SECRETARIAL TRAVEL ROUTING SLIP  
SECRETARY RYAN ZINKE

TRIP LOCATION: _______ Montana _________

DATES: _______ 03/09/17 – 03/12/17 _________

OFFICIAL: X  POLITICAL: _____  PERSONAL: _____

REVIEWED BY / DATE:

TN  13/29/17  TIM NIGBOROWICZ

TIM MURPHY (General Law)

KIM BENTON (Ethics)

DEBBIE COUSINS
MEMORANDUM

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Official Travel for Secretary Ryan Zinke
DATE: March 29, 2017

Trip Overview:
- Dates: March 9, 2017 – March 12, 2017
- Location: Montana

Trip Summary:
March 9, 2017
- Commercial flight from Washington, DC (DCA) to Kalispell, MT
- Drive from Kalispell, MT to Whitefish, MT
- Remain overnight in Whitefish, MT

March 10, 2017
- Drive from Whitefish, MT to Glacier National Park
- Meeting with Blackfeet Nation (Glacier National Park)
- Tribal Blessing Ceremony with Blackfeet Nation (Glacier National Park)
- Brief Remarks to Glacier National Park Employees and Blackfeet Nation (Glacier National Park)
- Glacier National Park Deferred Maintenance and Infrastructure Backlog Meeting (Glacier National Park)
- Glacier National Park Tour to View Deferred Maintenance and Infrastructure Backlog Examples (Glacier National Park)
- Drive from Glacier National Park to Whitefish, MT
- Remain overnight in Whitefish, MT

March 11, 2017
- Drive from Whitefish, MT to Moiese, MT
- National Bison Range Briefing (Moiese, MT)
- National Bison Range Driving Tour of Refuge and Facilities (Moiese, MT)
- Drive from Moiese, MT to Missoula, MT
- Remain overnight in Missoula, MT

March 12, 2017
- Commercial flight from Missoula, MT to Washington, DC (DCA)
- Trip concludes
Trip Notes – Lodging and M&IE:

- Secretary Zinke incurred no lodging expenses and claimed no M&IE reimbursement for 3/9/17 and 3/10/17.
- On 3/11/17, Secretary Zinke utilized lodging at the DoubleTree Missoula-Edgewater hotel in Missoula, MT. Secretary Zinke paid for this lodging with his government credit card (card number ending in [redacted]). After Secretary Zinke’s departure from Missoula on 3/12/17, his family continued to stay at the DoubleTree Missoula-Edgewater hotel for two additional nights under the same reservation. These two additional nights of lodging, and all other expenses incurred on 3/12/17 and 3/13/17, were charged to a separate, personal credit card (card number ending in [redacted]). Aside from Secretary Zinke’s lodging on the night of 3/11/17, the government incurred no additional expenses from the DoubleTree Missoula-Edgewater hotel. Documentation is attached.

Trip Notes – Transportation and Miscellaneous:

- On 3/9/17, Secretary Zinke incurred two baggage fees for his connecting flight from Washington, DC (DCA) to Kalispell, MT. Secretary Zinke did not receive receipts for these baggage fees, which were $35.00 and $25.00, respectively. A copy of Secretary Zinke’s credit card transaction report is attached, with the appropriate charges indicated.
- On 3/11/17, Secretary Zinke participated in a driving tour of the National Bison Range refuge and facilities in Moiese, MT. The vehicles that were used for this tour were provided by the U.S. Fish & Wildlife Service.
- On 3/12/17, Secretary Zinke travelled on a non-contract carrier flight from Missoula, MT to Washington, DC (DCA). Email correspondence authorizing use of this non-contract carrier flight is attached.
- Airfare Ticket 0167976717317 was partially refunded for the amount of $1,203.70.

Attachments:

- Travel voucher
- Travel authorization
- Duluth Travel, Inc. itinerary
- Duluth Travel, Inc. ticket receipts
- Hotel receipt
- Copy of government credit card transaction report
- Email correspondence authorizing use of a non-contract carrier flight on 3/12/17
- Final trip schedule
Traveler Profile
Name: ZINKE, RYAN KEITH
TID: 40210798
ID: 1001181010
Organization: DOI/OSSIO
Duty Station: WASHINGTON DC
Card: CARD HOLDER
EMAIL: TIMOTHY.NIGBOROWICZ@IOS.DOL.GOV

Document Information
Trip: March 9, 2017
Selected Trip Number: 1
Purpose: Mission (Operational)

Itinerary Information

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Document Totals
Total Expenses: 1,289.90
Reimbursable Expenses: 103.25
Non-Reimbursable Expenses: 1,186.65
Advance Applied: 0.00
Net to Traveler: 103.25
Net to Government: 1,186.65
Pay to Charge Card: 0.00
### Document Totals by Expense Category

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### Trip 1 Details

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### Per Diem Allowances

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Account: FY 2016/2017 OS Travel

Expense Category: Com. Carrier Fiscal Year: 2017

Expense Category: Excess Air/Bag Fiscal Year: 2017

Expense Category: Lodging-PerDiem Fiscal Year: 2017

Expense Category: M&IE-PerDiem Fiscal Year: 2017

Expense Category: Transxn Fees Fiscal Year: 2017

Acct Code: DS10100000/DX10101//167D0102DM/LSN00000.0000000///

Amount: 1,016.90

Amount: 60.00

Amount: 95.00

Amount: 103.25

Amount: 14.75

Total: 1,289.90

Payment Detail Information

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<tr>
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Totals by Label

| DOI FY 2016/2017 OS Travel Total | DS10100000/DX10101//167D0102DM/LSN00000.0000000/// | 1,289.90 |

Totals by Payment Method

| GOVCC-C Total | 1,186.65 |
| REIMBURSABLE Total | 103.25 |

Attachments

No Attachments Exists

Receipt Checklist

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Audits

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<tr>
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Traveler Justification: Secretary Zinke incurred no lodging expenses and claimed no M&IE reimbursement for 3/9/17 and 3/10/17.

Document History 03/29/2017 Voucher: TV000001.1L.8

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I certify that the electronic signatures listed above are valid and on file

SIGNATURE

RYAN ZINKE

MAY 1 9 2017

Document Signatures

Traveler/Preparer Name: NIGBOROWICZ, TIMOTHY M

Traveler/Preparer Signature:

Date:

Approver Name:

Approver Signature:
Type: TRIP BY TRIP

Traveler Profile
Name: ZINKE, RYAN KEITH
TID: 40210798

Document Information
Trip: Selected Trip
Number: 1

Purpose: March 9, 2017. Commercial flight from Washington, DC (DCA) to Kalispell, MT. Drive from Kalispell, MT to Whitefish, MT. Remain overnight in Whitefish, MT March 10, 2017. Drive from Whitefish, MT to Glacier National Park. Meeting with Blackfeet Nation (Glacier National Park). Brief Remarks to Glacier National Park Employees and Blackfeet Nation (Glacier National Park). Glacier National Park Deferred Maintenance and Infrastructure Backlog Meeting (Glacier National Park). Glacier National Park Tour to View Deferred Maintenance and Infrastructure Backlog Examples (Glacier National Park). Drive from Glacier National Park to Whitefish, MT. Remain overnight in Whitefish, MT March 11, 2017. Drive from Whitefish, MT to Moiese, MT. National Bison Range Briefing (Moiese, MT). National Bison Range Driving Tour of Refuge and Facilities (Moiese, MT). Drive from Moiese, MT to Missoula, MT. Remain overnight in Missoula, MT March 12, 2017. Commercial flight from Missoula, MT to Washington, DC (DCA). Trip concludes Trip Notes: On 3/11/17, Secretary Zinke participated in a driving tour of the National Bison Range refuge and facilities in Moiese, MT. The vehicles that were used for this tour were provided by the U.S. Fish & Wildlife Service.

Itinerary Locations
<table>
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<th>Location</th>
<th>Purpose</th>
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Document Totals
Total Expenses: 1,289.90
Reimbursable Expenses: 103.25
Non-Reimbursable Expenses: 1,186.65
Advance Authorized: .00
Advance Requested: .00
### Document Totals by Expense Category

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### Trip 1 Details

#### Expenses

**Trip# 1**

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<th>Transxn Fees</th>
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#### Per Diem Allowances

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Attachments

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Receipt Checklist

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Audits

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Document History 03/29/2017 Authorization: TANUM0000Q2K2

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<td>Net Adjustment:0.00</td>
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<td>11:39AMEST</td>
<td>NIGBOROWICZ, TIMOTHY M</td>
<td>Net Adjustment:0.00</td>
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</tbody>
</table>

I certify that the electronic signatures listed above are valid and on file
Thu, Mar 09 2017 Kalispell, MT
4:08 PM depart
United Airlines
Flight 1532
Takeoff: 4:08 PM Terminal: B
Economy | Y | Class | Boeing 757-300
Landing: 6:15 PM Denver, CO
Food for Purchase | 4h 7m

Travelers:
Name: Zinke, Ryan.Keith
Ticket #: 016-7976717317
Seat: 23C
FF #: (b) (6)

6:58 PM depart
Denver (DEN) to Kalispell (FCA) — Confirmation No. E9X2SB
United Airlines
Flight 5376
Takeoff: 6:58 PM Denver, CO
Landing: 9:16 PM
Economy | Y | Class | Canadair Regional Jet
Food and Beverage for Purchase | 2h 18m

Travelers:
Name: Zinke, Ryan.Keith
Ticket #: 016-7976717317
Seat: 03C
FF #: (b) (6)

Sat, Mar 11 2017
3:00 PM check-in
Doubltreet By Hilton Missoula Confirmation No. 87349569—Corresponding Inventory Segment
Address: 100 Madison Missoula Mt 59802
Phone: 1-406-728-3160 Fax: 1-406-728-2530
Room Desc: 
Cancel Policy: Cancel By 4p Day Of Arrival By Local Hotel Time
To Avoid Billing, You Must Contact Hotel Or Agency For Change Or Cancellation.

Sun, Mar 12 2017 Ronald Reagan Intl Washington, DC
check-out
Doubltreet By Hilton Missoula Confirmation No. 87349569—Corresponding Inventory Segment

1:15 PM depart
Missoula (MSO) to Salt Lake City (SLC) — Confirmation No. GAI7ZP
Delta Air Lines
Flight 4632
Takeoff: 1:15 PM Salt Lake City, UT
Economy Class | Q | Class | Canadair Regional Jet
Landing: 2:45 PM (Terminal: 2)
No Meal Service | 1h 30m

Travelers:
Name: Zinke, Ryan.Keith
Ticket #: 006-7976998528
Seat: 02B
FF #: (b) (6)

4:55 PM depart
Salt Lake City (SLC) to Ronald Reagan Intl Washington (DCA) — Confirmation No, GAI7ZP
Delta Air Lines
Flight 2360
Takeoff: 4:55 PM Terminal: 2
Landing: 10:59 PM (Terminal: B)
Salt Lake City, UT
Economy Class | Q | Class | Boeing 737
Salt Lake City, UT
Food for Purchase | 4h 4m

Travelers:
Name: Zinke, Ryan.Keith
Ticket #: 006-7976998528
Seat: 32A
FF #: (b) (6)

Fri, Mar 17 2017
4:00 PM check-in
Hilton Garden Inn Bozeman Confirmation No. 3327151711
Address: 2023 Commerce Way Bozeman Mt 59715
Phone: 1-406-582-9900 Fax: 1-406-582-9903
Rooms: 1 room
Room Desc: Free Complimentary Breakfast - Free Parking
Cancel Policy: 4PM CXL On ARR Date

Sun, Mar 19 2017
check-out
Hilton Garden Inn Bozeman Confirmation No. 3327151711

Additional Information:
- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To Www.Tsa.Gov.
- For Emergency Assistance Call 855-847-6398
- Org Code: DODIOSSIO
- TA Number: TANUM0000PPI3

A Message From Your Agent
THIS MESSAGE CONFIRMS THAT YOUR RESERVATION HAS BEEN TICKETED. FOR CHANGES CANCELLATIONS OR QUESTIONS PLEASE CALL YOUR DEDICATED
<table>
<thead>
<tr>
<th>Type</th>
<th>Carrier Equip</th>
<th>Flight # / Class</th>
<th>Fare Basis</th>
<th>Travel Dates</th>
<th>City - Airport</th>
<th>Time</th>
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<td>YCA</td>
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<td>CRJ</td>
<td>5300 / Y</td>
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<td>YCA</td>
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<tr>
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<td>320</td>
<td>1966 / Y</td>
<td>YCADCA</td>
<td>Sun, 03/19/2017</td>
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<tr>
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<td>2238 / Y</td>
<td>YCADCA</td>
<td>Sun, 03/19/2017</td>
<td>Leave: ATLANTA, Arrive: RONALD REAGAN NTL WASHINGTON</td>
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<td>Sun, 03/19/2017</td>
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**Remark(s)**
- Fare: $(1,081.86)
- Tax: $(121.84)
- Total Amount: $(1,203.70)
- Amount Charged: $(1,203.70)

*Air only indicated here.*

Department of the Interior: 4355 River Green Parkway: Duluth, GA 30096: Tel: 855-847-8398

Print: Thu, Mar 23, 2017 11:28 AM

Generated by Travel Incorporated
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**Remark(s):**
- Fare: $455.74
- Tax: $67.06
- Total Amount: $513.80
- Amount Charged: $513.80
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<tbody>
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<td><strong>Type</strong></td>
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</table>
DELTA AIR LINES
321
2238 / Y
YCADCA
Confirmation: GAIZ5P

Sun, 03/19/2017
Sun, 03/19/2017
Leave :: ATLANTA
Arrive :: RONALD REAGAN NTL
WASHINGTON

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Air only indicated here.

WAS UA X/DEN UA FCA455.81/-BIL UA DEN306.96UA BZN355.35DL X/ATL DL
WAS419.53USD1537.67END UA ZPDCADENBILDENVZNATL XT11.20AY18.00XF
DCA4.5DEN4.5BZN4.5ATL4.5

Print: Thu, Mar 23, 2017 11:28 AM
Generated by Travel Incorporated

Official Invoice
Confirmation Number: 87346599

DOUBLE TREE BY HILTON MISSOULA - EDGEBATER 3/20/2017 3:37:00 PM

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**BALANCE** $0.00

EXPENSE REPORT SUMMARY

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CREDIT CARD DETAIL

APPR CODE: 142401
CARD NUMBER: (b) (6)
TRANSACTION ID: 2754646

MERCHANT ID: 803072399
EXP DATE: (b) (6)
TRANS TYPE: Sale
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<td>3132017</td>
<td>UNITED</td>
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<td>3072017</td>
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<td>3000</td>
<td>United Airlines</td>
<td>3092017</td>
</tr>
</tbody>
</table>
Re: Missoula-DC Flight

1 message

Jorjani, Daniel <daniel.jorjani@ios.doi.gov>  
Fri, Mar 10, 2017 at 4:38 PM

To: "Murphy, Timothy" <timothy.murphy@sol.doi.gov>
Cc: "Nigborowicz, Timothy" <timothy.nigborowicz@ios.doi.gov>, Debbie Cousins <debbie.cousins@ios.doi.gov>, Kaprice Harris <kaprice.tucker@sol.doi.gov>, Jennifer Heindl <jennifer.heindl@sol.doi.gov>, "Keable, Edward" <edward.keable@sol.doi.gov>

Tim: Thank you for the additional legal analysis and counsel. It is greatly appreciated.

Debbie and Tim N.: Please put all staffers (excluding the Security Detail) on the early morning contract flight. Please put the secretary and the Security Detail on the non-contract flight departing at 1:15pm and arriving at 11:59 pm as the Monday WH meeting requires additional morning preparation and review to ensure full value creation.

Thank you all,

Dan

On Fri, Mar 10, 2017 at 3:59 PM, Murphy, Timothy <timothy.murphy@sol.doi.gov> wrote:

Hi Dan and all,
Let us know if you have questions.

Thanks,

Tim

On Fri, Mar 10, 2017 at 12:02 PM, Daniel Jorgani <daniel_jorgani@ios.doigov> wrote:
Tim - out of office at Treasury. Tim M will follow up with you shortly, Dan

Sent from my iPhone

On Mar 10, 2017, at 11:34 AM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doigov> wrote:

The Secretary is currently scheduled to travel from Missoula, Montana, to Washington, D.C., on Sunday, March 12. The following are the best contract carrier flights that are available for that travel:

**Option 1**
United Airlines #4711
6:35am MDT  Depart Missoula, MT
8:38am MDT  Arrive Denver, CO
**Connection in Denver, CO**
United Airlines #1767
9:45am MDT  Depart Denver, CO
3:05pm EDT  Arrive Washington, DC (DCA)
Cost: $267.80

**Option 2**
Delta Air Lines #4632
1:15pm MDT  Depart Missoula, MT
2:45pm MDT  Arrive Salt Lake City, UT
**Connection in Salt Lake City, UT**
Delta Air Lines #147
3:35pm MDT  Depart Salt Lake City, UT
9:17pm EDT  Arrive Atlanta, GA
**Connection in Atlanta, GA**
Delta Air Lines #2426
10:30pm EDT  Depart Atlanta, GA
12:20am EDT  Arrive Washington, DC (Dulles)
Cost: $319.90

**Option 3**
Delta Air Lines #4764
5:55pm MDT  Depart Missoula, MT
7:25pm MDT  Arrive Salt Lake City, UT
**Connection in Salt Lake City, UT**
Delta Air Lines #1114
10:59pm MDT  Depart Salt Lake City, UT
5:10am EDT  Arrive Washington, DC (BWI)
Cost: $255.80

The Secretary would prefer to take the following non-contract carrier flight on March 12:

**Non-Contract**
Delta Air Lines #4632
1:15pm MDT  Depart Missoula, MT
2:45pm MDT  Arrive Salt Lake City, UT
**Connection in Salt Lake City, UT**
Delta Air Lines #2360
4:55pm MDT  Depart Salt Lake City, UT
10:59pm EDT  Arrive Washington, DC (DCA)
Cost: $513.80

Please let us know if the Secretary is approved to take the non-contract flight listed above. Please also let us know if any staff are approved to take the non-contract flight with the Secretary. Thank you.

Tim Nigborowicz
Office of Scheduling and Advance
202-208-7551
**DEPART**

Sun, Mar 12 — Missoula, MT to Washington, DC

<table>
<thead>
<tr>
<th>Time</th>
<th>Departure Location</th>
<th>Arrival Location</th>
<th>Duration</th>
<th>Airline</th>
<th>Seat Information</th>
<th>CO2 Emissions</th>
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</thead>
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<td>08:38a DEN</td>
<td>United 4711</td>
<td>2h 03m</td>
<td>Embraer RJ135/140/145</td>
<td>291 lbs CO2</td>
<td></td>
</tr>
<tr>
<td>Layover in Denver, CO</td>
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<td></td>
<td>1h 07m</td>
<td>Denver Intl Arpt</td>
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<td>Sun, Mar 12</td>
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</tr>
<tr>
<td>09:45a DEN</td>
<td>03:05p DCA</td>
<td>United 1767</td>
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<td>Boeing 757-300</td>
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**Fare Options**

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<tr>
<td>Govt. Contract</td>
<td>Discounted</td>
<td>Visit United</td>
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</table>

**GSA Information**

- GSA Government contract fares, if domestic, include all existing Federal, State, and local taxes, as well as airport maintenance fees and other administrative fees. Not included are fees such as passenger facility charges, segment fees, and passenger security service fees. If international, these fares are exclusive of taxes and fees, but inclusive of fuel surcharge fees.

**Significant policy violation**
DEPART

Sun, Mar 12 – Missoula, MT to Washington, DC
/ 2h 10m layover in Salt Lake City, UT

Sun, Mar 12
01:15p MSO 02:45p SLC 1h 30m Delta 4632 View seats
Canadair Regional Jet / 187 lbs CO₂

Layover in Salt Lake City, UT 2h 10m Salt Lake City Intl Arpt

Sun, Mar 12
04:55p SLC 10:59p DCA 4h 04m Delta 2360 View seats
Boeing 737-800 (winglets) / 719 lbs CO₂

Fare Details
Free Checked Bags Refundable
Non-Contract Visit Delta Yes
Government Fees may apply
Rules / Fare Details

View more fares

Lesser policy violation

Worldspan
United States Department of the Interior
Official Travel Schedule of the Secretary

Montana
March 9-12, 2017
TRIP SUMMARY
THE TRIP OF THE SECRETARY TO
Montana
March 9-March 12, 2017

Weather:
Whitefish/Glacier
Missoula

Wintery Mix, High: 41°F, Low: 26°F / Snow, High: 21°F, Low: 12°F
Cloudy, High: 45°F, Low: 35°F

Time Zone:
Montana

Mountain Standard Time (~2 hours from DC)

Advance (Glacier/Missoula):
Security: Advance
Advance
Advance

Sgt. [Redacted]
Rusty Roddy
Wadi Yakhour

Cell Phone:
[Redacted]
[Redacted]
[Redacted]

Traveling Staff:
Agent in Charge
Press Secretary
Photographer

Lt. [Redacted]
Heather Swift
Tami Heilemann

Attire:
Thursday, March 9, 2017
Washington, DC → Whitefish, MT

2:45-3:15pm EST: Depart Department of the Interior en route National Airport
   Car: RZ

4:08pm EST-6:15pm MST: Wheels up Washington, DC (DCA) en route Denver, CO (DEN)
   Flight: United Airlines 1532
   Flight time: 4 hours, 7 minutes
   RZ Seat: 23C
   AiC: [b](6), [b](7)[C]
   Staff: Heather Swift, Tami Heilemann
   Wifi: 
   NOTE: TIME ZONE CHANGE EST to MST (-2 hour change)

6:15-6:58pm MST: Layover in Denver, CO // 43 minute layover

6:58pm MST-9:16pm MST: Wheels up Denver, CO (DEN) en route Kalispell, MT (FCA)
   Flight: United Airlines 5376
   Flight time: 2 hours, 18 minutes
   RZ Seat: 3C
   AiC: [b](6), [b](7)[C]
   Staff: Heather Swift, Tami Heilemann
   Wifi: 

9:16-9:30pm MST: Wheels down Glacier Park International Airport
   Location: 4170 US-2
   Kalispell, MT 59901

9:30-9:50pm MST: Depart Airport en route RON
   Location: 409 2nd Street West
   Whitefish, MT 59937
   Vehicle Manifest:
   Sec. Vehicle: RZ
   Staff Vehicle: Heather Swift
   Tami Heilemann
   Drive Time: ~20 minutes without traffic

9:50pm MST: RON

Friday, March 10, 2017
Whitefish, MT → Glacier National Park → Whitefish

8:00-8:15am MST: Call with Governor Sonny Perdue, Nominated Secretary of Agriculture
   Number: [b](6)
   Topic: Introduction and initial relationship building
   NOTE: RESCHEDULING
9:00-10:00am MST: Depart Residence en route Glacier National Park  
Location: Glacier Community Building  
West Glacier, MT  
Vehicle Manifest:  
  Secretary’s Vehicle: RZ  
  Mrs. Zinke  
  Staff Vehicle: Rusty Roddy  
  Wali Yakhour  
  Heather Swift  
  Tami Heilemann  
  Drive Time: 1 hour without traffic  
  Met By: Jeff Mow, Superintendent of Glacier National Park  
  Eric Smith, Deputy Superintendent

10:00-10:45am MST: Meeting with Blackfeet Nation  
Location: Glacier Community Building  
Main Meeting Room  
Participants:  
  RZ  
  Harry Barnes, Chairman, Blackfeet Tribal Business Council (BTBC)  
  Jane Barnes  
  Tyson T. Running Wolf, Secretary, BTBC  
  Timothy Davis, Member, BTBC  
  Carl Kipp, Jr., Member, BTBC  
  Nelse St. Goddard, Member, BTBC  
  Robert DesRosier, Director of Blackfeet Tribe’s Homeland Security Office  
  Press: Closed  
  Staff: Heather Swift  
  Tami Heilemann  
  Advance: Rusty Roddy  
  Wali Yakhour  
  Note: Superintendent Mow and Deputy Superintendent Smith will escort RZ to meeting, but will not be participating  
  Format: Circle of chairs, no table

10:45-11:15am MST: Tribal Blessing Ceremony with Blackfeet Nation  
Location: Glacier Community Building  
Main Meeting Room  
Participants:  
  RZ  
  Harry Barnes, Chairman, Blackfeet Tribal Business Council (BTBC)  
  Jane Barnes  
  Tyson T. Running Wolf, Secretary, BTBC  
  Timothy Davis, Member, BTBC  
  Carl Kipp, Jr., Member, BTBC  
  Nelse St. Goddard, Member, BTBC  
  Robert DesRosier, Director of Blackfeet Tribe’s Homeland Security Office  
  Press: Open--Flathead Press  
  Note: press entering during blessing (tentative)  
  Staff: Heather Swift  
  Tami Heilemann  
  Advance: Rusty Roddy  
  Wali Yakhour

*Mrs. Zinke and Wolfgang Zinke Invited
11:15-11:45am MST: Brief Remarks to Glacier National Park Employees & Blackfeet Nation
Location: Glacier Community Building
Main Meeting Room
Participants: 20-30 Glacier National Park Employees
Harry Barnes, Chairman, Blackfeet Tribal Business Council (BTBC)
Jane Barnes
Tyson T. Running Wolf, Secretary, BTBC
Timothy Davis, Member, BTBC
Carl Kipp, Jr., Member, BTBC
Nelse St. Goddard, Member, BTBC
Robert DesRosier, Director of Blackfeet Tribe’s Homeland Security
Press: Closed
Staff: Heather Swift
Tami Heilemann
Advance: Rusty Roddy
Wadi Yakhour
Format: Brief remarks, green curtain backdrop, U.S./DOI flags, 2 mounted elk heads, podium with National Park Service seal

11:45-11:50am MST: Depart for Glacier National Park Headquarters
Vehicle Manifest:
Secretary’s Vehicle: RZ
Jeff Mow, Superintendent
Eric Smith, Deputy Superintendent
Staff Vehicle: Rusty Roddy
Wadi Yakhour
Heather Swift
Tami Heilemann

11:50-12:15pm MST: Glacier National Park Deferred Maintenance & Infrastructure Backlog Meeting
Location: Glacier National Park Headquarters
Superintendent’s Office/Conference Room
Participants: Jeff Mow, Superintendent
Eric Smith, Deputy Superintendent
Jim Foster, Facilities Manager (Tentative)
Press: Closed
Staff: Heather Swift
Tami Heilemann
Advance: Rusty Roddy
Wadi Yakhour

12:15-1:00pm MST: Glacier National Park Tour to View Deferred Maintenance & Infrastructure Backlog Examples
Location: Park Headquarters / Housing Areas
Weather Permitting: Apgar Boat Ramp for Photo Opportunity
2-3 Additional Facilities Stops
Participants: RZ
Jeff Mow, Superintendent
Eric Smith, Deputy Superintendent
Jim Foster, Facilities Manager (Tentative)
Vehicle Manifest:
Secretary’s Vehicle: RZ
Jeff Mow, Superintendent
Eric Smith, Deputy Superintendent
Staff Vehicle: Rusty Roddy
Wadi Yakhour
Heather Swift
Tami Heilemann

Press: Closed
Staff: Heather Swift
Tami Heilemann
Advance: Rusty Roddy
Wadi Yakhour
Note: Vehicle to return to Glacier National Park Headquarters before departing from park
* Might involve outdoor walking in snow

1:00-2:10pm MST: Depart Glacier National Park en route Whitefish
Vehicle Manifest:
Secretary’s Vehicle: RZ
Mrs. Zinke
Staff Vehicle: Rusty Roddy
Wadi Yakhour
Heather Swift
Tami Heilemann
Drive Time: ~1 hour 10 minutes without traffic

2:00pm MST onward: Personal Time

Saturday, March 11, 2017
Missoula, MT

2:30-4:30pm MST: Depart Whitefish en route National Bison Range
Location: 58355 Bison Range Road
Moiese, MT 59824
GPS coordinates to Front Gate: N47 22.338 W114 15.807
Secretary’s Vehicle: RZ
Mrs. Zinke
Drive Time: ~2 hours without traffic

4:30-4:35pm MST: Arrive National Bison Range
Location: National Bison Range
Visitor Center/modify
Met By: Will Meeks, Assistant Regional Director, National Wildlife Refuge System
Roya Mogadam, Deputy Assistant Regional Director, External Affairs
Jeff King, Project Leader, National Bison Range
Laura King, Natural Resource Planner/Acting Visitor Service Manager
Dean Vaughan, Private Lands Biologist for Western Montana
Press: Closed
Staff: Heather Swift
Tami Heilemann
Advance: Rusty Roddy
Wadi Yakhour

4:35-5:05pm MST: National Bison Range Briefing
Location: National Bison Range
Visitor Center Auditorium
Participants: Will Meeks, Assistant Regional Director for Refuges
Roya Mogadam, Deputy Assistant Regional Director, External Affairs
Jeff King, Project Leader, National Bison Range
Laura King, Natural Resource Planner/Acting Visitor Service Manager
Dean Vaughan, Private Lands Biologist for Western Montana
Press: Closed
Staff: Heather Swift
Tami Heilemann
Advance: Rusty Roddy
Wadi Yakhour

5:05-5:45pm MST:
National Bison Range Driving Tour of Refuge & Facilities
Location: National Bison Range
Participants: Will Meeks, Assistant Regional Director, National Wildlife Refuge System
Roya Mogadam, External Affairs
Jeff King, Project Leader, National Bison Range
To View: Bison, Pronghorn Antelope, Elk, Whitetail & Mule Deer
Note: Photo Opportunity with Mission Mountain Background, Bison Range in Foreground
Vehicle Manifest:
Secretary's Vehicle: RZ
Mrs. Zinke
Sgt. [Redacted]
Jeff King (Driver)
Will Meeks
Staff Vehicle 1:
Rusty Roddy
Wadi Yakhour
Lt. [Redacted] (FRC)
Dean Vaughan (Driver)
Staff Vehicle 2:
Laura King
Roya Mogadam
Heather Swift
Tami Heilemann

5:45-6:30pm MST:
Depart National Bison Range en route Missoula, MT
Location: DoubleTree Missoula-Edgewater
100 Madison
Missoula, MT 59802
Vehicle Manifest:
Secretary's Vehicle: RZ
Mrs. Zinke
Staff Vehicle:
Rusty Roddy
Wadi Yakhour
Heather Swift
Tami Heilemann
Drive Time: ~45 minutes without traffic

6:30pm MST: RON / Personal Time
Sunday, March 12, 2017
Missoula, MT → Washington, DC

NOTE: DAYLIGHT SAVINGS TIME

12:05-12:15pm MDT: Depart RON en route Missoula International Airport
Location: 5225 U.S. Highway 10 West
Missoula, MT 59808
Vehicle Manifest: Secretary’s Vehicle: RZ
Drive Time: ~11 min without traffic

1:15pm MDT-2:45pm MDT: Wheels up Missoula, MT (MSO) en route Salt Lake City, UT (SLC)
Flight: Delta Airlines 4632
Flight time: 1 hour, 30 minutes
RZ Seat: [b]18[]
AiC: 

2:45-4:55pm MDT: Layover in Salt Lake City, UT // 2 hour, 10 minute layover

4:55pm MDT-10:59pm EDT: Wheels up Salt Lake City, UT (SLC) en route Washington, DC (DCA)
Flight: Delta Airlines 2360
Flight time: 4 hours, 4 minutes
RZ Seat: [b]47[]
AiC: 

NOTE: TIME ZONE CHANGE MDT TO EDT (+2 hours)

10:59-11:15pm EDT: Wheels down Ronald Reagan National Airport (~15 minutes to vehicle)

11:15-11:45pm EDT: Depart Airport en route Residence
Vehicle Manifest: Secretary’s Vehicle: RZ
Drive Time: ~20 minutes without traffic
SECRETARIAL TRAVEL ROUTING SLIP
SECRETARY RYAN ZINKE

TRIP LOCATION: Montana – Wyoming

DATES: 03/16/17 – 03/19/17

OFFICIAL: X POLITICAL: PERSONAL: X

REVIEWS BY / DATE:

TN 4/3/17 TIM NIGBOROWICZ

Murphy 4/17/17 TIM MURPHY (General Law)

Baker 4/20/17 KIM BENTON (Ethics)

Debbie 4/25/17 DEBBIE COUSINS
MEMORANDUM

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Official Travel for Secretary Ryan Zinke
DATE: March 31, 2017

Trip Overview:
• Dates: March 16, 2017 – March 19, 2017
• Location: Montana, Wyoming

Trip Summary:
March 16, 2017
• Commercial flight from Washington, DC (BWI) to Bozeman, MT
• Remain overnight in Bozeman, MT

March 17, 2017
• Drive from Bozeman, MT to Yellowstone National Park
• Visit to Canyon Area and Plowing Operation (Yellowstone National Park)
• Yellowstone National Park Snow Crew Meeting (Yellowstone National Park)
• Tour of Yellowstone Housing (Yellowstone National Park)
• Meeting with Yellowstone National Park Staff (Yellowstone National Park)
• Deferred Maintenance Review (Yellowstone National Park)
• Photo Op at Roosevelt Arch (Yellowstone National Park)
• Lunch Meeting with Yellowstone National Park Superintendent Dan Wenk (Yellowstone National Park)
• Remain overnight in Bozeman, MT

March 18, 2017
• No official engagements on 3/18/17
• Remain overnight in Belgrade, MT

March 19, 2017
• Commercial flight from Bozeman, MT to Washington, DC (DCA)
• Trip concludes

Trip Notes – Lodging and M&IE:
• Secretary Zinke paid for his own meal at the Lunch Meeting with Yellowstone National Park Superintendent Dan Wenk on 3/17/17.
- Except for his return flight on 3/19/17, Secretary Zinke completed his official travel on 3/17/17. Therefore, Secretary Zinke only claimed 75% of his authorized M&IE reimbursement on 3/17/17.
- Secretary Zinke incurred no lodging expenses and claimed no M&IE reimbursement on 3/18/17.
- Secretary Zinke claimed no M&IE reimbursement on 3/19/17.

**Trip Notes – Transportation and Miscellaneous:**
- From the evening of 3/17/17 through the morning of 3/19/17, Secretary Zinke made a personal time deviation from his temporary duty station in southwest Montana. A signed memo authorizing this personal time deviation is attached.

**Attachments:**
- Travel voucher
- Travel authorization
- Duluth Travel, Inc. ticket receipt
- Hotel receipt
- Signed memo authorizing personal time deviation from a temporary duty station from 3/17/17 through 3/19/17
- Final trip schedule
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**Document Totals**
Total Expenses: 1,217.87
Reimbursable Expenses: 88.50
Non-Reimbursable Expenses: 1,129.37
Advance Applied: 0.00
Net to Traveler: 88.50
Net to Government: 1,129.37
Pay to Charge Card: 0.00

Document Totals by Expense Category

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Trip 1 Details

Expenses
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Per Diem Allowances

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Account Summary for the Selected Trip

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Expense Category: Lodging Taxes & Misc Fiscal Year: 2017
Expense Category: Lodging-PerDiem Fiscal Year: 2017
Expense Category: M&E-PerDiem Fiscal Year: 2017
Expense Category: Transxn Fees Fiscal Year: 2017

Acct Code: DS101000000/10101116700102DM/01000000.0000000
Amount: 911.60
Amount: 186.00
Amount: 88.50
Amount: 14.75
Total: 1,217.87
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Totals by Label

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Totals by Payment Method

| REIMBURSABLE Total | 88.50 |
| GOVCC-C Total | 1,129.37 |

Attachments

No Attachments Exists

Receipt Checklist

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Justification:

Traveler: Secretary Zinke completed his official travel on 3/17/17. Therefore, Secretary Zinke only claimed 75% of his authorized M&IE reimbursement on 3/17/17. Secretary Zinke incurred no lodging expenses and claimed no M&IE reimbursement on 3/18/17. Secretary Zinke claimed no M&IE reimbursement on 3/19/17.

Document History 03/31/2017 Voucher: TV00001N4R

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STATUS | DATE   | TIME | SIGNATURE NAME       | REASON |
CREATED | 03/31/2017 | 12:00PMEST | NIGBOROWICZ, TIMOTHY M | Net Adjustment: 0.00 |

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

RYAN ZINKE

Document Signatures

Traveler/Preparer Name: RYAN ZINKE
Traveler/Preparer Signature: [Signature]
Date: MAY 19 2017
Approver Name: Megan Bldogan
Approver Signature: [Signature]
Date: 5/1/17
TRAVEL AUTHORIZATION

4. NAME: Ryan Zinke
5. OFFICIAL STATION: Washington, DC

6. TITLE: Secretary of the Interior
7. ACCOUNTING OFFICE: IBC - Denver

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

PLACES OF TRAVEL

8. FROM: Washington, DC
9. TO: Bozeman, MT and various locations within Yellowstone National Park

10. PURPOSE AND REMARKS:

On March 16, 2017, and March 17, 2017, Secretary Ryan Zinke will be on official travel in southwest Montana to participate in a number of official meetings, events and activities at Yellowstone National Park. From the evening of March 17 through the morning of March 19, Secretary Zinke will be on personal travel in southwest Montana.

11. PER DIEM ALLOWANCE:

Bozeman, MT: Lodging - $93.00; M&IE - $59.00

12. PERIOD OF TRAVEL: Beginning on or about 03/16/2017 Ending on or about 03/19/2017

MODE OF TRAVEL

13. Common carrier
14. Extra fare at a mileage rate of
(a) Administratively determined to be the advantage of the Government
(b) A showing of advantage to the Government
(c) Not to exceed cost by common carrier, including consideration of Per Diem allowance

15. Government-owned conveyance

16. Privately owned

MISCELLANEOUS

17. Transportation immediate family
18. Other (specify)
   Baggage fees, taxi fares, telephone calls, rental vehicles, fuel, conference rooms, POV, public transportation, tolls, faxes, data services, misc. supplies, registration fees, ATM fees, rental vehicle upgrades for remote areas.

19. Shipment household goods and personal effects

ESTIMATED COST

20. Transportation Round-trip airfare $ 911.60
21. Per Diem Lodging and M&E $ 274.50
22. Other Baggage fees, data services, etc. $ 100.00
23. TOTAL $ 1,286.10

24. CHARGED TO: 167D0102DM // DLSN00000.000000 // DS10100000

25. DX 10101

26. (AUTHORIZED OFFICER'S SIGNATURE)

27. Secretary of the Interior

28. (AUTHORIZED OFFICER'S SIGNATURE)

29. Deputy Chief of Staff for the Secretary of the Interior
Ticket Number: 006-7977262205
Account #: D00880
Issue Date: Tue, Mar 14, 2017
Booking ID: 3FRJZ7
Issuing Location: UUN
Booking Agent ID: 2K
Form of Payment: (b) (6)
Transaction Type: Electronic Ticket
Booking Currency: USD

Name: Zinke/Ryan.K

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<th>Carrier</th>
<th>Flight # / Class</th>
<th>Fare Basis</th>
<th>Travel Dates</th>
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<td>2580 / Y</td>
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<td>Leave: BALTIMORE, Arrive: SALT LAKE CITY*** Connecting ***</td>
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Hotel: Hilton Garden Inn
Address: 2023 Commerce Way
Bozeman, MT 59715
Confirmation Number: 332368006
Phone Number: 1 (406) 582-9606

Check In: Thu, 03/16/2017
Check Out: Sat, 03/18/2017
Your Nightly Rate: $93.00
Number of Rooms: 1
Number of People: 1
Room Type: A01AE

Remark(s):
- Fare: $813.95
- Tax: $97.65
- Total Amount: $911.60
- Amount Charged: $911.60

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 655 847-6398
Print: Thu, Mar 23, 2017 04:32 PM
Generated by Travel Incorporated
**Hilton Garden Inn Bozeman**

**Room No:** 343/K1  
**Arrival Date:** 3/16/2017, 12:04 PM  
**Departure Date:** 3/18/2017, 6:25 AM  
**Adult/Child:** 2/6  
**Cashier ID:** TBECK1  
**Room Rate:** $93.00  
**AL:** DL 2116736568  
**HH #:**  
**VAT #:**  
**Folio No/Che:** 352131 A

**Confirmation Number:** 33283030006

Hilton Garden Inn Bozeman 3/23/2017 3:11 PM

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**Total Invoice Amount**  
Revenue: $185.00  
Tax: $17.02

THANK YOU FOR STAYING WITH US

**Credit Card Detail**  
**APPR CODE:** 005784  
**CARD NUMBER:** (b) (6)  
**MERCHANT ID:** 8022382883  
**EXP DATE:** (b) (6)  
**TRANSACTION ID:** 1341419  
**TRANS TYPE:** Sale
MEMORANDUM

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Personal Time Deviation from a Temporary Duty Station
DATE: March 16, 2017

On March 17, 2017, Secretary Ryan Zinke will be in Yellowstone National Park in southwest Montana for a number of official engagements. After the conclusion of his final official engagement, Secretary Zinke is scheduled to be on personal travel in southwest Montana from the evening of March 17 until the morning of March 19. On the morning of March 19, Secretary Zinke will resume and complete his official travel with a commercial flight from Bozeman, Montana, to Washington, D.C.

Secretary Zinke is currently scheduled to take the following flight from Bozeman to Washington:

- **Sunday, March 19, 2017**
  - Delta Air Lines #1966
  - 8:00am MDT Depart Bozeman, MT
  - 1:50pm EDT Arrive Atlanta, GA
  - **Connection in Atlanta, GA**
  - Delta Air Lines #2238
  - 3:20pm EDT Depart Atlanta, GA
  - 5:08pm EDT Arrive Washington, DC (DCA)

  The government contract fare for this flight is $473.80 (documentation attached).

If Secretary Zinke was not scheduled to do personal travel in southwest Montana from March 17 to March 19, he would return to his permanent duty station in Washington, D.C., on March 18. He would return on March 18 because his final official engagement at Yellowstone National Park is not scheduled to conclude until 3:30pm, and the latest contract carrier flight that is not an overnight flight from Bozeman to Washington on March 17 departs at 2:35pm. Therefore, Secretary Zinke would take the following contract carrier flight to return to Washington on March 18:

- **Saturday, March 18, 2017**
  - Delta Air Lines #1188
  - 2:13pm MDT Depart Bozeman, MT
  - 7:57pm EDT Arrive Atlanta, GA
  - **Connection in Atlanta, GA**
  - Delta Air Lines #374
  - 9:05pm EDT Depart Atlanta, GA
  - 10:51pm EDT Arrive Washington, DC (DCA)

  The government contract fare for this flight is $473.80 (documentation attached).
Secretary Zinke has no official business scheduled in southwest Montana from the evening of March 17 through the morning of March 19. Therefore, it can be determined that Secretary Zinke’s travel in southwest Montana from the evening of March 17 through the morning of March 19 is a personal time deviation from a temporary duty station.

The Department of the Interior Division of General Law has advised that a personal time deviation from a temporary duty station is permitted during official travel if the Department incurs no additional cost as a result of the deviation. The above cost comparison indicates that Secretary Zinke’s personal time deviation in southwest Montana will result in no increased cost to the Department. No additional expenses (lodging, M&IE, etc.) will be incurred by the government during Secretary Zinke’s personal time deviation.

Please provide approval for Secretary Zinke to make a personal time deviation from his temporary duty station in southwest Montana from March 17, 2017, through March 19, 2017. Please also provide approval for the government to pay for Secretary Zinke’s travel from Bozeman, Montana, to Washington, D.C., on March 19, 2017, on Delta Air Lines #1966 and Delta Air Lines #2238.

Approval Signature

Date 3.20.17
08:00a BZN 05:08p DCA  1 stop ATL  7h 08m

Govt. Contract

DEPART Sun, Mar 19 – Bozeman, MT to Washington, DC / 1h 30m layover in Atlanta, GA

Sun, Mar 19
08:00a BZN 01:50p ATL 3h 50m Delta 1966 View seats
Airbus Industrie A320-100/200 / 638 lbs CO₂

Layover in Atlanta, GA
1h 30m Hartsfield Intl Arpt

Sun, Mar 19
03:20p ATL 05:08p DCA 1h 48m Delta 2238 View seats
Airbus Industrie A321 / 235 lbs CO₂

Fare Details Free Checked Bags Refundable

Govt. Contract Visit Delta Yes
Rules / Fare Details Fees may apply

$473.80

GSA Information
- GSA Government contract fares, if domestic, include all existing Federal, State, and local taxes, as well as airport maintenance fees and other administrative fees. Not included are fees such as passenger facility charges, segment fees, and passenger security service fees. If international, these fares are exclusive of taxes and fees, but inclusive of fuel surcharge fees.

View more fares

Worldspan
DEPART Sat, Mar 18 – Bozeman, MT to Washington, DC / 1h 08m layover in Atlanta, GA

Sat, Mar 18
02:13p BZN 07:57p ATL 3h 44m Delta 1188 View seats Boeing 757-200 / 638 lbs CO₂
Layover in Atlanta, GA 1h 08m Hartsfield Intl Arpt
Sat, Mar 18
09:05p ATL 10:51p DCA 1h 46m Delta 0374 View seats Airbus Industrie A320-100/200 / 235 lbs CO₂

Fare Details

Free Checked Bags

Refundable

Govt. Contract
Rules / Fare Details
Visit Delta
Yes
Fees may apply

Lesser policy violation

GSA Information
- GSA Government contract fares, if domestic, include all existing Federal, State, and local taxes, as well as airport maintenance fees and other administrative fees. Not included are fees such as passenger facility charges, segment fees, and passenger security service fees. If international, these fares are exclusive of taxes and fees, but inclusive of fuel surcharge fees.

