of America
TELEPHONE 617-556-0006 • FAX 617-556-0053
Reservations
www.hilton.com or 1 800 HILTONS

SWIFT, HEATHERNICHOLE

Room No:	521/K1S
Arrival Date:	6/15/2017 11:05:00 PM
Departure Date:	6/16/2017 12:04:00 PM
Adult/Child:	1/0
Cashier ID:	EDI
Room Rate:	275.00
AL:	
HH #	
VAT #	
Folio No/Che	856729 B

Confirmation Number: 3353258435

HILTON BOSTON FANEUIL HALL 8/2/2017 2:22:00 PM

DATE	DESCRIPTION	ID	REF NO	CHARGES	CREDIT	BALANCE
6/15/2017	GUEST ROOM	CHRIORE	4174534	$275.00		
6/15/2017	STATE TAX	CHRIORE	4174534	$15.68		
6/15/2017	CONVENTION TAX	CHRIORE	4174534	$7.56		
6/15/2017	CITY TAX	CHRIORE	4174534	$16.50		
6/16/2017	(b) (6)	CRISTINA	4175188		($314.74)	
			BALANCE			$0.00

EXPENSE REPORT SUMMARY

	6/15/2017	STAY TOTAL
ROOM AND TAX	$314.74	$314.74
DAILY TOTAL	$314.74	$314.74

EMBASSY SUITES
HOTELS

207 PORTER ST
BOSTON, MA 02128
United States of America
TELEPHONE 617-567-5000 • FAX 617-567-5999
Reservations
www.embassysuites.com or 1 800 EMBASSY

SWIFT, HEATHER

Room No:	520/KEXN
Arrival Date:	6/16/2017 9:04:00 PM
Departure Date:	6/17/2017 11:27:00 AM
Adult/Child:	1/0
Cashier ID:	MSOTO
Room Rate:	275.00
AL:	
HH #	
VAT #	
Folio No/Che	1098745 A

Confirmation Number: 86653695

EMBASSY SUITES-LOGAN AIRPORT 9/1/2017 8:39:00 AM

DATE	REF NO	DESCRIPTION	CHARGES
6/16/2017	5524890	GUEST ROOM	$275.00
6/16/2017	5524890	CITY TAX	$16.50
6/16/2017	5524890	OCCUPANCY TAX	$15.68
6/16/2017	5524890	COUNTY TAX	$7.56
6/17/2017	5525394	(b) (6)	($314.74)
		BALANCE	$0.00

CREDIT CARD DETAIL

APPR CODE	090321	MERCHANT ID	84591
CARD NUMBER	(b) (6)	EXP DATE	(b) (6)
TRANSACTION ID	5525394	TRANS TYPE	Sale

*PAID WITH PERSONAL CREDIT CARD

--ORIGINAL--
FEKADU KERATU
CAB # K947
CUSTOMER COPY
06/17/17 TR 1568
START END MILES
09:39 09:51 5.1
REGULAR FARE
FARE: $ 14.86
EXTRA: $ 3.00
TOLL: $ 0.00
SRCH: $ 0.25
TIP: $ 3.60
TOTAL: $ 21.71

CARD: (b) (6)
AUTH: 005109

[illegible] COMPLAINTS
Line and
WEBSITE ADDRESS
855-484-4966
TTY 711 HTTP://
DCTAXI.DC.GOV/

RENTAL AGREEMENT NUMBER 785963019

RECEIPT

YOUR INFORMATION
Customer Name : SWIFT,HEATHER.NICHOLE
Budget Corp Disc. : US GOVERNMENT MD
Methods Of Payment : (b) (6)

YOUR VEHICLE INFORMATION
Budget Car Num : 4 7 3 5 0 7 8 5
Plate Number : MA 783431
Veh Grp Charged : Compact
Veh Grp Rented : Compact "
Veh Description : BLK NISSAN VERSA
Total Driven : 147 Mls Odometer In: 5774 Mls
Fuel Gauge Reading: Full

YOUR RENTAL
Pickup Date/Time : JUN 12,2017@10:34 PM
Pickup Location : 299 GODFREY BOULEVARD
BANGOR,ME,04401,US

Return Date/Time : JUN 13,2017@11:07 PM
Return Location : 299 GODFREY BOULEVARD
BANGOR,ME,04401,US

YOUR VEHICLE CHARGES:
MIN 1 DAY MAX 30 DAY
RATE CHART TIME AND MILEAGE

Mls : Unlimited				
HRLY :	42.01	1 HR@	42.01=	42.01
DAILY:	56.00	1DY@	56.00=	56.00
AD DY:	56.00			
WKLY.:	392.00			
MNTLY:	1680.00			
Time & Mileage:				98.01
TAXABLE FEES				
VEH LICENSE RECOUP	1.50 /DY		+	3.00
ENERGY RECOVERY FEE	.60 /DY		+	1.20
GARS 5.00 /DY			+	10.00
11.11% Concession Recovery Fee			+	12.47
Subtotal Charges:				124.68
Sales Tax 10.000%			+	12.47
NON TAXABLE ITEMS				
Your Total Charges Paid:				137.15
Prepayment :				.00
NET CHARGES:			USD	137.15
Your Total Due:				0.00

Fuel service: .3158/Mi 9.790/Gal

YOUR OPTIONAL PRODUCTS/SERVICES

----------NOTICES----------BUDGET----------NOTICES----------BUDGET----------NOTICES----------BUDGET----------NOTICES

I agree to the rental charges above. I acknowledge additional charges could be added based on tolls, tickets, fines administrative charges and other fees which may be applicable.X_____

Thank you for renting with Budget.

If you have questions regarding this rental, call us at 207-945-9429

This vehicle was rented to you by CHRISTOPHE

This vehicle was checked in for you by TRAVIS

VINEYARD GRILLE 2 / ILL BOSTON MA 06/17 (b) (6)	Debit card transaction	-$5.52	(b) (6)
HUDSONNEWS ST1055 BOSTON MA 06/17 (b) (6)	Debit card transaction	-$25.92	
Hotel Boston EMBASSY SUITES BOSTON BOSTON MA 06/18 (b) (6)	Debit card transaction	-$314.74	
Parking Boston HAYMARKET GARAGE-PARCEL BOSTON MA 06/16 (b) (6)	Debit card transaction	-$16.00	
UNION OYSTER HOUSE BOSTON MA 06/16 (b) (6)	Debit card transaction	-$87.43	
Fuel Maine TRADEWINDS CITGO CARWAS BANGOR ME 06/15 (b) (6)	Debit card transaction	-$41.43	

JPMorgan Chase Bank, N.A. Member FDIC ©2017 JPMorgan Chase & Co. Equal Opportunity Lender

FY 2017 Per Diem Rates for Maine

(October 2016 - September 2017)

Cities not appearing below may be located within a county for which rates are listed.
To determine what county a city is located in, visit the National Association of Counties (NACO) website (a non-federal website).

October 2016 - September 2017 The following rates apply for Maine

Primary Destination (1, 2)	County (3, 4)	2016 Oct	Nov	Dec	2017 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	M&IE (5)
Standard Rate	STANDARD RATE	$91	$91	$91	$91	$91	$91	$91	$91	$91	$91	$91	$91	$51

Footnotes

1. Traveler reimbursement is based on the location of the work activities and not the accommodations, unless lodging is not available at the work activity, then the agency may authorize the rate where lodging is obtained.
2. Unless otherwise specified, the per diem locality is defined as "all locations within, or entirely surrounded by, the corporate limits of the key city, including independent entities located within those boundaries."
3. Per diem localities with county definitions shall include "all locations within, or entirely surrounded by, the corporate limits of the key city as well as the boundaries of the listed counties, including independent entities located within the boundaries of the key city and the listed counties (unless otherwise listed separately)."
4. When a military installation or Government-related facility (whether or not specifically named) is located partially within more than one city or county boundary, the applicable per diem rate for the entire installation or facility is the higher of the rates which apply to the cities and/or counties, even though part(s) of such activities may be located outside the defined per diem locality.
5. *Meals and Incidental Expenses*, see Breakdown of M&IE Expenses for important information on first and last days of travel.

FY 2017 Per Diem Rates for Boston / Cambridge, Massachusetts

(October 2016 - September 2017)

Cities not appearing below may be located within a county for which rates are listed.
To determine what county a city is located in, visit the National Association of Counties (NACO) website (a non-federal website).

October 2016 - September 2017 The following rates apply for Boston / Cambridge, Massachusetts

Primary Destination (1, 2)	County (3, 4)	2016 Oct	Nov	Dec	2017 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	M&IE (5)
Boston / Cambridge	Suffolk, city of Cambridge	$296	$204	$204	$204	$204	$204	$275	$275	$275	$262	$262	$296	$69

Footnotes

1. Traveler reimbursement is based on the location of the work activities and not the accommodations, unless lodging is not available at the work activity, then the agency may authorize the rate where lodging is obtained.
2. Unless otherwise specified, the per diem locality is defined as "all locations within, or entirely surrounded by, the corporate limits of the key city, including independent entities located within those boundaries."
3. Per diem localities with county definitions shall include "all locations within, or entirely surrounded by, the corporate limits of the key city as well as the boundaries of the listed counties, including independent entities located within the boundaries of the key city and the listed counties (unless otherwise listed separately)."
4. When a military installation or Government-related facility (whether or not specifically named) is located partially within more than one city or county boundary, the applicable per diem rate for the entire installation or facility is the higher of the rates which apply to the cities and/or counties, even though part(s) of such activities may be located outside the defined per diem locality.
5. *Meals and Incidental Expenses*, see Breakdown of M&IE Expenses for important information on first and last days of travel.

UNITED STATES
DEPARTMENT OF THE INTERIOR
FORM NO. DI-1020
FORM APPROVED BY COMP. GEN. U.S.
NOVEMBER 8, 1949

TRAVEL AUTHORIZATION

1. No. HSwift 06202017
2. _____ (DATE)

3. Office of the Secretary/Office of Communications (BUREAU OR OFFICE)

4. NAME Heather Swift
5. OFFICIAL STATION Washington, DC
6. TITLE Press Secretary
7. ACCOUNTING OFFICE IBC Denver

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

PLACES OF TRAVEL

8. FROM: Res: Washington, DC
9. TO: Shepherdstown, WV- and return to RES: Washington, DC

10. PURPOSE AND REMARKS:
Attend Emergency Management Training (NCTC) National Conservation Training Center

11. PER DIEM ALLOWANCE:
Shepherdstown, WV-$91.00/$51.00

Per diem is authorized in accordance with the Federal Travel Regulations as issued by the GSA and published in the Federal Travel Register.

12. PERIOD OF TRAVEL: Beginning on or about 06/20/2017 Ending on or about 06/21/2017

MODE OF TRAVEL

13. X Common carrier
14. Extra fare
15. Government-owned conveyance
16. X Privately owned at a mileage rate of cents, subject to:
(a) X Administratively determined to be the advantage of the Government
(b) X A showing of advantage to the Government
(c) X Not to exceed cost by common carrier, including consideration of Per Diem allowance

MISCELLANEOUS

17. Transportation immediate family
19. Shipment household goods and personal effects
18. X Other *(specify)*
Luggage fee, taxi fare, parking, rental car, train

ESTIMATED COST

20. Transportation	corporate card	$	
21. Per Diem	Lodging/taxes		152.00
22. Other	Luggage fee		
23.	TOTAL	$	152.00

24. CHARGED TO:
178D0102DM/DS10500000/DLSN00000.000000/DX10501

25. _____ (FISCAL OFFICER'S SIGNATURE)

26. [signature] (REQUESTER'S SIGNATURE)
27. Press Secretary (TITLE)
28. [signature] (AUTHORIZING OFFICER'S SIGNATURE)
29. Acting DCOS (TITLE)

TRAVEL VOUCHER (Read the Privacy Act Statement on the back)

1. DEPARTMENT OR ESTABLISHMENT, BUREAU, DIVISION, OR OFFICE: OS/OCO

2. TYPE OF TRAVEL: [✓] TEMPORARY DUTY [ ] PERMANENT CHANGE OF STATION

3. VOUCHER NO.: HSwift 06202017

4. SCHEDULE NO.:

5. TRAVELER (PAYEE)

a. NAME (Last, first, middle initial): Swift, Heather

b. SOCIAL SECURITY NUMBER:

c. MAILING ADDRESS (Include ZIP Code):

d. OFFICE TELEPHONE NO.: 202-208-6416

e. PRESENT DUTY STATION: Washington, DC

f. RESIDENCE (city and State):

6. PERIOD OF TRAVEL: a. FROM 06/20/2017 b. TO 06/21/2017

7. TRAVEL AUTHORIZATION: a. NUMBER(S): b. DATE(S):

10. CHECK NO.:

8. TRAVEL ADVANCE

a. Outstanding:

b. Amount to be applied:

c. Amount due Government (Attached: [ ] Check [ ] Cash):

d. Balance outstanding:

9. CASH PAYMENT RECEIPT

a. DATE RECEIVED:

b. AMOUNT RECEIVED: $

c. PAYEE'S SIGNATURE:

11. PAID BY:

12. GOVERNMENT TRANSPORTATION REQUEST, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH (List by number below and attached passenger coupon; if cash is used show claim on reverse side.)

I hereby assign to the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7). Traveler's Initials ▶

AGENT'S VALUATION OF TICKET (a)	ISSUING CARRIER (Initials) (b)	MODE, CLASS OF SERVICE AND ACCOMMODATIONS (c)	DATE ISSUED (d)	POINTS OF TRAVEL FROM (e)	POINTS OF TRAVEL TO (f)
See attached e-ticket		Attend Emergency Management training. (NCTC)		Washington, DC and return	Shepherdstown, WV National Conservation Training Center

13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claimed is based and the average cost of lodging incurred during the period covered by this voucher.

TRAVELER SIGN HERE ▶ HSwift DATE

AMOUNT CLAIMED ▶ $ 182.50

NOTE: Falsification of an item in an expense account works a forfeiture of claim (27 U.S.C. 2514) and may result in a fine of not more than $10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287, i.d. 1001).

14. This voucher is approved. Long distance telephone calls, if any, are certified as necessary in the interest of the Government. **(NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify. (31 U.S.C. 680a).**

APPROVING OFFICIAL SIGN HERE ▶ DATE

17. FOR FINANCE OFFICE USE ONLY COMPUTATION

a. DIFFERENCES, IF ANY (Explain and show amount): $

15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION

a. VOUCHER NO.:

b. D.O. SYMBOL:

c. MONTH & YEAR:

b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION

Certifier's Initials: $

16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT

AUTHORIZED CERTIFYING OFFICIAL SIGN HERE ▶ DoMagallanes DATE 8/9/17

c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol): $

d. NET TO TRAVELER ▶ $ 182.50

18. ACCOUNT CLASIFICATION

178D0102DM/DS10500000/DLSN00000.000000/DX10501

SCHEDULE OF EXPENSES AND AMOUNTS CLAIMED

INSTRUCTIONS TO TRAVELER *(Unlisted items are self-explanation)*

Col. (c) If the voucher includes per diem allowances for members of employee's immediate family, show member's names, ages and relationship to employee and marital status of children *(unless information is shown on the travel authorization.)*

Complete only for actual expense travel

- Col. (d), (g) Show amount incurred for each meal, including tax and tips, and daily total meal cost.
- (h) Show expenses, such as: laundry, cleaning and pressing clothes, tips to bellboys, porters, etc. (other than for meals).
- (i) Complete for per diem and actual expense travel.
- (j) Show total subsistence expense incurred for actual expense travel.
- (m) Show per diem amount, limited to maximum rate, or if travel on actual expense, show the lesser of the amount from col. (j) or maximum rate.
- (n) Show expenses, such as: taxi/limousine fares, air fare (if purchased with cash), local or long distance telephone calls for Government business, car rental, relocation other than subsistence, etc.

Complete this information if this is a continuation sheet — PAGE 2 of 2

TRAVEL AUTHORIZATION NO.

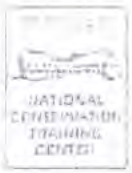
TRAVELER'S LAST NAME
Swift

DATE 2017 (a)	TIME (Hour and am/pm) (b)	DESCRIPTION (Departure/arrival city, per diem computation, or other explanations of expense) (c)	ITEMIZED SUBSISTENCE EXPENSES — MEALS: BREAK-FAST (d)	LUNCH (e)	DINNER (f)	MEALS TOTAL (g)	MISCEL-LANEOUS SUBSIS-TENCE (h)	LODGING (i)	TOTAL SUBSISTENCE EXPENSE (j)	MILEAGE RATE: NO. OF MILES (k)	AMOUNT CLAIMED: MILEAGE (l)	SUBSISTENCE (m)	OTHER (n)
06/20		Depart-Res Washington, DC Shepherdstown, WV											
06/20		TDY Lodging $91.00 Lodging tax/meals $61.00		12.00	23.00	35.00		**91.00	3.25			3.25	152.00
06/21		Depart Shepherdstown, WV to Res-Washington, DC	11.00			11.00			27.25			27.25	
			**Note- Traveler does not have a travel card. Due to changes made to the original itinerary during travel-traveler had to										
			use her personal credit card.										
		If additional space is required, continue on another SF 1012-A BACK, leaving the front blank.							SUBTOTALS ▶			30.50	152.00
									TOTALS ▶			30.50	152.00

Enter grand total of columns (l), (m) and (n), below and in item 13 on the front of this form.

TOTAL AMOUNT CLAIMED ▶ 182.50

In compliance with the Privacy Act of 1974, the following information is provided: Solicitation of the information on this form is authorized by 5 U.S.C. Chap. 57 as implemented by the Federal Travel Regulations (FPMR 101-7), E.O. 11609 of July 22, 1971, E.O. 11012 of March 27, 1962, E.O. 9397 of November 22, 1943, and 26 U.S.C. 6011(b) and 6109. The primary purpose of the requested information is to determine payment or reimbursement to eligible individuals for allowable travel and/or relocation expenses incurred under appropriate administrative authorization and to record and maintain costs of such reimbursements to the Government. The information will be used by officers and employees who have a need for information in the performance of their official duties. The information may be disclosed to appropriate Federal, State, local, or foreign agencies when relevant to civil, criminal or regulatory investigations or prosecutions, or when pursuant to a requirement by this agency in connection with the hiring or firing of an employee, the issuance of a security clearance, or investigations of the per- formance of official duty while in Government service. Your Social Security Account Number (SSN) is solicited under the authority of the Internal Revenue Code (26 U.S.C. 6011 (b) and 6109) and E.O. 9397, November 22, 1943, for use as a taxpayer and/or employee identification number; disclosure is MANDATORY on vouchers claiming travel and/or relocation allowance expense reimbursement which is, or may be, taxable income. Disclosure of your SSN and other requested information is voluntary in all other instances; however, failure to provide the information (other than SSN) required to support the claim may result in delay or loss of reimbursement.



Heather Swift
United States

Room No.	7537
Arrival	06-20-17
Departure	06-21-17
Folio No.	100537
Cashier No.	1015
Page No.	1 of 1

Group Code	1706EMERGEN
Group	Emergency Management
Rate Code	MNFGOV

Date	Description			Charges	Credits
06-20-17	Lodging and Meals			137.00	
06-20-17	Facility Sustainability Fee			15.00	
06-20-17	(b) (6)	(b) (6)	01/20		152.00

Total Charges	**152.00**	
Total Credits		**152.00**
Balance		**0.00**
		USD

Signature: _____

It was a pleasure to have you stay with us. Please come back and see us soon.

Your receipt has been printed on 100% post-consumer content recycled paper.
Note: For our guests who are on the Lodging and Meals Plan, the breakdown for meals is as follows:

Breakfast $11
Lunch $12
Dinner $23
Lodging $91

U.S. Department of the Interior

Travel Document Approval Form*

DATE: 08/29/2017 **TRAVEL ARRANGER NAME & PHONE:** Shandria Dixon 208-6416

OFFICIAL TRAVEL INFORMATION	
Type of document (Authorization/Voucher)	Voucher
Traveler Name and Title	Heather Swift- Press Secretary
Date(s) of Travel	08/16-18/2017
Location(s)	Bozeman, MT - Billings, MT
Estimated Cost	
Funding	OCO
Purpose	Travel with the Deputy Sec. to participate in the Mineral Hill dedication event on behalf of the Secretary.
Special Requests (e.g., mixed official/personal travel, mixed official/political travel, exceed lodging allowance, travel upgrade)	N/A
SOL (General Law) approval for special requests (if necessary)	N/A
TRAVEL ARRANGER CHECKLIST	
Full Itinerary Attached	Yes
Conference Agenda Attached (if appropriate)	N/A
Is a non-Federal source paying for any or all of the travel-related expenses? If so, attach a DI-2000 signed by the traveler and an ethics official.	N/A
Has the traveler been offered free attendance at a reception or any other type of social gathering during the course of official travel? If so, attach a DI-1958 signed by the traveler and an ethics official.	N/A
Traveler signature applied	Yes
Travel arranger signature applied	N/A
APPROVALS and SURNAMES	
Assistant Secretary	
AFTER OBTAINING A/S SURNAME, DELIVER PACKAGE TO ROOM 7318 FOR PROCESSING.	
Deputy Secretary	
Deputy Chief of Staff	

*Use this form as a cover sheet for travel authorizations and vouchers submitted for approval.

UNITED STATES
DEPARTMENT OF THE INTERIOR
FORM NO. DI-1020
FORM APPROVED BY COMP. GEN. U.S.
NOVEMBER 8, 1949

TRAVEL AUTHORIZATION

1. No. HSwift 08172017
2. 08/16/2017 (DATE)

3. Office of the Secretary/Office of Communications (BUREAU OR OFFICE)

4. NAME Heather Swift
5. OFFICIAL STATION Washington, DC
6. TITLE Press Secretary
7. ACCOUNTING OFFICE IBC Denver

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

PLACES OF TRAVEL

8. FROM: Res: Washington, DC
9. TO: Bozeman, MT/ Billings, MTreturn to RES: Washington, DC

10. PURPOSE AND REMARKS:
Travel with the Deputy Secretary to participate in the Mineral Hill dedication event on behalf of the Secretary. Meet with NPS, BLM BOR and BIA employees. Attend several press events.

11. PER DIEM ALLOWANCE:
Bozeman, MT-$152.00/$59.00
Billings, MT-$91.00/$51.00
Per diem is authorized in accordance with the Federal Travel Regulations as issued by the GSA and published in the Federal Travel Register.

12. PERIOD OF TRAVEL: Beginning on or about 08/16/2017 Ending on or about 08/18/2017

MODE OF TRAVEL

13. [X] Common carrier
14. Extra fare at a mileage rate of
15. Government-owned conveyance cents, subject to:
16. [X] Privately owned
- (a) [X] Administratively determined to be the advantage of the Government
- (b) [X] A showing of advantage to the Government
- (c) [X] Not to exceed cost by common carrier, including consideration of Per Diem allowance

MISCELLANEOUS

17. Transportation immediate family
19. Shipment household goods and personal effects
18. [X] Other *(specify)*
Luggage fee, taxi fare, parking, rental car, train

ESTIMATED COST

20. Transportation corporate card $ 519.10
21. Per Diem Lodging 243.00
22. Other
23. TOTAL $ 762.10

24. CHARGED TO:
178D0102DM/DS10500000/DLSN00000.000000/DX10501

25. (FISCAL OFFICER'S SIGNATURE)

26. (REQUESTER'S SIGNATURE)
27. Press Secretary/OCO (TITLE)

28. Deputy (AUTHORIZING OFFICER'S SIGNATURE)
29. Acting Chief of Staff (TITLE)

GSA U.S. General Services Administration

FY 2017 Per Diem Rates for Big Sky / West Yellowstone Montana

(October 2016 - September 2017)

Cities not appearing below may be located within a county for which rates are listed.
To determine what county a city is located in, visit the National Association of Counties (NACO) website (a non-federal website).

The following rates apply for **Big Sky / West Yellowstone Montana**

		Max lodging by Month (excluding taxes)												
		2016			2017									
Primary Destination (1, 2)	**County (3, 4)**	**Oct**	**Nov**	**Dec**	**Jan**	**Feb**	**Mar**	**Apr**	**May**	**Jun**	**Jul**	**Aug**	**Sep**	**M&IE (5)**
Big Sky / West Yellowstone	Gallatin	$93	$93	$93	$93	$93	$93	$93	$93	$152	$152	$152	$152	$59

Footnotes

1. Traveler reimbursement is based on the location of the work activities and not the accommodations, unless lodging is not available at the work activity, then the agency may authorize the rate where lodging is obtained
2. Unless otherwise specified, the per diem locality is defined as "all locations within, or entirely surrounded by, the corporate limits of the key city, including independent entities located within those boundaries."
3. Per diem localities with county definitions shall include "all locations within, or entirely surrounded by, the corporate limits of the key city as well as the boundaries of the listed counties, including independent entities located within the boundaries of the key city and the listed counties (unless otherwise listed separately)."
4. When a military installation or Government-related facility (whether or not specifically named) is located partially within more than one city or county boundary, the applicable per diem rate for the entire installation or facility is the higher of the rates which apply to the cities and/or counties, even though part(s) of such activities may be located outside the defined per diem locality.
5. *Meals and Incidental Expenses*, see Breakdown of M&IE Expenses for important information on first and last days of travel.

GSA U.S. General Services Administration

FY 2017 Per Diem Rates for Montana

Cities not appearing below may be located within a county for which rates are listed.
To determine what county a city is located in, visit the National Association of Counties (NACO) website (a non-federal website)

October 2016 - September 2017 The following rates apply for Montana. Max lodging by month (excluding taxes.) The last column is the Meals and Incidental Expense (M&IE) rate.

Primary Destination (1, 2)	County (3, 4)	2016 Oct	Nov	Dec	2017 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	M&IE (5)
Standard Rate	STANDARD RATE	$91	$91	$91	$91	$91	$91	$91	$91	$91	$91	$91	$91	$51

Footnotes

1. Traveler reimbursement is based on the location of the work activities and not the accommodations, unless lodging is not available at the work activity, then the agency may authorize the rate where lodging is obtained.
2. Unless otherwise specified, the per diem locality is defined as "all locations within, or entirely surrounded by, the corporate limits of the key city, including independent entities located within those boundaries."
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5. *Meals and Incidental Expenses*, see Breakdown of M&IE Expenses for important information on first and last days of travel.

Itinerary | Invoice | Information | Feedback

TRAVEL Incorporated

Ticket Number	006-8673457620
Account #	D00880
Issue Date	Mon, Aug 14, 2017
Booking ID	MQRENQ
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Swift/Heather.Nichole**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES M90	1995 / L LCADCA Confirmation: GABRJ3	Wed, 08/16/2017 Wed, 08/16/2017	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: MINNEAPOLIS-STP *** *Connecting* ***	1146A 126P
✈	DELTA AIR LINES 320	1231 / L LCADCA Confirmation: GABRJ3	Wed, 08/16/2017 Wed, 08/16/2017	Leave :: MINNEAPOLIS-STP Arrive :: BOZEMAN	220P 349P
🛏	Hotel: Address: Confirmation Number: Phone Number: GalaxyNet Status:	Hilton Garden Inn Bozeman 2023 Commerce Way Bozeman, MT 59715 3368933258 1 (406) 582-9900 Duplicate		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Wed, 08/16/2017 Thu, 08/17/2017 $152.00 1 1 A01LV7
🛏	Hotel: Address: Confirmation Number: Phone Number: GalaxyNet Status:	Doubletree By Hilton Billings 27 N 27th Street Billings, MT 59101 98206636 1 (406) 252-7400 Duplicate		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Thu, 08/17/2017 Fri, 08/18/2017 $91.00 1 1 A00AL0

— **Remark(s)** —

U29/THSWIFTDO08162017
U82/ORFSHOURLY

Fare	$197.21
Tax	$37.59
Total Amount	$234.80
Amount Charged	$234.80

Air only indicated here.

WAS DL X/MSP DL BZN197.21USD197.21END DL ZPDCAMSP XT 5.60AY9.00XF DCA4.5MSP4.5

TRAVEL Incorporated

Ticket Number	006-8673457782
Account #	D00880
Issue Date	Tue, Aug 15, 2017
Booking ID	MQRENQ
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket

Name: **Swift/Heather.Nichole**

Booking Currency **USD**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
	Hotel:	Hilton Garden Inn		Check In:	Wed,
	Address:	Bozeman		Check Out:	08/16/2017
		2023 Commerce Way		Your Nightly Rate:	Thu,
		Bozeman, MT 59715		Number of Rooms:	08/17/2017
	Confirmation			Number of People:	$152.00
	Number:	3368933258		Room Type:	1
	Phone Number:	1 (406) 582-9900			1
	GalaxyNet Status:				A01LV7
	Hotel:	Doubletree By Hilton		Check In:	Thu,
	Address:	Billings		Check Out:	08/17/2017
		27 N 27th Street		Your Nightly Rate:	Fri, 08/18/2017
		Billings, MT 59101		Number of Rooms:	$91.00
	Confirmation			Number of People:	1
	Number:	98206636		Room Type:	1
	Phone Number:	1 (406) 252-7400			A00AL0
	GalaxyNet Status:				
	DELTA AIR LINES	2504 / X	Fri,	Leave :: BILLINGS	1050A
	M90	XDGDCA	08/18/2017	Arrive :: MINNEAPOLIS-STP	150P
		Confirmation: GABRJ3	Fri,	*** *Connecting* ***	
			08/18/2017		
	DELTA AIR LINES	1664 / X	Fri,	Leave :: MINNEAPOLIS-STP	305P
	M90	XDGDCA	08/18/2017	Arrive :: RONALD REAGAN NTL	640P
		Confirmation: GABRJ3	Fri,	WASHINGTON	
			08/18/2017		

— Remark(s) —

U29/THSWIFTDO08162017

U82/ORFSHOURLY

Fare	**$244.65**
Tax	**$39.65**
Total Amount	**$284.30**
Amount Charged	**$284.30**

Air only indicated here.

BIL DL X/MSP DL WAS244.65USD244.65END DL ZPBILMSP XT 5.60AY7.50XF BIL3MSP4.5

* Accounting Note: This Invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (ARC) on 08/22/2017

Itinerary | Invoice | Information | Feedback

Date: 08/14/2017
Record Locator: MQRENQ
Travelers:
Swift, Heather.Nichole
Agent: doi.travel@duluthtravelinc.com

Agency Address
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Wed, Aug 16 2017 – Bozeman, MT

11:46 AM depart — **Ronald Reagan Ntl Washington (DCA) to Minneapolis-Stp (MSP)** — Confirmation No. GABRJ3

Delta Air Lines
Flight 1995

Takeoff: 11:46 AM (Terminal: B)
Ronald Reagan Ntl Washington, DC – map

Landing: 1:26 PM (Terminal: 1)
Minneapolis-Stp, MN – map

Baggage Info | Premium Economy [S] Class | McDonnell Douglas MD-90 | Lunch | 2h 40m

Travelers:
Name: Swift, Heather.Nichole — Ticket #: 006-8673457620 — Seat: 10E

2:20 PM depart — **Minneapolis-Stp (MSP) to Bozeman (BZN)** — Confirmation No. GABRJ3

Delta Air Lines
Flight 1231

Takeoff: 2:20 PM (Terminal: 1)
Minneapolis-Stp, MN – map

Landing: 3:49 PM
Bozeman, MT – map

Baggage Info | Economy Class [L] Class | Airbus Industrie A320-100/200 | Refreshments | 2h 29m

Travelers:
Name: Swift, Heather.Nichole — Ticket #: 006-8673457620 — Seat: 17A

check-in — **Hilton Garden Inn Bozeman** — Confirmation No. 3368933258 – map – images

Address: 2023 Commerce Way Bozeman Mt 59715
Nights: 1 (name: Swift Heathernichole)
Guarantee Info: (b) (6) [redacted]
Other Info: ZD102388999
Nightly Rate: $152.00
Total Rate: $225.63

Phone: 1-406-582-9900 Fax: 1-406-582-9903
Rooms: 1 room
Room Desc: Best Available Rate 1 King Bed Comp Wifi- Bed With Adjustable Firmness Dial
Cancel Policy: CXL 2 Days Prior To Arrival

Thu, Aug 17 2017

check-out — **Hilton Garden Inn Bozeman** — Confirmation No. 3368933258

Find nearby: Restaurants Gas Stations

12:00 AM **2023 Commerce Way Bozeman Mt 59715 to 27 N 27th Street Billings Mt 59101**

check-in — **Doubletree By Hilton Billings** — Confirmation No. 98206636 – map – images

Address: 27 N 27th Street Billings Mt 59101
Nights: 1 (name: Swift Heathernichole)
Guarantee Info: (b) (6) [redacted]
Other Info: ZD102388999
Nightly Rate: $91.00
Total Rate: $99.37

Phone: 1-406-252-7400 Fax: 1-406-252-2401
Rooms: 1 room
Room Desc: Fedrooms -fedrooms-us Government On Duty 2 Double Beds Wifi Available-sweet Dreams Experience Bed
Cancel Policy: 4PM Cancel Day Of Arrival

Fri, Aug 18 2017 – Ronald Reagan Ntl Washington, DC

check-out — **Doubletree By Hilton Billings** — Confirmation No. 98206636

Find nearby: Restaurants Gas Stations

10:50 AM depart

Billings (BIL) to Minneapolis-Stp (MSP) — Confirmation No. GABRJ3



Delta Air Lines
Flight 2504

Takeoff: 10:50 AM
Billings, MT – map

Landing: 1:50 PM (Terminal: 1)
Minneapolis-Stp, MN – map

Baggage Info | Economy Class [X] Class | McDonnell Douglas MD-90 | Refreshments | 2h 0m

Travelers:

Name: Swift, Heather.Nichole

Ticket #: 006-8673457782

Seat: 33B

3:05 PM depart

Minneapolis-Stp (MSP) to Ronald Reagan Ntl Washington (DCA) — Confirmation No. GABRJ3



Delta Air Lines
Flight 1664

Takeoff: 3:05 PM (Terminal: 1)
Minneapolis-Stp, MN – map

Landing: 6:40 PM (Terminal: B)
Ronald Reagan Ntl Washington, DC – map

Baggage Info | Economy Class [X] Class | McDonnell Douglas MD-90 | Refreshments | 2h 35m

Travelers:

Name: Swift, Heather.Nichole

Ticket #: 006-8673457782

Seat: 20D

Notes: Center seat reserved for now..will keep ck for a better seat

TRAVEL VOUCHER (Read the Privacy Act Statement on the back)

1. DEPARTMENT OR ESTABLISHMENT, BUREAU, DIVISION, OR OFFICE: OS/OCO

2. TYPE OF TRAVEL: ☑ TEMPORARY DUTY ☐ PERMANENT CHANGE OF STATION

3. VOUCHER NO.: HSwift 08162017

4. SCHEDULE NO.:

5. TRAVELER (PAYEE)

a. NAME (Last, first, middle initial): Swift, Heather

b. SOCIAL SECURITY NUMBER:

c. MAILING ADDRESS (Include ZIP Code):

d. OFFICE TELEPHONE NO.: 202-208-6416

e. PRESENT DUTY STATION: Washington, DC

f. RESIDENCE (city and State):

6. PERIOD OF TRAVEL: a. FROM 08/16/2017 b. TO 08/18/2017

7. TRAVEL AUTHORIZATION: a. NUMBER(S): b. DATE(S):

10. CHECK NO.:

8. TRAVEL ADVANCE

a. Outstanding:

b. Amount to be applied:

c. Amount due Government (Attached: ☐ Check ☐ Cash):

d. Balance outstanding:

9. CASH PAYMENT RECEIPT

a. DATE RECEIVED:

b. AMOUNT RECEIVED: $

c. PAYEE'S SIGNATURE:

11. PAID BY:

12. GOVERNMENT TRANSPORTATION REQUEST, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH (List by number below and attached passenger coupon; if cash is used show claim on reverse side.)

I hereby assign to the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7). ▶ Traveler's Initials

AGENT'S VALUATION OF TICKET (a)	ISSUING CARRIER (Initials) (b)	MODE, CLASS OF SERVICE AND ACCOMMODATIONS (c)	DATE ISSUED (d)	POINTS OF TRAVEL FROM (e)	POINTS OF TRAVEL TO (f)
See attached e-ticket	234.80 *	Delta	08/14/2017	Washington, DC	Bozeman, MT
	284.30 *	Delta		and return	Billings, MT

Travel with the Deputy Secretary to participate in the Mineral Hill event on behalf of the Secretary. Meet with NPS, BLM, BOR and BIA employees. Attend several press events.

**Note- Traveler does not have a travel card. Traveler had to pay for some expenses using her personal credit card.

13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claimed is based and the average cost of lodging incurred during the period covered by this voucher.

TRAVELER SIGN HERE ▶ [signature] DATE

AMOUNT CLAIMED ▶ $ 157.44 *

NOTE; Falsification of an item in an expense account works a forfeiture of claim (27 U.S.C. 2514) and may result in a fine of not more than $10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; i.d. 1001).

14. This voucher is approved. Long distance telephone calls, if any, are certified as necessary in the interest of the Government. **(NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify. (31 U.S.C. 680a).**

APPROVING OFFICIAL SIGN HERE ▶ C J Magallanes DATE 8/31/17

15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION

a. VOUCHER NO.:

b. D.O. SYMBOL:

c. MONTH & YEAR:

16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT

AUTHORIZED CERTIFYING OFFICIAL SIGN HERE ▶ DATE

17. FOR FINANCE OFFICE USE ONLY COMPUTATION

a. DIFFERENCES, IF ANY (Explain and show amount): $

b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION
Certifier's Initials: $

c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol): $

d. NET TO TRAVELER ▶ $ 157.44 *

18. ACCOUNT CLASIFICATION

178D0102DM/DS10500000/DLSN00000.000000/DX10501

SCHEDULE OF EXPENSES AND AMOUNTS CLAIMED

INSTRUCTIONS TO TRAVELER *(Unlisted items are self-explanation)*

Col. (c) If the voucher includes per diem allowances for members of employee's immediate family, show member's names, ages and relationship to employee and marital status of children *(unless information is shown on the travel authorization.)*

Complete only for actual expense travel [Col. (d), (g), (h), (i), (j), (m), (n)]

Show amount incurred for each meal, including tax and tips, and daily total meal cost.
Show expenses, such as: laundry, cleaning and pressing clothes, tips to bellboys, porters, etc. (other than for meals).
Complete for per diem and actual expense travel.
Show total subsistence expense incurred for actual expense travel.
Show per diem amount, limited to maximum rate, or if travel on actual expense, show the lesser of the amount from col. (j) or maximum rate.
Show expenses, such as: taxi/limousine fares, air fare (if purchased with cash), local or long distance telephone calls for Government business, car rental, relocation other than subsistence, etc.

Complete this information if this is a continuation sheet — PAGE 2 of 2

TRAVEL AUTHORIZATION NO.

TRAVELER'S LAST NAME
Swift

DATE 2017	TIME (Hour and am/pm)	DESCRIPTION (Departure/arrival city, per diem computation, or other explanations of expense)	ITEMIZED SUBSISTENCE EXPENSES							MILEAGE RATE:	AMOUNT CLAIMED		
			MEALS				MISCELLANEOUS SUBSISTENCE	LODGING	TOTAL SUBSISTENCE EXPENSE	NO. OF MILES	MILEAGE	SUBSISTENCE	OTHER
			BREAKFAST	LUNCH	DINNER	TOTAL							
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)	(m)	(n)
08/16		Depart-Res Washington, DC Bozeman, MT							44.25			44.25	
08/16		TDY Lodging $152.00 Lodging tax $12.64						152.00 12.64					
08/16		Taxi								Paid with personal CC			14.29
08/16		Wi-Fi usage								Paid with personal CC			9.95
08/17		Depart- Bozeman, MT to Billings, MT							51.00			51.00	
08/17		TDY Lodging $91.00 Lodging tax $8.37						91.00 8.37					
08/18		Depart Billings, MT Return-Washington, DC							38.25			38.25	
		SUBTOTALS ▶										133.50	24.24
		TOTALS ▶										133.50	24.24

If additional space is required, continue on another SF 1012-A BACK, leaving the front blank.

Enter grand total of columns (l), (m) and (n), below and in item 13 on the front of this form.

TOTAL AMOUNT CLAIMED ▶ 157.44

In compliance with the Privacy Act of 1974, the following information is provided: Solicitation of the information on this form is authorized by 5 U.S.C. Chap. 57 as implemented by the Federal Travel Regulations (FPMR 101-7), E.O. 11609 of July 22, 1971, E.O. 11012 of March 27, 1962, E.O. 9397 of November 22, 1943, and 26 U.S.C. 6011(b) and 6109. The primary purpose of the requested information is to determine payment or reimbursement to eligible individuals for allowable travel and/or relocation expenses incurred under appropriate administrative authorization and to record and maintain costs of such reimbursements to the Government. The information will be used by officers and employees who have a need for information in the performance of their official duties. The information may be disclosed to appropriate Federal, State, local, or foreign agencies when relevant to civil, criminal or regulatory investigations or prosecutions, or when pursuant to a requirement by this agency in connection with the hiring or firing of an employee, the issuance of a security clearance, or investigations of the performance of official duty while in Government service. Your Social Security Account Number (SSN) is solicited under the authority of the Internal Revenue Code (26 U.S.C. 6011 (b) and 6109) and E.O. 9397, November 22, 1943, to use as a taxpayer and/or employee identification number. Disclosure is MANDATORY on vouchers claiming travel and/or relocation allowance expense reimbursement which is, or may be, taxable income. Disclosure of your SSN and other requested information is voluntary in all other instances, however failure to provide the information (other than SSN) required to support the claim may result in delay or loss of reimbursement.

STANDARD FORM 1012 BACK (10-77)

Itinerary | Invoice | Information | Feedback

TRAVEL Incorporated

Ticket Number	006-8673457620
Account #	D00880
Issue Date	Mon, Aug 14, 2017
Booking ID	MQRENQ
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Swift/Heather.Nichole**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
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✈	DELTA AIR LINES 320	1231 / L LCADCA Confirmation: GABRJ3	Wed, 08/16/2017 Wed, 08/16/2017	Leave :: MINNEAPOLIS-STP Arrive :: BOZEMAN	220P 349P
🛏	Hotel: Address: Confirmation Number: Phone Number: GalaxyNet Status:	Hilton Garden Inn Bozeman 2023 Commerce Way Bozeman, MT 59715 3368933258 1 (406) 582-9900 Duplicate		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Wed, 08/16/2017 Thu, 08/17/2017 $152.00 1 1 A01LV7
🛏	Hotel: Address: Confirmation Number: Phone Number: GalaxyNet Status:	Doubletree By Hilton Billings 27 N 27th Street Billings, MT 59101 98206636 1 (406) 252-7400 Duplicate		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Thu, 08/17/2017 Fri, 08/18/2017 $91.00 1 1 A00AL0

— **Remark(s)** —

U29/THSWIFTDO08162017
U82/ORFSHOURLY

Fare	$197.21
Tax	$37.59
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Air only indicated here.

WAS DL X/MSP DL BZN197.21USD197.21END DL ZPDCAMSP XT 5.60AY9.00XF DCA4.5MSP4.5

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Tue, Aug 29, 2017 01:49 PM

Official Invoice

Generated by Travel Incorporated

TRAVEL Incorporated

Ticket Number	006-8673457782
Account #	D00880
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Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket

Name: **Swift/Heather.Nichole**

Booking Currency **USD**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
	Hotel:	Hilton Garden Inn		Check In:	Wed,
	Address:	Bozeman		Check Out:	08/16/2017
		2023 Commerce Way		Your Nightly Rate:	Thu,
		Bozeman, MT 59715		Number of Rooms:	08/17/2017
	Confirmation Number:	3368933258		Number of People:	$152.00
	Phone Number:	1 (406) 582-9900		Room Type:	1
	GalaxyNet Status:				1
					A01LV7
	Hotel:	Doubletree By Hilton		Check In:	Thu,
	Address:	Billings		Check Out:	08/17/2017
		27 N 27th Street		Your Nightly Rate:	Fri, 08/18/2017
		Billings, MT 59101		Number of Rooms:	$91.00
	Confirmation Number:	98206636		Number of People:	1
	Phone Number:	1 (406) 252-7400		Room Type:	1
	GalaxyNet Status:				A00AL0
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	M90	XDGDCA	08/18/2017	Arrive :: MINNEAPOLIS-STP	150P
		Confirmation: GABRJ3	Fri,	*** *Connecting* ***	
			08/18/2017		
	DELTA AIR LINES	1664 / X	Fri,	Leave :: MINNEAPOLIS-STP	305P
	M90	XDGDCA	08/18/2017	Arrive :: RONALD REAGAN NTL	640P
		Confirmation: GABRJ3	Fri,	WASHINGTON	
			08/18/2017		

— Remark(s) —

U29/THSWIFTDO08162017

U82/ORFSHOURLY

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Total Amount	**$284.30**
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BIL DL X/MSP DL WAS244.65USD244.65END DL ZPBILMSP XT 5.60AY7.50XF BIL3MSP4.5

Hilton Garden Inn
Bozeman

2023 Commerce Way • Bozeman, MT 59715
Phone (406) 582-9900 • Fax (406) 582-9903
Reservations
www.HGI.com or 1 877 STAY HGI

Name & Address

SWIFT, HEATHER NICHOLE
*****
*****
*****
*****

Room 228/K1
Arrival Date 8/16/2017 4:17:00 PM
Departure Date 8/17/2017

Adult/Child 0/0
Room Rate 152.00

Rate Plan: GV
HH #
AL:
Car:

Confirmation Number: **********

8/17/2017

DATE	REFERENCE	DESCRIPTION	AMOUNT
8/16/2017	1398191	GUEST ROOM	$152.00
8/16/2017	1398191	LODGING TAX	$10.64
8/16/2017	1398191	CITY ASSESSMENT	$2.00
		WILL BE SETTLED TO (b) (6)	$164.64
		EFFECTIVE BALANCE OF	$0.00

ACCOUNT NO.

CARD MEMBER NAME

ESTABLISHMENT NO. & LOCATION — ESTABLISHMENT AGREES TO TRANSMIT TO CARD HOLDER FOR PAYMENT

THANK YOU FOR STAYING WITH US.

CARD MEMBER'S SIGNATURE

X

MERCHANDISE AND/OR SERVICES PURCHASED ON THIS CARD SHALL NOT BE RESOLD OR RETURNED FOR A CASH REFUND

DATE OF CHARGE	FOLIO NO./CHECK NO.
	365936 A

AUTHORIZATION	INITIAL

PURCHASES & SERVICES	
TAXES	
TIPS & MISC.	
TOTAL AMOUNT	

PAYMENT DUE UPON RECEIPT

SWIFT, HEATHER

921/NDR
8/17/2017 9:49:00 PM
8/18/2017

0/0
91.00

Rate Plan: GR1
HH #
AL:
Car:

Confirmation Number: ********

8/18/2017

8/17/2017	234597	GUEST ROOM	$91.00
8/17/2017	234597	OCCUPANCY TAX	$6.37
8/17/2017	234597	CITY ASSESSMENT	$2.00
		WILL BE SETTLED TO (b) (6)	$99.37
		EFFECTIVE BALANCE OF	$0.00

EXPENSE REPORT SUMMARY

	8/17/2017	STAY TOTAL
ROOM AND TAX	$99.37	$99.37
DAILY TOTAL	$99.37	$99.37

95735 B

Gmail

Heather Swift (b) (6)

Here's Your Gogo Receipt - Check Out Your Purchase Details! - Order #117203530SPDA

1 message

Gogo <gogo@e.gogoair.com>
Reply-To: Gogo <customercare@gogoair.com>
To: Heather Swift - (b) (6)

Wed, Aug 16, 2017 at 4:00 PM

Purchase Details - Order #117203530SPDA
To ensure you receive emails from Gogo, add gogo@e.gogoair.com to your email address book.

Mobile device | Web browser

My Account | Contact Us

gogo DELTA

Thanks for your purchase!

You can view your purchase history at any time by visiting My Account. For more information about Gogo, visit our Privacy Policy and Terms of Use.

Receipt Info

Customer: HEATHER S
Email Addres Heather Swift - (b) (6)
Order #: 117203530SPDA
Date: 8/16/2017 PDT

Product	Quantity	Price
Flight Pass	1	$9.95

Payment Info

Tax : $0.00

Payment Type: (b) (6)
Payment Info: (b) (6)

Total: $9.95

How to get online, in air.

1. Turn on your Wifi enabled device
2. Connect to the "GogoInflight" network
3. Launch your browser and sign in to Gogo



Save big on inflight internet

when you grab a Gogo pass before you take flight.

Pick your pass >

Gmail

Heather Swift (b) (6)

Your Wednesday morning trip with Uber

1 message

Uber Receipts <uber.us@uber.com>
To: Heather Swift - (b) (6)

Wed, Aug 16, 2017 at 9:59 AM



UBER

$14.29

Thanks for choosing Uber, Heather

August 16, 2017 | uberX

09:40am (b) (6)

09:58am | Terminal C, Arlington, VA

You rode with Ebrahim



6.53	00:18:17	uberX
miles	Trip time	Car

ADD A TIP

UBER EATS

Not just food delivery. Uber food delivery. Get 20% off your first order with code 20ubereats.

DOWNLOAD THE APP



Your Fare

Base Fare	1.15
Distance	7.06

U.S. Department of the Interior

Travel Document Approval Form*

DATE: 08/23/2017 **TRAVEL ARRANGER NAME & PHONE: Shandria Dixon 208-6416**

OFFICIAL TRAVEL INFORMATION	
Type of document (Authorization/Voucher)	Authorization - Voucher - actual lodging
Traveler Name and Title	Heather Swift- Press Secretary- Office of Communications
Date(s) of Travel	08/24/2017-08/26/2017
Location(s)	Gatlinburg, TN
Estimated Cost	$1300.00
Funding	OCO
Purpose	To coordinate media and social media for the Secretary while he visits the parks for Founders Day.
Special Requests (e.g., mixed official/personal travel, mixed official/political travel, exceed lodging allowance, travel upgrade)	N/A
SOL (General Law) approval for special requests (if necessary)	N/A
TRAVEL ARRANGER CHECKLIST	
Full Itinerary Attached	Yes
Conference Agenda Attached (if appropriate)	N/A
Is a non-Federal source paying for any or all of the travel-related expenses? If so, attach a DI-2000 signed by the traveler and an ethics official.	N/A
Has the traveler been offered free attendance at a reception or any other type of social gathering during the course of official travel? If so, attach a DI-1958 signed by the traveler and an ethics official.	N/A
Traveler signature applied	Yes
Travel arranger signature applied	N/A
APPROVALS and SURNAMES	
Assistant Secretary	N/A
AFTER OBTAINING A/S SURNAME, DELIVER PACKAGE TO ROOM 7318 FOR PROCESSING.	
Deputy Secretary	
Deputy Chief of Staff	

*Use this form as a cover sheet for travel authorizations and vouchers submitted for approval.

UNITED STATES
DEPARTMENT OF THE INTERIOR
FORM NO. DI-1020
FORM APPROVED BY COMP. GEN. U.S.
NOVEMBER 8, 1949

TRAVEL AUTHORIZATION

1. No. HSwift 08242017
2. 08/23/2017 (DATE)

3. Office of the Secretary/Office of Communications (BUREAU OR OFFICE)

4. NAME Heather Swift
5. OFFICIAL STATION Washington, DC
6. TITLE Press Secretary
7. ACCOUNTING OFFICE IBC Denver

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

PLACES OF TRAVEL

8. FROM: Res: Washington, DC
9. TO: Gatlinburg, TN and return to RES: Washington, DC

10. PURPOSE AND REMARKS:
To coordinate media and social media communications for the Secretary while he visits the parks for Founders Day.

11. PER DIEM ALLOWANCE:
Gatlinburg, TN -$91.00/$51.00

Per diem is authorized in accordance with the Federal Travel Regulations as issued by the GSA and published in the Federal Travel Register.

12. PERIOD OF TRAVEL: Beginning on or about 08/24/2017 Ending on or about 08/26/2017

MODE OF TRAVEL

13. [X] Common carrier
14. Extra fare at a mileage rate of
15. Government-owned conveyance cents, subject to:
16. [X] Privately owned
- (a) [X] Administratively determined to be the advantage of the Government
- (b) [X] A showing of advantage to the Government
- (c) [X] Not to exceed cost by common carrier, including consideration of Per Diem allowance

MISCELLANEOUS

17. Transportation immediate family
19. Shipment household goods and personal effects
18. [X] Other *(specify)*
Luggage fee, taxi fare, parking, rental car, train

ESTIMATED COST

20. Transportation	corporate card	$	1015.60
21. Per Diem	Lodging		182.00
22. Other	taxi		50.00
23.	TOTAL	$	1247.60

24. CHARGED TO:
178D0102DM/DS10500000/DLSN00000.000000/DX10501

25. _____ (FISCAL OFFICER'S SIGNATURE)

26. _____ (REQUESTER'S SIGNATURE)
27. Press Secretary/OCO (TITLE)

28. _____ (AUTHORIZING OFFICER'S SIGNATURE)
29. Acting Chief of Staff (TITLE)

TRAVEL VOUCHER (Read the Privacy Act Statement on the back)

1. DEPARTMENT OR ESTABLISHMENT, BUREAU, DIVISION, OR OFFICE

2. TYPE OF TRAVEL
☐ TEMPORARY DUTY
☐ PERMANENT CHANGE OF STATION

3. VOUCHER NO. HSwift 08242017

4. SCHEDULE NO.

5. TRAVELER (PAYEE)

a. NAME (Last, first, middle initial): Swift, Heather

b. SOCIAL SECURITY NUMBER

6. PERIOD OF TRAVEL
a. FROM 08/24/2017
b. TO 08/26/2017

c. MAILING ADDRESS (Include ZIP Code)

d. OFFICE TELEPHONE NO.

7. TRAVEL AUTHORIZATION
a. NUMBER(S)
b. DATE(S)

e. PRESENT DUTY STATION: Washington, DC

f. RESIDENCE (city and State)

10. CHECK NO.

8. TRAVEL ADVANCE
a. Outstanding
b. Amount to be applied
c. Amount due Government (Attached: ☐ Check ☐ Cash)
d. Balance outstanding

9. CASH PAYMENT RECEIPT
a. DATE RECEIVED
b. AMOUNT RECEIVED $
c. PAYEE'S SIGNATURE

11. PAID BY

12. GOVERNMENT TRANSPORTATION REQUEST, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH (List by number below and attached passenger coupon; if cash is used show claim on reverse side.)

I hereby assign to the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7). ▶ Traveler's Initials

AGENT'S VALUATION OF TICKET (a)	ISSUING CARRIER (Initials) (b)	MODE, CLASS OF SERVICE AND ACCOMMODATIONS (c)	DATE ISSUED (d)	POINTS OF TRAVEL FROM (e)	POINTS OF TRAVEL TO (f)
See attached e-ticket	0.00 $201.20	Military flight DC-Knoxville, TN United airline		Washington, DC and return	Gatlinburg, TN

To coordinate media and social media communications for the Secretary while he visits the parks for Founders Day.
**Traveler traveled with the Secretary on a military aircraft from DC to Knoxville, TN
**Traveler doesn't have a government issued travel card. Some charges were paid with personal CC.
**Due to changes during travel- actual lodging is requested for the night of 08/25/2017. See attached
**Lodging paid with OCO corporate card.

13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claimed is based and the average cost of lodging incurred during the period covered by this voucher.

TRAVELER SIGN HERE ▶ HSwift DATE

AMOUNT CLAIMED ▶ $ 135.47

NOTE: Falsification of an item in an expense account works a forfeiture of claim (27 U.S.C. 2514) and may result in a fine of not more than $10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; i.d. 1001).

14. This voucher is approved. Long distance telephone calls, if any, are certified as necessary in the interest of the Government. **(NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify. (31 U.S.C. 680a).**

APPROVING OFFICIAL SIGN HERE ▶ DATE 9-22-17

17. FOR FINANCE OFFICE USE ONLY COMPUTATION

a. DIFFERENCES, IF ANY (Explain and show amount) $

15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION

a. VOUCHER NO.	b. D.O. SYMBOL	c. MONTH & YEAR

b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION
Certifier's Initials: $

16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT

AUTHORIZED CERTIFYING OFFICIAL SIGN HERE ▶ DATE

c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol) $

d. NET TO TRAVELER ▶ $ 135.47

18. ACCOUNT CLASIFICATION

178D0102DM / DS10500000 / DLSN00000.000000

NSN 7540-00-634-4180

STANDARD FORM 1012 (REV. 10-77)
Prescribed by GSA, FPMR (41 CFR) 101-7

DX10501

SCHEDULE OF EXPENSES AND AMOUNTS CLAIMED

INSTRUCTIONS TO TRAVELER *(Unlisted items are self-explanation)*

Col. (c) If the voucher includes per diem allowances for members of employee's immediate family, show member's names, ages and relationship to employee and marital status of children *(unless information is shown on the travel authorization.)*

Complete only for actual expense travel

Col. (d), (g), (h) Show amount incurred for each meal, including tax and tips, and daily total meal cost.
Show expenses, such as: laundry, cleaning and pressing clothes, tips to bellboys, porters, etc. (other than for meals).
Col. (i) Complete for per diem and actual expense travel.
Col. (j) Show total subsistence expense incurred for actual expense travel.
Col. (m) Show per diem amount, limited to maximum rate, or if travel on actual expense, show the lesser of the amount from col. (j) or maximum rate.
Col. (n) Show expenses, such as: taxi/limousine fares, air fare (if purchased with cash), local or long distance telephone calls for Government business, car rental, relocation other than subsistence, etc.

Complete this information if this is a continuation sheet — PAGE 2 of 2

TRAVEL AUTHORIZATION NO.

TRAVELER'S LAST NAME
Swift

DATE 2017 (a)	TIME (Hour and am/pm) (b)	DESCRIPTION (Departure/arrival city, per diem computation, or other explanations of expense) (c)	ITEMIZED SUBSISTENCE EXPENSES: MEALS BREAK-FAST (d)	MEALS LUNCH (e)	MEALS DINNER (f)	MEALS TOTAL (g)	MISCELLANEOUS SUBSISTENCE (h)	LODGING (i)	TOTAL SUBSISTENCE EXPENSE (j)	MILEAGE RATE: NO. OF MILES (k)	AMOUNT CLAIMED: MILEAGE (l)	SUBSISTENCE (m)	OTHER (n)
08/24		Depart- Washington, DC Gatlinburg, TN					38.25					38.25	
08/24		TDY Lodging $91.00 Lodging tax $11.60						91.00/11.60					
08/24		taxi								Traveler paid with personal CC			7.97
08/25		TDY Lodging $179.00 Lodging tax $22.82	**Actual lodging see attached.				51.00	179.00/22.82				51.00	
08/26		Depart Gatlinburg, TN Washington, DC					38.25					38.25	

If additional space is required, continue on another SF 1012-A BACK, leaving the front blank.

SUBTOTALS ▶		127.50	7.97
TOTALS ▶		127.50	7.97

Enter grand total of columns (l), (m) and (n), below and in item 13 on the front of this form.

TOTAL AMOUNT CLAIMED ▶ 135.47

In compliance with the Privacy Act of 1974, the following information is provided: Solicitation of the information on this form is authorized by 5 U.S.C. Chap. 57 as implemented by the Federal Travel Regulations (FPMR 101-7), E.O. 11609 of July 22, 1971, E.O. 11012 of March 27, 1962, E.O. 9397 of November 22, 1943, and 26 U.S.C. 6011(b) and 6109. The primary purpose of the requested information is to determine payment or reimbursement to eligible individuals for allowable travel and/or relocation expenses incurred under appropriate administrative authorization and to record and maintain costs of such reimbursements to the Government. The information will be used by officers and employees who have a need for information in the performance of their official duties. The information may be disclosed to appropriate Federal, State, local, or foreign agencies when relevant to civil, criminal or regulatory investigations or prosecutions, or when pursuant to a requirement by this agency in connection with the hiring or firing of an employee, the issuance of a security clearance, or investigations of the performance of official duty while in Government service. Your Social Security Account Number (SSN) is solicited under the authority of the Internal Revenue Code (26 U.S.C. 6011 (b) and 6109) and E.O. 9397, November 22, 1943, for use as a taxpayer and/or employee identification number; disclosure is MANDATORY on vouchers claiming travel and/or relocation allowance expense reimbursement which is, or may be, taxable income. Disclosure of your SSN and other requested information is voluntary in all other instances; however, failure to provide the information (other than SSN) required to support the claim may result in delay or loss of reimbursement.

STANDARD FORM 1012 BACK (10-77)

MEMORANDUM

TO: Authorizing Official

FROM: Office of Scheduling and Advance

SUBJECT: Actual Expense Reimbursement for Lodging for Heather Swift

DATE: August 25, 2017

On August 24, 2017 through August 26, 2017 Secretary Ryan Zinke will be on official travel in Gatlinburg, TN, and the surrounding metropolitan area. Heather Swift will be in Gatlinburg, TN from August 24th through August 26 to advance Secretary Zinke's engagements there.

Due to mission requirements, Secretary Zinke will utilize lodging at Hampton Inn on the night of August 25th. In order to properly execute his advancing duties, Heather Swift must utilize lodging at the same location as Secretary Zinke. Therefore, because of her mission requirements, Heather Swift will also utilize lodging at Hampton Inn for the night of August 25, 2017.

For the night of August 25, 2017, Hampton Inn offers a lodging rate of $179.00 per night. The maximum allowable government lodging rate established by the State Department for Gatlinburg, TN, in August 2017 is $91.00 per night (documentation attached). Hampton Inn lodging rate is more expensive than the State Department maximum lodging rate by $88.00 per night.

Heather Swift seeks authorization for the procurement of lodging at this higher rate through actual expense reimbursement under FTR 301-11.300 (d) and (e):

§301-11.300 When is actual expense reimbursement warranted?

When:

(d) Because of mission requirements; or
(e) Any other reason approved within your agency.

Please provide approval for Heather Swift to accept actual expense reimbursement at a lodging rate of $179.00.00 per night in Gatlingburg, TN for the nights of August 25, 2017

Approval Signature

9-22-17
Date

COUNTRY
INNS & SUITES

Heathernichole Swift
United States

Room No. : 404
Arrival : 08-24-17
Departure : 08-25-17
Page No. : 1 of 2
Folio No. : 20236
Conf. No. : 48057217
Cashier No. : 2531

INFORMATION INVOICE
Membership No. :
A/R Number :
Group Code :
Company Name :

09-19-17 02:40:48 PM EST

Date	Text	Charges	Credits
08-24-17	Advance Deposit Transferred at		102.60
08-24-17	Advance Deposit Transferred at		-102.60
08-24-17	Advance Deposit Transferred at		102.60
08-24-17	Room	91.00	
08-24-17	State Tax 9.75%	8.87	
08-24-17	City Tax 3%	2.73	
08-28-17	Room-Adj	-91.00	
	CORRECTION ACTUAL		
08-28-17	State Tax-Adj	-8.87	
08-28-17	City Tax-Adj	-2.73	
08-28-17	(b) (6)		-91.00
08-28-17	(b) (6)		-11.60
08-28-17	Room	91.00	
	Correction		
08-28-17	State Tax 9.75%	8.87	
08-28-17	City Tax 3%	2.73	
08-28-17	(b) (6)		102.60
	Total	**102.60**	**102.60**
	Balance		**0.00**

Club Carlson: A faster way to a free night stay at over 1000 Carlson hotels worldwide.
Enroll and learn more at the front desk or at clubcarlson.com

Thank You For Staying With Us

Country Inn and Suites Gatlinburg
421 Reagan Lane
Gatlinburg, TN 37738
Telephone: (865) 412-1004 Fax: (865) 412-1005
cx_gatn@countryinns.com

HAMPTON INN GATLINBURG HISTORIC NATURE TRAIL
520 HISTORIC NATURE TRAIL
GATLINBURG, TN 37738
United States of America
TELEPHONE 865-436-4933 - FAX 865-436-4934
Reservations
www.hilton.com or 1 800 HILTONS

SWIFT, HEATHERNICHOLE

.
...
. AK 13135
UNITED STATES OF AMERICA

Room No:	521/NQRUI
Arrival Date:	8/25/2017 7:10:00 PM
Departure Date:	8/26/2017 12:31:00 PM
Adult/Child:	1/0
Cashier ID:	ALGU
Room Rate:	179.00
AL:	
HH #	
VAT #	
Folio No/Che	41119 A

Confirmation Number: 91706297

HAMPTON INN GATLINBURG HISTORIC NATURE TRAIL 9/20/2017 10:22:00 AM

DATE	REF NO	DESCRIPTION	CHARGES
8/25/2017	47821	GUEST ROOM	$179.00
8/25/2017	47821	ROOM - STATE SALES TAX	$17.45
8/25/2017	47821	ROOM - OCCUPANCY TAX	$5.37
8/26/2017	47951	(b) (6)	($201.82)
		BALANCE	$0.00

Gmail

Heather Swift (b) (6)

Your Thursday morning trip with Uber

1 message

Uber Receipts <uber.us@uber.com>
To Heather Swift - (b) (6)

Thu, Aug 24, 2017 at 4:46 AM



UBER

$7.97

Thanks for choosing Uber, Heather

August 24, 2017 | uberX

- 04:36am (b) (6)
- 04:46am | 100-112 Kentucky Ave SE, Washington, DC



You rode with Marie

1.39	00:09:21	uberX
miles	Trip time	Car

TRAVEL Incorporated

Ticket Number	016-8674120338
Account #	D00880
Issue Date	Thu, Aug 24, 2017
Booking ID	NHEDIR
Issuing Location	UUN
Booking Agent ID	[redacted]
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Swift/Heather.Nichole**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
Hotel	Hotel:	Country Inn Gatlinburg		Check In:	Thu, 08/24/2017
	Address:	421 Reagan Lane Gatlinburg, TN 37738		Check Out: Your Nightly Rate: Number of Rooms:	Fri, 08/25/2017 $91.00 1
	Confirmation Number: Phone Number: GalaxyNet Status:	P0F3MK2 1 (865) 412-1004		Number of People: Room Type:	1 IA00620
Hotel	Hotel:	Hampton Gatlinburg Historic Na		Check In:	Fri, 08/25/2017
	Address:	520 Historic Nature Trail Gatlinburg, TN 37738		Check Out: Your Nightly Rate: Number of Rooms:	Sat, 08/26/2017 $179.00 1
	Confirmation Number: Phone Number: GalaxyNet Status:	91706297 1 (865) 436-4933		Number of People: Room Type:	1 A06LV2
Air	UNITED AIRLINES ERJ	4811 / Y YCAIAD Confirmation: L0BYD8	Sat, 08/26/2017 Sat, 08/26/2017	Leave :: KNOXVILLE Arrive :: WASHINGTON-DLS	750P 919P

— Fee(s) —

Description	Payment Date	Amount	Form of Payment	Reference #
Agent-Assisted Dom Air/Rail	08/24/2017	$34.30	(b) (6)	025902

Fare	$173.95
Tax	$27.25
Total Amount	$201.20
Amount Charged	$201.20
Air only indicated here.	
Fee : Agent-Assisted Dom Air/Rail	$34.30
Air + Fee	$235.50

TYS UA WAS173.95USD173.95END UA ZPTYS XT5.60AY4.50XF TYS4.5

— Remark(s) —

U29/VIPCALL
U82/ATRS

TRAVEL Incorporated

*** VOID ***

Ticket Number	006-8673921227
Account #	D00880
Issue Date	Tue, Aug 22, 2017
Booking ID	NHEDIR
Issuing Location	UUN
Booking Agent ID	2K
Form of Paymen	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Swift/Heather.Nichole**

Type	Carrier / Equip	Flight # / Class / Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES 321	151 / Y YCADCA Confirmation: F7PK8W	Thu, 08/24/2017 Thu, 08/24/2017	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: ATLANTA *** *Connecting* ***	300P 501P
✈	DELTA AIR LINES CRJ	3738 / Y YCA Confirmation: F7PK8W	Thu, 08/24/2017 Thu, 08/24/2017	Leave :: ATLANTA Arrive :: KNOXVILLE	545P 644P

— **Remark(s)** —

U29/THSWIFTDO08242017
U82/ORFSHOURLY

Fare	$671.63
Tax	$73.17
Total Amount	$744.80
Amount Charged	$744.80

Air only indicated here.

WAS DL ATL226.05DL TYS445.58USD671.63END DL ZPDCAATL XT 5.60AY9.00XF DCA4.5ATL4.5

TRAVEL Incorporated

Ticket Number	006-8673921253
Account #	D00880
Issue Date	Tue, Aug 22, 2017
Booking ID	NHEDIR
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Swift/Heather.Nichole**

Type	Carrier / Equip	Flight # / Class / Fare Basis	Travel Dates	City - Airport	Time
Hotel	Hotel:	Country Inn Gatlinburg		Check In:	Thu, 08/24/2017
	Address:	421 Reagan Lane		Check Out:	Fri, 08/25/2017
		Gatlinburg, TN 37738		Your Nightly Rate:	$91.00
				Number of Rooms:	1
	Confirmation Number:	P0F3MK2		Number of People:	1
	Phone Number:	1 (865) 412-1004		Room Type:	IA00620
	GalaxyNet Status:	**Duplicate**			
Hotel	Hotel:	Country Inn Gatlinburg		Check In:	Fri, 08/25/2017
	Address:	421 Reagan Lane		Check Out:	Sat, 08/26/2017
		Gatlinburg, TN 37738		Your Nightly Rate:	$91.00
				Number of Rooms:	1
	Confirmation Number:	P06MMHN		Number of People:	1
	Phone Number:	1 (865) 412-1004		Room Type:	IA00619
	GalaxyNet Status:				
Air	DELTA AIR LINES	3692 / K	Sat, 08/26/2017	Leave :: KNOXVILLE	541P
	CRJ	KDGDCA	Sat, 08/26/2017	Arrive :: DETROIT	721P
		Confirmation: F7PK8W		*** Connecting ***	
Air	DELTA AIR LINES	1653 / K	Sat, 08/26/2017	Leave :: DETROIT	800P
	319	KDGDCA	Sat, 08/26/2017	Arrive :: RONALD REAGAN NTL WASHINGTON	929P
		Confirmation: F7PK8W			

— **Remark(s)** —

U29/THSWIFTDO08242017
U82/ORFSHOURLY

Fare	**$230.70**
Tax	**$40.10**
Total Amount	**$270.80**
Amount Charged	**$270.80**

Air only indicated here.

TYS DL X/DTT DL WAS230.70USD230.70END DL ZPTYSDTW XT 5.60AY9.00XF TYS4.5DTW4.5

TRAVEL Incorporated

*** REFUND ***

Ticket Number	006-8673921253
Account #	D00880
Issue Date	Tue, Aug 22, 2017
Booking ID	NHEDIR
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Swift/Heather.Nichole**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES CRJ	3692 / K KDGDCA Confirmation: F7PK8W	Sat, 08/26/2017 Sat, 08/26/2017	Leave :: KNOXVILLE Arrive :: DETROIT *** *Connecting* ***	541P 721P
✈	DELTA AIR LINES 319	1653 / K KDGDCA Confirmation: F7PK8W	Sat, 08/26/2017 Sat, 08/26/2017	Leave :: DETROIT Arrive :: RONALD REAGAN NTL WASHINGTON	800P 929P

— **Remark(s)** —

U5/UUN/30*C30
U25/NO PROFILE
U29/THSWIFTDO08242017
U82/ORFSHOURLY
U89/NP-T0821171602

Fare	($230.70)
Tax	($40.10)
Total Amount	($270.80)
Amount Charged	($270.80)

Air only indicated here.

TYS DL X/DTT DL WAS230.70USD230.70END DL ZPTYSDTW XT 5.60AY9.00XF TYS4.5DTW4.5

Itinerary | Invoice | Information | Feedback

Date: 08/21/2017
Record Locator: NHEDIR
Travelers:
Swift, Heather.Nichole
Agent: doi.travel@duluthtravelinc.com

Agency Address
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Thu, Aug 24 2017

check-in

Country Inn Gatlinburg Confirmation No. P0F3MK2 – map – images

Address: 421 Reagan Lane Gatlinburg Tn 37738
Nights: 1 (name: Swift Heathernichole)
Guarantee Info: (b) (6)
Other Info:
Nightly Rate: $91.00
Total Rate: $102.60

Phone: 1-865-412-1004 Fax: 1-865-412-1005
Rooms: 1 room
Room Desc: Fedrooms-comp Brkfst-free Net 2q-nsk-guest Room -rate For Federal Govt Employees - Id Required
Cancel Policy: CXL By 1800 AUG 24 2017 To Avoid A 102.60usd Charge.

3:01 PM **421 Reagan Lane Gatlinburg Tn 37738**

Fri, Aug 25 2017

check-out

Country Inn Gatlinburg Confirmation No. P0F3MK2

Find nearby: Restaurants Gas Stations

check-in

Country Inn Gatlinburg Confirmation No. P06MMHN – map – images

Address: 421 Reagan Lane Gatlinburg Tn 37738
Nights: 1 (name: Swift Heathernichole)
Guarantee Info: (b) (6)
Other Info:
Nightly Rate: $91.00
Total Rate: $102.60

Phone: 1-865-412-1004 Fax: 1-865-412-1005
Rooms: 1 room
Room Desc: Fedrooms-comp Brkfst-free Net 1k-nsk-accessible-guest Room -rate For Federal Govt Employees - Id Required
Cancel Policy: CXL By 1800 AUG 25 2017 To Avoid A 102.60usd Charge.

Sat, Aug 26 2017 – Ronald Reagan Ntl Washington, DC

check-out

Country Inn Gatlinburg Confirmation No. P06MMHN

Find nearby: Restaurants Gas Stations

5:41 PM depart

Knoxville (TYS) to Detroit (DTW) — Confirmation No. F7PK8W

Delta Air Lines
Flight 3692

Takeoff: 5:41 PM
Knoxville, TN – map

Landing: 7:21 PM (Terminal: EM)
Detroit, MI – map

Baggage Info | Economy Class [K] Class | Canadair Regional Jet | No Meal Service | 1h 40m

OPERATED BY ENDEAVOR AIR DBA DELTA CONNECTION
PLEASE CHECK-IN WITH THE OPERATING CARRIER

Travelers:
Name: Swift, Heather.Nichole Ticket #: 006-8673921253 Seat: 10D FF#: (b) (6)

8:00 PM depart

Detroit (DTW) to Ronald Reagan Ntl Washington (DCA) — Confirmation No. F7PK8W

Delta Air Lines
Flight 1653

Takeoff: 8:00 PM (Terminal: EM)
Detroit, MI – map

Landing: 9:29 PM (Terminal: B)
Ronald Reagan Ntl Washington, DC – map

Baggage Info | Economy Class [K] Class | Airbus Industrie A319 | No Meal Service | 1h 29m

Travelers:

Name: Swift, Heather.Nichole Ticket #: 006-8673921253 Seat: 17A FF#: (b) (6)

Itinerary | Invoice | Information | Feedback

TRAVEL Incorporated

Ticket Number	**006-8673921253**
Account #	**D00880**
Issue Date	**Tue, Aug 22, 2017**
Booking ID	**NHEDIR**
Issuing Location	**UUN**
Booking Agent ID	**2K**
Form of Payment	(b) (6)
Transaction Type	**Electronic Ticket**
Booking Currency	**USD**

Name: **Swift/Heather.Nichole**

Type	Carrier / Equip	Flight # / Class / Fare Basis	Travel Dates	City - Airport	Time
Hotel	Hotel:	Country Inn		Check In:	Thu,
	Address:	Gatlinburg		Check Out:	08/24/2017
		421 Reagan Lane		Your Nightly Rate:	Fri, 08/25/2017
		Gatlinburg, TN 37738		Number of Rooms:	$91.00
	Confirmation Number:	P0F3MK2		Number of People:	1
	Phone Number:	1 (865) 412-1004		Room Type:	1
	GalaxyNet Status:				IA00620
Hotel	Hotel:	Country Inn		Check In:	Fri, 08/25/2017
	Address:	Gatlinburg		Check Out:	Sat, 08/26/2017
		421 Reagan Lane		Your Nightly Rate:	$91.00
		Gatlinburg, TN 37738		Number of Rooms:	1
	Confirmation Number:	P06MMHN		Number of People:	1
	Phone Number:	1 (865) 412-1004		Room Type:	IA00619
	GalaxyNet Status:				
Air	DELTA AIR LINES	3692 / K	Sat,	Leave :: KNOXVILLE	541P
	CRJ	KDGDCA	08/26/2017	Arrive :: DETROIT	721P
		Confirmation:	Sat,	*** Connecting ***	
		F7PK8W	08/26/2017		
Air	DELTA AIR LINES	1653 / K	Sat,	Leave :: DETROIT	800P
	319	KDGDCA	08/26/2017	Arrive :: RONALD REAGAN NTL	929P
		Confirmation:	Sat,	WASHINGTON	
		F7PK8W	08/26/2017		

— **Remark(s)** —

U29/THSWIFTDO08242017
U82/ORFSHOURLY

Fare	**$230.70**
Tax	**$40.10**
Total Amount	**$270.80**
Amount Charged	**$270.80**

Air only indicated here.

TYS DL X/DTT DL WAS230.70USD230.70END DL ZPTYSDTW XT 5.60AY9.00XF TYS4.5DTW4.5

* Accounting Note: This Invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (ARC) on 08/29/2017

Ticket Number	**006-8673921227**
Account #	**D00880**
Issue Date	**Tue, Aug 22, 2017**
Booking ID	**NHEDIR**
Issuing Location	**UUN**
Booking Agent ID	**2K**

TRAVEL Incorporated

Form of Payment (b) (6)
Transaction Type Electronic Ticket
Booking Currency USD

Name: **Swift/Heather.Nichole**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES 321	151 / Y YCADCA Confirmation: F7PK8W	Thu, 08/24/2017 Thu, 08/24/2017	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: ATLANTA *** *Connecting* ***	300P 501P
✈	DELTA AIR LINES CRJ	3738 / Y YCA Confirmation: F7PK8W	Thu, 08/24/2017 Thu, 08/24/2017	Leave :: ATLANTA Arrive :: KNOXVILLE	545P 644P
🛏	Hotel: Address: Confirmation Number: Phone Number: **GalaxyNet Status:**	Country Inn Gatlinburg 421 Reagan Lane Gatlinburg, TN 37738 P0F3MK2 1 (865) 412-1004 **Duplicate**		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Thu, 08/24/2017 Fri, 08/25/2017 $91.00 1 1 IA00620
🛏	Hotel: Address: Confirmation Number: Phone Number: **GalaxyNet Status:**	Country Inn Gatlinburg 421 Reagan Lane Gatlinburg, TN 37738 P06MMHN 1 (865) 412-1004 **Duplicate**		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Fri, 08/25/2017 Sat, 08/26/2017 $91.00 1 1 IA00619

— Remark(s) —

U29/THSWIFTDO08242017
U82/ORFSHOURLY

Fare	**$671.63**
Tax	**$73.17**
Total Amount	**$744.80**
Amount Charged	**$744.80**

Air only indicated here.

WAS DL ATL226.05DL TYS445.58USD671.63END DL ZPDCAATL XT 5.60AY9.00XF DCA4.5ATL4.5

* Accounting Note: This Invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (ARC) on 08/29/2017

Itinerary | Invoice | Information | Feedback

Date: 08/21/2017
Record Locator: NHEDIR
Travelers:
Swift, Heather.Nichole
Agent: doi.travel@duluthtravelinc.com

Agency Address
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Thu, Aug 24 2017 – Knoxville, TN

3:00 PM depart

Ronald Reagan Ntl Washington (DCA) to Atlanta (ATL) — Confirmation No. F7PK8W

Delta Air Lines
Flight 151

Takeoff: 3:00 PM (Terminal: B)
Ronald Reagan Ntl Washington, DC – map

Landing: 5:01 PM (Terminal: S)
Atlanta, GA – map

Baggage Info | Economy Class [Y] Class | Airbus Industrie A321 | No Meal Service | 2h 1m

Travelers:
Name: Swift, Heather.Nichole Ticket #: 006-8673921227 Seat: 31B FF#: (b) (6)

5:45 PM depart

Atlanta (ATL) to Knoxville (TYS) — Confirmation No. F7PK8W

Delta Air Lines
Flight 3738

Takeoff: 5:45 PM (Terminal: S)
Atlanta, GA – map

Landing: 6:44 PM
Knoxville, TN – map

Baggage Info | Economy Class [Y] Class | Canadair Regional Jet | No Meal Service | 0h 59m

OPERATED BY ENDEAVOR AIR DBA DELTA CONNECTION
PLEASE CHECK-IN WITH THE OPERATING CARRIER

Travelers:
Name: Swift, Heather.Nichole Ticket #: 006-8673921227 Seat: Unassigned FF#: (b) (6)
Notes: Unable to assign seat at this time..will keep ck for a seat

check-in

Country Inn Gatlinburg — Confirmation No. P0F3MK2 – map – images

Address: 421 Reagan Lane Gatlinburg Tn 37738
Nights: 1 (name: Swift Heathernichole)
Guarantee Info: (b) (6)
Other Info:
Nightly Rate: $91.00
Total Rate: $102.60

Phone: 1-865-412-1004 Fax: 1-865-412-1005
Rooms: 1 room
Room Desc: Fedrooms-comp Brkfst-free Net 2q-nsk-guest Room -rate For Federal Govt Employees - Id Required
Cancel Policy: CXL By 1800 AUG 24 2017 To Avoid A 102.60usd Charge.

Fri, Aug 25 2017

check-out

Country Inn Gatlinburg — Confirmation No. P0F3MK2

Find nearby: Restaurants Gas Stations

12:00 AM 421 Reagan Lane Gatlinburg Tn 37738 to 421 Reagan Lane Gatlinburg Tn 37738

check-in

Country Inn Gatlinburg — Confirmation No. P06MMHN – map – images

Address: 421 Reagan Lane Gatlinburg Tn 37738
Nights: 1 (name: Swift Heathernichole)
Guarantee Info: (b) (6)
Other Info:
Nightly Rate: $91.00
Total Rate: $102.60

Phone: 1-865-412-1004 Fax: 1-865-412-1005
Rooms: 1 room
Room Desc: Fedrooms-comp Brkfst-free Net 1k-nsk-accessible-guest Room -rate For Federal Govt Employees - Id Required
Cancel Policy: CXL By 1800 AUG 25 2017 To Avoid A 102.60usd Charge.

Sat, Aug 26 2017 – Ronald Reagan Ntl Washington, DC

check-out



Country Inn Gatlinburg Confirmation No. P06MMHN

Find nearby: Restaurants Gas Stations

5:41 PM depart



Knoxville (TYS) to Detroit (DTW) — Confirmation No. F7PK8W

Delta Air Lines
Flight 3692

Takeoff: 5:41 PM
Knoxville, TN – map

Landing: 7:21 PM (Terminal: EM)
Detroit, MI – map

Baggage Info | Economy Class [K] Class | Canadair Regional Jet | No Meal Service | 1h 40m

OPERATED BY ENDEAVOR AIR DBA DELTA CONNECTION
PLEASE CHECK-IN WITH THE OPERATING CARRIER

Travelers:

Name: Swift, Heather.Nichole Ticket #: 006-8673921253 Seat: 10C FF#: (b) (6)

8:00 PM depart



Detroit (DTW) to Ronald Reagan Ntl Washington (DCA) — Confirmation No. F7PK8W

Delta Air Lines
Flight 1653

Takeoff: 8:00 PM (Terminal: EM)
Detroit, MI – map

Landing: 9:29 PM (Terminal: B)
Ronald Reagan Ntl Washington, DC – map

Baggage Info | Economy Class [K] Class | Airbus Industrie A319 | No Meal Service | 1h 29m

Travelers:

Name: Swift, Heather.Nichole Ticket #: 006-8673921253 Seat: 26D FF#: (b) (6)

GSA U.S. General Services Administration

FY 2017 Per Diem Rates for Tennessee

Cities not appearing below may be located within a county for which rates are listed.
To determine what county a city is located in, visit the National Association of Counties (NACO) website (a non-federal website).

October 2016 - September 2017 The following rates apply for **Tennessee**. Max lodging by month (excluding taxes.) The last column is the Meals and Incidental Expense (M&IE) rate.

Primary Destination (1, 2)	County (3, 4)	2016 Oct	Nov	Dec	2017 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	M&IE (5)
Standard Rate	STANDARD RATE	$91	$91	$91	$91	$91	$91	$91	$91	$91	$91	$91	$91	$51

Footnotes

1. Traveler reimbursement is based on the location of the work activities and not the accommodations, unless lodging is not available at the work activity, then the agency may authorize the rate where lodging is obtained.
2. Unless otherwise specified, the per diem locality is defined as"all locations within, or entirely surrounded by, the corporate limits of the key city, including independent entities located within those boundaries."
3. Per diem localities with county definitions shall include"all locations within, or entirely surrounded by, the corporate limits of the key city as well as the boundaries of the listed counties, including independent entities located within the boundaries of the key city and the listed counties (unless otherwise listed separately)."
4. When a military installation or Government-related facility (whether or not specifically named) is located partially within more than one city or county boundary, the applicable per diem rate for the entire installation or facility is the higher of the rates which apply to the cities and/or counties, even though part(s) of such activities may be located outside the defined per diem locality.
5. *Meals and Incidental Expenses*, see Breakdown of M&IE Expenses for important information on first and last days of travel.

U.S. Department of the Interior

Travel Document Approval Form*

DATE: 09/20/2017 **TRAVEL ARRANGER NAME & PHONE:** Shandria Dixon-208-6416

OFFICIAL TRAVEL INFORMATION	
Type of document (Authorization/Voucher)	Authorization
Traveler Name and Title	Heather Swift
Date(s) of Travel	09/21-23/2017
Location(s)	Dallas, TX
Estimated Cost	1299.45
Funding	OCO
Purpose	Advance the Secretary to provide communications and media support for multiple speeches and a media appearance at the National Rifle Association and the FEMA center.
Is this a speaking engagement? _____YES X _____NO	If yes, the traveler or travel arranger must notify the Office of Communications (OCO). I have notified OCO: ____YES ____NO
Special Requests (e.g., mixed official/personal travel, mixed official/political travel, exceed lodging allowance, travel upgrade)	
SOL (General Law) approval for special requests (if necessary)	
TRAVEL ARRANGER CHECKLIST	
Full Itinerary Attached	yes
Conference Agenda Attached (if appropriate)	n/a
Is a non-Federal source paying for any or all of the travel-related expenses? If so, attach a DI-2000 signed by the traveler and an ethics official.	n/a
Has the traveler been offered free attendance at a reception or any other type of social gathering during the course of official travel? If so, attach a DI-1958 signed by the traveler and an ethics official.	n/a
Traveler signature applied	yes
Travel arranger signature applied	n/a
APPROVALS and SURNAMES	
Assistant Secretary	
AFTER OBTAINING A/S SURNAME, DELIVER PACKAGE TO ROOM 7318 FOR PROCESSING.	
Deputy Secretary	
Deputy Chief of Staff	

*Use this form as a cover sheet for travel authorizations and vouchers submitted for approval.

Gmail

Heather Swift <(b) (6)

Your Thursday morning trip with Uber

1 message

Uber Receipts <uber.us@uber.com>
To: (b) (6)

Thu, Sep 21, 2017 at 11:17 AM



UBER

$15.33

Thanks for choosing Uber, Heather

September 21, 2017 | uberX

- 11:02am | 1849-1899 C St NW, Washington, DC
- 11:15am | 4 S Smith Blvd, Arlington, VA

Gmail Heather Swift (b) (6)

Here's Your Gogo Receipt - Check Out Your Purchase Details! - Order #119689368SPAA

1 message

Gogo <gogo@e.gogoair.com> Thu, Sep 21, 2017 at 1:29 PM
Reply-To: Gogo <customercare@gogoair.com>
To (b) (6)

Purchase Details - Order #119689368SPAA
To ensure you receive emails from Gogo, add gogo@e.gogoair.com to your email address book

Mobile device | Web browser My Account | Contact Us

Thanks for your purchase!

You can view your purchase history at any time by visiting My Account. For more information about Gogo, visit our Privacy Policy and Terms of Use.

Receipt Info

Customer: HEATHER S
Email Address: (b) (6)
Order #: 119689368SPAA
Date: 9/21/2017 PDT

Product	Quantity	Price
Flight Pass	1	$29.95

Payment Info

Tax : $0.00

Total: $29.95

How to get online, in air.

1. Turn on your Wifi enabled device
2. Connect to the "GogoInflight" network
3. Launch your browser and sign in to Gogo

FOUR SEASONS
RESORT AND CLUB
DALLAS AT LAS COLINAS

Mr. Heather Swift
USA

Arrival : 09/21/17
Departure : 09/23/17
Room No. : 0853

INFORMATION INVOICE

Group Code : RL0920NA

Four Seasons Resort & Club, Las Colinas, 09/23/17 Cashier: 1412 / W=1

Date	Description	Charges / Credits	Payments
09/21/17	Room Charge	195.00	
09/21/17	Room Tax - 15%	29.25	
09/21/17	State Cost Recovery Fee	4.00	
09/21/17	Room Tax - 15% SRF	0.60	
09/21/17	Sales Tax 8.25% SRF	0.33	
09/21/17	Resort Fee	20.00	
09/21/17	Resort Fee Tax	3.00	
09/22/17	Room Charge	195.00	
09/22/17	Room Tax - 15%	29.25	
09/22/17	State Cost Recovery Fee	4.00	
09/22/17	Room Tax - 15% SRF	0.60	
09/22/17	Sales Tax 8.25% SRF	0.33	
09/22/17	Resort Fee	20.00	
09/22/17	Resort Fee Tax	3.00	

Balance Due: $ 504.36

Effective July 13, 2015, Four Seasons will collect a new fee called the State Cost Recovery Fee to recover a portion of the additional costs imposed on Four Seasons by the State of Texas. The State Cost Recovery Fee is NOT a tax required by law. Four Seasons is not required by law to recover these costs from its guests; however, Four Seasons is allowed to recover them as a cost of doing business.

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000TUBF
Travel Authorization Number:	TANUM0000TUBF	Trip Name:	Dallas, TX
TA Date:	09/14/17	Currency:	USD
Organization:	DOIDOSOCO	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	Advance the Secretary to provide communications and media support for multiple speeches and a media appearance at the National Rifle Association and the FEMA center.
Type Code:	Trip By Trip		

Traveler Profile

Name:	SWIFT, HEATHER N	ID:	1001233882
TID:	40210281	Organization:	DOIDOSOCO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS OCO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	JEFFREY_HUNTER@IOS.DOI.GOV
Office Phone:	2022086416	Cell Phone:	
Home Address:	,	Home Phone:	2022086416
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Advance the Secretary to provide communications and media support for multiple speeches and a media appearance at the National Rifle Association and the FEMA center.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
09/21/17	09/23/17	DALLAS, TX	Mission (Operational)	135.00 / 64.00

Document Totals

Total Expenses:	1,299.45
Reimbursable Expenses:	180.00
Non-Reimbursable Expenses:	1,119.45
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	650.40	.00
Lodging Taxes & Misc	40.00	.00
Lodging-PerDiem	270.00	.00
M&IE-PerDiem	160.00	.00
Transaction Fees	34.30	.00
Transportation	130.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,299.45	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1003485083		650.40
COMM-CARR	American Airlines	1003485083		.00

COMM-CARR	Southwest	1003485083	.00
COMM-CARR	Southwest	1003485083	.00

Trip Itinerary

From: DFW-Dallas / Ft. Worth, TX (USA) (IntL. TO: AUS-Austin, TX (USA)

Air

Thursday September 21, 2017

DCA-Washington, DC (USA) to DFW-Dallas / Ft. Worth,

Sep 21 American Airlines 1602
Washington, DC (USA) (National Apt) 09/21/2017 12:50PM
Confirmation Number: RNLOBP

Duration: 3 Hours 16 Minutes Nonstop
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 09/21/2017 3:06PM

Flight Information
Distance 1189 miles
No Seat Assigned

Emissions 463.7 lbs of CO2
Cost 650.40 USD

DCA-Washington, DC (USA) to DFW-Dallas / Ft. Worth,

Sep 21 American Airlines 1602
Washington, DC (USA) (National Apt) 09/21/2017 12:50PM
Confirmation Number: RNLOBP

Duration: 3 Hours 16 Minutes Nonstop
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 09/21/2017 3:06PM

Flight Information
Distance 1189 miles
No Seat Assigned

Emissions 463.7 lbs of CO2
Cost 650.40 USD

DCA-Washington, DC (USA) to DFW-Dallas / Ft. Worth,

Sep 21 American Airlines 1602
Washington, DC (USA) (National Apt) 09/21/2017 12:50PM
Confirmation Number: RNLOBP

Duration: 3 Hours 16 Minutes Nonstop
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 09/21/2017 3:06PM

Flight Information
Distance 1189 miles
No Seat Assigned

Emissions 463.7 lbs of CO2
Cost 650.40 USD

Saturday September 23, 2017

DFW-Dallas / Ft. Worth, to AUS-Austin, TX (USA)

Sep 23 American Airlines 1004
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 09/23/2017 6:50AM
Confirmation Number: RNLOBP

Duration: 57 Minutes Nonstop
Austin, TX (USA) 09/23/2017 7:47AM

Flight Information
Distance 190 miles
No Seat Assigned

Emissions 100.7 lbs of CO2

DFW-Dallas / Ft. Worth, to AUS-Austin, TX (USA)

Sep 23 American Airlines 1004
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 09/23/2017 6:50AM
Confirmation Number: RNLOBP

Duration: 57 Minutes Nonstop
Austin, TX (USA) 09/23/2017 7:47AM

Flight Information
Distance 190 miles
No Seat Assigned

Emissions 100.7 lbs of CO2

DFW-Dallas / Ft. Worth, to AUS-Austin, TX (USA)

Sep 23 American Airlines 1004
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 09/23/2017 6:50AM
Confirmation Number: RNLOBP

Duration: 57 Minutes Nonstop
Austin, TX (USA) 09/23/2017 7:47AM

Flight Information
Distance 190 miles
No Seat Assigned

Emissions 100.7 lbs of CO2

AUS-Austin, TX (USA) to HOU-Houston, TX (USA) (H

Sep 23 Southwest 2246
Austin, TX (USA) 09/23/2017 1:00PM

Duration: 55 Minutes Nonstop
Houston, TX (USA) (Hobby Apt) 09/23/2017 1:55PM

Flight Information
Distance 148 miles
No Seat Assigned

Emissions 78.4 lbs of CO2

AUS-Austin, TX (USA) to HOU-Houston, TX (USA) (H

Sep 23 Southwest 2246
Austin, TX (USA) 09/23/2017 1:00PM
Duration: 55 Minutes Nonstop
Houston, TX (USA) (Hobby Apt) 09/23/2017 1:55PM

Flight Information
Distance 148 miles
No Seat Assigned
Emissions 78.4 lbs of CO2

AUS-Austin, TX (USA) to HOU-Houston, TX (USA) (H

Sep 23 Southwest 2246
Austin, TX (USA) 09/23/2017 1:00PM
Duration: 55 Minutes Nonstop
Houston, TX (USA) (Hobby Apt) 09/23/2017 1:55PM

Flight Information
Distance 148 miles
No Seat Assigned
Emissions 78.4 lbs of CO2

HOU-Houston, TX (USA) (H to BWI-Baltimore, MD (USA)

Sep 23 Southwest 2371
Houston, TX (USA) (Hobby Apt) 09/23/2017 3:00PM
Duration: 3 Hours 10 Minutes Nonstop
Baltimore, MD (USA) (Balt. IntL. Apt) 09/23/2017 7:10PM

Flight Information
Distance 1244 miles
No Seat Assigned
Emissions 485.2 lbs of CO2

HOU-Houston, TX (USA) (H to BWI-Baltimore, MD (USA)

Sep 23 Southwest 2371
Houston, TX (USA) (Hobby Apt) 09/23/2017 3:00PM
Duration: 3 Hours 10 Minutes Nonstop
Baltimore, MD (USA) (Balt. IntL. Apt) 09/23/2017 7:10PM

Flight Information
Distance 1244 miles
No Seat Assigned
Emissions 485.2 lbs of CO2

HOU-Houston, TX (USA) (H to BWI-Baltimore, MD (USA)

Sep 23 Southwest 2371
Houston, TX (USA) (Hobby Apt) 09/23/2017 3:00PM
Duration: 3 Hours 10 Minutes Nonstop
Baltimore, MD (USA) (Balt. IntL. Apt) 09/23/2017 7:10PM

Flight Information
Distance 1244 miles
No Seat Assigned
Emissions 485.2 lbs of CO2

Expenses

Trip#: 1 Total Non-Per Diem Expenses: 869.45 Total Per Diem Expenses: 430.00

Date	Description	Category	Cost	Pay Method	Per Diem
09/14/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
09/18/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
09/21/2017	Airline Flight	Com. Carrier	650.40	GOVCC-C	
09/21/2017	Data Services	Lodging Taxes & Misc	20.00	REIMBURSABLE	
09/21/2017	Lodging	Lodging-PerDiem	135.00	GOVCC-C	*
09/21/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
09/21/2017	Taxi	Transportation	30.00	GOVCC-C	
09/22/2017	Lodging	Lodging-PerDiem	135.00	GOVCC-C	*
09/22/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
09/23/2017	Data Services	Lodging Taxes & Misc	20.00	GOVCC-C	
09/23/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
09/23/2017	Taxi	Transportation	100.00	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 430.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
09/21/2017	135.00/ 64.00	135.00	135.00	48.00	48.00	
09/22/2017	135.00/ 64.00	135.00	135.00	64.00	64.00	
09/23/2017	135.00/ 64.00	0.00	0.00	48.00	48.00	

Account Summary for the Selected Trip

Org: DOI Label: OCO Acct Code: DS10500000/DX10501//178D0102DM/DLSN00000.000000//// 1,299.45
Expense Category: Com. Carrier Fiscal Year: 2017 Amount: 650.40

Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 40.00	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 270.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 160.00	
Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 34.30	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 130.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,299.45

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OCO	DS10500000/DX10501//178D0102DM/DLSN00000.000000////	GOVCC-C	1,119.45
DOI	OCO	DS10500000/DX10501//178D0102DM/DLSN00000.000000////	REIMBURSABLE	180.00

Totals by Label

DOI	OCO Total	DS10500000/DX10501//178D0102DM/DLSN00000.000000////	1,299.45

Totals by Payment Method

GOVCC-C Total	1,119.45
REIMBURSABLE Total	180.00

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
09/21/17	AIR	$650.40
09/21/17	Data Services	$20.00

Audits

Audit Name	Result	Reason
DFLT PMT METHOD USED	FAIL	Data Services ON 09/21/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD - GOVCC-C
	Traveler Justification:	Traveler to pay for data services with personal CC
EXPENSE THRESHOLD	FAIL	Taxi exceeds the single threshold of 75.00
	Traveler Justification:	Taxi from BWI airport to Washington, DC

Document History 09/20/2017 Authorization: TANUM0000TUBF

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	09/14/2017	9:50AMEST	HEATHER SWIFT Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name:
Approver Signature:
Date:

Travel Itinerary

TRIP OVERVIEW

Trip Name: Austin, TX

Start Date: September 21, 2017

End Date: September 23, 2017

Created: September 14, 2017, HEATHER SWIFT *(Modified: September 20, 2017)*

Description: Advance the Secretary

Agency Record Locator: MSEQ4R

Ticket Number(s): 0018675658991

Passengers: Heather.N Swift

Total Estimated Cost: $650.40 USD

RESERVATIONS

Thursday, September 21, 2017



Flight **Washington, DC** (DCA) to **Dallas, TX** (DFW)

American Airlines 1602

Departure: 12:50 PM
Seat:No seat assignment

The TMC was unable to confirm a seat assignment. Click on "Select Seat" to view the seat map and manually select your seat. Due to the lack of available seats, it is important for the traveler to check in for their flight early to ensure confirmed seating assignment.

Ronald Reagan National Arpt (DCA)
Terminal:C
Duration: 3 hours, 16 minutes
Nonstop

Arrival: 03:06 PM
Dallas Ft Worth Intl (DFW)
Terminal:0

Confirmation: RNLOBP
Status: **Confirmed**

Additional Details

Aircraft: Boeing 737-800
E-Ticket
Emissions: 463.7 lbs CO_2
Cabin: Economy (Y)

Distance: 1189 miles

Meal: Food for purchase

Saturday, September 23, 2017



Flight **Dallas, TX** (DFW) to **Austin, TX** (AUS)

American Airlines 1004

Departure: 06:50 AM
Seat:18B
Dallas Ft Worth Intl (DFW)
Terminal:0
Duration: 57 minutes
Nonstop

Arrival: 07:47 AM
Bergstrom Intl Arpt (AUS)

Confirmation: RNLOBP
Status: **Confirmed**

Additional Details
Aircraft: 32B
E-Ticket
Emissions: 100.7 lbs CO_2
Cabin: Economy (L)

Distance: 190 miles

Flight **Austin, TX** (AUS) to **Houston, TX** (HOU)

Southwest 2246

Status: **Not purchased through the reservation system**

Departure: 01:00 PM
Seat:No seat assignment
Bergstrom Intl Arpt (AUS)
Duration: 55 minutes
Nonstop

Arrival: 01:55 PM
Houston Hobby Arpt (HOU)

Additional Details
Aircraft: Boeing 737-700
E-Ticket
Emissions: 78.4 lbs CO_2
Cabin: Wanna Get Away (M)

Distance: 148 miles

1 hr, 5 min layover at Houston Hobby Arpt (HOU)

Flight **Houston, TX** (HOU) to **Baltimore, MD** (BWI)

Southwest 2371

Status: **Not purchased through the reservation system**

Departure: 03:00 PM
Seat:No seat assignment
Houston Hobby Arpt (HOU)
Duration: 3 hours, 10 minutes
Nonstop

Arrival: 07:10 PM
Baltimore Washington Intl Arpt (BWI)

Additional Details
Aircraft: Boeing 737-800
E-Ticket
Emissions: 485.2 lbs CO_2
Cabin: Wanna Get Away (M)

Distance: 1244 miles

TOTAL ESTIMATED COST

Air

Ticket Number: 0018675658991:	**$578.61** USD
Taxes and fees:	**$71.79** USD
Total Estimated Cost:	**$650.40** USD

REMARKS

ENSURE THAT ALL RESERVATIONS AND ESTIMATED COSTS
LISTED ABOVE ARE CORRECT AND MATCH WHAT IS LISTED
IN TRAVEL AUTHORIZATION.
U05/UUN/30*C12
OLB-DTI
U89/00122095169
U22/DOIDOSOCO
U25/40210281
U05/UUN/30*C30
CB/AGENT CLAIMED
CHECK-IN TIMES ARE 90 MINUTES PRIOR FOR DOMESTIC FLIGHTS
CHECK CARRIER WEB SITE FOR CHANGE/CANCEL AND BAGGAGE POLICIES
CB/AGENT CLAIMED
CB/AGENT CLAIMED
U82/ORFSHOURLY
U29/TANUM0000TUBF

U.S. Department of the Interior

Travel Document Approval Form*

DATE: 09/8/2017 **TRAVEL ARRANGER NAME & PHONE:** Shandria Dixon 208-6416

OFFICIAL TRAVEL INFORMATION	
Type of document (Authorization/Voucher)	Authorization
Traveler Name and Title	Heather Swift- Press Secretary OCO
Date(s) of Travel	09/11-13/2017
Location(s)	New York, NY
Estimated Cost	$884.00
Funding	OCO
Purpose	Staff the Secretary at a number of media and public appearances.
Special Requests (e.g., mixed official/personal travel, mixed official/political travel, exceed lodging allowance, travel upgrade)	N/A
SOL (General Law) approval for special requests (if necessary)	N/A
TRAVEL ARRANGER CHECKLIST	
Full Itinerary Attached	Yes
Conference Agenda Attached (if appropriate)	N/A
Is a non-Federal source paying for any or all of the travel-related expenses? If so, attach a DI-2000 signed by the traveler and an ethics official.	N/A
Has the traveler been offered free attendance at a reception or any other type of social gathering during the course of official travel? If so, attach a DI-1958 signed by the traveler and an ethics official.	N/A
Traveler signature applied	Yes
Travel arranger signature applied	N/A
APPROVALS and SURNAMES	
Assistant Secretary	
AFTER OBTAINING A/S SURNAME, DELIVER PACKAGE TO ROOM 7318 FOR PROCESSING.	
Deputy Secretary	
Deputy Chief of Staff	

*Use this form as a cover sheet for travel authorizations and vouchers submitted for approval.

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000TMWB
Travel Authorization Number:	TANUM0000TMWB	Trip Name:	New York
TA Date:	09/06/17	Currency:	USD
Organization:	DOIDOSOCO	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	Staff the Secretary at a number of media and public appearances regarding 9/11 memorial.
Type Code:	Trip By Trip		

Traveler Profile

Name:	SWIFT, HEATHER N	ID:	1001233882
TID:	40210281	Organization:	DOIDOSOCO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS OCO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	JEFFREY_HUNTER@IOS.DOI.GOV
Office Phone:	2022086416	Cell Phone:	
Home Address:	,	Home Phone:	2022086416
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1

Purpose: Staff the Secretary at a number of media and public appearances regarding 9/11 memorial.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
09/11/17	09/13/17	NEW YORK, NY		301.00 / 74.00

Document Totals

Total Expenses:	1,133.53
Reimbursable Expenses:	185.00
Non-Reimbursable Expenses:	948.53
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	236.00	.00
Lodging Taxes & Misc	95.78	.00
Lodging-PerDiem	602.00	.00
M&IE-PerDiem	185.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,133.53	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-RAIL	Amtrak	1003458219		118.00
COMM-RAIL	Amtrak	1003458219		.00
LODGE	Holiday Inn	1003458219	New York,NY	598.00

Trip Itinerary

No Itinerary Available

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	346.53	Total Per Diem Expenses:	787.00
Date	Description	Category	Cost	Pay Method	Per Diem
09/06/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
09/11/2017	Train	Com. Carrier	236.00	GOVCC-C	
09/11/2017	Lodging Tax	Lodging Taxes & Misc	47.89	GOVCC-C	
09/11/2017	Lodging	Lodging-PerDiem	301.00	GOVCC-C	*
09/11/2017	M&IE	M&IE-PerDiem	55.50	REIMBURSABLE	*
09/12/2017	Lodging Tax	Lodging Taxes & Misc	47.89	GOVCC-C	
09/12/2017	Lodging	Lodging-PerDiem	301.00	GOVCC-C	*
09/12/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
09/13/2017	M&IE	M&IE-PerDiem	55.50	REIMBURSABLE	*

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 787.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
09/11/2017	301.00/ 74.00	301.00	301.00	55.50	55.50	
09/12/2017	301.00/ 74.00	301.00	301.00	74.00	74.00	
09/13/2017	301.00/ 74.00	0.00	0.00	55.50	55.50	

Account Summary for the Selected Trip

Org: DOI	Label: OCO	Acct Code: DS10500000/DX10501//178D0102DM/DLSN00000.000000////	1,133.53
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 236.00	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 95.78	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 602.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 185.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,133.53

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OCO	DS10500000/DX10501//178D0102DM/DLSN00000.000000////	GOVCC-C	948.53
DOI	OCO	DS10500000/DX10501//178D0102DM/DLSN00000.000000////	REIMBURSABLE	185.00

Totals by Label

DOI	OCO Total	DS10500000/DX10501//178D0102DM/DLSN00000.000000////	1,133.53

Totals by Payment Method

GOVCC-C Total	948.53
REIMBURSABLE Total	185.00

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
09/11/17	RAIL	$236.00

Audits

Audit Name	Result	Reason

Document History 09/21/2017 Authorization: TANUM0000TMWB

Copyright 1989-2009 Concur Government Edition: Concur Inc. SWIFT, HEATHER N. 40210281

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	09/06/2017	9:12AMEST	HEATHER SWIFT Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name:
Approver Signature:
Date:

Shanequa Dixon
Shanequa Dixon
9-21-2017

UNITED STATES
DEPARTMENT OF THE INTERIOR
FORM NO. DI-1020
FORM APPROVED BY COMP. GEN. U.S.
NOVEMBER 8, 1949

TRAVEL AUTHORIZATION

1. No. HSwift 09112017
2. 09/08/2017 (DATE)

3. Office of the Secretary/Office of Communications (BUREAU OR OFFICE)

4. NAME Heather Swift
5. OFFICIAL STATION Washington, DC
6. TITLE Press Secretary- Office of Communications
7. ACCOUNTING OFFICE IBC Denver

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

PLACES OF TRAVEL

8. **FROM:** Res: Washington, DC
9. **TO:** New York, NY and return to RES: Washington, DC

Traveler will be traveling by Amtrak to and from.

10. **PURPOSE AND REMARKS:**
Staff the Secretary at a number of media and public appearances.

11. **PER DIEM ALLOWANCE:**
New York, NY- $301.00/$74.00

Per diem is authorized in accordance with the Federal Travel Regulations as issued by the GSA and published in the Federal Travel Register.

12. **PERIOD OF TRAVEL: Beginning on or about** 09/11/2017 **Ending on or about** 09/13/2017

MODE OF TRAVEL

13. [X] **Common carrier**
14. **Extra fare**
15. **Government-owned conveyance**
16. [X] **Privately owned** **at a mileage rate of** **cents, subject to:**
- *(a)* [X] **Administratively determined to be the advantage of the Government**
- *(b)* [X] **A showing of advantage to the Government**
- *(c)* [X] **Not to exceed cost by common carrier, including consideration of Per Diem allowance**

MISCELLANEOUS

17. **Transportation immediate family**
19. **Shipment household goods and personal effects**
18. [X] **Other** ***(specify)***
Luggage fee, taxi fare, parking, rental car, train

ESTIMATED COST

20. **Transportation**	corporate card	$	236.00
21. **Per Diem**	Lodging/corporate card		598.00
22. **Other**	taxi		50.00
23.	**TOTAL**	$	884.00

24. **CHARGED TO:**
178D0102DM/DS10500000/DLSN00000.000000/DX10501

25. _____ (FISCAL OFFICER'S SIGNATURE)

26. _____ (REQUESTER'S SIGNATURE)
27. Press Secretary/ Communications (TITLE)
28. _____ (AUTHORIZING OFFICER'S SIGNATURE)
29. Acting Deputy Chief of Staff (TITLE)

GSA U.S. General Services Administration

FY 2017 Per Diem Rates for ZIP 10006

Cities not appearing below may be located within a county for which rates are listed.
To determine what county a city is located in, visit the National Association of Counties (NACO) website (a non-federal website).

October 2016 - September 2017 within the zip code: 10006. Max lodging by month (excluding taxes.) The last column is the Meals and Incidental Expense (M&IE) rate.

Primary Destination (1, 2)	County (3, 4)	2016 Oct	Nov	Dec	2017 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	M&IE (5)
New York City	Bronx / Kings / New York / Queens / Richmond	$301	$301	$301	$168	$168	$267	$267	$267	$267	$239	$239	$301	$74

Footnotes

1. Traveler reimbursement is based on the location of the work activities and not the accommodations, unless lodging is not available at the work activity, then the agency may authorize the rate where lodging is obtained.
2. Unless otherwise specified, the per diem locality is defined as"all locations within, or entirely surrounded by, the corporate limits of the key city, including independent entities located within those boundaries."
3. Per diem localities with county definitions shall include"all locations within, or entirely surrounded by, the corporate limits of the key city as well as the boundaries of the listed counties, including independent entities located within the boundaries of the key city and the listed counties (unless otherwise listed separately)."
4. When a military installation or Government-related facility (whether or not specifically named) is located partially within more than one city or county boundary, the applicable per diem rate for the entire installation or facility is the higher of the rates which apply to the cities and/or counties, even though part(s) of such activities may be located outside the defined per diem locality.
5. *Meals and Incidental Expenses*, see Breakdown of M&IE Expenses for important information on first and last days of travel.

AMTRAK eTicket

PRESENT THIS DOCUMENT FOR BOARDING

RESERVATION NUMBER 34D557

RES# 34D557-07SEP17

WAS ➤ NYP Round-Trip

WASHINGTON, DC | NEW YORK PENN, NY | SEPTEMBER 11, 2017

Depart

TRAIN			DEPARTS	ARRIVES (Mon Sep 11)
86	NORTHEAST REGIONAL Sep 11, 2017	WASHINGTON - NEW YORK (PENN STATION) 1 Reserved Coach Seat	8:40 AM	12:05 PM

Return

TRAIN			DEPARTS	ARRIVES (Wed Sep 13)
171	NORTHEAST REGIONAL Sep 13, 2017	NEW YORK (PENN STATION) - WASHINGTON 1 Reserved Coach Seat	12:35 PM	4:18 PM

PASSENGERS (1) | AMTRAK GUEST REWARDS

SWIFT, HEATHER ADULT | No member number provided. Join at Amtrak.com

Proper identification is required for all passengers. This document is valid for only passengers listed. See www.amtrak.com/ID for details.

IMPORTANT INFORMATION

- **eTickets for Reserved services** are valid only for the specific train number, date and accommodation type booked.
- When should you arrive at the station? Check the recommended arrival times for your departure station at Amtrak.com/stations. Allow additional time if you require ticketing/baggage services or boarding assistance, or if you are boarding at a Canadian station.
- Tickets are non-transferable. They are valid only for the personal use of the passenger(s) named on the ticket.
- For Amtrak travel information, or to make adjustments to your travel plans, please visit Amtrak.com, or call 1-800-USA-RAIL (1-800-872-7245).
- Your printed eTicket travel document shows the services you booked. If you change your booking but do not reprint the document, it will not reflect your current itinerary. You may obtain an updated copy of your eTicket at Amtrak.com. At some stations, a gate agent may need to view your eTicket prior to boarding (learn more at Amtrak.com/boarding).
- Refund and exchange restrictions and penalties for failure to cancel unwanted travel may apply. See the refund/exchange policy at Amtrak.com/refund.
- Carry-on baggage is limited to 2 personal items, 14x11x7" / 25lbs per item, and 2 bags, 28x22x14" / 50lbs per bag, per passenger. **You may be charged a baggage fee or denied boarding if your items exceed these limitations.** See the baggage policy at Amtrak.com/baggage.
- Check the departure board or ask a uniformed Amtrak employee to find out where to board your train.
- **If You See Something Say Something! Contact Amtrak Police at 1-800-331-0008 or Text to APD11 (27311).**

Itinerary | Invoice | Information | Feedback

TRAVEL Incorporated

Invoice #	**380426**
Agency Transaction #	**554-6359614864**
Expense #	**554-34D557**
Account #	**D00880**
Issue Date	**Fri, Sep 08, 2017**
Booking ID	**7Y5PBF**
Issuing Location	**BGS**
Booking Agent ID	**2K**
Form of Payment	(b) (6)
Transaction Type	**Ticketless Ticket**
Booking Currency	**USD**

Name: **Swift/Heather.N** To print as Adobe Acrobat [PDF] click here.

Type	Carrier / Equip	Flight # / Class / Fare Basis	Travel Dates	City - Airport	Time
Hotel	Hotel:	Holiday Inn Manhattan Fd		Check In:	Mon, 09/11/2017
	Address:	99 Washington Street New York, NY 10006		Check Out: Your Nightly Rate:	Wed, 09/13/2017 $299.00
				Number of Rooms:	1
	Confirmation Number:	60398562		Number of People:	2
	Phone Number:	1 (212) 791-2900		Room Type:	CSTN523A
	GalaxyNet Status:				
	AMTRAK	86 / Y Confirmation: 34D557	Mon, 09/11/2017 Mon, 09/11/2017	Leave :: WASHINGTON DC Arrive :: NEW YORK-PENN *** Connecting ***	840A 1205P
	AMTRAK	171 / Y Confirmation: 34D557	Wed, 09/13/2017 Wed, 09/13/2017	Leave :: NEW YORK-PENN Arrive :: WASHINGTON DC *** Connecting ***	1235P 418P

— **Remark(s)** —

U22/DOIDOSOCO
U29/TANUM0000TMWB
U82/ORFSHOURLY

Fare	**$236.00**
Tax	**$0.00**
Total Amount	**$236.00**
Amount Charged	**$236.00**

Air only indicated here.

WAS 2V NYP 2V WAS

* Accounting Note: This Invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (ARC) on 09/12/2017

MARRIOTT

GUEST FOLIO

ROOM	NAME	RATE	DEPART	TIME	ACCT#
3218	SWIFT/HEATHER/MS/VI	301.00	09/13/17	07:58	24759
TYPE			ARRIVE	TIME	
TND	US DEPT OF THE INTER		09/11/17	16:29	
ROOM	1849 C. STREET, NW		PASSPORT:		
CLERK	WASHINGTON DC		(b) (6)		RWD#:
	20240		PAYMENT		
	ADDRESS				

DATE	REFERENCE		CHARGES	CREDITS	BALANCE DUE
09/11	ROOM TR	3218, 1	301.00		
09/11	RM TAX	3218, 1	26.71	A	
09/11	CITY TAX	3218, 1	17.68	B	
09/11	OCC JAV	3218, 1	3.50	C	
09/12	ROOM TR	3218, 1	301.00		
09/12	RM TAX	3218, 1	26.71	A	
09/12	CITY TAX	3218, 1	17.68	B	
09/12	OCC JAV	3218, 1	3.50	C	
09/13	CCARD-(b) (6)			697.78	
	PAYMENT RECEIVED BY (b) (6)			(b) (6)	
					.00

	DESCRIPTION	TAXED AMOUNT	TAX
I	PHONE SALES TAX	.00	.00
J	NYC 2.35% UTILITY TX	.00	.00
L	NYS GROSS REC. TAX	.00	.00

NET CHARGES	TAX	CREDITS	FOLIO
697.78	.00	697.78	.00

WANT YOUR FINAL HOTEL BILL BY EMAIL? JUST ASK THE FRONT DESK!
REWARDS PREFERENCES. OR, ASK THE FRONT DESK TO EMAIL YOUR

MARRIOTT

This statement is your only receipt. You have agreed to pay in cash or by approved personal check or to authorize us to charge your credit card for all amounts charged to you. The amount shown in the credits column opposite any credit card entry in the reference column above will be charged to the credit card number set forth above. (The credit card company will bill in the usual manner.) If for any reason the credit card company does not make payment on this account, you will owe us such amount. If you are direct billed, in the event payment is not made within 25 days after check-out, you will owe us interest from the check-out date on any unpaid amount at the rate of 1.5% per month (ANNUAL RATE 18%), or the maximum allowed by law, plus the reasonable cost of collection, including attorney fees.

Signature X _____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000TUBF
Travel Authorization Number:	TANUM0000TUBF	Trip Name:	Dallas, TX
TA Date:	09/14/17	Currency:	USD
Organization:	DOIDOSOCO	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	Advance the Secretary to provide communications and media support for multiple speeches and a media appearance at the National Rifle Association and the FEMA center.
Type Code:	Trip By Trip		

Traveler Profile

Name:	SWIFT, HEATHER N	ID:	1001233882
TID:	40210281	Organization:	DOIDOSOCO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS OCO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	JEFFREY_HUNTER@IOS.DOI.GOV
Office Phone:	2022086416	Cell Phone:	
Home Address:	.	Home Phone:	2022086416
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Advance the Secretary to provide communications and media support for multiple speeches and a media appearance at the National Rifle Association and the FEMA center.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
09/21/17	09/23/17	DALLAS, TX	Mission (Operational)	135.00 / 64.00

Document Totals

Total Expenses:	1,299.45
Reimbursable Expenses:	180.00
Non-Reimbursable Expenses:	1,119.45
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	650.40	.00
Lodging Taxes & Misc	40.00	.00
Lodging-PerDiem	270.00	.00
M&IE-PerDiem	160.00	.00
Transaction Fees	34.30	.00
Transportation	130.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,299.45	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1003485083		650.40
COMM-CARR	American Airlines	1003485083		.00

COMM-CARR	Southwest	1003485083	.00
COMM-CARR	Southwest	1003485083	.00

Trip Itinerary

From: DFW-Dallas / Ft. Worth, TX (USA) (IntL. TO: AUS-Austin, TX (USA)

Air

Thursday September 21, 2017

DCA-Washington, DC (USA) to DFW-Dallas / Ft. Worth,

Sep 21 American Airlines 1602
Washington, DC (USA) (National Apt) 09/21/2017 12:50PM
Confirmation Number: RNLOBP

Duration: 3 Hours 16 Minutes Nonstop
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 09/21/2017 3:06PM

Flight Information
Distance 1189 miles
No Seat Assigned

Emissions 463.7 lbs of CO2
Cost 650.40 USD

DCA-Washington, DC (USA) to DFW-Dallas / Ft. Worth,

Sep 21 American Airlines 1602
Washington, DC (USA) (National Apt) 09/21/2017 12:50PM
Confirmation Number: RNLOBP

Duration: 3 Hours 16 Minutes Nonstop
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 09/21/2017 3:06PM

Flight Information
Distance 1189 miles
No Seat Assigned

Emissions 463.7 lbs of CO2
Cost 650.40 USD

DCA-Washington, DC (USA) to DFW-Dallas / Ft. Worth,

Sep 21 American Airlines 1602
Washington, DC (USA) (National Apt) 09/21/2017 12:50PM
Confirmation Number: RNLOBP

Duration: 3 Hours 16 Minutes Nonstop
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 09/21/2017 3:06PM

Flight Information
Distance 1189 miles
No Seat Assigned

Emissions 463.7 lbs of CO2
Cost 650.40 USD

Saturday September 23, 2017

DFW-Dallas / Ft. Worth, to AUS-Austin, TX (USA)

Sep 23 American Airlines 1004
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 09/23/2017 6:50AM
Confirmation Number: RNLOBP

Duration: 57 Minutes Nonstop
Austin, TX (USA) 09/23/2017 7:47AM

Flight Information
Distance 190 miles
No Seat Assigned

Emissions 100.7 lbs of CO2

DFW-Dallas / Ft. Worth, to AUS-Austin, TX (USA)

Sep 23 American Airlines 1004
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 09/23/2017 6:50AM
Confirmation Number: RNLOBP

Duration: 57 Minutes Nonstop
Austin, TX (USA) 09/23/2017 7:47AM

Flight Information
Distance 190 miles
No Seat Assigned

Emissions 100.7 lbs of CO2

DFW-Dallas / Ft. Worth, to AUS-Austin, TX (USA)

Sep 23 American Airlines 1004
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 09/23/2017 6:50AM
Confirmation Number: RNLOBP

Duration: 57 Minutes Nonstop
Austin, TX (USA) 09/23/2017 7:47AM

Flight Information
Distance 190 miles
No Seat Assigned

Emissions 100.7 lbs of CO2

AUS-Austin, TX (USA) to HOU-Houston, TX (USA) (H

Sep 23 Southwest 2246
Austin, TX (USA) 09/23/2017 1:00PM

Duration: 55 Minutes Nonstop
Houston, TX (USA) (Hobby Apt) 09/23/2017 1:55PM

Flight Information
Distance 148 miles
No Seat Assigned

Emissions 78.4 lbs of CO2

AUS-Austin, TX (USA) to HOU-Houston, TX (USA) (H

Sep 23 Southwest 2246 — Duration: 55 Minutes Nonstop
Austin, TX (USA) 09/23/2017 1:00PM — Houston, TX (USA) (Hobby Apt) 09/23/2017 1:55PM

Flight Information
Distance 148 miles — Emissions 78.4 lbs of CO2
No Seat Assigned

AUS-Austin, TX (USA) to HOU-Houston, TX (USA) (H

Sep 23 Southwest 2246 — Duration: 55 Minutes Nonstop
Austin, TX (USA) 09/23/2017 1:00PM — Houston, TX (USA) (Hobby Apt) 09/23/2017 1:55PM

Flight Information
Distance 148 miles — Emissions 78.4 lbs of CO2
No Seat Assigned

HOU-Houston, TX (USA) (H to BWI-Baltimore, MD (USA)

Sep 23 Southwest 2371 — Duration: 3 Hours 10 Minutes Nonstop
Houston, TX (USA) (Hobby Apt) 09/23/2017 3:00PM — Baltimore, MD (USA) (Balt. IntL. Apt) 09/23/2017 7:10PM

Flight Information
Distance 1244 miles — Emissions 485.2 lbs of CO2
No Seat Assigned

HOU-Houston, TX (USA) (H to BWI-Baltimore, MD (USA)

Sep 23 Southwest 2371 — Duration: 3 Hours 10 Minutes Nonstop
Houston, TX (USA) (Hobby Apt) 09/23/2017 3:00PM — Baltimore, MD (USA) (Balt. IntL. Apt) 09/23/2017 7:10PM

Flight Information
Distance 1244 miles — Emissions 485.2 lbs of CO2
No Seat Assigned

HOU-Houston, TX (USA) (H to BWI-Baltimore, MD (USA)

Sep 23 Southwest 2371 — Duration: 3 Hours 10 Minutes Nonstop
Houston, TX (USA) (Hobby Apt) 09/23/2017 3:00PM — Baltimore, MD (USA) (Balt. IntL. Apt) 09/23/2017 7:10PM

Flight Information
Distance 1244 miles — Emissions 485.2 lbs of CO2
No Seat Assigned

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 869.45 — Total Per Diem Expenses: 430.00

Date	Description	Category	Cost	Pay Method	Per Diem
09/14/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
09/18/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
09/21/2017	Airline Flight	Com. Carrier	650.40	GOVCC-C	
09/21/2017	Data Services	Lodging Taxes & Misc	20.00	REIMBURSABLE	
09/21/2017	Lodging	Lodging-PerDiem	135.00	GOVCC-C	*
09/21/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
09/21/2017	Taxi	Transportation	30.00	GOVCC-C	
09/22/2017	Lodging	Lodging-PerDiem	135.00	GOVCC-C	*
09/22/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
09/23/2017	Data Services	Lodging Taxes & Misc	20.00	GOVCC-C	
09/23/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
09/23/2017	Taxi	Transportation	100.00	GOVCC-C	

Per Diem Allowances

Trip#: 1 — Total Per Diem Allowances: 430.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
09/21/2017	135.00/ 64.00	135.00	135.00	48.00	48.00	
09/22/2017	135.00/ 64.00	135.00	135.00	64.00	64.00	
09/23/2017	135.00/ 64.00	0.00	0.00	48.00	48.00	

Account Summary for the Selected Trip

Org: DOI — Label: OCO — Acct Code: DS10500000/DX10501//178D0102DM/DLSN00000.000000//// — 1,299.45
Expense Category: Com. Carrier — Fiscal Year: 2017 Amount: 650.40

Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 40.00	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 270.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 160.00	
Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 34.30	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 130.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,299.45

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OCO	DS10500000/DX10501//178D0102DM/DLSN00000.000000////	GOVCC-C	1,119.45
DOI	OCO	DS10500000/DX10501//178D0102DM/DLSN00000.000000////	REIMBURSABLE	180.00

Totals by Label

DOI	OCO Total	DS10500000/DX10501//178D0102DM/DLSN00000.000000////		1,299.45

Totals by Payment Method

GOVCC-C Total	1,119.45
REIMBURSABLE Total	180.00

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
09/21/17	AIR	$650.40
09/21/17	Data Services	$20.00

Audits

Audit Name	Result	Reason
DFLT PMT METHOD USED	FAIL	Data Services ON 09/21/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD - GOVCC-C
	Traveler Justification:	Traveler to pay for data services with personal CC
EXPENSE THRESHOLD	FAIL	Taxi exceeds the single threshold of 75.00
	Traveler Justification:	Taxi from BWI airport to Washington, DC

Document History 09/20/2017 Authorization: TANUM0000TUBF

Copyright 1989-2009 Concur Government Edition: Concur Inc. SWIFT, HEATHER N. 40210281

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	09/14/2017	9:50AMEST	HEATHER SWIFT Net Adjustment:0.00	

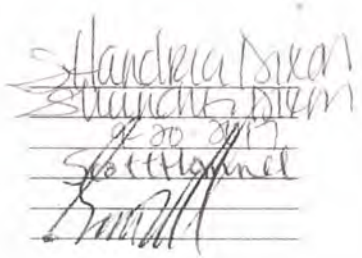
I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name:
Approver Signature:
Date:



U.S. Department of the Interior

Travel Document Approval Form*

DATE: 09/20/2017 **TRAVEL ARRANGER NAME & PHONE:** Shandria Dixon-208-6416

OFFICIAL TRAVEL INFORMATION	
Type of document (Authorization/Voucher)	Authorization
Traveler Name and Title	Heather Swift
Date(s) of Travel	09/21-23/2017
Location(s)	Dallas, TX
Estimated Cost	1299.45
Funding	OCO
Purpose	Advance the Secretary to provide communications and media support for multiple speeches and a media appearance at the National Rifle Association and the FEMA center.
Is this a speaking engagement? ____YES X ____NO	If yes, the traveler or travel arranger must notify the Office of Communications (OCO). I have notified OCO: ____YES ____NO
Special Requests (e.g., mixed official/personal travel, mixed official/political travel, exceed lodging allowance, travel upgrade)	
SOL (General Law) approval for special requests (if necessary)	
TRAVEL ARRANGER CHECKLIST	
Full Itinerary Attached	yes
Conference Agenda Attached (if appropriate)	n/a
Is a non-Federal source paying for any or all of the travel-related expenses? If so, attach a DI-2000 signed by the traveler and an ethics official.	n/a
Has the traveler been offered free attendance at a reception or any other type of social gathering during the course of official travel? If so, attach a DI-1958 signed by the traveler and an ethics official.	n/a
Traveler signature applied	yes
Travel arranger signature applied	n/a
APPROVALS and SURNAMES	
Assistant Secretary	
AFTER OBTAINING A/S SURNAME, DELIVER PACKAGE TO ROOM 7318 FOR PROCESSING.	
Deputy Secretary	
Deputy Chief of Staff	

*Use this form as a cover sheet for travel authorizations and vouchers submitted for approval.

Gmail

Heather Swift <(b) (6)

Your Thursday morning trip with Uber

1 message

Uber Receipts <uber.us@uber.com>
To: Heather Swift - (b) (6)

Thu, Sep 21, 2017 at 11:17 AM



UBER

$15.33

Thanks for choosing Uber, Heather

September 21, 2017 | uberX

- 11:02am | 1849-1899 C St NW, Washington, DC
- 11:15am | 4 S Smith Blvd, Arlington, VA

Gmail **Heather Swift** (b) (6)

Here's Your Gogo Receipt - Check Out Your Purchase Details! - Order #119689368SPAA

1 message

Gogo <gogo@e.gogoair.com> Thu, Sep 21, 2017 at 1:29 PM
Reply-To: Gogo <customercare@gogoair.com>
To: Heather Swift - (b) (6)

Purchase Details - Order #119689368SPAA
To ensure you receive emails from Gogo, add gogo@e.gogoair.com to your email address book.

Mobile device | Web browser My Account | Contact Us

gogo

Thanks for your purchase!

You can view your purchase history at any time by visiting My Account. For more information about Gogo, visit our Privacy Policy and Terms of Use.

Receipt Info

Customer: HEATHER S
Email Address: Heather Swift - (b) (6)
Order #: 119689368SPAA
Date: 9/21/2017 PDT

Product	Quantity	Price
Flight Pass	1	$29.95

Payment Info

Tax : $0.00

Total: $29.95

How to get online, in air.

1. Turn on your Wifi enabled device
2. Connect to the "GogoInflight" network
3. Launch your browser and sign in to Gogo

FOUR SEASONS
RESORT AND CLUB
DALLAS AT LAS COLINAS

Mr. Heather Swift
USA

Arrival : 09/21/17
Departure : 09/23/17
Room No. : 0853

INFORMATION INVOICE

Group Code : RL0920NA

Four Seasons Resort & Club, Las Colinas. 09/23/17 Cashier: 1412 / W=1 *Page: 1*

Date	Description	Charges / Credits	Payments
09/21/17	Room Charge	195.00	
09/21/17	Room Tax - 15%	29.25	
09/21/17	State Cost Recovery Fee	4.00	
09/21/17	Room Tax - 15% SRF	0.60	
09/21/17	Sales Tax 8.25% SRF	0.33	
09/21/17	Resort Fee	20.00	
09/21/17	Resort Fee Tax	3.00	
09/22/17	Room Charge	195.00	
09/22/17	Room Tax - 15%	29.25	
09/22/17	State Cost Recovery Fee	4.00	
09/22/17	Room Tax - 15% SRF	0.60	
09/22/17	Sales Tax 8.25% SRF	0.33	
09/22/17	Resort Fee	20.00	
09/22/17	Resort Fee Tax	3.00	

Balance Due: $ 504.36

4150 NORTH MACARTHUR BOULEVARD, IRVING, TEXAS 75038 U.S.A.
TEL: (972) 717-0700 FAX: (972) 717-2550 WORLD WIDE WEB: www.fourseasons.com

Effective July 13, 2015, Four Seasons will collect a new fee called the State Cost Recovery Fee to recover a portion of the additional costs imposed on Four Seasons by the State of Texas. The State Cost Recovery Fee is NOT a tax required by law. Four Seasons is not required by law to recover these costs from its guests, however, Four Seasons is allowed to recover them as a cost of doing business.

Travel Itinerary

TRIP OVERVIEW

Trip Name: Austin, TX

Start Date: September 21, 2017

End Date: September 23, 2017

Created: September 14, 2017, HEATHER SWIFT *(Modified: September 20, 2017)*

Description: Advance the Secretary

Agency Record Locator: MSEQ4R

Ticket Number(s): 0018675658991

Passengers: Heather.N Swift

Total Estimated Cost: $**650.40** USD

RESERVATIONS

Thursday, September 21, 2017

Flight **Washington, DC** (DCA) to **Dallas, TX** (DFW)

American Airlines 1602

Departure: 12:50 PM
Seat:No seat assignment

The TMC was unable to confirm a seat assignment. Click on "Select Seat" to view the seat map and manually select your seat. Due to the lack of available seats, it is important for the traveler to check in for their flight early to ensure confirmed seating assignment.

Ronald Reagan National Arpt (DCA)
Terminal:C
Duration: 3 hours, 16 minutes
Nonstop

Arrival: 03:06 PM
Dallas Ft Worth Intl (DFW)
Terminal:0

Confirmation: RNLOBP
Status: **Confirmed**

Additional Details

Aircraft: Boeing 737-800
E-Ticket
Emissions: 463.7 lbs CO_2
Cabin: Economy (Y)

Distance: 1189 miles
Meal: Food for purchase

Saturday, September 23, 2017

Flight **Dallas, TX** (DFW) to **Austin, TX** (AUS)

American Airlines 1004

Departure: 06:50 AM
Seat:18B
Dallas Ft Worth Intl (DFW)
Terminal:0
Duration: 57 minutes
Nonstop

Arrival: 07:47 AM
Bergstrom Intl Arpt (AUS)

Confirmation: RNLOBP
Status: **Confirmed**

Additional Details
Aircraft: 32B
E-Ticket
Emissions: 100.7 lbs CO_2
Cabin: Economy (L)

Distance: 190 miles

Flight **Austin, TX** (AUS) to **Houston, TX** (HOU)

Southwest 2246

Status: **Not purchased through the reservation system**

Departure: 01:00 PM
Seat:No seat assignment
Bergstrom Intl Arpt (AUS)
Duration: 55 minutes
Nonstop

Arrival: 01:55 PM
Houston Hobby Arpt (HOU)

Additional Details
Aircraft: Boeing 737-700
E-Ticket
Emissions: 78.4 lbs CO_2
Cabin: Wanna Get Away (M)

Distance: 148 miles

1 hr, 5 min layover at Houston Hobby Arpt (HOU)

Flight **Houston, TX** (HOU) to **Baltimore, MD** (BWI)

Southwest 2371

Status: **Not purchased through the reservation system**

Departure: 03:00 PM
Seat:No seat assignment
Houston Hobby Arpt (HOU)
Duration: 3 hours, 10 minutes
Nonstop

Arrival: 07:10 PM
Baltimore Washington Intl Arpt (BWI)

Additional Details
Aircraft: Boeing 737-800
E-Ticket
Emissions: 485.2 lbs CO_2
Cabin: Wanna Get Away (M)

Distance: 1244 miles

TOTAL ESTIMATED COST

Air

Ticket Number: 0018675658991:	**$578.61** USD
Taxes and fees:	**$71.79** USD
Total Estimated Cost:	**$650.40** USD

REMARKS

ENSURE THAT ALL RESERVATIONS AND ESTIMATED COSTS
LISTED ABOVE ARE CORRECT AND MATCH WHAT IS LISTED
IN TRAVEL AUTHORIZATION.
U05/UUN/30*C12
OLB-DTI
U89/00122095169
U22/DOIDOSOCO
U25/40210281
U05/UUN/30*C30
CB/AGENT CLAIMED
CHECK-IN TIMES ARE 90 MINUTES PRIOR FOR DOMESTIC FLIGHTS
CHECK CARRIER WEB SITE FOR CHANGE/CANCEL AND BAGGAGE POLICIES
CB/AGENT CLAIMED
CB/AGENT CLAIMED
U82/ORFSHOURLY
U29/TANUM0000TUBF

U.S. Department of the Interior

Travel Document Approval Form*

DATE: 09/8/2017 **TRAVEL ARRANGER NAME & PHONE:** Shandria Dixon 208-6416

OFFICIAL TRAVEL INFORMATION	
Type of document (Authorization/Voucher)	Authorization
Traveler Name and Title	Heather Swift- Press Secretary OCO
Date(s) of Travel	09/11-13/2017
Location(s)	New York, NY
Estimated Cost	$ 2,000
Funding	OCO
Purpose	Staff the Secretary at a number of media and public appearances.
Special Requests (e.g., mixed official/personal travel, mixed official/political travel, exceed lodging allowance, travel upgrade)	N/A
SOL (General Law) approval for special requests (if necessary)	N/A
TRAVEL ARRANGER CHECKLIST	
Full Itinerary Attached	Yes
Conference Agenda Attached (if appropriate)	N/A
Is a non-Federal source paying for any or all of the travel-related expenses? If so, attach a DI-2000 signed by the traveler and an ethics official.	N/A
Has the traveler been offered free attendance at a reception or any other type of social gathering during the course of official travel? If so, attach a DI-1958 signed by the traveler and an ethics official.	N/A
Traveler signature applied	Yes
Travel arranger signature applied	N/A
APPROVALS and SURNAMES	
Assistant Secretary	
AFTER OBTAINING A/S SURNAME, DELIVER PACKAGE TO ROOM 7318 FOR PROCESSING.	
Deputy Secretary	
Deputy Chief of Staff	

*Use this form as a cover sheet for travel authorizations and vouchers submitted for approval.

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000TMWB
Travel Authorization Number:	TANUM0000TMWB	Trip Name:	New York
TA Date:	09/06/17	Currency:	USD
Organization:	DOIDOSOCO	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	Staff the Secretary at a number of media and public appearances regarding 9/11 memorial.
Type Code:	Trip By Trip		

Traveler Profile

Name:	SWIFT, HEATHER N	ID:	1001233882
TID:	40210281	Organization:	DOIDOSOCO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS OCO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	JEFFREY_HUNTER@IOS.DOI.GOV
Office Phone:	2022086416	Cell Phone:	
Home Address:	,	Home Phone:	2022086416
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1
Purpose: Staff the Secretary at a number of media and public appearances regarding 9/11 memorial.
Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
09/11/17	09/13/17	NEW YORK, NY		301.00 / 74.00

Document Totals

Total Expenses:	1,133.53
Reimbursable Expenses:	185.00
Non-Reimbursable Expenses:	948.53
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	236.00	.00
Lodging Taxes & Misc	95.78	.00
Lodging-PerDiem	602.00	.00
M&IE-PerDiem	185.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,133.53	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-RAIL	Amtrak	1003458219		118.00
COMM-RAIL	Amtrak	1003458219		.00
LODGE	Holiday Inn	1003458219	New York,NY	598.00

Trip Itinerary

No Itinerary Available

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	346.53	Total Per Diem Expenses:	787.00
Date	Description	Category	Cost	Pay Method	Per Diem
09/06/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
09/11/2017	Train	Com. Carrier	236.00	GOVCC-C	
09/11/2017	Lodging Tax	Lodging Taxes & Misc	47.89	GOVCC-C	
09/11/2017	Lodging	Lodging-PerDiem	301.00	GOVCC-C	*
09/11/2017	M&IE	M&IE-PerDiem	55.50	REIMBURSABLE	*
09/12/2017	Lodging Tax	Lodging Taxes & Misc	47.89	GOVCC-C	
09/12/2017	Lodging	Lodging-PerDiem	301.00	GOVCC-C	*
09/12/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
09/13/2017	M&IE	M&IE-PerDiem	55.50	REIMBURSABLE	*

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 787.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
09/11/2017	301.00/ 74.00	301.00	301.00	55.50	55.50	
09/12/2017	301.00/ 74.00	301.00	301.00	74.00	74.00	
09/13/2017	301.00/ 74.00	0.00	0.00	55.50	55.50	

Account Summary for the Selected Trip

Org: DOI	Label: OCO	Acct Code: DS10500000/DX10501//178D0102DM/DLSN00000.000000////	1,133.53
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 236.00	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 95.78	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 602.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 185.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,133.53

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OCO	DS10500000/DX10501//178D0102DM/DLSN00000.000000////	GOVCC-C	948.53
DOI	OCO	DS10500000/DX10501//178D0102DM/DLSN00000.000000////	REIMBURSABLE	185.00

Totals by Label

DOI	OCO Total	DS10500000/DX10501//178D0102DM/DLSN00000.000000////	1,133.53

Totals by Payment Method

GOVCC-C Total	948.53
REIMBURSABLE Total	185.00

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
09/11/17	RAIL	$236.00

Audits

Audit Name	Result	Reason

Document History 09/21/2017 Authorization: TANUM0000TMWB

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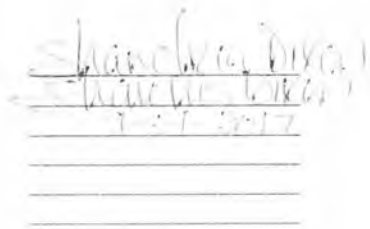
STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	09/06/2017	9:12AMEST	HEATHER SWIFT	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name:
Approver Signature:
Date:



UNITED STATES
DEPARTMENT OF THE INTERIOR
FORM NO. DI-1020
FORM APPROVED BY COMP. GEN. U.S.
NOVEMBER 8, 1949

TRAVEL AUTHORIZATION

1. No. HSwift 09112017
2. 09/08/2017 (DATE)

3. Office of the Secretary/Office of Communications (BUREAU OR OFFICE)

4. NAME Heather Swift
5. OFFICIAL STATION Washington, DC
6. TITLE Press Secretary- Office of Communications
7. ACCOUNTING OFFICE IBC Denver

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

PLACES OF TRAVEL

8. **FROM:** Res: Washington, DC
9. **TO:** New York, NY and return to RES: Washington, DC

Traveler will be traveling by Amtrak to and from.

10. **PURPOSE AND REMARKS:**
Staff the Secretary at a number of media and public appearances.

11. **PER DIEM ALLOWANCE:**
New York, NY- $301.00/$74.00

Per diem is authorized in accordance with the Federal Travel Regulations as issued by the GSA and published in the Federal Travel Register.

12. **PERIOD OF TRAVEL: Beginning on or about** 09/11/2017 **Ending on or about** 09/13/2017

MODE OF TRAVEL

13. X **Common carrier**
14. **Extra fare**
15. **Government-owned conveyance**
16. X **Privately owned** **at a mileage rate of** **cents, subject to:**
   - *(a)* X **Administratively determined to be the advantage of the Government**
   - *(b)* X **A showing of advantage to the Government**
   - *(c)* X **Not to exceed cost by common carrier, including consideration of Per Diem allowance**

MISCELLANEOUS

17. **Transportation immediate family**
19. **Shipment household goods and personal effects**
18. X **Other** ***(specify)***
Luggage fee, taxi fare, parking, rental car, train

ESTIMATED COST

20. **Transportation**	corporate card	$	236.00
21. **Per Diem**	Lodging/corporate card		598.00
22. **Other**	taxi		50.00
23. **TOTAL**		$	884.00

24. **CHARGED TO:**
178D0102DM/DS10500000/DLSN00000.000000/DX10501

25. _____ (FISCAL OFFICER'S SIGNATURE)

26. _____ (REQUESTER'S SIGNATURE)
27. Press Secretary/ Communications (TITLE)
28. _____ (AUTHORIZING OFFICER'S SIGNATURE)
29. Acting Deputy Chief of Staff (TITLE)

GSA U.S. General Services Administration

FY 2017 Per Diem Rates for ZIP 10006

Cities not appearing below may be located within a county for which rates are listed.
To determine what county a city is located in, visit the National Association of Counties (NACO) website (a non-federal website).

October 2016 - September 2017 within the zip code: 10006. Max lodging by month (excluding taxes.) The last column is the Meals and Incidental Expense (M&IE) rate.

Primary Destination (1, 2)	County (3, 4)	2016 Oct	Nov	Dec	2017 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	M&IE (5)
New York City	Bronx / Kings / New York / Queens / Richmond	$301	$301	$301	$168	$168	$267	$267	$267	$267	$239	$239	$301	$74

Footnotes

1. Traveler reimbursement is based on the location of the work activities and not the accommodations, unless lodging is not available at the work activity, then the agency may authorize the rate where lodging is obtained.
2. Unless otherwise specified, the per diem locality is defined as"all locations within, or entirely surrounded by, the corporate limits of the key city, including independent entities located within those boundaries."
3. Per diem localities with county definitions shall include"all locations within, or entirely surrounded by, the corporate limits of the key city as well as the boundaries of the listed counties, including independent entities located within the boundaries of the key city and the listed counties (unless otherwise listed separately)."
4. When a military installation or Government-related facility (whether or not specifically named) is located partially within more than one city or county boundary, the applicable per diem rate for the entire installation or facility is the higher of the rates which apply to the cities and/or counties, even though part(s) of such activities may be located outside the defined per diem locality.
5. *Meals and Incidental Expenses*, see Breakdown of M&IE Expenses for important information on first and last days of travel.

AMTRAK eTicket

PRESENT THIS DOCUMENT FOR BOARDING

RESERVATION NUMBER 34D557

RES# 34D557-07SEP17

WAS ➤ NYP Round-Trip

WASHINGTON, DC | NEW YORK PENN, NY | SEPTEMBER 11, 2017

Depart

TRAIN			DEPARTS	ARRIVES (Mon Sep 11)
86	NORTHEAST REGIONAL Sep 11, 2017	WASHINGTON - NEW YORK (PENN STATION) 1 Reserved Coach Seat	8:40 AM	12:05 PM

Return

TRAIN			DEPARTS	ARRIVES (Wed Sep 13)
171	NORTHEAST REGIONAL Sep 13, 2017	NEW YORK (PENN STATION) - WASHINGTON 1 Reserved Coach Seat	12:35 PM	4:18 PM

PASSENGERS (1) | AMTRAK GUEST REWARDS

SWIFT, HEATHER ADULT | No member number provided. Join at Amtrak.com

Proper identification is required for all passengers. This document is valid for only passengers listed. See www.amtrak.com/ID for details.

IMPORTANT INFORMATION

- **eTickets for Reserved services** are valid only for the specific train number, date and accommodation type booked.
- When should you arrive at the station? Check the recommended arrival times for your departure station at Amtrak.com/stations. Allow additional time if you require ticketing/baggage services or boarding assistance, or if you are boarding at a Canadian station.
- Tickets are non-transferable. They are valid only for the personal use of the passenger(s) named on the ticket.
- For Amtrak travel information, or to make adjustments to your travel plans, please visit Amtrak.com, or call 1-800-USA-RAIL (1-800-872-7245).
- Your printed eTicket travel document shows the services you booked. If you change your booking but do not reprint the document, it will not reflect your current itinerary. You may obtain an updated copy of your eTicket at Amtrak.com. At some stations, a gate agent may need to view your eTicket prior to boarding (learn more at Amtrak.com/boarding).
- Refund and exchange restrictions and penalties for failure to cancel unwanted travel may apply. See the refund/exchange policy at Amtrak.com/refund.
- Carry-on baggage is limited to 2 personal items, 14x11x7" / 25lbs per item, and 2 bags, 28x22x14" / 50lbs per bag, per passenger. **You may be charged a baggage fee or denied boarding if your items exceed these limitations.** See the baggage policy at Amtrak.com/baggage.
- Check the departure board or ask a uniformed Amtrak employee to find out where to board your train.
- **If You See Something Say Something! Contact Amtrak Police at 1-800-331-0008 or Text to APD11 (27311).**

Itinerary | Invoice | Information | Feedback

TRAVEL Incorporated

Invoice #	**380426**
Agency Transaction #	**554-6359614864**
Expense #	**554-34D557**
Account #	**D00880**
Issue Date	**Fri, Sep 08, 2017**
Booking ID	**7Y5PBF**
Issuing Location	**BGS**
Booking Agent ID	**2K**
Form of Payment	(b) (6)
Transaction Type	**Ticketless Ticket**
Booking Currency	**USD**

Name: **Swift/Heather.N** To print as Adobe Acrobat [PDF] click here.

Type	Carrier / Equip	Flight # / Class / Fare Basis	Travel Dates	City - Airport	Time
Hotel	Hotel:	Holiday Inn Manhattan Fd		Check In:	Mon, 09/11/2017
	Address:	99 Washington Street New York, NY 10006		Check Out: Your Nightly Rate:	Wed, 09/13/2017 $299.00
				Number of Rooms:	1
	Confirmation Number:	60398562		Number of People:	2
	Phone Number:	1 (212) 791-2900		Room Type:	CSTN523A
	GalaxyNet Status:				
AMTRAK	AMTRAK	86 / Y Confirmation: 34D557	Mon, 09/11/2017 Mon, 09/11/2017	Leave :: WASHINGTON DC Arrive :: NEW YORK-PENN *** Connecting ***	840A 1205P
AMTRAK	AMTRAK	171 / Y Confirmation: 34D557	Wed, 09/13/2017 Wed, 09/13/2017	Leave :: NEW YORK-PENN Arrive :: WASHINGTON DC *** Connecting ***	1235P 418P

— Remark(s) —

U22/DOIDOSOCO
U29/TANUM0000TMWB
U82/ORFSHOURLY

Fare	**$236.00**
Tax	**$0.00**
Total Amount	**$236.00**
Amount Charged	**$236.00**

Air only indicated here.

WAS 2V NYP 2V WAS

* Accounting Note: This Invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (ARC) on 09/12/2017

MARRIOTT

GUEST FOLIO

ROOM	NAME	RATE	DEPART	TIME	ACCT#
3218	SWIFT/HEATHER/MS/VI	301.00	09/13/17	07:58	24759
TYPE			ARRIVE	TIME	
TND	US DEPT OF THE INTER		09/11/17	16:29	
ROOM		PASSPORT:			
119	1849 C. STREET, NW	(b) (6)			
CLERK	WASHINGTON DC		PAYMENT		RWD#:
	20240				
	ADDRESS				

DATE	REFERENCE		CHARGES	CREDITS	BALANCE DUE
09/11	ROOM TR	3218, 1	301.00		
09/11	RM TAX	3218, 1	26.71	A	
09/11	CITY TAX	3218, 1	17.68	B	
09/11	OCC JAV	3218, 1	3.50	C	
09/12	ROOM TR	3218, 1	301.00		
09/12	RM TAX	3218, 1	26.71	A	
09/12	CITY TAX	3218, 1	17.68	B	
09/12	OCC JAV	3218, 1	3.50	C	
09/13	CCARD-(b) (6)			697.78	
	PAYMENT RECEIVED BY (b) (6)			(b) (6)	
					.00

	DESCRIPTION	TAXED AMOUNT	TAX
I	PHONE SALES TAX	.00	.00
J	NYC 2.35% UTILITY TX	.00	.00
L	NYS GROSS REC. TAX	.00	.00

NET CHARGES	TAX	CREDITS	FOLIO
697.78	.00	697.78	.00

WANT YOUR FINAL HOTEL BILL BY EMAIL? JUST ASK THE FRONT DESK!
REWARDS PREFERENCES. OR, ASK THE FRONT DESK TO EMAIL YOUR

MARRIOTT

This statement is your only receipt. You have agreed to pay in cash or by approved personal check or to authorize us to charge your credit card for all amounts charged to you. The amount shown in the credits column opposite any credit card entry in the reference column above will be charged to the credit card number set forth above. (The credit card company will bill in the usual manner.) If for any reason the credit card company does not make payment on this account, you will owe us such amount. If you are direct billed, in the event payment is not made within 25 days after check-out, you will owe us interest from the check-out date on any unpaid amount at the rate of 1.5% per month (ANNUAL RATE 18%), or the maximum allowed by law, plus the reasonable cost of collection, including attorney fees.

Signature X _____

Document Header Information

Document Type:	Voucher	Document Name:	TV0000LJWZ
Travel Authorization Number:	TANUM0000TRV5	Trip Name:	Keynote Speaker for NITA Conference
Currency:	USD	Organization:	DOIDOSASIA
Current Status:	RETURNED	Purpose:	Mission (Operational)
Document Detail:	Keynote Speaker for NITA Conference	Type Code:	Trip By Trip

Traveler Profile

Name:	TAHSUDA, JOHN	ID:	1001235379
TID:	40219695	Organization:	DOIDOSASIA
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS AS IA 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	ANITA.PERSONIUS@BIA.GOV
Office Phone:	2022087163	Cell Phone:	
Home Address:	,	Home Phone:	2022087163
Alternate Address:	,	Alternate Phone:	

Document Information

Trip Number: 1

Purpose: Keynote Speaker for NITA Conference

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
09/12/17	09/13/17	NEW LONDON COUNTY, CT	Mission (Operational)	102.00 / 64.00

Document Totals

Total Expenses:	647.08
Reimbursable Expenses:	96.00
Non-Reimbursable Expenses:	551.08
Advance Applied:	.00
Net to Traveler:	96.00
Net to Government:	551.08
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	302.40	.00
Fuel-Rental Vehicle	18.01	.00
Lodging Taxes & Misc	12.95	.00
Lodging-PerDiem	109.00	.00
M&IE-PerDiem	96.00	.00
Rental Car	59.67	.00
Transaction Fees	34.30	.00
Transxn Fees	14.75	.00
Total Expenses:	647.08	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	JetBlue	1003473238		302.40
COMM-CARR	JetBlue	1003473238		.00
RENTAL	Budget	1003473238		59.67

Trip Itinerary

From: DCA-Washington, DC (USA) (National Apt) TO: BDL-Hartford, CT (USA) (Bradley IntL. Ap

Air

Tuesday September 12, 2017

DCA-Washington, DC (USA) to BDL-Hartford, CT (USA) (

Sep 12 JetBlue 1098
Washington, DC (USA) (National Apt) 09/12/2017 7:59PM
Confirmation Number: MQCPNX

Duration: 1 Hour 19 Minutes Nonstop
Hartford, CT (USA) (Bradley IntL. Apt) 09/12/2017 9:18PM

Flight Information
Distance 313 miles
No Seat Assigned

Emissions 122.1 lbs of CO2
Cost 302.40 USD

DCA-Washington, DC (USA) to BDL-Hartford, CT (USA) (

Sep 12 JetBlue 1098
Washington, DC (USA) (National Apt) 09/12/2017 7:59PM
Confirmation Number: MQCPNX

Duration: 1 Hour 19 Minutes Nonstop
Hartford, CT (USA) (Bradley IntL. Apt) 09/12/2017 9:18PM

Flight Information
Distance 313 miles
No Seat Assigned

Emissions 122.1 lbs of CO2
Cost 302.40 USD

Car

Car Rental at BDL-Hartford, CT (USA) (

Sep 12 Budget
Picking Up 09/12/2017 9:18PM
Picking Up at BDL-Hartford, CT (USA) (
Confirmation Number: 16159807US6

Returning 09/13/2017 1:14PM
Returning to BDL-Hartford, CT (USA) (
Total Rate: 59.67 USD

Car Rental at BDL-Hartford, CT (USA) (

Sep I2 Budget
Picking Up 09/12/2017 9:18PM
Picking Up at BDL-Hartford, CT (USA) (
Confirmation Number: 16159807US6

Returning 09/13/2017 1:14PM
Returning to BDL-Hartford, CT (USA) (
Total Rate: 59.67 USD

Air

Wednesday September 13, 2017

BDL-Hartford, CT (USA) (to DCA-Washington, DC (USA)

Sep 13 JetBlue 599
Hartford, CT (USA) (Bradley IntL. Apt) 09/13/2017 1:14PM
Confirmation Number: MQCPNX

Duration: 1 Hour 24 Minutes Nonstop
Washington, DC (USA) (National Apt) 09/13/2017 2:38PM

Flight Information
Distance 313 miles
No Seat Assigned

Emissions 122.1 lbs of CO2

BDL-Hartford, CT (USA) (to DCA-Washington, DC (USA)

Sep 13 JetBlue 599
Hartford, CT (USA) (Bradley IntL. Apt) 09/13/2017 1:14PM
Confirmation Number: MQCPNX

Duration: 1 Hour 24 Minutes Nonstop
Washington, DC (USA) (National Apt) 09/13/2017 2:38PM

Flight Information
Distance 313 miles
No Seat Assigned

Emissions 122.1 lbs of CO2

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 442.08 — Total Per Diem Expenses: 205.00

Date	Description	Category	Cost	Pay Method	Per Diem
09/12/2017	Airline Flight	Com. Carrier	302.40	GOVCC-C	
09/12/2017	Lodging Tax	Lodging Taxes & Misc	12.95	GOVCC-C	
09/12/2017	Lodging	Lodging-PerDiem	109.00	GOVCC-C	*
09/12/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
09/12/2017	Rental Car	Rental Car	59.67	GOVCC-C	
Comment:	Conf Num: 16159807US6 Cmt:				
09/12/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
09/13/2017	Gas-Rental	Fuel-Rental Vehicle	18.01	GOVCC-C	
09/13/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
09/13/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 205.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Allowed	B L D Conf%
09/12/2017	102.00/ 64.00	109.00	109.00	48.00	
09/13/2017	102.00/ 64.00	0.00	0.00	48.00	

Account Summary for the Selected Trip

Org: DOI	Label: CT Keynote	Acct Code: DS50000000/DX50001//178D0102DM/DLSP00000.000000////	647.08
		Total:	647.08

Document History 10/05/2017 Voucher: TV0000LJWZ

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	09/13/2017	9:00AMEST	PERSONIUS, ANITA ONEBEAR Net Adjustment:0.00	
T-ENTERED	09/22/2017	12:12PMEST	LEADERCHARGE, CAROL J Net Adjustment:647.08	
AUTHORIZED	09/22/2017	12:26PMEST	KADISH, ANDREA KAY Net Adjustment:0.00	
ADJUSTED	09/22/2017	1:58PMEST	SEDBROOK, MARY URSULA Net Adjustment:0.00	
RETURNED	09/22/2017	2:00PMEST	SEDBROOK, MARY URSULA Net Adjustment:0.00	
ADJUSTED	09/27/2017	6:17AMEST	PERSONIUS, ANITA ONEBEAR Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Header Information

Document Type:	Voucher	Document Name:	TV0000LSHE
Travel Authorization Number:	TANUM0000TVNY	Trip Name:	Trip from Washington to Phoenix
Currency:	USD	Organization:	DOIDOSASIA
Current Status:	CREATED	Purpose:	Mission (Operational)
Document Detail:	Keynote speaker to the Tribal Leaders at the National Indian Gaming Association conference in Phoenix, AZ.	Type Code:	Trip By Trip

Traveler Profile

Name:	TAHSUDA, JOHN	ID:	1001235379
TID:	40219695	Organization:	DOIDOSASIA
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS AS IA 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	ANITA.PERSONIUS@BIA.GOV
Office Phone:	2022087163	Cell Phone:	
Home Address:	,	Home Phone:	2022087163
Alternate Address:	,	Alternate Phone:	

Document Information

Trip Number: 1

Purpose: Keynote speaker to the Tribal Leaders at the National Indian Gaming Association conference in Phoenix, AZ.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
09/19/17	09/20/17	PHOENIX, AZ		118.00 / 59.00

Document Totals

Total Expenses:	809.50
Reimbursable Expenses:	187.50
Non-Reimbursable Expenses:	622.00
Advance Applied:	.00
Net to Traveler:	187.50
Net to Government:	622.00
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	413.50	.00
Lodging Taxes & Misc	14.83	.00
Lodging-PerDiem	118.00	.00
M&IE-PerDiem	88.50	.00
Transaction Fees	60.92	.00
Transportation	99.00	.00
Transxn Fees	14.75	.00
Total Expenses:	809.50	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	United	1003489558		413.50
COMM-CARR	United	1003489558		.00
COMM-CARR	American Airlines	1003489558		.00
LODGE	Renaissance Intl	1003489558	Phoenix,AZ	118.00

Trip Itinerary No Itinerary Available

Expenses

Trip#: 1 | Total Non-Per Diem Expenses: 603.00 | Total Per Diem Expenses: 206.50

Date	Description	Category	Cost	Pay Method	Per Diem
09/17/2017	Travel Fee	Transaction Fees	26.62	GOVCC-C	
	Comment: LB Nonemergency After Hours TMC Service 2017-09-17T17:06:00				
09/17/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
	Comment: SB ATRS Domestic w-Air-Rail				
09/19/2017	Airline Flight	Com. Carrier	413.50	GOVCC-C	
09/19/2017	Lodging Tax	Lodging Taxes & Misc	14.83	GOVCC-C	
09/19/2017	Lodging	Lodging-PerDiem	118.00	GOVCC-C	*
	Comment: Conf Num: 92419891 Cmt: CANCEL PERMITTED UP TO 02 DAYS BEFORE ARRIVAL. 132.83 CANCEL FEE PER ROOM.				
09/19/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*
09/19/2017	Taxi	Transportation	17.00	REIMBURSABLE	
09/19/2017	Taxi	Transportation	60.00	REIMBURSABLE	
09/20/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*
09/20/2017	Taxi	Transportation	22.00	REIMBURSABLE	
09/22/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 206.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Allowed	B L D Conf%
09/19/2017	118.00/ 59.00	118.00	118.00	44.25	
09/20/2017	118.00/ 59.00	0.00	0.00	44.25	

Account Summary for the Selected Trip

Org: DOI	Label: NIGA AZ	Acct Code: DS50000000/DX50001//178D0102DM/DLSP00000.000000////	809.50
		Total:	809.50

Document History 10/05/2017 Voucher: TV0000LSHE

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	09/22/2017	12:39PMEST	PERSONIUS, ANITA ONEBEAR	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Voucher - Copy

Document Header Information

Document Type:	Voucher	Document Name:	TV0000LSHE
Travel Authorization Number:	TANUM0000TVNY	Trip Name:	Trip from Washington to Phoenix
Currency:	USD	Organization:	DOIDOSASIA
Current Status:	CREATED	Purpose:	Mission (Operational)
Document Detail:	Keynote speaker to the Tribal Leaders at the National Indian Gaming Association conference in Phoenix, AZ.	Type Code:	Trip By Trip

Traveler Profile

Name:	TAHSUDA, JOHN	ID:	1001235379
TID:	40219695	Organization:	DOIDOSASIA
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
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Office Phone:	2022087163	Cell Phone:	
Home Address:	,	Home Phone:	2022087163
Alternate Address:	,	Alternate Phone:	

Document Information

Trip Number: 1

Purpose: Keynote speaker to the Tribal Leaders at the National Indian Gaming Association conference in Phoenix, AZ.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
09/19/17	09/20/17	PHOENIX, AZ		118.00 / 59.00

Document Totals

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Document Totals by Expense Category

Expense Category	Cost	Advance Amount
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Lodging Taxes & Misc	14.83	.00
Lodging-PerDiem	118.00	.00
M&IE-PerDiem	88.50	.00
Transaction Fees	60.92	.00
Transportation	99.00	.00
Transxn Fees	14.75	.00
Total Expenses:	809.50	.00

TKN 9/22/17 M. Bradley / Rob H.

Trip 1 Details

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COMM-CARR	United	1003489558		.00
COMM-CARR	American Airlines	1003489558		.00
LODGE	Renaissance Intl	1003489558	Phoenix AZ	118.00

Trip Itinerary No Itinerary Available

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 603.00 — Total Per Diem Expenses: 206.50

Date	Description	Category	Cost	Pay Method	Per Diem
09/17/2017	Travel Fee	Transaction Fees	26.62	GOVCC-C	
	Comment: LB Nonemergency After Hours TMC Service 2017-09-17T17:06:00				
09/17/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
	Comment: SB ATRS Domestic w-Air-Rail				
09/19/2017	Airline Flight	Com. Carrier	413.50	GOVCC-C	
09/19/2017	Lodging Tax	Lodging Taxes & Misc	14.83	GOVCC-C	
09/19/2017	Lodging	Lodging-PerDiem	118.00	GOVCC-C	*
	Comment: Conf Num: 92419891 Cmt: CANCEL PERMITTED UP TO 02 DAYS BEFORE ARRIVAL. 132.83 CANCEL FEE PER ROOM.				
09/19/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*
09/19/2017	Taxi	Transportation	17.00	REIMBURSABLE	
09/19/2017	Taxi	Transportation	60.00	REIMBURSABLE	
09/20/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*
09/20/2017	Taxi	Transportation	22.00	REIMBURSABLE	
09/22/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 — Total Per Diem Allowances: 206.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Allowed	B L D Conf%
09/19/2017	118.00/ 59.00	118.00	118.00	44.25	
09/20/2017	118.00/ 59.00	0.00	0.00	44.25	

Account Summary for the Selected Trip

Org: DOI Label: NIGA AZ — Acct Code: DS50000000/DX50001//178D0102DM/DLSP00000.000000//// 809.50

Total: 809.50

Document History 09/22/2017 Voucher: TV0000LSHE

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	09/22/2017	12:39PMEST	PERSONIUS, ANITA ONEBEAR Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

Anita Personius _____

SIGNED DATE

Document Signatures

Traveler Preparer Name	Anita Personius
Traveler Preparer Signature	Anita Personius
Date	09/22/17
Approver Name	Downey Megallanes
Approver Signature	
Date	
Traveler Name	John Tahsuda
Traveler Signature	John Tahsuda
Date:	10/03/17

Personius, Anita <anita.personius@bia.gov>

Re: OCO

1 message

Bradley, Margaret <margaret_bradley@ios.doi.gov> Mon, Oct 2, 2017 at 10:06 AM
To: "Personius, Anita" <anita.personius@bia.gov>

Yes. For now, send an email to Laura Rigas and copy Shandria Dixon. Also, remember that I have a voucher up here for John Tahsuda that needs to be signed by John so I can send it forward.

Margaret

Margaret Bradley
Senior Advisor
Office of the Executive Secretariat
U.S. Department of the Interior
Room 7318
202-208-4523

On Mon, Oct 2, 2017 at 8:59 AM, Personius, Anita <anita.personius@bia.gov> wrote:

> Good Morning Margaret: For speaking engagement, we have to notify OCO? Who would that be?
>
> Thank you,
>
> Nita
> 208 1541

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000RXJC
Travel Authorization Number:	TANUM0000RXJC	Trip Name:	05-24-17 Alaska
TA Date:	06/20/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION APPROV
Purpose:	Mission (Operational)	Document Detail:	Trip Purpose: From May 28, 2017, through June 1, 2017, Secretary Ryan Zinke was on official travel in the state of Alaska for a number of engagements. On May 28 and May 29, Secretary Zinke visited Denali National Park, where he took a tour of the park and met with local stakeholders and park leadership and staff. On the evening of May 29, Secretary Zinke travelled to Anchorage, Alaska, for a dinner meeting with Alaska Governor Bill Walker. In Anchorage, Secretary Zinke also met with Department staff, met with the Alaska Congressional delegation, spoke at an energy conference, met with Alaska tribes, and toured DOI facilities (see attached trip schedule). Aaron Thiele travelled to Alaska to help advance Secretary Zinke's engagements at these locations. Trip Notes: . On 5/29/17, Aaron Thiele was provided a lunch during Secretary Zinke's visit to Denali National Park and Preserve. The appropriate signed DI-2000 form is attached, and lunch was deducted from Aaron Thiele's M&IE allocation for 5/29/17. . On the evening of 5/31/17, Aaron Thiele began travel from Anchorage, Alaska, to Washington, D.C., on an overnight connecting flight. This flight arrived in Washington, D.C. (DCA), on 6/1/17. Because this was an overnight flight, Aaron Thiele incurred no lodging expenses for the night of 5/31/17. . Aaron Thiele is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Aaron Thiele received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Aaron Thiele used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.
Type Code:	Trip By Trip		

Traveler Profile

Name:	THIELE, AARON JOSEPH	ID:	1001204215
TID:	40213464	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Trip Purpose: From May 28, 2017, through June 1, 2017, Secretary Ryan Zinke was on official travel in the state of Alaska for a number of engagements. On May 28 and May 29, Secretary Zinke visited Denali National Park, where he took a tour of the park and met with local stakeholders and park leadership and staff. On the evening of May 29, Secretary Zinke travelled to Anchorage, Alaska, for a dinner meeting with Alaska Governor Bill Walker. In Anchorage, Secretary Zinke also met with Department staff, met with the Alaska Congressional delegation, spoke at an energy conference, met with Alaska tribes, and toured DOI facilities (see attached trip schedule). Aaron Thiele travelled to Alaska to help advance Secretary Zinke's engagements at these locations. Trip Notes: . On 5/29/17, Aaron Thiele was provided a lunch during Secretary Zinke's visit to Denali National Park and Preserve. The appropriate signed DI-2000 form is attached, and lunch was deducted from Aaron Thiele's M&IE allocation for 5/29/17. . On the evening of 5/31/17, Aaron Thiele began travel from Anchorage, Alaska, to Washington, D.C., on an overnight connecting flight. This flight arrived in Washington, D.C. (DCA), on 6/1/17. Because this was an overnight flight, Aaron Thiele incurred no lodging expenses for the night of 5/31/17. . Aaron Thiele is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Aaron Thiele received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Aaron Thiele used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
05/24/17	05/26/17	ANCHORAGE [INCL NAV RES], AK	Mission (Operational)	229.00 / 94.00
05/26/17	05/29/17	DENALI NATIONAL PARK, AK	Mission (Operational)	139.00 / 86.00
05/29/17	06/01/17	ANCHORAGE [INCL NAV RES], AK	Mission (Operational)	229.00 / 94.00

Document Totals

Total Expenses:	3,763.59
Reimbursable Expenses:	747.09
Non-Reimbursable Expenses:	3,016.50
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	1,424.10	.00
Lodging Taxes & Misc	94.65	.00
Lodging-PerDiem	1,483.00	.00
M&IE-PerDiem	693.00	.00
Transportation	54.09	.00
Transxn Fees	14.75	.00
Total Expenses:	3,763.59	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 1,587.59 — Total Per Diem Expenses: 2,176.00

Date	Description	Category	Cost	Pay Method	Per Diem
05/24/2017	Airline Flight	Com. Carrier	904.80	GOVCC-C	
Comment:	Airfare Ticket 0068668435897 was partially refunded for the amount of $296.30.				
05/24/2017	Lodging	Lodging-PerDiem	229.00	GOVCC-C	*
05/24/2017	M&IE	M&IE-PerDiem	70.50	REIMBURSABLE	*
05/24/2017	Taxi	Transportation	14.58	REIMBURSABLE	
Comment:	Taxi from office at MIB to Washington National Airport.				
05/25/2017	Lodging	Lodging-PerDiem	229.00	GOVCC-C	*
05/25/2017	M&IE	M&IE-PerDiem	94.00	REIMBURSABLE	*
05/26/2017	Lodging Tax	Lodging Taxes & Misc	13.23	GOVCC-C	
Comment:	Room Tax				
05/26/2017	Lodging	Lodging-PerDiem	189.00	GOVCC-C	*
Comment:	On the nights of 5/26/17 through 5/28/17, Aaron Thiele utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Aaron Thiele to accept actual expense reimbursement at the increased lodging rate is attached.				
05/26/2017	M&IE	M&IE-PerDiem	86.00	REIMBURSABLE	*
05/27/2017	Lodging Tax	Lodging Taxes & Misc	13.23	GOVCC-C	
Comment:	Room Tax				
05/27/2017	Lodging	Lodging-PerDiem	189.00	GOVCC-C	*
Comment:	On the nights of 5/26/17 through 5/28/17, Aaron Thiele utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Aaron Thiele to accept actual expense reimbursement at the increased lodging rate is attached.				
05/27/2017	M&IE	M&IE-PerDiem	86.00	REIMBURSABLE	*
05/28/2017	Lodging Tax	Lodging Taxes & Misc	13.23	GOVCC-C	
Comment:	Room Tax				
05/28/2017	Lodging	Lodging-PerDiem	189.00	GOVCC-C	*
Comment:	On the nights of 5/26/17 through 5/28/17, Aaron Thiele utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Aaron Thiele to accept actual expense reimbursement at the increased lodging rate is attached.				
05/28/2017	M&IE	M&IE-PerDiem	52.00	REIMBURSABLE	*
Comment:	On 5/28/17, Aaron Thiele was provided a meal during Secretary Zinke's cookout with park leadership and employees at Denali National Park and Preserve. The meal was provided by other Department employees as a de minimis gift in a "potluck" setting, so no DI-2000 form is required. Dinner was deducted from Aaron Thiele's M&IE allocation for 5/28/17.				
05/29/2017	Lodging Tax	Lodging Taxes &	27.48	GOVCC-C	

		Misc			
Comment: MOA Room Tax					
05/29/2017	Lodging	Lodging-PerDiem	229.00	GOVCC-C	*
05/29/2017	M&IE	M&IE-PerDiem	70.00	REIMBURSABLE	*
Comment: On 5/29/17, Aaron Thiele was provided a lunch during Secretary Zinke's visit to Denali National Park and Preserve. The appropriate signed DI-2000 form is attached, and lunch was deducted from Aaron Thiele's M&IE allocation for 5/29/17.					
05/30/2017	Lodging Tax	Lodging Taxes & Misc	27.48	GOVCC-C	
Comment: MOA Room Tax					
05/30/2017	Lodging	Lodging-PerDiem	229.00	GOVCC-C	*
05/30/2017	M&IE	M&IE-PerDiem	70.00	REIMBURSABLE	*
Comment: On 5/30/17, Aaron Thiele was provided a meal during Secretary Zinke's attendance at the BBQ lunch hosted by the Office of Aviation Services Alaska Regional Office in Anchorage, Alaska. The meal was provided by other Department employees as a de minimis gift in a "potluck" setting, so no DI-2000 form is required. Lunch was deducted from Aaron Thiele's M&IE allocation for 5/30/17.					
05/31/2017	Airline Flight	Com. Carrier	519.30	GOVCC-C	
Comment: Flight from Anchorage, AK to Washington, DC (DCA).					
05/31/2017	M&IE	M&IE-PerDiem	94.00	REIMBURSABLE	*
05/31/2017	Taxi	Transportation	21.50	REIMBURSABLE	
Comment: Taxi from Anchorage hotel to Ted Stevens Anchorage International Airport.					
06/01/2017	M&IE	M&IE-PerDiem	70.50	REIMBURSABLE	*
06/01/2017	Taxi	Transportation	18.01	REIMBURSABLE	
Comment: Taxi from Washington National Airport to residence in Washington, DC.					
06/20/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 2,176.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
05/24/2017	229.00/ 94.00	229.00	229.00	70.50	70.50				
05/25/2017	229.00/ 94.00	229.00	229.00	94.00	94.00				
05/26/2017	139.00/ 86.00	189.00	189.00	86.00	86.00				
05/27/2017	139.00/ 86.00	189.00	189.00	86.00	86.00				
05/28/2017	139.00/ 86.00	189.00	189.00	52.00	52.00				
05/29/2017	229.00/ 94.00	229.00	229.00	70.00	70.00				
05/30/2017	229.00/ 94.00	229.00	229.00	70.00	70.00				
05/31/2017	229.00/ 94.00	0.00	0.00	94.00	94.00				
06/01/2017	229.00/ 94.00	0.00	0.00	70.50	70.50				

Account Summary for the Selected Trip

Org: DOI	Label: FY 2016/2017 BSEE RSA	Acct Code: DS10100000/DR.10100.16BSETRV//167D0102DR/DL2000000.000000////	3,763.59
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 1,424.10	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 94.65	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 1,483.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 693.00	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 54.09	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	3,763.59

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2016/2017 BSEE RSA	DS10100000/DR.10100.16BSETRV//167D0102DR/DL2000000.000000////	GOVCC-C	3,016.50
DOI	FY 2016/2017 BSEE RSA	DS10100000/DR.10100.16BSETRV//167D0102DR/DL2000000.000000////	REIMBURSABLE	747.09

Totals by Label

DOI	FY 2016/2017 BSEE RSA	DS10100000/DR.10100.16BSETRV//167D0102DR/DL2000000.000000////	3,763.59

Total

Totals by Payment Method

GOVCC-C Total	3,016.50
REIMBURSABLE Total	747.09

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
05/24/17	AIR	$904.80
05/24/17	CAB	$14.58
05/31/17	AIR	$519.30
05/31/17	CAB	$21.50
06/01/17	CAB	$18.01

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	MIE ACTUALS EXIST
	Traveler Justification:	. On the nights of 5/26/17 through 5/28/17, Aaron Thiele utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Aaron Thiele to accept actual expense reimbursement at the increased lodging rate is attached. . On 5/28/17, Aaron Thiele was provided a meal during Secretary Zinke's cookout with park leadership and employees at Denali National Park and Preserve. The meal was provided by other Department employees as a de minimis gift in a "potluck" setting, so no DI-2000 form is required. Dinner was deducted from Aaron Thiele's M&IE allocation for 5/28/17. . On 5/29/17, Aaron Thiele was provided a lunch during Secretary Zinke's visit to Denali National Park and Preserve. The appropriate signed DI-2000 form is attached, and lunch was deducted from Aaron Thiele's M&IE allocation for 5/29/17. . On 5/30/17, Aaron Thiele was provided a meal during Secretary Zinke's attendance at the BBQ lunch hosted by the Office of Aviation Services Alaska Regional Office in Anchorage, Alaska. The meal was provided by other Department employees as a de minimis gift in a "potluck" setting, so no DI-2000 form is required. Lunch was deducted from Aaron Thiele's M&IE allocation for 5/30/17. . On the evening of 5/31/17, Aaron Thiele began travel from Anchorage, Alaska, to Washington, D.C., on an overnight connecting flight. This flight arrived in Washington, D.C. (DCA), on 6/1/17. Because this was an overnight flight, Aaron Thiele incurred no lodging expenses for the night of 5/31/17.
DFLT PMT METHOD USED	FAIL	Taxi ON 05/24/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD, GOVCC-C
	Traveler Justification:	. Aaron Thiele is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Aaron Thiele received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Aaron Thiele used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.

Document History 10/05/2017 Authorization: TANUM0000RXJC

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/20/2017	9:39PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	
AUTHORIZATION SIGNED	06/26/2017	9:02PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:3,763.59	
ADJUSTED	06/26/2017	9:03PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	
AUTHORIZATION APPROV	06/26/2017	9:03PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:	_____
Traveler/Preparer Signature:	_____
Date:	_____
Approver Name:	_____
Approver Signature:	_____
Date:	_____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000RXJC
Travel Authorization Number:	TANUM0000RXJC	Trip Name:	05-24-17 Alaska
TA Date:	06/20/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION SIGNED
Purpose:	Mission (Operational)	Document Detail:	Trip Purpose: From May 28, 2017, through June 1, 2017, Secretary Ryan Zinke was on official travel in the state of Alaska for a number of engagements. On May 28 and May 29, Secretary Zinke visited Denali National Park, where he took a tour of the park and met with local stakeholders and park leadership and staff. On the evening of May 29, Secretary Zinke travelled to Anchorage, Alaska, for a dinner meeting with Alaska Governor Bill Walker. In Anchorage, Secretary Zinke also met with Department staff, met with the Alaska Congressional delegation, spoke at an energy conference, met with Alaska tribes, and toured DOI facilities (see attached trip schedule). Aaron Thiele travelled to Alaska to help advance Secretary Zinke's engagements at these locations. Trip Notes: . On 5/29/17, Aaron Thiele was provided a lunch during Secretary Zinke's visit to Denali National Park and Preserve. The appropriate signed DI-2000 form is attached, and lunch was deducted from Aaron Thiele's M&IE allocation for 5/29/17. . On the evening of 5/31/17, Aaron Thiele began travel from Anchorage, Alaska, to Washington, D.C., on an overnight connecting flight. This flight arrived in Washington, D.C. (DCA), on 6/1/17. Because this was an overnight flight, Aaron Thiele incurred no lodging expenses for the night of 5/31/17. . Aaron Thiele is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Aaron Thiele received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Aaron Thiele used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.
Type Code:	Trip By Trip		

Traveler Profile

Name:	THIELE, AARON JOSEPH	ID:	1001204215
TID:	40213464	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Trip Purpose: From May 28, 2017, through June 1, 2017, Secretary Ryan Zinke was on official travel in the state of Alaska for a number of engagements. On May 28 and May 29, Secretary Zinke visited Denali National Park, where he took a tour of the park and met with local stakeholders and park leadership and staff. On the evening of May 29, Secretary Zinke travelled to Anchorage, Alaska, for a dinner meeting with Alaska Governor Bill Walker. In Anchorage, Secretary Zinke also met with Department staff, met with the Alaska Congressional delegation, spoke at an energy conference, met with Alaska tribes, and toured DOI facilities (see attached trip schedule). Aaron Thiele travelled to Alaska to help advance Secretary Zinke's engagements at these locations. Trip Notes: . On 5/29/17, Aaron Thiele was provided a lunch during Secretary Zinke's visit to Denali National Park and Preserve. The appropriate signed DI-2000 form is attached, and lunch was deducted from Aaron Thiele's M&IE allocation for 5/29/17. . On the evening of 5/31/17, Aaron Thiele began travel from Anchorage, Alaska, to Washington, D.C., on an overnight connecting flight. This flight arrived in Washington, D.C. (DCA), on 6/1/17. Because this was an overnight flight, Aaron Thiele incurred no lodging expenses for the night of 5/31/17. . Aaron Thiele is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Aaron Thiele received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Aaron Thiele used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
05/24/17	05/26/17	ANCHORAGE [INCL NAV RES], AK	Mission (Operational)	229.00 / 94.00
05/26/17	05/29/17	DENALI NATIONAL PARK, AK	Mission (Operational)	139.00 / 86.00
05/29/17	06/01/17	ANCHORAGE [INCL NAV RES], AK	Mission (Operational)	229.00 / 94.00

Document Totals

Total Expenses:	3,763.59
Reimbursable Expenses:	747.09
Non-Reimbursable Expenses:	3,016.50
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	1,424.10	.00
Lodging Taxes & Misc	94.65	.00
Lodging-PerDiem	1,483.00	.00
M&IE-PerDiem	693.00	.00
Transportation	54.09	.00
Transxn Fees	14.75	.00
Total Expenses:	3,763.59	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 1,587.59 — Total Per Diem Expenses: 2,176.00

Date	Description	Category	Cost	Pay Method	Per Diem
05/24/2017	Airline Flight	Com. Carrier	904.80	GOVCC-C	
Comment:	Airfare Ticket 0068668435897 was partially refunded for the amount of $296.30.				
05/24/2017	Lodging	Lodging-PerDiem	229.00	GOVCC-C	*
05/24/2017	M&IE	M&IE-PerDiem	70.50	REIMBURSABLE	*
05/24/2017	Taxi	Transportation	14.58	REIMBURSABLE	
Comment:	Taxi from office at MIB to Washington National Airport.				
05/25/2017	Lodging	Lodging-PerDiem	229.00	GOVCC-C	*
05/25/2017	M&IE	M&IE-PerDiem	94.00	REIMBURSABLE	*
05/26/2017	Lodging Tax	Lodging Taxes & Misc	13.23	GOVCC-C	
Comment:	Room Tax				
05/26/2017	Lodging	Lodging-PerDiem	189.00	GOVCC-C	*
Comment:	On the nights of 5/26/17 through 5/28/17, Aaron Thiele utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Aaron Thiele to accept actual expense reimbursement at the increased lodging rate is attached.				
05/26/2017	M&IE	M&IE-PerDiem	86.00	REIMBURSABLE	*
05/27/2017	Lodging Tax	Lodging Taxes & Misc	13.23	GOVCC-C	
Comment:	Room Tax				
05/27/2017	Lodging	Lodging-PerDiem	189.00	GOVCC-C	*
Comment:	On the nights of 5/26/17 through 5/28/17, Aaron Thiele utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Aaron Thiele to accept actual expense reimbursement at the increased lodging rate is attached.				
05/27/2017	M&IE	M&IE-PerDiem	86.00	REIMBURSABLE	*
05/28/2017	Lodging Tax	Lodging Taxes & Misc	13.23	GOVCC-C	
Comment:	Room Tax				
05/28/2017	Lodging	Lodging-PerDiem	189.00	GOVCC-C	*
Comment:	On the nights of 5/26/17 through 5/28/17, Aaron Thiele utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Aaron Thiele to accept actual expense reimbursement at the increased lodging rate is attached.				
05/28/2017	M&IE	M&IE-PerDiem	52.00	REIMBURSABLE	*
Comment:	On 5/28/17, Aaron Thiele was provided a meal during Secretary Zinke's cookout with park leadership and employees at Denali National Park and Preserve. The meal was provided by other Department employees as a de minimis gift in a "potluck" setting, so no DI-2000 form is required. Dinner was deducted from Aaron Thiele's M&IE allocation for 5/28/17.				
05/29/2017	Lodging Tax	Lodging Taxes &	27.48	GOVCC-C	

		Misc			
Comment: MOA Room Tax					
05/29/2017	Lodging	Lodging-PerDiem	229.00	GOVCC-C	*
05/29/2017	M&IE	M&IE-PerDiem	70.00	REIMBURSABLE	*
Comment: On 5/29/17, Aaron Thiele was provided a lunch during Secretary Zinke's visit to Denali National Park and Preserve. The appropriate signed DI-2000 form is attached, and lunch was deducted from Aaron Thiele's M&IE allocation for 5/29/17.					
05/30/2017	Lodging Tax	Lodging Taxes & Misc	27.48	GOVCC-C	
Comment: MOA Room Tax					
05/30/2017	Lodging	Lodging-PerDiem	229.00	GOVCC-C	*
05/30/2017	M&IE	M&IE-PerDiem	70.00	REIMBURSABLE	*
Comment: On 5/30/17, Aaron Thiele was provided a meal during Secretary Zinke's attendance at the BBQ lunch hosted by the Office of Aviation Services Alaska Regional Office in Anchorage, Alaska. The meal was provided by other Department employees as a de minimis gift in a "potluck" setting, so no DI-2000 form is required. Lunch was deducted from Aaron Thiele's M&IE allocation for 5/30/17.					
05/31/2017	Airline Flight	Com. Carrier	519.30	GOVCC-C	
Comment: Flight from Anchorage, AK to Washington, DC (DCA).					
05/31/2017	M&IE	M&IE-PerDiem	94.00	REIMBURSABLE	*
05/31/2017	Taxi	Transportation	21.50	REIMBURSABLE	
Comment: Taxi from Anchorage hotel to Ted Stevens Anchorage International Airport.					
06/01/2017	M&IE	M&IE-PerDiem	70.50	REIMBURSABLE	*
06/01/2017	Taxi	Transportation	18.01	REIMBURSABLE	
Comment: Taxi from Washington National Airport to residence in Washington, DC.					
06/20/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 2,176.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
05/24/2017	229.00/ 94.00	229.00	229.00	70.50	70.50				
05/25/2017	229.00/ 94.00	229.00	229.00	94.00	94.00				
05/26/2017	139.00/ 86.00	189.00	189.00	86.00	86.00				
05/27/2017	139.00/ 86.00	189.00	189.00	86.00	86.00				
05/28/2017	139.00/ 86.00	189.00	189.00	52.00	52.00				
05/29/2017	229.00/ 94.00	229.00	229.00	70.00	70.00				
05/30/2017	229.00/ 94.00	229.00	229.00	70.00	70.00				
05/31/2017	229.00/ 94.00	0.00	0.00	94.00	94.00				
06/01/2017	229.00/ 94.00	0.00	0.00	70.50	70.50				

Account Summary for the Selected Trip

Org: DOI	Label: FY 2016/2017 BSEE RSA	Acct Code: DS10100000/DR.10100.16BSETRV//167D0102DR/DL2000000.000000////	3,763.59
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 1,424.10	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 94.65	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 1,483.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 693.00	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 54.09	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	3,763.59

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2016/2017 BSEE RSA	DS10100000/DR.10100.16BSETRV//167D0102DR/DL2000000.000000////	GOVCC-C	3,016.50
DOI	FY 2016/2017 BSEE RSA	DS10100000/DR.10100.16BSETRV//167D0102DR/DL2000000.000000////	REIMBURSABLE	747.09

Totals by Label

DOI	FY 2016/2017 BSEE RSA	DS10100000/DR.10100.16BSETRV//167D0102DR/DL2000000.000000////	3,763.59

Total

Totals by Payment Method

GOVCC-C Total	3,016.50
REIMBURSABLE Total	747.09

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
05/24/17	AIR	$904.80
05/24/17	CAB	$14.58
05/31/17	AIR	$519.30
05/31/17	CAB	$21.50
06/01/17	CAB	$18.01

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	MIE ACTUALS EXIST
	Traveler Justification:	. On the nights of 5/26/17 through 5/28/17, Aaron Thiele utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Aaron Thiele to accept actual expense reimbursement at the increased lodging rate is attached. . On 5/28/17, Aaron Thiele was provided a meal during Secretary Zinke's cookout with park leadership and employees at Denali National Park and Preserve. The meal was provided by other Department employees as a de minimis gift in a "potluck" setting, so no DI-2000 form is required. Dinner was deducted from Aaron Thiele's M&IE allocation for 5/28/17. . On 5/29/17, Aaron Thiele was provided a lunch during Secretary Zinke's visit to Denali National Park and Preserve. The appropriate signed DI-2000 form is attached, and lunch was deducted from Aaron Thiele's M&IE allocation for 5/29/17. . On 5/30/17, Aaron Thiele was provided a meal during Secretary Zinke's attendance at the BBQ lunch hosted by the Office of Aviation Services Alaska Regional Office in Anchorage, Alaska. The meal was provided by other Department employees as a de minimis gift in a "potluck" setting, so no DI-2000 form is required. Lunch was deducted from Aaron Thiele's M&IE allocation for 5/30/17. . On the evening of 5/31/17, Aaron Thiele began travel from Anchorage, Alaska, to Washington, D.C., on an overnight connecting flight. This flight arrived in Washington, D.C. (DCA), on 6/1/17. Because this was an overnight flight, Aaron Thiele incurred no lodging expenses for the night of 5/31/17.
DFLT PMT METHOD USED	FAIL	Taxi ON 05/24/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD, GOVCC-C
	Traveler Justification:	. Aaron Thiele is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Aaron Thiele received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Aaron Thiele used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.

Document History 10/06/2017 Authorization: TANUM0000RXJC

Copyright 1989-2009 Concur Government Edition: Concur Inc. THIELE, AARON JOSEPH. 40213464

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/20/2017	9:39PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	
AUTHORIZATION SIGNED	06/26/2017	9:02PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:3,763.59	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature: _____

Date: _____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000RXJC
Travel Authorization Number:	TANUM0000RXJC	Trip Name:	05-24-17 Alaska
TA Date:	06/20/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION APPROV
Purpose:	Mission (Operational)	Document Detail:	Trip Purpose: From May 28, 2017, through June 1, 2017, Secretary Ryan Zinke was on official travel in the state of Alaska for a number of engagements. On May 28 and May 29, Secretary Zinke visited Denali National Park, where he took a tour of the park and met with local stakeholders and park leadership and staff. On the evening of May 29, Secretary Zinke travelled to Anchorage, Alaska, for a dinner meeting with Alaska Governor Bill Walker. In Anchorage, Secretary Zinke also met with Department staff, met with the Alaska Congressional delegation, spoke at an energy conference, met with Alaska tribes, and toured DOI facilities (see attached trip schedule). Aaron Thiele travelled to Alaska to help advance Secretary Zinke's engagements at these locations. Trip Notes: . On 5/29/17, Aaron Thiele was provided a lunch during Secretary Zinke's visit to Denali National Park and Preserve. The appropriate signed DI-2000 form is attached, and lunch was deducted from Aaron Thiele's M&IE allocation for 5/29/17. . On the evening of 5/31/17, Aaron Thiele began travel from Anchorage, Alaska, to Washington, D.C., on an overnight connecting flight. This flight arrived in Washington, D.C. (DCA), on 6/1/17. Because this was an overnight flight, Aaron Thiele incurred no lodging expenses for the night of 5/31/17. . Aaron Thiele is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Aaron Thiele received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Aaron Thiele used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.
Type Code:	Trip By Trip		

Traveler Profile

Name:	THIELE, AARON JOSEPH	ID:	1001204215
TID:	40213464	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Trip Purpose: From May 28, 2017, through June 1, 2017, Secretary Ryan Zinke was on official travel in the state of Alaska for a number of engagements. On May 28 and May 29, Secretary Zinke visited Denali National Park, where he took a tour of the park and met with local stakeholders and park leadership and staff. On the evening of May 29, Secretary Zinke travelled to Anchorage, Alaska, for a dinner meeting with Alaska Governor Bill Walker. In Anchorage, Secretary Zinke also met with Department staff, met with the Alaska Congressional delegation, spoke at an energy conference, met with Alaska tribes, and toured DOI facilities (see attached trip schedule). Aaron Thiele travelled to Alaska to help advance Secretary Zinke's engagements at these locations. Trip Notes: . On 5/29/17, Aaron Thiele was provided a lunch during Secretary Zinke's visit to Denali National Park and Preserve. The appropriate signed DI-2000 form is attached, and lunch was deducted from Aaron Thiele's M&IE allocation for 5/29/17. . On the evening of 5/31/17, Aaron Thiele began travel from Anchorage, Alaska, to Washington, D.C., on an overnight connecting flight. This flight arrived in Washington, D.C. (DCA), on 6/1/17. Because this was an overnight flight, Aaron Thiele incurred no lodging expenses for the night of 5/31/17. . Aaron Thiele is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Aaron Thiele received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Aaron Thiele used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
05/24/17	05/26/17	ANCHORAGE [INCL NAV RES], AK	Mission (Operational)	229.00 / 94.00
05/26/17	05/29/17	DENALI NATIONAL PARK, AK	Mission (Operational)	139.00 / 86.00
05/29/17	06/01/17	ANCHORAGE [INCL NAV RES], AK	Mission (Operational)	229.00 / 94.00

Document Totals

Total Expenses:	3,763.59
Reimbursable Expenses:	747.09
Non-Reimbursable Expenses:	3,016.50
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	1,424.10	.00
Lodging Taxes & Misc	94.65	.00
Lodging-PerDiem	1,483.00	.00
M&IE-PerDiem	693.00	.00
Transportation	54.09	.00
Transxn Fees	14.75	.00
Total Expenses:	3,763.59	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 1,587.59 — Total Per Diem Expenses: 2,176.00

Date	Description	Category	Cost	Pay Method	Per Diem
05/24/2017	Airline Flight	Com. Carrier	904.80	GOVCC-C	
Comment:	Airfare Ticket 0068668435897 was partially refunded for the amount of $296.30.				
05/24/2017	Lodging	Lodging-PerDiem	229.00	GOVCC-C	*
05/24/2017	M&IE	M&IE-PerDiem	70.50	REIMBURSABLE	*
05/24/2017	Taxi	Transportation	14.58	REIMBURSABLE	
Comment:	Taxi from office at MIB to Washington National Airport.				
05/25/2017	Lodging	Lodging-PerDiem	229.00	GOVCC-C	*
05/25/2017	M&IE	M&IE-PerDiem	94.00	REIMBURSABLE	*
05/26/2017	Lodging Tax	Lodging Taxes & Misc	13.23	GOVCC-C	
Comment:	Room Tax				
05/26/2017	Lodging	Lodging-PerDiem	189.00	GOVCC-C	*
Comment:	On the nights of 5/26/17 through 5/28/17, Aaron Thiele utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Aaron Thiele to accept actual expense reimbursement at the increased lodging rate is attached.				
05/26/2017	M&IE	M&IE-PerDiem	86.00	REIMBURSABLE	*
05/27/2017	Lodging Tax	Lodging Taxes & Misc	13.23	GOVCC-C	
Comment:	Room Tax				
05/27/2017	Lodging	Lodging-PerDiem	189.00	GOVCC-C	*
Comment:	On the nights of 5/26/17 through 5/28/17, Aaron Thiele utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Aaron Thiele to accept actual expense reimbursement at the increased lodging rate is attached.				
05/27/2017	M&IE	M&IE-PerDiem	86.00	REIMBURSABLE	*
05/28/2017	Lodging Tax	Lodging Taxes & Misc	13.23	GOVCC-C	
Comment:	Room Tax				
05/28/2017	Lodging	Lodging-PerDiem	189.00	GOVCC-C	*
Comment:	On the nights of 5/26/17 through 5/28/17, Aaron Thiele utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Aaron Thiele to accept actual expense reimbursement at the increased lodging rate is attached.				
05/28/2017	M&IE	M&IE-PerDiem	52.00	REIMBURSABLE	*
Comment:	On 5/28/17, Aaron Thiele was provided a meal during Secretary Zinke's cookout with park leadership and employees at Denali National Park and Preserve. The meal was provided by other Department employees as a de minimis gift in a "potluck" setting, so no DI-2000 form is required. Dinner was deducted from Aaron Thiele's M&IE allocation for 5/28/17.				
05/29/2017	Lodging Tax	Lodging Taxes &	27.48	GOVCC-C	

		Misc			
Comment: MOA Room Tax					
05/29/2017	Lodging	Lodging-PerDiem	229.00	GOVCC-C	*
05/29/2017	M&IE	M&IE-PerDiem	70.00	REIMBURSABLE	*
Comment: On 5/29/17, Aaron Thiele was provided a lunch during Secretary Zinke's visit to Denali National Park and Preserve. The appropriate signed DI-2000 form is attached, and lunch was deducted from Aaron Thiele's M&IE allocation for 5/29/17.					
05/30/2017	Lodging Tax	Lodging Taxes & Misc	27.48	GOVCC-C	
Comment: MOA Room Tax					
05/30/2017	Lodging	Lodging-PerDiem	229.00	GOVCC-C	*
05/30/2017	M&IE	M&IE-PerDiem	70.00	REIMBURSABLE	*
Comment: On 5/30/17, Aaron Thiele was provided a meal during Secretary Zinke's attendance at the BBQ lunch hosted by the Office of Aviation Services Alaska Regional Office in Anchorage, Alaska. The meal was provided by other Department employees as a de minimis gift in a "potluck" setting, so no DI-2000 form is required. Lunch was deducted from Aaron Thiele's M&IE allocation for 5/30/17.					
05/31/2017	Airline Flight	Com. Carrier	519.30	GOVCC-C	
Comment: Flight from Anchorage, AK to Washington, DC (DCA).					
05/31/2017	M&IE	M&IE-PerDiem	94.00	REIMBURSABLE	*
05/31/2017	Taxi	Transportation	21.50	REIMBURSABLE	
Comment: Taxi from Anchorage hotel to Ted Stevens Anchorage International Airport.					
06/01/2017	M&IE	M&IE-PerDiem	70.50	REIMBURSABLE	*
06/01/2017	Taxi	Transportation	18.01	REIMBURSABLE	
Comment: Taxi from Washington National Airport to residence in Washington, DC.					
06/20/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 2,176.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
05/24/2017	229.00/ 94.00	229.00	229.00	70.50	70.50				
05/25/2017	229.00/ 94.00	229.00	229.00	94.00	94.00				
05/26/2017	139.00/ 86.00	189.00	189.00	86.00	86.00				
05/27/2017	139.00/ 86.00	189.00	189.00	86.00	86.00				
05/28/2017	139.00/ 86.00	189.00	189.00	52.00	52.00				
05/29/2017	229.00/ 94.00	229.00	229.00	70.00	70.00				
05/30/2017	229.00/ 94.00	229.00	229.00	70.00	70.00				
05/31/2017	229.00/ 94.00	0.00	0.00	94.00	94.00				
06/01/2017	229.00/ 94.00	0.00	0.00	70.50	70.50				

Account Summary for the Selected Trip

Org: DOI	Label: FY 2016/2017 BSEE RSA	Acct Code: DS10100000/DR.10100.16BSETRV//167D0102DR/DL2000000.000000////	3,763.59
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 1,424.10	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 94.65	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 1,483.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 693.00	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 54.09	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	3,763.59

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2016/2017 BSEE RSA	DS10100000/DR.10100.16BSETRV//167D0102DR/DL2000000.000000////	GOVCC-C	3,016.50
DOI	FY 2016/2017 BSEE RSA	DS10100000/DR.10100.16BSETRV//167D0102DR/DL2000000.000000////	REIMBURSABLE	747.09

Totals by Label

DOI	FY 2016/2017 BSEE RSA	DS10100000/DR.10100.16BSETRV//167D0102DR/DL2000000.000000////	3,763.59

Total

Totals by Payment Method

GOVCC-C Total	3,016.50
REIMBURSABLE Total	747.09

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
05/24/17	AIR	$904.80
05/24/17	CAB	$14.58
05/31/17	AIR	$519.30
05/31/17	CAB	$21.50
06/01/17	CAB	$18.01

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	MIE ACTUALS EXIST
	Traveler Justification:	. On the nights of 5/26/17 through 5/28/17, Aaron Thiele utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Aaron Thiele to accept actual expense reimbursement at the increased lodging rate is attached. . On 5/28/17, Aaron Thiele was provided a meal during Secretary Zinke's cookout with park leadership and employees at Denali National Park and Preserve. The meal was provided by other Department employees as a de minimis gift in a "potluck" setting, so no DI-2000 form is required. Dinner was deducted from Aaron Thiele's M&IE allocation for 5/28/17. . On 5/29/17, Aaron Thiele was provided a lunch during Secretary Zinke's visit to Denali National Park and Preserve. The appropriate signed DI-2000 form is attached, and lunch was deducted from Aaron Thiele's M&IE allocation for 5/29/17. . On 5/30/17, Aaron Thiele was provided a meal during Secretary Zinke's attendance at the BBQ lunch hosted by the Office of Aviation Services Alaska Regional Office in Anchorage, Alaska. The meal was provided by other Department employees as a de minimis gift in a "potluck" setting, so no DI-2000 form is required. Lunch was deducted from Aaron Thiele's M&IE allocation for 5/30/17. . On the evening of 5/31/17, Aaron Thiele began travel from Anchorage, Alaska, to Washington, D.C., on an overnight connecting flight. This flight arrived in Washington, D.C. (DCA), on 6/1/17. Because this was an overnight flight, Aaron Thiele incurred no lodging expenses for the night of 5/31/17.
DFLT PMT METHOD USED	FAIL	Taxi ON 05/24/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD, GOVCC-C
	Traveler Justification:	. Aaron Thiele is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Aaron Thiele received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Aaron Thiele used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.

Document History 10/06/2017 Authorization: TANUM0000RXJC

Copyright 1989-2009 Concur Government Edition: Concur Inc. THIELE, AARON JOSEPH. 40213464

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/20/2017	9:39PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	
AUTHORIZATION SIGNED	06/26/2017	9:02PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:3,763.59	
ADJUSTED	06/26/2017	9:03PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	
AUTHORIZATION APPROV	06/26/2017	9:03PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:	_____
Traveler/Preparer Signature:	_____
Date:	_____
Approver Name:	_____
Approver Signature:	_____
Date:	_____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000RXJC
Travel Authorization Number:	TANUM0000RXJC	Trip Name:	05-24-17 Alaska
TA Date:	06/20/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION SIGNED
Purpose:	Mission (Operational)	Document Detail:	Trip Purpose: From May 28, 2017, through June 1, 2017, Secretary Ryan Zinke was on official travel in the state of Alaska for a number of engagements. On May 28 and May 29, Secretary Zinke visited Denali National Park, where he took a tour of the park and met with local stakeholders and park leadership and staff. On the evening of May 29, Secretary Zinke travelled to Anchorage, Alaska, for a dinner meeting with Alaska Governor Bill Walker. In Anchorage, Secretary Zinke also met with Department staff, met with the Alaska Congressional delegation, spoke at an energy conference, met with Alaska tribes, and toured DOI facilities (see attached trip schedule). Aaron Thiele travelled to Alaska to help advance Secretary Zinke's engagements at these locations. Trip Notes: . On 5/29/17, Aaron Thiele was provided a lunch during Secretary Zinke's visit to Denali National Park and Preserve. The appropriate signed DI-2000 form is attached, and lunch was deducted from Aaron Thiele's M&IE allocation for 5/29/17. . On the evening of 5/31/17, Aaron Thiele began travel from Anchorage, Alaska, to Washington, D.C., on an overnight connecting flight. This flight arrived in Washington, D.C. (DCA), on 6/1/17. Because this was an overnight flight, Aaron Thiele incurred no lodging expenses for the night of 5/31/17. . Aaron Thiele is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Aaron Thiele received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Aaron Thiele used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.
Type Code:	Trip By Trip		

Traveler Profile

Name:	THIELE, AARON JOSEPH	ID:	1001204215
TID:	40213464	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Trip Purpose: From May 28, 2017, through June 1, 2017, Secretary Ryan Zinke was on official travel in the state of Alaska for a number of engagements. On May 28 and May 29, Secretary Zinke visited Denali National Park, where he took a tour of the park and met with local stakeholders and park leadership and staff. On the evening of May 29, Secretary Zinke travelled to Anchorage, Alaska, for a dinner meeting with Alaska Governor Bill Walker. In Anchorage, Secretary Zinke also met with Department staff, met with the Alaska Congressional delegation, spoke at an energy conference, met with Alaska tribes, and toured DOI facilities (see attached trip schedule). Aaron Thiele travelled to Alaska to help advance Secretary Zinke's engagements at these locations. Trip Notes: . On 5/29/17, Aaron Thiele was provided a lunch during Secretary Zinke's visit to Denali National Park and Preserve. The appropriate signed DI-2000 form is attached, and lunch was deducted from Aaron Thiele's M&IE allocation for 5/29/17. . On the evening of 5/31/17, Aaron Thiele began travel from Anchorage, Alaska, to Washington, D.C., on an overnight connecting flight. This flight arrived in Washington, D.C. (DCA), on 6/1/17. Because this was an overnight flight, Aaron Thiele incurred no lodging expenses for the night of 5/31/17. . Aaron Thiele is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Aaron Thiele received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Aaron Thiele used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
05/24/17	05/26/17	ANCHORAGE [INCL NAV RES], AK	Mission (Operational)	229.00 / 94.00
05/26/17	05/29/17	DENALI NATIONAL PARK, AK	Mission (Operational)	139.00 / 86.00
05/29/17	06/01/17	ANCHORAGE [INCL NAV RES], AK	Mission (Operational)	229.00 / 94.00

Document Totals

Total Expenses:	3,763.59
Reimbursable Expenses:	747.09
Non-Reimbursable Expenses:	3,016.50
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	1,424.10	.00
Lodging Taxes & Misc	94.65	.00
Lodging-PerDiem	1,483.00	.00
M&IE-PerDiem	693.00	.00
Transportation	54.09	.00
Transxn Fees	14.75	.00
Total Expenses:	3,763.59	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 1,587.59 — Total Per Diem Expenses: 2,176.00

Date	Description	Category	Cost	Pay Method	Per Diem
05/24/2017	Airline Flight	Com. Carrier	904.80	GOVCC-C	
Comment:	Airfare Ticket 0068668435897 was partially refunded for the amount of $296.30.				
05/24/2017	Lodging	Lodging-PerDiem	229.00	GOVCC-C	*
05/24/2017	M&IE	M&IE-PerDiem	70.50	REIMBURSABLE	*
05/24/2017	Taxi	Transportation	14.58	REIMBURSABLE	
Comment:	Taxi from office at MIB to Washington National Airport.				
05/25/2017	Lodging	Lodging-PerDiem	229.00	GOVCC-C	*
05/25/2017	M&IE	M&IE-PerDiem	94.00	REIMBURSABLE	*
05/26/2017	Lodging Tax	Lodging Taxes & Misc	13.23	GOVCC-C	
Comment:	Room Tax				
05/26/2017	Lodging	Lodging-PerDiem	189.00	GOVCC-C	*
Comment:	On the nights of 5/26/17 through 5/28/17, Aaron Thiele utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Aaron Thiele to accept actual expense reimbursement at the increased lodging rate is attached.				
05/26/2017	M&IE	M&IE-PerDiem	86.00	REIMBURSABLE	*
05/27/2017	Lodging Tax	Lodging Taxes & Misc	13.23	GOVCC-C	
Comment:	Room Tax				
05/27/2017	Lodging	Lodging-PerDiem	189.00	GOVCC-C	*
Comment:	On the nights of 5/26/17 through 5/28/17, Aaron Thiele utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Aaron Thiele to accept actual expense reimbursement at the increased lodging rate is attached.				
05/27/2017	M&IE	M&IE-PerDiem	86.00	REIMBURSABLE	*
05/28/2017	Lodging Tax	Lodging Taxes & Misc	13.23	GOVCC-C	
Comment:	Room Tax				
05/28/2017	Lodging	Lodging-PerDiem	189.00	GOVCC-C	*
Comment:	On the nights of 5/26/17 through 5/28/17, Aaron Thiele utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Aaron Thiele to accept actual expense reimbursement at the increased lodging rate is attached.				
05/28/2017	M&IE	M&IE-PerDiem	52.00	REIMBURSABLE	*
Comment:	On 5/28/17, Aaron Thiele was provided a meal during Secretary Zinke's cookout with park leadership and employees at Denali National Park and Preserve. The meal was provided by other Department employees as a de minimis gift in a "potluck" setting, so no DI-2000 form is required. Dinner was deducted from Aaron Thiele's M&IE allocation for 5/28/17.				
05/29/2017	Lodging Tax	Lodging Taxes &	27.48	GOVCC-C	

		Misc			
Comment: MOA Room Tax					
05/29/2017	Lodging	Lodging-PerDiem	229.00	GOVCC-C	*
05/29/2017	M&IE	M&IE-PerDiem	70.00	REIMBURSABLE	*
Comment: On 5/29/17, Aaron Thiele was provided a lunch during Secretary Zinke's visit to Denali National Park and Preserve. The appropriate signed DI-2000 form is attached, and lunch was deducted from Aaron Thiele's M&IE allocation for 5/29/17.					
05/30/2017	Lodging Tax	Lodging Taxes & Misc	27.48	GOVCC-C	
Comment: MOA Room Tax					
05/30/2017	Lodging	Lodging-PerDiem	229.00	GOVCC-C	*
05/30/2017	M&IE	M&IE-PerDiem	70.00	REIMBURSABLE	*
Comment: On 5/30/17, Aaron Thiele was provided a meal during Secretary Zinke's attendance at the BBQ lunch hosted by the Office of Aviation Services Alaska Regional Office in Anchorage, Alaska. The meal was provided by other Department employees as a de minimis gift in a "potluck" setting, so no DI-2000 form is required. Lunch was deducted from Aaron Thiele's M&IE allocation for 5/30/17.					
05/31/2017	Airline Flight	Com. Carrier	519.30	GOVCC-C	
Comment: Flight from Anchorage, AK to Washington, DC (DCA).					
05/31/2017	M&IE	M&IE-PerDiem	94.00	REIMBURSABLE	*
05/31/2017	Taxi	Transportation	21.50	REIMBURSABLE	
Comment: Taxi from Anchorage hotel to Ted Stevens Anchorage International Airport.					
06/01/2017	M&IE	M&IE-PerDiem	70.50	REIMBURSABLE	*
06/01/2017	Taxi	Transportation	18.01	REIMBURSABLE	
Comment: Taxi from Washington National Airport to residence in Washington, DC.					
06/20/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 2,176.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
05/24/2017	229.00/ 94.00	229.00	229.00	70.50	70.50				
05/25/2017	229.00/ 94.00	229.00	229.00	94.00	94.00				
05/26/2017	139.00/ 86.00	189.00	189.00	86.00	86.00				
05/27/2017	139.00/ 86.00	189.00	189.00	86.00	86.00				
05/28/2017	139.00/ 86.00	189.00	189.00	52.00	52.00				
05/29/2017	229.00/ 94.00	229.00	229.00	70.00	70.00				
05/30/2017	229.00/ 94.00	229.00	229.00	70.00	70.00				
05/31/2017	229.00/ 94.00	0.00	0.00	94.00	94.00				
06/01/2017	229.00/ 94.00	0.00	0.00	70.50	70.50				

Account Summary for the Selected Trip

Org: DOI	Label: FY 2016/2017 BSEE RSA	Acct Code: DS10100000/DR.10100.16BSETRV//167D0102DR/DL2000000.000000////	3,763.59
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 1,424.10	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 94.65	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 1,483.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 693.00	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 54.09	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	3,763.59

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2016/2017 BSEE RSA	DS10100000/DR.10100.16BSETRV//167D0102DR/DL2000000.000000////	GOVCC-C	3,016.50
DOI	FY 2016/2017 BSEE RSA	DS10100000/DR.10100.16BSETRV//167D0102DR/DL2000000.000000////	REIMBURSABLE	747.09

Totals by Label

DOI	FY 2016/2017 BSEE RSA	DS10100000/DR.10100.16BSETRV//167D0102DR/DL2000000.000000////	3,763.59

Total

Totals by Payment Method

GOVCC-C Total	3,016.50
REIMBURSABLE Total	747.09

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
05/24/17	AIR	$904.80
05/24/17	CAB	$14.58
05/31/17	AIR	$519.30
05/31/17	CAB	$21.50
06/01/17	CAB	$18.01

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	MIE ACTUALS EXIST
	Traveler Justification:	. On the nights of 5/26/17 through 5/28/17, Aaron Thiele utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Aaron Thiele to accept actual expense reimbursement at the increased lodging rate is attached. . On 5/28/17, Aaron Thiele was provided a meal during Secretary Zinke's cookout with park leadership and employees at Denali National Park and Preserve. The meal was provided by other Department employees as a de minimis gift in a "potluck" setting, so no DI-2000 form is required. Dinner was deducted from Aaron Thiele's M&IE allocation for 5/28/17. . On 5/29/17, Aaron Thiele was provided a lunch during Secretary Zinke's visit to Denali National Park and Preserve. The appropriate signed DI-2000 form is attached, and lunch was deducted from Aaron Thiele's M&IE allocation for 5/29/17. . On 5/30/17, Aaron Thiele was provided a meal during Secretary Zinke's attendance at the BBQ lunch hosted by the Office of Aviation Services Alaska Regional Office in Anchorage, Alaska. The meal was provided by other Department employees as a de minimis gift in a "potluck" setting, so no DI-2000 form is required. Lunch was deducted from Aaron Thiele's M&IE allocation for 5/30/17. . On the evening of 5/31/17, Aaron Thiele began travel from Anchorage, Alaska, to Washington, D.C., on an overnight connecting flight. This flight arrived in Washington, D.C. (DCA), on 6/1/17. Because this was an overnight flight, Aaron Thiele incurred no lodging expenses for the night of 5/31/17.
DFLT PMT METHOD USED	FAIL	Taxi ON 05/24/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD, GOVCC-C
	Traveler Justification:	. Aaron Thiele is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Aaron Thiele received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Aaron Thiele used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.

Document History 10/05/2017 Authorization: TANUM0000RXJC

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/20/2017	9:39PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	
AUTHORIZATION SIGNED	06/26/2017	9:02PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:3,763.59	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature: _____

Date: _____

SECRETARIAL TRAVEL ROUTING SLIP
ADVANCE STAFF

TRAVELER: **Aaron Thiele**

TRIP LOCATION: **Alaska**

DATES: **05/24/17 – 06/01/17**

OFFICIAL: **X** POLITICAL: _____ PERSONAL: _____

REVIEWED BY / DATE:

TN / 6/29/17 TIM NIGBOROWICZ

DC / 6/29/17 DEBBIE COUSINS

MEMORANDUM

TO: Authorizing Official

FROM: Office of Scheduling and Advance

SUBJECT: Official Travel for Aaron Thiele

DATE: June 28, 2017

Trip Overview:

- Dates: May 24, 2017 – June 1, 2017
- Location: Alaska
- Purpose: From May 28, 2017, through June 1, 2017, Secretary Ryan Zinke was on official travel in the state of Alaska for a number of engagements. On May 28 and May 29, Secretary Zinke visited Denali National Park, where he took a tour of the park and met with local stakeholders and park leadership and staff. On the evening of May 29, Secretary Zinke travelled to Anchorage, Alaska, for a dinner meeting with Alaska Governor Bill Walker. In Anchorage, Secretary Zinke also met with Department staff, met with the Alaska Congressional delegation, spoke at an energy conference, met with Alaska tribes, and toured DOI facilities (see attached trip schedule). Aaron Thiele travelled to Alaska to help advance Secretary Zinke's engagements at these locations.

Trip Notes – Lodging and M&IE:

- On the nights of 5/26/17 through 5/28/17, Aaron Thiele utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Aaron Thiele to accept actual expense reimbursement at the increased lodging rate is attached.
- On 5/28/17, Aaron Thiele was provided a meal during Secretary Zinke's cookout with park leadership and employees at Denali National Park and Preserve. The meal was provided by other Department employees as a *de minimis* gift in a "potluck" setting, so no DI-2000 form is required. Dinner was deducted from Aaron Thiele's M&IE allocation for 5/28/17.
- On 5/29/17, Aaron Thiele was provided a lunch during Secretary Zinke's visit to Denali National Park and Preserve. The appropriate signed DI-2000 form is attached, and lunch was deducted from Aaron Thiele's M&IE allocation for 5/29/17.
- On 5/30/17, Aaron Thiele was provided a meal during Secretary Zinke's attendance at the BBQ lunch hosted by the Office of Aviation Services Alaska Regional Office in Anchorage, Alaska. The meal was provided by other Department employees as a *de minimis* gift in a "potluck" setting, so no DI-2000 form is required. Lunch was deducted from Aaron Thiele's M&IE allocation for 5/30/17.

- On the evening of 5/31/17, Aaron Thiele began travel from Anchorage, Alaska, to Washington, D.C., on an overnight connecting flight. This flight arrived in Washington, D.C. (DCA), on 6/1/17. Because this was an overnight flight, Aaron Thiele incurred no lodging expenses for the night of 5/31/17.

Trip Notes – Transportation and Miscellaneous:

- Aaron Thiele is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Aaron Thiele received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Aaron Thiele used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.
- Airfare Ticket 0068668435897 was partially refunded for the amount of $296.30.

Attachments:

- Travel voucher
- Travel authorization
- Duluth Travel, Inc. itinerary
- Duluth Travel, Inc. ticket receipts
- Hotel receipts
- Taxi receipts
- Signed DI-2000 form
- Signed memo authorizing lodging at a rate exceeding the maximum allowable government lodging rate
- Final trip schedule for the Secretary

Document Header Information

Document Type:	Voucher	Document Name:	TV0000K64C
Travel Authorization Number:	TANUM0000RXJC	Trip Name:	05-24-17 Alaska
TA Date	06/26/17	Currency:	USD
Organization.	DOIDOSSIO	Current Status:	CREATED
Purpose.	Mission (Operational)	Document Detail:	Trip Purpose: From May 28, 2017, through June 1, 2017, Secretary Ryan Zinke was on official travel in the state of Alaska for a number of engagements. On May 28 and May 29, Secretary Zinke visited Denali National Park, where he took a tour of the park and met with local stakeholders and park leadership and staff. On the evening of May 29, Secretary Zinke travelled to Anchorage, Alaska, for a dinner meeting with Alaska Governor Bill Walker. In Anchorage, Secretary Zinke also met with Department staff, met with the Alaska Congressional delegation, spoke at an energy conference, met with Alaska tribes, and toured DOI facilities (see attached trip schedule). Aaron Thiele travelled to Alaska to help advance Secretary Zinke's engagements at these locations. Trip Notes: . On 5/29/17, Aaron Thiele was provided a lunch during Secretary Zinke's visit to Denali National Park and Preserve. The appropriate signed DI-2000 form is attached, and lunch was deducted from Aaron Thiele's M&IE allocation for 5/29/17. . On the evening of 5/31/17, Aaron Thiele began travel from Anchorage, Alaska, to Washington, D.C., on an overnight connecting flight. This flight arrived in Washington, D.C. (DCA), on 6/1/17. Because this was an overnight flight, Aaron Thiele incurred no lodging expenses for the night of 5/31/17. . Aaron Thiele is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Aaron Thiele received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Aaron Thiele used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.
Type Code:	Trip By Trip		

Traveler Profile

Name:	THIELE, AARON JOSEPH	ID:	1001204215
TID:	40213464	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	.	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: Selected Trip

1

Purpose: Trip Purpose: From May 28, 2017, through June 1, 2017, Secretary Ryan Zinke was on official travel in the state of Alaska for a number of engagements. On May 28 and May 29, Secretary Zinke visited Denali National Park, where he took a tour of the park and met with local stakeholders and park leadership and staff. On the evening of May 29, Secretary Zinke travelled to Anchorage, Alaska, for a dinner meeting with Alaska Governor Bill Walker. In Anchorage, Secretary Zinke also met with Department staff, met with the Alaska Congressional delegation, spoke at an energy conference, met with Alaska tribes, and toured DOI facilities (see attached trip schedule). Aaron Thiele travelled to Alaska to help advance Secretary Zinke's engagements at these locations. Trip Notes: . On 5/29/17, Aaron Thiele was provided a lunch during Secretary Zinke's visit to Denali National Park and Preserve. The appropriate signed DI-2000 form is attached, and lunch was deducted from Aaron Thiele's M&IE allocation for 5/29/17. . On the evening of 5/31/17, Aaron Thiele began travel from Anchorage, Alaska, to Washington, D.C., on an overnight connecting flight. This flight arrived in Washington, D.C. (DCA), on 6/1/17. Because this was an overnight flight, Aaron Thiele incurred no lodging expenses for the night of 5/31/17. . Aaron Thiele is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Aaron Thiele received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Aaron Thiele used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.

Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
05/24/17	05/26/17	ANCHORAGE [INCL NAV RES], AK	Mission (Operational)	229.00 / 94.00
05/26/17	05/29/17	DENALI NATIONAL PARK, AK	Mission (Operational)	139.00 / 86.00
05/29/17	06/01/17	ANCHORAGE [INCL NAV RES], AK	Mission (Operational)	229.00 / 94.00

Document Totals

Total Expenses:	3,763.59
Reimbursable Expenses:	747.09
Non-Reimbursable Expenses:	3,016.50
Advance Applied:	.00
Net to Traveler:	747.09
Net to Government:	3,016.50
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	1,424.10	.00
Lodging Taxes & Misc	94.65	.00
Lodging-PerDiem	1,483.00	.00
M&IE-PerDiem	693.00	.00
Transportation	54.09	.00
Transxn Fees	14.75	.00
Total Expenses:	3,763.59	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 1,587.59 — Total Per Diem Expenses: 2,176.00

Date	Description	Category	Cost	Pay Method	Per Diem
05/24/2017	Airline Flight	Com. Carrier	904.80	GOVCC-C	
	Comment: Airfare Ticket 0068668435897 was partially refunded for the amount of $296.30.				
05/24/2017	Lodging	Lodging-PerDiem	229.00	GOVCC-C	*
05/24/2017	M&IE	M&IE-PerDiem	70.50	REIMBURSABLE	*
05/24/2017	Taxi	Transportation	14.58	REIMBURSABLE	
	Comment: Taxi from office at MIB to Washington National Airport.				
05/25/2017	Lodging	Lodging-PerDiem	229.00	GOVCC-C	*
05/25/2017	M&IE	M&IE-PerDiem	94.00	REIMBURSABLE	*
05/26/2017	Lodging Tax	Lodging Taxes & Misc	13.23	GOVCC-C	
	Comment: Room Tax				
05/26/2017	Lodging	Lodging-PerDiem	189.00	GOVCC-C	*
	Comment: On the nights of 5/26/17 through 5/28/17, Aaron Thiele utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Aaron Thiele to accept actual expense reimbursement at the increased lodging rate is attached.				
05/26/2017	M&IE	M&IE-PerDiem	86.00	REIMBURSABLE	*
05/27/2017	Lodging Tax	Lodging Taxes & Misc	13.23	GOVCC-C	
	Comment: Room Tax				
05/27/2017	Lodging	Lodging-PerDiem	189.00	GOVCC-C	*
	Comment: On the nights of 5/26/17 through 5/28/17, Aaron Thiele utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Aaron Thiele to accept actual expense reimbursement at the increased lodging rate is attached.				
05/27/2017	M&IE	M&IE-PerDiem	86.00	REIMBURSABLE	*
05/28/2017	Lodging Tax	Lodging Taxes & Misc	13.23	GOVCC-C	
	Comment: Room Tax				
05/28/2017	Lodging	Lodging-PerDiem	189.00	GOVCC-C	*
	Comment: On the nights of 5/26/17 through 5/28/17, Aaron Thiele utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Aaron Thiele to accept actual expense reimbursement at the increased lodging rate is attached.				
05/28/2017	M&IE	M&IE-PerDiem	52.00	REIMBURSABLE	*
	Comment: On 5/28/17, Aaron Thiele was provided a meal during Secretary Zinke's cookout with park leadership and employees at Denali National Park and Preserve. The meal was provided by other Department employees as a de minimis gift in a "potluck" setting, so no DI-2000 form is required. Dinner was deducted from Aaron				

	Thiele's M&IE allocation for 5/28/17.				
05/29/2017	Lodging Tax	Lodging Taxes & Misc	27.48	GOVCC-C	
Comment:	MOA Room Tax				
05/29/2017	Lodging	Lodging-PerDiem	229.00	GOVCC-C	
05/29/2017	M&IE	M&IE-PerDiem	70.00	REIMBURSABLE	
Comment:	On 5/29/17, Aaron Thiele was provided a lunch during Secretary Zinke's visit to Denali National Park and Preserve. The appropriate signed DI-2000 form is attached, and lunch was deducted from Aaron Thiele's M&IE allocation for 5/29/17.				
05/30/2017	Lodging Tax	Lodging Taxes & Misc	27.48	GOVCC-C	
Comment:	MOA Room Tax				
05/30/2017	Lodging	Lodging-PerDiem	229.00	GOVCC-C	
05/30/2017	M&IE	M&IE-PerDiem	70.00	REIMBURSABLE	
Comment:	On 5/30/17, Aaron Thiele was provided a meal during Secretary Zinke's attendance at the BBQ lunch hosted by the Office of Aviation Services Alaska Regional Office in Anchorage, Alaska. The meal was provided by other Department employees as a de minimis gift in a "potluck" setting, so no DI-2000 form is required. Lunch was deducted from Aaron Thiele's M&IE allocation for 5/30/17.				
05/31/2017	Airline Flight	Com. Carrier	519.30	GOVCC-C	
Comment:	Flight from Anchorage, AK to Washington, DC (DCA)				
05/31/2017	M&IE	M&IE-PerDiem	94.00	REIMBURSABLE	
05/31/2017	Taxi	Transportation	21.50	REIMBURSABLE	
Comment:	Taxi from Anchorage hotel to Ted Stevens Anchorage International Airport.				
06/01/2017	M&IE	M&IE-PerDiem	70.50	REIMBURSABLE	
06/01/2017	Taxi	Transportation	18.01	REIMBURSABLE	
Comment:	Taxi from Washington National Airport to residence in Washington, DC.				
06/26/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances 2,176.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
05/24/2017	229.00/ 94.00	229.00	229.00	70.50	70.50				
05/25/2017	229.00/ 94.00	229.00	229.00	94.00	94.00				
05/26/2017	139.00/ 86.00	189.00	189.00	86.00	86.00				
05/27/2017	139.00/ 86.00	189.00	189.00	86.00	86.00				
05/28/2017	139.00/ 86.00	189.00	189.00	52.00	52.00				
05/29/2017	229.00/ 94.00	229.00	229.00	70.00	70.00				
05/30/2017	229.00/ 94.00	229.00	229.00	70.00	70.00				
05/31/2017	229.00/ 94.00	0.00	0.00	94.00	94.00				
06/01/2017	229.00/ 94.00	0.00	0.00	70.50	70.50				

Account Summary for the Selected Trip

Org: DOI	Label: FY 2016/2017 BSEE RSA	Acct Code: DS10100000/DR.10100.16BSETRV//167D0102DR/DL2000000.000000///	3,763.59
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 1,424.10	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 94.65	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 1,483.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 693.00	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 54.09	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	3,763.59

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2016/2017 BSEE RSA	DS10100000/DR.10100.16BSETRV//167D0102DR/DL2000000.000000///GOVCC-C		3,016.50
DOI	FY 2016/2017 BSEE RSA	DS10100000/DR.10100.16BSETRV//167D0102DR/DL2000000.000000///REIMBURSABLE		747.09

Totals by Label

DOI	FY 2016/2017 BSEE RSA Total	DS10100000/DR.10100.16BSETRV//167D0102DR/DL2000000.000000///	3,763.59

Totals by Payment Method

GOVCC-C Total	3,016.50
REIMBURSABLE Total	747.09

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
05/24/17	AIR Airline Flight	$904.80
05/31/17	AIR Airline Flight	$519.30

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	MIE ACTUALS EXIST
	Traveler Justification:	. On the nights of 5/26/17 through 5/28/17, Aaron Thiele utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Aaron Thiele to accept actual expense reimbursement at the increased lodging rate is attached. . On 5/28/17, Aaron Thiele was provided a meal during Secretary Zinke's cookout with park leadership and employees at Denali National Park and Preserve. The meal was provided by other Department employees as a de minimis gift in a "potluck" setting, so no DI-2000 form is required. Dinner was deducted from Aaron Thiele's M&IE allocation for 5/28/17. . On 5/29/17, Aaron Thiele was provided a lunch during Secretary Zinke's visit to Denali National Park and Preserve. The appropriate signed DI-2000 form is attached, and lunch was deducted from Aaron Thiele's M&IE allocation for 5/29/17. . On 5/30/17, Aaron Thiele was provided a meal during Secretary Zinke's attendance at the BBQ lunch hosted by the Office of Aviation Services Alaska Regional Office in Anchorage, Alaska. The meal was provided by other Department employees as a de minimis gift in a "potluck" setting, so no DI-2000 form is required. Lunch was deducted from Aaron Thiele's M&IE allocation for 5/30/17. . On the evening of 5/31/17, Aaron Thiele began travel from Anchorage, Alaska, to Washington, D.C., on an overnight connecting flight. This flight arrived in Washington, D.C. (DCA), on 6/1/17. Because this was an overnight flight, Aaron Thiele incurred no lodging expenses for the night of 5/31/17.
DFLT PMT METHOD USED	FAIL	Taxi ON 05/24/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD, GOVCC-C
	Traveler Justification:	. Aaron Thiele is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Aaron Thiele received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Aaron Thiele used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.

Document History 06/29/2017 Voucher: TV0000K64C

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/26/2017	9:29PM EST	NIGBOROWICZ, TIMOTHY M Net Adjustment 0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name: AARON THIELE
Traveler/Preparer Signature:
Date: 06/29/17
Approver Name: Dorcas Magallanes Acting DAOS
Approver Signature: Dorcas Magallanes
Date: 6/29/17

Document Header Information

Document Type	Authorization	Document Name:	TANUM0000RXJC
Travel Authorization Number:	TANUM0000RXJC	Trip Name:	05-24-17 Alaska
TA Date:	06/20/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION APPROV
Purpose:	Mission (Operational)	Document Detail:	Trip Purpose: From May 28, 2017, through June 1, 2017, Secretary Ryan Zinke was on official travel in the state of Alaska for a number of engagements. On May 28 and May 29, Secretary Zinke visited Denali National Park, where he took a tour of the park and met with local stakeholders and park leadership and staff. On the evening of May 29, Secretary Zinke travelled to Anchorage, Alaska, for a dinner meeting with Alaska Governor Bill Walker. In Anchorage, Secretary Zinke also met with Department staff, met with the Alaska Congressional delegation, spoke at an energy conference, met with Alaska tribes, and toured DOI facilities (see attached trip schedule). Aaron Thiele travelled to Alaska to help advance Secretary Zinke's engagements at these locations. Trip Notes: . On 5/29/17, Aaron Thiele was provided a lunch during Secretary Zinke's visit to Denali National Park and Preserve. The appropriate signed DI-2000 form is attached, and lunch was deducted from Aaron Thiele's M&IE allocation for 5/29/17 . On the evening of 5/31/17, Aaron Thiele began travel from Anchorage, Alaska, to Washington, D.C., on an overnight connecting flight. This flight arrived in Washington, D.C. (DCA), on 6/1/17. Because this was an overnight flight, Aaron Thiele incurred no lodging expenses for the night of 5/31/17. . Aaron Thiele is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Aaron Thiele received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Aaron Thiele used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.
Type Code:	Trip By Trip		

Traveler Profile

Name:	THIELE, AARON JOSEPH	ID:	1001204215
TID:	40213464	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:		Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: Selected Trip

1

Purpose: Trip Purpose: From May 28, 2017, through June 1, 2017, Secretary Ryan Zinke was on official travel in the state of Alaska for a number of engagements. On May 28 and May 29, Secretary Zinke visited Denali National Park, where he took a tour of the park and met with local stakeholders and park leadership and staff. On the evening of May 29, Secretary Zinke travelled to Anchorage, Alaska, for a dinner meeting with Alaska Governor Bill Walker. In Anchorage, Secretary Zinke also met with Department staff, met with the Alaska Congressional delegation, spoke at an energy conference, met with Alaska tribes, and toured DOI facilities (see attached trip schedule). Aaron Thiele travelled to Alaska to help advance Secretary Zinke's engagements at these locations. Trip Notes: . On 5/29/17, Aaron Thiele was provided a lunch during Secretary Zinke's visit to Denali National Park and Preserve. The appropriate signed DI-2000 form is attached, and lunch was deducted from Aaron Thiele's M&IE allocation for 5/29/17 . On the evening of 5/31/17, Aaron Thiele began travel from Anchorage, Alaska, to Washington, D.C., on an overnight connecting flight. This flight arrived in Washington, D.C. (DCA), on 6/1/17. Because this was an overnight flight, Aaron Thiele incurred no lodging expenses for the night of 5/31/17. . Aaron Thiele is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Aaron Thiele received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Aaron Thiele used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.

Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
05/24/17	05/26/17	ANCHORAGE [INCL NAV RES], AK	Mission (Operational)	229.00 / 94.00
05/26/17	05/29/17	DENALI NATIONAL PARK, AK	Mission (Operational)	139.00 / 86.00
05/29/17	06/01/17	ANCHORAGE [INCL NAV RES], AK	Mission (Operational)	229.00 / 94.00

Document Totals

Total Expenses:	3,763.59
Reimbursable Expenses:	747.09
Non-Reimbursable Expenses:	3,016.50
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	1,424.10	.00
Lodging Taxes & Misc	94.65	.00
Lodging-PerDiem	1,483.00	.00
M&IE-PerDiem	693.00	.00
Transportation	54.09	.00
Transxn Fees	14.75	.00
Total Expenses:	3,763.59	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 1,587.59 — Total Per Diem Expenses: 2,176.00

Date	Description	Category	Cost	Pay Method	Per Diem
05/24/2017	Airline Flight	Com. Carrier	904.80	GOVCC-C	
	Comment: Airfare Ticket 0068668435897 was partially refunded for the amount of $296.30.				
05/24/2017	Lodging	Lodging-PerDiem	229.00	GOVCC-C	*
05/24/2017	M&IE	M&IE-PerDiem	70.50	REIMBURSABLE	*
05/24/2017	Taxi	Transportation	14.58	REIMBURSABLE	
	Comment: Taxi from office at MIB to Washington National Airport.				
05/25/2017	Lodging	Lodging-PerDiem	229.00	GOVCC-C	*
05/25/2017	M&IE	M&IE-PerDiem	94.00	REIMBURSABLE	*
05/26/2017	Lodging Tax	Lodging Taxes & Misc	13.23	GOVCC-C	
	Comment: Room Tax				
05/26/2017	Lodging	Lodging-PerDiem	189.00	GOVCC-C	*
	Comment: On the nights of 5/26/17 through 5/28/17, Aaron Thiele utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Aaron Thiele to accept actual expense reimbursement at the increased lodging rate is attached.				
05/26/2017	M&IE	M&IE-PerDiem	86.00	REIMBURSABLE	*
05/27/2017	Lodging Tax	Lodging Taxes & Misc	13.23	GOVCC-C	
	Comment: Room Tax				
05/27/2017	Lodging	Lodging-PerDiem	189.00	GOVCC-C	*
	Comment: On the nights of 5/26/17 through 5/28/17, Aaron Thiele utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Aaron Thiele to accept actual expense reimbursement at the increased lodging rate is attached.				
05/27/2017	M&IE	M&IE-PerDiem	86.00	REIMBURSABLE	*
05/28/2017	Lodging Tax	Lodging Taxes & Misc	13.23	GOVCC-C	
	Comment: Room Tax				
05/28/2017	Lodging	Lodging-PerDiem	189.00	GOVCC-C	*
	Comment: On the nights of 5/26/17 through 5/28/17, Aaron Thiele utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Aaron Thiele to accept actual expense reimbursement at the increased lodging rate is attached.				
05/28/2017	M&IE	M&IE-PerDiem	52.00	REIMBURSABLE	*
	Comment: On 5/28/17, Aaron Thiele was provided a meal during Secretary Zinke's cookout with park leadership and employees at Denali National Park and Preserve. The meal was provided by other Department employees as a de minimis gift in a "potluck" setting, so no DI-2000 form is required. Dinner was deducted from Aaron Thiele's M&IE allocation for 5/28/17				
05/29/2017	Lodging Tax	Lodging Taxes &	27.48	GOVCC-C	

		Misc			
Comment: MOA Room Tax					
05/29/2017	Lodging	Lodging-PerDiem	229.00	GOVCC-C	
05/29/2017	M&IE	M&IE-PerDiem	70.00	REIMBURSABLE	
Comment: On 5/29/17, Aaron Thiele was provided a lunch during Secretary Zinke's visit to Denali National Park and Preserve. The appropriate signed DI-2000 form is attached, and lunch was deducted from Aaron Thiele's M&IE allocation for 5/29/17.					
05/30/2017	Lodging Tax	Lodging Taxes & Misc	27.48	GOVCC-C	
Comment: MOA Room Tax					
05/30/2017	Lodging	Lodging-PerDiem	229.00	GOVCC-C	
05/30/2017	M&IE	M&IE-PerDiem	70.00	REIMBURSABLE	
Comment: On 5/30/17, Aaron Thiele was provided a meal during Secretary Zinke's attendance at the BBQ lunch hosted by the Office of Aviation Services Alaska Regional Office in Anchorage, Alaska. The meal was provided by other Department employees as a de minimis gift in a "potluck" setting, so no DI-2000 form is required. Lunch was deducted from Aaron Thiele's M&IE allocation for 5/30/17.					
05/31/2017	Airline Flight	Com. Carrier	519.30	GOVCC-C	
Comment: Flight from Anchorage, AK to Washington, DC (DCA).					
05/31/2017	M&IE	M&IE-PerDiem	94.00	REIMBURSABLE	
05/31/2017	Taxi	Transportation	21.50	REIMBURSABLE	
Comment: Taxi from Anchorage hotel to Ted Stevens Anchorage International Airport.					
06/01/2017	M&IE	M&IE-PerDiem	70.50	REIMBURSABLE	
06/01/2017	Taxi	Transportation	18.01	REIMBURSABLE	
Comment: Taxi from Washington National Airport to residence in Washington, DC.					
06/20/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 2,176.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
05/24/2017	229.00/ 94.00	229.00	229.00	70.50	70.50				
05/25/2017	229.00/ 94.00	229.00	229.00	94.00	94.00				
05/26/2017	139.00/ 86.00	189.00	189.00	86.00	86.00				
05/27/2017	139.00/ 86.00	189.00	189.00	86.00	86.00				
05/28/2017	139.00/ 86.00	189.00	189.00	52.00	52.00				
05/29/2017	229.00/ 94.00	229.00	229.00	70.00	70.00				
05/30/2017	229.00/ 94.00	229.00	229.00	70.00	70.00				
05/31/2017	229.00/ 94.00	0.00	0.00	94.00	94.00				
06/01/2017	229.00/ 94.00	0.00	0.00	70.50	70.50				

Account Summary for the Selected Trip

Org: DOI	Label: FY 2016/2017 BSEE RSA	Acct Code DS10100000/DR.10100.16BSETRV//167D0102DR/DL2000000.000000////	3,763.59
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 1,424.10	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 94.65	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 1,483.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 693.00	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 54.09	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	3,763.59

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2016/2017 BSEE RSA	DS10100000/DR.10100.16BSETRV//167D0102DR/DL2000000.000000////GOVCC-C		3,016.50
DOI	FY 2016/2017 BSEE RSA	DS10100000/DR.10100.16BSETRV//167D0102DR/DL2000000.000000////REIMBURSABLE		747.09

Totals by Label

DOI	FY 2016/2017 BSEE RSA	DS10100000/DR.10100.16BSETRV//167D0102DR/DL2000000.000000////	3,763.59

Total

Totals by Payment Method

GOVCC-C Total	3,016.50
REIMBURSABLE Total	747.09

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
05/24/17	AIR	$904.80
05/24/17	CAB	$14.58
05/31/17	AIR	$519.30
05/31/17	CAB	$21.50
06/01/17	CAB	$18.01

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	MIE ACTUALS EXIST
	Traveler Justification:	. On the nights of 5/26/17 through 5/28/17, Aaron Thiele utilized lodging at a rate that exceeded the maximum allowable government lodging rate established by the General Services Administration. A signed memo authorizing Aaron Thiele to accept actual expense reimbursement at the increased lodging rate is attached. . On 5/28/17, Aaron Thiele was provided a meal during Secretary Zinke's cookout with park leadership and employees at Denali National Park and Preserve. The meal was provided by other Department employees as a de minimis gift in a "potluck" setting, so no DI-2000 form is required. Dinner was deducted from Aaron Thiele's M&IE allocation for 5/28/17. . On 5/29/17, Aaron Thiele was provided a lunch during Secretary Zinke's visit to Denali National Park and Preserve. The appropriate signed DI-2000 form is attached, and lunch was deducted from Aaron Thiele's M&IE allocation for 5/29/17. . On 5/30/17, Aaron Thiele was provided a meal during Secretary Zinke's attendance at the BBQ lunch hosted by the Office of Aviation Services Alaska Regional Office in Anchorage, Alaska. The meal was provided by other Department employees as a de minimis gift in a "potluck" setting, so no DI-2000 form is required. Lunch was deducted from Aaron Thiele's M&IE allocation for 5/30/17. . On the evening of 5/31/17, Aaron Thiele began travel from Anchorage, Alaska, to Washington, D.C., on an overnight connecting flight. This flight arrived in Washington, D.C. (DCA), on 6/1/17. Because this was an overnight flight, Aaron Thiele incurred no lodging expenses for the night of 5/31/17.
DFLT PMT METHOD USED	FAIL	Taxi ON 05/24/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD, GOVCC-C
	Traveler Justification:	. Aaron Thiele is a new employee at the Department and he did not receive his government credit card prior to the start of this travel. Aaron Thiele received authorization to use the OS declining balance credit card to pay for the cost of his airline tickets and lodging accommodations. Except for his airline tickets and lodging accommodations, Aaron Thiele used his personal credit card to pay for all other expenses during this trip. Therefore, except for airline tickets and lodging accommodations, all other expenses for this trip are categorized as reimbursable.

Document History 06/29/2017 Authorization: TANUM0000RXJC

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/20/2017	9:39PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment 0.00	
AUTHORIZATION SIGNED	06/26/2017	9:02PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:3,763.59	
ADJUSTED	06/26/2017	9:03PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	
AUTHORIZATION APPROV	06/26/2017	9:03PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:	TIM NIGBOROWICZ
Traveler/Preparer Signature:	
Date:	6/26/17
Approver Name:	Downey Magallanes Acty DCOS
Approver Signature:	
Date:	6/29/17

Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

05-24-17 Travel for Aaron Thiele

1 message

Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> Wed, May 24, 2017 at 4:28 PM
To: Megan Bloomgren <megan_bloomgren@ios.doi.gov>
Cc: Debbie Cousins <debbie_cousins@ios.doi.gov>

Please provide approval for the following travel to Alaska for Aaron Thiele:

1. Dates of travel
05/24/17 - 06/02/17

2. Purpose of travel
To help advance Secretary Zinke's travel to the following locations in Alaska:

- Byers Lake
- Denali National Park and Preserve
- Anchorage

3. Associated cost of the travel
$4,200

4. Who will be paying for travel (DOI or other)
DOI

Thank you.

Tim Nigborowicz
Office of Scheduling and Advance
202-208-7551

Date: 05/23/2017
Record Locator: 3F45GV
Travelers:
Thiele, Aaron.Joseph
Agent: doi.travel@duluthtravelinc.com

Agency Address
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Wed, May 24 2017 Anchorage, AK

11:45 AM depart — **Ronald Reagan Ntl Washington (DCA)** to **Minneapolis-Stp (MSP)** — Confirmation No. HRACGJ

Delta Air Lines
Flight 880

Takeoff: 11:45 AM Terminal: B
Ronald Reagan Ntl Washington, DC
Economy Class [Y] Class | McDonnell Douglas MD-80 | Lunch | 2h 47m

Landing: 1:32 PM (Terminal: 1)
Minneapolis-Stp, MN

Travelers:
Name: Thiele, Aaron.Joseph Ticket #: 006-8668435897 Seat: 18E

5:50 PM depart — **Minneapolis-Stp (MSP)** to **Anchorage (ANC)** — Confirmation No. HRACGJ

Delta Air Lines
Flight 1088

Takeoff: 5:50 PM Terminal: 1
Minneapolis-Stp, MN
Economy Class [Y] Class | Boeing 757-200 | Dinner | 5h 49m

Landing: 8:39 PM (Terminal: S)
Anchorage, AK

Travelers:
Name: Thiele, Aaron.Joseph Ticket #: 006-8668435897 Seat: 27A
Notes: Unable to assign seat at this time..will keep ck for a seat

4:00 PM check-in — **Embassy Suites Anchorage** Confirmation No. 84226021
Address: 600 East Benson Boulevard Anchorage Ak 99503
Nights: 2 (name: Thiele Aaronjoseph)
Guarantee Info: (b) (6)
Other Info: ZD102388999
Nightly Rate: $229.00
Total Rate: $512.96

Phone: 1-907-332-7000 Fax: 1-907-332-7001
Rooms: 1 room
Room Desc: Fedrooms -fedrooms GOV Rate 1 Bedroom Suite-1 King Bed-nonsmoking Wifi Avl-sleeper Sofa-microwave-refrigerator
Cancel Policy: 4PM Cancel Day Of Arrival

Fri, May 26 2017

check-out **Embassy Suites Anchorage** Confirmation No. 84226021

Mon, May 29 2017

3:00 PM check-in — **Hotel Captain Cook LVX** Confirmation No. 26969SB134584
Address: 939 West 5TH Ave Anchorage Ak 99501
Nights: 2 (name: Thiele Aaronjoseph)
Guarantee Info: (b) (6)
Other Info:
Nightly Rate: $229.00
Total Rate: $512.96

Phone: 1-907-276-6000 Fax: 1-907-343-2298
Rooms: 1 room
Room Desc: Government Rate Deluxe Room With 1 King-mountain Or Inlet Views And Comp Wireless.
Cancel Policy: CXL By 1600 Hotel Time On 28may17-fee 1 Night-incl Tax-fees

Wed, May 31 2017 Minneapolis-Stp, MN

check-out **Hotel Captain Cook LVX** Confirmation No. 26969SB134584

9:40 PM depart — **Anchorage (ANC)** to **Minneapolis-Stp (MSP)** — Confirmation No. HRACGJ

Delta Air Lines
Flight 1088

Takeoff: 9:40 PM Terminal: S
Anchorage, AK
Economy Class [Y] Class | Boeing 757-200 | Dinner | 5h 28m

Landing: 1 Jun, 6:08 AM (Terminal: 1)
Minneapolis-Stp, MN

Travelers:
Name: Thiele, Aaron.Joseph Ticket #: 006-8668567475 Seat: 29C

Thu, Jun 01 2017 Ronald Reagan Ntl Washington, DC

7:30 AM depart — **Minneapolis-Stp (MSP)** to **Ronald Reagan Ntl Washington (DCA)** — Confirmation No. HRACGJ

Delta Air Lines
Flight 1464

Takeoff: 7:30 AM Terminal: 1
Minneapolis-Stp, MN
Economy Class [Y] Class | McDonnell Douglas MD-80 | Breakfast | 2h 32m

Landing: 11:02 AM (Terminal: B)
Ronald Reagan Ntl Washington, DC

Travelers:
Name: Thiele, Aaron.Joseph Ticket #: 006-8668567475 Seat: 18C

Additional Information:

- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To Www.Tsa.Gov.
- For Emergency Assistance Call 855-847-6398
- Org Code:

A Message From Your Agent

THIS MESSAGE CONFIRMS THAT YOUR RESERVATION HAS BEEN TICKETED. FOR CHANGES CANCELLATIONS OR QUESTIONS PLEASE CALL YOUR DEDICATED TRAVEL TEAM.

TRAVEL Incorporated

*** REFUND ***

Ticket Number	006-8668435897
Account #	D00880
Issue Date	Tue, May 23, 2017
Booking ID	3F45GV
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Thiele/Aaron.Joseph**

Type	Carrier / Equip	Flight # / Class / Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES 757	1088 / L LCADCA Confirmation: HRACGJ	Thu, 06/01/2017 Fri, 06/02/2017	Leave :: ANCHORAGE Arrive :: MINNEAPOLIS-STP *** Connecting ***	940P 608A
✈	DELTA AIR LINES M80	1464 / L LCADCA Confirmation: HRACGJ	Fri, 06/02/2017 Fri, 06/02/2017	Leave :: MINNEAPOLIS-STP Arrive :: RONALD REAGAN NTL WASHINGTON	730A 1102A

— Remark(s) —

U5/UUN/30*C30
U25/NO PROFILE
U29/TATHIELEDO05242017
U82/ORFSHOURLY
U89/NP-T0523171007

Fare	($257.38)
Tax	($38.92)
Total Amount	($296.30)
Amount Charged	($296.30)

Air only indicated here

WAS DL MSP369.30DL ANC461.91DL X/MSP DL WAS257.38USD1088.59 END DL ZPDCAMSPANCMSP XT11.20AY16.50XF DCA4.5MSP4.5ANC3 MSP4.5

TRAVEL Incorporated

Ticket Number	006-8668435897
Account #	D00880
Issue Date	Tue, May 23, 2017
Booking ID	3F45GV
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Thiele/Aaron.Joseph**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES M80	880 / Y YCADCA Confirmation: HRACGJ	Wed, 05/24/2017 Wed, 05/24/2017	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: MINNEAPOLIS-STP *** Connecting ***	1145A 132P
✈	DELTA AIR LINES 757	1088 / Y YCA Confirmation: HRACGJ	Wed, 05/24/2017 Wed, 05/24/2017	Leave :: MINNEAPOLIS-STP Arrive :: ANCHORAGE	550P 839P
🛏	Hotel: Address: Confirmation Number: Phone Number: GalaxyNet Status:	Embassy Suites Anchorage 600 East Benson Boulevard Anchorage, AK 99503 84226021 1 (907) 332-7000		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Wed, 05/24/2017 Fri, 05/26/2017 $229.00 1 1 A01A9D
🛏	Hotel: Address: Confirmation Number: Phone Number GalaxyNet Status:	Hotel Captain Cook Lvx 939 West 5th Ave Anchorage, AK 99501 26969SB134584 1 (907) 276-6000 Duplicate		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Mon, 05/29/2017 Thu, 06/01/2017 $229.00 1 1 A1KGOV
✈	DELTA AIR LINES 757	1088 / L LCADCA Confirmation: HRACGJ	Thu, 06/01/2017 Fri, 06/02/2017	Leave :: ANCHORAGE Arrive :: MINNEAPOLIS-STP *** Connecting ***	940P 608A
✈	DELTA AIR LINES M80	1464 / L LCADCA Confirmation: HRACGJ	Fri, 06/02/2017 Fri, 06/02/2017	Leave :: MINNEAPOLIS-STP Arrive :: RONALD REAGAN NTL WASHINGTON	730A 1102A

— Remark(s) —

U29/TATHIELEDO05242017

U82/ORFSHOURLY

Fare	$1,088.59
Tax	$112.51
Total Amount	$1,201.10
Amount Charged	$1,201.10

Air only indicated here.

WAS DL MSP369.30DL ANC461.91DL X/MSP DL WAS257.38USD1088.59 END DL ZPDCAMSPANCMSP XT11.20AY16.50XF DCA4.5MSP4.5ANC3 MSP4.5

TRAVEL Incorporated

Ticket Number	006-8668567475
Account #	D00880
Issue Date	Thu, May 25, 2017
Booking ID	3F45GV
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Thiele/Aaron.Joseph**

Type	Carrier / Equip	Flight # / Class / Fare Basis	Travel Dates	City - Airport	Time
Hotel	Hotel:	Embassy Suites		Check In:	Wed,
	Address:	Anchorage		Check Out:	05/24/2017
		600 East Benson		Your Nightly Rate:	Fri, 05/26/2017
		Boulevard		Number of Rooms:	$229.00
	Confirmation	Anchorage, AK 99503		Number of People:	1
	Number:			Room Type:	1
	Phone Number:	26969SB134584			A01A9D
	GalaxyNet Status:	1 (907) 332-7000			
Hotel	Hotel:	Hotel Captain Cook Lvx		Check In:	Mon,
	Address:	939 West 5th Ave		Check Out:	05/29/2017
		Anchorage, AK 99501		Your Nightly Rate:	Wed,
				Number of Rooms:	05/31/2017
	Confirmation	26969SB134584		Number of People:	$229.00
	Number:	1 (907) 276-6000		Room Type:	1
	Phone Number				1
	GalaxyNet Status:				A1KGOV
Air	DELTA AIR LINES	1088 / Y	Wed,	Leave :: ANCHORAGE	940P
	757	YCADCA	05/31/2017	Arrive :: MINNEAPOLIS-STP	608A
		Confirmation: HRACGJ	Thu, 06/01/2017	*** Connecting ***	
Air	DELTA AIR LINES	1464 / Y	Thu, 06/01/2017	Leave :: MINNEAPOLIS-STP	730A
	M80	YCADCA	Thu, 06/01/2017	Arrive :: RONALD REAGAN NTL	1102A
		Confirmation: HRACGJ		WASHINGTON	

— **Remark(s)** —

U29/TATHIELEDO05242017

U82/ORFSHOURLY

Fare	**$473.15**
Tax	**$46.15**
Total Amount	**$519.30**
Amount Charged	**$519.30**

Air only indicated here.

ANC DL X/MSP DL WAS473.15USD473.15END DL ZPANCMSP XT 5.60AY7.50XF ANC3MSP4.5

EMBASSY SUITES
by HILTON

600 East Benson Blvd. • Anchorage, AK 99503
Phone (907) 332-7000 • Fax (907) 332-7001
For reservations across the nation
www.embassysuites.com or 1-800-EMBASSY

Name & Address

THIELE, AARON
(b) (6)

Suite 317/TQBN
Arrival Date 5/24/2017 10:06:00 PM
Departure Date 5/26/2017

Adult/Child 1/0
Suite Rate 229.00

Rate Plan: CP1
HH # (b) (6)
AL:
Car:

Folio

Confirmation Number: 84226021

5/26/2017

HILTON HHONORS

DATE	REFERENCE	DESCRIPTION	AMOUNT
5/24/2017	1512881	GUEST ROOM EXEMPT	$229.00
5/25/2017	1513307	GUEST ROOM EXEMPT	$229.00
5/26/2017	1513513	(b) (6)	($458.00)
		BALANCE	$0.00

You have earned approximately 4580 Hilton Honors points for this stay. Hilton Honors(R) stays are posted within 72 hours of checkout. To check your earnings or book your next stay at more than 4,900 h

Thank you for staying with us. Visit embassysuites.com for more information on hotel packages, subscribe to our E-nnouncements newsletter, or plan your next stay at close to 200 destinations.

ACCOUNT NO.	
CARD MEMBER NAME	
ESTABLISHMENT NO. & LOCATION	ESTABLISHMENT AGREES TO TRANSMIT TO CARD HOLDER FOR PAYMENT
CARD MEMBER'S SIGNATURE	X

MERCHANDISE AND/OR SERVICES PURCHASED ON THIS CARD SHALL NOT BE RESOLD OR RETURNED FOR A CASH REFUND

DATE OF CHARGE	FOLIO NO./CHECK NO. 270733 B
AUTHORIZATION	INITIAL
PURCHASES & SERVICES	
TAXES	
TIPS & MISC.	
TOTAL AMOUNT	-458.00

PAYMENT DUE UPON RECEIPT

Grande Denali Lodge

P. O. Box 8
Home Office: 2702 Denali Street, Anchorage AK 99503
Denali National Park, AK 99755
Telephone: (907)683-5100 Fax: (907)683-8502

May 29, 2017
9:21 am

Aaron Thiele

Folio #: 86253
Room Number: 3143
Rate: $189.00
Pay Method: (b) (6)

Arrival Date: Friday, May 26, 2017
Departure Date: Monday, May 29, 2017

Member #:

Date	Department	Reference	Voucher	Room	Debit	Credit
5/26/2017	(b) (6)	QQV, 3 Nts, Rm+Tax (b) (6)		3143		$606.69
5/26/2017	Room Charge	Auto Posted		3143	$189.00	
5/26/2017	Room Tax	Auto Posted		3143	$13.23	
5/27/2017	Room Charge	Auto Posted		3143	$189.00	
5/27/2017	Room Tax	Auto Posted		3143	$13.23	
5/28/2017	Room Charge	Auto Posted		3143	$189.00	
5/28/2017	Room Tax	Auto Posted		3143	$13.23	

Balance: $0.00

I agree that my liability for all charges is not waived. I agree to pay the above total charge amount according to the card issuer's agreement.

Signature _____

the hotel Captain Cook
939 W. 5th Ave Anchorage AK 99501
Phone: (907) 276-6000
Fax: (907) 343-2298
www.captaincook.com
reservations@captaincook.com

Reservation Number 903405

Send to **Aaronjoseph Thiele**

Phone

Guest Name	Aaronjoseph Thiele	**Arrival Date**	**Departure Date**
		5/29/2017	5/31/2017
		Room Information	0879 - Deluxe King

Bill To Thiele, Aaronjoseph

Phone

Folio Number 1236547 - All Charges

Trans Date	Description		Voucher	Amount
Charges				
5/29/2017	Government Room Charge		cch-0879	229.00
5/29/2017	MOA Room Tax		cch-0879	27.48
5/30/2017	Government Room Charge		cch-0879	229.00
5/30/2017	MOA Room Tax		cch-0879	27.48
	Total Charges			512.96
Payments				
5/31/2017	(b) (6)	089120879	0000599317	-512.96
	Total Payments			-512.96
			Balance Due:	0.00

"If you would like an **Express Checkout** please dial 0 for the Operator, Thank you and we hope you enjoyed your stay."

I have received the goods and / or services in the amount shown hereon. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Guest Signature: _____

THANK YOU FOR STAYING AT THE HOTEL CAPTAIN COOK!

Preferred HOTELS & RESORTS

Gmail

Aaron Thiele (b) (6)

Your Wednesday morning trip with Uber

1 message

Uber Receipts <uber.us@uber.com>
To: Aaron Thiele - (b) (6)

Wed, May 24, 2017 at 9:44 AM



UBER

$14.58

Thanks for choosing Uber, Aaron

May 24, 2017 | uberX

- 09:27am | 1801-1849 C St NW, Washington, DC
- 09:43am | 2-3 S Smith Blvd, Arlington, VA

You rode with Leonardo



5.47	00:15:53	uberX
miles	Trip time	Car

Rate Your Driver

Your Fare

Trip fare	14.58
Subtotal	$14.58

CHARGED
(b) (6)

$14.58

Issued by Rasier
Receipt ID # 95cc3ad2-45f5-4a41-96f8-d0a8101811ce



Invite your friends and family. Get a free ride worth up to $15 when you refer a friend to try Uber.
Share code: pqsxp

ALASKA YELLOW CAB
907-222-2222
6707 GREENWOOD ST

PASSENGER COPY
CARD RECEIPT

MERCHANT ID:	887280000355464
TERMINAL ID:	C261027407
DRIVER ID:	00000948
CABNUMBER:	027
DATE:	05/31/2017
START TIME:	20:45
END TIME:	21:01
PASSNUMBER:	1
TRIPNUMBER:	16714384
DISTANCE:	6.00 mi
RATE 1	
FARE:	$ 20.50
EXTRA:	$ 0.00
TIP:	$ 0.00
SUBTOTAL:	$ 20.50
Cc Fee	$ 1.00
TOTAL:	$ 21.50
CARD NUMBER:	(b) (6)
AUTHNUMBER:	03714C
ENTRY METHOD:	CONTACT CHIP
AID:	A0000000031010
APPL. NAME:	(b) (6)
ATC:	0074
AC:	BAB23086BEE3C347

THANK YOU!
WE APPRECIATE YOUR BUSINESS

Gmail

Aaron Thiele (b) (6)

Your Thursday morning trip with Uber

1 message

Uber Receipts <uber.us@uber.com> Thu, Jun 1, 2017 at 11:18 AM
To: Aaron Thiele - (b) (6)



UBER

$18.01

Thanks for choosing Uber, Aaron

June 1, 2017 | uberX

- 10:51am | 2 Aviation Cir, Arlington, VA
- 11:17am | (b) (6)

You rode with STEVEN



6.33	00:25:16	uberX
miles	Trip time	Car

Your Fare

Trip fare	18.01
Subtotal	$18.01

CHARGED
(b) (6)

$18.01

Issued by Rasier
Receipt ID # 4d0b1d0a-a374-473e-afc5-f7b28704a205



Invite your friends and family. Get a free ride worth up to $15 when you refer a friend to try Uber.

Share code: pqsxp

REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR

☐ For Period Beginning October 1, 201___ and Ending March 31, 201___
☑ For Period Beginning April 1, 2017 and Ending September 30, 2017

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office: Office of the Secretary

2. For Report of this Event: Page 1 of 2

3. Event *(Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of $250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)*
Secretary Ryan Zinke's visit to Denali National Park & Preserve, including a driving tour and a hike through the park, followed by lunch.

4. Sponsor of the Event: Alaska Geographic

5. Location of Event: Denali National Park & Preserve in Alaska

6. Dates of Event: From: May 28, 2017 To: May 29, 2017

7. Nature of Event: The visit also includes a tour of the Denali National Park & Preserve Visitor's Center, and a review of dog sled training.

8. Employee
Name: Aaron Thiele
Official Title: Advance Representative
Office: Office of the Secretary
Travel Dates:
From: 05/24/17 To 06/01/17

9. Accompanying Spouse *(If Applicable)*
Name:
Employee:
Government Position:
Travel Dates:
From: _____ To_____

10. Non-Federal Sources of Payment *(Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)*
A. Alaska Geographic
C. _____
B. _____
D. _____

11. Nature of Payments *(Itemize on back of form.)*

12. Nature of Payments *(Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)*

Total of Payments to Agency by Check $ _____ Total of payments Provided in Kind $ 15.00

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.

Employee's Signature — Date: 6/8/2017

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.

Ethics Review (By Ethics Official) — Date: 6/12/17

15. Approval.

Supervisor's (or Authorizing Official's) Signature — Title: Acting Deputy Chief of Staff — Date: 6/19/17

11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use "C" for check or "K" for in kind. Use "E" for employee or "S" for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

(a) Nature of Benefit	(b) C (check) or K (in kind)	(c) E (employee) or S (spouse)	(d) A,B,C, or D	(e) Amount of Payment
Meal - Lunch (May 29)	K	E	A	$15.00

Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Fwd: Box lunch at Denali

1 message

Aaron Thiele <aaron_thiele@ios.doi.gov> Mon, Jun 5, 2017 at 8:13 PM
To: timothy_nigborowicz@ios.doi.gov
Cc: Caroline Boultine <caroline_boulton@ios.doi.gov>

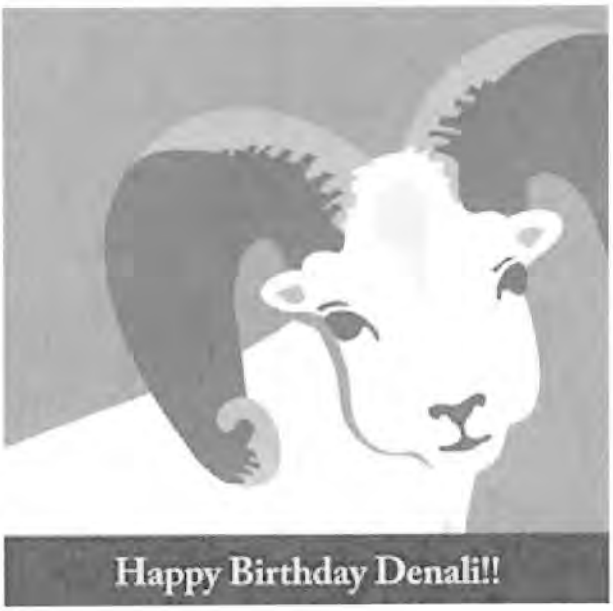
Begin forwarded message:

From: "Striker, Donald" <don_striker@nps.gov>
Date: June 5, 2017 at 8:12:50 PM EDT
To: Aaron Thiele <aaron_thiele@ios.doi.gov>
Subject: Re: Box lunch at Denali

<$15.00

Don Striker
Superintendent, Denali National Park and Preserve

Office: 907-683-9625



On Mon, Jun 5, 2017 at 4:10 PM, Aaron Thiele <aaron_thiele@ios.doi.gov> wrote:
Hey Don,

One more for you, do you know the approximate cost per person? Thanks again.

Aaron

On Jun 5, 2017, at 6:38 PM, Striker, Donald <don_striker@nps.gov> wrote:

Howdy Aaron!

Lunches were paid by our Cooperating Association, Alaska Geographic - a 501c(3) partner.

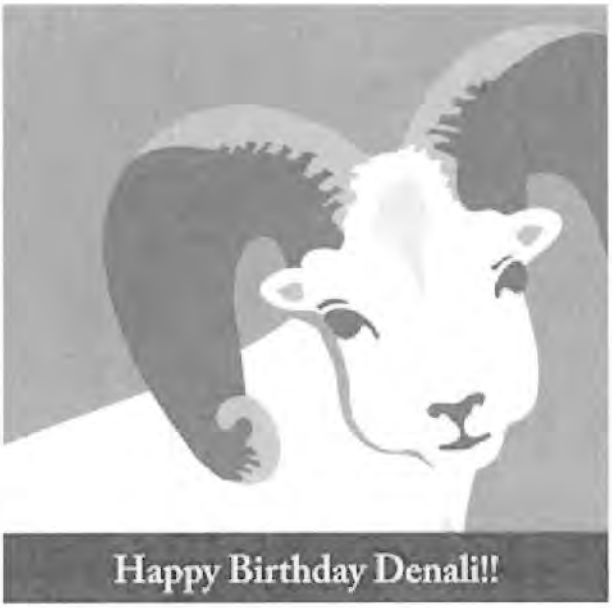
The cookout was a potluck...

Best,

Don

Don Striker
Superintendent, Denali National Park and Preserve

Office: 907-683-9625



On Mon, Jun 5, 2017 at 10:11 AM, Thiele, Aaron <aaron_thiele@ios.doi.gov> wrote:

Hey Don,

I hope all is well, our folks here are trying to figure out who paid for the box lunches while we were at Denali on Monday 5/29. I thought you had mentioned that it was NPS, but they wanted to make sure it wasn't someone else.

Thanks, and thanks again for a great tour of Denali.

best,
Aaron

MEMORANDUM

TO: Authorizing Official

FROM: Office of Scheduling and Advance

SUBJECT: Actual Expense Reimbursement for Lodging for Aaron Thiele

DATE: May 26, 2017

On May 28, 2017, and May 29, 2017, Secretary Ryan Zinke will be on official travel in Alaska for a series of engagements in and around Denali National Park and Preserve. Aaron Thiele will travel to Denali National Park and Preserve from May 26 through May 29 to help advance Secretary Zinke's engagements there. Due to mission requirements, Secretary Zinke will utilize lodging at the Grande Denali Lodge in Denali National Park, Alaska, on the night of May 28. In order to properly execute his advancing duties, Aaron Thiele must utilize lodging at the same location as Secretary Zinke, both during his stay and on the nights prior to his arrival. Therefore, because of his mission requirements, Aaron Thiele will utilize lodging at the Grande Denali Lodge on the nights of May 26 through May 28.

For the nights of May 26 through May 28, the Grande Denali Lodge in Denali National Park, Alaska, offers a lodging rate of $189.00 per night. The maximum allowable government lodging rate established by the U.S. Department of Defense (DoD) for Denali National Park in May 2017 is $139.00 per night (documentation attached). The Grande Denali Lodge's lodging rate is more expensive than the DoD maximum lodging rate by $50.00 per night. We seek authorization for the procurement of lodging at the higher rate through actual expense reimbursement under FTR 301-11.300 (d) and (e), and under FTR 301-11.303:

§301-11.300 When is actual expense reimbursement warranted?

When:

(d) Because of mission requirements; or

(e) Any other reason approved within your agency

§301-11.303 What is the maximum amount that I may be reimbursed under actual expense?

The maximum amount that you may be reimbursed under actual expense is limited to 300 percent (rounded to the next higher dollar) of the applicable maximum per diem rate. However, subject to your agency's policy, a lesser amount may be authorized.

Please provide approval for Aaron Thiele to accept actual expense reimbursement at a lodging rate of $189.00 per night in Denali National Park, Alaska, on the nights of May 26, 2017, through May 28, 2017.

Approval Signature

6/2/17

Date

MAXIMUM PER DIEM RATES OUTSIDE THE CONTINENTAL UNITED STATES
TRAVEL PER DIEM ALLOWANCES

COUNTRY/STATE: **A L A S K A**

PUBLICATION DATE (MM DD YY): **0 5 0 1 1 7**

NOTES

1. Use the **OTHER** rate if neither the **CITY, PLACE, ISLAND**, nor **MILITARY INSTALLATION** is listed.
2. For other allowances that are based on per diem rates **(e.g., TLE, TLA, TQSE, TQSA)**, see the appropriate rules for those allowances regarding what per diem rate to use.
3. The standard **ONBASE INCIDENTAL RATE is $3.50** OCONUS wide.
4. When **Government meals** are directed, the appropriate Government meal rate, as prescribed in Appendix A, is applicable.
5. Per Diem Rate = Max Lodging + Meals (Local Meals, Proportional, or Government) + Incidental Rate (Local or OnBase)

*** All rates are in US Dollars**

Locality	Seasons (Beg-End)	Maximum Lodging	Local Meals	Proportional Meals	Local Incidental	Footnote	Footnote Rate	Maximum Per Diem	Effective Date
ADAK	05/01-09/30	192	48	31	12			**252**	03/01/2017
ADAK	10/01-04/30	150	48	31	12			**210**	03/01/2017
ANCHORAGE [INCL NAV RES]	05/16-09/30	229	75	45	19			**323**	03/01/2017
ANCHORAGE [INCL NAV RES]	10/01-05/15	199	75	45	19			**293**	03/01/2017
BARROW	05/01-09/30	238	71	43	18			**327**	03/01/2017
BARROW	10/01-04/30	205	71	43	18			**294**	03/01/2017
BARTER ISLAND LRRS	01/01-12/31	120	70	42	18			**208**	03/01/2017
BETHEL	01/01-12/31	219	86	50	22			**327**	03/01/2017
BETTLES	01/01-12/31	175	56	35	14			**245**	03/01/2017
CAPE LISBURNE LRRS	01/01-12/31	120	70	42	18			**208**	03/01/2017
CAPE NEWENHAM LRRS	01/01-12/31	120	70	42	18			**208**	03/01/2017
CAPE	01/01-	120	70	42	18			**208**	03/01/2017

ROMANZOF LRRS	12/31								
CLEAR AB	01/01-12/31	120	70	42	18			**208**	03/01/2017
COLD BAY LRRS	01/01-12/31	120	70	42	18			**208**	03/01/2017
COLDFOOT	01/01-12/31	165	56	35	14			**235**	10/01/2006
COPPER CENTER	05/15-09/15	169	67	41	17			**253**	03/01/2017
COPPER CENTER	09/16-05/14	97	67	41	17			**181**	03/01/2017
CORDOVA	01/01-12/31	140	89	52	22			**251**	03/01/2017
CRAIG	04/01-09/30	254	63	39	15			**332**	03/01/2017
CRAIG	10/01-03/31	90	63	39	15			**168**	03/01/2017
DEADHORSE	01/01-12/31	170	41	28	10			**221**	03/01/2016
DELTA JUNCTION	05/01-09/30	169	63	39	15			**247**	03/01/2017
DELTA JUNCTION	10/01-04/30	139	63	39	15			**217**	03/01/2017
DENALI NATIONAL PARK	06/01-08/31	185	69	42	17			**271**	03/01/2017
DENALI NATIONAL PARK	09/01-05/31	139	69	42	17			**225**	03/01/2017
DILLINGHAM	05/15-10/01	350	68	41	17			**435**	03/01/2017
DILLINGHAM	10/02-05/14	220	68	41	17			**305**	03/01/2017
DUTCH HARBOR-UNALASKA	01/01-12/31	142	81	48	20			**243**	03/01/2017
EARECKSON AIR STATION	01/01-12/31	146	59	37	15			**220**	07/01/2016
EIELSON AFB	05/15-09/15	154	72	43	18			**244**	03/01/2017
EIELSON AFB	09/16-05/14	75	72	43	18			**165**	03/01/2017
ELFIN COVE	01/01-12/31	275	69	42	17			**361**	03/01/2017
ELMENDORF AFB	05/16-09/30	229	75	45	19			**323**	03/01/2017
ELMENDORF AFB	10/01-05/15	199	75	45	19			**293**	03/01/2017
FAIRBANKS	05/15-	154	72	43	18			**244**	03/01/2017

Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

RE: DOI Reservations -May 29th

1 message

Dee Dee O'Brien <dobrien@denalialaska.com> Tue, May 23, 2017 at 2:52 PM
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>
Cc: Shirley Manuel-Palmer <spalmer@denalialaska.com>, Deidra Shugak <dshugak@denalialaska.com>, Joe Merrill <jmerrill@denalialaska.com>

Dear Tim,

Thanks for taking the time to speak with me this morning,

Per our conversation, we are holding the following

(3) rooms for check in on Friday, May 26 – departing on May 29

(6) rooms for check in on Sunday, May 28 – departing on May 29

We have confirmed a rate of $189 per room plus tax (7%) – if tax exempt please bring paperwork to show at check-in

We understand that all guests will be paying for their rooms individually except for those you would like charged using the credit card authorization form above.

Will guests be arriving in private vehicles or all at once (Sunday)? I just want to make sure that we have bell staff available to assist with luggage, etc.

Tim, if we can assist you with any other details, please don't hesitate to ask.

Thank you so very much – we appreciate you choosing to stay with us in Denali National Park!

Dee Dee

Live Grande! Live Bluffs! **Welcome to Alaska...**

Dee Dee O'Brien

Director of Sales

907-727-4018

dobrien@oldharbor.org

Grande Denali Lodge|Denali Bluffs Hotel

www.denalialaska.com

Grande Denali, LLC

2702 Denali Street, Suite 100

Anchorage, AK 99503

From: Nigborowicz, Timothy [mailto:timothy_nigborowicz@ios.doi.gov]
Sent: Tuesday, May 23, 2017 9:56 AM
To: Dee Dee O'Brien
Subject: DOI Reservations

Hi Dee Dee. Thanks again for all your help. I'll send that list of names as soon as I can.

Tim Nigborowicz

Office of Scheduling and Advance

U.S. Department of the Interior

202-208-7551

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United States Department of the Interior
Official Travel Schedule of the Secretary

Norway, Greenland, Alaska, Idaho
May 25 - June 2, 2017
FINAL

TRIP SUMMARY
THE TRIP OF THE SECRETARY TO
CODEL, Alaska, Idaho
May 25 - June 2, 2017

Weather:

Tromsdalen, Norway	High 42°, Low 33°;Partly Cloudy; 10% Chance of PM Precipitation (Friday - May 26 AM)
Hammerfest, Norway	High 43°, Low 31°; Cloudy; 40% Chance of AM Snow Showers (Friday - May 26 PM)
Trondheim, Norway	High 55°, Low 48°; Cloudy; 20% Chance of Precipitation (Friday - May 26 PM) High 64°, Low 51°; AM Showers; 50% Chance of AM Precipitation (Saturday - May 27 AM)
Thule Air Base, Greenland	High 34°, Low 27°; Sunny; 10% Chance of Precipitation (Saturday - May 27 AM)
Deadhorse, AK	High 39°, Low 27°; Sunny; 10% Chance of AM Precipitation (Saturday - May 27 AM)
Fairbanks, AK	High 59°, Low 38°; Partly Cloudy; 0% Chance of Precipitation (Saturday - May 27 PM) High 65°, Low 43°; Partly Cloudy; 0% Chance of Precipitation (Sunday - May 28 AM)
Byers Lake, AK	High 51°, Low 40°; Cloudy; 35% Chance of Precipitation (Sunday - May 28 AM)
Denali National Park, AK	High 58°, Low 40°; Partly Cloudy; 0% Chance of Precipitation (Sunday - May 28 PM) High 53°, Low 37°; Cloudy; 60% Chance of Precipitation (Monday - May 29 AM)
Anchorage, AK	High 54°, Low 41°; Mostly Cloudy; 50% Chance of AM Showers tion (Monday - May 29 PM) High 57°, Low 42°; Mostly Sunny; 0% Chance of Precipitation (Tuesday - May 30) High 63°, Low 46°; Sunny; 0% Chance of Precipitation (Wednesday - May 31)
Boise, ID	High 78°, Low 53°; Possible Showers; 55% Chance of Precipitation (Thursday - June 1) High 81°, Low 52°; Mostly Sunny; 5% Chance of Precipitation (Friday - June 2))

Time Zone:

Norway	Central European Summer Time (+6 hours from DC)
Greenland	Atlantic Daylight Time (-1 hours from DC)
Alaska	Alaska Daylight Time (-4 hours from DC)
Idaho	Mountain Daylight Time (-2 hours from DC)

Advance (Norway):		Cell Phone:
Security Advance	Sgt. (b) (6), (b) (7)(C)	(b) (6), (b) (7)(C)
Advance	None	
Advance (Fairbanks, AK):		Cell Phone:
Security Advance	Sgt. (b) (6), (b) (7)(C)	(b) (6), (b) (7)(C)
Advance	None	
Advance (Byers Lake, AK):		Cell Phone:
Security Advance	Sgt. (b) (6), (b) (7)(C)	(b) (6), (b) (7)(C)
Advance	Rusty Roddy	(b) (6)
Advance	Aaron Thiele	(b) (6)
Advance (Denali National Park):		Cell Phone:
Security Advance	Sgt. (b) (6), (b) (7)(C)	(b) (6), (b) (7)(C)
Advance	Rusty Roddy	(b) (6)
Advance	Aaron Thiele	(b) (6)
Advance (Anchorage, AK):		Cell Phone:
Security Advance	Sgt. (b) (6), (b) (7)(C)	(b) (6), (b) (7)(C)
Security Advance (FWS)	(b) (6), (b) (7)(C)	(b) (6), (b) (7)(C)
Advance	Rusty Roddy	(b) (6)
Advance	Aaron Thiele	(b) (6)
Advance (Boise, ID):		Cell Phone:
Security Advance	Sgt. (b) (6), (b) (7)(C)	(b) (6), (b) (7)(C)
Security Advance	Sgt. (b) (6), (b) (7)(C)	(b) (6), (b) (7)(C)
Advance	Caroline Boulton	(b) (6)
Traveling Staff:		Cell Phone:
Agent in Charge (5/25-6/1)	Sgt. (b) (6), (b) (7)(C)	(b) (6), (b) (7)(C)
Agent in Charge (6/1-6/3)	Sgt. (b) (6), (b) (7)(C)	(b) (6), (b) (7)(C)
Acting Director of Legislative & Congressional Affairs	Micah Chambers	(b) (6)
Communications Director	Laura Rigas	(b) (6)
Senior Advisor for Alaska Affairs	Steve Wackowski	(b) (6)
Senior Advisor on Energy	Vincent DeVito	(b) (6)
Photographer	Tami Heilemann	(b) (6)

Attire:

Norway:	Casual
Greenland:	Casual
Alaska:	Casual for Byers Lake & Denali: Business Casual for Anchorage
Idaho:	Jeans & Blazer

Thursday, May 25, 2017

Washington, DC → Tromso, Norway

6:00-6:45pm EDT: **Depart Department of the Interior en route Andrews Air Force Base**
Vehicle Manifest:
Secretary's Vehicle:
RZ
Mrs. Zinke
Micah Chambers
Drive time: ~45 minutes

7:00pm EDT-
9:45am CEST: **Wheels up Washington, DC en route Tromso, Norway (TOS)**
Flight: MILA1R
Flight time: 8 hours, 45 minutes
AiC: Sgt. (b) (6), (b) (7)(C)
Staff: Micah Chambers
Note: Any meals purchased will be invoiced later
NOTE: *TIME ZONE CHANGE EDT to CEST (+6 hours)*

Friday, May 26, 2017

Tromso, Norway → Hammerfest, Norway → Trondheim, Norway

9:45-10:30am CEST: **Wheels down Tromso, Norway**
Location:
Greeted By: Jim DeHart, Charge d'Affaires, U.S. Embassy Oslo
Kristin Westphal, Control Officer, U.S. Embassy Oslo
Patrick Martino, ESTH Officer, U.S. Embassy Oslo

10:30am CEST-
11:20am CEST: **Wheels up Tromso, Norway (TOS) en route Hammerfest, Norway (HFT)**
Flight: Chartered Aircraft
Flight time: 50 minutes
AiC: Sgt (b) (6), (b) (7)(C)
Staff: Micah Chambers

11:20-11:30pm CEST: **Wheels Down Hammerfest, Norway (HFT) // Proceed to Chartered Vehicle**
Location: 9600 Hammerfest, Norway
Greeted By: Marianne Næss, Hammerfest Deputy Mayor

11:30-11:40am CEST: **Depart Airport en route Melkøya, Norway**
Vehicle Manifest:
Chartered Bus

11:40am CEST: **Arrive Statoil Facility**
Location: Melkøya

11:40-12:30pm CEST: **Lunch & Briefing at Statoil Facility**
Location: Melkøya
Participants: Eldar Sætre, CEO
Per Arne Solend
Andrew Lloyd, VP for Communication
Unni Merethe Skorstad Fjær, VP for Melkøya
Melissa Shute

Press: Closed
Format: Set of 3 10-minute presentations

12:30pm CEST: **Group Photo at Statoil Facility**
Location: Melkøya
Note: Spouses depart for cultural briefing with local reindeer herders; will meet up with group at 3:00 at Hammerfest City Hall

12:30-1:30pm CEST: **Tour of Snohvit Liquified Natural Gas (LNG) Facility**
Location: Melkøya
Participants: Eldar Sætre, CEO
Per Arne Solend
Andrew Lloyd, VP for Communication
Unni Merethe Skorstad Fjær, VP for Melkøya
Melissa Shute
Press: Closed
Note: Weapons-free facility

1:30-1:45pm CEST: **Depart Melkøya en route Hammerfest**
Location: Hammerfest City Hall
Rådhusplassen 1
9600 Hammerfest, Norway
Vehicle Manifest:
Chartered Bus

1:45-3:15pm CEST: **Meeting with Hammerfest Government Officials & Ceremony for Royal and Ancient Polar Bear Society (Isbjørnklubben)**
Location: Hammerfest City Hall
Press: Closed
Staff: Micah Chambers
Note: Possible pull aside with the Norwegian Government
Note: Polar Bear Society costs $30/person to join; they accept credit card

3:15-3:25pm CEST: **Depart City Hall en route Airport**
Location: Havnegata 3
9615 Hammerfest, Norway
Vehicle Manifest:
Chartered Vehicle

3:30pm CEST-5:40pm CEST: **Wheels up Hammerfest, Norway (HFT) en route Trondheim, Norway (TRD)**
Flight: Chartered Aircraft
Flight time: 2 hours, 10 minutes
AiC: Sgt (b) (6), (b) (7)(C)
Staff: Micah Chambers

5:40-5:45pm CEST: **Wheels down Trondheim, Norway // Proceed to Vehicles**
Location: 7500 Stjørdal, Norway

5:45-6:00pm CEST: **Depart Airport en route RON**
Location: Scandic Hell Hotel
Sandfærhus 22
7500 Stjørdal, Norway
Vehicle Manifest:
Chartered Bus

6:00-6:25pm CEST: **Brief Refresh at RON**

6:25-7:00pm CEST: **Depart RON en route Erkebispegården (The Archbishop's Palace Garden), Trondheim**
Location: Erkebispegården (The Archbishop's Palace Garden)
Kongsgårds gate 1b, 7013
Trondheim, Norway
Vehicle Manifest:
Chartered Bus

7:00-9:00pm CEST: **Dinner Hosted by Ministry of Foreign Affairs**
Location: Erkebispegården (The Archbishop's Palace Garden)
Kongsgårds gate 1b, 7013
Trondheim, Norway
Greeted By: Marit Berger Røsland, MFA State Secretary
Attendees: State Secretary Marit Berger Røsland
NTNU Pro-Rektor Helge Klungland
SINTEF CEO Inge Gran
NHO Regional Director Tord Lien
OKEA Erik Haugane
Mayor of Stjørdal Ivar Vigdenes
Norwegian Armed Forces Commodore Fromreide Sommer
Norwegian Ambassador to the United States Kåre R. Aas
Ministry of Foreign Affairs Director Torleiv Opland
Ministry of Foreign Affairs Advisor Thomas Høgseth
Ministry of Foreign Affairs Senior Advisor Bjørn C. Rydmark
Note: Includes 10-minute self-guided tour of Nidaros Cathedral (next door)

9:00-9:35pm CEST: **Depart Restaurant en route RON**
Location: Scandic Hell Hotel
Sandfærhus 22
7500 Stjørdal, Norway
Vehicle Manifest:
Chartered Bus:

9:35pm CEST: **RON**

Saturday, May 27, 2017

Trondheim, Norway → Thule Air Base, Greenland → Deadhorse, AK → Fairbanks, AK

6:45am CEST: **Check Out // Drop Luggage with Waters and Lawson in Lobby**

7:15-7:30am CEST: **Depart Scandic Hell Hotel en route Værnes Garrison**
Location:
Vehicle Manifest: Charter Bus
Note: Joined by MFA State Secretary Røsland, Director Torleiv Opland, Senior Advisor Bjørn C. Rydmark, Advisor Thomas Høgseth
Drive time: ~ 15 minutes without traffic

7:30-8:40am CEST: **Arrive Værnes Garrison // Breakfast with Marine Rotational Force-Europe (MRF-E)**
Greeted By: Col Doug Bruun, USMC
Press: Closed
Cost: $4.30 per person

8:40-8:55am CEST: **Depart Værnes Garrison en route Airport**
Location:
Vehicle Manifest: Charter Bus
Drive time: ~15 minutes without traffic

9:00am CEST-
9:45am ADT: **Wheels up Trondheim, Norway (TRD) en route Thule Air Base, Greenland (THU)**
Flight: MILAIR
Flight time: 5 hours, 45 minutes
AiC: Sgt, (b) (6), (b) (7)(C)
Staff: Micah Chambers
NOTE: TIME ZONE CHANGE CEST to ADT (-5 hours)

9:45-9:55am ADT: **Wheels down Thule Air Base, Greenland // Welcome Briefing**
Location: Thule Air Base Terminal
Press: Closed

9:55-11:00am ADT: **Board Surreys, Windshield Tour of Installation & Control Tower**
Location: Thule Air Base
Participants: Col Chris Eagan
Lt Col Scott Schmunk

11:00-11:15am ADT: **Return to Terminal // Military Meet & Greet**
Location: Thule Air Base Terminal

11:15am ADT-
9:55am AKDT: **Wheels up Thule Air Base, Greenland (THU) en route Deadhorse, AK (SCC)**
Flight: MILAIR
Flight time: 3 hours, 40 minutes
AiC: Sgt, (b) (6), (b) (7)(C)
Staff: Micah Chambers
NOTE: TIME ZONE CHANGE ADT to AKDT (-5 hours)

9:55-10:00am AKDT: **Wheels Down Deadhorse, AK // Proceed to Vehicle**

10:00-10:40am AKDT: **Depart Airport en route Pump Station One**
Vehicle Manifest:
Alyeska Bus

10:40-11:15am AKDT: **Tour of Pump Station One**

11:15-11:35am AKDT: **Depart Pump Station One en route Airport**

11:35-12:00pm AKDT: **Wheels up Deadhorse, AK (SCC) en route Alpine**
Flight: Charter Flight
Flight time: 25 minutes
AiC: Sgt, (b) (6), (b) (7)(C)
Staff: Micah Chambers
Note: Spouses continue on MILAIR to Fairbanks, AK (arrival: 1:15pm AKDT)

12:00-3:30pm AKDT: **Arrive ConocoPhillips CD5 Drill Site // Lunch // Tour of Drill Site**
Press: Closed
Staff: Micah Chambers
Note: Weapons-free facility

Cost: $25 per person--to be invoiced later

3:30pm AKDT-
6:00pm AKDT: **Wheels up Alpine, AK en route Fairbanks, AK**
Flight: Charter Flight
Flight time: 2 hours, 30 minutes
AiC: Sgt. (b) (6), (b) (7)(C)
Staff: Micah Chambers
Note: Flight will go over the Coastal Plain + ANWR

6:00-6:05pm AKDT: **Wheels down Fairbanks International Airport**
Location: 6450 Airport Way
Fairbanks, AK 99709

6:05-6:20pm AKDT: **Media Availability at Airport**
Location: 6450 Airport Way
Fairbanks, AK 99709
Staff: Micah Chambers

6:20-6:35pm AKDT: **Depart Airport en route Dinner**
Location: 1022 Chena Pump Road
Fairbanks, AK 99709

6:35-8:30pm AKDT: **Dinner with Senator Lisa Murkowski & CODEL Delegation**

8:30-8:40pm AKDT: **Depart en route RON**
Location: Pike's Waterfront Lodge
1850 Hoselton Road
Fairbanks, AK 99709
Vehicle Manifest:
Secretary's Vehicle:
RZ
Mrs. Zinke
Micah Chambers
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)

Note: Mrs. Zinke departs for airport Sunday morning
Note: Breakfast available at hotel Sunday morning & included in room rate

Sunday, May 28, 2017

Fairbanks, AK → Byers Lake, AK → Denali

9:30-1:00pm AKDT: **Depart RON en route Byers Lake, AK**
Location: Parking area 10 miles north of Alaska Veterans Memorial at approximately Mile 157, Parks Highway
Vehicle Manifest:
AK State Trooper Lead Vehicle:
Secretary's Vehicle:
RKZ
Mrs. Zinke
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Staff Vehicle:
Micah Chambers

Steve Wackowski
Tami Heilemann

Drive Time: ~3 hours, 30 minutes

1:00-1:30pm AKDT: **Arrive Byers Lake // Greet Rolling Thunder Bikers with Senator Lisa Murkowski**
Location: Side of road 1 mile south of Alaska Veterans Memorial Site
Staff: Steve Wackowski
Micah Chambers
Tami Heilemann
Advance: Rusty Roddy
Aaron Thiele
Note: Elliot Woods, Reporter for Outside Magazine, will be joining thru
End of Denali National Park visit

1:30-2:00pm AKDT: **Drive to Memorial Day Ceremony Site**
Location: Alaska Veterans Memorial at Mile 147.1, Parks Highway
Vehicle Manifest:
AK State Trooper Lead Vehicle:
Secretary's Vehicle:
RKZ
Mrs. Zinke
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Staff Vehicle 1:
Rusty Roddy
Aaron Thiele
Staff Vehicle 2:
Steve Wackowski
Micah Chambers
Tami Heilemann

2:00-2:45pm AKDT: **Memorial Day Ceremony**
Press: Open
Staff: Steve Wackowski
Micah Chambers
Tami Heilemann
Advance: Rusty Roddy
Aaron Thiele

2:45-5:00pm AKDT: **Depart Byers Lake, AK en route Denali National Park & Preserve Visitor's Center**
Location: Alaska Highway 3 / George Parks Highway
Mile 237
AK State Trooper Lead Vehicle:
Secretary's Vehicle:
RKZ
Mrs. Zinke
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Staff Vehicle 1:
Rusty Roddy
Aaron Thiele
Staff Vehicle 2:
Steve Wackowski
Micah Chambers
Tami Heilemann

Drive Time: ~2 hours

5:00-5:10pm AKDT: **Arrive Denali National Park & Preserve & Walk to Visitor's Center Campus**
Location: Denali National Park & Preserve Visitor's Center
Met by: Don Striker, Superintendent - Denali National Park & Preserve
Denice Swanke, Deputy Superintendent, Denali National Park & Preserve
Nancy Holman, Chief Ranger, Interpretation & Education
John Quinley, NPS Associate Regional Director, Communications and Operations
Advance: Rusty Roddy
Aaron Thiele
Note: Photo Op upon arrival at Denali visitors center entrance welcome sign

5:10-5:30pm AKDT: **Brief Tour of National Park & Preserve Visitor's Center / / Receive Passport Stamp**
Participants: Don Striker, Superintendent - Denali National Park & Preserve
Dawn Conroy, U.S. Park Service Ranger
Dexter Armstrong, U.S. Park Service Ranger

5:30-5:35pm AKDT: **Depart en route Historic Denali National Park & Preserve Headquarters and Park Kennels**
Location: Historic Park Headquarters Resource Building
Vehicle Manifest:
NPS Vehicle Lead:
Secretary's Vehicle:
RKZ
Mrs. Zinke
Don Striker
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Staff Vehicle 1:
Rusty Roddy
Aaron Thiele
Elliott Woods, Reporter, Outside Magazine
Staff Vehicle 2:
Micah Chambers
Steve Wackowski
Tami Heilemann

5:35-5:40pm AKDT: **Walk to Denali National Park Kennels**
Met by: Ashley Guevara, U.S. Park Service Ranger
Nancy Holman, Chief Ranger, Interpretation & Education

5:40-6:00pm AKDT: **Participate in Interactive Dog Sled Training Demonstration**
Participants: RKZ
Ashley Guevara, U.S. Park Service Ranger

6:00-6:20pm AKDT: **Participate in Volunteer Dog Walk Activity**
Participants: RKZ
Nancy Holman, Chief Ranger, Interpretation & Education
Gretchen Striker, Volunteer Dog Walker & Wife of Superintendent

6:20-6:30pm AKDT: **Walk to Deputy Superintendent's House for Cookout**
Note: Brief stop by recently renovated historic first Superintendent's office

6:30-8:00pm AKDT: **Cookout with Park Leadership & Employees**

Location: Deputy Superintendent's House
Participants: RKZ
Mrs. Zinke
6 NPS Division Chiefs & Spouses
6 NPS Rangers
DOI Traveling Staff / Security Detail

8:00-8:15pm AKDT: **Depart Denali National Park & Preserve en route RON**
Vehicle Manifest:
AK State Trooper Lead Vehicle:
Secretary's Vehicle:
RZ
Mrs. Zinke
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Staff Vehicle 1:
Rusty Roddy
Aaron Thiele
Staff Vehicle 2:
Micah Chambers
Steve Wackowski
Tami Heilemann

8:15pm AKDT: **RON**
Location: Grande Denali Lodge
238 George Parks Highway
Denali National Park and Preserve, AK 99755

Monday, May 29, 2017
Denali → Anchorage, AK

9:45-10:00am AKDT: **Depart RON en route Hike at Denali National Park & Preserve**
Vehicle Manifest:
Secretary's Vehicle:
RKZ
Mrs. Zinke
Sgt. (b) (6), (b) (7)(C)
Sgt (b) (6), (b) (7)(C)
Staff Vehicle 1:
Rusty Roddy
Aaron Thiele
Staff Vehicle 2:
Micah Chambers
Steve Wackowski
Staff Vehicle 2:
Laura Rigas
Tami Heilemann

10:00-10:05pm AKDT: **Arrive Denali National Park & Preserve**
Location: Denali National Park & Preserve
Historic Park Offices Flag Pole
Met by: Don & Gretchen Striker

10:05-12:00pm AKDT: **Depart Denali Historic Park Offices for Driving Tour // Hike**
Vehicle Manifest:

Secretary's Vehicle:
RZ
Mrs. Zinke
Don Striker
Gretchen Striker
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Staff Vehicle 1:
Rusty Roddy
Aaron Thiele
Micah Chambers
Steve Wackowski
Staff Vehicle 2:
Laura Rigas
Tami Heilemann
Elliott Woods, Reporter, Outside Magazine

12:05-12:45pm AKDT: **Conclude Driving Tour // Hike & Proceed to Lunch**
Location: Denali National Park & Preserve
Historic Park Offices
Historic Office of the First Superintendent of Denali National Park & Preserve

12:45-1:45pm AKDT: **Conclude Lunch & Begin One-on-One Interview with Outside Magazine**
Location: Historic Office of the First Superintendent of Denali National Park & Preserve
Participants: RKZ
Elliott Woods, Reporter, Outside Magazine
Staff: Laura Rigas

1:45-6:15pm AKDT: **Depart Denali National Park & Preserve en route Anchorage, Alaska**
Location: Hotel Captain Cook
939 West 5th Avenue
Anchorage, AK 99501
Vehicle Manifest:
AK State Trooper Lead Vehicle:
Secretary's Vehicle:
RZ
Mrs. Zinke
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Staff Vehicle 1:
Rusty Roddy
Aaron Thiele
Staff Vehicle 2:
Micah Chambers
Steve Wackowski
Staff Vehicle 3:
Laura Rigas
Tami Heilemann

6:15-8:00pm AKDT: **Personal Time**

8:00-9:30pm AKDT: **Dinner with Governor Bill Walker**
Location: Hotel Captain Cook
Tower 1 - 10th Floor

Club Room # 2

Participants: RKZ
Governor Bill Walker
Scott Kendall, Chief of Staff
John Hendrix, Chief Oil and Gas Advisor
Andrew Mack, Commissioner
Keith Meyer, Alaska Gasline Development Corporation
Steve Wackowski
Laura Rigas
Micah Chambers

Format: 8 person tables

9:30-9:35pm AKDT: **Depart Dinner en route RON**

9:35pm AKDT: **RON**

Location: Hotel Captain Cook
939 West 5th Avenue
Anchorage, AK 99501

Tuesday, May 30, 2017

Anchorage, AK

7:35-7:55am AKDT: **Radio Interview with Rick Rydell Show AM 650 KENI**

Location: RKZ Hotel Room
Staff: Laura Regis
7:33am Call In #:
907-349-0554

7:45-8:45am AKDT: **Personal Time**

8:45-8:55am AKDT: **Depart RON en route Senator Dan Sullivan's Office**

Location: 510 L Street, Suite 750
Front Entrance
Anchorage, AK 99501

Vehicle Manifest:

FWS Security Lead Vehicle:
Secretary's Vehicle:
RZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Micah Chambers

Staff Vehicle:
Rusty Roddy
Aaron Thiele
Laura Rigas
Steve Wackowski
Tami Heilemann

Drive Time: ~2 minutes (~5 minute walk)

8:55-9:00am AKDT: **Arrive Offices of Senator Dan Sullivan**

Met by: Senator Dan Sullivan
Note: Upon arrival to 7th floor office space, RKZ & Senator Sullivan will participate in photo op with Senator Sullivan's staff

9:00-10:00am AKDT: Alaska Federation of Natives (AFN) Veterans Roundtable with Senator Dan Sullivan

Location: 510 L Street, Suite 750
Anchorage, AK 99501

Participants: RZ
Senator Dan Sullivan
Nelson Angapak, U.S. Army (Meeting Leader for AFN Veteran's Group)
Bill Thomas, U.S. Army (Former State Legislator)
Emil Notti, U.S. Navy (First President of AFN & Former Commerce Commissioner)
Eben Olrun, U.S. Marines (Former Chairman of Alaska Native Veterans Association & Current Treasurer of ANVC)
Benno Cleveland, U.S. Army (National VA Advisory Committeeman On Minority Veterans & ANVC Vice Chairman)
George Bennett Sr., U.S. Army (Chairman, ANVC)
Lawrence Armour, U.S. Navy (Mayor of Klawock)
Chester Ballot, U.S. Army (Native Veteran Advocate)
Jerry Ward, U.S. Navy (ANVC Founding Member / First President & Trump Campaign Tribal Liaison)
Nick Jackson, U.S. Army (Ahtna Region - Tentative)
Jason Bourdekofsky (Pribilof Islands - Tentative)
Mike Fleagle (Deputy Chief of Staff, Office of Senator Dan Sullivan)
Kate Wolgemuth (Legislative Assistant, Office of Senator Dan Sullivan)
Josh Revak (Military and Veterans Affairs Liaison, Office of Senator Dan Sullivan)

Press: Closed

Staff: Steve Wackowski
Laura Rigas
Micah Chambers
Tami Heilemann

Advance: Rusty Roddy
Aaron Thiele

Note: Photo spray at beginning of meeting

Note: The primary focus of the meeting will be S785, the Alaska Native Veterans Land Allotment Equity Act

10:00-10:15am AKDT: Depart Senator Dan Sullivan's Office en route DOI Regional Office of Aviation Services (OAS)

Location: 4405 Lear Court
OAS Main Entrance
Anchorage, AK 99502

Vehicle Manifest:

FWS Security Lead Vehicle:

Secretary's Vehicle:
RZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Steve Wackowski

Staff Vehicle:
Rusty Roddy
Aaron Thiele
Laura Rigas
Micah Chambers
Tami Heilemann

Drive Time: ~5 minutes

10:15-10:35am AKDT: Arrive DOI Regional OAS & Proceed to Walking Tour of Facility

Met by: Kevin Fox, OAS Regional Director
Patrick Clark, OAS Chief of Maintenance for Department Certified Repair Station

Staff: Steve Wackowski
Laura Rigas
Micah Chambers
Tami Heilemann

Advance: Rusty Roddy
Aaron Thiele

Format: Tour includes airport hangar maintenance complex, preparation station For float change for aircraft, Lake Hood seaplane base, visit with mechanics

10:35-11:35am AKDT: Alaska Cooperative Planning Group Meeting

Location: OAS Main Conference Room - 2nd Floor

Participants: Bud Cribley, BLM State Director
Ted Murphy, BLM Associate State Director
Jim Kendall, BOEM Regional Director
Kevin Fox, OAS Regional Director
John Quinley, NPS Associate Regional Director, Communications & Operations
Dee Williams, USGS Deputy Regional Director
Phil Johnson, OEPC Regional Environmental Officer
Joe Darnell, SOL Regional Solicitor
Greg Siekaniec, FWS Regional Director
Mark Fesmire, BSEE Regional Director
Kathy Cline (or Lynn Polacca), BIA Acting Regional Director

Press: Closed

Staff: Steve Wackowski
Laura Rigas
Micah Chambers
Tami Heilemann

Advance: Rusty Roddy
Aaron Thiele

Format: Roundtable discussion; Steve Wackowski welcomes and asks Participants to introduce themselves; Steve Wackowski introduces RKZ

11:35-12:30pm AKDT: BBQ Lunch Hosted by OAS

Location: OAS Break Room

Participants: RKZ
12 Alaska Cooperative Planning Group Meeting Participants
15 OAS Staff
DOI traveling staff / detail

12:30-12:45pm AKDT: Depart OAS Regional Office en route BOEM Office

Location: BOEM Offices Side Entrance
3801 Centerpoint Dr, Ste 500
Anchorage AK 99503-5820

Note: Park on near side entrance and enter through side door.

