





United States Department of the Interior

OFFICE OF THE SECRETARY
Washington, DC 20240

DECISION MEMORANDUM FOR THE SECRETARY

DATE: November 2, 2015

THROUGH: Elizabeth Klein, Associate Deputy Secretary 

FROM: Kristen J. Sarri 
Principal Deputy Assistant Secretary for Policy, Management and Budget

SUBJECT: Conference Waiver Request - 2015 American Geophysical Union Fall Meeting

Recommendation

The USGS participation in the 2015 American Geophysical Union (AGU) Fall Meeting at the requested level is vital to ensuring timely delivery of our cutting edge science and incorporation of the newest advances by other world class scientists and institutions into Bureau research. The Bureau has exercised stringent management controls to reduce overall conference attendance and expenses and certifies strict adherence to all Federal Travel Regulations (FTR) and to all Federal Acquisition Regulations (FAR). In addition to the FTR and FAR, the Department's review of the attendance request includes an evaluation of General Services Administration lodging and per diem rates, speakers' fees, unusual or questionable costs, conference activities, and agenda. Overall, the AGU Fall Meeting provides substantial professional value at a reasonable cost. We recommend your approval of this waiver.

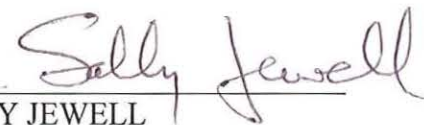
SECRETARY'S DECISION

APPROVE

DISAPPROVE

DISCUSS

DATE 11 / 19 / 15


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