View more fares
United States Department of the Interior
Official Travel Schedule of the Secretary

Montana and Wyoming
March 16-19, 2017
TRIP SUMMARY
THE TRIP OF THE SECRETARY TO
Montana, Wyoming
March 16-March 19, 2017

Weather:
Yellowstone
Big Sky
Showers, High: 47°F, Low: 37°F
Friday--Rain/Snow, High: 36°F, Low: 25°F
Saturday--Partly Cloudy, High: 36°F, Low: 22°F

Time Zone:
Montana
Mountain Standard Time (-2 hours from DC)

Advance (Bozeman/Yellowstone):
Security Advance
Advance
Sgt. (b) (6), (b) (7)(C)
Amy Mitchell

Traveling Staff:
Agent in Charge (3/10-3/12)
Agent in Charge (3/12-3/19)
Press Secretary
Photographer
Yellowstone:
Superintendent
Lt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Heather Swift
Tami Heilemann

Attire:

Cell Phone:
(b) (6), (b) (7)(C)
(b) (6)

Dan Wenk
Thursday, March 16, 2017
Washington, DC → Bozeman, MT


7:25am EDT-10:18am MDT: Wheels up Baltimore, MD (BWI) en route Salt Lake City, UT (SLC)
Flight: Delta 2560
Flight time: 4 hours, 53 minutes
RZ Seat: 4B
AiC: [b](b), [b](b) / [r](c)
Staff: None
Wifi: Available
NOTE: TIME ZONE CHANGE EDT TO MDT (-2 hours)

10:18-11:00am MDT: Layover in Salt Lake City, UT // 42 minute layover

11:00am MDT-12:25pm MDT: Wheels up Salt Lake City, UT (SLC) en route Bozeman, MT (BZN)
Flight: Delta 4517
Flight time: 1 hour, 25 minutes
RZ Seat: 4B
AiC: [b](b), [b](b) / [r](c)
Staff: None
Wifi: Available

12:25-12:40pm MDT: Wheels down Bozeman Yellowstone International Airport (~15 minutes to vehicle)
Location: 850 Gallatin Field Rd
Belgrade, MT 59714

12:40-1:00pm MDT: Depart Airport en route RON
Location: Hilton Garden Inn Bozeman
2023 Commerce Way
Bozeman, MT 59715
Vehicle Manifest:
Secretary's Vehicle: RZ
Staff Vehicle: Rusty Roddy
Tami Heilemann
Amy Mitchell
Drive time: ~20 minutes without traffic

1:00pm-TBDpm MDT: Open/RON

Friday, March 17, 2017
Bozeman, MT → Yellowstone National Park → Bozeman, MT

8:00-9:30am MDT: Depart RON en route Yellowstone National Park
Location: Secretary's Vehicle: RZ
Vehicle Manifest:
Drive time: ~1 hour, 30 minutes without traffic
9:30am MDT:  Arrive Yellowstone National Park, Roosevelt Arch/Yellowstone National Park Sign
Location:  Roosevelt Arch
          Gardiner, MT
Met By:  Dan Wenk, Superintendent
         Pat Kenney, Deputy Superintendent
Note:  Photo opportunity

9:45-10:00am MDT:  Travel to Mammoth Hot Springs
Switch cars, stop at bathroom
Vehicle Manifest:
   Secretary's Vehicle:  Dan Wenk, Superimdent
                        Dave Mihaiek
                        Dr. PJ White, Head Biologist (Driver)
                        RZ
                        (b) (6), (b) (7) (C)
   Staff Vehicle:  Rusty Roddy
                   Amy Mitchell
                   Tami Heilemann
                   Pat Kenney
                   (b) (6), (b) (7) (C)

Two car ranger escort

10:00-11:00am MDT:  Travel to Hayden Valley/Plowing Operation
Stop Grand Canyon of Yellowstone (Photo Opportunity)
Vehicle Manifest:
   Secretary's Vehicle:  Dan Wenk, Superimdent
                        Dave Mihaiek
                        Dr. PJ White, Head Biologist (Driver)
                        RZ
                        (b) (6), (b) (7) (C)
   Staff Vehicle:  Rusty Roddy
                   Amy Mitchell
                   Tami Heilemann
                   Pat Kenney
                   (b) (6), (b) (7) (C)

Note:  Briefing on Wildlife Management by Dr. PJ White

11:00-11:30am MDT:  Snow Removal Crew Meet & Greet
Met by:  Randy Baum, Garage Operations & Equipment Supervisor/Facility Manager

11:30-12:30pm MDT:  Return to Mammoth Hot Springs
Location:  Gardiner, MT
Note:  Stop at Hayden Valley and Mud Volcano for photo opportunities
Note:  Deferred maintenance discussion while in car
Vehicle Manifest:
   Secretary's Vehicle:  Dan Wenk, Superimdent
                        Dave Mihaiek
                        RZ
                        (b) (6), (b) (7) (C)
   Staff Vehicle:  Rusty Roddy
                   Tami Heilemann
                   Amy Mitchell
                   Dr. PJ White, Head Biologist
                   Pat Kenney
                   (b) (6), (b) (7) (C)
12:30-12:55pm MDT:
Tour Yellowstone Housing – The Good, Bad, & Ugly (Seasonal & New Housing)
Location: Gardiner, MT
Participants: Dan Wenk, Superintendent
Nancy Ward, Chief of Maintenance
Josh Young, Housing Manager
Vehicle Manifest:
Secretary's Vehicle: Dan Wenk, Superintendent
Dave Mihalek
RZ
(b) (6), (b) (7)(C)
Staff Vehicle:
Rusty Roddy
Tami Heilemann
Amy Mitchell
Dr. PJ White, Head Biologist
Pat Kenney
(b) (8), (b) (7)(C)
Press: Closed
Staff: Amy Mitchell
Tami Heilemann
Rusty Roddy

12:55-1:05pm MDT:
Travel to Mammoth Community Center
Vehicle Manifest:
Secretary's Vehicle: Dan Wenk, Superintendent
Dave Mihalek
RZ
(b) (6), (b) (7)(C)
Staff Vehicle:
Rusty Roddy
Tami Heilemann
Amy Mitchell
Dr. PJ White, Head Biologist
Pat Kenney
(b) (6), (b) (7)(C)

1:05-1:45pm MDT:
Brief Remarks to Yellowstone Staff
Location: Mammoth Community Center
Participants: Dan Wenk, Superintendent
Estimated 75 attendees
Press: Closed
Staff: Amy Mitchell
Format: Dan Wenk to introduce Secretary
Background is rock climbing wall, mud slide, U.S. and DOI flags
Handheld, wireless mic
Will be videotaped
Q&A will follow remarks

1:50-2:15pm MDT:
Mammoth Hotel Deferred Maintenance Tour
Note: Hard hats will be provided
Vehicle Manifest:
Secretary's Vehicle: Dan Wenk, Superintendent
Dave Mihalek
RZ
(b) (6), (b) (7)(C)
Staff Vehicle:
Rusty Roddy
Tami Heilemann
2:15-2:30pm MDT: Brief Stop at Albright Visitor Center
Participants: Linda Young, Chief Resource Education, Youth Program
Brian Suderman, North District Education Ranger
Note: Get passport stamped
Vehicle Manifest:
Secretary's Vehicle: Dan Wenk, Superintendent
Dave Mihalek
RZ
(b) (6), (b) (7)(C)

Staff Vehicle:
Rusty Roddy
Tami Heilemann
Amy Mitchell
Dr. PJ White, Head Biologist
Pat Kenney
(b) (6), (b) (7)(C)

2:30-2:45pm MDT: Travel to Gardiner
Vehicle Manifest:
Secretary's Vehicle: Dan Wenk, Superintendent
Dave Mihalek
RZ
(b) (6), (b) (7)(C)

Staff Vehicle:
Rusty Roddy
Tami Heilemann
Amy Mitchell
Dr. PJ White, Head Biologist
Pat Kenney
(b) (6), (b) (7)(C)

2:30-3:30pm MDT: Lunch with the Superintendent
Location: Gardiner, MT
Participants: Dan Wenk, Superintendent
Vehicle Manifest:
Secretary's Vehicle: RZ
Dave Mihalek
Dan Wenk
(b) (6), (b) (7)(C)

Staff: None

3:30-6:00pm MDT: Depart Gardiner en route Big Sky
Location: Yellowstone Club
182 Andesite Ridge Road
Big Sky, MT 59716
Vehicle Manifest:
Secretary's Vehicle: RZ
Drive time: ~2 hours, 30 minutes without traffic

6:00-7:30pm MDT: Senator Daines Welcoming Reception
Location: Yellowstone Club
10:00-11:30pm MDT: Depart Big Sky Resort en route RON
Location: Hilton Garden Inn Bozeman
2023 Commerce Way
Bozeman, MT 59715
Vehicle Manifest:
Secretary’s Vehicle: RZ
Drive time: ~1 hour, 9 minutes without traffic

11:30pm MDT: RON

Saturday, March 18, 2017
Bozeman, MT → Big Sky, MT → Bozeman, MT

TBD-TBDam MDT: Depart RON en route Big Sky Resort
Location: 50 Big Sky Resort Road
Big Sky, MT 59716
Vehicle Manifest:
Secretary’s Vehicle: RZ
Drive time: ~1 hour, 10 minutes without traffic

TBD-TBDpm MDT: Personal Time with Senator Murkowski
Location: Big Sky Resort

6:15-6:30pm MDT: Depart Big Sky Resort en route Lone Mountain Ranch
Location: 750 Lone Mountain Ranch Road
Big Sky, MT 59716
Vehicle Manifest:
Secretary’s Vehicle: RZ
Drive time: ~12 minutes without traffic

6:30-8:00pm MDT: Senator Daines Reception & Dinner
Location: Lone Mountain Ranch
750 Lone Mountain Ranch Road
Big Sky, MT 59716

TBD-TBDpm MDT: Depart Big Sky, MT en route RON
Location: Senator Steve Daines’ Residence
8945 McGuire Road
Belgrade, MT
Vehicle Manifest:
Secretary’s Vehicle: RZ
Drive time: ~1 hour, 10 minutes without traffic

TBD-TBDpm PST: RON

Sunday, March 19, 2017
Bozeman, MT → Washington, DC

6:40-7:00am MDT: Depart RON en route Bozeman Yellowstone International Airport
Location: 850 Gallatin Field Rd
Belgrade, MT 59714
Vehicle Manifest:
Secretary’s Vehicle: RZ
Drive Time: ~20 min without traffic
8:00am MDT- 1:50pm EDT:
Wheels up Bozeman, MT (BZN) en route Atlanta, GA (ATL)
Flight: Delta Airlines 1966
Flight time: 3 hours, 50 minutes
RZ Seat: 22C
AIC: 
Staff: None
Wifi: Available
NOTE: TIME ZONE CHANGE MDT TO EDT (+2 hours)

1:50-3:20pm EDT:
Layover in Atlanta, GA // 1 hour, 30 minute layover

3:20-5:08pm EDT:
Wheels up Atlanta, GA (ATL) en route Washington, DC (DCA)
Flight: Delta Airlines 2238
Flight time: 1 hour, 48 minutes
RZ Seat: 19C
AIC: 
Staff: None
Wifi: Available

5:08-5:25pm EDT:
Wheels down Ronald Reagan National Airport (~15 minutes to vehicle)

5:25-5:45pm EDT:
Depart Airport en route Residence
Vehicle Manifest:
Secretary’s Vehicle: RZ
Drive Time: ~20 minutes without traffic
On June 7, 2017, Secretary Ryan Zinke will travel to the greater Cincinnati metropolitan area to join President Donald Trump for a media event to highlight plans for infrastructure improvements in the country. Transportation to Cincinnati and back to Washington will be provided by the U.S. Department of Defense via a military aircraft. This trip will be approximately 7 total hours in duration, with no overnight stay, so no lodging or M&IE costs will be incurred by the U.S. Department of the Interior.

**Traveler Profile**

- Name: ZINKE, RYAN KEITH
- TID: 40210798
- Title:
- Security Cl: 
- Office Address: DOI OS SIO 1849 C ST NW<BR>WASHINGTON, DC 20240
- Office Phone: 2022087551
- Home Address: 
- Alternate Address: 

**Document Information**

- Trip Number: 1
- Purpose: On June 7, 2017, Secretary Ryan Zinke will travel to the greater Cincinnati metropolitan area to join President Donald Trump for a media event to highlight plans for infrastructure improvements in the country. Transportation to Cincinnati and back to Washington will be provided by the U.S. Department of Defense via a military aircraft. This trip will be approximately 7 total hours in duration, with no overnight stay, so no lodging or M&IE costs will be incurred by the U.S. Department of the Interior.

**Itinerary Locations**

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**Document Totals**

- Total Expenses: 14.75
- Reimbursable Expenses: .00
- Non-Reimbursable Expenses: 14.75
- Advance Authorized: .00
- Advance Requested: .00

**Document Totals by Expense Category**

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**Trip 1 Details**

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**Account Summary for the Selected Trip**

- **Org**: DOI
- **Label**: FY 2017/2018 OS Travel
- **Acct Code**: DS101000000/DX101011/178D0102DM/DLSN00000.000000/// 14.75
- **Amount**: 14.75
- **Total**: 14.75

**Payment Detail Information**

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**Totals by Label**

| DOI          | FY 2017/2018 OS Travel Total | DS101000000/DX101011/178D0102DM/DLSN00000.000000/// | 14.75 |

**Totals by Payment Method**

| GOVCC-C Total | 14.75 |

**Attachments**

- No Attachments Exists

**Receipt Checklist**

<table>
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<tr>
<th>Date</th>
<th>Description</th>
<th>Cost</th>
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**Audits**

- **Audit Name**: 
- **Result**: 
- **Reason**: 

**Document History**

06/06/2017 Authorization: TANUM0000RMM2

Copyright 1989-2009 Concur Government Edition: Concur Inc. ZINKE, RYAN KEITH. 40210798

**STATUS** | **DATE** | **TIME** | **SIGNATURE NAME** | **REASON**
---|---|---|---|---
CREATED | 06/06/2017 | 12:48PMEST | NIGBOROWICZ, TIMOTHY M | Net Adjustment:0.00 |

I certify that the electronic signatures listed above are valid and on file

---

**SIGNED DATE**

---

**Document Signatures**

- **Traveler/Preparer Name**: 
- **Traveler/Preparer Signature**: 
- **Date**: 
- **Approver Name**: 
- **Approver Signature**: 
- **Date**: 

---
06-07-17 Travel for Secretary Zinke

To: Downey Magallanes <downey_magallanes@ios.doi.gov>
Cc: Debbie Cousins <debbie_cousins@ios.doi.gov>

Please provide approval for the following travel for Secretary Ryan Zinke:

1. Date of travel
   06/07/17

2. Purpose of travel
   Secretary Zinke will travel to the greater Cincinnati metropolitan area to join President Donald Trump for a media event to highlight plans for infrastructure improvements in the country.

3. Associated cost of the travel
   $0

4. Who will be paying for travel (DOI or other)
   Transportation to Cincinnati and back to Washington will be provided by the U.S. Department of Defense via a military aircraft. This trip will be approximately 7 total hours in duration, with no overnight stay, so no lodging or M&IE costs will be incurred by DOI.

Thank you.

Tim Nigborowicz
Office of Scheduling and Advance
202-208-7551
United States Department of the Interior
Official Travel Schedule of the Secretary

Cincinnati, OH
June 7, 2017
FINAL
TRIP SUMMARY
THE TRIP OF THE SECRETARY TO
Cincinnati, OH
June 7, 2017

Weather:
Cincinnati, OH
High 68°, Low 52°; Mostly Cloudy; 20% Chance of Precipitation

Time Zone:
Cincinnati, OH
Eastern Daylight Time (EDT)

Advance:
Security Advance
Sgt (6), (b) (7)(C)
Advance
Sgt (b) (6), (b) (7)(C)
Rusty Roddy
(b) (6)

Traveling Staff
None

Attire:
Business Attire
Wednesday, June 7, 2017
Washington, DC → Cincinnati, OH → Washington, DC

9:45-10:30am EDT: Depart Department of the Interior en route Andrews Air Force Base (KADW)
Vehicle Manifest:
Secretary’s Vehicle: RKZ

10:30-11:10am EDT: Arrive Andrews Air Force Base (KADW) & Board Air Force One
Note: President Trump arrives via Marine One at 10:50 am & boards Air Force One at 11:00 am.

11:10am EDT-12:40pm EDT: Wheels up Washington, DC (DCA) en route Cincinnati, OH
Flight: Air Force One
Principals: POTUS
          RKZ
          Secretary Sonny Perdue
          Administrator Scott Pruitt
          Gary Cohn, Assistant to the President for Economic Policy
          Reed Cordish, Assistant to the President for Intragovernmental and Technology Initiatives
          Jared Kushner, Senior Advisor to the President
          Chris Liddell, Assistant to the President for Strategic Initiatives
          DJ Gribbin, Special Assistant to the President for Infrastructure Policy
          Stephen Miller
          Sean Spicer
          LTG Keith Kellogg
          Dan Scavino
          John McEntee
          Jordan Karem
          Annie LeHardy
          Shealah Craighead
          Dominique Dunskey
          Richard LeFrak
          Steven Roth
          Chris Harris
          LTC Brian Burt (Military Aide)
          MAJ (b) (5) (6) 7 (C) (WHMU)
          CPT (b) (6) (b) (7) (C) (WHMU)
          Press
          WHMO (6)
          USSS (8)

Flight time: ~1 hour, 30 minutes

12:40pm EDT: Wheels down Cincinnati Municipal Airport–Lunken Field (KLUK)
Location: 262 Wilmer Avenue
          Signature Aviation South
          Near Hangar # 22
          Cincinnati, OH  45226

12:40-1:05pm EDT: Proceed to Motorcade Vehicle & Await POTUS Arrival to Motorcade
Note: POTUS remains on Air Force One upon arrival and participates in meeting with ObamaCare Victims (Daniel Withrow & Bill DeCamp
who board Air Force One) until 12:50 pm. Closed Press.

Note: Upon departure from Air Force One at 12:50 pm, POTUS proceeds to Podium on tarmac for remarks (The families of Daniel Withrow & Bill DeCamp greet POTUS at the bottom of Air Force One steps and proceed with POTUS to podium). Open Press.

Note: Bottom of Air Force One steps & proceed with POTUS to podium

1:05-1:10pm EDT: Depart Airport en route Rivertowne Marina
Location: 4601 Kellogg Avenue
Cincinnati, OH 45226
Vehicle Manifest:
Secretary's Vehicle (11th of 25 vehicles):
: RKZ
Rusty Reddy
Sgt. (b) (6), (b) (7)/C

1:10-1:15pm EDT: Arrive Rivertowne Marina // Proceed to Off-Stage Announce Area
Location: Off-Stage Announce Area - Stage Left
Met By: Matt Bevin, Governor of Kentucky
Jenean Hampton, Lt. Governor of Kentucky
Mary Taylor, Lt. Governor of Ohio
Gary Heminger, CEO of Marathon Petroleum Corporation
Allen Hamblen, President & CEO of CalPortland Company
Todd Bastean, CEO of Bunge North America
Tony Will, CEO of CF Industries
Kirk Reich, President of AK Steel
Jim Hagerdon, CEO of Scotts Miracle Grow
Sean McGarvey, President & CEO of North American Building Trades Union
Eric Dean, President of United Ironworkers
Attendees: 500 - 600 guests including invited VIP's, coal miners, steel workers
Press: Open
Note: Guests & staff escorted directly to the staff & guest viewing area (stage left) for remarks

1:15-1:45pm EDT: Participate in Outdoor Water Infrastructure Project Event
Backdrop: Ohio River & Coal Barge
Format: Offstage announce of RKZ.
RKZ delivers brief remarks & introduces EPA Administrator Scott Pruitt.
EPA Administrator Scott Pruitt delivers remarks & introduces Secretary
Of the Agriculture Sonny Perdue.
Secretary of the Agriculture Sonny Perdue delivers remarks & Introduces POTUS.
POTUS delivers remarks.

1:45-2:00pm EDT: Proceed to Motorcade Vehicle & Await POTUS Arrival to Motorcade
Note: Upon conclusion of remarks, POTUS proceeds to off stage announce Area to participate in photo opportunity with law enforcement / Marina owner & family.
2:00-2:05pm EDT: Depart Rivertowne Marina en route Cincinnati Municipal Airport-Lunken Field (KLUK)

Location: 262 Wilmer Avenue
Signature Aviation South
Near Hangar # 22
Cincinnati, OH 45226

Vehicle Manifest:
Secretary’s Car (11th of 25 Vehicles)
: RKZ
Rusty Roddy
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)

2:05-2:15pm EDT: Arrive Airport & Board Air Force One

2:15pm EDT-
3:30pm EDT: Wheels up Cincinnati, OH (KLUK) en route Washington, DC (KADW)
Flight: Air Force One
Flight time: ~1 hour, 15 minutes

3:30-3:40pm EDT: Wheels down Andrews Air Force Base & Board Vehicle

3:45-4:30pm EDT: Depart Andrews Air Force Base en route Department of the Interior
Vehicle Manifest:
Secretary’s Car: RKZ
MEMORANDUM

TO:          Approving Officials

FROM:        Office of Scheduling and Advance

DATE:        July 5, 2017

SUBJECT:     Reimbursement for political travel expenses

From March 30, 2017, through April 1, 2017, Secretary Ryan Zinke travelled to the U.S. Virgin Islands for several official engagements. During this travel, on March 30, Secretary Zinke also participated in a political event for the Republican Party of the Virgin Islands (VIGOP). Therefore, this can be considered a mixed-travel trip.

Following guidance from the Division of General Law and the Departmental Ethics Office, and in accordance with 5 CFR 734.503 “Allocation and reimbursement of costs associated with political activities,” Secretary Zinke’s mixed travel was apportioned based on time spent on political activities and time spent performing official duties. The percentage figure that represents the political portion of the trip was then applied to all relevant costs of the mixed travel to determine the final reimbursement due from VIGOP. Supporting documentation detailing these calculations is attached.

Please review the supporting documentation and the attached invoice to be submitted to VIGOP for reimbursement. The reimbursement amount is $274.09. Please provide approval of the invoice and supporting documents, and please provide authorization to submit the package to VIGOP for reimbursement.

Ed Keable
Approving Official

Approval Signature

09/19/17
Date

Downey Magallanes
Approving Official

Approval Signature

9/27/17
Date
U.S. Department of the Interior
1849 C Street, NW
Washington, DC 20240

July 5, 2017

VIGOP
P.O. Box 295
Christiansted, VI 00820

TO: Dennis Lennox

FROM: Downey Magallanes, Deputy Chief of Staff (Acting)

RE: Reimbursement for the U.S. Department of the Interior


Thank you.

Enclosures
U.S. Department of the Interior

1849 C Street NW
Washington, DC 20240
Phone: 202-208-7551

TO VIGOP
Attn: Dennis Lennox
P.O. Box 295
Christiansted, VI 00820
Phone: 202-709-9615
Customer ID: VIGOP

<table>
<thead>
<tr>
<th>CONTACT</th>
<th>CUSTOMER ID</th>
<th>EVENT DATE(S)</th>
<th>PAYMENT DUE DATE</th>
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<tbody>
<tr>
<td>Dennis Lennox</td>
<td>VIGOP</td>
<td>03/30/2017</td>
<td>08/05/2017</td>
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<table>
<thead>
<tr>
<th>QTY</th>
<th>REIMBURSEMENT DESCRIPTION</th>
<th>LINE TOTAL</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>Reimbursement for Political Activity</td>
<td>$274.29</td>
</tr>
</tbody>
</table>

REIMBURSEMENT TOTAL: $274.29

Make all checks payable to: U.S. Department of the Interior
Attn: Tim Nigborowicz
MS 7328
1849 C Street NW
Washington, DC 20240

NOTE: Please send by PRIORITY MAIL
# Political Travel Cost Calculation

## I. Time Calculation*

<table>
<thead>
<tr>
<th>Description</th>
<th>Minutes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Minutes at Political Events During Trip</td>
<td>85</td>
</tr>
<tr>
<td>Total Minutes at Official Events During Trip</td>
<td>965</td>
</tr>
<tr>
<td>Total Combined Minutes at Political Events and Official Events</td>
<td>1050</td>
</tr>
<tr>
<td>During Trip</td>
<td></td>
</tr>
<tr>
<td>Percentage of Time at Political Events During Trip</td>
<td>8.1%</td>
</tr>
</tbody>
</table>

*Note - Please see the attached worksheet for a more detailed breakdown of the mixed official/political travel time calculation.

## II. Airfare Cost Calculation

### Commercial Flights

<table>
<thead>
<tr>
<th>Flight Description</th>
<th>Date</th>
<th>Fare + Tax + Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Round-trip flights between Washington,DC and St. Croix, USVI</td>
<td>3/30/2017</td>
<td>$907.29</td>
</tr>
<tr>
<td></td>
<td>4/1/2017</td>
<td>$907.29</td>
</tr>
</tbody>
</table>

**Commercial Flight Subtotal**

<table>
<thead>
<tr>
<th>Flight Description</th>
<th>Date</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Travel Management Company Service Fees</td>
<td></td>
<td></td>
</tr>
<tr>
<td>None</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Travel Management Company Service Fee Subtotal**

<table>
<thead>
<tr>
<th>Flight Description</th>
<th>Date</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Round-trip flights between St. Croix, USVI and St. Thomas, USVI</td>
<td>3/31/2017</td>
<td>$1,600.00</td>
</tr>
<tr>
<td></td>
<td>3/31/2017</td>
<td></td>
</tr>
</tbody>
</table>

**Non-Commercial Flights**

**Non-Commercial Flight Subtotal**

**Total Airfare Cost**

## III. Lodging and Meals & Incidental Expenses (M&IE) Cost Calculation

<table>
<thead>
<tr>
<th>Location</th>
<th>Date</th>
<th>Lodging Rate + Taxes and Fees</th>
<th>M&amp;IE</th>
</tr>
</thead>
<tbody>
<tr>
<td>St. Croix, USVI</td>
<td>3/30/2017</td>
<td>$268.28</td>
<td>$87.00</td>
</tr>
<tr>
<td>St. Croix, USVI</td>
<td>3/31/2017</td>
<td>$268.28</td>
<td>$116.00</td>
</tr>
<tr>
<td>St. Croix, USVI</td>
<td>4/1/2017</td>
<td>$0.00</td>
<td>$87.00</td>
</tr>
</tbody>
</table>

**Lodging Cost Subtotal**

| M&IE Cost Subtotal | $290.00 |

**Total Lodging and M&IE Cost**

|                  | $826.56 |
### IV. Ground Transportation Cost Calculation

<table>
<thead>
<tr>
<th>Transport Route</th>
<th>Date</th>
<th>Fare</th>
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<tr>
<td>Transport to Washington National Airport</td>
<td>3/29/2012</td>
<td>$25.00</td>
</tr>
<tr>
<td>Transport from Washington National Airport</td>
<td>4/10/2012</td>
<td>$25.00</td>
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</table>

**Airport Transport Cost Subtotal** $50.00

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<tr>
<th>Location</th>
<th>Date</th>
<th>Car Rental + Gas Cost Per Day</th>
</tr>
</thead>
<tbody>
<tr>
<td>Note: All ground transportation in the U.S. Virgin Islands was provided by the government of the U.S. Virgin Islands</td>
<td></td>
<td></td>
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</tbody>
</table>

| Car Rental + Gas Costs Subtotal | $0.00 |
| Total Ground Transportation Cost | $50.00 |

### V. Final Cost Calculation

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<tr>
<th>Cost Category</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Total Airfare Cost</td>
<td>$2,507.29</td>
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<tr>
<td>Total Lodging and M&amp;IE Cost</td>
<td>$826.56</td>
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<tr>
<td>Total Ground Transportation Cost</td>
<td>$50.00</td>
</tr>
<tr>
<td>Total Mixed Travel Cost</td>
<td>$3,383.85</td>
</tr>
<tr>
<td>Total Cost to Political Sponsor (8.1% of Total Mixed Travel Cost)</td>
<td>$274.09</td>
</tr>
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</table>
Mixed Official/Political Travel

U.S. Virgin Islands 3/30 – 4/1/2017

Total Activity Time:

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Duration</th>
<th>Type</th>
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<tbody>
<tr>
<td>3/30</td>
<td>5:00-5:45 PM</td>
<td>45 minutes</td>
<td>official</td>
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<tr>
<td></td>
<td>5:50-8 PM</td>
<td>130 minutes</td>
<td>official</td>
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<tr>
<td></td>
<td>8:05-9:30 PM</td>
<td>85 minutes</td>
<td>POLITICAL</td>
</tr>
<tr>
<td>3/31</td>
<td>7:30 AM- 12 PM</td>
<td>270 minutes</td>
<td>official</td>
</tr>
<tr>
<td></td>
<td>1:30-2 PM</td>
<td>30 minutes</td>
<td>official</td>
</tr>
<tr>
<td></td>
<td>2:05-7:00 PM</td>
<td>295 minutes</td>
<td>official</td>
</tr>
<tr>
<td>4/1</td>
<td>10-1:15PM</td>
<td>195 minutes</td>
<td>official</td>
</tr>
</tbody>
</table>

Total activity time: 1050 minutes

\[
\frac{85 \text{ minutes political time}}{1050 \text{ minutes total activity time}} = 8.09\%
\]

Political portion of trip is 8.1%.

From 5 CFR 734.503(c)(1):

"The percentage figure that represents the political portion of the trip is then multiplied by the amount that would be reimbursed to the Government if all of the travel was political. The product of that calculation represents the amount to be paid by the political entity or organization."
**Name:** Zinke/Ryan, Keith

<table>
<thead>
<tr>
<th>Type</th>
<th>Carrier</th>
<th>Flight # / Class</th>
<th>Fare Basis</th>
<th>Travel Dates</th>
<th>City - Airport</th>
<th>Time</th>
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<td>AMERICAN AIRLINES</td>
<td>738</td>
<td>1449 / G</td>
<td>GCA</td>
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<tr>
<td></td>
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<td></td>
<td>Confirmation: NPDBYS</td>
<td>Thu, 03/30/2017</td>
<td>Arrive: MIAMI <strong>Connecting</strong>*</td>
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<tr>
<td></td>
<td>AMERICAN AIRLINES</td>
<td>738</td>
<td>1293 / G</td>
<td>GCA</td>
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<td>Leave: MIAMI***</td>
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<td>Arrive: ST CROIX</td>
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<td></td>
<td>AMERICAN AIRLINES</td>
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<td>1293 / G</td>
<td>GCA</td>
<td>Sat, 04/01/2017</td>
<td>Leave: ST CROIX***</td>
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<td>Confirmation: NPDBYS</td>
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<td>YCA</td>
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<td>Leave: MIAMI***</td>
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<td>Confirmation: NPDBYS</td>
<td>Sat, 04/01/2017</td>
<td>Arrive: RONALD REAGAN NTL WASHINGTON</td>
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**Remark(s):**
- Fare $842.63
- Tax $64.66
- Total Amount $907.29
- Amount Charged $907.29

Air only indicated here.

WAS AA X/MIA AA STX247.00AA MIA204.00AA WAS391.63USD$842.63 END AA XT11.20AY13.50XF DCA$4.5MIA4.5MIA4.5

Department of the Interior: 4356 River Green Parkway, Duluth GA. 30096. Tel: 855 847-6396. Official Invoice

Print: Wed, May 31, 2017 09:58 PM

Generated by Travel Incorporated.
**Invoice**

CAPITOL AIR
St. Thomas, VI 00802
340-998-8654

Bill To
U.S. Government

<table>
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<th>Terms</th>
<th>Tail #</th>
<th>Form of Payment</th>
<th># / Exp</th>
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<tr>
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<td>50PS 330FM</td>
<td>MC 1834</td>
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<td>2</td>
<td>Charter Flight</td>
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<tr>
<td>3</td>
<td>Pilot Fee</td>
<td>50.00</td>
<td>150.00</td>
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Phone Order

(b) (6)
(b) (6)

Every Method Manual
Amount Online

**Amount:** $3,150.00  
**Tax:** $0.00  
**Total:** $3,150.00

Total $3,150.00
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<th>CHARGES</th>
<th>CREDITS</th>
<th>BALANCE DUE</th>
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<td>03-30-17</td>
<td>Other Group</td>
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<td>219.00</td>
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<td>03-30-17</td>
<td>Occupancy Tax</td>
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<td>Resort Fee</td>
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<td>03-31-17</td>
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<td>487.28</td>
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<td>04-01-17</td>
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This statement is your only receipt. You have agreed to pay in cash or by approved personal check or to authorize us to charge your credit card for all amounts charged to you. The amount shown in the credits column opposite any credit card entry in the reference column above will be charged to the credit card number set forth above. (The credit card company will bill in the usual manner). If for any reason the credit card company does not make payment on this account, you will owe us such amount. If you are direct billed, in the event payment is not made within 25 days after checkout, you will owe us interest from the checkout date on any unpaid amounts at the rate of 1.5% per month (ANNUAL RATE 18%), or the maximum allowed by law, plus the reasonable cost of collection, including attorney fees.

Signature X

Secure your next stay go to www.carambolabeach.com
MAXIMUM PER DIEM RATES OUTSIDE THE CONTINENTAL UNITED STATES
TRAVEL PER DIEM ALLOWANCES

COUNTRY/STATE: **VIRGIN ISLANDS US**
PUBLICATION DATE (MM DD YY): **06 01 17**

**NOTES**

1. Use the **OTHER** rate if neither the **CITY, PLACE, ISLAND**, nor **MILITARY INSTALLATION** is listed.

2. For other allowances that are based on per diem rates (e.g., TLE, TLA, TQSE, TQSA), see the appropriate rules for those allowances regarding what per diem rate to use.

3. The standard **ONBASE INCIDENTAL RATE** is $3.50 CONUS wide.

4. When **Government meals** are directed, the appropriate Government meal rate, as prescribed in Appendix A, is applicable.

5. Per Diem Rate = Max Lodging + Meals (Local Meals, Proportional, or Government) + Incidental Rate (Local or OnBase)

<table>
<thead>
<tr>
<th>Locality</th>
<th>Seasons (Beg-End)</th>
<th>Maximum Lodging</th>
<th>Local Meals</th>
<th>Proportional Meals</th>
<th>Local Incidental</th>
<th>Footnote</th>
<th>Footnote Rate</th>
<th>Maximum Per Diem</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>ST. CROIX</td>
<td>04/15-12/14</td>
<td>247</td>
<td>88</td>
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*All rates are in US Dollars*

*Use the OTHER rate if neither the **CITY, PLACE, ISLAND**, nor **MILITARY INSTALLATION** is listed.*

**Request a Review of a Per Diem Rate**

**Find out more about the Proportional Meal Rate (Prop, Meals)**
United States Department of the Interior
Official Travel Schedule of the Secretary

U.S. Virgin Islands
March 30 - April 1, 2017

FINAL
TRIP SUMMARY
THE TRIP OF THE SECRETARY TO
U.S. Virgin Islands
March 30 - April 1, 2017

Weather:
Saint Croix

Thursday: Partly Cloudy; High 83
Friday: Partly Cloudy; 40% of PM Showers; High 84
Saturday: Partly Cloudy; 30% Chance of AM Showers; High 84
Friday: Partly Cloudy; High 82

Saint Thomas

Time Zone:
U.S. Virgin Islands

Atlantic Standard Time (same as EDT)

Advance (Saint Croix):
Security Advance
Advance

Sgt. Rusty Roddy

Advance (Saint Thomas):
Security Advance
Advance

Sgt. Rusty Roddy

Traveling Staff:
Agent in Charge
Communications Director
Senior White House Advisor
Acting Assistant Secretary, Insular Affairs
Policy Director, Office of Insular Affairs
NPS Maint. Mechanic (Photographer)

Sgt. Megan Bloomgren
Doug Domenech
Nik Pula
Basil Ottley
James Kiddick

Attire:
Thursday Events:
Friday Events:
Saturday Events:

Island Elegant / Business Casual (Blazer / Tie Optional)
Business (Suit & Tie)
Beach Attire
Thursday, March 30, 2017
Washington, DC → Saint Croix, USVI

6:45-7:00am EDT: Depart Private Residence en route Ronald Reagan National Airport

7:59am EDT - 10:53am EDT:
Wheels up Washington, DC (DCA) en route Miami, FL (MIA)
- Flight: American Airlines 1449
- Flight time: 2 hours, 54 minutes
- RZ Seat: 21C
- AiC: Sgt. [redacted]
- Staff: Megan Bloomgren
- Note: Doug Domenech, Rusty Roddy, Nik Pula (Insular Affairs) & Basil Ottley (Insular Affairs) will arrive USVI prior to the Secretary

10:53-12:23pm EDT:
Layover in Miami, FL. // 1 hour, 20 minute layover

12:23pm EDT - 3:00pm AST:
Wheels up Miami, FL (MIA) en route Saint Croix, USVI (STX)
- Flight: American Airlines 1293
- Flight time: 2 hours, 37 minutes
- RZ Seat: 15D
- AiC: Sgt. [redacted]
- Staff: Megan Bloomgren

3:00-3:15pm AST:
Wheels down & Depart Henry E. Rohlsen Airport (~15 minute to vehicle)
- Location: Christiansted, St Croix 00820

3:15-3:40pm AST:
Depart Airport en route RON
- Location: Renaissance St. Croix Carambola Beach Resort & Spa
  Estate Davis Bay
  St. Croix, USVI 00850

Vehicle Manifest:
- Secretary's Vehicle: RZ
  Megan Bloomgren
  Sgt. [redacted] (AiC)
  [redacted] (Driver St. Croix PD)
- Staff Vehicle: Sgt. [redacted] (Driver)
- Drive time: ~25 minutes without traffic

3:40-4:30pm AST:
Private Time

4:30-5:00pm AST:
Depart RON en route Christiansted
- Location: #2 Old Hospital Grounds
  Christiansted, St. Croix, USVI

Vehicle Manifest:
- Secretary's Vehicle: RZ
  Megan Bloomgren
  Rusty Roddy
  Sgt. [redacted] (AiC)
  [redacted] (Driver St. Croix PD)
- Staff Vehicle: Sgt. [redacted] (Driver)
  Doug Domenech
  Nik Pula
  Basil Ottley
  James Riddick (Photographer)
- Drive time: ~30 minutes without traffic
5:00-5:45pm AST: Veterans Meet & Greet
Location: Myron G. Danielson American Legion Post #85 Headquarters
       #2 Old Hospital Grounds
       Christiansted, St. Croix
Participants: 25 - 50 United States Military Veterans
Met By: Patrick Farrel, Director - USVI Office of Veterans Affairs
Format: Informal Meet & Greet to Thank Veterans for their Service including Q & A
Attire: Island Elegant / Business Casual (Blazer / Tie Optional)
Staff: Doug Domench
       Meg Bloomgren
       Rusty Roddy
       Nik Pula
       Basil Ottley
       James Riddick (Photographer)

5:45-5:50pm AST: Depart American Legion en route Government House
Location: Government House Offices
       1105 King Street
       Christiansted, St. Croix, USVI 00820
Vehicle Manifest:
Secretary’s Vehicle: RZ
       Meg Bloomgren
       Rusty Roddy
       Sgt. [b](6), [b](7)[C] (Driver)
       [b](a) (Driver St. Croix PD)
Staff Vehicle:
       Sgt. [b](6)[C] (Driver)
       Doug Domench
       Nik Pula
       Basil Ottley
       James Riddick (Photographer)
Drive time: ~5 minutes without traffic

5:50-6:05pm AST: Arrive Government House Main Security Entrance & Proceed to Brief Meet & Greet with Governor Kenneth Mapp
Met by: Mae Louise Williams, Protocol Coordinator - Office of the Governor
Note: Ms. Williams will escort RKZ via elevator to 3rd floor residence
drawing room for a quick greet with the Governor. RKZ and Governor
Mapp will then take the elevator down one floor to the ballroom and
enter the reception together. Short program will immediately begin.
Note: Danish Prime Minister Lars Rasmussen will not be in attendance.

Elevator Manifest
To 3rd Floor:
First Elevator: RKZ
       Mae Louise Williams
       Doug Domench
       Meg Bloomgren
       Rusty Roddy
       Sgt. [b](a) [b](b) [C] (AiC)
       James Riddick (Photographer)
Second Elevator:
       Nik Pula
       Basil Ottley
       Sgt. [b](a) [b](b) [C]

Elevator Manifest
From 3rd Floor to
Ballroom:  
First Elevator:  
RKZ  
Sgt. [redacted] (AiC)  
Governor  
Governor Detail  
Governor Detail  
Rusty Roddy  

Second Elevator:  
Doug Domenech  
Meg Bloomgren  
Nik Pula  
Basil Ottley  
Sgt. [redacted]  
James Riddick (Photographer)  

6:05-8:00pm AST:  
USVI Governor’s Welcome Reception  
Location:  Government House Ballroom  
Participants:  200 - 300 Attendees. Dignitaries include USVI Governor Kenneth Mapp, USVI Lt. Governor Osbert Potter, USVI Senate President Myron Jackson, USVI Congresswoman Stacey Plaskett, Potential Dignitaries from Denmark  
Staff:  Doug Domenech  
Meg Bloomgren  
Rusty Roddy  
Nik Pula  
Basil Ottley  
James Riddick (Photographer)  
Format:  Informal. short Program including welcoming remarks by Pamela Richards, Chairman of the Virgin Islands Transfer Centennial Commission, Brief remarks by Governor Kenneth Mapp and Lt. Governor Osbert Potter, “Happy to be here” brief remarks by RKZ. Podium and mic.  
Backdrop:  United States Flag, U.S. Virgin Islands Flag, National Guard Flag  
Press:  Open  
Attire:  Island Elegant / Business Casual (Blazer / Tie Optional)  
Note:  Heavy Hors D’Oeuvres served.  

8:00-8:05pm AST:  
Depart Government House via Walk en route Club Comanche Hotel St. Croix  
Location:  Club Comanche Hotel St. Croix  
#1 Strand Street  
Christiansted, St. Croix, USVI 00820  
Elevator Manifest  
From Ballroom to  
Main Security  
Exit:  First Elevator:  
RKZ  
Doug Domenech  
Meg Bloomgren  
Rusty Roddy  
Sgt. [redacted] (AiC)  
James Riddick (Photographer)  
Second Elevator:  
Nik Pula  
Basil Ottley  
Sgt. [redacted]  

Participants in  
Walk to VIGOP  
Event:  RZ
8:05-9:30pm AST:

**Arrive and Attend Virgin Islands GOP Event**

**Location:** 2nd Floor Patio Bar

**Met by:** John Canegata, Virgin Islands GOP Chairman
Dennis Lennox, Virgin Islands GOP Executive Director

**Participants:** Approximately 50-75 attendees. Notables include:
- Congresswoman Amata Radewagen
- Lilliana Belardo de O'Neal, VIGOP National Committeewoman
- Jevon Williams, VIGOP National Committeeeman
- April Newland, VIGOP Vice Chairman
- David Johnson, Reception Patron, and wife Jackie Goodyear
- Neil Prior, Reception Host Committee Member
- Francie Whittenburg, Reception Host Committee Member
- Robert Max Schanfarber, VIGOP Secretary and Nominee for Territorial Senate
- Samuel Sanes, Democratic Territorial Senator

**Press:** Closed

**Staff:** None

**Format:**
- 8:05 Arrive and proceed to photo line with Patron(s), Host Committee Members, and VIGOP Officers
- 8:10 Chairman Canegata welcomes attendees
- 8:15 National Anthem
- 8:20 Chairman Canegata introduces patrons, Host Committee Members, and honored guests
- 8:25 Chairman Canegata recognizes Senatorial Candidate Robert Max Schanfarber
- 8:27 Robert Max Schanfarber delivers brief remarks
- 8:30 Chairman Canegata recognizes Congresswoman Radewagen (possible brief remarks)
- 8:35 Chairman recognizes RKZ
- 8:37 RKZ delivers brief remarks
- 8:50 End of formal program

**Attire:** Island Elegant / Business Casual (Blazer / Tie Optional)

9:30-10:00pm AST:

**Depart Club Comanche Hotel St. Croix en route RON**

**Location:** Renaissance St. Croix Carambola Beach Resort & Spa
Estate Davis Bay
St. Croix, USVI 00850

**Vehicle Manifest:**

- **Secretary's Vehicle:**
  - RZ
  - Meg Bloomgren
  - Rusty Roddy
  - Sgt. (1/6/00 (A/C) Driver St. Croix PD)

- **Staff Vehicle:**
  - Sgt. (8/6/00 (A/C) Driver)
  - Doug Domenico
  - Nik Pula
  - Basil Ottley
  - James Riddick (Photographer)

**Drive time:** -30 minutes without traffic
10:00pm AST: RON

Friday, March 31, 2017
Saint Croix → Saint Thomas → Saint Croix

6:00-6:30am AST: Opportunity for Morning Swim
Location: Hotel Beach

6:30-7:00am AST: Private Time

7:00-7:30am AST: Depart RON en route Christiansted
Location: Christiansted, St. Croix, USVI
Christiansted National Historic Site
Christiansted Government House

Vehicle Manifest:
Secretary's Vehicle:
RZ
Meg Bloomgren
Rusty Roddy
Sgt. (10) (10) (10) (10)
(Driver St. Croix PD)

Staff Vehicle:
Sgt. (9) (9) (9) (9) (9) (9)
Doug Domenech
Nik Pula
Basil Ottley
James Riddick (Photographer)

7:30-7:35am AST: Arrive Government House Main Security Entrance & Proceed to Breakfast Meeting with Prime Minister Rasmussen and Governor Mapp
Met by: Mac Louise Williams, Protocol Coordinator - Office of the Governor
Note: Ms. Williams will escort RZ via elevator to 3rd Floor Residence Parlor for meeting with Prime Minister Rasmussen and Governor Mapp
Note: Prime Minister Rasmussen will be flying to St. Croix this morning and will not arrive to meeting until approximately 7:45 a.m.

Elevator Manifest
To 3rd Floor:
First Elevator:
RKZ
Mac Louise Williams
Doug Domenech
Meg Bloomgren
Rusty Roddy
Sgt. (10) (10) (10) (10)
(AiC)
James Riddick (Photographer)

Second Elevator:
Nik Pula
Basil Ottley
Sgt. (9) (9) (9) (9)

7:35-7:55am AST: Meet with Danish Prime Minister Rasmussen, United States Virgin Islands Governor Mapp and Virgin Islands L.t. Governor Osbert Potter
Location: Government House 3rd Floor Residence Parlor
Participants: Prime Minister Lars Lokke Rasmussen
Governor Kenneth Mapp
Lt. Governor Osbert Potter
Anne Dorte Riggelsen (Ambassador, Counsel General of Denmark in New York)
Staff: Doug Domenech
Meg Bloomgren
Rusty Roddy
Nik Pula
Basil Ottley
James Riddick (Photographer)

Press: Closed
Attire: Business (Suit & Tie)
Format: Light local cuisine breakfast will be served
Note: Breakfast will also be provided for staff

7:55-8:00am AST:
**Walk to Military Parade Viewing Stand**
Participants: RKZ
Prime Minister Lars Rasmussen
Governor Kenneth Mapp
Lt. Governor Osbert Potter

Note: Staff will need to take elevator down prior to principles due to lack of elevator space.

8:00-9:15am AST:
**Military Parade**
Location: National Park Grounds Reviewing Stand
Participants: Approximately 30 Dignitaries including RKZ will be seated in the Official Reviewing Stand
Attendees: 1,500
Note: Right Military Salute by parade participants towards official reviewing stand.
Note: Secretary will be seated directly to the right of Governor Mapp and Directly to the left of Prime Minister Rasmussen.
Note: Special seating will be reserved for staff.

9:15-9:30am AST:
**Depart Parade & Walk to Seawall for Wreath Laying at Sea Ceremony**
Location: National Parks Ground Seawall
Participants: RKZ, Prime Minister Lar Rasmussen
Governor Kenneth Mapp
Format: Governor Mapp will place a wreath in the water to honor those soldiers who died at sea. RKZ & Prime Minister Rasmussen will observe.

9:30-10:00am AST:
**Depart Wreath Laying Ceremony en route Photo Op & Arrive Official Ceremony**
Note: Upon arrival to the ceremony grounds, RKZ will briefly stop for a Photo op with Christiansted National Historic Site National Park Service Staff who will be pre-set on steps in front of the Customs House and another photo op with Sandy Point National Wildlife Refuge staff and Duke University students assisting with the Monitoring of turtle nestings at the refuge.

10:00-12:00pm AST:
**Transfer Day Centennial Ceremony - St. Croix**
Location: National Park Grounds Ceremonial Platform
Attendees: 1,500. Open to the public.
Format: Dignitaries will be on a platform located in a large, open-air Tent located on National Park Service land. Stage is one foot tall and includes a podium and mic. Backdrop is the Caribbean Sea, boats, gazebo, USA Flag, Danish Flag, and USVI Flag.
Note: Secretary will be seated directly to the right of Governor Mapp and directly to the left of Prime Minister Rasmussen.
Acting Assistant
Secretary of Insular Affairs Nik Pula will introduce RKZ. RKZ speaks for 5 minutes.

Note: Complete program attached as separate document.

12:00-12:30pm AST:
Depart Ceremony en route Airport
Location: Henry E. Rohlsen International Airport
Bohike International Airways (340-778-9177)
Christiansted, St. Croix USVI 00820

Vehicle Manifest:
Secretary’s Vehicle:
- RZ
- Meg Bloomgren
- Rusty Roddy
- Sgt. 01000107 (AiC)
- Sgt. 01000108 (Driver St. Croix PD)

Staff Vehicle:
- Sgt. 01000109 (Driver)
- Doug Domenech
- Nik Pula
- Basil Ottley
- James Riddick (Photographer)

12:30pm AST - 1:00pm AST:
Wheels up Christiansted, St. Croix en route Charlotte Amalie, St. Thomas
Location: Charlotte Amalie West, St. Thomas 00802

Aircraft 1:
- PA31 Piper Navajo Chieftain
  - Tail # N350FM
  - Colors are white over dark blue with red and gold accent stripes

Aircraft 2:
- PA31 Piper Navajo Chieftain
  - Tail # N50PS
  - Colors are white over black with red accent stripe

Flight Manifest:
Aircraft 1:
- RZ
- Sgt. 01000107 (AiC)
- Doug Domenech
- Meg Bloomgren
- Captain Odell Isaac (Pilot, 303-884-5738)

Aircraft 2:
- Rusty Roddy
- Nik Pula
- Basil Ottley
- James Riddick (Photographer)
- Captain Maai Riga (Pilot, 970-201-3668)

1:00-1:25pm AST:
Depart Airport en route Government House
Location: 2122 Kongens Gade
St. Thomas, Virgin Islands 00802

Vehicle Manifest:
Secretary’s Vehicle:
- RZ
- Meg Bloomgren
- Rusty Roddy
- Sgt. 01000107 (AiC)
- Driver (St. Thomas PD)

Staff Vehicle:
- Sgt. 01000109 (Driver)
- Doug Domenech
- Nik Pula
- Basil Ottley
- James Riddick (Photographer)
1:25-1:30pm AST:
Arrive Government House
Note: RKZ. Prime Minister Rasmussen and Governor Mapp will enter walking up stairs to Government House together

1:30-2:00pm AST:
Dignitary Informal Luncheon Hosted by Governor Mapp
Location: Government House Grand Ballroom
Participants: 150 - 200 Attendees. Dignitaries include Senator Lisa Murkowski.
Staff: Doug Domenech
Meg Bloomgren
Rusty Roddy
Nik Pula
Basil Ottley
James Riddick (Photographer)
Format: No formal program. Menu consists of local cuisine.
Note: Most likely, Governor Mapp will ask RKZ and Prime Minister Rasmussen to dine privately with him in his 3rd floor conference room.
Note: Lunch is for all dignitaries, their staffs, and security details

2:00-2:05pm AST:
Depart Government House en route Legislative Grounds
Vehicle Manifest:
Secretary's Vehicle: RZ
Meg Bloomgren
Rusty Roddy
Sgt. [(A)(B)] (AIC)
Driver (St. Thomas PD)
Staff Vehicle: Sgt. [(B)(6), (B)(7)(C)] (Driver)
Doug Domenech
Nik Pula
Basil Ottley
James Riddick (Photographer)

2:05-3:00pm AST:
Military Parade
Location: Legislative Grounds Reviewing Stand
Attendees: Dignitaries include Senator Lisa Murkowski
Note: Reviewing stand will be strictly for Dignitaries.
Staff will have a separate, reserved seated viewing area nearby.

3:00-3:05pm AST:
Depart Parade Reviewing Stand with Prime Minister Rasmussen and Governor Mapp via Walk to Legislative Grounds Program Platform

3:05-7:00pm AST:
Transfer Day Centennial Ceremony - St. Thomas
Location: Legislative Grounds Program Platform
Attendees: 500 - 700 attendees. Open to the public, Dignitaries include Senator Lisa Murkowski
Press: Open. Event broadcast live on PBS and local legislative channel.
Format: RKZ will be introduced by Nikolao Pula, Acting Assistant Secretary for Insular Affairs, U.S. Department of the Interior
At 3:55 p.m., RKZ, Prime Minister Rasmussen and Governor Mapp will depart main ceremony platform following the color guard and proceed to secondary stage for the transfer historic re-enactment/flag ceremony which takes place promptly at 4:00 p.m. whereupon the flag is changed from the Danish flag to the American flag.