Vehicle Manifest:
FWS Security Lead Vehicle:
Secretary's Vehicle:

RZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Steve Wackowski
Staff Vehicle:
Rusty Roddy
Aaron Thiele
Laura Rigas
Micah Chambers
Tami Heilemann

12:45-12:50pm AKDT: **Arrive BOEM & Proceed to Energy Briefing**
Location: 5th Floor BOEM Conference Room
Met by: Dr. Jim Kendall, BOEM Regional Director
Heather Blood, BOEM Program Management Officer

12:50-1:45pm AKDT: **Energy Briefing**
Participants: Jim Kendall, BOEM Regional Director
Dave Johnston, BOEM Regional Supervisor, Leasing & Plans
Mark Storzer, BOEM Regional Supervisor, Environment
John Calahan, BOEM Public Affairs
Bud Cribley, BLM Alaska State Director
Stacie McIntosh, BLM District Manager, Arctic District
Staff: Laura Rigas
Steve Wackowski
Micah Chambers
Tami Heilemann
Advance: Rusty Roddy
Aaron Thiele
Format: U Shaped Table Setting; 3 topics, 20 minutes each
Note: Staff vehicle will depart en route DOI all hands meeting 30 minutes prior to RKZ departure

1:45-2:00pm AKDT: **Depart BOEM en route DOI All Hands Employee Meeting**
Location: Dena'ina Convention Center
600 West Seventh Avenue
Anchorage, AK 99501
Vehicle Manifest:
FWS Security Lead Vehicle:
Secretary's Vehicle:
RZ
Sgt (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Steve Wackowski
Staff Vehicle:
Rusty Roddy
Aaron Thiele
Laura Rigas
Micah Chambers
Tami Heilemann

2:00-2:05pm AKDT: **Arrive Dena'ina Convention Center & Proceed to DOI All Hands Employee Meeting**

2:05-3:10pm AKDT: **Remarks at DOI All Hands Employee Meeting**
Location: Kahtnu Meeting Room, 2nd Floor

Attendees: 200-300 DOI Employees
Staff: Steve Wackowski
Laura Rigas
Micah Chambers
Tami Heilemann
Advance: Rusty Roddy
Aaron Thiele
Format: Black Pipe & Drape; DOI Seal; U.S., Alaska, DOI Flags; Handheld wireless mic
Steve Wackowski welcomes attendees & introduces RKZ.
RKZ delivers remarks, Q & A

3:10-3:25pm AKDT: **Depart Dena-ina Convention Center en route Cook Inlet Region, Inc. (CIRI)**
Location: Cook Inlet Region, Inc. (CIRI)
725 East Fireweed
Shipping & Receiving Entrance
Anchorage, AK 99503
Vehicle Manifest:
FWS Security Lead Vehicle:
Secretary's Vehicle:
RZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Steve Wackowski
Laura Rigas
Staff Vehicle:
Rusty Roddy
Aaron Thiele
Micah Chambers
Tami Heilemann

3:25-3:30pm AKDT: **Arrive CIRI & Proceed to Alaska Federation of Native Meeting**
Met by: Julie Kitka, President AFN
Note: Parking will be reserved at the back entrance. Enter through shipping and receiving room.

3:30-5:00pm AKDT: **Alaska Federation of Natives Meeting**
Location: Cook Inlet Region, Inc. (CIRI)
725 East Fireweed
Suite 800 - Chugach Boardroom
Anchorage, AK 99503
Participants: RKZ
Senator Lisa Murkowski
Senator Dan Sullivan
Representative Don Young
Staff: Steve Wackowski
Laura Rigas
Micah Chambers
Tami Heilemann
Advance: Rusty Roddy
Aaron Thiele
Format: Roundtable Discussion
Note: Group photo at conclusion with RKZ & participants

5:00-5:15pm AKDT: **Depart Alaska Federation of Natives Meeting en route Informal Press Availability**
Location: CIRI Foyer

Staff: Laura Rigas

5:15-5:30pm AKDT: **Depart Alaska Federation of Natives Meeting en route Egan Convention Center**

Vehicle Manifest:

FWS Security Lead Vehicle:

Secretary's Vehicle:

RZ

Sgt. (b) (6), (b) (7)(C)

Sgt. (b) (6), (b) (7)(C)

Steve Wackowski

Staff Vehicle:

Rusty Roddy
Aaron Thiele
Laura Rigas
Micah Chambers
Tami Heilemann

5:30-7:30pm AKDT: **Alaska Chamber of Commerce Reception with Alaska Congressional Delegation**

Location: William A. Egan Civic & Convention Center
Explorer's Hall - La Perouse Room
Main Lobby Level
555 West 5th Avenue
Anchorage, AK 99501

Attendees: 150-200

Press:

Staff: Steve Wackowski
Laura Rigas
Micah Chambers
Tami Heilemann

Advance: Rusty Roddy
Aaron Thiele

Format: Riser, podium, mic. American & U.S. Flags backdrop

Program:

5:40pm:	Curtis Thayer, Alaska Chamber President & CEO, delivers welcoming remarks
5:45pm:	Congressman Don Young delivers remarks
5:50pm:	Senator Dan Sullivan delivers remarks
5:55pm:	Senator Lisa Murkowski delivers remarks & Introduces RKZ
6:00pm:	RKZ delivers brief remarks
6:05pm:	Program concludes

Note: Hors d'oeuvres, coffee, water will be served. Cash bar.

7:30-7:35pm AKDT: **Depart Alaska Chamber of Commerce Reception en route RON**

Location: Hotel Captain Cook
939 West 5th Avenue
Anchorage, AK 99501

Vehicle Manifest:

FWS Security Lead Vehicle:

Secretary's Vehicle:

RZ

Sgt. (b) (6), (b) (7)(C)

Sgt. (b) (6), (b) (7)(C)

Steve Wackowski

Staff Vehicle:

Rusty Roddy

Aaron Thiele
Laura Rigas
Micah Chambers
Tami Heilemann

7:35-7:45pm AKDT: **Depart RON via walk to Dinner**
Location: Humpy's Great Alaskan Alehouse
610 West 6th Avenue
Anchorage, AK 99501

7:45-9:00pm AKDT: **Dinner**
Participants: RKZ
DOI Staff & Security Detail

9:00-9:10pm AKDT: **Depart Dinner via Walk en route RON**

8:30pm AKDT: **RON**
Location: Hotel Captain Cook
939 West 5th Avenue
Anchorage, AK 99501

Wednesday, May 31, 2017
Anchorage, AK

6:10-6:25am AKDT: **Depart RON en route Interview with NBC Channel 2 KTUU-TV**
Location: 501 East 40th Avenue
Front Parking Area
Anchorage, AK 99503
Vehicle Manifest:
FWS Security Lead Vehicle:
Secretary's Vehicle:
RZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Laura Regis

6:25-6:35am AKDT: **Arrive NBC Channel 2 KTUU-TV & Proceed to Station Lobby**
Note: Text Arian Aramburo when at front door at (b) (6)
Note: Get mic'ed & wait in station lobby until on-air interview time

6:35-6:50am AKDT: **Interview with NBC Channel 2 KTUU-TV**
Participants: RKZ
Ariane Aramburo: (Pronounced "Air-E-Yawn Air-Rum-Bureau"),
Morning Edition Anchor / Executive Producer
Nikki Caravajal (Last name pronounced: "Carve-Uh-Hall"),
Morning Edition Anchor / Producer & Multimedia Journalist
Staff: Laura Regis

6:50-7:05am AKDT: **Depart NBC Channel 2 KTUU-TV en route RON**
Location: Hotel Captain Cook
939 West 5th Avenue
Anchorage, AK 99501
Vehicle Manifest:
FWS Security Lead Vehicle:
Secretary's Vehicle:

RZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Laura Regis

7:05-9:00am AKDT: **Personal Time**

9:00-9:30am AKDT: **Briefing on AOGA Conference**
Location:
Participants: RKZ
Vince DeVito
Laura Rigas

9:30-9:50am AKDT: **Personal Time**

9:50-10:00am AKDT: **Depart en route U.S. Department of the Interior**
Location: Department of the Interior
Side Entrance
1689 C Street, Suite 100
Anchorage, AK 99501
Vehicle Manifest:
Secretary's Vehicle:
RZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Staff Vehicle:
Rusty Roddy
Aaron Thiele
Laura Rigas
Micah Chambers
Tami Heilemann
Note: Steve Wackowski will meet at DOI Offices

10:00-10:30am AKDT: **Meeting with Tara Sweeney**
Location: Suite 100 - Office of Steve Wackowski
Participants: RKZ
Tara Sweeney
Staff: None

10:30-11:00am AKDT: **Meeting with Mayor Harry Brower, North Slope Borough**
Location: Suite 100 - Office of Steve Wackowski
Participants: RKZ
Harry Brower, Mayor, North Slope Borough
David (DJ) Fauske, Director of Government & External Affairs, North Slope Borough
Staff: Steve Wackowski
Note: Staff vehicle will depart en route AOGA Annual Conference 30 minutes prior to RKZ departure

11:00-11:15am AKDT: **Depart en route Dena'ina Convention Center**
Location: Dena'ina Convention Center
(Enter via Loading Dock on 8th Avenue between F & G Streets)
600 West Seventh Avenue
Anchorage, AK 99501
Vehicle Manifest:
FWS Security Lead Vehicle:

Secretary's Vehicle:
RZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Vince DeVito
Steve Wackowski
Laura Rigas

Staff Vehicle:
Rusty Roddy
Aaron Thiele
Micah Chambers
Tami Heilemann

11:15-11:25am AKDT: Arrive Dena'ina Convention Center & Hold in Vehicle for Briefing

Staff: Vince Devito
Laura Rigas

11:25-11:30am AKDT: Proceed to AOGA Annual Conference

Met by: Josh Kindred, AOGA Environmental Counsel (Loading Dock Garage)
Kara Moriarty, AOGA President & CEO (3rd Floor Conference)

Note: Josh will escort RKZ to 3rd floor conference

11:30-1:05pm AKDT: Remarks // Lunch at the Alaska Oil and Gas Association Annual Conference

Location: Dena'ina Convention Center
Tikahtnu Ballroom Rooms C thru F

Participants: ~500 attendees

Press: Open

Staff: Laura Rigas
Vincent DeVito
Steve Wackowski
Micah Chambers
Tami Heilemann

Advance: Rusty Roddy
Aaron Thiele

Format:

11:45am:	AOGA President & CEO Kara Moriarty welcomes & introduces Rex Rock, CEO - Arctic Slope Regional Corporation
11:55am:	Rex Rock introduces Senator Lisa Murkowski
12:00pm:	Senator Lisa Murkowski delivers remarks & introduces RKZ
12:15pm:	RKZ delivers remarks
12:30pm:	RKZ concludes remarks & signs Secretarial Order & Makes any additional remarks regarding signing
12:50pm:	RKZ exits stage & returns to table; AOGA presents award for contractor of the Year for Safety Performance to Alaska Clean Seas
1:00pm:	Kara Moriarty delivers closing remarks
1:05pm:	RKZ & Senator Lisa Murkowski exit to host media Availability escorted by Kara Moriarty

Lunch:

VIP Table 1:	RKZ Senator Lisa Murkowski Senator Dan Sullivan Congressman Don Young Governor & Mrs. Bill Walker AOGA President & CEO Kara Moriarty
VIP Table 2:	Vince DeVito

Steve Wackowski
Micah Chambers
Bryan Hughes, Senate Energy Committee
Staff Table: Rusty Roddy
Aaron Thiele
Laura Rigas
Tami Heilemann
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
(b) (6), (b) (7)(C) FWS Security

Note: 25 - 35 Trade craft representatives & Pipe Union Alaska Regional representatives will stand in front of stage and behind RKZ during Secretarial Order Signing

1:05-1:30pm AKDT: **Media Availability**

Location: Dena'ina Convention Center
K'Enakatnu Meeting Room, 2nd Floor
Participants: RKZ
Senator Lisa Murkowski
Staff: Laura Rigas
Advance: Rusty Roddy
Aaron Thiele
Format: Black pipe & drape backdrop; Podium with DOI seal / Mic; U.S. & Alaska Flags
Note: Potential Radio Interview Live from Conference at 1.35 pm after Press Avail

1:30-1:35pm AKDT: **Depart Dena'ina Convention Center en route RON**

Location: Hotel Captain Cook
939 West 5th Avenue
Anchorage, AK 99501
Vehicle Manifest:
FWS Security Lead Vehicle:
Secretary's Vehicle:
RZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Laura Rigas
Steve Wackowski
Staff Vehicle:
Micah Chambers
Rusty Roddy
Aaron Thiele
Tami Heilemann
Drive Time: ~3 minutes

1:35-2:00pm AKDT: **Change into Casual Attire**

Location: Hotel Captain Cook
939 West 5th Avenue
Anchorage, AK 99501

2:00-2:25pm AKDT: **Depart RON en route AKCOM HQ via Boniface Gate**

Location:
Vehicle Manifest:
FWS Security Lead Vehicle:
Secretary's Vehicle:

RZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Steve Wackowski
Micah Chambers

Staff Vehicle:
Rusty Roddy
Aaron Thiele
Laura Rigas
Tami Heilemann

Drive Time: ~25 minutes

2:25-2:30pm AKDT: Arrive Arctic Valley Nike Site Summit & Proceed to Bus

Location: Alaskan Command Headquarters (AKCOM)
Met by: Jon Scudder, Cultural Resource Manager Nike Site Summit
Vehicle Manifest:
DV Surrey 22 Passenger Bus:
RKZ
Senator Murkowski
Col. Michael Forsyth, Chief of Staff, Alaska Command, US Army
Jon Scudder, Cultural Resource Manager, Nike Site Summit (JBER)
Jim Renkert, Founder, Friends of Nike Site Summit
Greg Durocher, Director, Friends of Nike Site Summit
Sgt. (b) (6), (b) (7)(C)
Steve Wackowski
Sen. Murkowski
Rusty Roddy
Micah Chambers
Tami Heilemann

Note: Upon arrival to gate, only vehicle manifest drivers have to show ID's for entry

2:30-2:50pm AKDT: Depart AKCOM Headquarters en route Bryant Army Airfield

Note: John Scudder will provide briefing per Nike Site Summit during bus ride

2:50-3:00pm AKDT: Arrive Bryant Army Airfield for Flight Briefing // Board Helicopter

Vehicle Manifest:
UH-60 Blackhawk Helicopter:
RKZ
Col. Michael Forsyth, Chief of Staff, Alaska Command, US Army
Jon Scudder, Cultural Resource Manager, Nike Site Summit (JBER)
Jim Renkert, Founder, Friends of Nike Site Summit
Greg Durocher, Director, Friends of Nike Site Summit
Sgt. (b) (6), (b) (7)(C)
Steve Wackowski
Sen. Murkowski
Rusty Roddy
Micah Chambers
Tami Heilemann

3:00-3:05pm AKDT: Depart Bryant Army Airfield en route Nike Site Summit

3:05-4:35pm AKDT: Arrive Nike Site Summit & Proceed to Tour

4:35-4:50pm AKDT: Board Helicopter & Depart en route Bryant Army Airfield

Vehicle Manifest:
UH-60 Blackhawk Helicopter:

RKZ

4:50-5:15pm AKDT: **Board Bus & Depart en route AKCOM Headquarters**

Vehicle Manifest:

DV Surrey 22 Passenger Bus:

RKZ
John Scudder, Cultural Resource Manager, Nike Site Summit (JBER)
Jim Renkert, Founder, Friends of Nike Site Summit
Greg Durocher, Director, Friends of Nike Site Summit
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Steve Wackowski
Laura Rigas
Micah Chambers
Rusty Roddy
Aaron Thiele
Tami Heilemann

5:15-5:35pm AKDT: **Depart Nike Site Summit en route Rep. Don Young Reception**

Location: Sullivan's Steakhouse
320 West 5th Avenue
Anchorage, AK 99501

Vehicle Manifest:

FWS Security Lead Vehicle:

Secretary's Vehicle:

RZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Micah Chambers

Staff Vehicle:

Steve Wackowski
Laura Rigas
Rusty Roddy
Aaron Thiele
Tami Heilemann

Drive Time: ~15 minutes

5:35-5:50pm AKDT: **Rep. Don Young Reception**

Location: Sullivan's Steakhouse
320 West 5th Avenue
Anchorage, AK 99501

Staff: None

Note: Staff will hold in vehicles during reception

5:50-6:05pm AKDT: **Depart Reception en route RON**

Location: Hotel Captain Cook
939 West 5th Avenue
Anchorage, AK 99501

Vehicle Manifest:

FWS Security Lead Vehicle:

Secretary's Vehicle:

RZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Steve Wackowski
Micah Chambers

Staff Vehicle:
Rusty Roddy
Aaron Thiele
Laura Rigas
Tami Heilemann

6:05-6:20pm AKDT: **Arrive RON & Depart via walk to Dinner with Sportsmen's Group**
Location: 49th State Brewing Company
717 West 3rd Avenue
Anchorage, AK 99501

6:20-8:00pm AKDT: **Dinner With Sportsmen's Group**
Location: 49th State Brewing Company
717 West 3rd Avenue
Anchorage, AK 99501
Participants: Eddie Grasser, Vice President, Safari Club International
John Stacey, President, Alaska Professional Hunters Association
DOI Staff & Security Detail
Note: Reservation for 14 at 6:30 p.m. under "Roddy"

8:00-8:10pm AKDT: **Depart Dinner via Walk en route RON**

8:10pm AKDT: **RON**
Location: Hotel Captain Cook
939 West 5th Avenue
Anchorage, AK 99501

Thursday, June 1, 2017
Anchorage, AK → Boise, ID

4:45-5:05am AKDT: **Depart RON en route Ted Stevens Anchorage International Airport**
Location: 5000 West International Airport Road
Anchorage, AK 99502

6:25am AKDT-
10:51am PDT: **Wheels up Anchorage, AK (ANC) en route Seattle, WA (SEA)**
Flight: Alaska 88
Flight time: 3 hours, 26 minutes
RZ Seat: 24D
AiC: Sgt. (b) (6), (b) (7)(C)
Staff: Laura Rigas, Russell Roddy
NOTE: *TIME ZONE CHANGE AKDT to PDT (+1 hours)*

10:51-12:15pm PDT: **Layover in Seattle, WA // 1 hour, 24 minute layover**

12:15pm PDT-
2:44pm MDT: **Wheels up Seattle, WA (SEA) en route Boise, ID (BOI)**
Flight: Alaska 2390
Flight time: 1 hour, 29 minutes
RZ Seat: 4D
AiC: Sgt. (b) (6), (b) (7)(C)
Staff: Laura Rigas, Russell Roddy
NOTE: *TIME ZONE CHANGE PDT to MDT (+1 hours)*

2:44-2:55pm MDT: **Wheels down Boise Airport**

Location: 3201 West Airport Way #1000
Boise, ID

2:55-3:10pm MDT: Depart Boise Airport en route RON

3:20-3:40pm MDT: Call with White House on Paris Agreement

3:40-4:45pm MDT: HOLD: Work Out

4:45-5:00pm MDT: Depart RON en route Office of Aviation Services
Location: 300 East Mallard Drive
Boise, ID 83706
Vehicle Manifest:
Secretary's Vehicle:
RZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Staff Vehicle:
Laura Rigas
Rusty Roddy
Caroline Boulton

5:00-5:05pm MDT: Arrive Office of Aviation Services
Location: 300 East Mallard Drive
Boise, ID 83706
Greeted By: Mark Bathrick, Director
Brad Koeckeritz, UAS Division Chief

5:05-5:15pm MDT: Meet & Greet with OAS & Other DOI Employees
Location: OAS Main Conference Room
Room 252
Participants: ~25 employees from OAS National Headquarters, OAS Western Regional Office, Interior Business Center
Press: Closed
Staff: Laura Rigas
Rusty Roddy
Tami Heilemann
Advance: Caroline Boulton
Format: Mark Bathrick will introduce RZ
Open room; remarks will be given at the front of room; U.S. and DOI flags will be behind RZ

5:20-5:25pm MDT: Tour of OAS Office
Location: OAS Office
2nd Floor
Participants: RZ
Mark Bathrick, Director
Press: Closed
Staff: Laura Rigas
Rusty Roddy
Tami Heilemann
Advance: Caroline Boulton

5:25-5:45pm MDT: OAS Briefing on UAS (Unmanned Aircraft System)
Location: OAS UAS Division "Ready Room"
Room 204

Participants: RZ
Mark Bathrick, Director
Brad Koeckeritz, UAS Division Chief
Steve Ramaekers, UAS Fleet Manager
Walker Craig, Tech Service Division Chief
Press: Closed
Staff: Laura Rigas
Rusty Roddy
Tami Heilemann
Advance: Caroline Boulton

5:45-5:50pm MDT: **Proceed Downstairs for UAS Flight Demo**

5:50-6:00m MDT: **UAS Flight Demo**
Location: OAS Grounds by pond
Participants: RZ
Mark Bathrick, Director
Brad Koeckeritz, UAS Division Chief
Steve Ramaekers, UAS Fleet Manager
Press: Closed
Staff: Laura Rigas
Rusty Roddy
Tami Heilemann
Advance: Caroline Boulton

6:00-6:05pm MDT: **Proceed to Vehicles**

6:05-6:15pm MDT: **Depart Office of Aviation Services en route Dinner**
Location: 10 Barrel Brewing
826 W Bannock Street
Boise, ID 83702
Vehicle Manifest:
Secretary's Vehicle:
RZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Staff Vehicle:
Laura Rigas
Rusty Roddy
Caroline Boulton
Tami Heilemann
Drive Time: ~10 minutes

6:15-8:00pm MDT: **Dinner**

8:00-8:05pm MDT: **Depart Dinner en route RON**
Location: Courtyard Marriott Boise Downtown
222 South Broadway Avenue
Boise, ID 83702
Vehicle Manifest:
Secretary's Vehicle:
RZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Staff Vehicle:
Laura Rigas

Rusty Roddy
Caroline Boulton
Tami Heilemann

Drive Time: ~5 minutes

8:05pm MDT: **RON**

Location: Courtyard Marriott Boise Downtown
222 South Broadway Avenue
Boise, ID 83702

Friday, June 2, 2017

Boise, ID → Los Angeles, CA

7:40-7:50am MDT: **Depart RON en route Idaho State Capitol Building**

Location: 700 West Jefferson Street
Boise, ID 83702

Vehicle Manifest:

Secretary's Vehicle: RZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)

Staff Vehicle: Caroline Boulton
Rusty Roddy
Laura Rigas

7:50-8:00am MDT: **Arrive Idaho State Capitol**

Location: Garden Level Entrance
Greeted By: Governor Otter

8:00-9:00am MDT: **Breakfast with Governor Otter & Forestry Leaders**

Location: Legislative Dining Room
West Wing 14

Participants: RZ
Secretary Perdue
Governor Otter
Senator James Risch
Senator Mike Crapo
Lt. Governor Brad Little
Brent Hill, Idaho Senate President Pro Tempore
Scott Bedke, Idaho House of Representatives Speaker
Celia Gould, Director, Idaho Department of Agriculture
Mike Roth, CEO of Si-Ellen and White Clover Dairies
Bob Nacrebout, Director, Idaho Dairymen's Association
Ritchie Toevs, Potato Grower
Laurie Lickley, Owner/Operator of Winecup L Cattle Company
John Noh, Noh Sheep Company
Gallen Lee, President, American Sugarbeet Growers Association
Clark Hamilton, Idaho Wheat Commission, Owner Hamilton Triple C Farms
Dell Winegar, President, Winegar Farms, Idaho Onion Growers Association
Bryan Searle, President, Idaho Farm Bureau
Kelly Henggeler, President, Henggeler Packing Company
Rick Waitley, Idaho Weed Control Association
Robert Rebholtz, Agri Beef
Dustin Miller, Administrator, Idaho Office of Species Conservation

Chanel Tewalt, Idaho Department of Agriculture
Laura Johnson, Idaho Department of Agriculture
Jenny Bautista, Idaho FFA

Press: Closed

Staff: Laura Rigas
Rusty Roddy
Tami Heilemann

Advance: Caroline Boulton

Format: Principals and food producers around one long table
Seats will be labeled
2 additional tables for staff

9:00-9:15am MDT: Meeting with Governor Otter

Location: Conference Room
West Wing 17

Participants: RZ
Secretary Perdue
Governor Otter
Senator Risch
Senator Crapo
Scott Bedke, Idaho House of Representatives Speaker

9:15-9:25am MDT: Depart State Capitol en route Boise State University

Location: Stueckle Sky Center
Boise State University
1910 West University Drive
Boise, ID

Vehicle Manifest:

Lead Vehicle: Idaho State Police

USFS Van: RZ
Secretary Perdue
Governor Otter
Lt. Governor Brad Little
Tom Schultz, Idaho Director of Lands
USDA Security Detail
Sgt. (b) (6), (b) (7)(C) (Driver)

USDA Vehicle: USDA Security Detail

DOI Vehicle: Sgt. (b) (6), (b) (7)(C)

Governor's Vehicle: Governor's Security Detail

USDA Staff Vehicle: Chris Young, USDA Deputy Chief of Staff
Michawn Rich, USDA Communications Director
Taylor Crowe, USDA Assistant to the Secretary

DOI Staff Vehicle: Caroline Boulton
Rusty Roddy
Laura Rigas
Tami Heilemann

Tail Vehicle: Idaho State Police

Drive Time: ~8 minutes

9:25am MDT: Arrive Boise State University

Location: South Elevator Bank
Stueckle Sky Center

9:25-9:30am MDT: Holding Room at Boise State University

Location: President's Suite
Room 518

		Stueckle Sky Center
	Participants:	RZ
		Secretary Perdue
		Governor Otter
	Note:	Will proceed down stairs to 4th floor for speech

9:30-10:30am MDT: **Joint Forestry Speech**

Location:	Double R Ranch Club Room
	Stueckle Sky Center
Participants:	RZ
	Secretary Perdue
	Celia Gould, Director of Idaho Department of Agriculture (moderator)
Attendees:	250-300 people
	Congressional Delegation (invited)
	Senior agency officials
	Forestry stakeholders
	Boise State researchers & forestry students
	Local government officials
Press:	Open
Staff:	Laura Rigas
	Rusty Roddy
	Tami Heilemann
Advance:	Caroline Boulton
Format:	Introduction by Celia Gould
	15 minute remarks by RZ
	15 minute remarks by Secretary Perdue
	20 minutes Q&A/discussion with audience
	10 minutes mingling with audience
	Stage set between two televisions with windows and mountains in background
	2 stools, wireless mic
	Theater-style seating

10:30-10:40am MDT: **Depart Boise State University en route National Interagency Fire Center (NIFC)**

Location:	3833 Development Avenue
	Boise, ID
Vehicle Manifest:	
Lead Vehicle:	Idaho State Police
USFS Van:	RZ
	Secretary Perdue
	Governor Otter
	Lt. Governor Brad Little
	Tom Schultz, Idaho Director of Lands
	USDA Security Detail
	Sgt. (b) (6), (b) (7)(C) Driver)
USDA Vehicle:	USDA Security Detail
DOI Vehicle:	Sgt. (b) (6), (b) (7)(C)
Governor's Vehicle:	Governor's Security Detail
USDA Staff Vehicle:	Chris Young, USDA Deputy Chief of Staff
	Michawn Rich, USDA Communications Director
	Taylor Crowe, USDA Assistant to the Secretary
DOI Staff Vehicle:	Caroline Boulton
	Rusty Roddy
	Laura Rigas
	Tami Heilemann
Tail Vehicle:	Idaho State Police

	Drive Time:	~10 minutes
10:40-10:50am MDT:	**Arrive NIFC**	
	Location:	Jack Wilson Building 3833 Development Avenue Boise, ID
	Greeted By:	Howard Hedrick, Acting BLM Assistant Director for Fire & Aviation Larry Sutton, USDA Forest Service Assistant Director, Operations Randy Eardley, BLM Chief of External Affairs, BLM Fire & Aviation
10:50-11:00am MDT:	**Brief Tour of NIFC Joint Coordination Center**	
	Location:	Room 206 Jack Wilson Building
	Participants:	RZ Secretary Perdue Governor Otter Howard Hedrick, Acting BLM Assistant Director for Fire & Aviation Larry Sutton, USDA Forest Service Assistant Director, Operations Randy Eardley, BLM Chief of External Affairs, BLM Fire & Aviation Jennifer Jones, NIFC Public Affairs Officer
11:00-11:10am MDT:	**Predictive Services 2017 National Wildland Fire Outlook**	
	Location:	National Multi-Agency Coordinating Group (NMAC) Briefing Room Room 210 Jack Wilson Building
	Presenters:	Ed Delgado, National Predictive Services Manager, NIFC
	Participants:	RZ Secretary Perdue Governor Butch Otter Senator Risch Senator Crapo Howard Hedrick, BLM, Acting Assistant Director, Fire Operations Larry Sutton, USFS, Assistant Director, Fire Operations Susie Stingley, NICC, Manager Dan Buckley, NPS, Branch Chief Wildland Fire, NMAC Chair Aitor Bidaburu, U.S. Fire Administration (FEMA), Fire Program Specialist Ken Schmid, BLM, Acting Chief of Operations, Fire and Aviation Chris Wilcox, U.S. FWS, Chief of Operations Dalan Romero, BIA, Fire Operations Dan Smith, National Association of State Foresters, Fire Director
	Press:	Closed
	Staff:	Laura Rigas Rusty Roddy Tami Heilemann
	Advance:	Caroline Boulton
	Format:	Long table with Governor at the head; Secretaries sit to left and right of the Governor; NMAC Members fill rest of table Senators sit in chairs behind the Governor Dan Buckley, NMAC Chair, provides introductions before briefing
11:20-11:50am MDT:	**National Multi-Agency Coordinating Group Discussion**	
	Location:	NMAC Briefing Room
	Participants:	RZ Secretary Perdue Governor Butch Otter (TBD)

Howard Hedrick, BLM, Acting Assistant Director, Fire Operations
Larry Sutton, USFS, Assistant Director, Fire Operations
Susie Stingley, NICC, Manager
Dan Buckley, NPS, Branch Chief Wildland Fire, NMAC Chair
Aitor Bidaburu, U.S. Fire Administration (FEMA), Fire Program Specialist
Ken Schmid, BLM, Acting Chief of Operations, Fire and Aviation
Chris Wilcox, U.S. FWS, Chief of Operations
Dalan Romero, BIA, Fire Operations
Dan Smith, National Association of State Foresters, Fire Director
Bryan Rice, Director, DOI Office of Wildland Fire

Format: Overview of NIFC
NMAC Responsibilities & Operations
Wildland Fire Management Asset Allocation
Long table with Governor at the head; Secretaries sit to left and right of the Governor; NMAC Members fill rest of table
Senators sit in chairs behind the Governor

11:50-12:10pm MDT: Press Availability

Location: Multi-Purpose Room
Room 156
Jack Wilson Building

Participants: RZ
Secretary Perdue
Governor Otter

Staff: Laura Rigas
Rusty Roddy
Tami Heilemann

Advance: Caroline Boulton

Format: Secretaries and Governor introduced by Larry Sutton, USFS
Table with three seats for principals at front of room, between flags (United States, State of Idaho, DOI, USDA); fire displays on sides of room; projection screen behind table with NIFC logo

12:10-12:15pm MDT: Conclude Press Conference // Depart for Smokejumper Loft

Location: Smokejumper Loft

Note: Walk through Firefighter Memorial

Note: Opportunity to see wildland fire engines

12:15-12:35pm MDT: BLM Smokejumper Loft

Location: Smokejumper Loft

Greeted By: Todd Jinkins, Acting Smokejumper Chief

Format: Brief tour of building
Outfitting for flight
Fire Call for jumpers (6 minutes)

12:35-12:45pm MDT: Greet BLM Firefighters

Location: Smokejumper Loft

Note: BLM Firefighters will be outside to meet & greet with Secretary

12:45-12:55pm MDT: Depart NIFC en route Boise Airport

Location: 3201 West Airport Way #1000
Boise, ID 83705

Vehicle Manifest:

Secretary's Vehicle: RZ
Sgt. (b) (6), (b) (7)(C)

	Staff Vehicle:	Sgt. (b) (6), (b) (7)(C) Caroline Boulton Rusty Roddy Laura Rigas Tami Heilemann

2:05pm MDT-
3:19pm PDT: **Wheels up Boise, ID (BOI) en route Los Angeles, CA (LAX)**

Flight:	United 5357
Flight time:	2 hours, 14 minutes
RZ Seat:	TBD
AiC:	None
Staff:	None
Note:	Personal Travel
NOTE:	*TIME ZONE CHANGE MDT to PDT (-1 hour)*

Saturday, June 3, 2017

Santa Barbara, CA

Note: Personal Travel // Paid for personally

Sunday, June 4, 2017

Santa Barbara, CA → Washington, DC

Note: Personal Travel // Paid for personally

10:30pm PDT-
5:38am EDT: **Wheels up Los Angeles, CA (LAX) en route Cincinnati, OH (CVG)**

Flight:	Delta 1314
Flight time:	4 hours, 8 minutes
RZ Seat:	14C
AiC:	None
Staff:	None
Note:	Personal Travel
NOTE:	*TIME ZONE CHANGE PDT to EDT (+3 hours)*

5:38-7:00am EDT: **Layover in Cincinnati, OH // 1 hour, 22 minute layover**

7:00am EDT-
8:24am EDT: **Wheels up Cincinnati, OH (CVG) en route Washington, DC (DCA)**

Flight:	Delta 6191
Flight time:	1 hour, 24 minutes
RZ Seat:	9C
AiC:	None
Staff:	None
Note:	Personal Travel

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000TKRH
Travel Authorization Number:	TANUM0000TKRH	Trip Name:	09-04-17 Bismarck, ND
TA Date:	09/01/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	Secretary Zinke will travel to Bismarck, North Dakota, to join President Donald Trump for a media event to highlight tax reform. Aaron Thiele will travel to Bismarck to advance this engagement for Secretary Zinke.
Type Code:	Trip By Trip		

Traveler Profile

Name:	THIELE, AARON JOSEPH	ID:	1001204215
TID:	40213464	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1

Purpose: Secretary Zinke will travel to Bismarck, North Dakota, to join President Donald Trump for a media event to highlight tax reform. Aaron Thiele will travel to Bismarck to advance this engagement for Secretary Zinke.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
09/04/17	09/07/17	BISMARCK, ND	Mission (Operational)	91.00 / 51.00

Document Totals

Total Expenses:	1,408.55
Reimbursable Expenses:	178.50
Non-Reimbursable Expenses:	1,230.05
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	605.60	.00
Fuel-Rental Vehicle	50.00	.00
Lodging-PerDiem	273.00	.00
M&IE-PerDiem	178.50	.00
Rental Car	202.40	.00
Transaction Fees	34.30	.00
Transportation	50.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,408.55	.00

Trip 1 Details

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	957.05	Total Per Diem Expenses:	451.50
Date	Description	Category	Cost	Pay Method	Per Diem
09/01/2017	TMC Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	Agent-Assisted Dom Air/Rail				
09/01/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
09/04/2017	Airline Flight	Com. Carrier	200.80	GOVCC-C	
Comment:	Flight from Washington, DC (DCA) to Bismarck, ND.				
09/04/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
09/04/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
09/04/2017	Taxi	Transportation	25.00	GOVCC-C	
Comment:	Taxi ride from residence in Washington, DC to Washington National Airport.				
09/05/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
09/05/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
09/06/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
09/06/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
09/07/2017	Airline Flight	Com. Carrier	404.80	GOVCC-C	
Comment:	On 9/7/17, Aaron Thiele will utilize a non-contract carrier flight to travel from Bismarck, ND to Washington, DC (DCA). He will travel via a non-contract flight because there are currently no government contract flights available on 9/7/17.				
09/07/2017	Gas-Rental	Fuel-Rental Vehicle	50.00	GOVCC-C	
09/07/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
09/07/2017	Rental Car	Rental Car	202.40	GOVCC-C	
09/07/2017	Taxi	Transportation	25.00	GOVCC-C	
Comment:	Taxi ride from Washington National Airport to residence in Washington, DC.				

Per Diem Allowances

Trip#: 1	Total Per Diem Allowances:	451.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
09/04/2017	91.00/ 51.00	91.00	91.00	38.25	38.25				
09/05/2017	91.00/ 51.00	91.00	91.00	51.00	51.00				
09/06/2017	91.00/ 51.00	91.00	91.00	51.00	51.00				
09/07/2017	91.00/ 51.00	0.00	0.00	38.25	38.25				

Account Summary for the Selected Trip

Org: DOI	Label: FY 2017/2018 BLM RSA	Acct Code: DS10100000/DR.10100.17BLMTRV//178D0102DR/DL2000000.000000////	1,408.55
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 605.60	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 50.00	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 273.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 178.50	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 202.40	
Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 34.30	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 50.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,408.55

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2017/2018 BLM RSA	DS10100000/DR.10100.17BLMTRV//178D0102DR/DL2000000.000000////	GOVCC-C	1,230.05
DOI	FY 2017/2018 BLM RSA	DS10100000/DR.10100.17BLMTRV//178D0102DR/DL2000000.000000////	REIMBURSABLE	178.50

Totals by Label

DOI	FY 2017/2018 BLM RSA Total	DS10100000/DR.10100.17BLMTRV//178D0102DR/DL2000000.000000////	1,408.55

Totals by Payment Method

GOVCC-C Total	1,230.05
REIMBURSABLE Total	178.50

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
09/04/17	AIR	$200.80
09/07/17	AIR	$404.80

Audits

Audit Name	Result	Reason
TRAVEL DATE OVERLAP	FAIL	OVERLAPS WITH TRIP: TANUM0000TKQ5
	Traveler Justification:	TANUM0000TKQ5 is a duplicate authorization. There is no trip overlap.

Document History 10/05/2017 Authorization: TANUM0000TKRH

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	09/01/2017	4:15PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature: _____

Date: _____

SECRETARIAL TRAVEL ROUTING SLIP
ADVANCE STAFF

TRAVELER: **Aaron Thiele**

TRIP LOCATIONS: **CT-NH-ME-MA**

DATES: **06/13/17 – 06/17/17**

OFFICIAL: **X** POLITICAL: _____ PERSONAL: _____

REVIEWED BY / DATE:

TN / 9/11/17 TIM NIGBOROWICZ

[illegible] / 9/11/17 MARGARET BRADLEY

MEMORANDUM

TO: Authorizing Official

FROM: Office of Scheduling and Advance

SUBJECT: Official Travel for Aaron Thiele

DATE: September 11, 2017

Trip Overview:

- Dates: June 13, 2017 – June 17, 2017
- Locations: Connecticut, New Hampshire, Maine, Massachusetts
- Purpose: From June 13, 2017, through June 17, 2017, Secretary Ryan Zinke was on official travel in the New England region for a number of engagements. Secretary Zinke travelled to Uncasville, Connecticut, to speak at the National Congress of American Indians Mid-Year Conference. Secretary Zinke travelled to Hooksett, New Hampshire, to make a press announcement regarding Pittman-Robertson Grants, and to hold related meetings with New Hampshire Governor Chris Sununu and regional stakeholders. Secretary Zinke travelled to various areas within the state of Maine and to Boston, Massachusetts, to conduct reviews of Katahdin Woods and Waters National Monument and Northeast Canyons and Seamounts Marine National Monument. These reviews included tours of the monuments, media availabilities, and meetings with various stakeholders. Aaron Thiele accompanied Secretary Zinke during this travel as support staff.

Trip Notes – Lodging and M&IE:

- On 6/13/17, Aaron Thiele was provided a meal during Secretary Zinke's dinner meeting with Maine Governor Paul LePage in Augusta, Maine. The appropriate signed DI-2000 form is attached, and dinner was deducted from Aaron Thiele's M&IE allocation for 6/13/17.
- On 6/14/17 and 6/15/17, Aaron Thiele joined a number of individuals for hiking, paddling and camping during Secretary Zinke's visit to Katahdin Woods and Waters National Monument in northern Maine. All boating equipment, camping equipment, and other supplies used during the visit were provided by the National Park Service. Therefore, Aaron Thiele incurred no lodging expenses for the night of 6/14/17. All meals during the visit were prepared from food that was purchased by equal contributions from all participants, including Aaron Thiele. All lands of Katahdin Woods and Waters National Monument are located within Penobscot County in Maine, so Penobscot County was used as the official per diem location for this visit.
- On 6/15/17, Aaron Thiele was provided a meal during Secretary Zinke's breakfast meeting with representatives of the Katahdin Chamber of Commerce in Millinocket,

Maine. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Aaron Thiele's M&IE allocation for 6/15/17.

- Due to significant flight delays resulting from severe weather on the evening of 6/16/17, Aaron Thiele extended his official travel for one additional night. Email correspondence approving this travel extension is attached.

Trip Notes – Transportation and Miscellaneous:

- On 6/13/17, Aaron Thiele travelled via taxi from his residence in Washington, D.C., to Washington National Airport. He accidentally used his personal credit card to pay for the fare, which was $19.57. This expense is therefore itemized as a reimbursable expense on Aaron Thiele's travel voucher. Documentation is attached.
- On 6/13/17, Aaron Thiele travelled on a non-contract carrier flight from Washington, DC (DCA) to Hartford, CT. Email correspondence justifying this use of a non-contract carrier flight is attached.
- During this travel, in order to properly execute his official duties, Aaron Thiele upgraded from a compact size rental vehicle to a full-size SUV. Email correspondence authorizing this rental vehicle upgrade is attached.
- On 6/16/17, Aaron Thiele incurred two separate parking fees while executing his official duties in Boston, Massachusetts. Aaron Thiele did not receive receipts for either of these parking fees, but he did receive ticket stubs, which are attached. Aaron Thiele paid cash for the parking fees, which were $20.00 each, because the vendor did not accept credit card payments. Therefore, both parking fees are itemized as reimbursable expenses on Aaron Thiele's travel voucher.
- On 6/16/17, Aaron Thiele incurred a parking fee at one of the official event sites in Boston, Massachusetts. Aaron Thiele lost the receipt for this parking fee, which was $16.00. A copy of Aaron Thiele's credit card statement is attached, with the appropriate charge indicated.
- On 6/16/17, Aaron Thiele incurred a Fuel Service charge for the amount of $129.22 for his rental vehicle. Aaron Thiele incurred this charge due to extenuating circumstances and time constraints that did not allow him to refuel his vehicle before returning it to the rental location. Because this unavoidable Fuel Service charge was incurred while Aaron Thiele was executing his official duties, the government will pay for the entire amount of $129.22.
- On 6/17/17, Aaron Thiele travelled via taxi from Washington National Airport to his residence in Washington, D.C. He accidentally used his personal credit card to pay for the fare, which was $20.16. This expense is therefore itemized as a reimbursable expense on Aaron Thiele's travel voucher. Documentation is attached.
- Airfare Ticket 0018669526150 was evenly exchanged to Airfare Ticket 0018669925038 for the full amount of $64.20.

Attachments:

- Travel voucher
- Travel authorization
- Duluth Travel, Inc. itinerary

- Duluth Travel, Inc. ticket receipts
- Hotel receipts
- Taxi receipts
- Gas receipts
- Rental vehicle receipt
- Parking ticket stubs
- Copy of government credit card statement
- Signed DI-2000 forms
- Email correspondence authorizing non-contract carrier flight on 6/13/17
- Email correspondence authorizing rental vehicle upgrade
- Email correspondence authorizing travel extension
- Final trip schedule for the Secretary

Document Header Information

Document Type:	Voucher	Document Name:	TV0000LBAX
Travel Authorization Number:	TANUM0000TE6F	Trip Name:	06-13-17 CT-NH-ME-MA
TA Date:	08/30/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	Trip Overview: . Dates: June 13, 2017 ?" June 17, 2017 . Locations: Connecticut, New Hampshire, Maine, Massachusetts . Purpose: From June 13, 2017, through June 17, 2017, Secretary Ryan Zinke was on official travel in the New England region for a number of engagements. Secretary Zinke travelled to Uncasville, Connecticut, to speak at the National Congress of American Indians Mid-Year Conference. Secretary Zinke travelled to Hooksett, New Hampshire, to make a press announcement regarding Pittman-Robertson Grants, and to hold related meetings with New Hampshire Governor Chris Sununu and regional stakeholders. Secretary Zinke travelled to various areas within the state of Maine and to Boston, Massachusetts, to conduct reviews of Katahdin Woods and Waters National Monument and Northeast Canyons and Seamounts Marine National Monument. These reviews included tours of the monuments, media availabilities, and meetings with various stakeholders. Aaron Thiele accompanied Secretary Zinke during this travel as support staff. Trip Notes: . On 6/14/17 and 6/15/17, Aaron Thiele joined a number of individuals for hiking, paddling and camping during Secretary Zinke's visit to Katahdin Woods and Waters National Monument in northern Maine. All boating equipment, camping equipment, and other supplies used during the visit were provided by the National Park Service. Therefore, Aaron Thiele incurred no lodging expenses for the night of 6/14/17. All meals during the visit were prepared from food that was purchased by equal contributions from all participants, including Aaron Thiele. All lands of Katahdin Woods and Waters National Monument are located within Penobscot County in Maine, so Penobscot County was used as the official per diem location for this visit. . Airfare Ticket 0018669526150 was evenly exchanged to Airfare Ticket 0018669925038 for the full amount of $64.20.
Type Code:	Trip By Trip		

Traveler Profile

Name:	THIELE, AARON JOSEPH	ID:	1001204215
TID:	40213464	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Trip Overview: . Dates: June 13, 2017 ?" June 17, 2017 . Locations: Connecticut, New Hampshire, Maine, Massachusetts . Purpose: From June 13, 2017, through June 17, 2017, Secretary Ryan Zinke was on official travel in the New England region for a number of engagements. Secretary Zinke travelled to Uncasville, Connecticut, to speak at the National Congress of American Indians Mid-Year Conference. Secretary Zinke travelled to Hooksett, New Hampshire, to make a press announcement regarding Pittman-Robertson Grants, and to hold related meetings with New Hampshire Governor Chris Sununu and regional stakeholders. Secretary Zinke travelled to various areas within the state of Maine and to Boston, Massachusetts, to conduct reviews of Katahdin Woods and Waters National Monument and Northeast Canyons and Seamounts Marine National Monument. These reviews included tours of the monuments, media availabilities, and meetings with various stakeholders. Aaron Thiele accompanied Secretary Zinke during this travel as support staff. Trip Notes: . On 6/14/17 and 6/15/17, Aaron Thiele joined a number of individuals for hiking, paddling and camping during Secretary Zinke's visit to Katahdin Woods and Waters National Monument in northern Maine. All boating equipment, camping equipment, and other supplies used during the visit were provided by the National Park Service. Therefore, Aaron Thiele incurred no lodging expenses for the night of 6/14/17. All meals during the visit were prepared from food that was purchased by equal contributions from all participants, including Aaron Thiele. All lands of Katahdin Woods and Waters National Monument are located within Penobscot County in Maine, so Penobscot County was used as the official per diem location for this visit. . Airfare Ticket 0018669526150 was evenly exchanged to Airfare Ticket 0018669925038 for the full amount of $64.20.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
06/13/17	06/14/17	BANGOR, ME	Mission (Operational)	91.00 / 51.00
06/14/17	06/15/17	PENOBSCOT COUNTY, ME	Mission (Operational)	91.00 / 51.00
06/15/17	06/17/17	BOSTON, MA	Mission (Operational)	275.00 / 69.00

Document Totals

Total Expenses:	2,408.95
Reimbursable Expenses:	319.73
Non-Reimbursable Expenses:	2,089.22
Advance Applied:	.00
Net to Traveler:	319.73
Net to Government:	2,089.22
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	157.40	.00
Fuel-Rental Vehicle	67.40	.00
Lodging Taxes & Misc	47.93	.00
Lodging-PerDiem	641.00	.00
M&IE-PerDiem	240.00	.00
Rental Car	1,110.44	.00
Transaction Fees	34.30	.00
Transportation	95.73	.00
Transxn Fees	14.75	.00
Total Expenses:	2,408.95	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 1,527.95 — Total Per Diem Expenses: 881.00

Date	Description	Category	Cost	Pay Method	Per Diem
06/13/2017	Airline Flight	Com. Carrier	93.20	GOVCC-C	
Comment:	On 6/13/17, Aaron Thiele travelled on a non-contract carrier flight from Washington, DC (DCA) to Hartford, CT. Email correspondence justifying this use of a non-contract carrier flight is attached.				
06/13/2017	Gas-Rental	Fuel-Rental Vehicle	46.56	GOVCC-C	
Comment:	GALLONS: 19.328				
06/13/2017	Lodging Tax	Lodging Taxes & Misc	8.19	GOVCC-C	
Comment:	STATE ROOM TAX				
06/13/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
06/13/2017	M&IE	M&IE-PerDiem	15.25	REIMBURSABLE	*
Comment:	On 6/13/17, Aaron Thiele was provided a meal during Secretary Zinke's dinner meeting with Maine Governor Paul LePage in Augusta, Maine. The appropriate signed DI-2000 form is attached, and dinner was deducted from Aaron Thiele's M&IE allocation for 6/13/17.				
06/13/2017	Taxi	Transportation	19.57	REIMBURSABLE	
Comment:	On 6/13/17, Aaron Thiele travelled via taxi from his residence in Washington, D.C., to Washington National Airport. He accidentally used his personal credit card to pay for the fare, which was $19.57. This expense is therefore itemized as a reimbursable expense on Aaron Thiele's travel voucher. Documentation is attached.				
06/14/2017	Gas-Rental	Fuel-Rental Vehicle	20.84	GOVCC-C	
Comment:	REGULAR 9.266G				
06/14/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
06/15/2017	Lodging Tax	Lodging Taxes & Misc	39.74	GOVCC-C	
Comment:	STATE TAX, CONVENTION TAX and CITY TAX				
06/15/2017	Lodging	Lodging-PerDiem	275.00	GOVCC-C	*
06/15/2017	M&IE	M&IE-PerDiem	53.00	REIMBURSABLE	*
Comment:	On 6/15/17, Aaron Thiele was provided a meal during Secretary Zinke's breakfast meeting with representatives of the Katahdin Chamber of Commerce in Millinocket, Maine. The appropriate signed DI-2000 form is attached, and breakfast was deducted				

		PerDiem		
Comment: Due to significant flight delays resulting from severe weather on the evening of 6/16/17, Aaron Thiele extended his official travel for one additional night. Email correspondence approving this travel extension is attached.				
06/16/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE *
06/16/2017	Rental Car	Rental Car	1,110.44	GOVCC-C
Comment: During this travel, in order to properly execute his official duties, Aaron Thiele upgraded from a compact size rental vehicle to a full-size SUV. Email correspondence authorizing this rental vehicle upgrade is attached. On 6/16/17, Aaron Thiele incurred a Fuel Service charge for the amount of $129.22 for his rental vehicle. Aaron Thiele incurred this charge due to extenuating circumstances and time constraints that did not allow him to refuel his vehicle before returning it to the rental location. Because this unavoidable Fuel Service charge was incurred while Aaron Thiele was executing his official duties, the government will pay for the entire amount of $129.22.				
06/16/2017	TMC Fee	Transaction Fees	34.30	GOVCC-C
Comment: Agent-Assisted Dom Air/Rail				
06/16/2017	Parking	Transportation	20.00	REIMBURSABLE
Comment: . On 6/16/17, Aaron Thiele incurred two separate parking fees while executing his official duties in Boston, Massachusetts. Aaron Thiele did not receive receipts for either of these parking fees, but he did receive ticket stubs, which are attached. Aaron Thiele paid cash for the parking fees, which were $20.00 each, because the vendor did not accept credit card payments. Therefore, both parking fees are itemized as reimbursable expenses on Aaron Thiele's travel voucher.				
06/16/2017	Parking	Transportation	20.00	REIMBURSABLE
Comment: On 6/16/17, Aaron Thiele incurred two separate parking fees while executing his official duties in Boston, Massachusetts. Aaron Thiele did not receive receipts for either of these parking fees, but he did receive ticket stubs, which are attached. Aaron Thiele paid cash for the parking fees, which were $20.00 each, because the vendor did not accept credit card payments. Therefore, both parking fees are itemized as reimbursable expenses on Aaron Thiele's travel voucher.				
06/16/2017	Parking	Transportation	16.00	GOVCC-C
Comment: On 6/16/17, Aaron Thiele incurred a parking fee at one of the official event sites in Boston, Massachusetts. Aaron Thiele lost the receipt for this parking fee, which was $16.00. A copy of Aaron Thiele's credit card statement is attached, with the appropriate charge indicated.				
06/17/2017	Airline Flight	Com. Carrier	64.20	GOVCC-C
Comment: Airfare Ticket 0018669526150 was evenly exchanged to Airfare Ticket 0018669925038 for the full amount of $64.20.				
06/17/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE *
06/17/2017	Taxi	Transportation	20.16	REIMBURSABLE
Comment: On 6/17/17, Aaron Thiele travelled via taxi from Washington National Airport to his residence in Washington, D.C. He accidentally used his personal credit card to pay for the fare, which was $20.16. This expense is therefore itemized as a reimbursable expense on Aaron Thiele's travel voucher. Documentation is attached.				
08/30/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 881.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
06/13/2017	91.00/ 51.00	91.00	91.00	15.25	15.25	
06/14/2017	91.00/ 51.00	0.00	0.00	51.00	51.00	
06/15/2017	275.00/ 69.00	275.00	275.00	53.00	53.00	
06/16/2017	275.00/ 69.00	275.00	275.00	69.00	69.00	
06/17/2017	275.00/ 69.00	0.00	0.00	51.75	51.75	

Account Summary for the Selected Trip

Org: DOI	Label: FY 2016/2017 BOEM RSA	Acct Code: DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	2,408.95
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 157.40	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 67.40	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 47.93	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 641.00	

PerDiem			
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 1,110.44	
Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 34.30	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 95.73	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	2,408.95

Payment Detail Information

OrganizationLabel		Accounting String	Payment Method	Amount
DOI	FY 2016/2017 BOEM RSA	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000 000000////GOVCC-C		2,089.22
DOI	FY 2016/2017 BOEM RSA	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////REIMBURSABLE		319.73

Totals by Label

DOI	FY 2016/2017 BOEM RSA Total	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000 000000////	2,408.95

Totals by Payment Method

GOVCC-C Total	2,089.22
REIMBURSABLE Total	319.73

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
06/13/17	AIR Airline Flight	$93.20
06/17/17	AIR Airline Flight	$64.20

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	MIE ACTUALS EXIST
	Traveler Justification:	On 6/13/17, Aaron Thiele was provided a meal during Secretary Zinke's dinner meeting with Maine Governor Paul LePage in Augusta, Maine. The appropriate signed DI-2000 form is attached, and dinner was deducted from Aaron Thiele's M&IE allocation for 6/13/17. . On 6/14/17 and 6/15/17, Aaron Thiele joined a number of individuals for hiking, paddling and camping during Secretary Zinke's visit to Katahdin Woods and Waters National Monument in northern Maine. All boating equipment, camping equipment, and other supplies used during the visit were provided by the National Park Service. Therefore, Aaron Thiele incurred no lodging expenses for the night of 6/14/17. All meals during the visit were prepared from food that was purchased by equal contributions from all participants, including Aaron Thiele. All lands of Katahdin Woods and Waters National Monument are located within Penobscot County in Maine, so Penobscot County was used as the official per diem location for this visit. . On 6/15/17, Aaron Thiele was provided a meal during Secretary Zinke's breakfast meeting with representatives of the Katahdin Chamber of Commerce in Millinocket, Maine. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Aaron Thiele's M&IE allocation for 6/15/17. . Aaron Thiele's authorized M&IE entitlement for 6/14/17 was $51.00. Aaron Thiele's authorized M&IE entitlement for 6/16/17 was $69.00. Aaron Thiele's authorized M&IE entitlement for 6/17/17 was $51.75. Therefore, Aaron Thiele's total authorized M&IE entitlement for those three dates was $171.75. $129.22 was deducted from this total due to a Fuel Service charge that Aaron Thiele incurred for his rental vehicle on 6/16/17. As a result, Aaron Thiele's final, total M&IE reimbursement for 6/14/17, 6/16/17 and 6/17/17 is $42.53.
DFLT PMT METHOD USED	FAIL	Taxi ON 06/13/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD, GOVCC-C
	Traveler Justification:	. On 6/13/17, Aaron Thiele travelled via taxi from his residence in Washington, D.C., to Washington National Airport. He accidentally used his personal credit card to pay for the fare, which was $19.57. This expense is therefore itemized as a reimbursable expense on Aaron Thiele's travel voucher. Documentation is attached.. On 6/16/17, Aaron Thiele incurred two separate parking fees while executing his official duties in Boston, Massachusetts. Aaron Thiele did not receive receipts for either of these parking fees, but he did receive ticket stubs, which are attached. Aaron Thiele paid cash for the parking fees, which were $20.00 each, because the vendor did not accept credit card payments. Therefore, both parking fees are itemized as reimbursable expenses on Aaron Thiele's travel voucher. . On 6/16/17, Aaron Thiele incurred a parking fee at one of the official event sites in Boston, Massachusetts. Aaron Thiele lost the receipt for this parking fee,

		accidentally used his personal credit card to pay for the fare, which was $20.16. This expense is therefore itemized as a reimbursable expense on Aaron Thiele's travel voucher. Documentation is attached.
EXPENSE THRESHOLD	FAIL	Rental Car exceeds the single threshold of 1,000.00
	Traveler Justification:	During this travel, in order to properly execute his official duties, Aaron Thiele upgraded from a compact size rental vehicle to a full-size SUV. Email correspondence authorizing this rental vehicle upgrade is attached.

Document History 09/11/2017 Voucher: TV0000LBAX

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/30/2017	4:11PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: AARON THIELE
Traveler/Preparer Signature: [signature]
Date: 9/8/2017
Approver Name: for, DOWNEY MAGALLANES, DCOS
Approver Signature: [signature]
Date: 9/15/17

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000TE6F
Travel Authorization Number:	TANUM0000TE6F	Trip Name:	06-13-17 CT-NH-ME-MA
TA Date	08/24/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION APPROV
Purpose:	Mission (Operational)	Document Detail:	Trip Overview: . Dates: June 13, 2017 ?" June 17, 2017 . Locations: Connecticut, New Hampshire, Maine, Massachusetts . Purpose: From June 13, 2017, through June 17, 2017, Secretary Ryan Zinke was on official travel in the New England region for a number of engagements. Secretary Zinke travelled to Uncasville, Connecticut, to speak at the National Congress of American Indians Mid-Year Conference. Secretary Zinke travelled to Hooksett, New Hampshire, to make a press announcement regarding Pittman-Robertson Grants, and to hold related meetings with New Hampshire Governor Chris Sununu and regional stakeholders. Secretary Zinke travelled to various areas within the state of Maine and to Boston, Massachusetts, to conduct reviews of Katahdin Woods and Waters National Monument and Northeast Canyons and Seamounts Marine National Monument. These reviews included tours of the monuments, media availabilities, and meetings with various stakeholders. Aaron Thiele accompanied Secretary Zinke during this travel as support staff. Trip Notes: . On 6/14/17 and 6/15/17, Aaron Thiele joined a number of individuals for hiking, paddling and camping during Secretary Zinke's visit to Katahdin Woods and Waters National Monument in northern Maine. All boating equipment, camping equipment, and other supplies used during the visit were provided by the National Park Service. Therefore, Aaron Thiele incurred no lodging expenses for the night of 6/14/17. All meals during the visit were prepared from food that was purchased by equal contributions from all participants, including Aaron Thiele. All lands of Katahdin Woods and Waters National Monument are located within Penobscot County in Maine, so Penobscot County was used as the official per diem location for this visit. . Airfare Ticket 0018669526150 was evenly exchanged to Airfare Ticket 0018669925038 for the full amount of $64.20.
Type Code:	Trip By Trip		

Traveler Profile

Name:	THIELE, AARON JOSEPH	ID:	1001204215
TID:	40213464	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:		Home Phone	2022087551
Alternate Address:		Alternate Phone	

Document Information

Trip Number:
1

Purpose: Trip Overview: . Dates: June 13, 2017 ?" June 17, 2017 . Locations: Connecticut, New Hampshire, Maine, Massachusetts . Purpose: From June 13, 2017, through June 17, 2017, Secretary Ryan Zinke was on official travel in the New England region for a number of engagements. Secretary Zinke travelled to Uncasville, Connecticut, to speak at the National Congress of American Indians Mid-Year Conference. Secretary Zinke travelled to Hooksett, New Hampshire, to make a press announcement regarding Pittman-Robertson Grants, and to hold related meetings with New Hampshire Governor Chris Sununu and regional stakeholders. Secretary Zinke travelled to various areas within the state of Maine and to Boston, Massachusetts, to conduct reviews of Katahdin Woods and Waters National Monument and Northeast Canyons and Seamounts Marine National Monument. These reviews included tours of the monuments, media availabilities, and meetings with various stakeholders. Aaron Thiele accompanied Secretary Zinke during this travel as support staff. Trip Notes: . On 6/14/17 and 6/15/17, Aaron Thiele joined a number of individuals for hiking, paddling and camping during Secretary Zinke's visit to Katahdin Woods and Waters National Monument in northern Maine. All boating equipment, camping equipment, and other supplies used during the visit were provided by the National Park Service. Therefore, Aaron Thiele incurred no lodging expenses for the night of 6/14/17. All meals during the visit were prepared from food that was purchased by equal contributions from all participants, including Aaron Thiele. All lands of Katahdin Woods and Waters National Monument are located within Penobscot County in Maine, so Penobscot County was used as the official per diem location for this visit. . Airfare Ticket 0018669526150 was evenly exchanged to Airfare Ticket 0018669925038 for the full amount of $64.20.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
06/13/17	06/14/17	BANGOR, ME	Mission (Operational)	91.00 / 51.00
06/14/17	06/15/17	PENOBSCOT COUNTY, ME	Mission (Operational)	91.00 / 51.00
06/15/17	06/17/17	BOSTON, MA	Mission (Operational)	275.00 / 69.00

Document Totals

Total Expenses:	2,279.73
Reimbursable Expenses:	190.51
Non-Reimbursable Expenses:	2,089.22
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	157.40	.00
Fuel-Rental Vehicle	67.40	.00
Lodging Taxes & Misc	47.93	.00
Lodging-PerDiem	641.00	.00
M&IE-PerDiem	110.78	.00
Rental Car	1,110.44	.00
Transaction Fees	34.30	.00
Transportation	95.73	.00
Transxn Fees	14.75	.00
Total Expenses:	2,279.73	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 1,527.95 — Total Per Diem Expenses: 751.78

Date	Description	Category	Cost	Pay Method	Per Diem
06/13/2017	Airline Flight	Com. Carrier	93.20	GOVCC-C	
Comment:	On 6/13/17, Aaron Thiele travelled on a non-contract carrier flight from Washington, DC (DCA) to Hartford, CT. Email correspondence justifying this use of a non-contract carrier flight is attached.				
06/13/2017	Gas-Rental	Fuel-Rental Vehicle	46.56	GOVCC-C	
Comment:	GALLONS: 19.328				
06/13/2017	Lodging Tax	Lodging Taxes & Misc	8.19	GOVCC-C	
Comment:	STATE ROOM TAX				
06/13/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
06/13/2017	M&IE	M&IE-PerDiem	15.25	REIMBURSABLE	*
Comment:	On 6/13/17, Aaron Thiele was provided a meal during Secretary Zinke's dinner meeting with Maine Governor Paul LePage in Augusta, Maine. The appropriate signed DI-2000 form is attached, and dinner was deducted from Aaron Thiele's M&IE allocation for 6/13/17.				
06/13/2017	Taxi	Transportation	19.57	REIMBURSABLE	
Comment:	On 6/13/17, Aaron Thiele travelled via taxi from his residence in Washington, D.C., to Washington National Airport. He accidentally used his personal credit card to pay for the fare, which was $19.57. This expense is therefore itemized as a reimbursable expense on Aaron Thiele's travel voucher. Documentation is attached.				
06/14/2017	Gas-Rental	Fuel-Rental Vehicle	20.84	GOVCC-C	
Comment:	REGULAR 9.266G				
06/15/2017	Lodging Tax	Lodging Taxes & Misc	39.74	GOVCC-C	
Comment:	STATE TAX, CONVENTION TAX and CITY TAX				
06/15/2017	Lodging	Lodging-PerDiem	275.00	GOVCC-C	*
06/15/2017	M&IE	M&IE-PerDiem	53.00	REIMBURSABLE	*
Comment:	On 6/15/17, Aaron Thiele was provided a meal during Secretary Zinke's breakfast meeting with representatives of the Katahdin Chamber of Commerce in Millinocket, Maine. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Aaron Thiele's M&IE allocation for 6/15/17.				
06/16/2017	Lodging	Lodging-PerDiem	275.00	GOVCC-C	*
Comment:	Due to significant flight delays resulting from severe weather on the evening of				

	6/16/17, Aaron Thiele extended his official travel for one additional night. Email correspondence approving this travel extension is attached.			
06/16/2017	Rental Car	Rental Car	1,110.44	GOVCC-C
Comment:	During this travel, in order to properly execute his official duties, Aaron Thiele upgraded from a compact size rental vehicle to a full-size SUV. Email correspondence authorizing this rental vehicle upgrade is attached.			
06/16/2017	TMC Fee	Transaction Fees	34.30	GOVCC-C
Comment:	Agent-Assisted Dom Air/Rail			
06/16/2017	Parking	Transportation	20.00	REIMBURSABLE
Comment:	. On 6/16/17, Aaron Thiele incurred two separate parking fees while executing his official duties in Boston, Massachusetts. Aaron Thiele did not receive receipts for either of these parking fees, but he did receive ticket stubs, which are attached. Aaron Thiele paid cash for the parking fees, which were $20.00 each, because the vendor did not accept credit card payments. Therefore, both parking fees are itemized as reimbursable expenses on Aaron Thiele's travel voucher.			
06/16/2017	Parking	Transportation	20.00	REIMBURSABLE
Comment:	On 6/16/17, Aaron Thiele incurred two separate parking fees while executing his official duties in Boston, Massachusetts. Aaron Thiele did not receive receipts for either of these parking fees, but he did receive ticket stubs, which are attached. Aaron Thiele paid cash for the parking fees, which were $20.00 each, because the vendor did not accept credit card payments. Therefore, both parking fees are itemized as reimbursable expenses on Aaron Thiele's travel voucher.			
06/16/2017	Parking	Transportation	16.00	GOVCC-C
Comment:	On 6/16/17, Aaron Thiele incurred a parking fee at one of the official event sites in Boston, Massachusetts. Aaron Thiele lost the receipt for this parking fee, which was $16.00. A copy of Aaron Thiele's credit card statement is attached, with the appropriate charge indicated			
06/17/2017	Airline Flight	Com. Carrier	64.20	GOVCC-C
Comment:	Airfare Ticket 0018669526150 was evenly exchanged to Airfare Ticket 0018669925038 for the full amount of $64.20.			
06/17/2017	M&IE	M&IE-PerDiem	42.53	REIMBURSABLE *
Comment:	Aaron Thiele's authorized M&IE entitlement for 6/14/17 was $51.00. Aaron Thiele's authorized M&IE entitlement for 6/16/17 was $69.00. Aaron Thiele's authorized M&IE entitlement for 6/17/17 was $51.75. Therefore, Aaron Thiele's total authorized M&IE entitlement for those three dates was $171.75. $129.22 was deducted from this total due to a Fuel Service charge that Aaron Thiele incurred for his rental vehicle on 6/16/17. As a result, Aaron Thiele's final, total M&IE reimbursement for 6/14/17, 6/16/17 and 6/17/17 is $42.53.			
06/17/2017	Taxi	Transportation	20.16	REIMBURSABLE
Comment:	On 6/17/17, Aaron Thiele travelled via taxi from Washington National Airport to his residence in Washington, D.C. He accidentally used his personal credit card to pay for the fare, which was $20.16. This expense is therefore itemized as a reimbursable expense on Aaron Thiele's travel voucher. Documentation is attached.			
08/24/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 751.78

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
06/13/2017	91.00/ 51.00	91.00	91.00	15.25	15.25	
06/14/2017	91.00/ 51.00	0.00	0.00	0.00	0.00	
06/15/2017	275.00/ 69.00	275.00	275.00	53.00	53.00	
06/16/2017	275.00/ 69.00	275.00	275.00	0.00	0.00	
06/17/2017	275.00/ 69.00	0.00	0.00	42.53	42.53	

Account Summary for the Selected Trip

Org: DOI	Label: FY 2016/2017 BOEM RSA	Acct Code: DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	2,279.73
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 157.40	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 67.40	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 47.93	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 641.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 110.78	

Expense Category: Rental Car	Fiscal Year: 2017	Amount: 1,110.44	
Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 34.30	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 95.73	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	2,279.73

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2016/2017 BOEM RSA	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL.2000000.000000////GOVCC-C		2,089.22
DOI	FY 2016/2017 BOEM RSA	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL.2000000.000000////REIMBURSABLE		190.51

Totals by Label

DOI	FY 2016/2017 BOEM RSA Total	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL.2000000.000000////	2,279.73

Totals by Payment Method

GOVCC-C Total	2,089.22
REIMBURSABLE Total	190.51

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
06/13/17	AIR	$93.20
06/13/17	CAB	$19.57
06/16/17	PARK	$20.00
06/16/17	PARK	$20.00
06/17/17	AIR	$64.20
06/17/17	CAB	$20.16

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	MIE ACTUALS EXIST
	Traveler Justification:	On 6/13/17, Aaron Thiele was provided a meal during Secretary Zinke's dinner meeting with Maine Governor Paul LePage in Augusta, Maine. The appropriate signed DI-2000 form is attached, and dinner was deducted from Aaron Thiele's M&IE allocation for 6/13/17. . On 6/14/17 and 6/15/17, Aaron Thiele joined a number of individuals for hiking, paddling and camping during Secretary Zinke's visit to Katahdin Woods and Waters National Monument in northern Maine. All boating equipment, camping equipment, and other supplies used during the visit were provided by the National Park Service. Therefore, Aaron Thiele incurred no lodging expenses for the night of 6/14/17. All meals during the visit were prepared from food that was purchased by equal contributions from all participants, including Aaron Thiele. All lands of Katahdin Woods and Waters National Monument are located within Penobscot County in Maine, so Penobscot County was used as the official per diem location for this visit. . On 6/15/17, Aaron Thiele was provided a meal during Secretary Zinke's breakfast meeting with representatives of the Katahdin Chamber of Commerce in Millinocket, Maine. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Aaron Thiele's M&IE allocation for 6/15/17. . Aaron Thiele's authorized M&IE entitlement for 6/14/17 was $51.00. Aaron Thiele's authorized M&IE entitlement for 6/16/17 was $69.00. Aaron Thiele's authorized M&IE entitlement for 6/17/17 was $51.75. Therefore, Aaron Thiele's total authorized M&IE entitlement for those three dates was $171.75. $129.22 was deducted from this total due to a Fuel Service charge that Aaron Thiele incurred for his rental vehicle on 6/16/17. As a result, Aaron Thiele's final, total M&IE reimbursement for 6/14/17, 6/16/17 and 6/17/17 is $42.53.
DFLT PMT METHOD USED	FAIL	Taxi ON 06/13/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD, GOVCC-C
	Traveler Justification:	. On 6/13/17, Aaron Thiele travelled via taxi from his residence in Washington, D.C., to Washington National Airport. He accidentally used his personal credit card to pay for the fare, which was $19.57. This expense is therefore itemized as a reimbursable expense on Aaron Thiele's travel voucher. Documentation is attached.. On 6/16/17, Aaron Thiele incurred two separate parking fees while executing his official duties in Boston, Massachusetts. Aaron Thiele did not receive receipts for either of these parking fees, but he did receive ticket stubs, which are attached. Aaron Thiele paid cash for the parking fees, which were $20.00 each, because the vendor did not accept credit card payments. Therefore, both parking fees are itemized as reimbursable expenses on Aaron Thiele's travel voucher. . On 6/16/17, Aaron Thiele incurred a

parking fee at one of the official event sites in Boston, Massachusetts. Aaron Thiele lost the receipt for this parking fee, which was $16.00. A copy of Aaron Thiele's credit card statement is attached, with the appropriate charge indicated. . On 6/17/17, Aaron Thiele travelled via taxi from Washington National Airport to his residence in Washington, D.C. He accidentally used his personal credit card to pay for the fare, which was $20.16. This expense is therefore itemized as a reimbursable expense on Aaron Thiele's travel voucher. Documentation is attached.

EXPENSE THRESHOLD FAIL Rental Car exceeds the single threshold of 1,000.00

Traveler Justification: During this travel, in order to properly execute his official duties, Aaron Thiele upgraded from a compact size rental vehicle to a full-size SUV. Email correspondence authorizing this rental vehicle upgrade is attached.

Document History 08/30/2017 Authorization: TANUM0000TE6F

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/24/2017	4:04PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	
AUTHORIZATION SIGNED	08/30/2017	4:09PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:2,279.73	
ADJUSTED	08/30/2017	4:10PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	
AUTHORIZATION APPROV	08/30/2017	4:10PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: TIM NIGBOROWICZ
Traveler/Preparer Signature:
Date: 8/30/17
Approver Name: for, DOWNEY MAGALLANES, DCOS
Approver Signature:
Date: 9/15/17

Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Re: 06-13-17 Travel for Aaron Thiele

1 message

Downey Magallanes <downey_magallanes@ios.doi.gov> Tue, Jun 13, 2017 at 1:43 AM
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>
Cc: Debbie Cousins <debbie_cousins@ios.doi.gov>

Approved

Sent from my iPhone

On Jun 12, 2017, at 9:50 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:

1. Dates of travel
06/13/17 - 06/16/17

2. Purpose of travel
Secretary Ryan Zinke will travel to Uncasville, Connecticut, to speak at the National Congress of American Indians Mid-Year Conference. Secretary Zinke will travel to Hooksett, New Hampshire, to make a press announcement regarding Pittman-Robertson Grants, and to hold related meetings with New Hampshire Governor Chris Sununu and regional stakeholders. Secretary Zinke will travel to various areas within the state of Maine and to Boston, Massachusetts, to conduct reviews of Katahdin Woods and Waters National Monument and Northeast Canyons and Seamounts Marine National Monument. These reviews will include tours of the monuments, media availabilities, and meetings with various stakeholders. Aaron Thiele will accompany Secretary Zinke during this travel as support staff.

3. Associated cost of the travel
$2,000

4. Who will be paying for travel (DOI or other)
DOI will pay for most of the travel. Third parties may pay for some meals provided during this travel

Thank you.

Tim Nigborowicz
Office of Scheduling and Advance
202-208-7551

Date: 06/09/2017
Record Locator: 7XU6NC
Travelers:
Thiele, Aaron.Joseph
Agent: doi.travel@duluthtravelinc.com

Agency Address
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Tue, Jun 13 2017 Hartford, CT

7:05 AM depart **Ronald Reagan Ntl Washington (DCA)** to **Hartford (BDL)** — Confirmation No. [redacted]

Jetblue
Flight 798

Takeoff: 7:05 AM Terminal: B
Ronald Reagan Ntl Washington, DC
Economy [U] Class | EMBRAER 190]
1h 17m

Landing: 8:22 AM
Hartford, CT

Travelers:

Name: Thiele, Aaron.Joseph	Ticket #: 279-8669526141	Seat: 16A	FF #: (b) (6) [redacted]

Additional Information:

- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To Www.Tsa.Gov.
- For Emergency Assistance Call 855-847-6398

- Org Code: DOIDOSSIO
- TA Number: TANUM0000RPF5

A Message From Your Agent

THIS MESSAGE CONFIRMS THAT YOUR RESERVATION
HAS BEEN TICKETED. FOR CHANGES CANCELLATIONS
OR QUESTIONS PLEASE CALL YOUR DEDICATED
TRAVEL TEAM.

TRAVEL Incorporated

Ticket Number	279-8669526141
Account #	D00880
Issue Date	Fri, Jun 09, 2017
Booking ID	7XU6NC
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Thiele/Aaron.Joseph**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	JETBLUE E90	798 / U UDG Confirmation: RLZKPX	Tue, 06/13/2017 Tue, 06/13/2017	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: HARTFORD	705A 822A

— Remark(s) —

U22/DOIDOSSIO
U29/TATHIELEDO06132017
U82/ORFSHOURLY

Fare	$73.49
Tax	$19.71
Total Amount	$93.20
Amount Charged	$93.20

Air only indicated here.

WAS B6 HFD73.49USD73.49END B6 ZPDCA XT5.60AY4.50XF DCA4.5

Date: 06/06/2017
Record Locator: ONGADP
Travelers:
Thiele, Aaron.Joseph
Agent: doi.travel@duluthtravelinc.com

Agency Address
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Thu, Jun 15 2017

3:00 PM check-in — **Hilton Boston Downtown** Confirmation No. 3347033351
Address: 89 Broad Street Boston Ma 02110
Nights: 1 (name: Thiele Aaronjoseph)
Guarantee Info: (b) (6)
Other Info:
Frequent Guest #: (b) (6)
Nightly Rate: $275.00
Total Rate: $314.74
Phone: 1-617-556-0006 Fax: 1-617-556-0053
Rooms: 1 room
Room Desc: Fedrooms -fedrooms GOV Rate Standard - 1 King Bed Ergonomic Workspace - Inner Court View
Cancel Policy: 4PM CXL On ARR Date

Fri, Jun 16 2017

check-out — **Hilton Boston Downtown** Confirmation No. 3347033351

3:00 PM check-in — **Embassy Stes Boston Logan Arpt** Confirmation No. 83694655
Address: 207 Porter Street Boston Ma 02128
Nights: 1 (name: Thiele Aaronjoseph)
Guarantee Info: (b) (6)
Other Info: ZD102388999
Nightly Rate: $275.00
Total Rate: $314.74
Phone: 1-617-567-5000 Fax: 1-617-567-5999
Rooms: 1 room
Room Desc: Fedrooms -fedrooms-us Government On Duty 2 Room Suite-1 King Bed-nonsmoking Wifi Avl-sleeper Sofa-microwave-refrigerator
Cancel Policy: 4PM Cancel Day Of Arrival

Sat, Jun 17 2017 Ronald Reagan Ntl Washington, DC

check-out — **Embassy Stes Boston Logan Arpt** Confirmation No. 83694655

8:00 AM depart — **Boston (BOS)** to **Ronald Reagan Ntl Washington (DCA)** — Confirmation No. JKOWQJ

American Airlines
Flight 2173

Takeoff: 8:00 AM Terminal: B
Boston, MA
Economy [G] Class | EMBRAER 190 | 1h 46m

Landing: 9:46 AM (Terminal: C)
Ronald Reagan Ntl Washington, DC

Travelers:

Name: Thiele, Aaron.Joseph	Ticket #: 001-8669925038	Seat: Unassigned	FF#: (b) (6)

Additional Information:

- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To Www.Tsa.Gov.
- For Emergency Assistance Call 855-847-6398 New Exchange Ticket Number - 0018669925038

- Org Code: DOIDOSSIO
- TA Number: TANUM0000RN56

TRAVEL Incorporated

*** EXCHANGE ***

Ticket Number	001-8669925038
Exchange Ticket	8669526150
Account #	D00880
Issue Date	Fri, Jun 16, 2017
Booking ID	ONGADP
Issuing Location	UUN
Booking Agent ID	A5
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Thiele/Aaron.Joseph**

Type	Carrier / Equip	Flight # / Class / Fare Basis	Travel Dates	City - Airport	Time
Hotel	Hotel:	Hilton Boston Downtown		Check In:	Thu, 06/15/2017
	Address:	89 Broad Street Boston, MA 02110		Check Out: Your Nightly Rate: Number of Rooms:	Fri, 06/16/2017 $275.00 1
	Confirmation Number: Phone Number: GalaxyNet Status:	3347533351 1 (617) 556-0006		Number of People: Room Type:	1 A01AWD
Hotel	Hotel:	Embassy Stes Boston Logan Arpt		Check In:	Fri, 06/16/2017
	Address:	207 Porter Street Boston, MA 02128		Check Out: Your Nightly Rate: Number of Rooms:	Sat, 06/17/2017 $275.00 1
	Confirmation Number: Phone Number: GalaxyNet Status:	83694655 1 (617) 567-5000		Number of People: Room Type:	1 A02A52
Air	AMERICAN AIRLINES E90	2173 / C GCA Confirmation: JKOWOJ	Sat, 06/17/2017 Sat, 06/17/2017	Leave : BOSTON Arrive : RONALD REAGAN NTL WASHINGTON	800A 946A

— Fee(s) —

Description	Payment Date	Amount	Form of Payment	Reference #
Agent-Assisted Dom Air/Rail	06/15/2017	$34.30	(b) (6)	004610

— Remark(s) —

U22/DOIDOSSIO
U29/TANUM0000RN56
U82/ATRS

Fare	$46.51
Tax	$17.69
Ticket Total	$64.20
Admin / Penalty Fare	$0.00
Total with Penalty	$64.20
Exchange Fare	($64.20)
Total Amount	$0.00
Amount Charged	$0.00

Air only indicated here.

Fee - Agent-Assisted Dom Air/Rail	$34.30
Air + Fee	$34.30

BOS AA WAS46.51USD46.51END AA ZPBOS XT5.60AY4.50XF BOS4.5

TRAVEL Incorporated

Ticket Number	001-8669526150
Account #	D00880
Issue Date	Fri, Jun 09, 2017
Booking ID	ONGADP
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Thiele/Aaron.Joseph**

All or part of this ticket has been exchanged. Look at ticket **8669925038** for exchanged flight information.

Type	Carrier / Equip	Flight # / Class / Fare Basis	Travel Dates	City - Airport		Time
	Vendor:	AVIS			Pickup:	Tue, 06/13/2017
	Pickup City:	HARTFORD			Return:	Fri, 06/16/2017
	Dropoff City:	BOSTON			Your Daily Rate:	$179.09
	Confirmation Number:	2772105ZUS2			Number of Cars:	1
	GalaxyNet Status:				Number of People:	1
					Car Type:	FFAR
	Hotel:	Hilton Garden Inn Bangor			Check In:	Tue, 06/13/2017
	Address:	250 Haskell Road Bangor, ME 04401			Check Out:	Wed, 06/14/2017
					Your Nightly Rate:	$91.00
					Number of Rooms:	1
	Confirmation Number:	3352557479			Number of People:	1
	Phone Number:	1 (207) 262-0099			Room Type:	A02A0L
	GalaxyNet Status:					
	Hotel:	Hilton Boston Downtown			Check In:	Thu, 06/15/2017
	Address:	89 Broad Street Boston, MA 02110			Check Out:	Fri, 06/16/2017
					Your Nightly Rate:	$275.00
					Number of Rooms:	1
	Confirmation Number:	3347833351			Number of People:	1
	Phone Number:	1 (617) 556-0006			Room Type:	A01AWD
	GalaxyNet Status:	Duplicate				
	AMERICAN AIRLINES 319	2115 / G GCA Confirmation: JKOWOJ	Fri, 06/16/2017 Fri, 06/16/2017	Leave :: BOSTON Arrive :: RONALD REAGAN NTL WASHINGTON		600P 947P

— Remark(s) —

U22/DGIDOSSIO
U29/TANUM0000RN56
U82/ORFSHOURLY

Fare	$46.51
Tax	$17.69
Total Amount	$64.20
Amount Charged	$64.20

Air only indicated here.

BOS AA WAS46.51USD46.51END AA ZPBOS XT5.60AY4.50XF BOS4.5

Garden Inn

250 HASKELL RD.
BANGOR, ME 04401
United States of America
TELEPHONE 207-262-0099 • FAX 207-947-6809
Reservations
www.hilton.com or 1 800 HILTONS

THIELE, AARONJOSEPH

(b) (6)

Room No:	329/Q2RZ
Arrival Date:	6/13/2017 10:46:00 PM
Departure Date:	6/14/2017 8:00:00 AM
Adult/Child:	1/0
Cashier ID:	BSANBORN
Room Rate:	91.00
AL:	
HH #	(b) (6)
VAT #	
Folio No/Che	267929 A

Confirmation Number: 3352557479

HILTON GARDEN INN-BANGOR-ME 6/14/2017 7:59:00 AM

DATE	DESCRIPTION	ID	REF NO	CHARGES	CREDIT	BALANCE
6/13/2017	GUEST ROOM	BOBCOM	1073430	$91.00		
6/13/2017	STATE ROOM TAX	BOBCOM	1073430	$8.19		
6/14/2017	(b) (6)	BSANBORN	1073540		($99.19)	
			BALANCE			$0.00

EXPENSE REPORT SUMMARY

	6/13/2017	STAY TOTAL
ROOM AND TAX	$99.19	$99.19
DAILY TOTAL	$99.19	$99.19

CREDIT CARD DETAIL

APPR CODE	026057	MERCHANT ID	8014384732
CARD NUMBER	(b) (6)	EXP DATE	(b) (6)
TRANSACTION ID	1073540	TRANS TYPE	Sale

89 BROAD ST
BOSTON, MA 02110
TELEPHONE 617-556-0006 · FAX 617-556-0053

THIELE, AARONJOSEPH
*****
*****
*****

738/K1
6/15/2017 11:06:00 PM
6/16/2017

0/0
275.00

Rate Plan: FL
HH #
AL:
Car: (b) (6)

Confirmation Number: **********

6/15/2017

6/15/2017	GUEST ROOM	CHRIORE	4174629	$275.00	
6/15/2017	STATE TAX	CHRIORE	4174629	$15.68	$39.74
6/15/2017	CONVENTION TAX	CHRIORE	4174629	$7.56	
6/15/2017	CITY TAX	CHRIORE	4174629	$16.50	
	WILL BE SETTLED TO (b) (6)				$314.74
	EFFECTIVE BALANCE OF				$0.00

EXPENSE REPORT SUMMARY

	6/15/2017	STAY TOTAL
ROOM AND TAX	$314.74	$314.74
DAILY TOTAL	$314.74	$314.74

856728 A

EMBASSY SUITES by HILTON

207 Porter Street • Boston, MA 02128
Phone (617) 567-5000 • Fax (617) 567-5999
For reservations across the nation
www.embassysuites.com or 1-800-EMBASSY

Name & Address

THIELE, AARONJOSEPH

Suite 237/KNGN
Arrival Date 6/16/2017 8:32:00 PM
Departure Date 6/17/2017

Adult/Child 1/0
Suite Rate 275.00

Rate Plan: GR1
HH #
AL:
Car:

Folio

Confirmation Number: 83694655

6/17/2017

DATE	REFERENCE	DESCRIPTION	AMOUNT
6/16/2017	5524800	GUEST ROOM EXEMPT	$275.00
6/17/2017	5525259	(b) (6)	($275.00)
		BALANCE	$0.00

ACCOUNT NO.
(b) (6)

CARD MEMBER NAME
THIELE, AARONJOSEPH

ESTABLISHMENT NO. & LOCATION

CARD MEMBER'S SIGNATURE
X

DATE OF CHARGE	FOLIO NO./CHECK NO.
6/17/2017	1098709 A

AUTHORIZATION	INITIAL
015288	

PURCHASES & SERVICES	
TAXES	
TIPS & MISC	
TOTAL AMOUNT	-275.00

Hilton
Waldorf Astoria
Conrad
canopy
Curio
DoubleTree
Embassy Suites
Hilton Garden Inn
Hampton
tru
Homewood Suites
Home2
Hilton Grand Vacations
Hilton Honors

Gmail

Aaron Thiele (b) (6)

Your Tuesday morning trip with Uber

1 message

Uber Receipts <uber.us@uber.com>
To: Aaron Thiele - (b) (6)

Tue, Jun 13, 2017 at 5:45 AM



UBER

$19.57

Thanks for choosing Uber, Aaron

June 13, 2017 | uberX

- 05:25am | (b) (6)
- 05:44am | 4 Aviation Cir, Arlington, VA

You rode with Bakhtiyor



7.76	00:18:56	uberX
miles	Trip time	Car

Your Fare

Trip fare	19.57
Subtotal	$19.57

CHARGED
(b) (6) [redacted]

$19.57

Issued by Rasier
Receipt ID # dab121a6-6d17-4ec7-8810-a1c5b328c4a6



Invite your friends and family. Get a free ride worth up to $15 when you refer a friend to try Uber.

Share code: pqsxp

Hogan Road Deli and Convenience
451 Hogan Road
Bangor, ME 04401

CITGO HOGAN RD DELI/
00023577065-02
451 HOGAN RD
BANGOR , ME
06/14/2017 669304007
07:32:26 AM

(b) (6)
(b) (6)

INVOICE 072900
AUTH 00-092948
REF96000830388

PUMP# 3		
REGULAR		9.266G
PRICE/GAL		$2.249
FUEL TOTAL	$	20.84
CREDIT	$	20.84

COMPLETION
SWIPE Exp.Date (b) (6)
Batch: 83 Seq Num: 38

Thank You

RECEIPT

Rental Agreement Number: 647422996
Vehicle Number: 82077015

YOUR INFORMATION

THIELE,AARON JOSEPH
AVIS DISC:
US DEPT OF INTERIOR
PAYMENT METHOD: (b) (6)

YOUR RENTAL

Picked up:	BDL
Date/Time:	JUN 13, 2017@08:56AM
Returned:	BOS
Date/Time	JUN 16, 2017@09:14PM
Veh Group	Full-Size SUV-8 Pass
Veh Charged	Full-Size SUV-8 Pass
Vehicle:	TOYOTA SEQUOIA 2WD
Odometer Out	12218
Odometer In:	13169
Fuel Reading	Half

YOUR VEHICLE CHARGES

4 DY@ 198.99		795.96
DISCOUNT 10.0		79.60
YOUR TIME AND MILEAGE:		716.36

YOUR TAXABLE FEES

# 3% SURCHARGE		29.91
**11.11% FEE		96.51
CUST FAC CHARGE	6.95/DY	27.80
ENERGY RECOVERY	0.77/DY	3.08
GARS 5.00/DY		20.00

YOUR SUBTOTAL

TAXABLE SUBTOT		893.66
TAX 9.350%		83.56

YOUR NON TAXABLE ITEMS

FUEL SERVICE		129.22
CT TOURISM FEE	1.00/DY	4.00

TOTAL CHARGES		1110.44
NET CHARGES	USD	1110.44
YOUR TOTAL DUE:		0.00

PAID ON (b) (6)
**CONCESSION RECOVERY FEE
CT RENTAL VEHICLE SURCHARGE

THANK YOU FOR RENTING WITH AVIS

For inquiries or e-receipt visit
WWW.AVIS.COM

WELCOME

0002673086
CITGO SERVICE STATION
TURNPIKE MILE 24 N
KENNEBUNK ME
04043
2079[illegible]873

DATE 06/13/17 17:30
TRAN# 9097459
PUMP# 09
SERVICE LEVEL SELF
PRODUCT
GALLONS 9.328
PRICE/G 2.409
FUEL SALE 46.56
Credit $46.56

CARD TYPE: (b) (6)
Acct: (b) (6)
PYMNT TIME: 17:27:01
APPROVAL #: 018846
Ref #: 96000580314

DEALER#: 0002673086
Term ID: 08
THANK YOU
HAVE A NICE DAY

CLAIM CHECK 230294

This Car Is Stored Subject To The Following Conditions:
No car will be delivered without surrender of this receipt. The management is not responsible for articles left in car. All cars driven, called for or delivered at the owner's risk and any person so driving shall be the exclusive servant of the owner. Not responsible for mobile phones, radar detectors, GPS devices, fire or theft. Not responsible for damages or claims whatsoever once the vehicle has left premises.

VPNE
Parking Solutions
• PROVIDING PARKING SERVICES FOR:
• Healthcare Institutions • Class A Office and Mixed Use Projects
• Hotels and Hospitality Companies • Commercial Properties • Special Events
SOUTHLAND PRINTING - SHREVEPORT, LA. 134593

CLAIM CHECK 230295

This Car Is Stored Subject To The Following Conditions:
No car will be delivered without surrender of this receipt. The management is not responsible for articles left in car. All cars driven, called for or delivered at the owner's risk and any person so driving shall be the exclusive servant of the owner. Not responsible for mobile phones, radar detectors, GPS devices, fire or theft. Not responsible for damages or claims whatsoever once the vehicle has left premises.

VPNE
Parking Solutions
• PROVIDING PARKING SERVICES FOR:
• Healthcare Institutions • Class A Office and Mixed Use Projects
• Hotels and Hospitality Companies • Commercial Properties • Special Events
SOUTHLAND PRINTING - SHREVEPORT, LA. 134593



AARON J THIELE
TAX EXEMPT ID 140001849
1849 C STREET NW
MAILSTOP 7328
WASHINGTON DC 20240-0001

ACCOUNT NUMBER
(b) (6)

STATEMENT DATE 06/19/17

Post Date	Tran Date	Reference Number	MCC	Transaction Description	Type	Amount
06-15	06-14	004046845827	5542	CITGO HOGAN RD DELIQ39 BANGOR ME		20.84
		Memo Transaction				
		P.O.S.: SALES TAX:				
06-15	06-15	151664224193	3604	HILTON GARDEN INN BANGOR ME		99.19
		Memo Transaction				
		5210615023		ARRIVAL: 06-13-17		
		P.O.S.: SALES TAX:				
06-19	06-15	004048197125	5542	CITGO DAMON'S QUICKQ39 AUGUSTA ME		47.68
		Memo Transaction				
		P.O.S.: SALES TAX:				
06-19	06-16	300159556331	7523	HAYMARKET GARAGE-PARCE BOSTON MA		16.00
		Memo Transaction				
		P.O.S.: SALES TAX:				
06-19	06-16	825647422990	3389	AVIS RENT-A-CAR 1 WINDSOR LOCKS CT		1,110.44
		Memo Transaction				
		647422996		BOS LOGA		
		P.O.S.: SALES TAX:				
06-19	06-16	026725882350	4722	DTI TANUM0000RN56 7702915219 GA		34.30
		Memo Transaction				
		P.O.S.: SALES TAX:				
06-19	06-16	004014384748	3695	EMBASSY SUITES BOSTON BOSTON MA		275.00
		Memo Transaction				
		000005583		ARRIVAL: 06-16-17		
		P.O.S.: SALES TAX:				
06-12	06-09	871612660998	3001	AMERICAN 00186695261502 DULUTH GA		64.20
		Memo Transaction				
		THIELE/AARON.JO		DEPARTURE: 06-16-17		
		P.O.S.: D00880	SALES TAX: $13.19			
		BOS AA G DCA				
06-12	06-09	246900197069	3174	JETBLUE 27986695261416 08005382583 GA		93.20
		Memo Transaction				
		THIELE/AARON.JOSEPH		DEPARTURE: 06-13-17		
		P.O.S.: D00880	SALES TAX: $15.21			
		DCA B6 U BDL				

PARKING FEE

Gmail

Aaron Thiele (b) (6)

Your Saturday morning trip with Uber

1 message

Uber Receipts <uber.us@uber.com>
To: Aaron Thiele - (b) (6)

Sat, Jun 17, 2017 at 10:03 AM



UBER

$20.16

Thanks for choosing Uber, Aaron

June 17, 2017 | uberX

- 09:44am | 4 Aviation Cir, Arlington, VA
- 10:03am (b) (6)

You rode with Michael



6.36	00:18:55	uberX
miles	Trip time	Car

Your Fare

Trip fare	20.16
Subtotal	$20.16

CHARGED
(b) (6) [redacted]

$20.16

Issued by Rasier
Receipt ID # 5a1065b8-dde0-4084-b837-90bb784f1ce2



Invite your friends and family. Get a free ride worth up to $15 when you refer a friend to try Uber.
Share code: pqsxp

REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR

☐ For Period Beginning October 1, 201___ and Ending March 31, 201___
☑ For Period Beginning April 1, 2017 and Ending September 30, 2017

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1

1. Bureau/Office: Office of the Secretary

2. For Report of this Event: Page 1 of 2

3. Event *(Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of $250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)*
Secretary Ryan Zinke's breakfast meeting with representatives from the Katahdin Chamber of Commerce and local councilmen.

4. Sponsor of the Event: Katahdin Chamber of Commerce

5. Location of Event: River Drivers Restaurant in Millinocket, Maine

6. Dates of Event
From: June 15, 2017 To: June 15, 2017

7. Nature of Event: Meeting to discuss various issues related to Katahdin Woods and Waters National Monument and the review process.

8. Employee
Name: Aaron Thiele
Official Title: Advance Representative
Office: Office of the Secretary
Travel Dates:
From: 06/13/17 To 06/17/17

9. Accompanying Spouse *(If Applicable)*
Name:
Employee:
Government Position:
Travel Dates:
From: _____ To _____

10. Non-Federal Sources of Payment *(Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)*
A. Katahdin Chamber of Commerce
C. _____
B. _____
D. _____

11. Nature of Payments *(Itemize on back of form.)*

12. Nature of Payments *(Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)*

Total of Payments to Agency by Check $ _____ Total of payments Provided in Kind $ 13.00

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.

Employee's Signature — Date: 7/19/2017

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.

Ethics Review (By Ethics Official) — Date: 7/21/2017

15. Approval.

Supervisor's (or Authorizing Official's) Signature — Title: ACTING DEPUTY CHIEF OF STAFF — Date: 8/2/17

11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use "C" for check or "K" for in kind. Use "E" for employee or "S" for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

(a) Nature of Benefit	(b) C (check) or K (in kind)	(c) E (employee) or S (spouse)	(d) A,B,C, or D	(e) Amount of Payment
Meal - Breakfast	K	E	A	$ 13.00

REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR

☐ For Period Beginning October 1, 201___ and Ending March 31, 201___
☑ For Period Beginning April 1, 2017 and Ending September 30, 2017

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office: Office of the Secretary

2. For Report of this Event: Page 1 of 2

3. Event *(Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of $250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)*
Secretary Zinke's dinner meeting with Maine Governor Paul LePage and other officials from the state of Maine, and regional stakeholders.

4. Sponsor of the Event: Government of the State of Maine

5. Location of Event: The Blaine House in Augusta, Maine

6. Dates of Event
From: June 13, 2017 To: June 13, 2017

7. Nature of Event: Meeting to discuss various issues related to Katahdin Woods and Waters National Monument and the review process.

8. Employee
Name: Aaron Thiele
Official Title: Advance Representative
Office: Office of the Secretary
Travel Dates:
From: 06/13/17 To 06/17/17

9. Accompanying Spouse *(If Applicable)*
Name:
Employee:
Government Position:
Travel Dates:
From: _____ To _____

10. Non-Federal Sources of Payment *(Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)*
A. Government of the State of Maine
B. _____
C. _____
D. _____

11. Nature of Payments *(Itemize on back of form.)*

12. Nature of Payments *(Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)*

Total of Payments to Agency by Check $ _____ Total of payments Provided in Kind $ 30.00

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.

Employee's Signature _____ Date 7/19/2017

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.

Ethics Review (By Ethics Official) _____ Date 7/21/2017

15. Approval.

Supervisor's (or Authorizing Official's) Signature _____ Title ACTING DEPUTY CHIEF OF STAFF Date 8/2/17

11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use "C" for check or "K" for in kind. Use "E" for employee or "S" for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

(a) Nature of Benefit	(b) C (check) or K (in kind)	(c) E (employee) or S (spouse)	(d) A,B,C, or D	(e) Amount of Payment
Meal - Dinner	K	E	A	$30.00

Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Maine Dinner

1 message

Boulton, Caroline <caroline_boulton@ios.doi.gov> Wed, Jul 12, 2017 at 3:58 PM
To: Timothy Nigborowicz <timothy_nigborowicz@ios.doi.gov>

$30.00 per person

They got it sooner!

--
Caroline Boulton
Department of the Interior
Scheduling & Advance
Caroline_Boulton@ios.doi.gov | Scheduling@ios.doi.gov

Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

DC-Hartford Flight

1 message

Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> Mon, Jun 12, 2017 at 3:49 PM
To: Downey Magallanes <downey_magallanes@ios.doi.gov>
Cc: Debbie Cousins <debbie_cousins@ios.doi.gov>

On June 13, 2017, Secretary Zinke is scheduled to travel to Connecticut to speak at the National Congress of American Indians (NCAI) Mid-Year Conference. Secretary Zinke is scheduled to give his remarks at the conference at 10:00am. The conference is being held at the Mohegan Sun in Uncasville, Connecticut.

The earliest contract carrier flight from Washington, D.C., to Hartford, Connecticut, arrives at 9:04am on June 13. It is approximately a one-hour drive from Hartford to the Mohegan Sun. Therefore, if Secretary Zinke takes this contract flight, he will not be able to arrive on time for his scheduled remarks at the NCAI conference. If Secretary Zinke travels to Hartford on June 12, he will incur unnecessary overnight lodging costs which would increase the total cost of the trip.

There is a non-contract flight from Washington to Hartford that arrives at 8:22am on June 13. If Secretary Zinke takes this flight, he will be able to arrive at the Mohegan Sun in time to deliver his remarks at 10:00am, as scheduled.

The airfare for the non-contract flight is $93.20. The government fare for the contract flight that arrives at 9:04am is $93.20. There is no cost difference between the contract fare and the non-contract fare.

The following staff are traveling with Secretary Zinke:

Sgt. (b) (6), (b) (7)(C)
Jim Cason
Aaron Thiele
Tami Heilemann

Please provide approval for Secretary Zinke and the above staff to travel via a non-contract flight from Washington, D.C., to Hartford, Connecticut, on June 13, 2017.

Thank you,

Tim Nigborowicz
Office of Scheduling and Advance
202-208-7551

Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Re: Rental vehicles for New England trip

1 message

Downey Magallanes <downey_magallanes@ios.doi.gov> Fri, Jun 9, 2017 at 5:52 PM
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>
Cc: Debbie Cousins <debbie_cousins@ios.doi.gov>

Ok

Sent from my iPhone

On Jun 9, 2017, at 5:51 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:

> A number of other travelers from the Department will join Secretary Zinke during various stages of his upcoming trip to Connecticut, New Hampshire, Maine and Massachusetts. Travelers from the Office of Scheduling and Advance will be required to help transport the accompanying staff to the Secretary's numerous engagements during the trip. To ensure the safety of all travelers, and to ensure that there is adequate room in rental vehicles to safely accommodate other staff and their luggage, we request approval to upgrade from compact size rental vehicles to the following:
>
> Caroline Boulton
> Full-size SUV
> Estimated total cost: $1,239.48
>
> Russell Roddy
> Standard SUV
> Estimated total cost: $641.60
>
> Aaron Thiele
> Full-size SUV
> Estimated total cost: $960.80
>
> Additionally, for the portion of the trip in Maine, the communications office would like to rent a 12-passenger van to transport press around the Katahdin Woods and Waters National Monument. Ethics and General Law provided their approval for such an arrangement on the basis that it will help further the Department's goal of raising public awareness about issues surrounding the monument and the monument review process. Laura Rigas will rent the van, and the estimated total cost for the 2-day rental is $500.
>
> Please let us know if we have approval for these rental vehicle upgrades. Thank you.
>
> Tim Nigborowicz
> Office of Scheduling and Advance
> 202-208-7551

Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Re: Boston Travel Extension

1 message

Downey Magallanes <downey_magallanes@ios.doi.gov> Fri, Jun 16, 2017 at 5:33 PM
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>
Cc: Debbie Cousins <debbie_cousins@ios.doi.gov>, Scott Hommel <scott_hommel@ios.doi.gov>

Approved

> On Jun 16, 2017, at 5:32 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:
>
> Due to significant flight delays related to weather, the following travelers are extending their travel one extra night in Boston, Massachusetts:
>
> Secretary Zinke
> Downey Magallanes
> Russell Roddy
> Aaron Thiele
> Tami Heilemann
>
> This extended travel will result in an increased cost of approximately $345 per traveler. Please provide approval for these travelers to stay in Boston for an additional night on June 16, 2017.
>
> Thank you.
>
> Tim Nigborowicz
> Office of Scheduling and Advance
> 202-208-7551
>
>
>

United States Department of the Interior
Official Travel Schedule of the Secretary

Connecticut, New Hampshire, Maine, Massachusetts
June 13 - June 17, 2017
FINAL

TRIP SUMMARY
THE TRIP OF THE SECRETARY TO
Connecticut, New Hampshire, Maine, Massachusetts
June 13 - June 17, 2017

Weather:

Uncasville, CT (Tuesday AM)	High 89°, Low 65°; Partly Cloudy; 80% Chance of PM Thunderstorms
Hooksett, NH (Tuesday PM)	High 88°, Low 55°; Partly Cloudy; 20% Chance of Precipitation
Augusta, ME (Tuesday PM)	High 85°, Low 53°; Cloudy; 40% Chance of AM Precipitation
Bangor, ME (Tuesday PM)	High 84°, Low 52°; Partly Cloudy; 50% Chance of AM Precipitation
Katahdin National Monument	High 91°, Low 67°, Mostly Sunny
Boston, MA (Friday)	High 69°, Low 60°; Cloudy; 80% Chance of PM Precipitation

Time Zone:

New England — Eastern Daylight Time

Advance (Connecticut):		**Cell Phone:**
Security Advance	Lt. (b) (6), (b) (7)(C)	(b) (6), (b) (7)(C)
Advance	Rusty Roddy	(b) (6)

Advance (New Hampshire):		**Cell Phone:**
Security Advance	Sgt. (b) (6), (b) (7)(C)	(b) (6), (b) (7)(C)
Advance	Rusty Roddy	(b) (6)

Advance (Katahdin National Monument):		**Cell Phone:**
Security Advance	Sgt. (b) (6), (b) (7)(C)	(b) (6), (b) (7)(C)
Advance	Caroline Boulton	(b) (6)

Advance (Freeport, ME)		**Cell Phone:**
Security Advance	Sgt. (b) (6), (b) (7)(C)	(b) (6), (b) (7)(C)
Advance	Caroline Boulton	(b) (6)

Advance (Boston, MA):		**Cell Phone:**
Security Advance	Sgt. (b) (6), (b) (7)(C)	(b) (6), (b) (7)(C)
Advance	Rusty Roddy	(b) (6)

Traveling Staff:		**Cell Phone:**
Agent in Charge	Sgt. (b) (6), (b) (7)(C)	(b) (6), (b) (7)(C)
Acting Deputy Secretary	Jim Cason	(b) (6)
Deputy Chief of Staff	Downey Magallanes	(b) (6)
Communications Director	Laura Rigas	(b) (6)
Press Secretary	Heather Swift	(b) (6)
Deputy Director of External Affairs	Tim Williams	(b) (6)
Photographer	Tami Heilemann	(b) (6)
Personal Aide	Aaron Thiele	(b) (6)

Attire:

Mohegan Sun, CT (Tuesday):	Business Attire
Hooksett, NH (Tuesday):	Business Casual
Boston, MA (Friday):	Casual

Tuesday, June 13, 2017

Washington, DC → Mohegan Sun, CT → Hooksett, NH → Bangor, ME

5:45-6:15am EDT: **Depart Private Residence en route Airport**

Vehicle Manifest:
Secretary's Vehicle:
RKZ
Sgt. (b) (6), (b) (7)(C)
Drive time: ~30 minutes

7:05am EDT-
8:22am EDT: **Wheels up Washington, DC (DCA) en route Hartford, CT (Bradley)**

Flight: JetBlue 798
Flight time: 1 hour, 17 minutes
RZ Seat: 17B
AiC: Sgt. (b) (6), (b) (7)(C)
Staff: Jim Cason
Aaron Thiele
Tami Heilemann

8:22-8:35am EDT: **Wheels down Hartford, CT // Proceed to Vehicles**

Location: Schoephoester Road
Windsor Locks, CT 06096

8:35-9:35am EDT: **Depart Hartford, CT en route Mohegan Sun, CT**

Location: 1 Mohegan Sun Boulevard
Uncasville, CT 06382
Vehicle Manifest:
CT State Vehicle Lead:
Secretary's Vehicle: RZ
Lt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Jim Cason
Tami Heilemann
Staff Vehicle: Aaron Thiele (Driver)
Drive time: ~1 hour, 2 minutes

9:35-9:40am EDT: **Arrive NCAI Conference & Proceed to Green Room**

Met by: Robert Holden, Deputy Director, NCAI

Governor Dannel Malloy (Tentative)
Note: Rusty Roddy & Laura Rigas will meet upon arrival

9:40-9:55am EDT: **Hold in Green Room for Briefing**

Location: Conka Room
Staff: Jim Cason
Laura Regis
Note: If Governor Dannel Malloy is unable to greet upon arrival, he would Like to say hi to RKZ while he is holding

9:55-10:00am EDT: **Depart Green Room for NCAI Conference**

Location: Uncas Ballroom A & B
Escorted by: Robert Holden, Deputy Director, NCAI

10:00-10:35am EDT: **National Congress of American Indians Mid-Year Conference Remarks / / Q & A Session with NCAI Members**

Location: Uncas Ballroom A & B
Participants:
Attendees: 500 - 600
Press: Open
Staff: Jim Cason
Laura Rigas
Aaron Thiele
Tami Heilemann
Advance: Rusty Roddy
Staging:: Black pipe & drape; NCAI Logo / NCAI Theme banner; Video screens to either sides of the stage; U.S. / CT / Tribal / NCAI Flags; podium & mic
Format: RKZ introduced by Brian Cladoosby, Chairman - Swinomish Indian Tribal Community & President - NCAI Executive Board
Remarks followed by Q&A
For Q & A session, NCAI members will form lines at microphones
Plenary session of tribal leaders; podium in center of the stage with board members on both sides; tribal delegates will be sitting in the tables in the front of the room
Note: Upon arrival to stage & before giving remarks, RKZ should shake hands with all 17 stage participants

10:35-10:40am EDT: **NCAI Gift Presentation to RKZ**

Note: An Honor Song will be performed

10:40-10:45am EDT: **Depart NCAI Conference en route Photo Op**

10:45-10:50am EDT: **Photo Op with NCAI Youth Commission**

Location: Foyer
Note: Group is made up of Leaders in Training Ages 16 - 24
Note: Group will be preset for photo upon RZ's arrival

10:50-1:05pm EDT: **Depart Mohegan Sun en route Hooksett, NH**

Location:
Vehicle Manifest:

CT / NH State Vehicle Lead:
Secretary's Vehicle: RZ
Sgt. (b) (6), (b) (7)(C)
Lt. (b) (6), (b) (7)(C)
Staff Vehicle: Rusty Roddy
Laura Rigas
Staff Vehicle 2: Aaron Thiele
Tami Heilemann

Drive time: ~2 hours, 15 minutes

1:05-1:15pm EDT: **Lunch at Subway**

Location: 3 Commerce Drive, Hooksett, NH 03106
Note: Lunch to go, eat at hold room at Bass Pro Shop

1:15-1:20pm EDT: **Arrive Bass Pro Shop and Proceed to Bass Pro Shop**

Location: 2 Commerce Drive, Hooksett, NH 03106

Note: Pull into rear loading dock
Met by: Martin MacDonald, Director of Conservation, Bass Pro Shops
Bob Pope, Store Manager, Bass Pro Shop Hooksett

1:20-2:25pm EDT: **Lunch and Briefing in Hold Room Bass Pro Shop Conference Room**

2:25-2:30pm EDT: **Depart Hold en route Sportsmen's Roundtable**
Escorted by: Glenn Normandeau, Executive Director, NH Fish and Game Department

2:30-3:15pm EDT: **Sportsmen's Roundtable**

Location:	Bass Pro Shop Warehouse
Participants:	Sarah Holmes, State Director, Office of Senator Jeanne Shaheen Mike Ollen, State Director, Office of Senator Maggie Hassan Corey Garry, Deputy District Director, Office of Rep. Ann Kuster
Press:	Closed
Format:	- Welcome by Bob Pope - MC - Glenn Normandeau invites participants to introduce themselves - RZ brief remarks and opens roundtable for discussion
Staff:	Downey Magallanes Tim Williams Laura Rigas Aaron Thiele Tami Heilemann
Advance:	Rusty Roddy
Note:	Group photo opportunity at conclusion of roundtable

3:15-3:30pm EDT: **Meeting with Governor Chris Sununu**

Location:	Bass Pro Shop
Participants:	RZ Governor Chris Sununu (R-NH) Jayne Millerick, Chief of Staff
Press:	Closed
Staff:	Downey Magallanes Tim Williams Tami Heilemann
Advance:	Rusty Roddy

3:30-4:00pm EDT: **Pittman-Robertson Grant Announcement & Media Availability**

Location:	Bass Pro Shop in store Aquarium
Escorted by:	Ron Regan, Executive Director, Association of Fish and Wildlife Agencies Nick Wiley, President, Association of Fish and Wildlife Agencies
Participants:	Sarah Holmes, State Director, Office of Senator Jeanne Shaheen Mike Ollen, State Director, Office of Senator Maggie Hassan Corey Garry, Deputy District Director, Office of Rep. Ann Kuster
Press:	Open
Staff:	Downey Magallanes Tim Williams Laura Rigas Aaron Thiele Tami Heilemann
Advance:	Rusty Roddy
Format:	Stage with podium/mic w/ DOI seal

Backdrop; huge fish aquarium, rock walls, trees

Program:

- Glenn Normandeau introduces himself and Gov. Chris Sununu
- Gov. welcomes RZ to NH and introduces RZ
- RZ brief remarks
- RZ invites "A few friends," two sportsmen who carry grant check onto stage
- RZ signs check
- Nick Wiley gives remarks regarding benefit of grants for outdoor groups
- Everyone exits stage except RZ, state directors, and Bass Pro Shop Leadership
- Press Avail

4:00-6:45pm EDT: **Depart Hooksett, NH en route Augusta, ME**

Location: 192 State Street
Augusta, ME 04330

Vehicle Manifest:

NH / ME State Vehicle Lead:

Secretary's Vehicle: RZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)

Staff Vehicle: Laura Rigas
Aaron Thiele (Driver)
Downey Magallanes
Tami Heilemann

Drive time: ~2 hours, 30 minutes

7:00-8:30pm EDT: **Dinner with Governor LePage**

Location: The Blaine House
192 State Street
Augusta, ME 04330

Participants: Governor Paul LePage
First Lady Ann LePage
Lance Libby, Senior Policy Advisor
Doug Denico, Director of Maine Forest Service
Mary Adams, Forest Product Activist
Anne Mitchell, President of Maine Woods coalition

Staff: Downey Magallanes
Laura Rigas
Heather Swift
Aaron Thiele
Tami Heilemann

Advance: Caroline Boulton

Format: Drinks in the Reception Room followed by dinner in the Dining Room

8:30-9:45pm EDT: **Depart Augusta, ME en route Bangor, ME**

Location: Hilton Garden Inn Bangor
250 Haskell Road
Bangor, ME 04401

Vehicle Manifest:

ME State Vehicle Lead:

Secretary's Vehicle: RZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Staff Vehicle: Caroline Boulton (Driver)
Downey Magallanes
Laura Rigas
Staff Vehicle 2: Heather Swift
Aaron Thiele (Driver)
Tami Heilemann
Drive time: ~1 hour, 15 minutes

9:45pm EDT: **RON**

Wednesday, June 14, 2017

Bangor, ME → Katahdin National Monument

8:30-9:30am EDT: **Depart Bangor, ME en route Medway, ME**
Location: Park & Ride by Medway Irving Big Stop
1941 Medway Road
Medway, ME 04460
Vehicle Manifest:
ME State Vehicle Lead
Secretary's Vehicle: RZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Staff Vehicle: Caroline Boulton (Driver)
Staff Vehicle 2: Aaron Thiele (Driver)
Downey Magallanes
Tami Heilemann
Press Van: Heather Swift
Laura Rigas
Drive time: ~1 hour

9:30-9:45am EDT: **Arrive Medway // Proceed to Vehicles**
Location: Park & Ride
Greeted By: Tim Hudson, Superintendent, Katahdin Wood and Waters National Monument
Lucas St. Clair, Elliotsville Plantation, Inc.
Note: Press will join at this point

9:45-11:30am EDT: **Depart Medway, ME en route Katahdin National Monument**
Location: Enter via Swift Brook Road
Note: Stop on way to discuss public-private partnerships
Vehicle Manifest:
ME State Police Lead Vehicle:
Sgt. (b) (6), (b) (7)(C)
ME State Police
Secretary's Vehicle: RZ
Sgt. (b) (6), (b) (7)(C)
Tim Hudson
Lucas St. Clair
Downey Magallanes

Staff Vehicle: Caroline Boulton
Tami Heilemann
Aaron Thiele
Staff Vehicle 2: Laura Rigas
Ellen Carlson, NPS Planner
Press Overflow
Press Van: Heather Swift
Lynn Sanderson, NPS Acting Deputy Superintendent

Drive time: ~1.5 hours

11:30-12:00pm EDT: **Driving Tour of Monument**

Location: Katahdin Loop Road
Note: Stops at Sandbank Campsite for bathroom break & immediately after Campsite for photo opportunity with sign
Vehicle Manifest:
ME State Police Lead Vehicle: Sgt. (b) (6), (b) (7)(C) ME State Police
Secretary's Vehicle: RZ
Sgt. (b) (6), (b) (7)(C)
Tim Hudson
Lucas St. Clair
Downey Magallanes
Staff Vehicle: Caroline Boulton
Tami Heilemann
Aaron Thiele
Staff Vehicle 2: Laura Rigas
Ellen Carlson, NPS Planner
Press Overflow
Press Van: Heather Swift
Lynn Sanderson, NPS Acting Deputy Superintendent

12:00-12:20pm EDT: **Lunch**

Location: Scenic Viewpoint at Milepost 6
Katahdin Loop Road
Note: Box lunch provided by EPI; to be paid back in cash

12:20-12:45pm EDT: **Press Availability**

Location: Scenic Viewpoint at Milepost 6
Katahdin Loop Road
Format: Backdrop is Mount Katahdin, Appalachian Trail, and various lakes

12:45-2:00pm EDT: **Continue Driving Tour of Monument**

Location: Katahdin Loop Road
Note: Stop at Barnard Trail Entrance to discuss International Appalachian Trail & recreation
Note: Stop at Orin Falls on the Wassataquoik Stream (10 minute round trip hike); Press Van will empty into staged SUV by posted off area
Vehicle Manifest:
ME State Police Lead Vehicle: Sgt. (b) (6), (b) (7)(C) ME State Police

Secretary's Vehicle:	RZ Sgt. (b) (6), (b) (7)(C) Tim Hudson Lucas St. Clair Downey Magallanes
Staff Vehicle:	Caroline Boulton Tami Heilemann Aaron Thiele
Staff Vehicle 2:	Laura Rigas Press Overflow
Press Van:	Heather Swift

2:00-2:30pm EDT: **Finish Loop Road & Drive to Lunksoos**

Location: Lunksoos Camp

Vehicle Manifest:

ME State Police Lead Vehicle: Sgt. (b) (6), (b) (7)(C) ME State Police

Secretary's Vehicle:	RZ Sgt. (b) (6), (b) (7)(C) Tim Hudson Lucas St. Clair Downey Magallanes
Staff Vehicle:	Caroline Boulton Tami Heilemann Aaron Thiele
Staff Vehicle 2:	Laura Rigas Ellen Carlson, NPS Planner Press Overflow
Press Van:	Heather Swift Lynn Sanderson, NPS Acting Deputy Superintendent

2:30-2:45pm EDT: **Pre-Canoeing Safety Briefing**

Location: Lunksoos Camp

2:45-3:00pm EDT: **Depart Lunksoos en route Seboeis River Bridge**

Location: Seboeis River Bridge

Vehicle Manifest:

ME State Police Lead Vehicle: Sgt. (b) (6), (b) (7)(C) ME State Police

Secretary's Vehicle:	RZ Sgt. (b) (6), (b) (7)(C) Tim Hudson Lucas St. Clair Downey Magallanes
Staff Vehicle:	Caroline Boulton Tami Heilemann Aaron Thiele
Staff Vehicle 2:	Laura Rigas Ellen Carlson, NPS Planner Press Overflow
Press Van:	Heather Swift

Lynn Sanderson, NPS Acting Deputy Superintendent

3:00-5:30pm EDT: **Canoe Trip**

Location: Seboeis River Bridge
East Branch of Penobscot River

Participants: RZ
Sgt. (b) (6), (b) (7)(C)
Downey Magallanes
Laura Rigas
Tami Heilemann
Aaron Thiele
Caroline Boulton

Note: Press take photos as canoes pull away then depart for Medway
Note: Each canoer will be paired with an experienced NPS or EPI paddler
Note: RZ will canoe with Lucas St. Clair

5:30-7:30pm EDT: **Set up at Lunksoos Camp // Dinner**

Location: Lunksoos Camps

Participants: Tim Hudson, Superintendent
Lynn Sanderson, NPS Acting Deputy Superintendent
Ellen Carlson, NPS Planner
Carol Woodcock Senator Collins staff
Brandi Leathers, Rep. Poliquin staff
Barbara Hayslett, Senator King staff
Lucas St. Clair
David Farmer
Mark & Susan Adams
Matt Polstein
Lindsay Hill Downing
Donna Davidge
Joe Pratt
John & Peter Ellis
Steve & Vicki Richardson
Tom & Marie Chase
Roger Milliken
Rhonda Brophy

8:00pm EDT: **RON at Cabins at Lunksoos Camps**

Note: Sleeping bags will be provided

Thursday, June 15, 2017

Katahdin National Monument → Boston, MA

7:00-8:00am EDT: **Depart Katahdin National Monument en route Millinocket, ME**

Location: River Driver's Restaurant & Pub
10 Chanterelle Lane
Millinocket, ME 04462

Vehicle Manifest:
ME State Vehicle Lead
Secretary's Vehicle: RZ

		Sgt. (b) (6), (b) (7)(C)
		Sgt. (b) (6), (b) (7)(C)
		Downey Magallanes
	Staff Vehicle:	Caroline Boulton
	Staff Vehicle 2:	Aaron Thiele
		Tami Heilemann
		Heather Swift
		Laura Rigas
	Drive time:	~1 hour

8:00-8:25am EDT: **Arrive New England Outdoor Center // Shower**
Location: Cabin No. 11 ("Lookout")

8:25-8:30am EDT: **Walk from Cabin to River Drivers Restaurant**

8:30-9:30am EDT: **Breakfast Meeting with Katahdin Chamber of Commerce & Local Councilmen**

Location:	River Drivers Restaurant & Pub
Greeted By:	Gail Fanjoy, President, Katahdin Chamber of Commerce
Participants:	Jamie Brundrett
	Joseph Clark
	Dan Corcoran
	Barry Davis
	Nancy Dewitt
	Pete Didisheim
	James Dill
	Marsha Donahue
	Gail Fanjoy
	John Hafford
	Barbara Hartford
	Tina Jamo
	Chip Lamson
	Jeff Lee
	Catherine LeMay
	Rick Levasseur
	Larry MacArthur
	Tom Malcom
	Georgia Manzo
	Cody McEwen
	Marcia McKeague
	Rick McLaughlin
	Anita Mueller
	Bob Peterson
	Matt Polstein
	Jaimie Renaud
	Deb Rountree
	Wende Sairio
	Richard Schmidt
Press:	Open
Format:	Gail Fanjoy introduces RZ
	RZ gives short remarks
	Discussion with Members regarding Monument
Set Up:	Outdoor event on restaurant patio
	Food set up indoors, event around banquet table outdoors

9:30-9:45am EDT: **Brief Media Availability**

Location: River Driver's Restaurant & Pub
10 Chanterelle Lane
Millinocket, ME 04462

9:45-11:00am EDT: **Depart Millinocket en route Indian Island**

Location:

Vehicle Manifest:

ME State Vehicle Lead:

Secretary's Vehicle: RZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Downey Magallanes

Staff Vehicle: Caroline Boulton

Staff Vehicle 2: Aaron Thiele
Tami Heilemann
Heather Swift
Laura Rigas

Drive Time: ~1 hour, 15 minutes

11:00am EDT: **Arrive Indian Island Bridge // Proceed to Natural Resources Building**

Location: Nicholas Sapiel Jr. Natural Resources Building
27 Wabanaki Way
Indian Island, ME

Note: Chief of Police Bob Bryant and two cruisers will escort to meeting

11:05-11:07am EDT: **Arrive Nicholas Sapiel, Jr. Natural Resources Building**

Location: Nicholas Sapiel Jr. Natural Resources Building

Greeted By: Kirk Francis, Chief of the Penobscot Nation

Note: Introduction to WWII Penobscot Veteran Charles Norman Shay

11:07-11:10am EDT: **Opening Prayer & Introductions**

Location: Nicholas Sapiel Jr. Natural Resources Building

Attendees: Kirk Francis, Chief of the Penobscot Nation
Maulian Dana, Council Member
Charlene Virgilio, Council Member
Donna Loring, Council Member
Mark Chavaree, Internal Legal Counsel
Bob Bryant, Chief of Police
John Banks, Director of Natural Resources
Jill Thompkins, Director of Courts
James Francis, Director of Culture and Historic Preservation
Dr. Ben Huerth, Medical Director

Press: Closed

11:10-11:35am EDT: **Presentation of Interior-Funded Programs at the Penobscot Nation**

Location: Nicholas Sapiel Jr. Natural Resources Building

Attendees: Kirk Francis, Chief of the Penobscot Nation
Maulian Dana, Council Member
Charlene Virgilio, Council Member
Donna Loring, Council Member
Mark Chavaree, Internal Legal Counsel
Bob Bryant, Chief of Police
John Banks, Director of Natural Resources

Jill Thompkins, Director of Courts
James Francis, Director of Culture and Historic Preservation
Dr. Ben Huerth, Medical Director

11:35-11:55am EDT: **Discussion of the Importance of the Interior Department as a Trustee**
Location: Nicholas Sapiel Jr. Natural Resources Building
Attendees: Kirk Francis, Chief of the Penobscot Nation
Maulian Dana, Council Member
Charlene Virgilio, Council Member
Donna Loring, Council Member
Mark Chavaree, Internal Legal Counsel
Bob Bryant, Chief of Police
John Banks, Director of Natural Resources
Jill Thompkins, Director of Courts
James Francis, Director of Culture and Historic Preservation
Dr. Ben Huerth, Medical Director

11:55-12:00pm EDT: **Conclusion of Meeting**

12:00-1:00pm EDT: **Lunch**

1:00-2:15pm EDT: **Depart Indian Island en route Augusta, ME**
Location:
Vehicle Manifest:
ME State Vehicle Lead:
Secretary's Vehicle: RKZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Staff Vehicle: Caroline Boulton
Heather Swift
Staff Vehicle 2: Aaron Thiele
Tami Heilemann
Downey Magallanes
Laura Rigas
Drive Time: ~1 hour, 15 minutes

2:15-2:20pm EDT: **Arrive Maine Woods Coalition // Hold in Conference Room**
Location: Back Entrance, Conference Room to the Right
Maine Forest Products Council (MFPC) Building
535 Civic Center Drive
Augusta, ME 04330
Greeted By: Patrick Strauch, Executive Director, MFPC
Stuart Kallgren, President, Maine Woods Coalition

2:20-3:15pm EDT: **Roundtable with Maine Woods Coalition**
Location: Downstairs Conference Area
Participants: Stuart Kallgren, President, Maine Woods Coalition
Patrick Strauch, Maine Forest Products Council
Doug Denico, Director, Maine Forest Service
Bob Meyers, Maine Snowmobile Association
Dana Doran, Professional Logging Contractors of Maine
David Trahan, Sportsman's Alliance of Maine
Ben Carlisle, Prentiss & Carlisle Co.

Tom Gardner (possible), W.T. Gardner & Sons
Mike Grass, Maine Snowmobile Association
Benny Lumbra, Lumbra Hardwoods Inc.
Mark Wellman, New England Cost Management
Scott Madden, Madden Logging
Dan Qualey, Qualey Logging Inc
Peter Triandafillou, Huber Resources
John Raymond, Northern Timber Cruisers ATV Club
Real Deschaine (possible), ATV Maine
Doug Thomas, Thomas Firewood
Eugene Mahar, Landvest Inc
Anne Mitchell, East Branch Land Co.
John Monk, Maine Snowmobile Association
Carol Woodcock, Senator Collins' staff
Carol Woodcock intern
Edie Smith, Senator King's staff
TBD, Rep. Poliquin's staff

Press: Closed
Staff:
Advance:
Format: Introduced by Stuart Kallgren
Discussion Format

3:15-6:00pm EDT: **Depart Augusta, ME en route Revere, MA**
Location:
Vehicle Manifest:
ME State Vehicle Lead:
Secretary's Vehicle: Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Staff Vehicle: Caroline Boulton
Heather Swift
Laura Rigas
Staff Vehicle 2: Aaron Thiele
Tami Heilemann
Downey Magallanes
Drive Time: ~2 hours, 30 minutes

6:00-8:30pm EDT: **Private Dinner**
Location: 94 Whitin Avenue
Revere, MA 02151

8:30-9:00pm EDT: **Depart Revere, MA en route RON**
Location: Hilton Boston Downtown/Faneuil Hall
89 Broad Street
Boston, MA 02110
Vehicle Manifest:
Secretary's Vehicle: RKZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Staff Vehicle: Caroline Boulton
Downey Magallanes

		Laura Rigas
	Staff Vehicle 2:	Aaron Thiele
		Tami Heilemann
		Heather Swift

9:00pm EDT: **RON**

Friday, June 16, 2017

Boston, MA → Washington, DC

8:30-8:40am EDT: **Depart RON en route New England Aquarium**

Location: New England Aquarium
Main Entrance
1 Central Wharf
Boston, MA 02110

Vehicle Manifest:

MA State Lead Vehicle:

Secretary's Vehicle:	RKZ
	Sgt. (b) (6), (b) (7)(C)
	Sgt. (b) (6), (b) (7)(C)
Staff Vehicle:	Rusty Roddy
	Downey Magallanes
	Laura Rigas
	Aaron Thiele
Staff Vehicle 2:	Heather Swift
	Tami Heilemann
	Valerie Volcovici, Reuters
	Brian Snyder, Reuters

8:40-9:15am EDT: **Arrive New England Aquarium & Proceed to Aquarium Tour**

Met by:	Brian Benedict, Interim Superintendent, Northeast Canyons & Seamounts National Marine Monument
	Dr. Scott Kraus, Vice President, Senior Science Advisor, & Chief Scientist for Marine Mammals, New England Aquarium
Participants:	RKZ
	Mark Smith, Vice President of Animal Care, New England Aquarium (Tour Guide)
Staff:	Downey Magallanes
	Laura Rigas
	Heather Swift
	Aaron Thiele
	Tami Heilemann
Press:	Valerie Volcovici, Reuters
	Brian Snyder, Reuters
Advance:	Rusty Roddy
Note:	The focus of the tour will be on species found within the Marine National Monument

9:15-9:45am EDT: **Participate in Virtual Tour of Northeast Canyons & Seamounts National Marine Monument**

Location:	Howland Trustee Conference Room - 2nd Floor
Participants:	RKZ
	Dr. Scott Kraus, Vice President, Senior Science Advisor, & Chief Scientist for Marine Mammals, New England Aquarium

Laurence Madin, Executive Vice President & Director of Research, Woods Hole Oceanographic Institution
Brian Benedict, Interim Superintendent, Northeast Canyons & Seamounts National Marine Monument

Staff: Downey Magallanes
Laura Rigas
Heather Swift
Aaron Thiele
Tami Heilemann

Press: Valerie Volcovici, Reuters
Brian Snyder, Reuters

Advance: Rusty Roddy

Note; Coffee & Pastries will be served

9:45-10:40am EDT: **Northeast Canyons & Seamounts National Marine Monument Management & Planning Discussion**

Location: Howland Trustee Conference Room - 2nd Floor

Participants: RKZ
Brian Benedict, Interim Superintendent, Northeast Canyons & Seamounts National Marine Monument
Dr. Scott Kraus, Vice President, Senior Science Advisor, & Chief Scientist for Marine Mammals, New England Aquarium
Laurence Madin, Executive Vice President & Director of Research, Woods Hole Oceanographic Institution

Staff: Downey Magallanes
Laura Rigas
Heather Swift
Aaron Thiele
Tami Heilemann

Advance: Rusty Roddy

10:40-10:55am EDT: **Depart New England Aquarium en route Legal Sea Foods Harborside**

Location: Legal Sea Foods Harborside
2nd Floor Dining Room
270 Northern Avenue
Boston, MA 02210

Vehicle Manifest:

MA State Lead Vehicle:

Secretary's Vehicle: RKZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)

Staff Vehicle: Rusty Roddy
Downey Magallanes
Laura Rigas
Aaron Thiele

Staff Vehicle 2: Heather Swift
Tami Heilemann
Valerie Volcovici, Reuters
Brian Snyder, Reuters

10:55-11:00am EDT: **Arrive Legal Sea Foods Harborside & Proceed to Fishermen Roundtable**

Met by: Bob Vanasse, Executive Director, Saving Seafood
Derek Miller, Accounts & Business Development, Saving Seafood

11:00-12:00am EDT: **Fishermen Roundtable**

Participants:
Drew Minkiewicz, General Counsel, Fisheries Survival Fund
David Frulla, General Counsel, Fisheries Survival Fund
Eric Hansen, Board Member, Fisheries Survival Fund
Bonnie Brady, Executive Director, Long Island Commercial Fisheries Association
Dan Farnham, Member, Long Island Commercial Fisheries Association
Marty Scanlon, Member, Long Island Commercial Fisheries Association
Grant Moore, President, Atlantic Offshore Lobstermen's Association
David Borden, Executive Director, Atlantic Offshore Lobstermen's Association
Beth Casoni, Executive Director, Massachusetts Lobstermen's Association
Rich Ruais, President, Atlantic Bluefin Tuna Association
Eric Reid, General Manager, Seafreeze Ltd.
Meghan Lapp, Fisheries Liaison, Seafreeze Ltd.
John Quinn, Chairman, New England Fishery Management Council
Angela Santilippo, President, Gloucester Fishermens Wives Assocation & Executive Director, Massachussetts Fishing Partnership
Michelle Bachmann, Lead Fishery Analyst for Habitat, New England Fishery Management Council
Jonathan Wood, Attorney, Pacific Legal Foundation
Dick Allen, Fisheries Consultant
Putnam MacLean, Blue Water Fishermen's Association
Robert Vanasse, Executive Director, Saving Seafood
Dewey Hemilright, Council Member, Mid-Atlantic Fishery Management Council
Kate Machet, Regional Representative, Boston Office of Senator Ed Markey (MA)
TBD Staffer, Office of Senator Elizabeth Warren (MA)
Karen Bradbury, Projects Director, Providence Office of Senator Sheldon Whitehouse (RI)
Bob Fowkes, District Director, Office of Rep. Stephen Lynch (MA)

Staff:
Downey Magallanes
Laura Rigas
Heather Swift
Aaron Thiele
Tami Heilemann

Press: Open for first 10 minutes; Closed during discussion

Advance: Rusty Roddy

Format: Participants seated at large square table with seating for 24

Topic: Fishermen affected by the Marine Monument

Program:
11:00 am: Robert Vanasse, Executive Director of Saving Seafood delivers opening remarks & introduces RKZ
11:05 am: RKZ delivers remarks
11:10 am: Participants introduce themselves
11:15 am: Roundtable Discussion
11:50 am: RKZ photo op with participants on outside deck

Note: RKZ should thank Congressional staffers for attending and Representing their Members

Note: Congressional staff representatives, DOI staff, & Press will be seated In chairs on the outskirts of the room

Note: Saving Seafood staff will coordinate individual press avails for Participants upon conclusion of the roundtable

12:00-12:15pm EDT: **Proceed to Vehicle & Depart Legal Sea Foods Harborside en route Moakley Courthouse Pier**

Location: Moakley Courthouse Fan Pier
Fort Point Channel
1 Courthouse Way
Boston, MA 02210

Vehicle Manifest:

MA State Lead Vehicle:

Secretary's Vehicle: RKZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)

Staff Vehicle: Rusty Roddy
Downey Magallanes
Laura Rigas
Aaron Thiele

Staff Vehicle 2: Heather Swift
Tami Heilemann
Valerie Volcovici, Reuters
Brian Snyder, Reuters

12:15-12:30pm EDT: **Arrive Moakley Courthouse Fan Pier & Board MV Abigail**

Met by: Michael Creasey, General Superintendent, National Parks of Boston
Secretary Matt Beaton, MA Secretary of Energy & Environmental Affairs

Vessel: MV *Abigail* (35 Passenger boat)

Boat Manifest: RKZ
Sgt (b) (6), (b) (7)(C)
Secretary Matt Beaton, MA Secretary of Energy & Environmental Affairs
Michael Creasey, General Superintendent, National Parks of Boston
Rusty Roddy
Downey Magallanes
Laura Regis
Heather Swift
Aaron Thiele
Tami Heilemann
Valerie Volcovici, Reuters
Brian Snyder, Reuters
Giles Parker, Chief of Staff, NPS Boston
Gregg Tinkham, Chief Ranger, NPS Boston
Marc Albert, NPS Program Director - Natural Resources & Research
Beth Jackendorf, Supervisory Park Ranger, NPS Boston
Ned Bartlett, MA Undersecretary for Energy & Environmental Affairs
Leo Roy, MA Commissioner, Department of Conservation & Recreation
Susan Hamilton, Northeast Regional Director for MA Department of Conservation & Recreation
Fred Laskey, Executive Director, Massachusetts Water Resources Authority
Austin Blackmon, Chief of Environment, Energy & Open Space, City Of Boston

Kathy Abbott, President & CEO, Boston Harbor Now
CDR Brad Kelly, U.S. Coast Guard
Arthur Pearson, President & CEO, Thompson Island Outward Bound
Alicia Leuba, Vice President, Eastern Region, Trustees of Reservations

Note: MV *Abigail* is hosted by Matthew Beaton, MA Secretary of Energy & Environmental Affairs

Note: Upon RKZ arrival to pier, all passengers will be boarded & ready for departure

Note: Boat will not be returning to Moakley Courthouse Fan Pier. Vehicles will be moved by NPS staff from Moakley Pier to Charlestown Harbor

12:30-1:00pm EDT: **Depart Moakley Courthouse Fan Pier en route Georges Island**

Note: Box lunches will be provided by DECCA

1:00-2:00pm EDT: **Arrive Georges Island & Proceed via Hike to Fort Warren**

Met by: National Park Service Rangers
MA Department of Conservation & Recreation Staff

Note: During tour, RKZ will meet with Student Conservation Corps Preservation Team doing work at Fort Warren

2:00-2:30pm EDT: **Board Boats & Depart Georges Island en route Charlestown Navy Yard Pier One**

Boat Manifest:

NPS MV *Buffalo*:
RKZ
Sgt. (b) (6), (b) (7)(C)
Michael Creasey, General Superintendent, National Parks of Boston
Rusty Roddy
Downey Magallanes
Tami Heilemann

MV *Thomas Paine*:
Laura Regis
Aaron Thiele
Heather Swift
Valerie Volcovici, Reuters
Brian Snyder, Reuters

Note: Boats returning from Georges Island & departing for Charlestown Navy Yard are different than original vessel arriving at Georges Island

Note: MV *Thomas Paine* is hosted by Matthew Beaton, MA Secretary of Energy & Environmental Affairs

2:30-3:30pm EDT: **Arrive Charlestown Navy Yard Pier One & Proceed to Walking Tour of Charlestown Navy Yard**

Met by: Robert Gerosa, Commanding Officer, USS Constitution
Tim Anderson, Lieutenant Commander, USS Constitution
Anne Rand Grimes, President, USS Constitution Museum
Paul George, Chairman, USS Constitution Museum
Representatives from Freedom Trail Partners
Secretary Francisco Urena, MA Department of Veterans' Services
Becky Ullman, Chief of Staff for MA Energy & Environmental Affairs
NPS Employees

Tour Stops: USS Cassin Young (Overview of Boston National Historical Park & Navy Yard Unit)
USS Constitution Dry Dock One (Tour led by Robert Gerosa,

Commanding Officer; Robert Moore, Chief, Naval History & Heritage Detachment Boston; and Anne Grimes-Rand, President, USS Constitution Museum. Tour will include Taking dry dock stairs down to witness the restoration of the Ship taking place on the hull)

USS Constitution (Tour led by Robert Gerosa, Commanding Officer; RKZ to receive NPS Passport Stamp)

Note: In front of the USS Cassin Young, Superintendent Michael Creasey Will ask RKZ to assist in an informal presentation of service Awards to five employees

Note: Minimal staff will take the dry dock stairs down to the hull Restoration area.

Note: Prior to tour of USS Constitution, RKZ will select 1 or 2 families from Line to join on tour

3:30-4:00pm EDT: **Conclude Tour of Charlestown Navy Yard & Proceed to USS Constitution Museum Reception**

Location: Constitution Museum Courtyard

Note: Reception hosted by USS Constitution Museum. Light finger foods / Beverages

Staff: Downey Magallanes
Laura Regis
Heather Swift
Aaron Thiele
Tami Heilemann

Advance: Rusty Roddy

4:00-4:30pm EDT: **Meeting with Secretary Matt Beaton & Lt. Governor Karyn Polito**

Location: Constitution Museum Education Center

Participants: RKZ
Secretary Matt Beaton
Lt. Governor Karyn Polito (Tentative)

Staff: Downey Magallanes

Advance: Rusty Roddy

4:30-4:40pm EDT: **Depart Charlestown Navy Yard en route Warren Tavern**

Location: 2 Pleasant Street
Charlestown, MA 02129

Vehicle Manifest:

MA State Lead Vehicle:

Secretary's Vehicle: RKZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)

Staff Vehicle: Rusty Roddy
Downey Magallanes
Laura Rigas
Aaron Thiele

Staff Vehicle 2: Heather Swift
Tami Heilemann

4:40-6:15pm EDT: **Dinner**

Note: Reservation for 14 are under "Michael Creasey"

6:15-6:30pm EDT: **Depart en route Embassy Suites by Hilton Boston at Logan Airport**

Location: 207 Porter Street
Boston, MA 02128

6:30pm EDT: **RON**

Saturday, June 17, 2017

Boston, MA → Washington, DC

6:45-7:00pm EDT: **Depart en route Logan International Airport**
Location: 1 Harborside Drive
Boston, MA 02128

8:00-9:46am EDT: **Wheels up Boston, MA (BOS) en route Washington, DC (DCA)**
Flight: American Airlines 2173
Flight time: 1 hour, 46 minutes
RZ Seat:
AiC: Sgt, (b) (6), (b) (7)(C)
Staff: Downey Magallanes, Heather Swift, Aaron Thiele, Tami Heilemann, Rusty Roddy

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000S0B7
Travel Authorization Number:	TANUM0000S0B7	Trip Name:	06-24-17 Nevada
TA Date:	06/24/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	Secretary Ryan Zinke will travel to Pahrump, Nevada, to hold a roundtable meeting with regional county commissioners, and to make a media announcement regarding PILT grants. Secretary Zinke will then travel to Las Vegas, Nevada, to speak at a Vegas Golden Knights Development Camp Dinner. Aaron Thiele will travel to southeast Nevada to advance these engagements for Secretary Zinke.
Type Code:	Trip By Trip		

Traveler Profile

Name:	THIELE, AARON JOSEPH	ID:	1001204215
TID:	40213464	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip
Number: 1

Purpose: Secretary Ryan Zinke will travel to Pahrump, Nevada, to hold a roundtable meeting with regional county commissioners, and to make a media announcement regarding PILT grants. Secretary Zinke will then travel to Las Vegas, Nevada, to speak at a Vegas Golden Knights Development Camp Dinner. Aaron Thiele will travel to southeast Nevada to advance these engagements for Secretary Zinke.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
06/24/17	06/27/17	LAS VEGAS, NV	Mission (Operational)	102.00 / 64.00

Document Totals

Total Expenses:	987.46
Reimbursable Expenses:	224.00
Non-Reimbursable Expenses:	763.46
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	265.00	.00
Fuel-Rental Vehicle	50.00	.00
Lodging-PerDiem	306.00	.00
M&IE-PerDiem	224.00	.00
Rental Car	127.71	.00
Transxn Fees	14.75	.00
Total Expenses:	987.46	.00

Trip 1 Details

Expenses

Trip#: 1				Total Non-Per Diem Expenses:	457.46	Total Per Diem Expenses:	530.00
Date	Description			Category	Cost	Pay Method	Per Diem
06/24/2017	Airline Flight			Com. Carrier	94.20	GOVCC-C	
Comment:	Aaron Thiele started his official travel from a non-duty station. A signed memo authorizing this start of travel from a non-duty station is attached.						
06/24/2017	Lodging			Lodging-PerDiem	102.00	GOVCC-C	*
06/24/2017	M&IE			M&IE-PerDiem	48.00	REIMBURSABLE	*
06/24/2017	TDY Voucher Fee			Transxn Fees	14.75	GOVCC-C	
06/25/2017	Lodging			Lodging-PerDiem	102.00	GOVCC-C	*
06/25/2017	M&IE			M&IE-PerDiem	64.00	REIMBURSABLE	*
06/26/2017	Lodging			Lodging-PerDiem	102.00	GOVCC-C	*
06/26/2017	M&IE			M&IE-PerDiem	64.00	REIMBURSABLE	*
06/27/2017	Airline Flight			Com. Carrier	170.80	GOVCC-C	
Comment:	Flight from Las Vegas, NV to Washington, DC (DCA).						
06/27/2017	Gas-Rental			Fuel-Rental Vehicle	50.00	GOVCC-C	
06/27/2017	M&IE			M&IE-PerDiem	48.00	REIMBURSABLE	*
06/27/2017	Rental Car			Rental Car	127.71	GOVCC-C	

Per Diem Allowances

Trip#: 1	Total Per Diem Allowances:				530.00		
Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D	Conf%
06/24/2017	102.00/ 64.00	102.00	102.00	48.00	48.00		
06/25/2017	102.00/ 64.00	102.00	102.00	64.00	64.00		
06/26/2017	102.00/ 64.00	102.00	102.00	64.00	64.00		
06/27/2017	102.00/ 64.00	0.00	0.00	48.00	48.00		

Account Summary for the Selected Trip

Org: DOI	Label: FY 2016/2017 BOEM RSA	Acct Code: DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	987.46
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 265.00	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 50.00	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 306.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 224.00	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 127.71	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	987.46

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2016/2017 BOEM RSA	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	GOVCC-C	763.46
DOI	FY 2016/2017 BOEM RSA	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	REIMBURSABLE	224.00

Totals by Label

DOI	FY 2016/2017 BOEM RSA Total	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	987.46

Totals by Payment Method

	GOVCC-C Total	763.46
	REIMBURSABLE Total	224.00

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
06/24/17	AIR	$94.20
06/27/17	AIR	$170.80

Audits

Audit Name	Result	Reason
TRAVEL DATE OVERLAP	FAIL	OVERLAPS WITH TRIP: TANUM0000RX38
	Traveler Justification: TANUM0000RX38 and TANUM0000RX3B are duplicate authorizations. There are no overlaps.	

Document History 10/06/2017 Authorization: TANUM0000S0B7

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/24/2017	6:13PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name:

Approver Signature: _____

Date:

Document Header Information

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Purpose:	Mission (Operational)	Document Detail:	Secretary Ryan Zinke will travel to Pahrump, Nevada, to hold a roundtable meeting with regional county commissioners, and to make a media announcement regarding PILT grants. Secretary Zinke will then travel to Las Vegas, Nevada, to speak at a Vegas Golden Knights Development Camp Dinner. Aaron Thiele will travel to southeast Nevada to advance these engagements for Secretary Zinke.
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Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip
Number: 1

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Expense Category	Cost	Advance Amount
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Lodging-PerDiem	306.00	.00
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Transxn Fees	14.75	.00
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Trip 1 Details

Expenses

Trip#: 1				Total Non-Per Diem Expenses:	457.46	Total Per Diem Expenses:	530.00
Date	Description			Category	Cost	Pay Method	Per Diem
06/24/2017	Airline Flight			Com. Carrier	94.20	GOVCC-C	
Comment:	Aaron Thiele started his official travel from a non-duty station. A signed memo authorizing this start of travel from a non-duty station is attached.						
06/24/2017	Lodging			Lodging-PerDiem	102.00	GOVCC-C	*
06/24/2017	M&IE			M&IE-PerDiem	48.00	REIMBURSABLE	*
06/24/2017	TDY Voucher Fee			Transxn Fees	14.75	GOVCC-C	
06/25/2017	Lodging			Lodging-PerDiem	102.00	GOVCC-C	*
06/25/2017	M&IE			M&IE-PerDiem	64.00	REIMBURSABLE	*
06/26/2017	Lodging			Lodging-PerDiem	102.00	GOVCC-C	*
06/26/2017	M&IE			M&IE-PerDiem	64.00	REIMBURSABLE	*
06/27/2017	Airline Flight			Com. Carrier	170.80	GOVCC-C	
Comment:	Flight from Las Vegas, NV to Washington, DC (DCA).						
06/27/2017	Gas-Rental			Fuel-Rental Vehicle	50.00	GOVCC-C	
06/27/2017	M&IE			M&IE-PerDiem	48.00	REIMBURSABLE	*
06/27/2017	Rental Car			Rental Car	127.71	GOVCC-C	

Per Diem Allowances

Trip#: 1	Total Per Diem Allowances:				530.00		
Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D	Conf%
06/24/2017	102.00/ 64.00	102.00	102.00	48.00	48.00		
06/25/2017	102.00/ 64.00	102.00	102.00	64.00	64.00		
06/26/2017	102.00/ 64.00	102.00	102.00	64.00	64.00		
06/27/2017	102.00/ 64.00	0.00	0.00	48.00	48.00		

Account Summary for the Selected Trip

Org: DOI	Label: FY 2016/2017 BOEM RSA	Acct Code: DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	987.46
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 265.00	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 50.00	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 306.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 224.00	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 127.71	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	987.46

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2016/2017 BOEM RSA	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	GOVCC-C	763.46
DOI	FY 2016/2017 BOEM RSA	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	REIMBURSABLE	224.00

Totals by Label

DOI	FY 2016/2017 BOEM RSA Total	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	987.46

Totals by Payment Method

	GOVCC-C Total	763.46
	REIMBURSABLE Total	224.00

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
06/24/17	AIR	$94.20
06/27/17	AIR	$170.80

Audits

Audit Name	Result	Reason
TRAVEL DATE OVERLAP	FAIL	OVERLAPS WITH TRIP: TANUM0000RX38
	Traveler Justification: TANUM0000RX38 and TANUM0000RX3B are duplicate authorizations. There are no overlaps.	

Document History 10/05/2017 Authorization: TANUM0000S0B7

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/24/2017	6:13PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name:

Approver Signature: _____

Date:

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000SCGR
Travel Authorization Number:	TANUM0000SCGR	Trip Name:	07-12-17 Oregon
TA Date:	07/11/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	Secretary Ryan Zinke is scheduled to travel to southwestern Oregon to visit Cascade Siskiyou National Monument as part of the ongoing monument review process. Secretary Zinke will tour the monument and meet with various stakeholders and government officials, including Oregon Governor Kate Brown and Congressman Greg Walden. Aaron Thiele will travel to southwestern Oregon to advance these engagements for Secretary Zinke. In order to properly execute his advancing duties, Aaron Thiele must upgrade his rental vehicle to a full-size SUV. There currently are no full-size SUVs available in Medford, Oregon. Therefore, Aaron Thiele will travel to Eugene, Oregon, in order to obtain a full-size SUV, and then drive down to Medford and the surrounding area, which will be his TDY location.
Type Code:	Trip By Trip		

Traveler Profile

Name:	THIELE, AARON JOSEPH	ID:	1001204215
TID:	40213464	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Secretary Ryan Zinke is scheduled to travel to southwestern Oregon to visit Cascade Siskiyou National Monument as part of the ongoing monument review process. Secretary Zinke will tour the monument and meet with various stakeholders and government officials, including Oregon Governor Kate Brown and Congressman Greg Walden. Aaron Thiele will travel to southwestern Oregon to advance these engagements for Secretary Zinke. In order to properly execute his advancing duties, Aaron Thiele must upgrade his rental vehicle to a full-size SUV. There currently are no full-size SUVs available in Medford, Oregon. Therefore, Aaron Thiele will travel to Eugene, Oregon, in order to obtain a full-size SUV, and then drive down to Medford and the surrounding area, which will be his TDY location.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
07/12/17	07/17/17	MEDFORD, OR	Mission (Operational)	91.00 / 51.00

Document Totals

Total Expenses:	2,883.73
Reimbursable Expenses:	280.50
Non-Reimbursable Expenses:	2,603.23
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	622.60	.00
Fuel-Rental Vehicle	100.00	.00
Lodging-PerDiem	455.00	.00
M&IE-PerDiem	280.50	.00
Rental Car	1,360.88	.00
Transportation	50.00	.00
Transxn Fees	14.75	.00
Total Expenses:	2,883.73	.00

Trip 1 Details

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	2,148.23	Total Per Diem Expenses:	735.50
Date	Description	Category	Cost	Pay Method	Per Diem
07/11/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
07/12/2017	Airline Flight	Com. Carrier	622.60	GOVCC-C	
Comment:	Total airfare for flights from: Washington, DC (DCA) to Eugene, OR; and Medford, OR to Washington, DC (DCA).				
07/12/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
07/12/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
07/12/2017	Taxi	Transportation	25.00	GOVCC-C	
Comment:	Taxi from residence in Washington, DC to Washington National Airport.				
07/13/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
07/13/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
07/14/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
07/14/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
07/15/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
07/15/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
07/16/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
07/16/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
07/17/2017	Gas-Rental	Fuel-Rental Vehicle	100.00	GOVCC-C	
07/17/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
07/17/2017	Rental Car	Rental Car	1,360.88	GOVCC-C	
Comment:	In order to properly execute his advancing duties, Aaron Thiele must upgrade his rental vehicle to a full-size SUV.				
07/17/2017	Taxi	Transportation	25.00	GOVCC-C	
Comment:	Taxi from Washington National Airport to residence in Washington, DC.				

Per Diem Allowances

Trip#: 1	Total Per Diem Allowances:	735.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
07/12/2017	91.00/ 51.00	91.00	91.00	38.25	38.25				
07/13/2017	91.00/ 51.00	91.00	91.00	51.00	51.00				
07/14/2017	91.00/ 51.00	91.00	91.00	51.00	51.00				
07/15/2017	91.00/ 51.00	91.00	91.00	51.00	51.00				
07/16/2017	91.00/ 51.00	91.00	91.00	51.00	51.00				
07/17/2017	91.00/ 51.00	0.00	0.00	38.25	38.25				

Account Summary for the Selected Trip

Org: DOI	Label: FY 2017/2018 BLM RSA	Acct Code: DS10100000/DR.10100.17BLMTRV//178D0102DR/DL2000000.000000////	2,883.73
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 622.60	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 100.00	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 455.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 280.50	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 1,360.88	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 50.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	2,883.73

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2017/2018 BLM RSA	DS10100000/DR.10100.17BLMTRV//178D0102DR/DL2000000.000000////	GOVCC-C	2,603.23
DOI	FY 2017/2018 BLM RSA	DS10100000/DR.10100.17BLMTRV//178D0102DR/DL2000000.000000////	REIMBURSABLE	280.50

Totals by Label

DOI	FY 2017/2018 BLM RSA Total	DS10100000/DR.10100.17BLMTRV//178D0102DR/DL2000000.000000////		2,883.73

Totals by Payment Method

GOVCC-C Total	2,603.23
REIMBURSABLE Total	280.50

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
07/12/17	AIR	$622.60

Audits

Audit Name	Result	Reason
EXPENSE THRESHOLD	FAIL	Rental Car exceeds the single threshold of 1,000.00
	Traveler Justification:	In order to properly execute his advancing duties, Aaron Thiele must upgrade his rental vehicle to a full-size SUV.
TRAVEL DATE OVERLAP	FAIL	OVERLAPS WITH TRIP: TANUM0000S8WK
	Traveler Justification:	TANUM0000S8WK is a duplicate authorization, so there is no trip overlap.

Document History 10/06/2017 Authorization: TANUM0000SCGR

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	07/11/2017	7:28PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature:

Date: _____

Approver Name:

Approver Signature: _____

Date:

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000SCGR
Travel Authorization Number:	TANUM0000SCGR	Trip Name:	07-12-17 Oregon
TA Date:	07/11/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	Secretary Ryan Zinke is scheduled to travel to southwestern Oregon to visit Cascade Siskiyou National Monument as part of the ongoing monument review process. Secretary Zinke will tour the monument and meet with various stakeholders and government officials, including Oregon Governor Kate Brown and Congressman Greg Walden. Aaron Thiele will travel to southwestern Oregon to advance these engagements for Secretary Zinke. In order to properly execute his advancing duties, Aaron Thiele must upgrade his rental vehicle to a full-size SUV. There currently are no full-size SUVs available in Medford, Oregon. Therefore, Aaron Thiele will travel to Eugene, Oregon, in order to obtain a full-size SUV, and then drive down to Medford and the surrounding area, which will be his TDY location.
Type Code:	Trip By Trip		

Traveler Profile

Name:	THIELE, AARON JOSEPH	ID:	1001204215
TID:	40213464	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Secretary Ryan Zinke is scheduled to travel to southwestern Oregon to visit Cascade Siskiyou National Monument as part of the ongoing monument review process. Secretary Zinke will tour the monument and meet with various stakeholders and government officials, including Oregon Governor Kate Brown and Congressman Greg Walden. Aaron Thiele will travel to southwestern Oregon to advance these engagements for Secretary Zinke. In order to properly execute his advancing duties, Aaron Thiele must upgrade his rental vehicle to a full-size SUV. There currently are no full-size SUVs available in Medford, Oregon. Therefore, Aaron Thiele will travel to Eugene, Oregon, in order to obtain a full-size SUV, and then drive down to Medford and the surrounding area, which will be his TDY location.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
07/12/17	07/17/17	MEDFORD, OR	Mission (Operational)	91.00 / 51.00

Document Totals

Total Expenses:	2,883.73
Reimbursable Expenses:	280.50
Non-Reimbursable Expenses:	2,603.23
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	622.60	.00
Fuel-Rental Vehicle	100.00	.00
Lodging-PerDiem	455.00	.00
M&IE-PerDiem	280.50	.00
Rental Car	1,360.88	.00
Transportation	50.00	.00
Transxn Fees	14.75	.00
Total Expenses:	2,883.73	.00

Trip 1 Details

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	2,148.23	Total Per Diem Expenses:	735.50
Date	Description	Category	Cost	Pay Method	Per Diem
07/11/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
07/12/2017	Airline Flight	Com. Carrier	622.60	GOVCC-C	
Comment:	Total airfare for flights from: Washington, DC (DCA) to Eugene, OR; and Medford, OR to Washington, DC (DCA).				
07/12/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
07/12/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
07/12/2017	Taxi	Transportation	25.00	GOVCC-C	
Comment:	Taxi from residence in Washington, DC to Washington National Airport.				
07/13/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
07/13/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
07/14/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
07/14/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
07/15/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
07/15/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
07/16/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
07/16/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
07/17/2017	Gas-Rental	Fuel-Rental Vehicle	100.00	GOVCC-C	
07/17/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
07/17/2017	Rental Car	Rental Car	1,360.88	GOVCC-C	
Comment:	In order to properly execute his advancing duties, Aaron Thiele must upgrade his rental vehicle to a full-size SUV.				
07/17/2017	Taxi	Transportation	25.00	GOVCC-C	
Comment:	Taxi from Washington National Airport to residence in Washington, DC.				

Per Diem Allowances

Trip#: 1	Total Per Diem Allowances:	735.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
07/12/2017	91.00/ 51.00	91.00	91.00	38.25	38.25				
07/13/2017	91.00/ 51.00	91.00	91.00	51.00	51.00				
07/14/2017	91.00/ 51.00	91.00	91.00	51.00	51.00				
07/15/2017	91.00/ 51.00	91.00	91.00	51.00	51.00				
07/16/2017	91.00/ 51.00	91.00	91.00	51.00	51.00				
07/17/2017	91.00/ 51.00	0.00	0.00	38.25	38.25				

Account Summary for the Selected Trip

Org: DOI	Label: FY 2017/2018 BLM RSA	Acct Code: DS10100000/DR.10100.17BLMTRV//178D0102DR/DL2000000.000000////	2,883.73
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 622.60	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 100.00	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 455.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 280.50	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 1,360.88	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 50.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	2,883.73

Payment Detail Information

OrganizationLabel		Accounting String	Payment Method	Amount
DOI	FY 2017/2018 BLM RSA	DS10100000/DR.10100.17BLMTRV//178D0102DR/DL2000000.000000////GOVCC-C		2,603.23
DOI	FY 2017/2018 BLM RSA	DS10100000/DR.10100.17BLMTRV//178D0102DR/DL2000000.000000////REIMBURSABLE		280.50

Totals by Label

DOI	FY 2017/2018 BLM RSA Total	DS10100000/DR.10100.17BLMTRV//178D0102DR/DL2000000.000000////		2,883.73

Totals by Payment Method

	GOVCC-C Total	2,603.23
	REIMBURSABLE Total	280.50

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
07/12/17	AIR	$622.60

Audits

Audit Name	Result	Reason
EXPENSE THRESHOLD	FAIL	Rental Car exceeds the single threshold of 1,000.00
	Traveler Justification:	In order to properly execute his advancing duties, Aaron Thiele must upgrade his rental vehicle to a full-size SUV.
TRAVEL DATE OVERLAP	FAIL	OVERLAPS WITH TRIP: TANUM0000S8WK
	Traveler Justification:	TANUM0000S8WK is a duplicate authorization, so there is no trip overlap.

Document History 10/05/2017 Authorization: TANUM0000SCGR

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	07/11/2017	7:28PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature:

Date: _____

Approver Name:

Approver Signature: _____

Date:

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000TZLT
Travel Authorization Number:	TANUM0000TZLT	Trip Name:	Car/Hotel Reservation - Philadelphia
TA Date:	09/20/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	RESERVATIONS UPDATED
Purpose:		Document Detail:	
Type Code:			

Traveler Profile

Name:	THIELE, AARON JOSEPH	ID:	1001204215
TID:	40213464	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1
Purpose:
Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
09/26/17	09/29/17	PHILADELPHIA, PA		183.00 / 64.00

Document Totals

Total Expenses:	30.82
Reimbursable Expenses:	.00
Non-Reimbursable Expenses:	30.82
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Transaction Fees	16.07	.00
Transxn Fees	14.75	.00
Total Expenses:	30.82	.00

Trip 1 Details

Expenses

Trip#: 1 Total Non-Per Diem Expenses: 30.82 Total Per Diem Expenses: .00

Date	Description	Category	Cost	Pay Method	Per Diem
09/20/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
09/29/2017	Travel Fee	Transaction Fees	16.07	GOVCC-C	

Comment: SB ATRS Domestic-Intl w-o Air-Rail _Lodging and-or Car Only_

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: .00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%

09/26/2017	183.00/ 64.00	0.00	0.00	0.00	0.00
09/27/2017	183.00/ 64.00	0.00	0.00	0.00	0.00
09/28/2017	183.00/ 64.00	0.00	0.00	0.00	0.00
09/29/2017	183.00/ 64.00	0.00	0.00	0.00	0.00

Account Summary for the Selected Trip

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount

Totals by Label

Totals by Payment Method

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost

Audits

Audit Name	Result	Reason

Document History 10/05/2017 Authorization: TANUM0000TZLT

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	09/20/2017	3:12PMEST	AARON THIELE Net Adjustment:0.00	
RESERVATIONS UPDATED	09/25/2017	8:10PMEST	AARON THIELE Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature: _____

Date: _____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000U366
Travel Authorization Number:	TANUM0000U366	Trip Name:	09-26-17 Philadelphia, PA
TA Date:	09/26/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	CREATED
Purpose:	Training Attendance	Document Detail:	Secretary Ryan Zinke will travel to Philadelphia, Pennsylvania, and the surrounding metropolitan area, for a number of official engagements, including a visit to Independence National Historical Park, a roundtable meeting with local county commissioners, and a visit to Valley Forge National Historical Park. Aaron Thiele will travel to the Philadelphia metropolitan region to advance these engagements for Secretary Zinke.
Type Code:	Trip By Trip		

Traveler Profile

Name:	THIELE, AARON JOSEPH	ID:	1001204215
TID:	40213464	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip
Number: 1

Purpose: Secretary Ryan Zinke will travel to Philadelphia, Pennsylvania, and the surrounding metropolitan area, for a number of official engagements, including a visit to Independence National Historical Park, a roundtable meeting with local county commissioners, and a visit to Valley Forge National Historical Park. Aaron Thiele will travel to the Philadelphia metropolitan region to advance these engagements for Secretary Zinke.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
09/26/17	09/29/17	PHILADELPHIA, PA	Mission (Operational)	183.00 / 64.00

Document Totals

Total Expenses:	771.82
Reimbursable Expenses:	224.00
Non-Reimbursable Expenses:	547.82
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Lodging-PerDiem	517.00	.00
M&IE-PerDiem	224.00	.00
Transaction Fees	16.07	.00
Transxn Fees	14.75	.00
Total Expenses:	771.82	.00

Trip 1 Details

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	30.82	Total Per Diem Expenses:	741.00
Date	Description	Category	Cost	Pay Method	Per Diem
09/25/2017	TMC Fee	Transaction Fees	16.07	GOVCC-C	
Comment:	Agent-Assisted Dom/Intl w/o Air/Rail				
09/26/2017	Lodging	Lodging-PerDiem	183.00	GOVCC-C	*
09/26/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
09/26/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
09/27/2017	Lodging	Lodging-PerDiem	183.00	GOVCC-C	*
09/27/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
09/28/2017	Lodging	Lodging-PerDiem	151.00	GOVCC-C	*
09/28/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
09/29/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*

Per Diem Allowances

Trip#: 1	Total Per Diem Allowances:	741.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
09/26/2017	183.00/ 64.00	183.00	183.00	48.00	48.00				
09/27/2017	183.00/ 64.00	183.00	183.00	64.00	64.00				
09/28/2017	183.00/ 64.00	151.00	151.00	64.00	64.00				
09/29/2017	183.00/ 64.00	0.00	0.00	48.00	48.00				

Other Authorizations

Trip#: 1

Other Authorization	Remarks
ACTUAL EXPENSE	

Account Summary for the Selected Trip

Org: DOI	Label: FY 2017/2018 BLM RSA	Acct Code: DS10100000/DR.10100.17BLMTRV//178D0102DR/DL2000000.000000////	771.82
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 517.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 224.00	
Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 16.07	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	771.82

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2017/2018 BLM RSA	DS10100000/DR.10100.17BLMTRV//178D0102DR/DL2000000.000000////	GOVCC-C	547.82
DOI	FY 2017/2018 BLM RSA	DS10100000/DR.10100.17BLMTRV//178D0102DR/DL2000000.000000////	REIMBURSABLE	224.00

Totals by Label

DOI	FY 2017/2018 BLM RSA Total	DS10100000/DR.10100.17BLMTRV//178D0102DR/DL2000000.000000////	771.82

Totals by Payment Method

	GOVCC-C Total	547.82
	REIMBURSABLE Total	224.00

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
	Traveler Justification:	On the night of 9/28/17, Aaron Thiele will utilize lodging at a rate that is lower than the maximum government rate established by the General Services Administration.
TRAVEL DATE OVERLAP	FAIL	OVERLAPS WITH TRIP: TANUM0000TZLT
	Traveler Justification:	TANUM0000TZLT is a duplicate authorization. There is no trip overlap.

Document History 10/05/2017 Authorization: TANUM0000U366

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	09/26/2017	6:43PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:	_____
Traveler/Preparer Signature:	_____
Date:	_____
Approver Name:	
Approver Signature:	_____
Date:	

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000TBCF
Travel Authorization Number:	TANUM0000TBCF	Trip Name:	08-22-17 Tennessee-North Carolina
TA Date:	08/22/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	Secretary Zinke will travel to Tennessee for a number of engagements with Senator Lamar Alexander at Great Smoky Mountains National Park. Secretary Zinke will travel to North Carolina to visit the Blue Ridge Parkway. Aaron Thiele will travel to Tennessee and North Carolina to advance these engagements for Secretary Zinke.
Type Code:	Trip By Trip		

Traveler Profile

Name:	THIELE, AARON JOSEPH	ID:	1001204215
TID:	40213464	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1

Purpose: Secretary Zinke will travel to Tennessee for a number of engagements with Senator Lamar Alexander at Great Smoky Mountains National Park. Secretary Zinke will travel to North Carolina to visit the Blue Ridge Parkway. Aaron Thiele will travel to Tennessee and North Carolina to advance these engagements for Secretary Zinke.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
08/22/17	08/24/17	GATLINBURG, TN	Mission (Operational)	91.00 / 51.00
08/24/17	08/25/17	ALCOA, TN	Mission (Operational)	91.00 / 51.00
08/25/17	08/26/17	GATLINBURG, TN	Mission (Operational)	91.00 / 51.00

Document Totals

Total Expenses:	808.25
Reimbursable Expenses:	229.50
Non-Reimbursable Expenses:	578.75
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Fuel-Rental Vehicle	100.00	.00
Lodging-PerDiem	364.00	.00
M&IE-PerDiem	229.50	.00
Transportation	100.00	.00
Transxn Fees	14.75	.00
Total Expenses:	808.25	.00

Trip 1 Details

Expenses

Trip#: 1 | Total Non-Per Diem Expenses: 214.75 | Total Per Diem Expenses: 593.50

Date	Description	Category	Cost	Pay Method	Per Diem
08/22/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
08/22/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
08/22/2017	Taxi	Transportation	25.00	GOVCC-C	
Comment: Taxi from MIB to Washington National Airport.					
08/22/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
08/23/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
08/23/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
08/24/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
08/24/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
08/25/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
08/25/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
08/26/2017	Gas-Rental	Fuel-Rental Vehicle	100.00	GOVCC-C	
08/26/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
08/26/2017	Taxi	Transportation	75.00	GOVCC-C	
Comment: Taxi from Dulles International Airport to residence in Washington, DC.					

Per Diem Allowances

Trip#: 1 | Total Per Diem Allowances: 593.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
08/22/2017	91.00/ 51.00	91.00	91.00	38.25	38.25				
08/23/2017	91.00/ 51.00	91.00	91.00	51.00	51.00				
08/24/2017	91.00/ 51.00	91.00	91.00	51.00	51.00				
08/25/2017	91.00/ 51.00	91.00	91.00	51.00	51.00				
08/26/2017	91.00/ 51.00	0.00	0.00	38.25	38.25				

Account Summary for the Selected Trip

Org: DOI	Label: FY 2017 NPS RSA	Acct Code: DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////	808.25
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 100.00	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 364.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 229.50	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 100.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	808.25

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2017 NPS RSA	DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////	GOVCC-C	578.75
DOI	FY 2017 NPS RSA	DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////	REIMBURSABLE	229.50

Totals by Label

DOI	FY 2017 NPS RSA Total	DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////	808.25

Totals by Payment Method

GOVCC-C Total	578.75
REIMBURSABLE Total	229.50

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost

Audits

Audit Name	Result	Reason
TRAVEL DATE OVERLAP	FAIL	OVERLAPS WITH TRIP: TANUM0000TAJ2
	Traveler Justification:	TANUM0000TAJ2 is a duplicate authorization so there is no trip overlap.

Document History 10/05/2017 Authorization: TANUM0000TBCF

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/22/2017	10:24AMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature: _____

Date: _____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000S8E6
Travel Authorization Number:	TANUM0000S8E6	Trip Name:	07-06-17 Virginia
TA Date:	07/06/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	On July 7, 2017, Secretary Ryan Zinke will travel to Yorktown, Virginia, for a number of official engagements. Prior to arriving in Yorktown, he will take a helicopter flyover of the route of a proposed high voltage transmission line across the James River near Jamestown, Virginia. In Yorktown, Secretary Zinke will meet with DOI employees from Yorktown Battlefield and Jamestown Island, take a walking tour of Yorktown Battlefield, participate in a boating industry roundtable discussion, and make a boating infrastructure grant announcement. Aaron Thiele will travel to Yorktown and the surrounding region to help advance these engagements for Secretary Zinke. Aaron Thiele will travel in a government vehicle for all segments of this trip, so he will incur no airfare expenses and no rental vehicle expenses.
Type Code:	Trip By Trip		

Traveler Profile

Name:	THIELE, AARON JOSEPH	ID:	1001204215
TID:	40213464	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: On July 7, 2017, Secretary Ryan Zinke will travel to Yorktown, Virginia, for a number of official engagements. Prior to arriving in Yorktown, he will take a helicopter flyover of the route of a proposed high voltage transmission line across the James River near Jamestown, Virginia. In Yorktown, Secretary Zinke will meet with DOI employees from Yorktown Battlefield and Jamestown Island, take a walking tour of Yorktown Battlefield, participate in a boating industry roundtable discussion, and make a boating infrastructure grant announcement. Aaron Thiele will travel to Yorktown and the surrounding region to help advance these engagements for Secretary Zinke. Aaron Thiele will travel in a government vehicle for all segments of this trip, so he will incur no airfare expenses and no rental vehicle expenses.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
07/06/17	07/07/17	WILLIAMSBURG, VA	Mission (Operational)	104.00 / 64.00

Document Totals

Total Expenses:	214.75
Reimbursable Expenses:	96.00
Non-Reimbursable Expenses:	118.75
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Lodging-PerDiem	104.00	.00
M&IE-PerDiem	96.00	.00
Transxn Fees	14.75	.00
Total Expenses:	214.75	.00

Trip 1 Details

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	14.75	Total Per Diem Expenses:	200.00
Date	Description	Category	Cost	Pay Method	Per Diem
07/06/2017	Lodging	Lodging-PerDiem	104.00	GOVCC-C	*
07/06/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
07/06/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
07/07/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*

Per Diem Allowances

Trip#: 1	Total Per Diem Allowances:	200.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
07/06/2017	104.00/ 64.00	104.00	104.00	48.00	48.00				
07/07/2017	104.00/ 64.00	0.00	0.00	48.00	48.00				

Account Summary for the Selected Trip

Org: DOI	Label: FY 2016/2017 BOEM RSA	Acct Code: DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	214.75
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 104.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 96.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	214.75

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2016/2017 BOEM RSA	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////GOVCC-C		118.75
DOI	FY 2016/2017 BOEM RSA	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////REIMBURSABLE		96.00

Totals by Label

DOI	FY 2016/2017 BOEM RSA Total	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	214.75

Totals by Payment Method

	GOVCC-C Total	118.75
	REIMBURSABLE Total	96.00

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost

Audits

Audit Name	Result	Reason
TRAVEL DATE OVERLAP	FAIL	OVERLAPS WITH TRIP: TANUM0000S7XJ
	Traveler Justification:	TANUM0000S7XJ is a duplicate authorization, so there is no trip overlap.

Document History 10/06/2017 Authorization: TANUM0000S8E6

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	07/06/2017	5:25PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:	_____
Traveler/Preparer Signature:	_____
Date:	_____
Approver Name:	_____
Approver Signature:	_____
Date:	_____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000S8E6
Travel Authorization Number:	TANUM0000S8E6	Trip Name:	07-06-17 Virginia
TA Date:	07/06/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	On July 7, 2017, Secretary Ryan Zinke will travel to Yorktown, Virginia, for a number of official engagements. Prior to arriving in Yorktown, he will take a helicopter flyover of the route of a proposed high voltage transmission line across the James River near Jamestown, Virginia. In Yorktown, Secretary Zinke will meet with DOI employees from Yorktown Battlefield and Jamestown Island, take a walking tour of Yorktown Battlefield, participate in a boating industry roundtable discussion, and make a boating infrastructure grant announcement. Aaron Thiele will travel to Yorktown and the surrounding region to help advance these engagements for Secretary Zinke. Aaron Thiele will travel in a government vehicle for all segments of this trip, so he will incur no airfare expenses and no rental vehicle expenses.
Type Code:	Trip By Trip		

Traveler Profile

Name:	THIELE, AARON JOSEPH	ID:	1001204215
TID:	40213464	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: On July 7, 2017, Secretary Ryan Zinke will travel to Yorktown, Virginia, for a number of official engagements. Prior to arriving in Yorktown, he will take a helicopter flyover of the route of a proposed high voltage transmission line across the James River near Jamestown, Virginia. In Yorktown, Secretary Zinke will meet with DOI employees from Yorktown Battlefield and Jamestown Island, take a walking tour of Yorktown Battlefield, participate in a boating industry roundtable discussion, and make a boating infrastructure grant announcement. Aaron Thiele will travel to Yorktown and the surrounding region to help advance these engagements for Secretary Zinke. Aaron Thiele will travel in a government vehicle for all segments of this trip, so he will incur no airfare expenses and no rental vehicle expenses.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
07/06/17	07/07/17	WILLIAMSBURG, VA	Mission (Operational)	104.00 / 64.00

Document Totals

Total Expenses:	214.75
Reimbursable Expenses:	96.00
Non-Reimbursable Expenses:	118.75
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Lodging-PerDiem	104.00	.00
M&IE-PerDiem	96.00	.00
Transxn Fees	14.75	.00
Total Expenses:	214.75	.00

Trip 1 Details

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	14.75	Total Per Diem Expenses:	200.00
Date	Description	Category	Cost	Pay Method	Per Diem
07/06/2017	Lodging	Lodging-PerDiem	104.00	GOVCC-C	*
07/06/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
07/06/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
07/07/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*

Per Diem Allowances

Trip#: 1	Total Per Diem Allowances:	200.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
07/06/2017	104.00/ 64.00	104.00	104.00	48.00	48.00				
07/07/2017	104.00/ 64.00	0.00	0.00	48.00	48.00				

Account Summary for the Selected Trip

Org: DOI	Label: FY 2016/2017 BOEM RSA	Acct Code: DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	214.75
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 104.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 96.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	214.75

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2016/2017 BOEM RSA	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////GOVCC-C		118.75
DOI	FY 2016/2017 BOEM RSA	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////REIMBURSABLE		96.00

Totals by Label

DOI	FY 2016/2017 BOEM RSA Total	DS10100000/DR.10100.16BEMTRV//167D0102DR/DL2000000.000000////	214.75

Totals by Payment Method

GOVCC-C Total	118.75
REIMBURSABLE Total	96.00

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost

Audits

Audit Name	Result	Reason
TRAVEL DATE OVERLAP	FAIL	OVERLAPS WITH TRIP: TANUM0000S7XJ
	Traveler Justification:	TANUM0000S7XJ is a duplicate authorization, so there is no trip overlap.

Document History 10/05/2017 Authorization: TANUM0000S8E6

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	07/06/2017	5:25PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:	_____
Traveler/Preparer Signature:	_____
Date:	_____
Approver Name:	_____
Approver Signature:	_____
Date:	_____

Document Header Information

Document Type:	Voucher	Document Name:	TV0000LTDJ
Travel Authorization Number:	TANUM0000TU26	Trip Name:	AMWG Phoenix
TA Date:	09/26/17	Currency:	USD
Organization:	DOIDOSASWS	Current Status:	CREATED
Purpose:	Conference Attendance	Document Detail:	To chair the Adaptive Management Working Group meeting.
Type Code:	Trip By Trip		

Traveler Profile

Name:	TRAVNICEK, ANDREA JEAN	ID:	1001218655
TID	40217711	Organization:	DOIDOSASWS
Title:		Duty Station:	WASHINGTON DC
Security CE:		Card:	CARD HOLDER
Office Address:	DOI OS AS WS 1849 C ST NW MS 6641 WASHINGTON, DC 20240	EMAIL:	MICHELLE_BROWN@IOS.DOI.GOV
Office Phone:	2022080969	Cell Phone:	
Home Address:	.	Home Phone:	2022080969
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1

Purpose: To chair the Adaptive Management Working Group meeting

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
09/19/17	09/22/17	PHOENIX, AZ	Conference Attendance	118.00 / 39.00

Document Totals

Total Expenses:	1,255.86
Reimbursable Expenses:	257.02
Non-Reimbursable Expenses:	998.84
Advance Applied:	.00
Net to Traveler:	257.02
Net to Government:	998.84
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	503.40	.00
Excess Air Bag Fees	50.00	.00
Lodging Taxes & Misc	48.03	.00
Lodging-PerDiem	354.00	.00
M&IE-PerDiem	206.50	.00
Transaction Fees	8.26	.00
Transportation	70.92	.00
Transxn Fees	14.75	.00
Total Expenses	1,255.86	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	United	1003484018		503.40
COMM-CARR	American Airlines	1003484018		.00
LODGE	Doubletree	1003484018	Phoenix,AZ	118.00
LODGE	Independent	1003484018	Tempe,AZ	236.00
RENTAL	Payless	1003484018		277.31

Trip Itinerary

From: IAD-Washington, DC (USA) (Dulles Apt) TO: PHX-Phoenix, AZ (USA) (Sky Harbor Apt)

Air

Tuesday September 19, 2017

IAD-Washington, DC (USA) to PHX-Phoenix, AZ (USA) (S

Sep 19 United 331
Washington, DC (USA) (Dulles Apt) 09/19/2017 5:25PM
Confirmation Number: BR9WR5

Duration: 4 Hours 53 Minutes Nonstop
Phoenix, AZ (USA) (Sky Harbor Apt) 09/19/2017 7:18PM

Flight Information
Distance 1951 miles
No Seat Assigned

Emissions 760.9 lbs of CO2
Cost 503.40 USD

IAD-Washington, DC (USA) to PHX-Phoenix, AZ (USA) (S

Sep 19 United 131
Washington, DC (USA) (Dulles Apt) 09/19/2017 5:25PM
Confirmation Number: BR9WR5

Duration: 4 Hours 53 Minutes Nonstop
Phoenix, AZ (USA) (Sky Harbor Apt) 09/19/2017 7:18PM

Flight Information
Distance 1951 miles
No Seat Assigned

Emissions 760.9 lbs of CO2
Cost 503.40 USD

Hotel

Independent

2100 S Priest Dr Tempe AZ 85282 480-967-1441

Sep 19 Checking in: 09/19/2017

Checking out: 09/21/2017
Total Rate: 236.00 USD

Independent

2100 S Priest Dr Tempe AZ 85282 480-967-1441

Sep 19 Checking in: 09/19/2017

Checking out: 09/21/2017
Total Rate: 236.00 USD

Car

Car Rental at PHX-Phoenix, AZ (USA) (S

Sep 19 Payless
Picking Up 09/19/2017 7:18PM
Picking Up at PHX-Phoenix, AZ (USA) (S
Confirmation Number: 05750009US6

Returning 09/22/2017 8:30AM
Returning to PHX-Phoenix, AZ (USA) (S
Total Rate: 277.31 USD

Car Rental at PHX-Phoenix, AZ (USA) (S

Sep 19 Payless
Picking Up 09/19/2017 7:18PM
Picking Up at PHX-Phoenix, AZ (USA) (S
Confirmation Number: 05750009US6

Returning 09/22/2017 8:30AM
Returning to PHX-Phoenix, AZ (USA) (S
Total Rate: 277.31 USD

Hotel

Thursday September 21, 2017

Doubletree

320 N 44th St Phoenix AZ 85008-7698 602-225-0500

Sep 21 Checking in: 09/21/2017

Checking out: 09/22/2017
Total Rate: 118.00 USD

Doubletree

320 N 44th St Phoenix AZ 85008-7698 602-225-0500

Sep 21 Checking in: 09/21/2017

Checking out: 09/22/2017
Total Rate: 118.00 USD

Air

Friday September 22, 2017

PHX-Phoenix, AZ (USA) (S to DCA-Washington, DC (USA)

Sep 22 American Airlines 595
Phoenix, AZ (USA) (Sky Harbor Apt) 09/22 2017 8:30AM
Confirmation Number: SBRLYU

Duration: 4 Hours 25 Minutes Nonstop
Washington, DC (USA) (National Apt) 09/22/2017 3:55PM

Flight Information
Distance 1973 miles
No Seat Assigned

Emissions 769.5 lbs of CO2

PHX-Phoenix, AZ (USA) (S to DCA-Washington, DC (USA)

Sep 22 American Airlines 595
Phoenix, AZ (USA) (Sky Harbor Apt) 09/22/2017 8:30AM
Confirmation Number: SBRLYU

Duration: 4 Hours 25 Minutes Nnnstop
Washington, DC (USA) (National Apt) 09/22/2017 3:55PM

Flight Information
Distance 1973 miles
No Seat Assigned

Emissions 769.5 lbs of CO2

Expenses

Trip#: 1

Total Non-Per Diem Expenses: 695.36 Total Per Diem Expenses: 560.50

Date	Description	Category	Cost	Pay Method	Per Diem
09/14/2017	Travel Fee	Transaction Fees	8.26	GOVCC-C	
Comment: OTRS Domestic-Intl w-Air-Rail					
09/19/2017	Airline Flight	Com Carrier	503.40	GOVCC-C	
09/19/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
09/19/2017	Lodging Tax	Lodging Taxes & Misc	16.60	GOVCC-C	
09/19/2017	Lodging	Lodging-PerDiem	118.00	GOVCC-C	
Comment: Conf Num: 94547258 Cmt:					
09/19/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	
09/19/2017	Taxi	Transportation	50.52	REIMBURSABLE	
09/20/2017	Lodging Tax	Lodging Taxes & Misc	16.60	GOVCC-C	
09/20/2017	Lodging	Lodging-PerDiem	118.00	GOVCC-C	
Comment: Conf Num: 94547258 Cmt:					
09/20/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	
09/21/2017	Lodging Tax	Lodging Taxes & Misc	14.83	GOVCC-C	
09/21/2017	Lodging	Lodging-PerDiem	118.00	GOVCC-C	
Comment: Conf Num: 81025713 DT Cmt: 4PM CANCEL DAY OF ARRIVAL					
09/21/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	
09/22/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
09/22/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	
09/22/2017	Taxi	Transportation	20.40	GOVCC-C	
09/20/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances. 560.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D	Conf%
09/19/2017	118.00/ 59.00	118.00	118.00	44.25	44.25		
09/20/2017	118.00/ 59.00	118.00	118.00	59.00	59.00		
09/21/2017	118.00/ 59.00	118.00	118.00	59.00	59.00		
09/22/2017	118.00/ 59.00	0.00	0.00	44.25	44.25		

Account Summary for the Selected Trip

Org: DOI	Label: DOR 2016 Travel	Acct Code: DS30000000/DR.30000.16BORTRV//167D0102DR/DL2000000.000000///	1,255.86
Expense Category: Com. Carrier	Fiscal Year: 2016	Amount: 503.40	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 2016	Amount: 50.00	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2016	Amount: 48.03	
Expense Category: Lodging-PerDiem	Fiscal Year: 2016	Amount: 354.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2016	Amount: 206.50	
Expense Category: Transaction Fees	Fiscal Year: 2016	Amount: 8.26	
Expense Category: Transportation	Fiscal Year: 2016	Amount: 70.92	
Expense Category: Transxn Fees	Fiscal Year: 2016	Amount: 14.75	
		Total:	1,255.86

Payment Detail Information

Organization Label		Accounting String	Payment Method	Amount
DOI	BOR 2016 Travel	DS30000000/DR.30000.16BORTRV//167D0102DR/DL.2000000.000000///	GOVCC-C	998.84
DOI	BOR 2016 Travel	DS30000000/DR.30000.16BORTRV//167D0102DR/DL.2000000.000000///	REIMBURSABLE	257.02

Totals by Label

DOI	BOR 2016 Travel Total	DS30000000/DR.30000.16BORTRV//167D0102DR/DL.2000000.000000///		1,255.86

Totals by Payment Method

GOVCC-C Total	998.84
REIMBURSABLE Total	257.02

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
09/19/17	AIR Airline Flight	$503.40
09/19/17	CAB Taxi	$50.52

Audits

Audit Name	Result	Reason

Document History 10/02/2017 Voucher: TV0000LTDJ

Copyright 1989-2009 Concur Government Edition: Concur Inc. TRAVNICEK, ANDREA JEAN, 40217711

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	09/26/2017	12:22PM EST	BROWN, MICHELLE RENEE Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name: Andrea Travnicek
Traveler/Preparer Signature:
Date: 10/2/2017
Approver Name: Downey Magallanes
Approver Signature:
Date: 10/2/17

Itinerary | Invoice | Information | Feedback

TRAVEL Incorporated

Invoice #	382002
Ticket Number	016-8675353672
Account #	D00880
Issue Date	Thu, Sep 14, 2017
Booking ID	MR7D3G
Issuing Location	UUN
Booking Agent ID	XP
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Travnicek/Andrea.Jean** To print as Adobe Acrobat [PDF] click here.

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES 738	131 / S SCAIAD Confirmation: BR9WR5	Tue, 09/19/2017 Tue, 09/19/2017	Leave :: WASHINGTON-DLS Arrive :: PHOENIX	525P 718P

🚗
Vendor: PAYLESS
Pickup City: PHOENIX
Dropoff City: PHOENIX
Confirmation Number: 05750009US6
GalaxyNet Status:
Pickup: Tue, 09/19/2017
Return: Fri, 09/22/2017
Your Daily Rate: $58.00
Number of Cars: 1
Number of People: 1
Car Type: CCAR

🛏
Hotel: Doubletree By Hilton Hote
Address:
Confirmation Number: 94547258
Phone Number: (480) 967-1441
GalaxyNet Status:
Check In: Tue, 09/19/2017
Check Out: Thu, 09/21/2017
Your Nightly Rate: $118.00
Number of Rooms: 1
Number of People: 1
Room Type: 1

🛏
Hotel: Dbltree Stes By Hilton Phoenix
Address: 320 North 44th St Phoenix, AZ 85008
Confirmation Number: 81025713
Phone Number: 1 (602) 225-0500
GalaxyNet Status:
Check In: Thu, 09/21/2017
Check Out: Fri, 09/22/2017
Your Nightly Rate: $118.00
Number of Rooms: 1
Number of People: 1
Room Type: A01D3A

✈	AMERICAN AIRLINES 752	595 / G GCA Confirmation: SBRLYU	Fri, 09/22/2017 Fri, 09/22/2017	Leave :: PHOENIX Arrive :: RONALD REAGAN NTL WASHINGTON	830A 355P

— Fee(s) —

Description	Payment Date	Amount	Form of Payment	Reference #
Online Dom/Intl Air/Rail	09/14/2017	$8.26	(b) (6)	079258

Fare	$441.86
Tax	$61.54
Total Amount	$503.40
Amount Charged	$503.40
Air only indicated here.	
Fee : Online Dom/Intl Air/Rail	$8.26
Air + Fee	$511.66

WAS UA PHX263.26AA WAS178.60USD441.86END UA ZPIADPHX XT 11.20AY9.00XF IAD4.5PHX4.5

— Remark(s) —

U22/DOIDOSASWS
U29/TANUM0000TU26
U82/OTRS

* Accounting Note: This Invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (ARC) on 09/19/2017

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-8398

Print: Thu, Sep 14, 2017 03:34 PM

Official Invoice

Generated by Travel Incorporated

DOUBLETREE
BY HILTON
PHOENIX - TEMPE

2100 S. Priest Drive • Tempe, AZ 85282
Phone (480) 967-1441 • Fax (480) 967-0224
For reservations across the nation
www.doubletree.com or 1-800-222-TREE

Name & Address

TRAVNICEK, ANDREA
(b) (6)

Room 305/NKSV
Arrival Date 9/19/2017 8:06:00 PM
Departure Date 9/21/2017

Adult/Child 1/0
Room Rate 118.00

Rate Plan: XUB
HH # (b) (6)
AL:
Car:

Folio

Confirmation Number: 94547258

9/21/2017

HILTON HHONORS

DATE	REFERENCE	DESCRIPTION	AMOUNT
9/19/2017	889083	GUEST ROOM	$118.00
9/19/2017	889083	TAXES	$16.60
9/20/2017	889779	GUEST ROOM	$118.00
9/20/2017	889779	TAXES	$16.60
9/21/2017	889955	(b) (6)	($269.20)
		BALANCE	$0.00

EXPENSE REPORT SUMMARY

	9/19/2017	9/20/2017	STAY TOTAL
ROOM AND TAX	$134.60	$134.60	$269.20
DAILY TOTAL	$134.60	$134.60	$269.20

You have earned approximately 2360 Hilton Honors points for this stay. Hilton Honors(R) stays are posted within 72 hours of checkout. To check your earnings or book your next stay at more than 4,900 h

Thank you for choosing Doubletree! Come back soon to enjoy our warm chocolate chip cookies and relaxed hospitality. For your next trip visit us at doubletree.com for our best available rates!

WALDORF ASTORIA HOTELS & RESORTS
CONRAD HOTELS & RESORTS
Hilton HOTELS & RESORTS
DOUBLETREE BY HILTON
EMBASSY SUITES
Hilton Garden Inn
Hampton
HOMEWOOD SUITES BY HILTON
HOME2 SUITES BY HILTON
Hilton Grand Vacations

ACCOUNT NO.
(b) (6)

CARD MEMBER NAME
TRAVNICEK, ANDREA

ESTABLISHMENT NO. & LOCATION
ESTABLISHMENT AGREES TO TRANSMIT TO CARD HOLDER FOR PAYMENT

CARD MEMBER'S SIGNATURE
X

MERCHANDISE AND/OR SERVICES PURCHASED ON THIS CARD SHALL NOT BE RESOLD OR RETURNED FOR A CASH REFUND.

DATE OF CHARGE	FOLIO NO./CHECK NO.
9/21/2017	241574 A

AUTHORIZATION	INITIAL
025302	

PURCHASES & SERVICES	
TAXES	
TIPS & MISC.	
TOTAL AMOUNT	-269.20

PAYMENT DUE UPON RECEIPT

320 NORTH 44TH STREET
PHOENIX, AZ 85008
TELEPHONE 602-225-0500 • FAX 602-231-0561

TRAVNICEK, ANDREA
(b) (6)

356/NK1S
9/21/2017 5:22:00 PM
9/22/2017

1/0
118.00

Rate Plan: GR1
HH #
AL:
Car:

Confirmation Number: 81025713

9/22/2017

9/21/2017	3578417	GUEST ROOM	$118.00
9/21/2017	3578417	TAXES	$14.83
9/22/2017	3578567	(b) (6)	($132.83)
		BALANCE	$0.00

You have earned approximately 1180 Hilton Honors points for this stay. Hilton Honors(R) stays are posted within 72 hours of checkout. To check your earnings or book your next stay at more than 4,900 h

Thank you for choosing Doubletree! Come back soon to enjoy our warm chocolate chip cookies and relaxed hospitality. For your next trip visit us at doubletree.com for our best available rates!

(b) (6)

9/22/2017 797578 A

TRAVNICEK, ANDREA 086067

-132.83

UNITED

Confirmation:
BR9WR5

Baggage Receipt

Issue Date: September 19, 2017

Traveler	Baggage Document	Ticket Number
TRAVNICEK/ANDREAJEAN	01626049367935	01686753536720

FLIGHT INFORMATION

Day, Date	Flight	Departure City/Time	Arrival City/Time	Aircraft
Tue,19SEP17	UA131	WASHINGTON-DULLES (IAD) 5:25 PM	PHOENIX (PHX) 7:18 PM	737-800

FEE INFORMATION

Description	Quantity	Fees
First Bag Fee	1	$25.00
	TOTAL FEES:	USD $25.00

Method of Payment
(b) (6)

Cardholder Name
ANDREA J TRAVNICEK

Excess Baggage Terms and Conditions

- All excess baggage is subject to space availability.
- Receipt for payment must be presented at bag check.

For up to the minute flight information, go to mobile.united.com.

American

oneworld

BAGGAGE CHARGE RECEIPT

PASSENGER NAME
TRAVNICEK/ANDREAJEAN

UPTO50LB 23KG AND62LI 1 25.00 USD

PHX DCA - AA

Total with Applicable TFC 25.00 USD

Credit Card (b) (6)

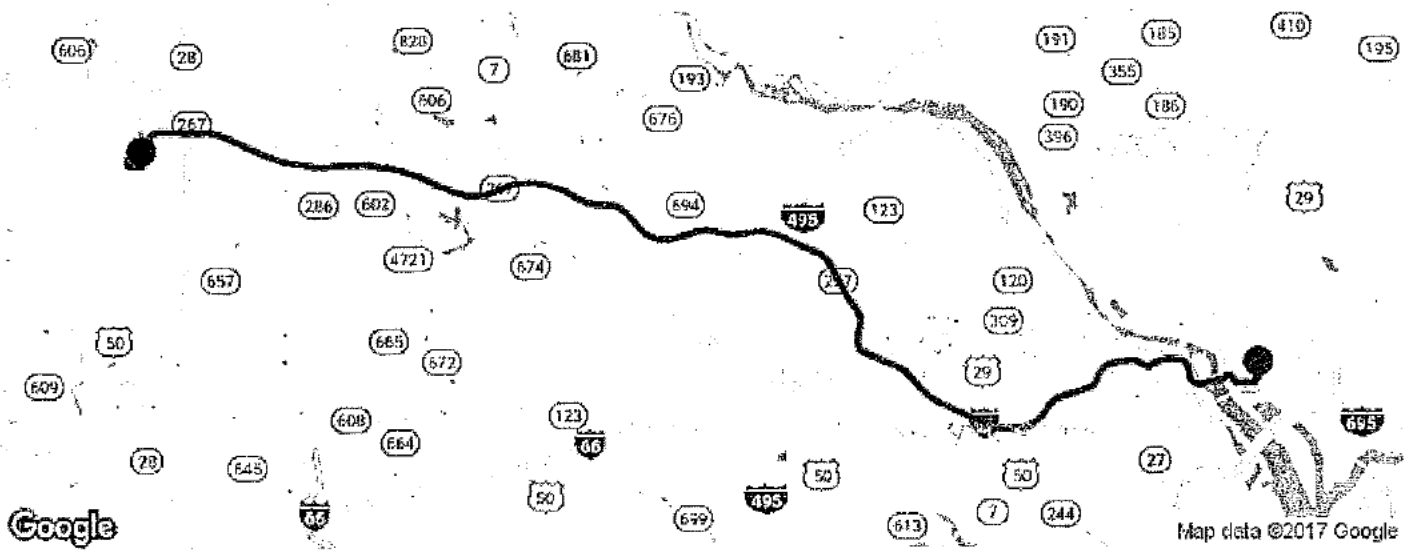
Fare	25.00USD	FLIGHT	DATE	TFC=TAXES,FEES & CHARGES
TFC		595	SEPTEMBER 22, 2017	
TFC		PNR: SBRLYU		
TFC		Agent: PHX-SSM	001 0263603280 3	NOT VALID FOR TRAVEL
Total	25.00USD			

Travnicek, Andrea <andrea_travnicek@ios.doi.gov>

Fw: Your Tuesday afternoon trip with Uber

Andrea Travnicek - (b) (6) Andrea Travnicek - (b) (6) Sat, Sep 23, 2017 at 8:02 PM
To: "andrea_travnicek@ios.doi.gov" <andrea_travnicek@ios.doi.gov>

From: Uber Receipts <uber.us@uber.com>
Sent: Tuesday, September 19, 2017 2:26:36 PM
To: Andrea Travnicek - (b) (6)
Subject: Your Tuesday afternoon trip with Uber



UBER

$50.52

Thanks for choosing Uber, Andrea

September 19, 2017 | uberX

- 02:51pm | 1800-1898 C St NW, Washington, DC
- 03:24pm | 1 Saarinen Cir, Sterling, VA

Travnicek, Andrea <andrea_travnicek@ios.doi.gov>

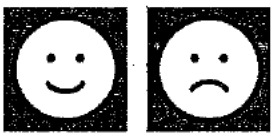
Receipt from Union Cab 851

Union Cab 851 via Square <receipts@messaging.squareup.com> Fri, Sep 22, 2017 at 6:23 PM
Reply-To: Union Cab 851 via Square
<r_ojbdouknke2e4s2ojbme2qkl.rYUZ.075jZMGj1TpGJ2BO.962a17e07c1a7a235cc16a88e9aeb74af58e569c@reply.squareup.com>
To: andrea_travnicek@ios.doi.gov

Now when you shop at sellers who use Square, your receipts will be delivered automatically.
Not your receipt?

Union Cab 851

How was your experience?



$20.40

Custom Amount	$17.00
Subtotal	$17.00
Tip	$3.40
Total	$20.40

(b) (6)
(Swipe)

Sep 22 2017 at 4:20 PM
#HUjd
Auth code: 097315

ANDREA J TRAVNICEK

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000TEDU
Travel Authorization Number:	TANUM0000TEDU	Trip Name:	AMWG/NGS - Arizona
TA Date:	08/25/17	Currency:	USD
Organization:	DOIDOSASWS	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	Phoenix: To chair the Adaptive Management Working Group; Flagstaff: To participate in meetings w/stakeholders regarding the closure and future of the Navajo Generating Station.
Type Code:	Trip By Trip		

Traveler Profile

Name:	TRAVNICEK, ANDREA JEAN	ID:	1001218655
TID:	40217711	Organization:	DOIDOSASWS
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS AS WS 1849 C ST NW MS 6641 WASHINGTON, DC 20240	EMAIL:	MICHELLE_BROWN@IOS.DOI.GOV
Office Phone:	2022080969	Cell Phone:	
Home Address:	,	Home Phone:	2022080969
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1

Purpose: Phoenix: To chair the Adaptive Management Working Group; Flagstaff: To participate in meetings w/stakeholders regarding the closure and future of the Navajo Generating Station.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
09/19/17	09/20/17	TEMPE, AZ	Mission (Operational)	118.00 / 59.00
09/20/17	09/22/17	FLAGSTAFF, AZ	Mission (Operational)	143.00 / 64.00
09/22/17	09/22/17	WASHINGTON, DC	Mission (Operational)	231.00 / 69.00

Document Totals

Total Expenses:	2,053.84
Reimbursable Expenses:	274.00
Non-Reimbursable Expenses:	1,779.84
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	873.60	.00
Lodging Taxes & Misc	95.00	.00
Lodging-PerDiem	546.00	.00
M&IE-PerDiem	224.00	.00
Rental Car	242.23	.00
Transaction Fees	8.26	.00
Transportation	50.00	.00
Transxn Fees	14.75	.00
Total Expenses:	2,053.84	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1003424917		873.60
COMM-CARR	American Airlines	1003424917		.00
COMM-CARR	American Airlines	1003424917		.00
COMM-CARR	American Airlines	1003424917		.00
LODGE	TravelCLICK	1003424917	Flagstaff,AZ	428.00
RENTAL	Alamo	1003424917		98.75
RENTAL	Budget	1003424917		143.48

Trip Itinerary

From: DCA-Washington, DC (USA) (National Apt) TO: PHX-Phoenix, AZ (USA) (Sky Harbor Apt)

Air

Tuesday September 19, 2017

DCA-Washington, DC (USA) to PHX-Phoenix, AZ (USA) (S

Sep 19 American Airlines 1495 — Duration: 4 Hours 53 Minutes Nonstop
Washington, DC (USA) (National Apt) 09/19/2017 10:45AM — Phoenix, AZ (USA) (Sky Harbor Apt) 09/19/2017 12:38PM
Confirmation Number: ERIVRC

Flight Information
Distance 1973 miles — Emissions 769.5 lbs of CO2
No Seat Assigned — Cost 873.60 USD

Car

Car Rental at PHX-Phoenix, AZ (USA) (S

Sep 19 Budget
Picking Up 09/19/2017 12:38PM — Returning 09/20/2017 8:08PM
Picking Up at PHX-Phoenix, AZ (USA) (S — Returning to PHX-Phoenix, AZ (USA) (S
Confirmation Number: 14309515US3 — Total Rate: 143.48 USD

Air

Wednesday September 20, 2017

PHX-Phoenix, AZ (USA) (S to FLG-Flagstaff, AZ (USA)

Sep 20 American Airlines 3053 — Duration: 51 Minutes Nonstop
Phoenix, AZ (USA) (Sky Harbor Apt) 09/20/2017 8:08PM — Flagstaff, AZ (USA) 09/20/2017 8:59PM
Confirmation Number: ERIVRC

Flight Information
Distance 119 miles — Emissions 63.1 lbs of CO2
No Seat Assigned

Hotel

TravelCLICK

2515 E Butler Ave Flagstaff AZ 86004 928-779-7900

Sep 20 Checking in: 09/20/2017 — Checking out: 09/22/2017
Total Rate: 418.00 USD

Car

Car Rental at FLG-Flagstaff, AZ (USA)

Sep 20 Alamo
Picking Up 09/20/2017 8:59PM — Returning 09/22/2017 7:00AM
Picking Up at FLG-Flagstaff, AZ (USA) — Returning to FLG-Flagstaff, AZ (USA)
Confirmation Number: 1148723654COUNT — Total Rate: 98.75 USD

Air

Friday September 22, 2017

FLG-Flagstaff, AZ (USA) to PHX-Phoenix, AZ (USA) (S

Sep 22 American Airlines 3024 — Duration: 56 Minutes Nonstop
Flagstaff, AZ (USA) 09/22/2017 7:00AM — Phoenix, AZ (USA) (Sky Harbor Apt) 09/22/2017 7:56AM
Confirmation Number: ERIVRC

Flight Information
Distance 119 miles — Emissions 63.1 lbs of CO2
No Seat Assigned

PHX-Phoenix, AZ (USA) (S to DCA-Washington, DC (USA)

Sep 22 American Airlines 595 — Duration: 4 Hours 25 Minutes Nonstop

Phoenix, AZ (USA) (Sky Harbor t) 09/22/2017 8:30AM Washington, DC (U National Apt) 09/22/2017 3:55PM
Confirmation Number: ERIVRC

Flight Information
Distance 1973 miles Emissions 769.5 lbs of CO2
No Seat Assigned

Expenses

Trip#: 1 Total Non-Per Diem Expenses: 1,283.84 Total Per Diem Expenses: 770.00

Date	Description	Category	Cost	Pay Method	Per Diem
08/25/2017	Travel Fee	Transaction Fees	8.26	GOVCC-C	
	Comment: OTRS Domestic-Intl w-Air-Rail				
08/25/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
09/19/2017	Airline Flight	Com. Carrier	873.60	GOVCC-C	
09/19/2017	Lodging Tax	Lodging Taxes & Misc	35.00	GOVCC-C	
09/19/2017	Lodging	Lodging-PerDiem	118.00	GOVCC-C	*
09/19/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*
09/19/2017	Rental Car	Rental Car	143.48	GOVCC-C	
	Comment: Conf Num: 14309515US3 Cmt:				
09/19/2017	Taxi	Transportation	25.00	REIMBURSABLE	
09/20/2017	Lodging Tax	Lodging Taxes & Misc	30.00	GOVCC-C	
09/20/2017	Lodging	Lodging-PerDiem	209.00	GOVCC-C	*
	Comment: Conf Num: 348992976 WV Cmt: CANCEL 24 HOURS PRIOR TO ARRIVAL TO AVOID A PENALTY OF ONE NIGHTS ROOM AND TAX				
09/20/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
09/20/2017	Rental Car	Rental Car	98.75	GOVCC-C	
	Comment: Conf Num: 1148723654COUNT Cmt:				
09/21/2017	Lodging Tax	Lodging Taxes & Misc	30.00	GOVCC-C	
09/21/2017	Lodging	Lodging-PerDiem	219.00	GOVCC-C	*
	Comment: Conf Num: 348992976 WV Cmt: CANCEL 24 HOURS PRIOR TO ARRIVAL TO AVOID A PENALTY OF ONE NIGHTS ROOM AND TAX				
09/21/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
09/22/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
09/22/2017	Taxi	Transportation	25.00	REIMBURSABLE	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 770.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
09/19/2017	118.00/ 59.00	118.00	118.00	44.25	44.25	
09/20/2017	143.00/ 64.00	209.00	209.00	64.00	64.00	
09/21/2017	143.00/ 64.00	219.00	219.00	64.00	64.00	
09/22/2017	231.00/ 69.00	0.00	0.00	51.75	51.75	

Other Authorizations

Trip#: 1

Other Authorization	Remarks
Higher rate booked - no properties available within per diem	All of the hotels within a close proximity are over the gov't per diem rate.
Fedrooms properties sold out	All of the hotels within a close proximity are over the gov't per diem rate.
ACTUAL EXPENSE	

Account Summary for the Selected Trip

Payment Detail Information

Organization Label Accounting String Payment Method Amount

Totals by Label

Totals by Payment Method

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
09/19/17	AIR	$873.60
09/19/17	CAB	$25.00
09/22/17	CAB	$25.00

Audits

Audit Name	Result	Reason

Document History 08/25/2017 Authorization: TANUM0000TEDU

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/25/2017	7:34AMEST	MICHELLE BROWN Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name: Michelle R Brown
Traveler/Preparer Signature:
Date: 8/29/2017
Approver Name: Downey Magallanes
Approver Signature:
Date: 9/5/17

U.S. Department of the Interior

Travel Document Approval Form*

DATE: 8.28.2017 **TRAVEL ARRANGER NAME & PHONE: Michelle R Brown, 208-7187**

OFFICIAL TRAVEL INFORMATION	
Type of document (Authorization/Voucher)	Authorization
Traveler Name and Title	Andrea Travnicek
Date(s) of Travel	Sep 19 – 22, 2017
Location(s)	Phoenix/Flag Staff, AZ
Estimated Cost	$1779.84
Funding	BOR
Purpose	Phoenix: To chair the Adaptive Management Working Group; Flagstaff: To participate in meetings w/stakeholders regarding the closure and future of the Navajo Generating Station.
Special Requests (e.g., mixed official/personal travel, mixed official/political travel, exceed lodging allowance, travel upgrade)	Request approval to exceed lodging per diem by $76 on 9/20 & $66 on 9/21; there were no hotels in close proximity within gov't per diem.
SOL (General Law) approval for special requests (if necessary)	
TRAVEL ARRANGER CHE	
Full Itinerary Attached	✓
Conference Agenda Attached (if appropriate)	N/A
Is a non-Federal source paying for any or all of the travel-related expenses? If so, attach a DI-2000 signed by the traveler and an ethics official.	N/A
Has the traveler been offered free attendance at a reception or any other type of social gathering during the course of official travel? If so, attach a DI-1958 signed by the traveler and an ethics official.	N/A
Traveler signature applied	
Travel arranger signature applied	Michelle R Brown
APPROVALS and SURNAMES	
Assistant Secretary	N/A
AFTER OBTAINING A/S SURNAME, DELIVER PACKAGE TO ROOM 7318 FOR PROCESSING.	
Deputy Secretary	James E Cason
Deputy Chief of Staff	Magallanes

Be sure to include this cover sheet when you upload the approval to Concur. This substitutes as an approval memo for going over lodging allowance. Thanks, Margaret

Approved

*Use this form as a cover sheet for travel authorizations and vouchers submitted for approval.

MB

Document Header Information

Document Type:	Voucher	Document Name:	TV0000KP5E
Travel Authorization Number:	TANUM0000SI1J	Trip Name:	RLT Meeting Boise
TA Date:	07/28/17	Currency:	USD
Organization:	DOIDOSASWS	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	Traveling to Boise to participate in a Reclamation Leadership Team meeting and other meetings with the Regional Director.
Type Code:	Trip By Trip		

Traveler Profile

Name:	TRAVNICEK, ANDREA JEAN	ID:	1001218655
TID:	40217711	Organization:	DOIDOSASWS
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS AS WS 1849 C ST NW MS 6641 WASHINGTON, DC 20240	EMAIL:	MICHELLE_BROWN@IOS.DOI.GOV
Office Phone:	2022080969	Cell Phone:	
Home Address:	,	Home Phone:	2022080969
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1 Selected Trip

Purpose: Traveling to Boise to participate in a Reclamation Leadership Team meeting and other meetings with the Regional Director.

Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
07/24/17	07/27/17	BOISE, ID	Mission (Operational)	91.00 / 51.00

Document Totals

Total Expenses:	1,319.71
Reimbursable Expenses:	211.01
Non-Reimbursable Expenses:	1,108.70
Advance Applied:	.00
Net to Traveler:	211.01
Net to Government:	1,108.70
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	638.10	.00
Excess Air/Bag Fees	25.00	.00
Fuel-Rental Vehicle	7.64	.00
Lodging-PerDiem	273.00	.00
M&IE-PerDiem	178.50	.00
Rental Car	141.95	.00
Transaction Fees	8.26	.00
Transportation	32.51	.00
Transxn Fees	14.75	.00
Total Expenses:	1,319.71	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1003295042		638.10

COMM-CARR	ican Airlines	1003295042		.00
COMM-CARR	Delta	1003295042		.00
COMM-CARR	Delta	1003295042		.00
LODGE	Holiday Inn	1003295042	Boise,ID	273.00
RENTAL	Alamo	1003295042		141.95

Trip Itinerary

From: DCA-Washington, DC (USA) (National Apt) TO: DFW-Dallas / Ft. Worth, TX (USA) (IntL.

Air

Monday July 24, 2017

DCA-Washington, DC (USA) to DFW-Dallas / Ft. Worth,

Jul 24 American Airlines 1602 — Duration: 3 Hours 16 Minutes Nonstop
Washington, DC (USA) (National Apt) 07/24/2017 12:50PM — Dallas / Ft. Worth, TX (USA) (IntL. Apt) 07/24/2017 3:06PM
Confirmation Number: EAGDYJ

Flight Information
Distance 1189 miles — Emissions 463.7 lbs of CO2
No Seat Assigned — Cost 638.10 USD

DCA-Washington, DC (USA) to DFW-Dallas / Ft. Worth,

Jul 24 American Airlines 1602 — Duration: 3 Hours 16 Minutes Nonstop
Washington, DC (USA) (National Apt) 07/24/2017 12:50PM — Dallas / Ft. Worth, TX (USA) (IntL. Apt) 07/24/2017 3:06PM
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Confirmation Number: EAGDYJ

Flight Information
Distance 1189 miles — Emissions 463.7 lbs of CO2
No Seat Assigned — Cost 638.10 USD

DFW-Dallas / Ft. Worth, to BOI-Boise, ID (USA)

Jul 24 American Airlines 2195 — Duration: 3 Hours 17 Minutes Nonstop
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 07/24/2017 4:35PM — Boise, ID (USA) 07/24/2017 6:52PM
Confirmation Number: EAGDYJ

Flight Information
Distance 1270 miles — Emissions 495.3 lbs of CO2
No Seat Assigned

DFW-Dallas / Ft. Worth, to BOI-Boise, ID (USA)

Jul 24 American Airlines 2195 — Duration: 3 Hours 17 Minutes Nonstop
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 07/24/2017 4:35PM — Boise, ID (USA) 07/24/2017 6:52PM
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Dallas / Ft. Worth, TX (USA) (IntL. Apt) 07/24/2017 4:35PM — Boise, ID (USA) 07/24/2017 6:52PM
Confirmation Number: EAGDYJ

Flight Information
Distance 1270 miles — Emissions 495.3 lbs of CO2
No Seat Assigned

Hotel

Holiday Inn

2970 W Elder St Boise ID 83705 208-344-7444

Jul 24 Checking in: 07/24/2017 — Checking out: 07/27/2017
Total Rate: 273.00 USD

Holiday Inn

2970 W Elder St Boise ID 83705 2[illegible] 44-7444

Jul 24 Checking in: 07/24/2017 — Checking out: 07/27/2017
Total Rate: 273.00 USD

Holiday Inn

2970 W Elder St Boise ID 83705 208-344-7444

Jul 24 Checking in: 07/24/2017 — Checking out: 07/27/2017
Total Rate: 273.00 USD

Car

Car Rental at BOI-Boise, ID (USA)

Jul 24 Alamo
Picking Up 07/24/2017 6:52PM — Returning 07/27/2017 3:00PM
Picking Up at BOI-Boise, ID (USA) — Returning to BOI-Boise, ID (USA)
Confirmation Number: 1718528261COUNT — Total Rate: 141.95 USD

Car Rental at BOI-Boise, ID (USA)

Jul 24 Alamo
Picking Up 07/24/2017 6:52PM — Returning 07/27/2017 3:00PM
Picking Up at BOI-Boise, ID (USA) — Returning to BOI-Boise, ID (USA)
Confirmation Number: 1718528261COUNT — Total Rate: 141.95 USD

Car Rental at BOI-Boise, ID (USA)

Jul 24 Alamo
Picking Up 07/24/2017 6:52PM — Returning 07/27/2017 3:00PM
Picking Up at BOI-Boise, ID (USA) — Returning to BOI-Boise, ID (USA)
Confirmation Number: 1718528261COUNT — Total Rate: 141.95 USD

Air

Thursday July 27, 2017

BOI-Boise, ID (USA) to MSP-Minneapolis / St. Pa

Jul 27 Delta 2871 — Duration: 2 Hours 49 Minutes Nonstop
Boise, ID (USA) 07/27/2017 3:00PM — Minneapolis / St. Paul, MN (USA) 07/27/2017 6:49PM
Confirmation Number: GVYKTZ

Flight Information
Distance 1138 miles — Emissions 443.8 lbs of CO2
No Seat Assigned

BOI-Boise, ID (USA) to MSP-Minneapolis / St. Pa

Jul 27 Delta 2871 — Duration: 2 Hours 49 Minutes Nonstop
Boise, ID (USA) 07/27/2017 3:00PM — Minneapolis / St. Paul, MN (USA) 07/27/2017 6:49PM
Confirmation Number: GVYKTZ

Flight Information
Distance 1138 miles — Emissions 443.8 lbs of CO2
No Seat Assigned

BOI-Boise, ID (USA) to MSP-Minneapolis / St. Pa

Jul 27 Delta 2871 — Duration: 2 Hours 49 Minutes Nonstop
Boise, ID (USA) 07/27/2017 3:00PM — Minneapolis / St. Paul, MN (USA) 07/27/2017 6:49PM
Confirmation Number: GVYKTZ

Flight Information
Distance 1138 miles — Emissions 443.8 lbs of CO2
No Seat Assigned

MSP-Minneapolis / St. Pa to DCA-Washington, DC (USA)

Jul 27 Delta 1776 — Duration: 2 Hours 35 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 07/27/2017 8:20PM — Washington, DC (USA) (National Apt) 07/27/2017 11:55PM
Confirmation Number: GVYKTZ

Flight Information
Distance 928 miles — Emissions 361.9 lbs of CO2
No Seat Assigned

MSP-Minneapolis / St. Pa to DCA-Washington, DC (USA)

Jul 27 Delta 1776 — Duration: 2 Hours 35 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 07/27/2017 8:20PM — Washington, DC (USA) (National Apt) 07/27/2017 11:55PM
Confirmation Number: GVYKTZ

Flight Information
Distance 928 miles — Emissions 361.9 lbs of CO2

No Seat Assigned

MSP-Minneapolis / St. Pa to DCA-Washington, DC (USA)

Jul 27 Delta 1776 — Duration: 2 Hours 35 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 07/27/2017 8:20PM — Washington, DC (USA) (National Apt) 07/27/2017 11:55PM
Confirmation Number: GVYKTZ

Flight Information
Distance 928 miles — Emissions 361.9 lbs of CO2
No Seat Assigned

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 868.21 — Total Per Diem Expenses: 451.50

Date	Description	Category	Cost	Pay Method	Per Diem
07/19/2017	Travel Fee	Transaction Fees	8.26	GOVCC-C	
	Comment: OTRS Domestic-Intl w-Air-Rail				
07/24/2017	Airline Flight	Com. Carrier	638.10	GOVCC-C	
07/24/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
07/24/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
	Comment: Conf Num: 61213722 HI Cmt: CXL AFTER 1800 24JUL FORFEIT FIRST NITE STAY				
07/24/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
07/24/2017	Rental Car	Rental Car	141.95	GOVCC-C	
	Comment: Conf Num: 1718528261COUNT Cmt:				
07/24/2017	Taxi	Transportation	15.26	REIMBURSABLE	
07/25/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
	Comment: Conf Num: 61213722 HI Cmt: CXL AFTER 1800 24JUL FORFEIT FIRST NITE STAY				
07/25/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
07/26/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
	Comment: Conf Num: 61213722 HI Cmt: CXL AFTER 1800 24JUL FORFEIT FIRST NITE STAY				
07/26/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
07/27/2017	Gas-Rental	Fuel-Rental Vehicle	7.64	GOVCC-C	
07/27/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
07/27/2017	Taxi	Transportation	17.25	REIMBURSABLE	
07/28/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 — Total Per Diem Allowances: 451.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
07/24/2017	91.00/ 51.00	91.00	91.00	38.25	38.25	
07/25/2017	91.00/ 51.00	91.00	91.00	51.00	51.00	
07/26/2017	91.00/ 51.00	91.00	91.00	51.00	51.00	
07/27/2017	91.00/ 51.00	0.00	0.00	38.25	38.25	

Account Summary for the Selected Trip

Org: DOI	Label: BOR TRAVEL	Acct Code: DS30000000/DR.30000.16BORTRV//167D102DR/DL2000000.000000////	1,319.71
Expense Category: Com. Carrier	Fiscal Year: 2016	Amount: 638.10	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 2016	Amount: 25.00	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2016	Amount: 7.64	
Expense Category: Lodging-PerDiem	Fiscal Year: 2016	Amount: 273.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2016	Amount: 178.50	
Expense Category: Rental Car	Fiscal Year: 2016	Amount: 141.95	
Expense Category: Transaction Fees	Fiscal Year: 2016	Amount: 8.26	
Expense Category: Transportation	Fiscal Year: 2016	Amount: 32.51	
Expense Category: Transxn Fees	Fiscal Year: 2016	Amount: 14.75	
		Total:	1,319.71

Payment Detail Information

Organization Label		Accounting String	Payment Method	Amount
DOI	BOR TRAVEL	DS30000000/DR.30000.16BORTRV//167D102DR/DL2000000.000000////	GOVCC-C	1,108.70
DOI	BOR TRAVEL	DS30000000/DR.30000.16BORTRV//167D102DR/DL2000000.000000////	REIMBURSABLE	211.01

Totals by Label

DOI	BOR TRAVEL Total	DS30000000/DR.30000.16BORTRV//167D102DR/DL2000000.000000////		1,319.71

Totals by Payment Method

GOVCC-C Total	1,108.70
REIMBURSABLE Total	211.01

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
07/24/17	AIR Airline Flight	$638.10

Audits

Audit Name	Result	Reason

Document History 07/31/2017 Voucher: TV0000KP5E

Copyright 1989-2009 Concur Government Edition: Concur Inc. TRAVNICEK, ANDREA JEAN. 40217711

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	07/28/2017	8:20AMEST	BROWN, MICHELLE RENEE Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name: Andrea Travnicek
Traveler/Preparer Signature:
Date: 8/3/2017
Approver Name: Downey Magallanes
Approver Signature:
Date: 8/3/17

Itinerary | Invoice | Information | Feedback

TRAVEL Incorporated

Invoice #	368006
Ticket Number	006-8671865388
Account #	D00880
Issue Date	Wed, Jul 19, 2017
Booking ID	23CNSD
Issuing Location	UUN
Booking Agent ID	XP
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Travnicek/Andrea.Jean**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
	Vendor:	ALAMO		Pickup:	Mon,
	Pickup City:	BOISE		Return:	07/24/2017
	Dropoff City:	BOISE		Your Daily Rate:	Thu, 07/27/2017
	Confirmation	1718528261COUNT		Number of Cars:	$34.00
	Number:	Duplicate		Number of People:	1
	GalaxyNet Status:			Car Type:	1
					CCAR
	Hotel:	Holiday Inn Boise		Check In:	Mon,
	Address:	Airport		Check Out:	07/24/2017
		2970 West Elder Street		Your Nightly Rate:	Thu, 07/27/2017
		Boise, ID 83705		Number of Rooms:	$91.00
	Confirmation			Number of People:	1
	Number:	61213722		Room Type:	1
	Phone Number:	1 (208) 344-7444			KEXN523A
	GalaxyNet Status:	Duplicate			
	DELTA AIR LINES	2671 / T	Thu,	Leave :: BOISE	300P
	M90	TDGDCA	07/27/2017	Arrive :: MINNEAPOLIS-STP	649P
		Confirmation: GVYKTZ	Thu,	*** Connecting ***	
			07/27/2017		
	DELTA AIR LINES	1776 / T	Thu,	Leave :: MINNEAPOLIS-STP	820P
	M90	TDGDCA	07/27/2017	Arrive :: RONALD REAGAN NTL	1155P
		Confirmation: GVYKTZ	Thu,	WASHINGTON	
			07/27/2017		

— Fee(s) —

Description	Payment Date	Amount	Form of Payment	Reference #
Online Dom/Intl Air/Rail	07/19/2017	$8.26	(b) (6)	025768

Fare	$210.23
Tax	$34.07
Total Amount	$244.30
Amount Charged	$244.30 ✓

Air only indicated here.

Fee : Online Dom/Intl Air/Rail	$8.26
Air + Fee	$252.56

BOI DL X/MSP DL WAS210.23USD210.23END DL ZPBOIMSP XT 15.77US5.60AY4.50XF MSP4.5

— Remark(s) —

U22/DOIDOSASWS
U29/TANUM0000SI1J
U82/OTRS

* Accounting Note: This Invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (ARC) on 07/25/2017

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Wed, Jul 19, 2017 12:00 PM

Official Invoice

Generated by Travel Incorporated

TRAVEL Incorporated

Invoice #	368005
Ticket Number	001-8671865387
Account #	D00880
Issue Date	Wed, Jul 19, 2017
Booking ID	23CNSD
Issuing Location	UUN
Booking Agent ID	XP
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Travnicek/Andrea.Jean**

Type	Carrier	Flight # / Class	Travel	City - Airport	Time

	Equip	Fare Bas.	Dates		
✈	AMERICAN AIRLINES 738	1602 / G GCA Confirmation: EAGDYJ	Mon, 07/24/2017 Mon, 07/24/2017	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: DALLAS FT. WORTH *** Connecting ***	1250P 306P
✈	AMERICAN AIRLINES 738	2195 / G GCA Confirmation: EAGDYJ	Mon, 07/24/2017 Mon, 07/24/2017	Leave :: DALLAS FT. WORTH Arrive :: BOISE	435P 652P

🚗	Vendor:	ALAMO	Pickup:	Mon,
	Pickup City:	BOISE	Return:	07/24/2017
	Dropoff City:	BOISE	Your Daily Rate:	Thu,
	Confirmation Number:	1718528261COUNT	Number of Cars:	07/27/2017
	GalaxyNet Status:		Number of People:	$34.00
			Car Type:	1
				1
				CCAR
🛏	Hotel:	Holiday Inn Boise	Check In:	Mon,
	Address:	Airport	Check Out:	07/24/2017
		2970 West Elder Street	Your Nightly Rate:	Thu,
		Boise, ID 83705	Number of Rooms:	07/27/2017
	Confirmation Number:	61213722	Number of People:	$91.00
	Phone Number:	1 (208) 344-7444	Room Type:	1
	GalaxyNet Status:			1
				KEXN523A

— Remark(s) —

U22/DOIDOSASWS
U29/TANUM0000SI1J
U82/OTRS

Fare	**$345.11**
Tax	**$48.69**
Total Amount	**$393.80**
Amount Charged	**$393.80** ✓

Air only indicated here.

WAS AA DFW218.60AA BOI126.51USD345.11END AA ZPDCADFW XT 25.89US5.60AY9.00XF DCA4.5DFW4.5

* Accounting Note: This Invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (ARC) on 07/25/2017

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Wed, Jul 19, 2017 12:00 PM ***Official Invoice***

Generated by Travel Incorporated

American

oneworld

GE RECEIPT

PASSENGER NAME
TRAVNICEK/ANDREAJEAN

UPTO50LB 23KG AND62LI 1 25.00 USD

DFW - AA DFW BOI - AA
al with Applicable TFC 25.00 USD
it Card (b) (6)

25.00USD FLIGHT 1602 DATE JULY 24, 2017

PNR: EAGDY1

TFC=TAXES,FEES & CHARGES

6

A L A M O

47747271 Bil 0
al 24-JUL-2017 07:21 PM
E ARPT
rn 27-JUL-2017 12:23 PM
E ARPT

EA TRAVNICEK
cle # H9185273
l IMPALA
s Driven PXAR Class Charged CCAR
nse# 1A9241Z State/Province ID
s Driven 69
s Out 4670
s In 4739

DV TDY - DEPARTMENT OF INTERIOR

ges	No Unit	Price	Amount
LDW	3 Days		0.00*
M	3 Days	34.00	102.00*
M M/KM	0 M/Kms		0.00*
ADMIN RT SPLMNT $5/D			15.00*
DRT CFC			3.60
CAR CONCESSION FEE			11.87*
LIC RECOVERY			1.65*
S TAX @6.000 %			7.83

l Charges USD 141.95

sit (b) (6)

nt Due USD 141.95

kable Items
ect to Audit
omer Service Number 1-800-445-5664

Boise, ID
STN 00305292

07/27/17 12:15:26

(b) (6)
(b) (6)

Invoice#: 9230586
Auth#: 022907

Pump#: 2
3.009G @ $ 2.539/G
Unle/Self $ 7.64

Total $ 7.64

Learn how to
EARN REWARDS
with a Chevron
or Texaco
Credit Card
See application
for details

THANK YOU

Holiday Inn

07-27-17

Andrea Travnicek	Folio No.	:		Room No.	: **217**
Washington DC 20004	A/R Number	:		Arrival	: **07-24-17**
United States	Group Code	:		Departure	: **07-27-17**
	Company	:	**Dept of the Interior**	Conf. No.	: **61213722**
	Membership No.	:		Rate Code	: **IMGOV**
	Invoice No.	:		Page No.	: **1 of 1**

Date	Description	Charges	Credits
07-24-17	*Accommodation	91.00	
07-25-17	*Accommodation	91.00	
07-26-17	*Accommodation	91.00	
07-27-17	(b) (6)		273.00
	Total	**273.00**	**273.00**
	Balance	**0.00**	

Guest Signature: _____

I have received the goods and / or services in the amount shown heron. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Owned and Operated by BOISE HOTEL HOLDINGS, LLC.



Inn Boise Airport
2970 ELDER ST
Boise, ID 83705
Tel:(208)344-7444

Brown, Michelle <michelle_brown@ios.doi.gov>

Fwd: Receipt from Taxi

1 message

Andrea Travnicek <andrea_travnicek@ios.doi.gov> Sun, Jul 30, 2017 at 6:55 PM
To: Brown Michelle <michelle_brown@ios.doi.gov>

Taxi receipt returning from Boise

Sent from my iPhone

Begin forwarded message:

From: [redacted] Andrea Travnicek - (b) (6)
Date: July 28, 2017 at 7:54:57 PM EDT
To: "andrea_travnicek@ios.doi.gov" <andrea_travnicek@ios.doi.gov>
Subject: Fw: Receipt from Taxi

From: Taxi via Square <receipts@messaging.squareup.com>
Sent: Thursday, July 27, 2017 10:54 PM
To: Andrea Travnicek - (b) (6)
Subject: Receipt from Taxi

Square automatically sends receipts to the email address you used at any Square seller. Learn more

Taxi

How was your experience?



$17.25

Custom Amount	$15.00
Subtotal	$15.00
Tip	$2.25
Total	$17.25



(b) (6)

Jul 27 2017 at 11:54 PM

#Mewj

ANDREA J TRAVNICEK

Auth code: 542267

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1455 Market Street, Suite 600
San Francisco, CA 94103
Map data © OpenStreetMap contributors

Square Privacy Policy · Not your receipt?
Manage preferences for digital receipts

$15.26

Thanks for choosing Uber, Andrea

July 24, 2017 | uberX

11:06am | 1800-1898 C St NW, Washington, DC

11:20am | 4 Aviation Cir, Arlington, VA



You rode with Jose

5.20	00:14:10	uberX
miles	Trip time	Car

ADD A TIP

Your Fare

Trip fare	15.03
Subtotal	$15.03
Wait Time (?)	0.23

CHARGED
(b) (6)

$15.26

A temporary hold of $15.03 was placed on your payment method (b) (6) at the start of the trip. This is not a charge and has or will be removed. It should disappear from your bank statement shortly. Learn More

Issued by Rasier
Receipt ID # 6a97e86a-8737-4756-ac27-d707e58dc3b7

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000SI1J
Travel Authorization Number:	TANUM0000SI1J	Trip Name:	RLT Meeting Boise
TA Date:	07/18/17	Currency:	USD
Organization:	DOIDOSASWS	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	Traveling to Boise to participate in a Reclamation Leadership Team meeting and other meetings with the Regional Director.
Type Code:	Trip By Trip		

Traveler Profile

Name:	TRAVNICEK, ANDREA JEAN	ID:	1001218655
TID:	TRAV0969	Organization:	DOIDOSASWS
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS AS WS 1849 C ST NW MS 6641 WASHINGTON, DC 20240	EMAIL:	MICHELLE_BROWN@IOS.DOI.GOV
Office Phone:	2022080969	Cell Phone:	
Home Address:	,	Home Phone:	2022080969
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1 Selected Trip

Purpose: Traveling to Boise to participate in a Reclamation Leadership Team meeting and other meetings with the Regional Director.

Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
07/24/17	07/27/17	BOISE, ID	Mission (Operational)	91.00 / 51.00

Document Totals

Total Expenses:	1,304.56
Reimbursable Expenses:	178.50
Non-Reimbursable Expenses:	1,126.06
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	638.10	.00
Lodging-PerDiem	273.00	.00
M&IE-PerDiem	178.50	.00
Rental Car	141.95	.00
Transaction Fees	8.26	.00
Transportation	50.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,304.56	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1003295042		638.10
COMM-CARR	American Airlines	1003295042		.00
COMM-CARR	Delta	1003295042		.00
COMM-CARR	Delta	1003295042		.00
LODGE	Holiday Inn	1003295042	Boise,ID	273.00

RENTAL	10	1003295042	141.95

Trip Itinerary

From: DCA-Washington, DC (USA) (National Apt) TO: DFW-Dallas / Ft. Worth, TX (USA) (IntL.

Air

Monday July 24, 2017

DCA-Washington, DC (USA) to DFW-Dallas / Ft. Worth,

Jul 24 American Airlines 1602
Washington, DC (USA) (National Apt) 07/24/2017 12:50PM
Confirmation Number: EAGDYJ

Duration: 3 Hours 16 Minutes Nonstop
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 07/24/2017 3:06PM

Flight Information
Distance 1189 miles
No Seat Assigned

Emissions 463.7 lbs of CO2
Cost 638.10 USD

DFW-Dallas / Ft. Worth, to BOI-Boise, ID (USA)

Jul 24 American Airlines 2195
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 07/24/2017 4:35PM
Confirmation Number: EAGDYJ

Duration: 3 Hours 17 Minutes Nonstop
Boise, ID (USA) 07/24/2017 6:52PM

Flight Information
Distance 1270 miles
No Seat Assigned

Emissions 495.3 lbs of CO2

Hotel

Holiday Inn

2970 W Elder St Boise ID 83705 208-344-7444

Jul 24 Checking in: 07/24/2017

Checking out: 07/27/2017
Total Rate: 273.00 USD

Car

Car Rental at BOI-Boise, ID (USA)

Jul 24 Alamo
Picking Up 07/24/2017 6:52PM
Picking Up at BOI-Boise, ID (USA)
Confirmation Number: 1718528261COUNT

Returning 07/27/2017 3:00PM
Returning to BOI-Boise, ID (USA)
Total Rate: 141.95 USD

Air

Thursday July 27, 2017

BOI-Boise, ID (USA) to MSP-Minneapolis / St. Pa

Jul 27 Delta 2871
Boise, ID (USA) 07/27/2017 3:00PM
Confirmation Number: GVYKTZ

Duration: 2 Hours 49 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 07/27/2017 6:49PM

Flight Information
Distance 1138 miles
No Seat Assigned

Emissions 443.8 lbs of CO2

MSP-Minneapolis / St. Pa to DCA-Washington, DC (USA)

Jul 27 Delta 1776
Minneapolis / St. Paul, MN (USA) 07/27/2017 8:20PM
Confirmation Number: GVYKTZ

Duration: 2 Hours 35 Minutes Nonstop
Washington, DC (USA) (National Apt) 07/27/2017 11:55PM

Flight Information
Distance 928 miles
No Seat Assigned

Emissions 399.0 lbs of CO2

Expenses

Trip#: 1

Total Non-Per Diem Expenses:	853.06	Total Per Diem Expenses:	451.50
Date Description / Category	Cost	Pay Method	Per Diem
07/18/2017 Travel Fee	8.26	GOVCC-C	
Comment: OTRS Domestic-Intl w-Air-Rail			
07/18/2017 TDY Voucher Fee	14.75	GOVCC-C	
07/24/2017 Airline Flight	638.10	GOVCC-C	

07/24/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
Comment:	Conf Num: 61213722 HI Cmt: CXL AFTER 1800 24JUL FORFEIT FIRST NITE STAY				
07/24/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
07/24/2017	Rental Car	Rental Car	141.95	GOVCC-C	
Comment:	Conf Num: 1718528261COUNT Cmt:				
07/24/2017	Taxi	Transportation	25.00	GOVCC-C	
07/25/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
Comment:	Conf Num: 61213722 HI Cmt: CXL AFTER 1800 24JUL FORFEIT FIRST NITE STAY				
07/25/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
07/26/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
Comment:	Conf Num: 61213722 HI Cmt: CXL AFTER 1800 24JUL FORFEIT FIRST NITE STAY				
07/26/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
07/27/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
07/27/2017	Taxi	Transportation	25.00	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 451.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
07/24/2017	91.00/ 51.00	91.00	91.00	38.25	38.25				
07/25/2017	91.00/ 51.00	91.00	91.00	51.00	51.00				
07/26/2017	91.00/ 51.00	91.00	91.00	51.00	51.00				
07/27/2017	91.00/ 51.00	0.00	0.00	38.25	38.25				

Other Authorizations

Trip#: 1

Other Authorization	Remarks
Contract fare used or No contract fare exists for city-pair market	These flights make participation in meetings on both ends of the trip possible.

Account Summary for the Selected Trip

Org: DOI	Label: BOR TRAVEL	Acct Code: DS30000000/DR.30000.16BORTRV//167D102DR/DL2000000.000000////	1,304.56
Expense Category: Com. Carrier	Fiscal Year: 2016	Amount: 638.10	
Expense Category: Lodging-PerDiem	Fiscal Year: 2016	Amount: 273.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2016	Amount: 178.50	
Expense Category: Rental Car	Fiscal Year: 2016	Amount: 141.95	
Expense Category: Transaction Fees	Fiscal Year: 2016	Amount: 8.26	
Expense Category: Transportation	Fiscal Year: 2016	Amount: 50.00	
Expense Category: Transxn Fees	Fiscal Year: 2016	Amount: 14.75	
		Total:	1,304.56

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	BOR TRAVEL	DS30000000/DR.30000.16BORTRV//167D102DR/DL2000000.000000////	GOVCC-C	1,126.06
DOI	BOR TRAVEL	DS30000000/DR.30000.16BORTRV//167D102DR/DL2000000.000000////	REIMBURSABLE	178.50

Totals by Label

DOI	BOR TRAVEL Total	DS30000000/DR.30000.16BORTRV//167D102DR/DL2000000.000000////	1,304.56

Totals by Payment Method

GOVCC-C Total	1,126.06
REIMBURSABLE Total	178.50

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
07/24/17	AIR	$638.10

Audits

Audit Name	Result	Reason

Document History 07/18/2017 Authorization: TANUM0000SI1J

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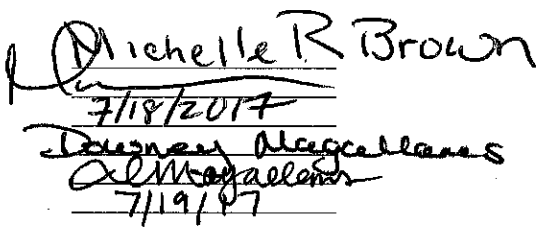
STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	07/18/2017	11:22AMEST	MICHELLE BROWN Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name:
Approver Signature:
Date:



Brown, Michelle <michelle_brown@ios.doi.gov>

Request for Travel Approval

4 messages

Brown, Michelle <michelle_brown@ios.doi.gov> Tue, Jul 18, 2017 at 2:40 PM
To: Debbie Cousins <debbie_cousins@ios.doi.gov>, Downey Magallanes <downey_magallanes@ios.doi.gov>

Dates of Travel: July 24 - 27, 2017

Location of Travel: Boise, ID

Purpose: To participate in a leadership meeting with the Bureau of Reclamation and to meet with the regional director.

Associated costs of travel: $1053.05. (approximate cost)

Who will be paining for travel (DOI or other): BOR

Michelle R. Brown
Office of the Assistant Secretary,
Water & Science
Department of the Interior
202-208-7187

Cousins, Debbie <debbie_cousins@ios.doi.gov> Tue, Jul 18, 2017 at 2:57 PM
To: "Brown, Michelle" <michelle_brown@ios.doi.gov>
Cc: Downey Magallanes <downey_magallanes@ios.doi.gov>

Who's the traveler?

Thanks
[Quoted text hidden]
--
Debbie Cousins
U.S. Department of the Interior
Room 6027
Direct 202-208-7664/FAX 202-208-4561

Brown, Michelle <michelle_brown@ios.doi.gov> Tue, Jul 18, 2017 at 3:00 PM

To: "Cousins, Debbie" <debbie_cousins@ios.doi.gov>
Cc: Downey Magallanes <downey_magallanes@ios.doi.gov>

Andrea Travnicek.

Michelle R. Brown
Office of the Assistant Secretary,
Water & Science
Department of the Interior
202-208-7187

[Quoted text hidden]

Magallanes, Downey Tue, Jul 18, 2017 at 3:11 PM
<downey_magallanes@ios.doi.gov>
To: "Brown, Michelle" <michelle_brown@ios.doi.gov>
Cc: "Cousins, Debbie" <debbie_cousins@ios.doi.gov>

approved
[Quoted text hidden]
--
Downey Magallanes
Acting Deputy Chief of Staff
Senior Advisor and Counselor
downey_magallanes@ios.doi.gov
202-501-0654 (desk)
202-706-9199 (cell)

Document Header Information

Document Type:	Voucher	Document Name:	TV0000LVBY
Travel Authorization Number:	TANUM0000T2UW	Trip Name:	Trip from Washington to Santa Fe
TA Date:	10/03/17	Currency:	USD
Organization:	DOIDOSASWS	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	To participate in the Colorado Water Users Annual symposium.
Type Code:	Trip By Trip		

Traveler Profile

Name:	TRAVNICEK, ANDREA JEAN	ID:	1001218655
TID:	40217711	Organization:	DOIDOSASWS
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS AS WS 1849 C ST NW MS 6641 WASHINGTON, DC 20240	EMAIL:	MICHELLE_BROWN@IOS.DOI.GOV
Office Phone:	2022080969	Cell Phone:	
Home Address:	,	Home Phone:	2022080969
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1

Purpose: To participate in the Colorado Water Users Annual symposium.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
09/27/17	09/30/17	SANTA FE, NM	Mission (Operational)	100.00 / 64.00

Document Totals

Total Expenses:	1,519.06
Reimbursable Expenses:	243.13
Non-Reimbursable Expenses:	1,275.93
Advance Applied:	.00
Net to Traveler:	243.13
Net to Government:	1,275.93
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	497.10	.00
Excess Air/Bag Fees	50.00	.00
Fuel-Rental Vehicle	3.74	.00
Lodging Taxes & Misc	95.08	.00
Lodging-PerDiem	338.00	.00
M&IE-PerDiem	209.00	.00
Rental Car	249.00	.00
Transaction Fees	8.26	.00
Transportation	54.13	.00
Transxn Fees	14.75	.00
Total Expenses:	1,519.06	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1003380475		497.10
COMM-CARR	American Airlines	1003380475		.00
COMM-CARR	American Airlines	1003380475		.00

COMM-CARR	A an Airlines	1003380475		.00
COMM-CARR	American Airlines	1003380475		.00
LODGE	Synxis Res Svcs	1003380475	Santa Fe,NM	338.00
RENTAL	Avis	1003380475		249.00

Trip Itinerary

From: DCA-Washington, DC (USA) (National Apt) TO: DFW-Dallas / Ft. Worth, TX (USA) (IntL.

Air

Wednesday September 27, 2017

DCA-Washington, DC (USA) to DFW-Dallas / Ft. Worth,

Sep 27 American Airlines 93
Washington, DC (USA) (National Apt) 09/27/2017 5:30AM
Confirmation Number: NBROPK

Duration: 3 Hours 13 Minutes Nonstop
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 09/27/2017 7:43AM

Flight Information
Distance 1189 miles
No Seat Assigned

Emissions 463.7 lbs of CO2
Cost 497.10 USD

DCA-Washington, DC (USA) to DFW-Dallas / Ft. Worth,

Sep 27 American Airlines 93
Washington, DC (USA) (National Apt) 09/27/2017 5:30AM
Confirmation Number: NBROPK

Duration: 3 Hours 13 Minutes Nonstop
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 09/27/2017 7:43AM

Flight Information
Distance 1189 miles
No Seat Assigned

Emissions 463.7 lbs of CO2
Cost 497.10 USD

DFW-Dallas / Ft. Worth, to SAF-Santa Fe, NM (USA)

Sep 27 American Airlines 2870
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 09/27/2017 9:10AM
Confirmation Number: NBROPK

Duration: 1 Hour 52 Minutes Nonstop
Santa Fe, NM (USA) 09/27/2017 10:02AM

Flight Information
Distance 549 miles
No Seat Assigned

Emissions 214.1 lbs of CO2

DFW-Dallas / Ft. Worth, to SAF-Santa Fe, NM (USA)

Sep 27 American Airlines 2870
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 09/27/2017 9:10AM
Confirmation Number: NBROPK

Duration: 1 Hour 52 Minutes Nonstop
Santa Fe, NM (USA) 09/27/2017 10:02AM

Flight Information
Distance 549 miles
No Seat Assigned

Emissions 214.1 lbs of CO2

Hotel

Synxis Res Svcs

210 Don Gaspar Santa Fe NM 87501 505-983-5700

Sep 27 Checking in: 09/27/2017

Checking out: 09/29/2017
Total Rate: 338.00 USD

Synxis Res Svcs

210 Don Gaspar Santa Fe NM 87501 505-983-5700

Sep 27 Checking in: 09/27/2017

Checking out: 09/29/2017
Total Rate: 338.00 USD

Car

Car Rental at SAF-Santa Fe, NM (USA)

Sep 27 Avis
Picking Up 09/27/2017 10:02AM
Picking Up at SAF-Santa Fe, NM (USA)
Confirmation Number: 37134931US1

Returning 09/29/2017 3:46PM
Returning to SAF-Santa Fe, NM (USA)
Total Rate: 249.00 USD

Car Rental at SAF-Santa Fe, NM (USA)

Sep 27 Avis
Picking Up 09/27/2017 10:02AM
Picking Up at SAF-Santa Fe, NM (USA)
Confirmation Number: 37134931US1

Returning 09/29/2017 3:46PM
Returning to SAF-Santa Fe, NM (USA)
Total Rate: 249.00 USD

Air

Friday September 29, 2017

SAF-Santa Fe, NM (USA) to DFW-Dallas / Ft. Worth,

Sep 29 American Airlines 2844
Santa Fe, NM (USA) 09/29/2017 3:46PM
Confirmation Number: NBROPK

Duration: 1 Hour 45 Minutes Nonstop
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 09/29/2017 6:31PM

Flight Information
Distance 549 miles
No Seat Assigned

Emissions 214.1 lbs of CO2

SAF-Santa Fe, NM (USA) to DFW-Dallas / Ft. Worth,

Sep 29 American Airlines 2844
Santa Fe, NM (USA) 09/29/2017 3:46PM
Confirmation Number: NBROPK

Duration: 1 Hour 45 Minutes Nonstop
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 09/29/2017 6:31PM

Flight Information
Distance 549 miles
No Seat Assigned

Emissions 214.1 lbs of CO2

DFW-Dallas / Ft. Worth, to DCA-Washington, DC (USA)

Sep 29 American Airlines 2293
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 09/29/2017 8:15PM
Confirmation Number: NBROPK

Duration: 2 Hours 55 Minutes Nonstop
Washington, DC (USA) (National Apt) 09/30/2017 12:10AM

Flight Information
Distance 1189 miles
No Seat Assigned

Emissions 463.7 lbs of CO2

DFW-Dallas / Ft. Worth, to DCA-Washington, DC (USA)

Sep 29 American Airlines 2293
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 09/29/2017 8:15PM
Confirmation Number: NBROPK

Duration: 2 Hours 55 Minutes Nonstop
Washington, DC (USA) (National Apt) 09/30/2017 12:10AM

Flight Information
Distance 1189 miles
No Seat Assigned

Emissions 463.7 lbs of CO2

Saturday September 30, 2017

DFW-Dallas / Ft. Worth, to DCA-Washington, DC (USA)

Sep 30 American Airlines 419
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 09/30/2017 7:00AM
Confirmation Number: NBROPK

Duration: 3 Hours Nonstop
Washington, DC (USA) (National Apt) 09/30/2017 11:00AM

Flight Information
Distance 1189 miles
No Seat Assigned

Emissions 463.7 lbs of CO2

DFW-Dallas / Ft. Worth, to DCA-Washington, DC (USA)

Sep 30 American Airlines 419
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 09/30/2017 7:00AM
Confirmation Number: NBROPK

Duration: 3 Hours Nonstop
Washington, DC (USA) (National Apt) 09/30/2017 11:00AM

Flight Information
Distance 1189 miles
No Seat Assigned

Emissions 463.7 lbs of CO2

Expenses

Trip#: 1

Total Non-Per Diem Expenses: 972.06 Total Per Diem Expenses: 547.00

Date	Description	Category	Cost	Pay Method	Per Diem
09/22/2017	Travel Fee	Transaction Fees	8.26	GOVCC-C	
	Comment: OTRS Domestic-Intl w-Air-Rail				
09/27/2017	Airline Flight	Com. Carrier	497.10	GOVCC-C	
09/27/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
09/27/2017	Lodging Tax	Lodging Taxes & Misc	47.54	GOVCC-C	
09/27/2017	Lodging	Lodging-PerDiem	169.00	GOVCC-C	*
	Comment: Conf Num: 63154SB042896 YX Cmt: CXL BY 1600 HOTEL TIME ON 24SEP17-FEE 1 NIGHT-EXCL TAX-FEES-				
09/27/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
09/27/2017	Rental Car	Rental Car	249.00	GOVCC-C	

Comment: Conf Num: 37134931US1 Cr				
09/27/2017Taxi	Transportatio..	14.56	REIMBURSABLE	*
09/28/2017Lodging Tax	Lodging Taxes & Misc	47.54	GOVCC-C	
09/28/2017Lodging	Lodging-PerDiem	169.00	GOVCC-C	*
Comment: Conf Num: 63154SB042896 YX Cmt: CXL BY 1600 HOTEL TIME ON 24SEP17-FEE 1 NIGHT-EXCL TAX-FEES-				
09/28/2017M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
09/29/2017Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
09/29/2017Gas-Rental	Fuel-Rental Vehicle	3.74	GOVCC-C	
09/29/2017M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
09/30/2017M&IE	M&IE-PerDiem	33.00	REIMBURSABLE	*
09/30/2017Taxi	Transportation	19.57	REIMBURSABLE	
09/30/2017Taxi	Transportation	20.00	GOVCC-C	
10/03/2017TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 547.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
09/27/2017	100.00/ 64.00	169.00	169.00	48.00	48.00				
09/28/2017	100.00/ 64.00	169.00	169.00	64.00	64.00				
09/29/2017	100.00/ 64.00	0.00	0.00	64.00	64.00				
09/30/2017	100.00/ 64.00	0.00	0.00	33.00	33.00			X	

Account Summary for the Selected Trip

Org: DOI	Label: BOR 2016 Travel	Acct Code: DS30000000/DR.30000.16BORTRV//167D0102DR/DL2000000.000000////	1,519.06
Expense Category: Com. Carrier	Fiscal Year: 2016	Amount: 497.10	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 2016	Amount: 50.00	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2016	Amount: 3.74	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2016	Amount: 95.08	
Expense Category: Lodging-PerDiem	Fiscal Year: 2016	Amount: 338.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2016	Amount: 209.00	
Expense Category: Rental Car	Fiscal Year: 2016	Amount: 249.00	
Expense Category: Transaction Fees	Fiscal Year: 2016	Amount: 8.26	
Expense Category: Transportation	Fiscal Year: 2016	Amount: 54.13	
Expense Category: Transxn Fees	Fiscal Year: 2016	Amount: 14.75	
		Total:	1,519.06

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	BOR 2016 Travel	DS30000000/DR.30000.16BORTRV//167D0102DR/DL2000000.000000////	GOVCC-C	1,275.93
DOI	BOR 2016 Travel	DS30000000/DR.30000.16BORTRV//167D0102DR/DL2000000.000000////	REIMBURSABLE	243.13

Totals by Label

DOI	BOR 2016 Travel Total	DS30000000/DR.30000.16BORTRV//167D0102DR/DL2000000.000000////	1,519.06

Totals by Payment Method

GOVCC-C Total	1,275.93
REIMBURSABLE Total	243.13

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost

09/27/17	AI	line Flight	$497.10

Audits

Audit Name	Result	Reason

Document History 10/04/2017 Voucher: TV0000LVBY

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	10/03/2017	1:36PMEST	BROWN, MICHELLE RENEE Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name:
Approver Signature:
Date:

Andrea Travnicek
10/5/2017
Downey Magallanes
10/10/17

Itinerary | Invoice | Information | Feedback

TRAVEL Incorporated

Invoice #	383984
Ticket Number	001-3675865997
Account #	D00880
Issue Date	Fri, Sep 22, 2017
Booking ID	2H788H
Issuing Location	UUN
Booking Agent ID	XP
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Travnicek/Andrea.Jean** To print as Adobe Acrobat [PDF] click here.

Type	Carrier / Equip	Flight # / Class / Fare Basis	Travel Dates	City - Airport	Time
✈	AMERICAN AIRLINES 738	93 / G GCA Confirmation: NBROPK	Wed, 09/27/2017 Wed, 09/27/2017	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: DALLAS FT. WORTH *** Connecting ***	530A 743A
✈	AMERICAN AIRLINES CR7	2870 / G GCA Confirmation: NBROPK	Wed, 09/27/2017 Wed, 09/27/2017	Leave :: DALLAS FT. WORTH Arrive :: SANTA FE	910A 1002A
🚗	Vendor: AVIS Pickup City: SANTA FE Dropoff City: SANTA FE Confirmation Number: 37134931US1 GalaxyNet Status:			Pickup: Wed, 09/27/2017 Return: Fri, 09/29/2017 Your Daily Rate: $59.00 Number of Cars: 1 Number of People: 1 Car Type: CCAR	
🛏	Hotel: Hotel St Francis Address: 210 Don Gaspar Ave Santa Fe, NM 87501 Confirmation Number: 63154SB042896 Phone Number: 1 (505) 983-5700 GalaxyNat Status:			Check In: Wed, 09/27/2017 Check Out: Fri, 09/29/2017 Your Nightly Rate: $169.00 Number of Rooms: 1 Number of People: 1 Room Type: B1QRAC	
✈	AMERICAN AIRLINES CR7	2844 / G GCA Confirmation: NBROPK	Fri, 09/29/2017 Fri, 09/29/2017	Leave :: SANTA FE Arrive :: DALLAS FT. WORTH *** Connecting ***	346P 631P
✈	AMERICAN AIRLINES 738	2293 / G GCA Confirmation: NBROPK	Fri, 09/29/2017 Sat, 09/30/2017	Leave :: DALLAS FT. WORTH Arrive :: RONALD REAGAN NTL WASHINGTON	815P 1210A

— Fee(s) —

Description	Payment Date	Amount	Form of Payment	Reference #
Online Dom/Intl Air/Rail	09/22/2017	$8.26	(b) (6)	036002

Fare	$424.18
Tax	$72.92
Total Amount	$497.10
Amount Charged	$497.10
Air only indicated here.	
Fee : Online Dom/Intl Air/Rail	$8.26
Air + Fee	$505.36

WAS AA X/DFW AA SAF212.09AA X/DFW AA WAS212.09USD424.18END AA ZPDCADFWSAFDFW XT11.20AY13.50XF DCA4.5DFW4.5DFW4.5

— Remark(s) —

U22/DOIDOSASWS
U29/TANUM0000T2UW
U82/OTRS

* Accounting Note: This Invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (ARC) on 09/26/2017

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Fri, Sep 22, 2017 08:29 AM *Official Invoice*

Generated by Travel Incorporated

HOTEL
ST. FRANCIS

Room: 221 A
TRAVNICEK, ANDREA

Payment: (b) (6)
1A, 0K, 0B Guest
BR
September 27, 2017
September 29, 2017
1709K3

Date	Trans	Room	Comment	Debit	Credit	Balance
Sep27'17	RESORT FEE	221		20.00		20.00
Sep27'17	RESORT TAX	221		1.66		21.66
Sep27'17	ROOM	221		169.00		190.66
Sep27'17	TAX OCCUPNCY	221		11.83		202.49
Sep27'17	SALES TAX	221		14.05		216.54
Sep28'17	RESORT FEE	221		20.00		236.54
Sep28'17	RESORT TAX	221		1.66		238.20
Sep28'17	ROOM	221		169.00		407.20
Sep28'17	TAX OCCUPNCY	221		11.83		419.03
Sep28'17	SALES TAX	221		14.05		433.08
Sep29'17	(b) (6)	221			433.08 CR	0.00
	(b) (6)		Inv#38971/Auth:007920 ANDREA J TRAVNICEK			

Balance due at checkout ..... $ 0.00

Guest Signature
X _____

210 Don Gasper Ave
Santa Fe, NM 87501
Phone: 505-983-5700 Fax: 505-989-7690
Email: HSFinfo@hhandr.com

RENTAL AGREEMENT NUMBER 703729854

RECEIPT

YOUR INFORMATION
Customer Name : TRAVNICEK,ANDREA.JEAN
Avis Worldwide Disc : US DEPT OF INTERIOR
Methods Of Payment : (b) (6)

YOUR VEHICLE INFORMATION
Avis Car Number : 8 2 7 6 7 9 1 5
Plate Number : NM 494TZZ
Veh Grp Charged : Compact
Veh Grp Rented : Intermediate SUV
Veh Description : TAN FORD ESCAPE 4WD
Total Driven : 29 MIs Odometer In: 11100 MIs
Fuel Gauge Reading: Full

YOUR RENTAL
Pickup Date/Time : SEP 27,2017@10:25 AM
Pickup Location : 121 AVIATION DRIVE, UNIT 3
SANTA FE,NM,87507,US

Return Date/Time : SEP 29,2017@12:52 PM
Return Location : 121 AVIATION DRIVE, UNIT 3
SANTA FE,NM,87507,US

YOUR VEHICLE CHARGES:
MIN 1 DAY MAX DAY
RATE CHART TIME AND MILEAGE

MIs : Unlimited			
HRLY : 44.26			
DAILY: 59.00	3DY@	59.00=	177.00
WKLY.: 295.00			
MNTLY:			
Time & Mileage:			177.00
TAXABLE FEES			
ENERGY RECOVERY FEE .60 /DY		+	1.80
GARS 5.00 /DY		+	15.00
VEHICLE LIC. FEE .33 /DY		+	.99
11.11% Concession Recovery Fee		+	19.66
Subtotal Charges:			214.45
Sales Tax 13.313%		+	28.55
NON TAXABLE ITEMS			
*$2/DAY NM SURCHARGE		+	6.00
Your Total Charges Paid:			249.00
Prepayment :			.00
NET CHARGES:		USD	249.00
Your Total Due:			0.00

Fuel service: .4540/MI 9.990/Gal
*NEW MEXICO STATE SURCHARGE

YOUR OPTIONAL PRODUCTS/SERVICES

---------NOTICES----------AVIS----------NOTICES----------AVIS----------NOTICES----------AVIS----------NOTICES
I agree to the rental charges above. I acknowledge additional charges could be added based on tolls, tickets, fines administrative charges and other fees which may be applicable.X_____
Thank you for renting with Avis.
If you have questions regarding this rental, call us at 505-471-5892
This vehicle was rented to you by JACKIE
This vehicle was checked in for you by INMANUEL

American

BAGGAGE CHARGE RECEIPT

PASSENGER NAME
TRAVNICEK/ANDREAJEAN

UPTO50LB 23KG AND62LI 1 25.00 USD

DCA DFW - AA DFW SAF - AA
Total with Applicable TFC 25.00 USD
Credit Card (b) (6)

Fare 25.00USD FLIGHT 93 DATE SEPTEMBER 27, 2017
TFC
TFC
[illegible] 25.00

TFC=TAXES, FEES & CHARGES

PNR: NBROPK [illegible] 001 [illegible]

NOT VALID FOR TRAVEL

PASSENGER TICKET AND BAGGAGE CHECK
SUBJECT TO CONDITIONS OF CONTRACT

ISSUED BY
AmericanAirlines

PASSENGER RECEIPT

ISS. AGENT ID. 29SEP17

NAME OF PASSENGER (NOT TRANSFERABLE)
TRAVNICEK/ANDREAJEAN

NOT VALID FOR
**TRANSPORTATION*

SAF DJJ FARE BASIS /SANTA FE TOUR CODE
CARR. FLIGHT CLASS DATE TIME STATUS NOT VALID BEFORE NOT VALID AFTER
REVALIDACIÓN

PSGR TICKET 0018675865997

PNR CODE NBROPK

ISSUED IN EXCHANGE FOR
25.00

SAFDFW AA DFW DCA AA
UPTO50LB 23KG AND62LI

FARE 25.00
EQUIV. FARE PAID
FORM OF PAYMENT (b) (6)
TAX/FEE/CHARGE NA
TAX/FEE/CHARGE NA
TOTAL
USD

STOCK CONTROL NUMBER TX
00124134083853

REFUNDABLE ONLY WITH US RELATED FLIGHT CPN
RETAIN THIS RECEIPT THROUGHOUT YOUR JOURNEY
FOR CONDITIONS OF CONTRACT - SEE PASSENGER TICKET AND BAGGAGE CHECK

NOT VALID FOR TRAVEL

ADDITIONAL SEAT INFORMATION
BAGGAGE ID NR.

Welcome to Shell
WELCOME TO
Airport Shell Rd
Santa Fe, NM
87507
53078960175
SHELL
7510 AIRPORT BLVD
SANTA FE NM
87501

DATE 09/29/17 12:43
TRAN# 9090099
PUMP# 09
SERVICE LEVEL: SELF
PRODUCT: UNLD
GALLONS: 1.521
PRICE/G: $ 2.459
FUEL SALE $ 3.74
CREDIT $3.74

(b) (6)
(b) (6)
Swiped
APPROVED
AUTH # 050406
INV # 405641

Bonus Savings
Don't miss out on
INSTANT GOLD STATUS!
Join Fuel Rewards
and save at least
$0.05/gal on every
fuel purchase.
Pick up a FREE card
and register at
fuelrewards.com/go
or download the Fuel
Rewards app to join

Please come again
THANK YOU
download our app fo
great deals! Search
app store for

YELLOW CAB DFW

DALLASYELLOWCAB.COM

(214)426-6262

DATE: 09-30-2017
TIME: 05:10 AM
VEHICLE:Y255
BADGE#: 8668

PAID($): 20.00
(b) (6)
(b) (6)
(b) (6)
AUTHORIZATION: 012964
SWIPE
CUSTOMER'S COPY

BISON CONNECT

Travnicek, Andrea <andrea_travnicek@ios.doi.gov>

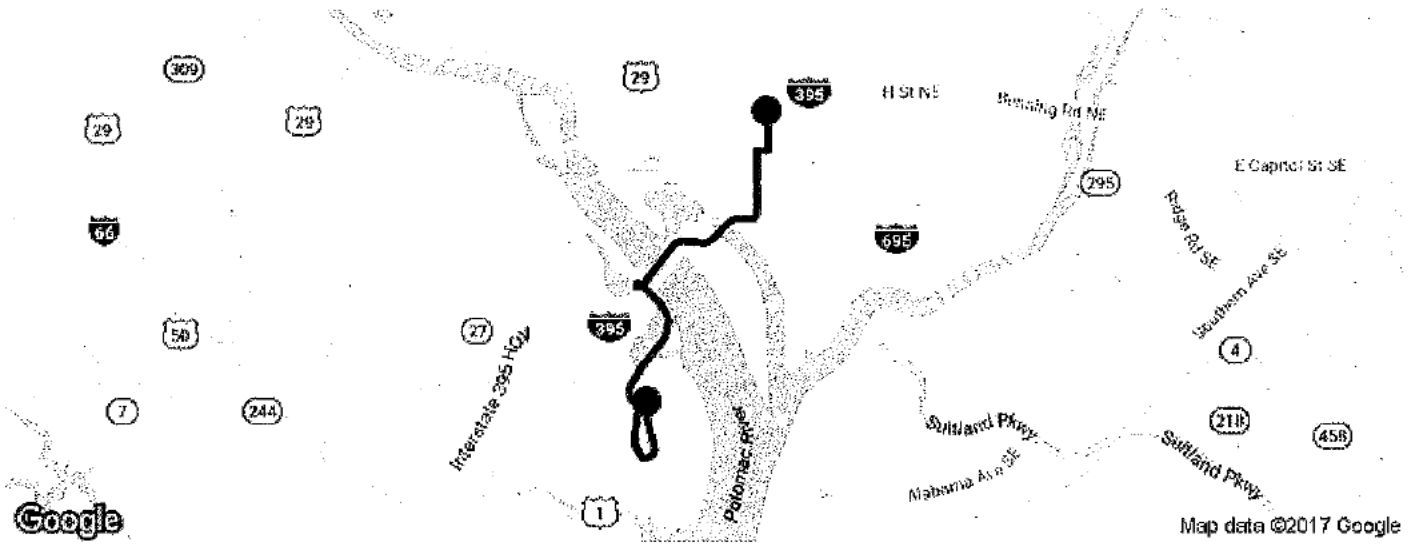
Fw: Your Wednesday evening trip with Uber

1 message

Andrea Travnicek - (b) (6) Sun, Oct 1, 2017 at 6:11 PM

To: "andrea_travnicek@ios.doi.gov" <andrea_travnicek@ios.doi.gov>

From: Uber Receipts <uber.us@uber.com>
Sent: Wednesday, September 27, 2017 2:39 AM
To: Andrea Travnicek - (b) (6)
Subject: Your Wednesday evening trip with Uber



UBER

$14.56

Thanks for choosing Uber, Andrea

September 27, 2017 | uberX

BISON CONNECT

Travnicek, Andrea <andrea_travnicek@ios.doi.gov>

Receipt from UVC

1 message

UVC via Square <receipts@messaging.squareup.com> Sat, Sep 30, 2017 at 12:22 PM
Reply-To: UVC via Square
<r_mfzfuvjsiriwk3dbj5axc6rsnjtdi2dbgbsxg5cnly.rYUZ.EADIE8wpScx9RtXX.b6cb2b7e8de0b345ef59fa418d485deea1868851@reply.squareup.com>
To: andrea_travnicek@ios.doi.gov

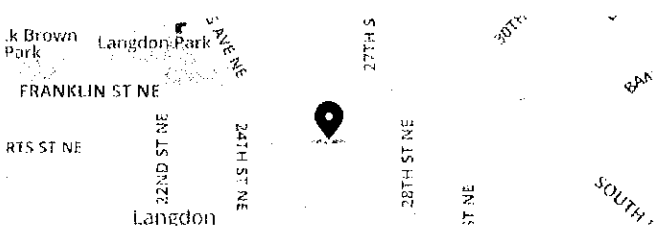
Square automatically sends receipts to the email address you used at any Square seller. Learn more

UVC

How was your experience?

$19.57

Custom Amount	$19.57
https://ezmetriq.com/r/74681_26IVEK7E	
Total	$19.57



UVC
2711 26th Street NE
Washington, DC 20018

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000T2UW
Travel Authorization Number:	TANUM0000T2UW	Trip Name:	Trip from Washington to Santa Fe
TA Date:	08/11/17	Currency:	USD
Organization:	DOIDOSASWS	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	To participate in the Colorado Water Users Annual symposium.
Type Code:	Trip By Trip		

Traveler Profile

Name:	TRAVNICEK, ANDREA JEAN	ID:	1001218655
TID:	40217711	Organization:	DOIDOSASWS
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS AS WS 1849 C ST NW MS 6641 WASHINGTON, DC 20240	EMAIL:	MICHELLE_BROWN@IOS.DOI.GOV
Office Phone:	2022080969	Cell Phone:	
Home Address:	,	Home Phone:	2022080969
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1 Selected Trip
Purpose: To participate in the Colorado Water Users Annual symposium.
Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
09/29/17	09/30/17	SANTA FE, NM	Mission (Operational)	100.00 / 64.00

Document Totals

Total Expenses:	592.01
Reimbursable Expenses:	274.00
Non-Reimbursable Expenses:	318.01
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Excess Air/Bag Fees	25.00	.00
Fuel-Rental Vehicle	20.00	.00
Lodging Taxes & Misc	50.00	.00
Lodging-PerDiem	200.00	.00
M&IE-PerDiem	224.00	.00
Transaction Fees	8.26	.00
Transportation	50.00	.00
Transxn Fees	14.75	.00
Total Expenses:	592.01	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1003380475		497.10
COMM-CARR	American Airlines	1003380475		.00
COMM-CARR	American Airlines	1003380475		.00
COMM-CARR	American Airlines	1003380475		.00
LODGE	Synxis Res Svcs	1003380475	Santa Fe,NM	338.00
RENTAL	Avis	1003380475		249.00

Trip Itinerary No Itinerary Available

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	168.01	Total Per Diem Expenses:	424.00
Date	Description	Category	Cost	Pay Method	Per Diem
08/11/2017	Travel Fee	Transaction Fees	8.26	GOVCC-C	
Comment:	OTRS Domestic-Intl w-Air-Rail				
08/11/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
09/27/2017	Lodging	Lodging-PerDiem	100.00	GOVCC-C	*
09/27/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
09/27/2017	Taxi	Transportation	25.00	REIMBURSABLE	
09/28/2017	Lodging	Lodging-PerDiem	100.00	GOVCC-C	*
09/28/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
09/29/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
09/29/2017	Gas-Rental	Fuel-Rental Vehicle	20.00	GOVCC-C	
09/29/2017	Lodging Tax	Lodging Taxes & Misc	50.00	GOVCC-C	
09/29/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
09/30/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
09/30/2017	Taxi	Transportation	25.00	REIMBURSABLE	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 424.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D	Conf%
09/27/2017	100.00/ 64.00	100.00	100.00	48.00	48.00		
09/28/2017	100.00/ 64.00	100.00	100.00	64.00	64.00		
09/29/2017	100.00/ 64.00	0.00	0.00	64.00	64.00		
09/30/2017	100.00/ 64.00	0.00	0.00	48.00	48.00		

Other Authorizations

Trip#: 1

Other Authorization	Remarks
Lowest rate for authorized room type	Other hotels within close proximity to the event were very expensive and lower rates are not available.
No Fedrooms facilities within a reasonable proximity of TDY	Other hotels within close proximity to the event were very expensive and lower rates are not available.

Account Summary for the Selected Trip

Org: DOI	Label: BOR 2016 Travel	Acct Code: DS30000000/DR.30000.16BORTRV//167D0102DR/DL2000000.000000////	592.01
Expense Category: Excess Air/Bag Fees	Fiscal Year: 2016	Amount: 25.00	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2016	Amount: 20.00	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2016	Amount: 50.00	
Expense Category: Lodging-PerDiem	Fiscal Year: 2016	Amount: 200.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2016	Amount: 224.00	
Expense Category: Transaction Fees	Fiscal Year: 2016	Amount: 8.26	
Expense Category: Transportation	Fiscal Year: 2016	Amount: 50.00	
Expense Category: Transxn Fees	Fiscal Year: 2016	Amount: 14.75	
		Total:	592.01

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	BOR 2016 Travel	DS30000000/DR.30000.16BORTRV//167D0102DR/DL2000000.000000////	GOVCC-C	318.01
DOI	BOR 2016 Travel	DS30000000/DR.30000.16BORTRV//167D0102DR/DL2000000.000000////	REIMBURSABLE	274.00

Totals by Label

DOI BOR 2016 Travel Total DS)0000/DR.30000.16BORTRV//167D0102DR/DL2000( )0000//// 592.01

Totals by Payment Method

GOVCC-C Total 318.01
REIMBURSABLE Total 274.00

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
09/27/17	CAB	$25.00
09/30/17	CAB	$25.00

Audits

Audit Name	Result	Reason

Document History 08/11/2017 Authorization: TANUM0000T2UW

Copyright 1989-2009 Concur Government Edition: Concur Inc. TRAVNICEK, ANDREA JEAN. 40217711

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/11/2017	8:13AMEST	MICHELLE BROWN Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: Michelle R. Brown
Traveler/Preparer Signature:
Date: 8/11/2017
Approver Name: Downey Magallanes
Approver Signature:
Date:

U.S. Department of the Interior

Travel Document Approval Form*

DATE: 8/11/2017 **TRAVEL ARRANGER NAME & PHONE:** Michelle Brown, 2087187

OFFICIAL TRAVEL INFORMATION	
Type of document (Authorization/Voucher)	Authorization
Traveler Name and Title	Andrea Travnicek
Date(s) of Travel	Sep 27 – 20, 2017
Location(s)	Santa Fe, NM
Estimated Cost	$1084.10
Funding	BOR
Purpose	To participate in the Colorado River Symposium
Special Requests (e.g., mixed official/personal travel, mixed official/political travel, exceed lodging allowance, travel upgrade)	Request approval to exceed lodging per diem by $69 per day; Request for possible personal travel at the end of the trip. (9/29 – 10/1) Traveler has decided against adding personal travel to this trip. MB
SOL (General Law) approval for special requests (if necessary)	
TRAVEL ARRANGER CHECKLIST	
Full Itinerary Attached	✓
Conference Agenda Attached (if appropriate)	✓
Is a non-Federal source paying for any or all of the travel-related expenses? If so, attach a DI-2000 signed by the traveler and an ethics official.	N/A
Has the traveler been offered free attendance at a reception or any other type of social gathering during the course of official travel? If so, attach a DI-1958 signed by the traveler and an ethics official.	N/A
Traveler signature applied	
Travel arranger signature applied	
APPROVALS and SURNAMES	
Assistant Secretary	N/A
AFTER OBTAINING A/S SURNAME, DELIVER PACKAGE TO ROOM 7318 FOR PROCESSING.	
Deputy Secretary	
Deputy Chief of Staff	Magallanes

*Use this form as a cover sheet for travel authorizations and vouchers submitted for approval.

