

USEITI Implementation Subcommittee
Wednesday, January 20, 2016
11:00am – 12:00pm
Meeting Summary

Meeting Agenda

11:00 Welcome and Introductions
11:10 Independent Administrator (IA) Update
11:30 Subcommittee and Workgroup Membership Update
11:40 Walk-ons/Next Steps
11:45 End

IA Update

Contextual Narrative Update: Sarah Platts has joined the IA team to help lead the contextual narrative work in 2016. The IA is implementing a more dynamic process for contextual narrative updates. There are three updates between now and June and there are some major deliverables as outlined in the slide deck that was circulated to the Subcommittee (ATTACHED).

The IA has proposed the following recommendation for the online updates and visualizations:

1. Abandoned Mine Lands (AML) Fund & Coal Excise Tax Contextual Information
2. Concept for State & Tribal Additions
3. Budget, Audit, and Assurance Process Visualization

Some other possible updates proposed are:

1. Revenue process for geothermal resources
2. Employment data by commodity for states
3. Exploring total revenues from extractives industry over 10 years for priority states and counties
4. Including severance taxes in the map/chart visualization

The IA will continue working with the State & Tribal Subcommittee to determine the 5 States & Tribes that might be included in the 2016 contextual narrative.

For the county updates the IA will try to use 2015 data if available to make those updates, otherwise they will use 2014 data.

The IA plans to have the online updates and visualizations completed by the end of February, and the State & Tribal additions will be completed by the end of April.

The Subcommittee should consider how we can produce a shorter Executive Summary this year. The Subcommittee should also focus on when recommendations and decisions need to be made and by whom. The IA also presented a summary of recommendations and key decisions still needed (ATTACHED).

Subcommittee and Workgroup Membership Update

The latest chart of the Subcommittee and Workgroups was circulated.

The Implementation Subcommittee

The proposed Workgroups for 2016 are as follows:

1. Reporting and Reconciliation Workgroup - Jim Steward, Robert Kronebusch (G), Paul Bugala (C), Isabel Munilla (C), John Harrington (I)
2. Tax Reporting Workgroup - Curtis Carlson(G), Zorka Milan (C), Aaron Padilla (I)
3. Online Advisory Workgroup - Mia Steinle (C), Emily Hague (I), Chris Mentasti (G)
4. Workplan Workgroup - Chris Mentasti (G), TBD (C), Johanna Nesseth (I)

A final version of this Subcommittee and Workgroup list will go out to everyone to confirm membership after the MSG Onboarding Call tomorrow.

The Reporting and Reconciliation Workgroup needs to get to work on the Margin of Variance and other reporting issues ASAP. Jim Steward will schedule a call for the Workgroup to meet early next week and then hold weekly meetings throughout the month of February. From the IA Alex, Kevin, Isabelle and Sarah will need to be added to the invite.

The Tax Reporting Workgroup will meet soon to discuss next steps.

If any of the Workgroups need facilitation support from CBI (Pat Field or Tushar Kansal) please let Judy Wilson know right away so arrangements can be made.

Walk-ons/Next Steps

MSG Onboarding Conference Call – Thursday, January 21, 2016

Next Subcommittee Meeting – Wednesday, February 10, 2016

Meeting Materials for MSG Meeting Posted – February 23, 2016

EITI Global Conference – February 24-25, 2016

Next MSG Meeting – March 8-9, 2016

List of Attendees:

