8:45am - 8:55am  Staff Brief  
**Where:** Secretary's Office  
**Calendar:** David Bernhardt  
**Created by:** Leila Getto  
**Who:** Christopher Prandoni, David Bernhardt, Marshall Critchfield

9am - 9:30am  Daily Check In  
**Where:** Secretary’s Conference Room  
**Calendar:** David Bernhardt  
**Created by:** Samantha Hebert  
**Who:** Gregg Renkes, Samantha Hebert, Nicholas Goodwin, Daniel Jorjani, ToddWillens, Cole Rojewski, Katharine MacGregor, Kiel Weaver, CatherineGulac, Jeffrey Small, Christopher Prandoni, Gregory Zerzan, DavidBernhardt, John Bockmier, James Cason, Timothy Williams, John Tahsuda

9:30am - 10:30am  External Meeting/Intergovernmental  
**Where:** Secretary’s Conference Room  
**Calendar:** David Bernhardt  
**Created by:** Samantha Hebert  
**Who:** Christopher Prandoni, David Bernhardt, Margaret Everson, KarenBudd-Falen, George Wallace, linda.lawhornbrown@noaa.gov, john.luce@noaa.gov, stuart.levenbach@noaa.gov, jbc1@usdoj.gov, DanielJorjani

10:30am - 11am  External Meeting/Intergovernmental  
**Where:** Secretary’s Office  
**Calendar:** David Bernhardt  
**Created by:** Samantha Hebert  
**Who:** jbc1@usdoj.gov, David Bernhardt

11am - 11:30am  External Meeting  
**Where:** Secretary’s Office  
**Calendar:** David Bernhardt  
**Created by:** Leila Getto  
**Who:** David Bernhardt, Marshall Critchfield, Todd Willens

11:30am - 12pm  Staff Meeting  
**Where:** Secretary’s Office  
**Calendar:** David Bernhardt  
**Created by:** Samantha Hebert  
**Who:** Aaron Moody, Cally Younger, David Bernhardt

12pm - 12:30pm  Depart DOI en route to Personal  
**Calendar:** David Bernhardt  
**Created by:** Leila Getto

12:30pm - 1:30pm  Hold for Personal  
**Calendar:** David Bernhardt  
**Created by:** Leila Getto

1:30pm - 2pm  Depart en route to DOI  
**Calendar:** David Bernhardt  
**Created by:** Leila Getto
2pm - 3pm  Assistant Secretaries Weekly Meeting
Where: Secretary's Conference Room
Calendar: David Bernhardt
Created by: Jean Parrish
Who:
Douglas Domenech, David Bernhardt, Lori Mashburn, Elinor Werner, Christopher Prandoni, Nicholas Goodwin, George Wallace, Timothy Williams, Gregg Renkes, Catherine Gulac, John Bockmier, Samantha Hebert, Tara Sweeney, Susan Combs, Anita Personius, Katharine MacGregor, James Cason, Todd Willens, Gareth Rees, Matthew Dermody, Brenda Burman, John Tahsuda, Casey Hammond, Tracie Lassiter, Katherine White, Timothy Petty, Mariagrazia Caminiti, Casey Stemler, Daniel Jorjani, Cole Rojewski, Tasha Robbins, James Reilly

3pm - 3:30pm  External Meeting
Where: Secretary's Conference Room
Calendar: David Bernhardt
Created by: Samantha Hebert
Who: Todd Willens, David Bernhardt, Marshall Critchfield

3:40pm - 3:40pm  Depart DOI en route to the Hill
Calendar: David Bernhardt
Created by: Leila Getto

4pm - 5pm  External Meeting/Intergovernmental
Where: Hart Senate Office Building, Washington, DC 20002, USA
Calendar: David Bernhardt
Created by: Samantha Hebert
Who: Cole Rojewski, David Bernhardt

6pm - 9pm  External Event - Black Tie
Where: Ambassador's Residence - Embassy of Kuwait, 2940 Tilden St NW, Washington, DC 20008
Calendar: David Bernhardt
Created by: Leila Getto