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000SU3W
Travel Authorization Number:	TANUM0000SU3W	Trip Name:	Trip from Anchorage to Prudhoe Bay Deadhorse
TA Date:	08/01/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION APPROV
Purpose:	Mission (Operational)	Document Detail:	Accompany BSEE Director Scott Angelle on a tour of the North Slope to visit Hilcorp's Northstar oil facility , tour Pump Station 1 of the trans-Alaska pipeline system, visit Barrow to meet with Alaska Eskimo Whaling Commission members and the North Slope Borough officials. Costs incurred include commercial airfare from Anchorage to Deadhorse and Barrow. Other costs are M&IE, lodging, local transportation.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	,	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip
Number: 1

Purpose: Accompany BSEE Director Scott Angelle on a tour of the North Slope to visit Hilcorp's Northstar oil facility , tour Pump Station 1 of the trans-Alaska pipeline system, visit Barrow to meet with Alaska Eskimo Whaling Commission members and the North Slope Borough officials. Costs incurred include commercial airfare from Anchorage to Deadhorse and Barrow. Other costs are M&IE, lodging, local transportation.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
08/08/17	08/10/17	DEADHORSE, AK	Mission (Operational)	170.00 / 51.00

Document Totals

Total Expenses:	1,556.37
Reimbursable Expenses:	137.13
Non-Reimbursable Expenses:	1,419.24
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	985.19	.00
Lodging-PerDiem	340.00	.00
M&IE-PerDiem	127.50	.00
Mileage	9.63	.00
Transaction Fees	34.30	.00
Transportation	45.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,556.37	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Alaska Airlines	1003345243		985.19
COMM-CARR	Alaska Airlines	1003345243		.00
COMM-CARR	Alaska Airlines	1003345243		.00
LODGE	New Synxis	1003345243		340.00

Trip Itinerary

From: ANC-Anchorage, AK (USA) (IntL. Apt) TO: SCC-Prudhoe Bay / Deadhorse, AK (USA)

Air

Tuesday August 08, 2017

ANC-Anchorage, AK (USA) to SCC-Prudhoe Bay / Deadho

Aug 08 Alaska Airlines 50 — Duration: 1 Hour 39 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/08/2017 2:55PM — Prudhoe Bay / Deadhorse, AK (USA) 08/08/2017 4:34PM
Confirmation Number: DFPZWH

Flight Information
Distance 624 miles — Emissions 268.3 lbs of CO2
No Seat Assigned — Cost 985.19 USD

Hotel

New Synxis

123 E. LAKE COLLEEN DR 907-670-0600

Aug 08 Checking in: 08/08/2017 — Checking out: 08/10/2017
Total Rate: 340.00

Air

Thursday August 10, 2017

SCC-Prudhoe Bay / Deadho to BRW-Barrow, AK (USA) (Wi

Aug 10 Alaska Airlines 55 — Duration: 48 Minutes Nonstop
Prudhoe Bay / Deadhorse, AK (USA) 08/10/2017 10:06AM — Barrow, AK (USA) (Will Rogers Memorial) 08/10/2017 10:54AM
Confirmation Number: DFPZWH

Flight Information
Distance 203 miles — Emissions 107.6 lbs of CO2
No Seat Assigned

BRW-Barrow, AK (USA) (Wi to ANC-Anchorage, AK (USA)

Aug 10 Alaska Airlines 50 — Duration: 1 Hour 45 Minutes Nonstop
Barrow, AK (USA) (Will Rogers Memorial) 08/10/2017 7:04PM — Anchorage, AK (USA) (IntL. Apt) 08/10/2017 8:49PM
Confirmation Number: DFPZWH

Flight Information
Distance 722 miles — Emissions 310.5 lbs of CO2
No Seat Assigned

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 1,088.87 — Total Per Diem Expenses: 467.50

Date	Description	Category	Cost	Pay Method	Per Diem
08/01/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
08/01/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
08/08/2017	Airline Flight	Com. Carrier	985.19	GOVCC-C	
08/08/2017	Lodging	Lodging-PerDiem	170.00	GOVCC-C	*
Comment:	Conf Num: NANCYBREMER Cmt:				
08/08/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
08/09/2017	Lodging	Lodging-PerDiem	170.00	GOVCC-C	*
Comment:	Conf Num: NANCYBREMER Cmt:				
08/09/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
08/10/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
08/10/2017	POV-GOV Not Available	Mileage	9.63	REIMBURSABLE	
08/10/2017	Parking	Transportation	45.00	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 467.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
08/08/2017	170.00/ 51.00	170.00	170.00	38.25	38.25				
08/09/2017	170.00/ 51.00	170.00	170.00	51.00	51.00				
08/10/2017	170.00/ 51.00	0.00	0.00	38.25	38.25				

Other Authorizations

Trip#: 1

Other Authorization	Remarks
OTHER PRIVATELY-OWNED VEHICLE	
Contract fare used or No contract fare exists for city-pair market	

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	1,556.37
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 985.19	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 340.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 127.50	
Expense Category: Mileage	Fiscal Year: 2017	Amount: 9.63	
Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 34.30	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 45.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,556.37

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	1,419.24
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	137.13

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////		1,556.37

Totals by Payment Method

	GOVCC-C Total	1,419.24
	REIMBURSABLE Total	137.13

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
08/08/17	AIR	$985.19
08/10/17	1POC	$9.63

Audits

Audit Name	Result	Reason

Document History 10/12/2017 Authorization: TANUM0000SU3W-1

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/01/2017	3:11PMEST	STEPHEN WACKOWSKI	
			Net Adjustment:0.00	
AUTHORIZATION SIGNED	08/02/2017	9:53AMEST	MONSON, LESIA DIANNE	
			Net Adjustment:1,556.37	

ADJUSTED	08/02/2017	9:56AMEST	MONSON, LESIA DIANNE Net Adjustment:0.00
AUTHORIZATION APPROV	08/02/2017	9:57AMEST	MONSON, LESIA DIANNE Net Adjustment:0.00

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date:

Approver Name: _____

Approver Signature:

Date: _____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000SU3W-1
Travel Authorization Number:	TANUM0000SU3W	Trip Name:	Trip from Anchorage to Prudhoe Bay Deadhorse
TA Date:	08/01/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	CANCELLED
Purpose:	Mission (Operational)	Document Detail:	Accompany BSEE Director Scott Angelle on a tour of the North Slope to visit Hilcorp's Northstar oil facility , tour Pump Station 1 of the trans-Alaska pipeline system, visit Barrow to meet with Alaska Eskimo Whaling Commission members and the North Slope Borough officials. Costs incurred include commercial airfare from Anchorage to Deadhorse and Barrow. Other costs are M&IE, lodging, local transportation.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	,	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip
Number: 1

Purpose: Accompany BSEE Director Scott Angelle on a tour of the North Slope to visit Hilcorp's Northstar oil facility , tour Pump Station 1 of the trans-Alaska pipeline system, visit Barrow to meet with Alaska Eskimo Whaling Commission members and the North Slope Borough officials. Costs incurred include commercial airfare from Anchorage to Deadhorse and Barrow. Other costs are M&IE, lodging, local transportation.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
08/08/17	08/10/17	DEADHORSE, AK	Mission (Operational)	170.00 / 51.00

Document Totals

Total Expenses:	1,556.37
Reimbursable Expenses:	137.13
Non-Reimbursable Expenses:	1,419.24
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	985.19	.00
Lodging-PerDiem	340.00	.00
M&IE-PerDiem	127.50	.00
Mileage	9.63	.00
Transaction Fees	34.30	.00
Transportation	45.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,556.37	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Alaska Airlines	1003345243		985.19
LODGE	New Synxis	1003345243		340.00

Trip Itinerary

From: ANC-Anchorage, AK (USA) (IntL. Apt) TO: SCC-Prudhoe Bay / Deadhorse, AK (USA)

Air

Tuesday August 08, 2017

ANC-Anchorage, AK (USA) to SCC-Prudhoe Bay / Deadho

Aug 08 Alaska Airlines 50
Anchorage, AK (USA) (IntL. Apt) 08/08/2017 2:55PM
Confirmation Number: DFPZWH

Duration: 1 Hour 39 Minutes Nonstop
Prudhoe Bay / Deadhorse, AK (USA) 08/08/2017 4:34PM

Flight Information
Distance 624 miles
No Seat Assigned

Emissions 243.4 lbs of CO2
Cost 985.19 USD

Hotel

New Synxis

123 E. LAKE COLLEEN DR 907-670-0600

Aug 08 Checking in: 08/08/2017

Checking out: 08/10/2017
Total Rate: 340.00

Expenses

Trip#: 1 Total Non-Per Diem Expenses: 1,088.87 Total Per Diem Expenses: 467.50

Date	Description	Category	Cost	Pay Method	Per Diem
08/01/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
08/02/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
08/08/2017	Airline Flight	Com. Carrier	985.19	GOVCC-C	
08/08/2017	Lodging	Lodging-PerDiem	170.00	GOVCC-C	*
Comment:	Conf Num: NANCYBREMER Cmt:				
08/08/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
08/09/2017	Lodging	Lodging-PerDiem	170.00	GOVCC-C	*
Comment:	Conf Num: NANCYBREMER Cmt:				
08/09/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
08/10/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
08/10/2017	POV-GOV Not Available	Mileage	9.63	REIMBURSABLE	
08/10/2017	Parking	Transportation	45.00	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 467.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D	Conf%
08/08/2017	170.00/ 51.00	170.00	170.00	38.25	38.25		
08/09/2017	170.00/ 51.00	170.00	170.00	51.00	51.00		
08/10/2017	170.00/ 51.00	0.00	0.00	38.25	38.25		

Other Authorizations

Trip#: 1

Other Authorization	Remarks
OTHER PRIVATELY-OWNED VEHICLE	
Contract fare used or No contract fare exists for city-pair market	

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	1,556.37
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 985.19	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 340.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 127.50	
Expense Category: Mileage	Fiscal Year: 2017	Amount: 9.63	
Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 34.30	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 45.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,556.37

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	1,419.24
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	137.13

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////		1,556.37

Totals by Payment Method

GOVCC-C Total	1,419.24
REIMBURSABLE Total	137.13

Attachments Attachments Exists

Receipt Checklist

Date	Description	Cost
08/08/17	AIR	$985.19
08/10/17	1POC	$9.63

Audits

Audit Name	Result	Reason

Document History 10/12/2017 Authorization: TANUM0000SU3W-1

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	09/08/2017	11:20AMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	
CANCELLED	09/08/2017	11:20AMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature: _____

Date: _____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000SU3W
Travel Authorization Number:	TANUM0000SU3W	Trip Name:	Trip from Anchorage to Prudhoe Bay Deadhorse
TA Date:	08/01/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION SIGNED
Purpose:	Mission (Operational)	Document Detail:	Accompany BSEE Director Scott Angelle on a tour of the North Slope to visit Hilcorp's Northstar oil facility , tour Pump Station 1 of the trans-Alaska pipeline system, visit Barrow to meet with Alaska Eskimo Whaling Commission members and the North Slope Borough officials. Costs incurred include commercial airfare from Anchorage to Deadhorse and Barrow. Other costs are M&IE, lodging, local transportation.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	,	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip
Number: 1

Purpose: Accompany BSEE Director Scott Angelle on a tour of the North Slope to visit Hilcorp's Northstar oil facility , tour Pump Station 1 of the trans-Alaska pipeline system, visit Barrow to meet with Alaska Eskimo Whaling Commission members and the North Slope Borough officials. Costs incurred include commercial airfare from Anchorage to Deadhorse and Barrow. Other costs are M&IE, lodging, local transportation.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
08/08/17	08/10/17	DEADHORSE, AK	Mission (Operational)	170.00 / 51.00

Document Totals

Total Expenses:	1,556.37
Reimbursable Expenses:	137.13
Non-Reimbursable Expenses:	1,419.24
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	985.19	.00
Lodging-PerDiem	340.00	.00
M&IE-PerDiem	127.50	.00
Mileage	9.63	.00
Transaction Fees	34.30	.00
Transportation	45.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,556.37	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Alaska Airlines	1003345243		985.19
COMM-CARR	Alaska Airlines	1003345243		.00
COMM-CARR	Alaska Airlines	1003345243		.00
LODGE	New Synxis	1003345243		340.00

Trip Itinerary

No Itinerary Available

Expenses

Trip#: 1 Total Non-Per Diem Expenses: 103.68 Total Per Diem Expenses: 127.50

Date	Description	Category	Cost	Pay Method	Per Diem
08/01/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
08/01/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
08/08/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
08/09/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
08/10/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
08/10/2017	POV-GOV Not Available	Mileage	9.63	REIMBURSABLE	
08/10/2017	Parking	Transportation	45.00	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 467.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
08/08/2017	170.00/ 51.00	170.00	170.00	38.25	38.25				
08/09/2017	170.00/ 51.00	170.00	170.00	51.00	51.00				
08/10/2017	170.00/ 51.00	0.00	0.00	38.25	38.25				

Other Authorizations

Trip#: 1

Other Authorization	Remarks
OTHER PRIVATELY-OWNED VEHICLE	
Contract fare used or No contract fare exists for city-pair market	

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	1,556.37
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 985.19	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 340.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 127.50	
Expense Category: Mileage	Fiscal Year: 2017	Amount: 9.63	
Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 34.30	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 45.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,556.37

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	1,419.24
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	137.13

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////		1,556.37

Totals by Payment Method

GOVCC-C Total	1,419.24
REIMBURSABLE Total	137.13

Attachments	Attachments Exists

Receipt Checklist

Date	Description	Cost
08/10/17	1POC	$9.63

Audits

Audit Name	Result	Reason

Document History 10/12/2017 Authorization: TANUM0000SU3W-1

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/01/2017	3:11PMEST	STEPHEN WACKOWSKI Net Adjustment:0.00	
AUTHORIZATION SIGNED	08/02/2017	9:53AMEST	MONSON, LESIA DIANNE Net Adjustment:1,556.37	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:	
Traveler/Preparer Signature:	_____
Date:	_____
Approver Name:	
Approver Signature:	_____
Date:	

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000T1B0
Travel Authorization Number:	TANUM0000T1B0	Trip Name:	Trip from Anchorage to Fairbanks and Chicken
TA Date:	08/09/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION APPROV
Purpose:	Mission (Operational)	Document Detail:	I am requesting authorization to travel to Chicken (Tok), AK tomorrow to accompany BLM AIM/inspection teams in the 40 mile mining district. We have some ongoing issues on how BLM is treating independent placer miners in the district and I feel there is some need for some direct oversight. These issues were highlighted in Kate MacGregor's trip last week. ASLM directed trip to accompany BLM field teams for 40 mile miner inspection work. Weather window and helicopter availability (for Chicken-based field site visits) not realized until this morning, thus the late notice for travel approval. Travel would be for 1 or 2 days. The use of a DOI fleet aircraft is necessary because there are no commercial flights into Chicken. Costs incurred will include: commercial round trip airfare from Anchorage to Fairbanks, cost for use of fleet aircraft from Fairbanks to Chicken, AK, BLM facility will be used for lodging so no additional cost to govt, local transportation, and M&IE.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	,	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: I am requesting authorization to travel to Chicken (Tok), AK tomorrow to accompany BLM AIM/inspection teams in the 40 mile mining district. We have some ongoing issues on how BLM is treating independent placer miners in the district and I feel there is some need for some direct oversight. These issues were highlighted in Kate MacGregor's trip last week. ASLM directed trip to accompany BLM field teams for 40 mile miner inspection work. Weather window and helicopter availability (for Chicken-based field site visits) not realized until this morning, thus the late notice for travel approval. Travel would be for 1 or 2 days. The use of a DOI fleet aircraft is necessary because there are no commercial flights into Chicken. Costs incurred will include: commercial round trip airfare from Anchorage to Fairbanks, cost for use of fleet aircraft from Fairbanks to Chicken, AK, BLM facility will be used for lodging so no additional cost to govt, local transportation, and M&IE.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
08/10/17	08/11/17	TOK, AK	Mission (Operational)	99.00 / 97.00

Document Totals

Total Expenses:	2,039.51
Reimbursable Expenses:	155.14
Non-Reimbursable Expenses:	1,884.37
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	236.32	.00
M&IE-PerDiem	145.50	.00
Mileage	9.64	.00
Transaction Fees	34.30	.00
Transportation	1,599.00	.00

Transxn Fees	14.75	.00
Total Expenses:	2,039.51	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Corvus Airlines	1003374984		236.32
COMM-CARR	Alaska Airlines	1003374984		.00

Trip Itinerary

From: ANC-Anchorage, AK (USA) (IntL. Apt) TO: FAI-Fairbanks, AK (USA) (IntL. Apt)

Air

Thursday August 10, 2017

ANC-Anchorage, AK (USA) to FAI-Fairbanks, AK (USA)

Aug 10 Corvus Airlines 900
Anchorage, AK (USA) (IntL. Apt) 08/10/2017 6:00AM
Confirmation Number: ALTTGT

Duration: 1 Hour 11 Minutes Nonstop
Fairbanks, AK (USA) (IntL. Apt) 08/10/2017 7:11AM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 137.8 lbs of CO2
Cost 236.32 USD

ANC-Anchorage, AK (USA) to FAI-Fairbanks, AK (USA)

Aug 10 Corvus Airlines 900
Anchorage, AK (USA) (IntL. Apt) 08/10/2017 6:00AM
Confirmation Number: ALTTGT

Duration: 1 Hour 11 Minutes Nonstop
Fairbanks, AK (USA) (IntL. Apt) 08/10/2017 7:11AM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 137.8 lbs of CO2
Cost 236.32 USD

Friday August 11, 2017

FAI-Fairbanks, AK (USA) to ANC-Anchorage, AK (USA)

Aug 11 Alaska Airlines 55
Fairbanks, AK (USA) (IntL. Apt) 08/11/2017 2:00PM
Confirmation Number: XNQMEX

Duration: 1 Hour Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/11/2017 3:00PM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 137.8 lbs of CO2

FAI-Fairbanks, AK (USA) to ANC-Anchorage, AK (USA)

Aug 11 Alaska Airlines 55
Fairbanks, AK (USA) (IntL. Apt) 08/11/2017 2:00PM
Confirmation Number: XNQMEX

Duration: 1 Hour Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/11/2017 3:00PM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 137.8 lbs of CO2

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	1,894.01	Total Per Diem Expenses:	145.50
Date	Description	Category	Cost	Pay Method	Per Diem
08/09/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
08/09/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
08/10/2017	Airline Flight	Com. Carrier	236.32	GOVCC-C	
08/10/2017	M&IE	M&IE-PerDiem	72.75	REIMBURSABLE	*
08/10/2017	POV-GOV Not Available	Mileage	4.82	REIMBURSABLE	
08/10/2017	Other Transportation	Transportation	1,569.00	GOVCC-C	
Comment:	NPS N473YC Cessna 206				

08/11/2017	M&IE	M&IE-PerDiem	72.75	REIMBURSABLE	*
08/11/2017	POV-GOV Not Available	Mileage	4.82	REIMBURSABLE	
08/11/2017	Parking	Transportation	30.00	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 145.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
08/10/2017	99.00/ 97.00	0.00	0.00	72.75	72.75				
08/11/2017	99.00/ 97.00	0.00	0.00	72.75	72.75				

Other Authorizations

Trip#: 1

Other Authorization	Remarks
OTHER PRIVATELY-OWNED VEHICLE	
No hotel booking - hotel not required	
Contract fare used or No contract fare exists for city-pair market	
ACTUAL EXPENSE	

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	2,039.51
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 236.32	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 145.50	
Expense Category: Mileage	Fiscal Year: 2017	Amount: 9.64	
Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 34.30	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 1,599.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	2,039.51

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	1,884.37
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	155.14

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////		2,039.51

Totals by Payment Method

	GOVCC-C Total	1,884.37
	REIMBURSABLE Total	155.14

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
08/10/17	AIR	$236.32
08/10/17	1POC	$4.82
08/11/17	1POC	$4.82

Audits

Audit Name	Result	Reason

Document History 10/12/2017 Authorization: TANUM0000T1B0

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/09/2017	2:05PMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	
AUTHORIZATION SIGNED	08/09/2017	6:11PMEST	MONSON, LESIA DIANNE	
			Net Adjustment:2,039.51	
ADJUSTED	08/09/2017	6:12PMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	
AUTHORIZATION APPROV	08/09/2017	6:12PMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name:

Approver Signature: _____

Date:

Monson, Lesia <lesia_monson@ios.doi.gov>

Re: Travel authorization - Chicken Alaska

1 message

Monson, Lesia <lesia_monson@ios.doi.gov> Wed, Aug 9, 2017 at 5:04 PM
To: "Bradley, Margaret" <margaret_bradley@ios.doi.gov>
Cc: Stephen Wackowski <steve_wackowski@ios.doi.gov>, Debbie Cousins <debbie_cousins@ios.doi.gov>

Hi Margaret,

Attached is Steve's travel authorization for a trip to Chicken, AK tomorrow. His travel is scheduled to begin very early tomorrow morning. He needs to be on a commercial flight out of Anchorage that is scheduled to depart at 6:00am.

Due to the early departure tomorrow morning, our travel agency El Sol requires approval prior to 5pm this evening to issue the airline ticket. On Steve's direction, I will go ahead and authorize this TA so we can get that ticket issued. If for any reason this trip does not get approved prior to his departure tomorrow morning, Steve will cancel the ticket and the airfare will be refunded. I'll then cancel the TA as well as the NPS fleet aircraft we've obtained to fly Steve into the Forty Mile mining region.

Is the process changing regarding getting email pre-approval from Downey? Normally we would use her email pre-approval to proceed on short notice trips like this one.

The reason it's such short notice is: ASLM directed trip to accompany BLM field teams for 40 mile miner inspection work. Weather window and helicopter availability (for Chicken-based field site visits) not realized until this morning.

Lesia Monson
Department of the Interior
Office of the Secretary
1689 C Street, Suite 100
Anchorage, AK 99501
907-271-5485

On Wed, Aug 9, 2017 at 12:02 PM, Bradley, Margaret <margaret_bradley@ios.doi.gov> wrote:
That would be great. That's the easiest way for me to get this travel into consideration. We can amend if need be. Thank you!

Margaret Bradley
Senior Advisor
Office of the Executive Secretariat
U.S. Department of the Interior
Room 7318
202-208-4523

On Wed, Aug 9, 2017 at 4:01 PM, Monson, Lesia <lesia_monson@ios.doi.gov> wrote:
Just talked to Steve about this. He's trying to get a fleet aircraft to take him there and I'm waiting on the cost of that option right now. I could submit it with the cost it would take to drive and note the possibility of using the aircraft - not yet knowing the cost?

Lesia Monson
Department of the Interior
Office of the Secretary
1689 C Street, Suite 100
Anchorage, AK 99501
907-271-5485

On Wed, Aug 9, 2017 at 11:37 AM, Bradley, Margaret <margaret_bradley@ios.doi.gov> wrote:

Hi Lesia,

Can you please put together a travel authorization for this travel and send it to me ASAP?

Thanks,
Margaret

Margaret Bradley
Senior Advisor
Office of the Executive Secretariat
U.S. Department of the Interior
Room 7318
202-208-4523

-------- Forwarded message --------
From: **Downey Magallanes** <downey_magallanes@ios.doi.gov>
Date: Wed, Aug 9, 2017 at 3:24 PM
Subject: Fwd: Travel authorization - Chicken Alaska
To: margaret_bradley@ios.doi.gov

Begin forwarded message:

> **From:** "Wackowski, Stephen" <stephen_wackowski@ios.doi.gov>
> **Date:** August 9, 2017 at 3:21:04 PM EDT
> **To:** Downey Magallanes <downey_magallanes@ios.doi.gov>, Lesia Monson <lesia_monson@ios.doi.gov>, "Cousins, Debbie" <debbie_cousins@ios.doi.gov>
> **Subject: Travel authorization - Chicken Alaska**
>
> Downey-
>
> Apologize for the last minute notice on this...I am requesting authorization to travel to Chicken, AK tomorrow to accompany BLM AIM/inspection teams in the 40 mile mining district. We have some ongoing issues on how BLM is treating independent placer miners in the district and I feel there is some need for some direct oversight. These issues were highlighted in Kate's trip last week.
>
> Travel would be for 1 or 2 days. The most expensive option is below but I am working some options for cheaper travel by using a gov't vehicle or DoI aircraft.
>
> POV mileage to Chicken Alaska: $424
> BLM facility will be used for lodging (free)
> Per diem: $124
> **Total: $548**
>
> Thanks,
>
> Steve
>
> --
> Senior Adviser for Alaskan Affairs
> Department of the Interior
> 1689 C Street, Suite 100
> Anchorage, AK 99501
> 907-271-5485

Wackowski TA Chicken.pdf
254K

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000T1B0
Travel Authorization Number:	TANUM0000T1B0	Trip Name:	Trip from Anchorage to Fairbanks and Chicken
TA Date:	08/09/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	I am requesting authorization to travel to Chicken (Tok), AK tomorrow to accompany BLM AIM/inspection teams in the 40 mile mining district. We have some ongoing issues on how BLM is treating independent placer miners in the district and I feel there is some need for some direct oversight. These issues were highlighted in Kate MacGregor's trip last week. ASLM directed trip to accompany BLM field teams for 40 mile miner inspection work. Weather window and helicopter availability (for Chicken-based field site visits) not realized until this morning, thus the late notice for travel approval. Travel would be for 1 or 2 days. The use of a DOI fleet aircraft is necessary because there are no commercial flights into Chicken. Costs incurred will include: commercial round trip airfare from Anchorage to Fairbanks, cost for use of fleet aircraft from Fairbanks to Chicken, AK, BLM facility will be used for lodging so no additional cost to govt, local transportation, and M&IE
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS DOI GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	,	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: Selected Trip

1

Purpose: I am requesting authorization to travel to Chicken (Tok), AK tomorrow to accompany BLM AIM/inspection teams in the 40 mile mining district. We have some ongoing issues on how BLM is treating independent placer miners in the district and I feel there is some need for some direct oversight. These issues were highlighted in Kate MacGregor's trip last week. ASLM directed trip to accompany BLM field teams for 40 mile miner inspection work. Weather window and helicopter availability (for Chicken-based field site visits) not realized until this morning, thus the late notice for travel approval. Travel would be for 1 or 2 days. The use of a DOI fleet aircraft is necessary because there are no commercial flights into Chicken. Costs incurred will include: commercial round trip airfare from Anchorage to Fairbanks, cost for use of fleet aircraft from Fairbanks to Chicken, AK, BLM facility will be used for lodging so no additional cost to govt, local transportation, and M&IE.

Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
08/10/17	08/11/17	TOK, AK	Mission (Operational)	99.00 / 97.00

Document Totals

Total Expenses:	2,039.51
Reimbursable Expenses:	155.14
Non-Reimbursable Expenses:	1,884.37
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	236.32	.00
M&IE-PerDiem	145.50	.00
Mileage	9.64	.00
Transaction Fees	34.30	.00
Transportation	1,599.00	.00

Transxn Fees	14.75	.00
Total Expenses:	2,039.51	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Corvus Airlines	1003374984		236.32
COMM-CARR	Alaska Airlines	1003374984		.00

Trip Itinerary

From: ANC-Anchorage, AK (USA) (IntL. Apt) TO: FAI-Fairbanks, AK (USA) (IntL. Apt)

Air

Thursday August 10, 2017

ANC-Anchorage, AK (USA) to FAI-Fairbanks, AK (USA)

Aug 10 Corvus Airlines 900
Anchorage, AK (USA) (IntL. Apt) 08/10/2017 6:00AM
Confirmation Number: ALTTGT

Duration: 1 Hour 11 Minutes Nonstop
Fairbanks, AK (USA) (IntL. Apt) 08/10/2017 7:11AM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 137.8 lbs of CO2
Cost 236.32 USD

ANC-Anchorage, AK (USA) to FAI-Fairbanks, AK (USA)

Aug 10 Corvus Airlines 900
Anchorage, AK (USA) (IntL. Apt) 08/10/2017 6:00AM
Confirmation Number: ALTTGT

Duration: 1 Hour 11 Minutes Nonstop
Fairbanks, AK (USA) (IntL. Apt) 08/10/2017 7:11AM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 137.8 lbs of CO2
Cost 236.32 USD

Friday August 11, 2017

FAI-Fairbanks, AK (USA) to ANC-Anchorage, AK (USA)

Aug 11 Alaska Airlines 55
Fairbanks, AK (USA) (IntL. Apt) 08/11/2017 2:00PM
Confirmation Number: XNQMEX

Duration: 1 Hour Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/11/2017 3:00PM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 137.8 lbs of CO2

FAI-Fairbanks, AK (USA) to ANC-Anchorage, AK (USA)

Aug 11 Alaska Airlines 55
Fairbanks, AK (USA) (IntL. Apt) 08/11/2017 2:00PM
Confirmation Number: XNQMEX

Duration: 1 Hour Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/11/2017 3:00PM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 137.8 lbs of CO2

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 1,894.01 — Total Per Diem Expenses: 145.50

Date	Description	Category	Cost	Pay Method	Per Diem
08/09/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
08/09/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
08/10/2017	Airline Flight	Com. Carrier	236.32	GOVCC-C	
08/10/2017	M&IE	M&IE-PerDiem	72.75	REIMBURSABLE	*
08/10/2017	POV-GOV Not Available	Mileage	4.82	REIMBURSABLE	
08/10/2017	Other Transportation	Transportation	1,569.00	GOVCC-C	
Comment:	NPS N473YC Cessna 206				

08/11/2017	M&IE	M&IE-PerDiem	72.75	REIMBURSABLE	*
08/11/2017	POV-GOV Not Available	Mileage	4.82	REIMBURSABLE	
08/11/2017	Parking	Transportation	30.00	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 145.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
08/10/2017	99.00/97.00	0.00	0.00	72.75	72.75				
08/11/2017	99.00/97.00	0.00	0.00	72.75	72.75				

Other Authorizations

Trip#: 1

Other Authorization	Remarks
OTHER PRIVATELY-OWNED VEHICLE	
No hotel booking - hotel not required	
Contract fare used or No contract fare exists for city-pair market	
ACTUAL EXPENSE	

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	2,039.51
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 236.32	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 145.50	
Expense Category: Mileage	Fiscal Year: 2017	Amount: 9.64	
Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 34.30	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 1,599.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	2,039.51

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	1,884.37
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	155.14

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	2,039.51

Totals by Payment Method

GOVCC-C Total	1,884.37
REIMBURSABLE Total	155.14

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
08/10/17	AIR	$236.32
08/10/17	IPOC	$4.82
08/11/17	IPOC	$4.82

Audits

Audit Name	Result	Reason

Document History 08/09/2017 Authorization: TANUM0000T1B0

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/09/2017	2:05PMEST	MONSON, LESIA DIANNE	
			Net Adjustment 0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:	LesiaMonson
Traveler/Preparer Signature:	LesiaMonson
Date:	8/9/17
Approver Name:	
Approver Signature:	
Date:	

Monson, Lesia <lesia_monson@ios.doi.gov>

Re: Chicken trip

1 message

Monson, Lesia <lesia_monson@ios.doi.gov> Wed, Aug 9, 2017 at 1:55 PM
To: "Davis, Richard" <richard_davis@ios.doi.gov>
Cc: "Wackowski, Stephen" <stephen_wackowski@ios.doi.gov>, Margaret Bradley <margaret_bradley@ios.doi.gov>

We want to proceed, with the caveat that we are still waiting for travel authorization from DC and don't expect it before tomorrow morning. That means there's a remote chance we'll need to cancel the trip before Steve boards his commercial flight out of Anchorage first thing in the morning.

You mentioned we can plan directly with the pilot/manager moving forward. Can you provide his contact info?

Our cost code is:

DS10300000/DP.10301/17XD4523WS/DWSN00000.000000

Thank you!
Lesia

Lesia Monson
Department of the Interior
Office of the Secretary
1689 C Street, Suite 100
Anchorage, AK 99501
907-271-5485

On Wed, Aug 9, 2017 at 1:25 PM, Davis, Richard <richard_davis@ios.doi.gov> wrote:

> I spoke to Fish and Wildlife and the National Park and an OAS pilot in Anchorage.
> Given the weather forecast, the Cessna 185 out of Anchorage may not make it to Chicken.
> The Cessna 206 (N473YC) and a pilot in Fairbanks are available tomorrow and Friday.
> The flight time is 1 hour and 30 minutes to Chicken from Fairbanks.
> Assuming a drop off and return for pick-up the following day we're looking at $1,569 + commercial from ANC-FAI.
>
> The Pilot and Aviation Manager are standing by for your decision.

--
Richard Davis
Flight Coordination Specialist
Office of Aviation Services
Department of the Interior
300 E. Mallard Dr., Suite 180
Boise Idaho 83706
(208) 334-9315

Travel Itinerary

TRIP OVERVIEW

Trip Name: Trip from Anchorage to Fairbanks

Start Date: August 10, 2017

End Date: August 11, 2017

Created: August 09, 2017, STEPHEN WACKOWSKI *(Modified: August 09, 2017)*

Description: (No Description Available)

Agency Record Locator: XZRVPR

Travelers need to watch their email for the ticketed/invoiced itinerary (usually sent 48 hours prior to trip departure). If the ticketed/invoiced itinerary is not received, travelers need to follow up with the DOI Travel help desk (855-847-6398, option 1) to ensure a ticket has been issued.

Passengers: Stephen M Wackowski

Total Estimated Cost: $236.32 USD

Agency Name: EL SOL - DOI

RESERVATIONS

Thursday, August 10, 2017

Flight **Anchorage, AK** (ANC) to **Fairbanks, AK** (FAI)

Corvus Airlines 900

Departure: 06:00 AM
Seat: No seat assignment
Anchorage Intl Arpt (ANC)
Terminal: SOUTH - DOMESTIC
Duration: 1 hour, 11 minutes
Nonstop

Arrival: 07:11 AM
Fairbanks Intl Arpt (FAI)

Confirmation: AVQNOQ
Status: **Confirmed**
Air Frequent Flyer Number: (b) (6)

Additional Details
Aircraft: DHC8 Dash 8
E-Ticket
Emissions: 137.8 lbs CO_2
Cabin: Economy (M)

Distance: 260 miles

Meal: Refreshment

Friday, August 11, 2017

Flight **Fairbanks, AK** (FAI) to **Anchorage, AK** (ANC)

Alaska Airlines 55

Departure: 02:00 PM
Seat: 12C (Confirmed)
Fairbanks Intl Arpt (FAI)
Duration: 1 hour
Nonstop

Arrival: 03:00 PM
Anchorage Intl Arpt (ANC)
Terminal: SOUTH - DOMESTIC

Additional Details
Aircraft: Boeing 737-800
E-Ticket
Emissions: 137.8 lbs CO_2
Cabin: Economy (V)

Confirmation: PSGIGZ
Status: **Confirmed**
Air Frequent Flyer Number: (b) (6)

Distance: 260 miles

TOTAL ESTIMATED COST

Air View Fare Rules

Airfare quoted amount:	**$202.80** USD
Taxes and fees:	**$33.52** USD
Total Estimated Cost:	**$236.32** USD

Restrictions

Quote: **VALID AS**

TICKET NOT YET ISSUED. AIRFARE QUOTED IN ITINERARY IS NOT GUARANTEED UNTIL TICKETS ARE ISSUED.

REMARKS

NO FARE IS GUARANTEED UNTIL TICKETED
ONLY FARE GUARANTEED IS YCA AND -CA FARES
EL SOL TRAVEL OFFICE INFORMATION***
**********IMPORTANT TRAVELER INFORMATION********
ONLINE TECHNICAL SUPPORT CALL...1-855-847-6398 PROMPT 1
EL SOL TRAVEL RESERVATION NUMBERS
OFFICE HOURS ARE MON-FRI 8A-6PM CLOSED GOVT HOLIDAYS
TOLL FREE RESERVATIONS NUMBER...1-855-847-6398
EMERGENCY TRAVEL AFTER HOURS....1-855-847-6398
FOR EMERGENCY ASSISTANCE OUTSIDE OF THE UNITED STATES
CALL 1-855-847-6398 OR COLLECT 1-907-565-4400
ENSURE THAT ALL RESERVATIONS AND ESTIMATED COSTS LISTED
ABOVE ARE CORRECT AND MATCH WHAT IS LISTED IN TRAVEL
AUTHORIZATION.
CHECK-IN TIMES ARE 90 MINUTES PRIOR FOR DOMESTIC FLIGHTS
OR 120 MINUTES FOR INTERNATIONAL FLIGHTS
CHECK CARRIER WEB SITE FOR CHANGE/CANCEL AND BAGGAGE POLICIES

Document Header Information

Document Type:	Voucher	Document Name:	TV0000L5C8
Travel Authorization Number:	TANUM0000T1B0	Trip Name:	Trip from Anchorage to Fairbanks and Chicken
TA Date:	08/22/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail	Traveled to Chicken (Tok), AK to accompany BLM AIM/inspection teams in the 40 mile mining district. Weather window and helicopter availability (for Chicken-based field site visits) not realized until the morning prior to the trip, thus the late notice for travel approval. Travel was for one day, since the work completed sooner than anticipated. The use of a DOI fleet aircraft round trip Fairbanks - Chicken was necessary because there were no commercial flights into Chicken. The Alaska Field Office paid for the use of the NPS fleet aircraft using our WCF account code in the FBMS financial system. See attached memo. The final cost was less than predicted for a total of $573.50. Costs incurred include: commercial round trip airfare from Anchorage to Fairbanks, cost for use of fleet aircraft round trip from Fairbanks to Chicken, AK, local transportation, and M&IE.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	,	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Traveled to Chicken (Tok), AK to accompany BLM AIM/inspection teams in the 40 mile mining district. Weather window and helicopter availability (for Chicken-based field site visits) not realized until the morning prior to the trip, thus the late notice for travel approval. Travel was for one day, since the work completed sooner than anticipated. The use of a DOI fleet aircraft round trip Fairbanks - Chicken was necessary because there were no commercial flights into Chicken. The Alaska Field Office paid for the use of the NPS fleet aircraft using our WCF account code in the FBMS financial system. See attached memo. The final cost was less than predicted for a total of $573.50. Costs incurred include: commercial round trip airfare from Anchorage to Fairbanks, cost for use of fleet aircraft round trip from Fairbanks to Chicken, AK, local transportation, and M&IE.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
08/10/17	08/10/17	TOK, AK	Mission (Operational)	99.00 / 97.00

Document Totals

Total Expenses:	954.25
Reimbursable Expenses:	82.38
Non-Reimbursable Expenses:	871.87
Advance Applied:	.00
Net to Traveler:	82.38
Net to Government:	871.87
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	236.32	.00
M&IE-PerDiem	72.75	.00
Mileage	9.63	.00
Transaction Fees	34.30	.00

Transportation	586.50	.00
Transxn Fees	14.75	.00
Total Expenses	954.25	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Corvus Airlines	1003374984		236.32
COMM-CARR	Alaska Airlines	1003374984		.00
COMM-CARR	Alaska Airlines	1003374984		.00
COMM-CARR	Corvus Airlines	1003374984		.00
COMM-CARR	Alaska Airlines	1003374984		.00

Trip Itinerary

From: ANC-Anchorage, AK (USA) (IntL. Apt) TO: FAI-Fairbanks, AK (USA) (IntL. Apt)

Air

Thursday August 10, 2017

ANC-Anchorage, AK (USA) to FAI-Fairbanks, AK (USA)

Aug 10 Corvus Airlines 900
Anchorage, AK (USA) (IntL. Apt) 08/10/2017 6:00AM
Confirmation Number: ALTTGT

Duration: 1 Hour 11 Minutes Nonstop
Fairbanks, AK (USA) (IntL. Apt) 08/10/2017 7:11AM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 137.8 lbs of CO2
Cost 236.32 USD

ANC-Anchorage, AK (USA) to FAI-Fairbanks, AK (USA)

Aug 10 Corvus Airlines 900
Anchorage, AK (USA) (IntL. Apt) 08/10/2017 6:00AM
Confirmation Number: ALTTGT

Duration: 1 Hour 11 Minutes Nonstop
Fairbanks, AK (USA) (IntL. Apt) 08/10/2017 7:11AM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 137.8 lbs of CO2
Cost 236.32 USD

ANC-Anchorage, AK (USA) to FAI-Fairbanks, AK (USA)

Aug 10 Corvus Airlines 918
Anchorage, AK (USA) (IntL. Apt) 08/10/2017 9:20AM
Confirmation Number: ALTTGT

Duration: 1 Hour 10 Minutes Nonstop
Fairbanks, AK (USA) (IntL. Apt) 08/10/2017 10:30AM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 101.4 lbs of CO2

ANC-Anchorage, AK (USA) to FAI-Fairbanks, AK (USA)

Aug 10 Corvus Airlines 918
Anchorage, AK (USA) (IntL. Apt) 08/10/2017 9:20AM
Confirmation Number: ALTTGT

Duration: 1 Hour 10 Minutes Nonstop
Fairbanks, AK (USA) (IntL. Apt) 08/10/2017 10:30AM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 101.4 lbs of CO2

FAI-Fairbanks, AK (USA) to ANC-Anchorage, AK (USA)

Aug 10 Alaska Airlines 2812
Fairbanks, AK (USA) (IntL. Apt) 08/10/2017 9:30PM
Confirmation Number: XNQMEX

Duration: 1 Hour 2 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/10/2017 10:32PM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 101.4 lbs of CO2

FAI-Fairbanks, AK (USA) to ANC-Anchorage, AK (USA)

Aug 10 Alaska Airlines 2812
Fairbanks, AK (USA) (IntL. Apt) 08/10/2017 9:30PM

Duration: 1 Hour 2 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/10/2017 10:32PM

Confirmation Number: XNQMEX

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 101.4 lbs of CO2

Friday August 11, 2017

FAI-Fairbanks, AK (USA) to ANC-Anchorage, AK (USA)

Aug 11 Alaska Airlines 55
Fairbanks, AK (USA) (IntL. Apt) 08/11/2017 2:00PM
Confirmation Number: XNQMEX

Duration: 1 Hour Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/11/2017 3:00PM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 101.4 lbs of CO2

FAI-Fairbanks, AK (USA) to ANC-Anchorage, AK (USA)

Aug 11 Alaska Airlines 55
Fairbanks, AK (USA) (IntL. Apt) 08/11/2017 2:00PM
Confirmation Number: XNQMEX

Duration: 1 Hour Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/11/2017 3:00PM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 101.4 lbs of CO2

FAI-Fairbanks, AK (USA) to ANC-Anchorage, AK (USA)

Aug 11 Alaska Airlines 55
Fairbanks, AK (USA) (IntL. Apt) 08/11/2017 2:00PM
Confirmation Number: XNQMEX

Duration: 1 Hour Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/11/2017 3:00PM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 101.4 lbs of CO2

FAI-Fairbanks, AK (USA) to ANC-Anchorage, AK (USA)

Aug 11 Alaska Airlines 55
Fairbanks, AK (USA) (IntL. Apt) 08/11/2017 2:00PM
Confirmation Number: XNQMEX

Duration: 1 Hour Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/11/2017 3:00PM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 101.4 lbs of CO2

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 881.50 — Total Per Diem Expenses: 72.75

Date	Description	Category	Cost	Pay Method	Per Diem
08/10/2017	Airline Flight	Com. Carrier	236.32	GOVCC-C	•
08/10/2017	M&IE	M&IE-PerDiem	72.75	REIMBURSABLE	•
08/10/2017	POV-GOV Not Available	Mileage	9.63	REIMBURSABLE	•
08/10/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	•
Comment: SB ATRS Domestic w-Air-Rail					
08/10/2017	Other Transportation	Transportation	573.50	GOVCC-C	•
Comment: NPS N473YC Cessna 206 - paid for through FBMS financial system using OS-AK funds.					
08/10/2017	Parking	Transportation	13.00	GOVCC-C	•
08/22/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	•

Per Diem Allowances

Trip#: 1 — Total Per Diem Allowances: 72.75

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
08/10/2017	99.00/ 97.00	0.00	0.00	72.75	72.75	•			

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	954.25
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 236.32	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 72.75	
Expense Category: Mileage	Fiscal Year: 2017	Amount: 9.63	
Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 34.30	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 586.50	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	954.25

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	871.87
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	82.38

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	954.25

Totals by Payment Method

GOVCC-C Total	871.87
REIMBURSABLE Total	82.38

Attachments Attachments Exists

Receipt Checklist

Date	Description	Cost
08/10/17	AIR Airline Flight	$236.32

Audits

Audit Name	Result	Reason

Document History 08/28/2017 Voucher: TV0000L5C8

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/22/2017	12:03PM EST	MONSON, LESIA DIANNE Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: Steve Wackowski

Traveler/Preparer Signature:

Date: 8/28/17

Approver Name: Donna Magallanes

Approver Signature:

Date: 9/12/17

Memorandum

To: Downey Magallanes

From: Lesia Monson for Steve Wackowski

Subject: Request Approval for Use of Non-Contract Airfare

Steve Wackowski traveled to Chicken, AK on August 10th, 2017, on a trip which required immediate authorization. Steve needed to accompany BLM Assessment, Inventory, and Monitoring (AIM)/inspection teams in the 40 mile mining district. The weather window and helicopter availability for the Chicken-based field site visits were not realized until the morning prior to the trip, thus the late notice for travel approval.

Steve traveled round trip from Anchorage to Fairbanks via a commercial common carrier, Corvus/Ravn Alaska. Chicken, AK was not accessible by commercial air companies, so a NPS fleet aircraft was acquired in order to get Steve from Fairbanks to Chicken in time for the inspections. The aircraft also returned him to Fairbanks at the end of the day. The Alaska Field Office paid for this flight using our WCF account code: DS10300000/DP.10301/17XD4523WS/DWSN00000.000000. The cost for the use of the fleet aircraft is $715.99. The travel documentation notes this cost in the Expense Details section, although it was paid directly to NPS via the FBMS payment structure, not via a credit card.

Driving via rental car from Fairbanks was not considered an option because the drive from Fairbanks to Chicken, one-way, is over 5 hours. The inspections would have concluded by the time Steve arrived.

Approved D Magallanes Disapproved_____

El Sol Travel

El Sol Travel
Phone: 907-565-4400
ELSOLALASKA@ELSOLTRAVEL.NET

Electronic Invoice

Prepared For:
WACKOWSKI/STEPHEN M

Ref: TANUM0000T1B0

SALES PERSON	RC
INVOICE NUMBER	0061320
INVOICE ISSUE DATE	09 Aug 2017
RECORD LOCATOR	SBLBLG
CUSTOMER NUMBER	DOIETS2

Client Address
EL SOL TRAVEL
1835 BRAGAW STE 125
ANCHORAGE AK 99512
DOI
ATTN STEPHEN WACKOWSKI
DOI OS SIO 1689 C ST
ANCHORAGE AK 99501 US

Delivery Address
RETURN UNUSED TICKETS TO
EL SOL TRAVEL
1835 BRAGAW STE 125
ANCHORAGE AK 99512
OR EMAIL TO ELSOLALASKA/AT/ELSOLTRAVEL.NET

Notes
NO FARE IS GUARANTEED UNTIL TICKETED
ONLY FARE GUARANTEED IS YCA AND -CA FARES

DATE: Thu, Aug 10

Flight: CORVUS AIRLINES 900 Operated by: CORVUS AIRLINES AS RAVN ALASKA

From	ANCHORAGE, AK	Departs	6:00am
To	FAIRBANKS INTL, AK	Arrives	7:11am
Departure Terminal	S		
Duration	1hr(s) 11min(s)	Class	Economy
Type	DEHAVILLAND DASH 8 TURBOPROP	Meal	Refreshment
Stop(s)	Non Stop		
Notes	NO FREQUENT FLYER NUMBER IN YOUR PROFILE FOR CARRIER BOOKED		

DATE: Fri, Aug 11

Flight: ALASKA AIRLINES 55

From	FAIRBANKS INTL, AK	Departs	2:00pm
To	ANCHORAGE, AK	Arrives	3:00pm
		Arrival Terminal	S
Duration	1hr(s) 0min(s)	Class	Economy
Type	BOEING 737 800 JET	Meal	
Stop(s)	Non Stop		
Seat(s) Details	WACKOWSKI/STEPHEN M		(b) (6)

DATE: Wed, Feb 07

Others

PHOENIX
THANK YOU FOR YOUR BUSINESS

Ticket Information

Ticket Number	AS 8644990289	**Passenger**	WACKOWSKI STEPHEN M		
		Billed to:	(b) (6) [redacted]	USD	* 236.32
Service Fee	XD 0708262428	**Passenger**	WACKOWSKI STEPHEN M		
		Billed to:	(b) (6) [redacted]	USD	* 34.30
				SubTotal	USD 270.62
				Net Credit Card Billing	* USD 270.62

				Total Amount Due	USD 0.00

ITINERARY NOTES:
El sol travel office information*** **********important traveler information******** online technical support call...1-855-847-6398 Prompt 1 el sol travel reservation numbers office hours are mon-fri 8a-6pm closed govt holidays toll free reservations number...1-855-847-6398 Emergency travel after hours....1-855-847-6398 For emergency assistance outside of the united states call 1-855-847-6398 or collect 1-907-565-4400 ensure that all reservations and estimated costs listed above are correct and match what is listed in travel authorization. Check-in times are 90 minutes prior for domestic flights or 120 minutes for international flights check carrier web site for change/cancel and baggage policies

INVOICE NOTES:
Cb/cgebilling/sbtmc cliqcid-1000000020 cb/tanum/tanum0000t1b0 cb/rule/transportation/alttgt-contract cp fare-c0 cb/rule/itin/no car-cc1 cb/rule/itin/no hotel-hc1 cb/airfop/iba/ca/4714 cb/emergencytravel/no cb/cgebilling/atrs/2017-08-10t00.45.37Z cb/earlycpptk/no cb/booked by-swackowski do.Gov cb/finishing mode-approvalhold/2017-08-10t00.48.48Z cb/earlycpptk/no cb/finishing mode-ticketing/2017-08-10t01.12.31Z cb/approver-monson lesia dianne cb/approval date-2017-08-10t01.12.31Z cb/rule/itin/no hotel-hc1 cb/penalty/0278644990289-nopenalty

The carriage of certain hazardous materials, like aerosols, fireworks, and flammable liquids, aboard the aircraft is forbidden. If you do not understand these restrictions, further information may be obtained from your airline.

Your travel arranger provides the information contained in this document. If you have any questions about the content, please contact your travel arranger. For Credit Card Service fees, please see eTicket receipt for total charges.

Memorandum

To: Downey Magallanes

From: Lesia Monson for Steve Wackowski

Subject: Request Approval for Use of Non-Contract Airfare

Steve Wackowski traveled to Chicken, AK on August 10th, 2017, on a trip which required immediate authorization. Steve needed to accompany BLM Assessment, Inventory, and Monitoring (AIM)/inspection teams in the 40 mile mining district. The weather window and helicopter availability for the Chicken-based field site visits were not realized until the morning prior to the trip, thus the late notice for travel approval.

Steve traveled round trip from Anchorage to Fairbanks via a commercial common carrier, Corvus/Ravn Alaska. Chicken, AK was not accessible by commercial air companies, so a NPS fleet aircraft was acquired in order to get Steve from Fairbanks to Chicken in time for the inspections. The aircraft also returned him to Fairbanks at the end of the day. The Alaska Field Office paid for this flight using our WCF account code: DS10300000/DP.10301/17XD4523WS/DWSN00000.000000. The cost for the use of the fleet aircraft is $715.99. The travel documentation notes this cost in the Expense Details section, although it was paid directly to NPS via the FBMS payment structure, not via a credit card.

Driving via rental car from Fairbanks was not considered an option because the drive from Fairbanks to Chicken, one-way, is over 5 hours. The inspections would have concluded by the time Steve arrived.

Approved_____ Disapproved_____

YOUR TRIP TO:

Chicken

5 HR 8 MIN | 285 MI

Est. fuel cost: $23.60

1. Start out going **northeast** on Airport Way toward Old Airport Rd.

   Then 1.38 miles — 1.38 total miles

2. Merge onto AK-3/Mitchell Expy toward **S Fairbanks**.

   Then 4.57 miles — 5.95 total miles

3. Merge onto AK-2 toward **AK-2 S/North Pole/Delta JCT**.

   Then 213.86 miles — 219.81 total miles

4. Turn **left** onto AK-5/Taylor Hwy.

   If you reach Foot Trl you've gone about 10.4 miles too far.

   Then 65.10 miles — 284.91 total miles

5. Chicken, Southeast Fairbanks, AK, US, AIRPORT RD.

   Your destination is just past Tractor Trl.

Use of directions and maps is subject to our Terms of Use. We don't guarantee accuracy, route conditions or usability. You assume all risk of use.

Busine	AUR N	External AUR Number	AUR Docum ent	Custo mer Busin ess Area	AUR Prima ry Statu s	AUR Seco ndary Statu s	AUR Start Date	AUR End Date	Sales Docume nt Number	Sales Document Item No	Pilot In Command	Tail Number	AUR Currency	Total Value	Depar ture Airpor t	Destin ation Airpor t	Mission Code	FAIRS Mission Code	Fund	Funds Center	Functional Area	WBS Element	Cost Center	Meter Start Reading	Meter End Reading	Meter Differ ences
D000	21889	DO-AKFAS0811174N473YC-93	F	D000	A	L	8/11/2017	8/11/2017	60661	10	40125082	N473YC	USD	$ 573.50	PAFA	PAFA	90N	275	17XD4523WS	DS10300000	DWSN00000.000000	DP 1000I	DS10300000	1,230.4	1,233.5	3.10

$573.50

Method of payment for NPS fleet aircraft was via FBMS using our OS-AK account code – the same account code that pays the OS-AK gov't credit cards.

Monson, Lesia <lesia_monson@ios.doi.gov>

Re: DO-AKFAS081117N473YC-93

1 message

Way, Monique <monique_way@ios.doi.gov> Mon, Aug 28, 2017 at 10:47 AM
To: Raymond Curtis Cebulski <raymond_cebulski@nps.gov>
Cc: OAS FleetManager <OASfleetmanager@ios.doi.gov>, Lesia Monson <lesia_monson@ios.doi.gov>

The hourly rate for N473YC is $185, so the flight cost at 3.1 hours was $573.50.

Monique Way
Aviation Safety Data Analyst (Contractor)
G2Martek JV on assignment with Office of Aviation Services
300 E. Mallard Drive, Ste 200
Boise, ID 83706
(208)433-5070
Monique_Way@ios.doi.gov

We value your input and appreciate your feedback.

https://www.surveymonkey.com/s/safetyoffice

On Mon, Aug 28, 2017 at 12:44 PM, Raymond "Curtis" Cebulski <raymond_cebulski@nps.gov> wrote:

> This is the Aircraft report I filled out to be sent to OAS. To be added to this is a fuel receipt for a total of 142.49$. I am not sure what the 206 rate for 473YC is but I am sure that Monique can tell us.

Monson, Lesia <lesia_monson@ios.doi.gov>

Re: Wackowski approved OAS-110 form

1 message

Rosser, David <david_rosser@nps.gov> Tue, Aug 22, 2017 at 12:08 PM
To: "Monson, Lesia" <lesia_monson@ios.doi.gov>
Cc: Raymond Curtis Cebulski <raymond_cebulski@nps.gov>

Lesia -

Unfortunately we do not have a more formal system such as what other agencies utilize. What we can do is send you a copy of the AUR the pilot submits for payment to OAS and the fuel receipt.

I have Cc'ed the pilot here to get you these items once he returns from the field later this week.

Curtis - Please provide these items to Lesia upon your return to FAI.

Hope this helps!

Regards-
Dave

Dave Rosser Sr.
Northern Hub Aviation Manager
National Park Service
4175 Geist Road
Fairbanks, AK 99709-3420
Work Cell: (907) 799-6232
Office: (907) 455-0646
Gates of the Arctic N. Park and Pres. | Yukon-Charley Rivers N. Pres. | Western Arctic National Parklands | Bering Land Bridge N. Pres.| ARCN-CAKN
"The more that you read, the more things you will know. The more that you learn, the more places you'll go." -D.S

On Tue, Aug 22, 2017 at 11:00 AM, Monson, Lesia <lesia_monson@ios.doi.gov> wrote:

> Hi Dave,
>
> Do you have a more formal doc with the cost and routing/date on it that I can submit with Steve's travel voucher?
>
> Thank you,
> Lesia
>
> Lesia Monson
> Department of the Interior
> Office of the Secretary
> 1689 C Street, Suite 100
> Anchorage, AK 99501
> 907-271-5485
>
> On Thu, Aug 17, 2017 at 12:04 PM, Rosser, David <david_rosser@nps.gov> wrote:
>
> > Lesia-
> >
> > Here are the numbers!
> >
> > 3.1 hours of flight time @ 185 per = $573.5
> > $142.49 for fuel
> >
> > Total - **$715.99**

AMD-110
(04/09)

TRAVEL COST ANALYSIS

Justification for use of a Government aircraft for travel:

A. BASIC DATA:

Dates and time of required time(s) at Temporary Duty Station(s) (TDS):

Location	Chicken, AK	Date	8/10/2017	Hours required to be on site	0930	to	1630
Location	Chicken, AK	Date	8/11/2017	Hours required to be on site	0800	to	1100
Location		Date		Hours required to be on site		to	

Manifest (only persons required to be at TDS):

Name	Hourly Salary
Stephen Wackowski GS-15	$76.00
TOTAL Hours Cost of All Required Travelers	$ $76.00

Annual Salary + 2087 hours x 1.20 = Hourly Salary Rate

NOTE: 1.20 covers average Fringe Benefits, Retirement, Health & Life Insurance, Medicare, other Fringes. The 1.20 does not include COLA; for Alaska-based employees, add the applicable additional %.

(Continue on attached sheet if needed)

B. COST COMPARISON:

1. Commercial Airline Costs to meet the required TDS locations and times. Individual ticket cost x number of required travelers. $ _____

   - Cost of total duty hours away from office or regular duty station to meet the commercial airline schedule. 0.00
   - Cost of required per diem and ground transportation. 0.00

   TOTAL Cost by commercial transportation $ 0.00

2. Leased, Contract, or Rental Aircraft.

   1. Flight hours x flight hour costs $ 3,091.50
   2. Cost of total duty hours away from office or regular duty station 760.00
   3. Cost of required per diem and ground transportation 0.00
   4. Any additional aircraft or crew costs not included in above hourly rate, i.e., standby charges, tiedown fees, overnight parking, extra crew, etc. 0.00

   TOTAL Cost by Lease, Contract, or Rental aircraft. $ 3,851.50

3. DOI–Operated Aircraft – identify specific aircraft: Cessna 206 / N473YC

   - Flight hours required x variable flight hour cost. $ 1,569.00
   - Cost of total duty hours away from office or regular duty station. 760.00
   - Cost of required per diem and ground transportation. 0.00
   - Any additional costs to be incurred that are not included in the above flight hour rate. Variable cost of crew, as defined on page 1 of OMB Circular A-126, Attachment B, if not included in the flight hour rate. (Do not include pilot costs here if the pilot is one of the Government officials required to meet or perform duties at the TDY location.) 0.00
   - Fuel costs, if not included in above flight hour rate. Any additional aircraft costs not in the above flight hour rate, i.e., tiedown fees, overnight parking, et. 0.00

   TOTAL COST by DOI Fleet aircraft. $ 2,329.00

C. MOST COST EFFECTIVE METHOD:

☐ Commercial

☐ Lease, Contract or Rental – N# _____. Pilot/Crew _____

Purpose _____

☑ DOI Fleet ----------N# 473YC. Pilot/Crew Raymond Curtis Cebulski

Purpose see remarks

REMARKS: (*Must be completed if other than most-cost-effective method is chosen.*)

ASLM directed trip to accompany BLM field teams for 40 mile miner inspection work. Weather window (for Chicken-based field site visits) not realized until this afternoon.

D. GENERAL APPROVAL REQUIREMENTS FOR TRAVEL ON GOVERNMENT AIRCRAFT:

Print name of designated approving official	Signature	Date

E. SPECIAL APPROVAL REQUIREMENTS FOR REQUIRED USE TRAVEL: (See paragraph 11.b. page 6 of OMB Circular A-126)

Print name of designated approving official	Signature	Date

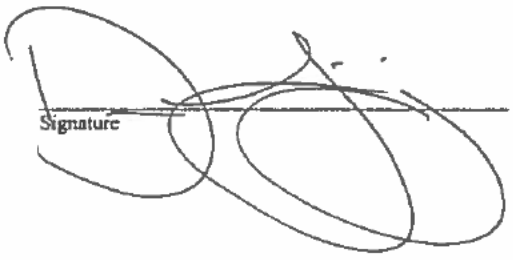
F. SPECIAL APPROVAL REQUIREMENTS FOR USE OF GOVERNMENT AIRCRAFT FOR TRAVEL BY THE FOLLOWING CATEGORIES OF PEOPLE:
(See paragraph 11.c. page 7 of OMB Circular A-126 and paragraph a., page 3-1 of OMB Bulletin No. 93-11)

1) Senior Executive Branch Officials

2) Senior Federal Officials

3) Members of Families of Senior Executive Branch and Senior Federal Officials

4) Non-Federal travelers

Print name of designated approving official	Signature	Date
Dan Jorjani		8.10.17

Regards-
Dave

Dave Rosser Sr.
Northern Hub Aviation Manager
National Park Service
4175 Geist Road
Fairbanks, AK 99709-3420
Work Cell: (907) 799-6232
Office: (907) 455-0646
Gates of the Arctic N. Park and Pres. | Yukon-Charley Rivers N. Pres. | Western Arctic National Parklands | Bering Land Bridge N. Pres.| ARCN-CAKN
"The more that you read, the more things you will know. The more that you learn, the more places you'll go." -D.S.

On Mon, Aug 14, 2017 at 10:36 AM, Monson, Lesia <lesia_monson@ios.doi.gov> wrote:
Ok, thanks for letting me know.
Lesia

Lesia Monson
Department of the Interior
Office of the Secretary
1689 C Street, Suite 100
Anchorage, AK 99501
907-271-5485

On Mon, Aug 14, 2017 at 10:35 AM, Rosser, David <david_rosser@nps.gov> wrote:
Morning Lesia -

Unfortunately our C-206 had some maintenance issues this weekend and we had to leave our aircraft in the field. Due to this, and the facts the log book is still in the aircraft; It may be a bit before we get the total numbers for you. I will forward them along as soon as we get that book back!

Regards-
Dave

Dave Rosser Sr.
Northern Hub Aviation Manager
National Park Service
4175 Geist Road
Fairbanks, AK 99709-3420
Work Cell: (907) 799-6232
Office: (907) 455-0646
Gates of the Arctic N. Park and Pres. | Yukon-Charley Rivers N. Pres. | Western Arctic National Parklands | Bering Land Bridge N. Pres.| ARCN-CAKN
"The more that you read, the more things you will know. The more that you learn, the more places you'll go." -D.S.

On Fri, Aug 11, 2017 at 4:11 PM, Monson, Lesia <lesia_monson@ios.doi.gov> wrote:
That's fine - thanks very much!

Lesia Monson
Department of the Interior
Office of the Secretary
1689 C Street, Suite 100
Anchorage, AK 99501
907-271-5485

On Fri, Aug 11, 2017 at 3:44 PM, David Rosser <david_rosser@nps.gov> wrote:
Lesia-
Unfortunately, Curtis is away for the weekend and I do not have total hours from him. I will get them to you ASAP in Monday if that's ok?

Ted Stevens Anchorage International Airport

RECEIPT

REPUBLIC PARKING SYSTEM

Toledo Ticket Co., Toledo, OH

paid
gov't cc

Document Header Information

Document Type	Authorization	Document Name	TANUM0000T1B0
Travel Authorization Number	TANUM0000T1B0	Trip Name	Trip from Anchorage to Fairbanks and Chicken
TA Date	08/09/17	Currency	USD
Organization	DOIDOSSIO	Current Status	CREATED
Purpose	Mission (Operational)	Document Detail	I am requesting authorization to travel to Chicken (Tok), AK tomorrow to accompany BLM AIM/inspection teams in the 40 mile mining district. We have some ongoing issues on how BLM is treating independent placer miners in the district and I feel there is some need for some direct oversight. These issues were highlighted in Kate MacGregor's trip last week. ASLM directed trip to accompany BLM field teams for 40 mile miner inspection work. Weather window and helicopter availability (for Chicken-based field site visits) not realized until this morning, thus the late notice for travel approval. Travel would be for 1 or 2 days. The use of a DOI fleet aircraft is necessary because there are no commercial flights into Chicken. Costs incurred will include: commercial round trip airfare from Anchorage to Fairbanks, cost for use of fleet aircraft from Fairbanks to Chicken, AK, BLM facility will be used for lodging so no additional cost to govt, local transportation, and M&IE.
Type Code	Trip By Trip		

Traveler Profile

Name	WACKOWSKI, STEPHEN M	ID	1001206486
TID	40213463	Organization	DOIDOSSIO
Title		Duty Station	ANCHORAGE AK
Security Cl		Card	CARD HOLDER
Office Address	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL	LESIA_MONSON@IOS DOI GOV
Office Phone	9072715485	Cell Phone	
Home Address	,	Home Phone	9072715485
Alternate Address		Alternate Phone	

Document Information

Trip Number: Selected Trip

1

Purpose: I am requesting authorization to travel to Chicken (Tok), AK tomorrow to accompany BLM AIM/inspection teams in the 40 mile mining district. We have some ongoing issues on how BLM is treating independent placer miners in the district and I feel there is some need for some direct oversight. These issues were highlighted in Kate MacGregor's trip last week. ASLM directed trip to accompany BLM field teams for 40 mile miner inspection work. Weather window and helicopter availability (for Chicken-based field site visits) not realized until this morning, thus the late notice for travel approval. Travel would be for 1 or 2 days. The use of a DOI fleet aircraft is necessary because there are no commercial flights into Chicken. Costs incurred will include: commercial round trip airfare from Anchorage to Fairbanks, cost for use of fleet aircraft from Fairbanks to Chicken, AK, BLM facility will be used for lodging so no additional cost to govt, local transportation, and M&IE.

Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
08/10/17	08/11/17	TOK, AK	Mission (Operational)	99 00 / 97 00

Document Totals

Total Expenses	2,039 51
Reimbursable Expenses	155.14
Non-Reimbursable Expenses	1,884 37
Advance Authorized	.00
Advance Requested	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com Carrier	236 32	00
M&IE-PerDiem	145 50	.00
Mileage	9 64	00
Transaction Fees	34.30	.00
Transportation	1,599 00	.00

Transxn Fees	14.75	00
Total Expenses	2,039.51	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Corvus Airlines	1003374984		236.32
COMM-CARR	Alaska Airlines	1003374984		.00

Trip Itinerary

From: ANC-Anchorage, AK (USA) (IntL. Apt) TO: FAI-Fairbanks, AK (USA) (IntL. Apt)

Air

Thursday August 10, 2017

ANC-Anchorage, AK (USA) to FAI-Fairbanks, AK (USA)

Aug 10 Corvus Airlines 900
Anchorage, AK (USA) (IntL. Apt) 08/10/2017 6:00AM
Confirmation Number: ALTTGT

Duration: 1 Hour 11 Minutes Nonstop
Fairbanks, AK (USA) (IntL. Apt) 08/10/2017 7:11AM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 137.8 lbs of CO2
Cost 236.32 USD

ANC-Anchorage, AK (USA) to FAI-Fairbanks, AK (USA)

Aug 10 Corvus Airlines 900
Anchorage, AK (USA) (IntL. Apt) 08/10/2017 6:00AM
Confirmation Number: ALTTGT

Duration: 1 Hour 11 Minutes Nonstop
Fairbanks, AK (USA) (IntL. Apt) 08/10/2017 7:11AM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 137.8 lbs of CO2
Cost 236.32 USD

Friday August 11, 2017

FAI-Fairbanks, AK (USA) to ANC-Anchorage, AK (USA)

Aug 11 Alaska Airlines 55
Fairbanks, AK (USA) (IntL. Apt) 08/11/2017 2:00PM
Confirmation Number: XNQMEX

Duration: 1 Hour Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/11/2017 3:00PM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 137.8 lbs of CO2

FAI-Fairbanks, AK (USA) to ANC-Anchorage, AK (USA)

Aug 11 Alaska Airlines 55
Fairbanks, AK (USA) (IntL. Apt) 08/11/2017 2:00PM
Confirmation Number: XNQMEX

Duration: 1 Hour Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/11/2017 3:00PM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 137.8 lbs of CO2

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 1,894.01 — Total Per Diem Expenses: 145.50

Date	Description	Category	Cost	Pay Method	Per Diem
08/09/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment	SB ATRS Domestic w-Air-Rail				
08/09/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
08/10/2017	Airline Flight	Com. Carrier	236.32	GOVCC-C	
08/10/2017	M&IE	M&IE-PerDiem	72.75	REIMBURSABLE	*
08/10/2017	POV-GOV Not Available	Mileage	4.82	REIMBURSABLE	
08/10/2017	Other Transportation	Transportation	1,569.00	GOVCC-C	
Comment	NPS N473YC Cessna 206				

08/11/2017	M&IE	M&IE-PerDiem	72.75	REIMBURSABLE	*
08/11/2017	POV-GOV Not Available	Mileage	4.82	REIMBURSABLE	
08/11/2017	Parking	Transportation	30.00	GOVCC-C	

Per Diem Allowances

Trip# 1 Total Per Diem Allowances 145.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D	Conf%
08/10/2017	99.00/97.00	0.00	0.00	72.75	72.75		
08/11/2017	99.00/97.00	0.00	0.00	72.75	72.75		

Other Authorizations

Trip# 1

Other Authorization	Remarks
OTHER PRIVATELY-OWNED VEHICLE	
No hotel booking - hotel not required	
Contract fare used or No contract fare exists for city-pair market	
ACTUAL EXPENSE	

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////		2,039.51
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 236.32		
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 145.50		
Expense Category: Mileage	Fiscal Year: 2017	Amount: 9.64		
Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 34.30		
Expense Category: Transportation	Fiscal Year: 2017	Amount: 1,599.00		
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75		
		Total:		2,039.51

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	1,884.37
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	155.14

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////		2,039.51

Totals by Payment Method

GOVCC-C Total	1,884.37
REIMBURSABLE Total	155.14

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
08/10/17	AIR	$236.32
08/10/17	IPOC	$4.82
08/11/17	IPOC	$4.82

Audits

Audit Name	Result	Reason

Document History 08/09/2017 Authorization: TANUM0000T1B0

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/09/2017	2:05PM EST	MONSON, LESIA DIANNE	
			Net Adjustment 0.00	

I certify that the electronic signatures listed above are valid and on file

_____

SIGNED DATE

Document Signatures

Traveler/Preparer Name	LesiaMonsn
Traveler/Preparer Signature	LesiaMonsn
Date	8/9/17
Approver Name	Daisha Magallanes
Approver Signature	
Date	8/9/17

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000T1B0
Travel Authorization Number:	TANUM0000T1B0	Trip Name:	Trip from Anchorage to Fairbanks and Chicken
TA Date:	08/09/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION SIGNED
Purpose:	Mission (Operational)	Document Detail:	I am requesting authorization to travel to Chicken (Tok), AK tomorrow to accompany BLM AIM/inspection teams in the 40 mile mining district. We have some ongoing issues on how BLM is treating independent placer miners in the district and I feel there is some need for some direct oversight. These issues were highlighted in Kate MacGregor's trip last week. ASLM directed trip to accompany BLM field teams for 40 mile miner inspection work. Weather window and helicopter availability (for Chicken-based field site visits) not realized until this morning, thus the late notice for travel approval. Travel would be for 1 or 2 days. The use of a DOI fleet aircraft is necessary because there are no commercial flights into Chicken. Costs incurred will include: commercial round trip airfare from Anchorage to Fairbanks, cost for use of fleet aircraft from Fairbanks to Chicken, AK, BLM facility will be used for lodging so no additional cost to govt, local transportation, and M&IE.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	,	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: I am requesting authorization to travel to Chicken (Tok), AK tomorrow to accompany BLM AIM/inspection teams in the 40 mile mining district. We have some ongoing issues on how BLM is treating independent placer miners in the district and I feel there is some need for some direct oversight. These issues were highlighted in Kate MacGregor's trip last week. ASLM directed trip to accompany BLM field teams for 40 mile miner inspection work. Weather window and helicopter availability (for Chicken-based field site visits) not realized until this morning, thus the late notice for travel approval. Travel would be for 1 or 2 days. The use of a DOI fleet aircraft is necessary because there are no commercial flights into Chicken. Costs incurred will include: commercial round trip airfare from Anchorage to Fairbanks, cost for use of fleet aircraft from Fairbanks to Chicken, AK, BLM facility will be used for lodging so no additional cost to govt, local transportation, and M&IE.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
08/10/17	08/11/17	TOK, AK	Mission (Operational)	99.00 / 97.00

Document Totals

Total Expenses:	2,039.51
Reimbursable Expenses:	155.14
Non-Reimbursable Expenses:	1,884.37
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	236.32	.00
M&IE-PerDiem	145.50	.00
Mileage	9.64	.00
Transaction Fees	34.30	.00
Transportation	1,599.00	.00

Transxn Fees	14.75	.00
Total Expenses:	2,039.51	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Corvus Airlines	1003374984		236.32
COMM-CARR	Alaska Airlines	1003374984		.00

Trip Itinerary

From: ANC-Anchorage, AK (USA) (IntL. Apt) TO: FAI-Fairbanks, AK (USA) (IntL. Apt)

Air

Thursday August 10, 2017

ANC-Anchorage, AK (USA) to FAI-Fairbanks, AK (USA)

Aug 10 Corvus Airlines 900
Anchorage, AK (USA) (IntL. Apt) 08/10/2017 6:00AM
Confirmation Number: ALTTGT

Duration: 1 Hour 11 Minutes Nonstop
Fairbanks, AK (USA) (IntL. Apt) 08/10/2017 7:11AM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 137.8 lbs of CO2
Cost 236.32 USD

ANC-Anchorage, AK (USA) to FAI-Fairbanks, AK (USA)

Aug 10 Corvus Airlines 900
Anchorage, AK (USA) (IntL. Apt) 08/10/2017 6:00AM
Confirmation Number: ALTTGT

Duration: 1 Hour 11 Minutes Nonstop
Fairbanks, AK (USA) (IntL. Apt) 08/10/2017 7:11AM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 137.8 lbs of CO2
Cost 236.32 USD

Friday August 11, 2017

FAI-Fairbanks, AK (USA) to ANC-Anchorage, AK (USA)

Aug 11 Alaska Airlines 55
Fairbanks, AK (USA) (IntL. Apt) 08/11/2017 2:00PM
Confirmation Number: XNQMEX

Duration: 1 Hour Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/11/2017 3:00PM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 137.8 lbs of CO2

FAI-Fairbanks, AK (USA) to ANC-Anchorage, AK (USA)

Aug 11 Alaska Airlines 55
Fairbanks, AK (USA) (IntL. Apt) 08/11/2017 2:00PM
Confirmation Number: XNQMEX

Duration: 1 Hour Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/11/2017 3:00PM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 137.8 lbs of CO2

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	1,894.01	Total Per Diem Expenses:	145.50
Date	Description	Category	Cost	Pay Method	Per Diem
08/09/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
08/09/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
08/10/2017	Airline Flight	Com. Carrier	236.32	GOVCC-C	
08/10/2017	M&IE	M&IE-PerDiem	72.75	REIMBURSABLE	*
08/10/2017	POV-GOV Not Available	Mileage	4.82	REIMBURSABLE	
08/10/2017	Other Transportation	Transportation	1,569.00	GOVCC-C	
Comment:	NPS N473YC Cessna 206				

08/11/2017	M&IE	M&IE-PerDiem	72.75	REIMBURSABLE	*
08/11/2017	POV-GOV Not Available	Mileage	4.82	REIMBURSABLE	
08/11/2017	Parking	Transportation	30.00	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 145.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
08/10/2017	99.00/ 97.00	0.00	0.00	72.75	72.75				
08/11/2017	99.00/ 97.00	0.00	0.00	72.75	72.75				

Other Authorizations

Trip#: 1

Other Authorization	Remarks
OTHER PRIVATELY-OWNED VEHICLE	
No hotel booking - hotel not required	
Contract fare used or No contract fare exists for city-pair market	
ACTUAL EXPENSE	

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	2,039.51
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 236.32	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 145.50	
Expense Category: Mileage	Fiscal Year: 2017	Amount: 9.64	
Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 34.30	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 1,599.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	2,039.51

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	1,884.37
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	155.14

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////		2,039.51

Totals by Payment Method

	GOVCC-C Total	1,884.37
	REIMBURSABLE Total	155.14

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
08/10/17	AIR	$236.32
08/10/17	1POC	$4.82
08/11/17	1POC	$4.82

Audits

Audit Name	Result	Reason

Document History 10/12/2017 Authorization: TANUM0000T1B0

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/09/2017	2:05PMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	
AUTHORIZATION SIGNED	08/09/2017	6:11PMEST	MONSON, LESIA DIANNE	
			Net Adjustment:2,039.51	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:	_____
Traveler/Preparer Signature:	_____
Date:	_____
Approver Name:	_____
Approver Signature:	_____
Date:	_____

Document Header Information

Document Type:	Voucher	Document Name:	TV0000L5C8
Travel Authorization Number:	TANUM0000T1B0	Trip Name:	Trip from Anchorage to Fairbanks and Chicken
TA Date:	08/22/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	PAID
Purpose:	Mission (Operational)	Document Detail:	Traveled to Chicken (Tok), AK to accompany BLM AIM/inspection teams in the 40 mile mining district. Weather window and helicopter availability (for Chicken-based field site visits) not realized until the morning prior to the trip, thus the late notice for travel approval. Travel was for one day, since the work completed sooner than anticipated. The use of a DOI fleet aircraft round trip Fairbanks - Chicken was necessary because there were no commercial flights into Chicken. The Alaska Field Office paid for the use of the NPS fleet aircraft using our WCF account code in the FBMS financial system. See attached memo. The final cost was less than predicted for a total of $573.50. Costs incurred include: commercial round trip airfare from Anchorage to Fairbanks, cost for use of fleet aircraft round trip from Fairbanks to Chicken, AK, local transportation, and M&IE.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	,	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Traveled to Chicken (Tok), AK to accompany BLM AIM/inspection teams in the 40 mile mining district. Weather window and helicopter availability (for Chicken-based field site visits) not realized until the morning prior to the trip, thus the late notice for travel approval. Travel was for one day, since the work completed sooner than anticipated. The use of a DOI fleet aircraft round trip Fairbanks - Chicken was necessary because there were no commercial flights into Chicken. The Alaska Field Office paid for the use of the NPS fleet aircraft using our WCF account code in the FBMS financial system. See attached memo. The final cost was less than predicted for a total of $573.50. Costs incurred include: commercial round trip airfare from Anchorage to Fairbanks, cost for use of fleet aircraft round trip from Fairbanks to Chicken, AK, local transportation, and M&IE.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
08/10/17	08/10/17	TOK, AK	Mission (Operational)	99.00 / 97.00

Document Totals

Total Expenses:	954.25
Reimbursable Expenses:	82.38
Non-Reimbursable Expenses:	871.87
Advance Applied:	.00
Net to Traveler:	82.38
Net to Government:	871.87
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	236.32	.00
M&IE-PerDiem	72.75	.00
Mileage	9.63	.00
Transaction Fees	34.30	.00

Transportation	586.50	.00
Transxn Fees	14.75	.00
Total Expenses:	954.25	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Corvus Airlines	1003374984		236.32
COMM-CARR	Alaska Airlines	1003374984		.00
COMM-CARR	Alaska Airlines	1003374984		.00
COMM-CARR	Corvus Airlines	1003374984		.00
COMM-CARR	Alaska Airlines	1003374984		.00

Trip Itinerary

From: ANC-Anchorage, AK (USA) (IntL. Apt) TO: FAI-Fairbanks, AK (USA) (IntL. Apt)

Air

Thursday August 10, 2017

ANC-Anchorage, AK (USA) to FAI-Fairbanks, AK (USA)

Aug 10 Corvus Airlines 900
Anchorage, AK (USA) (IntL. Apt) 08/10/2017 6:00AM
Confirmation Number: ALTTGT

Duration: 1 Hour 11 Minutes Nonstop
Fairbanks, AK (USA) (IntL. Apt) 08/10/2017 7:11AM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 137.8 lbs of CO2
Cost 236.32 USD

ANC-Anchorage, AK (USA) to FAI-Fairbanks, AK (USA)

Aug 10 Corvus Airlines 900
Anchorage, AK (USA) (IntL. Apt) 08/10/2017 6:00AM
Confirmation Number: ALTTGT

Duration: 1 Hour 11 Minutes Nonstop
Fairbanks, AK (USA) (IntL. Apt) 08/10/2017 7:11AM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 137.8 lbs of CO2
Cost 236.32 USD

ANC-Anchorage, AK (USA) to FAI-Fairbanks, AK (USA)

Aug 10 Corvus Airlines 918
Anchorage, AK (USA) (IntL. Apt) 08/10/2017 9:20AM
Confirmation Number: ALTTGT

Duration: 1 Hour 10 Minutes Nonstop
Fairbanks, AK (USA) (IntL. Apt) 08/10/2017 10:30AM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 101.4 lbs of CO2

ANC-Anchorage, AK (USA) to FAI-Fairbanks, AK (USA)

Aug 10 Corvus Airlines 918
Anchorage, AK (USA) (IntL. Apt) 08/10/2017 9:20AM
Confirmation Number: ALTTGT

Duration: 1 Hour 10 Minutes Nonstop
Fairbanks, AK (USA) (IntL. Apt) 08/10/2017 10:30AM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 101.4 lbs of CO2

FAI-Fairbanks, AK (USA) to ANC-Anchorage, AK (USA)

Aug 10 Alaska Airlines 2812
Fairbanks, AK (USA) (IntL. Apt) 08/10/2017 9:30PM
Confirmation Number: XNQMEX

Duration: 1 Hour 2 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/10/2017 10:32PM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 101.4 lbs of CO2

FAI-Fairbanks, AK (USA) to ANC-Anchorage, AK (USA)

Aug 10 Alaska Airlines 2812
Fairbanks, AK (USA) (IntL. Apt) 08/10/2017 9:30PM

Duration: 1 Hour 2 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/10/2017 10:32PM

Confirmation Number: XNQMEX

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 101.4 lbs of CO2

Friday August 11, 2017

FAI-Fairbanks, AK (USA) to ANC-Anchorage, AK (USA)

Aug 11 Alaska Airlines 55
Fairbanks, AK (USA) (IntL. Apt) 08/11/2017 2:00PM
Confirmation Number: XNQMEX

Duration: 1 Hour Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/11/2017 3:00PM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 101.4 lbs of CO2

FAI-Fairbanks, AK (USA) to ANC-Anchorage, AK (USA)

Aug 11 Alaska Airlines 55
Fairbanks, AK (USA) (IntL. Apt) 08/11/2017 2:00PM
Confirmation Number: XNQMEX

Duration: 1 Hour Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/11/2017 3:00PM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 101.4 lbs of CO2

FAI-Fairbanks, AK (USA) to ANC-Anchorage, AK (USA)

Aug 11 Alaska Airlines 55
Fairbanks, AK (USA) (IntL. Apt) 08/11/2017 2:00PM
Confirmation Number: XNQMEX

Duration: 1 Hour Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/11/2017 3:00PM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 101.4 lbs of CO2

FAI-Fairbanks, AK (USA) to ANC-Anchorage, AK (USA)

Aug 11 Alaska Airlines 55
Fairbanks, AK (USA) (IntL. Apt) 08/11/2017 2:00PM
Confirmation Number: XNQMEX

Duration: 1 Hour Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/11/2017 3:00PM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 101.4 lbs of CO2

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	881.50	Total Per Diem Expenses:	72.75

Date	Description	Category	Cost	Pay Method	Per Diem
08/10/2017	Airline Flight	Com. Carrier	236.32	GOVCC-C	
08/10/2017	M&IE	M&IE-PerDiem	72.75	REIMBURSABLE	*
08/10/2017	POV-GOV Not Available	Mileage	9.63	REIMBURSABLE	
08/10/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment: SB ATRS Domestic w-Air-Rail					
08/10/2017	Other Transportation	Transportation	573.50	GOVCC-C	
Comment: NPS N473YC Cessna 206 - paid for through FBMS financial system using OS-AK funds.					
08/10/2017	Parking	Transportation	13.00	GOVCC-C	
08/22/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1	Total Per Diem Allowances:	72.75

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
08/10/2017	99.00/ 97.00	0.00	0.00	72.75	72.75				

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	954.25
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 236.32	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 72.75	
Expense Category: Mileage	Fiscal Year: 2017	Amount: 9.63	
Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 34.30	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 586.50	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	954.25

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	871.87
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	82.38

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////		954.25

Totals by Payment Method

	GOVCC-C Total	871.87
	REIMBURSABLE Total	82.38

Attachments Attachments Exists

Receipt Checklist

Date	Description	Cost
08/10/17	AIR Airline Flight	$236.32

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
	Traveler Justification:	Zero dollars for lodging
EXP CAT $ VARIANCE	FAIL	Expense category: TRANSPORTATION, is not within the allowed dollar variance amount of $1,000.00
	Traveler Justification:	Flight cost less than anticipated
EXP CAT % VARIANCE	FAIL	Expense categroy: 'M&IE-PERDIEM' is not within the allowed percentage(%) variance amount of 30 %. (Authorization: $145.50 /Voucher: $72.75)
	Traveler Justification:	Flight cost less than anticipated
TRAVEL EXPS AUTHRZED	FAIL	MODE NOT AUTHORIZED: PARK
	Traveler Justification:	Airport parking

Document History 10/12/2017 Voucher: TV0000L5C8

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/22/2017	12:03PMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	
VOUCHER SIGNED	09/13/2017	10:56AMEST	WACKOWSKI, STEPHEN M	
			Net Adjustment:954.25	
ADJUSTED	09/13/2017	12:08PMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	
AUTHORIZED	09/13/2017	12:10PMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	
TV AUDIT REVIEWED	09/14/2017	1:01PMEST	ARAGON, KELLEY C	
			Net Adjustment:0.00	
TV AUDIT APPROVED	09/14/2017	1:08PMEST	HENDERSON, DOREEN D	
			Net Adjustment:0.00	
PENDING	09/14/2017	1:08PMEST	SYSUTILITY	

			Net Adjustment:0.00
SAP INVOICE POSTED	09/14/2017	1:08PMEST	EAI, EAI
			Net Adjustment:0.00
PAID	09/15/2017	4:17AMEST	EAI, EAI
			Net Adjustment:0.00

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:	_____
Traveler/Preparer Signature:	_____
Date:	_____
Approver Name:	_____
Approver Signature:	_____
Date:	_____

Document Header Information

Document Type:	Voucher	Document Name:	TV0000L5C8
Travel Authorization Number:	TANUM0000T1B0	Trip Name:	Trip from Anchorage to Fairbanks and Chicken
TA Date:	08/22/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	VOUCHER SIGNED
Purpose:	Mission (Operational)	Document Detail:	Traveled to Chicken (Tok), AK to accompany BLM AIM/inspection teams in the 40 mile mining district. Weather window and helicopter availability (for Chicken-based field site visits) not realized until the morning prior to the trip, thus the late notice for travel approval. Travel was for one day, since the work completed sooner than anticipated. The use of a DOI fleet aircraft round trip Fairbanks - Chicken was necessary because there were no commercial flights into Chicken. The Alaska Field Office paid for the use of the NPS fleet aircraft using our WCF account code in the FBMS financial system. See attached memo. The final cost was less than predicted for a total of $573.50. Costs incurred include: commercial round trip airfare from Anchorage to Fairbanks, cost for use of fleet aircraft round trip from Fairbanks to Chicken, AK, local transportation, and M&IE.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	,	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Traveled to Chicken (Tok), AK to accompany BLM AIM/inspection teams in the 40 mile mining district. Weather window and helicopter availability (for Chicken-based field site visits) not realized until the morning prior to the trip, thus the late notice for travel approval. Travel was for one day, since the work completed sooner than anticipated. The use of a DOI fleet aircraft round trip Fairbanks - Chicken was necessary because there were no commercial flights into Chicken. The Alaska Field Office paid for the use of the NPS fleet aircraft using our WCF account code in the FBMS financial system. See attached memo. The final cost was less than predicted for a total of $573.50. Costs incurred include: commercial round trip airfare from Anchorage to Fairbanks, cost for use of fleet aircraft round trip from Fairbanks to Chicken, AK, local transportation, and M&IE.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
08/10/17	08/10/17	TOK, AK	Mission (Operational)	99.00 / 97.00

Document Totals

Total Expenses:	954.25
Reimbursable Expenses:	82.38
Non-Reimbursable Expenses:	871.87
Advance Applied:	.00
Net to Traveler:	82.38
Net to Government:	871.87
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	236.32	.00
M&IE-PerDiem	72.75	.00
Mileage	9.63	.00
Transaction Fees	34.30	.00

Transportation	586.50	.00
Transxn Fees	14.75	.00
Total Expenses:	954.25	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Corvus Airlines	1003374984		236.32
COMM-CARR	Alaska Airlines	1003374984		.00
COMM-CARR	Alaska Airlines	1003374984		.00
COMM-CARR	Corvus Airlines	1003374984		.00
COMM-CARR	Alaska Airlines	1003374984		.00

Trip Itinerary

From: ANC-Anchorage, AK (USA) (IntL. Apt) TO: FAI-Fairbanks, AK (USA) (IntL. Apt)

Air

Thursday August 10, 2017

ANC-Anchorage, AK (USA) to FAI-Fairbanks, AK (USA)

Aug 10 Corvus Airlines 900
Anchorage, AK (USA) (IntL. Apt) 08/10/2017 6:00AM
Confirmation Number: ALTTGT

Duration: 1 Hour 11 Minutes Nonstop
Fairbanks, AK (USA) (IntL. Apt) 08/10/2017 7:11AM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 137.8 lbs of CO2
Cost 236.32 USD

ANC-Anchorage, AK (USA) to FAI-Fairbanks, AK (USA)

Aug 10 Corvus Airlines 900
Anchorage, AK (USA) (IntL. Apt) 08/10/2017 6:00AM
Confirmation Number: ALTTGT

Duration: 1 Hour 11 Minutes Nonstop
Fairbanks, AK (USA) (IntL. Apt) 08/10/2017 7:11AM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 137.8 lbs of CO2
Cost 236.32 USD

ANC-Anchorage, AK (USA) to FAI-Fairbanks, AK (USA)

Aug 10 Corvus Airlines 918
Anchorage, AK (USA) (IntL. Apt) 08/10/2017 9:20AM
Confirmation Number: ALTTGT

Duration: 1 Hour 10 Minutes Nonstop
Fairbanks, AK (USA) (IntL. Apt) 08/10/2017 10:30AM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 101.4 lbs of CO2

ANC-Anchorage, AK (USA) to FAI-Fairbanks, AK (USA)

Aug 10 Corvus Airlines 918
Anchorage, AK (USA) (IntL. Apt) 08/10/2017 9:20AM
Confirmation Number: ALTTGT

Duration: 1 Hour 10 Minutes Nonstop
Fairbanks, AK (USA) (IntL. Apt) 08/10/2017 10:30AM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 101.4 lbs of CO2

FAI-Fairbanks, AK (USA) to ANC-Anchorage, AK (USA)

Aug 10 Alaska Airlines 2812
Fairbanks, AK (USA) (IntL. Apt) 08/10/2017 9:30PM
Confirmation Number: XNQMEX

Duration: 1 Hour 2 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/10/2017 10:32PM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 101.4 lbs of CO2

FAI-Fairbanks, AK (USA) to ANC-Anchorage, AK (USA)

Aug 10 Alaska Airlines 2812
Fairbanks, AK (USA) (IntL. Apt) 08/10/2017 9:30PM

Duration: 1 Hour 2 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/10/2017 10:32PM

Confirmation Number: XNQMEX

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 101.4 lbs of CO2

Friday August 11, 2017

FAI-Fairbanks, AK (USA) to ANC-Anchorage, AK (USA)

Aug 11 Alaska Airlines 55
Fairbanks, AK (USA) (IntL. Apt) 08/11/2017 2:00PM
Confirmation Number: XNQMEX

Duration: 1 Hour Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/11/2017 3:00PM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 101.4 lbs of CO2

FAI-Fairbanks, AK (USA) to ANC-Anchorage, AK (USA)

Aug 11 Alaska Airlines 55
Fairbanks, AK (USA) (IntL. Apt) 08/11/2017 2:00PM
Confirmation Number: XNQMEX

Duration: 1 Hour Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/11/2017 3:00PM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 101.4 lbs of CO2

FAI-Fairbanks, AK (USA) to ANC-Anchorage, AK (USA)

Aug 11 Alaska Airlines 55
Fairbanks, AK (USA) (IntL. Apt) 08/11/2017 2:00PM
Confirmation Number: XNQMEX

Duration: 1 Hour Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/11/2017 3:00PM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 101.4 lbs of CO2

FAI-Fairbanks, AK (USA) to ANC-Anchorage, AK (USA)

Aug 11 Alaska Airlines 55
Fairbanks, AK (USA) (IntL. Apt) 08/11/2017 2:00PM
Confirmation Number: XNQMEX

Duration: 1 Hour Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/11/2017 3:00PM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 101.4 lbs of CO2

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	881.50	Total Per Diem Expenses:	72.75

Date	Description	Category	Cost	Pay Method	Per Diem
08/10/2017	Airline Flight	Com. Carrier	236.32	GOVCC-C	
08/10/2017	M&IE	M&IE-PerDiem	72.75	REIMBURSABLE	*
08/10/2017	POV-GOV Not Available	Mileage	9.63	REIMBURSABLE	
08/10/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment: SB ATRS Domestic w-Air-Rail					
08/10/2017	Other Transportation	Transportation	573.50	GOVCC-C	
Comment: NPS N473YC Cessna 206 - paid for through FBMS financial system using OS-AK funds.					
08/10/2017	Parking	Transportation	13.00	GOVCC-C	
08/22/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1	Total Per Diem Allowances:	72.75

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
08/10/2017	99.00/ 97.00	0.00	0.00	72.75	72.75				

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	954.25
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 236.32	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 72.75	
Expense Category: Mileage	Fiscal Year: 2017	Amount: 9.63	
Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 34.30	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 586.50	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	954.25

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	871.87
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	82.38

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////		954.25

Totals by Payment Method

	GOVCC-C Total	871.87
	REIMBURSABLE Total	82.38

Attachments Attachments Exists

Receipt Checklist

Date	Description	Cost
08/10/17	AIR Airline Flight	$236.32

Audits

Audit Name	Result	Reason
EXP CAT $ VARIANCE	FAIL	Expense category: TRANSPORTATION, is not within the allowed dollar variance amount of $1,000.00
	Traveler Justification:	Flight cost less than anticipated
EXP CAT % VARIANCE	FAIL	Expense categroy: 'M&IE-PERDIEM' is not within the allowed percentage(%) variance amount of 30 %. (Authorization: $145.50 /Voucher: $72.75)
	Traveler Justification:	Flight cost less than anticipated
TRAVEL EXPS AUTHRZED	FAIL	MODE NOT AUTHORIZED: PARK
	Traveler Justification:	Airport parking
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
	Traveler Justification:	Zero dollars for lodging

Document History 10/12/2017 Voucher: TV0000L5C8

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/22/2017	12:03PMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	
VOUCHER SIGNED	09/13/2017	10:56AMEST	WACKOWSKI, STEPHEN M	
			Net Adjustment:954.25	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:	_____
Traveler/Preparer Signature:	_____
Date:	_____
Approver Name:	_____
Approver Signature:	_____
Date:	_____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000T4QF
Travel Authorization Number:	TANUM0000T4QF	Trip Name:	Trip from Anchorage to Fairbanks
TA Date:	08/14/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION APPROV
Purpose:	Mission (Operational)	Document Detail:	Accompany the Western Caucus Foundation (WCF) on their tour of Alaska. DOI Congressional Affairs requested Steve Wackowski participate in their trip. Purpose of the WCF trip is Education on natural resource issues in Alaska, including fisheries, lumber, mining, oil and gas, infrastructure, as they relate to the Western Caucus' agenda and how they relate to issues that Members of Congress from other states have in their district. Further, Congress will likely vote on several Alaska related issues in the 115th Congress. Fairbanks portion of trip is focused on mining. Costs incurred for this trip will include airfare, local transportation, hotel and M&IE. This is a new Travel Authorization generated as a result of the airline reservation being cancelled automatically by Concur because of lack of authorization. The only difference between TAs are their Concur numbers (former TANUM0000T29H, current TANUM000T4QF), all estimated costs remain the same.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	,	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Accompany the Western Caucus Foundation (WCF) on their tour of Alaska. DOI Congressional Affairs requested Steve Wackowski participate in their trip. Purpose of the WCF trip is Education on natural resource issues in Alaska, including fisheries, lumber, mining, oil and gas, infrastructure, as they relate to the Western Caucus' agenda and how they relate to issues that Members of Congress from other states have in their district. Further, Congress will likely vote on several Alaska related issues in the 115th Congress. Fairbanks portion of trip is focused on mining. Costs incurred for this trip will include airfare, local transportation, hotel and M&IE. This is a new Travel Authorization generated as a result of the airline reservation being cancelled automatically by Concur because of lack of authorization. The only difference between TAs are their Concur numbers (former TANUM0000T29H, current TANUM000T4QF), all estimated costs remain the same.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
08/15/17	08/16/17	FAIRBANKS, AK	Mission (Operational)	154.00 / 90.00

Document Totals

Total Expenses:	722.60
Reimbursable Expenses:	144.64
Non-Reimbursable Expenses:	577.96
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	344.91	.00
Lodging-PerDiem	154.00	.00
M&IE-PerDiem	135.00	.00
Mileage	9.64	.00
Transaction Fees	34.30	.00

Transportation	30.00	.00
Transxn Fees	14.75	.00
Total Expenses:	722.60	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Alaska Airlines	1003387922		344.91
COMM-CARR	Alaska Airlines	1003387922		.00

Trip Itinerary

From: ANC-Anchorage, AK (USA) (IntL. Apt) TO: FAI-Fairbanks, AK (USA) (IntL. Apt)

Air

Tuesday August 15, 2017

ANC-Anchorage, AK (USA) to FAI-Fairbanks, AK (USA)

Aug 15 Alaska Airlines 167 — Duration: 53 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/15/2017 11:00PM — Fairbanks, AK (USA) (IntL. Apt) 08/15/2017 11:53PM
Confirmation Number: XZCEYK

Flight Information
Distance 260 miles — Emissions 137.8 lbs of CO2
No Seat Assigned — Cost 344.91 USD

Wednesday August 16, 2017

FAI-Fairbanks, AK (USA) to ANC-Anchorage, AK (USA)

Aug 16 Alaska Airlines 55 — Duration: 1 Hour Nonstop
Fairbanks, AK (USA) (IntL. Apt) 08/16/2017 2:40PM — Anchorage, AK (USA) (IntL. Apt) 08/16/2017 3:40PM
Confirmation Number: XZCEYK

Flight Information
Distance 260 miles — Emissions 137.8 lbs of CO2
No Seat Assigned

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 433.60 — Total Per Diem Expenses: 289.00

Date	Description	Category	Cost	Pay Method	Per Diem
08/14/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
08/14/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
08/15/2017	Airline Flight	Com. Carrier	344.91	GOVCC-C	
08/15/2017	Lodging	Lodging-PerDiem	154.00	GOVCC-C	*
08/15/2017	M&IE	M&IE-PerDiem	67.50	REIMBURSABLE	*
08/15/2017	POV-GOV Not Available	Mileage	4.82	REIMBURSABLE	
08/16/2017	M&IE	M&IE-PerDiem	67.50	REIMBURSABLE	*
08/16/2017	POV-GOV Not Available	Mileage	4.82	REIMBURSABLE	
08/16/2017	Parking	Transportation	30.00	GOVCC-C	

Per Diem Allowances

Trip#: 1 — Total Per Diem Allowances: 289.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D	Conf%
08/15/2017	154.00/ 90.00	154.00	154.00	67.50	67.50		
08/16/2017	154.00/ 90.00	0.00	0.00	67.50	67.50		

Other Authorizations

Trip#: 1

Other Authorization	Remarks
OTHER PRIVATELY-OWNED VEHICLE	
No hotel booking - hotel not required	
Contract fare used or No contract fare exists for city-pair market	

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	722.60
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 344.91	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 154.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 135.00	
Expense Category: Mileage	Fiscal Year: 2017	Amount: 9.64	
Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 34.30	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 30.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	722.60

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	577.96
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	144.64

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////		722.60

Totals by Payment Method

GOVCC-C Total	577.96
REIMBURSABLE Total	144.64

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
08/15/17	AIR	$344.91
08/15/17	1POC	$4.82
08/16/17	1POC	$4.82

Audits

Audit Name	Result	Reason

Document History 10/12/2017 Authorization: TANUM0000T4QF

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/14/2017	12:36PMEST	STEPHEN WACKOWSKI	
			Net Adjustment:0.00	
AUTHORIZATION SIGNED	08/14/2017	1:26PMEST	MONSON, LESIA DIANNE	
			Net Adjustment:722.60	
ADJUSTED	08/14/2017	1:27PMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	
AUTHORIZATION APPROV	08/14/2017	1:27PMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:	_____
Traveler/Preparer Signature:	_____
Date:	_____
Approver Name:	
Approver Signature:	_____
Date:	

U.S. Department of the Interior

Travel Document Approval Form*

DATE: 8/11/17

TRAVEL ARRANGER NAME & PHONE: Lesia Monson 703-271-5485

OFFICIAL TRAVEL INFORMATION	
Type of document (Authorization/Voucher)	Authorization
Traveler Name and Title	Stephen Wackowski, Sr. Advisor for Alaska Affairs
Date(s) of Travel	August 15-16, 2017
Location(s)	Anchorage – Fairbanks - Anchorage
Estimated Cost	$722.60
Funding	AK Working Capital Fund
Purpose	At the request of OCL, accompany the Western Caucus Foundation on their tour of AK. Fairbanks portion of the trip is focused on mining.
Special Requests (e.g., mixed official/personal travel, mixed official/political travel, exceed lodging allowance, travel upgrade)	N/A
SOL (General Law) approval for special requests (if necessary)	N/A

TRAVEL ARRANGER CHECKLIST	
Full Itinerary Attached	No
Conference Agenda Attached (if appropriate)	N/A
Is a non-Federal source paying for any or all of the travel-related expenses? If so, attach a DI-2000 signed by the traveler and an ethics official.	
Has the traveler been offered free attendance at a reception or any other type of social gathering during the course of official travel? If so, attach a DI-1958 signed by the traveler and an ethics official.	
Traveler signature applied	No
Travel arranger signature applied	Yes

APPROVALS and SURNAMES	
Assistant Secretary	N/A
AFTER OBTAINING A/S SURNAME, DELIVER PACKAGE TO ROOM 7318 FOR PROCESSING.	
Deputy Secretary	
Deputy Chief of Staff	

*Use this form as a cover sheet for travel authorizations and vouchers submitted for approval.

Document Header Information

Document Type	Authorization	Document Name	TANUM0000T29H
Travel Authorization Number	TANUM0000T29H	Trip Name	Trip from Anchorage to Fairbanks
TA Date	08/10/17	Currency	USD
Organization	DOIDOSSIO	Current Status	CREATED
Purpose	Mission (Operational)	Document Detail	Accompany the Western Caucus Foundation (WCF) on their tour of Alaska. DOI Congressional Affairs requested Steve Wackowski participate in their trip. Purpose of the WCF trip is Education on natural resource issues in Alaska, including fisheries, lumber, mining, oil and gas, infrastructure, as they relate to the Western Caucus' agenda and how they relate to issues that Members of Congress from other states have in their district. Further, Congress will likely vote on several Alaska related issues in the 115th Congress. Fairbanks portion of trip is focused on mining. Costs incurred for this trip will include airfare, local transportation, hotel and M&IE
Type Code	Trip By Trip		

Traveler Profile

Name	WACKOWSKI, STEPHEN M	ID	1001206486
TID	40213463	Organization	DOIDOSSIO
Title		Duty Station	ANCHORAGE AK
Security Cl		Card	CARD HOLDER
Office Address	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL	LESIA_MONSON@IOS.DOI.GOV
Office Phone	9072715485	Cell Phone	
Home Address	.	Home Phone	9072715485
Alternate Address		Alternate Phone	

Document Information

Trip Number: Selected Trip
1

Purpose: Accompany the Western Caucus Foundation (WCF) on their tour of Alaska. DOI Congressional Affairs requested Steve Wackowski participate in their trip. Purpose of the WCF trip is Education on natural resource issues in Alaska, including fisheries, lumber, mining, oil and gas, infrastructure, as they relate to the Western Caucus' agenda and how they relate to issues that Members of Congress from other states have in their district. Further, Congress will likely vote on several Alaska related issues in the 115th Congress. Fairbanks portion of trip is focused on mining. Costs incurred for this trip will include airfare, local transportation, hotel and M&IE.

Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
08/15/17	08/16/17	FAIRBANKS, AK	Mission (Operational)	154.00 / 90.00

Document Totals

Total Expenses	722.60
Reimbursable Expenses	144.64
Non-Reimbursable Expenses	577.96
Advance Authorized	.00
Advance Requested	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com Carrier	344.91	.00
Lodging-PerDiem	154.00	.00
M&IE-PerDiem	135.00	.00
Mileage	9.64	.00
Transaction Fees	34.30	.00
Transportation	30.00	.00
Transxn Fees	14.75	.00
Total Expenses	722.60	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Alaska Airlines	1003378165		344.91
COMM-CARR	Alaska Airlines	1003378165		.00

Trip Itinerary

From: ANC-Anchorage, AK (USA) (IntL. Apt) TO: FAI-Fairbanks, AK (USA) (IntL. Apt)

Air

Tuesday August 15, 2017

ANC-Anchorage, AK (USA) to FAI-Fairbanks, AK (USA)

Aug 15 Alaska Airlines 195
Anchorage, AK (USA) (IntL. Apt) 08/15/2017 3:10PM
Confirmation Number: HOHDIK

Duration: 55 Minutes Nonstop
Fairbanks, AK (USA) (IntL. Apt) 08/15/2017 4:05PM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 137.8 lbs of CO2
Cost 344.91 USD

Wednesday August 16, 2017

FAI-Fairbanks, AK (USA) to ANC-Anchorage, AK (USA)

Aug 16 Alaska Airlines 55
Fairbanks, AK (USA) (IntL. Apt) 08/16/2017 2:40PM
Confirmation Number: HOHDIK

Duration: 1 Hour Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/16/2017 3:40PM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 137.8 lbs of CO2

Expenses

Trip# 1 — Total Non-Per Diem Expenses: 433.60 — Total Per Diem Expenses: 289.00

Date	Description	Category	Cost	Pay Method	Per Diem
08/10/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment	SB ATRS Domestic w-Air-Rail				
08/10/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
08/15/2017	Airline Flight	Com Carrier	344.91	GOVCC-C	
08/15/2017	Lodging	Lodging-PerDiem	154.00	GOVCC-C	*
08/15/2017	M&IE	M&IE-PerDiem	67.50	REIMBURSABLE	*
08/15/2017	POV-GOV Not Available	Mileage	4.82	REIMBURSABLE	
08/16/2017	M&IE	M&IE-PerDiem	67.50	REIMBURSABLE	*
08/16/2017	POV-GOV Not Available	Mileage	4.82	REIMBURSABLE	
08/16/2017	Parking	Transportation	30.00	GOVCC-C	

Per Diem Allowances

Trip# 1 — Total Per Diem Allowances: 289.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
08/15/2017	154.00/ 90.00	154.00	154.00	67.50	67.50	
08/16/2017	154.00/ 90.00	0.00	0.00	67.50	67.50	

Other Authorizations

Trip# 1

Other Authorization	Remarks
OTHER PRIVATELY-OWNED VEHICLE	
No hotel booking - hotel not required	
Contract fare used or No contract fare exists for city-pair market	

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000///		722.60
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 344.91		
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 154.00		
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 135.00		
Expense Category: Mileage	Fiscal Year: 2017	Amount: 9.64		
Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 34.30		
Expense Category: Transportation	Fiscal Year: 2017	Amount: 30.00		
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75		
		Total		722.60

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000///	GOVCC-C	577.96
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000///	REIMBURSABLE	144.64

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000///		722.60

Totals by Payment Method

GOVCC-C Total	577.96
REIMBURSABLE Total	144.64

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
08/15/17	AIR	$344.91
08/15/17	IPOC	$4.82
08/16/17	IPOC	$4.82

Audits

Audit Name	Result	Reason

Document History 08/10/2017 Authorization: TANUM0000T29H

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/10/2017	12:10PM EST	STEPHEN WACKOWSKI Net Adjustment: 0.00	

I certify that the electronic signatures listed above are valid and on file

_____

SIGNED DATE

Document Signatures

Traveler/Preparer Name	Lesia Monsen
Traveler/Preparer Signature	Lesia Monsen
Date	8/10/17
Approver Name	Downey Magallanes
Approver Signature	Downey Magallanes
Date	8/14/17

The Departmental Ethics Office Concurs that WCF is not a partisan political organization.
WB 8/11/17

THE VOICE OF THE WEST

Informing and educating policy makers and the public on federal policy issues distinctive to western and rural communities.

LEARN MORE

WESTERN CAUCUS FOUNDATION

Founded in 2013, The Western Caucus Foundation (WCF), a non-profit 501(C3), is a cultural exchange organization committed to educating public policy makers and communicating with the public in an effort to enhance, sustain, and preserve the West's dynamic and unique culture.

The Western Caucus Foundation is committed to advancing the following key principles: protecting private property, strengthening local control, promoting economic growth, and increasing energy independence.

The Foundation provides support, education, and networking opportunities to advance the public policies important to the West, and offers stakeholders a non-partisan and non-political organization to facilitate discussion of Western issues. We disseminate information to people in Washington, and across the country, about how the West is a real place where people live, work and play, and that it is not an abstraction or an idyllic playground.

The Foundation also educates Congressional staff and others on public policy issues unique to the West via a robust agenda of meetings, conferences, and programs to facilitate the exchange of ideas and information to address critical issues facing the West and rural America. In particular, we highlight how decisions made in Congress can have significant consequences in the West that most of the country never sees.

It is the policy of the Western Caucus Foundation to NOT advocate for or support either directly or indirectly, the election or defeat of any candidate for public or political office. The Western Caucus Foundation shall not donate or contribute to any candidate's campaign, nor will it participate in political fundraising events or otherwise solicit political contributions, or endorse or oppose a candidate.

HONORARY CO-CHAIRS

The Western Caucus Foundation is proud to have Senator Steve Daines (MT) and Representative Paul A. Gosar (AZ-4) serving as our Honorary Co-Chairs.

Document Header Information

Document Type:	Voucher	Document Name:	TV0000L5D8
Travel Authorization Number:	TANUM0000T4QF	Trip Name:	Trip from Anchorage to Fairbanks
TA Date:	08/22/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	Accompanied the Western Caucus Foundation (WCF) on their tour of Alaska. DOI Congressional Affairs requested Steve Wackowski participate in their trip. Purpose of the WCF trip is Education on natural resource issues in Alaska, including fisheries, lumber, mining, oil and gas, infrastructure, as they relate to the Western Caucus' agenda and how they relate to issues that Members of Congress from other states have in their district. Further, Congress will likely vote on several Alaska related issues in the 115th Congress. Fairbanks portion of trip is focused on mining. Costs incurred for this trip include airfare, local transportation, hotel, and M&IE
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	.	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Accompanied the Western Caucus Foundation (WCF) on their tour of Alaska. DOI Congressional Affairs requested Steve Wackowski participate in their trip. Purpose of the WCF trip is Education on natural resource issues in Alaska, including fisheries, lumber, mining, oil and gas, infrastructure, as they relate to the Western Caucus' agenda and how they relate to issues that Members of Congress from other states have in their district. Further, Congress will likely vote on several Alaska related issues in the 115th Congress. Fairbanks portion of trip is focused on mining. Costs incurred for this trip include airfare, local transportation, hotel, and M&IE.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
08/15/17	08/16/17	FAIRBANKS, AK	Mission (Operational)	154.00 / 90.00 •

Document Totals

Total Expenses:	714.59
Reimbursable Expenses:	174.64
Non-Reimbursable Expenses	539.95
Advance Applied:	.00
Net to Traveler:	174.64
Net to Government:	539.95
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	323.90 •	.00
Lodging-PerDiem	154.00 •	.00
M&IE-PerDiem	135.00 •	.00
Mileage	9.64 •	.00
Transaction Fees	34.30 •	.00
Transportation	43.00 •	.00
Transxn Fees	14.75 •	.00
Total Expenses:	714.59 •	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Alaska Airlines	1003387922		323.90
COMM-CARR	Alaska Airlines	1003387922		.00
COMM-CARR	Alaska Airlines	1003387922		00
COMM-CARR	Alaska Airlines	1003387922		.00

Trip Itinerary

From: ANC-Anchorage, AK (USA) (IntL. Apt) TO: FAI-Fairbanks, AK (USA) (IntL. Apt)

Air

Tuesday August 15, 2017

ANC-Anchorage, AK (USA) to FAI-Fairbanks, AK (USA)

Aug 15 Alaska Airlines 167 — Duration 53 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/15/2017 11:00PM — Fairbanks, AK (USA) (IntL. Apt) 08/15/2017 11:53PM
Confirmation Number: XZCEYK

Flight Information
Distance 260 miles — Emissions 137.8 lbs of CO2
No Seat Assigned — Cost 323.90 USD

ANC-Anchorage, AK (USA) to FAI-Fairbanks, AK (USA)

Aug 15 Alaska Airlines 167 — Duration 53 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/15/2017 11:00PM — Fairbanks, AK (USA) (IntL. Apt) 08/15/2017 11:53PM
Confirmation Number: XZCEYK

Flight Information
Distance 260 miles — Emissions 101.4 lbs of CO2
No Seat Assigned

ANC-Anchorage, AK (USA) to FAI-Fairbanks, AK (USA)

Aug 15 Alaska Airlines 167 — Duration 53 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/15/2017 11:00PM — Fairbanks, AK (USA) (IntL. Apt) 08/15/2017 11:53PM
Confirmation Number: XZCEYK

Flight Information
Distance 260 miles — Emissions 137.8 lbs of CO2
No Seat Assigned — Cost 323.90 USD

ANC-Anchorage, AK (USA) to FAI-Fairbanks, AK (USA)

Aug 15 Alaska Airlines 167 — Duration 53 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/15/2017 11:00PM — Fairbanks, AK (USA) (IntL. Apt) 08/15/2017 11:53PM
Confirmation Number: XZCEYK

Flight Information
Distance 260 miles — Emissions 101.4 lbs of CO2
No Seat Assigned

Wednesday August 16, 2017

FAI-Fairbanks, AK (USA) to ANC-Anchorage, AK (USA)

Aug 16 Alaska Airlines 55 — Duration 1 Hour Nonstop
Fairbanks, AK (USA) (IntL. Apt) 08/16/2017 2:40PM — Anchorage, AK (USA) (IntL. Apt) 08/16/2017 3:40PM
Confirmation Number: XZCEYK

Flight Information
Distance 260 miles — Emissions 101.4 lbs of CO2
No Seat Assigned

FAI-Fairbanks, AK (USA) to ANC-Anchorage, AK (USA)

Aug 16 Alaska Airlines 55 — Duration 1 Hour Nonstop
Fairbanks, AK (USA) (IntL. Apt) 08/16/2017 2:40PM — Anchorage, AK (USA) (IntL. Apt) 08/16/2017 3:40PM
Confirmation Number: XZCEYK

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 101.4 lbs of CO2

FAI-Fairbanks, AK (USA) to ANC-Anchorage, AK (USA)

Aug 16 Alaska Airlines 55
Fairbanks, AK (USA) (Intl. Apt) 08/16/2017 2:40PM
Confirmation Number: XZCEYK

Duration: 1 Hour Nonstop
Anchorage, AK (USA) (Intl. Apt) 08/16/2017 3:40PM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 101.4 lbs of CO2

FAI-Fairbanks, AK (USA) to ANC-Anchorage, AK (USA)

Aug 16 Alaska Airlines 55
Fairbanks, AK (USA) (Intl. Apt) 08/16/2017 2:40PM
Confirmation Number: XZCEYK

Duration: 1 Hour Nonstop
Anchorage, AK (USA) (Intl. Apt) 08/16/2017 3:40PM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 101.4 lbs of CO2

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 425.59 — Total Per Diem Expenses: 289.00

Date	Description	Category	Cost	Pay Method	Per Diem
08/14/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C •	
Comment	SB ATRS Domestic w-Air-Rail				
08/15/2017	Airline Flight	Com. Carrier	323.90	GOVCC-C •	
08/15/2017	Lodging	Lodging-PerDiem	154.00	GOVCC-C	•
08/15/2017	M&IE	M&IE-PerDiem	67.50	REIMBURSABLE •	•
08/15/2017	POV-GOV Not Available	Mileage	4.82	REIMBURSABLE •	
08/15/2017	Taxi	Transportation	30.00	REIMBURSABLE •	
08/16/2017	M&IE	M&IE-PerDiem	67.50	REIMBURSABLE •	•
08/16/2017	POV-GOV Not Available	Mileage	4.82	REIMBURSABLE •	
08/16/2017	Parking	Transportation	13.00	GOVCC-C •	
08/22/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C •	

Per Diem Allowances

Trip#: 1 — Total Per Diem Allowances: 289.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
08/15/2017	154.00/ 90.00	154.00	154.00 •	67.50	67.50 •	
08/16/2017	154.00/ 90.00	0.00	0.00	67.50	67.50 •	

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	714.59
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 323.90	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 154.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 135.00	
Expense Category: Mileage	Fiscal Year: 2017	Amount: 9.64	
Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 34.30	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 43.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	714.59

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	539.95
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	174.64

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	714.59

Totals by Payment Method

GOVCC-C Total	539.95
REIMBURSABLE Total	174.64

Attachments Attachments Exists

Receipt Checklist

Date	Description	Cost
08/15/17	AIR Airline Flight	$323.90

Audits

Audit Name	Result	Reason

Document History 08/22/2017 Voucher: TV0000L5D8

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/22/2017	12:16PM EST	MONSON, LESIA DIANNE Net Adjustment.0.00	

I certify that the electronic signatures listed above are valid and on file

_____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: Steve Wackowski
Traveler/Preparer Signature:
Date: 8/25/17
Approver Name: Dorothy Magallanes
Approver Signature:
Date: 8/31/17

El Sol Travel
Phone: 907-565-4400
ELSOLALASKA@ELSOLTRAVEL.NET

Electronic Invoice

Prepared For:
WACKOWSKI/STEPHEN M

Ref: TANUM0000T4QF

SALES PERSON	IQ
INVOICE NUMBER	0061528
INVOICE ISSUE DATE	14 Aug 2017
RECORD LOCATOR	BPFRLT
CUSTOMER NUMBER	DOIETS2

Client Address
EL SOL TRAVEL
1835 BRAGAW STE 125
ANCHORAGE AK 99512
DOI
ATTN STEPHEN WACKOWSKI
DOI OS SIO 1689 C ST
ANCHORAGE AK 99501 US

Delivery Address
RETURN UNUSED TICKETS TO
EL SOL TRAVEL
1835 BRAGAW STE 125
ANCHORAGE AK 99512
OR EMAIL TO ELSOLALASKA/AT/ELSOLTRAVEL NET

Notes
NO FARE IS GUARANTEED UNTIL TICKETED
ONLY FARE GUARANTEED IS YCA AND -CA FARES

DATE: Tue, Aug 15

Flight: ALASKA AIRLINES 167

From	ANCHORAGE, AK	Departs	11:00pm
To	FAIRBANKS INTL, AK	Arrives	11:53pm
Departure Terminal	S		
Duration	0hr(s) 53min(s)	Class	Economy
Type	BOEING 737-700 JET	Meal	
Stop(s)	Non Stop		
Seat(s) Details	WACKOWSKI/STEPHEN M		(b) (6)

DATE: Wed, Aug 16

Flight: ALASKA AIRLINES 55

From	FAIRBANKS INTL, AK	Departs	2:40pm
To	ANCHORAGE, AK	Arrives	3:40pm
		Arrival Terminal	S
Duration	1hr(s) 0min(s)	Class	Economy
Type	BOEING 737 800 JET	Meal	
Stop(s)	Non Stop		
Seat(s) Details	WACKOWSKI/STEPHEN M		(b) (6)

DATE: Mon, Feb 12

Others

PHOENIX
THANK YOU FOR
YOUR BUSINESS

Ticket Information

Ticket Number	AS 8644990476	**Passenger**	WACKOWSKI STEPHEN M		
		Billed to:	(b) (6)	USD	* 323.90
Service Fee	XD 0708391198	**Passenger**	WACKOWSKI STEPHEN M		
		Billed to:	(b) (6)	USD	* 34.30

SubTotal	USD 358.20
Net Credit Card Billing	* USD 358.20

Total Amount Due	USD 0.00

ITINERARY NOTES:
El sol travel office information*** **********important traveler information******** online technical support call...1-855-847-6398 Prompt 1 el sol travel reservation numbers office hours are mon-fri 8a-6pm closed govt holidays toll free reservations number...1-855-847-6398 Emergency travel after hours....1-855-847-6398 For emergency assistance outside of the united states call 1-855-847-6398 or collect 1-907-565-4400 ensure that all reservations and estimated costs listed above are correct and match what is listed in travel authorization. Check-in times are 90 minutes prior for domestic flights or 120 minutes for international flights check carrier web site for change/cancel and baggage policies

INVOICE NOTES:
Cb/cgebilling/sbtmc cliqcid-1000000020 cb/rule/transportation/xzceyk-contract cp fare-c0 cb/rule/itin/no car-cc1 cb/rule/itin/no hotel-hc1 cb/airfop/iba/ca/4714 cb/emergencytravel/no cb/cgebilling/atrs/2017-08-14t19.34.23Z cb/tanum/tanum0000t4qf cb/earlycpptkt/no cb/booked by-swackowski do.Gov cb/finishing mode-approvalhold/2017-08-14t19.36.49Z cb/earlycpptkt/no cb/finishing mode-ticketing/2017-08-14t20.27.51Z cb/approver-monson lesia dianne cb/approval date-2017-08-14t20.27.51Z cb/rule/itin/no hotel-hc1 cb/penalty/0278644990476-nopenalty

The carriage of certain hazardous materials, like aerosols, fireworks, and flammable liquids, aboard the aircraft is forbidden. If you do not understand these restrictions, further information may be obtained from your airline.

Your travel arranger provides the information contained in this document. If you have any questions about the content, please contact your travel arranger. For Credit Card Service fees, please see eTicket receipt for total charges.

08-16-17

Stephen Wackowski	Folio No.	: **108045**	Room No.	:	**128**
1689 c st	A/R Number	:	Arrival	:	**08-15-17**
Anchorage AK 99501	Group Code	:	Departure	:	**08-16-17**
United States	Company	:	Conf. No.	:	**60663010**
	Membership No.	:	Rate Code	:	**IMGOV**
	Invoice No.	:	Page No.	:	**1 of 1**

Date	Description	Charges	Credits
08-15-17	*Accommodation	154.00	
08-16-17	(b) (6) (b) (6)		154.00
	Total	**154.00**	**154.00**
	Balance	**0.00**	

Guest Signature: _____

I have received the goods and / or services in the amount shown heron. I agree that my liablity for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge. I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Holiday Inn Express Hotel & Suites
400 Merhar Ave
Fairbanks, AK 99701
Telephone: (907) 328.1100 Fax: (907) 328.1122

Receipt

Date: 8-15 Fare: 30.00

To/From: Airport / Holiday Inn

Driver: BM

Thank you for your patronage!

paid cash

Ted Stevens Anchorage International Airport

RECEIPT

REPUBLIC PARKING SYSTEM

Toledo Ticket Co., Toledo, OH USA

166112 21:54 013.00 08/16 16:14 PM

paid
gov't cc

U.S. Department of the Interior

Travel Document Approval Form*

DATE: 8/11/17

TRAVEL ARRANGER NAME & PHONE: Lesia Monson 703-271-5485

OFFICIAL TRAVEL INFORMATION	
Type of document (Authorization/Voucher)	Authorization
Traveler Name and Title	Stephen Wackowski, Sr. Advisor for Alaska Affairs
Date(s) of Travel	August 15-16, 2017
Location(s)	Anchorage – Fairbanks - Anchorage
Estimated Cost	$722.60
Funding	AK Working Capital Fund
Purpose	At the request of OCL, accompany the Western Caucus Foundation on their tour of AK. Fairbanks portion of the trip is focused on mining.
Special Requests (e.g., mixed official/personal travel, mixed official/political travel, exceed lodging allowance, travel upgrade)	N/A
SOL (General Law) approval for special requests (if necessary)	N/A

TRAVEL ARRANGER CHECKLIST	
Full Itinerary Attached	No
Conference Agenda Attached (if appropriate)	N/A
Is a non-Federal source paying for any or all of the travel-related expenses? If so, attach a DI-2000 signed by the traveler and an ethics official.	
Has the traveler been offered free attendance at a reception or any other type of social gathering during the course of official travel? If so, attach a DI-1958 signed by the traveler and an ethics official.	
Traveler signature applied	No
Travel arranger signature applied	Yes

APPROVALS and SURNAMES	
Assistant Secretary	N/A
AFTER OBTAINING A/S SURNAME, DELIVER PACKAGE TO ROOM 7318 FOR PROCESSING.	
Deputy Secretary	
Deputy Chief of Staff	

*Use this form as a cover sheet for travel authorizations and vouchers submitted for approval.

Document Header Information

Document Type	Authorization	Document Name	TANUM00000T29H
Travel Authorization Number	TANUM00000T29H	Trip Name	Trip from Anchorage to Fairbanks
TA Date	08/10/17	Currency	USD
Organization	DOIDOSSIO	Current Status	CREATED
Purpose	Mission (Operational)	Document Detail	Accompany the Western Caucus Foundation (WCF) on their tour of Alaska. DOI Congressional Affairs requested Steve Wackowski participate in their trip. Purpose of the WCF trip is Education on natural resource issues in Alaska, including fisheries, lumber, mining, oil and gas, infrastructure, as they relate to the Western Caucus' agenda and how they relate to issues that Members of Congress from other states have in their district. Further, Congress will likely vote on several Alaska related issues in the 115th Congress. Fairbanks portion of trip is focused on mining. Costs incurred for this trip will include airfare, local transportation, hotel and M&IE.
Type Code	Trip By Trip		

Traveler Profile

Name	WACKOWSKI, STEPHEN M	ID	1001206486
TID	40213463	Organization	DOIDOSSIO
Title		Duty Station	ANCHORAGE AK
Security Cl		Card	CARD HOLDER
Office Address	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL	LESIA_MONSON@IOS DOI GOV
Office Phone	9072715485	Cell Phone	
Home Address	.	Home Phone	9072715485
Alternate Address		Alternate Phone	

Document Information

Trip Number: Selected Trip
1

Purpose: Accompany the Western Caucus Foundation (WCF) on their tour of Alaska. DOI Congressional Affairs requested Steve Wackowski participate in their trip. Purpose of the WCF trip is Education on natural resource issues in Alaska, including fisheries, lumber, mining, oil and gas, infrastructure, as they relate to the Western Caucus' agenda and how they relate to issues that Members of Congress from other states have in their district. Further, Congress will likely vote on several Alaska related issues in the 115th Congress. Fairbanks portion of trip is focused on mining. Costs incurred for this trip will include airfare, local transportation, hotel and M&IE.

Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
08/15/17	08/16/17	FAIRBANKS, AK	Mission (Operational)	154 00 / 90 00

Document Totals

Total Expenses	722 60
Reimbursable Expenses	144 64
Non-Reimbursable Expenses	577 96
Advance Authorized	.00
Advance Requested	00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com Carrier	344 91	00
Lodging-PerDiem	154.00	.00
M&IE-PerDiem	135 00	00
Mileage	9.64	.00
Transaction Fees	34 30	00
Transportation	30.00	.00
Transxn Fees	14 75	00
Total Expenses	722.60	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Alaska Airlines	1003378165		344 91
COMM-CARR	Alaska Airlines	1003378165		.00

Trip Itinerary

From: ANC-Anchorage, AK (USA) (IntL. Apt) TO: FAI-Fairbanks, AK (USA) (IntL. Apt)

Air

Tuesday August 15, 2017

ANC-Anchorage, AK (USA) to FAI-Fairbanks, AK (USA)

Aug 15 Alaska Airlines 195
Anchorage, AK (USA) (IntL. Apt) 08/15/2017 3 10PM
Confirmation Number: HOHDIK

Duration: 55 Minutes Nonstop
Fairbanks, AK (USA) (IntL. Apt) 08/15/2017 4 05PM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 137 8 lbs of CO2
Cost 344 91 USD

Wednesday August 16, 2017

FAI-Fairbanks, AK (USA) to ANC-Anchorage, AK (USA)

Aug 16 Alaska Airlines 55
Fairbanks, AK (USA) (IntL. Apt) 08/16/2017 2 40PM
Confirmation Number: HOHDIK

Duration: 1 Hour Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/16/2017 3 40PM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 137 8 lbs of CO2

Expenses

Trip# 1 — Total Non-Per Diem Expenses: 433 60 — Total Per Diem Expenses: 289 00

Date	Description	Category	Cost	Pay Method	Per Diem
08/10/2017	Travel Fee	Transaction Fees	34 30	GOVCC-C	
Comment	SB ATRS Domestic w-Air-Rail				
08/10/2017	TDY Voucher Fee	Transxn Fees	14 75	GOVCC-C	
08/15/2017	Airline Flight	Com Carrier	344 91	GOVCC-C	
08/15/2017	Lodging	Lodging-PerDiem	154 00	GOVCC-C	*
08/15/2017	M&IE	M&IE-PerDiem	67 50	REIMBURSABLE	*
08/15/2017	POV-GOV Not Available	Mileage	4 82	REIMBURSABLE	
08/16/2017	M&IE	M&IE-PerDiem	67 50	REIMBURSABLE	*
08/16/2017	POV-GOV Not Available	Mileage	4 82	REIMBURSABLE	
08/16/2017	Parking	Transportation	30 00	GOVCC-C	

Per Diem Allowances

Trip# 1 — Total Per Diem Allowances: 289 00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
08/15/2017	154 00/ 90 00	154 00	154 00	67 50	67 50	
08/16/2017	154 00/ 90 00	0 00	0.00	67.50	67 50	

Other Authorizations

Trip# 1

Other Authorization	Remarks
OTHER PRIVATELY-OWNED VEHICLE	
No hotel booking - hotel not required	
Contract fare used or No contract fare exists for city-pair market	

Account Summary for the Selected Trip

Org. DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000///		722.60
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 344.91		
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 154.00		
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 135.00		
Expense Category: Mileage	Fiscal Year: 2017	Amount: 9.64		
Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 34.30		
Expense Category: Transportation	Fiscal Year: 2017	Amount: 30.00		
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75		
		Total		722.60

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000///	GOVCC-C	577.96
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000///	REIMBURSABLE	144.64

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000///		722.60

Totals by Payment Method

GOVCC-C Total	577.96
REIMBURSABLE Total	144.64

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
08/15/17	AIR	$344.91
08/15/17	IPOC	$4.82
08/16/17	IPOC	$4.82

Audits

Audit Name	Result	Reason

Document History 08/10/2017 Authorization: TANUM0000T29H

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/10/2017	12:10PM EST	STEPHEN WACKOWSKI Net Adjustment 0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name:	Tesia Monsen
Traveler/Preparer Signature:	Tesia Monsen
Date:	8/10/17
Approver Name:	Downey Magallanes
Approver Signature:	Downey Magallanes
Date:	8/14/17

The Departmental Ethics Office concurs that WCF is not a partisan political organization.
WB 8/11/17

THE VOICE OF THE WEST

Informing and educating policy makers and the public on federal policy issues distinctive to western and rural communities.

LEARN MORE

WESTERN CAUCUS FOUNDATION

Founded in 2013, The Western Caucus Foundation (WCF), a non-profit 501(C3), is a cultural exchange organization committed to educating public policy makers and communicating with the public in an effort to enhance, sustain, and preserve the West's dynamic and unique culture.

The Western Caucus Foundation is committed to advancing the following key principles: protecting private property, strengthening local control, promoting economic growth, and increasing energy independence.

The Foundation provides support, education, and networking opportunities to advance the public policies important to the West, and offers stakeholders a non-partisan and non-political organization to facilitate discussion of Western issues. We disseminate information to people in Washington, and across the country, about how the West is a real place where people live, work and play, and that it is not an abstraction or an idyllic playground.

The Foundation also educates Congressional staff and others on public policy issues unique to the West via a robust agenda of meetings, conferences, and programs to facilitate the exchange of ideas and information to address critical issues facing the West and rural America. In particular, we highlight how decisions made in Congress can have significant consequences in the West that most of the country never sees.

It is the policy of the Western Caucus Foundation to NOT advocate for or support either directly or indirectly, the election or defeat of any candidate for public or political office. The Western Caucus Foundation shall not donate or contribute to any candidate's campaign, nor will it participate in political fundraising events or otherwise solicit political contributions, or endorse or oppose a candidate.

HONORARY CO-CHAIRS

The Western Caucus Foundation is proud to have Senator Steve Daines (MT) and Representative Paul A. Gosar (AZ-4) serving as our Honorary Co-Chairs.

WESTERN CAUCUS FOUNDATION

THE HONORABLE STEVE DAINES
HONORARY CO-CHAIR

THE HONORABLE PAUL GOSAR
HONORARY CO-CHAIR

Western Caucus Foundation Alaska Field Tour and Roundtable

August 14th to 17th w/ optional excursion on the 18th

Purpose of Trip: Education on natural resource issues in Alaska, including fisheries, lumber, mining, oil and gas, infrastructure, as they relate to the Western Caucus' agenda and how they relate to issues that Members of Congress from other states have in their district. Further, Congress will likely vote on several Alaska related issues in the 115th Congress.

AGENDA (as of 7/24/17)

Monday, 14th — **Travel from DC/district to Anchorage (takes about 12-13 hours from DC)**

RON: Anchorage Marriott Downtown
820 West 7th Avenue, Anchorage, AK 99501
(907) 279-8000
$229 per night – Western Caucus Foundation group rate
Call or click to book your WESTERN CAUCUS FOUNDATION rate

Tuesday, 15th — **Anchorage/ Fairbanks / Dead horse/Alpine/ANWR**

8:10am Depart hotel for Anchorage Airport to Fairbanks via Alaska Airlines
Flight #: 175
9:30am Depart Anchorage (ANC)
10:25am Arrive Fairbanks (FAI)

Go to www.alaskaair.com, click on Use discount or companion fare code, enter your origin/destination city and travel dates, enter **Code ECMA283,** and click on "Find Flights". All eligible flights will display for you to choose from.

10:45 am Depart Fairbanks via Charter flight for site tour

Alpine/NPRA Facilities Site Tour & Briefing

Prudhoe Bay Site Tour & Briefing

7:30 pm Depart Deadhorse for Fairbanks

ANWR and other Alaska Site Tour & Briefing (en route)

9:30 pm Arrive back in Fairbanks via Charter flight required for Site Tours

RON: Fairbanks Holiday Inn Express
400 Merhar Ave, Fairbanks, AK 99701
(907) 328-1100
$154 per night – Call or click to book "WCF" group rate.

***Itinerary subject to change. Agenda updated periodically with additional information. Ver. July 12

Wednesday, 16th **Fairbanks Anchorage**

7:30am Breakfast (on own at hotel)

8:00 am Depart for gold mine tour, Briefing en route

9:00 am Ft. Knox Gold Mine Tour and Briefing

11:30 am Depart Ft. Knox

12:15 pm Alaska Pipeline Fox Pull-off Tour and Briefing

1:30 pm Arrive airport
Return to Anchorage via Alaska Airlines scheduled flight
Flight #: AS 55
2:40 pm Depart Fairbanks
3:40 pm Arrive Anchorage

Go to www.alaskaair.com, click on Use discount or companion fare code, enter your origin/destination city and travel dates, enter **Code ECMA283,** and click on "Find Flights". All eligible flights will display for you to choose from.

7:00 pm Keynote Policy Dinner, Anchorage (widely attended event)
With guests: Senator Lisa Murkowski (invited); Senator Dan Sullivan; and Representative Don Young.
Location: TBA

RON: Anchorage Marriott Downtown
820 West 7th Avenue, Anchorage, AK 99501
(907) 279-8000
$229 per night – Western Caucus Foundation group rate
Call or click to book your WESTERN CAUCUS FOUNDATION rate

Thursday, 17th **Anchorage**

9:00 am Roundtable Policy Meeting
w/ guests the AK Congressional Delegation
& policy leaders for a briefing and discussion
on the following:

- Alaska resource development
- Alyeska pipeline infrastructure status
- Cook Inlet & other fisheries
- Alaska mining
- Alaska native corporations & land issues
- Forestry issues

5:30 pm Reception in Anchorage (widely attended event)

RON: Anchorage Marriott Downtown

***Itinerary subject to change. Agenda updated periodically with additional information. Ver. July 12

Friday, 18th **OPTIONAL Anchorage / Girdwood / Seward**

9:00 am	Depart to Seward
	-Girdwood / Alyeska
	-Glacier viewing and Briefing
	-Alaska Conservation Center Tour and Briefing
3:00 pm	Arrive Seward
4:00 pm	Briefing on tourism and economic development
7:00 pm	Trip concludes

RON: Breeze Inn
www.breezeinn.com
303 N Harbor Dr., Seward, AK 99664
(907) 224-5237
$260 **Call Foundation for room block info**

Saturday, 29th **Depart to Anchorage**
Fly back day

Invited Guest Speakers (time/date TBD):
Senator Lisa Murkowski; Senator Dan Sullivan; Rep. Don Young; Others...TBA

For more information or to sign up, please e-mail info@westerncaucusfoundation.com.

To book hotels:
For the Anchorage Marriott: Call (907) 279-8000 or click to book your WESTERN CAUCUS FOUNDATION rate.

For the Fairbanks Holiday Inn Express: call 907-328-1100 or click to book WCF group rate.

If there's a problem with any of the travel arrangements, please let us know at info@westerncaucusfoundation.org so we can trouble shoot for you. Please book airfare how you normally would do so for government rate travel.

Western Caucus Foundation
400 N. Capitol St., #382-B
Washington, DC 20001
info@westerncaucusfoundation.com

******This event is planned to fully comply with Congressional Ethics Rules and Other Applicable Laws******

The Western Caucus Foundation (WCF) is a charitable and educational organization organized and operated under Section 501(c)(3). It will provide education and communications to policy makers and the public to further enhance, sustain, and preserve the West's dynamic and unique culture.

***Itinerary subject to change. Agenda updated periodically with additional information. Ver. July 12

APPENDIX I – FAQs

Who can go on the trip and attend the events?
The trip and events in Alaska are open to Members of the Western Caucus (House and Senate, Congressional staff (with or without a Member of Congress), Western Caucus Foundation stakeholders, and Western Caucus guests.

How do I sign up and when is the deadline to sign up?
You should let us know as soon as possible if you intend to go on the trip via: info@westerncaucusfoundation.org.

The cut-off date for hotels and the North Slope portion of the tour is July 14. After that date we can't guarantee availability or the rate. We'll then send an RSVP form, starting on Monday June 26th, to get the initial key information to you. When we send you the form, we'll ask you to start making plane and hotel reservations. There is no cut-off date for the policy roundtable event in Anchorage on August 16.

How do I book my hotels?
For the Anchorage Marriott: Call (907) 279-8000 or click to book your WESTERN CAUCUS FOUNDATION rate.

For the Fairbanks Holiday Inn Express: call 907-328-1100 or click to book WCF group rate.

If there's a problem with any of the travel arrangements, please let us know at info@westerncaucusfoundation.org so we can trouble shoot for you. Please book airfare how you normally would do so for government rate travel.

What costs are Congressional Offices responsible for on the trip?
Congressional offices will be responsible for all trip costs with the exception of the charter flights on Tuesday which are essential for Site Tours. Congressional office expenses include round trip airfare to Anchorage, Inter Alaska flights via Alaska Airlines on Tuesday and Wednesday, meals not allowed to be covered by the Foundation, coordinated ground transportation and nightly hotel fees (@ government rate). The Foundation will coordinate the itinerary, activities, as well as pay for allowable meals. These include box lunches at work briefings.
For a breakdown, please see a listing of estimated costs in Appendix II.

Can we use our office MRA to pay for it?
The agenda and activities on this trip relate to official government duties by members & staff – thus MRA funds can be used.

How many attendees can go on the tour?
We do have a capacity constraint for the north-slope tour due to the limited size of the charter plane and ground transportation at Alpine in NPRA, and other aircraft limitations. That said, we can take a fairly good size group to the North Slope. If we have capacity issues due to the interest in the trip, Members of Congress and accompanying staff will have priority. We will then follow up and prioritize who can go on what portion of the North Slope tour -- some attendees will have a supplemental itinerary and activities during the morning in Prudhoe Bay. Hopefully, that won't be necessary. Otherwise, we have no capacity limitations for all other activities on the trip's agenda for attending staff, stakeholders, or guests from Alaska...and we expect a robust turn out.

***Itinerary subject to change. Agenda updated periodically with additional information. Ver. July 12

Appendix II – Approximate Costs

Monday, August 14th: $297.80 Gov rate

Delta 1671
2:50 PM – 4:38 PM
Washington, D.C. (DCA) – Minneapolis (MSP)
Layover in Minneapolis (MSP)
Delta 1088
5:45 PM – 8:50 PM
Minneapolis (MSP) – Anchorage (ANC)

Monday, August 14th Hotel: $229.00 Gov Rate

Anchorage Marriott Downtown
820 West 7th Avenue, Anchorage, AK 99501
(907) 279-8000
$229 per night – group rate. Call or click to book your WESTERN CAUCUS FOUNDATION rate

Tuesday, August 15th: $80

Depart Anchorage (ANC)
Arrive Fairbanks (FAI)
Alaska Air--AS 175

Tuesday, August 15th Hotel: $154 Gov Rate

Fairbanks Holiday Inn Express
400 Merhar Ave, Fairbanks, AK 99701
907-328-1100
$154 per night – Call or click to book WCF group rate

Wednesday, August 16th: $123.00 Gov Rate

2:40 Depart Fairbanks (FAI)
3:40 Arrive Anchorage (ANC)
Alaska Air--AS 55

Wednesday, August 16th and Thursday, August 17th Hotel: $229.00 Gov Rate

Anchorage Marriott Downtown
820 West 7th Avenue, Anchorage, AK 99501
(907) 279-8000
$229 per night – group rate. Call or click to book your WESTERN CAUCUS FOUNDATION rate

Friday, August 18th Hotel: $260.00

Breeze Inn
www.breezeinn.com
303 N Harbor Dr., Seward, AK 99664
(907) 224-5237
$260 Call Foundation for room block info

***Itinerary subject to change. Agenda updated periodically with additional information. Ver. July 12

Saturday, August 19th: $519.30 Gov rate

Delta 2469
Fri, Aug 18
7:45 PM – 6:44 AM+1
Anchorage (ANC) – Atlanta (ATL)
Delta 2578
7:25 AM+1 – 9:08 AM+1
Atlanta (ATL) – Washington, D.C. (IAD)

Ground Transportation Wednesday, Friday and Saturday $150-300 Gov rate
Coordinate on van/car rentals

Approximant Total: **$2,300 +/-**

*Note the Delta flights to/from Anchorage are suggested – other options are available.

***Itinerary subject to change. Agenda updated periodically with additional information. Ver. July 12

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000T4QF
Travel Authorization Number:	TANUM0000T4QF	Trip Name:	Trip from Anchorage to Fairbanks
TA Date:	08/14/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION SIGNED
Purpose:	Mission (Operational)	Document Detail:	Accompany the Western Caucus Foundation (WCF) on their tour of Alaska. DOI Congressional Affairs requested Steve Wackowski participate in their trip. Purpose of the WCF trip is Education on natural resource issues in Alaska, including fisheries, lumber, mining, oil and gas, infrastructure, as they relate to the Western Caucus' agenda and how they relate to issues that Members of Congress from other states have in their district. Further, Congress will likely vote on several Alaska related issues in the 115th Congress. Fairbanks portion of trip is focused on mining. Costs incurred for this trip will include airfare, local transportation, hotel and M&IE. This is a new Travel Authorization generated as a result of the airline reservation being cancelled automatically by Concur because of lack of authorization. The only difference between TAs are their Concur numbers (former TANUM0000T29H, current TANUM000T4QF), all estimated costs remain the same.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	,	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Accompany the Western Caucus Foundation (WCF) on their tour of Alaska. DOI Congressional Affairs requested Steve Wackowski participate in their trip. Purpose of the WCF trip is Education on natural resource issues in Alaska, including fisheries, lumber, mining, oil and gas, infrastructure, as they relate to the Western Caucus' agenda and how they relate to issues that Members of Congress from other states have in their district. Further, Congress will likely vote on several Alaska related issues in the 115th Congress. Fairbanks portion of trip is focused on mining. Costs incurred for this trip will include airfare, local transportation, hotel and M&IE. This is a new Travel Authorization generated as a result of the airline reservation being cancelled automatically by Concur because of lack of authorization. The only difference between TAs are their Concur numbers (former TANUM0000T29H, current TANUM000T4QF), all estimated costs remain the same.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
08/15/17	08/16/17	FAIRBANKS, AK	Mission (Operational)	154.00 / 90.00

Document Totals

Total Expenses:	722.60
Reimbursable Expenses:	144.64
Non-Reimbursable Expenses:	577.96
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	344.91	.00
Lodging-PerDiem	154.00	.00
M&IE-PerDiem	135.00	.00
Mileage	9.64	.00
Transaction Fees	34.30	.00

Transportation	30.00	.00
Transxn Fees	14.75	.00
Total Expenses:	722.60	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Alaska Airlines	1003387922		344.91
COMM-CARR	Alaska Airlines	1003387922		.00

Trip Itinerary

From: ANC-Anchorage, AK (USA) (IntL. Apt) TO: FAI-Fairbanks, AK (USA) (IntL. Apt)

Air

Tuesday August 15, 2017

ANC-Anchorage, AK (USA) to FAI-Fairbanks, AK (USA)

Aug 15 Alaska Airlines 167 — Duration: 53 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/15/2017 11:00PM — Fairbanks, AK (USA) (IntL. Apt) 08/15/2017 11:53PM
Confirmation Number: XZCEYK

Flight Information
Distance 260 miles — Emissions 137.8 lbs of CO2
No Seat Assigned — Cost 344.91 USD

Wednesday August 16, 2017

FAI-Fairbanks, AK (USA) to ANC-Anchorage, AK (USA)

Aug 16 Alaska Airlines 55 — Duration: 1 Hour Nonstop
Fairbanks, AK (USA) (IntL. Apt) 08/16/2017 2:40PM — Anchorage, AK (USA) (IntL. Apt) 08/16/2017 3:40PM
Confirmation Number: XZCEYK

Flight Information
Distance 260 miles — Emissions 137.8 lbs of CO2
No Seat Assigned

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 433.60 — Total Per Diem Expenses: 289.00

Date	Description	Category	Cost	Pay Method	Per Diem
08/14/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
08/14/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
08/15/2017	Airline Flight	Com. Carrier	344.91	GOVCC-C	
08/15/2017	Lodging	Lodging-PerDiem	154.00	GOVCC-C	*
08/15/2017	M&IE	M&IE-PerDiem	67.50	REIMBURSABLE	*
08/15/2017	POV-GOV Not Available	Mileage	4.82	REIMBURSABLE	
08/16/2017	M&IE	M&IE-PerDiem	67.50	REIMBURSABLE	*
08/16/2017	POV-GOV Not Available	Mileage	4.82	REIMBURSABLE	
08/16/2017	Parking	Transportation	30.00	GOVCC-C	

Per Diem Allowances

Trip#: 1 — Total Per Diem Allowances: 289.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D	Conf%
08/15/2017	154.00/ 90.00	154.00	154.00	67.50	67.50		
08/16/2017	154.00/ 90.00	0.00	0.00	67.50	67.50		

Other Authorizations

Trip#: 1

Other Authorization	Remarks
OTHER PRIVATELY-OWNED VEHICLE	
No hotel booking - hotel not required	
Contract fare used or No contract fare exists for city-pair market	

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	722.60
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 344.91	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 154.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 135.00	
Expense Category: Mileage	Fiscal Year: 2017	Amount: 9.64	
Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 34.30	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 30.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	722.60

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	577.96
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	144.64

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////		722.60

Totals by Payment Method

GOVCC-C Total	577.96
REIMBURSABLE Total	144.64

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
08/15/17	AIR	$344.91
08/15/17	1POC	$4.82
08/16/17	1POC	$4.82

Audits

Audit Name	Result	Reason

Document History 10/12/2017 Authorization: TANUM0000T4QF

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/14/2017	12:36PMEST	STEPHEN WACKOWSKI Net Adjustment:0.00	
AUTHORIZATION SIGNED	08/14/2017	1:26PMEST	MONSON, LESIA DIANNE Net Adjustment:722.60	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature:

Date: _____

Approver Name:

Approver Signature: _____

Date:

Document Header Information

Document Type:	Voucher	Document Name:	TV0000L5D8
Travel Authorization Number:	TANUM0000T4QF	Trip Name:	Trip from Anchorage to Fairbanks
TA Date:	08/22/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	PAID
Purpose:	Mission (Operational)	Document Detail:	Accompanied the Western Caucus Foundation (WCF) on their tour of Alaska. DOI Congressional Affairs requested Steve Wackowski participate in their trip. Purpose of the WCF trip is Education on natural resource issues in Alaska, including fisheries, lumber, mining, oil and gas, infrastructure, as they relate to the Western Caucus' agenda and how they relate to issues that Members of Congress from other states have in their district. Further, Congress will likely vote on several Alaska related issues in the 115th Congress. Fairbanks portion of trip is focused on mining. Costs incurred for this trip include airfare, local transportation, hotel, and M&IE.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	,	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Accompanied the Western Caucus Foundation (WCF) on their tour of Alaska. DOI Congressional Affairs requested Steve Wackowski participate in their trip. Purpose of the WCF trip is Education on natural resource issues in Alaska, including fisheries, lumber, mining, oil and gas, infrastructure, as they relate to the Western Caucus' agenda and how they relate to issues that Members of Congress from other states have in their district. Further, Congress will likely vote on several Alaska related issues in the 115th Congress. Fairbanks portion of trip is focused on mining. Costs incurred for this trip include airfare, local transportation, hotel, and M&IE.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
08/15/17	08/16/17	FAIRBANKS, AK	Mission (Operational)	154.00 / 90.00

Document Totals

Total Expenses:	714.59
Reimbursable Expenses:	174.64
Non-Reimbursable Expenses:	539.95
Advance Applied:	.00
Net to Traveler:	174.64
Net to Government:	539.95
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	323.90	.00
Lodging-PerDiem	154.00	.00
M&IE-PerDiem	135.00	.00
Mileage	9.64	.00
Transaction Fees	34.30	.00
Transportation	43.00	.00
Transxn Fees	14.75	.00
Total Expenses:	714.59	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Alaska Airlines	1003387922		323.90
COMM-CARR	Alaska Airlines	1003387922		.00
COMM-CARR	Alaska Airlines	1003387922		.00
COMM-CARR	Alaska Airlines	1003387922		.00

Trip Itinerary

From: ANC-Anchorage, AK (USA) (IntL. Apt) TO: FAI-Fairbanks, AK (USA) (IntL. Apt)

Air

Tuesday August 15, 2017

ANC-Anchorage, AK (USA) to FAI-Fairbanks, AK (USA)

Aug 15 Alaska Airlines 167
Anchorage, AK (USA) (IntL. Apt) 08/15/2017 11:00PM
Confirmation Number: XZCEYK

Duration: 53 Minutes Nonstop
Fairbanks, AK (USA) (IntL. Apt) 08/15/2017 11:53PM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 137.8 lbs of CO2
Cost 323.90 USD

ANC-Anchorage, AK (USA) to FAI-Fairbanks, AK (USA)

Aug 15 Alaska Airlines 167
Anchorage, AK (USA) (IntL. Apt) 08/15/2017 11:00PM
Confirmation Number: XZCEYK

Duration: 53 Minutes Nonstop
Fairbanks, AK (USA) (IntL. Apt) 08/15/2017 11:53PM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 101.4 lbs of CO2

ANC-Anchorage, AK (USA) to FAI-Fairbanks, AK (USA)

Aug 15 Alaska Airlines 167
Anchorage, AK (USA) (IntL. Apt) 08/15/2017 11:00PM
Confirmation Number: XZCEYK

Duration: 53 Minutes Nonstop
Fairbanks, AK (USA) (IntL. Apt) 08/15/2017 11:53PM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 137.8 lbs of CO2
Cost 323.90 USD

ANC-Anchorage, AK (USA) to FAI-Fairbanks, AK (USA)

Aug 15 Alaska Airlines 167
Anchorage, AK (USA) (IntL. Apt) 08/15/2017 11:00PM
Confirmation Number: XZCEYK

Duration: 53 Minutes Nonstop
Fairbanks, AK (USA) (IntL. Apt) 08/15/2017 11:53PM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 101.4 lbs of CO2

Wednesday August 16, 2017

FAI-Fairbanks, AK (USA) to ANC-Anchorage, AK (USA)

Aug 16 Alaska Airlines 55
Fairbanks, AK (USA) (IntL. Apt) 08/16/2017 2:40PM
Confirmation Number: XZCEYK

Duration: 1 Hour Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/16/2017 3:40PM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 101.4 lbs of CO2

FAI-Fairbanks, AK (USA) to ANC-Anchorage, AK (USA)

Aug 16 Alaska Airlines 55
Fairbanks, AK (USA) (IntL. Apt) 08/16/2017 2:40PM
Confirmation Number: XZCEYK

Duration: 1 Hour Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/16/2017 3:40PM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 101.4 lbs of CO2

FAI-Fairbanks, AK (USA) to ANC-Anchorage, AK (USA)

Aug 16 Alaska Airlines 55
Fairbanks, AK (USA) (IntL. Apt) 08/16/2017 2:40PM
Confirmation Number: XZCEYK

Duration: 1 Hour Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/16/2017 3:40PM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 101.4 lbs of CO2

FAI-Fairbanks, AK (USA) to ANC-Anchorage, AK (USA)

Aug 16 Alaska Airlines 55
Fairbanks, AK (USA) (IntL. Apt) 08/16/2017 2:40PM
Confirmation Number: XZCEYK

Duration: 1 Hour Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/16/2017 3:40PM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 101.4 lbs of CO2

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	425.59	Total Per Diem Expenses:	289.00
Date	Description	Category	Cost	Pay Method	Per Diem
08/14/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
08/15/2017	Airline Flight	Com. Carrier	323.90	GOVCC-C	
08/15/2017	Lodging	Lodging-PerDiem	154.00	GOVCC-C	*
08/15/2017	M&IE	M&IE-PerDiem	67.50	REIMBURSABLE	*
08/15/2017	POV-GOV Not Available	Mileage	4.82	REIMBURSABLE	
08/15/2017	Taxi	Transportation	30.00	REIMBURSABLE	
08/16/2017	M&IE	M&IE-PerDiem	67.50	REIMBURSABLE	*
08/16/2017	POV-GOV Not Available	Mileage	4.82	REIMBURSABLE	
08/16/2017	Parking	Transportation	13.00	GOVCC-C	
08/22/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 289.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D	Conf%
08/15/2017	154.00/ 90.00	154.00	154.00	67.50	67.50		
08/16/2017	154.00/ 90.00	0.00	0.00	67.50	67.50		

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	714.59
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 323.90	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 154.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 135.00	
Expense Category: Mileage	Fiscal Year: 2017	Amount: 9.64	
Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 34.30	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 43.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	714.59

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	539.95
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	174.64

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	714.59

Totals by Payment Method

GOVCC-C Total	539.95
REIMBURSABLE Total	174.64

Attachments Attachments Exists

Receipt Checklist

Date	Description	Cost
08/15/17	AIR Airline Flight	$323.90

Audits

Audit Name	Result	Reason
TRAVEL EXPS AUTHRZED	FAIL	MODE NOT AUTHORIZED: CAB
	Traveler Justification:	Used a taxi from airport to hotel
CLASS OF SERVICE TEST	FAIL	TICKET: 1003387922, DEPARTURE DATE: 08/15/17 (CLASS OF SERVICE F NOT ALLOWED) One or more of the common carrier segments associated with this document indicates an upgrade. Please provide a detailed explanation.
	Traveler Justification:	Complimentary upgrade, no additional cost to govt
DFLT PMT METHOD USED	FAIL	Taxi ON 08/15/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD, GOVCC-C
	Traveler Justification:	Paid cash
EXP CAT % VARIANCE	FAIL	Expense categroy: 'TRANSPORTATION' is not within the allowed percentage(%) variance amount of 30 %. (Authorization: $30.00 /Voucher: $30.00)
	Traveler Justification:	Taxi fare

Document History 10/12/2017 Voucher: TV0000L5D8

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/22/2017	12:16PMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	
VOUCHER SIGNED	09/01/2017	12:25PMEST	WACKOWSKI, STEPHEN M	
			Net Adjustment:714.59	
ADJUSTED	09/01/2017	12:30PMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	
AUTHORIZED	09/01/2017	12:33PMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	
TV AUDIT REVIEWED	09/01/2017	1:45PMEST	SANDOVALMARTINEZ, THERESA M	
			Net Adjustment:0.00	
TV AUDIT APPROVED	09/02/2017	6:07AMEST	BAKER, ERIC J	
			Net Adjustment:0.00	
PENDING	09/02/2017	6:07AMEST	SYSUTILITY	
			Net Adjustment:0.00	
SAP INVOICE POSTED	09/02/2017	6:08AMEST	EAI, EAI	
			Net Adjustment:0.00	
PAID	09/06/2017	4:16AMEST	EAI, EAI	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature: _____

Date:

Document Header Information

Document Type:	Voucher	Document Name:	TV0000L5D8
Travel Authorization Number:	TANUM0000T4QF	Trip Name:	Trip from Anchorage to Fairbanks
TA Date:	08/22/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	VOUCHER SIGNED
Purpose:	Mission (Operational)	Document Detail:	Accompanied the Western Caucus Foundation (WCF) on their tour of Alaska. DOI Congressional Affairs requested Steve Wackowski participate in their trip. Purpose of the WCF trip is Education on natural resource issues in Alaska, including fisheries, lumber, mining, oil and gas, infrastructure, as they relate to the Western Caucus' agenda and how they relate to issues that Members of Congress from other states have in their district. Further, Congress will likely vote on several Alaska related issues in the 115th Congress. Fairbanks portion of trip is focused on mining. Costs incurred for this trip include airfare, local transportation, hotel, and M&IE.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	,	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Accompanied the Western Caucus Foundation (WCF) on their tour of Alaska. DOI Congressional Affairs requested Steve Wackowski participate in their trip. Purpose of the WCF trip is Education on natural resource issues in Alaska, including fisheries, lumber, mining, oil and gas, infrastructure, as they relate to the Western Caucus' agenda and how they relate to issues that Members of Congress from other states have in their district. Further, Congress will likely vote on several Alaska related issues in the 115th Congress. Fairbanks portion of trip is focused on mining. Costs incurred for this trip include airfare, local transportation, hotel, and M&IE.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
08/15/17	08/16/17	FAIRBANKS, AK	Mission (Operational)	154.00 / 90.00

Document Totals

Total Expenses:	714.59
Reimbursable Expenses:	174.64
Non-Reimbursable Expenses:	539.95
Advance Applied:	.00
Net to Traveler:	174.64
Net to Government:	539.95
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	323.90	.00
Lodging-PerDiem	154.00	.00
M&IE-PerDiem	135.00	.00
Mileage	9.64	.00
Transaction Fees	34.30	.00
Transportation	43.00	.00
Transxn Fees	14.75	.00
Total Expenses:	714.59	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Alaska Airlines	1003387922		323.90
COMM-CARR	Alaska Airlines	1003387922		.00
COMM-CARR	Alaska Airlines	1003387922		.00
COMM-CARR	Alaska Airlines	1003387922		.00

Trip Itinerary

From: ANC-Anchorage, AK (USA) (IntL. Apt) TO: FAI-Fairbanks, AK (USA) (IntL. Apt)

Air

Tuesday August 15, 2017

ANC-Anchorage, AK (USA) to FAI-Fairbanks, AK (USA)

Aug 15 Alaska Airlines 167
Anchorage, AK (USA) (IntL. Apt) 08/15/2017 11:00PM
Confirmation Number: XZCEYK

Duration: 53 Minutes Nonstop
Fairbanks, AK (USA) (IntL. Apt) 08/15/2017 11:53PM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 137.8 lbs of CO2
Cost 323.90 USD

ANC-Anchorage, AK (USA) to FAI-Fairbanks, AK (USA)

Aug 15 Alaska Airlines 167
Anchorage, AK (USA) (IntL. Apt) 08/15/2017 11:00PM
Confirmation Number: XZCEYK

Duration: 53 Minutes Nonstop
Fairbanks, AK (USA) (IntL. Apt) 08/15/2017 11:53PM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 101.4 lbs of CO2

ANC-Anchorage, AK (USA) to FAI-Fairbanks, AK (USA)

Aug 15 Alaska Airlines 167
Anchorage, AK (USA) (IntL. Apt) 08/15/2017 11:00PM
Confirmation Number: XZCEYK

Duration: 53 Minutes Nonstop
Fairbanks, AK (USA) (IntL. Apt) 08/15/2017 11:53PM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 137.8 lbs of CO2
Cost 323.90 USD

ANC-Anchorage, AK (USA) to FAI-Fairbanks, AK (USA)

Aug 15 Alaska Airlines 167
Anchorage, AK (USA) (IntL. Apt) 08/15/2017 11:00PM
Confirmation Number: XZCEYK

Duration: 53 Minutes Nonstop
Fairbanks, AK (USA) (IntL. Apt) 08/15/2017 11:53PM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 101.4 lbs of CO2

Wednesday August 16, 2017

FAI-Fairbanks, AK (USA) to ANC-Anchorage, AK (USA)

Aug 16 Alaska Airlines 55
Fairbanks, AK (USA) (IntL. Apt) 08/16/2017 2:40PM
Confirmation Number: XZCEYK

Duration: 1 Hour Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/16/2017 3:40PM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 101.4 lbs of CO2

FAI-Fairbanks, AK (USA) to ANC-Anchorage, AK (USA)

Aug 16 Alaska Airlines 55
Fairbanks, AK (USA) (IntL. Apt) 08/16/2017 2:40PM
Confirmation Number: XZCEYK

Duration: 1 Hour Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/16/2017 3:40PM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 101.4 lbs of CO2

FAI-Fairbanks, AK (USA) to ANC-Anchorage, AK (USA)

Aug 16 Alaska Airlines 55
Fairbanks, AK (USA) (IntL. Apt) 08/16/2017 2:40PM
Confirmation Number: XZCEYK

Duration: 1 Hour Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/16/2017 3:40PM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 101.4 lbs of CO2

FAI-Fairbanks, AK (USA) to ANC-Anchorage, AK (USA)

Aug 16 Alaska Airlines 55
Fairbanks, AK (USA) (IntL. Apt) 08/16/2017 2:40PM
Confirmation Number: XZCEYK

Duration: 1 Hour Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/16/2017 3:40PM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 101.4 lbs of CO2

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	425.59	Total Per Diem Expenses:	289.00
Date	Description	Category	Cost	Pay Method	Per Diem
08/14/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
08/15/2017	Airline Flight	Com. Carrier	323.90	GOVCC-C	
08/15/2017	Lodging	Lodging-PerDiem	154.00	GOVCC-C	*
08/15/2017	M&IE	M&IE-PerDiem	67.50	REIMBURSABLE	*
08/15/2017	POV-GOV Not Available	Mileage	4.82	REIMBURSABLE	
08/15/2017	Taxi	Transportation	30.00	REIMBURSABLE	
08/16/2017	M&IE	M&IE-PerDiem	67.50	REIMBURSABLE	*
08/16/2017	POV-GOV Not Available	Mileage	4.82	REIMBURSABLE	
08/16/2017	Parking	Transportation	13.00	GOVCC-C	
08/22/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 289.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D	Conf%
08/15/2017	154.00/ 90.00	154.00	154.00	67.50	67.50		
08/16/2017	154.00/ 90.00	0.00	0.00	67.50	67.50		

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	714.59
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 323.90	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 154.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 135.00	
Expense Category: Mileage	Fiscal Year: 2017	Amount: 9.64	
Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 34.30	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 43.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	714.59

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	539.95
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	174.64

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	714.59

Totals by Payment Method

GOVCC-C Total	539.95
REIMBURSABLE Total	174.64

Attachments Attachments Exists

Receipt Checklist

Date	Description	Cost
08/15/17	AIR Airline Flight	$323.90

Audits

Audit Name	Result	Reason
TRAVEL EXPS AUTHRZED	FAIL	MODE NOT AUTHORIZED: CAB
	Traveler Justification:	Used a taxi from airport to hotel
CLASS OF SERVICE TEST	FAIL	TICKET: 1003387922, DEPARTURE DATE: 08/15/17 (CLASS OF SERVICE F NOT ALLOWED) One or more of the common carrier segments associated with this document indicates an upgrade. Please provide a detailed explanation.
	Traveler Justification:	Complimentary upgrade, no additional cost to govt
DFLT PMT METHOD USED	FAIL	Taxi ON 08/15/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD, GOVCC-C
	Traveler Justification:	Paid cash
EXP CAT % VARIANCE	FAIL	Expense categroy: 'TRANSPORTATION' is not within the allowed percentage(%) variance amount of 30 %. (Authorization: $30.00 /Voucher: $30.00)
	Traveler Justification:	Taxi fare

Document History 10/12/2017 Voucher: TV0000L5D8

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/22/2017	12:16PMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	
VOUCHER SIGNED	09/01/2017	12:25PMEST	WACKOWSKI, STEPHEN M	
			Net Adjustment:714.59	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature: _____

Date: _____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000T28A
Travel Authorization Number:	TANUM0000T28A	Trip Name:	Trip to Seward
TA Date:	08/10/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION APPROV
Purpose:	Mission (Operational)	Document Detail:	Accompany the Western Caucus Foundation (WCF) on their tour of Alaska. DOI Congressional Affairs requested Steve Wackowski participate in their trip. Purpose of the WCF trip is Education on natural resource issues in Alaska, including fisheries, lumber, mining, oil and gas, infrastructure, as they relate to the Western Caucus' agenda and how they relate to issues that Members of Congress from other states have in their district. Further, Congress will likely vote on several Alaska related issues in the 115th Congress. Seward portion of trip is focused on tourism and economic development. Costs incurred for this trip will include POV mileage (will drive to Seward), hotel and M&IE.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	,	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Accompany the Western Caucus Foundation (WCF) on their tour of Alaska. DOI Congressional Affairs requested Steve Wackowski participate in their trip. Purpose of the WCF trip is Education on natural resource issues in Alaska, including fisheries, lumber, mining, oil and gas, infrastructure, as they relate to the Western Caucus' agenda and how they relate to issues that Members of Congress from other states have in their district. Further, Congress will likely vote on several Alaska related issues in the 115th Congress. Seward portion of trip is focused on tourism and economic development. Costs incurred for this trip will include POV mileage (will drive to Seward), hotel and M&IE.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
08/18/17	08/19/17	SEWARD, AK	Mission (Operational)	279.00 / 85.00

Document Totals

Total Expenses:	557.13
Reimbursable Expenses:	263.38
Non-Reimbursable Expenses:	293.75
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Lodging-PerDiem	279.00	.00
M&IE-PerDiem	127.50	.00
Mileage	135.88	.00
Transxn Fees	14.75	.00
Total Expenses:	557.13	.00

Trip 1 Details

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	150.63	Total Per Diem Expenses:	406.50
Date	Description	Category	Cost	Pay Method	Per Diem
08/10/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
08/18/2017	Lodging	Lodging-PerDiem	279.00	GOVCC-C	*
08/18/2017	M&IE	M&IE-PerDiem	63.75	REIMBURSABLE	*
08/18/2017	POV-GOV Not Available	Mileage	67.94	REIMBURSABLE	
08/19/2017	M&IE	M&IE-PerDiem	63.75	REIMBURSABLE	*
08/19/2017	POV-GOV Not Available	Mileage	67.94	REIMBURSABLE	

Per Diem Allowances

Trip#: 1	Total Per Diem Allowances:	406.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
08/18/2017	279.00/ 85.00	279.00	279.00	63.75	63.75				
08/19/2017	279.00/ 85.00	0.00	0.00	63.75	63.75				

Other Authorizations

Trip#: 1

Other Authorization	Remarks
OTHER PRIVATELY-OWNED VEHICLE	

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	557.13
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 279.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 127.50	
Expense Category: Mileage	Fiscal Year: 2017	Amount: 135.88	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	557.13

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	293.75
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	263.38

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////		557.13

Totals by Payment Method

	GOVCC-C Total	293.75
	REIMBURSABLE Total	263.38

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
08/18/17	1POC	$67.94
08/19/17	1POC	$67.94

Audits

Audit Name	Result	Reason

Document History 10/12/2017 Authorization: TANUM0000T28A-1

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/10/2017	12:23PMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	
AUTHORIZATION SIGNED	08/14/2017	1:48PMEST	MONSON, LESIA DIANNE	
			Net Adjustment:557.13	
ADJUSTED	08/14/2017	1:49PMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	
AUTHORIZATION APPROV	08/14/2017	1:49PMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature: _____

Date: _____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000T28A-1
Travel Authorization Number:	TANUM0000T28A	Trip Name:	Trip to Seward
TA Date:	08/10/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	CANCELLED
Purpose:	Mission (Operational)	Document Detail:	Accompany the Western Caucus Foundation (WCF) on their tour of Alaska. DOI Congressional Affairs requested Steve Wackowski participate in their trip. Purpose of the WCF trip is Education on natural resource issues in Alaska, including fisheries, lumber, mining, oil and gas, infrastructure, as they relate to the Western Caucus' agenda and how they relate to issues that Members of Congress from other states have in their district. Further, Congress will likely vote on several Alaska related issues in the 115th Congress. Seward portion of trip is focused on tourism and economic development. Costs incurred for this trip will include POV mileage (will drive to Seward), hotel and M&IE.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	,	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Accompany the Western Caucus Foundation (WCF) on their tour of Alaska. DOI Congressional Affairs requested Steve Wackowski participate in their trip. Purpose of the WCF trip is Education on natural resource issues in Alaska, including fisheries, lumber, mining, oil and gas, infrastructure, as they relate to the Western Caucus' agenda and how they relate to issues that Members of Congress from other states have in their district. Further, Congress will likely vote on several Alaska related issues in the 115th Congress. Seward portion of trip is focused on tourism and economic development. Costs incurred for this trip will include POV mileage (will drive to Seward), hotel and M&IE.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
08/18/17	08/19/17	SEWARD, AK	Mission (Operational)	279.00 / 85.00

Document Totals

Total Expenses:	557.13
Reimbursable Expenses:	263.38
Non-Reimbursable Expenses:	293.75
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Lodging-PerDiem	279.00	.00
M&IE-PerDiem	127.50	.00
Mileage	135.88	.00
Transxn Fees	14.75	.00
Total Expenses:	557.13	.00

Trip 1 Details

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	150.63	Total Per Diem Expenses:	406.50
Date	Description	Category	Cost	Pay Method	Per Diem
08/10/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
08/18/2017	Lodging	Lodging-PerDiem	279.00	GOVCC-C	*
08/18/2017	M&IE	M&IE-PerDiem	63.75	REIMBURSABLE	*
08/18/2017	POV-GOV Not Available	Mileage	67.94	REIMBURSABLE	
08/19/2017	M&IE	M&IE-PerDiem	63.75	REIMBURSABLE	*
08/19/2017	POV-GOV Not Available	Mileage	67.94	REIMBURSABLE	

Per Diem Allowances

Trip#: 1	Total Per Diem Allowances:	406.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
08/18/2017	279.00/ 85.00	279.00	279.00	63.75	63.75				
08/19/2017	279.00/ 85.00	0.00	0.00	63.75	63.75				

Other Authorizations

Trip#: 1

Other Authorization	Remarks
OTHER PRIVATELY-OWNED VEHICLE	

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	557.13
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 279.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 127.50	
Expense Category: Mileage	Fiscal Year: 2017	Amount: 135.88	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	557.13

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	293.75
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	263.38

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////		557.13

Totals by Payment Method

	GOVCC-C Total	293.75
	REIMBURSABLE Total	263.38

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
08/18/17	1POC	$67.94
08/19/17	1POC	$67.94

Audits

Audit Name	Result	Reason

Document History 10/12/2017 Authorization: TANUM0000T28A-1

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	09/08/2017	11:11AMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	
CANCELLED	09/08/2017	11:11AMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:

Traveler/Preparer Signature: _____

Date:

Approver Name: _____

Approver Signature:

Date: _____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000T28A
Travel Authorization Number:	TANUM0000T28A	Trip Name:	Trip to Seward
TA Date:	08/10/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION SIGNED
Purpose:	Mission (Operational)	Document Detail:	Accompany the Western Caucus Foundation (WCF) on their tour of Alaska. DOI Congressional Affairs requested Steve Wackowski participate in their trip. Purpose of the WCF trip is Education on natural resource issues in Alaska, including fisheries, lumber, mining, oil and gas, infrastructure, as they relate to the Western Caucus' agenda and how they relate to issues that Members of Congress from other states have in their district. Further, Congress will likely vote on several Alaska related issues in the 115th Congress. Seward portion of trip is focused on tourism and economic development. Costs incurred for this trip will include POV mileage (will drive to Seward), hotel and M&IE.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	,	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Accompany the Western Caucus Foundation (WCF) on their tour of Alaska. DOI Congressional Affairs requested Steve Wackowski participate in their trip. Purpose of the WCF trip is Education on natural resource issues in Alaska, including fisheries, lumber, mining, oil and gas, infrastructure, as they relate to the Western Caucus' agenda and how they relate to issues that Members of Congress from other states have in their district. Further, Congress will likely vote on several Alaska related issues in the 115th Congress. Seward portion of trip is focused on tourism and economic development. Costs incurred for this trip will include POV mileage (will drive to Seward), hotel and M&IE.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
08/18/17	08/19/17	SEWARD, AK	Mission (Operational)	279.00 / 85.00

Document Totals

Total Expenses:	557.13
Reimbursable Expenses:	263.38
Non-Reimbursable Expenses:	293.75
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Lodging-PerDiem	279.00	.00
M&IE-PerDiem	127.50	.00
Mileage	135.88	.00
Transxn Fees	14.75	.00
Total Expenses:	557.13	.00

Trip 1 Details

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	150.63	Total Per Diem Expenses:	406.50
Date	Description	Category	Cost	Pay Method	Per Diem
08/10/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
08/18/2017	Lodging	Lodging-PerDiem	279.00	GOVCC-C	*
08/18/2017	M&IE	M&IE-PerDiem	63.75	REIMBURSABLE	*
08/18/2017	POV-GOV Not Available	Mileage	67.94	REIMBURSABLE	
08/19/2017	M&IE	M&IE-PerDiem	63.75	REIMBURSABLE	*
08/19/2017	POV-GOV Not Available	Mileage	67.94	REIMBURSABLE	

Per Diem Allowances

Trip#: 1	Total Per Diem Allowances:	406.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
08/18/2017	279.00/ 85.00	279.00	279.00	63.75	63.75				
08/19/2017	279.00/ 85.00	0.00	0.00	63.75	63.75				

Other Authorizations

Trip#: 1

Other Authorization	Remarks
OTHER PRIVATELY-OWNED VEHICLE	

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	557.13
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 279.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 127.50	
Expense Category: Mileage	Fiscal Year: 2017	Amount: 135.88	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	557.13

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	293.75
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	263.38

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////		557.13

Totals by Payment Method

	GOVCC-C Total	293.75
	REIMBURSABLE Total	263.38

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
08/18/17	1POC	$67.94
08/19/17	1POC	$67.94

Audits

Audit Name	Result	Reason

Document History 10/12/2017 Authorization: TANUM0000T28A-1

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/10/2017	12:23PMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	
AUTHORIZATION SIGNED	08/14/2017	1:48PMEST	MONSON, LESIA DIANNE	
			Net Adjustment:557.13	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:

Traveler/Preparer Signature: _____

Date:

Approver Name: _____

Approver Signature:

Date: _____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000T6YA
Travel Authorization Number:	TANUM0000T6YA	Trip Name:	Trip from Anchorage to Unalaska
TA Date:	08/16/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION APPROV
Purpose:	Mission (Operational)	Document Detail:	Trip to Dutch Harbor/Unalaska, Alaska to accompany Senate Interior Appropriations staff on their tour of Alaska. They will tour Dutch Harbor and discuss issues associated with commercial salmon harvest and processing and bycatch. Wackowski will use a rental car to tour the canneries and will need an SUV to travel on 4 wheel drive roads to access them - see attached request for rental vehicle upgrade. Costs incurred include rental car, airfare, lodging, local transportation.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	,	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip
Number: 1

Purpose: Trip to Dutch Harbor/Unalaska, Alaska to accompany Senate Interior Appropriations staff on their tour of Alaska. They will tour Dutch Harbor and discuss issues associated with commercial salmon harvest and processing and bycatch. Wackowski will use a rental car to tour the canneries and will need an SUV to travel on 4 wheel drive roads to access them - see attached request for rental vehicle upgrade. Costs incurred include rental car, airfare, lodging, local transportation.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
08/20/17	08/21/17	DUTCH HARBOR-UNALASKA, AK		142.00 / 101.00

Document Totals

Total Expenses:	1,625.19
Reimbursable Expenses:	161.14
Non-Reimbursable Expenses:	1,464.05
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	1,138.00	.00
Lodging-PerDiem	142.00	.00
M&IE-PerDiem	151.50	.00
Mileage	9.64	.00
Misc Expense - Reimb	20.00	.00
Rental Car	85.00	.00
Transaction Fees	34.30	.00
Transportation	30.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,625.19	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Alaska Airlines	1003396671		1,138.00
COMM-CARR	Alaska Airlines	1003396671		.00
LODGE	New Synxis	1003396671		142.00
RENTAL	XX	1003396671		85.00

Trip Itinerary

From: ANC-Anchorage, AK (USA) (IntL. Apt) TO: DUT-Dutch Harbor, AK (USA)

Air

Sunday August 20, 2017

ANC-Anchorage, AK (USA) to DUT-Dutch Harbor, AK (US

Aug 20 Alaska Airlines 3298
Anchorage, AK (USA) (IntL. Apt) 08/20/2017 9:45AM
Confirmation Number: OIKLXT

Duration: 2 Hours 15 Minutes Nonstop
Dutch Harbor, AK (USA) 08/20/2017 12:00PM

Flight Information
Distance 789 miles
No Seat Assigned

Emissions 339.3 lbs of CO2
Cost 1,138.00 USD

Hotel

New Synxis

498 SALMON WAY 907-581-3844

Aug 20 Checking in: 08/20/2017

Checking out: 08/21/2017
Total Rate: 142.00

Car

Car Rental at DUT-Dutch Harbor, AK (US

Aug 20 XX
Picking Up 08/20/2017 12:00AM
Picking Up at DUT-Dutch Harbor, AK (US
Confirmation Number: TH2021SW

Returning 08/21/2017 12:00AM
Returning to DUT-Dutch Harbor, AK (US
Total Rate: 85.00 USD

Air

Monday August 21, 2017

DUT-Dutch Harbor, AK (US to ANC-Anchorage, AK (USA)

Aug 21 Alaska Airlines 3299
Dutch Harbor, AK (USA) 08/21/2017 12:40PM
Confirmation Number: OIKLXT

Duration: 2 Hours 25 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/21/2017 3:05PM

Flight Information
Distance 789 miles
No Seat Assigned

Emissions 339.3 lbs of CO2

Expenses

Trip#: 1 | Total Non-Per Diem Expenses: 1,331.69 | Total Per Diem Expenses: 293.50

Date	Description	Category	Cost	Pay Method	Per Diem
08/16/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
08/16/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
08/20/2017	Airline Flight	Com. Carrier	1,138.00	GOVCC-C	
08/20/2017	Lodging	Lodging-PerDiem	142.00	GOVCC-C	*
Comment:	Conf Num: 1630192 Cmt:				
08/20/2017	M&IE	M&IE-PerDiem	75.75	REIMBURSABLE	*
08/20/2017	POV-GOV Not Available	Mileage	4.82	REIMBURSABLE	
08/20/2017	Misc. Expense	Misc Expense - Reimb	20.00	GOVCC-C	
Comment:	Rental car taxes				
08/20/2017	Rental Car	Rental Car	85.00	GOVCC-C	
Comment:	Conf Num: TH2021SW Cmt:				
08/21/2017	M&IE	M&IE-PerDiem	75.75	REIMBURSABLE	*
08/21/2017	POV-GOV Not Available	Mileage	4.82	REIMBURSABLE	

08/21/2017	Parking	Transportation	30.00	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 293.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
08/20/2017	142.00/101.00	142.00	142.00	75.75	75.75				
08/21/2017	142.00/101.00	0.00	0.00	75.75	75.75				

Other Authorizations

Trip#: 1

Other Authorization	Remarks
Contract fare used or No contract fare exists for city-pair market	
Higher rate booked - preferred vendor sold out	
No Fedrooms facilities within a reasonable proximity of TDY	
OTHER PRIVATELY-OWNED VEHICLE	

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	1,625.19
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 1,138.00	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 142.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 151.50	
Expense Category: Mileage	Fiscal Year: 2017	Amount: 9.64	
Expense Category: Misc Expense - Reimb	Fiscal Year: 2017	Amount: 20.00	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 85.00	
Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 34.30	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 30.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,625.19

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	1,464.05
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	161.14

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////		1,625.19

Totals by Payment Method

	GOVCC-C Total	1,464.05
	REIMBURSABLE Total	161.14

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
08/20/17	AIR	$1,138.00
08/20/17	1POC	$4.82
08/21/17	1POC	$4.82

Audits

Audit Name	Result	Reason

Document History 10/12/2017 Authorization: TANUM0000T6YA

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/16/2017	10:46AMEST	STEPHEN WACKOWSKI	
			Net Adjustment:0.00	
AUTHORIZATION SIGNED	08/16/2017	3:15PMEST	MONSON, LESIA DIANNE	
			Net Adjustment:1,625.19	
ADJUSTED	08/16/2017	3:16PMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	
AUTHORIZATION APPROV	08/16/2017	3:16PMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:

Traveler/Preparer Signature: _____

Date:

Approver Name: _____

Approver Signature:

Date: _____

Document Header Information

Document Type: Authorization
Document Name: TANUM0000T6YA

Travel Authorization Number: TANUM0000T6YA
Trip Name: Trip from Anchorage to Unalaska

TA Date: 08/16/17
Organization: DOIDOSSIO
Currency: USD
Current Status: CREATED

Purpose: Mission (Operational)
Document Detail: Trip to Dutch Harbor/Unalaska, Alaska to accompany Senate Interior Appropriations staff on their tour of Alaska. They will tour Dutch Harbor and discuss issues associated with commercial salmon harvest and processing and bycatch. Wackowski will use a rental car to tour the canneries and will need an SUV to travel on 4 wheel drive roads to access them - see attached request for rental vehicle upgrade. Costs incurred include rental car, airfare, lodging, local transportation.

Type Code: Trip By Trip

Traveler Profile

Name: WACKOWSKI, STEPHEN M
TID: 40213463
Title:
Security Cl:
Office Address: DOI OS SIO 1689 C ST
ANCHORAGE, AK 99501
Office Phone: 9072715485
Home Address:
Alternate Address:

ID: 1001206486
Organization: DOIDOSSIO
Duty Station: ANCHORAGE AK
Card: CARD HOLDER
EMAIL: LESIA_MONSON@IOS.DOI.GOV
Cell Phone:
Home Phone: 9072715485
Alternate Phone:

Document Information

Trip Number: 1
Purpose: Trip to Dutch Harbor/Unalaska, Alaska to accompany Senate Interior Appropriations staff on their tour of Alaska. They will tour Dutch Harbor and discuss issues associated with commercial salmon harvest and processing and bycatch. Wackowski will use a rental car to tour the canneries and will need an SUV to travel on 4 wheel drive roads to access them - see attached request for rental vehicle upgrade. Costs incurred include rental car, airfare, lodging, local transportation.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
08/20/17	08/21/17	DUTCH HARBOR-UNALASKA, AK		142.00 / 101.00

Document Totals

Total Expenses:	1,625.19
Reimbursable Expenses:	161.14
Non-Reimbursable Expenses:	1,464.05
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	1,138.00	.00
Lodging-PerDiem	142.00	.00
M&IE-PerDiem	151.50	.00
Mileage	9.64	.00
Misc Expense - Reimb	20.00	.00
Rental Car	85.00	.00
Transaction Fees	34.30	.00
Transportation	30.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,625.19	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Alaska Airlines	1003396671		1,138.00
COMM-CARR	Alaska Airlines	1003396671		.00
LODGE	New Synxis	1003396671		142.00
RENTAL	XX	1003396671		85.00

Trip Itinerary

From: ANC-Anchorage, AK (USA) (IntL. Apt) TO: DUT-Dutch Harbor, AK (USA)

Air

Sunday August 20, 2017

ANC-Anchorage, AK (USA) to DUT-Dutch Harbor, AK (US

Aug 20 Alaska Airlines 3298
Anchorage, AK (USA) (IntL. Apt) 08/20/2017 9:45AM
Confirmation Number: OIKLXT

Duration: 2 Hours 15 Minutes Nonstop
Dutch Harbor, AK (USA) 08/20/2017 12:00PM

Flight Information
Distance 789 miles
No Seat Assigned

Emissions 339.3 lbs of CO2
Cost 1,138.00 USD

Hotel

New Synxis

498 SALMON WAY 907-581-3844

Aug 20 Checking in: 08/20/2017

Checking out: 08/21/2017
Total Rate: 142.00

Car

Car Rental at DUT-Dutch Harbor, AK (US

Aug 20 XX
Picking Up 08/20/2017 12:00AM
Picking Up at DUT-Dutch Harbor, AK (US
Confirmation Number: TH2021SW

Returning 08/21/2017 12:00AM
Returning to DUT-Dutch Harbor, AK (US
Total Rate: 85.00 USD

Air

Monday August 21, 2017

DUT-Dutch Harbor, AK (US to ANC-Anchorage, AK (USA)

Aug 21 Alaska Airlines 3299
Dutch Harbor, AK (USA) 08/21/2017 12:40PM
Confirmation Number: OIKLXT

Duration: 2 Hours 25 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/21/2017 3:05PM

Flight Information
Distance 789 miles
No Seat Assigned

Emissions 339.3 lbs of CO2

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 1,331.69 — Total Per Diem Expenses: 293.50

Date	Description	Category	Cost	Pay Method	Per Diem
08/16/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
08/16/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
08/20/2017	Airline Flight	Com. Carrier	1,138.00	GOVCC-C	
08/20/2017	Lodging	Lodging-PerDiem	142.00	GOVCC-C	*
Comment:	Conf Num: 1630192 Cmt:				
08/20/2017	M&IE	M&IE-PerDiem	75.75	REIMBURSABLE	*
08/20/2017	POV-GOV Not Available	Mileage	4.82	REIMBURSABLE	
08/20/2017	Misc. Expense	Misc Expense - Reimb	20.00	GOVCC-C	
Comment:	Rental car taxes				
08/20/2017	Rental Car	Rental Car	85.00	GOVCC-C	
Comment:	Conf Num: TH2021SW Cmt:				
08/21/2017	M&IE	M&IE-PerDiem	75.75	REIMBURSABLE	*
08/21/2017	POV-GOV Not Available	Mileage	4.82	REIMBURSABLE	

08/21/2017	Parking	Transportation	30.00	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances 293.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
08/20/2017	142.00/101.00	142.00	142.00	75.75	75.75	
08/21/2017	142.00/101.00	0.00	0.00	75.75	75.75	

Other Authorizations

Trip#: 1

Other Authorization	Remarks
Contract fare used or No contract fare exists for city-pair market	
Higher rate booked - preferred vendor sold out	
No Fedrooms facilities within a reasonable proximity of TDY	
OTHER PRIVATELY-OWNED VEHICLE	

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	1,625.19
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 1,138.00	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 142.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 151.50	
Expense Category: Mileage	Fiscal Year: 2017	Amount: 9.64	
Expense Category: Misc Expense - Reimb	Fiscal Year: 2017	Amount: 20.00	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 85.00	
Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 34.30	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 30.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,625.19

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	1,464.05
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	161.14

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	1,625.19

Totals by Payment Method

GOVCC-C Total	1,464.05
REIMBURSABLE Total	161.14

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
08/20/17	AIR	$1,138.00
08/20/17	1POC	$4.82
08/21/17	1POC	$4.82

Audits

Audit Name	Result	Reason

Document History 08/16/2017 Authorization: TANUM0000T6YA

Copyright 1989-2009 Concur Government Edition: Concur Inc. WACKOWSKI, STEPHEN M. 40213463

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/16/2017	10:46AMEST	STEPHEN WACKOWSKI Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:	Teresa Monson
Traveler/Preparer Signature:	Teresa Monson
Date:	8/16/17
Approver Name:	Downey Magallanes
Approver Signature:	DM Magallanes
Date:	8/16/17

Document Header Information

Document Type	Voucher	Document Name:	TV0000L71W
Travel Authorization Number:	TANUM0000T6YA	Trip Name:	Trip from Anchorage to Unalaska
TA Date	08/24/17	Currency	USD
Organization	DOIDOSSIO	Current Status:	CREATED
Purpose	Mission (Operational)	Document Detail	Trip to Dutch Harbor/Unalaska, Alaska to accompany Senate Interior Appropriations staff on their tour of Alaska. Toured Dutch Harbor and discussed issues associated with commercial salmon harvest and processing and bycatch. Wackowski used a rental car to tour the canneries and needed an SUV to travel on 4 wheel drive roads to access them - see attached request for rental vehicle upgrade. Costs incurred include rental car, fuel for rental car, airfare, lodging, local transportation
Type Code	Trip By Trip		

Traveler Profile

Name	WACKOWSKI, STEPHEN M	ID	1001206486
TID	40213463	Organization	DOIDOSSIO
Title		Duty Station	ANCHORAGE AK
Security Cl		Card	CARD HOLDER
Office Address	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL	LESIA_MONSON@IOS DOI GOV
Office Phone	9072715485	Cell Phone	
Home Address		Home Phone	9072715485
Alternate Address		Alternate Phone	

Document Information

Trip Number: 1

Purpose: Trip to Dutch Harbor/Unalaska, Alaska to accompany Senate Interior Appropriations staff on their tour of Alaska. Toured Dutch Harbor and discussed issues associated with commercial salmon harvest and processing and bycatch. Wackowski used a rental car to tour the canneries and needed an SUV to travel on 4 wheel drive roads to access them - see attached request for rental vehicle upgrade. Costs incurred include rental car, fuel for rental car, airfare, lodging, local transportation.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
08/20/17	08/21/17	DUTCH HARBOR-UNALASKA, AK		142.00 / 101.00 *

Document Totals

Total Expenses	1,610 68
Reimbursable Expenses	170 63
Non-Reimbursable Expenses	1,440 05
Advance Applied	.00
Net to Traveler	170 63
Net to Government	1,440.05
Pay to Charge Card	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	1,138 00 *	00
Fuel-Rental Vehicle	9.49	.00
Lodging-PerDiem	142 00 *	00
M&IE-PerDiem	151 50	.00
Mileage	9 64	00
Rental Car	85.00	.00
Transaction Fees	34 30	.00
Transportation	26.00	.00
Transxn Fees	14 75	00
Total Expenses	1,610 68	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Alaska Airlines	1003396671		1,138 00
COMM-CARR	Alaska Airlines	1003396671		.00
LODGE	New Synxis	1003396671		142 00
RENTAL	XX	1003396671		85.00

Trip Itinerary

From: ANC-Anchorage, AK (USA) (IntL. Apt) TO: DUT-Dutch Harbor, AK (USA)

Air

Sunday August 20, 2017

ANC-Anchorage, AK (USA) to DUT-Dutch Harbor, AK (US

Aug 20 Alaska Airlines 3298
Anchorage, AK (USA) (IntL. Apt) 08/20/2017 9 45AM
Confirmation Number OIKLXT

Duration 2 Hours 15 Minutes Nonstop
Dutch Harbor, AK (USA) 08/20/2017 12 00PM

Flight Information
Distance 789 miles
No Seat Assigned

Emissions 307 7 lbs of CO2
Cost 1,138.00 USD

ANC-Anchorage, AK (USA) to DUT-Dutch Harbor, AK (US

Aug 20 Alaska Airlines 3298
Anchorage, AK (USA) (IntL. Apt) 08/20/2017 9 45AM
Confirmation Number OIKLXT

Duration 2 Hours 15 Minutes Nonstop
Dutch Harbor, AK (USA) 08/20/2017 12 00PM

Flight Information
Distance 789 miles
No Seat Assigned

Emissions 307 7 lbs of CO2
Cost 1,138 00 USD

Hotel

New Synxis

498 SALMON WAY 907-581-3844

Aug 20 Checking in 08/20/2017

Checking out 08/21/2017
Total Rate 142 00

New Synxis

498 SALMON WAY 907-581-3844

Aug 20 Checking in 08/20/2017

Checking out 08/21/2017
Total Rate 142 00

Car

Car Rental at DUT-Dutch Harbor, AK (US

Aug 20 XX
Picking Up 08/20/2017 12 00AM
Picking Up at DUT-Dutch Harbor, AK (US
Confirmation Number TH2021SW

Returning 08/21/2017 12 00AM
Returning to DUT-Dutch Harbor, AK (US
Total Rate 85.00 USD

Car Rental at DUT-Dutch Harbor, AK (US

Aug 20 XX
Picking Up 08/20/2017 12.00AM
Picking Up at DUT-Dutch Harbor, AK (US
Confirmation Number TH2021SW

Returning 08/21/2017 12 00AM
Returning to DUT-Dutch Harbor, AK (US
Total Rate 85.00 USD

Air

Monday August 21, 2017

DUT-Dutch Harbor, AK (US to ANC-Anchorage, AK (USA)

Aug 21 Alaska Airlines 3299
Dutch Harbor, AK (USA) 08/21/2017 12 40PM
Confirmation Number OIKLXT

Duration 2 Hours 25 Minutes Nonstop
Anchorage, AK (USA) (IntL Apt) 08/21/2017 3 05PM

Flight Information

Distance 789 miles
No Seat Assigned

Emissions 307 7 lbs of CO2

DUT-Dutch Harbor, AK (US to ANC-Anchorage, AK (USA)

Aug 21 Alaska Airlines 3299
Dutch Harbor, AK (USA) 08/21/2017 12 40PM
Confirmation Number OIKLXT

Duration 2 Hours 25 Minutes Nonstop
Anchorage, AK (USA) (Intl Apt) 08/21/2017 3 05PM

Flight Information
Distance 789 miles
No Seat Assigned

Emissions 307 7 lbs of CO2

Expenses

Trip# 1 — Total Non-Per Diem Expenses 1,317 18 — Total Per Diem Expenses 293 50

Date	Description	Category	Cost	Pay Method	Per Diem
08/16/2017	Travel Fee	Transaction Fees	34 30	GOVCC-C	
Comment	SB ATRS Domestic w-Air-Rail				
08/20/2017	Airline Flight	Com Carrier	1,138 00	GOVCC-C	
08/20/2017	Lodging	Lodging-PerDiem	142 00	GOVCC-C	
Comment:	Conf Num: 1630192 Cmt:				
08/20/2017	M&IE	M&IE-PerDiem	75 75	REIMBURSABLE	
08/20/2017	POV-GOV Not Available	Mileage	4 82	REIMBURSABLE	
08/20/2017	Rental Car	Rental Car	85 00	GOVCC-C	
Comment:	Conf Num: TH2021SW Cmt:				
08/21/2017	Gas-Rental	Fuel-Rental Vehicle	9 49	REIMBURSABLE	
08/21/2017	M&IE	M&IE-PerDiem	75.75	REIMBURSABLE	
08/21/2017	POV-GOV Not Available	Mileage	4 82	REIMBURSABLE	
08/21/2017	Parking	Transportation	26.00	GOVCC-C	
08/24/2017	TDY Voucher Fee	Transxn Fees	14 75	GOVCC-C	

Per Diem Allowances

Trip# 1 — Total Per Diem Allowances 293 50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
08/20/2017	142 00/101 00	142 00	142 00	75 75	75 75	
08/21/2017	142 00/101.00	0 00	0.00	75.75	75.75	

Account Summary for the Selected Trip

Org DOI	Label OS-AK	Acct Code DS10300000/DP 10301//17XD4523WS/DWSN00000 000000////		1,610 68
Expense Category Com. Carrier	Fiscal Year 2017	Amount 1,138.00		
Expense Category Fuel-Rental Vehicle	Fiscal Year 2017	Amount 9 49		
Expense Category Lodging-PerDiem	Fiscal Year 2017	Amount 142 00		
Expense Category M&IE-PerDiem	Fiscal Year 2017	Amount 151 50		
Expense Category Mileage	Fiscal Year 2017	Amount 9 64		
Expense Category Rental Car	Fiscal Year 2017	Amount 85 00		
Expense Category Transaction Fees	Fiscal Year 2017	Amount 34 30		
Expense Category Transportation	Fiscal Year 2017	Amount 26 00		
Expense Category Transxn Fees	Fiscal Year 2017	Amount 14 75		
		Total		1,610 68

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP 10301//17XD4523WS/DWSN00000 000000////	GOVCC-C	1,440 05
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000 000000////	REIMBURSABLE	170.63

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000 000000////	1,610 68

Totals by Payment Method

GOVCC-C Total	1,440 05
REIMBURSABLE Total	170.63

Attachments Attachments Exists

Receipt Checklist

Date	Description	Cost
08/20/17	AIR Airline Flight	$1,138.00
08/21/17	Gas-Rental	$9.49

Audits

Audit Name	Result	Reason

Document History 08/24/2017 Voucher: TV0000L71W

Copyright 1989-2009 Concur Government Edition: Concur Inc. WACKOWSKI, STEPHEN M. 40213463

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/24/2017	12 24PMEST	MONSON, LESIA DIANNE Net Adjustment 0.00	

I certify that the electronic signatures listed above are valid and on file

_____

SIGNED DATE

Document Signatures

Traveler/Preparer Name	Steve Wackowski
Traveler/Preparer Signature	
Date	8/24/17
Approver Name:	Downey Magallanes
Approver Signature	
Date	9/26/17

TO: Authorizing Official

FROM: Steve Wackowski
Senior Advisor for Alaska Affairs

Lesia Manson for SW

SUBJECT: Request for rental vehicle upgrade

DATE: 8/14/2016

Steve Wackowski will be joining Senate Interior Appropriations staff, Emy Lesofski and Chris Tomassi, on their tour of Alaska. On Monday, August 21, the travelers will fly to Dutch Harbor to tour/discuss issues associated with commercial salmon harvest and processing and bycatch. While there, they will tour various canneries and other sites. The rental car facility does not anticipate having any compact cars available on August 21. In addition, the vehicle will need to travel on 4 wheel drive roads to access the various sites to tour.

We request a rental vehicle upgrade. The cost for the upgraded SUV has been verbally estimated at $85.00 plus tax. For comparison purposes, the compact car is estimated to be $65.00 plus tax.

Approved [signature] Disapproved_____

El Sol Travel
Phone: 907-565-4400
ELSOLALASKA@ELSOLTRAVEL.NET

Electronic Invoice

Prepared For:
WACKOWSKI/STEPHEN M

Ref: TANUM0000T6YA

SALES PERSON	IQ
INVOICE NUMBER	0061662
INVOICE ISSUE DATE	16 Aug 2017
RECORD LOCATOR	KUKCTL
CUSTOMER NUMBER	DOIETS2

Client Address
EL SOL TRAVEL
1835 BRAGAW STE 125
ANCHORAGE AK 99512
DOI
ATTN STEPHEN WACKOWSKI
DOI OS SIO 1689 C ST
ANCHORAGE AK 99501 US

Delivery Address
RETURN UNUSED TICKETS TO
EL SOL TRAVEL
1835 BRAGAW STE 125
ANCHORAGE AK 99512
OR EMAIL TO ELSOLALASKA/AT/ELSOLTRAVEL.NET

Notes
NO FARE IS GUARANTEED UNTIL TICKETED
ONLY FARE GUARANTEED IS YCA AND -CA FARES

DATE: Sun, Aug 20

Flight: ALASKA AIRLINES 3298 Operated by: PENAIR

From	ANCHORAGE, AK	Departs	9:45am
To	DUTCH HARBOR, AK	Arrives	12:00pm
Departure Terminal	S		
Duration	2hr(s) 15min(s)	Class	Economy
Type	SAAB TURBOPROP	Meal	
Stop(s)	Non Stop		
Seat(s) Details	WACKOWSKI/STEPHEN M	Seat(s) - 12F	(b) (6)

DATE: Sun, Aug 20

Others

DUTCH HARBOR
PLEASE CHECK WITH YOUR TRAVEL PROGRAM FOR CAR INSURANCE.

DATE: Sun, Aug 20

Car: XX
DUTCH HARBOR, AK

Pick Up			Drop Off	21 Aug
			Drop Off At	DUTCH HARBOR
Confirmation Number	TH2021SW		Car Type	SUV,Standard
Rate Plan For -	Days, Hours	USD	MI/KM	Extra MI/KM
	USD Rate	85.00	UNLDY	0.00
	Approximate Total Price		UNLDY	
Invoice Remark	BC RENTAL 907-581-6777			

DATE: Sun, Aug 20

Hotel: GRAND ALEUTIAN **498 SALMON WAY** **UNALASKA AK 99692**			
Service City	DUTCH HARBOR		
Check-In	20 Aug	Check-Out	21 Aug
Night(s)	1	Rate per Night	142.00
Confirmation Number	1630192		
Service Information			
Guarantee	Guaranteed Late Arrival	Phone	907-581-3844
Notes	CANCEL 24 HOURS PRIOR TO ARRIVAL TO AVOID PENALTY		

DATE: Mon, Aug 21

Flight: ALASKA AIRLINES 3299 Operated by: PENAIR			
From	DUTCH HARBOR, AK	Departs	12:40pm
To	ANCHORAGE, AK	Arrives	3:05pm
		Arrival Terminal	S
Duration	2hr(s) 25min(s)	Class	Economy
Type	SAAB TURBOPROP	Meal	
Stop(s)	Non Stop		
Seat(s) Details	WACKOWSKI/STEPHEN M	Seat(s) - 06D	(b) (6)

DATE: Sat, Feb 17

Others	
	PHOENIX THANK YOU FOR YOUR BUSINESS

Ticket Information

Ticket Number	AS 8646451097	**Passenger**	WACKOWSKI STEPHEN M		
		Billed to:	(b) (6)	USD	* 1138.00
Service Fee	XD 0708534696	**Passenger**	WACKOWSKI STEPHEN M		
		Billed to:	(b) (6)	USD	* 34.30
				SubTotal	USD 1172.30
				Net Credit Card Billing	* USD 1172.30

				Total Amount Due	USD 0.00

ITINERARY NOTES:
El sol travel office information*** **********important traveler information******** online technical support call...1-855-847-6398 Prompt 1 el sol travel reservation numbers office hours are mon-fri 8a-6pm closed govt holidays toll free reservations number...1-855-847-6398 Emergency travel after hours....1-855-847-6398 For emergency assistance outside of the united states call 1-855-847-6398 or collect 1-907-565-4400 ensure that all reservations and estimated costs listed above are correct and match what is listed in travel authorization. Check-in times are 90 minutes prior for domestic flights or 120 minutes for international flights check carrier web site for change/cancel and baggage policies

INVOICE NOTES:
Cb/cgebilling/sbtmc cliqcid-1000000020 cb/rule/transportation/oikxt-contract cp fare-c0 cb/rule/car/th2021sw-car size policy-cr6 cb/rule/car/th2021sw-dtmo type-cv2 cb/rule/car/th2021sw-car non govt rate-cr10 cb/rule/hotel/1630192-fedroom-hvn cb/rule/hotel/1630192-not fema-hv1 cb/emergencytravel/no cb/cgebilling/atrs/2017-08-16t17.42.21z z16aug/1042 am iqcx sched futr actn non approved trvl cb/tanum/tanum0000t6ya cb/earlycpptk/no cb/booked by-swackowski do Gov cb/finishing mode-approvalhold/2017-08-16t17.46.57z z16aug/1050 am iqcx sched futr actn non approved trvl cb/earlycpptk/no cb/rule/car/th2021sw-car size policy-cr6 cb/rule/car/th2021sw-dtmo type-cv2 cb/rule/hotel/1630192-fedroom-hvn cb/finishing mode-ticketing/2017-08-16t22.16.54z cb/approver-monson lesia dianne cb/approval date-2017-08-16t22.16.54z cb/penalty/0278646451097-nopenalty cb/aircomparisonfare/0278646451097-usd1138.00

The carriage of certain hazardous materials, like aerosols, fireworks, and flammable liquids, aboard the aircraft is forbidden. If you do not understand these restrictions, further information may be obtained from your airline.

The Grand Aleutian

UniSea Inn

Mr Stephen Wackowski
(b) (6)

A/R Number:
Group Code
Folio #: 176543

Room No. 212
Arrival 08-20-17
Departure 08-21-17

Page No.: 1 of 1
Cashier No.: 137

Date	Description	Charges	Credits
08-20-17	Room Rate	142.00	
08-21-17	(b) (6)		142.00
	Total: $	**142.00**	**142.00**
	Balance: $	**0.00**	

Guest Signature

P.O. Box 921169 Dutch Harbor, AK Phone 907-581-3844 FAX 907-581-7150

PRESS HARD YOU ARE WRITING ON A2 PART FORM

B.C. VEHICLE RENTAL, INC.
P.O. BOX 920586, DUTCH HARBOR, AK 99692
SHOP: (907) 581-1589
OFFICE: (907) 581-6777
FAX: (907) 581-2538

SHOW THIS NUMBER ON ALL CORRESPONDENCE

DATE 08/20/17

RENTAL AGREEMENT 17082060

Billing Address

NAME Stephen Wackowski Jr. LOCAL CONTACT/ HOME PHONE

COMPANY/ VESSEL NAME COMPANY PHONE/ FAX

ST (b) (6)

CI (b) (6)

(b) (6)

(b) (6)

AMX MC VISA P.O.# OTHER BILLING INSTRUCTIONS

CREDIT CARD # (b) (6)

EXP. DATE (b) (6) CVV2# (b) (6)

COLLISION DAMAGE

Customer agrees to provide $500 deductible collision insurance, and to include loss or damage to vehicle from fire, theft or other causes insurable under the comprehensive coverage of the standard provisions of a basic automobile physical damage policy. (see paragraph 10, page 1.)

By signing this contract, you agree to pay for all damages and allow us (B.C. Vehicle Rental) to charge all damage to your credit card.

X

THANK YOU FOR YOUR BUSINESS

RATE PER DAY, WEEK, MONTH, YEAR 85 ~~100~~

RATES DO NOT INCLUDE FUEL

OPTIONS:

PRE PAY FULL TANK AT LOCAL MARKET VALUE

CUSTOMER SELF FUEL

B.C. VEHICLE RENTAL FUEL SERVICE AT $ PER GALLON

UNIT# 60

VECHICLE YEAR Silver COLOR

VECHICLE MAKE BODY STYLE

LICENSE PLATE#

CUSTOMER IS RESPONSIBLE FOR ALL DAMAGES, PARKING & TRAFFIC VIOLATIONS, TOLL FEES, TRIP TICKETS & STATE PERMITS

PREPARED BY GAS OUT Full

COMPUTED BY GAS IN

CUSTOMER MUST FURNISH PRIMARY LIABILITY INSURANCE AND INDEMNIFIES B.C. VEHICLE RENTAL AGAINST LIABILITY LOSS.

ADDITIONAL DRIVERS

NAME	LIC	#STATE	DOB

COMMENTS

DATE & TIME OUT 08/20/17 AM PM 18

DATE & TIME IN 08/21/17 AM PM NO

DUE IN

☐		
☐ DAYS	85	00
☐ MONTHS		
☐ A.C.F. 9% Exempt	~~7~~	~~65~~
☐ STATE/CITY TAX 13% Exempt	~~11~~	~~05~~
☐ R.A.F.		
☐ (SUB TOTAL)	~~103~~	~~70~~
☐ FLATS		
☐ TIRES		
☐ R.S.A.		
☐ EQUIPMENT		
☐ CELL PHONE		
☐ (SUB TOTAL)		
☐ DAMAGE		
☐ DETAILING		
☐ WASTE DISPOSAL		
☐ FUEL		
☐		
☐ TOTAL CHARGES	85	00
☐ (DEPOSIT)		
☐ NET DUE		
☐ $		

PAID:

CASH ☐ CHECK ☐ CC ☐ CHARGE ☐

REPORT ALL ACCIDENTS IMMEDIATELY TO THE POLICE AND OUR LOCAL OFFICE.
RENTER MUST ALSO COMPLY WITH OTHER LOCAL LAWS AND COMPLETE OUR ACCIDENT REPORT.

PAGE

Welcome to
North Pacific Fuel

08/21/17 10:52:08
North Pacific Fuel
Gas-n-Go #402
Dutch Harbor, AK 996
92

Ticket: 278451

Pump	Gallons	Price
6	2.427	3.909

Product	Amount
Unleaded	$9.49

Subtotal:	$9.49
Tax:	$0.00
Total:	$9.49

Terminal ID: 5J02194
346001
Auth: 021591
SEQ: 000023
Account#: (b) (6)
(b) (6)

THANK YOU!

DUTCH HARBOR HPF
GAS 'N GO
DUTCH HARBOR AK 9969
(b) (6)
APPROVED 021591

SEQUENCE 000023

Thank You
for your Patronage

Ted Stevens Anchorage International Airport

RECEIPT

REPUBLIC PARKING

Toledo Ticket Co., Toledo, OH

BC VEHICLE RENTAL
105 AIRPORT TERMINAL WAY
DUTCH HARBOR, AK 99692
907-581-6777

SALE

REF#: 00000001

Device ID: 0431
Batch #: 3
Trans #: 001
08/21/17 10:26:14
APPR CODE: 051649
(b) (6)
(b) (6)
Swiped
(b) (6)

AMOUNT **$85.00**

APPROVED

THANK YOU!
PLEASE COME AGAIN!

CUSTOMER COPY

NB

Document Header Information

Document Type: Authorization
Document Name: TANUM0000T6YA
Travel Authorization Number: TANUM0000T6YA
Trip Name: Trip from Anchorage to Unalaska
TA Date: 08/16/17
Currency: USD
Organization: DOIDOSSIO
Current Status: CREATED
Purpose: Mission (Operational)
Document Detail: Trip to Dutch Harbor/Unalaska, Alaska to accompany Senate Interior Appropriations staff on their tour of Alaska. They will tour Dutch Harbor and discuss issues associated with commercial salmon harvest and processing and bycatch. Wackowski will use a rental car to tour the canneries and will need an SUV to travel on 4 wheel drive roads to access them - see attached request for rental vehicle upgrade. Costs incurred include rental car, airfare, lodging, local transportation.

Type Code: Trip By Trip

Traveler Profile

Name: WACKOWSKI, STEPHEN M
TID: 40213463
Title:
Security Cl:
Office Address: DOI OS SIO 1689 C ST
ANCHORAGE, AK 99501
Office Phone: 9072715485
Home Address:
Alternate Address:

ID: 1001206486
Organization: DOIDOSSIO
Duty Station: ANCHORAGE AK
Card: CARD HOLDER
EMAIL: LESIA_MONSON@IOS.DOI.GOV
Cell Phone:
Home Phone: 9072715485
Alternate Phone:

Document Information

Trip Number: 1
Purpose: Trip to Dutch Harbor/Unalaska, Alaska to accompany Senate Interior Appropriations staff on their tour of Alaska. They will tour Dutch Harbor and discuss issues associated with commercial salmon harvest and processing and bycatch. Wackowski will use a rental car to tour the canneries and will need an SUV to travel on 4 wheel drive roads to access them - see attached request for rental vehicle upgrade. Costs incurred include rental car, airfare, lodging, local transportation

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
08/20/17	08/21/17	DUTCH HARBOR-UNALASKA, AK		142.00 / 101.00

Document Totals

Total Expenses	1,625.19
Reimbursable Expenses	161.14
Non-Reimbursable Expenses	1,464.05
Advance Authorized	.00
Advance Requested	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	1,138.00	.00
Lodging-PerDiem	142.00	.00
M&IE-PerDiem	151.50	.00
Mileage	9.64	.00
Misc Expense - Reimb	20.00	.00
Rental Car	85.00	.00
Transaction Fees	34.30	.00
Transportation	30.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,625.19	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Alaska Airlines	1003396671		1,138.00
COMM-CARR	Alaska Airlines	1003396671		.00
LODGE	New Synxis	1003396671		142.00
RENTAL	XX	1003396671		85.00

Trip Itinerary

From: ANC-Anchorage, AK (USA) (IntL. Apt) TO: DUT-Dutch Harbor, AK (USA)

Air

Sunday August 20, 2017

ANC-Anchorage, AK (USA) to DUT-Dutch Harbor, AK (US

Aug 20 Alaska Airlines 3298
Anchorage, AK (USA) (IntL. Apt) 08/20/2017 9:45AM
Confirmation Number: OIKLXT

Duration: 2 Hours 15 Minutes Nonstop
Dutch Harbor, AK (USA) 08/20/2017 12:00PM

Flight Information
Distance 789 miles
No Seat Assigned

Emissions 339.3 lbs of CO2
Cost 1,138.00 USD

Hotel

New Synxis

498 SALMON WAY 907-581-3844

Aug 20 Checking in: 08/20/2017

Checking out: 08/21/2017
Total Rate: 142.00

Car

Car Rental at DUT-Dutch Harbor, AK (US

Aug 20 XX
Picking Up 08/20/2017 12:00AM
Picking Up at DUT-Dutch Harbor, AK (US
Confirmation Number: TH2021SW

Returning 08/21/2017 12:00AM
Returning to DUT-Dutch Harbor, AK (US
Total Rate: 85.00 USD

Air

Monday August 21, 2017

DUT-Dutch Harbor, AK (US to ANC-Anchorage, AK (USA)

Aug 21 Alaska Airlines 3299
Dutch Harbor, AK (USA) 08/21/2017 12:40PM
Confirmation Number: OIKLXT

Duration: 2 Hours 25 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/21/2017 3:05PM

Flight Information
Distance 789 miles
No Seat Assigned

Emissions 339.3 lbs of CO2

Expenses

Trip# : 1 — Total Non-Per Diem Expenses: 1,331.69 — Total Per Diem Expenses: 293.50

Date	Description	Category	Cost	Pay Method	Per Diem
08/16/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment	SB ATRS Domestic w-Air-Rail				
08/16/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
08/20/2017	Airline Flight	Com. Carrier	1,138.00	GOVCC-C	
08/20/2017	Lodging	Lodging-PerDiem	142.00	GOVCC-C	*
Comment	Conf Num: 1630192 Cmt				
08/20/2017	M&IE	M&IE-PerDiem	75.75	REIMBURSABLE	*
08/20/2017	POV-GOV Not Available	Mileage	4.82	REIMBURSABLE	
08/20/2017	Misc. Expense	Misc Expense - Reimb	20.00	GOVCC-C	
Comment	Rental car taxes				
08/20/2017	Rental Car	Rental Car	85.00	GOVCC-C	
Comment	Conf Num: TH2021SW Cmt				
08/21/2017	M&IE	M&IE-PerDiem	75.75	REIMBURSABLE	*
08/21/2017	POV-GOV Not Available	Mileage	4.82	REIMBURSABLE	

08/21/2017	Parking	Transportation		30.00	GOVCC-C

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances 293.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
08/20/2017	142.00/101.00	142.00	142.00	75.75	75.75	
08/21/2017	142.00/101.00	0.00	0.00	75.75	75.75	

Other Authorizations

Trip#: 1

Other Authorization	Remarks
Contract fare used or No contract fare exists for city-pair market	
Higher rate booked - preferred vendor sold out	
No Fedrooms facilities within a reasonable proximity of TDY	
OTHER PRIVATELY-OWNED VEHICLE	

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000///	1,625.19
Expense Category: Com. Carrier	Fiscal Year: 2017 Amount: 1,138.00		
Expense Category: Lodging-PerDiem	Fiscal Year: 2017 Amount: 142.00		
Expense Category: M&IE-PerDiem	Fiscal Year: 2017 Amount: 151.50		
Expense Category: Mileage	Fiscal Year: 2017 Amount: 9.64		
Expense Category: Misc Expense - Reimb	Fiscal Year: 2017 Amount: 20.00		
Expense Category: Rental Car	Fiscal Year: 2017 Amount: 85.00		
Expense Category: Transaction Fees	Fiscal Year: 2017 Amount: 34.30		
Expense Category: Transportation	Fiscal Year: 2017 Amount: 30.00		
Expense Category: Transxn Fees	Fiscal Year: 2017 Amount: 14.75		
	Total		1,625.19

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000///	GOVCC-C	1,464.05
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000///	REIMBURSABLE	161.14

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000///	1,625.19

Totals by Payment Method

GOVCC-C Total	1,464.05
REIMBURSABLE Total	161.14

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
08/20/17	AIR	$1,138.00
08/20/17	IPOC	$4.82
08/21/17	IPOC	$4.82

Audits

Audit Name	Result	Reason

Document History 08/16/2017 Authorization: TANUM0000T6YA

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/16/2017	10 46AMEST	STEPHEN WACKOWSKI Net Adjustment 0 00	

I certify that the electronic signatures listed above are valid and on file

_____

SIGNED DATE

Document Signatures

Traveler/Preparer Name	Teresa Monson
Traveler/Preparer Signature	Teresa Monson
Date	8/16/17
Approver Name	Downey Magallanes
Approver Signature	Downey Magallanes
Date	8/16/17

DRAFT Itinerary:
Senate and House Interior Appropriations Staff Delegation
August 19 - 23, 2017

Participants:
Chris Tomassi – Senate Interior Appropriations Subcommittee Majority Staff
Emy Lesofski – Senate Majority Staff
Ephraim Froehlich – Legislative Assistant, Office of Senator Murkowski
Steve Wackowski – Office of the Secretary – Alaska

Contacts:

OS-AK	Steve Wackowski –(b) (6) (c)
FWS POC	Amee Howard –(b) (6) (c)
BLM POC –	Tom Sparks, Associate Field Manager, BLM Nome –(b) (6) (c)
NPS POC	Jeanette Koelsch, Superintendent of Bering Land Bridge National Preserve –(b) (6) (c)

Saturday, August 19th
Chris and Emy depart for AK
Delta Airlines # 1887 and #1957 (via Seattle)
Departs 12:30pm
Arrives 1:15am

Overnight: Courtyard Anchorage Marriott
4901 Spenard Road, Anchorage
(907) 245-0322
Airport shuttle service, on request (complimentary)

Sunday August 20th - ANC to Dutch Harbor

7:45 am	Check out of hotel
8:00 am	Steve will pick up Emy and Chris at hotel and drive to airport
9:45 am	Depart Anchorage via Alaska Airlines #3298 (operated by PenAir)
12:00 pm	Arrive Dutch Harbor
12:15 pm	Pick up rental car BC Car Rentals 907-581-6777 SUV reserved in Steve Wackowski's name Confirmation #: TH2021SW

1:00 pm	Meet Mayor Frank Kelty for driving tour of Dutch Harbor -Visit World War II Museum -Optional short hike to WWII bunkers
4:00 pm	Meet Ricardo Rodea, Unisea HR Supervisor, to tour cannery **Meet in front of the Central building where the parking lot is located and you will be escorted to the main office from there* Location: Unisea, Inc. 88 Salmon Way Dutch Harbor, AK POC: Ricardo Rodea 907-581-7351 - office
5:30 pm	Dinner at Grand Aleutian Hotel with Mayor Frank Kelty

Overnight:
Grand Aleutian Hotel
498 Salmon Way, Unalaska, AK
(907) 581-3844
Confirmation Numbers:
Chris: 1629668
Emy: 1629669
Steve: 1630192

Monday, August 21st - Dutch Harbor to ANC

7:30 am	??
12:40 pm	Depart Dutch Harbor to Anchorage via Alaska Airlines #3299 (operated by PenAir)
3:05 pm	Arrive Anchorage
3:15 pm	Steve will drive Chris, Emy, and Ephraim in his POV to the FedEx Ship Center
3:30 pm	Arrive at FedEx Ship Center Location: 6050 Rockwell Ave. (off of Postmark Drive - Air Cargo) Anchorage, AK POC: Amee Howard - 907-786-3509 (o); (b) (6) (c) Chris Andrews -907-271-6198 (o); (b) (6) (c)
3:30 pm - 4:15 pm	Meet the USFWS Wildlife Inspectors and tour the FedEx sort facility. *At the FedEx sort facility the group will tour the facility with Supervisory Wildlife Inspector Chris Andrews. The group will then proceed to the Fish and Wildlife Service*

inspection table and see one of our Wildlife Inspector's performing inspections on cargo selected for screening.

4:15 pm -4:20 pm — Travel to USFWS Airport Offices – Steve will drive Chris, Emy, and Ephraim in his POV

4:20 pm - 5:00 pm — Tour USFWS Airport Offices and Q&A with the USFWS Team
At the USFWS Office, the group will get to see some items that had been confiscated with explanations from the USFWS team of why and how the items came into our possession. Following the review of the items there will be time allowed for a discussion with a Service Special Agent, Wildlife Inspection staff, and our Evidence Custodian.

5:00 pm - 5:30 pm — Depart USFWS Airport Offices via Steve's POV for Courtyard Anchorage Marriott

Overnight: Courtyard Anchorage Marriott
4901 Spenard Road, Anchorage
(907) 245-0322
Airport shuttle service, on request (complimentary)

Tuesday, August 22nd - ANC to Nome

(Sunrise – 7:12 a.m.; Sunset – 10:57 p.m.)
Attire: field attire/layers

5:45am — Check out of hotel and travel to Ted Stevens International Airport via Steve's POV

7:20am — Depart Anchorage for Nome via Alaska Airlines # 151
8:52am — Arrive Nome, AK

TBD — **note: trying to arrange a possible time-TBD meeting with Melanie Bahnke, President, Kawerak, Inc. this day/evening*

9 a.m. — Pick up by Tom Sparks – Associate Field Manager, BLM Nome

POC: Tom Sparks
*Steve Cohn, Deputy State Director for Resources, will join the tour in Nome

Check into hotel
Breakfast at Polar Café just down the street at 225 E Front Street

10:30 a.m.	Tour Nome & Port/Harbor (see suction dredge fleet working State of Alaska off shore mining lands) & west beach
12 p.m.	Tour Rock Creek (closed hard rock mine outside of Nome in Snake River valley
1 p.m.	Return to Nome/lunch
2 p.m.	Tour Kougarok Road to mile 40 see federal claims along the way at Rockey mountain Creek (no active mining) end at the BLM campground (see spawning sockeye salmon)
5 p.m.	Return Nome, dinner

Overnight:
Aurora Inn & Suites (800) 354-4606, (907) 443-3838
302 Front St., Nome, Alaska 99762
Confirmation numbers:
Emy 6499631
Chris 6499630
Steve 6500445

Wednesday, August 23rd - Nome to ANC

8:25 a.m.	Check out of hotel
8:30 a.m.	Pick up by Jeanette Koelsch, Superintendent of Bering Land Bridge National Preserve, (b) (6) - cell
9 a.m.	Breakfast
10 a.m.	NPS office visit Discussion topics Ear Mountain Road and Shishmaref village relocation Local hire challenges w/ competitive salary and locality pay Increased shipping in Bering/Chukchi Seas (safety and environmental concerns)
11:30 a.m.	Drop off at airport

12:32pm	Depart Nome for Anchorage via Alaska Airlines #152
1:58 pm	Arrive Anchorage, AK
2:00 pm	Free time the remainder of day

Chris departs
Delta Airlines 1088 and 1464 (via MSP)
Departs 9:45pm
Arrives 11:00am

Emy departs
Delta Airlines 2069 and 2397 (via SEA)
Departs 12:45 am
Arrives 9:05 am

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000T6YA
Travel Authorization Number:	TANUM0000T6YA	Trip Name:	Trip from Anchorage to Unalaska
TA Date:	08/16/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION SIGNED
Purpose:	Mission (Operational)	Document Detail:	Trip to Dutch Harbor/Unalaska, Alaska to accompany Senate Interior Appropriations staff on their tour of Alaska. They will tour Dutch Harbor and discuss issues associated with commercial salmon harvest and processing and bycatch. Wackowski will use a rental car to tour the canneries and will need an SUV to travel on 4 wheel drive roads to access them - see attached request for rental vehicle upgrade. Costs incurred include rental car, airfare, lodging, local transportation.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	,	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip
Number: 1

Purpose: Trip to Dutch Harbor/Unalaska, Alaska to accompany Senate Interior Appropriations staff on their tour of Alaska. They will tour Dutch Harbor and discuss issues associated with commercial salmon harvest and processing and bycatch. Wackowski will use a rental car to tour the canneries and will need an SUV to travel on 4 wheel drive roads to access them - see attached request for rental vehicle upgrade. Costs incurred include rental car, airfare, lodging, local transportation.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
08/20/17	08/21/17	DUTCH HARBOR-UNALASKA, AK		142.00 / 101.00

Document Totals

Total Expenses:	1,625.19
Reimbursable Expenses:	161.14
Non-Reimbursable Expenses:	1,464.05
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	1,138.00	.00
Lodging-PerDiem	142.00	.00
M&IE-PerDiem	151.50	.00
Mileage	9.64	.00
Misc Expense - Reimb	20.00	.00
Rental Car	85.00	.00
Transaction Fees	34.30	.00
Transportation	30.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,625.19	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Alaska Airlines	1003396671		1,138.00
COMM-CARR	Alaska Airlines	1003396671		.00
LODGE	New Synxis	1003396671		142.00
RENTAL	XX	1003396671		85.00

Trip Itinerary

From: ANC-Anchorage, AK (USA) (IntL. Apt) TO: DUT-Dutch Harbor, AK (USA)

Air

Sunday August 20, 2017

ANC-Anchorage, AK (USA) to DUT-Dutch Harbor, AK (US

Aug 20 Alaska Airlines 3298
Anchorage, AK (USA) (IntL. Apt) 08/20/2017 9:45AM
Confirmation Number: OIKLXT

Duration: 2 Hours 15 Minutes Nonstop
Dutch Harbor, AK (USA) 08/20/2017 12:00PM

Flight Information
Distance 789 miles
No Seat Assigned

Emissions 339.3 lbs of CO2
Cost 1,138.00 USD

Hotel

New Synxis

498 SALMON WAY 907-581-3844

Aug 20 Checking in: 08/20/2017

Checking out: 08/21/2017
Total Rate: 142.00

Car

Car Rental at DUT-Dutch Harbor, AK (US

Aug 20 XX
Picking Up 08/20/2017 12:00AM
Picking Up at DUT-Dutch Harbor, AK (US
Confirmation Number: TH2021SW

Returning 08/21/2017 12:00AM
Returning to DUT-Dutch Harbor, AK (US
Total Rate: 85.00 USD

Air

Monday August 21, 2017

DUT-Dutch Harbor, AK (US to ANC-Anchorage, AK (USA)

Aug 21 Alaska Airlines 3299
Dutch Harbor, AK (USA) 08/21/2017 12:40PM
Confirmation Number: OIKLXT

Duration: 2 Hours 25 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/21/2017 3:05PM

Flight Information
Distance 789 miles
No Seat Assigned

Emissions 339.3 lbs of CO2

Expenses

Trip#: 1 | Total Non-Per Diem Expenses: 1,331.69 | Total Per Diem Expenses: 293.50

Date	Description	Category	Cost	Pay Method	Per Diem
08/16/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
08/16/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
08/20/2017	Airline Flight	Com. Carrier	1,138.00	GOVCC-C	
08/20/2017	Lodging	Lodging-PerDiem	142.00	GOVCC-C	*
Comment:	Conf Num: 1630192 Cmt:				
08/20/2017	M&IE	M&IE-PerDiem	75.75	REIMBURSABLE	*
08/20/2017	POV-GOV Not Available	Mileage	4.82	REIMBURSABLE	
08/20/2017	Misc. Expense	Misc Expense - Reimb	20.00	GOVCC-C	
Comment:	Rental car taxes				
08/20/2017	Rental Car	Rental Car	85.00	GOVCC-C	
Comment:	Conf Num: TH2021SW Cmt:				
08/21/2017	M&IE	M&IE-PerDiem	75.75	REIMBURSABLE	*
08/21/2017	POV-GOV Not Available	Mileage	4.82	REIMBURSABLE	

08/21/2017	Parking	Transportation	30.00	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 293.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
08/20/2017	142.00/101.00	142.00	142.00	75.75	75.75				
08/21/2017	142.00/101.00	0.00	0.00	75.75	75.75				

Other Authorizations

Trip#: 1

Other Authorization	Remarks
Contract fare used or No contract fare exists for city-pair market	
Higher rate booked - preferred vendor sold out	
No Fedrooms facilities within a reasonable proximity of TDY	
OTHER PRIVATELY-OWNED VEHICLE	

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	1,625.19
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 1,138.00	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 142.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 151.50	
Expense Category: Mileage	Fiscal Year: 2017	Amount: 9.64	
Expense Category: Misc Expense - Reimb	Fiscal Year: 2017	Amount: 20.00	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 85.00	
Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 34.30	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 30.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,625.19

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	1,464.05
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	161.14

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////		1,625.19

Totals by Payment Method

	GOVCC-C Total	1,464.05
	REIMBURSABLE Total	161.14

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
08/20/17	AIR	$1,138.00
08/20/17	1POC	$4.82
08/21/17	1POC	$4.82

Audits

Audit Name	Result	Reason

Document History 10/12/2017 Authorization: TANUM0000T6YA

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/16/2017	10:46AMEST	STEPHEN WACKOWSKI	
			Net Adjustment:0.00	
AUTHORIZATION SIGNED	08/16/2017	3:15PMEST	MONSON, LESIA DIANNE	
			Net Adjustment:1,625.19	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature:

Date: _____

Document Header Information

Document Type:	Voucher	Document Name:	TV0000L71W
Travel Authorization Number:	TANUM0000T6YA	Trip Name:	Trip from Anchorage to Unalaska
TA Date:	08/24/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	PAID
Purpose:	Mission (Operational)	Document Detail:	Trip to Dutch Harbor/Unalaska, Alaska to accompany Senate Interior Appropriations staff on their tour of Alaska. Toured Dutch Harbor and discussed issues associated with commercial salmon harvest and processing and bycatch. Wackowski used a rental car to tour the canneries and needed an SUV to travel on 4 wheel drive roads to access them - see attached request for rental vehicle upgrade. Costs incurred include rental car, fuel for rental car, airfare, lodging, local transportation.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	,	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip
Number: 1

Purpose: Trip to Dutch Harbor/Unalaska, Alaska to accompany Senate Interior Appropriations staff on their tour of Alaska. Toured Dutch Harbor and discussed issues associated with commercial salmon harvest and processing and bycatch. Wackowski used a rental car to tour the canneries and needed an SUV to travel on 4 wheel drive roads to access them - see attached request for rental vehicle upgrade. Costs incurred include rental car, fuel for rental car, airfare, lodging, local transportation.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
08/20/17	08/21/17	DUTCH HARBOR-UNALASKA, AK		142.00 / 101.00

Document Totals

Total Expenses:	1,610.68
Reimbursable Expenses:	170.63
Non-Reimbursable Expenses:	1,440.05
Advance Applied:	.00
Net to Traveler:	170.63
Net to Government:	1,440.05
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	1,138.00	.00
Fuel-Rental Vehicle	9.49	.00
Lodging-PerDiem	142.00	.00
M&IE-PerDiem	151.50	.00
Mileage	9.64	.00
Rental Car	85.00	.00
Transaction Fees	34.30	.00
Transportation	26.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,610.68	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Alaska Airlines	1003396671		1,138.00
COMM-CARR	Alaska Airlines	1003396671		.00
LODGE	New Synxis	1003396671		142.00
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Trip Itinerary

From: ANC-Anchorage, AK (USA) (IntL. Apt) TO: DUT-Dutch Harbor, AK (USA)

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Sunday August 20, 2017

ANC-Anchorage, AK (USA) to DUT-Dutch Harbor, AK (US

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Anchorage, AK (USA) (IntL. Apt) 08/20/2017 9:45AM
Confirmation Number: OIKLXT

Duration: 2 Hours 15 Minutes Nonstop
Dutch Harbor, AK (USA) 08/20/2017 12:00PM

Flight Information
Distance 789 miles
No Seat Assigned

Emissions 307.7 lbs of CO2
Cost 1,138.00 USD

ANC-Anchorage, AK (USA) to DUT-Dutch Harbor, AK (US

Aug 20 Alaska Airlines 3298
Anchorage, AK (USA) (IntL. Apt) 08/20/2017 9:45AM
Confirmation Number: OIKLXT

Duration: 2 Hours 15 Minutes Nonstop
Dutch Harbor, AK (USA) 08/20/2017 12:00PM

Flight Information
Distance 789 miles
No Seat Assigned

Emissions 307.7 lbs of CO2
Cost 1,138.00 USD

Hotel

New Synxis

498 SALMON WAY 907-581-3844

Aug 20 Checking in: 08/20/2017

Checking out: 08/21/2017
Total Rate: 142.00

New Synxis

498 SALMON WAY 907-581-3844

Aug 20 Checking in: 08/20/2017

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Car

Car Rental at DUT-Dutch Harbor, AK (US

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Picking Up 08/20/2017 12:00AM
Picking Up at DUT-Dutch Harbor, AK (US
Confirmation Number: TH2021SW

Returning 08/21/2017 12:00AM
Returning to DUT-Dutch Harbor, AK (US
Total Rate: 85.00 USD

Car Rental at DUT-Dutch Harbor, AK (US

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Confirmation Number: TH2021SW

Returning 08/21/2017 12:00AM
Returning to DUT-Dutch Harbor, AK (US
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Monday August 21, 2017

DUT-Dutch Harbor, AK (US to ANC-Anchorage, AK (USA)

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Dutch Harbor, AK (USA) 08/21/2017 12:40PM
Confirmation Number: OIKLXT

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Flight Information

Distance 789 miles
No Seat Assigned
Emissions 307.7 lbs of CO2

DUT-Dutch Harbor, AK (US to ANC-Anchorage, AK (USA)

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Confirmation Number: OIKLXT
Duration: 2 Hours 25 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/21/2017 3:05PM

Flight Information
Distance 789 miles
No Seat Assigned
Emissions 307.7 lbs of CO2

Expenses

Trip#: 1 | Total Non-Per Diem Expenses: 1,317.18 | Total Per Diem Expenses: 293.50

Date	Description	Category	Cost	Pay Method	Per Diem
08/16/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
08/20/2017	Airline Flight	Com. Carrier	1,138.00	GOVCC-C	
08/20/2017	Lodging	Lodging-PerDiem	142.00	GOVCC-C	*
Comment:	Conf Num: 1630192 Cmt:				
08/20/2017	M&IE	M&IE-PerDiem	75.75	REIMBURSABLE	*
08/20/2017	POV-GOV Not Available	Mileage	4.82	REIMBURSABLE	
08/20/2017	Rental Car	Rental Car	85.00	GOVCC-C	
Comment:	Conf Num: TH2021SW Cmt:				
08/21/2017	Gas-Rental	Fuel-Rental Vehicle	9.49	REIMBURSABLE	
08/21/2017	M&IE	M&IE-PerDiem	75.75	REIMBURSABLE	*
08/21/2017	POV-GOV Not Available	Mileage	4.82	REIMBURSABLE	
08/21/2017	Parking	Transportation	26.00	GOVCC-C	
08/24/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 | Total Per Diem Allowances: 293.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
08/20/2017	142.00/101.00	142.00	142.00	75.75	75.75				
08/21/2017	142.00/101.00	0.00	0.00	75.75	75.75				

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	1,610.68
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 1,138.00	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 9.49	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 142.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 151.50	
Expense Category: Mileage	Fiscal Year: 2017	Amount: 9.64	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 85.00	
Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 34.30	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 26.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,610.68

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	1,440.05
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	170.63

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////		1,610.68

Totals by Payment Method

GOVCC-C Total	1,440.05
REIMBURSABLE Total	170.63

Attachments	Attachments Exists

Receipt Checklist

Date	Description	Cost
08/20/17	AIR Airline Flight	$1,138.00
08/21/17	Gas-Rental	$9.49

Audits

Audit Name	Result	Reason
EXP CAT $ VARIANCE	FAIL	FUEL-RENTAL VEHICLE was not on the original authorization document
	Traveler Justification:	fuel for rental car
EXP CAT % VARIANCE	FAIL	FUEL-RENTAL VEHICLE was not on the original authorization document
	Traveler Justification:	fuel for rental car
DFLT PMT METHOD USED	FAIL	Gas-Rental ON 08/21/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD - GOVCC-C
	Traveler Justification:	Used personal credit card for rental car fuel

Document History 10/12/2017 Voucher: TV0000L71W

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/24/2017	12:24PMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	
VOUCHER SIGNED	09/07/2017	12:54PMEST	WACKOWSKI, STEPHEN M	
			Net Adjustment:1,610.68	
ADJUSTED	09/07/2017	12:56PMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	
AUTHORIZED	09/07/2017	1:00PMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	
TV AUDIT REVIEWED	09/08/2017	7:15AMEST	SEDBROOK, MARY URSULA	
			Net Adjustment:0.00	
TV AUDIT APPROVED	09/08/2017	12:59PMEST	HENDERSON, DOREEN D	
			Net Adjustment:0.00	
PENDING	09/08/2017	12:59PMEST	SYSUTILITY	
			Net Adjustment:0.00	
SAP INVOICE POSTED	09/08/2017	12:59PMEST	EAI, EAI	
			Net Adjustment:0.00	
PAID	09/09/2017	4:13AMEST	EAI, EAI	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:	_____
Traveler/Preparer Signature:	_____
Date:	_____
Approver Name:	_____
Approver Signature:	_____
Date:	_____

Document Header Information

Document Type:	Voucher	Document Name:	TV0000L71W
Travel Authorization Number:	TANUM0000T6YA	Trip Name:	Trip from Anchorage to Unalaska
TA Date:	08/24/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	VOUCHER SIGNED
Purpose:	Mission (Operational)	Document Detail:	Trip to Dutch Harbor/Unalaska, Alaska to accompany Senate Interior Appropriations staff on their tour of Alaska. Toured Dutch Harbor and discussed issues associated with commercial salmon harvest and processing and bycatch. Wackowski used a rental car to tour the canneries and needed an SUV to travel on 4 wheel drive roads to access them - see attached request for rental vehicle upgrade. Costs incurred include rental car, fuel for rental car, airfare, lodging, local transportation.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	,	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip
Number: 1

Purpose: Trip to Dutch Harbor/Unalaska, Alaska to accompany Senate Interior Appropriations staff on their tour of Alaska. Toured Dutch Harbor and discussed issues associated with commercial salmon harvest and processing and bycatch. Wackowski used a rental car to tour the canneries and needed an SUV to travel on 4 wheel drive roads to access them - see attached request for rental vehicle upgrade. Costs incurred include rental car, fuel for rental car, airfare, lodging, local transportation.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
08/20/17	08/21/17	DUTCH HARBOR-UNALASKA, AK		142.00 / 101.00

Document Totals

Total Expenses:	1,610.68
Reimbursable Expenses:	170.63
Non-Reimbursable Expenses:	1,440.05
Advance Applied:	.00
Net to Traveler:	170.63
Net to Government:	1,440.05
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	1,138.00	.00
Fuel-Rental Vehicle	9.49	.00
Lodging-PerDiem	142.00	.00
M&IE-PerDiem	151.50	.00
Mileage	9.64	.00
Rental Car	85.00	.00
Transaction Fees	34.30	.00
Transportation	26.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,610.68	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Alaska Airlines	1003396671		1,138.00
COMM-CARR	Alaska Airlines	1003396671		.00
LODGE	New Synxis	1003396671		142.00
RENTAL	XX	1003396671		85.00

Trip Itinerary

From: ANC-Anchorage, AK (USA) (IntL. Apt) TO: DUT-Dutch Harbor, AK (USA)

Air

Sunday August 20, 2017

ANC-Anchorage, AK (USA) to DUT-Dutch Harbor, AK (US

Aug 20 Alaska Airlines 3298
Anchorage, AK (USA) (IntL. Apt) 08/20/2017 9:45AM
Confirmation Number: OIKLXT

Duration: 2 Hours 15 Minutes Nonstop
Dutch Harbor, AK (USA) 08/20/2017 12:00PM

Flight Information
Distance 789 miles
No Seat Assigned

Emissions 307.7 lbs of CO2
Cost 1,138.00 USD

ANC-Anchorage, AK (USA) to DUT-Dutch Harbor, AK (US

Aug 20 Alaska Airlines 3298
Anchorage, AK (USA) (IntL. Apt) 08/20/2017 9:45AM
Confirmation Number: OIKLXT

Duration: 2 Hours 15 Minutes Nonstop
Dutch Harbor, AK (USA) 08/20/2017 12:00PM

Flight Information
Distance 789 miles
No Seat Assigned

Emissions 307.7 lbs of CO2
Cost 1,138.00 USD

Hotel

New Synxis

498 SALMON WAY 907-581-3844

Aug 20 Checking in: 08/20/2017

Checking out: 08/21/2017
Total Rate: 142.00

New Synxis

498 SALMON WAY 907-581-3844

Aug 20 Checking in: 08/20/2017

Checking out: 08/21/2017
Total Rate: 142.00

Car

Car Rental at DUT-Dutch Harbor, AK (US

Aug 20 XX
Picking Up 08/20/2017 12:00AM
Picking Up at DUT-Dutch Harbor, AK (US
Confirmation Number: TH2021SW

Returning 08/21/2017 12:00AM
Returning to DUT-Dutch Harbor, AK (US
Total Rate: 85.00 USD

Car Rental at DUT-Dutch Harbor, AK (US

Aug 20 XX
Picking Up 08/20/2017 12:00AM
Picking Up at DUT-Dutch Harbor, AK (US
Confirmation Number: TH2021SW

Returning 08/21/2017 12:00AM
Returning to DUT-Dutch Harbor, AK (US
Total Rate: 85.00 USD

Air

Monday August 21, 2017

DUT-Dutch Harbor, AK (US to ANC-Anchorage, AK (USA)

Aug 21 Alaska Airlines 3299
Dutch Harbor, AK (USA) 08/21/2017 12:40PM
Confirmation Number: OIKLXT

Duration: 2 Hours 25 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/21/2017 3:05PM

Flight Information

Distance 789 miles
No Seat Assigned
Emissions 307.7 lbs of CO2

DUT-Dutch Harbor, AK (US to ANC-Anchorage, AK (USA)

Aug 21 Alaska Airlines 3299
Dutch Harbor, AK (USA) 08/21/2017 12:40PM
Confirmation Number: OIKLXT
Duration: 2 Hours 25 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/21/2017 3:05PM

Flight Information
Distance 789 miles
No Seat Assigned
Emissions 307.7 lbs of CO2

Expenses

Trip#: 1 | Total Non-Per Diem Expenses: 1,317.18 | Total Per Diem Expenses: 293.50

Date	Description	Category	Cost	Pay Method	Per Diem
08/16/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
08/20/2017	Airline Flight	Com. Carrier	1,138.00	GOVCC-C	
08/20/2017	Lodging	Lodging-PerDiem	142.00	GOVCC-C	*
Comment:	Conf Num: 1630192 Cmt:				
08/20/2017	M&IE	M&IE-PerDiem	75.75	REIMBURSABLE	*
08/20/2017	POV-GOV Not Available	Mileage	4.82	REIMBURSABLE	
08/20/2017	Rental Car	Rental Car	85.00	GOVCC-C	
Comment:	Conf Num: TH2021SW Cmt:				
08/21/2017	Gas-Rental	Fuel-Rental Vehicle	9.49	REIMBURSABLE	
08/21/2017	M&IE	M&IE-PerDiem	75.75	REIMBURSABLE	*
08/21/2017	POV-GOV Not Available	Mileage	4.82	REIMBURSABLE	
08/21/2017	Parking	Transportation	26.00	GOVCC-C	
08/24/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 | Total Per Diem Allowances: 293.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
08/20/2017	142.00/101.00	142.00	142.00	75.75	75.75				
08/21/2017	142.00/101.00	0.00	0.00	75.75	75.75				

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	1,610.68
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 1,138.00	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 9.49	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 142.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 151.50	
Expense Category: Mileage	Fiscal Year: 2017	Amount: 9.64	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 85.00	
Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 34.30	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 26.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,610.68

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	1,440.05
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	170.63

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////		1,610.68

Totals by Payment Method

GOVCC-C Total	1,440.05
REIMBURSABLE Total	170.63

Attachments	Attachments Exists

Receipt Checklist

Date	Description	Cost
08/20/17	AIR Airline Flight	$1,138.00
08/21/17	Gas-Rental	$9.49

Audits

Audit Name	Result	Reason
EXP CAT $ VARIANCE	FAIL	FUEL-RENTAL VEHICLE was not on the original authorization document
	Traveler Justification:	fuel for rental car
EXP CAT % VARIANCE	FAIL	FUEL-RENTAL VEHICLE was not on the original authorization document
	Traveler Justification:	fuel for rental car
DFLT PMT METHOD USED	FAIL	Gas-Rental ON 08/21/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD - GOVCC-C
	Traveler Justification:	Used personal credit card for rental car fuel

Document History 10/12/2017 Voucher: TV0000L71W

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/24/2017	12:24PMEST	MONSON, LESIA DIANNE Net Adjustment:0.00	
VOUCHER SIGNED	09/07/2017	12:54PMEST	WACKOWSKI, STEPHEN M Net Adjustment:1,610.68	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature: _____

Date: _____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000T6WR
Travel Authorization Number:	TANUM0000T6WR	Trip Name:	Trip from Anchorage to Nome
TA Date:	08/16/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION APPROV
Purpose:	Mission (Operational)	Document Detail:	Trip to Nome, AK to accompany Senate Interior Appropriations staff on their tour of Alaska. They will tour Nome area and discuss issues including mining, local hire, shipping, coastal erosion. Costs incurred include airfare, lodging, M&IE, local transportation.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	,	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip
Number: 1

Purpose: Trip to Nome, AK to accompany Senate Interior Appropriations staff on their tour of Alaska. They will tour Nome area and discuss issues including mining, local hire, shipping, coastal erosion. Costs incurred include airfare, lodging, M&IE, local transportation.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
08/22/17	08/23/17	NOME, AK		185.00 / 96.00

Document Totals

Total Expenses:	1,069.89
Reimbursable Expenses:	153.64
Non-Reimbursable Expenses:	916.25
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	652.20	.00
Lodging-PerDiem	185.00	.00
M&IE-PerDiem	144.00	.00
Mileage	9.64	.00
Transaction Fees	34.30	.00
Transportation	30.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,069.89	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost

COMM-CARR	Alaska Airlines	1003396432	652.20
COMM-CARR	Alaska Airlines	1003396432	.00

Trip Itinerary

From: ANC-Anchorage, AK (USA) (IntL. Apt) TO: OME-Nome, AK (USA)

Air

Tuesday August 22, 2017

ANC-Anchorage, AK (USA) to OME-Nome, AK (USA)

Aug 22 Alaska Airlines 151
Anchorage, AK (USA) (IntL. Apt) 08/22/2017 7:20AM
Confirmation Number: DXBUFI

Duration: 1 Hour 32 Minutes Nonstop
Nome, AK (USA) 08/22/2017 8:52AM

Flight Information
Distance 537 miles
No Seat Assigned

Emissions 230.9 lbs of CO2
Cost 652.20 USD

Wednesday August 23, 2017

OME-Nome, AK (USA) to ANC-Anchorage, AK (USA)

Aug 23 Alaska Airlines 152
Nome, AK (USA) 08/23/2017 12:32PM
Confirmation Number: DXBUFI

Duration: 1 Hour 26 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/23/2017 1:58PM

Flight Information
Distance 537 miles
No Seat Assigned

Emissions 230.9 lbs of CO2

Expenses

Trip#: 1 Total Non-Per Diem Expenses: 740.89 Total Per Diem Expenses: 329.00

Date	Description	Category	Cost	Pay Method	Per Diem
08/16/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
08/16/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
08/22/2017	Airline Flight	Com. Carrier	652.20	GOVCC-C	
08/22/2017	Lodging	Lodging-PerDiem	185.00	GOVCC-C	*
08/22/2017	M&IE	M&IE-PerDiem	72.00	REIMBURSABLE	*
08/22/2017	POV-GOV Not Available	Mileage	4.82	REIMBURSABLE	
08/23/2017	M&IE	M&IE-PerDiem	72.00	REIMBURSABLE	*
08/23/2017	POV-GOV Not Available	Mileage	4.82	REIMBURSABLE	
08/23/2017	Parking	Transportation	30.00	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 329.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
08/22/2017	185.00/ 96.00	185.00	185.00	72.00	72.00				
08/23/2017	185.00/ 96.00	0.00	0.00	72.00	72.00				

Other Authorizations

Trip#: 1

Other Authorization	Remarks
OTHER PRIVATELY-OWNED VEHICLE	
No hotel booking - hotel not required	
Contract fare used or No contract fare exists for city-pair market	

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	1,069.89
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 652.20	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 185.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 144.00	

Expense Category: Mileage	Fiscal Year: 2017	Amount: 9.64	
Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 34.30	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 30.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,069.89

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	916.25
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	153.64

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////		1,069.89

Totals by Payment Method

GOVCC-C Total	916.25
REIMBURSABLE Total	153.64

Attachments Attachments Exists

Receipt Checklist

Date	Description	Cost
08/22/17	AIR	$652.20
08/22/17	1POC	$4.82
08/23/17	1POC	$4.82

Audits

Audit Name	Result	Reason

Document History 10/12/2017 Authorization: TANUM0000T6WR

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/16/2017	10:16AMEST	STEPHEN WACKOWSKI	
			Net Adjustment:0.00	
AUTHORIZATION SIGNED	08/17/2017	1:17PMEST	MONSON, LESIA DIANNE	
			Net Adjustment:1,069.89	
ADJUSTED	08/17/2017	1:18PMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	
AUTHORIZATION APPROV	08/17/2017	1:19PMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature:

Date: _____

Approver Name:

Approver Signature: _____

Date:

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000T6WR
Travel Authorization Number:	TANUM0000T6WR	Trip Name:	Trip from Anchorage to Nome
TA Date:	08/16/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	CREATED
Purpose	Mission (Operational)	Document Detail:	Trip to Nome, AK to accompany Senate Interior Appropriations staff on their tour of Alaska. They will tour Nome area and discuss issues including mining, local hire, shipping, coastal erosion. Costs incurred include airfare, lodging, M&IE, local transportation
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:		Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1

Purpose: Trip to Nome, AK to accompany Senate Interior Appropriations staff on their tour of Alaska. They will tour Nome area and discuss issues including mining, local hire, shipping, coastal erosion. Costs incurred include airfare, lodging, M&IE, local transportation.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
08/22/17	08/23/17	NOME, AK	Mission (Operational)	185.00 / 96.00

Document Totals

Total Expenses:	1,069.89
Reimbursable Expenses:	153.64
Non-Reimbursable Expenses:	916.25
Advance Authorized:	.00
Advance Requested	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	652.20	.00
Lodging-PerDiem	185.00	.00
M&IE-PerDiem	144.00	.00
Mileage	9.64	.00
Transaction Fees	34.30	.00
Transportation	30.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,069.89	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost

COMM-CARR	Alaska Airlines	1003396432	652.20
COMM-CARR	Alaska Airlines	1003396432	.00

Trip Itinerary

From: ANC-Anchorage, AK (USA) (IntL. Apt) TO: OME-Nome, AK (USA)

Air

Tuesday August 22, 2017

ANC-Anchorage, AK (USA) to OME-Nome, AK (USA)

Aug 22 Alaska Airlines 151 — Duration: 1 Hour 32 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/22/2017 7:20AM — Nome, AK (USA) 08/22/2017 8:52AM
Confirmation Number: DXBUFI

Flight Information
Distance 537 miles — Emissions 230.9 lbs of CO2
No Seat Assigned — Cost 652.20 USD

Wednesday August 23, 2017

OME-Nome, AK (USA) to ANC-Anchorage, AK (USA)

Aug 23 Alaska Airlines 152 — Duration: 1 Hour 26 Minutes Nonstop
Nome, AK (USA) 08/23/2017 12:32PM — Anchorage, AK (USA) (IntL. Apt) 08/23/2017 1:58PM
Confirmation Number: DXBUFI

Flight Information
Distance 537 miles — Emissions 230.9 lbs of CO2
No Seat Assigned

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 740.89 — Total Per Diem Expenses: 329.00

Date	Description	Category	Cost	Pay Method	Per Diem
08/16/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
08/16/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
08/22/2017	Airline Flight	Com. Carrier	652.20	GOVCC-C	
08/22/2017	Lodging	Lodging-PerDiem	185.00	GOVCC-C	*
08/22/2017	M&IE	M&IE-PerDiem	72.00	REIMBURSABLE	*
08/22/2017	POV-GOV Not Available	Mileage	4.82	REIMBURSABLE	
08/23/2017	M&IE	M&IE-PerDiem	72.00	REIMBURSABLE	*
08/23/2017	POV-GOV Not Available	Mileage	4.82	REIMBURSABLE	
08/23/2017	Parking	Transportation	30.00	GOVCC-C	

Per Diem Allowances

Trip#: 1 — Total Per Diem Allowances: 329.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B'F D' Comp%
08/22/2017	185.00/ 96.00	185.00	185.00	72.00	72.00	
08/23/2017	185.00/ 96.00	0.00	0.00	72.00	72.00	

Other Authorizations

Trip#: 1

Other Authorization	Remarks
No hotel booking - hotel not required	
Contract fare used or No contract fare exists for city-pair market	
OTHER PRIVATELY-OWNED VEHICLE	

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000:DP 10301///17XD4523WS:DWSN00000 000000////	1,069.89
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 652.20	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 185.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 144.00	

Expense Category: Mileage	Fiscal Year: 2017	Amount: 9.64	
Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 34.30	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 30.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,069.89

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP 10301//17XD4523WS/DWSN00000.000000///	GOVCC-C	916.25
DOI	OS-AK	DS10300000/DP 10301//17XD4523WS/DWSN00000.000000///	REIMBURSABLE	153.64

Totals by Label

DOI	OS-AK Total	DS10300000/DP 10301//17XD4523WS/DWSN00000.000000///	1,069.89

Totals by Payment Method

GOVCC-C Total	916.25
REIMBURSABLE Total	153.64

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
08/22/17	AIR	$652.20
08/22/17	IPOC	$4.82
08/23/17	IPOC	$4.82

Audits

Audit Name	Result	Reason

Document History 08/16/2017 Authorization: TANUM0000T6WR

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/16/2017	10:16AMEST	STEPHEN WACKOWSKI	
			Net Adjustment 0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name:	Lesia Monson
Traveler/Preparer Signature:	Lesia Monson
Date:	8/16/17
Approver Name:	Dwiney Magallanes
Approver Signature:	Dwiney Magallanes
Date:	8/16/17

Document Header Information

Document Type:	Voucher	Document Name	TV0000L72O
Travel Authorization Number:	TANUM0000T6WR	Trip Name:	Trip from Anchorage to Nome
TA Date:	08/24/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	Trip to Nome, AK to accompany Senate Interior Appropriations staff on their tour of Alaska. Toured Nome area and discussed issues including mining, local hire, shipping, coastal erosion. Costs incurred include airfare, lodging, M&IE, local transportation.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	.	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1

Purpose: Trip to Nome, AK to accompany Senate Interior Appropriations staff on their tour of Alaska. Toured Nome area and discussed issues including mining, local hire, shipping, coastal erosion. Costs incurred include airfare, lodging, M&IE, local transportation.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
08/22/17	08/23/17	NOME, AK		185.00 / 96.00 •

Document Totals

Total Expenses:	1,101.94
Reimbursable Expenses:	165.64
Non-Reimbursable Expenses:	936.30
Advance Applied:	.00
Net to Traveler:	165.64
Net to Government:	936.30
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	652.20 •	.00
Lodging Taxes & Misc	24.05 •	.00
Lodging-PerDiem	185.00 •	.00
M&IE-PerDiem	144.00 •	.00
Mileage	9.64 •	.00
Transaction Fees	34.30 •	.00
Transportation	38.00 •	.00
Transxn Fees	14.75 •	.00
Total Expenses:	1,101.94 •	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Alaska Airlines	1003396432		.00
COMM-CARR	Alaska Airlines	1003396432		652.20
COMM-CARR	Alaska Airlines	1003396432		.00
COMM-CARR	Alaska Airlines	1003396432		.00

Trip Itinerary

From: ANC-Anchorage, AK (USA) (IntL. Apt) TO: OME-Nome, AK (USA)

Air

Tuesday August 22, 2017

ANC-Anchorage, AK (USA) to OME-Nome, AK (USA)

Aug 22 Alaska Airlines 151
Anchorage, AK (USA) (IntL. Apt) 08/22/2017 7:20AM
Confirmation Number: DXBUFI

Duration 1 Hour 32 Minutes Nonstop
Nome, AK (USA) 08/22/2017 8:52AM

Flight Information
Distance 537 miles
No Seat Assigned

Emissions 209.4 lbs of CO2

ANC-Anchorage, AK (USA) to OME-Nome, AK (USA)

Aug 22 Alaska Airlines 151
Anchorage, AK (USA) (IntL. Apt) 08/22/2017 7:20AM
Confirmation Number: DXBUFI

Duration 1 Hour 32 Minutes Nonstop
Nome, AK (USA) 08/22/2017 8:52AM

Flight Information
Distance 537 miles
No Seat Assigned

Emissions 209.4 lbs of CO2
Cost 652.20 USD

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Wednesday August 23, 2017

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Nome, AK (USA) 08/23/2017 12:32PM
Confirmation Number: DXBUFI

Duration 1 Hour 26 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/23/2017 1:58PM

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Confirmation Number: DXBUFI

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Anchorage, AK (USA) (IntL. Apt) 08/23/2017 1:58PM

Flight Information
Distance 537 miles
No Seat Assigned

Emissions 209.4 lbs of CO2

OME-Nome, AK (USA) to ANC-Anchorage, AK (USA)

Aug 23 Alaska Airlines 152
Nome, AK (USA) 08/23/2017 12:32PM
Confirmation Number: DXBUFI

Duration: 1 Hour 26 Minutes Nonstop
Anchorage, AK (USA) (Intl. Apt) 08/23/2017 1:58PM

Flight Information
Distance 537 miles
No Seat Assigned

Emissions 209.4 lbs of CO2

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 772.94 — Total Per Diem Expenses: 329.00

Date	Description	Category	Cost	Pay Method	Per Diem
08/17/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C •	
Comment	SB ATRS Domestic w-Air-Rail				
08/22/2017	Airline Flight	Com. Carrier	652.20	GOVCC-C •	
08/22/2017	Lodging Tax	Lodging Taxes & Misc	24.05	GOVCC-C •	
08/22/2017	Lodging	Lodging-PerDiem	185.00	GOVCC-C •	•
08/22/2017	M&IE	M&IE-PerDiem	72.00	REIMBURSABLE •	•
08/22/2017	POV-GOV Not Available	Mileage	4.82	REIMBURSABLE •	
08/22/2017	Taxi	Transportation	12.00	REIMBURSABLE •	
08/23/2017	M&IE	M&IE-PerDiem	72.00	REIMBURSABLE •	•
08/23/2017	POV-GOV Not Available	Mileage	4.82	REIMBURSABLE •	
08/23/2017	Parking	Transportation	26.00	GOVCC-C •	
08/24/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C •	

Per Diem Allowances

Trip#: 1 — Total Per Diem Allowances: 329.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D	Conf%
08/22/2017	185.00/ 96.00	185.00	185.00 •	72.00	72.00 •		
08/23/2017	185.00/ 96.00	0.00	0.00	72.00	72.00 •		

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	1,101.94
Expense Category: Com. Carrier	Fiscal Year: 2017 Amount: 652.20		
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017 Amount: 24.05		
Expense Category: Lodging-PerDiem	Fiscal Year: 2017 Amount: 185.00		
Expense Category: M&IE-PerDiem	Fiscal Year: 2017 Amount: 144.00		
Expense Category: Mileage	Fiscal Year: 2017 Amount: 9.64		
Expense Category: Transaction Fees	Fiscal Year: 2017 Amount: 34.30		
Expense Category: Transportation	Fiscal Year: 2017 Amount: 38.00		
Expense Category: Transxn Fees	Fiscal Year: 2017 Amount: 14.75		
	Total:		1,101.94

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	936.30
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	165.64

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////		1,101.94

Totals by Payment Method

GOVCC-C Total	936.30
REIMBURSABLE Total	165.64

Attachments Attachments Exists

Receipt Checklist

Date	Description	Cost
08/22/17	AIR Airline Flight	$652 20

Audits

Audit Name	Result	Reason

Document History 08/24/2017 Voucher: TV0000L72O

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/24/2017	12 39PMEST	MONSON, LESIA DIANNE Net Adjustment 0 00	

I certify that the electronic signatures listed above are valid and on file

_____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: STEPHEN WACKOWSKI
Traveler/Preparer Signature:
Date: 24 Aug 2017
Approver Name: Dorothy Magallanes
Approver Signature:
Date: 8/31/17

El Sol Travel
Phone: 907-565-4400
ELSOLALASKA@ELSOLTRAVEL.NET

Electronic Invoice

Prepared For:
WACKOWSKI/STEPHEN M

Ref: TANUM0000T6WR

SALES PERSON	IQ
INVOICE NUMBER	0061704
INVOICE ISSUE DATE	17 Aug 2017
RECORD LOCATOR	KRSGAV
CUSTOMER NUMBER	DOIETS2

Client Address
EL SOL TRAVEL
1835 BRAGAW STE 125
ANCHORAGE AK 99512
DOI
ATTN STEPHEN WACKOWSKI
DOI OS SIO 1689 C ST
ANCHORAGE AK 99501 US

Delivery Address
RETURN UNUSED TICKETS TO
EL SOL TRAVEL
1835 BRAGAW STE 125
ANCHORAGE AK 99512
OR EMAIL TO ELSOLALASKA/AT/ELSOLTRAVEL.NET

Notes
NO FARE IS GUARANTEED UNTIL TICKETED
ONLY FARE GUARANTEED IS YCA AND -CA FARES

DATE: Tue, Aug 22

Flight: ALASKA AIRLINES 151

From	ANCHORAGE, AK	Departs	7:20am
To	NOME, AK	Arrives	8:52am
Departure Terminal	S		
Duration	1hr(s) 32min(s)	Class	Economy
Type	BOEING 737-700 JET	Meal	
Stop(s)	Non Stop		
Seat(s) Details	WACKOWSKI/STEPHEN M	Seat(s) - 15C	(b) (6)

DATE: Wed, Aug 23

Flight: ALASKA AIRLINES 152

From	NOME, AK	Departs	12:32pm
To	ANCHORAGE, AK	Arrives	1:58pm
		Arrival Terminal	S
Duration	1hr(s) 26min(s)	Class	Economy
Type	BOEING 737 800 JET	Meal	
Stop(s)	Non Stop		
Seat(s) Details	WACKOWSKI/STEPHEN M	Seat(s) - 24C	(b) (6)

DATE: Mon, Feb 19

Others

PHOENIX
THANK YOU FOR
YOUR BUSINESS

Ticket Information

Ticket Number	AS 8646451140	**Passenger**	WACKOWSKI STEPHEN M		
		Billed to:	(b) (6)	USD	* 652.20
Service Fee	XD 0708574111	**Passenger**	WACKOWSKI STEPHEN M		
		Billed to:	(b) (6)	USD	* 34.30

SubTotal	USD 686.50
Net Credit Card Billing	* USD 686.50

Total Amount Due	USD 0.00

ITINERARY NOTES:
El sol travel office information*** **********important traveler information******** online technical support call...1-855-847-6398 Prompt 1 el sol travel reservation numbers office hours are mon-fri 8a-6pm closed govt holidays toll free reservations number...1-855-847-6398 Emergency travel after hours....1-855-847-6398 For emergency assistance outside of the united states call 1-855-847-6398 or collect 1-907-565-4400 ensure that all reservations and estimated costs listed above are correct and match what is listed in travel authorization. Check-in times are 90 minutes prior for domestic flights or 120 minutes for international flights check carrier web site for change/cancel and baggage policies

INVOICE NOTES:
Cb/cgebilling/sbtmc cliqcid-1000000020 cb/rule/transportation/dxbufi-contract cp fare-c0 cb/rule/itin/no car-cc1 cb/rule/itin/no hotel-hc1 cb/emergencytravel/no cb/cgebilling/atrs/2017-08-16t17.14.57Z z16aug/1014 am iqcx sched futr actn non approved trvl cb/emergencytravel/no cb/tanum/tanum0000t6wr cb/earlycpptk/no cb/booked by-swackowski do.Gov cb/finishing mode-approvalhold/2017-08-16t17.16.09Z z16aug/1024 am iqcx sched futr actn non approved trvl z17aug/0508 am iqcx sched futr actn non approved trvl cb/earlycpptk/no cb/finishing mode-ticketing/2017-08-17t20.19.29Z cb/approver-monson lesia dianne cb/approval date-2017-08-17t20.19.29Z cb/rule/itin/no hotel-hc1 cb/penalty/0278646451140-nopenalty

The carriage of certain hazardous materials, like aerosols, fireworks, and flammable liquids, aboard the aircraft is forbidden. If you do not understand these restrictions, further information may be obtained from your airline.

Your travel arranger provides the information contained in this document. If you have any questions about the content, please contact your travel arranger. For Credit Card Service fees, please see eTicket receipt for total charges.



Aurora Inn
302 East Front
Nome, Alaska 99762
Phone: (907) 443-3838
Fax: (907) 443-6380
www.aurorainnome.com

Steve Wackowski
United States

Room No. : 111
Arrival : 08-22-17
Departure : 08-23-17
Page No. : 1 of 1
Folio No. : 46903
Conf. No. : 6500445
Cashier No. : 33
User ID : PETE

INFORMATION INVOICE
A/R Number :
Group Code :
Company:

Thank You For Staying With Us 08-23-17

Date	Text	Charges	Credits
08-22-17	Transient Room Revenue	185.00	
08-22-17	Bed Tax	11.10	
08-22-17	City Tax	12.95	
08-23-17	(b) (6) [redacted]		209.05

Balance 0.00

Signature:

paid cash

Nome
Checker Cab Co.

P.O. BOX 1022 · NOME, AK 99762

443-5211

$ 12.00

ROUTE _____

DATE _____ TIME _____

DRIVER _____ CAR NO. ____

–FOR–

paid gov't cc

Ted Stevens Anchorage International Airport

RECEIPT

REPUBLIC PARKING

Toledo Ticket Co., Toledo, OH

DRAFT Itinerary:
Senate and House Interior Appropriations Staff Delegation
August 19 - 23, 2017

Participants:
Chris Tomassi – Senate Interior Appropriations Subcommittee Majority Staff
Emy Lesofski – Senate Majority Staff
Ephraim Froehlich – Legislative Assistant, Office of Senator Murkowski
Steve Wackowski – Office of the Secretary – Alaska

Contacts:

OS-AK	Steve Wackowski – (b) (6) (c)
FWS POC	Amee Howard – (b) (6) (c)
BLM POC –	Tom Sparks, Associate Field Manager, BLM Nome – (b) (6) (c)
NPS POC	Jeanette Koelsch, Superintendent of Bering Land Bridge National Preserve – (b) (6) (c)

Saturday, August 19th
Chris and Emy depart for AK
Delta Airlines # 1887 and #1957 (via Seattle)
Departs 12:30pm
Arrives 1:15am

Overnight: Courtyard Anchorage Marriott
4901 Spenard Road, Anchorage
(907) 245-0322
Airport shuttle service, on request (complimentary)

Sunday August 20th - ANC to Dutch Harbor

7:45 am	Check out of hotel
8:00 am	Steve will pick up Emy and Chris at hotel and drive to airport
9:45 am	Depart Anchorage via Alaska Airlines #3298 (operated by PenAir)
12:00 pm	Arrive Dutch Harbor
12:15 pm	Pick up rental car BC Car Rentals 907-581-6777 SUV reserved in Steve Wackowski's name Confirmation #: TH2021SW

1:00 pm	Meet Mayor Frank Kelty for driving tour of Dutch Harbor -Visit World War II Museum -Optional short hike to WWII bunkers
4:00 pm	Meet Ricardo Rodea, Unisea HR Supervisor, to tour cannery **Meet in front of the Central building where the parking lot is located and you will be escorted to the main office from there* Location: Unisea, Inc. 88 Salmon Way Dutch Harbor, AK POC: Ricardo Rodea 907-581-7351 - office
5:30 pm	Dinner at Grand Aleutian Hotel with Mayor Frank Kelty

Overnight:
Grand Aleutian Hotel
498 Salmon Way, Unalaska, AK
(907) 581-3844
Confirmation Numbers:
Chris: 1629668
Emy: 1629669
Steve: 1630192

Monday, August 21st - Dutch Harbor to ANC

7:30 am	??
12:40 pm	Depart Dutch Harbor to Anchorage via Alaska Airlines #3299 (operated by PenAir)
3:05 pm	Arrive Anchorage
3:15 pm	Steve will drive Chris, Emy, and Ephraim in his POV to the FedEx Ship Center
3:30 pm	Arrive at FedEx Ship Center Location: 6050 Rockwell Ave. (off of Postmark Drive - Air Cargo) Anchorage, AK POC: Amee Howard - 907-786-3509 (o); (b) (6) (c) Chris Andrews -907-271-6198 (o); (b) (6) (c)
3:30 pm - 4:15 pm	Meet the USFWS Wildlife Inspectors and tour the FedEx sort facility. *At the FedEx sort facility the group will tour the facility with Supervisory Wildlife Inspector Chris Andrews. The group will then proceed to the Fish and Wildlife Service*

inspection table and see one of our Wildlife Inspector's performing inspections on cargo selected for screening.

4:15 pm -4:20 pm	Travel to USFWS Airport Offices – Steve will drive Chris, Emy, and Ephraim in his POV
4:20 pm - 5:00 pm	Tour USFWS Airport Offices and Q&A with the USFWS Team *At the USFWS Office, the group will get to see some items that had been confiscated with explanations from the USFWS team of why and how the items came into our possession. Following the review of the items there will be time allowed for a discussion with a Service Special Agent, Wildlife Inspection staff, and our Evidence Custodian.*
5:00 pm - 5:30 pm	Depart USFWS Airport Offices via Steve's POV for Courtyard Anchorage Marriott

Overnight: Courtyard Anchorage Marriott
4901 Spenard Road, Anchorage
(907) 245-0322
Airport shuttle service, on request (complimentary)

Tuesday, August 22nd - ANC to Nome

(Sunrise – 7:12 a.m.; Sunset – 10:57 p.m.)
Attire: field attire/layers

5:45am	Check out of hotel and travel to Ted Stevens International Airport via Steve's POV
7:20am 8:52am	Depart Anchorage for Nome via Alaska Airlines # 151 Arrive Nome, AK
TBD	**note: trying to arrange a possible time-TBD meeting with Melanie Bahnke, President, Kawerak, Inc. this day/evening*
9 a.m.	Pick up by Tom Sparks – Associate Field Manager, BLM Nome

POC: Tom Sparks
*Steve Cohn, Deputy State Director for Resources, will join the tour in Nome

Check into hotel
Breakfast at Polar Café just down the street at 225 E Front Street

10:30 a.m.	Tour Nome & Port/Harbor (see suction dredge fleet working State of Alaska off shore mining lands) & west beach
12 p.m.	Tour Rock Creek (closed hard rock mine outside of Nome in Snake River valley
1 p.m.	Return to Nome/lunch
2 p.m.	Tour Kougarok Road to mile 40 see federal claims along the way at Rockey mountain Creek (no active mining) end at the BLM campground (see spawning sockeye salmon)
5 p.m.	Return Nome, dinner

Overnight:
Aurora Inn & Suites (800) 354-4606, (907) 443-3838
302 Front St., Nome, Alaska 99762
Confirmation numbers:
Emy 6499631
Chris 6499630
Steve 6500445

Wednesday, August 23rd - Nome to ANC

8:25 a.m.	Check out of hotel
8:30 a.m.	Pick up by Jeanette Koelsch, Superintendent of Bering Land Bridge National Preserve, (b) (6) - cell
9 a.m.	Breakfast
10 a.m.	NPS office visit Discussion topics Ear Mountain Road and Shishmaref village relocation Local hire challenges w/ competitive salary and locality pay Increased shipping in Bering/Chukchi Seas (safety and environmental concerns)
11:30 a.m.	Drop off at airport

12:32pm	Depart Nome for Anchorage via Alaska Airlines #152
1:58 pm	Arrive Anchorage, AK
2:00 pm	Free time the remainder of day

Chris departs
Delta Airlines 1088 and 1464 (via MSP)
Departs 9:45pm
Arrives 11:00am

Emy departs
Delta Airlines 2069 and 2397 (via SEA)
Departs 12:45 am
Arrives 9:05 am

Document Header Information

Document Type	Authorization	Document Name	TANUM0000T6WR
Travel Authorization Number	TANUM0000T6WR	Trip Name	Trip from Anchorage to Nome
TA Date	08/16/17	Currency	USD
Organization	DOIDOSSIO	Current Status	CREATED
Purpose	Mission (Operational)	Document Detail	Trip to Nome, AK to accompany Senate Interior Appropriations staff on their tour of Alaska They will tour Nome area and discuss issues including mining, local hire, shipping, coastal erosion Costs incurred include airfare, lodging, M&IE, local transportation
Type Code	Trip By Trip		

Traveler Profile

Name	WACKOWSKI, STEPHEN M	ID	1001206486
TID	40213463	Organization	DOIDOSSIO
Title		Duty Station	ANCHORAGE AK
Security Cl		Card	CARD HOLDER
Office Address	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL	LESIA_MONSON@IOS DOI.GOV
Office Phone	9072715485	Cell Phone	
Home Address		Home Phone	9072715485
Alternate Address		Alternate Phone	

Document Information

Trip Number 1

Purpose: Trip to Nome, AK to accompany Senate Interior Appropriations staff on their tour of Alaska. They will tour Nome area and discuss issues including mining, local hire, shipping, coastal erosion Costs incurred include airfare, lodging, M&IE, local transportation .

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
08/23/17	08/23/17	NOME, AK	Mission (Operational)	185 00 / 96 00

Document Totals

Total Expenses	1,069 89
Reimbursable Expenses	153 64
Non-Reimbursable Expenses	916 25
Advance Authorized	00
Advance Requested	00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com Carrier	652 20	00
Lodging-PerDiem	185 00	00
M&IE-PerDiem	144 00	00
Mileage	9.64	00
Transaction Fees	34 30	00
Transportation	30.00	00
Transxn Fees	14 75	00
Total Expenses	1,069 89	00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost

COMM-CARR	Alaska Airlines	1003396432	652 20
COMM-CARR	Alaska Airlines	1003396432	00

Trip Itinerary

From: ANC-Anchorage, AK (USA) (IntL. Apt) TO: OME-Nome, AK (USA)

Air

Tuesday August 22, 2017

ANC-Anchorage, AK (USA) to OME-Nome, AK (USA)

Aug 22 Alaska Airlines 151 — Duration 1 Hour 32 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/22/2017 7:20AM — Nome, AK (USA) 08/22/2017 8 52AM
Confirmation Number DXBUFI

Flight Information
Distance 537 miles — Emissions 230 9 lbs of CO2
No Seat Assigned — Cost 652.20 USD

Wednesday August 23, 2017

OME-Nome, AK (USA) to ANC-Anchorage, AK (USA)

Aug 23 Alaska Airlines 152 — Duration 1 Hour 26 Minutes Nonstop
Nome, AK (USA) 08/23/2017 12 32PM — Anchorage, AK (USA) (IntL Apt) 08/23/2017 1 58PM
Confirmation Number DXBUFI

Flight Information
Distance 537 miles — Emissions 230 9 lbs of CO2
No Seat Assigned

Expenses

Trip# 1 — Total Non-Per Diem Expenses 740 89 — Total Per Diem Expenses 329 00

Date	Description	Category	Cost	Pay Method	Per Diem
08/16/2017	Travel Fee	Transaction Fees	34 30	GOVCC-C	
Comment	SB ATRS Domestic w-Air-Rail				
08/16/2017	TDY Voucher Fee	Transxn Fees	14 75	GOVCC-C	
08/22/2017	Airline Flight	Com Carrier	652 20	GOVCC-C	
08/22/2017	Lodging	Lodging-PerDiem	185 00	GOVCC-C	*
08/22/2017	M&IE	M&IE-PerDiem	72 00	REIMBURSABLE	*
08/22/2017	POV-GOV Not Available	Mileage	4 82	REIMBURSABLE	
08/23/2017	M&IE	M&IE-PerDiem	72 00	REIMBURSABLE	*
08/23/2017	POV-GOV Not Available	Mileage	4 82	REIMBURSABLE	
08/23/2017	Parking	Transportation	30 00	GOVCC-C	

Per Diem Allowances

Trip# 1 — Total Per Diem Allowances — 329.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D ConPc
08/22/2017	185 00/ 96 00	185 00	185 00	72 00	72 00	
08/23/2017	185 00/ 96.00	0 00	0 00	72 00	72.00	

Other Authorizations

Trip# 1

Other Authorization	Remarks
No hotel booking - hotel not required	
Contract fare used or No contract fare exists for city-pair market	
OTHER PRIVATELY-OWNED VEHICLE	

Account Summary for the Selected Trip

Org DOI — Label OS-AK — Acct Code DS10300000/DP 10301//17XD4523WS/DWSN00000 000000/// — 1,069 89
Expense Category Com Carrier — Fiscal Year 2017 — Amount 652 20
Expense Category Lodging-PerDiem — Fiscal Year 2017 — Amount 185 00
Expense Category M&IE-PerDiem — Fiscal Year 2017 — Amount 144 00

Expense Category: Mileage	Fiscal Year: 2017	Amount: 9.64	
Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 34.30	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 30.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total	1,069.89

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	916.25
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	153.64

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	1,069.89

Totals by Payment Method

GOVCC-C Total	916.25
REIMBURSABLE Total	153.64

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
08/22/17	AIR	$652.20
08/22/17	IPOC	$4.82
08/23/17	IPOC	$4.82

Audits

Audit Name	Result	Reason

Document History 08/16/2017 Authorization: TANUM0000T6WR

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/16/2017	10:16AM EST	STEPHEN WACKOWSKI Net Adjustment 0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name	Jessie Monson
Traveler/Preparer Signature	Jessie Monson
Date	8/16/17
Approver Name	Dwinay Magallanes
Approver Signature	Dwinay Magallanes
Date	8/16/17

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000T6WR
Travel Authorization Number:	TANUM0000T6WR	Trip Name:	Trip from Anchorage to Nome
TA Date:	08/16/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION SIGNED
Purpose:	Mission (Operational)	Document Detail:	Trip to Nome, AK to accompany Senate Interior Appropriations staff on their tour of Alaska. They will tour Nome area and discuss issues including mining, local hire, shipping, coastal erosion. Costs incurred include airfare, lodging, M&IE, local transportation.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	,	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip
Number: 1

Purpose: Trip to Nome, AK to accompany Senate Interior Appropriations staff on their tour of Alaska. They will tour Nome area and discuss issues including mining, local hire, shipping, coastal erosion. Costs incurred include airfare, lodging, M&IE, local transportation.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
08/22/17	08/23/17	NOME, AK		185.00 / 96.00

Document Totals

Total Expenses:	1,069.89
Reimbursable Expenses:	153.64
Non-Reimbursable Expenses:	916.25
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	652.20	.00
Lodging-PerDiem	185.00	.00
M&IE-PerDiem	144.00	.00
Mileage	9.64	.00
Transaction Fees	34.30	.00
Transportation	30.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,069.89	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost

COMM-CARR	Alaska Airlines	1003396432	652.20
COMM-CARR	Alaska Airlines	1003396432	.00

Trip Itinerary

From: ANC-Anchorage, AK (USA) (IntL. Apt) TO: OME-Nome, AK (USA)

Air

Tuesday August 22, 2017

ANC-Anchorage, AK (USA) to OME-Nome, AK (USA)

Aug 22 Alaska Airlines 151
Anchorage, AK (USA) (IntL. Apt) 08/22/2017 7:20AM
Confirmation Number: DXBUFI

Duration: 1 Hour 32 Minutes Nonstop
Nome, AK (USA) 08/22/2017 8:52AM

Flight Information
Distance 537 miles
No Seat Assigned

Emissions 230.9 lbs of CO2
Cost 652.20 USD

Wednesday August 23, 2017

OME-Nome, AK (USA) to ANC-Anchorage, AK (USA)

Aug 23 Alaska Airlines 152
Nome, AK (USA) 08/23/2017 12:32PM
Confirmation Number: DXBUFI

Duration: 1 Hour 26 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/23/2017 1:58PM

Flight Information
Distance 537 miles
No Seat Assigned

Emissions 230.9 lbs of CO2

Expenses

Trip#: 1 Total Non-Per Diem Expenses: 740.89 Total Per Diem Expenses: 329.00

Date	Description	Category	Cost	Pay Method	Per Diem
08/16/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
08/16/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
08/22/2017	Airline Flight	Com. Carrier	652.20	GOVCC-C	
08/22/2017	Lodging	Lodging-PerDiem	185.00	GOVCC-C	*
08/22/2017	M&IE	M&IE-PerDiem	72.00	REIMBURSABLE	*
08/22/2017	POV-GOV Not Available	Mileage	4.82	REIMBURSABLE	
08/23/2017	M&IE	M&IE-PerDiem	72.00	REIMBURSABLE	*
08/23/2017	POV-GOV Not Available	Mileage	4.82	REIMBURSABLE	
08/23/2017	Parking	Transportation	30.00	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 329.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
08/22/2017	185.00/ 96.00	185.00	185.00	72.00	72.00				
08/23/2017	185.00/ 96.00	0.00	0.00	72.00	72.00				

Other Authorizations

Trip#: 1

Other Authorization	Remarks
OTHER PRIVATELY-OWNED VEHICLE	
No hotel booking - hotel not required	
Contract fare used or No contract fare exists for city-pair market	

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	1,069.89
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 652.20	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 185.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 144.00	

Expense Category: Mileage	Fiscal Year: 2017	Amount: 9.64	
Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 34.30	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 30.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,069.89

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	916.25
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	153.64

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////		1,069.89

Totals by Payment Method

GOVCC-C Total	916.25
REIMBURSABLE Total	153.64

Attachments Attachments Exists

Receipt Checklist

Date	Description	Cost
08/22/17	AIR	$652.20
08/22/17	1POC	$4.82
08/23/17	1POC	$4.82

Audits

Audit Name	Result	Reason

Document History 10/12/2017 Authorization: TANUM0000T6WR

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/16/2017	10:16AMEST	STEPHEN WACKOWSKI Net Adjustment:0.00	
AUTHORIZATION SIGNED	08/17/2017	1:17PMEST	MONSON, LESIA DIANNE Net Adjustment:1,069.89	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature: _____

Date: _____

Document Header Information

Document Type:	Voucher	Document Name:	TV0000L72O
Travel Authorization Number:	TANUM0000T6WR	Trip Name:	Trip from Anchorage to Nome
TA Date:	08/24/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	PAID
Purpose:	Mission (Operational)	Document Detail:	Trip to Nome, AK to accompany Senate Interior Appropriations staff on their tour of Alaska. Toured Nome area and discussed issues including mining, local hire, shipping, coastal erosion. Costs incurred include airfare, lodging, M&IE, local transportation.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	,	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip
Number: 1

Purpose: Trip to Nome, AK to accompany Senate Interior Appropriations staff on their tour of Alaska. Toured Nome area and discussed issues including mining, local hire, shipping, coastal erosion. Costs incurred include airfare, lodging, M&IE, local transportation.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
08/22/17	08/23/17	NOME, AK		185.00 / 96.00

Document Totals

Total Expenses:	1,101.94
Reimbursable Expenses:	165.64
Non-Reimbursable Expenses:	936.30
Advance Applied:	.00
Net to Traveler:	165.64
Net to Government:	936.30
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	652.20	.00
Lodging Taxes & Misc	24.05	.00
Lodging-PerDiem	185.00	.00
M&IE-PerDiem	144.00	.00
Mileage	9.64	.00
Transaction Fees	34.30	.00
Transportation	38.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,101.94	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Alaska Airlines	1003396432		.00
COMM-CARR	Alaska Airlines	1003396432		652.20
COMM-CARR	Alaska Airlines	1003396432		.00
COMM-CARR	Alaska Airlines	1003396432		.00

Trip Itinerary

From: ANC-Anchorage, AK (USA) (IntL. Apt) TO: OME-Nome, AK (USA)

Air

Tuesday August 22, 2017

ANC-Anchorage, AK (USA) to OME-Nome, AK (USA)

Aug 22 Alaska Airlines 151
Anchorage, AK (USA) (IntL. Apt) 08/22/2017 7:20AM
Confirmation Number: DXBUFI

Duration: 1 Hour 32 Minutes Nonstop
Nome, AK (USA) 08/22/2017 8:52AM

Flight Information
Distance 537 miles
No Seat Assigned

Emissions 209.4 lbs of CO2

ANC-Anchorage, AK (USA) to OME-Nome, AK (USA)

Aug 22 Alaska Airlines 151
Anchorage, AK (USA) (IntL. Apt) 08/22/2017 7:20AM
Confirmation Number: DXBUFI

Duration: 1 Hour 32 Minutes Nonstop
Nome, AK (USA) 08/22/2017 8:52AM

Flight Information
Distance 537 miles
No Seat Assigned

Emissions 209.4 lbs of CO2
Cost 652.20 USD

ANC-Anchorage, AK (USA) to OME-Nome, AK (USA)

Aug 22 Alaska Airlines 151
Anchorage, AK (USA) (IntL. Apt) 08/22/2017 7:20AM
Confirmation Number: DXBUFI

Duration: 1 Hour 32 Minutes Nonstop
Nome, AK (USA) 08/22/2017 8:52AM

Flight Information
Distance 537 miles
No Seat Assigned

Emissions 209.4 lbs of CO2

ANC-Anchorage, AK (USA) to OME-Nome, AK (USA)

Aug 22 Alaska Airlines 151
Anchorage, AK (USA) (IntL. Apt) 08/22/2017 7:20AM
Confirmation Number: DXBUFI

Duration: 1 Hour 32 Minutes Nonstop
Nome, AK (USA) 08/22/2017 8:52AM

Flight Information
Distance 537 miles
No Seat Assigned

Emissions 209.4 lbs of CO2
Cost 652.20 USD

Wednesday August 23, 2017

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Aug 23 Alaska Airlines 152
Nome, AK (USA) 08/23/2017 12:32PM
Confirmation Number: DXBUFI

Duration: 1 Hour 26 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/23/2017 1:58PM

Flight Information
Distance 537 miles
No Seat Assigned

Emissions 209.4 lbs of CO2

OME-Nome, AK (USA) to ANC-Anchorage, AK (USA)

Aug 23 Alaska Airlines 152
Nome, AK (USA) 08/23/2017 12:32PM
Confirmation Number: DXBUFI

Duration: 1 Hour 26 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/23/2017 1:58PM

Flight Information
Distance 537 miles
No Seat Assigned

Emissions 209.4 lbs of CO2

OME-Nome, AK (USA) to ANC-Anchorage, AK (USA)

Aug 23 Alaska Airlines 152
Nome, AK (USA) 08/23/2017 12:32PM
Confirmation Number: DXBUFI

Duration: 1 Hour 26 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/23/2017 1:58PM

Flight Information
Distance 537 miles
No Seat Assigned

Emissions 209.4 lbs of CO2

OME-Nome, AK (USA) to ANC-Anchorage, AK (USA)

Aug 23 Alaska Airlines 152
Nome, AK (USA) 08/23/2017 12:32PM
Confirmation Number: DXBUFI

Duration: 1 Hour 26 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/23/2017 1:58PM

Flight Information
Distance 537 miles
No Seat Assigned

Emissions 209.4 lbs of CO2

Expenses

Trip#: 1 Total Non-Per Diem Expenses: 772.94 Total Per Diem Expenses: 329.00

Date	Description	Category	Cost	Pay Method	Per Diem
08/17/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
08/22/2017	Airline Flight	Com. Carrier	652.20	GOVCC-C	
08/22/2017	Lodging Tax	Lodging Taxes & Misc	24.05	GOVCC-C	
08/22/2017	Lodging	Lodging-PerDiem	185.00	GOVCC-C	*
08/22/2017	M&IE	M&IE-PerDiem	72.00	REIMBURSABLE	*
08/22/2017	POV-GOV Not Available	Mileage	4.82	REIMBURSABLE	
08/22/2017	Taxi	Transportation	12.00	REIMBURSABLE	
08/23/2017	M&IE	M&IE-PerDiem	72.00	REIMBURSABLE	*
08/23/2017	POV-GOV Not Available	Mileage	4.82	REIMBURSABLE	
08/23/2017	Parking	Transportation	26.00	GOVCC-C	
08/24/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 329.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
08/22/2017	185.00/ 96.00	185.00	185.00	72.00	72.00				
08/23/2017	185.00/ 96.00	0.00	0.00	72.00	72.00				

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	1,101.94
Expense Category: Com. Carrier	Fiscal Year: 2017 Amount: 652.20		
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017 Amount: 24.05		
Expense Category: Lodging-PerDiem	Fiscal Year: 2017 Amount: 185.00		
Expense Category: M&IE-PerDiem	Fiscal Year: 2017 Amount: 144.00		
Expense Category: Mileage	Fiscal Year: 2017 Amount: 9.64		
Expense Category: Transaction Fees	Fiscal Year: 2017 Amount: 34.30		
Expense Category: Transportation	Fiscal Year: 2017 Amount: 38.00		
Expense Category: Transxn Fees	Fiscal Year: 2017 Amount: 14.75		
		Total:	1,101.94

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	936.30
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	165.64

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////		1,101.94

Totals by Payment Method

GOVCC-C Total	936.30
REIMBURSABLE Total	165.64

Attachments	Attachments Exists

Receipt Checklist

Date	Description	Cost
08/22/17	AIR Airline Flight	$652.20

Audits

Audit Name	Result	Reason
CLASS OF SERVICE TEST	FAIL	TICKET: 1003396432, DEPARTURE DATE: 08/22/17 (CLASS OF SERVICE F NOT ALLOWED) One or more of the common carrier segments associated with this document indicates an upgrade. Please provide a detailed explanation.
	Traveler Justification:	Elite member complimentary upgrade at no additional cost to govt
DFLT PMT METHOD USED	FAIL	Taxi ON 08/22/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD, GOVCC-C
	Traveler Justification:	Paid cash
EXP CAT $ VARIANCE	FAIL	LODGING TAXES & MISC was not on the original authorization document
	Traveler Justification:	lodging taxes were charged
EXP CAT % VARIANCE	FAIL	LODGING TAXES & MISC was not on the original authorization document
	Traveler Justification:	lodging taxes were charged
TRAVEL EXPS AUTHRZED	FAIL	MODE NOT AUTHORIZED: CAB
	Traveler Justification:	Taxi used in Nome

Document History 10/12/2017 Voucher: TV0000L72O

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/24/2017	12:39PMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	
VOUCHER SIGNED	09/01/2017	12:09PMEST	WACKOWSKI, STEPHEN M	
			Net Adjustment:1,101.94	
ADJUSTED	09/01/2017	12:29PMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	
AUTHORIZED	09/01/2017	12:30PMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	
TV AUDIT REVIEWED	09/01/2017	1:37PMEST	SANDOVALMARTINEZ, THERESA M	
			Net Adjustment:0.00	
TV AUDIT APPROVED	09/02/2017	6:05AMEST	BAKER, ERIC J	
			Net Adjustment:0.00	
PENDING	09/02/2017	6:05AMEST	SYSUTILITY	
			Net Adjustment:0.00	
SAP INVOICE POSTED	09/02/2017	6:05AMEST	EAI, EAI	
			Net Adjustment:0.00	
PAID	09/06/2017	4:16AMEST	EAI, EAI	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature: _____

Date: _____

Document Header Information

Document Type:	Voucher	Document Name:	TV0000L72O
Travel Authorization Number:	TANUM0000T6WR	Trip Name:	Trip from Anchorage to Nome
TA Date:	08/24/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	VOUCHER SIGNED
Purpose:	Mission (Operational)	Document Detail:	Trip to Nome, AK to accompany Senate Interior Appropriations staff on their tour of Alaska. Toured Nome area and discussed issues including mining, local hire, shipping, coastal erosion. Costs incurred include airfare, lodging, M&IE, local transportation.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	,	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip
Number: 1

Purpose: Trip to Nome, AK to accompany Senate Interior Appropriations staff on their tour of Alaska. Toured Nome area and discussed issues including mining, local hire, shipping, coastal erosion. Costs incurred include airfare, lodging, M&IE, local transportation.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
08/22/17	08/23/17	NOME, AK		185.00 / 96.00

Document Totals

Total Expenses:	1,101.94
Reimbursable Expenses:	165.64
Non-Reimbursable Expenses:	936.30
Advance Applied:	.00
Net to Traveler:	165.64
Net to Government:	936.30
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	652.20	.00
Lodging Taxes & Misc	24.05	.00
Lodging-PerDiem	185.00	.00
M&IE-PerDiem	144.00	.00
Mileage	9.64	.00
Transaction Fees	34.30	.00
Transportation	38.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,101.94	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Alaska Airlines	1003396432		.00
COMM-CARR	Alaska Airlines	1003396432		652.20
COMM-CARR	Alaska Airlines	1003396432		.00
COMM-CARR	Alaska Airlines	1003396432		.00

Trip Itinerary

From: ANC-Anchorage, AK (USA) (IntL. Apt) TO: OME-Nome, AK (USA)

Air

Tuesday August 22, 2017

ANC-Anchorage, AK (USA) to OME-Nome, AK (USA)

Aug 22 Alaska Airlines 151
Anchorage, AK (USA) (IntL. Apt) 08/22/2017 7:20AM
Confirmation Number: DXBUFI

Duration: 1 Hour 32 Minutes Nonstop
Nome, AK (USA) 08/22/2017 8:52AM

Flight Information
Distance 537 miles
No Seat Assigned

Emissions 209.4 lbs of CO2

ANC-Anchorage, AK (USA) to OME-Nome, AK (USA)

Aug 22 Alaska Airlines 151
Anchorage, AK (USA) (IntL. Apt) 08/22/2017 7:20AM
Confirmation Number: DXBUFI

Duration: 1 Hour 32 Minutes Nonstop
Nome, AK (USA) 08/22/2017 8:52AM

Flight Information
Distance 537 miles
No Seat Assigned

Emissions 209.4 lbs of CO2
Cost 652.20 USD

ANC-Anchorage, AK (USA) to OME-Nome, AK (USA)

Aug 22 Alaska Airlines 151
Anchorage, AK (USA) (IntL. Apt) 08/22/2017 7:20AM
Confirmation Number: DXBUFI

Duration: 1 Hour 32 Minutes Nonstop
Nome, AK (USA) 08/22/2017 8:52AM

Flight Information
Distance 537 miles
No Seat Assigned

Emissions 209.4 lbs of CO2

ANC-Anchorage, AK (USA) to OME-Nome, AK (USA)

Aug 22 Alaska Airlines 151
Anchorage, AK (USA) (IntL. Apt) 08/22/2017 7:20AM
Confirmation Number: DXBUFI

Duration: 1 Hour 32 Minutes Nonstop
Nome, AK (USA) 08/22/2017 8:52AM

Flight Information
Distance 537 miles
No Seat Assigned

Emissions 209.4 lbs of CO2
Cost 652.20 USD

Wednesday August 23, 2017

OME-Nome, AK (USA) to ANC-Anchorage, AK (USA)

Aug 23 Alaska Airlines 152
Nome, AK (USA) 08/23/2017 12:32PM
Confirmation Number: DXBUFI

Duration: 1 Hour 26 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/23/2017 1:58PM

Flight Information
Distance 537 miles
No Seat Assigned

Emissions 209.4 lbs of CO2

OME-Nome, AK (USA) to ANC-Anchorage, AK (USA)

Aug 23 Alaska Airlines 152
Nome, AK (USA) 08/23/2017 12:32PM
Confirmation Number: DXBUFI

Duration: 1 Hour 26 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/23/2017 1:58PM

Flight Information
Distance 537 miles
No Seat Assigned

Emissions 209.4 lbs of CO2

OME-Nome, AK (USA) to ANC-Anchorage, AK (USA)

Aug 23 Alaska Airlines 152
Nome, AK (USA) 08/23/2017 12:32PM
Confirmation Number: DXBUFI

Duration: 1 Hour 26 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/23/2017 1:58PM

Flight Information
Distance 537 miles
No Seat Assigned

Emissions 209.4 lbs of CO2

OME-Nome, AK (USA) to ANC-Anchorage, AK (USA)

Aug 23 Alaska Airlines 152
Nome, AK (USA) 08/23/2017 12:32PM
Confirmation Number: DXBUFI

Duration: 1 Hour 26 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/23/2017 1:58PM

Flight Information
Distance 537 miles
No Seat Assigned

Emissions 209.4 lbs of CO2

Expenses

Trip#: 1 Total Non-Per Diem Expenses: 772.94 Total Per Diem Expenses: 329.00

Date	Description	Category	Cost	Pay Method	Per Diem
08/17/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
08/22/2017	Airline Flight	Com. Carrier	652.20	GOVCC-C	
08/22/2017	Lodging Tax	Lodging Taxes & Misc	24.05	GOVCC-C	
08/22/2017	Lodging	Lodging-PerDiem	185.00	GOVCC-C	*
08/22/2017	M&IE	M&IE-PerDiem	72.00	REIMBURSABLE	*
08/22/2017	POV-GOV Not Available	Mileage	4.82	REIMBURSABLE	
08/22/2017	Taxi	Transportation	12.00	REIMBURSABLE	
08/23/2017	M&IE	M&IE-PerDiem	72.00	REIMBURSABLE	*
08/23/2017	POV-GOV Not Available	Mileage	4.82	REIMBURSABLE	
08/23/2017	Parking	Transportation	26.00	GOVCC-C	
08/24/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 329.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
08/22/2017	185.00/ 96.00	185.00	185.00	72.00	72.00				
08/23/2017	185.00/ 96.00	0.00	0.00	72.00	72.00				

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	1,101.94
Expense Category: Com. Carrier	Fiscal Year: 2017 Amount: 652.20		
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017 Amount: 24.05		
Expense Category: Lodging-PerDiem	Fiscal Year: 2017 Amount: 185.00		
Expense Category: M&IE-PerDiem	Fiscal Year: 2017 Amount: 144.00		
Expense Category: Mileage	Fiscal Year: 2017 Amount: 9.64		
Expense Category: Transaction Fees	Fiscal Year: 2017 Amount: 34.30		
Expense Category: Transportation	Fiscal Year: 2017 Amount: 38.00		
Expense Category: Transxn Fees	Fiscal Year: 2017 Amount: 14.75		
		Total:	1,101.94

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	936.30
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	165.64

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////		1,101.94

Totals by Payment Method

GOVCC-C Total	936.30
REIMBURSABLE Total	165.64

Attachments	Attachments Exists

Receipt Checklist

Date	Description	Cost
08/22/17	AIR Airline Flight	$652.20

Audits

Audit Name	Result	Reason
CLASS OF SERVICE TEST	FAIL	TICKET: 1003396432, DEPARTURE DATE: 08/22/17 (CLASS OF SERVICE F NOT ALLOWED) One or more of the common carrier segments associated with this document indicates an upgrade. Please provide a detailed explanation.
	Traveler Justification:	Elite member complimentary upgrade at no additional cost to govt
DFLT PMT METHOD USED	FAIL	Taxi ON 08/22/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD, GOVCC-C
	Traveler Justification:	Paid cash
EXP CAT $ VARIANCE	FAIL	LODGING TAXES & MISC was not on the original authorization document
	Traveler Justification:	lodging taxes were charged
EXP CAT % VARIANCE	FAIL	LODGING TAXES & MISC was not on the original authorization document
	Traveler Justification:	lodging taxes were charged
TRAVEL EXPS AUTHRZED	FAIL	MODE NOT AUTHORIZED: CAB
	Traveler Justification:	Taxi used in Nome

Document History 10/12/2017 Voucher: TV0000L72O

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/24/2017	12:39PMEST	MONSON, LESIA DIANNE Net Adjustment:0.00	
VOUCHER SIGNED	09/01/2017	12:09PMEST	WACKOWSKI, STEPHEN M Net Adjustment:1,101.94	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:

Traveler/Preparer Signature: _____

Date:

Approver Name: _____

Approver Signature: _____

Date: _____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000RZ0N
Travel Authorization Number:	TANUM0000RZ0N	Trip Name:	Trip to various locations in Alaska and Canada
TA Date:	06/22/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION APPROV
Purpose:	Mission (Operational)	Document Detail:	Travel within Alaska to Chicken, Skagway, Haines, and Glennallen (4th of July week) -Attend 4th of July BBQ with 40 mile miners association (Mines on BLM lands, Cong Young and other delegation staff are attending) -Visit Klondike Gold Rush National Park (Most traffic'd Park in Alaska) -Site visit of Palmer Mine in Haines (mine prospect on BLM land) - Tour Wrangell St. Elias National Park Note: I am going to drive on this trip to save on travel funds, this will require me to drive through a small portion of Canada. No official business will occur within Canada. Clearance granted to use personal passport - see attached. Transport via ferry will be necessary to travel between Skagway and Haines. Costs incurred include POV mileage, Alaska ferry ticket, M&IE, lodging. POV miles exceed 350 miles on some days of travel - see attached cost comparison worksheet.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	,	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Travel within Alaska to Chicken, Skagway, Haines, and Glennallen (4th of July week) -Attend 4th of July BBQ with 40 mile miners association (Mines on BLM lands, Cong Young and other delegation staff are attending) -Visit Klondike Gold Rush National Park (Most traffic'd Park in Alaska) -Site visit of Palmer Mine in Haines (mine prospect on BLM land) - Tour Wrangell St. Elias National Park Note: I am going to drive on this trip to save on travel funds, this will require me to drive through a small portion of Canada. No official business will occur within Canada. Clearance granted to use personal passport - see attached. Transport via ferry will be necessary to travel between Skagway and Haines. Costs incurred include POV mileage, Alaska ferry ticket, M&IE, lodging. POV miles exceed 350 miles on some days of travel - see attached cost comparison worksheet.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
07/03/17	07/05/17	TOK, AK	Mission (Operational)	99.00 / 97.00
07/05/17	07/06/17	YUKON, CAN	Mission (Operational)	215.00 / 97.00
07/06/17	07/07/17	SKAGWAY, AK	Mission (Operational)	243.00 / 96.00
07/07/17	07/08/17	HAINES, AK	Mission (Operational)	107.00 / 101.00
07/08/17	07/09/17	GLENNALLEN, AK	Mission (Operational)	169.00 / 84.00

Document Totals

Total Expenses:	2,561.15
Reimbursable Expenses:	1,522.40
Non-Reimbursable Expenses:	1,038.75
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Lodging-PerDiem	932.00	.00
M&IE-PerDiem	610.75	.00

Mileage	911.65	.00
Transportation	92.00	.00
Transxn Fees	14.75	.00
Total Expenses:	2,561.15	.00

Trip 1 Details

Expenses

Trip#: 1 | Total Non-Per Diem Expenses: 1,018.40 | Total Per Diem Expenses: 1,542.75

Date	Description	Category	Cost	Pay Method	Per Diem
06/22/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
07/03/2017	Lodging	Lodging-PerDiem	99.00	GOVCC-C	*
07/03/2017	M&IE	M&IE-PerDiem	72.75	REIMBURSABLE	*
07/03/2017	POV-GOV Not Available	Mileage	211.86	REIMBURSABLE	
07/04/2017	Lodging	Lodging-PerDiem	99.00	GOVCC-C	*
07/04/2017	M&IE	M&IE-PerDiem	97.00	REIMBURSABLE	*
07/05/2017	Lodging	Lodging-PerDiem	215.00	GOVCC-C	*
07/05/2017	M&IE	M&IE-PerDiem	97.00	REIMBURSABLE	*
07/05/2017	POV-GOV Not Available	Mileage	235.40	REIMBURSABLE	
07/06/2017	Lodging	Lodging-PerDiem	243.00	GOVCC-C	*
07/06/2017	M&IE	M&IE-PerDiem	96.00	REIMBURSABLE	*
07/06/2017	POV-GOV Not Available	Mileage	58.32	REIMBURSABLE	
07/07/2017	Lodging	Lodging-PerDiem	107.00	GOVCC-C	*
07/07/2017	M&IE	M&IE-PerDiem	101.00	REIMBURSABLE	*
07/07/2017	Ferry	Transportation	92.00	GOVCC-C	
07/08/2017	Lodging	Lodging-PerDiem	169.00	GOVCC-C	*
07/08/2017	M&IE	M&IE-PerDiem	84.00	REIMBURSABLE	*
07/08/2017	POV-GOV Not Available	Mileage	309.23	REIMBURSABLE	
07/09/2017	M&IE	M&IE-PerDiem	63.00	REIMBURSABLE	*
07/09/2017	POV-GOV Not Available	Mileage	96.84	REIMBURSABLE	

Per Diem Allowances

Trip#: 1 | Total Per Diem Allowances: 1,542.75

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
07/03/2017	99.00/ 97.00	99.00	99.00	72.75	72.75				
07/04/2017	99.00/ 97.00	99.00	99.00	97.00	97.00				
07/05/2017	215.00/ 97.00	215.00	215.00	97.00	97.00				
07/06/2017	243.00/ 96.00	243.00	243.00	96.00	96.00				
07/07/2017	107.00/101.00	107.00	107.00	101.00	101.00				
07/08/2017	169.00/ 84.00	169.00	169.00	84.00	84.00				
07/09/2017	169.00/ 84.00	0.00	0.00	63.00	63.00				

Other Authorizations

Trip#: 1

Other Authorization	Remarks
OTHER PRIVATELY-OWNED VEHICLE	

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	2,561.15
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 932.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 610.75	
Expense Category: Mileage	Fiscal Year: 2017	Amount: 911.65	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 92.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	2,561.15

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	1,038.75
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	1,522.40

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////		2,561.15

Totals by Payment Method

	GOVCC-C Total	1,038.75
	REIMBURSABLE Total	1,522.40

Attachments Attachments Exists

Receipt Checklist

Date	Description	Cost
07/03/17	1POC	$211.86
07/05/17	1POC	$235.40
07/06/17	1POC	$58.32
07/08/17	1POC	$309.23
07/09/17	1POC	$96.84

Audits

Audit Name	Result	Reason

Document History 10/12/2017 Authorization: TANUM0000RZ0N

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/22/2017	11:53AMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	
AUTHORIZATION SIGNED	07/03/2017	11:48AMEST	MONSON, LESIA DIANNE	
			Net Adjustment:2,561.15	
AUTHORIZATION APPROV	07/03/2017	11:51AMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date:

Approver Name: _____

Approver Signature:

Date: _____

Document Header Information

Document Type:	Voucher	Document Name:	TV0000KW2O
Travel Authorization Number:	TANUM0000RZ0N	Trip Name:	Trip to various locations in Alaska and Canada
TA Date:	08/08/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	PAID
Purpose:	Mission (Operational)	Document Detail:	Traveled within Alaska to Chicken (Tok), Skagway, and Haines (4th of July week) -Attend 4th of July BBQ with 40 mile miners association (Mines on BLM lands, Cong Young and other delegation staff are attending) -Visit Klondike Gold Rush National Park (Most traffic'd Park in Alaska) -Site visit of Palmer Mine in Haines (mine prospect on BLM land) Note: I drove on this trip to save on travel funds, this required me to drive through a small portion of Canada. No official business will occur within Canada. Clearance granted to use personal passport - see attached. SF1175 was pre-approved - see attached. Transport via ferry will be necessary to travel between Skagway and Haines. Costs incurred include POV mileage, Alaska ferry ticket, M&IE, lodging. POV miles exceed 350 miles on some days of travel - see attached cost comparison worksheet. After staying in Skagway the night of the 6th, I drove straight back to Anchorage through the night, so no lodging fees were incurred for the night of July 7th. I arrived home on July 8. Lodging in Chicken (Tok), AK exceeded the per diem limit by $50.00 so I have reduced my M&IE for that date by $50.00 to cover the extra cost so there will be no additional cost to the government. I used my credit card statement to calculate the Canadian currency conversion rates for lodging - see attached.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	,	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Traveled within Alaska to Chicken (Tok), Skagway, and Haines (4th of July week) -Attend 4th of July BBQ with 40 mile miners association (Mines on BLM lands, Cong Young and other delegation staff are attending) -Visit Klondike Gold Rush National Park (Most traffic'd Park in Alaska) -Site visit of Palmer Mine in Haines (mine prospect on BLM land) Note: I drove on this trip to save on travel funds, this required me to drive through a small portion of Canada. No official business will occur within Canada. Clearance granted to use personal passport - see attached. SF1175 was pre-approved - see attached. Transport via ferry will be necessary to travel between Skagway and Haines. Costs incurred include POV mileage, Alaska ferry ticket, M&IE, lodging. POV miles exceed 350 miles on some days of travel - see attached cost comparison worksheet. After staying in Skagway the night of the 6th, I drove straight back to Anchorage through the night, so no lodging fees were incurred for the night of July 7th. I arrived home on July 8. Lodging in Chicken (Tok), AK exceeded the per diem limit by $50.00 so I have reduced my M&IE for that date by $50.00 to cover the extra cost so there will be no additional cost to the government. I used my credit card statement to calculate the Canadian currency conversion rates for lodging - see attached.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
07/03/17	07/04/17	TOK, AK	Mission (Operational)	99.00 / 97.00
07/04/17	07/06/17	YUKON, CAN	Mission (Operational)	215.00 / 97.00
07/06/17	07/08/17	SKAGWAY, AK	Mission (Operational)	243.00 / 96.00

Document Totals

Total Expenses:	2,091.44
Reimbursable Expenses:	1,392.40
Non-Reimbursable Expenses:	699.04
Advance Applied:	.00
Net to Traveler:	1,392.40
Net to Government:	699.04

Pay to Charge Card: .00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Lodging Taxes & Misc	13.76	.00
Lodging-PerDiem	544.23	.00
M&IE-PerDiem	480.75	.00
Mileage	911.65	.00
Transaction Fees	34.30	.00
Transportation	92.00	.00
Transxn Fees	14.75	.00
Total Expenses:	2,091.44	.00

Trip 1 Details

Expenses

Trip#: 1 Total Non-Per Diem Expenses: 1,066.46 Total Per Diem Expenses: 1,024.98

Date	Description	Category	Cost	Pay Method	Per Diem
07/03/2017	Lodging	Lodging-PerDiem	149.00	GOVCC-C	*
07/03/2017	M&IE	M&IE-PerDiem	22.75	REIMBURSABLE	*
07/03/2017	POV-GOV Not Available	Mileage	211.86	REIMBURSABLE	
07/04/2017	Lodging Tax	Lodging Taxes & Misc	6.57	GOVCC-C	
07/04/2017	Lodging	Lodging-PerDiem	131.52	GOVCC-C	*
07/04/2017	M&IE	M&IE-PerDiem	97.00	REIMBURSABLE	*
07/04/2017	POV-GOV Not Available	Mileage	57.78	REIMBURSABLE	
07/05/2017	Lodging Tax	Lodging Taxes & Misc	7.19	GOVCC-C	
07/05/2017	Lodging	Lodging-PerDiem	143.71	GOVCC-C	*
07/05/2017	M&IE	M&IE-PerDiem	97.00	REIMBURSABLE	*
07/05/2017	POV-GOV Not Available	Mileage	177.62	REIMBURSABLE	
07/06/2017	Lodging	Lodging-PerDiem	120.00	GOVCC-C	*
07/06/2017	M&IE	M&IE-PerDiem	96.00	REIMBURSABLE	*
07/06/2017	POV-GOV Not Available	Mileage	58.32	REIMBURSABLE	
07/07/2017	M&IE	M&IE-PerDiem	96.00	REIMBURSABLE	*
07/07/2017	POV-GOV Not Available	Mileage	309.23	REIMBURSABLE	
07/07/2017	TMC Fee	Transaction Fees	34.30	GOVCC-C	
07/07/2017	Ferry	Transportation	92.00	GOVCC-C	
07/08/2017	M&IE	M&IE-PerDiem	72.00	REIMBURSABLE	*
07/08/2017	POV-GOV Not Available	Mileage	96.84	REIMBURSABLE	
08/08/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 1,024.98

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
07/03/2017	99.00/ 97.00	149.00	149.00	22.75	22.75	
07/04/2017	215.00/ 97.00	131.52	131.52	97.00	97.00	
07/05/2017	215.00/ 97.00	143.71	143.71	97.00	97.00	
07/06/2017	243.00/ 96.00	120.00	120.00	96.00	96.00	
07/07/2017	243.00/ 96.00	0.00	0.00	96.00	96.00	
07/08/2017	243.00/ 96.00	0.00	0.00	72.00	72.00	

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	2,091.44
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017 Amount: 13.76	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017 Amount: 544.23	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017 Amount: 480.75	
Expense Category: Mileage	Fiscal Year: 2017 Amount: 911.65	
Expense Category: Transaction Fees	Fiscal Year: 2017 Amount: 34.30	
Expense Category: Transportation	Fiscal Year: 2017 Amount: 92.00	
Expense Category: Transxn Fees	Fiscal Year: 2017 Amount: 14.75	

		Total:		2,091.44

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	699.04
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	1,392.40

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////		2,091.44

Totals by Payment Method

GOVCC-C Total	699.04
REIMBURSABLE Total	1,392.40

Attachments Attachments Exists

Receipt Checklist

Date	Description	Cost

Audits

Audit Name	Result	Reason
EXPENSE THRESHOLD	FAIL	POV-GOV Not Available exceeds the single threshold of 300.00
	Traveler Justification:	Ferry ticket cost $92.00 which included passenger and vehicle
FOREIGN TRAVEL 1	FAIL	Foreign Travel Document
	Traveler Justification:	SF 1175 is approved and uploaded with receipts
EXP CAT $ VARIANCE	FAIL	LODGING TAXES & MISC was not on the original authorization document
	Traveler Justification:	Entered taxes and transaction fees
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
	Traveler Justification:	Cost reflects actual amount paid

Document History 10/12/2017 Voucher: TV0000KW2O

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/08/2017	10:50AMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	
VOUCHER SIGNED	09/13/2017	10:18AMEST	WACKOWSKI, STEPHEN M	
			Net Adjustment:2,091.44	
ADJUSTED	09/13/2017	12:14PMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	
AUTHORIZED	09/13/2017	12:15PMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	
TV AUDIT REVIEWED	09/14/2017	1:00PMEST	ARAGON, KELLEY C	
			Net Adjustment:0.00	
TV AUDIT APPROVED	09/14/2017	1:09PMEST	HENDERSON, DOREEN D	
			Net Adjustment:0.00	
PENDING	09/14/2017	1:09PMEST	SYSUTILITY	
			Net Adjustment:0.00	
SAP INVOICE POSTED	09/14/2017	1:09PMEST	EAI, EAI	
			Net Adjustment:0.00	
PAID	09/15/2017	4:18AMEST	EAI, EAI	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date:

Approver Name:

Approver Signature: _____

Date:

Document Header Information

Document Type:	Voucher	Document Name:	TV0000KW2O
Travel Authorization Number:	TANUM0000RZ0N	Trip Name:	Trip to various locations in Alaska and Canada
TA Date:	08/08/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	VOUCHER SIGNED
Purpose:	Mission (Operational)	Document Detail:	Traveled within Alaska to Chicken (Tok), Skagway, and Haines (4th of July week) -Attend 4th of July BBQ with 40 mile miners association (Mines on BLM lands, Cong Young and other delegation staff are attending) -Visit Klondike Gold Rush National Park (Most traffic'd Park in Alaska) -Site visit of Palmer Mine in Haines (mine prospect on BLM land) Note: I drove on this trip to save on travel funds, this required me to drive through a small portion of Canada. No official business will occur within Canada. Clearance granted to use personal passport - see attached. SF1175 was pre-approved - see attached. Transport via ferry will be necessary to travel between Skagway and Haines. Costs incurred include POV mileage, Alaska ferry ticket, M&IE, lodging. POV miles exceed 350 miles on some days of travel - see attached cost comparison worksheet. After staying in Skagway the night of the 6th, I drove straight back to Anchorage through the night, so no lodging fees were incurred for the night of July 7th. I arrived home on July 8. Lodging in Chicken (Tok), AK exceeded the per diem limit by $50.00 so I have reduced my M&IE for that date by $50.00 to cover the extra cost so there will be no additional cost to the government. I used my credit card statement to calculate the Canadian currency conversion rates for lodging - see attached.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	,	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Traveled within Alaska to Chicken (Tok), Skagway, and Haines (4th of July week) -Attend 4th of July BBQ with 40 mile miners association (Mines on BLM lands, Cong Young and other delegation staff are attending) -Visit Klondike Gold Rush National Park (Most traffic'd Park in Alaska) -Site visit of Palmer Mine in Haines (mine prospect on BLM land) Note: I drove on this trip to save on travel funds, this required me to drive through a small portion of Canada. No official business will occur within Canada. Clearance granted to use personal passport - see attached. SF1175 was pre-approved - see attached. Transport via ferry will be necessary to travel between Skagway and Haines. Costs incurred include POV mileage, Alaska ferry ticket, M&IE, lodging. POV miles exceed 350 miles on some days of travel - see attached cost comparison worksheet. After staying in Skagway the night of the 6th, I drove straight back to Anchorage through the night, so no lodging fees were incurred for the night of July 7th. I arrived home on July 8. Lodging in Chicken (Tok), AK exceeded the per diem limit by $50.00 so I have reduced my M&IE for that date by $50.00 to cover the extra cost so there will be no additional cost to the government. I used my credit card statement to calculate the Canadian currency conversion rates for lodging - see attached.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
07/03/17	07/04/17	TOK, AK	Mission (Operational)	99.00 / 97.00
07/04/17	07/06/17	YUKON, CAN	Mission (Operational)	215.00 / 97.00
07/06/17	07/08/17	SKAGWAY, AK	Mission (Operational)	243.00 / 96.00

Document Totals

Total Expenses:	2,091.44
Reimbursable Expenses:	1,392.40
Non-Reimbursable Expenses:	699.04
Advance Applied:	.00
Net to Traveler:	1,392.40
Net to Government:	699.04

Pay to Charge Card: .00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Lodging Taxes & Misc	13.76	.00
Lodging-PerDiem	544.23	.00
M&IE-PerDiem	480.75	.00
Mileage	911.65	.00
Transaction Fees	34.30	.00
Transportation	92.00	.00
Transxn Fees	14.75	.00
Total Expenses:	2,091.44	.00

Trip 1 Details

Expenses

Trip#: 1 Total Non-Per Diem Expenses: 1,066.46 Total Per Diem Expenses: 1,024.98

Date	Description	Category	Cost	Pay Method	Per Diem
07/03/2017	Lodging	Lodging-PerDiem	149.00	GOVCC-C	*
07/03/2017	M&IE	M&IE-PerDiem	22.75	REIMBURSABLE	*
07/03/2017	POV-GOV Not Available	Mileage	211.86	REIMBURSABLE	
07/04/2017	Lodging Tax	Lodging Taxes & Misc	6.57	GOVCC-C	
07/04/2017	Lodging	Lodging-PerDiem	131.52	GOVCC-C	*
07/04/2017	M&IE	M&IE-PerDiem	97.00	REIMBURSABLE	*
07/04/2017	POV-GOV Not Available	Mileage	57.78	REIMBURSABLE	
07/05/2017	Lodging Tax	Lodging Taxes & Misc	7.19	GOVCC-C	
07/05/2017	Lodging	Lodging-PerDiem	143.71	GOVCC-C	*
07/05/2017	M&IE	M&IE-PerDiem	97.00	REIMBURSABLE	*
07/05/2017	POV-GOV Not Available	Mileage	177.62	REIMBURSABLE	
07/06/2017	Lodging	Lodging-PerDiem	120.00	GOVCC-C	*
07/06/2017	M&IE	M&IE-PerDiem	96.00	REIMBURSABLE	*
07/06/2017	POV-GOV Not Available	Mileage	58.32	REIMBURSABLE	
07/07/2017	M&IE	M&IE-PerDiem	96.00	REIMBURSABLE	*
07/07/2017	POV-GOV Not Available	Mileage	309.23	REIMBURSABLE	
07/07/2017	TMC Fee	Transaction Fees	34.30	GOVCC-C	
07/07/2017	Ferry	Transportation	92.00	GOVCC-C	
07/08/2017	M&IE	M&IE-PerDiem	72.00	REIMBURSABLE	*
07/08/2017	POV-GOV Not Available	Mileage	96.84	REIMBURSABLE	
08/08/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 1,024.98

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
07/03/2017	99.00/ 97.00	149.00	149.00	22.75	22.75	
07/04/2017	215.00/ 97.00	131.52	131.52	97.00	97.00	
07/05/2017	215.00/ 97.00	143.71	143.71	97.00	97.00	
07/06/2017	243.00/ 96.00	120.00	120.00	96.00	96.00	
07/07/2017	243.00/ 96.00	0.00	0.00	96.00	96.00	
07/08/2017	243.00/ 96.00	0.00	0.00	72.00	72.00	

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	2,091.44
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017 Amount: 13.76	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017 Amount: 544.23	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017 Amount: 480.75	
Expense Category: Mileage	Fiscal Year: 2017 Amount: 911.65	
Expense Category: Transaction Fees	Fiscal Year: 2017 Amount: 34.30	
Expense Category: Transportation	Fiscal Year: 2017 Amount: 92.00	
Expense Category: Transxn Fees	Fiscal Year: 2017 Amount: 14.75	

		Total:		2,091.44

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	699.04
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	1,392.40

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////		2,091.44

Totals by Payment Method

	GOVCC-C Total	699.04
	REIMBURSABLE Total	1,392.40

Attachments Attachments Exists

Receipt Checklist

Date	Description	Cost

Audits

Audit Name	Result	Reason
EXPENSE THRESHOLD	FAIL	POV-GOV Not Available exceeds the single threshold of 300.00
	Traveler Justification:	Ferry ticket cost $92.00 which included passenger and vehicle
FOREIGN TRAVEL 1	FAIL	Foreign Travel Document
	Traveler Justification:	SF 1175 is approved and uploaded with receipts
EXP CAT $ VARIANCE	FAIL	LODGING TAXES & MISC was not on the original authorization document
	Traveler Justification:	Entered taxes and transaction fees
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
	Traveler Justification:	Cost reflects actual amount paid

Document History 10/12/2017 Voucher: TV0000KW2O

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/08/2017	10:50AMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	
VOUCHER SIGNED	09/13/2017	10:18AMEST	WACKOWSKI, STEPHEN M	
			Net Adjustment:2,091.44	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature: _____

Date: _____

Monson, Lesia <lesia_monson@ios.doi.gov>

Re: Travel authorizations

1 message

Magallanes, Downey <downey_magallanes@ios.doi.gov> Tue, Jun 27, 2017 at 6:25 AM
To: "Monson, Lesia" <lesia_monson@ios.doi.gov>
Cc: "Wackowski, Stephen" <stephen_wackowski@ios.doi.gov>, Debbie Cousins <debbie_cousins@ios.doi.gov>

ok

On Thu, Jun 22, 2017 at 4:19 PM, Monson, Lesia <lesia_monson@ios.doi.gov> wrote:

Hi Downey,

For Concur purposes, I'm requesting email pre-approval specifically for the 2nd trip Steve is requesting below, copied again here:

2) Travel within Alaska to Chicken, Skagway, and Haines (4th of July week)

-Attend 4th of July BBQ with 40 mile miners association (Mines on BLM lands, Cong Young and other delegation staff are attending)
-Visit Klondike Gold Rush National Park (Most traffic'd Park in Alaska)
-Site visit of Palmer Mine in Haines (mine prospect on BLM land)
Note: I am going to drive on this trip to save on travel funds, this will require me to drive through a small portion of Canada (not sure if it technically makes it International travel)

I'll work with Debbie and the passport office to finalize Concur TA.

