9:50am - 10am  Staff Brief  
**Where:** Secretary's Office  
**Calendar:** David Bernhardt  
**Created by:** Leila Getto  
**Who:** Timothy Williams

10am - 10:30am  External Meeting  
**Where:** Secretary's Office  
**Calendar:** David Bernhardt  
**Created by:** Leila Getto  
**Who:** Timothy Williams, Nicholas Goodwin

11am - 11:30am  Internal Event  
**Where:** Secretary's Office  
**Calendar:** David Bernhardt  
**Created by:** Samantha Hebert  
**Who:** Kyle Scherer, Nicholas Davis, David Bernhardt, John Tahsuda, Todd Willens, Tara Sweeney, Katharine MacGregor, Gregg Renkes, Darryl LaCounte, Mark Cruz

12pm - 12:30pm  External Call/Intergovernmental  
**Where:** Secretary's Office  
**Calendar:** David Bernhardt  
**Created by:** Samantha Hebert

1:45pm - 1:45pm  Depart DOI en route to West Wing  
**Calendar:** David Bernhardt  
**Created by:** Samantha Hebert

2pm - 3pm  External Event/Intergovernmental  
**Where:** west wing cabinet room  
**Calendar:** David Bernhardt  
**Created by:** Samantha Hebert

3pm - 3pm  Depart West Wing en route to DOI  
**Calendar:** David Bernhardt  
**Created by:** Samantha Hebert

3:15pm - 4pm  Internal Event  
**Where:** South Penthouse  
**Calendar:** David Bernhardt  
**Created by:** Samantha Hebert  
**Who:** Skyler Zunk, Nicholas Davis, David Bernhardt

4pm - 4:15pm  Depart DOI en route to USDA  
**Where:** Drive time 1.5 miles /5-14 min  
**Calendar:** David Bernhardt  
**Created by:** Leila Getto  
**Who:** William Pendley, David Bernhardt, Casey Hammond, James Reilly

4:15pm - 5:15pm  External/Intergovernmental Meeting  
**Where:** USDA enter at 1400 Jefferson Drive SW (the entrance to the USDA Whitten Building facing the National Mall  
**Calendar:** David Bernhardt  
**Created by:** Leila Getto  
**Who:** William Pendley, David Bernhardt, Casey Hammond, James Reilly
David Bernhardt

5:15pm - 5:15pm  Depart USDA en route to DOI
  Calendar: David Bernhardt
  Created by: Samantha Hebert

5:30pm - 6pm  Staff Meeting
  Where: Secretary's Office
  Calendar: David Bernhardt
  Created by: Samantha Hebert
  Who: Kyle Scherer, David Bernhardt, Daniel Jorjani, John Tahsuda, Gregg Renkes, Matthew Kelly

7pm - 9pm  External Event/Intergovernmental
  Where: White House
  Calendar: David Bernhardt
  Created by: Samantha Hebert

Tue Dec 17, 2019

9am - 9:30am  Staff Meeting
  Where: Secretary's Office
  Calendar: David Bernhardt
  Created by: Samantha Hebert
  Who: Daniel Jorjani, David Bernhardt, Katharine MacGregor, Jason Hill, Casey Hammond, Walter Cruickshank

10am - 10:30am  Staff Meeting
  Where: Secretary's Conference Room
  Calendar: David Bernhardt
  Created by: Samantha Hebert
  Who: Hubbel Relat, David Bernhardt, Katharine MacGregor, Margaret Everson, John Tanner, Kiel Weaver, Cole Rojewski, Susan Combs, George Wallace, Aurelia Skipwith, Todd Willens, Amy Pokempner

11:30am - 12pm  External Call/Intergovernmental
  Where: Secretary's Office
  Calendar: David Bernhardt
  Created by: Samantha Hebert
  Who: Cole Rojewski, David Bernhardt
1pm - 2pm  Weekly Politicals Meeting

*Where:* Secretary's Conference Room - 5160
*Calendar:* Lori Mashburn
*Created by:* Natalie Davis

2pm - 2:30pm  Internal Video

*Where:* Secretary's Office
*Calendar:* David Bernhardt
*Created by:* Samantha Hebert
*Who:* Maximos Nikitas, Timothy Bergling, David Bernhardt, Nicholas Goodwin, Melissa Brown

2:30pm - 3pm  Staff Meeting

*Where:* Secretary's Office
*Calendar:* David Bernhardt
*Created by:* Samantha Hebert
*Who:* John Tahsuda, David Bernhardt, Kyle Scherer, Daniel Jorjani

3pm - 3:30pm  Staff Meeting

*Where:* Secretary's Office
*Calendar:* David Bernhardt
*Created by:* Samantha Hebert
*Who:* Aurelia Skipwith, David Bernhardt