Wed Nov 13, 2019

9am - 9:30am  Daily Check In
Where: Secretary's Conference Room
Calendar: David Bernhardt
Created by: Samantha Hebert
Who:
John Bockmier, James Cason, Daniel Jorjani, Catherine Gulac, Gregory Zerzan, David Bernhardt, Todd Willens, Samantha Hebert, John Tahsuda, Cole Rojewski, Christopher Prandoni, Katharine MacGregor, Jeffrey Small, Gregg Renkes, Kiel Weaver, Timothy Williams, Nicholas Goodwin

9:30am - 9:40am  Staff Meeting
Where: 4th Floor ASIA Conference Room 4140
Calendar: David Bernhardt
Created by: Samantha Hebert
Who: Tara Sweeney, David Bernhardt

10am - 10:30am  Bi Weekly Staff Meeting
Where: Secretary's Office
Calendar: David Bernhardt
Created by: Leila Getto
Who: Mark Greenblatt, Stephen Hardgrove, Karen Edwards, Daniel Jorjani
10:30am - 11am  Staff Meeting
Where: Secretary's Office
Calendar: David Bernhardt
Created by: Samantha Hebert
Who: Brandon Middleton, David Bernhardt

11am - 11:30am  Staff Meeting
Where: Secretary's Office
Calendar: David Bernhardt
Created by: Samantha Hebert
Who: Todd Willens, David Bernhardt, Daniel Jorjani

11:30am - 11:45am  Depart DOI en route to Event
Video call:
Where: Drive time 2.4 miles 10-24 min
Calendar: David Bernhardt
Created by: Leila Getto
Who: Jeffrey Small, David Bernhardt, Cole Rojewski

12pm - 1pm  External Remarks
Where: Hillsdale College Kirby Center, 227 Massachusetts Ave NE, Washington, DC 20002
Calendar: David Bernhardt
Created by: Leila Getto
Who: Jeffrey Small, Cole Rojewski

1pm - 1:15pm  Depart Event en route to DOI
Video call:
Where: Drive time 2.3 miles/9-24 min
Calendar: David Bernhardt
Created by: Leila Getto
Who: Jeffrey Small, David Bernhardt, Cole Rojewski

2pm - 2:30pm  Staff Meeting
Where: Secretary's Office
Calendar: David Bernhardt
Created by: Samantha Hebert
Who: Cally Younger, Christopher Prandoni, David Bernhardt, James Cason, Jeffrey Small, Casey Hammond, Katharine MacGregor

3pm - 3:30pm  Staff Meeting
Where: Secretary's Office
Calendar: David Bernhardt
Created by: Samantha Hebert
Who: Cally Younger, David Bernhardt, Joshua Kindred, Aaron Moody, Michael Gieryic, Gregg Renkes, Katharine MacGregor

3:50pm - 3:50pm  Depart DOI en route to Russell
Video call:
Calendar: David Bernhardt
Created by: Samantha Hebert
Who: Cole Rojewski, David Bernhardt
4:15pm - 5:15pm  **External Meeting/Intergovernmental**  
**Where:** Russell Senate Office Building, 2 Constitution Ave NE, Washington, DC20002, USA  
**Calendar:** David Bernhardt  
**Created by:** Samantha Hebert  
**Who:** Cole Rojewski, David Bernhardt

5:15pm - 5:15pm  **Depart Russell en route to DOI**  
**Calendar:** David Bernhardt  
**Created by:** Samantha Hebert  
**Who:** Cole Rojewski, David Bernhardt

**Thu Nov 14, 2019**

9am - 9am  **Depart residence en route to NCTC**  
**Calendar:** David Bernhardt  
**Created by:** Samantha Hebert  
**Who:** Todd Willens, David Bernhardt

11:15am - 12pm  **Internal Remarks**  
**Where:** National Conservation Training Center, 698 Conservation Way, Shepherdstown, WV 25443, USA  
**Calendar:** David Bernhardt  
**Created by:** Samantha Hebert  
**Who:** Todd Willens, David Bernhardt

2pm - 2pm  **Depart NCTC en route to DOI**  
**Calendar:** David Bernhardt  
**Created by:** Samantha Hebert  
**Who:** Todd Willens, David Bernhardt