Thank you,
Lesia

Lesia Monson
Department of the Interior
Office of the Secretary
1689 C Street, Suite 100
Anchorage, AK 99501
907-271-5485

On Wed, Jun 21, 2017 at 1:19 PM, Wackowski, Stephen <stephen_wackowski@ios.doi.gov> wrote:

---------- Forwarded message ----------
From: **Wackowski, Stephen** <stephen_wackowski@ios.doi.gov>
Date: Wed, Jun 21, 2017 at 4:18 PM
Subject: Travel authorizations
To: Downey Magallanes <downey_magallanes@ios.doi.gov>

Downey-

Requesting two travel authorizations:

1) Travel to DC next week--4 days

-Meet with various staff to discuss Alaska DoI issues
--Solicitors office
--WH Liason to discuss staffing issues and FTEs in the Alaska office
--DoI office of emergency response to work on Alaska plan
--ASLM and parks senior officials
-Meet with Congressional Delegation members and ENR staff
-Meet with State Department Arctic Council staff

2) Travel within Alaska to Chicken, Skagway, and Haines (4th of July week)

-Attend 4th of July BBQ with 40 mile miners association (Mines on BLM lands, Cong Young and other delegation staff are attending)
-Visit Klondike Gold Rush National Park (Most traffic'd Park in Alaska)
-Site visit of Palmer Mine in Haines (mine prospect on BLM land)
Note: I am going to drive on this trip to save on travel funds, this will require me to drive through a small portion of Canada (not sure if it technically makes it International travel)

Let me know if you need more detail.

Thanks,

Steve

--
Senior Adviser for Alaskan Affairs
Department of the Interior
1689 C Street, Suite 100
Anchorage, AK 99501
907-271-5485

--
Senior Adviser for Alaskan Affairs
Department of the Interior
1689 C Street, Suite 100
Anchorage, AK 99501
907-271-5485

--
Downey Magallanes
Acting Deputy Chief of Staff
Senior Advisor and Counselor
downey_magallanes@ios.doi.gov
202-501-0654 (desk)
202-706-9199 (cell)

Document Header Information

Document Type	Voucher	Document Name	TV0000KW20
Travel Authorization Number	TANUM0000RZ0N	Trip Name	Trip to various locations in Alaska and Canada
TA Date	08/08/17	Currency	USD
Organization	DOIDOSSIO	Current Status	CREATED
Purpose	Mission (Operational)	Document Detail	Traveled within Alaska to Chicken (Tok), Skagway, and Haines (4th of July week) -Attend 4th of July BBQ with 40 mile miners association (Mines on BLM lands, Cong Young and other delegation staff are attending) -Visit Klondike Gold Rush National Park (Most traffic'd Park in Alaska) -Site visit of Palmer Mine in Haines (mine prospect on BLM land) Note I drove on this trip to save on travel funds, this required me to drive through a small portion of Canada. No official business will occur within Canada Clearance granted to use personal passport - see attached SF1175 was pre-approved - see attached Transport via ferry will be necessary to travel between Skagway and Haines Costs incurred include POV mileage, Alaska ferry ticket, M&IE, lodging POV miles exceed 350 miles on some days of travel - see attached cost comparison worksheet After staying in Skagway the night of the 6th, I drove straight back to Anchorage through the night, so no lodging fees were incurred for the night of July 7th I arrived home on July 8 Lodging in Chicken (Tok), AK exceeded the per diem limit by $50 00 so I have reduced my M&IE for that date by $50 00 to cover the extra cost so there will be no additional cost to the government I used my credit card statement to calculate the Canadian currency conversion rates for lodging - see attached
Type Code	Trip By Trip		

Traveler Profile

Name	WACKOWSKI, STEPHEN M	ID	1001206486
TID	40213463	Organization	DOIDOSSIO
Title		Duty Station	ANCHORAGE AK
Security Cl		Card	CARD HOLDER
Office Address	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL	LESIA_MONSON@IOS DOI GOV
Office Phone	9072715485	Cell Phone	
Home Address	.	Home Phone	9072715485
Alternate Address		Alternate Phone	

Document Information

Trip Number: Selected Trip

1

Purpose: Traveled within Alaska to Chicken (Tok), Skagway, and Haines (4th of July week) -Attend 4th of July BBQ with 40 mile miners association (Mines on BLM lands, Cong Young and other delegation staff are attending) -Visit Klondike Gold Rush National Park (Most traffic'd Park in Alaska) -Site visit of Palmer Mine in Haines (mine prospect on BLM land) Note I drove on this trip to save on travel funds, this required me to drive through a small portion of Canada. No official business will occur within Canada. Clearance granted to use personal passport - see attached. SF1175 was pre-approved - see attached. Transport via ferry will be necessary to travel between Skagway and Haines. Costs incurred include POV mileage, Alaska ferry ticket, M&IE, lodging. POV miles exceed 350 miles on some days of travel - see attached cost comparison worksheet. After staying in Skagway the night of the 6th, I drove straight back to Anchorage through the night, so no lodging fees were incurred for the night of July 7th. I arrived home on July 8. Lodging in Chicken (Tok), AK exceeded the per diem limit by $50 00 so I have reduced my M&IE for that date by $50.00 to cover the extra cost so there will be no additional cost to the government. I used my credit card statement to calculate the Canadian currency conversion rates for lodging - see attached.

Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
07/03/17	07/04/17	TOK, AK	Mission (Operational)	99.00 / 97.00
07/04/17	07/06/17	YUKON, CAN	Mission (Operational)	215 00 / 97 00
07/06/17	07/08/17	SKAGWAY, AK	Mission (Operational)	243.00 / 96.00

Document Totals

Total Expenses	2,091 44
Reimbursable Expenses	1,392 40
Non-Reimbursable Expenses	699.04
Advance Applied	.00
Net to Traveler	1,392 40
Net to Government	699.04

Pay to Charge Card 00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Lodging Taxes & Misc	13.76	.00
Lodging-PerDiem	544.23	.00
M&IE-PerDiem	480.75	.00
Mileage	911.65	.00
Transaction Fees	34.30	.00
Transportation	92.00	.00
Transxn Fees	14.75	.00
Total Expenses	2,091.44	.00

Trip 1 Details

Expenses

Trip# 1 Total Non-Per Diem Expenses 1,066.46 Total Per Diem Expenses 1,024.98

Date	Description	Category	Cost	Pay Method	Per Diem
07/03/2017	Lodging	Lodging-PerDiem	149.00	GOVCC-C	•
07/03/2017	M&IE	M&IE-PerDiem	22.75	REIMBURSABLE •	•
07/03/2017	POV-GOV Not Available	Mileage	211.86	REIMBURSABLE •	
07/04/2017	Lodging Tax	Lodging Taxes & Misc	6.57	GOVCC-C •	
07/04/2017	Lodging	Lodging-PerDiem	131.52	GOVCC-C •	•
07/04/2017	M&IE	M&IE-PerDiem	97.00	REIMBURSABLE	•
07/04/2017	POV-GOV Not Available	Mileage	57.78	REIMBURSABLE •	
07/05/2017	Lodging Tax	Lodging Taxes & Misc	7.19	GOVCC-C •	
07/05/2017	Lodging	Lodging-PerDiem	143.71	GOVCC-C •	•
07/05/2017	M&IE	M&IE-PerDiem	97.00	REIMBURSABLE •	•
07/05/2017	POV-GOV Not Available	Mileage	177.62	REIMBURSABLE •	
07/06/2017	Lodging	Lodging-PerDiem	120.00	GOVCC-C •	•
07/06/2017	M&IE	M&IE-PerDiem	96.00	REIMBURSABLE •	•
07/06/2017	POV-GOV Not Available	Mileage	58.32	REIMBURSABLE •	
07/07/2017	M&IE	M&IE-PerDiem	96.00	REIMBURSABLE •	•
07/07/2017	POV-GOV Not Available	Mileage	309.23	REIMBURSABLE •	
07/07/2017	TMC Fee	Transaction Fees	34.30	GOVCC-C •	
07/07/2017	Ferry	Transportation	92.00	GOVCC-C •	
07/08/2017	M&IE	M&IE-PerDiem	72.00	REIMBURSABLE •	•
07/08/2017	POV-GOV Not Available	Mileage	96.84	REIMBURSABLE •	
08/08/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C •	

Per Diem Allowances

Trip# 1 Total Per Diem Allowances 1,024.98

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
07/03/2017	99.00/ 97.00	149.00	149.00 •	22.75	22.75 •	
07/04/2017	215.00/ 97.00	131.52	131.52 •	97.00	97.00 •	
07/05/2017	215.00/ 97.00	143.71	143.71 •	97.00	97.00 •	
07/06/2017	243.00/ 96.00	120.00	120.00 •	96.00	96.00 •	
07/07/2017	243.00/ 96.00	0.00	0.00	96.00	96.00 •	
07/08/2017	243.00/ 96.00	0.00	0.00	72.00	72.00 •	

Account Summary for the Selected Trip

Org: DOI Label: OS-AK Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000/// 2,091.44

Expense Category: Lodging Taxes & Misc Fiscal Year: 2017 Amount: 13.76
Expense Category: Lodging-PerDiem Fiscal Year: 2017 Amount: 544.23
Expense Category: M&IE-PerDiem Fiscal Year: 2017 Amount: 480.75
Expense Category: Mileage Fiscal Year: 2017 Amount: 911.65
Expense Category: Transaction Fees Fiscal Year: 2017 Amount: 34.30
Expense Category: Transportation Fiscal Year: 2017 Amount: 92.00
Expense Category: Transxn Fees Fiscal Year: 2017 Amount: 14.75

Total		2,091.44

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000///	GOVCC-C	699.04
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000///	REIMBURSABLE	1,392.40

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000///	2,091.44

Totals by Payment Method

GOVCC-C Total	699.04
REIMBURSABLE Total	1,392.40

Attachments Attachments Exists

Receipt Checklist

Date	Description	Cost

Audits

Audit Name	Result	Reason

Document History 08/08/2017 Voucher: TV0000KW2O

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/08/2017	10 50AMEST	MONSON, LESIA DIANNE Net Adjustment 0 00	

I certify that the electronic signatures listed above are valid and on file

_____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: Steve Wackowski
Traveler/Preparer Signature:
Date: 9 Aug 17
Approver Name: Downey Magallanes
Approver Signature: DMagallanes
Date: 9/12/17

El Sol Travel

El Sol Travel
Phone: 907-565-4400
ELSOLALASKA@ELSOLTRAVEL.NET

Electronic Invoice

Prepared For:
WACKOWSKI/STEPHEN M

SALES PERSON	RC
INVOICE NUMBER	0059421
INVOICE ISSUE DATE	30 Jun 2017
RECORD LOCATOR	ZMOOLV
CUSTOMER NUMBER	DOIETS2

Client Address
EL SOL TRAVEL
1835 BRAGAW STE 125
ANCHORAGE AK 99512
DOI
ATTN STEPHEN WACKOWSKI
DOI OS SIO 1689 C ST
ANCHORAGE AK 99501 US

Delivery Address
RETURN UNUSED TICKETS TO
EL SOL TRAVEL
1835 BRAGAW STE 125
ANCHORAGE AK 99512
OR EMAIL TO ELSOLALASKA/AT/ELSOLTRAVEL.NET

Notes
NO FARE IS GUARANTEED UNTIL TICKETED
ONLY FARE GUARANTEED IS YCA AND -CA FARES

DATE: Fri, Jul 07

Sea: ALASKA MARINE HWY

From	SKAGWAY	Departs	3:30pm
To	HAINES	Arrives	4:30pm
Departure Point	SKAGWAY,AK	Arrival Point	HAINES,AK
End Date	07 Jul 2017		
Ship	LECONTE	Cabin	
Confirmation Number	1206685	Service Information	
	Final Payment		
	Billed to:	(b) (6)	USD * 92.00

Notes
.....
1 ADULT 32.00
1 VEHICLE 60.00 - 20FT CHEVY SILVERADO

DATE: Fri, Jul 07

Others

INFORMATION
ALASKA MARINE HWY
/-800.642.0066/-
DEPART SKAGWAY
07JUL 330P/ARRIVE
HAINES 07JUL 430P/-
AMOUNT..92.00/-PAID
IN FULL TO THELMA
29JUN17Â¤

DATE: Wed, Jan 03

Others

PHOENIX
THANK YOU FOR

YOUR BUSINESS

Ticket Information

Service Fee	XD 0706587599	**Passenger**	WACKOWSKI STEPHEN M		
		Billed to:	(b) (6)	USD	* 34.30
				SubTotal	USD 126.30
				Net Credit Card Billing	* USD 126.30
				Total Amount Due	USD 0.00

ITINERARY NOTES:
El sol travel office information*** **********important traveler information******** online technical support call...1-855-847-6398 Prompt 1 el sol travel reservation numbers office hours are mon-fri 8a-6pm closed govt holidays toll free reservations number.. 1-855-847-6398 Emergency travel after hours....1-855-847-6398 For emergency assistance outside of the united states call 1-855-847-6398 or collect 1-907-565-4400 ensure that all reservations and estimated costs listed above are correct and match what is listed in travel authorization.

INVOICE NOTES:
Cb/cgebilling/sbtmc cliqcid-1000000020 cb/tanum/tanum0000rz0n cb/rule/itin/no hotel-hc1 cb/airdop/iba/ca/4714 cb/emergencytravel/no cb/cgebilling/atrs/2017-06-30t01.22.25Z z29jun/0722 pm iqcx sched futr actn non approved trvl z29jun/0829 pm iqcx sched futr actn non approved trvl z30jun/0607 am iqcx sched futr actn non approved trvl

The carriage of certain hazardous materials, like aerosols, fireworks, and flammable liquids, aboard the aircraft is forbidden. If you do not understand these restrictions, further information may be obtained from your airline.

Your travel arranger provides the information contained in this document. If you have any questions about the content, please contact your travel arranger. For Credit Card Service fees, please see eTicket receipt for total charges.

06/29/2017 10:41 AM

Booking Confirmation

FerryAlaska.com
1-800-642-0066

Welcome Aboard!

Thank you for choosing to travel on the Alaska Marine Highway. The following are sailing and travel details for your booking and are subject to AMHS booking policies.

Stephen M Wackowski
(b) (6) [redacted]
lesia_monson@ios.doi.gov

Booking #	**1206685**
Booking Code	FYRX
Booking Value	92.00
Amount Paid	92.00

Sailing Details

Vessel	Depart	Arrive	Duration
LeConte	Skagway Fri 07/07/2017 03:30 PM	Haines Fri 07/07/2017 04:30 PM	1 Hours Check-in 07/07/2017 01:30 PM

If you are driving through Canada make sure you bring your passport.

Travel Details

Item	Passenger	Price
1 Adult	STEPHEN M WACKOWSKI	32.00
1 Car	20 ft, CHEVROLET, SILVERADO 1500 CREW CAB	60.00

All vehicles MUST check in at the terminal to receive a colored destination tag and lane assignment.

06/29/2017 10:41 AM

Booking Confirmation

FerryAlaska.com
1-800-642-0066

Stephen M Wackowski
(b) (6) [redacted]
lesia_monson@ios.doi.gov

"Passenger" and "you" mean person(s) identified in this ticket. By accepting this ticket, you agree to the following contract terms and conditions:

1. You consent to security screening and inspection of your person, vehicle, and property. If you revoke consent at any time, if you fail to comply with federal, state, or local laws, or if you fail to abide by instruction from State personnel regarding travel, security, health, safety, welfare and related matters, State of Alaska (State) may remove you, your vehicle, and your property from its premises or vessel.

2. Passengers with vehicles must check in at terminal by time fixed by State. Pedestrian passengers must check in at terminal one hour prior to vessel departure and be aboard at least 15 minutes prior to departure or risk being denied transportation.

3. All passengers aged 18 years or older must present valid, government issued photo identification prior to boarding.

4. When transporting pets into Alaska, you must present a valid health certificate for each animal before State will permit boarding.

5. PROVISIONS AFFECTING OR LIMITING LEGAL CLAIMS – READ CAREFULLY:
a. State, as well as its employees and agents (personnel), are not liable for any claim arising in connection with passenger death, illness, or bodily injury unless made in writing and lodged with Office of Attorney General, P.O. Box 110300, Juneau, AK 99811-0300 within six months from date of death, illness, or injury. Failure to lodge a claim in this manner will preclude any later suit related to such claim(s). Additionally, any person intending to file suit against State or its personnel in connection with such death, illness, or injury - or any other matter - must file suit within one year from date of death, illness, injury, or event giving rise to any other claim. State and its personnel are not liable for any claim filed after one year.
b. State and its personnel are not liable for emotional distress, mental suffering or psychological injury unless the distress, suffering, or injury has resulted from: (a) physical injury to claimant through negligence or fault of a crewmember, managing agent, master, owner, or operator; (b) claimant having been at actual risk of physical injury, and such risk was caused by the negligence or fault of a crewmember, managing agent, master, owner, or operator; or (c) intentional infliction by a crewmember, managing agent, master, owner, or operator.
c. Any person asserting a claim arising in connection with this ticket or passenger's travel shall file and litigate the claim in a court located in Alaska, to the exclusion of courts of all other states and countries. Federal maritime law shall apply regarding any such claim or dispute. However, if federal maritime law cedes to state law concerning a particular subject, Alaska law will apply to that subject.
d. State reserves the right to alter, revise or cancel schedules and rates for any reason without prior notice and is not liable for any resulting delays, expenses, or damages passenger may incur; nor is State responsible for arranging alternate lodging or transportation.
e. State and its personnel are not liable for theft from any person, vehicle, baggage, or other property at terminal facilities or on vessels.
f. If a court should rule any provision of this contract invalid, the ruling will not affect or invalidate any other provision.

VESSEL SAFETY INFORMATION

M/V Malaspina O.N. 290288. United States of America Registered Vessel. This vessel complies with international safety standards developed prior to 1960. There is an automatic sprinkler system fitted on the vehicle deck spaces. There is not an automatic sprinkler system fitted in the passenger living spaces and public spaces. The hull, decks, deckhouse, structural bulkheads and internal partitions are not composed of combustible materials.

M/V Columbia O.N. 55734. United States of America Registered Vessel. This vessel complies with international safety standards developed prior to 1960. There is an automatic sprinkler system fitted on the vehicle deck spaces vehicle deck spaces. There is not an automatic sprinkler system fitted in the passenger living spaces and public spaces. The hull, decks, deckhouses, structural bulkheads, and internal partitions are not composed of combustible materials.

M/V Tustumena O.N. 295172. United States of America Registered Vessel. This vessel complies with international safety standards developed prior to 1960. There is a manually actuated sprinkler system fitted on the vehicle deck spaces. There is not an automatic sprinkler system fitted in the passenger living spaces and public spaces. The hull, decks, deckhouses, structural bulkheads, and internal partitions are not composed of combustible materials.

J.P.Morgan

JPMORGAN CHASE BANK NA
PO BOX 15918
MAIL SUITE DE1-1404
WILMINGTON DE 19850

Remit To: JPMORGAN CHASE BANK NA
PO BOX 4473
CAROL STREAM IL 60197-4473

STEPHEN M WACKOWSKI **T0007560
TAX EXEMPT ID 140001849
1689 C STREET
SUITE 100
ANCHORAGE AK 99501-5126

16812000 - 037347 - 0001 - 0003 - 2

ACCOUNT NUMBER	(b) (6)
AMOUNT DUE	$0.00
CURRENT BALANCE	$0.00

AMOUNT ENCLOSED $

Print Address and/or Phone # Changes Below.

Address

City State Zip

Home Phone Work Phone

(b) (6)

PLEASE TEAR COUPON AT THE PERFORATION

STEPHEN M WACKOWSKI

ACCOUNTING CODE:

AGENCY ORG ID:

X Used this statement for Canadian currency conversion

STATEMENT MESSAGES

Post Date	Tran Date	Reference Number	MCC	Transaction Description	Type	Amount
				----------MEMO ITEMS BELOW----------		
06-21	06-02	100109580140 Memo Transaction 1000193277 P.O.S.: SALES TAX:	7011	ASPEN HOTEL SOLDOTNA SOLDOTNA AK ARRIVAL: 06-01-17		9.54
06-23	06-22	040303608276 Memo Transaction P.O.S.: C002EXDZX051 SALES TAX:	4722	CGETV0000JY5B C002EXDZX051 WA		14.75

FOR CUSTOMER SERVICE OR DISPUTES CALL
1-888-297-0781

FOR LOST/STOLEN CARDS CALL:
1-888-297-0782

FOR TTY/TDD SERVICE CALL:
1-800-955-8060

SEND BILLING INQUIRIES TO:

JPMORGAN CHASE BANK NA
COMMERCIAL CARD SOLUTIONS
P.O. BOX 2015
MAIL SUITE IL1-6225
ELGIN, IL 60121

ACCOUNT NUMBER
(b) (6)

STATEMENT DATE:
07/19/17

PAYMENT DUE DATE:
08/16/17

CREDIT LIMIT:
13,000

ACCOUNT SUMMARY	
PREVIOUS BALANCE	.00
PURCHASES & OTHER CHARGES	.00
CASH ADVANCES	.00
FINANCE CHARGES	.00
CREDITS	.00
PAYMENTS	.00
LATE PAYMENT CHARGE	.00
CASH ADVANCE FEE	.00
NEW BALANCE	0.00
PAST DUE BALANCE	.00
DISPUTE AMOUNT	.00
CENTRAL BILL TOTAL	2,450.07



STEPHEN M WACKOWSKI
TAX EXEMPT ID 140001849
1689 C STREET
SUITE 100
ANCHORAGE AK 99501-5126

ACCOUNT NUMBER
(b) (6)

STATEMENT DATE 07/18/17

Post Date	Tran Date	Reference Number	MCC	Transaction Description	Type	Amount
06-26	06-23	050249467025	4722	CGETV0000JW6K C002EZ42X052 WA		14.75
		Memo Transaction				
		P.O.S.: C002EZ42X052 SALES TAX:				
06-26	06-23	050249520401	4722	CGETV0000JWBH C002EZ3CX053 WA		14.75
		Memo Transaction				
		P.O.S.: C002EZ3CX053 SALES TAX:				
06-30	06-29	161816456484	9399	AMHS JUNEAU RESERVATIO 800-6420066 AK		92.00
		Memo Transaction				
		P.O.S.: 308850 SALES TAX:				
07-03	06-30	900017150832	7011	HOTEL HIVE WASHINGTON DC		792.34
		Memo Transaction				
		H1942		ARRIVAL: 06-27-17		
		P.O.S.: SALES TAX:				
07-03	07-01	900017150980	7011	HOTEL HIVE WASHINGTON DC		100.34CR
		Memo Transaction				
		H1942		ARRIVAL: 07-01-17		
		P.O.S.: SALES TAX:				
07-03	07-02	100924725618	3509	MARRIOTT MINNEAPOLIS BLOOMINGTON MN		165.70
		Memo Transaction				
		012750		ARRIVAL: 07-02-17		
		P.O.S.: SALES TAX:				
07-06	07-04	980028901614	5399	CHICKEN CREEK RV PA CHICKEN AK		149.00
		Memo Transaction				
		P.O.S.: SALES TAX:				
07-07	07-05	461641530644	7011	DOWNTOWN HOTEL DAWSON CITY YT		138.09
		Memo Transaction				
		(FOREIGN CURRENCY) $178.50 CAD 07/07 (RATE) 1.2926				
		P.O.S.: SALES TAX:				
07-07	07-05	461641530644	0000	INTERNATIONAL TRANSACTION FEE		1.38
		Memo Transaction				
		P.O.S.: SALES TAX:				

STEPHEN M WACKOWSKI
TAX EXEMPT ID 140001849
1699 C STREET
SUITE 100
ANCHORAGE AK 99501-5126

ACCOUNT NUMBER
(b) (6)

STATEMENT DATE 07/19/17

Post Date	Tran Date	Reference Number	MCC	Transaction Description	Type	Amount
07-10	07-06	920271947900	7011	NORTHERN LIGHTS RESORT WHITEHORSE YT		150.90
		Memo Transaction				
		(FOREIGN CURRENCY) $194.25 CAD 07/10 (RATE) 1.2873				
		P.O.S.: SALES TAX:				
07-10	07-06	920271947900	0000	INTERNATIONAL TRANSACTION FEE		1.51
		Memo Transaction				
		P.O.S.: SALES TAX:				
07-10	07-07	072006287057	7011	WESTMARK INN - SKAGWAY SKAGWAY AK		120.00
		Memo Transaction				
		000005568		ARRIVAL: 07-06-17		
		P.O.S.: SALES TAX:				
06-26	06-22	871743421265	4511	AGENT FEE 89007063252936 EL SOL TRAVEL AZ		34.30
		Memo Transaction				
		WACKOWSKI/STEPH		DEPARTURE: 06-22-17		
		P.O.S.: TANUM0000RXEV		SALES TAX:		
		XAA XD X XAO				
06-26	06-22	871744511403	3058	DELTA 00686320660863 TEMPE AZ		817.10
		Memo Transaction				
		WACKOWSKI/STEPH		DEPARTURE: 06-27-17		
		P.O.S.: SALES TAX:				
		ANC DL L MSP DL L DCA DL Y MSP DL Y ANC				
07-03	06-30	871823080353	4511	AGENT FEE 89007065875991 EL SOL TRAVEL AZ		34.30
		Memo Transaction				
		WACKOWSKI/STEPH		DEPARTURE: 06-30-17		
		P.O.S.: SALES TAX:				
		XAA XD X XAO				

CERTIFICATION THAT TRANSACTIONS REPRESENT ALLOWABLE EXPENSES

ACCOUNT HOLDER SIGNATURE AND DATE

SUPERVISOR SIGNATURE AND DATE

night of July 3
lodging

Goldpanner / Town of Chicken
www.townofchicken.com
PO Box 25
Chicken, AK 99732
1-907-505-0231
1-866-764-9326

Sales Receipt

ransaction #:	112969
ate: 7/4/2017	Time: 11:37:45 AM
ashier: 1	Register #: 1

ten	Description	P
393	Chicken Creek Cabin A	$149.00

Sub Total	$149.00
Total	$149.00
CC Machine Tendered	$149.00
Change Due	$0.00

112969

Thank you for shopping
Goldpanner / Town of Chicken
We hope you'll come back soon!

Chicken Creek RV Park
Milepost 66.38-Taylor Highway
Chicken, AK 99732
(907)505-0231

07/04/2017 12:00:23

CREDIT CARD

(b) (6)

Card #	(b) (6)
Chip Card:	(b) (6)
AID:	A0000000041010
ATC:	0001
TC:	954BFBBAE49CD3AF
SEQ #:	20
Batch #:	1
Trans #:	20
Approval Code:	030021
TRANS ID:	MGFXW5FVQ070J
Entry Method:	Chip Read
Mode:	Issuer
Tax Amount:	$0.00

SALE AMOUNT $149.00

THANK YOU

CUSTOMER COPY

DOWNTOWN HOTEL
DAWSON CITY-YUKON
Home of the world famous Sourdough Cocktail

1026 Second Avenue Dawson City YT Y0B 1G0 * Phone: 867.993.5346 * Fax: 867.993.5076
Toll Free: 1-800-661-0514 * Email: info@downtownhotel.ca * www.downtownhotel.ca

GST # 850265430 RT0001

Room: 234 A
WACKOWSKI, STEPHEN
(b) (6)

Payment: (b) (6)
2A, 1K, 0B Guest
YK
July 4, 2017
July 5, 2017
1704T6

night of 4th

Date	Trans	Room	Comment	Charges	Payments	Balance
Jul 4'17	ROOM	234		170.00		170.00
Jul 4'17	GST	234		8.50		178.50
Jul 5'17	(b) (6)	234	Thank You		178.50 CR	0.00

Balance due at checkout ..... $ 0.00

DOWNTOWN HOTEL
1026 2ND AVE
DAWSON CITY YT Y0B 1G0
(867) 993 - 5346

PRE AUTH COMPLETE

Clerk #: 000002
MID: 7606254
TID: A7606254 REF#: 00304078
Batch #: 674 SEQ: 674001001006
07/05/17 10:46:54
APPR CODE: 052417
(b) (6)
(b) (6)

AMOUNT $178.50

00 - APPROVED - 000

(b) (6)
AID: A0000000041010

CUSTOMER COPY

Currency conversion:

$170.00 CAD = $131.52 USD

$8.50 CAD = $6.57 USD

$138.09 USD

x _____
Guest Signature

Best Western Gold Rush Inn
(888) 670-7234
Whitehorse, YT Y1A 2B6

Jack London Grill
(867) 993-5346

(800) 716-6199
Whitehorse, YT Y1A 1H1
COAST high country inn

Managed by Northern Vision Development LP

Northern Lights Resort & SPA
PO Box 11028
Whitehorse YT Y1A 6L6
867-393-3780
info@northernlightsyukon.com
GST/HST Registration No.: 832005508RT0001

NORTHERN LIGHTS
RESORT & SPA

SALES RECEIPT

BILL TO

Miscellaneous Sales - Steve

SALES # 1934
DATE 06-07-2017

night of 5th

PRODUCT	QTY	RATE	AMOUNT
Bed & Breakfast accommodation - double occupancy in our Alpine Chalet Arnika	1	185.00	185.00

Thank you for your business!

SUBTOTAL	185.00
GST/HST @ 5%	9.25
TOTAL	194.25
AMOUNT RECEIVED	194.25
BALANCE DUE	**$0.00**

TAX SUMMARY

RATE	TAX	NET
GST/HST @ 5%	9.25	185.00



Currency Conversion:
$185.00 CAD = $143.71 USD
$9.25 CAD = $7.19 USD
$150.90 USD

Payment Information:

First Nation Bank of Canada, 103-9016 Quartz Road, Whitehorse YT, Y1A 2Z5, Canada
Transit#: 99010 / Bank#: 310 / Account#: 5001039 / Swift Code: CUCXCATTCAL (for Alberta Credit Unions)

We accept VISA, MasterCard, Paypal / AMEX with surcharge of 2%

Stephen Wackowski
United States

night of 6th

Westmark INN SKAGWAY
A Holland America Line Company

Folio No. : 34069
Room No. : 402
Arrival : 07/06/17
Departure : 07/07/17
Page No. : 1 of 1
Conf. No. : 338126

Date	Text	Charges	Credits
07/06/17	Room Charge (Tax Exempt)	120.00	
07/07/17	(b) (6) (b) (6)		120.00
	Total	120.00	120.00
	Balance Owed		0.00

Room GST Total 0.00
Other GST Total: 0.00

drove straight through
arrived home on the 8th

Signature: _____

Memorandum

To: Downey Magallanes

From: Lesia Monson for Steve Wackowski

Subject: Cost comparison for use of POV greater than 350 miles

Steve Wackowski will travel to various Alaska sites: Chicken, Skagway, Haines, and Glennallen July 3-9, 2017.
-Attend 4th of July BBQ with 40 mile miners association (Mines on BLM lands, Congressman Young and other delegation staff are attending)
-Visit Klondike Gold Rush National Park (Most traffic'd Park in Alaska)
-Site visit of Palmer Mine in Haines (mine prospect on BLM land)
-Tour Wrangell St. Elias National Park

There are no commercial flights into Chicken on the dates of the event, so he will drive his POV. From there he will continue, via his POV, to Skagway and Haines.

He will drive on this trip to save on travel funds. POV miles exceed 350 miles on some days of travel - see attached airfare worksheet for cost comparison purposes.

To summarize:
$911.65 (POV mileage) vs $3,195.35 (airfare)

Therefore, travel via POV is a cost savings to the government.

Approved D Magallanes Disapproved_____

Comparison trip itinerary with airfare expense

(Anchorage to Chicken):

$221.70 Anchorage – Fairbanks (commercial)

$170.00 Fairbanks – Tok (Commercial)

$420.00 Tok – Chicken (charter flight, no commercial flights available on event date)

(Chicken to Fairbanks):

$420.00 Chicken – Tok (charter flight, no commercial flights available on event date)

$1,025.00 Tok – Fairbanks (charter flight, no commercial flights available on event date)

(Anchorage to Skagway)

$346.20 Fairbanks to Juneau (commercial)

$149.00 Juneau to Skagway (commercial)

(Skagway to Haines)

$32.00 Skagway to Haines (Ferry)

(Haines to Glennallen)

Would require charter flight

(Haines to Anchorage)

$139.00 Haines to Juneau (commercial)

$272.45 Juneau to Anchorage (commercial)

Total of airfare and ferry:

$3,195.35

YOUR TRIP TO:

mapquest

Chicken

7 HR 30 MIN | 396 MI

Est. fuel cost: $30.40

Anchorage → Chicken
$ 211.86

1. Start out going east on W 6th Ave toward I St.

Then 1.38 miles — 1.38 total miles

2. W 6th Ave becomes AK-1 N.

Then 34.13 miles — 35.51 total miles

3. Merge onto AK-1 E toward Palmer.

Then 160.94 miles — 196.45 total miles

4. Turn right onto AK-1/Glenn Highway Tok Cutoff. Continue to follow AK-1.

AK-1 is just past Rest Area Rd.

If you are on AK-4 and reach Gulkana River Ranch Rd you've gone about 0.3 miles too far.

Then 122.46 miles — 318.90 total miles

5. Turn right onto AK-2/Alaska Hwy.

AK-2 is 0.1 miles past Wchena Way.

If you are on Center St and reach W Siena Ave you've gone a little too far.

Then 12.44 miles — 331.34 total miles

6. Turn left onto AK-5/Taylor Hwy.

If you reach Foot Trl you've gone about 10.4 miles too far.

Then 65.10 miles — 396.44 total miles

7. Chicken, Southeast Fairbanks, AK, US, AIRPORT RD.

Your destination is just past Tractor Trl.

Use of directions and maps is subject to our Terms of Use. We don't guarantee accuracy, route conditions or usability. You assume all risk of use.

$57.78

YOUR TRIP TO:

Dawson City

Chicken → Dawson City, Yukon, Canada

4 HR 20 MIN | 108 MI

Trip time based on traffic conditions as of 10:12 AM on August 8, 2017. Current Traffic: Light

1. Start out going **east** on Taylor Hwy/AK-5 toward Tractor Trl.

Then 28.65 miles — 28.65 total miles

2. Stay **straight** to go onto AK-9/Top of the World Hwy. Continue to follow Top of the World Hwy (Portions may be closed seasonally) (Crossing into **Yukon**, Canada).

Road closed seasonally: During Spring.

Road closed seasonally: During Winter.

Then 78.94 miles — 107.60 total miles

3. Take the Dawson City - Klondike Hwy Ferry (Check schedule/fares).

Then 0.31 miles — 107.91 total miles

4. Go **southwest** on YT-2/Klondike Hwy. Continue to follow YT-2.

Then 0.21 miles — 108.12 total miles

5. Stay **straight** to go onto Front St.

Then 0.16 miles — 108.28 total miles

6. Dawson City, Yukon Territory, YT, CA, 1622 FRONT ST is on the **left**.

Your destination is just past York St.

If you reach Queen St you've gone about 0.1 miles too far.

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Book a hotel tonight and save with some great deals!

(1-877-577-5766)



Car trouble mid-trip? MapQuest Roadside Assistance is here:

(1-888-461-3625)

$177.62

Dawson City, Yukon, Canada to Whitehorse, Yukon, Canada

YOUR TRIP TO:

Whitehorse

7 HR 19 MIN | 332 MI

1. Start out going **southwest** on Front St toward Queen St.

Then 0.88 miles — 0.88 total miles

2. Front St becomes YT-2/Klondike Hwy.

Then 110.28 miles — 111.17 total miles

3. Turn **right** to stay on YT-2/Klondike Hwy.

YT-2 is 0.7 miles past Stewart Crossing Subdiv.

If you are on YT-11 and reach Silver Trail you've gone about 6.3 miles too far.

Then 211.81 miles — 322.98 total miles

4. Turn **left** onto Alaska Hwy/YT-1/YT-2.

Then 7.07 miles — 330.05 total miles

5. Turn **left** onto Two Mile Hill.

Then 0.72 miles — 330.77 total miles

6. Two Mile Hill becomes Two Mile Hill Rd.

Then 0.52 miles — 331.29 total miles

7. Two Mile Hill Rd becomes 4th Ave.

Then 0.78 miles — 332.07 total miles

8. Turn **left** onto Main St.

Main St is just past Steele St.

If you reach Elliott St you've gone a little too far.

Then 0.15 miles — 332.21 total miles

9. Whitehorse, Yukon Territory, YT, CA, 198 MAIN ST is on the **left.**

Your destination is just past 3rd Ave.

If you reach 1st Ave you've gone a little too far.

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YOUR TRIP TO:

Skagway

Whitehorse, Yukon, Canada → Skagway, AK

2 HR 35 MIN | 109 MI

$58.32

Trip time based on traffic conditions as of 11:15 AM on June 22, 2017. Current Traffic: Light

1. Start out going west on Main St toward Second Ave.	
Then 0.15 miles	**0.15 total miles**
2. Take the 3rd left onto 4th Ave. ***4th Ave is just past 3rd Ave.*** ***If you reach 5th Ave you've gone a little too far.***	
Then 0.48 miles	**0.63 total miles**
3. Enter next roundabout and take the 1st exit onto Robert Service Way.	
Then 2.47 miles	**3.10 total miles**
4. Turn left onto Alaska Hwy/YT-1/YT-2. ***If you reach Garden Rd you've gone a little too far.***	
Then 9.23 miles	**12.33 total miles**
5. Turn right onto Klondike Hwy/YT-2. Continue to follow YT-2 (Crossing into British Columbia). ***YT-2 is 0.6 miles past Salmon Trail.*** ***If you reach Empress Rd you've gone about 0.6 miles too far.***	
Then 48.25 miles	**60.58 total miles**
6. YT-2 becomes S Klondike Hwy (Crossing into Alaska, United States).	
Then 47.83 miles	**108.41 total miles**
7. S Klondike Hwy becomes AK-98.	
Then 0.82 miles	**109.23 total miles**
8. Skagway, AK, 757 STATE ST is on the left. ***Your destination is just past 10th Ave.*** ***If you reach 9th Ave you've gone a little too far.***	

Use of directions and maps is subject to our Terms of Use. We don't guarantee accuracy, route conditions or usability. You assume all risk of use.

YOUR TRIP TO:

Glennallen

mapquest

11 HR 9 MIN | 578 MI

Est. fuel cost: $55.30

Haines → Glennallen
$309.23

1. Start out going north on Beach Rd toward Front St S.

2. Beach Rd becomes Haines Hwy (Passing through "Canada" British Columbia, then crossing into Yukon).

   Then 86.07 miles — 86.07 total miles

3. Haines Hwy becomes YT-3/Hains Road Hwy.

   Then 62.34 miles — 148.42 total miles

4. Turn left onto YT-1/Alaska Hwy. Continue to follow Alaska Hwy (Crossing into Alaska, United States).

   Alaska Hwy is 0.1 miles past Bates St.

   If you are on YT-1 and reach Kluane St you've gone about 0.1 miles too far.

   Then 291.16 miles — 439.58 total miles

5. Turn left onto AK-1/Glenn Highway Tok Cutoff. Continue to follow AK-1.

   AK-1 is 0.1 miles past E 2nd St.

   If you reach W 2nd St you've gone about 0.1 miles too far.

   Then 122.46 miles — 562.03 total miles

6. Turn left onto AK-1/AK-4/Richardson Hwy.

   Then 13.93 miles — 575.96 total miles

7. Turn slight right onto Glenn Hwy/AK-1.

   Then 2.20 miles — 578.16 total miles

8. Glennallen, Valdez-Cordova, AK, US, 193 GLENN HWY is on the right.

   Your destination is 0.1 miles past Pinnea Rd.

   If you reach Sasha Dr you've gone a little too far.

Use of directions and maps is subject to our Terms of Use. We don't guarantee accuracy, route conditions or usability. You assume all risk of use.

YOUR TRIP TO:

Anchorage

3 HR 7 MIN | 181 MI

Glennallen → Anchorage

Est. fuel cost: $16.30

$96.84

Trip time based on traffic conditions as of 10:21 AM on June 29, 2017. Current Traffic: Light

1. **Start out going south on Glenn Hwy/AK-1 toward Sasha Dr. Continue to follow AK-1 S.**

   Then 179.32 miles — **179.32 total miles**

2. **Stay straight to go onto E 5th Ave.**

   Then 1.09 miles — **180.41 total miles**

3. **Turn left onto L St.**

   L St is just past K St.

   If you reach Coastal Pl you've gone a little too far.

   Then 0.07 miles — **180.48 total miles**

4. **Take the 1st left onto W 6th Ave.**

   If you reach W 7th Ave you've gone a little too far.

   Then 0.14 miles — **180.62 total miles**

5. **Anchorage, Municipality of Anchorage, AK, US, 900 W 6TH AVE is on the right.**

   Your destination is just past K St.

   If you reach I St you've gone a little too far.

Use of directions and maps is subject to our Terms of Use. We don't guarantee accuracy, route conditions or usability. You assume all risk of use.

U.S. DEPARTMENT OF THE INTERIOR
Foreign Travel Certification Form

Bureau:
Office of the Secretary (OS)

☐ Traveler is a retiree, contractor, or other non-DOI employee

Traveler's Name:	Traveler's Phone Number:	Traveler's E-mail Address:
Wackowski, Stephen Mccormick	9072715485	steve_wackowski@ios.doi.gov
Position Title:	**Grade:**	**Home Duty Station:**
Senior Advisor to Secretary for Alaska	GS15	Anchorage, Alaska

☑ Traveler is a political appointee

☐ Traveler is a political appointee confirmed by the senate

☑ Check here to enter travel costs

Costs During Travel Period (if required by bureau)

Salary: $1,179.00	**Name of Donor:**	**Name of 2nd Donor:**
Per Diem: $409.00	**Salary (Donor):**	**Salary (2nd Donor):**
Transportation: $266.00	**Per Diem (Donor):**	**Per Diem (2nd Donor):**
Other:	**Transportation (Donor):**	**Transportation (2nd Donor):**
Total: $1,854.00	**Other (Donor):**	**Other (2nd Donor):**
	Total (Donor): $0.00	**Total (2nd Donor):** $0.00

COUNTRY	Major Cities to be Visited	Dates of Travel
Country: Canada	**Major Cities to be Visited:** Whitehorse, Yukon Territory	**Start Date:** 7/5/2017 **End Date:** 7/6/2017

Purpose of Travel:
Other - please explain in comments

Purpose of Travel (Other) Comments:

Will drive through Canada to visit Klondike Gold Rush National Historic Park. Overall travel dates are 7/3/2017 - 7/8/2017, but the dates within Canada are 7/5/2017 - 7/6/2017. There will be no official duties performed in Canada - Steve Wackowski will transit through on his way to Skagway to visit the Klondike Gold Rush National Park.

Justification for Travel:

Klondike Gold Rush National Park located in Skagway, AK is the most trafficked park in Alaska. In his role as Senior Advisor to the Secretary for Alaska, Steve Wackowski will be briefed on all aspects of the park. Will travel via POV within Alaska to Chicken, Skagway, and Haines for various site visits. Will transit through Canada via POV to access the Alaska town of Skagway.

In Country Contact's Name:	In Country Contact's Phone Number:	In Country Contact's E-mail Address:
In Country Contact's Organization:		

** Use of non-Federal funds require additional clearances under 31 USC Section 1353. Please consult your bureau's ethics office. If ethics clearance is required, please attach ethics clearance. The attachments section is at the bottom of this form.*

Traveler Certifications

"I HEREBY CERTIFY that the travel proposed is essential and supported by the considerations listed below."

Travel is limited to the minimum necessary to accomplish the agency's program (41 CFR 301);
Yes

If required, traveler will issue a report within (10) days of return to be distributed to interested officials to share in the benefits;
Yes

Annual leave of more than one workday is described here or is attached;
No

Clearance by the US Mission/Embassy has been requested and travel will not occur if the US Mission/Embassy objects;
No

Explain why "No" was selected for "Clearance by the US Mission/Embassy has been requested and travel will not occur if the US Mission/Embassy objects":

Not sure how to request and obtain clearance by the US Mission/Embassy. Will do so if recommended or required.

No other Bureau employees to be traveling to this destination at this time;
No

Provide the names of other bureau officials to attend:

☑ Check this box to add additional bureau signatures

Additional Bureau Signatures

Title	Name	Signature
Acting Deputy Chief of Staff	Magallanes, Downey Palmer	Downey Magallanes
Chief of Staff, AS/PMB	Holley Amy L	Amy Holley

☐ *Show Buttons*

Monson, Lesia <lesia_monson@ios.doi.gov>

eCC - [INFO ONLY, NO ACTION] - Itinerary #1880435/Wackowski REQUEST GRANTED, ARRIVAL: 7/5/2017

1 message

CHELSENKE@state.gov <CHELSENKE@state.gov> Thu, Jun 29, 2017 at 8:21 AM
To: lesia_monson@ios.doi.gov

Request Summary

Itinerary #:1880435 **Date Requested:**6/29/2017

Request Summary

Travel Itinerary

Destination Country	Destination Cities	Start Date	End Date	Status
CANADA	TRANSIT ONLY– ALASKA BORDER-YUKON TERRITORY-ALASKA BORDER AND RETURN	7/5/2017	7/9/2017	APPROVED

Travelers

Name: Stephen M Wackowski
Contact Info: (b) (6) stephen_wackowski@ios.doi.gov
Country of Birth: (b) (6)
Emergency Contact: (b) (6)
Clearance: (b) (6)
Request Unescorted CAA Access: No
Additional Info:
Other Group Members:
5 July 2017-9 July 2017 will make several border crossings in Yukon Territory to transit to/from Anchorage, AK/Skagway, AK/Haines, AK - NO OFFICIAL BUSINESS WILL BE CONDUCTED IN CANADA

Agency: Department of Interior
Employment Type: Direct Hire
Passport Type: Personal
Passport #: (b) (6)
Passport Country: USA

Carrier Information

Carrier and #	Mode	Departure Point	Departure Date/Time	Arrival Point	Arrival Date/Time
POV	POV	Anchorage			

Request Details

CANADA

Clearance From	Agency/Section/Other	Arrival Date	Departure Date	Status
CANADA/OTTAWA	ECON - ECONOMIC SECTION	7/5/2017	7/9/2017	APPROVED

Other Posts & Sections to be Informed

Post	Section
OTTAWA	ECONOMIC SECTION

Destination CitiesTRANSIT ONLY– ALASKA BORDER-YUKON TERRITORY-ALASKA BORDER AND RETURN
VIP Visit? No
Purpose of VisitTRANSIT ONLY ALASKA BORDER-YUKON TERRITORY-ALASKA BORDER AND RETURN. ***WILL USE TOURIST PASSPORT AS TRIP IS LAST

Access to Building Required? No
POC at post *None*
Unescorted Access to PCC Required? No
Fiscal Data: *None*
Other Comments/Remarks: *None*
Hotel Reservations? No
Airport Assistance/Transportation? No
Accompanying Pouch? No
Appointment Request? No
Other Needed Assistance? No

MINUTE AND OFFICIAL PASSPORT HAS NOT YET BEEN ISSUED.

Hotel Accommodations

Hotel Name	Street Address	City	Rate	Local Telephone #	Confirmation #

Control Officer:
Post: OTTAWA
Email:
Phone:
Airport Assistance / Transportation:
Appointment Request:
Expediter:
Other Provided Assistance:
Comments:

List of recipients:

[ACTION]-REQUEST APPROVER:
sor@state.gov
rodriguesmc@state.gov
temenc2@state.gov
nellisjj@state.gov
lauzonks@state.gov
locklearl@state.gov
chelsenke@state.gov
zouroudisb@state.gov
[INFO]-REQUESTOR CC:
lesia_monson@ios.doi.gov

Monson, Lesia <lesia_monson@ios.doi.gov>

Re: Travel authorizations

1 message

Magallanes, Downey <downey_magallanes@ios.doi.gov> Tue, Jun 27, 2017 at 6:25 AM
To: "Monson, Lesia" <lesia_monson@ios.doi.gov>
Cc: "Wackowski, Stephen" <stephen_wackowski@ios.doi.gov>, Debbie Cousins <debbie_cousins@ios.doi.gov>

ok

On Thu, Jun 22, 2017 at 4:19 PM, Monson, Lesia <lesia_monson@ios.doi.gov> wrote:

Hi Downey,

For Concur purposes, I'm requesting email pre-approval specifically for the 2nd trip Steve is requesting below, copied again here:

2) Travel within Alaska to Chicken, Skagway, and Haines (4th of July week)

-Attend 4th of July BBQ with 40 mile miners association (Mines on BLM lands, Cong Young and other delegation staff are attending)
-Visit Klondike Gold Rush National Park (Most traffic'd Park in Alaska)
-Site visit of Palmer Mine in Haines (mine prospect on BLM land)
Note: I am going to drive on this trip to save on travel funds, this will require me to drive through a small portion of Canada (not sure if it technically makes it international travel)

I'll work with Debbie and the passport office to finalize Concur TA.

Thank you,
Lesia

Lesia Monson
Department of the Interior
Office of the Secretary
1689 C Street, Suite 100
Anchorage, AK 99501
907-271-5485

On Wed, Jun 21, 2017 at 1:19 PM, Wackowski, Stephen <stephen_wackowski@ios.doi.gov> wrote:

---------- Forwarded message ----------
From: **Wackowski, Stephen** <stephen_wackowski@ios.doi.gov>
Date: Wed, Jun 21, 2017 at 4:18 PM
Subject: Travel authorizations
To: Downey Magallanes <downey_magallanes@ios.doi.gov>

Downey-

Requesting two travel authorizations:

1) Travel to DC next week--4 days

-Meet with various staff to discuss Alaska DoI issues
--Solicitors office
--WH Liason to discuss staffing issues and FTEs in the Alaska office
--DoI office of emergency response to work on Alaska plan
--ASLM and parks senior officials
-Meet with Congressional Delegation members and ENR staff
-Meet with State Department Arctic Council staff

2) Travel within Alaska to Chicken, Skagway, and Haines (4th of July week)

-Attend 4th of July BBQ with 40 mile miners association (Mines on BLM lands, Cong Young and other delegation staff are attending)
-Visit Klondike Gold Rush National Park (Most traffic'd Park in Alaska)
-Site visit of Palmer Mine in Haines (mine prospect on BLM land)
Note: I am going to drive on this trip to save on travel funds, this will require me to drive through a small portion of Canada (not sure if it technically makes it International travel)

Let me know if you need more detail.

Thanks,

Steve

–
Senior Adviser for Alaskan Affairs
Department of the Interior
1689 C Street, Suite 100
Anchorage, AK 99501
907-271-5485

–
Senior Adviser for Alaskan Affairs
Department of the Interior
1689 C Street, Suite 100
Anchorage, AK 99501
907-271-5485

–
Downey Magallanes
Acting Deputy Chief of Staff
Senior Advisor and Counselor
downey_magallanes@ios.doi.gov
202-501-0654 (desk)
202-706-9199 (cell)

Document Header Information

Document Type:	Authorization	Document Name	TANUM0000RZ0N
Travel Authorization Number:	TANUM0000RZ0N	Trip Name	Trip to various locations in Alaska and Canada
TA Date:	06/22/17	Currency	USD
Organization	DOIDOSSIO	Current Status	CREATED
Purpose:	Mission (Operational)	Document Detail	Travel within Alaska to Chicken, Skagway, Haines, and Glennallen (4th of July week) -Attend 4th of July BBQ with 40 mile miners association (Mines on BLM lands, Cong Young and other delegation staff are attending) -Visit Klondike Gold Rush National Park (Most traffic'd Park in Alaska) -Site visit of Palmer Mine in Haines (mine prospect on BLM land) - Tour Wrangell St. Elias National Park Note: I am going to drive on this trip to save on travel funds, this will require me to drive through a small portion of Canada. No official business will occur within Canada. Clearance granted to use personal passport - see attached. Transport via ferry will be necessary to travel between Skagway and Haines. Costs incurred include POV mileage, Alaska ferry ticket, M&IE, lodging. POV miles exceed 350 miles on some days of travel - see attached cost comparison worksheet
Type Code	Trip By Trip		

Traveler Profile

Name	WACKOWSKI, STEPHEN M	ID	1001206486
TID	40213463	Organization	DOIDOSSIO
Title		Duty Station	ANCHORAGE AK
Security Cl		Card	CARD HOLDER
Office Address	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL	LESIA_MONSON@IOS.DOI.GOV
Office Phone	9072715485	Cell Phone	
Home Address		Home Phone	9072715485
Alternate Address		Alternate Phone	

Document Information

Trip Number: Selected Trip
1

Purpose: Travel within Alaska to Chicken, Skagway, Haines, and Glennallen (4th of July week) -Attend 4th of July BBQ with 40 mile miners association (Mines on BLM lands, Cong Young and other delegation staff are attending) -Visit Klondike Gold Rush National Park (Most traffic'd Park in Alaska) -Site visit of Palmer Mine in Haines (mine prospect on BLM land) - Tour Wrangell St. Elias National Park Note: I am going to drive on this trip to save on travel funds, this will require me to drive through a small portion of Canada. No official business will occur within Canada. Clearance granted to use personal passport - see attached. Transport via ferry will be necessary to travel between Skagway and Haines. Costs incurred include POV mileage, Alaska ferry ticket, M&IE, lodging. POV miles exceed 350 miles on some days of travel - see attached cost comparison worksheet.

Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
07/03/17	07/05/17	TOK, AK	Mission (Operational)	99.00 / 97.00 *
07/05/17	07/06/17	YUKON, CAN	Mission (Operational)	215.00 / 97.00 *
07/06/17	07/07/17	SKAGWAY, AK	Mission (Operational)	243.00 / 96.00 *
07/07/17	07/08/17	HAINES, AK	Mission (Operational)	107.00 / 101.00 *
07/08/17	07/09/17	GLENNALLEN, AK	Mission (Operational)	169.00 / 84.00 *

Document Totals

Total Expenses	2,561.15
Reimbursable Expenses	1,522.40
Non-Reimbursable Expenses	1,038.75
Advance Authorized	.00
Advance Requested	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Lodging-PerDiem	932.00 *	.00
M&IE-PerDiem	610.75 *	.00

Mileage	911.65	.00
Transportation	92.00	.00
Transxn Fees	14.75	.00
Total Expenses	2,561.15	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 1,018.40 — Total Per Diem Expenses: 1,542.75

Date	Description	Category	Cost	Pay Method	Per Diem
06/22/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
07/03/2017	Lodging	Lodging-PerDiem	99.00	GOVCC-C	•
07/03/2017	M&IE	M&IE-PerDiem	72.75	REIMBURSABLE	•
07/03/2017	POV-GOV Not Available	Mileage	211.86	REIMBURSABLE	
07/04/2017	Lodging	Lodging-PerDiem	99.00	GOVCC-C	•
07/04/2017	M&IE	M&IE-PerDiem	97.00	REIMBURSABLE	•
07/05/2017	Lodging	Lodging-PerDiem	215.00	GOVCC-C	•
07/05/2017	M&IE	M&IE-PerDiem	97.00	REIMBURSABLE	•
07/05/2017	POV-GOV Not Available	Mileage	235.40	REIMBURSABLE	
07/06/2017	Lodging	Lodging-PerDiem	243.00	GOVCC-C	•
07/06/2017	M&IE	M&IE-PerDiem	96.00	REIMBURSABLE	•
07/06/2017	POV-GOV Not Available	Mileage	58.32	REIMBURSABLE	
07/07/2017	Lodging	Lodging-PerDiem	107.00	GOVCC-C	•
07/07/2017	M&IE	M&IE-PerDiem	101.00	REIMBURSABLE	•
07/07/2017	Ferry	Transportation	92.00	GOVCC-C	
07/08/2017	Lodging	Lodging-PerDiem	169.00	GOVCC-C	•
07/08/2017	M&IE	M&IE-PerDiem	84.00	REIMBURSABLE	•
07/08/2017	POV-GOV Not Available	Mileage	309.23	REIMBURSABLE	
07/09/2017	M&IE	M&IE-PerDiem	63.00	REIMBURSABLE	•
07/09/2017	POV-GOV Not Available	Mileage	96.84	REIMBURSABLE	

Per Diem Allowances

Trip#: 1 — Total Per Diem Allowances: 1,542.75

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
07/03/2017	99.00/ 97.00	99.00	99.00	72.75	72.75	
07/04/2017	99.00/ 97.00	99.00	99.00	97.00	97.00	
07/05/2017	215.00/ 97.00	215.00	215.00	97.00	97.00	
07/06/2017	243.00/ 96.00	243.00	243.00	96.00	96.00	
07/07/2017	107.00/101.00	107.00	107.00	101.00	101.00	
07/08/2017	169.00/ 84.00	169.00	169.00	84.00	84.00	
07/09/2017	169.00/ 84.00	0.00	0.00	63.00	63.00	

Other Authorizations

Trip#: 1

Other Authorization	Remarks
OTHER PRIVATELY-OWNED VEHICLE	

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP 1030I///17XD4523WS/DWSN00000 000000///	2,561.15
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 932.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 610.75	
Expense Category: Mileage	Fiscal Year: 2017	Amount: 911.65	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 92.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total	2,561.15

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP 10301///17XD4523WS/DWSN00000 000000////	GOVCC-C	1,038 75
DOI	OS-AK	DS10300000/DP 10301///17XD4523WS/DWSN00000 000000////	REIMBURSABLE	1,522 40

Totals by Label

DOI	OS-AK Total	DS10300000/DP 10301///17XD4523WS/DWSN00000 000000////		2,561 15

Totals by Payment Method

GOVCC-C Total	1,038 75
REIMBURSABLE Total	1,522 40

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
07/03/17	IPOC	$211 86
07/05/17	IPOC	$235.40
07/06/17	IPOC	$58 32
07/08/17	IPOC	$309 23
07/09/17	IPOC	$96.84

Audits

Audit Name	Result	Reason

Document History 06/29/2017 Authorization: TANUM0000RZ0N

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/22/2017	11 53AMEST	MONSON, LESIA DIANNE Net Adjustment 0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: Lesia Monson
Traveler/Preparer Signature: LesiaMonson
Date: 6/29/17
Approver Name: Douglas Magallanes Acting DCOS
Approver Signature: DMagallanes
Date: 7/5/17

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000SMNE
Travel Authorization Number:	TANUM0000SMNE	Trip Name:	Trip from Anchorage to Barter Island
TA Date:	07/24/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION SIGNED
Purpose:	Mission (Operational)	Document Detail:	I have been invited to accompany Voices of the Inupiat on a community engagement trip -Oil and Gas development issues in ANWR will be discussed with the mayor, tribal, and village corporation leadership -The Secretarial order for seismic in ANWR 1002 will be discussed -Specific concerns with FWS & Arctic Refuge will be discussed This will also give me an opportunity to do some critical advance work for Kate MacGregor's pending trip and visit to Kaktovik with BLM, FWS, and BOEM leadership Costs are reduced for this trip since I will purchase a seat on an aircraft that is already chartered to go up to Kaktovik. Otherwise, the trip would require at least one overnight in either Kaktovik or Barrow, or both because of the limited commercial flights available. Costs incurred include the seat fare on the charter aircraft, M&IE, POV mileage. No lodging will be required for this day trip.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	,	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: I have been invited to accompany Voices of the Inupiat on a community engagement trip -Oil and Gas development issues in ANWR will be discussed with the mayor, tribal, and village corporation leadership -The Secretarial order for seismic in ANWR 1002 will be discussed -Specific concerns with FWS & Arctic Refuge will be discussed This will also give me an opportunity to do some critical advance work for Kate MacGregor's pending trip and visit to Kaktovik with BLM, FWS, and BOEM leadership Costs are reduced for this trip since I will purchase a seat on an aircraft that is already chartered to go up to Kaktovik. Otherwise, the trip would require at least one overnight in either Kaktovik or Barrow, or both because of the limited commercial flights available. Costs incurred include the seat fare on the charter aircraft, M&IE, POV mileage. No lodging will be required for this day trip.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
07/25/17	07/25/17	BARTER ISLAND LRRS, AK	Mission (Operational)	120.00 / 88.00

Document Totals

Total Expenses:	1,045.38
Reimbursable Expenses:	75.63
Non-Reimbursable Expenses:	969.75
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	955.00	.00
M&IE-PerDiem	66.00	.00
Mileage	9.63	.00
Transxn Fees	14.75	.00
Total Expenses:	1,045.38	.00

Trip 1 Details

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	979.38	Total Per Diem Expenses:	66.00
Date	Description	Category	Cost	Pay Method	Per Diem
07/24/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
07/25/2017	Airline Flight	Com. Carrier	955.00	GOVCC-C	
07/25/2017	M&IE	M&IE-PerDiem	66.00	REIMBURSABLE	*
07/25/2017	POV-GOV Not Available	Mileage	9.63	REIMBURSABLE	

Per Diem Allowances

Trip#: 1	Total Per Diem Allowances:	66.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
07/25/2017	120.00/ 88.00	0.00	0.00	66.00	66.00				

Other Authorizations

Trip#: 1

Other Authorization	Remarks
OTHER PRIVATELY-OWNED VEHICLE	

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	1,045.38
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 955.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 66.00	
Expense Category: Mileage	Fiscal Year: 2017	Amount: 9.63	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,045.38

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	969.75
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	75.63

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////		1,045.38

Totals by Payment Method

	GOVCC-C Total	969.75
	REIMBURSABLE Total	75.63

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
07/25/17	AIR	$955.00
07/25/17	1POC	$9.63

Audits

Audit Name	Result	Reason

Document History 10/12/2017 Authorization: TANUM0000SMNE

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	07/24/2017	11:32AMEST	STEPHEN WACKOWSKI	
			Net Adjustment:0.00	
RESERVATIONS UPDATED	07/25/2017	10:41AMEST	STEPHEN WACKOWSKI	
			Net Adjustment:0.00	
AUTHORIZATION SIGNED	08/02/2017	2:57PMEST	MONSON, LESIA DIANNE	
			Net Adjustment:1,045.38	
ADJUSTED	08/02/2017	2:57PMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:

Traveler/Preparer Signature: _____

Date: _____

Approver Name:

Approver Signature: _____

Date:

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000SMNE
Travel Authorization Number:	TANUM0000SMNE	Trip Name:	Trip from Anchorage to Barter Island
TA Date:	07/24/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION SIGNED
Purpose:	Mission (Operational)	Document Detail:	I have been invited to accompany Voices of the Inupiat on a community engagement trip -Oil and Gas development issues in ANWR will be discussed with the mayor, tribal, and village corporation leadership -The Secretarial order for seismic in ANWR 1002 will be discussed -Specific concerns with FWS & Arctic Refuge will be discussed This will also give me an opportunity to do some critical advance work for Kate MacGregor's pending trip and visit to Kaktovik with BLM, FWS, and BOEM leadership Costs are reduced for this trip since I will purchase a seat on an aircraft that is already chartered to go up to Kaktovik. Otherwise, the trip would require at least one overnight in either Kaktovik or Barrow, or both because of the limited commercial flights available. Costs incurred include the seat fare on the charter aircraft, M&IE, POV mileage. No lodging will be required for this day trip.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	,	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: I have been invited to accompany Voices of the Inupiat on a community engagement trip -Oil and Gas development issues in ANWR will be discussed with the mayor, tribal, and village corporation leadership -The Secretarial order for seismic in ANWR 1002 will be discussed -Specific concerns with FWS & Arctic Refuge will be discussed This will also give me an opportunity to do some critical advance work for Kate MacGregor's pending trip and visit to Kaktovik with BLM, FWS, and BOEM leadership Costs are reduced for this trip since I will purchase a seat on an aircraft that is already chartered to go up to Kaktovik. Otherwise, the trip would require at least one overnight in either Kaktovik or Barrow, or both because of the limited commercial flights available. Costs incurred include the seat fare on the charter aircraft, M&IE, POV mileage. No lodging will be required for this day trip.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
07/25/17	07/25/17	BARTER ISLAND LRRS, AK	Mission (Operational)	120.00 / 88.00

Document Totals

Total Expenses:	1,045.38
Reimbursable Expenses:	75.63
Non-Reimbursable Expenses:	969.75
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	955.00	.00
M&IE-PerDiem	66.00	.00
Mileage	9.63	.00
Transxn Fees	14.75	.00
Total Expenses:	1,045.38	.00

Trip 1 Details

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	979.38	Total Per Diem Expenses:	66.00
Date	Description	Category	Cost	Pay Method	Per Diem
07/24/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
07/25/2017	Airline Flight	Com. Carrier	955.00	GOVCC-C	
07/25/2017	M&IE	M&IE-PerDiem	66.00	REIMBURSABLE	*
07/25/2017	POV-GOV Not Available	Mileage	9.63	REIMBURSABLE	

Per Diem Allowances

Trip#: 1	Total Per Diem Allowances:	66.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
07/25/2017	120.00/ 88.00	0.00	0.00	66.00	66.00				

Other Authorizations

Trip#: 1

Other Authorization	Remarks
OTHER PRIVATELY-OWNED VEHICLE	

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	1,045.38
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 955.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 66.00	
Expense Category: Mileage	Fiscal Year: 2017	Amount: 9.63	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,045.38

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	969.75
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	75.63

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////		1,045.38

Totals by Payment Method

	GOVCC-C Total	969.75
	REIMBURSABLE Total	75.63

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
07/25/17	AIR	$955.00
07/25/17	1POC	$9.63

Audits

Audit Name	Result	Reason

Document History 10/12/2017 Authorization: TANUM0000SMNE

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	07/24/2017	11:32AMEST	STEPHEN WACKOWSKI	
			Net Adjustment:0.00	
RESERVATIONS UPDATED	07/25/2017	10:41AMEST	STEPHEN WACKOWSKI	
			Net Adjustment:0.00	
AUTHORIZATION SIGNED	08/02/2017	2:57PMEST	MONSON, LESIA DIANNE	
			Net Adjustment:1,045.38	
ADJUSTED	08/02/2017	2:57PMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	
ADJUSTED	08/08/2017	2:01PMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:

Traveler/Preparer Signature: _____

Date:

Approver Name: _____

Approver Signature:

Date: _____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000SMNE
Travel Authorization Number:	TANUM0000SMNE	Trip Name:	Trip from Anchorage to Barter Island
TA Date:	07/24/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION APPROV
Purpose:	Mission (Operational)	Document Detail:	I have been invited to accompany Voices of the Inupiat on a community engagement trip -Oil and Gas development issues in ANWR will be discussed with the mayor, tribal, and village corporation leadership -The Secretarial order for seismic in ANWR 1002 will be discussed -Specific concerns with FWS & Arctic Refuge will be discussed This will also give me an opportunity to do some critical advance work for Kate MacGregor's pending trip and visit to Kaktovik with BLM, FWS, and BOEM leadership Costs are reduced for this trip since I will purchase a seat on an aircraft that is already chartered to go up to Kaktovik. Otherwise, the trip would require at least one overnight in either Kaktovik or Barrow, or both because of the limited commercial flights available. Costs incurred include the seat fare on the charter aircraft, M&IE, POV mileage. No lodging will be required for this day trip.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	,	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: I have been invited to accompany Voices of the Inupiat on a community engagement trip -Oil and Gas development issues in ANWR will be discussed with the mayor, tribal, and village corporation leadership -The Secretarial order for seismic in ANWR 1002 will be discussed -Specific concerns with FWS & Arctic Refuge will be discussed This will also give me an opportunity to do some critical advance work for Kate MacGregor's pending trip and visit to Kaktovik with BLM, FWS, and BOEM leadership Costs are reduced for this trip since I will purchase a seat on an aircraft that is already chartered to go up to Kaktovik. Otherwise, the trip would require at least one overnight in either Kaktovik or Barrow, or both because of the limited commercial flights available. Costs incurred include the seat fare on the charter aircraft, M&IE, POV mileage. No lodging will be required for this day trip.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
07/25/17	07/25/17	BARTER ISLAND LRRS, AK	Mission (Operational)	120.00 / 88.00

Document Totals

Total Expenses:	1,045.38
Reimbursable Expenses:	75.63
Non-Reimbursable Expenses:	969.75
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	955.00	.00
M&IE-PerDiem	66.00	.00
Mileage	9.63	.00
Transxn Fees	14.75	.00
Total Expenses:	1,045.38	.00

Trip 1 Details

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	979.38	Total Per Diem Expenses:	66.00
Date	Description	Category	Cost	Pay Method	Per Diem
07/24/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
07/25/2017	Airline Flight	Com. Carrier	955.00	GOVCC-C	
07/25/2017	M&IE	M&IE-PerDiem	66.00	REIMBURSABLE	*
07/25/2017	POV-GOV Not Available	Mileage	9.63	REIMBURSABLE	

Per Diem Allowances

Trip#: 1	Total Per Diem Allowances:	66.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
07/25/2017	120.00/ 88.00	0.00	0.00	66.00	66.00				

Other Authorizations

Trip#: 1

Other Authorization	Remarks
OTHER PRIVATELY-OWNED VEHICLE	

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	1,045.38
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 955.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 66.00	
Expense Category: Mileage	Fiscal Year: 2017	Amount: 9.63	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,045.38

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	969.75
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	75.63

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////		1,045.38

Totals by Payment Method

	GOVCC-C Total	969.75
	REIMBURSABLE Total	75.63

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
07/25/17	AIR	$955.00
07/25/17	1POC	$9.63

Audits

Audit Name	Result	Reason

Document History 10/12/2017 Authorization: TANUM0000SMNE

Copyright 1989-2009 Concur Government Edition: Concur Inc. WACKOWSKI, STEPHEN M. 40213463

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	07/24/2017	11:32AMEST	STEPHEN WACKOWSKI	
			Net Adjustment:0.00	
RESERVATIONS UPDATED	07/25/2017	10:41AMEST	STEPHEN WACKOWSKI	
			Net Adjustment:0.00	
AUTHORIZATION SIGNED	08/02/2017	2:57PMEST	MONSON, LESIA DIANNE	
			Net Adjustment:1,045.38	
ADJUSTED	08/02/2017	2:57PMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	
ADJUSTED	08/08/2017	2:01PMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	
ADJUSTED	08/08/2017	2:54PMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	
AUTHORIZATION APPROV	08/08/2017	2:55PMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature: _____

Date: _____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000SMNE
Travel Authorization Number:	TANUM0000SMNE	Trip Name:	Trip from Anchorage to Barter Island
TA Date:	07/24/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION SIGNED
Purpose:	Mission (Operational)	Document Detail:	I have been invited to accompany Voices of the Inupiat on a community engagement trip -Oil and Gas development issues in ANWR will be discussed with the mayor, tribal, and village corporation leadership -The Secretarial order for seismic in ANWR 1002 will be discussed -Specific concerns with FWS & Arctic Refuge will be discussed This will also give me an opportunity to do some critical advance work for Kate MacGregor's pending trip and visit to Kaktovik with BLM, FWS, and BOEM leadership Costs are reduced for this trip since I will purchase a seat on an aircraft that is already chartered to go up to Kaktovik. Otherwise, the trip would require at least one overnight in either Kaktovik or Barrow, or both because of the limited commercial flights available. Costs incurred include the seat fare on the charter aircraft, M&IE, POV mileage. No lodging will be required for this day trip.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	,	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: I have been invited to accompany Voices of the Inupiat on a community engagement trip -Oil and Gas development issues in ANWR will be discussed with the mayor, tribal, and village corporation leadership -The Secretarial order for seismic in ANWR 1002 will be discussed -Specific concerns with FWS & Arctic Refuge will be discussed This will also give me an opportunity to do some critical advance work for Kate MacGregor's pending trip and visit to Kaktovik with BLM, FWS, and BOEM leadership Costs are reduced for this trip since I will purchase a seat on an aircraft that is already chartered to go up to Kaktovik. Otherwise, the trip would require at least one overnight in either Kaktovik or Barrow, or both because of the limited commercial flights available. Costs incurred include the seat fare on the charter aircraft, M&IE, POV mileage. No lodging will be required for this day trip.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
07/25/17	07/25/17	BARTER ISLAND LRRS, AK	Mission (Operational)	120.00 / 88.00

Document Totals

Total Expenses:	1,045.38
Reimbursable Expenses:	75.63
Non-Reimbursable Expenses:	969.75
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	955.00	.00
M&IE-PerDiem	66.00	.00
Mileage	9.63	.00
Transxn Fees	14.75	.00
Total Expenses:	1,045.38	.00

Trip 1 Details

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	979.38	Total Per Diem Expenses:	66.00
Date	Description	Category	Cost	Pay Method	Per Diem
07/24/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
07/25/2017	Airline Flight	Com. Carrier	955.00	GOVCC-C	
07/25/2017	M&IE	M&IE-PerDiem	66.00	REIMBURSABLE	*
07/25/2017	POV-GOV Not Available	Mileage	9.63	REIMBURSABLE	

Per Diem Allowances

Trip#: 1	Total Per Diem Allowances:	66.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
07/25/2017	120.00/ 88.00	0.00	0.00	66.00	66.00				

Other Authorizations

Trip#: 1

Other Authorization	Remarks
OTHER PRIVATELY-OWNED VEHICLE	

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	1,045.38
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 955.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 66.00	
Expense Category: Mileage	Fiscal Year: 2017	Amount: 9.63	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,045.38

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	969.75
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	75.63

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////		1,045.38

Totals by Payment Method

	GOVCC-C Total	969.75
	REIMBURSABLE Total	75.63

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
07/25/17	AIR	$955.00
07/25/17	1POC	$9.63

Audits

Audit Name	Result	Reason

Document History 10/12/2017 Authorization: TANUM0000SMNE

Copyright 1989-2009 Concur Government Edition: Concur Inc. WACKOWSKI, STEPHEN M. 40213463

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	07/24/2017	11:32AMEST	STEPHEN WACKOWSKI	
			Net Adjustment:0.00	
RESERVATIONS UPDATED	07/25/2017	10:41AMEST	STEPHEN WACKOWSKI	
			Net Adjustment:0.00	
AUTHORIZATION SIGNED	08/02/2017	2:57PMEST	MONSON, LESIA DIANNE	
			Net Adjustment:1,045.38	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature: _____

Date: _____

Document Header Information

Document Type:	Voucher	Document Name:	TV0000KWDN
Travel Authorization Number:	TANUM0000SMNE	Trip Name:	Trip from Anchorage to Barter Island
TA Date:	08/08/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	PAID
Purpose:	Mission (Operational)	Document Detail:	I accompanied Voices of the Inupiat on a community engagement trip -Oil and Gas development issues in ANWR discussed with the mayor, tribal, and village corporation leadership -The Secretarial order for seismic in ANWR 1002 discussed -Specific concerns with FWS & Arctic Refuge discussed Opportunity to do some critical advance work for Kate MacGregor's trip and visit to Kaktovik with BLM, FWS, and BOEM leadership Costs are reduced for this trip since I purchased a seat on an aircraft that is already chartered to go up to Kaktovik. Otherwise, the trip would require at least one overnight in either Kaktovik or Barrow because of the limited commercial flights available. Costs incurred include the seat fare on the charter aircraft, M&IE, POV mileage. No lodging required for this day trip.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	,	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: I accompanied Voices of the Inupiat on a community engagement trip -Oil and Gas development issues in ANWR discussed with the mayor, tribal, and village corporation leadership -The Secretarial order for seismic in ANWR 1002 discussed -Specific concerns with FWS & Arctic Refuge discussed Opportunity to do some critical advance work for Kate MacGregor's trip and visit to Kaktovik with BLM, FWS, and BOEM leadership Costs are reduced for this trip since I purchased a seat on an aircraft that is already chartered to go up to Kaktovik. Otherwise, the trip would require at least one overnight in either Kaktovik or Barrow because of the limited commercial flights available. Costs incurred include the seat fare on the charter aircraft, M&IE, POV mileage. No lodging required for this day trip.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
07/25/17	07/25/17	BARTER ISLAND LRRS, AK	Mission (Operational)	120.00 / 88.00

Document Totals

Total Expenses:	1,045.38
Reimbursable Expenses:	75.63
Non-Reimbursable Expenses:	969.75
Advance Applied:	.00
Net to Traveler:	75.63
Net to Government:	969.75
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	955.00	.00
M&IE-PerDiem	66.00	.00
Mileage	9.63	.00
Transxn Fees	14.75	.00
Total Expenses:	1,045.38	.00

Trip 1 Details

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	979.38	Total Per Diem Expenses:	66.00
Date	Description	Category	Cost	Pay Method	Per Diem
07/25/2017	Airline Flight	Com. Carrier	955.00	GOVCC-C	
07/25/2017	M&IE	M&IE-PerDiem	66.00	REIMBURSABLE	*
07/25/2017	POV-GOV Not Available	Mileage	9.63	REIMBURSABLE	
08/08/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1	Total Per Diem Allowances:	66.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
07/25/2017	120.00/ 88.00	0.00	0.00	66.00	66.00				

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	1,045.38
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 955.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 66.00	
Expense Category: Mileage	Fiscal Year: 2017	Amount: 9.63	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,045.38

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	969.75
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	75.63

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////		1,045.38

Totals by Payment Method

	GOVCC-C Total	969.75
	REIMBURSABLE Total	75.63

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
07/25/17	AIR Airline Flight	$955.00

Audits

Audit Name	Result	Reason

Document History 10/12/2017 Voucher: TV0000KWDN

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/08/2017	2:58PMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	

VOUCHER SIGNED	08/28/2017	2:01PMEST	WACKOWSKI, STEPHEN M
			Net Adjustment:1,045.38
ADJUSTED	08/28/2017	2:04PMEST	MONSON, LESIA DIANNE
			Net Adjustment:0.00
AUTHORIZED	08/28/2017	2:05PMEST	MONSON, LESIA DIANNE
			Net Adjustment:0.00
TV AUDIT REVIEWED	08/29/2017	9:20AMEST	TAY, TIFFANY M
			Net Adjustment:0.00
TV AUDIT APPROVED	08/29/2017	11:04AMEST	HENDERSON, DOREEN D
			Net Adjustment:0.00
PENDING	08/29/2017	11:04AMEST	SYSUTILITY
			Net Adjustment:0.00
SAP INVOICE POSTED	08/29/2017	11:04AMEST	EAI, EAI
			Net Adjustment:0.00
PAID	08/30/2017	4:13AMEST	EAI, EAI
			Net Adjustment:0.00

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:

Traveler/Preparer Signature: _____

Date:

Approver Name: _____

Approver Signature:

Date: _____

Document Header Information

Document Type:	Voucher	Document Name:	TV0000KWDN
Travel Authorization Number:	TANUM0000SMNE	Trip Name:	Trip from Anchorage to Barter Island
TA Date:	08/08/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	VOUCHER SIGNED
Purpose:	Mission (Operational)	Document Detail:	I accompanied Voices of the Inupiat on a community engagement trip -Oil and Gas development issues in ANWR discussed with the mayor, tribal, and village corporation leadership -The Secretarial order for seismic in ANWR 1002 discussed -Specific concerns with FWS & Arctic Refuge discussed Opportunity to do some critical advance work for Kate MacGregor's trip and visit to Kaktovik with BLM, FWS, and BOEM leadership Costs are reduced for this trip since I purchased a seat on an aircraft that is already chartered to go up to Kaktovik. Otherwise, the trip would require at least one overnight in either Kaktovik or Barrow because of the limited commercial flights available. Costs incurred include the seat fare on the charter aircraft, M&IE, POV mileage. No lodging required for this day trip.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	,	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: I accompanied Voices of the Inupiat on a community engagement trip -Oil and Gas development issues in ANWR discussed with the mayor, tribal, and village corporation leadership -The Secretarial order for seismic in ANWR 1002 discussed -Specific concerns with FWS & Arctic Refuge discussed Opportunity to do some critical advance work for Kate MacGregor's trip and visit to Kaktovik with BLM, FWS, and BOEM leadership Costs are reduced for this trip since I purchased a seat on an aircraft that is already chartered to go up to Kaktovik. Otherwise, the trip would require at least one overnight in either Kaktovik or Barrow because of the limited commercial flights available. Costs incurred include the seat fare on the charter aircraft, M&IE, POV mileage. No lodging required for this day trip.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
07/25/17	07/25/17	BARTER ISLAND LRRS, AK	Mission (Operational)	120.00 / 88.00

Document Totals

Total Expenses:	1,045.38
Reimbursable Expenses:	75.63
Non-Reimbursable Expenses:	969.75
Advance Applied:	.00
Net to Traveler:	75.63
Net to Government:	969.75
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	955.00	.00
M&IE-PerDiem	66.00	.00
Mileage	9.63	.00
Transxn Fees	14.75	.00
Total Expenses:	1,045.38	.00

Trip 1 Details

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	979.38	Total Per Diem Expenses:	66.00
Date	Description	Category	Cost	Pay Method	Per Diem
07/25/2017	Airline Flight	Com. Carrier	955.00	GOVCC-C	
07/25/2017	M&IE	M&IE-PerDiem	66.00	REIMBURSABLE	*
07/25/2017	POV-GOV Not Available	Mileage	9.63	REIMBURSABLE	
08/08/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1	Total Per Diem Allowances:	66.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
07/25/2017	120.00/ 88.00	0.00	0.00	66.00	66.00				

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	1,045.38
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 955.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 66.00	
Expense Category: Mileage	Fiscal Year: 2017	Amount: 9.63	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,045.38

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	969.75
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	75.63

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////		1,045.38

Totals by Payment Method

	GOVCC-C Total	969.75
	REIMBURSABLE Total	75.63

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
07/25/17	AIR Airline Flight	$955.00

Audits

Audit Name	Result	Reason

Document History 10/12/2017 Voucher: TV0000KWDN

Copyright 1989-2009 Concur Government Edition: Concur Inc. WACKOWSKI, STEPHEN M. 40213463

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/08/2017	2:58PMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	

VOUCHER SIGNED	08/28/2017	2:01PMEST	WACKOWSKI, STEPHEN M

Net Adjustment:1,045.38

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature:

Date: _____

Monson, Lesia <lesia_monson@ios.doi.gov>

Re: travel authorization request #1

1 message

Magallanes, Downey <downey_magallanes@ios.doi.gov> Mon, Jul 24, 2017 at 1:50 PM
To: "Wackowski, Stephen" <stephen_wackowski@ios.doi.gov>
Cc: Lesia Monson <lesia_monson@ios.doi.gov>

approved

On Mon, Jul 24, 2017 at 2:29 PM, Wackowski, Stephen <stephen_wackowski@ios.doi.gov> wrote:
Downey-

My apologies, in the future I'll include exact estimates. Here you go:

Airfare: $955 (although that may fluctuate +-$50 depending on passenger load)
Per diem: $42 (partial rate--no overnight)
Est. Total: $997

-Steve

On Mon, Jul 24, 2017 at 8:06 AM, Magallanes, Downey <downey_magallanes@ios.doi.gov> wrote:
Thanks, usually people send a more exact estimate. Thanks.

On Fri, Jul 21, 2017 at 10:22 PM, Stephen Wackowski <stephen_wackowski@ios.doi.gov> wrote:
Less than $1000. For a comparison it would cost about $2000 and I would have to overnight in Barrow using commercial air service.

Just as an FYI, IOS Alaska has a separate budget than IOS DC office. We are funded through the Alaska working capital budget which is contributed to from all the AK agencies. There is room in my budget for this trip.

Sent from my iPhone

On Jul 21, 2017, at 5:23 PM, Downey Magallanes <downey_magallanes@ios.doi.gov> wrote:

Can you please provide an estimate.

Thanks.

On Jul 20, 2017, at 8:05 PM, Wackowski, Stephen <stephen_wackowski@ios.doi.gov> wrote:

Downey-

I have two travel authorization requests for you, I am told I have to send the authorizations separate so apologies in advance.

Travel to/from Kaktovik, AK, 25 July (day trip--no hotel needed)

I have been invited to accompany Voices of the Inupiat on a community engagement trip

-Oil and Gas development issues in ANWR will be discussed with the mayor, tribal, and village corporation leadership

-The Secretarial order for seismic in ANWR 1002 will be discussed

-Specific concerns with FWS& Arctic Refuge will be discussed

This will also give me an opportunity to do some critical advance work for Kate MacGregor's pending trip and visit to Kaktovik with BLM, FWS, and BOEM leadership

Costs for airfare are drastically reduced for this flight since the government would be purchasing a seat on an aircraft that is already chartered to go up to Kaktovik.

Thanks,

Steve

--
Senior Adviser for Alaskan Affairs
Department of the Interior
1689 C Street, Suite 100
Anchorage, AK 99501
907-271-5485

--
Downey Magallanes
Acting Deputy Chief of Staff
Senior Advisor and Counselor
downey_magallanes@ios.doi.gov
202-501-0654 (desk)
202-706-9199 (cell)

--
Senior Adviser for Alaskan Affairs
Department of the Interior
1689 C Street, Suite 100
Anchorage, AK 99501
907-271-5485

--
Downey Magallanes
Acting Deputy Chief of Staff
Senior Advisor and Counselor
downey_magallanes@ios.doi.gov
202-501-0654 (desk)
202-706-9199 (cell)

Ryan Air

6400 Carl Brady Drive, Anchorage, AK 99502

Phone: 907-562-2227
Freephone:
Fax No: 907-563-8177
Email: ryanair@ryanalaska.com
Web: http://www.ryanalaska.com

Additional Charges Invoice

Invoice Date: July 25 2017

INVOICE NUMBER: 322038

CLIENT DETAILS

Company: Arctic Slope Regional Corporation - Gloria
Attention: Gloria
Phone No: (907) 339-6000
Address: 3900 C Street #801
Anchorage

ITINERARY

FROM	DEPARTURE	TO	ARRIVAL	PASSENGERS
Anchorage	Tue Jul 25 17 11:30 AM	Barter Island (Kaktovik)	Tue 2:00 PM	8
Barter Island (Kaktovik)	Tue Jul 25 17 2:16 PM	Deadhorse	Tue 2:53 PM	8
Deadhorse	Tue Jul 25 17 3:33 PM	Barter Island (Kaktovik)	Tue 4:08 PM	8
Barter Island (Kaktovik)	Tue Jul 25 17 7:34 PM	Anchorage	Tue 10:15 PM	8

AIRCRAFT DETAILS

AIRCRAFT REGNO	AIRCRAFT TYPE	NO. ENGINES	PRESSURIZED	MAX SEATS
RYA219	9PC	Single	No	9

ADDITIONAL CHARGES

ITEM NAME	PAYMENT DETAILS	DATE PAID	PAID	TOTAL PRICE
Partial Payment	(b) (6) Holder: Stephen M Wackowski, Card: (b) (6)	25 Jul 17	Y	$955.00

Total Price: $955.00

Document Header Information

Document Type	Voucher	Document Name	TV0000KWDN
Travel Authorization Number	TANUM0000SMNE	Trip Name	Trip from Anchorage to Barter Island
TA Date	08/08/17	Currency	USD
Organization	DOIDOSSIO	Current Status	CREATED
Purpose	Mission (Operational)	Document Detail	I accompanied Voices of the Inupiat on a community engagement trip -Oil and Gas development issues in ANWR discussed with the mayor, tribal, and village corporation leadership -The Secretarial order for seismic in ANWR 1002 discussed -Specific concerns with FWS & Arctic Refuge discussed Opportunity to do some critical advance work for Kate MacGregor's trip and visit to Kaktovik with BLM, FWS, and BOEM leadership Costs are reduced for this trip since I purchased a seat on an aircraft that is already chartered to go up to Kaktovik Otherwise, the trip would require at least one overnight in either Kaktovik or Barrow because of the limited commercial flights available Costs incurred include the seat fare on the charter aircraft, M&IE, POV mileage No lodging required for this day trip
Type Code	Trip By Trip		

Traveler Profile

Name	WACKOWSKI, STEPHEN M	ID	1001206486
TID	40213463	Organization	DOIDOSSIO
Title		Duty Station	ANCHORAGE AK
Security Cl		Card	CARD HOLDER
Office Address	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL	LESIA_MONSON@IOS DOI GOV
Office Phone	9072715485	Cell Phone	
Home Address		Home Phone	9072715485
Alternate Address		Alternate Phone	

Document Information

Trip Number	Selected Trip
1	
Purpose	I accompanied Voices of the Inupiat on a community engagement trip -Oil and Gas development issues in ANWR discussed with the mayor, tribal, and village corporation leadership -The Secretarial order for seismic in ANWR 1002 discussed -Specific concerns with FWS & Arctic Refuge discussed Opportunity to do some critical advance work for Kate MacGregor's trip and visit to Kaktovik with BLM, FWS, and BOEM leadership Costs are reduced for this trip since I purchased a seat on an aircraft that is already chartered to go up to Kaktovik Otherwise, the trip would require at least one overnight in either Kaktovik or Barrow because of the limited commercial flights available Costs incurred include the seat fare on the charter aircraft, M&IE, POV mileage No lodging required for this day trip

Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
07/25/17	07/25/17	BARTER ISLAND LRRS, AK	Mission (Operational)	120.00 / 88.00

Document Totals

Total Expenses	1,045.38
Reimbursable Expenses	75.63
Non-Reimbursable Expenses	969 75
Advance Applied	.00
Net to Traveler	75 63
Net to Government	969.75
Pay to Charge Card	00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com Carrier	955.00 •	00
M&IE-PerDiem	66.00 •	00
Mileage	9 63 •	00
Transxn Fees	14 75 •	00
Total Expenses	1,045 38 •	00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 979.38 — Total Per Diem Expenses: 66.00

Date	Description	Category	Cost	Pay Method	Per Diem
07/25/2017	Airline Flight	Com Carrier	955.00	GOVCC-C	
07/25/2017	M&IE	M&IE-PerDiem	66.00	REIMBURSABLE	•
07/25/2017	POV-GOV Not Available	Mileage	9.63	REIMBURSABLE	
08/08/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 — Total Per Diem Allowances: 66.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
07/25/2017	120.00/ 88.00	0.00	0.00	66.00	66.00	

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	1,045.38
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 955.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 66.00	
Expense Category: Mileage	Fiscal Year: 2017	Amount: 9.63	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,045.38

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	969.75
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	75.63

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	1,045.38

Totals by Payment Method

GOVCC-C Total	969.75
REIMBURSABLE Total	75.63

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
07/25/17	AIR Airline Flight	$955.00

Audits

Audit Name	Result	Reason

Document History 08/08/2017 Voucher: TV0000KWDN

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/08/2017	2:58PM EST	MONSON, LESIA DIANNE Net Adjustment 0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name	Steve Warkowski
Traveler/Preparer Signature	
Date	
Approver Name	Downey Magallanes
Approver Signature	
Date	8/28/17

Ryan Air

6400 Carl Brady Drive, Anchorage, AK 99502

Phone: 907-562-2227
Freephone:
Fax No: 907-563-8177
Email: ryanair@ryanalaska.com
Web: http://www.ryanalaska.com

RYAN AIR

Additional Charges Invoice

Invoice Date: July 25 2017

INVOICE NUMBER: 322038

CLIENT DETAILS

Company: Arctic Slope Regional Corporation - Gloria
Attention: Gloria
Phone No: (907) 339-6000
Address: 3900 C Street #801
Anchorage

ITINERARY

FROM	DEPARTURE	TO	ARRIVAL	PASSENGERS
Anchorage	Tue Jul 25 17 11:30 AM	Barter Island (Kaktovik)	Tue 2:00 PM	8
Barter Island (Kaktovik)	Tue Jul 25 17 2:16 PM	Deadhorse	Tue 2:53 PM	8
Deadhorse	Tue Jul 25 17 3:33 PM	Barter Island (Kaktovik)	Tue 4:08 PM	8
Barter Island (Kaktovik)	Tue Jul 25 17 7:34 PM	Anchorage	Tue 10:15 PM	8

AIRCRAFT DETAILS

AIRCRAFT REGNO	AIRCRAFT TYPE	NO. ENGINES	PRESSURIZED	MAX SEATS
RYA219	9PC	Single	No	9

ADDITIONAL CHARGES

ITEM NAME	PAYMENT DETAILS	DATE PAID	PAID	TOTAL PRICE
Partial Payment	(b) (6) Holder: Stephen M Wackowski, Card: (b) (6)	25 Jul 17	Y	$955.00

Total Price: $955.00

Memorandum

To: Downey Magallanes

From: Lesia Monson for Steve Wackowski

Subject: Request Approval for Use of Non-Contract Airfare

Steve Wackowski will travel to Kaktovik on Barter Island to accompany Voices of the Inupiat on a community engagement trip. Oil and Gas development issues in ANWR will be discussed with the mayor, tribal, and village corporation leadership. The Secretarial order for seismic in ANWR 1002 will be discussed. Specific concerns with FWS & Arctic Refuge will be discussed.

Costs are reduced for this trip since Steve will purchase a seat on an aircraft that is already chartered to go up to Kaktovik specifically to attend this community meeting. Otherwise, the trip would require at least one overnight in either Kaktovik or Barrow, or both because of the limited commercial flights available.

Steve requests to pay for the seat fare on the Ryan Air charter flight. His cost to fly on the charter is $955.00. The estimated cost of flying on a commercial flight is $953.30, but because of the limited availability of commercial flights into and out of Kaktovik/Barter Island, at least one night's lodging would be required at a cost estimate of $120.00, plus an additional day of M&IE at a cost estimate of $66.00.

Ryan Air charter:
$955.00

Cost comparison with commercial air:
$953.30 (air)
$120.00 (lodging)
$66.00 (additional M&IE)
$1,139.30 (total)

Approved D Magallanes Disapproved _____

Ryan Air

6400 Carl Brady Drive, Anchorage, AK 99502

Phone: 907-562-2227
Freephone:
Fax No: 907-563-8177
Email: ryanak@ryanalaska.com
Web: http://www.ryanalaska.com

RYAN AIR

Additional Charges Invoice

Invoice Date: July 25 2017

INVOICE NUMBER: 322038

CLIENT DETAILS

Company: Arctic Slope Regional Corporation - Gloria
Attention: Gloria
Phone No: (907) 339-6000
Address: 3900 C Street #801
Anchorage

ITINERARY

FROM	DEPARTURE	TO	ARRIVAL	PASSENGERS
Anchorage	Tue Jul 25 17 11:30 AM	Barter Island (Kaktovik)	Tue 2:00 PM	8
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Deadhorse	Tue Jul 25 17 3:33 PM	Barter Island (Kaktovik)	Tue 4:08 PM	8
Barter Island (Kaktovik)	Tue Jul 25 17 7:34 PM	Anchorage	Tue 10:15 PM	8

AIRCRAFT DETAILS

AIRCRAFT REGNO	AIRCRAFT TYPE	NO. ENGINES	PRESSURIZED	MAX SEATS
RYAZ15	9PC	Single	No	9

ADDITIONAL CHARGES

ITEM NAME	PAYMENT DETAILS	DATE PAID	PAID	TOTAL PRICE
Partial Payment	(b) (6) Holder: Stephen H Wackowski, Card: (b) (6) [redacted]	25 Jul 17	Y	$955.00
			Total Price:	$955.00

Cost Comparison

Monson, Lesia <lesia_monson@los.doi.gov>

Concur Trip Hold 07/26/2017: {TRIPNAME} (MPJBID)

1 message

Concur <Travel@concursolutions.com> Tue, Jul 25, 2017 at 7:33 AM
To: LESIA_MONSON@los.doi.gov, steve_wackowski@los.doi.gov

WARNING! THE FOLLOWING TRIP IS STILL ON HOLD.

Your trip will be automatically cancelled if your fare expires before it is removed from hold. Either take the trip off hold, or ask your manager to expedite approval if it is awaiting approval, to prevent your fare from expiring.

Trip Overview

Trip Name: Trip from Anchorage to Barter Island
Start Date: July 26, 2017
End Date: July 27, 2017
Created: July 24, 2017, STEPHEN WACKOWSKI (Modified: July 25, 2017)
Description: (No Description Available)
Agency Record Locator: MPJBID
Passengers: Stephen M Wackowski
Total Estimated Cost: $953.30 USD
Reservations must be approved and ticketed no later than: 07/25/2017 1:26 PM Eastern
Agency Name: EL SOL - DOI

Reservations

Wednesday, July 26, 2017

Flight Anchorage, AK (ANC) to Fairbanks, AK (FAI)

Corvus Airlines 900
Departure: 06:00 AM
Seat:No seat assignment
Anchorage Intl Arpt (ANC)
Terminal:SOUTH - DOMESTIC
Duration: 1 hour, 11 minutes
Nonstop
Arrival: 07:11 AM
Fairbanks Intl Arpt (FAI)
Additional Details
Aircraft: DHC8 Dash 8
E-Ticket
Emissions: 101.4 lbs CO_2
Cabin: Economy (Y)

Confirmation: UYJYJC
Status: Confirmed
Air Frequent Flyer Number: (b) (6)

Distance: 260 miles

Meal: Refreshment

1 hr, 34 min layover at Fairbanks Intl Arpt (FAI)

Flight Fairbanks, AK (FAI) to Fort Yukon, AK (FYU)

Corvus Airlines 3500
Departure: 08:45 AM
Seat:No seat assignment
Fairbanks Intl Arpt (FAI)

Confirmation: UYJYJC
Status: Confirmed
Air Frequent Flyer Number: (b) (6)

Duration: 30 minutes
1 stop
Arrival: 09:15 AM
Ft. Yukon Arpt (FYU)
Additional Details
Aircraft: Beechcraft
E-Ticket
Emissions: 55.4 lbs CO_2
Cabin: Economy (Y)
20 min layover at Ft. Yukon Arpt (FYU)

Distance: 142 miles

Flight Fort Yukon, AK (FYU) to Barter Island, AK (BTI)

Corvus Airlines 3500
Departure: 09:35 AM
Seat:No seat assignment
Ft. Yukon Arpt (FYU)
Duration: 1 hour, 10 minutes
1 stop
Arrival: 10:45 AM
Barter Island Airport (BTI)
Additional Details
Aircraft: Beechcraft
E-Ticket
Emissions: 97.5 lbs CO_2
Cabin: Economy (Y)

Confirmation: UYJYJC
Status: **Confirmed**
Air Frequent Flyer Number (b) (6)

Distance: 250 miles

Thursday, July 27, 2017

Flight Barter Island, AK (BTI) to Fort Yukon, AK (FYU)

Corvus Airlines 3503
Departure: 01:51 PM
Seat:No seat assignment
Barter Island Airport (BTI)
Duration: 1 hour, 10 minutes
1 stop
Arrival: 03:01 PM
Ft. Yukon Arpt (FYU)
Additional Details
Aircraft: Beechcraft
E-Ticket
Emissions: 97.5 lbs CO_2
Cabin: Economy (Y)
15 min layover at Ft. Yukon Arpt (FYU)

Confirmation: UYJYJC
Status: **Confirmed**
Air Frequent Flyer Number (b) (6)

Distance: 250 miles

Flight Fort Yukon, AK (FYU) to Fairbanks, AK (FAI)

Corvus Airlines 3503
Departure: 03:16 PM
Seat:No seat assignment
Ft. Yukon Arpt (FYU)
Duration: 30 minutes
1 stop
Arrival: 03:46 PM
Fairbanks Intl Arpt (FAI)
Additional Details

Confirmation: UYJYJC
Status: **Confirmed**
Air Frequent Flyer Number (b) (6)

Aircraft: Beechcraft
E-Ticket
Emissions: 55.4 lbs CO_2
Cabin: Economy (Y)
1 hr, 34 min layover at Fairbanks Intl Arpt (FAI)

Distance: 142 miles

Flight Fairbanks, AK (FAI) to Anchorage, AK (ANC)

Alaska Airlines 190
Departure: 05:20 PM
Seat:No seat assignment
Fairbanks Intl Arpt (FAI)
Duration: 1 hour
Nonstop
Arrival: 06:20 PM
Anchorage Intl Arpt (ANC)
Terminal:SOUTH - DOMESTIC

Confirmation: OLIYVP
Status: Confirmed
Air Frequent Flyer Number (b) (6)

Additional Details
Aircraft: Boeing 737
E-Ticket
Emissions: 101.4 lbs CO_2
Cabin: Economy (V)

Distance: 260 miles

Total Estimated Cost

	Air
Airfare quoted amount:	**$869.77** USD
Taxes and fees:	**$83.53** USD
Total Estimated Cost:	**$953.30 USD**

Restrictions

Quote: **VALID AS**

TICKET NOT YET ISSUED. AIRFARE QUOTED IN ITINERARY IS NOT GUARANTEED UNTIL TICKETS ARE ISSUED.

Remarks

NO FARE IS GUARANTEED UNTIL TICKETED
ONLY FARE GUARANTEED IS YCA AND -CA FARES
EL SOL TRAVEL OFFICE INFORMATION***
**********IMPORTANT TRAVELER INFORMATION********
ONLINE TECHNICAL SUPPORT CALL...1-855-847-6398 PROMPT 1
EL SOL TRAVEL RESERVATION NUMBERS
OFFICE HOURS ARE MON-FRI 8A-6PM CLOSED GOVT HOLIDAYS
TOLL FREE RESERVATIONS NUMBER...1-855-847-6398
EMERGENCY TRAVEL AFTER HOURS....1-855-847-6398
FOR EMERGENCY ASSISTANCE OUTSIDE OF THE UNITED STATES
CALL 1-855-847-6398 OR COLLECT 1-907-565-4400
ENSURE THAT ALL RESERVATIONS AND ESTIMATED COSTS LISTED
ABOVE ARE CORRECT AND MATCH WHAT IS LISTED IN TRAVEL
AUTHORIZATION.
CHECK-IN TIMES ARE 90 MINUTES PRIOR FOR DOMESTIC FLIGHTS
OR 120 MINUTES FOR INTERNATIONAL FLIGHTS
CHECK CARRIER WEB SITE FOR CHANGE/CANCEL AND BAGGAGE POLICIES

Document Header Information

Document Type:	Authorization	Document Name	TANUM0000SMNE
Travel Authorization Number:	TANUM0000SMNE	Trip Name	Trip from Anchorage to Barter Island
TA Date:	07/24/17	Currency	USD
Organization	DOIDOSSIO	Current Status	AUTHORIZATION SIGNED
Purpose:	Mission (Operational)	Document Detail	I have been invited to accompany Voices of the Inupiat on a community engagement trip -Oil and Gas development issues in ANWR will be discussed with the mayor, tribal, and village corporation leadership -The Secretarial order for seismic in ANWR 1002 will be discussed -Specific concerns with FWS & Arctic Refuge will be discussed This will also give me an opportunity to do some critical advance work for Kate MacGregor's pending trip and visit to Kaktovik with BLM, FWS, and BOEM leadership Costs are reduced for this trip since I will purchase a seat on an aircraft that is already chartered to go up to Kaktovik Otherwise, the trip would require at least one overnight in either Kaktovik or Barrow, or both because of the limited commercial flights available Costs incurred include the seat fare on the charter aircraft, M&IE, POV mileage No lodging will be required for this day trip
Type Code:	Trip By Trip		

Traveler Profile

Name	WACKOWSKI, STEPHEN M	ID	1001206486
TID:	40213463	Organization	DOIDOSSIO
Title		Duty Station	ANCHORAGE AK
Security Cl		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL	LESIA_MONSON@IOS DOI GOV
Office Phone	9072715485	Cell Phone	
Home Address	.	Home Phone:	9072715485
Alternate Address		Alternate Phone	

Document Information

Trip Number: Selected Trip
1

Purpose: I have been invited to accompany Voices of the Inupiat on a community engagement trip -Oil and Gas development issues in ANWR will be discussed with the mayor, tribal, and village corporation leadership -The Secretarial order for seismic in ANWR 1002 will be discussed -Specific concerns with FWS & Arctic Refuge will be discussed This will also give me an opportunity to do some critical advance work for Kate MacGregor's pending trip and visit to Kaktovik with BLM, FWS, and BOEM leadership Costs are reduced for this trip since I will purchase a seat on an aircraft that is already chartered to go up to Kaktovik Otherwise, the trip would require at least one overnight in either Kaktovik or Barrow, or both because of the limited commercial flights available Costs incurred include the seat fare on the charter aircraft, M&IE, POV mileage No lodging will be required for this day trip

Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
07/25/17	07/25/17	BARTER ISLAND LRRS, AK	Mission (Operational)	120 00 / 88 00 *

Document Totals

Total Expenses	1,045 38
Reimbursable Expenses	75 63
Non-Reimbursable Expenses	969 75
Advance Authorized	.00
Advance Requested	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com Carrier	955.00 *	00
M&IE-PerDiem	66.00 *	.00
Mileage	9.63 *	00
Transxn Fees	14 75 *	.00
Total Expenses	1,045.38 *	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 979.38 — Total Per Diem Expenses: 66.00

Date	Description	Category	Cost	Pay Method	Per Diem
07/24/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
07/25/2017	Airline Flight	Com. Carrier	955.00	GOVCC-C	
07/25/2017	M&IE	M&IE-PerDiem	66.00	REIMBURSABLE	
07/25/2017	POV-GOV Not Available	Mileage	9.63	REIMBURSABLE	

Per Diem Allowances

Trip#: 1 — Total Per Diem Allowances: 66.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
07/25/2017	120.00/ 88.00	0.00	0.00	66.00	66.00	

Other Authorizations

Trip#: 1

Other Authorization	Remarks
OTHER PRIVATELY-OWNED VEHICLE	

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000///	1,045.38
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 955.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 66.00	
Expense Category: Mileage	Fiscal Year: 2017	Amount: 9.63	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,045.38

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000///	GOVCC-C	969.75
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000///	REIMBURSABLE	75.63

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000///	1,045.38

Totals by Payment Method

GOVCC-C Total	969.75
REIMBURSABLE Total	75.63

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
07/25/17	AIR	$955.00
07/25/17	POC	$9.63

Audits

Audit Name	Result	Reason

Document History 08/02/2017 Authorization: TANUM0000SMNE

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	07/24/2017	11 32AMEST	STEPHEN WACKOWSKI Net Adjustment 0 00	
RESERVATIONS UPDATED	07/25/2017	10 41AMEST	STEPHEN WACKOWSKI Net Adjustment 0 00	
AUTHORIZATION SIGNED	08/02/2017	2 57PMEST	MONSON, LESIA DIANNE Net Adjustment 1,045 38	
ADJUSTED	08/02/2017	2 57PMEST	MONSON, LESIA DIANNE Net Adjustment 0 00	

I certify that the electronic signatures listed above are valid and on file

_____

SIGNED DATE

Document Signatures

Traveler/Preparer Name	Lesia Monson
Traveler/Preparer Signature	Lesia Monson
Date	8/2/17
Approver Name	Dawnell Magellanes
Approver Signature	Dawnell Magellanes
Date	8/28/17

Monson, Lesia <lesia_monson@ios.doi.gov>

Re: travel authorization request #1

1 message

Magallanes, Downey <downey_magallanes@ios.doi.gov> Mon, Jul 24, 2017 at 1:50 PM
To: "Wackowski, Stephen" <stephen_wackowski@ios.doi.gov>
Cc: Lesia Monson <lesia_monson@ios.doi.gov>

approved

On Mon, Jul 24, 2017 at 2:29 PM, Wackowski, Stephen <stephen_wackowski@ios.doi.gov> wrote:
Downey-

My apologies, in the future I'll include exact estimates. Here you go:

Airfare: $955 (although that may fluctuate +-$50 depending on passenger load)
Per diem: $42 (partial rate--no overnight)
Est. Total: $997

-Steve

On Mon, Jul 24, 2017 at 8:06 AM, Magallanes, Downey <downey_magallanes@ios.doi.gov> wrote:
Thanks, usually people send a more exact estimate. Thanks.

On Fri, Jul 21, 2017 at 10:22 PM, Stephen Wackowski <stephen_wackowski@ios.doi.gov> wrote:
Less than $1000. For a comparison it would cost about $2000 and I would have to overnight in Barrow using commercial air service.

Just as an FYI, IOS Alaska has a separate budget than IOS DC office. We are funded through the Alaska working capital budget which is contributed to from all the AK agencies. There is room in my budget for this trip.

Sent from my iPhone

On Jul 21, 2017, at 5:23 PM, Downey Magallanes <downey_magallanes@ios.doi.gov> wrote:

Can you please provide an estimate.

Thanks.

On Jul 20, 2017, at 8:05 PM, Wackowski, Stephen <stephen_wackowski@ios.doi.gov> wrote:

Downey-

I have two travel authorization requests for you, I am told I have to send the authorizations separate so apologies in advance.

Travel to/from Kaktovik, AK, 25 July (day trip--no hotel needed)

I have been invited to accompany Voices of the Inupiat on a community engagement trip

-Oil and Gas development issues in ANWR will be discussed with the mayor, tribal, and village corporation leadership

-The Secretarial order for seismic in ANWR 1002 will be discussed

-Specific concerns with FWS& Arctic Refuge will be discussed

This will also give me an opportunity to do some critical advance work for Kate MacGregor's pending trip and visit to Kaktovik with BLM, FWS, and BOEM leadership

Costs for airfare are drastically reduced for this flight since the government would be purchasing a seat on an aircraft that is already chartered to go up to Kaktovik.

Thanks,

Steve

--
Senior Adviser for Alaskan Affairs
Department of the Interior
1689 C Street, Suite 100
Anchorage, AK 99501
907-271-5485

--
Downey Magallanes
Acting Deputy Chief of Staff
Senior Advisor and Counselor
downey_magallanes@ios.doi.gov
202-501-0654 (desk)
202-706-9199 (cell)

--
Senior Adviser for Alaskan Affairs
Department of the Interior
1689 C Street, Suite 100
Anchorage, AK 99501
907-271-5485

--
Downey Magallanes
Acting Deputy Chief of Staff
Senior Advisor and Counselor
downey_magallanes@ios.doi.gov
202-501-0654 (desk)
202-706-9199 (cell)

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000S8DK
Travel Authorization Number:	TANUM0000S8DK	Trip Name:	Trip from Anchorage to Fairbanks
TA Date:	07/06/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION SIGNED
Purpose:	Mission (Operational)	Document Detail:	Accompany ASLM Kate MacGregor on her trip to Alaska with Senior Alaska DoI Agency leaders. We will be using DoI aircraft and housing to the maximum extent possible to control hotel and airline costs. Issues include oil and gas activities on the North Slope of Alaska, Arctic Refuge boundary, Secretarial Order 1002. North slope tours include the Native Village of Kaktovik, Hilcorp drill locations, Alyeska trans-Alaska pipeline, ConocoPhillips Alpine facility in the NPR-A. Costs incurred include round trip air
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	,	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip
Number: 1

Purpose: Accompany ASLM Kate MacGregor on her trip to Alaska with Senior Alaska DoI Agency leaders. We will be using DoI aircraft and housing to the maximum extent possible to control hotel and airline costs. Issues include oil and gas activities on the North Slope of Alaska, Arctic Refuge boundary, Secretarial Order 1002. North slope tours include the Native Village of Kaktovik, Hilcorp drill locations, Alyeska trans-Alaska pipeline, ConocoPhillips Alpine facility in the NPR-A. Costs incurred include round trip air

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
07/31/17	08/01/17	KAKTOVIK, AK	Mission (Operational)	165.00 / 86.00
08/01/17	08/02/17	DEADHORSE, AK	Mission (Operational)	170.00 / 51.00
08/02/17	08/03/17	BARROW, AK	Mission (Operational)	238.00 / 89.00

Document Totals

Total Expenses:	1,207.85
Reimbursable Expenses:	280.88
Non-Reimbursable Expenses:	926.97
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	244.92	.00
Lodging-PerDiem	573.00	.00
M&IE-PerDiem	271.25	.00
Mileage	9.63	.00
Transaction Fees	34.30	.00
Transportation	60.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,207.85	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Alaska Airlines	1003255811		244.92
COMM-CARR	Alaska Airlines	1003255811		.00

Trip Itinerary

From: ANC-Anchorage, AK (USA) (IntL. Apt) TO: FAI-Fairbanks, AK (USA) (IntL. Apt)

Air

Monday July 31, 2017

ANC-Anchorage, AK (USA) to FAI-Fairbanks, AK (USA)

Jul 31 Alaska Airlines 175
Anchorage, AK (USA) (IntL. Apt) 07/31/2017 9:30AM
Confirmation Number: GBMUMH

Duration: 55 Minutes Nonstop
Fairbanks, AK (USA) (IntL. Apt) 07/31/2017 10:25AM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 137.8 lbs of CO2
Cost 244.92 USD

ANC-Anchorage, AK (USA) to FAI-Fairbanks, AK (USA)

Jul 31 Alaska Airlines 175
Anchorage, AK (USA) (IntL. Apt) 07/31/2017 9:30AM
Confirmation Number: GBMUMH

Duration: 55 Minutes Nonstop
Fairbanks, AK (USA) (IntL. Apt) 07/31/2017 10:25AM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 137.8 lbs of CO2
Cost 244.92 USD

ANC-Anchorage, AK (USA) to FAI-Fairbanks, AK (USA)

Jul 31 Alaska Airlines 175
Anchorage, AK (USA) (IntL. Apt) 07/31/2017 9:30AM
Confirmation Number: GBMUMH

Duration: 55 Minutes Nonstop
Fairbanks, AK (USA) (IntL. Apt) 07/31/2017 10:25AM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 137.8 lbs of CO2
Cost 244.92 USD

Thursday August 03, 2017

FAI-Fairbanks, AK (USA) to ANC-Anchorage, AK (USA)

Aug 03 Alaska Airlines 190
Fairbanks, AK (USA) (IntL. Apt) 08/03/2017 5:20PM
Confirmation Number: GBMUMH

Duration: 1 Hour Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/03/2017 6:20PM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 137.8 lbs of CO2

FAI-Fairbanks, AK (USA) to ANC-Anchorage, AK (USA)

Aug 03 Alaska Airlines 190
Fairbanks, AK (USA) (IntL. Apt) 08/03/2017 5:20PM
Confirmation Number: GBMUMH

Duration: 1 Hour Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/03/2017 6:20PM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 137.8 lbs of CO2

FAI-Fairbanks, AK (USA) to ANC-Anchorage, AK (USA)

Aug 03 Alaska Airlines 190
Fairbanks, AK (USA) (IntL. Apt) 08/03/2017 5:20PM
Confirmation Number: GBMUMH

Duration: 1 Hour Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/03/2017 6:20PM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 137.8 lbs of CO2

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	363.60	Total Per Diem Expenses:	844.25
Date	Description	Category	Cost	Pay Method	Per Diem
07/06/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
07/29/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
07/31/2017	Airline Flight	Com. Carrier	244.92	GOVCC-C	
07/31/2017	Lodging	Lodging-PerDiem	165.00	GOVCC-C	*
07/31/2017	M&IE	M&IE-PerDiem	64.50	REIMBURSABLE	*
08/01/2017	Lodging	Lodging-PerDiem	170.00	GOVCC-C	*
08/01/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
08/02/2017	Lodging	Lodging-PerDiem	238.00	GOVCC-C	*
08/02/2017	M&IE	M&IE-PerDiem	89.00	REIMBURSABLE	*
08/03/2017	M&IE	M&IE-PerDiem	66.75	REIMBURSABLE	*
08/03/2017	POV-GOV Not Available	Mileage	9.63	REIMBURSABLE	
08/03/2017	Parking	Transportation	60.00	GOVCC-C	

Per Diem Allowances

Trip#: 1	Total Per Diem Allowances:	844.25

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
07/31/2017	165.00/ 86.00	165.00	165.00	64.50	64.50				
08/01/2017	170.00/ 51.00	170.00	170.00	51.00	51.00				
08/02/2017	238.00/ 89.00	238.00	238.00	89.00	89.00				
08/03/2017	238.00/ 89.00	0.00	0.00	66.75	66.75				

Other Authorizations

Trip#: 1

Other Authorization	Remarks
OTHER PRIVATELY-OWNED VEHICLE	
No hotel booking - hotel not required	
Contract fare used or No contract fare exists for city-pair market	

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	1,207.85
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 244.92	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 573.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 271.25	
Expense Category: Mileage	Fiscal Year: 2017	Amount: 9.63	
Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 34.30	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 60.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,207.85

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	926.97
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	280.88

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////		1,207.85

Totals by Payment Method

	GOVCC-C Total	926.97
	REIMBURSABLE Total	280.88

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
07/31/17	AIR	$244.92
08/03/17	1POC	$9.63

Audits

Audit Name	Result	Reason
CLASS OF SERVICE TEST	FAIL	TICKET: 1003255811, DEPARTURE DATE: 07/31/17 (CLASS OF SERVICE F NOT ALLOWED) One or more of the common carrier segments associated with this document indicates an upgrade. Please provide a detailed explanation.
	Traveler Justification:	Passenger complimentary upgrade due to mileage plan status - there was no additional cost to government.

Document History 10/12/2017 Authorization: TANUM0000S8DK

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	07/06/2017	4:39PMEST	STEPHEN WACKOWSKI Net Adjustment:0.00	
AUTHORIZATION SIGNED	08/02/2017	10:16AMEST	MONSON, LESIA DIANNE Net Adjustment:1,207.85	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature: _____

Date: _____

Document Header Information

Document Type:	Voucher	Document Name:	TV0000KWC9
Travel Authorization Number:	TANUM0000S8DK	Trip Name:	Trip from Anchorage to Fairbanks, Kaktovik, Deadhorse, Alpine, Barrow
TA Date:	08/08/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	Accompanied ASLM Kate MacGregor on her trip to Alaska with Senior Alaska DoI Agency leaders. We will be using DoI aircraft and housing to the maximum extent possible to control hotel and airline costs. Issues include oil and gas activities on the North Slope of Alaska, Arctic Refuge boundary, Secretarial Order 1002. North slope tours include the Native Village of Kaktovik, Hilcorp drill locations, Alyeska trans-Alaska pipeline, ConocoPhillips Alpine facility in the NPR-A. Costs incurred include round trip airfare from Anchorage to Fairbanks. In Fairbanks, the group will use a DOI fleet aircraft to fly to Kaktovik, Deadhorse, Barrow, and Alpine. The fleet aircraft returned to Fairbanks where traveler boarded the return commercial flight to Anchorage. Other costs incurred are lodging, M&IE, local transportation. Some meals were provided at the hotel in Deadhorse and M&IE has been reduced accordingly. Traveler stayed in the FWS bunkhouse in Kaktovik, so no lodging fees the night of July 31
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:		Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:	Selected Trip
Purpose:	Accompanied ASLM Kate MacGregor on her trip to Alaska with Senior Alaska DoI Agency leaders. We will be using DoI aircraft and housing to the maximum extent possible to control hotel and airline costs. Issues include oil and gas activities on the North Slope of Alaska, Arctic Refuge boundary, Secretarial Order 1002. North slope tours include the Native Village of Kaktovik, Hilcorp drill locations, Alyeska trans-Alaska pipeline, ConocoPhillips Alpine facility in the NPR-A. Costs incurred include round trip airfare from Anchorage to Fairbanks. In Fairbanks, the group will use a DOI fleet aircraft to fly to Kaktovik, Deadhorse, Barrow, and Alpine. The fleet aircraft returned to Fairbanks where traveler boarded the return commercial flight to Anchorage. Other costs incurred are lodging, M&IE, local transportation. Some meals were provided at the hotel in Deadhorse and M&IE has been reduced accordingly. Traveler stayed in the FWS bunkhouse in Kaktovik, so no lodging fees the night of July 31

Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
07/31/17	08/01/17	KAKTOVIK, AK	Mission (Operational)	165.00 / 86.00 •
08/01/17	08/02/17	DEADHORSE, AK	Mission (Operational)	170.00 / 51.00 •
08/02/17	08/03/17	BARROW, AK	Mission (Operational)	238.00 / 89.00 •

Document Totals

Total Expenses	936.85
Reimbursable Expenses:	225.88
Non-Reimbursable Expenses:	710.97
Advance Applied:	.00
Net to Traveler:	225.88
Net to Government:	710.97
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount

Com Carrier	244 92	.00
Lodging-PerDiem	365.00	.00
M&IE-PerDiem	216 25	.00
Mileage	9.63	.00
Transaction Fees	34 30	.00
Transportation	52.00	.00
Transxn Fees	14 75	.00
Total Expenses:	936 85	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Alaska Airlines	1003255811		244.92
COMM-CARR	Alaska Airlines	1003255811		.00

Trip Itinerary

From: ANC-Anchorage, AK (USA) (IntL. Apt) TO: FAI-Fairbanks, AK (USA) (IntL. Apt)

Air

Monday July 31, 2017

ANC-Anchorage, AK (USA) to FAI-Fairbanks, AK (USA)

Jul 31 Alaska Airlines 175 — Duration 55 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 07/31/2017 9 30AM — Fairbanks, AK (USA) (IntL. Apt) 07/31/2017 10 25AM
Confirmation Number GBMUMH

Flight Information
Distance 260 miles — Emissions 137 8 lbs of CO2
No Seat Assigned — Cost 244 92 USD

ANC-Anchorage, AK (USA) to FAI-Fairbanks, AK (USA)

Jul 31 Alaska Airlines 175 — Duration 55 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 07/31/2017 9 30AM — Fairbanks, AK (USA) (IntL. Apt) 07/31/2017 10 25AM
Confirmation Number GBMUMH

Flight Information
Distance 260 miles — Emissions 137 8 lbs of CO2
No Seat Assigned — Cost 244 92 USD

Thursday August 03, 2017

FAI-Fairbanks, AK (USA) to ANC-Anchorage, AK (USA)

Aug 03 Alaska Airlines 190 — Duration 1 Hour Nonstop
Fairbanks, AK (USA) (IntL. Apt) 08/03/2017 5 20PM — Anchorage, AK (USA) (IntL. Apt) 08/03/2017 6 20PM
Confirmation Number GBMUMH

Flight Information
Distance 260 miles — Emissions 101 4 lbs of CO2
No Seat Assigned

FAI-Fairbanks, AK (USA) to ANC-Anchorage, AK (USA)

Aug 03 Alaska Airlines 190 — Duration 1 Hour Nonstop
Fairbanks, AK (USA) (IntL. Apt) 08/03/2017 5.20PM — Anchorage, AK (USA) (IntL. Apt) 08/03/2017 6 20PM
Confirmation Number GBMUMH

Flight Information
Distance 260 miles — Emissions 101.4 lbs of CO2
No Seat Assigned

Expenses

Trip# 1 — Total Non-Per Diem Expenses 355 60 — Total Per Diem Expenses 581 25

Date	Description	Category	Cost	Pay Method	Per Diem
07/29/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment	SB ATRS Domestic w-Air-Rail				

07/31/2017	Airline Flight	Com. Carrier	244.92	GOVCC-C	
07/31/2017	M&IE	M&IE-PerDiem	64.50	REIMBURSABLE	
08/01/2017	Lodging	Lodging-PerDiem	160.00	GOVCC-C	
08/01/2017	M&IE	M&IE-PerDiem	31.00	REIMBURSABLE	
08/02/2017	Lodging	Lodging-PerDiem	205.00	GOVCC-C	
08/02/2017	M&IE	M&IE-PerDiem	54.00	REIMBURSABLE	
08/03/2017	M&IE	M&IE-PerDiem	66.75	REIMBURSABLE	
08/03/2017	POV-GOV Not Available	Mileage	9.63	REIMBURSABLE	
08/03/2017	Parking	Transportation	52.00	GOVCC-C	
08/08/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 581.25

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Cont%
07/31/2017	165.00/ 86.00	0.00	0.00	64.50	64.50				
08/01/2017	170.00/ 51.00	160.00	160.00	31.00	31.00			X	
08/02/2017	238.00/ 89.00	205.00	205.00	54.00	54.00	X	X		
08/03/2017	238.00/ 89.00	0.00	0.00	66.75	66.75				

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	936.85
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 244.92	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 365.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 216.25	
Expense Category: Mileage	Fiscal Year: 2017	Amount: 9.63	
Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 34.30	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 52.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total	936.85

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	710.97
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	225.88

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	936.85

Totals by Payment Method

GOVCC-C Total	710.97
REIMBURSABLE Total	225.88

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
07/31/17	AIR Airline Flight	$244.92

Audits

Audit Name	Result	Reason
CLASS OF SERVICE TEST	FAIL	TICKET 1003255811. DEPARTURE DATE 07/31/17 (CLASS OF SERVICE F NOT ALLOWED) One or more of the common carrier segments associated with this document indicates an upgrade. Please provide a detailed explanation
	Traveler Justification:	Passenger complimentary upgrade due to mileage plan status - there was no additional cost to government.

Document History 08/10/2017 Voucher: TV0000KWC9

Copyright 1989-2009 Concur Government Edition: Concur Inc. WACKOWSKI, STEPHEN M. 40213463

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/08/2017	2 21PMEST	MONSON, LESIA DIANNE Net Adjustment 0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:	Steve Wackowski
Traveler/Preparer Signature:	[signature]
Date	11 Aug 17
Approver Name:	Jonhey Magallanes
Approver Signature:	[signature]
Date:	9/12/17

El Sol Travel

El Sol Travel
Phone: 907-565-4400
ELSOLALASKA@ELSOLTRAVEL.NET

Electronic Invoice

Prepared For:
WACKOWSKI/STEPHEN M

Ref: TANUM0000S8DK

SALES PERSON	IQ
INVOICE NUMBER	0060736
INVOICE ISSUE DATE	28 Jul 2017
RECORD LOCATOR	NSZOJU
CUSTOMER NUMBER	DOIETS2

Client Address
EL SOL TRAVEL
1835 BRAGAW STE 125
ANCHORAGE AK 99512
DOI
ATTN STEPHEN WACKOWSKI
DOI OS SIO 1689 C ST
ANCHORAGE AK 99501 US

Delivery Address
RETURN UNUSED TICKETS TO
EL SOL TRAVEL
1835 BRAGAW STE 125
ANCHORAGE AK 99512
OR EMAIL TO ELSOLALASKA/AT/ELSOLTRAVEL.NET

Notes
NO FARE IS GUARANTEED UNTIL TICKETED
ONLY FARE GUARANTEED IS YCA AND -CA FARES

DATE: Mon, Jul 31

Flight: ALASKA AIRLINES 175

From	ANCHORAGE, AK	Departs	9:30am
To	FAIRBANKS INTL, AK	Arrives	10:25am
Departure Terminal	S		
Duration	0hr(s) 55min(s)	Class	Economy
Type	BOEING 737-400 JET	Meal	
Stop(s)	Non Stop		
Seat(s) Details	WACKOWSKI/STEPHEN M	Seat(s) - 24A	(b) (6)

DATE: Thu, Aug 03

Flight: ALASKA AIRLINES 190

From	FAIRBANKS INTL, AK	Departs	5:20pm
To	ANCHORAGE, AK	Arrives	6:20pm
		Arrival Terminal	S
Duration	1hr(s) 0min(s)	Class	Economy
Type	BOEING 737-400 JET	Meal	
Stop(s)	Non Stop		
Seat(s) Details	WACKOWSKI/STEPHEN M	Seat(s) - 15C	(b) (6)

DATE: Fri, Jan 26

Others

PHOENIX
THANK YOU FOR
YOUR BUSINESS

Ticket Information

Ticket Number	AS 8642000030	**Passenger**	WACKOWSKI STEPHEN M		
		Billed to:	(b) (6)	USD	* 244.92
Service Fee	XD 0707767660	**Passenger**	WACKOWSKI STEPHEN M		
		Billed to:	(b) (6)	USD	* 34.30

SubTotal	USD 279.22
Net Credit Card Billing	* USD 279.22

Total Amount Due	USD 0.00

ITINERARY NOTES:
El sol travel office information*** **********important traveler information******** online technical support call....1-855-847-6398 Prompt 1 el sol travel reservation numbers office hours are mon-fri 8a-6pm closed govt holidays toll free reservations number...1-855-847-6398 Emergency travel after hours....1-855-847-6398 For emergency assistance outside of the united states call 1-855-847-6398 or collect 1-907-565-4400 ensure that all reservations and estimated costs listed above are correct and match what is listed in travel authorization. Check-in times are 90 minutes prior for domestic flights or 120 minutes for international flights check carrier web site for change/cancel and baggage policies

INVOICE NOTES:
Cb/cgebilling/sbtmc cliqcid-1000000020 cb/rule/transportation/gbmumh-contract cp fare-c0 cb/rule/itin/no car-cc1 cb/rule/itin/no hotel-hc1 cb/airfop/iba/ca/4714 cb/emergencytravel/no cb/cgebilling/atrs/2017-07-06t23:38:41Z z06jul/0538 pm iqcx sched futr actn non approved trvl cb/tanum/tanum0000s8dk cb/earlycpptk/no cb/booked by-swackowski do.Gov cb/finishing mode-approvalhold/2017-07-06t23:39:43Z z06jul/0544 pm iqcx sched futr actn non approved trvl z21jul/0437 pm iqcx sched futr actn non approved trvl z26jul/0613 am iqcx sched futr actn non approved trvl z26jul/0809 am iqcx sched futr actn non approved trvl cb/approval outside cge-verbal approval cb/approver-downey magllanes cb/approval date-07-28-2017 cb/penalty/0278642000030-nopenalty cb/aircomparisonfare/0278642000030-usd444.90

The carriage of certain hazardous materials, like aerosols, fireworks, and flammable liquids, aboard the aircraft is forbidden. If you do not understand these restrictions, further information may be obtained from your airline.

Your travel arranger provides the information contained in this document. If you have any questions about the content, please contact your travel arranger. For Credit Card Service fees, please see eTicket receipt for total charges.

Top of the World Hotel
3060 Eben Hopson Street
Barrow, AK 99723
(907) 852-3900 | (907) 852-6752 Fax
twh@tundratoursinc.com

Reservation Number 55351

Send to Steve Wackowski
(b) (6)

Phone 907-271-5485

Guest Name Steve Wackowski

Arrival Date	Departure Date
8/2/2017	8/3/2017

Room Information 219 - Standard Room

Bill To

Phone

Folio Number 69949

Trans Date	Description		Voucher	Amount
Charges				
8/3/2017	Room Charge No BBT	219	08/02/2017	205.00
	Total Charges			205.00
Payments				
8/3/2017	(b) (6)	219	0000019319	-205.00
	Total Payments			-205.00
			Balance Due:	**0.00**

I have received the goods and / or services in the amount shown hereon. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Guest Signature: _____

The AURORA
ICE SERVICES, INC.

GUEST REGISTRATION

Name WACKOWSKI, STEVE

Date In	Date Out	Room No
8/1	8/2	1050

Address

City State Zip

Emergency Phone

Company Name: Cash: 1 @ 160 = 160

AURORA HOTEL
123 LAKE COLLEEN RD
DEADHORSE, AK 99734

08/01/2017 18:42:32

CREDIT CARD (b) (6)

Card # (b) (6)
Chip Card: (b) (6)
AID: A0000000041010
ATC: 0004
TC: ADE694C82FD1146A
SEQ #: 89
Batch #: 1353
FOLIO # 91
CLERK 0001
Approval Code: 072541
Entry Method: Chip Read
Mode: Issuer

SALE AMOUNT $160.00

CUSTOMER COPY

☐ M ☐ F

ot authorized by employer.


Ted Stevens Anchorage
International Airport
RECEIPT
REPUBLIC
PARKING
Toledo Ticket Co., Toledo, OH
MADE
USA

Document Header Information

Document Type	Authorization	Document Name	TANUM0000S8DK
Travel Authorization Number:	TANUM0000S8DK	Trip Name:	Trip from Anchorage to Fairbanks
TA Date	07/06/17	Currency	USD
Organization	DOIDOSSIO	Current Status:	CREATED
Purpose	Mission (Operational)	Document Detail	Accompany ASLM Kate MacGregor on her trip to Alaska with Senior Alaska DoI Agency leaders. We will be using DoI aircraft and housing to the maximum extent possible to control hotel and airline costs. Issues include oil and gas activities on the North Slope of Alaska, Arctic Refuge boundary, Secretarial Order 1002. North slope tours include the Native Village of Kaktovik, Hilcorp drill locations, Alyeska trans-Alaska pipeline, ConocoPhillips Alpine facility in the NPR-A. Costs incurred include round trip airfare from Anchorage to Fairbanks. In Fairbanks, the group will use a DOI fleet aircraft to fly to Kaktovik, Deadhorse, Barrow, and Alpine. The fleet aircraft will return to Fairbanks. Other costs incurred are lodging, M&IE, local transportation
Type Code	Trip By Trip		

Traveler Profile

Name	WACKOWSKI, STEPHEN M	ID	1001206486
TID	40213463	Organization	DOIDOSSIO
Title		Duty Station	ANCHORAGE AK
Security Cl		Card	CARD HOLDER
Office Address	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL	LESIA_MONSON@IOS DOI GOV
Office Phone	9072715485	Cell Phone	
Home Address		Home Phone	9072715485
Alternate Address		Alternate Phone	

Document Information

Trip Number: Selected Trip
1

Purpose: Accompany ASLM Kate MacGregor on her trip to Alaska with Senior Alaska DoI Agency leaders. We will be using DoI aircraft and housing to the maximum extent possible to control hotel and airline costs. Issues include oil and gas activities on the North Slope of Alaska, Arctic Refuge boundary, Secretarial Order 1002. North slope tours include the Native Village of Kaktovik, Hilcorp drill locations, Alyeska trans-Alaska pipeline, ConocoPhillips Alpine facility in the NPR-A. Costs incurred include round trip airfare from Anchorage to Fairbanks. In Fairbanks, the group will use a DOI fleet aircraft to fly to Kaktovik, Deadhorse, Barrow, and Alpine. The fleet aircraft will return to Fairbanks. Other costs incurred are lodging, M&IE, local transportation.

Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
07/31/17	08/01/17	KAKTOVIK, AK	Mission (Operational)	165.00 / 86.00
08/01/17	08/02/17	DEADHORSE, AK	Mission (Operational)	170.00 / 51.00
08/02/17	08/03/17	BARROW, AK	Mission (Operational)	238.00 / 89.00

Document Totals

Total Expenses	1,207.85
Reimbursable Expenses	280.88
Non-Reimbursable Expenses	926.97
Advance Authorized	.00
Advance Requested	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	244.92	.00
Lodging-PerDiem	573.00	.00
M&IE-PerDiem	271.25	.00
Mileage	9.63	.00
Transaction Fees	34.30	.00
Transportation	60.00	.00

Transxn Fees	14 75	00
Total Expenses	1,207.85	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Alaska Airlines	1003255811		244 92
COMM-CARR	Alaska Airlines	1003255811		.00
COMM-CARR	Alaska Airlines	1003255811		00

Trip Itinerary

From: ANC-Anchorage, AK (USA) (IntL. Apt) TO: FAI-Fairbanks, AK (USA) (IntL. Apt)

Air

Monday July 31, 2017

ANC-Anchorage, AK (USA) to FAI-Fairbanks, AK (USA)

Jul 31 Alaska Airlines 175
Anchorage, AK (USA) (IntL Apt) 07/31/2017 9 30AM
Confirmation Number GBMUMH

Duration 55 Minutes Nonstop
Fairbanks, AK (USA) (IntL Apt) 07/31/2017 10 25AM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 137 8 lbs of CO2
Cost 244 92 USD

ANC-Anchorage, AK (USA) to FAI-Fairbanks, AK (USA)

Jul 31 Alaska Airlines 175
Anchorage, AK (USA) (IntL Apt) 07/31/2017 9 30AM
Confirmation Number GBMUMH

Duration 55 Minutes Nonstop
Fairbanks, AK (USA) (IntL Apt) 07/31/2017 10 25AM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 137 8 lbs of CO2
Cost 244 92 USD

ANC-Anchorage, AK (USA) to FAI-Fairbanks, AK (USA)

Jul 31 Alaska Airlines 175
Anchorage, AK (USA) (IntL. Apt) 07/31/2017 9 30AM
Confirmation Number: GBMUMH

Duration 55 Minutes Nonstop
Fairbanks, AK (USA) (IntL. Apt) 07/31/2017 10 25AM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 137 8 lbs of CO2
Cost 244 92 USD

Thursday August 03, 2017

FAI-Fairbanks, AK (USA) to ANC-Anchorage, AK (USA)

Aug 03 Alaska Airlines 190
Fairbanks, AK (USA) (IntL. Apt) 08/03/2017 5 20PM
Confirmation Number: GBMUMH

Duration 1 Hour Nonstop
Anchorage, AK (USA) (IntL Apt) 08/03/2017 6 20PM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 137 8 lbs of CO2

FAI-Fairbanks, AK (USA) to ANC-Anchorage, AK (USA)

Aug 03 Alaska Airlines 190
Fairbanks, AK (USA) (IntL. Apt) 08/03/2017 5 20PM
Confirmation Number: GBMUMH

Duration 1 Hour Nonstop
Anchorage, AK (USA) (IntL Apt) 08/03/2017 6 20PM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 137 8 lbs of CO2

FAI-Fairbanks, AK (USA) to ANC-Anchorage, AK (USA)

Aug 03 Alaska Airlines 190
Fairbanks, AK (USA) (IntL. Apt) 08/03/2017 5 20PM
Confirmation Number: GBMUMH

Duration 1 Hour Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/03/2017 6 20PM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 137.8 lbs of CO2

Tuesday July 31, 2018

ANC-Anchorage, AK (USA) to FAI-Fairbanks, AK (USA)

Jul 31 Alaska Airlines 175
Anchorage, AK (USA) (IntL. Apt) 07/31/2018 9:30AM
Confirmation Number: GBMUMH

Duration 55 Minutes Nonstop
Fairbanks, AK (USA) (IntL. Apt) 07/31/2018 10 25AM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 137.8 lbs of CO2

ANC-Anchorage, AK (USA) to FAI-Fairbanks, AK (USA)

Jul 31 Alaska Airlines 175
Anchorage, AK (USA) (IntL. Apt) 07/31/2018 9 30AM
Confirmation Number: GBMUMH

Duration 55 Minutes Nonstop
Fairbanks, AK (USA) (IntL. Apt) 07/31/2018 10 25AM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 137.8 lbs of CO2

ANC-Anchorage, AK (USA) to FAI-Fairbanks, AK (USA)

Jul 31 Alaska Airlines 175
Anchorage, AK (USA) (IntL. Apt) 07/31/2018 9 30AM
Confirmation Number: GBMUMH

Duration 55 Minutes Nonstop
Fairbanks, AK (USA) (IntL. Apt) 07/31/2018 10 25AM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 137.8 lbs of CO2

Expenses

Trip#: 1

Total Non-Per Diem Expenses: 363 60 Total Per Diem Expenses: 844.25

Date	Description	Category	Cost	Pay Method	Per Diem
07/06/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
07/29/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
07/31/2017	Airline Flight	Com. Carrier	244 92	GOVCC-C	
07/31/2017	Lodging	Lodging-PerDiem	165.00	GOVCC-C	•
07/31/2017	M&IE	M&IE-PerDiem	64.50	REIMBURSABLE	•
08/01/2017	Lodging	Lodging-PerDiem	170.00	GOVCC-C	•
08/01/2017	M&IE	M&IE-PerDiem	51 00	REIMBURSABLE	•
08/02/2017	Lodging	Lodging-PerDiem	238.00	GOVCC-C	•
08/02/2017	M&IE	M&IE-PerDiem	89 00	REIMBURSABLE	•
08/03/2017	M&IE	M&IE-PerDiem	66.75	REIMBURSABLE	•
08/03/2017	POV-GOV Not Available	Mileage	9.63	REIMBURSABLE	
08/03/2017	Parking	Transportation	60.00	GOVCC-C	

Per Diem Allowances

Trip# 1 Total Per Diem Allowances: 844.25

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
07/31/2017	165 00/ 86.00	165.00	165.00	64 50	64 50	
08/01/2017	170.00/ 51.00	170.00	170.00	51.00	51.00	
08/02/2017	238.00/ 89.00	238.00	238 00	89 00	89 00	
08/03/2017	238 00/ 89.00	0.00	0.00	66.75	66.75	

Other Authorizations

Trip# 1

Other Authorization	Remarks
No hotel booking - hotel not required	
Contract fare used or No contract fare exists for city-pair market	
OTHER PRIVATELY-OWNED VEHICLE	

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////		1,207.85
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 244.92		
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 573.00		
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 271.25		
Expense Category: Mileage	Fiscal Year: 2017	Amount: 9.63		
Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 34.30		
Expense Category: Transportation	Fiscal Year: 2017	Amount: 60.00		
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75		
		Total:		1,207.85

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	926.97
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	280.88

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	1,207.85

Totals by Payment Method

GOVCC-C Total	926.97
REIMBURSABLE Total	280.88

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
07/31/17	AIR	$244.92
08/03/17	IPOC	$9.63

Audits

Audit Name	Result	Reason

Document History 08/01/2017 Authorization: TANUM0000S8DK

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	07/06/2017	4:39PM EST	STEPHEN WACKOWSKI Net Adjustment: 0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name	Lesia Monsen
Traveler/Preparer Signature	Lesia Monsen
Date	8/1/17
Approver Name	Downey Magallanes
Approver Signature	Downey Magallanes
Date	8/3/17

El Sol Travel

El Sol Travel
Phone: 907-565-4400
ELSOLALASKA@ELSOLTRAVEL.NET

Electronic Invoice

Prepared For:
WACKOWSKI/STEPHEN M

Rel: TANUM0000S8DK

SALES PERSON	IQ
INVOICE NUMBER	0060736
INVOICE ISSUE DATE	28 Jul 2017
RECORD LOCATOR	NSZOJU
CUSTOMER NUMBER	DOIETS2

Client Address
EL SOL TRAVEL
1835 BRAGAW STE 125
ANCHORAGE AK 99512
DOI
ATTN STEPHEN WACKOWSKI
DOI OS SIO 1689 C ST
ANCHORAGE AK 99501 US

Delivery Address
RETURN UNUSED TICKETS TO
EL SOL TRAVEL
1835 BRAGAW STE 125
ANCHORAGE AK 99512
OR EMAIL TO ELSOLALASKA/AT/ELSOLTRAVEL NET

Notes
NO FARE IS GUARANTEED UNTIL TICKETED
ONLY FARE GUARANTEED IS YCA AND -CA FARES

DATE: Mon, Jul 31

Flight: ALASKA AIRLINES 175

From	ANCHORAGE, AK	Departs	9.30am
To	FAIRBANKS INTL, AK	Arrives	10.25am
Departure Terminal	S		
Duration	0hr(s) 55min(s)	Class	Economy
Type	BOEING 737-400 JET	Meal	
Stop(s)	Non Stop		
Seat(s) Details	WACKOWSKI/STEPHEN M	Seat(s) - 24A	(b) (6)

DATE: Thu, Aug 03

Flight: ALASKA AIRLINES 190

From	FAIRBANKS INTL, AK	Departs	5.20pm
To	ANCHORAGE, AK	Arrives	6.20pm
		Arrival Terminal	S
Duration	1hr(s) 0min(s)	Class	Economy
Type	BOEING 737-400 JET	Meal	
Stop(s)	Non Stop		
Seat(s) Details	WACKOWSKI/STEPHEN M	Seat(s) - 15C	(b) (6)

DATE: Fri, Jan 26

Others

PHOENIX
THANK YOU FOR
YOUR BUSINESS

Ticket Information

Ticket Number	AS 8642000030	**Passenger**	WACKOWSKI STEPHEN M		
		Billed to:	(b) (6)	USD	* 244.92
Service Fee	XD 0707767660	**Passenger**	WACKOWSKI STEPHEN M		
		Billed to:	(b) (6)	USD	* 34.30
			SubTotal		USD 279.22
			Net Credit Card Billing		* USD 279.22
			Total Amount Due		USD 0.00

ITINERARY NOTES:
El ssl travel office information*** **********important traveler information********** online technical suppon call....1-855-847-6398 Prompt 1 el ssl travel reservation numbers office hours are mon-fri 8a-6pm closed govt holidays toll free reservations number...1-855-847-6398 Emergency travel after hours....1-855-847-6398 For emergency assistance outside of the united states call 1-855-847-6398 or collect 1-907-565-4400 ensure that all reservations and estimated costs listed above are correct and match what is lised in travel authorization. Check-in times are 90 minutes prior for domestic flights or 120 minutes for international flights check carrier web site for change/cancel and baggage policies

INVOICE NOTES:
Cb/cgebilling/sbtmc cliqcid-1000000020 cb/rule/transportation/gbmumh-contract cp fare-c0 cb/rule/itin/no car-cc1 cb/rule/Ln/no hotel-hc1 cb/air/opAba/cal/4714 cb/emergencytravel/no cb/cgebilling/ats/2017-07-06t23.38 41Z z06jul/0538 pm iqcx sched futr actn non approved trvl cb/tanum/tanum0000s8dk cb/earlycpplkl/no cb/booked by-swackowsd do Gov cb/finishing mode-approvalhold/2017-07-06t23 39 43Z z06jul/0544 pm iqcx sched futr actn non approved trvl z21jul/0437 pm iqcx sched futr actn non approved trvl z26jul/0613 am iqcx sched futr actn non approved trvl z26jul/0809 am iqcx sched futr actn non approved trvl cb/approval outside cge-verbal approval cb/approver-downey magllanes cb/approval date-07-28-2017 cb/penalty/0278642000030-nopenalty cb/aircomparisonfare/0278642000030-usd444.90

The carriage of certain hazardous materials, like aerosols, fireworks, and flammable liquids, aboard the aircraft is forbidden. If you do not understand these restrictions, further information may be obtained from your airline.

Your travel arranger provides the information contained in this document. If you have any questions about the content, please contact your travel arranger. For Credit Card Service fees, please see eTicket receipt for total charges.

Monson, Lesia <lesia_monson@ios.doi.gov>

Re: Travel authorization #2

1 message

Downey Magallanes <downey_magallanes@ios.doi.gov> Fri, Jul 21, 2017 at 5:21 PM
To: "Wackowski, Stephen" <stephen_wackowski@ios.doi.gov>
Cc: Lesia Monson <lesia_monson@ios.doi.gov>

Ok

On Jul 20, 2017, at 8:17 PM, Wackowski, Stephen <stephen_wackowski@ios.doi.gov> wrote:

Downey-

Requesting travel authorization for 30 July-4 August for ASLM Kate Magregor's trip up here with Senior Alaska DoI Agency leaders. We will be using DoI aircraft and housing to the maximum extent possible to control hotel and airline costs. Draft itinerary/meeting descriptions below:

Thanks,

Steve

Monday, July 31 (Kavik River Camp)

TBD Steve Wackowski in DoI A/C to pick up KM at Kavik and tour Point Thomson
Charter procurement POC: Richard Davis, Flight Coordination Specialist
Office of Aviation Services
Department of the Interior
300 E. Mallard Dr., Suite 180
Boise Idaho 83706
(208) 334-9315
richard_davis@ios.doi.gov

11:00am - 3:00pm Exxon Mobile is able to provide a tour of their Point Thomson facility between the hours of 11am and 3pm.
Exxon Mobil POC: Hans Neidig
(6) (6)
hans.neidig@exxonmobil.com

3:00pm Transportation from Kavik to Kaktovik
Agency aircraft: TBD
Manifest: KM
Steve Wackowski
Frank Urban, USGS researcher
Janet Jorgenson, FWS researcher

TBD Arrive Kaktovik
Overnight in FWS bunkhouse

Tuesday, August 1 (Fairbanks)

Text in red is info on group who are meeting Kate in Kaktovik via charter aircraft
6:30am Check out of hotel/transport to charter aircraft facility (which airport?)

7:00am *Arrive charter aircraft facility*
Location: TBD

8:00am *Depart Fairbanks via charter aircraft*
Add charter aircraft info
Manifest: Bud Cribley, BLM
Tim Spisak, BLM
Erika Reed, BLM
Greg Siekaniec, FWS
Steve Berendzen, FWS
Mark Storzer, BOEM
Stacie McIntosh, BLM - Flight Manager
Mark Fesmire, BSEE

TBD *Arrive Kaktovik to meet Kate MacGregor*

10:00am Arrive Kaktovik, Steve Berendzen - Lead
Transport: FWS Vehicles - 1 van and 1 or 2 trucks, as needed
Location: FWS Bunkhouse - Overnight accommodations available for 12, if needed
Participants: Kate MacGregor
Steve Wackowski, OS
Bud Cribley, BLM
Greg Siekaniec, FWS
Steve Berendzen, FWS
Tim Spisak, BLM
Erika Reed, BLM
Mark Storzer, BOEM
Stacie McIntosh, BLM - Flight Manager
Mark Fesmire, BSEE
Local FWS staff

10:00am – 11:30am Travel to FWS Bunkhouse for after flight break
Briefing of Arctic National Wildlife Refuge
Meet with representatives from Native Village of Kaktovik including Edward Rexford (President) - FWS needs to confirm location of community meetings
Tour Kaktovik and Community Engagement

Topics include:

1. Potential for oil and gas development in the 1002 area of ANWR. SO 3352 directs the Assistant Secretaries to review policies for providing more access to oil resources in NPR-A and ANWR.
2. Current ANWR boundary dispute between BLM and State of Alaska (although ANWR is FWS, BLM conducts the boundary survey.) Dispute is now with the IBLA.

11:30am Depart Kaktovik via charter aircraft, flyover 1002 area of ANWR and Liberty Project area
Manifest: Kate MacGregor
Steve Wackowski, OS
Bud Cribley, BLM
Tim Spisak, BLM
Erika Reed, BLM
Greg Siekaniec, FWS
Steve Berendzen, FWS
Mark Storzer, BOEM

Stacie McIntosh, BLM - Flight Manager
Mark Fesmire, BSEE

Topics include:

1. Hilcorp is proposing a future development project at its Liberty Prospect. The proposed Liberty Island will be about 5.5 miles offshore, approx. 7 miles east of Endicott.
2. Discuss ENI proposal for offshore oil exploration.

12:15pm Arrive Deadhorse, AK (Kendall and Johnston will have arrived via commercial)
Shuttle to Prudhoe Bay Hotel, check in, leave bags

**group meets up with BOEM & BLM crew who have flown to Deadhorse via commercial air*

**group meets up with with Kim Harb, Alyeska Pipeline Services*

**FWS team departs via commercial air - AK 2816 departs at 2:16pm or AK 50 departs 5:25pm*

12:30pm – 1:30pm Lunch at hotel or – brown bag, possibly eat on way to Northstar (purchase at Prudhoe Bay Hotel)

Transport: Hilcorp will pick up visitors at Hotel

Hilcorp POC: John Barnes, Senior Vice President
Exploration and Production-Alaska
P.O. Box 244027
Anchorage, Alaska 99524-4027
jbarnes@hilcorp.com
(b) (6) [redacted]

Location: Prudhoe Bay Hotel-Overnight accommodations

Participants: Kate MacGregor
Steve Wackowski, OS
Bud Cribley, BLM
Tim Spisak, BLM
Erika Reed, BLM
Jim Kendall, BOEM
Mark Fesmire, BSEE
Dave Johnston, BOEM
Mark Storzer, BOEM
Stacie McIntosh, BLM - Flight Manager
Kim Harb, Alyeska Pipeline Services

1:30pm Depart lunch location for North Star via van, then *crewboat (use of crewboat could affect persons who are prone to seasickness – consider bringing Dramamine)*

*Are BLM staff going to North Star?

*double check time needed to leave lunch location to arrive at crewboat location

* Hilcorp will need a firm headcount, names, birth date, and size (small, medium, large) for the PPE (personal protective equipment)

Participants: Kate MacGregor
Steve Wackowski, OS
Jim Kendall, BOEM
Dave Johnston, BOEM
Mark Storzer, BOEM
Mark Fesmire, BSEE
Bud Cribley, BLM
Tim Spisak, BLM

Erika Reed, BLM
Stacie McIntosh, BLM - Flight Manager
Hilcorp representatives

2:30pm Arrive North Star for tour of facilities
Topics: Meet with Hilcorp representatives. Inspect Northstar Island facility operations, slope protection measures, production processes, and emergency response capabilities, compare/contrast with proposed Liberty development. Discuss policy and oversight issues involved with joint federal-state projects.

4:30pm Depart Northstar en route to Pump Station 1 via Hilcorp transport
(Drop off any BOEM/BSEE staff who decline this tour in Deadhorse)
Transport: Hilcorp
Alyeska POC: Kim Harb, Manager of Federal Government Relations, Alyeska
cell: (b) (6)
Kim.Harb@alyeska-pipeline.com

5:00pm Tour of Pump Station 1, Trans-Alaska Pipeline System (TAPS)
Transport: TBD
Participants: Kate MacGregor
Steve Wackowski, OS
Bud Cribley, BLM
Tim Spisak, BLM
Erika Reed, BLM
Jim Kendall, BOEM
Dave Johnston, BOEM
Mark Storzer, BOEM
Stacie McIntosh, BLM - Flight Manager
Kim Harb, Alyeska Pipeline Services
Alyeska staff

Topics:
1. TAPS is facing challenges from declining throughput.
2. Low throughput is causing infrastructure problems.
3. Recreational groups have proposed to build a trail (TransAlaska Trail) within the TAPS ROW.

6:00pm Depart Pump Station 1 via (Kim Harb has arranged transportation for driving tour of PS1 and return to Prudhoe Bay Hotel - her vehicle will hold 11 DOI passengers plus the Alyeska staff)
Transport: Bus from Alyeska

6:30pm Arrive Deadhorse
Dinner at Prudhoe Bay Hotel (Breakfast, Lunch, and Dinner are included in the $160.00 lodging fee)

RON: Prudhoe Bay Hotel or Aurora (need to confirm hotel and cancel one of these reservations)
Reservations for up to 15 people are being held under Leslie Rosenberger gov't credit card at Aurora and Steve's card at Prudhoe Bay
Travelers will need to switch reservation to their own gov't credit card
907-670-0600

Wednesday, August 2 (Deadhorse, Utqiagvik)

**David Johnston, Erika Reed, Mark Fesmire will fly out commercial AK 55 departs 10:51 am*

7:30am Breakfast at hotel
Pack bag lunch at Prudhoe Bay Hotel and take on aircraft (Lunch at Alpine?)

8:15am Depart hotel via ?
Transport: ?

8:30am Check in with Charter aircraft

9:30am Depart Deadhorse for Alpine Facility
Manifest: Kate MacGregor
Steve Wackowski, OS
Bud Cribley, BLM
Tim Spisak, BLM
Stacie McIntosh, BLM -Flight Manager
Jim Kendall, BOEM
Mark Storzer, BOEM

10:00am Arrive ConocoPhillips Alpine facility for tour
*tour includes CD5 drill site, Nigliq Channel bridge, and GMT-1 construction site

Topics:
1. ROD for GMT-1 required ConocoPhillips pay $8 million in compensatory mitigation for socioeconomic impacts to local communities.
2. ROD also required BLM to develop Regional Mitigation Strategy as part of approval for GMT-2. (Ongoing)
As part of the RMS, BLM requiring ConocoPhillips to conduct air modeling.
3. GMT2 Project ROD anticipated May 2018.

2:00pm Depart Alpine facility for Utqiagvik
Fly over of GMT1, proposed GMT 2 development

2:30pm Arrive Utqiagvik
Met at airport by Roy Nageak, BLM
Transport: ?

3:00pm Meetings with Stakeholders ?
Participants: Kate MacGregor
Steve Wackowski, OS
Bud Cribley, BLM
Tim Spisak, BLM
Stacie McIntosh, BLM
Jim Kendall, BOEM
Mark Storzer, BOEM

Topics: Stakeholder input on development and economic opportunities:
a. Arctic Slope Regional Corp (pro-development; own leases tracts in Beaufort that are set to expire, etc.
b. Ukpeagvik Inupiat Corporation (Barrow Native Corporation; pro-development; lots of little issues around Barrow, would like more BLM contracts)
c. Inupiat Community of the Arctic Slope (Regional Tribal government, currently hiring new Exec Dir so in transition)
d. North Slope Borough (pro-development, pro-infrastructure)
e. Alaska Eskimo Whaling Commission (would be an offshore/nearshore focus)

f. Optional tour: Air Force Long Range Radar Station - any interest: if so, Steve will try to set up

4:00pm Meeting with Mayor Brower, NSB (waiting on confirmation from DJ Fauske)
Location: Mayor's office
Main NSB building
1274 Agvik Street
Barrow, AK 99723
907-852-0200

TBD Depart Utqiagvik for Fairbanks (If rooms do not become available)

(7pm - Steve Wells/Steve Cohn/Serena Sweet/Jim Kendall/Mark Storzer Depart Barrow AK 50 arrive ANC 8:49 or on charter)

RON Top of the World (need to make reservations - All hotels (Top of the World, Airport Inn, King Eider) in Utqiagvik are fully booked this night. We're on on waitlist (under Steve Wackowski's name) at Airport Inn for 11 rooms.
Utqiagvik
(907) 852-3900

Thursday, August 3 (Fairbanks, Anchorage)

7:30 am Breakfast at hotel (Buffet breakfast, complimentary, hot breakfast, complimentary)

8:30 am Depart hotel for BLM Fairbanks All Employees meeting (location?)
Location: Fairbanks District Office, 222 University Ave.
Transport: Rental Van
Vehicle manifest: Kate MacGregor
Steve Wackowski, OS
Bud Cribley, BLM
Tim Spisak, BLM
Erika Reed, BLM
Serena Sweet, BLM
Lesli Ellis-Wouters, BLM

9:00am BLM Fairbanks All Employees Meeting

9:45 am Briefs on NPR-A IAP/EIRMP/Road to Ambler at Fairbanks District Office
2. Discuss path forward on Eastern Interior Resource Plan
3. Provide overview of Road to Ambler EIS and proposed community outreach
4. Discuss Public Land Orders/State Selections

11:30am Depart for AFS

12:00 pm Lunch at Alaska Fire Service ($8 cash at dining facility)

1:00 pm Alaska Fire Service brief
Topics: AFS is funded as a fire management agency for all DOI as well as Alaska Native lands.
AFS is considering relocation from army base to Fairbanks airport. FWS and state agencies interested in partnering for the move.

2:00pm Depart for Permafrost Tunnel tour (confirmed)
Location:

Transport: Rental Van
Participants: Kate MacGregor
Steve Wackowski, OS
Bud Cribley, BLM
Tim Spisak, BLM
Stacie McIntosh, BLM

2:30pm Arrive Permafrost Tunnel for tour and meet with University of Alaska Fairbanks staff
Participants: Kate MacGregor
Steve Wackowski, OS
Bud Cribley, BLM
Tim Spisak, BLM
Serena Sweet, BLM
Lesli Ellis-Wouters, BLM

POC: Dr. Thomas A. Douglas
U.S. Army ERDC- Cold Regions Research and Engineering Laboratory
907-378-7900; Thomas.A.Douglas@usace.army.mil

4:30pm Depart for Fairbanks International Airport

TBD Depart Fairbanks via commercial aircraft
Manifest: Kate MacGregor
Steve Wackowski, OS
Bud Cribley, BLM
Tim Spisak, BLM
Serena Sweet, BLM
Lesli Ellis-Wouters, BLM

TBD Arrive Anchorage
Transport: ?
Participants: Kate MacGregor
Steve Wackowski, OS
Bud Cribley, BLM
Tim Spisak, BLM
Stacie McIntosh, BLM
Jim Kendall, BOEM
Mark Storzer, BOEM

Friday, August 4 (Anchorage)

–
Senior Adviser for Alaskan Affairs
Department of the Interior
1689 C Street, Suite 100
Anchorage, AK 99501
907-271-5485

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000S8DK
Travel Authorization Number:	TANUM0000S8DK	Trip Name:	Trip from Anchorage to Fairbanks
TA Date:	07/06/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION SIGNED
Purpose:	Mission (Operational)	Document Detail:	Accompany ASLM Kate MacGregor on her trip to Alaska with Senior Alaska DoI Agency leaders. We will be using DoI aircraft and housing to the maximum extent possible to control hotel and airline costs. Issues include oil and gas activities on the North Slope of Alaska, Arctic Refuge boundary, Secretarial Order 1002. North slope tours include the Native Village of Kaktovik, Hilcorp drill locations, Alyeska trans-Alaska pipeline, ConocoPhillips Alpine facility in the NPR-A. Costs incurred include round trip air
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	,	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip
Number: 1

Purpose: Accompany ASLM Kate MacGregor on her trip to Alaska with Senior Alaska DoI Agency leaders. We will be using DoI aircraft and housing to the maximum extent possible to control hotel and airline costs. Issues include oil and gas activities on the North Slope of Alaska, Arctic Refuge boundary, Secretarial Order 1002. North slope tours include the Native Village of Kaktovik, Hilcorp drill locations, Alyeska trans-Alaska pipeline, ConocoPhillips Alpine facility in the NPR-A. Costs incurred include round trip air

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
07/31/17	08/01/17	KAKTOVIK, AK	Mission (Operational)	165.00 / 86.00
08/01/17	08/02/17	DEADHORSE, AK	Mission (Operational)	170.00 / 51.00
08/02/17	08/03/17	BARROW, AK	Mission (Operational)	238.00 / 89.00

Document Totals

Total Expenses:	1,207.85
Reimbursable Expenses:	280.88
Non-Reimbursable Expenses:	926.97
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	244.92	.00
Lodging-PerDiem	573.00	.00
M&IE-PerDiem	271.25	.00
Mileage	9.63	.00
Transaction Fees	34.30	.00
Transportation	60.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,207.85	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Alaska Airlines	1003255811		244.92
COMM-CARR	Alaska Airlines	1003255811		.00

Trip Itinerary

From: ANC-Anchorage, AK (USA) (IntL. Apt) TO: FAI-Fairbanks, AK (USA) (IntL. Apt)

Air

Monday July 31, 2017

ANC-Anchorage, AK (USA) to FAI-Fairbanks, AK (USA)

Jul 31 Alaska Airlines 175
Anchorage, AK (USA) (IntL. Apt) 07/31/2017 9:30AM
Confirmation Number: GBMUMH

Duration: 55 Minutes Nonstop
Fairbanks, AK (USA) (IntL. Apt) 07/31/2017 10:25AM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 137.8 lbs of CO2
Cost 244.92 USD

ANC-Anchorage, AK (USA) to FAI-Fairbanks, AK (USA)

Jul 31 Alaska Airlines 175
Anchorage, AK (USA) (IntL. Apt) 07/31/2017 9:30AM
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Flight Information
Distance 260 miles
No Seat Assigned

Emissions 137.8 lbs of CO2
Cost 244.92 USD

Thursday August 03, 2017

FAI-Fairbanks, AK (USA) to ANC-Anchorage, AK (USA)

Aug 03 Alaska Airlines 190
Fairbanks, AK (USA) (IntL. Apt) 08/03/2017 5:20PM
Confirmation Number: GBMUMH

Duration: 1 Hour Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/03/2017 6:20PM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 137.8 lbs of CO2

FAI-Fairbanks, AK (USA) to ANC-Anchorage, AK (USA)

Aug 03 Alaska Airlines 190
Fairbanks, AK (USA) (IntL. Apt) 08/03/2017 5:20PM
Confirmation Number: GBMUMH

Duration: 1 Hour Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/03/2017 6:20PM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 137.8 lbs of CO2

FAI-Fairbanks, AK (USA) to ANC-Anchorage, AK (USA)

Aug 03 Alaska Airlines 190
Fairbanks, AK (USA) (IntL. Apt) 08/03/2017 5:20PM
Confirmation Number: GBMUMH

Duration: 1 Hour Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/03/2017 6:20PM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 137.8 lbs of CO2

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	363.60	Total Per Diem Expenses:	844.25
Date	Description	Category	Cost	Pay Method	Per Diem
07/06/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
07/29/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
07/31/2017	Airline Flight	Com. Carrier	244.92	GOVCC-C	
07/31/2017	Lodging	Lodging-PerDiem	165.00	GOVCC-C	*
07/31/2017	M&IE	M&IE-PerDiem	64.50	REIMBURSABLE	*
08/01/2017	Lodging	Lodging-PerDiem	170.00	GOVCC-C	*
08/01/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
08/02/2017	Lodging	Lodging-PerDiem	238.00	GOVCC-C	*
08/02/2017	M&IE	M&IE-PerDiem	89.00	REIMBURSABLE	*
08/03/2017	M&IE	M&IE-PerDiem	66.75	REIMBURSABLE	*
08/03/2017	POV-GOV Not Available	Mileage	9.63	REIMBURSABLE	
08/03/2017	Parking	Transportation	60.00	GOVCC-C	

Per Diem Allowances

Trip#: 1	Total Per Diem Allowances:	844.25

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
07/31/2017	165.00/ 86.00	165.00	165.00	64.50	64.50				
08/01/2017	170.00/ 51.00	170.00	170.00	51.00	51.00				
08/02/2017	238.00/ 89.00	238.00	238.00	89.00	89.00				
08/03/2017	238.00/ 89.00	0.00	0.00	66.75	66.75				

Other Authorizations

Trip#: 1

Other Authorization	Remarks
OTHER PRIVATELY-OWNED VEHICLE	
No hotel booking - hotel not required	
Contract fare used or No contract fare exists for city-pair market	

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	1,207.85
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 244.92	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 573.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 271.25	
Expense Category: Mileage	Fiscal Year: 2017	Amount: 9.63	
Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 34.30	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 60.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,207.85

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	926.97
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	280.88

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////		1,207.85

Totals by Payment Method

	GOVCC-C Total	926.97
	REIMBURSABLE Total	280.88

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
07/31/17	AIR	$244.92
08/03/17	1POC	$9.63

Audits

Audit Name	Result	Reason
CLASS OF SERVICE TEST	FAIL	TICKET: 1003255811, DEPARTURE DATE: 07/31/17 (CLASS OF SERVICE F NOT ALLOWED) One or more of the common carrier segments associated with this document indicates an upgrade. Please provide a detailed explanation.
	Traveler Justification:	Passenger complimentary upgrade due to mileage plan status - there was no additional cost to government.

Document History 10/12/2017 Authorization: TANUM0000S8DK

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	07/06/2017	4:39PMEST	STEPHEN WACKOWSKI Net Adjustment:0.00	
AUTHORIZATION SIGNED	08/02/2017	10:16AMEST	MONSON, LESIA DIANNE Net Adjustment:1,207.85	
ADJUSTED	08/08/2017	2:08PMEST	MONSON, LESIA DIANNE Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature: _____

Date: _____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000S8DK
Travel Authorization Number:	TANUM0000S8DK	Trip Name:	Trip from Anchorage to Fairbanks
TA Date:	07/06/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION APPROV
Purpose:	Mission (Operational)	Document Detail:	Accompany ASLM Kate MacGregor on her trip to Alaska with Senior Alaska DoI Agency leaders. We will be using DoI aircraft and housing to the maximum extent possible to control hotel and airline costs. Issues include oil and gas activities on the North Slope of Alaska, Arctic Refuge boundary, Secretarial Order 1002. North slope tours include the Native Village of Kaktovik, Hilcorp drill locations, Alyeska trans-Alaska pipeline, ConocoPhillips Alpine facility in the NPR-A. Costs incurred include round trip air
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	,	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip
Number: 1

Purpose: Accompany ASLM Kate MacGregor on her trip to Alaska with Senior Alaska DoI Agency leaders. We will be using DoI aircraft and housing to the maximum extent possible to control hotel and airline costs. Issues include oil and gas activities on the North Slope of Alaska, Arctic Refuge boundary, Secretarial Order 1002. North slope tours include the Native Village of Kaktovik, Hilcorp drill locations, Alyeska trans-Alaska pipeline, ConocoPhillips Alpine facility in the NPR-A. Costs incurred include round trip air

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Air

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ANC-Anchorage, AK (USA) to FAI-Fairbanks, AK (USA)

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Duration: 55 Minutes Nonstop
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Flight Information
Distance 260 miles
No Seat Assigned

Emissions 137.8 lbs of CO2
Cost 244.92 USD

ANC-Anchorage, AK (USA) to FAI-Fairbanks, AK (USA)

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Cost 244.92 USD

Thursday August 03, 2017

FAI-Fairbanks, AK (USA) to ANC-Anchorage, AK (USA)

Aug 03 Alaska Airlines 190
Fairbanks, AK (USA) (IntL. Apt) 08/03/2017 5:20PM
Confirmation Number: GBMUMH

Duration: 1 Hour Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/03/2017 6:20PM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 137.8 lbs of CO2

FAI-Fairbanks, AK (USA) to ANC-Anchorage, AK (USA)

Aug 03 Alaska Airlines 190
Fairbanks, AK (USA) (IntL. Apt) 08/03/2017 5:20PM
Confirmation Number: GBMUMH

Duration: 1 Hour Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/03/2017 6:20PM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 137.8 lbs of CO2

FAI-Fairbanks, AK (USA) to ANC-Anchorage, AK (USA)

Aug 03 Alaska Airlines 190
Fairbanks, AK (USA) (IntL. Apt) 08/03/2017 5:20PM
Confirmation Number: GBMUMH

Duration: 1 Hour Nonstop
Anchorage, AK (USA) (IntL. Apt) 08/03/2017 6:20PM

Flight Information
Distance 260 miles
No Seat Assigned

Emissions 137.8 lbs of CO2

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	363.60	Total Per Diem Expenses:	844.25
Date	Description	Category	Cost	Pay Method	Per Diem
07/06/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
07/29/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
07/31/2017	Airline Flight	Com. Carrier	244.92	GOVCC-C	
07/31/2017	Lodging	Lodging-PerDiem	165.00	GOVCC-C	*
07/31/2017	M&IE	M&IE-PerDiem	64.50	REIMBURSABLE	*
08/01/2017	Lodging	Lodging-PerDiem	170.00	GOVCC-C	*
08/01/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
08/02/2017	Lodging	Lodging-PerDiem	238.00	GOVCC-C	*
08/02/2017	M&IE	M&IE-PerDiem	89.00	REIMBURSABLE	*
08/03/2017	M&IE	M&IE-PerDiem	66.75	REIMBURSABLE	*
08/03/2017	POV-GOV Not Available	Mileage	9.63	REIMBURSABLE	
08/03/2017	Parking	Transportation	60.00	GOVCC-C	

Per Diem Allowances

Trip#: 1	Total Per Diem Allowances:	844.25

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
07/31/2017	165.00/ 86.00	165.00	165.00	64.50	64.50				
08/01/2017	170.00/ 51.00	170.00	170.00	51.00	51.00				
08/02/2017	238.00/ 89.00	238.00	238.00	89.00	89.00				
08/03/2017	238.00/ 89.00	0.00	0.00	66.75	66.75				

Other Authorizations

Trip#: 1

Other Authorization	Remarks
OTHER PRIVATELY-OWNED VEHICLE	
No hotel booking - hotel not required	
Contract fare used or No contract fare exists for city-pair market	

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	1,207.85
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 244.92	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 573.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 271.25	
Expense Category: Mileage	Fiscal Year: 2017	Amount: 9.63	
Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 34.30	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 60.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,207.85

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	926.97
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	280.88

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////		1,207.85

Totals by Payment Method

	GOVCC-C Total	926.97
	REIMBURSABLE Total	280.88

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
07/31/17	AIR	$244.92
08/03/17	1POC	$9.63

Audits

Audit Name	Result	Reason
CLASS OF SERVICE TEST	FAIL	TICKET: 1003255811, DEPARTURE DATE: 07/31/17 (CLASS OF SERVICE F NOT ALLOWED) One or more of the common carrier segments associated with this document indicates an upgrade. Please provide a detailed explanation.
	Traveler Justification:	Passenger complimentary upgrade due to mileage plan status - there was no additional cost to government.

Document History 10/12/2017 Authorization: TANUM0000S8DK

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	07/06/2017	4:39PMEST	STEPHEN WACKOWSKI Net Adjustment:0.00	
AUTHORIZATION SIGNED	08/02/2017	10:16AMEST	MONSON, LESIA DIANNE Net Adjustment:1,207.85	
ADJUSTED	08/08/2017	2:08PMEST	MONSON, LESIA DIANNE Net Adjustment:0.00	
ADJUSTED	08/08/2017	2:11PMEST	MONSON, LESIA DIANNE Net Adjustment:0.00	
AUTHORIZATION APPROV	08/08/2017	2:14PMEST	MONSON, LESIA DIANNE Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature:

Date: _____

Approver Name:

Approver Signature: _____

Date:

Document Header Information

Document Type:	Voucher	Document Name:	TV0000KWC9
Travel Authorization Number:	TANUM0000S8DK	Trip Name:	Trip from Anchorage to Fairbanks, Kaktovik, Deadhorse, Alpine, Barrow
TA Date:	08/08/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	PAID
Purpose:	Mission (Operational)	Document Detail:	Accompanied ASLM Kate MacGregor on her trip to Alaska with Senior Alaska DoI Agency leaders. We will be using DoI aircraft and housing to the maximum extent possible to control hotel and airline costs. Issues include oil and gas activities on the North Slope of Alaska, Arctic Refuge boundary, Secretarial Order 1002. North slope tours include the Native Village of Kaktovik, Hilcorp drill locations, Alyeska trans-Alaska pipeline, ConocoPhillips Alpine facility in the NPR-A. Costs incurred include round trip airfare from Anchorage to Fairbanks. In Fairbanks, the group will use a DOI fleet aircraft to fly to Kaktovik, Deadhorse, Barrow, and Alpine. The fleet aircraft returned to Fairbanks where traveler boarded the return commercial flight to Anchorage. Other costs incurred are lodging, M&IE, local transportation. Some meals were provided at the hotel in Deadhorse and M&IE has been reduced accordingly. Traveler stayed in the FWS bunkhouse in Kaktovik, so no lodging fees the night of July 31.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	,	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Accompanied ASLM Kate MacGregor on her trip to Alaska with Senior Alaska DoI Agency leaders. We will be using DoI aircraft and housing to the maximum extent possible to control hotel and airline costs. Issues include oil and gas activities on the North Slope of Alaska, Arctic Refuge boundary, Secretarial Order 1002. North slope tours include the Native Village of Kaktovik, Hilcorp drill locations, Alyeska trans-Alaska pipeline, ConocoPhillips Alpine facility in the NPR-A. Costs incurred include round trip airfare from Anchorage to Fairbanks. In Fairbanks, the group will use a DOI fleet aircraft to fly to Kaktovik, Deadhorse, Barrow, and Alpine. The fleet aircraft returned to Fairbanks where traveler boarded the return commercial flight to Anchorage. Other costs incurred are lodging, M&IE, local transportation. Some meals were provided at the hotel in Deadhorse and M&IE has been reduced accordingly. Traveler stayed in the FWS bunkhouse in Kaktovik, so no lodging fees the night of July 31.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
07/31/17	08/01/17	KAKTOVIK, AK	Mission (Operational)	165.00 / 86.00
08/01/17	08/02/17	DEADHORSE, AK	Mission (Operational)	170.00 / 51.00
08/02/17	08/03/17	BARROW, AK	Mission (Operational)	238.00 / 89.00

Document Totals

Total Expenses:	936.85
Reimbursable Expenses:	225.88
Non-Reimbursable Expenses:	710.97
Advance Applied:	.00
Net to Traveler:	225.88
Net to Government:	710.97
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount

Com. Carrier	244.92	.00
Lodging-PerDiem	365.00	.00
M&IE-PerDiem	216.25	.00
Mileage	9.63	.00
Transaction Fees	34.30	.00
Transportation	52.00	.00
Transxn Fees	14.75	.00
Total Expenses:	936.85	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Alaska Airlines	1003255811		244.92
COMM-CARR	Alaska Airlines	1003255811		.00

Trip Itinerary

From: ANC-Anchorage, AK (USA) (IntL. Apt) TO: FAI-Fairbanks, AK (USA) (IntL. Apt)

Air

Monday July 31, 2017

ANC-Anchorage, AK (USA) to FAI-Fairbanks, AK (USA)

Jul 31 Alaska Airlines 175 — Duration: 55 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 07/31/2017 9:30AM — Fairbanks, AK (USA) (IntL. Apt) 07/31/2017 10:25AM
Confirmation Number: GBMUMH

Flight Information
Distance 260 miles — Emissions 137.8 lbs of CO2
No Seat Assigned — Cost 244.92 USD

ANC-Anchorage, AK (USA) to FAI-Fairbanks, AK (USA)

Jul 31 Alaska Airlines 175 — Duration: 55 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 07/31/2017 9:30AM — Fairbanks, AK (USA) (IntL. Apt) 07/31/2017 10:25AM
Confirmation Number: GBMUMH

Flight Information
Distance 260 miles — Emissions 137.8 lbs of CO2
No Seat Assigned — Cost 244.92 USD

Thursday August 03, 2017

FAI-Fairbanks, AK (USA) to ANC-Anchorage, AK (USA)

Aug 03 Alaska Airlines 190 — Duration: 1 Hour Nonstop
Fairbanks, AK (USA) (IntL. Apt) 08/03/2017 5:20PM — Anchorage, AK (USA) (IntL. Apt) 08/03/2017 6:20PM
Confirmation Number: GBMUMH

Flight Information
Distance 260 miles — Emissions 101.4 lbs of CO2
No Seat Assigned

FAI-Fairbanks, AK (USA) to ANC-Anchorage, AK (USA)

Aug 03 Alaska Airlines 190 — Duration: 1 Hour Nonstop
Fairbanks, AK (USA) (IntL. Apt) 08/03/2017 5:20PM — Anchorage, AK (USA) (IntL. Apt) 08/03/2017 6:20PM
Confirmation Number: GBMUMH

Flight Information
Distance 260 miles — Emissions 101.4 lbs of CO2
No Seat Assigned

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	355.60	Total Per Diem Expenses:	581.25
Date	Description	Category	Cost	Pay Method	Per Diem
07/29/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				

07/31/2017	Airline Flight	Com. Carrier	244.92	GOVCC-C	
07/31/2017	M&IE	M&IE-PerDiem	64.50	REIMBURSABLE	*
08/01/2017	Lodging	Lodging-PerDiem	160.00	GOVCC-C	*
08/01/2017	M&IE	M&IE-PerDiem	31.00	REIMBURSABLE	*
08/02/2017	Lodging	Lodging-PerDiem	205.00	GOVCC-C	*
08/02/2017	M&IE	M&IE-PerDiem	54.00	REIMBURSABLE	*
08/03/2017	M&IE	M&IE-PerDiem	66.75	REIMBURSABLE	*
08/03/2017	POV-GOV Not Available	Mileage	9.63	REIMBURSABLE	
08/03/2017	Parking	Transportation	52.00	GOVCC-C	
08/08/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 581.25

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
07/31/2017	165.00/ 86.00	0.00	0.00	64.50	64.50				
08/01/2017	170.00/ 51.00	160.00	160.00	31.00	31.00			X	
08/02/2017	238.00/ 89.00	205.00	205.00	54.00	54.00	X	X		
08/03/2017	238.00/ 89.00	0.00	0.00	66.75	66.75				

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	936.85
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 244.92	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 365.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 216.25	
Expense Category: Mileage	Fiscal Year: 2017	Amount: 9.63	
Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 34.30	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 52.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	936.85

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	710.97
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	225.88

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////		936.85

Totals by Payment Method

GOVCC-C Total	710.97
REIMBURSABLE Total	225.88

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
07/31/17	AIR Airline Flight	$244.92

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
	Traveler Justification:	Entered actual lodging cost
CLASS OF SERVICE TEST	FAIL	TICKET: 1003255811, DEPARTURE DATE: 07/31/17 (CLASS OF SERVICE F NOT ALLOWED) One or more of the common carrier segments associated with this document indicates an upgrade. Please provide a detailed explanation.
	Traveler	Passenger complimentary upgrade due to mileage plan status - there was no additional cost to government.

	Justification:	
EXP CAT % VARIANCE	FAIL	Expense categroy: 'LODGING-PERDIEM' is not within the allowed percentage(%) variance amount of 30 %. (Authorization: $573.00 /Voucher: $365.00)
	Traveler Justification:	Lodging costs less than anticipated

Document History 10/12/2017 Voucher: TV0000KWC9

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/08/2017	2:21PMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	
VOUCHER SIGNED	09/13/2017	10:38AMEST	WACKOWSKI, STEPHEN M	
			Net Adjustment:936.85	
ADJUSTED	09/13/2017	12:11PMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	
AUTHORIZED	09/13/2017	12:13PMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	
TV AUDIT REVIEWED	09/14/2017	1:00PMEST	ARAGON, KELLEY C	
			Net Adjustment:0.00	
TV AUDIT APPROVED	09/14/2017	1:08PMEST	HENDERSON, DOREEN D	
			Net Adjustment:0.00	
PENDING	09/14/2017	1:08PMEST	SYSUTILITY	
			Net Adjustment:0.00	
SAP INVOICE POSTED	09/14/2017	1:09PMEST	EAI, EAI	
			Net Adjustment:0.00	
PAID	09/15/2017	4:17AMEST	EAI, EAI	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:	_____
Traveler/Preparer Signature:	_____
Date:	_____
Approver Name:	_____
Approver Signature:	_____
Date:	_____

Document Header Information

Document Type:	Voucher	Document Name:	TV0000KWC9
Travel Authorization Number:	TANUM0000S8DK	Trip Name:	Trip from Anchorage to Fairbanks, Kaktovik, Deadhorse, Alpine, Barrow
TA Date:	08/08/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	VOUCHER SIGNED
Purpose:	Mission (Operational)	Document Detail:	Accompanied ASLM Kate MacGregor on her trip to Alaska with Senior Alaska DoI Agency leaders. We will be using DoI aircraft and housing to the maximum extent possible to control hotel and airline costs. Issues include oil and gas activities on the North Slope of Alaska, Arctic Refuge boundary, Secretarial Order 1002. North slope tours include the Native Village of Kaktovik, Hilcorp drill locations, Alyeska trans-Alaska pipeline, ConocoPhillips Alpine facility in the NPR-A. Costs incurred include round trip airfare from Anchorage to Fairbanks. In Fairbanks, the group will use a DOI fleet aircraft to fly to Kaktovik, Deadhorse, Barrow, and Alpine. The fleet aircraft returned to Fairbanks where traveler boarded the return commercial flight to Anchorage. Other costs incurred are lodging, M&IE, local transportation. Some meals were provided at the hotel in Deadhorse and M&IE has been reduced accordingly. Traveler stayed in the FWS bunkhouse in Kaktovik, so no lodging fees the night of July 31.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	,	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Accompanied ASLM Kate MacGregor on her trip to Alaska with Senior Alaska DoI Agency leaders. We will be using DoI aircraft and housing to the maximum extent possible to control hotel and airline costs. Issues include oil and gas activities on the North Slope of Alaska, Arctic Refuge boundary, Secretarial Order 1002. North slope tours include the Native Village of Kaktovik, Hilcorp drill locations, Alyeska trans-Alaska pipeline, ConocoPhillips Alpine facility in the NPR-A. Costs incurred include round trip airfare from Anchorage to Fairbanks. In Fairbanks, the group will use a DOI fleet aircraft to fly to Kaktovik, Deadhorse, Barrow, and Alpine. The fleet aircraft returned to Fairbanks where traveler boarded the return commercial flight to Anchorage. Other costs incurred are lodging, M&IE, local transportation. Some meals were provided at the hotel in Deadhorse and M&IE has been reduced accordingly. Traveler stayed in the FWS bunkhouse in Kaktovik, so no lodging fees the night of July 31.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
07/31/17	08/01/17	KAKTOVIK, AK	Mission (Operational)	165.00 / 86.00
08/01/17	08/02/17	DEADHORSE, AK	Mission (Operational)	170.00 / 51.00
08/02/17	08/03/17	BARROW, AK	Mission (Operational)	238.00 / 89.00

Document Totals

Total Expenses:	936.85
Reimbursable Expenses:	225.88
Non-Reimbursable Expenses:	710.97
Advance Applied:	.00
Net to Traveler:	225.88
Net to Government:	710.97
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount

Com. Carrier	244.92	.00
Lodging-PerDiem	365.00	.00
M&IE-PerDiem	216.25	.00
Mileage	9.63	.00
Transaction Fees	34.30	.00
Transportation	52.00	.00
Transxn Fees	14.75	.00
Total Expenses:	936.85	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Alaska Airlines	1003255811		244.92
COMM-CARR	Alaska Airlines	1003255811		.00

Trip Itinerary

From: ANC-Anchorage, AK (USA) (IntL. Apt) TO: FAI-Fairbanks, AK (USA) (IntL. Apt)

Air

Monday July 31, 2017

ANC-Anchorage, AK (USA) to FAI-Fairbanks, AK (USA)

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Confirmation Number: GBMUMH

Flight Information
Distance 260 miles — Emissions 137.8 lbs of CO2
No Seat Assigned — Cost 244.92 USD

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Anchorage, AK (USA) (IntL. Apt) 07/31/2017 9:30AM — Fairbanks, AK (USA) (IntL. Apt) 07/31/2017 10:25AM
Confirmation Number: GBMUMH

Flight Information
Distance 260 miles — Emissions 137.8 lbs of CO2
No Seat Assigned — Cost 244.92 USD

Thursday August 03, 2017

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Aug 03 Alaska Airlines 190 — Duration: 1 Hour Nonstop
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Confirmation Number: GBMUMH

Flight Information
Distance 260 miles — Emissions 101.4 lbs of CO2
No Seat Assigned

FAI-Fairbanks, AK (USA) to ANC-Anchorage, AK (USA)

Aug 03 Alaska Airlines 190 — Duration: 1 Hour Nonstop
Fairbanks, AK (USA) (IntL. Apt) 08/03/2017 5:20PM — Anchorage, AK (USA) (IntL. Apt) 08/03/2017 6:20PM
Confirmation Number: GBMUMH

Flight Information
Distance 260 miles — Emissions 101.4 lbs of CO2
No Seat Assigned

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	355.60	Total Per Diem Expenses:	581.25
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07/29/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				

07/31/2017	Airline Flight	Com. Carrier	244.92	GOVCC-C	
07/31/2017	M&IE	M&IE-PerDiem	64.50	REIMBURSABLE	*
08/01/2017	Lodging	Lodging-PerDiem	160.00	GOVCC-C	*
08/01/2017	M&IE	M&IE-PerDiem	31.00	REIMBURSABLE	*
08/02/2017	Lodging	Lodging-PerDiem	205.00	GOVCC-C	*
08/02/2017	M&IE	M&IE-PerDiem	54.00	REIMBURSABLE	*
08/03/2017	M&IE	M&IE-PerDiem	66.75	REIMBURSABLE	*
08/03/2017	POV-GOV Not Available	Mileage	9.63	REIMBURSABLE	
08/03/2017	Parking	Transportation	52.00	GOVCC-C	
08/08/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 581.25

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
07/31/2017	165.00/ 86.00	0.00	0.00	64.50	64.50				
08/01/2017	170.00/ 51.00	160.00	160.00	31.00	31.00			X	
08/02/2017	238.00/ 89.00	205.00	205.00	54.00	54.00	X	X		
08/03/2017	238.00/ 89.00	0.00	0.00	66.75	66.75				

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	936.85
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 244.92	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 365.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 216.25	
Expense Category: Mileage	Fiscal Year: 2017	Amount: 9.63	
Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 34.30	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 52.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	936.85

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	710.97
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	225.88

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////		936.85

Totals by Payment Method

GOVCC-C Total	710.97
REIMBURSABLE Total	225.88

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
07/31/17	AIR Airline Flight	$244.92

Audits

Audit Name	Result	Reason
EXP CAT % VARIANCE	FAIL	Expense categroy: 'LODGING-PERDIEM' is not within the allowed percentage(%) variance amount of 30 %. (Authorization: $573.00 /Voucher: $365.00)
	Traveler Justification:	Lodging costs less than anticipated
CLASS OF SERVICE TEST	FAIL	TICKET: 1003255811, DEPARTURE DATE: 07/31/17 (CLASS OF SERVICE F NOT ALLOWED) One or more of the common carrier segments associated with this document indicates an upgrade. Please provide a detailed explanation.

	Traveler Justification:	Passenger complimentary upgrade due to mileage plan status - there was no additional cost to government.
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
	Traveler Justification:	Entered actual lodging cost

Document History 10/12/2017 Voucher: TV0000KWC9

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/08/2017	2:21PMEST	MONSON, LESIA DIANNE Net Adjustment:0.00	
VOUCHER SIGNED	09/13/2017	10:38AMEST	WACKOWSKI, STEPHEN M Net Adjustment:936.85	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:	_____
Traveler/Preparer Signature:	_____
Date:	_____
Approver Name:	_____
Approver Signature:	_____
Date:	_____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000RPIO
Travel Authorization Number:	TANUM0000RPIO	Trip Name:	Trip from Anchorage to Soldotna, AK
TA Date:	06/09/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION APPROV
Purpose:	Mission (Operational)	Document Detail:	Travel to Soldotna, Alaska. Steve will stay in Soldotna one night - travel dates are June 1 - June 2, 2017. He will travel with Micah Chambers, Acting Director, Office of Congressional & Legislative Affairs. They will go to to Kenai Wildlife Refuge to advance for future, potential travel for the Secretary to Alaska. They will travel via rental car in order to make multiple stops along the way to tour various facilities (see attached email itinerary). He will visit with local stakeholders and Alaska Natives on the Wildlife Refuge and discuss a requested a land exchange with FWS to approve the Copper River bypass road. They will travel via Micah Chambers rental car, so no transportation costs will be incurred by Steve Wackowski. Costs incurred by Steve will include lodging and M&IE. In the event Steve does not have his government credit card, he will pay with his personal card and be reimbursed.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	,	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Travel to Soldotna, Alaska. Steve will stay in Soldotna one night - travel dates are June 1 - June 2, 2017. He will travel with Micah Chambers, Acting Director, Office of Congressional & Legislative Affairs. They will go to to Kenai Wildlife Refuge to advance for future, potential travel for the Secretary to Alaska. They will travel via rental car in order to make multiple stops along the way to tour various facilities (see attached email itinerary). He will visit with local stakeholders and Alaska Natives on the Wildlife Refuge and discuss a requested a land exchange with FWS to approve the Copper River bypass road. They will travel via Micah Chambers rental car, so no transportation costs will be incurred by Steve Wackowski. Costs incurred by Steve will include lodging and M&IE. In the event Steve does not have his government credit card, he will pay with his personal card and be reimbursed.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
06/01/17	06/02/17	KENAI-SOLDOTNA, AK	Mission (Operational)	179.00 / 103.00

Document Totals

Total Expenses:	328.25
Reimbursable Expenses:	313.50
Non-Reimbursable Expenses:	14.75
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Lodging-PerDiem	159.00	.00
M&IE-PerDiem	154.50	.00
Transxn Fees	14.75	.00
Total Expenses:	328.25	.00

Trip 1 Details

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	14.75	Total Per Diem Expenses:	313.50
Date	Description	Category	Cost	Pay Method	Per Diem
06/01/2017	Lodging	Lodging-PerDiem	159.00	REIMBURSABLE	*
06/01/2017	M&IE	M&IE-PerDiem	77.25	REIMBURSABLE	*
06/02/2017	M&IE	M&IE-PerDiem	77.25	REIMBURSABLE	*
06/09/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1	Total Per Diem Allowances:	313.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
06/01/2017	179.00/103.00	159.00	159.00	77.25	77.25				
06/02/2017	179.00/103.00	0.00	0.00	77.25	77.25				

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	328.25
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 159.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 154.50	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	328.25

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	14.75
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	313.50

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////		328.25

Totals by Payment Method

	GOVCC-C Total	14.75
	REIMBURSABLE Total	313.50

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
06/01/17	Lodging	$159.00

Audits

Audit Name	Result	Reason

Document History 10/12/2017 Authorization: TANUM0000RPIO

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/09/2017	11:26AMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	
AUTHORIZATION SIGNED	06/12/2017	11:12AMEST	MONSON, LESIA DIANNE	

			Net Adjustment:328.25
ADJUSTED	06/12/2017	11:12AMEST	MONSON, LESIA DIANNE
			Net Adjustment:0.00
AUTHORIZATION APPROV	06/12/2017	11:12AMEST	MONSON, LESIA DIANNE
			Net Adjustment:0.00

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature: _____

Date: _____

UNITED STATES
DEPARTMENT OF THE INTERIOR
FORM NO. DI-1020
FORM APPROVED BY COMP. GEN. U.S.
NOVEMBER 8, 1948

TRAVEL AUTHORIZATION

1. No. SWackowski June 1/2017
2. May 31, 2017 (DATE)

3. SIO/Alaska Office (BUREAU OR OFFICE)

4. NAME Stephen M. Wackowski
5. OFFICIAL STATION Anchorage, AK
6. TITLE Senior Advisor to the Secretary for Alaska
7. ACCOUNTING OFFICE Denver, CO

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

PLACES OF TRAVEL

8. FROM: Anchorage, AK
9. TO: Soldotna, AK

10. PURPOSE AND REMARKS:

Travel to Soldotna, Alaska. Steve will stay in Soldotna one night - travel dates are June 1 - June 2, 2017. He will travel with Micah Chambers, Acting Director, Office of Congressional & Legislative Affairs. They will go to to Kenai Wildlife Refuge to advance for future, potential travel for the Secretary to Alaska. They will travel via POV in order to make multiple stops along the way to tour various facilities (see attached email itinerary). He will visit with local stakeholders and Alaska Natives on the Wildlife Refuge and discuss a requested a land exchange with FWS to approve the Copper River bypass road. They will travel via Steve's POV. The estimated POV cost will be approximately 300 miles round trip at .535 cents per mile = ~$160.50. Costs incurred by Steve will include lodging, M&IE, and POV mileage.

11. PER DIEM ALLOWANCE:

M&IE: $103.00 x 3/4 (for first and last day of travel) = $77.25. Total M&IE of $154.50 for 2 days.
Lodging: $159.00

Total Per Diem (lodging + M&IE): $313.50

12. PERIOD OF TRAVEL: Beginning on or about 6/1/2017 Ending on or about 6/2/2017

MODE OF TRAVEL

13. Common carrier
14. Extra fare
15. Government-owned conveyance
16. X Privately owned at a mileage rate of .535 cents, subject to:
    - (a) X Administratively determined to be the advantage of the Government
    - (b) X A showing of advantage to the Government
    - (c) X Not to exceed cost by common carrier, including consideration of Per Diem allowance

MISCELLANEOUS

17. Transportation immediate family
18. Other *(specify)*
19. Shipment household goods and personal effects

ESTIMATED COST

20. Transportation	POV	$ $160.50
21. Per Diem	M&IE (reimbruse)/Lodging (non-reimburse)	313.50
22. Other		
23. TOTAL		$ 474.00

24. CHARGED TO:
DS10300000/DP.10301/17XD4523WS/DWSN00000.000000

25. _____ (FISCAL OFFICER'S SIGNATURE)

26. Lesia Monson (REQUESTER'S SIGNATURE)
27. Secretarial Assistant (TITLE)
28. [signature] (AUTHORIZING OFFICER'S SIGNATURE)
29. Acting Deputy Chief of Staff (TITLE)

MAXIMUM PER DIEM RATES OUTSIDE THE CONTINENTAL UNITED STATES
TRAVEL PER DIEM ALLOWANCES

COUNTRY/STATE: **A L A S K A**

PUBLICATION DATE (MM DD YY): **0 6 0 1 1 7**

NOTES

1. Use the **OTHER** rate if neither the **CITY, PLACE, ISLAND,** nor **MILITARY INSTALLATION** is listed.
2. For other allowances that are based on per diem rates **(e.g., TLE, TLA, TQSE, TQSA)**, see the appropriate rules for those allowances regarding what per diem rate to use.
3. The standard **ONBASE INCIDENTAL RATE is $3.50** OCONUS wide.
4. When **Government meals** are directed, the appropriate Government meal rate, as prescribed in Appendix A, is applicable.
5. Per Diem Rate = Max Lodging + Meals (Local Meals, Proportional, or Government) + Incidental Rate (Local or OnBase)

*** All rates are in US Dollars**

Locality	Seasons (Beg-End)	Maximum Lodging	Local Meals	Proportional Meals	Local Incidental	Footnote	Footnote Rate	Maximum Per Diem	Effective Date
ADAK	05/01-09/30	192	48	31	12			252	03/01/2017
ADAK	10/01-04/30	150	48	31	12			210	03/01/2017
ANCHORAGE [INCL NAV RES]	05/16-09/30	229	75	45	19			323	03/01/2017
ANCHORAGE [INCL NAV RES]	10/01-05/15	199	75	45	19			293	03/01/2017
BARROW	05/01-09/30	238	71	43	18			327	03/01/2017
BARROW	10/01-04/30	205	71	43	18			294	03/01/2017
BARTER ISLAND LRRS	01/01-12/31	120	70	42	18			208	03/01/2017
BETHEL	01/01-12/31	219	86	50	22			327	03/01/2017
BETTLES	01/01-12/31	175	56	35	14			245	03/01/2017
CAPE LISBURNE LRRS	01/01-12/31	120	70	42	18			208	03/01/2017
CAPE NEWENHAM LRRS	01/01-12/31	120	70	42	18			208	03/01/2017
CAPE	01/01-	120	70	42	18			208	03/01/2017

KENAI-SOLDOTNA	05/01-09/30	179	82	48	21			282	03/01/2017
KENAI-SOLDOTNA	10/01-04/30	99	82	48	21			202	03/01/2017
KENNICOTT	01/01-12/31	295	71	43	18			384	03/01/2017
KETCHIKAN	05/01-09/01	243	77	46	19			339	03/01/2017
KETCHIKAN	09/02-04/30	220	77	46	19			316	03/01/2017
KING SALMON LRRS	01/01-12/31	120	70	42	18			208	03/01/2017
KING SALMON	05/01-10/01	225	73	44	18			316	10/01/2002
KING SALMON	10/02-04/30	125	65	40	16			206	10/01/2002
KLAWOCK	04/01-09/30	254	63	39	15			332	03/01/2017
KLAWOCK	10/01-03/31	90	63	39	15			168	03/01/2017
KODIAK	05/01-09/30	180	72	43	18			270	03/01/2017
KODIAK	10/01-04/30	152	72	43	18			242	03/01/2017
KOTZEBUE	01/01-12/31	299	79	47	19			397	03/01/2017
KULIS AGS	05/16-09/30	229	75	45	19			323	03/01/2017
KULIS AGS	10/01-05/15	199	75	45	19			293	03/01/2017
MCCARTHY	01/01-12/31	295	71	43	18			384	03/01/2017
MCGRATH	01/01-12/31	160	60	37	15			235	03/01/2017
MURPHY DOME	05/15-09/15	154	72	43	18			244	03/01/2017
MURPHY DOME	09/16-05/14	75	72	43	18			165	03/01/2017
NOME	05/01-09/30	185	77	46	19			281	03/01/2017
NOME	10/01-04/30	165	77	46	19			261	03/01/2017
NOSC ANCHORAGE	05/16-09/30	229	75	45	19			323	03/01/2017
NOSC ANCHORAGE	10/01-05/15	199	75	45	19			293	03/01/2017
NUIQSUT	01/01-12/31	234	41	28	10			285	03/01/2016
OLIKTOK	01/01-	120	70	42	18			208	03/01/2017

Monson, Lesia <lesia_monson@ios.doi.gov>

Re: Pre-approval request for Wackowski travel - June 1-2, 2017

1 message

Monson, Lesia <lesia_monson@ios.doi.gov> Wed, May 31, 2017 at 8:42 AM
To: Downey Magallanes <downey_magallanes@ios.doi.gov>
Cc: Stephen Wackowski <stephen_wackowski@ios.doi.gov>, Debbie Cousins <debbie_cousins@ios.doi.gov>

Thanks very much, and to correct my dates below, they are June 1 - 2, NOT May 1-2.

Lesia Monson
Department of the Interior
Office of the Secretary
1689 C Street, Suite 100
Anchorage, AK 99501
907-271-5485

On Wed, May 31, 2017 at 8:21 AM, Downey Magallanes <downey_magallanes@ios.doi.gov> wrote:

Approved

Sent from my iPhone

On May 31, 2017, at 10:15 AM, Monson, Lesia <lesia_monson@ios.doi.gov> wrote:

> Hello Downey,
>
> I'm writing on behalf of my newly appointed boss, Steve Wackowski. He requests email pre-approval for travel to Soldotna, Alaska tomorrow. He will stay one night - travel dates are May 1 - May 2, 2017.. He will travel with Micah Chambers. They will go to to Kenai Wildlife Refuge to advance for future, potential travel for the Secretary to Alaska. He will visit with local stakeholders and Alaska Natives on the Wildlife Refuge and discuss a requested a land exchange with FWS to approve the Copper River bypass road. They will travel via Micah's rental car, so no transportation fees will be incurred by Steve. Costs incurred by Steve will include lodging, lodging taxes, and M&IE.
>
> Steve does not yet have his government credit card or Concur account set up, so I will submit a paper travel authorization to you for signature approval and will upload it into the Concur system when his account is created.
>
> Thank you,
> Lesia
>
> Lesia Monson
> Department of the Interior
> Office of the Secretary
> 1689 C Street, Suite 100
> Anchorage, AK 99501
> 907-271-5485

Monson, Lesia <lesia_monson@ios.doi.gov>

Fwd: Soldotna Hotel Confirmation: 141882 (Micah and Steve)

1 message

Monson, Lesia <lesia_monson@ios.doi.gov> Wed, May 31, 2017 at 9:04 AM
To: Stephen Wackowski <stephen_wackowski@ios.doi.gov>

——— Forwarded message ———
From: **Soldotna Frontdesk** <soldotna@aspenhotelsak.com>
Date: Thu, May 25, 2017 at 2:05 PM
Subject: Confirmation: 141882 (Micah Chambers)
To: Lesia_Monson@ios.doi.gov

326 Binkley Circle
Soldotna, AK 99669
907-260-7738 907-260-7786

*(tax-free)

May 25, 2017

Steve Wackowski/ Micah Chambers

Dear Steve Wackowski/ Micah Chambers:

This letter is to confirm your reservation arriving on Thursday, June 1, 2017 and checking out on Friday, June 2, 2017 which is a total of 1 night(s).

We have you staying in 2 room(s) which is a Non Smoking Double Queen. The rate for 2 adults and 0 children will be $159.00 weekday and $159.00 weekend.

Daily Rate changes do occur during varied time periods of our seasons. If your reservation has fallen into our rate change season, we have outlined the exact dates your rate has changed per day.

* The subtotal amount of your stay 318.00, including our local 6% tax will be $318.00.

DIRECTIONS: If you are driving from Anchorage, you will turn left at the fourth set of signal lights on Binkley Circle. The hotel can be seen on your left as you approach the signal light. It is just 1 block off the main street. From the Kenai Airport, drive west on the Spur Highway for ten miles. Turn right at the second set of lights onto the Sterling Highway. At the next signal light, turn left onto Binkley Circle.

CANCELLATION POLICY: If for any reason you are unable to stay with us, we do require that you notify the hotel 48 hours prior to your arrival to avoid a charge of one night room and tax posted to your credit card.

We are looking forward to your stay with us and if there are any questions, please give us a call. Your confirmation number is 141882.

Sincerely,

Kendall Anderson
Front Desk Clerk
Aspen Hotel Soldotna

Monson, Lesia <lesia_monson@ios.doi.gov>

Re: Kenai trip

1 message

Loranger, Andy <andy_loranger@fws.gov> Wed, May 31, 2017 at 2:04 PM
To: Stephen Wackowski <stephen_wackowski@ios.doi.gov>
Cc: Lesia Monson <lesia_monson@ios.doi.gov>, Sara Boario <sara_boario@fws.gov>, Amee Howard <amee_howard@fws.gov>

Good afternoon Steve and Lesia -

Here is a revised tentative agenda and schedule for tomorrow and Friday. Please let me know if you have any questions or other suggestions. I look forward to meeting everyone. Thanks, Andy

U.S. Fish and Wildlife Service attendees: Andy Loranger, Kenai NWR Refuge Manager, Sara Boario, Assistant Regional Director, External Affairs, Amee Howard, Alaska Region Congressional Liaison

Thursday:

11 AM - Meet at Alaska State Parks parking lot/boat ramp facility on Kenai River, Cooper Landing (first right off of Sterling Highway after crossing the bridge at the Kenai Lake outlet into the Kenai River).

Tour Sterling Highway Cooper Landing Bypass project area
Lunch in Cooper Landing area, or bring your own and will have roadside lunch

12:30 - 2 pm Tour recreational facilities along Kenai River and the Skilak Wildlife Recreation Area within Kenai National Wildlife Refuge

2:00 pm Meet Alaska Division of Forestry Kenai-Kodiak District leadership (Hans Rinke and Howie Kent) and Kenai NWR fire management staff (Kristi Bulock, Mike Hill) in Sterling for overview briefing of cooperative wildland fire management and hazardous fuels reduction treatments

3:30 pm - Meet Kenai NWR staff at Refuge Visitor Center, Soldotna

Friday:

9:00 AM Meet Ricky Gease, Exectuive Director, Kenai Sportfishing Association, Breakfast - Soldotna

10:30 AM - Meet Jack Sinclair, Exective Director, Kenai Watershed Forum, Soldotna Creek Park, Soldotna

11:30 AM - Meet Ivan Encelewski (Executive Director), Greg Encelewski, Darrel Williams of the Ninilchik Traditional Council/Ninilchik Tribe

On Tue, May 30, 2017 at 11:51 AM, Andy Loranger <andy_loranger@fws.gov> wrote:
Good morning -

I have been able to confirm that at least one representative from the Ninilchik Tribe is available to meet on Friday morning. Two others may also be able to attend. I would suggest meeting with Mr. Gease first as he is in Soldotna while the NTC members will be traveling from Ninilchik or Anchorage

Tentative schedule for Friday:

8:30 am - Kenai Sportfishing Association, Ricky Gease, Executive Director

10:30 am - Ninilchik Traditional Council/Ninilchik Tribe

Ivan Encelewski, Executive Director (confirmed)

Greg Encelewski
Darrel Williams

Thank you, Andy

Sent from my iPhone

On May 26, 2017, at 5:55 PM, Stephen Wackowski <stephen_wackowski@ios.doi.gov> wrote:

> We would like to meet Andy and his staff and members of the Ninitchik tribe. Are there any interest groups associated with the Road bypass that we should meet with?
>
> Sent from my iPhone
>
> On May 26, 2017, at 5:21 PM, Lesia Monson <lesia_monson@ios.doi.gov> wrote:
>
> > Hi Steve,
> >
> > Andy and I spoke this afternoon about your Kenai trip. He's going to contact Ricky Gease and try to set up a meeting Friday morning, assuming you like the idea of Thursday being predominantly the auto tour described in email below.
> >
> > Can you think of any other folks to meet with? Are you interested in meeting with the Mayor, if available?
> >
> > Lesia
> >
> > On May 25, 2017, at 2:16 PM, Monson, Lesia <lesia_monson@ios.doi.gov> wrote:
> >
> > > Hi Steve,
> > > I talked to Andy Loranger, Kenai NWR Manager, regarding your upcoming trip. He has a suggested outline for a tour.
> > >
> > > Meet you and Micah in Cooper Landing the morning of June 1, possibly with a Forest Service rep to join the tour so that person can speak to the USFS interest in project.
> > > Drive towards Soldotna, stopping along the way at points of interest including Chugach Nat'l Forest, Skilak, KNW Refuge, Visitor Center.
> > > Arrive Soldotna in the late afternoon or evening.
> > >
> > > Stay at Aspen hotel in Soldotna (I've made reservations for you and Micah).
> > >
> > > Meet with local stakeholders the following morning.
> > > Drive back to Anchorage.
> > >
> > > Andy mentioned CIRI is the native corp with an interest in the project and they are located in Anchorage, not Soldotna.
> > > He suggested you may want to meet with the borough mayor, but will wait for further guidance before setting up any meetings.
> > >
> > > Andy will call our office tomorrow, probably in the afternoon, to talk to you and discuss details. He'll call you since he's going to be out of cell range for most of the day.
> > >
> > > Lesia Monson

Department of the Interior
Office of the Secretary
1689 C Street, Suite 100
Anchorage, AK 99501
907-271-5485

-

Andy Loranger
Refuge Manager
Kenai National Wildlife Refuge
907-260-2804

YOUR TRIP TO:

The Hotel Captain Cook

6 HR | 296 MI

Est. fuel cost: $23.10

The Hotel Captain Cook

1. **Start out going northeast toward W 4th Ave.**

   Then 0.03 miles — **0.03 total miles**

2. **Turn right onto W 4th Ave.**

   Then 0.09 miles — **0.12 total miles**

3. **Turn right onto H St.**

   H St is just past I St.

   If you reach G St you've gone a little too far.

   Then 0.14 miles — **0.26 total miles**

4. **Turn left onto W 6th Ave.**

   W 6th Ave is just past W 5th Ave.

   If you reach W 7th Ave you've gone a little too far.

   Then 0.89 miles — **1.15 total miles**

5. **Turn right onto Gambell St/AK-1. Continue to follow AK-1 S.**

   AK-1 S is just past Fairbanks St.

   If you reach Hyder St you've gone a little too far.

   Then 89.02 miles — **90.17 total miles**

6. **Turn slight right onto AK-1/Seward Hwy. Continue to follow AK-1.**

   Then 57.04 miles — **147.20 total miles**

7. **Turn right onto Kenai Spur Hwy.**

   Then 0.32 miles — **147.52 total miles**

8. 35119 KENAI SPUR HWY is on the left.

Your destination is 0.1 miles past N Soldotna Ave.

If you reach Cohoe Ave you've gone a little too far.

B Soldotna, AK

This leg of your trip is:

3 hours • 147.52 miles

Start of next leg of route

9. Start out going southeast on Kenai Spur Hwy toward N Soldotna Ave.

Then 0.30 miles — 147.82 total miles

10. Turn left onto Sterling Hwy/AK-1.

Then 57.18 miles — 205.01 total miles

11. Turn left onto Seward Hwy/AK-1/AK-9. Continue to follow AK-1 N.

Then 89.71 miles — 294.72 total miles

12. Turn left onto E 5th Ave/AK-1. Continue to follow E 5th Ave.

E 5th Ave is just past E 6th Ave.

If you reach E 4th Ave you've gone a little too far.

Then 1.09 miles — 295.81 total miles

13. Turn right onto I St.

I St is just past H St.

If you reach K St you've gone a little too far.

Then 0.07 miles — 295.88 total miles

14. Take the 1st left onto W 4th Ave.

If you reach W 3rd Ave you've gone a little too far.

Then 0.04 miles — 295.92 total miles

15. Turn left.

If you reach K St you've gone a little too far.

Then 0.02 miles — 295.94 total miles

16. The Hotel Captain Cook, 939 West 5th Avenue, Anchorage, AK, 939 WEST 5TH AVENUE.

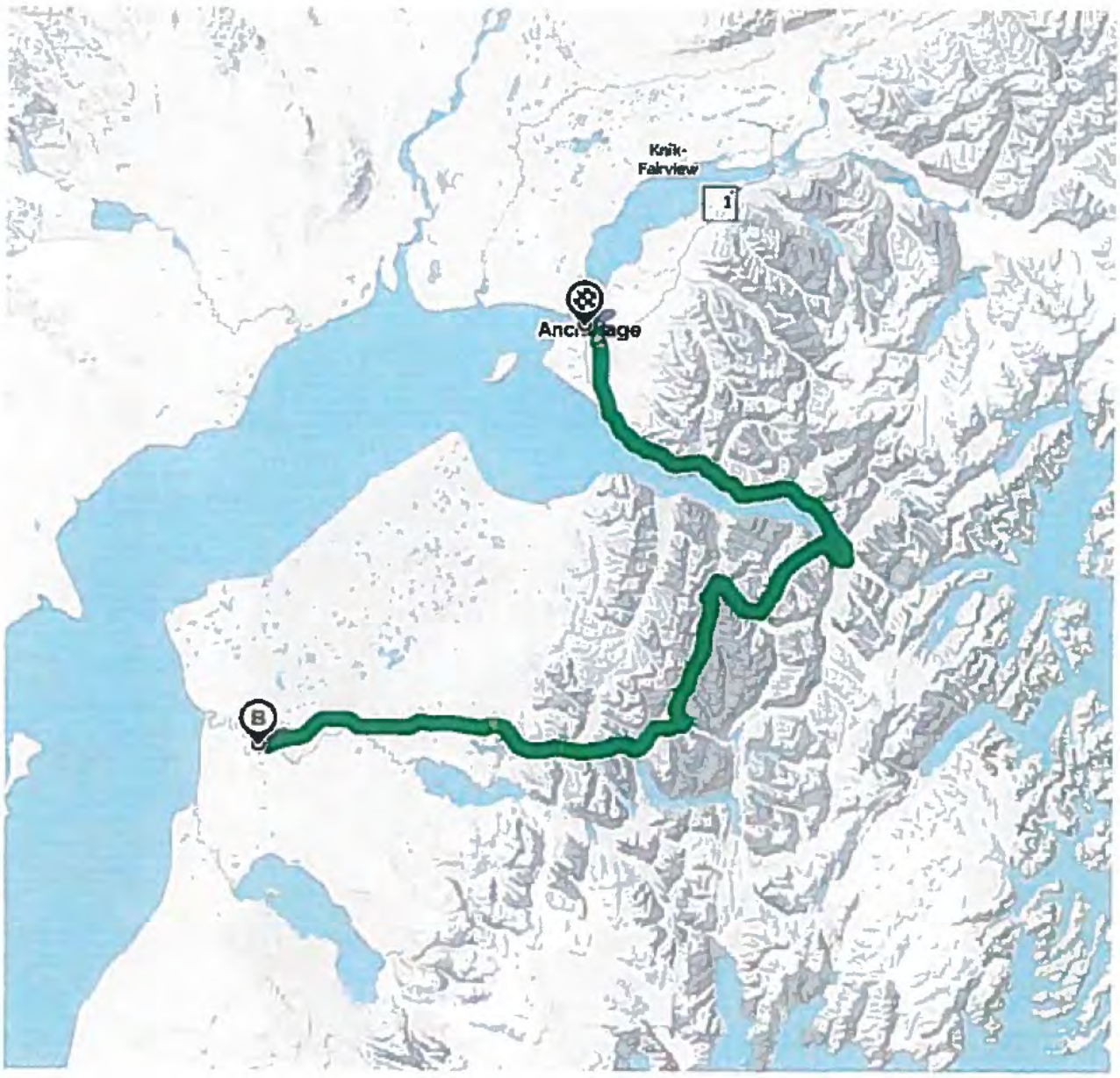
If you reach W 4th Ave you've gone a little too far.

C The Hotel Captain Cook

This leg of your trip is:

3 hours 2 minutes - 148.43 miles

Use of directions and maps is subject to our Terms of Use. We don't guarantee accuracy, route conditions or usability. You assume all risk of use.



Aspen Hotel - Soldotna

326 Binkley Circle
Soldotna, AK 99669
907-260-7736 907-260-7786

Paid on personal CC

Stephen Wackowski
(b) (6)

Room	Folio	CheckIn	CheckOut	Balance
233	193277	06/01/2017	06/02/2017	0.00
Master Folio		Govt/Mili Rate		

Date	Room	Description / Voucher	Charges	Credits	Balance
06/01/2017	233	Room Non-Taxable	159.00	0.00	159.00
06/02/2017	233	(b) (6)	0.00	159.00	0.00

Document Header Information

Document Type	Voucher	Document Name	TV0000JWBH
Travel Authorization Number:	TANUM0000RPIO	Trip Name:	Trip from Anchorage to Soldotna, AK
TA Date:	06/12/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail	Travel to Soldotna, Alaska. Steve stayed in Soldotna one night - travel dates June 1 - June 2, 2017. He traveled with Micah Chambers, Acting Director, Office of Congressional & Legislative Affairs. They went to to Kenai Wildlife Refuge to advance for future, potential travel for the Secretary to Alaska. They traveled via rental car in order to make multiple stops along the way to tour various facilities (see attached email itinerary). He visited with local stakeholders and Alaska Natives on the Wildlife Refuge and discussed a requested a land exchange with FWS to approve the Copper River bypass road. They traveled via Micah Chambers rental car, so no transportation costs was incurred by Steve Wackowski. Costs incurred by Steve include lodging and M&IE. Steve did not have his government credit card, so he paid with his personal card and will be reimbursed.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	.	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: Selected Trip

1

Purpose: Travel to Soldotna, Alaska. Steve stayed in Soldotna one night - travel dates June 1 - June 2, 2017. He traveled with Micah Chambers, Acting Director, Office of Congressional & Legislative Affairs. They went to to Kenai Wildlife Refuge to advance for future, potential travel for the Secretary to Alaska. They traveled via rental car in order to make multiple stops along the way to tour various facilities (see attached email itinerary). He visited with local stakeholders and Alaska Natives on the Wildlife Refuge and discussed a requested a land exchange with FWS to approve the Copper River bypass road. They traveled via Micah Chambers rental car, so no transportation costs was incurred by Steve Wackowski. Costs incurred by Steve include lodging and M&IE. Steve did not have his government credit card, so he paid with his personal card and will be reimbursed.

Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
06/01/17	06/02/17	KENAI-SOLDOTNA, AK	Mission (Operational)	179.00 / 103.00 •

Document Totals

Total Expenses:	328.25
Reimbursable Expenses:	313.50
Non-Reimbursable Expenses:	14.75
Advance Applied:	.00
Net to Traveler:	313.50
Net to Government:	14.75
Pay to Charge Card.	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Lodging-PerDiem	159.00 •	00
M&IE-PerDiem	154.50 •	00
Transxn Fees	14.75 •	00
Total Expenses:	328.25 •	.00

Trip 1 Details

Expenses

Trip#: 1 | Total Non-Per Diem Expenses: 14.75 | Total Per Diem Expenses: 313.50

Date	Description	Category	Cost	Pay Method	Per Diem
06/01/2017	Lodging	Lodging-PerDiem	159.00	REIMBURSABLE •	•
06/01/2017	M&IE	M&IE-PerDiem	77.25	REIMBURSABLE •	•
06/02/2017	M&IE	M&IE-PerDiem	77.25	REIMBURSABLE •	•
06/12/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C •	

Per Diem Allowances

Trip#: 1 | Total Per Diem Allowances: 313.50

Date	Rate	Lds Cost	Lds Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
06/01/2017	179.00/103.00	159.00	159.00 •	77.25	77.25 •	
06/02/2017	179.00/103.00	0.00	0.00	77.25	77.25 •	

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	328.25
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 159.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 154.50	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	328.25

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	14.75
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	313.50

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////		328.25

Totals by Payment Method

GOVCC-C Total	14.75
REIMBURSABLE Total	313.50

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
06/01/17	Lodging	$159.00

Audits

Audit Name	Result	Reason

Document History 06/12/2017 Voucher: TV0000JWBH

Copyright 1989-2009 Concur Government Edition: Concur Inc. WACKOWSKI, STEPHEN M. 40213463

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/12/2017	11:17AMEST	MONSON, LESIA DIANNE	

Net Adjustment 0 00

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name: Stephen Wickander
Traveler/Preparer Signature:
Date: 14 June 2017
Approver Name: Downey Magallanes Acting DCOS
Approver Signature:
Date: 6/19/17

Aspen Hotel - Soldotna
326 Binkley Circle
Soldotna, AK 99669
907-260-7736 907-260-7786

Paid on personal CC

Stephen Wackowski
(b) (6)

Room	Folio	CheckIn	CheckOut	Balance
233	193277	06/01/2017	06/02/2017	0.00
Master Folio		Govt/Mili Rate		

Date	Room	Description / Voucher	Charges	Credits	Balance
06/01/2017	233	Room Non-Taxable	159.00	0.00	159.00
06/02/2017	233	(b) (6)	0.00	159.00	0.00

UNITED STATES
DEPARTMENT OF THE INTERIOR
FORM NO. DI-1029
FORM APPROVED BY COMP. GEN. U.S.
NOVEMBER 8, 1949

TRAVEL AUTHORIZATION

1. No. SWackowski June 1/2017
2. May 31, 2017 (DATE)

3. SIO/Alaska Office (BUREAU OR OFFICE)

4. NAME Stephen M. Wackowski
5. OFFICIAL STATION Anchorage, AK
6. TITLE Senior Advisor to the Secretary for Alaska
7. ACCOUNTING OFFICE Denver, CO

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

PLACES OF TRAVEL

8. FROM: Anchorage, AK
9. TO: Soldotna, AK

10. PURPOSE AND REMARKS:

Travel to Soldotna, Alaska. Steve will stay in Soldotna one night - travel dates are June 1 - June 2, 2017. He will travel with Micah Chambers, Acting Director, Office of Congressional & Legislative Affairs. They will go to to Kenai Wildlife Refuge to advance for future, potential travel for the Secretary to Alaska. They will travel via POV in order to make multiple stops along the way to tour various facilities (see attached email itinerary). He will visit with local stakeholders and Alaska Natives on the Wildlife Refuge and discuss a requested a land exchange with FWS to approve the Copper River bypass road. They will travel via Steve's POV. The estimated POV cost will be approximately 300 miles round trip at .535 cents per mile = ~$160.50. Costs incurred by Steve will include lodging, M&IE, and POV mileage.

11. PER DIEM ALLOWANCE:

M&IE: $103.00 x 3/4 (for first and last day of travel) = $77.25. Total M&IE of $154.50 for 2 days.
Lodging: $159.00

Total Per Diem (lodging + M&IE): $313.50

12. PERIOD OF TRAVEL: Beginning on or about 6/1/2017 **Ending on or about** 6/2/2017

MODE OF TRAVEL

13. Common carrier
14. Extra fare
15. Government-owned conveyance
16. ✗ Privately owned at a mileage rate of .535 cents, subject to:
    - *(a)* ✗ Administratively determined to be the advantage of the Government
    - *(b)* ✗ A showing of advantage to the Government
    - *(c)* ✗ Not to exceed cost by common carrier, including consideration of Per Diem allowance

MISCELLANEOUS

17. Transportation immediate family
18. Other *(specify)*
19. Shipment household goods and personal effects

ESTIMATED COST

20. Transportation	POV	$ 160.50
21. Per Diem	M&IE (reimburse)/Lodging (non-reimburse)	313.50
22. Other		
23. TOTAL		$ 474.00

24. CHARGED TO:
DS10300000/DP.10301/17XD4523WS/DWSN00000.000000

25. _____ (FISCAL OFFICER'S SIGNATURE)

26. Stephen Monsma (REQUESTER'S SIGNATURE)
27. Secretarial Assistant (TITLE)

28. _____ (AUTHORIZING OFFICER'S SIGNATURE)
29. Acting Deputy Chief of Staff (TITLE)

Monson, Lesia <lesia_monson@ios.doi.gov>

Re: Pre-approval request for Wackowski travel - June 1-2, 2017

1 message

Monson, Lesia <lesia_monson@ios.doi.gov> Wed, May 31, 2017 at 8:42 AM
To: Downey Magallanes <downey_magallanes@ios.doi.gov>
Cc: Stephen Wackowski <stephen_wackowski@ios.doi.gov>, Debbie Cousins <debbie_cousins@ios.doi.gov>

Thanks very much, and to correct my dates below, they are June 1 - 2, NOT May 1-2.

Lesia Monson
Department of the Interior
Office of the Secretary
1689 C Street, Suite 100
Anchorage, AK 99501
907-271-5485

On Wed, May 31, 2017 at 8:21 AM, Downey Magallanes <downey_magallanes@ios.doi.gov> wrote:
Approved

Sent from my iPhone

On May 31, 2017, at 10:15 AM, Monson, Lesia <lesia_monson@ios.doi.gov> wrote:

Hello Downey,

I'm writing on behalf of my newly appointed boss, Steve Wackowski. He requests email pre-approval for travel to Soldotna, Alaska tomorrow. He will stay one night - travel dates are May 1 - May 2, 2017.. He will travel with Micah Chambers. They will go to to Kenai Wildlife Refuge to advance for future, potential travel for the Secretary to Alaska. He will visit with local stakeholders and Alaska Natives on the Wildlife Refuge and discuss a requested a land exchange with FWS to approve the Copper River bypass road. They will travel via Micah's rental car, so no transportation fees will be incurred by Steve. Costs incurred by Steve will include lodging, lodging taxes, and M&IE.

Steve does not yet have his government credit card or Concur account set up, so I will submit a paper travel authorization to you for signature approval and will upload it into the Concur system when his account is created.

Thank you,
Lesia

Lesia Monson
Department of the Interior
Office of the Secretary
1689 C Street, Suite 100
Anchorage, AK 99501
907-271-5485

MAXIMUM PER DIEM RATES OUTSIDE THE CONTINENTAL UNITED STATES
TRAVEL PER DIEM ALLOWANCES

COUNTRY/STATE: **A L A S K A**

PUBLICATION DATE (MM DD YY): **0 6 0 1 1 7**

NOTES

1. Use the **OTHER** rate if neither the **CITY, PLACE, ISLAND,** nor **MILITARY INSTALLATION** is listed.
2. For other allowances that are based on per diem rates **(e.g., TLE, TLA, TQSE, TQSA)**, see the appropriate rules for those allowances regarding what per diem rate to use.
3. The standard **ONBASE INCIDENTAL RATE is $3.50** OCONUS wide.
4. When **Government meals** are directed, the appropriate Government meal rate, as prescribed in Appendix A, is applicable.
5. Per Diem Rate = Max Lodging + Meals (Local Meals, Proportional, or Government) + Incidental Rate (Local or OnBase)

*** All rates are in US Dollars**

Locality	Seasons (Beg-End)	Maximum Lodging	Local Meals	Proportional Meals	Local Incidental	Footnote	Footnote Rate	Maximum Per Diem	Effective Date
ADAK	05/01-09/30	192	48	31	12			252	03/01/2017
ADAK	10/01-04/30	150	48	31	12			210	03/01/2017
ANCHORAGE [INCL NAV RES]	05/16-09/30	229	75	45	19			323	03/01/2017
ANCHORAGE [INCL NAV RES]	10/01-05/15	199	75	45	19			293	03/01/2017
BARROW	05/01-09/30	238	71	43	18			327	03/01/2017
BARROW	10/01-04/30	205	71	43	18			294	03/01/2017
BARTER ISLAND LRRS	01/01-12/31	120	70	42	18			208	03/01/2017
BETHEL	01/01-12/31	219	86	50	22			327	03/01/2017
BETTLES	01/01-12/31	175	56	35	14			245	03/01/2017
CAPE LISBURNE LRRS	01/01-12/31	120	70	42	18			208	03/01/2017
CAPE NEWENHAM LRRS	01/01-12/31	120	70	42	18			208	03/01/2017
CAPE	01/01-	120	70	42	18			208	03/01/2017

KENAI-SOLDOTNA	05/01-09/30	179	82	48	21			282	03/01/2017
KENAI-SOLDOTNA	10/01-04/30	99	82	48	21			202	03/01/2017
KENNICOTT	01/01-12/31	295	71	43	18			384	03/01/2017
KETCHIKAN	05/01-09/01	243	77	46	19			339	03/01/2017
KETCHIKAN	09/02-04/30	220	77	46	19			316	03/01/2017
KING SALMON LRRS	01/01-12/31	120	70	42	18			208	03/01/2017
KING SALMON	05/01-10/01	225	73	44	18			316	10/01/2002
KING SALMON	10/02-04/30	125	65	40	16			206	10/01/2002
KLAWOCK	04/01-09/30	254	63	39	15			332	03/01/2017
KLAWOCK	10/01-03/31	90	63	39	15			168	03/01/2017
KODIAK	05/01-09/30	180	72	43	18			270	03/01/2017
KODIAK	10/01-04/30	152	72	43	18			242	03/01/2017
KOTZEBUE	01/01-12/31	299	79	47	19			397	03/01/2017
KULIS AGS	05/16-09/30	229	75	45	19			323	03/01/2017
KULIS AGS	10/01-05/15	199	75	45	19			293	03/01/2017
MCCARTHY	01/01-12/31	295	71	43	18			384	03/01/2017
MCGRATH	01/01-12/31	160	60	37	15			235	03/01/2017
MURPHY DOME	05/15-09/15	154	72	43	18			244	03/01/2017
MURPHY DOME	09/16-05/14	75	72	43	18			165	03/01/2017
NOME	05/01-09/30	185	77	46	19			281	03/01/2017
NOME	10/01-04/30	165	77	46	19			261	03/01/2017
NOSC ANCHORAGE	05/16-09/30	229	75	45	19			323	03/01/2017
NOSC ANCHORAGE	10/01-05/15	199	75	45	19			293	03/01/2017
NUIQSUT	01/01-12/31	234	41	28	10			285	03/01/2016
OLIKTOK	01/01-	120	70	42	18			208	03/01/2017

Monson, Lesia <lesia_monson@ios.doi.gov>

Fwd: Soldotna Hotel Confirmation: 141882 (Micah and Steve)

1 message

Monson, Lesia <lesia_monson@ios.doi.gov> Wed, May 31, 2017 at 9:04 AM
To: Stephan Wackowski <stephen_wackowski@ios.doi.gov>

---------- Forwarded message ---------
From: **Soldotna Frontdesk** <soldotna@aspenhotelsak.com>
Date: Thu, May 25, 2017 at 2:05 PM
Subject: Confirmation: 141882 (Micah Chambers)
To: Lesia_Monson@ios.doi.gov

326 Binkley Circle
Soldotna, AK 99669
907-260-7736 907-260-7786

*(tax-free)

May 25, 2017

Steve Wackowski/ Micah Chambers

Dear Steve Wackowski/ Micah Chambers:

This letter is to confirm your reservation arriving on Thursday, June 1, 2017 and checking out on Friday, June 2, 2017 which is a total of 1 night(s).

We have you staying in 2 room(s) which is a Non Smoking Double Queen. The rate for 2 adults and 0 children will be $159.00 weekday and $159.00 weekend.

Daily Rate changes do occur during varied time periods of our seasons. If your reservation has fallen into our rate change season, we have outlined the exact dates your rate has changed per day.

* The subtotal amount of your stay 318.00, including our local 6% tax will be $318.00.

DIRECTIONS: If you are driving from Anchorage, you will turn left at the fourth set of signal lights on Binkley Circle. The hotel can be seen on your left as you approach the signal light. It is just 1 block off the main street. From the Kenai Airport, drive west on the Spur Highway for ten miles. Turn right at the second set of lights onto the Sterling Highway. At the next signal light, turn left onto Binkley Circle.

CANCELLATION POLICY: If for any reason you are unable to stay with us, we do require that you notify the hotel 48 hours prior to your arrival to avoid a charge of one night room and tax posted to your credit card.

We are looking forward to your stay with us and if there are any questions, please give us a call. Your confirmation number is 141882.

Sincerely,

Kendall Anderson
Front Desk Clerk
Aspen Hotel Soldotna

Monson, Lesia <lesia_monson@ios.doi.gov>

Re: Kenai trip

1 message

Loranger, Andy <andy_loranger@fws.gov> Wed, May 31, 2017 at 2:04 PM
To: Stephen Wackowski <stephen_wackowski@ios.doi.gov>
Cc: Lesia Monson <lesia_monson@ios.doi.gov>, Sara Boario <sara_boario@fws.gov>, Amee Howard <amee_howard@fws.gov>

Good afternoon Steve and Lesia -

Here is a revised tentative agenda and schedule for tomorrow and Friday. Please let me know if you have any questions or other suggestions. I look forward to meeting everyone. Thanks, Andy

U.S. Fish and Wildlife Service attendees: Andy Loranger, Kenai NWR Refuge Manager, Sara Boario, Assistant Regional Director, External Affairs, Amee Howard, Alaska Region Congressional Liaison

Thursday:

11 AM - Meet at Alaska State Parks parking lot/boat ramp facility on Kenai River, Cooper Landing (first right off of Sterling Highway after crossing the bridge at the Kenai Lake outlet into the Kenai River).

Tour Sterling Highway Cooper Landing Bypass project area
Lunch in Cooper Landing area, or bring your own and will have roadside lunch

12:30 - 2 pm Tour recreational facilities along Kenai River and the Skilak Wildlife Recreation Area within Kenai National Wildlife Refuge

2:00 pm Meet Alaska Division of Forestry Kenai-Kodiak District leadership (Hans Rinke and Howie Kent) and Kenai NWR fire management staff (Kristi Bulock, Mike Hill) in Sterling for overview briefing of cooperative wildland fire management and hazardous fuels reduction treatments

3:30 pm - Meet Kenai NWR staff at Refuge Visitor Center, Soldotna

Friday:

9:00 AM Meet Ricky Gease, Exectuive Director, Kenai Sportfishing Association, Breakfast - Soldotna

10:30 AM - Meet Jack Sinclair, Exective Director, Kenai Watershed Forum, Soldotna Creek Park, Soldotna

11:30 AM - Meet Ivan Encelewski (Executive Director), Greg Encelewski, Darrel Williams of the Ninilchik Traditional Council/Ninilchik Tribe

On Tue, May 30, 2017 at 11:51 AM, Andy Loranger <andy_loranger@fws.gov> wrote:
Good morning -

I have been able to confirm that at least one representative from the Ninilchik Tribe is available to meet on Friday morning. Two others may also be able to attend. I would suggest meeting with Mr. Gease first as he is in Soldotna while the NTC members will be traveling from Ninilchik or Anchorage

Tentative schedule for Friday:

8:30 am - Kenai Sportfishing Association, Ricky Gease, Executive Director

10:30 am - Ninilchik Traditional Council/Ninilchik Tribe

Ivan Encelewski, Executive Director (confirmed)

Greg Encelewski
Darrel Williams

Thank you, Andy

Sent from my iPhone

On May 26, 2017, at 5:55 PM, Stephen Wackowski <stephen_wackowski@ios.doi.gov> wrote:

> We would like to meet Andy and his staff and members of the Ninilchik tribe. Are there any interest groups associated with the Road bypass that we should meet with?
>
> Sent from my iPhone
>
> On May 26, 2017, at 5:21 PM, Lesia Monson <lesia_monson@ios.doi.gov> wrote:
>
> > Hi Steve,
> >
> > Andy and I spoke this afternoon about your Kenai trip. He's going to contact Ricky Gease and try to set up a meeting Friday morning, assuming you like the idea of Thursday being predominantly the auto tour described in email below.
> >
> > Can you think of any other folks to meet with? Are you interested in meeting with the Mayor, if available?
> >
> > Lesia
> >
> > On May 25, 2017, at 2:16 PM, Monson, Lesia <lesia_monson@ios.doi.gov> wrote:
> >
> > > Hi Steve,
> > > I talked to Andy Loranger, Kenai NWR Manager, regarding your upcoming trip. He has a suggested outline for a tour.
> > >
> > > Meet you and Micah in Cooper Landing the morning of June 1, possibly with a Forest Service rep to join the tour so that person can speak to the USFS interest in project.
> > > Drive towards Soldotna, stopping along the way at points of interest including Chugach Nat'l Forest, Skilak, KNW Refuge, Visitor Center.
> > > Arrive Soldotna in the late afternoon or evening.
> > >
> > > Stay at Aspen hotel in Soldotna (I've made reservations for you and Micah).
> > >
> > > Meet with local stakeholders the following morning.
> > > Drive back to Anchorage.
> > >
> > > Andy mentioned CIRI is the native corp with an interest in the project and they are located in Anchorage, not Soldotna.
> > > He suggested you may want to meet with the borough mayor, but will wait for further guidance before setting up any meetings.
> > >
> > > Andy will call our office tomorrow, probably in the afternoon, to talk to you and discuss details. He'll call you since he's going to be out of cell range for most of the day.
> > >
> > > Lesia Monson

Department of the Interior
Office of the Secretary
1689 C Street, Suite 100
Anchorage, AK 99501
907-271-5485

–

Andy Loranger
Refuge Manager
Kenai National Wildlife Refuge
907-260-2804

YOUR TRIP TO:

The Hotel Captain Cook

6 HR | 296 MI

Est. fuel cost: $23.10

The Hotel Captain Cook

1. Start out going northeast toward W 4th Ave.

Then 0.03 miles — 0.03 total miles

2. Turn right onto W 4th Ave.

Then 0.09 miles — 0.12 total miles

3. Turn right onto H St.

H St is just past I St.

If you reach G St you've gone a little too far.

Then 0.14 miles — 0.26 total miles

4. Turn left onto W 6th Ave.

W 6th Ave is just past W 5th Ave.

If you reach W 7th Ave you've gone a little too far.

Then 0.89 miles — 1.15 total miles

5. Turn right onto Gambell St/AK-1. Continue to follow AK-1 S.

AK-1 S is just past Fairbanks St.

If you reach Hyder St you've gone a little too far.

Then 89.02 miles — 90.17 total miles

6. Turn slight right onto AK-1/Seward Hwy. Continue to follow AK-1.

Then 57.04 miles — 147.20 total miles

7. Turn right onto Kenai Spur Hwy.

Then 0.32 miles — 147.52 total miles

8. 35119 KENAI SPUR HWY is on the left.

Your destination is 0.1 miles past N Soldotna Ave.

If you reach Cohoe Ave you've gone a little too far.

B Soldotna, AK

This leg of your trip is:

3 hours • 147.52 miles

Start of next leg of route

9. Start out going **southeast** on Kenai Spur Hwy toward N Soldotna Ave.

Then 0.30 miles — 147.82 total miles

10. Turn left onto Sterling Hwy/AK-1.

Then 57.18 miles — 205.01 total miles

11. Turn left onto Seward Hwy/AK-1/AK-9. Continue to follow AK-1 N.

Then 89.71 miles — 294.72 total miles

12. Turn left onto E 5th Ave/AK-1. Continue to follow E 5th Ave.

E 5th Ave is just past E 6th Ave.

If you reach E 4th Ave you've gone a little too far.

Then 1.09 miles — 295.81 total miles

13. Turn right onto I St.

I St is just past H St.

If you reach K St you've gone a little too far.

Then 0.07 miles — 295.88 total miles

14. Take the 1st left onto W 4th Ave.

If you reach W 3rd Ave you've gone a little too far.

Then 0.04 miles — 295.92 total miles

15. Turn left.

If you reach K St you've gone a little too far.

Then 0.02 miles — 295.94 total miles

16. The Hotel Captain Cook, 939 West 5th Avenue, Anchorage, AK, 939 WEST 5TH AVENUE.

If you reach W 4th Ave you've gone a little too far.

C The Hotel Captain Cook

This leg of your trip is:

3 hours 2 minutes • 148.43 miles

Use of directions and maps is subject to our Terms of Use. We don't guarantee accuracy, route conditions or usability. You assume all risk of use.



Monson, Lesia <lesia_monson@ios.doi.gov>

Wackowski TAs

1 message

Monson, Lesia <lesia_monson@ios.doi.gov> Fri, Jun 9, 2017 at 11:04 AM
To: Debbie Cousins <debbie_cousins@ios.doi.gov>

Hi Debbie,

Attached are two Wackowski travel authorizations for review/approval.

As you recall, Steve needed to immediately travel prior to receiving his government credit card and establishing his Concur account. We submitted his travel authorizations on the paper forms, DI-1020. We decided to enter the pre-approved DI-1020s into Steve's Concur account once it was set up so that we could process the vouchers through the Concur system for payment.

I've attached the pre-approved DI-1020 forms to the Concur authorizations for the record. Once these Concur authorizations are approved by Downey, I will create the vouchers. I did some slight editing based on more complete information post-travel.

Please let me know if you have any questions or concerns.

Thank you,
Lesia

Lesia Monson
Department of the Interior
Office of the Secretary
1689 C Street, Suite 100
Anchorage, AK 99501
907-271-5485

2 attachments

Wackowski Soldotna TA.pdf
506K

Wackowski Fairbanks DNP TA.pdf
415K

6/12/17
per verbal instructions from Debbie Cousins, I approved the Concur authorizations based on the paper DI-1020s which were previously approved by Drwney Magallanes.

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000RPIO
Travel Authorization Number:	TANUM0000RPIO	Trip Name:	Trip from Anchorage to Soldotna, AK
TA Date:	06/09/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION SIGNED
Purpose:	Mission (Operational)	Document Detail:	Travel to Soldotna, Alaska. Steve will stay in Soldotna one night - travel dates are June 1 - June 2, 2017. He will travel with Micah Chambers, Acting Director, Office of Congressional & Legislative Affairs. They will go to to Kenai Wildlife Refuge to advance for future, potential travel for the Secretary to Alaska. They will travel via rental car in order to make multiple stops along the way to tour various facilities (see attached email itinerary). He will visit with local stakeholders and Alaska Natives on the Wildlife Refuge and discuss a requested a land exchange with FWS to approve the Copper River bypass road. They will travel via Micah Chambers rental car, so no transportation costs will be incurred by Steve Wackowski. Costs incurred by Steve will include lodging and M&IE. In the event Steve does not have his government credit card, he will pay with his personal card and be reimbursed.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	,	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Travel to Soldotna, Alaska. Steve will stay in Soldotna one night - travel dates are June 1 - June 2, 2017. He will travel with Micah Chambers, Acting Director, Office of Congressional & Legislative Affairs. They will go to to Kenai Wildlife Refuge to advance for future, potential travel for the Secretary to Alaska. They will travel via rental car in order to make multiple stops along the way to tour various facilities (see attached email itinerary). He will visit with local stakeholders and Alaska Natives on the Wildlife Refuge and discuss a requested a land exchange with FWS to approve the Copper River bypass road. They will travel via Micah Chambers rental car, so no transportation costs will be incurred by Steve Wackowski. Costs incurred by Steve will include lodging and M&IE. In the event Steve does not have his government credit card, he will pay with his personal card and be reimbursed.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
06/01/17	06/02/17	KENAI-SOLDOTNA, AK	Mission (Operational)	179.00 / 103.00

Document Totals

Total Expenses:	328.25
Reimbursable Expenses:	313.50
Non-Reimbursable Expenses:	14.75
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Lodging-PerDiem	159.00	.00
M&IE-PerDiem	154.50	.00
Transxn Fees	14.75	.00
Total Expenses:	328.25	.00

Trip 1 Details

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	14.75	Total Per Diem Expenses:	313.50
Date	Description	Category	Cost	Pay Method	Per Diem
06/01/2017	Lodging	Lodging-PerDiem	159.00	REIMBURSABLE	*
06/01/2017	M&IE	M&IE-PerDiem	77.25	REIMBURSABLE	*
06/02/2017	M&IE	M&IE-PerDiem	77.25	REIMBURSABLE	*
06/09/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1	Total Per Diem Allowances:	313.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
06/01/2017	179.00/103.00	159.00	159.00	77.25	77.25				
06/02/2017	179.00/103.00	0.00	0.00	77.25	77.25				

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	328.25
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 159.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 154.50	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	328.25

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	14.75
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	313.50

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////		328.25

Totals by Payment Method

	GOVCC-C Total	14.75
	REIMBURSABLE Total	313.50

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
06/01/17	Lodging	$159.00

Audits

Audit Name	Result	Reason

Document History 10/12/2017 Authorization: TANUM0000RPIO

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/09/2017	11:26AMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	
AUTHORIZATION SIGNED	06/12/2017	11:12AMEST	MONSON, LESIA DIANNE	

Net Adjustment:328.25

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:	_____
Traveler/Preparer Signature:	
Date:	_____
Approver Name:	_____
Approver Signature:	_____
Date:	_____

Document Header Information

Document Type:	Voucher	Document Name:	TV0000JWBH
Travel Authorization Number:	TANUM0000RPIO	Trip Name:	Trip from Anchorage to Soldotna, AK
TA Date:	06/12/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	VOUCHER SIGNED
Purpose:	Mission (Operational)	Document Detail:	Travel to Soldotna, Alaska. Steve stayed in Soldotna one night - travel dates June 1 - June 2, 2017. He traveled with Micah Chambers, Acting Director, Office of Congressional & Legislative Affairs. They went to to Kenai Wildlife Refuge to advance for future, potential travel for the Secretary to Alaska. They traveled via rental car in order to make multiple stops along the way to tour various facilities (see attached email itinerary). He visited with local stakeholders and Alaska Natives on the Wildlife Refuge and discussed a requested a land exchange with FWS to approve the Copper River bypass road. They traveled via Micah Chambers rental car, so no transportation costs was incurred by Steve Wackowski. Costs incurred by Steve include lodging and M&IE. Steve did not have his government credit card, so he paid with his personal card and will be reimbursed.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	,	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Travel to Soldotna, Alaska. Steve stayed in Soldotna one night - travel dates June 1 - June 2, 2017. He traveled with Micah Chambers, Acting Director, Office of Congressional & Legislative Affairs. They went to to Kenai Wildlife Refuge to advance for future, potential travel for the Secretary to Alaska. They traveled via rental car in order to make multiple stops along the way to tour various facilities (see attached email itinerary). He visited with local stakeholders and Alaska Natives on the Wildlife Refuge and discussed a requested a land exchange with FWS to approve the Copper River bypass road. They traveled via Micah Chambers rental car, so no transportation costs was incurred by Steve Wackowski. Costs incurred by Steve include lodging and M&IE. Steve did not have his government credit card, so he paid with his personal card and will be reimbursed.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
06/01/17	06/02/17	KENAI-SOLDOTNA, AK	Mission (Operational)	179.00 / 103.00

Document Totals

Total Expenses:	328.25
Reimbursable Expenses:	313.50
Non-Reimbursable Expenses:	14.75
Advance Applied:	.00
Net to Traveler:	313.50
Net to Government:	14.75
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Lodging-PerDiem	159.00	.00
M&IE-PerDiem	154.50	.00
Transxn Fees	14.75	.00
Total Expenses:	328.25	.00

Trip 1 Details

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	14.75	Total Per Diem Expenses:	313.50
Date	Description	Category	Cost	Pay Method	Per Diem
06/01/2017	Lodging	Lodging-PerDiem	159.00	REIMBURSABLE	*
06/01/2017	M&IE	M&IE-PerDiem	77.25	REIMBURSABLE	*
06/02/2017	M&IE	M&IE-PerDiem	77.25	REIMBURSABLE	*
06/12/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1	Total Per Diem Allowances:	313.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
06/01/2017	179.00/103.00	159.00	159.00	77.25	77.25				
06/02/2017	179.00/103.00	0.00	0.00	77.25	77.25				

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	328.25
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 159.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 154.50	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	328.25

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	14.75
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	313.50

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////		328.25

Totals by Payment Method

	GOVCC-C Total	14.75
	REIMBURSABLE Total	313.50

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
06/01/17	Lodging	$159.00

Audits

Audit Name	Result	Reason
DFLT PMT METHOD USED	FAIL	Lodging ON 06/01/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD - GOVCC-C
	Traveler Justification:	New employee, did not have his gov't credit card so paid with his personal card

Document History 10/12/2017 Voucher: TV0000JWBH

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/12/2017	11:17AMEST	MONSON, LESIA DIANNE Net Adjustment:0.00	
VOUCHER SIGNED	06/21/2017	10:59AMEST	WACKOWSKI, STEPHEN M Net Adjustment:328.25	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature: _____

Date: _____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000RMI8
Travel Authorization Number:	TANUM0000RMI8	Trip Name:	Trip from Anchorage to Cordova
TA Date:	06/06/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION APPROV
Purpose:	Mission (Operational)	Document Detail:	Purpose: To attend the Senate Energy Committee Field hearing and the Prince William Sound Science Center's Copper River Nouveau. Background: The hearing (details below) is on Energy Innovation, both Sens Murkowski and Cantwell will be holding the hearing in person. The Nouveau is a fisheries award presentation and dinner that I have been invited to, which meets the criteria of a widely attended event. Members of the Exxon Valdez oil spill trustee council, of which I am the newest member, traditionally attend. I can also set up a meeting with representatives of the Eyak Corp which manage the Federal Subsistence fishery on the Copper river. Cost incurred include airfare, M&IE, lodging, airport parking, POV mileage.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	,	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Purpose: To attend the Senate Energy Committee Field hearing and the Prince William Sound Science Center's Copper River Nouveau. Background: The hearing (details below) is on Energy Innovation, both Sens Murkowski and Cantwell will be holding the hearing in person. The Nouveau is a fisheries award presentation and dinner that I have been invited to, which meets the criteria of a widely attended event. Members of the Exxon Valdez oil spill trustee council, of which I am the newest member, traditionally attend. I can also set up a meeting with representatives of the Eyak Corp which manage the Federal Subsistence fishery on the Copper river. Cost incurred include airfare, M&IE, lodging, airport parking, POV mileage.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
06/09/17	06/11/17	CORDOVA, AK	Mission (Operational)	140.00 / 111.00

Document Totals

Total Expenses:	1,130.38
Reimbursable Expenses:	287.13
Non-Reimbursable Expenses:	843.25
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	469.20	.00
Lodging-PerDiem	280.00	.00
M&IE-PerDiem	277.50	.00
Mileage	9.63	.00
Transaction Fees	34.30	.00
Transportation	45.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,130.38	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Alaska Airlines	1003165712		469.20
COMM-CARR	Alaska Airlines	1003165712		.00

Trip Itinerary

From: ANC-Anchorage, AK (USA) (IntL. Apt) TO: CDV-Cordova, AK (USA)

Air

Friday June 09, 2017

ANC-Anchorage, AK (USA) to CDV-Cordova, AK (USA)

Jun 09 Alaska Airlines 66 — Duration: 48 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 06/09/2017 3:05PM — Cordova, AK (USA) 06/09/2017 3:53PM
Confirmation Number: UBOYUF

Flight Information
Distance 159 miles — Emissions 84.3 lbs of CO2
No Seat Assigned — Cost 469.20 USD

Sunday June 11, 2017

CDV-Cordova, AK (USA) to ANC-Anchorage, AK (USA)

Jun 11 Alaska Airlines 61 — Duration: 46 Minutes Nonstop
Cordova, AK (USA) 06/11/2017 1:17PM — Anchorage, AK (USA) (IntL. Apt) 06/11/2017 2:03PM
Confirmation Number: UBOYUF

Flight Information
Distance 159 miles — Emissions 84.3 lbs of CO2
No Seat Assigned

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 572.88 — Total Per Diem Expenses: 557.50

Date	Description	Category	Cost	Pay Method	Per Diem
06/06/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
06/06/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
06/09/2017	Airline Flight	Com. Carrier	469.20	GOVCC-C	
06/09/2017	Lodging	Lodging-PerDiem	140.00	GOVCC-C	*
06/09/2017	M&IE	M&IE-PerDiem	83.25	REIMBURSABLE	*
06/10/2017	Lodging	Lodging-PerDiem	140.00	GOVCC-C	*
06/10/2017	M&IE	M&IE-PerDiem	111.00	REIMBURSABLE	*
06/11/2017	M&IE	M&IE-PerDiem	83.25	REIMBURSABLE	*
06/11/2017	POV-GOV Not Available	Mileage	9.63	REIMBURSABLE	
06/11/2017	Parking	Transportation	45.00	GOVCC-C	

Per Diem Allowances

Trip#: 1 — Total Per Diem Allowances: 557.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
06/09/2017	140.00/111.00	140.00	140.00	83.25	83.25				
06/10/2017	140.00/111.00	140.00	140.00	111.00	111.00				
06/11/2017	140.00/111.00	0.00	0.00	83.25	83.25				

Other Authorizations

Trip#: 1

Other Authorization	Remarks
OTHER PRIVATELY-OWNED VEHICLE	
No hotel booking - hotel not required	
Contract fare used or No contract fare exists for city-pair market	

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	1,130.38
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 469.20	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 280.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 277.50	
Expense Category: Mileage	Fiscal Year: 2017	Amount: 9.63	
Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 34.30	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 45.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,130.38

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	843.25
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	287.13

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////		1,130.38

Totals by Payment Method

GOVCC-C Total	843.25
REIMBURSABLE Total	287.13

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
06/09/17	AIR	$469.20
06/11/17	1POC	$9.63

Audits

Audit Name	Result	Reason

Document History 10/12/2017 Authorization: TANUM0000RMI8

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/06/2017	11:46AMEST	STEPHEN WACKOWSKI	
			Net Adjustment:0.00	
AUTHORIZATION SIGNED	06/06/2017	5:36PMEST	WACKOWSKI, STEPHEN M	
			Net Adjustment:1,130.38	
ADJUSTED	06/06/2017	5:36PMEST	WACKOWSKI, STEPHEN M	
			Net Adjustment:0.00	
AUTHORIZATION APPROV	06/06/2017	5:44PMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:	_____
Traveler/Preparer Signature:	
Date:	_____
Approver Name:	
Approver Signature:	_____
Date:	_____

Monson, Lesia <lesia_monson@ios.doi.gov>

Re: Wackowski - Cordova travel authorization request

1 message

Magallanes, Downey <downey_magallanes@ios.doi.gov> Mon, Jun 5, 2017 at 5:23 PM
To: "Monson, Lesia" <lesia_monson@ios.doi.gov>
Cc: Debbie Cousins <debbie_cousins@ios.doi.gov>

approved

On Mon, Jun 5, 2017 at 9:15 PM, Monson, Lesia <lesia_monson@ios.doi.gov> wrote:

Hi Downey,

Steve Wackowski requests email pre-authorization to:

Purpose: To attend the Senate Energy Committee Field hearing and the Prince William Sound Science Center's Copper River Nouvea.

Background: The hearing (details below) is on Energy Innovation, both Sens Murkowski and Cantwell will be holding the hearing in person. The Nouveau is a fisheries award presentation and dinner that I have been invited to, which meets the criteria of a widely attended event. Members of the Exxon Valdez oil spill trustee council, of which I am the newest member, traditionally attend. I can also set up a meeting with representatives of the Eyak Corp which manage the Federal Subsistence fishery on the Copper river.

Based on preliminary research, the travel will require at maximum a 2-night stay, as flights into Cordova do not arrive until 4pm on Saturdays.
Dates of travel: June 9-11
Estimated airfare: $469.20
Estimated per diem: $277.50
Estimated lodging: $280.00
Estimated airport parking: $30.00

Thank you,
Lesia

Lesia Monson
Department of the Interior
Office of the Secretary
1689 C Street, Suite 100
Anchorage, AK 99501
907-271-5485

---------- Forwarded message ----------
From: **Wackowski, Stephen** <stephen_wackowski@ios.doi.gov>
Date: Mon, Jun 5, 2017 at 4:49 PM
Subject: Cordova travel authorization
To: Lesia Monson <lesia_monson@ios.doi.gov>

Lesia-

Sorry if this is not formatted correctly, but I need to request a travel authorization for this Saturday to Cordova,

Purpose: To attend the Senate Energy Committee Field hearing and the Prince William Sound Science Center's Copper River Nouvea.

Background: The hearing (details below) is on Energy Innovation, both Sens Murkowski and Cantwell will be holding the hearing in person. The Nouveau is a fisheries award presentation and dinner that I have been invited to, which meets the criteria of a widely attended event. Members of the Exxon Valdez oil spill trustee council, of which I am the

newest member, traditionally attend. I can also set up a meeting with representatives of the Eyak Corp which manage the Federal Subsistence fishery on the Copper river.

Will get you travel dates/details once I get the authorization.

Thanks,

Steve

---------- Forwarded message ----------
From: **Hughes, Brian (Energy)** <Brian_Hughes@energy.senate.gov>
Date: Mon, Jun 5, 2017 at 5:23 PM
Subject: Cordova Field Hearing
To: "stephen_wackowski@ios.doi.gov" <stephen_wackowski@ios.doi.gov>

Steve, just checking to see if you will be in Cordova for our field hearing this weekend.

It's scheduled for Saturday, June 10 at 10:00 am.

If so, let me know, and I will link you up with the ENR staff who will be present.

Thanks,

Brian

--
Senior Adviser for Alaskan Affairs
Department of the Interior
1689 C Street, Suite 100
Anchorage, AK 99501
907-271-5485

--
Downey Magallanes
Acting Deputy Chief of Staff
Senior Advisor and Counselor
downey_magallanes@ios.doi.gov
202-501-0654 (desk)
202-706-9199 (cell)

El Sol Travel
Phone: 907-565-4400
ELSOLALASKA@ELSOLTRAVEL.NET

Electronic Invoice

Prepared For:
WACKOWSKI/STEPHEN M

Ref: TANUM0000RMI8

SALES PERSON	RC
INVOICE NUMBER	0058634
INVOICE ISSUE DATE	07 Jun 2017
RECORD LOCATOR	CWBWAB
CUSTOMER NUMBER	DOIETS2

Client Address
EL SOL TRAVEL
1835 BRAGAW STE 125
ANCHORAGE AK 99512
DOI
ATTN STEPHEN WACKOWSKI
DOI OS SIO 1689 C ST
ANCHORAGE AK 99501 US

Delivery Address
RETURN UNUSED TICKETS TO
EL SOL TRAVEL
1835 BRAGAW STE 125
ANCHORAGE AK 99512
OR EMAIL TO ELSOLALASKA/AT/ELSOLTRAVEL.NET

Notes
NO FARE IS GUARANTEED UNTIL TICKETED
ONLY FARE GUARANTEED IS YCA AND -CA FARES

DATE: Fri, Jun 09

Flight: ALASKA AIRLINES 66			
From	ANCHORAGE, AK	Departs	3:05pm
To	CORDOVA, AK	Arrives	3:53pm
Departure Terminal	S		
Duration	0hr(s) 48min(s)	Class	Economy
Type	BOEING 737-700 JET	Meal	
Stop(s)	Non Stop		
Seat(s) Details	WACKOWSKI/STEPHEN M	Seat(s) - 06D	
Notes	NO FREQUENT FLYER NUMBER IN YOUR PROFILE FOR CARRIER BOOKED		

DATE: Sun, Jun 11

Flight: ALASKA AIRLINES 61			
From	CORDOVA, AK	Departs	1:17pm
To	ANCHORAGE, AK	Arrives	2:03pm
		Arrival Terminal	S
Duration	0hr(s) 46min(s)	Class	Economy
Type	BOEING 737-700 JET	Meal	
Stop(s)	Non Stop		
Seat(s) Details	WACKOWSKI/STEPHEN M	Seat(s) - 28B	
Notes	NO FREQUENT FLYER NUMBER IN YOUR PROFILE FOR CARRIER BOOKED		

DATE: Fri, Dec 08

Others
PHOENIX THANK YOU FOR YOUR BUSINESS

Ticket Information

Ticket Number	AS 8628230045	**Passenger**	WACKOWSKI STEPHEN M		
		Billed to:	(b) (6)	USD	* 469.20
Service Fee	XD 0705699036	**Passenger**	WACKOWSKI STEPHEN M		
		Billed to:	(b) (6)	USD	* 34.30

SubTotal	USD 503.50
Net Credit Card Billing	* USD 503.50
Total Amount Due	USD 0.00

ITINERARY NOTES:
El sol travel office information*** **********important traveler information******** online technical support call....1-855-847-6398 Prompt 1 el sol travel reservation numbers office hours are mon-fri 8a-6pm closed govt holidays toll free reservations number....1-855-847-6398 Emergency travel after hours....1-855-847-6398 For emergency assistance outside of the united states call 1-855-847-6398 or collect 1-907-565-4400 ensure that all reservations and estimated costs listed above are correct and match what is listed in travel authorization. Check-in times are 90 minutes prior for domestic flights or 120 minutes for international flights check carrier web site for change/cancel and baggage policies

INVOICE NOTES:
Cb/cgebilling/sbtmc cliqcid-1000000020 cb/rule/transportation/uboyul-contract cp fare-c0 cb/rule/itin/no car-cc1 cb/rule/itin/no hotel-hc1 cb/emergencytravel/no cb/cgebilling/atrs/2017-06-06t18.41.32Z cb/tanum/tanum0000rmi8 cb/earlycpptkt/no cb/booked by-swackowski do Gov cb/finishing mode-approvalhold/2017-06-06t18.46.52Z cb/earlycpptkt/no cb/finishing mode-ticketing/2017-06-07t00.44.48Z cb/approver-monson lesia dianne cb/approval date-2017-06-07t00.44.48Z cb/rule/itin/no hotel-hc1 cb/penalty/0278628230045-nopenalty cb/aircomparisonfare/0278628230045-usd469.20

The carriage of certain hazardous materials, like aerosols, fireworks, and flammable liquids, aboard the aircraft is forbidden. If you do not understand these restrictions, further information may be obtained from your airline.

Your travel arranger provides the information contained in this document. If you have any questions about the content, please contact your travel arranger. For Credit Card Service fees, please see eTicket receipt for total charges.

Reluctant Fisherman Inn

P.O. Box 150
Cordova, AK 99574
907-424-3272 / fax 907-424-7465
www.ReluctantFisherman.com

TAX ID-56-2523629:

Stephen Wackowski

(b) (6)

Room	Folio	CheckIn	CheckOut	Balance
125	90364	06/09/2017	06/11/2017	0.00
Master Folio			Government Rate	

Direct Bill:

Date	Room	Description / Voucher	Charges	Credits	Balance
06/09/2017	125	Room Full-Exempt	140.00	0.00	140.00
06/10/2017	125	Room Full-Exempt	140.00	0.00	280.00
06/11/2017	125	(b) (6)	0.00	280.00	0.00

GS
06/11/2017 11:05 AM

X_____

Ted Stevens Anchorage International Airport

RECEIPT

REPUBLIC PARKING

Toledo Ticket Co., Toledo, OH USA

206451 13:30 028.00 06/11 14:22 02

Monson, Lesia <lesia_monson@ios.doi.gov>

Re: Wackowski - Cordova travel authorization request

1 message

Magallanes, Downey <downey_magallanes@ios.doi.gov> Mon, Jun 5, 2017 at 5:23 PM
To: "Monson, Lesia" <lesia_monson@ios.doi.gov>
Cc: Debbie Cousins <debbie_cousins@ios.doi.gov>

approved

On Mon, Jun 5, 2017 at 9:15 PM, Monson, Lesia <lesia_monson@ios.doi.gov> wrote:

Hi Downey,

Steve Wackowski requests email pre-authorization to:

Purpose: To attend the Senate Energy Committee Field hearing and the Prince William Sound Science Center's Copper River Nouvea.

Background: The hearing (details below) is on Energy Innovation, both Sens Murkowski and Cantwell will be holding the hearing in person. The Nouveau is a fisheries award presentation and dinner that I have been invited to, which meets the criteria of a widely attended event. Members of the Exxon Valdez oil spill trustee council, of which I am the newest member, traditionally attend. I can also set up a meeting with representatives of the Eyak Corp which manage the Federal Subsistence fishery on the Copper river.

Based on preliminary research, the travel will require at maximum a 2-night stay, as flights into Cordova do not arrive until 4pm on Saturdays.
Dates of travel: June 9-11
Estimated airfare: $469.20
Estimated per diem: $277.50
Estimated lodging: $280.00
Estimated airport parking: $30.00

Thank you,
Lesia

Lesia Monson
Department of the Interior
Office of the Secretary
1689 C Street, Suite 100
Anchorage, AK 99501
907-271-5485

---------- Forwarded message ----------
From: **Wackowski, Stephen** <stephen_wackowski@ios.doi.gov>
Date: Mon, Jun 5, 2017 at 4:49 PM
Subject: Cordova travel authorization
To: Lesia Monson <lesia_monson@ios.doi.gov>

Lesia-

Sorry if this is not formatted correctly, but I need to request a travel authorization for this Saturday to Cordova,

Purpose: To attend the Senate Energy Committee Field hearing and the Prince William Sound Science Center's Copper River Nouvea.

Background: The hearing (details below) is on Energy Innovation, both Sens Murkowski and Cantwell will be holding the hearing in person. The Nouveau is a fisheries award presentation and dinner that I have been invited to, which meets the criteria of a widely attended event. Members of the Exxon Valdez oil spill trustee council, of which I am the

newest member, traditionally attend. I can also set up a meeting with representatives of the Eyak Corp which manage the Federal Subsistence fishery on the Copper river.

Will get you travel dates/details once I get the authorization.

Thanks,

Steve

——— Forwarded message ---------
From: **Hughes, Brian (Energy)** <Brian_Hughes@energy.senate.gov>
Date: Mon, Jun 5, 2017 at 5:23 PM
Subject: Cordova Field Hearing
To: "stephen_wackowski@ios.doi.gov" <stephen_wackowski@ios.doi.gov>

Steve, just checking to see if you will be in Cordova for our field hearing this weekend.

It's scheduled for Saturday, June 10 at 10:00 am.

If so, let me know, and I will link you up with the ENR staff who will be present.

Thanks,

Brian

--
Senior Adviser for Alaskan Affairs
Department of the Interior
1689 C Street, Suite 100
Anchorage, AK 99501
907-271-5485

--
Downey Magallanes
Acting Deputy Chief of Staff
Senior Advisor and Counselor
downey_magallanes@ios.doi.gov
202-501-0654 (desk)
202-706-9199 (cell)

9c

Document Header Information

Document Type:	Authorization	Document Name	TANUM0000RM18
Travel Authorization Number:	TANUM0000RM18	Trip Name	Trip from Anchorage to Cordova
TA Date:	06/06/17	Currency	USD
Organization	DOIDOSSIO	Current Status:	CREATED
Purpose	Mission (Operational)	Document Detail	Purpose To attend the Senate Energy Committee Field hearing and the Prince William Sound Science Center's Copper River Nouveau Background. The hearing (details below) is on Energy Innovation, both Sens Murkowski and Cantwell will be holding the hearing in person The Nouveau is a fisheries award presentation and dinner that I have been invited to, which meets the criteria of a widely attended event. Members of the Exxon Valdez oil spill trustee council, of which I am the newest member, traditionally attend I can also set up a meeting with representatives of the Eyak Corp which manage the Federal Subsistence fishery on the Copper river Cost incurred include airfare, M&IE, lodging, airport parking, POV mileage
Type Code:	Trip By Trip		

Traveler Profile

Name	WACKOWSKI, STEPHEN M	ID	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title		Duty Station	ANCHORAGE AK
Security Cl:		Card	CARD HOLDER
Office Address	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address	.	Home Phone	9072715485
Alternate Address		Alternate Phone:	

Document Information

Trip Number: Selected Trip

1

Purpose: Purpose To attend the Senate Energy Committee Field hearing and the Prince William Sound Science Center's Copper River Nouveau Background: The hearing (details below) is on Energy Innovation, both Sens Murkowski and Cantwell will be holding the hearing in person. The Nouveau is a fisheries award presentation and dinner that I have been invited to, which meets the criteria of a widely attended event Members of the Exxon Valdez oil spill trustee council, of which I am the newest member, traditionally attend. I can also set up a meeting with representatives of the Eyak Corp which manage the Federal Subsistence fishery on the Copper river. Cost incurred include airfare, M&IE, lodging, airport parking, POV mileage.

Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
06/09/17	06/11/17	CORDOVA, AK	Mission (Operational)	140.00 / 111.00 .

Document Totals

Total Expenses	1,130.38
Reimbursable Expenses:	287.13
Non-Reimbursable Expenses	843.25
Advance Authorized:	.00
Advance Requested	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	469.20 .	.00
Lodging-PerDiem	280.00 .	.00
M&IE-PerDiem	277.50 .	.00
Mileage	9.63 .	.00
Transaction Fees	34.30 .	.00
Transportation	45.00 .	.00
Transxn Fees	14.75 .	.00
Total Expenses	1,130.38 .	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Alaska Airlines	1003165712		469.20
COMM-CARR	Alaska Airlines	1003165712		.00

Trip Itinerary

From: ANC-Anchorage, AK (USA) (IntL. Apt) TO: CDV-Cordova, AK (USA)

Air

Friday June 09, 2017

ANC-Anchorage, AK (USA) to CDV-Cordova, AK (USA)

Jun 09 Alaska Airlines 66
Anchorage, AK (USA) (IntL. Apt) 06/09/2017 3:05PM
Confirmation Number: UBOYUF

Duration: 48 Minutes Nonstop
Cordova, AK (USA) 06/09/2017 3:53PM

Flight Information
Distance 159 miles
No Seat Assigned

Emissions 84.3 lbs of CO2
Cost 469.20 USD

Sunday June 11, 2017

CDV-Cordova, AK (USA) to ANC-Anchorage, AK (USA)

Jun 11 Alaska Airlines 61
Cordova, AK (USA) 06/11/2017 1:17PM
Confirmation Number: UBOYUF

Duration: 46 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 06/11/2017 2:03PM

Flight Information
Distance 159 miles
No Seat Assigned

Emissions 84.3 lbs of CO2

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 572.88 — Total Per Diem Expenses: 557.50

Date	Description	Category	Cost	Pay Method	Per Diem
06/06/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
06/06/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
06/09/2017	Airline Flight	Com Carrier	469.20	GOVCC-C	
06/09/2017	Lodging	Lodging-PerDiem	140.00	GOVCC-C	•
06/09/2017	M&IE	M&IE-PerDiem	83.25	REIMBURSABLE	•
06/10/2017	Lodging	Lodging-PerDiem	140.00	GOVCC-C	•
06/10/2017	M&IE	M&IE-PerDiem	111.00	REIMBURSABLE	•
06/11/2017	M&IE	M&IE-PerDiem	83.25	REIMBURSABLE	•
06/11/2017	POV-GOV Not Available	Mileage	9.63	REIMBURSABLE	
06/11/2017	Parking	Transportation	45.00	GOVCC-C	

Per Diem Allowances

Trip#: 1 — Total Per Diem Allowances: 557.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	M, I, D Conf%
06/09/2017	140.00/111.00	140.00	140.00	83.25	83.25	
06/10/2017	140.00/111.00	140.00	140.00	111.00	111.00	
06/11/2017	140.00/111.00	0.00	0.00	83.25	83.25	

Other Authorizations

Trip#: 1

Other Authorization	Remarks
OTHER PRIVATELY-OWNED VEHICLE	
No hotel booking - hotel not required	
Contract fare used or No contract fare exists for city-pair market	

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////		1,130.38
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 469.20		
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 280.00		
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 277.50		
Expense Category: Mileage	Fiscal Year: 2017	Amount: 9.63		
Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 34.30		
Expense Category: Transportation	Fiscal Year: 2017	Amount: 45.00		
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75		
		Total		1,130.38

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	843.25
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	287.13

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	1,130.38

Totals by Payment Method

GOVCC-C Total	843.25
REIMBURSABLE Total	287.13

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
06/09/17	AIR	$469.20
06/11/17	IPOC	$9.63

Audits

Audit Name	Result	Reason

Document History 06/06/2017 Authorization: TANUM0000RMI8

Copyright 1989-2009 Concur Government Edition: Concur Inc. WACKOWSKI, STEPHEN M. 40213463

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/06/2017	11.46AMEST	STEPHEN WACKOWSKI Net Adjustment 0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name:	Lesia Monson
Traveler/Preparer Signature:	Lesia Monson
Date:	6/6/17
Approver Name:	Dolores Magallanes
Approver Signature:	
Date:	6/7/17

Travel Itinerary

TRIP OVERVIEW

Trip Name: Trip from Anchorage to Cordova

Start Date: June 09, 2017

End Date: June 11, 2017

Created: June 06, 2017, STEPHEN WACKOWSKI *(Modified: June 06, 2017)*

Description: Purpose: To attend the Senate Energy Committee Field hearing and the Prince William Sound Science Center's Copper River Nouveau. Background: The hearing (details below) is on Energy Innovation, both Sens Murkowski and Cantwell will be holding the hearing in person. The Nouveau is a fisheries award presentation and dinner that I have been invited to, which meets the criteria of a widely attended event. Members of the Exxon Valdez oil spill trustee council, of which I am the newest member, traditionally att

Agency Record Locator: CWBWAB

Passengers: Stephen M Wackowski

Total Estimated Cost: $469.20 USD

Reservations must be approved and ticketed no later than: 06/07/2017 5:05 PM Eastern

The trip will be automatically cancelled if it is not approved before the deadline.

