

From: Rodman, Anthony
To: [Bowman, Randal](#)
Cc: [Elizabeth Appel](#)
Subject: Re: Correspondence Review team members names & email needed
Date: Monday, May 22, 2017 6:09:33 PM
Attachments: [Federal Participant Information Sheet 05-22-17.doc](#)

Hi Randy,

Attached is an internal federal document for those who are participating in the tribal listening sessions for the monument review. It has some general guidelines that may be helpful. We have shared it with BLM already and our Indian Affairs colleagues.

Also, has USDA Forrest Service indicated to you whether they will be sending someone to the listening session this Thurs in Portland? The USDA-FS rep from the meeting you led last week indicated they may be interested in sending someone.

Regards,

Morgan

On Mon, May 22, 2017 at 12:17 PM, Bowman, Randal <randal_bowman@ios.doi.gov> wrote:

As mentioned during last Thursday's Review Team meeting ,we hope to have the contracting process for a system to analyze public comments completed by COB this Thursday the 25th.

To get started as soon as possible after that, I need the names and email addresses of the agency correspondence review team members by COB Wednesday the 24th if at all possible. The email addresses will be part of how they will access the system, as well as how we communicate with them.

For those who have not already picked their team members, we are looking for people with a general awareness of public land management issues who are also fast readers and can make quick decisions. They do not need to be subject matter experts on monuments - although that does not disqualify them from this phase of the review.

I will be likely be asking for SMEs later in the process once comments are sorted, but for this initial phase the objective is to look briefly at a comment that is presorted into a general category, determine if it has substantive information or is an expression of opinion in a more specific sub-category, use one of a short set of codes we will provide to mark it as such, and go on to the next one.

As indicated previously, I would like 6-8 people each from BLM, FWS and NPS, as the primary monument management agencies, and 1 or 2 from BOR and Insular Affairs. The people will work from their desks or telework, with a username and password to access the system. The initial focus will be on Bears Ears.

I also want to alert everyone that if the correspondence review process goes slower than anticipated, or we receive a substantially larger number of comments, we may need more people to review the comments. Hopefully not, but thought I should raise this possibility now rather than later.

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Information for Federal Agency Participants in Tribal Listening Sessions on National Monument Review

The Tribal listening session is between the Tribal Government and Federal Officials. The main purpose of the session is to hear Tribal representatives' input.

Registration and Tribal Participants

- There is a registration table outside the room for officials to sign in. DOI-IA will serve as registration staff to welcome participants, ask them to sign in, and provide copies of the E.O., Federal Register notice, and one-page information sheet
- DOI staff at the registration table will also do their best to limit participants to only Tribal and Federal Officials.
- The listening session sessions are closed to press unless the Tribal participants agree to open the session to press. Signs are posted informing members of the public and the media/press that they may not sit in on the Tribal listening session. DOI staff at the registration table will alert the IA representative of any press seeking to sign in so that the IA representative may ask Tribal representatives at the start of the meeting whether they prefer the session to be open or closed.
- During the Tribal listening session, any members of the public may protest peacefully outside of the facility as long as it does not disrupt the listening session.
- Anyone who enters the session and disrupts the meeting will be asked to leave (by security if necessary).

Panelist Table

- The panelist table is limited to Federal agency leaders or their designees. Any additional Federal agency members are asked to sit among the audience.

Notes for All Federal Participants

- Please direct your attention to Tribal representatives who are providing comments.
- Please place your cell phones on mute.
- If someone hands you written comments, please provide them to the DOI-IA staff at the registration table.
- If you would like to take pictures throughout the meeting, please ask if anybody objects prior to the start of the meeting.
- If someone has a question specifically for your agency, please answer if doing so will help inform the Tribes' input. If you need to follow up with the individual afterward, make sure to provide your contact information.

Items for Lead Agency (Indian Affairs) to Note for Tribal Participants

- At the registration table, there is a sign in sheet for all attendees.
- The room is set up in theater or classroom style only to ensure that we can accommodate a large number of Tribal participants; otherwise, we would have the seating in a circle.
- A court reporter will be transcribing the session.
 - The transcripts will be posted to www.regulations.gov as soon as they are available (usually a week or two after the session).
- Written comments from Tribes are to consultation@bia.gov and will be considered when received; however, note that the Secretary's interim report, including the report on Bears Ears, is due June 15, 2017.