7:00-7:30pm AST:
Depart Ceremony en route Room With A View Wine Bar & Restaurant
Vehicle Manifest:
Secretary's Vehicle: RZ
7:30-10:30pm AST: Dinner with Senator Lisa Murkowski and Verne Martell
Location: Room With A View Wine Bar & Restaurant
Bluebeard’s Castle Resort
1331 Estate Taamberg
St. Thomas, VI 00802
Notes: Reservations are under “Roddy.” Table for 4 for RKZ, Senator Murkowski and Mr. Martell. Table for 10 for staff including Senator Murkowski’s staffer, Isaac Edwards.

10:30-10:45pm AST: Depart Room With a View Wine Bar & Restaurant en route Airport
Location: Cyril E. King Airport
St. Thomas Jet Center (340-998-8654)
Airport Road, Charlotte Amalie West
St. Thomas, USVI 00802
Vehicle Manifest:
Secretary’s Vehicle: RZ
Meg Bloomgren
Rusty Roddy
Sgt. [0160910005] (AIC)
Driver (St. Thomas PD)

Staff Vehicle:
Sgt. [0160910005](Driver)
Doug Domenech
Nik Pula
Basil Ottley
James Riddick (Photographer)

11:00pm AST-
11:30pm AST: Wheels up Charlotte Amalie, St. Thomas en route Christiansted, St. Croix
Aircraft 1: PA31 Piper Navajo Chieftain
Tail # N350PM
Colors are white over dark blue with red and gold accent stripes
Aircraft 2: PA31 Piper Navajo Chieftain
Tail # N50PS
Colors are white over black with red accent stripe
Flight Manifest:
Aircraft 1:
RZ
Sgt. [0160910005] (AIC)
Doug Domenech
Meg Bloomgren
Captain Odell Isaac (Pilot, 303-884-5738)

Aircraft 2:
Rusty Roddy
Nik Pula
Basil Ottley
James Riddick (Photographer)
Captain Maai Riga (Pilot, 970-201-3668)
11:30 pm AST:
Arrive Henry E. Rohlsen Airport & Depart en route RON
Location: Renaissance St. Croix Carambola Beach Resort & Spa
Estate Davis Bay
St. Croix, USVI 00850

Vehicle Manifest:
Secretary's Vehicle:
Meg Bloomgren
Rusty Roddy
Sgt. dB(6), (7)(C) (AIC)
(b) (6), (7)(C) (Driver St. Croix PD)
Staff Vehicle:
Sgt. dB(6), (7)(C) (Driver)
Doug Domenech
Nik Pula
Basil Ottley
James Riddick (Photographer)

Drive Time: ~20 minutes without traffic

12:00 am AST:
RON

Saturday, April 1, 2017
Buck Island → Washington, DC

8:45-9:25 am AST:
Depart RON en route Green Cay Marina
Location: Green Cay Marina
Christianssted, St. Croix 00820, USVI

Vehicle Manifest:
Secretary's Vehicle:
Meg Bloomgren
Rusty Roddy
Sgt. dB(6), (7)(C) (AIC)
(b) (6), (7)(C) (Driver St. Croix PD)
Staff Vehicle:
Sgt. dB(6), (7)(C) (Driver)
Doug Domenech
James Riddick (Photographer)

Drive Time: ~40 minutes without traffic

9:25-10:00 am AST:
Arrive Green Cay Marina & Depart for Buck Island Reef National Monument
Met By: Joel Tutein, Superintendent - St. Croix National Parks
Attire: Beach Attire

Vehicle Manifest:
Secretary's Boat:
Joel Tutein
Zandy Hollis-Starr (Chief of Resource Management - NPS St. Croix)
Rusty Roddy
Sgt. dB(6), (7)(C) (AIC)
James Riddick (Photographer)

Boat 2:
Sgt. dB(6), (7)(C)
Doug Domenech
Meg Bloomgren
Gregory Camacho (Acting Chief of Interpretation - NPS St. Croix)
10:00-12:00pm AST: Arrive Buck Island Reef National Monument & Proceed to Tour
Activities: Snorkel Underwater Trail (7 - 8 feet deep) and other coral reef location (10 - 30 feet deep)
Note: NPS will provide snorkel equipment / gear
Note: When snorkeling, it has been requested that sunscreen not be worn as it affects the coral so it is recommended that those worried about getting sunburned wear long sleeve t-shirts while snorkeling.

12:00-1:15pm AST: Lunch Discussion with Buck Island Reef National Monument Staff
Location: Buck Island Detrix Beach
Note: Food and beverages will be purchased prior to arrival to Buck Island

1:15-1:45pm AST: Depart Buck Island Reef National Monument to Green Cay Marina
Vehicle Manifest:
Secretary’s Boat: RKZ
Joel Tutein
Zandy Hollis-Starr (Chief of Resource Management - NPS St. Croix)
Rusty Roddy
Sgt. (9), (9), (9) (AiC)
James Kudlick (Photographer)

Boat 2:
Sgt. (9), (9), (7) (AiC)
Doug Domenech
Meg Bloomgren
Gregory Camacho (Acting Chief of Interpretation - NPS St. Croix)
Dan Ritter (Facility Chief - NPS St. Croix)

Tail Law Enforcement
Boat: Isander Rodriguez (Chief Ranger Law Enforcement)

1:45-2:15pm AST: Private Time at Green Cay Marina
Note: The marina has showers / restrooms

2:15-2:45pm AST: Depart Green Cay Marina en route Henry E. Rohlsen Airport
Location: Henry E. Rohlsen Airport
Christiansted, St. Croix 00820
Vehicle Manifest:
Secretary’s Vehicle: RZ
Meg Bloomgren
Doug Domenech
Sgt. (9), (9), (9), (AiC)
Staff Vehicle: Sgt. (9), (9), (7) (Driver St. Croix PD)
Rusty Roddy
James Kiddick (Photographer)

Drive Time: ~30 minutes without traffic

3:55pm AST—7:06pm EDT: Wheels up Saint Croix, USVI (STX) en route Miami, FL (MIA)
Flight: American Airlines 1293
Flight time: 3 hours, 11 minutes
RZ Seat: 19D
AiC: Sgt. D[019], 0[017]/R[02]
Staff: Megan Bloomgren
Doug Domenech
Rusty Roddy

7:06-8:29 pm EDT: Layover in Miami, FL // 1 hour, 23 minute layover

8:29pm EDT- 11:06pm EDT:
Wheels up Miami, FL (MIA) en route Washington, DC (DCA)
Flight: American Airlines 1621
Flight time: 2 hours, 37 minutes
RZ Seat: 15D
AiC: Sgt. D[019], 0[017]/R[02]
Staff: Megan Bloomgren
Doug Domenech
Rusty Roddy

11:06-11:20pm EDT: Wheels down Ronald Reagan National Airport (~15 minutes to vehicle)
Location:

11:20-11:50pm EDT: Depart Airport en route Private Residence
Document Header Information

Type: Travel
Authorization: TANUM0000Q6K6
Trip: 03-30-17 Virgin Islands

Purpose: MISSION (OPERATIONAL)
Detail: Secretary Zinke is currently scheduled to travel to the U.S. Virgin Islands (USVI) of St. Croix and St. Thomas to participate in the following official engagements: Meet and Greet with U.S. Military Veterans. USVI Governor’s Welcome Reception. Meeting with Danish Prime Minister Lars Lokke Rasmussen. USVI Governor Kenneth Mapp and USVI Lt. Governor Osbert Potter. St. Croix Transfer Day Centennial Military Parade. St. Croix Transfer Day Centennial Ceremony. Dignitary Luncheon Hosted by Governor Mapp. St. Thomas Transfer Day Centennial Military Parade. St. Thomas Transfer Day Centennial Ceremony. Wreath Laying Ceremony at Franklin Delano Roosevelt Virgin Islands Veterans Memorial Park. Visit to Buck Island Reef National Monument. Lunch Meeting with Buck Island Reef National Monument Staff. Secretary Zinke will also speak at a Virgin Islands GOP Event, which is a political event. During this trip, Secretary Zinke will travel via charter aircraft between St. Croix and St. Thomas.

Traveler Profile

Name: ZINKE, RYAN KEITH
TID: 40210798
Title: 
Security Cl: 
Office Address: DOI OS SIO 1849 C ST NW<BR>WASHINGTON, DC 20240
Office Phone: 2022087551
Home Address: 
Alternate Address: 

Document Information

Trip: 1
Selected Trip: 1

Purpose: Secretary Zinke is currently scheduled to travel to the U.S. Virgin Islands (USVI) of St. Croix and St. Thomas to participate in the following official engagements: Meet and Greet with U.S. Military Veterans. USVI Governor’s Welcome Reception. Meeting with Danish Prime Minister Lars Lokke Rasmussen. USVI Governor Kenneth Mapp and USVI Lt. Governor Osbert Potter. St. Croix Transfer Day Centennial Military Parade. St. Croix Transfer Day Centennial Ceremony. Dignitary Luncheon Hosted by Governor Mapp. St. Thomas Transfer Day Centennial Military Parade. St. Thomas Transfer Day Centennial Ceremony. Wreath Laying Ceremony at Franklin Delano Roosevelt Virgin Islands Veterans Memorial Park. Visit to Buck Island Reef National Monument. Lunch Meeting with Buck Island Reef National Monument Staff. Secretary Zinke will also speak at a Virgin Islands GOP Event, which is a political event. During this trip, Secretary Zinke will travel via charter aircraft between St. Croix and St. Thomas.

Itinerary Locations

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Document Totals

Total Expenses: 1,804.08
Reimbursable Expenses: 290.00
Non-Reimbursable Expenses: 1,514.08
Advance Authorized: .00
Advance Requested: .00

Document Totals by Expense Category

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**Expenses**

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**Per Diem Allowances**

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### Other Authorizations

**Trip #: 1**

**Remarks**

ACTUAL EXPENSE

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Total: 1,804.08

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Receipt Checklist

Date | Description | Cost
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03/30/17 | AIR | $907.29

Audits

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Document History 03/30/2017 Authorization: TANUM0000Q6K6

Copyright 1989-2009 Concur Government Edition: Concur Inc. ZINKE, RYAN KEITH. 40210798

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I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature: [Signature]
Date:
Approver Name:
Approver Signature: [Signature]
Date: 3/31/17
Name: Zinke/Ryan.Keith

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**Remark(s)**
- Fare: $842.63
- Tax: $84.66
- Total Amount: $907.29
- Amount Charged: $907.29

*Air only indicated here.*

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Print: Mon, Jun 05, 2017 10:03 PM
Generated by Travel Incorporated
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This statement is your only receipt. You have agreed to pay in cash or by approved personal check or to authorize us to charge your credit card for all amounts charged to you. The amount shown in the charges column opposite any credit card entry in the reference column above will be charged to the credit card number set forth above. (The credit card company will bill the card holder for the amount above.) If for any reason the credit card company does not make payment on this account, you will owe us such amount. If you are billed by the credit card company before we receive payment within 25 days after check out, you will owe us interest on any unpaid amounts at the rate of 1 1/2% per month (ANNUAL RATE 18%), or the maximum allowed by law, plus the reasonable cost of collection, including attorney fees.

Signature X

Secure your next stay, go to www.carambolebeach.com
MAXIMUM PER DIEM RATES OUTSIDE THE CONTINENTAL UNITED STATES
TRAVEL PER DIEM ALLOWANCES

COUNTRY/STATE: **VIRGIN ISLANDS SUS**
PUBLICATION DATE (MM DD YY): **03 01 17**

**NOTES**

1. Use the **OTHER** rate if neither the **CITY, PLACE, ISLAND**, nor **MILITARY INSTALLATION** is listed.

2. For other allowances that are based on per diem rates (e.g., TLE, TIA, TQSE, TQSA), see the appropriate rules for those allowances regarding what per diem rate to use.

3. The standard **ONBASE INCIDENTAL RATE** is **$3.50** OCONUS wide.

4. When **Government meals** are directed, the appropriate Government meal rate, as prescribed in **Appendix A**, is applicable.

5. Per Diem Rate = Max Lodging + Meals (Local Meals, Proportional, or Government) + Incidental Rate (Local or OnBase)

---

*All rates are in US Dollars*

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<th>Seasons (Begin-End)</th>
<th>Maximum Lodging</th>
<th>Local Meals</th>
<th>Proportional Meals</th>
<th>Local Incidental</th>
<th>Footnote Rate</th>
<th>Maximum Per Diem</th>
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*Use the OTHER rate if neither the **CITY, PLACE, ISLAND**, nor **MILITARY INSTALLATION** is listed.

Request a Review of a Per Diem Rate

Find out more about the Proportional Meal Rate (Prop, Meals)
# REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL SOURCES UNDER 31 U.S.C. § 1353

**U.S. DEPARTMENT OF THE INTERIOR**

- For Period Beginning October 1, 2016, and Ending March 31, 2017.
- For Period Beginning April 1, 201__ and Ending September 30, 20__

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office: Office of the Secretary
2. For Report of This Event: Page 1 of 2

3. Event (Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of $250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)
   A visit to the U.S. Virgin Islands to take part in activities and events associated with the 100th Anniversary Transfer Day Commemoration.

4. Sponsor of the Event: Government of the U.S. Virgin Islands
5. Location of Event: St. Croix, USVI and St. Thomas, USVI

6. Dates of Event:
   - From: March 30, 2017
   - To: March 31, 2017


8. Employee
   - Name: Ryan Zinke
   - Official Title: Secretary of the Interior
   - Office: Office of the Secretary
   - Travel Dates:
     - From: 03/30/17
     - To: 04/01/17

9. Accompanying Spouse (If Applicable)
   - Name: 
   - Employee: 
   - Government Position: 
   - Travel Dates: 
     - From: 
     - To: 

10. Non-Federal Sources of Payment (Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)
   - A. Government of the U.S. Virgin Islands
   - C. 
   - B. 
   - D. 

11. Nature of Payments (Itemize on back of form.)

12. Nature of Payments (Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)
   - Total of Payments to Agency by Check: 
   - Total of payments Provided in Kind: $ 55.81

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.

   ![Employee's Signature]
   Date: MAY 19 2017

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.

   ![Ethics Review (By Ethics Official)]
   Date: 4-19-17

15. Approval.

   ![Deputy Chief of Staff's Signature]
   Title: 
   Date: 4/29/17

   ![Supervisor's (or Authorizing Official's) Signature]
   Title: 
   Date: 
11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use “C” for check or “K” for in kind. Use “E” for employee or “S” for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

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<th>(a) Nature of Benefit</th>
<th>(b) Mode</th>
<th>(c) Employee or Spouse</th>
<th>(d) Source</th>
<th>(e) Amount</th>
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<td>Welcome Reception</td>
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DI-2000
Revised April 2011
OFFICE OF THE SOLICITOR
CORRESPONDENCE BACKGROUND FORM

Date: March 27, 2017

Nature and Significance of Document: Request for approval of contract aircraft service for official travel on March 31 - April 1, 2017 of Secretary Zinke and seven non-SES DOI officials (Nikolao Pula, Director, OIA; Megan Bloomgren, Director, Communications, Doug Domenech, Senior Advisor; Russell Roddy, Director of Scheduling and Advance; Basil Ottley, Policy Director, OIA; Sgt. [redacted] Security; James Riddick, Maintenance Mechanic) from St. Croix, USVI, to St. Thomas, USVI, and back. The purpose of this travel is celebrations and meetings associated with the centennial of the transfer of the USVI to the United States.

Background: Advance approval/disapproval by the Solicitor or Deputy Solicitor is required by 41 C.F.R. Parts 301-10 and 301-70, and OMB Circular A-126 for travel on other-than-commercial airlines by officials at SES level and above and for all non-federal individuals who are traveling either for official DOI business or on a “space available” basis. The standards for approving official travel vary according to the category of travel to meet mission requirements; “required use” travel (extraordinary security, communications, or scheduling needs); or other travel for the conduct of DOI business.

The trip documented on the attached form is ordinary (“other”) official travel because it involves transportation that is neither to meet mission requirements nor “required use” travel. As such, the use of DOI or charter aircraft may be authorized only when: 1) no commercial service is reasonably available to meet the scheduling or operational needs of the trip; or 2) the actual cost of charter aircraft is not more than commercial service. Reasonable availability is defined as “able to meet your departure and/or arrival requirements within a 24-hour period, unless you demonstrate that extraordinary circumstances require a shorter period.” 41 C.F.R. § 301-10.261(a)(1).

As the attached OAS-110 indicates, commercial and DOI aircraft service are not available to meet the scheduling and operational needs of this travel. Charter aircraft service, including the cost of total duty hours away, is $1,500. Because use of charter aircraft service is the only means of meeting the operational and scheduling needs of this trip, this travel may be approved.

Your approval of this travel is requested. The applicable criteria are met for approval of this travel. PLEASE INDICATE YOUR APPROVAL ON THE ATTACHED OAS-110 FORM.

Contact and telephone number:
Jennifer Heindl 202-208-7094

Due Date: ASAP

Surname

Tim Murphy

3/28/17
TRAVEL COST ANALYSIS

Justification for use of a Government aircraft for travel:

A. BASIC DATA:

<table>
<thead>
<tr>
<th>Location</th>
<th>Date</th>
<th>Hours required to be on site</th>
</tr>
</thead>
<tbody>
<tr>
<td>ST. CROIX</td>
<td>3/31/2017</td>
<td>0800 to 1200</td>
</tr>
<tr>
<td>ST. THOMAS</td>
<td>3/31/2017</td>
<td>1330 to 1930</td>
</tr>
<tr>
<td>ST. CROIX</td>
<td>4/1/2017</td>
<td>0800 to 1200</td>
</tr>
</tbody>
</table>

Manifest (only persons required to be at TDS):

- Name: SEE ATTACHMENT
- Hourly Salary: $623.29

TOTAL Hours Cost of All Required Travelers: $623.29

(Continue on attached sheet if needed)

B. COST COMPARISON:

1. Commercial Airline Costs to meet the required TDS locations and times. Individual ticket cost x number of required travelers.
   - Cost of total duty hours away from office or regular duty station to meet the commercial airline schedule.
   - Cost of required per diem and ground transportation.
   - TOTAL Cost by commercial transportation: $1,240.00

2. Leased, Contract, or Rental Aircraft:
   - Flight hours x flight hour costs: $1,240.00
   - Cost of total duty hours away from office or regular duty station: $1,500.00
   - Cost of required per diem and ground transportation: $1,500.00
   - Any additional aircraft or crew costs not included in above hourly rate, i.e., standby charges, tiedown fees, overnight parking, extra crew, etc.
   - TOTAL Cost by Lease, Contract, or Rental aircraft: $3,290.00

3. DOI - Operated Aircraft - identify specific aircraft: NONE AVAILABLE
   - Flight hours required x variable flight hour cost: $0.00
   - Cost of total duty hours away from office or regular duty station: $0.00
   - Cost of required per diem and ground transportation: $0.00
   - Any additional costs to be incurred that are not included in the above flight hour rate. Variable cost of crew, as defined on page 1 of OMB Circular A-126, Attachment B, if not included in the flight hour rate. (Do not include pilot costs here if the pilot is one of the Government officials required to meet or perform duties at the TDV location.)
   - Fuel costs, if not included in above flight hour rate. Any additional aircraft costs not in the above flight hour rate, i.e., tiedown fees, overnight parking, etc.
   - TOTAL COST by DOI Fleet aircraft: $0.00
C. MOST COST EFFECTIVE METHOD:

- Commercial
- Lease, Contract or Rental

PASSENGER TRANSPORT - ROUNDTRIP - ST. CROIX - ST. THOMAS, USVI (SEE REMARKS)

Purpose

☐ DOI Fleet  N# Pilot/Crew

Purpose

REMARKS: (Must be completed if other than most-cost-effective method is chosen.)

Request to approve a DOI contract airplane to transport Secretary Zinke and other staff members on March 31, 2017 between St. Croix and St. Thomas, USVI.

Purpose of flights:

Purpose of Flights: On March 31, 2017, Secretary Ryan Zinke will be on the U.S. Virgin Island (USVI) of St. Croix to meet with Danish Prime Minister Lars Løkke Rasmussen and USVI Governor Kenneth Mapp. The three will then participate in the official St. Croix Transfer Centennial Military Parade and Ceremony. Immediately following the ceremony, Secretary Zinke will travel to the island of St. Thomas to attend a Dignitary Luncheon hosted by Governor Mapp. He will then participate in the official St. Thomas Transfer Centennial Military Parade and Ceremony before flying back to St. Croix. That night, Secretary Zinke is tentatively scheduled to join field teams in observing sea turtle nesting activity on the island's beaches, depending on the activity levels for the night.

On April 1, 2017, Secretary Zinke will visit St. Croix's Buck Island Reef National Monument before flying to Washington, D.C., to conclude his trip.

D. GENERAL APPROVAL REQUIREMENTS FOR TRAVEL ON GOVERNMENT AIRCRAFT:

Print name of designated approving official

Signature

Date

E. SPECIAL APPROVAL REQUIREMENTS FOR REQUIRED USE TRAVEL: (See paragraph 11.b, page 6 of OMB Circular A-126)

Print name of designated approving official

Signature

Date

F. SPECIAL APPROVAL REQUIREMENTS FOR USE OF GOVERNMENT AIRCRAFT FOR TRAVEL BY THE FOLLOWING CATEGORIES OF PEOPLE:

(See paragraph 11.e, page 7 of OMB Circular A-126 and paragraph a., page 3-1 of OMB Bulletin No. 93-11)

1) Senior Executive Branch Officials

2) Senior Federal Officials

3) Members of Families of Senior Executive Branch and Senior Federal Officials

4) Non-Federal travelers

Print name of designated approving official

Signature

Date 03.28.17
### PASSENGER MANIFEST

<table>
<thead>
<tr>
<th>Name</th>
<th>Grade</th>
<th>Pay</th>
</tr>
</thead>
<tbody>
<tr>
<td>Secretary Zinke</td>
<td>PAS</td>
<td>$119.02</td>
</tr>
<tr>
<td>Nikolao Pula, OIA Director</td>
<td>GS-15</td>
<td>$85.87</td>
</tr>
<tr>
<td>Megan Bloomgren, Communications Dir</td>
<td>GS-15</td>
<td>$85.87</td>
</tr>
<tr>
<td>Doug Domenech, Senior Advisor</td>
<td>GS-15</td>
<td>$85.87</td>
</tr>
<tr>
<td>Russell Roddy, Dir of Sched &amp; Adv</td>
<td>GS-15</td>
<td>$85.87</td>
</tr>
<tr>
<td>Basil Ottley, OIA Policy Dir</td>
<td>GS-14</td>
<td>$72.99</td>
</tr>
<tr>
<td>[SGT 1010107103 Security]</td>
<td>GS-12</td>
<td>$51.98</td>
</tr>
<tr>
<td>James Riddick, Maint Mech</td>
<td>GS-9</td>
<td>$35.82</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Total $623.29</strong></td>
</tr>
</tbody>
</table>
Re: Aircraft Load Calculations
1 message

Edward Keable <edward.keable@sol.doi.gov>
To: "Heindl, Jennifer" <jennifer.heindl@sol.doi.gov>
Cc: Timothy Murphy <timothy.murphy@sol.doi.gov>

Yes. This information does not change the analysis. Ed

Sent from my iPhone

On Mar 29, 2017, at 2:17 PM, Heindl, Jennifer <jennifer.heindl@sol.doi.gov> wrote:

Hi Ed,

Looks like the cost of the USVI charter will be going up. Because of number and weights of passengers, will need two planes. So cost is going from $1,500 to $3000.

May I simply amend the form to reflect the price change and note that it has been determined that two planes will be necessary, or do you want me to send up a new OAS-110 for your signature?

Thanks,

Jennifer

Jennifer A. Heindl
Attorney Advisor
Office of the Solicitor
Division of General Law
Branch of General Legal Services
Voice: 202-208-7094
Fax: 202-219-1790

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--------- Forwarded message ---------
From: Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>
Date: 29 March 2017 at 14:08
Subject: Re: Aircraft Load Calculations
To: "Moultrie, Shari" <shari_moultrie@ios.doi.gov>
Cc: Jennifer Heindl <jennifer.heindl@sol.doi.gov>

We need to have all 8 travelers on the flights, so please arrange for 2 aircraft at the increased cost of $3,000. Thank you.

On Wed, Mar 29, 2017 at 1:48 PM, Moultrie, Shari <shari_moultrie@ios.doi.gov> wrote:

Timothy - As you know are main purpose of our office is to ensure safety of all of our flights. Based upon the information you sent over on the passenger weights it would be pushing our maximum weight

https://mail.google.com/mail/u/0/?ui=2&ik=de90570623&view=pt&search=inbox&th=15b7b516d6363836&siiml=15b7b516d6363836

1/2
limitations. With that said, can we drop the passengers down to 6 passengers vs 8? That would be the best solutions, however if that is not an option, the other option would be to split the team into 2 aircraft and the cost would be double to $3000. Please let us know if either of these options will work.

Shari Moultrie
Flight Coordination Specialist
US Department of the Interior
Office of Aviation Services
Cell: (770) 598-3021
shari_moultrie@ios.doi.gov

We are dedicated to providing exceptional service and always looking for input to improve our services; please assist us by completing a brief survey at:

https://www.surveymonkey.com/s/EROCustomerSurvey
TRIP SUMMARY
THE TRIP OF THE SECRETARY TO
U.S. Virgin Islands
March 30 - April 1, 2017

Weather:
Saint Croix
Thursday: Partly Cloudy; High 83
Friday: Partly Cloudy; 40% of PM Showers; High 84
Saturday: Partly Cloudy; 30% Chance of AM Showers; High 84
Friday: Partly Cloudy; High 82

Saint Thomas

Time Zone:
U.S. Virgin Islands
Atlantic Standard Time (same as EDT)

Advance (Saint Croix):
Security Advance
Advance

Cell Phone:
(b) (6), (b) (7) (C)
Rusty Roddy

Advance (Saint Thomas):
Security Advance
Advance

Cell Phone:
(b) (6), (b) (7) (C)
Rusty Roddy

Traveling Staff:
Agent in Charge
Communications Director
Senior White House Advisor
Acting Assistant Secretary, Insular Affairs
Policy Director, Office of Insular Affairs
NPS Maint. Mechanic (Photographer)

Cell Phone:
(b) (6), (b) (7) (C)
Megan Bloomgren
Doug Domenech
Nik Pula
Basil Ottley
James Riddick

Attire:
Thursday Events:
Island Elegant / Business Casual (Blazer / Tie Optional)
Friday Events:
Business (Suit & Tie)
Saturday Events:
Beach Attire
Thursday, March 30, 2017  
Washington, DC → Saint Croix, USVI

6:45-7:00am EDT: Depart Private Residence en route Ronald Reagan National Airport

7:59am EDT - 10:53am EDT: Wheels up Washington, DC (DCA) en route Miami, FL (MIA)
   Flight: American Airlines 1449
   Flight time: 2 hours, 54 minutes
   RZ Seat: 21C
   AIC: Sgt. [Redacted]
   Staff: Megan Bloomgren
   Note: Doug Domenech, Rusty Roddy, Nik Pula (Insular Affairs) & Basil Otley (Insular Affairs) will arrive USVI prior to the Secretary

10:53-12:23pm EDT: Layover in Miami, FL // 1 hour, 20 minute layover

12:23pm EDT - 3:00pm AST: Wheels up Miami, FL (MIA) en route Saint Croix, USVI (STX)
   Flight: American Airlines 1293
   Flight time: 2 hours, 37 minutes
   RZ Seat: 15D
   AIC: Sgt. [Redacted]
   Staff: Megan Bloomgren

3:00-3:15pm AST: Wheels down & Depart Henry E. Rohlsen Airport (~15 minutes to vehicle)
   Location: Christianssted, St Croix 00820

3:15-3:40pm AST: Depart Airport en route RON
   Location: Renaissance St. Croix Carambola Beach Resort & Spa
   Estate Davis Bay
   St. Croix, USVI 00850
   Vehicle Manifest:
   Secretary's Vehicle: RZ
   Meg Bloomgren
   Sgt. [Redacted] (AIC)
   Staff Vehicle: Sgt. [Redacted] (Driver St. Croix PD)
   Drive time: ~25 minutes without traffic

3:40-4:30pm AST: Private Time

4:30-5:00pm AST: Depart RON en route Christiansted
   Location: #2 Old Hospital Grounds
   Christiansted, St. Croix, USVI
   Vehicle Manifest:
   Secretary's Vehicle: RZ
   Meg Bloomgren
   Rusty Roddy
   Sgt. [Redacted] (AIC)
   Staff Vehicle: Sgt. [Redacted] (Driver St. Croix PD)
   Doug Domenech
   Nik Pula
   Basil Ottley
   James Riddick (Photographer)
   Drive time: ~30 minutes without traffic
5:00-5:45pm AST: Veterans Meet & Greet
Location: Myron G. Danielson American Legion Post #85 Headquarters
          #2 Old Hospital Grounds
          Christiansted, St. Croix
Participants: 25 - 50 United States Military Veterans
Met By: Patrick Farrel, Director - USVI Office of Veterans Affairs
Format: Informal Meet & Greet to Thank Veterans for their Service including Q & A
Attire: Island Elegant / Business Casual (Blazer / Tie Optional)
Staff: Doug Domeche
      Meg Bloomgren
      Rusty Roddy
      Nik Pula
      Basil Ottley
      James Riddick (Photographer)

5:45-5:50pm AST: Depart American Legion en route Government House
Location: Government House Offices
          1105 King Street
          Christiansted, St. Croix; USVI 00820
Vehicle Manifest:
Secretary’s Vehicle: RZ
      Meg Bloomgren
      Rusty Roddy
Staff Vehicle: Sgt. (b) (6) (C) (Driver St. Croix PD)
      Sgt. (b) (7) (C) (Driver)
      Doug Domeche
      Nik Pula
      Basil Ottley
      James Riddick (Photographer)
Drive time: ~5 minutes without traffic

5:50-6:05pm AST: Arrive Government House Main Security Entrance & Proceed to Brief Meet & Greet with Governor Kenneth Mapp
Met by: Mae Louise Williams, Protocol Coordinator - Office of the Governor
Note: Ms. Williams will escort RKZ via elevator to 3rd floor residence drawing room for a quick greet with the Governor. RKZ and Governor Mapp will then take the elevator down one floor to the ballroom and enter the reception together. Short program will immediately begin.
Note: Danish Prime Minister Lars Rasmussen will not be in attendance.
Elevator Manifest
To 3rd Floor:
First Elevator: RKZ
      Mae Louise Williams
      Doug Domeche
      Meg Bloomgren
      Rusty Roddy
      Sgt. (b) (6) (C) (AiC)
Second Elevator: James Riddick (Photographer)
      Nik Pula
      Basil Ottley
      Sgt. (b) (6) (7) (AiC)
Elevator Manifest
From 3rd Floor to
Ballroom: First Elevator: RKZ
  Sgt. 76060910 (AiC)
Governor
Governor Detail
Governor Detail
Rusty Roddy

Second Elevator: Doug Domenech
Meg Bloomgren
Nik Pula
Basil Ottley
Sgt. 76060910

James Riddick (Photographer)

6:05-8:00pm AST:
USVI Governor’s Welcome Reception
Location: Government House Ballroom
Participants: 200 - 300 Attendees. Dignitaries include USVI Governor Kenneth Mapp, USVI Lt. Governor Osbert Potter, USVI Senate President Myron Jackson, USVI Congresswoman Stacey Plaskett, Potential Dignitaries from Denmark
Staff: Doug Domenech
Meg Bloomgren
Rusty Roddy
Nik Pula
Basil Ottley
James Riddick (Photographer)

Format: Informal, short Program including welcoming remarks by Pamela Richards, Chairman of the Virgin Islands Transfer Centennial Commission. Brief remarks by Governor Kenneth Mapp and Lt. Governor Osbert Potter, “Happy to be here” brief remarks by RKZ. Podium and mic.

Backdrop: United States Flag, U.S. Virgin Islands Flag, National Guard Flag
Press: Open
Attire: Island Elegant / Business Casual (Blazer / Tie Optional)

Note: Heavy hors d'oeuvres served.

8:00-8:05pm AST:
Depart Government House via Walk en route Club Comanche Hotel St. Croix
Location: Club Comanche Hotel St. Croix
  #1 Strand Street
  Christiansted, St. Croix, USVI 00820

Elevator Manifest
From Ballroom to Main Security Exit:
First Elevator: RKZ
  Doug Domenech
  Meg Bloomgren
  Rusty Roddy
  Sgt. 76060910 (AiC)
Second Elevator: James Riddick (Photographer)
  Nik Pula
  Basil Ottley
  Sgt. 76060910

Participants in Walk to VIGOP Event: RZ
Arrive and Attend Virgin Islands GOP Event

Location: 2nd Floor Patio Bar
Met by: John Canegata, Virgin Islands GOP Chairman
Dennis Lennox, Virgin Islands GOP Executive Director
Participants: Approximately 50-75 attendees. Notables include:
Congresswoman Amata Radewagen
Lilliana Belardo de O'Neal, VIGOP National Committeewoman
Jevon Williams, VIGOP National Committeeman
April Newland, VIGOP Vice Chairman
David Johnson, Reception Patron, and wife Jackie Goodyear
Neil Prior, Reception Host Committee Member
Francie Whittenburg, Reception Host Committee Member
Robert Max Schanfarber, VIGOP Secretary and Nominee for Territorial Senate
Samuel Sanes, Democratic Territorial Senator
Press: Closed
Staff: None
Format:
8:05 Arrive and proceed to photo line with Patron(s), Host Committee Members, and VIGOP Officers
8:10 Chairman Canegata welcomes attendees
8:15 National Anthem
8:20 Chairman Canegata introduces patrons, Host Committee Members, and honored guests
8:25 Chairman Canegata recognizes Senatorial Candidate Robert Max Schanfarber
8:27 Robert Max Schanfarber delivers brief remarks
8:30 Chairman Canegata recognizes Congresswoman Radewagen (possible brief remarks)
8:35 Chairman recognizes RKZ
8:37 RKZ delivers brief remarks
8:50 End of formal program
Attire: Island Elegant / Business Casual (Blazer / Tie Optional)

Depart Club Comanche Hotel St. Croix en route RON

Location: Renaissance St. Croix Carambola Beach Resort & Spa Estate Davis Bay
St. Croix, USVI 00850

Vehicle Manifest:
Secretary's Vehicle: RZ
Meg Bloomgren
Rusty Roddy

Staff Vehicle: Sgt. [Driver St. Croix PD]
Doug Donmenech
Nik Pula
Basil Ottley
James Riddick (Photographer)

Drive time: -30 minutes without traffic
Friday, March 31, 2017
Saint Croix → Saint Thomas → Saint Croix

6:00-6:30am AST: Opportunity for Morning Swim
Location: Hotel Beach

6:30-7:00am AST: Private Time

7:00-7:30am AST: Depart RON en route Christiansted
Location: Christiansted, St. Croix, USVI
Christiansted National Historic Site
Christiansted Government House
Vehicle Manifest:
Secretary’s Vehicle: RZ
Meg Bloomgren
Rusty Roddy

Staff Vehicle:
Sgt. (a) (b) (c) (Driver - St. Croix FD)
Sgt. (d) (e) (f) (Driver)
Doug Domenech
Nik Pula
Basil Ottley
James Riddick (Photographer)

7:30-7:35am AST: Arrive Government House Main Security Entrance & Proceed to Breakfast Meeting with Prime Minister Rasmussen and Governor Mapp
Met by: Mae Louise Williams, Protocol Coordinator - Office of the Governor
Note: Ms. Williams will escort RZ via elevator to 3rd Floor Residence Parlor for meeting with Prime Minister Rasmussen and Governor Mapp
Note: Prime Minister Rasmussen will be flying to St. Croix this morning and will not arrive to meeting until approximately 7:45 a.m.
Elevator Manifest
To 3rd Floor:

First Elevator: RZ
Mae Louise Williams
Doug Domenech
Meg Bloomgren
Rusty Roddy
Sgt. (b) (c) (d) (AiC)
James Riddick (Photographer)

Second Elevator:
Nik Pula
Basil Ottley
Sgt. (e) (f) (g) (H/P)

7:35-7:55am AST: Meet with Danish Prime Minister Rasmussen, United States Virgin Islands Governor Mapp and Virgin Islands Lt. Governor Osbert Potter
Location: Government House 3rd Floor Residence Parlor
Participants: Prime Minister Lars Lokke Rasmussen
Governor Kenneth Mapp
Lt. Governor Osbert Potter
Anne Dorte Rügelsén (Ambassador, Counsel General of Denmark in New York)
Staff: Doug Domenech  
Meg Bloomgren  
Rusty Roddy  
Nik Pula  
Basil Ottley  
James Riddick (Photographer)

Press: Closed

Attire: Business (Suit & Tie)

Format: Light local cuisine breakfast will be served  
Breakfast will also be provided for staff

7:55-8:00am AST:  
Walk to Military Parade Viewing Stand  
Participants: RKZ  
Prime Minister Lars Rasmussen  
Governor Kenneth Mapp  
Lt. Governor Osbert Potter

Note: Staff will need to take elevator down prior to principles due to lack of elevator space.

8:00-9:15am AST:  
Military Parade  
Location: National Park Grounds Reviewing Stand  
Participants: Approximately 30 Dignitaries including RKZ will be seated in the Official Reviewing Stand

Attendees: 1,500

Note: Right Military Salute by parade participants towards official reviewing stand.

Note: Secretary will be seated directly to the right of Governor Mapp and directly to the left of Prime Minister Rasmussen.

Note: Special seating will be reserved for staff.

9:15-9:30am AST:  
Depart Parade & Walk to Seawall for Wreath Laying at Sea Ceremony  
Location: National Parks Ground Seawall  
Participants: RKZ, Prime Minister Lar Rasmussen  
Governor Kenneth Mapp

Format: Governor Mapp will place a wreath in the water to honor those soldiers who died at sea. RKZ & Prime Minister Rasmussen will observe.

9:30-10:00am AST:  
Depart Wreath Laying Ceremony en route Photo Op & Arrive Official Ceremony  
Note: Upon arrival to the ceremony grounds, RKZ will briefly stop for a Photo op with Christiansted National Historic Site National Park Service Staff who will be pre-set on steps in front of the Customs House and another photo op with Sandy Point National Wildlife Refuge staff and Duke University students assisting with the Monitoring of turtle nestings at the refuge.

10:00-12:00pm AST:  
Transfer Day Centennial Ceremony - St. Croix  
Location: National Park Grounds Ceremonial Platform

Attendees: 1,500. Open to the public.

Format: Dignitaries will be on a platform located in a large, open-air Tent located on National Park Service land. Stage is one foot tall and includes a podium and mic. Backdrop is the Caribbean Sea, boats, gazebo, USA Flag, Danish Flag, and USVI Flag.

Note: Secretary will be seated directly to the right of Governor Mapp and directly to the left of Prime Minister Rasmussen.  
Acting Assistant
Secretary of Insular Affairs Nik Pula will introduce RKZ. RZ speaks for 5 minutes.

Note: Complete program attached as separate document

12:00-12:30pm AST: Depart Ceremony en route Airport
Location: Henry E. Rohlsen International Airport
Bohike International Airways (340-778-9177)
Christiansted, St. Croix USVI 00820

Vehicle Manifest:
- **Secretary's Vehicle:**
  - RZ
  - Meg Bloomgren
  - Rusty Roddy
  - Sgt. Debra Thompson (AIC)

- **Staff Vehicle:**
  - Sgt. Debra Thompson (Driver St. Croix PD)
  - Doug Domenech
  - Nik Pula
  - Basil Ottley
  - James Riddick (Photographer)

12:30pm AST- 1:00pm AST:

Wheels up Christiansted, St. Croix en route Charlotte Amalie, St. Thomas
Location: Charlotte Amalie West, St. Thomas 00802

Aircraft 1: PA31 Piper Navajo Chieftain
  - Tail # N3507F
  - Colors are white over dark blue with red and gold accent stripes

Aircraft 2: PA31 Piper Navajo Chieftain
  - Tail # N50PS
  - Colors are white over black with red accent stripe

Flight Manifest:
- **Aircraft 1:**
  - RZ
  - Sgt. Debra Thompson (AIC)
  - Doug Domenech
  - Meg Bloomgren
  - Captain Odell Isaac (Pilot, 303-884-5738)

- **Aircraft 2:**
  - Rusty Roddy
  - Nik Pula
  - Basil Ottley
  - James Riddick (Photographer)
  - Captain Maai Riga (Pilot, 970-201-3668)

1:00-1:25pm AST: Depart Airport en route Government House
Location: 2122 Kongens Gada
  - St. Thomas, Virgin Islands 00802

Vehicle Manifest:
- **Secretary's Vehicle:**
  - RZ
  - Meg Bloomgren
  - Rusty Roddy
  - Sgt. Debra Thompson (AIC)

- **Staff Vehicle:**
  - Sgt. Debra Thompson (Driver St. Thomas PD)
  - Doug Domenech
  - Nik Pula
  - Basil Ottley
  - James Riddick (Photographer)
1:25-1:30pm AST: **Arrive Government House**

Note: RKZ, Prime Minister Rasmussen and Governor Mapp will enter walking up stairs to Government House together.

1:30-2:00pm AST: **Dignitary Informal Luncheon Hosted by Governor Mapp**

Location: Government House Grand Ballroom
Participants: 150 - 200 Attendees. Dignitaries include Senator Lisa Murkowski.
Staff: Doug Domenech
Meg Bloomgren
Rusty Roddy
Nik Pula
Basil Ottley
James Riddick (Photographer)

Format: No formal program. Menu consists of local cuisine.
Note: Most likely, Governor Mapp will ask RKZ and Prime Minister Rasmussen to dine privately with him in his 3rd floor conference room.
Note: Lunch is for all dignitaries, their staffs, and security details.

2:00-2:05pm AST: **Depart Government House en route Legislative Grounds**

Vehicle Manifest:

Secretary’s Vehicle: RZ
Meg Bloomgren
Rusty Roddy
Sgt. (C) (Driver)

Staff Vehicle: Sgt. (C) (Driver)
Doug Domenech
Nik Pula
Basil Ottley
James Riddick (Photographer)

2:05-3:00pm AST: **Military Parade**

Location: Legislative Grounds Reviewing Stand
Attendees: Dignitaries include Senator Lisa Murkowski
Note: Reviewing stand will be strictly for Dignitaries. Staff will have a separate, reserved seated viewing area nearby.

3:00-3:05pm AST: **Depart Parade Reviewing Stand with Prime Minister Rasmussen and Governor Mapp via Walk to Legislative Grounds Program Platform**

3:05-7:00pm AST: **Transfer Day Centennial Ceremony - St. Thomas**

Location: Legislative Grounds Program Platform
Attendees: 500 - 700 attendees. Open to the public. Dignitaries include Senator Lisa Murkowski
Press: Open. Event broadcast live on PBS and local legislative channel.
Format: RKZ will be introduced by Nikolao Pula, Acting Assistant Secretary for Insular Affairs, U.S. Department of the Interior At 3:55 p.m., RKZ, Prime Minister Rasmussen and Governor Mapp will depart main ceremony platform following the color guard and proceed to secondary stage for the transfer historic re-enactment / flag ceremony which takes place promptly at 4:00 p.m. whereupon the flag is changed from the Danish flag to the American flag.

7:00-7:30pm AST: **Depart Ceremony en route Room With A View Wine Bar & Restaurant**

Vehicle Manifest:

Secretary’s Vehicle: RZ
7:30-10:30pm AST:

Dinner with Senator Lisa Murkowski and Verne Martell
Location: Room With A View Wine Bar & Restaurant
Bluebeard’s Castle Resort
1331 Estate Taamberg
St. Thomas, VI 00802

Note: Reservations are under “Roddy.” Table for 4 for RKZ. Senator Murkowski and Mr. Martell. Table for 10 for staff including Senator Murkowski’s staffer, Isaac Edwards.

10:30-10:45pm AST:

Depart Room With a View Wine Bar & Restaurant en route Airport
Location: Cyril E. King Airport
St. Thomas Jet Center (340-998-8654)
Airport Road, Charlotte Amalie West
St. Thomas, USVI 00802

Vehicle Manifest:

Secretary’s Vehicle: RZ
Meg Bloomgren
Rusty Roddy
Sgt (B) (6) (7) (C)
Driver (St. Thomas PD)

Staff Vehicle:
Sgt (B) (6) (7) (C)
Doug Domenech
Nik Pula
Basil Ottley
James Riddick (Photographer)

11:00pm AST-

Wheels up Charlotte Amalie, St. Thomas en route Christiansted, St. Croix

11:30pm AST:

Aircraft 1: PA31 Piper Navajo Chieftain
Tail # N550FM
Colors are white over dark blue with red and gold accent stripes

Aircraft 2: PA31 Piper Navajo Chieftain
Tail # N50PS
Colors are white over black with red accent stripe

Flight Manifest:

Aircraft 1:
Sgt (B) (6) (7) (C)
Doug Domenech
Meg Bloomgren
Captain Odell Isaac (Pilot, 303-884-5738)
Rusty Roddy
Nik Pula
Basil Ottley
James Riddick (Photographer)

Aircraft 2:
11:30 pm AST:  
Arrive Henry E. Rohlsen Airport & Depart en route RON  
Location: Renaissance St. Croix Carambola Beach Resort & Spa  
St. Croix, USVI 00850  
Vehicle Manifest:
  Secretary's Vehicle:  
  RZ  
  Meg Bloomgren  
  Rusty Roddy  
  Sgt. [b] [c] [d] [e] (AiC)  
  Staff Vehicle:
  Sgt. [b] [d] [e]  
  Doug Domenech  
  Nik Pula  
  Basil Ottley  
  James Riddick (Photographer)

Drive Time: ~20 minutes without traffic

12:00 am AST:  
RON

Saturday, April 1, 2017  
Buck Island → Washington, DC

8:45-9:25 am AST:  
Depart RON en route Green Cay Marina  
Location: Green Cay Marina  
Christiansted, St. Croix 00820, USVI

Vehicle Manifest:
  Secretary's Vehicle:  
  RZ  
  Meg Bloomgren  
  Rusty Roddy  
  Sgt. [b] [c] [d] [e] (AiC)  
  Staff Vehicle:
  Sgt. [b] [d] [e]  
  Doug Domenech  
  James Riddick (Photographer)

Drive Time: ~40 minutes without traffic

9:25-10:00 am AST:  
Arrive Green Cay Marina & Depart for Buck Island Reef National Monument  
Met By: Joel Tutein, Superintendent - St. Croix National Parks  
Attire: Beach Attire

Vehicle Manifest:
  Secretary's Boat:
  RKZ  
  Joel Tutein  
  Zandy Hollis-Starr (Chief of Resource Management - NPS St. Croix)  
  Rusty Roddy  
  Sgt. [b] [c] [d] [e] (AiC)  
  James Riddick (Photographer)

  Boat 2:
  Sgt. [b] [d] [e]  
  Doug Domenech  
  Meg Bloomgren  
  Gregory Camacho (Acting Chief of Interpretation - NPS St. Croix)
10:00-12:00pm AST: **Arrive Buck Island Reef National Monument & Proceed to Tour**
Activities: Snorkel Underwater Trail (7 - 8 feet deep) and other coral reef location (10 - 30 feet deep)
Note: NPS will provide snorkel equipment / gear
Note: When snorkeling, it has been requested that sunscreen not be worn as it affects the coral so it is recommended that those worried about getting sunburned wear long sleeve t-shirts while snorkeling.

12:00-1:15pm AST: **Lunch Discussion with Buck Island Reef National Monument Staff**
Location: Buck Island Detrich Beach
Note: Food and beverages will be purchased prior to arrival to Buck Island

1:15-1:45pm AST: **Depart Buck Island Reef National Monument to Green Cay Marina**
Vehicle Manifest:
Secretary's Boat:
RKZ
Joel Tutelin
Zandy Hollis-Starr (Chief of Resource Management - NPS St. Croix)
Rusty Roddy
Sgt [911, 991, 86, 719, 47] (AiC)
James Riddick (Photographer)
Sgt [911, 991, 86, 719, 47]
Doug Domech
Meg Bloomgren
Gregory Camacho (Acting Chief of Interpretation - NPS St. Croix)
Dan Ritter (Facility Chief - NPS St. Croix)
Tail Law Enforcement
Boat:
Isander Rodriguez (Chief Ranger Law Enforcement)

1:45-2:15pm AST: **Private Time at Green Cay Marina**
Note: The marina has showers / restrooms

2:15-2:45pm AST: **Depart Green Cay Marina en route Henry E. Rohlsen Airport**
Location: Henry E. Rohlsen Airport
Christiansted, St. Croix 00820
Vehicle Manifest:
Secretary's Vehicle:
RZ
Meg Bloomgren
Doug Domech
Sgt [911, 991, 86, 719, 47, 8] (AiC)
B [911, 991, 86, 719, 47] (Driver St. Croix PD)
Staff Vehicle:
Sgt [911, 991, 86, 719, 47] (Driver)
Rusty Roddy
James Riddick (Photographer)

Drive Time: ~30 minutes without traffic

3:55pm AST– 7:06pm EDT: **Wheels up Saint Croix, USVI (STX) en route Miami, FL (MIA)**
Flight: American Airlines 1293
Flight time: 3 hours, 11 minutes
RZ Seat: 19D
AiC: Sgt
Staff: Megan Bloomgren
Doug Domenech
Rusty Roddy

7:06-8:29 pm EDT: Layover in Miami, FL // 1 hour, 23 minute layover

8:29 pm EDT - 11:06 pm EDT:
Flight: American Airlines 1621
Flight time: 2 hours, 37 minutes
RZ Seat: 15D
AiC: Sgt
Staff: Megan Bloomgren
Doug Domenech
Rusty Roddy

11:06-11:20 pm EDT: Wheels down Ronald Reagan National Airport (~15 minutes to vehicle)
Location:

11:20-11:50 pm EDT: Depart Airport en route Private Residence
OFFICE OF THE SOLICITOR
CORRESPONDENCE BACKGROUND FORM

Date: June 20, 2017

Nature and Significance of Document: Request for approval of use of a U.S. Park Police helicopter for official travel on June 21, 2017 of the Secretary, one DOI senior official (Scott Hommel, Chief of Staff), and one non-SES official (Sgt. [b] [8], [b] [7] [C]) from Washington D.C. to NCTC in Shepherdstown, WV. The purpose of this travel is participation in a COOP/Emergency management exercise.