RESERVATIONS

Friday, June 09, 2017

Flight **Anchorage, AK** (ANC) to **Cordova, AK** (CDV)

Alaska Airlines 66

Departure: 03:05 PM
Seat:06D (Confirmed)
Anchorage Intl Arpt (ANC)
Terminal:SOUTH - DOMESTIC
Duration: 48 minutes
Nonstop

Confirmation: UBOYUF
Status: **Confirmed**

Arrival: 03:53 PM
Mudhole Smith Arpt (CDV)

Additional Details

Aircraft: Boeing 737-700
E-Ticket
Emissions: 84.3 lbs CO_2
Cabin: Economy (Y)

Distance: 159 miles

Remarks

NO FREQUENT FLYER NUMBER IN YOUR PROFILE FOR CARRIER BOOKED

Sunday, June 11, 2017

Flight **Cordova, AK** (CDV) to **Anchorage, AK** (ANC)

Alaska Airlines 61

Departure: 01:17 PM
Seat:28B (Confirmed)
Mudhole Smith Arpt (CDV)
Duration: 46 minutes
Nonstop

Confirmation: UBOYUF
Status: **Confirmed**

Arrival: 02:03 PM
Anchorage Intl Arpt (ANC)
Terminal:SOUTH - DOMESTIC

Additional Details

Aircraft: Boeing 737-700
E-Ticket
Emissions: 84.3 lbs CO_2
Cabin: Economy (Y)

Distance: 159 miles

Remarks

NO FREQUENT FLYER NUMBER IN YOUR PROFILE FOR CARRIER BOOKED

TOTAL ESTIMATED COST

Air

Airfare quoted amount:	**$426.04 USD**
Taxes and fees:	**$43.16 USD**
Total Estimated Cost:	**$469.20 USD**

Restrictions

Quote: **VALID AS**

TICKET NOT YET ISSUED. AIRFARE QUOTED IN ITINERARY IS NOT GUARANTEED UNTIL TICKETS ARE ISSUED.

REMARKS

```
**NO FARE IS GUARANTEED UNTIL TICKETED**
ONLY FARE GUARANTEED IS YCA AND -CA FARES
**EL SOL TRAVEL OFFICE INFORMATION*****
**********IMPORTANT TRAVELER INFORMATION********
ONLINE TECHNICAL SUPPORT CALL...1-855-847-6398 PROMPT 1
EL SOL TRAVEL RESERVATION NUMBERS
OFFICE HOURS ARE MON-FRI 8A-6PM CLOSED GOVT HOLIDAYS
TOLL FREE RESERVATIONS NUMBER...1-855-847-6398
EMERGENCY TRAVEL AFTER HOURS....1-855-847-6398
FOR EMERGENCY ASSISTANCE OUTSIDE OF THE UNITED STATES
CALL 1-855-847-6398 OR COLLECT 1-907-565-4400
ENSURE THAT ALL RESERVATIONS AND ESTIMATED COSTS LISTED
ABOVE ARE CORRECT AND MATCH WHAT IS LISTED IN TRAVEL
AUTHORIZATION.
CHECK-IN TIMES ARE 90 MINUTES PRIOR FOR DOMESTIC FLIGHTS
OR 120 MINUTES FOR INTERNATIONAL FLIGHTS
CHECK CARRIER WEB SITE FOR CHANGE/CANCEL AND BAGGAGE POLICIES
```

Document Header Information

Document Type	Voucher	Document Name	TV0000JY5B
Travel Authorization Number	TANUM0000RMI8	Trip Name	Trip from Anchorage to Cordova
TA Date	06/14/17	Currency	USD
Organization	DOIDOSSIO	Current Status	CREATED
Purpose	Mission (Operational)	Document Detail	Purpose. To attend the Senate Energy Committee Field hearing and the Prince William Sound Science Center's Copper River Nouveau. Background. The hearing (details below) is on Energy Innovation, both Sens Murkowski and Cantwell held the hearing in person. The Nouveau is a fisheries award presentation and dinner which meets the criteria of a widely attended event. Members of the Exxon Valdez oil spill trustee council, of which I am the newest member, traditionally attend. Met with representatives of the Eyak Corp which manage the Federal Subsistence fishery on the Copper river. Costs incurred include airfare, M&IE, lodging, airport parking, POV mileage.
Type Code	Trip By Trip		

Traveler Profile

Name	WACKOWSKI, STEPHEN M	ID	1001206486
TID	40213463	Organization	DOIDOSSIO
Title		Duty Station	ANCHORAGE AK
Security Cl		Card	CARD HOLDER
Office Address	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL	LESIA_MONSON@IOS DOI GOV
Office Phone	9072715485	Cell Phone	
Home Address	.	Home Phone	9072715485
Alternate Address		Alternate Phone	

Document Information

Trip Number: Selected Trip
1

Purpose: Purpose. To attend the Senate Energy Committee Field hearing and the Prince William Sound Science Center's Copper River Nouveau. Background. The hearing (details below) is on Energy Innovation, both Sens Murkowski and Cantwell held the hearing in person. The Nouveau is a fisheries award presentation and dinner which meets the criteria of a widely attended event. Members of the Exxon Valdez oil spill trustee council, of which I am the newest member, traditionally attend. Met with representatives of the Eyak Corp which manage the Federal Subsistence fishery on the Copper river. Costs incurred include airfare, M&IE, lodging, airport parking, POV mileage.

Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
06/09/17	06/11/17	CORDOVA, AK	Mission (Operational)	140.00 / 111.00

Document Totals

Total Expenses	1,113.38
Reimbursable Expenses	287.13
Non-Reimbursable Expenses	826.25
Advance Applied	.00
Net to Traveler	287.13
Net to Government	826.25
Pay to Charge Card	00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com Carrier	469.20	.00
Lodging-PerDiem	280.00	.00
M&IE-PerDiem	277.50	.00
Mileage	9.63	.00
Transaction Fees	34.30	.00
Transportation	28.00	.00
Transxn Fees	14.75	.00
Total Expenses	1,113.38	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Alaska Airlines	1003165712		469.20
COMM-CARR	Alaska Airlines	1003165712		.00
COMM-CARR	Alaska Airlines	1003165712		.00

Trip Itinerary

From: ANC-Anchorage, AK (USA) (IntL. Apt) TO: CDV-Cordova, AK (USA)

Air

Friday June 09, 2017

ANC-Anchorage, AK (USA) to CDV-Cordova, AK (USA)

Jun 09 Alaska Airlines 66
Anchorage, AK (USA) (IntL. Apt) 06/09/2017 3:05PM
Confirmation Number: UBOYUF

Duration 48 Minutes Nonstop
Cordova, AK (USA) 06/09/2017 3:53PM

Flight Information
Distance 159 miles
No Seat Assigned

Emissions 62.0 lbs of CO2
Cost 469.20 USD

ANC-Anchorage, AK (USA) to CDV-Cordova, AK (USA)

Jun 09 Alaska Airlines 66
Anchorage, AK (USA) (IntL. Apt) 06/09/2017 3:05PM
Confirmation Number: UBOYUF

Duration 48 Minutes Nonstop
Cordova, AK (USA) 06/09/2017 3:53PM

Flight Information
Distance 159 miles
No Seat Assigned

Emissions 62.0 lbs of CO2
Cost 469.20 USD

Sunday June 11, 2017

CDV-Cordova, AK (USA) to ANC-Anchorage, AK (USA)

Jun 11 Alaska Airlines 61
Cordova, AK (USA) 06/11/2017 1:17PM
Confirmation Number: UBOYUF

Duration 46 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 06/11/2017 2:03PM

Flight Information
Distance 159 miles
No Seat Assigned

Emissions 62.0 lbs of CO2

CDV-Cordova, AK (USA) to ANC-Anchorage, AK (USA)

Jun 11 Alaska Airlines 61
Cordova, AK (USA) 06/11/2017 1:17PM
Confirmation Number: UBOYUF

Duration 46 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 06/11/2017 2:03PM

Flight Information
Distance 159 miles
No Seat Assigned

Emissions 62.0 lbs of CO2

CDV-Cordova, AK (USA) to ANC-Anchorage, AK (USA)

Jun 11 Alaska Airlines 61
Cordova, AK (USA) 06/11/2017 1:17PM
Confirmation Number: UBOYUF

Duration 46 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 06/11/2017 2:03PM

Flight Information
Distance 159 miles
No Seat Assigned

Emissions 62.0 lbs of CO2

CDV-Cordova, AK (USA) to ANC-Anchorage, AK (USA)

Jun 11 Alaska Airlines 61
Cordova, AK (USA) 06/11/2017 1:17PM
Confirmation Number: UBOYUF

Duration 46 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 06/11/2017 2:03PM

Flight Information

Distance 159 miles
No Seat Assigned

Emissions 62.0 lbs of CO2

Expenses

Trip#. 1 — Total Non-Per Diem Expenses 555 88 — Total Per Diem Expenses 557 50

Date	Description	Category	Cost	Pay Method	Per Diem
06/07/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment.	SB ATRS Domestic w-Air-Rail				
06/09/2017	Airline Flight	Com. Carrier	469.20	GOVCC-C	
06/09/2017	Lodging	Lodging-PerDiem	140 00	GOVCC-C	•
06/09/2017	M&IE	M&IE-PerDiem	83.25	REIMBURSABLE	•
06/10/2017	Lodging	Lodging-PerDiem	140.00	GOVCC-C	•
06/10/2017	M&IE	M&IE-PerDiem	111.00	REIMBURSABLE	•
06/11/2017	M&IE	M&IE-PerDiem	83 25	REIMBURSABLE	•
06/11/2017	POV-GOV Not Available	Mileage	9.63	REIMBURSABLE	
06/11/2017	Parking	Transportation	28 00	GOVCC-C	
06/14/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip# 1 — Total Per Diem Allowances 557 50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
06/09/2017	140.00/111.00	140.00	140 00	83 25	83 25	
06/10/2017	140.00/111.00	140.00	140.00	111.00	111.00	
06/11/2017	140.00/111.00	0.00	0 00	83 25	83 25	

Account Summary for the Selected Trip

Org DOI	Label OS-AK	Acct Code DS10300000/DP.10301//17XD4523WS/DWSN00000 000000////	1,113 38
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount 469.20	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount 280.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount 277.50	
Expense Category: Mileage	Fiscal Year: 2017	Amount 9 63	
Expense Category: Transaction Fees	Fiscal Year: 2017	Amount 34 30	
Expense Category Transportation	Fiscal Year 2017	Amount 28 00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount 14.75	
		Total	1,113 38

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000 000000////	GOVCC-C	826.25
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000 000000////	REIMBURSABLE	287.13

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000 000000////	1,113.38

Totals by Payment Method

GOVCC-C Total	826 25
REIMBURSABLE Total	287.13

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
06/09/17	AIR Airline Flight	$469.20

Audits

Audit Name	Result	Reason

Document History 06/14/2017 Voucher: TV0000JY5B

Copyright 1989-2009 Concur Government Edition: Concur Inc. WACKOWSKI, STEPHEN M. 40213463

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/14/2017	11 58AMEST	MONSON, LESIA DIANNE Net Adjustment 0 00	

I certify that the electronic signatures listed above are valid and on file

_____

SIGNED DATE

Document Signatures

Traveler/Preparer Name
Traveler/Preparer Signature
Steve Wackowski
Date
6/14/17
Approver Name
Dewaney Magallanes Acting DCOS
Approver Signature
Date
6/19/17

El Sol Travel
Phone: 907-565-4400
ELSOLALASKA@ELSOLTRAVEL.NET

Electronic Invoice

Prepared For:
WACKOWSKI/STEPHEN M

Ref: TANUM0000RMI8

SALES PERSON	RC
INVOICE NUMBER	0058634
INVOICE ISSUE DATE	07 Jun 2017
RECORD LOCATOR	CWBWAB
CUSTOMER NUMBER	DOIETS2

Client Address
EL SOL TRAVEL
1835 BRAGAW STE 125
ANCHORAGE AK 99512
DOI
ATTN STEPHEN WACKOWSKI
DOI OS SIO 1689 C ST
ANCHORAGE AK 99501 US

Delivery Address
RETURN UNUSED TICKETS TO
EL SOL TRAVEL
1835 BRAGAW STE 125
ANCHORAGE AK 99512
OR EMAIL TO ELSOLALASKA/AT/ELSOLTRAVEL.NET

Notes
NO FARE IS GUARANTEED UNTIL TICKETED
ONLY FARE GUARANTEED IS YCA AND -CA FARES

DATE: Fri, Jun 09

Flight: ALASKA AIRLINES 66			
From	ANCHORAGE, AK	Departs	3:05pm
To	CORDOVA, AK	Arrives	3:53pm
Departure Terminal	S		
Duration	0hr(s) 48min(s)	Class	Economy
Type	BOEING 737-700 JET	Meal	
Stop(s)	Non Stop		
Seat(s) Details	WACKOWSKI/STEPHEN M	Seat(s) - 06D	
Notes	NO FREQUENT FLYER NUMBER IN YOUR PROFILE FOR CARRIER BOOKED		

DATE: Sun, Jun 11

Flight: ALASKA AIRLINES 61			
From	CORDOVA, AK	Departs	1:17pm
To	ANCHORAGE, AK	Arrives	2:03pm
		Arrival Terminal	S
Duration	0hr(s) 46min(s)	Class	Economy
Type	BOEING 737-700 JET	Meal	
Stop(s)	Non Stop		
Seat(s) Details	WACKOWSKI/STEPHEN M	Seat(s) - 28B	
Notes	NO FREQUENT FLYER NUMBER IN YOUR PROFILE FOR CARRIER BOOKED		

DATE: Fri, Dec 08

Others
PHOENIX THANK YOU FOR YOUR BUSINESS

Ticket Information

Ticket Number	AS 8628230045	**Passenger**	WACKOWSKI STEPHEN M		
		Billed to:	(b) (6)	USD	* 469.20
Service Fee	XD 0705699036	**Passenger**	WACKOWSKI STEPHEN M		
		Billed to:	(b) (6)	USD	* 34.30

SubTotal	USD 503.50
Net Credit Card Billing	* USD 503.50

Total Amount Due	USD 0.00

ITINERARY NOTES:
El sol travel office information*** **********important traveler information******** online technical support call...1-855-847-6398 Prompt 1 el sol travel reservation numbers office hours are mon-fri 8a-6pm closed govt holidays toll free reservations number...1-855-847-6398 Emergency travel after hours....1-855-847-6398 For emergency assistance outside of the united states call 1-855-847-6398 or collect 1-907-565-4400 ensure that all reservations and estimated costs listed above are correct and match what is listed in travel authorization. Check-in times are 90 minutes prior for domestic flights or 120 minutes for international flights check carrier web site for change/cancel and baggage policies

INVOICE NOTES:
Cb/cgebilling/sbtmc cliqcid-1000000020 cb/rule/transportation/uboyuf-contract cp fare-c0 cb/rule/itin/no car-cc1 cb/rule/itin/no hotel-hc1 cb/emergencytravel/no cb/cgebilling/atrs/2017-06-06t18.41.32Z cb/tanum/tanum0000rmi8 cb/earlycpptk/no cb/booked by-swackowski do.Gov cb/finishing mode-approvalhold/2017-06-06t18.46.52Z cb/earlycpptk/no cb/finishing mode-ticketing/2017-06-07t00.44.48Z cb/approver-monson lesia dianne cb/approval date-2017-06-07t00.44.48Z cb/rule/itin/no hotel-hc1 cb/penalty/0278628230045-nopenalty cb/aircomparisonfare/0278628230045-usd469.20

The carriage of certain hazardous materials, like aerosols, fireworks, and flammable liquids, aboard the aircraft is forbidden. If you do not understand these restrictions, further information may be obtained from your airline.

Your travel arranger provides the information contained in this document. If you have any questions about the content, please contact your travel arranger. For Credit Card Service fees, please see eTicket receipt for total charges.

Reluctant Fisherman Inn
P.O. Box 150
Cordova, AK 99574
907-424-3272 / fax 907-424-7465
www.ReluctantFisherman.com

TAX ID-56-2523629:

(b) (6)

Room	Folio	CheckIn	CheckOut	Balance
125	90364	06/09/2017	06/11/2017	0.00
Master Folio		Government Rate		

Direct Bill:

Date	Room	Description / Voucher	Charges	Credits	Balance
06/09/2017	125	Room Full-Exempt	140.00	0.00	140.00
06/10/2017	125	Room Full-Exempt	140.00	0.00	280.00
06/11/2017	125	(b) (6)	0.00	280.00	0.00

GS
06/11/2017 11:05 AM

X_____

Ted Stevens Anchorage International Airport

RECEIPT

REPUBLIC PARKING SYSTEM

Toledo Ticket Co., Toledo, OH USA

206451 13:30 028.00 06/11 14:22 02

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000RMI8
Travel Authorization Number:	TANUM0000RMI8	Trip Name:	Trip from Anchorage to Cordova
TA Date:	06/06/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	Purpose: To attend the Senate Energy Committee Field hearing and the Prince William Sound Science Center's Copper River Nouveau. Background: The hearing (details below) is on Energy Innovation, both Sens Murkowski and Cantwell will be holding the hearing in person. The Nouveau is a fisheries award presentation and dinner that I have been invited to, which meets the criteria of a widely attended event. Members of the Exxon Valdez oil spill trustee council, of which I am the newest member, traditionally attend. I can also set up a meeting with representatives of the Eyak Corp which manage the Federal Subsistence fishery on the Copper river. Cost incurred include airfare, M&IE, lodging, airport parking, POV mileage.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	,	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: Selected Trip
1

Purpose: Purpose: To attend the Senate Energy Committee Field hearing and the Prince William Sound Science Center's Copper River Nouveau. Background: The hearing (details below) is on Energy Innovation, both Sens Murkowski and Cantwell will be holding the hearing in person. The Nouveau is a fisheries award presentation and dinner that I have been invited to, which meets the criteria of a widely attended event. Members of the Exxon Valdez oil spill trustee council, of which I am the newest member, traditionally attend. I can also set up a meeting with representatives of the Eyak Corp which manage the Federal Subsistence fishery on the Copper river. Cost incurred include airfare, M&IE, lodging, airport parking, POV mileage.

Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
06/09/17	06/11/17	CORDOVA, AK	Mission (Operational)	140.00 / 111.00

Document Totals

Total Expenses:	1,130.38
Reimbursable Expenses:	287.13
Non-Reimbursable Expenses:	843.25
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	469.20	.00
Lodging-PerDiem	280.00	.00
M&IE-PerDiem	277.50	.00
Mileage	9.63	.00
Transaction Fees	34.30	.00
Transportation	45.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,130.38	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Alaska Airlines	1003165712		469.20
COMM-CARR	Alaska Airlines	1003165712		.00

Trip Itinerary

From: ANC-Anchorage, AK (USA) (Intl. Apt) TO: CDV-Cordova, AK (USA)

Air

Friday June 09, 2017

ANC-Anchorage, AK (USA) to CDV-Cordova, AK (USA)

Jun 09 Alaska Airlines 66
Anchorage, AK (USA) (Intl. Apt) 06/09/2017 3:05PM
Confirmation Number: UBOYUF

Duration: 48 Minutes Nonstop
Cordova, AK (USA) 06/09/2017 3:53PM

Flight Information
Distance 159 miles
No Seat Assigned

Emissions 84.3 lbs of CO2
Cost 469.20 USD

Sunday June 11, 2017

CDV-Cordova, AK (USA) to ANC-Anchorage, AK (USA)

Jun 11 Alaska Airlines 61
Cordova, AK (USA) 06/11/2017 1:17PM
Confirmation Number: UBOYUF

Duration: 46 Minutes Nonstop
Anchorage, AK (USA) (Intl. Apt) 06/11/2017 2:03PM

Flight Information
Distance 159 miles
No Seat Assigned

Emissions 84.3 lbs of CO2

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 572.88 — Total Per Diem Expenses: 557.50

Date	Description	Category	Cost	Pay Method	Per Diem
06/06/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
06/06/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
06/09/2017	Airline Flight	Com. Carrier	469.20	GOVCC-C	
06/09/2017	Lodging	Lodging-PerDiem	140.00	GOVCC-C	•
06/09/2017	M&IE	M&IE-PerDiem	83.25	REIMBURSABLE	•
06/10/2017	Lodging	Lodging-PerDiem	140.00	GOVCC-C	•
06/10/2017	M&IE	M&IE-PerDiem	111.00	REIMBURSABLE	•
06/11/2017	M&IE	M&IE-PerDiem	83.25	REIMBURSABLE	•
06/11/2017	POV-GOV Not Available	Mileage	9.63	REIMBURSABLE	
06/11/2017	Parking	Transportation	45.00	GOVCC-C	

Per Diem Allowances

Trip#: 1 — Total Per Diem Allowances: 557.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
06/09/2017	140.00/111.00	140.00	140.00	83.25	83.25				
06/10/2017	140.00/111.00	140.00	140.00	111.00	111.00				
06/11/2017	140.00/111.00	0.00	0.00	83.25	83.25				

Other Authorizations

Trip#: 1

Other Authorization	Remarks
OTHER PRIVATELY-OWNED VEHICLE	
No hotel booking - hotel not required	
Contract fare used or No contract fare exists for city-pair market	

Account Summary for the Selected Trip

Org: DOI	Label OS-AK	Acct Code DS10300000/DP 10301//17XD4523WS/DWSN00000 000000////	1,130 38
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 469.20	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 280 00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 277.50	
Expense Category: Mileage	Fiscal Year: 2017	Amount: 9 63	
Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 34.30	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 45 00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total	1,130 38

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP 10301//17XD4523WS/DWSN00000 000000////	GOVCC-C	843 25
DOI	OS-AK	DS10300000/DP 10301//17XD4523WS/DWSN00000 000000////	REIMBURSABLE	287.13
Totals by Label				
DOI	OS-AK Total	DS10300000/DP 10301//17XD4523WS/DWSN00000 000000////		1,130 38
Totals by Payment Method				
			GOVCC-C Total	843 25
			REIMBURSABLE Total	287 13

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
06/09/17	AIR	$469 20
06/11/17	IPOC	$9.63

Audits

Audit Name	Result	Reason

Document History 06/06/2017 Authorization: TANUM0000RMI8

Copyright 1989-2009 Concur Government Edition: Concur Inc. WACKOWSKI, STEPHEN M. 40213463

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/06/2017	11:46AMEST	STEPHEN WACKOWSKI Net Adjustment 0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name Lesia Monson
Traveler/Preparer Signature Lesia Monson
Date 6/6/17
Approver Name Downey Magallanes
Approver Signature [signature]
Date 6/7/17

Travel Itinerary

TRIP OVERVIEW

Trip Name: Trip from Anchorage to Cordova

Start Date: June 09, 2017

End Date: June 11, 2017

Created: June 06, 2017, STEPHEN WACKOWSKI *(Modified: June 06, 2017)*

Description: Purpose: To attend the Senate Energy Committee Field hearing and the Prince William Sound Science Center's Copper River Nouveau. Background: The hearing (details below) is on Energy Innovation, both Sens Murkowski and Cantwell will be holding the hearing in person. The Nouveau is a fisheries award presentation and dinner that I have been invited to, which meets the criteria of a widely attended event. Members of the Exxon Valdez oil spill trustee council, of which I am the newest member, traditionally att

Agency Record Locator: CWBWAB

Passengers: Stephen M Wackowski

Total Estimated Cost: $469.20 USD

Reservations must be approved and ticketed no later than: 06/07/2017 5:05 PM Eastern

The trip will be automatically cancelled if it is not approved before the deadline.

RESERVATIONS

Friday, June 09, 2017

Flight **Anchorage, AK** (ANC) to **Cordova, AK** (CDV)

Alaska Airlines 66

Departure: 03:05 PM
Seat:06D (Confirmed)
Anchorage Intl Arpt (ANC)
Terminal:SOUTH - DOMESTIC
Duration: 48 minutes
Nonstop

Confirmation: UBOYUF
Status: Confirmed

Arrival: 03:53 PM
Mudhole Smith Arpt (CDV)

Additional Details
Aircraft: Boeing 737-700
E-Ticket
Emissions: 84.3 lbs CO_2
Cabin: Economy (Y)

Distance: 159 miles

Remarks
NO FREQUENT FLYER NUMBER IN YOUR PROFILE FOR CARRIER BOOKED

Sunday, June 11, 2017

Flight Cordova, AK (CDV) to Anchorage, AK (ANC)

Alaska Airlines 61

Departure: 01:17 PM
Seat:28B (Confirmed)
Mudhole Smith Arpt (CDV)
Duration: 46 minutes
Nonstop

Arrival: 02:03 PM
Anchorage Intl Arpt (ANC)
Terminal:SOUTH - DOMESTIC

Confirmation: UBOYUF
Status: Confirmed

Additional Details

Aircraft: Boeing 737-700
E-Ticket
Emissions: 84.3 lbs CO_2
Cabin: Economy (Y)

Distance: 159 miles

Remarks

NO FREQUENT FLYER NUMBER IN YOUR PROFILE FOR CARRIER BOOKED

TOTAL ESTIMATED COST

Air

Airfare quoted amount:	$426.04 USD
Taxes and fees:	$43.16 USD
Total Estimated Cost:	$469.20 USD

Restrictions

Quote: VALID AS

TICKET NOT YET ISSUED. AIRFARE QUOTED IN ITINERARY IS NOT GUARANTEED UNTIL TICKETS ARE ISSUED.

REMARKS

```
**NO FARE IS GUARANTEED UNTIL TICKETED**
ONLY FARE GUARANTEED IS YCA AND -CA FARES
**EL SOL TRAVEL OFFICE INFORMATION*****
**************IMPORTANT TRAVELER INFORMATION********
ONLINE TECHNICAL SUPPORT CALL...1-855-847-6398 PROMPT 1
EL SOL TRAVEL RESERVATION NUMBERS
OFFICE HOURS ARE MON-FRI 8A-6PM CLOSED GOVT HOLIDAYS
TOLL FREE RESERVATIONS NUMBER...1-855-847-6398
EMERGENCY TRAVEL AFTER HOURS....1-855-847-6398
FOR EMERGENCY ASSISTANCE OUTSIDE OF THE UNITED STATES
CALL 1-855-847-6398 OR COLLECT 1-907-565-4400
ENSURE THAT ALL RESERVATIONS AND ESTIMATED COSTS LISTED
ABOVE ARE CORRECT AND MATCH WHAT IS LISTED IN TRAVEL
AUTHORIZATION.
CHECK-IN TIMES ARE 90 MINUTES PRIOR FOR DOMESTIC FLIGHTS
OR 120 MINUTES FOR INTERNATIONAL FLIGHTS
CHECK CARRIER WEB SITE FOR CHANGE/CANCEL AND BAGGAGE POLICIES
```

Monson, Lesia <lesia_monson@ios.doi.gov>

Re: Wackowski - Cordova travel authorization request

1 message

Magallanes, Downey <downey_magallanes@ios.doi.gov> Mon, Jun 5, 2017 at 5:23 PM
To: "Monson, Lesia" <lesia_monson@ios.doi.gov>
Cc: Debbie Cousins <debbie_cousins@ios.doi.gov>

approved

On Mon, Jun 5, 2017 at 9:15 PM, Monson, Lesia <lesia_monson@ios.doi.gov> wrote:

Hi Downey,

Steve Wackowski requests email pre-authorization to:

Purpose: To attend the Senate Energy Committee Field hearing and the Prince William Sound Science Center's Copper River Nouvea.

Background: The hearing (details below) is on Energy Innovation, both Sens Murkowski and Cantwell will be holding the hearing in person. The Nouveau is a fisheries award presentation and dinner that I have been invited to, which meets the criteria of a widely attended event. Members of the Exxon Valdez oil spill trustee council, of which I am the newest member, traditionally attend. I can also set up a meeting with representatives of the Eyak Corp which manage the Federal Subsistence fishery on the Copper river.

Based on preliminary research, the travel will require at maximum a 2-night stay, as flights into Cordova do not arrive until 4pm on Saturdays.
Dates of travel: June 9-11
Estimated airfare: $469.20
Estimated per diem: $277.50
Estimated lodging: $280.00
Estimated airport parking: $30.00

Thank you,
Lesia

Lesia Monson
Department of the Interior
Office of the Secretary
1689 C Street, Suite 100
Anchorage, AK 99501
907-271-5485

——— Forwarded message ———
From: **Wackowski, Stephen** <stephen_wackowski@ios.doi.gov>
Date: Mon, Jun 5, 2017 at 4:49 PM
Subject: Cordova travel authorization
To: Lesia Monson <lesia_monson@ios.doi.gov>

Lesia-

Sorry if this is not formatted correctly, but I need to request a travel authorization for this Saturday to Cordova.

Purpose: To attend the Senate Energy Committee Field hearing and the Prince William Sound Science Center's Copper River Nouvea.

Background: The hearing (details below) is on Energy Innovation, both Sens Murkowski and Cantwell will be holding the hearing in person. The Nouveau is a fisheries award presentation and dinner that I have been invited to, which meets the criteria of a widely attended event. Members of the Exxon Valdez oil spill trustee council, of which I am the

newest member, traditionally attend. I can also set up a meeting with representatives of the Eyak Corp which manage the Federal Subsistence fishery on the Copper river.

Will get you travel dates/details once I get the authorization.

Thanks,

Steve

---------- Forwarded message ----------
From: Hughes, Brian (Energy) <Brian_Hughes@energy.senate.gov>
Date: Mon, Jun 5, 2017 at 5:23 PM
Subject: Cordova Field Hearing
To: "stephen_wackowski@ios.doi.gov" <stephen_wackowski@ios.doi.gov>

Steve, just checking to see if you will be in Cordova for our field hearing this weekend.

It's scheduled for Saturday, June 10 at 10:00 am.

If so, let me know, and I will link you up with the ENR staff who will be present.

Thanks,

Brian

--
Senior Adviser for Alaskan Affairs
Department of the Interior
1689 C Street, Suite 100
Anchorage, AK 99501
907-271-5485

--
Downey Magallanes
Acting Deputy Chief of Staff
Senior Advisor and Counselor
downey_magallanes@ios.doi.gov
202-501-0654 (desk)
202-706-9199 (cell)

Sandoval Martinez, Theresa <theresa_sandovalmartinez@ibc.doi.gov>

Travel voucher TV0000JY5B Cordova, AK

2 messages

Sandoval Martinez, Theresa <theresa_sandovalmartinez@ibc.doi.gov> Thu, Jun 22, 2017 at 8:58 AM
To: Stephen Wackowski <stephen_wackowski@ios.doi.gov>

Hi Stephen,

I am in the process of auditing your voucher for travel 06/09/17 - 06/11/17 to Cordova, AK. In order to continue, I need to verify if any meals were provided.

Thank you,

Theresa Sandoval
Accounting Technician
Verdi Consulting
Financial Management Directorate
Interior Business Center
303-969-5725
theresa_sandovalmartinez@ibc.doi.gov
US Department of the Interior
Office of the Secretary

Stephen Wackowski <stephen_wackowski@ios.doi.gov> Thu, Jun 22, 2017 at 11:18 AM
To: "Sandoval Martinez, Theresa" <theresa_sandovalmartinez@ibc.doi.gov>

Government provided meals? Meals that were provided for conference attendance? No.

I did attend a dinner event but paid out of pocket for the ticket.

Let me know if you need me to provide you with receipts.

Sent from my iPhone
[Quoted text hidden]

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000RMI8
Travel Authorization Number:	TANUM0000RMI8	Trip Name:	Trip from Anchorage to Cordova
TA Date:	06/06/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION SIGNED
Purpose:	Mission (Operational)	Document Detail:	Purpose: To attend the Senate Energy Committee Field hearing and the Prince William Sound Science Center's Copper River Nouveau. Background: The hearing (details below) is on Energy Innovation, both Sens Murkowski and Cantwell will be holding the hearing in person. The Nouveau is a fisheries award presentation and dinner that I have been invited to, which meets the criteria of a widely attended event. Members of the Exxon Valdez oil spill trustee council, of which I am the newest member, traditionally attend. I can also set up a meeting with representatives of the Eyak Corp which manage the Federal Subsistence fishery on the Copper river. Cost incurred include airfare, M&IE, lodging, airport parking, POV mileage.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	,	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Purpose: To attend the Senate Energy Committee Field hearing and the Prince William Sound Science Center's Copper River Nouveau. Background: The hearing (details below) is on Energy Innovation, both Sens Murkowski and Cantwell will be holding the hearing in person. The Nouveau is a fisheries award presentation and dinner that I have been invited to, which meets the criteria of a widely attended event. Members of the Exxon Valdez oil spill trustee council, of which I am the newest member, traditionally attend. I can also set up a meeting with representatives of the Eyak Corp which manage the Federal Subsistence fishery on the Copper river. Cost incurred include airfare, M&IE, lodging, airport parking, POV mileage.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
06/09/17	06/11/17	CORDOVA, AK	Mission (Operational)	140.00 / 111.00

Document Totals

Total Expenses:	1,130.38
Reimbursable Expenses:	287.13
Non-Reimbursable Expenses:	843.25
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	469.20	.00
Lodging-PerDiem	280.00	.00
M&IE-PerDiem	277.50	.00
Mileage	9.63	.00
Transaction Fees	34.30	.00
Transportation	45.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,130.38	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Alaska Airlines	1003165712		469.20
COMM-CARR	Alaska Airlines	1003165712		.00

Trip Itinerary

From: ANC-Anchorage, AK (USA) (IntL. Apt) TO: CDV-Cordova, AK (USA)

Air

Friday June 09, 2017

ANC-Anchorage, AK (USA) to CDV-Cordova, AK (USA)

Jun 09 Alaska Airlines 66 — Duration: 48 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 06/09/2017 3:05PM — Cordova, AK (USA) 06/09/2017 3:53PM
Confirmation Number: UBOYUF

Flight Information
Distance 159 miles — Emissions 84.3 lbs of CO2
No Seat Assigned — Cost 469.20 USD

Sunday June 11, 2017

CDV-Cordova, AK (USA) to ANC-Anchorage, AK (USA)

Jun 11 Alaska Airlines 61 — Duration: 46 Minutes Nonstop
Cordova, AK (USA) 06/11/2017 1:17PM — Anchorage, AK (USA) (IntL. Apt) 06/11/2017 2:03PM
Confirmation Number: UBOYUF

Flight Information
Distance 159 miles — Emissions 84.3 lbs of CO2
No Seat Assigned

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 572.88 — Total Per Diem Expenses: 557.50

Date	Description	Category	Cost	Pay Method	Per Diem
06/06/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
06/06/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
06/09/2017	Airline Flight	Com. Carrier	469.20	GOVCC-C	
06/09/2017	Lodging	Lodging-PerDiem	140.00	GOVCC-C	*
06/09/2017	M&IE	M&IE-PerDiem	83.25	REIMBURSABLE	*
06/10/2017	Lodging	Lodging-PerDiem	140.00	GOVCC-C	*
06/10/2017	M&IE	M&IE-PerDiem	111.00	REIMBURSABLE	*
06/11/2017	M&IE	M&IE-PerDiem	83.25	REIMBURSABLE	*
06/11/2017	POV-GOV Not Available	Mileage	9.63	REIMBURSABLE	
06/11/2017	Parking	Transportation	45.00	GOVCC-C	

Per Diem Allowances

Trip#: 1 — Total Per Diem Allowances: 557.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
06/09/2017	140.00/111.00	140.00	140.00	83.25	83.25				
06/10/2017	140.00/111.00	140.00	140.00	111.00	111.00				
06/11/2017	140.00/111.00	0.00	0.00	83.25	83.25				

Other Authorizations

Trip#: 1

Other Authorization	Remarks
OTHER PRIVATELY-OWNED VEHICLE	
No hotel booking - hotel not required	
Contract fare used or No contract fare exists for city-pair market	

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	1,130.38
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 469.20	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 280.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 277.50	
Expense Category: Mileage	Fiscal Year: 2017	Amount: 9.63	
Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 34.30	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 45.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,130.38

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	843.25
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	287.13

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////		1,130.38

Totals by Payment Method

GOVCC-C Total	843.25
REIMBURSABLE Total	287.13

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
06/09/17	AIR	$469.20
06/11/17	1POC	$9.63

Audits

Audit Name	Result	Reason

Document History 10/12/2017 Authorization: TANUM0000RMI8

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/06/2017	11:46AMEST	STEPHEN WACKOWSKI Net Adjustment:0.00	
AUTHORIZATION SIGNED	06/06/2017	5:36PMEST	WACKOWSKI, STEPHEN M Net Adjustment:1,130.38	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature: _____

Date:

Document Header Information

Document Type:	Voucher	Document Name:	TV0000JY5B
Travel Authorization Number:	TANUM0000RMI8	Trip Name:	Trip from Anchorage to Cordova
TA Date:	06/14/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	PAID
Purpose:	Mission (Operational)	Document Detail:	Purpose: To attend the Senate Energy Committee Field hearing and the Prince William Sound Science Center's Copper River Nouveau. Background: The hearing (details below) is on Energy Innovation, both Sens Murkowski and Cantwell held the hearing in person. The Nouveau is a fisheries award presentation and dinner which meets the criteria of a widely attended event. Members of the Exxon Valdez oil spill trustee council, of which I am the newest member, traditionally attend. Met with representatives of the Eyak Corp which manage the Federal Subsistence fishery on the Copper river. Costs incurred include airfare, M&IE, lodging, airport parking, POV mileage.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	,	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Purpose: To attend the Senate Energy Committee Field hearing and the Prince William Sound Science Center's Copper River Nouveau. Background: The hearing (details below) is on Energy Innovation, both Sens Murkowski and Cantwell held the hearing in person. The Nouveau is a fisheries award presentation and dinner which meets the criteria of a widely attended event. Members of the Exxon Valdez oil spill trustee council, of which I am the newest member, traditionally attend. Met with representatives of the Eyak Corp which manage the Federal Subsistence fishery on the Copper river. Costs incurred include airfare, M&IE, lodging, airport parking, POV mileage.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
06/09/17	06/11/17	CORDOVA, AK	Mission (Operational)	140.00 / 111.00

Document Totals

Total Expenses:	1,113.38
Reimbursable Expenses:	287.13
Non-Reimbursable Expenses:	826.25
Advance Applied:	.00
Net to Traveler:	287.13
Net to Government:	826.25
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	469.20	.00
Lodging-PerDiem	280.00	.00
M&IE-PerDiem	277.50	.00
Mileage	9.63	.00
Transaction Fees	34.30	.00
Transportation	28.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,113.38	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Alaska Airlines	1003165712		469.20
COMM-CARR	Alaska Airlines	1003165712		.00
COMM-CARR	Alaska Airlines	1003165712		.00

Trip Itinerary

From: ANC-Anchorage, AK (USA) (IntL. Apt) TO: CDV-Cordova, AK (USA)

Air

Friday June 09, 2017

ANC-Anchorage, AK (USA) to CDV-Cordova, AK (USA)

Jun 09 Alaska Airlines 66
Anchorage, AK (USA) (IntL. Apt) 06/09/2017 3:05PM
Confirmation Number: UBOYUF

Duration: 48 Minutes Nonstop
Cordova, AK (USA) 06/09/2017 3:53PM

Flight Information
Distance 159 miles
No Seat Assigned

Emissions 62.0 lbs of CO2
Cost 469.20 USD

ANC-Anchorage, AK (USA) to CDV-Cordova, AK (USA)

Jun 09 Alaska Airlines 66
Anchorage, AK (USA) (IntL. Apt) 06/09/2017 3:05PM
Confirmation Number: UBOYUF

Duration: 48 Minutes Nonstop
Cordova, AK (USA) 06/09/2017 3:53PM

Flight Information
Distance 159 miles
No Seat Assigned

Emissions 62.0 lbs of CO2
Cost 469.20 USD

Sunday June 11, 2017

CDV-Cordova, AK (USA) to ANC-Anchorage, AK (USA)

Jun 11 Alaska Airlines 61
Cordova, AK (USA) 06/11/2017 1:17PM
Confirmation Number: UBOYUF

Duration: 46 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 06/11/2017 2:03PM

Flight Information
Distance 159 miles
No Seat Assigned

Emissions 62.0 lbs of CO2

CDV-Cordova, AK (USA) to ANC-Anchorage, AK (USA)

Jun 11 Alaska Airlines 61
Cordova, AK (USA) 06/11/2017 1:17PM
Confirmation Number: UBOYUF

Duration: 46 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 06/11/2017 2:03PM

Flight Information
Distance 159 miles
No Seat Assigned

Emissions 62.0 lbs of CO2

CDV-Cordova, AK (USA) to ANC-Anchorage, AK (USA)

Jun 11 Alaska Airlines 61
Cordova, AK (USA) 06/11/2017 1:17PM
Confirmation Number: UBOYUF

Duration: 46 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 06/11/2017 2:03PM

Flight Information
Distance 159 miles
No Seat Assigned

Emissions 62.0 lbs of CO2

CDV-Cordova, AK (USA) to ANC-Anchorage, AK (USA)

Jun 11 Alaska Airlines 61
Cordova, AK (USA) 06/11/2017 1:17PM
Confirmation Number: UBOYUF

Duration: 46 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 06/11/2017 2:03PM

Flight Information

Distance 159 miles | Emissions 62.0 lbs of CO2
No Seat Assigned

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	555.88	Total Per Diem Expenses:	557.50
Date	Description	Category	Cost	Pay Method	Per Diem
06/07/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
06/09/2017	Airline Flight	Com. Carrier	469.20	GOVCC-C	
06/09/2017	Lodging	Lodging-PerDiem	140.00	GOVCC-C	*
06/09/2017	M&IE	M&IE-PerDiem	83.25	REIMBURSABLE	*
06/10/2017	Lodging	Lodging-PerDiem	140.00	GOVCC-C	*
06/10/2017	M&IE	M&IE-PerDiem	111.00	REIMBURSABLE	*
06/11/2017	M&IE	M&IE-PerDiem	83.25	REIMBURSABLE	*
06/11/2017	POV-GOV Not Available	Mileage	9.63	REIMBURSABLE	
06/11/2017	Parking	Transportation	28.00	GOVCC-C	
06/14/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1	Total Per Diem Allowances:	557.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
06/09/2017	140.00/111.00	140.00	140.00	83.25	83.25				
06/10/2017	140.00/111.00	140.00	140.00	111.00	111.00				
06/11/2017	140.00/111.00	0.00	0.00	83.25	83.25				

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	1,113.38
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 469.20	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 280.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 277.50	
Expense Category: Mileage	Fiscal Year: 2017	Amount: 9.63	
Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 34.30	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 28.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,113.38

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	826.25
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	287.13

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////		1,113.38

Totals by Payment Method

GOVCC-C Total	826.25
REIMBURSABLE Total	287.13

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
06/09/17	AIR Airline Flight	$469.20

Audits

Audit Name	Result	Reason
CLASS OF SERVICE TEST	FAIL	TICKET: 1003165712, DEPARTURE DATE: 06/11/17 (CLASS OF SERVICE F NOT ALLOWED) One or more of the common carrier segments associated with this document indicates an upgrade. Please provide a detailed explanation.
	Traveler Justification:	Complimentary upgrade, no additional cost
EXP CAT % VARIANCE	FAIL	Expense categroy: 'TRANSPORTATION' is not within the allowed percentage(%) variance amount of 30 %. (Authorization: $45.00 /Voucher: $28.00)
	Traveler Justification:	Airport parking cost less than anticipated

Document History 10/12/2017 Voucher: TV0000JY5B

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/14/2017	11:58AMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	
VOUCHER SIGNED	06/21/2017	10:56AMEST	WACKOWSKI, STEPHEN M	
			Net Adjustment:1,113.38	
ADJUSTED	06/21/2017	11:07AMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	
AUTHORIZED	06/21/2017	11:10AMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	
TV AUDIT REVIEWED	06/22/2017	12:12PMEST	SANDOVALMARTINEZ, THERESA M	
			Net Adjustment:0.00	
TV AUDIT APPROVED	06/22/2017	12:34PMEST	MARTIN, BARBARA ANN	
			Net Adjustment:0.00	
PENDING	06/22/2017	12:34PMEST	SYSUTILITY	
			Net Adjustment:0.00	
SAP INVOICE POSTED	06/22/2017	12:35PMEST	EAI, EAI	
			Net Adjustment:0.00	
PAID	06/23/2017	4:12AMEST	EAI, EAI	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature: _____

Date: _____

Document Header Information

Document Type:	Voucher	Document Name:	TV0000JY5B
Travel Authorization Number:	TANUM0000RMI8	Trip Name:	Trip from Anchorage to Cordova
TA Date:	06/14/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	VOUCHER SIGNED
Purpose:	Mission (Operational)	Document Detail:	Purpose: To attend the Senate Energy Committee Field hearing and the Prince William Sound Science Center's Copper River Nouveau. Background: The hearing (details below) is on Energy Innovation, both Sens Murkowski and Cantwell held the hearing in person. The Nouveau is a fisheries award presentation and dinner which meets the criteria of a widely attended event. Members of the Exxon Valdez oil spill trustee council, of which I am the newest member, traditionally attend. Met with representatives of the Eyak Corp which manage the Federal Subsistence fishery on the Copper river. Costs incurred include airfare, M&IE, lodging, airport parking, POV mileage.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	,	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Purpose: To attend the Senate Energy Committee Field hearing and the Prince William Sound Science Center's Copper River Nouveau. Background: The hearing (details below) is on Energy Innovation, both Sens Murkowski and Cantwell held the hearing in person. The Nouveau is a fisheries award presentation and dinner which meets the criteria of a widely attended event. Members of the Exxon Valdez oil spill trustee council, of which I am the newest member, traditionally attend. Met with representatives of the Eyak Corp which manage the Federal Subsistence fishery on the Copper river. Costs incurred include airfare, M&IE, lodging, airport parking, POV mileage.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
06/09/17	06/11/17	CORDOVA, AK	Mission (Operational)	140.00 / 111.00

Document Totals

Total Expenses:	1,113.38
Reimbursable Expenses:	287.13
Non-Reimbursable Expenses:	826.25
Advance Applied:	.00
Net to Traveler:	287.13
Net to Government:	826.25
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	469.20	.00
Lodging-PerDiem	280.00	.00
M&IE-PerDiem	277.50	.00
Mileage	9.63	.00
Transaction Fees	34.30	.00
Transportation	28.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,113.38	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Alaska Airlines	1003165712		469.20
COMM-CARR	Alaska Airlines	1003165712		.00
COMM-CARR	Alaska Airlines	1003165712		.00

Trip Itinerary

From: ANC-Anchorage, AK (USA) (IntL. Apt) TO: CDV-Cordova, AK (USA)

Air

Friday June 09, 2017

ANC-Anchorage, AK (USA) to CDV-Cordova, AK (USA)

Jun 09 Alaska Airlines 66
Anchorage, AK (USA) (IntL. Apt) 06/09/2017 3:05PM
Confirmation Number: UBOYUF

Duration: 48 Minutes Nonstop
Cordova, AK (USA) 06/09/2017 3:53PM

Flight Information
Distance 159 miles
No Seat Assigned

Emissions 62.0 lbs of CO2
Cost 469.20 USD

ANC-Anchorage, AK (USA) to CDV-Cordova, AK (USA)

Jun 09 Alaska Airlines 66
Anchorage, AK (USA) (IntL. Apt) 06/09/2017 3:05PM
Confirmation Number: UBOYUF

Duration: 48 Minutes Nonstop
Cordova, AK (USA) 06/09/2017 3:53PM

Flight Information
Distance 159 miles
No Seat Assigned

Emissions 62.0 lbs of CO2
Cost 469.20 USD

Sunday June 11, 2017

CDV-Cordova, AK (USA) to ANC-Anchorage, AK (USA)

Jun 11 Alaska Airlines 61
Cordova, AK (USA) 06/11/2017 1:17PM
Confirmation Number: UBOYUF

Duration: 46 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 06/11/2017 2:03PM

Flight Information
Distance 159 miles
No Seat Assigned

Emissions 62.0 lbs of CO2

CDV-Cordova, AK (USA) to ANC-Anchorage, AK (USA)

Jun 11 Alaska Airlines 61
Cordova, AK (USA) 06/11/2017 1:17PM
Confirmation Number: UBOYUF

Duration: 46 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 06/11/2017 2:03PM

Flight Information
Distance 159 miles
No Seat Assigned

Emissions 62.0 lbs of CO2

CDV-Cordova, AK (USA) to ANC-Anchorage, AK (USA)

Jun 11 Alaska Airlines 61
Cordova, AK (USA) 06/11/2017 1:17PM
Confirmation Number: UBOYUF

Duration: 46 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 06/11/2017 2:03PM

Flight Information
Distance 159 miles
No Seat Assigned

Emissions 62.0 lbs of CO2

CDV-Cordova, AK (USA) to ANC-Anchorage, AK (USA)

Jun 11 Alaska Airlines 61
Cordova, AK (USA) 06/11/2017 1:17PM
Confirmation Number: UBOYUF

Duration: 46 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 06/11/2017 2:03PM

Flight Information

Distance 159 miles | Emissions 62.0 lbs of CO2
No Seat Assigned

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	555.88	Total Per Diem Expenses:	557.50
Date	Description	Category	Cost	Pay Method	Per Diem
06/07/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
06/09/2017	Airline Flight	Com. Carrier	469.20	GOVCC-C	
06/09/2017	Lodging	Lodging-PerDiem	140.00	GOVCC-C	*
06/09/2017	M&IE	M&IE-PerDiem	83.25	REIMBURSABLE	*
06/10/2017	Lodging	Lodging-PerDiem	140.00	GOVCC-C	*
06/10/2017	M&IE	M&IE-PerDiem	111.00	REIMBURSABLE	*
06/11/2017	M&IE	M&IE-PerDiem	83.25	REIMBURSABLE	*
06/11/2017	POV-GOV Not Available	Mileage	9.63	REIMBURSABLE	
06/11/2017	Parking	Transportation	28.00	GOVCC-C	
06/14/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1	Total Per Diem Allowances:	557.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
06/09/2017	140.00/111.00	140.00	140.00	83.25	83.25				
06/10/2017	140.00/111.00	140.00	140.00	111.00	111.00				
06/11/2017	140.00/111.00	0.00	0.00	83.25	83.25				

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	1,113.38
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 469.20	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 280.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 277.50	
Expense Category: Mileage	Fiscal Year: 2017	Amount: 9.63	
Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 34.30	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 28.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,113.38

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	826.25
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	287.13

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////		1,113.38

Totals by Payment Method

GOVCC-C Total	826.25
REIMBURSABLE Total	287.13

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
06/09/17	AIR Airline Flight	$469.20

Audits

Audit Name	Result	Reason
CLASS OF SERVICE TEST	FAIL	TICKET: 1003165712, DEPARTURE DATE: 06/11/17 (CLASS OF SERVICE F NOT ALLOWED) One or more of the common carrier segments associated with this document indicates an upgrade. Please provide a detailed explanation.
	Traveler Justification:	Complimentary upgrade, no additional cost
EXP CAT % VARIANCE	FAIL	Expense categroy: 'TRANSPORTATION' is not within the allowed percentage(%) variance amount of 30 %. (Authorization: $45.00 /Voucher: $28.00)
	Traveler Justification:	Airport parking cost less than anticipated

Document History 10/12/2017 Voucher: TV0000JY5B

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/14/2017	11:58AMEST	MONSON, LESIA DIANNE Net Adjustment:0.00	
VOUCHER SIGNED	06/21/2017	10:56AMEST	WACKOWSKI, STEPHEN M Net Adjustment:1,113.38	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature: _____

Date: _____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000RXEV
Travel Authorization Number:	TANUM0000RXEV	Trip Name:	Trip from Anchorage to Washington
TA Date:	06/20/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION APPROV
Purpose:	Mission (Operational)	Document Detail:	Travel to DC to -Meet with various staff to discuss Alaska DOI issues --Solicitors office --WH Liason to discuss staffing issues and FTEs in the Alaska office --DoI office of emergency response to work on Alaska plan --ASLM and parks senior officials -Meet with Congressional Delegation members and ENR staff -Meet with State Department Arctic Council staff Costs incurred include airfare, M&IE, local transportation, taxis in DC, lodging. Due to lack of available hotels at per diem rate, request for approval
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	,	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip
Number: 1

Purpose: Travel to DC to -Meet with various staff to discuss Alaska DOI issues --Solicitors office --WH Liason to discuss staffing issues and FTEs in the Alaska office --DoI office of emergency response to work on Alaska plan --ASLM and parks senior officials -Meet with Congressional Delegation members and ENR staff -Meet with State Department Arctic Council staff Costs incurred include airfare, M&IE, local transportation, taxis in DC, lodging. Due to lack of available hotels at per diem rate, request for approval

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
06/27/17	07/01/17	WASHINGTON, DC	Mission (Operational)	242.00 / 69.00

Document Totals

Total Expenses:	2,072.21
Reimbursable Expenses:	319.06
Non-Reimbursable Expenses:	1,753.15
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	817.10	.00
Lodging-PerDiem	692.00	.00
M&IE-PerDiem	310.50	.00
Mileage	8.56	.00
Transaction Fees	34.30	.00
Transportation	195.00	.00
Transxn Fees	14.75	.00
Total Expenses:	2,072.21	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Delta	1003208895		.00
COMM-CARR	Delta	1003208895		817.10
COMM-CARR	Delta	1003208895		.00
COMM-CARR	Delta	1003208895		.00

Trip Itinerary

From: ANC-Anchorage, AK (USA) (IntL. Apt) TO: SEA-Seattle / Tacoma, WA (USA) (Sea-tac

Air

Tuesday June 27, 2017

ANC-Anchorage, AK (USA) to MSP-Minneapolis / St. Pa

Jun 27 Delta 728
Anchorage, AK (USA) (IntL. Apt) 06/27/2017 5:40AM
Confirmation Number: F9T44U

Duration: 5 Hours 25 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 06/27/2017 2:05PM

Flight Information
Distance 2510 miles
No Seat Assigned

Emissions 978.9 lbs of CO2
Cost 817.10 USD

ANC-Anchorage, AK (USA) to MSP-Minneapolis / St. Pa

Jun 27 Delta 728
Anchorage, AK (USA) (IntL. Apt) 06/27/2017 5:40AM
Confirmation Number: F9T44U

Duration: 5 Hours 25 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 06/27/2017 2:05PM

Flight Information
Distance 2510 miles
No Seat Assigned

Emissions 978.9 lbs of CO2
Cost 817.10 USD

MSP-Minneapolis / St. Pa to DCA-Washington, DC (USA)

Jun 27 Delta 1664
Minneapolis / St. Paul, MN (USA) 06/27/2017 3:07PM
Confirmation Number: F9T44U

Duration: 2 Hours 36 Minutes Nonstop
Washington, DC (USA) (National Apt) 06/27/2017 6:43PM

Flight Information
Distance 928 miles
No Seat Assigned

Emissions 399.0 lbs of CO2

MSP-Minneapolis / St. Pa to DCA-Washington, DC (USA)

Jun 27 Delta 1664
Minneapolis / St. Paul, MN (USA) 06/27/2017 3:07PM
Confirmation Number: F9T44U

Duration: 2 Hours 36 Minutes Nonstop
Washington, DC (USA) (National Apt) 06/27/2017 6:43PM

Flight Information
Distance 928 miles
No Seat Assigned

Emissions 399.0 lbs of CO2

Friday June 30, 2017

DCA-Washington, DC (USA) to MSP-Minneapolis / St. Pa

Jun 30 Delta 1541
Washington, DC (USA) (National Apt) 06/30/2017 7:23PM
Confirmation Number: F9T44U

Duration: 2 Hours 57 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 06/30/2017 9:20PM

Flight Information
Distance 928 miles
No Seat Assigned

Emissions 399.0 lbs of CO2

DCA-Washington, DC (USA) to MSP-Minneapolis / St. Pa

Jun 30 Delta 1541
Washington, DC (USA) (National Apt) 06/30/2017 7:23PM
Confirmation Number: F9T44U

Duration: 2 Hours 57 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 06/30/2017 9:20PM

Flight Information
Distance 928 miles
No Seat Assigned

Emissions 399.0 lbs of CO2

MSP-Minneapolis / St. Pa to ANC-Anchorage, AK (USA)

Jun 30 Delta 1099 — Duration: 5 Hours 52 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 06/30/2017 10:11PM — Anchorage, AK (USA) (IntL. Apt) 07/01/2017 1:03AM
Confirmation Number: F9T44U

Flight Information
Distance 2510 miles — Emissions 978.9 lbs of CO2
No Seat Assigned

MSP-Minneapolis / St. Pa to ANC-Anchorage, AK (USA)

Jun 30 Delta 1099 — Duration: 5 Hours 52 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 06/30/2017 10:11PM — Anchorage, AK (USA) (IntL. Apt) 07/01/2017 1:03AM
Confirmation Number: F9T44U

Flight Information
Distance 2510 miles — Emissions 978.9 lbs of CO2
No Seat Assigned

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 1,069.71 — Total Per Diem Expenses: 1,002.50

Date	Description	Category	Cost	Pay Method	Per Diem
06/20/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
06/20/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
06/27/2017	Airline Flight	Com. Carrier	817.10	GOVCC-C	
06/27/2017	Lodging	Lodging-PerDiem	274.00	GOVCC-C	*
06/27/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
06/27/2017	Taxi	Transportation	25.00	GOVCC-C	
06/28/2017	Lodging	Lodging-PerDiem	254.00	GOVCC-C	*
06/28/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
06/28/2017	Taxi	Transportation	25.00	GOVCC-C	
06/28/2017	Light Rail/Subway	Transportation	20.00	GOVCC-C	
06/29/2017	Lodging	Lodging-PerDiem	164.00	GOVCC-C	*
06/29/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
06/29/2017	Taxi	Transportation	25.00	GOVCC-C	
06/30/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
06/30/2017	Taxi	Transportation	25.00	GOVCC-C	
07/01/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
07/01/2017	POV-GOV Not Available	Mileage	8.56	REIMBURSABLE	
07/01/2017	Parking	Transportation	75.00	GOVCC-C	

Per Diem Allowances

Trip#: 1 — Total Per Diem Allowances: 1,002.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
06/27/2017	242.00/ 69.00	274.00	274.00	51.75	51.75	
06/28/2017	242.00/ 69.00	254.00	254.00	69.00	69.00	
06/29/2017	242.00/ 69.00	164.00	164.00	69.00	69.00	
06/30/2017	242.00/ 69.00	0.00	0.00	69.00	69.00	
07/01/2017	172.00/ 69.00	0.00	0.00	51.75	51.75	

Other Authorizations

Trip#: 1

Other Authorization	Remarks
Contract fare used or No contract fare exists for city-pair market	
OTHER PRIVATELY-OWNED VEHICLE	
No hotel booking - hotel not required	
ACTUAL EXPENSE	

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	2,072.21
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 817.10	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 692.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 310.50	
Expense Category: Mileage	Fiscal Year: 2017	Amount: 8.56	

Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 34.30	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 195.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	2,072.21

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	1,753.15
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	319.06

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////		2,072.21

Totals by Payment Method

GOVCC-C Total	1,753.15
REIMBURSABLE Total	319.06

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
06/27/17	AIR	$817.10
07/01/17	1POC	$8.56

Audits

Audit Name	Result	Reason

Document History 10/12/2017 Authorization: TANUM0000RXEV

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/20/2017	3:10PMEST	STEPHEN WACKOWSKI Net Adjustment:0.00	
AUTHORIZATION SIGNED	06/22/2017	5:11PMEST	MONSON, LESIA DIANNE Net Adjustment:2,072.21	
ADJUSTED	06/22/2017	5:13PMEST	MONSON, LESIA DIANNE Net Adjustment:0.00	
AUTHORIZATION APPROV	06/22/2017	5:15PMEST	MONSON, LESIA DIANNE Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name:

Approver Signature: _____

Date:

Monson, Lesia <lesia_monson@ios.doi.gov>

Re: Travel authorizations

1 message

Downey Magallanes <downey_magallanes@ios.doi.gov> Wed, Jun 21, 2017 at 3:11 PM
To: "Monson, Lesia" <lesia_monson@ios.doi.gov>
Cc: Stephen Wackowski <steve_wackowski@ios.doi.gov>, Debbie Cousins <debbie_cousins@ios.doi.gov>

Ok

On Jun 21, 2017, at 5:44 PM, Monson, Lesia <lesia_monson@ios.doi.gov> wrote:

> Hi Downey,
>
> I'd like to add a couple of details to Steve's travel approval request to DC next week. I'm also attaching the related memos that I'll be submitting with the Concur TA after we receive you email pre-approval.
>
> 1) His travel dates are June 27-June 30, 2017. Steve intends to work a full day on Friday, June 30, and return to Anchorage that evening.
>
> Due to the lack of available seats on the contract air carrier, Delta Airlines, Steve is requesting to use an alternative airline for this trip. The Delta Airlines flight out of Washington, DC that late afternoon and evening are fully booked. Steve requests to use the non-contract carrier, Alaska Airlines, which has available seating on the 6:52pm flight on Friday out of Washington, DC. The cost is $1,178.10. If Steve has to stay overnight in Washington DC to use a contract carrier the following day, he will need to pay for lodging on Friday night.
>
> Non- contract carrier (Alaska Airlines)
> $1,178.10
> Contract carrier + additional night's lodging = cost to government
> $996.00 + $242.00 = $1,238.00
>
> Using the non-contract air carrier, and not staying an additional night in Washington, DC, will save the government $59.90.
>
> 2) Due to the lack of available lodging at per diem rates, Steve Wackowski is requesting actual lodging cost for this trip. The lodging per diem for Washington DC is $242.00. The Hotel Hive has rooms available for:
> Tuesday, June 27 is $274
> Wednesday, June 28 is $254
> Thursday, June 29 is $164
>
> The cost of the total of three nights is $692.00, an average of $231.00 per night, which is less than the nightly per diem of $242.00.
>
> In addition, the proximity of the hotel to the Main Interior Building will reduce the cost of taxi fares during this trip, an additional savings to the government.
>
> Thank you,
> Lesia
>
> Lesia Monson
> Department of the Interior
> Office of the Secretary
> 1689 C Street, Suite 100
> Anchorage, AK 99501
> 907-271-5485

——— Forwarded message ———
From: **Wackowski, Stephen** <stephen_wackowski@ios.doi.gov>
Date: Wed, Jun 21, 2017 at 1:19 PM
Subject: Fwd: Travel authorizations
To: Lesia Monson <lesia_monson@ios.doi.gov>

——— Forwarded message ———
From: **Wackowski, Stephen** <stephen_wackowski@ios.doi.gov>
Date: Wed, Jun 21, 2017 at 4:18 PM
Subject: Travel authorizations
To: Downey Magallanes <downey_magallanes@ios.doi.gov>

Downey-

Requesting two travel authorizations:

1) Travel to DC next week–4 days

-Meet with various staff to discuss Alaska DoI issues
–Solicitors office
–WH Liason to discuss staffing issues and FTEs in the Alaska office
–DoI office of emergency response to work on Alaska plan
–ASLM and parks senior officials
-Meet with Congressional Delegation members and ENR staff
-Meet with State Department Arctic Council staff

2) Travel within Alaska to Chicken, Skagway, and Haines (4th of July week)

-Attend 4th of July BBQ with 40 mile miners association (Mines on BLM lands, Cong Young and other delegation staff are attending)
-Visit Klondike Gold Rush National Park (Most traffic'd Park in Alaska)
-Site visit of Palmer Mine in Haines (mine prospect on BLM land)
Note: I am going to drive on this trip to save on travel funds, this will require me to drive through a small portion of Canada (not sure if it technically makes it International travel)

Let me know if you need more detail.

Thanks,

Steve

–
Senior Adviser for Alaskan Affairs
Department of the Interior
1689 C Street, Suite 100
Anchorage, AK 99501
907-271-5485

–
Senior Adviser for Alaskan Affairs
Department of the Interior
1689 C Street, Suite 100
Anchorage, AK 99501
907-271-5485

Memorandum

To: Downey Magallanes

From: Lesia Monson for Steve Wackowski

Subject: Request Approval for Actual Lodging Cost

Steve Wackowski will travel to Washington DC to attend meetings with the Interior staff, State of Alaska staff, and Alaska delegation staff. His travel dates are June 27-June 30, 2017.
Due to the lack of available lodging at per diem rates, Steve Wackowski is requesting actual lodging cost for this trip. The lodging per diem for Washington DC is $242.00. The Hotel Hive has rooms available for:

Tuesday, June 27 is $274
Wednesday, June 28 is $254
Thursday, June 29 is $164

The cost of the total of three nights is $692.00, an average of $231.00 per night, which is less than the nightly per diem of $242.00.

In addition, the proximity of the hotel to the Main Interior Building will reduce the cost of taxi fares during this trip, an additional savings to the government.

Approved  Disapproved_____

Monson, Lesia <lesia_monson@ios.doi.gov>

Re: PLEASE READ! Important details about your Hotel Hive reservation

1 message

Hotel Hive <info@hotelhive.com> Tue, Jun 20, 2017 at 11:58 PM
To: "Monson, Lesia" <lesia_monson@ios.doi.gov>

Hi Lesia,

Tuesday, June 27 is $274.
Wednesday, June 28 is $254.
Thursday, June 29 is $164.

Thank you for choosing Hotel Hive!

On Tue, Jun 20, 2017 at 6:42 PM, Monson, Lesia <lesia_monson@ios.doi.gov> wrote:

> Hello,
> Thank you for this reservation notice. Just to clarify, can you please break down the cost per night without including taxes?
>
> Thanks so much,
> Lesia

Lesia Monson
Department of the Interior
Office of the Secretary
1689 C Street, Suite 100
Anchorage, AK 99501
907-271-5485

On Tue, Jun 20, 2017 at 2:01 PM, <info@hotelhive.com> wrote:



Confirmation Number: 109218 June 20, 2017

Arrival Date:	JUN 27 2017		
Departure Date:	JUN 30 2017	**Total Stay Cost:**	$792.34
Room type:	Hive Queen	**Amount Paid:**	$0.00
		Amount Due:	$792.34

STEVE WACKOWSKI

Dear Steve,

We cannot wait to welcome you to Hotel Hive. Please familiarize yourself with important details on our unique property. Our goal is to take great care of you. If there is anything at all we can do to make your stay more comfortable, please let us know.

Did you know we are DC's First Micro-Hotel?

At Hotel Hive, we believe bigger is not always better. Please visit www.hotelhive.com/rooms to see what our efficient rooms include and what is available upon request.

Buzz Rooms These rooms are located directly above or below our bar and pizza shop and can be impacted by sound. **Buzz Rooms** may not be our most quiet rooms but they are our best priced rooms.

The confirmation details found at the top indicates the room type you have booked. If you have booked a **Buzz Room**, but would like to pay for an upgrade to a non-buzz room please notify **info@hotelhive.com** for availability.

Credit Cards Only: We only accept Visa, MasterCard, Discover, and American Express for room payments and require one to check in. Sorry, cash is not accepted.

No Hidden Fees: We authorize your Credit Card for room and tax (14.5%), plus $50 per room for incidentals. The hold will be released at checkout.

Two Person Occupancy MAX: All of our rooms are for 1 to 2 person occupancy. We are designed with the hive mentality and offer adjoining rooms and bunk rooms to keep groups together. Let us know!

Check in: 3pm

Check out: 11am

If You Must Cancel or Depart Early: Please do so 24 hours in advance to avoid charges.

Parking: available at Columbia Plaza, conveniently located directly across the street at 2400 Virginia Avenue, NW. We recommend **reserving your spot** in advance.

Bikes: We are unable to accommodate bikes on property. We offer bike locks for street racks or complimentary secured bike parking at Columbia Plaza Parking across the street.

Please find some more details on our central location.

As always, Please reach out to us if there is anything we can do to ensure you enjoy your stay.

Hotel Hive

2224 F Street NW, Washington, DC, 20037

202-849-8499

www.hotelhive.com

info@hotelhive.com

Directions:



5 min walk from Foggy Bottom Metro (blue, silver, orange)
10 min cab ride from Ronald Reagan National Airport
15 min cab ride from Union Station
Where we are!

Document Header Information

Document Type:	Voucher	Document Name:	TV0000KB3C
Travel Authorization Number:	TANUM0000RXEV	Trip Name:	Trip from Anchorage to Washington
TA Date:	07/05/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail	Travel to DC to -Meet with various staff to discuss Alaska DOI issues --Solicitors office --WH Liason to discuss staffing issues and FTEs in the Alaska office --DoI office of emergency response to work on Alaska plan --ASLM and parks senior officials -Meet with Congressional Delegation members and ENR staff -Meet with State Department Arctic Council staff Costs incurred include airfare, M&IE, local transportation, taxis in DC, lodging. Due to lack of available hotels at per diem rate, request for approval to use actual lodging - see attached memo. One of Steve's flights back to Anchorage from DC was cancelled due to an unforeseen weather event and he had to stay the night in Minneapolis his last night of travel. Steve was complimentary upgraded to First Class by airline at no additional cost to government.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	.	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1

Purpose: Travel to DC to -Meet with various staff to discuss Alaska DOI issues --Solicitors office --WH Liason to discuss staffing issues and FTEs in the Alaska office --DoI office of emergency response to work on Alaska plan --ASLM and parks senior officials -Meet with Congressional Delegation members and ENR staff -Meet with State Department Arctic Council staff Costs incurred include airfare, M&IE, local transportation, taxis in DC, lodging. Due to lack of available hotels at per diem rate, request for approval to use actual lodging - see attached memo. One of Steve's flights back to Anchorage from DC was cancelled due to an unforeseen weather event and he had to stay the night in Minneapolis his last night of travel. Steve was complimentary upgraded to First Class by airline at no additional cost to government.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
06/27/17	06/30/17	WASHINGTON, DC	Mission (Operational)	242.00 / 69.00 •
06/30/17	07/01/17	MINNEAPOLIS, MN	Mission (Operational)	145.00 / 64.00 •

Document Totals

Total Expenses:	2,172.03
Reimbursable Expenses:	448.18
Non-Reimbursable Expenses:	1,723.85
Advance Applied:	.00
Net to Traveler:	448.18
Net to Government:	1,723.85
Pay to Charge Card	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com Carrier	817.10 •	.00
Lodging Taxes & Misc	20.70 •	.00
Lodging-PerDiem	837.00 •	.00
M&IE-PerDiem	301.75 •	.00

Transaction Fees	34.30	.00
Transportation	146.43	.00
Transxn Fees	14.75	.00
Total Expenses:	2,172.03	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Delta	1003208895		.00
COMM-CARR	Delta	1003208895		817.10
COMM-CARR	Delta	1003208895		.00
COMM-CARR	Delta	1003208895		.00
COMM-CARR	Delta	1003208895		.00
COMM-CARR	Delta	1003208895		.00
COMM-CARR	Delta	1003208895		.00
COMM-CARR	Delta	1003208895		.00
COMM-CARR	Delta	1003208895		.00
COMM-CARR	Delta	1003208895		.00

Trip Itinerary

From: ANC-Anchorage, AK (USA) (IntL. Apt) TO: MSP-Minneapolis / St. Paul, MN (USA)

Air

Tuesday June 27, 2017

ANC-Anchorage, AK (USA) to MSP-Minneapolis / St. Pa

Jun 27 Delta 728
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Flight Information
Distance 2510 miles
No Seat Assigned

Emissions 978.9 lbs of CO2
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Jun 27 Delta 1664
Minneapolis / St. Paul, MN (USA) 06/27/2017 3:07PM
Confirmation Number: F9T44U

Duration: 2 Hours 36 Minutes Nonstop
Washington, DC (USA) (National Apt) 06/27/2017 6:43PM

Flight Information
Distance 928 miles
No Seat Assigned

Emissions 361.9 lbs of CO2

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Duration: 2 Hours 36 Minutes Nonstop
Washington, DC (USA) (National Apt) 06/27/2017 6:43PM

Flight Information
Distance 928 miles
No Seat Assigned

Emissions 361.9 lbs of CO2

Friday June 30, 2017

DCA-Washington, DC (USA) to MSP-Minneapolis / St. Pa

Jun 30 Delta 1541
Washington, DC (USA) (National Apt) 06/30/2017 7:23PM
Confirmation Number: F9T44U

Duration: 2 Hours 57 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 06/30/2017 9:20PM

Flight Information
Distance 928 miles
No Seat Assigned

Emissions 361.9 lbs of CO2

DCA-Washington, DC (USA) to MSP-Minneapolis / St. Pa

Jun 30 Delta 1541
Washington, DC (USA) (National Apt) 06/30/2017 7:23PM
Confirmation Number: F9T44U

Duration: 2 Hours 57 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 06/30/2017 9:20PM

Flight Information
Distance 928 miles
No Seat Assigned

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Confirmation Number: F9T44U

Duration: 2 Hours 57 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 06/30/2017 9:20PM

Flight Information
Distance 928 miles
No Seat Assigned

Emissions 361.9 lbs of CO2

MSP-Minneapolis / St. Pa to ANC-Anchorage, AK (USA)

Jun 30 Delta 1099
Minneapolis / St. Paul, MN (USA) 06/30/2017 10:11PM
Confirmation Number: F9T44U

Duration: 5 Hours 52 Minutes Nonstop
Anchorage, AK (USA) (Intl. Apt) 07/01/2017 1:03AM

Flight Information
Distance 2510 miles
No Seat Assigned

Emissions 978.9 lbs of CO2

MSP-Minneapolis / St. Pa to ANC-Anchorage, AK (USA)

Jun 30 Delta 1099
Minneapolis / St. Paul, MN (USA) 06/30/2017 10:11PM
Confirmation Number: F9T44U

Duration: 5 Hours 52 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 07/01/2017 1:03AM

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Duration: 5 Hours 52 Minutes Nonstop
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Flight Information
Distance 2510 miles
No Seat Assigned

Emissions 978.9 lbs of CO2

Saturday July 01, 2017

MSP-Minneapolis / St. Pa to SEA-Seattle / Tacoma, WA

Jul 01 Delta 2193
Minneapolis / St. Paul, MN (USA) 07/01/2017 6:55AM
Confirmation Number: F9T44U

Duration: 3 Hours 41 Minutes Nonstop
Seattle / Tacoma, WA (USA) (Sea-tac IntL 07/01/2017 8:36AM

Flight Information
Distance 1394 miles
No Seat Assigned

Emissions 543.7 lbs of CO2

MSP-Minneapolis / St. Pa to SEA-Seattle / Tacoma, WA

Jul 01 Delta 2193
Minneapolis / St. Paul, MN (USA) 07/01/2017 6:55AM
Confirmation Number: F9T44U

Duration: 3 Hours 41 Minutes Nonstop
Seattle / Tacoma, WA (USA) (Sea-tac IntL 07/01/2017 8:36AM

Flight Information
Distance 1394 miles
No Seat Assigned

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Minneapolis / St. Paul, MN (USA) 07/01/2017 6:55AM
Confirmation Number: F9T44U

Duration: 3 Hours 41 Minutes Nonstop
Seattle / Tacoma, WA (USA) (Sea-tac IntL 07/01/2017 8:36AM

Flight Information
Distance 1394 miles
No Seat Assigned

Emissions 543.7 lbs of CO2

SEA-Seattle / Tacoma, WA to ANC-Anchorage, AK (USA)

Jul 01 Delta 2632
Seattle / Tacoma, WA (USA) (Sea-tac IntL 07/01/2017 10:25AM
Confirmation Number: F9T44U

Duration: 3 Hours 36 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 07/01/2017 1:01PM

Flight Information
Distance 1444 miles
No Seat Assigned

Emissions 563.2 lbs of CO2

SEA-Seattle / Tacoma, WA to ANC-Anchorage, AK (USA)

Jul 01 Delta 2632
Seattle / Tacoma, WA (USA) (Sea-tac IntL 07/01/2017 10:25AM
Confirmation Number: F9T44U

Duration: 3 Hours 36 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 07/01/2017 1:01PM

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Confirmation Number: F9T44U

Duration: 5 Hours 52 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 07/01/2017 1:03AM

Flight Information

Distance 2510 miles
No Seat Assigned

Emissions 978 9 lbs of CO2

Expenses

Trip#: 1 | Total Non-Per Diem Expenses: 1,033 28 | Total Per Diem Expenses: 1,138 75

Date	Description	Category	Cost	Pay Method	Per Diem
06/23/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
06/27/2017	Airline Flight	Com. Carrier	817.10	GOVCC-C	
06/27/2017	Lodging	Lodging-PerDiem	274.00	GOVCC-C	
06/27/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	
06/27/2017	Taxi	Transportation	46.02	REIMBURSABLE	
06/28/2017	Lodging	Lodging-PerDiem	254.00	GOVCC-C	
06/28/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	
06/28/2017	Taxi	Transportation	19.98	REIMBURSABLE	
06/29/2017	Lodging	Lodging-PerDiem	164.00	GOVCC-C	
06/29/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	
06/30/2017	Lodging Tax	Lodging Taxes & Misc	20.70	GOVCC-C	
06/30/2017	Lodging	Lodging-PerDiem	145.00	GOVCC-C	
06/30/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	
06/30/2017	Taxi	Transportation	43.55	REIMBURSABLE	
07/01/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	
07/01/2017	Taxi	Transportation	36.88	REIMBURSABLE	
07/05/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 | Total Per Diem Allowances: 1,138.75

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
06/27/2017	242.00/ 69.00	274.00	274.00	51.75	51.75				
06/28/2017	242.00/ 69.00	254.00	254.00	69.00	69.00				
06/29/2017	242.00/ 69.00	164.00	164.00	69.00	69.00				
06/30/2017	145.00/ 64.00	145.00	145.00	64.00	64.00				
07/01/2017	145.00/ 64.00	0.00	0.00	48.00	48.00				

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	2,172.03
Expense Category: Com. Carrier	Fiscal Year: 2017 Amount: 817.10		
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017 Amount: 20.70		
Expense Category: Lodging-PerDiem	Fiscal Year: 2017 Amount: 837.00		
Expense Category: M&IE-PerDiem	Fiscal Year: 2017 Amount: 301.75		
Expense Category: Transaction Fees	Fiscal Year: 2017 Amount: 34.30		
Expense Category: Transportation	Fiscal Year: 2017 Amount: 146.43		
Expense Category: Transxn Fees	Fiscal Year: 2017 Amount: 14.75		
	Total:		2,172.03

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	1,723.85
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	448.18

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	2,172.03

Totals by Payment Method

GOVCC-C Total	1,723.85
REIMBURSABLE Total	448.18

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
06/27/17	AIR Airline Flight	$817.10

Audits

Audit Name	Result	Reason

Document History 08/22/2017 Voucher: TV0000KB3C

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	07/05/2017	2:26PMEST	MONSON, LESLA DIANNE Net Adjustment.0.00	

I certify that the electronic signatures listed above are valid and on file

_____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: Steve Wackowski
Traveler/Preparer Signature:
Date: 8/24/17
Approver Name: Dawnay Magallanes
Approver Signature:
Date: 9/12/17

El Sol Travel
Phone: 907-565-4400
ELSOLALASKA@ELSOLTRAVEL.NET

Electronic Invoice

Prepared For:
WACKOWSKI/STEPHEN M

Ref: TANUM0000RXEV

SALES PERSON	JB
INVOICE NUMBER	0059215
INVOICE ISSUE DATE	22 Jun 2017
RECORD LOCATOR	RWHNSG
CUSTOMER NUMBER	DOIETS2

Client Address
EL SOL TRAVEL
1835 BRAGAW STE 125
ANCHORAGE AK 99512
DOI
ATTN STEPHEN WACKOWSKI
DOI OS SIO 1689 C ST
ANCHORAGE AK 99501 US

Delivery Address
RETURN UNUSED TICKETS TO
EL SOL TRAVEL
1835 BRAGAW STE 125
ANCHORAGE AK 99512
OR EMAIL TO ELSOLALASKA/AT/ELSOLTRAVEL.NET

Notes
NO FARE IS GUARANTEED UNTIL TICKETED
ONLY FARE GUARANTEED IS YCA AND -CA FARES

DATE: Tue, Jun 27

Flight: DELTA AIR LINES INC 728

From	ANCHORAGE, AK	Departs	5:40am
To	MINNEAPOLIS ST PL, MN	Arrives	2:05pm
Departure Terminal	S	Arrival Terminal	1
Duration	5hr(s) 25min(s)	Class	Economy
Type	BOEING 757 JET	Meal	Food for Purchase
Stop(s)	Non Stop		
Seat(s) Details	WACKOWSKI/STEPHEN M	Seat(s) - 27A	(b) (6)

DATE: Tue, Jun 27

Flight: DELTA AIR LINES INC 1664

From	MINNEAPOLIS ST PL, MN	Departs	3:07pm
To	WASHINGTON REAGAN, DC	Arrives	6:43pm
Departure Terminal	1	Arrival Terminal	B
Duration	2hr(s) 36min(s)	Class	Economy
Type	MCDONNELL DOUGLAS MD-90 JET	Meal	Refreshment for Purchase
Stop(s)	Non Stop		
Seat(s) Details	WACKOWSKI/STEPHEN M	Seat(s) - 20A	(b) (6)

DATE: Fri, Jun 30

Flight: DELTA AIR LINES INC 1541

From	WASHINGTON REAGAN, DC	Departs	7:23pm
To	MINNEAPOLIS ST PL	Arrives	9:20pm

To	MINNEAPOLIS ST PL, MN	Arrives	5:20pm
Departure Terminal	B	Arrival Terminal	1
Duration	2hr(s) 57min(s)	Class	Economy
Type	MCDONNELL DOUGLAS MD-90 JET	Meal	Refreshment for Purchase
Stop(s)	Non Stop		
Seat(s) Details	WACKOWSKI/STEPHEN M		(b) (6)

DATE: Fri, Jun 30

Flight: DELTA AIR LINES INC 1099

From	MINNEAPOLIS ST PL, MN	Departs	10:11pm
To	ANCHORAGE, AK	Arrives	1:03am (+1 day)
Departure Terminal	1	Arrival Terminal	S
Duration	5hr(s) 52min(s)	Class	Economy
Type	BOEING 757 JET	Meal	Refreshment for Purchase
Stop(s)	Non Stop		
Seat(s) Details	WACKOWSKI/STEPHEN M	Seat(s) - 26F	(b) (6)

DATE: Wed, Dec 27

Others

PHOENIX
THANK YOU FOR YOUR BUSINESS

Ticket Information

Ticket Number	DL 8632066086	**Passenger**	WACKOWSKI STEPHEN M		
		Billed to:	(b) (6)	**USD**	* 817.10
Service Fee	XD 0706325293	**Passenger**	WACKOWSKI STEPHEN M		
		Billed to:	(b) (6)	**USD**	* 34.30
				SubTotal	USD 851.40
				Net Credit Card Billing	* USD 851.40
				Total Amount Due	USD 0.00

ITINERARY NOTES:
El sol travel office information*** **********important traveler information******** online technical support call...1-855-847-6398 Prompt 1 el sol travel reservation numbers office hours are mon-fri 8a-6pm closed govt holidays toll free reservations number...1-855-847-6398 Emergency travel after hours...1-855-847-6398 For emergency assistance outside of the united states call 1-855-847-6398 or collect 1-907-565-4400 ensure that all reservations and estimated costs listed above are correct and match what is listed in travel authorization. Check-in times are 90 minutes prior for domestic flights or 120 minutes for international flights check carrier web site for change/cancel and baggage policies

INVOICE NOTES:
Cb/cgebilling/sbtmc cliqcid-1000000020 cb/rule/transportation/ifibem-contract cp fare-ac90 cb/rule/itin/no car-cc1 cb/rule/itin/no hotel-hc1 cb/emergencytravel/no cb/cgebilling/atrs/2017-06-20t21.54.07Z z20jun/0354 pm iqcx sched futr actn non approved trvl cb/tanum/tanum0000rxev cb/earlycpptd/no cb/booked by-swackowski do Gov cb/finishing mode-approvalhold/2017-06-20t22.10.51Z z20jun/0416 pm iqcx sched futr actn non approved trvl z22jun/0611 am iqcx sched futr actn non approved trvl z22jun/0814 am iqcx sched futr actn non approved trvl cb/rule/transportation/i9144u-contract cp fare-c0 cb/emergencytravel/no z22jun/1114 am iqcx sched futr actn non approved trvl cb/earlycpptd/no cb/finishing mode-ticketing/2017-06-23t00.15.33Z cb/approver-monson lesia dianne cb/approval date-2017-06-23t00.15.33Z cb/rule/itin/no hotel-hc1 cb/penalty/0068632066086-nopenalty cb/aircomparisonfare/0068632066086-usd17434.10

The carriage of certain hazardous materials, like aerosols, fireworks, and flammable liquids, aboard the aircraft is forbidden. If you do not understand these restrictions, further information may be obtained from your airline.

Your travel arranger provides the information contained in this document. If you have any questions about the content, please contact your travel arranger. For Credit Card Service fees, please see eTicket receipt for total charges.

Monson, Lesia <lesia_monson@ios.doi.gov>

Fwd: Delta Reservation Itinerary

1 message

Stephen Wackowski <stephen_wackowski@ios.doi.gov> Tue, Aug 22, 2017 at 7:24 AM
To: lesia_monson@ios.doi.gov

7/1/17
Rescheduled return flight to Anchorage due to unforeseen weather event in Minneapolis

Sent from my IPhone

Begin forwarded message:

From: Stephen Wackowski (b) (6)
Date: August 22, 2017 at 7:23:20 AM AKDT
To: Stephen Wackowski <stephen_wackowski@ios.doi.gov>
Subject: Fwd: Delta Reservation Itinerary

Begin forwarded message:

From: "Delta Air Lines" <DeltaAirLines@e.delta.com>
Date: July 1, 2017 at 4:31:21 AM AKDT
To: Stephen Wackowski - (b) (6)
Subject: Delta Reservation Itinerary
Reply-To: "Delta Air Lines" <support-b3ujcgybfpayqkauzyzz8qddudyegt@e.delta.com>

DELTA

Hello, STEPHENM

SkyMiles (b) (6)

Your Trip Confirmation #: F9T44U

MANAGE MY TRIP >

Thank you for choosing Delta. This information is a copy of your itinerary and not a receipt. If you are holding this itinerary, be sure to complete your purchase before the deadline by calling 1-800-221-1212. For a complete list of world wide phone numbers, please visit www.delta.com/contact_us.

Sat, 01JUL	**DEPART**	**ARRIVE**
DELTA 1088	MPLS-ST PAUL	ANCHORAGE, AK
First Class (F)	5:45pm	8:48pm

Baggage and check-in requirements vary by airport and airline, so please check with the operating carrier on your ticket. Please review Delta's check-in requirements and baggage guidelines for details.

You must be checked in and at the gate at least 15 minutes before your scheduled departure time for travel inside the United States. You must be checked in and at the gate at least 45 minutes before your scheduled departure time for international travel.

For tips on flying safely with laptops, cell phones, and other battery-powered devices, please visit http://SafeTravel.dot.gov.

Passenger Info

NAME	FLIGHT	SEAT
STEPHENM WACKOWSKI	DELTA 1088	4B
(b) (6) [redacted]		

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Invoice

Hotel Hive
2224 F Street NW
Washington DC 20037
United States of America

Wackowski Steve

Invoice Date: 06-30-2017
Invoice No.: H1942

Arrival Date: 06-27-2017
Departure Date: 06-30-2017
Room No.: 410
Confirmation No.: 109218
Tax No.:

Date of Charge	Charge description	Charge amount	Credit amount
06-27-2017	Room Charge	$ 274.00	
06-27-2017	ROOM TAX	$ 39.73	
06-28-2017	Room Charge	$ 254.00	
06-28-2017	ROOM TAX	$ 36.83	
06-29-2017	Room Charge	$ 164.00	
06-29-2017	ROOM TAX	$ 23.78	
06-30-2017	ROOM TAX	$ -39.73	
06-30-2017	ROOM TAX	$ -36.83	
06-30-2017	ROOM TAX	$ -23.78	
06-30-2017	(b) (6) [redacted]		$ 792.34
06-30-2017	(b) (6) [redacted]		$ -100.34

Total Charge	**$ 692.00**
Total Credits	**$ 692.00**
Balance	**$ 0.00**
Net Amount	$ 692.00
ROOM TAX	$ 0.00

Memorandum

To: Downey Magallanes

From: Lesia Monson for Steve Wackowski

Subject: Request Approval for Actual Lodging Cost

Steve Wackowski will travel to Washington DC to attend meetings with the Interior staff, State of Alaska staff, and Alaska delegation staff. His travel dates are June 27-June 30, 2017. Due to the lack of available lodging at per diem rates, Steve Wackowski is requesting actual lodging cost for this trip. The lodging per diem for Washington DC is $242.00. The Hotel Hive has rooms available for:

Tuesday, June 27 is $274
Wednesday, June 28 is $254
Thursday, June 29 is $164

The cost of the total of three nights is $692.00, an average of $231.00 per night, which is less than the nightly per diem of $242.00.

In addition, the proximity of the hotel to the Main Interior Building will reduce the cost of taxi fares during this trip, an additional savings to the government.

Approved  Disapproved_____

GUEST FOLIO

Minneapolis Airport Marriott • 2020 American Boulevard East, Bloomington, MN 55425 USA • 952.854.7441 • Marriott.com/MSPMN

MARRIOTT

Room	Name	Rate	Depart	Time	ACCT#
5008	WACKOWSKI/STEPHEN/M	145.00	DUPLICATE	11:23	12750

Type	Arrive	Time
NSKH	07/01/17	

Room Clerk: (b) (6) Address: (b) (6) Payment: (b) (6) MR#: (b) (6)

DATE	REFERENCE	CHARGES	CREDITS	BALANCE DUE
06/30	TELECOMM FREEHSIA	.00		
06/30	ROOM. 5008, 1	145.00		
06/30	ROOM TAX 5008, 1	10.55		
06/30	OCC TAX 5008, 1	10.15		
07/01	ROOM SER 58645008	26.42		
07/01	(b) (6)	.00		
07/01	TELECOMM FREEHSIA	.00		
07/01	GSDRINK LOBBY GI	2.80		
07/01	GS TAX LOBBY GI	.20		
07/01	(b) (6)	M&IE paid w/ personal	29.42	
07/01	(b) (6)		165.70	

Room gov't cc

Room taxes gov't cc

lodging & taxes paid w/ gov't cc

.00

$165.70

Room & lodging taxes were paid with government credit card (b) (6)

Other charges were paid with personal credit card (b) (6)

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This statement is your only receipt. You have agreed to pay in cash or by approved personal check or to authorize us to charge your credit card for all amounts charged to you. The amount shown in the credits column opposite any credit card entry in the reference column above will be charged to the credit card number set forth above. (The credit card company will bill in the usual manner.) If for any reason the credit card company does not make payment on this account, you will owe us such amount. If you are direct billed, in the event payment is not made within 25 days after checkout, you will owe us interest from the checkout date on any unpaid amount at the rate of 1.5% per month (ANNUAL RATE 18%), or the maximum allowed by law, plus the reasonable cost of collection, including attorney fees.

Signature X _____

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907-222-2222
6707 GREENBOROUGH

PASSENGER COPY
CARD RECEIPT

MERCHANT ID:	[illegible]
TERMINAL ID:	[illegible]
DRIVER ID:	[illegible]
CABNUMBER:	[illegible]
DATE:	06/27/2017
START TIME:	[illegible]
END TIME:	[illegible]
PASSNUMBER:	
TRIPNUMBER:	[illegible]
DISTANCE:	[illegible]
RATE I	
FARE:	[illegible]
EXTRA:	$ 8.00
TIP:	$ 6.31
SUBTOTAL:	[illegible]
Cc Fee	$ 1.00
TOTAL:	[illegible]
CARD NUMBER:	(b) (6)
AUTHNUMBER:	842876
ENTRY METHOD:	CONTACT CHIP
AID:	[illegible]
APPL. NAME:	(b) (6)
ATC:	[illegible]
AC:	[illegible]

THANK YOU!
WE APPRECIATE YOUR BUSINESS

6/27/17
Anchorage
home to airport

personal
credit
card

Alaska Yellow Cab
(907) 222-2222
Passenger's receipt for TAXICAB fare

- Date: 7-1-17
- To: _____
- From: Airport
- Total $25.00
- Driver's Name: Rivna
- Cab Number: 93

Paid
cash

7/1/17
Anchorage
airport to home

Monson, Lesia <lesia_monson@ios.doi.gov>

Fw: Your ride with Darrin on June 27

1 message

Stephen Wackowski (b) (6) Fri, Jun 30, 2017 at 5:24 AM
Reply-To: Stephen Wackowski (b) (6)
To: "lesia_monson@ios.doi.gov" <lesia_monson@ios.doi.gov>

airport to hotel in Washington DC

On Wednesday, June 28, 2017 7:07 PM, Lyft Ride Receipt <no-reply@lyftmail.com> wrote:



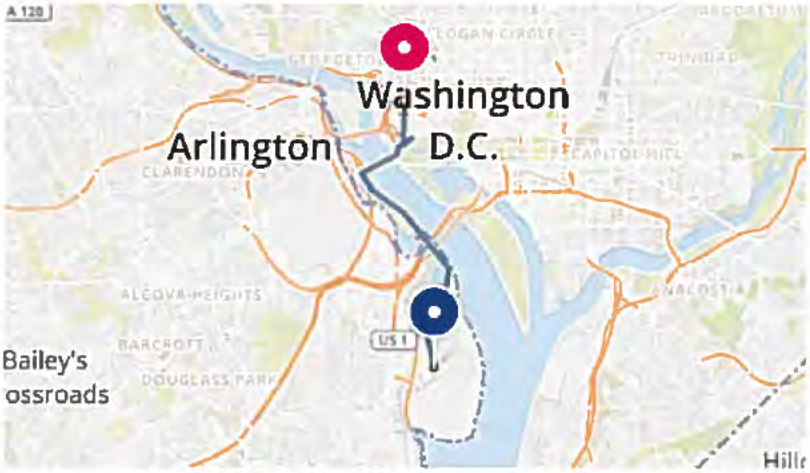
Thanks for riding with Darrin!

June 27, 2017 at 6:53 PM

Ride Details

Lyft fare (4.32mi, 12m 8s)	$14.46
(b) (6)	**$14.46**

personal credit card



- Pickup 6:53 PM
  National Airport Access Rd, Arlington, VA
- Dropoff 7:05 PM
  2270 F St NW, Washington, DC

Make expensing business rides easy

Enable business profile on Lyft to make expensing rides quick and easy.

Get Business Profile

Tip driver

Find lost item

Request review

Pricing FAQ · Help Center

Receipt #1014900184783978292

Map data © OpenStreetMap contributors

Monson, Lesia <lesia_monson@ios.doi.gov>

Fwd: Your Wednesday morning trip with Uber

1 message

Steve Wackowski(b) (6)
To: lesia_monson@ios.doi.gov

Fri, Jun 30, 2017 at 5:25 AM

hotel to capitol hill
---------- Forwarded message ----------
From: **Uber Receipts** <uber.us@uber.com>
Date: Wed, Jun 28, 2017 at 8:58 AM
Subject: Your Wednesday morning trip with Uber
To:Stephen Wackowski - (b) (6)



UBER

$11.53

Thanks for choosing Uber, Steve

June 28, 2017 | uberX

- **08:46am** | 2201-2331 F St NW, Washington, DC
- **08:58am** | 12-20 C St NW, Washington, DC



You rode with Joyce

2.49	00:12:11	uberX
miles	Trip time	Car

Your Fare

Trip fare	11.31
Subtotal	$11.31
Wait Time (?)	0.22

CHARGED
(b) (6)

$11.53

Issued by Rasier
Receipt ID # 223f280d-7158-431d-aa42-fc43527df74a

Personal credit card



Invite your friends and family. Get a free ride worth up to $20 when you refer a friend to try Uber.

Share code: stevew168

Monson, Lesia <lesia_monson@ios.doi.gov>

Fwd: Your Wednesday afternoon trip with Uber

1 message

Steve Wackowski (b) (6)
To: lesia_monson@ios.doi.gov

Fri, Jun 30, 2017 at 5:25 AM

hill to DoI

——— Forwarded message ———
From: **Uber Receipts** <uber.us@uber.com>
Date: Wed, Jun 28, 2017 at 12:39 PM
Subject: Your Wednesday afternoon trip with Uber
To: Stephen Wackowski -(b) (6)



UBER

$8.45

Thanks for choosing Uber, Steve

June 28, 2017 | uberX

- **12:25pm** | 201-299 2nd St SE, Washington, DC
- **12:38pm** | 401-499 18th St NW, Washington, DC



You rode with Stephen

3.26	00:12:55	uberX
miles	Trip time	Car

Your Fare

Trip fare	8.45
Subtotal	**$8.45**

CHARGED

(b) (6)

$8.45

personal credit card

Issued by Rasier

Receipt ID # 2169105a-1656-4deb-88f2-a8c7720e9f1f



Invite your friends and family. Get a free ride worth up to $20 when you refer a friend to try Uber.

Share code: stevew168

Monson, Lesia <lesia_monson@ios.doi.gov>

Fw: Your ride with Kenneth on June 30

1 message

Stephen Wackowski (b) (6) Mon, Jul 3, 2017 at 8:33 AM
Reply-To: Stephen Wackowski (b) (6)
To: "lesia_monson@ios.doi.gov" <lesia_monson@ios.doi.gov>

official meeting at DOT HQ.

On Friday, June 30, 2017 2:57 PM, Lyft Ride Receipt <no-reply@lyftmail.com> wrote:



Thanks for riding with Kenneth!

June 30, 2017 at 10:43 AM

Ride Details

Lyft fare (0.90mi, 5m 59s)	$6.62
(b) (6)	**$6.62**



- **Pickup** 10:43 AM
  2262 F St NW, Washington, DC
- **Dropoff** 10:49 AM
  1849 C St NW, Washington, DC

Make expensing business rides easy

Enable business profile on Lyft to make expensing rides quick and easy.

Get Business Profile

Tip driver

Find lost item

Request review

Pricing FAQ · Help Center

Receipt #1015886871775370962

Map data © OpenStreetMap contributors

Monson, Lesia <lesia_monson@ios.doi.gov>

Fwd: Your Friday afternoon trip with Uber

1 message

Stephen Wackowski [redacted] Fri, Jun 30, 2017 at 11:35 AM
To: lesia_monson@ios.doi.gov

Sent from my iPhone

Begin forwarded message:

From: Uber Receipts <uber.us@uber.com>
Date: June 30, 2017 at 3:18:02 PM EDT
To: [redacted]
Subject: Your Friday afternoon trip with Uber



UBER

$10.88

Thanks for choosing Uber, Steve

June 30, 2017 | uberX

- 03:03pm | 1281-1299 4th St SE, Washington, DC

03:17pm | 1800-1898 C St NW, Washington, DC



You rode with Surafel

3.04	00:14:27	uberX
miles	Trip time	Car

Your Fare

Trip fare	10.88
Subtotal	**$10.88**

CHARGED
(b) (6)

$10.88

Issued by Rasier
Receipt ID # f298d30f-0705-422c-807a-820c304bd7c5



Invite your friends and family. Get a free ride worth up to $20 when you refer a friend to try Uber.

Share code: stevew168

Monson, Lesia <lesia_monson@ios.doi.gov>

Fw: Your ride with Kemal on June 30

1 message

Stephen Wackowski (b) (6) Mon, Jul 3, 2017 at 8:32 AM
Reply-To: Stephen Wackowski (b) (6)
To: "lesia_monson@ios.doi.gov" <lesia_monson@ios.doi.gov>

On Friday, June 30, 2017 11:27 PM, Lyft Ride Receipt <no-reply@lyftmail.com> wrote:

lyft



Thanks for riding with Kemal!

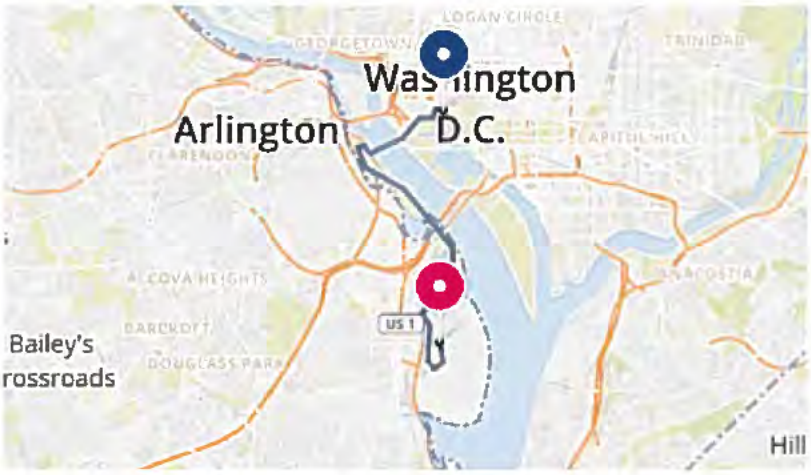
June 30, 2017 at 5:59 PM

Ride Details

Since you updated your stop or destination, your fare reflects actual time and distance

Learn more

Base fare	$1.15
13m 49s	$2.35
5.07 mi	$5.17
Service fee	$1.55
DC City Fee	$0.10
DCA Airport - Airport Fee	$4.00
(b) (6)	**$14.32**



- Pickup 5:59 PM
  1851 C St NW, Washington, DC
- Dropoff 6:13 PM
  Aviation Cir, Arlington, VA

Make expensing business rides easy

Enable business profile on Lyft to make expensing rides quick and easy.

Get Business Profile

Tip driver

Find lost item

Request review

Pricing FAQ · Help Center

Receipt #1015997922112168906

Map data © OpenStreetMap contributors

Monson, Lesia <lesia_monson@ios.doi.gov>

Fw: Your ride with Bob on June 30

1 message

Stephen Wackowsk[redacted]
Reply-To: Stephen Wackowski[redacted]
To: "lesia_monson@ios.doi.gov" <lesia_monson@ios.doi.gov>

Mon, Jul 3, 2017 at 8:32 AM

On Saturday, July 1, 2017 3:17 PM, Lyft Ride Receipt <no-reply@lyftmail.com> wrote:

lyft



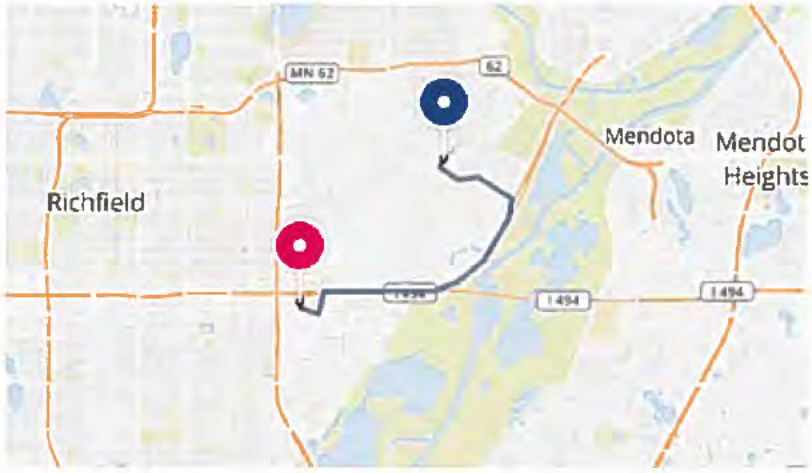
Thanks for riding with Bob!

June 30, 2017 at 10:45 PM

Ride Details

Base fare	$0.45
8m 5s	$1.21
4.17 mi	$4.17
Service fee	$1.90
MSP Airport - Airport Fee	$3.00
Tip	$1.00
[redacted]	**$11.73**

Personal credit card



- Pickup 10:45 PM
  4351 Glumack Dr, , MN
- Dropoff 10:53 PM
  2230 E American Blvd, Bloomington, MN

Make expensing business rides easy

Enable business profile on Lyft to make expensing rides quick and easy.

Get Business Profile

Tip driver

Find lost item

Request review

Pricing FAQ · Help Center

Receipt #1016088213129960326

Map data © OpenStreetMap contributors

Monson, Lesia <lesia_monson@ios.doi.gov>

Fw: Your ride with ZhongJi on July 1

1 message

Stephen Wackowski (b) (6)
Reply-To: Stephen Wackowski (b) (6)
To: "lesia_monson@ios.doi.gov" <lesia_monson@ios.doi.gov>

Mon, Jul 3, 2017 at 8:32 AM

On Sunday, July 2, 2017 12:27 AM, Lyft Ride Receipt <no-reply@lyftmail.com> wrote:

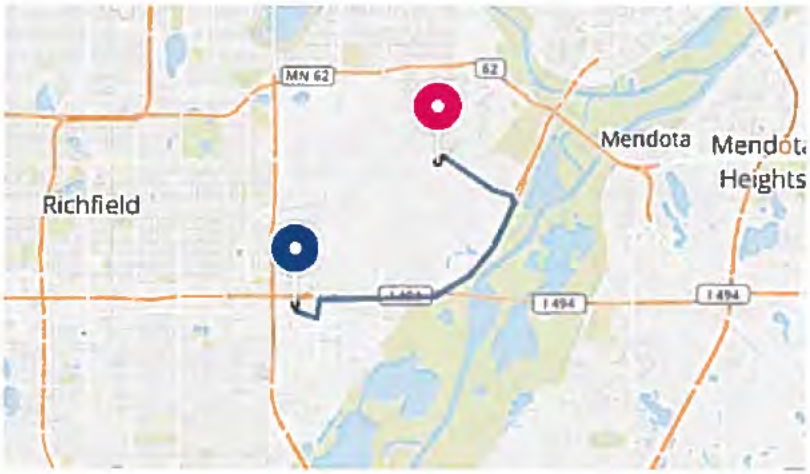


Thanks for riding with ZhongJi!

July 1, 2017 at 2:43 PM

Ride Details

Base fare	$0.45
8m 36s	$1.29
4.24 mi	$4.24
Service fee	$1.90
MSP Airport - Airport Fee	$3.00
Tip	$1.00
(b) (6)	**$11.88**



- Pickup 2:43 PM
  2226 E American Blvd, Bloomington, MN
- Dropoff 2:52 PM
  4349 Glumack Dr, , MN

Make expensing business rides easy

Enable business profile on Lyft to make expensing rides quick and easy.

Get Business Profile

Tip driver

Find lost item

Request review

Pricing FAQ · Help Center

Receipt #1016335607222068138

Map data © OpenStreetMap contributors

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000RXEV
Travel Authorization Number:	TANUM0000RXEV	Trip Name:	Trip from Anchorage to Washington
TA Date:	06/20/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	Travel to DC to -Meet with various staff to discuss Alaska DOI issues --Solicitors office --WH Liason to discuss staffing issues and FTEs in the Alaska office --DoI office of emergency response to work on Alaska plan --ASLM and parks senior officials -Meet with Congressional Delegation members and ENR staff -Meet with State Department Arctic Council staff Costs incurred include airfare, M&IE, local transportation, taxis in DC, lodging. Due to lack of available hotels at per diem rate, request for approval to use actual lodging - see attached memo
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:		Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: Selected Trip 1

Purpose: Travel to DC to -Meet with various staff to discuss Alaska DOI issues --Solicitors office --WH Liason to discuss staffing issues and FTEs in the Alaska office --DoI office of emergency response to work on Alaska plan --ASLM and parks senior officials -Meet with Congressional Delegation members and ENR staff -Meet with State Department Arctic Council staff Costs incurred include airfare, M&IE, local transportation, taxis in DC, lodging. Due to lack of available hotels at per diem rate, request for approval to use actual lodging - see attached memo.

Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
06/27/17	07/01/17	WASHINGTON, DC	Mission (Operational)	242.00 / 69.00

Document Totals

Total Expenses	2,072.21
Reimbursable Expenses	319.06
Non-Reimbursable Expenses	1,753.15
Advance Authorized:	.00
Advance Requested	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	817.10	.00
Lodging-PerDiem	692.00	.00
M&IE-PerDiem	310.50	.00
Mileage	8.56	.00
Transaction Fees	34.30	.00
Transportation	195.00	.00
Transxn Fees	14.75	.00
Total Expenses:	2,072.21	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Delta	1003208895		00
COMM-CARR	Delta	1003208895		817.10
COMM-CARR	Delta	1003208895		00
COMM-CARR	Delta	1003208895		.00

Trip Itinerary

From: ANC-Anchorage, AK (USA) (IntL. Apt) TO: SEA-Seattle / Tacoma, WA (USA) (Sea-tac

Air

Tuesday June 27, 2017

ANC-Anchorage, AK (USA) to MSP-Minneapolis / St. Pa

Jun 27 Delta 728
Anchorage, AK (USA) (IntL. Apt) 06/27/2017 5:40AM
Confirmation Number: F9T44U

Duration: 5 Hours 25 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 06/27/2017 2:05PM

Flight Information
Distance 2510 miles
No Seat Assigned

Emissions 978.9 lbs of CO2
Cost 817.10 USD

ANC-Anchorage, AK (USA) to MSP-Minneapolis / St. Pa

Jun 27 Delta 728
Anchorage, AK (USA) (IntL. Apt) 06/27/2017 5:40AM
Confirmation Number: F9T44U

Duration: 5 Hours 25 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 06/27/2017 2:05PM

Flight Information
Distance 2510 miles
No Seat Assigned

Emissions 978.9 lbs of CO2
Cost 817.10 USD

MSP-Minneapolis / St. Pa to DCA-Washington, DC (USA)

Jun 27 Delta 1664
Minneapolis / St. Paul, MN (USA) 06/27/2017 3:07PM
Confirmation Number: F9T44U

Duration: 2 Hours 36 Minutes Nonstop
Washington, DC (USA) (National Apt) 06/27/2017 6:43PM

Flight Information
Distance 928 miles
No Seat Assigned

Emissions 399.0 lbs of CO2

MSP-Minneapolis / St. Pa to DCA-Washington, DC (USA)

Jun 27 Delta 1664
Minneapolis / St. Paul, MN (USA) 06/27/2017 3:07PM
Confirmation Number: F9T44U

Duration: 2 Hours 36 Minutes Nonstop
Washington, DC (USA) (National Apt) 06/27/2017 6:43PM

Flight Information
Distance 928 miles
No Seat Assigned

Emissions 399.0 lbs of CO2

Friday June 30, 2017

DCA-Washington, DC (USA) to MSP-Minneapolis / St. Pa

Jun 30 Delta 1541
Washington, DC (USA) (National Apt) 06/30/2017 7:23PM
Confirmation Number: F9T44U

Duration: 2 Hours 57 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 06/30/2017 9:20PM

Flight Information
Distance 928 miles
No Seat Assigned

Emissions 399.0 lbs of CO2

DCA-Washington, DC (USA) to MSP-Minneapolis / St. Pa

Jun 30 Delta 1541
Washington, DC (USA) (National Apt) 06/30/2017 7:23PM
Confirmation Number: F9T44U

Duration: 2 Hours 57 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 06/30/2017 9:20PM

Flight Information
Distance 928 miles
No Seat Assigned

Emissions 399.0 lbs of CO2

MSP-Minneapolis / St. Pa to ANC-Anchorage, AK (USA)

Jun 30 Delta 1099 — Duration: 5 Hours 52 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 06/30/2017 10:11PM — Anchorage, AK (USA) (IntL. Apt) 07/01/2017 1:03AM
Confirmation Number: F9T44U

Flight Information
Distance 2510 miles — Emissions 978.9 lbs of CO2
No Seat Assigned

MSP-Minneapolis / St. Pa to ANC-Anchorage, AK (USA)

Jun 30 Delta 1099 — Duration: 5 Hours 52 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 06/30/2017 10:11PM — Anchorage, AK (USA) (IntL. Apt) 07/01/2017 1:03AM
Confirmation Number: F9T44U

Flight Information
Distance 2510 miles — Emissions 978.9 lbs of CO2
No Seat Assigned

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 1,069.71 — Total Per Diem Expenses: 1,002.50

Date	Description	Category	Cost	Pay Method	Per Diem
06/20/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment	SB ATRS Domestic w-Air-Rail				
06/20/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
06/27/2017	Airline Flight	Com. Carrier	817.10	GOVCC-C	
06/27/2017	Lodging	Lodging-PerDiem	274.00	GOVCC-C	
06/27/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	
06/27/2017	Taxi	Transportation	25.00	GOVCC-C	
06/28/2017	Lodging	Lodging-PerDiem	254.00	GOVCC-C	
06/28/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	
06/28/2017	Taxi	Transportation	25.00	GOVCC-C	
06/28/2017	Light Rail/Subway	Transportation	20.00	GOVCC-C	
06/29/2017	Lodging	Lodging-PerDiem	164.00	GOVCC-C	
06/29/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	
06/29/2017	Taxi	Transportation	25.00	GOVCC-C	
06/30/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	
06/30/2017	Taxi	Transportation	25.00	GOVCC-C	
07/01/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	
07/01/2017	POV-GOV Not Available	Mileage	8.56	REIMBURSABLE	
07/01/2017	Parking	Transportation	75.00	GOVCC-C	

Per Diem Allowances

Trip#: 1 — Total Per Diem Allowances: 1,002.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
06/27/2017	242.00/ 69.00	274.00	274.00	51.75	51.75				
06/28/2017	242.00/ 69.00	254.00	254.00	69.00	69.00				
06/29/2017	242.00/ 69.00	164.00	164.00	69.00	69.00				
06/30/2017	242.00/ 69.00	0.00	0.00	69.00	69.00				
07/01/2017	172.00/ 69.00	0.00	0.00	51.75	51.75				

Other Authorizations

Trip#: 1

Other Authorization	Remarks
No hotel booking - hotel not required	
Contract fare used or No contract fare exists for city-pair market	
ACTUAL EXPENSE	
OTHER PRIVATELY-OWNED VEHICLE	

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	2,072.21
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 817.10	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 692.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 310.50	
Expense Category: Mileage	Fiscal Year: 2017	Amount: 8.56	

Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 34.30	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 195.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total	2,072.21

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	1,753.15
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	319.06

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////		2,072.21

Totals by Payment Method

GOVCC-C Total	1,753.15
REIMBURSABLE Total	319.06

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
06/27/17	AIR	$817.10
07/01/17	IPOC	$8.56

Audits

Audit Name	Result	Reason

Document History 06/22/2017 Authorization: TANUM0000RXEV

Copyright 1989-2009 Concur Government Edition: Concur Inc. WACKOWSKI, STEPHEN M. 40213463

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/20/2017	3:10PMEST	STEPHEN WACKOWSKI Net Adjustment 0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name: Lesia Monson
Traveler/Preparer Signature: Lesia Monson
Date: 6/22/17
Approver Name: Downey Magallanes Acting DCOS
Approver Signature: [signature]
Date: 6/23/17

Travel Itinerary

TRIP OVERVIEW

Trip Name: Trip from Anchorage to Washington

Start Date: June 27, 2017

End Date: July 01, 2017

Created: June 20, 2017, STEPHEN WACKOWSKI *(Modified: June 22, 2017)*

Description: Travel to DC to -Meet with various staff to discuss Alaska DOI issues –Solicitors office –WH Liason to discuss staffing issues and FTEs in the Alaska office –DoI office of emergency response to work on Alaska plan –ASLM and parks senior officials -Meet with Congressional Delegation members and ENR staff -Meet with State Department Arctic Council staff Costs incurred include airfare, M&IE, local transportation, taxis in DC, lodging. Due to lack of available hotels at per diem rate, request for approval

Agency Record Locator: RWHNSG

Passengers: Stephen M Wackowski

Total Estimated Cost: $817.10 USD

Reservations must be approved and ticketed no later than: 06/25/2017 7:40 AM Eastern

The trip will be automatically cancelled if it is not approved before the deadline.

RESERVATIONS

Tuesday, June 27, 2017

Flight Anchorage, AK (ANC) to **Minneapolis/St. Paul, MN** (MSP)

Delta 728

Departure: 05:40 AM
Seat:23B (Confirmed)
Anchorage Intl Arpt (ANC)
Terminal:SOUTH - DOMESTIC
Duration: 5 hours, 25 minutes
Nonstop

Confirmation: F9T44U
Status: Confirmed
Air Frequent Flyer Number (b) (6)

Arrival: 02:05 PM
Minneapolis St Paul Intl (MSP)
Terminal:TERMINAL 1 - LINDBERGH

Additional Details

Aircraft: Boeing 757-200
E-Ticket
Emissions: 978.9 lbs CO_2
Cabin: Economy (L)

Distance: 2510 miles
Meal: Food for purchase

1 hr, 2 min layover at Minneapolis St Paul Intl (MSP)

Flight **Minneapolis/St. Paul, MN** (MSP) to **Washington, DC** (DCA)

Delta 1664

Departure: 03:07 PM
Seat:30D (Confirmed)
Minneapolis St Paul Intl (MSP)
Terminal:TERMINAL 1 - LINDBERGH
Duration: 2 hours, 36 minutes
Nonstop

Arrival: 06:43 PM
Ronald Reagan National Arpt (DCA)
Terminal:B

Confirmation: F9T44U
Status: Confirmed
Air Frequent Flyer Number (b) (6)

Additional Details

Aircraft: Douglas MD-90
E-Ticket
Emissions: 399.0 lbs CO_2
Cabin: Economy (L)

Distance: 928 miles
Meal: Refreshments for Purchase

Friday, June 30, 2017

Flight Washington, DC (DCA) to Minneapolis/St. Paul, MN (MSP)

Delta 1541

Departure: 07:23 PM
Seat:No seat assignment

The TMC was unable to confirm a seat assignment. Click on "Select Seat" to view the seat map and manually select your seat. Due to the lack of available seats, it is important for the traveler to check in for their flight early to ensure confirmed seating assignment.

Ronald Reagan National Arpt (DCA)
Terminal:B
Duration: 2 hours, 57 minutes
Nonstop

Arrival: 09:20 PM
Minneapolis St Paul Intl (MSP)
Terminal:TERMINAL 1 - LINDBERGH

Confirmation: F9T44U
Status: Confirmed
Air Frequent Flyer Number (b) (6)

Additional Details

Aircraft: Douglas MD-90
E-Ticket
Emissions: 399.0 lbs CO_2
Cabin: Economy (Y)

Distance: 928 miles
Meal: Refreshments for Purchase

51 min layover at Minneapolis St Paul Intl (MSP)

Flight Minneapolis/St. Paul, MN (MSP) to Anchorage, AK (ANC)

Delta 1099

This flight leaves on Jun 30 and arrives on Jul 1.

Departure: 10:11 PM
Seat:22E (Confirmed)
Minneapolis St Paul Intl (MSP)
Terminal:TERMINAL 1 - LINDBERGH

Confirmation: F9T44U
Status: Confirmed
Air Frequent Flyer Number (b) (6)

Duration: 5 hours, 52 minutes
Nonstop

Arrival: 01:03 AM
Anchorage Intl Arpt (ANC)
Terminal:SOUTH - DOMESTIC

Additional Details

Aircraft: Boeing 757-200
Distance: 2510 miles
E-Ticket
Emissions: 978.9 lbs CO_2
Cabin: Economy (Y)
Meal: Refreshments for Purchase

TOTAL ESTIMATED COST

Air

Airfare quoted amount:	**$730.53 USD**
Taxes and fees:	**$86.57 USD**
Total Estimated Cost:	**$817.10 USD**

TICKET NOT YET ISSUED. AIRFARE QUOTED IN ITINERARY IS NOT GUARANTEED UNTIL TICKETS ARE ISSUED.

REMARKS

```
**NO FARE IS GUARANTEED UNTIL TICKETED**
ONLY FARE GUARANTEED IS YCA AND -CA FARES
**EL SOL TRAVEL OFFICE INFORMATION*****
**************IMPORTANT TRAVELER INFORMATION********
ONLINE TECHNICAL SUPPORT CALL...1-855-847-6398 PROMPT 1
EL SOL TRAVEL RESERVATION NUMBERS
OFFICE HOURS ARE MON-FRI 8A-6PM CLOSED GOVT HOLIDAYS
TOLL FREE RESERVATIONS NUMBER...1-855-847-6398
EMERGENCY TRAVEL AFTER HOURS....1-855-847-6398
FOR EMERGENCY ASSISTANCE OUTSIDE OF THE UNITED STATES
CALL 1-855-847-6398 OR COLLECT 1-907-565-4400
ENSURE THAT ALL RESERVATIONS AND ESTIMATED COSTS LISTED
ABOVE ARE CORRECT AND MATCH WHAT IS LISTED IN TRAVEL
AUTHORIZATION.
CHECK-IN TIMES ARE 90 MINUTES PRIOR FOR DOMESTIC FLIGHTS
OR 120 MINUTES FOR INTERNATIONAL FLIGHTS
CHECK CARRIER WEB SITE FOR CHANGE/CANCEL AND BAGGAGE POLICIES
```

Monson, Lesia <lesia_monson@ios.doi.gov>

Re: Travel authorizations

1 message

Downey Magallanes <downey_magallanes@ios.doi.gov> Wed, Jun 21, 2017 at 3:11 PM
To: "Monson, Lesia" <lesia_monson@ios.doi.gov>
Cc: Stephen Wackowski <steve_wackowski@ios.doi.gov>, Debbie Cousins <debbie_cousins@ios.doi.gov>

Ok

On Jun 21, 2017, at 5:44 PM, Monson, Lesia <lesia_monson@ios.doi.gov> wrote:

> Hi Downey,
>
> I'd like to add a couple of details to Steve's travel approval request to DC next week. I'm also attaching the related memos that I'll be submitting with the Concur TA after we receive you email pre-approval.
>
> 1) His travel dates are June 27-June 30, 2017. Steve intends to work a full day on Friday, June 30, and return to Anchorage that evening.
>
> Due to the lack of available seats on the contract air carrier, Delta Airlines, Steve is requesting to use an alternative airline for this trip. The Delta Airlines flight out of Washington, DC that late afternoon and evening are fully booked. Steve requests to use the non-contract carrier, Alaska Airlines, which has available seating on the 6:52pm flight on Friday out of Washington, DC. The cost is $1,178.10. If Steve has to stay overnight in Washington DC to use a contract carrier the following day, he will need to pay for lodging on Friday night.
>
> Non- contract carrier (Alaska Airlines)
> $1,178.10
> Contract carrier + additional night's lodging = cost to government
> $996.00 + $242.00 = $1,238.00
>
> Using the non-contract air carrier, and not staying an additional night in Washington, DC, will save the government $59.90.
>
> 2) Due to the lack of available lodging at per diem rates, Steve Wackowski is requesting actual lodging cost for this trip. The lodging per diem for Washington DC is $242.00. The Hotel Hive has rooms available for:
> Tuesday, June 27 is $274
> Wednesday, June 28 is $254
> Thursday, June 29 is $164
>
> The cost of the total of three nights is $692.00, an average of $231.00 per night, which is less than the nightly per diem of $242.00.
>
> In addition, the proximity of the hotel to the Main Interior Building will reduce the cost of taxi fares during this trip, an additional savings to the government.
>
> Thank you,
> Lesia
>
> Lesia Monson
> Department of the Interior
> Office of the Secretary
> 1689 C Street, Suite 100
> Anchorage, AK 99501
> 907-271-5485

——— Forwarded message ———
From: **Wackowski, Stephen** <stephen_wackowski@ios.doi.gov>
Date: Wed, Jun 21, 2017 at 1:19 PM
Subject: Fwd: Travel authorizations
To: Lesia Monson <lesia_monson@ios.doi.gov>

——— Forwarded message ———
From: **Wackowski, Stephen** <stephen_wackowski@ios.doi.gov>
Date: Wed, Jun 21, 2017 at 4:18 PM
Subject: Travel authorizations
To: Downey Magallanes <downey_magallanes@ios.doi.gov>

Downey-

Requesting two travel authorizations:

1) Travel to DC next week–4 days

-Meet with various staff to discuss Alaska DoI issues
–Solicitors office
–WH Liason to discuss staffing issues and FTEs in the Alaska office
–DoI office of emergency response to work on Alaska plan
–ASLM and parks senior officials
-Meet with Congressional Delegation members and ENR staff
-Meet with State Department Arctic Council staff

2) Travel within Alaska to Chicken, Skagway, and Haines (4th of July week)

-Attend 4th of July BBQ with 40 mile miners association (Mines on BLM lands, Cong Young and other delegation staff are attending)
-Visit Klondike Gold Rush National Park (Most traffic'd Park in Alaska)
-Site visit of Palmer Mine in Haines (mine prospect on BLM land)
Note: I am going to drive on this trip to save on travel funds, this will require me to drive through a small portion of Canada (not sure if it technically makes it International travel)

Let me know if you need more detail.

Thanks,

Steve

–
Senior Adviser for Alaskan Affairs
Department of the Interior
1689 C Street, Suite 100
Anchorage, AK 99501
907-271-5485

–
Senior Adviser for Alaskan Affairs
Department of the Interior
1689 C Street, Suite 100
Anchorage, AK 99501
907-271-5485

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000RXEV
Travel Authorization Number:	TANUM0000RXEV	Trip Name:	Trip from Anchorage to Washington
TA Date:	06/20/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION SIGNED
Purpose:	Mission (Operational)	Document Detail:	Travel to DC to -Meet with various staff to discuss Alaska DOI issues --Solicitors office --WH Liason to discuss staffing issues and FTEs in the Alaska office --DoI office of emergency response to work on Alaska plan --ASLM and parks senior officials -Meet with Congressional Delegation members and ENR staff -Meet with State Department Arctic Council staff Costs incurred include airfare, M&IE, local transportation, taxis in DC, lodging. Due to lack of available hotels at per diem rate, request for approval
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	,	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip
Number: 1

Purpose: Travel to DC to -Meet with various staff to discuss Alaska DOI issues --Solicitors office --WH Liason to discuss staffing issues and FTEs in the Alaska office --DoI office of emergency response to work on Alaska plan --ASLM and parks senior officials -Meet with Congressional Delegation members and ENR staff -Meet with State Department Arctic Council staff Costs incurred include airfare, M&IE, local transportation, taxis in DC, lodging. Due to lack of available hotels at per diem rate, request for approval

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
06/27/17	07/01/17	WASHINGTON, DC	Mission (Operational)	242.00 / 69.00

Document Totals

Total Expenses:	2,072.21
Reimbursable Expenses:	319.06
Non-Reimbursable Expenses:	1,753.15
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	817.10	.00
Lodging-PerDiem	692.00	.00
M&IE-PerDiem	310.50	.00
Mileage	8.56	.00
Transaction Fees	34.30	.00
Transportation	195.00	.00
Transxn Fees	14.75	.00
Total Expenses:	2,072.21	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Delta	1003208895		.00
COMM-CARR	Delta	1003208895		817.10
COMM-CARR	Delta	1003208895		.00
COMM-CARR	Delta	1003208895		.00

Trip Itinerary

From: ANC-Anchorage, AK (USA) (IntL. Apt) TO: SEA-Seattle / Tacoma, WA (USA) (Sea-tac

Air

Tuesday June 27, 2017

ANC-Anchorage, AK (USA) to MSP-Minneapolis / St. Pa

Jun 27 Delta 728
Anchorage, AK (USA) (IntL. Apt) 06/27/2017 5:40AM
Confirmation Number: F9T44U

Duration: 5 Hours 25 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 06/27/2017 2:05PM

Flight Information
Distance 2510 miles
No Seat Assigned

Emissions 978.9 lbs of CO2
Cost 817.10 USD

ANC-Anchorage, AK (USA) to MSP-Minneapolis / St. Pa

Jun 27 Delta 728
Anchorage, AK (USA) (IntL. Apt) 06/27/2017 5:40AM
Confirmation Number: F9T44U

Duration: 5 Hours 25 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 06/27/2017 2:05PM

Flight Information
Distance 2510 miles
No Seat Assigned

Emissions 978.9 lbs of CO2
Cost 817.10 USD

MSP-Minneapolis / St. Pa to DCA-Washington, DC (USA)

Jun 27 Delta 1664
Minneapolis / St. Paul, MN (USA) 06/27/2017 3:07PM
Confirmation Number: F9T44U

Duration: 2 Hours 36 Minutes Nonstop
Washington, DC (USA) (National Apt) 06/27/2017 6:43PM

Flight Information
Distance 928 miles
No Seat Assigned

Emissions 399.0 lbs of CO2

MSP-Minneapolis / St. Pa to DCA-Washington, DC (USA)

Jun 27 Delta 1664
Minneapolis / St. Paul, MN (USA) 06/27/2017 3:07PM
Confirmation Number: F9T44U

Duration: 2 Hours 36 Minutes Nonstop
Washington, DC (USA) (National Apt) 06/27/2017 6:43PM

Flight Information
Distance 928 miles
No Seat Assigned

Emissions 399.0 lbs of CO2

Friday June 30, 2017

DCA-Washington, DC (USA) to MSP-Minneapolis / St. Pa

Jun 30 Delta 1541
Washington, DC (USA) (National Apt) 06/30/2017 7:23PM
Confirmation Number: F9T44U

Duration: 2 Hours 57 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 06/30/2017 9:20PM

Flight Information
Distance 928 miles
No Seat Assigned

Emissions 399.0 lbs of CO2

DCA-Washington, DC (USA) to MSP-Minneapolis / St. Pa

Jun 30 Delta 1541
Washington, DC (USA) (National Apt) 06/30/2017 7:23PM
Confirmation Number: F9T44U

Duration: 2 Hours 57 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 06/30/2017 9:20PM

Flight Information
Distance 928 miles
No Seat Assigned

Emissions 399.0 lbs of CO2

MSP-Minneapolis / St. Pa to ANC-Anchorage, AK (USA)

Jun 30 Delta 1099 — Duration: 5 Hours 52 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 06/30/2017 10:11PM — Anchorage, AK (USA) (IntL. Apt) 07/01/2017 1:03AM
Confirmation Number: F9T44U

Flight Information
Distance 2510 miles — Emissions 978.9 lbs of CO2
No Seat Assigned

MSP-Minneapolis / St. Pa to ANC-Anchorage, AK (USA)

Jun 30 Delta 1099 — Duration: 5 Hours 52 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 06/30/2017 10:11PM — Anchorage, AK (USA) (IntL. Apt) 07/01/2017 1:03AM
Confirmation Number: F9T44U

Flight Information
Distance 2510 miles — Emissions 978.9 lbs of CO2
No Seat Assigned

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 1,069.71 — Total Per Diem Expenses: 1,002.50

Date	Description	Category	Cost	Pay Method	Per Diem
06/20/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
06/20/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
06/27/2017	Airline Flight	Com. Carrier	817.10	GOVCC-C	
06/27/2017	Lodging	Lodging-PerDiem	274.00	GOVCC-C	*
06/27/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
06/27/2017	Taxi	Transportation	25.00	GOVCC-C	
06/28/2017	Lodging	Lodging-PerDiem	254.00	GOVCC-C	*
06/28/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
06/28/2017	Taxi	Transportation	25.00	GOVCC-C	
06/28/2017	Light Rail/Subway	Transportation	20.00	GOVCC-C	
06/29/2017	Lodging	Lodging-PerDiem	164.00	GOVCC-C	*
06/29/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
06/29/2017	Taxi	Transportation	25.00	GOVCC-C	
06/30/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
06/30/2017	Taxi	Transportation	25.00	GOVCC-C	
07/01/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
07/01/2017	POV-GOV Not Available	Mileage	8.56	REIMBURSABLE	
07/01/2017	Parking	Transportation	75.00	GOVCC-C	

Per Diem Allowances

Trip#: 1 — Total Per Diem Allowances: 1,002.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
06/27/2017	242.00/ 69.00	274.00	274.00	51.75	51.75	
06/28/2017	242.00/ 69.00	254.00	254.00	69.00	69.00	
06/29/2017	242.00/ 69.00	164.00	164.00	69.00	69.00	
06/30/2017	242.00/ 69.00	0.00	0.00	69.00	69.00	
07/01/2017	172.00/ 69.00	0.00	0.00	51.75	51.75	

Other Authorizations

Trip#: 1

Other Authorization	Remarks
Contract fare used or No contract fare exists for city-pair market	
OTHER PRIVATELY-OWNED VEHICLE	
No hotel booking - hotel not required	
ACTUAL EXPENSE	

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	2,072.21
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 817.10	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 692.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 310.50	
Expense Category: Mileage	Fiscal Year: 2017	Amount: 8.56	

Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 34.30	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 195.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	2,072.21

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	1,753.15
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	319.06

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////		2,072.21

Totals by Payment Method

GOVCC-C Total	1,753.15
REIMBURSABLE Total	319.06

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
06/27/17	AIR	$817.10
07/01/17	1POC	$8.56

Audits

Audit Name	Result	Reason

Document History 10/12/2017 Authorization: TANUM0000RXEV

Copyright 1989-2009 Concur Government Edition: Concur Inc. WACKOWSKI, STEPHEN M. 40213463

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/20/2017	3:10PMEST	STEPHEN WACKOWSKI Net Adjustment:0.00	
AUTHORIZATION SIGNED	06/22/2017	5:11PMEST	MONSON, LESIA DIANNE Net Adjustment:2,072.21	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature: _____

Date: _____

Document Header Information

Document Type:	Voucher	Document Name:	TV0000KB3C
Travel Authorization Number:	TANUM0000RXEV	Trip Name:	Trip from Anchorage to Washington
TA Date:	07/05/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	PAID
Purpose:	Mission (Operational)	Document Detail:	Travel to DC to -Meet with various staff to discuss Alaska DOI issues --Solicitors office --WH Liason to discuss staffing issues and FTEs in the Alaska office --DoI office of emergency response to work on Alaska plan --ASLM and parks senior officials -Meet with Congressional Delegation members and ENR staff -Meet with State Department Arctic Council staff Costs incurred include airfare, M&IE, local transportation, taxis in DC, lodging. Due to lack of available hotels at per diem rate, request for approval to use actual lodging - see attached memo. One of Steve's flights back to Anchorage from DC was cancelled due to an unforeseen weather event and he had to stay the night in Minneapolis his last night of travel. Steve was complimentary upgraded to First Class by airline at no additional cost to government.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	,	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Travel to DC to -Meet with various staff to discuss Alaska DOI issues --Solicitors office --WH Liason to discuss staffing issues and FTEs in the Alaska office --DoI office of emergency response to work on Alaska plan --ASLM and parks senior officials -Meet with Congressional Delegation members and ENR staff -Meet with State Department Arctic Council staff Costs incurred include airfare, M&IE, local transportation, taxis in DC, lodging. Due to lack of available hotels at per diem rate, request for approval to use actual lodging - see attached memo. One of Steve's flights back to Anchorage from DC was cancelled due to an unforeseen weather event and he had to stay the night in Minneapolis his last night of travel. Steve was complimentary upgraded to First Class by airline at no additional cost to government.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
06/27/17	06/30/17	WASHINGTON, DC	Mission (Operational)	242.00 / 69.00
06/30/17	07/01/17	MINNEAPOLIS, MN	Mission (Operational)	145.00 / 64.00

Document Totals

Total Expenses:	2,172.03
Reimbursable Expenses:	448.18
Non-Reimbursable Expenses:	1,723.85
Advance Applied:	.00
Net to Traveler:	448.18
Net to Government:	1,723.85
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	817.10	.00
Lodging Taxes & Misc	20.70	.00
Lodging-PerDiem	837.00	.00
M&IE-PerDiem	301.75	.00

Transaction Fees	34.30	.00
Transportation	146.43	.00
Transxn Fees	14.75	.00
Total Expenses:	2,172.03	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Delta	1003208895		.00
COMM-CARR	Delta	1003208895		817.10
COMM-CARR	Delta	1003208895		.00
COMM-CARR	Delta	1003208895		.00
COMM-CARR	Delta	1003208895		.00
COMM-CARR	Delta	1003208895		.00
COMM-CARR	Delta	1003208895		.00
COMM-CARR	Delta	1003208895		.00
COMM-CARR	Delta	1003208895		.00
COMM-CARR	Delta	1003208895		.00

Trip Itinerary

From: ANC-Anchorage, AK (USA) (IntL. Apt) TO: MSP-Minneapolis / St. Paul, MN (USA)

Air

Tuesday June 27, 2017

ANC-Anchorage, AK (USA) to MSP-Minneapolis / St. Pa

Jun 27 Delta 728
Anchorage, AK (USA) (IntL. Apt) 06/27/2017 5:40AM
Confirmation Number: F9T44U

Duration: 5 Hours 25 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 06/27/2017 2:05PM

Flight Information
Distance 2510 miles
No Seat Assigned

Emissions 978.9 lbs of CO2
Cost 817.10 USD

ANC-Anchorage, AK (USA) to MSP-Minneapolis / St. Pa

Jun 27 Delta 728
Anchorage, AK (USA) (IntL. Apt) 06/27/2017 5:40AM
Confirmation Number: F9T44U

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Duration: 5 Hours 25 Minutes Nonstop
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Flight Information
Distance 2510 miles
No Seat Assigned

Emissions 978.9 lbs of CO2
Cost 817.10 USD

MSP-Minneapolis / St. Pa to DCA-Washington, DC (USA)

Jun 27 Delta 1664
Minneapolis / St. Paul, MN (USA) 06/27/2017 3:07PM
Confirmation Number: F9T44U

Duration: 2 Hours 36 Minutes Nonstop
Washington, DC (USA) (National Apt) 06/27/2017 6:43PM

Flight Information
Distance 928 miles
No Seat Assigned

Emissions 361.9 lbs of CO2

MSP-Minneapolis / St. Pa to DCA-Washington, DC (USA)

Jun 27 Delta 1664
Minneapolis / St. Paul, MN (USA) 06/27/2017 3:07PM
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MSP-Minneapolis / St. Pa to DCA-Washington, DC (USA)

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Duration: 2 Hours 36 Minutes Nonstop
Washington, DC (USA) (National Apt) 06/27/2017 6:43PM

Flight Information
Distance 928 miles
No Seat Assigned

Emissions 361.9 lbs of CO2

Friday June 30, 2017

DCA-Washington, DC (USA) to MSP-Minneapolis / St. Pa

Jun 30 Delta 1541
Washington, DC (USA) (National Apt) 06/30/2017 7:23PM
Confirmation Number: F9T44U

Duration: 2 Hours 57 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 06/30/2017 9:20PM

Flight Information
Distance 928 miles
No Seat Assigned

Emissions 361.9 lbs of CO2

DCA-Washington, DC (USA) to MSP-Minneapolis / St. Pa

Jun 30 Delta 1541
Washington, DC (USA) (National Apt) 06/30/2017 7:23PM
Confirmation Number: F9T44U

Duration: 2 Hours 57 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 06/30/2017 9:20PM

Flight Information
Distance 928 miles
No Seat Assigned

Emissions 361.9 lbs of CO2

DCA-Washington, DC (USA) to MSP-Minneapolis / St. Pa

Jun 30 Delta 1541
Washington, DC (USA) (National Apt) 06/30/2017 7:23PM
Confirmation Number: F9T44U

Duration: 2 Hours 57 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 06/30/2017 9:20PM

Flight Information
Distance 928 miles
No Seat Assigned

Emissions 361.9 lbs of CO2

MSP-Minneapolis / St. Pa to ANC-Anchorage, AK (USA)

Jun 30 Delta 1099
Minneapolis / St. Paul, MN (USA) 06/30/2017 10:11PM
Confirmation Number: F9T44U

Duration: 5 Hours 52 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 07/01/2017 1:03AM

Flight Information
Distance 2510 miles
No Seat Assigned

Emissions 978.9 lbs of CO2

MSP-Minneapolis / St. Pa to ANC-Anchorage, AK (USA)

Jun 30 Delta 1099
Minneapolis / St. Paul, MN (USA) 06/30/2017 10:11PM
Confirmation Number: F9T44U

Duration: 5 Hours 52 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 07/01/2017 1:03AM

Flight Information
Distance 2510 miles
No Seat Assigned

Emissions 978.9 lbs of CO2

MSP-Minneapolis / St. Pa to ANC-Anchorage, AK (USA)

Jun 30 Delta 1099
Minneapolis / St. Paul, MN (USA) 06/30/2017 10:11PM
Confirmation Number: F9T44U

Duration: 5 Hours 52 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 07/01/2017 1:03AM

Flight Information
Distance 2510 miles
No Seat Assigned

Emissions 978.9 lbs of CO2

Saturday July 01, 2017

MSP-Minneapolis / St. Pa to SEA-Seattle / Tacoma, WA

Jul 01 Delta 2193
Minneapolis / St. Paul, MN (USA) 07/01/2017 6:55AM
Confirmation Number: F9T44U

Duration: 3 Hours 41 Minutes Nonstop
Seattle / Tacoma, WA (USA) (Sea-tac IntL 07/01/2017 8:36AM

Flight Information
Distance 1394 miles
No Seat Assigned

Emissions 543.7 lbs of CO2

MSP-Minneapolis / St. Pa to SEA-Seattle / Tacoma, WA

Jul 01 Delta 2193
Minneapolis / St. Paul, MN (USA) 07/01/2017 6:55AM
Confirmation Number: F9T44U

Duration: 3 Hours 41 Minutes Nonstop
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Flight Information
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Flight Information
Distance 1394 miles
No Seat Assigned

Emissions 543.7 lbs of CO2

SEA-Seattle / Tacoma, WA to ANC-Anchorage, AK (USA)

Jul 01 Delta 2632
Seattle / Tacoma, WA (USA) (Sea-tac IntL 07/01/2017 10:25AM
Confirmation Number: F9T44U

Duration: 3 Hours 36 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 07/01/2017 1:01PM

Flight Information
Distance 1444 miles
No Seat Assigned

Emissions 563.2 lbs of CO2

SEA-Seattle / Tacoma, WA to ANC-Anchorage, AK (USA)

Jul 01 Delta 2632
Seattle / Tacoma, WA (USA) (Sea-tac IntL 07/01/2017 10:25AM
Confirmation Number: F9T44U

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Flight Information
Distance 1444 miles
No Seat Assigned

Emissions 563.2 lbs of CO2

Saturday June 30, 2018

DCA-Washington, DC (USA) to MSP-Minneapolis / St. Pa

Jun 30 Delta 1541 — Duration: 2 Hours 57 Minutes Nonstop
Washington, DC (USA) (National Apt) 06/30/2018 7:23PM — Minneapolis / St. Paul, MN (USA) 06/30/2018 9:20PM
Confirmation Number: F9T44U

Flight Information
Distance 928 miles — Emissions 361.9 lbs of CO2
No Seat Assigned

DCA-Washington, DC (USA) to MSP-Minneapolis / St. Pa

Jun 30 Delta 1541 — Duration: 2 Hours 57 Minutes Nonstop
Washington, DC (USA) (National Apt) 06/30/2018 7:23PM — Minneapolis / St. Paul, MN (USA) 06/30/2018 9:20PM
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Flight Information
Distance 2510 miles — Emissions 978.9 lbs of CO2
No Seat Assigned

MSP-Minneapolis / St. Pa to ANC-Anchorage, AK (USA)

Jun 30 Delta 1099 — Duration: 5 Hours 52 Minutes Nonstop
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Flight Information

Distance 2510 miles Emissions 978.9 lbs of CO2
No Seat Assigned

Expenses

Trip#: 1 Total Non-Per Diem Expenses: 1,033.28 Total Per Diem Expenses: 1,138.75

Date	Description	Category	Cost	Pay Method	Per Diem
06/23/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
06/27/2017	Airline Flight	Com. Carrier	817.10	GOVCC-C	
06/27/2017	Lodging	Lodging-PerDiem	274.00	GOVCC-C	*
06/27/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
06/27/2017	Taxi	Transportation	46.02	REIMBURSABLE	
06/28/2017	Lodging	Lodging-PerDiem	254.00	GOVCC-C	*
06/28/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
06/28/2017	Taxi	Transportation	19.98	REIMBURSABLE	
06/29/2017	Lodging	Lodging-PerDiem	164.00	GOVCC-C	*
06/29/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
06/30/2017	Lodging Tax	Lodging Taxes & Misc	20.70	GOVCC-C	
06/30/2017	Lodging	Lodging-PerDiem	145.00	GOVCC-C	*
06/30/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
06/30/2017	Taxi	Transportation	43.55	REIMBURSABLE	
07/01/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
07/01/2017	Taxi	Transportation	36.88	REIMBURSABLE	
07/05/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 1,138.75

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
06/27/2017	242.00/ 69.00	274.00	274.00	51.75	51.75				
06/28/2017	242.00/ 69.00	254.00	254.00	69.00	69.00				
06/29/2017	242.00/ 69.00	164.00	164.00	69.00	69.00				
06/30/2017	145.00/ 64.00	145.00	145.00	64.00	64.00				
07/01/2017	145.00/ 64.00	0.00	0.00	48.00	48.00				

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	2,172.03
Expense Category: Com. Carrier	Fiscal Year: 2017 Amount: 817.10		
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017 Amount: 20.70		
Expense Category: Lodging-PerDiem	Fiscal Year: 2017 Amount: 837.00		
Expense Category: M&IE-PerDiem	Fiscal Year: 2017 Amount: 301.75		
Expense Category: Transaction Fees	Fiscal Year: 2017 Amount: 34.30		
Expense Category: Transportation	Fiscal Year: 2017 Amount: 146.43		
Expense Category: Transxn Fees	Fiscal Year: 2017 Amount: 14.75		
		Total:	2,172.03

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	1,723.85
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	448.18

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	2,172.03

Totals by Payment Method

GOVCC-C Total	1,723.85
REIMBURSABLE Total	448.18

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
06/27/17	AIR Airline Flight	$817.10

Audits

Audit Name	Result	Reason
TRAVEL EXPS AUTHRZED	FAIL	MODE NOT AUTHORIZED: CAB
	Traveler Justification:	taxi
TRIP DATES & LOCS	FAIL	MINNEAPOLIS, MN NOT AUTHORIZED
	Traveler Justification:	Weather flight cancellation
VFA - UNAPPLIED RES UPDATE	FAIL	Pending COMM-CARR reservation update from Delta, dated 06/27/2017, for amount 817.10.
	Traveler Justification:	cost of round trip airfare
ACTUALS AUTHORIZED	FAIL	MAXIMUM AUTHORIZED LODGING COST EXCEEDED - 06/30/2017
	Traveler Justification:	See attached approval memo
EXP CAT $ VARIANCE	FAIL	LODGING TAXES & MISC was not on the original authorization document
	Traveler Justification:	lodging taxes
EXP CAT % VARIANCE	FAIL	LODGING TAXES & MISC was not on the original authorization document
	Traveler Justification:	lodging taxes

Document History 10/12/2017 Voucher: TV0000KB3C

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	07/05/2017	2:26PMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	
VOUCHER SIGNED	09/13/2017	12:07PMEST	WACKOWSKI, STEPHEN M	
			Net Adjustment:2,172.03	
ADJUSTED	09/13/2017	12:16PMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	
AUTHORIZED	09/13/2017	12:20PMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	
TV AUDIT REVIEWED	09/14/2017	1:00PMEST	ARAGON, KELLEY C	
			Net Adjustment:0.00	
TV AUDIT APPROVED	09/14/2017	1:07PMEST	HENDERSON, DOREEN D	
			Net Adjustment:0.00	
PENDING	09/14/2017	1:07PMEST	SYSUTILITY	
			Net Adjustment:0.00	
SAP INVOICE POSTED	09/14/2017	1:07PMEST	EAI, EAI	
			Net Adjustment:0.00	
PAID	09/15/2017	4:18AMEST	EAI, EAI	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature:

Date: _____

Approver Name:

Approver Signature: _____

Date:

Document Header Information

Document Type:	Voucher	Document Name:	TV0000KB3C
Travel Authorization Number:	TANUM0000RXEV	Trip Name:	Trip from Anchorage to Washington
TA Date:	07/05/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	VOUCHER SIGNED
Purpose:	Mission (Operational)	Document Detail:	Travel to DC to -Meet with various staff to discuss Alaska DOI issues --Solicitors office --WH Liason to discuss staffing issues and FTEs in the Alaska office --DoI office of emergency response to work on Alaska plan --ASLM and parks senior officials -Meet with Congressional Delegation members and ENR staff -Meet with State Department Arctic Council staff Costs incurred include airfare, M&IE, local transportation, taxis in DC, lodging. Due to lack of available hotels at per diem rate, request for approval to use actual lodging - see attached memo. One of Steve's flights back to Anchorage from DC was cancelled due to an unforeseen weather event and he had to stay the night in Minneapolis his last night of travel. Steve was complimentary upgraded to First Class by airline at no additional cost to government.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	,	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Travel to DC to -Meet with various staff to discuss Alaska DOI issues --Solicitors office --WH Liason to discuss staffing issues and FTEs in the Alaska office --DoI office of emergency response to work on Alaska plan --ASLM and parks senior officials -Meet with Congressional Delegation members and ENR staff -Meet with State Department Arctic Council staff Costs incurred include airfare, M&IE, local transportation, taxis in DC, lodging. Due to lack of available hotels at per diem rate, request for approval to use actual lodging - see attached memo. One of Steve's flights back to Anchorage from DC was cancelled due to an unforeseen weather event and he had to stay the night in Minneapolis his last night of travel. Steve was complimentary upgraded to First Class by airline at no additional cost to government.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
06/27/17	06/30/17	WASHINGTON, DC	Mission (Operational)	242.00 / 69.00
06/30/17	07/01/17	MINNEAPOLIS, MN	Mission (Operational)	145.00 / 64.00

Document Totals

Total Expenses:	2,172.03
Reimbursable Expenses:	448.18
Non-Reimbursable Expenses:	1,723.85
Advance Applied:	.00
Net to Traveler:	448.18
Net to Government:	1,723.85
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	817.10	.00
Lodging Taxes & Misc	20.70	.00
Lodging-PerDiem	837.00	.00
M&IE-PerDiem	301.75	.00

Transaction Fees	34.30	.00
Transportation	146.43	.00
Transxn Fees	14.75	.00
Total Expenses:	2,172.03	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Delta	1003208895		.00
COMM-CARR	Delta	1003208895		817.10
COMM-CARR	Delta	1003208895		.00
COMM-CARR	Delta	1003208895		.00
COMM-CARR	Delta	1003208895		.00
COMM-CARR	Delta	1003208895		.00
COMM-CARR	Delta	1003208895		.00
COMM-CARR	Delta	1003208895		.00
COMM-CARR	Delta	1003208895		.00
COMM-CARR	Delta	1003208895		.00

Trip Itinerary

From: ANC-Anchorage, AK (USA) (IntL. Apt) TO: MSP-Minneapolis / St. Paul, MN (USA)

Air

Tuesday June 27, 2017

ANC-Anchorage, AK (USA) to MSP-Minneapolis / St. Pa

Jun 27 Delta 728
Anchorage, AK (USA) (IntL. Apt) 06/27/2017 5:40AM
Confirmation Number: F9T44U

Duration: 5 Hours 25 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 06/27/2017 2:05PM

Flight Information
Distance 2510 miles
No Seat Assigned

Emissions 978.9 lbs of CO2
Cost 817.10 USD

ANC-Anchorage, AK (USA) to MSP-Minneapolis / St. Pa

Jun 27 Delta 728
Anchorage, AK (USA) (IntL. Apt) 06/27/2017 5:40AM
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MSP-Minneapolis / St. Pa to DCA-Washington, DC (USA)

Jun 27 Delta 1664
Minneapolis / St. Paul, MN (USA) 06/27/2017 3:07PM
Confirmation Number: F9T44U

Duration: 2 Hours 36 Minutes Nonstop
Washington, DC (USA) (National Apt) 06/27/2017 6:43PM

Flight Information
Distance 928 miles
No Seat Assigned

Emissions 361.9 lbs of CO2

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Duration: 3 Hours 41 Minutes Nonstop
Seattle / Tacoma, WA (USA) (Sea-tac IntL 07/01/2017 8:36AM

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Jun 30 Delta 1541 — Duration: 2 Hours 57 Minutes Nonstop
Washington, DC (USA) (National Apt) 06/30/2018 7:23PM — Minneapolis / St. Paul, MN (USA) 06/30/2018 9:20PM
Confirmation Number: F9T44U

Flight Information
Distance 928 miles — Emissions 361.9 lbs of CO2
No Seat Assigned

DCA-Washington, DC (USA) to MSP-Minneapolis / St. Pa

Jun 30 Delta 1541 — Duration: 2 Hours 57 Minutes Nonstop
Washington, DC (USA) (National Apt) 06/30/2018 7:23PM — Minneapolis / St. Paul, MN (USA) 06/30/2018 9:20PM
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DCA-Washington, DC (USA) to MSP-Minneapolis / St. Pa

Jun 30 Delta 1541 — Duration: 2 Hours 57 Minutes Nonstop
Washington, DC (USA) (National Apt) 06/30/2018 7:23PM — Minneapolis / St. Paul, MN (USA) 06/30/2018 9:20PM
Confirmation Number: F9T44U

Flight Information
Distance 928 miles — Emissions 361.9 lbs of CO2
No Seat Assigned

MSP-Minneapolis / St. Pa to ANC-Anchorage, AK (USA)

Jun 30 Delta 1099 — Duration: 5 Hours 52 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 06/30/2018 10:11PM — Anchorage, AK (USA) (IntL. Apt) 07/01/2017 1:03AM
Confirmation Number: F9T44U

Flight Information
Distance 2510 miles — Emissions 978.9 lbs of CO2
No Seat Assigned

MSP-Minneapolis / St. Pa to ANC-Anchorage, AK (USA)

Jun 30 Delta 1099 — Duration: 5 Hours 52 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 06/30/2018 10:11PM — Anchorage, AK (USA) (IntL. Apt) 07/01/2017 1:03AM
Confirmation Number: F9T44U

Flight Information
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Jun 30 Delta 1099 — Duration: 5 Hours 52 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 06/30/2018 10:11PM — Anchorage, AK (USA) (IntL. Apt) 07/01/2017 1:03AM
Confirmation Number: F9T44U

Flight Information

Distance 2510 miles Emissions 978.9 lbs of CO2
No Seat Assigned

Expenses

Trip#: 1 Total Non-Per Diem Expenses: 1,033.28 Total Per Diem Expenses: 1,138.75

Date	Description	Category	Cost	Pay Method	Per Diem
06/23/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
06/27/2017	Airline Flight	Com. Carrier	817.10	GOVCC-C	
06/27/2017	Lodging	Lodging-PerDiem	274.00	GOVCC-C	*
06/27/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
06/27/2017	Taxi	Transportation	46.02	REIMBURSABLE	
06/28/2017	Lodging	Lodging-PerDiem	254.00	GOVCC-C	*
06/28/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
06/28/2017	Taxi	Transportation	19.98	REIMBURSABLE	
06/29/2017	Lodging	Lodging-PerDiem	164.00	GOVCC-C	*
06/29/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
06/30/2017	Lodging Tax	Lodging Taxes & Misc	20.70	GOVCC-C	
06/30/2017	Lodging	Lodging-PerDiem	145.00	GOVCC-C	*
06/30/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
06/30/2017	Taxi	Transportation	43.55	REIMBURSABLE	
07/01/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
07/01/2017	Taxi	Transportation	36.88	REIMBURSABLE	
07/05/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 1,138.75

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
06/27/2017	242.00/ 69.00	274.00	274.00	51.75	51.75				
06/28/2017	242.00/ 69.00	254.00	254.00	69.00	69.00				
06/29/2017	242.00/ 69.00	164.00	164.00	69.00	69.00				
06/30/2017	145.00/ 64.00	145.00	145.00	64.00	64.00				
07/01/2017	145.00/ 64.00	0.00	0.00	48.00	48.00				

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	2,172.03
Expense Category: Com. Carrier	Fiscal Year: 2017 Amount: 817.10		
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017 Amount: 20.70		
Expense Category: Lodging-PerDiem	Fiscal Year: 2017 Amount: 837.00		
Expense Category: M&IE-PerDiem	Fiscal Year: 2017 Amount: 301.75		
Expense Category: Transaction Fees	Fiscal Year: 2017 Amount: 34.30		
Expense Category: Transportation	Fiscal Year: 2017 Amount: 146.43		
Expense Category: Transxn Fees	Fiscal Year: 2017 Amount: 14.75		
		Total:	2,172.03

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	1,723.85
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	448.18

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	2,172.03

Totals by Payment Method

GOVCC-C Total	1,723.85
REIMBURSABLE Total	448.18

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
06/27/17	AIR Airline Flight	$817.10

Audits

Audit Name	Result	Reason
TRAVEL EXPS AUTHRZED	FAIL	MODE NOT AUTHORIZED: CAB
	Traveler Justification:	taxi
TRIP DATES & LOCS	FAIL	MINNEAPOLIS, MN NOT AUTHORIZED
	Traveler Justification:	Weather flight cancellation
VFA - UNAPPLIED RES UPDATE	FAIL	Pending COMM-CARR reservation update from Delta, dated 06/27/2017, for amount 817.10.
	Traveler Justification:	cost of round trip airfare
ACTUALS AUTHORIZED	FAIL	MAXIMUM AUTHORIZED LODGING COST EXCEEDED - 06/30/2017
	Traveler Justification:	See attached approval memo
EXP CAT $ VARIANCE	FAIL	LODGING TAXES & MISC was not on the original authorization document
	Traveler Justification:	lodging taxes
EXP CAT % VARIANCE	FAIL	LODGING TAXES & MISC was not on the original authorization document
	Traveler Justification:	lodging taxes

Document History 10/12/2017 Voucher: TV0000KB3C

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	07/05/2017	2:26PMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	
VOUCHER SIGNED	09/13/2017	12:07PMEST	WACKOWSKI, STEPHEN M	
			Net Adjustment:2,172.03	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name:

Approver Signature: _____

Date:

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000RPG1
Travel Authorization Number:	TANUM0000RPG1	Trip Name:	Prudhoe Bay, AK; Fairbanks, AK; Denali National Park, AK
TA Date:	06/09/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION APPROV
Purpose:	Mission (Operational)	Document Detail:	Accompany Sec Zinke on a tour of Prudhoe Bay, AK and Denali National Park, AK, with a stop in Fairbanks, AK. He will fly via commercial air to Prudhoe Bay, AK to tour oilfield facilities and continue to Fairbanks, AK for one night and Denali National Park for one night to tour the park and meet with NPS staff. He will travel via commercial air from Anchorage to Prudhoe Bay and via the Secretary's charter aircraft from Prudhoe Bay to Fairbanks, Denali National Park, and back to Anchorage. Travel via the charter aircraft will incur no additional cost to the government. Costs incurred will include airfare, lodging, per diem, and local transportation. The lodging in Denali National Park is over per diem. Per diem is $139.00 and actual lodging is $189.00 Due to mission requirements, the traveler needs to stay at the same location as the Secretary. Please see attached memo requesting actual lodging expenses. The DOI corporate card paid for lodging and commercial air. Those costs are non-reimbursable. The traveler paid cash for airport parking. Because the traveler did not have a govt credit card or Concur account at time of travel, a paper DI 1020 form was submitted and approved for this travel.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	,	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Accompany Sec Zinke on a tour of Prudhoe Bay, AK and Denali National Park, AK, with a stop in Fairbanks, AK. He will fly via commercial air to Prudhoe Bay, AK to tour oilfield facilities and continue to Fairbanks, AK for one night and Denali National Park for one night to tour the park and meet with NPS staff. He will travel via commercial air from Anchorage to Prudhoe Bay and via the Secretary's charter aircraft from Prudhoe Bay to Fairbanks, Denali National Park, and back to Anchorage. Travel via the charter aircraft will incur no additional cost to the government. Costs incurred will include airfare, lodging, per diem, and local transportation. The lodging in Denali National Park is over per diem. Per diem is $139.00 and actual lodging is $189.00 Due to mission requirements, the traveler needs to stay at the same location as the Secretary. Please see attached memo requesting actual lodging expenses. The DOI corporate card paid for lodging and commercial air. Those costs are non-reimbursable. The traveler paid cash for airport parking. Because the traveler did not have a govt credit card or Concur account at time of travel, a paper DI 1020 form was submitted and approved for this travel.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
05/27/17	05/28/17	FAIRBANKS, AK	Mission (Operational)	154.00 / 90.00
05/28/17	05/29/17	DENALI NATIONAL PARK, AK	Mission (Operational)	139.00 / 86.00

Document Totals

Total Expenses:	1,027.91
Reimbursable Expenses:	265.56
Non-Reimbursable Expenses:	762.35
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount

Com. Carrier	404.60	.00
Lodging-PerDiem	343.00	.00
M&IE-PerDiem	218.00	.00
Mileage	8.56	.00
Transportation	39.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,027.91	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 466.91 — Total Per Diem Expenses: 561.00

Date	Description	Category	Cost	Pay Method	Per Diem
05/27/2017	Airline Flight	Com. Carrier	404.60	GOVCC-C	
05/27/2017	Lodging	Lodging-PerDiem	154.00	GOVCC-C	*
05/27/2017	M&IE	M&IE-PerDiem	67.50	REIMBURSABLE	*
05/28/2017	Lodging	Lodging-PerDiem	189.00	GOVCC-C	*
05/28/2017	M&IE	M&IE-PerDiem	86.00	REIMBURSABLE	*
05/29/2017	M&IE	M&IE-PerDiem	64.50	REIMBURSABLE	*
05/29/2017	POV-GOV Not Available	Mileage	8.56	REIMBURSABLE	
05/29/2017	Parking	Transportation	39.00	REIMBURSABLE	
06/09/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 — Total Per Diem Allowances: 561.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
05/27/2017	154.00/ 90.00	154.00	154.00	67.50	67.50				
05/28/2017	139.00/ 86.00	189.00	189.00	86.00	86.00				
05/29/2017	139.00/ 86.00	0.00	0.00	64.50	64.50				

Other Authorizations

Trip#: 1

Other Authorization	Remarks
ACTUAL EXPENSE	
OTHER PRIVATELY-OWNED VEHICLE	

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	1,027.91
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 404.60	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 343.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 218.00	
Expense Category: Mileage	Fiscal Year: 2017	Amount: 8.56	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 39.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,027.91

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	762.35
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	265.56

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	1,027.91

Totals by Payment Method

GOVCC-C Total	762.35
REIMBURSABLE Total	265.56

Attachments	Attachments Exists

Receipt Checklist

Date	Description	Cost
05/27/17	AIR	$404.60
05/29/17	1POC	$8.56
05/29/17	PARK	$39.00

Audits

Audit Name	Result	Reason

Document History 10/12/2017 Authorization: TANUM0000RPG1

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/09/2017	10:35AMEST	MONSON, LESIA DIANNE Net Adjustment:0.00	
AUTHORIZATION SIGNED	06/12/2017	10:12AMEST	MONSON, LESIA DIANNE Net Adjustment:1,027.91	
ADJUSTED	06/12/2017	10:13AMEST	MONSON, LESIA DIANNE Net Adjustment:0.00	
AUTHORIZATION APPROV	06/12/2017	10:13AMEST	MONSON, LESIA DIANNE Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature:

Date: _____

UNITED STATES
DEPARTMENT OF THE INTERIOR
FORM NO. DI-1029
FORM APPROVED BY COMP. GEN. U.S.
NOVEMBER 8, 1949

TRAVEL AUTHORIZATION

1. No. SWackowski 5/27/2017
2. May 25, 2017 (DATE)

3. SIO/Alaska Office (BUREAU OR OFFICE)

4. NAME Stephen M. Wackowski
5. OFFICIAL STATION Anchorage, AK
6. TITLE Senior Advisor to the Secretary for Alaska
7. ACCOUNTING OFFICE Denver, CO

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

PLACES OF TRAVEL

8. FROM: Anchorage, AK
9. TO: Prudhoe Bay, AK; Fairbanks, AK; and Denali National Park, AK

10. PURPOSE AND REMARKS:

Accompany Sec Zinke on a tour of Prudhoe Bay, AK and Denali National Park, AK, with a stop in Fairbanks, AK. He will fly via commercial air to Prudhoe Bay, AK to tour oilfield facilities and continue to Fairbanks, AK for one night and Denali National Park for one night to tour the park and meet with NPS staff. He will travel via commercial air from Anchorage to Prudhoe Bay and via the Secretary's charter aircraft from Prudhoe Bay to Fairbanks, Denali National Park, and back to Anchorage. Travel via the charter aircraft will incur no additional cost to the government. Costs incurred will include airfare, lodging, per diem, and local transportation. The lodging in Denali National Park is over per diem. Per diem is $139.00 and actual lodging is $189.00 Due to mission requirements, the traveler needs to stay at the same location as the Secretary. Please see attached memo requesting actual lodging expenses. The DOI corporate card paid for lodging and commercial air. Those costs are non-reimbursable

11. PER DIEM ALLOWANCE:

M&IE: Fairbanks, AK 5/27 (3/4 day)=$67.50, Denali National Park 5/28=$86.00, 5/29 (3/4 day)=$64.50 (for a total of $218.00)
Lodging: Fairbanks, AK 5/27 = $154.00
Denali National Park 5/28 = $189.00 Actual cost (over per diem which is $139.00 - see attached memo requesting Actual lodging)
Total M&IE: $218.00 / Total lodging of $343.00 (lodging paid on DOI corporate card/non-reimbursable / Total Per Diem (lodging + M&IE): $561.00

12. PERIOD OF TRAVEL: Beginning on or about 5/27/2017 **Ending on or about** 5/29/2017

MODE OF TRAVEL

13. ☒ Common carrier
14. Extra fare
15. ☒ Government-owned conveyance
16. ☒ Privately owned at a mileage rate of .535 cents, subject to:
    - *(a)* ☒ Administratively determined to be the advantage of the Government
    - *(b)* ☒ A showing of advantage to the Government
    - *(c)* ☒ Not to exceed cost by common carrier, including consideration of Per Diem allowance

MISCELLANEOUS

17. Transportation immediate family
18. ☒ Other *(specify)*
    Luggage fee, taxi fare, parking
19. Shipment household goods and personal effects

ESTIMATED COST

20. Transportation	corporate card (non-reimburse)	$	404.60
21. Per Diem	M&IE (reimburse)/Lodging (non-reimburse)		561.00
22. Other	airport parking, POV mileage		55.70
23.	TOTAL	$	953.30

24. CHARGED TO:

DS10300000/DP.10301/17XD4523WS/DWSN00000.000000

25. _____ (FISCAL OFFICER'S SIGNATURE)

26. Lesia Manson (REQUESTER'S SIGNATURE)
27. Secretarial Assistant (TITLE)
28. _____ (AUTHORIZING OFFICER'S SIGNATURE)
29. Acting Deputy Chief of Staff (TITLE)

Ticket Number	027-8668567221
Account #	D00880
Issue Date	Wed, May 24, 2017
Booking ID	3JONEC
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Wackowski/Stephen.M**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	ALASKA AIRLINES 73M	55 / Y YCA Confirmation: NASYHI	Sat, 05/27/2017 Sat, 05/27/2017	Leave :: ANCHORAGE Arrive :: PRUDHOE BAY	737A 918A

— Remark(s) —

U29/TSWACKOWSKIDO05272017
U82/ORFSHOURLY

Fare	$371.16
Tax	$33.44
Total Amount	$404.60
Amount Charged	$404.60

Air only indicated here

ANC AS SCC371.16USD371.16END AS ZPANC0

* Accounting Note: This Invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (ARC) on 05/30/2017

Date: 05/24/2017
Record Locator: 3JONEC
Travelers:
Wackowski, Stephen.M
Agent: dol.travel@duluthtravelinc.com

Agency Address
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Sat, May 27 2017 Prudhoe Bay, AK

3:00 PM check-in

Pikes Waterfront Lodge Confirmation No. KHYL17Z42
Address: 1850 Hoselton Road Fairbanks Ak Us 99709
Nights: 1 (name: Wackowski Stephenm)
Guarantee Info: (b) (6) [redacted]
Other Info:
Nightly Rate: $154.00
Total Rate: $166.32

Phone: 1-907-456-4500 Fax: 1-907-456-4515
Rooms: 1 room
Room Desc: Military Rate-Id Required To Qualify Traditional-2 Queen Beds-free Wireless High Speed Internet-spacious
Cancel Policy: Cancel At Least 2 Days Prior To Arrival To Avoid A 1 Nights Cancel Penalty Charge

7:37 AM depart

Anchorage (ANC) to **Prudhoe Bay (SCC)** — Confirmation No. NASYHI

Alaska Airlines
Flight 55

Takeoff: 7:37 AM Terminal: S
Anchorage, AK
Economy/Coach [Y] Class | Boeing 737-200C/200QC | Food for Purchase | 1h 41m

Landing: 9:18 AM
Prudhoe Bay, AK

Travelers:
Name: Wackowski, Stephen.M Ticket #: 027-8668567221 Seat: 22B
Notes: Center seat reserved for now..will keep ck for a better seat

Sun, May 28 2017

check-out **Pikes Waterfront Lodge** Confirmation No. KHYL17Z42

Additional Information:

- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To Www.Tsa.Gov.
- For Emergency Assistance Call 855-847-6398

- Org Code:

A Message From Your Agent

THIS MESSAGE CONFIRMS THAT YOUR RESERVATION HAS BEEN TICKETED. FOR CHANGES CANCELLATIONS OR QUESTIONS PLEASE CALL YOUR DEDICATED TRAVEL TEAM.

Monson, Lesia <lesia_monson@ios.doi.gov>

Fwd: DOI Reservations -May 29th

1 message

Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> Thu, May 25, 2017 at 9:21 AM
To: Lesia Monson <lesia_monson@ios.doi.gov>

——— Forwarded message ———
From: **Dee Dee O'Brien** <dobrien@denalialaska.com>
Date: Tue, May 23, 2017 at 2:52 PM
Subject: RE: DOI Reservations -May 29th
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>
Cc: Shirley Manuel-Palmer <spalmer@denalialaska.com>, Deidra Shugak <dshugak@denalialaska.com>, Joe Merrill <jmerrill@denalialaska.com>

Dear Tim,

Thanks for taking the time to speak with me this morning,

Per our conversation, we are holding the following

(3) rooms for check in on Friday, May 26 – departing on May 29

(6) rooms for check in on Sunday, May 28 – departing on May 29

★ Hotel in Denali National Park

We have confirmed a rate of $189 per room plus tax (7%) – if tax exempt please bring paperwork to show at check-in

We understand that all guests will be paying for their rooms individually except for those you would like charged using the credit card authorization form above.

Will guests be arriving in private vehicles or all at once (Sunday)? I just want to make sure that we have bell staff available to assist with luggage, etc.

Tim, if we can assist you with any other details, please don't hesitate to ask.

Thank you so very much – we appreciate you choosing to stay with us in Denali National Park!

Dee Dee

Live Grande! Live Bluffs! Welcome to Alaska...

Dee Dee O'Brien

Director of Sales

907-727-4018

dobrien@oldharbor.org

Grande Denali Lodge | Denali Bluffs Hotel

www.denalialaska.com

Grande Denali, LLC

2702 Denali Street, Suite 100

Anchorage, AK 99503

From: Nigborowicz, Timothy [mailto:timothy_nigborowicz@ios.doi.gov]
Sent: Tuesday, May 23, 2017 9:56 AM
To: Dee Dee O'Brien
Subject: DOI Reservations

HI Dee Dee. Thanks again for all your help. I'll send that list of names as soon as I can.

Tim Nigborowicz

Office of Scheduling and Advance

U.S. Department of the Interior

202-208-7551

Disclaimer

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MAXIMUM PER DIEM RATES OUTSIDE THE CONTINENTAL UNITED STATES
TRAVEL PER DIEM ALLOWANCES

COUNTRY/STATE: A L A S K A

PUBLICATION DATE (MM DD YY): 0 8 0 1 1 7

NOTES

1. Use the OTHER rate if neither the CITY, PLACE, ISLAND, nor MILITARY INSTALLATION is listed.
2. For other allowances that are based on per diem rates (e.g., TLE, TLA, TQSE, TQSA), see the appropriate rules for those allowances regarding what per diem rate to use.
3. The standard ONBASE INCIDENTAL RATE is $3.50 OCONUS wide.
4. When Government meals are directed, the appropriate Government meal rate, as prescribed in Appendix A, is applicable.
5. Per Diem Rate = Max Lodging + Meals (Local Meals, Proportional, or Government) + Incidental Rate (Local or OnBase)

* All rates are in US Dollars

Locality	Seasons (Beg-End)	Maximum Lodging	Local Meals	Proportional Meals	Local Incidental	Footnote	Footnote Rate	Maximum Per Diem	Effective Date
ADAK	05/01-09/30	192	48	31	12			282	03/01/2017
ADAK	10/01-04/30	150	48	31	12			210	03/01/2017
ANCHORAGE [INCL NAV RES]	05/16-09/30	229	75	45	19			323	03/01/2017
ANCHORAGE [INCL NAV RES]	10/01-05/15	199	75	45	19			293	03/01/2017
BARROW	05/01-09/30	238	71	43	18			327	03/01/2017
BARROW	10/01-04/30	205	71	43	18			294	03/01/2017
BARTER ISLAND LRRS	01/01-12/31	120	70	42	18			208	03/01/2017
BETHEL	01/01-12/31	219	86	50	22			327	03/01/2017
BETTLES	01/01-12/31	175	56	35	14			245	03/01/2017
CAPE LISBURNE LRRS	01/01-12/31	120	70	42	18			208	03/01/2017
CAPE NEWENHAM LRRS	01/01-12/31	120	70	42	18			208	03/01/2017
CAPE	01/01-	120	70	42	18			208	03/01/2017

ROMANZOF LRRS	12/31								
CLEAR AB	01/01-12/31	120	70	42	18			208	03/01/2017
COLD BAY LRRS	01/01-12/31	120	70	42	18			208	03/01/2017
COLDFOOT	01/01-12/31	165	56	35	14			233	10/01/2006
COPPER CENTER	05/15-09/15	169	67	41	17			253	03/01/2017
COPPER CENTER	09/16-05/14	97	67	41	17			181	03/01/2017
CORDOVA	01/01-12/31	140	89	52	22			251	03/01/2017
CRAIG	04/01-09/30	254	63	39	15			332	03/01/2017
CRAIG	10/01-03/31	90	63	39	15			168	03/01/2017
DEADHORSE	01/01-12/31	170	41	28	10			221	03/01/2016
DELTA JUNCTION	05/01-09/30	169	63	39	15			247	03/01/2017
DELTA JUNCTION	10/01-04/30	139	63	39	15			217	03/01/2017
DENALI NATIONAL PARK	06/01-08/31	185	69	42	17			271	03/01/2017
DENALI NATIONAL PARK	09/01-05/31	139	69	42	17			226	03/01/2017
DILLINGHAM	05/15-10/01	350	68	41	17			436	03/01/2017
DILLINGHAM	10/02-05/14	220	68	41	17			305	03/01/2017
DUTCH HARBOR-UNALASKA	01/01-12/31	142	81	48	20			243	03/01/2017
EARECKSON AIR STATION	01/01-12/31	146	59	37	15			220	07/01/2016
EIELSON AFB	05/15-09/15	154	72	43	18			244	03/01/2017
EIELSON AFB	09/16-05/14	75	72	43	18			188	03/01/2017
ELFIN COVE	01/01-12/31	275	69	42	17			361	03/01/2017
ELMENDORF AFB	05/16-09/30	229	75	45	19			323	03/01/2017
ELMENDORF AFB	10/01-05/15	199	75	45	19			289	03/01/2017
FAIRBANKS	05/15-	154	72	43	18			244	03/01/2017

Memorandum

To: Downey Magallanes

From: Lesia Monson for Steve Wackowski LM

Subject: Request Approval for Actual Lodging Cost

Steve Wackowski traveled to the North Slope of Alaska to join Secretary Zinke's Congressional Delegation tour and a tour of Denali National Park. His travel dates were Saturday, 5/27 through Monday, 5/29. He stayed in Fairbanks, AK the night of May 27 and Denali National Park the night of May 28.

Due to the lodging limitations in Denali National Park, the Secretary's party stayed at Grande Denali Lodge, which was over the allotted per diem amount for that night. Due to mission requirements, the traveling party needed to stay in the same location. Lodging per diem for Denali National Park is $139.00 per night. Traveler is requesting actual lodging in the amount of $189.00 for that night.

As this was the first trip for Steve Wackowski, a new employee, and his travel credit card has not been received and his Concur account has not been set up, the Secretary's scheduling office booked and paid for this room on the DOI corporate card. The Fairbanks lodging was also booked and paid for with the DOI corporate card.

I will note the hotel expenses on the travel voucher as non-reimbursable since they were paid with the DOI corporate card.

Approved Downey Magallanes Disapproved_____

DE

Document Header Information

Document Type	Voucher	Document Name	TV0000JW6K
Travel Authorization Number:	TANUM0000RPG1	Trip Name:	Prudhoe Bay, AK; Fairbanks, AK; Denali National Park, AK
TA Date:	06/12/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	Accompany Sec Zinke on a tour of Prudhoe Bay, AK and Denali National Park, AK, with a stop in Fairbanks, AK. He flew via commercial air to Prudhoe Bay, AK to tour oilfield facilities and continued to Fairbanks, AK for one night and Denali National Park for one night to tour the park and meet with NPS staff. He traveled via commercial air from Anchorage to Prudhoe Bay and via the Secretary's charter aircraft from Prudhoe Bay to Fairbanks then to Denali National Park and back to Anchorage via government vehicles. Travel via the charter aircraft and government vehicle incurs no additional cost to the government. Costs incurred includes airfare, lodging, lodging taxes, per diem, and local transportation. The lodging in Denali National Park is over per diem. Per diem is $139.00 and actual lodging is $189.00 Due to mission requirements, the traveler needs to stay at the same location as the Secretary. Please see attached memo requesting actual lodging expenses. The DOI corporate card paid for lodging and commercial air. Those costs are non-reimbursable. The traveler paid cash for airport parking. Because the traveler did not have a govt credit card or Concur account at time of travel, a paper DI 1020 form was submitted and approved for this travel.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	,	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: Selected Trip
1

Purpose: Accompany Sec Zinke on a tour of Prudhoe Bay, AK and Denali National Park, AK, with a stop in Fairbanks, AK. He flew via commercial air to Prudhoe Bay, AK to tour oilfield facilities and continued to Fairbanks, AK for one night and Denali National Park for one night to tour the park and meet with NPS staff. He traveled via commercial air from Anchorage to Prudhoe Bay and via the Secretary's charter aircraft from Prudhoe Bay to Fairbanks then to Denali National Park and back to Anchorage via government vehicles. Travel via the charter aircraft and government vehicle incurs no additional cost to the government. Costs incurred includes airfare, lodging, lodging taxes, per diem, and local transportation. The lodging in Denali National Park is over per diem. Per diem is $139.00 and actual lodging is $189.00 Due to mission requirements, the traveler needs to stay at the same location as the Secretary. Please see attached memo requesting actual lodging expenses. The DOI corporate card paid for lodging and commercial air. Those costs are non-reimbursable. The traveler paid cash for airport parking. Because the traveler did not have a govt credit card or Concur account at time of travel, a paper DI 1020 form was submitted and approved for this travel.

Itinerary Locations

Check In	Check Out	Location	Purpose	Rate	
05/27/17	05/28/17	FAIRBANKS, AK	Mission (Operational)	154.00 / 90.00	*
05/28/17	05/29/17	DENALI NATIONAL PARK, AK	Mission (Operational)	139.00 / 86.00	*

Document Totals

Total Expenses:	1,053.46
Reimbursable Expenses:	265.56
Non-Reimbursable Expenses:	787.90
Advance Applied:	.00
Net to Traveler:	265.56
Net to Government:	787.90
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	404.60	.00
Lodging Taxes & Misc	25.55	.00
Lodging-PerDiem	343.00	.00
M&IE-PerDiem	218.00	.00
Mileage	8.56	.00
Transportation	39.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,053.46	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 492.46 — Total Per Diem Expenses: 561.00

Date	Description	Category	Cost	Pay Method	Per Diem
05/27/2017	Airline Flight	Com. Carrier	404.60	GOVCC-C	
05/27/2017	Lodging Tax	Lodging Taxes & Misc	12.32	GOVCC-C	
05/27/2017	Lodging	Lodging-PerDiem	154.00	GOVCC-C	•
05/27/2017	M&IE	M&IE-PerDiem	67.50	REIMBURSABLE	•
05/28/2017	Lodging Tax	Lodging Taxes & Misc	13.23	GOVCC-C	
05/28/2017	Lodging	Lodging-PerDiem	189.00	GOVCC-C	•
05/28/2017	M&IE	M&IE-PerDiem	86.00	REIMBURSABLE	•
05/29/2017	M&IE	M&IE-PerDiem	64.50	REIMBURSABLE	•
05/29/2017	POV-GOV Not Available	Mileage	8.56	REIMBURSABLE	
05/29/2017	Parking	Transportation	39.00	REIMBURSABLE	
06/12/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip# 1 — Total Per Diem Allowances: 561.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
05/27/2017	154.00/ 90.00	154.00	154.00	67.50	67.50	
05/28/2017	139.00/ 86.00	189.00	189.00	86.00	86.00	
05/29/2017	139.00/ 86.00	0.00	0.00	64.50	64.50	

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000///	1,053.46
Expense Category: Com. Carrier	Fiscal Year: 2017 Amount: 404.60		
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017 Amount: 25.55		
Expense Category: Lodging-PerDiem	Fiscal Year: 2017 Amount: 343.00		
Expense Category: M&IE-PerDiem	Fiscal Year: 2017 Amount: 218.00		
Expense Category: Mileage	Fiscal Year: 2017 Amount: 8.56		
Expense Category: Transportation	Fiscal Year: 2017 Amount: 39.00		
Expense Category: Transxn Fees	Fiscal Year: 2017 Amount: 14.75		
	Total:		1,053.46

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000///	GOVCC-C	787.90
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000///	REIMBURSABLE	265.56

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000///	1,053.46

Totals by Payment Method

GOVCC-C Total	787.90
REIMBURSABLE Total	265.56

Attachments Attachments Exists

Receipt Checklist

Date	Description	Cost
05/27/17	AIR Airline Flight	$404.60

Audits

Audit Name	Result	Reason

Document History 06/12/2017 Voucher: TV0000JW6K

Copyright 1989-2009 Concur Government Edition: Concur Inc. WACKOWSKI, STEPHEN M. 40213463

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/12/2017	10 22AMEST	MONSON, LESIA DIANNE Net Adjustment 0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name
Traveler/Preparer Signature
Date
Approver Name
Approver Signature
Date:

Stephen Wackowski
14 June 17
Dewey Magallanes acting DCOS
6/19/17

Ticket Number	027-8668567221
Account #	D00880
Issue Date	Wed, May 24, 2017
Booking ID	3JONEC
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Wackowski/Stephen.M**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	ALASKA AIRLINES 73M	55 / Y YCA Confirmation: NASYHI	Sat, 05/27/2017 Sat, 05/27/2017	Leave :: ANCHORAGE Arrive :: PRUDHOE BAY	737A 918A

— Remark(s) —

U29/TSWACKOWSKIDO05272017
U82/ORFSHOURLY

Fare	$371.16
Tax	$33.44
Total Amount	$404.60
Amount Charged	$404.60

Air only indicated here.

ANC AS SCC371.16USD371.16END AS ZPANC0

Pike's Waterfront Lodge

1850 Hoselton Road
Fairbanks, Alaska
99709
Phone: 907-456-4500
Email: agm@pikeslodge.com

Guest Folio

Stephen Wackowski
(b) (6)

Arrival Date: 27 May 2017
Departure Date: 28 May 2017
Room Type: Superior 2 Queen-QQ

Folio: 73323-0
Room: 509
CC Number: (b) (6)

Date	Folio	Reference	Amount	Tax	Total
27 May 2017	1	Room Charge	$154.00	$12.32	$166.32
28 May 2017	1	Check-Out (Payment(b) (6))	$-166.32	$0.00	$-166.32
		Room Charges	$154.00	$12.32	$166.32

Balance $0.00

Bed Tax	8.00 %	$154.00	$12.32

Signature _____

We hope you have enjoyed your stay with us.
We will keep your guest information on file for 2 years and send you reminders of our summer packages.
We look forward to welcoming you again!

We hope you enjoyed your stay with us.

We will keep your guest information on file for 2 years and send you reminders of our summer packages.

We look forward to seeing you again!!

Pikes Waterfront Lodge ~ 1850 Hoselton Drive ~ 877-774-2400 ~ www.pikeslodge.com

Grande Denali Lodge

P. O. Box 8
Home Office: 2702 Denali Street, Anchorage AK 99503
Denali National Park, AK 99755
Telephone: (907)683-5100 Fax: (907)683-8502

Jun 08, 2017
4:44 pm

Stephen Wackowski

Folio #: 86261
Room Number: 3139
Rate: $189.00
Pay Method: (b) (6)

Arrival Date: Sunday, May 28, 2017
Departure Date: Monday, May 29, 2017

Member #:

Date	Department	Reference	Voucher	Room	Debit	Credit
5/26/2017	(b) (6)	QQV, 1 Nt, Rm+Tax (b) (6)		3139		$202.23
5/28/2017	Room Charge	Auto Posted		3139	$189.00	
5/28/2017	Room Tax	Auto Posted		3139	$13.23	

Balance: $0.00

I agree that my liability for all charges is not waived. I agree to pay the above total charge amount according to the card issuer's agreement.

Signature _____

Ted Stevens Anchorage International Airport

RECEIPT

REPUBLIC PARKING SYSTEM

Toledo Ticket Co., Toledo, OH USA

141654 06:55 039.00 05/29 16:47 02

Memorandum

To: Downey Magallanes

From: Lesia Monson for Steve Wackowski LM

Subject: Request Approval for Actual Lodging Cost

Steve Wackowski traveled to the North Slope of Alaska to join Secretary Zinke's Congressional Delegation tour and a tour of Denali National Park. His travel dates were Saturday, 5/27 through Monday, 5/29. He stayed in Fairbanks, AK the night of May 27 and Denali National Park the night of May 28.

Due to the lodging limitations in Denali National Park, the Secretary's party stayed at Grande Denali Lodge, which was over the allotted per diem amount for that night. Due to mission requirements, the traveling party needed to stay in the same location. Lodging per diem for Denali National Park is $139.00 per night. Traveler is requesting actual lodging in the amount of $189.00 for that night.

As this was the first trip for Steve Wackowski, a new employee, and his travel credit card has not been received and his Concur account has not been set up, the Secretary's scheduling office booked and paid for this room on the DOI corporate card. The Fairbanks lodging was also booked and paid for with the DOI corporate card.

I will note the hotel expenses on the travel voucher as non-reimbursable since they were paid with the DOI corporate card.

Approved Downey Magallanes Disapproved_____

UNITED STATES
DEPARTMENT OF THE INTERIOR
FORM NO. DI-1829
FORM APPROVED BY COMP. GEN. U.S.
NOVEMBER 6, 1949

TRAVEL AUTHORIZATION

1. No. SWackowski 5/27/2017
2. May 25, 2017 (DATE)

3. SIO/Alaska Office (BUREAU OR OFFICE)

4. NAME Stephen M. Wackowski
5. OFFICIAL STATION Anchorage, AK
6. TITLE Senior Advisor to the Secretary for Alaska
7. ACCOUNTING OFFICE Denver, CO

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

PLACES OF TRAVEL

8. FROM: Anchorage, AK
9. TO: Prudhoe Bay, AK; Fairbanks, AK; and Denali National Park, AK

10. PURPOSE AND REMARKS:

Accompany Sec Zinke on a tour of Prudhoe Bay, AK and Denali National Park, AK, with a stop in Fairbanks, AK. He will fly via commercial air to Prudhoe Bay, AK to tour oilfield facilities and continue to Fairbanks, AK for one night and Denali National Park for one night to tour the park and meet with NPS staff. He will travel via commercial air from Anchorage to Prudhoe Bay and via the Secretary's charter aircraft from Prudhoe Bay to Fairbanks, Denali National Park, and back to Anchorage. Travel via the charter aircraft will incur no additional cost to the government. Costs incurred will include airfare, lodging, per diem, and local transportation. The lodging in Denali National Park is over per diem. Per diem is $139.00 and actual lodging is $189.00 Due to mission requirements, the traveler needs to stay at the same location as the Secretary. Please see attached memo requesting actual lodging expenses. The DOI corporate card paid for lodging and commercial air. Those costs are non-reimbursable

11. PER DIEM ALLOWANCE:

M&IE: Fairbanks, AK 5/27 (3/4 day)=$67.50, Denali National Park 5/28=$86.00, 5/29 (3/4 day)=$64.50 (for a total of $218.00)
Lodging: Fairbanks, AK 5/27 = $154.00
Denali National Park 5/28 = $189.00 Actual cost (over per diem which is $139.00 - see attached memo requesting Actual lodging)
Total M&IE: $218.00 / Total lodging of $343.00 (lodging paid on DOI corporate card/non-reimbursable / Total Per Diem (lodging + M&IE): $561.00

12. PERIOD OF TRAVEL: Beginning on or about 5/27/2017 **Ending on or about** 5/29/2017

MODE OF TRAVEL

13. ☒ Common carrier
14. Extra fare
15. ☒ Government-owned conveyance
16. ☒ Privately owned at a mileage rate of .535 cents, subject to:
    - *(a)* ☒ Administratively determined to be the advantage of the Government
    - *(b)* ☒ A showing of advantage to the Government
    - *(c)* ☒ Not to exceed cost by common carrier, including consideration of Per Diem allowance

MISCELLANEOUS

17. Transportation immediate family
18. ☒ Other *(specify)* Luggage fee, taxi fare, parking
19. Shipment household goods and personal effects

ESTIMATED COST

20. Transportation	corporate card (non-reimburse)	$ 404.60
21. Per Diem	M&IE (reimburse)/Lodging (non-reimburse)	561.00
22. Other	airport parking, POV mileage	55.70
23. TOTAL		$ 953.30

24. CHARGED TO:

DS10300000/DP.10301/17XD4523WS/DWSN00000.000000

25. _____ (FISCAL OFFICER'S SIGNATURE)

26. Lesia Monson (REQUESTER'S SIGNATURE)
27. Secretarial Assistant (TITLE)
28. _____ (AUTHORIZING OFFICER'S SIGNATURE)
29. Acting Deputy Chief of Staff (TITLE)

Ticket Number	027-8668567221
Account #	D00860
Issue Date	Wed, May 24, 2017
Booking ID	3JONEC
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Wackowski/Stephen.M**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	ALASKA AIRLINES 73M	55 / Y YCA Confirmation: NASYHI	Sat, 05/27/2017 Sat, 05/27/2017	Leave :: ANCHORAGE Arrive :: PRUDHOE BAY	737A 918A

— Remark(s) —

U28/TSWACKOWSKIDO05272017
U82/ORFSHOURLY

Fare	$371.16
Tax	$33.44
Total Amount	$404.60
Amount Charged	$404.60

Air only indicated here

ANC AS SCC371.16USD371.16END AS ZPANC0

* Accounting Note: This invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (ARC) on 05/30/2017

Date: 05/24/2017
Record Locator: 3JONEC
Travelers:
Wackowski, Stephen.M
Agent: dol.travel@duluthtravelinc.com

Agency Address
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Sat, May 27 2017 Prudhoe Bay, AK

3:00 PM check-in

Pikes Waterfront Lodge Confirmation No. KHYL17Z42
Address: 1850 Hoselton Road Fairbanks Ak Us 99709
Nights: 1 (name: Wackowski Stephenm)
Guarantee Info: (b) (6)
Other Info:
Nightly Rate: $154.00
Total Rate: $166.32

Phone: 1-907-456-4500 Fax: 1-907-456-4515
Rooms: 1 room
Room Desc: Military Rate-id Required To Qualify Traditional-2 Queen Beds-free Wireless High Speed Internet-spacious
Cancel Policy: Cancel At Least 2 Days Prior To Arrival To Avoid A 1 Nights Cancel Penalty Charge

7:37 AM depart

Anchorage (ANC) to **Prudhoe Bay (SCC)** — Confirmation No. NASYKI

Alaska Airlines
Flight 55

Takeoff: 7:37 AM Terminal: S
Anchorage, AK
Economy/Coach [Y] Class | Boeing 737-200C/200QC | Food for Purchase | 1h 41m

Landing: 9:18 AM
Prudhoe Bay, AK

Travelers:
Name: Wackowski, Stephen.M Ticket #: 027-8668567221 Seat: 22B
Notes: Center seat reserved for now..will keep ck for a better seat

Sun, May 28 2017

check-out **Pikes Waterfront Lodge** Confirmation No. KHYL17Z42

Additional Information:

- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To Www.Tsa.Gov.
- For Emergency Assistance Call 855-847-6398

- Org Code:

A Message From Your Agent

THIS MESSAGE CONFIRMS THAT YOUR RESERVATION HAS BEEN TICKETED. FOR CHANGES CANCELLATIONS OR QUESTIONS PLEASE CALL YOUR DEDICATED TRAVEL TEAM.

Monson, Lesia <lesia_monson@ios.doi.gov>

Fwd: DOI Reservations -May 29th

1 message

Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> Thu, May 25, 2017 at 9:21 AM
To: Lesia Monson <lesia_monson@ios.doi.gov>

——— Forwarded message ———
From: **Dee Dee O'Brien** <ddobrien@denalialaska.com>
Date: Tue, May 23, 2017 at 2:52 PM
Subject: RE: DOI Reservations -May 29th
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>
Cc: Shirley Manuel-Palmer <spalmer@denalialaska.com>, Deidra Shugak <dshugak@denalialaska.com>, Joe Merrill <jmerrill@denalialaska.com>

Dear Tim,

Thanks for taking the time to speak with me this morning,

Per our conversation, we are holding the following

(3) rooms for check in on Friday, May 26 – departing on May 29

(6) rooms for check in on Sunday, May 28 – departing on May 29

★ Hotel in Denali National Park

We have confirmed a rate of $189 per room plus tax (7%) – if tax exempt please bring paperwork to show at check-in

We understand that all guests will be paying for their rooms individually except for those you would like charged using the credit card authorization form above.

Will guests be arriving in private vehicles or all at once (Sunday)? I just want to make sure that we have bell staff available to assist with luggage, etc.

Tim, if we can assist you with any other details, please don't hesitate to ask.

Thank you so very much – we appreciate you choosing to stay with us in Denali National Park!

Dee Dee

Live Grande| Live Bluffs| Welcome to Alaska...

Dee Dee O'Brien

Director of Sales

907-727-4018

dobrien@oldharbor.org

Grande Denali Lodge | Denali Bluffs Hotel

www.denalialaska.com

Grande Denali, LLC

2702 Denali Street, Suite 100

Anchorage, AK 99503

From: Nigborowicz, Timothy [mailto:timothy_nigborowicz@ios.doi.gov]
Sent: Tuesday, May 23, 2017 9:56 AM
To: Dee Dee O'Brien
Subject: DOI Reservations

HI Dee Dee. Thanks again for all your help. I'll send that list of names as soon as I can.

Tim Nigborowicz

Office of Scheduling and Advance

U.S. Department of the Interior

202-208-7551

Disclaimer

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MAXIMUM PER DIEM RATES OUTSIDE THE CONTINENTAL UNITED STATES
TRAVEL PER DIEM ALLOWANCES

COUNTRY/STATE: ALASKA

PUBLICATION DATE (MM DD YY): 080117

NOTES

1. Use the OTHER rate if neither the CITY, PLACE, ISLAND, nor MILITARY INSTALLATION is listed.
2. For other allowances that are based on per diem rates (e.g., TLE, TLA, TQSE, TQSA), see the appropriate rules for those allowances regarding what per diem rate to use.
3. The standard ONBASE INCIDENTAL RATE is $3.50 OCONUS wide.
4. When Government meals are directed, the appropriate Government meal rate, as prescribed in Appendix A, is applicable.
5. Per Diem Rate = Max Lodging + Meals (Local Meals, Proportional, or Government) + Incidental Rate (Local or OnBase)

* All rates are in US Dollars

Locality	Seasons (Beg-End)	Maximum Lodging	Local Meals	Proportional Meals	Local Incidental	Footnote	Footnote Rate	Maximum Per Diem	Effective Date
ADAK	05/01-09/30	192	48	31	12			252	03/01/2017
ADAK	10/01-04/30	150	48	31	12			210	03/01/2017
ANCHORAGE [INCL NAV RES]	05/16-09/30	229	75	45	19			323	03/01/2017
ANCHORAGE [INCL NAV RES]	10/01-05/15	199	75	45	19			293	03/01/2017
BARROW	05/01-09/30	238	71	43	18			327	03/01/2017
BARROW	10/01-04/30	205	71	43	18			294	03/01/2017
BARTER ISLAND LRRS	01/01-12/31	120	70	42	18			208	03/01/2017
BETHEL	01/01-12/31	219	86	50	22			327	03/01/2017
BETTLES	01/01-12/31	175	56	35	14			245	03/01/2017
CAPE LISBURNE LRRS	01/01-12/31	120	70	42	18			208	03/01/2017
CAPE NEWENHAM LRRS	01/01-12/31	120	70	42	18			208	03/01/2017
CAPE	01/01-	120	70	42	18			208	03/01/2017

ROMANZOF LRRS	12/31								
CLEAR AB	01/01-12/31	120	70	42	18			208	03/01/2017
COLD BAY LRRS	01/01-12/31	120	70	42	18			208	03/01/2017
COLDFOOT	01/01-12/31	165	56	38	14			235	10/01/2006
COPPER CENTER	05/15-09/15	169	67	41	17			253	03/01/2017
COPPER CENTER	09/16-05/14	97	67	41	17			181	03/01/2017
CORDOVA	01/01-12/31	140	89	52	22			281	03/01/2017
CRAIG	04/01-09/30	254	63	39	15			332	03/01/2017
CRAIG	10/01-03/31	90	63	39	15			168	03/01/2017
DEADHORSE	01/01-12/31	170	41	28	10			221	03/01/2016
DELTA JUNCTION	05/01-09/30	169	63	39	15			247	03/01/2017
DELTA JUNCTION	10/01-04/30	139	63	39	15			217	03/01/2017
DENALI NATIONAL PARK	06/01-08/31	185	69	42	17			271	03/01/2017
DENALI NATIONAL PARK	09/01-05/31	139	69	42	17			228	03/01/2017
DILLINGHAM	05/15-10/01	350	68	41	17			435	03/01/2017
DILLINGHAM	10/02-05/14	220	68	41	17			305	03/01/2017
DUTCH HARBOR-UNALASKA	01/01-12/31	142	81	48	20			243	03/01/2017
EARECKSON AIR STATION	01/01-12/31	146	59	37	15			220	07/01/2016
EIELSON AFB	05/15-09/15	154	72	43	18			244	03/01/2017
EIELSON AFB	09/16-05/14	75	72	43	18			168	03/01/2017
ELFIN COVE	01/01-12/31	275	69	42	17			361	03/01/2017
ELMENDORF AFB	05/16-09/30	229	75	45	19			323	03/01/2017
ELMENDORF AFB	10/01-05/15	199	75	45	19			293	03/01/2017
FAIRBANKS	05/15-	154	72	43	18			244	03/01/2017

Monson, Lesia <lesia_monson@ios.doi.gov>

Wackowski TAs

1 message

Monson, Lesia <lesia_monson@ios.doi.gov> Fri, Jun 9, 2017 at 11:04 AM
To: Debbie Cousins <debbie_cousins@ios.doi.gov>

Hi Debbie,

Attached are two Wackowski travel authorizations for review/approval.

As you recall, Steve needed to immediately travel prior to receiving his government credit card and establishing his Concur account. We submitted his travel authorizations on the paper forms, DI-1020. We decided to enter the pre-approved DI-1020s into Steve's Concur account once it was set up so that we could process the vouchers through the Concur system for payment.

I've attached the pre-approved DI-1020 forms to the Concur authorizations for the record. Once these Concur authorizations are approved by Downey, I will create the vouchers. I did some slight editing based on more complete information post-travel.

Please let me know if you have any questions or concerns.

Thank you,
Lesia

Lesia Monson
Department of the Interior
Office of the Secretary
1689 C Street, Suite 100
Anchorage, AK 99501
907-271-5485

2 attachments

Wackowski Soldotna TA.pdf
506K

Wackowski Fairbanks DNP TA.pdf
415K

6/12/17

per verbal instructions from Debbie Cousins, I approved the Concur authorizations based on the paper DI-1020s which were previously approved by Downey Magallanes.

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000RPG1
Travel Authorization Number:	TANUM0000RPG1	Trip Name:	Prudhoe Bay, AK; Fairbanks, AK; Denali National Park, AK
TA Date:	06/09/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION SIGNED
Purpose:	Mission (Operational)	Document Detail:	Accompany Sec Zinke on a tour of Prudhoe Bay, AK and Denali National Park, AK, with a stop in Fairbanks, AK. He will fly via commercial air to Prudhoe Bay, AK to tour oilfield facilities and continue to Fairbanks, AK for one night and Denali National Park for one night to tour the park and meet with NPS staff. He will travel via commercial air from Anchorage to Prudhoe Bay and via the Secretary's charter aircraft from Prudhoe Bay to Fairbanks, Denali National Park, and back to Anchorage. Travel via the charter aircraft will incur no additional cost to the government. Costs incurred will include airfare, lodging, per diem, and local transportation. The lodging in Denali National Park is over per diem. Per diem is $139.00 and actual lodging is $189.00 Due to mission requirements, the traveler needs to stay at the same location as the Secretary. Please see attached memo requesting actual lodging expenses. The DOI corporate card paid for lodging and commercial air. Those costs are non-reimbursable. The traveler paid cash for airport parking. Because the traveler did not have a govt credit card or Concur account at time of travel, a paper DI 1020 form was submitted and approved for this travel.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	,	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Accompany Sec Zinke on a tour of Prudhoe Bay, AK and Denali National Park, AK, with a stop in Fairbanks, AK. He will fly via commercial air to Prudhoe Bay, AK to tour oilfield facilities and continue to Fairbanks, AK for one night and Denali National Park for one night to tour the park and meet with NPS staff. He will travel via commercial air from Anchorage to Prudhoe Bay and via the Secretary's charter aircraft from Prudhoe Bay to Fairbanks, Denali National Park, and back to Anchorage. Travel via the charter aircraft will incur no additional cost to the government. Costs incurred will include airfare, lodging, per diem, and local transportation. The lodging in Denali National Park is over per diem. Per diem is $139.00 and actual lodging is $189.00 Due to mission requirements, the traveler needs to stay at the same location as the Secretary. Please see attached memo requesting actual lodging expenses. The DOI corporate card paid for lodging and commercial air. Those costs are non-reimbursable. The traveler paid cash for airport parking. Because the traveler did not have a govt credit card or Concur account at time of travel, a paper DI 1020 form was submitted and approved for this travel.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
05/27/17	05/28/17	FAIRBANKS, AK	Mission (Operational)	154.00 / 90.00
05/28/17	05/29/17	DENALI NATIONAL PARK, AK	Mission (Operational)	139.00 / 86.00

Document Totals

Total Expenses:	1,027.91
Reimbursable Expenses:	265.56
Non-Reimbursable Expenses:	762.35
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount

Com. Carrier	404.60	.00
Lodging-PerDiem	343.00	.00
M&IE-PerDiem	218.00	.00
Mileage	8.56	.00
Transportation	39.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,027.91	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 466.91 — Total Per Diem Expenses: 561.00

Date	Description	Category	Cost	Pay Method	Per Diem
05/27/2017	Airline Flight	Com. Carrier	404.60	GOVCC-C	
05/27/2017	Lodging	Lodging-PerDiem	154.00	GOVCC-C	*
05/27/2017	M&IE	M&IE-PerDiem	67.50	REIMBURSABLE	*
05/28/2017	Lodging	Lodging-PerDiem	189.00	GOVCC-C	*
05/28/2017	M&IE	M&IE-PerDiem	86.00	REIMBURSABLE	*
05/29/2017	M&IE	M&IE-PerDiem	64.50	REIMBURSABLE	*
05/29/2017	POV-GOV Not Available	Mileage	8.56	REIMBURSABLE	
05/29/2017	Parking	Transportation	39.00	REIMBURSABLE	
06/09/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 — Total Per Diem Allowances: 561.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
05/27/2017	154.00/ 90.00	154.00	154.00	67.50	67.50				
05/28/2017	139.00/ 86.00	189.00	189.00	86.00	86.00				
05/29/2017	139.00/ 86.00	0.00	0.00	64.50	64.50				

Other Authorizations

Trip#: 1

Other Authorization	Remarks
ACTUAL EXPENSE	
OTHER PRIVATELY-OWNED VEHICLE	

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	1,027.91
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 404.60	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 343.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 218.00	
Expense Category: Mileage	Fiscal Year: 2017	Amount: 8.56	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 39.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,027.91

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	762.35
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	265.56

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	1,027.91

Totals by Payment Method

GOVCC-C Total	762.35
REIMBURSABLE Total	265.56

Attachments	Attachments Exists

Receipt Checklist

Date	Description	Cost
05/27/17	AIR	$404.60
05/29/17	1POC	$8.56
05/29/17	PARK	$39.00

Audits

Audit Name	Result	Reason

Document History 10/12/2017 Authorization: TANUM0000RPG1

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/09/2017	10:35AMEST	MONSON, LESIA DIANNE Net Adjustment:0.00	
AUTHORIZATION SIGNED	06/12/2017	10:12AMEST	MONSON, LESIA DIANNE Net Adjustment:1,027.91	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature: _____

Date: _____

Document Header Information

Document Type:	Voucher	Document Name:	TV0000JW6K
Travel Authorization Number:	TANUM0000RPG1	Trip Name:	Prudhoe Bay, AK; Fairbanks, AK; Denali National Park, AK
TA Date:	06/12/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	PAID
Purpose:	Mission (Operational)	Document Detail:	Accompany Sec Zinke on a tour of Prudhoe Bay, AK and Denali National Park, AK, with a stop in Fairbanks, AK. He flew via commercial air to Prudhoe Bay, AK to tour oilfield facilities and continued to Fairbanks, AK for one night and Denali National Park for one night to tour the park and meet with NPS staff. He traveled via commercial air from Anchorage to Prudhoe Bay and via the Secretary's charter aircraft from Prudhoe Bay to Fairbanks then to Denali National Park and back to Anchorage via government vehicles. Travel via the charter aircraft and government vehicle incurs no additional cost to the government. Costs incurred includes airfare, lodging, lodging taxes, per diem, and local transportation. The lodging in Denali National Park is over per diem. Per diem is $139.00 and actual lodging is $189.00 Due to mission requirements, the traveler needs to stay at the same location as the Secretary. Please see attached memo requesting actual lodging expenses. The DOI corporate card paid for lodging and commercial air. Those costs are non-reimbursable. The traveler paid cash for airport parking. Because the traveler did not have a govt credit card or Concur account at time of travel, a paper DI 1020 form was submitted and approved for this travel.
Type Code:	Trip By Trip		

Traveler Profile

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TID:	40213463	Organization:	DOIDOSSIO
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Office Phone:	9072715485	Cell Phone:	
Home Address:	,	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Accompany Sec Zinke on a tour of Prudhoe Bay, AK and Denali National Park, AK, with a stop in Fairbanks, AK. He flew via commercial air to Prudhoe Bay, AK to tour oilfield facilities and continued to Fairbanks, AK for one night and Denali National Park for one night to tour the park and meet with NPS staff. He traveled via commercial air from Anchorage to Prudhoe Bay and via the Secretary's charter aircraft from Prudhoe Bay to Fairbanks then to Denali National Park and back to Anchorage via government vehicles. Travel via the charter aircraft and government vehicle incurs no additional cost to the government. Costs incurred includes airfare, lodging, lodging taxes, per diem, and local transportation. The lodging in Denali National Park is over per diem. Per diem is $139.00 and actual lodging is $189.00 Due to mission requirements, the traveler needs to stay at the same location as the Secretary. Please see attached memo requesting actual lodging expenses. The DOI corporate card paid for lodging and commercial air. Those costs are non-reimbursable. The traveler paid cash for airport parking. Because the traveler did not have a govt credit card or Concur account at time of travel, a paper DI 1020 form was submitted and approved for this travel.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
05/27/17	05/28/17	FAIRBANKS, AK	Mission (Operational)	154.00 / 90.00
05/28/17	05/29/17	DENALI NATIONAL PARK, AK	Mission (Operational)	139.00 / 86.00

Document Totals

Total Expenses:	1,053.46
Reimbursable Expenses:	265.56
Non-Reimbursable Expenses:	787.90
Advance Applied:	.00
Net to Traveler:	265.56
Net to Government:	787.90
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	404.60	.00
Lodging Taxes & Misc	25.55	.00
Lodging-PerDiem	343.00	.00
M&IE-PerDiem	218.00	.00
Mileage	8.56	.00
Transportation	39.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,053.46	.00

Trip 1 Details

Expenses

Trip#: 1 Total Non-Per Diem Expenses: 492.46 Total Per Diem Expenses: 561.00

Date	Description	Category	Cost	Pay Method	Per Diem
05/27/2017	Airline Flight	Com. Carrier	404.60	GOVCC-C	
05/27/2017	Lodging Tax	Lodging Taxes & Misc	12.32	GOVCC-C	
05/27/2017	Lodging	Lodging-PerDiem	154.00	GOVCC-C	*
05/27/2017	M&IE	M&IE-PerDiem	67.50	REIMBURSABLE	*
05/28/2017	Lodging Tax	Lodging Taxes & Misc	13.23	GOVCC-C	
05/28/2017	Lodging	Lodging-PerDiem	189.00	GOVCC-C	*
05/28/2017	M&IE	M&IE-PerDiem	86.00	REIMBURSABLE	*
05/29/2017	M&IE	M&IE-PerDiem	64.50	REIMBURSABLE	*
05/29/2017	POV-GOV Not Available	Mileage	8.56	REIMBURSABLE	
05/29/2017	Parking	Transportation	39.00	REIMBURSABLE	
06/12/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 561.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
05/27/2017	154.00/ 90.00	154.00	154.00	67.50	67.50				
05/28/2017	139.00/ 86.00	189.00	189.00	86.00	86.00				
05/29/2017	139.00/ 86.00	0.00	0.00	64.50	64.50				

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	1,053.46
Expense Category: Com. Carrier	Fiscal Year: 2017 Amount: 404.60		
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017 Amount: 25.55		
Expense Category: Lodging-PerDiem	Fiscal Year: 2017 Amount: 343.00		
Expense Category: M&IE-PerDiem	Fiscal Year: 2017 Amount: 218.00		
Expense Category: Mileage	Fiscal Year: 2017 Amount: 8.56		
Expense Category: Transportation	Fiscal Year: 2017 Amount: 39.00		
Expense Category: Transxn Fees	Fiscal Year: 2017 Amount: 14.75		
	Total:		1,053.46

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	787.90
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	265.56

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	1,053.46

Totals by Payment Method

GOVCC-C Total	787.90
REIMBURSABLE Total	265.56

Attachments	Attachments Exists

Receipt Checklist

Date	Description	Cost
05/27/17	AIR Airline Flight	$404.60

Audits

Audit Name	Result	Reason
DFLT PMT METHOD USED	FAIL	Parking ON 05/29/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD, GOVCC-C
	Traveler Justification:	New employee, did not have his government credit card so paid cash
EXP CAT $ VARIANCE	FAIL	LODGING TAXES & MISC was not on the original authorization document
	Traveler Justification:	Lodging taxes were charged
EXP CAT % VARIANCE	FAIL	LODGING TAXES & MISC was not on the original authorization document
	Traveler Justification:	Lodging taxes were charged
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
	Traveler Justification:	See attached approval memo

Document History 10/12/2017 Voucher: TV0000JW6K

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/12/2017	10:22AMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	
VOUCHER SIGNED	06/21/2017	11:05AMEST	WACKOWSKI, STEPHEN M	
			Net Adjustment:1,053.46	
ADJUSTED	06/21/2017	11:14AMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	
AUTHORIZED	06/21/2017	11:16AMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	
TV AUDIT REVIEWED	06/22/2017	2:13PMEST	SANDOVALMARTINEZ, THERESA M	
			Net Adjustment:0.00	
TV AUDIT APPROVED	06/23/2017	5:26AMEST	MARTIN, BARBARA ANN	
			Net Adjustment:0.00	
PENDING	06/23/2017	5:26AMEST	SYSUTILITY	
			Net Adjustment:0.00	
SAP INVOICE POSTED	06/23/2017	5:26AMEST	EAI, EAI	
			Net Adjustment:0.00	
PAID	06/27/2017	4:19AMEST	EAI, EAI	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature: _____

Date: _____

Document Header Information

Document Type:	Voucher	Document Name:	TV0000JW6K
Travel Authorization Number:	TANUM0000RPG1	Trip Name:	Prudhoe Bay, AK; Fairbanks, AK; Denali National Park, AK
TA Date:	06/12/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	VOUCHER SIGNED
Purpose:	Mission (Operational)	Document Detail:	Accompany Sec Zinke on a tour of Prudhoe Bay, AK and Denali National Park, AK, with a stop in Fairbanks, AK. He flew via commercial air to Prudhoe Bay, AK to tour oilfield facilities and continued to Fairbanks, AK for one night and Denali National Park for one night to tour the park and meet with NPS staff. He traveled via commercial air from Anchorage to Prudhoe Bay and via the Secretary's charter aircraft from Prudhoe Bay to Fairbanks then to Denali National Park and back to Anchorage via government vehicles. Travel via the charter aircraft and government vehicle incurs no additional cost to the government. Costs incurred includes airfare, lodging, lodging taxes, per diem, and local transportation. The lodging in Denali National Park is over per diem. Per diem is $139.00 and actual lodging is $189.00 Due to mission requirements, the traveler needs to stay at the same location as the Secretary. Please see attached memo requesting actual lodging expenses. The DOI corporate card paid for lodging and commercial air. Those costs are non-reimbursable. The traveler paid cash for airport parking. Because the traveler did not have a govt credit card or Concur account at time of travel, a paper DI 1020 form was submitted and approved for this travel.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
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Home Address:	,	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
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Purpose: Accompany Sec Zinke on a tour of Prudhoe Bay, AK and Denali National Park, AK, with a stop in Fairbanks, AK. He flew via commercial air to Prudhoe Bay, AK to tour oilfield facilities and continued to Fairbanks, AK for one night and Denali National Park for one night to tour the park and meet with NPS staff. He traveled via commercial air from Anchorage to Prudhoe Bay and via the Secretary's charter aircraft from Prudhoe Bay to Fairbanks then to Denali National Park and back to Anchorage via government vehicles. Travel via the charter aircraft and government vehicle incurs no additional cost to the government. Costs incurred includes airfare, lodging, lodging taxes, per diem, and local transportation. The lodging in Denali National Park is over per diem. Per diem is $139.00 and actual lodging is $189.00 Due to mission requirements, the traveler needs to stay at the same location as the Secretary. Please see attached memo requesting actual lodging expenses. The DOI corporate card paid for lodging and commercial air. Those costs are non-reimbursable. The traveler paid cash for airport parking. Because the traveler did not have a govt credit card or Concur account at time of travel, a paper DI 1020 form was submitted and approved for this travel.

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05/28/17	05/29/17	DENALI NATIONAL PARK, AK	Mission (Operational)	139.00 / 86.00

Document Totals

Total Expenses:	1,053.46
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Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	404.60	.00
Lodging Taxes & Misc	25.55	.00
Lodging-PerDiem	343.00	.00
M&IE-PerDiem	218.00	.00
Mileage	8.56	.00
Transportation	39.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,053.46	.00

Trip 1 Details

Expenses

Trip#: 1 Total Non-Per Diem Expenses: 492.46 Total Per Diem Expenses: 561.00

Date	Description	Category	Cost	Pay Method	Per Diem
05/27/2017	Airline Flight	Com. Carrier	404.60	GOVCC-C	
05/27/2017	Lodging Tax	Lodging Taxes & Misc	12.32	GOVCC-C	
05/27/2017	Lodging	Lodging-PerDiem	154.00	GOVCC-C	*
05/27/2017	M&IE	M&IE-PerDiem	67.50	REIMBURSABLE	*
05/28/2017	Lodging Tax	Lodging Taxes & Misc	13.23	GOVCC-C	
05/28/2017	Lodging	Lodging-PerDiem	189.00	GOVCC-C	*
05/28/2017	M&IE	M&IE-PerDiem	86.00	REIMBURSABLE	*
05/29/2017	M&IE	M&IE-PerDiem	64.50	REIMBURSABLE	*
05/29/2017	POV-GOV Not Available	Mileage	8.56	REIMBURSABLE	
05/29/2017	Parking	Transportation	39.00	REIMBURSABLE	
06/12/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 561.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
05/27/2017	154.00/ 90.00	154.00	154.00	67.50	67.50				
05/28/2017	139.00/ 86.00	189.00	189.00	86.00	86.00				
05/29/2017	139.00/ 86.00	0.00	0.00	64.50	64.50				

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	1,053.46
Expense Category: Com. Carrier	Fiscal Year: 2017 Amount: 404.60		
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017 Amount: 25.55		
Expense Category: Lodging-PerDiem	Fiscal Year: 2017 Amount: 343.00		
Expense Category: M&IE-PerDiem	Fiscal Year: 2017 Amount: 218.00		
Expense Category: Mileage	Fiscal Year: 2017 Amount: 8.56		
Expense Category: Transportation	Fiscal Year: 2017 Amount: 39.00		
Expense Category: Transxn Fees	Fiscal Year: 2017 Amount: 14.75		
	Total:		1,053.46

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	787.90
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	265.56

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	1,053.46

Totals by Payment Method

GOVCC-C Total	787.90
REIMBURSABLE Total	265.56

Attachments	Attachments Exists

Receipt Checklist

Date	Description	Cost
05/27/17	AIR Airline Flight	$404.60

Audits

Audit Name	Result	Reason
DFLT PMT METHOD USED	FAIL	Parking ON 05/29/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD, GOVCC-C
	Traveler Justification:	New employee, did not have his government credit card so paid cash
EXP CAT $ VARIANCE	FAIL	LODGING TAXES & MISC was not on the original authorization document
	Traveler Justification:	Lodging taxes were charged
EXP CAT % VARIANCE	FAIL	LODGING TAXES & MISC was not on the original authorization document
	Traveler Justification:	Lodging taxes were charged
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
	Traveler Justification:	See attached approval memo

Document History 10/12/2017 Voucher: TV0000JW6K

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/12/2017	10:22AMEST	MONSON, LESIA DIANNE Net Adjustment:0.00	
VOUCHER SIGNED	06/21/2017	11:05AMEST	WACKOWSKI, STEPHEN M Net Adjustment:1,053.46	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature: _____

Date: _____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000TJJF
Travel Authorization Number:	TANUM0000TJJF	Trip Name:	Trip from Anchorage to Washington
TA Date:	08/31/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION APPROV
Purpose:	Mission (Operational)	Document Detail:	Travel to Washington DC to attend meeting with Alaska Native Group Stakeholders and the Deputy Secretary. Will also schedule capitol hill visits with the Alaska congressional delegation and collaboration meeting with the National Marine Fisheries Service Director on joint DoI/NMFS funded projects in Alaska. Will also attend a classified briefing at the Civil Applications center at USGS Reston, VA. Steve's outbound flight will depart Saturday night so he has a mid-day arrival on Sunday, thus he will not need lodging on Saturday night. Anticipated costs include airfare, lodging for Sunday - Thursday nights, local transportation.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	,	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Travel to Washington DC to attend meeting with Alaska Native Group Stakeholders and the Deputy Secretary. Will also schedule capitol hill visits with the Alaska congressional delegation and collaboration meeting with the National Marine Fisheries Service Director on joint DoI/NMFS funded projects in Alaska. Will also attend a classified briefing at the Civil Applications center at USGS Reston, VA. Steve's outbound flight will depart Saturday night so he has a mid-day arrival on Sunday, thus he will not need lodging on Saturday night. Anticipated costs include airfare, lodging for Sunday - Thursday nights, local transportation.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
09/09/17	09/16/17	WASHINGTON, DC		231.00 / 69.00

Document Totals

Total Expenses:	3,030.65
Reimbursable Expenses:	517.50
Non-Reimbursable Expenses:	2,513.15
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	989.10	.00
Lodging-PerDiem	1,155.00	.00
M&IE-PerDiem	517.50	.00
Transaction Fees	34.30	.00
Transportation	320.00	.00
Transxn Fees	14.75	.00
Total Expenses:	3,030.65	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Delta	1003445619		989.10
COMM-CARR	Delta	1003445619		.00
COMM-CARR	Alaska Airlines	1003445619		.00
COMM-CARR	Alaska Airlines	1003445619		.00

Trip Itinerary

From: ANC-Anchorage, AK (USA) (IntL. Apt) TO: ATL-Atlanta, GA (USA) (Hartsfield IntL.

Air

Saturday September 09, 2017

ANC-Anchorage, AK (USA) to ATL-Atlanta, GA (USA) (H

Sep 09 Delta 2469 — Duration: 7 Hours 15 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 09/09/2017 7:50PM — Atlanta, GA (USA) (Hartsfield IntL. Apt) 09/10/2017 7:05AM
Confirmation Number: HQIIJV

Flight Information
Distance 3408 miles — Emissions 1329.1 lbs of CO2
No Seat Assigned — Cost 989.10 USD

Sunday September 10, 2017

ATL-Atlanta, GA (USA) (H to DCA-Washington, DC (USA)

Sep 10 Delta 2594 — Duration: 1 Hour 40 Minutes Nonstop
Atlanta, GA (USA) (Hartsfield IntL. Apt) 09/10/2017 8:30AM — Washington, DC (USA) (National Apt) 09/10/2017 10:10AM
Confirmation Number: HQIIJV

Flight Information
Distance 546 miles — Emissions 234.8 lbs of CO2
No Seat Assigned

Friday September 15, 2017

DCA-Washington, DC (USA) to PDX-Portland, OR (USA)

Sep 15 Alaska Airlines 771 — Duration: 5 Hours 43 Minutes Nonstop
Washington, DC (USA) (National Apt) 09/15/2017 5:25PM — Portland, OR (USA) 09/15/2017 8:08PM
Confirmation Number: MUWBGX

Flight Information
Distance 2343 miles — Emissions 913.8 lbs of CO2
No Seat Assigned

PDX-Portland, OR (USA) to ANC-Anchorage, AK (USA)

Sep 15 Alaska Airlines 143 — Duration: 3 Hours 42 Minutes Nonstop
Portland, OR (USA) 09/15/2017 9:40PM — Anchorage, AK (USA) (IntL. Apt) 09/16/2017 12:22AM
Confirmation Number: MUWBGX

Flight Information
Distance 1538 miles — Emissions 599.8 lbs of CO2
No Seat Assigned

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 1,358.15 — Total Per Diem Expenses: 1,672.50

Date	Description	Category	Cost	Pay Method	Per Diem
08/31/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
08/31/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
09/09/2017	Airline Flight	Com. Carrier	989.10	GOVCC-C	
09/09/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
09/09/2017	Taxi	Transportation	40.00	GOVCC-C	
09/10/2017	Lodging	Lodging-PerDiem	231.00	GOVCC-C	*
09/10/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
09/10/2017	Taxi	Transportation	40.00	GOVCC-C	
09/11/2017	Lodging	Lodging-PerDiem	231.00	GOVCC-C	*

09/11/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
09/11/2017	Taxi	Transportation	40.00	GOVCC-C	
09/12/2017	Lodging	Lodging-PerDiem	231.00	GOVCC-C	*
09/12/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
09/12/2017	Taxi	Transportation	40.00	GOVCC-C	
09/13/2017	Lodging	Lodging-PerDiem	231.00	GOVCC-C	*
09/13/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
09/13/2017	Taxi	Transportation	40.00	GOVCC-C	
09/14/2017	Lodging	Lodging-PerDiem	231.00	GOVCC-C	*
09/14/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
09/14/2017	Taxi	Transportation	40.00	GOVCC-C	
09/15/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
09/15/2017	Taxi	Transportation	40.00	GOVCC-C	
09/16/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
09/16/2017	Taxi	Transportation	40.00	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 1,672.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
09/09/2017	231.00/ 69.00	0.00	0.00	51.75	51.75				
09/10/2017	231.00/ 69.00	231.00	231.00	69.00	69.00				
09/11/2017	231.00/ 69.00	231.00	231.00	69.00	69.00				
09/12/2017	231.00/ 69.00	231.00	231.00	69.00	69.00				
09/13/2017	231.00/ 69.00	231.00	231.00	69.00	69.00				
09/14/2017	231.00/ 69.00	231.00	231.00	69.00	69.00				
09/15/2017	231.00/ 69.00	0.00	0.00	69.00	69.00				
09/16/2017	231.00/ 69.00	0.00	0.00	51.75	51.75				

Other Authorizations

Trip#: 1

Other Authorization	Remarks
No hotel booking - hotel not required	
Contract fare used or No contract fare exists for city-pair market	
ACTUAL EXPENSE	

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	3,030.65
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 989.10	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 1,155.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 517.50	
Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 34.30	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 320.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	3,030.65

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	2,513.15
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	517.50

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	3,030.65

Totals by Payment Method

GOVCC-C Total	2,513.15
REIMBURSABLE Total	517.50

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
09/09/17	AIR	$989.10

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
	Traveler Justification:	No lodging required

Document History 10/12/2017 Authorization: TANUM0000TJJF

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/31/2017	1:10PMEST	STEPHEN WACKOWSKI	
			Net Adjustment:0.00	
AUTHORIZATION SIGNED	09/07/2017	12:36PMEST	MONSON, LESIA DIANNE	
			Net Adjustment:3,030.65	
ADJUSTED	09/07/2017	12:36PMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	
AUTHORIZATION APPROV	09/07/2017	12:37PMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date:

Approver Name: _____

Approver Signature:

Date: _____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000TJJF
Travel Authorization Number:	TANUM0000TJJF	Trip Name:	Trip from Anchorage to Washington
TA Date:	08/31/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	Travel to Washington DC to attend meeting with Alaska Native Group Stakeholders and the Deputy Secretary. Will also schedule capitol hill visits with the Alaska congressional delegation and collaboration meeting with the National Marine Fisheries Service Director on joint DoI/NMFS funded projects in Alaska. Will also attend a classified briefing at the Civil Applications center at USGS Reston, VA. Steve's outbound flight will depart Saturday night so he has a mid-day arrival on Sunday, thus he will not need lodging on Saturday night. Anticipated costs include airfare, lodging for Sunday - Thursday nights, local transportation.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	,	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Travel to Washington DC to attend meeting with Alaska Native Group Stakeholders and the Deputy Secretary. Will also schedule capitol hill visits with the Alaska congressional delegation and collaboration meeting with the National Marine Fisheries Service Director on joint DoI/NMFS funded projects in Alaska. Will also attend a classified briefing at the Civil Applications center at USGS Reston, VA. Steve's outbound flight will depart Saturday night so he has a mid-day arrival on Sunday, thus he will not need lodging on Saturday night. Anticipated costs include airfare, lodging for Sunday - Thursday nights, local transportation.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
09/09/17	09/16/17	WASHINGTON, DC	Mission (Operational)	231.00 / 69.00

Document Totals

Total Expenses:	3,030 65
Reimbursable Expenses:	517.50
Non-Reimbursable Expenses:	2,513 15
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	989.10	.00
Lodging-PerDiem	1,155.00	.00
M&IE-PerDiem	517.50	.00
Transaction Fees	34.30	.00
Transportation	320.00	.00
Transxn Fees	14.75	.00
Total Expenses:	3,030.65	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Delta	1003445619		989.10
COMM-CARR	Delta	1003445619		.00
COMM-CARR	Alaska Airlines	1003445619		.00
COMM-CARR	Alaska Airlines	1003445619		.00

Trip Itinerary

From: ANC-Anchorage, AK (USA) (IntL. Apt) TO: ATL-Atlanta, GA (USA) (Hartsfield IntL.

Air

Saturday September 09, 2017

ANC-Anchorage, AK (USA) to ATL-Atlanta, GA (USA) (H

Sep 09 Delta 2469
Anchorage, AK (USA) (IntL. Apt) 09/09/2017 7:50PM
Confirmation Number: HQIIJV

Duration: 7 Hours 15 Minutes Nonstop
Atlanta, GA (USA) (Hartsfield IntL. Apt) 09/10/2017 7:05AM

Flight Information
Distance 3408 miles
No Seat Assigned

Emissions 1329.1 lbs of CO2
Cost 989.10 USD

Sunday September 10, 2017

ATL-Atlanta, GA (USA) (H to DCA-Washington, DC (USA)

Sep 10 Delta 2594
Atlanta, GA (USA) (Hartsfield IntL. Apt) 09/10/2017 8:30AM
Confirmation Number: HQIIJV

Duration: 1 Hour 40 Minutes Nonstop
Washington, DC (USA) (National Apt) 09/10/2017 10:10AM

Flight Information
Distance 546 miles
No Seat Assigned

Emissions 234.8 lbs of CO2

Friday September 15, 2017

DCA-Washington, DC (USA) to PDX-Portland, OR (USA)

Sep 15 Alaska Airlines 771
Washington, DC (USA) (National Apt) 09/15/2017 5:25PM
Confirmation Number: MUWBGX

Duration: 5 Hours 43 Minutes Nonstop
Portland, OR (USA) 09/15/2017 8:08PM

Flight Information
Distance 2343 miles
No Seat Assigned

Emissions 913.8 lbs of CO2

PDX-Portland, OR (USA) to ANC-Anchorage, AK (USA)

Sep 15 Alaska Airlines 143
Portland, OR (USA) 09/15/2017 9:40PM
Confirmation Number: MUWBGX

Duration: 3 Hours 42 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 09/16/2017 12:22AM

Flight Information
Distance 1538 miles
No Seat Assigned

Emissions 599.8 lbs of CO2

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 1,358.15 — Total Per Diem Expenses: 1,672.50

Date	Description	Category	Cost	Pay Method	Per Diem
08/31/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
08/31/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
09/09/2017	Airline Flight	Com. Carrier	989.10	GOVCC-C	
09/09/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
09/09/2017	Taxi	Transportation	40.00	GOVCC-C	
09/10/2017	Lodging	Lodging-PerDiem	231.00	GOVCC-C	*
09/10/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
09/10/2017	Taxi	Transportation	40.00	GOVCC-C	
09/11/2017	Lodging	Lodging-PerDiem	231.00	GOVCC-C	*

09/11/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
09/11/2017	Taxi	Transportation	40.00	GOVCC-C	
09/12/2017	Lodging	Lodging-PerDiem	231.00	GOVCC-C	*
09/12/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
09/12/2017	Taxi	Transportation	40.00	GOVCC-C	
09/13/2017	Lodging	Lodging-PerDiem	231.00	GOVCC-C	*
09/13/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
09/13/2017	Taxi	Transportation	40.00	GOVCC-C	
09/14/2017	Lodging	Lodging-PerDiem	231.00	GOVCC-C	*
09/14/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
09/14/2017	Taxi	Transportation	40.00	GOVCC-C	
09/15/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
09/15/2017	Taxi	Transportation	40.00	GOVCC-C	
09/16/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
09/16/2017	Taxi	Transportation	40.00	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances 1,672.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
09/09/2017	231.00/ 69.00	0.00	0.00	51.75	51.75	
09/10/2017	231.00/ 69.00	231.00	231.00	69.00	69.00	
09/11/2017	231.00/ 69.00	231.00	231.00	69.00	69.00	
09/12/2017	231.00/ 69.00	231.00	231.00	69.00	69.00	
09/13/2017	231.00/ 69.00	231.00	231.00	69.00	69.00	
09/14/2017	231.00/ 69.00	231.00	231.00	69.00	69.00	
09/15/2017	231.00/ 69.00	0.00	0.00	69.00	69.00	
09/16/2017	231.00/ 69.00	0.00	0.00	51.75	51.75	

Other Authorizations

Trip#: 1

Other Authorization	Remarks
No hotel booking - hotel not required	
Contract fare used or No contract fare exists for city-pair market	
ACTUAL EXPENSE	

Account Summary for the Selected Trip

Org DOI	Label OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	3,030.65
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 989.10	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 1,155.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 517.50	
Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 34.30	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 320.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	3,030.65

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	2,513.15
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	517.50

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////		3,030.65

Totals by Payment Method

GOVCC-C Total	2,513.15
REIMBURSABLE Total	517.50

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
09/09/17	AIR	$989.10

Audits

Audit Name	Result	Reason

Document History 08/31/2017 Authorization: TANUM0000TJJF

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/31/2017	1:10PMEST	STEPHEN WACKOWSKI Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name: Lesia Monson
Traveler/Preparer Signature: Lesia Monson
Date: 8/31/2017
Approver Name: Downey Magallanes
Approver Signature:
Date: 9/7/17

U.S. Department of the Interior

Travel Document Approval Form*

DATE: 9/19/2017 **TRAVEL ARRANGER NAME & PHONE:** Lesia Monson 907-271-5485

OFFICIAL TRAVEL INFORMATION	
Type of document (Authorization/Voucher)	Voucher
Traveler Name and Title	Steve Wackowski
Date(s) of Travel	September 9-16, 2017
Location(s)	Washington, DC
Estimated Cost	$3,259.81
Funding	OS-AK office account: DS10300000/DP.10301/17XD4523WS/DWSN00000.000000
Purpose	Travel to DC to attend meetings with high-level DOI staff, Alaska Native stakeholders, Alaska Congressional delegation staff, NMFS (Department of Commerce) to discuss jointly funded projects in Alaska.
Is this a speaking engagement? ____YES X ____NO	If yes, the traveler or travel arranger must notify the Office of Communications (OCO). I have notified OCO: ____YES ____NO
Special Requests (e.g., mixed official/personal travel, mixed official/political travel, exceed lodging allowance, travel upgrade)	N/A
SOL (General Law) approval for special requests (if necessary)	N/A
TRAVEL ARRANGER CHECKLIST	
Full Itinerary Attached	X
Conference Agenda Attached (if appropriate)	X
Is a non-Federal source paying for any or all of the travel-related expenses? If so, attach a DI-2000 signed by the traveler and an ethics official.	No
Has the traveler been offered free attendance at a reception or any other type of social gathering during the course of official travel? If so, attach a DI-1958 signed by the traveler and an ethics official.	No
Traveler signature applied	yes
Travel arranger signature applied	no
APPROVALS and SURNAMES	
Assistant Secretary	
AFTER OBTAINING A/S SURNAME, DELIVER PACKAGE TO ROOM 7318 FOR PROCESSING.	
Deputy Secretary	
Deputy Chief of Staff	

*Use this form as a cover sheet for travel authorizations and vouchers submitted for approval.

Document Header Information

Document Type:	Voucher	Document Name:	TV0000LNOY
Travel Authorization Number:	TANUM0000TJJF	Trip Name:	Trip from Anchorage to Washington
TA Date:	09/18/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	Travel to Washington DC to attend meeting with Alaska Native Group Stakeholders and the Deputy Secretary as well as other meetings with various high level DOI officials. Also attended Capitol Hill meetings with the Alaska congressional delegation and collaboration meeting with the National Marine Fisheries Service Director on joint DoI/NMFS funded projects in Alaska. Steve's outbound flight departed Saturday night so he had a mid-day arrival in DC on Sunday, thus he did not need lodging on Saturday night. Late day Friday meetings were unexpectedly scheduled, so instead of departing on his scheduled 5:25pm flight Friday evening, Steve stayed an additional night in DC which required lodging and departed on a later flight back to Anchorage the following morning. He still arrived in Anchorage on the authorized date of Saturday, 9/16, but he added one extra night's lodging due to the Friday meetings. There was no additional cost to the airfare by switching to the later flight. Trip costs include airfare, lodging for Sunday - Friday nights, local transportation.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS DOI GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	,	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Travel to Washington DC to attend meeting with Alaska Native Group Stakeholders and the Deputy Secretary as well as other meetings with various high level DOI officials. Also attended Capitol Hill meetings with the Alaska congressional delegation and collaboration meeting with the National Marine Fisheries Service Director on joint DoI/NMFS funded projects in Alaska. Steve's outbound flight departed Saturday night so he had a mid-day arrival in DC on Sunday, thus he did not need lodging on Saturday night. Late day Friday meetings were unexpectedly scheduled, so instead of departing on his scheduled 5:25pm flight Friday evening, Steve stayed an additional night in DC which required lodging and departed on a later flight back to Anchorage the following morning. He still arrived in Anchorage on the authorized date of Saturday, 9/16, but he added one extra night's lodging due to the Friday meetings. There was no additional cost to the airfare by switching to the later flight. Trip costs include airfare, lodging for Sunday - Friday nights, local transportation.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
09/09/17	09/16/17	WASHINGTON, DC		231.00 / 69.00

Document Totals

Total Expenses:	3,259.81
Reimbursable Expenses:	632.66
Non-Reimbursable Expenses:	2,627.15
Advance Applied:	.00
Net to Traveler:	632.66
Net to Government:	2,627.15
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	989.10	.00

Lodging Taxes & Misc	201.00	.00
Lodging-PerDiem	1,386.00	.00
M&IE-PerDiem	517.50	.00
Mileage	19.26	.00
Misc Expense - Reimb	2.00	.00
Transaction Fees	34.30	.00
Transportation	95.90	.00
Transxn Fees	14.75	.00
Total Expenses:	3,259.81	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Delta	1003445619		989.10
COMM-CARR	Delta	1003445619		.00
COMM-CARR	Delta	1003445619		.00
COMM-CARR	Alaska Airlines	1003445619		.00
COMM-CARR	Alaska Airlines	1003445619		.00
COMM-CARR	Alaska Airlines	1003445619		.00
COMM-CARR	Alaska Airlines	1003445619		.00

Trip Itinerary

From: ANC-Anchorage, AK (USA) (IntL. Apt) TO: ATL-Atlanta, GA (USA) (Hartsfield IntL.

Air

Saturday September 09, 2017

ANC-Anchorage, AK (USA) to ATL-Atlanta, GA (USA) (H

Sep 09 Delta 2469 — Duration: 7 Hours 15 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 09/09/2017 7:50PM — Atlanta, GA (USA) (Hartsfield IntL. Apt) 09/10/2017 7:05AM
Confirmation Number: HQIIJV

Flight Information
Distance 3408 miles — Emissions 1329.1 lbs of CO2
No Seat Assigned — Cost 989.10 USD

ANC-Anchorage, AK (USA) to ATL-Atlanta, GA (USA) (H

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Sunday September 10, 2017

ATL-Atlanta, GA (USA) (H to DCA-Washington, DC (USA)

Sep 10 Delta 2594 — Duration: 1 Hour 40 Minutes Nonstop

Atlanta, GA (USA) (Hartsfield IntL. Apt) 09/10/2017 8:30AM
Confirmation Number: HQIIJV

Flight Information
Distance 546 miles
No Seat Assigned

Washington, DC (USA) (National Apt) 09/10/2017 10:10AM

Emissions 212.9 lbs of CO2

ATL-Atlanta, GA (USA) (H to DCA-Washington, DC (USA)

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Saturday September 16, 2017

DCA-Washington, DC (USA) to SEA-Seattle / Tacoma, WA

Sep 16 Alaska Airlines 1
Washington, DC (USA) (National Apt) 09/16/2017 8:10AM
Confirmation Number: MUWBGX

Duration: 5 Hours 55 Minutes Nonstop
Seattle / Tacoma, WA (USA) (Sea-tac IntL 09/16/2017 11:05AM

Flight Information
Distance 2321 miles
No Seat Assigned

Emissions 905.2 lbs of CO2

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SEA-Seattle / Tacoma, WA to ANC-Anchorage, AK (USA)

Sep 16 Alaska Airlines 93
Seattle / Tacoma, WA (USA) (Sea-tac Intl. 09/16/2017 12:30PM
Confirmation Number: MUWBGX

Duration: 3 Hours 40 Minutes Nonstop
Anchorage, AK (USA) (Intl. Apt) 09/16/2017 3:10PM

Flight Information
Distance 1444 miles
No Seat Assigned

Emissions 563.2 lbs of CO2

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Flight Information
Distance 1444 miles — Emissions 563.2 lbs of CO2
No Seat Assigned

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 1,356.31 — Total Per Diem Expenses: 1,903.50

Date	Description	Category	Cost	Pay Method	Per Diem
09/08/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
09/09/2017	Airline Flight	Com. Carrier	989.10	GOVCC-C	
09/09/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
09/09/2017	POV-GOV Not Available	Mileage	9.63	REIMBURSABLE	
09/10/2017	Lodging Tax	Lodging Taxes & Misc	33.50	GOVCC-C	
09/10/2017	Lodging	Lodging-PerDiem	231.00	GOVCC-C	*
09/10/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
09/10/2017	Taxi	Transportation	13.66	REIMBURSABLE	

09/11/2017	Lodging Tax	Lodging Taxes & Misc	33.50	GOVCC-C	
09/11/2017	Lodging	Lodging-PerDiem	231.00	GOVCC-C	*
09/11/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
09/12/2017	Lodging Tax	Lodging Taxes & Misc	33.50	GOVCC-C	
09/12/2017	Lodging	Lodging-PerDiem	231.00	GOVCC-C	*
09/12/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
09/12/2017	Misc. Expense	Misc Expense - Reimb	2.00	GOVCC-C	
Comment:	Fed Ex delivery fee				
09/12/2017	Taxi	Transportation	8.40	REIMBURSABLE	
09/13/2017	Lodging Tax	Lodging Taxes & Misc	33.50	GOVCC-C	
09/13/2017	Lodging	Lodging-PerDiem	231.00	GOVCC-C	*
09/13/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
09/14/2017	Lodging Tax	Lodging Taxes & Misc	33.50	GOVCC-C	
09/14/2017	Lodging	Lodging-PerDiem	231.00	GOVCC-C	*
09/14/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
09/14/2017	Taxi	Transportation	38.10	REIMBURSABLE	
09/15/2017	Lodging Tax	Lodging Taxes & Misc	33.50	GOVCC-C	
09/15/2017	Lodging	Lodging-PerDiem	231.00	GOVCC-C	*
09/15/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
09/15/2017	Taxi	Transportation	21.05	REIMBURSABLE	
09/16/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
09/16/2017	POV-GOV Not Available	Mileage	9.63	REIMBURSABLE	
09/16/2017	Taxi	Transportation	14.69	REIMBURSABLE	
09/18/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 1,903.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
09/09/2017	231.00/ 69.00	0.00	0.00	51.75	51.75				
09/10/2017	231.00/ 69.00	231.00	231.00	69.00	69.00				
09/11/2017	231.00/ 69.00	231.00	231.00	69.00	69.00				
09/12/2017	231.00/ 69.00	231.00	231.00	69.00	69.00				
09/13/2017	231.00/ 69.00	231.00	231.00	69.00	69.00				
09/14/2017	231.00/ 69.00	231.00	231.00	69.00	69.00				
09/15/2017	231.00/ 69.00	231.00	231.00	69.00	69.00				
09/16/2017	231.00/ 69.00	0.00	0.00	51.75	51.75				

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	3,259.81
Expense Category: Com. Carrier	Fiscal Year: 2017 Amount: 989.10		
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017 Amount: 201.00		
Expense Category: Lodging-PerDiem	Fiscal Year: 2017 Amount: 1,386.00		
Expense Category: M&IE-PerDiem	Fiscal Year: 2017 Amount: 517.50		
Expense Category: Mileage	Fiscal Year: 2017 Amount: 19.26		
Expense Category: Misc Expense - Reimb	Fiscal Year: 2017 Amount: 2.00		
Expense Category: Transaction Fees	Fiscal Year: 2017 Amount: 34.30		
Expense Category: Transportation	Fiscal Year: 2017 Amount: 95.90		
Expense Category: Transxn Fees	Fiscal Year: 2017 Amount: 14.75		
		Total:	3,259.81

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	2,627.15
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	632.66

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////		3,259.81

Totals by Payment Method

GOVCC-C Total	2,627.15
REIMBURSABLE Total	632.66

Attachments Attachments Exists

Receipt Checklist

Date	Description	Cost
09/09/17	AIR Airline Flight	$989.10

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
	Traveler Justification:	No lodging required

Document History 09/20/2017 Voucher: TV0000LNOY

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	09/18/2017	11:08AM EST	MONSON, LESIA DIANNE	
			Net Adjustment 0.00	

I certify that the electronic signatures listed above are valid and on file

_____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: Steve Wackowski

Traveler/Preparer Signature:

Date: 9/20/17

Approver Name: Scott Hommel

Approver Signature:

Date:

El Sol Travel

El Sol Travel
Phone: 907-565-4400
ELSOLALASKA@ELSOLTRAVEL.NET

Electronic Invoice

Prepared For:
WACKOWSKI/STEPHEN M

Ref: TANUM0000TJJF

SALES PERSON	JS
INVOICE NUMBER	0062585
INVOICE ISSUE DATE	07 Sep 2017
RECORD LOCATOR	PQUDGY
CUSTOMER NUMBER	DOIETS2

Client Address
EL SOL TRAVEL
1835 BRAGAW STE 125
ANCHORAGE AK 99512
DOI
ATTN STEPHEN WACKOWSKI
DOI OS SIO 1689 C ST
ANCHORAGE AK 99501 US

Delivery Address
RETURN UNUSED TICKETS TO
EL SOL TRAVEL
1835 BRAGAW STE 125
ANCHORAGE AK 99512
OR EMAIL TO ELSOLALASKA/AT/ELSOLTRAVEL.NET

Notes
NO FARE IS GUARANTEED UNTIL TICKETED
ONLY FARE GUARANTEED IS YCA AND -CA FARES

DATE: Sat, Sep 09

Flight: DELTA AIR LINES INC 2469

From	ANCHORAGE, AK	Departs	7:50pm
To	ATLANTA, GA	Arrives	7:05am (+1 day)
Departure Terminal	S	Arrival Terminal	S
Duration	7hr(s) 15min(s)	Class	Economy
Type	BOEING 757 JET	Meal	Food for Purchase
Stop(s)	Non Stop		
Seat(s) Details	WACKOWSKI/STEPHEN M	Seat(s) - 26A	(b) (6)

DATE: Sun, Sep 10

Flight: DELTA AIR LINES INC 2594

From	ATLANTA, GA	Departs	8:30am
To	WASHINGTON REAGAN, DC	Arrives	10:10am
Departure Terminal	S	Arrival Terminal	B
Duration	1hr(s) 40min(s)	Class	Economy
Type	AIRBUS INDUSTRIE A321 JET	Meal	No Meal Service
Stop(s)	Non Stop		
Seat(s) Details	WACKOWSKI/STEPHEN M	Seat(s) - 17F	(b) (6)

DATE: Fri, Sep 15

Flight: ALASKA AIRLINES 771

From	WASHINGTON REAGAN, DC	Departs	5:25pm
To	PORTLAND OR, OR	Arrives	8:08pm
Departure Terminal	B		

Duration	5hr(s) 43min(s)	Class	Economy
Type	BOEING 737 800 JET	Meal	Food for Purchase
Stop(s)	Non Stop		
Seat(s) Details	WACKOWSKI/STEPHEN M	Seat(s) - 24F	(b) (6)

DATE: Fri, Sep 15

Flight: ALASKA AIRLINES 143			
From	PORTLAND OR, OR	Departs	9:40pm
To	ANCHORAGE, AK	Arrives	12:22am (+1 day)
		Arrival Terminal	S
Duration	3hr(s) 42min(s)	Class	Economy
Type	BOEING 737 JET	Meal	Food for Purchase
Stop(s)	Non Stop		
Seat(s) Details	WACKOWSKI/STEPHEN M	Seat(s) - 07A Premium Seat Confirmed	(b) (6)

DATE: Wed, Mar 14

Others
PHOENIX THANK YOU FOR YOUR BUSINESS

Ticket Information

Ticket Number	DL 8651459482	**Passenger**	WACKOWSKI STEPHEN M		
		Billed to:	(b) (6)	USD	* 519.30
Ticket Number	AS 8651459483	**Passenger**	WACKOWSKI STEPHEN M		
		Billed to:	(b) (6)	USD	* 469.80
Service Fee	XD 0709502820	**Passenger**	WACKOWSKI STEPHEN M		
		Billed to:	(b) (6)	USD	* 34.30
				SubTotal	USD 1023.40
				Net Credit Card Billing	* USD 1023.40

				Total Amount Due	USD 0.00

ITINERARY NOTES:
El sol travel office information*** **********important traveler information******** online technical support call...1-855-847-6398 Prompt 1 el sol travel reservation numbers office hours are mon-fri 8a-6pm closed govt holidays toll free reservations number...1-855-847-6398 Emergency travel after hours....1-855-847-6398 For emergency assistance outside of the united states call 1-855-847-6398 or collect 1-907-565-4400 ensure that all reservations and estimated costs listed above are correct and match what is listed in travel authorization. Check-in times are 90 minutes prior for domestic flights or 120 minutes for international flights check carrier web site for change/cancel and baggage policies

INVOICE NOTES:
Cb/cgebilling/sbtmc cliqcid-1000000020 cb/rule/transportation/hqiijv-contract cp fare-c0 cb/rule/itin/no car-cc1 cb/rule/itin/no hotel-hc1 cb/airlop/iba/ca/4714 cb/emergencytravel/no cb/cgebilling/atrs/2017-08-31t19.45.45Z z31aug/1245 pm iqcx sched futr actn non approved trvl cb/rule/transportation/hqiijv-contract cp fare-c0 z31aug/0103 pm iqcx sched futr actn non approved trvl cb/tanum/tanum0000tjjjf cb/earlycpptk/no cb/booked by-swackowski do Gov cb/finishing mode-approvalhold/2017-08-31t20.11.03Z z31aug/0115 pm iqcx sched futr actn non approved trvl z06sep/0527 am iqcx sched futr actn non approved trvl z06sep/0712 am iqcx sched futr actn non approved trvl cb/earlycpptk/no cb/finishing mode-ticketing/2017-09-07t19.37.46Z cb/approver-monson tesia dianne cb/approval date-2017-09-07t19.37.46Z cb/rule/itin/no hotel-hc1

The carriage of certain hazardous materials, like aerosols, fireworks, and flammable liquids, aboard the aircraft is forbidden. If you do not understand these restrictions, further information may be obtained from your airline.

Your travel arranger provides the information contained in this document. If you have any questions about the content, please contact your travel arranger. For Credit Card Service fees, please see eTicket receipt for total charges.

NEW Return Flight * no additional cost to gov't

Monson, Lesia <lesia_monson@ios.doi.gov>

Fw: Confirmation Letter - MUWBGX 09/16/17 - from Alaska Airlines

Stephen Wackowski (b) (6)
Reply-To: Stephen Wackowski (b) (6)
To: "lesia_monson@ios.doi.gov" <lesia_monson@ios.doi.gov>

Tue, Sep 19, 2017 at 4:04 PM

Traveler left Saturday am instead of Friday night

On Tuesday, September 19, 2017 7:27 PM, Alaska Airlines <Alaska.IT@alaskaair.com> wrote:

If you have trouble viewing this message, click here to request a plain text-only version of this email.

Alaska

Confirmation code: MUWBGX ADD TO MY TRIPS

You're all set. Thank you for booking with Alaska and we look forward to seeing you on board.

Manage your trip online and view full details about your flight reservation and fare. You can choose seats, make service requests, and make changes to your flight.

Manage Trip

Flight	Departs	Arrives	Class	Traveler(s)	Seat(s)
Alaska 1 Boeing 737-800	Washington, DC-Reagan National (DCA) Sat, Sep 16 8:10 am	Seattle (SEA) Sat, Sep 16 11:05 am	Y (Coach)	Stephen M Wackowski	10D★
Alaska 93 Boeing 737-900	Seattle (SEA) Sat, Sep 16 12:30 pm	Anchorage (ANC) Sat, Sep 16 3:10 pm	V (Coach)	Stephen M Wackowski	7A★

★Premium Class seat has been selected for this flight.

Hotels and cars

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Powered by Expedia®

Additional information

Prohibited hazardous materials
The Federal Government has specific restrictions about hazardous materials in carry-on and checked baggage. Failure to declare hazardous materials

Need a hotel?
Use our hotel deal finder to book a hotel in Anchorage.

Monson, Lesia <lesia_monson@los.doi.gov>

Fw: Your Sep 10, 2017 - Sep 16, 2017 stay at the Renaissance Washington, DC Downtown Hotel

1 message

Stephen Wackowski (b) (6)
Reply-To: Stephen Wackowski (b) (6)
To: "lesia_monson@los.doi.gov" <lesia_monson@los.doi.gov>

Mon, Sep 18, 2017 at 8:05 PM

On Monday, September 18, 2017 1:41 AM, Thanks for staying! <efolio@renaissancehotels.com> wrote:

Thank you for choosing the Renaissance Washington, DC Downtown Hotel for your recent stay.

As requested, below is a billing summary or adjustment for your stay. **If you have questions about your bill**, please contact us at (866) 435-7627 or mbs.customer.svc@marriott.com.

Make another reservation on RenaissanceHotels.com >>

R
RENAISSANCE
HOTELS

Marriott Rewards members may receive this email automatically after every stay.

Modify your email preferences >>

Summary of Your Stay

Hotel: Renaissance Washington, DC Downtown Hotel
999 Ninth Street NW
Washington, District Of Columbia 20001
USA
(202) 898-9000

Guest: WACKOWSKI/STEPHEN/MR
(b) (6)

Dates of stay: Sep 10, 2017 - Sep 16, 2017
Guest number: 17665
Marriott Rewards number: (b) (6)

Room number: 381
Group number:

Date	Description	Reference	Charges	Credits
09/09/17	TELECOM	FREEHSIA	0.00	
09/10/17	ROOM	381, 1	231.00	
09/10/17	RM TAX	381, 1	33.50	
09/11/17	TELECOM	FREEHSIA	0.00	
09/11/17	ROOM	381, 1	231.00	
09/11/17	RM TAX	381, 1	33.50	
09/12/17	FEDEX	9158	2.00	
09/12/17	TELECOM	FREEHSIA	0.00	

09/12/17	ROOM	381, 1	231.00	
09/12/17	RM TAX	381, 1	33.50	
09/13/17	TELECOM	FREEHSIA	0.00	
09/13/17	ROOM	381, 1	231.00	
09/13/17	RM TAX	381, 1	33.50	
09/14/17	TELECOM	FREEHSIA	0.00	
09/14/17	ROOM	381, 1	231.00	
09/14/17	RM TAX	381, 1	33.50	
09/15/17	TELECOM	FREEHSIA	0.00	
09/15/17	ROOM	381, 1	231.00	
09/15/17	RM TAX	381, 1	33.50	
09/16/17	Payment - (b) (6) (b) (6)			1,589.00

Total balance **0.00** USD

Was that the best night's sleep you've ever had? How about a repeat performance at your place!

COLLECTRENAISSANCE.COM

Important Information

Do Not Reply to this Email
This email is an auto-generated message. Replies to automated messages are not monitored. If you have any questions please contact the hotel directly at (202) 898-9000.

Why Have I Received this Email?
You have received this email because you requested during your stay to receive an electronic version of your bill by email.

Availability
Electronic versions of your hotel bill, available by email from our over 2,300 participating properties in the Marriott family of hotels in the USA and Canada, are emailed to you within 72 hours of check-out. These email messages reflect changes made to your bill up to 11pm on your day of departure. Any adjustments after that time may not be shown.

If you have received this email in error, please notify us.

Learn more about eFolio, receiving your hotel bills by email.

Authenticity of Bills
Marriott retains official records of all charges and credits to your account and will honor only those records.

Privacy
Your privacy is important to Marriott. For full details of our privacy policy, please visit our Privacy Statement.

Credit of Marriott Rewards Points
After a stay, it may take up to 7 days for Marriott Rewards points to be credited to your account.

Terms of Use::Privacy Statement(c)1996-2012 Marriott International, Inc. All rights reserved. Marriott proprietary information. Operated under license from Marriott International, Inc. or one of

Monson, Lesia <lesia_monson@ios.doi.gov>

Fw: Your ride with Flaubert Rodrigue on September 10

1 message

Stephen Wackowski (b) (6) Mon, Sep 18, 2017 at 8:11 PM
Reply-To: Stephen Wackowski (b) (6)
To: "lesia_monson@ios.doi.gov" <lesia_monson@ios.doi.gov>

On Monday, September 11, 2017 6:38 AM, Lyft Ride Receipt <no-reply@lyftmail.com> wrote:

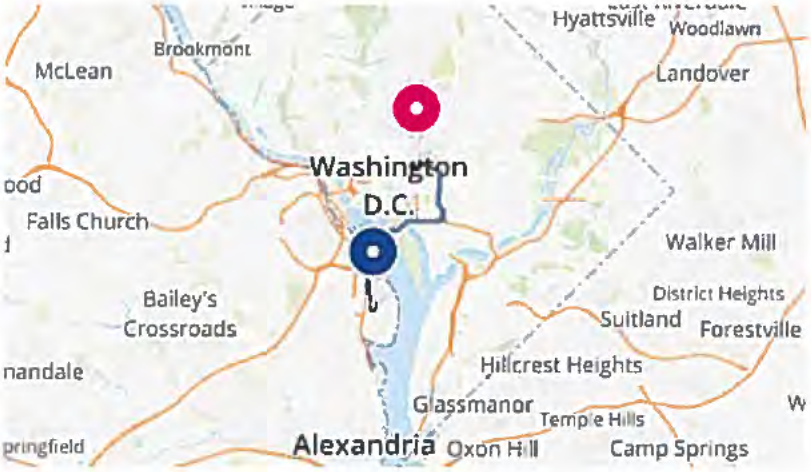


Thanks for riding with Flaubert Rodrigue!

September 10, 2017 at 10:18 AM

Ride Details

Lyft fare (5.24mi, 19m 49s)	$13.66
(b) (6)	**$13.66**



- **Pickup** 10:18 AM
  National Airport Access Rd, Arlington, VA
- **Dropoff** 10:38 AM
  867 K St NW, Washington, DC

Make expensing business rides easy

Enable business profile on Lyft to make expensing rides quick and easy.

Get Business Profile

Tip driver

Find lost item

Request review

Pricing FAQ · Help Center

Receipt #1042598507449378544

Map data © OpenStreetMap contributors

Monson, Lesia <lesia_monson@ios.doi.gov>

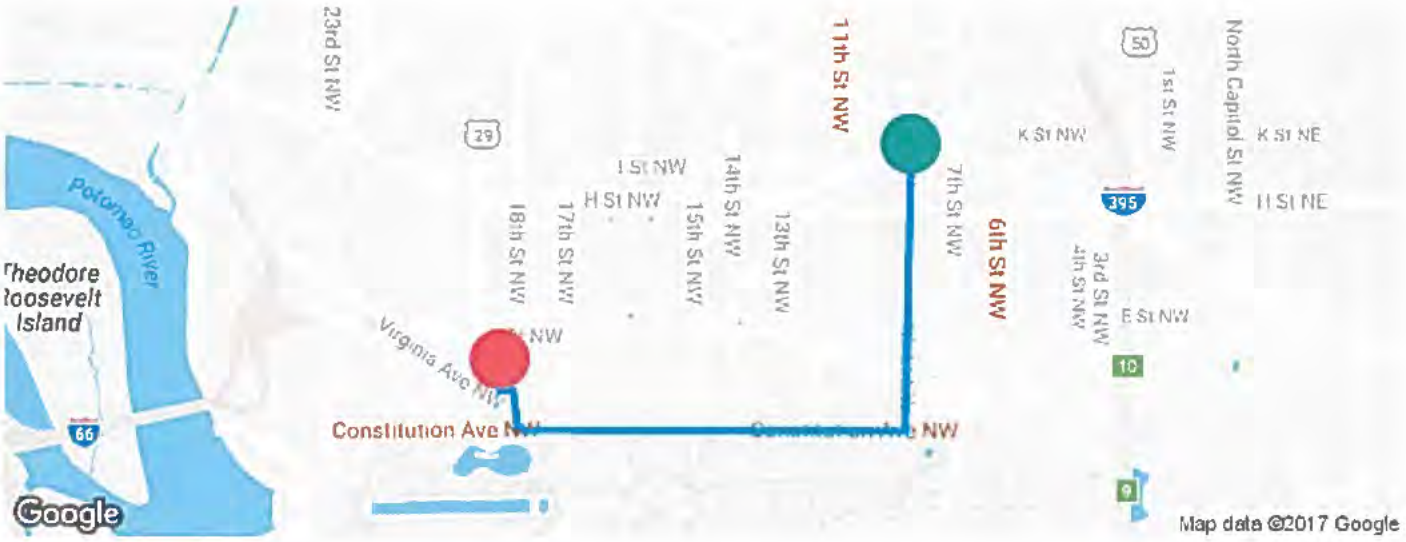
Fwd: Your Tuesday morning trip with Uber

1 message

Steve Wackowski (b) (6)
To: lesia_monson@ios.doi.gov

Mon, Sep 18, 2017 at 8:14 PM

---------- Forwarded message ---------
From: **Uber Receipts** <uber.us@uber.com>
Date: Tue, Sep 12, 2017 at 4:53 AM
Subject: Your Tuesday morning trip with Uber
To: Stephen Wackowski - (b) (6)



UBER

$8.40

Thanks for choosing Uber, Steve

September 12, 2017 | uberX

- 08:42am | 901 9th St NW, Washington, DC
- 08:53am | 1949 C St NW, Washington, DC



You rode with Maran

1.72	00:10:41	uberX
miles	Trip time	Car

ADD A TIP

Your Fare

Trip fare	8.36
Subtotal	**$8.36**
Wait Time (?)	0.04

CHARGED
(b) (6) [redacted]

$8.40

A temporary hold of $8.36 was placed on your payment method (b) (6) [redacted] at the start of the trip. This is not a charge and has or will be removed. It should disappear from your bank statement shortly. Learn More

Issued by Rasier
Receipt ID # 60d9ec56-d581-440e-8742-115af60095b3

Monson, Lesia <lesia_monson@ios.doi.gov>

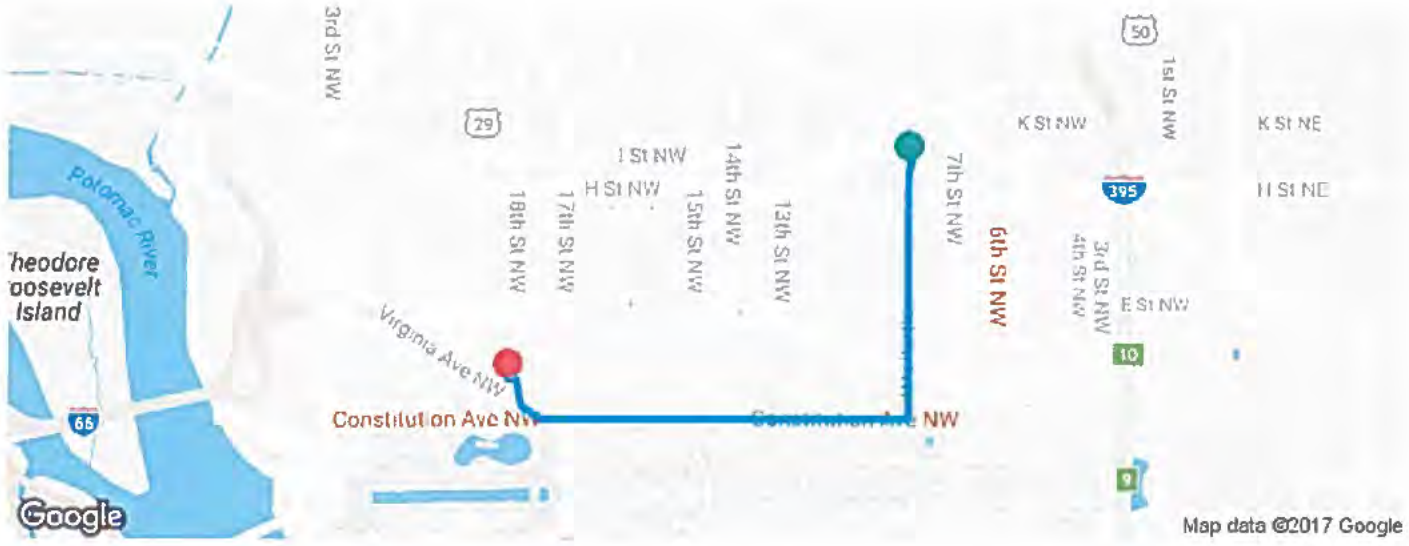
Fwd: Your Thursday morning trip with Uber

1 message

Steve Wackowski (b) (6)
To: lesia_monson@ios.doi.gov

Mon, Sep 18, 2017 at 8:15 PM

---------- Forwarded message ---------
From: **Uber Receipts** <uber.us@uber.com>
Date: Thu, Sep 14, 2017 at 4:11 AM
Subject: Your Thursday morning trip with Uber
To: Stephen Wackowski - (b) (6)



UBER

$10.01

Thanks for choosing Uber, Steve

September 14, 2017 | uberX

- **08:00am** | Renaissance Washington DC Hotel, Washington, DC
- **08:11am** | 1801-1849 C St NW, Washington, DC



You rode with Glenn

1.70	00:10:28	uberX
miles	Trip time	Car

ADD A TIP

Your Fare

Trip fare	9.84
Subtotal	**$9.84**
Wait Time (?)	0.17

CHARGED
(b) (6) [redacted]

$10.01

A temporary hold of $9.84 was placed on your payment method (b) (6) [redacted] at the start of the trip. This is not a charge and has or will be removed. It should disappear from your bank statement shortly. Learn More

Issued by Rasier
Receipt ID # dfe1a0bc-7e9f-40c7-891d-feb74ffd8a1c

Monson, Lesia <lesia_monson@ios.doi.gov>

Fwd: Your Thursday morning trip with Uber

1 message

Steve Wackowski (b) (6)
To: lesia_monson@ios.doi.gov

Mon, Sep 18, 2017 at 8:15 PM

---------- Forwarded message ----------
From: **Uber Receipts** <uber.us@uber.com>
Date: Thu, Sep 14, 2017 at 7:00 AM
Subject: Your Thursday morning trip with Uber
To: Stephen Wackowski - (b) (6)



UBER

$9.04

Thanks for choosing Uber, Steve

September 14, 2017 | uberX

- **10:41am** | 1849-1899 C St NW, Washington, DC
- **10:53am** | N Rotary Rd, Arlington, VA



You rode with Suleyman

3.55	00:12:20	uberX
miles	Trip time	Car

ADD A TIP

Your Fare

Trip fare	9.04
Subtotal	**$9.04**

CHARGED
(b) (6)

$9.04

Issued by Rasier
Receipt ID # 24060a98-c1ab-4aaa-a085-3d6a4e272169



Invite your friends and family. Get a free ride worth up to $10 when you refer a friend to try Uber.

Share code: stevew168

Monson, Lesia <lesia_monson@ios.doi.gov>

Fwd: Your Thursday afternoon trip with Uber

1 message

Steve Wackowski (b) (6)
To: lesia_monson@ios.doi.gov

Mon, Sep 18, 2017 at 8:13 PM

---------- Forwarded message ----------
From: **Uber Receipts** <uber.us@uber.com>
Date: Thu, Sep 14, 2017 at 8:39 AM
Subject: Your Thursday afternoon trip with Uber
To: Stephen Wackowski - (b) (6)



UBER

$8.69

Thanks for choosing Uber, Steve

September 14, 2017 | uberX

- **12:25pm** | N Rotary Rd, Arlington, VA
- **12:39pm** | 1949 C St NW, Washington, DC



You rode with Thomas

3.25	00:13:35	uberX
miles	Trip time	Car

ADD A TIP

Your Fare

Trip fare	8.69
Subtotal	**$8.69**

CHARGED
(b) (6)

$8.69

Issued by Rasier
Receipt ID # 89762133-412a-4176-a18b-2e7ef9501343



Invite your friends and family. Get a free ride worth up to $10 when you refer a friend to try Uber.

Share code: stevew168

Monson, Lesia <lesia_monson@ios.doi.gov>

Fw: Your ride with Eric on September 14

1 message

Stephen Wackowski (b) (6)
Reply-To: Stephen Wackowski (b) (6)
To: "lesia_monson@ios.doi.gov" <lesia_monson@ios.doi.gov>

Mon, Sep 18, 2017 at 8:09 PM

On Friday, September 15, 2017 2:17 PM, Lyft Ride Receipt <no-reply@lyftmail.com> wrote:



Thanks for riding with Eric!

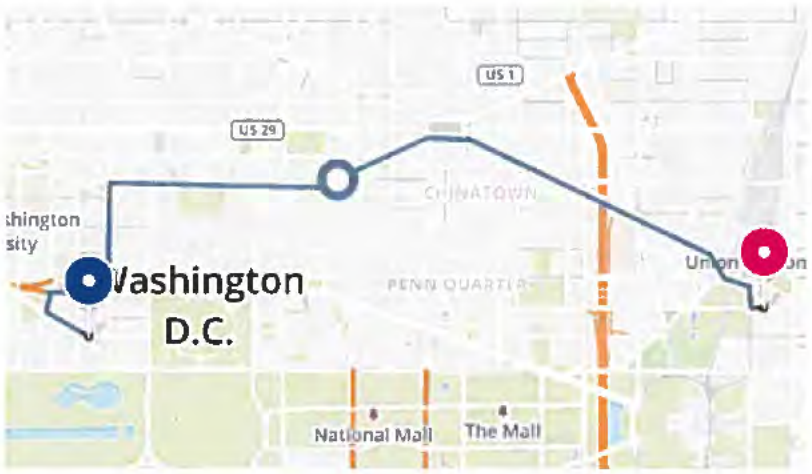
September 14, 2017 at 6:40 PM

Ride Details

Since you updated your stop or destination, your fare reflects actual time and distance

Learn more

Base fare	$1.15
24m 41s	$4.20
2.88 mi	$3.11
Service fee	$1.80
DC City Fee	$0.10
(b) (6)	**$10.36**



- Pickup 6:40 PM
  1859 C St NW, Washington, DC
- Stop 6:49 PM
  1256 New York Ave NW, Washington, DC
- Dropoff 7:05 PM
  133 D St NE, Washington, DC

Make expensing business rides easy

Enable business profile on Lyft to make expensing rides quick and easy.

Get Business Profile

Tip driver

Find lost item

Request review

Pricing FAQ · Help Center

Monson, Lesia <lesia_monson@ios.doi.gov>

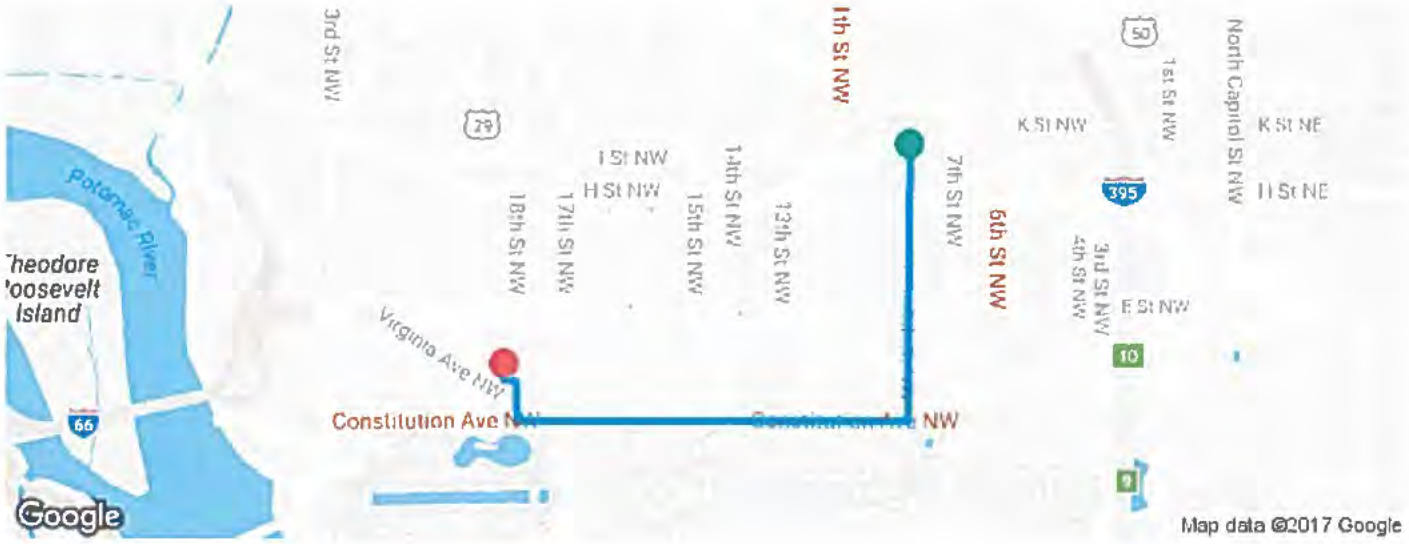
Fwd: Your Friday morning trip with Uber

1 message

Steve Wackowski (b) (6)
To: lesia_monson@ios.doi.gov

Mon, Sep 18, 2017 at 8:16 PM

---------- Forwarded message ---------
From: **Uber Receipts** <uber.us@uber.com>
Date: Fri, Sep 15, 2017 at 4:06 AM
Subject: Your Friday morning trip with Uber
To: Stephen Wackowski - (b) (6)



UBER

$8.50

Thanks for choosing Uber, Steve

September 15, 2017 | uberX

- **07:58am** | 901 9th St NW, Washington, DC
- **08:05am** | 1801-1849 C St NW, Washington, DC



You rode with James

1.73	00:06:56	uberX
miles	Trip time	Car

ADD A TIP

Your Fare

Trip fare	8.50
Subtotal	**$8.50**

CHARGED
(b) (6)

$8.50

Issued by Rasier
Receipt ID # ddc48e5f-4b9d-4ff5-9b9a-23eb68d683f8



Invite your friends and family. Get a free ride worth up to $10 when you refer a friend to try Uber.

Share code: stevew168

Monson, Lesia <lesia_monson@los.doi.gov>

Fw: Your ride with Anthony on September 15

1 message

Stephen Wackowski(b) (6)
Reply-To: Stephen Wackowski(b) (6)
To: "lesia_monson@los.doi.gov" <lesia_monson@ios.doi.gov>

Mon, Sep 18, 2017 at 8:12 PM

On Friday, September 15, 2017 6:34 PM, Lyft Ride Receipt <no-reply@lyftmail.com> wrote:



Thanks for riding with Anthony!

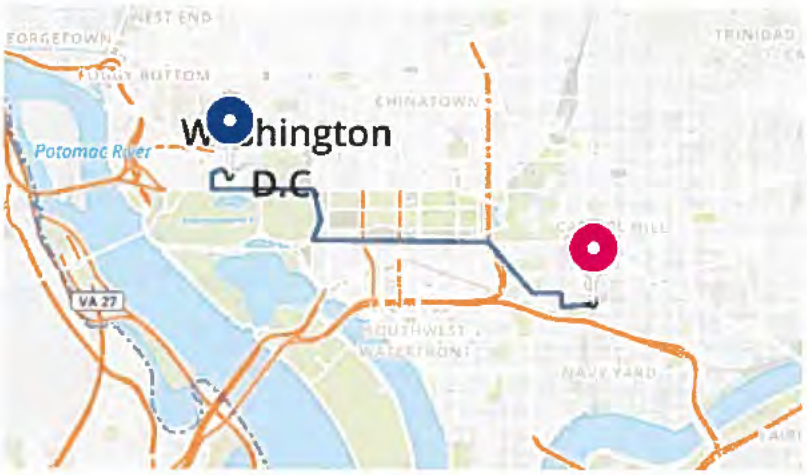
September 15, 2017 at 6:30 PM

Ride Details

Since you updated your stop or destination, your fare reflects actual time and distance

Learn more

Base fare	$1.15
23m 48s	$4.05
3.05 mi	$3.30
Prime Time + 25%	$2.13
Service fee	$1.80
DC City Fee	$0.12
(b) (6)	**$12.55**



- Pickup 6:30 PM
  1860 C St NW, Washington, DC
- Dropoff 6:54 PM
  257 South Carolina Ave SE, Washington, DC

Make expensing business rides easy

Enable business profile on Lyft to make expensing rides quick and easy.

Get Business Profile

Tip driver

Find lost item

Request review

Pricing FAQ · Help Center

Receipt #1044579382265307964

Map data © OpenStreetMap contributors

Monson, Lesia <lesia_monson@ios.doi.gov>

Fw: Your ride with Dante on September 16

1 message

Stephen Wackowski (b) (6)
Reply-To: Stephen Wackowski (b) (6)
To: "lesia_monson@ios.doi.gov" <lesia_monson@ios.doi.gov>

Mon, Sep 18, 2017 at 8:06 PM

On Sunday, September 17, 2017 3:20 AM, Lyft Ride Receipt <no-reply@lyftmail.com> wrote:

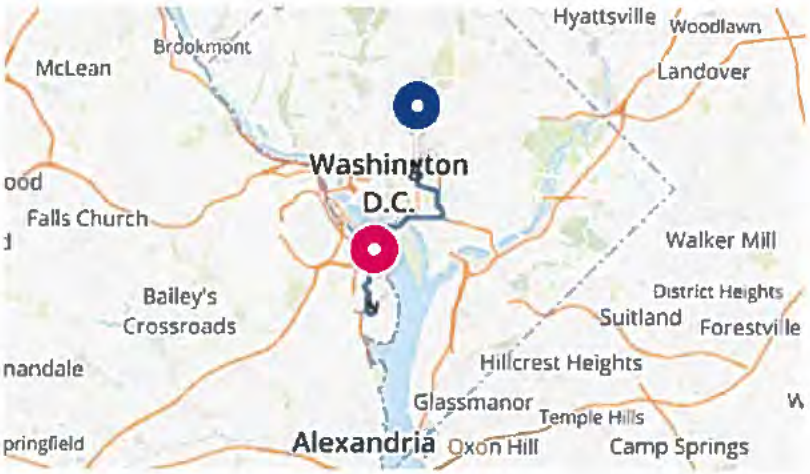


Thanks for riding with Dante!

September 16, 2017 at 7:04 AM

Ride Details

Lyft fare (6.13mi, 15m 48s)	$14.58
DC City Fee	$0.11
(b) (6)	**$14.69**



- Pickup 7:04 AM
  920 9th St NW, Washington, DC
- Dropoff 7:20 AM
  Aviation Cir, Arlington, VA

Make expensing business rides easy

Enable business profile on Lyft to make expensing rides quick and easy.

Get Business Profile

Tip driver

Find lost item

Request review

Pricing FAQ · Help Center

Receipt #1044774680264066494

Map data © OpenStreetMap contributors

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000TJJF
Travel Authorization Number:	TANUM0000TJJF	Trip Name:	Trip from Anchorage to Washington
TA Date:	08/31/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	Travel to Washington DC to attend meeting with Alaska Native Group Stakeholders and the Deputy Secretary. Will also schedule capitol hill visits with the Alaska congressional delegation and collaboration meeting with the National Marine Fisheries Service Director on joint DoI/NMFS funded projects in Alaska. Will also attend a classified briefing at the Civil Applications center at USGS Reston, VA. Steve's outbound flight will depart Saturday night so he has a mid-day arrival on Sunday, thus he will not need lodging on Saturday night. Anticipated costs include airfare, lodging for Sunday - Thursday nights, local transportation.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	,	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Travel to Washington DC to attend meeting with Alaska Native Group Stakeholders and the Deputy Secretary. Will also schedule capitol hill visits with the Alaska congressional delegation and collaboration meeting with the National Marine Fisheries Service Director on joint DoI/NMFS funded projects in Alaska. Will also attend a classified briefing at the Civil Applications center at USGS Reston, VA. Steve's outbound flight will depart Saturday night so he has a mid-day arrival on Sunday, thus he will not need lodging on Saturday night. Anticipated costs include airfare, lodging for Sunday - Thursday nights, local transportation.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
09/09/17	09/16/17	WASHINGTON, DC	Mission (Operational)	231.00 / 69.00

Document Totals

Total Expenses:	3,030.65
Reimbursable Expenses:	517.50
Non-Reimbursable Expenses:	2,513.15
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	989.10	.00
Lodging-PerDiem	1,155.00	.00
M&IE-PerDiem	517.50	.00
Transaction Fees	34.30	.00
Transportation	320.00	.00
Transxn Fees	14.75	.00
Total Expenses	3,030.65	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Delta	1003445619		989.10
COMM-CARR	Delta	1003445619		.00
COMM-CARR	Alaska Airlines	1003445619		.00
COMM-CARR	Alaska Airlines	1003445619		.00

Trip Itinerary

From: ANC-Anchorage, AK (USA) (IntL. Apt) TO: ATL-Atlanta, GA (USA) (Hartsfield IntL.

Air

Saturday September 09, 2017

ANC-Anchorage, AK (USA) to ATL-Atlanta, GA (USA) (H

Sep 09 Delta 2469
Anchorage, AK (USA) (IntL. Apt) 09/09/2017 7:50PM
Confirmation Number: HQIIJV

Duration: 7 Hours 15 Minutes Nonstop
Atlanta, GA (USA) (Hartsfield IntL. Apt) 09/10/2017 7:05AM

Flight Information
Distance 3408 miles
No Seat Assigned

Emissions 1329.1 lbs of CO2
Cost 989.10 USD

Sunday September 10, 2017

ATL-Atlanta, GA (USA) (H to DCA-Washington, DC (USA)

Sep 10 Delta 2594
Atlanta, GA (USA) (Hartsfield IntL. Apt) 09/10/2017 8:30AM
Confirmation Number: HQIIJV

Duration: 1 Hour 40 Minutes Nonstop
Washington, DC (USA) (National Apt) 09/10/2017 10:10AM

Flight Information
Distance 546 miles
No Seat Assigned

Emissions 234.8 lbs of CO2

Friday September 15, 2017

DCA-Washington, DC (USA) to PDX-Portland, OR (USA)

Sep 15 Alaska Airlines 771
Washington, DC (USA) (National Apt) 09/15/2017 5:25PM
Confirmation Number: MUWBGX

Duration: 5 Hours 43 Minutes Nonstop
Portland, OR (USA) 09/15/2017 8:08PM

Flight Information
Distance 2343 miles
No Seat Assigned

Emissions 913.8 lbs of CO2

PDX-Portland, OR (USA) to ANC-Anchorage, AK (USA)

Sep 15 Alaska Airlines 143
Portland, OR (USA) 09/15/2017 9:40PM
Confirmation Number: MUWBGX

Duration: 3 Hours 42 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 09/16/2017 12:22AM

Flight Information
Distance 1538 miles
No Seat Assigned

Emissions 599.8 lbs of CO2

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 1,358.15 — Total Per Diem Expenses: 1,672.50

Date	Description	Category	Cost	Pay Method	Per Diem
08/31/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
08/31/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
09/09/2017	Airline Flight	Com. Carrier	989.10	GOVCC-C	
09/09/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	•
09/09/2017	Taxi	Transportation	40.00	GOVCC-C	
09/10/2017	Lodging	Lodging-PerDiem	231.00	GOVCC-C	•
09/10/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	•
09/10/2017	Taxi	Transportation	40.00	GOVCC-C	
09/11/2017	Lodging	Lodging-PerDiem	231.00	GOVCC-C	•

09/11/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	
09/11/2017	Taxi	Transportation	40.00	GOVCC-C	
09/12/2017	Lodging	Lodging-PerDiem	231.00	GOVCC-C	
09/12/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	
09/12/2017	Taxi	Transportation	40.00	GOVCC-C	
09/13/2017	Lodging	Lodging-PerDiem	231.00	GOVCC-C	
09/13/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	
09/13/2017	Taxi	Transportation	40.00	GOVCC-C	
09/14/2017	Lodging	Lodging-PerDiem	231.00	GOVCC-C	
09/14/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	
09/14/2017	Taxi	Transportation	40.00	GOVCC-C	
09/15/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	
09/15/2017	Taxi	Transportation	40.00	GOVCC-C	
09/16/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	
09/16/2017	Taxi	Transportation	40.00	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances 1,672.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
09/09/2017	231.00/ 69.00	0.00	0.00	51.75	51.75				
09/10/2017	231.00/ 69.00	231.00	231.00	69.00	69.00				
09/11/2017	231.00/ 69.00	231.00	231.00	69.00	69.00				
09/12/2017	231.00/ 69.00	231.00	231.00	69.00	69.00				
09/13/2017	231.00/ 69.00	231.00	231.00	69.00	69.00				
09/14/2017	231.00/ 69.00	231.00	231.00	69.00	69.00				
09/15/2017	231.00/ 69.00	0.00	0.00	69.00	69.00				
09/16/2017	231.00/ 69.00	0.00	0.00	51.75	51.75				

Other Authorizations

Trip#: 1

Other Authorization	Remarks
No hotel booking - hotel not required	
Contract fare used or No contract fare exists for city-pair market	
ACTUAL EXPENSE	

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	3,030.65
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 989.10	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 1,155.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 517.50	
Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 34.30	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 320.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	3,030.65

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	2,513.15
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	517.50

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	3,030.65

Totals by Payment Method

GOVCC-C Total	2,513.15
REIMBURSABLE Total	517.50

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
09/09/17	AIR	5989.10

Audits

Audit Name	Result	Reason

Document History 08/31/2017 Authorization: TANUM0000TJJF

Copyright 1989-2009 Concur Government Edition: Concur Inc. WACKOWSKI, STEPHEN M. 40213463

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/31/2017	1:10PM EST	STEPHEN WACKOWSKI Net Adjustment: 0.00	

I certify that the electronic signatures listed above are valid and on file

_____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: Lesia Monson
Traveler/Preparer Signature: Lesia Monson
Date: 9/31/2017
Approver Name: Downey Magallanes
Approver Signature: [signature]
Date: 9/7/17

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000TJJF
Travel Authorization Number:	TANUM0000TJJF	Trip Name:	Trip from Anchorage to Washington
TA Date:	08/31/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION SIGNED
Purpose:	Mission (Operational)	Document Detail:	Travel to Washington DC to attend meeting with Alaska Native Group Stakeholders and the Deputy Secretary. Will also schedule capitol hill visits with the Alaska congressional delegation and collaboration meeting with the National Marine Fisheries Service Director on joint DoI/NMFS funded projects in Alaska. Will also attend a classified briefing at the Civil Applications center at USGS Reston, VA. Steve's outbound flight will depart Saturday night so he has a mid-day arrival on Sunday, thus he will not need lodging on Saturday night. Anticipated costs include airfare, lodging for Sunday - Thursday nights, local transportation.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	,	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Travel to Washington DC to attend meeting with Alaska Native Group Stakeholders and the Deputy Secretary. Will also schedule capitol hill visits with the Alaska congressional delegation and collaboration meeting with the National Marine Fisheries Service Director on joint DoI/NMFS funded projects in Alaska. Will also attend a classified briefing at the Civil Applications center at USGS Reston, VA. Steve's outbound flight will depart Saturday night so he has a mid-day arrival on Sunday, thus he will not need lodging on Saturday night. Anticipated costs include airfare, lodging for Sunday - Thursday nights, local transportation.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
09/09/17	09/16/17	WASHINGTON, DC		231.00 / 69.00

Document Totals

Total Expenses:	3,030.65
Reimbursable Expenses:	517.50
Non-Reimbursable Expenses:	2,513.15
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	989.10	.00
Lodging-PerDiem	1,155.00	.00
M&IE-PerDiem	517.50	.00
Transaction Fees	34.30	.00
Transportation	320.00	.00
Transxn Fees	14.75	.00
Total Expenses:	3,030.65	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Delta	1003445619		989.10
COMM-CARR	Delta	1003445619		.00
COMM-CARR	Alaska Airlines	1003445619		.00
COMM-CARR	Alaska Airlines	1003445619		.00

Trip Itinerary

From: ANC-Anchorage, AK (USA) (IntL. Apt) TO: ATL-Atlanta, GA (USA) (Hartsfield IntL.

Air

Saturday September 09, 2017

ANC-Anchorage, AK (USA) to ATL-Atlanta, GA (USA) (H

Sep 09 Delta 2469 — Duration: 7 Hours 15 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 09/09/2017 7:50PM — Atlanta, GA (USA) (Hartsfield IntL. Apt) 09/10/2017 7:05AM
Confirmation Number: HQIIJV

Flight Information
Distance 3408 miles — Emissions 1329.1 lbs of CO2
No Seat Assigned — Cost 989.10 USD

Sunday September 10, 2017

ATL-Atlanta, GA (USA) (H to DCA-Washington, DC (USA)

Sep 10 Delta 2594 — Duration: 1 Hour 40 Minutes Nonstop
Atlanta, GA (USA) (Hartsfield IntL. Apt) 09/10/2017 8:30AM — Washington, DC (USA) (National Apt) 09/10/2017 10:10AM
Confirmation Number: HQIIJV

Flight Information
Distance 546 miles — Emissions 234.8 lbs of CO2
No Seat Assigned

Friday September 15, 2017

DCA-Washington, DC (USA) to PDX-Portland, OR (USA)

Sep 15 Alaska Airlines 771 — Duration: 5 Hours 43 Minutes Nonstop
Washington, DC (USA) (National Apt) 09/15/2017 5:25PM — Portland, OR (USA) 09/15/2017 8:08PM
Confirmation Number: MUWBGX

Flight Information
Distance 2343 miles — Emissions 913.8 lbs of CO2
No Seat Assigned

PDX-Portland, OR (USA) to ANC-Anchorage, AK (USA)

Sep 15 Alaska Airlines 143 — Duration: 3 Hours 42 Minutes Nonstop
Portland, OR (USA) 09/15/2017 9:40PM — Anchorage, AK (USA) (IntL. Apt) 09/16/2017 12:22AM
Confirmation Number: MUWBGX

Flight Information
Distance 1538 miles — Emissions 599.8 lbs of CO2
No Seat Assigned

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 1,358.15 — Total Per Diem Expenses: 1,672.50

Date	Description	Category	Cost	Pay Method	Per Diem
08/31/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
08/31/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
09/09/2017	Airline Flight	Com. Carrier	989.10	GOVCC-C	
09/09/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
09/09/2017	Taxi	Transportation	40.00	GOVCC-C	
09/10/2017	Lodging	Lodging-PerDiem	231.00	GOVCC-C	*
09/10/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
09/10/2017	Taxi	Transportation	40.00	GOVCC-C	
09/11/2017	Lodging	Lodging-PerDiem	231.00	GOVCC-C	*

09/11/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
09/11/2017	Taxi	Transportation	40.00	GOVCC-C	
09/12/2017	Lodging	Lodging-PerDiem	231.00	GOVCC-C	*
09/12/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
09/12/2017	Taxi	Transportation	40.00	GOVCC-C	
09/13/2017	Lodging	Lodging-PerDiem	231.00	GOVCC-C	*
09/13/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
09/13/2017	Taxi	Transportation	40.00	GOVCC-C	
09/14/2017	Lodging	Lodging-PerDiem	231.00	GOVCC-C	*
09/14/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
09/14/2017	Taxi	Transportation	40.00	GOVCC-C	
09/15/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
09/15/2017	Taxi	Transportation	40.00	GOVCC-C	
09/16/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
09/16/2017	Taxi	Transportation	40.00	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 1,672.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
09/09/2017	231.00/ 69.00	0.00	0.00	51.75	51.75				
09/10/2017	231.00/ 69.00	231.00	231.00	69.00	69.00				
09/11/2017	231.00/ 69.00	231.00	231.00	69.00	69.00				
09/12/2017	231.00/ 69.00	231.00	231.00	69.00	69.00				
09/13/2017	231.00/ 69.00	231.00	231.00	69.00	69.00				
09/14/2017	231.00/ 69.00	231.00	231.00	69.00	69.00				
09/15/2017	231.00/ 69.00	0.00	0.00	69.00	69.00				
09/16/2017	231.00/ 69.00	0.00	0.00	51.75	51.75				

Other Authorizations

Trip#: 1

Other Authorization	Remarks
No hotel booking - hotel not required	
Contract fare used or No contract fare exists for city-pair market	
ACTUAL EXPENSE	

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	3,030.65
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 989.10	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 1,155.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 517.50	
Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 34.30	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 320.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	3,030.65

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	2,513.15
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	517.50

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	3,030.65

Totals by Payment Method

GOVCC-C Total	2,513.15
REIMBURSABLE Total	517.50

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
09/09/17	AIR	$989.10

Audits

Audit Name	Result	Reason

Document History 10/12/2017 Authorization: TANUM0000TJJF

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/31/2017	1:10PMEST	STEPHEN WACKOWSKI Net Adjustment:0.00	
AUTHORIZATION SIGNED	09/07/2017	12:36PMEST	MONSON, LESIA DIANNE Net Adjustment:3,030.65	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature: _____

Date: _____

Document Header Information

Document Type:	Voucher	Document Name:	TV0000LNOY
Travel Authorization Number:	TANUM0000TJJF	Trip Name:	Trip from Anchorage to Washington
TA Date:	09/18/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	VOUCHER SIGNED
Purpose:	Mission (Operational)	Document Detail:	Travel to Washington DC to attend meeting with Alaska Native Group Stakeholders and the Deputy Secretary as well as other meetings with various high level DOI officials. Also attended Capitol Hill meetings with the Alaska congressional delegation and collaboration meeting with the National Marine Fisheries Service Director on joint DoI/NMFS funded projects in Alaska. Steve's outbound flight departed Saturday night so he had a mid-day arrival in DC on Sunday, thus he did not need lodging on Saturday night. Late day Friday meetings were unexpectedly scheduled, so instead of departing on his scheduled 5:25pm flight Friday evening, Steve stayed an additional night in DC which required lodging and departed on a later flight back to Anchorage the following morning. He still arrived in Anchorage on the authorized date of Saturday, 9/16, but he added one extra night's lodging due to the Friday meetings. There was no additional cost to the airfare by switching to the later flight. Trip costs include airfare, lodging for Sunday - Friday nights, local transportation.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	,	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Travel to Washington DC to attend meeting with Alaska Native Group Stakeholders and the Deputy Secretary as well as other meetings with various high level DOI officials. Also attended Capitol Hill meetings with the Alaska congressional delegation and collaboration meeting with the National Marine Fisheries Service Director on joint DoI/NMFS funded projects in Alaska. Steve's outbound flight departed Saturday night so he had a mid-day arrival in DC on Sunday, thus he did not need lodging on Saturday night. Late day Friday meetings were unexpectedly scheduled, so instead of departing on his scheduled 5:25pm flight Friday evening, Steve stayed an additional night in DC which required lodging and departed on a later flight back to Anchorage the following morning. He still arrived in Anchorage on the authorized date of Saturday, 9/16, but he added one extra night's lodging due to the Friday meetings. There was no additional cost to the airfare by switching to the later flight. Trip costs include airfare, lodging for Sunday - Friday nights, local transportation.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
09/09/17	09/16/17	WASHINGTON, DC		231.00 / 69.00

Document Totals

Total Expenses:	3,259.81
Reimbursable Expenses:	632.66
Non-Reimbursable Expenses:	2,627.15
Advance Applied:	.00
Net to Traveler:	632.66
Net to Government:	2,627.15
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	989.10	.00

Lodging Taxes & Misc	201.00	.00
Lodging-PerDiem	1,386.00	.00
M&IE-PerDiem	517.50	.00
Mileage	19.26	.00
Misc Expense - Reimb	2.00	.00
Transaction Fees	34.30	.00
Transportation	95.90	.00
Transxn Fees	14.75	.00
Total Expenses:	3,259.81	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Delta	1003445619		989.10
COMM-CARR	Delta	1003445619		.00
COMM-CARR	Delta	1003445619		.00
COMM-CARR	Alaska Airlines	1003445619		.00
COMM-CARR	Alaska Airlines	1003445619		.00
COMM-CARR	Alaska Airlines	1003445619		.00
COMM-CARR	Alaska Airlines	1003445619		.00

Trip Itinerary

From: ANC-Anchorage, AK (USA) (IntL. Apt) TO: ATL-Atlanta, GA (USA) (Hartsfield IntL.

