system for which the records were compiled.

Disclosure to consumer reporting agencies: Pursuant to 5 U.S.C. 552a(b)(12), records can be disclosed to consumer reporting agencies as they are defined in the Fair Credit Reporting Act.

POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:

RETRIEVABILITY:

Records may be retrieved by individual name or social security number.

SAFEGUARDS:

TECHNICAL SECURITY:

Access to records is limited to Departmental and contract personnel who are granted password access, and have an official need to use the records in the performance of their duties in accordance with requirements found in the DOI's Privacy Act regulations (43 CFR 2.51). Additionally, electronic records are protected by a firewall, network authentication (secure server), encryption, and file integrity auditing software meeting the requirements of 43 CFR 2.51 which conform to Office of Management and Budget and Departmental guidelines reflecting the implementation of the Federal Information Security Management Act, including compliance with applicable National Institute of Standards and Technology (NIST) guidelines.

PHYSICAL SECURITY:

Data is secured in locked file cabinets or in secured rooms accessible only by authorized personnel. The computer servers in which records are stored are located in computer facilities that are secured by alarm systems and off-master key access. A Privacy Act Warning Notice appears where records containing information on individuals are stored or displayed. Backup tapes are stored in a locked and controlled room in a secure, off-site location.

ADMINISTRATIVE SECURITY:

All Departmental and/or contract employees must undergo mandatory records, security, and IT training before access is granted, and annually thereafter. They must sign Rules of Behavior, and are supervised by Federal employees.

RETENTION AND DISPOSAL:

Records will be disposed of in accordance with the National Archives and Records Administration General Records Schedules.

SYSTEM MANAGER(S) AND ADDRESS:

Associate Director, Financial Management & Budget Directorate, 1849 C Street, NW (ms 1346), Washington, DC 20240.

NOTIFICATION PROCEDURE:

Inquiries regarding the existence of records shall be addressed to the appropriate System Manager. The request shall be in writing, signed by the requestor, and comply with the content requirements of 43 CFR 2.60.

RECORD ACCESS PROCEDURES:

A request for access shall be addressed to the appropriate System Manager. The request must be in writing and be signed by the requestor. The request must meet the content requirements of 43 CFR 2.63.

CONTESTING RECORD PROCEDURES:

A petition for amendment shall be addressed to the appropriate System Manager and must meet the content requirements of 43 CFR 2.71.

[FR Doc. E9–23107 Filed 9–24–09; 8:45 am]

BILLING CODE 4310–RM–P

DEPARTMENT OF THE INTERIOR
Office of the Secretary

Privacy Act of 1974; as Amended; Revisions to an Existing System of Records

AGENCY: Office of the Secretary, National Business Center, Aviation Management Directorate, Interior.

ACTION: Notice of revisions to an existing System of Records notice.

SUMMARY: In accordance with the Privacy Act of 1974, as amended (5 U.S.C. 552a), the Office of the Secretary, National Business Center, Aviation Management Directorate (AMD) is issuing public notice of its intent to modify an existing Privacy Act system of records, INTERIOR OS–12, “Official Pilot Folders,” (previously also known as AAS–97, “Pilot Flight Time Report”, OAS–1, “Official Pilot Folder”). The revisions will reflect the reorganization of the previous Office of Aircraft Services, with changes in office names, locations, contact numbers, and will also standardize the name and number of the system of records.

DATES: Comments must be received by November 4, 2009.

ADDRESSES: Any person interested in commenting on this amendment may do so by submitting comments in writing to the Office of the Secretary Privacy Act Officer at U.S. Department of the Interior, Office of the Secretary, Privacy Officer, 151 Constitution Avenue, NW., MS 116 SIB, Washington, DC 20240; or e-mailing comments to Linda Thomas@nbc.gov. Before including your address, phone number, e-mail address, or other personal identifying information in your comment, you should be aware that your entire comment—including your personal identifying information—may be made publicly available at any time. While you can ask us in your comment to withhold your personal identifying information from public review, we cannot guarantee that we will be able to do so.