Aaron Padilla, API

Chris Mentasti, DOI

Claire Ware, Eastern Shoshone & Northern Arapaho Tribes

Curtis Carlson, Treasury

Emily Hague, API

Greg Gould, DOI

Isabelle Brantley, Deloitte

Jennifer Goldblatt, DOI

Jerold Gidner, DOI

Jim Steward, DOI

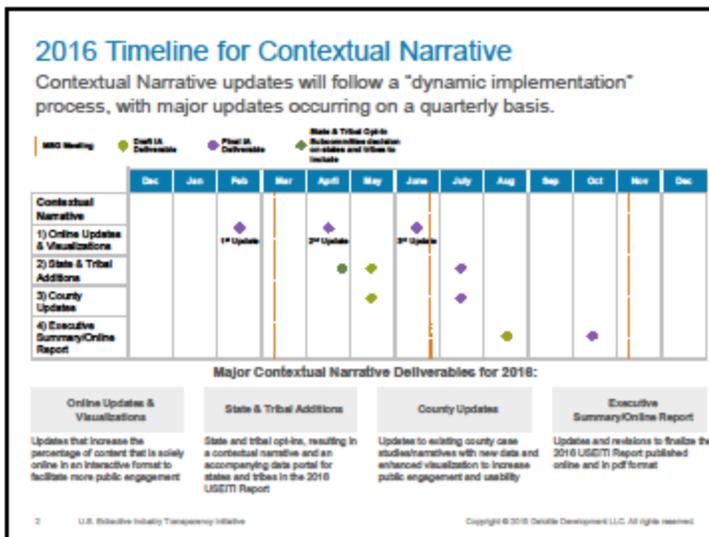
Johanna Nesseth Tuttle, Chevron

John Harrington, ExxonMobil
Judith Wilson, DOI
Kevin Chen, Deloitte
Kim Oliver, DOI
Mia Steinle, POGO
Mike Matthews, State of Wyoming
Nathan Brannberg, DOI
Paul Bugala, George Washington University
Phil Denning, Shell
Robert Kronebusch, DOI
Sarah Platts, Deloitte



USEITI Contextual Narrative Update to the Implementation Subcommittee

January 20, 2016

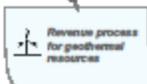



Online Updates & Visualizations

Based on 2015 MSG discussions and the EITI Standard, the IA recommends the following updates*:

Suggested Online Updates & Visualizations	Description/Rationale	IA Visualization Completed by
01/ Abandoned Mine Lands (AML) Fund & Coal Excise Tax: Contextual Information	While the 2015 report includes information about the AML fund, the MSG discussed the need for greater public understanding regarding how the government has spent funds to date. While the MSG decided not to include Coal Excise Taxes in the reporting and reconciliation, including this revenue stream in the contextual narrative could provide the public with a more complete picture of extractive revenue.	FEBRUARY 2016
02/ Concept for State & Tribal Additions	State and tribal additions could help the U.S. meet Requirement 4.2(d) (subnational payments) through adapted implementation, and provide valuable information for people interested in specific communities and regions.	APRIL 2016
03/ Budget, Audit, and Assurance Process Visualization	An update and visualization of the U.S. budget, audit, and assurance process could provide the public with further information on revenue management and expenditures per Requirement 3.6(b), and clarify for an international audience the controls in place in the U.S.	JUNE 2016

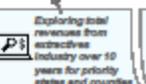
Other possible updates



Revenue process for governmental resources



Employment data by commodity for states



Exploring total revenues from extractives industry over 10 years for priority states and countries



Including assurance issues in the spotlight visualization

*These updates are subject to change based on findings from usability research and possible additional direction from the Implementation Subcommittee.

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State & Tribal Additions

The IA will support the addition of state and tribal information in the 2016 report, including contextual narrative content and available data.



Currently, *Montana and Wyoming* are potential candidates to opt-in to USEITI. The IA will work with the State & Tribal Opt-In Subcommittee to pilot the state opt-in process, including: integrating new participants, assessing currently available data, testing contextual narrative templates with stakeholders, and developing the state and tribal additions.

1) Research and information gathering

- Consult the EITI Standard and [opt-in notes](#) for additional guidance around state and tribal additions
- Assess existing state and tribal data (annual reports, data portals, etc.)
- Conduct outreach to relevant state and tribal stakeholders

2) Template development and opt-in examples

- Develop a template for the contextual narrative for states and tribes
- Test template with users and relevant stakeholders to understand necessary amendments and additions
- Work with Subcommittee to learn from local CSO/industry

3) Supporting additional states and tribes*

- Work with Subcommittee on incorporating additional states
- Continue to work with Subcommittee on engagement and opt-in strategy for tribes

*The IA's current capacity includes support for up to five opt-in states and tribes.

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County Updates

The IA will update data and revise content for the 12 County Case Studies.

18F

North Slope Borough, Alaska

The U.S. has produced up to nearly the end of year in 2016. Thousands of production reached a ton of 250 million barrels. Just the number 18F, not including the fully produced energy, with the use of the data and energy use of the world. The data will coordinate the case production with the use of the data and energy use of the world. In the case of the data and energy use of the world, the data will coordinate the case production with the use of the data and energy use of the world.