Air

Saturday September 09, 2017

ANC-Anchorage, AK (USA) to ATL-Atlanta, GA (USA) (H

Sep 09 Delta 2469 — Duration: 7 Hours 15 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 09/09/2017 7:50PM — Atlanta, GA (USA) (Hartsfield IntL. Apt) 09/10/2017 7:05AM
Confirmation Number: HQIIJV

Flight Information
Distance 3408 miles — Emissions 1329.1 lbs of CO2
No Seat Assigned — Cost 989.10 USD

ANC-Anchorage, AK (USA) to ATL-Atlanta, GA (USA) (H

Sep 09 Delta 2469 — Duration: 7 Hours 15 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 09/09/2017 7:50PM — Atlanta, GA (USA) (Hartsfield IntL. Apt) 09/10/2017 7:05AM
Confirmation Number: HQIIJV

Flight Information
Distance 3408 miles — Emissions 1329.1 lbs of CO2
No Seat Assigned — Cost 989.10 USD

ANC-Anchorage, AK (USA) to ATL-Atlanta, GA (USA) (H

Sep 09 Delta 2469 — Duration: 7 Hours 15 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 09/09/2017 7:50PM — Atlanta, GA (USA) (Hartsfield IntL. Apt) 09/10/2017 7:05AM
Confirmation Number: HQIIJV

Flight Information
Distance 3408 miles — Emissions 1329.1 lbs of CO2
No Seat Assigned — Cost 989.10 USD

ANC-Anchorage, AK (USA) to ATL-Atlanta, GA (USA) (H

Sep 09 Delta 2469 — Duration: 7 Hours 15 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 09/09/2017 7:50PM — Atlanta, GA (USA) (Hartsfield IntL. Apt) 09/10/2017 7:05AM
Confirmation Number: HQIIJV

Flight Information
Distance 3408 miles — Emissions 1329.1 lbs of CO2
No Seat Assigned — Cost 989.10 USD

Sunday September 10, 2017

ATL-Atlanta, GA (USA) (H to DCA-Washington, DC (USA)

Sep 10 Delta 2594 — Duration: 1 Hour 40 Minutes Nonstop

Atlanta, GA (USA) (Hartsfield IntL. Apt) 09/10/2017 8:30AM
Confirmation Number: HQIIJV

Flight Information
Distance 546 miles
No Seat Assigned

Washington, DC (USA) (National Apt) 09/10/2017 10:10AM

Emissions 212.9 lbs of CO2

ATL-Atlanta, GA (USA) (H to DCA-Washington, DC (USA)

Sep 10 Delta 2594
Atlanta, GA (USA) (Hartsfield IntL. Apt) 09/10/2017 8:30AM
Confirmation Number: HQIIJV

Duration: 1 Hour 40 Minutes Nonstop
Washington, DC (USA) (National Apt) 09/10/2017 10:10AM

Flight Information
Distance 546 miles
No Seat Assigned

Emissions 212.9 lbs of CO2

ATL-Atlanta, GA (USA) (H to DCA-Washington, DC (USA)

Sep 10 Delta 2594
Atlanta, GA (USA) (Hartsfield IntL. Apt) 09/10/2017 8:30AM
Confirmation Number: HQIIJV

Duration: 1 Hour 40 Minutes Nonstop
Washington, DC (USA) (National Apt) 09/10/2017 10:10AM

Flight Information
Distance 546 miles
No Seat Assigned

Emissions 212.9 lbs of CO2

ATL-Atlanta, GA (USA) (H to DCA-Washington, DC (USA)

Sep 10 Delta 2594
Atlanta, GA (USA) (Hartsfield IntL. Apt) 09/10/2017 8:30AM
Confirmation Number: HQIIJV

Duration: 1 Hour 40 Minutes Nonstop
Washington, DC (USA) (National Apt) 09/10/2017 10:10AM

Flight Information
Distance 546 miles
No Seat Assigned

Emissions 212.9 lbs of CO2

ATL-Atlanta, GA (USA) (H to DCA-Washington, DC (USA)

Sep 10 Delta 2594
Atlanta, GA (USA) (Hartsfield IntL. Apt) 09/10/2017 8:30AM
Confirmation Number: HQIIJV

Duration: 1 Hour 40 Minutes Nonstop
Washington, DC (USA) (National Apt) 09/10/2017 10:10AM

Flight Information
Distance 546 miles
No Seat Assigned

Emissions 212.9 lbs of CO2

ATL-Atlanta, GA (USA) (H to DCA-Washington, DC (USA)

Sep 10 Delta 2594
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Confirmation Number: HQIIJV

Duration: 1 Hour 40 Minutes Nonstop
Washington, DC (USA) (National Apt) 09/10/2017 10:10AM

Flight Information
Distance 546 miles
No Seat Assigned

Emissions 212.9 lbs of CO2

ATL-Atlanta, GA (USA) (H to DCA-Washington, DC (USA)

Sep 10 Delta 2594
Atlanta, GA (USA) (Hartsfield IntL. Apt) 09/10/2017 8:30AM
Confirmation Number: HQIIJV

Duration: 1 Hour 40 Minutes Nonstop
Washington, DC (USA) (National Apt) 09/10/2017 10:10AM

Flight Information
Distance 546 miles
No Seat Assigned

Emissions 212.9 lbs of CO2

ATL-Atlanta, GA (USA) (H to DCA-Washington, DC (USA)

Sep 10 Delta 2594
Atlanta, GA (USA) (Hartsfield IntL. Apt) 09/10/2017 8:30AM
Confirmation Number: HQIIJV

Duration: 1 Hour 40 Minutes Nonstop
Washington, DC (USA) (National Apt) 09/10/2017 10:10AM

Flight Information
Distance 546 miles
No Seat Assigned

Emissions 212.9 lbs of CO2

ATL-Atlanta, GA (USA) (H to DCA-Washington, DC (USA)

Sep 10 Delta 2594
Atlanta, GA (USA) (Hartsfield IntL. Apt) 09/10/2017 8:30AM
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Confirmation Number: HQIIJV

Duration: 1 Hour 40 Minutes Nonstop
Washington, DC (USA) (National Apt) 09/10/2017 10:10AM

Flight Information
Distance 546 miles
No Seat Assigned

Emissions 212.9 lbs of CO2

Saturday September 16, 2017

DCA-Washington, DC (USA) to SEA-Seattle / Tacoma, WA

Sep 16 Alaska Airlines 1
Washington, DC (USA) (National Apt) 09/16/2017 8:10AM
Confirmation Number: MUWBGX

Duration: 5 Hours 55 Minutes Nonstop
Seattle / Tacoma, WA (USA) (Sea-tac IntL 09/16/2017 11:05AM

Flight Information
Distance 2321 miles
No Seat Assigned

Emissions 905.2 lbs of CO2

DCA-Washington, DC (USA) to SEA-Seattle / Tacoma, WA

Sep 16 Alaska Airlines 1
Washington, DC (USA) (National Apt) 09/16/2017 8:10AM
Confirmation Number: MUWBGX

Duration: 5 Hours 55 Minutes Nonstop
Seattle / Tacoma, WA (USA) (Sea-tac IntL 09/16/2017 11:05AM

Flight Information
Distance 2321 miles
No Seat Assigned

Emissions 905.2 lbs of CO2

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Washington, DC (USA) (National Apt) 09/16/2017 8:10AM
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Flight Information
Distance 2321 miles
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Emissions 905.2 lbs of CO2

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Seattle / Tacoma, WA (USA) (Sea-tac IntL 09/16/2017 11:05AM

Flight Information
Distance 2321 miles
No Seat Assigned

Emissions 905.2 lbs of CO2

SEA-Seattle / Tacoma, WA to ANC-Anchorage, AK (USA)

Sep 16 Alaska Airlines 93
Seattle / Tacoma, WA (USA) (Sea-tac IntL 09/16/2017 12:30PM
Confirmation Number: MUWBGX

Duration: 3 Hours 40 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 09/16/2017 3:10PM

Flight Information
Distance 1444 miles
No Seat Assigned

Emissions 563.2 lbs of CO2

SEA-Seattle / Tacoma, WA to ANC-Anchorage, AK (USA)

Sep 16 Alaska Airlines 93 Duration: 3 Hours 40 Minutes Nonstop
Seattle / Tacoma, WA (USA) (Sea-tac IntL 09/16/2017 12:30PM Anchorage, AK (USA) (IntL. Apt) 09/16/2017 3:10PM
Confirmation Number: MUWBGX

Flight Information
Distance 1444 miles Emissions 563.2 lbs of CO2
No Seat Assigned

SEA-Seattle / Tacoma, WA to ANC-Anchorage, AK (USA)

Sep 16 Alaska Airlines 93 Duration: 3 Hours 40 Minutes Nonstop
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Seattle / Tacoma, WA (USA) (Sea-tac IntL 09/16/2017 12:30PM Anchorage, AK (USA) (IntL. Apt) 09/16/2017 3:10PM
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Confirmation Number: MUWBGX

Flight Information
Distance 1444 miles Emissions 563.2 lbs of CO2
No Seat Assigned

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	1,356.31	Total Per Diem Expenses:	1,903.50
Date	Description	Category	Cost	Pay Method	Per Diem
09/08/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
09/09/2017	Airline Flight	Com. Carrier	989.10	GOVCC-C	
09/09/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
09/09/2017	POV-GOV Not Available	Mileage	9.63	REIMBURSABLE	
09/10/2017	Lodging Tax	Lodging Taxes & Misc	33.50	GOVCC-C	
09/10/2017	Lodging	Lodging-PerDiem	231.00	GOVCC-C	*
09/10/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
09/10/2017	Taxi	Transportation	13.66	REIMBURSABLE	

09/11/2017	Lodging Tax	Lodging Taxes & Misc	33.50	GOVCC-C	
09/11/2017	Lodging	Lodging-PerDiem	231.00	GOVCC-C	*
09/11/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
09/12/2017	Lodging Tax	Lodging Taxes & Misc	33.50	GOVCC-C	
09/12/2017	Lodging	Lodging-PerDiem	231.00	GOVCC-C	*
09/12/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
09/12/2017	Misc. Expense	Misc Expense - Reimb	2.00	GOVCC-C	
Comment:	Fed Ex delivery fee				
09/12/2017	Taxi	Transportation	8.40	REIMBURSABLE	
09/13/2017	Lodging Tax	Lodging Taxes & Misc	33.50	GOVCC-C	
09/13/2017	Lodging	Lodging-PerDiem	231.00	GOVCC-C	*
09/13/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
09/14/2017	Lodging Tax	Lodging Taxes & Misc	33.50	GOVCC-C	
09/14/2017	Lodging	Lodging-PerDiem	231.00	GOVCC-C	*
09/14/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
09/14/2017	Taxi	Transportation	38.10	REIMBURSABLE	
09/15/2017	Lodging Tax	Lodging Taxes & Misc	33.50	GOVCC-C	
09/15/2017	Lodging	Lodging-PerDiem	231.00	GOVCC-C	*
09/15/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
09/15/2017	Taxi	Transportation	21.05	REIMBURSABLE	
09/16/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
09/16/2017	POV-GOV Not Available	Mileage	9.63	REIMBURSABLE	
09/16/2017	Taxi	Transportation	14.69	REIMBURSABLE	
09/18/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 1,903.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
09/09/2017	231.00/ 69.00	0.00	0.00	51.75	51.75				
09/10/2017	231.00/ 69.00	231.00	231.00	69.00	69.00				
09/11/2017	231.00/ 69.00	231.00	231.00	69.00	69.00				
09/12/2017	231.00/ 69.00	231.00	231.00	69.00	69.00				
09/13/2017	231.00/ 69.00	231.00	231.00	69.00	69.00				
09/14/2017	231.00/ 69.00	231.00	231.00	69.00	69.00				
09/15/2017	231.00/ 69.00	231.00	231.00	69.00	69.00				
09/16/2017	231.00/ 69.00	0.00	0.00	51.75	51.75				

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	3,259.81
Expense Category: Com. Carrier	Fiscal Year: 2017 Amount: 989.10		
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017 Amount: 201.00		
Expense Category: Lodging-PerDiem	Fiscal Year: 2017 Amount: 1,386.00		
Expense Category: M&IE-PerDiem	Fiscal Year: 2017 Amount: 517.50		
Expense Category: Mileage	Fiscal Year: 2017 Amount: 19.26		
Expense Category: Misc Expense - Reimb	Fiscal Year: 2017 Amount: 2.00		
Expense Category: Transaction Fees	Fiscal Year: 2017 Amount: 34.30		
Expense Category: Transportation	Fiscal Year: 2017 Amount: 95.90		
Expense Category: Transxn Fees	Fiscal Year: 2017 Amount: 14.75		
		Total:	3,259.81

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	2,627.15
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	632.66

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////		3,259.81

Totals by Payment Method

GOVCC-C Total	2,627.15
REIMBURSABLE Total	632.66

Attachments	Attachments Exists

Receipt Checklist

Date	Description	Cost
09/09/17	AIR Airline Flight	$989.10

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
	Traveler Justification:	No lodging required first night of travel
EXP CAT % VARIANCE	FAIL	LODGING TAXES & MISC was not on the original authorization document
	Traveler Justification:	Additional expenses, transportation cost less than expected

Document History 10/12/2017 Voucher: TV0000LNOY

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	09/18/2017	11:08AMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	
VOUCHER SIGNED	09/22/2017	4:37PMEST	WACKOWSKI, STEPHEN M	
			Net Adjustment:3,259.81	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature: _____

Date: _____

Document Header Information

Document Type:	Voucher	Document Name:	TV0000LNOY
Travel Authorization Number:	TANUM0000TJJF	Trip Name:	Trip from Anchorage to Washington
TA Date:	09/18/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	VOUCHER SIGNED
Purpose:	Mission (Operational)	Document Detail:	Travel to Washington DC to attend meeting with Alaska Native Group Stakeholders and the Deputy Secretary as well as other meetings with various high level DOI officials. Also attended Capitol Hill meetings with the Alaska congressional delegation and collaboration meeting with the National Marine Fisheries Service Director on joint DoI/NMFS funded projects in Alaska. Steve's outbound flight departed Saturday night so he had a mid-day arrival in DC on Sunday, thus he did not need lodging on Saturday night. Late day Friday meetings were unexpectedly scheduled, so instead of departing on his scheduled 5:25pm flight Friday evening, Steve stayed an additional night in DC which required lodging and departed on a later flight back to Anchorage the following morning. He still arrived in Anchorage on the authorized date of Saturday, 9/16, but he added one extra night's lodging due to the Friday meetings. There was no additional cost to the airfare by switching to the later flight. Trip costs include airfare, lodging for Sunday - Friday nights, local transportation.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WACKOWSKI, STEPHEN M	ID:	1001206486
TID:	40213463	Organization:	DOIDOSSIO
Title:		Duty Station:	ANCHORAGE AK
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1689 C ST ANCHORAGE, AK 99501	EMAIL:	LESIA_MONSON@IOS.DOI.GOV
Office Phone:	9072715485	Cell Phone:	
Home Address:	,	Home Phone:	9072715485
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Travel to Washington DC to attend meeting with Alaska Native Group Stakeholders and the Deputy Secretary as well as other meetings with various high level DOI officials. Also attended Capitol Hill meetings with the Alaska congressional delegation and collaboration meeting with the National Marine Fisheries Service Director on joint DoI/NMFS funded projects in Alaska. Steve's outbound flight departed Saturday night so he had a mid-day arrival in DC on Sunday, thus he did not need lodging on Saturday night. Late day Friday meetings were unexpectedly scheduled, so instead of departing on his scheduled 5:25pm flight Friday evening, Steve stayed an additional night in DC which required lodging and departed on a later flight back to Anchorage the following morning. He still arrived in Anchorage on the authorized date of Saturday, 9/16, but he added one extra night's lodging due to the Friday meetings. There was no additional cost to the airfare by switching to the later flight. Trip costs include airfare, lodging for Sunday - Friday nights, local transportation.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
09/09/17	09/16/17	WASHINGTON, DC		231.00 / 69.00

Document Totals

Total Expenses:	3,259.81
Reimbursable Expenses:	632.66
Non-Reimbursable Expenses:	2,627.15
Advance Applied:	.00
Net to Traveler:	632.66
Net to Government:	2,627.15
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	989.10	.00

Lodging Taxes & Misc	201.00	.00
Lodging-PerDiem	1,386.00	.00
M&IE-PerDiem	517.50	.00
Mileage	19.26	.00
Misc Expense - Reimb	2.00	.00
Transaction Fees	34.30	.00
Transportation	95.90	.00
Transxn Fees	14.75	.00
Total Expenses:	3,259.81	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Delta	1003445619		989.10
COMM-CARR	Delta	1003445619		.00
COMM-CARR	Delta	1003445619		.00
COMM-CARR	Alaska Airlines	1003445619		.00
COMM-CARR	Alaska Airlines	1003445619		.00
COMM-CARR	Alaska Airlines	1003445619		.00
COMM-CARR	Alaska Airlines	1003445619		.00

Trip Itinerary

From: ANC-Anchorage, AK (USA) (IntL. Apt) TO: ATL-Atlanta, GA (USA) (Hartsfield IntL.

Air

Saturday September 09, 2017

ANC-Anchorage, AK (USA) to ATL-Atlanta, GA (USA) (H

Sep 09 Delta 2469 — Duration: 7 Hours 15 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 09/09/2017 7:50PM — Atlanta, GA (USA) (Hartsfield IntL. Apt) 09/10/2017 7:05AM
Confirmation Number: HQIIJV

Flight Information
Distance 3408 miles — Emissions 1329.1 lbs of CO2
No Seat Assigned — Cost 989.10 USD

ANC-Anchorage, AK (USA) to ATL-Atlanta, GA (USA) (H

Sep 09 Delta 2469 — Duration: 7 Hours 15 Minutes Nonstop
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Flight Information
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No Seat Assigned — Cost 989.10 USD

Sunday September 10, 2017

ATL-Atlanta, GA (USA) (H to DCA-Washington, DC (USA)

Sep 10 Delta 2594 — Duration: 1 Hour 40 Minutes Nonstop

Atlanta, GA (USA) (Hartsfield IntL. Apt) 09/10/2017 8:30AM
Confirmation Number: HQIIJV

Flight Information
Distance 546 miles
No Seat Assigned

Washington, DC (USA) (National Apt) 09/10/2017 10:10AM

Emissions 212.9 lbs of CO2

ATL-Atlanta, GA (USA) (H to DCA-Washington, DC (USA)

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No Seat Assigned

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Saturday September 16, 2017

DCA-Washington, DC (USA) to SEA-Seattle / Tacoma, WA

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Washington, DC (USA) (National Apt) 09/16/2017 8:10AM
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Duration: 5 Hours 55 Minutes Nonstop
Seattle / Tacoma, WA (USA) (Sea-tac IntL 09/16/2017 11:05AM

Flight Information
Distance 2321 miles
No Seat Assigned

Emissions 905.2 lbs of CO2

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Confirmation Number: MUWBGX

Duration: 5 Hours 55 Minutes Nonstop
Seattle / Tacoma, WA (USA) (Sea-tac IntL 09/16/2017 11:05AM

Flight Information
Distance 2321 miles
No Seat Assigned

Emissions 905.2 lbs of CO2

DCA-Washington, DC (USA) to SEA-Seattle / Tacoma, WA

Sep 16 Alaska Airlines 1
Washington, DC (USA) (National Apt) 09/16/2017 8:10AM
Confirmation Number: MUWBGX

Duration: 5 Hours 55 Minutes Nonstop
Seattle / Tacoma, WA (USA) (Sea-tac IntL 09/16/2017 11:05AM

Flight Information
Distance 2321 miles
No Seat Assigned

Emissions 905.2 lbs of CO2

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Seattle / Tacoma, WA (USA) (Sea-tac IntL 09/16/2017 11:05AM

Flight Information
Distance 2321 miles
No Seat Assigned

Emissions 905.2 lbs of CO2

DCA-Washington, DC (USA) to SEA-Seattle / Tacoma, WA

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Washington, DC (USA) (National Apt) 09/16/2017 8:10AM
Confirmation Number: MUWBGX

Duration: 5 Hours 55 Minutes Nonstop
Seattle / Tacoma, WA (USA) (Sea-tac IntL 09/16/2017 11:05AM

Flight Information
Distance 2321 miles
No Seat Assigned

Emissions 905.2 lbs of CO2

SEA-Seattle / Tacoma, WA to ANC-Anchorage, AK (USA)

Sep 16 Alaska Airlines 93
Seattle / Tacoma, WA (USA) (Sea-tac IntL 09/16/2017 12:30PM
Confirmation Number: MUWBGX

Duration: 3 Hours 40 Minutes Nonstop
Anchorage, AK (USA) (IntL. Apt) 09/16/2017 3:10PM

Flight Information
Distance 1444 miles
No Seat Assigned

Emissions 563.2 lbs of CO2

SEA-Seattle / Tacoma, WA to ANC-Anchorage, AK (USA)

Sep 16 Alaska Airlines 93 Duration: 3 Hours 40 Minutes Nonstop
Seattle / Tacoma, WA (USA) (Sea-tac IntL 09/16/2017 12:30PM Anchorage, AK (USA) (IntL. Apt) 09/16/2017 3:10PM
Confirmation Number: MUWBGX

Flight Information
Distance 1444 miles Emissions 563.2 lbs of CO2
No Seat Assigned

SEA-Seattle / Tacoma, WA to ANC-Anchorage, AK (USA)

Sep 16 Alaska Airlines 93 Duration: 3 Hours 40 Minutes Nonstop
Seattle / Tacoma, WA (USA) (Sea-tac IntL 09/16/2017 12:30PM Anchorage, AK (USA) (IntL. Apt) 09/16/2017 3:10PM
Confirmation Number: MUWBGX

Flight Information
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SEA-Seattle / Tacoma, WA to ANC-Anchorage, AK (USA)

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Confirmation Number: MUWBGX

Flight Information
Distance 1444 miles Emissions 563.2 lbs of CO2
No Seat Assigned

SEA-Seattle / Tacoma, WA to ANC-Anchorage, AK (USA)

Sep 16 Alaska Airlines 93 Duration: 3 Hours 40 Minutes Nonstop
Seattle / Tacoma, WA (USA) (Sea-tac IntL 09/16/2017 12:30PM Anchorage, AK (USA) (IntL. Apt) 09/16/2017 3:10PM
Confirmation Number: MUWBGX

Flight Information
Distance 1444 miles Emissions 563.2 lbs of CO2
No Seat Assigned

SEA-Seattle / Tacoma, WA to ANC-Anchorage, AK (USA)

Sep 16 Alaska Airlines 93 Duration: 3 Hours 40 Minutes Nonstop
Seattle / Tacoma, WA (USA) (Sea-tac IntL 09/16/2017 12:30PM Anchorage, AK (USA) (IntL. Apt) 09/16/2017 3:10PM
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Confirmation Number: MUWBGX

Flight Information
Distance 1444 miles Emissions 563.2 lbs of CO2
No Seat Assigned

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	1,356.31	Total Per Diem Expenses:	1,903.50
Date	Description	Category	Cost	Pay Method	Per Diem
09/08/2017	Travel Fee	Transaction Fees	34.30	GOVCC-C	
Comment:	SB ATRS Domestic w-Air-Rail				
09/09/2017	Airline Flight	Com. Carrier	989.10	GOVCC-C	
09/09/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
09/09/2017	POV-GOV Not Available	Mileage	9.63	REIMBURSABLE	
09/10/2017	Lodging Tax	Lodging Taxes & Misc	33.50	GOVCC-C	
09/10/2017	Lodging	Lodging-PerDiem	231.00	GOVCC-C	*
09/10/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
09/10/2017	Taxi	Transportation	13.66	REIMBURSABLE	

09/11/2017	Lodging Tax	Lodging Taxes & Misc	33.50	GOVCC-C	
09/11/2017	Lodging	Lodging-PerDiem	231.00	GOVCC-C	*
09/11/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
09/12/2017	Lodging Tax	Lodging Taxes & Misc	33.50	GOVCC-C	
09/12/2017	Lodging	Lodging-PerDiem	231.00	GOVCC-C	*
09/12/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
09/12/2017	Misc. Expense	Misc Expense - Reimb	2.00	GOVCC-C	
Comment:	Fed Ex delivery fee				
09/12/2017	Taxi	Transportation	8.40	REIMBURSABLE	
09/13/2017	Lodging Tax	Lodging Taxes & Misc	33.50	GOVCC-C	
09/13/2017	Lodging	Lodging-PerDiem	231.00	GOVCC-C	*
09/13/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
09/14/2017	Lodging Tax	Lodging Taxes & Misc	33.50	GOVCC-C	
09/14/2017	Lodging	Lodging-PerDiem	231.00	GOVCC-C	*
09/14/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
09/14/2017	Taxi	Transportation	38.10	REIMBURSABLE	
09/15/2017	Lodging Tax	Lodging Taxes & Misc	33.50	GOVCC-C	
09/15/2017	Lodging	Lodging-PerDiem	231.00	GOVCC-C	*
09/15/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
09/15/2017	Taxi	Transportation	21.05	REIMBURSABLE	
09/16/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
09/16/2017	POV-GOV Not Available	Mileage	9.63	REIMBURSABLE	
09/16/2017	Taxi	Transportation	14.69	REIMBURSABLE	
09/18/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 1,903.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
09/09/2017	231.00/ 69.00	0.00	0.00	51.75	51.75				
09/10/2017	231.00/ 69.00	231.00	231.00	69.00	69.00				
09/11/2017	231.00/ 69.00	231.00	231.00	69.00	69.00				
09/12/2017	231.00/ 69.00	231.00	231.00	69.00	69.00				
09/13/2017	231.00/ 69.00	231.00	231.00	69.00	69.00				
09/14/2017	231.00/ 69.00	231.00	231.00	69.00	69.00				
09/15/2017	231.00/ 69.00	231.00	231.00	69.00	69.00				
09/16/2017	231.00/ 69.00	0.00	0.00	51.75	51.75				

Account Summary for the Selected Trip

Org: DOI	Label: OS-AK	Acct Code: DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	3,259.81
Expense Category: Com. Carrier	Fiscal Year: 2017 Amount: 989.10		
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017 Amount: 201.00		
Expense Category: Lodging-PerDiem	Fiscal Year: 2017 Amount: 1,386.00		
Expense Category: M&IE-PerDiem	Fiscal Year: 2017 Amount: 517.50		
Expense Category: Mileage	Fiscal Year: 2017 Amount: 19.26		
Expense Category: Misc Expense - Reimb	Fiscal Year: 2017 Amount: 2.00		
Expense Category: Transaction Fees	Fiscal Year: 2017 Amount: 34.30		
Expense Category: Transportation	Fiscal Year: 2017 Amount: 95.90		
Expense Category: Transxn Fees	Fiscal Year: 2017 Amount: 14.75		
		Total:	3,259.81

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	GOVCC-C	2,627.15
DOI	OS-AK	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////	REIMBURSABLE	632.66

Totals by Label

DOI	OS-AK Total	DS10300000/DP.10301//17XD4523WS/DWSN00000.000000////		3,259.81

Totals by Payment Method

GOVCC-C Total	2,627.15
REIMBURSABLE Total	632.66

Attachments	Attachments Exists

Receipt Checklist

Date	Description	Cost
09/09/17	AIR Airline Flight	$989.10

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
	Traveler Justification:	No lodging required first night of travel
EXP CAT % VARIANCE	FAIL	LODGING TAXES & MISC was not on the original authorization document
	Traveler Justification:	Additional expenses, transportation cost less than expected

Document History 10/12/2017 Voucher: TV0000LNOY

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	09/18/2017	11:08AMEST	MONSON, LESIA DIANNE	
			Net Adjustment:0.00	
VOUCHER SIGNED	09/22/2017	4:37PMEST	WACKOWSKI, STEPHEN M	
			Net Adjustment:3,259.81	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature: _____

Date: _____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000T8PZ
Travel Authorization Number:	TANUM0000T8PZ	Trip Name:	Trip from Washington to Gatlinlburg, TN
TA Date:	08/18/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	To staff Secretary Zinke at Founder's Day; meet Youth Corps and help build trail; visit with mayor, school officials at Pi Beta Phi Elementary School, and NPS employees in Gatlingburg, TN; visit Mt. Pisgah Campgrounds and staff.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WILLENS, TODD D	ID:	1001216613
TID:	40217047	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW MS 7328 WASHINGTON, DC 20240	EMAIL:	CATHERINE_GULAC@IOS.DOI.GOV
Office Phone:	2022083437	Cell Phone:	
Home Address:	(b) (6) [redacted]	Home Phone:	2022083437
Alternate Address:		Alternate Phone:	

Document Information

Trip
Number: 1

Purpose: To staff Secretary Zinke at Founder's Day; meet Youth Corps and help build trail; visit with mayor, school officials at Pi Beta Phi Elementary School, and NPS employees in Gatlingburg, TN; visit Mt. Pisgah Campgrounds and staff.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
08/24/17	08/26/17	GATLINBURG, TN	Mission (Operational)	91.00 / 51.00

Document Totals

Total Expenses:	825.83
Reimbursable Expenses:	140.88
Non-Reimbursable Expenses:	684.95
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	517.60	.00
Lodging Taxes & Misc	11.60	.00
Lodging-PerDiem	91.00	.00
M&IE-PerDiem	127.50	.00
Mileage	13.38	.00
Transportation	50.00	.00
Transxn Fees	14.75	.00
Total Expenses:	825.83	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost

COMM-CARR	United	1003404056		.00
COMM-CARR	American Airlines	1003404056		.00
COMM-CARR	American Airlines	1003404056		.00
COMM-CARR	American Airlines	1003404056		.00
COMM-CARR	American Airlines	1003404056		517.60
LODGE	Country Inn	1003404056	Gatlinburg,TN	91.00

Trip Itinerary

From: IAD-Washington, DC (USA) (Dulles Apt) TO: TYS-Knoxville, TN (USA)

Air

Thursday August 24, 2017

DCA-Washington, DC (USA) to CLT-Charlotte, NC (USA)

Aug 24 American Airlines 847 — Duration: 1 Hour 35 Minutes Nonstop
Washington, DC (USA) (National Apt) 08/24/2017 1:49PM — Charlotte, NC (USA) 08/24/2017 3:24PM
Confirmation Number: ABSWLK

Flight Information
Distance 331 miles — Emissions 129.1 lbs of CO2
No Seat Assigned — Cost 517.60 USD

DCA-Washington, DC (USA) to CLT-Charlotte, NC (USA)

Aug 24 American Airlines 847 — Duration: 1 Hour 35 Minutes Nonstop
Washington, DC (USA) (National Apt) 08/24/2017 1:49PM — Charlotte, NC (USA) 08/24/2017 3:24PM
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Confirmation Number: ABSWLK

Flight Information
Distance 331 miles — Emissions 129.1 lbs of CO2
No Seat Assigned — Cost 517.60 USD

CLT-Charlotte, NC (USA) to TYS-Knoxville, TN (USA)

Aug 24 American Airlines 2794 — Duration: 1 Hour Nonstop
Charlotte, NC (USA) 08/24/2017 4:17PM — Knoxville, TN (USA) 08/24/2017 5:17PM
Confirmation Number: ABSWLK

Flight Information
Distance 176 miles — Emissions 68.6 lbs of CO2
No Seat Assigned

CLT-Charlotte, NC (USA) to TYS-Knoxville, TN (USA)

Aug 24 American Airlines 2794 — Duration: 1 Hour Nonstop
Charlotte, NC (USA) 08/24/2017 4:17PM — Knoxville, TN (USA) 08/24/2017 5:17PM
Confirmation Number: ABSWLK

Flight Information

Distance 176 miles
No Seat Assigned
Emissions 68.6 lbs of CO2

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Charlotte, NC (USA) 08/24/2017 4:17PM
Confirmation Number: ABSWLK
Duration: 1 Hour Nonstop
Knoxville, TN (USA) 08/24/2017 5:17PM

Flight Information
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No Seat Assigned
Emissions 68.6 lbs of CO2

CLT-Charlotte, NC (USA) to TYS-Knoxville, TN (USA)

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Duration: 1 Hour Nonstop
Knoxville, TN (USA) 08/24/2017 5:17PM

Flight Information
Distance 176 miles
No Seat Assigned
Emissions 68.6 lbs of CO2

CLT-Charlotte, NC (USA) to TYS-Knoxville, TN (USA)

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Charlotte, NC (USA) 08/24/2017 4:17PM
Confirmation Number: ABSWLK
Duration: 1 Hour Nonstop
Knoxville, TN (USA) 08/24/2017 5:17PM

Flight Information
Distance 176 miles
No Seat Assigned
Emissions 68.6 lbs of CO2

IAD-Washington, DC (USA) to TYS-Knoxville, TN (USA)

Aug 24 United 4807
Washington, DC (USA) (Dulles Apt) 08/24/2017 5:30PM
Confirmation Number: EW838H
Duration: 1 Hour 41 Minutes Nonstop
Knoxville, TN (USA) 08/24/2017 7:11PM

Flight Information
Distance 419 miles
No Seat Assigned
Emissions 180.2 lbs of CO2

IAD-Washington, DC (USA) to TYS-Knoxville, TN (USA)

Aug 24 United 4807
Washington, DC (USA) (Dulles Apt) 08/24/2017 5:30PM
Confirmation Number: EW838H
Duration: 1 Hour 41 Minutes Nonstop
Knoxville, TN (USA) 08/24/2017 7:11PM

Flight Information
Distance 419 miles
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Emissions 180.2 lbs of CO2

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Flight Information
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Duration: 1 Hour 41 Minutes Nonstop
Knoxville, TN (USA) 08/24/2017 7:11PM

Flight Information
Distance 419 miles
No Seat Assigned
Emissions 180.2 lbs of CO2

Hotel

Country Inn

421 Reagan Lane Gatlinburg TN 37738 865-412-1004

Aug 24 Checking in: 08/24/2017

Checking out: 08/25/2017
Total Rate: 91.00 USD

Country Inn

421 Reagan Lane Gatlinburg TN 37738 865-412-1004

Aug 24 Checking in: 08/24/2017

Checking out: 08/25/2017
Total Rate: 91.00 USD

Country Inn

421 Reagan Lane Gatlinburg TN 37738 865-412-1004

Aug 24 Checking in: 08/24/2017

Checking out: 08/25/2017
Total Rate: 91.00 USD

Country Inn

421 Reagan Lane Gatlinburg TN 37738 865-412-1004

Aug 24 Checking in: 08/24/2017

Checking out: 08/25/2017
Total Rate: 91.00 USD

Country Inn

421 Reagan Lane Gatlinburg TN 37738 865-412-1004

Aug 24 Checking in: 08/24/2017

Checking out: 08/25/2017
Total Rate: 91.00 USD

Air

Friday August 25, 2017

AVL-Asheville, NC (USA) to CLT-Charlotte, NC (USA)

Aug 25 American Airlines 4831
Asheville, NC (USA) 08/25/2017 8:05PM
Confirmation Number: ABSWLK

Duration: 1 Hour 9 Minutes Nonstop
Charlotte, NC (USA) 08/25/2017 9:14PM

Flight Information
Distance 91 miles
No Seat Assigned

Emissions 35.5 lbs of CO2

AVL-Asheville, NC (USA) to CLT-Charlotte, NC (USA)

Aug 25 American Airlines 4831
Asheville, NC (USA) 08/25/2017 8:05PM
Confirmation Number: ABSWLK

Duration: 1 Hour 9 Minutes Nonstop
Charlotte, NC (USA) 08/25/2017 9:14PM

Flight Information
Distance 91 miles
No Seat Assigned

Emissions 35.5 lbs of CO2

AVL-Asheville, NC (USA) to CLT-Charlotte, NC (USA)

Aug 25 American Airlines 4831
Asheville, NC (USA) 08/25/2017 8:05PM
Confirmation Number: ABSWLK

Duration: 1 Hour 9 Minutes Nonstop
Charlotte, NC (USA) 08/25/2017 9:14PM

Flight Information
Distance 91 miles
No Seat Assigned

Emissions 35.5 lbs of CO2

AVL-Asheville, NC (USA) to CLT-Charlotte, NC (USA)

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Duration: 1 Hour 9 Minutes Nonstop
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Flight Information
Distance 91 miles
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AVL-Asheville, NC (USA) to CLT-Charlotte, NC (USA)

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Asheville, NC (USA) 08/25/2017 8:05PM
Confirmation Number: ABSWLK

Duration: 1 Hour 9 Minutes Nonstop
Charlotte, NC (USA) 08/25/2017 9:14PM

Flight Information
Distance 91 miles
No Seat Assigned

Emissions 35.5 lbs of CO2

CLT-Charlotte, NC (USA) to DCA-Washington, DC (USA)

Aug 25 American Airlines 1987

Duration: 1 Hour 18 Minutes Nonstop

Charlotte, NC (USA) 08/25/2017 10:19PM — Washington, DC (USA) (National Apt) 08/25/2017 11:37PM
Confirmation Number: ABSWLK

Flight Information
Distance 331 miles — Emissions 129.1 lbs of CO2
No Seat Assigned

CLT-Charlotte, NC (USA) to DCA-Washington, DC (USA)

Aug 25 American Airlines 1987 — Duration: 1 Hour 18 Minutes Nonstop
Charlotte, NC (USA) 08/25/2017 10:19PM — Washington, DC (USA) (National Apt) 08/25/2017 11:37PM
Confirmation Number: ABSWLK

Flight Information
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Charlotte, NC (USA) 08/25/2017 10:19PM — Washington, DC (USA) (National Apt) 08/25/2017 11:37PM
Confirmation Number: ABSWLK

Flight Information
Distance 331 miles — Emissions 129.1 lbs of CO2
No Seat Assigned

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 607.33 — Total Per Diem Expenses: 218.50

Date	Description	Category	Cost	Pay Method	Per Diem
08/18/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
08/24/2017	Airline Flight	Com. Carrier	517.60	GOVCC-C	
08/24/2017	Lodging Tax	Lodging Taxes & Misc	11.60	GOVCC-C	
Comment: Folio No. 20235					
08/24/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
Comment: Conf Num: P0F3VNM Cmt: CXL BY 1800 AUG 24 2017 TO AVOID A 102.60USD CHARGE.					
08/24/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
08/24/2017	POV-GOV Not Available	Mileage	2.68	REIMBURSABLE	
08/25/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
08/26/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
08/26/2017	POV-GOV Not Available	Mileage	10.70	REIMBURSABLE	
08/26/2017	Parking	Transportation	50.00	GOVCC-C	
Comment: Airport parking.					

Per Diem Allowances

Trip#: 1 — Total Per Diem Allowances: 218.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
08/24/2017	91.00/ 51.00	91.00	91.00	38.25	38.25				
08/25/2017	91.00/ 51.00	0.00	0.00	51.00	51.00				
08/26/2017	91.00/ 51.00	0.00	0.00	38.25	38.25				

Other Authorizations

Trip#: 1

Other Authorization	Remarks
OTHER PRIVATELY-OWNED VEHICLE	

Account Summary for the Selected Trip

Org: DOI	Label: NPS	Acct Code: DS10100000/DR.10100.16NPSTRV//166D0102DR/DL2000000.000000////	825.83
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 517.60	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 11.60	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 91.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 127.50	
Expense Category: Mileage	Fiscal Year: 2017	Amount: 13.38	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 50.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	825.83

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	NPS	DS10100000/DR.10100.16NPSTRV//166D0102DR/DL2000000.000000////	GOVCC-C	684.95
DOI	NPS	DS10100000/DR.10100.16NPSTRV//166D0102DR/DL2000000.000000////	REIMBURSABLE	140.88

Totals by Label

DOI	NPS Total	DS10100000/DR.10100.16NPSTRV//166D0102DR/DL2000000.000000////		825.83

Totals by Payment Method

	GOVCC-C Total	684.95
	REIMBURSABLE Total	140.88

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
08/24/17	AIR	$517.60
08/24/17	1POC	$2.68
08/26/17	1POC	$10.70

Audits

Audit Name	Result	Reason

Document History 10/10/2017 Authorization: TANUM0000T8PZ

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/18/2017	7:49AMEST	TODD WILLENS Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature:

Date: _____

Approver Name:

Approver Signature: _____

Date:

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000STKP
Travel Authorization Number:	TANUM0000STKP	Trip Name:	Trip from Washington to San Antonio
TA Date:	08/01/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION SIGNED
Purpose:	Mission (Operational)	Document Detail:	Actual expense requested/conference fee inclusive(lodging/meals/misc conference expenses). To meet with superintendents, staff, and concessionaires at San Antonio Missions NHP and Lyndon B. Johnson State Park and Historic Site; and to participate in panels at the American Wildlife Conservation Partners Meeting.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WILLENS, TODD D	ID:	1001216613
TID:	40217047	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW MS 7328 WASHINGTON, DC 20240	EMAIL:	CATHERINE_GULAC@IOS.DOI.GOV
Office Phone:	2022083437	Cell Phone:	
Home Address:	(b) (6) [redacted]	Home Phone:	2022083437
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1

Purpose: Actual expense requested/conference fee inclusive(lodging/meals/misc conference expenses). To meet with superintendents, staff, and concessionaires at San Antonio Missions NHP and Lyndon B. Johnson State Park and Historic Site; and to participate in panels at the American Wildlife Conservation Partners Meeting.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
08/15/17	08/17/17	BOERNE, TX		91.00 / 51.00

Document Totals

Total Expenses:	1,006.24
Reimbursable Expenses:	133.92
Non-Reimbursable Expenses:	872.32
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	341.60	.00
Fuel-Rental Vehicle	50.00	.00
Lodging-PerDiem	182.00	.00
M&IE-PerDiem	127.50	.00
Mileage	6.42	.00
Rental Car	223.97	.00
Transportation	60.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,006.24	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1003343044		.00
COMM-CARR	American Airlines	1003343044		341.60
COMM-CARR	American Airlines	1003343044		.00
COMM-CARR	American Airlines	1003343044		.00
RENTAL	Budget	1003343044		223.97

Trip Itinerary

From: DCA-Washington, DC (USA) (National Apt) TO: BNA-Nashville, TN (USA)

Air

Tuesday August 15, 2017

DCA-Washington, DC (USA) to DFW-Dallas / Ft. Worth,

Aug 15 American Airlines 93 — Duration: 3 Hours 14 Minutes Nonstop
Washington, DC (USA) (National Apt) 08/15/2017 5:30AM — Dallas / Ft. Worth, TX (USA) (IntL. Apt) 08/15/2017 7:44AM
Confirmation Number: CMQVOV

Flight Information
Distance 1189 miles — Emissions 463.7 lbs of CO2
No Seat Assigned — Cost 341.60 USD

DCA-Washington, DC (USA) to DFW-Dallas / Ft. Worth,

Aug 15 American Airlines 93 — Duration: 3 Hours 14 Minutes Nonstop
Washington, DC (USA) (National Apt) 08/15/2017 5:30AM — Dallas / Ft. Worth, TX (USA) (IntL. Apt) 08/15/2017 7:44AM
Confirmation Number: CMQVOV

Flight Information
Distance 1189 miles — Emissions 463.7 lbs of CO2
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DCA-Washington, DC (USA) to DFW-Dallas / Ft. Worth,

Aug 15 American Airlines 93 — Duration: 3 Hours 14 Minutes Nonstop
Washington, DC (USA) (National Apt) 08/15/2017 5:30AM — Dallas / Ft. Worth, TX (USA) (IntL. Apt) 08/15/2017 7:44AM
Confirmation Number: CMQVOV

Flight Information
Distance 1189 miles — Emissions 463.7 lbs of CO2
No Seat Assigned — Cost 341.60 USD

DFW-Dallas / Ft. Worth, to SAT-San Antonio, TX (USA

Aug 15 American Airlines 1213 — Duration: 1 Hour 6 Minutes Nonstop
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 08/15/2017 8:51AM — San Antonio, TX (USA) 08/15/2017 9:57AM
Confirmation Number: CMQVOV

Flight Information
Distance 247 miles — Emissions 130.9 lbs of CO2
No Seat Assigned

DFW-Dallas / Ft. Worth, to SAT-San Antonio, TX (USA

Aug 15 American Airlines 1213 — Duration: 1 Hour 6 Minutes Nonstop
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 08/15/2017 8:51AM — San Antonio, TX (USA) 08/15/2017 9:57AM
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Flight Information
Distance 247 miles — Emissions 130.9 lbs of CO2
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Aug 15 American Airlines 1213 — Duration: 1 Hour 6 Minutes Nonstop
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 08/15/2017 8:51AM — San Antonio, TX (USA) 08/15/2017 9:57AM
Confirmation Number: CMQVOV

Flight Information
Distance 247 miles — Emissions 130.9 lbs of CO2
No Seat Assigned

Car

Car Rental at AUS-Austin, TX (USA)

Aug 15 Budget
Picking Up 08/15/2017 9:57AM — Returning 08/17/2017 5:04AM

Picking Up at AUS-Austin, TX (USA) — Returning to AUS-Austin, TX (USA)
Confirmation Number: 11655115US3 — Total Rate: 223.97 USD

Car Rental at AUS-Austin, TX (USA)

Aug 15 Budget
Picking Up 08/15/2017 9:57AM — Returning 08/17/2017 5:04AM
Picking Up at AUS-Austin, TX (USA) — Returning to AUS-Austin, TX (USA)
Confirmation Number: 11655115US3 — Total Rate: 223.97 USD

Car Rental at AUS-Austin, TX (USA)

Aug 15 Budget
Picking Up 08/15/2017 9:57AM — Returning 08/17/2017 5:04AM
Picking Up at AUS-Austin, TX (USA) — Returning to AUS-Austin, TX (USA)
Confirmation Number: 11655115US3 — Total Rate: 223.97 USD

Air

Thursday August 17, 2017

SAT-San Antonio, TX (USA to DFW-Dallas / Ft. Worth,

Aug 17 American Airlines 2332 — Duration: 1 Hour 6 Minutes Nonstop
San Antonio, TX (USA) 08/17/2017 5:04AM — Dallas / Ft. Worth, TX (USA) (IntL. Apt) 08/17/2017 6:10AM
Confirmation Number: CMQVOV

Flight Information
Distance 247 miles — Emissions 96.3 lbs of CO2
No Seat Assigned

SAT-San Antonio, TX (USA to DFW-Dallas / Ft. Worth,

Aug 17 American Airlines 2332 — Duration: 1 Hour 6 Minutes Nonstop
San Antonio, TX (USA) 08/17/2017 5:04AM — Dallas / Ft. Worth, TX (USA) (IntL. Apt) 08/17/2017 6:10AM
Confirmation Number: CMQVOV

Flight Information
Distance 247 miles — Emissions 96.3 lbs of CO2
No Seat Assigned

SAT-San Antonio, TX (USA to DFW-Dallas / Ft. Worth,

Aug 17 American Airlines 2332 — Duration: 1 Hour 6 Minutes Nonstop
San Antonio, TX (USA) 08/17/2017 5:04AM — Dallas / Ft. Worth, TX (USA) (IntL. Apt) 08/17/2017 6:10AM
Confirmation Number: CMQVOV

Flight Information
Distance 247 miles — Emissions 96.3 lbs of CO2
No Seat Assigned

DFW-Dallas / Ft. Worth, to DCA-Washington, DC (USA)

Aug 17 American Airlines 419 — Duration: 2 Hours 57 Minutes Nonstop
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 08/17/2017 7:00AM — Washington, DC (USA) (National Apt) 08/17/2017 10:57AM
Confirmation Number: CMQVOV

Flight Information
Distance 1189 miles — Emissions 463.7 lbs of CO2
No Seat Assigned

DFW-Dallas / Ft. Worth, to DCA-Washington, DC (USA)

Aug 17 American Airlines 419 — Duration: 2 Hours 57 Minutes Nonstop
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 08/17/2017 7:00AM — Washington, DC (USA) (National Apt) 08/17/2017 10:57AM
Confirmation Number: CMQVOV

Flight Information
Distance 1189 miles — Emissions 463.7 lbs of CO2
No Seat Assigned

DFW-Dallas / Ft. Worth, to DCA-Washington, DC (USA)

Aug 17 American Airlines 419 — Duration: 2 Hours 57 Minutes Nonstop
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 08/17/2017 7:00AM — Washington, DC (USA) (National Apt) 08/17/2017 10:57AM
Confirmation Number: CMQVOV

Flight Information
Distance 1189 miles — Emissions 463.7 lbs of CO2
No Seat Assigned

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 696.74 — Total Per Diem Expenses: 309.50

Date	Description	Category	Cost	Pay Method	Per Diem
08/01/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
08/15/2017	Airline Flight	Com. Carrier	341.60	GOVCC-C	
08/15/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
08/15/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
08/15/2017	POV-GOV Not Available	Mileage	6.42	REIMBURSABLE	
08/15/2017	Rental Car	Rental Car	223.97	GOVCC-C	
Comment:	Conf Num: 11537271US4 Cmt:				
08/16/2017	Gas-Rental	Fuel-Rental Vehicle	50.00	GOVCC-C	
08/16/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
08/16/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
08/17/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
08/17/2017	Parking	Transportation	60.00	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 309.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
08/15/2017	91.00/ 51.00	91.00	91.00	38.25	38.25				
08/16/2017	91.00/ 51.00	91.00	91.00	51.00	51.00				
08/17/2017	91.00/ 51.00	0.00	0.00	38.25	38.25				

Other Authorizations

Trip#: 1

Other Authorization	Remarks
OTHER PRIVATELY-OWNED VEHICLE	

Account Summary for the Selected Trip

Org: DOI	Label: NPS	Acct Code: DS105000000/DR.10500.17NPSTRV//177D0102DR/DL1000000.000000////	1,006.24
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 341.60	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 50.00	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 182.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 127.50	
Expense Category: Mileage	Fiscal Year: 2017	Amount: 6.42	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 223.97	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 60.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,006.24

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	NPS	DS105000000/DR.10500.17NPSTRV//177D0102DR/DL1000000.000000////	GOVCC-C	872.32
DOI	NPS	DS105000000/DR.10500.17NPSTRV//177D0102DR/DL1000000.000000////	REIMBURSABLE	133.92

Totals by Label

DOI	NPS Total	DS105000000/DR.10500.17NPSTRV//177D0102DR/DL1000000.000000////		1,006.24

Totals by Payment Method

GOVCC-C Total	872.32
REIMBURSABLE Total	133.92

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
08/15/17	AIR	$341.60
08/15/17	1POC	$6.42

Audits

Audit Name	Result	Reason

Document History 10/10/2017 Authorization: TANUM0000STKP

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/01/2017	10:20AMEST	TODD WILLENS Net Adjustment:0.00	
AUTHORIZATION SIGNED	10/04/2017	5:23AMEST	GULAC, CATHERINE D Net Adjustment:1,006.24	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature: _____

Date: _____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000STKP
Travel Authorization Number:	TANUM0000STKP	Trip Name:	Trip from Washington to San Antonio
TA Date:	08/01/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION APPROV
Purpose:	Mission (Operational)	Document Detail:	Actual expense requested/conference fee inclusive(lodging/meals/misc conference expenses). To meet with superintendents, staff, and concessionaires at San Antonio Missions NHP and Lyndon B. Johnson State Park and Historic Site; and to participate in panels at the American Wildlife Conservation Partners Meeting.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WILLENS, TODD D	ID:	1001216613
TID:	40217047	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW MS 7328 WASHINGTON, DC 20240	EMAIL:	CATHERINE_GULAC@IOS.DOI.GOV
Office Phone:	2022083437	Cell Phone:	
Home Address:	(b) (6)	Home Phone:	2022083437
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1

Purpose: Actual expense requested/conference fee inclusive(lodging/meals/misc conference expenses). To meet with superintendents, staff, and concessionaires at San Antonio Missions NHP and Lyndon B. Johnson State Park and Historic Site; and to participate in panels at the American Wildlife Conservation Partners Meeting.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
08/15/17	08/17/17	BOERNE, TX		91.00 / 51.00

Document Totals

Total Expenses:	1,006.24
Reimbursable Expenses:	133.92
Non-Reimbursable Expenses:	872.32
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	341.60	.00
Fuel-Rental Vehicle	50.00	.00
Lodging-PerDiem	182.00	.00
M&IE-PerDiem	127.50	.00
Mileage	6.42	.00
Rental Car	223.97	.00
Transportation	60.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,006.24	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1003343044		.00
COMM-CARR	American Airlines	1003343044		341.60
COMM-CARR	American Airlines	1003343044		.00
COMM-CARR	American Airlines	1003343044		.00
RENTAL	Budget	1003343044		223.97

Trip Itinerary

From: DCA-Washington, DC (USA) (National Apt) TO: BNA-Nashville, TN (USA)

Air

Tuesday August 15, 2017

DCA-Washington, DC (USA) to DFW-Dallas / Ft. Worth,

Aug 15 American Airlines 93 — Duration: 3 Hours 14 Minutes Nonstop
Washington, DC (USA) (National Apt) 08/15/2017 5:30AM — Dallas / Ft. Worth, TX (USA) (IntL. Apt) 08/15/2017 7:44AM
Confirmation Number: CMQVOV

Flight Information
Distance 1189 miles — Emissions 463.7 lbs of CO2
No Seat Assigned — Cost 341.60 USD

DCA-Washington, DC (USA) to DFW-Dallas / Ft. Worth,

Aug 15 American Airlines 93 — Duration: 3 Hours 14 Minutes Nonstop
Washington, DC (USA) (National Apt) 08/15/2017 5:30AM — Dallas / Ft. Worth, TX (USA) (IntL. Apt) 08/15/2017 7:44AM
Confirmation Number: CMQVOV

Flight Information
Distance 1189 miles — Emissions 463.7 lbs of CO2
No Seat Assigned — Cost 341.60 USD

DCA-Washington, DC (USA) to DFW-Dallas / Ft. Worth,

Aug 15 American Airlines 93 — Duration: 3 Hours 14 Minutes Nonstop
Washington, DC (USA) (National Apt) 08/15/2017 5:30AM — Dallas / Ft. Worth, TX (USA) (IntL. Apt) 08/15/2017 7:44AM
Confirmation Number: CMQVOV

Flight Information
Distance 1189 miles — Emissions 463.7 lbs of CO2
No Seat Assigned — Cost 341.60 USD

DFW-Dallas / Ft. Worth, to SAT-San Antonio, TX (USA

Aug 15 American Airlines 1213 — Duration: 1 Hour 6 Minutes Nonstop
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 08/15/2017 8:51AM — San Antonio, TX (USA) 08/15/2017 9:57AM
Confirmation Number: CMQVOV

Flight Information
Distance 247 miles — Emissions 130.9 lbs of CO2
No Seat Assigned

DFW-Dallas / Ft. Worth, to SAT-San Antonio, TX (USA

Aug 15 American Airlines 1213 — Duration: 1 Hour 6 Minutes Nonstop
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 08/15/2017 8:51AM — San Antonio, TX (USA) 08/15/2017 9:57AM
Confirmation Number: CMQVOV

Flight Information
Distance 247 miles — Emissions 130.9 lbs of CO2
No Seat Assigned

DFW-Dallas / Ft. Worth, to SAT-San Antonio, TX (USA

Aug 15 American Airlines 1213 — Duration: 1 Hour 6 Minutes Nonstop
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 08/15/2017 8:51AM — San Antonio, TX (USA) 08/15/2017 9:57AM
Confirmation Number: CMQVOV

Flight Information
Distance 247 miles — Emissions 130.9 lbs of CO2
No Seat Assigned

Car

Car Rental at AUS-Austin, TX (USA)

Aug 15 Budget
Picking Up 08/15/2017 9:57AM — Returning 08/17/2017 5:04AM

Picking Up at AUS-Austin, TX (USA) — Returning to AUS-Austin, TX (USA)
Confirmation Number: 11655115US3 — Total Rate: 223.97 USD

Car Rental at AUS-Austin, TX (USA)

Aug 15 Budget
Picking Up 08/15/2017 9:57AM — Returning 08/17/2017 5:04AM
Picking Up at AUS-Austin, TX (USA) — Returning to AUS-Austin, TX (USA)
Confirmation Number: 11655115US3 — Total Rate: 223.97 USD

Car Rental at AUS-Austin, TX (USA)

Aug 15 Budget
Picking Up 08/15/2017 9:57AM — Returning 08/17/2017 5:04AM
Picking Up at AUS-Austin, TX (USA) — Returning to AUS-Austin, TX (USA)
Confirmation Number: 11655115US3 — Total Rate: 223.97 USD

Air

Thursday August 17, 2017

SAT-San Antonio, TX (USA to DFW-Dallas / Ft. Worth,

Aug 17 American Airlines 2332 — Duration: 1 Hour 6 Minutes Nonstop
San Antonio, TX (USA) 08/17/2017 5:04AM — Dallas / Ft. Worth, TX (USA) (IntL. Apt) 08/17/2017 6:10AM
Confirmation Number: CMQVOV

Flight Information
Distance 247 miles — Emissions 96.3 lbs of CO2
No Seat Assigned

SAT-San Antonio, TX (USA to DFW-Dallas / Ft. Worth,

Aug 17 American Airlines 2332 — Duration: 1 Hour 6 Minutes Nonstop
San Antonio, TX (USA) 08/17/2017 5:04AM — Dallas / Ft. Worth, TX (USA) (IntL. Apt) 08/17/2017 6:10AM
Confirmation Number: CMQVOV

Flight Information
Distance 247 miles — Emissions 96.3 lbs of CO2
No Seat Assigned

SAT-San Antonio, TX (USA to DFW-Dallas / Ft. Worth,

Aug 17 American Airlines 2332 — Duration: 1 Hour 6 Minutes Nonstop
San Antonio, TX (USA) 08/17/2017 5:04AM — Dallas / Ft. Worth, TX (USA) (IntL. Apt) 08/17/2017 6:10AM
Confirmation Number: CMQVOV

Flight Information
Distance 247 miles — Emissions 96.3 lbs of CO2
No Seat Assigned

DFW-Dallas / Ft. Worth, to DCA-Washington, DC (USA)

Aug 17 American Airlines 419 — Duration: 2 Hours 57 Minutes Nonstop
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 08/17/2017 7:00AM — Washington, DC (USA) (National Apt) 08/17/2017 10:57AM
Confirmation Number: CMQVOV

Flight Information
Distance 1189 miles — Emissions 463.7 lbs of CO2
No Seat Assigned

DFW-Dallas / Ft. Worth, to DCA-Washington, DC (USA)

Aug 17 American Airlines 419 — Duration: 2 Hours 57 Minutes Nonstop
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 08/17/2017 7:00AM — Washington, DC (USA) (National Apt) 08/17/2017 10:57AM
Confirmation Number: CMQVOV

Flight Information
Distance 1189 miles — Emissions 463.7 lbs of CO2
No Seat Assigned

DFW-Dallas / Ft. Worth, to DCA-Washington, DC (USA)

Aug 17 American Airlines 419 — Duration: 2 Hours 57 Minutes Nonstop
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 08/17/2017 7:00AM — Washington, DC (USA) (National Apt) 08/17/2017 10:57AM
Confirmation Number: CMQVOV

Flight Information
Distance 1189 miles — Emissions 463.7 lbs of CO2
No Seat Assigned

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 696.74 — Total Per Diem Expenses: 309.50

Date	Description	Category	Cost	Pay Method	Per Diem
08/01/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
08/15/2017	Airline Flight	Com. Carrier	341.60	GOVCC-C	
08/15/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
08/15/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
08/15/2017	POV-GOV Not Available	Mileage	6.42	REIMBURSABLE	
08/15/2017	Rental Car	Rental Car	223.97	GOVCC-C	
Comment:	Conf Num: 11537271US4 Cmt:				
08/16/2017	Gas-Rental	Fuel-Rental Vehicle	50.00	GOVCC-C	
08/16/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
08/16/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
08/17/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
08/17/2017	Parking	Transportation	60.00	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 309.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
08/15/2017	91.00/ 51.00	91.00	91.00	38.25	38.25				
08/16/2017	91.00/ 51.00	91.00	91.00	51.00	51.00				
08/17/2017	91.00/ 51.00	0.00	0.00	38.25	38.25				

Other Authorizations

Trip#: 1

Other Authorization	Remarks
OTHER PRIVATELY-OWNED VEHICLE	

Account Summary for the Selected Trip

Org: DOI	Label: NPS	Acct Code: DS105000000/DR.10500.17NPSTRV//177D0102DR/DL1000000.000000////	1,006.24
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 341.60	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 50.00	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 182.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 127.50	
Expense Category: Mileage	Fiscal Year: 2017	Amount: 6.42	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 223.97	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 60.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,006.24

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	NPS	DS105000000/DR.10500.17NPSTRV//177D0102DR/DL1000000.000000////	GOVCC-C	872.32
DOI	NPS	DS105000000/DR.10500.17NPSTRV//177D0102DR/DL1000000.000000////	REIMBURSABLE	133.92

Totals by Label

DOI	NPS Total	DS105000000/DR.10500.17NPSTRV//177D0102DR/DL1000000.000000////		1,006.24

Totals by Payment Method

GOVCC-C Total	872.32
REIMBURSABLE Total	133.92

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
08/15/17	AIR	$341.60
08/15/17	1POC	$6.42

Audits

Audit Name	Result	Reason

Document History 10/10/2017 Authorization: TANUM0000STKP

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/01/2017	10:20AMEST	TODD WILLENS	
			Net Adjustment:0.00	
AUTHORIZATION SIGNED	10/04/2017	5:23AMEST	GULAC, CATHERINE D	
			Net Adjustment:1,006.24	
ADJUSTED	10/04/2017	5:23AMEST	GULAC, CATHERINE D	
			Net Adjustment:0.00	
AUTHORIZATION APPROV	10/04/2017	5:24AMEST	GULAC, CATHERINE D	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:

Traveler/Preparer Signature: _____

Date:

Approver Name: _____

Approver Signature:

Date: _____

Document Header Information

Document Type:	Voucher	Document Name:	TV0000LVFA
Travel Authorization Number:	TANUM0000STKP	Trip Name:	Trip from Washington to San Antonio
TA Date:	10/04/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	Actual expense requested/conference fee inclusive(lodging/meals/misc conference expenses). To meet with superintendents, staff, and concessionaires at San Antonio Missions NHP and Lyndon B. Johnson State Park and Historic Site; and to participate in panels at the American Wildlife Conservation Partners Meeting.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WILLENS, TODD D	ID:	1001216613
TID:	40217047	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW MS 7328 WASHINGTON, DC 20240	EMAIL:	CATHERINE_GULAC@IOS.DOI.GOV
Office Phone:	2022083437	Cell Phone:	
Home Address:	(b) (6)	Home Phone:	2022083437
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1

Purpose: Actual expense requested/conference fee inclusive(lodging/meals/misc conference expenses). To meet with superintendents, staff, and concessionaires at San Antonio Missions NHP and Lyndon B. Johnson State Park and Historic Site; and to participate in panels at the American Wildlife Conservation Partners Meeting.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
08/15/17	08/17/17	BOERNE, TX	Mission (Operational)	91.00 / 51.00

Document Totals

Total Expenses:	1,006.24
Reimbursable Expenses:	133.92
Non-Reimbursable Expenses:	872.32
Advance Applied:	.00
Net to Traveler:	133.92
Net to Government:	872.32
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	341.60	.00
Fuel-Rental Vehicle	50.00	.00
Lodging-PerDiem	182.00	.00
M&IE-PerDiem	127.50	.00
Mileage	6.42	.00
Rental Car	223.97	.00
Transportation	60.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,006.24	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1003343044		.00
COMM-CARR	American Airlines	1003343044		341.60
COMM-CARR	American Airlines	1003343044		.00
COMM-CARR	American Airlines	1003343044		.00
RENTAL	Budget	1003343044		223.97

Trip Itinerary

From: DCA-Washington, DC (USA) (National Apt) TO: DFW-Dallas / Ft. Worth, TX (USA) (IntL.

Air

Tuesday August 15, 2017

DCA-Washington, DC (USA) to DFW-Dallas / Ft. Worth,

Aug 15 American Airlines 93
Washington, DC (USA) (National Apt) 08/15/2017 5:30AM
Confirmation Number: CMQVOV

Duration: 3 Hours 14 Minutes Nonstop
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 08/15/2017 7:44AM

Flight Information
Distance 1189 miles
No Seat Assigned

Emissions 463.7 lbs of CO2
Cost 341.60 USD

DFW-Dallas / Ft. Worth, to SAT-San Antonio, TX (USA

Aug 15 American Airlines 1213
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 08/15/2017 8:51AM
Confirmation Number: CMQVOV

Duration: 1 Hour 6 Minutes Nonstop
San Antonio, TX (USA) 08/15/2017 9:57AM

Flight Information
Distance 247 miles
No Seat Assigned

Emissions 130.9 lbs of CO2

Car

Car Rental at AUS-Austin, TX (USA)

Aug 15 Budget
Picking Up 08/15/2017 9:57AM
Picking Up at AUS-Austin, TX (USA)
Confirmation Number: 11655115US3

Returning 08/17/2017 5:04AM
Returning to AUS-Austin, TX (USA)
Total Rate: 223.97 USD

Air

Thursday August 17, 2017

SAT-San Antonio, TX (USA to DFW-Dallas / Ft. Worth,

Aug 17 American Airlines 2332
San Antonio, TX (USA) 08/17/2017 5:04AM
Confirmation Number: CMQVOV

Duration: 1 Hour 6 Minutes Nonstop
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 08/17/2017 6:10AM

Flight Information
Distance 247 miles
No Seat Assigned

Emissions 96.3 lbs of CO2

DFW-Dallas / Ft. Worth, to DCA-Washington, DC (USA)

Aug 17 American Airlines 419
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 08/17/2017 7:00AM
Confirmation Number: CMQVOV

Duration: 2 Hours 57 Minutes Nonstop
Washington, DC (USA) (National Apt) 08/17/2017 10:57AM

Flight Information
Distance 1189 miles
No Seat Assigned

Emissions 463.7 lbs of CO2

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 696.74 — Total Per Diem Expenses: 309.50

Date	Description	Category	Cost	Pay Method	Per Diem
08/15/2017	Airline Flight	Com. Carrier	341.60	GOVCC-C	
08/15/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
08/15/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*

08/15/2017	POV-GOV Not Available	Mileage	6.42	REIMBURSABLE	
08/15/2017	Rental Car	Rental Car	223.97	GOVCC-C	
Comment:	Conf Num: 11655115US3 Cmt:				
08/16/2017	Gas-Rental	Fuel-Rental Vehicle	50.00	GOVCC-C	
08/16/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
08/16/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
08/17/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
08/17/2017	Parking	Transportation	60.00	GOVCC-C	
10/04/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 309.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
08/15/2017	91.00/ 51.00	91.00	91.00	38.25	38.25				
08/16/2017	91.00/ 51.00	91.00	91.00	51.00	51.00				
08/17/2017	91.00/ 51.00	0.00	0.00	38.25	38.25				

Account Summary for the Selected Trip

Org: DOI	Label: NPS	Acct Code: DS105000000/DR.10500.17NPSTRV//177D0102DR/DL1000000.000000////	1,006.24
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 341.60	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 50.00	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 182.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 127.50	
Expense Category: Mileage	Fiscal Year: 2017	Amount: 6.42	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 223.97	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 60.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,006.24

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	NPS	DS105000000/DR.10500.17NPSTRV//177D0102DR/DL1000000.000000////	GOVCC-C	872.32
DOI	NPS	DS105000000/DR.10500.17NPSTRV//177D0102DR/DL1000000.000000////	REIMBURSABLE	133.92

Totals by Label

DOI	NPS Total	DS105000000/DR.10500.17NPSTRV//177D0102DR/DL1000000.000000////	1,006.24

Totals by Payment Method

GOVCC-C Total	872.32
REIMBURSABLE Total	133.92

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
08/15/17	AIR Airline Flight	$341.60

Audits

Audit Name	Result	Reason

Document History 10/10/2017 Voucher: TV0000LVFA

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	10/04/2017	5:26AMEST	GULAC, CATHERINE D	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature:

Date: _____

Approver Name:

Approver Signature: _____

Date:

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000TTOL
Travel Authorization Number:	TANUM0000TTOL	Trip Name:	Trip from Washington to Bozeman
TA Date:	09/13/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION SIGNED
Purpose:	Mission (Operational)	Document Detail:	To represent DOI at meetings on the MOU with the National Park Service, the State of Montana, the USDA Animal and Plant Health Inspection Service (APHIS), and the Tribes at Fort Peck on the movement of bison to the Fort Peck Reservation.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WILLENS, TODD D	ID:	1001216613
TID:	40217047	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW MS 7328 WASHINGTON, DC 20240	EMAIL:	CATHERINE_GULAC@IOS.DOI.GOV
Office Phone:	2022083437	Cell Phone:	
Home Address:	(b) (6)	Home Phone:	2022083437
Alternate Address:		Alternate Phone:	

Document Information

Trip
Number: 1

Purpose: To represent DOI at meetings on the MOU with the National Park Service, the State of Montana, the USDA Animal and Plant Health Inspection Service (APHIS), and the Tribes at Fort Peck on the movement of bison to the Fort Peck Reservation.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
09/18/17	09/20/17	PARK COUNTY, WY	Mission (Operational)	148.00 / 64.00

Document Totals

Total Expenses:	1,474.84
Reimbursable Expenses:	176.06
Non-Reimbursable Expenses:	1,298.78
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	469.60	.00
Fuel-Rental Vehicle	50.00	.00
Lodging Taxes & Misc	74.00	.00
Lodging-PerDiem	296.00	.00
M&IE-PerDiem	160.00	.00
Mileage	16.06	.00
Rental Car	334.43	.00
Transportation	60.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,474.84	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Delta	1003482645		469.60
COMM-CARR	Delta	1003482645		.00
COMM-CARR	Delta	1003482645		.00
COMM-CARR	Delta	1003482645		.00
RENTAL	Hertz	1003482645		334.43

Trip Itinerary

From: DCA-Washington, DC (USA) (National Apt) TO: MSP-Minneapolis / St. Paul, MN (USA)

Air

Monday September 18, 2017

DCA-Washington, DC (USA) to MSP-Minneapolis / St. Pa

Sep 18 Delta 1368 — Duration: 2 Hours 37 Minutes Nonstop
Washington, DC (USA) (National Apt) 09/18/2017 6:19AM — Minneapolis / St. Paul, MN (USA) 09/18/2017 7:56AM
Confirmation Number: F6VC37

Flight Information
Distance 928 miles — Emissions 361.9 lbs of CO2
No Seat Assigned — Cost 469.60 USD

DCA-Washington, DC (USA) to MSP-Minneapolis / St. Pa

Sep 18 Delta 1368 — Duration: 2 Hours 37 Minutes Nonstop
Washington, DC (USA) (National Apt) 09/18/2017 6:19AM — Minneapolis / St. Paul, MN (USA) 09/18/2017 7:56AM
Confirmation Number: F6VC37

Flight Information
Distance 928 miles — Emissions 361.9 lbs of CO2
No Seat Assigned — Cost 469.60 USD

MSP-Minneapolis / St. Pa to BZN-Bozeman, MT (USA)

Sep 18 Delta 1945 — Duration: 2 Hours 32 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 09/18/2017 8:50AM — Bozeman, MT (USA) 09/18/2017 10:22AM
Confirmation Number: F6VC37

Flight Information
Distance 871 miles — Emissions 339.7 lbs of CO2
No Seat Assigned

MSP-Minneapolis / St. Pa to BZN-Bozeman, MT (USA)

Sep 18 Delta 1945 — Duration: 2 Hours 32 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 09/18/2017 8:50AM — Bozeman, MT (USA) 09/18/2017 10:22AM
Confirmation Number: F6VC37

Flight Information
Distance 871 miles — Emissions 339.7 lbs of CO2
No Seat Assigned

Car

Car Rental at BZN-Bozeman, MT (USA)

Sep 18 Hertz
Picking Up 09/18/2017 10:22AM — Returning 09/20/2017 11:02AM
Picking Up at BZN-Bozeman, MT (USA) — Returning to BZN-Bozeman, MT (USA)
Confirmation Number: H4252461550CNTR — Total Rate: 334.43 USD

Car Rental at BZN-Bozeman, MT (USA)

Sep 18 Hertz
Picking Up 09/18/2017 10:22AM — Returning 09/20/2017 11:02AM
Picking Up at BZN-Bozeman, MT (USA) — Returning to BZN-Bozeman, MT (USA)
Confirmation Number: H4252461550CNTR — Total Rate: 334.43 USD

Air

Wednesday September 20, 2017

BZN-Bozeman, MT (USA) to MSP-Minneapolis / St. Pa

Sep 20 Delta 1945 — Duration: 2 Hours 13 Minutes Nonstop
Bozeman, MT (USA) 09/20/2017 11:02AM — Minneapolis / St. Paul, MN (USA) 09/20/2017 2:15PM
Confirmation Number: F6VC37

Flight Information

Distance 871 miles
No Seat Assigned
Emissions 339.7 lbs of CO2

BZN-Bozeman, MT (USA) to MSP-Minneapolis / St. Pa

Sep 20 Delta 1945
Bozeman, MT (USA) 09/20/2017 11:02AM
Confirmation Number: F6VC37
Duration: 2 Hours 13 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 09/20/2017 2:15PM

Flight Information
Distance 871 miles
No Seat Assigned
Emissions 339.7 lbs of CO2

MSP-Minneapolis / St. Pa to DCA-Washington, DC (USA)

Sep 20 Delta 2356
Minneapolis / St. Paul, MN (USA) 09/20/2017 3:15PM
Confirmation Number: F6VC37
Duration: 2 Hours 31 Minutes Nonstop
Washington, DC (USA) (National Apt) 09/20/2017 6:46PM

Flight Information
Distance 928 miles
No Seat Assigned
Emissions 361.9 lbs of CO2

MSP-Minneapolis / St. Pa to DCA-Washington, DC (USA)

Sep 20 Delta 2356
Minneapolis / St. Paul, MN (USA) 09/20/2017 3:15PM
Confirmation Number: F6VC37
Duration: 2 Hours 31 Minutes Nonstop
Washington, DC (USA) (National Apt) 09/20/2017 6:46PM

Flight Information
Distance 928 miles
No Seat Assigned
Emissions 361.9 lbs of CO2

Expenses

Trip#: 1 | Total Non-Per Diem Expenses: 1,018.84 | Total Per Diem Expenses: 456.00

Date	Description	Category	Cost	Pay Method	Per Diem
09/13/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
09/18/2017	Airline Flight	Com. Carrier	469.60	GOVCC-C	
09/18/2017	Lodging Tax	Lodging Taxes & Misc	25.00	GOVCC-C	
09/18/2017	Data Services	Lodging Taxes & Misc	24.00	GOVCC-C	
Comment:	Traveler is not authorized to use government charge card for this expense.				
09/18/2017	Lodging	Lodging-PerDiem	148.00	GOVCC-C	*
09/18/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
09/18/2017	POV-GOV Not Available	Mileage	8.03	REIMBURSABLE	
09/18/2017	Rental Car	Rental Car	334.43	GOVCC-C	
Comment:	Conf Num: H4252461550CNTR Cmt:				
09/19/2017	Lodging Tax	Lodging Taxes & Misc	25.00	GOVCC-C	
09/19/2017	Lodging	Lodging-PerDiem	148.00	GOVCC-C	*
09/19/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
09/20/2017	Gas-Rental	Fuel-Rental Vehicle	50.00	GOVCC-C	
09/20/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
09/20/2017	POV-GOV Not Available	Mileage	8.03	REIMBURSABLE	
09/20/2017	Parking	Transportation	60.00	GOVCC-C	

Per Diem Allowances

Trip#: 1 | Total Per Diem Allowances: 456.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
09/18/2017	148.00/ 64.00	148.00	148.00	48.00	48.00				
09/19/2017	148.00/ 64.00	148.00	148.00	64.00	64.00				
09/20/2017	148.00/ 64.00	0.00	0.00	48.00	48.00				

Other Authorizations

Trip#: 1

Other Authorization	Remarks
OTHER PRIVATELY-OWNED VEHICLE	

Account Summary for the Selected Trip

Org: DOI	Label: NPS	Acct Code: DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////	1,474.84
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 469.60	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 50.00	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 74.00	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 296.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 160.00	
Expense Category: Mileage	Fiscal Year: 2017	Amount: 16.06	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 334.43	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 60.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,474.84

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	NPS	DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////	GOVCC-C	1,298.78
DOI	NPS	DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////	REIMBURSABLE	176.06

Totals by Label

DOI	NPS Total	DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////		1,474.84

Totals by Payment Method

GOVCC-C Total	1,298.78
REIMBURSABLE Total	176.06

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
09/18/17	AIR	$469.60
09/18/17	1POC	$8.03
09/20/17	1POC	$8.03

Audits

Audit Name	Result	Reason

Document History 10/10/2017 Authorization: TANUM0000TTOL

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	09/13/2017	1:27PMEST	TODD WILLENS Net Adjustment:0.00	
AUTHORIZATION SIGNED	09/21/2017	7:45AMEST	GULAC, CATHERINE D Net Adjustment:1,474.84	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature: _____

Date:

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000TTOL
Travel Authorization Number:	TANUM0000TTOL	Trip Name:	Trip from Washington to Bozeman
TA Date:	09/13/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION APPROV
Purpose:	Mission (Operational)	Document Detail:	To represent DOI at meetings on the MOU with the National Park Service, the State of Montana, the USDA Animal and Plant Health Inspection Service (APHIS), and the Tribes at Fort Peck on the movement of bison to the Fort Peck Reservation.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WILLENS, TODD D	ID:	1001216613
TID:	40217047	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW MS 7328 WASHINGTON, DC 20240	EMAIL:	CATHERINE_GULAC@IOS.DOI.GOV
Office Phone:	2022083437	Cell Phone:	
Home Address:	(b) (6)	Home Phone:	2022083437
Alternate Address:		Alternate Phone:	

Document Information

Trip
Number: 1

Purpose: To represent DOI at meetings on the MOU with the National Park Service, the State of Montana, the USDA Animal and Plant Health Inspection Service (APHIS), and the Tribes at Fort Peck on the movement of bison to the Fort Peck Reservation.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
09/18/17	09/20/17	PARK COUNTY, WY	Mission (Operational)	148.00 / 64.00

Document Totals

Total Expenses:	1,474.84
Reimbursable Expenses:	176.06
Non-Reimbursable Expenses:	1,298.78
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	469.60	.00
Fuel-Rental Vehicle	50.00	.00
Lodging Taxes & Misc	74.00	.00
Lodging-PerDiem	296.00	.00
M&IE-PerDiem	160.00	.00
Mileage	16.06	.00
Rental Car	334.43	.00
Transportation	60.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,474.84	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Delta	1003482645		469.60
COMM-CARR	Delta	1003482645		.00
COMM-CARR	Delta	1003482645		.00
COMM-CARR	Delta	1003482645		.00
RENTAL	Hertz	1003482645		334.43

Trip Itinerary

From: DCA-Washington, DC (USA) (National Apt) TO: MSP-Minneapolis / St. Paul, MN (USA)

Air

Monday September 18, 2017

DCA-Washington, DC (USA) to MSP-Minneapolis / St. Pa

Sep 18 Delta 1368 — Duration: 2 Hours 37 Minutes Nonstop
Washington, DC (USA) (National Apt) 09/18/2017 6:19AM — Minneapolis / St. Paul, MN (USA) 09/18/2017 7:56AM
Confirmation Number: F6VC37

Flight Information
Distance 928 miles — Emissions 361.9 lbs of CO2
No Seat Assigned — Cost 469.60 USD

DCA-Washington, DC (USA) to MSP-Minneapolis / St. Pa

Sep 18 Delta 1368 — Duration: 2 Hours 37 Minutes Nonstop
Washington, DC (USA) (National Apt) 09/18/2017 6:19AM — Minneapolis / St. Paul, MN (USA) 09/18/2017 7:56AM
Confirmation Number: F6VC37

Flight Information
Distance 928 miles — Emissions 361.9 lbs of CO2
No Seat Assigned — Cost 469.60 USD

MSP-Minneapolis / St. Pa to BZN-Bozeman, MT (USA)

Sep 18 Delta 1945 — Duration: 2 Hours 32 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 09/18/2017 8:50AM — Bozeman, MT (USA) 09/18/2017 10:22AM
Confirmation Number: F6VC37

Flight Information
Distance 871 miles — Emissions 339.7 lbs of CO2
No Seat Assigned

MSP-Minneapolis / St. Pa to BZN-Bozeman, MT (USA)

Sep 18 Delta 1945 — Duration: 2 Hours 32 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 09/18/2017 8:50AM — Bozeman, MT (USA) 09/18/2017 10:22AM
Confirmation Number: F6VC37

Flight Information
Distance 871 miles — Emissions 339.7 lbs of CO2
No Seat Assigned

Car

Car Rental at BZN-Bozeman, MT (USA)

Sep 18 Hertz
Picking Up 09/18/2017 10:22AM — Returning 09/20/2017 11:02AM
Picking Up at BZN-Bozeman, MT (USA) — Returning to BZN-Bozeman, MT (USA)
Confirmation Number: H4252461550CNTR — Total Rate: 334.43 USD

Car Rental at BZN-Bozeman, MT (USA)

Sep 18 Hertz
Picking Up 09/18/2017 10:22AM — Returning 09/20/2017 11:02AM
Picking Up at BZN-Bozeman, MT (USA) — Returning to BZN-Bozeman, MT (USA)
Confirmation Number: H4252461550CNTR — Total Rate: 334.43 USD

Air

Wednesday September 20, 2017

BZN-Bozeman, MT (USA) to MSP-Minneapolis / St. Pa

Sep 20 Delta 1945 — Duration: 2 Hours 13 Minutes Nonstop
Bozeman, MT (USA) 09/20/2017 11:02AM — Minneapolis / St. Paul, MN (USA) 09/20/2017 2:15PM
Confirmation Number: F6VC37

Flight Information

Distance 871 miles
No Seat Assigned
Emissions 339.7 lbs of CO2

BZN-Bozeman, MT (USA) to MSP-Minneapolis / St. Pa

Sep 20 Delta 1945
Bozeman, MT (USA) 09/20/2017 11:02AM
Confirmation Number: F6VC37
Duration: 2 Hours 13 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 09/20/2017 2:15PM

Flight Information
Distance 871 miles
No Seat Assigned
Emissions 339.7 lbs of CO2

MSP-Minneapolis / St. Pa to DCA-Washington, DC (USA)

Sep 20 Delta 2356
Minneapolis / St. Paul, MN (USA) 09/20/2017 3:15PM
Confirmation Number: F6VC37
Duration: 2 Hours 31 Minutes Nonstop
Washington, DC (USA) (National Apt) 09/20/2017 6:46PM

Flight Information
Distance 928 miles
No Seat Assigned
Emissions 361.9 lbs of CO2

MSP-Minneapolis / St. Pa to DCA-Washington, DC (USA)

Sep 20 Delta 2356
Minneapolis / St. Paul, MN (USA) 09/20/2017 3:15PM
Confirmation Number: F6VC37
Duration: 2 Hours 31 Minutes Nonstop
Washington, DC (USA) (National Apt) 09/20/2017 6:46PM

Flight Information
Distance 928 miles
No Seat Assigned
Emissions 361.9 lbs of CO2

Expenses

Trip#: 1 | Total Non-Per Diem Expenses: 1,018.84 | Total Per Diem Expenses: 456.00

Date	Description	Category	Cost	Pay Method	Per Diem
09/13/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
09/18/2017	Airline Flight	Com. Carrier	469.60	GOVCC-C	
09/18/2017	Lodging Tax	Lodging Taxes & Misc	25.00	GOVCC-C	
09/18/2017	Data Services	Lodging Taxes & Misc	24.00	GOVCC-C	
Comment:	Traveler is not authorized to use government charge card for this expense.				
09/18/2017	Lodging	Lodging-PerDiem	148.00	GOVCC-C	*
09/18/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
09/18/2017	POV-GOV Not Available	Mileage	8.03	REIMBURSABLE	
09/18/2017	Rental Car	Rental Car	334.43	GOVCC-C	
Comment:	Conf Num: H4252461550CNTR Cmt:				
09/19/2017	Lodging Tax	Lodging Taxes & Misc	25.00	GOVCC-C	
09/19/2017	Lodging	Lodging-PerDiem	148.00	GOVCC-C	*
09/19/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
09/20/2017	Gas-Rental	Fuel-Rental Vehicle	50.00	GOVCC-C	
09/20/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
09/20/2017	POV-GOV Not Available	Mileage	8.03	REIMBURSABLE	
09/20/2017	Parking	Transportation	60.00	GOVCC-C	

Per Diem Allowances

Trip#: 1 | Total Per Diem Allowances: 456.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
09/18/2017	148.00/ 64.00	148.00	148.00	48.00	48.00				
09/19/2017	148.00/ 64.00	148.00	148.00	64.00	64.00				
09/20/2017	148.00/ 64.00	0.00	0.00	48.00	48.00				

Other Authorizations

Trip#: 1

Other Authorization	Remarks
OTHER PRIVATELY-OWNED VEHICLE	

Account Summary for the Selected Trip

Org: DOI	Label: NPS	Acct Code: DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////	1,474.84
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 469.60	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 50.00	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 74.00	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 296.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 160.00	
Expense Category: Mileage	Fiscal Year: 2017	Amount: 16.06	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 334.43	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 60.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,474.84

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	NPS	DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////	GOVCC-C	1,298.78
DOI	NPS	DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////	REIMBURSABLE	176.06

Totals by Label

DOI	NPS Total	DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////		1,474.84

Totals by Payment Method

GOVCC-C Total	1,298.78
REIMBURSABLE Total	176.06

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
09/18/17	AIR	$469.60
09/18/17	1POC	$8.03
09/20/17	1POC	$8.03

Audits

Audit Name	Result	Reason

Document History 10/10/2017 Authorization: TANUM0000TTOL

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	09/13/2017	1:27PMEST	TODD WILLENS Net Adjustment:0.00	
AUTHORIZATION SIGNED	09/21/2017	7:45AMEST	GULAC, CATHERINE D Net Adjustment:1,474.84	
ADJUSTED	09/21/2017	7:45AMEST	GULAC, CATHERINE D Net Adjustment:0.00	
AUTHORIZATION APPROV	09/21/2017	7:45AMEST	GULAC, CATHERINE D Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:	_____
Traveler/Preparer Signature:	_____
Date:	_____
Approver Name:	_____
Approver Signature:	_____
Date:	_____

Document Header Information

Document Type:	Voucher	Document Name:	TV0000LR4N
Travel Authorization Number:	TANUM0000TTOL	Trip Name:	Trip from Washington to Park County WY
TA Date:	09/21/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	To represent DOI at meetings on the MOU with the National Park Service, the State of Montana, the USDA Animal and Plant Health Inspection Service (APHIS), and the Tribes at Fort Peck on the movement of bison to the Fort Peck Reservation.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WILLENS, TODD D	ID:	1001216613
TID:	40217047	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW MS 7328 WASHINGTON, DC 20240	EMAIL:	CATHERINE_GULAC@IOS.DOI.GOV
Office Phone:	2022083437	Cell Phone:	
Home Address:	(b) (6) [redacted]	Home Phone:	2022083437
Alternate Address:		Alternate Phone:	

Document Information

Trip
Number: 1

Purpose: To represent DOI at meetings on the MOU with the National Park Service, the State of Montana, the USDA Animal and Plant Health Inspection Service (APHIS), and the Tribes at Fort Peck on the movement of bison to the Fort Peck Reservation.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
09/18/17	09/20/17	PARK COUNTY, WY	Mission (Operational)	148.00 / 64.00

Document Totals

Total Expenses:	1,304.37
Reimbursable Expenses:	170.70
Non-Reimbursable Expenses:	1,133.67
Advance Applied:	.00
Net to Traveler:	170.70
Net to Government:	1,133.67
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	469.60	.00
Fuel-Rental Vehicle	21.76	.00
Lodging Taxes & Misc	12.44	.00
Lodging-PerDiem	296.00	.00
M&IE-PerDiem	160.00	.00
Mileage	10.70	.00
Rental Car	244.12	.00
Transportation	75.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,304.37	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Delta	1003482645		469.60
COMM-CARR	Delta	1003482645		.00
COMM-CARR	Delta	1003482645		.00
COMM-CARR	Delta	1003482645		.00
RENTAL	Hertz	1003482645		334.43

Trip Itinerary

From: DCA-Washington, DC (USA) (National Apt) TO: MSP-Minneapolis / St. Paul, MN (USA)

Air

Monday September 18, 2017

DCA-Washington, DC (USA) to MSP-Minneapolis / St. Pa

Sep 18 Delta 1368
Washington, DC (USA) (National Apt) 09/18/2017 6:19AM
Confirmation Number: F6VC37

Duration: 2 Hours 37 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 09/18/2017 7:56AM

Flight Information
Distance 928 miles
No Seat Assigned

Emissions 361.9 lbs of CO2
Cost 469.60 USD

DCA-Washington, DC (USA) to MSP-Minneapolis / St. Pa

Sep 18 Delta 1368
Washington, DC (USA) (National Apt) 09/18/2017 6:19AM
Confirmation Number: F6VC37

Duration: 2 Hours 37 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 09/18/2017 7:56AM

Flight Information
Distance 928 miles
No Seat Assigned

Emissions 361.9 lbs of CO2
Cost 469.60 USD

MSP-Minneapolis / St. Pa to BZN-Bozeman, MT (USA)

Sep 18 Delta 1945
Minneapolis / St. Paul, MN (USA) 09/18/2017 8:50AM
Confirmation Number: F6VC37

Duration: 2 Hours 32 Minutes Nonstop
Bozeman, MT (USA) 09/18/2017 10:22AM

Flight Information
Distance 871 miles
No Seat Assigned

Emissions 339.7 lbs of CO2

MSP-Minneapolis / St. Pa to BZN-Bozeman, MT (USA)

Sep 18 Delta 1945
Minneapolis / St. Paul, MN (USA) 09/18/2017 8:50AM
Confirmation Number: F6VC37

Duration: 2 Hours 32 Minutes Nonstop
Bozeman, MT (USA) 09/18/2017 10:22AM

Flight Information
Distance 871 miles
No Seat Assigned

Emissions 339.7 lbs of CO2

Car

Car Rental at BZN-Bozeman, MT (USA)

Sep 18 Hertz
Picking Up 09/18/2017 10:22AM
Picking Up at BZN-Bozeman, MT (USA)
Confirmation Number: H4252461550CNTR

Returning 09/20/2017 11:02AM
Returning to BZN-Bozeman, MT (USA)
Total Rate: 334.43 USD

Car Rental at BZN-Bozeman, MT (USA)

Sep 18 Hertz
Picking Up 09/18/2017 10:22AM
Picking Up at BZN-Bozeman, MT (USA)
Confirmation Number: H4252461550CNTR

Returning 09/20/2017 11:02AM
Returning to BZN-Bozeman, MT (USA)
Total Rate: 334.43 USD

Air

Wednesday September 20, 2017

BZN-Bozeman, MT (USA) to MSP-Minneapolis / St. Pa

Sep 20 Delta 1945
Bozeman, MT (USA) 09/20/2017 11:02AM
Confirmation Number: F6VC37

Duration: 2 Hours 13 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 09/20/2017 2:15PM

Flight Information
Distance 871 miles
No Seat Assigned

Emissions 374.5 lbs of CO2

BZN-Bozeman, MT (USA) to MSP-Minneapolis / St. Pa

Sep 20 Delta 1945
Bozeman, MT (USA) 09/20/2017 11:02AM
Confirmation Number: F6VC37

Duration: 2 Hours 13 Minutes Nonstop
Minneapolis / St. Paul, MN (USA) 09/20/2017 2:15PM

Flight Information
Distance 871 miles
No Seat Assigned

Emissions 374.5 lbs of CO2

MSP-Minneapolis / St. Pa to DCA-Washington, DC (USA)

Sep 20 Delta 2356
Minneapolis / St. Paul, MN (USA) 09/20/2017 3:15PM
Confirmation Number: F6VC37

Duration: 2 Hours 31 Minutes Nonstop
Washington, DC (USA) (National Apt) 09/20/2017 6:46PM

Flight Information
Distance 928 miles
No Seat Assigned

Emissions 399.0 lbs of CO2

MSP-Minneapolis / St. Pa to DCA-Washington, DC (USA)

Sep 20 Delta 2356
Minneapolis / St. Paul, MN (USA) 09/20/2017 3:15PM
Confirmation Number: F6VC37

Duration: 2 Hours 31 Minutes Nonstop
Washington, DC (USA) (National Apt) 09/20/2017 6:46PM

Flight Information
Distance 928 miles
No Seat Assigned

Emissions 399.0 lbs of CO2

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 848.37 — Total Per Diem Expenses: 456.00

Date	Description	Category	Cost	Pay Method	Per Diem
09/18/2017	Airline Flight	Com. Carrier	469.60	GOVCC-C	
Comment:	Record Locator MPR5RW				
09/18/2017	Lodging Tax	Lodging Taxes & Misc	6.22	GOVCC-C	
09/18/2017	Lodging	Lodging-PerDiem	148.00	GOVCC-C	*
09/18/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
09/18/2017	POV-GOV Not Available	Mileage	5.35	REIMBURSABLE	
09/18/2017	Rental Car	Rental Car	244.12	GOVCC-C	
Comment:	Conf Num: H4252461550CNTR Cmt: Upgrade to Q4 - all wheel drive requested and approved because snow was forecast for the area and unpredictable road conditions in Yellowstone National Park.				
09/19/2017	Lodging Tax	Lodging Taxes & Misc	6.22	GOVCC-C	
09/19/2017	Lodging	Lodging-PerDiem	148.00	GOVCC-C	*
09/19/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
09/20/2017	Gas-Rental	Fuel-Rental Vehicle	21.76	GOVCC-C	
09/20/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
09/20/2017	POV-GOV Not Available	Mileage	5.35	REIMBURSABLE	
09/20/2017	Parking	Transportation	75.00	GOVCC-C	
Comment:	Parking at DCA				
09/21/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 — Total Per Diem Allowances: 456.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
09/18/2017	148.00/ 64.00	148.00	148.00	48.00	48.00				
09/19/2017	148.00/ 64.00	148.00	148.00	64.00	64.00				
09/20/2017	148.00/ 64.00	0.00	0.00	48.00	48.00				

Account Summary for the Selected Trip

Org: DOI	Label: NPS	Acct Code: DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////	1,304.37
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 469.60	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 21.76	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 12.44	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 296.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 160.00	
Expense Category: Mileage	Fiscal Year: 2017	Amount: 10.70	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 244.12	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 75.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,304.37

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	NPS	DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////	GOVCC-C	1,133.67
DOI	NPS	DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////	REIMBURSABLE	170.70

Totals by Label

DOI	NPS Total	DS10100000/DR.10100.17NPSTRV//177D0102DR/DL1000000.000000////		1,304.37

Totals by Payment Method

	GOVCC-C Total	1,133.67
	REIMBURSABLE Total	170.70

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
09/18/17	AIR Airline Flight	$469.60

Audits

Audit Name	Result	Reason

Document History 10/10/2017 Voucher: TV0000LR4N

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	09/21/2017	7:49AMEST	GULAC, CATHERINE D Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name:

Approver Signature: _____

Date:

U.S. Department of the Interior

Travel Document Approval Form*

DATE: 8/6/2017 **TRAVEL ARRANGER NAME & PHONE: VALERIE SMITH**

OFFICIAL TRAVEL INFORMATION	
Type of document (Authorization/Voucher)	AUTHOIZATION
Traveler Name and Title	Tim Williams, Deputy Director
Date(s) of Travel	September 11 – 15, 2017
Location(s)	Saint Louis, MO
Estimated Cost	$1,013.00
Funding	BLM Reimbursable Support Agreement with OS
Purpose	Timothy will attend the Mississippi River Cities & Towns Initiative meeting on behalf of the Secretary in St. Louis, MO
Special Requests (e.g., mixed official/personal travel, mixed official/political travel, exceed lodging allowance, travel upgrade)	N/A
SOL (General Law) approval for special requests (if necessary)	N/A
TRAVEL ARRANGER CHECKLIST	
Full Itinerary Attached	YES
Conference Agenda Attached (if appropriate)	N/A
Is a non-Federal source paying for any or all of the travel-related expenses? If so, attach a DI-2000 signed by the traveler and an ethics official.	N/A
Has the traveler been offered free attendance at a reception or any other type of social gathering during the course of official travel? If so, attach a DI-1958 signed by the traveler and an ethics official.	N/A
Traveler signature applied	YES
Travel arranger signature applied	YES
APPROVALS and SURNAMES	
Assistant Secretary	N/A
AFTER OBTAINING A/S SURNAME, DELIVER PACKAGE TO ROOM 7318 FOR PROCESSING.	
Deputy Secretary	N/A
Deputy Chief of Staff	

*Use this form as a cover sheet for travel authorizations and vouchers submitted for approval.

Need a
Hotel
Receipt

Smith, Valerie <valerie_v_smith@ios.doi.gov>

Mississippi trip

1 message

Williams, Timothy <timothy_williams@ios.doi.gov> Fri, Sep 1, 2017 at 10:28 AM
To: Valerie Smith <Valerie_V_Smith@ios.doi.gov>

They Mayors originally requested the Secretary. The Secretary can not make the meeting and it was deemed most appropriate for me to attend. I am looking to accomplish the following.

1 Relationship building within the Municipalities.
2. Points of contact within the local governments.
3. Perceptions and views of DOI interactions within the communitites
4. Promote the Secretaries Agenda: Most importantly rebuilding trust within the community.

All the best, Tim Williams

--

Tim Williams
Deputy Director External Affairs
Office of the Secretary
U.S. Department of the Interior
Desk: (202) 208-6015
Cell: (202) 706-4982

NOTE: *Every email I send or receive is subject to release under the Freedom of Information Act.*

Smith, Valerie <valerie_v_smith@ios.doi.gov>

Re: Meeting request

1 message

Getto, Leila <leila_getto@ios.doi.gov> Thu, Aug 24, 2017 at 10:38 AM
To: Colin Wellenkamp <cwellenkamp@mrcti.org>
Cc: "Smith, Valerie" <valerie_v_smith@ios.doi.gov>, "Smith, Steven" <steven_m_smith@ios.doi.gov>

Hi Colin! Tim is participating on behalf of the Secretary if that's okay with you. Thank you!

Leila Sepehri Getto
U.S. Department of the Interior
Immediate Office of the Secretary
Deputy Director, Scheduling and Advance
Direct: (202) 208-5359
Cell: (202) 706-9435

On Thu, Aug 24, 2017 at 10:32 AM, Colin Wellenkamp <cwellenkamp@mrcti.org> wrote:

Valerie:

Thank you for your message. Is Tim coming to the 6th Annual Meeting of the Mississippi River Mayors in St. Louis on September 12 in place of the Secretary? Or, is he wanting to make arrangements for another DOI principal to fill that role? Just making sure we respond to your outreach correctly.

-Colin

From: Smith, Valerie [mailto:valerie_v_smith@ios.doi.gov]
Sent: Thursday, August 24, 2017 9:26 AM
To: Colin Wellenkamp <cwellenkamp@mrcti.org>
Subject: Meeting request

Good Morning Colin,

This is to inform you that Timothy Williams, Deputy Director with the Department of the Interior, would like for me to schedule a meeting with you on behave of the Secretary.

Also, Deputy Director, Timothy Williams is available on September 12th from 10:30am - 4pm.

Please advise.

Thank you,

Valerie V. Smith

Program Assistant, Office of Intergovernmental and External Affairs

Office of the Secretary - Department of the Interior - Room 6213

(202) 208-1923 (office)

valerie_v_smith@ios.doi.gov

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000TLCG
Travel Authorization Number:	TANUM0000TLCG	Trip Name:	Trip from Washington to St. Louis
TA Date:	09/05/17	Currency:	USD
Organization:	DOIDOSOIEA	Current Status:	CREATED
Purpose:		Document Detail:	Timothy will attend the Mississippi River Cities & Towns Initiative meeting on behalf of the Secretary in St. Louis, MO
Type Code:	Trip By Trip		

Traveler Profile

Name:	WILLIAMS, TIMOTHY G	ID:	1001202598
TID:	40209542	Organization:	DOIDOSOIEA
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS OIEA 1849 C ST NW Room 6213 WASHINGTON, DC 20240	EMAIL:	VALERIE_V_SMITH@IOS.DOI.GOV
Office Phone:	2022081923	Cell Phone:	
Home Address:	,	Home Phone:	2022081923
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1

Purpose: Timothy will attend the Mississippi River Cities & Towns Initiative meeting on behalf of the Secretary in St. Louis, MO

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
09/11/17	09/15/17	SAINT LOUIS, MO		125.00 / 54.00

Document Totals

Total Expenses:	1,275.95
Reimbursable Expenses:	243.00
Non-Reimbursable Expenses:	1,032.95
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	333.50	.00
Lodging-PerDiem	500.00	.00
M&IE-PerDiem	243.00	.00
Rental Car	134.70	.00
Transportation	50.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,275.95	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1003452433		333.50
COMM-CARR	American Airlines	1003452433		.00
LODGE	Synxis Res Svcs	1003452433	St Louis,MO	500.00
RENTAL	Thrifty	1003452433		134.70

Trip Itinerary

From: DCA-Washington, DC (USA) (National Apt) TO: STL-St. Louis, MO (USA) (Lambert IntL. Á

Air

Monday September 11, 2017

DCA-Washington, DC (USA) to STL-St. Louis, MO (USA)

Sep 11 American Airlines 5171
Washington, DC (USA) (National Apt) 09/11/2017 5:45PM
Confirmation Number: JILKUP

Duration: 5 Hours 1 Minute Nonstop
St. Louis, MO (USA) (Lambert IntL. Apt) 09/11/2017 9:46PM

Flight Information
Distance 717 miles
No Seat Assigned

Emissions 308.3 lbs of CO2
Cost 333.50 USD

DCA-Washington, DC (USA) to STL-St. Louis, MO (USA)

Sep 11 American Airlines 5171
Washington, DC (USA) (National Apt) 09/11/2017 5:45PM
Confirmation Number: JILKUP

Duration: 5 Hours 1 Minute Nonstop
St. Louis, MO (USA) (Lambert IntL. Apt) 09/11/2017 9:46PM

Flight Information
Distance 717 miles
No Seat Assigned

Emissions 308.3 lbs of CO2
Cost 333.50 USD

Hotel

Synxis Res Svcs

200 N 4th St St Louis MO 63102 314-621-8200

Sep 11 Checking in: 09/11/2017

Checking out: 09/15/2017
Total Rate: 500.00 USD

Synxis Res Svcs

200 N 4th St St Louis MO 63102 314-621-8200

Sep 11 Checking in: 09/11/2017

Checking out: 09/15/2017
Total Rate: 500.00 USD

Car

Car Rental at STL-St. Louis, MO (USA)

Sep 11 Thrifty
Picking Up 09/11/2017 9:46PM
Picking Up at STL-St. Louis, MO (USA)
Confirmation Number: H4154289462

Returning 09/15/2017 11:00AM
Returning to STL-St. Louis, MO (USA)
Total Rate: 134.70 USD

Car Rental at STL-St. Louis, MO (USA)

Sep 11 Thrifty
Picking Up 09/11/2017 9:46PM
Picking Up at STL-St. Louis, MO (USA)
Confirmation Number: H4154289462

Returning 09/15/2017 11:00AM
Returning to STL-St. Louis, MO (USA)
Total Rate: 134.70 USD

Air

Friday September 15, 2017

STL-St. Louis, MO (USA) to DCA-Washington, DC (USA)

Sep 15 American Airlines 4317
St. Louis, MO (USA) (Lambert IntL. Apt) 09/15/2017 11:00AM
Confirmation Number: JILKUP

Duration: 2 Hours 14 Minutes Nonstop
Washington, DC (USA) (National Apt) 09/15/2017 2:14PM

Flight Information
Distance 717 miles
No Seat Assigned

Emissions 308.3 lbs of CO2

STL-St. Louis, MO (USA) to DCA-Washington, DC (USA)

Sep 15 American Airlines 4317
St. Louis, MO (USA) (Lambert IntL. Apt) 09/15/2017 11:00AM
Confirmation Number: JILKUP

Duration: 2 Hours 14 Minutes Nonstop
Washington, DC (USA) (National Apt) 09/15/2017 2:14PM

Flight Information
Distance 717 miles
No Seat Assigned

Emissions 308.3 lbs of CO2

Expenses

Trip#: 1

Total Non-Per Diem Expenses: 532.95 Total Per Diem Expenses: 743.00

Date	Description	Category	Cost	Pay Method	Per Diem
09/05/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
09/11/2017	Airline Flight	Com. Carrier	333.50	GOVCC-C	
09/11/2017	Lodging	Lodging-PerDiem	125.00	GOVCC-C	*
Comment:	Conf Num: 77420SB016804 Cmt: CXL BY 1 DAY PRIOR TO ARRIVAL-FEE 1 NIGHT-EXCL TAX-FEES-24 HRS-				
09/11/2017	M&IE	M&IE-PerDiem	40.50	REIMBURSABLE	*
09/11/2017	Rental Car	Rental Car	134.70	GOVCC-C	
Comment:	Conf Num: H4154289462 Cmt:				
09/11/2017	Taxi	Transportation	25.00	GOVCC-C	
09/12/2017	Lodging	Lodging-PerDiem	125.00	GOVCC-C	*
Comment:	Conf Num: 77420SB016804 Cmt: CXL BY 1 DAY PRIOR TO ARRIVAL-FEE 1 NIGHT-EXCL TAX-FEES-24 HRS-				
09/12/2017	M&IE	M&IE-PerDiem	54.00	REIMBURSABLE	*
09/13/2017	Lodging	Lodging-PerDiem	125.00	GOVCC-C	*
Comment:	Conf Num: 77420SB016804 Cmt: CXL BY 1 DAY PRIOR TO ARRIVAL-FEE 1 NIGHT-EXCL TAX-FEES-24 HRS-				
09/13/2017	M&IE	M&IE-PerDiem	54.00	REIMBURSABLE	*
09/14/2017	Lodging	Lodging-PerDiem	125.00	GOVCC-C	*
Comment:	Conf Num: 77420SB016804 Cmt: CXL BY 1 DAY PRIOR TO ARRIVAL-FEE 1 NIGHT-EXCL TAX-FEES-24 HRS-				
09/14/2017	M&IE	M&IE-PerDiem	54.00	REIMBURSABLE	*
09/15/2017	M&IE	M&IE-PerDiem	40.50	REIMBURSABLE	*
09/15/2017	Taxi	Transportation	25.00	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 743.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
09/11/2017	125.00/ 54.00	125.00	125.00	40.50	40.50				
09/12/2017	125.00/ 54.00	125.00	125.00	54.00	54.00				
09/13/2017	125.00/ 54.00	125.00	125.00	54.00	54.00				
09/14/2017	125.00/ 54.00	125.00	125.00	54.00	54.00				
09/15/2017	125.00/ 54.00	0.00	0.00	40.50	40.50				

Account Summary for the Selected Trip

Org: DOI	Label: DS10100000	Acct Code: DS10100000/DR.1000.17BLMTRV//178D0102DR/DL2000000.000000////	1,275.95
Expense Category: Com. Carrier	Fiscal Year: 0	Amount: 333.50	
Expense Category: Lodging-PerDiem	Fiscal Year: 0	Amount: 500.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 0	Amount: 243.00	
Expense Category: Rental Car	Fiscal Year: 0	Amount: 134.70	
Expense Category: Transportation	Fiscal Year: 0	Amount: 50.00	
Expense Category: Transxn Fees	Fiscal Year: 0	Amount: 14.75	
		Total:	1,275.95

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	DS10100000	DS10100000/DR.1000.17BLMTRV//178D0102DR/DL2000000.000000////	GOVCC-C	1,032.95
DOI	DS10100000	DS10100000/DR.1000.17BLMTRV//178D0102DR/DL2000000.000000////	REIMBURSABLE	243.00

Totals by Label

DOI	DS10100000 Total	DS10100000/DR.1000.17BLMTRV//178D0102DR/DL2000000.000000////	1,275.95

Totals by Payment Method

GOVCC-C Total	1,032.95
REIMBURSABLE Total	243.00

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
09/11/17	AIR	$333.50

Audits

Audit Name	Result	Reason

Document History 09/08/2017 Authorization: TANUM0000TLCG

Copyright 1989-2009 Concur Government Edition: Concur Inc. WILLIAMS, TIMOTHY G. 40209542

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	09/05/2017	7:11AMEST	TIMOTHY WILLIAMS Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: Valerie Smith
Traveler/Preparer Signature:
Date: 9-8-17
Approver Name: Scott Hommel
Approver Signature:
Date:

Itinerary | Invoice | Information | Feedback

Date: 09/05/2017
Record Locator: LU4RER
Travelers:
Williams, Timothy.G
Agent: doi.travel@dtigov.com

Agency Address
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Mon, Sep 11 2017 – St Louis, MO

5:45 PM depart — **Ronald Reagan Ntl Washington (DCA) to St Louis (STL)** — Confirmation No. JILKUP

American Airlines Flight 5171
Takeoff: 5:45 PM (Terminal: C)
Ronald Reagan Ntl Washington, DC – map
Landing: 6:40 PM (Terminal: 1)
Philadelphia, PA – map

Baggage Info | Economy | G | Class | Canadair Regional Jet 700 | 0h 55m

OPERATED BY PSA AIRLINES AS AMERICAN EAGLE
PLEASE CHECK-IN WITH THE OPERATING CARRIER

Layover in Philadelphia, PA (PHL) – for 1h 45m

American Airlines Flight 5171
Takeoff: 8:25 PM (Terminal: C)
Philadelphia, PA – map
Landing: 9:46 PM (Terminal: 1)
St Louis, MO – map

Baggage Info | Economy | G | Class | Canadair Regional Jet 700 | Food for Purchase | Sky Trip

OPERATED BY PSA AIRLINES AS AMERICAN EAGLE
PLEASE CHECK-IN WITH THE OPERATING CARRIER

Travelers:
Name: Williams, Timothy.G Ticket #: 001-8674945563 Seat: Unassigned
Notes: Unable to assign seat at this time..will keep ck for a seat

9:46 PM pick-up — **Thrifty** — Confirmation No. H4154289462

Phone: 800 331-9111 Thrifty
Pickup Location: PHONE:314-423-3737 / 800-847-4389
Lambert-Saint Louis International Airport
Car Description: 2/4 Door Compact Automatic AC
Daily Rate: $24.69
Corp. Discount No: 3048190
Driver: Williams Timothyg
Total Rate: $EST Total Charge 134.70

9:47 PM **STL to 200 N 4TH St St Louis Mo 63102**

check-in — **City Place St Louis Downtown** — Confirmation No. 77420SB016804 – map

Address: 200 N 4TH St St Louis Mo 63102
Nights: 4 (name: Williams Timothyg)
Guarantee Info: (b) (6)
Other Info:
Nightly Rate: $125.00
Total Rate: $589.64
Phone: 1-314-621-8200 Fax: 1-314-621-8073
Rooms: 1 room
Room Desc: Govt Per Diem 1 King Nonsmoking-free Wifi Private Bath-32 In Tv
Cancel Policy: CXL By 1 Day Prior To Arrival-fee 1 Night-excl Tax-fees-24 Hrs-

Fri, Sep 15 2017 – Ronald Reagan Ntl Washington, DC

check-out — **City Place St Louis Downtown** — Confirmation No. 77420SB016804

Find Nearby: Restaurants Gas Stations

11:00 AM drop-off — **Thrifty** — Confirmation No. H4154289462

Drop Off Location: PHONE:314-423-3737 / 800-847-4389
Lambert-Saint Louis International Airport Terminal Find nearby: Restaurants Gas Stations

11:00 AM depart — **St Louis (STL) to Ronald Reagan Ntl Washington (DCA)** — Confirmation No. JILKUP

Takeoff: 11:00 AM (Terminal: 1)
Landing: 2:14 PM (Terminal: C)



American Airlines
Flight 4317

St Louis, MO – map

Ronald Reagan Ntl Washington, DC – map

Baggage Info | Economy | Y | Class | Economic Rates | Fact for Purchase | 2h 14m

OPERATED BY TRANS STATES AS AMERICAN EAGLE
PLEASE CHECK-IN WITH THE OPERATING CARRIER

Travelers:

Name: Williams, Timothy.G Ticket #: 001-8674945563 Seat: 10A

Itinerary | Invoice | Information | Feedback

TRAVEL Incorporated

Ticket Number	**001-8674945563**
Account #	**D00880**
Issue Date	**Thu, Sep 07, 2017**
Booking ID	**LU4RER**
Issuing Location	**UUN**
Booking Agent ID	**2K**
Form of Payment	(b) (6)
Transaction Type	**Electronic Ticket**
Booking Currency	**USD**

Name: **Williams/Timothy.G** To print as Adobe Acrobat [PDF] click here

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	AMERICAN AIRLINES CR7	5171 / G GCA Confirmation: JILKUP	Mon, 09/11/2017 Mon, 09/11/2017	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: ST LOUIS	545P 946P
🚗	Vendor: Pickup City: Dropoff City: Confirmation Number: GalaxyNet Status:	THRIFTY ST LOUIS ST LOUIS H4154289462		Pickup: Return: Your Daily Rate: Number of Cars: Number of People: Car Type:	Mon, 09/11/2017 Fri, 09/15/2017 $24.69 1 1 CCAR
🛏	Hotel: Address: Confirmation Number: Phone Number: GalaxyNet Status:	City Place St Louis Downtown 200 N 4th St St. Louis, MO 63102 77420SB016804 1 (314) 621-8200		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Mon, 09/11/2017 Fri, 09/15/2017 $125.00 1 1 A1QGOV
✈	AMERICAN AIRLINES ER4	4317 / Y YCA Confirmation: JILKUP	Fri, 09/15/2017 Fri, 09/15/2017	Leave :: ST LOUIS Arrive :: RONALD REAGAN NTL WASHINGTON	1100A 214P

— **Remark(s)** —

U22/DOIDOSOIEA
U29/TANUM0000TLCG
U82/ORFSHOURLY

Fare	**$280.00**
Tax	**$53.50**
Total Amount	**$333.50**
Amount Charged	**$333.50**

Air only indicated here.

WAS AA STL79.07AA WAS200.93USD280.00END AA ZPDCAPHLSTL XT 11.20AY9.00XF DCA4.5STL4.5

* Accounting Note: This Invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (ARC) on 09/12/2017

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Fri, Sep 08, 2017 02:32 PM

Official Invoice

Generated by Travel Incorporated

Itinerary | Invoice | Information | Feedback

Date: 09/05/2017
Record Locator: LU4RER
Travelers:
Williams, Timothy.G
Agent: doi.travel@dtigov.com

Agency Address
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Mon, Sep 11 2017 – St Louis, MO

Hide Details

5:45 PM depart — **Ronald Reagan Ntl Washington (DCA) to St Louis (STL)** — Confirmation No. JILKUP

American Airlines Flight 5171
Takeoff: 5:45 PM (Terminal: C)
Ronald Reagan Ntl Washington, DC – map
Landing: 6:40 PM (Terminal: 1)
Philadelphia, PA – map

Baggage Info

OPERATED BY PSA AIRLINES AS AMERICAN EAGLE
PLEASE CHECK-IN WITH THE OPERATING CARRIER

Layover in Philadelphia, PA (PHL) – for 1h 45m

American Airlines Flight 5171
Takeoff: 8:25 PM (Terminal: C)
Philadelphia, PA – map
Landing: 9:46 PM (Terminal: 1)
St Louis, MO – map

Baggage Info

OPERATED BY PSA AIRLINES AS AMERICAN EAGLE
PLEASE CHECK-IN WITH THE OPERATING CARRIER

Travelers:

Williams, Timothy.G 001-8674945563 Unassigned
Unable to assign seat at this time..will keep ck for a seat

9:46 PM pick-up — **Budget** Confirmation No. 16076924US3

800 435-7100 Budget
PHONE:314-423-7497 / 855-283-4384
Lambert-Saint Louis International Airport
2/4 Door Compact Automatic AC
ZD102388999

$43.00
T451800
Williams Timothy.G
$Approx Total 124.40 USD Includes Taxes-fees-surcharges

9:47 PM **STL to 200 N 4TH St St Louis Mo 63102**

check-in — **City Place St Louis Downtown** Confirmation No. 77420SB016804 – map

200 N 4TH St St Louis Mo 63102
1-314-621-8200 1-314-621-8073
2 (name: Williams Timothy)
1 room
(b) (6)
Govt Per Diem 1 King Nonsmoking-free Wifi Private Bath-32 In Tv
$125.00
$294.82
CXL By 1 Day Prior To Arrival-fee 1 Night-excl Tax-fees-24 Hrs-

Wed, Sep 13 2017 – Ronald Reagan Ntl Washington, DC

check-out — **City Place St Louis Downtown** Confirmation No. 77420SB016804

Restaurants Gas Stations

5:00 AM drop-off — **Budget** Confirmation No. 16076924US3

PHONE:314-423-7497 / 855-283-4384
Lambert-Saint Louis International Airport Terminal Restaurants Gas Stations

5:00 AM depart — **St Louis (STL) to Ronald Reagan Ntl Washington (DCA)** — Confirmation No. JILKUP

American Airlines Flight 4321
Takeoff: 5:00 AM (Terminal: 1)
St Louis, MO – map
Landing: 8:07 AM (Terminal: C)
Ronald Reagan Ntl Washington, DC – map

Baggage Info

OPERATED BY TRANS STATES AS AMERICAN EAGLE
PLEASE CHECK-IN WITH THE OPERATING CARRIER

Travelers:

Williams, Timothy.G 001-8675099757 11A

Itinerary | Invoice | Information | Feedback

TRAVEL Incorporated

Ticket Number	**001-8674945563**
Account #	**D00880**
Issue Date	**Thu, Sep 07, 2017**
Booking ID	**LU4RER**
Issuing Location	**UUN**
Booking Agent ID	**2K**
Form of Payment	(b) (6)
Transaction Type	**Electronic Ticket**
Booking Currency	**USD**

Name: **Williams/Timothy.G**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	AMERICAN AIRLINES CR7	5171 / G GCA Confirmation: JILKUP	Mon, 09/11/2017 Mon, 09/11/2017	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: ST LOUIS	545P 946P
🚗	Vendor: Pickup City: Dropoff City: Confirmation Number: GalaxyNet Status:	THRIFTY ST LOUIS ST LOUIS H4154289462		Pickup: Return: Your Daily Rate: Number of Cars: Number of People: Car Type:	Mon, 09/11/2017 Fri, 09/15/2017 $24.69 1 1 CCAR
🛏	Hotel: Address: Confirmation Number: Phone Number: GalaxyNet Status:	City Place St Louis Downtown 200 N 4th St St. Louis, MO 63102 77420SB016804 1 (314) 621-8200 Duplicate		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Mon, 09/11/2017 Fri, 09/15/2017 $125.00 1 1 A1QGOV
✈	AMERICAN AIRLINES ER4	4317 / Y YCA Confirmation: JILKUP	Fri, 09/15/2017 Fri, 09/15/2017	Leave :: ST LOUIS Arrive :: RONALD REAGAN NTL WASHINGTON	1100A 214P

— **Remark(s)** —

U22/DOIDOSOIEA
U29/TANUM0000TLCG
U82/ORFSHOURLY

Fare	**$280.00**
Tax	**$53.50**
Total Amount	**$333.50**
Amount Charged	**$333.50**

Air only indicated here.

WAS AA STL79.07AA WAS200.93USD280.00END AA ZPDCAPHLSTL XT 11.20AY9.00XF DCA4.5STL4.5

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Thu, Sep 14, 2017 01:28 PM

Official Invoice

Generated by Travel Incorporated

TRAVEL Incorporated

Ticket Number	**001-8674945563**
Account #	**D00880**
Issue Date	**Thu, Sep 07, 2017**
Booking ID	**LU4RER**
Issuing Location	**UUN**
Booking Agent ID	**2K**
Form of Payment	(b) (6)
Transaction Type	**Electronic Ticket**
Booking Currency	**USD**

*** REFUND ***

Name: **Williams/Timothy.G**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	AMERICAN AIRLINES ER4	4317 / Y YCA Confirmation: JILKUP	Fri, 09/15/2017 Fri, 09/15/2017	Leave :: ST LOUIS Arrive :: RONALD REAGAN NTL WASHINGTON	1100A 214P

— **Remark(s)** —

U5/UUN/30*C30
U22/DOIDOSOIEA
U25/40209542
U29/TANUM0000TLCG
U82/ORFSHOURLY
U89/FF9F1986572

Fare	**($200.93)**
Tax	**($29.27)**
Total Amount	**($230.20)**
Amount Charged	**($230.20)**

Air only indicated here.

WAS AA STL79.07AA WAS200.93USD280.00END AA ZPDCAPHLSTL XT 11.20AY9.00XF DCA4.5STL4.5

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Thu, Sep 14, 2017 01:28 PM

Official Invoice

Generated by Travel Incorporated

TRAVEL Incorporated

Ticket Number	**001-8675099757**
Account #	**D00880**
Issue Date	**Mon, Sep 11, 2017**
Booking ID	**LU4RER**
Issuing Location	**UUN**
Booking Agent ID	**2K**
Form of Payment	(b) (6)
Transaction Type	**Electronic Ticket**
Booking Currency	**USD**

Name: **Williams/Timothy.G**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
🚗	Vendor: Pickup City: Dropoff City: Confirmation Number: GalaxyNet Status:	BUDGET ST LOUIS ST LOUIS 16076924US3		Pickup: Return: Your Daily Rate: Number of Cars: Number of People: Car Type:	Mon, 09/11/2017 Wed, 09/13/2017 $43.00 1 1 CCAR
🛏	Hotel: Address: Confirmation Number: Phone Number: GalaxyNet Status:	City Place St Louis Downtown 200 N 4th St St. Louis, MO 63102 77420SB016804 1 (314) 621-8200		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Mon, 09/11/2017 Wed, 09/13/2017 $125.00 1 1 A1QGOV
✈	AMERICAN AIRLINES ER4	4321 / G GCA Confirmation: JILKUP	Wed, 09/13/2017 Wed, 09/13/2017	Leave :: ST LOUIS Arrive :: RONALD REAGAN NTL WASHINGTON	500A 807A

— **Remark(s)** —

U22/DOIDOSOIEA
U29/TANUM0000TLCG
U82/ORFSHOURLY

Fare	**$79.07**
Tax	**$20.13**
Total Amount	**$99.20**
Amount Charged	**$99.20**

Air only indicated here.

STL AA WAS79.07USD79.07END AA ZPSTL XT5.60AY4.50XF STL4.5

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Thu, Sep 14, 2017 01:28 PM

Official Invoice

Generated by Travel Incorporated

Smith, Valerie <valerie_v_smith@ios.doi.gov>

Fwd: Your Monday afternoon trip with Uber

1 message

Tim Williams (b) (6)
To: Valerie Smith <Valerie_V_Smith@ios.doi.gov>

Mon, Sep 11, 2017 at 7:43 PM

---------- Forwarded message ----------
From: "Uber Receipts" <uber.us@uber.com>
Date: Sep 11, 2017 4:10 PM
Subject: Your Monday afternoon trip with Uber
To: Timothy Williams - (b) (6)
Cc:



UBER

$17.85

Thanks for choosing Uber, Tim

September 11, 2017 | uberX

- 02:43pm | (b) (6)
- 02:54pm | 3-4 S Smith Blvd, Arlington, VA



You rode with Vittorio

5.78	00:10:28	uberX
miles	Trip time	Car

ADD A TIP

UBER EATS

Not just food delivery. Uber food delivery. Get 20% off your first order with code 20ubereats.

DOWNLOAD THE APP



Your Fare

Trip fare	17.85
Subtotal	$17.85
CHARGED (b) (6) [redacted]	$17.85

Issued by Rasier
Receipt ID # 0983dd94-fc9f-4f7f-acc4-489e6534aa3b



Invite your friends and family. Get a free ride worth up to $5 when you refer a friend to try Uber.

Share code: o4w93

UBER

Need help?

Tap Help in your app to contact us with questions about your trip.

Leave something behind? Track it down.

For trips within the District of Columbia, you may contact DFHV at (202) 645-7300 or bit.ly/DFHV-Complaints if you believe your operator violated District law.

American

BAGGAGE CHARGE RECEIPT

PASSENGER NAME
WILLIAMS/TIMOTHYG

UPTO50LB 23KG AND62LI	1	25.00 USD

STL DCA - AA
Total with Applicable TFC 25.00 USD
Credit Card (b) (6) [redacted]

Fare	25.00USD	FLIGHT	DATE	TFC=TAXES,FEES & CHARGES
TFC		4321	SEPTEMBER 13, 2017	
TFC		PNR: 7ILKUP		
TFC		Agent - STL SSM	001 0262853901 2	NOT VALID FOR TRAVEL
Total	25.00USD			

Budget®

We are proud to feature a 100% smoke-free fleet!

RENTAL AGREEMENT NUMBER: 790132416

RECEIPT

Your Information

Customer Name:	TIMOTHY.G WILLIAMS
RapidRez Number:	(b) (6)
Budget Customer Discount:	DEPARTMENT OF INTERIOR
Customer Status:	FASTBREAK
Method of Payment:	(b) (6)
Frequent Traveler Number:	(b) (6)

Your Vehicle Information

Vehicle Number:	81381565
Vehicle Group Rented:	Standard SUV-5 Pass
Vehicle Group Charged:	Compact
Vehicle Description:	RED NISSAN MURANO 4WD
License Plate Number:	MOCN7E2B
Odometer Out:	29546
Odometer In:	29800
Total Driven:	254
Fuel Gauge Reading:	Full

Your Rental

Pickup Date/Time:	SEP 11,2017@9:56PM
Pickup Location:	10482 NATURAL BRIDGE ROAD LAMBERT/ST.LOUIS INT"L APO SAINT LOUIS,MO,63134,US 314-423-7497

Return Date/Time:	SEP 13,2017@3:25AM
Return Location:	10482 NATURAL BRIDGE ROAD LAMBERT/ST.LOUIS INT"L APO SAINT LOUIS,MO,63134,US 314-423-7497

Additional fees may apply if changes are made to your return date, time and/or location.

Your Vehicle Charges (MIN 1 DAY / MAX 30 DAY)

Rate Chart:	Free Miles:
Miles:	UNLIMITED
Hourly:	32.26
Daily:	43.00
Ad'l day:	43.00
Weekly:	301.00
Monthly:	1290.00

Time and Mileage:	
Your Discount:	
2 DY @ 43.00 =	86.00
Time and Mileage:	86.00

Your Optional Products/Services

Optional Services Total:	0.00

Your Taxable Fees

11.11% Concession Recovery Fee	11.59
FTP SR$ 0.75DY	1.50
VEHICLE LICENSE FEE 6.17	5.30
ENERGY RECOVERY FEE 0.77/DY	1.54
GARS 5.00/DY	10.00
Sub-total-Charges:	115.93
TAX 8.862%	10.27

Your Non-Taxable Products/Services

Your Total Charges paid:	**126.20**		
Prepayment	**0.00**	**Travel Partner Points Earned:**	**100**

Net Charges:	**USD 126.20**
Your Total Due:	**0.00**

Thank you for renting with Budget.
For all other inquiries, please contact us at 1-800-527-0700. or www.budget.com.

Your vehicle was rented to you by EUGENE. Your vehicle was checked in by GLENNON.

Itinerary | Invoice | Information | Feedback

Date: 09/05/2017
Record Locator: LU4RER
Travelers:
Williams, Timothy.G
Agent: doi.travel@dtigov.com

Agency Address
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Mon, Sep 11 2017 – St Louis, MO

5:45 PM depart **Ronald Reagan Ntl Washington (DCA) to St Louis (STL)** — Confirmation No. JILKUP

American Airlines Flight 5171
Takeoff: 5:45 PM (Terminal: C) Ronald Reagan Ntl Washington, DC – map
Landing: 6:40 PM (Terminal: 1) Philadelphia, PA – map

Baggage Info | Economy | G | Class | Carrier Regional Jet 700 | 1h 25m

OPERATED BY PSA AIRLINES AS AMERICAN EAGLE
PLEASE CHECK-IN WITH THE OPERATING CARRIER

Layover in Philadelphia, PA (PHL) – for 1h 45m

American Airlines Flight 5171
Takeoff: 8:25 PM (Terminal: C) Philadelphia, PA – map
Landing: 9:46 PM (Terminal: 1) St Louis, MO – map

Baggage Info | Economy | G | Class | Carrier Regional Jet 700 | Food for Purchase | 1h 1m

OPERATED BY PSA AIRLINES AS AMERICAN EAGLE
PLEASE CHECK-IN WITH THE OPERATING CARRIER

Travelers:
Name: Williams, Timothy.G Ticket #: 001-8674945563 Seat: Unassigned
Notes: Unable to assign seat at this time..will keep ck for a seat

9:46 PM pick-up **Thrifty** Confirmation No. H4154289462

Phone: 800 331-9111 Thrifty
Pickup Location: PHONE:314-423-3737 / 800-847-4389
Lambert-Saint Louis International Airport
Car Description: 2/4 Door Compact Automatic AC
Daily Rate: $24.69
City Account No.: 3048190
Driver: Williams Timothyg
Total Rate: $EST Total Charge 134.70

9:47 PM **STL to 200 N 4TH St St Louis Mo 63102**

check-in **City Place St Louis Downtown** synxis Confirmation No. 77420SB016804 – map

Address: 200 N 4TH St St Louis Mo 63102
Nights: 4 (name: Williams Timothyg)
Guarantee Info: (b) (6) [redacted]
Other Info:
Nightly Rate: $125.00
Total Rate: $589.64
Phone: 1-314-621-8200 Fax: 1-314-621-8073
Rooms: 1 room
Room Desc: Govt Per Diem 1 King Nonsmoking-free Wifi Private Bath-32 In Tv
Cancel Policy: CXL By 1 Day Prior To Arrival-fee 1 Night-excl Tax-fees-24 Hrs-

Fri, Sep 15 2017 – Ronald Reagan Ntl Washington, DC

check-out **City Place St Louis Downtown** synxis Confirmation No. 77420SB016804

Find nearby Restaurants Gas Stations

11:00 AM drop-off **Thrifty** Confirmation No. H4154289462 746 00 1502

Drop Off Location: PHONE:314-423-3737 / 800-847-4389
Lambert-Saint Louis International Airport Terminal Find nearby Restaurants Gas Stations

11:00 AM depart **St Louis (STL) to Ronald Reagan Ntl Washington (DCA)** — Confirmation No. JILKUP

Takeoff: 11:00 AM (Terminal: 1) Landing: 2:14 PM (Terminal: C)



American Airlines
Flight 4317

St Louis, MO – map

Ronald Reagan Ntl Washington, DC – map

Baggage Info

OPERATED BY TRANS STATES AS AMERICAN EAGLE
PLEASE CHECK-IN WITH THE OPERATING CARRIER

Travelers:

Williams, Timothy.G

001-8674945563

10A

Itinerary | Invoice | Information | Feedback

TRAVEL Incorporated

Ticket Number	**001-8674945563**
Account #	**D00880**
Issue Date	**Thu, Sep 07, 2017**
Booking ID	**LU4RER**
Issuing Location	**UUN**
Booking Agent ID	**2K**
Form of Payment	(b) (6)
Transaction Type	**Electronic Ticket**
Booking Currency	**USD**

Name: **Williams/Timothy.G** To print as Adobe Acrobat [PDF] click here

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	AMERICAN AIRLINES CR7	5171 / G GCA Confirmation: JILKUP	Mon, 09/11/2017 Mon, 09/11/2017	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: ST LOUIS	545P 946P
🚗	Vendor: Pickup City: Dropoff City: Confirmation Number: GalaxyNet Status:	THRIFTY ST LOUIS ST LOUIS H4154289462		Pickup: Return: Your Daily Rate: Number of Cars: Number of People: Car Type:	Mon, 09/11/2017 Fri, 09/15/2017 $24.69 1 1 CCAR
🛏	Hotel: Address: Confirmation Number: Phone Number: GalaxyNet Status:	City Place St Louis Downtown 200 N 4th St St. Louis, MO 63102 77420SB016804 1 (314) 621-8200		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Mon, 09/11/2017 Fri, 09/15/2017 $125.00 1 1 A1QGOV
✈	AMERICAN AIRLINES ER4	4317 / Y YCA Confirmation: JILKUP	Fri, 09/15/2017 Fri, 09/15/2017	Leave :: ST LOUIS Arrive :: RONALD REAGAN NTL WASHINGTON	1100A 214P

— **Remark(s)** —

U22/DOIDOSOIEA
U29/TANUM0000TLCG
U82/ORFSHOURLY

Fare	**$280.00**
Tax	**$53.50**
Total Amount	**$333.50**
Amount Charged	**$333.50**

Air only indicated here.

WAS AA STL79.07AA WAS200.93USD280.00END AA ZPDCAPHLSTL XT 11.20AY9.00XF DCA4.5STL4.5

* Accounting Note: This Invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (ARC) on 09/12/2017

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Fri, Sep 08, 2017 12:15 PM

Official Invoice

Generated by Travel Incorporated

American

oneworld

BAGGAGE CHARGE RECEIPT

PASSENGER NAME
WILLIAMS/TIMOTHYG

UPTO50LB 23KG AND62LI 1 25.00 USD

DCA STL - AA 25.00 USD
Total with Applic[redacted]
Credit Card (b) (6) [redacted]

TFC=TAXES,FEES & CHARGES

Fare 25.00USD
TFC
TFC
TFC
Total 25.00USD

FLIGHT 5171
PNR: TILKUP
Agent: DCA-USD

DATE SEPTEMBER 11, 2017
001 0262780251 6

NOT VALID FOR TRAVEL

TIGIN IRISH PUB
233 WASHINGTON AVE.
ST LOUIS, MO 63102
TEL # (314) 241-8656
st louis@tigiririshpub.com
CHECK: 8024
GST CHKID: TIM
SERVER: 1001 DAY BAR1
DATE: SEP12 17 [illegible]
CARD TYPE: (b) (6) [redacted]
ACCT #: (b) (6) [redacted]
EXP DATE: (b) (6) [redacted]
AUTH CODE: 032935
TIMOTHY G WILLIAMS

SUBTOTAL: 18.50

TIP: _____

TOTAL: 22.00

SIGNATURE:

_____

Check us out on Facebook,
Instagram, and Twitter
@tiginstlouis @tigiririshpub

Lunch

City Place - Dow
Union Grill
200 N. Fourth Street
St. Louis, MO 63102

Date: Sep12'17 08:30AM
Card Type: (b) (6) [redacted]
Acct #: (b) (6) [redacted]
Card Entry: SWIPED
Trans Type: PURCHASE
Auth Code: 987890 *
Check: 6749
Table: 20/1
Server: 123 Loretta

Subtotal: 13.46

Gratuity: _____

Total: 16.46

Thank You for Dinning with US.
Thank You for Dinning with us!
* * * * Customer Copy * * * *

JAMES HENRY PROVISIONS COMPANY
434 NORTH FOURTH STREET
ST LOUIS, MO 63102
314-421-1177
FAX 314-421-8484

S0001 T01 E0003 010137 9/12/17 10:09am

OFFICE COPY
Media

Beverage	3.00 HF
Sub/Ttl	3.00
Tax	0.26
Total	3.26
CC Offline	3.26

Items 1

Your cashier was Raj

Sign _____

* * * * PLEASE REVIEW US ON GOOGLE * * *

! ! ! ! ! ! ! THANK YOU ! ! ! ! ! ! ! !

2 Sodas

Document Header Information

Document Type:	Voucher	Document Name:	TV0000KLTH
Travel Authorization Number:	TANUM0000S8XQ	Trip Name:	Traveling to Providence, Rhode Island to meet with all the Governors for a round-table discussion meeting. Traveler don't have his gas receipts
TA Date:	07/24/17	Currency:	USD
Organization:	DOIDOSOIEA	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	Traveling to Providence, Rhode Island to meet with all the Governors for a round-table discussion meeting. Traveler don't have his gas receipts.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WILLIAMS, TIMOTHY G		
TID:	40209542	ID:	1001202598
Title:		Organization:	DOIDOSOIEA
Security Cl:		Duty Station:	WASHINGTON DC
Office Address:	DOI OS OIEA 1849 C ST NW Room 6213 WASHINGTON, DC 20240	Card:	CARD HOLDER
Office Phone:	2022081923	EMAIL:	VALERIE_V_SMITH@IOS.DOI.GOV
Home Address:		Cell Phone:	
Alternate Address:		Home Phone:	2022081923
		Alternate Phone:	

Document Information

Trip Number: Selected Trip
1

Purpose: Traveling to Providence, Rhode Island to meet with all the Governors for a round-table discussion meeting. Traveler don't have his gas receipts.

Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
07/12/17	07/16/17	WARWICK, RI	Mission (Operational)	99.00 / 59.00

Document Totals

Total Expenses:	
Reimbursable Expenses:	1,841.45
Non-Reimbursable Expenses:	265.50
Advance Applied:	1,575.95
Net to Traveler:	.00
Net to Government:	265.50
Pay to Charge Card:	1,575.95
	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	761.40	.00
Lodging Taxes & Misc	49.40	.00
Lodging-PerDiem	380.00	.00
M&IE-PerDiem	265.50	.00
Rental Car	311.52	.00
Transportation	58.88	.00
Transxn Fees	14.75	.00
Total Expenses:	1,841.45	.00

Trip 1 Details

Reservations Summary

Reservation Type Vendor

COMM-CARR	American Airlines	1003258474		.00
LODGE	Sheraton	1003258474	Warwick,RI	380.00
RENTAL	Budget	1003258474		359.00

Trip Itinerary

From: DCA-Washington, DC (USA) (National Apt) TO: PVD-Providence, RI (USA)

Air

Wednesday July 12, 2017

DCA-Washington, DC (USA) to PVD-Providence, RI (USA)

Jul 12 American Airlines 4704
Washington, DC (USA) (National Apt) 07/12/2017 5:25PM
Confirmation Number: SKJKSC

Duration: 1 Hour 28 Minutes Nonstop
Providence, RI (USA) 07/12/2017 6:53PM

Flight Information
Distance 356 miles
No Seat Assigned

Emissions 153.1 lbs of CO2
Cost 761.40 USD

DCA-Washington, DC (USA) to PVD-Providence, RI (USA)

Jul 12 American Airlines 4704
Washington, DC (USA) (National Apt) 07/12/2017 5:25PM
Confirmation Number: SKJKSC

Duration: 1 Hour 28 Minutes Nonstop
Providence, RI (USA) 07/12/2017 6:53PM

Flight Information
Distance 356 miles
No Seat Assigned

Emissions 153.1 lbs of CO2
Cost 761.40 USD

Hotel

Sheraton

1850 Post Rd, US Route 1 Warwick RI 02886 401-738-4000

Jul 12 Checking in: 07/12/2017

Checking out: 07/16/2017
Total Rate: 380.00 USD

Sheraton

1850 Post Rd, US Route 1 Warwick RI 02886 401-738-4000

Jul 12 Checking in: 07/12/2017

Checking out: 07/16/2017
Total Rate: 380.00 USD

Car

Car Rental at PVD-Providence, RI (USA)

Jul 12 Budget
Picking Up 07/12/2017 6:53PM
Picking Up at PVD-Providence, RI (USA)
Confirmation Number: 08720809US6

Returning 07/16/2017 11:39AM
Returning to PVD-Providence, RI (USA)
Total Rate: 359.00 USD

Car Rental at PVD-Providence, RI (USA)

Jul 12 Budget
Picking Up 07/12/2017 6:53PM
Picking Up at PVD-Providence, RI (USA)
Confirmation Number: 08720809US6

Returning 07/16/2017 11:39AM
Returning to PVD-Providence, RI (USA)
Total Rate: 359.00 USD

Air

Sunday July 16, 2017

PVD-Providence, RI (USA) to DCA-Washington, DC (USA)

Jul 16 American Airlines 4674
Providence, RI (USA) 07/16/2017 11:39AM
Confirmation Number: SKJKSC

Duration: 1 Hour 36 Minutes Nonstop
Washington, DC (USA) (National Apt) 07/16/2017 1:15PM

Flight Information
Distance 356 miles
No Seat Assigned

Emissions 138.8 lbs of CO2

PVD-Providence, RI (USA) to DCA-Washington, DC (USA)

Jul 16 American Airlines 4674
Providence, RI (USA) 07/16/2017 11:39AM
Confirmation Number: SKJKSC

Duration: 1 Hour 36 Minutes Nonstop
Washington, DC (USA) (National Apt) 07/16/2017 1:15PM

Flight Information

No Seat Assigned

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 1,195.95 — Total Per Diem Expenses: 645.50

Date	Description	Category	Cost	Pay Method	Per Diem
07/12/2017	Airline Flight	Com. Carrier	761.40	GOVCC-C	
07/12/2017	Lodging	Lodging-PerDiem	95.00	GOVCC-C	*
Comment:	Conf Num: 382160197 Cmt: CXL AFTR 12 JUL 2017 TM 1800 PENALTY 95.00 USD				
07/12/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*
07/12/2017	Rental Car	Rental Car	311.52	GOVCC-C	
Comment:	Conf Num: 08720809US6 Cmt:				
07/13/2017	Lodging	Lodging-PerDiem	95.00	GOVCC-C	*
Comment:	Conf Num: 382160197 Cmt: CXL AFTR 12 JUL 2017 TM 1800 PENALTY 95.00 USD				
07/13/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
07/13/2017	Parking	Transportation	15.00	GOVCC-C	
Comment:	has been approved				
07/13/2017	Parking	Transportation	15.00	GOVCC-C	
Comment:	has been approved				
07/14/2017	Lodging	Lodging-PerDiem	95.00	GOVCC-C	*
Comment:	Conf Num: 382160197 Cmt: CXL AFTR 12 JUL 2017 TM 1800 PENALTY 95.00 USD				
07/14/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
07/14/2017	Parking	Transportation	15.00	GOVCC-C	
07/15/2017	Lodging	Lodging-PerDiem	95.00	GOVCC-C	*
Comment:	Conf Num: 382160197 Cmt: CXL AFTR 12 JUL 2017 TM 1800 PENALTY 95.00 USD				
07/15/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
07/16/2017	Lodging Tax	Lodging Taxes & Misc	49.40	GOVCC-C	
07/16/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*
07/16/2017	Taxi	Transportation	13.88	GOVCC-C	
07/24/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 — Total Per Diem Allowances: 645.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf#
07/12/2017	99.00/ 59.00	95.00	95.00	44.25	44.25				
07/13/2017	99.00/ 59.00	95.00	95.00	59.00	59.00				
07/14/2017	99.00/ 59.00	95.00	95.00	59.00	59.00				
07/15/2017	99.00/ 59.00	95.00	95.00	59.00	59.00				
07/16/2017	99.00/ 59.00	0.00	0.00	44.25	44.25				

Account Summary for the Selected Trip

Org: DOI	Label: DS.10100000	Acct Code: DS10100000/DR.10100.16BLMTRV//167D0102DR/DL2000000.000000////	1,841.45
Expense Category: Com. Carrier	Fiscal Year: 0	Amount: 761.40	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 0	Amount: 49.40	
Expense Category: Lodging-PerDiem	Fiscal Year: 0	Amount: 380.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 0	Amount: 265.50	
Expense Category: Rental Car	Fiscal Year: 0	Amount: 311.52	
Expense Category: Transportation	Fiscal Year: 0	Amount: 58.88	
Expense Category: Transxn Fees	Fiscal Year: 0	Amount: 14.75	
		Total:	1,841.45

Payment Detail Information

Organization Label	Accounting String
DOI DS.10100000	

DOI	DS.10100000	DS10100000/DR.10100.16BLMTRV//167D0102DR/DL2000000.000000////	REIMBURSABLE	265.50

Totals by Label

DOI	DS.10100000 Total	DS10100000/DR.10100.16BLMTRV//167D0102DR/DL2000000.000000////	1,841.45

Totals by Payment Method

GOVCC-C Total	1,575.95
REIMBURSABLE Total	265.50

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
07/12/17	AIR Airline Flight	$761.40

Audits

Audit Name	Result	Reason

Document History 07/25/2017 Voucher: TV0000KLTH

Copyright 1989-2009 Concur Government Edition: Concur Inc. WILLIAMS, TIMOTHY G. 40209542

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	07/24/2017	10:29AMEST	SMITH, VALERIE VERNELL Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name: /Valerie Smith/
Traveler/Preparer Signature: 7-25-17
Date:
Approver Name: Downey Magallanes
Approver Signature: 7/26/17
Date:

Itinerary | Invoice | Information | Feedback

Date: 07/07/2017
Record Locator: 7ZE3QW
Travelers:
Williams, Timothy.G
Agent: doi.travel@duluthtravelinc.com

Agency Address
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Wed, Jul 12 2017 – Providence, RI

5:25 PM depart — **Ronald Reagan Ntl Washington (DCA) to Providence (PVD)** — Confirmation No. SKJKSC

American Airlines Flight 4704

Takeoff: 5:25 PM (Terminal: C)
Ronald Reagan Ntl Washington, DC – map

Landing: 6:53 PM
Providence, RI – map

Baggage Info

OPERATED BY REPUBLIC AIRLINES AS AMERICAN EAGLE
PLEASE CHECK-IN WITH THE OPERATING CARRIER

Travelers:

Williams, Timothy.G — 001-8671087468 — Unassigned

Unable to assign seat at this time..will keep ck for a seat

6:53 PM pick-up — **Budget** — Confirmation No. 08720809US6

800 435-7100 Budget
PHONE: 401-739-8986 / 855-283-4384
Theodore Francis Green State Airport
2/4 Door Compact Automatic AC
ZD102388999

$58.00
T788300
Williams Timothy.G
$Approx Total 359.00 USD Includes Taxes-fees-surcharges

6:54 PM **PVD to 1850 Post Road Warwick Ri Us 02886**

check-in — **Sheraton Providence Apo Hotel** — Confirmation No. 382160197 – map – images

1850 Post Road Warwick Ri Us 02886
1-401-738-4000 — 1-401-738-8206
4 (name: Williams Timothyg)
1 room
(b) (6)
1 King XVU Fedrooms Program. Federal Government Id Required Includes Breakfast-int Ernet-parking
$95.00
$429.40
CXL Aftr 12 JUL 2017 Tm 1800 Penalty 95.00 USD

Sun, Jul 16 2017 – Ronald Reagan Ntl Washington, DC

check-out — **Sheraton Providence Apo Hotel** — Confirmation No. 382160197

Restaurants Gas Stations

11:39 AM drop-off — **Budget** — Confirmation No. 08720809US6

PHONE: 401-739-8986 / 855-283-4384
Theodore Francis Green State Airport Terminal
Restaurants Gas Stations

11:39 AM depart — **Providence (PVD) to Ronald Reagan Ntl Washington (DCA)** — Confirmation No. SKJKSC

American Airlines Flight 4674

Takeoff: 11:39 AM
Providence, RI – map

Landing: 1:15 PM (Terminal: C)
Ronald Reagan Ntl Washington, DC – map

Baggage Info

OPERATED BY REPUBLIC AIRLINES AS AMERICAN EAGLE
PLEASE CHECK-IN WITH THE OPERATING CARRIER

Travelers:

Name: Williams, Timothy.G Ticket: 001-8671087468 Seat: Unassigned

Notes: Unable to assign seat at this time..will keep ck for a seat

TRAVEL Incorporated

Ticket Number	001-867108746
Account #	D0088
Issue Date	Fri, Jul 07, 201
Booking ID	7ZE3QV
Issuing Location	UUI
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticke
Booking Currency	USD

Name: **Williams/Timothy.G**

Type	Carrier / Equip	Flight # / Class / Fare Basis	Travel Dates	City - Airport	Time
✈	AMERICAN AIRLINES E75	4704 / L L0AIZRN1 Confirmation: SKJKSC	Wed, 07/12/2017 Wed, 07/12/2017	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: PROVIDENCE	525P 653P
🚗	Vendor: Pickup City: Dropoff City: Confirmation Number: GalaxyNet Status:	BUDGET PROVIDENCE PROVIDENCE 08720809US6		Pickup: Return: Your Daily Rate: Number of Cars: Number of People: Car Type:	Wed, 07/12/2017 Sun, 07/16/2017 $58.00 1 1 CCAR
🛏	Hotel: Address: Confirmation Number: Phone Number: GalaxyNet Status:	Sheraton Providence Apo Hotel 1850 Post Road Warwick, RI 02886 382160197 1 (401) 738-4000		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Wed, 07/12/2017 Sun, 07/16/2017 $95.00 1 1 C1KXVU
✈	AMERICAN AIRLINES E75	4674 / K K0AHZRN1 Confirmation: SKJKSC	Sun, 07/16/2017 Sun, 07/16/2017	Leave :: PROVIDENCE Arrive :: RONALD REAGAN NTL WASHINGTON	1139A 115P

— **Remark(s)** —

U22/DOIDOSOIEA
U29/TANUM0000S8XQ
U82/ORFSHOURLY

Fare	**$681.87**
Tax	**$79.53**
Total Amount	**$761.40**
Amount Charged	**$761.40**

Air only indicated here

WAS AA PVD223.26AA WAS Q37.21 421.40USD681.87END AA ZPDCAPVD XT11.20AY9.00XF DCA4.5PVD4.5

* Accounting Note: This Invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (ARC) on 07/11/2017

Sheraton Providence
1850 Post Road
Warwick, RI 02886
United States
Tel: 401-738-4000 Fax: 401-738-8206

Sheraton

Mr. Timothy Williams
Fed Rooms/managed Government
(b) (6)

Page Number	: 1	
Guest Number	: 2044699	
Folio ID	: A	
Arrive Date	: 07-12-17	20:07
Depart Date	: 07-16-17	08:48
No. Of Guest	: 1	
Room Number	: 347	
Club Account	: (b) (6)	

Sheraton Providence JUL-16-2017 08:50 NAOMI

Date	Reference	Description	Charges/Credits (USD)
07-12-17	RT347	Room Charge	95.00
07-12-17	RT347	Room Tax	6.65
07-12-17	RT347	Occupancy Tax	5.70
07-13-17	RT347	Room Charge	95.00
07-13-17	RT347	Room Tax	6.65
07-13-17	RT347	Occupancy Tax	5.70
07-14-17	RT347	Room Charge	95.00
07-14-17	RT347	Room Tax	6.65
07-14-17	RT347	Occupancy Tax	5.70
07-15-17	RT347	Room Charge	95.00
07-15-17	RT347	Room Tax	6.65
07-15-17	RT347	Occupancy Tax	5.70
07-16-17	(b) (6)	(b) (6)	-429.40

For Authorization Purpose Only
(b) (6)

Date	Code	Authorized
07-12-17	068999	551

** Total Charges	429.40
** Total Credits	-429.40
*** Balance	0.00

I agreed to pay all room & incidental charges.

Continued on the next page

Sheraton Providence
1850 Post Road
Warwick, RI 02886
United States
Tel: 401-738-4000 Fax: 401-738-8206

Sheraton

Mr. Timothy Williams
Fed Rooms/managed Government
(b) (6)

Page Number	:	2	
Guest Number	:	2044699	
Folio ID	:	A	
Arrive Date	:	07-12-17	20:07
Depart Date	:	07-16-17	08:48
No. Of Guest	:	1	
Room Number	:	347	
Club Account	:	(b) (6)	

When you stay with us, we Go Beyond so you can too with thoughtful service, exceptional experiences and everything you seek when traveling. Book your next stay at Sheraton.com

As a Starwood Preferred Guest you have earned at least 813 Starpoints for this visit (b) (6)

Tell us about your stay. www.sheraton.com/reviews

Hotel is not responsible for lost or stolen articles

7/17/2017

Budget®

We are proud to feature a 100% smoke-free fleet!

RENTAL AGREEMENT NUMBER: 726998506

RECEIPT

Your Information

Customer Name:	TIMOTHY.G WILLIAMS
RapidRez Number:	(b) (6)
Budget Customer Discount:	FASTBREAK ENROLLMENT BUD.COM
Customer Status:	FASTBREAK
Method of Payment:	(b) (6)

Your Vehicle Information

Vehicle Number:	82653690
Vehicle Group Rented:	Compact
Vehicle Group Charged:	Compact
Vehicle Description:	GRN KIA SOUL
License Plate Number:	RIQX901
Odometer Out:	2475
Odometer In:	2665
Total Driven:	190
Fuel Gauge Reading:	Full

Your Rental

Pickup Date/Time:	JUL 12,2017@7:46PM
Pickup Location:	700 JEFFERSON BOULEVARD T F GREEN AIRPORT WARWICK,RI,02886,US 401-739-8986
Return Date/Time:	JUL 16,2017@9:06AM
Return Location:	700 JEFFERSON BOULEVARD T F GREEN AIRPORT WARWICK,RI,02886,US 401-739-8986

Additional fees may apply if changes are made to your return date, time and/or location.

Your Vehicle Charges (MIN 1 DAY / MAX 30 DAY)

Rate Chart:		Free Miles:	Time and Mileage:	
Miles:	UNLIMITED		Your Discount:	
Hourly:	43.51		4 DY @ 58.00 =	232.00
Daily:	58.00			
Ad'l day:	58.00		**Time and Mileage:**	232.00
Weekly:	406.00			
Monthly:	1740.00			

Your Optional Products/Services

Optional Services Total:	0.00

Your Taxable Fees

* RI 8% SURCHARGE	23.08
11.11% Concession Recovery Fee	26.04
CUSTOMER FACILITY CHG 6.00/D	24.00
UTILITY CHARGE 1.00/DY	4.00
ENERGY RECOVERY FEE 0.60/DY	2.40
Sub-total-Charges:	311.52

Your Non-Taxable Products/Services

Your Total Charges paid:	**311.52**
Prepayment	**0.00**
Net Charges:	**USD 311.52**
Your Total Due:	**0.00**

Thank you for renting with Budget.
For all other inquiries, please contact us at 1-800-527-0700. or www.budget.com.

RICC Garage
1 Sabin St
Providence RI
02903
401-458-6338

Transaction-Id:	H0061700152474
Ticket-Nr.:	30204135
In:	07/14/2017 10:21
Out:	07/14/2017 14:24
Duration:	04:03
Transient Parker	**$ 15.00**
Total:	**$ 15.00**
Validations:	$ 0.00
Balance Due:	**$ 15.00**
Credit Card	$ 15.00
Change:	$ 0.00

RICC Garage
1 Sabin St
Providence RI
02903
401-458-6338

Transaction Id	H0061700152355
Ticket-Nr.	30204012
In	07/13/2017 12:11
Out	07/13/2017 15:05
Duration	02:54
Transient Parker	**$ 15.00**
Total:	**$ 15.00**
Validations	$ 0.00
Balance Due:	**$ 15.00**
Credit Card	$ 15.00
Change:	$ 0.00

image.png

Last Name	First Name	Middle Initial	Transaction Amount	Transaction Date	PostDate	Merchant	Merchant City	MCC	MCC Descri
WILLIAMS	TIMOTHY	G	$311.52	7/16/2017	7/17/2017	BUDGET RENT-A-CAR	WARWICK	3366	Budget Rent-A-Car
WILLIAMS	TIMOTHY	G	$13.75	7/16/2017	7/17/2017	FOUR POINTS BY SHERATO	WARWICK	5812	Eating Places, Restaurants
WILLIAMS	TIMOTHY	G	$13.88	7/16/2017	7/17/2017	UBER TECHNOLOGIES INC	866-576-1039	4121	Taxicabs/Limousines
WILLIAMS	TIMOTHY	G	$13.75	7/15/2017	7/17/2017	FOUR POINTS BY SHERATO	WARWICK	5812	Eating Places, Restaurants
WILLIAMS	TIMOTHY	G	$15.00	7/14/2017	7/17/2017	SMG RHODE ISL PRK GARA	PROVIDENCE	7523	Automobile Parking Lots
WILLIAMS	TIMOTHY	G	$708.70	7/14/2017	7/17/2017	DELTA 0068671598/414	DULUTH	3058	Delta
WILLIAMS	TIMOTHY	G	$15.00	7/13/2017	7/17/2017	SMG RHODE ISL PRK GARA	PROVIDENCE	7523	Automobile Parking Lots
WILLIAMS	TIMOTHY	G	$15.00	7/13/2017	7/17/2017	SMG RHODE ISL PRK GARA	PROVIDENCE	7523	Automobile Parking Lots
BREEN	TIMOTHY	F	$99.00	7/13/2017	7/17/2017	BILLINGS/LOCKWOOD HOLI	LOCKWOOD	3501	Holiday Inns
WILLIAMS	TIMOTHY	G	$16.45	7/13/2017	7/14/2017	FOUR POINTS BY SHERATO	WARWICK	5812	Eating Places, Restaurants

Smith, Valerie <valerie_v_smith@ios.doi.gov>

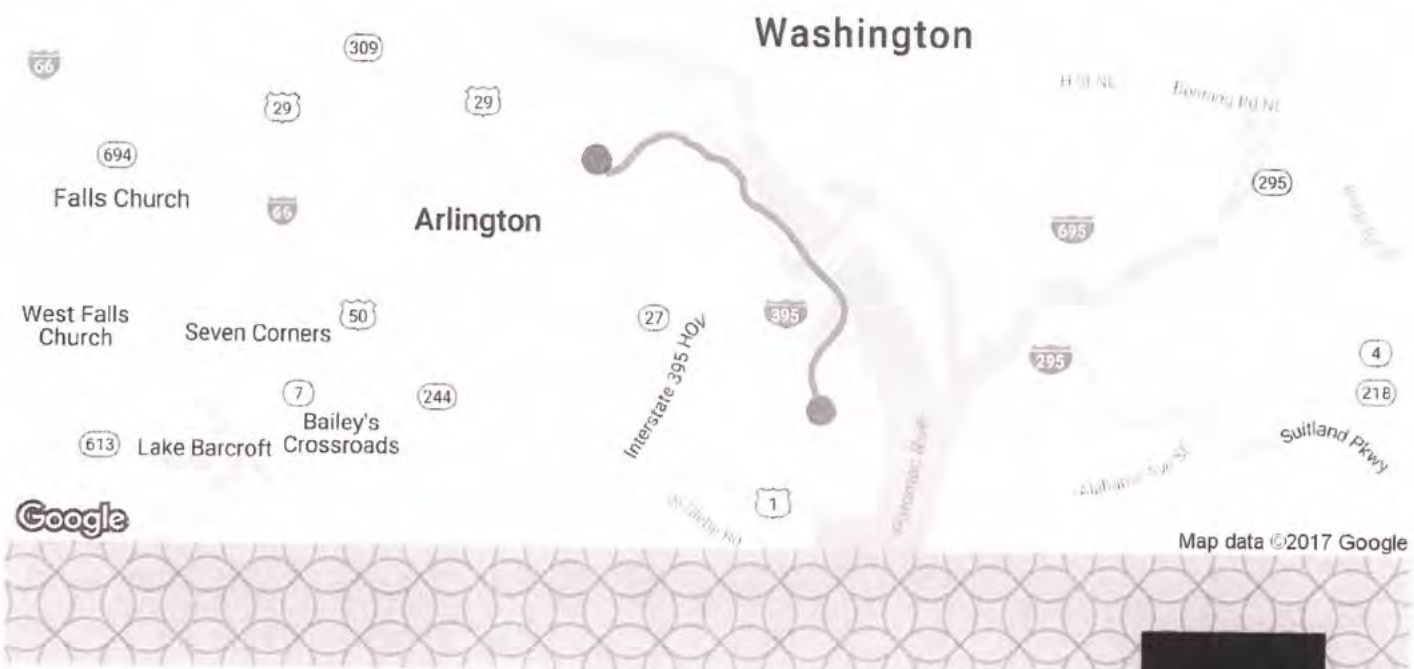
Fwd: Your Sunday afternoon trip with Uber

1 message

Tim Williams (b) (6)
To: Valerie Smith <Valerie_V_Smith@ios.doi.gov>

Mon, Jul 17, 2017 at 3:09 P

---------- Forwarded message ----------
From: "Uber Receipts" <uber.us@uber.com>
Date: Jul 16, 2017 1:43 PM
Subject: Your Sunday afternoon trip with Uber
To: Timothy Williams - (b) (6)
Cc:



UBER

$13.88

Thanks for choosing Uber, Tim

July 16, 2017 | uberX

- 01:35pm | 4 Aviation Cir, Arlington, VA
- 01:42pm | (b) (6)



You rode with Melekot

4.55	00:07:30	uberX
miles	Trip time	Car

Your Fare

Trip fare	13.88
Subtotal	$13.88

CHARGED

(b) (6) [redacted] $13.88

Issued by Rasier
Receipt ID # 34cdff8f-373e-4af8-90a8-ae4b1db42889



Invite your friends and family. Get a free ride worth up to $20 when you refer a friend to try Uber.

Share code: o4w93

Smith, Valerie <valerie_v_smith@ios.doi.gov

Re: Approval for Timothy Williams

1 message

Downey Magallanes <downey_magallanes@ios.doi.gov> Sun, Jul 2, 2017 at 11:49 AM
To: "Smith, Valerie" <valerie_v_smith@ios.doi.gov>
Cc: "Cousins, Debbie" <debbie_cousins@ios.doi.gov>, "Bradley, Margaret" <margaret_bradley@ios.doi.gov>

Ok

On Jun 30, 2017, at 2:09 PM, Smith, Valerie <valerie_v_smith@ios.doi.gov> wrote:

Hi Downey,

Below is more detail information for the 2017 National Governors Association Summer meeting:

We're expecting more than 30 governors for this year's National Governors Association Summer Meeting, hosted by Gov. Gina Raimondo in Providence, Rhode Island.

The nation's governors will meet to discuss some of the most pressing issues facing our nation and to share best practices on how to better serve the American public. Sessions at the Summer Meeting will particularly focus on states and the intersection between collaboration and innovation, all with a strong international focus. Topics that will be covered throughout the weekend also include:

- Opening session on **cybersecurity**, focused on the NGA chair's initiative
- Plenary session on the **federal-state collaboration**
- Plenary session on the **global economy and trade**
- A policy lightning talk on **civic education**
- Plenary session on **resiliency and flood prevention**
- Plenary session on the **workforce** of tomorrow
- Closing session on **innovation**

Please advise.

Thank you

Valerie V. Smith
Program Assistant, Office of Intergovernmental and External Affairs
Office of the Secretary - Department of the Interior - Room 6213
(202) 208-1923 (office)
valerie_v_smith@ios.doi.gov

On Fri, Jun 30, 2017 at 1:41 PM, Downey Magallanes <downey_magallanes@ios.doi.gov> wrote:
Could I have more detail on the meeting

On Jun 30, 2017, at 1:40 PM, Smith, Valerie <valerie_v_smith@ios.doi.gov> wrote:

Good Afternoon Downey,

This is to request approval for Timothy Williams to travel on July 13 -16, 2017.

Timothy will be traveling to Providence, Rhode Island to meet with all the Governors for a round-table discussion meeting.

- **Total cost for travel: $1,000**

Please advise.

Thank you,

Valerie V. Smith
Program Assistant, Office of Intergovernmental and External Affairs
Office of the Secretary - Department of the Interior - Room 6213
(202) 208-1923 (office)
valerie_v_smith@ios.doi.gov

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000S8XQ
Travel Authorization Number:	TANUM0000S8XQ	Trip Name:	Traveling to Providence, Rhode Island to meet with all the Governors for a round-table discussion meeting
TA Date:	07/07/17	Currency:	USD
Organization:	DOIDOSOIEA	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	Traveling to Providence, Rhode Island to meet with all the Governors for a round-table discussion meeting
Type Code:	Trip By Trip		

Traveler Profile

Name:	WILLIAMS, TIMOTHY G	ID:	1001202598
TID:	40209542	Organization:	DOIDOSOIEA
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS OIEA 1849 C ST NW Room 6213 WASHINGTON, DC 20240	EMAIL:	VALERIE_V_SMITH@IOS.DOI.GOV
Office Phone:	2022081923	Cell Phone:	
Home Address:	,	Home Phone:	2022081923
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1 Selected Trip

Purpose: Traveling to Providence, Rhode Island to meet with all the Governors for a round-table discussion meeting

Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
07/12/17	07/16/17	WARWICK, RI	Mission (Operational)	99.00 / 59.00

Document Totals

Total Expenses:	1,780.65
Reimbursable Expenses:	265.50
Non-Reimbursable Expenses:	1,515.15
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	761.40	.00
Lodging-PerDiem	380.00	.00
M&IE-PerDiem	265.50	.00
Rental Car	359.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,780.65	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1003258474		761.40
COMM-CARR	American Airlines	1003258474		.00
LODGE	Sheraton	1003258474	Warwick,RI	380.00
RENTAL	Budget	1003258474		359.00

Trip Itinerary

From: DCA-Washington, DC (USA) (National Apt) TO: PVD-Providence, RI (USA)

Air

Wednesday July 12, 2017

DCA-Washington, DC (USA) to PVD-Providence, RI (USA)

Jul 12 American Airlines 4704
Washington, DC (USA) (National Apt) 07/12/2017 5:25PM
Confirmation Number: SKJKSC

Duration: 1 Hour 28 Minutes Nonstop
Providence, RI (USA) 07/12/2017 6:53PM

Flight Information
Distance 356 miles
No Seat Assigned

Emissions 153.1 lbs of CO2
Cost 761.40 USD

Hotel

Sheraton

1850 Post Rd, US Route 1 Warwick RI 02886 401-738-4000

Jul 12 Checking in: 07/12/2017

Checking out: 07/16/2017
Total Rate: 380.00 USD

Car

Car Rental at PVD-Providence, RI (USA)

Jul 12 Budget
Picking Up 07/12/2017 6:53PM
Picking Up at PVD-Providence, RI (USA)
Confirmation Number: 08720809US6

Returning 07/16/2017 11:39AM
Returning to PVD-Providence, RI (USA)
Total Rate: 359.00 USD

Air

Sunday July 16, 2017

PVD-Providence, RI (USA) to DCA-Washington, DC (USA)

Jul 16 American Airlines 4674
Providence, RI (USA) 07/16/2017 11:39AM
Confirmation Number: SKJKSC

Duration: 1 Hour 36 Minutes Nonstop
Washington, DC (USA) (National Apt) 07/16/2017 1:15PM

Flight Information
Distance 356 miles
No Seat Assigned

Emissions 153.1 lbs of CO2

Expenses

Trip#: 1

		Total Non-Per Diem Expenses:	1,135.15	Total Per Diem Expenses:	645.50
Date	Description	Category	Cost	Pay Method	Per Diem
07/07/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
07/12/2017	Airline Flight	Com. Carrier	761.40	GOVCC-C	
07/12/2017	Lodging	Lodging-PerDiem	95.00	GOVCC-C	*
Comment:	Conf Num: 382160197 Cmt: CXL AFTR 12 JUL 2017 TM 1800 PENALTY 95.00 USD				
07/12/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*
07/12/2017	Rental Car	Rental Car	359.00	GOVCC-C	
Comment:	Conf Num: 08720809US6 Cmt:				
07/13/2017	Lodging	Lodging-PerDiem	95.00	GOVCC-C	*
Comment:	Conf Num: 382160197 Cmt: CXL AFTR 12 JUL 2017 TM 1800 PENALTY 95.00 USD				
07/13/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
07/14/2017	Lodging	Lodging-PerDiem	95.00	GOVCC-C	*
Comment:	Conf Num: 382160197 Cmt: CXL AFTR 12 JUL 2017 TM 1800 PENALTY 95.00 USD				
07/14/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
07/15/2017	Lodging	Lodging-PerDiem	95.00	GOVCC-C	*
Comment:	Conf Num: 382160197 Cmt: CXL AFTR 12 JUL 2017 TM 1800 PENALTY 95.00 USD				
07/15/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
07/16/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 645.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
07/12/2017	99.00/ 59.00	95.00	95.00 *	44.25	44.25 *	
07/13/2017	99.00/ 59.00	95.00	95.00 *	59.00	59.00 *	
07/14/2017	99.00/ 59.00	95.00	95.00 *	59.00	59.00 *	
07/15/2017	99.00/ 59.00	95.00	95.00 *	59.00	59.00 *	
07/16/2017	99.00/ 59.00	0.00	0.00	44.25	44.25 *	

Account Summary for the Selected Trip

Org: DOI	Label: DS.10100000	Acct Code: DS10100000/DR.10100.16BLMTRV//167D0102DR/DL2000000.000000////	1,780.65
Expense Category: Com. Carrier	Fiscal Year: 0	Amount: 761.40	
Expense Category: Lodging-PerDiem	Fiscal Year: 0	Amount: 380.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 0	Amount: 265.50	
Expense Category: Rental Car	Fiscal Year: 0	Amount: 359.00	
Expense Category: Transxn Fees	Fiscal Year: 0	Amount: 14.75	
		Total:	1,780.65

Payment Detail Information

Organization Label		Accounting String	Payment Method	Amount
DOI	DS.10100000	DS10100000/DR.10100.16BLMTRV//167D0102DR/DL2000000.000000////	GOVCC-C	1,515.15
DOI	DS.10100000	DS10100000/DR.10100.16BLMTRV//167D0102DR/DL2000000.000000////	REIMBURSABLE	265.50

Totals by Label

DOI	DS.10100000 Total	DS10100000/DR.10100.16BLMTRV//167D0102DR/DL2000000.000000////	1,780.65

Totals by Payment Method

GOVCC-C Total	1,515.15
REIMBURSABLE Total	265.50

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
07/12/17	AIR	$761.40

Audits

Audit Name	Result	Reason

Document History 07/10/2017 Authorization: TANUM0000S8XQ

Copyright 1989-2009 Concur Government Edition: Concur Inc. WILLIAMS, TIMOTHY G. 40209542

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	07/07/2017	10:48AMEST	TIMOTHY WILLIAMS Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Signature: Valerie Smith
Date: 7-10-17
Approver Name: Downey Magallanes Actng DCOS
Approver Signature: DMagallanes 7/10/17
Date

Itinerary | Invoice | Information | Feedback

Date: 07/07/2017
Record Locator: 7ZE3QW
Travelers:
Williams, Timothy.G
Agent: doi.travel@duluthtravelinc.com

Agency Address
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Wed, Jul 12 2017 – Providence, RI

5:25 PM depart — **Ronald Reagan Ntl Washington (DCA) to Providence (PVD)** — Confirmation No. SKJKSC

American Airlines Flight 4704

Takeoff: 5:25 PM (Terminal: C)
Ronald Reagan Ntl Washington, DC – map

Landing: 6:53 PM
Providence, RI – map

Baggage Info | Economy [L] Class | EMBRAER 175 | 1h 28m

OPERATED BY REPUBLIC AIRLINES AS AMERICAN EAGLE
PLEASE CHECK-IN WITH THE OPERATING CARRIER

Travelers:
Name: Williams, Timothy.G — Seat: Unassigned
Notes: Unable to assign seat at this time..will keep ck for a seat

6:53 PM pick-up — **Budget** — Confirmation No. 08720809US6

Phone: 800 435-7100 Budget
Pickup Location: PHONE: 401-739-8986 / 855-283-4384
Theodore Francis Green State Airport
Car Description: 2/4 Door Compact Automatic AC
Other Info: ZD102388999

Daily Rate: $58.00
Corp Discount No.: T788300
Driver: Williams Timothy.G
Total Rate: $Approx Total 359.00 USD Includes Taxes-fees-surcharges

6:54 PM **PVD to 1850 Post Road Warwick Ri Us 02886**

check-in — **Sheraton Providence Apo Hotel** — Confirmation No. 382160197 – map – images

Address: 1850 Post Road Warwick Ri Us 02886
Phone: 1-401-738-4000 Fax: 1-401-738-8206
Nights: 4 (name: Williams Timothyg)
Rooms: 1 room
Guarantee Info: (b) (6) [redacted]
Room Desc: 1 King XVU Fedrooms Program. Federal Government Id Required Includes Breakfast-int Ernet-parking
Offer Info:
Nightly Rate: $95.00
Total Rate: $429.40
Cancel Policy: CXL Aftr 12 JUL 2017 Tm 1800 Penalty 95.00 USD

Sun, Jul 16 2017 – Ronald Reagan Ntl Washington, DC

check-out — **Sheraton Providence Apo Hotel** — Confirmation No. 382160197

Find nearby: Restaurants Gas Stations

11:39 AM drop-off — **Budget** — Confirmation No. 08720809US6

Drop Off Location: PHONE: 401-739-8986 / 855-283-4384
Theodore Francis Green State Airport Terminal Find nearby: Restaurants Gas Stations

11:39 AM depart — **Providence (PVD) to Ronald Reagan Ntl Washington (DCA)** — Confirmation No. SKJKSC

American Airlines Flight 4674

Takeoff: 11:39 AM
Providence, RI – map

Landing: 1:15 PM (Terminal: C)
Ronald Reagan Ntl Washington, DC – map

Baggage Info | Economy [K] Class | EMBRAER 175 | 1h 36m

OPERATED BY REPUBLIC AIRLINES AS AMERICAN EAGLE
PLEASE CHECK-IN WITH THE OPERATING CARRIER

Travelers:

Name: Williams, Timothy.G Seat: Unassigned

Notes: Unable to assign seat at this time..will keep ck for a seat

Itinerary | Quote | Information | Feedback

Traveler — Williams, Timothy.G ▼

Fare	Base Fare:	**$681.87**
	Taxes:	**$79.53**
	Total Fare:	**$761.40**

Price Quote

(Applicable fees will be reflected on the invoice)

WAS AA PVG223 26AA WAS Q97.21 421.40USD681.87END AA ZPDCAPVD XF DCA4.5PVD4.5

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000RNCQ
Travel Authorization Number:	TANUM0000RNCQ	Trip Name:	Traveling to Manchester, NH for roundtable meeting. Timothy Williams will not need know hotel for this trip
TA Date:	06/07/17	Currency:	USD
Organization:	DOIDOSOIEA	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	Traveling to Manchester, NH for roundtable meeting. Timothy Williams will not need know hotel for this trip
Type Code:	Trip By Trip		

Traveler Profile

Name:	WILLIAMS, TIMOTHY G		
TID:	40209542	ID:	1001202598
Title:		Organization:	DOIDOSOIEA
Security Cl:		Duty Station:	WASHINGTON DC
Office Address:	DOI OS OIEA 1849 C ST NW Room 6213 WASHINGTON, DC 20240	Card:	CARD HOLDER
Office Phone:	2022081923	EMAIL:	VALERIE_V_SMITH@IOS.DOI.GOV
Home Address:	.	Cell Phone:	
Alternate Address:	,	Home Phone:	2022081923
		Alternate Phone:	

Document Information

Trip Number: 1 Selected Trip
Purpose: Traveling to Manchester, NH for roundtable meeting. Timothy Williams will not need know hotel for this trip
Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
06/13/17	06/13/17	MANCHESTER, NH	Mission (Operational)	108.00 / 64.00

Document Totals

Total Expenses:	579.22
Reimbursable Expenses:	48.00
Non-Reimbursable Expenses:	531.22
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	418.00	.00
Fuel-Rental Vehicle	25.00	.00
M&IE-PerDiem	48.00	.00
Rental Car	48.47	.00
Transportation	25.00	.00
Transxn Fees	14.75	.00
Total Expenses:	579.22	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1003169531		418.00
COMM-CARR	American Airlines	1003169531		.00
COMM-CARR	American Airlines	1003169531		.00
RENTAL	Alamo	1003169531		48.47

Itinerary | Invoice | Information | Feedback

Date: 06/07/2017
Record Locator: LQ9X8S
Travelers:
Williams, Timothy.G
Agent: doi.travel@duluthtravelinc.com

Agency Address
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Tue, Jun 13 2017 – Ronald Reagan Ntl Washington, DC

9:59 AM depart — **Ronald Reagan Ntl Washington (DCA) to Manchester (MHT)** — Confirmation No. IKCJNM

American Airlines
Flight 4739

Takeoff: 9:59 AM (Terminal: C)
Ronald Reagan Ntl Washington, DC – map

Landing: 11:29 AM
Manchester, NH – map

Baggage info

OPERATED BY REPUBLIC AIRLINES AS AMERICAN EAGLE
PLEASE CHECK-IN WITH THE OPERATING CARRIER

Travelers:
Williams, Timothy.G — 22F

11:29 AM pick-up — **Alamo** — Confirmation No. 1026633075COUNT

Alamo
PHONE:844 8910540 / 1-800-462-5266
Manchester-Boston Regional Airport
2/4 Door Compact Automatic AC
CIC74560

$31.00
FGTDYIT
Williams Timothy G
$Estimated Total Price Is 48.47 USD

5:40 PM drop-off — **Alamo** — Confirmation No. 1026633075COUNT

PHONE:844 8910540 / 1-800-462-5266
Manchester-Boston Regional Airport Terminal

Restaurants Car Rentals

5:40 PM depart — **Manchester (MHT) to Philadelphia (PHL)** — Confirmation No. IKCJNM

American Airlines
Flight 4738

Takeoff: 5:40 PM
Manchester, NH – map

Landing: 7:13 PM (Terminal: 0)
Philadelphia, PA – map

Baggage info

OPERATED BY REPUBLIC AIRLINES AS AMERICAN EAGLE
PLEASE CHECK-IN WITH THE OPERATING CARRIER

Travelers:
Williams, Timothy.G — Unassigned
Unable to assign seat at this time..will keep ck for a seat

9:05 PM depart — **Philadelphia (PHL) to Ronald Reagan Ntl Washington (DCA)** — Confirmation No. IKCJNM

American Airlines
Flight 1636

Takeoff: 9:05 PM (Terminal: 0)
Philadelphia, PA – map

Landing: 10:18 PM (Terminal: C)
Ronald Reagan Ntl Washington, DC – map

Baggage info

Travelers:
Williams, Timothy.G — 20A

Itinerary Quote Information Feedback

Traveler — Williams, Timothy.G ▾

Fare

Base Fare:	$354.41
Taxes:	$63.59
Total Fare:	$418.00

Trip Itinerary

From: DCA-Washington, DC (USA) (National Apt) TO: MHT-Manchester, NH (USA)

Air

Tuesday June 13, 2017

DCA-Washington, DC (USA) to MHT-Manchester, NH (USA)

Jun 13 American Airlines 4739
Washington, DC (USA) (National Apt) 06/13/2017 9:59AM
Confirmation Number: IKCJNM

Duration: 1 Hour 30 Minutes Nonstop
Manchester, NH (USA) 06/13/2017 11:29AM

Flight Information
Distance 406 miles
No Seat Assigned

Emissions 174.6 lbs of CO2
Cost 418.00 USD

MHT-Manchester, NH (USA) to PHL-Philadelphia, PA (US

Jun 13 American Airlines 4738
Manchester, NH (USA) 06/13/2017 5:40PM
Confirmation Number: IKCJNM

Duration: 1 Hour 33 Minutes Nonstop
Philadelphia, PA (USA) (IntL. Apt) 06/13/2017 7:13PM

Flight Information
Distance 289 miles
No Seat Assigned

Emissions 153.2 lbs of CO2

PHL-Philadelphia, PA (US to DCA-Washington, DC (USA)

Jun 13 American Airlines 1636
Philadelphia, PA (USA) (IntL. Apt) 06/13/2017 9:05PM
Confirmation Number: IKCJNM

Duration: 1 Hour 13 Minutes Nonstop
Washington, DC (USA) (National Apt) 06/13/2017 10:18PM

Flight Information
Distance 119 miles
No Seat Assigned

Emissions 63.1 lbs of CO2

Car

Car Rental at MHT-Manchester, NH (USA)

Jun 13 Alamo
Picking Up 06/13/2017 11:29AM
Picking Up at MHT-Manchester, NH (USA)
Confirmation Number: 1026633075COUNT

Returning 06/13/2017 5:40PM
Returning to MHT-Manchester, NH (USA)
Total Rate: 48.47 USD

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 531.22 — Total Per Diem Expenses: 48.00

Date	Description	Category	Cost	Pay Method	Per Diem
06/07/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
06/13/2017	Airline Flight	Com. Carrier	418.00	GOVCC-C	
06/13/2017	Gas-Rental	Fuel-Rental Vehicle	25.00	GOVCC-C	
06/13/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
06/13/2017	Rental Car	Rental Car	48.47	GOVCC-C	
Comment:	Conf Num: 1026633075COUNT Cmt:				
06/13/2017	Taxi	Transportation	25.00	GOVCC-C	

Per Diem Allowances

Trip#: 1 — Total Per Diem Allowances: 48.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
06/13/2017	108.00/ 64.00	0.00	0.00	48.00	48.00				

Account Summary for the Selected Trip

Org: DOI	Label: DS10100000	Acct Code: DS10100000/DR.10100.16BLMTRV//167D0102DR/DL2000000.000000////	579.22
Expense Category: Com. Carrier	Fiscal Year: 0	Amount: 418.00	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 0	Amount: 25.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 0	Amount: 48.00	

Expense Category: Transportation	Fiscal Year: 0	Amount: 48.47
Expense Category: Transxn Fees	Fiscal Year: 0	Amount: 25.00
		Amount: 14.75
		Total: 579.22

Payment Detail Information

Organization Label		Accounting String	Payment Method	Amount
DOI	DS10100000	DS10100000/DR.10100.16BLMTRV//167D0102DR/DL2000000.000000////	GOVCC-C	531.22
DOI	DS10100000	DS10100000/DR.10100.16BLMTRV//167D0102DR/DL2000000.000000////	REIMBURSABLE	48.00

Totals by Label

DOI	DS10100000 Total	DS10100000/DR.10100.16BLMTRV//167D0102DR/DL2000000.000000////	579.22

Totals by Payment Method

GOVCC-C Total	531.22
REIMBURSABLE Total	48.00

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
06/13/17	AIR	$418.00

Audits

Audit Name	Result	Reason

Document History 06/08/2017 Authorization: TANUM0000RNCQ

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/07/2017	10:26AMEST	TIMOTHY WILLIAMS Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

Tim Williams

SIGNED DATE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name:
Approver Signature:
Date:

Tim Williams
6-5-17
Downey Magallanes
6/8/17

Smith, Valerie <valerie_v_smith@ios.doi.gov>

Re: Approval for Timothy Williams

1 message

Downey Magallanes <downey_magallanes@ios.doi.gov> Wed, Jun 7, 2017 at 2:07 PM
To: "Smith, Valerie" <valerie_v_smith@ios.doi.gov>
Cc: "Cousins, Debbie" <debbie_cousins@ios.doi.gov>

Yes approved thanks

Sent from my iPhone

On Jun 7, 2017, at 2:06 PM, Smith, Valerie <valerie_v_smith@ios.doi.gov> wrote:

> Good Afternoon Downey,
>
> This is to request approval for Timothy Williams to travel on June 13th to Manchester, NH.
>
> Timothy will be traveling to Manchester, NH for a round-table discussion meeting.
>
> - **Total cost for travel $600**
>
> Please advise
>
> **Valerie V. Smith**
> **Program Assistant, Office of Intergovernmental and External Affairs**
> **Office of the Secretary - Department of the Interior - Room 6213**
> **(202) 208-1923 (office)**
> valerie_v_smith@ios.doi.gov

Smith, Valerie <valerie_v_smith@ios.doi.gov>

Fwd: Travel to Hookseth, NH on Tuesday

1 message

Ojeda-dodds, Gisella <gisella_ojeda-dodds@ios.doi.gov> Wed, Jun 7, 2017 at 10:49 AM
To: Valerie Smith <Valerie_V_Smith@ios.doi.gov>

Hi Valerie,

See the e-mail below. The flight Downey is taking is Tuesday morning June 13, American Airlines out of DCA (contract carrier) 10AM nonstop arriving at 11:29AM if you want to book this for Mr. Williams.

thanks!

Gisella

---------- Forwarded message ----------
From: **Downey Magallanes** <downey_magallanes@ios.doi.gov>
Date: Tue, Jun 6, 2017 at 5:46 PM
Subject: Re: Travel to Hookseth, NH on Tuesday
To: "Ojeda-dodds, Gisella" <gisella_ojeda-dodds@ios.doi.gov>
Cc: Tim Nigborowicz <Timothy_Nigborowicz@ios.doi.gov>, Debbie Cousins <debbie_cousins@ios.doi.gov>, timothy_williams@ios.doi.gov

Hi! I would prefer 10 am but should travel with Tim Williams since he is going same time.

Sent from my iPhone

On Jun 6, 2017, at 5:13 PM, Ojeda-dodds, Gisella <gisella_ojeda-dodds@ios.doi.gov> wrote:

> Hi Downey,
>
> I spoke to Tim Nigborowicz who is making reservations for the Secretary & Jane Kim our travel agent with regards to your travel to Hookseth, NH on Tuesday, June 13. Mr. Nigborowicz is taking care of your trip details including hotel and return flight to match the Secretary for the week and return on Friday, June 16, 2017.
>
> For flight options leaving Tuesday morning June 13, Ms. Kim suggested the following:
>
> American Airlines flights with DCA (contract carrier)
> - 8:40AM nonstop arriving at 10:19AM
> - 10AM nonstop arriving at 11:29AM
>
> The cost for each flight option is $162.20. The Secretary's event begins at 2:30PM and you would be flying into Manchester, NH which is about 15-20 minutes from Hooseth (though I would say 30 minutes to be safe). You may rent a car unless you choose to take a taxi from the airport to the site of his meeting/speaking engagement.
>
> Please let me know which flight you would prefer and whether you would like to rent a car or just take taxi's.
>
> Thanks!
> Gisella
> --
> Gisella Ojeda-Dodds
> Executive Assistant to Douglas Domenech, Senior Advisor
> Downey Magallanes, Acting Deputy Chief of Staff
> Vincent DeVito, Counselor to the Secretary for Energy Policy

Immediate Office of the Secretary
U.S. Department of the Interior
1849 "C" Street, NW, MS: 6136-MIB
Washington, D.C. 20240
Telephone: (202) 208-4123/4105
Facsimile: (202) 208-4561
E-mail: Gisella_Ojeda-Dodds@ios.doi.gov

--

Gisella Ojeda-Dodds
Executive Assistant to Douglas Domenech, Senior Advisor
Downey Magallanes, Acting Deputy Chief of Staff
Vincent DeVito, Counselor to the Secretary for Energy Policy
Immediate Office of the Secretary
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1849 "C" Street, NW, MS: 6136-MIB
Washington, D.C. 20240
Telephone: (202) 208-4123/4105
Facsimile: (202) 208-4561
E-mail: Gisella_Ojeda-Dodds@ios.doi.gov

Document Header Information

Document Type:	Voucher	Document Name:	TV0000K11T
Travel Authorization Number:	TANUM0000RNCQ	Trip Name:	Traveling to Manchester, NH for roundtable meeting. Timothy Williams will not need a hotel for this trip. Traveler's flight was canceled so he reserved a rental car to return to duty station
TA Date:	06/19/17	Currency:	USD
Organization:	DOIDOSOIEA	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	Traveling to Manchester, NH for roundtable meeting. Timothy Williams will not need a hotel for this trip. Traveler's flight was canceled so he reserved a rental car to return to duty station
Type Code:	Trip By Trip		

Traveler Profile

Name:	WILLIAMS, TIMOTHY G	ID:	1001202598
TID:	40209542	Organization:	DOIDOSOIEA
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS OIEA 1849 C ST NW Room 6213 WASHINGTON, DC 20240	EMAIL:	VALERIE_V_SMITH@IOS.DOI.GOV
Office Phone:	2022081923	Cell Phone:	
Home Address:	.	Home Phone:	2022081923
Alternate Address:	.	Alternate Phone:	

Document Information

Trip Number: 1 Selected Trip

Purpose: Traveling to Manchester, NH for roundtable meeting. Timothy Williams will not need a hotel for this trip. Traveler's flight was canceled so he reserved a rental car to return to duty station

Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
06/13/17	06/14/17	MANCHESTER, NH	Mission (Operational)	108.00 / 64.00

Document Totals

Total Expenses:	662.41
Reimbursable Expenses:	96.00
Non-Reimbursable Expenses:	566.41
Advance Applied:	.00
Net to Traveler:	96.00
Net to Government:	566.41
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	308.70	.00
Fuel-Rental Vehicle	11.05	.00
M&IE-PerDiem	96.00	.00
Rental Car	217.81	.00
Transportation	14.10	.00
Transxn Fees	14.75	.00
Total Expenses:	662.41	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1003169531		418.00

COMM-CARR	American Airlines	1003169531	.00
COMM-CARR	American Airlines	1003169531	.00
RENTAL	Alamo	1003169531	48.47

Trip Itinerary

From: DCA-Washington, DC (USA) (National Apt) TO: MHT-Manchester, NH (USA)

Air

Tuesday June 13, 2017

DCA-Washington, DC (USA) to MHT-Manchester, NH (USA)

Jun 13 American Airlines 4739
Washington, DC (USA) (National Apt) 06/13/2017 9:59AM
Confirmation Number: IKCJNM

Duration: 1 Hour 30 Minutes Nonstop
Manchester, NH (USA) 06/13/2017 11:29AM

Flight Information
Distance 406 miles
No Seat Assigned

Emissions 158.3 lbs of CO2
Cost 418.00 USD

MHT-Manchester, NH (USA) to PHL-Philadelphia, PA (US

Jun 13 American Airlines 4738
Manchester, NH (USA) 06/13/2017 5:40PM
Confirmation Number: IKCJNM

Duration: 1 Hour 33 Minutes Nonstop
Philadelphia, PA (USA) (IntL. Apt) 06/13/2017 7:13PM

Flight Information
Distance 289 miles
No Seat Assigned

Emissions 112.7 lbs of CO2

PHL-Philadelphia, PA (US to DCA-Washington, DC (USA)

Jun 13 American Airlines 1636
Philadelphia, PA (USA) (IntL. Apt) 06/13/2017 9:05PM
Confirmation Number: IKCJNM

Duration: 1 Hour 13 Minutes Nonstop
Washington, DC (USA) (National Apt) 06/13/2017 10:18PM

Flight Information
Distance 119 miles
No Seat Assigned

Emissions 46.4 lbs of CO2

Car

Car Rental at MHT-Manchester, NH (USA)

Jun 13 Alamo
Picking Up 06/13/2017 11:29AM
Picking Up at MHT-Manchester, NH (USA)
Confirmation Number: 1026633075COUNT

Returning 06/13/2017 5:40PM
Returning to MHT-Manchester, NH (USA)
Total Rate: 48.47 USD

Expenses

Trip#: 1

Total Non-Per Diem Expenses: 566.41 Total Per Diem Expenses: 96.00

Date	Description	Category	Cost	Pay Method	Per Diem
06/13/2017	Airline Flight	Com. Carrier	308.70	GOVCC-C	
Comment:	Traveler received a refund for $109.30 due to his canceled flight from PA to Washington, DC				
06/13/2017	Gas-Rental	Fuel-Rental Vehicle	2.39	GOVCC-C	
06/13/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
06/13/2017	Rental Car	Rental Car	169.34	GOVCC-C	
Comment:	Traveler picked a rental car in Philadelphia due to his flight was canceled and he drove from PA to Washington D.C. Traveler had to get an intermediate because no compact cars were available on that day, he returned the car on June 14th.				
06/13/2017	Rental Car	Rental Car	48.47	GOVCC-C	
06/13/2017	Taxi	Transportation	14.10	GOVCC-C	
Comment:	traveling to airport				
06/14/2017	Gas-Rental	Fuel-Rental Vehicle	8.66	GOVCC-C	
Comment:	Has been approved.				
06/14/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
06/19/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip: 1	Total Per Diem Allowances:					96.00
Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
06/13/2017	108.00/ 64.00	0.00	0.00	48.00	48.00	
06/14/2017	108.00/ 64.00	0.00	0.00	48.00	48.00	

Account Summary for the Selected Trip

Org: DOI	Label: DS10100000	Acct Code: DS10100000/DR.10100.16BLMTRV//167D0102DR/DL2000000.000000////	662.41
Expense Category: Com. Carrier	Fiscal Year: 0	Amount: 308.70	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 0	Amount: 11.05	
Expense Category: M&IE-PerDiem	Fiscal Year: 0	Amount: 96.00	
Expense Category: Rental Car	Fiscal Year: 0	Amount: 217.81	
Expense Category: Transportation	Fiscal Year: 0	Amount: 14.10	
Expense Category: Transxn Fees	Fiscal Year: 0	Amount: 14.75	
		Total:	662.41

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	DS10100000	DS10100000/DR.10100.16BLMTRV//167D0102DR/DL2000000.000000////	GOVCC-C	566.41
DOI	DS10100000	DS10100000/DR.10100.16BLMTRV//167D0102DR/DL2000000.000000////	REIMBURSABLE	96.00

Totals by Label

DOI	DS10100000 Total	DS10100000/DR.10100.16BLMTRV//167D0102DR/DL2000000.000000////		662.41

Totals by Payment Method

GOVCC-C Total	566.41
REIMBURSABLE Total	96.00

Attachments Attachments Exists

Receipt Checklist

Date	Description	Cost
06/13/17	AIR Airline Flight	$308.70

Audits

Audit Name	Result	Reason

Document History 07/11/2017 Voucher: TV0000K11T

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/19/2017	11:23AMEST	SMITH, VALERIE VERNELL Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name: Valerie Smith

Traveler/Preparer Signature:

Date: 7/11/17

Approver Name: Downey Magalhaes

Approver Signature:

Date: 7/13/17

Itinerary | Invoice | Information | Feedback

Date: 06/07/2017
Record Locator: LQ9X8S
Travelers:
Williams, Timothy.G
Agent: doi.travel@duluthtravelinc.com

Agency Address
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Tue, Jun 13 2017 – Ronald Reagan Ntl Washington, DC

9:59 AM depart

Ronald Reagan Ntl Washington (DCA) to Manchester (MHT) — Confirmation No. IKCJNM

American Airlines Flight 4739

Takeoff: 9:59 AM (Terminal: C)
Ronald Reagan Ntl Washington, DC – map

Landing: 11:29 AM
Manchester, NH – map

Baggage Info | Economy | G | Class | EMBRAER 175 | 1h 30m

OPERATED BY REPUBLIC AIRLINES AS AMERICAN EAGLE
PLEASE CHECK-IN WITH THE OPERATING CARRIER

Travelers:
Name: Williams, Timothy.G
Seat: 22F

11:29 AM pick-up

Alamo — Confirmation No. 1026633075COUNT

Phone: Alamo
Pickup Location: PHONE:844 8910540 / 1-800-462-5266
Manchester-Boston Regional Airport
Car Description: 2/4 Door Compact Automatic AC
Offer Info: CIC74560
Daily Rate: $31.00
Corp Discount No: FGTDYIT
Driver: Williams Timothy G
Total Rate: $Estimated Total Price Is 48.47 USD

5:40 PM drop-off

Alamo — Confirmation No. 1026633075COUNT

Drop Off Location: PHONE:844 8910540 / 1-800-462-5266
Manchester-Boston Regional Airport Terminal Find nearby: Restaurants Gas Stations

5:40 PM depart

Manchester (MHT) to Philadelphia (PHL) — Confirmation No. IKCJNM

American Airlines Flight 4738

Takeoff: 5:40 PM
Manchester, NH – map

Landing: 7:13 PM (Terminal: 0)
Philadelphia, PA – map

Baggage Info | Economy | L | Class | EMBRAER 175 | 1h 33m

OPERATED BY REPUBLIC AIRLINES AS AMERICAN EAGLE
PLEASE CHECK-IN WITH THE OPERATING CARRIER

Travelers:
Name: Williams, Timothy.G
Seat: Unassigned
Notes: Unable to assign seat at this time..will keep ck for a seat

9:05 PM depart

Philadelphia (PHL) to Ronald Reagan Ntl Washington (DCA) — Confirmation No. IKCJNM

American Airlines Flight 1636

Takeoff: 9:05 PM (Terminal: 0)
Philadelphia, PA – map

Landing: 10:18 PM (Terminal: C)
Ronald Reagan Ntl Washington, DC – map

Baggage Info | Economy | L | Class | EMBRAER 190 | 1h 13m

Travelers:
Name: Williams, Timothy.G
Seat: 20A

Itinerary | Quote | Information | Feedback

Traveler — Williams, Timothy.G ▾

Fare	Base Fare:	**$354.41**	
	Taxes:	**$63.59**	
	Total Fare:	**$418.00**	Price Quote

(Applicable fees will be reflected on the invoice)

WAS AA MHT1 37.67AA XIPHL AA WAS2 6.74USD354.41END AA ZPDCAMHTPHL XT DCA4.5MHT4.5PHL4.5

Itinerary Invoice Information Feedback

TRAVEL Incorporated

Invoice #	358692
Ticket Number	001-8669440579
Account #	D00880
Issue Date	Thu, Jun 08, 2017
Booking ID	LQ9X8S
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Williams/Timothy.G** To print as Adobe Acrobat [PDF] click here

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	AMERICAN AIRLINES E75	4739 / G GCA Confirmation: IKCJNM	Tue, 06/13/2017 Tue, 06/13/2017	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: MANCHESTER	959A 1129A
✈	AMERICAN AIRLINES E75	4738 / L L0AIZRN1 Confirmation: IKCJNM	Tue, 06/13/2017 Tue, 06/13/2017	Leave :: MANCHESTER Arrive :: PHILADELPHIA *** Connecting ***	540P 713P
🚗	Vendor: ALAMO Pickup City: MANCHESTER Dropoff City: MANCHESTER Confirmation Number: 1026633075COUNT GalaxyNet Status:			Pickup: Tue, Return: 06/13/2017 Your Daily Rate: Tue, Number of Cars: 06/13/2017 Number of People: $31.00 Car Type: 1 1 CCAR	
✈	AMERICAN AIRLINES E90	1636 / L L0AIZRN1 Confirmation: IKCJNM	Tue, 06/13/2017 Tue, 06/13/2017	Leave :: PHILADELPHIA Arrive :: RONALD REAGAN NTL WASHINGTON	905P 1018P

REFUNDED $109.30

— Remark(s) —

U22/DOIDOSOIEA
U29/TANUM0000RNCQ
U82/ORFSHOURLY

Fare	$354.41
Tax	$63.59
Total Amount	$418.00
Amount Charged	$418.00

Air only indicated here

WAS AA MHT137.67AA X/PHL AA WAS216.74USD354.41END AA ZPDCAMHTPHL XT11.20AY13.50XF DCA4.5MHT4.5PHL4.5

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Thu, Jun 29, 2017 10:02 AM

Official Invoice

Generated by Travel Incorporated

Gmail

Jane Kim <jane.kim@dtigov.com>

We issued your refund

American Airlines <noreply@aa.globalnotifications.com> Thu, Jun 29, 2017 at 2:01 AM
To: "JANE.KIM@DULUTHTRAVELINC.COM" <JANE.KIM@duluthtravelinc.com>

American Airlines

TIMOTHY G WILLIAMS

Your refund is complete

Ticket number: **0018669440579** Record locator: **LQ9X8S**

Refund amount: **109.30 USD**

Refund to: (b) (6) [redacted]

Date refund issued: **06/27/2017**

Contact American »

This email was sent to [JANE.KIM@DULUTHTRAVELINC.COM]. Please do not reply to this email; this inbox is not monitored.

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Welcome to Shell

SHELL
2445 BROWN AVE.
MANCHESTER, NH
03103
57544319007
06/13/2017 171938144
0[illegible]3.52 PM

PUMP# 3
REGULAR 1.038G
PRICE/GAL $2.299

FUEL TOTAL $ 2.39

CREDIT $ 2.39

(b) (6)
(b) (6)
Swiped
APPROVED
AUTH # 864347
INV # 208108

Bonus Savings
Don't miss out on
INSTANT GOLD STATUS!
Join Fuel Rewards
and save at least
$0.05/gal on every
fuel purchase.
Pick up a FREE card
and register at
Fuelrewards.com/gold
or download the Fuel
Rewards app to join!

Please come again

1824 Wilson Blvd.
Arlington va 22[illegible]

EXXON EXPRESS PAY

MAHESH M TAN[illegible]
FG51126150001
1824 WILSON BLVD
ARLINGTON , VA
22201
06/14/2017 40141140
10:15:11 AM

(b) (6)
(b) (6)

INVOICE 016855
AUTH 075587

PUMP# 4	
Regular	3.669G
PRICE/GAL	$2.359
FUEL TOTAL	$ 8.66
DEBIT	$ 8.66

Customer-activated Purchase/Capture
Site #: 0000000004782678
Shift Number 1
Sequence Number 68896
Swiped
APPROVED 875587

Thank you for [illegible]

Alamo

RA 936303874 Bil 0
Rental 13-JUN-2017 10:45 PM
PHILADELPHIA INTL ARPT
Return 14-JUN-2017 10:27 AM
WASHINGTON REAGAN ARPT

TIMOTHY WILLIAMS
Vehicle # HC930174
Model COROLLA
Class Driven ICAR Class Charged I
License# T@2040585@ State/Province
M/Kms Driven 161
M/Kms Out 2
M/Kms In 163

Charges	No Unit	Price	Amoun
T & M	1 Days	134.77	134.7;
UNLIM M/KM	0 M/Kms		0.00
DSCNT T&M 5.00%			-6.74
CONCESSION FEE RECOVERY			14.22*
PTA FEE			2.00
CUSTOMER FACILITY CHARGE			8.00
PHIL VEHICLE RENTAL TAX			2.85
VEH RENTAL TAX @2.000 %			2.85
PA TAX @6.000 %			8.54
PHL TAX @2.000 %			2.85

Total Charges USD 169.34

Deposit (b) (6)

Amount Due USD 169.34

* Taxable Items
Subject to Audit
Your Alamo Insiders Number is (b) (6)
Customer Service Number 1-800-445-5664

Alamo

RA 747013097 Bil 0
Rental 13-JUN-2017 11:53 AM
MANCHESTER ARPT
Return 13-JUN-2017 04:49 PM
MANCHESTER ARPT

MOTHY WILLIAMS
[illegible]icle # GU122664
[illegible]el ACCENT
[illegible]ss Driven CCAR Class Charged C
[illegible]nse# KDC9617 State/Province
[illegible]s Driven 330
[illegible]s Out 25482
[illegible] In 25812

[illegible] / TDY - DEPARTMENT OF INTERIOR

[illegible]s	No Unit	Price	Amoun
	1 Days	31.00	31.00*
[illegible]/KM	0 M/Kms		0.00*
GOV ADMIN RT SPLMNT $5/D			2.25*
CONCESSION RECOVERY FEE			5.00*
VLF REC			4.22*
M&R TAX @9.000 %			2.00*
			4.00

Total Charges USD 48.47

Deposit (b) (6)

Amount Due USD 48.47

* Taxable Items
Subject to Audit
Customer Service Number 1-800-445-5664

Alamo

RA # 747013097	RES # 1026633075	
TIMOTHY WILLIAMS ARLINGTON, VA 22201	ACCOUNT /USGOV TDY - DEPARTMENT OF INTERIOR EXT REF #	QS # FT #

RENTAL LOCATION	RENTAL DATE	RETURN LOCATION	RETURN DATE
MANCHESTER ARPT (844)8910540 MANCHESTER AIRPORT MANCHESTER, NH 03103	13-JUN-2017 RENTAL TIME 11:47 AM	MANCHESTER ARPT (844)8910540 MANCHESTER AIRPORT MANCHESTER, NH 03103	13-JUN-2017 RETURN TIME 05:40 PM

RATE RULES AND QUALIFICATIONS INITIAL X_____
MILITARY 1 DAY
Monthly Charge up to 31 days
Min. rental 1 hours
Max. rental 28 hours

VEHICLE INFORMATION

RESERVED	COMPACT 2/4 DOOR AUTOMATIC A/C
DRIVEN	COMPACT 2/4 DOOR AUTOMATIC A/C
CHARGED	COMPACT 2/4 DOOR AUTOMATIC A/C
MAKE	
MODEL	
COLOR	
ODOMETER	0
PLATE	
REG AREA	
VEHICLE #	
BAY	
STALL	

CHARGES	UNIT	PRICE/UNIT	CURRENT CHARGE
RENTER'S RESPONSIBILITY			
* TIME & DISTANCE	Hour	10.00 X	0.00
* TIME & DISTANCE	MONTH	744.00 X	0.00
* TIME & DISTANCE	WEEK	186.00 X	0.00
* TIME & DISTANCE	Day	31.00 X 1	31.00
* UNLIMITED MILES/KM-TIME & DISTANCE	M/KM	0.00 X	0.00
REFUELING SERVICE CHARGE	Gallon	3.51 X	0.00
* GOVERNMENT ADMIN RATE SUPPLEMENT	Day	5.00 X 1	5.00
* CUSTOMER FACILITY CHARGE $2.25/DY	Day		2.25
* CONCESSION RECOVERY FEE 11.11 PCT @ 11.11%			4.22
* VLF REC $2.00/DAY	Day		2.00
MEALS & RENTALS TAX 9.00%			4.00

ESTIMATED CHARGES 48.47 **INITIAL X**_____

(ALL CHARGES ARE ESTIMATE ONLY - SUBJECT TO CHANGE IF VEHICLE NOT RETURNED TO THE LOCATION ON DATE AND TIME SPECIFIED, OR IF FUEL TANK IS NOT FULL AT RETURN AND FUEL SERVICE OPTION WAS NOT PURCHASED).

PAYMENTS
(b) (6) [redacted] Auth #

I DECLINE OPTIONAL COLLISION DAMAGE WAIVER. X _____

I DECLINE OPTIONAL EXTENDED PROTECTION (EP). X _____

I DECLINE PERSONAL ACCIDENT INSURANCE (PAI) WITH PERSONAL EFFECTS COVERAGE (PEC). X _____

I DECLINE ALAMO 'S OPTIONAL ROADSIDE SERVICE PLUS X _____

NO ADDITIONAL DRIVERS ARE AUTHORIZED TO DRIVE THE VEHICLE WITH THE EXCEPTION OF THE DRIVERS LISTED BELOW.

I. THE "RENTER" SIGNING BELOW, HAVE READ AND AGREE TO THE TERMS AND CONDITIONS IN THE RENTAL AGREEMENT JACKET. BY SIGNING BELOW, I AM AUTHORIZING OWNER TO CHARGE TO THE CREDIT CARD(S) AND/OR DEBIT CARD(S) THAT I HAVE PROVIDED TO OWNER ALL AMOUNTS OWED BY ME UNDER THIS AGREEMENT FOR ADVANCE DEPOSITS, INCREMENTAL AUTHORIZATIONS/DEPOSITS, AND ANY OTHER AMOUNTS OWED BY ME, AS WELL AS PAYMENTS REFUSED BY A THIRD PARTY TO WHOM BILLING WAS DIRECTED. I ALSO AUTHORIZE OWNER TO RE-INITIATE ANY CHARGE TO MY CARD(S) THAT IS DISHONORED FOR ANY REASON. I CERTIFY THAT THE DRIVERS LICENSE(S) PRESENTED

Alamo

RA # 936303874 **TIMOTHY WILLIAMS** ARLINGTON, AL 22201	**RES #** **ACCOUNT** ALAMO INSIDERS MEMBERS **EXT REF #**	**QS #** 301692580 **FT #**	
RENTAL LOCATION PHILADELPHIA INTL ARPT (888)826 6893 PHILADELPHIA INTERNATIONAL AIRPORT 1 ARRIVALS RD PHILADELPHIA, PA 19153	**RENTAL DATE** 13-JUN-2017 **RENTAL TIME** 10:39 PM	**RETURN LOCATION** WASHINGTON REAGAN ARPT (844)6481608 RONALD REAGAN WASH NATL AIRPRT 2500 NATIONAL AVENUE GARAGE A ARLINGTON, VA 22202	**RETURN DATE** 14-JUN-2017 **RETURN TIME** 10:39 PM

RATE RULES AND QUALIFICATIONS **INITIAL X**_____
ONE WAY DAILY 1 DAY
One Way Rate
Min. rental 1 hours
Max. rental 26 hours

VEHICLE INFORMATION

RESERVED	INTERMEDIATE 2/4 DOOR AUTOMATIC A/C
DRIVEN	INTERMEDIATE 2/4 DOOR AUTOMATIC A/C
CHARGED	INTERMEDIATE 2/4 DOOR AUTOMATIC A/C
MAKE	
MODEL	
COLOR	
ODOMETER	0
PLATE	
REG AREA	
VEHICLE #	
BAY	
STALL	

CHARGES	**UNIT**	**PRICE/UNIT**	**CURRENT CHARGE**
RENTER'S RESPONSIBILITY			
* TIME & DISTANCE	WEEK	943.39 X	0.00
* TIME & DISTANCE	Day	134.77 X 1	134.77
* TIME & DISTANCE	Hour	26.95 X	0.00
* UNLIMITED MILES/KM-TIME & DISTANCE	M/KM	0.00 X	0.00
* DISCOUNT - TIME & DISTANCE	5%	0.00 X	-6.74
REFUELING SERVICE CHARGE	Gallon	3.47 X	0.00
CUSTOMER FACILITY CHARGE 8.00/DAY	Day		8.00
* CONCESSION FEE RECOVERY 11.11 PCT @ 11.11%			14.22
PTA FEE 2.00/DAY	Day		2.00
PHIL VEHICLE RENTAL TAX 2 PCT @ 2.00%			2.85
VEHICLE RENTAL TAX 2.00%			2.85
PA TAX 6.00%			8.54
PHL TAX 2.00%			2.85

ESTIMATED CHARGES 169.34 **INITIAL X**_____

(ALL CHARGES ARE ESTIMATE ONLY - SUBJECT TO CHANGE IF VEHICLE NOT RETURNED TO THE LOCATION ON DATE AND TIME SPECIFIED, OR IF FUEL TANK IS NOT FULL AT RETURN AND FUEL SERVICE OPTION WAS NOT PURCHASED).

PAYMENTS
(b) (6) [redacted] Auth #

I DECLINE OPTIONAL COLLISION DAMAGE WAIVER. X _____

I DECLINE OPTIONAL EXTENDED PROTECTION (EP). X _____

I DECLINE PERSONAL ACCIDENT INSURANCE (PAI) WITH PERSONAL EFFECTS COVERAGE (PEC). X _____

I DECLINE ALAMO 'S OPTIONAL ROADSIDE SERVICE PLUS X _____

NO ADDITIONAL DRIVERS ARE AUTHORIZED TO DRIVE THE VEHICLE WITH THE EXCEPTION OF THE DRIVERS LISTED BELOW.

I, THE "RENTER" SIGNING BELOW, HAVE READ AND AGREE TO THE TERMS AND CONDITIONS IN THE RENTAL AGREEMENT JACKET. BY SIGNING BELOW, I AM AUTHORIZING OWNER TO CHARGE TO THE CREDIT CARD(S) AND/OR DEBIT CARD(S) THAT I HAVE PROVIDED TO OWNER ALL AMOUNTS OWED BY ME UNDER THIS AGREEMENT FOR ADVANCE DEPOSITS, INCREMENTAL AUTHORIZATIONS/DEPOSITS, AND ANY OTHER AMOUNTS OWED BY ME, AS WELL AS PAYMENTS REFUSED BY A THIRD PARTY TO WHOM BILLING WAS DIRECTED. I ALSO AUTHORIZE OWNER TO RE-INITIATE ANY CHARGE TO

BISON CONNECT

Smith, Valerie <valerie_v_smith@ios.doi.gov>

Fwd: Your Tuesday morning trip with Uber

1 message

Tim Williams (b) (6)
To: Valerie Smith <Valerie_V_Smith@ios.doi.gov>

Tue, Jun 13, 2017 at 1:46 PM

---------- Forwarded message ---------
From: "Uber Receipts" <uber.us@uber.com>
Date: Jun 13, 2017 7:23 AM
Subject: Your Tuesday morning trip with Uber
To: Timothy Williams - (b) (6)
Cc:



UBER

$14.10

Thanks for choosing Uber, Tim

June 13, 2017 | uberX

- 07:14am | (b) (6)
- 07:23am | 4 Aviation Cir, Arlington, VA



You rode with Andrew

5.48	00:08:21	uberX
miles	Trip time	Car

Your Fare

Trip fare	14.10
Subtotal	$14.10

CHARGED
(b) (6)

$14.10

Issued by Rasier
Receipt ID # 083fc521-34d6-4280-a2be-bb57872342b7



Invite your friends and family. Get a free ride worth up to $20 when you refer a friend to try Uber.

Share code: o4w93

Is a non federal entity
offering a gift:
registration fee
travel - air fare, hotel, car
food
information materials

E

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000RNIQ
Travel Authorization Number:	TANUM0000RNIQ	Trip Name:	Timothy Williams will be attending the Western Governor's Association (WGA) and attending Sage Grouse meeting
TA Date:	06/07/17	Currency:	USD
Organization:	DOIDOSOIEA	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	Timothy Williams will be attending the Western Governor's Association (WGA) and attending Sage Grouse meeting
Type Code:	Trip By Trip		

Traveler Profile

Name:	WILLIAMS, TIMOTHY G		
TID:	40209542	ID:	1001202598
Title:		Organization:	DOIDOSOIEA
Security Cl:		Duty Station:	WASHINGTON DC
Office Address:	DOI OS OIEA 1849 C ST NW Room 6213 WASHINGTON, DC 20240	Card:	CARD HOLDER
Office Phone:	2022081923	EMAIL:	VALERIE_V_SMITH@IOS.DOI.GOV
Home Address:		Cell Phone:	
Alternate Address:		Home Phone:	2022081923
		Alternate Phone:	

Document Information

Trip Number: 1 Selected Trip
Purpose: Timothy Williams will be attending the Western Governor's Association (WGA) and attending Sage Grouse meeting
Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
06/25/17	06/29/17	WHITEFISH, MT	Mission (Operational)	95.00 / 59.00

Document Totals

Total Expenses:	1,749.95
Reimbursable Expenses:	265.50
Non-Reimbursable Expenses:	1,484.45
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	779.60	.00
Fuel-Rental Vehicle	25.00	.00
Lodging-PerDiem	380.00	.00
M&IE-PerDiem	265.50	.00
Rental Car	260.10	.00
Transportation	25.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,749.95	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	United	1003170110		779.60
COMM-CARR	United	1003170110		.00
COMM-CARR	United	1003170110		.00
COMM-CARR	United	1003170110		.00
RENTAL	Budget	1003170110		260.10

Trip Itinerary

From: DCA-Washington, DC (USA) (National Apt) TO: DEN-Denver, CO (USA) (Denver IntL. Apt)

Air

Sunday June 25, 2017

DCA-Washington, DC (USA) to DEN-Denver, CO (USA) (De

Jun 25 United 355
Washington, DC (USA) (National Apt) 06/25/2017 4:13PM
Confirmation Number: C1GZ30

Duration: 4 Hours 9 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 06/25/2017 6:22PM

Flight Information
Distance 1471 miles
No Seat Assigned

Emissions 573.7 lbs of CO2
Cost 779.60 USD

DEN-Denver, CO (USA) (De to FCA-Kalispell, MT (USA)

Jun 25 United 1492
Denver, CO (USA) (Denver IntL. Apt) 06/25/2017 7:00PM
Confirmation Number: C1GZ30

Duration: 2 Hours 18 Minutes Nonstop
Kalispell, MT (USA) 06/25/2017 9:18PM

Flight Information
Distance 751 miles
No Seat Assigned

Emissions 322.9 lbs of CO2

Car

Car Rental at FCA-Kalispell, MT (USA)

Jun 25 Budget
Picking Up 06/25/2017 9:18PM
Picking Up at FCA-Kalispell, MT (USA)
Confirmation Number: 05149547US4

Returning 06/29/2017 12:30PM
Returning to FCA-Kalispell, MT (USA)
Total Rate: 260.10 USD

Air

Thursday June 29, 2017

FCA-Kalispell, MT (USA) to ORD-Chicago, IL (USA) (O

Jun 29 United 5481
Kalispell, MT (USA) 06/29/2017 12:30PM
Confirmation Number: C1GZ30

Duration: 3 Hours 29 Minutes Nonstop
Chicago, IL (USA) (OHare Apt) 06/29/2017 4:59PM

Flight Information
Distance 1348 miles
No Seat Assigned

Emissions 525.7 lbs of CO2

ORD-Chicago, IL (USA) (O to DCA-Washington, DC (USA)

Jun 29 United 624
Chicago, IL (USA) (OHare Apt) 06/29/2017 6:05PM
Confirmation Number: C1GZ30

Duration: 2 Hours Nonstop
Washington, DC (USA) (National Apt) 06/29/2017 9:05PM

Flight Information
Distance 610 miles
No Seat Assigned

Emissions 262.3 lbs of CO2

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 1,104.45 — Total Per Diem Expenses: 645.50

Date	Description	Category	Cost	Pay Method	Per Diem
06/07/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
06/25/2017	Airline Flight	Com. Carrier	779.60	GOVCC-C	
06/25/2017	Gas-Rental	Fuel-Rental Vehicle	25.00	GOVCC-C	
06/25/2017	Lodging	Lodging-PerDiem	95.00	GOVCC-C	*
06/25/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*
06/25/2017	Rental Car	Rental Car	260.10	GOVCC-C	
Comment:	Conf Num: 05149547US4 Cmt:				
06/26/2017	Lodging	Lodging-PerDiem	95.00	GOVCC-C	*
06/26/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
06/27/2017	Lodging	Lodging-PerDiem	95.00	GOVCC-C	*
06/27/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
06/28/2017	Lodging	Lodging-PerDiem	95.00	GOVCC-C	*
06/28/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*

06/29/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	
06/29/2017	Taxi	Transportation	25.00	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 645.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
06/25/2017	95.00/ 59.00	95.00	95.00	44.25	44.25				
06/26/2017	95.00/ 59.00	95.00	95.00	59.00	59.00				
06/27/2017	95.00/ 59.00	95.00	95.00	59.00	59.00				
06/28/2017	95.00/ 59.00	95.00	95.00	59.00	59.00				
06/29/2017	95.00/ 59.00	0.00	0.00	44.25	44.25				

Account Summary for the Selected Trip

Org: DOI	Label: DS10100000	Acct Code: DS10100000/DR.10100.16BLMTRV//167D0102DR/DL2000000.000000////	1,749.95
Expense Category: Com. Carrier	Fiscal Year: 0	Amount: 779.60	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 0	Amount: 25.00	
Expense Category: Lodging-PerDiem	Fiscal Year: 0	Amount: 380.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 0	Amount: 265.50	
Expense Category: Rental Car	Fiscal Year: 0	Amount: 260.10	
Expense Category: Transportation	Fiscal Year: 0	Amount: 25.00	
Expense Category: Transxn Fees	Fiscal Year: 0	Amount: 14.75	
		Total:	1,749.95

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	DS10100000	DS10100000/DR.10100.16BLMTRV//167D0102DR/DL2000000.000000////	GOVCC-C	1,484.45
DOI	DS10100000	DS10100000/DR.10100.16BLMTRV//167D0102DR/DL2000000.000000////	REIMBURSABLE	265.50

Totals by Label

DOI	DS10100000 Total	DS10100000/DR.10100.16BLMTRV//167D0102DR/DL2000000.000000////	1,749.95

Totals by Payment Method

GOVCC-C Total	1,484.45
REIMBURSABLE Total	265.50

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
06/25/17	AIR	$779.60

Audits

Audit Name	Result	Reason

Document History 06/08/2017 Authorization: TANUM0000RNIQ

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/07/2017	11:44AMEST	TIMOTHY WILLIAMS	
			Net Adjustment 0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name:	Valerie Sever
Traveler/Preparer Signature:	
Date:	6-26-2017
Approver Name:	Downey Magallanes Acting DCOS
Approver Signature:	Downey Magallanes
Date:	6/26/17

U.S. General Services Administration

FY 2017 Per Diem Rates for Missoula / Polson / Kalispell Montana

Cities not appearing below may be located within a county for which rates are listed.
To determine what county a city is located in, visit the National Association of Counties (NACO) website (a non-federal website).

October 2016 - September 2017 The following rates apply for **Missoula / Polson / Kalispell Montana**. Max lodging by month (excluding taxes.) The last column is the Meals and Incidental Expense (M&IE) rate.

Primary Destination (1, 2)	County (3, 4)	2016 Oct	Nov	Dec	2017 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	M&IE (5)
Missoula / Polson / Kalispell	Missoula / Lake / Flathead	$95	$95	$95	$95	$95	$95	$95	$95	$95	$140	$140	$95	$59

Footnotes

1. Traveler reimbursement is based on the location of the work activities and not the accommodations, unless lodging is not available at the work activity, then the agency may authorize the rate where lodging is obtained.
2. Unless otherwise specified, the per diem locality is defined as "all locations within, or entirely surrounded by, the corporate limits of the key city, including independent entities located within those boundaries."
3. Per diem localities with county definitions shall include "all locations within, or entirely surrounded by, the corporate limits of the key city as well as the boundaries of the listed counties, including independent entities located within the boundaries of the key city and the listed counties (unless otherwise listed separately)."
4. When a military installation or Government-related facility (whether or not specifically named) is located partially within more than one city or county boundary, the applicable per diem rate for the entire installation or facility is the higher of the rates which apply to the cities and/or counties, even though part(s) of such activities may be located outside the defined per diem locality.
5. *Meals and Incidental Expenses*, see Breakdown of M&IE Expenses for important information on first and last days of travel.

Smith, Valerie <valerie_v_smith@ios.doi.gov>

Fwd: WGA 2017 Annual Meeting : Orders & Payments

1 message

Bradley, Margaret <margaret_bradley@ios.doi.gov> Wed, Jun 7, 2017 at 11:35 AM
To: Valerie Smith <valerie_v_smith@ios.doi.gov>, Timothy Williams <timothy_williams@ios.doi.gov>

The WGA registration fee for Mr. Williams is paid!

Margaret Bradley
Senior Advisor
Office of the Executive Secretariat
U.S. Department of the Interior
Room 7318
202-208-4523

---------- Forwarded message ----------
From: **Myers, Gregory** <gregory_myers@ios.doi.gov>
Date: Wed, Jun 7, 2017 at 10:54 AM
Subject: Fwd: WGA 2017 Annual Meeting : Orders & Payments
To: "Bradley, Margaret" <margaret_bradley@ios.doi.gov>

---------- Forwarded message ----------
From: **Western Governors' Association** <dkinsley@westgov.org>
Date: Wed, Jun 7, 2017 at 10:46 AM
Subject: WGA 2017 Annual Meeting : Orders & Payments
To: gregory_myers@ios.doi.gov

Williams, Timothy - Orders & Payments

WGA 2017 Annual Meeting

Gregory, This receipt may be more helpful for Timothy Williams registration fee. Thank you, Deb Kinsley Western Governors' Association

Order Details

Order Number: MSN2RFQVRGL (Submitted on 6/7/2017)

Invoice Number:WGA-062017-0272

Item	Registrant	Fee	Qty	Amount Ordered (USD)	Amount Paid (USD)	Amount Due (USD)
Public Sector/Non Profit Event Registration	Williams, Timothy	$850.00	1	$850.00	$850.00	$0.00

Total

Amount Ordered (USD): $850.00

Amount Paid (USD): $850.00
Amount Due (USD): $0.00

Payments & Refunds

Type	Method	Date	Ref #	Amount (USD)
Online Payment	Mastercard	6/7/2017	P-4251	$850.00

Total

Amount (USD): $850.00

--

Gregory Myers

Immediate Office of the Secretary

Department of the Interior

(202) 208-5024 Direct Line

(202) 208-6956 Fax

gregory_myers@ios.doi.gov

Smith, Valerie <valerie_v_smith@ios.doi.gov>

Re: Approval for Timothy Williams

1 message

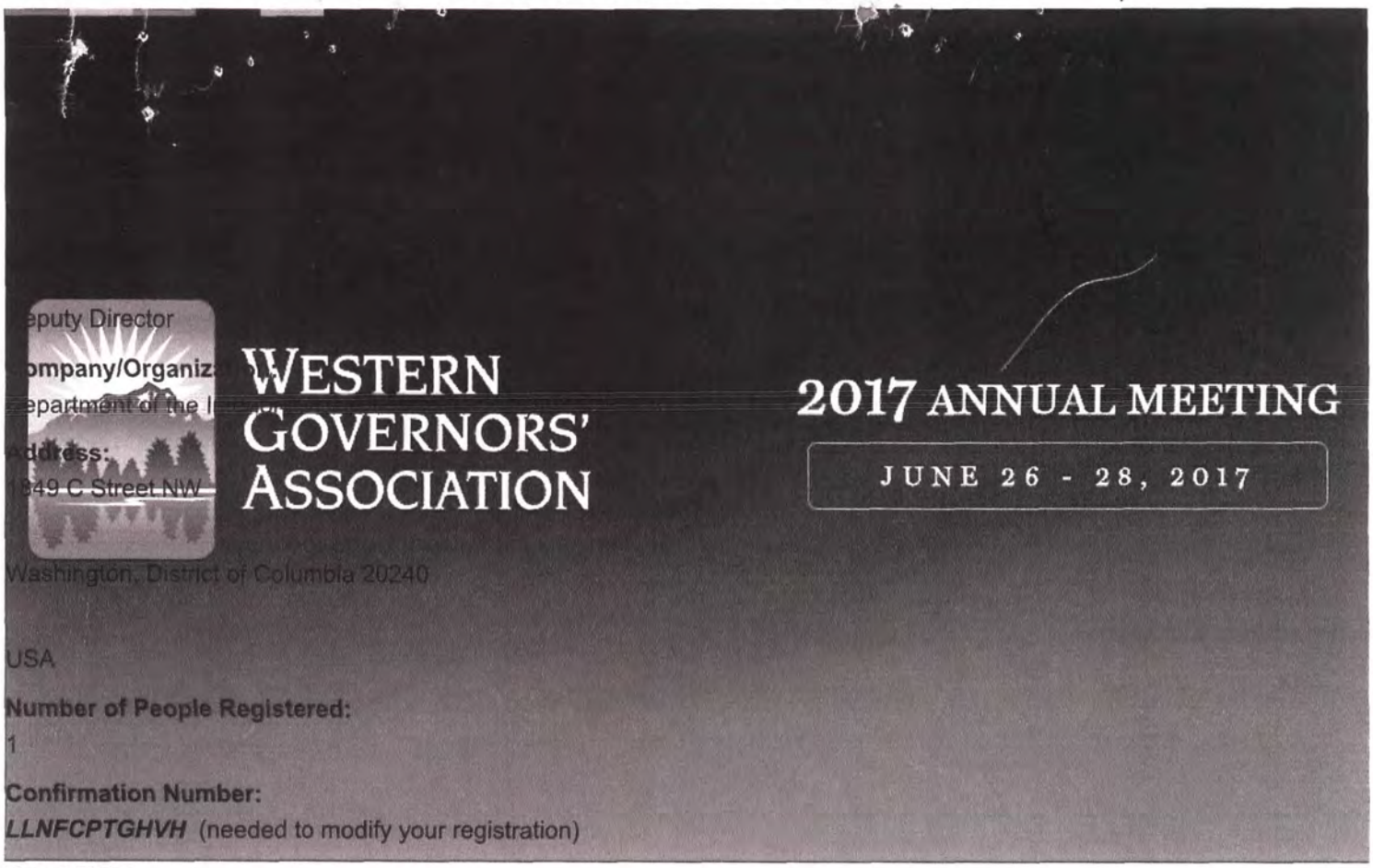
Downey Magallanes <downey_magallanes@ios.doi.gov> Mon, Jun 5, 2017 at 3:07 PM
To: "Smith, Valerie" <valerie_v_smith@ios.doi.gov>
Cc: "Cousins, Debbie" <debbie_cousins@ios.doi.gov>, "Bradley, Margaret" <margaret_bradley@ios.doi.gov>

Approved thanks

Sent from my iPhone

On Jun 5, 2017, at 2:58 PM, Smith, Valerie <valerie_v_smith@ios.doi.gov> wrote:

> Good Afternoon Downey,
>
> This is to request approval for Timothy Williams to travel on June 26 - 28.
>
> Timothy will be traveling to Whitefish, Montana to Staff the Secretary at the Western Governor's Association.
>
> - **Total cost for travel: 1,000**
> - **Registration fee $850**
>
> Please advise.
>
> **Valerie V. Smith**
> **Program Assistant, Office of Intergovernmental and External Affairs**
> **Office of the Secretary - Department of the Interior - Room 6213**
> **(202) 208-1923 (office)**
> valerie_v_smith@ios.doi.gov



eputy Director
ompany/Organiz
epartment of the I
ddress:
849 C Street NW
Washington, District of Columbia 20240

USA

Number of People Registered:
1

Confirmation Number:
LLNFCPTGHVH (needed to modify your registration)

Event Title:
WGA 2017 Annual Meeting

Whitefish, Montana

USA

Payment Details

Cancellation Policy:
Cancellations to meeting registration must be emailed to dkinsley@westgov.org prior to June 9, 2017. If written cancellation is received by WGA after June 9th, a non-refundable 25% administrative fee will apply to any prepaid registrations fees. Registration cancellations received after June 16, 2017 will be non-refundable. No refunds will be issued after June 16th. All refunds will be issued within 30 days after your cancellation request.

Check Mailing Address:
Western Governors' Association 1600 Broadway, Suite 1700 Denver, Colorado 80202

cvent
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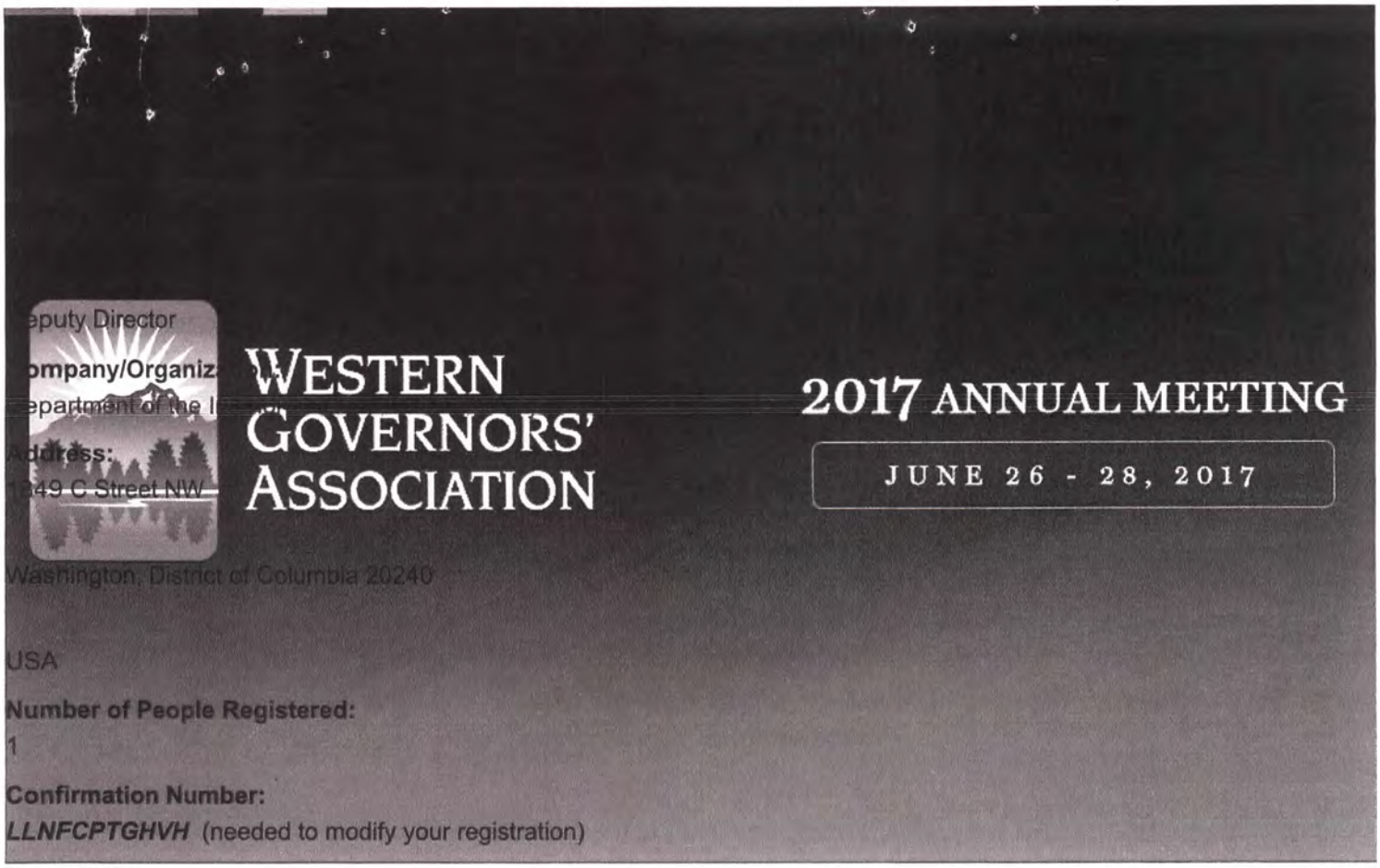
Event Management Software | Survey Software | Event Venues | Privacy Policy
End User License Agreement



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ompany/Organiz
epartment of the I
Address:
849 C Street NW
Washington, District of Columbia 20240

USA

Number of People Registered:
1

Confirmation Number:
LLNFCPTGHVH (needed to modify your registration)

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WGA 2017 Annual Meeting

Whitefish, Montana

USA

Payment Details

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Check Mailing Address:
Western Governors' Association 1600 Broadway, Suite 1700 Denver, Colorado 80202

cvent
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Event Management Software | Survey Software | Event Venues | Privacy Policy
End User License Agreement

Smith, Valerie <valerie_v_smith@ios.doi.gov>

Event

1 message

Williams, Timothy <timothy_williams@ios.doi.gov> Tue, May 30, 2017 at 2:56 PM
To: Valerie Smith <Valerie_V_Smith@ios.doi.gov>

Western Governors Association.
June 26-28
Whitefish, Montana

I will be participating in the Western Tourism meeting.
Staffing the Secretary for the Invasive Species Roundtable

The Association will also be reviewing a Sage Grouse that they plan to release and I will involved with the conversations.

I would like to use the Reagan Airport.

Fly out Sunday June 25, 2017
Return Wednesday June 29,2017

Link to event:http://www.cvent.com/events/wga-2017-annual-meeting/event-summary-206e11e547e2462b9a45515963ed1c54.aspx

Tim Williams

Department Of The Interior
External and Intergovernmental Affairs
Timothy Williams
timothy_williams@ios.doi.gov
Office: (202) 208-6015
Cell: (202) 706-4982

Fly out Sunday June 25, 2017
Return Wednesday June 29,2017

Link to event:http://www.cvent.com/events/wga-2017-annual-meeting/event-summary-206e11e547e2462b9a45515963ed1c54.aspx

Tim Williams
--
Department Of The Interior
External and Intergovernmental Affairs
Timothy Williams
timothy_williams@ios.doi.gov
Office: (202) 208-6015
Cell: (202) 706-4982

--
Debbie Cousins
U.S. Department of the Interior
Room 6027
Direct 202-208-7664/FAX 202-208-4561

--
Debbie Cousins
U.S. Department of the Interior
Room 6027
Direct 202-208-7664/FAX 202-208-4561

MB

Document Header Information

Document Type:	Voucher	Document Name:	TV0000KBRM
Travel Authorization Number:	TANUM0000RNIQ	Trip Name:	Timothy Williams will be attending the Western Governors Association (WGA) and Sage Grouse meetings. Tim (traveler) stayed overnight in Denver, CO, due to his flight being delayed in Washington, DC and when he arrived to CO no flights were scheduled to depart until the next day.
TA Date:	07/06/17	Currency:	USD
Organization:	DOIDOSOIEA	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	Timothy Williams will be attending the Western Governors Association (WGA) and Sage Grouse meetings. Tim (traveler) stayed overnight in Denver, CO, due to his flight being delayed in Washington, DC and when he arrived to CO no flights were scheduled to depart until the next day.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WILLIAMS, TIMOTHY G	ID:	1001202598
TID:	40209542	Organization:	DOIDOSOIEA
Title:		Duty Station:	WASHINGTON DC
Security Cl		Card:	CARD HOLDER
Office Address:	DOI OS OIEA 1849 C ST NW Room 6213 WASHINGTON, DC 20240	EMAIL:	VALERIE_V_SMITH@IOS.DOI.GOV
Office Phone:	2022081923	Cell Phone:	
Home Address:	.	Home Phone:	2022081923
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1 Selected Trip

Purpose: Timothy Williams will be attending the Western Governors Association (WGA) and Sage Grouse meetings. Tim (traveler) stayed overnight in Denver, CO, due to his flight being delayed in Washington, DC and when he arrived to CO no flights were scheduled to depart until the next day.

Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
06/25/17	06/26/17	DENVER, CO	Mission (Operational)	178.00 / 69.00
06/26/17	06/29/17	WHITEFISH, MT	Mission (Operational)	95.00 / 59.00

Document Totals

Total Expenses:	1,974.43
Reimbursable Expenses:	273.00
Non-Reimbursable Expenses:	1,701.43
Advance Applied:	.00
Net to Traveler:	273.00
Net to Government:	1,701.43
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	779.60	.00
Fuel-Rental Vehicle	25.61	.00
Lodging Taxes & Misc	73.40	.00
Lodging-PerDiem	472.42	.00
M&IE-PerDiem	273.00	.00
Rental Car	309.03	.00
Transaction Fees	26.62	.00
Transxn Fees	14.75	.00
Total Expenses:	1,974.43	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	United	1003170110		779.60
COMM-CARR	United	1003170110		.00
COMM-CARR	United	1003170110		.00
COMM-CARR	United	1003170110		.00
RENTAL	Avis	1003170110		226.15

Trip Itinerary

From: DCA-Washington, DC (USA) (National Apt) TO: DEN-Denver, CO (USA) (Denver IntL. Apt)

Air

Sunday June 25, 2017

DCA-Washington, DC (USA) to DEN-Denver, CO (USA) (De

Jun 25 United 355
Washington, DC (USA) (National Apt) 06/25/2017 4:13PM
Confirmation Number: C1GZ30

Duration: 4 Hours 9 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 06/25/2017 6:22PM

Flight Information
Distance 1471 miles
No Seat Assigned

Emissions 573.7 lbs of CO2
Cost 779.60 USD

DCA-Washington, DC (USA) to DEN-Denver, CO (USA) (De

Jun 25 United 355
Washington, DC (USA) (National Apt) 06/25/2017 4:13PM
Confirmation Number: C1GZ30

Duration: 4 Hours 9 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 06/25/2017 6:22PM

Flight Information
Distance 1471 miles
No Seat Assigned

Emissions 573.7 lbs of CO2
Cost 779.60 USD

DEN-Denver, CO (USA) (De to FCA-Kalispell, MT (USA)

Jun 25 United 1492
Denver, CO (USA) (Denver IntL. Apt) 06/25/2017 7:00PM
Confirmation Number: C1GZ30

Duration: 2 Hours 18 Minutes Nonstop
Kalispell, MT (USA) 06/25/2017 9:18PM

Flight Information
Distance 751 miles
No Seat Assigned

Emissions 322.9 lbs of CO2

DEN-Denver, CO (USA) (De to FCA-Kalispell, MT (USA)

Jun 25 United 1492
Denver, CO (USA) (Denver IntL. Apt) 06/25/2017 7:00PM
Confirmation Number: C1GZ30

Duration: 2 Hours 18 Minutes Nonstop
Kalispell, MT (USA) 06/25/2017 9:18PM

Flight Information
Distance 751 miles
No Seat Assigned

Emissions 322.9 lbs of CO2

Car

Car Rental at FCA-Kalispell, MT (USA)

Jun 25 Avis
Picking Up 06/25/2017 9:18PM
Picking Up at FCA-Kalispell, MT (USA)
Confirmation Number: 30108161US6

Returning 06/29/2017 12:30PM
Returning to FCA-Kalispell, MT (USA)
Total Rate: 226.15 USD

Car Rental at FCA-Kalispell, MT (USA)

Jun 25 Avis
Picking Up 06/25/2017 9:18PM
Picking Up at FCA-Kalispell, MT (USA)
Confirmation Number: 30108161US6

Returning 06/29/2017 12:30PM
Returning to FCA-Kalispell, MT (USA)
Total Rate: 226.15 USD

Air

Thursday June 29, 2017

FCA-Kalispell, MT (USA) to ORD-Chicago, IL (USA) (O

Jun 29 United 5481

Duration: 3 Hours 29 Minutes Nonstop

Kalispell, MT (USA) 06/29/2017 12:30PM
Confirmation Number: C1GZ30

Chicago, IL (USA) (OHare Apt) 06/29/2017 4:59PM

Flight Information
Distance 1348 miles
No Seat Assigned

Emissions 525.7 lbs of CO2

FCA-Kalispell, MT (USA) to ORD-Chicago, IL (USA) (O

Jun 29 United 5481
Kalispell, MT (USA) 06/29/2017 12:30PM
Confirmation Number: C1GZ30

Duration: 3 Hours 29 Minutes Nonstop
Chicago, IL (USA) (OHare Apt) 06/29/2017 4:59PM

Flight Information
Distance 1348 miles
No Seat Assigned

Emissions 525.7 lbs of CO2

ORD-Chicago, IL (USA) (O to DCA-Washington, DC (USA)

Jun 29 United 624
Chicago, IL (USA) (OHare Apt) 06/29/2017 6:05PM
Confirmation Number: C1GZ30

Duration: 2 Hours Nonstop
Washington, DC (USA) (National Apt) 06/29/2017 9:05PM

Flight Information
Distance 610 miles
No Seat Assigned

Emissions 237.9 lbs of CO2

ORD-Chicago, IL (USA) (O to DCA-Washington, DC (USA)

Jun 29 United 624
Chicago, IL (USA) (OHare Apt) 06/29/2017 6:05PM
Confirmation Number: C1GZ30

Duration: 2 Hours Nonstop
Washington, DC (USA) (National Apt) 06/29/2017 9:05PM

Flight Information
Distance 610 miles
No Seat Assigned

Emissions 237.9 lbs of CO2

Expenses

Trip#: 1

		Total Non-Per Diem Expenses:	1,229.01	Total Per Diem Expenses:	745.42
Date	Description	Category	Cost	Pay Method	Per Diem
06/25/2017	Airline Flight	Com. Carrier	779.60	GOVCC-C	
06/25/2017	Lodging Tax	Lodging Taxes & Misc	25.88	GOVCC-C	
06/25/2017	Lodging	Lodging-PerDiem	175.42	GOVCC-C	*
Comment:	Traveler had to stay over night in Denver, CO due to his flight was Delayed				
06/25/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
06/25/2017	Rental Car	Rental Car	309.03	GOVCC-C	
Comment:	Conf Num: 30108161US6 Cmt:				
06/25/2017	Travel Fee	Transaction Fees	26.62	GOVCC-C	
Comment:	LB Nonemergency After Hours TMC Service 2017-06-25T23:08:00				
06/26/2017	Lodging	Lodging-PerDiem	99.00	GOVCC-C	*
Comment:	has been approved				
06/26/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
06/27/2017	Lodging	Lodging-PerDiem	99.00	GOVCC-C	*
Comment:	has been approved				
06/27/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
06/28/2017	Lodging	Lodging-PerDiem	99.00	GOVCC-C	*
Comment:	has been approved				
06/28/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
06/29/2017	Gas-Rental	Fuel-Rental Vehicle	25.61	GOVCC-C	
06/29/2017	Lodging Tax	Lodging Taxes & Misc	47.52	GOVCC-C	
06/29/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*
07/06/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 745.42

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf#
06/25/2017	178.00/ 69.00	175.42	175.42	51.75	51.75				

06/26/2017	95.00/ 59.00	99.00	99.00	59.00	59.00
06/27/2017	95.00/ 59.00	99.00	99.00	59.00	59.00
06/28/2017	95.00/ 59.00	99.00	99.00	59.00	59.00
06/29/2017	95.00/ 59.00	0.00	0.00	44.25	44.25

Account Summary for the Selected Trip

Org: DOI	Label: BOEM Reimb	Acct Code: EECC400000/ER.CBOE1707AOE//17XE1700RX/E81AO0000.000000////905.23	
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 779.60	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 25.61	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 73.40	
Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 26.62	
Org: DOI	Label: DS10100000	Acct Code: DS10100000/DR.10100.16BLMTRV//167D0102DR/DL2000000.000000////	1,069.20
Expense Category: Lodging-PerDiem	Fiscal Year: 0	Amount: 472.42	
Expense Category: M&IE-PerDiem	Fiscal Year: 0	Amount: 273.00	
Expense Category: Rental Car	Fiscal Year: 0	Amount: 309.03	
Expense Category: Transxn Fees	Fiscal Year: 0	Amount: 14.75	
		Total:	1,974.43

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	BOEM Reimb	EECC400000/ER.CBOE1707AOE//17XE1700RX/E81AO0000.000000////	GOVCC-C	905.23
DOI	DS10100000	DS10100000/DR.10100.16BLMTRV//167D0102DR/DL2000000.000000////	GOVCC-C	796.20
DOI	DS10100000	DS10100000/DR.10100.16BLMTRV//167D0102DR/DL2000000.000000////	REIMBURSABLE	273.00

Totals by Label

DOI	BOEM Reimb Total	EECC400000/ER.CBOE1707AOE//17XE1700RX/E81AO0000.000000////	905.23
DOI	DS10100000 Total	DS10100000/DR.10100.16BLMTRV//167D0102DR/DL2000000.000000////	1,069.20

Totals by Payment Method

GOVCC-C Total	1,701.43
REIMBURSABLE Total	273.00

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
06/25/17	AIR Airline Flight	$779.60

Audits

Audit Name	Result	Reason

Document History 07/31/2017 Voucher: TV0000KBRM

Copyright 1989-2009 Concur Government Edition: Concur Inc. WILLIAMS, TIMOTHY G. 40209542

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	07/06/2017	12:04PMEST	SMITH, VALERIE VERNELL Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

7/31/17

SIGNED DATE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name:
Approver Signature:
Date:

Valerie Smith
7-31-17
Donna Magallanes
Donna Magallanes
8/1/17

EMBASSY SUITES
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7001 Yampa Street • Denver, CO 80249
Phone (303) 574-3000 • Fax (303) 574-9118
For reservations across the nation
www.embassysuites.com or 1-800-EMBASSY

Name & Address

WILLIAMS JR, TIMOTHY

(b) (6)

Suite 313/KNGN
Arrival Date 6/25/2017 11:13:00 PM
Departure Date 6/26/2017

Adult/Child 1/0
Suite Rate 175.42

Rate Plan: H1P
HH # (b) (6)
AL:
Car:

Folio

Confirmation Number: 84567625

6/26/2017

HILTON HHONORS

DATE	REFERENCE	DESCRIPTION	AMOUNT
6/25/2017	2614909	GUEST ROOM	$175.42
6/25/2017	2614909	DENVER CITY TAX	$18.86
6/25/2017	2614909	COLORADO STATE TAX	$7.02
6/26/2017	2615013	(b) (6)	($201.30)
		BALANCE	$0.00

You have earned approximately 2631 Hilton Honors points for this stay. Hilton Honors(R) stays are posted within 72 hours of checkout. To check your earnings or book your next stay at more than 4,900 h

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ACCOUNT NO.
(b) (6)

CARD MEMBER NAME
WILLIAMS JR, TIMOTHY

ESTABLISHMENT NO. & LOCATION — ESTABLISHMENT AGREES TO TRANSMIT TO CARD HOLDER FOR PAYMENT

CARD MEMBER'S SIGNATURE
X

DATE OF CHARGE	FOLIO NO./CHECK NO.
6/26/2017	691900 A

AUTHORIZATION	INITIAL
067132	

PURCHASES & SERVICES	
TAXES	
TIPS & MISC	
TOTAL AMOUNT	-201.30

MEMORANDUM

TO: Authorizing Official

FROM: Office of Intergovernmental and External Affairs

SUBJECT: Actual Expense Incurred on Travel

DATE: June 27, 2017

Timothy Williams was authorized to travel to Whitefish, MT June 25-29, 2017, to attend the Western Governors Association meeting. Mr. Williams' schedule required a brief layover on the evening of June 25 in Denver, CO. However, due to a flight delay, Mr. Williams was unable to travel on to Whitefish from Denver until June 26. This required an unplanned hotel stay in Denver on the night of June 25, 2017, in the amount of $175.42, plus tax.

Furthermore, Mr. Williams had a reservation at the Whitefish Mountain Resort for June 25-29. The hotel required a 24 hour notice to change the reservation. Given his unforeseen overnight layover in Denver, Mr. Williams was unable to change his reservation within the 24 hour period. As a result, his government credit card was charged the nightly fee of $99 for the night of June 25.

This memo requests your approval for the government to pay for the lodging fee of $99 for the night of June 25, in Whitefish, MT, as well as the lodging fee for the unexpected overnight stay in Denver on the same day.

Approval Signature

Disapproval Signature

MEMORANDUM

TO: Authorizing Official

FROM: Office of Intergovernmental and External Affairs

SUBJECT: Actual Expense Reimbursement

DATE: June 22, 2017

Timothy Williams will be staying at the Whitefish Mountain Resort for the nights of June 25, 2017, and June 29, 2016, the Whitefish Mountain Resort offers a lodging rate of $99.00 (government rate) per night for Timothy Williams. The maximum allowable government lodging rate that has been established by the General Services Administration (GSA) Whitefish Mountain Resort in June 2017 is $95.00 per night (documentation attached). Whitefish Mountain Resort lodging rate is more expensive than the GSA maximum lodging rate by $4.00 per night. We seek authorization for Timothy Williams to procure lodging at the higher rate through actual expense reimbursement under FTR 301-11.300 (a), (d) and (e):

§301-11.300 When is actual expense reimbursement warranted?

When:

(a) Lodging and/or meals are procured at a prearranged place such as a hotel where a meeting, conference or training session is held;

(d) Because of mission requirements; or

(e) Any other reason approved within your agency.

Please provide approval for Timothy Williams to accept actual expense reimbursement at a lodging rate of $99.00 per night in Incline Whitefish, Montana on the nights of June 25, 2015, and June 29, 2015.

Magan

Approval Signature

6/23/17

Date

WHITEFISH
MOUNTAIN RESORT

Whitefish Mountain Resort
PO Box 1400
Whitefish, MT 59937
(406) 862-1960
cenres@skiwhitefish.com
www.skiwhitefish.com

Statement of Account

Western Governors' Association
1600 Broadway
Suite 1700
Denver, CO 80202

7/5/2017

Reservation Details for 88538:

Arrival:	06/25/2017	Adults:	1
Departure:	06/29/2017	Children:	0
Unit:	ME405	Bedrooms:	1
Reservation Agent:	Kelly Medler	Bathrooms:	1
Made On:	01/26/2017		

Charges:	Rent		$396.00
	1 bedroom Cleaning Fee	Qty 1	$55.00
	Sales tax		$47.52
Total Charges:			**$498.52**
Payments Received:	06/26/2017 (b) (6)		$498.52
Balance Due:			**$0.00**

Schedule: Check In after **4:00 PM** Check Out By **10:00 AM**

Cancellation Policy:

At the time of booking, 50% of the lodging total is due. The remaining lodging balance is due 14 days prior to arrival. Any cancellations made more than 30 days prior to arrival will be charged a $20 service fee. Cancellations made between 14 and 30 days prior to arrival will result in a forfeiture of 50% of the lodging total. Cancellations within 14 days of arrival will result in a forfeiture of the entire lodging total.

Most units do not have air conditioning, if you desire this amenity please inquire with your booking agent immediately.

Travel protection built especially for our resort experience is highly recommended with your reservation. A certificate of coverage can be sent to you. To add this coverage, please call one of our reservations agents at (800) 858-4152.

Our reservation agents are available to prearrange discounted tickets and activities for your reservation. All sales need to be made 7 days prior to arrival. Cancellations policies vary based on activity.

Occupancy: The maximum number of guests per unit is established per Fire Code and is strictly enforced. If occupancy is exceeded, you will be asked to vacate the property and forfeit rental payment.
Linen/Maid Service: Daily maid service is not included in the rental rate. Please look for any personal items upon departure as we are not responsible for items left behind in units.

Cleaning Fees: All units have a one-time non-refundable cleaning fee.
Unit Assignment: The property manager reserves the right to move any reservation into an equal or higher quality unit due to any unforeseen circumstances.
Miscellaneous:
1. All properties are non-smoking. If smoking in unit occurs a $250 cleaning penalty will be assessed.
2. You must be 21 years or older to reserve a condominium or townhouse.
3. Pets are NOT permitted in rental units unless noted. No exception will be made.
4. Amenities and appliances (such as Hot-tub, washer/dryer, TV/VCR/DVD, refrigerator, etc.) are subject to down time for repair or maintenance.
5. All building hot tubs may not be operational outside of winter season. All private hot tubs require a set up fee and must be requested 7 days prior to arrival.

Smith, Valerie <valerie_v_smith@ios.doi.gov>

Re: Attached credit card application

1 message

Pippen, Elisha <elisha_pippen@ios.doi.gov> Mon, Jul 17, 2017 at 10:33 AM
To: "Smith, Valerie" <valerie_v_smith@ios.doi.gov>
Cc: Kevin Goins <kevin_goins@ios.doi.gov>, doi_pfm_do_aopc <doi_pfm_do_aopc@ios.doi.gov>

Hello Valerie,

Attached is a list of his current transactions and below is information regarding the gas transaction.

Settlement Method	Commercial Card
Transaction Type	Purchase
Purchase Method	Unknown
Account Number	(b) (6)
Transaction Date	6/29/2017
Post Date	6/30/2017
MCC	5542
Merchant	EXXONMOBIL 47468228 KALISPELL, MT, US
Parent Merchant:	EXXONMOBIL 47468228
Exported	
Customer Code	
Micro Reference	05486807181378001003442
Authorization Number	058869
Transaction ID	191245527
Original Currency	USD
Original Amount	$ 25.61
Tax	$ 0.00
Settlement Currency	USD
Total	**$ 25.61**

Thank you,

Elisha Pippen
Financial Specialist

Please Note: Please send all A/OPC e-mails to the following email as both Elisha Pippen and Kevin Goins receive it: DOI_PFM_DO_AOPC@IOS.DOI.GOV

Office of Financial Management (PFM)
OS A/OPC, Integrated Charge Card Program
1849 C Street, NW
Mail Stop 5530, Room 5522
Washington, DC 20240
(202) 208-3899 Office
(202) 208-4719 Fax
(202) 412-8831 Mobile

Budget®

We are proud to feature a 100% smoke-free fleet!

RENTAL AGREEMENT NUMBER: 526769950

RECEIPT

Your Information

Customer Name: TIMOTHY.G WILLIAMS
Budget Customer Discount: DEPARTMENT OF INTERIOR
Method of Payment: (b) (6)

Your Vehicle Information

Vehicle Number:	12895256
Vehicle Group Rented:	Standard SUV-5 Pass
Vehicle Group Charged:	Compact
Vehicle Description:	GRY TOYOTA 4RUNNER 4X4
License Plate Number:	MT785698B
Odometer Out:	8505
Odometer In:	8703
Total Driven:	198
Fuel Gauge Reading:	Full

Your Rental

Pickup Date/Time: JUN 26,2017@1:34PM
Pickup Location: 4170 HIGHWAY 2 EAST
GLACIER PARK INT"L AIRPORT
KALISPELL,MT,59901,US
406-755-7500

Return Date/Time: JUN 29,2017@10:27AM
Return Location: 4170 HIGHWAY 2 EAST
GLACIER PARK INT"L AIRPORT
KALISPELL,MT,59901,US
406-755-7500

Additional fees may apply if changes are made to your return date, time and/or location.

Your Vehicle Charges (MIN 1 DAY / MAX 28 DAY)

Rate Chart:		Free Miles:	Time and Mileage:	
Miles:		Hourly:	50 Your Discount:	
Hourly:	40.00	Daily:	100 3 DY @ 80.00 =	240.00
Daily:	80.00	Weekly:	700	
Adl day:	0.00			
Weekly:			Time and Mileage:	240.00
Monthly:	.00			

Your Optional Products/Services

Optional Services Total: 0.00

Your Taxable Fees

	15.00
Sub-total-Charges:	255.00
TAX 4.000%	10.20

Your Non-Taxable Products/Services

11.11% Concession Recovery Fee	29.88
	9.90
	4.05

Your Total Charges paid:	**309.03**
Prepayment	**0.00**
Net Charges:	**USD 309.03**
Your Total Due:	**0.00**

Thank you for renting with Budget.
For all other inquiries, please contact us at 1-800-527-0700. or www.budget.com.

Your vehicle was rented to you by 00324O. Your vehicle was checked in by 31700.

Itinerary | Invoice | Information | Feedback

Date: 06/07/2017
Record Locator: 7Q6CHH
Travelers:
Williams, Timothy.G
Agent: doi.travel@duluthtravelinc.com

Agency Address
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Sun, Jun 25 2017 – Kalispell, MT

4:13 PM depart — **Ronald Reagan Ntl Washington (DCA) to Denver (DEN)** — Confirmation No. C1GZ30

United Airlines
Flight 355

Takeoff: 4:13 PM (Terminal: B)
Ronald Reagan Ntl Washington, DC – map

Landing: 6:22 PM
Denver, CO – map

Baggage Info

Travelers:
Name: Williams, Timothy.G

Seat: 38D

7:00 PM depart — **Denver (DEN) to Kalispell (FCA)** — Confirmation No. C1GZ30

United Airlines
Flight 1492

Takeoff: 7:00 PM
Denver, CO – map

Landing: 9:18 PM
Kalispell, MT – map

Baggage Info

Travelers:
Name: Williams, Timothy.G

Seat: 32F

9:18 PM pick-up — **Budget** — Confirmation No. 05149547US4

Phone: 800 435-7100 Budget
Pickup Location: PHONE: 406-755-7500 / 855-283-4384
Glacier Park International Airport (FAA: GPI)
Car Description: 2/4 Door Compact Automatic AC
Other Info: ZD102388999

Daily Rate: $47.00
Corp Discount No.: T451800
Driver: Williams Timothy.G
Total Rate: $Approx Total 260.10 USD Includes Taxes-fees-surcharges

Thu, Jun 29 2017 – Ronald Reagan Ntl Washington, DC

12:30 PM drop-off — **Budget** — Confirmation No. 05149547US4

Drop Off Location: PHONE: 406-755-7500 / 855-283-4384
Glacier Park International Airport (FAA: GPI) Terminal

Restaurants Gas Stations

12:30 PM depart — **Kalispell (FCA) to Chicago O'Hare (ORD)** — Confirmation No. C1GZ30

United Airlines
Flight 5481

Takeoff: 12:30 PM
Kalispell, MT – map

Landing: 4:59 PM (Terminal: 2)
Chicago O'Hare, IL – map

Baggage Info

OPERATED BY /SKYWEST DBA UNITED EXPRESS
PLEASE CHECK-IN WITH THE OPERATING CARRIER

Travelers:
Name: Williams, Timothy.G

Seat: 20B

6:05 PM depart — **Chicago O'Hare (ORD) to Ronald Reagan Ntl Washington (DCA)** — Confirmation No. C1GZ30

United Airlines
Flight 624

Takeoff: 6:05 PM (Terminal: 1)
Chicago O'Hare, IL – map

Landing: 9:05 PM (Terminal: B)
Ronald Reagan Ntl Washington, DC – map

Baggage Info

Travelers:

Itinerary | Quote | Information | Feedback

Traveler — Williams, Timothy.G ▼

Fare	Base Fare:	**$682.79**	
	Taxes:	**$96.81**	Price Quote
	Total Fare:	**$779.60**	

(Applicable fees will be reflected on the invoice)

WAS UA X/DEN UA FCA455.81UA X/CHI UA WAS2[illegible]98US2682.79END UA ZPCCADENFCAORD XF UCA4.5DEN4.5FCA4.5ORD4.5

Name: Williams, Timothy.G

Seat: 32D

Itinerary · Invoice Information Feedback

TRAVEL Incorporated

Ticket Number	016-8670374773
Account #	D00880
Issue Date	Fri, Jun 23, 2017
Booking ID	7Q6CHH
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Williams/Timothy.G** To print as Anobe Acrobat [PDF] click here

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES 739	355 / Y YCADCA Confirmation: C1GZ30	Sun, 06/25/2017 Sun, 06/25/2017	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: DENVER *** Connecting ***	413P 622P
🚗	Vendor: Pickup City: Dropoff City: Confirmation Number: GalaxyNet Status:	AVIS KALISPELL KALISPELL 30108161US6		Pickup: Return: Your Daily Rate: Number of Cars: Number of People: Car Type:	Sun, 06/25/2017 Thu, 06/29/2017 $40.00 1 1 CCAR
✈	UNITED AIRLINES 319	1492 / Y YCADCA Confirmation: C1GZ30	Sun, 06/25/2017 Sun, 06/25/2017	Leave :: DENVER Arrive :: KALISPELL	700P 918P
✈	UNITED AIRLINES E7W	5481 / S SCADCA Confirmation: C1GZ30	Thu, 06/29/2017 Thu, 06/29/2017	Leave :: KALISPELL Arrive :: CHICAGO O'HARE *** Connecting ***	1230P 459P
✈	UNITED AIRLINES 739	624 / S SCADCA Confirmation: C1GZ30	Thu, 06/29/2017 Thu, 06/29/2017	Leave :: CHICAGO O'HARE Arrive :: RONALD REAGAN NTL WASHINGTON	605P 905P

— Fee(s) —

Description	Payment Date	Amount	Form of Payment	Reference #
SVC-After Hours GovSvcs	06/25/2017	$26.62	(b) (6)	032769
SVC-After Hours GovSvcs	06/25/2017	$26.62	(b) (6)	003226

Fare	$682.79
Tax	$96.81
Total Amount	$779.60
Amount Charged	$779.60
Air only indicated here.	
Fee : SVC-After Hours GovSvcs	$26.62
Fee : SVC-After Hours GovSvcs	$26.62
Air + Fee	$832.84

WAS UA X/DEN UA FCA455.81UA X/CHI UA WAS226.98USD682.79END UA ZPDCADENFCAORD XT11.20AY18.00XF DCA4.5DEN4.5FCA4.5ORD4.5

— Remark(s) —

U22/DOIDOSOIEA
U29/TANUM0000RNIQ
U82/ORFSHOURLY

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Official Invoice

Print: Mon, Jul 10, 2017 11:06 AM

Generated by Travel Incorporated

Smith, Valerie <valerie_v_smith@ios.doi.gov>

Fwd: Refunded Payment

1 message

Williams, Timothy <timothy_williams@ios.doi.gov> Fri, Jul 7, 2017 at 8:30 AM
To: Valerie Smith <Valerie_V_Smith@ios.doi.gov>

---------- Forwarded message ----------
From: <DoNotReply@instantprocessing.net>
Date: Thu, Jul 6, 2017 at 6:01 PM
Subject: Refunded Payment
To: timothy_williams@ios.doi.gov

[Whitefish Mountain Resort]

Refunded Payment

Name:	**Timothy Williams 88538**
Reservation #:	Not Provided
Property:	Whitefish Mountain Resort
Payment Amount:	$55.00
Total:	$55.00
Reference #:	**5460755-133**

This email was automatically generated by Whitefish Mountain Resort.

Please do not reply to this email directly.

Please contact Whitefish Mountain Resort at (800) 858-3930 or email customerservice@rentpayment.com if you have any questions

You may also contact Whitefish Mountain Resort at their e-mail address, info@skiwhitefish.com.

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000S8JC
Travel Authorization Number:	TANUM0000S8JC	Trip Name:	To attend the 15th Annual Governor's Trail Ride for the Idaho Cattle Association. Traveler will not need no lodging for this trip due to he will be camping out.
TA Date:	07/07/17	Currency:	USD
Organization:	DOIDOSOIEA	Current Status:	CREATED
Purpose:		Document Detail:	To attend the 15th Annual Governor's Trail Ride for the Idaho Cattle Association. Traveler will not need no lodging for this trip due to he will be camping out.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WILLIAMS, TIMOTHY G	ID:	1001202598
TID:	40209542	Organization:	DOIDOSOIEA
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS OIEA 1849 C ST NW Room 6213 WASHINGTON, DC 20240	EMAIL:	VALERIE_V_SMITH@IOS.DOI.GOV
Office Phone:	2022081923	Cell Phone:	
Home Address:	.	Home Phone:	2022081923
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: Selected Trip
1

Purpose: To attend the 15th Annual Governor's Trail Ride for the Idaho Cattle Association. Traveler will not need no lodging for this trip due to he will be camping out.

Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
07/18/17	07/21/17	BOISE, ID		91.00 / 51.00

Document Totals

Total Expenses:	1,365.68
Reimbursable Expenses:	98.50
Non-Reimbursable Expenses:	1,267.18
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	798.70	.00
Lodging-PerDiem	273.00	.00
M&IE-PerDiem	98.50	.00
Rental Car	155.73	.00
Transportation	25.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,365.68	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Delta	1003256821		.00
COMM-CARR	Delta	1003256821		798.70
COMM-CARR	Delta	1003256821		.00

COMM-CARR	Delta	1003256821	.00
COMM-CARR	Delta	1003256821	
RENTAL	Budget	1003256821	155.73

Trip Itinerary

From: IAD-Washington, DC (USA) (Dulles Apt) TO: SLC-Salt Lake City, UT (USA)

Air

Tuesday July 18, 2017

DCA-Washington, DC (USA) to CVG-Cincinnati, OH (USA)

Jul 18 Delta 377
Washington, DC (USA) (National Apt) 07/18/2017 6:35AM
Confirmation Number: GD9TJS

Duration: 1 Hour 35 Minutes Nonstop
Cincinnati, OH (USA) 07/18/2017 8:10AM

Flight Information
Distance 410 miles
No Seat Assigned

Emissions 176.3 lbs of CO2
Cost 798.70 USD

DCA-Washington, DC (USA) to CVG-Cincinnati, OH (USA)

Jul 18 Delta 377
Washington, DC (USA) (National Apt) 07/18/2017 6:35AM
Confirmation Number: GD9TJS

Duration: 1 Hour 35 Minutes Nonstop
Cincinnati, OH (USA) 07/18/2017 8:10AM

Flight Information
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DCA-Washington, DC (USA) to CVG-Cincinnati, OH (USA)

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Confirmation Number: GD9TJS

Duration: 1 Hour 35 Minutes Nonstop
Cincinnati, OH (USA) 07/18/2017 8:10AM

Flight Information
Distance 410 miles
No Seat Assigned

Emissions 176.3 lbs of CO2
Cost 798.70 USD

CVG-Cincinnati, OH (USA) to SLC-Salt Lake City, UT (

Jul 18 Delta 1885
Cincinnati, OH (USA) 07/18/2017 8:45AM
Confirmation Number: GD9TJS

Duration: 3 Hours 45 Minutes Nonstop
Salt Lake City, UT (USA) 07/18/2017 10:30AM

Flight Information
Distance 1445 miles
No Seat Assigned

Emissions 563.5 lbs of CO2

CVG-Cincinnati, OH (USA) to SLC-Salt Lake City, UT (

Jul 18 Delta 1885
Cincinnati, OH (USA) 07/18/2017 8:45AM
Confirmation Number: GD9TJS

Duration: 3 Hours 45 Minutes Nonstop
Salt Lake City, UT (USA) 07/18/2017 10:30AM

Flight Information
Distance 1445 miles
No Seat Assigned

Emissions 563.5 lbs of CO2

CVG-Cincinnati, OH (USA) to SLC-Salt Lake City, UT (

Jul 18 Delta 1885
Cincinnati, OH (USA) 07/18/2017 8:45AM
Confirmation Number: GD9TJS

Duration: 3 Hours 45 Minutes Nonstop
Salt Lake City, UT (USA) 07/18/2017 10:30AM

Flight Information
Distance 1445 miles
No Seat Assigned

Emissions 563.5 lbs of CO2

SLC-Salt Lake City, UT (to IDA-Idaho Falls, ID (USA

Jul 18 Delta 4619
Salt Lake City, UT (USA) 07/18/2017 11:00AM
Confirmation Number: GD9TJS

Duration: 1 Hour 2 Minutes Nonstop
Idaho Falls, ID (USA) 07/18/2017 12:02PM

Flight Information
Distance 188 miles
No Seat Assigned

Emissions 99.6 lbs of CO2

SLC-Salt Lake City, UT (to IDA-Idaho Falls, ID (USA

Jul 18 Delta 4619
Salt Lake City, UT (USA) 07/18/2017 11:00AM
Confirmation Number: GD9TJS

Duration: 1 Hour 2 Minutes Nonstop
Idaho Falls, ID (USA) 07/18/2017 12:02PM

Flight Information
Distance 188 miles
No Seat Assigned

Emissions 99.6 lbs of CO2

SLC-Salt Lake City, UT (to IDA-Idaho Falls, ID (USA

Jul 18 Delta 4619
Salt Lake City, UT (USA) 07/18/2017 11:00AM
Confirmation Number: GD9TJS

Duration: 1 Hour 2 Minutes Nonstop
Idaho Falls, ID (USA) 07/18/2017 12:02PM

Flight Information
Distance 188 miles
No Seat Assigned

Emissions 99.6 lbs of CO2

Car

Car Rental at IDA-Idaho Falls, ID (USA

Jul 18 Budget
Picking Up 07/18/2017 12:02PM
Picking Up at IDA-Idaho Falls, ID (USA
Confirmation Number: 09304569US1

Returning 07/21/2017 7:55AM
Returning to IDA-Idaho Falls, ID (USA
Total Rate: 155.73 USD

Car Rental at IDA-Idaho Falls, ID (USA

Jul 18 Budget
Picking Up 07/18/2017 12:02PM
Picking Up at IDA-Idaho Falls, ID (USA
Confirmation Number: 09304569US1

Returning 07/21/2017 7:55AM
Returning to IDA-Idaho Falls, ID (USA
Total Rate: 155.73 USD

Car Rental at IDA-Idaho Falls, ID (USA

Jul 18 Budget
Picking Up 07/18/2017 12:02PM
Picking Up at IDA-Idaho Falls, ID (USA
Confirmation Number: 09304569US1

Returning 07/21/2017 7:55AM
Returning to IDA-Idaho Falls, ID (USA
Total Rate: 155.73 USD

Air

Friday July 21, 2017

IDA-Idaho Falls, ID (USA to SLC-Salt Lake City, UT (

Jul 21 Delta 4527
Idaho Falls, ID (USA) 07/21/2017 7:55AM
Confirmation Number: GD9TJS

Duration: 59 Minutes Nonstop
Salt Lake City, UT (USA) 07/21/2017 8:54AM

Flight Information
Distance 188 miles
No Seat Assigned

Emissions 99.6 lbs of CO2

IDA-Idaho Falls, ID (USA to SLC-Salt Lake City, UT (

Jul 21 Delta 4527
Idaho Falls, ID (USA) 07/21/2017 7:55AM
Confirmation Number: GD9TJS

Duration: 59 Minutes Nonstop
Salt Lake City, UT (USA) 07/21/2017 8:54AM

Flight Information
Distance 188 miles
No Seat Assigned

Emissions 99.6 lbs of CO2

IDA-Idaho Falls, ID (USA to SLC-Salt Lake City, UT (

Jul 21 Delta 4527
Idaho Falls, ID (USA) 07/21/2017 7:55AM
Confirmation Number: GD9TJS

Duration: 59 Minutes Nonstop
Salt Lake City, UT (USA) 07/21/2017 8:54AM

Flight Information
Distance 188 miles
No Seat Assigned

Emissions 99.6 lbs of CO2

SLC-Salt Lake City, UT (to DCA-Washington, DC (USA)

Jul 21 Delta 832
Salt Lake City, UT (USA) 07/21/2017 9:43AM
Confirmation Number: GD9TJS

Duration: 4 Hours 17 Minutes Nonstop
Washington, DC (USA) (National Apt) 07/21/2017 4:00PM

Flight Information
Distance 1845 miles
No Seat Assigned

Emissions 719.5 lbs of CO2

SLC-Salt Lake City, UT (to DCA-Washington, DC (USA)

Jul 21 Delta 832
Salt Lake City, UT (USA) 07/21/2017 9:43AM
Confirmation Number: GD9TJS

Duration: 4 Hours 17 Minutes Nonstop
Washington, DC (USA) (National Apt) 07/21/2017 4:00PM

Flight Information
Distance 1845 miles
No Seat Assigned

Emissions 719.5 lbs of CO2

SLC-Salt Lake City, UT (to DCA-Washington, DC (USA)

Jul 21 Delta 832
Salt Lake City, UT (USA) 07/21/2017 9:43AM
Confirmation Number: GD9TJS

Duration: 4 Hours 17 Minutes Nonstop
Washington, DC (USA) (National Apt) 07/21/2017 4:00PM

Flight Information
Distance 1845 miles
No Seat Assigned

Emissions 719.5 lbs of CO2

Expenses

Trip#: 1 | Total Non-Per Diem Expenses: 994.18 | Total Per Diem Expenses: 371.50

Date	Description	Category	Cost	Pay Method	Per Diem
07/07/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
07/18/2017	Airline Flight	Com. Carrier	798.70	GOVCC-C	
07/18/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
07/18/2017	M&IE	M&IE-PerDiem	15.25	REIMBURSABLE	*
07/18/2017	Rental Car	Rental Car	155.73	GOVCC-C	
Comment:	Conf Num: 08693822US4 Cmt:				
07/18/2017	Taxi	Transportation	25.00	GOVCC-C	
07/19/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
07/19/2017	M&IE	M&IE-PerDiem	5.00	REIMBURSABLE	*
07/20/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
07/20/2017	M&IE	M&IE-PerDiem	40.00	REIMBURSABLE	*
07/21/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 371.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
07/18/2017	91.00/ 51.00	91.00	91.00	15.25	15.25			X	
07/19/2017	91.00/ 51.00	91.00	91.00	5.00	5.00	X	X	X	
07/20/2017	91.00/ 51.00	91.00	91.00	40.00	40.00	X			
07/21/2017	91.00/ 51.00	0.00	0.00	38.25	38.25				

Other Authorizations

Trip#: 1

Other Authorization	Remarks
MEALS PROVIDED	

Account Summary for the Selected Trip

Org: DOI	Label: DS.10100000	Acct Code: DS10100000/DR.10100.16BLMTRV//167D0102DR/DL2000000.000000////	1,365.68
Expense Category: Com. Carrier	Fiscal Year: 0	Amount: 798.70	
Expense Category: Lodging-PerDiem	Fiscal Year: 0	Amount: 273.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 0	Amount: 98.50	
Expense Category: Rental Car	Fiscal Year: 0	Amount: 155.73	
Expense Category: Transportation	Fiscal Year: 0	Amount: 25.00	
Expense Category: Transxn Fees	Fiscal Year: 0	Amount: 14.75	
		Total:	1,365.68

Payment Detail Information

Organization Label		Accounting String	Payment Method	Amount
DOI	DS.10100000	DS10100000/DR.10100.16BLMTRV//167D0102DR/DL2000000.000000////	GOVCC-C	1,267.18
DOI	DS.10100000	DS10100000/DR.10100.16BLMTRV//167D0102DR/DL2000000.000000////	REIMBURSABLE	98.50

Totals by Label

DOI	DS.10100000 Total	DS10100000/DR.10100.16BLMTRV//167D0102DR/DL2000000.000000////		1,365.68

Totals by Payment Method

GOVCC-C Total	1,267.18
REIMBURSABLE Total	98.50

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
07/18/17	AIR	$798.70

Audits

Audit Name	Result	Reason

Document History 07/13/2017 Authorization: TANUM0000S8JC

Copyright 1989-2009 Concur Government Edition: Concur Inc. WILLIAMS, TIMOTHY G. 40209542

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	07/07/2017	7:18AMEST	TIMOTHY WILLIAMS Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name:
Approver Signature:
Date:

Valerie Sum
7-11-17
Dagnery Magallanes
7/17/17

Itinerary | Invoice | Information | Feedback

Date: 07/07/2017
Record Locator: LYL6XU
Travelers:
Williams, Timothy.G
Agent: doi.travel@duluthtravelinc.com

Agency Address
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Tue, Jul 18 2017 – Idaho Falls, ID

6:35 AM depart — **Ronald Reagan Ntl Washington (DCA) to Cincinnati (CVG)** — Confirmation No. GD9TJS

Delta Air Lines
Flight 377

Takeoff: 6:35 AM (Terminal: B)
Ronald Reagan Ntl Washington, DC – map

Landing: 8:10 AM (Terminal: 3)
Cincinnati, OH – map

Baggage Info

Travelers:
Williams, Timothy.G — 18C

8:45 AM depart — **Cincinnati (CVG) to Salt Lake City (SLC)** — Confirmation No. GD9TJS

Delta Air Lines
Flight 1885

Takeoff: 8:45 AM (Terminal: 3)
Cincinnati, OH – map

Landing: 10:30 AM (Terminal: 2)
Salt Lake City, UT – map

Baggage Info

Travelers:
Williams, Timothy.G — 17B
Center seat reserved for now..will keep ck for a better seat

11:00 AM depart — **Salt Lake City (SLC) to Idaho Falls (IDA)** — Confirmation No. GD9TJS

Delta Air Lines
Flight 4619

Takeoff: 11:00 AM (Terminal: 2)
Salt Lake City, UT – map

Landing: 12:02 PM
Idaho Falls, ID – map

Baggage Info

OPERATED BY SKYWEST DBA DELTA CONNECTION
PLEASE CHECK-IN WITH THE OPERATING CARRIER

Travelers:
Williams, Timothy.G — Unassigned
Unable to assign seat at this time..will keep ck for a seat

12:02 PM pick-up — **Budget** Budget — Confirmation No. 09304569US1

800 435-7100 Budget
PHONE: 208-522-8800 / 855-283-4384
Idaho Falls Regional Airport
2/4 Door Compact Automatic AC
ZD102388999

$38.00
T451800
Williams Timothy.G
$Approx Total 155.73 USD Includes Taxes-fees-surcharges

Fri, Jul 21 2017 – Ronald Reagan Ntl Washington, DC

7:55 AM drop-off — **Budget** Budget — Confirmation No. 09304569US1

PHONE: 208-522-8800 / 855-283-4384
Idaho Falls Regional Airport Terminal Restaurants Gas Stations

7:55 AM depart — **Idaho Falls (IDA) to Salt Lake City (SLC)** — Confirmation No. GD9TJS

Delta Air Lines
Flight 4527

Takeoff: 7:55 AM
Idaho Falls, ID – map

Landing: 8:54 AM (Terminal: 2)
Salt Lake City, UT – map

Baggage Info

OPERATED BY SKYWEST DBA DELTA CONNECTION
PLEASE CHECK-IN WITH THE OPERATING CARRIER

Travelers:

Name Williams, Timothy.G Unassigned

Notes Unable to assign seat at this time..will keep ck for a seat

9:43 AM depart **Salt Lake City (SLC) to Ronald Reagan Ntl Washington (DCA)** — Confirmation No. GD9TJS



Delta Air Lines
Flight 832

Takeoff: 9:43 AM (Terminal: 2)
Salt Lake City, UT – map

Landing: 4:00 PM (Terminal: B)
Ronald Reagan Ntl Washington, DC – map

Baggage Info

Travelers:

Name Williams, Timothy.G 25C

Itinerary | Quote | Information | Feedback

Traveler — Williams, Timothy.G ▾

Fare		
	Base Fare:	**$696.75**
	Taxes:	**$101.95**
	Total Fare:	**$798.70**

Price Quote

REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR

☐ For Period Beginning October 1, 20 ___ and Ending March 31, 20 ___
☐ For Period Beginning April 1, 20 ___ and Ending September 30, 20 ___

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office: Office of Intergovernmental and External Affairs

2. For Report of this Event Page ___ of ___

3. Event *(Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of $250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)*

4. Sponsor of the Event: Governor's

5. Location of Event: Boise, Idaho

6. Dates of Event From: July 18, 2017 To: July 20, 2017

7. Nature of Event

8. Employee
Name: [illegible]
Official Title: Deputy Director [illegible]
Office: OIEA
Travel Dates:
From: July 18 To July 20

9. Accompanying Spouse *(If Applicable)*
Name:
Employee:
Government Position:
Travel Dates:
From: _____ To _____

10. Non-Federal Sources of Payment *(Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)*
A. _____ C. _____
B. _____ D. _____

11. Nature of Payments *(Itemize on back of form.)*

12. Nature of Payments *(Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)*

Total of Payments to Agency by Check $ _____ Total of payments Provided in Kind $ 51.00

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.

[signature] 7-11-17
Employee's Signature Date

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.

[signature] 7-11-17
Ethics Review (By Ethics Official) Date

15. Approval.

[signature] Acting Deputy Chief of Staff 7/17/17
Supervisor's (or Authorizing Official's) Signature Title Date

11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use "C" for check or "K" for in kind. Use "E" for employee or "S" for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

(a) Nature of Benefit	(b) C (check) or K (in kind)	(c) E (employee) or S (spouse)	(d) A,B,C, or D	(e) Amount of Payment
Horseback Ride	K	E		$120.00
Dinner	K	E		৳ 17.00
Lunch	K	E		৳ 17.00
Breakfast	K	E		৳ 17.00

C.L. "BUTCH" OTTER
GOVERNOR

May 19, 2017

Timothy Williams
U.S. Department of Interior
1849 C Street, N.W.
Washington, DC 20240

Dear Timothy,

I am writing today to extend my personal invitation for you to join the Idaho Cattle Association and me for the 15th annual Governor's Trail Ride. In true Idaho fashion, this is a unique opportunity to explore natural resource issues firsthand via an educational horseback ride, discussions, dinner and campout. This year's ride is scheduled for July 18-20 in the shadow of the Continental Divide, where the water still runs west from the Centennial Mountains.

For over a decade now I have been hosting federal land management agencies, state and federal wildlife agencies, local ranchers and other resource stakeholders on annual rides to communicate and share ideas in an informal setting. This discussion between individuals involved in land and resource management – at the ground level – is paramount to gaining valuable perspective on how to better meet the needs of rural families, protect natural resources, and preserve the landscape in Idaho.

While on horseback and hilltops overlooking Bureau of Land Management and Forest Service land, this rare perspective will showcase the importance of active resource management. The event will provide opportunities for on-site discussions about improvements to federal grazing management and permit administration, wildlife management and conservation in harmony with sustainable land use, and endangered species habitat.

The location of this year's ride, on historic ranchland nestled in the highlands of the Upper Snake River valley, provides an ideal opportunity for campfire conversations to explore working solutions for wildlife management and land management policies for the benefit of the natural resources we all value. It would be my pleasure if you would join us for this informative experience that has the potential to shape the future of land and natural resource management – not only in Idaho, but across the West.

I will be sending out details on logistics and scheduling in the near future.
John Chatburn, my liaison for this event, is available to answer any additional questions you might have regarding the ride. You can reach John by phone at (208) 332-1660 or by email at John.Chatburn@oer.idaho.gov.

If you plan on joining us, please **RSVP** by June 15 to Krissy Lindsay in my office at (208) 334-2100 or by email at Krissy.Lindsay@gov.idaho.gov.

Again, I look forward to seeing you on the trail ride. If you can't make the ride, please feel welcome to join us for the issue discussion and dinner on July 19.

As Always – Idaho, "Esto Perpetua"



CLO/kl

C.L. "Butch" Otter
Governor of Idaho

Smith, Valerie <valerie_v_smith@ios.doi.gov>

RE: 15th Annual Governor's Trail Ride

1 message

John Chatburn <John.Chatburn@oer.idaho.gov>
To: "Smith, Valerie" <valerie_v_smith@ios.doi.gov>

Tue, Jul 11, 2017 at 12:20 PM

Please give me a call. (b) (6) Meals are less than $17 actual cost.

From: Smith, Valerie [mailto:valerie_v_smith@ios.doi.gov]
Sent: Tuesday, July 11, 2017 7:54 AM
To: John Chatburn
Subject: Re: 15th Annual Governor's Trail Ride

Good Morning,

This is to inform you that I have to complete an DI 2000 for Timothy Williams to attend the Trail Ride.

Please advise if you are provide lunch and if so what is the value of the luncheon.

Thank you

Valerie V. Smith

Program Assistant, Office of Intergovernmental and External Affairs

Office of the Secretary - Department of the Interior - Room 6213

(202) 208-1923 (office)

valerie_v_smith@ios.doi.gov

On Fri, Jul 7, 2017 at 3:23 PM, John Chatburn <John.Chatburn@oer.idaho.gov> wrote:

Valerie, someone from BLM will be in contact regarding Mr. Williams transport and other issues.

From: Smith, Valerie [mailto:valerie_v_smith@ios.doi.gov]
Sent: Thursday, July 6, 2017 12:56 PM
To: John Chatburn <John.Chatburn@oer.idaho.gov>
Cc: Tim Murphy <tmurphy@blm.gov>; June Shoemaker (jshoemaker@blm.gov) <jshoemaker@blm.gov>
Subject: Re: 15th Annual Governor's Trail Ride

BISON CONNECT

Smith, Valerie <valerie_v_smith@ios.doi.gov>

Re: Approval for Timothy Williams

1 message

Magallanes, Downey <downey_magallanes@ios.doi.gov> Mon, Jun 5, 2017 at 9:00 PM
To: "Smith, Valerie" <valerie_v_smith@ios.doi.gov>
Cc: "Cousins, Debbie" <debbie_cousins@ios.doi.gov>, "Bradley, Margaret" <margaret_bradley@ios.doi.gov>

yes approved thanks.

Will this be billed to BLM since its on their behalf?

On Mon, Jun 5, 2017 at 3:11 PM, Smith, Valerie <valerie_v_smith@ios.doi.gov> wrote:

Good Afternoon Downey,

This is to request approval for Timothy Williams to travel on July 18-20.

Timothy received an invitation from C.L. Butch Otter, Governor of Idaho, to join the Idaho Cattle Association for the 15th annual Governor's Trail Ride

- **Total cost for travel: 900**

Please advise.

Valerie V. Smith
Program Assistant, Office of Intergovernmental and External Affairs
Office of the Secretary - Department of the Interior - Room 6213
(202) 208-1923 (office)
valerie_v_smith@ios.doi.gov

--
Downey Magallanes
Acting Deputy Chief of Staff
Senior Advisor and Counselor
downey_magallanes@ios.doi.gov
202-501-0654 (desk)
202-706-9199 (cell)

Document Header Information

Document Type:	Voucher	Document Name:	TV0000KLXT
Travel Authorization Number:	TANUM0000S8JC	Trip Name:	To attend the 15th Annual Governor's Trail Ride for the Idaho Cattle Association. Traveler will not need no lodging for this trip due to he will be camping out.
TA Date:	07/24/17	Currency:	USD
Organization:	DOIDOSOIEA	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	To attend the 15th Annual Governor's Trail Ride for the Idaho Cattle Association. Traveler will not need no lodging for this trip due to he will be camping out.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WILLIAMS, TIMOTHY G	ID:	1001202598
TID:	40209542	Organization:	DOIDOSOIEA
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS OIEA 1849 C ST NW Room 6213 WASHINGTON, DC 20240	EMAIL:	VALERIE_V_SMITH@IOS.DOI.GOV
Office Phone:	2022081923	Cell Phone:	
Home Address:	,	Home Phone:	2022081923
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: Selected Trip
1

Purpose: To attend the 15th Annual Governor's Trail Ride for the Idaho Cattle Association. Traveler will not need no lodging for this trip due to he will be camping out.

Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
07/18/17	07/20/17	BOISE, ID	Mission (Operational)	91.00 / 51.00
7/20/17	7/21/17	Nampa, ID ?		

(1) Justify the rental upgrade? Compact already reserved

(2) Hotel stay?