FOR FURTHER INFORMATION CONTACT:
Associate Director, National Business Center, Aviation Management, 300 E. Mallard Drive, Suite 200, Boise, ID 83706. You may also telephone (208) 433–5000.

SUPPLEMENTARY INFORMATION: The Office of the Secretary, National Business Center, Aviation Management Directorate maintains and is proposing to amend the system of notice for OS–12, “Official Pilot Folders” (formerly OAS–97, “Pilot Flight Time Report”, OAS–1, “Official Pilot Folder”). The amendments are to identify that the Office of Aircraft Services was reorganized under the Office of the Secretary, National Business Center as the Aviation Management Directorate (AMD). AMD’s area offices were re-categorized as regional offices; and locations and contact numbers were changed. Additionally, the system designation is clarified to be OS–12, “Official Pilot Folders.” The system changes will be effective as proposed at the end of the comment period unless comments are received which would require a contrary determination. The Department will publish a revised notice if changes are made based upon a review of comments received.


Linda S. Thomas,
Privacy Officer, Office of the Secretary.

SYSTEM NAME:

Official Pilot Folders, OS–12.

SYSTEM LOCATIONS:

(1) Office of the Secretary, National Business Center, Aviation Management Directorate, 300 E. Mallard Drive, Suite 200, Boise, ID 83706;

(2) Office of the Secretary, National Business Center, Aviation Management Directorate, Alaska Regional Office, 4405 Lear Court, AK 95502–1052.
determines that DOI is likely to
pay for private representation of the
employee or her individual capacity if DOI or DOJ
has agreed to represent that employee or
her official capacity;

(3) To any criminal, civil, or
regulatory law enforcement authority
(whether federal, state, territorial, local,
tribal or foreign) when a record, other
alone or in conjunction with other
information, indicates a violation or
potential violation of law—criminal,
civil, or regulatory in nature, and the
disclosure is compatible with the
purpose for which the records were
compiled.

(4) To an official of another Federal
agency to provide information needed in
the performance of official duties related to
reconciling or reconstructing data files or to enable that agency to
respond to an inquiry by the individual
to whom the record pertains.

(5) To Federal, state, territorial, local,
tribal, or foreign agencies that have
requested information relevant or
necessary to the hiring, firing or
retention of an employee or contractor,
or the issuance of a security clearance,
license, pilot qualification card,
contract, grant or other benefit, when
needed in response to court
order and/or discovery purposes related
to whom the records were
compiled.

(6) To representatives of the National
Archives and Records Administration to
conduct records management
inspections under the authority of 44

(7) To state and local governments
and tribal organizations to provide
information needed in response to court
order and/or discovery purposes related
to whom the records were
compiled.

(8) To an expert, consultant, or
contractor (including employees of the
contractor) of DOI that performs services
required to access to these records on
DOI’s behalf to carry out the purposes
of the system.

(9) To appropriate agencies, entities,
and persons when:

(a) It is suspected or confirmed that
the security or confidentiality
of information in the system of records has
been compromised; and

(b) The Department has determined
that as a result of the suspected or
confirmed compromise there is a risk of
harm to economic or property interest,
identity theft or fraud, or harm to the
security or integrity of this system or
other systems or programs (whether
maintained by the Department or
another agency or entity) that rely upon
the compromised information; and

(c) The disclosure is made to such
agencies, entities and persons who are
reasonably necessary to assist in
connection with the Department’s
efforts to respond to the suspected or
confirmed compromise and prevent,
minimize, or remedy such harm.

(10) To the Office of Management and
Budget during the coordination and
clearance process in connection with
legislative affairs as mandated by OMB
Circular A–19.

(11) To the Department of the
Treasury to recover debts owed to the
United States.

(12) To the news media when the
disclosure is compatible with the
purpose for which the records were
compiled.

(13) To a consumer reporting agency
when the disclosure requirements of the
Debt Collection Act, as outlined at 31
U.S.C. 3711(e)(1), have been met.