Background: Advance approval/disapproval by the Solicitor or Deputy Solicitor is required by 41 C.F.R. Parts 301-10 and 301-70, and OMB Circular A-126 for travel on other-than-commercial airlines by officials at SES level and above and for all non-federal individuals who are traveling either for official DOI business or on a “space available” basis. The standards for approving official travel vary according to the category of travel: to meet mission requirements; “required use” travel (extraordinary security, communications, or scheduling needs); or other travel for the conduct of DOI business.

The trip documented on the attached form is ordinary (“other”) official travel because it involves transportation that is neither to meet mission requirements nor “required use” travel. As such, the use of DOI or charter aircraft may be authorized only when: 1) no commercial service is reasonably available to meet the scheduling or operational needs of the trip; or 2) the actual cost of charter aircraft is not more than commercial service. Reasonable availability is defined as “able to meet your departure and/or arrival requirements within a 24-hour period, unless you demonstrate that extraordinary circumstances require a shorter period.” 41 C.F.R. § 301-10.261(a)(1).

As the attached OAS-110 indicates, Charter and commercial aircraft service are not available to meet the operational and scheduling needs of this flight. The cost of DOI aircraft service, including the cost of total duty hours away, is $8,066. Because DOI aircraft service is the only means of meeting the operational and scheduling needs of this trip, this travel may be approved.

Your approval of this travel is requested. The applicable criteria are met for approval of this travel. PLEASE INDICATE YOUR APPROVAL ON THE ATTACHED OAS-110 FORM.

Contact and telephone number:
Jennifer Heindl 202-208-7094

Surname

Tim Murphy

6/21/17
TRAVEL COST ANALYSIS

Justification for use of a Government aircraft for travel:

A. BASIC DATA:

<table>
<thead>
<tr>
<th>Location</th>
<th>Date</th>
<th>Hours required to be on site</th>
</tr>
</thead>
<tbody>
<tr>
<td>Shepherdstown, WV</td>
<td>6/21/2017</td>
<td>1515 to 1700</td>
</tr>
<tr>
<td>Location</td>
<td>Date</td>
<td>Hours required to be on site</td>
</tr>
<tr>
<td>Location</td>
<td>Date</td>
<td>Hours required to be on site</td>
</tr>
</tbody>
</table>

Manifest (only persons required to be at TDS):

<table>
<thead>
<tr>
<th>Name</th>
<th>Hourly Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Secretary Zinke, DOI, PAS</td>
<td>$107.52</td>
</tr>
<tr>
<td>SGT (2) (10) (1) (7) (C), Security, GS-12</td>
<td>$51.95</td>
</tr>
<tr>
<td>Scott Hommel, DOI, Staff Secretary, SES</td>
<td>$69.52</td>
</tr>
</tbody>
</table>

TOTAL Hours Cost of All Required Travelers: $248.99

(Continue on attached sheet if needed)

B. COST COMPARISON:

1. Commercial Airline Costs to meet the required TDS locations and times. Individual ticket cost x number of required travelers.
   - Cost of total flight hours away from office or regular duty station to meet the commercial airline schedule.
   - Cost of required per diem and ground transportation.
   TOTAL Cost by commercial transportation: $0.00

2. Leased, Contract, or Rental Aircraft:
   1. Flight hours x flight hour costs
   2. Cost of total flight hours away from office or regular duty station
   3. Cost of required per diem and ground transportation
   4. Any additional aircraft or crew costs not included in above hourly rate, i.e., standby charges, tie-down fees, overnight parking, extra crew, etc.
   TOTAL Cost by Lease, Contract, or Rental aircraft: $0.00

3. DOI-Operated Aircraft — identify specific aircraft: N412PP
   - Flight hours required x variable flight hour cost.
   - Cost of total flight hours away from office or regular duty station.
   - Cost of required per diem and ground transportation.
   Any additional costs to be incurred that are not included in the above flight hour rate. Variable cost of crew, as defined on page 1 of OMB Circular A-126, Attachment B, if not included in the flight hour rate. (Do not include pilot costs here if the pilot is one of the Government officials required to meet or perform duties at the TDY location.)
   - Fuel costs, if not included in above flight hour rate. Any additional aircraft costs not in the above flight hour rate, i.e., tie-down fees, overnight parking, etc.
   TOTAL COST by DOI Fleet aircraft: $6,570.00

Annual Salary = 2087 hours x 1.20 = Hourly Salary Rate
NOTE: 1.20 covers average Fringe Benefits, Retirement, Health & Life Insurance, Medicare, other Fringes. The 1.20 does not include COLA; for Alaska-based employees, add the applicable additional %.

749.52
$8,069.48
C. **MOST COST EFFECTIVE METHOD:**

- [ ] Commercial
- [ ] Lease, Contract or Rental – N/A  
  
  Pilot/Crew

Purpose

- [ ] DOI Fleet  
  
  412PP  
  
  Pilot/Crew  
  
  TBD

SEE REMARKS BELOW

Purpose

**REMARKS:** (Must be completed if other than most-cost-effective method is chosen.)

Request approval to utilize Department of Interior fleet helicopter to transport Secretary Zinke and other team members on June 21st, 2017. Aircraft will pick up team from Washington DC and travel to Shepherdstown, WV.

Purpose of Flights: On June 21, 2017, Secretary Ryan Zinke will travel to Shepherdstown, West Virginia, to participate in a Federal Emergency Management Training Exercise at the National Conservation Training Center (NCTC). Secretary Zinke will be at NCTC for approximately two hours and then return to Washington, D.C.

Other option would be to drive from Washington DC to Shepherdstown, WV. However Secretary Zinke’s last engagement in Washington DC is at 2pm. Driving would get him into Shepherdstown at approximately 4pm, not in time to meet the scheduled event at 3:15pm.

Charter aircraft was not available to meet the scheduling and operational needs of the flight.

D. **GENERAL APPROVAL REQUIREMENTS FOR TRAVEL ON GOVERNMENT AIRCRAFT:**

Print name of designated approving official  
Signature  
Date

E. **SPECIAL APPROVAL REQUIREMENTS FOR REQUIRED USE TRAVEL:** (See paragraph 11.b. page 6 of OMB Circular A-126)

Print name of designated approving official  
Signature  
Date

F. **SPECIAL APPROVAL REQUIREMENTS FOR USE OF GOVERNMENT AIRCRAFT FOR TRAVEL BY THE FOLLOWING CATEGORIES OF PEOPLE:**

(See paragraph 11.e. page 7 of OMB Circular A-126 and paragraph a., page 3-1 of OMB Bulletin No. 93-11)

1) Senior Executive Branch Officials

2) Senior Federal Officials

3) Members of Families of Senior Executive Branch and Senior Federal Officials

4) Non-Federal travelers

Print name of designated approving official  
Signature  
Date
Fwd: Travel to NCTC

1 message

Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>
To: "Heindl, Jennifer" <jennifer.heindl@sol.doi.gov>

20 June 2017 at 15:30

Here's the drive-time estimate from LT [Redacted] Secretary Zinke is scheduled to participate in the Emergency Management Training Exercise at NCTC from 3:15pm to 5:00pm. Driving to NCTC would not enable him to be on time and fully participate as scheduled.

Tim

Estimated arrival time assuming a sharp departure at 2:00 pm would be 3:45 - 4:00pm with usual traffic conditions.

Thank you.

On Mon, Jun 19, 2017 at 1:26 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:

Hi [Redacted] On June 21, Secretary Zinke is scheduled to travel to the National Conservation Training Center (NCTC) in Shepherdstown, West Virginia, for an official engagement. His final official engagement in Washington, D.C., on June 21 is scheduled to conclude at 2:00pm. Could you please provide the estimated arrival time at NCTC if Secretary Zinke drives to Shepherdstown after departing Washington at 2:00pm? Thank you.

Tim Nigborowicz
Office of Scheduling and Advance
202-208-7551
Fwd: Helicopter
1 message

Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>
To: "Heindl, Jennifer" <jennifer.heindl@sol.doi.gov> 20 June 2017 at 15:31

Tim,

I'll try to answer your questions in order.

The hourly rate for flight time is $2190 per.
We have an extra pilot coming on for 8 hours of OT at rate of $83.28 per hour.
This covers mission and aircraft prep all the way through end of mission.

This mission will not compromise any law enforcement obligations.

There is no issue with this use of the aircraft, and the U.S. Park Police does not have any policy that such use would contravene to my knowledge.

This trip is scheduled to transport agency officials to and from their official engagement at NCTC. However, NCTC is a site that can be used for numerous Interior Dept. missions and exercises and has been in the past. As such we are also using this flight as a training mission for pilot familiarization with the terrain/topography of NCTC for future missions.

Please feel free to contact me if you have any further questions,

V/R

Lieutenant
Commander - Aviation Section
United States Park Police
Office
Cell

CONFIDENTIALITY NOTICE:
This message, including any attachments, is intended exclusively for the individual or group to which it is addressed. This communication may contain information that is proprietary, privileged, confidential, law enforcement sensitive, and or otherwise legally exempt from disclosure. If you are not the named addressee, you are not authorized to read, print, retain, copy or disseminate, any part of this message or attachments. If you have received this message in error, please notify the sender immediately via e-mail and permanently delete the message and any attachments.

On Mon, Jun 19, 2017 at 2:13 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:
My apologies. Caroline reminded me of a 15-minute safety training that the Secretary will have to complete, so the revised schedule would be:

2:30pm Depart Washington, DC
3:05pm Arrive NCTC

4:00pm Depart NCTC
4:35pm Arrive Washington, DC

https://mail.google.com/mail/u/0/?ui=2&ik=de90579823&view=pt&search=inbox&th=15cc6fd7f82fd7bc&sid=15cc6fd7f82fd7bc
On Mon, Jun 19, 2017 at 2:08 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:

Hello sir. Here is the current plan for the Secretary's flight to NCTC on June 21:

2:15pm Depart Washington, DC
2:50pm Arrive NCTC

4:00pm Depart NCTC
4:35pm Arrive Washington, DC

When you have a chance, could you please provide a breakdown of the costs for each leg of the trip, for pilot overtime, and for any other expenses that will be incurred? Also, could you please answer the following questions for our documentation purposes:

1) Can you confirm that use of the helicopter for this assignment will not potentially compromise any law enforcement obligations?

2) Can you confirm that there is no issue with this use of the aircraft, and that the U.S. Park Police does not have any policy that such use would contravene?

3) Is the helicopter doing anything else in Shepherdstown (i.e. does it have a law enforcement assignment in Shepherdstown) or is it solely traveling there to transport agency officials to and from their official engagement at NCTC?

Thank you.

Tim Nigborowicz
Office of Scheduling and Advance
202-208-7551

On Fri, Jun 16, 2017 at 7:24 PM, [Hidden] wrote:

Caroline,

We can accommodate 4 passengers, so three on the way out and four on the return would be fine. Our hangar is just across the river from Nats Stadium in Anacostia Park. The trip should take approximately 35 minutes but I can get you a more exact number if you need it. Feel free to contact me if you have further questions.

Sent from my iPhone

LT. [Hidden]
Commander
Aviation Section
United States Park Police
[Hidden]

On Jun 16, 2017, at 5:03 PM, [Hidden] wrote:

Can you respond to Caroline’s questions.

Caroline [Hidden] is the new commander of the Aviation unit.

Sent from my iPhone

On Jun 16, 2017, at 4:59 PM, Boulton, Caroline <caroline_boulton@ios.doi.gov> wrote:
Hi Tim and [redacted]

Scott confirmed that we would like to use the helicopter to go round trip. Scott would like to be on the return trip, and it is likely that Laura Rigas would like to be on the outgoing trip. Where does the helicopter take off from and do you know what the ETA would be from the Senate to Shepherdstown? I'd like to leave a minimum of 30 minutes after the hearing in case it goes over.

Caroline

On Fri, Jun 16, 2017 at 12:58 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:

Hey, I hope you made it back safely. Did you have a chance to talk to Downey about the helicopter?

On Wed, Jun 14, 2017 at 10:39 AM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:

Hi Caroline. Can you please let me know when you have a free moment when I can call you to talk about next week? Thanks.

Tim

Caroline Boulton
Department of the Interior
Scheduling & Advance
Caroline_Boulton@ios.doi.gov | Scheduling@ios.doi.gov
9:30am - 12pm   Senate Interior Appropriations Hearing
Video call:
(b) (5)
Where: Dirksen 124
Calendar Ryan Zinke - (b) (6)
Created by: Caroline Boulton

1:30pm - 2pm   Rep. Gianforte Swearing In Ceremony
Video call:
(b) (5)
Where: Ho
Calendar Ryan Zinke - (b) (6)
Created by: Caroline Boulton

2pm - 2:15pm   Drive to Anacostia
Video call:
(b) (5)
Calendar Ryan Zinke - (b) (6)
Created by: Caroline Boulton

2:15pm - 2:30pm   Helicopter Safety Briefing
Video call:
(b) (5)
Calendar Ryan Zinke - (b) (6)
Created by: Caroline Boulton

2:30pm - 3:05pm   Depart for West Virginia
Video call:
(b) (5)
Calendar Ryan Zinke - (b) (6)
Created by: Caroline Boulton

3:15pm - 5pm   Emergency Management Training Exercise
Calendar Ryan Zinke - (b) (6)
Created by: Caroline Boulton
Re: 06-13-17 Travel for Secretary Ryan Zinke

1 message

Downey Magallanes <downey_magallanes@ios.doi.gov>           Tue, Jun 13, 2017 at 1:43 AM
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>
Cc: Debbie Cousins <debbie_cousins@ios.doi.gov>

Approved

Sent from my iPhone

On Jun 12, 2017, at 9:50 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:

1. Dates of travel
   06/13/17 - 06/16/17

2. Purpose of travel
   Secretary Zinke will travel to Uncasville, Connecticut, to speak at the National Congress of American Indians Mid-Year Conference. Secretary Zinke will travel to Hooksett, New Hampshire, to make a press announcement regarding Pittman-Robertson Grants, and to hold related meetings with New Hampshire Governor Chris Sununu and regional stakeholders. Secretary Zinke will travel to various areas within the state of Maine and to Boston, Massachusetts, to conduct reviews of Katahdin Woods and Waters National Monument and Northeast Canyons and Seamounts Marine National Monument. These reviews will include tours of the monuments, media availabilitys, and meetings with various stakeholders.

3. Associated cost of the travel
   $1,000

4. Who will be paying for travel (DOI or other)
   DOI will pay for most of the travel. Third parties may pay for some meals provided during this travel

Thank you,

Tim Nigborowicz
Office of Scheduling and Advance
202-208-7551
DC-Hartford Flight

1 message

Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> Mon, Jun 12, 2017 at 3:49 PM
To: Downey Magallanes <downey_magallanes@ios.doi.gov>
Cc: Debbie Cousins <debbie_cousins@ios.doi.gov>

On June 13, 2017, Secretary Zinke is scheduled to travel to Connecticut to speak at the National Congress of American Indians (NCAI) Mid-Year Conference. Secretary Zinke is scheduled to give his remarks at the conference at 10:00am. The conference is being held at the Mohegan Sun in Uncasville, Connecticut.

The earliest contract carrier flight from Washington, D.C., to Hartford, Connecticut, arrives at 9:04am on June 13. It is approximately a one-hour drive from Hartford to the Mohegan Sun. Therefore, if Secretary Zinke takes this contract flight, he will not be able to arrive on time for his scheduled remarks at the NCAI conference. If Secretary Zinke travels to Hartford on June 12, he will incur unnecessary overnight lodging costs which would increase the total cost of the trip.

There is a non-contract flight from Washington to Hartford that arrives at 8:22am on June 13. If Secretary Zinke takes this flight, he will be able to arrive at the Mohegan Sun in time to deliver his remarks at 10:00am, as scheduled.

The airfare for the non-contract flight is $93.20. The government fare for the contract flight that arrives at 9:04am is $93.20. There is no cost difference between the contract fare and the non-contract fare.

The following staff are traveling with Secretary Zinke:

Jim Cason
Aaron Thiele
Tami Heilemann

Please provide approval for Secretary Zinke and the above staff to travel via a non-contract flight from Washington, D.C., to Hartford, Connecticut, on June 13, 2017.

Thank you.

Tim Nigborowicz
Office of Scheduling and Advance
202-208-7551
Re: Boston Travel Extension

Downey Magallanes <downey_magallanes@ios.do.gov>                             Fri, Jun 16, 2017 at 5:33 PM
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.do.gov>
Cc: Debbie Cousins <debbie_cousins@ios.do.gov>, Scott Hommel <scott_hommel@ios.do.gov>

Approved

> On Jun 16, 2017, at 5:32 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.do.gov> wrote:
> On Jun 16, 2017, at 5:32 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.do.gov> wrote:
> Due to significant flight delays related to weather, the following travelers are extending their travel one extra night in Boston, Massachusetts:
> > Secretary Zinke
> > Downey Magallanes
> > Russell Roddy
> > Aaron Thiele
> > Tami Heilemann
> > This extended travel will result in an increased cost of approximately $345 per traveler. Please provide approval for these travelers to stay in Boston for an additional night on June 16, 2017.
> > Thank you.
> > Tim Nigborowicz
> > Office of Scheduling and Advance
> > 202-208-7551
**Name:** Zinke/Ryan.Keith  
**Carrier:** JETBLUE E500  
**Flight # / Class:** 798 / U  
**Fare Basis:** UDG  
**Confirmation:** VKQOUT  
**Travel Dates:** Tue, 06/13/2017  
**City - Airport:** Leave: RONALD REAGAN NATL WASHINGTON  
**Time:** 09:35A  
**Arrive:** HARTFORD  
**Time:** 10:22A  

--- **Remark(s) ---**  
- Fare $73.49  
- Tax $19.71  
- Total Amount $93.20  
- Amount Charged $93.20  

--- **Air only indicated here.**  
WAS B6 HFD73.49USD73.49END B6 ZPDCA XT5.80AY4.50XF DCA4.5  

--- **Print:** Wed, Sep 20, 2017 01:27 AM  
--- **Generated by:** Travel Incorporated
Name: Zinke/Ryan.Keith

All or part of this ticket has been exchanged. Look at ticket 8659825053 for exchanged flight information.

<table>
<thead>
<tr>
<th>Type</th>
<th>Carrier</th>
<th>Flight # / Class</th>
<th>Fare Basis</th>
<th>Travel Dates</th>
<th>City - Airport</th>
<th>Time</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td>AMERICAN AIRLINES</td>
<td>2115 / G</td>
<td>Fri, 06/13/2017</td>
<td>Leave: BOSTON</td>
<td>993P</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>GCA</td>
<td>Fri, 06/15/2017</td>
<td>Arrive: RONALD REAGAN INTL WASHINGTON</td>
<td>947P</td>
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--- Remark(s) ---

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<table>
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<th>Tax</th>
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</thead>
<tbody>
<tr>
<td>$17.59</td>
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</tbody>
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<table>
<thead>
<tr>
<th>Total Amount</th>
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<tbody>
<tr>
<td>$64.20</td>
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</tbody>
</table>

<table>
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<tr>
<th>Amount Charged</th>
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<tbody>
<tr>
<td>$64.20</td>
</tr>
</tbody>
</table>

Air only indicated here.

BOS AA WAS46.51USD46.51END AA ZPBOS XT5,00AY4.50XF BOS4.5

Print: Wed, Sep 20, 2017 01:25 AM

Generated by Travel Incorporated
<table>
<thead>
<tr>
<th>Name: Zinke/Ryan.Keith</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Type</th>
<th>Carrier Equip</th>
<th>Flight # / Class Fare Basis</th>
<th>Travel Dates</th>
<th>City - Airport</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hotel</td>
<td>Hilton Boston Downtown</td>
<td>355G</td>
<td>Thu 06/15/2017</td>
<td>Check In: Thu 06/15/2017</td>
<td>0901/2017</td>
</tr>
<tr>
<td>Address:</td>
<td>89 Broad Street</td>
<td>8356860024</td>
<td>Check Out: Fri 06/16/2017</td>
<td>0901/2017</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Boston, MA 02110</td>
<td>1 (817) 555-0906</td>
<td>0901/2017</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| Hotel | Embassy Suites Boston Logan Arpt | 6137431 | Fri 06/16/2017 | Check In: Fri 06/16/2017 | 0901/2017 |
| Address: | 207 Porter Street | 6137431 | Check Out: Sat 06/17/2017 | 0901/2017 |
| | Boston, MA 02128 | 1 (617) 555-6306 | 0901/2017 |

| AMERICAN AIRLINES | 2173 | G | Sat, 06/17/2017 | Leave = BOSTON | 600A |
| Etc | | | Sat, 06/17/2017 | Arrive = RONALD REAGAN NATL WASHINGTON | 945A |

--- Fee(s) ---

<table>
<thead>
<tr>
<th>Description</th>
<th>Payment Date</th>
<th>Amount</th>
<th>Form of Payment</th>
<th>Reference #</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agent-Assisted Dom AirRail</td>
<td>06/17/2017</td>
<td>$34.30</td>
<td>(b) (6)</td>
<td>079956</td>
</tr>
</tbody>
</table>

--- Remark(s) ---

U22/DDOSSIO
U92/TANC0000RFST
U62/ATRS

Print: Wed, Sep 20, 2017 01:25 AM

Department of the Interior: 4955 River Green Parkway DULUTH, GA 30096 Tel 855 847-4398
Generated by Travel Incorporated
REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR

☐ For Period Beginning October 1, 201_ and Ending March 31, 201_
☐ For Period Beginning April 1, 201_ and Ending September 30, 201_

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

<table>
<thead>
<tr>
<th>1. Bureau/Office</th>
<th>Office of the Secretary</th>
<th>2. For Report of this Event Page 3 of 2</th>
</tr>
</thead>
</table>

3. Event (Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of $250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)

   Boat ride to Georges Island on the MV Abigail, as part of a visit to Boston Harbor Islands National Recreation Area.

4. Sponsor of the Event Commonwealth of Massachusetts |
5. Location of Event Boston Harbor in Boston, Massachusetts |

6. Dates of Event From: June 16, 201_ To: June 16, 201_

7. Nature of Event The visit includes a hike to Fort Warren, a tour of Charlestown Navy Yard, and a visit to the USS Constitution Museum.

8. Employee
   Name: Ryan Zinke
   Official Title: Secretary of the Interior
   Office: Office of the Secretary
   Travel Dates: From: 06/13/17 To: 06/17/17

9. Accompanying Spouse (If Applicable)
   Name: 
   Employee: 
   Government Position: 
   Travel Dates: From: To:

10. Non-Federal Sources of Payment (Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)
   A. Commonwealth of Massachusetts
   B.
   C.
   D.

11. Nature of Payments (Itemize on back of form.)

12. Nature of Payments (Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

   Total of Payments to Agency by Check $ 
   Total of Payments Provided in Kind $ 25.00

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.

   [Signature]
   Date SEP 01 2017

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.

   [Signature]
   Date 8/11/17

15. Approval

   [Signature]
   Title ADCOS
   Date 8/24/17

   [Signature]
   Title
   Date
11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use “C” for check or “K” for in kind. Use “E” for employee or “S” for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

<table>
<thead>
<tr>
<th>(a) Nature of Benefit</th>
<th>(b) C (check) or K (in kind)</th>
<th>(c) E (employee) or S (spouse)</th>
<th>(d) A,B,C, or D</th>
<th>(e) Amount of Payment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transportation - Boat</td>
<td>K</td>
<td>E</td>
<td>A</td>
<td>$25.00</td>
</tr>
<tr>
<td>Ride ($625.00 total cost divided by 25 passengers)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Memorandum

To: Michael Creasey, Superintendent, National Parks of Boston
CC:
From: Susan Kane, Islands District Manager
Date: 8/8/2017
Re: Costs for MV Abigail

Tour of the Boston Harbor Islands on June 16, 2017
Rates for the MV Abigail: $625 per 2 hour, $145 for each additional hour (rates include labor, fuel)
Time aboard MV Abigail: 12:15 -1:30)
Total Costs: $625,000
REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR

☐ For Period Beginning October 1, 201__ and Ending March 31, 201__
☒ For Period Beginning April 1, 201__ and Ending September 30, 201__

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1. Bureau/Office: Office of the Secretary

2. For Report of this Event
Page 1 of 2

3. Event (Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of $250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)
Lunch during a boat ride to Georges Island, as part of a visit to Boston Harbor Islands National Recreation Area.

4. Sponsor of the Event: Boston Harbor Now
5. Location of Event: Boston Harbor in Boston, Massachusetts

6. Dates of Event
From: June 16, 201__ To: June 16, 201__

7. Nature of Event: The visit includes a hike to Fort Warren, a tour of Charlestown Navy Yard, and a visit to the USS Constitution Museum.

8. Employee
Name: Ryan Zinke
Official Title: Secretary of the Interior
Office: Office of the Secretary
Travel Dates: From: 06/13/17 To: 06/17/17

9. Accompanying Spouse (If Applicable)
Name:
Employee:
Government Position:
Travel Dates: From: To:

10. Non-Federal Sources of Payment (Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)
A. Boston Harbor Now

11. Nature of Payments (Itemize on back of form.)

B. 

C. 

D. 

12. Nature of Payments (Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)
Total of Payments to Agency by Checks $ Total of payments Provided in Kind $ 7,25

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.

Employee’s Signature: __________ Date: AUG 21 2017

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.

Ethics Review (By Ethics Official): __________ Date: __________

15. Approval.
Supervisor’s (or Authorizing Official’s) Signature: __________ Date: __________

Acting Deputy Chief of Staff: __________ Date: __________
11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use “C” for check or “K” for in kind. Use “E” for employee or “S” for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

<table>
<thead>
<tr>
<th>Nature of Benefit</th>
<th>Mode of Payment</th>
<th>Identification</th>
<th>Amount of Payment</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Meal - Lunch</strong></td>
<td><strong>K</strong></td>
<td><strong>E</strong></td>
<td><strong>$7.25</strong></td>
</tr>
</tbody>
</table>
The lunch which cost $7.25 was paid for by Boston Harbor Now.

Take care

Michael Creasey
General Superintendent
National Parks of Boston
617.242.5644

On Tue, Jun 27, 2017 at 9:34 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:
Hello sir, I work with Rusty in Secretary Zinke's office, and I'm helping to complete some paperwork from the Secretary's recent trip to Boston. Rusty forwarded your below email regarding the cost of the lunch, and I thank you for that. When you have a chance, could you please let me know if the lunch was paid for by Eastern National or Boston Harbor Now? Thank you.

Tim Nigborowicz
Office of Scheduling and Advance
U.S. Department of the Interior
202-208-7551

---------- Forwarded message ----------
From: Creasey, Michael <michael_creasey@nps.gov>
Date: Thu, Jun 15, 2017 at 9:03 PM
Subject: Re: Boat Manifests
To: "Roddy, Russell" <russell_roddy@ios.doi.gov>

Sorry - DECCA is the park's concessionaire. Each lunch was estimated at $7.95 a piece. I'll have either Eastern National, our non-profit retail store or Boston Harbor Now, the park's NGO will pay for it.
da man

Michael Creasey
General Superintendent
National Parks of Boston
617.242.5644

On Thu, Jun 15, 2017 at 7:42 PM, Roddy, Russell <russell_roddy@ios.doi.gov> wrote:
You da man! Thanks. Actually...you were da man...until I realized I don't know what DECCA is

On Thu, Jun 15, 2017 at 7:41 PM, Michael Creasey <michael_creasey@nps.gov> wrote:
DECCA is the lunch provider

Thomas Paine goes with Buffalo
Will get drivers

Sent from my iPhone

On Jun 15, 2017, at 7:37 PM, Roddy, Russell <russell_roddy@ios.doi.gov> wrote:

Hey...for our return boat ride from Georges Island to Charlestown Navy Yard, I broke down our DOI traveling staff on the 2 boats as:

Boat Manifest:

NPS MV Buffalo:

Secretary Zinke
Sgt. Michael Creasey, General Superintendent, National Parks of Boston
Rusty Roddy
Downey Magallanes
Tami Heilemann

MV Thomas Paine:

Laura Regis
Aaron Thiele
Heather Swift
Valerie Volcovici, Reuters
Brian Snyder, Reuters

Also, I sent you a few texts but will add here as well:

Please remind me of the group providing the box lunches tomorrow...

Dumb question...but the Thomas Paine does also go to Charlestown Harbor, right? Dock right by the Buffalo?

Are we set on having our vehicles being moved from Moakley Pier to Charlestown Navy Yard?
REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR

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1. Bureau/Office
   Office of the Secretary

2. For Report of this Event
   Page 1 of 2

3. Event
   Dinner meeting with Maine Governor Paul LePage and other officials from the state of Maine, and some regional stakeholders.

4. Sponsor of the Event
   Government of the State of Maine

5. Location of Event
   The Blaine House in Augusta, Maine

6. Dates of Event
   From: June 13, 2017
   To: June 13, 2017

7. Nature of Event
   Meeting to discuss various issues related to Katahdin Woods and Waters National Monument and the review process.

8. Employee
   Name: Ryan Zinke
   Official Title: Secretary of the Interior
   Office: Office of the Secretary
   Travel Dates: From: 06/13/17 To 06/17/17

9. Accompanying Spouse (if Applicable)
   Name:
   Employee:
   Government Position:
   Travel Dates: From: To:

10. Non-Federal Sources of Payment
    Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.
    A. Government of the State of Maine
    B. 
    C. 
    D. 

11. Nature of Payments (Itemize on back of form)

12. Nature of Payments
    Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.

Total of Payments to Agency by Check $900
Total of Payments Provided in Kind $30.00

13. Certification
    The statements in this report are true, complete, and correct to the best of my knowledge and belief.

    Employee’s Signature
    Date
    AUG 21 2017

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.

    Ethics Review (By Ethics Official)
    Date
    7/21/17

15. Approval
    Supervisor’s (or Authorizing Official’s) Signature
    Date

    ACTING DEPUTY CHIEF OF STAFF
    Title
    Date
    8/2/17
11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use “C” for check or “K” for in kind. Use “E” for employee or “S” for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

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<th>(c) E (employee) or S (spouse)</th>
<th>(d) A,B,C, or D</th>
<th>(e) Amount of Payment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meal- Dinner</td>
<td>K</td>
<td>E</td>
<td>A</td>
<td>$30.00</td>
</tr>
</tbody>
</table>

DI-2000
Revised April 2011
Maine Dinner
1 message

Boulton, Caroline <caroline_boulton@ios.doi.gov>       Wed, Jul 12, 2017 at 3:58 PM
To: Timothy Nigborowicz <timothy_nigborowicz@ios.doi.gov>

$30.00 per person

They got it sooner!

Caroline Boulton
Department of the Interior
Scheduling & Advance
Caroline_Boulton@ios.doi.gov | Scheduling@ios.doi.gov
REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL
SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR

☐ For Period Beginning October 1, 201__ and Ending March 31, 201__
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1. Bureau/Office: Office of the Secretary

2. For Report of this Event
Page 1 of 2

3. Event (Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of $250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)

Breakfast meeting with representatives from the Katahdin Chamber of Commerce and local councilmen.

4. Sponsor of the Event: Katahdin Chamber of Commerce

5. Location of Event: River Drivers Restaurant in Millinocket, Maine

6. Dates of Event:
From: June 15, 201__ To: June 15, 201__

7. Nature of Event: Meeting to discuss various issues related to Katahdin Woods and Waters National Monument and the review process.

8. Employee
Name: Ryan Zinke
Official Title: Secretary of the Interior
Office: Office of the Secretary
Travel Dates: From: 06/13/17 To 06/17/17

9. Accompanying Spouse (If Applicable)
Name: 
Employee:
Government Position:
Travel Dates: From: To:

10. Non-Federal Sources of Payment (Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)
A. Katahdin Chamber of Commerce
B. 
C. 
D. 

11. Nature of Payments (Itemize on back of form.)

12. Nature of Payments (Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

Total of Payments Provided in Kind $13.00

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.

Employee's Signature: [Signature]
Date: AUG 21 2017

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.

Ethics Review (By Ethics Official): [Signature]
Date: 7/21/17

15. Approval.

Supervisor's (or Authorizing Official's) Signature: [Signature]
Title: STAFF
Date: 8/2/17
11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use “C” for check or “K” for in kind. Use “E” for employee or “S” for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

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<th>(e) Amount of Payment</th>
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</thead>
<tbody>
<tr>
<td>Meal - Breakfast</td>
<td>K</td>
<td>E</td>
<td>A</td>
<td>$13.00</td>
</tr>
</tbody>
</table>
TRIP SUMMARY
THE TRIP OF THE SECRETARY TO
Connecticut, New Hampshire, Maine, Massachusetts
June 13 - June 17, 2017

Weather:
Uncasville, CT (Tuesday AM)  High 89\(^\circ\), Low 65\(^\circ\); Partly Cloudy; 80% Chance of PM Thunderstorms
Hooksett, NH (Tuesday PM)   High 88\(^\circ\), Low 55\(^\circ\); Partly Cloudy; 20% Chance of Precipitation
Augusta, ME (Tuesday PM)   High 85\(^\circ\), Low 53\(^\circ\); Cloudy; 40% Chance of AM Precipitation
Bangor, ME (Tuesday PM)     High 84\(^\circ\), Low 52\(^\circ\); Partly Cloudy; 50% Chance of AM Precipitation
Katahdin National Monument High 91\(^\circ\), Low 67\(^\circ\), Mostly Sunny
Boston, MA (Friday)         High 69\(^\circ\), Low 60\(^\circ\); Cloudy; 80% Chance of PM Precipitation

Time Zone:
New England Eastern Daylight Time

Advance (Connecticut):
Security Advance Lt. [b] (6), [b] (7)[C]
Advance Rusty Roddy

Advance (New Hampshire):
Security Advance Sgt. [b] (6), [b] (7)[C]
Advance Rusty Roddy

Advance (Katahdin National Monument):
Security Advance Sgt. [b] (6), [b] (7)[C]
Advance Caroline Boullon

Advance (Freeport, ME):
Security Advance Sgt. [b] (8), [b] (7)[C]
Advance Caroline Boullon

Advance (Boston, MA):
Security Advance Sgt. [b] (6), [b] (7)[C]
Advance Rusty Roddy

Traveling Staff:
Agent in Charge Sgt. [b] (6), [b] (7)[C]
Acting Deputy Secretary Jim Cason
Deputy Chief of Staff Downey Magallanes
Communications Director Laura Rigas
Press Secretary Heather Swift
Deputy Director of External Affairs Tim Williams
Photographer Tami Heilemann
Personal Aide Aaron Thiele

Attire:
Mohegan Sun, CT (Tuesday): Business Attire
Hooksett, NH (Tuesday): Business Casual
Boston, MA (Friday): Casual

Cell Phone:
Start with (b) and add 6: (b) (6)
(b) (6)
(b) (6)
(b) (6)
(b) (6)
(b) (6)
(b) (6)
(b) (6)
(b) (6)
(b) (6)

Notes:

Tuesday, June 13, 2017
Washington, DC → Mohegan Sun, CT → Hooksett, NH → Bangor, ME

5:45-6:15am EDT: Depart Private Residence en route Airport
Vehicle Manifest:
Secretary’s Vehicle:
   RKZ
   Sgt. (b) (6), (b) (7)(C)

Drive time: ~30 minutes

7:05am EDT- 8:22am EDT: Wheels up Washington, DC (DCA) en route Hartford, CT (Bradley)
Flight: JetBlue 798
Flight time: 1 hour, 17 minutes
RZ Seat: 17B
AiC: Sgt. (b) (6), (b) (7)(C)
Staff: Jim Cason
      Aaron Thiele
      Tami Heilemann

8:22-8:35am EDT: Wheels down Hartford, CT // Proceed to Vehicles
Location: Schoephoester Road
          Windsor Locks, CT 06096

8:35-9:35am EDT: Depart Hartford, CT en route Mohegan Sun, CT
Location: 1 Mohegan Sun Boulevard
          Uncasville, CT 06382
Vehicle Manifest:
   CT State Vehicle Lead:
       RZ
       Lt. (b) (6), (b) (7)(C)
   Secretary’s Vehicle:
       Sgt. (b) (6), (b) (7)(C)
       Jim Cason
       Tami Heilemann

Staff Vehicle: Aaron Thiele (Driver)
Drive time: ~1 hour, 2 minutes

9:35-9:40am EDT: Arrive NCAI Conference & Proceed to Green Room
Met by: Robert Holden, Deputy Director, NCAI

Note: Governor Dannel Malloy (Tentative)
      Rusty Roddy & Laura Rigs will meet upon arrival

9:40-9:55am EDT: Hold in Green Room for Briefing
Location: Conka Room
Staff: Jim Cason
      Laura Regis

Note: If Governor Dannel Malloy is unable to greet upon arrival, he would
Like to say hi to RKZ while he is holding

9:55-10:00am EDT: Depart Green Room for NCAI Conference
Location: Uncas Ballroom A & B
Escorted by: Robert Holden, Deputy Director, NCAI
10:00-10:35am EDT: National Congress of American Indians Mid-Year Conference Remarks / Q & A Session with NCAI Members
Location: Uncas Ballroom A & B
Participants:
Attendees: 500 - 600
Press: Open
Staff: Jim Cason, Laura Rigas, Aaron Thiele, Tami Heilemann
Advance: Rusty Roddy
Staging: Black pipe & drape; NCAI Logo / NCAI Theme banner; Video screens to either sides of the stage; U.S. / CT / Tribal / NCAI Flags; podium & mic
Format: RKZ introduced by Brian Chadusby, Chairman - Swinomish Indian Tribal Community & President - NCAI Executive Board
Remarks followed by Q & A
For Q & A session, NCAI members will form lines at microphones; Plenary session of tribal leaders; podium in center of the stage with board members on both sides; tribal delegates will be sitting in the tables in the front of the room
Note: Upon arrival to stage & before giving remarks, RKZ should shake hands with all 17 stage participants

10:35-10:40am EDT: NCAI Gift Presentation to RKZ
Note: An Honor Song will be performed

10:40-10:45am EDT: Depart NCAI Conference en route Photo Op

10:45-10:50am EDT: Photo Op with NCAI Youth Commission
Location: Foyer
Note: Group is made up of Leaders in Training Ages 16 - 24
Note: Group will be preset for photo upon RZ's arrival

10:50-1:05pm EDT: Depart Mohegan Sun en route Hooksett, NH
Location:
Vehicle Manifest:
CT / NH State Vehicle Lead: RZ
Secretary's Vehicle: Sgt (b) (6), (b) (7)/(C)
Lit (b) (6), (b) (7)/(C)
Staff Vehicle: Rusty Roddy, Laura Rigas
Staff Vehicle 2: Aaron Thiele, Tami Heilemann
Drive time: ~2 hours, 15 minutes

1:05-1:15pm EDT: Lunch at Subway
Location: 3 Commerce Drive, Hooksett, NH 03106
Note: Lunch to go, eat at hold room at Bass Pro Shop

1:15-1:20pm EDT: Arrive Bass Pro Shop and Proceed to Bass Pro Shop
Location: 2 Commerce Drive, Hooksett, NH 03106
Note: Pull into rear loading dock
Met by: Martin MacDonald, Director of Conservation, Bass Pro Shops
        Bob Pope, Store Manager, Bass Pro Shop Hooksett

1:20-2:25pm EDT: Lunch and Briefing in Hold Room Bass Pro Shop Conference Room

2:25-2:30pm EDT: Depart Hold en route Sportsmen’s Roundtable
Escorted by: Glenn Normandeau, Executive Director, NH Fish and Game Department

2:30-3:15pm EDT: Sportsmen’s Roundtable
Location: Bass Pro Shop Warehouse
Participants: Sarah Holmes, State Director, Office of Senator Jeanne Shaheen
              Mike Ollen, State Director, Office of Senator Maggie Hassan
              Corey Garry, Deputy District Director, Office of Rep. Ann Kuster
Press: Closed
Format:
- Welcome by Bob Pope
- MC - Glenn Normandeau invites participants to introduce themselves
- RZ brief remarks and opens roundtable for discussion
Staff:
        Downey Magallanes
        Tim Williams
        Laura Rigas
        Aaron Thiele
        Tami Heilemann
Advance: Rusty Roddy
Note: Group photo opportunity at conclusion of roundtable

3:15-3:30pm EDT: Meeting with Governor Chris Sununu
Location: Bass Pro Shop
Participants: RZ
Governor Chris Sununu (R-NH)
            Jayne Millerick, Chief of Staff
Press: Closed
Staff:
        Downey Magallanes
        Tim Williams
        Tami Heilemann
Advance: Rusty Roddy

3:30-4:00pm EDT: Pittman-Robertson Grant Announcement & Media Availability
Location: Bass Pro Shop in store Aquarium
Escorted by: Ron Regan, Executive Director, Association of Fish and Wildlife Agencies
            Nick Wiley, President, Association of Fish and Wildlife Agencies
Participants: Sarah Holmes, State Director, Office of Senator Jeanne Shaheen
              Mike Ollen, State Director, Office of Senator Maggie Hassan
              Corey Garry, Deputy District Director, Office of Rep. Ann Kuster
Press: Open
Staff:
        Downey Magallanes
        Tim Williams
        Laura Rigas
        Aaron Thiele
        Tami Heilemann
Advance: Rusty Roddy
Format: Stage with podium/mic w/ DOI seal
Backdrop; huge fish aquarium, rock walls, trees

Program:
- Glenn Normandeau introduces himself and Gov. Chris Sununu
- Gov. welcomes RZ to NH and introduces RZ
- RZ brief remarks
- RZ invites “A few friends,” two sportsmen who carry grant check onto stage
- RZ signs check
- Nick Wiley gives remarks regarding benefit of grants for outdoor groups
- Everyone exits stage except RZ, state directors, and Bass Pro Shop Leadership
- Press Avail

4:00-6:45pm EDT: Depart Hooksett, NH en route Augusta, ME
Location: 192 State Street
Augusta, ME 04330
Vehicle Manifest:
NH / ME State Vehicle Lead:
Secretary’s Vehicle: RZ
 Sgt.
 Sgt.
 Staff Vehicle:
 Laura Rigas
 Aaron Thiele (Driver)
 Downey Magallanes
 Tami Heilemann

Drive time: ~2 hours, 30 minutes

7:00-8:30pm EDT: Dinner with Governor LePage
Location: The Blaine House
192 State Street
Augusta, ME 04330
Participants:
Governor Paul LePage
First Lady Ann LePage
Lance Libby, Senior Policy Advisor
Doug Denico, Director of Maine Forest Service
Mary Adams, Forest Product Activist
Anne Mitchell, President of Maine Woods coalition
Staff:
Downey Magallanes
Laura Rigas
Heather Swift
Aaron Thiele
Tami Heilemann
Advance:
Caroline Boulton
Format:
Drinks in the Reception Room followed by dinner in the Dining Room

8:30-9:45pm EDT: Depart Augusta, ME en route Bangor, ME
Location: Hilton Garden Inn Bangor
250 Haskell Road
Bangor, ME 04490
Vehicle Manifest:
ME State Vehicle Lead:
Wednesday, June 14, 2017
Bangor, ME → Katahdin National Monument

8:30-9:30am EDT: Depart Bangor, ME en route Medway, ME
Location: Park & Ride by Medway Irving Big Stop
1941 Medway Road
Medway, ME 04460
Vehicle Manifest:
ME State Vehicle Lead
Secretary’s Vehicle: RZ (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Staff Vehicle: Caroline Boullion (Driver)
Downey Magallanes
Laura Rigas
Staff Vehicle 2: Heather Swift
Aaron Thiele (Driver)
Tami Heilemann
Press Van: Laura Rigas

Drive time: ~1 hour

9:30-9:45am EDT: Arrive Medway // Proceed to Vehicles
Location: Park & Ride
Greeted By: Tim Hudson, Superintendent, Katahdin Wood and Waters National Monument
Lucas St. Clair, Elliottville Plantation, Inc.
Note: Press will join at this point

9:45-11:30am EDT: Depart Medway, ME en route Katahdin National Monument
Location: Enter via Swift Brook Road
Note: Stop on way to discuss public-private partnerships
Vehicle Manifest:
ME State Police Lead Vehicle: (b) (6), (b) (7)(C)
ME State Police
Secretary’s Vehicle: RZ (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Tim Hudson
Lucas St. Clair
Downey Magallanes
Staff Vehicle: 
Caroline Boulton
Tami Heilemann
Aaron Thiele

Staff Vehicle 2: 
Laura Rigas
Ellen Carlson, NPS Planner
Press Overflow

Press Van: 
Heather Swift
Lynn Sanderson, NPS Acting Deputy Superintendent

Drive time: ~1.5 hours

11:30-12:00pm EDT: Driving Tour of Monument
Location: Katahdin Loop Road
Note: Steps at Sandbank Campsite for bathroom break & immediately after Campsite for photo opportunity with sign

Vehicle Manifest:
ME State Police Lead Vehicle:
Sgt. (b) (6), (b) (7)(c)
ME State Police

Secretary's Vehicle: 
Sgt. (d) [6], (d) (7)(c)
Tim Hudson
Lucas St. Clair
Downey Magalanes

Staff Vehicle: 
Caroline Boulton
Tami Heilemann
Aaron Thiele

Staff Vehicle 2: 
Laura Rigas
Ellen Carlson, NPS Planner
Press Overflow

Press Van: 
Heather Swift
Lynn Sanderson, NPS Acting Deputy Superintendent

12:00-12:20pm EDT: Lunch
Location: Scenic Viewpoint at Milepost 6
Katahdin Loop Road
Note: Box lunch provided by EPI; to be paid back in cash

12:20-12:45pm EDT: Press Availability
Location: Scenic Viewpoint at Milepost 6
Katahdin Loop Road
Format: Backdrop is Mount Katahdin, Appalachian Trail, and various lakes

12:45-2:00pm EDT: Continue Driving Tour of Monument
Location: Katahdin Loop Road
Note: Stop at Barnard Trail Entrance to discuss International Appalachian Trail & recreation
Note: Stop at Orin Falls on the Wassataquoik Stream (10 minute round trip hike); Press Van will empty into staged SUV by posted off area

Vehicle Manifest:
ME State Police Lead Vehicle:
Sgt. (b) (6), (b) (7)(c)
ME State Police
Secretary's Vehicle: RZ Sg. 6(6), 6(7)(C)
Tim Hudson
Lucas St. Clair
Downey Magallanes

Staff Vehicle: Caroline Boulton
Tami Heilemann
Aaron Thiele

Staff Vehicle 2: Laura Rigas
Press Overflow

Press Van: Heather Swift

2:00-2:30pm EDT: Finish Loop Road & Drive to Lunksoos
Location: Lunksoos Camp
Vehicle Manifest:
  ME State Police Lead Vehicle: Sg. 6(6), 6(7)(C)
    ME State Police

  Secretary's Vehicle: RZ Sg. 6(6), 6(7)(C)
    Tim Hudson
    Lucas St. Clair
    Downey Magallanes

  Staff Vehicle: Caroline Boulton
    Tami Heilemann
    Aaron Thiele

  Staff Vehicle 2: Laura Rigas
    Ellen Carlson, NPS Planner
    Press Overflow
    Heather Swift
    Lynn Sanderson, NPS Acting Deputy Superintendent

2:30-2:45pm EDT: Pre-Canoeing Safety Briefing
Location: Lunksoos Camp

2:45-3:00pm EDT: Depart Lunksoos en route Seboes River Bridge
Location: Seboes River Bridge
Vehicle Manifest:
  ME State Police Lead Vehicle: Sg. 6(6), 6(7)(C)
    ME State Police

  Secretary's Vehicle: RZ Sg. 6(6), 6(7)(C)
    Tim Hudson
    Lucas St. Clair
    Downey Magallanes