Document Totals

Total Expenses:	1,426.46
Reimbursable Expenses:	98.50
Non-Reimbursable Expenses:	1,327.96
Advance Applied:	.00
Net to Traveler:	98.50
Net to Government:	1,327.96
Pay to Charge Card:	.00

Document Totals by Expense Category

510.20

Expense Category	Cost	Advance Amount
Com. Carrier	~~798.70~~	.00
Fuel-Rental Vehicle	8.15	.00
Lodging Taxes & Misc	7.28	.00
Lodging-PerDiem	91.00	.00
M&IE-PerDiem	98.50	.00
Rental Car	367.69	.00
Transportation	40.39	.00
Transxn Fees	14.75	.00
Total Expenses:	1,426.46	.00

Trip 1 Details

Reservations Summary

No Seat Assigned

BOI-Boise, ID (USA) to ORD-Chicago, IL (USA) (O

Jul 21 United 5742
Boise, ID (USA) 07/21/2017 12:19PM
Confirmation Number: FXZYCX

Duration: 3 Hours 31 Minutes Nonstop
Chicago, IL (USA) (OHare Apt) 07/21/2017 4:50PM

Flight Information
Distance 1432 miles
No Seat Assigned

Emissions 558.5 lbs of CO2

ORD-Chicago, IL (USA) (O to DCA-Washington, DC (USA)

Jul 21 United 624
Chicago, IL (USA) (OHare Apt) 07/21/2017 6:05PM
Confirmation Number: FXZYCX

Duration: 2 Hours Nonstop
Washington, DC (USA) (National Apt) 07/21/2017 9:05PM

Flight Information
Distance 610 miles
No Seat Assigned

Emissions 237.9 lbs of CO2

ORD-Chicago, IL (USA) (O to DCA-Washington, DC (USA)

Jul 21 United 624
Chicago, IL (USA) (OHare Apt) 07/21/2017 6:05PM
Confirmation Number: FXZYCX

Duration: 2 Hours Nonstop
Washington, DC (USA) (National Apt) 07/21/2017 9:05PM

Flight Information
Distance 610 miles
No Seat Assigned

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Duration: 2 Hours Nonstop
Washington, DC (USA) (National Apt) 07/21/2017 9:05PM

Flight Information
Distance 610 miles
No Seat Assigned

Emissions 237.9 lbs of CO2

Expenses

Trip#: 1

Total Non-Per Diem Expenses: 1,236.96 Total Per Diem Expenses: 189.50

Date	Description	Category	Cost	Pay Method	Per Diem
07/18/2017	Airline Flight	Com. Carrier	798.70	GOVCC-C	
07/18/2017	M&IE	M&IE-PerDiem	15.25	REIMBURSABLE	*
07/18/2017	Rental Car	Rental Car	367.69	GOVCC-C	
Comment: Conf Num: 09304569US1 Cmt:					
~~07/18/2017~~	~~Taxi~~	~~Transportation~~	~~25.00~~	~~GOVCC-C~~	
07/18/2017	Taxi	Transportation	15.39	GOVCC-C	
07/19/2017	M&IE	M&IE-PerDiem	5.00	REIMBURSABLE	*
07/20/2017	Gas-Rental	Fuel-Rental Vehicle	8.15	GOVCC-C	
07/20/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
Comment: Conf Num: 263507799 Cmt: TO AVOID BEING BILLED CANCEL BY 4PM 07 20 17					
07/20/2017	M&IE	M&IE-PerDiem	40.00	REIMBURSABLE	*
07/21/2017	Lodging Tax	Lodging Taxes & Misc	7.28	GOVCC-C	
07/21/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
07/24/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 189.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
07/18/2017	91.00/ 51.00	0.00	0.00	15.25	15.25			X	
07/19/2017	91.00/ 51.00	0.00	0.00	5.00	5.00	X	X	X	
07/20/2017	91.00/ 51.00	91.00	91.00	40.00	40.00	X			
07/21/2017	91.00/ 51.00	0.00	0.00	38.25	38.25				

Account Summary for the Selected Trip

Org: DOI	Label: DS.10100000	Acct Code: DS10100000/DR.10100.16BLMTRV//167D0102DR/DL2000000.000000////	1,426.46
Expense Category: Com. Carrier	Fiscal Year: 0	Amount: 798.70	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 0	Amount: 8.15	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 0	Amount: 7.28	
Expense Category: Lodging-PerDiem	Fiscal Year: 0	Amount: 91.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 0	Amount: 98.50	
Expense Category: Rental Car	Fiscal Year: 0	Amount: 367.69	
Expense Category: Transportation	Fiscal Year: 0	Amount: 40.39	
Expense Category: Transxn Fees	Fiscal Year: 0	Amount: 14.75	
		Total:	1,426.46

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	DS.10100000	DS10100000/DR.10100.16BLMTRV//167D0102DR/DL2000000.000000////	GOVCC-C	1,327.96
DOI	DS.10100000	DS10100000/DR.10100.16BLMTRV//167D0102DR/DL2000000.000000////	REIMBURSABLE	98.50

Totals by Label

DOI	DS.10100000 Total	DS10100000/DR.10100.16BLMTRV//167D0102DR/DL2000000.000000////		1,426.46

Totals by Payment Method

GOVCC-C Total	1,327.96
REIMBURSABLE Total	98.50

Attachments Attachments Exists

Receipt Checklist

Date	Description	Cost
07/18/17	AIR Airline Flight	$798.70

Audits

Audit Name	Result	Reason

Document History 07/24/2017 Voucher: TV0000KLXT

Copyright 1989-2009 Concur Government Edition: Concur Inc. WILLIAMS, TIMOTHY G. 40209542

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	07/24/2017	11:24AMEST	SMITH, VALERIE VERNELL Net Adjustment 0.00	

I certify that the electronic signatures listed above are valid and on file

7-24-17

SIGNED DATE

Document Signatures

Traveler/Preparer Name: Valerie Smith

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Delta	1003256821		.00
COMM-CARR	Delta	1003256821		1,043.00
COMM-CARR	Delta	1003256821		.00
COMM-CARR	United	1003256821		.00
COMM-CARR	United	1003256821		.00
LODGE	Best Western	1003256821	Nampa,ID	91.00
LODGE	Best Western	1003256821	Nampa,ID	91.00
RENTAL	Budget	1003256821		155.73

Trip Itinerary

From: DCA-Washington, DC (USA) (National Apt) TO: CVG-Cincinnati, OH (USA)

Air

Tuesday July 18, 2017

DCA-Washington, DC (USA) to CVG-Cincinnati, OH (USA)

Jul 18 Delta 377
Washington, DC (USA) (National Apt) 07/18/2017 6:35AM
Confirmation Number: GD9TJS

Duration: 1 Hour 35 Minutes Nonstop
Cincinnati, OH (USA) 07/18/2017 8:10AM

Flight Information
Distance 410 miles
No Seat Assigned

Emissions 176.3 lbs of CO2
Cost 1,043.00 USD

DCA-Washington, DC (USA) to CVG-Cincinnati, OH (USA)

Jul 18 Delta 377
Washington, DC (USA) (National Apt) 07/18/2017 6:35AM
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Flight Information
Distance 410 miles
No Seat Assigned

Emissions 176.3 lbs of CO2
Cost 1,043.00 USD

CVG-Cincinnati, OH (USA) to SLC-Salt Lake City, UT (

Jul 18 Delta 1885
Cincinnati, OH (USA) 07/18/2017 8:45AM
Confirmation Number: GD9TJS

Duration: 3 Hours 45 Minutes Nonstop
Salt Lake City, UT (USA) 07/18/2017 10:30AM

Flight Information
Distance 1445 miles
No Seat Assigned

Emissions 563.5 lbs of CO2

CVG-Cincinnati, OH (USA) to SLC-Salt Lake City, UT (

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Duration: 3 Hours 45 Minutes Nonstop
Salt Lake City, UT (USA) 07/18/2017 10:30AM

Flight Information
Distance 1445 miles
No Seat Assigned

Emissions 563.5 lbs of CO2

SLC-Salt Lake City, UT (to IDA-Idaho Falls, ID (USA

Jul 18 Delta 4619
Salt Lake City, UT (USA) 07/18/2017 11:00AM
Confirmation Number: GD9TJS

Duration: 1 Hour 2 Minutes Nonstop
Idaho Falls, ID (USA) 07/18/2017 12:02PM

Flight Information
Distance 188 miles
No Seat Assigned

Emissions 99.6 lbs of CO2

SLC-Salt Lake City, UT (to IDA-Idaho Falls, ID (USA

Jul 18 Delta 4619
Salt Lake City, UT (USA) 07/18/2017 11:00AM
Confirmation Number: GD9TJS

Duration: 1 Hour 2 Minutes Nonstop
Idaho Falls, ID (USA) 07/18/2017 12:02PM

Flight Information
Distance 188 miles
No Seat Assigned

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Flight Information
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Duration: 1 Hour 2 Minutes Nonstop
Idaho Falls, ID (USA) 07/18/2017 12:02PM

Flight Information
Distance 188 miles
No Seat Assigned

Emissions 99.6 lbs of CO2

Car

Car Rental at IDA-Idaho Falls, ID (USA

Jul 18 Budget
Picking Up 07/18/2017 12:02PM
Picking Up at IDA-Idaho Falls, ID (USA
Confirmation Number: 09304569US1

Returning 07/21/2017 7:55AM
Returning to IDA-Idaho Falls, ID (USA
Total Rate: 155.73 USD

Car Rental at IDA-Idaho Falls, ID (USA

Jul 18 Budget
Picking Up 07/18/2017 12:02PM
Picking Up at IDA-Idaho Falls, ID (USA
Confirmation Number: 09304569US1

Returning 07/21/2017 7:55AM
Returning to IDA-Idaho Falls, ID (USA
Total Rate: 155.73 USD

Car Rental at IDA-Idaho Falls, ID (USA

Jul 18 Budget
Picking Up 07/18/2017 12:02PM
Picking Up at IDA-Idaho Falls, ID (USA
Confirmation Number: 09304569US1

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Returning to IDA-Idaho Falls, ID (USA
Total Rate: 155.73 USD

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Confirmation Number: 09304569US1

Returning 07/21/2017 7:55AM
Returning to IDA-Idaho Falls, ID (USA
Total Rate: 155.73 USD

Hotel

Wednesday July 19, 2017

Best Western

205 3rd Street South Nampa ID 83651 12089362222

Jul 19 Checking in: 07/19/2017

Checking out: 07/20/2017
Total Rate: 91.00 USD

Best Western

205 3rd Street South Nampa ID 83651 12089362222

Jul 19 Checking in: 07/19/2017

Checking out: 07/20/2017
Total Rate: 91.00 USD

Best Western

205 3rd Street South Nampa ID 83651 12089362222

Jul 19 Checking in: 07/19/2017

Checking out: 07/20/2017
Total Rate: 91.00 USD

Best Western

205 3rd Street South Nampa ID 83651 12089362222

Jul 19 Checking in: 07/19/2017

Checking out: 07/20/2017
Total Rate: 91.00 USD

Thursday July 20, 2017

Best Western

205 3rd Street South Nampa ID 83651 12089362222

Jul 20 Checking in: 07/20/2017

Checking out: 07/21/2017
Total Rate: 91.00 USD

Best Western

205 3rd Street South Nampa ID 83651 12089362222

Jul 20 Checking in: 07/20/2017

Checking out: 07/21/2017
Total Rate: 91.00 USD

Best Western

205 3rd Street South Nampa ID 83651 12089362222

Jul 20 Checking in: 07/20/2017

Checking out: 07/21/2017
Total Rate: 91.00 USD

Best Western

205 3rd Street South Nampa ID 83651 12089362222

Jul 20 Checking in: 07/20/2017

Checking out: 07/21/2017
Total Rate: 91.00 USD

Air

Friday July 21, 2017

BOI-Boise, ID (USA) to ORD-Chicago, IL (USA) (O

Jul 21 United 5742
Boise, ID (USA) 07/21/2017 12:19PM
Confirmation Number: FXZYCX

Duration: 3 Hours 31 Minutes Nonstop
Chicago, IL (USA) (OHare Apt) 07/21/2017 4:50PM

Flight Information
Distance 1432 miles
No Seat Assigned

Emissions 558.5 lbs of CO2

BOI-Boise, ID (USA) to ORD-Chicago, IL (USA) (O

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Boise, ID (USA) 07/21/2017 12:19PM
Confirmation Number: FXZYCX

Duration: 3 Hours 31 Minutes Nonstop
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Duration: 3 Hours 31 Minutes Nonstop
Chicago, IL (USA) (OHare Apt) 07/21/2017 4:50PM

Flight Information
Distance 1432 miles

Emissions 558.5 lbs of CO2

Document-Header Information

Document Type:	Voucher	Document Name:	TV0000KLXT
Travel Authorization Number:	TANUM0000S8JC	Trip Name:	Timothy Williams, traveler will be attending the 15th Annual Governor's Trail Ride for the Idaho Cattle Association and will not need lodging reserved for this trip, because he will be camping out on July 18-20. Also, traveler stayed overnight in Nampa, ID on July 20-21, to attend a tour on Thursday with the Bureau of Land Management, due to his flight departing Friday evening.
TA Date:	07/24/17	Currency:	USD
Organization:	DOIDOSOIEA	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	Timothy Williams, traveler will be attending the 15th Annual Governor's Trail Ride for the Idaho Cattle Association and will not need lodging reserved for this trip, because he will be camping out on July 18-20. Also, traveler stayed overnight in Nampa, ID on July 20-21, to attend a tour on Thursday with the Bureau of Land Management, due to his flight departing Friday evening.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WILLIAMS, TIMOTHY G	ID:	1001202598
TID:	40209542	Organization:	DOIDOSOIEA
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS OIEA 1849 C ST NW Room 6213 WASHINGTON, DC 20240	EMAIL:	VALERIE_V_SMITH@IOS.DOI.GOV
Office Phone:	2022081923	Cell Phone:	
Home Address:	.	Home Phone:	2022081923
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1 Selected Trip

Purpose: Timothy Williams, traveler will be attending the 15th Annual Governor's Trail Ride for the Idaho Cattle Association and will not need lodging reserved for this trip, because he will be camping out on July 18-20. Also, traveler stayed overnight in Nampa, ID on July 20-21, to attend a tour on Thursday with the Bureau of Land Management, due to his flight departing Friday evening.

Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
07/18/17	07/20/17	BOISE, ID	Mission (Operational)	91.00 / 51.00
07/20/17	07/21/17	NAMPA, ID	Mission (Operational)	91.00 / 51.00

Document Totals

Total Expenses:	961.00
Reimbursable Expenses:	98.50
Non-Reimbursable Expenses:	862.50
Advance Applied:	.00
Net to Traveler:	98.50
Net to Government:	862.50
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	570.20	.00
Fuel-Rental Vehicle	8.15	.00
Lodging Taxes & Misc	7.28	.00
Lodging-PerDiem	91.00	.00
M&IE-PerDiem	98.50	.00
Rental Car	155.73	.00
Transportation	15.39	.00
Transxn Fees	14.75	.00
Total Expenses:	961.00	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Delta	1003256821		.00
COMM-CARR	Delta	1003256821		1,043.00
COMM-CARR	Delta	1003256821		.00
COMM-CARR	United	1003256821		.00
COMM-CARR	United	1003256821		.00
LODGE	Best Western	1003256821	Nampa,ID	91.00
LODGE	Best Western	1003256821	Nampa,ID	91.00
RENTAL	Budget	1003256821		155.73

Trip Itinerary

From: DCA-Washington, DC (USA) (National Apt) TO: CVG-Cincinnati, OH (USA)

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Tuesday July 18, 2017

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Flight Information
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Flight Information
Distance 1445 miles
No Seat Assigned

Emissions 563.5 lbs of CO2

SLC-Salt Lake City, UT (to IDA-Idaho Falls, ID (USA

Jul 18 Delta 4619
Salt Lake City, UT (USA) 07/18/2017 11:00AM
Confirmation Number: GD9TJS

Duration: 1 Hour 2 Minutes Nonstop
Idaho Falls, ID (USA) 07/18/2017 12:02PM

Flight Information
Distance 188 miles
No Seat Assigned

Emissions 99.6 lbs of CO2

SLC-Salt Lake City, UT (to IDA-Idaho Falls, ID (USA

Jul 18 Delta 4619
Salt Lake City, UT (USA) 07/18/2017 11:00AM
Confirmation Number: GD9TJS

Duration: 1 Hour 2 Minutes Nonstop
Idaho Falls, ID (USA) 07/18/2017 12:02PM

Flight Information
Distance 188 miles
No Seat Assigned

Emissions 99.6 lbs of CO2

SLC-Salt Lake City, UT (to IDA-Idaho Falls, ID (USA

Jul 18 Delta 4619
Salt Lake City, UT (USA) 07/18/2017 11:00AM
Confirmation Number: GD9TJS

Duration: 1 Hour 2 Minutes Nonstop
Idaho Falls, ID (USA) 07/18/2017 12:02PM

Flight Information
Distance 188 miles
No Seat Assigned

Emissions 99.6 lbs of CO2

SLC-Salt Lake City, UT (to IDA-Idaho Falls, ID (USA

Jul 18 Delta 4619
Salt Lake City, UT (USA) 07/18/2017 11:00AM
Confirmation Number: GD9TJS

Duration: 1 Hour 2 Minutes Nonstop
Idaho Falls, ID (USA) 07/18/2017 12:02PM

Flight Information
Distance 188 miles
No Seat Assigned

Emissions 99.6 lbs of CO2

Car

Car Rental at IDA-Idaho Falls, ID (USA

Jul 18 Budget
Picking Up 07/18/2017 12:02PM
Picking Up at IDA-Idaho Falls, ID (USA
Confirmation Number: 09304569US1

Returning 07/21/2017 7:55AM
Returning to IDA-Idaho Falls, ID (USA
Total Rate: 155.73 USD

Car Rental at IDA-Idaho Falls, ID (USA

Jul 18 Budget
Picking Up 07/18/2017 12:02PM
Picking Up at IDA-Idaho Falls, ID (USA
Confirmation Number: 09304569US1

Returning 07/21/2017 7:55AM
Returning to IDA-Idaho Falls, ID (USA
Total Rate: 155.73 USD

Car Rental at IDA-Idaho Falls, ID (USA

Jul 18 Budget
Picking Up 07/18/2017 12:02PM
Picking Up at IDA-Idaho Falls, ID (USA
Confirmation Number: 09304569US1

Returning 07/21/2017 7:55AM
Returning to IDA-Idaho Falls, ID (USA
Total Rate: 155.73 USD

Car Rental at IDA-Idaho Falls, ID (USA

Jul 18 Budget
Picking Up 07/18/2017 12:02PM
Picking Up at IDA-Idaho Falls, ID (USA
Confirmation Number: 09304569US1

Returning 07/21/2017 7:55AM
Returning to IDA-Idaho Falls, ID (USA
Total Rate: 155.73 USD

Hotel

Wednesday July 19, 2017

Best Western

205 3rd Street South Nampa ID 83651 12089362222

Jul 19 Checking in: 07/19/2017

Checking out: 07/20/2017
Total Rate: 91.00 USD

Best Western

205 3rd Street South Nampa ID 83651 12089362222

Jul 19 Checking in: 07/19/2017

Checking out: 07/20/2017
Total Rate: 91.00 USD

Best Western

205 3rd Street South Nampa ID 83651 12089362222

Jul 19 Checking in: 07/19/2017

Checking out: 07/20/2017
Total Rate: 91.00 USD

Best Western

205 3rd Street South Nampa ID 83651 12089362222

Jul 19 Checking in: 07/19/2017

Checking out: 07/20/2017
Total Rate: 91.00 USD

Thursday July 20, 2017

Best Western

205 3rd Street South Nampa ID 83651 12089362222

Jul 20 Checking in: 07/20/2017

Checking out: 07/21/2017
Total Rate: 91.00 USD

Best Western

205 3rd Street South Nampa ID 83651 12089362222

Jul 20 Checking in: 07/20/2017

Checking out: 07/21/2017
Total Rate: 91.00 USD

Best Western

205 3rd Street South Nampa ID 83651 12089362222

Jul 20 Checking in: 07/20/2017

Checking out: 07/21/2017
Total Rate: 91.00 USD

Best Western

205 3rd Street South Nampa ID 83651 12089362222

Jul 20 Checking in: 07/20/2017

Checking out: 07/21/2017
Total Rate: 91.00 USD

Air

Friday July 21, 2017

BOI-Boise, ID (USA) to ORD-Chicago, IL (USA) (O

Jul 21 United 5742
Boise, ID (USA) 07/21/2017 12:19PM
Confirmation Number: FXZYCX

Duration: 3 Hours 31 Minutes Nonstop
Chicago, IL (USA) (OHare Apt) 07/21/2017 4:50PM

Flight Information
Distance 1432 miles
No Seat Assigned

Emissions 558.5 lbs of CO2

BOI-Boise, ID (USA) to ORD-Chicago, IL (USA) (O

Jul 21 United 5742
Boise, ID (USA) 07/21/2017 12:19PM
Confirmation Number: FXZYCX

Duration: 3 Hours 31 Minutes Nonstop
Chicago, IL (USA) (OHare Apt) 07/21/2017 4:50PM

Flight Information
Distance 1432 miles
No Seat Assigned

Emissions 558.5 lbs of CO2

BOI-Boise, ID (USA) to ORD-Chicago, IL (USA) (O

Jul 21 United 5742

Duration: 3 Hours 31 Minutes Nonstop

Boise, ID (USA) 07/21/2017 12:19PM
Confirmation Number: FXZYCX

Chicago, IL (USA) (OHare Apt) 07/21/2017 4:50PM

Flight Information
Distance 1432 miles
No Seat Assigned

Emissions 558.5 lbs of CO2

BOI-Boise, ID (USA) to ORD-Chicago, IL (USA) (O

Jul 21 United 5742
Boise, ID (USA) 07/21/2017 12:19PM
Confirmation Number: FXZYCX

Duration: 3 Hours 31 Minutes Nonstop
Chicago, IL (USA) (OHare Apt) 07/21/2017 4:50PM

Flight Information
Distance 1432 miles
No Seat Assigned

Emissions 558.5 lbs of CO2

ORD-Chicago, IL (USA) (O to DCA-Washington, DC (USA)

Jul 21 United 624
Chicago, IL (USA) (OHare Apt) 07/21/2017 6:05PM
Confirmation Number: FXZYCX

Duration: 2 Hours Nonstop
Washington, DC (USA) (National Apt) 07/21/2017 9:05PM

Flight Information
Distance 610 miles
No Seat Assigned

Emissions 237.9 lbs of CO2

ORD-Chicago, IL (USA) (O to DCA-Washington, DC (USA)

Jul 21 United 624
Chicago, IL (USA) (OHare Apt) 07/21/2017 6:05PM
Confirmation Number: FXZYCX

Duration: 2 Hours Nonstop
Washington, DC (USA) (National Apt) 07/21/2017 9:05PM

Flight Information
Distance 610 miles
No Seat Assigned

Emissions 237.9 lbs of CO2

ORD-Chicago, IL (USA) (O to DCA-Washington, DC (USA)

Jul 21 United 624
Chicago, IL (USA) (OHare Apt) 07/21/2017 6:05PM
Confirmation Number: FXZYCX

Duration: 2 Hours Nonstop
Washington, DC (USA) (National Apt) 07/21/2017 9:05PM

Flight Information
Distance 610 miles
No Seat Assigned

Emissions 237.9 lbs of CO2

ORD-Chicago, IL (USA) (O to DCA-Washington, DC (USA)

Jul 21 United 624
Chicago, IL (USA) (OHare Apt) 07/21/2017 6:05PM
Confirmation Number: FXZYCX

Duration: 2 Hours Nonstop
Washington, DC (USA) (National Apt) 07/21/2017 9:05PM

Flight Information
Distance 610 miles
No Seat Assigned

Emissions 237.9 lbs of CO2

Expenses

Trip#: 1

Date	Description	Category	Cost	Pay Method	Per Diem
		Total Non-Per Diem Expenses:	771.50	Total Per Diem Expenses:	189.50
07/18/2017	Airline Flight	Com. Carrier	570.20	GOVCC-C	
07/18/2017	M&IE	M&IE-PerDiem	15.25	REIMBURSABLE	*
07/18/2017	Rental Car	Rental Car	155.73	GOVCC-C	
Comment:	Conf Num: 09304569US1 Cmt:				
07/18/2017	Taxi	Transportation	15.39	GOVCC-C	
07/19/2017	M&IE	M&IE-PerDiem	5.00	REIMBURSABLE	*
07/20/2017	Gas-Rental	Fuel-Rental Vehicle	8.15	GOVCC-C	
07/20/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
Comment:	Conf Num: 263507799 Cmt: TO AVOID BEING BILLED CANCEL BY 4PM 07 20 17				
07/20/2017	M&IE	M&IE-PerDiem	40.00	REIMBURSABLE	*
07/21/2017	Lodging Tax	Lodging Taxes & Misc	7.28	GOVCC-C	
07/21/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
07/24/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 189.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
07/18/2017	91.00/ 51.00	0.00	0.00	15.25	15.25			X	
07/19/2017	91.00/ 51.00	0.00	0.00	5.00	5.00	X	X	X	
07/20/2017	91.00/ 51.00	91.00	91.00	40.00	40.00	X			
07/21/2017	91.00/ 51.00	0.00	0.00	38.25	38.25				

Account Summary for the Selected Trip

Org: DOI	Label: DS.10100000	Acct Code: DS10100000/DR.10100.16BLMTRV//167D0102DR/DL2000000.000000////	961.00
Expense Category: Com. Carrier	Fiscal Year: 0	Amount: 570.20	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 0	Amount: 8.15	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 0	Amount: 7.28	
Expense Category: Lodging-PerDiem	Fiscal Year: 0	Amount: 91.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 0	Amount: 98.50	
Expense Category: Rental Car	Fiscal Year: 0	Amount: 155.73	
Expense Category: Transportation	Fiscal Year: 0	Amount: 15.39	
Expense Category: Transxn Fees	Fiscal Year: 0	Amount: 14.75	
		Total:	961.00

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	DS.10100000	DS10100000/DR.10100.16BLMTRV//167D0102DR/DL2000000.000000////	GOVCC-C	862.50
DOI	DS.10100000	DS10100000/DR.10100.16BLMTRV//167D0102DR/DL2000000.000000////	REIMBURSABLE	98.50

Totals by Label

DOI	DS.10100000 Total	DS10100000/DR.10100.16BLMTRV//167D0102DR/DL2000000.000000////	961.00

Totals by Payment Method

GOVCC-C Total	862.50
REIMBURSABLE Total	98.50

Attachments Attachments Exists

Receipt Checklist

Date	Description	Cost
07/18/17	AIR Airline Flight	$570.20

Audits

Audit Name	Result	Reason

Document History 07/31/2017 Voucher: TV0000KLXT

Copyright 1989-2009 Concur Government Edition: Concur Inc. WILLIAMS, TIMOTHY G. 40209542

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	07/24/2017	11:24AMEST	SMITH, VALERIE VERNELL Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

7/31/17

SIGNED DATE

Document Signatures

Traveler/Preparer Name:	Valerie Smith
Traveler/Preparer Signature:	
Date:	1-27-17
Approver Name:	Dawnay Magallanes
Approver Signature:	DM Magallanes
Date:	8/8/17

Budget®

We are proud to feature a 100% smoke-free fleet!

RENTAL AGREEMENT NUMBER: 749792326

RECEIPT

Your Information

Customer Name:	TIMOTHY WILLIAMS
RapidRez Number:	(b) (6)
Budget Customer Discount:	DEPARTMENT OF INTERIOR
Customer Status:	EASTBREAK
Method of Payment:	(b) (6)

Your Vehicle Information

Vehicle Number:	82617301
Vehicle Group Rented:	Intermediate
Vehicle Group Charged:	Standard SUV-5 Pass
Vehicle Description:	RED NISSAN SENTRA 4 DOOR
License Plate Number:	MT667691B
Odometer Out:	1891
Odometer In:	2398
Total Driven:	507
Fuel Gauge Reading:	Full

Your Rental

Pickup Date/Time:	JUL 18,2017@12:47PM
Pickup Location:	2140 NORTH SKYLINE IDAHO FALLS MUNICIPAL AIRPORT IDAHO FALLS,ID,83402,US 208-522-8800
Return Date/Time:	JUL 21,2017@11:20AM
Return Location:	3201 AIRPORT WAY, SUITE 190 BOISE AIRPORT TERMINAL BOISE,ID,83705,US 208-383-3090

Additional fees may apply if changes are made to your return date, time and/or location.

Your Vehicle Charges (MIN 1 DAY / MAX 30 DAY)

Rate Chart:	Free Miles:	Time and Mileage:	
Miles:	UNLIMITED	Your Discount:	
Hourly:	73.50	3 DY @ 97.99 =	293.97
Daily:	97.99		
Ad'l day:	0.00		
Weekly:	489.95	**Time and Mileage:**	114.00
Monthly:	.00		

Your Optional Products/Services

Optional Services Total: 0.00

Your Taxable Fees

11.11% Concession Recovery Fee	14.70
	1.80
	15.00
Sub-total-Charges:	145.50
TAX 6.000%	8.73

Your Non-Taxable Products/Services

1.50

Your Total Charges paid:	**155.73**
Prepayment	**0.00**
Net Charges:	**USD 155.73**
Your Total Due:	**0.00**

Thank you for renting with Budget.
For all other inquiries, please contact us at 1-800-527-0700. or www.budget.com.

Your vehicle was rented to you by PAULA. Your vehicle was checked in by EVA.

BISON CONNECT

Smith, Valerie <valerie_v_smith@ios.doi.gov>

Fwd: Your Tuesday morning trip with Uber

1 message

Tim Williams (b) (6)
To: Valerie Smith <Valerie_V_Smith@ios.doi.gov>

Tue, Jul 18, 2017 at 5:18 AM

---------- Forwarded message ---------
From: "Uber Receipts" <uber.us@uber.com>
Date: Jul 18, 2017 4:26 AM
Subject: Your Tuesday morning trip with Uber
To: Timothy Williams - (b) (6)
Cc:



UBER

$15.39

Thanks for choosing Uber, Tim

July 18, 2017 | uberX

- 04:16am | (b) (6)
- 04:26am | 2-3 S Smith Blvd, Arlington, VA



You rode with Vittorio

5.72	00:10:05	uberX
miles	Trip time	Car

ADD A TIP

Your Fare

Trip fare	15.39
Subtotal	$15.39

CHARGED

(b) (6)

$15.39

Issued by Rasier
Receipt ID # 3621a803-273f-43a6-958d-af8817c40661



Invite your friends and family. Get a free ride worth up to $20 when you refer a friend to try Uber.

Share code: o4w93

WELCOME
TO
CASTLE'S
CORNER

Castle
19601 Queens Cr
Cares ID
83320

DATE 07 20 17 09:52
TRAN# 901064
PUMP# 01
SERVICE LEVEL : SELF
PRODUCT: Plus
GALLONS: 2.258
PRICE G: $ 3.719
FUEL SALE $ 8.15
CREDIT $8.15

(b) (6)
(b) (6)
Auth #: 065295
Resp Code: 6
Stan: 0511 908137
Invoice #: 161741
Shift #: 1

Store # 0000000000481
6260
SITE ID: Fe16Co44410
01

THANK YOU
HAVE A NICE DAY

BW Plus Peppertree Nampa Civic Center Inn

205 3rd Street South
Nampa, ID 83651

Phone: 208-936-2222
Fax: 509-590-2484
E-mail: khara@peppertreeinns.com
Website: www.bestwestern.com

Best Western PLUS

Guest Charges

Folio #: 2456 **Guest : WILLIAMS, TIMOTHYG** Conf #: 2294
Room #: 211 CRS #: 263507799
Payment Method : Credit Card Company : FEDROOMS (COMMISSIONABLE)
Rate : 3305 n jones blvd.
7/20/2017 $91.00 las vegas, nv 89108-4837

Date	Department	Reference	Voucher	Room	Charge	Credit	Balance
7/20/2017	ROOM	Auto Posted		211	$91.00		$91.00
7/20/2017	TOURTX	Auto Posted		211	$1.82		$92.82
7/20/2017	SALESTX	Auto Posted		211	$5.46		$98.28
7/21/2017	MC	Express Checkout		211		$98.28	$0.00
						Balance	**$0.00**

Credit Card Payment

Payment Type: Credit Card
Account: (b) (6)
Account Holder:

Amount Paid: $98.28
Approval Code: _062148_
Approval Amount: ($98.28)

I agree that my liability for all charges is not waived.

Guest Signature _____

Each Best Western® branded hotel is independently owned and operated.

Itinerary | Invoice | Information | Feedback

TRAVEL Incorporated

Ticket Number	**016-8671865404**
Account #	**D00880**
Issue Date	**Wed, Jul 19, 2017**
Booking ID	**LYL6XU**
Issuing Location	**UUN**
Booking Agent ID	**2K**
Form of Payment	(b) (6)
Transaction Type	**Electronic Ticket**
Booking Currency	**USD**

Name: **Williams/Timothy.G**

Type	Carrier / Equip	Flight # / Class / Fare Basis	Travel Dates	City - Airport	Time
	Vendor:	BUDGET		Pickup:	Tue,
	Pickup City:	IDAHO FALLS		Return:	07/18/2017
	Dropoff City:	IDAHO FALLS		Your Daily Rate:	Fri, 07/21/2017
	Confirmation Number:	09304569US1		Number of Cars:	$38.00
	GalaxyNet Status:			Number of People:	1
				Car Type:	1
					CCAR
	Hotel:	Best Western Plus		Check In:	Wed,
	Address:	Peppertree N		Check Out:	07/19/2017
		205 3rd Street South		Your Nightly Rate:	Thu,
		Nampa, ID 83651		Number of Rooms:	07/20/2017
	Confirmation Number:	405097792		Number of People:	$91.00
	Phone Number:	1 (208) 936-2222		Room Type:	1
	GalaxyNet Status:				1
					A1KGOVD
	UNITED AIRLINES E7W	5742 / S SCADCA Confirmation: FXZYCX	Fri, 07/21/2017 Fri, 07/21/2017	Leave :: BOISE Arrive :: CHICAGO O'HARE *** *Connecting* ***	1219P 450P
	UNITED AIRLINES 738	624 / S SCADCA Confirmation: FXZYCX	Fri, 07/21/2017 Fri, 07/21/2017	Leave :: CHICAGO O'HARE Arrive :: RONALD REAGAN NTL WASHINGTON	605P 905P

— **Remark(s)** —

U22/DOIDOSOIEA
U29/TANUM0000S8JC
U82/ORFSHOURLY

Fare	**$210.23**
Tax	**$34.07**
Total Amount	**$244.30**
Amount Charged	**$244.30**

Air only indicated here.

BOI UA X/CHI UA WAS210.23USD210.23END UA ZPBOIORD XT 5.60AY4.50XF ORD4.5

Used

* Accounting Note: This Invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (ARC) on 07/25/2017

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Thu, Jul 20, 2017 11:06 AM

Official Invoice

Generated by Travel Incorporated

TRAVEL Incorporated

Ticket Number	**006-8671598741**
Account #	**D00880**
Issue Date	**Fri, Jul 14, 2017**
Booking ID	**LYL6XU**
Issuing Location	**UUN**
Booking Agent ID	**2K**
Form of Payment	(b) (6)

*** REFUND ***

Transaction Type	**Electronic Ticket**
Booking Currency	**USD**

Name: **Williams/Timothy.G**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES CR9	4527 / Y YCADCA Confirmation: GD9TJS	Fri, 07/21/2017 Fri, 07/21/2017	Leave :: IDAHO FALLS Arrive :: SALT LAKE CITY *** Connecting ***	755A 854A
✈	DELTA AIR LINES 757	832 / Y YCADCA Confirmation: GD9TJS	Fri, 07/21/2017 Fri, 07/21/2017	Leave :: SALT LAKE CITY Arrive :: RONALD REAGAN NTL WASHINGTON	943A 400P

— Remark(s) —

U5/UUN/30*C30
U22/DOIDOSOIEA
U25/40209542
U29/TANUM0000S8JC
U82/ORFSHOURLY
U89/FF9F1986572

Fare	**($474.42)**
Tax	**($58.38)**
Total Amount	**($532.80)**
Amount Charged	**($532.80)**

Air only indicated here.

WAS DL X/CVG DL X/SLC DL IDA222.33DL X/SLC DL WAS474.42USD 696.75END DL ZPDCACVGSLCIDASLC XT11.20AY18.00XF DCA4.5CVG4. IDA4.5SLC4.5

$265.96 used

Print: Thu, Jul 20, 2017 11:06 AM

Official Invoice

Generated by Travel Incorporated

TRAVEL Incorporated

Ticket Number	**006-8671598741**
Account #	**D00880**
Issue Date	**Fri, Jul 14, 2017**
Booking ID	**LYL6XU**
Issuing Location	**UUN**
Booking Agent ID	**2K**
Form of Payment	(b) (6)
Transaction Type	**Electronic Ticket**
Booking Currency	**USD**

Name: **Williams/Timothy.G**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES 717	377 / L LCADCA Confirmation: GD9TJS	Tue, 07/18/2017 Tue, 07/18/2017	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: CINCINNATI *** Connecting ***	635A 810A
✈	DELTA AIR LINES 320	1885 / L LCADCA Confirmation: GD9TJS	Tue, 07/18/2017 Tue, 07/18/2017	Leave :: CINCINNATI Arrive :: SALT LAKE CITY *** Connecting ***	845A 1030A
✈	DELTA AIR LINES CR9	4619 / L LCADCA Confirmation: GD9TJS	Tue, 07/18/2017 Tue, 07/18/2017	Leave :: SALT LAKE CITY Arrive :: IDAHO FALLS	1100A 1202P
🚗	Vendor: Pickup City: Dropoff City: Confirmation Number: GalaxyNet Status:	BUDGET IDAHO FALLS IDAHO FALLS 09304569US1 Duplicate		Pickup: Return: Your Daily Rate: Number of Cars: Number of People: Car Type:	Tue, 07/18/2017 Fri, 07/21/2017 $38.00 1 1 CCAR
✈	DELTA AIR LINES CR9	4527 / Y YCADCA	Fri, 07/21/2017 Fri, 07/21/2017	Leave :: IDAHO FALLS Arrive :: SALT LAKE CITY *** Connecting ***	755A 854A

Confirmation:
GD9TJS

DELTA AIR LINES 757	832 / Y YCADCA Confirmation: GD9TJS	Fri, 07/21/2017 Fri, 07/21/2017	Leave :: SALT LAKE CITY Arrive :: RONALD REAGAN NTL WASHINGTON	943A 400P

— Remark(s) —

U22/DOIDOSOIEA
U29/TANUM0000S8JC
U82/ORFSHOURLY

Fare	**$696.75**
Tax	**$101.95**
Total Amount	**$798.70**
Amount Charged	**$798.70**

Air only indicated here.

WAS DL X/CVG DL X/SLC DL IDA222.33DL X/SLC DL WAS474.42USD 696.75END DL ZPDCACVGSLCIDASLC XT11.20AY18.00XF DCA4.5CVG4. IDA4.5SLC4.5

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Thu, Jul 20, 2017 11:06 AM

Official Invoice

Generated by Travel Incorporated

Itinerary | Invoice | Information | Feedback

Date: 07/07/2017
Record Locator: LYL6XU
Travelers:
Williams, Timothy.G
Agent: doi.travel@duluthtravelinc.com

Agency Address
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Thu, Jul 20 2017

check-in

Best Western Plus Peppertree N

Confirmation No. 263507799 – map – images

205 3RD Street South Nampa Id Us 83651
1 (name: Williams Timothyg)
(b) (6)
$91.00
$98.28

1-208-936-2222 1-509-590-2484
1 room
Govt Military Rate* Govt Miltary I.D. At 1 King Bed*nsmk*hispd*studio*full Breakfast Check-in To Qualify To Avoid Being Billed Cancel By 4PM 07 20 17

3:01 PM **205 3RD Street South Nampa Id Us 83651**

Fri, Jul 21 2017 – Ronald Reagan Ntl Washington, DC

check-out

Best Western Plus Peppertree N

Confirmation No. 263507799

Restaurants Gas Stations

12:19 PM depart **Boise (BOI) to Chicago O'Hare (ORD)** — Confirmation No. FXZYCX

United Airlines
Flight 5742

Takeoff: 12:19 PM
Boise, ID – map

Landing: 4:50 PM (Terminal: 2)
Chicago O'Hare, IL – map

Baggage Info

OPERATED BY /SKYWEST DBA UNITED EXPRESS
PLEASE CHECK-IN WITH THE OPERATING CARRIER

Travelers:
Williams, Timothy.G 016-8671865404 18D

6:05 PM depart **Chicago O'Hare (ORD) to Ronald Reagan Ntl Washington (DCA)** — Confirmation No. FXZYCX

United Airlines
Flight 624

Takeoff: 6:05 PM (Terminal: 1)
Chicago O'Hare, IL – map

Landing: 9:05 PM (Terminal: B)
Ronald Reagan Ntl Washington, DC – map

Baggage Info

Travelers:
Williams, Timothy.G 016-8671865404 38D

Itinerary | Invoice | Information | Feedback

Date: 07/07/2017
Record Locator: LYL6XU
Travelers:
Williams, Timothy.G
Agent: doi.travel@duluthtravelinc.com

Agency Address
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Tue, Jul 18 2017 – Idaho Falls, ID

Hide Details

6:35 AM depart — **Ronald Reagan Ntl Washington (DCA) to Cincinnati (CVG)** — Confirmation No. GD9TJS

Delta Air Lines
Flight 377

Takeoff: 6:35 AM (Terminal: B)
Ronald Reagan Ntl Washington, DC – map

Landing: 8:10 AM (Terminal: 3)
Cincinnati, OH – map

Baggage Info

Travelers:

Williams, Timothy.G 006-8671598741 18C

8:45 AM depart — **Cincinnati (CVG) to Salt Lake City (SLC)** — Confirmation No. GD9TJS

Delta Air Lines
Flight 1885

Takeoff: 8:45 AM (Terminal: 3)
Cincinnati, OH – map

Landing: 10:30 AM (Terminal: 2)
Salt Lake City, UT – map

Baggage Info

Travelers:

Williams, Timothy.G 006-8671598741 17B
Center seat reserved for now..will keep ck for a better seat

11:00 AM depart — **Salt Lake City (SLC) to Idaho Falls (IDA)** — Confirmation No. GD9TJS

Delta Air Lines
Flight 4619

Takeoff: 11:00 AM (Terminal: 2)
Salt Lake City, UT – map

Landing: 12:02 PM
Idaho Falls, ID – map

Baggage Info

OPERATED BY SKYWEST DBA DELTA CONNECTION
PLEASE CHECK-IN WITH THE OPERATING CARRIER

Travelers:

Williams, Timothy.G 006-8671598741 15D
Unable to assign seat at this time..will keep ck for a seat

12:02 PM pick-up — **Budget** Confirmation No. 09304569US1

800 435-7100 Budget
PHONE: 208-522-8800 / 855-283-4384
Idaho Falls Regional Airport
2/4 Door Compact Automatic AC
ZD102388999

$38.00
T451800
Williams Timothy.G
$Approx Total 155.73 USD Includes Taxes-fees-surcharges

Wed, Jul 19 2017

12:03 PM **IDA to 205 3RD Street South Nampa Id Us 83651**

check-in — **Best Western Plus Peppertree N** Confirmation No. 405097792 – map – images

205 3RD Street South Nampa Id Us 83651
1-208-936-2222 1-509-590-2484
1 (name: Williams Timothyg)
1 room
(b) (6) [redacted]
Govt Military Rate* Govt Miltary I.D. At 1 King Bed*nsmk*refrig*40in Led Tv*hispd Net* Sofabd*full Breakfast
$91.00
$98.28
To Avoid Being Billed Cancel By 4PM 07 19 17

Thu, Jul 20 2017

check-out **Best Western Plus Peppertree N** Confirmation No. 405097792

Restaurants Gas Stations

Fri, Jul 21 2017 – Ronald Reagan Ntl Washington, DC

7:55 AM drop-off **Budget** Confirmation No. 09304569US1

PHONE: 208-522-8800 / 855-283-4384
Idaho Falls Regional Airport Terminal Restaurants Gas Stations

12:19 PM depart **Boise (BOI) to Chicago O'Hare (ORD)** — Confirmation No. FXZYCX

United Airlines
Flight 5742

Takeoff: 12:19 PM
Boise, ID – map

Landing: 4:50 PM (Terminal: 2)
Chicago O'Hare, IL – map

Baggage Info

OPERATED BY /SKYWEST DBA UNITED EXPRESS
PLEASE CHECK-IN WITH THE OPERATING CARRIER

Travelers:
Williams, Timothy.G 016-8671865404 18D

6:05 PM depart **Chicago O'Hare (ORD) to Ronald Reagan Ntl Washington (DCA)** — Confirmation No. FXZYCX

United Airlines
Flight 624

Takeoff: 6:05 PM (Terminal: 1)
Chicago O'Hare, IL – map

Landing: 9:05 PM (Terminal: B)
Ronald Reagan Ntl Washington, DC – map

Baggage Info

Travelers:
Williams, Timothy.G 016-8671865404 38D

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000SXZV
Travel Authorization Number:	TANUM0000SXZV	Trip Name:	Attending the CSG West 70th Annual meeting to continue to build relationship with elected leaders in the Western State and local leaders
TA Date:	08/07/17	Currency:	USD
Organization:	DOIDOSOIEA	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	Attending the CSG West 70th Annual meeting to continue to build relationship with elected leaders in the Western State and local leaders
Type Code:	Trip By Trip		

Traveler Profile

Name:	WILLIAMS, TIMOTHY G	ID:	1001202598
TID:	40209542	Organization:	DOIDOSOIEA
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS OIEA 1849 C ST NW Room 6213 WASHINGTON, DC 20240	EMAIL:	VALERIE_V_SMITH@IOS.DOI.GOV
Office Phone:	2022081923	Cell Phone:	
Home Address:	.	Home Phone:	2022081923
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1Selected Trip

Purpose: Attending the CSG West 70th Annual meeting to continue to build relationship with elected leaders in the Western State and local leaders

Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
08/15/17	08/20/17	TACOMA, WA	Mission (Operational)	120.00 / 64.00

Document Totals

Total Expenses:	2,047.87
Reimbursable Expenses:	352.00
Non-Reimbursable Expenses:	1,695.87
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	556.40	.00
Lodging-PerDiem	600.00	.00
M&IE-PerDiem	352.00	.00
Rental Car	474.72	.00
Transportation	50.00	.00
Transxn Fees	14.75	.00
Total Expenses:	2,047.87	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Alaska Airlines	1003360819		556.40
COMM-CARR	Alaska Airlines	1003360819		.00
LODGE	Hampton Inns	1003360819	Tacoma,WA	600.00
RENTAL	Budget	1003360819		474.72

Trip Itinerary

From: DCA-Washington, DC (USA) (National Apt) TO: SEA-Seattle / Tacoma, WA (USA) (Sea-tac

Air

Tuesday August 15, 2017

DCA-Washington, DC (USA) to SEA-Seattle / Tacoma, WA

Aug 15 Alaska Airlines 1
Washington, DC (USA) (National Apt) 08/15/2017 8:00AM
Confirmation Number: PRIDNO

Duration: 5 Hours 50 Minutes Nonstop
Seattle / Tacoma, WA (USA) (Sea-tac IntL 08/15/2017 10:50AM

Flight Information
Distance 2321 miles
No Seat Assigned

Emissions 905.2 lbs of CO2
Cost 556.40 USD

Hotel

Hampton Inns

8203 S Hosmer St Tacoma WA 98408 253-539-2288

Aug 15 Checking in: 08/15/2017

Checking out: 08/20/2017
Total Rate: 600.00 USD

Car

Car Rental at SEA-Seattle / Tacoma, WA

Aug 15 Budget
Picking Up 08/15/2017 10:50AM
Picking Up at SEA-Seattle / Tacoma, WA
Confirmation Number: 12189095US2

Returning 08/20/2017 8:00AM
Returning to SEA-Seattle / Tacoma, WA
Total Rate: 474.72 USD

Air

Sunday August 20, 2017

SEA-Seattle / Tacoma, WA to DCA-Washington, DC (USA)

Aug 20 Alaska Airlines 4
Seattle / Tacoma, WA (USA) (Sea-tac IntL 08/20/2017 8:00AM
Confirmation Number: PRIDNO

Duration: 5 Hours 14 Minutes Nonstop
Washington, DC (USA) (National Apt) 08/20/2017 4:14PM

Flight Information
Distance 2321 miles
No Seat Assigned

Emissions 905.2 lbs of CO2

Expenses

Trip#: 1

		Total Non-Per Diem Expenses:	1,095.87	Total Per Diem Expenses:	952.00
Date	Description	Category	Cost	Pay Method	Per Diem
08/07/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
08/15/2017	Airline Flight	Com. Carrier	556.40	GOVCC-C	
08/15/2017	Lodging	Lodging-PerDiem	120.00	GOVCC-C	*
Comment:	Conf Num: 95832611 Cmt: 4PM CANCEL DAY OF ARRIVAL				
08/15/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
08/15/2017	Rental Car	Rental Car	474.72	GOVCC-C	
Comment:	Conf Num: 12189095US2 Cmt:				
08/15/2017	Taxi	Transportation	25.00	GOVCC-C	
08/16/2017	Lodging	Lodging-PerDiem	120.00	GOVCC-C	*
Comment:	Conf Num: 95832611 Cmt: 4PM CANCEL DAY OF ARRIVAL				
08/16/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
08/17/2017	Lodging	Lodging-PerDiem	120.00	GOVCC-C	*
Comment:	Conf Num: 95832611 Cmt: 4PM CANCEL DAY OF ARRIVAL				
08/17/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
08/18/2017	Lodging	Lodging-PerDiem	120.00	GOVCC-C	*
Comment:	Conf Num: 95832611 Cmt: 4PM CANCEL DAY OF ARRIVAL				
08/18/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
08/19/2017	Lodging	Lodging-PerDiem	120.00	GOVCC-C	*
Comment:	Conf Num: 95832611 Cmt: 4PM CANCEL DAY OF ARRIVAL				

08/19/2017M&IE	M&IE-PerDiem	64.00	REIMBURSABLE
08/20/2017M&IE	M&IE-PerDiem	48.00	REIMBURSABLE
08/20/2017Taxi	Transportation	25.00	GOVCC-C

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 952.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
08/15/2017	120.00/ 64.00	120.00	120.00	48.00	48.00	
08/16/2017	120.00/ 64.00	120.00	120.00	64.00	64.00	
08/17/2017	120.00/ 64.00	120.00	120.00	64.00	64.00	
08/18/2017	120.00/ 64.00	120.00	120.00	64.00	64.00	
08/19/2017	120.00/ 64.00	120.00	120.00	64.00	64.00	
08/20/2017	120.00/ 64.00	0.00	0.00	48.00	48.00	

Account Summary for the Selected Trip

Org: DOI	Label: DS20000000	Acct Code: DS0000000/DR.20000.17BLMTRV//178D0102DR/DL2000000.000000////	2,047.87
Expense Category: Com. Carrier	Fiscal Year: 0	Amount: 556.40	
Expense Category: Lodging-PerDiem	Fiscal Year: 0	Amount: 600.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 0	Amount: 352.00	
Expense Category: Rental Car	Fiscal Year: 0	Amount: 474.72	
Expense Category: Transportation	Fiscal Year: 0	Amount: 50.00	
Expense Category: Transxn Fees	Fiscal Year: 0	Amount: 14.75	
		Total:	2,047.87

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	DS20000000	DS0000000/DR.20000.17BLMTRV//178D0102DR/DL2000000.000000////	GOVCC-C	1,695.87
DOI	DS20000000	DS0000000/DR.20000.17BLMTRV//178D0102DR/DL2000000.000000////	REIMBURSABLE	352.00

Totals by Label

DOI	DS20000000 Total	DS0000000/DR.20000.17BLMTRV//178D0102DR/DL2000000.000000////	2,047.87

Totals by Payment Method

GOVCC-C Total	1,695.87
REIMBURSABLE Total	352.00

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
08/15/17	AIR	$556.40

Audits

Audit Name	Result	Reason

Document History 08/07/2017 Authorization: TANUM0000SXZV

Copyright 1989-2009 Concur Government Edition: Concur Inc. WILLIAMS, TIMOTHY G. 40209542

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/07/2017	7:14AMEST	TIMOTHY WILLIAMS Net Adjustment 0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name:	Virginia Smith
Traveler/Preparer Signature:	
Date:	8-31-17
Approver Name:	Downey Magallanes
Approver Signature:	
Date:	8/31/17

Itinerary | Invoice | Information | Feedback

Date: 08/07/2017
Record Locator: L6BSR2
Travelers:
Williams, Timothy.G
Agent: doi.travel@duluthtravelinc.com

Agency Address
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Tue, Aug 15 2017 – Seattle, WA

8:00 AM depart — **Ronald Reagan Ntl Washington (DCA) to Seattle (SEA)** — Confirmation No. PRIDNO

Alaska Airlines
Flight 1

Takeoff: 8:00 AM (Terminal: B)
Ronald Reagan Ntl Washington, DC – map

Landing: 10:50 AM
Seattle, WA – map

Baggage Info

Travelers:
Williams, Timothy.G — 15D

10:50 AM pick-up — **Budget** — Confirmation No. 12189095US2

800 435-7100 Budget
PHONE: 206-444-7510 / 855-283-4384
Seattle-Tacoma International Airport
2/4 Door Compact Automatic AC
ZD102388999

$61.00
T451800
Williams Timothy.G
$Approx Total 474.72 USD Includes Taxes-fees-surcharges

10:51 AM **SEA to 8203 South Hosmer Street Tacoma Wa 98408**

check-in — **Hampton Inn Stes Tacoma Mall** — Confirmation No. 95832611 – map – images

8203 South Hosmer Street Tacoma Wa 98408
1-253-539-2288 1-253-539-3388
5 (name: Williams Timothy)
1 room
(b) (6)
Fedrooms -fedrooms-us Government On Duty 2 Queen Beds Nonsmoking Hdtv-free Wi-fi-hot Breakfast Included
ZD102388999
$120.00
$688.50
4PM Cancel Day Of Arrival

Sun, Aug 20 2017 – Ronald Reagan Ntl Washington, DC

check-out — **Hampton Inn Stes Tacoma Mall** — Confirmation No. 95832611

Restaurants Gas Stations

8:00 AM drop-off — **Budget** — Confirmation No. 12189095US2

PHONE: 206-444-7510 / 855-283-4384
Seattle-Tacoma International Airport Terminal Restaurants Gas Stations

8:00 AM depart — **Seattle (SEA) to Ronald Reagan Ntl Washington (DCA)** — Confirmation No. PRIDNO

Alaska Airlines
Flight 4

Takeoff: 8:00 AM
Seattle, WA – map

Landing: 4:14 PM (Terminal: B)
Ronald Reagan Ntl Washington, DC – map

Baggage Info

Travelers:
Williams, Timothy.G — 30D

Itinerary | Quote | Information | Feedback

Traveler — Williams, Timothy.G ▾

Fare

Base Fare:	**$491.16**
Taxes:	**$65.24**
Total Fare:	**$556.40**

Price Quote

Document Header Information

Document Type:	Voucher	Document Name:	TV0000LBIV
Travel Authorization Number:	TANUM0000SXZV	Trip Name:	Attending the CSG West 70th Annual meeting to continue to build relationship with elected leaders in the Western State and local leaders
TA Date:	08/31/17	Currency:	USD
Organization:	DOIDOSOIEA	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	Attending the CSG West 70th Annual meeting to continue to build relationship with elected leaders in the Western State and local leaders
Type Code:	Trip By Trip		

Traveler Profile

Name:	WILLIAMS, TIMOTHY G	ID:	1001202598
TID:	40209542	Organization:	DOIDOSOIEA
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS OIEA 1849 C ST NW Room 6213 WASHINGTON, DC 20240	EMAIL:	VALERIE_V_SMITH@IOS.DOI.GOV
Office Phone:	2022081923	Cell Phone:	
Home Address:		Home Phone:	2022081923
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1

Purpose: Attending the CSG West 70th Annual meeting to continue to build relationship with elected leaders in the Western State and local leaders

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
08/16/17	08/20/17	TACOMA, WA	Mission (Operational)	120.00 / 64.00

Document Totals

Total Expenses:	2,274.32
Reimbursable Expenses:	288.00
Non-Reimbursable Expenses:	1,986.32
Advance Applied:	.00
Net to Traveler:	288.00
Net to Government:	1,986.32
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	647.64	.00
Excess Air/Bag Fees	25.00	.00
Fuel-Rental Vehicle	4.45	.00
Lodging Taxes & Misc	54.08	.00
Lodging-PerDiem	356.00	.00
M&IE-PerDiem	288.00	.00
Rental Car	733.05	.00
Transaction Fees	53.24	.00
Transportation	98.11	.00
Transxn Fees	14.75	.00
Total Expenses:	2,274.32	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	United	1003360819		594.40
COMM-CARR	Alaska Airlines	1003360819		.00
LODGE	1P	1003360819		356.00
RENTAL	Ez Rent A Car	1003360819		425.76
RENTAL	Dollar	1003360819		732.61

Trip Itinerary

From: IAD-Washington, DC (USA) (Dulles Apt) TO: SEA-Seattle / Tacoma, WA (USA) (Sea-tac

Air

Wednesday August 16, 2017

IAD-Washington, DC (USA) to SEA-Seattle / Tacoma, WA

Aug 16 United 1769 — Duration: 5 Hours 44 Minutes Nonstop
Washington, DC (USA) (Dulles Apt) 08/16/2017 4:05PM — Seattle / Tacoma, WA (USA) (Sea-tac IntL 08/16/2017 6:49PM
Confirmation Number: M9RG5N

Flight Information
Distance 2299 miles — Emissions 896.6 lbs of CO2
No Seat Assigned — Cost 594.40 USD

IAD-Washington, DC (USA) to SEA-Seattle / Tacoma, WA

Aug 16 United 1769 — Duration: 5 Hours 44 Minutes Nonstop
Washington, DC (USA) (Dulles Apt) 08/16/2017 4:05PM — Seattle / Tacoma, WA (USA) (Sea-tac IntL 08/16/2017 6:49PM
Confirmation Number: M9RG5N

Flight Information
Distance 2299 miles — Emissions 896.6 lbs of CO2
No Seat Assigned — Cost 594.40 USD

IAD-Washington, DC (USA) to SEA-Seattle / Tacoma, WA

Aug 16 United 1769 — Duration: 5 Hours 44 Minutes Nonstop
Washington, DC (USA) (Dulles Apt) 08/16/2017 4:05PM — Seattle / Tacoma, WA (USA) (Sea-tac IntL 08/16/2017 6:49PM
Confirmation Number: M9RG5N

Flight Information
Distance 2299 miles — Emissions 896.6 lbs of CO2
No Seat Assigned — Cost 594.40 USD

Hotel

1P

Aug 16 Checking in: 08/16/2017 — Checking out: 08/20/2017
Total Rate: 356.00 USD

1P

Aug 16 Checking in: 08/16/2017 — Checking out: 08/20/2017
Total Rate: 356.00 USD

1P

Aug 16 Checking in: 08/16/2017 — Checking out: 08/20/2017
Total Rate: 356.00 USD

Car

Car Rental at SEA-Seattle / Tacoma, WA

Aug 16 Ez Rent A Car
Picking Up 08/16/2017 6:49PM — Returning 08/20/2017 8:00AM
Picking Up at SEA-Seattle / Tacoma, WA — Returning to SEA-Seattle / Tacoma, WA
Confirmation Number: NGVT016883EZ — Total Rate: 425.76 USD

Car Rental at SEA-Seattle / Tacoma, WA

Aug 16 Ez Rent A Car
Picking Up 08/16/2017 6:49PM — Returning 08/20/2017 8:00AM
Picking Up at SEA-Seattle / Tacoma, WA — Returning to SEA-Seattle / Tacoma, WA
Confirmation Number: NGVT016883EZ — Total Rate: 425.76 USD

Car Rental at SEA-Seattle / Tacoma, WA

Aug 16 Ez Rent A Car
Picking Up 08/16/2017 6:49PM — Returning 08/20/2017 8:00AM
Picking Up at SEA-Seattle / Tacoma, WA — Returning to SEA-Seattle / Tacoma, WA
Confirmation Number: NGVT016883EZ — Total Rate: 425.76 USD

Car Rental at SEA-Seattle / Tacoma, WA

Aug 16 Dollar
Picking Up 08/16/2017 7:45PM — Returning 08/20/2017 7:00AM
Picking Up at SEA-Seattle / Tacoma, WA — Returning to SEA-Seattle / Tacoma, WA
Confirmation Number: H3951759913 — Total Rate: 732.61 USD

Car Rental at SEA-Seattle / Tacoma, WA

Aug 16 Dollar
Picking Up 08/16/2017 7:45PM — Returning 08/20/2017 7:00AM
Picking Up at SEA-Seattle / Tacoma, WA — Returning to SEA-Seattle / Tacoma, WA
Confirmation Number: H3951759913 — Total Rate: 732.61 USD

Car Rental at SEA-Seattle / Tacoma, WA

Aug 16 Dollar
Picking Up 08/16/2017 7:45PM — Returning 08/20/2017 7:00AM
Picking Up at SEA-Seattle / Tacoma, WA — Returning to SEA-Seattle / Tacoma, WA
Confirmation Number: H3951759913 — Total Rate: 732.61 USD

Air

Sunday August 20, 2017

SEA-Seattle / Tacoma, WA to DCA-Washington, DC (USA)

Aug 20 Alaska Airlines 4 — Duration: 5 Hours 14 Minutes Nonstop
Seattle / Tacoma, WA (USA) (Sea-tac IntL 08/20/2017 8:00AM — Washington, DC (USA) (National Apt) 08/20/2017 4:14PM
Confirmation Number: PRIDNO

Flight Information
Distance 2321 miles — Emissions 905.2 lbs of CO2
No Seat Assigned

SEA-Seattle / Tacoma, WA to DCA-Washington, DC (USA)

Aug 20 Alaska Airlines 4 — Duration: 5 Hours 14 Minutes Nonstop
Seattle / Tacoma, WA (USA) (Sea-tac IntL 08/20/2017 8:00AM — Washington, DC (USA) (National Apt) 08/20/2017 4:14PM
Confirmation Number: PRIDNO

Flight Information
Distance 2321 miles — Emissions 905.2 lbs of CO2
No Seat Assigned

SEA-Seattle / Tacoma, WA to DCA-Washington, DC (USA)

Aug 20 Alaska Airlines 4 — Duration: 5 Hours 14 Minutes Nonstop
Seattle / Tacoma, WA (USA) (Sea-tac IntL 08/20/2017 8:00AM — Washington, DC (USA) (National Apt) 08/20/2017 4:14PM
Confirmation Number: PRIDNO

Flight Information
Distance 2321 miles — Emissions 905.2 lbs of CO2
No Seat Assigned

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 1,630.32 — Total Per Diem Expenses: 644.00

Date	Description	Category	Cost	Pay Method	Per Diem
08/12/2017	Travel Fee	Transaction Fees	26.62	GOVCC-C	
	Comment: LB Nonemergency After Hours TMC Service 2017-08-12T17:06:00				
08/16/2017	Airline Flight	Com. Carrier	647.64	GOVCC-C	
	Comment: TICKET=8673194838.TICKET=8673258808.TICKET=8673323490				
08/16/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
08/16/2017	Lodging Tax	Lodging Taxes & Misc	54.08	GOVCC-C	
08/16/2017	Lodging	Lodging-PerDiem	89.00	GOVCC-C	*
	Comment: Conf Num: 621458093 Cmt:				
08/16/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
08/16/2017	Rental Car	Rental Car	733.05	GOVCC-C	
	Comment: Conf Num: H3951759913 Cmt:				
08/16/2017	Taxi	Transportation	36.36	GOVCC-C	
08/17/2017	Lodging	Lodging-PerDiem	89.00	GOVCC-C	*
	Comment: Conf Num: 621458093 Cmt:				
08/17/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
08/17/2017	Travel Fee	Transaction Fees	26.62	GOVCC-C	
	Comment: LB Nonemergency After Hours TMC Service 2017-08-17T05:05:00				
08/17/2017	Parking	Transportation	16.00	GOVCC-C	
08/18/2017	Lodging	Lodging-PerDiem	89.00	GOVCC-C	*
	Comment: Conf Num: 621458093 Cmt:				
08/18/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*

08/19/2017Lodging	Lodging-PerDiem	89.00	GOVCC-C	*
Comment: Conf Num: 621458093 Cmt:				
08/19/2017M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
08/19/2017Parking	Transportation	16.00	GOVCC-C	
08/19/2017Parking	Transportation	16.00	GOVCC-C	
08/20/2017Gas-Rental	Fuel-Rental Vehicle	4.45	GOVCC-C	
08/20/2017M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
08/20/2017Taxi	Transportation	13.75	GOVCC-C	
08/31/2017TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 644.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
08/16/2017	120.00/ 64.00	89.00	89.00	48.00	48.00	
08/17/2017	120.00/ 64.00	89.00	89.00	64.00	64.00	
08/18/2017	120.00/ 64.00	89.00	89.00	64.00	64.00	
08/19/2017	120.00/ 64.00	89.00	89.00	64.00	64.00	
08/20/2017	120.00/ 64.00	0.00	0.00	48.00	48.00	

Account Summary for the Selected Trip

Org: DOI	Label: DS20000000	Acct Code: DS0000000/DR.20000.17BLMTRV//178D0102DR/DL2000000.000000////	2,274.32
Expense Category: Com. Carrier	Fiscal Year: 0	Amount: 647.64	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 0	Amount: 25.00	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 0	Amount: 4.45	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 0	Amount: 54.08	
Expense Category: Lodging-PerDiem	Fiscal Year: 0	Amount: 356.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 0	Amount: 288.00	
Expense Category: Rental Car	Fiscal Year: 0	Amount: 733.05	
Expense Category: Transaction Fees	Fiscal Year: 0	Amount: 53.24	
Expense Category: Transportation	Fiscal Year: 0	Amount: 98.11	
Expense Category: Transxn Fees	Fiscal Year: 0	Amount: 14.75	
		Total:	2,274.32

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	DS20000000	DS0000000/DR.20000.17BLMTRV//178D0102DR/DL2000000.000000////	GOVCC-C	1,986.32
DOI	DS20000000	DS0000000/DR.20000.17BLMTRV//178D0102DR/DL2000000.000000////	REIMBURSABLE	288.00

Totals by Label

DOI	DS20000000 Total	DS0000000/DR.20000.17BLMTRV//178D0102DR/DL2000000.000000////		2,274.32

Totals by Payment Method

GOVCC-C Total	1,986.32
REIMBURSABLE Total	288.00

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
08/16/17	AIR Airline Flight	$647.64

Audits

Audit Name	Result	Reason

Copyright 1989-2009 Concur Government Edition: Concur Inc. WILLIAMS, TIMOTHY G. 40209542

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/31/2017	7:51AMEST	SMITH, VALERIE VERNELL	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name:	Valerie Smith
Traveler/Preparer Signature:	
Date:	9-12-17
Approver Name:	Dawn of Magallanes
Approver Signature:	
Date:	9/12/17

Itinerary | Invoice | Information | Feedback

Date: 08/07/2017
Record Locator: L6BSR2
Travelers:
Williams, Timothy.G
Agent: doi.travel@duluthtravelinc.com

Agency Address
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Wed, Aug 16 2017 – Seattle, WA

Hide Details

4:05 PM depart

Washington-Dls (IAD) to Seattle (SEA) — Confirmation No. M9RG5N

United Airlines
Flight 1769

Takeoff: 4:05 PM
Washington-Dls, DC – map

Landing: 6:49 PM
Seattle, WA – map

Baggage Info | Economy | Y | Class | Airbus Industrie A320-200 | Food for Purchase | 5h 44m

Travelers:

Name: Williams, Timothy.G | Ticket #: 016-8673323490 | Seat: Unassigned

6:49 PM pick-up

Ez Rent — Confirmation No. NGVT016883EZ

Phone: 800 661-9174 Ez Rent
Pickup Location: PHONE:206-444-4974 / 800-277-5171
Seattle-Tacoma International Airport
Car Description: 2/4 Door Compact Automatic AC

Daily Rate: $69.00
Corp Discount No.: 1859720
Driver: Williams Timothy.G
Total Rate: $EST Total 425.76usd

check-in

Bw Plus Tacoma Dome Hotel Confirmation No. 621458093 – map

Nights: 4
Guarantee Info:
Other Info: 2611 EAST E ST, TACOMA WA 98421, PHONE2532727737
Nightly Rate: $89.00

Rooms: 1 room
Room Desc:

Sun, Aug 20 2017 – Ronald Reagan Ntl Washington, DC

Hide Details

check-out

Bw Plus Tacoma Dome Hotel Confirmation No. 621458093

Find nearby: Restaurants Gas Stations

8:00 AM drop-off

Ez Rent — Confirmation No. NGVT016883EZ

Drop Off Location: PHONE:206-444-4974 / 800-277-5171
Seattle-Tacoma International Airport Terminal Find nearby: Restaurants Gas Stations

8:00 AM depart

Seattle (SEA) to Ronald Reagan Ntl Washington (DCA) — Confirmation No. PRIDNO

Alaska Airlines
Flight 4

Takeoff: 8:00 AM
Seattle, WA – map

Landing: 4:14 PM (Terminal: B)
Ronald Reagan Ntl Washington, DC – map

Baggage Info | Economy/Coach | Y | Class | Boeing 737 | Food for Purchase | 3h 14m

Travelers:

Name: Williams, Timothy.G | Ticket #: 016-8673323490 | Seat: 30D

Itinerary | Invoice | Information | Feedback

TRAVEL Incorporated

*** VOID ***

Invoice #	373387
Ticket Number	027-8673194838
Account #	D00880
Issue Date	Thu, Aug 10, 2017
Booking ID	L6BSR2
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Williams/Timothy.G**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	ALASKA AIRLINES 737	1 / Y YCADCA Confirmation: PRIDNO	Tue, 08/15/2017 Tue, 08/15/2017	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: SEATTLE	800A 1050A
✈	ALASKA AIRLINES 737	4 / Y YCADCA Confirmation: PRIDNO	Sun, 08/20/2017 Sun, 08/20/2017	Leave :: SEATTLE Arrive :: RONALD REAGAN NTL WASHINGTON	800A 414P

— **Remark(s)** —

U22/DOIDOSOIEA
U29/TANUM0000SXZV
U82/ORFSHOURLY

Fare	$491.16
Tax	$65.24
Total Amount	$556.40
Amount Charged	$556.40

Air only indicated here.

WAS AS SEA245.58AS WAS245.58USD491.16END AS ZPDCASEA XT 11.20AY9.00XF DCA4.5SEA4.5

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Wed, Sep 06, 2017 03:28 PM

Official Invoice

Generated by Travel Incorporated

TRAVEL Incorporated

Ticket Number	016-8673323490
Account #	D00880
Issue Date	Sat, Aug 12, 2017
Booking ID	L6BSR2
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Williams/Timothy.G**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES 320	1769 / Y YCAIAD Confirmation: M9RG5N	Wed, 08/16/2017 Wed, 08/16/2017	Leave :: WASHINGTON-DLS Arrive :: SEATTLE	405P 649P

Vendor:	EZ-RENT A CAR	Pickup:	Wed,
Pickup City:	SEATTLE	Return:	08/16/2017
Dropoff City:	SEATTLE	Your Daily Rate:	Sun,
Confirmation Number:	NGVT016883EZ	Number of Cars:	08/20/2017
GalaxyNet Status:		Number of People:	$69.00
		Car Type:	1
			1

CCAR

Hotel:	Bw Plus Tacoma Dome Hotel		Check In:	Wed, 08/16/2017
Address:	2611 East E Street Tacoma, WA 98421		Check Out:	Sun, 08/20/2017
			Your Nightly Rate:	$89.00
Confirmation Number:	621458093		Number of Rooms:	1
Phone Number:	1 (253) 272-7737		Number of People:	1
GalaxyNet Status:			Room Type:	SGLRAC

ALASKA AIRLINES 737	4 / Y YCADCA Confirmation: PRIDNO	Sun, 08/20/2017 Sun, 08/20/2017	Leave :: SEATTLE Arrive :: RONALD REAGAN NTL WASHINGTON	800A 414P

— **Fee(s)** —

Description	Payment Date	Amount	Form of Payment	Reference #
SVC-After Hours GovSvcs	08/12/2017	**$26.62**	(b) (6)	068017
SVC-After Hours GovSvcs	08/17/2017	**$26.62**	(b) (6)	062599

Fare	**$526.51**
Tax	**$67.89**
Total Amount	**$594.40**
Amount Charged	**$594.40**

Air only indicated here.

Fee : SVC-After Hours GovSvcs	**$26.62**
Fee : SVC-After Hours GovSvcs	**$26.62**
Air + Fee	**$647.64**

WAS UA SEA280.93AS WAS245.58USD526.51END UA ZPIADSEA XT 11.20AY9.00XF IAD4.5SEA4.5

— **Remark(s)** —

U22/DOIDOSOIEA
U29/TANUM0000SXZV
U82/ORFSHOURLY

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Wed, Sep 06, 2017 03:28 PM

Official Invoice

Generated by Travel Incorporated

TRAVEL Incorporated

*** VOID ***

Ticket Number	**016-8673258808**
Account #	**D00880**
Issue Date	**Fri, Aug 11, 2017**
Booking ID	**L6BSR2**
Issuing Location	**UUN**
Booking Agent ID	**2K**
Form of Payment	(b) (6)
Transaction Type	**Electronic Ticket**
Booking Currency	**USD**

Name: **Williams/Timothy.G**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
	UNITED AIRLINES 738	389 / Y YCAIAD Confirmation: M9RG5N	Mon, 08/14/2017 Mon, 08/14/2017	Leave :: WASHINGTON-DLS Arrive :: SEATTLE	815A 1103A
	ALASKA AIRLINES 737	4 / Y YCADCA Confirmation: PRIDNO	Sun, 08/20/2017 Sun, 08/20/2017	Leave :: SEATTLE Arrive :: RONALD REAGAN NTL WASHINGTON	800A 414P

— **Remark(s)** —

U22/DOIDOSOIEA
U29/TANUM0000SXZV

Fare	**$526.51**
Tax	**$67.89**
Total Amount	**$594.40**

U82/ORFSHOURLY Amount Charged **$594.40**

Air only indicated here.

WAS UA SEA280.93AS WAS245.58USD526.51END UA ZPIADSEA XT 11.20AY9.00XF IAD4.5SEA4.5

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Wed, Sep 06, 2017 03:28 PM ***Official Invoice***

Generated by Travel Incorporated

Best Western Plus Tacoma Dome Hotel

2611 East E Street

Aug 31, 2017
9:04 am

Tacoma, WA 98421
Telephone: (253)272-7737 Fax: (253)272-5919

Each Best Western® branded hotel is independently owned and operated.

TIMOTHY WILLIAMS
(b) (6)

Folio #: 284979
Room Number: 533
Rate: $89.00
Pay Method: (b) (6)

Arrival Date: Wednesday, August 16, 2017
Departure Date: Sunday, August 20, 2017

Best Western Rewards Member #: (b) (6)
Best Western Rewards Number: BASE A1QXVUA

Date	Department	Reference	Voucher	Room	Debit	Credit
8/16/2017	Room Charge	Auto Posted		533	$89.00	
8/16/2017	Room Tax 13.5%	Auto Posted		533	$12.02	
8/16/2017	PCTPA Lodging Fe	Auto Posted		533	$1.50	
8/17/2017	Room Charge	Auto Posted		533	$89.00	
8/17/2017	Room Tax 13.5%	Auto Posted		533	$12.02	
8/17/2017	PCTPA Lodging Fe	Auto Posted		533	$1.50	
8/18/2017	Room Charge	Auto Posted		533	$89.00	
8/18/2017	Room Tax 13.5%	Auto Posted		533	$12.02	
8/18/2017	PCTPA Lodging Fe	Auto Posted		533	$1.50	
8/19/2017	Room Charge	Auto Posted		533	$89.00	
8/19/2017	Room Tax 13.5%	Auto Posted		533	$12.02	
8/19/2017	PCTPA Lodging Fe	Auto Posted		533	$1.50	
8/20/2017	(b) (6)	(b) (6)		533		$410.08

I agree that my liability for all charges is not waived

Signature _____

Tax Summary	
Room Tax	$48.08
PCTPA Lodgi	$6.00

Balance: $0.00

GIAS Rental Car

Welcome to Shell
WELCOME TO
TAHOMA EXPRESS #2
PORTLAND AVENUE
(253) 627-6448
57424834703
Tahoma Express #2
2802 PORTLAND AVENUE
TACOMA WA
98404

DATE 08/20/17 05:21
TRAN# 9049558
PUMP# 04
SERVICE LEVEL: SELF
PRODUCT: UNLD
GALLONS: 1.556
PRICE/G: $ 2.859
FUEL SALE $ 4.45
CREDIT $4.45

(b) (6)
(b) (6)
Swiped
APPROVED
AUTH # 000307
INV # 215038

Please come again
WE APPRECIATE YOUR
BUSINESS. THANK YOU.

AR RE[illegible] #93424-30
AC WA 206-433-582[illegible]
U13877183
ER : T[illegible] / G WILLIAM
08/1[illegible] '0[illegible] 07:49 P
08/[illegible] '017 05:46 AM
: [illegible] CLASS : CCAH
[illegible]s OUT : 27908
[illegible]s IN : [illegible]10
[illegible]s DRIVEN : 107
[illegible]T : F
[illegible]I : F

[illegible]L CHARGES 733.05

CHARGE 520.00
20.00
[illegible]LE RECOVERY FEE 2.48
24.00
[illegible]ESSION FEE 59.94
[illegible]E TAX 106.63

[illegible]TO (b) (6)
[illegible]KED IN BY: TOMMY L.

[illegible]s is your receipt.
[illegible]other copies will be provided
[illegible]sed rental subject to final audit

DOLLAR

THIS AGREEMENT IS BETWEEN YOU AND AN INDEPENDENT LICENSEE OF DOLLAR THRIFTY AUTOMOTIVE GROUP, INC. UNLESS OTHERWISE NOTED

RENTAL AGREEMENT

U1387718 3

CUSTOMER INFORMATION

TIMOTHY G WILLIAMS
DL# (b) (6)
EXPRESS: EMP:
CORP#: (b) (6) CORP NAME:
FF: PROMO#

ADDITIONAL RENTER: NONE
DL#

ADDITIONAL RENTER: NONE
DL#

ONLY AUTHORIZED RENTERS LISTED MAY DRIVE THE VEHICLE

RENTAL LOCATION

PICKUP DATE/TIME: 08/16/2017 07:49 PM
PICKUP: SEATAC INTL AIRPORT #93424-30
3150 SOUTH 160TH STREET STE 503
SEATAC, WA 98188 P: 206-433-5825

VEHICLE INFORMATION

UNIT#: 93424 – 0 68570 1
VIN: G3022535
VEH: TOYOTA / PRIUS
COLOR: WHITE LIC.: BAZ8077
CLASS: CCAH STALL: 9
FUEL OUT: F FUEL IN: F
MILES OUT: 27908 MILES IN: 28010
MILES DRIVEN: 102
MILES / DAY: 0

RETURN LOCATION/RENTAL EXPIRES

RETURN DATE/TIME: 08/20/2017 05:46 AM
RETURN: SEATAC INTL AIRPORT #93424-30
3150 SOUTH 160TH STREET STE 503
SEATAC, WA 98188 P: 206-433-5825

RENTAL RATES

MIN. CHARGE 1 DAY = 24 HOURS

102	MILES @	0.00	0.00
0	HOURS @	43.00	0.00
4	DAYS @	130.00	520.00
0	XDAYS @	323.00	0.00
0	XDAYS @	0.00	0.00
0	WEEKS @	0.00	0.00
0	X WEEK @	0.00	0.00
FALL BACK:		0.00	

TOTAL TIME AND MILEAGE: 520.00

Payment Summary:
CC 733.05 08/20/2017 05:46 AM

OPTIONAL PRODUCTS/SERVICES

Loss Damage Waiver	Decline
Renter's Liability Ins./Supplemental Liability Ins.	Decline
Personal Accident Ins./Personal Effects Ins.	Decline
Roadside Service	Decline

FUEL SERVICE	7.99 /Gal	0.00
	0.00 %	0.00
CONCESSION FEE	11.10 %	59.94
STATE TAX	17.70 %	106.63
CFC	6.00 /Day	24.00
Veh. License Fee	0.62 /Day	2.48
GARS	5.00 /Day	20.00
Total Adjustments:		0.00
Subtotal:		733.05
Total Payments:		733.05
Total Refunds:		0.00
Net Due:		0.00

THANK YOU FOR CHOOSING DOLLAR RENT A CAR

HOW WAS YOUR EXPERIENCE?
WE'D LIKE YOUR FEEDBACK

1) Visit http://WWW.DOLLARRENTALSURVEY.COM
2) Enter Access Code: 93424
3) Take Brief Survey

NOTES

RATE CODE: GOVT4
SOLD -DA7DD DP3GS TP VF XD 3C
3F 6J 9W

***Attn: Higher extra days apply for dates beyond reserved date/time of return. Unauth. drop to other loc. will change rate.

CREDIT/DEBIT AUTH: 879.66
(b) (6) AUTH# 006098

0.00

REZ#: H3951759913 08/20/2017 07:00 AM
REZ CLASS: CCAR
SOURCE: RESERVATION
UPG:
OUT: BEVERLY
IN: TOMMY

STATEMENT OF CHARGES - NOT VALID FOR RENTAL

X _____

IF APPLICABLE SIGNATURE FOR CHANGE IN FORM OF PAYMENT

CONTRACT SUBJECT TO FINAL AUDIT AND VEHICLE DAMAGE INSPECTION

Smith, Valerie <valerie_v_smith@ios.doi.gov>

Fwd: Your Sunday afternoon trip with Uber

1 message

Tim Williams (b) (6) Mon, Aug 21, 2017 at 2:58 PM
To: Valerie Smith <Valerie_V_Smith@ios.doi.gov>

---------- Forwarded message ----------
From: "Uber Receipts" <uber.us@uber.com>
Date: Aug 20, 2017 4:25 PM
Subject: Your Sunday afternoon trip with Uber
To: Timothy Williams - (b) (6)
Cc:



UBER

$13.75

Thanks for choosing Uber, Tim

August 20, 2017 | uberX

- 04:13pm | 2 Aviation Cir, Arlington, VA
- 04:24pm | (b) (6)

Trip fare	13.75
Subtotal	$13.75
CHARGED (b) (6) [redacted]	$13.75

Issued by Rasier
Receipt ID # 91c200f4-0d7c-41be-961f-38a11a0a21fa



Invite your friends and family. Get a free ride worth up to $20 when you refer a friend to try Uber.

Share code: o4w93

UBER

Need help?

Tap Help in your app to contact us with questions about your trip.

Leave something behind? Track it down.

For trips within the District of Columbia, you may contact DFHV at (202) 645-7300 or bit.ly/DFHV-Complaints if you believe your operator violated District law.

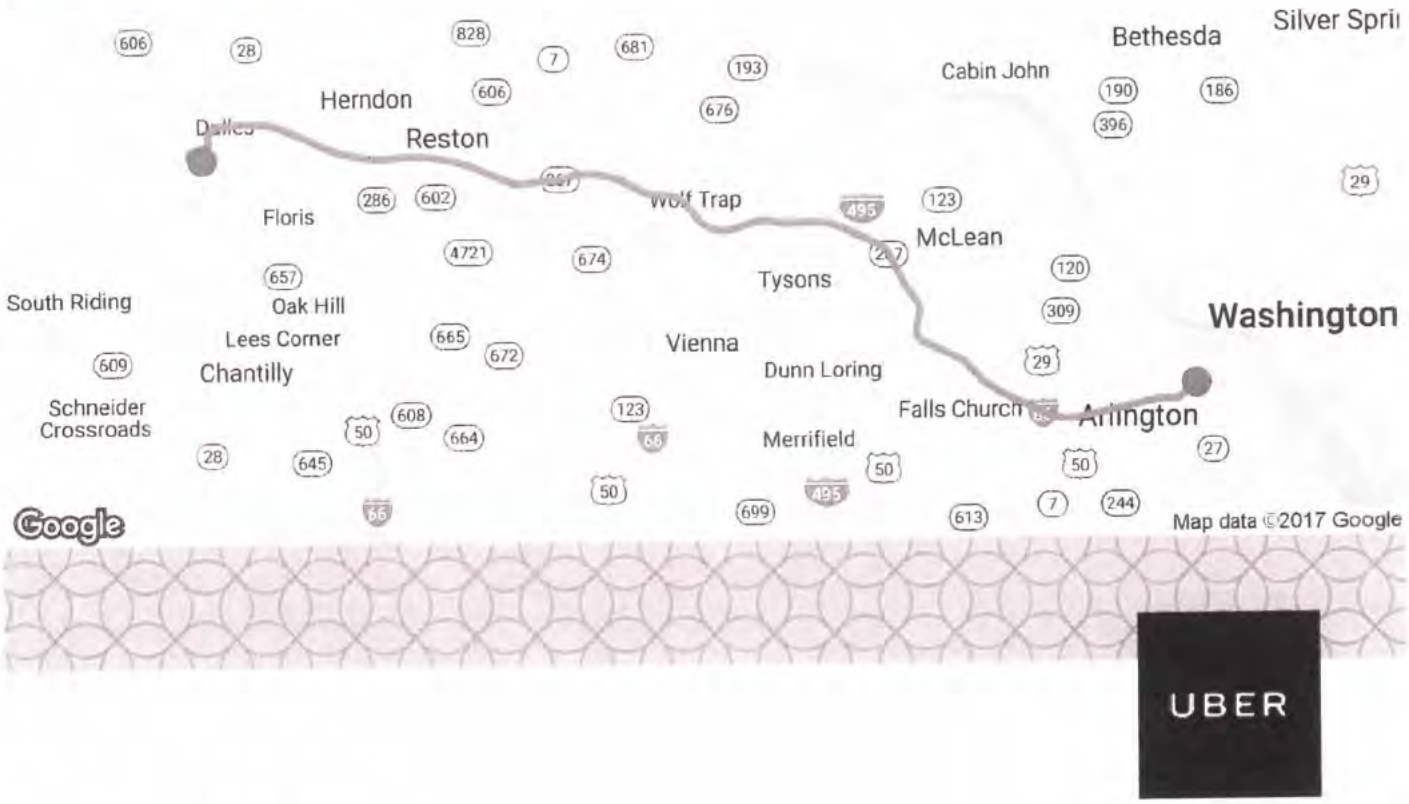
Smith, Valerie <valerie_v_smith@ios.doi.gov>

Fwd: Your Wednesday afternoon trip with Uber

1 message

Tim Williams (b) (6) Wed, Aug 16, 2017 at 2:21 PM
To: Valerie Smith <Valerie_V_Smith@ios.doi.gov>

---------- Forwarded message ----------
From: "Uber Receipts" <uber.us@uber.com>
Date: Aug 16, 2017 12:52 PM
Subject: Your Wednesday afternoon trip with Uber
To: Timothy Williams - (b) (6)
Cc:



UBER

$36.36

Thanks for choosing Uber, Tim

August 16, 2017 | uberX

- 12:23pm | (b) (6)
- 12:51pm | 1 Saarinen Cir, Sterling, VA

Trip fare	36.36
Subtotal	$36.36
CHARGED (b) (6)	$36.36

Issued by Rasier
Receipt ID # f81b1950-3878-48f6-b3e6-9c439611c1fe



Invite your friends and family. Get a free ride worth up to $20 when you refer a friend to try Uber.

Share code: o4w93

UBER

Need help?

Tap Help in your app to contact us with questions about your trip.

Leave something behind? Track it down.

For trips within the District of Columbia, you may contact DFHV at (202) 645-7300 or bit.ly/DFHV-Complaints if you believe your operator violated District law.

UNITED

Baggage Receipt

Issue Date: 16 AUG 2017 IAD A1C

Baggage Document	Description	Qty	Fees
2905551	First Bag Fee	1	$25.00

Payment
(b) (6)

Ticket Number
323490

Name
ILLIAMS

Confirmation:
M9RG5N

Routing
IAD - SEA

Total Baggage Fees: USD $25.00

Baggage Terms and Conditions:

Parking

RECEIPT

Stall # 139

Expiration Date/Time

01:59 AM
AUG 19, 2017

Purchase Date/Time: 03:59pm Aug 18, 2017
Total Due: $16.00
Total Paid: $16.00
Rate: 4-10 Hours
Payment Type:
Ticket #: 00008422
S/N #: 520116372099
Setting: Hotel Murano
Mach Name: Lot C Luke 2

(b) (6)

THIS SIDE UP ON DASH

THIS SIDE UP ON DASH

Parking

RECEIPT

Stall # 143

Expiration Date/Time

06:32 PM
AUG 19, 2017

Purchase Date/Time: 06:32am Aug 19, 2017
Total Due: $16.00
Total Paid: $16.00
Rate: 4-10 Hours
Payment Type: Card
Ticket #: 00008434
S/N #: 520116372099
Setting: Hotel Murano
Mach Name: Lot C Luke 2

(b) (6)

Auth #: 072074

ON DASH

THIS SIDE UP ON DASH

THIS SIDE UP

Parking

RECEIPT

Stall # 150

Expiration Date/Time

06:26 PM
AUG 17, 2017

Purchase Date/Time: 08:26am Aug 17, 2017
Total Due: $16.00
Total Paid: $16.00
Rate: 4-10 Hours
Payment Type: Card
Ticket #: 00008397
S/N #: 520116372099
Setting: Hotel Murano
Mach Name: Lot C Luke 2

(b) (6)

Auth #: 036786

THIS SIDE UP ON DASH

THIS SIDE UP ON DASH

CSG West 70th Annual Meeting

August 15-19, 2017 • Tacoma, WA. 2017

Public Safety Forum
Wednesday August 16, 2017
10:45 AM – 11:45 AM
Bicentennial Pavilion B

Moderator:
Representative Jon Lovick
Washington House of Representatives

Presentation by Jennifer Kisela
Senior Policy Analyst of State Initiatives, CSG Justice Center

AGENDA

10:45 am	**Welcome**
10:50 am	**CSG West States: Recent Developments in Justice Reform, Reinvestment Efforts and Reducing Recidivism**
11:05 am	**The Stepping Up Initiative and Behavioral Health in Justice Reform**
11:25 am	**Lowering Barriers to Long-Term Employment**
11:40 am	**Q&A and Discussion**
11:45 am	**Conclusion**

CSG West 70th Annual Meeting

August 15-19, 2017 • Tacoma, WA 2017

Health and Human Services
Thursday, August 17, 2017
9:00 AM – 11:45 AM
Venice 1&2

AGENDA

9:00 **Welcome Remarks and Introductions**
Chair, Assemblyman James Oscarson, Nevada
Vice Chair, Senator Patty Kuderer, Washington

9:05 **Community Paramedicine: Saving Health Costs**
Jared Oscarson, EMS Director
Dodge Center Ambulance
Dodge Center, Minnesota

Marta Jensen, Administrator
Division of Health Care Financing and Policy
State of Nevada

9:45 **Opiod Prevention: State Best Practices**
Chelsea Kelleher, Health Division Policy Analyst
National Governors Association Best Practices Center
Washington, DC

Gary Franklin, Medical Director
Washington State Department of Labor and Industries
Seattle, Washington

10:35 **The ACA: Where are States Today**
Deb Miller, Director of Health Policy
Council of state Governments
Lexington, Kentucky

11:10 **Reports from Committee Members**

11:45 **Session Concludes**

CSG West 70th Annual Meeting

August 15-19, 2017 • Tacoma, WA, 2017

State and Federal Relations
Friday, August 18, 2017
9:00 AM – 11:45 AM
Venice 1

AGENDA

9:00 **Welcome Remarks and Introductions**
Chair, Representative Cindy Evans, Hawaii
Vice Chair, Representative Eric Barlow, Wyoming

9:15 **Western Region State Consultation Efforts**
Jim Ogsbury, Executive Director
Western Governors Association

9:25 **State Consultation: A Local Government Perspective**
Peter Obermueller, Executive Director
Wyoming County Commissioners Association

9:35 **A National Perspective on Intergovernmental Affairs**
Washington Congressman Denny Heck

9:55 **Model for state consultation: Committee recommendations**
Facilitator: Andy Karellas, Director of Federal Affairs
Council of State Governments, DC office

10:50 **Cybersecurity: States and the Federal Government**
Timothy Blute, Senior Policy Analyst
Homeland Security and Public Safety Division,
National Governors Association Best Practices Center

Agnes Kirk, Chief Information Security Officer
State of Washington
Olympia, Washington

Antonio Scurlock, Chief
Cybersecurity Plans and Coordination
Office of the Assistant Secretary
US Department of Homeland Security

11:45 **Session Concludes**



Education & Workforce Development Committee
Saturday, August 19, 2017
9:15 AM – noon
Venice 3 & 4

AGENDA

9:15 **Welcome and Opening Remarks**
- New Mexico Senator Bill Soules, Chair
- Utah Representative Bradley Last, Vice Chair

9:20 **World-Class Education**
- Senator Howard Stephenson, Utah

9:50 **Teacher Shortages: What Can States Do?**
- Dr. Ellen Sherratt, Vice President for Policy and Research, National Board for Professional Teaching Standards
- Lyle Cox, Executive Director of Human Resources, Washington County School District, Utah

10:35 **Break**

10:45 **Career Pathways, Sector Partnerships and Stackable Credentials**
- Amanda Bergson-Shilcock, Director of Upskilling Policy, National Skills Coalition
- Senator Ann Millner, Utah, and Regent Professor and Former President, Weber State University

11:30 **Business**
- Resolution from Rep. Justin Woodson, Hawaii;
- Other business.

11:40 **State Reports**
Please designate one committee member from each state to report on recent legislative developments and expected challenges in the next session related to education and workforce development.

12:00 **Adjourn**

Smith, Valerie <valerie_v_smith@ios.doi.gov>

Fwd: CSG West Annual Meeting Registration Confirmation

1 message

Williams, Timothy <timothy_williams@ios.doi.gov> Tue, Aug 8, 2017 at 3:54 PM
To: Valerie Smith <Valerie_V_Smith@ios.doi.gov>

---------- Forwarded message ----------
From: <csgw@csg.org>
Date: Tue, Aug 8, 2017 at 3:40 PM
Subject: CSG West Annual Meeting Registration Confirmation
To: timothy_williams@ios.doi.gov

Registration Confirmation - CSG West Annual Meeting

Thank you for registering to attend the CSG West 70th Annual Meeting in Tacoma, Washington August 15-19, 2017.

Registration opens at 1:00 PM on Tuesday, August 15th with the first session beginning at 5:00p.m that evening. All regular conference sessions will conclude by 12p.m. on Saturday the 19th with the exception of the CSG West Executive Committee concluding by 2:30 p.m.

Please note that hotel reservations are not included in your registration to the Annual Meeting and must be made separately. For more information on accommodations, transportation, and the schedule visit the Annual Meeting Website

For questions related to the meeting, please contact CSG West staff at 916-553-4423 or csgw@csg.org.

Heard about meeting: Western Legislative Academy (WLA)

Prefix: Mr
First Name: Timothy
Last Name: Williams
Title: Deputy Director
Organization: Office of Intergovernmental and External Affairs- Department of the Interior
Address 1: 1849 C Street NW
Address 2:
City: Washington
State: DC
Zip: 20240
Mobile Phone: 202-208-1923
Office Phone: 202-208-1923
Email Address: timothy_williams@ios.doi.gov

First Time Attendee: Yes
Guest/spouse:
Child 1:
Child 2:
Child 3:
Child 4:
Additional Information:
Accessibility Assistance: No

Dietary Restrictions: No

Interpreter services for the hearing impaired: No

Visually impaired: No

Registration Category: Other Government, Nonprofit, Academic ($540)

Payment Information: Primary Credit Card
Guest Payment Info: I will be mailing a check (address to Accounts Receivable)

--

Tim Williams
Deputy Director External Affairs
Office of the Secretary
U.S. Department of the Interior
Desk: (202) 208-6015
Cell: (202) 706-4982

NOTE: *Every email I send or receive is subject to release under the Freedom of Information Act*

Search

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U.S. Department of the Interior

Travel Document Approval Form*

DATE: 8/15/17 **TRAVEL ARRANGER NAME & PHONE:** Margaret Bradley 208-4523

OFFICIAL TRAVEL INFORMATION	
Type of document (Authorization/Voucher)	~~Authorization~~ Voucher
Traveler Name and Title	Tim Williams, Deputy Director – External Affairs
Date(s) of Travel	August 22-25, 2017
Location(s)	Salt Lake City, UT
Estimated Cost	$1,475.07
Funding	BLM Reimbursable Support Agreement with OS
Purpose	Attend the National Wild Horse and Burro Summit
Special Requests (e.g., mixed official/personal travel, mixed official/political travel, exceed lodging allowance, travel upgrade)	Actual expenses requested. The conference hotel is $144.00 per night while the lodging allowance is $115.00 per night. NOTE: traveler is arriving late on 8/22/17 and will not participate in the field trip.
SOL (General Law) approval for special requests (if necessary)	N/A
TRAVEL ARRANGER CHECKLIST	
Full Itinerary Attached	Yes
Conference Agenda Attached (if appropriate)	Yes
Is a non-Federal source paying for any or all of the travel-related expenses? If so, attach a DI-2000 signed by the traveler and an ethics official.	N/A
Has the traveler been offered free attendance at a reception or any other type of social gathering during the course of official travel? If so, attach a DI-1958 signed by the traveler and an ethics official.	N/A
Traveler signature applied	No
Travel arranger signature applied	Yes
APPROVALS and SURNAMES	
Assistant Secretary	N/A
AFTER OBTAINING A/S SURNAME, DELIVER PACKAGE TO ROOM 7318 FOR PROCESSING.	
Deputy Secretary	
Deputy Chief of Staff	

*Use this form as a cover sheet for travel authorizations and vouchers submitted for approval.

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000T4KV
Travel Authorization Number:	TANUM0000T4KV	Trip Name:	Trip from Washington to Salt Lake City
TA Date:	08/14/17	Currency:	USD
Organization:	DOIDOSOIEA	Current Status:	CREATED
Purpose:	Conference Attendance	Document Detail:	Participate in the National Wild Horse and Burro Summit. Actual expenses requested. Conference hotel is $144/night and allowance is $115/night.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WILLIAMS, TIMOTHY G	ID:	1001202598
TID:	40209542	Organization:	DOIDOSOIEA
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS OIEA 1849 C ST NW Room 6213 WASHINGTON, DC 20240	EMAIL:	VALERIE_V_SMITH@IOS.DOI.GOV
Office Phone:	2022081923	Cell Phone:	
Home Address:	,	Home Phone:	2022081923
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: Selected Trip
1

Purpose: Participate in the National Wild Horse and Burro Summit. Actual expenses requested. Conference hotel is $144/night and allowance is $115/night.

Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
08/22/17	08/25/17	SALT LAKE CITY, UT	Conference Attendance	115.00 / 59.00

Document Totals

Total Expenses:	1,475.07
Reimbursable Expenses:	206.50
Non-Reimbursable Expenses:	1,268.57
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	658.40	.00
Excess Air/Bag Fees	25.00	.00
Lodging-PerDiem	432.00	.00
M&IE-PerDiem	206.50	.00
Rental Car	130.16	.00
Transaction Fees	8.26	.00
Transxn Fees	14.75	.00
Total Expenses:	1,475.07	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Delta	1003387167		658.40
COMM-CARR	Delta	1003387167		.00

LODGE	Marriott	1003387167	Salt Lake City,UT	432.00
RENTAL	Advantage	1003387167		130.16

Trip Itinerary

From: DCA-Washington, DC (USA) (National Apt) TO: SLC-Salt Lake City, UT (USA)

Air

Tuesday August 22, 2017

DCA-Washington, DC (USA) to SLC-Salt Lake City, UT (

Aug 22 Delta 2511
Washington, DC (USA) (National Apt) 08/22/2017 4:55PM
Confirmation Number: GBKJWR

Duration: 4 Hours 45 Minutes Nonstop
Salt Lake City, UT (USA) 08/22/2017 7:40PM

Flight Information
Distance 1845 miles
No Seat Assigned

Emissions 719.5 lbs of CO2
Cost 658.40 USD

Hotel

Marriott

75 S West Temple Salt Lake City UT 84101 801-531-0800

Aug 22 Checking in: 08/22/2017

Checking out: 08/25/2017
Total Rate: 432.00 USD

Car

Car Rental at SLC-Salt Lake City, UT (

Aug 22 Advantage
Picking Up 08/22/2017 7:40PM
Picking Up at SLC-Salt Lake City, UT (
Confirmation Number: NGVT016900AD

Returning 08/25/2017 9:43AM
Returning to SLC-Salt Lake City, UT (
Total Rate: 130.16 USD

Air

Friday August 25, 2017

SLC-Salt Lake City, UT (to DCA-Washington, DC (USA)

Aug 25 Delta 832
Salt Lake City, UT (USA) 08/25/2017 9:43AM
Confirmation Number: GBKJWR

Duration: 4 Hours 17 Minutes Nonstop
Washington, DC (USA) (National Apt) 08/25/2017 4:00PM

Flight Information
Distance 1845 miles
No Seat Assigned

Emissions 719.5 lbs of CO2

Expenses

Trip#: 1

Total Non-Per Diem 836.57 Total Per Diem 638.50

Date	Description	Expenses: Category	Cost	Expenses: Pay Method	Per Diem
08/14/2017	Travel Fee	Transaction Fees	8.26	GOVCC-C	
Comment:	OTRS Domestic-Intl w-Air-Rail				
08/14/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
08/22/2017	Airline Flight	Com. Carrier	658.40	GOVCC-C	
08/22/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
08/22/2017	Lodging	Lodging-PerDiem	144.00	GOVCC-C	*
Comment:	Conf Num: 94223039 MC Cmt: CANCEL PERMITTED UP TO 02 DAYS BEFORE ARRIVAL. 144.00 CANCEL FEE PER ROOM.				
08/22/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*
08/22/2017	Rental Car	Rental Car	130.16	GOVCC-C	
Comment:	Conf Num: NGVT016900AD Cmt:				
08/23/2017	Lodging	Lodging-PerDiem	144.00	GOVCC-C	*
Comment:	Conf Num: 94223039 MC Cmt: CANCEL PERMITTED UP TO 02 DAYS BEFORE ARRIVAL. 144.00 CANCEL FEE PER ROOM.				
08/23/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
08/24/2017	Lodging	Lodging-PerDiem	144.00	GOVCC-C	*
Comment:	Conf Num: 94223039 MC Cmt: CANCEL PERMITTED UP TO 02 DAYS BEFORE ARRIVAL. 144.00 CANCEL FEE PER ROOM.				
08/24/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
08/25/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 638.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
08/22/2017	115.00/ 59.00	144.00	144.00	44.25	44.25	
08/23/2017	115.00/ 59.00	144.00	144.00	59.00	59.00	
08/24/2017	115.00/ 59.00	144.00	144.00	59.00	59.00	
08/25/2017	115.00/ 59.00	0.00	0.00	44.25	44.25	

Other Authorizations

Trip#: 1

Other Authorization	Remarks
Higher rate booked - Lowest Cost room type sold out	The summit is taking place at the Salt Lake City Marriott. Staying at the conference hotel will reduce time and fuel and additional parking fees.
Meeting/Conference requirement	The summit is taking place at the Salt Lake City Marriott. Staying at the conference hotel will reduce time and fuel and additional parking fees.
ACTUAL EXPENSE	

Account Summary for the Selected Trip

Org: DOI	Label: OS BLM	Acct Code: DS10100000/DR.1010017BLMTRV//178D0102DR/DL2000000.000000////	1,475.07
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 658.40	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 2017	Amount: 25.00	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 432.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 206.50	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 130.16	
Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 8.26	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,475.07

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS BLM	DS10100000/DR.1010017BLMTRV//178D0102DR/DL2000000.000000////	GOVCC-C	1,268.57
DOI	OS BLM	DS10100000/DR.1010017BLMTRV//178D0102DR/DL2000000.000000////	REIMBURSABLE	206.50

Totals by Label

DOI	OS BLM Total	DS10100000/DR.1010017BLMTRV//178D0102DR/DL2000000.000000////	1,475.07

Totals by Payment Method

GOVCC-C Total	1,268.57
REIMBURSABLE Total	206.50

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
08/22/17	AIR	$658.40

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
	Traveler Justification:	Traveler is staying at conference hotel. Lesser rate rooms sold out.

Document History 08/14/2017 Authorization: TANUM0000T4KV

Copyright 1989-2009 Concur Government Edition: Concur Inc. WILLIAMS, TIMOTHY G. 40209542

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/14/2017	11:30AMEST	MARGARET BRADLEY Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name: Margaret Bradley
Traveler/Preparer Signature: Margaret Bradley
Date: 8/14/17
Approver Name: Dawney Magallanes
Approver Signature: DMagallanes
Date: 8/17/17

Bradley, Margaret <margaret_bradley@ios.doi.gov>

Concur Itinerary 08/22/2017: TRIP FROM WASHINGTON TO SALT LAKE CITY (MQZ3W3)

1 message

Concur Travel <TravelWizard@concursolutions.com> Mon, Aug 14, 2017 at 2:31 PM
To: VALERIE_V_SMITH@ios.doi.gov, MARGARET_BRADLEY@ios.doi.gov, margaret_bradley@ios.doi.gov

Trip Overview

Trip Name: Trip from Washington to Salt Lake City
Start Date: August 22, 2017
End Date: August 25, 2017
Created: August 14, 2017, MARGARET BRADLEY (Modified: August 14, 2017)
Description: Participate in the National Wild Horse and Burro Summit
Trip Purpose: Conference Attendance
Agency Record Locator: MQZ3W3
Passengers: Timothy.G Williams
Total Estimated Cost: $**1,220.56** USD
Important: Reservations must be approved and ticketed no later than: 08/20/2017 2:55 PM Eastern
The trip will be automatically cancelled if it is not approved before the deadline.
Agency Name: DTI - DOI

Reservations

Tuesday, August 22, 2017

Flight Washington, DC (DCA) to Salt Lake City, UT (SLC)

Delta 2511
Departure: 04:55 PM
Seat:40A
Ronald Reagan National Arpt (DCA)
Terminal:B
Duration: 4 hours, 45 minutes
Nonstop
Arrival: 07:40 PM
Salt Lake City Intl Arpt (SLC)
Terminal:2

Confirmation: GBKJWR
Status: Confirmed

Additional Details

Aircraft: Boeing 757-200
E-Ticket
Emissions: 719.5 lbs CO_2
Cabin: Economy (L)

Distance: 1845 miles

Meal: Meal

Advantage Car Rental at: Salt Lake City US (SLC)

Pick-up at: Salt Lake City US (SLC)
Pick Up: 07:40 PM Tue Aug 22
Pick-up at:Salt Lake City US (SLC)
Number of Cars:1
Return: 09:43 AM Fri Aug 25
Returning to:Salt Lake City US (SLC)

Confirmation: NGVT016900AD
Status:Confirmed
Rate Code:GOV

Additional Details

Please review the details of the rental vehicle selected for accuracy.
Rate: $28.00 USD daily rate, unlimited miles; $56.00 USD extra daily rate, unlimited miles; $5.60 USD extra hourly rate, unlimited miles
Total Rate: $130.16 USD Corporate Discount: 1859720
Rental Details
Compact / Car / Automatic transmission / Air conditioning

Salt Lake City Marriott Downtown

75 S West Temple
Salt Lake City, Utah, 84101
US
801-531-0800
Checking In: Tue Aug 22
15:00
Room 1, Days 3, Guests 1
Checking Out: Fri Aug 25
12:00
Confirmation: 94223039 MC
Status:Confirmed
Additional Information
Daily Rate: $144.00 USD Total Rate: $432.00 USD
Room Details
Room Description: RoomDescriptionCodeGOVM00
Cancellation Policy
Cancel Permitted Up To 02 Days Before Arrival. 144.00 Cancel Fee Per Room.

Friday, August 25, 2017

Flight Salt Lake City, UT (SLC) to Washington, DC (DCA)

Delta 832
Departure: 09:43 AM
Seat:41B
Salt Lake City Intl Arpt (SLC)
Terminal:2
Duration: 4 hours, 17 minutes
Nonstop
Arrival: 04:00 PM
Ronald Reagan National Arpt (DCA)
Terminal:B
Confirmation: GBKJWR
Status: Confirmed
Additional Details
Aircraft: Boeing 757-200 Distance: 1845 miles
E-Ticket
Emissions: 719.5 lbs CO_2
Cabin: Economy (L) Meal: Breakfast

Total Estimated Cost

Air	
Airfare quoted amount:	**$586.04** USD
Taxes and fees:	**$72.36** USD
Air Total Price:	**$658.40** USD
Hotel:	**$432.00** USD
Car:	**$130.16** USD

Total Estimated Cost: $1,220.56 USD

TICKET NOT YET ISSUED. AIRFARE QUOTED IN ITINERARY IS NOT GUARANTEED UNTIL TICKETS ARE ISSUED.

Remarks

ENSURE THAT ALL RESERVATIONS AND ESTIMATED COSTS
LISTED ABOVE ARE CORRECT AND MATCH WHAT IS LISTED
IN TRAVEL AUTHORIZATION.
U05/UUN/35*C73
OLB-DTI
U89/FF9F1986572
U22/DOIDOSOIEA
U25/40209542

3 attachments

- **DCA-SLC.ics**
  5K
- **SLC-DCA.ics**
  5K
- **Salt Lake City Marriott Downtown.vcf**
  1K

① Where is the memo for actual lodging approved? OK

② Where is the receipt for the baggage fee? NG

Document Header Information

Document Type:	Voucher	Document Name:	TV0000LBGT
Travel Authorization Number:	TANUM0000T4KV	Trip Name:	Trip from Washington to Salt Lake City
TA Date:	08/31/17	Currency:	USD
Organization:	DOIDOSOIEA	Current Status:	CREATED
Purpose:	Conference Attendance	Document Detail:	Participate in the National Wild Horse and Burro Summit. Actual expenses requested. Conference hotel is $144/night and allowance is $115/night.
Type Code:	Trip By Trip		

Traveler Profile

Name:	WILLIAMS, TIMOTHY G	ID:	1001202598
TID:	40209542	Organization:	DOIDOSOIEA
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS OIEA 1849 C ST NW Room 6213 WASHINGTON, DC 20240	EMAIL:	VALERIE_V_SMITH@IOS.DOI.GOV
Office Phone:	2022081923	Cell Phone:	
Home Address:	,	Home Phone:	2022081923
Alternate Address:		Alternate Phone:	

Document Information

Trip Number:
1

Purpose: Participate in the National Wild Horse and Burro Summit. Actual expenses requested. Conference hotel is $144/night and allowance is $115/night.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
08/22/17	08/25/17	SALT LAKE CITY, UT	Conference Attendance	115.00 / 59.00 *

Document Totals

Total Expenses:	1,501.49
Reimbursable Expenses:	206.50
Non-Reimbursable Expenses:	1,294.99
Advance Applied:	.00
Net to Traveler:	206.50
Net to Government:	1,294.99
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	658.40 *	.00
Fuel-Rental Vehicle	10.74 *	.00
Lodging-PerDiem	432.00 *	.00
M&IE-PerDiem	206.50 *	.00
Rental Car	130.16 *	.00
Transaction Fees	16.52 *	.00
Transportation	32.42 *	.00
Transxn Fees	14.75 *	.00
Total Expenses:	1,501.49 *	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost

COMM-CARR	Delta	1003387167		667.00
COMM-CARR	Delta	1003387167		.00
LODGE	Marriott	1003387167	Salt Lake City,UT	432.00
RENTAL	Advantage	1003387167		130.16

Trip Itinerary

From: DCA-Washington, DC (USA) (National Apt) TO: SLC-Salt Lake City, UT (USA)

Air

Tuesday August 22, 2017

DCA-Washington, DC (USA) to SLC-Salt Lake City, UT (

Aug 22 Delta 2511 — Duration: 4 Hours 45 Minutes Nonstop
Washington, DC (USA) (National Apt) 08/22/2017 4:55PM — Salt Lake City, UT (USA) 08/22/2017 7:40PM
Confirmation Number: GBKJWR

Flight Information
Distance 1845 miles — Emissions 719.5 lbs of CO2
No Seat Assigned — Cost 667.00 USD

DCA-Washington, DC (USA) to SLC-Salt Lake City, UT (

Aug 22 Delta 2511 — Duration: 4 Hours 45 Minutes Nonstop
Washington, DC (USA) (National Apt) 08/22/2017 4:55PM — Salt Lake City, UT (USA) 08/22/2017 7:40PM
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Washington, DC (USA) (National Apt) 08/22/2017 4:55PM — Salt Lake City, UT (USA) 08/22/2017 7:40PM
Confirmation Number: GBKJWR

Flight Information
Distance 1845 miles — Emissions 719.5 lbs of CO2
No Seat Assigned — Cost 667.00 USD

Hotel

Marriott

75 S West Temple Salt Lake City UT 84101 801-531-0800

Aug 22 Checking in: 08/22/2017 — Checking out: 08/25/2017
Total Rate: 432.00 USD

Marriott

75 S West Temple Salt Lake City UT 84101 801-531-0800

Aug 22 Checking in: 08/22/2017 — Checking out: 08/25/2017
Total Rate: 432.00 USD

Marriott

75 S West Temple Salt Lake City UT 84101 801-531-0800

Aug 22 Checking in: 08/22/2017 — Checking out: 08/25/2017
Total Rate: 432.00 USD

Car

Car Rental at SLC-Salt Lake City, UT (

Aug 22 Advantage
Picking Up 08/22/2017 7:40PM — Returning 08/25/2017 9:43AM
Picking Up at SLC-Salt Lake City, UT (— Returning to SLC-Salt Lake City, UT (
Confirmation Number: NGVT016900AD — Total Rate: 130.16 USD

Car Rental at SLC-Salt Lake City, UT (

Aug 22 Advantage
Picking Up 08/22/2017 7:40PM — Returning 08/25/2017 9:43AM
Picking Up at SLC-Salt Lake City, UT (— Returning to SLC-Salt Lake City, UT (
Confirmation Number: NGVT016900AD — Total Rate: 130.16 USD

Car Rental at SLC-Salt Lake City, UT (

Aug 22 Advantage
Picking Up 08/22/2017 7:40PM — Returning 08/25/2017 9:43AM
Picking Up at SLC-Salt Lake City, UT (— Returning to SLC-Salt Lake City, UT (

Confirmation Number: NGVT016900AD

Total Rate: 130.16 USD

Air

Friday August 25, 2017

SLC-Salt Lake City, UT (to DCA-Washington, DC (USA)

Aug 25 Delta 832
Salt Lake City, UT (USA) 08/25/2017 9:43AM
Confirmation Number: GBKJWR

Duration: 4 Hours 17 Minutes Nonstop
Washington, DC (USA) (National Apt) 08/25/2017 4:00PM

Flight Information
Distance 1845 miles
No Seat Assigned

Emissions 719.5 lbs of CO2

SLC-Salt Lake City, UT (to DCA-Washington, DC (USA)

Aug 25 Delta 832
Salt Lake City, UT (USA) 08/25/2017 9:43AM
Confirmation Number: GBKJWR

Duration: 4 Hours 17 Minutes Nonstop
Washington, DC (USA) (National Apt) 08/25/2017 4:00PM

Flight Information
Distance 1845 miles
No Seat Assigned

Emissions 719.5 lbs of CO2

SLC-Salt Lake City, UT (to DCA-Washington, DC (USA)

Aug 25 Delta 832
Salt Lake City, UT (USA) 08/25/2017 9:43AM
Confirmation Number: GBKJWR

Duration: 4 Hours 17 Minutes Nonstop
Washington, DC (USA) (National Apt) 08/25/2017 4:00PM

Flight Information
Distance 1845 miles
No Seat Assigned

Emissions 719.5 lbs of CO2

Expenses

Trip#: 1

Total Non-Per Diem Expenses: 862.99 Total Per Diem Expenses: 638.50

Date	Description	Category	Cost	Pay Method	Per Diem
08/17/2017	Travel Fee	Transaction Fees	8.26	GOVCC-C	
	Comment: OTRS Domestic-Intl w-Air-Rail				
08/22/2017	Airline Flight	Com. Carrier	658.40	GOVCC-C	
08/22/2017	Lodging	Lodging-PerDiem	144.00	GOVCC-C	*
	Comment: Conf Num: 94223039 MC Cmt: CANCEL PERMITTED UP TO 02 DAYS BEFORE ARRIVAL. 144.00 CANCEL FEE PER ROOM. has been approved				
08/22/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*
08/22/2017	Rental Car	Rental Car	130.16	GOVCC-C	
	Comment: Conf Num: NGVT016900AD Cmt:				
08/22/2017	Taxi	Transportation	17.48	GOVCC-C	
	Comment: Has been approved				
08/22/2017	Taxi	Transportation	14.94	GOVCC-C	
08/23/2017	Lodging	Lodging-PerDiem	144.00	GOVCC-C	*
	Comment: Conf Num: 94223039 MC Cmt: CANCEL PERMITTED UP TO 02 DAYS BEFORE ARRIVAL. 144.00 CANCEL FEE PER ROOM. has been approved				
08/23/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
08/24/2017	Lodging	Lodging-PerDiem	144.00	GOVCC-C	*
	Comment: Conf Num: 94223039 MC Cmt: CANCEL PERMITTED UP TO 02 DAYS BEFORE ARRIVAL. 144.00 CANCEL FEE PER ROOM. has been approved				
08/24/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
08/25/2017	Gas-Rental	Fuel-Rental Vehicle	10.74	GOVCC-C	
08/25/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*
08/25/2017	Travel Fee	Transaction Fees	8.26	GOVCC-C	
	Comment: OTRS Domestic-Intl w-Air-Rail				
08/31/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 638.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
08/22/2017	115.00/ 59.00	144.00	144.00	44.25	44.25	
08/23/2017	115.00/ 59.00	144.00	144.00	59.00	59.00	

08/24/2017	115.00/ 59.00	144.00	144.00	•	59.00	•	59.00 •
08/25/2017	115.00/ 59.00	0.00	0.00		44.25		44.25

Account Summary for the Selected Trip

Org: DOI	Label: OS BLM	Acct Code: DS10100000/DR.1010017BLMTRV//178D0102DR/DL2000000.000000////	1,501.49
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 658.40	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 10.74	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 432.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 206.50	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 130.16	
Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 16.52	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 32.42	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,501.49

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	OS BLM	DS10100000/DR.1010017BLMTRV//178D0102DR/DL2000000.000000////	GOVCC-C	1,294.99
DOI	OS BLM	DS10100000/DR 1010017BLMTRV//178D0102DR/DL2000000 000000////	REIMBURSABLE	206.50

Totals by Label

DOI	OS BLM Total	DS10100000/DR.1010017BLMTRV//178D0102DR/DL2000000.000000////	1,501.49

Totals by Payment Method

GOVCC-C Total	1,294.99
REIMBURSABLE Total	206.50

Attachments Attachments Exists

Receipt Checklist

Date	Description	Cost
08/22/17	AIR Airline Flight	$658.40

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
	Traveler Justification:	Traveler is staying at conference hotel. Lesser rate rooms sold out.

Document History 09/06/2017 Voucher: TV0000LBGT

Copyright 1989-2009 Concur Government Edition: Concur Inc. WILLIAMS, TIMOTHY G. 40209542

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/31/2017	6:52AMEST	SMITH, VALERIE VERNELL Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name: Valerie Smith

Traveler/Preparer Signature: [signature]

Date: 9-6-17

Approver Name: Downey Magallanes

Approver Signature: [signature]

Date: 9/11/17

U.S. Department of the Interior

Travel Document Approval Form*

DATE: 8/15/17 **TRAVEL ARRANGER NAME & PHONE:** Margaret Bradley 208-4523

OFFICIAL TRAVEL INFORMATION	
Type of document (Authorization/Voucher)	~~Authorization~~ Voucher
Traveler Name and Title	Tim Williams, Deputy Director – External Affairs
Date(s) of Travel	August 22-25, 2017
Location(s)	Salt Lake City, UT
Estimated Cost	$1,475.07
Funding	BLM Reimbursable Support Agreement with OS
Purpose	Attend the National Wild Horse and Burro Summit
Special Requests (e.g., mixed official/personal travel, mixed official/political travel, exceed lodging allowance, travel upgrade)	Actual expenses requested. The conference hotel is $144.00 per night while the lodging allowance is $115.00 per night. NOTE: traveler is arriving late on 8/22/17 and will not participate in the field trip.
SOL (General Law) approval for special requests (if necessary)	N/A
TRAVEL ARRANGER CHECKLIST	
Full Itinerary Attached	Yes
Conference Agenda Attached (if appropriate)	Yes
Is a non-Federal source paying for any or all of the travel-related expenses? If so, attach a DI-2000 signed by the traveler and an ethics official.	N/A
Has the traveler been offered free attendance at a reception or any other type of social gathering during the course of official travel? If so, attach a DI-1958 signed by the traveler and an ethics official.	N/A
Traveler signature applied	No
Travel arranger signature applied	Yes
APPROVALS and SURNAMES	
Assistant Secretary	N/A
AFTER OBTAINING A/S SURNAME, DELIVER PACKAGE TO ROOM 7318 FOR PROCESSING.	
Deputy Secretary	
Deputy Chief of Staff	

*Use this form as a cover sheet for travel authorizations and vouchers submitted for approval.

Itinerary | Invoice | Information | Feedback

Date: 08/14/2017
Record Locator: MQZ3W3
Travelers:
Williams, Timothy.G
Agent: doi.travel@duluthtravelinc.com

Agency Address
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Tue, Aug 22 2017 – Salt Lake City, UT

8:50 AM depart — **Ronald Reagan Ntl Washington (DCA) to Minneapolis-Stp (MSP)** — Confirmation No. GBKJWR

Delta Air Lines
Flight 2063

Takeoff: 8:50 AM (Terminal: B)
Ronald Reagan Ntl Washington, DC – map

Landing: 10:40 AM (Terminal: 1)
Minneapolis-Stp, MN – map

Baggage Info

Travelers:

Name: Williams, Timothy.G — Ticket #: 006-8673773128 — Seat: 18D

Notes: Center seat reserved for now..will keep ck for a better seat

11:25 AM depart — **Minneapolis-Stp (MSP) to Salt Lake City (SLC)** — Confirmation No. GBKJWR

Delta Air Lines
Flight 261

Takeoff: 11:25 AM (Terminal: 1)
Minneapolis-Stp, MN – map

Landing: 1:10 PM (Terminal: 2)
Salt Lake City, UT – map

Baggage Info

Travelers:

Name: Williams, Timothy.G — Ticket #: 006-8673773128 — Seat: 26F

1:10 PM pick-up — **Advantage** — Confirmation No. NGVT016900AD

Phone: Advantage
Pickup Location: 2375 WEST NORTH TEMPLE
SALT LAKE CITY UT 84116
Salt Lake City International Airport – map
Car Description: 2/4 Door Compact Automatic AC

Daily Rate: $28.00
Rental Agreement No.: 1859720
Driver: Williams Timothy.G
Total Rate: $Estimated Total Bill 130.16

1:11 PM — **SLC to 75 S West Temple Salt Lake City Ut Us 84101**

check-in — **Marriott Downtown City Creek** — Confirmation No. 94223039 MC – map – images

Address: 75 S West Temple Salt Lake City Ut Us 84101
Phone: 1-801-531-0800 Fax: 1-801-532-4127
Guests: 3 (name: Williams Timothy)
Rooms: 1 room
Guarantee Info: (b) (6)
Other Info:
Cancel Policy: Cancel Permitted Up To 02 Days Before Arrival. 144.00 Cancel Fee Per Room.
Nightly Rate: $144.00

Fri, Aug 25 2017 – Ronald Reagan Ntl Washington, DC

check-out — **Marriott Downtown City Creek** — Confirmation No. 94223039 MC

Find nearby: Restaurants Gas Stations

9:43 AM drop-off — **Advantage** — Confirmation No. NGVT016900AD

Drop Off Location: PHONE:801-521-1761 / 800-777-5500
SALT LAKE CITY
2375 WEST NORTH TEMPLE
SALT LAKE CITY UT 84116 Find nearby: Restaurants Gas Stations

9:43 AM

depart **Salt Lake City (SLC) to Ronald Reagan Ntl Washington (DCA)** — Confirmation No. GBKJWR



Delta Air Lines
Flight 832

Takeoff: 9:43 AM (Terminal: 2)
Salt Lake City, UT – map

Landing: 4:00 PM (Terminal: B)
Ronald Reagan Ntl Washington, DC – map

Baggage Info

Travelers:

Williams, Timothy.G 006-8673773128 41C

Itinerary | Invoice | Information | Feedback

TRAVEL Incorporated

*** REFUND ***

Invoice #	375272
Ticket Number	006-8673632435
Account #	D00880
Issue Date	Thu, Aug 17, 2017
Booking ID	MQZ3W3
Issuing Location	UUN
Booking Agent ID	XP
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Williams/Timothy.G**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES 757	2511 / L LCADCA Confirmation: GBKJWR	Tue, 08/22/2017 Tue, 08/22/2017	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: SALT LAKE CITY	455P 740P
✈	DELTA AIR LINES 757	832 / L LCADCA Confirmation: GBKJWR	Fri, 08/25/2017 Fri, 08/25/2017	Leave :: SALT LAKE CITY Arrive :: RONALD REAGAN NTL WASHINGTON	943A 400P

— Remark(s) —

U5/UUN/35*C73
U22/DOIDOSOIEA
U25/40209542
U29/TANUM0000T4KV
U78/CF
U82/OTRS
U89/FF9F1986572

Fare	($586.04)
Tax	($72.36)
Total Amount	($658.40)
Amount Charged	($658.40)

Air only indicated here.

WAS DL SLC293.02DL WAS293.02USD586.04END DL ZPDCASLC XT 11.20AY9.00XF DCA4.5SLC4.5

* Accounting Note: This Invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (ARC) on 08/22/2017

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Mon, Aug 21, 2017 03:54 PM

Official Invoice

Generated by Travel Incorporated

TRAVEL Incorporated

Invoice #	375272
Ticket Number	006-8673632435
Account #	D00880
Issue Date	Thu, Aug 17, 2017
Booking ID	MQZ3W3
Issuing Location	UUN
Booking Agent ID	XP
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Williams/Timothy.G**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES 757	2511 / L LCADCA Confirmation: GBKJWR	Tue, 08/22/2017 Tue, 08/22/2017	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: SALT LAKE CITY	455P 740P

🚗 Vendor: ADVANTAGE
Pickup City: SALT LAKE CITY
Dropoff City: SALT LAKE CITY
Pickup: Tue, 08/22/2017
Return: Fri, 08/25/2017
Your Daily Rate:

	Confirmation Number:	NGVT016900AD	Number of Cars:	$28.00
	GalaxyNet Status:	Duplicate	Number of People:	1
			Car Type:	1 CCAR
	Hotel:	Marriott Downtown City Creek	Check In:	Tue,
	Address:	75 S West Temple Salt Lake City, UT 84101	Check Out:	08/22/2017
			Your Nightly Rate:	Fri, 08/25/2017
			Number of Rooms:	$144.00
	Confirmation Number:	94223039	Number of People:	1
	Phone Number:	1 (801) 531-0800	Room Type:	1 GOVM00
	GalaxyNet Status:	Duplicate		

	DELTA AIR LINES 757	832 / L LCADCA Confirmation: GBKJWR	Fri, 08/25/2017	Leave :: SALT LAKE CITY	943A
			Fri, 08/25/2017	Arrive :: RONALD REAGAN NTL WASHINGTON	400P

— **Fee(s)** —

Description	Payment Date	Amount	Form of Payment	Reference #
Online Dom/Intl Air/Rail	08/17/2017	**$8.26**	(b) (6)	085909

Fare	**$586.04**
Tax	**$72.36**
Total Amount	**$658.40**
Amount Charged	**$658.40**
Air only indicated here.	
Fee : Online Dom/Intl Air/Rail	**$8.26**
Air + Fee	**$666.66**

WAS DL SLC293.02DL WAS293.02USD586.04END DL ZPDCASLC XT 11.20AY9.00XF DCA4.5SLC4.5

— **Remark(s)** —

U22/DOIDOSOIEA
U29/TANUM0000T4KV
U82/OTRS

* Accounting Note: This Invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (ARC) on 08/22/2017

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Mon, Aug 21, 2017 03:54 PM

Official Invoice

Generated by Travel Incorporated

TRAVEL Incorporated

Ticket Number	**006-8673773128**
Account #	**D00880**
Issue Date	**Mon, Aug 21, 2017**
Booking ID	**MQZ3W3**
Issuing Location	**UUN**
Booking Agent ID	**XP**
Form of Payment	(b) (6)
Transaction Type	**Electronic Ticket**
Booking Currency	**USD**

Name: **Williams/Timothy.G**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
	DELTA AIR LINES M90	2063 / L LCADCA Confirmation: GBKJWR	Tue, 08/22/2017	Leave :: RONALD REAGAN NTL WASHINGTON	850A
			Tue, 08/22/2017	Arrive :: MINNEAPOLIS-STP	1040A
				*** Connecting ***	
	DELTA AIR LINES 319	261 / L LCADCA Confirmation: GBKJWR	Tue, 08/22/2017	Leave :: MINNEAPOLIS-STP	1125A
			Tue, 08/22/2017	Arrive :: SALT LAKE CITY	110P

	Vendor:	ADVANTAGE	Pickup:	Tue,
	Pickup City:	SALT LAKE CITY	Return:	08/22/2017
	Dropoff City:	SALT LAKE CITY	Your Daily Rate:	Fri, 08/25/2017
	Confirmation Number:	NGVT016900AD	Number of Cars:	$28.00
			Number of People:	1

GalaxyNet Status:

Car Type: 1 CCAR

Hotel: Marriott Downtown City Creek
Address: 75 S West Temple
Salt Lake City, UT 84101

Check In: Tue, 08/22/2017
Check Out: Fri, 08/25/2017
Your Nightly Rate: $144.00
Number of Rooms: 1
Number of People: 1
Room Type: GOVM00

Confirmation Number: 94223039
Phone Number: 1 (801) 531-0800
GalaxyNet Status:

DELTA AIR LINES 757	832 / L LCADCA Confirmation: GBKJWR	Fri, 08/25/2017 Fri, 08/25/2017	Leave :: SALT LAKE CITY Arrive :: RONALD REAGAN NTL WASHINGTON	943A 400P

— **Fee(s)** —

Description	Payment Date	Amount	Form of Payment	Reference #
Agent-Assisted Dom Air/Rail	08/21/2017	**$34.30**	(b) (6)	095123

Fare	**$586.04**
Tax	**$80.96**
Total Amount	**$667.00**
Amount Charged	**$667.00**

Air only indicated here.

Fee : Agent-Assisted Dom Air/Rail	**$34.30**
Air + Fee	**$701.30**

WAS DL X/MSP DL SLC293.02DL WAS293.02USD586.04END DL ZPDCAMSPSLC XT11.20AY13.50XF DCA4.5MSP4.5SLC4.5

— **Remark(s)** —

U22/DOIDOSOIEA
U29/TANUM0000T4KV
U82/OTRS

* Accounting Note: This Invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (ARC) on 08/22/2017

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Mon, Aug 21, 2017 03:54 PM

Official Invoice

Generated by Travel Incorporated

MARRIOTT

GUEST FOLIO

SLC DOWNTOWN AT CITY CREEK

ROOM	NAME	RATE	DEPART	TIME	ACCT#
829	WILLIAMS/TIMOTHY	144.00	08/25/17	12:00	1772
GD			08/22/17	14:02	
TYPE			ARRIVE	TIME	
4		PASSPORT:			
ROOM CLERK		(b) (6)	PAYMENT		RWD#: (b) (6)

ADDRESS

DATE	REFERENCE	CHARGES	CREDITS	BALANCE DUE
08/22	ROOM 829, 1	144.00		
08/23	ROOM 829, 1	144.00		
08/24	ROOM 829, 1	144.00		
				432.00

GET ALL YOUR HOTEL BILLS BY EMAIL BY UPDATING YOUR REWARDS PREFERENCES. OR, ASK THE FRONT DESK TO EMAIL YOUR BILL FOR THIS STAY. SEE "INTERNET PRIVACY STATEMENT" ON MARRIOTT.COM

MARRIOTT

SLC DOWNTOWN AT CITY CREEK
75 S. WEST TEMPLE
SALT LAKE CITY, UT 84101
801-531-0800

This statement is your only receipt. You have agreed to pay in cash or by approved personal check or to authorize us to charge your credit card for all amounts charged to you. The amount shown in the credits column opposite any credit card entry in the reference column above will be charged to the credit card number set forth above. (The credit card company will bill in the usual manner.) If for any reason the credit card company does not make payment on this account, you will owe us such amount. If you are direct billed, in the event payment is not made within 25 days after check-out, you will owe us interest from the check-out date on any unpaid amount at the rate of 1.5% per month (ANNUAL RATE 18%), or the maximum allowed by law, plus the reasonable cost of collection, including attorney fees.

Signature X _____

VTAS



'h Thank Heaven
for 7-Eleven.

-ELEVEN
:85 N. REDWOOD RD
LT LAKE CITY UT
ONE #8013221426
ORE #27330
D: 00072733034
(b) (6) [redacted]
(b) (6) [redacted]
-# 92000 09 019
'25/2017 07:52:

P
DE RUL
LONS 4.133
:E/GAL $ 2.599
. SALE $ 10.74

APPROVED 017745

Thanks for
your business.

ADVANTAGE RENT A CAR

RENTAL INVOICE

Thank you for choosing ADVANTAGE RENT A CAR

Rental Agreement Number: SLC-165947
Rental Invoice Date: 08/25/2017

RENTAL DETAIL

Pick Up Location:

ADVANTAGE - SLC
SALT LAKE CITY AIRPORT
72 NORTH 2400 WEST
SALT LAKE CITY, UT 84116
(800) 777-5500

Pick Up Date:
08/22/2017
01:29 PM

Company Name and Address

DEPARTMENT OF INTERIOR GOV

Return Location:

ADVANTAGE - SLC
SALT LAKE CITY AIRPORT
72 NORTH 2400 WEST
SALT LAKE CITY, UT 84116
(800) 777-5500

Return Date:
08/25/2017
08:00 AM

Renter Name and Address

TIMOTHY WILLIAMS
(b) (6)

VEHICLE INFORMATION

Unit:	Class Driven:	Class Charged:	License Plate:	Model:	
CCHS590283	COMPACT CAR	CCAR	W957TR	CRUZE HB	
State/Province:	**Miles/Km Driven:**	**Miles/Km Out:**	**Miles/KM In:**	**Fuel Out:**	**Fuel In:**
UT	171	12383	12554	F	F

CHARGES

Description	Amount (Shown in USD)
RATE CHARGE	INCLUDED
GOVERNMENT FEE	15.00
LDW GOVERNMENT BENEFIT	0.00
GOVT ADDITIONAL DRIVER	0.00
CONCESSION FEE	10.17
STATE TAX	18.29
VEHICLE LICENSE FEE	2.70
Subtotal	130.16
Total Charges	130.16

PAYMENTS

CC (b) (6) 130.16

Total Amount Due: **0.00**

Prepared By: JOHN C.

MESSAGES

BISON CONNECT

Smith, Valerie <valerie_v_smith@ios.doi.gov>

Fwd: Your Tuesday morning trip with Uber

1 message

Tim Williams (b) (6)
To: Valerie Smith <Valerie_V_Smith@ios.doi.gov>

Tue, Aug 22, 2017 at 6:51 AM

---------- Forwarded message ----------
From: "Uber Receipts" <uber.us@uber.com>
Date: Aug 22, 2017 6:22 AM
Subject: Your Tuesday morning trip with Uber
To: Timothy Williams - (b) (6)
Cc:



UBER

$17.48

Thanks for choosing Uber, Tim

August 22, 2017 | uberX

- 06:12am | (b) (6)
- 06:22am | 2-3 S Smith Blvd, Arlington, VA



You rode with NASRULLAH

5.41	00:09:14	uberX
miles	Trip time	Car

ADD A TIP

UBER EATS

Not just food delivery. Uber food delivery. Get 20% off your first order with code 20ubereats.

DOWNLOAD THE APP



Your Fare

Trip fare	17.48
Subtotal	$17.48
CHARGED (b) (6)	$17.48

Issued by Rasier
Receipt ID # c42d4b36-6588-4b13-98ff-d51b23ac9003



Invite your friends and family. Give friends free ride credit to try Uber. You'll get $5 off each of your next 4 rides when they start riding.

Share code: o4w93

UBER

Need help?

Tap Help in your app to contact us with questions about your trip.

Leave something behind? Track it down.

For trips within the District of Columbia, you may contact DFHV at (202) 645-7300 or bit.ly/DFHV-Complaints if you believe your operator violated District law.

BISON CONNECT

Smith, Valerie <valerie_v_smith@ios.doi.gov>

Fwd: Your Friday afternoon trip with Uber

1 message

Tim Williams (b) (6)
To: Valerie Smith <Valerie_V_Smith@ios.doi.gov>

Fri, Aug 25, 2017 at 5:30 PM

---------- Forwarded message ----------
From: "Uber Receipts" <uber.us@uber.com>
Date: Aug 25, 2017 4:41 PM
Subject: Your Friday afternoon trip with Uber
To: Timothy Williams - (b) (6)
Cc:



UBER

$14.94

Thanks for choosing Uber, Tim

August 25, 2017 | uberX

- 04:22pm | 2 Aviation Cir, Arlington, VA
- 04:41pm | (b) (6)



You rode with Jasmine

4.70	00:19:18	uberX
miles	Trip time	Car

ADD A TIP

UBER EATS

Not just food delivery. Uber food delivery. Get 20% off your first order with code 20ubereats.

DOWNLOAD THE APP



Your Fare

Trip fare	14.94
Subtotal	$14.94
CHARGED (b) (6)	$14.94

Issued by Rasier
Receipt ID # 50b002ee-2a20-408b-9590-6174426f549f



Invite your friends and family. Get a free ride worth up to $5 when you refer a friend to try Uber.

Share code: o4w93

UBER

Need help?

Tap Help in your app to contact us with questions about your trip.

Leave something behind? Track it down.

For trips within the District of Columbia, you may contact DFHV at (202) 645-7300 or bit.ly/DFHV-Complaints if you believe your operator violated District law.

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000TAEP
Travel Authorization Number:	TANUM0000TAEP	Trip Name:	
TA Date:	08/21/17	Currency:	USD
Organization:	DOIDOSOIEA	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	Timothy will participate in a panel discussion at the 2017 State Energy Policy Summit
Type Code:	Trip By Trip		

Traveler Profile

Name:	WILLIAMS, TIMOTHY G	ID:	1001202598
TID:	40209542	Organization:	DOIDOSOIEA
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS OIEA 1849 C ST NW Room 6213 WASHINGTON, DC 20240	EMAIL:	VALERIE_V_SMITH@IOS.DOI.GOV
Office Phone:	2022081923	Cell Phone:	
Home Address:	.	Home Phone:	2022081923
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1
Purpose: Timothy will participate in a panel discussion at the 2017 State Energy Policy Summit
Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
08/28/17	08/30/17	SAN ANTONIO, TX	Mission (Operational)	121.00 / 64.00

Document Totals

Total Expenses:	865.15
Reimbursable Expenses:	160.00
Non-Reimbursable Expenses:	705.15
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	398.40	.00
Lodging-PerDiem	242.00	.00
M&IE-PerDiem	160.00	.00
Transportation	50.00	.00
Transxn Fees	14.75	.00
Total Expenses:	865.15	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 463.15 — Total Per Diem Expenses: 402.00

Date	Description	Category	Cost	Pay Method	Per Diem
08/21/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
08/28/2017	Airline Flight	Com. Carrier	398.40	GOVCC-C	
08/28/2017	Lodging	Lodging-PerDiem	121.00	GOVCC-C	*
08/28/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
08/28/2017	Taxi	Transportation	25.00	GOVCC-C	
08/29/2017	Lodging	Lodging-PerDiem	121.00	GOVCC-C	*

08/29/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
08/30/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
08/30/2017	Taxi	Transportation	25.00	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 402.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
08/28/2017	121.00/ 64.00	121.00	121.00	48.00	48.00	
08/29/2017	121.00/ 64.00	121.00	121.00	64.00	64.00	
08/30/2017	121.00/ 64.00	0.00	0.00	48.00	48.00	

Account Summary for the Selected Trip

Org: DOI	Label: DS10100000	Acct Code: DS10100000/DR.10100.17BLMTRV//178D0102DR /DL2000000.000000 ////	865.15
Expense Category: Com. Carrier	Fiscal Year: 0	Amount: 398.40	
Expense Category: Lodging-PerDiem	Fiscal Year: 0	Amount: 242.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 0	Amount: 160.00	
Expense Category: Transportation	Fiscal Year: 0	Amount: 50.00	
Expense Category: Transxn Fees	Fiscal Year: 0	Amount: 14.75	
		Total:	865.15

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	DS10100000	DS10100000/DR.10100.17BLMTRV//178D0102DR /DL2000000.000000 ////	GOVCC-C	705.15
DOI	DS10100000	DS10100000/DR.10100.17BLMTRV//178D0102DR /DL2000000.000000 ////	REIMBURSABLE	160.00

Totals by Label

DOI	DS10100000 Total	DS10100000/DR.10100.17BLMTRV//178D0102DR /DL2000000.000000 ////	865.15

Totals by Payment Method

GOVCC-C Total	705.15
REIMBURSABLE Total	160.00

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
08/28/17	AIR	$398.40

Audits

Audit Name	Result	Reason

Document History 08/21/2017 Authorization: TANUM0000TAEP

Copyright 1989-2009 Concur Government Edition: Concur Inc. WILLIAMS, TIMOTHY G. 40209542

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/21/2017	12:10PMEST	SMITH, VALERIE VERNELL Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name:	Valerie Smith
Traveler/Preparer Signature:	VE
Date:	8-22-17
Approver Name:	Downey Magallanes
Approver Signature:	DMagallanes
Date:	8/22/17

U.S. Department of the Interior

Travel Document Approval Form*

DATE: **TRAVEL ARRANGER NAME & PHONE: VALERIE V. SMITH 202-208-1923**

OFFICIAL TRAVEL INFORMATION	
Type of document (Authorization/Voucher)	~~Authorization~~ Voucher
Traveler Name and Title	Tim Williams, Deputy Director
Date(s) of Travel	August 28-30, 2017
Location(s)	San Antonio, TX
Estimated Cost	$895.00
Funding	BLM Reimbursable Support Agreement with OS
Purpose	Timothy will participating on the Dealing with the Trump Administration Energy/Environment Policies round table discussion, 2017 State Energy Policy Summit
Special Requests (e.g., mixed official/personal travel, mixed official/political travel, exceed lodging allowance, travel upgrade)	n/a
SOL (General Law) approval for special requests (if necessary)	n/a
TRAVEL ARRANGER CHECKLIST	
Full Itinerary Attached	YES
Conference Agenda Attached (if appropriate)	n/a
Is a non-Federal source paying for any or all of the travel-related expenses? If so, attach a DI-2000 signed by the traveler and an ethics official.	n/a
Has the traveler been offered free attendance at a reception or any other type of social gathering during the course of official travel? If so, attach a DI-1958 signed by the traveler and an ethics official.	n/a
Traveler signature applied	YES
Travel arranger signature applied	YES
APPROVALS and SURNAMES	
Assistant Secretary	N/A
AFTER OBTAINING A/S SURNAME, DELIVER PACKAGE TO ROOM 7318 FOR PROCESSING.	
Deputy Secretary	
Deputy Chief of Staff	E Magallanes

*Use this form as a cover sheet for travel authorizations and vouchers submitted for approval.

Itinerary | Invoice | Information | Feedback

Date: 08/10/2017
Record Locator: 2FAELU
Travelers:
Williams, Timothy.G
Agent: doi.travel@duluthtravelinc.com

Agency Address
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Mon, Aug 28 2017 – San Antonio, TX

8:40 AM depart — **Washington-Dls (IAD) to San Antonio (SAT)** — Confirmation No. MTX72Z

United Airlines
Flight 6009

Takeoff: 8:40 AM
Washington-Dls, DC – map

Landing: 11:09 AM (Terminal: B)
San Antonio, TX – map

Baggage Info | Economy | S | Glass | Food and Beverage for Purchase | 3h 29m

OPERATED BY /MESA AIRLINES DBA UNITED EXPRESS
PLEASE CHECK-IN WITH THE OPERATING CARRIER

Travelers:
Name: Williams, Timothy.G
Seat: 24B

11:09 AM pick-up — **Budget** — Confirmation No. 12608899US2

Phone: 800 435-7100 Budget
Pickup Location: PHONE:210-824-0737 / 855-283-4384
San Antonio International Airport
Car Description: 2/4 Door Compact Automatic AC
Other Info: ZD102388999

Daily Rate: $38.50
Corp Discount No: T451800
Driver: Williams Timothy.G
Total Rate: $Approx Total 164.23 USD Includes Taxes-fees-surcharges

11:10 AM **SAT to 889 East Market Street SAN Antonio Tx Us 78205**

check-in — **SAN Antonio Marriott Riverwalk** — Confirmation No. 92137749 – map – images

Address: 889 East Market Street SAN Antonio Tx Us 78205
Phone: 1-210-224-4555 Fax: 1-210-224-2754
Rooms: 2 (name: Williams Timothy)
Guarantee Info: (b) (6)
Other Info:
Nightly Rate: $121.00
Quantity: 1 room
Room Desc: Govt Military Federal Government Id Required Standard Room Guest Room 1 King Or 2 Double
Cancel Policy: Cancel Permitted Up To 03 Days Before Arrival. 141.27 Cancel Fee Per Room.

Wed, Aug 30 2017 – Washington-Dls, DC

check-out — **SAN Antonio Marriott Riverwalk** — Confirmation No. 92137749

Find nearby: Restaurants Gas Stations

11:50 AM drop-off — **Budget** — Confirmation No. 12608899US2

Drop Off Location: PHONE:210-824-0737 / 855-283-4384
San Antonio International Airport Terminal Find nearby: Restaurants Gas Stations

11:50 AM depart — **San Antonio (SAT) to Washington-Dls (IAD)** — Confirmation No. MTX72Z

United Airlines
Flight 6138

Takeoff: 11:50 AM (Terminal: B)
San Antonio, TX – map

Landing: 4:20 PM
Washington-Dls, DC – map

Baggage Info | Economy | S | Glass | Food and Beverage for Purchase | 3h 30m

OPERATED BY /MESA AIRLINES DBA UNITED EXPRESS
PLEASE CHECK-IN WITH THE OPERATING CARRIER

Travelers:
Name: Williams, Timothy.G
Seat: 18B

Thomas Jefferson Institute for Public Policy

When

Add to Calendar

Where



Driving Directions

Contact

Mike Thompson

info@thomasjeffersoninst.org

2017 State Energy Policy Summit

Sponsored by

The Thomas Jefferson Institute for Public Policy

The Lynde and Harry Bradley Foundation

The Consumer Energy Alliance

E&E Legal Institute

Attend the best in our series of State Energy Policy Summits addressing the [illegible] Americans' energy independence and environmental stewardship!

Working Agenda

Monday night, August [illegible]

[illegible] Panel One: Offshore Gas & Oil Exploration and Development

[illegible] Panel Two: Dealing with the Trump Administration Energy Environmental Policies

Tuesday evening, August [illegible]

[illegible] Sweet (as) Buffet

[illegible] Panel Three: Issue Update

[illegible] Panel Four: Electricity Generation and Transmission

[illegible] Anjaun

You must register to SPN and have SPN [illegible] in order to be [illegible] on meeting [illegible] to the State Energy Policy Summit, please [illegible] the SPN [illegible] and click on "Annual Meeting" and register for the Annual Meeting. **Security has been significantly tightened again this year.**

[illegible] Annual Meeting [illegible]

You must register with us in order to attend as well as registering with SPN. It is the only way we know how to plan on the [illegible] of the food and for food orders. Space is limited, please register today!

SPECIAL BONUS EVENT: You are invited to attend a special off-site dinner on Tuesday evening, sponsored by our friends at the Texas Public Policy Foundation for those interested in energy issues. When you register, be certain to let us know if you will be joining us for this special dinner. Shuttle buses will take you to the site and return you to the hotel.

Conference agenda

Smith, Valerie <valerie_v_smith@ios.doi.gov>

Fwd: Downey is fine with you going so I will connect you with the sponsors.

1 message

Williams, Timothy <timothy_williams@ios.doi.gov> Mon, Aug 7, 2017 at 1:47 PM
To: Valerie Smith <Valerie_V_Smith@ios.doi.gov>

---------- Forwarded message ----------
From: **Domenech, Douglas** <douglas_domenech@ios.doi.gov>
Date: Mon, Aug 7, 2017 at 1:46 PM
Subject: Downey is fine with you going so I will connect you with the sponsors.
To: "Williams, Timothy" <timothy_williams@ios.doi.gov>

Doug Domenech
Senior Advisor
US Department of the Interior

NOTE: *Every email I send or receive is subject to release under the Freedom of Information Act.*

--
Tim Williams
Deputy Director External Affairs
Office of the Secretary
U.S. Department of the Interior
Desk: (202) 208-6015
Cell: (202) 706-4982

NOTE: *Every email I send or receive is subject to release under the Freedom of Information Act*

Smith, Valerie <valerie_v_smith@ios.doi.gov>

Re: 2017 State Energy Policy Summit

1 message

Williams, Timothy <timothy_williams@ios.doi.gov> Mon, Aug 7, 2017 at 1:24 PM
To: "Smith, Valerie" <valerie_v_smith@ios.doi.gov>

I will be participating on the **Dealing with the Trump Administration Energy/Environment Policies round table** discussion. This meeting will also be a great place to network and meet with people who share the same interests as DOI.

Tim Williams

On Mon, Aug 7, 2017 at 1:18 PM, Smith, Valerie <valerie_v_smith@ios.doi.gov> wrote:
Can you provide me your travel purpose.

Thank you

Valerie V. Smith
Program Assistant, Office of Intergovernmental and External Affairs
Office of the Secretary - Department of the Interior - Room 6213
(202) 208-1923 (office)
valerie_v_smith@ios.doi.gov

On Mon, Aug 7, 2017 at 1:06 PM, Williams, Timothy <timothy_williams@ios.doi.gov> wrote:
Event for you to run through the traps.

Tim

---------- Forwarded message ----------
From: **Michael Thompson** <Mikethompson@erols.com>
Date: Mon, Jul 24, 2017 at 7:59 PM
Subject: Pre-SPN Energy Summit in San Antonio!
To: dougdomenech@gmail.com

Thomas Jefferson Institute for Public Policy

Mike Thompson, Chairman/President
9035 Golden Sunset Lane • Springfield, Virginia 22153
703-440-9447 • mikethompson@erols.com

Register Now!

"The 2017 State Energy Policy Summit"
Prior to the SPN Annual Meeting in San Antonio
August 28-29, 2017

Mariott Convention Center

Another Solid, Informative Program Planned!

If you don't pre-register with us you might not be able to attend

Sponsors:
Thomas Jefferson Institute for Public Policy
The Lynde and Harry Bradley Foundation
Consumer Energy Alliance
E&E Legal Institute

Sign Up Here for this Exciting Conference Today!

This State Energy Policy Summit on Monday, August 28, and Tuesday morning, August 29, will be another in this series of informative, fact-based panel discussions giving those who attend up-to-date facts and figures to counter those who would limit our energy capabilities, thus limiting our economic potential.

Register HERE today for this special program that brings our SPN leaders together with industry leaders, policy experts, and other center-right leaders for a serious discussion on energy and environment issues and how we, at the state level, can promote a serious effort that shows economic development and environmental stewardship can work together -- and why the extreme environmentalists are a threat to our economic well-being.

As in the past, if you attend the full conference we will reimburse your extra night's hotel room for Monday night. Just sign in for each session and send us your hotel receipt.

Summit Working Agenda

Monday evening -- August 28th

6:00 p.m. – 7:00 p.m. -- reception/ cash bar/food stations

7:00 p.m. –8:00 p.m. – **Panel One: Pipelines & Energy Transmission**

8:00 p.m. –9:00 p.m. – **Panel Two: Dealing with the Trump Administration Energy/Environment Policies**

Tuesday morning -- August 29

7:30 a.m. – 8:15 a.m. -- buffet breakfast

8:15 a.m. – 9:15 a.m. – **Panel three: Future of Energy Generation**

9:15 a.m. – 10:00 a.m. – **Panel Three: Issues Update**

10:00 a.m. --11:00 p.m. – **Panel Four: Offshore Energy Exploration & Development**

We must end at 11:00 to comply with SPN's Security Arrangements for it Annual Meeting

You must register at SPN and have SPN name tags in order to get through security and into our meeting room. So if you are coming only to this State EnergyPolicy Summit, please go to the SPN website -- www.spn.org and click on Annual Meeting and register for the Annual Meeting. Security has been significantly tightened again this year.

This is a full agenda and, if you attend the entire conference, we will reimburse you for your hotel room for Sunday night, October 2nd

You must register with us in order to attend as well as registering with SPN. It is the only way we know how to plan for the size of the room and for food orders. Space is limited so please register today! Register HERE

I hope to see you in San Antonio on August 28 & 29 for this important conference on energy and envornmental stewardship.

Mike Thompson

President, Thomas Jefferson Institute

This message was sent to dougdomenech@gmail.com from Mikethompson@erols.com

Michael Thompson

9035 Golden Sunset Lane
Springfield, VA 22153

TRY IT FOR FREE »

Manage Your Subscription

--
Doug Domenech
C: 202-255-9842

--
Tim Williams
Deputy Director External Affairs
Office of the Secretary
U.S. Department of the Interior
Desk: (202) 208-6015
Cell: (202) 706-4982

NOTE: *Every email I send or receive is subject to release under the Freedom of Information Act.*

Thomas Jefferson Institute for Public Policy

2017 State Energy Policy Summit

Join us for the 2017 State Energy Policy Summit prior to the SPN Annual Meeting!

You have successfully registered for 2017 State Energy Policy Summit prior to the SPN Annual Meeting. Look for a confirmation email arriving shortly. Thanks for your interest!

Share this event on Facebook

Tweet that you're attending

When

Monday, August 28, 2017 at 5:00 PM CDT
-to-
Tuesday, August 29, 2017 at 11:00 AM CDT
Add to Calendar

Where

JW Marriott Hill Country Resort & Spa
Grand Oaks Room
23808 Resort Parkway
San Antonio, TX 78261



Driving Directions

Contact

Mike Thompson
Thomas Jefferson Institute for Public Policy
703-440-9447
info@thomasjeffersoninst.org

Personal Information

Prefix:	Mr
First Name:	Timothy
Last Name:	Williams
Email Address:	timothy_williams@ios.doi.gov
Cell Phone:	202-208-1923
Will you join our friends at the Texas Public Policy Foundation at an off-site dinner on Tuesday evening, after this meeting concludes, for those interested in energy issues?	No

Business Information

Job Title:	Deputy Director
Organization	Office of Intergovernmental Affair / External Affairs

Go back to Event Page

Document Header Information

Document Type:	Voucher	Document Name:	TV0000LBHR
Travel Authorization Number:	TANUM0000TAEP	Trip Name:	Timothy will participate in a panel discussion at the 2017 State Energy Policy Summit
TA Date:	08/31/17	Currency:	USD
Organization:	DOIDOSOIEA	Current Status:	CREATED
Purpose:	Mission (Operational)	Document Detail:	Timothy will participate in a panel discussion at the 2017 State Energy Policy Summit
Type Code:	Trip By Trip		

Traveler Profile

Name:	WILLIAMS, TIMOTHY G	ID:	1001202598
TID:	40209542	Organization:	DOIDOSOIEA
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS OIEA 1849 C ST NW Room 6213 WASHINGTON, DC 20240	EMAIL:	VALERIE_V_SMITH@IOS.DOI.GOV
Office Phone:	2022081923	Cell Phone:	
Home Address:	.	Home Phone:	2022081923
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1

Purpose: Timothy will participate in a panel discussion at the 2017 State Energy Policy Summit

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
08/28/17	08/30/17	SAN ANTONIO, TX	Mission (Operational)	121.00 / 64.00

Document Totals

Total Expenses:	1,080.17
Reimbursable Expenses:	160.00
Non-Reimbursable Expenses:	920.17
Advance Applied:	.00
Net to Traveler:	160.00
Net to Government	920.17
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	398.40	.00
Excess Air/Bag Fees	25.00	.00
Lodging Taxes & Misc	23.74	.00
Lodging-PerDiem	242.00	.00
M&IE-PerDiem	160.00	.00
Rental Car	129.12	.00
Transportation	87.16	.00
Transxn Fees	14.75	.00
Total Expenses:	1,080.17	.00

Trip 1 Details

Expenses

Trip#: 1

Total Non-Per Diem Expenses: 678.17 Total Per Diem Expenses: 402.00

Date	Description	Category	Cost	Pay Method	Per Diem
08/28/2017	Airline Flight	Com. Carrier	398.40	GOVCC-C	

08/28/2017	Lodging Tax	Lodging Taxes & Misc	23.74	GOVCC-C	
08/28/2017	Lodging	Lodging-PerDiem	121.00	GOVCC-C	*
08/28/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
08/28/2017	Rental Car	Rental Car	129.12	GOVCC-C	
08/28/2017	Parking	Transportation	42.00	GOVCC-C	
Comment:	parking at hotel, has been approved				
08/29/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
08/29/2017	Lodging	Lodging-PerDiem	121.00	GOVCC-C	*
08/29/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
08/30/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
08/30/2017	Taxi	Transportation	45.16	GOVCC-C	
08/31/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 402.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
08/28/2017	121.00/ 64.00	121.00	121.00	48.00	48.00	
08/29/2017	121.00/ 64.00	121.00	121.00	64.00	64.00	
08/30/2017	121.00/ 64.00	0.00	0.00	48.00	48.00	

Account Summary for the Selected Trip

Org: DOI	Label: DS10100000	Acct Code: DS10100000/DR.10100.17BLMTRV//178D0102DR /DL2000000.000000 ////	1,080.17
Expense Category: Com. Carrier	Fiscal Year: 0	Amount: 398.40	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 0	Amount: 25.00	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 0	Amount: 23.74	
Expense Category: Lodging-PerDiem	Fiscal Year: 0	Amount: 242.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 0	Amount: 160.00	
Expense Category: Rental Car	Fiscal Year: 0	Amount: 129.12	
Expense Category: Transportation	Fiscal Year: 0	Amount: 87.16	
Expense Category: Transxn Fees	Fiscal Year: 0	Amount: 14.75	
		Total:	1,080.17

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	DS10100000	DS10100000/DR.10100.17BLMTRV//178D0102DR /DL2000000.000000 ////	GOVCC-C	920.17
DOI	DS10100000	DS10100000/DR.10100.17BLMTRV//178D0102DR /DL2000000.000000 ////	REIMBURSABLE	160.00

Totals by Label

DOI	DS10100000 Total	DS10100000/DR.10100.17BLMTRV//178D0102DR /DL2000000.000000 ////	1,080.17

Totals by Payment Method

GOVCC-C Total	920.17
REIMBURSABLE Total	160.00

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
08/28/17	AIR Airline Flight	$398.40

Audits

Audit Name	Result	Reason

Document History 09/06/2017 Voucher: TV0000LBHR

Copyright 1989-2009 Concur Government Edition: Concur Inc. WILLIAMS, TIMOTHY G. 40209542

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/31/2017	7:14AMEST	SMITH, VALERIE VERNELL Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name: Valerie Smith
Traveler/Preparer Signature:
Date: 9-6-17
Approver Name: Dawn Magallanes
Approver Signature: Dawn Magallanes
Date: 9/11/17

San Antonio Marriott Riverwalk
889 East Market Street
San Antonio, TX 78205 USA
+1-210-224-4555

Summary of Charges

Guest Information: WILLIAMS/TIMOTHY
(b) (6)

Dates of Stay: 08/28/2017 - 08/29/2017
Room Number: 1405
Guest Number: 1201
Rewards Number: (b) (6)
Group Number:

Date:	Description:	Reference:	Charges:	Credits:
08/28/2017	TELECOM	BASEHSIA		
08/28/2017	VALET PK	#0027	42.00	
08/28/2017	PARK TAX	#0027	3.47	
08/28/2017	ROOM TRN	1405, 1	121.00	
08/28/2017	STATE TX	1405, 1	7.26	
08/28/2017	COUNTYTX	1405, 1	2.12	
08/28/2017	CITY TAX	1405, 1	10.89	
08/29/2017	CCARD (b) (6)			186.74
Total Balance:				**0.00** USD

Important Information

Authenticity of Hotel Bills
Marriott retains official records of all charges and credits to your account and will honor only these records.

Privacy
Your privacy is important to us. For full details, please view our Privacy Statement.

Credit of Marriott Rewards Points
After a stay, it may take up to seven days for Marriott Rewards points to be credited to your account.

Questions about your bill? Please contact your hotel directly at +1-210-224-4555

Itinerary | Invoice | Information | Feedback

Date: 08/10/2017
Record Locator: 2FAELU
Travelers:
Williams, Timothy.G
Agent: doi.travel@dtigov.com

Agency Address
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Mon, Aug 28 2017 – San Antonio, TX

Hide Details

8:40 AM depart
Washington-Dls (IAD) to San Antonio (SAT) — Confirmation No. MTX72Z

United Airlines
Flight 6009

Takeoff: 8:40 AM
Washington-Dls, DC – map

Landing: 11:09 AM (Terminal: B)
San Antonio, TX – map

Baggage Info | Economy | S | Class | Food and Beverage for Purchase | 2h 29m

OPERATED BY /MESA AIRLINES DBA UNITED EXPRESS
PLEASE CHECK-IN WITH THE OPERATING CARRIER

Travelers:
Name: Williams, Timothy.G Ticket #: 016-8674188053 Seat: 24B

11:09 AM pick-up
Budget Budget Confirmation No. 14362755US1

Phone: 800 435-7100 Budget
Pickup Location: PHONE:210-824-0737 / 855-283-4384
San Antonio International Airport
Car Description: 2/4 Door Compact Automatic AC
Other Info: ZD102388999

Daily Rate: $38.50
Corp. Discount No.: T788300
Driver: Williams Timothy.G
Total Rate: $Approx Total 164.23 USD Includes Taxes-fees-surcharges

11:10 AM **SAT to 889 East Market Street SAN Antonio Tx Us 78205**

4:00 PM **SAN Antonio Marriott Riverwalk** Marriott Confirmation No. 71678701

Tue, Aug 29 2017 – Washington-Dls, DC

Hide Details

4:10 PM depart
San Antonio (SAT) to Washington-Dls (IAD) — Confirmation No. MTX72Z

United Airlines
Flight 6068

Takeoff: 4:10 PM (Terminal: B)
San Antonio, TX – map

Landing: 8:39 PM
Washington-Dls, DC – map

Baggage Info | Economy | S | Class | Food and Beverage for Purchase | 3h 29m

OPERATED BY /MESA AIRLINES DBA UNITED EXPRESS
PLEASE CHECK-IN WITH THE OPERATING CARRIER

Travelers:
Name: Williams, Timothy.G Ticket #: 016-8674188193 Seat: 17C

Wed, Aug 30 2017

Hide Details

check-out
SAN Antonio Marriott Riverwalk Marriott Confirmation No. 71678701

Find nearby: Restaurants Gas Stations

11:50 AM drop-off
Budget Budget Confirmation No. 14362755US1

Drop Off Location: PHONE:210-824-0737 / 855-283-4384
San Antonio International Airport Terminal Find nearby: Restaurants Gas Stations

Itinerary | Invoice | Information | Feedback

TRAVEL Incorporated

Ticket Number	016-8674188053
Account #	D00880
Issue Date	Fri, Aug 25, 2017
Booking ID	2FAELU
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Williams/Timothy.G**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES E7W	6009 / S SCAIAD Confirmation: MTX72Z	Mon, 08/28/2017 Mon, 08/28/2017	Leave :: WASHINGTON-DLS Arrive :: SAN ANTONIO	840A 1109A
✈	UNITED AIRLINES E7W	6138 / S SCAIAD Confirmation: MTX72Z	Wed, 08/30/2017 Wed, 08/30/2017	Leave :: SAN ANTONIO Arrive :: WASHINGTON-DLS	1150A 420P

— **Remark(s)** —

U22/DOIDOSOIEA
U29/TANUM0000T25J
U82/ORFSHOURLY

Fare	$344.18
Tax	$54.22
Total Amount	$398.40
Amount Charged	$398.40

Air only indicated here.

WAS UA SAT172.09UA WAS172.09USD344.18END UA ZPIADSAT XT 11.20AY9.00XF IAD4.5SAT4.5

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Fri, Sep 01, 2017 09:27 AM

Official Invoice

Generated by Travel Incorporated

TRAVEL Incorporated

*** REFUND ***

Ticket Number	016-8674188053
Account #	D00880
Issue Date	Fri, Aug 25, 2017
Booking ID	2FAELU
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Williams/Timothy.G**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES E7W	6138 / S SCAIAD Confirmation: MTX72Z	Wed, 08/30/2017 Wed, 08/30/2017	Leave :: SAN ANTONIO Arrive :: WASHINGTON-DLS	1150A 420P

— **Remark(s)** —

U5/UUN/30*C30
U22/DOIDOSOIEA
U25/40209542
U29/TANUM0000T25J

Fare	($172.09)
Tax	($27.11)
Total Amount	($199.20)
Amount Charged	($199.20)

Air only indicated here.

U82/ORFSHOURLY
U89/FF9F1986572

WAS UA SAT172.09UA WAS172.09USD344.18END UA ZPIADSAT XT 11:20AY9.00XF IAD4.5SAT4.5

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Fri, Sep 01, 2017 09:27 AM

Official Invoice

Generated by Travel Incorporated

TRAVEL Incorporated

*** VOID ***

Ticket Number	**016-8674188189**
Account #	**D00880**
Issue Date	**Mon, Aug 28, 2017**
Booking ID	**2FAELU**
Issuing Location	**UUN**
Booking Agent ID	**2K**
Form of Payment	(b) (6)
Transaction Type	**Electronic Ticket**
Booking Currency	**USD**

Name: **Williams/Timothy.G**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES E7W	6068 / S SCAIAD Confirmation: MTX72Z	Wed, 08/30/2017 Wed, 08/30/2017	Leave :: SAN ANTONIO Arrive :: WASHINGTON-DLS	410P 839P

— **Remark(s)** —

U22/DOIDOSOIEA
U29/TANUM0000T25J
U82/ORFSHOURLY

Fare	**$172.09**
Tax	**$27.11**
Total Amount	**$199.20**
Amount Charged	**$199.20**

Air only indicated here.

SAT UA WAS172.09USD172.09END UA ZPSAT XT5.60AY4.50XF SAT4.5

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Fri, Sep 01, 2017 09:27 AM

Official Invoice

Generated by Travel Incorporated

TRAVEL Incorporated

Ticket Number	**016-8674188193**
Account #	**D00880**
Issue Date	**Mon, Aug 28, 2017**
Booking ID	**2FAELU**
Issuing Location	**UUN**
Booking Agent ID	**2K**
Form of Payment	(b) (6)
Transaction Type	**Electronic Ticket**
Booking Currency	**USD**

Name: **Williams/Timothy.G**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
🚗	Vendor: Pickup City: Dropoff City: Confirmation Number: GalaxyNet Status:	BUDGET SAN ANTONIO SAN ANTONIO 14362755US1		Pickup: Return: Your Daily Rate: Number of Cars: Number of People: Car Type:	Mon, 08/28/2017 Wed, 08/30/2017 $38.50 1 1 CCAR
🛏	Hotel: Address: Confirmation Number:	San Antonio Marriott Riverwalk 889 East Market Street San Antonio, TX 78205 71678701		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People:	Mon, 08/28/2017 Wed, 08/30/2017 $121.00 1 1

Phone Number: 1 (210) 224-4555 Room Type: GOVA00
GalaxyNet Status:

UNITED AIRLINES	6068 / S	Tue, 08/29/2017	Leave :: SAN ANTONIO	410P
E7W	SCAIAD	Tue, 08/29/2017	Arrive :: WASHINGTON-DLS	839P
	Confirmation: MTX72Z			

— Remark(s) —

U22/DOIDOSOIEA
U29/TANUM0000T25J
U82/ORFSHOURLY

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Amount Charged	**$199.20**

Air only indicated here.

SAT UA WAS172.09USD172.09END UA ZPSAT XT5.60AY4.50XF SAT4.5

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Fri, Sep 01, 2017 09:27 AM

Official Invoice

Generated by Travel Incorporated

Smith, Valerie <valerie_v_smith@ios.doi.gov>

Fwd: Your Tuesday evening trip with Uber

1 message

Williams, Timothy <timothy_williams@ios.doi.gov> Wed, Aug 30, 2017 at 3:05 PM
To: Valerie Smith <Valerie_V_Smith@ios.doi.gov>

---------- Forwarded message ----------
From: **Uber Receipts** <uber.us@uber.com>
Date: Wed, Aug 30, 2017 at 1:25 AM
Subject: Your Tuesday evening trip with Uber
To: timothy_williams@ios.doi.gov



UBER

$45.16

Thanks for choosing Uber, Tim

August 30, 2017 | uberX

- 12:51am | 1 Saarinen Cir, Sterling, VA
- 01:25am | (b) (6) [redacted]



You rode with Miguel

22.85	00:33:26	uberX
miles	Trip time	Car

ADD A TIP

Your Fare

Trip fare	45.16
Subtotal	$45.16

CHARGED

(b) (6)

$45.16

Issued by Rasier
Receipt ID # 716159e9-9d95-4b7b-8200-9308778f5198



Invite your friends and family. Get a free ride worth up to $5 when you refer a friend to try Uber.

Share code:

E. Document	Description	Qty	Fees	Method of Payment
[illegible]	[illegible]	1	$25.00	(b) (6) [redacted]

Ticket Number
674188193

Location
K72Z

Cardholder Name
TIMOTHY G WILLIAMS

Carrier	Routing
UA	SAT IAD

Total Baggage Fees: USD $25.00

ss Baggage Terms and Conditions:

[illegible] baggage is subject to space availability

Budget San Antonio
430 Sandau Rd.
San Antonio, TX 78216
(210) 824-0737

Contract # 710561

TIMOTHY G WILLIAMS
(b) (6)

Rental Summary

				Date	Time	Odom	Fuel	Loc
1. Unit #: 13114172								
Rented Class: B	Lic: HWZ9572 TX		Out:	08/28/2017	11.44	21,832	8	CIC
2017 Toyota Corolla	VIN: 5YFBURHE6HP589154		In:	08/29/2017	13.56	21,925	8	CIC
2. Unit #:								
Rented Class: B	Lic:		Out:		0.00	0	0	
0	VIN:		In:		0.00	0	0	

Charge Summary

Description	Charged	Rate	Per	Amount
Additional: Hourly		28.88	hour	.00
Additional: Daily		38.50	day	.00
Booked: Overtime		28.88	hour	.00
Booked: Daily	2 @	38.50	day	77.00
Booked: Weekly		231.00	week	.00
Net T&M				77.00
GARS	2 @	5.00	day	10.00
Energy Surcharge	2 @	.54	day	1.08
Prop Tax/Lic Reimb	2 @	1.99	day	3.98
Airport Fee CIC		11.100	%	10.22
CFC CIC	2 @	5.00	day	10.00
Sales Tax		10.000	%	11.23
Arena Tax		5.000	%	5.61
Subtotal of Other Charges				52.12
Total Charges				129.12
Paymen(b) (6)		08/29/2017		129.12
Total Deposits/Payments				129.12
Net Due				0.00

MEMORANDUM

TO: Authorizing Official

FROM: Office of Intergovernmental and External Affairs

DATE: September 8, 2017

SUBJECT: Rental Car Approval

Timothy Williams traveled to San Antonio on August 28-30, 2017 and the rental car was inadvertently left off of his itinerary, due to Mr. Williams ticket being reissued; however, his itinerary shows the rental car was approved.

- **Compact Car Rental Rate: $164.23**

X Mya Haines
Approval Signature

Disapproval Signature

U.S. Department of the Interior

Travel Document Approval Form*

DATE: **TRAVEL ARRANGER NAME & PHONE: VALERIE V. SMITH 202-208-1923**

OFFICIAL TRAVEL INFORMATION	
Type of document (Authorization/Voucher)	~~Authorization~~ Voucher
Traveler Name and Title	Tim Williams, Deputy Director
Date(s) of Travel	August 28-30, 2017
Location(s)	San Antonio, TX
Estimated Cost	$895.00
Funding	BLM Reimbursable Support Agreement with OS
Purpose	Timothy will participating on the Dealing with the Trump Administration Energy/Environment Policies round table discussion, 2017 State Energy Policy Summit
Special Requests (e.g., mixed official/personal travel, mixed official/political travel, exceed lodging allowance, travel upgrade)	n/a
SOL (General Law) approval for special requests (if necessary)	n/a

TRAVEL ARRANGER CHECKLIST	
Full Itinerary Attached	YES
Conference Agenda Attached (if appropriate)	n/a
Is a non-Federal source paying for any or all of the travel-related expenses? If so, attach a DI-2000 signed by the traveler and an ethics official.	n/a
Has the traveler been offered free attendance at a reception or any other type of social gathering during the course of official travel? If so, attach a DI-1958 signed by the traveler and an ethics official.	n/a
Traveler signature applied	YES
Travel arranger signature applied	YES

APPROVALS and SURNAMES	
ssistant Secretary	N/A

AFTER OBTAINING A/S SURNAME, DELIVER PACKAGE TO ROOM 7318 FOR PROCESSING.

retary	
f Staff	C. Magallanes

cover sheet for travel authorizations and vouchers submitted for approval.

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000QFNZ
Travel Authorization Number:	TANUM0000QFNZ	Trip Name:	04-10-17 California
TA Date:	04/10/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION SIGNED
Purpose:	MISSION (OPERATIONAL)	Document Detail:	Wadi Yakhour will travel to California to advance Secretary Zinke's travel to the following locations: . Sacramento . Yosemite National Park . Channel Islands National Park . Santa Barbara
Type Code:	TRIP BY TRIP		

Traveler Profile

Name:	YAKHOUR, WADI ANTOINE	ID:	1001186750
TID:	40209545DO	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	;	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip
Number: 1

Purpose: Wadi Yakhour will travel to California to advance Secretary Zinke's travel to the following locations: . Sacramento . Yosemite National Park . Channel Islands National Park . Santa Barbara

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
04/10/17	04/11/17	FRESNO, CA	MISSION (OPERATIONAL)	97.00 / 64.00
04/11/17	04/13/17	SACRAMENTO, CA	MISSION (OPERATIONAL)	119.00 / 64.00
04/13/17	04/14/17	FRESNO, CA	MISSION (OPERATIONAL)	97.00 / 64.00
04/14/17	04/19/17	SANTA BARBARA, CA	MISSION (OPERATIONAL)	164.00 / 74.00

Document Totals

Total Expenses:	3,881.85
Reimbursable Expenses:	687.44
Non-Reimbursable Expenses:	3,194.41
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	941.60	.00
Excess Air/Bag Fees	50.00	.00
Fuel-Rental Vehicle	198.93	.00
Lodging Taxes & Misc	49.50	.00
Lodging-PerDiem	1,177.00	.00
M&IE-PerDiem	665.50	.00
Rental Car	699.66	.00
Transportation	84.91	.00
Transxn Fees	14.75	.00
Total Expenses:	3,881.85	.00

Trip 1 Details

Expenses

Trip#: 1 | Total Non-Per Diem Expenses: 2,039.35 | Total Per Diem Expenses: 1,842.50

Date	Description	Category	Cost	Pay Method	Per Diem
04/10/2017	Airline Flight	Com. Carrier	467.80	GOVCC-C	
Comment:	Flight from Washington, DC (DCA) to Fresno, CA.				
04/10/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
04/10/2017	Lodging Tax	Lodging Taxes & Misc	13.29	GOVCC-C	
04/10/2017	Lodging	Lodging-PerDiem	97.00	GOVCC-C	*
04/10/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
04/10/2017	Taxi	Transportation	18.94	REIMBURSABLE	
Comment:	Taxi from residence in Washington, DC to Washington National Airport.				
04/10/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
04/11/2017	Lodging Tax	Lodging Taxes & Misc	18.21	GOVCC-C	
04/11/2017	Lodging	Lodging-PerDiem	119.00	GOVCC-C	*
04/11/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
04/11/2017	Parking	Transportation	20.00	GOVCC-C	
04/12/2017	Gas-Rental	Fuel-Rental Vehicle	48.27	GOVCC-C	
04/12/2017	Gas-Rental	Fuel-Rental Vehicle	25.50	GOVCC-C	
04/12/2017	Lodging Tax	Lodging Taxes & Misc	3.93	GOVCC-C	
04/12/2017	Lodging	Lodging-PerDiem	119.00	GOVCC-C	*
04/12/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
04/12/2017	Parking	Transportation	20.00	GOVCC-C	
04/13/2017	Lodging Tax	Lodging Taxes & Misc	14.07	GOVCC-C	
04/13/2017	Lodging	Lodging-PerDiem	97.00	GOVCC-C	*
04/13/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
04/14/2017	Gas-Rental	Fuel-Rental Vehicle	55.41	GOVCC-C	
04/14/2017	Lodging	Lodging-PerDiem	149.00	GOVCC-C	*
04/14/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
04/15/2017	Lodging	Lodging-PerDiem	149.00	GOVCC-C	*
04/15/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
04/16/2017	Gas-Rental	Fuel-Rental Vehicle	55.89	GOVCC-C	
04/16/2017	Lodging	Lodging-PerDiem	149.00	GOVCC-C	*
04/16/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
04/17/2017	Lodging	Lodging-PerDiem	149.00	GOVCC-C	*
04/17/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
04/17/2017	Parking	Transportation	3.00	REIMBURSABLE	
Comment:	Used personal credit card to park for Secretarial event				
04/18/2017	Lodging	Lodging-PerDiem	149.00	GOVCC-C	*
04/18/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
04/19/2017	Airline Flight	Com. Carrier	473.80	GOVCC-C	
Comment:	Flight from Santa Barbara, CA to Washington, DC (DCA).				
04/19/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
04/19/2017	Gas-Rental	Fuel-Rental Vehicle	13.86	GOVCC-C	
04/19/2017	M&IE	M&IE-PerDiem	55.50	REIMBURSABLE	*
04/19/2017	Rental Car	Rental Car	699.66	GOVCC-C	
Comment:	Upgrade was approved. Memo is attached				
04/19/2017	Taxi	Transportation	22.97	GOVCC-C	
Comment:	Taxi from Washington National Airport (DCA) to residence in Washington, DC.				

Per Diem Allowances

Trip#: 1 | Total Per Diem Allowances: 1,842.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
04/10/2017	97.00/ 64.00	97.00	97.00	48.00	48.00				
04/11/2017	119.00/ 64.00	119.00	119.00	64.00	64.00				
04/12/2017	119.00/ 64.00	119.00	119.00	64.00	64.00				
04/13/2017	97.00/ 64.00	97.00	97.00	64.00	64.00				
04/14/2017	164.00/ 74.00	149.00	149.00	74.00	74.00				
04/15/2017	164.00/ 74.00	149.00	149.00	74.00	74.00				
04/16/2017	164.00/ 74.00	149.00	149.00	74.00	74.00				
04/17/2017	164.00/ 74.00	149.00	149.00	74.00	74.00				
04/18/2017	164.00/ 74.00	149.00	149.00	74.00	74.00				

04/19/2017	164.00/ 74.00	0.00	0.00	55.50	55.50

Other Authorizations

Trip#: 1

Other Authorization	Remarks
ACTUAL EXPENSE	

Account Summary for the Selected Trip

Org: DOI	Label: FY2016/17 FWS	Acct Code: DS40000000/DR.40000.16FWSTRV//167D0102DR/DL2000000.000000////	3,881.85
Expense Category: Com. Carrier	Fiscal Year: 0	Amount: 941.60	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 0	Amount: 50.00	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 0	Amount: 198.93	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 0	Amount: 49.50	
Expense Category: Lodging-PerDiem	Fiscal Year: 0	Amount: 1,177.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 0	Amount: 665.50	
Expense Category: Rental Car	Fiscal Year: 0	Amount: 699.66	
Expense Category: Transportation	Fiscal Year: 0	Amount: 84.91	
Expense Category: Transxn Fees	Fiscal Year: 0	Amount: 14.75	
		Total:	3,881.85

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY2016/17 FWS	DS40000000/DR.40000.16FWSTRV//167D0102DR/DL2000000.000000////	GOVCC-C	3,194.41
DOI	FY2016/17 FWS	DS40000000/DR.40000.16FWSTRV//167D0102DR/DL2000000.000000////	REIMBURSABLE	687.44

Totals by Label

DOI	FY2016/17 FWS Total	DS40000000/DR.40000.16FWSTRV//167D0102DR/DL2000000.000000////	3,881.85

Totals by Payment Method

GOVCC-C Total	3,194.41
REIMBURSABLE Total	687.44

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
04/10/17	AIR	$467.80
04/10/17	CAB	$18.94
04/17/17	PARK	$3.00
04/19/17	AIR	$473.80

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
	Traveler Justification:	All charges are actual expenses incurred, receipts attached
DFLT PMT METHOD USED	FAIL	Taxi ON 04/10/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD, GOVCC-C
	Traveler Justification:	used personal card for parking during a Secretarial event. For taxi, Uber was used and GOV CC is not included on the user's account.

Document History 10/06/2017 Authorization: TANUM0000QFNZ

Copyright 1989-2009 Concur Government Edition: Concur Inc. YAKHOUR, WADI ANTOINE. 40209545DO

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	04/10/2017	1:19PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	
AUTHORIZATION SIGNED	04/26/2017	11:51AMEST	YAKHOUR, WADI ANTOINE	
			Net Adjustment:3,881.85	
ADJUSTED	04/26/2017	11:52AMEST	YAKHOUR, WADI ANTOINE	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:

Traveler/Preparer Signature: _____

Date:

Approver Name: _____

Approver Signature:

Date: _____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000QFNZ
Travel Authorization Number:	TANUM0000QFNZ	Trip Name:	04-10-17 California
TA Date:	04/10/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION APPROV
Purpose:	MISSION (OPERATIONAL)	Document Detail:	Wadi Yakhour will travel to California to advance Secretary Zinke's travel to the following locations: . Sacramento . Yosemite National Park . Channel Islands National Park . Santa Barbara
Type Code:	TRIP BY TRIP		

Traveler Profile

Name:	YAKHOUR, WADI ANTOINE	ID:	1001186750
TID:	40209545DO	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	;	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip
Number: 1

Purpose: Wadi Yakhour will travel to California to advance Secretary Zinke's travel to the following locations: . Sacramento . Yosemite National Park . Channel Islands National Park . Santa Barbara

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
04/10/17	04/11/17	FRESNO, CA	MISSION (OPERATIONAL)	97.00 / 64.00
04/11/17	04/13/17	SACRAMENTO, CA	MISSION (OPERATIONAL)	119.00 / 64.00
04/13/17	04/14/17	FRESNO, CA	MISSION (OPERATIONAL)	97.00 / 64.00
04/14/17	04/19/17	SANTA BARBARA, CA	MISSION (OPERATIONAL)	164.00 / 74.00

Document Totals

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Reimbursable Expenses:	687.44
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Document Totals by Expense Category

Expense Category	Cost	Advance Amount
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Fuel-Rental Vehicle	198.93	.00
Lodging Taxes & Misc	49.50	.00
Lodging-PerDiem	1,177.00	.00
M&IE-PerDiem	665.50	.00
Rental Car	699.66	.00
Transportation	84.91	.00
Transxn Fees	14.75	.00
Total Expenses:	3,881.85	.00

Trip 1 Details

Expenses

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Comment:	Flight from Washington, DC (DCA) to Fresno, CA.				
04/10/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
04/10/2017	Lodging Tax	Lodging Taxes & Misc	13.29	GOVCC-C	
04/10/2017	Lodging	Lodging-PerDiem	97.00	GOVCC-C	*
04/10/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
04/10/2017	Taxi	Transportation	18.94	REIMBURSABLE	
Comment:	Taxi from residence in Washington, DC to Washington National Airport.				
04/10/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
04/11/2017	Lodging Tax	Lodging Taxes & Misc	18.21	GOVCC-C	
04/11/2017	Lodging	Lodging-PerDiem	119.00	GOVCC-C	*
04/11/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
04/11/2017	Parking	Transportation	20.00	GOVCC-C	
04/12/2017	Gas-Rental	Fuel-Rental Vehicle	48.27	GOVCC-C	
04/12/2017	Gas-Rental	Fuel-Rental Vehicle	25.50	GOVCC-C	
04/12/2017	Lodging Tax	Lodging Taxes & Misc	3.93	GOVCC-C	
04/12/2017	Lodging	Lodging-PerDiem	119.00	GOVCC-C	*
04/12/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
04/12/2017	Parking	Transportation	20.00	GOVCC-C	
04/13/2017	Lodging Tax	Lodging Taxes & Misc	14.07	GOVCC-C	
04/13/2017	Lodging	Lodging-PerDiem	97.00	GOVCC-C	*
04/13/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
04/14/2017	Gas-Rental	Fuel-Rental Vehicle	55.41	GOVCC-C	
04/14/2017	Lodging	Lodging-PerDiem	149.00	GOVCC-C	*
04/14/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
04/15/2017	Lodging	Lodging-PerDiem	149.00	GOVCC-C	*
04/15/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
04/16/2017	Gas-Rental	Fuel-Rental Vehicle	55.89	GOVCC-C	
04/16/2017	Lodging	Lodging-PerDiem	149.00	GOVCC-C	*
04/16/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
04/17/2017	Lodging	Lodging-PerDiem	149.00	GOVCC-C	*
04/17/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
04/17/2017	Parking	Transportation	3.00	REIMBURSABLE	
Comment:	Used personal credit card to park for Secretarial event				
04/18/2017	Lodging	Lodging-PerDiem	149.00	GOVCC-C	*
04/18/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
04/19/2017	Airline Flight	Com. Carrier	473.80	GOVCC-C	
Comment:	Flight from Santa Barbara, CA to Washington, DC (DCA).				
04/19/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
04/19/2017	Gas-Rental	Fuel-Rental Vehicle	13.86	GOVCC-C	
04/19/2017	M&IE	M&IE-PerDiem	55.50	REIMBURSABLE	*
04/19/2017	Rental Car	Rental Car	699.66	GOVCC-C	
Comment:	Upgrade was approved. Memo is attached				
04/19/2017	Taxi	Transportation	22.97	GOVCC-C	
Comment:	Taxi from Washington National Airport (DCA) to residence in Washington, DC.				

Per Diem Allowances

Trip#: 1 | Total Per Diem Allowances: 1,842.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
04/10/2017	97.00/ 64.00	97.00	97.00	48.00	48.00				
04/11/2017	119.00/ 64.00	119.00	119.00	64.00	64.00				
04/12/2017	119.00/ 64.00	119.00	119.00	64.00	64.00				
04/13/2017	97.00/ 64.00	97.00	97.00	64.00	64.00				
04/14/2017	164.00/ 74.00	149.00	149.00	74.00	74.00				
04/15/2017	164.00/ 74.00	149.00	149.00	74.00	74.00				
04/16/2017	164.00/ 74.00	149.00	149.00	74.00	74.00				
04/17/2017	164.00/ 74.00	149.00	149.00	74.00	74.00				
04/18/2017	164.00/ 74.00	149.00	149.00	74.00	74.00				

04/19/2017	164.00/ 74.00	0.00	0.00	55.50	55.50

Other Authorizations

Trip#: 1

Other Authorization	Remarks
ACTUAL EXPENSE	

Account Summary for the Selected Trip

Org: DOI	Label: FY2016/17 FWS	Acct Code: DS40000000/DR.40000.16FWSTRV//167D0102DR/DL2000000.000000////	3,881.85
Expense Category: Com. Carrier	Fiscal Year: 0	Amount: 941.60	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 0	Amount: 50.00	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 0	Amount: 198.93	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 0	Amount: 49.50	
Expense Category: Lodging-PerDiem	Fiscal Year: 0	Amount: 1,177.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 0	Amount: 665.50	
Expense Category: Rental Car	Fiscal Year: 0	Amount: 699.66	
Expense Category: Transportation	Fiscal Year: 0	Amount: 84.91	
Expense Category: Transxn Fees	Fiscal Year: 0	Amount: 14.75	
		Total:	3,881.85

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY2016/17 FWS	DS40000000/DR.40000.16FWSTRV//167D0102DR/DL2000000.000000////	GOVCC-C	3,194.41
DOI	FY2016/17 FWS	DS40000000/DR.40000.16FWSTRV//167D0102DR/DL2000000.000000////	REIMBURSABLE	687.44

Totals by Label

DOI	FY2016/17 FWS Total	DS40000000/DR.40000.16FWSTRV//167D0102DR/DL2000000.000000////	3,881.85

Totals by Payment Method

GOVCC-C Total	3,194.41
REIMBURSABLE Total	687.44

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
04/10/17	AIR	$467.80
04/10/17	CAB	$18.94
04/17/17	PARK	$3.00
04/19/17	AIR	$473.80

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
	Traveler Justification:	All charges are actual expenses incurred, receipts attached
DFLT PMT METHOD USED	FAIL	Taxi ON 04/10/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD, GOVCC-C
	Traveler Justification:	used personal card for parking during a Secretarial event. For taxi, Uber was used and GOV CC is not included on the user's account.

Document History 10/06/2017 Authorization: TANUM0000QFNZ

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	04/10/2017	1:19PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	
AUTHORIZATION SIGNED	04/26/2017	11:51AMEST	YAKHOUR, WADI ANTOINE	
			Net Adjustment:3,881.85	
ADJUSTED	04/26/2017	11:52AMEST	YAKHOUR, WADI ANTOINE	
			Net Adjustment:0.00	
ADJUSTED	04/26/2017	11:54AMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	
AUTHORIZATION APPROV	04/26/2017	11:54AMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature: _____

Date: _____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000QFNZ
Travel Authorization Number:	TANUM0000QFNZ	Trip Name:	04-10-17 California
TA Date:	04/10/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION SIGNED
Purpose:	MISSION (OPERATIONAL)	Document Detail:	Wadi Yakhour will travel to California to advance Secretary Zinke's travel to the following locations: . Sacramento . Yosemite National Park . Channel Islands National Park . Santa Barbara
Type Code:	TRIP BY TRIP		

Traveler Profile

Name:	YAKHOUR, WADI ANTOINE	ID:	1001186750
TID:	40209545DO	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	;	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip
Number: 1

Purpose: Wadi Yakhour will travel to California to advance Secretary Zinke's travel to the following locations: . Sacramento . Yosemite National Park . Channel Islands National Park . Santa Barbara

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
04/10/17	04/11/17	FRESNO, CA	MISSION (OPERATIONAL)	97.00 / 64.00
04/11/17	04/13/17	SACRAMENTO, CA	MISSION (OPERATIONAL)	119.00 / 64.00
04/13/17	04/14/17	FRESNO, CA	MISSION (OPERATIONAL)	97.00 / 64.00
04/14/17	04/19/17	SANTA BARBARA, CA	MISSION (OPERATIONAL)	164.00 / 74.00

Document Totals

Total Expenses:	3,881.85
Reimbursable Expenses:	687.44
Non-Reimbursable Expenses:	3,194.41
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	941.60	.00
Excess Air/Bag Fees	50.00	.00
Fuel-Rental Vehicle	198.93	.00
Lodging Taxes & Misc	49.50	.00
Lodging-PerDiem	1,177.00	.00
M&IE-PerDiem	665.50	.00
Rental Car	699.66	.00
Transportation	84.91	.00
Transxn Fees	14.75	.00
Total Expenses:	3,881.85	.00

Trip 1 Details

Expenses

Trip#: 1 | Total Non-Per Diem Expenses: 2,039.35 | Total Per Diem Expenses: 1,842.50

Date	Description	Category	Cost	Pay Method	Per Diem
04/10/2017	Airline Flight	Com. Carrier	467.80	GOVCC-C	
Comment:	Flight from Washington, DC (DCA) to Fresno, CA.				
04/10/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
04/10/2017	Lodging Tax	Lodging Taxes & Misc	13.29	GOVCC-C	
04/10/2017	Lodging	Lodging-PerDiem	97.00	GOVCC-C	*
04/10/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
04/10/2017	Taxi	Transportation	18.94	REIMBURSABLE	
Comment:	Taxi from residence in Washington, DC to Washington National Airport.				
04/10/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
04/11/2017	Lodging Tax	Lodging Taxes & Misc	18.21	GOVCC-C	
04/11/2017	Lodging	Lodging-PerDiem	119.00	GOVCC-C	*
04/11/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
04/11/2017	Parking	Transportation	20.00	GOVCC-C	
04/12/2017	Gas-Rental	Fuel-Rental Vehicle	48.27	GOVCC-C	
04/12/2017	Gas-Rental	Fuel-Rental Vehicle	25.50	GOVCC-C	
04/12/2017	Lodging Tax	Lodging Taxes & Misc	3.93	GOVCC-C	
04/12/2017	Lodging	Lodging-PerDiem	119.00	GOVCC-C	*
04/12/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
04/12/2017	Parking	Transportation	20.00	GOVCC-C	
04/13/2017	Lodging Tax	Lodging Taxes & Misc	14.07	GOVCC-C	
04/13/2017	Lodging	Lodging-PerDiem	97.00	GOVCC-C	*
04/13/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
04/14/2017	Gas-Rental	Fuel-Rental Vehicle	55.41	GOVCC-C	
04/14/2017	Lodging	Lodging-PerDiem	149.00	GOVCC-C	*
04/14/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
04/15/2017	Lodging	Lodging-PerDiem	149.00	GOVCC-C	*
04/15/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
04/16/2017	Gas-Rental	Fuel-Rental Vehicle	55.89	GOVCC-C	
04/16/2017	Lodging	Lodging-PerDiem	149.00	GOVCC-C	*
04/16/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
04/17/2017	Lodging	Lodging-PerDiem	149.00	GOVCC-C	*
04/17/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
04/17/2017	Parking	Transportation	3.00	REIMBURSABLE	
Comment:	Used personal credit card to park for Secretarial event				
04/18/2017	Lodging	Lodging-PerDiem	149.00	GOVCC-C	*
04/18/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
04/19/2017	Airline Flight	Com. Carrier	473.80	GOVCC-C	
Comment:	Flight from Santa Barbara, CA to Washington, DC (DCA).				
04/19/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
04/19/2017	Gas-Rental	Fuel-Rental Vehicle	13.86	GOVCC-C	
04/19/2017	M&IE	M&IE-PerDiem	55.50	REIMBURSABLE	*
04/19/2017	Rental Car	Rental Car	699.66	GOVCC-C	
Comment:	Upgrade was approved. Memo is attached				
04/19/2017	Taxi	Transportation	22.97	GOVCC-C	
Comment:	Taxi from Washington National Airport (DCA) to residence in Washington, DC.				

Per Diem Allowances

Trip#: 1 | Total Per Diem Allowances: 1,842.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
04/10/2017	97.00/ 64.00	97.00	97.00	48.00	48.00				
04/11/2017	119.00/ 64.00	119.00	119.00	64.00	64.00				
04/12/2017	119.00/ 64.00	119.00	119.00	64.00	64.00				
04/13/2017	97.00/ 64.00	97.00	97.00	64.00	64.00				
04/14/2017	164.00/ 74.00	149.00	149.00	74.00	74.00				
04/15/2017	164.00/ 74.00	149.00	149.00	74.00	74.00				
04/16/2017	164.00/ 74.00	149.00	149.00	74.00	74.00				
04/17/2017	164.00/ 74.00	149.00	149.00	74.00	74.00				
04/18/2017	164.00/ 74.00	149.00	149.00	74.00	74.00				

04/19/2017	164.00/ 74.00	0.00	0.00	55.50	55.50

Other Authorizations

Trip#: 1

Other Authorization	Remarks
ACTUAL EXPENSE	

Account Summary for the Selected Trip

Org: DOI	Label: FY2016/17 FWS	Acct Code: DS40000000/DR.40000.16FWSTRV//167D0102DR/DL2000000.000000////	3,881.85
Expense Category: Com. Carrier	Fiscal Year: 0	Amount: 941.60	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 0	Amount: 50.00	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 0	Amount: 198.93	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 0	Amount: 49.50	
Expense Category: Lodging-PerDiem	Fiscal Year: 0	Amount: 1,177.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 0	Amount: 665.50	
Expense Category: Rental Car	Fiscal Year: 0	Amount: 699.66	
Expense Category: Transportation	Fiscal Year: 0	Amount: 84.91	
Expense Category: Transxn Fees	Fiscal Year: 0	Amount: 14.75	
		Total:	3,881.85

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY2016/17 FWS	DS40000000/DR.40000.16FWSTRV//167D0102DR/DL2000000.000000////	GOVCC-C	3,194.41
DOI	FY2016/17 FWS	DS40000000/DR.40000.16FWSTRV//167D0102DR/DL2000000.000000////	REIMBURSABLE	687.44

Totals by Label

DOI	FY2016/17 FWS Total	DS40000000/DR.40000.16FWSTRV//167D0102DR/DL2000000.000000////	3,881.85

Totals by Payment Method

GOVCC-C Total	3,194.41
REIMBURSABLE Total	687.44

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
04/10/17	AIR	$467.80
04/10/17	CAB	$18.94
04/17/17	PARK	$3.00
04/19/17	AIR	$473.80

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
	Traveler Justification:	All charges are actual expenses incurred, receipts attached
DFLT PMT METHOD USED	FAIL	Taxi ON 04/10/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD, GOVCC-C
	Traveler Justification:	used personal card for parking during a Secretarial event. For taxi, Uber was used and GOV CC is not included on the user's account.

Document History 10/06/2017 Authorization: TANUM0000QFNZ

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	04/10/2017	1:19PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	
AUTHORIZATION SIGNED	04/26/2017	11:51AMEST	YAKHOUR, WADI ANTOINE	
			Net Adjustment:3,881.85	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature:

Date: _____

Approver Name:

Approver Signature: _____

Date:

Document Header Information

Document Type:	Voucher	Document Name:	TV0000J30I
Travel Authorization Number:	TANUM0000QFNZ	Trip Name:	04-10-17 California
TA Date:	04/26/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	PAID
Purpose:	MISSION (OPERATIONAL)	Document Detail:	Wadi Yakhour will travel to California to advance Secretary Zinke's travel to the following locations: . Sacramento . Yosemite National Park . Channel Islands National Park . Santa Barbara Note: Santa Barbara was postponed by one day due to the traveler's excessive amount of time on the road due to a schedule that ended up being several hours behind. Traveler had driven for more than 12 hours for the day and could not physically get to the destination that was intended.
Type Code:	TRIP BY TRIP		

Traveler Profile

Name:	YAKHOUR, WADI ANTOINE	ID:	1001186750
TID:	40209545DO	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip
Number: 1

Purpose: Wadi Yakhour will travel to California to advance Secretary Zinke's travel to the following locations: . Sacramento . Yosemite National Park . Channel Islands National Park . Santa Barbara Note: Santa Barbara was postponed by one day due to the traveler's excessive amount of time on the road due to a schedule that ended up being several hours behind. Traveler had driven for more than 12 hours for the day and could not physically get to the destination that was intended.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
04/10/17	04/11/17	FRESNO, CA	MISSION (OPERATIONAL)	97.00 / 64.00
04/11/17	04/13/17	SACRAMENTO, CA	MISSION (OPERATIONAL)	119.00 / 64.00
04/13/17	04/14/17	FRESNO, CA	MISSION (OPERATIONAL)	97.00 / 64.00
04/14/17	04/19/17	SANTA BARBARA, CA	MISSION (OPERATIONAL)	164.00 / 74.00

Document Totals

Total Expenses:	3,881.85
Reimbursable Expenses:	687.44
Non-Reimbursable Expenses:	3,194.41
Advance Applied:	.00
Net to Traveler:	687.44
Net to Government:	3,194.41
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	941.60	.00
Excess Air/Bag Fees	50.00	.00
Fuel-Rental Vehicle	198.93	.00
Lodging Taxes & Misc	49.50	.00
Lodging-PerDiem	1,177.00	.00
M&IE-PerDiem	665.50	.00
Rental Car	699.66	.00
Transportation	84.91	.00
Transxn Fees	14.75	.00

Total Expenses:	3,881.85	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 2,039.35 — Total Per Diem Expenses: 1,842.50

Date	Description	Category	Cost	Pay Method	Per Diem
04/10/2017	Airline Flight	Com. Carrier	467.80	GOVCC-C	
Comment:	Flight from Washington, DC (DCA) to Fresno, CA.				
04/10/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
04/10/2017	Lodging Tax	Lodging Taxes & Misc	13.29	GOVCC-C	
04/10/2017	Lodging	Lodging-PerDiem	97.00	GOVCC-C	*
04/10/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
04/10/2017	Taxi	Transportation	18.94	REIMBURSABLE	
Comment:	Taxi from residence in Washington, DC to Washington National Airport.				
04/11/2017	Lodging Tax	Lodging Taxes & Misc	18.21	GOVCC-C	
04/11/2017	Lodging	Lodging-PerDiem	119.00	GOVCC-C	*
04/11/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
04/11/2017	Parking	Transportation	20.00	GOVCC-C	
04/12/2017	Gas-Rental	Fuel-Rental Vehicle	48.27	GOVCC-C	
04/12/2017	Gas-Rental	Fuel-Rental Vehicle	25.50	GOVCC-C	
04/12/2017	Lodging Tax	Lodging Taxes & Misc	3.93	GOVCC-C	
04/12/2017	Lodging	Lodging-PerDiem	119.00	GOVCC-C	*
04/12/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
04/12/2017	Parking	Transportation	20.00	GOVCC-C	
04/13/2017	Lodging Tax	Lodging Taxes & Misc	14.07	GOVCC-C	
04/13/2017	Lodging	Lodging-PerDiem	97.00	GOVCC-C	*
04/13/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
04/14/2017	Gas-Rental	Fuel-Rental Vehicle	55.41	GOVCC-C	
04/14/2017	Lodging	Lodging-PerDiem	149.00	GOVCC-C	*
04/14/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
04/15/2017	Lodging	Lodging-PerDiem	149.00	GOVCC-C	*
04/15/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
04/16/2017	Gas-Rental	Fuel-Rental Vehicle	55.89	GOVCC-C	
04/16/2017	Lodging	Lodging-PerDiem	149.00	GOVCC-C	*
04/16/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
04/17/2017	Lodging	Lodging-PerDiem	149.00	GOVCC-C	*
04/17/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
04/17/2017	Parking	Transportation	3.00	REIMBURSABLE	
Comment:	Used personal credit card to park for Secretarial event				
04/18/2017	Lodging	Lodging-PerDiem	149.00	GOVCC-C	*
04/18/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
04/19/2017	Airline Flight	Com. Carrier	473.80	GOVCC-C	
Comment:	Flight from Santa Barbara, CA to Washington, DC (DCA).				
04/19/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
04/19/2017	Gas-Rental	Fuel-Rental Vehicle	13.86	GOVCC-C	
04/19/2017	M&IE	M&IE-PerDiem	55.50	REIMBURSABLE	*
04/19/2017	Rental Car	Rental Car	699.66	GOVCC-C	
Comment:	Upgrade was approved. Memo is attached				
04/19/2017	Taxi	Transportation	22.97	GOVCC-C	
Comment:	Taxi from Washington National Airport (DCA) to residence in Washington, DC.				
04/26/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 — Total Per Diem Allowances: 1,842.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
04/10/2017	97.00/ 64.00	97.00	97.00	48.00	48.00				
04/11/2017	119.00/ 64.00	119.00	119.00	64.00	64.00				
04/12/2017	119.00/ 64.00	119.00	119.00	64.00	64.00				
04/13/2017	97.00/ 64.00	97.00	97.00	64.00	64.00				

04/14/2017	164.00/ 74.00	149.00	149.00	74.00	74.00
04/15/2017	164.00/ 74.00	149.00	149.00	74.00	74.00
04/16/2017	164.00/ 74.00	149.00	149.00	74.00	74.00
04/17/2017	164.00/ 74.00	149.00	149.00	74.00	74.00
04/18/2017	164.00/ 74.00	149.00	149.00	74.00	74.00
04/19/2017	164.00/ 74.00	0.00	0.00	55.50	55.50

Account Summary for the Selected Trip

Org: DOI	Label: FY2016/17 FWS	Acct Code: DS40000000/DR.40000.16FWSTRV//167D0102DR/DL2000000.000000////	3,881.85
Expense Category: Com. Carrier	Fiscal Year: 0	Amount: 941.60	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 0	Amount: 50.00	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 0	Amount: 198.93	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 0	Amount: 49.50	
Expense Category: Lodging-PerDiem	Fiscal Year: 0	Amount: 1,177.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 0	Amount: 665.50	
Expense Category: Rental Car	Fiscal Year: 0	Amount: 699.66	
Expense Category: Transportation	Fiscal Year: 0	Amount: 84.91	
Expense Category: Transxn Fees	Fiscal Year: 0	Amount: 14.75	
		Total:	3,881.85

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY2016/17 FWS	DS40000000/DR.40000.16FWSTRV//167D0102DR/DL2000000.000000////	GOVCC-C	3,194.41
DOI	FY2016/17 FWS	DS40000000/DR.40000.16FWSTRV//167D0102DR/DL2000000.000000////	REIMBURSABLE	687.44

Totals by Label

DOI	FY2016/17 FWS Total	DS40000000/DR.40000.16FWSTRV//167D0102DR/DL2000000.000000////		3,881.85

Totals by Payment Method

	GOVCC-C Total	3,194.41
	REIMBURSABLE Total	687.44

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
04/10/17	AIR Airline Flight	$467.80
04/19/17	AIR Airline Flight	$473.80

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
	Traveler Justification:	All charges are actual expenses incurred, receipts attached
DFLT PMT METHOD USED	FAIL	Taxi ON 04/10/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD, GOVCC-C
	Traveler Justification:	used personal card for parking during a Secretarial event. For taxi, Uber was used and GOV CC is not included on the user's account.

Document History 10/06/2017 Voucher: TV0000J30I

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	04/26/2017	11:57AMEST	YAKHOUR, WADI ANTOINE	

			Net Adjustment:0.00
VOUCHER SIGNED	05/03/2017	8:24AMEST	YAKHOUR, WADI ANTOINE
			Net Adjustment:3,881.85
AUTHORIZED	05/03/2017	8:26AMEST	NIGBOROWICZ, TIMOTHY M
			Net Adjustment:0.00
TV AUDIT REVIEWED	05/05/2017	12:51PMEST	ARAGON, KELLEY C
			Net Adjustment:0.00
TV AUDIT APPROVED	05/05/2017	1:36PMEST	MARTIN, BARBARA ANN
			Net Adjustment:0.00
PENDING	05/05/2017	1:36PMEST	SYSUTILITY
			Net Adjustment:0.00
SAP INVOICE POSTED	05/05/2017	1:36PMEST	EAI, EAI
			Net Adjustment:0.00
PAID	05/06/2017	4:11AMEST	EAI, EAI
			Net Adjustment:0.00

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature: _____

Date: _____

Document Header Information

Document Type:	Voucher	Document Name:	TV0000J301
Travel Authorization Number:	TANUM0000QFNZ	Trip Name:	04-10-17 California
TA Date:	04/26/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	CREATED
Purpose:	MISSION (OPERATIONAL)	Document Detail:	Wadi Yakhour will travel to California to advance Secretary Zinke's travel to the following locations: . Sacramento . Yosemite National Park . Channel Islands National Park . Santa Barbara Note: Santa Barbara was postponed by one day due to the traveler's excessive amount of time on the road due to a schedule that ended up being several hours behind. Traveler had driven for more than 12 hours for the day and could not physically get to the destination that was intended.
Type Code:	TRIP BY TRIP		

Traveler Profile

Name:	YAKHOUR, WADI ANTOINE	ID:	1001186750
TID:	40209545	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1 Selected Trip

Purpose: Wadi Yakhour will travel to California to advance Secretary Zinke's travel to the following locations: . Sacramento . Yosemite National Park . Channel Islands National Park . Santa Barbara Note: Santa Barbara was postponed by one day due to the traveler's excessive amount of time on the road due to a schedule that ended up being several hours behind. Traveler had driven for more than 12 hours for the day and could not physically get to the destination that was intended.

Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
04/10/17	04/11/17	FRESNO, CA	MISSION (OPERATIONAL)	97.00 / 64.00
04/11/17	04/13/17	SACRAMENTO, CA	MISSION (OPERATIONAL)	119.00 / 64.00
04/13/17	04/14/17	FRESNO, CA	MISSION (OPERATIONAL)	97.00 / 64.00
04/14/17	04/19/17	SANTA BARBARA, CA	MISSION (OPERATIONAL)	164.00 / 74.00

Document Totals

Total Expenses:	3,881.85
Reimbursable Expenses:	687.44
Non-Reimbursable Expenses:	3,194.41
Advance Applied:	.00
Net to Traveler:	687.44
Net to Government:	3,194.41
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	941.60	.00
Excess Air/Bag Fees	50.00	.00
Fuel-Rental Vehicle	198.93	.00
Lodging Taxes & Misc	49.50	.00
Lodging-PerDiem	1,177.00	.00
M&IE-PerDiem	665.50	.00
Rental Car	699.66	.00
Transportation	84.91	.00
Transxn Fees	14.75	.00

Total Expenses:	3,881.85	.00

Trip 1 Details

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 2,039.35 — Total Per Diem Expenses: 1,842.50

Date	Description	Category	Cost	Pay Method	Per Diem
04/10/2017	Airline Flight	Com. Carrier	467.80	GOVCC-C	
	Comment: Flight from Washington, DC (DCA) to Fresno, CA.				
04/10/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
04/10/2017	Lodging Tax	Lodging Taxes & Misc	13.29	GOVCC-C	
04/10/2017	Lodging	Lodging-PerDiem	97.00	GOVCC-C	*
04/10/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
04/10/2017	Taxi	Transportation	18.94	REIMBURSABLE	
	Comment: Taxi from residence in Washington, DC to Washington National Airport.				
04/11/2017	Lodging Tax	Lodging Taxes & Misc	18.21	GOVCC-C	
04/11/2017	Lodging	Lodging-PerDiem	119.00	GOVCC-C	*
04/11/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
04/11/2017	Parking	Transportation	20.00	GOVCC-C	
04/12/2017	Gas-Rental	Fuel-Rental Vehicle	48.27	GOVCC-C	
04/12/2017	Gas-Rental	Fuel-Rental Vehicle	25.50	GOVCC-C	
04/12/2017	Lodging Tax	Lodging Taxes & Misc	3.93	GOVCC-C	
04/12/2017	Lodging	Lodging-PerDiem	119.00	GOVCC-C	*
04/12/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
04/12/2017	Parking	Transportation	20.00	GOVCC-C	
04/13/2017	Lodging Tax	Lodging Taxes & Misc	14.07	GOVCC-C	
04/13/2017	Lodging	Lodging-PerDiem	97.00	GOVCC-C	*
04/13/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
04/14/2017	Gas-Rental	Fuel-Rental Vehicle	55.41	GOVCC-C	
04/14/2017	Lodging	Lodging-PerDiem	149.00	GOVCC-C	*
04/14/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
04/15/2017	Lodging	Lodging-PerDiem	149.00	GOVCC-C	*
04/15/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
04/16/2017	Gas-Rental	Fuel-Rental Vehicle	55.89	GOVCC-C	
04/16/2017	Lodging	Lodging-PerDiem	149.00	GOVCC-C	*
04/16/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
04/17/2017	Lodging	Lodging-PerDiem	149.00	GOVCC-C	*
04/17/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
04/17/2017	Parking	Transportation	3.00	REIMBURSABLE	
	Comment: Used personal credit card to park for Secretarial event				
04/18/2017	Lodging	Lodging-PerDiem	149.00	GOVCC-C	*
04/18/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
04/19/2017	Airline Flight	Com. Carrier	473.80	GOVCC-C	
	Comment: Flight from Santa Barbara, CA to Washington, DC (DCA).				
04/19/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
04/19/2017	Gas-Rental	Fuel-Rental Vehicle	13.86	GOVCC-C	
04/19/2017	M&IE	M&IE-PerDiem	55.50	REIMBURSABLE	*
04/19/2017	Rental Car	Rental Car	699.66	GOVCC-C	
	Comment: Upgrade was approved. Memo is attached				
04/19/2017	Taxi	Transportation	22.97	GOVCC-C	
	Comment: Taxi from Washington National Airport (DCA) to residence in Washington, DC.				
04/26/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 — Total Per Diem Allowances: 1,842.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
04/10/2017	97.00/ 64.00	97.00	97.00	48.00	48.00				
04/11/2017	119.00/ 64.00	119.00	119.00	64.00	64.00				
04/12/2017	119.00/ 64.00	119.00	119.00	64.00	64.00				
04/13/2017	97.00/ 64.00	97.00	97.00	64.00	64.00				

04/14/2017	164.00/ 74.00	149.00	149.00	74.00	74.00
04/15/2017	164.00/ 74.00	149.00	149.00	74.00	74.00
04/16/2017	164.00/ 74.00	149.00	149.00	74.00	74.00
04/17/2017	164.00/ 74.00	149.00	149.00	74.00	74.00
04/18/2017	164.00/ 74.00	149.00	149.00	74.00	74.00
04/19/2017	164.00/ 74.00	0.00	0.00	55.50	55.50

Account Summary for the Selected Trip

Org: DOI	Label: FY2016/17 FWS	Acct Code: DS40000000/DR.40000.16FWSTRV//167D0102DR/DL2000000.000000////	3,881.85
Expense Category: Com. Carrier	Fiscal Year: 0	Amount: 941.60	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 0	Amount: 50.00	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 0	Amount: 198.93	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 0	Amount: 49.50	
Expense Category: Lodging-PerDiem	Fiscal Year: 0	Amount: 1,177.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 0	Amount: 665.50	
Expense Category: Rental Car	Fiscal Year: 0	Amount: 699.66	
Expense Category: Transportation	Fiscal Year: 0	Amount: 84.91	
Expense Category: Transxn Fees	Fiscal Year: 0	Amount: 14.75	
		Total:	3,881.85

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY2016/17 FWS	DS40000000/DR.40000.16FWSTRV//167D0102DR/DL2000000.000000////	GOVCC-C	3,194.41
DOI	FY2016/17 FWS	DS40000000/DR.40000.16FWSTRV//167D0102DR/DL2000000.000000////	REIMBURSABLE	687.44

Totals by Label

DOI	FY2016/17 FWS Total	DS40000000/DR.40000.16FWSTRV//167D0102DR/DL2000000.000000////	3,881.85

Totals by Payment Method

GOVCC-C Total	3,194.41
REIMBURSABLE Total	687.44

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
04/10/17	AIR Airline Flight	$467.80
04/19/17	AIR Airline Flight	$473.80

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
	Traveler Justification:	All charges are actual expenses incurred, receipts attached
DFLT PMT METHOD USED	FAIL	Taxi ON 04/10/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD, GOVCC-C
	Traveler Justification:	used personal card for parking during a Secretarial event. For taxi, Uber was used and GOV CC is not included on the user's account.

Document History 04/27/2017 Voucher: TV0000J301

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	04/26/2017	11:57AMEST	YAKHOUR, WADI ANTOINE	

Net Adjustment:0.00

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: Wadi Yakhour
Traveler/Preparer Signature:
Date: 4/27/17
Approver Name: Megan Bloomgren Acting DCOS
Approver Signature:
Date: 5/1/17

TRAVEL Incorporated

Ticket Number	001-7979269822
Account #	D00880
Issue Date	Fri, Apr 07, 2017
Booking ID	2JHQE8
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Yakhour/Wadi.Antoine**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	AMERICAN AIRLINES 738	2407 / Y YCA Confirmation: LVIJDG	Mon, 04/10/2017	Leave :: RONALD REAGAN NTL WASHINGTON	1030A
			Mon, 04/10/2017	Arrive :: PHOENIX *** *Connecting* ***	1235P
✈	AMERICAN AIRLINES CR9	5748 / Y YCA Confirmation: LVIJDG	Mon, 04/10/2017	Leave :: PHOENIX	145P
			Mon, 04/10/2017	Arrive :: FRESNO	324P
🚗	Vendor:	BUDGET		Pickup:	Mon,
	Pickup City:	FRESNO		Return:	04/10/2017
	Dropoff City:	SANTA BARBARA		Your Daily Rate:	Wed,
	Confirmation Number:	49473700US3		Number of Cars:	04/19/2017
	GalaxyNet Status:	Duplicate		Number of People:	$49.63
				Car Type:	1
					1
					SFAR
🛏	Hotel:	Best Western Plus Fresno Arprt		Check In:	Mon,
	Address:	1551 N Peach Ave Fresno, CA 93727		Check Out:	04/10/2017
				Your Nightly Rate:	Tue, 04/11/2017
	Confirmation Number:	194824468		Number of Rooms:	$97.00
	Phone Number:	1 (559) 251-5200		Number of People:	1
	GalaxyNet Status:	Duplicate		Room Type:	1
					A1KGOVC
🛏	Hotel:	Sheraton Grand Sacramento Htl		Check In:	Tue, 04/11/2017
	Address:	1230 J Street Sacramento, CA 95814		Check Out:	Thu, 04/13/2017
				Your Nightly Rate:	$119.00
	Confirmation Number:	32069676		Number of Rooms:	1
	Phone Number:	1 (916) 447-1700		Number of People:	1
	GalaxyNet Status:	Duplicate		Room Type:	B2DXVU
🛏	Hotel:	Best Western Plus Pepper Tree		Check In:	Thu, 04/13/2017
	Address:	3850 State Street Santa Barbara, CA 93105		Check Out:	Wed,
				Your Nightly Rate:	04/19/2017
	Confirmation Number:	727524562		Number of Rooms:	$149.00
	Phone Number:	1 (805) 687-5511		Number of People:	1
	GalaxyNet Status:	Duplicate		Room Type:	1
					A1KXVUA

— Remark(s) —

U22/DOIDOSSIO
U29/TANUM0000QDR8
U82/ORFSHOURLY

Fare	**$413.95**
Tax	**$53.85**
Total Amount	**$467.80**
Amount Charged	**$467.80**

Air only indicated here.

WAS AA X/PHX AA FAT413.95USD413.95END AA ZPDCAPHX XT 5.60AY9.00XF DCA4.5PHX4.5

TRAVEL Incorporated

Ticket Number	001-7979269957
Account #	D00880
Issue Date	Mon, Apr 10, 2017
Booking ID	2JHQE8
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Yakhour/Wadi.Antoine**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
	Vendor:	BUDGET		Pickup:	Mon,
	Pickup City:	FRESNO		Return:	04/10/2017
	Dropoff City:	SANTA BARBARA		Your Daily Rate:	Wed,
	Confirmation Number:	49473700US3		Number of Cars:	04/19/2017
	GalaxyNet Status:			Number of People:	$49.63
				Car Type:	1
					1
					SFAR
	Hotel:	Best Western Plus Fresno Arprt		Check In:	Mon,
	Address:	1551 N Peach Ave		Check Out:	04/10/2017
		Fresno, CA 93727		Your Nightly Rate:	Tue, 04/11/2017
	Confirmation Number:	194824468		Number of Rooms:	$97.00
	Phone Number:	1 (559) 251-5200		Number of People:	1
	GalaxyNet Status:			Room Type:	1
					A1KGOVC
	Hotel:	Sheraton Grand Sacramento Htl		Check In:	Tue, 04/11/2017
	Address:	1230 J Street		Check Out:	Thu, 04/13/2017
		Sacramento, CA 95814		Your Nightly Rate:	$119.00
	Confirmation Number:	32069676		Number of Rooms:	1
	Phone Number:	1 (916) 447-1700		Number of People:	1
	GalaxyNet Status:			Room Type:	B2DXVU
	Hotel:	Best Western Plus Pepper Tree		Check In:	Thu, 04/13/2017
	Address:	3850 State Street		Check Out:	Wed,
		Santa Barbara, CA 93105		Your Nightly Rate:	04/19/2017
	Confirmation Number:	727524562		Number of Rooms:	$149.00
	Phone Number:	1 (805) 687-5511		Number of People:	1
	GalaxyNet Status:			Room Type:	1
					A1KXVUA
	AMERICAN AIRLINES	5719 / Y	Wed, 04/19/2017	Leave :: SANTA BARBARA	955A
	CR9	YCA	Wed, 04/19/2017	Arrive :: PHOENIX	1126A
		Confirmation: LVIJDG		*** *Connecting* ***	
	AMERICAN AIRLINES	680 / Y	Wed, 04/19/2017	Leave :: PHOENIX	1245P
	321	YCA	Wed, 04/19/2017	Arrive :: RONALD REAGAN NTL WASHINGTON	804P
		Confirmation: LVIJDG			

— **Remark(s)** —

U22/DOIDOSSIO
U29/TANUM0000QDR8
U82/ORFSHOURLY

Fare	**$419.53**
Tax	**$54.27**
Total Amount	**$473.80**
Amount Charged	**$473.80**

Air only indicated here.

SBA AA X/PHX AA WAS419.53USD419.53END AA ZPSBAPHX XT 5.60AY9.00XF SBA4.5PHX4.5

Fresno Airport Hotel

Apr 11, 2017
12:54 am

1551 N. Peach Avenue
Fresno, CA 93727
Telephone: (559)251-5200 Fax: (559)454-0552

WADIANTOINE YAKHOUR
CRS booking
Duluth, GA 30096

Folio #: 110498
Room Number: 324
Rate: $97.00
Pay Method: (b) (6)

Arrival Date: Monday, April 10, 2017
Departure Date: Tuesday, April 11, 2017

Member #: (b) (6)

Date	Department	Reference	Voucher	Room	Debit	Credit
4/10/2017	Room Charge	Auto Posted		324	$97.00	
4/10/2017	Room Tax	Auto Posted		324	$11.64	
4/10/2017	Convention/Tourisr	Auto Posted		324	$1.46	
4/10/2017	CA Tourism Tax	Auto Posted		324	$0.19	

Balance: $110.29

I agree that my liability for all charges is not waived

Signature _____

Sheraton Grand Sacramento Hotel
1230 J Street
Sacramento, CA 95814
United States
Tel: 916-447-1700 Fax: 916-447-1701

Sheraton

Wadiantoine Yakhour
Fed Rooms/managed Government

Page Number	:	1	Invoice Nbr	580618
Guest Number	:	1922890		
Folio ID	:	A		
Arrive Date	:	11-APR-17	19:06	
Depart Date	:	13-APR-17	06:46	
No. Of Guest	:	1		
Room Number	:	812		
Club Account	:			

Tax Invoice

Tax ID :
Sheraton Sacramento APR-13-2017 06:46 CATHCRU1

Date	Reference	Description	Charges (USD)	Credits (USD)
11-APR-17	RT812	T-Government	119.00	
11-APR-17	RT812	California Tourism Tax	0.36	
11-APR-17	RT812	Sac Tourism Tax	3.57	
11-APR-17	RT812	Occupancy Tax	14.28	
11-APR-17	RT812	Self Parking	20.00	
12-APR-17	RT812	T-Government	119.00	
12-APR-17	RT812	California Tourism Tax	0.36	
12-APR-17	RT812	Sac Tourism Tax	3.57	
12-APR-17	RT812	Self Parking	20.00	
13-APR-17	VM	(b) (6)		-300.14

For Authorization Purpose Only

(b) (6)

Date	Code	Authorized
11-APR-17	073450	357

Continued on the next page



DOUBLETREE
BY HILTON
FRESNO CONVENTION CENTER

2233 Ventura Street • Fresno, CA 93721
Phone (559) 268-1000 • Fax (559) 441-2954
For reservations across the nation
www.doubletree.com or 1-800-222-TREE

Name & Address

YAKHOUR, WADI
[redacted]

Room	232/NQ
Arrival Date	4/13/2017 12:08:00 AM
Departure Date	4/14/2017 10:42:00 AM
Adult/Child	1/0
Room Rate	97.00
Rate Plan:	CVT
HH #	[redacted]
AL:	[redacted]
Car:	

Confirmation Number: 82978184

4/14/2017

Hilton

DATE	REFERENCE	DESCRIPTION	AMOUNT
4/13/2017	857488	GUEST ROOM	$97.00
4/13/2017	857488	RM - CITY TAX	$11.64
4/13/2017	857488	LOCAL ASSESSMENT FEE	$2.43
4/14/2017	857965	[redacted]	($111.07)
		BALANCE	$0.00

EXPENSE REPORT SUMMARY

	4/13/2017	STAY TOTAL
ROOM AND TAX	$111.07	$111.07
DAILY TOTAL	$111.07	$111.07

You have earned approximately 970 Hilton HHonors points for this stay. Hilton HHonors(R) stays are posted within 72 hours of checkout. To check your earnings or book your next stay at more than 3,900

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ACCOUNT NO.	
CARD MEMBER NAME	
ESTABLISHMENT NO. & LOCATION	ESTABLISHMENT AGREES TO TRANSMIT TO CARD HOLDER FOR PAYMENT
CARD MEMBER'S SIGNATURE	X

DATE OF CHARGE	FOLIO NO./CHECK NO. 170307 A
AUTHORIZATION	INITIAL
PURCHASES & SERVICES	
TAXES	
TIPS & MISC.	
TOTAL AMOUNT	-111.07

PAYMENT DUE UPON RECEIPT

MERCHANDISE AND/OR SERVICES PURCHASED ON THIS CARD SHALL NOT BE RESOLD OR RETURNED FOR A CASH REFUND

WALDORF ASTORIA
CONRAD
canopy
Hilton
CURIO
DOUBLETREE
TAPESTRY COLLECTION
EMBASSY SUITES
Hilton Garden Inn
Hampton
tru
HOMEWOOD SUITES
HOME2
Hilton Grand Vacations
Hilton HONORS

sbhotels.com
BEST WESTERN PLUS
PEPPER TREE INN

Best Western
PLUS

Wadiantoine Yakhour
(b) (6)

INFORMATION INVOICE

A/R Number	:	***Arrival***	: *04-14-17*
Group Code	:	***Departure***	: *04-19-17*
Company Name	: *FEDROOMS*	***Room No.***	: *386*
		Conf. No.	: *7914453*
		Booking ID	:

Date	***Description***	***Charges***	***Payments***
04-14-17	(b) (6) (b) (6)		*745.00*
04-14-17	*BW Neg Rate (FED Rooms)*	*149.00*	
04-15-17	*BW Neg Rate (FED Rooms)*	*149.00*	
04-16-17	*BW Neg Rate (FED Rooms)*	*149.00*	
04-17-17	*BW Neg Rate (FED Rooms)*	*149.00*	
04-18-17	*BW Neg Rate (FED Rooms)*	*149.00*	
	Total	***745.00***	***745.00***
	Balance		***0.00***

Guest Signature

I agree the room rate and additonal charges are correctly stated.
Thank you

BEST WESTERN PLUS Pepper Tree Inn
3850 State Street
Santa Barbara, CA 93105
Telephone: (805) 687-5511 Fax: (805) 682-2410

Each Best Western® branded hotel is independently owned and operated.

Yakhour, Wadi <wadi_yakhour@ios.doi.gov>

Fwd: Your Monday morning trip with Uber

1 message

Wadi Yakhour - (b) (6) Mon, Apr 10, 2017 at 11:14 PM
To: "wadi_yakhour@ios.doi.gov" <wadi_yakhour@ios.doi.gov>

---------- Forwarded message ---------
From: Uber Receipts <uber.us@uber.com>
Date: Mon, Apr 10, 2017 at 6:06 AM
Subject: Your Monday morning trip with Uber
To: Wadi Yakhour - (b) (6)

map

UBER

$18.94

Thanks for choosing Uber, Wadi

April 10, 2017 | uberX

- 08:42am | (b) (6)
- 09:04am | 4 S Smith Blvd, Arlington, VA



You rode with Jiijid

6.70	00:22:06	uberX
miles	Trip time	Car

Rate Your Driver

Your Fare

Trip fare	18.94
Subtotal	$18.94

CHARGED (b) (6) [redacted] $18.94

Issued by Rasier
Receipt ID # 4aedc393-afdb-4363-882c-8f956653684f



Invite your friends and family. Get a free ride worth up to $15 when you refer a friend to try Uber.

Share code: wadiy6ue

Tap Help in your app to with questions about your trip.

Leave something behind?

map_4aedc393-afdb-4363-882c-8f956653684f
347K

Welcome to Shell

WELCOME TO ARDEN SHELL

57443476809
SHELL OIL PRODUCTS US
1600 ARDEN WAY
SACRAMENTO CA 95815

Description	Qty	Amount
UNLD CR #10	16.094G	48.27
SELF @ 2.999/ G		
Subtotal		48.27
Tax		0.00
TOTAL		**48.27**
CREDIT $		48.27

[redacted]
[redacted]
Swiped
APPROVED
AUTH # 043281
INV # 523779

Bonus Savings
Join Fuel Rewards...
and earn $0.10/gal
when you buy Shell
V-Power NiTRO+. See
www.fuelrewards.com
for terms/conditions
- Offer ends 6/4/17.

Please come again

THANKS,COME AGAIN

ST# AB123 TILL XXXX DR# 0 TRAN# 9104872
CSH: 0 04/12/17 12:37:27

ARCO am/pm 85059
6100 Airport Blvd
Sacramento
CA 95837
Tel: 9165640234
Fax: 9165640314
Fax: 9165640314
Site Number 11900674

Trans# 027032
04/12/17 07:41

Pump	Gallons	Price
02	7.823	$ 3.259

Product	Amount
UNLEADED REGU	$ 25.50

Total Sale $ 25.50

[redacted]
[redacted]
Auth #: 073298
Ref: 98874035
Resp Code: 000
Term ID: 00002
Stan: 12514748860

SITE ID: 2988012

WELCOME TO
La Cumbre Mobil
3898 State St.
Santa Barbara, CA

DATE 04/19/17 07:40
TRAN# 9013105
PUMP# 01
SERVICE LEVEL: SELF
PRODUCT: Unld
GALLONS: 4.083
PRICE/G: $ 3.199
FUEL SALE $ 13.06
CREDIT $13.06

[redacted]
Entry Method: Swiped
Auth #: 03643F
Resp Code:
Stan: 039[illegible]9476
Invoice #: 315092
Store # 0916735
SITE ID: 317400
T[illegible]

---

211 VENTURA AVE
FRESNO CA 93721

RANI FOOD & LIQUOR
58631243
2111 VENTURA ST
FRESNO , CA
04/14/2017 817144664
10:51:50 AM

#271
[redacted]

INVOICE 104847
AUTH 00-005030
[illegible]720320414171048

REPRINT *** REPRINT *** REPRINT ***
PUMP# 7
REGULAR CR 17.322G
PRICE/GAL $3.199

[illegible] TOTAL $ 55.41
*** REPRINT *** REPRINT *** REPRINT ***

[illegible]DIT $ 55.41

[illegible]MPLETION
[illegible]IPE Exp.Date [redacted]
[illegible]tch: 72 Sec Num: 32
[illegible]erm ID: 7
[illegible]orkstation ID: 00
[illegible]our opinion
[illegible]ounts! Enter to
[illegible]in 1 of 60 $25
[illegible]as gift cards!!!
[illegible]rovide feedback
[illegible]ww.gasvisit.com
[illegible]earn how to earn
[illegible]0 cents/gallon in
[illegible]uel statement
[illegible]redits Go to
[illegible]rivesavvy.com or
[illegible]ee credit
[illegible]pplication.
[illegible]estrictions
[illegible]pply. Offer
[illegible]xpires 6/30/17.
[illegible]854

USA #63202
SANTA BARBARA, CA
805-967-1820
TES063202001
USA #63202
4069 STATE ST
SANTA BARBARA CA

DATE 04/16/17 08:32
TRAN# 9075938
PUMP# 07
SERVICE LEVEL: SELF
PRODUCT: UNLEADED
GALLONS: 18.745
PRICE/G: $ 2.939
FUEL SALE $ 55.09
CREDIT $55.09

(b) (6)
YAKHOUR/WADI A

(b) (6)
Auth #: 004212
Resp Code: 000
Stan: 04521131494
Reference:6255

SITE ID: TES06320200
1

THANK YOU FOR
CHOOSING USA

202-269-9000
TAXI CAB D316
KHALIF SALAD JA
Face ID: 77041
Tag #: H99963
PASSENGER COPY
RECEIPT
4/19/2017

Trip ID: 10462
Start: 08:53PM
4 Aviation Circl
End: 09:15PM
(b) (6)
Dist: 6.40mi
Fare: $19.72
Extras: $3.25
Tip: $0.00
Total: $22.97

Signature

CC: (b) (6)
Exp: (b) (6)
Voucher: 425557
Auth: 002073

THANK YOU

PA

DOWNTOWN PARKING
1221 Anacapa Street
Santa Barbara, Ca 93101
(805)564-5656

Lot 12 MPS 04/17/17 20:45
Cashier 45
Receipt 082496

Short-term parking tkt
Lot12 - No. 050785
04/17/17 17:41
04/17/17 20:45
Period 0d3h5'
(Tax) $3.00

Total $3.00

Payment Received
(b) (6) $3.00
(b) (6)

Sub Total $3.00

All Amounts in USD.
Deliv. Date=Receipt Date

American

oneworld

BAGGAGE CHARGE RECEIPT

PASSENGER NAME
AKHOUR/WADIANTOINE

PTO50LB 23KG AND62LI 1 25.00 USD

UBER
Get your first ride free
(up to $20.00)
PROMO CODE: RideAA

DCA PHX - AA PHX FAT - AA
Total with Applicable TFC 25.00 USD
Credit Card (b) (6) [redacted]

Fare	25.00USD	FLIGHT	DATE	
TFC		2407	APRIL 10, 2017	
TFC		PNR LVTJDG		
TFC		Agent [illegible]	001 0278332384	1
Total	25.00USD			

TFC TAXES, FEES & CHARGES

NOT VALID FOR TRAVEL

16
PASSENGER TICKET AND BAGGAGE CHECK
SUBJECT TO CONDITIONS OF CONTRACT

ISSUED BY
AMERICAN AIRLINES

oneworld

PASSENGER RECEIPT 1

DATE OF ISSUE 19APR17 ISSUING OFFICE CODE 05[illegible]00

ISS. AGENT ID. SBA OLB FARE BASIS / SANTA BARBARA

NAME OF PASSENGER (NOT TRANSFERABLE)
YAKHOUR/WADIANTOINE
X/O FROM **NOT VALID FOR**
X/O TO **TRANSPORTATION*

CARR. FLIGHT CLASS DATE TIME STATUS NOT VALID BEFORE NOT VALID AFTER
REVALIDATION
PSGR TICKET 0017979269957

ENDORSEMENTS/RESTRICTIONS
SBAPHX-AA PHXDCA-AA
ORIGINAL ISSUE
01 UPTO50LB 23KG AND62LI
FARE CALCULATION

ISSUED IN EXCHANGE FOR
25.00

PNR CODE PNR CODE
LVTJDG/
CONJ. TKT. NO.

FARE USD 25.00
TAX/FEE/CHARGE NA
TAX/FEE/CHARGE NA
TAX/FEE/CHARGE NA
TOTAL USD 25.00

EQUIV. FARE PAID
PCS CK. WT. UNCK. WT.

FORM OF PAYMENT
(b) (6) [redacted]

STOCK CONTROL NUMBER TC
00122961102021

COUPON AIRLINE FORM SERIAL NO. CK
0 001 0279102645 0

5 AMERICAN AIRLINES
REFUNDABLE ONLY WITH
RELATED FLIGHT CPN
RETAIN THIS RECEIPT
THROUGHOUT YOUR
JOURNEY

FOR CONDITIONS OF
CONTRACT SEE
PASSENGER TICKET A
BAGGAGE CHECK

NOT VALID FOR TRA

ADDITIONAL SEAT INFORMATION
PCS. CK. WT. UNCK. WT. SEQ. NO. PCS. CK. WT. UNCK. WT.
BAGGAGE ID NR.
COUPON AIRLINE FORM SERIAL NO. CK

Do not expose to excessive heat or direct sunlight.
STAPLE HERE
PRINTED IN U.S.A. BY MAGNETIC TICKET AND LABEL CORP., DALLAS, TX REV. 2/11 CPN1113922

RENTAL AGREEMENT NUMBER 731213766

RECEIPT

YOUR INFORMATION
Customer Name : TAKHOUR,WADI.ANTOINE
Loyalty Level : FASTBREAK
RapidRez Number : (b) (6)
Budget Corp Disc. : US GOVERNMENT HQ
Methods Of Payment : (b) (6)

YOUR VEHICLE INFORMATION
Budget Car Num : 4 6 3 4 9 8 2 2
Plate Number : CA 7SZY334
Veh Grp Charged : Standard SUV-5 Pass
Veh Grp Rented : Standard SUV-5 Pass
Veh Description : WHI TOYOTA 4RUNNER 4X4
Total Driven : 1135 MIs Odometer In: 24312 MIs
Fuel Gauge Reading: Full

YOUR RENTAL
Pickup Date/Time : APR 18,2017@04:09 PM
Pickup Location : 5175 EAST CLINTON WAY
FRESNO,CA,93727,US

Return Date/Time : APR 19,2017@05:44 AM
Return Location : 500 FOWLER ROAD
SANTA BARBARA,CA,93117,US

YOUR VEHICLE CHARGES:
MIN 99 HRS MAX 28 DAY

RATE CHART		TIME AND MILEAGE	
MIs : Unlimited			
HRLY : 38.51			
DAILY: 77.00	2DY@	77.00=	154.00
AD DY: 77.00			
WKLY.: 385.00	1WK@	385.00=	385.00
MNTLY: 1544.00			
Less 10.0% Discount		=	54.00
Time & Mileage:			485.00
TAXABLE FEES			
ENERGY RECOVERY FEE .60 /DY		+	5.40
GARS 5.00 /DY		+	45.00
VEH LICENSE RECOUP 1.54 /DY		+	13.86
11.11% Concession Recovery Fee		+	61.13
Subtotal Charges:			611.39
Sales Tax 7.975%		+	48.76
NON TAXABLE ITEMS			
#3.50% TAF		+	17.01
CUSTOMER FACILITY CHG 4.50 /D		+	22.50
Your Total Charges Paid:			699.66
Prepayment :			.00
NET CHARGES:		USD	699.66
Your Total Due:			0.00

Fuel service: .5817/MI 5.830/Gal
#TOURISM ASSESSMENT FEE

YOUR OPTIONAL PRODUCTS/SERVICES

SK6711X

---------NOTICES----------BUDGET----------NOTICES----------BUDGET----------NOTICES----------BUDGET----------NOTICES

I agree to the rental charges above. I acknowledge additional charges could be added based on tolls, tickets, fines administrative charges and other fees which may be applicable.X_____

Thank you for renting with Budget.

If you have questions regarding this rental, call us at 805-964-6792

This vehicle was rented to you by CHARPAMWAN This vehicle was checked in for you by STEVE

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000QFNZ
Travel Authorization Number:	TANUM0000QFNZ	Trip Name:	04-10-17 California
TA Date:	04/10/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	CREATED
Purpose:	MISSION (OPERATIONAL)	Document Detail:	Wadi Yakhour will travel to California to advance Secretary Zinke's travel to the following locations: . Sacramento . Yosemite National Park . Channel Islands National Park . Santa Barbara
Type Code:	TRIP BY TRIP		

Traveler Profile

Name:	YAKHOUR, WADI ANTOINE	ID:	1001186750
TID:	40209545	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1 Selected Trip

Purpose: Wadi Yakhour will travel to California to advance Secretary Zinke's travel to the following locations: . Sacramento . Yosemite National Park . Channel Islands National Park . Santa Barbara

Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
04/10/17	04/11/17	FRESNO, CA	MISSION (OPERATIONAL)	97.00 / 64.00 •
04/11/17	04/13/17	SACRAMENTO, CA	MISSION (OPERATIONAL)	119.00 / 64.00 •
04/13/17	04/19/17	SANTA BARBARA, CA	MISSION (OPERATIONAL)	164.00 / 74.00 •

Document Totals

Total Expenses:	3,800.51
Reimbursable Expenses:	675.50
Non-Reimbursable Expenses:	3,125.01
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	941.60 •	.00
Fuel-Rental Vehicle	100.00 •	.00
Lodging-PerDiem	1,319.00 •	.00
M&IE-PerDiem	675.50 •	.00
Rental Car	699.66 •	.00
Transportation	50.00 •	.00
Transxn Fees	14.75 •	.00
Total Expenses:	3,800.51	.00

Trip 1 Details

Expenses

Trip#: 1 | Total Non-Per Diem Expenses: 1,806.01 | Total Per Diem Expenses: 1,994.50

Date	Description	Category	Cost	Pay Method	Per Diem
04/10/2017	Airline Flight	Com. Carrier	467.80	GOVCC-C	
	Comment: Flight from Washington, DC (DCA) to Fresno, CA.				
04/10/2017	Lodging	Lodging-PerDiem	97.00	GOVCC-C	*
04/10/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
04/10/2017	Taxi	Transportation	25.00	GOVCC-C	
	Comment: Taxi from residence in Washington, DC to Washington National Airport				
04/10/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
04/11/2017	Lodging	Lodging-PerDiem	119.00	GOVCC-C	*
04/11/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
04/12/2017	Lodging	Lodging-PerDiem	119.00	GOVCC-C	*
04/12/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
04/13/2017	Lodging	Lodging-PerDiem	164.00	GOVCC-C	*
04/13/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
04/14/2017	Lodging	Lodging-PerDiem	164.00	GOVCC-C	*
04/14/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
04/15/2017	Gas-Rental	Fuel-Rental Vehicle	50.00	GOVCC-C	
04/15/2017	Lodging	Lodging-PerDiem	164.00	GOVCC-C	*
04/15/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
04/16/2017	Lodging	Lodging-PerDiem	164.00	GOVCC-C	*
04/16/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
04/17/2017	Lodging	Lodging-PerDiem	164.00	GOVCC-C	*
04/17/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
04/18/2017	Lodging	Lodging-PerDiem	164.00	GOVCC-C	*
04/18/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
04/19/2017	Airline Flight	Com. Carrier	473.80	GOVCC-C	
	Comment: Flight from Santa Barbara, CA to Washington, DC (DCA)				
04/19/2017	Gas-Rental	Fuel-Rental Vehicle	50.00	GOVCC-C	
04/19/2017	M&IE	M&IE-PerDiem	55.50	REIMBURSABLE	*
04/19/2017	Rental Car	Rental Car	699.66	GOVCC-C	
04/19/2017	Taxi	Transportation	25.00	GOVCC-C	
	Comment: Taxi from Washington National Airport (DCA) to residence in Washington, DC.				

Per Diem Allowances

Trip#: 1 | Total Per Diem Allowances: 1,994.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
04/10/2017	97.00/ 64.00	97.00	97.00	48.00	48.00				
04/11/2017	119.00/ 64.00	119.00	119.00	64.00	64.00				
04/12/2017	119.00/ 64.00	119.00	119.00	64.00	64.00				
04/13/2017	164.00/ 74.00	164.00	164.00	74.00	74.00				
04/14/2017	164.00/ 74.00	164.00	164.00	74.00	74.00				
04/15/2017	164.00/ 74.00	164.00	164.00	74.00	74.00				
04/16/2017	164.00/ 74.00	164.00	164.00	74.00	74.00				
04/17/2017	164.00/ 74.00	164.00	164.00	74.00	74.00				
04/18/2017	164.00/ 74.00	164.00	164.00	74.00	74.00				
04/19/2017	164.00/ 74.00	0.00	0.00	55.50	55.50				

Account Summary for the Selected Trip

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount

Totals by Label

Totals by Payment Method

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
04/10/17	AIR	$467.80
04/19/17	AIR	$473.80

Audits

Audit Name	Result	Reason

Document History 04/10/2017 Authorization: TANUM0000QFNZ

Copyright 1989-2009 Concur Government Edition: Concur Inc. YAKHOUR, WADI ANTOINE. 40209545

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	04/10/2017	1:19PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: TIM NIGBOROWICZ
Traveler/Preparer Signature:
Date: 4/11/17
Approver Name: Megan Bloomgren
Approver Signature:
Date: 4/12/17

TRAVEL Incorporated

Ticket Number	001-7979269822
Account #	D00880
Issue Date	Fri, Apr 07, 2017
Booking ID	2JHQE8
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Yakhour/Wadi.Antoine**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	AMERICAN AIRLINES 738	2407 / Y YCA Confirmation: LVIJDG	Mon, 04/10/2017 Mon, 04/10/2017	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: PHOENIX *** *Connecting* ***	1030A 1235P
✈	AMERICAN AIRLINES CR9	5748 / Y YCA Confirmation: LVIJDG	Mon, 04/10/2017 Mon, 04/10/2017	Leave :: PHOENIX Arrive :: FRESNO	145P 324P
🚗	Vendor: Pickup City: Dropoff City: Confirmation Number: GalaxyNet Status:	BUDGET FRESNO SANTA BARBARA 49473700US3 Duplicate		Pickup: Return: Your Daily Rate: Number of Cars: Number of People: Car Type:	Mon, 04/10/2017 Wed, 04/19/2017 $49.63 1 1 SFAR
🛏	Hotel: Address: Confirmation Number: Phone Number: GalaxyNet Status:	Best Western Plus Fresno Arprt 1551 N Peach Ave Fresno, CA 93727 194824468 1 (559) 251-5200 Duplicate		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Mon, 04/10/2017 Tue, 04/11/2017 $97.00 1 1 A1KGOVC
🛏	Hotel: Address: Confirmation Number: Phone Number: GalaxyNet Status:	Sheraton Grand Sacramento Htl 1230 J Street Sacramento, CA 95814 32069676 1 (916) 447-1700 Duplicate		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Tue, 04/11/2017 Thu, 04/13/2017 $119.00 1 1 B2DXVU
🛏	Hotel: Address: Confirmation Number: Phone Number: GalaxyNet Status:	Best Western Plus Pepper Tree 3850 State Street Santa Barbara, CA 93105 727524562 1 (805) 687-5511 Duplicate		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Thu, 04/13/2017 Wed, 04/19/2017 $149.00 1 1 A1KXVUA

— Remark(s) —

U22/DOIDOSSIO
U29/TANUM0000QDR8
U82/ORFSHOURLY

Fare	**$413.95**
Tax	**$53.85**
Total Amount	**$467.80**
Amount Charged	**$467.80**

Air only indicated here.

WAS AA X/PHX AA FAT413.95USD413.95END AA ZPDCAPHX XT 5.60AY9.00XF DCA4.5PHX4.5

* Accounting Note: This Invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (ARC) on 04/11/2017

TRAVEL Incorporated

Ticket Number	001-7979269957
Account #	D00880
Issue Date	Mon, Apr 10, 2017
Booking ID	2JHQE8
Issuing Location	UUN
Booking Agent ID	2K
Form of Payment	(b) (6)
Transaction Type	Electronic Ticket
Booking Currency	USD

Name: **Yakhour/Wadi.Antoine**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
	Vendor:	BUDGET		Pickup:	Mon,
	Pickup City:	FRESNO		Return:	04/10/2017
	Dropoff City:	SANTA BARBARA		Your Daily Rate:	Wed,
	Confirmation Number:	49473700US3		Number of Cars:	04/19/2017
	GalaxyNet Status:			Number of People:	$49.63
				Car Type:	1
					1
					SFAR
	Hotel:	Best Western Plus Fresno		Check In:	Mon,
	Address:	Arprt		Check Out:	04/10/2017
		1551 N Peach Ave		Your Nightly Rate:	Tue, 04/11/2017
		Fresno, CA 93727		Number of Rooms:	$97.00
	Confirmation Number:	194824468		Number of People:	1
	Phone Number:	1 (559) 251-5200		Room Type:	1
	GalaxyNet Status:				A1KGOVC
	Hotel:	Sheraton Grand Sacramento		Check In:	Tue, 04/11/2017
	Address:	Htl		Check Out:	Thu, 04/13/2017
		1230 J Street		Your Nightly Rate:	$119.00
		Sacramento, CA 95814		Number of Rooms:	1
	Confirmation Number:	32069676		Number of People:	1
	Phone Number:	1 (916) 447-1700		Room Type:	B2DXVU
	GalaxyNet Status:				
	Hotel:	Best Western Plus Pepper		Check In:	Thu, 04/13/2017
	Address:	Tree		Check Out:	Wed,
		3850 State Street		Your Nightly Rate:	04/19/2017
		Santa Barbara, CA 93105		Number of Rooms:	$149.00
	Confirmation Number:	727524562		Number of People:	1
	Phone Number:	1 (805) 687-5511		Room Type:	1
	GalaxyNet Status:				A1KXVUA
	AMERICAN AIRLINES	5719 / Y	Wed, 04/19/2017	Leave :: SANTA BARBARA	955A
	CR9	YCA	Wed, 04/19/2017	Arrive :: PHOENIX	1126A
		Confirmation: LVIJDG		*** *Connecting* ***	
	AMERICAN AIRLINES	680 / Y	Wed, 04/19/2017	Leave :: PHOENIX	1245P
	321	YCA	Wed, 04/19/2017	Arrive :: RONALD REAGAN NTL WASHINGTON	804P
		Confirmation: LVIJDG			

— Remark(s) —

U22/DOIDOSSIO
U29/TANUM0000QDR8
U82/ORFSHOURLY

Fare	**$419.53**
Tax	**$54.27**
Total Amount	**$473.80**
Amount Charged	**$473.80**

Air only indicated here.

SBA AA X/PHX AA WAS419.53USD419.53END AA ZPSBAPHX XT 5.60AY9.00XF SBA4.5PHX4.5

* Accounting Note: This Invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (ARC) on 04/11/2017

Date: 04/07/2017
Record Locator: 2JHQE8
Travelers:
Yakhour, Wadi.Antoine
Agent: doi.travel@duluthtravelinc.com

Agency Address
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Mon, Apr 10 2017 Fresno, CA

10:30 AM depart — **Ronald Reagan Ntl Washington (DCA)** to **Phoenix (PHX)** — Confirmation No. LVIJDG

American Airlines
Flight 2407

Takeoff: 10:30 AM Terminal: C
Ronald Reagan Ntl Washington, DC
Economy [Y] Class | Boeing 737-800 | Food for Purchase | 5h 5m

Landing: 12:35 PM (Terminal: 4)
Phoenix, AZ

Travelers:
Name: Yakhour, Wadi.Antoine Ticket #: 001-7979269822 Seat: 11C

1:45 PM depart — **Phoenix (PHX)** to **Fresno (FAT)** — Confirmation No. LVIJDG

American Airlines
Flight 5748
OPERATED BY MESA AIRLINES AS AMERICAN EAGLE
PLEASE CHECK-IN WITH THE OPERATING CARRIER

Takeoff: 1:45 PM Terminal: 4
Phoenix, AZ
Economy [Y] Class | Canadair Regional Jet 900 | 1h 39m

Landing: 3:24 PM
Fresno, CA

Travelers:
Name: Yakhour, Wadi.Antoine Ticket #: 001-7979269822 Seat: 13C

3:24 PM pick-up — **Budget** Confirmation No. 4947370005 3
Phone: 800 435-7100
Pickup Location: PHONE: 559-253-4101 / 855-283-4384
Fresno Yosemite International Airport Terminal
Car Description: SUV Standard Automatic AC
Other Info: ZD102388999

Weekly Rate: $347.40 UNL MI 34.66 HR 69.30 DY UNL MI UNL DY
Corp Discount No.: T788300
Driver: Yakhour Wadi.Antoine
Total Rate: Approx Total 699.66 USD Includes Taxes-fees-surcharges

3:00 PM check-in — **Best Western Plus Fresno Arprt** Confirmation No. 194824468
Address: 1551 N Peach Ave Fresno Ca Us 93727 8507
Nights: 1 (name: Yakhour Wadiantoine)
Guarantee Info: (b) (6)
Other Info:
Nightly Rate: $97.00
Total Rate: $97.00

Phone: 1-559-251-5200 Fax: 1-559-454-0552
Rooms: 1 room
Room Desc: Govt Military Rate* Govt Miltary I.D. At 1 King Bed*nsmk*sofbd*flattv*hispd*refrig* Full Breakfast
Cancel Policy: To Avoid Being Billed Cancel By 4PM 04 09 17

Tue, Apr 11 2017

check-out — **Best Western Plus Fresno Arprt** Confirmation No. 194824468

3:00 PM check-in — **Sheraton Grand Sacramento HTL** Confirmation No. 32069676
Address: 1230 J Street Sacramento Ca Us 95814
Nights: 2 (name: Yakhour Wadiantoine)
Guarantee Info: (b) (6)
Other Info:
Nightly Rate: $119.00

Phone: 1-916-447-1700 Fax: 1-916-447-1701
Rooms: 1 room
Room Desc: 2 Dbls XVU Fedrooms Program. Federal Government Id Required Waived Early Departure Fee
Cancel Policy: CXL Aftr 11 APR 2017 Tm 1600 Penalty 119.00 USD

Thu, Apr 13 2017

check-out — **Sheraton Grand Sacramento HTL** Confirmation No. 32069676

3:00 PM check-in — **Best Western Plus Pepper Tree** Confirmation No. 727524562
Address: 3850 State Street Santa Barbara Ca Us 93105
Nights: 6 (name: Yakhour Wadiantoine)
Guarantee Info: (b) (6)
Other Info:
Nightly Rate: $149.00

Phone: 1-805-687-5511 Fax: 1-805-682-2410
Rooms: 1 room
Room Desc: Fedrooms 1 King Bed*nsmk*poolsd*pillowtop Matt*dvd* Refrig
Cancel Policy: To Avoid Being Billed Cancel By 4PM 04 13 17

Wed, Apr 19 2017 Ronald Reagan Ntl Washington, DC

check-out — **Best Western Plus Pepper Tree** Confirmation No. 727524562

9:55 AM depart — **Santa Barbara (SBA)** to **Phoenix (PHX)** — Confirmation No. LVIJDG

American Airlines
Flight 5719
OPERATED BY MESA AIRLINES AS AMERICAN EAGLE
PLEASE CHECK-IN WITH THE OPERATING CARRIER

Takeoff: 9:55 AM
Santa Barbara, CA
Economy [Y] Class | Canadair Regional Jet 900 | 1h 31m

Landing: 11:26 AM (Terminal: 4)
Phoenix, AZ

Travelers:
Name: Yakhour, Wadi.Antoine Ticket #: 001-7979269957 Seat: 10D

drop-off — **Budget** Confirmation No. 4947370005 3
Drop Off Location: Santa Barbara Municipal Airport

12:45 PM depart — **Phoenix (PHX)** to **Ronald Reagan Ntl Washington (DCA)** — Confirmation No. LVIJDG

American Airlines
Flight 680

Takeoff: 12:45 PM Terminal: 4
Phoenix, AZ
Economy [Y] Class | Airbus Industrie A321 | Food for Purchase | 4h 19m

Landing: 8:04 PM (Terminal: C)
Ronald Reagan Ntl Washington, DC

MEMORANDUM

TO: Authorizing Official

FROM: Office of Scheduling and Advance

SUBJECT: Rental Vehicle Upgrade

DATE: April 10, 2017

From April 10, 2017, through April 19, 2017, Wadi Yakhour will be on official travel in California to advance Secretary Ryan Zinke's travel to numerous locations, including Yosemite National Park. In the course of his advancing duties at Yosemite National Park, Wadi Yakhour will be required to drive his rental vehicle in wintry conditions through mountainous terrain to various remote locations. Wadi Yakhour will also be required to help transport other Department staff to these locations.

To ensure his safety, and to ensure that there is adequate room in his vehicle to safely accommodate other staff and their luggage, Wadi Yakhour requests approval to upgrade his rental vehicle from a compact size vehicle to a standard SUV. Please provide approval for this rental vehicle upgrade.

Approval Signature

4/12/17
Date

United States Department of the Interior
Official Travel Schedule of the Secretary

California
April 12 - April 20, 2017
FINAL

TRIP SUMMARY
THE TRIP OF THE SECRETARY TO
California
April 12 - April 20, 2017

Weather:

Sacramento (Thursday):	High 62°, Low 40°, Thunderstorms
Yosemite (Thursday):	High 44°, Low 25°, Rain/Snow
Sequoia (Friday):	High 62°, Low 39°, Sunny, 0% of Precipitation (lower elevation)
	High 35°, Low 15°, Sunny, 0% of Precipitation (higher elevation)
Santa Barbara (Monday):	High 68°, Low 57°, Cloudy, 20% of Precipitation
Santa Cruz (Monday):	High 62°, Low 52°, Cloudy, 50% of AM Precipitation
Santa Rosa (Tuesday):	High 66°, Low 42°, Cloudy, 40% of AM Precipitation
San Francisco (Wednesday):	High 60°, Low 52°, Partly Cloudy, 20% of Precipitation

Time Zone:

California	Pacific Daylight Time (-3 hours from DC)

Advance (Sacramento):		**Cell Phone:**
Security Advance	(b) (6), (b) (7)(C)	(b) (6), (b) (7)(C)
Advance	Wadi Yakhour	(b) (6)

Advance (Yosemite National Park):		**Cell Phone:**
Security Advance	Lt. (b) (6), (b) (7)(C)	(b) (6), (b) (7)(C)
Advance	Wadi Yakhour	(b) (6)

Advance (Sequoia National Park):		**Cell Phone:**
Security Advance	Sgt. (b) (6), (b) (7)(C)	(b) (6), (b) (7)(C)
Advance	Rusty Roddy	(b) (6)
Advance	Caroline Boulton	(b) (6)

Advance (Channel Islands/Santa Barbara):		**Cell Phone:**
Security Advance (Santa Barbara)	Sgt. (b) (6), (b) (7)(C)	(b) (6), (b) (7)(C)
Security Advance (Channel Islands)	Sgt. (b) (6), (b) (7)(C)	(b) (6), (b) (7)(C)
Advance	Rusty Roddy	(b) (6)
Advance	Wadi Yakhour	(b) (6)

Advance (San Francisco):		**Cell Phone:**
Security Advance	(b) (6), (b) (7)(C)	(b) (6), (b) (7)(C)
Advance	Rusty Roddy	(b) (6)

Traveling Staff:		
Agent in Charge	Sgt. (b) (6), (b) (7)(C)	(b) (6), (b) (7)(C)
Communications	Heather Swift	(b) (6)
Communications	Megan Bloomgren	(b) (6)
Photographer	Tami Heilemann	(b) (6)

Attire:

Monday (Santa Cruz AM):	Casual
Monday (Santa Barbara PM):	Business
Tuesday (Santa Rosa):	Casual
Wednesday (San Francisco):	Business Casual

Wednesday, April 12, 2017

Washington, DC → Sacramento, CA

4:00-5:00pm EDT: **Depart Department of the Interior en route Washington Dulles International Airport**
Car: RZ
Drive time: ~1 hour

6:08pm EDT-
8:54pm PDT: **Wheels up Washington, DC (IAD) en route Sacramento, CA (SMF)**
Flight: United 291
Flight time: 5 hours, 46 minutes
RZ Seat: 14C
AiC: Sgt. (b) (6), (b) (7)(C)
Staff: Heather Swift, Tami Heilemann
Wifi: Available
NOTE: TIME ZONE CHANGE EDT to PDT (-3 hours)

8:54-9:10pm PDT: **Wheels down Sacramento International Airport** *(~15 minutes to vehicle)*
Location: 6900 Airport Boulevard
Sacramento, CA 95837

9:10-9:25pm PDT: **Depart Airport en route RON**
Location: Sheraton Grand Sacramento Hotel
1230 J Street
Sacramento, CA 95814
Vehicle Manifest:
Secretary's Vehicle:
RZ
Mrs. Zinke
Staff Vehicle:
Wadi Yakhour
Heather Swift
Tami Heilemann
Drive time: ~ 15 minutes without traffic

9:25pm PDT: **RON**

Thursday, April 13, 2017

Sacramento, CA → Yosemite National Park → Fresno, CA

8:00-8:15am PDT: **Depart RON en route Department of the Interior Facility**
Location: 2800 Cottage Way
Sacramento, CA 95825
Vehicle Manifest:
Secretary's Vehicle: RZ
Mrs. Zinke
Staff Vehicle: Heather Swift
Wadi Yakhour
Tami Heilemann
Drive time: ~ 15 minutes without traffic

8:15-8:35am PDT: **Meeting with Sacramento DOI Regional Directors**

Location: 2800 Cottage Way
Sacramento, CA 95825

Participants: **RZ**
Representative Tom McClintock
Paul Souza, Regional Director of Fish and Wildlife Service
Pablo Arroyave, Acting Regional Director of Bureau of Reclamation
Jerome Perez, Regional Director of Bureau of Land Management
Amy Dutschke, Regional Director of Bureau of Indian Affairs
Temi Josephson, Regional Director of Office of the Solicitor
Michael Colombo, Regional Director of Office of Inspector General
Robert Eric May, Office of Inspector General
Mark Sogge, Regional Director of United States Geological Survey

Press: Closed

Staff: Heather Swift
Tami Heilemann

Advance: Wadi Yakhour

Note: Will be greeted at the entrance by Paul Souza and Pablo Arroyave

8:35-8:45am PDT: **Brief Intermission Prior to All Staff Meeting**

8:45-9:15am PDT: **All Staff Meeting at DOI Facility**

Location: 2800 Cottage Way
Sacramento, CA 95825

Participants: RZ
Representative Tom McClintock

Press: Closed

Staff: Heather Swift
Tami Heilemann

Advance: Wadi Yakhour

Note: If weather permits, meeting will be held outside in courtyard next to North parking lot
If raining, meeting will be held in auditorium in the cafeteria building

9:15-10:00am PDT: **Depart DOI Facility en route State Capitol**

Location: California State Capitol
1315 10th Street
Sacramento, CA 95825

Vehicle Manifest:

Secretary's Vehicle: RZ
Representative Tom McClintock

Staff Vehicle: Heather Swift
Wadi Yakhour
Tami Heilemann

Drive Time: ~ 18 minutes without traffic

10:00-11:00am PDT: **Meeting with Governor Jerry Brown**

Location: California State Capitol
1st Floor, Governor's Office

Participants: **RZ**
Governor Jerry Brown
Nancy McFadden, Executive Secretary

Press: Closed

Staff: Heather Swift

Tami Heilemann
Advance: Wadi Yakhour
Note: Greeted by Nina Brunner, Special Assistant to the Governor

11:00-3:00pm PDT: **Depart Sacramento en route Yosemite National Park**
Location: El Portal, CA 95318
Vehicle Manifest:
Secretary's Vehicle:
RZ
Mrs. Zinke
Representative Tom McClintock
Staff Vehicle:
Wadi Yakhour
Heather Swift
Tami Heilemann
Additional Vehicle:
Matthew Reed, Rep. McClintock Staffer
Drive Time: ~4 hours without traffic
Note: Due to snow, must take Highway 140 via Merced and Mariposa
Will briefly stop at California Highway Patrol Office to swap Secretary's vehicles

12:10-12:15pm PDT: **Stop at California Highway Patrol Office to Swap Secretary's Vehicles**
Location: 4030 Kieman Ave
Modesto, CA 95356
Vehicle Manifest:
Secretary's Vehicle:
RZ
Mrs. Zinke
Representative Tom McClintock
Staff Vehicle:
Wadi Yakhour
Heather Swift
Tami Heilemann

11:00-3:00pm PDT: **Depart California Highway Patrol Office en route Yosemite National Park**
Location: El Portal, CA 95318
Vehicle Manifest:
Secretary's Vehicle:
RZ
Mrs. Zinke
Representative Tom McClintock
Staff Vehicle:
Wadi Yakhour
Heather Swift
Tami Heilemann
Drive Time: ~2 hours 50 minutes without traffic

3:00pm PDT: **Arrive Yosemite National Park Maintenance Facility**
Location: Yosemite National Park Maintenance Facility
El Portal, CA 95318
Met By: Chip Jenkins, Acting Superintendent
Lisa Mendelson, Deputy Superintendent

3:10-3:40pm PDT: **Meet & Greet with Yosemite Employees**

Location: Heavy Equipment Repair Shop
El Portal, CA

Participants: Yosemite Employees (100)
Representative Tom McClintock

Staff: Heather Swift
Tami Heilemann

Advance: Wadi Yakhour

Format:
- Welcome by Jay Johnson, Elder of the South Sierra Miwok Tribe
- Chip Jenkins, Acting Superintendent introduce SOI
- SOI to provide brief remarks and take questions
- Presentation to SOI by some park employees
- Photo opportunity with employees in the machine shop

Note: This is a primary base of operations for the park. Since we will be starting in the mid-afternoon this location will provide the optimal location for an employee meeting while allowing employees from around the park to finish their workday on time and then start their commutes home.

3:50-5:00pm PDT: **Travel to Yosemite Village**

Location: Up Merced River Canyon, through Arch Rock Entrance Station

Participants: Shelton Johnson, Park Ranger
Jeff Hilliard, Chief of Business Services
Ron Borne, Chief of Facilities
Joe Meyer, Chief of Resources Management

Vehicle Manifest:

25 Person Bus:

RZ
Mrs. Zinke
Representative Tom McClintock
Heather Swift
Chip Jenkins, Acting Superintendent
Lisa Mendelson, Acting Deputy Superintendent
Sharon Miyako, Park Ranger
Jeff Hilliard, Chief Administrative Officer
Ron Borne, Chief Facility Management
Kathleen Morse, Chief of Planning
Joe Meyer, Acting Chief of Resource Management and Science
Jack Hoeflich, Valley District Ranger
Scott Gediman, Public Information Officer
Kevin Killian, Chief Ranger
Brad Lewis, Project Manager

Staff Vehicle:

Wadi Yakhour
Tami Heilemann

Staff: Heather Swift
Tami Heilemann

Advance: Wadi Yakhour

Format:
- Drive from El Portal up the Merced River canyon, through the Arch Rock Entrance Station, to Yosemite Valley. Conduct orientation and briefings en-route.

- Brief orientation to Yosemite National Park by Park Ranger Sharon Miyako
- Brief orientation to the park budget by Chief of Administration Jeff Hilliard
- Discuss maintenance backlog, led by Ron Borne Chief of Facilities Management
- Overview of long term capital investments for visitor access and resource protection, led by Kathleen Morse, Chief of Planning
- Discuss forestry and fire management, led by Joe Meyer, Chief of Resources Management.
- Orientation to ovemight lodging and employee housing

4:00pm PDT **Halt for Photo Opp with Yosemite National Park Entrance Sign**

4:15pm PDT **Halt for Photo Opp with Teddy Roosevelt Campsite Sign near Bridalveil Falls**

5:00-5:30pm PDT: **Camp 6 Day Visitor Parking Area & Walk to Yosemite Village**

Location:
Participants: Jack Hoeflich, Valley District Ranger
Kathleen Morse, Chief of Planning
Representative Tom McClintock
Briefing: Long-term plans to address access, reduce backlog, employee safety
Staff: Heather Swift
Tami Heilemann
Advance: Wadi Yakhour
Format:
- Discuss long term plans to address visitor access, reduce backlog, making it easier and safer for employees, improving resources and leveraging fund sources. Briefing lead by Kathleen Morse, Chief of Planning, Jack Hoeflich, Valley District Ranger and Brad Lewis, Project Manager.

Photo Opp: Interacting with park staff conducting traffic management & construction

5:30-6:00pm PDT: **Yosemite Village Walking Tour**

Location: Yosemite Village
To View: Degnan's Restaurant
Temporary Employee Housing
Participants: Representative Tom McClintock
Staff: Heather Swift
Tami Heilemann
Advance: Wadi Yakhour
Format:
- Discuss new concessions contract and capital improvements to visitor facilities and employee housing.
- Discuss Yosemite Medical Clinic and proposed legislation by Congressman McClintock to authorize the NPS to retain receipts for medical services. Led by Kevin Kilian, Chief Ranger

6:00-6:30pm PDT: **Yosemite Visitor Center**

Location: Yosemite Visitor Center
Participants: Representative Tom McClintock
Briefing: NPS units as classrooms for teachers and homeschoolers
Staff: Heather Swift
Tami Heilemann
Advance: Wadi Yakhour

Format: - Passport stamp
- Discuss NPS units as classrooms for teachers and homeschoolers.

6:30pm PDT **Halt for Photo Opp with Yosemite National Park Visitor Center Sign**

6:30-6:45pm PDT: **Tour Wrap-up and Private Meeting with the Acting Superintendent and Acting Deputy Superintendent**
Location: Yosemite National Park Headquarters Building
Superintendent's Office
Participants: Chip Jenkins, Acting Superintendent
Lisa Mendelson, Acting Deputy Superintendent

6:45-7:30pm PDT: **Dinner Options**
Option A: Yosemite Lodge
Option B: Yosemite Village Grill
Option C: Tunnel View Drive (30 minute drive)

7:30-10:00pm PDT: **Depart Yosemite National Park en route Fresno**
Location: DoubleTree Fresno Convention Center
2233 Ventura Street
Fresno, CA 93721
Vehicle Manifest:
Secretary's Vehicle:
RZ
Mrs. Zinke
Staff Vehicle:
Wadi Yakhour
Heather Swift
Tami Heilemann
Drive Time: ~ 2 hours, 30 minutes without traffic

10:00pm PDT: **RON**

Friday, April 14, 2017

Fresno, CA → Sequoia & Kings Canyon National Parks → Santa Barbara, CA

8:00-9:20am PDT: **Depart RON en route Sequoia & Kings Canyon National Park**
Location: Kings Canyon Entrance Sign
Via Highway 180
Vehicle Manifest:
National Park Service Lead Vehicle:
Rich Brown, Kings Canyon NPS Ranger (Driver)
Sgt [redacted]
Secretary's Vehicle:
RZ
Mrs. Zinke
Sgt [redacted] (Driver)
Drive time: ~ 1 hour, 30 minutes without traffic
Note: Rusty Roddy, Heather Swift, Caroline Boulton & Tami Heilemann arrive prior

9:20-9:25am PDT: **Photo Opportunity at Kings Canyon National Park Sign**

9:25-9:35am PDT: **Depart Sign and Arrive Kings Canyon National Park**

Location: General Grant Tree Parking Lot--Overflow Parking
Kings Canyon National Park
Via Highway 180

Met By: Woody Smeck, Superintendent
Denise Robertson, Mangement Assistant

Press: Closed

Staff: Heather Swift
Tami Heilemann

Advance: Rusty Roddy
Caroline Boulton

Note: Last chance for restroom for 1.5 hours

9:35-9:45am PDT: **Welcome and Brief Orientation to Sequoia & Kings Canyon National Parks**

Location: General Grant Tree Parking Lot

Participants: Woody Smeck, Superintendent
Denise Robertson, Management Assistant

Format: Orientation by trail gate, 2 large maps of park

9:45-9:50am PDT: **Drive to North Grove Loop**

Location: North Grove Loop

Vehicle Manifest:

National Park Service Lead Vehicle:
Rich Brown, Kings Canyon NPS Ranger (Driver)
Sgt. [redacted]

Secretary's Vehicle:
RZ
Mrs. Zinke
Sgt. [redacted] (Driver)
Woody Smeck, Superintendent

Staff Vehicle:
Rusty Roddy
Caroline Boulton
Heather Swift
Tami Heilemann
Denise Robertson, Management Assistant (Driver)

Met By: Mike Theune, Fire Information Officer
John Zeigler, Kings Canyon Division Fire Management Officer
Tony Caprio, Fire Ecologist
David Allen, Fire Management Officer

9:50-10:30am PDT: **Overview of Wildland Fire Management Program / Walking Tour of Grant Grove of Giant Sequoias**

Location: Grant Grove of Giant Sequoias

Participants: RZ
Woody Smeck, Superintendent
David Allen, Fire Management Officer
Mike Theune, Fire Information Officer
John Zeigler, Kings Canyon Division Fire Management Officer
Tony Caprio, Fire Ecologist

Staff: Heather Swift
Tami Heilemann

Advance: Rusty Roddy
Caroline Boulton

Note: Short hike on unpaved, muddy trail

10:30-10:35am PDT: **Depart Grant Grove of Giant Sequoias en route Grant Grove Fire Station**
Location: Grant Grove Fire Station
Vehicle Manifest:
National Park Service Lead Vehicle:
Rich Brown, Kings Canyon NPS Ranger (Driver)
Sgt. [redacted]
Secretary's Vehicle:
RZ
Mrs. Zinke
Sgt. [redacted] (Driver)
Woody Smeck, Superintendent
Staff Vehicle:
Rusty Roddy
Caroline Boulton
Heather Swift
Tami Heilemann
Denise Robertson, Management Assistant (Driver)
Drive Time: ~5 minutes

10:35-10:45am PDT: **Arrive Grant Grove Fire Station // Change into Fire Gear**
Location: Grant Grove Fire Station
Note: RKZ will be escorted to upstairs office to change into fire gear. Navy t-shirt, yellow Nomex fire shirt, pants, helmet, gloves provided
Note: Mike Theune, Fire Information Officer, available to aid

10:45-10:50am PDT: **Walk to Pile Burn Location**
Location: Woods by Grant Grove Fire Station
Walk Time: ~5 minutes

10:50-11:00am PDT: **Arrive Pile Burn Location // Fire Safety Protocol Briefing**
Location: Woods by Grant Grove Fire Station
Met By: Joe Suarez, Superintendent, Arrowhead Hotshots
Brian Hughes, Captain, Arrowhead Hotshots
Participants: David Allen, Fire Management Officer
Mike Theune, Fire Information Officer
John Zeigler, Kings Canyon Division Fire Management Officer
Tony Caprio, Fire Ecologist
Joe Suarez, Superintendent, Arrowhead Hotshots
Brian Hughes, Captain, Arrowhead Hotshots

11:00-11:45am PDT: **Pile Burning near Grant Grove Fire Station**
Location: Woods by Grant Grove Fire Station
Participants: RZ
Woody Smeck, Superintendent
David Allen, Fire Management Officer
Mike Theune, Fire Information Officer
John Zeigler, Kings Canyon Division Fire Management Officer
Tony Caprio, Fire Ecologist
Joe Suarez, Superintendent, Arrowhead Hotshots
Brian Hughes, Captain, Arrowhead Hotshots
Press: Open
Staff: Heather Swift

Tami Heilemann
Advance: Rusty Roddy
Caroline Boulton
Note: RKZ will ignite the burn pile upon arrival

11:45-12:00pm PDT: **Press Availability**
Location: Woods by Grant Grove Fire Station
Staff: Heather Swift

12:00-12:05pm PDT: **Walk from Pile Burning to Grant Grove Fire Station**
Location: Grant Grove Fire Station

12:05-12:15pm PDT: **Change Out of Fire Gear**
Location: Grant Grove Fire Station
Note: RKZ will be escorted upstairs to change clothes

12:15-1:00pm PDT: **Staff Lunch & Remarks**
Location: Grant Grove Fire Station Parking Lot
Participants: RZ
~75 - 100 NPS employees
Staff: Heather Swift
Tami Heilemann
Advance: Rusty Roddy
Caroline Boulton
Note: Box lunches provided
*Photo opportunity with staff

1:00-1:30pm PDT: **Depart Grant Grove Fire Station en route General Sherman Tree**
Location: General Sherman Tree via Historic Generals Highway
Vehicle Manifest:
National Park Service Lead Vehicle:
Dave Fox, Sequoia NPS Ranger (Driver)
Sgt. [redacted]
Secretary's Vehicle:
RZ
Mrs. Zinke
Sgt. [redacted] (Driver)
Woody Smeck, Superintendent
Staff Vehicle:
Rusty Roddy
Caroline Boulton
Heather Swift
Tami Heilemann
Denise Robertson, Management Assistant (Driver)
Note: On the drive, you will leave Kings Canyon NP, cross through Sequoia National Forest, and enter Sequoia National Park
Drive Time: ~30 minutes

1:30-2:00pm PDT: **Arrive at General Sherman Tree // Brief Tour of Giant Forest Sequoia Grove**
Location: General Sherman Tree
Sequoia National Park
Met By: Daniel Blankenship, Interpretive Ranger
Participants: RZ
Woody Smeck, Superintendent

Daniel Blankenship, Interpretive Ranger
Denise Robertson, Management Assistant

Staff: Heather Swift
Tami Heilemann

Advance: Rusty Roddy
Caroline Boulton

Note: 15 minute briefing by Daniel Blankenship on cultural and ecological history of the tree

Note: 15 minute opening for photos and interactions with visitors. A group photo of RKZ with park visitors is planned

*Photo Opportunity at General Sherman Tree

2:00-2:15pm PDT: **Drive to Giant Forest Museum**

Location: Giant Forest Museum via Historic Generals Highway

Participants: RZ
Woody Smeck, Superintendent

Vehicle Manifest:

National Park Service Lead Vehicle:
Dave Fox, Sequoia NPS Ranger (Driver)
Sgt. [redacted]

Secretary's Vehicle:
RZ
Mrs. Zinke
Sgt. [redacted] (Driver)
Woody Smeck, Superintendent

Staff Vehicle:
Rusty Roddy
Caroline Boulton
Heather Swift
Tami Heilemann
Denise Robertson, Management Assistant (Driver)

2:15-2:25pm PDT: **Giant Forest Museum Visit**

Location: Giant Forest Museum
Sequoia National Park

Participants: RZ
Woody Smeck, Superintendent
Denise Robertson, Management Assistant

Staff: Heather Swift
Tami Heilemann

Advance: Rusty Roddy
Caroline Boulton

Note: Stamp Passport Book for both Sequoia and Kings Canyon National Parks

Note: Bathroom break

2:25-3:10pm PDT: **Drive to Indian Head Entrance Sign**

Location: Indian Head Entrance Sign
Sequoia National Park

Vehicle Manifest:

National Park Service Lead Vehicle:
Dave Fox, Sequoia NPS Ranger (Driver)
Sgt. [redacted]

Secretary's Vehicle:

RZ
Mrs. Zinke
Sgt. [redacted] (Driver)
Woody Smeck, Superintendent

Staff Vehicle:
Rusty Roddy
Caroline Boulton
Heather Swift
Tami Heilemann
Denise Robertson, Management Assistant (Driver)

Drive Time: ~45 minutes
Note: Steep drive with many sharp curves
*Stop for Photo Opportunities when available

3:10-3:15pm PDT: **Arrive Indian Head Entrance Sign for Photo**
Location: Indian Head Entrance Sign
Sequoia National Park

3:15-3:30pm PDT: **Staff Kiosk at Indian Head Entrance**
Location: Indian Head Entrance Kiosk
Note: Greet visitors arriving to park, provide visitors with fee free entrance to kick off National Park Week
Note: Woody Smeck will waive entrance fees during this period
*Photo Opportunity from kiosk with visitors entering park

3:30-7:30pm PDT: **Depart Sequoia National Park en route Santa Barbara**
Location: 1292 Las Manos Lane
Santa Barbara, CA

Vehicle Manifest:
Secretary's Vehicle:
RZ
Mrs. Zinke
Sgt. [redacted] (Driver)
Sgt. [redacted]

Drive time: ~ 4 hours without traffic

Saturday, April 15, 2017
Santa Barbara, CA

9:30-10:00am PDT: **Depart Residence en route Ventura, CA**

10:00-10:30am PDT: **Meeting with Former Congressman Robert (Bob) Lagomarsino**
Location: [redacted]

Contact: Jim Youngson [redacted]
Participants: **RZ**
Former Rep. Bob Lagomarsino
Mrs. Zinke
Jim Youngson
Press: Closed
Staff: Heather Swift

Note: Jim Youngson will confirm appointment day prior
Jim Youngson will meet at gate of community to escort in

10:30-11:00am PDT: **Depart Ventura, CA en route Santa Barbara**

Sunday, April 16, 2017
Santa Barbara, CA

Monday, April 17, 2017
Santa Barbara, CA

8:45-8:55am PDT: **Depart RON en route Santa Barbara Harbor**
Location: 132-A Harbor Way
Santa Barbara, CA 93109
Vehicle Manifest:
Secretary's Vehicle:
RKZ
Mrs. Zinke
Sgt. (b) (6), (b) (7)(C)
Drive time: ~10 minutes without traffic

8:55-9:00am PDT: **Arrive Santa Barbara Harbor & Walk to Accommodation Dock for Boarding**
Met by: Russell Galipeau, Superintendent - Channel Islands National Park
Mick Kronman, Santa Barbara Harbor Operations Manager
Note: Meeting area is between the Harbormaster's Office & the boat slips

9:00-9:30am PDT: **Board *Ocean Ranger* for Boat Safety Briefing & Distribution of Individual PFD's**
Note: Russell Galipeau will make introductions on boat

9:30-11:00am PDT: **Depart Santa Barbara Harbor en route Santa Cruz Island Prisoners Harbor**
Boat Manifest:
RKZ
Mrs. Zinke
Beatrice Walder
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Rusty Roddy
Wadi Yakhour
Megan Bloomgren
Tami Heilemann
Nita Vail
Tony Brown
Jon Jorgeson
Tigran Nahabedian (Junior Ranger)
Vahagan Nahabedian (Father of Tigran)
Chris Wiggins
Jeff Maassen
Jason Robinson
Russell Galipeau (NPS)
Yvonne Menard (NPS)
Joan Barminski (NPS)
Drew Mayerson (NPS)

Steve Henry (NPS)
Eamon O'Byrne (TNC)
Mark Kramer (TNC)
Mark Aagenes (TNC)
Tom Cors (TNC)
Diane Brooks (Boat Captain)
Ed Smith (Boat Captain)
Charlie Roark (Boat Captain)

Note: On boat discussions include:
Channel Islands Issues & Marine Protected Areas with Russell Galipeau (Channel Islands Superintendent) & Yvonne Menard (Channel Islands Interpretation Chief)
Offshore Oil & Gas Issues with Joan Barminski (BOEM Director) & Drew Mayerson (BSEE Director)
Santa Cruz Island Project with The Nature Conservancy staff
Marine Protected Areas with Fishermen on board

Boat time: ~1.5 hours on NPS Boat

11:00-11:15 am PDT: **Depart Boat at Prisoners Harbor & Board Vehicles**

Location: Prisoners Harbor
Participants: **RZ**
Vehicle Manifest:

Secretary's Vehicle (TNC Gold Land Cruiser):
RKZ
Mrs. Zinke
Sgt (b) (6), (b) (7)(C) (OIS)
Mark Kramer (Driver)
Nita Vail (OIS-Guest)
Beatrice Walder (Secretary's personal guest)

Vehicle 2 (TNC Silver Tacoma Crew Cab):
Eamon O'Byrne (Driver)
Rusty Roddy (OIS)
Jon Jorgeson (OIS-Guest)
Tony Brown (OIS-Guest)
Megan Bloomgren (OIS)

Vehicle 3 (TNC Silver Tacoma Safari Truck):
Scott Meyler (Driver)
Tom Cors (TNC)
Jeff Maassen (OIS-Guest)
Jason Robinson (OIS-Guest)
Tigran Nahabedian (OIS-Guest)
Vahagan Nahabedian (OIS-Guest)
Chris Wiggins (OIS-Guest)
Mark Aagenes (TNC)

Vehicle 4 (NPS Green Truck):
Russell Galipeau (Driver)
Yvonne Menard
Wadi Yakhour (OIS)

Steve Henry (Field Supervisor, USFWS)
Sgt. (b) (6), (b) (7)(C) (OIS)

Vehicle 5 (TNC Silver Tacoma Crewcab):
Michael Hague (Driver - TNC)
Drew Mayerson (Acting Regional Director, BSEE)
Joan Barminski (Regional Director, BOEM)
Tami Heilemann (OIS)

Vehicle 6 (TNC Silver Xterra)
Jay Carlson (Driver)

11:15-11:35am PDT: **Depart Prisoners Harbor en route Main Ranch**

11:35-12:15pm PDT: **Lunch**
Location: Poolside - Main Ranch
Participants: **RZ**
DOI Staff
TNC Staff
Guests
Format: Lunch followed by brief remarks from RKZ. RKZ introduced by Russell Galipeau. Brief tour of Main Ranch led by Eamon O'Byrne, TNC
Note: Lunch has been purchased by advance for RKZ, RKZ guests and DOI staff

12:15-12:45pm PDT: **Board Vehicles & Depart Main Ranch en route Navy Communications Site**
Vehicle Manifest:
Same as above

12:45-12:55pm PDT: **Arrive Navy Communications Site & Receive Briefing from NPS & TNC on Navy Collaboration**

12:55-1:20pm PDT: **Depart Navy Communications Site en route Prisoners Harbor**
Vehicle Manifest:
Same as above
Note: A stop will be made for photo op with panoramic view of the island at Cross Box lookout

1:20-1:30pm PDT: **Arrive Prisoners Harbor and Board *Ocean Ranger***

1:30-1:50pm PDT: **Depart Prisoners Harbor en route Scorpion Pier**
Boat Manifest:
RKZ
Mrs. Zinke
Beatrice Walder
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Rusty Roddy
Wadi Yakhour
Megan Bloomgren
Tami Heilemann

Nita Vail
Tony Brown
Jon Jorgeson
Tigran Nahabedian (Junior Ranger)
Vahagan Nahabedian (Father of Tigran)
Chris Wiggins
Jeff Maassen
Jason Robinson
Russell Galipeau (NPS)
Yvonne Menard (NPS)
Joan Barminski (NPS)
Drew Mayerson (NPS)
Steve Henry (NPS)
Eamon O'Byrne (TNC)
Mark Kramer (TNC)
Mark Aagenes (TNC)
Tom Cors (TNC)
Diane Brooks (Boat Captain)
Ed Smith (Boat Captain)
Charlie Roark (Boat Captain)

Boat time: ~2.05 hours on NPS Boat

1:50-2:05pm PDT: **Arrive Scorpion Pier for Discussion of Issues Regarding Pier Construction**
Note: Boat will be held at pier for discussion. Passengers will not exit boat
Note: Discussion will be led by Russell Galipeau.

2:05-3:35pm PDT: **Depart Scorpion Pier en route Santa Barbara Harbor**
Note: RKZ National Parks passport to be stamped on boatride back to harbor

3:35-3:45pm PDT: **Arrive Santa Barbara Harbor & Offload Boat**

3:45-3:55pm PDT: **Depart Santa Barbara Harbour en route Residence**
Vehicle Manifest:
Secretary's Vehicle:
RKZ
Mrs. Zinke
Sgt. (b) (6), (b) (7)(C)
Drive time: ~ 10 minutes without traffic

3:55-5:55pm PDT: **Arrive Residence for Personal Time**

5:55-6:05pm PDT: **Depart Residence en route Reagan Ranch Center**
Location: The Reagan Ranch Center
217 State Street
Santa Barbara, CA 93101
Vehicle Manifest:
Secretary's Vehicle:
RKZ
Mrs. Zinke
Sgt. (b) (6), (b) (7)(C)
Drive time: ~ 10 minutes without traffic

6:05-6:30pm PDT: **Arrive Reagan Ranch Center & Proceed to Tour of Galleries**

Participants: RKZ
Mrs. Zinke
Andrew Coffin (Director - Reagan Ranch & Vice President of the Young America's Foundation)
Note: Hold in green room prior to townhall forum if needed

6:30-8:00pm PDT: **Reagan Ranch Center Townhall Forum on Channel Islands**
Location: The Reagan Ranch Center
Outreach Center
Participants: **RZ**
~100-150 people
Press: Open/Closed
Staff: Megan Bloomgren
Tami Heilemann
Advance: Rusty Roddy
Format: Young America's Foundation step and repeat backdrop; podium as prop to the side which includes Reagan Ranch Center logo; monitors On both sides of the stage displaying host logo; handheld, wireless Mic
Andrew Coffin (Vice President - Young America's Foundation & Director - Reagan Ranch) welcomes guests and introduces student who gives the Pledge of Allegiance. RKZ introduced by Andrew Coffin . RKZ gives remarks followed by Q&A
Note: No food or drinks will be served.

8:00-8:45pm PDT: **Mix & Mingle with Guests**

8:45-8:55pm PDT: **Depart Reagan Ranch Center en route Viva Modern Mexican Restaurant**
Location: 1114 State Street
Santa Barbara, CA 93101
Vehicle Manifest:
Secretary's Vehicle:
RKZ
Mrs. Zinke
Sgt. (b) (6), (b) (7)(C)
Drive time: ~ 10 minutes without traffic

8:55-11:00pm PDT: **Dinner**

11:00-11:10pm PDT: **Depart Dinner en route Residence**

11:10pm PDT: **RON**

Tuesday, April 18, 2017
Santa Barbara, CA

8:45-8:55 PDT: **Depart RON en route Santa Barbara Harbor**
Location: 132-A Harbor Way
Santa Barbara, CA 93109
Vehicle Manifest:
Secretary's Vehicle:
RKZ
Mrs. Zinke

Sgt. (b) (6), (b) (7)(C)

Drive time: ~ 10 minutes without traffic

8:55-9:00am PDT: **Arrive Santa Barbara Harbor & Walk to Accommodation Dock for Boarding**

Met by: Russell Galipeau, Superintendent - Channel Islands National Park
Steve Geair, Santa Barbara Maintenance Foreman (USN-Ret)

Note: Meeting area is between the Harbormaster's Office & the boat slips

9:00-9:05am PDT: **Challenge Coin Exchange with Steve Geair (USN-Ret)**

Location: Santa Barbara Harbor

Participants: **RZ**
Steve Geair, Santa Barbara Maintenance Foreman

9:15-9:30am PDT: **Board *Ocean Ranger* for Boat Safety Briefing & Distribution of Individual PFD's**

9:30-11:45am PDT: **Depart Santa Barbara Harbor en route Santa Rosa Island, Bechers Bay**

Boat Manifest:

RKZ
Mrs. Zinke
Beatrice Walder
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Wadi Yakhour
Megan Bloomgren
Tami Heilemann
Nita Vail
Tony Brown
Jon Jorgeson
Tim Vail
Will Woolley
Russell Galipeau (NPS)
Yvonne Menard (NPS)
Dan Wakelee (CSUCI)
Tim Jones (NPS)
Stacy Baker (NPS)
Dirk Rodrigues (NPS)
Wende Rehlaender (NPS VIP)
Stephen Whitaker (NPS)
Josh Sprague (NPS)
TBD Marine Biologist Volunteer (NPS)
Diane Brooks (Boat Captain)
Ed Smith (Boat Captain)

Boat time: ~2 hours 15 mins on the *Ocean Ranger*

Format:
- Table Discussions (15-20 minutes each)
- Brief History of Santa Rosa Island (**Menard/Galipeau**)
- Vail Family meeting with the Secretary (**Nita, Tim and Will**)
- Santa Rosa Island Field Station (**Wakelee/Galipeau**)
- History and Management of San Miguel Island (**Galipeau/Menard**)

Note: Since this is a regular transportation day this gives the Secretary an opportunity to talk with field personnel.

11:45-12:00pm PDT: **Depart Boat at Bechers Bay & Proceed via Walk to Santa Rosa Island Field Station (Bunkhouse)**
Location: Santa Rosa Island Field Station
Participants: **RZ**

12:00-12:15pm PDT: **Junior Ranger Swearing-in Ceremony**
Location: Santa Rosa Island Field Station
Participants: **RZ**
Students of Freemont Middle School
Advance: Wadi Yakhour
Note: Ranger Oath will be provided to the Secretary

12:15-12:35pm PDT: **Address the Staff of Santa Rosa Island**
Location: Santa Rosa Island Field Station
Participants: **RZ**
All NPS Employees
Advance: Wadi Yakhour

12:35-1:00pm PDT: **Lunch**
Location: Santa Rosa Island Field Station Picnic Tables
Participants: **RZ**
DOI Staff
All Guests

1:00-1:30pm PDT: **Walk to Historic Ranch and Tour the Site**
Location: Main Ranch Building
Participants: **RZ**
Nita Vail
Russell Galipeau
Advance: Wadi Yakhour
Format: Discussion of ranch rehabilitation project and adaptive reuse of historic ranch structure
Note: Nita Vail to lead tour while Russell Galipeau discusses rehabilitation

1:30-1:50pm PDT: **Board Vehicles & Depart Main Ranch en route Black Mountain**

1:50-2:10pm PDT: **Hike Black Mountain**
Format: Russell Galipeau to discuss island rehabilitation
Note: Brief stop for photo opp at top of the trail

2:10-2:30pm PDT: **Board Vehicles & Depart Black Mountain en route Bechers Bay**

2:30-2:35pm PDT: **Arrive Bechers Bay and Board *Ocean Ranger***

2:35-4:50pm PDT: **Depart Santa Rosa Island, Bechers Bay en route Santa Barbara Harbor**
Boat Manifest:
RKZ
Mrs. Zinke
Beatrice Walder
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Wadi Yakhour
Megan Bloomgren
Tami Heilemann

Nita Vail
Tony Brown
Jon Jorgeson
Tim Vail
Will Woolley
Russell Galipeau (NPS)
Lulis Cuevas (NPS)
Drew Adams (NPS)
Andrew Ward (NPS)
Ken Convery (NPS)
Paula Power (NPS)
Sarah Dantuono-Brown (IWS)
Lily Harrison (IWS)

Boat time: ~2 hours 15 mins on the *Ocean Ranger*
Format:
- o Table Discussions (15-20 minutes each)
- o Native American Relations and Chumash History (**Galipeau**)

5:00-5:10pm PDT: **Depart Santa Barbara Harbor en route RON**
Location: RZ residence
Vehicle Manifest:
Secretary's Vehicle:
RZ
Mrs. Zinke
(b) (6), (b) (7)(C)
(b) (6), (b) (7)(C)
Staff Vehicle:
Wadi Yakhour
Meg Bloomgren
Tami Heilemann

Drive time: ~ 10 minutes without traffic

5:10pm PDT: **RON**

Wednesday, April 19, 2017

Santa Barbara, CA → San Francisco, CA

9:20-9:35am PDT: **Depart Private Residence en route Santa Barbara Municipal Airport**
Location: 500 James Fowler Road
Santa Barbara, CA 93117
Vehicle Manifest:
Secretary's Vehicle:
RKZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Meg Bloomgren
Tami Heilemann
Drive time: ~ 15 minutes without traffic

10:35am PDT-
11:52am PDT: **Wheels up Santa Barbara, CA (SBA) en route San Francisco, CA (SFO)**

Flight: United 5446
Flight time: 1 hour, 17 minutes
RZ Seat: 11D
AiC: Sgt. (b) (6), (b) (7)(C)
Staff: Megan Bloomgren, Tami Heilemann

11:52-12:05pm PDT: **Wheels down San Francisco International Airport** *(~15 minutes to vehicle)*
Location:

12:05-12:45pm PDT: **Depart Airport en route U.S. Park Police Headquarters**
Location: U.S. Park Police Headquarters
1217 Ralston Avenue
San Francisco, CA
Via 280 to Great Highway
Vehicle Manifest:
Secretary's Vehicle: RZ
Sgt. (b) (6), (b) (7)(C)
(b) (6), (b) (7)(C) (Driver)
Staff Vehicle: Rusty Roddy
Megan Bloomgren
Tami Heilemann
(b) (6), (b) (7)(C) (Driver - USPP)
(b) (6), (b) (7)(C) (USPP)

Note: Box lunches will be provided in the car
Drive time: ~35 minutes without traffic

12:45-1:00pm PDT: **Arrive U.S. Park Police Headquarters // Meet & Greet with Park Police**
Location: U.S. Park Police Headquarters
Main Entrance
Met By: Rob Maclean, Chief - U.S. Park Police
Tim Hodge, Administrative Lt. - U.S. Park Police
U.S. Park Police San Francisco Officers
Participants: RKZ
Staff: Megan Bloomgren
Tami Heilemann
Advance: Rusty Roddy

1:00-2:00pm PDT: **U.S. Park Police Strategic Plan Rollout**
Location: U.S. Park Police Headquarters
3rd Floor Classroom
Participants: RKZ
USPP Chief Robert MacLean
USPP Captain Jerry Marshall
Kevin Hendricks, Superintendent - San Francisco Maritime National Historic Park
15 - 20 USPP Officers
Cicely Muldoon, Acting Superintendent - Golden Gate National Parks
Carey Feirabend, Interim Deputy Superintendent - Golden Gate National Parks
Presidio Trust Personnel
Press: Closed
Staff: Megan Bloomgren
Tami Heilemann

Advance: Rusty Roddy
Format: USPP Captain Jerry Marshall gives opening remarks and introduces RKZ; RKZ gives brief remarks; Captain Marshall introduces USPP Chief Rob Maclean; Chief Maclean and USPP team share the Strategic plan
Note: Group photo with RKZ and USPP Officers upon conclusion of rollout

2:00-2:30pm PDT: **U.S. Park Police Budget Meeting**
Location: U.S. Park Police Headquarters
2nd Floor Conference Room
Participants: Chief Rob Maclean
USPP Upper Tier Command Officers
Press: Closed
Staff: Megan Bloomgren
Tami Heilemann
Advance: Rusty Roddy
Format: Meeting led by Chief Rob Maclean
Note: A few pictures will be taken at beginning of meeting

2:30-2:35pm PDT: **Depart U.S. Park Police Headquarters en route Presidio Observation Post & Presidio Visitor Center**
Location: Presidio Observation Post & Presidio Visitor Center
Golden Gate National Recreation Area,
210 Lincoln Blvd, San Francisco, CA 94129
Vehicle Manifest:
Secretary's Vehicle: RZ
USPP Chief Rob Maclean
Sgt. (b) (6), (b) (7)(C)
(b) (6), (b) (7)(C) (Driver)
Staff Vehicle: Rusty Roddy
Megan Bloomgren
Tami Heilemann
(b) (6), (b) (7)(C) USPP Investigator (Driver)
(b) (6), (b) (7)(C) (USPP)
Drive Time: ~ 5 minutes

2:35-3:20pm PDT: **DOI Employees Meeting**
Location: Presidio Observation Post
Golden Gate National Recreation Area
Participants: Golden Gate National Recreation Area employees
San Francisco Maritime National Historic Park employees
NPS Pacific West Regional Office employees
USPP Officers
Attendees: 100
Press: Closed
Staff: Megan Bloomgren
Tami Heilemann
Advance: Rusty Roddy
Format: 15 minutes remarks
15 minutes Q&A
15 minutes photos, shake hands with employees
Handheld wireless mic
RKZ introduced by Laura Joss, NPS Pacific West Regional Director

Note: Upon arrival to Observation Post, RKZ and Laura Joss will hold Briefly in foyer before taking the stage

3:20-3:30pm PDT: **Walk to Presidio Visitor Center with Presidio Trust CEO Jean Frasier**

Location: Presidio Observation Post to Presidio Visitor Center
Golden Gate National Recreation Area
Participants: RKZ
Jean Frasier, CEO of the Presidio Trust
Press: Closed
Staff: Megan Bloomgren
Tami Heilemann
Advance: Rusty Roddy
Format: Meet at Observation Post, walk to Presidio Visitors Center

3:30-4:00pm PDT: **Presidio Visitor Center Tour**

Location: Presidio Visitor Center
Golden Gate National Recreation Area
Participants: Jean Frasier, CEO of the Presidio Trust
Michelle Gee, NPS Interpretive Ranger
Press: Closed
Staff: Megan Bloomgren
Tami Heilemann
Advance: Rusty Roddy
Briefing: Youth engagement and innovative ranger-led programming
Note: RKZ to get National Parks Passport stamped

4:00-5:00pm PDT: **Depart Presidio Visitors Center en route Driving Tour of the Presidio**

To View: Crissy Field
Battery East Overlook
Rob Hill Campground

Vehicle Manifest:

Secretary's Vehicle: RZ
Sgt. (b) (6), (b) (7)(C)
(b) (6), (b) (7)(C) (Driver)
Cicely Muldoon, Acting Superintendent
Carey Feirabend, Interim Deputy Superintendent

Staff Vehicle: Rusty Roddy
Megan Bloomgren
Tami Heilemann
(b) (6), (b) (7)(C) USPP (Driver)
(b) (6), (b) (7)(C) USPP

Note: While at Rob Hill Campground, RKZ will meet and interact with two 7th Grade classes who are camping at Rob Hill. Ranger Jasmine will introduce RKZ upon arrival. RKZ will speak to students and take group photo with Students upon completion of visit.

