

INDIAN AFFAIRS RECORDS SCHEDULE

9200 Series

Tribal Trust Accounting Project Files

Historical Trust Accounting

SUPERSEDES ALL PREVIOUSLY RELEASED RECORDS SCHEDULES

INDIAN AFFAIRS RECORDS SCHEDULE

SERIES: 9200

Tribal Trust Accounting Project Files

TR-9201-P5 Tribal Trust Accounting Project Files

NARA JOB #
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Approved
9/28/2006

Contents: Records include files relating to Tribal trust accounting and to the historical trust accounting support OHTA provides the Department of Justice in Tribal account cases. Records include, but are not limited to, incoming and outgoing originals or copies of correspondence, reports, forms, project plans, and other records that pertain to the program activities of the office in which these records are created and maintained. Also included are printouts of electronic mail, documents created through word processing and spreadsheet software applications, and supporting documentation.

Filing Arrangement: Arrange alphabetically by Tribe and by subject.

Official File: Office(s) with primary responsibility.

Disposition Instructions: PERMANENT. Cut off at fiscal year end. Maintain in office of record for a maximum of 5 years after cut off, and then retire to the Federal Records Center. Subsequent legal transfer of the records to the National Archives of the United States will be as jointly agreed to between the United States Department of the Interior and the National Archives and Records Administration.

SOME RECORDS MAY BE SUBJECT TO THE PRIVACY ACT