4pm - 5pm  **Staff Meeting**  
**Where:** Conference Room 5160  
**Calendar:** David Bernhardt  
**Created by:** Samantha Hebert  
**Who:** Todd Willens, Katharine MacGregor, David Bernhardt, Daniel Jorjani, Kiel Weaver, John Tahsuda, Gregg Renkes, John Tanner, George Wallace, Tara Sweeney, Karen Budd-Falen, Timothy Petty, Casey Hammond, Raymond (David) Vela, Amanda Kaster, William Pendley, Ryan Hambleton, Joy Beasley, Nicholas Goodwin

5pm - 5:30pm  **Staff Meeting**  
**Where:** Secretary's Office  
**Calendar:** David Bernhardt  
**Created by:** Samantha Hebert  
**Who:** Scott Angelle, David Bernhardt, Preston Beard

5:30pm - 6pm  **Staff Meeting**  
**Where:** Secretary's Office  
**Calendar:** David Bernhardt  
**Created by:** Samantha Hebert  
**Who:** Todd Willens, David Bernhardt, Katharine MacGregor, Kiel Weaver, Scott Cameron, Susan Combs
8:30am - 9am  External Interview
  Where: Secretary's Office
  Calendar: David Bernhardt
  Created by: Leila Getto
  Who: Nicholas Goodwin, Melissa Brown

9am - 9:30am  Daily Check In
  Where: Secretary's Conference Room
  Calendar: David Bernhardt
  Created by: Samantha Hebert
  Who: Gregg Renkes, Jeffrey Small, Katharine MacGregor, David Bernhardt, Cole Rojewski, Kiel Weaver, James Cason, Catherine Gulac, Daniel Jorjani, Nicholas Goodwin, John Tahsuda, Christopher Prandoni, John Bockmier, Gregory Zerzan, Timothy Williams, Samantha Hebert, Todd Willens

10am - 11am  Staff Meeting
  Where: Secretary's Conference Room
  Calendar: David Bernhardt
  Created by: Leila Getto
  Who: Mark Greenblatt, Karen Edwards, Scott Cameron, Susan Combs, Todd Willens

11am - 11:30am  Staff Meeting
  Where: Secretary's Office
  Calendar: David Bernhardt
  Created by: Samantha Hebert
  Who: William Pendley, David Bernhardt, Amanda Kaster

11:30am - 12pm  Weekly Staff Meeting
  Where: Secretary's Office
  Calendar: David Bernhardt
  Created by: Leila Getto
  Who: Daniel Jorjani, Mariagrazia Caminiti

12pm - 1pm  Brown-Bag Lunch
  Where: Conference Room 5160
  Calendar: David Bernhardt
  Created by: Samantha Hebert
  Who: Hannah Cooke, Sarah Spaulding, Aubrey Bettencourt, David Bernhardt, Marc Marie, Marshall Critchfield, Scott Cameron, Amanda Hall, HuibelRelat, Sarah Jorgenson, Cally Younger, Kathleen Benedetto, Aurelia Skipwith, Lacey Smethers, Karen Budd-Falen, James Young, Mark Cruz, Jeffrey Small, Caroline Boulton, Taylor Playforth, Thomas Baptiste, James Schindler, Ryan Hambleton, Ryan Nichols

1:15pm - 1:45pm  Staff Meeting
  Where: Secretary's Office
  Calendar: David Bernhardt
  Created by: Samantha Hebert
  Who: Peg Romanik, Gary Frazer, David Bernhardt, Karen Budd-Falen, Gina Shultz, Rebecca Finley, Todd Willens, Margaret Everson, James Cason

2pm - 2:45pm  Weekly Meeting with Ethics
  Where: Secretary's Conference Room 6151
  Calendar: David Bernhardt
  Created by: Leila Getto
  Who: Daniel Jorjani, Scott de la Vega, Heather Gottry, Todd Willens, Mariagrazia Caminiti
3pm - 3:30pm  Staff Meeting
Where: Secretary's Office
Calendar: David Bernhardt
Created by: Samantha Hebert
Who: Karen Matragrano, David Bernhardt, William Vajda, Oluwarotimi Abimbola

3:30pm - 3:45pm  Staff Meeting
Where: Secretary's Office
Calendar: David Bernhardt
Created by: Samantha Hebert
Who: Aaron Moody, Cally Younger, David Bernhardt

3:45pm - 4pm  Staff Meeting
Where: Secretary's Office
Calendar: David Bernhardt
Created by: Samantha Hebert
Who: David Bernhardt, Carol Danko