3:30pm - 4pm  Staff Meeting

*Where:* Secretary's Office
*Calendar:* David Bernhardt
*Created by:* Samantha Hebert
*Who:* David Bernhardt, James Cason, Catherine Gulac

5pm - 7pm  ASWS Christmas Party

*Calendar:* David Bernhardt
*Created by:* Samantha Hebert
David Bernhardt

Wed Dec 18, 2019

9am - 9:30am  Daily Check In
  Where: Secretary's Conference Room
  Calendar: David Bernhardt
  Created by: Samantha Hebert
  Who: Catherine Gulac, David Bernhardt, Christopher Prandoni, Gregg Renkes, Daniel Jorjani, John Bockmier, James Cason, Katharine MacGregor, Gregory Zerzan, Samantha Hebert, Todd Willens, Cole Rojewski, Nicholas Goodwin, Timothy Williams, Kiel Weaver, John Tahsuda, Jeffrey Small

9:30am - 10am  Depart DOI
  Calendar: David Bernhardt
  Created by: Leila Getto

10am - 11:30am  Personal
  Calendar: David Bernhardt
  Created by: Leila Getto

11:30am - 12pm  Depart en route to DOI
  Calendar: David Bernhardt
  Created by: Leila Getto

1pm - 1:30pm  Staff Meeting
  Where: Secretary's Office
  Calendar: David Bernhardt
  Created by: Samantha Hebert
  Who: Brandon Middleton, David Bernhardt, Kiel Weaver, Carter Brown, Timothy Petty, Brenda Burman

1:30pm - 2pm  Staff Meeting
  Where: Secretary's Office
  Calendar: David Bernhardt
  Created by: Samantha Hebert
  Who: Cally Younger, David Bernhardt

2pm - 2:30pm  Staff Meeting
  Where: Secretary's Office
  Calendar: David Bernhardt
  Created by: Samantha Hebert
  Who: Kiel Weaver, David Bernhardt, Mark Bathrick

2:30pm - 2:45pm  Staff Meeting
  Where: Secretary's Office
  Calendar: David Bernhardt
  Created by: Samantha Hebert
  Who: David Bernhardt, Nicholas Goodwin, Carol Danko

3:20pm - 3:30pm  Staff Briefing
  Where: Secretary's Office
  Calendar: David Bernhardt
  Created by: Leila Getto
  Who: Christopher Prandoni, Timothy Williams
3:30pm - 4pm  External/Intergovernmental Call (3:30pm ET)
Where: Secretary's Office - Governor to call Shandria 202-208-5035 to be connected
Calendar: David Bernhardt
Created by: Leila Getto
Who: Shandria Dixon, Christopher Prandoni, Timothy Williams

4pm - 4:30pm  Staff Meeting
Where: Secretary's Office
Calendar: David Bernhardt
Created by: Samantha Hebert
Who: Todd Willens, David Bernhardt, Cole Rojewski, Nicholas Goodwin

Thu Dec 19, 2019

9:10am - 9:10am  Depart DOI en route to West Wing
Calendar: David Bernhardt
Created by: Samantha Hebert

9:30am - 10am  External Meeting/Intergovernmental
Where: Roosevelt Room
Calendar: David Bernhardt
Created by: Samantha Hebert

10am - 10am  Depart West Wing en route to DOI
Calendar: David Bernhardt
Created by: Samantha Hebert

10:30am - 11am  Staff Meeting
Where: Secretary's Office
Calendar: David Bernhardt
Created by: Samantha Hebert
Who: Tara Sweeney, David Bernhardt

11am - 12pm  External Meeting/Intergovernmental
Where: Secretary's Office
Calendar: David Bernhardt
Created by: Samantha Hebert
Who: Amanda Hall, David Bernhardt, Cole Rojewski

1pm - 1:30pm  Staff Meeting
Where: Secretary's Conference Room
Calendar: David Bernhardt
Created by: Samantha Hebert
Who: David Bernhardt, John Tanner, George Wallace, Shawn Benge, Raymond(David) Vela, Lena McDowall, Christopher Prandoni, Jessica Bowron

1:45pm - 2:15pm  Internal Video
Where: Secretary's Office
Calendar: David Bernhardt
Created by: Samantha Hebert
Who: Maximos Nikitas, Timothy Bergling, David Bernhardt, Nicholas Goodwin, Melissa Brown