  Staff Vehicle: Caroline Boulton
    Tami Heilemann
    Aaron Thiele

  Staff Vehicle 2: Laura Rigas
    Ellen Carlson, NPS Planner
    Press Overflow
    Heather Swift
3:00-5:30pm EDT: Canoe Trip
Location: Seboeis River Bridge
Location: East Branch of Penobscot River
Participants: RZ
Sgt D (6), D (7) (C)
Downey Magallanes
Laura Rigas
Tami Heilemann
Aaron Thiele
Caroline Boulton
Note: Press take photos as canoes pull away then depart for Medway
Note: Each canoe will be paired with an experienced NPS or EPI paddler
Note: RZ will canoe with Lucas St. Clair

5:30-7:30pm EDT: Set up at Lunksoos Camp // Dinner
Location: Lunksoos Camps
Participants: Tim Hudson, Superintendent
Lynn Sanderson, NPS Acting Deputy Superintendent
Ellen Carlson, NPS Planner
Carol Woodcock Senator Collins staff
Brandi Leathers, Rep. Poliquin staff
Barbara Hayslett, Senator King staff
Lucas St. Clair
David Farmer
Mark & Susan Adams
Matt Polstein
Lindsay Hill Downing
Donna Davidge
Joe Pratt
John & Peter Ellis
Steve & Vicki Richardson
Tom & Marie Chase
Roger Milliken
Rhonda Brophy

8:00pm EDT: RON at Cabins at Lunksoos Camps
Note: Sleeping bags will be provided

Thursday, June 15, 2017
Katahdin National Monument → Boston, MA

7:00-8:00am EDT: Depart Katahdin National Monument en route Millinocket, ME
Location: River Driver’s Restaurant & Pub
10 Chanterelle Lane
Millinocket, ME 04462
Vehicle Manifest:
ME State Vehicle Lead
Secretary’s Vehicle: RZ
Staff Vehicle: 
Staff Vehicle 2:

Drive time: ~1 hour

8:00-8:25am EDT: Arrive New England Outdoor Center // Shower
Location: Cabin No. 11 (“Lookout”)

8:25-8:30am EDT: Walk from Cabin to River Drivers Restaurant

8:30-9:30am EDT: Breakfast Meeting with Katahdin Chamber of Commerce & Local Councilmen
Location: River Drivers Restaurant & Pub
Greeted By: Gail Fanjoy, President, Katahdin Chamber of Commerce
Participants: Jamie Brundrett
Joseph Clark
Dan Corecoran
Barry Davis
Nancy Dewitt
Pete Didisheim
James Dill
Marsha Donahue
Gail Fanjoy
John Hafford
Barbara Hartford
Tina Jamo
Chip Larson
Jeff Lee
Catherine LeMay
Rick Levasseur
Larry MacArthur
Tom Malcom
Georgia Manzo
Cody McEwen
Marcia McKeague
Rick McLaughlin
Anita Mueller
Bob Peterson
Matt Polstein
Jamie Renaud
Deb Rountree
Wende Sairio
Richard Schmidt

Press: Open
Format: Gail Fanjoy introduces RZ
RZ gives short remarks
Discussion with Members regarding Monument
Set Up: Outdoor event on restaurant patio
Food set up indoors, event around banquet table outdoors
9:30-9:45am EDT: Brief Media Availability
Location: River Driver's Restaurant & Pub
10 Clantenelle Lane
Millinocket, ME 04462

9:45-11:00am EDT: Depart Millinocket en route Indian Island
Location:
Vehicle Manifest:
   ME State Vehicle Lead: RZ
   Secretary's Vehicle: Sgt. [b](6), (b) [e] (7)[C]
   Sgt. [e][6], [e] (7)[e]
   Downey Magallanes
   Staff Vehicle: Caroline Boulton
   Staff Vehicle 2: Aaron Thiele
   Tami Heilemann
   Heather Swift
   Laura Rigas
Drive Time: ~1 hour, 15 minutes

11:00am EDT: Arrive Indian Island Bridge // Proceed to Natural Resources Building
Location: Nicholas Sapiel Jr. Natural Resources Building
27 Wabanaki Way
Indian Island, ME
Note: Chief of Police Bob Bryant and two cruisers will escort to meeting

11:05-11:07am EDT: Arrive Nicholas Sapiel, Jr. Natural Resources Building
Location: Nicholas Sapiel Jr. Natural Resources Building
Greeted By: Kirk Francis, Chief of the Penobscot Nation
Note: Introduction to WWII Penobscot Veteran Charles Norman Shay

11:07-11:10am EDT: Opening Prayer & Introductions
Location: Nicholas Sapiel Jr. Natural Resources Building
Attendees: Kirk Francis, Chief of the Penobscot Nation
           Maulian Dana, Council Member
           Charlene Virgilio, Council Member
           Donna Loring, Council Member
           Mark Chavaree, Internal Legal Counsel
           Bob Bryant, Chief of Police
           John Banks, Director of Natural Resources
           Jill Thompkins, Director of Courts
           James Francis, Director of Culture and Historic Preservation
           Dr. Ben Huert, Medical Director
Press: Closed

11:10-11:35am EDT: Presentation of Interior-Funded Programs at the Penobscot Nation
Location: Nicholas Sapiel Jr. Natural Resources Building
Attendees: Kirk Francis, Chief of the Penobscot Nation
           Maulian Dana, Council Member
           Charlene Virgilio, Council Member
           Donna Loring, Council Member
           Mark Chavaree, Internal Legal Counsel
           Bob Bryant, Chief of Police
           John Banks, Director of Natural Resources
Jill Thompkins, Director of Courts
James Francis, Director of Culture and Historic Preservation
Dr. Ben Huerth, Medical Director

11:35-11:55am EDT: Discussion of the Importance of the Interior Department as a Trustee
Location: Nicholas Sapiel Jr. Natural Resources Building
Attendees: Kirk Francis, Chief of the Penobscot Nation
Maulian Dana, Council Member
Charlene Virgilio, Council Member
Donna Loring, Council Member
Mark Chavarro, Internal Legal Counsel
Boo Bryant, Chief of Police
John Banks, Director of Natural Resources
Jill Thompkins, Director of Courts
James Francis, Director of Culture and Historic Preservation
Dr. Ben Huerth, Medical Director

11:55-12:00pm EDT: Conclusion of Meeting

12:00-1:00pm EDT: Lunch

1:00-2:15pm EDT: Depart Indian Island en route Augusta, ME
Location:
Vehicle Manifest:
  ME State Vehicle Lead: RKZ
  Secretary's Vehicle: [D] (9), [D] (7)(C)
  Sgt. (6)(6), (6)(7)(C)
  Staff Vehicle: Caroline Bouliot
  Heather Swift
  Staff Vehicle 2: Aaron Thiele
  Tami Heilemann
  Downey Magallanes
  Laura Rigas
  Drive Time: ~1 hour, 15 minutes

2:15-2:20pm EDT: Arrive Maine Woods Coalition // Hold in Conference Room
Location: Back Entrance, Conference Room to the Right
Maine Forest Products Council (MFPC) Building
535 Civic Center Drive
Augusta, ME 04330
Greeted By: Patrick Strauch, Executive Director, MFPC
Stuart Kallgren, President, Maine Woods Coalition

2:20-3:15pm EDT: Roundtable with Maine Woods Coalition
Location: Downstairs Conference Area
Participants: Stuart Kallgren, President, Maine Woods Coalition
Patrick Strauch, Maine Forest Products Council
Doug Denico, Director, Maine Forest Service
Bob Meyers, Maine Snowmobile Association
Dana Doran, Professional Logging Contractors of Maine
David Trahan, Sportsman's Alliance of Maine
Ben Carlisle, Prentiss & Carlisle Co.
Tom Gardner (possible), W.T. Gardner & Sons
Mike Grasso, Maine Snowmobile Association
Benny Lumbr, Lumbr Hardwoods Inc.
Mark Wellman, New England Cost Management
Scott Madden, Madden Logging
Dan Qualey, Qualey Logging Inc
Peter Triandafillou, Huber Resources
John Raymond, Northern Timber Cruisers ATV Club
Real Deschaine (possible), ATV Maine
Doug Thomas, Thomas Firewood
Eugene Mahar, Landvest Inc
Anne Mitchell, East Branch Land Co.
John Monk, Maine Snowmobile Association
Carol Woodcock, Senator Collins’ staff
Carol Woodcock intern
Edie Smith, Senator King’s staff
TBD, Rep. Poliquin’s staff

Press: Closed
Staff: Advance:
Format: Introduced by Stuart Kallgren
Discussion Format

3:15-6:00pm EDT:
Depart Augusta, ME en route Revere, MA
Location:
Vehicle Manifest:
   ME State Vehicle Lead: Sgt. (b) (6), (b) (7)(C)
   Secretary’s Vehicle: Sgt. (b) (6), (b) (7)(C)
   Staff Vehicle: Caroline Boulton
                  Heather Swift
                  Laura Rigas
   Staff Vehicle 2: Aaron Thiele
                    Tami Heilemann
                    Downey Magallanes

Drive Time: ~2 hours, 30 minutes

6:00-8:30pm EDT:
Private Dinner
Location: 94 Whitin Avenue
          Revere, MA 02151

8:30-9:00pm EDT:
Depart Revere, MA en route RON
Location: Hilton Boston Downtown/Fanueil Hall
          89 Broad Street
          Boston, MA 02110
Vehicle Manifest:
   Secretary’s Vehicle: RKZ
   Sgt. (b) (6), (b) (7)(C)
   Sgt. (b) (6), (b) (7)(C)
   Staff Vehicle: Caroline Boulton
                  Downey Magallanes
Friday, June 16, 2017
Boston, MA → Washington, DC

8:30-8:40am EDT: Depart RON en route New England Aquarium
Location: New England Aquarium
Main Entrance
1 Central Wharf
Boston, MA 02110
Vehicle Manifest:
MA State Lead Vehicle: RKN
Secretary's Vehicle: Sgt. (b) (6), (b) (7) / C
Sgt. (b) (6), (b) (7) / C
Staff Vehicle: Rusty Roddy
Downey Magallanes
Laura Rigas
Aaron Thiele
Staff Vehicle 2: Heather Swift
Tami Heilemann
Valerie Volcovici, Reuters
Brian Snyder, Reuters

8:40-9:15am EDT: Arrive New England Aquarium & Proceed to Aquarium Tour
Met by: Brian Benedict, Interim Superintendent, Northeast Canyons & Seamounts National Marine Monument
Dr. Scott Kraus, Vice President, Senior Science Advisor, & Chief Scientist for Marine Mammals, New England Aquarium
Participants: RKN
Mark Smith, Vice President of Animal Care, New England Aquarium (Tour Guide)
Staff: Downey Magallanes
Laura Rigas
Heather Swift
Aaron Thiele
Tami Heilemann
Press: Valerie Volcovici, Reuters
Brian Snyder, Reuters
Advance: Rusty Roddy
Note: The focus of the tour will be on species found within the Marine National Monument

9:15-9:45am EDT: Participate in Virtual Tour of Northeast Canyons & Seamounts National Marine Monument
Location: Howland Trustee Conference Room - 2nd Floor
Participants: RKN
Dr. Scott Kraus, Vice President, Senior Science Advisor, & Chief Scientist for Marine Mammals, New England Aquarium
Laurence Madin, Executive Vice President & Director of Research, Woods Hole Oceanographic Institution
Brian Benedict, Interim Superintendent, Northeast Canyons & Seamounts National Marine Monument

Staff: Downey Magallanes
Laura Rigas
Heather Swift
Aaron Thiele
Tami Heilemann

Press: Valerie Volegovici, Reuters
Brian Snyder, Reuters

Advance: Rusty Roddy
Note: Coffee & Pastries will be served

9:45-10:40am EDT: Northeast Canyons & Seamounts National Marine Monument Management & Planning Discussion
Location: Howland Trustee Conference Room - 2nd Floor
Participants: RKZ
Brian Benedict, Interim Superintendent, Northeast Canyons & Seamounts National Marine Monument
Dr. Scott Kraus, Vice President, Senior Science Advisor, & Chief Scientist for Marine Mammals, New England Aquarium
Laurence Madin, Executive Vice President & Director of Research, Woods Hole Oceanographic Institution

Staff: Downey Magallanes
Laura Rigas
Heather Swift
Aaron Thiele
Tami Heilemann

Advance: Rusty Roddy

10:40-10:55am EDT: Depart New England Aquarium en route Legal Sea Foods Harborside
Location: Legal Sea Foods Harborside
2nd Floor Dining Room
270 Northern Avenue
Boston, MA 02210

Vehicle Manifest:
MA State Lead Vehicle: RKZ
Secretary's Vehicle: Sgt (b) 6, (b) 7(C)
Sgt (b) 6, (b) 7(C)
Staff Vehicle: Rusty Roddy
Downey Magallanes
Laura Rigas
Aaron Thiele

Staff Vehicle 2: Heather Swift
Tami Heilemann
Valerie Volegovici, Reuters
Brian Snyder, Reuters

10:55-11:00am EDT: Arrive Legal Sea Foods Harborside & Proceed to Fishermen Roundtable
Met by: Bob Vanasse, Executive Director, Saving Seafood
Derek Miller, Accounts & Business Development, Saving Seafood
Fishermen Roundtable

Participants:
- Drew Minkiewicz, General Counsel, Fisheries Survival Fund
- David Frulla, General Counsel, Fisheries Survival Fund
- Eric Hansen, Board Member, Fisheries Survival Fund
- Bonnie Brady, Executive Director, Long Island Commercial Fisheries Association
- Dan Farnham, Member, Long Island Commercial Fisheries Association
- Marty Scanlon, Member, Long Island Commercial Fisheries Association
- Grant Moore, President, Atlantic Offshore Lobstermen’s Association
- David Borden, Executive Director, Atlantic Offshore Lobstermen’s Association
- Beth Casoni, Executive Director, Massachusetts Lobstermen’s Association
- Rich Ruais, President, Atlantic Bluefin Tuna Association
- Eric Reid, General Manager, Seafreeze Ltd.
- Meghan Lapp, Fisheries Liaison, Seafreeze Ltd.
- John Quinn, Chairman, New England Fishery Management Council
- Angela Santilippo, President, Gloucester Fishermens Wives Association & Executive Director, Massachusetts Fishing Partnership
- Michelle Bachmann, Lead Fishery Analyst for Habitat, New England Fishery Management Council
- Jonathan Wood, Attorney, Pacific Legal Foundation
- Dick Allen, Fisheries Consultant
- Putnam MacLean, Blue Water Fishermen’s Association
- Robert Vanasse, Executive Director, Saving Seafood
- Dewey Hemiwright, Council Member, Mid-Atlantic Fishery Management Council
- Kate Machet, Regional Representative, Boston Office of Senator Ed Markey (MA)
- TBD Staffer, Office of Senator Elizabeth Warren (MA)
- Karen Bradbury, Projects Director, Providence Office of Senator Sheldon Whitehouse (RI)
- Bob Fowkes, District Director, Office of Rep. Stephen Lynch (MA)

Staff:
- Downey Magallanes
- Laura Rigas
- Heather Swift
- Aaron Thiele
- Tami Heilemann

Press:
- Open for first 10 minutes; Closed during discussion

Advance:
- Rusty Roddy

Format:
- Participants seated at large square table with seating for 24

Topic:
- Fishermen affected by the Marine Monument

Program:
- 11:00 am: Robert Vanasse, Executive Director of Saving Seafood delivers opening remarks & introduces RKZ
- 11:05 am: RKZ delivers remarks
- 11:10 am: Participants introduce themselves
- 11:15 am: Roundtable Discussion
- 11:50 am: RKZ photo op with participants on outside deck

Note:
- RKZ should thank Congressional staffs for attending and Representing their Members

Note:
- Congressional staff representatives, DOI staff, & Press will be seated In chairs on the outskirts of the room
Note: Saving Seafood staff will coordinate individual press avails for Participants upon conclusion of the roundtable

12:00-12:15pm EDT: Proceed to Vehicle & Depart Legal Sea Foods Harborside en route Moakley Courthouse Pier
Location: Moakley Courthouse Fan Pier
Fort Point Channel
1 Courthouse Way
Boston, MA 02210

Vehicle Manifest:
MA State Lead Vehicle: RKZ
Sgt. [b](6), [b](7)(C)
Sgt. [b](6), [b](7)(C)

Secretary’s Vehicle: Rusty Roddy
Downey Magallanes
Laura Rigas
Aaron Thiele

Staff Vehicle 2: Heather Swift
Tami Heilemann
Valerie Volcovici, Reuters
Brian Snyder, Reuters

12:15-12:30pm EDT: Arrive Moakley Courthouse Fan Pier & Board MV Abigail
Meet by: Michael Creasey, General Superintendent, National Parks of Boston
Secretary Matt Beaton, MA Secretary of Energy & Environmental Affairs

Vessel: MV Abigail (35 Passenger boat)

Boat Manifest: RKZ
Sgt. [b](6), [b](7)(C)

Secretary Matt Beaton, MA Secretary of Energy & Environmental Affairs
Michael Creasey, General Superintendent, National Parks of Boston
Rusty Roddy
Downey Magallanes
Laura Regis
Heather Swift
Aaron Thiele
Tami Heilemann
Valerie Volcovici, Reuters
Brian Snyder, Reuters
Giles Parker, Chief of Staff, NPS Boston
Gregg Tinkham, Chief Ranger, NPS Boston
Marc Albert, NPS Program Director - Natural Resources & Research
Beth Jackendorf, Supervisory Park Ranger, NPS Boston
Ned Barlett, MA Undersecretary for Energy & Environmental Affairs
Leo Roy, MA Commissioner, Department of Conservation & Recreation
Susan Hamilton, Northeast Regional Director for MA Department of Conservation & Recreation
Fred Laskey, Executive Director, Massachusetts Water Resources Authority
Austin Blackmon, Chief of Environment, Energy & Open Space, City Of Boston
Kathy Abbott, President & CEO, Boston Harbor Now
CDR Brad Kelly, U.S. Coast Guard
Arthur Pearson, President & CEO, Thompson Island Outward Bound
Alicia Leuba, Vice President, Eastern Region, Trustees of Reservations

Note: MV Abigal is hosted by Matthew Beaton, MA Secretary of Energy & Environmental Affairs

Note: Upon RKZ arrival to pier, all passengers will be boarded & ready for departure

Note: Boat will not be returning to Moakley Courthouse Fan Pier. Vehicles will be moved by NPS staff from Moakley Pier to Charlestown Harbor

12:30-1:00pm EDT: Depart Moakley Courthouse Fan Pier en route Georges Island
Note: Box lunches will be provided by DECCA

1:00-2:00pm EDT: Arrive Georges Island & Proceed via Hike to Fort Warren
Met by: National Park Service Rangers
MA Department of Conservation & Recreation Staff
Note: During tour, RKZ will meet with Student Conservation Corps Preservation Team doing work at Fort Warren

2:00-2:30pm EDT: Board Boats & Depart Georges Island en route Charlestown Navy Yard Pier One
Boat Manifest:
NPS MV Buffalo:
RKZ
Sgt. [2] (6), [9] (7)/(C)
Michael Creasey, General Superintendent, National Parks of Boston
Rusty Roddy
Downey Magallanes
Tami Heilemann

MV Thomas Paine:
Laura Regis
Aaron Thiele
Heather Swift
Valerie Volcovici, Reuters
Brian Snyder, Reuters
Note: Boats returning from Georges Island & departing for Charlestown Navy Yard are different than original vessel arriving at Georges Island

Note: MV Thomas Paine is hosted by Matthew Beaton, MA Secretary of Energy & Environmental Affairs

2:30-3:30pm EDT: Arrive Charlestown Navy Yard Pier One & Proceed to Walking Tour of Charlestown Navy Yard
Met by: Robert Gerosa, Commanding Officer, USS Constitution
Tim Anderson, Lieutenant Commander, USS Constitution
Anne Rand Grimes, President, USS Constitution Museum
Paul George, Chairman, USS Constitution Museum
Representatives from Freedom Trail Partners
Secretary Francisco Urena, MA Department of Veterans’ Services
Becky Ullman, Chief of Staff for MA Energy & Environmental Affairs
NPS Employees

Tour Stops: USS Cassin Young (Overview of Boston National Historical Park & Navy Yard Unit)
USS Constitution Dry Dock One (Tour led by Robert Gerosa,
Commanding Officer; Robert Moore, Chief, Naval History & Heritage Detachment Boston; and Anne Grimes-Rand, President, USS Constitution Museum. Tour will include Taking dry dock stairs down to witness the restoration of the Ship taking place on the hull

USS Constitution (Tour led by Robert Gerosa, Commanding Officer; RKZ to receive NPS Passport Stamp)

Note: In front of the USS Cassin Young, Superintendent Michael Creasey Will ask RKZ to assist in an informal presentation of service Awards to five employees

Note: Minimal staff will take the dry dock stairs down to the hull Restoration area.

Note: Prior to tour of USS Constitution, RKZ will select 1 or 2 families from Line to join on tour

3:30-4:00pm EDT: Conclude Tour of Charlestown Navy Yard & Proceed to USS Constitution Museum Reception
Location: Constitution Museum Courtyard
Note: Reception hosted by USS Constitution Museum. Light finger foods / Beverages
Staff: Downey Magallanes
      Laura Rigas
      Heather Swift
      Aaron Thiele
      Tami Heilemann
Advance: Rusty Roddy

4:00-4:30pm EDT: Meeting with Secretary Matt Beaton & Lt. Governor Karyn Polito
Location: Constitution Museum Education Center
Participants: RKZ
              Secretary Matt Beaton
              Lt. Governor Karyn Polito (Tentative)
Staff: Downey Magallanes
Advance: Rusty Roddy

4:30-4:40pm EDT: Depart Charlestown Navy Yard en route Warren Tavern
Location: 2 Pleasant Street
          Charlestown, MA 02129

Vehicle Manifest:
MA State Lead Vehicle:
Secretary's Vehicle: RKZ
Sgt: (b) (b) (b) (b) (b) (b) (b)
Sgt: (b) (b) (b) (b) (b) (b) (b)
Staff Vehicle: Rusty Roddy
              Downey Magallanes
              Laura Rigas
              Aaron Thiele

Staff Vehicle 2: Heather Swift
                Tami Heilemann

4:40-6:15pm EDT: Dinner
Note: Reservation for 14 are under “Michael Creasey”

6:15-6:30pm EDT: Depart en route Embassy Suites by Hilton Boston at Logan Airport
Location: 207 Porter Street
          Boston, MA 02128

6:30pm EDT: RON

Saturday, June 17, 2017
Boston, MA → Washington, DC

6:45-7:00pm EDT: Depart en route Logan International Airport
Location: 1 Harborside Drive
          Boston, MA 02128

8:00-9:46am EDT: Wheels up Boston, MA (BOS) en route Washington, DC (DCA)
Flight: American Airlines 2173
Flight time: 1 hour, 46 minutes
RZ Seat: [Redacted]
AiC: [Redacted]
Staff: Downey Magallanes, Heather Swift, Aaron Thiele, Tami Heilemann, Rusty Roddy
TRIP LOCATION: California

DATES: 04/12/17 – 04/20/17

OFFICIAL: X  POLITICAL:     PERSONAL: X

REVIEWED BY / DATE:

TN  / 7/24/17  TIM NIGBOROWICZ

TIM MURPHY (General Law)

KIM BENTON (Ethics)

DEBBIE COUSINS
MEMORANDUM

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Official Travel for Secretary Ryan Zinke
DATE: July 24, 2017

Trip Overview:
- Dates: April 12, 2017 – April 20, 2017
- Locations: California

Trip Summary:
April 12, 2017
- Commercial flight from Washington, DC (Dulles) to Sacramento, CA
- Remain overnight in Sacramento, CA

April 13, 2017
- Meeting with Sacramento DOI Regional Directors (Sacramento, CA)
- DOI Regional All-Staff Meeting (Sacramento, CA)
- Meeting with California Governor Jerry Brown (Sacramento, CA)
- Drive from Sacramento, CA to Yosemite National Park
- Meet and Greet with Yosemite National Park Employees (Yosemite National Park)
- Yosemite Village Walking Tour (Yosemite National Park)
- Meeting with Acting Superintendent and Acting Deputy Superintendent (Yosemite National Park)
- Drive from Yosemite National Park to Fresno, CA
- Remain overnight in Fresno, CA

April 14, 2017
- Drive from Fresno, CA to Sequoia & Kings Canyon National Parks
- Overview of Wildland Fire Management Program and Walking Tour of Grant Grove of Giant Sequoias (Sequoia & Kings Canyon National Parks)
- Pile Burning near Grant Grove Fire Station (Sequoia & Kings Canyon National Parks)
- National Park Service (NPS) Staff Lunch and Remarks (Sequoia & Kings Canyon National Parks)
- Tour of Giant Forest Sequoia Grove (Sequoia & Kings Canyon National Parks)
- Giant Forest Museum Visit (Sequoia & Kings Canyon National Parks)
- Greet Visitors at Indian Head Entrance Kiosk (Sequoia & Kings Canyon National Parks)
- Drive from Sequoia & Kings Canyon National Parks to Santa Barbara, CA
- Remain overnight in Santa Barbara, CA

April 15, 2017
- Meeting with Former Congressman Robert Lagomarsino (Ventura, CA)
- Remain overnight in Santa Barbara, CA

April 16, 2017
- No official engagements.
- Remain overnight in Santa Barbara, CA

April 17, 2017
- **Boat ride from Santa Barbara Harbor to Santa Cruz Island Prisoners Harbor**
- Lunch at Main Ranch with The Nature Conservancy (TNC) Staff (Santa Cruz Island, CA)
- Briefing from NPS and TNC on Navy Collaboration (Santa Cruz Island, CA)
- **Boat ride from Santa Cruz Island Prisoners Harbor to Scorpion Pier**
- Discussion of Issues Regarding Construction at Scorpion Pier (Santa Cruz Island, CA)
- **Boat ride from Scorpion Pier to Santa Barbara Harbor**
- Tour of Galleries at Reagan Ranch Center (Santa Barbara, CA)
- Reagan Ranch Center Town Hall Forum on Channel Islands (Santa Barbara, CA)
- Remain overnight in Santa Barbara, CA

April 18, 2017
- **Boat ride from Santa Barbara Harbor to Santa Rosa Island, Bechers Bay**
- Junior Ranger Swearing-in Ceremony (Santa Rosa Island, CA)
- Meeting with NPS Staff of Santa Rosa Island (Santa Rosa Island, CA)
- Lunch at the NPS Santa Rosa Island Field Station (Santa Rosa Island, CA)
- Tour of Historic Ranch Site (Santa Rosa Island, CA)
- Hike Black Mountain (Santa Rosa Island, CA)
- **Boat ride from Santa Rosa Island, Bechers Bay to Santa Barbara Harbor**
- Remain overnight in Santa Barbara, CA

April 19, 2017
- **Commercial flight Santa Barbara, CA to San Francisco, CA**
- U.S. Park Police Strategic Plan Rollout (San Francisco, CA)
- U.S. Park Police Budget Meeting (San Francisco, CA)
- Regional DOI Employee Meeting (San Francisco, CA)
- Presidio Visitor Center Tour (San Francisco, CA)
- Driving Tour of the Presidio (San Francisco, CA)
- Meeting with Al Baldwin, Chairman of the National Park Foundation (San Francisco, CA)
- Dinner with Jack Daly (San Francisco, CA)
- Remain overnight in South San Francisco, CA

April 20, 2017
- **Commercial flight from San Francisco, CA to Kalispell, MT**
- Trip concludes

Trip Notes – Lodging and M&IE:
- Secretary Zinke’s authorized M&IE entitlement for 4/12/17 was $48.00. $41.81 was deducted from this amount due to a personal purchase that was applied to Secretary Zinke’s hotel bill on that date. Therefore, Secretary Zinke’s final M&IE reimbursement for 4/12/17 was $6.19.
Secretary Zinke was provided a meal at the NPS Staff Lunch and Remarks at Sequoia & Kings Canyon National Parks on 4/14/17. The appropriate signed DI-2000 form is attached, and lunch was deducted from Secretary Zinke’s M&IE allocation for 4/14/17.

Secretary Zinke incurred no lodging expenses from 4/14/17 through 4/18/17.

Secretary Zinke claimed no M&IE reimbursement from 4/15/17 through 4/18/17.

Secretary Zinke, Lolita Zinke and Beatrice Walder all paid for their own meals at the Lunch at Main Ranch with TNC Staff on Santa Cruz Island on 4/17/17.

Secretary Zinke and Lolita Zinke paid for their own meals at the Lunch at the NPS Santa Rosa Island Field Station on Santa Rosa Island on 4/18/17.

Secretary Zinke paid for his own meal at the Dinner with Jack Daly in San Francisco, CA on 4/19/17.

Secretary Zinke incurred no lodging expenses and claimed no M&IE reimbursement on 4/20/17.

Trip Notes – Transportation and Miscellaneous:

On 4/14/17, Secretary Zinke participated in a pile burning activity near the Grant Grove Fire Station in Sequoia & Kings Canyon National Parks. During this activity, Secretary Zinke utilized fire equipment and gear that was provided by the National Park Service. From the evening of 4/14/17 through the morning of 4/17/17, Secretary Zinke made a personal time deviation from his temporary duty station in Santa Barbara, California. A signed memo authorizing this personal time deviation is attached.

On 4/17/17, Secretary Zinke travelled via a boat from Santa Barbara Harbor to Santa Cruz Island, and back. On 4/18/17, Secretary Zinke travelled via a boat from Santa Barbara Harbor to Santa Rosa Island, and back. The boat utilized for this travel on both days was provided by the National Park Service (NPS). Lolita Zinke and Beatrice Walder both accompanied Secretary Zinke as personal guests during the boat travel on 4/17/17. Lolita Zinke accompanied Secretary Zinke as his personal guest during the boat travel on 4/18/17. The Office of the Solicitor’s Division of General Law and the Departmental Ethics Office determined that both personal guests should be considered “space available” travelers, and that their travel on the NPS boat should be reimbursed to NPS. It was initially determined that the reimbursement could be equal to the regular fare of round-trip boat travel to Santa Cruz Island and Santa Rosa Island on a commercial concessionaire vessel. However, NPS provided a bill that accounted for the total actual cost of the boat travel for both personal guests, which was $142.08. Therefore, Secretary Zinke submitted a check for $142.08 to reimburse NPS for the cost of boat travel for his personal guests on 4/17/17 and 4/18/17. A copy of this check, the NPS bill, and associated email correspondence documenting approval of the reimbursement from the Solicitor’s Office is attached.

On 4/17/17, Secretary Zinke visited Santa Cruz Island in Channel Islands National Park. During his visit, Secretary Zinke travelled to various locations on the island in a vehicle provided by The Nature Conservancy (TNC). The appropriate signed DI-2000 form authorizing acceptance of this in-kind payment for transportation is attached. Lolita Zinke and Beatrice Walder both accompanied Secretary Zinke as personal guests during his visit to Santa Cruz Island. The Office of the Solicitor’s Division of General Law and
the Departmental Ethics Office determined that the vehicle travel of both personal guests should be reimbursed to TNC. Therefore, Secretary Zinke submitted a check for $21.68 to reimburse TNC for the cost of vehicle travel for his personal guests on Santa Cruz Island on 4/17/17. A copy of this check and the associated documentation, including email correspondence documenting approval of the reimbursement from the Solicitor’s Office, is attached.

- During this official travel, Secretary Zinke made a personal travel deviation on 4/20/17. A signed memo authorizing this personal travel deviation is attached.
- Airfare Ticket 0167979269963 was partially refunded for the amount of $381.20.

Attachments:
- Travel voucher
- Travel authorization
- Duluth Travel, Inc. ticket receipts
- Hotel receipts
- Signed DI-2000 forms (2)
- Signed memo authorizing personal time deviation from a temporary duty station from 4/14/17 through 4/17/17
- Signed memo authorizing personal travel deviation on 4/20/17
- Copy of reimbursement check to the National Park Service, and supporting documentation
- Copy of reimbursement check to The Nature Conservancy, and supporting documentation
- Final trip schedule
Document Header Information

Document: Voucher
Type: Document
Travel: TANUM0000QHNOTrip
Authorization Number: 04-12-17 California
TA Date: 07/23/17
Organization: DOI_DOSSIO
Currency: USD
Status: CREATED

Purpose: Mission

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH
TID: 40210798
Title: Security CI
ID: 1001181010
Organization: DOI_DOSSIO
Duty Station: WASHINGTON DC
Card: CARD HOLDER
Email: TIMOTHY_NIGBOROWICZ@OS DOI.GOV
Cell Phone: 2022087551
Home Address: Home Phone: 2022087551
Alternate Address:

Document Information

Trip Number: 1

Itinerary Locations

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Document Totals

Total Expenses: 1,824.28
Reimbursable Expenses: 195.19
Non-Reimbursable Expenses: 1,629.09
Document Totals by Expense Category

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Trip 1 Details

Expenses

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Per Diem Allowances

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**Account Summary for the Selected Trip**

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**Payment Detail Information**

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**Totals by Label**

| DOI FY 2017/2018 OS Travel Total | DS10100000/DX10101//178D0102DM/DLSN00010.00000000000000/// | Amount: 1,824.28 |

**Totals by Payment Method**

| GOVCC-C Total | REIMBURSABLE Total | Amount: 195.19 |

**Attachments**

No Attachments Exists

**Receipt Checklist**

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<tr>
<td>Traveler</td>
<td>. Secretary Zinke's authorized MIE entitlement for 4/12/17 was $48.00. $41.81 was deducted from this amount due to a personal purchase that was applied to Secretary Zinke's hotel bill on that date. Therefore, Secretary Zinke's final MIE reimbursement for 4/12/17 was $6.19. . Secretary Zinke was provided a meal at the NPS Staff Lunch and Remarks at Sequoia &amp; Kings Canyon National Parks on 4/14/17. The appropriate signed DI-2000 form is attached, and lunch was deducted from Secretay Zinke's MIE allocation for 4/14/17. . Secretary Zinke incurred no lodging expenses from 4/14/17 through 4/18/17. . Secretary Zinke claimed no MIE reimbursement from 4/15/17 through 4/18/17. . Secretary Zinke incurred no lodging expenses and claimed no MIE reimbursement on 4/20/17.</td>
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**Document History 07/23/2017 Voucher: TV0000KL9B**

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I certify that the electronic signatures listed above are valid and on file

______________________________
Signed Date

Ryan Zinke
SEP 28, 2017

Donner Magallanes, ADCOS
9/27/17
Document Header Information

Document: TANUM0000QHNO
Type: Authorization
Travel Number: TANUM0000QHNO Trip 04-12-17 California
Name:
Currency: USD
Status:
Purpose: MISSION (OPERATIONAL)

Traveler Profile
Name: ZINKE, RYAN KEITH
TID: 40210798
Security Cl: 
Office Address: DOI OS SIO 1849 C ST NW<BR>WASHINGTON, DC 20240
Office Phone: 2022087551
Home Address: 
Alternate Address: 
ID: 1001181010
Organization: DOI/DOSSIO
Duty Station: WASHINGTON DC
Card: CARD HOLDER
EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOLGOV
Cell Phone: 
Home Phone: 2022087551
Alternate Phone:

Document Information
Trip Number: 1
Purpose: Secretary Zinke is currently scheduled to participate in the following official engagements during his travel to various regions of California: Meeting with Sacramento DOI Regional Directors, All Staff Meeting with DOI Employees, Meeting with California Governor Jerry Brown, Meet and Greet with Yosemite National Park Employees, Meeting with Yosemite Gateway Partners, Visit and Walking Tour of Yosemite Village, Visit to Yosemite Visitor Center, Meeting and Tour with Sequoia National Park Staff, Meeting with Firefighters at Sequoia National Park, Meeting with Former Congressman Robert (Bob) Lagomarsino, Tour/Hike with TNC Staff and NPS Staff on Santa Cruz Island, Reagan Ranch Center Forum on Channel Islands, Tour/Hike with NPS Staff on Santa Rosa Island, Meeting with Park Police at the Presidio of San Francisco, Park Police Strategic Plan Rollout Event from 4/14/17 to 4/17/17, Secretary Zinke will take a personal time deviation from his temporary duty station of Santa Barbara, California. The government will not incur any additional expenses due to this personal time deviation.

Itinerary Locations

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Document Totals
Total Expenses: 1,420.90
Reimbursable Expenses: 306.75
Non-Reimbursable Expenses: 1,114.15
Advance Authorized: .00
Advance Requested: .00
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### Trip 1 Details

#### Expenses

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Totals by Payment Method
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Receipt Checklist
Date Description Cost
04/12/17 AIR $634.40

Audits
Audit Name Result Reason
TRAVEL DATE OVERLAP FAIL OVERLAPS WITH TRIP: TANUM000QCB1
ACTUALS EXIST FAIL LODGING ACTUALS EXIST
Traveler Justification: TANUM000QCB1 is a temporary authorization. There is no overlap.
Traveler Justification: Secretary Zinke will incur no lodging expenses for the nights of 4/14/17 through 4/18/17.

Document History 04/12/2017 Authorization: TANUM000QHNO
Copyright 1989-2009 Concur Government Edition: Concur Inc. ZINKE, RYAN KEITH, 40210798

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I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures
Traveler/Preparer Name:
Traveler/Preparer Signature: [Signature]
Date: [Date]
Approver Name: [Signature]
Approver Signature: [Signature]
Date: [Date]
04-12-17 Travel for Secretary Zinke

1 message

Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>  
To: Megan Bloomgren <megan_bloomgren@ios.doi.gov>  
Cc: Debbie Cousins <debbie_cousins@ios.doi.gov>  

Tue, Apr 11, 2017 at 12:39 PM

Please provide approval for the following travel to California for Secretary Zinke:

1. Dates of travel
   04/12/17 - 04/20/17

2. Purpose of travel
   The Secretary is currently scheduled to participate in the following official engagements during his travel to various regions of California:
   - Meeting with Sacramento DOI Regional Directors
   - All Staff Meeting with DOI Employees
   - Meeting with California Governor Jerry Brown
   - Meet and Greet with Yosemite National Park Employees
   - Meeting with Yosemite Gateway Partners
   - Visit and Walking Tour of Yosemite Village
   - Visit to Yosemite Visitor Center
   - Meeting and Tour with Sequoia National Park Staff
   - Meeting with Firefighters at Sequoia National Park
   - Meeting with Former Congressman Robert (Bob) Lagomarsino
   - Tour/Hike with TNC Staff and NPS Staff on Santa Cruz Island
   - Reagan Ranch Center Forum on Channel Islands
   - Tour/Hike with NPS Staff on Santa Rosa Island
   - Meeting with Park Police at the Presidio of San Francisco
   - Park Police Strategic Plan Rollout Event

3. Associated cost of the travel
   $1,500

4. Who will be paying for travel (DOI or other)
   DOI will pay the majority of the cost of this travel. A third party may pay for the cost of some of Secretary Zinke's meals, but that is still undetermined.

Thank you.

Tim Nigborowicz
Office of Scheduling and Advance
202-208-7551
Name: Zinke/Ryan.Keith

<table>
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<th>Carrier</th>
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- Remark(s) -

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$634.40

Air only indicated here.

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Print: Thu, Jul 20, 2017 10:49 PM

Generated by Travel Incorporated
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- Tax: $(39.80)
- Total Amount: $(381.20)
- Amount Charged: $(381.20)

*Air only indicated here.*

Print: Thu, Jul 20, 2017 10:48 PM

Department of the Interior: 4335 River Green Parkway, Duluth, GA 30095. Tel 866-847-6359.  
Generated by Travel Incorporated

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**Issuing Location:** UUN  
**Booking Agent ID:** 2K  
**Form of Payment:**  
**Transaction Type:** Electronic Ticket  
**Booking Currency:** USD
Name: Zinke/Ryan.Keith

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<td>Phone Number</td>
<td>1 (906) 972-1515</td>
<td></td>
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<td>GalaxyNet Status</td>
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<tr>
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<td>$51.90</td>
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<td>SBA UA SFO501.40USD501.49END UA ZPSBA XT5.50AY4.50XF SBA4.5</td>
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<tr>
<td>U29/TANUM000C2CB1</td>
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<td></td>
<td></td>
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<tr>
<td>U29/6FF5HOURLY</td>
<td></td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

Printed: Thu, Jul 20, 2017 10:49 PM
Department of the Interior: 4355 River Green Parkway, Duluth, GA, 30096. Tel 855-847-6300
Generated by Travel Incorporated.

Disclaimer: This document is an Official Invoice.
Name: Zinke/Ryan.Keith

All or part of this ticket has been exchanged. Look at ticket 79803030266 for exchanged flight information.

<table>
<thead>
<tr>
<th>Type</th>
<th>Carrier</th>
<th>Flight # / Class</th>
<th>Fare Basis</th>
<th>Travel Dates</th>
<th>City - Airport</th>
<th>Time</th>
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<tbody>
<tr>
<td>1</td>
<td>UNITED AIRLINES 777</td>
<td>408 / Y</td>
<td>YCAAOU</td>
<td>Thu, 04/20/2017</td>
<td>Leave : SAN FRANCISCO</td>
<td>Thu, 04/20/2017</td>
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**Remark(s)**

- U32/DOIDCSSIO
- U28/TANUM6000C0CB1
- U82/ORF5HOURLY

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SFO UA WAS341 A0USD0341 A0END UA 2PSFO XT5.65AY4.50XF SFOA.5.

Department of the Interior: 4355 River Green Parkway, Duluth GA, 30099, Tel 800-647-6398

Generated by Travel Incorporated

Print: Thu, Jul 20, 2017 10:49 PM
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</thead>
<tbody>
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<td>719 / U</td>
<td>UA88AFEN</td>
<td>N497ND</td>
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<td>Leave: SAN FRANCISCO</td>
<td>725A</td>
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<tr>
<td></td>
<td></td>
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<td></td>
<td>Thu, 04/20/2017</td>
<td>Arrive: DENVER</td>
<td>1100A</td>
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<tr>
<td>UNITED AIRLINES CRJ</td>
<td>5391 / U</td>
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<td>N497ND</td>
<td>Thu, 04/20/2017</td>
<td>Leave: DENVER</td>
<td>1140A</td>
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<td>Arrive: KALISPELL</td>
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Air only indicated here:
SFO UA X/DEN UA X/CA X FOCA: 18.63 200.47 USD 219.07 END UA ZPSFODEN X79.80AY9.00OC XF SFO4.5DEN4.5

Remark(s)
- Fare: $319.07
- Tax: $46.73
- Ticket Total: $365.80
- Admin / Penalty Fare: $0.00
- Total with Penalty: $365.80
- Exchange Fare: $391.20
- Total Amount: ($15.40)
- Amount Charged: ($15.40)

Print: Thu, Jul 20, 2017 10:50 PM

Generated by Travel Incorporated
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<td>12-APR-17</td>
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<td>119.00</td>
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<td>12-APR-17</td>
<td>RT1528</td>
<td>California Tourism Tax</td>
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<td>Adj Occupancy Tax</td>
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Tax ID: Sheraton Sacramento APR-13-2017 08:03 A0019074

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**Approved EMV Receipt for:**

TC: E00DF502F38C547B  TVR: 0000008000  AIDA: A000000004010

Application Label: [REDACTED]

Continued on the next page.
Zinke, Ryan

Confirmation Number: 81382551

Doubletree by Hilton Fresno Convention Center 7/20/2017 9:38:00 PM

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<td>857745</td>
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**BALANCE**

$0.00

Expense Report Summary

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<tr>
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<th>STAY TOTAL</th>
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<td>Room and Tax</td>
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<td>Daily Total</td>
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**HILTON GARDEN INN - SFO AIRPORT NORTH 7/20/2017 8:45:00 PM**

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<tr>
<td>4/19/2017</td>
<td>2200876</td>
<td>GUEST ROOM</td>
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<td>4/19/2017</td>
<td>2200876</td>
<td>CITY TAX</td>
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<td>4/19/2017</td>
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<td>OCCUPANCY TAX</td>
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<td>4/19/2017</td>
<td>2200876</td>
<td>CALIFORNIA TOURISM AND TRAVEL</td>
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<td>SM COUNTY BID</td>
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<td>4/20/2017</td>
<td>2201032</td>
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<td>($222.21)</td>
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**EXPENSE REPORT SUMMARY**

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<th>STAY TOTAL</th>
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<td>$222.21</td>
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<tr>
<td>DAILY TOTAL</td>
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**CREDIT CARD DETAIL**

- APRR CODE: 022255
- CARD NUMBER: (b) (6)
- TRANSACTION ID: 2201032
- MERCHANT ID: 67253720015
- EXP DATE: (b) (6)
- TRANS TYPE: Sale

**Confirmation Number:** 3328571025

**Room No.:** 421/K1
**Arrival Date:** 4/19/2017 9:10:00 PM
**Departure Date:** 4/20/2017 5:43:00 AM
**Adult/Child:** 1/0
**Cashier ID:** KDIMITROV
**Room Rate:** $199.00
**HH #:**
**VAT #:**
**Folio No/Che:** 578982 A

**CHARGES**

Total: $23.21

**BALANCE**

$0.00
REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR

☐ For Period Beginning October 1, 201_ and Ending March 31, 201_
☑ For Period Beginning April 1, 201_ and Ending September 30, 201_

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Organization: Office of the Secretary

2. For Report of this Event
Page 1 of 2

3. Event (Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of $250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)
A visit to Sequoia and Kings Canyon National Parks that included box lunches provided by Sequoia Parks Conservancy.

4. Sponsor of the Event: Sequoia Parks Conservancy

5. Location of Event: Sequoia and Kings Canyon National Parks, CA

6. Dates of Event:
From: April 14, 201_ To: April 14, 201_

7. Nature of Event: A tour of Grant Grove, a visit to Giant Forest Museum, a meeting with NPS employees, and several other engagements.

8. Employee:
Name: Ryan Zinke
Official Title: Secretary of the Interior
Office: Office of the Secretary
Travel Dates: From: 04/12/17 To: 04/20/17

9. Accompanying Spouse (If Applicable):
Name:
Employee: 
Government Position: 
Travel Dates: 
From: To

10. Non-Federal Sources of Payment (Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)
A. Sequoia Parks Conservancy
B.
C.
D.

11. Nature of Payments (Itemize on back of form.)

12. Nature of Payments (Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)
Total of Payments to Agency by Check $ Total of payments Provided in Kind $ 8.00

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.

Employee's Signature: 
Date: MAY 19, 2017

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.

Ethics Review (By Ethics Official): 
Date: 4/27/17

15. Approval.

Supervisor's (or Authorizing Official's) Signature: 
Title: Acting Deputy Chief of Staff
Date: 5/1/17
11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use “C” for check or “K” for in kind. Use “E” for employee or “S” for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

<table>
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<tr>
<th>(a) Nature of Benefit</th>
<th>(b) Mode of Payment</th>
<th>(c) Individual</th>
<th>(d) Source</th>
<th>(e) Amount of Payment</th>
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<tbody>
<tr>
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<td>E</td>
<td>A</td>
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</table>
Hi Tim:

I appreciate the ethics concerns. Here are the answers:

1. Sponsor of the lunch: Sequoia Parks Conservancy. They are a 501c3 friends organization that serves as the official education and philanthropic partner of Sequoia and Kings Canyon National Parks. They serve under a Partnership Agreement with the National Park Service to raise funds, support programs, and cooperate with the park service to achieve education, outreach, visitor enjoyment, and stewardship goals.

2. Non-federal source of payment: Sequoia Parks Conservancy

3. Amount of payment for the lunch: sack lunch value is $8.

Hope this is helpful.

Woody Smeck
Superintendent
Sequoia and Kings Canyon National Parks
47050 Generals Highway
Three Rivers, California 93271
Office 559-565-3101
Mobile 559-280-3433

On Fri, Apr 21, 2017 at 3:01 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:
Hello sir. I work with Caroline Boulton in Secretary Zinke's scheduling office. Caroline advised that you would be the best person to ask about the box lunches that were provide to the Secretary and our staff during their visit to the parks on April 14. When you have a chance, could you please provide the following information:

1) Sponsor of the lunch
2) Non-Federal source of payment for the lunch (can be the same as #1)
3) Amount of payment for the lunch (Guidance: use cost to donor per person, or reasonable approximation)

Thank you.

Tim Nigborowicz
Office of Scheduling and Advance
202-208-7651
REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR

☐ For Period Beginning October 1, 201__ and Ending March 31, 201__
☒ For Period Beginning April 1, 2017 and Ending September 30, 2017

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office Office of the Secretary

2. For Report of this Event
Page 1 of 2

3. Event (Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of $250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)
A visit to Santa Cruz Island within Channel Islands National Park, with transportation on the island provided by The Nature Conservancy.

4. Sponsor of the Event The Nature Conservancy (TNC)

5. Location of Event Santa Cruz Island, California

6. Dates of Event
From: April 17, 2017 To: April 17, 2017

7. Nature of Event A visit to the TNC main ranch on the TNC portion of the island, and a briefing at the U.S. Navy Communications Site.

8. Employee
Name: Ryan Zinke
Official Title: Secretary of the Interior
Office: Office of the Secretary
Travel Dates: 04/12/17 To 04/20/17

9. Accompanying Spouse (If Applicable)
Name: 
Employee: 
Government Position: 
Travel Dates: From: To:

10. Non-Federal Sources of Payment (Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)
A. The Nature Conservancy (TNC) 
B. 
C. 
D. 

11. Nature of Payments (Itemize on back of form.)

12. Nature of Payments (Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)
Total of Payments to Agency by Check $318.40
Total of Payments Provided in Kind $10.84

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.