5:00-6:00pm PDT: **Meeting with Al Baldwin**

Location: Presidio Observation Post Boardroom
Participants: Al Baldwin, Chairman of National Park Foundation
Staff: Megan Bloomgren
Tami Heilemann
Advance: Rusty Roddy
Note: A few pictures will be taken at beginning of meeting

6:00-6:15pm PDT: **Depart Observation Post en route Spruce for Dinner Meeting**
Location: Spruce
3640 Sacramento Street
San Francisco, CA 94118
Vehicle Manifest:
Secretary's Vehicle: RZ
Sgt. (b) (6), (b) (7)(C)
(b) (6), (b) (7)(C) (Driver)
Drive time: ~ 15 minutes without traffic

6:15-6:30pm PDT: **Down Time in Vehicle**

6:30-8:00pm PDT: **Dinner with Jack Daly**
Location: Spruce Restaurant
3640 Sacramento Street

8:00-8:35pm PDT: **Depart Dinner en route RON**
Location: Hilton Garden Inn San Francisco Airport North
670 Gateway Boulevard
South San Francisco, CA 94080
Vehicle Manifest:
Secretary's Vehicle: RKZ
Staff Vehicle: Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Drive time: ~35 minutes without traffic

8:35pm PDT: **RON**

Thursday, April 20, 2017

San Francisco, CA → Whitefish, MT

6:15-6:25am PDT: **Depart RON en route Airport**
Vehicle Manifest:
Secretary's Vehicle: RKZ
Sgt. (b) (6), (b) (7)(C)
Sgt (b) (6), (b) (7)(C)
Drive time: ~ 10 minutes without traffic

7:25am PDT-
11:00am MDT: **Wheels up San Francisco, CA (SFO) en route Denver, CO (DEN)**
Flight: United 710
Flight time: 2 hours, 35 minutes
RZ Seat: 35D
NOTE: *TIME ZONE CHANGE PDT to MDT (+1 hours)*

11:00-11:40am MDT: **Layover in Denver, CO // 40 minute layover**

11:40am MDT-
1:58pm MDT: **Wheels up Denver, CO (DEN) en route Kalispell, MT (FCA)**
Flight: United 5331
Flight time: 2 hours, 18 minutes
RZ Seat: 8C

1:58-2:10pm EDT: **Wheels down Kalispell Airport** *(~10 minutes to vehicle)*
Location:

2:10-2:35pm EDT: **Depart Airport en route Residence**
Location: Whitefish, MT
Car: RZ

Friday, April 21, 2017
Whitefish, MT

Personal Travel // Not paid for by government

Saturday, April 22, 2017
Whitefish, MT

Personal Travel // Not paid for by government

Sunday, April 23, 2017
Whitefish, MT → Washington, DC

Personal Travel // Not paid for by government

4:35-4:55pm MDT: **Depart Residence en route Airport**
Drive time: ~ 20 minutes without traffic

5:55pm MDT-
7:34pm MDT: **Wheels up Kalispell, MT (FCA) en route Salt Lake City (SLC)**
Flight: Delta 4775
Flight time: 1 hour, 39 minutes
RZ Seat: 8C

7:34-10:49pm MDT: **Layover in Salt Lake City, UT // 3 hour, 15 minute layover**

10:49pm MDT-
5:00am EDT: **Wheels up Salt Lake City, UT (SLC) en route Baltimore, MD (BWI)**
Flight: Delta 658
Flight time: 4 hours, 11 minutes
RZ Seat: 2D
NOTE: *TIME ZONE CHANGE MDT TO EDT (+2 HOURS)*

5:00-5:15am EDT: **Wheels down Baltimore-Washington International Airport** *(~10 minutes to vehicle)*
Location:

5:15-6:00am EDT: **Depart Airport en route Residence**
Drive Time: ~45 minutes without traffic

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000QY4H
Travel Authorization Number:	TANUM0000QY4H	Trip Name:	Trip from Washington to Great Falls
TA Date:	05/04/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION APPROV
Purpose:	MISSION (OPERATIONAL)	Document Detail:	
Type Code:	TRIP BY TRIP		

Traveler Profile

Name:	YAKHOUR, WADI ANTOINE	ID:	1001186750
TID:	40209545DO	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1

Purpose:

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
05/05/17	05/11/17	HAVRE, MT		91.00 / 51.00

Document Totals

Total Expenses:	3,502.16
Reimbursable Expenses:	357.16
Non-Reimbursable Expenses:	3,145.00
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	1,437.40	.00
Excess Air/Bag Fees	75.00	.00
Fuel-Rental Vehicle	97.43	.00
Lodging Taxes & Misc	37.31	.00
Lodging-PerDiem	573.98	.00
M&IE-PerDiem	331.50	.00
Rental Car	883.52	.00
Transportation	51.27	.00
Transxn Fees	14.75	.00
Total Expenses:	3,502.16	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	United	1003065324		1,437.40
COMM-CARR	United	1003065324		.00
COMM-CARR	United	1003065324		.00
COMM-CARR	United	1003065324		.00
COMM-CARR	United	1003065324		.00
COMM-CARR	United	1003065324		.00

COMM-CARR	United	1003065324		.00
LODGE	Synxis Res Svcs	1003065324	Havre,MT	91.00
LODGE	Best Western	1003065324	St George,UT	91.00
LODGE	Hampton Inns	1003065324	Great Falls,MT	91.00
RENTAL	Alamo	1003065324		76.06
RENTAL	Avis	1003065324		469.50

Trip Itinerary

From: DCA-Washington, DC (USA) (National Apt) TO: ORD-Chicago, IL (USA) (OHare Apt)

Air

Friday May 05, 2017

DCA-Washington, DC (USA) to ORD-Chicago, IL (USA) (O

May 05 United 1282 — Duration: 2 Hours 9 Minutes Nonstop
Washington, DC (USA) (National Apt) 05/05/2017 7:00AM — Chicago, IL (USA) (OHare Apt) 05/05/2017 8:09AM
Confirmation Number: PDK4FK

Flight Information
Distance 610 miles — Emissions 262.3 lbs of CO2
No Seat Assigned — Cost 1,437.40 USD

DCA-Washington, DC (USA) to ORD-Chicago, IL (USA) (O

May 05 United 1282 — Duration: 2 Hours 9 Minutes Nonstop
Washington, DC (USA) (National Apt) 05/05/2017 7:00AM — Chicago, IL (USA) (OHare Apt) 05/05/2017 8:09AM
Confirmation Number: PDK4FK

Flight Information
Distance 610 miles — Emissions 262.3 lbs of CO2
No Seat Assigned — Cost 1,437.40 USD

DCA-Washington, DC (USA) to ORD-Chicago, IL (USA) (O

May 05 United 1282 — Duration: 2 Hours 9 Minutes Nonstop
Washington, DC (USA) (National Apt) 05/05/2017 7:00AM — Chicago, IL (USA) (OHare Apt) 05/05/2017 8:09AM
Confirmation Number: PDK4FK

Flight Information
Distance 610 miles — Emissions 262.3 lbs of CO2
No Seat Assigned — Cost 1,437.40 USD

DCA-Washington, DC (USA) to ORD-Chicago, IL (USA) (O

May 05 United 1282 — Duration: 2 Hours 9 Minutes Nonstop
Washington, DC (USA) (National Apt) 05/05/2017 7:00AM — Chicago, IL (USA) (OHare Apt) 05/05/2017 8:09AM
Confirmation Number: PDK4FK

Flight Information
Distance 610 miles — Emissions 262.3 lbs of CO2
No Seat Assigned — Cost 1,437.40 USD

ORD-Chicago, IL (USA) (O to DEN-Denver, CO (USA) (De

May 05 United 245 — Duration: 2 Hours 43 Minutes Nonstop
Chicago, IL (USA) (OHare Apt) 05/05/2017 8:55AM — Denver, CO (USA) (Denver IntL. Apt) 05/05/2017 10:38AM
Confirmation Number: PDK4FK

Flight Information
Distance 885 miles — Emissions 380.5 lbs of CO2
No Seat Assigned

ORD-Chicago, IL (USA) (O to DEN-Denver, CO (USA) (De

May 05 United 245 — Duration: 2 Hours 43 Minutes Nonstop
Chicago, IL (USA) (OHare Apt) 05/05/2017 8:55AM — Denver, CO (USA) (Denver IntL. Apt) 05/05/2017 10:38AM
Confirmation Number: PDK4FK

Flight Information
Distance 885 miles — Emissions 380.5 lbs of CO2
No Seat Assigned

ORD-Chicago, IL (USA) (O to DEN-Denver, CO (USA) (De

May 05 United 245 — Duration: 2 Hours 43 Minutes Nonstop
Chicago, IL (USA) (OHare Apt) 05/05/2017 8:55AM — Denver, CO (USA) (Denver IntL. Apt) 05/05/2017 10:38AM
Confirmation Number: PDK4FK

Flight Information

Distance 885 miles
No Seat Assigned

Emissions 380.5 lbs of CO2

ORD-Chicago, IL (USA) (O to DEN-Denver, CO (USA) (De

May 05 United 245
Chicago, IL (USA) (OHare Apt) 05/05/2017 8:55AM
Confirmation Number: PDK4FK

Duration: 2 Hours 43 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 05/05/2017 10:38AM

Flight Information
Distance 885 miles
No Seat Assigned

Emissions 380.5 lbs of CO2

DEN-Denver, CO (USA) (De to GTF-Great Falls, MT (USA

May 05 United 4789
Denver, CO (USA) (Denver IntL. Apt) 05/05/2017 11:45AM
Confirmation Number: PDK4FK

Duration: 1 Hour 58 Minutes Nonstop
Great Falls, MT (USA) 05/05/2017 1:43PM

Flight Information
Distance 623 miles
No Seat Assigned

Emissions 267.9 lbs of CO2

DEN-Denver, CO (USA) (De to GTF-Great Falls, MT (USA

May 05 United 4789
Denver, CO (USA) (Denver IntL. Apt) 05/05/2017 11:45AM
Confirmation Number: PDK4FK

Duration: 1 Hour 58 Minutes Nonstop
Great Falls, MT (USA) 05/05/2017 1:43PM

Flight Information
Distance 623 miles
No Seat Assigned

Emissions 267.9 lbs of CO2

DEN-Denver, CO (USA) (De to GTF-Great Falls, MT (USA

May 05 United 4789
Denver, CO (USA) (Denver IntL. Apt) 05/05/2017 11:45AM
Confirmation Number: PDK4FK

Duration: 1 Hour 58 Minutes Nonstop
Great Falls, MT (USA) 05/05/2017 1:43PM

Flight Information
Distance 623 miles
No Seat Assigned

Emissions 267.9 lbs of CO2

DEN-Denver, CO (USA) (De to GTF-Great Falls, MT (USA

May 05 United 4789
Denver, CO (USA) (Denver IntL. Apt) 05/05/2017 11:45AM
Confirmation Number: PDK4FK

Duration: 1 Hour 58 Minutes Nonstop
Great Falls, MT (USA) 05/05/2017 1:43PM

Flight Information
Distance 623 miles
No Seat Assigned

Emissions 267.9 lbs of CO2

Hotel

Synxis Res Svcs

601 W First St Havre MT 59501 406-265-6711

May 05 Checking in: 05/05/2017

Checking out: 05/06/2017
Total Rate: 91.00 USD

Synxis Res Svcs

601 W First St Havre MT 59501 406-265-6711

May 05 Checking in: 05/05/2017

Checking out: 05/06/2017
Total Rate: 91.00 USD

Synxis Res Svcs

601 W First St Havre MT 59501 406-265-6711

May 05 Checking in: 05/05/2017

Checking out: 05/06/2017
Total Rate: 91.00 USD

Synxis Res Svcs

601 W First St Havre MT 59501 406-265-6711

May 05 Checking in: 05/05/2017

Checking out: 05/06/2017
Total Rate: 91.00 USD

Car

Car Rental at GTF-Great Falls, MT (USA

May 05 Alamo
Picking Up 05/05/2017 1:43PM
Picking Up at GTF-Great Falls, MT (USA

Returning 05/07/2017 7:00AM
Returning to GTF-Great Falls, MT (USA

Confirmation Number: 1141090636COUNT — Total Rate: 76.06 USD

Car Rental at GTF-Great Falls, MT (USA

May 05 Alamo
Picking Up 05/05/2017 1:43PM — Returning 05/07/2017 7:00AM
Picking Up at GTF-Great Falls, MT (USA — Returning to GTF-Great Falls, MT (USA
Confirmation Number: 1141090636COUNT — Total Rate: 76.06 USD

Car Rental at GTF-Great Falls, MT (USA

May 05 Alamo
Picking Up 05/05/2017 1:43PM — Returning 05/07/2017 7:00AM
Picking Up at GTF-Great Falls, MT (USA — Returning to GTF-Great Falls, MT (USA
Confirmation Number: 1141090636COUNT — Total Rate: 76.06 USD

Car Rental at GTF-Great Falls, MT (USA

May 05 Alamo
Picking Up 05/05/2017 1:43PM — Returning 05/07/2017 7:00AM
Picking Up at GTF-Great Falls, MT (USA — Returning to GTF-Great Falls, MT (USA
Confirmation Number: 1141090636COUNT — Total Rate: 76.06 USD

Hotel

Saturday May 06, 2017

Hampton Inns

2301 14th St SW Great Falls MT 59404 406-453-2675

May 06 Checking in: 05/06/2017 — Checking out: 05/07/2017
Total Rate: 91.00 USD

Hampton Inns

2301 14th St SW Great Falls MT 59404 406-453-2675

May 06 Checking in: 05/06/2017 — Checking out: 05/07/2017
Total Rate: 91.00 USD

Hampton Inns

2301 14th St SW Great Falls MT 59404 406-453-2675

May 06 Checking in: 05/06/2017 — Checking out: 05/07/2017
Total Rate: 91.00 USD

Hampton Inns

2301 14th St SW Great Falls MT 59404 406-453-2675

May 06 Checking in: 05/06/2017 — Checking out: 05/07/2017
Total Rate: 91.00 USD

Air

Sunday May 07, 2017

GTF-Great Falls, MT (USA to DEN-Denver, CO (USA) (De

May 07 United 4607 — Duration: 1 Hour 55 Minutes Nonstop
Great Falls, MT (USA) 05/07/2017 7:10AM — Denver, CO (USA) (Denver IntL. Apt) 05/07/2017 9:05AM
Confirmation Number: PDK4FK

Flight Information
Distance 623 miles — Emissions 267.9 lbs of CO2
No Seat Assigned

GTF-Great Falls, MT (USA to DEN-Denver, CO (USA) (De

May 07 United 4607 — Duration: 1 Hour 55 Minutes Nonstop
Great Falls, MT (USA) 05/07/2017 7:10AM — Denver, CO (USA) (Denver IntL. Apt) 05/07/2017 9:05AM
Confirmation Number: PDK4FK

Flight Information
Distance 623 miles — Emissions 267.9 lbs of CO2
No Seat Assigned

GTF-Great Falls, MT (USA to DEN-Denver, CO (USA) (De

May 07 United 4607 — Duration: 1 Hour 55 Minutes Nonstop
Great Falls, MT (USA) 05/07/2017 7:10AM — Denver, CO (USA) (Denver IntL. Apt) 05/07/2017 9:05AM
Confirmation Number: PDK4FK

Flight Information
Distance 623 miles — Emissions 267.9 lbs of CO2
No Seat Assigned

GTF-Great Falls, MT (USA to DEN-Denver, CO (USA) (De

May 07 United 4607 — Duration: 1 Hour 55 Minutes Nonstop

Great Falls, MT (USA) 05/07/2017 7:10AM
Confirmation Number: PDK4FK

Denver, CO (USA) (Denver IntL. Apt) 05/07/2017 9:05AM

Flight Information
Distance 623 miles
No Seat Assigned

Emissions 267.9 lbs of CO2

DEN-Denver, CO (USA) (De to DRO-Durango, CO (USA) (L

May 07 United 4494
Denver, CO (USA) (Denver IntL. Apt) 05/07/2017 11:17AM
Confirmation Number: PDK4FK

Duration: 1 Hour 9 Minutes Nonstop
Durango, CO (USA) (La Plata Apt) 05/07/2017 12:26PM

Flight Information
Distance 250 miles
No Seat Assigned

Emissions 132.5 lbs of CO2

DEN-Denver, CO (USA) (De to DRO-Durango, CO (USA) (L

May 07 United 4494
Denver, CO (USA) (Denver IntL. Apt) 05/07/2017 11:17AM
Confirmation Number: PDK4FK

Duration: 1 Hour 9 Minutes Nonstop
Durango, CO (USA) (La Plata Apt) 05/07/2017 12:26PM

Flight Information
Distance 250 miles
No Seat Assigned

Emissions 132.5 lbs of CO2

DEN-Denver, CO (USA) (De to DRO-Durango, CO (USA) (L

May 07 United 4494
Denver, CO (USA) (Denver IntL. Apt) 05/07/2017 11:17AM
Confirmation Number: PDK4FK

Duration: 1 Hour 9 Minutes Nonstop
Durango, CO (USA) (La Plata Apt) 05/07/2017 12:26PM

Flight Information
Distance 250 miles
No Seat Assigned

Emissions 132.5 lbs of CO2

DEN-Denver, CO (USA) (De to DRO-Durango, CO (USA) (L

May 07 United 4494
Denver, CO (USA) (Denver IntL. Apt) 05/07/2017 11:17AM
Confirmation Number: PDK4FK

Duration: 1 Hour 9 Minutes Nonstop
Durango, CO (USA) (La Plata Apt) 05/07/2017 12:26PM

Flight Information
Distance 250 miles
No Seat Assigned

Emissions 132.5 lbs of CO2

Car

Car Rental at DRO-Durango, CO (USA) (L

May 07 Avis
Picking Up 05/07/2017 12:26PM
Picking Up at DRO-Durango, CO (USA) (L
Confirmation Number: 22807048US5

Returning 05/11/2017 7:00AM
Returning to DRO-Durango, CO (USA) (L
Total Rate: 469.50 USD

Car Rental at DRO-Durango, CO (USA) (L

May 07 Avis
Picking Up 05/07/2017 12:26PM
Picking Up at DRO-Durango, CO (USA) (L
Confirmation Number: 22807048US5

Returning 05/11/2017 7:00AM
Returning to DRO-Durango, CO (USA) (L
Total Rate: 469.50 USD

Car Rental at DRO-Durango, CO (USA) (L

May 07 Avis
Picking Up 05/07/2017 12:26PM
Picking Up at DRO-Durango, CO (USA) (L
Confirmation Number: 22807048US5

Returning 05/11/2017 7:00AM
Returning to DRO-Durango, CO (USA) (L
Total Rate: 469.50 USD

Car Rental at DRO-Durango, CO (USA) (L

May 07 Avis
Picking Up 05/07/2017 12:26PM
Picking Up at DRO-Durango, CO (USA) (L
Confirmation Number: 22807048US5

Returning 05/11/2017 7:00AM
Returning to DRO-Durango, CO (USA) (L
Total Rate: 469.50 USD

Hotel

Wednesday May 10, 2017

Best Western

1129 S Bluff St St George UT 84770 435-652-1234

May 10 Checking in: 05/10/2017

Checking out: 05/11/2017
Total Rate: 91.00 USD

Best Western

1129 S Bluff St St George UT 84770 435-652-1234

May 10 Checking in: 05/10/2017

Checking out: 05/11/2017
Total Rate: 91.00 USD

Best Western

1129 S Bluff St St George UT 84770 435-652-1234

May 10 Checking in: 05/10/2017

Checking out: 05/11/2017
Total Rate: 91.00 USD

Best Western

1129 S Bluff St St George UT 84770 435-652-1234

May 10 Checking in: 05/10/2017

Checking out: 05/11/2017
Total Rate: 91.00 USD

Air

Thursday May 11, 2017

SGU-St. George, UT (USA) to DEN-Denver, CO (USA) (De

May 11 United 5151
St. George, UT (USA) 05/11/2017 7:10AM
Confirmation Number: PDK4FK

Duration: 1 Hour 46 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 05/11/2017 8:56AM

Flight Information
Distance 518 miles
No Seat Assigned

Emissions 202.0 lbs of CO2

SGU-St. George, UT (USA) to DEN-Denver, CO (USA) (De

May 11 United 5151
St. George, UT (USA) 05/11/2017 7:10AM
Confirmation Number: PDK4FK

Duration: 1 Hour 46 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 05/11/2017 8:56AM

Flight Information
Distance 518 miles
No Seat Assigned

Emissions 202.0 lbs of CO2

SGU-St. George, UT (USA) to DEN-Denver, CO (USA) (De

May 11 United 5151
St. George, UT (USA) 05/11/2017 7:10AM
Confirmation Number: PDK4FK

Duration: 1 Hour 46 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 05/11/2017 8:56AM

Flight Information
Distance 518 miles
No Seat Assigned

Emissions 202.0 lbs of CO2

SGU-St. George, UT (USA) to DEN-Denver, CO (USA) (De

May 11 United 5151
St. George, UT (USA) 05/11/2017 7:10AM
Confirmation Number: PDK4FK

Duration: 1 Hour 46 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 05/11/2017 8:56AM

Flight Information
Distance 518 miles
No Seat Assigned

Emissions 202.0 lbs of CO2

DEN-Denver, CO (USA) (De to DCA-Washington, DC (USA)

May 11 United 1767
Denver, CO (USA) (Denver IntL. Apt) 05/11/2017 9:48AM
Confirmation Number: PDK4FK

Duration: 3 Hours 25 Minutes Nonstop
Washington, DC (USA) (National Apt) 05/11/2017 3:13PM

Flight Information
Distance 1471 miles
No Seat Assigned

Emissions 573.7 lbs of CO2

DEN-Denver, CO (USA) (De to DCA-Washington, DC (USA)

May 11 United 1767
Denver, CO (USA) (Denver IntL. Apt) 05/11/2017 9:48AM
Confirmation Number: PDK4FK

Duration: 3 Hours 25 Minutes Nonstop
Washington, DC (USA) (National Apt) 05/11/2017 3:13PM

Flight Information
Distance 1471 miles
No Seat Assigned

Emissions 573.7 lbs of CO2

DEN-Denver, CO (USA) (De to DCA-Washington, DC (USA)

May 11 United 1767
Denver, CO (USA) (Denver IntL. Apt) 05/11/2017 9:48AM

Duration: 3 Hours 25 Minutes Nonstop
Washington, DC (USA) (National Apt) 05/11/2017 3:13PM

Confirmation Number: PDK4FK

Flight Information
Distance 1471 miles
No Seat Assigned

Emissions 573.7 lbs of CO2

DEN-Denver, CO (USA) (De to DCA-Washington, DC (USA)

May 11 United 1767
Denver, CO (USA) (Denver IntL. Apt) 05/11/2017 9:48AM
Confirmation Number: PDK4FK

Duration: 3 Hours 25 Minutes Nonstop
Washington, DC (USA) (National Apt) 05/11/2017 3:13PM

Flight Information
Distance 1471 miles
No Seat Assigned

Emissions 573.7 lbs of CO2

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 2,596.68 — Total Per Diem Expenses: 905.48

Date	Description	Category	Cost	Pay Method	Per Diem
05/04/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
05/05/2017	Airline Flight	Com. Carrier	1,437.40	GOVCC-C	
05/05/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
05/05/2017	Lodging Tax	Lodging Taxes & Misc	7.37	GOVCC-C	
05/05/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
Comment:	Conf Num: 44817SB000679 Cmt: NO CXL FEE-RESERVATIONS MUST BE CANCELLED BY 4PM ONE DAY PRIOR				
05/05/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
05/05/2017	Rental Car	Rental Car	76.06	GOVCC-C	
Comment:	Conf Num: 1141090636COUNT Cmt:				
05/05/2017	Taxi	Transportation	25.66	REIMBURSABLE	
Comment:	Used personal Uber account to taxi to airport				
05/06/2017	Lodging Tax	Lodging Taxes & Misc	7.37	GOVCC-C	
05/06/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
Comment:	Conf Num: 84557917 Cmt: 6PM CANCEL DAY OF ARRIVAL				
05/06/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
05/07/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
05/07/2017	Lodging	Lodging-PerDiem	104.99	GOVCC-C	*
05/07/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
05/07/2017	Rental Car	Rental Car	807.46	GOVCC-C	
Comment:	Upgraded utility vehicle was approved by deputy chief of staff due to the necessity during off-road endeavors				
05/08/2017	Gas-Rental	Fuel-Rental Vehicle	17.44	GOVCC-C	
05/08/2017	Lodging	Lodging-PerDiem	104.99	GOVCC-C	*
05/08/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
05/09/2017	Gas-Rental	Fuel-Rental Vehicle	20.13	GOVCC-C	
05/09/2017	Gas-Rental	Fuel-Rental Vehicle	30.44	GOVCC-C	
05/09/2017	Lodging Tax	Lodging Taxes & Misc	12.01	GOVCC-C	
05/09/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
05/09/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
05/10/2017	Lodging Tax	Lodging Taxes & Misc	10.56	GOVCC-C	
05/10/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
Comment:	Conf Num: 625107764 Cmt: TO AVOID BEING BILLED CANCEL BY 4PM 05 10 17				
05/10/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
05/11/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
05/11/2017	Gas-Rental	Fuel-Rental Vehicle	29.42	GOVCC-C	
05/11/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
05/11/2017	Taxi	Transportation	25.61	GOVCC-C	

Per Diem Allowances

Trip#: 1 — Total Per Diem Allowances: 905.48

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
05/05/2017	91.00/ 51.00	91.00	91.00	38.25	38.25	
05/06/2017	91.00/ 51.00	91.00	91.00	51.00	51.00	
05/07/2017	91.00/ 51.00	104.99	104.99	51.00	51.00	
05/08/2017	91.00/ 51.00	104.99	104.99	51.00	51.00	

05/09/2017	91.00/ 51.00	91.00	91.00	51.00	51.00
05/10/2017	91.00/ 51.00	91.00	91.00	51.00	51.00
05/11/2017	91.00/ 51.00	0.00	0.00	38.25	38.25

Other Authorizations

Trip#: 1

Other Authorization	Remarks
ACTUAL EXPENSE	

Account Summary for the Selected Trip

Org: DOI	Label: BLM FY2017/18	Acct Code: DS10100000/DR.10100.17BLMTRV//178D0102DR/DL2000000.000000////	3,502.16
Expense Category: Com. Carrier	Fiscal Year: 0	Amount: 1,437.40	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 0	Amount: 75.00	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 0	Amount: 97.43	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 0	Amount: 37.31	
Expense Category: Lodging-PerDiem	Fiscal Year: 0	Amount: 573.98	
Expense Category: M&IE-PerDiem	Fiscal Year: 0	Amount: 331.50	
Expense Category: Rental Car	Fiscal Year: 0	Amount: 883.52	
Expense Category: Transportation	Fiscal Year: 0	Amount: 51.27	
Expense Category: Transxn Fees	Fiscal Year: 0	Amount: 14.75	
		Total:	3,502.16

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	BLM FY2017/18	DS10100000/DR.10100.17BLMTRV//178D0102DR/DL2000000.000000////	GOVCC-C	3,145.00
DOI	BLM FY2017/18	DS10100000/DR.10100.17BLMTRV//178D0102DR/DL2000000.000000////	REIMBURSABLE	357.16

Totals by Label

DOI	BLM FY2017/18 Total	DS10100000/DR.10100.17BLMTRV//178D0102DR/DL2000000.000000////		3,502.16

Totals by Payment Method

GOVCC-C Total	3,145.00
REIMBURSABLE Total	357.16

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
05/05/17	AIR	$1,437.40
05/05/17	CAB	$25.66

Audits

Audit Name	Result	Reason
DFLT PMT METHOD USED	FAIL	Taxi ON 05/05/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD, GOVCC-C
	Traveler Justification:	Uber was used and Gov't CC was not incorporated into the application
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
	Traveler Justification:	Lodging was approved by Office of the Secretary

Document History 10/05/2017 Authorization: TANUM0000QY4H-2

Copyright 1989-2009 Concur Government Edition: Concur Inc. YAKHOUR, WADI ANTOINE. 40209545DO

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	05/04/2017	8:10AMEST	WADI YAKHOUR	
			Net Adjustment:0.00	
AUTHORIZATION SIGNED	05/16/2017	11:28AMEST	YAKHOUR, WADI ANTOINE	
			Net Adjustment:3,502.16	
ADJUSTED	05/16/2017	11:30AMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	
AUTHORIZATION APPROV	05/16/2017	11:31AMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature:

Date: _____

Approver Name: _____

Approver Signature: _____

Date: _____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000QY4H-1
Travel Authorization Number:	TANUM0000QY4H	Trip Name:	Trip from Washington to Great Falls
TA Date:	05/04/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION APPROV
Purpose:	MISSION (OPERATIONAL)	Document Detail:	
Type Code:	TRIP BY TRIP		

Traveler Profile

Name:	YAKHOUR, WADI ANTOINE	ID:	1001186750
TID:	40209545DO	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1

Purpose:

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
05/05/17	05/06/17	HAVRE, MT	MISSION (OPERATIONAL)	91.00 / 51.00
05/06/17	05/07/17	GREAT FALLS, MT	MISSION (OPERATIONAL)	91.00 / 51.00
05/07/17	05/09/17	MONTICELLO, UT	MISSION (OPERATIONAL)	91.00 / 51.00
05/09/17	05/10/17	KANAB, UT	MISSION (OPERATIONAL)	91.00 / 51.00
05/10/17	05/11/17	SAINT GEORGE, UT	MISSION (OPERATIONAL)	91.00 / 51.00

Document Totals

Total Expenses:	3,502.16
Reimbursable Expenses:	357.16
Non-Reimbursable Expenses:	3,145.00
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	1,437.40	.00
Excess Air/Bag Fees	75.00	.00
Fuel-Rental Vehicle	97.43	.00
Lodging Taxes & Misc	37.31	.00
Lodging-PerDiem	573.98	.00
M&IE-PerDiem	331.50	.00
Rental Car	883.52	.00
Transportation	51.27	.00
Transxn Fees	14.75	.00
Total Expenses:	3,502.16	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	United	1003065324		1,437.40
COMM-CARR	United	1003065324		.00

COMM-CARR	United	1003065324		.00
COMM-CARR	United	1003065324		.00
COMM-CARR	United	1003065324		.00
COMM-CARR	United	1003065324		.00
COMM-CARR	United	1003065324		.00
LODGE	Synxis Res Svcs	1003065324	Havre,MT	91.00
LODGE	Best Western	1003065324	St George,UT	91.00
LODGE	Hampton Inns	1003065324	Great Falls,MT	91.00
RENTAL	Alamo	1003065324		76.06
RENTAL	Avis	1003065324		469.50

Trip Itinerary

From: DCA-Washington, DC (USA) (National Apt) TO: ORD-Chicago, IL (USA) (OHare Apt)

Air

Friday May 05, 2017

DCA-Washington, DC (USA) to ORD-Chicago, IL (USA) (O

May 05 United 1282 — Duration: 2 Hours 9 Minutes Nonstop
Washington, DC (USA) (National Apt) 05/05/2017 7:00AM — Chicago, IL (USA) (OHare Apt) 05/05/2017 8:09AM
Confirmation Number: PDK4FK

Flight Information
Distance 610 miles — Emissions 262.3 lbs of CO2
No Seat Assigned — Cost 1,437.40 USD

DCA-Washington, DC (USA) to ORD-Chicago, IL (USA) (O

May 05 United 1282 — Duration: 2 Hours 9 Minutes Nonstop
Washington, DC (USA) (National Apt) 05/05/2017 7:00AM — Chicago, IL (USA) (OHare Apt) 05/05/2017 8:09AM
Confirmation Number: PDK4FK

Flight Information
Distance 610 miles — Emissions 262.3 lbs of CO2
No Seat Assigned — Cost 1,437.40 USD

DCA-Washington, DC (USA) to ORD-Chicago, IL (USA) (O

May 05 United 1282 — Duration: 2 Hours 9 Minutes Nonstop
Washington, DC (USA) (National Apt) 05/05/2017 7:00AM — Chicago, IL (USA) (OHare Apt) 05/05/2017 8:09AM
Confirmation Number: PDK4FK

Flight Information
Distance 610 miles — Emissions 262.3 lbs of CO2
No Seat Assigned — Cost 1,437.40 USD

DCA-Washington, DC (USA) to ORD-Chicago, IL (USA) (O

May 05 United 1282 — Duration: 2 Hours 9 Minutes Nonstop
Washington, DC (USA) (National Apt) 05/05/2017 7:00AM — Chicago, IL (USA) (OHare Apt) 05/05/2017 8:09AM
Confirmation Number: PDK4FK

Flight Information
Distance 610 miles — Emissions 262.3 lbs of CO2
No Seat Assigned — Cost 1,437.40 USD

ORD-Chicago, IL (USA) (O to DEN-Denver, CO (USA) (De

May 05 United 245 — Duration: 2 Hours 43 Minutes Nonstop
Chicago, IL (USA) (OHare Apt) 05/05/2017 8:55AM — Denver, CO (USA) (Denver IntL. Apt) 05/05/2017 10:38AM
Confirmation Number: PDK4FK

Flight Information
Distance 885 miles — Emissions 380.5 lbs of CO2
No Seat Assigned

ORD-Chicago, IL (USA) (O to DEN-Denver, CO (USA) (De

May 05 United 245 — Duration: 2 Hours 43 Minutes Nonstop
Chicago, IL (USA) (OHare Apt) 05/05/2017 8:55AM — Denver, CO (USA) (Denver IntL. Apt) 05/05/2017 10:38AM
Confirmation Number: PDK4FK

Flight Information
Distance 885 miles — Emissions 380.5 lbs of CO2
No Seat Assigned

ORD-Chicago, IL (USA) (O to DEN-Denver, CO (USA) (De

May 05 United 245 — Duration: 2 Hours 43 Minutes Nonstop

Chicago, IL (USA) (OHare Apt) 05/05/2017 8:55AM — Denver, CO (USA) (Denver IntL. Apt) 05/05/2017 10:38AM
Confirmation Number: PDK4FK

Flight Information
Distance 885 miles — Emissions 380.5 lbs of CO2
No Seat Assigned

ORD-Chicago, IL (USA) (O to DEN-Denver, CO (USA) (De

May 05 United 245 — Duration: 2 Hours 43 Minutes Nonstop
Chicago, IL (USA) (OHare Apt) 05/05/2017 8:55AM — Denver, CO (USA) (Denver IntL. Apt) 05/05/2017 10:38AM
Confirmation Number: PDK4FK

Flight Information
Distance 885 miles — Emissions 380.5 lbs of CO2
No Seat Assigned

DEN-Denver, CO (USA) (De to GTF-Great Falls, MT (USA

May 05 United 4789 — Duration: 1 Hour 58 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 05/05/2017 11:45AM — Great Falls, MT (USA) 05/05/2017 1:43PM
Confirmation Number: PDK4FK

Flight Information
Distance 623 miles — Emissions 267.9 lbs of CO2
No Seat Assigned

DEN-Denver, CO (USA) (De to GTF-Great Falls, MT (USA

May 05 United 4789 — Duration: 1 Hour 58 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 05/05/2017 11:45AM — Great Falls, MT (USA) 05/05/2017 1:43PM
Confirmation Number: PDK4FK

Flight Information
Distance 623 miles — Emissions 267.9 lbs of CO2
No Seat Assigned

DEN-Denver, CO (USA) (De to GTF-Great Falls, MT (USA

May 05 United 4789 — Duration: 1 Hour 58 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 05/05/2017 11:45AM — Great Falls, MT (USA) 05/05/2017 1:43PM
Confirmation Number: PDK4FK

Flight Information
Distance 623 miles — Emissions 267.9 lbs of CO2
No Seat Assigned

DEN-Denver, CO (USA) (De to GTF-Great Falls, MT (USA

May 05 United 4789 — Duration: 1 Hour 58 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 05/05/2017 11:45AM — Great Falls, MT (USA) 05/05/2017 1:43PM
Confirmation Number: PDK4FK

Flight Information
Distance 623 miles — Emissions 267.9 lbs of CO2
No Seat Assigned

Hotel

Synxis Res Svcs

601 W First St Havre MT 59501 406-265-6711

May 05 Checking in: 05/05/2017 — Checking out: 05/06/2017
Total Rate: 91.00 USD

Synxis Res Svcs

601 W First St Havre MT 59501 406-265-6711

May 05 Checking in: 05/05/2017 — Checking out: 05/06/2017
Total Rate: 91.00 USD

Synxis Res Svcs

601 W First St Havre MT 59501 406-265-6711

May 05 Checking in: 05/05/2017 — Checking out: 05/06/2017
Total Rate: 91.00 USD

Synxis Res Svcs

601 W First St Havre MT 59501 406-265-6711

May 05 Checking in: 05/05/2017 — Checking out: 05/06/2017
Total Rate: 91.00 USD

Car

Car Rental at GTF-Great Falls, MT (USA

May 05 Alamo
Picking Up 05/05/2017 1:43PM — Returning 05/07/2017 7:00AM
Picking Up at GTF-Great Falls, MT (USA — Returning to GTF-Great Falls, MT (USA
Confirmation Number: 1141090636COUNT — Total Rate: 76.06 USD

Car Rental at GTF-Great Falls, MT (USA

May 05 Alamo
Picking Up 05/05/2017 1:43PM — Returning 05/07/2017 7:00AM
Picking Up at GTF-Great Falls, MT (USA — Returning to GTF-Great Falls, MT (USA
Confirmation Number: 1141090636COUNT — Total Rate: 76.06 USD

Car Rental at GTF-Great Falls, MT (USA

May 05 Alamo
Picking Up 05/05/2017 1:43PM — Returning 05/07/2017 7:00AM
Picking Up at GTF-Great Falls, MT (USA — Returning to GTF-Great Falls, MT (USA
Confirmation Number: 1141090636COUNT — Total Rate: 76.06 USD

Car Rental at GTF-Great Falls, MT (USA

May 05 Alamo
Picking Up 05/05/2017 1:43PM — Returning 05/07/2017 7:00AM
Picking Up at GTF-Great Falls, MT (USA — Returning to GTF-Great Falls, MT (USA
Confirmation Number: 1141090636COUNT — Total Rate: 76.06 USD

Hotel

Saturday May 06, 2017

Hampton Inns

2301 14th St SW Great Falls MT 59404 406-453-2675

May 06 Checking in: 05/06/2017 — Checking out: 05/07/2017
Total Rate: 91.00 USD

Hampton Inns

2301 14th St SW Great Falls MT 59404 406-453-2675

May 06 Checking in: 05/06/2017 — Checking out: 05/07/2017
Total Rate: 91.00 USD

Hampton Inns

2301 14th St SW Great Falls MT 59404 406-453-2675

May 06 Checking in: 05/06/2017 — Checking out: 05/07/2017
Total Rate: 91.00 USD

Hampton Inns

2301 14th St SW Great Falls MT 59404 406-453-2675

May 06 Checking in: 05/06/2017 — Checking out: 05/07/2017
Total Rate: 91.00 USD

Air

Sunday May 07, 2017

GTF-Great Falls, MT (USA to DEN-Denver, CO (USA) (De

May 07 United 4607 — Duration: 1 Hour 55 Minutes Nonstop
Great Falls, MT (USA) 05/07/2017 7:10AM — Denver, CO (USA) (Denver IntL. Apt) 05/07/2017 9:05AM
Confirmation Number: PDK4FK

Flight Information
Distance 623 miles — Emissions 267.9 lbs of CO2
No Seat Assigned

GTF-Great Falls, MT (USA to DEN-Denver, CO (USA) (De

May 07 United 4607 — Duration: 1 Hour 55 Minutes Nonstop
Great Falls, MT (USA) 05/07/2017 7:10AM — Denver, CO (USA) (Denver IntL. Apt) 05/07/2017 9:05AM
Confirmation Number: PDK4FK

Flight Information
Distance 623 miles — Emissions 267.9 lbs of CO2
No Seat Assigned

GTF-Great Falls, MT (USA to DEN-Denver, CO (USA) (De

May 07 United 4607 — Duration: 1 Hour 55 Minutes Nonstop
Great Falls, MT (USA) 05/07/2017 7:10AM — Denver, CO (USA) (Denver IntL. Apt) 05/07/2017 9:05AM
Confirmation Number: PDK4FK

Flight Information

Distance 623 miles
No Seat Assigned
Emissions 267.9 lbs of CO2

GTF-Great Falls, MT (USA to DEN-Denver, CO (USA) (De

May 07 United 4607
Great Falls, MT (USA) 05/07/2017 7:10AM
Confirmation Number: PDK4FK
Duration: 1 Hour 55 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 05/07/2017 9:05AM

Flight Information
Distance 623 miles
No Seat Assigned
Emissions 267.9 lbs of CO2

DEN-Denver, CO (USA) (De to DRO-Durango, CO (USA) (L

May 07 United 4494
Denver, CO (USA) (Denver IntL. Apt) 05/07/2017 11:17AM
Confirmation Number: PDK4FK
Duration: 1 Hour 9 Minutes Nonstop
Durango, CO (USA) (La Plata Apt) 05/07/2017 12:26PM

Flight Information
Distance 250 miles
No Seat Assigned
Emissions 132.5 lbs of CO2

DEN-Denver, CO (USA) (De to DRO-Durango, CO (USA) (L

May 07 United 4494
Denver, CO (USA) (Denver IntL. Apt) 05/07/2017 11:17AM
Confirmation Number: PDK4FK
Duration: 1 Hour 9 Minutes Nonstop
Durango, CO (USA) (La Plata Apt) 05/07/2017 12:26PM

Flight Information
Distance 250 miles
No Seat Assigned
Emissions 132.5 lbs of CO2

DEN-Denver, CO (USA) (De to DRO-Durango, CO (USA) (L

May 07 United 4494
Denver, CO (USA) (Denver IntL. Apt) 05/07/2017 11:17AM
Confirmation Number: PDK4FK
Duration: 1 Hour 9 Minutes Nonstop
Durango, CO (USA) (La Plata Apt) 05/07/2017 12:26PM

Flight Information
Distance 250 miles
No Seat Assigned
Emissions 132.5 lbs of CO2

DEN-Denver, CO (USA) (De to DRO-Durango, CO (USA) (L

May 07 United 4494
Denver, CO (USA) (Denver IntL. Apt) 05/07/2017 11:17AM
Confirmation Number: PDK4FK
Duration: 1 Hour 9 Minutes Nonstop
Durango, CO (USA) (La Plata Apt) 05/07/2017 12:26PM

Flight Information
Distance 250 miles
No Seat Assigned
Emissions 132.5 lbs of CO2

Car

Car Rental at DRO-Durango, CO (USA) (L

May 07 Avis
Picking Up 05/07/2017 12:26PM
Picking Up at DRO-Durango, CO (USA) (L
Confirmation Number: 22807048US5
Returning 05/11/2017 7:00AM
Returning to DRO-Durango, CO (USA) (L
Total Rate: 469.50 USD

Car Rental at DRO-Durango, CO (USA) (L

May 07 Avis
Picking Up 05/07/2017 12:26PM
Picking Up at DRO-Durango, CO (USA) (L
Confirmation Number: 22807048US5
Returning 05/11/2017 7:00AM
Returning to DRO-Durango, CO (USA) (L
Total Rate: 469.50 USD

Car Rental at DRO-Durango, CO (USA) (L

May 07 Avis
Picking Up 05/07/2017 12:26PM
Picking Up at DRO-Durango, CO (USA) (L
Confirmation Number: 22807048US5
Returning 05/11/2017 7:00AM
Returning to DRO-Durango, CO (USA) (L
Total Rate: 469.50 USD

Car Rental at DRO-Durango, CO (USA) (L

May 07 Avis
Picking Up 05/07/2017 12:26PM
Picking Up at DRO-Durango, CO (USA) (L
Confirmation Number: 22807048US5
Returning 05/11/2017 7:00AM
Returning to DRO-Durango, CO (USA) (L
Total Rate: 469.50 USD

Hotel

Wednesday May 10, 2017

Best Western

1129 S Bluff St St George UT 84770 435-652-1234

May 10 Checking in: 05/10/2017

Checking out: 05/11/2017
Total Rate: 91.00 USD

Best Western

1129 S Bluff St St George UT 84770 435-652-1234

May 10 Checking in: 05/10/2017

Checking out: 05/11/2017
Total Rate: 91.00 USD

Best Western

1129 S Bluff St St George UT 84770 435-652-1234

May 10 Checking in: 05/10/2017

Checking out: 05/11/2017
Total Rate: 91.00 USD

Best Western

1129 S Bluff St St George UT 84770 435-652-1234

May 10 Checking in: 05/10/2017

Checking out: 05/11/2017
Total Rate: 91.00 USD

Air

Thursday May 11, 2017

SGU-St. George, UT (USA) to DEN-Denver, CO (USA) (De

May 11 United 5151
St. George, UT (USA) 05/11/2017 7:10AM
Confirmation Number: PDK4FK

Duration: 1 Hour 46 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 05/11/2017 8:56AM

Flight Information
Distance 518 miles
No Seat Assigned

Emissions 202.0 lbs of CO2

SGU-St. George, UT (USA) to DEN-Denver, CO (USA) (De

May 11 United 5151
St. George, UT (USA) 05/11/2017 7:10AM
Confirmation Number: PDK4FK

Duration: 1 Hour 46 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 05/11/2017 8:56AM

Flight Information
Distance 518 miles
No Seat Assigned

Emissions 202.0 lbs of CO2

SGU-St. George, UT (USA) to DEN-Denver, CO (USA) (De

May 11 United 5151
St. George, UT (USA) 05/11/2017 7:10AM
Confirmation Number: PDK4FK

Duration: 1 Hour 46 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 05/11/2017 8:56AM

Flight Information
Distance 518 miles
No Seat Assigned

Emissions 202.0 lbs of CO2

SGU-St. George, UT (USA) to DEN-Denver, CO (USA) (De

May 11 United 5151
St. George, UT (USA) 05/11/2017 7:10AM
Confirmation Number: PDK4FK

Duration: 1 Hour 46 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 05/11/2017 8:56AM

Flight Information
Distance 518 miles
No Seat Assigned

Emissions 202.0 lbs of CO2

DEN-Denver, CO (USA) (De to DCA-Washington, DC (USA)

May 11 United 1767
Denver, CO (USA) (Denver IntL. Apt) 05/11/2017 9:48AM
Confirmation Number: PDK4FK

Duration: 3 Hours 25 Minutes Nonstop
Washington, DC (USA) (National Apt) 05/11/2017 3:13PM

Flight Information
Distance 1471 miles
No Seat Assigned

Emissions 573.7 lbs of CO2

DEN-Denver, CO (USA) (De to DCA-Washington, DC (USA)

May 11 United 1767
Denver, CO (USA) (Denver IntL. Apt) 05/11/2017 9:48AM
Confirmation Number: PDK4FK

Duration: 3 Hours 25 Minutes Nonstop
Washington, DC (USA) (National Apt) 05/11/2017 3:13PM

Flight Information
Distance 1471 miles

Emissions 573.7 lbs of CO2

No Seat Assigned

DEN-Denver, CO (USA) (De to DCA-Washington, DC (USA)

May 11 United 1767 — Duration: 3 Hours 25 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 05/11/2017 9:48AM — Washington, DC (USA) (National Apt) 05/11/2017 3:13PM
Confirmation Number: PDK4FK

Flight Information
Distance 1471 miles — Emissions 573.7 lbs of CO2
No Seat Assigned

DEN-Denver, CO (USA) (De to DCA-Washington, DC (USA)

May 11 United 1767 — Duration: 3 Hours 25 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 05/11/2017 9:48AM — Washington, DC (USA) (National Apt) 05/11/2017 3:13PM
Confirmation Number: PDK4FK

Flight Information
Distance 1471 miles — Emissions 573.7 lbs of CO2
No Seat Assigned

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 2,596.68 — Total Per Diem Expenses: 905.48

Date	Description	Category	Cost	Pay Method	Per Diem
05/04/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
05/05/2017	Airline Flight	Com. Carrier	1,437.40	GOVCC-C	
05/05/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
05/05/2017	Lodging Tax	Lodging Taxes & Misc	7.37	GOVCC-C	
05/05/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
Comment:	Conf Num: 44817SB000679 Cmt: NO CXL FEE-RESERVATIONS MUST BE CANCELLED BY 4PM ONE DAY PRIOR				
05/05/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
05/05/2017	Rental Car	Rental Car	76.06	GOVCC-C	
Comment:	Conf Num: 1141090636COUNT Cmt:				
05/05/2017	Taxi	Transportation	25.66	REIMBURSABLE	
Comment:	Used personal Uber account to taxi to airport				
05/06/2017	Lodging Tax	Lodging Taxes & Misc	7.37	GOVCC-C	
05/06/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
Comment:	Conf Num: 84557917 Cmt: 6PM CANCEL DAY OF ARRIVAL				
05/06/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
05/07/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
05/07/2017	Lodging	Lodging-PerDiem	104.99	GOVCC-C	*
05/07/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
05/07/2017	Rental Car	Rental Car	807.46	GOVCC-C	
Comment:	Upgraded utility vehicle was approved by deputy chief of staff due to the necessity during off-road endeavors				
05/08/2017	Gas-Rental	Fuel-Rental Vehicle	17.44	GOVCC-C	
05/08/2017	Lodging	Lodging-PerDiem	104.99	GOVCC-C	*
05/08/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
05/09/2017	Gas-Rental	Fuel-Rental Vehicle	20.13	GOVCC-C	
05/09/2017	Gas-Rental	Fuel-Rental Vehicle	30.44	GOVCC-C	
05/09/2017	Lodging Tax	Lodging Taxes & Misc	12.01	GOVCC-C	
05/09/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
05/09/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
05/10/2017	Lodging Tax	Lodging Taxes & Misc	10.56	GOVCC-C	
05/10/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
Comment:	Conf Num: 625107764 Cmt: TO AVOID BEING BILLED CANCEL BY 4PM 05 10 17				
05/10/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
05/11/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
05/11/2017	Gas-Rental	Fuel-Rental Vehicle	29.42	GOVCC-C	
05/11/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
05/11/2017	Taxi	Transportation	25.61	GOVCC-C	

Per Diem Allowances

Trip#: 1 — Total Per Diem Allowances: 905.48

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%

05/05/2017	91.00/ 51.00	91.00	91.00	38.25	38.25
05/06/2017	91.00/ 51.00	91.00	91.00	51.00	51.00
05/07/2017	91.00/ 51.00	104.99	104.99	51.00	51.00
05/08/2017	91.00/ 51.00	104.99	104.99	51.00	51.00
05/09/2017	91.00/ 51.00	91.00	91.00	51.00	51.00
05/10/2017	91.00/ 51.00	91.00	91.00	51.00	51.00
05/11/2017	91.00/ 51.00	0.00	0.00	51.00	38.25

Other Authorizations

Trip#: 1

Other Authorization	Remarks
ACTUAL EXPENSE	

Account Summary for the Selected Trip

Org: DOI	Label: BLM FY2017/18	Acct Code: DS10100000/DR.10100.17BLMTRV//178D0102DR/DL2000000.000000////	3,502.16
Expense Category: Com. Carrier	Fiscal Year: 0	Amount: 1,437.40	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 0	Amount: 75.00	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 0	Amount: 97.43	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 0	Amount: 37.31	
Expense Category: Lodging-PerDiem	Fiscal Year: 0	Amount: 573.98	
Expense Category: M&IE-PerDiem	Fiscal Year: 0	Amount: 331.50	
Expense Category: Rental Car	Fiscal Year: 0	Amount: 883.52	
Expense Category: Transportation	Fiscal Year: 0	Amount: 51.27	
Expense Category: Transxn Fees	Fiscal Year: 0	Amount: 14.75	
		Total:	3,502.16

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	BLM FY2017/18	DS10100000/DR.10100.17BLMTRV//178D0102DR/DL2000000.000000////	GOVCC-C	3,145.00
DOI	BLM FY2017/18	DS10100000/DR.10100.17BLMTRV//178D0102DR/DL2000000.000000////	REDUCE REIMB	-12.75
DOI	BLM FY2017/18	DS10100000/DR.10100.17BLMTRV//178D0102DR/DL2000000.000000////	REIMBURSABLE	369.91

Totals by Label

DOI	BLM FY2017/18 Total	DS10100000/DR.10100.17BLMTRV//178D0102DR/DL2000000.000000////	3,502.16

Totals by Payment Method

GOVCC-C Total	3,145.00
REDUCE REIMB Total	-12.75
REIMBURSABLE Total	369.91

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
05/05/17	AIR	$1,437.40
05/05/17	CAB	$25.66

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
	Traveler Justification:	Lodging was approved by Office of the Secretary
DFLT PMT METHOD USED	FAIL	Taxi ON 05/05/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD, GOVCC-C

Traveler Justification:	Uber was used and Gov't CC was not incorporated into the application

Document History 10/05/2017 Authorization: TANUM0000QY4H-2

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	05/19/2017	7:32AMEST	YAKHOUR, WADI ANTOINE Net Adjustment:0.00	
AUTHORIZATION SIGNED	05/19/2017	7:41AMEST	YAKHOUR, WADI ANTOINE Net Adjustment:3,502.16	
ADJUSTED	05/19/2017	7:45AMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	
AUTHORIZATION APPROV	05/19/2017	7:47AMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:

Traveler/Preparer Signature: _____

Date:

Approver Name: _____

Approver Signature:

Date: _____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000QY4H-1
Travel Authorization Number:	TANUM0000QY4H	Trip Name:	Trip from Washington to Great Falls
TA Date:	05/04/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION SIGNED
Purpose:	MISSION (OPERATIONAL)	Document Detail:	
Type Code:	TRIP BY TRIP		

Traveler Profile

Name:	YAKHOUR, WADI ANTOINE	ID:	1001186750
TID:	40209545DO	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1

Purpose:

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
05/05/17	05/06/17	HAVRE, MT	MISSION (OPERATIONAL)	91.00 / 51.00
05/06/17	05/07/17	GREAT FALLS, MT	MISSION (OPERATIONAL)	91.00 / 51.00
05/07/17	05/09/17	MONTICELLO, UT	MISSION (OPERATIONAL)	91.00 / 51.00
05/09/17	05/10/17	KANAB, UT	MISSION (OPERATIONAL)	91.00 / 51.00
05/10/17	05/11/17	SAINT GEORGE, UT	MISSION (OPERATIONAL)	91.00 / 51.00

Document Totals

Total Expenses:	3,502.16
Reimbursable Expenses:	357.16
Non-Reimbursable Expenses:	3,145.00
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	1,437.40	.00
Excess Air/Bag Fees	75.00	.00
Fuel-Rental Vehicle	97.43	.00
Lodging Taxes & Misc	37.31	.00
Lodging-PerDiem	573.98	.00
M&IE-PerDiem	331.50	.00
Rental Car	883.52	.00
Transportation	51.27	.00
Transxn Fees	14.75	.00
Total Expenses:	3,502.16	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	United	1003065324		1,437.40
COMM-CARR	United	1003065324		.00

COMM-CARR	United	1003065324		.00
COMM-CARR	United	1003065324		.00
COMM-CARR	United	1003065324		.00
COMM-CARR	United	1003065324		.00
COMM-CARR	United	1003065324		.00
LODGE	Synxis Res Svcs	1003065324	Havre,MT	91.00
LODGE	Best Western	1003065324	St George,UT	91.00
LODGE	Hampton Inns	1003065324	Great Falls,MT	91.00
RENTAL	Alamo	1003065324		76.06
RENTAL	Avis	1003065324		469.50

Trip Itinerary

From: DCA-Washington, DC (USA) (National Apt) TO: ORD-Chicago, IL (USA) (OHare Apt)

Air

Friday May 05, 2017

DCA-Washington, DC (USA) to ORD-Chicago, IL (USA) (O

May 05 United 1282 — Duration: 2 Hours 9 Minutes Nonstop
Washington, DC (USA) (National Apt) 05/05/2017 7:00AM — Chicago, IL (USA) (OHare Apt) 05/05/2017 8:09AM
Confirmation Number: PDK4FK

Flight Information
Distance 610 miles — Emissions 262.3 lbs of CO2
No Seat Assigned — Cost 1,437.40 USD

DCA-Washington, DC (USA) to ORD-Chicago, IL (USA) (O

May 05 United 1282 — Duration: 2 Hours 9 Minutes Nonstop
Washington, DC (USA) (National Apt) 05/05/2017 7:00AM — Chicago, IL (USA) (OHare Apt) 05/05/2017 8:09AM
Confirmation Number: PDK4FK

Flight Information
Distance 610 miles — Emissions 262.3 lbs of CO2
No Seat Assigned — Cost 1,437.40 USD

DCA-Washington, DC (USA) to ORD-Chicago, IL (USA) (O

May 05 United 1282 — Duration: 2 Hours 9 Minutes Nonstop
Washington, DC (USA) (National Apt) 05/05/2017 7:00AM — Chicago, IL (USA) (OHare Apt) 05/05/2017 8:09AM
Confirmation Number: PDK4FK

Flight Information
Distance 610 miles — Emissions 262.3 lbs of CO2
No Seat Assigned — Cost 1,437.40 USD

DCA-Washington, DC (USA) to ORD-Chicago, IL (USA) (O

May 05 United 1282 — Duration: 2 Hours 9 Minutes Nonstop
Washington, DC (USA) (National Apt) 05/05/2017 7:00AM — Chicago, IL (USA) (OHare Apt) 05/05/2017 8:09AM
Confirmation Number: PDK4FK

Flight Information
Distance 610 miles — Emissions 262.3 lbs of CO2
No Seat Assigned — Cost 1,437.40 USD

ORD-Chicago, IL (USA) (O to DEN-Denver, CO (USA) (De

May 05 United 245 — Duration: 2 Hours 43 Minutes Nonstop
Chicago, IL (USA) (OHare Apt) 05/05/2017 8:55AM — Denver, CO (USA) (Denver IntL. Apt) 05/05/2017 10:38AM
Confirmation Number: PDK4FK

Flight Information
Distance 885 miles — Emissions 380.5 lbs of CO2
No Seat Assigned

ORD-Chicago, IL (USA) (O to DEN-Denver, CO (USA) (De

May 05 United 245 — Duration: 2 Hours 43 Minutes Nonstop
Chicago, IL (USA) (OHare Apt) 05/05/2017 8:55AM — Denver, CO (USA) (Denver IntL. Apt) 05/05/2017 10:38AM
Confirmation Number: PDK4FK

Flight Information
Distance 885 miles — Emissions 380.5 lbs of CO2
No Seat Assigned

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May 05 United 245 — Duration: 2 Hours 43 Minutes Nonstop

Chicago, IL (USA) (OHare Apt) 05/05/2017 8:55AM — Denver, CO (USA) (Denver IntL. Apt) 05/05/2017 10:38AM
Confirmation Number: PDK4FK

Flight Information
Distance 885 miles — Emissions 380.5 lbs of CO2
No Seat Assigned

ORD-Chicago, IL (USA) (O to DEN-Denver, CO (USA) (De

May 05 United 245 — Duration: 2 Hours 43 Minutes Nonstop
Chicago, IL (USA) (OHare Apt) 05/05/2017 8:55AM — Denver, CO (USA) (Denver IntL. Apt) 05/05/2017 10:38AM
Confirmation Number: PDK4FK

Flight Information
Distance 885 miles — Emissions 380.5 lbs of CO2
No Seat Assigned

DEN-Denver, CO (USA) (De to GTF-Great Falls, MT (USA

May 05 United 4789 — Duration: 1 Hour 58 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 05/05/2017 11:45AM — Great Falls, MT (USA) 05/05/2017 1:43PM
Confirmation Number: PDK4FK

Flight Information
Distance 623 miles — Emissions 267.9 lbs of CO2
No Seat Assigned

DEN-Denver, CO (USA) (De to GTF-Great Falls, MT (USA

May 05 United 4789 — Duration: 1 Hour 58 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 05/05/2017 11:45AM — Great Falls, MT (USA) 05/05/2017 1:43PM
Confirmation Number: PDK4FK

Flight Information
Distance 623 miles — Emissions 267.9 lbs of CO2
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May 05 United 4789 — Duration: 1 Hour 58 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 05/05/2017 11:45AM — Great Falls, MT (USA) 05/05/2017 1:43PM
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Flight Information
Distance 623 miles — Emissions 267.9 lbs of CO2
No Seat Assigned

DEN-Denver, CO (USA) (De to GTF-Great Falls, MT (USA

May 05 United 4789 — Duration: 1 Hour 58 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 05/05/2017 11:45AM — Great Falls, MT (USA) 05/05/2017 1:43PM
Confirmation Number: PDK4FK

Flight Information
Distance 623 miles — Emissions 267.9 lbs of CO2
No Seat Assigned

Hotel

Synxis Res Svcs

601 W First St Havre MT 59501 406-265-6711

May 05 Checking in: 05/05/2017 — Checking out: 05/06/2017
Total Rate: 91.00 USD

Synxis Res Svcs

601 W First St Havre MT 59501 406-265-6711

May 05 Checking in: 05/05/2017 — Checking out: 05/06/2017
Total Rate: 91.00 USD

Synxis Res Svcs

601 W First St Havre MT 59501 406-265-6711

May 05 Checking in: 05/05/2017 — Checking out: 05/06/2017
Total Rate: 91.00 USD

Synxis Res Svcs

601 W First St Havre MT 59501 406-265-6711

May 05 Checking in: 05/05/2017 — Checking out: 05/06/2017
Total Rate: 91.00 USD

Car

Car Rental at GTF-Great Falls, MT (USA

May 05 Alamo
Picking Up 05/05/2017 1:43PM — Returning 05/07/2017 7:00AM
Picking Up at GTF-Great Falls, MT (USA — Returning to GTF-Great Falls, MT (USA
Confirmation Number: 1141090636COUNT — Total Rate: 76.06 USD

Car Rental at GTF-Great Falls, MT (USA

May 05 Alamo
Picking Up 05/05/2017 1:43PM — Returning 05/07/2017 7:00AM
Picking Up at GTF-Great Falls, MT (USA — Returning to GTF-Great Falls, MT (USA
Confirmation Number: 1141090636COUNT — Total Rate: 76.06 USD

Car Rental at GTF-Great Falls, MT (USA

May 05 Alamo
Picking Up 05/05/2017 1:43PM — Returning 05/07/2017 7:00AM
Picking Up at GTF-Great Falls, MT (USA — Returning to GTF-Great Falls, MT (USA
Confirmation Number: 1141090636COUNT — Total Rate: 76.06 USD

Car Rental at GTF-Great Falls, MT (USA

May 05 Alamo
Picking Up 05/05/2017 1:43PM — Returning 05/07/2017 7:00AM
Picking Up at GTF-Great Falls, MT (USA — Returning to GTF-Great Falls, MT (USA
Confirmation Number: 1141090636COUNT — Total Rate: 76.06 USD

Hotel

Saturday May 06, 2017

Hampton Inns

2301 14th St SW Great Falls MT 59404 406-453-2675

May 06 Checking in: 05/06/2017 — Checking out: 05/07/2017
Total Rate: 91.00 USD

Hampton Inns

2301 14th St SW Great Falls MT 59404 406-453-2675

May 06 Checking in: 05/06/2017 — Checking out: 05/07/2017
Total Rate: 91.00 USD

Hampton Inns

2301 14th St SW Great Falls MT 59404 406-453-2675

May 06 Checking in: 05/06/2017 — Checking out: 05/07/2017
Total Rate: 91.00 USD

Hampton Inns

2301 14th St SW Great Falls MT 59404 406-453-2675

May 06 Checking in: 05/06/2017 — Checking out: 05/07/2017
Total Rate: 91.00 USD

Air

Sunday May 07, 2017

GTF-Great Falls, MT (USA to DEN-Denver, CO (USA) (De

May 07 United 4607 — Duration: 1 Hour 55 Minutes Nonstop
Great Falls, MT (USA) 05/07/2017 7:10AM — Denver, CO (USA) (Denver IntL. Apt) 05/07/2017 9:05AM
Confirmation Number: PDK4FK

Flight Information
Distance 623 miles — Emissions 267.9 lbs of CO2
No Seat Assigned

GTF-Great Falls, MT (USA to DEN-Denver, CO (USA) (De

May 07 United 4607 — Duration: 1 Hour 55 Minutes Nonstop
Great Falls, MT (USA) 05/07/2017 7:10AM — Denver, CO (USA) (Denver IntL. Apt) 05/07/2017 9:05AM
Confirmation Number: PDK4FK

Flight Information
Distance 623 miles — Emissions 267.9 lbs of CO2
No Seat Assigned

GTF-Great Falls, MT (USA to DEN-Denver, CO (USA) (De

May 07 United 4607 — Duration: 1 Hour 55 Minutes Nonstop
Great Falls, MT (USA) 05/07/2017 7:10AM — Denver, CO (USA) (Denver IntL. Apt) 05/07/2017 9:05AM
Confirmation Number: PDK4FK

Flight Information

Distance 623 miles
No Seat Assigned
Emissions 267.9 lbs of CO2

GTF-Great Falls, MT (USA to DEN-Denver, CO (USA) (De

May 07 United 4607
Great Falls, MT (USA) 05/07/2017 7:10AM
Confirmation Number: PDK4FK
Duration: 1 Hour 55 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 05/07/2017 9:05AM

Flight Information
Distance 623 miles
No Seat Assigned
Emissions 267.9 lbs of CO2

DEN-Denver, CO (USA) (De to DRO-Durango, CO (USA) (L

May 07 United 4494
Denver, CO (USA) (Denver IntL. Apt) 05/07/2017 11:17AM
Confirmation Number: PDK4FK
Duration: 1 Hour 9 Minutes Nonstop
Durango, CO (USA) (La Plata Apt) 05/07/2017 12:26PM

Flight Information
Distance 250 miles
No Seat Assigned
Emissions 132.5 lbs of CO2

DEN-Denver, CO (USA) (De to DRO-Durango, CO (USA) (L

May 07 United 4494
Denver, CO (USA) (Denver IntL. Apt) 05/07/2017 11:17AM
Confirmation Number: PDK4FK
Duration: 1 Hour 9 Minutes Nonstop
Durango, CO (USA) (La Plata Apt) 05/07/2017 12:26PM

Flight Information
Distance 250 miles
No Seat Assigned
Emissions 132.5 lbs of CO2

DEN-Denver, CO (USA) (De to DRO-Durango, CO (USA) (L

May 07 United 4494
Denver, CO (USA) (Denver IntL. Apt) 05/07/2017 11:17AM
Confirmation Number: PDK4FK
Duration: 1 Hour 9 Minutes Nonstop
Durango, CO (USA) (La Plata Apt) 05/07/2017 12:26PM

Flight Information
Distance 250 miles
No Seat Assigned
Emissions 132.5 lbs of CO2

DEN-Denver, CO (USA) (De to DRO-Durango, CO (USA) (L

May 07 United 4494
Denver, CO (USA) (Denver IntL. Apt) 05/07/2017 11:17AM
Confirmation Number: PDK4FK
Duration: 1 Hour 9 Minutes Nonstop
Durango, CO (USA) (La Plata Apt) 05/07/2017 12:26PM

Flight Information
Distance 250 miles
No Seat Assigned
Emissions 132.5 lbs of CO2

Car

Car Rental at DRO-Durango, CO (USA) (L

May 07 Avis
Picking Up 05/07/2017 12:26PM
Picking Up at DRO-Durango, CO (USA) (L
Confirmation Number: 22807048US5
Returning 05/11/2017 7:00AM
Returning to DRO-Durango, CO (USA) (L
Total Rate: 469.50 USD

Car Rental at DRO-Durango, CO (USA) (L

May 07 Avis
Picking Up 05/07/2017 12:26PM
Picking Up at DRO-Durango, CO (USA) (L
Confirmation Number: 22807048US5
Returning 05/11/2017 7:00AM
Returning to DRO-Durango, CO (USA) (L
Total Rate: 469.50 USD

Car Rental at DRO-Durango, CO (USA) (L

May 07 Avis
Picking Up 05/07/2017 12:26PM
Picking Up at DRO-Durango, CO (USA) (L
Confirmation Number: 22807048US5
Returning 05/11/2017 7:00AM
Returning to DRO-Durango, CO (USA) (L
Total Rate: 469.50 USD

Car Rental at DRO-Durango, CO (USA) (L

May 07 Avis
Picking Up 05/07/2017 12:26PM
Picking Up at DRO-Durango, CO (USA) (L
Confirmation Number: 22807048US5
Returning 05/11/2017 7:00AM
Returning to DRO-Durango, CO (USA) (L
Total Rate: 469.50 USD

Hotel

Wednesday May 10, 2017

Best Western

1129 S Bluff St St George UT 84770 435-652-1234

May 10 Checking in: 05/10/2017

Checking out: 05/11/2017
Total Rate: 91.00 USD

Best Western

1129 S Bluff St St George UT 84770 435-652-1234

May 10 Checking in: 05/10/2017

Checking out: 05/11/2017
Total Rate: 91.00 USD

Best Western

1129 S Bluff St St George UT 84770 435-652-1234

May 10 Checking in: 05/10/2017

Checking out: 05/11/2017
Total Rate: 91.00 USD

Best Western

1129 S Bluff St St George UT 84770 435-652-1234

May 10 Checking in: 05/10/2017

Checking out: 05/11/2017
Total Rate: 91.00 USD

Air

Thursday May 11, 2017

SGU-St. George, UT (USA) to DEN-Denver, CO (USA) (De

May 11 United 5151
St. George, UT (USA) 05/11/2017 7:10AM
Confirmation Number: PDK4FK

Duration: 1 Hour 46 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 05/11/2017 8:56AM

Flight Information
Distance 518 miles
No Seat Assigned

Emissions 202.0 lbs of CO2

SGU-St. George, UT (USA) to DEN-Denver, CO (USA) (De

May 11 United 5151
St. George, UT (USA) 05/11/2017 7:10AM
Confirmation Number: PDK4FK

Duration: 1 Hour 46 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 05/11/2017 8:56AM

Flight Information
Distance 518 miles
No Seat Assigned

Emissions 202.0 lbs of CO2

SGU-St. George, UT (USA) to DEN-Denver, CO (USA) (De

May 11 United 5151
St. George, UT (USA) 05/11/2017 7:10AM
Confirmation Number: PDK4FK

Duration: 1 Hour 46 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 05/11/2017 8:56AM

Flight Information
Distance 518 miles
No Seat Assigned

Emissions 202.0 lbs of CO2

SGU-St. George, UT (USA) to DEN-Denver, CO (USA) (De

May 11 United 5151
St. George, UT (USA) 05/11/2017 7:10AM
Confirmation Number: PDK4FK

Duration: 1 Hour 46 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 05/11/2017 8:56AM

Flight Information
Distance 518 miles
No Seat Assigned

Emissions 202.0 lbs of CO2

DEN-Denver, CO (USA) (De to DCA-Washington, DC (USA)

May 11 United 1767
Denver, CO (USA) (Denver IntL. Apt) 05/11/2017 9:48AM
Confirmation Number: PDK4FK

Duration: 3 Hours 25 Minutes Nonstop
Washington, DC (USA) (National Apt) 05/11/2017 3:13PM

Flight Information
Distance 1471 miles
No Seat Assigned

Emissions 573.7 lbs of CO2

DEN-Denver, CO (USA) (De to DCA-Washington, DC (USA)

May 11 United 1767
Denver, CO (USA) (Denver IntL. Apt) 05/11/2017 9:48AM
Confirmation Number: PDK4FK

Duration: 3 Hours 25 Minutes Nonstop
Washington, DC (USA) (National Apt) 05/11/2017 3:13PM

Flight Information
Distance 1471 miles

Emissions 573.7 lbs of CO2

No Seat Assigned

DEN-Denver, CO (USA) (De to DCA-Washington, DC (USA)

May 11 United 1767 — Duration: 3 Hours 25 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 05/11/2017 9:48AM — Washington, DC (USA) (National Apt) 05/11/2017 3:13PM
Confirmation Number: PDK4FK

Flight Information
Distance 1471 miles — Emissions 573.7 lbs of CO2
No Seat Assigned

DEN-Denver, CO (USA) (De to DCA-Washington, DC (USA)

May 11 United 1767 — Duration: 3 Hours 25 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 05/11/2017 9:48AM — Washington, DC (USA) (National Apt) 05/11/2017 3:13PM
Confirmation Number: PDK4FK

Flight Information
Distance 1471 miles — Emissions 573.7 lbs of CO2
No Seat Assigned

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 2,596.68 — Total Per Diem Expenses: 905.48

Date	Description	Category	Cost	Pay Method	Per Diem
05/04/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
05/05/2017	Airline Flight	Com. Carrier	1,437.40	GOVCC-C	
05/05/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
05/05/2017	Lodging Tax	Lodging Taxes & Misc	7.37	GOVCC-C	
05/05/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
Comment:	Conf Num: 44817SB000679 Cmt: NO CXL FEE-RESERVATIONS MUST BE CANCELLED BY 4PM ONE DAY PRIOR				
05/05/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
05/05/2017	Rental Car	Rental Car	76.06	GOVCC-C	
Comment:	Conf Num: 1141090636COUNT Cmt:				
05/05/2017	Taxi	Transportation	25.66	REIMBURSABLE	
Comment:	Used personal Uber account to taxi to airport				
05/06/2017	Lodging Tax	Lodging Taxes & Misc	7.37	GOVCC-C	
05/06/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
Comment:	Conf Num: 84557917 Cmt: 6PM CANCEL DAY OF ARRIVAL				
05/06/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
05/07/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
05/07/2017	Lodging	Lodging-PerDiem	104.99	GOVCC-C	*
05/07/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
05/07/2017	Rental Car	Rental Car	807.46	GOVCC-C	
Comment:	Upgraded utility vehicle was approved by deputy chief of staff due to the necessity during off-road endeavors				
05/08/2017	Gas-Rental	Fuel-Rental Vehicle	17.44	GOVCC-C	
05/08/2017	Lodging	Lodging-PerDiem	104.99	GOVCC-C	*
05/08/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
05/09/2017	Gas-Rental	Fuel-Rental Vehicle	20.13	GOVCC-C	
05/09/2017	Gas-Rental	Fuel-Rental Vehicle	30.44	GOVCC-C	
05/09/2017	Lodging Tax	Lodging Taxes & Misc	12.01	GOVCC-C	
05/09/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
05/09/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
05/10/2017	Lodging Tax	Lodging Taxes & Misc	10.56	GOVCC-C	
05/10/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
Comment:	Conf Num: 625107764 Cmt: TO AVOID BEING BILLED CANCEL BY 4PM 05 10 17				
05/10/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
05/11/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
05/11/2017	Gas-Rental	Fuel-Rental Vehicle	29.42	GOVCC-C	
05/11/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
05/11/2017	Taxi	Transportation	25.61	GOVCC-C	

Per Diem Allowances

Trip#: 1 — Total Per Diem Allowances: 905.48

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%

05/05/2017	91.00/ 51.00	91.00	91.00	38.25	38.25
05/06/2017	91.00/ 51.00	91.00	91.00	51.00	51.00
05/07/2017	91.00/ 51.00	104.99	104.99	51.00	51.00
05/08/2017	91.00/ 51.00	104.99	104.99	51.00	51.00
05/09/2017	91.00/ 51.00	91.00	91.00	51.00	51.00
05/10/2017	91.00/ 51.00	91.00	91.00	51.00	51.00
05/11/2017	91.00/ 51.00	0.00	0.00	51.00	38.25

Other Authorizations

Trip#: 1

Other Authorization	Remarks
ACTUAL EXPENSE	

Account Summary for the Selected Trip

Org: DOI	Label: BLM FY2017/18	Acct Code: DS10100000/DR.10100.17BLMTRV//178D0102DR/DL2000000.000000////	3,502.16
Expense Category: Com. Carrier	Fiscal Year: 0	Amount: 1,437.40	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 0	Amount: 75.00	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 0	Amount: 97.43	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 0	Amount: 37.31	
Expense Category: Lodging-PerDiem	Fiscal Year: 0	Amount: 573.98	
Expense Category: M&IE-PerDiem	Fiscal Year: 0	Amount: 331.50	
Expense Category: Rental Car	Fiscal Year: 0	Amount: 883.52	
Expense Category: Transportation	Fiscal Year: 0	Amount: 51.27	
Expense Category: Transxn Fees	Fiscal Year: 0	Amount: 14.75	
		Total:	3,502.16

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	BLM FY2017/18	DS10100000/DR.10100.17BLMTRV//178D0102DR/DL2000000.000000////	GOVCC-C	3,145.00
DOI	BLM FY2017/18	DS10100000/DR.10100.17BLMTRV//178D0102DR/DL2000000.000000////	REDUCE REIMB	-12.75
DOI	BLM FY2017/18	DS10100000/DR.10100.17BLMTRV//178D0102DR/DL2000000.000000////	REIMBURSABLE	369.91

Totals by Label

DOI	BLM FY2017/18 Total	DS10100000/DR.10100.17BLMTRV//178D0102DR/DL2000000.000000////	3,502.16

Totals by Payment Method

GOVCC-C Total	3,145.00
REDUCE REIMB Total	-12.75
REIMBURSABLE Total	369.91

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
05/05/17	AIR	$1,437.40
05/05/17	CAB	$25.66

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
	Traveler Justification:	Lodging was approved by Office of the Secretary
DFLT PMT METHOD USED	FAIL	Taxi ON 05/05/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD, GOVCC-C

Traveler Justification:	Uber was used and Gov't CC was not incorporated into the application

Document History 10/05/2017 Authorization: TANUM0000QY4H-2

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	05/19/2017	7:32AMEST	YAKHOUR, WADI ANTOINE Net Adjustment:0.00	
AUTHORIZATION SIGNED	05/19/2017	7:41AMEST	YAKHOUR, WADI ANTOINE Net Adjustment:3,502.16	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name:	_____
Traveler/Preparer Signature:	_____
Date:	_____
Approver Name:	_____
Approver Signature:	
Date:	_____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000QY4H
Travel Authorization Number:	TANUM0000QY4H	Trip Name:	Trip from Washington to Great Falls
TA Date:	05/04/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION APPROV
Purpose:	MISSION (OPERATIONAL)	Document Detail:	
Type Code:	TRIP BY TRIP		

Traveler Profile

Name:	YAKHOUR, WADI ANTOINE	ID:	1001186750
TID:	40209545DO	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1

Purpose:

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
05/05/17	05/11/17	HAVRE, MT		91.00 / 51.00

Document Totals

Total Expenses:	3,502.16
Reimbursable Expenses:	357.16
Non-Reimbursable Expenses:	3,145.00
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	1,437.40	.00
Excess Air/Bag Fees	75.00	.00
Fuel-Rental Vehicle	97.43	.00
Lodging Taxes & Misc	37.31	.00
Lodging-PerDiem	573.98	.00
M&IE-PerDiem	331.50	.00
Rental Car	883.52	.00
Transportation	51.27	.00
Transxn Fees	14.75	.00
Total Expenses:	3,502.16	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	United	1003065324		1,437.40
COMM-CARR	United	1003065324		.00
COMM-CARR	United	1003065324		.00
COMM-CARR	United	1003065324		.00
COMM-CARR	United	1003065324		.00
COMM-CARR	United	1003065324		.00

COMM-CARR	United	1003065324		.00
LODGE	Synxis Res Svcs	1003065324	Havre,MT	91.00
LODGE	Best Western	1003065324	St George,UT	91.00
LODGE	Hampton Inns	1003065324	Great Falls,MT	91.00
RENTAL	Alamo	1003065324		76.06
RENTAL	Avis	1003065324		469.50

Trip Itinerary

From: DCA-Washington, DC (USA) (National Apt) TO: ORD-Chicago, IL (USA) (OHare Apt)

Air

Friday May 05, 2017

DCA-Washington, DC (USA) to ORD-Chicago, IL (USA) (O

May 05 United 1282 — Duration: 2 Hours 9 Minutes Nonstop
Washington, DC (USA) (National Apt) 05/05/2017 7:00AM — Chicago, IL (USA) (OHare Apt) 05/05/2017 8:09AM
Confirmation Number: PDK4FK

Flight Information
Distance 610 miles — Emissions 262.3 lbs of CO2
No Seat Assigned — Cost 1,437.40 USD

DCA-Washington, DC (USA) to ORD-Chicago, IL (USA) (O

May 05 United 1282 — Duration: 2 Hours 9 Minutes Nonstop
Washington, DC (USA) (National Apt) 05/05/2017 7:00AM — Chicago, IL (USA) (OHare Apt) 05/05/2017 8:09AM
Confirmation Number: PDK4FK

Flight Information
Distance 610 miles — Emissions 262.3 lbs of CO2
No Seat Assigned — Cost 1,437.40 USD

DCA-Washington, DC (USA) to ORD-Chicago, IL (USA) (O

May 05 United 1282 — Duration: 2 Hours 9 Minutes Nonstop
Washington, DC (USA) (National Apt) 05/05/2017 7:00AM — Chicago, IL (USA) (OHare Apt) 05/05/2017 8:09AM
Confirmation Number: PDK4FK

Flight Information
Distance 610 miles — Emissions 262.3 lbs of CO2
No Seat Assigned — Cost 1,437.40 USD

DCA-Washington, DC (USA) to ORD-Chicago, IL (USA) (O

May 05 United 1282 — Duration: 2 Hours 9 Minutes Nonstop
Washington, DC (USA) (National Apt) 05/05/2017 7:00AM — Chicago, IL (USA) (OHare Apt) 05/05/2017 8:09AM
Confirmation Number: PDK4FK

Flight Information
Distance 610 miles — Emissions 262.3 lbs of CO2
No Seat Assigned — Cost 1,437.40 USD

ORD-Chicago, IL (USA) (O to DEN-Denver, CO (USA) (De

May 05 United 245 — Duration: 2 Hours 43 Minutes Nonstop
Chicago, IL (USA) (OHare Apt) 05/05/2017 8:55AM — Denver, CO (USA) (Denver IntL. Apt) 05/05/2017 10:38AM
Confirmation Number: PDK4FK

Flight Information
Distance 885 miles — Emissions 380.5 lbs of CO2
No Seat Assigned

ORD-Chicago, IL (USA) (O to DEN-Denver, CO (USA) (De

May 05 United 245 — Duration: 2 Hours 43 Minutes Nonstop
Chicago, IL (USA) (OHare Apt) 05/05/2017 8:55AM — Denver, CO (USA) (Denver IntL. Apt) 05/05/2017 10:38AM
Confirmation Number: PDK4FK

Flight Information
Distance 885 miles — Emissions 380.5 lbs of CO2
No Seat Assigned

ORD-Chicago, IL (USA) (O to DEN-Denver, CO (USA) (De

May 05 United 245 — Duration: 2 Hours 43 Minutes Nonstop
Chicago, IL (USA) (OHare Apt) 05/05/2017 8:55AM — Denver, CO (USA) (Denver IntL. Apt) 05/05/2017 10:38AM
Confirmation Number: PDK4FK

Flight Information

Distance 885 miles
No Seat Assigned

Emissions 380.5 lbs of CO2

ORD-Chicago, IL (USA) (O to DEN-Denver, CO (USA) (De

May 05 United 245
Chicago, IL (USA) (OHare Apt) 05/05/2017 8:55AM
Confirmation Number: PDK4FK

Duration: 2 Hours 43 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 05/05/2017 10:38AM

Flight Information
Distance 885 miles
No Seat Assigned

Emissions 380.5 lbs of CO2

DEN-Denver, CO (USA) (De to GTF-Great Falls, MT (USA

May 05 United 4789
Denver, CO (USA) (Denver IntL. Apt) 05/05/2017 11:45AM
Confirmation Number: PDK4FK

Duration: 1 Hour 58 Minutes Nonstop
Great Falls, MT (USA) 05/05/2017 1:43PM

Flight Information
Distance 623 miles
No Seat Assigned

Emissions 267.9 lbs of CO2

DEN-Denver, CO (USA) (De to GTF-Great Falls, MT (USA

May 05 United 4789
Denver, CO (USA) (Denver IntL. Apt) 05/05/2017 11:45AM
Confirmation Number: PDK4FK

Duration: 1 Hour 58 Minutes Nonstop
Great Falls, MT (USA) 05/05/2017 1:43PM

Flight Information
Distance 623 miles
No Seat Assigned

Emissions 267.9 lbs of CO2

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Denver, CO (USA) (Denver IntL. Apt) 05/05/2017 11:45AM
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Distance 623 miles
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Emissions 267.9 lbs of CO2

DEN-Denver, CO (USA) (De to GTF-Great Falls, MT (USA

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Denver, CO (USA) (Denver IntL. Apt) 05/05/2017 11:45AM
Confirmation Number: PDK4FK

Duration: 1 Hour 58 Minutes Nonstop
Great Falls, MT (USA) 05/05/2017 1:43PM

Flight Information
Distance 623 miles
No Seat Assigned

Emissions 267.9 lbs of CO2

Hotel

Synxis Res Svcs

601 W First St Havre MT 59501 406-265-6711

May 05 Checking in: 05/05/2017

Checking out: 05/06/2017
Total Rate: 91.00 USD

Synxis Res Svcs

601 W First St Havre MT 59501 406-265-6711

May 05 Checking in: 05/05/2017

Checking out: 05/06/2017
Total Rate: 91.00 USD

Synxis Res Svcs

601 W First St Havre MT 59501 406-265-6711

May 05 Checking in: 05/05/2017

Checking out: 05/06/2017
Total Rate: 91.00 USD

Synxis Res Svcs

601 W First St Havre MT 59501 406-265-6711

May 05 Checking in: 05/05/2017

Checking out: 05/06/2017
Total Rate: 91.00 USD

Car

Car Rental at GTF-Great Falls, MT (USA

May 05 Alamo
Picking Up 05/05/2017 1:43PM
Picking Up at GTF-Great Falls, MT (USA

Returning 05/07/2017 7:00AM
Returning to GTF-Great Falls, MT (USA

Confirmation Number: 1141090636COUNT — Total Rate: 76.06 USD

Car Rental at GTF-Great Falls, MT (USA

May 05 Alamo
Picking Up 05/05/2017 1:43PM — Returning 05/07/2017 7:00AM
Picking Up at GTF-Great Falls, MT (USA — Returning to GTF-Great Falls, MT (USA
Confirmation Number: 1141090636COUNT — Total Rate: 76.06 USD

Car Rental at GTF-Great Falls, MT (USA

May 05 Alamo
Picking Up 05/05/2017 1:43PM — Returning 05/07/2017 7:00AM
Picking Up at GTF-Great Falls, MT (USA — Returning to GTF-Great Falls, MT (USA
Confirmation Number: 1141090636COUNT — Total Rate: 76.06 USD

Car Rental at GTF-Great Falls, MT (USA

May 05 Alamo
Picking Up 05/05/2017 1:43PM — Returning 05/07/2017 7:00AM
Picking Up at GTF-Great Falls, MT (USA — Returning to GTF-Great Falls, MT (USA
Confirmation Number: 1141090636COUNT — Total Rate: 76.06 USD

Hotel

Saturday May 06, 2017

Hampton Inns

2301 14th St SW Great Falls MT 59404 406-453-2675

May 06 Checking in: 05/06/2017 — Checking out: 05/07/2017
Total Rate: 91.00 USD

Hampton Inns

2301 14th St SW Great Falls MT 59404 406-453-2675

May 06 Checking in: 05/06/2017 — Checking out: 05/07/2017
Total Rate: 91.00 USD

Hampton Inns

2301 14th St SW Great Falls MT 59404 406-453-2675

May 06 Checking in: 05/06/2017 — Checking out: 05/07/2017
Total Rate: 91.00 USD

Hampton Inns

2301 14th St SW Great Falls MT 59404 406-453-2675

May 06 Checking in: 05/06/2017 — Checking out: 05/07/2017
Total Rate: 91.00 USD

Air

Sunday May 07, 2017

GTF-Great Falls, MT (USA to DEN-Denver, CO (USA) (De

May 07 United 4607 — Duration: 1 Hour 55 Minutes Nonstop
Great Falls, MT (USA) 05/07/2017 7:10AM — Denver, CO (USA) (Denver IntL. Apt) 05/07/2017 9:05AM
Confirmation Number: PDK4FK

Flight Information
Distance 623 miles — Emissions 267.9 lbs of CO2
No Seat Assigned

GTF-Great Falls, MT (USA to DEN-Denver, CO (USA) (De

May 07 United 4607 — Duration: 1 Hour 55 Minutes Nonstop
Great Falls, MT (USA) 05/07/2017 7:10AM — Denver, CO (USA) (Denver IntL. Apt) 05/07/2017 9:05AM
Confirmation Number: PDK4FK

Flight Information
Distance 623 miles — Emissions 267.9 lbs of CO2
No Seat Assigned

GTF-Great Falls, MT (USA to DEN-Denver, CO (USA) (De

May 07 United 4607 — Duration: 1 Hour 55 Minutes Nonstop
Great Falls, MT (USA) 05/07/2017 7:10AM — Denver, CO (USA) (Denver IntL. Apt) 05/07/2017 9:05AM
Confirmation Number: PDK4FK

Flight Information
Distance 623 miles — Emissions 267.9 lbs of CO2
No Seat Assigned

GTF-Great Falls, MT (USA to DEN-Denver, CO (USA) (De

May 07 United 4607 — Duration: 1 Hour 55 Minutes Nonstop

Great Falls, MT (USA) 05/07/2017 7:10AM
Confirmation Number: PDK4FK

Denver, CO (USA) (Denver IntL. Apt) 05/07/2017 9:05AM

Flight Information
Distance 623 miles
No Seat Assigned

Emissions 267.9 lbs of CO2

DEN-Denver, CO (USA) (De to DRO-Durango, CO (USA) (L

May 07 United 4494
Denver, CO (USA) (Denver IntL. Apt) 05/07/2017 11:17AM
Confirmation Number: PDK4FK

Duration: 1 Hour 9 Minutes Nonstop
Durango, CO (USA) (La Plata Apt) 05/07/2017 12:26PM

Flight Information
Distance 250 miles
No Seat Assigned

Emissions 132.5 lbs of CO2

DEN-Denver, CO (USA) (De to DRO-Durango, CO (USA) (L

May 07 United 4494
Denver, CO (USA) (Denver IntL. Apt) 05/07/2017 11:17AM
Confirmation Number: PDK4FK

Duration: 1 Hour 9 Minutes Nonstop
Durango, CO (USA) (La Plata Apt) 05/07/2017 12:26PM

Flight Information
Distance 250 miles
No Seat Assigned

Emissions 132.5 lbs of CO2

DEN-Denver, CO (USA) (De to DRO-Durango, CO (USA) (L

May 07 United 4494
Denver, CO (USA) (Denver IntL. Apt) 05/07/2017 11:17AM
Confirmation Number: PDK4FK

Duration: 1 Hour 9 Minutes Nonstop
Durango, CO (USA) (La Plata Apt) 05/07/2017 12:26PM

Flight Information
Distance 250 miles
No Seat Assigned

Emissions 132.5 lbs of CO2

DEN-Denver, CO (USA) (De to DRO-Durango, CO (USA) (L

May 07 United 4494
Denver, CO (USA) (Denver IntL. Apt) 05/07/2017 11:17AM
Confirmation Number: PDK4FK

Duration: 1 Hour 9 Minutes Nonstop
Durango, CO (USA) (La Plata Apt) 05/07/2017 12:26PM

Flight Information
Distance 250 miles
No Seat Assigned

Emissions 132.5 lbs of CO2

Car

Car Rental at DRO-Durango, CO (USA) (L

May 07 Avis
Picking Up 05/07/2017 12:26PM
Picking Up at DRO-Durango, CO (USA) (L
Confirmation Number: 22807048US5

Returning 05/11/2017 7:00AM
Returning to DRO-Durango, CO (USA) (L
Total Rate: 469.50 USD

Car Rental at DRO-Durango, CO (USA) (L

May 07 Avis
Picking Up 05/07/2017 12:26PM
Picking Up at DRO-Durango, CO (USA) (L
Confirmation Number: 22807048US5

Returning 05/11/2017 7:00AM
Returning to DRO-Durango, CO (USA) (L
Total Rate: 469.50 USD

Car Rental at DRO-Durango, CO (USA) (L

May 07 Avis
Picking Up 05/07/2017 12:26PM
Picking Up at DRO-Durango, CO (USA) (L
Confirmation Number: 22807048US5

Returning 05/11/2017 7:00AM
Returning to DRO-Durango, CO (USA) (L
Total Rate: 469.50 USD

Car Rental at DRO-Durango, CO (USA) (L

May 07 Avis
Picking Up 05/07/2017 12:26PM
Picking Up at DRO-Durango, CO (USA) (L
Confirmation Number: 22807048US5

Returning 05/11/2017 7:00AM
Returning to DRO-Durango, CO (USA) (L
Total Rate: 469.50 USD

Hotel

Wednesday May 10, 2017

Best Western

1129 S Bluff St St George UT 84770 435-652-1234

May 10 Checking in: 05/10/2017

Checking out: 05/11/2017
Total Rate: 91.00 USD

Best Western

1129 S Bluff St St George UT 84770 435-652-1234

May 10 Checking in: 05/10/2017

Checking out: 05/11/2017
Total Rate: 91.00 USD

Best Western

1129 S Bluff St St George UT 84770 435-652-1234

May 10 Checking in: 05/10/2017

Checking out: 05/11/2017
Total Rate: 91.00 USD

Best Western

1129 S Bluff St St George UT 84770 435-652-1234

May 10 Checking in: 05/10/2017

Checking out: 05/11/2017
Total Rate: 91.00 USD

Air

Thursday May 11, 2017

SGU-St. George, UT (USA) to DEN-Denver, CO (USA) (De

May 11 United 5151
St. George, UT (USA) 05/11/2017 7:10AM
Confirmation Number: PDK4FK

Duration: 1 Hour 46 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 05/11/2017 8:56AM

Flight Information
Distance 518 miles
No Seat Assigned

Emissions 202.0 lbs of CO2

SGU-St. George, UT (USA) to DEN-Denver, CO (USA) (De

May 11 United 5151
St. George, UT (USA) 05/11/2017 7:10AM
Confirmation Number: PDK4FK

Duration: 1 Hour 46 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 05/11/2017 8:56AM

Flight Information
Distance 518 miles
No Seat Assigned

Emissions 202.0 lbs of CO2

SGU-St. George, UT (USA) to DEN-Denver, CO (USA) (De

May 11 United 5151
St. George, UT (USA) 05/11/2017 7:10AM
Confirmation Number: PDK4FK

Duration: 1 Hour 46 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 05/11/2017 8:56AM

Flight Information
Distance 518 miles
No Seat Assigned

Emissions 202.0 lbs of CO2

SGU-St. George, UT (USA) to DEN-Denver, CO (USA) (De

May 11 United 5151
St. George, UT (USA) 05/11/2017 7:10AM
Confirmation Number: PDK4FK

Duration: 1 Hour 46 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 05/11/2017 8:56AM

Flight Information
Distance 518 miles
No Seat Assigned

Emissions 202.0 lbs of CO2

DEN-Denver, CO (USA) (De to DCA-Washington, DC (USA)

May 11 United 1767
Denver, CO (USA) (Denver IntL. Apt) 05/11/2017 9:48AM
Confirmation Number: PDK4FK

Duration: 3 Hours 25 Minutes Nonstop
Washington, DC (USA) (National Apt) 05/11/2017 3:13PM

Flight Information
Distance 1471 miles
No Seat Assigned

Emissions 573.7 lbs of CO2

DEN-Denver, CO (USA) (De to DCA-Washington, DC (USA)

May 11 United 1767
Denver, CO (USA) (Denver IntL. Apt) 05/11/2017 9:48AM
Confirmation Number: PDK4FK

Duration: 3 Hours 25 Minutes Nonstop
Washington, DC (USA) (National Apt) 05/11/2017 3:13PM

Flight Information
Distance 1471 miles
No Seat Assigned

Emissions 573.7 lbs of CO2

DEN-Denver, CO (USA) (De to DCA-Washington, DC (USA)

May 11 United 1767
Denver, CO (USA) (Denver IntL. Apt) 05/11/2017 9:48AM

Duration: 3 Hours 25 Minutes Nonstop
Washington, DC (USA) (National Apt) 05/11/2017 3:13PM

Confirmation Number: PDK4FK

Flight Information
Distance 1471 miles
No Seat Assigned

Emissions 573.7 lbs of CO2

DEN-Denver, CO (USA) (De to DCA-Washington, DC (USA)

May 11 United 1767
Denver, CO (USA) (Denver IntL. Apt) 05/11/2017 9:48AM
Confirmation Number: PDK4FK

Duration: 3 Hours 25 Minutes Nonstop
Washington, DC (USA) (National Apt) 05/11/2017 3:13PM

Flight Information
Distance 1471 miles
No Seat Assigned

Emissions 573.7 lbs of CO2

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 2,596.68 — Total Per Diem Expenses: 905.48

Date	Description	Category	Cost	Pay Method	Per Diem
05/04/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
05/05/2017	Airline Flight	Com. Carrier	1,437.40	GOVCC-C	
05/05/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
05/05/2017	Lodging Tax	Lodging Taxes & Misc	7.37	GOVCC-C	
05/05/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
Comment:	Conf Num: 44817SB000679 Cmt: NO CXL FEE-RESERVATIONS MUST BE CANCELLED BY 4PM ONE DAY PRIOR				
05/05/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
05/05/2017	Rental Car	Rental Car	76.06	GOVCC-C	
Comment:	Conf Num: 1141090636COUNT Cmt:				
05/05/2017	Taxi	Transportation	25.66	REIMBURSABLE	
Comment:	Used personal Uber account to taxi to airport				
05/06/2017	Lodging Tax	Lodging Taxes & Misc	7.37	GOVCC-C	
05/06/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
Comment:	Conf Num: 84557917 Cmt: 6PM CANCEL DAY OF ARRIVAL				
05/06/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
05/07/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
05/07/2017	Lodging	Lodging-PerDiem	104.99	GOVCC-C	*
05/07/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
05/07/2017	Rental Car	Rental Car	807.46	GOVCC-C	
Comment:	Upgraded utility vehicle was approved by deputy chief of staff due to the necessity during off-road endeavors				
05/08/2017	Gas-Rental	Fuel-Rental Vehicle	17.44	GOVCC-C	
05/08/2017	Lodging	Lodging-PerDiem	104.99	GOVCC-C	*
05/08/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
05/09/2017	Gas-Rental	Fuel-Rental Vehicle	20.13	GOVCC-C	
05/09/2017	Gas-Rental	Fuel-Rental Vehicle	30.44	GOVCC-C	
05/09/2017	Lodging Tax	Lodging Taxes & Misc	12.01	GOVCC-C	
05/09/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
05/09/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
05/10/2017	Lodging Tax	Lodging Taxes & Misc	10.56	GOVCC-C	
05/10/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
Comment:	Conf Num: 625107764 Cmt: TO AVOID BEING BILLED CANCEL BY 4PM 05 10 17				
05/10/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
05/11/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
05/11/2017	Gas-Rental	Fuel-Rental Vehicle	29.42	GOVCC-C	
05/11/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
05/11/2017	Taxi	Transportation	25.61	GOVCC-C	

Per Diem Allowances

Trip#: 1 — Total Per Diem Allowances: 905.48

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
05/05/2017	91.00/ 51.00	91.00	91.00	38.25	38.25	
05/06/2017	91.00/ 51.00	91.00	91.00	51.00	51.00	
05/07/2017	91.00/ 51.00	104.99	104.99	51.00	51.00	
05/08/2017	91.00/ 51.00	104.99	104.99	51.00	51.00	

05/09/2017	91.00/ 51.00	91.00	91.00	51.00	51.00
05/10/2017	91.00/ 51.00	91.00	91.00	51.00	51.00
05/11/2017	91.00/ 51.00	0.00	0.00	38.25	38.25

Other Authorizations

Trip#: 1

Other Authorization	Remarks
ACTUAL EXPENSE	

Account Summary for the Selected Trip

Org: DOI	Label: BLM FY2017/18	Acct Code: DS10100000/DR.10100.17BLMTRV//178D0102DR/DL2000000.000000////	3,502.16
Expense Category: Com. Carrier	Fiscal Year: 0	Amount: 1,437.40	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 0	Amount: 75.00	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 0	Amount: 97.43	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 0	Amount: 37.31	
Expense Category: Lodging-PerDiem	Fiscal Year: 0	Amount: 573.98	
Expense Category: M&IE-PerDiem	Fiscal Year: 0	Amount: 331.50	
Expense Category: Rental Car	Fiscal Year: 0	Amount: 883.52	
Expense Category: Transportation	Fiscal Year: 0	Amount: 51.27	
Expense Category: Transxn Fees	Fiscal Year: 0	Amount: 14.75	
		Total:	3,502.16

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	BLM FY2017/18	DS10100000/DR.10100.17BLMTRV//178D0102DR/DL2000000.000000////	GOVCC-C	3,145.00
DOI	BLM FY2017/18	DS10100000/DR.10100.17BLMTRV//178D0102DR/DL2000000.000000////	REIMBURSABLE	357.16

Totals by Label

DOI	BLM FY2017/18 Total	DS10100000/DR.10100.17BLMTRV//178D0102DR/DL2000000.000000////		3,502.16

Totals by Payment Method

GOVCC-C Total	3,145.00
REIMBURSABLE Total	357.16

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
05/05/17	AIR	$1,437.40
05/05/17	CAB	$25.66

Audits

Audit Name	Result	Reason
DFLT PMT METHOD USED	FAIL	Taxi ON 05/05/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD, GOVCC-C
	Traveler Justification:	Uber was used and Gov't CC was not incorporated into the application
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
	Traveler Justification:	Lodging was approved by Office of the Secretary

Document History 10/05/2017 Authorization: TANUM0000QY4H-2

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	05/04/2017	8:10AMEST	WADI YAKHOUR	
			Net Adjustment:0.00	
AUTHORIZATION SIGNED	05/16/2017	11:28AMEST	YAKHOUR, WADI ANTOINE	
			Net Adjustment:3,502.16	
ADJUSTED	05/16/2017	11:30AMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	
AUTHORIZATION APPROV	05/16/2017	11:31AMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature:

Date: _____

Approver Name: _____

Approver Signature: _____

Date: _____

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000QY4H
Travel Authorization Number:	TANUM0000QY4H	Trip Name:	Trip from Washington to Great Falls
TA Date:	05/04/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION SIGNED
Purpose:	MISSION (OPERATIONAL)	Document Detail:	
Type Code:	TRIP BY TRIP		

Traveler Profile

Name:	YAKHOUR, WADI ANTOINE	ID:	1001186750
TID:	40209545DO	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1

Purpose:

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
05/05/17	05/11/17	HAVRE, MT		91.00 / 51.00

Document Totals

Total Expenses:	3,502.16
Reimbursable Expenses:	357.16
Non-Reimbursable Expenses:	3,145.00
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	1,437.40	.00
Excess Air/Bag Fees	75.00	.00
Fuel-Rental Vehicle	97.43	.00
Lodging Taxes & Misc	37.31	.00
Lodging-PerDiem	573.98	.00
M&IE-PerDiem	331.50	.00
Rental Car	883.52	.00
Transportation	51.27	.00
Transxn Fees	14.75	.00
Total Expenses:	3,502.16	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	United	1003065324		1,437.40
COMM-CARR	United	1003065324		.00
COMM-CARR	United	1003065324		.00
COMM-CARR	United	1003065324		.00
COMM-CARR	United	1003065324		.00
COMM-CARR	United	1003065324		.00

COMM-CARR	United	1003065324		.00
LODGE	Synxis Res Svcs	1003065324	Havre,MT	91.00
LODGE	Best Western	1003065324	St George,UT	91.00
LODGE	Hampton Inns	1003065324	Great Falls,MT	91.00
RENTAL	Alamo	1003065324		76.06
RENTAL	Avis	1003065324		469.50

Trip Itinerary

From: DCA-Washington, DC (USA) (National Apt) TO: ORD-Chicago, IL (USA) (OHare Apt)

Air

Friday May 05, 2017

DCA-Washington, DC (USA) to ORD-Chicago, IL (USA) (O

May 05 United 1282 — Duration: 2 Hours 9 Minutes Nonstop
Washington, DC (USA) (National Apt) 05/05/2017 7:00AM — Chicago, IL (USA) (OHare Apt) 05/05/2017 8:09AM
Confirmation Number: PDK4FK

Flight Information
Distance 610 miles — Emissions 262.3 lbs of CO2
No Seat Assigned — Cost 1,437.40 USD

DCA-Washington, DC (USA) to ORD-Chicago, IL (USA) (O

May 05 United 1282 — Duration: 2 Hours 9 Minutes Nonstop
Washington, DC (USA) (National Apt) 05/05/2017 7:00AM — Chicago, IL (USA) (OHare Apt) 05/05/2017 8:09AM
Confirmation Number: PDK4FK

Flight Information
Distance 610 miles — Emissions 262.3 lbs of CO2
No Seat Assigned — Cost 1,437.40 USD

DCA-Washington, DC (USA) to ORD-Chicago, IL (USA) (O

May 05 United 1282 — Duration: 2 Hours 9 Minutes Nonstop
Washington, DC (USA) (National Apt) 05/05/2017 7:00AM — Chicago, IL (USA) (OHare Apt) 05/05/2017 8:09AM
Confirmation Number: PDK4FK

Flight Information
Distance 610 miles — Emissions 262.3 lbs of CO2
No Seat Assigned — Cost 1,437.40 USD

DCA-Washington, DC (USA) to ORD-Chicago, IL (USA) (O

May 05 United 1282 — Duration: 2 Hours 9 Minutes Nonstop
Washington, DC (USA) (National Apt) 05/05/2017 7:00AM — Chicago, IL (USA) (OHare Apt) 05/05/2017 8:09AM
Confirmation Number: PDK4FK

Flight Information
Distance 610 miles — Emissions 262.3 lbs of CO2
No Seat Assigned — Cost 1,437.40 USD

ORD-Chicago, IL (USA) (O to DEN-Denver, CO (USA) (De

May 05 United 245 — Duration: 2 Hours 43 Minutes Nonstop
Chicago, IL (USA) (OHare Apt) 05/05/2017 8:55AM — Denver, CO (USA) (Denver IntL. Apt) 05/05/2017 10:38AM
Confirmation Number: PDK4FK

Flight Information
Distance 885 miles — Emissions 380.5 lbs of CO2
No Seat Assigned

ORD-Chicago, IL (USA) (O to DEN-Denver, CO (USA) (De

May 05 United 245 — Duration: 2 Hours 43 Minutes Nonstop
Chicago, IL (USA) (OHare Apt) 05/05/2017 8:55AM — Denver, CO (USA) (Denver IntL. Apt) 05/05/2017 10:38AM
Confirmation Number: PDK4FK

Flight Information
Distance 885 miles — Emissions 380.5 lbs of CO2
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Confirmation Number: PDK4FK

Flight Information

Distance 885 miles
No Seat Assigned

Emissions 380.5 lbs of CO2

ORD-Chicago, IL (USA) (O to DEN-Denver, CO (USA) (De

May 05 United 245
Chicago, IL (USA) (OHare Apt) 05/05/2017 8:55AM
Confirmation Number: PDK4FK

Duration: 2 Hours 43 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 05/05/2017 10:38AM

Flight Information
Distance 885 miles
No Seat Assigned

Emissions 380.5 lbs of CO2

DEN-Denver, CO (USA) (De to GTF-Great Falls, MT (USA

May 05 United 4789
Denver, CO (USA) (Denver IntL. Apt) 05/05/2017 11:45AM
Confirmation Number: PDK4FK

Duration: 1 Hour 58 Minutes Nonstop
Great Falls, MT (USA) 05/05/2017 1:43PM

Flight Information
Distance 623 miles
No Seat Assigned

Emissions 267.9 lbs of CO2

DEN-Denver, CO (USA) (De to GTF-Great Falls, MT (USA

May 05 United 4789
Denver, CO (USA) (Denver IntL. Apt) 05/05/2017 11:45AM
Confirmation Number: PDK4FK

Duration: 1 Hour 58 Minutes Nonstop
Great Falls, MT (USA) 05/05/2017 1:43PM

Flight Information
Distance 623 miles
No Seat Assigned

Emissions 267.9 lbs of CO2

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Emissions 267.9 lbs of CO2

DEN-Denver, CO (USA) (De to GTF-Great Falls, MT (USA

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Confirmation Number: PDK4FK

Duration: 1 Hour 58 Minutes Nonstop
Great Falls, MT (USA) 05/05/2017 1:43PM

Flight Information
Distance 623 miles
No Seat Assigned

Emissions 267.9 lbs of CO2

Hotel

Synxis Res Svcs

601 W First St Havre MT 59501 406-265-6711

May 05 Checking in: 05/05/2017

Checking out: 05/06/2017
Total Rate: 91.00 USD

Synxis Res Svcs

601 W First St Havre MT 59501 406-265-6711

May 05 Checking in: 05/05/2017

Checking out: 05/06/2017
Total Rate: 91.00 USD

Synxis Res Svcs

601 W First St Havre MT 59501 406-265-6711

May 05 Checking in: 05/05/2017

Checking out: 05/06/2017
Total Rate: 91.00 USD

Synxis Res Svcs

601 W First St Havre MT 59501 406-265-6711

May 05 Checking in: 05/05/2017

Checking out: 05/06/2017
Total Rate: 91.00 USD

Car

Car Rental at GTF-Great Falls, MT (USA

May 05 Alamo
Picking Up 05/05/2017 1:43PM
Picking Up at GTF-Great Falls, MT (USA

Returning 05/07/2017 7:00AM
Returning to GTF-Great Falls, MT (USA

Confirmation Number: 1141090636COUNT — Total Rate: 76.06 USD

Car Rental at GTF-Great Falls, MT (USA

May 05 Alamo
Picking Up 05/05/2017 1:43PM — Returning 05/07/2017 7:00AM
Picking Up at GTF-Great Falls, MT (USA — Returning to GTF-Great Falls, MT (USA
Confirmation Number: 1141090636COUNT — Total Rate: 76.06 USD

Car Rental at GTF-Great Falls, MT (USA

May 05 Alamo
Picking Up 05/05/2017 1:43PM — Returning 05/07/2017 7:00AM
Picking Up at GTF-Great Falls, MT (USA — Returning to GTF-Great Falls, MT (USA
Confirmation Number: 1141090636COUNT — Total Rate: 76.06 USD

Car Rental at GTF-Great Falls, MT (USA

May 05 Alamo
Picking Up 05/05/2017 1:43PM — Returning 05/07/2017 7:00AM
Picking Up at GTF-Great Falls, MT (USA — Returning to GTF-Great Falls, MT (USA
Confirmation Number: 1141090636COUNT — Total Rate: 76.06 USD

Hotel

Saturday May 06, 2017

Hampton Inns

2301 14th St SW Great Falls MT 59404 406-453-2675

May 06 Checking in: 05/06/2017 — Checking out: 05/07/2017
Total Rate: 91.00 USD

Hampton Inns

2301 14th St SW Great Falls MT 59404 406-453-2675

May 06 Checking in: 05/06/2017 — Checking out: 05/07/2017
Total Rate: 91.00 USD

Hampton Inns

2301 14th St SW Great Falls MT 59404 406-453-2675

May 06 Checking in: 05/06/2017 — Checking out: 05/07/2017
Total Rate: 91.00 USD

Hampton Inns

2301 14th St SW Great Falls MT 59404 406-453-2675

May 06 Checking in: 05/06/2017 — Checking out: 05/07/2017
Total Rate: 91.00 USD

Air

Sunday May 07, 2017

GTF-Great Falls, MT (USA to DEN-Denver, CO (USA) (De

May 07 United 4607 — Duration: 1 Hour 55 Minutes Nonstop
Great Falls, MT (USA) 05/07/2017 7:10AM — Denver, CO (USA) (Denver IntL. Apt) 05/07/2017 9:05AM
Confirmation Number: PDK4FK

Flight Information
Distance 623 miles — Emissions 267.9 lbs of CO2
No Seat Assigned

GTF-Great Falls, MT (USA to DEN-Denver, CO (USA) (De

May 07 United 4607 — Duration: 1 Hour 55 Minutes Nonstop
Great Falls, MT (USA) 05/07/2017 7:10AM — Denver, CO (USA) (Denver IntL. Apt) 05/07/2017 9:05AM
Confirmation Number: PDK4FK

Flight Information
Distance 623 miles — Emissions 267.9 lbs of CO2
No Seat Assigned

GTF-Great Falls, MT (USA to DEN-Denver, CO (USA) (De

May 07 United 4607 — Duration: 1 Hour 55 Minutes Nonstop
Great Falls, MT (USA) 05/07/2017 7:10AM — Denver, CO (USA) (Denver IntL. Apt) 05/07/2017 9:05AM
Confirmation Number: PDK4FK

Flight Information
Distance 623 miles — Emissions 267.9 lbs of CO2
No Seat Assigned

GTF-Great Falls, MT (USA to DEN-Denver, CO (USA) (De

May 07 United 4607 — Duration: 1 Hour 55 Minutes Nonstop

Great Falls, MT (USA) 05/07/2017 7:10AM
Confirmation Number: PDK4FK

Denver, CO (USA) (Denver IntL. Apt) 05/07/2017 9:05AM

Flight Information
Distance 623 miles
No Seat Assigned

Emissions 267.9 lbs of CO2

DEN-Denver, CO (USA) (De to DRO-Durango, CO (USA) (L

May 07 United 4494
Denver, CO (USA) (Denver IntL. Apt) 05/07/2017 11:17AM
Confirmation Number: PDK4FK

Duration: 1 Hour 9 Minutes Nonstop
Durango, CO (USA) (La Plata Apt) 05/07/2017 12:26PM

Flight Information
Distance 250 miles
No Seat Assigned

Emissions 132.5 lbs of CO2

DEN-Denver, CO (USA) (De to DRO-Durango, CO (USA) (L

May 07 United 4494
Denver, CO (USA) (Denver IntL. Apt) 05/07/2017 11:17AM
Confirmation Number: PDK4FK

Duration: 1 Hour 9 Minutes Nonstop
Durango, CO (USA) (La Plata Apt) 05/07/2017 12:26PM

Flight Information
Distance 250 miles
No Seat Assigned

Emissions 132.5 lbs of CO2

DEN-Denver, CO (USA) (De to DRO-Durango, CO (USA) (L

May 07 United 4494
Denver, CO (USA) (Denver IntL. Apt) 05/07/2017 11:17AM
Confirmation Number: PDK4FK

Duration: 1 Hour 9 Minutes Nonstop
Durango, CO (USA) (La Plata Apt) 05/07/2017 12:26PM

Flight Information
Distance 250 miles
No Seat Assigned

Emissions 132.5 lbs of CO2

DEN-Denver, CO (USA) (De to DRO-Durango, CO (USA) (L

May 07 United 4494
Denver, CO (USA) (Denver IntL. Apt) 05/07/2017 11:17AM
Confirmation Number: PDK4FK

Duration: 1 Hour 9 Minutes Nonstop
Durango, CO (USA) (La Plata Apt) 05/07/2017 12:26PM

Flight Information
Distance 250 miles
No Seat Assigned

Emissions 132.5 lbs of CO2

Car

Car Rental at DRO-Durango, CO (USA) (L

May 07 Avis
Picking Up 05/07/2017 12:26PM
Picking Up at DRO-Durango, CO (USA) (L
Confirmation Number: 22807048US5

Returning 05/11/2017 7:00AM
Returning to DRO-Durango, CO (USA) (L
Total Rate: 469.50 USD

Car Rental at DRO-Durango, CO (USA) (L

May 07 Avis
Picking Up 05/07/2017 12:26PM
Picking Up at DRO-Durango, CO (USA) (L
Confirmation Number: 22807048US5

Returning 05/11/2017 7:00AM
Returning to DRO-Durango, CO (USA) (L
Total Rate: 469.50 USD

Car Rental at DRO-Durango, CO (USA) (L

May 07 Avis
Picking Up 05/07/2017 12:26PM
Picking Up at DRO-Durango, CO (USA) (L
Confirmation Number: 22807048US5

Returning 05/11/2017 7:00AM
Returning to DRO-Durango, CO (USA) (L
Total Rate: 469.50 USD

Car Rental at DRO-Durango, CO (USA) (L

May 07 Avis
Picking Up 05/07/2017 12:26PM
Picking Up at DRO-Durango, CO (USA) (L
Confirmation Number: 22807048US5

Returning 05/11/2017 7:00AM
Returning to DRO-Durango, CO (USA) (L
Total Rate: 469.50 USD

Hotel

Wednesday May 10, 2017

Best Western

1129 S Bluff St St George UT 84770 435-652-1234

May 10 Checking in: 05/10/2017

Checking out: 05/11/2017
Total Rate: 91.00 USD

Best Western

1129 S Bluff St St George UT 84770 435-652-1234

May 10 Checking in: 05/10/2017

Checking out: 05/11/2017
Total Rate: 91.00 USD

Best Western

1129 S Bluff St St George UT 84770 435-652-1234

May 10 Checking in: 05/10/2017

Checking out: 05/11/2017
Total Rate: 91.00 USD

Best Western

1129 S Bluff St St George UT 84770 435-652-1234

May 10 Checking in: 05/10/2017

Checking out: 05/11/2017
Total Rate: 91.00 USD

Air

Thursday May 11, 2017

SGU-St. George, UT (USA) to DEN-Denver, CO (USA) (De

May 11 United 5151
St. George, UT (USA) 05/11/2017 7:10AM
Confirmation Number: PDK4FK

Duration: 1 Hour 46 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 05/11/2017 8:56AM

Flight Information
Distance 518 miles
No Seat Assigned

Emissions 202.0 lbs of CO2

SGU-St. George, UT (USA) to DEN-Denver, CO (USA) (De

May 11 United 5151
St. George, UT (USA) 05/11/2017 7:10AM
Confirmation Number: PDK4FK

Duration: 1 Hour 46 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 05/11/2017 8:56AM

Flight Information
Distance 518 miles
No Seat Assigned

Emissions 202.0 lbs of CO2

SGU-St. George, UT (USA) to DEN-Denver, CO (USA) (De

May 11 United 5151
St. George, UT (USA) 05/11/2017 7:10AM
Confirmation Number: PDK4FK

Duration: 1 Hour 46 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 05/11/2017 8:56AM

Flight Information
Distance 518 miles
No Seat Assigned

Emissions 202.0 lbs of CO2

SGU-St. George, UT (USA) to DEN-Denver, CO (USA) (De

May 11 United 5151
St. George, UT (USA) 05/11/2017 7:10AM
Confirmation Number: PDK4FK

Duration: 1 Hour 46 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 05/11/2017 8:56AM

Flight Information
Distance 518 miles
No Seat Assigned

Emissions 202.0 lbs of CO2

DEN-Denver, CO (USA) (De to DCA-Washington, DC (USA)

May 11 United 1767
Denver, CO (USA) (Denver IntL. Apt) 05/11/2017 9:48AM
Confirmation Number: PDK4FK

Duration: 3 Hours 25 Minutes Nonstop
Washington, DC (USA) (National Apt) 05/11/2017 3:13PM

Flight Information
Distance 1471 miles
No Seat Assigned

Emissions 573.7 lbs of CO2

DEN-Denver, CO (USA) (De to DCA-Washington, DC (USA)

May 11 United 1767
Denver, CO (USA) (Denver IntL. Apt) 05/11/2017 9:48AM
Confirmation Number: PDK4FK

Duration: 3 Hours 25 Minutes Nonstop
Washington, DC (USA) (National Apt) 05/11/2017 3:13PM

Flight Information
Distance 1471 miles
No Seat Assigned

Emissions 573.7 lbs of CO2

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Denver, CO (USA) (Denver IntL. Apt) 05/11/2017 9:48AM

Duration: 3 Hours 25 Minutes Nonstop
Washington, DC (USA) (National Apt) 05/11/2017 3:13PM

Confirmation Number: PDK4FK

Flight Information
Distance 1471 miles
No Seat Assigned

Emissions 573.7 lbs of CO2

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May 11 United 1767
Denver, CO (USA) (Denver IntL. Apt) 05/11/2017 9:48AM
Confirmation Number: PDK4FK

Duration: 3 Hours 25 Minutes Nonstop
Washington, DC (USA) (National Apt) 05/11/2017 3:13PM

Flight Information
Distance 1471 miles
No Seat Assigned

Emissions 573.7 lbs of CO2

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 2,596.68 — Total Per Diem Expenses: 905.48

Date	Description	Category	Cost	Pay Method	Per Diem
05/04/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
05/05/2017	Airline Flight	Com. Carrier	1,437.40	GOVCC-C	
05/05/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
05/05/2017	Lodging Tax	Lodging Taxes & Misc	7.37	GOVCC-C	
05/05/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
Comment:	Conf Num: 44817SB000679 Cmt: NO CXL FEE-RESERVATIONS MUST BE CANCELLED BY 4PM ONE DAY PRIOR				
05/05/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
05/05/2017	Rental Car	Rental Car	76.06	GOVCC-C	
Comment:	Conf Num: 1141090636COUNT Cmt:				
05/05/2017	Taxi	Transportation	25.66	REIMBURSABLE	
Comment:	Used personal Uber account to taxi to airport				
05/06/2017	Lodging Tax	Lodging Taxes & Misc	7.37	GOVCC-C	
05/06/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
Comment:	Conf Num: 84557917 Cmt: 6PM CANCEL DAY OF ARRIVAL				
05/06/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
05/07/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
05/07/2017	Lodging	Lodging-PerDiem	104.99	GOVCC-C	*
05/07/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
05/07/2017	Rental Car	Rental Car	807.46	GOVCC-C	
Comment:	Upgraded utility vehicle was approved by deputy chief of staff due to the necessity during off-road endeavors				
05/08/2017	Gas-Rental	Fuel-Rental Vehicle	17.44	GOVCC-C	
05/08/2017	Lodging	Lodging-PerDiem	104.99	GOVCC-C	*
05/08/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
05/09/2017	Gas-Rental	Fuel-Rental Vehicle	20.13	GOVCC-C	
05/09/2017	Gas-Rental	Fuel-Rental Vehicle	30.44	GOVCC-C	
05/09/2017	Lodging Tax	Lodging Taxes & Misc	12.01	GOVCC-C	
05/09/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
05/09/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
05/10/2017	Lodging Tax	Lodging Taxes & Misc	10.56	GOVCC-C	
05/10/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
Comment:	Conf Num: 625107764 Cmt: TO AVOID BEING BILLED CANCEL BY 4PM 05 10 17				
05/10/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
05/11/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
05/11/2017	Gas-Rental	Fuel-Rental Vehicle	29.42	GOVCC-C	
05/11/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
05/11/2017	Taxi	Transportation	25.61	GOVCC-C	

Per Diem Allowances

Trip#: 1 — Total Per Diem Allowances: 905.48

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
05/05/2017	91.00/ 51.00	91.00	91.00	38.25	38.25	
05/06/2017	91.00/ 51.00	91.00	91.00	51.00	51.00	
05/07/2017	91.00/ 51.00	104.99	104.99	51.00	51.00	
05/08/2017	91.00/ 51.00	104.99	104.99	51.00	51.00	

05/09/2017	91.00/ 51.00	91.00	91.00	51.00	51.00
05/10/2017	91.00/ 51.00	91.00	91.00	51.00	51.00
05/11/2017	91.00/ 51.00	0.00	0.00	38.25	38.25

Other Authorizations

Trip#: 1

Other Authorization	Remarks
ACTUAL EXPENSE	

Account Summary for the Selected Trip

Org: DOI	Label: BLM FY2017/18	Acct Code: DS10100000/DR.10100.17BLMTRV//178D0102DR/DL2000000.000000////	3,502.16
Expense Category: Com. Carrier	Fiscal Year: 0	Amount: 1,437.40	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 0	Amount: 75.00	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 0	Amount: 97.43	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 0	Amount: 37.31	
Expense Category: Lodging-PerDiem	Fiscal Year: 0	Amount: 573.98	
Expense Category: M&IE-PerDiem	Fiscal Year: 0	Amount: 331.50	
Expense Category: Rental Car	Fiscal Year: 0	Amount: 883.52	
Expense Category: Transportation	Fiscal Year: 0	Amount: 51.27	
Expense Category: Transxn Fees	Fiscal Year: 0	Amount: 14.75	
		Total:	3,502.16

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	BLM FY2017/18	DS10100000/DR.10100.17BLMTRV//178D0102DR/DL2000000.000000////	GOVCC-C	3,145.00
DOI	BLM FY2017/18	DS10100000/DR.10100.17BLMTRV//178D0102DR/DL2000000.000000////	REIMBURSABLE	357.16

Totals by Label

DOI	BLM FY2017/18 Total	DS10100000/DR.10100.17BLMTRV//178D0102DR/DL2000000.000000////		3,502.16

Totals by Payment Method

GOVCC-C Total	3,145.00
REIMBURSABLE Total	357.16

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
05/05/17	AIR	$1,437.40
05/05/17	CAB	$25.66

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
	Traveler Justification:	Lodging was approved by Office of the Secretary
DFLT PMT METHOD USED	FAIL	Taxi ON 05/05/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD, GOVCC-C
	Traveler Justification:	Uber was used and Gov't CC was not incorporated into the application

Document History 10/05/2017 Authorization: TANUM0000QY4H-2

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	05/04/2017	8:10AMEST	WADI YAKHOUR Net Adjustment:0.00	
AUTHORIZATION SIGNED	05/16/2017	11:28AMEST	YAKHOUR, WADI ANTOINE Net Adjustment:3,502.16	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature:

Date: _____

Approver Name:

Approver Signature: _____

Date:

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000QY4H
Travel Authorization Number:	TANUM0000QY4H	Trip Name:	Trip from Washington to Great Falls
TA Date:	05/04/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	AUTHORIZATION SIGNED
Purpose:	MISSION (OPERATIONAL)	Document Detail:	
Type Code:	TRIP BY TRIP		

Traveler Profile

Name:	YAKHOUR, WADI ANTOINE	ID:	1001186750
TID:	40209545DO	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1

Purpose:

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
05/05/17	05/11/17	HAVRE, MT		91.00 / 51.00

Document Totals

Total Expenses:	3,502.16
Reimbursable Expenses:	357.16
Non-Reimbursable Expenses:	3,145.00
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	1,437.40	.00
Excess Air/Bag Fees	75.00	.00
Fuel-Rental Vehicle	97.43	.00
Lodging Taxes & Misc	37.31	.00
Lodging-PerDiem	573.98	.00
M&IE-PerDiem	331.50	.00
Rental Car	883.52	.00
Transportation	51.27	.00
Transxn Fees	14.75	.00
Total Expenses:	3,502.16	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	United	1003065324		1,437.40
COMM-CARR	United	1003065324		.00
COMM-CARR	United	1003065324		.00
COMM-CARR	United	1003065324		.00
COMM-CARR	United	1003065324		.00
COMM-CARR	United	1003065324		.00

COMM-CARR	United	1003065324		.00
LODGE	Synxis Res Svcs	1003065324	Havre,MT	91.00
LODGE	Best Western	1003065324	St George,UT	91.00
LODGE	Hampton Inns	1003065324	Great Falls,MT	91.00
RENTAL	Alamo	1003065324		76.06
RENTAL	Avis	1003065324		469.50

Trip Itinerary

From: DCA-Washington, DC (USA) (National Apt) TO: ORD-Chicago, IL (USA) (OHare Apt)

Air

Friday May 05, 2017

DCA-Washington, DC (USA) to ORD-Chicago, IL (USA) (O

May 05 United 1282 — Duration: 2 Hours 9 Minutes Nonstop
Washington, DC (USA) (National Apt) 05/05/2017 7:00AM — Chicago, IL (USA) (OHare Apt) 05/05/2017 8:09AM
Confirmation Number: PDK4FK

Flight Information
Distance 610 miles — Emissions 262.3 lbs of CO2
No Seat Assigned — Cost 1,437.40 USD

DCA-Washington, DC (USA) to ORD-Chicago, IL (USA) (O

May 05 United 1282 — Duration: 2 Hours 9 Minutes Nonstop
Washington, DC (USA) (National Apt) 05/05/2017 7:00AM — Chicago, IL (USA) (OHare Apt) 05/05/2017 8:09AM
Confirmation Number: PDK4FK

Flight Information
Distance 610 miles — Emissions 262.3 lbs of CO2
No Seat Assigned — Cost 1,437.40 USD

DCA-Washington, DC (USA) to ORD-Chicago, IL (USA) (O

May 05 United 1282 — Duration: 2 Hours 9 Minutes Nonstop
Washington, DC (USA) (National Apt) 05/05/2017 7:00AM — Chicago, IL (USA) (OHare Apt) 05/05/2017 8:09AM
Confirmation Number: PDK4FK

Flight Information
Distance 610 miles — Emissions 262.3 lbs of CO2
No Seat Assigned — Cost 1,437.40 USD

DCA-Washington, DC (USA) to ORD-Chicago, IL (USA) (O

May 05 United 1282 — Duration: 2 Hours 9 Minutes Nonstop
Washington, DC (USA) (National Apt) 05/05/2017 7:00AM — Chicago, IL (USA) (OHare Apt) 05/05/2017 8:09AM
Confirmation Number: PDK4FK

Flight Information
Distance 610 miles — Emissions 262.3 lbs of CO2
No Seat Assigned — Cost 1,437.40 USD

ORD-Chicago, IL (USA) (O to DEN-Denver, CO (USA) (De

May 05 United 245 — Duration: 2 Hours 43 Minutes Nonstop
Chicago, IL (USA) (OHare Apt) 05/05/2017 8:55AM — Denver, CO (USA) (Denver IntL. Apt) 05/05/2017 10:38AM
Confirmation Number: PDK4FK

Flight Information
Distance 885 miles — Emissions 380.5 lbs of CO2
No Seat Assigned

ORD-Chicago, IL (USA) (O to DEN-Denver, CO (USA) (De

May 05 United 245 — Duration: 2 Hours 43 Minutes Nonstop
Chicago, IL (USA) (OHare Apt) 05/05/2017 8:55AM — Denver, CO (USA) (Denver IntL. Apt) 05/05/2017 10:38AM
Confirmation Number: PDK4FK

Flight Information
Distance 885 miles — Emissions 380.5 lbs of CO2
No Seat Assigned

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May 05 United 245 — Duration: 2 Hours 43 Minutes Nonstop
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Confirmation Number: PDK4FK

Flight Information

Distance 885 miles
No Seat Assigned

Emissions 380.5 lbs of CO2

ORD-Chicago, IL (USA) (O to DEN-Denver, CO (USA) (De

May 05 United 245
Chicago, IL (USA) (OHare Apt) 05/05/2017 8:55AM
Confirmation Number: PDK4FK

Duration: 2 Hours 43 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 05/05/2017 10:38AM

Flight Information
Distance 885 miles
No Seat Assigned

Emissions 380.5 lbs of CO2

DEN-Denver, CO (USA) (De to GTF-Great Falls, MT (USA

May 05 United 4789
Denver, CO (USA) (Denver IntL. Apt) 05/05/2017 11:45AM
Confirmation Number: PDK4FK

Duration: 1 Hour 58 Minutes Nonstop
Great Falls, MT (USA) 05/05/2017 1:43PM

Flight Information
Distance 623 miles
No Seat Assigned

Emissions 267.9 lbs of CO2

DEN-Denver, CO (USA) (De to GTF-Great Falls, MT (USA

May 05 United 4789
Denver, CO (USA) (Denver IntL. Apt) 05/05/2017 11:45AM
Confirmation Number: PDK4FK

Duration: 1 Hour 58 Minutes Nonstop
Great Falls, MT (USA) 05/05/2017 1:43PM

Flight Information
Distance 623 miles
No Seat Assigned

Emissions 267.9 lbs of CO2

DEN-Denver, CO (USA) (De to GTF-Great Falls, MT (USA

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Flight Information
Distance 623 miles
No Seat Assigned

Emissions 267.9 lbs of CO2

DEN-Denver, CO (USA) (De to GTF-Great Falls, MT (USA

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Denver, CO (USA) (Denver IntL. Apt) 05/05/2017 11:45AM
Confirmation Number: PDK4FK

Duration: 1 Hour 58 Minutes Nonstop
Great Falls, MT (USA) 05/05/2017 1:43PM

Flight Information
Distance 623 miles
No Seat Assigned

Emissions 267.9 lbs of CO2

Hotel

Synxis Res Svcs

601 W First St Havre MT 59501 406-265-6711

May 05 Checking in: 05/05/2017

Checking out: 05/06/2017
Total Rate: 91.00 USD

Synxis Res Svcs

601 W First St Havre MT 59501 406-265-6711

May 05 Checking in: 05/05/2017

Checking out: 05/06/2017
Total Rate: 91.00 USD

Synxis Res Svcs

601 W First St Havre MT 59501 406-265-6711

May 05 Checking in: 05/05/2017

Checking out: 05/06/2017
Total Rate: 91.00 USD

Synxis Res Svcs

601 W First St Havre MT 59501 406-265-6711

May 05 Checking in: 05/05/2017

Checking out: 05/06/2017
Total Rate: 91.00 USD

Car

Car Rental at GTF-Great Falls, MT (USA

May 05 Alamo
Picking Up 05/05/2017 1:43PM
Picking Up at GTF-Great Falls, MT (USA

Returning 05/07/2017 7:00AM
Returning to GTF-Great Falls, MT (USA

Confirmation Number: 1141090636COUNT — Total Rate: 76.06 USD

Car Rental at GTF-Great Falls, MT (USA

May 05 Alamo
Picking Up 05/05/2017 1:43PM — Returning 05/07/2017 7:00AM
Picking Up at GTF-Great Falls, MT (USA — Returning to GTF-Great Falls, MT (USA
Confirmation Number: 1141090636COUNT — Total Rate: 76.06 USD

Car Rental at GTF-Great Falls, MT (USA

May 05 Alamo
Picking Up 05/05/2017 1:43PM — Returning 05/07/2017 7:00AM
Picking Up at GTF-Great Falls, MT (USA — Returning to GTF-Great Falls, MT (USA
Confirmation Number: 1141090636COUNT — Total Rate: 76.06 USD

Car Rental at GTF-Great Falls, MT (USA

May 05 Alamo
Picking Up 05/05/2017 1:43PM — Returning 05/07/2017 7:00AM
Picking Up at GTF-Great Falls, MT (USA — Returning to GTF-Great Falls, MT (USA
Confirmation Number: 1141090636COUNT — Total Rate: 76.06 USD

Hotel

Saturday May 06, 2017

Hampton Inns

2301 14th St SW Great Falls MT 59404 406-453-2675

May 06 Checking in: 05/06/2017 — Checking out: 05/07/2017
Total Rate: 91.00 USD

Hampton Inns

2301 14th St SW Great Falls MT 59404 406-453-2675

May 06 Checking in: 05/06/2017 — Checking out: 05/07/2017
Total Rate: 91.00 USD

Hampton Inns

2301 14th St SW Great Falls MT 59404 406-453-2675

May 06 Checking in: 05/06/2017 — Checking out: 05/07/2017
Total Rate: 91.00 USD

Hampton Inns

2301 14th St SW Great Falls MT 59404 406-453-2675

May 06 Checking in: 05/06/2017 — Checking out: 05/07/2017
Total Rate: 91.00 USD

Air

Sunday May 07, 2017

GTF-Great Falls, MT (USA to DEN-Denver, CO (USA) (De

May 07 United 4607 — Duration: 1 Hour 55 Minutes Nonstop
Great Falls, MT (USA) 05/07/2017 7:10AM — Denver, CO (USA) (Denver IntL. Apt) 05/07/2017 9:05AM
Confirmation Number: PDK4FK

Flight Information
Distance 623 miles — Emissions 267.9 lbs of CO2
No Seat Assigned

GTF-Great Falls, MT (USA to DEN-Denver, CO (USA) (De

May 07 United 4607 — Duration: 1 Hour 55 Minutes Nonstop
Great Falls, MT (USA) 05/07/2017 7:10AM — Denver, CO (USA) (Denver IntL. Apt) 05/07/2017 9:05AM
Confirmation Number: PDK4FK

Flight Information
Distance 623 miles — Emissions 267.9 lbs of CO2
No Seat Assigned

GTF-Great Falls, MT (USA to DEN-Denver, CO (USA) (De

May 07 United 4607 — Duration: 1 Hour 55 Minutes Nonstop
Great Falls, MT (USA) 05/07/2017 7:10AM — Denver, CO (USA) (Denver IntL. Apt) 05/07/2017 9:05AM
Confirmation Number: PDK4FK

Flight Information
Distance 623 miles — Emissions 267.9 lbs of CO2
No Seat Assigned

GTF-Great Falls, MT (USA to DEN-Denver, CO (USA) (De

May 07 United 4607 — Duration: 1 Hour 55 Minutes Nonstop

Great Falls, MT (USA) 05/07/2017 7:10AM
Confirmation Number: PDK4FK

Denver, CO (USA) (Denver IntL. Apt) 05/07/2017 9:05AM

Flight Information
Distance 623 miles
No Seat Assigned

Emissions 267.9 lbs of CO2

DEN-Denver, CO (USA) (De to DRO-Durango, CO (USA) (L

May 07 United 4494
Denver, CO (USA) (Denver IntL. Apt) 05/07/2017 11:17AM
Confirmation Number: PDK4FK

Duration: 1 Hour 9 Minutes Nonstop
Durango, CO (USA) (La Plata Apt) 05/07/2017 12:26PM

Flight Information
Distance 250 miles
No Seat Assigned

Emissions 132.5 lbs of CO2

DEN-Denver, CO (USA) (De to DRO-Durango, CO (USA) (L

May 07 United 4494
Denver, CO (USA) (Denver IntL. Apt) 05/07/2017 11:17AM
Confirmation Number: PDK4FK

Duration: 1 Hour 9 Minutes Nonstop
Durango, CO (USA) (La Plata Apt) 05/07/2017 12:26PM

Flight Information
Distance 250 miles
No Seat Assigned

Emissions 132.5 lbs of CO2

DEN-Denver, CO (USA) (De to DRO-Durango, CO (USA) (L

May 07 United 4494
Denver, CO (USA) (Denver IntL. Apt) 05/07/2017 11:17AM
Confirmation Number: PDK4FK

Duration: 1 Hour 9 Minutes Nonstop
Durango, CO (USA) (La Plata Apt) 05/07/2017 12:26PM

Flight Information
Distance 250 miles
No Seat Assigned

Emissions 132.5 lbs of CO2

DEN-Denver, CO (USA) (De to DRO-Durango, CO (USA) (L

May 07 United 4494
Denver, CO (USA) (Denver IntL. Apt) 05/07/2017 11:17AM
Confirmation Number: PDK4FK

Duration: 1 Hour 9 Minutes Nonstop
Durango, CO (USA) (La Plata Apt) 05/07/2017 12:26PM

Flight Information
Distance 250 miles
No Seat Assigned

Emissions 132.5 lbs of CO2

Car

Car Rental at DRO-Durango, CO (USA) (L

May 07 Avis
Picking Up 05/07/2017 12:26PM
Picking Up at DRO-Durango, CO (USA) (L
Confirmation Number: 22807048US5

Returning 05/11/2017 7:00AM
Returning to DRO-Durango, CO (USA) (L
Total Rate: 469.50 USD

Car Rental at DRO-Durango, CO (USA) (L

May 07 Avis
Picking Up 05/07/2017 12:26PM
Picking Up at DRO-Durango, CO (USA) (L
Confirmation Number: 22807048US5

Returning 05/11/2017 7:00AM
Returning to DRO-Durango, CO (USA) (L
Total Rate: 469.50 USD

Car Rental at DRO-Durango, CO (USA) (L

May 07 Avis
Picking Up 05/07/2017 12:26PM
Picking Up at DRO-Durango, CO (USA) (L
Confirmation Number: 22807048US5

Returning 05/11/2017 7:00AM
Returning to DRO-Durango, CO (USA) (L
Total Rate: 469.50 USD

Car Rental at DRO-Durango, CO (USA) (L

May 07 Avis
Picking Up 05/07/2017 12:26PM
Picking Up at DRO-Durango, CO (USA) (L
Confirmation Number: 22807048US5

Returning 05/11/2017 7:00AM
Returning to DRO-Durango, CO (USA) (L
Total Rate: 469.50 USD

Hotel

Wednesday May 10, 2017

Best Western

1129 S Bluff St St George UT 84770 435-652-1234

May 10 Checking in: 05/10/2017

Checking out: 05/11/2017
Total Rate: 91.00 USD

Best Western

1129 S Bluff St St George UT 84770 435-652-1234

May 10 Checking in: 05/10/2017

Checking out: 05/11/2017
Total Rate: 91.00 USD

Best Western

1129 S Bluff St St George UT 84770 435-652-1234

May 10 Checking in: 05/10/2017

Checking out: 05/11/2017
Total Rate: 91.00 USD

Best Western

1129 S Bluff St St George UT 84770 435-652-1234

May 10 Checking in: 05/10/2017

Checking out: 05/11/2017
Total Rate: 91.00 USD

Air

Thursday May 11, 2017

SGU-St. George, UT (USA) to DEN-Denver, CO (USA) (De

May 11 United 5151
St. George, UT (USA) 05/11/2017 7:10AM
Confirmation Number: PDK4FK

Duration: 1 Hour 46 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 05/11/2017 8:56AM

Flight Information
Distance 518 miles
No Seat Assigned

Emissions 202.0 lbs of CO2

SGU-St. George, UT (USA) to DEN-Denver, CO (USA) (De

May 11 United 5151
St. George, UT (USA) 05/11/2017 7:10AM
Confirmation Number: PDK4FK

Duration: 1 Hour 46 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 05/11/2017 8:56AM

Flight Information
Distance 518 miles
No Seat Assigned

Emissions 202.0 lbs of CO2

SGU-St. George, UT (USA) to DEN-Denver, CO (USA) (De

May 11 United 5151
St. George, UT (USA) 05/11/2017 7:10AM
Confirmation Number: PDK4FK

Duration: 1 Hour 46 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 05/11/2017 8:56AM

Flight Information
Distance 518 miles
No Seat Assigned

Emissions 202.0 lbs of CO2

SGU-St. George, UT (USA) to DEN-Denver, CO (USA) (De

May 11 United 5151
St. George, UT (USA) 05/11/2017 7:10AM
Confirmation Number: PDK4FK

Duration: 1 Hour 46 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 05/11/2017 8:56AM

Flight Information
Distance 518 miles
No Seat Assigned

Emissions 202.0 lbs of CO2

DEN-Denver, CO (USA) (De to DCA-Washington, DC (USA)

May 11 United 1767
Denver, CO (USA) (Denver IntL. Apt) 05/11/2017 9:48AM
Confirmation Number: PDK4FK

Duration: 3 Hours 25 Minutes Nonstop
Washington, DC (USA) (National Apt) 05/11/2017 3:13PM

Flight Information
Distance 1471 miles
No Seat Assigned

Emissions 573.7 lbs of CO2

DEN-Denver, CO (USA) (De to DCA-Washington, DC (USA)

May 11 United 1767
Denver, CO (USA) (Denver IntL. Apt) 05/11/2017 9:48AM
Confirmation Number: PDK4FK

Duration: 3 Hours 25 Minutes Nonstop
Washington, DC (USA) (National Apt) 05/11/2017 3:13PM

Flight Information
Distance 1471 miles
No Seat Assigned

Emissions 573.7 lbs of CO2

DEN-Denver, CO (USA) (De to DCA-Washington, DC (USA)

May 11 United 1767
Denver, CO (USA) (Denver IntL. Apt) 05/11/2017 9:48AM

Duration: 3 Hours 25 Minutes Nonstop
Washington, DC (USA) (National Apt) 05/11/2017 3:13PM

Confirmation Number: PDK4FK

Flight Information
Distance 1471 miles
No Seat Assigned

Emissions 573.7 lbs of CO2

DEN-Denver, CO (USA) (De to DCA-Washington, DC (USA)

May 11 United 1767
Denver, CO (USA) (Denver IntL. Apt) 05/11/2017 9:48AM
Confirmation Number: PDK4FK

Duration: 3 Hours 25 Minutes Nonstop
Washington, DC (USA) (National Apt) 05/11/2017 3:13PM

Flight Information
Distance 1471 miles
No Seat Assigned

Emissions 573.7 lbs of CO2

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 2,596.68 — Total Per Diem Expenses: 905.48

Date	Description	Category	Cost	Pay Method	Per Diem
05/04/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
05/05/2017	Airline Flight	Com. Carrier	1,437.40	GOVCC-C	
05/05/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
05/05/2017	Lodging Tax	Lodging Taxes & Misc	7.37	GOVCC-C	
05/05/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
Comment:	Conf Num: 44817SB000679 Cmt: NO CXL FEE-RESERVATIONS MUST BE CANCELLED BY 4PM ONE DAY PRIOR				
05/05/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
05/05/2017	Rental Car	Rental Car	76.06	GOVCC-C	
Comment:	Conf Num: 1141090636COUNT Cmt:				
05/05/2017	Taxi	Transportation	25.66	REIMBURSABLE	
Comment:	Used personal Uber account to taxi to airport				
05/06/2017	Lodging Tax	Lodging Taxes & Misc	7.37	GOVCC-C	
05/06/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
Comment:	Conf Num: 84557917 Cmt: 6PM CANCEL DAY OF ARRIVAL				
05/06/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
05/07/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
05/07/2017	Lodging	Lodging-PerDiem	104.99	GOVCC-C	*
05/07/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
05/07/2017	Rental Car	Rental Car	807.46	GOVCC-C	
Comment:	Upgraded utility vehicle was approved by deputy chief of staff due to the necessity during off-road endeavors				
05/08/2017	Gas-Rental	Fuel-Rental Vehicle	17.44	GOVCC-C	
05/08/2017	Lodging	Lodging-PerDiem	104.99	GOVCC-C	*
05/08/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
05/09/2017	Gas-Rental	Fuel-Rental Vehicle	20.13	GOVCC-C	
05/09/2017	Gas-Rental	Fuel-Rental Vehicle	30.44	GOVCC-C	
05/09/2017	Lodging Tax	Lodging Taxes & Misc	12.01	GOVCC-C	
05/09/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
05/09/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
05/10/2017	Lodging Tax	Lodging Taxes & Misc	10.56	GOVCC-C	
05/10/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
Comment:	Conf Num: 625107764 Cmt: TO AVOID BEING BILLED CANCEL BY 4PM 05 10 17				
05/10/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
05/11/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
05/11/2017	Gas-Rental	Fuel-Rental Vehicle	29.42	GOVCC-C	
05/11/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
05/11/2017	Taxi	Transportation	25.61	GOVCC-C	

Per Diem Allowances

Trip#: 1 — Total Per Diem Allowances: 905.48

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
05/05/2017	91.00/ 51.00	91.00	91.00	38.25	38.25	
05/06/2017	91.00/ 51.00	91.00	91.00	51.00	51.00	
05/07/2017	91.00/ 51.00	104.99	104.99	51.00	51.00	
05/08/2017	91.00/ 51.00	104.99	104.99	51.00	51.00	

05/09/2017	91.00/ 51.00	91.00	91.00	51.00	51.00
05/10/2017	91.00/ 51.00	91.00	91.00	51.00	51.00
05/11/2017	91.00/ 51.00	0.00	0.00	38.25	38.25

Other Authorizations

Trip#: 1

Other Authorization	Remarks
ACTUAL EXPENSE	

Account Summary for the Selected Trip

Org: DOI	Label: BLM FY2017/18	Acct Code: DS10100000/DR.10100.17BLMTRV//178D0102DR/DL2000000.000000////	3,502.16
Expense Category: Com. Carrier	Fiscal Year: 0	Amount: 1,437.40	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 0	Amount: 75.00	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 0	Amount: 97.43	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 0	Amount: 37.31	
Expense Category: Lodging-PerDiem	Fiscal Year: 0	Amount: 573.98	
Expense Category: M&IE-PerDiem	Fiscal Year: 0	Amount: 331.50	
Expense Category: Rental Car	Fiscal Year: 0	Amount: 883.52	
Expense Category: Transportation	Fiscal Year: 0	Amount: 51.27	
Expense Category: Transxn Fees	Fiscal Year: 0	Amount: 14.75	
		Total:	3,502.16

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	BLM FY2017/18	DS10100000/DR.10100.17BLMTRV//178D0102DR/DL2000000.000000////	GOVCC-C	3,145.00
DOI	BLM FY2017/18	DS10100000/DR.10100.17BLMTRV//178D0102DR/DL2000000.000000////	REIMBURSABLE	357.16

Totals by Label

DOI	BLM FY2017/18 Total	DS10100000/DR.10100.17BLMTRV//178D0102DR/DL2000000.000000////		3,502.16

Totals by Payment Method

GOVCC-C Total	3,145.00
REIMBURSABLE Total	357.16

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
05/05/17	AIR	$1,437.40
05/05/17	CAB	$25.66

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
	Traveler Justification:	Lodging was approved by Office of the Secretary
DFLT PMT METHOD USED	FAIL	Taxi ON 05/05/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD, GOVCC-C
	Traveler Justification:	Uber was used and Gov't CC was not incorporated into the application

Document History 10/05/2017 Authorization: TANUM0000QY4H-2

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	05/04/2017	8:10AMEST	WADI YAKHOUR Net Adjustment:0.00	
AUTHORIZATION SIGNED	05/16/2017	11:28AMEST	YAKHOUR, WADI ANTOINE Net Adjustment:3,502.16	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature:

Date: _____

Approver Name:

Approver Signature: _____

Date:

Document Header Information

Document Type:	Voucher	Document Name:	TV0000JIKZ
Travel Authorization Number:	TANUM0000QY4H	Trip Name:	05-05-17 Montana-Utah
TA Date:	05/19/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	PAID
Purpose:	MISSION (OPERATIONAL)	Document Detail:	Wadi Yakhour travelled to Havre, Montana, and Great Falls, Montana, to advance Secretary Ryan Zinke's participation at the Montana State University-Northern Commencement Ceremony. Wadi Yakhour travelled to southern Utah to advance Secretary Zinke's visits to Bears Ears National Monument and Grand Staircase-Escalante National Monument.
Type Code:	TRIP BY TRIP		

Traveler Profile

Name:	YAKHOUR, WADI ANTOINE	ID:	1001186750
TID:	40209545DO	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1

Purpose: Wadi Yakhour travelled to Havre, Montana, and Great Falls, Montana, to advance Secretary Ryan Zinke's participation at the Montana State University-Northern Commencement Ceremony. Wadi Yakhour travelled to southern Utah to advance Secretary Zinke's visits to Bears Ears National Monument and Grand Staircase-Escalante National Monument.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
05/05/17	05/06/17	HAVRE, MT	MISSION (OPERATIONAL)	91.00 / 51.00
05/06/17	05/07/17	GREAT FALLS, MT	MISSION (OPERATIONAL)	91.00 / 51.00
05/07/17	05/09/17	MONTICELLO, UT	MISSION (OPERATIONAL)	91.00 / 51.00
05/09/17	05/10/17	KANAB, UT	MISSION (OPERATIONAL)	91.00 / 51.00
05/10/17	05/11/17	SAINT GEORGE, UT	MISSION (OPERATIONAL)	91.00 / 51.00

Document Totals

Total Expenses:	3,502.16
Reimbursable Expenses:	357.16
Non-Reimbursable Expenses:	3,145.00
Advance Applied:	.00
Net to Traveler:	357.16
Net to Government:	3,145.00
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	1,437.40	.00
Excess Air/Bag Fees	75.00	.00
Fuel-Rental Vehicle	97.43	.00
Lodging Taxes & Misc	37.31	.00
Lodging-PerDiem	573.98	.00
M&IE-PerDiem	331.50	.00
Rental Car	883.52	.00
Transportation	51.27	.00
Transxn Fees	14.75	.00
Total Expenses:	3,502.16	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	United	1003065324		1,437.40
COMM-CARR	United	1003065324		.00
COMM-CARR	United	1003065324		.00
COMM-CARR	United	1003065324		.00
COMM-CARR	United	1003065324		.00
COMM-CARR	United	1003065324		.00
COMM-CARR	United	1003065324		.00
LODGE	Synxis Res Svcs	1003065324	Havre,MT	91.00
LODGE	Best Western	1003065324	St George,UT	91.00
LODGE	Hampton Inns	1003065324	Great Falls,MT	91.00
RENTAL	Alamo	1003065324		76.06
RENTAL	Avis	1003065324		469.50

Trip Itinerary

No Itinerary Available

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 2,596.68 — Total Per Diem Expenses: 905.48

Date	Description	Category	Cost	Pay Method	Per Diem
05/05/2017	Airline Flight	Com. Carrier	596.90	GOVCC-C	
Comment:	Flight from Washington, DC (DCA) to Great Falls, MT.				
05/05/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
05/05/2017	Lodging Tax	Lodging Taxes & Misc	7.37	GOVCC-C	
05/05/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
Comment:	Conf Num: 44817SB000679 Cmt: NO CXL FEE-RESERVATIONS MUST BE CANCELLED BY 4PM ONE DAY PRIOR				
05/05/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
05/05/2017	Rental Car	Rental Car	76.06	GOVCC-C	
Comment:	Conf Num: 1141090636COUNT Cmt:				
05/05/2017	Taxi	Transportation	25.66	REIMBURSABLE	
Comment:	Used personal Uber account to taxi to airport				
05/06/2017	Lodging Tax	Lodging Taxes & Misc	7.37	GOVCC-C	
05/06/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
Comment:	Conf Num: 84557917 Cmt: 6PM CANCEL DAY OF ARRIVAL				
05/06/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
05/07/2017	Airline Flight	Com. Carrier	840.50	GOVCC-C	
Comment:	Total airfare for flights from: Great Falls, MT to Durango, CO; and St. George, UT to Washington, DC (DCA).				
05/07/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
05/07/2017	Lodging	Lodging-PerDiem	104.99	GOVCC-C	*
05/07/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
05/07/2017	Rental Car	Rental Car	807.46	GOVCC-C	
Comment:	Upgraded utility vehicle was approved by deputy chief of staff due to the necessity during off-road endeavors				
05/08/2017	Gas-Rental	Fuel-Rental Vehicle	17.44	GOVCC-C	
05/08/2017	Lodging	Lodging-PerDiem	104.99	GOVCC-C	*
05/08/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
05/09/2017	Gas-Rental	Fuel-Rental Vehicle	20.13	GOVCC-C	
05/09/2017	Gas-Rental	Fuel-Rental Vehicle	30.44	GOVCC-C	
05/09/2017	Lodging Tax	Lodging Taxes & Misc	12.01	GOVCC-C	
05/09/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
05/09/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
05/10/2017	Lodging Tax	Lodging Taxes & Misc	10.56	GOVCC-C	
05/10/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
Comment:	Conf Num: 625107764 Cmt: TO AVOID BEING BILLED CANCEL BY 4PM 05 10 17				
05/10/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
05/11/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
05/11/2017	Gas-Rental	Fuel-Rental Vehicle	29.42	GOVCC-C	

05/11/2017M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
05/11/2017Taxi	Transportation	25.61	GOVCC-C	
05/19/2017TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 905.48

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
05/05/2017	91.00/ 51.00	91.00	91.00	38.25	38.25				
05/06/2017	91.00/ 51.00	91.00	91.00	51.00	51.00				
05/07/2017	91.00/ 51.00	104.99	104.99	51.00	51.00				
05/08/2017	91.00/ 51.00	104.99	104.99	51.00	51.00				
05/09/2017	91.00/ 51.00	91.00	91.00	51.00	51.00				
05/10/2017	91.00/ 51.00	91.00	91.00	51.00	51.00				
05/11/2017	91.00/ 51.00	0.00	0.00	38.25	38.25				

Account Summary for the Selected Trip

Org: DOI	Label: BLM FY2017/18	Acct Code: DS10100000/DR.10100.17BLMTRV//178D0102DR/DL2000000.000000////	3,502.16
Expense Category: Com. Carrier	Fiscal Year: 0	Amount: 1,437.40	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 0	Amount: 75.00	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 0	Amount: 97.43	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 0	Amount: 37.31	
Expense Category: Lodging-PerDiem	Fiscal Year: 0	Amount: 573.98	
Expense Category: M&IE-PerDiem	Fiscal Year: 0	Amount: 331.50	
Expense Category: Rental Car	Fiscal Year: 0	Amount: 883.52	
Expense Category: Transportation	Fiscal Year: 0	Amount: 51.27	
Expense Category: Transxn Fees	Fiscal Year: 0	Amount: 14.75	
		Total:	3,502.16

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	BLM FY2017/18	DS10100000/DR.10100.17BLMTRV//178D0102DR/DL2000000.000000////	GOVCC-C	3,145.00
DOI	BLM FY2017/18	DS10100000/DR.10100.17BLMTRV//178D0102DR/DL2000000.000000////	REIMBURSABLE	357.16

Totals by Label

DOI	BLM FY2017/18 Total	DS10100000/DR.10100.17BLMTRV//178D0102DR/DL2000000.000000////		3,502.16

Totals by Payment Method

GOVCC-C Total	3,145.00
REIMBURSABLE Total	357.16

Attachments

Attachments Exists

Receipt Checklist

Date	Description	Cost
05/05/17	AIR Airline Flight	$596.90
05/07/17	AIR Airline Flight	$840.50

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
	Traveler Justification:	Lodging was approved by Office of the Secretary

DFLT PMT METHOD USED	FAIL	Taxi ON 05/05/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD, GOVCC-C
	Traveler Justification:	Uber was used and Gov't CC was not incorporated into the application
TRAVEL EXPS AUTHRZED	FAIL	MODE NOT AUTHORIZED: AIR
	Traveler Justification:	All listed expenses are the actual expenses that Wadi Yakhour incurred during this official travel. Documentation is attached.

Document History 10/06/2017 Voucher: TV0000JIKZ

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	05/19/2017	1:30PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	
T-ENTERED	05/29/2017	1:20PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:3,502.16	
AUTHORIZED	05/29/2017	1:36PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	
TV AUDIT REVIEWED	06/02/2017	11:11AMEST	ARAGON, KELLEY C	
			Net Adjustment:0.00	
TV AUDIT APPROVED	06/02/2017	11:36AMEST	MARTIN, BARBARA ANN	
			Net Adjustment:0.00	
PENDING	06/02/2017	11:36AMEST	SYSUTILITY	
			Net Adjustment:0.00	
SAP INVOICE POSTED	06/02/2017	11:36AMEST	EAI, EAI	
			Net Adjustment:0.00	
PAID	06/03/2017	4:12AMEST	EAI, EAI	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature:

Date: _____

Approver Name:

Approver Signature: _____

Date: _____

SECRETARIAL TRAVEL ROUTING SLIP
ADVANCE STAFF

TRAVELER: **Wadi Yakhour**

TRIP LOCATION: **MT-CO-UT**

DATES: **05/05/17 – 05/11/17**

OFFICIAL: **X** POLITICAL: _____ PERSONAL: _____

REVIEWED BY / DATE:

_____ /_____ TIM NIGBOROWICZ

_____ /_____ DEBBIE COUSINS

Document Header Information

Document Type:	Voucher	Document Name:	TV0000JIKZ
Travel Authorization Number:	TANUM0000QY4H	Trip Name:	05-05-17 Montana-Utah
TA Date:	05/19/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	CREATED
Purpose:	MISSION (OPERATIONAL)	Document Detail:	Wadi Yakhour travelled to Havre, Montana, and Great Falls, Montana, to advance Secretary Ryan Zinke's participation at the Montana State University-Northern Commencement Ceremony. Wadi Yakhour travelled to southern Utah to advance Secretary Zinke's visits to Bears Ears National Monument and Grand Staircase-Escalante National Monument.
Type Code:	TRIP BY TRIP		

Traveler Profile

Name:	YAKHOUR, WADI ANTOINE	ID:	1001186750
TID:	40209545	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1 Selected Trip

Purpose: Wadi Yakhour travelled to Havre, Montana, and Great Falls, Montana, to advance Secretary Ryan Zinke's participation at the Montana State University-Northern Commencement Ceremony. Wadi Yakhour travelled to southern Utah to advance Secretary Zinke's visits to Bears Ears National Monument and Grand Staircase-Escalante National Monument.

Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
05/05/17	05/06/17	HAVRE, MT	MISSION (OPERATIONAL)	91.00 / 51.00
05/06/17	05/07/17	GREAT FALLS, MT	MISSION (OPERATIONAL)	91.00 / 51.00
05/07/17	05/09/17	MONTICELLO, UT	MISSION (OPERATIONAL)	91.00 / 51.00
05/09/17	05/10/17	KANAB, UT	MISSION (OPERATIONAL)	91.00 / 51.00
05/10/17	05/11/17	SAINT GEORGE, UT	MISSION (OPERATIONAL)	91.00 / 51.00

Document Totals

Total Expenses:	3,502.16
Reimbursable Expenses:	357.16
Non-Reimbursable Expenses:	3,145.00
Advance Applied:	.00
Net to Traveler:	357.16
Net to Government:	3,145.00
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	1,437.40	.00
Excess Air/Bag Fees	75.00	.00
Fuel-Rental Vehicle	97.43	.00
Lodging Taxes & Misc	37.31	.00
Lodging-PerDiem	573.98	.00
M&IE-PerDiem	331.50	.00
Rental Car	883.52	.00
Transportation	51.27	.00
Transxn Fees	14.75	.00
Total Expenses:	3,502.16	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	United	1003065324		1,437.40
COMM-CARR	United	1003065324		.00
COMM-CARR	United	1003065324		.00
COMM-CARR	United	1003065324		.00
COMM-CARR	United	1003065324		.00
COMM-CARR	United	1003065324		.00
COMM-CARR	United	1003065324		.00
LODGE	Synxis Res Svcs	1003065324	Havre,MT	91.00
LODGE	Best Western	1003065324	St George,UT	91.00
LODGE	Hampton Inns	1003065324	Great Falls,MT	91.00
RENTAL	Alamo	1003065324		76.06
RENTAL	Avis	1003065324		469.50

Trip Itinerary

No Itinerary Available

Expenses

Trip#: 1 — Total Non-Per Diem Expenses: 2,596.68 — Total Per Diem Expenses: 905.48

Date	Description	Category	Cost	Pay Method	Per Diem
05/05/2017	Airline Flight	Com. Carrier	596.90	GOVCC-C	
Comment:	Flight from Washington, DC (DCA) to Great Falls, MT.				
05/05/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
05/05/2017	Lodging Tax	Lodging Taxes & Misc	7.37	GOVCC-C	
05/05/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
Comment:	Conf Num: 44817SB000679 Cmt: NO CXL FEE-RESERVATIONS MUST BE CANCELLED BY 4PM ONE DAY PRIOR				
05/05/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
05/05/2017	Rental Car	Rental Car	76.06	GOVCC-C	
Comment:	Conf Num: 1141090636COUNT Cmt:				
05/05/2017	Taxi	Transportation	25.66	REIMBURSABLE	
Comment:	Used personal Uber account to taxi to airport				
05/06/2017	Lodging Tax	Lodging Taxes & Misc	7.37	GOVCC-C	
05/06/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
Comment:	Conf Num: 84557917 Cmt: 6PM CANCEL DAY OF ARRIVAL				
05/06/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
05/07/2017	Airline Flight	Com. Carrier	840.50	GOVCC-C	
Comment:	Total airfare for flights from: Great Falls, MT to Durango, CO; and St. George, UT to Washington, DC (DCA).				
05/07/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
05/07/2017	Lodging	Lodging-PerDiem	104.99	GOVCC-C	*
05/07/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
05/07/2017	Rental Car	Rental Car	807.46	GOVCC-C	
Comment:	Upgraded utility vehicle was approved by deputy chief of staff due to the necessity during off-road endeavors				
05/08/2017	Gas-Rental	Fuel-Rental Vehicle	17.44	GOVCC-C	
05/08/2017	Lodging	Lodging-PerDiem	104.99	GOVCC-C	*
05/08/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
05/09/2017	Gas-Rental	Fuel-Rental Vehicle	20.13	GOVCC-C	
05/09/2017	Gas-Rental	Fuel-Rental Vehicle	30.44	GOVCC-C	
05/09/2017	Lodging Tax	Lodging Taxes & Misc	12.01	GOVCC-C	
05/09/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
05/09/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
05/10/2017	Lodging Tax	Lodging Taxes & Misc	10.56	GOVCC-C	
05/10/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
Comment:	Conf Num: 625107764 Cmt: TO AVOID BEING BILLED CANCEL BY 4PM 05 10 17				
05/10/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
05/11/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
05/11/2017	Gas-Rental	Fuel-Rental Vehicle	29.42	GOVCC-C	

05/11/2017M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
05/11/2017Taxi	Transportation	25.61	GOVCC-C	
05/19/2017TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 905.48

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
05/05/2017	91.00/ 51.00	91.00	91.00	38.25	38.25				
05/06/2017	91.00/ 51.00	91.00	91.00	51.00	51.00				
05/07/2017	91.00/ 51.00	104.99	104.99	51.00	51.00				
05/08/2017	91.00/ 51.00	104.99	104.99	51.00	51.00				
05/09/2017	91.00/ 51.00	91.00	91.00	51.00	51.00				
05/10/2017	91.00/ 51.00	91.00	91.00	51.00	51.00				
05/11/2017	91.00/ 51.00	0.00	0.00	38.25	38.25				

Account Summary for the Selected Trip

Org: DOI	Label: BLM FY2017/18	Acct Code: DS10100000/DR.10100.17BLMTRV//178D0102DR/DL2000000.000000////	3,502.16
Expense Category: Com. Carrier	Fiscal Year: 0	Amount: 1,437.40	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 0	Amount: 75.00	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 0	Amount: 97.43	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 0	Amount: 37.31	
Expense Category: Lodging-PerDiem	Fiscal Year: 0	Amount: 573.98	
Expense Category: M&IE-PerDiem	Fiscal Year: 0	Amount: 331.50	
Expense Category: Rental Car	Fiscal Year: 0	Amount: 883.52	
Expense Category: Transportation	Fiscal Year: 0	Amount: 51.27	
Expense Category: Transxn Fees	Fiscal Year: 0	Amount: 14.75	
		Total:	3,502.16

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	BLM FY2017/18	DS10100000/DR.10100.17BLMTRV//178D0102DR/DL2000000.000000////	GOVCC-C	3,145.00
DOI	BLM FY2017/18	DS10100000/DR.10100.17BLMTRV//178D0102DR/DL2000000.000000////	REIMBURSABLE	357.16

Totals by Label

DOI	BLM FY2017/18 Total	DS10100000/DR.10100.17BLMTRV//178D0102DR/DL2000000.000000////	3,502.16

Totals by Payment Method

GOVCC-C Total	3,145.00
REIMBURSABLE Total	357.16

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
05/05/17	AIR Airline Flight	$596.90
05/07/17	AIR Airline Flight	$840.50

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	MIE ACTUALS EXIST
	Traveler Justification:	Lodging was approved by Office of the Secretary

DFLT PMT METHOD USED	FAIL	Taxi ON 05/05/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD, GOVCC-C
	Traveler Justification:	Uber was used and Gov't CC was not incorporated into the application

Document History 05/19/2017 Voucher: TV0000JIKZ

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	05/19/2017	1:30PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: Wadi Yakhour
Traveler/Preparer Signature:
Date: 05/22/2017
Approver Name: Megan Bloomgren Acting DCOS
Approver Signature:
Date: 5/22/17

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000QY4H-2
Travel Authorization Number:	TANUM0000QY4H	Trip Name:	05-05-17 Montana-Utah
TA Date:	05/04/17	Currency:	USD
Organization:	DOIDOSSIO	Current Status:	CREATED
Purpose:	MISSION (OPERATIONAL)	Document Detail:	Wadi Yakhour travelled to Havre, Montana, and Great Falls, Montana, to advance Secretary Ryan Zinke's participation at the Montana State University-Northern Commencement Ceremony. Wadi Yakhour travelled to southern Utah to advance Secretary Zinke's visits to Bears Ears National Monument and Grand Staircase-Escalante National Monument.
Type Code:	TRIP BY TRIP		

Traveler Profile

Name:	YAKHOUR, WADI ANTOINE	ID:	1001186750
TID:	40209545	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:	,	Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1 Selected Trip

Purpose: Wadi Yakhour travelled to Havre, Montana, and Great Falls, Montana, to advance Secretary Ryan Zinke's participation at the Montana State University-Northern Commencement Ceremony. Wadi Yakhour travelled to southern Utah to advance Secretary Zinke's visits to Bears Ears National Monument and Grand Staircase-Escalante National Monument.

Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
05/05/17	05/06/17	HAVRE, MT	MISSION (OPERATIONAL)	91.00 / 51.00
05/06/17	05/07/17	GREAT FALLS, MT	MISSION (OPERATIONAL)	91.00 / 51.00
05/07/17	05/09/17	MONTICELLO, UT	MISSION (OPERATIONAL)	91.00 / 51.00
05/09/17	05/10/17	KANAB, UT	MISSION (OPERATIONAL)	91.00 / 51.00
05/10/17	05/11/17	SAINT GEORGE, UT	MISSION (OPERATIONAL)	91.00 / 51.00

Document Totals

Total Expenses:	3,502.16
Reimbursable Expenses:	357.16
Non-Reimbursable Expenses:	3,145.00
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	1,437.40	.00
Excess Air/Bag Fees	75.00	.00
Fuel-Rental Vehicle	97.43	.00
Lodging Taxes & Misc	37.31	.00
Lodging-PerDiem	573.98	.00
M&IE-PerDiem	331.50	.00
Rental Car	883.52	.00
Transportation	51.27	.00
Transxn Fees	14.75	.00
Total Expenses:	3,502.16	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	United	1003065324		1,437.40
COMM-CARR	United	1003065324		.00
COMM-CARR	United	1003065324		.00
COMM-CARR	United	1003065324		.00
COMM-CARR	United	1003065324		.00
COMM-CARR	United	1003065324		.00
COMM-CARR	United	1003065324		.00
LODGE	Synxis Res Svcs	1003065324	Havre,MT	91.00
LODGE	Best Western	1003065324	St George,UT	91.00
LODGE	Hampton Inns	1003065324	Great Falls,MT	91.00
RENTAL	Alamo	1003065324		76.06
RENTAL	Avis	1003065324		469.50

Trip Itinerary

From: DCA-Washington, DC (USA) (National Apt) TO: ORD-Chicago, IL (USA) (OHare Apt)

Air

Friday May 05, 2017

DCA-Washington, DC (USA) to ORD-Chicago, IL (USA) (O

May 05 United 1282
Washington, DC (USA) (National Apt) 05/05/2017 7:00AM
Confirmation Number: PDK4FK

Duration: 2 Hours 9 Minutes Nonstop
Chicago, IL (USA) (OHare Apt) 05/05/2017 8:09AM

Flight Information
Distance 610 miles
No Seat Assigned

Emissions 262.3 lbs of CO2
Cost 1,437.40 USD

DCA-Washington, DC (USA) to ORD-Chicago, IL (USA) (O

May 05 United 1282
Washington, DC (USA) (National Apt) 05/05/2017 7:00AM
Confirmation Number: PDK4FK

Duration: 2 Hours 9 Minutes Nonstop
Chicago, IL (USA) (OHare Apt) 05/05/2017 8:09AM

Flight Information
Distance 610 miles
No Seat Assigned

Emissions 262.3 lbs of CO2
Cost 1,437.40 USD

DCA-Washington, DC (USA) to ORD-Chicago, IL (USA) (O

May 05 United 1282
Washington, DC (USA) (National Apt) 05/05/2017 7:00AM
Confirmation Number: PDK4FK

Duration: 2 Hours 9 Minutes Nonstop
Chicago, IL (USA) (OHare Apt) 05/05/2017 8:09AM

Flight Information
Distance 610 miles
No Seat Assigned

Emissions 262.3 lbs of CO2
Cost 1,437.40 USD

DCA-Washington, DC (USA) to ORD-Chicago, IL (USA) (O

May 05 United 1282
Washington, DC (USA) (National Apt) 05/05/2017 7:00AM
Confirmation Number: PDK4FK

Duration: 2 Hours 9 Minutes Nonstop
Chicago, IL (USA) (OHare Apt) 05/05/2017 8:09AM

Flight Information
Distance 610 miles
No Seat Assigned

Emissions 262.3 lbs of CO2
Cost 1,437.40 USD

ORD-Chicago, IL (USA) (O to DEN-Denver, CO (USA) (De

May 05 United 245
Chicago, IL (USA) (OHare Apt) 05/05/2017 8:55AM
Confirmation Number: PDK4FK

Duration: 2 Hours 43 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 05/05/2017 10:38AM

Flight Information
Distance 885 miles
No Seat Assigned

Emissions 380.5 lbs of CO2

ORD-Chicago, IL (USA) (O to DEN-Denver, CO (USA) (De

May 05 United 245
Chicago, IL (USA) (OHare Apt) 05/05/2017 8:55AM
Confirmation Number: PDK4FK

Duration: 2 Hours 43 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 05/05/2017 10:38AM

Flight Information
Distance 885 miles
No Seat Assigned

Emissions 380.5 lbs of CO2

ORD-Chicago, IL (USA) (O to DEN-Denver, CO (USA) (De

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Chicago, IL (USA) (OHare Apt) 05/05/2017 8:55AM
Confirmation Number: PDK4FK

Duration: 2 Hours 43 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 05/05/2017 10:38AM

Flight Information
Distance 885 miles
No Seat Assigned

Emissions 380.5 lbs of CO2

ORD-Chicago, IL (USA) (O to DEN-Denver, CO (USA) (De

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Chicago, IL (USA) (OHare Apt) 05/05/2017 8:55AM
Confirmation Number: PDK4FK

Duration: 2 Hours 43 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 05/05/2017 10:38AM

Flight Information
Distance 885 miles
No Seat Assigned

Emissions 380.5 lbs of CO2

DEN-Denver, CO (USA) (De to GTF-Great Falls, MT (USA

May 05 United 4789
Denver, CO (USA) (Denver IntL. Apt) 05/05/2017 11:45AM
Confirmation Number: PDK4FK

Duration: 1 Hour 58 Minutes Nonstop
Great Falls, MT (USA) 05/05/2017 1:43PM

Flight Information
Distance 623 miles
No Seat Assigned

Emissions 267.9 lbs of CO2

DEN-Denver, CO (USA) (De to GTF-Great Falls, MT (USA

May 05 United 4789
Denver, CO (USA) (Denver IntL. Apt) 05/05/2017 11:45AM
Confirmation Number: PDK4FK

Duration: 1 Hour 58 Minutes Nonstop
Great Falls, MT (USA) 05/05/2017 1:43PM

Flight Information
Distance 623 miles
No Seat Assigned

Emissions 267.9 lbs of CO2

DEN-Denver, CO (USA) (De to GTF-Great Falls, MT (USA

May 05 United 4789
Denver, CO (USA) (Denver IntL. Apt) 05/05/2017 11:45AM
Confirmation Number: PDK4FK

Duration: 1 Hour 58 Minutes Nonstop
Great Falls, MT (USA) 05/05/2017 1:43PM

Flight Information
Distance 623 miles
No Seat Assigned

Emissions 267.9 lbs of CO2

DEN-Denver, CO (USA) (De to GTF-Great Falls, MT (USA

May 05 United 4789
Denver, CO (USA) (Denver IntL. Apt) 05/05/2017 11:45AM
Confirmation Number: PDK4FK

Duration: 1 Hour 58 Minutes Nonstop
Great Falls, MT (USA) 05/05/2017 1:43PM

Flight Information
Distance 623 miles
No Seat Assigned

Emissions 267.9 lbs of CO2

Hotel

Synxis Res Svcs

601 W First St Havre MT 59501 406-265-6711

May 05 Checking in: 05/05/2017

Checking out: 05/06/2017
Total Rate: 91.00 USD

Synxis Res Svcs

601 W First St Havre MT 59501 406-265-6711

May 05 Checking in: 05/05/2017

Checking out: 05/06/2017
Total Rate: 91.00 USD

Synxis Res Svcs

601 W First St Havre MT 59501 406-265-6711

May 05 Checking in: 05/05/2017 — Checking out: 05/06/2017
Total Rate: 91.00 USD

Synxis Res Svcs

601 W First St Havre MT 59501 406-265-6711

May 05 Checking in: 05/05/2017 — Checking out: 05/06/2017
Total Rate: 91.00 USD

Car

Car Rental at GTF-Great Falls, MT (USA

May 05 Alamo
Picking Up 05/05/2017 1:43PM — Returning 05/07/2017 7:00AM
Picking Up at GTF-Great Falls, MT (USA — Returning to GTF-Great Falls, MT (USA
Confirmation Number: 1141090636COUNT — Total Rate: 76.06 USD

Car Rental at GTF-Great Falls, MT (USA

May 05 Alamo
Picking Up 05/05/2017 1:43PM — Returning 05/07/2017 7:00AM
Picking Up at GTF-Great Falls, MT (USA — Returning to GTF-Great Falls, MT (USA
Confirmation Number: 1141090636COUNT — Total Rate: 76.06 USD

Car Rental at GTF-Great Falls, MT (USA

May 05 Alamo
Picking Up 05/05/2017 1:43PM — Returning 05/07/2017 7:00AM
Picking Up at GTF-Great Falls, MT (USA — Returning to GTF-Great Falls, MT (USA
Confirmation Number: 1141090636COUNT — Total Rate: 76.06 USD

Car Rental at GTF-Great Falls, MT (USA

May 05 Alamo
Picking Up 05/05/2017 1:43PM — Returning 05/07/2017 7:00AM
Picking Up at GTF-Great Falls, MT (USA — Returning to GTF-Great Falls, MT (USA
Confirmation Number: 1141090636COUNT — Total Rate: 76.06 USD

Hotel

Saturday May 06, 2017

Hampton Inns

2301 14th St SW Great Falls MT 59404 406-453-2675

May 06 Checking in: 05/06/2017 — Checking out: 05/07/2017
Total Rate: 91.00 USD

Hampton Inns

2301 14th St SW Great Falls MT 59404 406-453-2675

May 06 Checking in: 05/06/2017 — Checking out: 05/07/2017
Total Rate: 91.00 USD

Hampton Inns

2301 14th St SW Great Falls MT 59404 406-453-2675

May 06 Checking in: 05/06/2017 — Checking out: 05/07/2017
Total Rate: 91.00 USD

Hampton Inns

2301 14th St SW Great Falls MT 59404 406-453-2675

May 06 Checking in: 05/06/2017 — Checking out: 05/07/2017
Total Rate: 91.00 USD

Air

Sunday May 07, 2017

GTF-Great Falls, MT (USA to DEN-Denver, CO (USA) (De

May 07 United 4607 — Duration: 1 Hour 55 Minutes Nonstop
Great Falls, MT (USA) 05/07/2017 7:10AM — Denver, CO (USA) (Denver IntL. Apt) 05/07/2017 9:05AM
Confirmation Number: PDK4FK

Flight Information — Emissions 267.9 lbs of CO2
Distance 623 miles
No Seat Assigned

GTF-Great Falls, MT (USA to DEN-Denver, CO (USA) (De

May 07 United 4607 — Duration: 1 Hour 55 Minutes Nonstop
Great Falls, MT (USA) 05/07/2017 7:10AM — Denver, CO (USA) (Denver IntL. Apt) 05/07/2017 9:05AM
Confirmation Number: PDK4FK

Flight Information
Distance 623 miles
No Seat Assigned

Emissions 267.9 lbs of CO2

GTF-Great Falls, MT (USA to DEN-Denver, CO (USA) (De

May 07 United 4607
Great Falls, MT (USA) 05/07/2017 7:10AM
Confirmation Number: PDK4FK

Duration: 1 Hour 55 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 05/07/2017 9:05AM

Flight Information
Distance 623 miles
No Seat Assigned

Emissions 267.9 lbs of CO2

GTF-Great Falls, MT (USA to DEN-Denver, CO (USA) (De

May 07 United 4607
Great Falls, MT (USA) 05/07/2017 7:10AM
Confirmation Number: PDK4FK

Duration: 1 Hour 55 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 05/07/2017 9:05AM

Flight Information
Distance 623 miles
No Seat Assigned

Emissions 267.9 lbs of CO2

DEN-Denver, CO (USA) (De to DRO-Durango, CO (USA) (L

May 07 United 4494
Denver, CO (USA) (Denver IntL. Apt) 05/07/2017 11:17AM
Confirmation Number: PDK4FK

Duration: 1 Hour 9 Minutes Nonstop
Durango, CO (USA) (La Plata Apt) 05/07/2017 12:26PM

Flight Information
Distance 250 miles
No Seat Assigned

Emissions 132.5 lbs of CO2

DEN-Denver, CO (USA) (De to DRO-Durango, CO (USA) (L

May 07 United 4494
Denver, CO (USA) (Denver IntL. Apt) 05/07/2017 11:17AM
Confirmation Number: PDK4FK

Duration: 1 Hour 9 Minutes Nonstop
Durango, CO (USA) (La Plata Apt) 05/07/2017 12:26PM

Flight Information
Distance 250 miles
No Seat Assigned

Emissions 132.5 lbs of CO2

DEN-Denver, CO (USA) (De to DRO-Durango, CO (USA) (L

May 07 United 4494
Denver, CO (USA) (Denver IntL. Apt) 05/07/2017 11:17AM
Confirmation Number: PDK4FK

Duration: 1 Hour 9 Minutes Nonstop
Durango, CO (USA) (La Plata Apt) 05/07/2017 12:26PM

Flight Information
Distance 250 miles
No Seat Assigned

Emissions 132.5 lbs of CO2

DEN-Denver, CO (USA) (De to DRO-Durango, CO (USA) (L

May 07 United 4494
Denver, CO (USA) (Denver IntL. Apt) 05/07/2017 11:17AM
Confirmation Number: PDK4FK

Duration: 1 Hour 9 Minutes Nonstop
Durango, CO (USA) (La Plata Apt) 05/07/2017 12:26PM

Flight Information
Distance 250 miles
No Seat Assigned

Emissions 132.5 lbs of CO2

Car

Car Rental at DRO-Durango, CO (USA) (L

May 07 Avis
Picking Up 05/07/2017 12:26PM
Picking Up at DRO-Durango, CO (USA) (L
Confirmation Number: 22807048US5

Returning 05/11/2017 7:00AM
Returning to DRO-Durango, CO (USA) (L
Total Rate: 469.50 USD

Car Rental at DRO-Durango, CO (USA) (L

May 07 Avis
Picking Up 05/07/2017 12:26PM
Picking Up at DRO-Durango, CO (USA) (L
Confirmation Number: 22807048US5

Returning 05/11/2017 7:00AM
Returning to DRO-Durango, CO (USA) (L
Total Rate: 469.50 USD

Car Rental at DRO-Durango, CO (USA) (L

May 07 Avis
Picking Up 05/07/2017 12:26PM
Picking Up at DRO-Durango, CO (USA) (L
Confirmation Number: 22807048US5

Returning 05/11/2017 7:00AM
Returning to DRO-Durango, CO (USA) (L
Total Rate: 469.50 USD

Car Rental at DRO-Durango, CO (USA) (L

May 07 Avis
Picking Up 05/07/2017 12:26PM
Picking Up at DRO-Durango, CO (USA) (L
Confirmation Number: 22807048US5

Returning 05/11/2017 7:00AM
Returning to DRO-Durango, CO (USA) (L
Total Rate: 469.50 USD

Hotel

Wednesday May 10, 2017

Best Western

1129 S Bluff St St George UT 84770 435-652-1234

May 10 Checking in: 05/10/2017

Checking out: 05/11/2017
Total Rate: 91.00 USD

Best Western

1129 S Bluff St St George UT 84770 435-652-1234

May 10 Checking in: 05/10/2017

Checking out: 05/11/2017
Total Rate: 91.00 USD

Best Western

1129 S Bluff St St George UT 84770 435-652-1234

May 10 Checking in: 05/10/2017

Checking out: 05/11/2017
Total Rate: 91.00 USD

Best Western

1129 S Bluff St St George UT 84770 435-652-1234

May 10 Checking in: 05/10/2017

Checking out: 05/11/2017
Total Rate: 91.00 USD

Air

Thursday May 11, 2017

SGU-St. George, UT (USA) to DEN-Denver, CO (USA) (De

May 11 United 5151
St. George, UT (USA) 05/11/2017 7:10AM
Confirmation Number: PDK4FK

Duration: 1 Hour 46 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 05/11/2017 8:56AM

Flight Information
Distance 518 miles
No Seat Assigned

Emissions 202.0 lbs of CO2

SGU-St. George, UT (USA) to DEN-Denver, CO (USA) (De

May 11 United 5151
St. George, UT (USA) 05/11/2017 7:10AM
Confirmation Number: PDK4FK

Duration: 1 Hour 46 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 05/11/2017 8:56AM

Flight Information
Distance 518 miles
No Seat Assigned

Emissions 202.0 lbs of CO2

SGU-St. George, UT (USA) to DEN-Denver, CO (USA) (De

May 11 United 5151
St. George, UT (USA) 05/11/2017 7:10AM
Confirmation Number: PDK4FK

Duration: 1 Hour 46 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 05/11/2017 8:56AM

Flight Information
Distance 518 miles
No Seat Assigned

Emissions 202.0 lbs of CO2

SGU-St. George, UT (USA) to DEN-Denver, CO (USA) (De

May 11 United 5151
St. George, UT (USA) 05/11/2017 7:10AM
Confirmation Number: PDK4FK

Duration: 1 Hour 46 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 05/11/2017 8:56AM

Flight Information
Distance 518 miles
No Seat Assigned

Emissions 202.0 lbs of CO2

DEN-Denver, CO (USA) (De to DCA-Washington, DC (USA)

May 11 United 1767
Denver, CO (USA) (Denver IntL. Apt) 05/11/2017 9:48AM
Confirmation Number: PDK4FK

Duration: 3 Hours 25 Minutes Nonstop
Washington, DC (USA) (National Apt) 05/11/2017 3:13PM

Flight Information

Distance 1471 miles
No Seat Assigned

Emissions 573.7 lbs of CO2

DEN-Denver, CO (USA) (De to DCA-Washington, DC (USA)

May 11 United 1767
Denver, CO (USA) (Denver IntL. Apt) 05/11/2017 9:48AM
Confirmation Number: PDK4FK

Duration: 3 Hours 25 Minutes Nonstop
Washington, DC (USA) (National Apt) 05/11/2017 3:13PM

Flight Information
Distance 1471 miles
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Emissions 573.7 lbs of CO2

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Denver, CO (USA) (Denver IntL. Apt) 05/11/2017 9:48AM
Confirmation Number: PDK4FK

Duration: 3 Hours 25 Minutes Nonstop
Washington, DC (USA) (National Apt) 05/11/2017 3:13PM

Flight Information
Distance 1471 miles
No Seat Assigned

Emissions 573.7 lbs of CO2

DEN-Denver, CO (USA) (De to DCA-Washington, DC (USA)

May 11 United 1767
Denver, CO (USA) (Denver IntL. Apt) 05/11/2017 9:48AM
Confirmation Number: PDK4FK

Duration: 3 Hours 25 Minutes Nonstop
Washington, DC (USA) (National Apt) 05/11/2017 3:13PM

Flight Information
Distance 1471 miles
No Seat Assigned

Emissions 573.7 lbs of CO2

Expenses

Trip#: 1

Total Non-Per Diem Expenses: 2,596.68 Total Per Diem Expenses: 905.48

Date	Description	Category	Cost	Pay Method	Per Diem
05/04/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
05/05/2017	Airline Flight	Com. Carrier	1,437.40	GOVCC-C	
05/05/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
05/05/2017	Lodging Tax	Lodging Taxes & Misc	7.37	GOVCC-C	
05/05/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
Comment:	Conf Num: 44817SB000679 Cmt: NO CXL FEE-RESERVATIONS MUST BE CANCELLED BY 4PM ONE DAY PRIOR				
05/05/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
05/05/2017	Rental Car	Rental Car	76.06	GOVCC-C	
Comment:	Conf Num: 1141090636COUNT Cmt:				
05/05/2017	Taxi	Transportation	25.66	REIMBURSABLE	
Comment:	Used personal Uber account to taxi to airport				
05/06/2017	Lodging Tax	Lodging Taxes & Misc	7.37	GOVCC-C	
05/06/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
Comment:	Conf Num: 84557917 Cmt: 6PM CANCEL DAY OF ARRIVAL				
05/06/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
05/07/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
05/07/2017	Lodging	Lodging-PerDiem	104.99	GOVCC-C	*
05/07/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
05/07/2017	Rental Car	Rental Car	807.46	GOVCC-C	
Comment:	Upgraded utility vehicle was approved by deputy chief of staff due to the necessity during off-road endeavors				
05/08/2017	Gas-Rental	Fuel-Rental Vehicle	17.44	GOVCC-C	
05/08/2017	Lodging	Lodging-PerDiem	104.99	GOVCC-C	*
05/08/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
05/09/2017	Gas-Rental	Fuel-Rental Vehicle	20.13	GOVCC-C	
05/09/2017	Gas-Rental	Fuel-Rental Vehicle	30.44	GOVCC-C	
05/09/2017	Lodging Tax	Lodging Taxes & Misc	12.01	GOVCC-C	
05/09/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
05/09/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
05/10/2017	Lodging Tax	Lodging Taxes & Misc	10.56	GOVCC-C	
05/10/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
Comment:	Conf Num: 625107764 Cmt: TO AVOID BEING BILLED CANCEL BY 4PM 05 10 17				
05/10/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
05/11/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	
05/11/2017	Gas-Rental	Fuel-Rental Vehicle	29.42	GOVCC-C	
05/11/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*

05/11/2017Taxi		Transportation	25.61	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 905.48

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
05/05/2017	91.00/ 51.00	91.00	91.00	38.25	38.25				
05/06/2017	91.00/ 51.00	91.00	91.00	51.00	51.00				
05/07/2017	91.00/ 51.00	104.99	104.99	51.00	51.00				
05/08/2017	91.00/ 51.00	104.99	104.99	51.00	51.00				
05/09/2017	91.00/ 51.00	91.00	91.00	51.00	51.00				
05/10/2017	91.00/ 51.00	91.00	91.00	51.00	51.00				
05/11/2017	91.00/ 51.00	0.00	0.00	38.25	38.25				

Other Authorizations

Trip#: 1

Other Authorization	Remarks
ACTUAL EXPENSE	

Account Summary for the Selected Trip

Org: DOI	Label: BLM FY2017/18	Acct Code: DS10100000/DR.10100.17BLMTRV//178D0102DR/DL2000000.000000////	3,502.16
Expense Category: Com. Carrier	Fiscal Year: 0	Amount: 1,437.40	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 0	Amount: 75.00	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 0	Amount: 97.43	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 0	Amount: 37.31	
Expense Category: Lodging-PerDiem	Fiscal Year: 0	Amount: 573.98	
Expense Category: M&IE-PerDiem	Fiscal Year: 0	Amount: 331.50	
Expense Category: Rental Car	Fiscal Year: 0	Amount: 883.52	
Expense Category: Transportation	Fiscal Year: 0	Amount: 51.27	
Expense Category: Transxn Fees	Fiscal Year: 0	Amount: 14.75	
		Total:	3,502.16

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	BLM FY2017/18	DS10100000/DR.10100.17BLMTRV//178D0102DR/DL2000000.000000////	GOVCC-C	3,145.00
DOI	BLM FY2017/18	DS10100000/DR.10100.17BLMTRV//178D0102DR/DL2000000.000000////	REIMBURSABLE	357.16

Totals by Label

DOI	BLM FY2017/18 Total	DS10100000/DR.10100.17BLMTRV//178D0102DR/DL2000000.000000////	3,502.16

Totals by Payment Method

GOVCC-C Total	3,145.00
REIMBURSABLE Total	357.16

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
05/05/17	AIR	$1,437.40
05/05/17	CAB	$25.66

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	MIE ACTUALS EXIST
	Traveler Justification:	Lodging was approved by Office of the Secretary
DFLT PMT METHOD USED	FAIL	Taxi ON 05/05/17 HAS PMT METHOD OF REIMBURSABLE - NOT USING DEFAULT PAYMENT METHOD, GOVCC-C
	Traveler Justification:	Uber was used and Gov't CC was not incorporated into the application

Document History 05/19/2017 Authorization: TANUM0000QY4H-2

Copyright 1989-2009 Concur Government Edition: Concur Inc. YAKHOUR, WADI ANTOINE. 40209545

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	05/19/2017	12:31PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

_____ _____

SIGNED DATE

Document Signatures

Traveler/Preparer Name: Wadi Yakhour
Traveler/Preparer Signature:
Date: 05/22/2017
Approver Name: Megan Bloomgren Acting DCOS
Approver Signature:
Date: 5/22/17

TRAVEL Incorporated

Ticket Number	**016-8666932142**
Account #	**D00880**
Issue Date	**Thu, May 04, 2017**
Booking ID	**LSHP5R**
Issuing Location	**UUN**
Booking Agent ID	**2K**
Form of Payment	(b) (6)
Transaction Type	**Electronic Ticket**
Booking Currency	**USD**

Name: **Yakhour/Wadi.Antoine**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES 320	1282 / S SCADCA Confirmation: PDK4FK	Fri, 05/05/2017 Fri, 05/05/2017	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: CHICAGO O'HARE *** *Connecting* ***	700A 809A
✈	UNITED AIRLINES 738	245 / S SCADCA Confirmation: PDK4FK	Fri, 05/05/2017 Fri, 05/05/2017	Leave :: CHICAGO O'HARE Arrive :: DENVER *** *Connecting* ***	855A 1038A
✈	UNITED AIRLINES ERJ	4789 / E EDG Confirmation: PDK4FK	Fri, 05/05/2017 Fri, 05/05/2017	Leave :: DENVER Arrive :: GREAT FALLS	1145A 143P

🚗	Vendor:	NATIONAL	Pickup:	Fri, 05/05/2017
	Pickup City:	GREAT FALLS	Return:	Sat, 05/06/2017
	Dropoff City:	GREAT FALLS	Your Daily Rate:	$28.00
	Confirmation Number:	1240043756COUNT	Number of Cars:	1
			Number of People:	1
	GalaxyNet Status:		Car Type:	CCAR

🛏	Hotel:	Townhouse Inn Of Havre	Check In:	Fri, 05/05/2017
	Address:	601 1st Street West Havre, MT 59501	Check Out:	Sat, 05/06/2017
			Your Nightly Rate:	$91.00
	Confirmation Number:	44817SB000679	Number of Rooms:	1
			Number of People:	1
	Phone Number:	1 (406) 265-6711	Room Type:	E2QRAC
	GalaxyNet Status:	Duplicate		

— Remark(s) —

U22/DOIDOSSIO
U29/TANUM0000QY4H
U82/ORFSHOURLY

Fare	**$530.23**
Tax	**$66.67**
Total Amount	**$596.90**
Amount Charged	**$596.90**

Air only indicated here.

WAS UA X/CHI UA DEN202.79UA GTF327.44USD530.23END UA ZPDCAORDDEN XT5.60AY9.00XF DCA4.5ORD4.5

TRAVEL Incorporated

Ticket Number	**016-8666998211**
Account #	**D00880**
Issue Date	**Fri, May 05, 2017**
Booking ID	**LSHP5R**
Issuing Location	**UUN**
Booking Agent ID	**2K**
Form of Payment	(b) (6)
Transaction Type	**Electronic Ticket**
Booking Currency	**USD**

Name: **Yakhour/Wadi.Antoine**

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
	Vendor:	ALAMO		Pickup:	Fri, 05/05/2017
	Pickup City:	GREAT FALLS		Return:	Sun, 05/07/2017
	Dropoff City:	GREAT FALLS		Your Daily Rate:	$25.00
	Confirmation Number:	1141090636COUNT		Number of Cars:	1
	GalaxyNet Status:			Number of People:	1
				Car Type:	CCAR
	Hotel:	Townhouse Inn Of Havre		Check In:	Fri, 05/05/2017
	Address:	601 1st Street West Havre, MT 59501		Check Out:	Sat, 05/06/2017
				Your Nightly Rate:	$91.00
				Number of Rooms:	1
	Confirmation Number:	44817SB000679		Number of People:	1
	Phone Number:	1 (406) 265-6711		Room Type:	E2QRAC
	GalaxyNet Status:				
	Hotel:	Hampton Inn Great Falls		Check In:	Sat, 05/06/2017
	Address:	2301 14th Street Sw Great Falls, MT 59404		Check Out:	Sun, 05/07/2017
				Your Nightly Rate:	$91.00
				Number of Rooms:	1
	Confirmation Number:	84557917		Number of People:	1
	Phone Number:	1 (406) 453-2675		Room Type:	A09A2L
	GalaxyNet Status:				
	UNITED AIRLINES	4607 / E	Sun, 05/07/2017	Leave :: GREAT FALLS	710A
	ERJ	EAA0AFEY		Arrive :: DENVER	905A
		Confirmation: PDK4FK	Sun, 05/07/2017	*** *Connecting* ***	
	UNITED AIRLINES	4494 / E	Sun, 05/07/2017	Leave :: DENVER	1117A
	CR7	EAA0AFEY		Arrive :: DURANGO	1226P
		Confirmation: PDK4FK	Sun, 05/07/2017		
	Vendor:	AVIS		Pickup:	Sun, 05/07/2017
	Pickup City:	DURANGO		Return:	Thu, 05/11/2017
	Dropoff City:	ST GEORGE		Your Daily Rate:	$92.00
	Confirmation Number:	22807048US5		Number of Cars:	1
	GalaxyNet Status:			Number of People:	1
				Car Type:	IFAR
	Hotel:	Best Western Plus Abbey Inn		Check In:	Wed, 05/10/2017
	Address:	1129 S Bluff Street St. George, UT 84770		Check Out:	Thu, 05/11/2017
				Your Nightly Rate:	$91.00
				Number of Rooms:	1
	Confirmation Number:	625107764		Number of People:	1
	Phone Number:	1 (435) 652-1234		Room Type:	A2QXVUA
	GalaxyNet Status:				
	UNITED AIRLINES	5151 / W	Thu, 05/11/2017	Leave :: ST GEORGE	710A
	CRJ	WCADCA		Arrive :: DENVER	856A
		Confirmation: PDK4FK	Thu, 05/11/2017	*** *Connecting* ***	
	UNITED AIRLINES	1767 / W	Thu, 05/11/2017	Leave :: DENVER	948A
	739	WCADCA		Arrive :: RONALD REAGAN NTL WASHINGTON	313P
		Confirmation: PDK4FK	Thu, 05/11/2017		

— Remark(s) —

U22/DOIDOSSIO
U29/TANUM0000QY4H
U82/ORFSHOURLY

Fare	**$751.63**
Tax	**$88.87**
Total Amount	**$840.50**
Amount Charged	**$840.50**

Air only indicated here.

GTF UA X/DEN UA DRO444.65/-SGU UA X/DEN UA WAS306.98USD 751.63END UA
ZPGTFDENSGU0DEN XT11.20AY9.00XF GTF4.5DEN4.5

Townhouse Inn Havre

601 West 1st Street
Havre, Montana
59501
Phone: 800-442-4667
Email: st7160@townpump.biz

Guest Folio

WADIANTOINE YAKHOUR
1845 c street nw
Washington, DC
20240
United States

Arrival Date: 05 May 2017
Departure Date: 06 May 2017
Room Type: Double Queen-DQ

Folio: 108733-0
Room: 227
CC Number: (b) (6)

Date	Folio	Reference	Amount	Tax	Total
5 May 2017	1	Room Charge	$91.00	$7.37	$98.37
6 May 2017	1	(b) (6) Check-Out (Payment (b) (6))	$-98.37	$0.00	$-98.37
		Room Charges	$91.00	$7.37	$98.37
		Other Charges	$0.00	$0.00	$0.00
		Credits	$-98.37	$0.00	$-98.37
		Balance			**$0.00**

TBID	1.00	$ $91.00	$1.00		
Sales and Usage	3.00	% $91.00	$2.73		
Lodging Tax	4.00	% $91.00	$3.64	Reg #	

Signature _____

We would like to say thank you for staying with us at the Townhouse Inn of Havre.

Ron Scroggins
General Manager

May 6, 2017 08:23

Hampton Inn by HILTON
2301 14th Street Southwest • Great Falls, MT 59404
Phone (406) 453-2675 • Fax (406) 453-2676

USA
Official Sponsor

YAKHOUR, WADIANTOINE
(b) (6)
name
address

room number: 402/KXTY
arrival date: 5/6/2017 3:55:00 PM
departure date: 5/7/2017 5:36:00 AM
adult/child: 1/0
room rate: 91.00
Rate Plan: GR1
HH # (b) (6)
AL:
Car:

If the debit/credit card you are using for check-in is attached to a bank or checking account, a hold will be placed on the account for the full anticipated dollar amount to be owed to the hotel, including estimated incidentals, through your date of check-out and such funds will not be released for 72 business hours from the date of check-out or longer at the discretion of your financial institution.

Confirmation Number: 84557917

5/7/2017

Rates subject to applicable sales, occupancy, or other taxes. Please do not leave any money or items of value unattended in your room. A safety deposit box is available for you in the lobby. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. I have requested weekday delivery of USA TODAY. If refused, a credit of $0.75 will be applied to my account. In the event of an emergency, I, or someone in my party, require special evacuation due to a physical disability. Please indicate yes by checking here: ☐

signature:

date	reference	description	amount
5/6/2017	1000883	GUEST ROOM	$91.00
5/6/2017	1000883	ACCOMMODATION TAX	$6.37
5/6/2017	1000883	TBID ASSESSMENT	$1.00
5/7/2017	1000946	(b) (6)	($98.37)
		BALANCE	$0.00

EXPENSE REPORT SUMMARY

	5/6/2017	STAY TOTAL
ROOM AND TAX	$98.37	$98.37
DAILY TOTAL	$98.37	$98.37

for reservations call **1.800.hampton** or visit us online at **hampton.com** **thanks.**

account no.
(b) (6)

date of charge
5/7/2017

folio/check no.
365210 A

card member name
YAKHOUR, WADIANTOINE

authorization
049773

initial

establishment no. and location

establishment agrees to transmit to card holder for payment

purchases & services

taxes

tips & misc.

signature of card member
X

total amount
-98.37

Hilton
Hilton · Waldorf Astoria · Conrad · Canopy · DoubleTree · Curio · Embassy Suites · Hilton Garden Inn · Hampton · tru · Homewood Suites · Home2 · Hilton Grand Vacations
Hilton HHonors

Inn at the Canyons
533 N. Main Street
Monticello - 84535
Utah, United States
Phone: +1435-587-2458
Fax: 435-587-2191
Email: info@monticellocanyonlandsinn.com
Website: monticellocanyonlandsinn.com

Res ID: 05026452 **Group ID:** G 05022303 **Check-in:** May 07, 2017 **Check-out:** May 09, 2017

BOOKING DETAILS

Guest Name: Wadi Yakhour (P3826)

Address: **Phone:** 0

Created On	Stay Details	Room(s)/Person(s)	Amount
May 02, 2017	Double Queen (204) May 07, 2017-May 09, 2017(2 Nights) *Seasonal Rate*	Room(s)/1 (1 Adults)	$ 209.98

ACCOUNT STATEMENT

	Date	Description - References	Folio #	Charges	Tax	Payment
1	May 07, 2017	Seasonal Rate Room Rent Double Queen /204	PI 3935	$ 104.99	$ 0.00	
2	May 08, 2017	Seasonal Rate Room Rent Double Queen /204	PI 3935	$ 104.99	$ 0.00	
		Total		**$ 209.98**	**$ 0.00**	**$ 0.00**

Booking Total	**$ 209.98**
Other Charges	**$ 0.00**
Total Tax	**$ 0.00**
Total With Tax	**$ 209.98**
Total Paid	**$ 0.00**
Balance	**$ 209.98**



Comfort Suites (UT106)

150 West Center Street
Kanab, UT 84741
(435) 644-8200
GM.UT106@choicehotels.com

YAKHOUR, WADI
10206 ne 50 th ave
Vancouver, WA 98686

Account: 521272985
Date: 5/10/17
Room: 334 SGM
Arrival Date: 5/9/17
Departure Date: 5/10/17
Check In Time: 5/9/17 3:20 PM
Check Out Time: 5/10/17 7:59 AM
Rewards Program ID:
You were checked out by: ccampo
You were checked in by: Schave
Total Balance Due: 0.00

Post Date	Description	Comment	Amount
5/9/17	Room Charge	#334 YAKHOUR, WADI	91.00
5/9/17	Sales / Misc tax		7.23
5/9/17	Occupancy Tax		4.78
5/10/17	(b) (6)	(b) (6)	(103.01)

Folio Summary 5/9/17 - 5/10/17

Room Charge	91.00
Occupancy Tax	4.78
Sales / Misc tax	7.23
Master Card	(103.01)
Balance Due:	**0.00**

This rate is eligible for partner rewards. If this rate is changed, you may no longer be entitled to partner rewards.

Tell us about your stay experience with us! Go to ChoiceHotels.com with valid confirmation number and enter a review.

x_____

CHOICE privileges. REWARDS

You could be earning free nights and other great rewards. Join Choice Privileges today, at www.choiceprivileges.com.

Thank you for your stay. Visit ChoiceHotels.com/VerifiedReviews to post your comments about your recent experience (Click the 'Write a Review' button)

Best Western Plus Abbey Inn
1129 South Bluff Street
Saint George, UT 84770

(435) 652-1234
info@bwabbeyinn.com
bwabbeyinn.com

05/11/2017 03:43 AM

Registered To:
YAKHOUR, WADIANTOINE
TRAVEL INCORPORATED

,

(000) 000-0000

Room # 223-A

Conf # 625107764-01
Arrival 05/10/17
Departure 05/11/17

Room Type QQN-2 QUEEN
Guests 1 / 0

Payment Acct (b) (6)

Posting Dat	Oper	AcctCode	Description	From	Reference	Amount
05/10/17	MH	RM	ROOM CHARGE			$91.00
05/10/17	MH	9	ROOM TAX			$10.56

Balance Due	$101.56

The undersigned guest agrees to pay the amount indicated on the balance due portion of this invoice. If the charges are to be billed to a third party, the undersigned agrees to be personally liable for payment of the charges in the event that the indicated third party, person, company or association fails to pay for any part or the full amount of such charges.

Signature

Each Best Western® Branded hotel is independently owned and operated

Alamo

RA # 746337281

Bill Ref# 70039290774

Rental Location
GREAT FALLS INTL ARPT
2800 TERMINAL DRIVE
GREAT FALLS MT 59404

05-MAY-2017 02:02 PM

Phone (406)453 4386

Renter Name WADI ANTOINE YAKHOUR
[redacted] (6)(6)

GOVERNMENT BUSINESS ON ORDERS
Contract ID

Return Location
GREAT FALLS INTL ARPT

07-MAY-2017 06:05 AM

Vehicle #	H7490911
Model	SOUL
Class Driven	SCAR
Class Charge	CCAR
License#	797302B
State/Province	MONTANA
M/Kms Driven	257
M/Kms Out	253
M/Kms In	510

Charges	No	Unit	Price/Unit	Amount
TIME & DISTANCE	2	Days	25.00	50.00
UNLIMITED MILES/KM - TIME & DIST		M/Kms		0.00
CDW / LDW	2	Days		0.00
GOVERNMENT ADMIN RATE SUPPLEMENT	2	Days	5.00	10.00
CUSTOMER FACILITY CHG 2.50/DAY	2	Days	2.50	5.00
CONCESSION RECOUPMENT FEE 10 PCT			62.78	6.28
VEHICLE RENTAL TAX 4 PCT			50.00	2.00
VEHICLE LICENSE RECOVERY 1.39/DAY	2	Days	1.39	2.78

Rate Info

Messages

* Taxable Items
Subject to Audit

Total Charges USD 76.06

Payments

[redacted] (6)(6)

AUTH: 048393 05-MAY-2017 76.06 Payment -76.06

Customer Service Number 1-800-445-5664

Amount Due USD 0.00

Yakhour, Wadi <wadi_yakhour@ios.doi.gov>

Fwd: Your Friday morning trip with Uber

1 message

Wadi Yakhour - (b) (6)
To: "wadi_yakhour@ios.doi.gov" <wadi_yakhour@ios.doi.gov>

Sun, May 7, 2017 at 8:27 PM

---------- Forwarded message ---------
From: Uber Receipts <uber.us@uber.com>
Date: Fri, May 5, 2017 at 3:53 AM
Subject: Your Friday morning trip with Uber
To: Wadi Yakhour - (b) (6)

UBER

$25.66

Thanks for choosing Uber, Wadi

May 5, 2017 | uberX

- 05:38am | (b) (6)
- 05:52am | 2 Aviation Cir, Arlington, VA



You rode with Goriola

6.42	00:14:31	uberX
miles	Trip time	Car

Rate Your Driver

Your Fare

Trip fare	25.66
Subtotal	$25.66

CHARGED
(b) (6) [redacted]

$25.66

Issued by Rasier
Receipt ID # 00856182-063e-4d4d-bc5b-a58b0d3114d7



Invite your friends and family. Get a free ride worth up to $15 when you refer a friend to try Uber.

Share code: wadiy6ue

Tap Help in your app to [illegible] with

AVIS

We are proud to feature a 100% smoke-free fleet!

RENTAL AGREEMENT NUMBER: 377893390

RECEIPT

Your Information

Customer Name: WADI ANTOINE YAKHOUR
Avis Worldwide Discount: US GOVERNMENT
Method of Payment: (b) (6)

Your Vehicle Information

Vehicle Number: 80721270
Vehicle Group Rented: Intermediate SUV
Vehicle Group Charged: Intermediate SUV
Vehicle Description: SIL JEEP PATRIOT 4WD
License Plate Number: NM606TWJ
Odometer Out: 10190
Odometer In: 11148
Total Driven: 958
Fuel Gauge Reading: Full

Your Rental

Pickup Date/Time: MAY 07,2017@12:20PM
Pickup Location: 1000 AIRPORT ROAD
LAPLATA COUNTY AIRPORT
DURANGO,CO,81303,US
970-375-7831

Return Date/Time: MAY 11,2017@6:00AM
Return Location: 4550 SOUTH AIRPORT PARKWAY
SAINT GEORGE MUNICIPAL AIRPORT
SAINT GEORGE,UT,84790,US
435-627-2002

Additional fees may apply if changes are made to your return date, time and/or location.

Your Vehicle Charges (MIN 1 DAY / MAX 330 DAY)

Rate Chart:	Free Miles:	Time and Mileage:	
Miles:		Your Discount:	
Hourly:	69.01	958 MI @ .30 =	287.40
Daily:	92.00	4 DY @ 92.00 =	368.00
Ad'l day:	0.00		
Weekly:	552.00		
Monthly:	2208.00	**Time and Mileage:**	655.40

Your Optional Products/Services

*-RATE INCLUDES LDW

Optional Services Total: 0.00

Your Taxable Fees

10.00% Concession Recovery Fee	65.54
CUSTOMER FACILITY CHG 3.00/D	12.00
ENERGY RECOVERY FEE 0.60/DY	2.40
GARS 5.00/DY	20.00
Sub-total-Charges:	755.34
TAX 6.900%	52.12

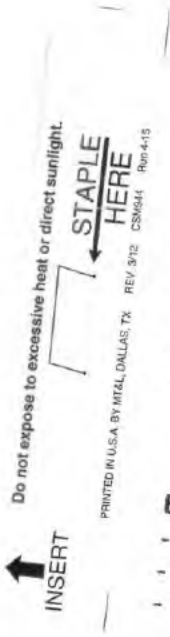
Your Non-Taxable Products/Services

Your Total Charges paid: 807.46
Prepayment 0.00

Net Charges: USD 807.46
Your Total Due: 0.00

Thank you for renting with Avis.
For all other inquiries, please contact us at 1-800-352-7900 or www.Avis.com.
At Avis, we are committed to providing you with the best rental experience in the industry. We are in the business of treating people like people.
Thank you for renting with AVIS. To enroll in AVIS preferred and to enroll in the AVIS loyalty program, please visit avis.com for more information.

Your vehicle was rented to you by JESSE. Your vehicle was checked in by SHELLY.



UNITED

Baggage Receipt

Issue Date: 05 MAY 2017 DCA ATO

A STAR ALLIANCE MEMBER

Baggage Document	Description	Qty	Fees
0162605581229	First Bag Fee	1	$25.00

Ticket Number
0168666932142

Confirmation:
PDK4FK

Method of P[redacted] (6) (b)

Cardholder Name
WADI A YAKHOUR

Carrier	Routing
UA	DCA - ORD
UA	ORD - DEN
UA	DEN - GTF

Total Baggage Fees: USD $25.00

Excess Baggage Terms and Conditions:
- All excess baggage is subject to space availability.
- Receipt for payment must be presented at bag check.
- For refunds or adjustments, see a United representative.

AGENT REFERENCE: GG ESC BA

UNITED

Baggage Receipt

Issue Date: 11 MAY 2017 SGU ATO

A STAR ALLIANCE MEMBER

gage Document	Description	Qty	Fees
2605942685	First Bag Fee	1	$25.00

cket Number
68666998211

onfirmation:
PDK4FK

Methc of Payment [redacted] (6) (b)

Cardh lder Name
WADI YAKHOUR

Carri r	Routing
UA	SGU - DEN
UA	DEN - DCA

Total Baggage Fees: USD $25.00

Excess Baggage Terms and Conditions:
- All excess baggage is subject to space availability.
- Receipt for payment must be presented at bag check.
- For refunds or adjustments, see a United representative.

AGENT REFERENCE: GG ESC BAG

WELCOME TO
MONTICELLO CONOCO
10162089
MONTICELLO CONOCO
433 N MAIN ST
MONTICELLO UT 84535

Description	Qty	Amount
REGULAR CR #04	6.463G	17.44
SELF @ 2.699/ G		
Subtotal		17.44
Tax		0.00
TOTAL		**17.44**
CREDIT $		17.44

(b) (6) [redacted]
Acct: 8271
Term ID: 21
DEALER#: 10162089
433 N MAIN ST
MONTICELLO UT 84535
AUTH: 00-047294
Batch: 18 Seq: 010
INVOICE: 075222
Tran: 172083

Learn how to earn 30 cents/gallon in fuel statement credits. Go to drivesavvy.com or see credit application. Restrictions apply. Offer expires 6/30/17.
1528

DEALER#: 10162089 Term ID: 21
Your opinion counts! Enter to Win 1 of 60 $25 gas gift cards!!!
Provide feedback at www.gasvisit.com

COMPLETE A SURVEY
WWW.GASVISIT.COM
REGISTER TO WIN !!!
THANK YOU
ST# 433 TILL XXXX DR# 0 TRAN# 9041736
CS 05/08/17 07:53:42

UNITED

Baggage Receipt
Issue Date: 07 MAY 2017 GTF ATO

Baggage Document 0162505706063
Description First Bag Fee
Qty 1
Fees $25.00

et Number
666998211

firmation:
K4FK

Total Baggage Fees: USD $25.00

cess Baggage Terms and Conditions:
- All excess baggage is subject to space availability.
- Receipt for payment must be presented at bag check.
- For refunds or adjustments, see a United representative.

STAR ALLIANCE MEMBER

Method of Payment (b) (6) [redacted]

Cardholder Name
WADI A YAKHOUR

Carrier	Routing
UA	GTF - DEN
UA	DEN - DRO

AGENT REFERENCE: GG ESC BAG

Stage Stop
00070024
288 S 100 E
Kanab, UT
05/09/2017 531292544
03:01:28 PM

(b) (6)
(b) (6)

INVOICE E/2423178
AUTH 057359

PUMP# 6
UNLEAD REG 11.579G
PRICE/GAL $2.629

FUEL TOTAL $ 30.44

CREDIT $ 30.44

Learn how to
EARN REWARDS
with a Chevron
or Texaco
Credit Card
See application
for details

PLATE H72605

PASSENGERS: 1
TRX#: 190074991

(b) (6)

APPV: 078216
DUPLICATE
START TIME
05/11/17 15:29
END TIME
05/11/17 15:53
DIST: 5.30 MI
FARE: $ 18.10
EXTRA: $ 3.25
TIPS: $ 4.26
TOTAL: $ 25.61

THANK YOU
DFHV
855-484-4966

WELCOME TO
Monticello Conoco
435-587-3489
10162089
MONTICELLO CONOCO
433 N MAIN ST
MONTICELLO UT
84535

DATE 05/09/17 08:56
TRAN# 9051111
PUMP# 05
SERVICE LEVEL: SELF
PRODUCT: REGULAR
GALLONS: 7.460
PRICE/G: $ 2.699
FUEL SALE $ 20.13
CREDIT $20.13

(b) (6)

Acct: (b) (6)
Term ID: 21
DEALER#: 10162089
433 N MAIN ST
MONTICELLO UT 84535
AUTH: 00-052653
Batch: 22 Seq: 032
INVOICE: 085345
Tran: 173615

Learn how to earn
30 cents/gallon in
fuel statement
credits. Go to
drivesavvy.com or
see credit
application.
Restrictions
apply. Offer
expires 6/30/17.
1763

DEALER#: 10162089
Term ID: 21
Your opinion
counts! Enter to
Win 1 of 60 $25
gas gift cards!!!
Provide feedback
www.gasvisit.com
THANK YOU
HA[illegible] A NICE DAY

Welcome to Shell

SHELL
1148 SOUTH BLUFF ST
ST GEORGE, UT
84770
57444794903
05/11/2017 416578357
06:07:30 AM

PUMP# 5
UNLEADED 11.063G
PRICE/GAL $2.659

FUEL TOTAL $ 29.42

CREDIT $ 29.42

(b) (6)
(b) (6)

Swiped
APPROVED
AUTH # 011920
INV # 548757

Bonus Savings
Join Fuel Rewards...
and earn $0.10/gal
when you buy Shell
V-Power NiTRO+. See
www.fuelrewards.com
for terms/conditions
- Offer ends 6/4/17.

Please come again

MEMORANDUM

TO: Authorizing Official

FROM: Office of Scheduling and Advance

SUBJECT: Rental Vehicle Upgrade

DATE: May 5, 2017

From May 7, 2017, through May 11, 2017, Wadi Yakhour will be on official travel in Colorado and Utah to advance Secretary Ryan Zinke's travel to numerous locations in southern Utah. In the course of his advancing duties, Wadi Yakhour will be required to drive his rental vehicle through mountainous terrain to various remote locations, including locations within Bears Ears National Monument and Grand Staircase-Escalante National Monument. Wadi Yakhour will also be required to help transport other Department staff to these locations.

To ensure his safety, and to ensure that there is adequate room in his vehicle to safely accommodate other staff and their luggage, Wadi Yakhour requests approval to upgrade his rental vehicle from a compact size vehicle to an intermediate SUV. Please provide approval for this rental vehicle upgrade.

Approval Signature

5/11/17
Date

MEMORANDUM

TO: Authorizing Official

FROM: Office of Scheduling and Advance

SUBJECT: Actual Expense Reimbursement for Wadi Yakhour

DATE: May 8, 2017

On May 8, 2017, and May 9, 2017, Secretary Ryan Zinke will be on official travel in southeastern Utah as part of a four-day listening tour regarding Bears Ears National Monument and Grand Staircase-Escalante National Monument. Wadi Yakhour will travel to southeastern Utah from May 7 through May 9 to help advance Secretary Zinke's engagements there. Due to mission requirements, Secretary Zinke will utilize lodging at the Inn at the Canyons in Monticello, Utah, on the night of May 8. In order to properly execute his advancing duties, Wadi Yakhour must utilize lodging at the same location as Secretary Zinke, both during Secretary Zinke's stay and on the night prior to Secretary Zinke's arrival. Therefore, because of his mission requirements, Wadi Yakhour will utilize lodging at the Inn at the Canyons for the nights of May 7 and May 8.

For the nights of May 7 and May 8, the Inn at the Canyons offers a lodging rate of $104.99 per night. The maximum allowable government lodging rate that has been established by the General Services Administration (GSA) for Monticello, Utah, in May 2017 is $91.00 per night (documentation attached). The Inn at the Canyons lodging rate is more expensive than the GSA maximum lodging rate by $13.99 per night. Wadi Yakhour seeks authorization to procure lodging at the higher rate through actual expense reimbursement under FTR 301-11.300 (d) and (e), and under FTR 301-11.303:

§301-11.300 When is actual expense reimbursement warranted?

When:

(d) Because of mission requirements; or

(e) Any other reason approved within your agency.

§301-11.303 What is the maximum amount that I may be reimbursed under actual expense?

The maximum amount that you may be reimbursed under actual expense is limited to 300 percent (rounded to the next higher dollar) of the applicable maximum per diem rate. However, subject to your agency's policy, a lesser amount may be authorized.

Please provide approval for Wadi Yakhour to accept actual expense reimbursement at a lodging rate of $104.99 per night in Monticello, Utah, on the nights of May 7, 2017, and May 8, 2017.

Approval Signature

5/11/17

Date

Hotel

Monday May 8th 2017

Inn At The Canyons

(Confirmed)
533 N Main St Monticello UT 84535
Duration: 1 night
Phone: (435) 587-2458

Monday May 8, 2017



Check-in @
- Please contact hotel directly for check-in time -

Tuesday May 9, 2017



Check-out @
- Please contact hotel directly for check-out time -

Guest Name	Nightly Rate	Effective Date	Number of Rooms	Number of Guests	Number of Children
(b) (6), (b) (7)(C)	$104.99 USD		1	1	0

Confirmation: G05022303 JERIKA
Rate Info: Approx total is $104.99 USD without tax
Cancellation Policy: GTD TO VI- CANCEL 24HRS PRIOR TO AVOID BILLING
Room: FAX 435 587-0000

Hotel

Monday May 8th 2017

Inn At The Canyons

(Confirmed)
533 N Main St Monticello UT 84535
Duration: 1 night
Phone: (435) 587-2458

Monday May 8, 2017

Check-in @
- Please contact hotel directly for check-in time -

Tuesday May 9, 2017

Check-out @
- Please contact hotel directly for check-out time -

Guest Name	Nightly Rate	Effective Date	Number of Rooms	Number of Guests	Number of Children
RODDY RUSSELL	$104.99 USD		1	1	0

Confirmation: G05022303 JERIKA
Rate Info: Approx total is $104.99 USD without tax
Cancellation Policy: GTD TO VI- CANCEL 24HRS PRIOR TO AVOID BILLING
Room: FAX 435 587-0000

Hotel

Monday May 8th 2017

Inn At The Canyons

(Confirmed)
533 N Main St Monticello UT 84535
Duration: 1 night
Phone: (435) 587-2458

Monday May 8, 2017

Check-in @
- Please contact hotel directly for check-in time -

Tuesday May 9, 2017

Check-out @
- Please contact hotel directly for check-out time -

Guest Name	Nightly Rate	Effective Date	Number of Rooms	Number of Guests	Number of Children
YAKHOUR WADI	$104.99 USD		1	1	0

Confirmation: G05022303 JERIKA
Rate Info: Approx total is $104.99 USD without tax
Cancellation Policy: GTD TO VI- CANCEL 24HRS PRIOR TO AVOID BILLING
Room: FAX 435 587-0000

GSA U.S. General Services Administration

FY 2017 Per Diem Rates for ZIP 84535

Cities not appearing below may be located within a county for which rates are listed.
To determine what county a city is located in, visit the National Association of Counties (NACO) website (a non-federal website).

October 2016 - September 2017 within the zip code: **84535.** Max lodging by month (excluding taxes.) The last column is the Meals and Incidental Expense (M&IE) rate.

Primary Destination (1, 2)	County (3, 4)	2016 Oct	Nov	Dec	2017 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	M&IE (5)
Standard Rate	STANDARD RATE	$91	$91	$91	$91	$91	$91	$91	$91	$91	$91	$91	$91	$51

Footnotes

1. Traveler reimbursement is based on the location of the work activities and not the accommodations, unless lodging is not available at the work activity, then the agency may authorize the rate where lodging is obtained.
2. Unless otherwise specified, the per diem locality is defined as"all locations within, or entirely surrounded by, the corporate limits of the key city, including independent entities located within those boundaries."
3. Per diem localities with county definitions shall include"all locations within, or entirely surrounded by, the corporate limits of the key city as well as the boundaries of the listed counties, including independent entities located within the boundaries of the key city and the listed counties (unless otherwise listed separately)."
4. When a military installation or Government-related facility (whether or not specifically named) is located partially within more than one city or county boundary, the applicable per diem rate for the entire installation or facility is the higher of the rates which apply to the cities and/or counties, even though part(s) of such activities may be located outside the defined per diem locality.
5. *Meals and Incidental Expenses*, see Breakdown of M&IE Expenses for important information on first and last days of travel.

United States Department of the Interior
Official Travel Schedule of the Secretary

Montana, Utah, California, Montana
May 5, 2017 - May 13, 2017
Draft: FINAL

TRIP SUMMARY
THE TRIP OF THE SECRETARY TO
Montana, Utah, California, Montana
May 5, 2017 - May 13, 2017

Weather:

Havre, MT	High 87°, Low 51°; Sunny; 0% Chance of Precipitation (Saturday)
Salt Lake City, UT	High 77°, Low 53°; Mostly Sunny; 20% Chance of Precipitation (Sunday) High 70°, Low 51°; Partly Cloudy; 20% Chance of Precipitation (Monday)
Bears Ears National Monument (Blanding, UT)	High 72°, Low 47°; Mostly Sunny; 0% Chance of Precipitation (Monday)
Monticello, UT	High 61°, Low 38°; Mostly Cloudy; 20% Chance of Precipitation (Tuesday AM)
Grand Staircase-Escalante National Monument (Kanab, UT)	High 69°, Low 39°; Cloudy; 80% Chance of PM Showers (Tuesday PM) High 61°, Low 40°; Cloudy; 40% Chance of AM Showers (Wednesday)
Coronado, CA	High 69°, Low 60°; Sunny; 20% Chance of Precipitation (Thursday)
Billings, MT	High 89°, Low 53°; Mostly Sunny; 0% Chance of Precipitation (Friday)
Kalispell, MT	High 56°, Low 35°; Partly Cloudy; 20% Chance of Precipitation (Saturday)

Time Zone:

Montana	Mountain Daylight Time (MDT)
Utah	Mountain Daylight Time (PDT)
California	Pacific Daylight Time (PDT)

Advance (Havre):		**Cell Phone:**
Security Advance	Sgt. (b) (6), (b) (7)(C)	(b) (6), (b) (7)(C)
Advance	Wadi Yakhour	(b) (6)
Advance (Salt Lake City):		**Cell Phone:**
Security Advance	Sgt. (b) (6), (b) (7)(C)	(b) (6), (b) (7)(C)
Advance	Rusty Roddy	(b) (6)
Advance (Bears Ears National Monument):		**Cell Phone:**
Security Advance	Sgt. (b) (6), (b) (7)(C)	(b) (6), (b) (7)(C)
Advance (Monday)	Wadi Yakhour	(b) (6)
Advance (Tuesday)	Rusty Roddy	(b) (6)
Advance (Grand Staircase):		**Cell Phone:**
Security Advance	Sgt. (b) (6), (b) (7)(C)	(b) (6), (b) (7)(C)
Advance	Wadi Yakhour	(b) (6)
Advance (Coronado):		**Cell Phone:**
Security Advance	Sgt. (b) (6), (b) (7)(C)	(b) (6), (b) (7)(C)
Advance	None	

Advance (Billings):		**Cell Phone:**
Security Advance	Sgt. (b) (6), (b) (7)(C)	(b) (6), (b) (7)(C)
Advance	Rusty Roddy	(b) (6)
Advance (Kalispell):		
Advance	None	
Traveling Staff:		
Agent in Charge (5/5-5/7)	Lt. (b) (6), (b) (7)(C)	(b) (6), (b) (7)(C)
Agent in Charge (5/8-5/10)	Sgt. (b) (6), (b) (7)(C)	(b) (6), (b) (7)(C)
Agent in Charge (5/11-5/13)	Sgt. (b) (6), (b) (7)(C)	(b) (6), (b) (7)(C)
Acting Deputy Chief of Staff	Downey Magallanes	(b) (6)
Director of Communications	Laura Rigas	(b) (6)
Press Secretary	Heather Swift	(b) (6)
Photographer	Tami Heilemann	(b) (6)

MSU Security Contact:
Brian Simonson
brian.simonson@msun.edu
(406) 265-3525

Utah Governor's Security Contact:
Jason Ricks
jricks@utah.gov
(801) 244-6522

Attire:

Havre, MT:	Business Attire
Salt Lake City, UT:	Business Casual / Blazer & No Tie
Bears Ears National Monument:	Casual Park Attire
Grand Staircase-Escalante National Monument:	Casual Park Attire
Coronado, CA:	Business Attire
Billings, MT:	Casual Park Attire / Jeans & Boots (Daytime) Business Casual / Jeans & Blazer (Evening)

Friday, May 5, 2017

Washington, DC → Great Falls, MT

3:00-4:30pm EDT: **Depart Department of the Interior en route Baltimore-Washington International Airport**
Car: RZ

5:27pm EDT-
7:15pm CDT: **Wheels up Washington, DC (DCA) en route Minneapolis, MN (MSP)**
Flight: Delta 1361
Flight time: 2 hours, 48 minutes
RZ Seat: 19B
AiC: Lt. [redacted]
Staff: None
NOTE: TIME ZONE CHANGE EDT to CDT (-1 hours)

7:15-8:30pm CDT: **Layover in Minneapolis, MN // 1 hour, 15 minute layover**

8:30pm CDT-
10:11pm MDT: **Wheels up Minneapolis, MN (MSP) en route Great Falls, MT (GTF)**
Flight: Delta 4625
Flight time: 2 hours, 41 minutes
RZ Seat: 4A
AiC: Lt. [redacted]
Staff: None
NOTE: TIME ZONE CHANGE CDT to MDT (-1 hours)

10:11-10:25pm MDT: **Wheels down Great Falls International Airport** *(~15 minutes to vehicle)*
Location: 2800 Terminal Drive
Great Falls, MT 59404

10:25-10:35pm MDT: **Depart Airport en route RON**
Location: Hampton Inn Great Falls
2301 14th Street SW
Great Falls, MT 59404
Vehicle Manifest:
Secretary's Vehicle:
RZ
Lt. [redacted]
Sgt. [redacted]

10:35pm MDT: RON

Saturday, May 6, 2017

Great Falls, MT → Havre, MT → Great Falls, MT

7:20-9:15am MDT: **Depart RON en route Havre, MT**
Location: Montana State University-Northern
Cowan Drive
Havre, MT 59501
Vehicle Manifest:
Secretary's Vehicle:
RZ

Lt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)

Drive Time: ~1 hour, 55 minutes without traffic

9:15-9:45am MDT: **Arrive at Montana State University-Northern // Meet with the Platform Party // Platform Party Photo**

Location: Cowan Hall
Conference Room # 202
Met by: Chancellor Greg Kegel at entrance to Cowan Hall
Participants: Tom Welch, Professor of Agricultural Technology & Faculty Marshal
Dr. Darlene Sellers, Professor of Education
Dr. Larry Strizich, Dean, College of Technical Sciences
Dr. Carol Reifschneider, Interim Dean, College of Education, Arts & Sciences and Nursing
Dr. William Rugg, Provost / Vice Chancellor for Academic Affairs
Paul Tuss, Chairman of the Montana University System Board of Regents
Brian Simonson, Vice Chancellor for Finance and Administration
Pastor Tanner Howard of the First Lutheran Church
Staff: None
Advance: Wadi Yakhour

9:45-10:00am MDT: **Walk to Southwest Corner of Cowan Hall and Proceed to Gymnasium**

Location: Cowan Hall
Note: Platform Party will be ushered by Faculty Marshal Tom Welch

10:00-12:00pm MDT: **Montana State University-Northern Spring Commencement**

Location: Montana State University-Northern Armory Gymnasium
Participants:
Staff: None
Advance: Wadi Yakhour
Format: 10:00 Procession enters gym, led by Chancellor Kegel
Approach stage from the left and remain standing
Chancellor Kegel announces presentation of colors & National Anthem
Invocation by Pastor Howard
Introduction of platform party by Chancellor Kegel
Student Senate President remarks
Chancellor Kegel remarks
Provost Rugg remarks
Chancellor Kegel introduces RZ
RZ gives 10 minute remarks
Provost Rugg & Chancellor Kegel present degree candidates
Pastor Howard gives the Benediction
Retiring of the Colors
Recessional March, led by Chancellor Kegel

12:00-12:30pm MDT: **Walk to Donaldson Hall**

Location: Montana State University-Northern Armory Gymnasium
Participants:
Staff: None
Advance: Wadi Yakhour

Format: Many students and faculty will be congregating outside of the Gymnasium, if the Secretary would like to visit with them on his way to the luncheon.

12:30-1:30pm MDT: **Commencement Luncheon**

Location: Donaldson Hall

Participants: Jacob Bachmeier, State Representative
Nate St. Pierre, President, Stone Child College
Paul Tuss, Chairman, Board of Regents
Mike Lang, State Senator, & wife Lorna
G. Bruce Meyers, Former State Representative, & son, Dominic Meyers
Jim O'Hara, State Representative, & wife, Vicki
Bill Rugg, Provost, & wife, Denise
Brian Simonson, CFO, & wife, Sherri
Carol Reifschneider, Interim Dean
Christian Oberquell, Athletic Director, & wife Melissa
Jonathan WindyBoy, State Senator
Larry Strizich, Dean
Rachel Dean, Chief of Staff
Steve Wise, Dean of Students, & wife, Becky
Tracey Jette, Senior Director of Student Success, & husband, Joe
Greg Kegel, Chancellor
Jim Bennett, Foundation Director, & wife, Lindsey

Staff: None

Advance: Wadi Yakhour

Format: Informal luncheon

1:30-3:25pm MDT: **Depart Havre, MT en route Great Falls, MT**

Location: Hampton Inn Great Falls
2301 14th Street SW
Great Falls, MT 59404

Vehicle Manifest:

Secretary's Vehicle:

RZ
Lt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)

Staff Vehicle:

Wadi Yakhour

Drive Time: ~1 hour, 55 minutes without traffic

4:25pm-9:00pm MDT: **OPEN**

9:00pm MDT: **RON**

Sunday, May 7, 2017

Great Falls, MT → Salt Lake City, UT

5:20-5:30am MDT: **Depart RON en route Great Falls International Airport**

Location: 2800 Terminal Drive
Great Falls, MT 59404

Vehicle Manifest:

Secretary's Vehicle:

RKZ
Lt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)

Staff Vehicle:

Wadi Yakhour

Drive Time: ~6 minutes without traffic

6:20am MDT-
7:51am MDT: **Wheels up Great Falls, MT (GTF) en route Salt Lake City, UT (SLC)**

Flight: Delta 4787
Flight time: 1 hours, 31 minutes
RZ Seat: 8A
AiC: Lt. (b) (6), (b) (7)(C)
Staff: None

7:51-8:15am MDT: **Wheels down Salt Lake City International Airport & Depart en route RON**

Location: 776 North Terminal Drive
Salt Lake City, UT 84122

Vehicle Manifest:

State Police Lead:
Secretary's Vehicle:

RKZ
Lt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)

8:35-10:45am MDT: **Arrive RON for Private Time**

Location: Hampton Inn Salt Lake City-Downtown
425 South 300 West
Salt Lake City, UT 84101

10:45-10:50am MDT: **Depart RON for Brunch Briefing**

Location: Denny's
250 W 500 S
Salt Lake City, UT 84101

Vehicle Manifest:

State Police Lead:
Secretary's Vehicle:

RKZ
Lt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Downey Magallanes
Laura Rigas

10:50-11:45am MDT: **Brunch Briefing**

Participants: RKZ
Downey Magallanes
Laura Rigas

11:45-12:00pm MDT: **Depart en route Utah State Capitol Building**

Location: West Portico / Governor's Private Garage
Utah State Capitol, Suite 200
Salt Lake City, Utah 84114-2220

Vehicle Manifest:

State Police Lead:
Secretary's Vehicle: RKZ
Lt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Downey Magallanes
Laura Rigas

12:00-1:00pm MDT: **Arrive Utah State Capitol Building and Proceed to Private Meeting with Governor Gary Herbert, Senator Orrin Hatch, and Senator Mike Lee**

Met Upon Arrival by:
Governor Gary Herbert
Justin Harding, Chief of Staff - Governor Herbert

Location: Formal Office of the Governor - Suite 200

Participants:
Secretary Ryan Zinke
Senator Orrin Hatch
Senator Mike Lee
Governor Gary R. Herbert
Matt Sandgren, Chief of Staff, Senator Hatch
Justin Harding, Chief of Staff, Office of Governor Herbert
Rob Axson, Office of Senator Lee

Staff:
Downey Magallanes
Laura Rigas
BLM Photographer

Press: Closed

Advance: Rusty Roddy

Note: RKZ to exchange Challenge coins with Governor Herbert during meeting

Note: This is Governor Herbert's 70th Birthday

1:00-2:00pm MDT: **Meeting with State Historic Preservation Office & Utah Department of Heritage and Arts**

Location: Governor's Conference Room

Participants:
Secretary Ryan Zinke
Governor Gary R. Herbert
Senator Orrin Hatch
Senator Mike Lee
Rep. Rob Bishop
Rep. Jason Chaffetz
Rep. Chris Stewart
Jill Remington Love, Executive Director, Utah Department of Heritage and Arts
Kevin Fayles, Utah State Historic Preservation Office
Arie Leeflang, Utah State Historic Preservation Office
Justin Harding, Chief of Staff, Office of Governor Herbert
Paul Edwards, Deputy Chief of Staff, Office of Governor Herbert
Matt Sandgren, Chief of Staff, Office of Senator Hatch
John Tanner, Legislative Director, Office of Senator Hatch
Ed Cox, Legislative Assistant, Office of Senator Hatch
Ryan Wilcox, Northern Utah Director, Office of Senator Lee
Devin Wiser, Chief of Staff, Office of Rep. Bishop

		Wade Garrett, District Director, Office of Rep. Chaffetz
		Brian Steed, Chief of Staff, Office of Rep. Chris Stewart
		Cody Stewart
	Staff:	Downey Magallanes
		Laura Rigas
		BLM Photographer
	Press:	Closed
	Advance:	Rusty Roddy

2:00-2:30pm MDT: **Meeting with Legislative Leadership & Utah Attorney General Sean Reyes**

Location:	Governor's Conference Room
Participants:	Secretary Ryan Zinke
	AG Sean Reyes
	President Wayne Niederhauser
	Speaker Greg Hughes
	Rep. Mike Noel
	Rep. Keven Stratton
	Ric Cantrell, Chief of Staff, Utah State Senate
	Greg Hartley, Chief of Staff, Utah State House
	Missy Larsen, Chief of Staff, Utah Attorney General's Office
Staff:	Downey Magallanes
	Laura Rigas
	BLM Photographer
Press:	Closed
Advance:	Rusty Roddy

2:30-2:45pm MDT: **Break**

Location:	Office of the Lt. Governor - Suite 205

2:45-3:15pm MDT: **Meeting with Utah School and Institutional Trust Lands Administration (SITLA)**

Location:	Governor's Conference Room
Participants:	Secretary Ryan Zinke
	John Andrews, Associate Director & Chief Legal Counsel, SITLA
	Alan Freemeyer, SITLA D.C. Representative
	Tom Bachtel, Vice Chair, SITLA Board of Trustees
Staff:	Downey Magallanes
	Laura Rigas
	BLM Photographer
Press:	Closed
Advance:	Rusty Roddy

3:15-3:30pm MDT: **Board Vehicles & Depart State Capitol Building en route BLM Utah State Office**

Location:	440 West 200 South
	Gateway South Parking Garage
	Level 3 Parking - Row B
	Salt Lake City, UT
Met by:	Ed Roberson, BLM Utah State Director

Vehicle Manifest:

State Police Lead:	Lt. (b) (6), (b) (7)(C)
Secretary's Vehicle:	
	RKZ

Sgt [redacted]
Rusty Roddy
Downey Magallanes
Laura Rigas

Drive Time: ~10 minutes without traffic

3:30-4:30pm MDT: Meeting with Bears Ears Inter-Tribal Coalition

Location: Bureau of Land Management Utah State Office
440 West 200 South - Suite 500
Salt Lake City, UT 84101

Participants: Secretary Ryan Zinke
President Russell Begaye, Navajo Nation
Chairman Harold Cuthair, Ute Mountain Ute
Staffer, Navajo Nation Office of the Speaker
Ethel Branch, Navajo Nation Attorney General
Davis Filfred, Navajo Nation Council (Window Rock, AZ)
Shaun Chapoose, Chairman, Ute Indian Tribe (Fort Duchesne, UT)
Carleton Bowekaty, Councilman, Zuni Tribe (Zuni, NM)
Charles Wilkinson, Legal Advisor, University of Colorado
Leland Begaye, Legal Advisor, Ute Mountain Ute
Ed Roberson, BLM State Director
Don Hoffheins, BLM, Monticello Field Manager
Mike Richardson, BLM, Acting Communications Director
Nora Rasure, USFS, Regional Forester
Mark Pentecost, USFS Forest Supervisor, Manti La-Sal National Forest

Staff: Downey Magallanes
Laura Rigas
Heather Swift
BLM Photographer

Press: Closed

Format: Welcome and Introductions facilitated by Ed Roberson, BLM Utah State Director
RKZ Brief Remarks (5 minutes)
Tribal Comments led by Carleton Bowekaty, Co-Chair of the Bears Ears Inter-Tribal Coalition. During this time, each Tribe will have the opportunity to discuss their ancestral affiliation to the Bears Ears region and its cultural significance (45 minutes)

Advance: Rusty Roddy

4:30-5:00pm MDT: Daily Media Availability

Location: Bureau of Land Management Utah State Office
440 West 200 South
Salt Lake City, UT 84101

Participants: RKZ
Senator Orrin Hatch

Staff: Laura Rigas
Heather Swift

Press: Open

Format: Heather Swift gives press a recap of the days activities.

Senator Hatch & RKZ enter. Senator Hatch remarks followed by RKZ remarks

Advance: Rusty Roddy

5:00-5:15pm MDT: **Depart en route Utah State Capitol Building**

Location: Utah State Capitol, Office of the Governor
Salt Lake City, Utah 84114-2220

Vehicle Manifest:

State Police Lead: Lt. (b) (6), (b) (7)(C)

Secretary's Vehicle:

RKZ
Sgt. (b) (6), (b) (7)(C)
Rusty Roddy
Downey Magallanes
Laura Rigas

Drive Time: ~10 minutes without traffic

5:15-5:45pm MDT: **Personal Time**

Location: Office of the Lt. Governor - Suite 205

Note: Photo op with Governor on Governor's Balcony

5:45-6:00pm MDT: **Meeting with Don Peay**

Location: Office of the Lt. Governor - Suite 205

Participants: RKZ
Don Peay, President of Sportsmen for Fish & Wildlife (Also former Chair of Utahns for Trump)

6:00-9:00pm MDT: **Utah Office of Outdoor Recreation Dinner**

Location: Hall of Governors
Utah State Capitol Building

Attendees: 80

Participants: RKZ (Seated with Governor Herbert & Utah Congressional Delegation
Governor Gary R. Herbert (last hour)
Senator Orrin Hatch
Senator Mike Lee
Rep. Rob Bishop
Rep. Jason Chaffetz
Rep. Chris Stewart
Utah Attorney General Sean Reyes
Justin Harding, Chief of Staff, Office of Governor Herbert
Mike Mower Deputy Chief of Staff, Office of Governor Herbert
Paul Edwards, Deputy Chief of Staff, Office of Governor Herbert
Jacey Skinner, General Counsel, Office of Governor Herbert
Cody Stewart, Director of Federal Affairs, Office of Governor Herbert
Kristen Cox, Executive Director and Senior Advisor, Office of Governor Herbert
Kathleen Clarke, Director of Utah Public Lands Policy Coordinating Office

Mike Styler, Executive Director, Utah Department of Natural Resources
Val Hale, Executive Director, Governor's Office of Economic Development
Tom Adams, Director, Office of Outdoor Recreation
Vicki Varela - Director of Utah Office of Tourism and Branding
Aimee Edwards - Communication Director, Governor's Office of Economic Development
Matt Sandgren, Chief of Staff, Office of Senator Hatch
John Tanner, Legislative Director, Office of Senator Hatch
Ed Cox, Legislative Assistant, Office of Senator Hatch
Ron Dean, Central and Eastern Utah Director, Office of Senator Orrin Hatch
Alyson Bell, Chief of Staff, Office of Senator Mike Lee
Ryan Wilcox, Northern Utah Director, Office of Senator Mike Lee
Devin Wiser, Chief of Staff, Office of Rep. Rob Bishop
Peter Jenks, District Director, Office of Rep. Rob Bishop
Wade Garrett, District Director, Office of Rep. Jason Chaffetz
Clay White, Legislative Director, Office of Rep. Jason Chaffetz
Brian Steed, Chief of Staff, Office of Rep. Chris Stewart
Gary Webster, District Director, Office of Rep. Chris Stewart
Laurel Price, District Director, Office of Rep. Mia Love
Speaker Greg Hughes
Rep. Brad Wilson
Rep. Frances Gibson
Rep. John Knotwell
Rep. Keven Stratton
Rep. Kay Christofferson
President Wayne Niederhauser
Senator Stuart Adams
Senate Leadership - TBD
Senate Leadership - TBD
Senate Leadership - TBD
Senate Leadership - TBD
Rep. Brian King, House Minority Leadership
Rep. Joel Briscoe, House Minority Leadership
Senator Gene Davis, Senate Minority Leadership
Senator Karen Mayne, Senate Minority Leadership
Greg Hartley, Chief of Staff, Utah State House of Representatives
Ric Cantrell, Chief of Staff, Utah State Senate
Missy Larsen, Chief of Staff, Utah Attorney General's Office
Gary Heward, CEO, Liberty Mountain
Bill Harmon, Goal Zero
Joshua Bradley, Amer Sports
Nazz Kurth, Petzl
Amanda Covington, Vista Outdoors
Ashley Kornblat, Western Spirit
Don Peay, Utah Sportsmen for Fish and Wildlife

Staff: Downey Magallanes
Laura Rigas
Heather Swift
BLM Photographer

Press: Closed

Format:
6:00-6:30pm: Mix & Mingle
6:30-7:00pm: Welcome by Justin Harding, Governor Herbert COS
Blessing by Senator Orrin Hatch
Buffet style dinner
7:00-7:40pm: Outdoor Industry Roundtable
7:40-7:50pm: RZK remarks
7:50-8:00pm: Governor Gary Herbert remarks
8:00-9:00pm: Mix & mingle

Advance: Rusty Roddy

Note: By Invitation Only

9:00-9:10pm MDT: **Depart Capitol en route RON**

Location: Hampton Inn Salt Lake City-Downtown
425 South 300 West
Salt Lake City, UT 84101

Vehicle Manifest:
State Police Lead: Lt. (b) (6), (b) (7)(C)
Secretary's Vehicle:
RKZ
Sgt. (b) (6), (b) (7)(C)
Downey Magallanes
Laura Rigas

Drive Time: ~10 minutes without traffic

9:10pm MDT: **RON**

Monday, May 8, 2017

Salt Lake City, UT → Blanding, UT

7:15-7:30am MDT: **Depart RON en route State Capitol Building**

Location: West Portico / Governor's Private Garage
Utah State Capitol
Salt Lake City, Utah 84114-2220

Vehicle Manifest:
State Police Lead:
Lt. (b) (6), (b) (7)(C)
Secretary's Vehicle:
RKZ
Sgt. (b) (6), (b) (7)(C)
Downey Magallanes
Laura Rigas

Drive Time: ~10 minutes without traffic

7:30-8:30am MDT: **Breakfast Meeting with Utah Federal Delegation**

Location: Governor's Conference Room

Participants: RZ

Governor Herbert
Senator Orrin Hatch
Senator Mike Lee
Rep. Rob Bishop
Rep. Jason Chaffetz
Rep. Chris Stewart
Rep. Mia Love
Justin Harding, Chief of Staff, Governor Herbert
Mike Mower, Deputy Chief of Staff, Governor Herbert
Paul Edwards, Deputy Chief of Staff, Governor Herbert
Jacey Skinner, General Counsel, Governor Herbert
Cody Stewart, Director of Federal Affairs, Governor Herbert
Ed Cox, Office of Senator Orrin Hatch
Matt Whitlock, Communications Director, Office of Senator Hatch
Alyson Bell, Chief of Staff, Office of Senator Mike Lee
Matt Sandgren, Chief of Staff, Office of Senator Orrin Hatch
Ryan Wilcox, Northern Utah Director, Office of Senator Mike Lee
Devin Wiser, Chief of Staff, Office of Rep. Rob Bishop
Peter Jenks, District Director, Office of Rep. Rob Bishop
Clay White, Legislative Director, Office of Rep. Jason Chaffetz
Wade Garrett, District Director, Office of Rep. Jason Chaffetz
Brian Steed, Chief of Staff, Office of Rep. Chris Stewart
Gary Webster, Chief of Staff, Office of Rep. Chris Stewart
Laurel Price, District Director, Office of Rep. Mia Love

Staff: Downey Magallanes
Laura Rigas

Press: Closed
Format: Continental breakfast / Utah delegation roundtable
Advance: Rusty Roddy
Note: This will be the last event participation by Senator Hatch & Senator Lee

8:30-9:00am MDT: **Board Vehicle & Depart State Capitol Building en route Division of Aeronautics // Board Planes**

Location: 135 North 2400 West
Salt Lake City, UT 84116

Vehicle Manifest:
State Police Lead: Lt. (b) (6), (b) (7)(C)
Secretary's Vehicle:

RKZ
Sgt. (b) (6), (b) (7)(C)
Downey Magallanes
Laura Rigas

Drive Time: ~15 minutes without traffic

9:00-10:30am MDT: **Wheels Up Salt Lake City, UT en route Blanding, UT (KBDG)**

Participants: **RZ**
Flight: B200 Turboprop 8 passenger plane
Flight time: 1 hour, 15 minutes
Vehicle Manifest:

Secretary's Plane:

RKZ
Governor Gary Herbert
Justin Harding
Governor's Security Detail
Downey Magallanes
Sgt. (b) (6), (b) (7)(C)
Rep. Rob Bishop
Laura Rigas

Plane # 2:

Ryan Wilcox
Ed Cox
Wade Garrett
Devin Wiser
Brian Steed
John Tanner

Note: There will be a flyover of Grand Staircase Escalante National Monument en route

10:30-11:00pm MDT: Wheels Down Blanding, UT // Proceed to Helicopters

Location: 212 Freedom Way
Blanding, UT 84511

11:00am-1:30pm MDT: Wheels Up for Black Hawk Helicopter Tour (South Portion of Monument)

Vehicle Manifest:

Secretary's Helicopter:

RZ
Governor Gary R. Herbert
Rep. Rob Bishop
Utah State Senate President Wayne Niederhauser
Sgt. (b) (6), (b) (7)(C)
Governor's Security Detail
Downey Magallanes
Justin Harding, Chief of Staff, Office of Governor Herbert
Commissioner Rebecca Benally
Bruce Adams, San Juan County Commissioner (Narrator)

Helicopter # 2:

Speaker Greg Hughes
Senator David Hinkins
Rep. Mike Noel
Phil Lyman, San Juan County Commissioner (Narrator)
John Tanner, Legislative Director, Office of Senator Hatch
Devin Wiser, Chief of Staff, Office of Rep. Bishop
Brian Steed, Chief of Staff, Office of Rep. Chris Stewart
Laura Rigas
Ryan Wilcox, Northern Utah Director, Office of Senator Mike Lee
Wade Garrett, Rep Chaffetz District Director

1:30-2:30pm MDT: **Depart en route Bears Ears National Monument Media Availability and Hike**
Vehicle Manifest:
State Police Lead: Lt. (b) (6), (b) (7)(C)
Secretary's Vehicle:
RKZ
Sgt (b) (6), (b) (7)(C)
Downey Magallanes
Laura Rigas
Advance: Wadi Yakhour
Note: Box lunches will be provided for vehicles
Note: There is no cell service in the area of Bears Ears National Monument

2:30-3:00pm MDT: **Daily Media Availability**
Location: Bears Ears National Monument
Butler Wash Ruins
Participants: RKZ
Staff: Laura Rigas
Heather Swift
Press: Open
Advance: Wadi Yakhour

3:00-5:00pm MDT: **Hiking Tour of Bears Ears National Monument**
Participants: RKZ
Governor Gary Herbert
Rep. Rob Bishop
Sgt. (b) (6), (b) (7)(C)
Governor's Security Detail
Justin Harding, Chief of Staff, Office of Governor Herbert
Commissioner Rebecca Benally
Rep. Mike Noel
Bruce Adams, San Juan County Commissioner
Phil Lyman, San Juan County Commissioner
John Tanner, Legislative Director, Office of Senator Hatch
Devin Wiser, Chief of Staff, Office of Rep. Bishop
Ryan Wilcox, Northern Utah Director, Office of Senator Mike Lee
Clay White, Legislative Director, Office of Rep. Chaffetz (TBD)/Wade Garrett, District Director
Ed Roberson, Utah State Director, BLM
Staff: Downey Magallanes
Laura Rigas
Heather Swift
Tami Heilemann
Press:
Advance: Wadi Yakhour
Format: 3:00-3:30: Hike along the Butler Wash Ruins
3:30-3:45: Depart Butler Wash Ruins en route House on Fire Ruins
3:45-5:00: Hike to the House on Fire Ruins
Note: This is the last event with Governor Herbert who will be flying back to Salt Lake City

5:00-6:00pm MST: **Board Vehicles & Depart Bears Ears National Monument en route Blanding, UT**

Location: Edge of Cedar Mesa Museum
600 W 400 N
Blanding, UT 84511

Vehicle Manifest:

State Police Lead: Lt. (b) (6), (b) (7)(C)

Secretary's Vehicle:

RKZ
Sgt. (b) (6), (b) (7)(C)

Staff Vehicle:

Wadi Yakhour
Downey Magallanes
Laura Rigas
Tami Heilemann

Drive Time: ~45 minutes without traffic

6:00-7:00pm MDT: **Meeting with Friends of Cedar Mesa**

Location: Edge of Cedar Mesa Museum
Met by: Fred Hayes and Chris Hanson
Participants: RZ
Edwin Roberson, State Director, BLM-Utah
Lance Porter, District Manager, BLM Canyon Country District
Don Hoffheins, Field Manager, BLM Monticello Field Office
Mike Richardson, Acting Communications Director BLM-Utah
Tyler Ashcroft, Bears Ears Project Manager BLM-Utah
Josh Ewing, Executive Director, Friends of Cedar Mesa
Amanda Podmore, Assistant Director, Friends of Cedar Mesa
Vaughn Hadenfeldt. Board of Directors, Friends of Cedar Mesa
Steve Simpson: Board of Directors, Friends of Cedar Mesa
Fred Hayes, Director, Utah Division of State Parks and Recreation
Darin Bird, Deputy Director, Utah Department of Natural Resources
Chris Hanson, Museum Director, Edge of Cedars State Park
Johnathan Till, Curator, Edge of Cedars State Park
Staff: Downey Magallanes
Laura Rigas
Heather Swift
Tami Heilemann
Press: Closed
Advance: Wadi Yakhour
Note: This is a state government building in a state park
Format: 6:00-6:10: Welcome and introductions
6:10-6:25: Abbreviated tour of museum and regional artifacts
6:25-6:30: Introduction to Friends of Cedar Mesa in Museum Library
6:30-6:35: RZ gives brief remarks
6:35-7:00: Information Sharing from Friends of Cedar Mesa

6:30-7:15pm MDT: **Depart Edge of Cedar Mesa Museum en route Blanding Arts and Events Center**

Location: Blanding Arts and Events Center
715 W 200 S
Blanding, UT 84511

Vehicle Manifest:

Secretary's Vehicle:

RKZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)

Staff Vehicle:
Wadi Yakhour
Downey Magallanes
Laura Rigas
Tami Heilemann

Drive Time: ~5 minutes without traffic

7:30-8:30pm MDT: **Dinner at Blanding Arts and Events Center Hosted by San Juan County Commission**

Participants: RZ
Rep. Rob Bishop
Commissioner Bruce Adams, San Juan County
100 Attendees

Staff: Downey Magallanes
Laura Rigas
Tami Heilemann

Press: Closed

Advance: Wadi Yakhour

8:30-9:00pm MDT: **Depart Blanding, UT en route RON**

Location: Inn at the Canyons
533 N. Main Street
Monticello, UT 84535

Vehicle Manifest:

State Police Lead: Lt. (b) (6), (b) (7)(C)

Secretary's Vehicle:
RKZ
Sgt. (b) (6), (b) (7)(C)

Staff Vehicle:
Wadi Yakhour
Downey Magallanes
Laura Rigas
Tami Heilemann

Drive Time: ~30 minutes without traffic

9:00pm MDT: **RON**

Tuesday, May 9, 2017

Bears Ears National Monument → Kanab, UT

7:30-8:15am MDT: **Breakfast**

8:15-9:00am MDT: **Board Vehicles & Depart RON en route The Nature Conservancy's Dugout Ranch**

Location: Travel west & north past Shay Mountain

Vehicle Manifest:

Secretary's Vehicle:
RKZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)

Staff Vehicle:
Rusty Roddy
Downey Magallanes
Laura Rigas
Tami Heilemann

Drive Time: ~45 minutes without traffic

Note: There is limited cell service on the route to the Dugout Ranch and no Cell service once on the property except in the Canyonlands Research Center where service is decent but sometimes limited

9:00-9:05am MDT: **Arrive The Nature Conservancy's Dugout Ranch & Proceed to Canyonlands Research Center Pavilion**

Location: Canyonlands Research Center
Met by: Dave Livermore, Utah State Director, TNC
Heidi Redd, Owner, Indian Creek Cattle Company
Participants: RKZ
Ed Roberson, Utah State Director, BLM
Staff: Downey Magallanes
Laura Rigas
Heather Swift
Tami Heilemann
Press: Closed
Advance: Rusty Roddy

9:05-9:30am MDT: **Welcome & Overview of Canyonlands Research Center**

Location: Canyonlands Research Center Pavilion
Participants: Dave Livermore, Utah State Director, TNC
Heidi Redd, Owner, Indian Creek Cattle Company
Sue Bellagamba, Canyonlands Regional Director, TNC
Kristen Redd, Field Station Manager, TNC
Matt Redd, Canyonlands Project Manager, TNC
Mark Aagenes, Director of Government Relations, Montana TNC
Tom Cors, Lands Director, US Government Relations, TNC
Dr. Mike Duniway, U.S. Geological Service
Staff: Downey Magallanes
Laura Rigas
Heather Swift
Tami Heilemann
Press: Closed
Advance: Rusty Roddy

9:30-10:55am MDT: **Hiking Tour & Discussion of Conservation in Indian Creek & Bear's Ears National Monument**

Participants: Dave Livermore, Utah State Director, TNC
Heidi Redd, Owner, Indian Creek Cattle Company
Sue Bellagamba, Canyonlands Regional Director, TNC
Kristen Redd, Field Station Manager, TNC
Matt Redd, Canyonlands Project Manager, TNC
Mark Aagenes, Director of Government Relations, Montana TNC
Tom Cors, Lands Director, US Government Relations, TNC
Dr. Mike Duniway, U.S. Geological Service
Staff: Downey Magallanes
Laura Rigas

Tami Heilemann
Press: Closed
Advance: Rusty Roddy
Discussion Stops
Include: Streamside Vegetation
Indian Creek
Cryptobiotic Soils
Geological Formations
Petroglyphs
Note: Group photo with RKZ and Dugout Ranch / TNC staff will be taken en route hike at the Ranch Tack Shed
Note: Participants will be walking in rough, dusty, sometimes muddy terrain, thru water when crossing Indian Creek, up / down a fairly Steep incline after / before crossing Indian Creek, walking over cacti, etc.

10:55-11:00am MDT: **Return to Canyonlands Research Center & Proceed to Press Availability**

11:00-11:25am MDT: **Daily Media Availability**
Location: Canyonlands Research Center Pavilion
Participants: RKZ
Staff: Laura Rigas
Heather Swift
Press: Open
Advance: Rusty Roddy

11:25-11:30am MDT: **Board Vehicles & Depart Dugout Ranch en route Bears Ears National Monument**

11:30-12:05pm MDT: **Pick up Box Lunches en route Bears Ears National Monument**
Location: Inn at the Canyons
533 N. Main Street
Monticello, UT 84535

12:05-2:00pm MDT: **Travel to Bears Ears National Monument**
Location: Near Blanding in San Juan County, UT
Vehicle Manifest:
Secretary's Vehicle:
RKZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Staff Vehicle:
Rusty Roddy
Downey Magallanes
Laura Rigas
Tami Heilemann
Note: Box lunches en route provided by San Juan County Commissioners
Note: There is no cell service in the area of Bears Ears National Monument

2:00-6:00pm MDT: **Horseback Tour of Bears Ears National Monument**
Participants: RKZ
Sgt. (b) (6), (b) (7)(C) Secretary Zinke Security Detail
Ed Cox, Office of Senator Hatch
Ryan Wilcox, Office of Senator Lee

Justin Harding, Office of Governor Herbert
Bruce Adams, San Juan County Commission
Phil Lyman, San Juan County Commission
Rebecca Benally, San Juan County Commission
Rep. Mike Noel
Senator David Hinkins
4 Cowboy Support Riders

Staff: Downey Magallanes
Laura Rigas
Heather Swift
Tami Heilemann

Press: Amy Joi O'Donoghue, Environmental Reporter from the "Deseret News" out of Salt Lake City will be on ride

Advance: Rusty Roddy

6:00-6:25pm MDT: **Break**

6:25-7:15pm MDT: **Board Vehicles & Depart Bears Ears National Monument en route Blanding, UT**

Location: Blanding Municipal Airport
212 Freedom Way
Blanding, UT 84511

Vehicle Manifest:

Secretary's Vehicle:
RKZ
Sgt (b) (6), (b) (7)(C)
Sgt (b) (6), (b) (7)(C)

Staff Vehicle:
Rusty Roddy
Downey Magallanes
Laura Rigas
Tami Heilemann

Drive Time: ~45 minutes without traffic

7:15-7:30pm MDT: **Arrive Blanding Municipal Airport // Board Planes**

7:30-8:30pm MDT: **Wheels Up Blanding, UT (KBDG) en route Kanab, UT (KKNB)**

Participants: **RKZ**
Flight: B200 Turboprop 8 passenger plane
Flight time: 1 hour
Vehicle Manifest:

Secretary's Plane:
RKZ
Downey Magallanes
Laura Rigas
Sgt. (b) (6), (b) (7)(C)
Justin Harding
Rep. Mike Noel
Brian Steed
Rep. Chris Stewart

Plane No. 2:
Cody Stewart

Ryan Wilcox
Ed Cox
Tami Heilemann
TBD Zinke Staff (If Needed)
TBD Zinke Staff (If Needed)

8:30-8:35pm MDT: **Wheels Down Kanab Municipal Airport // Proceed to Vehicles**
Location: 2378 US-89A
Kanab, UT 84741

8:35-8:45pm MDT: **Depart Kanab Municipal Airport en route RON**
Location: Comfort Suites Kanab
150 West Center Street
Kanab, UT 84741
Vehicle Manifest:
Secretary's Vehicle:
RKZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Staff Vehicle:
Wadi Yakhour
Downey Magallanes
Laura Rigas
Tami Heilemann
Drive Time: ~5 minutes without traffic
Note: Stop for dinner optional. Dinner Options:

Jake's Chaparral (Western Style Dinner, Wadi's recommendation)
86 S 200 W
Kanab, UT 84741

Nedra's Too (Mexican food, not highly reviewed, but open late)
310 S 100 E
Kanab, UT 84741

8:45pm **RON**

Wednesday, May 10, 2017

Kanab, UT → Grand Staircase-Escalante National Monument → Salt Lake City, UT → San Diego, CA

8:20-8:30am MDT: **Depart RON en route Kane County Water Conservancy District**
Location: 725 East Kaneplex Drive
Kanab, UT 84741
Vehicle Manifest:
Secretary's Vehicle:
RKZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Staff Vehicle:
Wadi Yakhour
Downey Magallanes

Laura Rigas
Tami Heilemann
Drive Time: ~5 minutes without traffic

8:30-9:30am MDT: **Breakfast Meeting with Kane and Garfield County Commissioners and Area Legislators**
Location: Kane County Water Conservancy District
Participants: RZ
BLM Staff
Rep. Chris Stewart
Rep. Mike Noel
Brian Steed, Chief of Staff, Office of Chris Stewart
Gary Webster, District Director, Office of Chris Stewart
Justin Harding, Chief of Staff, Office of Governor Herbert
Jacey Skinner, General Counsel, Office of Governor Herbert
Paul Edwards, Deputy Chief of Staff, Office of Governor Herbert
Adam Stewart, Natural Resources Committee, Office of Rep. Bishop
Ron Dean, Central and Eastern Utah Director, Office of Senator Orrin Hatch
Ed Cox, Legislative Assistant, Office Senator Hatch
Dirk Clayson, Kane County Commissioner
Jim Matson, Kane County Commissioner
Lamont Smith, Kane County Commissioner
Leland Pollock, Garfield County Commissioner
David Tebbs, Garfield County Commissioner
Jerry Taylor, Garfield County Commissioner
Press: Closed
Staff: Downey Magallanes
Heather Swift
Laura Rigas
Tami Heilemann
Advance: Wadi Yakhour
Note: Breakfast provided by the Kane County Commission

9:30-10:30am MDT: **Depart Breakfast en route Big Water, UT**
Location:
Vehicle Manifest:
Secretary's Vehicle:
RKZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Staff Vehicle:
Wadi Yakhour
Downey Magallanes
Laura Rigas
Tami Heilemann
Drive Time: ~1 hour without traffic

10:30-12:30pm MDT: **Driving Tour of Portions of Grand Staircase-Escalante National Monument**
Location:
Participants: RZ

BLM Staff
Rep. Chris Stewart
Rep. Mike Noel
Senator David Hinkins
Brian Steed, Chief of Staff, Office of Chris Stewart
Gary Webster, District Director, Office of Chris Stewart
Justin Harding, Chief of Staff, Office of Governor Herbert
Ron Dean, Central and Eastern Utah Director, Office of Senator Orrin Hatch
Ed Cox, Legislative Assistant, Office Senator Hatch
Dirk Clayson, Kane County Commissioner
Jim Matson, Kane County Commissioner
Lamont Smith, Kane County Commissioner
Leland Pollock, Garfield County Commissioner
David Tebbs, Garfield County Commissioner
Jerry Taylor, Garfield County Commissioner

Staff: Downey Magallanes
Laura Rigas
Tami Heilemann

Press:
Advance: Wadi Yakhour
Note: Three Kane County Commissioners & Downey will join RKZ in his vehicle for first hour of tour & Three Garfield County Commissioners & Downey will join RKZ in his vehicle for the second hour of the tour

12:30-1:30pm MDT: **Lunch and Walking Tour**

Location: Top of Kaiparowits Plateau
Participants:
Staff: Downey Magallanes
Laura Rigas
Tami Heilemann
Advance: Wadi Yakhour
Note: Lunch provided by the Kane County Commission

1:30-3:30pm MDT: **State Helicopter Tour of Grand Staircase-Escalante National Monument**

Location: Coordinates -11 29.457, 37 14.748
Helicopter Manifest: RZ
Downey Magallanes
Sgt. [redacted]
Justin Harding, Chief of Staff, Office of Governor Herbert

3:30-4:30pm MDT: **Hold for Media Interviews**

Location: Grand Staircase Escalante National Monument
Participants:
Staff: Laura Rigas
Heather Swift
Advance: Wadi Yakhour

4:30-6:00pm MDT: **Depart Grand Staircase-Escalante National Monument en route Kanab Municipal Airport**

Location: 2378 US-89A
Kanab, UT 84741

Vehicle Manifest:

Secretary's Vehicle:

RKZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)

Staff Vehicle:

Wadi Yakhour
Downey Magallanes
Laura Rigas
Tami Heilemann

Drive Time: ~1.5 hour without traffic

6:00-6:30pm MDT: **Daily Media Availability**

Location: Kanab Municipal Airport

Participants:

Staff: Laura Rigas
Heather Swift

Advance: Wadi Yakhour

6:30-6:45pm MDT: **Board Planes en route Salt Lake City, UT (SLC)**

Location: Kanab Municipal Airport

Vehicle Manifest:

Secretary's Vehicle:

RKZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)

Staff Vehicle:

Wadi Yakhour
Downey Magallanes
Laura Rigas
Tami Heilemann

Drive Time: ~xx hour without traffic

7:00-8:00pm MDT: **Wheels Up Kanab, UT (KKNB) en route Salt Lake City, UT (SLC)**

Participants: **RZ**

Flight: B200 Turboprop 8 passenger plane

Flight time: 1 hour

Vehicle Manifest:

Secretary's Plane:

RZ
Laura Rigas
Sgt. (b) (6), (b) (7)(C)
Justin Harding
Rep. Chris Stewart
Brian Steed - TBD
Ed Cox

Plane No. 2:

Ryan Wilcox
Heather Swift

Tami Heilemann
Rep. Mike Noel

8:00-8:15pm MDT: **Wheels Down Salt Lake City, UT // Proceed to Vehicles**
Location:
Vehicle Manifest:
Secretary's Vehicle:
RKZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Laura Rigas
Tami Heilemann

8:15-10:30pm MDT: **Dinner / Private Time at Delta Sky Club**
Location: Salt Lake City International Airport
776 N Terminal Drive
Salt Lake City, UT 84122
Note: Open until 1:00am

10:30-11:14pm MDT: **Depart Dinner en Route Gate for Flight**
Location: Salt Lake City airport
Vehicle Manifest:
Secretary's Vehicle:
Drive Time: ~20 minutes without traffic

11:14pm PDT: **Wheels up Salt Lake City, UT (SLC) en route San Diego, CA (SAN)**
Flight: Delta 1909
Flight time: 1 hour, 53 minute
RZ Seat:
AiC:
NOTE: *TIME ZONE CHANGE MDT to PDT (-1 hours)*

11:14-11:30pm PDT: **Wheels Down San Diego International Airport**
Location: 3225 North Harbor Drive
San Diego, CA 92101

TBD-TBDpm PDT: **Depart San Diego International Airport en route RON**
Location: Hotel del Coronado
1500 Orange Avenue
Coronado, CA
Vehicle Manifest:
Secretary's Vehicle:
RZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Drive Time: ~20 minutes without traffic

TBDpm PDT: **RON**

Thursday, May 11, 2017
San Diego, CA

3:15-3:30pm PDT: **Drive to American Tunaboat Association Headquarters**

Location: 1 Tuna Lane
San Diego, CA 92101
Vehicle Manifest:
Secretary's Vehicle:
RZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Drive Time: ~15 minutes without traffic

3:30-4:00pm PDT: **Meeting with Congresswoman Radewagen & the American Tunaboat Association**
Location: American Tunaboat Association Headquarters
1 Tuna Lane
San Diego, CA 92101
Participants: Congresswoman Amata Radewagen
Brian Hallman, Executive Director, American Tunaboat Association
William Sardinha, Tuna Vessel Manager
Joe Finite, Tunaboat Owner
Ricardo DaRosa, Tunaboat Owner
Larry DaRosa, Tunaboat Owner
Jim Sousa, Tunaboat Owner
Joe Hamby, Tri Marine International
Shelly Harper, South Pacific Tuna Corporation
Peter Flournoy, ATA Legal Counsel
Ichabald Cileu, Tuna Vessel Manager
Kenny Alameda, US Commissioner to Western and Central Pacific Fisheries Commision

4:00-4:15pm PDT: **Drive to Hotel Del Coronado**
Location: 1500 Orange Avenue
Coronado, CA
Vehicle Manifest:
Secretary's Vehicle:
RZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Drive Time: ~15 minutes without traffic

5:00-7:00pm PDT: **Optional: Asian Pacific Islanders Reception**
Location: Garden Patio
Hotel del Coronado
Participants: RNC Chairwoman Ronna Romney McDaniel
Governor Eddie Baza Calvo, Guam
Congresswoman Amata Radewagen
Governor Ralph Deleon Guerrero Torres, Northern Mariana Islands

7:30-9:00pm PDT: **Keynote Remarks at the RNC Spring Meeting Dinner**
Location: Crown Room
Main Victorian Building
Hotel del Coronado
Note: 8:15 remarks

9:00pm PDT: **RON**
Location: Hotel del Coronado
1500 Orange Avenue

Coronado, CA

Friday, May 12, 2017

San Diego, CA → Billings, MT → Butte, MT

4:55-5:15am MDT: **Depart RON en route San Diego Airport**
Location: 3225 North Harbor Drive
San Diego, CA
Vehicle Manifest:
Secretary's Vehicle: Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Drive Time: ~20 minutes without traffic

6:15am PDT-
9:15pm MDT: **Wheels up San Diego, CA (SAN) en route Salt Lake City, UT (SLC)**
Flight: Delta 2872
Flight time: 2 hours
RZ Seat: 2C
AiC: Sgt. (b) (6), (b) (7)(C)
NOTE: *TIME ZONE CHANGE PDT to MDT (+1 hours)*

9:15-11:00am MDT: **Layover in Salt Lake City, UT // 1 hour, 45 minute layover**

11:00am MDT-
12:29pm MDT: **Wheels up Salt Lake City, UT (SLC) en route Billings, MT (BIL)**
Flight: Delta 4669
Flight time: 1 hour, 29 minutes
RZ Seat: 3C
AiC: Sgt. (b) (6), (b) (7)(C)
Note: You should eat lunch on the plane if available since you will not have an opportunity to eat after arriving in Billings.

12:29-12:40pm MDT: **Wheels down Billings, MT // Proceed to Vehicle**
Location: Billings Logan International Airport
1901 Terminal Circle
Billings, MT 59105
Note: VPOTUS lands at 1:00pm MDT

12:40-1:00pm MDT: **Await Arrival of Vice President Mike Pence**
Location: Secretary's Vehicle in Motorcade Staging

1:00-1:15pm MDT: **Vice President Mike Pence Arrives Billings Logan International Airport**
Met By: RKZ
Lance Lanning, President of Provision International
David Jeremiah, Founder of Point Radio & Television Ministries
Donna Jeremiah, Wife of David Jeremiah
Press: Open
Advance: Rusty Roddy

1:15-2:45pm MDT: **Depart Billings, MT en route Hardin, MT**
Location: Westmoreland Resources, Inc.
Vehicle Manifest:
Vice President's Limo:

Vice President Mike Pence
RKZ
Zach Bauer, Personal Aide to the Vice President

Secretary's Vehicle:
Sgt. (b) (6), (b) (7)(C)
Rusty Roddy
Laura Rigas
Scott Wilson (Photographer)

Press Van:
Heather Swift

RKZ Follow Up Vehicle:
(b) (6), (b) (7)(C)

Note: Senator Steve Daines is manifested in the Vice President's Support Staff vehicle

Drive Time: ~1 hour 30 minutes without traffic

2:45-2:55pm MDT: **Arrive Westmoreland Coal Company & Begins Briefing**

Location: Westmoreland Resources Inc., Administrative Building
Absaloka Mine
529 Sarpy Creek Road
Hardin, MT 59034

Met By: Kevin Papyrzycki, CEO, Westmoreland Coal Companny
Carlson "Duke" Goes Ahead, Crow Nation Vice Chair

Participants: Vice President Mike Pence
RKZ
Senator Steve Daines

Press: Closed; White House Photographer & Scott Wilson to cover greeting

Advance: Rusty Roddy

Note: Staff will hold in vehicles

2:55-3:00pm MDT: **Depart Briefing & Proceed to Westmoreland Resources, Inc. Parking Lot**

Vehicle Manifest:

Vice President's Limo:
Vice President Mike Pence
RKZ
Zach Bauer, Personal Aide to the Vice President

Secretary's Vehicle:
Sgt. (b) (6), (b) (7)(C)
Rusty Roddy
Laura Rigas
Scott Wilson (Photographer)

Press Van:
Heather Swift

RKZ Follow Up Vehicle:
(b) (6), (b) (7)(C)

Note: Senator Steve Daines is manifested in the Vice President's Support Staff vehicle

3:00-3:45pm MDT: **Begin Participation in Horseback Tour of Westmoreland Coal Company Property Led by Tribal Leaders**

Location: Absaloka Mine
100 Sarpy Creek Road

Hardin, MT 59034

Participants: Vice President Mike Pence
RKZ
Senator Steve Daines
Zach Bauer, Personal Aide to the Vice President
Kevin Paprzycki, CEO, Westmoreland Coal Company
Joseph Micheletti, Westmoreland Coal
John Wells, Westmoreland Coal
Carlson "Duke" Goes Ahead, Crow Nation Vice Chair
R. Knute Old Crow, Crow Nation
Eric Bird In Ground
Dennis Bear Don't Walk
4 Wranglers
2 Forest Service Riders

Staff: Laura Rigas
Heather Swift (with Press)

Advance: Rusty Roddy

Note: Staff will be walking on tour

3:45-4:00pm MDT: **Conclude Participation in Horseback Tour & Depart for Listening Session With Tribal Leaders & Energy Producers**

Location: Westmoreland Resources, Inc. Administration Building
100 Sarpy Creek Road
Hardin, MT 59034

Vehicle Manifest:

Vice President's Limo:
Vice President Mike Pence
RKZ
Zach Bauer, Personal Aide to the Vice President

Secretary's Vehicle:
Sgt. (b) (6), (b) (7)(C)
Rusty Roddy
Laura Rigas
Scott Wilson (Photographer)

Press Van:
Heather Swift

RKZ Follow Up Vehicle:
(b) (6), (b) (7)(C)

Note: Senator Steve Daines is manifested in the Vice President's Support Staff vehicle

Note: Upon arrival, Vice President scheduled to go to hold for 10 minutes

4:00-4:30pm MDT: **Participate in Listening Session with Tribal Leaders & Energy Producers**

Location: Conference Room

Participants: Vice President Mike Pence
RKZ
Senator Steve Daines
Carlson "Duke" Goes Ahead, Crow Vice Chairman
R. Knute Old Crow, Crow Secretary
Eric Bird In Ground, Speaker of the Crow House
Dennis Bear Don't Walk, Crow Chief Executive Legal Counsel
Dr. Bud Clinch, Executive Director, Montana Coal Council

Kevin Paprzycki, CEO, Westmoreland Coal Company
Joseph Micheletti, EVP US-Operations, Westmoreland Coal Company
Joe Evers, Vice President, Westmoreland Coal Company
Scott Sturm, Vice President Sales and Marketing, Westmoreland Coal Company

Press: Photo spray at top; White House Photographer & DOI Photographer Scott Wilson to take photos at top and then depart room

Staff: Laura Rigas
Heather Swift (With Press)

Advance: Rusty Roddy

Format:
- Crow Nation Vice Chair welcomes group to the Tribe's Land
- Westmoreland CEO welcomes group to the company & mine
- RKZ delivers brief remarks and introduces Vice President Pence
- Vice President Pence delivers remarks and opens room for listening Session
- Press escorted out of room
- Roundtable discussion will last 30 minutes

4:30-6:00pm MDT: **Conclude Roundtable, Proceed to Vehicles & Depart en route MetraPark Arena Pavilion**

Location: MetraPark Arena
308 6th Avenue North
Billings, MT 59101

Vehicle Manifest:

Vice President's Limo:
Vice President Mike Pence
Zach Bauer, Personal Aide to the Vice President

Secretary's Vehicle:
Sgt. (b) (6), (b) (7)(C)
RKZ
Rusty Roddy
Laura Rigas
Scott Wilson (Photographer)

Press Van:
Heather Swift

RKZ Follow Up Vehicle:
(b) (6), (b) (7)(C)

Note: Senator Steve Daines is manifested in the Vice President's Support Staff vehicle

Drive Time: ~1 Hour 30 Minutes without traffic

6:00-7:00pm MDT: **Rally for Greg Gianforte, Candidate for MT-AL**

Location: MetraPark Arena Montana Pavilion
308 6th Avenue North
Billings, MT 59101

Participants: Vice President Mike Pence
Mrs. Karen Pence
RKZ
Senator Steve Daines
Greg Gianforte
Susan Gianforte

Press: Open
Staff: None
Advance: None
Format:

6:00-6:30pm:	**Vice President arrives & proceeds to backstage hold**
	Mrs. Karen Pence arrives & joins VP in hold
6:30-6:40pm:	**Vice President participates in photo opportunity With Attendees**
6:40-6:45pm:	**Vice President moved via motorcade to rally site**
6:10pm	**Senator Steve Daines delivers welcome remarks**
6:15pm:	**Pledge of Allegiance**
6:17pm:	**National Anthem**
6:20pm:	**RKZ delivers remarks (5 minutes)**
6:25pm:	**Greg Gianforte delivers remarks**
6:35-6:45pm:	**Musical Interlude**
6:45pm:	**Greg Gianforte introduces Vice President**
6:50pm:	**Vice President delivers remarks**
7:00pm:	**Mrs. Karen Pence, RKZ, Senator Steve Daines & Greg Gianforte proceed to stage for group photo op**
7:05-7:15pm:	**Vice President works rope line & departs**

7:00-7:30pm MDT: **Depart en route RON // Pick up Rental Car**
Location: Enterprise Desk
Billings Logan Airport
1901 Terminal Circle
Billings, MT
Confirmation: 1025672230
Note: Paying for personally

8:00pm MDT: **RON**
Location: DoubleTree Billings
27 North 27th Street
Billings, MT

Saturday, May 13, 2017

Kalispell, MT
PERSONAL TRAVEL

6:00-1:30pm MDT: **Depart Billings, MT en route Kalispell, MT // Drop Off Rental Car**
Location: Enterprise Desk
2177 US Highway 2 East
Kalispell, MT 59901

2:00-3:00pm MDT: **GOTV Event with Montana GOP**
Location: Sykes Grocery & Market
202 2nd Avenue West
Kalispell, MT 59901

TBDpm MDT: **RON**
Location: Whitefish, MT

Sunday, May 14, 2017

Whitefish, MT

PERSONAL TRAVEL

NOTE: Personal Time

Monday, May 15, 2017

Whitefish, MT → Washington, DC

PERSONAL TRAVEL

1:00-1:15pm MDT: **Depart Whitefish, MT en route Kalispell, MT**
Location: 4170 US-2
Kalispell, MT 59901
Drive Time: ~15 minutes

2:40pm MDT-
4:55pm MDT: **Wheels up Kalispell, MT (FCA) en route Denver, CO (DEN)**
Flight: United 5999
Flight time: 2 hours, 15 minutes
RZ Seat:

4:55-5:35pm MDT: **Layover in Denver, CO // 40 minute layover**

5:35pm MDT-
10:55pm EDT: **Wheels up Denver, CO (DEN) en route Washington, DC (IAD)**
Flight: United 344
Flight time: 3 hours, 20 minutes
RZ Seat: 30D

10:55-11:05pm EDT: **Wheels down Dulles International Airport**

11:05-11:50pm EDT: **Depart Dulles International Airport en route Private Residence**
Vehicle Manifest:
Secretary's Vehicle:
Drive Time: ~45 minutes without traffic

Document Header Information

Document Type:	Authorization	Document Name:	TANUM0000TQJ0-1
Travel Authorization Number:	TANUM0000TQJ0	Trip Name:	Public Lands Council Annual Meeting
TA Date:	09/11/17	Currency:	USD
Organization:	DOILWO	Current Status:	CREATED
Purpose:	Conference Attendance	Document Detail:	Public Lands Council Annual Meeting, September 21-24. I will be staying with family on Sunday night so do not need lodging. The return flight is also cheaper on Monday instead of Sunday.
Type Code:	Trip By Trip		

Traveler Profile

Name:	Younger, Cally Ann	ID:	1001235651
TID:	40219372	Organization:	DOILWO
Title:		Duty Station:	
Security Cl:		Card:	CARD HOLDER
Office Address:	1849 C Street NW Washington, DC 20240	EMAIL:	cyounger@blm.gov
Office Phone:	2022083801	Cell Phone:	
Home Address:	(b) (6)	Home Phone:	(b) (6)
Alternate Address:		Alternate Phone:	

Document Information

Trip
Number: 1

Purpose: Public Lands Council Annual Meeting, September 21-24. I will be staying with family on Sunday night so do not need lodging. The return flight is also cheaper on Monday instead of Sunday.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
09/21/17	09/25/17	FLAGSTAFF, AZ	Conference Attendance	143.00 / 64.00

Document Totals

Total Expenses:	1,578.82
Reimbursable Expenses:	224.00
Non-Reimbursable Expenses:	1,354.82
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	412.40	.00
Fuel-Rental Vehicle	60.00	.00
Lodging Taxes & Misc	60.00	.00
Lodging-PerDiem	429.00	.00
M&IE-PerDiem	224.00	.00
Rental Car	245.41	.00
Transaction Fees	8.26	.00
Transportation	125.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,578.82	.00

Trip 1 Details

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1003471863		412.40
COMM-CARR	American Airlines	1003471863		.00
LODGE	Independent	1003471863	Flagstaff,AZ	429.00
RENTAL	Avis	1003471863		245.41

Trip Itinerary

From: DCA-Washington, DC (USA) (National Apt) TO: PHX-Phoenix, AZ (USA) (Sky Harbor Apt)

Air

Thursday September 21, 2017

DCA-Washington, DC (USA) to PHX-Phoenix, AZ (USA) (S

Sep 21 American Airlines 1495
Washington, DC (USA) (National Apt) 09/21/2017 10:45AM
Confirmation Number: YPVZTQ

Duration: 4 Hours 53 Minutes Nonstop
Phoenix, AZ (USA) (Sky Harbor Apt) 09/21/2017 12:38PM

Flight Information
Distance 1973 miles
No Seat Assigned

Emissions 769.5 lbs of CO2
Cost 412.40 USD

Hotel

Independent

706 South Milton Road Flagstaff AZ 86001 928-774-4333

Sep 21 Checking in: 09/21/2017

Checking out: 09/24/2017
Total Rate: 429.00 USD

Car

Car Rental at PHX-Phoenix, AZ (USA) (S

Sep 21 Avis
Picking Up 09/21/2017 12:38PM
Picking Up at PHX-Phoenix, AZ (USA) (S
Confirmation Number: 41415760US1

Returning 09/25/2017 12:45PM
Returning to PHX-Phoenix, AZ (USA) (S
Total Rate: 245.41 USD

Air

Monday September 25, 2017

PHX-Phoenix, AZ (USA) (S to DCA-Washington, DC (USA)

Sep 25 American Airlines 680
Phoenix, AZ (USA) (Sky Harbor Apt) 09/25/2017 12:45PM
Confirmation Number: YPVZTQ

Duration: 4 Hours 21 Minutes Nonstop
Washington, DC (USA) (National Apt) 09/25/2017 8:06PM

Flight Information
Distance 1973 miles
No Seat Assigned

Emissions 769.5 lbs of CO2

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	925.82	Total Per Diem Expenses:	653.00
Date	**Description**	**Category**	**Cost**	**Pay Method**	**Per Diem**
09/11/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
09/18/2017	Travel Fee	Transaction Fees	8.26	GOVCC-C	
Comment:	OTRS Domestic-Intl w-Air-Rail				
09/21/2017	Airline Flight	Com. Carrier	412.40	GOVCC-C	
09/21/2017	Gas-Rental	Fuel-Rental Vehicle	30.00	GOVCC-C	
09/21/2017	Lodging Tax	Lodging Taxes & Misc	20.00	GOVCC-C	
09/21/2017	Lodging	Lodging-PerDiem	143.00	GOVCC-C	*
Comment:	Conf Num: 87039371 Cmt:				
09/21/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
09/21/2017	Rental Car	Rental Car	245.41	GOVCC-C	
Comment:	Conf Num: 41415760US1 Cmt:				
09/21/2017	Parking	Transportation	50.00	GOVCC-C	
09/22/2017	Lodging Tax	Lodging Taxes & Misc	20.00	GOVCC-C	
09/22/2017	Lodging	Lodging-PerDiem	143.00	GOVCC-C	*
Comment:	Conf Num: 87039371 Cmt:				
09/22/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
09/22/2017	Parking	Transportation	25.00	GOVCC-C	

Comment:	Conf Num: 87039371 Cmt:				
09/23/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
09/23/2017	Parking	Transportation	25.00	GOVCC-C	
09/25/2017	Gas-Rental	Fuel-Rental Vehicle	30.00	GOVCC-C	
09/25/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
09/25/2017	Parking	Transportation	25.00	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 653.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D	Conf%
09/21/2017	143.00/ 64.00	143.00	143.00	48.00	48.00		
09/22/2017	143.00/ 64.00	143.00	143.00	64.00	64.00		
09/23/2017	143.00/ 64.00	143.00	143.00	64.00	64.00		
09/24/2017	143.00/ 64.00	0.00	0.00	0.00	0.00		
09/25/2017	143.00/ 64.00	0.00	0.00	48.00	48.00		

Other Authorizations

Trip#: 1

Other Authorization	Remarks
ANNUAL LEAVE OR NON-DUTY DAYS	

Account Summary for the Selected Trip

Org: DOI	Label: BLM	Acct Code: DS2000000/DR.20000.17BLMTRV//178D0102DR/DL2000000.000000///	1,578.82
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 412.40	
Expense Category: Fuel-Rental Vehicle	Fiscal Year: 2017	Amount: 60.00	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 60.00	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 429.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 224.00	
Expense Category: Rental Car	Fiscal Year: 2017	Amount: 245.41	
Expense Category: Transaction Fees	Fiscal Year: 2017	Amount: 8.26	
Expense Category: Transportation	Fiscal Year: 2017	Amount: 125.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,578.82

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	BLM	DS2000000/DR.20000.17BLMTRV//178D0102DR/DL2000000.000000////	GOVCC-C	1,354.82
DOI	BLM	DS2000000/DR.20000.17BLMTRV//178D0102DR/DL2000000.000000////	REIMBURSABLE	224.00

Totals by Label

DOI	BLM Total	DS2000000/DR.20000.17BLMTRV//178D0102DR/DL2000000.000000////		1,578.82

Totals by Payment Method

	GOVCC-C Total	1,354.82
	REIMBURSABLE Total	224.00

Attachments No Attachments Exists

Receipt Checklist

Date	Description	Cost
09/21/17	AIR	$412.40

Audits

Audit Name	Result	Reason
LEAVE EXISTS	FAIL	LEAVE TAKEN
	Traveler Justification:	Traveler will not get M&IE on that Sunday

Document History 09/20/2017 Authorization: TANUM0000TQJ0-1

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	09/20/2017	8:06AMEST	Younger, Cally Ann	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name:	Cally Younger
Traveler/Preparer Signature:	
Date:	
Approver Name:	Kate MacGregor
Approver Signature:	
Date:	9.20.2017