2:15pm - 2:30pm  Staff Call
Where: Secretary's Office
Calendar: David Bernhardt
Created by: Samantha Hebert
Who: Scott Angelle, David Bernhardt, Preston Beard
2:30pm - 3:30pm  
**Staff Meeting**
*Where:* Secretary's Conference Room  
*Calendar:* David Bernhardt  
*Created by:* Samantha Hebert  
*Who:*  
Hubbel Relat, Todd Willens, Laura Brown, David Bernhardt, Amanda Kaster, James Cason, Richard Cardinale, Casey Hammond, Gregory Zerzan, Cole Rojewski, Susan Combs, Scott Cameron

3:30pm - 3:45pm  
**External Interview**
*Where:* Secretary's Office  
*Calendar:* David Bernhardt  
*Created by:* Samantha Hebert  
*Who:* Melissa Brown, David Bernhardt, Nicholas Goodwin

4:30pm - 5pm  
**Staff Meeting**
*Where:* Secretary's Office  
*Calendar:* David Bernhardt  
*Created by:* Samantha Hebert  
*Who:* Karen Budd-Falen, David Bernhardt

7:45pm - 7:45pm  
**Depart residence en route to Fox News Studios**
*Calendar:* David Bernhardt  
*Created by:* Samantha Hebert

8:15pm - 9pm  
**External Interview**
*Where:* 400 North Capitol St NW, Washington, DC 20001, USA  
*Calendar:* David Bernhardt  
*Created by:* Samantha Hebert  
*Who:* David Bernhardt, Carol Danko

9pm - 9pm  
**Depart Fox News studios en route to residence**
*Calendar:* David Bernhardt  
*Created by:* Samantha Hebert

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**Fri Dec 20, 2019**

9am - 9:30am  
**Daily Check In**
*Where:* Secretary's Conference Room  
*Calendar:* David Bernhardt  
*Created by:* Samantha Hebert  
*Who:*  
Catherine Gulac, David Bernhardt, Christopher Prandoni, Gregg Renkes, Daniel Jorjani, John Bockmier, James Cason, Katharine MacGregor, Gregory Zerzan, Samantha Hebert, Todd Willens, Cole Rojewski, Nicholas Goodwin, Timothy Williams, Kiel Weaver, John Tahsuda, Jeffrey Small

9:30am - 10am  
**Bi-Weekly Staff Meeting**
*Where:* Secretary's Office  
*Calendar:* David Bernhardt  
*Created by:* Samantha Hebert  
*Who:* Lori Mashburn, Todd Willens

10am - 10:30am  
**Weekly Staff Meeting**
*Where:* Secretary's Office  
*Calendar:* David Bernhardt  
*Created by:* Leila Getto  
*Who:* Mariagrazia Caminiti, Daniel Jorjani
10:30am - 11am  Bi-Weekly Staff Meeting
| Where: Secretary's Office |
| Calendar: David Bernhardt |
| Created by: Leila Getto |
| Who: William Werkheiser |

11am - 11:30am  Staff Meeting
| Where: Secretary's Office |
| Calendar: David Bernhardt |
| Created by: Leila Getto |
| Who: Aaron Moody, Gregg Renkes |

11:30am - 12pm  Staff Call
| Where: Secretary's Office |
| Calendar: David Bernhardt |
| Created by: Samantha Hebert |
| Who: Christopher Prandoni, Jamie Connell, David Bernhardt |

11:45am - 12pm  Staff Meeting
| Where: Secretary's Office |
| Calendar: David Bernhardt |
| Created by: Leila Getto |
| Who: Kenneth Dalton |

1pm - 1:30pm  External Call/Intergovernmental
| Where: Secretary's Office |
| Calendar: David Bernhardt |
| Created by: Samantha Hebert |
| Who: Timothy Williams, Christopher Prandoni |

1:30pm - 2pm  External Call
| Where: Secretary's Office |
| Calendar: David Bernhardt |
| Created by: Samantha Hebert |
| Who: Kiel Weaver, Cole Rojewski |

2pm - 2:45pm  Weekly Meeting with Ethics
| Where: Secretary's Conference Room 6151 |
| Calendar: David Bernhardt |
| Created by: Leila Getto |
| Who: Todd Willens, Scott de la Vega, Daniel Jorjani, Heather Gottry, Mariagrazia Caminiti |

2:45pm - 3pm  Staff Meeting
| Where: Secretary's Office |
| Calendar: David Bernhardt |
| Created by: Samantha Hebert |
| Who: Aurelia Skipwith, David Bernhardt |

3pm - 3:30pm  External Call/Intergovernmental
| Where: Secretary's Office |
| Calendar: David Bernhardt |
| Created by: Samantha Hebert |
| Who: Cole Rojewski, David Bernhardt |

3:30pm - 4pm  Staff Meeting
| Where: Secretary's Office |
| Calendar: David Bernhardt |
| Created by: Samantha Hebert |
| Who: David Bernhardt, Jason Hill |