Employee’s Signature ___________________________ Date ___________________________

MAY 19 2017

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.

Ethics Review (By Ethics Official) ___________________________ Date ___________________________

4/28/17

15. Approval.

Deputy Chief of Staff ___________________________ Title ___________________________ Date ___________________________

Supervisor's (or Authorizing Official's) Signature ___________________________ Title ___________________________ Date ___________________________
11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use “C” for check or “K” for in kind. Use “E” for employee or “S” for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

<table>
<thead>
<tr>
<th>(a) Nature of Benefit</th>
<th>(b) C (check) or K (in kind)</th>
<th>(c) E (employee) or S (spouse)</th>
<th>(d) A, B, C, or D</th>
<th>(e) Amount of Payment</th>
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DI-2000
Revised April 2011
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<tr>
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<tr>
<td>Number of travelers in TNC vehicle used by Secretary Zinke</td>
<td>6</td>
</tr>
<tr>
<td>Cost per traveler for TNC vehicle used by Secretary Zinke</td>
<td>$10.84</td>
</tr>
</tbody>
</table>
Re: Channel Islands Boat Manifest

1 message

Heindl, Jennifer <jennifer.heindl@sol.doi.gov>  
To: "McDonnell, Edward" <edward.mcdonnell@sol.doi.gov>  
Cc: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>, Edward Keable <edward.keable@sol.doi.gov>, Timothy Murphy <timothy.murphy@sol.doi.gov>, Melinda J Loftin <Melinda.Loftin@sol.doi.gov>

Mon, Apr 17, 2017 at 1:20 PM

Hi all,

I see that this part of the trip is happening, oh, right about now.

Like Ed, Tim M and I

(b) (5)

Thanks,
Jennifer

Jennifer A. Heindl
Attorney Advisor
Office of the Solicitor
Division of General Law
Branch of General Legal Services
Voice: 202-208-7094
Fax: 202-219-1790

On 17 April 2017 at 12:00, McDonnell, Edward <edward.mcdonnell@sol.doi.gov> wrote:

Tim,

(b) (5)
(b) (5)

Thanks,
Ed

- Stewardship for America with Integrity and Excellence -

--- Please note that a current or former employee who discloses information to an agency ethics official or a Government attorney does not personally enjoy an attorney-client privilege with respect to such communications. Additionally, reliance on the oral or written advice of an agency ethics official cannot ensure that an employee will not be prosecuted for a violation of Title 18 of the United States Code. However, good faith reliance on such advice is a factor that may be taken into account by the Department of Justice in the selection of cases for prosecution. ---

Ed McDonnell
Alternate Designated Agency Ethics Official/Deputy Designated Agency Ethics Official
U.S. Department of the Interior

Departmental Ethics Office

Office of the Solicitor

E-mail: edward.mcdonnell@sol.doi.gov
Fax: (202) 208-5515 (Please call or e-mail me to let me know you’ve sent me a fax as the fax machine is in a separate room.)
Located at:
  Main Interior Building
  Room 5313
  Office: (202) 208-5916
  Cell: (202) 510-8427

Mailing Address:
  Departmental Ethics Office
  Office of the Solicitor
  Department of the Interior
  Mail Stop 5311
  1849 C Street NW
  Washington, DC 20240

E-mail the Departmental Ethics Office at DOI_Ethics@sol.doi.gov or visit us online at www.doi.gov/ethics

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On Mon, Apr 17, 2017 at 9:57 AM, Heindl, Jennifer <jennifer.heindl@sol.doi.gov> wrote:

Hi Tim,

Thanks,
Jennifer

Jennifer A. Heindl
Attorney Advisor
Office of the Solicitor
Division of General Law
Branch of General Legal Services
Voice: 202-208-7094
Fax: 202-219-1790

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Thank you.

On 14 April 2017 at 19:52, Nigborowicz, Timothy <timothy.nigborowicz@ios.doi.gov> wrote:

(b) (5)
On Thu, Apr 13, 2017 at 11:26 AM, Keable, Edward <edward.keable@sol.doi.gov> wrote:
+ Ed McDonnell

Jennifer's analysis looks right to me.

Please note that I am adding Ed McDonnell to this email exchange. Melinda is on leave and Ed is acting in her place.

Thanks.

Ed

On Thu, Apr 13, 2017 at 11:15 AM, Heindl, Jennifer <jennifer.heindl@sol.doi.gov> wrote:

Hi,

Thanks,
Jennifer

Jennifer A. Heindl
Attomey Advisor
Office of the Solicitor
Division of General Law
Branch of General Legal Services
Voice: 202-208-7094
Fax: 202-219-1790

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On 13 April 2017 at 11:03, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:

Good morning Jennifer and Melinda and Kim. We've determined that Secretary Zinke will utilize an NPS boat to visit the two Channel Islands next week. Below, please find the current boat manifest plans (which do not include various NPS staff):

- Secretary Ryan Zinke (Both days / islands)
- Lolita Zinke (Both days / islands): Wife of the Secretary
- Beatrice Walder (Potentially both days / islands): Aunt of the Secretary
- Rusty Roddy (Monday only / Santa Cruz): Office of the Secretary
- Wadi Yakhour (Both days / islands): Office of the Secretary
- Sgt. [redacted] (Both days / islands): Secretary's Detail
- set. [redacted] (Both days / islands): Secretary's Detail
- Nita Vale (Potentially both days / islands): National Cattleman's Association. Her family has a long history with the Channel Islands and one of the sites the Secretary will be touring on Santa Rosa is the Vale home.
- Tony Brown (Potentially both days / islands): Owner, Rincon del Mar Ranch
- Jon Jorgeson (Both days / islands): Owner, Setag Construction
- Tigran Nahabedian (Monday only / Santa Cruz): Junior Ranger who sent the Secretary a letter encouraging him to visit the Channel Islands.
- Mr. Nahabedian (Monday only / Santa Cruz): Father of Tigran Nahabedian
- Chris Wiggins (Monday only / Santa Cruz): General Manager, IGMT

When you have a chance, can you please provide Ethics and General Law approval for this list?

Also (b) (5)

(b) (5)

I've also attached the most updated version of the California trip schedule. When you have a chance, can you please review it and let me know if there are any further concerns that should be addressed? Thank you.

Tim Nigborowicz
Office of Scheduling and Advance
202-208-7551

--
Edward T. Keable
Deputy Solicitor-General Law
Office of the Solicitor
U.S. Department of the Interior
Phone: 202-208-4423
Fax: 202-208-5584
edward.keable@sol.doi.gov

This e-mail (including attachments) is intended for the use of the individual or entity to which it is addressed. It may contain information that is privileged, confidential, or otherwise protected by applicable law. If you are not the intended recipient, you are hereby notified that any dissemination, distribution, copying or use of this e-mail or its contents is strictly prohibited. If you receive this e-mail in error, please notify the sender immediately and destroy all copies. Thank you.
Re: Santa Barbara Vehicle Rental

1 message

Jane Kim <jane.kim@duluthtravelinc.com>                               Tue, Apr 18, 2017 at 9:58 AM
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>

Hi Tim,

A full size SUV would be like Chevy Tahoe or similar, and in Santa Barbara it is priced around 65.00 per day with unlimited mileage.

Thank you.

On Mon, Apr 17, 2017 at 8:33 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:

Hi Jane. When you have a chance, could you please provide a price quote for a one-day rental of a full-size SUV in Santa Barbara, California? Thank you.

Tim Nigborowicz
Office of Scheduling and Advance
202-206-7551
MEMORANDUM

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Personal Time Deviation from a Temporary Duty Station
DATE: April 11, 2017

On April 14, 2017, Secretary Ryan Zinke will be in Sequoia National Park in California for a number of official engagements. After the conclusion of his final official engagement, Secretary Zinke will drive to Santa Barbara, California, where he will begin another series of official engagements on April 17. In between, Secretary Zinke will have one official meeting on April 15. Other than this one meeting, he has no official engagements scheduled in Santa Barbara from April 14 to April 17. Therefore, it can be determined that Secretary Zinke’s time in Santa Barbara from the evening of April 14 through the morning of April 17 is a personal time deviation from a temporary duty station.

The Department of the Interior Division of General Law has advised that a personal time deviation from a temporary duty station is permitted during official travel if the Department incurs no additional cost as a result of the deviation. From April 14 to April 17, Secretary Zinke will incur no lodging expenses and he will claim no M&E reimbursement. No additional expenses will be incurred by the government during that time period. Therefore, Secretary Zinke’s personal time deviation in Santa Barbara will result in no increased cost to the Department.

Please provide approval for Secretary Zinke to make a personal time deviation from his temporary duty station in Santa Barbara, California, from April 14, 2017, through April 17, 2017.

[Signature]
Approval Signature

4/12/17
Date
MEMORANDUM

TO:         Authorizing Official
FROM:       Office of Scheduling and Advance
SUBJECT:    Personal Travel Deviation for Secretary Zinke
DATE:       April 19, 2017

On April 19, 2017, Secretary Ryan Zinke will be on official travel in San Francisco, California, and the surrounding metropolitan area. He will conclude his official duties that evening with a meeting with Al Baldwin, Chairman of the National Park Foundation. Due to commercial flight availability, Secretary Zinke will remain overnight in South San Francisco on April 19. He is then scheduled to make a personal travel deviation the next morning with the following flight to Kalispell, Montana:

❖ Thursday, April 20, 2017
United Airlines #710
7:25am PDT   Depart San Francisco, CA
11:00am MDT   Arrive Denver, CO
**Connection in Denver, CA**
United Airlines #5331
11:40am MDT   Depart Denver, CO
1:58pm MDT    Arrive Kalispell, MT

The total non-government, publicly available fare for this flight is $365.80 (documentation attached).

If Secretary Zinke was not making a personal travel deviation to Kalispell, he would return to his permanent duty station of Washington, D.C., after the conclusion of his official duties in San Francisco. However, as noted previously, Secretary Zinke’s official duties are scheduled to conclude in the evening on April 19, and there currently are no non-overnight flights to Washington scheduled to depart that evening. Therefore, Secretary Zinke would remain in San Francisco on April 19 and travel back to Washington the next morning on the following contract carrier flight:

❖ Thursday, April 20, 2017
United Airlines #408
7:30am PDT   Depart San Francisco, CA
3:30pm EDT    Arrive Washington, DC (Dulles)

The total government contract fare for this flight is $381.20 (documentation attached).

Secretary Zinke has no official duties in Montana. The government is only responsible for the cost of a contract fare from Secretary Zinke’s temporary duty station of San Francisco, California, to his permanent duty station of Washington, D.C. The Division of General Law has advised that a Department employee can make a personal travel deviation following official travel, and that the Department can pay for the cost of travel to a non-duty station, as long as the government incurs no additional cost as a result of such travel. However, the Division of General Law has also advised that government contract
fares generally should not be used for travel to a non-duty station in such a case. Only non-contract, publicly available fares should be used for travel to non-duty stations. And only non-contract, publicly available fares should be used for the cost analysis related to such travel.

The above cost comparison properly utilizes a non-contract, publicly available fare for the analysis of Secretary Zinke’s travel to a non-duty station. The above cost comparison indicates that Secretary Zinke’s travel to Montana will result in no extra cost to the government. Secretary Zinke will use his personal credit card to pay for the exchange fee that will be charged when the contract flight ticket is exchanged for the non-contract personal flight ticket. Secretary Zinke will also use personal funds to pay for his travel from Montana to Washington, D.C., on April 23. No additional expenses (lodging, M&I, etc.) will be incurred by the government during Secretary Zinke’s personal travel to Montana.

Please provide approval for the Department to pay the non-contract, publicly available fare for Secretary Zinke’s travel from San Francisco, California, to Kalispell, Montana, on April 20, 2017, on United Airlines #710 and United Airlines #5331.

[signature]
Approval Signature

[signature]
Date

4/29/17
**Name: Zinke/Ryan, Keith**

All or part of this ticket has been exchanged. Look at ticket 7980030266 for exchanged flight information.

<table>
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<th>Type</th>
<th>Carrier Equip</th>
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<td></td>
<td>Hilton Garden Inn Sfo Apt N</td>
<td>408 / Y</td>
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<td>670 Gateway Blvd</td>
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---

### Fare Breakdown

- **U22/DOIDOSSIO**: Fare
  - $341.40
- **U29/TANUM0000QGB1**: Tax
  - $38.80
- **U82/ORFSHOURLY**: Total Amount
  - $381.20
- **Amount Charged**: $381.20

Air only indicated here.

---

SFO UA WAS341.40USD341.40END UA ZPSFO XT5.60AY4.50XF SFO4.5

* Accounting Note: This Invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (ARC) on 04/18/2017

Print. Tue, Apr 18, 2017 01:18 PM

Generated by Travel Incorporated
### Name: Zinke/Ryan.Keith

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<td>1100A</td>
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<tr>
<td>-</td>
<td>UNITED AIRLINES CRJ 5331 / U UA00AFEN Confirmation: N497ND</td>
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<td>155P</td>
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### Remark(s)

- Fare: $319.07
- Tax: $46.73
- Ticket Total: $365.80
- Admin / Penalty Fare: $0.00
- Total with Penalty: $365.80
- Exchange Fare: ($381.20)
- Total Amount: ($15.40)
- Amount Charged: ($15.40)

Air only indicated here.

SFO UA X/DEN UA FCA Q SFOFCA18.60 300.47USD319.07END UA ZPSFODEN XT5.60AY9.00XF SFO4.5DEN4.5

* Accounting Note: This Invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (ARC) on 04/18/2017.

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 862 847-8398

Print: Tue, Apr 18, 2017 01:04 PM

Generated by Travel Incorporated
Ryan K. Zinke
Lolita C. Zinke

4 May 2017

(b) (6)

(b) (6)

(b) (6)

National Park Service
National Park Service

Dollars

(b) (6)

(b) (6)

(b) (6)

(b) (6)
Bill of Collections for the Secretary

1 message

Galipeau, Russell <russell_galipeau@nps.gov>  
To: Russell Roddy <russell_roddy@ios.doi.gov>  
Tue, Apr 25, 2017 at 4:16 PM

Rusty attached is a Bill of Collections that the Secretary asked us to prepare to cover his wife's and Aunt's travel on the government vessel.

Regarding the other guests, the Secretary identified them as technical experts. If that changes and we need to issue them a Bill of Collections for transportation I will need each of their contact information.

--
Russell E. Galipeau, Jr.
Superintendent
Channel Islands National Park
1901 Spinnaker Dr.
Ventura, CA 93001
(805) 658-5702

Zinke, Ryan Bill of Collection.pdf
1547K
**UNITED STATES DEPARTMENT OF THE INTERIOR**

**BILL FOR COLLECTION**

Make Remittance Payable To: National Park Service  
Billing Contact: Accounts Receivable  
Phone: (805) 658-5715  

Remit Payment To: Channel Islands National Park  
1901 Spinnaker Drive,  
Ventura, CA 93001  

Payer: **RYAN ZINKE**

Send Overnight Mail To:  
National Park Service  
13461 Sunrise Valley Drive  
Herndon, VA 20171  

Additional forms of payment may be accepted. Please email nps_billing@nps.gov or call (703) 487-6000 for additional information.

Checks must be made payable to National Park Service. Please detach the top portion or include bill number on all remittances.

Amount of Payment: $ __________

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
<th>Qty</th>
<th>Unit Price</th>
<th>Amount</th>
</tr>
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<tr>
<td>04/25/2017</td>
<td>BCCHIST0077 Cost Recovery of Transportation Fees for Beatrice Walder and Lolita Zinke 4/17/17- NPS M/V Ocean Ranger- Passenger Transportation Round trip from Santa Barbara Harbor to Santa Cruz Island (CHIS) and return 2 @ $47.36 = $94.72 Beatrice Walder Lolita Zinke 4/18/17 NPS M/V Ocean Ranger- Passenger</td>
<td>1</td>
<td>142.08</td>
<td>142.08</td>
</tr>
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Amount Due this Bill: 142.08

Interest will be assessed at the rate of 1.00% on any unpaid balance if full payment is not made by the date of delinquency. A penalty charge of 6.00% per annum will be charged on the unpaid portion of a debt, which remains unpaid 90 days after the date of delinquency. An additional administrative fee of $10.00 will be assessed when the dunning notice is issued. See notice of actions in event of delinquency.

Accounting Classification:
- **WBS**
- **Cost Center** PPPWCHISX0
- **Fund** 177P103601
- **Functional Area** PPMOMFM1Z MF0000

Customer: 4000098920  
Bill #: 1800499586  
TIN:  

**DI-1040**
Make Remittance Payable To: National Park Service
Billing Contact: Accounts Receivable  Phone: (805) 658-5715

Remit Payment To: Channel Islands National Park
1901 Spinnaker Drive,
Ventura, CA 93001

Send Overnight Mail To:
National Park Service
13461 Sunrise Valley Drive
Herndon, VA 20171

Payer: RYAN ZINKE

Pay online www.pay.gov - Search form “NPS BoC”

---

### Bill for Collection

<table>
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<tr>
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<th>Description</th>
<th>Qty</th>
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<td>Transporation</td>
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<td></td>
<td>Round trip from Santa Barbara Harbor to Santa Rosa Island (CHIS) and return</td>
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<td>47.36</td>
<td>47.36</td>
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<tr>
<td></td>
<td>Lolita Zinke</td>
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<td>Total- $ 142.08</td>
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</table>

To pay your invoice online, via the Internet, please follow these steps:

2. Enter “NPS” in the Search Public Forms box (left side of the screen)

Amount Due this Bill: 142.08

Interest will be assessed at the rate of 1.00% on any unpaid balance if full payment is not made by the date of delinquency. A penalty charge of 6.00% per annum will be charged on the unpaid portion of a debt, which remains unpaid 90 days after the date of delinquency. An additional administrative fee of $10.00 will be assessed when the dunning notice is issued. See notice of actions in event of delinquency.

---

Accounting Classification:

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<thead>
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<th>WBS</th>
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<th>Fund</th>
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</tr>
</tbody>
</table>

Customer: 4000098920
Bill #: 1800499586
TIN:
Make Remittance Payable To: National Park Service  
Billing Contact: Accounts Receivable  Phone: (805) 658-5715

Remit Payment To: Channel Islands National Park  
1901 Spinnaker Drive,  
Ventura, CA 93001

Payer: RYAN ZINKE

Bill #: 1800499586  
Customer: 4000098820  
Date: 04/25/2017  
Due Date: 05/25/2017

Send Overnight Mail To:  
National Park Service  
13461 Sunrise Valley Drive  
Herndon, VA 20171

Additional forms of payment may be accepted. Please email nps_billing@nps.gov or call (703) 487-9000 for additional information.

Checks must be made payable to National Park Service. Please detach the top portion or include bill number on all remittances.

Amount of Payment: $ __________

<table>
<thead>
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<th>Date</th>
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<th>Qty</th>
<th>Unit Price</th>
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<td>Cost</td>
<td>Per</td>
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</table>

Step 3: Select "NPS Bill of Collection Payment"  
Step 4: Complete and follow instructions on the screen  
Step 5: Choose one of the three payment options:  
Bank Account (ACH), Plastic Card (credit card), or PayPal

Amount Due this Bill: 142.08

Interest will be assessed at the rate of 1.00% on any unpaid balance if full payment is not made by the date of delinquency. A penalty charge of 6.00% per annum will be charged on the unpaid portion of a debt, which remains unpaid 90 days after the date of delinquency. An additional administrative fee of $10.00 will be assessed when the first notice is issued. See notice of actions in event of delinquency.

Accounting Classification:  
WBS  
Cost Center  
PPPWHISX0  
Fund  
177P103601  
Functional Area  
PPMOMFM1Z.MF0000

Customer: 4000098820  
Bill #: 1800499586  
TIN:  

Re: Channel Islands Boat Manifest
1 message

Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>  Fri, Apr 14, 2017 at 7:52 PM
To: "Keable, Edward" <edward.keable@sol.doi.gov>
Cc: "Heindl, Jennifer" <jennifer.heindl@sol.doi.gov>, Melinda Loftin <Melinda.Loftin@sol.doi.gov>, Kimberly Benton <kimberly.benton@sol.doi.gov>, Edward McDonnell <edward.mcdonnell@sol.doi.gov>

(b) (5)

Tim

On Thu, Apr 13, 2017 at 11:26 AM, Keable, Edward <edward.keable@sol.doi.gov> wrote:
   → Ed McDonnell

   Jennifer's analysis looks right to me.

   Please note that I am adding Ed McDonnell to this email exchange. Melinda is on leave and Ed is acting in her place.

   Thanks,

   Ed

On Thu, Apr 13, 2017 at 11:15 AM, Heindl, Jennifer <jennifer.heindl@sol.doi.gov> wrote:
(b) (5)

   Thanks,
   Jennifer

   Jennifer A. Heindl
   Attorney Advisor
   Office of the Solicitor
   Division of General Law
   Branch of General Legal Services
On 13 April 2017 at 11:03, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:

Good morning Jennifer and Melinda and Kim. We’ve determined that Secretary Zinke will utilize an NPS boat to visit the two Channel Islands next week. Below, please find the current boat manifest plans (which do not include various NPS staff):

- Secretary Ryan Zinke (Both days / islands)
- Lolita Zinke (Both days / islands): Wife of the Secretary
- Beatrice Waldor (Potentially both days / islands): Aunt of the Secretary
- Rusty Roddy (Monday only / Santa Cruz): Office of the Secretary
- Wadi Yakhour (Both days / islands): Office of the Secretary
- Sgt. Nita Vale (Both days / islands): Secretary’s Detail
- Sgt. Chris (b) (5): (b) (5) Both days / islands: Secretary’s Detail
- Nita Vale (Potentially both days / islands): National Gattlemen’s Association. Her family has a long history with the Channel Islands and one of the sites the Secretary will be touring on Santa Rosa is the Vale home.
- Tony Brown (Potentially both days / islands): Owner, Rincon del Mar Ranch
- Jon Jorgeson (Both days / islands): Owner, Setag Construction
- Tigran Nahabedian (Monday only / Santa Cruz): Junior Ranger who sent the Secretary a letter encouraging him to visit the Channel Islands.
- Mr. Nahabedian (Monday only / Santa Cruz): Father of Tigran Nahabedian
- Chris Wiggins (Monday only / Santa Cruz): General Manager, IGMT

When you have a chance, can you please provide Ethics and General Law approval for this list?

Also, (b) (5)

I’ve also attached the most updated version of the California trip schedule. When you have a chance, can you please review it and let me know if there are any further concerns that should be addressed? Thank you.

Tim Nigborowicz
Office of Scheduling and Advance
202-208-7551
20 JUN 2012

The Nature Conservancy

$21,680.00

Vehicle Restoration

(b)(6)

(b)(6)

(b)(6)
U.S. Department of the Interior  
Office of the Secretary  
1849 C Street NW  
Washington, DC 20240  

June 21, 2017  

The Nature Conservancy  
Attn: Finance Department  
201 Mission Street, 4th Floor  
San Francisco, CA 94105  

Mr. Eamon O’Byrne:  

Please find the enclosed check for the amount of $21.68, payable to The Nature Conservancy. Please accept this as reimbursement from Secretary of the Interior Ryan Zinke. This reimbursement is for vehicle transportation provided for two personal guests who accompanied Secretary Zinke during his visit to Santa Cruz Island on April 17, 2017. I apologize for the lateness of this submission, but please let me know if you require any further information to process this reimbursement.  

Thank you.  

Tim Nigborowicz  
Office of Scheduling and Advance  
202-208-7551

Enclosures (2)
Hi Tim,

The check should be mailed to:

The Nature Conservancy,
Attn: Finance Department
201 Mission Street, 4th Floor
San Francisco, CA 94105-1832

Please include the words “SCI Vehicle Use Reimbursement” in the memo line. Otherwise no-one will know what it’s for.

Thanks

Eamon

---

From: Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>
Sent: Tuesday, April 25, 2017 7:08 AM
To: Eamon O'Byrne <eobyrne@tnc.org>
Subject: Re: Travel Expense Reimbursement

Thank you. Yes, it was determined that the reimbursement amount should be equal to a one-day rental of an SUV in Santa Barbara, divided by the total number of travelers in the vehicle. In this case, it was $10.84 per person, or $21.68 total. I’m sorry to make so much trouble for such a small amount, but it's important that we follow our ethics guidelines.

On Tue, Apr 25, 2017 at 2:28 AM, Eamon O'Byrne <eobyrne@tnc.org> wrote:
   Hello Tim,
Happy to help. Your email implies that you’ve ascertained the amount payable, and I just want to confirm if that’s the case. I’ll check with our government relations team on the information you need, and will get back to you shortly.

Eamon

From: Nigborowicz, Timothy [mailto:timothy_nigborowicz@ios.doi.gov]
Sent: Monday, April 24, 2017 3:50 PM
To: Eamon O’Byrne <eobyrne@TNC.ORG>
Subject: Travel Expense Reimbursement

Hello sir. I work with Wadi Yakhour in Secretary Ryan Zinke’s scheduling office. Wadi provided your contact information as someone who might be able to help with an item related to Secretary Zinke’s visit to Santa Cruz Island last week. Our lawyers have determined that Secretary Zinke should reimburse TNC for the transportation it provided his wife and aunt on the island. When you have a chance, could you please let me know who Secretary Zinke should make the reimbursement check payable to? And could you also provide the best address to which we can mail the check? Thank you.

Tim Nigborowicz
Office of Scheduling and Advance
U.S. Department of the Interior
202-208-7551
<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
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<tr>
<td>Cost of one-day rental of full-size SUV in Santa Barbara, CA</td>
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</tr>
<tr>
<td>Number of travelers in TNC vehicle</td>
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</tr>
<tr>
<td>Cost per traveler</td>
<td>$10.84</td>
</tr>
<tr>
<td>Total cost for Secretary Zinke's guests (2)</td>
<td>$21.68</td>
</tr>
</tbody>
</table>
Re: Santa Barbara Vehicle Rental
1 message

Jane Kim <jane.kim@duluthtravelinc.com>                      Tue, Apr 18, 2017 at 9:58 AM
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>

   Hi Tim,

   A full size SUV would be like Chevy Tahoe or similar, and in Santa Barbara it is priced around 65.00 per day with unlimited mileage.

   Thank you.

On Mon, Apr 17, 2017 at 8:33 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:
   Hi Jane. When you have a chance, could you please provide a price quote for a one-day rental of a full-size SUV in Santa Barbara, California? Thank you.

   Tim Nigborowicz
   Office of Scheduling and Advance
   202-208-7551
Re: Channel Islands Boat Manifest
1 message

Nigborowicz, Timothy <timothy_nigborowicz@ios.do.gov>  Mon, Apr 17, 2017 at 2:44 PM
To: "McDonnell, Edward" <edward.mcdonnell@sol.doi.gov>
Cc: "Heindl, Jennifer" <jennifer.heindl@sol.doi.gov>, Edward Keable <edward.keable@sol.doi.gov>, Timothy Murphy <timothy.murphy@sol.doi.gov>, Melinda J Loftin <Melinda.Loftin@sol.doi.gov>, "Lacroix, David" <david.lacroix@sol.doi.gov>

(b) (5)

On Mon, Apr 17, 2017 at 2:39 PM, McDonnell, Edward <edward.mcdonnell@sol.doi.gov> wrote:
All,

(b) (5)

Thanks,
Ed

- Stewardship for America with Integrity and Excellence -

--- Please note that a current or former employee who discloses information to an agency ethics official or a Government attorney does not personally enjoy an attorney-client privilege with respect to such communications. Additionally, reliance on the oral or written advice of an agency ethics official cannot ensure that an employee will not be prosecuted for a violation of Title 18 of the United States Code. However, good faith reliance on such advice is a factor that may be taken into account by the Department of Justice in the selection of cases for prosecution. ---

Ed McDonnell
Alternate Designated Agency Ethics Official/Deputy Designated Agency Ethics Official
U.S. Department of the Interior

Departmental Ethics Office
Office of the Solicitor

E-mail: edward.mcdonnell@sol.doi.gov
Fax: (202) 208-5515 (Please call or e-mail me to let me know you've sent me a fax as the fax machine is in a separate room.)
On Mon, Apr 17, 2017 at 2:13 PM, Heindl, Jennifer <jennifer.heindl@sol.doi.gov> wrote:

Hi Tim,

(b) (5)

Thanks,

Jennifer

Jennifer A. Heindl
Attorney Advisor
Office of the Solicitor
Division of General Law
Branch of General Legal Services
Voice: 202-208-7094
Fax: 202-219-1790

On 17 April 2017 at 13:44, Niesborowicz, Timothy <timothy.niesborowicz@ios.doi.gov> wrote:

Thank you to everyone (b) (5)
Please let me know if this is incorrect or if I'm missing anything. Thank you.

Tim

On Mon, Apr 17, 2017 at 1:20 PM, Heindl, Jennifer <jennifer.heindl@sol.doi.gov> wrote:

Hi all,

I see that this part of the trip is happening, oh, right about now.

Like Ed. Tim M and  **(b) (5)***

**(b) (5)**

Thanks,

Jennifer

Jennifer A. Heindl
Attorney Advisor
Office of the Solicitor
Division of General Law
Branch of General Legal Services
Voice: 202-208-7094
Fax: 202-219-1790

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On 17 April 2017 at 12:00, McDonnell, Edward <edward.mcdonnell@sol.doi.gov> wrote:

Tim,

**(b) (5)**
- Stewardship for America with Integrity and Excellence -

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at www.doi.gov/ethics

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sender immediately and destroy all copies.

On Mon, Apr 17, 2017 at 9:57 AM, Heindl, Jennifer <jennifer.heindl@sol.doi.gov> wrote:  
Hi Tim,

(b) (5)

Thanks,  
Jennifer

Jennifer A. Heindl  
Attorney Advisor  
Office of the Solicitor  
Division of General Law  
Branch of General Legal Services  
Voice: 202-208-7094  
Fax: 202-219-1790

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sender immediately and destroy all copies. Thank you.

On 14 April 2017 at 19:52, Niğborowicz, Timothy <timothy.nigborowicz@ios.doi.gov> wrote:  

(b) (5)
On Thu, Apr 13, 2017 at 11:26 AM, Keable, Edward <edward.keable@sol.doi.gov> wrote:
+ Ed McDonnell

Jennifer's analysis looks right to me.

Please note that I am adding Ed McDonnell to this email exchange. Melinda is on leave and Ed is acting in her place.

Thanks,

Ed

On Thu, Apr 13, 2017 at 11:15 AM, Heindl, Jennifer <jennifer.heindl@sol.doi.gov> wrote:

Hi,

Thanks,

Jennifer

Jennifer A. Heindl
Attorney Advisor
Office of the Solicitor
Division of General Law
Branch of General Legal Services
Voice: 202-208-7094
Fax: 202-219-1790

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On 13 April 2017 at 11:03, Nigborowicz, Timothy <timothy_nigborowicz@ios.dol.gov> wrote:

Good morning Jennifer and Melinda and Kim, We've determined that Secretary Zinke will utilize an NPS boat to visit the two Channel Islands next week. Below, please find the current boat manifest plans (which do not include various NPS staff):
- Secretary Ryan Zinke (Both days / islands)
- Lolita Zinke (Both days / islands): Wife of the Secretary
- Beatrice Walder (Potentially both days / islands): Aunt of the Secretary
- Rusty Roddy (Monday only / Santa Cruz): Office of the Secretary
- Wadi Yakhour (Both days / islands): Office of the Secretary
- Sgt. (b)(6), (b)(7)(C): (Both days / islands): Secretary's Detail
- Sgt. (b)(5): (Both days / islands): Secretary's Detail
- Nita Vale (Potentially both days / islands): National Cattleman's Association. Her family has a long history with the Channel Islands and one of the sites the Secretary will be touring on Santa Rosa is the Vale home.
- Tony Brown (Potentially both days / islands): Owner, Rincon del Mar Ranch
- Jon Jorgeson (Both days / islands): Owner, Setag Construction
- Tigran Nahabedian (Monday only / Santa Cruz): Junior Ranger who sent the Secretary a letter encouraging him to visit the Channel Islands.
- Mr. Nahabedian (Monday only / Santa Cruz): Father of Tigran Nahabedian
- Chris Wiggins (Monday only / Santa Cruz): General Manager, IGMT

When you have a chance, can you please provide Ethics and General Law approval for this list?

(b) (5)

I've also attached the most updated version of the California trip schedule. When you have a chance, can you please review it and let me know if there are any further concerns that should be addressed? Thank you.

Tim Nigberowicz
Office of Scheduling and Advance
202-208-7561

Edward T. Keable
Deputy Solicitor-General Law
Office of the Solicitor
U.S. Department of the Interior
Phone: 202-208-4423
Fax: 202-208-5584
edward.keable@sol.doi.gov

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TRIP SUMMARY
THE TRIP OF THE SECRETARY TO California
April 12 - April 20, 2017

Weather:
Sacramento (Thursday): High 62°, Low 40°, Thunderstorms
Yosemite (Thursday): High 44°, Low 25°, Rain/Snow
Sequoia (Friday): High 62°, Low 39°, Sunny, 0% of Precipitation (lower elevation)
High 35°, Low 15°, Sunny, 0% of Precipitation (higher elevation)
Santa Barbara (Monday): High 68°, Low 57°, Cloudy, 20% of Precipitation
Santa Cruz (Monday): High 62°, Low 52°, Cloudy, 50% of AM Precipitation
Santa Rosa (Tuesday): High 66°, Low 42°, Cloudy, 40% of AM Precipitation
San Francisco (Wednesday): High 60°, Low 52°, Partly Cloudy, 20% of Precipitation

Time Zone:
California Pacific Daylight Time (-3 hours from DC)

Advance (Sacramento):
Security Advance
Advance

(b) (6), (b) (7)(C)
Wadi Yakhour

Cell Phone:
(b) (6), (b) (7)(C)
(b) (6)

Advance (Yosemite National Park):
Security Advance
Advance

Lt. (b) (6), (b) (7)(C)
Wadi Yakhour

Cell Phone:
(b) (6), (b) (7)(C)
(b) (6)

Advance (Sequoia National Park):
Security Advance
Advance

Sgt. (b) (6), (b) (7)(C)
Rusty Roddy
Caroline Boulton

Cell Phone:
(b) (6), (b) (7)(C)
(b) (6)

Advance (Channel Islands/Santa Barbara):
Security Advance (Santa Barbara)
Security Advance (Channel Islands)
Advance
Advance

(b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Rusty Roddy
Wadi Yakhour

Cell Phone:
(b) (6), (b) (7)(C)
(b) (6)

Advance (San Francisco):
Security Advance
Advance

(b) (6), (b) (7)(C)
Rusty Roddy

Cell Phone:
(b) (6), (b) (7)(C)
(b) (6)

Traveling Staff:
Agent in Charge
Communications
Photographer

Sgt. (b) (6), (b) (7)(C)
Heather Swift
Megan Bloomgren
Tami Hellemann

(b) (6)
(b) (6)
(b) (6)

Attire:
Monday (Santa Cruz AM):
Monday (Santa Barbara PM):
Tuesday (Santa Rosa):
Wednesday (San Francisco):

Casual
Business
Casual
Business Casual
Wednesday, April 12, 2017
Washington, DC → Sacramento, CA

4:00-5:00pm EDT: Depart Department of the Interior en route Washington Dulles International Airport
Car: RZ
Drive time: ~1 hour

6:08pm EDT-8:54pm PDT: Wheels up Washington, DC (IAD) en route Sacramento, CA (SMF)
Flight: United 291
Flight time: 5 hours, 46 minutes
RZ Seat: 14C
AiC: Sgr D(0), b(0), X(0)
Staff: Heather Swift, Tami Heilemann
Wifi: Available
NOTE: TIME ZONE CHANGE EDT to PDT (~3 hours)

8:54-9:10pm PDT: Wheels down Sacramento International Airport (~15 minutes to vehicle)
Location: 6900 Airport Boulevard
Sacramento, CA 95837

9:10-9:25pm PDT: Depart Airport en route RON
Location: Sheraton Grand Sacramento Hotel
1230 J Street
Sacramento, CA 95814
Vehicle Manifest:
Secretary's Vehicle:
   RZ
   Mrs. Zinke
Staff Vehicle:
   Wadi Yakhour
   Heather Swift
   Tami Heilemann
Drive time: ~15 minutes without traffic

9:25pm PDT: RON

Thursday, April 13, 2017
Sacramento, CA → Yosemite National Park → Fresno, CA

8:00-8:15am PDT: Depart RON en route Department of the Interior Facility
Location: 2800 Cottage Way
Sacramento, CA 95825
Vehicle Manifest:
Secretary's Vehicle: RZ
   Mrs. Zinke
Staff Vehicle: Heather Swift
   Wadi Yakhour
   Tami Heilemann
Drive time: ~15 minutes without traffic
8:15-8:35am PDT: Meeting with Sacramento DOI Regional Directors
Location: 2800 Cottage Way
Sacramento, CA 95825
Participants: RZ
Representative Tom McClintock
Paul Souza, Regional Director of Fish and Wildlife Service
Pablo Arroyave, Acting Regional Director of Bureau of Reclamation
Jerome Perez, Regional Director of Bureau of Land Management
Amy Dutichke, Regional Director of Bureau of Indian Affairs
Temi Josephson, Regional Director of Office of the Solicitor
Michael Colombo, Regional Director of Office of Inspector General
Robert Eric May, Office of Inspector General
Mark Sogge, Regional Director of United States Geological Survey
Press: Closed
Staff: Heather Swift
Tami Heilemann
Advance: Wadi Yakhour
Note: Will be greeted at the entrance by Paul Souza and Pablo Arroyave

8:35-8:45am PDT: Brief Intermission Prior to All Staff Meeting

8:45-9:15am PDT: All Staff Meeting at DOI Facility
Location: 2800 Cottage Way
Sacramento, CA 95825
Participants: RZ
Representative Tom McClintock
Press: Closed
Staff: Heather Swift
Tami Heilemann
Advance: Wadi Yakhour
Note: If weather permits, meeting will be held outside in courtyard next to North parking lot
If raining, meeting will be held in auditorium in the cafeteria building

9:15-10:00am PDT: Depart DOI Facility en route State Capitol
Location: 1315 10th Street
Sacramento, CA 95825
Vehicle Manifest:
Secretary’s Vehicle: RZ
Representative Tom McClintock
Staff Vehicle:
Heather Swift
Wadi Yakhour
Tami Heilemann
Drive Time: ~ 18 minutes without traffic

10:00-11:00am PDT: Meeting with Governor Jerry Brown
Location: California State Capitol
1st Floor, Governor’s Office
Participants: RZ
Governor Jerry Brown
Nancy McFadden, Executive Secretary
Press: Closed
Staff: Heather Swift
Tami Heilemann
Advance: Wadi Yakhour
Note: Greeted by Nina Brunner, Special Assistant to the Governor
11:00-3:00pm PDT: Depart Sacramento en route Yosemite National Park
Location: El Portal, CA 95318
Vehicle Manifest:
Secretary’s Vehicle:
  RZ
  Mrs. Zinke
  Representative Tom McClintock
Staff Vehicle:
  Wadi Yakhour
  Heather Swift
  Tami Heilemann
Additional Vehicle:
  Matthew Reed, Rep. McClintock Staffer
Drive Time: ~ 4 hours without traffic
Note: Due to snow, must take Highway 140 via Merced and Mariposa. Will briefly stop at California Highway Patrol Office to swap Secretary’s vehicles

12:10-12:15pm PDT: Stop at California Highway Patrol Office to Swap Secretary’s Vehicles
Location: 4030 Kiernan Ave
           Modesto, CA 95356
Vehicle Manifest:
Secretary’s Vehicle:
  RZ
  Mrs. Zinke
  Representative Tom McClintock
Staff Vehicle:
  Wadi Yakhour
  Heather Swift
  Tami Heilemann

11:00-3:00pm PDT: Depart California Highway Patrol Office en route Yosemite National Park
Location: El Portal, CA 95318
Vehicle Manifest:
Secretary’s Vehicle:
  RZ
  Mrs. Zinke
  Representative Tom McClintock
Staff Vehicle:
  Wadi Yakhour
  Heather Swift
  Tami Heilemann
Drive Time: ~ 2 hours 50 minutes without traffic

3:00pm PDT: Arrive Yosemite National Park Maintenance Facility
Location: Yosemite National Park Maintenance Facility
         El Portal, CA 95318
Met By: Chip Jenkins, Acting Superintendent
         Lisa Mendelson, Deputy Superintendent

3:10-3:40pm PDT: Meet & Greet with Yosemite Employees
Location: Heavy Equipment Repair Shop
         El Portal, CA
Participants: Yosemite Employees (100)
             Representative Tom McClintock
Staff: Heather Swift  
Tami Heilemann  
Advance: Wadi Yakhour  
Format:  
- Welcome by Jay Johnson, Elder of the South Sierra Miwok Tribe  
- Chip Jenkins, Acting Superintendent introduce SOI  
- SOI to provide brief remarks and take questions  
- Presentation to SOI by some park employees  
- Photo opportunity with employees in the machine shop  
Note: This is a primary base of operations for the park. Since we will be starting in the mid-afternoon this location will provide the optimal location for an employee meeting while allowing employees from around the park to finish their workday on time and then start their commutes home.

3:50-5:00pm PDT:  
Travel to Yosemite Village  
Location: Up Merced River Canyon, through Arch Rock Entrance Station  
Participants: Shelton Johnson, Park Ranger  
Jeff Hilliard, Chief of Business Services  
Ron Borne, Chief of Facilities  
Joe Meyer, Chief of Resources Management  
Vehicle Manifest:  
25 Person Bus:  
RZ  
Mrs. Zinke  
Representative Tom McClintock  
Heather Swift  
Chip Jenkins, Acting Superintendent  
Lisa Mendelson, Acting Deputy Superintendent  
Sharon Miyako, Park Ranger  
Jeff Hilliard, Chief Administrative Officer  
Ron Borne, Chief Facility Management  
Kathleen Morse, Chief of Planning  
Joe Meyer, Acting Chief of Resource Management and Science  
Jack Hoeflich, Valley District Ranger  
Scott Gediman, Public Information Officer  
Kevin Killian, Chief Ranger  
Brad Lewis, Project Manager  
Staff Vehicle: Wadi Yakhour  
Tami Heilemann  
Staff: Heather Swift  
Tami Heilemann  
Advance: Wadi Yakhour  
Format:  
- Drive from El Portal up the Merced River canyon, through the Arch Rock Entrance Station, to Yosemite Valley. Conduct orientation and briefings en-route.  
- Brief orientation to Yosemite National Park by Park Ranger Sharon Miyako  
- Brief orientation to the park budget by Chief of Administration Jeff Hilliard  
- Discuss maintenance backlog, led by Ron Borne Chief of Facilities Management  
- Overview of long term capital investments for visitor access and resource protection, led by Kathleen Morse, Chief of Planning
- Discuss forestry and fire management, led by Joe Meyer, Chief of Resources Management.
- Orientation to overnight lodging and employee housing

4:00pm PDT
Halt for Photo Op with Yosemite National Park Entrance Sign

4:15pm PDT
Halt for Photo Op with Teddy Roosevelt Campsite Sign near Bridalveil Falls

5:00-5:30pm PDT:
Camp 6 Day Visitor Parking Area & Walk to Yosemite Village
Participants: Jack Hoeftlich, Valley District Ranger
               Kathleen Morse, Chief of Planning
               Representative Tom McClintock
Briefing: Long-term plans to address access, reduce backlog, employee safety
Staff: Heather Swift
       Tami Heilemann
Advance: Wadi Yakhour
Format: Discuss long term plans to address visitor access, reduce backlog,
        making it easier and safer for employees, improving resources and
        leveraging fund sources. Briefing lead by Kathleen Morse, Chief of
        Planning, Jack Hoeftlich, Valley District Ranger and Brad Lewis,
        Project Manager.
Photo Op: Interacting with park staff conducting traffic management &
         construction

5:30-6:00pm PDT:
Yosemite Village Walking Tour
Location: Yosemite Village
To View: Degnan’s Restaurant
         Temporary Employee Housing
Participants: Representative Tom McClintock
Staff: Heather Swift
       Tami Heilemann
Advance: Wadi Yakhour
Format: Discuss new concessions contract and capital improvements to
        visitor facilities and employee housing.
        Discuss Yosemite Medical Clinic and proposed legislation by
        Congressman McClintock to authorize the NPS to retain receipts for
        medical services. Led by Kevin Kilian, Chief Ranger

6:00-6:30pm PDT:
Yosemite Visitor Center
Location: Yosemite Visitor Center
Participants: Representative Tom McClintock
Briefing: NPS units as classrooms for teachers and homeschoolers
Staff: Heather Swift
       Tami Heilemann
Advance: Wadi Yakhour
Format: Passport stamp
        Discuss NPS units as classrooms for teachers and homeschoolers.