POLICIES AND PRACTICES FOR STORING,
RETRIEVING, ACCESSING, RETAINING, AND
DISPOSING OF RECORDS IN THE SYSTEM:

STORAGE:

Records are stored in manual and
automated form. Any electronic records
will be maintained at the offices of the above
system locations on the Aviation
Management Directorate’s local area
network server. Any paper records will
be maintained within locked offices at
the same locations.

RETRIEVABILITY:

Records may be retrieved by Social
Security number, name, agency or
location.

SAFEGUARDS:

Access to and use of these records is
limited to those persons whose official
duties require such access. Records are
maintained in accordance with 43 CFR
2.51. Additional safeguards are as
follows:

TECHNICAL SECURITY:

Access to records is limited to
Departmental and contract personnel
who are granted password access, and
have an official need to use the records
in the performance of their duties in
accordance with requirements found in
the DOI’s Privacy Act regulations (43
CFR 2.51). Additionally, electronic
records are protected by a firewall,
network authentication (secure server),
encryption, and file integrity auditing
software meeting the requirements of 43
CFR 2.51 which conform to Office of
Management and Budget and

CATEGORIES OF INDIVIDUALS COVERED BY THE
SYSTEM:

Professional, dual-function, and
incidental pilots employed by
Department of the Interior bureaus and
offices.

CATEGORIES OF RECORDS COVERED BY THE
SYSTEM:

The system contains information
relative to certificates, qualifications,
experience levels, flight activity,
currency and proficiency of the pilots
employed by the Department.

AUTHORITY FOR MAINTENANCE OF THE SYSTEM:

5 U.S.C. 301; Reorganization Plan 3 of
1950; FAA Regulations at 14 CFR Parts
1, 61, and 91; Department of the Interior
Manual at 350 Departmental Manual 1
and following.

ROUTINE USES OF RECORDS MAINTAINED IN THE
SYSTEM, INCLUDING CATEGORIES OF USER AND
THE PURPOSES OF SUCH USES:

The primary use of the records is to
determine pilot qualifications and to
monitor compliance with Office of the
Secretary, National Business Center,
Aviation Management Directorate
directives and Federal Aviation
Regulations. Disclosure outside the
Department of the Interior may be made
without the consent of the individual to
whom the record pertains under the
following routine uses:

(1) To any of the following entities
or individuals, when the circumstances
set forth in paragraph (b) are met:

(i) The U.S. Department of Justice
(DOJ);

(ii) A court or an adjudicative or other
administrative body;

(iii) A party in litigation before a court
or an adjudicative or other
administrative body; or

(iv) Any DOI employee acting in his
or her individual capacity if DOI or DOJ
has agreed to represent that employee or
pay for private representation of the
employee;

(b) When:

(i) One of the following is a party to
the proceeding or has an interest in the
proceeding:

(A) DOI or any component of DOI;

(B) Any other Federal agency
appearing before the Office of Hearings
and Appeals;

(C) Any DOI employee acting in his or
her official capacity;

(D) Any DOI employee acting in his
or her individual capacity if DOI or DOJ
has agreed to represent that employee or
pay for private representation of the
employee;

(E) The United States, when DOJ
determines that DOI is likely to be
affected by the proceeding; and

(ii) DOI deems the disclosure to be:

(A) Relevant and necessary to the
proceeding; and

(B) Compatible with the purpose for
which the records were compiled.

(2) To a congressional office in
response to a written inquiry that an
individual covered by the system, or the
heir of such individual if the covered
individual is deceased, has made to the
office.

(3) To any criminal, civil, or
regulatory law enforcement authority
(whether federal, state, territorial, local,
tribal or foreign) when a record, other
alone or in conjunction with other
information, indicates a violation or
potential violation of law—criminal,
civil, or regulatory in nature, and the
disclosure is compatible with the
purpose for which the records were
compiled.

(4) To an official of another Federal
agency to provide information needed in
the performance of official duties related to
reconciling or reconstructing data files or to enable that agency to
respond to an inquiry by the individual
to whom the record pertains.

