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Subject: Correspondence Review team members names & email needed
Date: Monday, May 22, 2017 11:17:14 AM

As mentioned during last Thursday's Review Team meeting ,we hope to have the contracting process for a system to analyze public comments completed by COB this Thursday the 25th.

To get started as soon as possible after that, I need the names and email addresses of the agency correspondence review team members by COB Wednesday the 24th if at all possible. The email addresses will be part of how they will access the system, as well as how we communicate with them.

For those who have not already picked their team members, we are looking for people with a general awareness of public land management issues who are also fast readers and can make quick decisions. They do not need to be subject matter experts on monuments - although that does not disqualify them from this phase of the review.

I will be likely be asking for SMEs later in the process once comments are sorted, but for this initial phase the objective is to look briefly at a comment that is presorted into a general category, determine if it has substantive information or is an expression of opinion in a more specific sub-category, use one of a short set of codes we will provide to mark it as such, and go on to the next one.

As indicated previously, I would like 6-8 people each from BLM, FWS and NPS, as the primary monument management agencies, and 1 or 2 from BOR and Insular Affairs. The people will work from their desks or telework, with a username and password to access the system. The initial focus will be on Bears Ears.

I also want to alert everyone that if the correspondence review process goes slower than anticipated, or we receive a substantially larger number of comments, we may need more people to review the comments. Hopefully not, but thought I should raise this possibility now rather than later.