Geology and history

The North Slope Borough is the country's largest organized geologic and geologic, spanning more than 4000 miles north of the Arctic Circle. It is the largest land area of the country, and it is the largest land area of the country. The North Slope Borough is the country's largest organized geologic and geologic, spanning more than 4000 miles north of the Arctic Circle. It is the largest land area of the country, and it is the largest land area of the country.

In 2016, we will update existing online county case studies with new publically available data for the years 2006 – 2014, and potentially include more visual content.

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Executive Summary and Online Report

The IA will write and design a short Executive Summary pdf report, and provide 18F with remaining data and content updates for the Online Report.

Executive Summary

A brief (~20 pages) PDF companion to the website with infographics and a summary of the 2016 USEITI effort and outcomes.

Online Report

The three Online Updates/Visualizations, County Updates, State & Tribal Additions, and Reconciliation Report will provide most of the new content for the Online Report. The IA will provide 18F with remaining data and content to complete the 2016 Online Report.

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Current Activities and Next Steps

The IA is working in parallel on the first online visualization update and state and tribal additions.

	<p>Current IA Activities</p> <ul style="list-style-type: none"> • Developing an understanding of AML, Fund and Coal Excise Tax content • Identifying areas for further inquiry or outreach 	<p>IA Next Steps</p> <ul style="list-style-type: none"> • Storyboard potential contextual narrative update on the AML, Fund and Coal Excise Tax with 15F • Work on design/visualization of content
<div style="background-color: #ADD8E6; padding: 5px; text-align: center; font-weight: bold; color: white;"> Online Updates and Visualization </div>		 End of February
<p><i>Both activities occurring in parallel</i></p>		
<div style="background-color: #6AA84F; padding: 5px; text-align: center; font-weight: bold; color: white;"> State & Tribal Additions </div>	<ul style="list-style-type: none"> • Conducting research and information-gathering on existing state data for Montana and Wyoming • Developing template for states to understand USEITI process and contextual narrative components • Consulting with Wyoming rep (Mike Matthews) on template development for states 	<ul style="list-style-type: none"> • Determine process for additional state opt-in with State & Tribal Opt-in Subcommittee • Determine process for tribal opt-in with State & Tribal Opt-in Subcommittee • Storyboard state/tribal content and visualization with 15F
		 End of April

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Recommendations and Decisions Needed



Critical Path Recommendations and MSG Decisions	MSG Decision?	Date Needed By	Plan for Handling Recommendations and Decisions
Reporting and Reconciliation			
Super-reporting Template: revenue streams, company materiality, commodities	Y	3/8	Implementation Subcommittee makes a recommendation in January/February, MSG makes a decision in March
Margin of Variance	Y	3/8	Implementation Subcommittee makes a recommendation in January/February, MSG makes a decision in March
Impact of draft SEC rule on tax reporting	Y	3/8	Implementation Subcommittee makes a recommendation in January/February, MSG makes a decision in March
IA recommendations from 2015 report (changes to reconciliation process)	Y	3/8	Implementation Subcommittee makes a recommendation in January/February, MSG makes a decision in March
Communications and outreach approach for companies	N	March	Communications and Outreach Subcommittee makes a recommendation by March
Confidential Narrative			
Online Report Quarterly Update 1	N	Late January	Implementation Subcommittee makes a recommendation in late January (JA will provide a starting point recommendation)
Online Report Quarterly Update 2	N	Late February	Implementation Subcommittee makes a recommendation in late February (JA will provide a starting point recommendation)
Online Report Quarterly Update 3	N	Late April	Implementation Subcommittee makes a recommendation in late April (JA will provide a starting point recommendation)
Opt-In Approach	Y	3/8	State and Tribal Opt-In Subcommittee makes a recommendation about the opt-in approach, MSG makes a decision in March (based on opt-in approach submitted to the International Secretariat, IA will provide starting point recommendations)
Opt-In States and Tribes	N	4Q3	State and Tribal Opt-In Subcommittee identifies states and tribes that will opt-in to the 2015 USEITI
Approach to County Updates	N	Late March	Implementation Subcommittee confirms approach to County Updates by late March (JA will provide starting point recommendations)
Executive Summary Approach	Y	June	Implementation Subcommittee makes a recommendation for approach in May (JA will provide starting point recommendations), MSG makes a decision on the approach in June

Deloitte -1-