(5) To Federal, state, territorial, local,
tribal, or foreign agencies that have
requested information relevant or
necessary to the hiring, firing or
retention of an employee or contractor,
or the issuance of a security clearance,
license, pilot qualification card,
contract, grant or other benefit, when
needed in response to court
order and/or discovery purposes related
to whom the records were
compiled.

(6) To representatives of the National
Archives and Records Administration to
conduct records management
inspections under the authority of 44

(7) To state and local governments
and tribal organizations to provide
information needed in response to court
order and/or discovery purposes related
to whom the records were
compiled.

(8) To an expert, consultant, or
contractor (including employees of the
contractor) of DOI that performs services
required to access to these records on
DOI’s behalf to carry out the purposes
of the system.

(9) To appropriate agencies, entities,
and persons when:

(a) It is suspected or confirmed that
the security or confidentiality
of information in the system of records has
been compromised; and

(b) The Department has determined
that as a result of the suspected or
confirmed compromise there is a risk of
harm to economic or property interest,
identity theft or fraud, or harm to the
security or integrity of this system or
other systems or programs (whether
maintained by the Department or
another agency or entity) that rely upon
the compromised information; and

(c) The disclosure is made to such
agencies, entities and persons who are
reasonably necessary to assist in
connection with the Department’s
efforts to respond to the suspected or
confirmed compromise and prevent,
minimize, or remedy such harm.

(10) To the Office of Management and
Budget during the coordination and
clearance process in connection with
legislative affairs as mandated by OMB
Circular A–19.

(11) To the Department of the
Treasury to recover debts owed to the
United States.

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when the disclosure requirements of the
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duties require such access. Records are
maintained in accordance with 43 CFR
2.51. Additional safeguards are as
follows:

TECHNICAL SECURITY:

Access to records is limited to
Departmental and contract personnel
who are granted password access, and
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the DOI’s Privacy Act regulations (43
CFR 2.51). Additionally, electronic
records are protected by a firewall,
network authentication (secure server),
encryption, and file integrity auditing
software meeting the requirements of 43
CFR 2.51 which conform to Office of
Management and Budget and
Departmental guidelines reflecting the implementation of the Federal Information Security Management Act.

**Administrative Security:**
Only persons with need to access these files to accomplish their work are able to access them. All Departmental and/or contract employees must undergo mandatory records, security, and IT training before access is granted, and annually thereafter. They also sign Rules of Behavior that include proper use and safeguarding of information in systems before having access to agency systems. Such rules apply to all contractors and regular Departmental employees. Finally, all work on this system occurs in government offices with appropriate supervision by Federal employees.

**Retention and Disposal:**
Records will be disposed of in accordance with the National Archives and Records Administration (NARA) Records Schedule for these records. 7558.4, which was approved by NARA June 5, 2009 under its job number N1–048–09–02. That schedule states: “Destroy 7 years after cut-off or when no longer needed, whichever is later.”

**Exemptions Claimed for the System:**
None.

**Record Source Categories:**
Information in this system comes from the individuals to whom it applies: professional, dual-function and incidental pilots employed by Interior bureaus/offices. SUPPLEMENTARY INFORMATION:

**Title:** 30 CFR 250, Subpart A, General–NTL–Gulf of Mexico OCS Region–GPS (Global Positioning System) for Mobile Offshore Drilling Units (MODUs).

**OMB Control Number:** 1010–0177.
**Abstract:** The Outer Continental Shelf (OCS) Lands Act, as amended (43 U.S.C. 1331 et seq. and 43 U.S.C. 1801 et seq.), authorizes the Secretary of the Interior (Secretary) to prescribe rules and regulations to administer leasing of the OCS. Such rules and regulations apply to all operations conducted under a lease. Operations on the OCS must preserve, protect, and develop oil and natural gas resources in a manner that is consistent with the need to make such resources available to meet the Nation’s energy needs as rapidly as possible; to balance orderly energy resource development with protection of human, marine, and coastal environments; to ensure the public a fair and equitable return on the resources of the OCS; to preserve and maintain free enterprise competition; and to ensure that the extent of oil and natural gas resources