6:30pm PDT
Halt for Photo Opp with Yosemite National Park Visitor Center Sign

6:30-6:45pm PDT:
Tour Wrap-up and Private Meeting with the Acting Superintendent and Acting
Deputy Superintendent
Location: Yosemite National Park Headquarters Building
         Superintendent’s Office
Participants: Chip Jenkins, Acting Superintendent
              Lisa Mendelson, Acting Deputy Superintendent
6:45-7:30pm PDT: 

**Dinner Options**
Option A: Yosemite Lodge
Option B: Yosemite Village Grill
Option C: Tunnel View Drive (30 minute drive)

7:30-10:00pm PDT: 

**Depart Yosemite National Park en route Fresno**
Location: DoubleTree Fresno Convention Center
2233 Ventura Street
Fresno, CA 93721

**Vehicle Manifest:**

**Secretary’s Vehicle:**
- RZ
- Mrs. Zinke

**Staff Vehicle:**
- Wadi Yakhour
- Heather Swift
- Tami Heilemann

**Drive Time:** ~2 hours, 30 minutes without traffic

10:00pm PDT: 

**RON**

---

**Friday, April 14, 2017**
Fresno, CA → Sequoia & Kings Canyon National Parks → Santa Barbara, CA

8:00-9:20am PDT: 

**Depart RON en route Sequoia & Kings Canyon National Park**
Location: Kings Canyon Entrance Sign
Via Highway 180

**Vehicle Manifest:**

**National Park Service Lead Vehicle:**
- Rich Brown, Kings Canyon NPS Ranger (Driver)

**Secretary’s Vehicle:**
- RZ
- Mrs. Zinke
- Sgt. [P][B], [P][T] (Driver)

**Drive Time:** ~1 hour, 30 minutes without traffic
Note: Rusty Roddy, Heather Swift, Caroline Boulton & Tami Heilemann arrive prior

9:20-9:25am PDT: 

**Photo Opportunity at Kings Canyon National Park Sign**

9:25-9:35am PDT: 

**Depart Sign and Arrive Kings Canyon National Park**
Location: General Grant Tree Parking Lot—Overflow Parking
Kings Canyon National Park
Via Highway 180

**Met By:**
- Woody Smeek, Superintendent
- Denise Robertson, Management Assistant

**Press:**
- Closed

**Staff:**
- Heather Swift
- Tami Heilemann

**Advance:**
- Rusty Roddy
- Caroline Boulton

**Note:** Last chance for restroom for 1.5 hours
9:35-9:45am PDT: Welcome and Brief Orientation to Sequoia & Kings Canyon National Parks
Location: General Grant Tree Parking Lot
Participants: Woody Smeck, Superintendent
Denise Robertson, Management Assistant
Format: Orientation by trail gate; 2 large maps of park

9:45-9:50am PDT: Drive to North Grove Loop
Location: North Grove Loop
Vehicle Manifest:
National Park Service Lead Vehicle:
Rich Brown, Kings Canyon NPS Ranger (Driver)
Sgt. [redacted]
Secretary's Vehicle:
RZ
Mrs. Zinke
Sgt. [redacted] (Driver)
Woody Smeck, Superintendent
Staff Vehicle:
Rusty Roddy
Caroline Boulton
Heather Swift
Tami Heilemann
Denise Robertson, Management Assistant (Driver)
Met By:
Mike Thune, Fire Information Officer
John Zeigler, Kings Canyon Division Fire Management Officer
Tony Caprio, Fire Ecologist
David Allen, Fire Management Officer

9:50-10:30am PDT: Overview of Wildland Fire Management Program / Walking Tour of Grant Grove of Giant Sequoias
Location: Grant Grove of Giant Sequoias
Participants: RZ
Woody Smeck, Superintendent
David Allen, Fire Management Officer
Mike Thune, Fire Information Officer
John Zeigler, Kings Canyon Division Fire Management Officer
Tony Caprio, Fire Ecologist
Staff:
Heather Swift
Tami Heilemann
Advance:
Rusty Roddy
Caroline Boulton
Note:
Short hike on unpaved, muddy trail

10:30-10:35am PDT: Depart Grant Grove of Giant Sequoias en route Grant Grove Fire Station
Location: Grant Grove Fire Station
Vehicle Manifest:
National Park Service Lead Vehicle:
Rich Brown, Kings Canyon NPS Ranger (Driver)
Sgt. [redacted]
Secretary's Vehicle:
RZ
Mrs. Zinke
Sgt. [redacted] (Driver)
Woody Smeck, Superintendent
Staff Vehicle:
Rusty Roddy
Caroline Boulton
Heather Swift
Tami Heilemann
Denise Robertson, Management Assistant (Driver)

Drive Time: ~5 minutes

10:35-10:45am PDT: **Arrive Grant Grove Fire Station // Change into Fire Gear**
Location: Grant Grove Fire Station
Note: RKZ will be escorted to upstairs office to change into fire gear. Navy t-shirt, yellow Nomex fire shirt, pants, helmet, gloves provided
Note: Mike Theune, Fire Information Officer, available to aid

10:45-10:50am PDT: **Walk to Pile Burn Location**
Location: Woods by Grant Grove Fire Station
Walk Time: ~5 minutes

10:50-11:00am PDT: **Arrive Pile Burn Location // Fire Safety Protocol Briefing**
Location: Woods by Grant Grove Fire Station
Met By: Joe Suarez, Superintendent, Arrowhead Hotshots
        Brian Hughes, Captain, Arrowhead Hotshots
Participants: David Allen, Fire Management Officer
              Mike Theune, Fire Information Officer
              John Zeigler, Kings Canyon Division Fire Management Officer
              Tony Caprio, Fire Ecologist
              Joe Suarez, Superintendent, Arrowhead Hotshots
              Brian Hughes, Captain, Arrowhead Hotshots

11:00-11:45am PDT: **Pile Burning near Grant Grove Fire Station**
Location: Woods by Grant Grove Fire Station
Participants: RZ
              Woody Smeeck, Superintendent
              David Allen, Fire Management Officer
              Mike Theune, Fire Information Officer
              John Zeigler, Kings Canyon Division Fire Management Officer
              Tony Caprio, Fire Ecologist
              Joe Suarez, Superintendent, Arrowhead Hotshots
              Brian Hughes, Captain, Arrowhead Hotshots
Press: Open
Staff: Heather Swift
       Tami Heilemann
Advance: Rusty Roddy
        Caroline Boulton
Note: RKZ will ignite the burn pile upon arrival

11:45-12:00pm PDT: **Press Availability**
Location: Woods by Grant Grove Fire Station
Staff: Heather Swift

12:00-12:05pm PDT: **Walk from Pile Burning to Grant Grove Fire Station**
Location: Grant Grove Fire Station

12:05-12:15pm PDT: **Change Out of Fire Gear**
Location: Grant Grove Fire Station
Note: RKZ will be escorted upstairs to change clothes
12:15-1:00pm PDT:  **Staff Lunch & Remarks**  
**Location:** Grant Grove Fire Station Parking Lot  
**Participants:**  
- RZ  
- 75 - 100 NPS employees  
**Staff:**  
- Heather Swift  
- Tami Heilemann  
**Advance:**  
- Rusty Roddy  
- Caroline Boulton  
**Note:**  
- Box lunches provided  
*Photo opportunity with staff*

1:00-1:30pm PDT:  **Depart Grant Grove Fire Station en route General Sherman Tree**  
**Location:** General Sherman Tree via Historic Generals Highway  
**Vehicle Manifest:**  
- National Park Service Lead Vehicle:  
  - Dave Fox, Sequoia NPS Ranger (Driver)  
  - Sgt. D(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)(0)}

1:30-2:00pm PDT:  **Arrive at General Sherman Tree // Brief Tour of Giant Forest Sequoia Grove**  
**Location:** General Sherman Tree  
**Sequoia National Park**  
**Met By:**  
- Daniel Blankenship, Interpretive Ranger  
**Participants:**  
- RZ  
- Woody Smeek, Superintendent  
- Daniel Blankenship, Interpretive Ranger  
- Denise Robertson, Management Assistant  
**Staff:**  
- Heather Swift  
- Tami Heilemann  
**Advance:**  
- Rusty Roddy  
- Caroline Boulton  
**Note:**  
- 15 minute briefing by Daniel Blankenship on cultural and ecological history of the tree  
**Note:**  
- 15 minute opening for photos and interactions with visitors. A group photo of RKZ with park visitors is planned  
*Photo Opportunity at General Sherman Tree*

2:00-2:15pm PDT:  **Drive to Giant Forest Museum**  
**Location:** Giant Forest Museum via Historic Generals Highway  
**Vehicle Manifest:**  
- National Park Service Lead Vehicle:
2:15-2:25pm PDT:  Giant Forest Museum Visit
Location:  Giant Forest Museum
Sequoia National Park
Participants:  RZ
Woody Smeck, Superintendent
Denise Robertson, Management Assistant
Advance:  Rusty Roddy
Caroline Boulton
Note:  Stamp Passport Book for both Sequoia and Kings Canyon National Parks
Note:  Bathroom break

2:25-3:10pm PDT:  Drive to Indian Head Entrance Sign
Location:  Indian Head Entrance Sign
Sequoia National Park
Vehicle Manifest:
National Park Service Lead Vehicle:
Dave Fox, Sequoia NPS Ranger (Driver)
Sgt. (286.90.17.78) (Driver)
Secretary's Vehicle:
RZ
Mrs. Zinke
Sgt. (286.90.17.78) (Driver)
Woody Smeck, Superintendent
Staff Vehicle:
Rusty Roddy
Caroline Boulton
Heather Swift
Tami Heilemann
Denise Robertson, Management Assistant (Driver)
Drive Time:  ~45 minutes
Note:  Steep drive with many sharp curves
*Stop for Photo Opportunities when available

3:10-3:15pm PDT:  Arrive Indian Head Entrance Sign for Photo
Location:  Indian Head Entrance Sign
Sequoia National Park
3:15-3:30pm PDT: Staff Kiosk at Indian Head Entrance
Location: Indian Head Entrance Kiosk
Note: Greet visitors arriving to park, provide visitors with fee free entrance to kick off National Park Week
Note: Woody Sneed will waive entrance fees during this period
*Photo Opportunity from kiosk with visitors entering park

3:30-7:30pm PDT: Depart Sequoia National Park en route Santa Barbara
Location: 1292 Las Manos Lane
Santa Barbara, CA
Vehicle Manifest:
Secretary’s Vehicle:
RZ
Mrs. Zinke
Sgt. (6) (7)(9)
Sgt. (8)
Drive time: 4 hours without traffic

7:30pm PDT: RON

Saturday, April 15, 2017
Santa Barbara, CA

9:30-10:00am PDT: Depart Residence en route Ventura, CA

10:00-10:30am PDT: Meeting with Former Congressman Robert (Bob) Lagomarsino
Location: Lagomarsino Home
(b) (6)
Contact: Jim Youngson
Participants: RZ
Former Rep. Bob Lagomarsino
Mrs. Zinke
Jim Youngson
Press: Closed
Staff: Heather Swift
Note: Jim Youngson will confirm appointment day prior
Jim Youngson will meet at gate of community to escort in

10:30-11:00am PDT: Depart Ventura, CA en route Santa Barbara

11:00am PDT: RON

Sunday, April 16, 2017
Santa Barbara, CA

No official engagements scheduled.
Monday, April 17, 2017
Santa Barbara, CA

8:45-8:55am PDT:
Depart RON en route Santa Barbara Harbor
Location: 132-A Harbor Way
Santa Barbara, CA 93109
Vehicle Manifest:
Secretary’s Vehicle:
RKZ
Mrs. Zinke
Sgt. [redacted]
Drive time: ~ 10 minutes without traffic

8:55-9:00am PDT:
Arrive Santa Barbara Harbor & Walk to Accommodation Dock for Boarding
Met by: Russell Galipeau, Superintendent - Channel Islands National Park
Mick Kronman, Santa Barbara Harbor Operations Manager
Note: Meeting area is between the Harbormaster’s Office & the boat slips

9:00-9:30am PDT:
Board Ocean Ranger for Boat Safety Briefing & Distribution of Individual PFD’s
Note: Russell Galipeau will make introductions on boat

9:30-11:00am PDT:
Depart Santa Barbara Harbor en route Santa Cruz Island Prisoners Harbor
Boat Manifest:
RKZ
Mrs. Zinke
Beatrice Walder
Sgt. [redacted]
Sgt. [redacted]
Rusty Roddy
Wadi Yakhour
Megan Bloomgren
Tami Heilemann
Nita Vail
Tony Brown
Jon Jorgeson
Tigran Nahabedian (Junior Ranger)
Vahagan Nahabedian (Father of Tigran)
Chris Wiggins
Jeff Maassen
Jason Robinson
Russell Galipeau (NPS)
Yvonne Menard (NPS)
Joan Barminski (NPS)
Drew Mayerson (NPS)
Steve Henry (NPS)
Eamon O’Byrne (TNC)
Mark Kramer (TNC)
Mark Angenes (TNC)
Tom Cors (TNC)
Diane Brooks (Boat Captain)
Ed Smith (Boat Captain)
Charlie Roark (Boat Captain)

Note: On boat discussions include:
Channel Islands Issues & Marine Protected Areas with Russell
Galipeau (Channel Islands Superintendent) & Yvonne Menard (Channel Islands Interpretation Chief)
Offshore Oil & Gas Issues with Joan Barminski (BOEM Director) &
Drew Mayerson (BSEE Director)
Santa Cruz Island Project with The Nature Conservancy staff
Marine Protected Areas with Fishermen on board

Boat time:  - 1.5 hours on NPS Boat

11:00-11:15 am PDT:  Depart Boat at Prisoners Harbor & Board Vehicles
Location:  Prisoners Harbor
Participants:  RZ
Vehicle Manifest:

Secretary's Vehiele (TNC Gold Land Cruiser):
RKZ
Mrs. Zinke
Sgt. [Redacted] (OIS)
Mark Kramer (Driver)
Nita Vail (OIS-Guest)
Beatrice Walden (Secretary's personal guest)

Vehicle 2 (TNC Silver Tacoma Crew Cab):
Eamon O'Byrne (Driver)
Rusty Roddy (OIS)
Jon Jorgeson (OIS-Guest)
Tony Brown (OIS-Guest)
Megan Bloomgren (OIS)

Vehicle 3 (TNC Silver Tacoma Safari Truck):
Scott Meyler (Driver)
Tom Cors (TNC)
Jeff Maassen (OIS-Guest)
Jason Robinson (OIS-Guest)
Tigran Nahabedian (OIS-Guest)
Vahagan Nahabedian (OIS-Guest)
Chris Wiggins (OIS-Guest)
Mark Aagenes (TNC)

Vehicle 4 (NPS Green Truck):
Russell Galipeau (Driver)
Yvonne Menard
Wadi Yakhour (OIS)
Steve Henry (Field Supervisor, USFWS)
Sgt. [Redacted] (OIS)

Vehicle 5 (TNC Silver Tacoma Crewcab):
Michael Hague (Driver - TNC)
Drew Mayerson (Acting Regional Director, BSEE)
Joan Barminski (Regional Director, BOEM)
Tami Heilemann (OIS)

Vehicle 6 (TNC Silver Xterra)
Jay Carlson (Driver)
11:15-11:35am PDT: Depart Prisoners Harbor en route Main Ranch

11:35-12:15pm PDT: Lunch
Location: Poolside - Main Ranch
Participants: RZ
DOI Staff
TNC Staff
Guests
Format: Lunch followed by brief remarks from RKZ. RKZ introduced by Russell Galipeau. Brief tour of Main Ranch led by Eamon O’Byrne, TNC
Note: Lunch has been purchased by advance for RKZ, RKZ guests and DOI staff

12:15-12:45pm PDT: Board Vehicles & Depart Main Ranch en route Navy Communications Site
Vehicle Manifest:
Same as above

12:45-12:55pm PDT: Arrive Navy Communications Site & Receive Briefing from NPS & TNC on Navy Collaboration

12:55-1:20pm PDT: Depart Navy Communications Site en route Prisoners Harbor
Vehicle Manifest:
Same as above
Note: A stop will be made for photo op with panoramic view of the island at Cross Box lookout

1:20-1:30pm PDT: Arrive Prisoners Harbor and Board Ocean Ranger

1:30-1:50pm PDT: Depart Prisoners Harbor en route Scorpion Pier
Boat Manifest:
RKZ
Mrs. Zinke
Beatrice Walder
Sgt. [b](6), [b](7), [c]
Sgt. [b](6), [b](7), [c]
Rudy Koddy
Wadi Yakhour
Megan Bloumgren
Tami Heilemann
Nita Vail
Tony Brown
Jon Jorgeson
Tigran Nahabedian (Junior Ranger)
Vahagan Nahabedian (Father of Tigran)
Chris Wiggins
Jeff Maassen
Jason Robinson
Russell Galipeau (NPS)
Yvonne Memard (NPS)
Joan Barminski (NPS)
Drew Mayerson (NPS)
Steve Henry (NPS)
Eamon O’Byrne (TNC)
Mark Kramer (TNC)
Mark Aagenes (TNC)
Tom Cors (TNC)  
Diane Brooks (Boat Captain)  
Ed Smith (Boat Captain)  
Charlie Roark (Boat Captain)  

Boat time: ~2.05 hours on NPS Boat

1:50-2:05pm PDT: Arrive Scorpion Pier for Discussion of Issues Regarding Pier Construction  
Note: Boat will be held at pier for discussion. Passengers will not exit boat  
Note: Discussion will be led by Russell Galipeco.

2:05-3:35pm PDT: Depart Scorpion Pier en route Santa Barbara Harbor  
Note: RKZ National Parks passport to be stamped on boatride back to harbor

3:35-3:45pm PDT: Arrive Santa Barbara Harbor & Offload Boat

3:45-3:55pm PDT: Depart Santa Barbara Harbour en route Residence  
Vehicle Manifest:  
Secretary’s Vehicle:  
RKZ  
Mrs. Zinke  
Sgt. D17/8

Drive time: ~ 10 minutes without traffic

3:55-5:55pm PDT: Arrive Residence for Personal Time

5:55-6:05pm PDT: Depart Residence en route Reagan Ranch Center  
Location: The Reagan Ranch Center  
217 State Street  
Santa Barbara, CA 93101  

Vehicle Manifest:  
Secretary’s Vehicle:  
RKZ  
Mrs. Zinke  
Sgt. D17/8

Drive time: ~ 10 minutes without traffic

6:05-6:30pm PDT: Arrive Reagan Ranch Center & Proceed to Tour of Galleries  
Participants: RKZ  
Mrs. Zinke  
Andrew Coffin (Director - Reagan Ranch & Vice President of the Young America’s Foundation)  
Note: Hold in green room prior to townhall forum if needed

6:30-8:00pm PDT: Reagan Ranch Center Town Hall Forum on Channel Islands  
Location: The Reagan Ranch Center  
Outreach Center  
Participants: RZ  
~100-150 people  
Press: Open/Closed  
Staff: Megan Bloomgren  
Tami Heilemann  
Advance: Rusty Roddy  
Format: Young America’s Foundation step and repeat backdrop; podium as prop to the side which includes Reagan Ranch Center logo; monitors on both sides of the stage displaying host logo; handheld, wireless mic;
Andrew Coffin (Vice President - Young America’s Foundation & Director - Reagan Ranch) welcomes guests and introduces student who gives the Pledge of Allegiance. RKZ introduced by Andrew Coffin.
RKZ gives remarks followed by Q&A
Note: No food or drinks will be served.

8:00-8:45pm PDT: Mix & Mingle with Guests

8:45-8:55pm PDT: Depart Reagan Ranch Center en route Viva Modern Mexican Restaurant
Location: 1114 State Street
Santa Barbara, CA 93101
Vehicle Manifest:
Secretary’s Vehicle:
RKZ
Mrs. Zinke
Sgt [b1][b6][b7][c]
Drive time: ~ 10 minutes without traffic

8:55-11:00pm PDT: Dinner

11:00-11:10pm PDT: Depart Dinner en route Residence

11:10pm PDT: RON

Tuesday, April 18, 2017
Santa Barbara, CA

8:45-8:55 PDT: Depart RON en route Santa Barbara Harbor
Location: 132-A Harbor Way
Santa Barbara, CA 93109
Vehicle Manifest:
Secretary’s Vehicle:
RKZ
Mrs. Zinke
Sgt [b1][b6][b7][c]
Drive time: ~ 10 minutes without traffic

8:55-9:00am PDT: Arrive Santa Barbara Harbor & Walk to Accommodation Dock for Boarding
Met by: Russell Galipeau, Superintendent - Channel Islands National Park
Steve Geair, Santa Barbara Maintenance Foreman (USN-Ret)
Note: Meeting area is between the Harbormaster’s Office & the boat slips

9:00-9:05am PDT: Challenge Coin Exchange with Steve Geair (USN-Ret)
Location: Santa Barbara Harbor
Participants: RZ
Steve Geair, Santa Barbara Maintenance Foreman

9:15-9:30am PDT: Board Ocean Ranger for Boat Safety Briefing & Distribution of Individual PFD’s

9:30-11:45am PDT: Depart Santa Barbara Harbor en route Santa Rosa Island, Bechers Bay
Boat Manifest:
RKZ
Mrs. Zinke
Suze McElhannan
Sgt [b1][b6][b7][c]
Boat time: ~2 hours 15 mins on the Ocean Ranger
Format: o Table Discussions (15-20 minutes each)
o Brief History of Santa Rosa Island (Menard/Galipeau)
o Vail Family meeting with the Secretary (Nita, Tim and Will)
o Santa Rosa Island Field Station (Wakelee/Galipeau)
o History and Management of San Miguel Island (Galipeau/Menard)

Note: Since this is a regular transportation day this gives the Secretary an opportunity to talk with field personnel.

11:45-12:00pm PDT: Depart Boat at Bechers Bay & Proceed via Walk to Santa Rosa Island Field Station (Bunkhouse)
Location: Santa Rosa Island Field Station
Participants: RZ

12:00-12:15pm PDT: Junior Ranger Swearing-in Ceremony
Location: Santa Rosa Island Field Station
Participants: RZ
Advance: Students of Freemont Middle School
Note: Ranger Oath will be provided to the Secretary

12:15-12:35pm PDT: Address the Staff of Santa Rosa Island
Location: Santa Rosa Island Field Station
Participants: RZ
Advance: All NPS Employees

12:35-1:00pm PDT: Lunch
Location: Santa Rosa Island Field Station Picnic Tables
Participants: RZ, DOI Staff, All Guests
1:00-1:30pm PDT: Walk to Historic Ranch and Tour the Site  
Location: Main Ranch Building  
Participants: RZ  
Nita Vail  
Russell Galipeau  
Advance: Wadi Yahkour  
Format: Discussion of ranch rehabilitation project and adaptive reuse of historic ranch structure  
Note: Nita Vail to lead tour while Russell Galipeau discusses rehabilitation

1:30-1:50pm PDT: Depart Main Ranch en route Black Mountain

1:50-2:10pm PDT: Hike Black Mountain  
Format: Russell Galipeau to discuss island rehabilitation  
Note: Brief stop for photo opp at top of the trail

2:10-2:30pm PDT: Depart Black Mountain en route Bechers Bay

2:30-2:35pm PDT: Arrive Bechers Bay and Board Ocean Ranger

2:35-4:50pm PDT: Depart Santa Rosa Island, Bechers Bay en route Santa Barbara Harbor  
Boat Manifest:

- RZ  
- Mrs. Zinke  
- Suzie McElrnan  
- Sgt. A (b) (c) (a) (d)  
- Sgt. B (e) (d) (7) (C)  
- Wadi Yahkour  
- Megan Bloemgren  
- Tami Heilemann  
- Nita Vail  
- Tony Brown  
- Jon Jorgenson  
- Tim Vail  
- Will Woolley  
- Russell Galipeau (NPS)  
- Lulio Cuevas (NPS)  
- Drew Adams (NPS)  
- Andrew Ward (NPS)  
- Ken Convery (NPS)  
- Paula Power (NPS)  
- Sarah Dantuono-Brown (IWS)  
- Lily Harrison (IWS)

- Boat time: 2 hours 15 mins on the Ocean Ranger  
- Format: Table Discussions (15-20 minutes each)  
- Native American Relations and Chumash History (Galipeau)

5:00-5:10pm PDT: Depart Santa Barbara Harbor en route RON  
Location: RZ residence  
Vehicle Manifest:  
Secretary's Vehicle:  

- RZ  
- Mrs. Zinke  
- (b) (d) (b) (7) (C)  
- (d) (b) (7) (C)
Staff Vehicle:
Wadi Yakhour
Meg Bloomgren
Tami Heilemann

Drive time: ~ 10 minutes without traffic

5:10pm PDT:
RON

Wednesday, April 19, 2017
Santa Barbara, CA → San Francisco, CA

9:20-9:35am PDT:
Depart Private Residence en route Santa Barbara Municipal Airport
Location: 500 James Fowler Road
Santa Barbara, CA 93117
Vehicle Manifest:
Secretary's Vehicle:
RKZ
Sgt. [b] (6), (b) (7)(C)
Sgt. [b] (6), (b) (7)(C)
Meg Bloomgren
Tami Heilemann
Drive time: ~ 15 minutes without traffic

10:35am PDT:
11:52am PDT:
Wheels up Santa Barbara, CA (SBA) en route San Francisco, CA (SFO)
Flight: United 5446
Flight time: 1 hour, 17 minutes
RZ Seat: 11D
AIC: Sgt. [b] (6), (b) (7)(C)
Staff: Megan Bloomgren, Tami Heilemann

11:52-12:05pm PDT:
Wheels down San Francisco International Airport (~15 minutes to vehicle)
Location:

12:05-12:45pm PDT:
Depart Airport en route U.S. Park Police Headquarters
Location: U.S. Park Police Headquarters
1217 Ralston Avenue
San Francisco, CA
Via 280 to Great Highway
Vehicle Manifest:
Secretary's Vehicle:
RZ
[b] (6), (b) (7)(C)
Sgt. [b] (6), (b) (7)(C) (Driver)
Staff Vehicle:
Rusty Roddy
Megan Bloomgren
Tami Heilemann
[b] (6), (b) (7)(C) (Driver - USPP)
[b] (6), (b) (7)(C) (USPP)
Note: Box lunches will be provided in the car
Drive time: ~ 35 minutes without traffic
12:45-1:00pm PDT: Arrive U.S. Park Police Headquarters // Meet & Greet with Park Police
Location: U.S. Park Police Headquarters
Main Entrance
Met By: Rob Maclean, Chief - U.S. Park Police
Tim Hodge, Administrative Lt. - U.S. Park Police
U.S. Park Police San Francisco Officers
Participants: RKZ
Staff: Megan Bloomgren
Tami Heilemann
Advance: Rusty Roddy

1:00-2:00pm PDT: U.S. Park Police Strategic Plan Rollout
Location: U.S. Park Police Headquarters
3rd Floor Classroom
Participants: RKZ
USPP Chief Robert MacLean
USPP Captain Jerry Marshall
Kevin Hendricks, Superintendent - San Francisco Maritime National Historic Park
15 - 20 USPP Officers
Cicely Muldoon, Acting Superintendent - Golden Gate National Parks
Carey Feirabend, Interim Deputy Superintendent - Golden Gate National Parks
Presidio Trust Personnel
Press: Closed
Staff: Megan Bloomgren
Tami Heilemann
Advance: Rusty Roddy
Format: USPP Captain Jerry Marshall gives opening remarks and introduces RKZ; RKZ gives brief remarks; Captain Marshall introduces USPP Chief Rob Maclean; Chief Maclean and USPP team share the Strategic plan
Note: Group photo with RKZ and USPP Officers upon conclusion of rollout

2:00-2:30pm PDT: U.S. Park Police Budget Meeting
Location: U.S. Park Police Headquarters
2nd Floor Conference Room
Participants: Chief Rob Maclean
USPP Upper Tier Command Officers
Press: Closed
Staff: Megan Bloomgren
Tami Heilemann
Advance: Rusty Roddy
Format: Meeting led by Chief Rob Maclean
Note: A few pictures will be taken at beginning of meeting

2:30-2:35pm PDT: Depart U.S. Park Police Headquarters en route Presidio Observation Post & Presidio Visitor Center
Location: Presidio Observation Post & Presidio Visitor Center
Golden Gate National Recreation Area,
210 Lincoln Blvd, San Francisco, CA 94129
Vehicle Manifest:
Secretary's Vehicle: RKZ
USPP Chief Rob Maclean
Sgt. [Redacted] (Driver)
2:35-3:20pm PDT:

**DOI Employees Meeting**

**Location:** Presidio Observation Post  
Golden Gate National Recreation Area

**Participants:**  
Golden Gate National Recreation Area employees  
San Francisco Maritime National Historic Park employees  
NPS Pacific West Regional Office employees  
USPP Officers

**Attendees:** 100  
**Press:** Closed  
**Staff:** Megan Bloomgren  
Tami Heilemann  
**Advance:** Rusty Roddy

**Format:**  
15 minutes remarks  
15 minutes Q&A  
15 minutes photos, shake hands with employees  
Handheld wireless mic  
RKZ introduced by Laura Joss, NPS Pacific West Regional Director

**Note:** Upon arrival to Observation Post, RKZ and Laura Joss will hold briefly in foyer before taking the stage

3:20-3:30pm PDT:

**Walk to Presidio Visitor Center with Presidio Trust CEO Jean Frasier**

**Location:** Presidio Observation Post to Presidio Visitor Center  
Golden Gate National Recreation Area

**Participants:**  
RKZ  
Jean Frasier, CEO of the Presidio Trust

**Press:** Closed  
**Staff:** Megan Bloomgren  
Tami Heilemann  
**Advance:** Rusty Roddy

**Format:** Meet at Observation Post, walk to Presidio Visitors Center

3:30-4:00pm PDT:

**Presidio Visitor Center Tour**

**Location:** Presidio Visitor Center  
Golden Gate National Recreation Area

**Participants:**  
Jean Frasier, CEO of the Presidio Trust  
Michelle Gee, NPS Interpretive Ranger

**Press:** Closed  
**Staff:** Megan Bloomgren  
Tami Heilemann  
**Advance:** Rusty Roddy

**Briefing:** Youth engagement and innovative ranger-led programming.

**Note:** RKZ to get National Parks Passport stamped

4:00-5:00pm PDT:

**Depart Presidio Visitors Center en route Driving Tour of the Presidio**

**To View:**  
Crissy Field  
Battery East Overlook  
Rob Hill Campground

**Vehicle Manifest:**  
Secretary’s Vehicle: RZ
5:00-6:00pm PDT: Meeting with Al Baldwin
Location: Presidio Observation Post Boardroom
Participants: Al Baldwin, Chairman of National Park Foundation
Staff: Megan Bloomgren
Tami Heilemann
Advance: Rusty Roddy
Note: A few pictures will be taken at beginning of meeting

6:00-6:15pm PDT: Depart Observation Post en route Spruce for Dinner Meeting
Location: Spruce
3640 Sacramento Street
San Francisco, CA 94118
Vehicle Manifest:
Secretary's Vehicle: RZ
Sgt. (b) (6), (b) (7)(C)
Driver: (b) (6), (b) (7)(C)
Drive time: ~15 minutes without traffic

6:15-6:30pm PDT: Down Time in Vehicle

6:30-8:00pm PDT: Dinner with Jack Daly
Location: Spruce Restaurant
3640 Sacramento Street
San Francisco, CA 94118

8:00-8:35pm PDT: Depart Dinner en route RON
Location: Hilton Garden Inn San Francisco Airport North
670 Gateway Boulevard
South San Francisco, CA 94080
Vehicle Manifest:
Secretary's Vehicle: RKZ
Staff Vehicle: Sgt. (b) (6), (b) (7)(C)
Drive time: ~35 minutes without traffic

8:35pm PDT: RON
Thursday, April 20, 2017
San Francisco, CA → Whitefish, MT

6:15-6:25am PDT: Depart RON en route Airport
Vehicle Manifest:
Secretary's Vehicle: RKZ
Sgt. (b) (6) (b) (7)(c)
Sgt. (b) (6) (b) (7)(c)
Drive time: ~ 10 minutes without traffic

7:25am PDT- 11:00am MDT: Wheels up San Francisco, CA (SFO) en route Denver, CO (DEN)
Flight: United 710
Flight time: 2 hours, 35 minutes
RZ Seat: 35D
NOTE: TIME ZONE CHANGE PDT to MDT (+1 hours)

11:00-11:40am MDT: Layover in Denver, CO // 40 minute layover

11:40am MDT- 1:58pm MDT: Wheels up Denver, CO (DEN) en route Kalispell, MT (FCA)
Flight: United 5331
Flight time: 2 hours, 18 minutes
RZ Seat: 8C

1:58-2:10pm EDT: Wheels down Kalispell Airport (~10 minutes to vehicle).
Location:

2:10-2:35pm EDT: Depart Airport en route Residence
Location: Whitefish, MT
Car: RZ

Friday, April 21, 2017
Whitefish, MT

Personal Travel // Not paid for by government

Saturday, April 22, 2017
Whitefish, MT

Personal Travel // Not paid for by government

Sunday, April 23, 2017
Whitefish, MT → Washington, DC

Personal Travel // Not paid for by government

4:35-4:55pm MDT: Depart Residence en route Airport
Drive time: ~ 20 minutes without traffic
5:55pm MDT - 7:34pm MDT:
Wheels up Kalispell, MT (FCA) en route Salt Lake City (SLC)
Flight: Delta 4775
Flight time: 1 hour, 39 minutes
RZ Seat: 8C

7:34-10:49pm MDT:
Layover in Salt Lake City, UT // 3 hour, 15 minute layover

10:49pm MDT - 5:00am EDT:
Wheels up Salt Lake City, UT (SLC) en route Baltimore, MD (BWI)
Flight: Delta 658
Flight time: 4 hours, 11 minutes
RZ Seat: 2D
NOTE: TIME ZONE CHANGE MDT TO EDT (+2 HOURS)

5:00-5:15am EDT:
Wheels down Baltimore-Washington International Airport (~10 minutes to vehicle)
Location:

5:15-6:00am EDT:
Depart Airport en route Residence
Drive Time: ~45 minutes without traffic
Document Header Information

Type: Travel  
Travel Authorization: TANUM0000S082  
Trip: 06-25-17 Nevada-Montana

Organization: DOI/DOSSIO  
TA Date: 06/24/17  
Currency: USD  
Current: CREATED  
Status:  
Purpose: Mission (Operational)  
Detail: Document Secretary Ryan Zinke will travel to Incline Village, Nevada, to provide remarks at the Rule of Law Defense Fund (RLDF) Summer National Meeting ERC & Nevada Host Committee Dinner. Secretary Zinke will travel to Pahrump, Nevada, to hold a roundtable meeting with regional county commissioners, and to make a media announcement regarding PILT grants. Secretary Zinke will then travel to Las Vegas, Nevada, to speak at a Vegas Golden Knights Development Camp Dinner. Secretary Zinke will travel to Whitefish, Montana, to attend the Western Governors' Association (WGA) Annual Meeting, where he will give keynote remarks at the morning session, and meet with various WGA governors who are also attending the gathering. Secretary Zinke will also visit Glacier National Park, where he will participate in a photoshoot with GQ and a separate interview with Outdoor Magazine.

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH  
TID: 40210798  
ID: 1001181010  
Organization: DOI/DOSSIO  
Duty Station: WASHINGTON DC  
Card: CARD HOLDER  
EMAIL: TIMOTHY_NIGBOROWICZ@OS.DOL.GOV  
Cell Phone:  
Alternate Phone:  
Alternate Address:  
Home Phone: 2022087551

Document Information

Trip: Selected Trip  
Number:  
Purpose: Secretary Ryan Zinke will travel to Incline Village, Nevada, to provide remarks at the Rule of Law Defense Fund (RLDF) Summer National Meeting ERC & Nevada Host Committee Dinner. Secretary Zinke will travel to Pahrump, Nevada, to hold a roundtable meeting with regional county commissioners, and to make a media announcement regarding PILT grants. Secretary Zinke will then travel to Las Vegas, Nevada, to speak at a Vegas Golden Knights Development Camp Dinner. Secretary Zinke will travel to Whitefish, Montana, to attend the Western Governors' Association (WGA) Annual Meeting, where he will give keynote remarks at the morning session, and meet with various WGA governors who are also attending the gathering. Secretary Zinke will also visit Glacier National Park, where he will participate in a photoshoot with GQ and a separate interview with Outdoor Magazine.

Itinerary Locations

<table>
<thead>
<tr>
<th>Check In</th>
<th>Check Out</th>
<th>Location</th>
<th>Purpose</th>
<th>Rate</th>
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<tbody>
<tr>
<td>06/25/17</td>
<td>06/26/17</td>
<td>INCLINE VILLAGE, NV</td>
<td>Mission (Operational)</td>
<td>102.00 / 64.00</td>
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<tr>
<td>06/26/17</td>
<td>06/28/17</td>
<td>WHITEFISH, MT</td>
<td>Mission (Operational)</td>
<td>95.00 / 59.00</td>
</tr>
</tbody>
</table>

Document Totals

Total Expenses: 1,896.80  
Reimbursable Expenses: 210.25  
Non-Reimbursable Expenses: 1,686.55  
Advance Authorized: .00  
Advance Requested: .00

Document Totals by Expense Category

<table>
<thead>
<tr>
<th>Expense Category</th>
<th>Cost</th>
<th>Advance Amount</th>
</tr>
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<tbody>
<tr>
<td>Com. Carrier</td>
<td>1,396.80</td>
<td>00</td>
</tr>
<tr>
<td>Lodging-PerDiem</td>
<td>275.00</td>
<td>00</td>
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<tr>
<td>Me/E-PerDiem</td>
<td>210.25</td>
<td>00</td>
</tr>
<tr>
<td>Transx Fees</td>
<td>14.75</td>
<td>00</td>
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<tr>
<td>Total Expenses:</td>
<td>1,896.80</td>
<td>00</td>
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</table>
# Trip 1 Details

## Expenses

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
<th>Category</th>
<th>Cost</th>
<th>Pay Method</th>
<th>Per Diem</th>
</tr>
</thead>
<tbody>
<tr>
<td>06/24/2017</td>
<td>TDY Voucher Fee</td>
<td>Transxn Fees</td>
<td>14.75</td>
<td>GOVCC-C</td>
<td>*</td>
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<tr>
<td>06/25/2017</td>
<td>Airline Flight</td>
<td>Com. Carrier</td>
<td>1,194.60</td>
<td>GOVCC-C</td>
<td>*</td>
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</table>

Comment: Total airfare for flights from Washington, DC (Dulles) to Reno, NV, and Kalispell, MT to Washington, DC (Dulles).

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
<th>Category</th>
<th>Cost</th>
<th>Pay Method</th>
<th>Per Diem</th>
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</thead>
<tbody>
<tr>
<td>06/25/2017</td>
<td>Lodging</td>
<td>Lodging-PerDiem</td>
<td>275.00</td>
<td>GOVCC-C</td>
<td>*</td>
</tr>
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</table>

Comment: Secretary Zinke will utilize lodging at a rate that exceeds the maximum government rate. See attached email for details.

## Per Diem Allowances

Total Per Diem Allowances: **485.25**

<table>
<thead>
<tr>
<th>Date</th>
<th>Rate</th>
<th>Ldg Cost</th>
<th>Ldg Allowed</th>
<th>M&amp;IE Cost</th>
<th>M&amp;IE Allowed</th>
<th>B</th>
<th>L</th>
<th>D</th>
<th>Con%</th>
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<tr>
<td>06/25/2017</td>
<td>102.00/ 64.00</td>
<td>275.00</td>
<td>275.00</td>
<td>48.00</td>
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<tr>
<td>06/27/2017</td>
<td>95.00/ 59.00</td>
<td>0.00</td>
<td>0.00</td>
<td>59.00</td>
<td>59.00</td>
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<tr>
<td>06/28/2017</td>
<td>95.00/ 59.00</td>
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<td>0.00</td>
<td>44.25</td>
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## Other Authorizations

### ACTUAL EXPENSE

<p>&lt;p&gt;</p>

## Account Summary for the Selected Trip

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<tr>
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<tbody>
<tr>
<td>Expense Category: Com. Carrier</td>
<td>Fiscal Year: 2017</td>
<td>Amount: 1,396.80</td>
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<tr>
<td>Expense Category: Lodging-PerDiem</td>
<td>Fiscal Year: 2017</td>
<td>Amount: 275.00</td>
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<td>Expense Category: M&amp;IE-PerDiem</td>
<td>Fiscal Year: 2017</td>
<td>Amount: 210.25</td>
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<tr>
<td>Expense Category: Transxn Fees</td>
<td>Fiscal Year: 2017</td>
<td>Total: 1,896.80</td>
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## Payment Detail Information

### DOI FY 2017/2018 OS Travel

<table>
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<tr>
<th>Accounting String</th>
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<tr>
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<td>GOVCC-C</td>
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<tr>
<td>DS10100000/DX10101//178D0102DM/DLSN00000.000000///</td>
<td>REIMBURSABLE</td>
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</table>

### Totals by Label

| DOI FY 2017/2018 OS Travel Total | DS10100000/DX10101//178D0102DM/DLSN00000.000000/// | 1,896.80 |

### Totals by Payment Method

| GOVCC-C Total | 1,686.55 |
| REIMBURSABLE Total | 210.25 |
Receipt Checklist

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<tr>
<th>Date</th>
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<td>$1,194.60</td>
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Audits

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<tr>
<td>ACTUALS EXIST</td>
<td>FAIL</td>
<td>LODGING ACTUALS EXIST</td>
</tr>
<tr>
<td>Traveler</td>
<td>Justification: On 6/25/17, Secretary Zinke will utilize lodging at a rate that exceeds the maximum government rate. See attached email for details. For the nights of 6/26/17 and 6/27/17, Secretary Zinke will stay at his private residence. Therefore, the government will incur no lodging expenses on those nights.</td>
<td></td>
</tr>
<tr>
<td>TRAVEL DATE FAIL OVERLAP</td>
<td></td>
<td>OVERLAPS WITH TRIP. TANUM0000RX71</td>
</tr>
<tr>
<td>Traveler</td>
<td>Justification: TANUM0000RX71 is a duplicate authorization. There is no travel overlap.</td>
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</table>

Document History 06/29/2017 Authorization: TANUM0000S0B2

Copyright 1989-2009 Concur Government Edition: Concur Inc. ZINKE, RYAN KEITH. 40210798

<table>
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<tr>
<th>STATUS</th>
<th>DATE</th>
<th>TIME</th>
<th>SIGNATURE NAME</th>
<th>REASON</th>
<th>Net Adjustment: 0.00</th>
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<tbody>
<tr>
<td>CREATED</td>
<td>06/24/2017</td>
<td>4.57PMEST</td>
<td>NIGBOROWICZ, TIMOTHY M</td>
<td></td>
<td></td>
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</tbody>
</table>

I certify that the electronic signatures listed above are valid and on file

______________________________

SIGNED DATE

Document Signatures

Traveler/Preparer Name: Tim Nigborowicz
Traveler/Preparer Signature: [Signature Image]
Date: 6/24/17

Approver Name: David Magallanes
Approver Signature: [Signature Image]
Date: 6/24/17

Acting DCOS

[Signature Image]
Re: 06-25-17 Travel for Secretary Zinke
1 message

Downey Magallanes <downey_magallanes@ios.doi.gov>  Fri, Jun 23, 2017 at 6:30 PM
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>
Cc: Debbie Cousins <debbie_cousins@ios.doi.gov>

Ok

On Jun 23, 2017, at 6:29 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:

Please provide approval for the following travel for Secretary Ryan Zinke:

1. Dates of travel
   06/25/17 - 06/28/17

2. Purpose of travel
   Secretary Ryan Zinke will travel to Incline Village, Nevada, to provide remarks at the Rule of Law Defense Fund (RLDF) Summer National Meeting ERC & Nevada Host Committee Dinner. Secretary Zinke will travel to Pahrump, Nevada, to hold a roundtable meeting with regional county commissioners, and to make a media announcement regarding PILT grants. Secretary Zinke will then travel to Las Vegas, Nevada, to speak at a Vegas Golden Knights Development Camp Dinner. Secretary Zinke will travel to Whitefish, Montana, to attend the Western Governors’ Association (WGA) Annual Meeting, where he will give keynote remarks at the morning session, and meet with various WGA governors who are also attending the gathering. Secretary Zinke will also visit Glacier National Park, where he will participate in a photoshoot with GQ and a separate interview with Outdoor Magazine.

3. Associated cost of the travel
   $2,000

4. Who will be paying for travel (DOI or other)
   DOI will pay the majority of the cost of this travel. Non-federal entities may pay for some meals during this travel.

Thank you.

Tim Nigborowicz
Office of Scheduling and Advance
202-208-7551
Date: 05/20/2017
Record Locator: 3AAL6E
Travelers:
Zinke, Ryan; Keith
Agent: doi.travel@duluthtravelinc.com

Sun, Jun 25 2017 Reno, NV
8:26 AM depart
Washington-Dulles (IAD) to Denver (DEN) — Confirmation No. B3Y014
Takeoff: 8:26 AM
United Airlines
Flight 403
Economy [Y] Class | Boeing 737-800
| Food for Purchase | 3h 32m

Travelers:
Name: Zinke, Ryan Keith
Ticket #: 016-8670374784
Seat: 36D

Landing: 10:18 AM
Denver, CO

11:19 AM depart
Denver (DEN) to Reno (RNO) — Confirmation No. B3Y014
Takeoff: 11:19 AM
United Airlines
Flight 295
Economy [Y] Class | Airbus A320-100/200
| Food and Beverage for Purchase | 2h 10m

Travelers:
Name: Zinke, Ryan Keith
Ticket #: 016-8670374784
Seat: 24C

Landing: 12:39 PM
Reno, NV

Mon, Jun 26 2017 Las Vegas, NV
10:25 AM depart
Reno (RNO) to Las Vegas (LAS) — Confirmation No. B3Y014
Southwest Airlines
Flight 4101
Takeoff: 10:25 AM
Economy/Coach [Y] Class | Boeing 737-700 (winglets)
| 1h 15m

Travelers:
Name: Zinke, Ryan Keith
Ticket #: 016-8670374784
Seat: Unassigned
Notes: Seat assigned at check in. Airline confirmation-jkgqijn

Wed, Jun 28 2017 Washington-Dulles, DC
2:43 PM depart
Kalispell (FCA) to Denver (DEN) — Confirmation No. B3Y014
United Airlines
Flight 489
Takeoff: 2:43 PM
Kalispell, MT
Economy [Y] Class | Airbus A319
| 2h 3m

Travelers:
Name: Zinke, Ryan Keith
Ticket #: 016-8670374784
Seat: 28C

Landing: 4:52 PM
Denver, CO

5:40 PM depart
Denver (DEN) to Washington-Dulles (IAD) — Confirmation No. B3Y014
United Airlines
Flight 344
Takeoff: 5:40 PM
Denver, CO
Economy [Y] Class | Boeing 737-800
| 3h 22m

Travelers:
Name: Zinke, Ryan Keith
Ticket #: 016-8670374785
Seat: 37C

Additional Information:
- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To Www.Tsa.Gov.
- For Emergency Assistance Call 855-847-6396.
- Southwest Airlines Does Not Preassign Seats Changes In Flight May Result In Higher Fare Due To Airline Controlled Inventory Of Seats Or Penalties.
- For Expense Report Purposes - Your Southwest
- Ticket Number Is 8536169046.
- Southwest E-Ticket Confirmation Number Is - jkgqijn.
- Org Code: DOJ/DOS510
- TA Number: TANUM0000RX71

A Message From Your Agent
THIS MESSAGE CONFIRMS THAT YOUR RESERVATION HAS BEEN TICKETED. FOR CHANGES CANCELLATIONS OR QUESTIONS PLEASE CALL YOUR DEDICATED TRAVEL TEAM.
<table>
<thead>
<tr>
<th>Flight</th>
<th>Carrier</th>
<th>Fare Basis</th>
<th>Date</th>
<th>City - Airport</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>403 / Y</td>
<td>UNITED AIRLINES 738</td>
<td>YCAIAAD Confirmation: B3YQ4J</td>
<td>Sun, 09/25/2017</td>
<td>Leave: WASHINGTON-DLS</td>
<td>826A</td>
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<tr>
<td>266 / Y</td>
<td>UNITED AIRLINES 320</td>
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<td>486 / Y</td>
<td>UNITED AIRLINES 319</td>
<td>YCAIAAD Confirmation: B3YQ4J</td>
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<td>Leave: KALISPELL</td>
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<td>344 / Y</td>
<td>UNITED AIRLINES 738</td>
<td>YCAIAAD Confirmation: B3YQ4J</td>
<td>Wed, 09/28/2017</td>
<td>Leave: DENVER</td>
<td>1239P</td>
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</tbody>
</table>

**Remark(s):**
- Fare: $1,068.84
- Tax: $125.76
- Total Amount: $1,194.60
- Amount Charged: $1,194.60

*Air only indicated here.*
<table>
<thead>
<tr>
<th>Type</th>
<th>Carrier Equip</th>
<th>Flight # / Class</th>
<th>Fare Basis</th>
<th>Travel Dates</th>
<th>City - Airport</th>
<th>Time</th>
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</thead>
<tbody>
<tr>
<td></td>
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<td>4101 / Y</td>
<td></td>
<td>Mon, 06/25/2017</td>
<td>Leave: RENO</td>
<td>1025A</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Mne, 06/28/2017</td>
<td>Arrive: LAS VEGAS</td>
<td>1140A</td>
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<td></td>
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<td>Confirmation: JK8QKW</td>
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</tbody>
</table>

**Remark(s):**
- Fare: $174.33
- Tax: $27.32
- Total Amount: $202.20
- Amount Charged: $202.20

_RNO VN LAS_

Print: Tue, Oct 03, 2017 04:27 PM
Generated by Travel Incorporated
REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR

☐ For Period Beginning October 1, 201__ and Ending March 31, 201__
☐ For Period Beginning April 1, 201__ and Ending September 30, 201__

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office: Office of the Secretary 2. For Report of this Event Page 1 of 2

3. Event (Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of $250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)
Rule of Law Defense Fund Summer National Meeting ERC (Edmund Randolph Club) & Nevada Host Committee Dinner and Reception.

4. Sponsor of the Event: Rule of Law Defense Fund
5. Location of Event: Hyatt Regency Lake Tahoe in Incline Village, NV

6. Dates of Event:
   From: June 25, 2017
   To: June 25, 2017

7. Nature of Event: Speaking engagement that is part of the larger Republican Attorneys General Association Summer National Meeting.

8. Employee
   Name: Ryan Zinke
   Official Title: Secretary of the Interior
   Office: Office of the Secretary
   Travel Dates: From: 06/25/17 To 06/28/17

9. Accompanying Spouse (If Applicable)
   Name:
   Employee:
   Government Position:
   Travel Dates: From: To:

10. Non-Federal Sources of Payment (Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)
A. Rule of Law Defense Fund
B. 
C. 
D. 

11. Nature of Payments (Itemize on back of form.)

12. Nature of Payments (Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)
Total of Payments to Agency by Check $ 175.00
Total of payments Provided in Kind $ 175.00

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.
   Employee's Signature: Aug 21, 2017
   Date:

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.
   Ethics Review (By Ethics Official): 7/21/17
   Date:

15. Approval.
   Supervisor's (or Authorizing Official's) Signature:
   Acting Deputy Chief of Staff: 8/21/17
   Date:
11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use “C” for check or “K” for in kind. Use “E” for employee or “S” for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

<table>
<thead>
<tr>
<th>(a) Nature of Benefit</th>
<th>(b) Mode of Payment</th>
<th>(c) Individual</th>
<th>(d) Source</th>
<th>(e) Amount of Payment</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Meal - Dinner and Reception</strong></td>
<td>K</td>
<td>E</td>
<td>A</td>
<td><strong>$175.00</strong></td>
</tr>
</tbody>
</table>

DI-2000
Revised April 2011
RE: RAGA Event
1 message

Amanda Gonzalez <agonzalez@republicanags.com> Fri, Jun 30, 2017 at 2:05 PM
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>

Tim,

Apologies again for the delay.

1. Rule of Law Defense Fund
2. Rule of Law Defense Fund
3. Cost per person for reception and dinner: $175

If you need anything else, please let me know. Have a great holiday weekend.

Amanda

From: Nigborowicz, Timothy [mailto:timothy_nigborowicz@ios.doi.gov]
Sent: Monday, June 26, 2017 8:32 PM
To: Amanda Gonzalez <agonzalez@republicanags.com>
Subject: Re: RAGA Event

Hi Amanda. From what I've heard, everything went well on Sunday night, so thanks for helping to make Secretary Zinke's visit a success. I'm helping to finalize some ethics paperwork, and I was hoping you could help with a couple of items. My apologies if you already gave this to Caroline, but could you please provide the following information, or refer me to the appropriate person who can provide this information:

1) Sponsor of the reception and dinner
2) Non-Federal source of payment for the reception and dinner (can be the same as #1)
3) Amount of payment for the reception and dinner (Guidance: use cost to donor per person, or reasonable approximation)

Thank you in advance for your assistance.

Tim

On Fri, Jun 23, 2017 at 4:20 PM, Amanda Gonzalez <agonzalez@republicanags.com> wrote:

Thank you!
REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR

☐ For Period Beginning October 1, 201__ and Ending March 31, 201__
☐ For Period Beginning April 1, 201_ and Ending September 30, 201_

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office Office of the Secretary

2. For Report of this Event Page 1 of 2

3. Event (Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of $250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)

Vegas Golden Knights Development Camp Dinner with a group of young men who are hockey prospects for the National Hockey League.

