

**Appendix A**  
**U.S. Department of the Interior**  
**Employee Organization Recognition Form**

Employee organizations seeking recognition by the Department of the Interior (DOI) under Personnel Bulletin No. 17-07 and 5 C.F.R. 251, including bureaus specific Employee Organizations, must furnish the following information to the DOI Office of Human Resources (OHR).

Name of Employee Organization:

This Employee Organization is applying for:

Initial Recognition

Recertification of Recognition

Type of recognition sought:

Employee Resource Group

Professional Association

Civic Group and/or Networking Club

Statement of purpose/mission:

Number of members:

Describe any affiliation with a national organization (if applicable):

What is the Employee Organization's website and/or domain name? (if applicable):

A dated copy of the organization's charter/constitution and by-laws and a list of officer with full contact information must accompany this form.

Submitted by: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_