4. Sponsor of the Event Vegas Golden Knights

5. Location of Event Red Rock Hotel and Resort in Las Vegas, Nevada

6. Dates of Event From: June 26, 201__ to: June 26, 201__


8. Employee
   Name: Ryan Zinke
   Official Title: Secretary of the Interior
   Office: Office of the Secretary
   Travel Dates: 06/25/17 to 06/28/17

9. Accompanying Spouse (If Applicable)
   Name:
   Employee:
   Government Position:
   Travel Dates: From: To:

10. Non-Federal Sources of Payment (Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)
   A. Vegas Golden Knights
   C. 
   B. 
   D. 

11. Nature of Payments (Itemize on back of form.)

12. Nature of Payments (Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)
   Total of Payments to Agency by Check $ 
   Total of payments Provided in Kind $ 85.00

13. Certification The statements in this report are true, complete, and correct to the best of my knowledge and belief.
   Signature: [Signature]
   Date: AUG 21 2017

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.
   [Signature]
   Date: 7/21/17

15. Approval.
   [Signature]
   Title: ACTING DEPUTY CHIEF OF STAFF
   Date: 8/2/17
11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use “C” for check or “K” for in kind. Use “E” for employee or “S” for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

<table>
<thead>
<tr>
<th>(a) Nature of Benefit</th>
<th>(b) Mode of Payment</th>
<th>(c) Identification</th>
<th>(d) Source</th>
<th>(e) Amount of Payment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meal - Dinner</td>
<td>K</td>
<td>E</td>
<td>A</td>
<td>$85.00</td>
</tr>
</tbody>
</table>
RE: Vegas Golden Knights Development Camp Dinner

1 message

Boettinger, Katy <kboettinger@vegasgoldenknights.com> Mon, Jul 3, 2017 at 2:04 PM
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>

Sponsor of the dinner VEGAS GOLDEN KNIGHTS
2) Non-Federal source of payment for the dinner (can be the same as #1) SAME AS ABOVE
3) Amount of payment for the dinner (Guidance: use cost to donor per person, or reasonable approximation) $85 PP

Let me know if that will work or if anything further is needed. Sorry for the delay!

Katy Boettinger
Director of Hockey Administration
Vegas Golden Knights
1701 Village Center Circle, Suite 100 | Las Vegas, NV 89134
O | 702-323-7322 M | 702-338-6314 F | 702-243-3285
kboettinger@vegasgoldenknights.com
www.vegasgoldenknights.com

From: Nigborowicz, Timothy [mailto:timothy_nigborowicz@ios.doi.gov]
Sent: Monday, July 03, 2017 10:57 AM
To: Boettinger, Katy <kboettinger@vegasgoldenknights.com>
Subject: Re: Vegas Golden Knights Development Camp Dinner

Hi Katy, I'm sorry to be a pest, but could you please let me know if you were ever able to track down this information? Thank you.

Tim

On Mon, Jun 26, 2017 at 9:24 PM, Boettinger, Katy <kboettinger@vegasgoldenknights.com> wrote:

Will get this to you first thing tomorrow :) Thank you for your patience.

Please excuse any undue brevity and typos due to iPhone.

> On Jun 26, 2017, at 5:48 PM, Aaron Thiele <aaron_thiele@ios.doi.gov> wrote:
> > Tim,
> > Katy who is CC'd is with the Vegas Golden Knights who was the sponsor.
> > Katy do you know or know who would have the information for Tim's
> > question in his email below.
Thanks,

Aaron

>>> On Jun 26, 2017, at 5:40 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:

>>> Hi Aaron. I'm sorry to bother you in the middle of everything, but I wasn't sure if I had asked you about this previously. When you have a chance, could you please provide the following information about tonight's dinner, or provide a POC I can reach out to for it:

>>> 1) Sponsor of the dinner
>>> 2) Non-Federal source of payment for the dinner (can be the same as #1)
>>> 3) Amount of payment for the dinner (Guidance: use cost to donor per person, or reasonable approximation)

>>> Thanks.

>>> Tim

>>>
MEMORANDUM

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Actual Expense Reimbursement
DATE: June 22, 2017

On June 25, 2017, and June 26, 2017, Secretary Ryan Zinke will be on official travel in Incline Village, Nevada, to speak at the Rule of Law Defense Fund (RLDF) Summer National Meeting ERC & Nevada Host Committee Dinner. This event is part of the 2017 Republican Attorneys General Association (RAGA) Summer National Meeting.

The 2017 RAGA Summer National Meeting is a four-day event that will be held at the Hyatt Regency Lake Tahoe Resort, Spa and Casino. All of the official engagements for the 2017 RAGA Summer National Meeting will take place at the hotel, and most of the attendees will utilize lodging at this same hotel.

The RLDF Dinner concludes at 8:00pm on June 25. The next morning, Secretary Zinke will have time to possibly meet with some of the state Attorneys General prior to his flight departing for Las Vegas, Nevada, at 10:25am. In order to have a base of operations that is close and easily accessible to the 2017 RAGA Summer National Meeting and its attendees, the Office of Scheduling and Advance recommends that Secretary Zinke procure lodging at the Hyatt Regency Lake Tahoe Resort, Spa and Casino for the night of June 25.

Scott Hommel and Laura Rigas will accompany Secretary Zinke as support staff during his official travel to Incline Village, Nevada. In order to properly execute their mission requirements, Scott Hommel and Laura Rigas must utilize lodging at the same location as Secretary Zinke.

Russell Roddy will travel to Incline Village to advance Secretary Zinke’s trip there. He will arrive at Incline Village on June 24. In order to properly execute his advancing duties, Russell Roddy must utilize lodging at the same location as Secretary Zinke, both during Secretary Zinke’s stay and also on the night prior to Secretary Zinke’s arrival.

For the nights of June 24, 2017, and June 25, 2017, the Hyatt Regency Lake Tahoe Resort, Spa and Casino offers a lodging rate of $275.00 per night. The maximum allowable government lodging rate that has been established by the General Services Administration (GSA) for Incline Village, Nevada, in June 2017 is $102.00 per night. The Hyatt Regency Lake Tahoe Resort, Spa and Casino lodging rate is more expensive than the GSA maximum lodging rate by $173.00 per night. We seek authorization for Secretary Zinke and the other travelers referenced above to
procure lodging at the higher rate through actual expense reimbursement under FTR 301-11.300 (a), (d) and (e):

§301-11.300 When is actual expense reimbursement warranted?
When:
(a) Lodging and/or meals are procured at a prearranged place such as a hotel where a meeting, conference or training session is held;
(d) Because of mission requirements; or
(e) Any other reason approved within your agency.

Please provide approval for Secretary Zinke, Scott Hommel and Laura Rigas to accept actual expense reimbursement at a lodging rate of $275.00 per night in Incline Village, Nevada, on the night of June 25, 2017. Please also provide approval for Russell Roddy to accept actual expense reimbursement at a lodging rate of $275.00 per night in Incline Village, Nevada, on the nights of June 24, 2017, and June 25, 2017.

[Signature]
Approval Signature

[Date]
Date
## FY 2017 Per Diem Rates for ZIP 89451

(October 2016 - September 2017)

**October 2016 - September 2017 within the zip code: 89451. Max lodging by month (excluding taxes.) The last column is the Meals and Incidental Expense (M&IE) rate.**

<table>
<thead>
<tr>
<th>Primary Destination (1, 2)</th>
<th>County (3, 4)</th>
<th>2016</th>
<th>2017</th>
<th>2017</th>
<th>2017</th>
<th>2017</th>
<th>2017</th>
<th>2017</th>
<th>2017</th>
<th>2017</th>
<th>2017</th>
<th>M&amp;IE ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Incline Village /</td>
<td>Washoe</td>
<td>$102</td>
<td>$102</td>
<td>$102</td>
<td>$102</td>
<td>$102</td>
<td>$102</td>
<td>$102</td>
<td>$102</td>
<td>$102</td>
<td>$102</td>
<td>$64</td>
</tr>
<tr>
<td>Reno / Sparks</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Footnotes

1. Traveler reimbursement is based on the location of the work activities and not the accommodations, unless lodging is not available at the work activity, then the agency may authorize the rate where lodging is obtained.
2. Unless otherwise specified, the per diem locality is defined as “all locations within, or entirely surrounded by, the corporate limits of the key city, including independent entities located within those boundaries.”
3. Per diem localities with county definitions shall include “all locations within, or entirely surrounded by, the corporate limits of the key city as well as the boundaries of the listed counties, including independent entities located within the boundaries of the key city and the listed counties (unless otherwise listed separately).”
4. When a military installation or Government-related facility (whether or not specifically named) is located partially within more than one city or county boundary, the applicable per diem rate for the entire installation or facility is the higher of the rates which apply to the cities and/or counties, even though part(s) of such activities may be located outside the defined per diem locality.
5. Meals and Incidental Expenses, see Breakdown of M&IE Expenses for important information on first and last days of travel.
Re: Nevada-Montana Charter Aircraft

Downey Magallanes <downey_magallanes@ios.doi.gov>  Thu, Jun 22, 2017 at 3:28 PM
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>
Cc: Russell Roddy <russell_roddy@ios.doi.gov>

Yes

> On Jun 22, 2017, at 12:13 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:
>
> Hi Downey, Rusty asked me to reach out to you directly to get final approval for the Secretary to travel via charter aircraft from Las Vegas, Nevada, to Kalispell, Montana, on June 26. The lowest price quote we received for the flight was $11,180. Could you please let us know if we can proceed with reserving a charter aircraft for this travel? Thank you.
>
> Tim Nigborowicz
> Office of Scheduling and Advance
> 202-208-7551
> 
>
OFFICE OF THE SOLICITOR
CORRESPONDENCE BACKGROUND FORM

Date: June 23, 2017

Nature and Significance of Document: Request for approval of use of charter aircraft service for official travel on June 27, 2017 of the Secretary, two DOI senior officials (Laura Rigas, Communications Director; Scott Hommel, Chief of Staff), and two non-SES officials (Sgt. D. B., Security; Sherman Hogue, Public Affairs, BLM) from Las Vegas, NV to Kalispell, MT. The purpose of this travel is meetings with state officials and a speech at the Western Governors' Association in Whitefish. In Las Vegas, the Secretary's official events do not end until 7:30 pm, after the final commercial flight to Kalispell.

Background: Advance approval/disapproval by the Solicitor or Deputy Solicitor is required by 41 C.F.R. Parts 301-10 and 301-70, and OMB Circular A-126 for travel on other-than-commercial airlines by officials at SES level and above and for all non-federal individuals who are traveling either for official DOI business or on a “space available” basis. The standards for approving official travel vary according to the category of travel: to meet mission requirements; “required use” travel (extraordinary security, communications, or scheduling needs); or other travel for the conduct of DOI business.

The trip documented on the attached form is ordinary (“other”) official travel because it involves transportation that is neither to meet mission requirements nor “required use” travel. As such, the use of DOI or charter aircraft may be authorized only when: 1) no commercial service is reasonably available to meet the scheduling or operational needs of the trip; or 2) the actual cost of charter aircraft is not more than commercial service. Reasonable availability is defined as “able to meet your departure and/or arrival requirements within a 24-hour period, unless you demonstrate that extraordinary circumstances require a shorter period.” 41 C.F.R. § 301-10.261(a)(1).

As the attached OAS-110 indicates, DOI and commercial aircraft service are not available to meet the operational and scheduling needs of this flight. The cost of charter aircraft service, not including cost of total duty hours away, is $12,253. Because the charter aircraft service is the only means of meeting the operational and scheduling needs of this trip, this travel may be approved.

Your approval of this travel is requested. The applicable criteria are met for approval of this travel. PLEASE INDICATE YOUR APPROVAL ON THE ATTACHED OAS-110 FORM.

Contact and telephone number:
Jennifer Heindl 202-208-7094

Due Date: ASAP

Surname

Tim Murphy
TRAVEL COST ANALYSIS

Justification for use of a Government aircraft for travel:

A. BASIC DATA:

Dates and time of required flight(s) at Temporary Duty Station(s) (TDS):

<table>
<thead>
<tr>
<th>Location</th>
<th>Date</th>
<th>Hours required to be on site</th>
</tr>
</thead>
<tbody>
<tr>
<td>Las Vegas, NV</td>
<td>06/26/2017</td>
<td>1230 to 1930</td>
</tr>
<tr>
<td>Kalispell, MT</td>
<td>06/27/2017</td>
<td>0930 to 1230</td>
</tr>
</tbody>
</table>

Manifest only persons required to be at TDS:

<table>
<thead>
<tr>
<th>Name</th>
<th>Hourly Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Secretary Zinke, DOI, PAS</td>
<td>$107.52</td>
</tr>
<tr>
<td>Scott Horrell, DOI, Staff Secretary, SES</td>
<td>$69.52</td>
</tr>
<tr>
<td>Laura Rigas, Communications Director, SES</td>
<td>$89.52</td>
</tr>
<tr>
<td>Sherman Hogue, BLM Public Affairs, GS-12</td>
<td>$51.95</td>
</tr>
<tr>
<td>SGT, DoD CIO, Security, GS-12</td>
<td>$51.95</td>
</tr>
</tbody>
</table>

TOTAL Hours Cost of All Required Travelers: $390.46

(Continue on attached sheet if needed)

B. COST COMPARISON:

1. Commercial Airline Costs to meet the required TDS locations and times. Individual ticket cost x number of required travelers:
   - Cost of total duty hours away from office or regular duty station to meet the commercial airline schedule.
   - Cost of required per diem and ground transportation.

   TOTAL Cost by commercial transportation

2. Leased, Contract, or Rental Aircraft:
   1. Flight hours x flight hour costs:
   2. Cost of total duty hours away from office or regular duty station
   3. Cost of required per diem and ground transportation
   4. Any additional aircraft or crew costs not included in above hourly rate, i.e., standby charges, beddown fees, overnight parking, extra crew, etc.

   TOTAL Cost by Lease, Contract, or Rental aircraft

3. DOI-Operated Aircraft - identify specific aircraft: N/A
   - Flight hours required x variable flight hour cost.
   - Cost of total duty hours away from office or regular duty station.
   - Cost of required per diem and ground transportation.
   - Any additional costs to be incurred that are not included in the above flight hour rate. Variable cost of crew, as defined on page 1 of DMB Circular A-126, Attachment B, if not included in the flight hour rate. (Do not include pilot costs here if the pilot is one of the Government officials required to meet or perform duties at the TDY location.)
   - Fuel costs, if not included in above flight hour rate. Any additional aircraft costs not in the above flight hour rate, i.e., beddown fees, overnight parking, etc.

   TOTAL COST by DOI Fleet aircraft

Annual Salary = 2087 hours x 1.20 x Hourly Salary Rate

NOTE: 1.20 covers average Fringe Benefits, Retirement, Health & Life Insurance, Medicare, other Fringes. The 1.20 does not include COLA; for Alaska-based employees, add the applicable additional %.

Total Cost:

$0.00

$12,253.00
C. MOST COST EFFECTIVE METHOD:

☐ Commercial
☑ Lease, Contract or Rental

68MU

TBD

Pilot/Crew

SEE REMARKS BELOW

Purpose

☐ DOI Fleet

Purpose

REMARDS: (Must be completed if other than most-cost-effective method is chosen.)

Request approval to utilize Department of Interior charter aircraft to transport Secretary Zinke and other team members on June 26th, 2017. Aircraft will pick up team from Las Vegas NV and travel to Kalispell, MT.

Purpose of Flight: Secretary Ryan Zinke is currently scheduled to arrive in Las Vegas, Nevada, at 11:40am on June 26. He will first drive to Pahrump, Nevada, to hold a roundtable meeting with regional county commissioners, and make a media announcement regarding PILT grants. Secretary Zinke will then return to Las Vegas to speak at a Vegas Golden Knights Development Camp Dinner, which is scheduled to conclude at 7:30pm. Secretary Zinke will then travel to Whitefish, Montana. The next morning, beginning at 9:30am, Secretary Zinke will attend the Western Governors’ Association (WGA) Annual Meeting to give keynote remarks at the morning session, and meet with various WGA governors who are also attending the gathering.

No fleet aircraft available for this flight.

Latest commercial flight out of Las Vegas to Kalispell is 6:50pm with 1 stop. However the next latest flight out is 8:25am with 2 stops. Last engagement in Las Vegas does not end until 7:30pm, therefore cannot catch a commercial flight out of Las Vegas.

D. GENERAL APPROVAL REQUIREMENTS FOR TRAVEL ON GOVERNMENT AIRCRAFT:

Print name of designated approving official

Signature

Date

E. SPECIAL APPROVAL REQUIREMENTS FOR REQUIRED USE TRAVEL: (See paragraph 11.b. page 6 of OMB Circular A-126)

Print name of designated approving official

Signature

Date

F. SPECIAL APPROVAL REQUIREMENTS FOR USE OF GOVERNMENT AIRCRAFT FOR TRAVEL BY THE FOLLOWING CATEGORIES OF PEOPLE: (See paragraph 11.c. page 7 of OMB Circular A-126 and paragraph a., page 3-1 of OMB Bulletin No. 93-11)

1) Senior Executive Branch Officials
2) Senior Federal Officials
3) Members of Families of Senior Executive Branch and Senior Federal Officials
4) Non-Federal Travelers

Edward H. Kenedy

Signature

Date

06-23-17
Note: 20-30 minute remarks at dinner

7:45-8:15pm PDT:
Depart en route Airport

8:30pm PDT-1:30am MDT:
Wheels up xx (XX) en route Kalispell, MT (FCA)
Aircraft: Beechcraft King Air 200
Tail Number: Pilot:
Co-Pilot:
Flight time: ~3.5 hours (plus a 30-minute stop for refueling)
Manifest: RZ
Sgt: (6), (6), (7)(C)
Scott Hommel
Laura Rigas
Sherman Hogue
NOTE: TIME ZONE CHANGE PDT to MDT (+1 hour)

1:30-1:40am MDT: Wheels down Kalispell (~10 minutes to vehicle)
Location:

10:55-11:20pm MDT: Depart Airport en route Residence

Tuesday, June 27, 2017
Whitefish, MT

9:20-9:30am MDT: Drive to TBD Location
Location:
Vehicle Manifest:
Secretary's Vehicle:
RZ
Sgt: (6), (6), (7)(C)
Sgt: (6), (6), (7)(C)
Staff Vehicle:
Scott Hommel
Laura Rigas
Aaron Thiele
Sherman Hogue

9:30-10:00am MDT: HOLD: Meeting with GOP Governors

10:00-10:15am MDT: Hold in Green Room

10:15-11:00am MDT: Remarks at Western Governors' Association Annual Meeting
Location: Whitefish Performing Arts Center
600 East Second Street
Whitefish, MT 59937
Note: Secretarial Order Signing

11:00-11:30am MDT: Media Availability

11:30-12:00PM MDT: HOLD: Meetings with Democratic Governors
2:00-2:45pm PDT:
Roundtable with County Commissioners
Location: Bob Ruud Community Center
W Frontage Road
Pahrump, NV 89040
Staff: Scott Hommel
Laura Rigas
Sherman Hogue
Advance: Aaron Thiele
Format: County Commissioner to emcee

2:45-3:00pm PDT:
Break

3:00-3:20pm PDT:
PILT Announcement
Location: Bob Ruud Community Center
Staff: Scott Hommel
Laura Rigas
Sherman Hogue
Advance: Aaron Thiele
Format:

3:20-3:40pm PDT:
Media Availability
Location: Bob Ruud Community Center
Staff: Scott Hommel
Laura Rigas
Sherman Hogue
Advance: Aaron Thiele
Format:

3:40-4:45pm PDT:
Depart Pahrump, NV en route Las Vegas, NV
Location: Red Rock Hotel and Resort
11011 W Charleston Boulevard
Las Vegas, NV 89135
Vehicle Manifest:
Secretary’s Vehicle:
RZ
Sgt. (8)
Sgt.
Staff Vehicle:
Scott Hommel
Laura Rigas
Aaron Thiele
Sherman Hogue
Drive Time: ~1 hour without traffic
Note: Drive through Red Rock Canyon National Park

4:45-5:30pm PDT:
Downtime / OPEN

5:30-7:30pm PDT:
Vegas Golden Knights Development Camp Dinner
Location: Red Rock Hotel and Resort
Staff: Scott Hommel
Laura Rigas
Sherman Hogue
Advance: Aaron Thiele

D1 - 2000
dinner value?
United States Department of the Interior
Official Travel Schedule of the Secretary

Nevada, Montana
June 25-28, 2017
TRIP SUMMARY
THE TRIP OF THE SECRETARY TO
Nevada, Montana
June 25 - June 28, 2017

Weather:
Tahoe, NV (Sunday)  High 82°, Low 52°; Mostly Sunny; 10% Chance of Precipitation
Las Vegas, NV (Monday)  High 109°, Low 83°; Sunny; 0% Chance of Precipitation
Whitefish, MT (Tuesday)  High 81°, Low 48°; Partly Cloudy; 20% Chance of Precipitation

Time Zone:
Nevada  Pacific Daylight Time (PDT) (3 hours behind DC)
Montana  Mountain Daylight Time (MDT) (2 hours behind DC)

Advance (Tahoe):
Security Advance
Advance
Sgt. (b) (6) (b) (7) (C)
Rusty Roddy

Advance (Las Vegas):
Security Advance
Advance
Sgt. (b) (6) (b) (7) (C)
Aaron Thiele

Advance (Whitefish):
Security Advance
Advance
Sgt. (b) (6) (b) (7) (C)
Rusty Roddy

Traveling Staff:
Agent in Charge
Chief of Staff
Director of Communications
Photographer (BLM)
Sgt. (b) (6) (b) (7) (C)
Scott Hommel
Laura Rigas
Sherman Hogue

Attire:
Tahoe, NV: Business Casual
Las Vegas, NV: Business casual (WGA Events)
Whitefish, MT: Casual (Glacier National Park)
Sunday, June 25, 2017
Washington, DC → Tahoe, NV

6:35-7:25am EDT: Depart Private Residence en route
Secretary’s Vehicle:
RKZ

8:26am EDT-10:18am MDT: Wheels up Washington, DC (IAD) en route Denver, CO (DEN)
Flight: United 403
Flight time: 3 hours, 52 minutes
RZ Seat: 36D
AiC: Sgt
Staff: Scott Hommel, Laura Rigas
NOTE: TIME ZONE CHANGE EDT to MDT (-2 hours)

10:18-11:19am MDT: Layover in Denver, CO // 1 hour, 1 minute layover

11:19am MDT-12:39pm PDT: Wheels up Denver, CO (DEN) en route Reno, NV (RNO)
Flight: United 295
Flight time: 2 hours, 20 minutes
RZ Seat: 24C
AiC: Sgt
Staff: Scott Hommel, Laura Rigas
NOTE: TIME ZONE CHANGE MDT to PDT (-1 hours)

12:39-1:00pm PDT: Wheels down Reno-Tahoe International Airport (~15 minutes to vehicle)
Location: 2001 East Plumb Lane
Reno, NV 89502

1:00-1:50pm PDT: Depart Airport en route Rule of Law Defense Fund Event
Location: The Hyatt Regency Lake Tahoe
111 Country Club Drive
Incline Village, NV 89451

Vehicle Manifest:
Lead State Vehicle: Sgt
Secretary’s Vehicle: RZ
Sgt
Scott Hommel
Laura Rigas

Drive Time: ~50 minutes without traffic

1:50-6:00pm PDT: Personal Time

6:00-8:00pm PDT: Rule of Law Defense Fund Reception & Dinner
Location: The Hyatt Regency Lake Tahoe
Lakeside Ballrooms A (Reception) & B (Dinner)
Staff: Scott Hommel
Laura Rigas
Advance: Rusty Roddy
Attendance: 170
Noted AG Attendees:
Steve Marshall (AL)
Leslie Rutledge (AR)
Cynthia Coffman (CO)
Mark Brnovich (AZ)
Pam Bondi (FL)
Lawrence Wasden (ID)
Curtis Hill (IN)
Chris Carr (GA)
Adam Paul Laxalt (NV)
Josh Hawley (MO)
Tim Fox (MT)
Doug Peterson (NE)
Wayne Stenehjem (ND)
Derek Schmidt (KS)
Alan Wilson (SC)
Brad Schimel (WI)
Patrick Morrisey (WV) – Chairman of RAGA
Sean Reyes (UT)
Mike Hunter (OK)

Press: Closed

Staging: Stage, podium, handheld wireless microphone (can be removed from podium as desired)
Black pipe & drape backdrop with RLDF step & repeat banner

Format:
6:00-6:45 pm: Reception
6:45-8:00 pm: Dinner

Program:
6:15 pm: Scott Will, RAGA Executive Director delivers
Welcoming remarks
6:20 pm: West Virginia Attorney General Patrick Morrisey
Delivers remarks
6:25 pm: Nevada Attorney General Adam Laxalt delivers Remarks
6:30 pm: U.S. Senator Dean Heller (NV) delivers remarks
6:40 pm: West Virginia Attorney General Patrick Morrisey
Invites attendees to be seated for dinner
7:15 pm: West Virginia Attorney General Patrick Morrisey introduces Montana Attorney General Tim Fox
7:20 pm: Montana Attorney General Tim Fox delivers remarks & introduces RKZ

7:25 pm: **RKZ Delivers Remarks / Q & A**
7:55 pm: Colorado Attorney General Cynthia Coffman delivers closing remarks
8:00 pm: Event concludes

Seated at RKZ Dinner Table:

MT Attorney General Tim Fox
WV Attorney General Patrick Morrisey
Andy Abboud, Senior VP of Government Relations & Community Development, Venetian Resort Hotel Casino & Las Vegas Sands
Page Faulk, VP Legal Reform Initiatives, US Chamber of Commerce
Tony Walls (spouse of Page Faulk)
Lacey Biles, ILA Hunting Policy Liaison, NRA
Randy Kozuch, Director, Political Affairs, Office of Advancement, NRA
Allen Richardson, Koch Industries

Note:
- Dinner will be provided for all traveling staff/security detail.
- Scott Hommel will be seated with Scott Will, Executive Director, Republican Attorneys General Association

8:00pm PDT:
- **RON**
- Location: The Hyatt Regency Lake Tahoe

**Monday, June 26, 2017**

Tahoe, NV → Las Vegas, NV → Whitefish, MT

8:30-9:25am PDT:
- Depart RON en route Airport
  - Location:
  - Vehicle Manifest:
    - Lead State Vehicle: [b] [6], [b] [7] (RC)
    - Sgt: [b] [6], [b] [7] (RC)
    - Secretary’s Vehicle: [RZ]
    - Sgt: [b] [6], [b] [7] (RC)
    - Scott Hommel
    - Laura Rigas
  - Drive Time: ~50 minutes without traffic

10:25am PDT - 11:40am PDT:
- Wheels up Reno, NV (RNO) en route Las Vegas, NV (LAS)
  - Flight: Southwest Airlines 4101
  - Flight time: 1 hour, 15 minutes
  - RZ Seat: Assigned at airport
  - AiC: Sgt: [b] [6], [b] [7] (RC)
  - Staff: Scott Hommel, Laura Rigas

11:40-12:00pm PDT:
- Wheels down McCarran International Airport (~15 minutes to vehicle)
  - Location: 5757 Wayne Newton Boulevard, Las Vegas, NV 89119

12:45-1:50pm PDT:
- Depart Airport en route Pahrump, NV
  - Location: W Frontage Road, Pahrump, NV 89060 (I-60 and Basin Rd)
  - Vehicle Manifest:
    - Secretary’s Vehicle:
      - RZ
      - Sgt: [b] [6], [b] [7] (RC)
      - Sgt: [b] [6], [b] [7] (RC)
    - Staff Vehicle:
      - Scott Hommel
      - Laura Rigas
      - Aaron Thiele
      - Sherman Hogue
  - Drive Time: ~1 hour, 5 minutes without traffic

12:20-12:30pm PDT:
- Lunch at Capriotti’s
  - Location: 5020 Blue Diamond Road, Suite C, Las Vegas, NV 89139
  - Note: Eat Sandwiches in the car on the way to Pahrump
1:50-2:00pm PDT: Arrive at Bob Ruud Community Center
Location: Bob Ruud Community Center
W Frontage Road
Pahrump, NV 89060
Note: Dan Schinhofen will greet at back door and escort inside.
Dan Schinhofen - (775) 513-8419

2:00-2:45pm PDT: Roundtable with County Commissioners
Location: Bob Ruud Community Center
W Frontage Road
Pahrump, NV 89060
Attendees: Pete Goicoechea, State Senator
Don Gustavson, State Senator
James Oscarson, State Assemblyman
Chris Edwards, State Assemblyman
Dan Schinhofen, Chairman, Nye County Commissioner
John Koenig, Vice Chairman, Nye County Commissioner
Lorinda Wichman, Nye County Commissioner
Donna Cox, Nye County Commissioner
Andrew “Butch” Borasky, Nye County Commissioner
Kevin Phillips, Vice Chairman, Lincoln County Commissioner
Varlin Higbee, Lincoln County Commissioner
Paul Mathews, Lincoln County Commissioner
Adam Katschke, Lincoln County Commissioner
Leo Blundo
Sheriff Sharon Wehrly
Sgt. David Boruchowitz
Joe Burdzinski
Andrew Lingenfelter, Sen. Dean Heller
Donna Bath, Sen. Dean Heller
Zach Zaragoz, Sen. Cortez Masto
Kevin Schmidt, Rep. Ruben Kihuen
Staff: Scott Hommel
Laura Rigas
Sherman Hogue
Advance: Aaron Thiele
Format: Commissioner Dan Schinhofen will introduce and emcee
RZ 10-15 minutes remarks then open Q&A

2:45-3:00pm PDT: Break - Mix and Mingle or go into hold room

3:00-3:20pm PDT: PILT Announcement
Location: Bob Ruud Community Center
Staff: Scott Hommel
Laura Rigas
Sherman Hogue
Advance: Aaron Thiele
Staging: Podium with sign in front of room. Signing table to the left with US
and State flag behind.
Format: Chairs will be set up in front of podium with aisle in the center. Dan
will introduce and then RZ will speak, then invite Nye and Lincoln
County officials behind him to sign PILT release letters.

3:20-3:40pm PDT: Media Availability
Location: Bob Ruud Community Center
Staff: Scott Hommel
Laura Rigas
Sherman Hogue
Advance: Aaron Thiele

3:40-4:45pm PDT:
Depart Pahrump, NV en route Las Vegas, NV
Location: Red Rock Hotel and Resort
11011 W Charleston Boulevard
Las Vegas, NV 89135

Vehicle Manifest:
Secretary’s Vehicle:
RZ [b] (6), [b] (7)[c]
Sgt. [b] (6), [b] (7)[c]
Sgt. [b] (6), [b] (7)[c]

Staff Vehicle:
Scott Hommel
Laura Rigas
Aaron Thiele
Sherman Hogue

Drive Time: ~1 hour without traffic
Note: Drive through Red Rock Canyon National Park
Park in lane 5 of Valet line. Enter through baggage hold and go
through service elevator. Security will escort to hold room, then down
to dinner.

Call Valet Supervisor and Security to give heads up.
William Dawson - 702-782-8045 - Valet
Rick Gutierrez - 702-717-9640 - Security
Melissa Tridus - 702-370-2040 - Event Coordinator
Katy Boettinger - 702-738-6314 - Golden Knights

4:45-5:25pm PDT:
Personal Time in Hold Room
Note: Katy Boettinger will have key for hold room. RZ can shower, or
change if he would like.
Katy Boettinger - 702-738-6314 - Golden Knights

5:30-7:30pm PDT:
Vegas Golden Knights Development Camp Dinner
Location: Red Rock Hotel and Resort
Staff: Scott Hommel
Laura Rigas
Sherman Hogue
Advance: Aaron Thiele
Note: GM George McPhee will introduce Bill Foley
Bill Foley will introduce RZ
RZ has 20-30 minutes for remarks on Leadership, Teamwork and
Perseverance
Staff will have seating at table near back.

7:30-7:45pm PDT:
Mix & Mingle

7:45-8:30pm PDT:
Depart en route Henderson Executive Airport (HSH) & Board Aircraft
Location: 3500 Executive Airport Drive
Henderson, NV 89052
FBO: Henderson Executive
702-261-4800
Vehicle Manifest:
Secretary’s Vehicle:
RZ (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Staff Vehicle:
Scott Hommel
Laura Rigas
Aaron Thiele
Sherman Hogue
Drive Time: ~30 minutes without traffic

8:30pm PDT-1:30am MDT:
Wheels up Las Vegas, NV (HSH) en route Kalispell, MT (FCA)
Aircraft: Beechcraft King Air 200 (white with blue and gold striping)
Tail Number: N68MU
Pilot: Leland Blatter, cell (b) (6)
Co-Pilot: Henry (Hank) Williams, cell (b) (6)
Flight time: ~3.5 hours (plus a 30-minute stop for refueling)
Manifest:
RZ (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Scott Hommel
Laura Rigas
Sherman Hogue
NOTE: TIME ZONE CHANGE PDT to MDT (+1 hour)

1:30-1:40am MDT:
Wheels down Kalispell, MT (~10 minutes to vehicle)
Location: Glacier Park International Airport
4170 Highway 2 East
Kalispell, MT 59901
FBO: Glacier Jet Center
406-755-5362

1:40-2:00am MDT:
Depart Airport en route Residence
Drive Time: ~20 minutes without traffic

2:00am MDT: RON

Tuesday, June 27, 2017
Whitefish, MT

8:40-8:45am MDT:
Depart Residence en route Whitefish Performing Arts Center
Location: 600 East Second Street
Whitefish, MT 59937
Vehicle Manifest:
Secretary’s Vehicle:
RZ (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Staff Vehicle:

Laura Rigas
Rusty Roddy
Sherman Hogue

8:45-9:15am MDT: Secretarial Order Signing Ceremony
Location: Whitefish Middle School Library
Staff: Laura Rigas
      Scott Hommel
      Sherman Hogue
      Rusty Roddy

9:15-9:45am MDT: Meeting with Ryan Busse
Location: Whitefish Middle School Library
Participants: Ryan Busse
             Land Tawney
Staff: Scott Hommel
      Laura Rigas

9:45-10:15am MDT: Hold in Green Room
Location: Band Room

10:15-11:00am MDT: Remarks at Western Governors' Association Annual Meeting
Location: Auditorium
         Whitefish Performing Arts Center
         600 East Second Street
         Whitefish, MT 59937
Participants: Governor Gary Herbert, R-UT
              Governor David Ige, D-HI
              Governor Butch Otter, R-ID
              Governor Steve Bullock, D-MT
              Governor Doug Burgum, R-ND
              Governor Brian Sandoval, R-NV
              Governor Dennis Daugaard, R-SD
              Governor Matt Mead, R-WY
              Governor Eloy Inos, R-Northern Mariana Islands
Staff: Scott Hommel
      Laura Rigas
      Sherman Hogue
Advance: Rusty Roddy
Staging: Tables in an arc on stage
Secretary speaking from a table-mounted podium
9 Governors on stage with Secretary
Format: Introduced by Governor Herbert
        15-20 minutes remarks
        15 minutes Q&A

11:00-11:30am MDT: Media Availability
Location: Whitefish Middle School Library
Staff: Scott Hommel
      Laura Rigas
      Sherman Hogue
Advance: Rusty Roddy
11:30-12:00pm MDT: Interview: ABC FOX Montana News
Location: Pod (Wing) B, Room 4
Interviewer: Angela Marshall, Manager of Creative Content / Anchor (cell)
Staff: Laura Rigas
Advance: Rusty Roddy

12:00-12:15pm MDT: Depart en route Lunch with Western Governors
Walk Time: ~5 minutes

12:15-1:30pm MDT: Private Lunch with Western Governors
Location: Firebrand Hotel
650 East 3rd Street
Whitefish, MT 59937
Participants: TBD pending RSVPs
Staff: Scott Hommel
Laura Rigas
Sherman Hogue
Advance: Rusty Roddy
Note: Paid for + hosted by WGA, final cost pending

1:30-2:00pm MDT: Depart WGA Luncheon en route Residence // Change Clothes
Vehicle Manifest:
Secretary's Vehicle:
  RZ
  Scott Hommel
  Sgt. (b)(6), (b)(7)(C)
  Sgt. (b)(6), (b)(7)(C)
Staff Vehicle:
  Laura Rigas
  Rusty Roddy
  Sherman Hogue
Note: Staff vehicle will depart directly for Glacier National Park

2:00-2:40pm MDT: Depart Residence en route Glacier National Park
Vehicle Manifest:
Secretary's Vehicle:
  RZ
  Scott Hommel
  Sgt. (b)(6), (b)(7)(C)
  Sgt. (b)(6), (b)(7)(C)

2:40-2:45pm MDT: Arrive Glacier National Park
Location: 64 Grinnell Drive
  Headquarters Building Parking Lot
  West Glacier, MT 59936
Met by: Paul Austin, Chief Ranger, Glacier National Park
  Kyle Johnson, Glacier National Park Ranger
  Steve Dodd, Glacier National Park Ranger

2:45-2:50pm MDT: Depart Glacier National Park Headquarters Building en route Lake McDonald

2:50-3:15pm MDT: Photoshoot with GQ Magazine
Staff: Laura Rigas
Advance: Rusty Roddy

3:15-3:20pm MDT: Depart Photoshoot en route Fishing Excursion // Interview with Outdoor Magazine

3:20-4:20pm MDT: Fishing // Interview with Outside Magazine
Staff: Laura Rigas
Reporter: Elliott Woods, Writer / Photographer, Outside Magazine
Advance: Rusty Roddy

4:20-4:30pm MDT: Depart Lake McDonald en route Apgar Visitor Center

4:30-4:45pm MDT: Wildlife Encounter Discussion
Led by: Glacier National Park Ranger
Participants: RKZ
30-40 Tourists

4:45-5:30pm MDT: Depart Glacier National Park en route Residence
Vehicle Manifest:
Secretary’s Vehicle:
RZ
Scott Hommel
Sgt. [b] [b] [b] [b] [b] [b] [b]
Sgt. [b] [b] [b] [b] [b] [b] [b]

Staff Vehicle:
Laura Rigas
Rusty Roddy
Sherman Hogue

5:30-6:00pm MDT: Meeting with Bill Beck
Location: Residence
Staff: Scott Hommel

6:00-7:20pm MDT: Personal Time

7:20-7:30pm MDT: Depart Residence en route McGarry’s Roadhouse

7:30-9:30pm MDT: Personal Dinner
Location: McGarry’s Roadhouse
510 Wisconsin Avenue
Whitefish, MT 59937

9:30-9:40pm MDT: Depart Dinner en route Residence
Vehicle Manifest:
Secretary’s Vehicle:
RZ
Scott Hommel
Sgt. [b] [b] [b] [b] [b] [b] [b]
Sgt. [b] [b] [b] [b] [b] [b] [b]

9:40pm MDT: RON

Wednesday, June 28, 2017
Whitefish, MT
1:20-1:45pm MDT: Depart Residence en route Airport  
Location: Glacier Park International Airport  
4170 Highway 2 East  
Kalispell, MT 59901

2:43pm MDT-4:52pm MDT: Wheels up Kalispell, MT (FCA) en route Denver, CO (DEN)  
Flight: United 489  
Flight time: 2 hours, 9 minutes  
RZ Seat: 25C  
AiC: Sgt. [redacted]  
Staff: Scott Hommel, Laura Rigas

4:52-5:40pm MDT: Layover in Denver, CO // 48 minute layover

5:40pm MDT-11:02pm EDT: Wheels up Denver, CO (DEN) en route Washington, DC (IAD)  
Flight: United 344  
Flight time: 3 hours, 22 minutes  
RZ Seat: 26D  
AiC: Sgt. [redacted]  
Staff: Scott Hommel, Laura Rigas  
NOTE: TIME ZONE CHANGE MDT to EDT (+2 hours)
United States Department of the Interior
Official Travel Schedule of the Secretary

Atlanta, GA
April 28, 2017
FINAL
TRIP SUMMARY
THE TRIP OF THE SECRETARY TO
Atlanta, GA
April 28, 2017

Weather:
Atlanta, GA
High 85°, Low 65°, Cloudy; 10% Chance of Precipitation

Time Zone:
Atlanta, GA
Eastern Daylight Time (EDT)

Advance:
Security Advance
Advance
Sg (b) (6), (b) (7)(C) Rusty Roddy
(b) (6), (b) (7)(C)
(b) (6)

Traveling Staff:
Agent in Charge
Director of Communications
Photographer
Sg (b) (6), (b) (7)(C)
Laura Rigas
Tami Heilemann
(b) (6)
(b) (6)

Attire:
Business Attire
Friday, April 28, 2017  
Washington, DC → Atlanta, GA → Washington, DC

10:00am EDT:  Arrive at The White House and proceed to TBD Hold

10:30-10:45am EDT:  Executive Order Signing Ceremony  
Location: Roosevelt Rooms  
The White House

10:45-11:00am EDT:  Depart White House en route Andrews Air Force Base  
Vehicle: Marine One  
Note: Mrs. Zinke will meet at Andrews Air Force Base

11:00am EDT - 12:30pm EDT:  Wheels up Washington, DC (DCA) en route Atlanta, GA (ATL)  
Flight: Air Force One  
Flight time: ~1 hour, 30 minutes

12:30pm EDT:  Wheels down Hartsfield-Jackson Atlanta International Airport  
Location: 6000 N Terminal Pkwy  
Atlanta, GA 30320

12:30-12:50pm EDT:  Depart Airport in Motorcade en route Georgia World Congress Center  
Location: Georgia World Congress Center  
Rear Loading Dock of Hall A-3  
Corner of Baker & Marietta Streets  
Atlanta, GA 30313  

Vehicle Manifest:  
Secretary’s Car: RZ  
Mrs. Zinke  
Sgt [redacted]  
Sgt  

12:50-2:40pm EDT:  Arrive Georgia World Congress Center & Prepare for Remarks // Press Availability  
Location: Private Green Room  
President Trump & RKZ Met By:  
Chris Cox, Executive Director - NRA Institute for Legislative Action  
Wayne LaPierre, CEO & Executive Vice President - NRA  

Other Noted Speakers / Performers:  
Lt. Col. Oliver North (12:47pm)  
Lee Greenwood (1:26pm)  
President Donald J. Trump (1:31pm)  
Governor Rick Scott (2:22pm)  
Senator Ted Cruz (2:33pm)  
Rep. Clay Higgins (R-LA-3) (3:07pm)  
Nevada Attorney General Adam Laxalt (3:18pm)  
Senator David Perdue (GA) (3:29pm)  
Former Rep. Allen West (3:51pm)  
Senator Luther Strange (AL) (4:02pm)  

Format: Chris Cox introduces RKZ  
Backdrop is gray / crimson still video screen with 2017 NRA - ILA Leadership  
Forum logo; Flags; Podium with NRA logo on the front / mic  
As each individual speaker takes the stage, a montage of photos of each speaker
Remarks to NRA-ILA Leadership Forum
Attendance: 9,000
Note: Immediate departure for airport upon completion of remarks to make return flight on Air Force One

Board Vehicle & Depart Georgia World Congress Center en route
Hartsfield–Jackson Atlanta International Airport for USSS Security Sweep
Location: 6000 N Terminal Pkwy
Atlanta, GA 30320
Vehicle Manifest:
Secretary’s Car: RZ
Mrs. Zinke
Sgt. [b][6][a][7][c]
Sgt. [b][5][b][7][c]
Drive Time: ~25 minutes without traffic

Board Air Force One
Note: President Trump scheduled to arrive Air Force One at 3:55pm

Wheels up Atlanta, GA en route Washington, DC
Flight: Air Force One
Flight time: ~1 hour, 30 minutes

Wheels down Andrews Air Force Base

Depart Andrews Air Force Base en route Private Residence
United States Department of the Interior
Official Travel Schedule of the Secretary

Antietam National Battlefield
July 5, 2017
FINAL
TRIP SUMMARY
THE TRIP OF THE SECRETARY TO
Antietam National Battlefield
July 5, 2017

Weather:
Sharpsburg, MD

High 84°, Low 69°; Partly Cloudy; 50% Chance of PM Thunderstorms

Time Zone:
Sharpsburg, MD

Eastern Daylight Time (EDT)

Advance:
Security Advance
Security Detail
Advance
Advance

Cell Phone:

Rusty Roddy
Aaron Thiele

Traveling Staff:
Security Detail
Senior Advisor
Photographer
Videographer

(b) (6), (b) (7)(C)
D (8), (b) (7)(C)
(b) (6)
(b) (6)

Sgt
Doug Domenech
Tami Heilemann
Tim Bergling

Attire:
Business casual (Khakis / Shirt for tour; Blazer added for grant announcement)
Wednesday, July 5, 2017
Washington, DC → Sharpsburg, MD → Washington, DC

8:00-9:30am EDT:  Depart Residence en route Sharpsburg, MD
Location: Antietam National Battlefield
5831 Dunker Church Road
Sharpsburg, MD 21782

Vehicle Manifest:
- Secretary's Vehicle: RKZ
- Mrs. Zinke
- Sgt. (b) (6), (b) (7)(C)
- Sgt. (b) (6), (b) (7)(C)

Note: Doug Domenech & Rusty Roddy will call RKZ cell number for briefing at 8:30 am
Note: Staff will meet at location
Drive Time: ~1 hour, 30 minutes without traffic

9:30-9:45am EDT:  Arrive Antietam National Battlefield // Receive Passport Stamp // Proceed to Passenger Van for Tour
Location: Visitor Center

Greeted By: Jim Lighthizer, Civil War Trust President
Will Shafroth, National Park Foundation President
John Nau, Civil War Trust and National Park Foundation Board Member
Susan Trail, Antietam NB Superintendent

Note: Passport will be stamped in front of cannon outside Visitor Center

9:45-11:30am EDT:  Driving Tour of Antietam National Battlefield
Steps Include: The Bloody Cornfield / Wilson Property Restoration
Met by: Matt George, Land Stewardship Manager, Civil War Trust
Bloody Lane / Sunken Road
Newcomer House (One of two restoration grant projects)
Burnside Bridge

Vehicle Manifest:
- 15 Passenger Van: RKZ
- Mrs. Zinke
- Sgt. (b) (6), (b) (7)(C)
- Jim Lighthizer, Civil War Trust President
- Will Shafroth, National Park Foundation President
- John Nau, Civil War Trust and National Park Foundation Board Member
- Teresa Hildreth, Guest of John Nau
- Susan Trail, Antietam NB Superintendent
- Keith Snider, Antietam NB Chief of Interpretation
- Paul Coussan, Civil War Trust

Staff Vehicle 1:
- Rusty Roddy
- Tani Heilemann
- Sgt. (b) (6), (b) (7)(C)
- Sgt. (b) (6), (b) (7)(C)
- Doug Domenech
- David Bufkin, Historian
11:30-12:00pm EDT: Civil War Grant Announcement
Location: Maryland Monument Field
Participants: RKZ
Susan Trail, Superintendent, Antietam National Battlefield
Jim Lighthizer, President, Civil War Trust
John Nau, Chairman emeritus, Civil War Trust
Will Shafroth, National Park Foundation President
Press: Open
Staff: Heather Swift
Doug Domenech
Advance: Rusty Roddy
Aaron Thiele
Staging: Podium / Mic; Open field / monument / cannons backdrop
Program: 11:30 am: Susan Trail delivers welcoming remarks & introduces Jim Lighthizer
11:34 am: Jim Lighthizer delivers remarks & introduces Will Shafroth
11:38 am: Will Shafroth delivers remarks & introduces John Nau
11:42 am: John Nau delivers remarks and introduces RKZ
11:46 am: RKZ delivers remarks including announcement of grant allocation & DJT salary donation
11:54 am: Check Presentation & Photo Op
11:58 am: Susan Trail delivers closing remarks

12:00-12:20pm EDT: Media Availability
Location: Maryland Monument field fence with Dunker Church backdrop
Staff: Heather Swift
Advance: Rusty Roddy
Aaron Thiele
Note: The backdrop fencing is one of two restoration grant projects

12:20-12:40pm EDT: Brief Remarks to DOI Employees
Location: Maryland Monument
Participants: RKZ
20 NPS Employees & Interns

12:40-12:55pm EDT: Hold for One-on-One Interview
Location: TBD
Staff: Heather Swift

12:55-1:00pm EDT: Pick up Box Lunches & Proceed to Vehicle
Note: Civil War Trust will be providing lunches

1:00-2:30pm EDT: Depart Sharpsburg, MD en route DOI
Location: 1849 C Street, NW
Washington, DC 20240
Vehicle Manifest: Secretary's Vehicle: RKZ
Mrs. Zinke
Drive Time: ~1 hour, 30 minutes without traffic
Re: Antietam National Battlefield Visit
1 message

Melinda Loftin <melinda.loftin@sol.doi.gov>  
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>  
Cc: Kimberly Benton <kimberly.benton@sol.doi.gov>, "McDonnell, Edward" <edward.mcdonnell@sol.doi.gov>, "Heindl, Jennifer" <jennifer.heindl@sol.doi.gov>, Joshua Campbell <joshua.campbell@sol.doi.gov>

Hi Tim, that is correct. Thank you. Melinda

Sent from my iPhone

> On Jul 3, 2017, at 8:53 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:
> >
> > Hello all. I just wanted to follow up on a couple of items from our meeting on Friday regarding the Secretary's visit to Antietam National Battlefield on July 5. I've attached the most updated trip schedule. Rusty advanced the site today and was able to get some answers to our questions.
> >
> > Rusty confirmed that the passenger van for the driving tour will be provided by the Civil War Trust. Jennifer, I spoke with Ed McDonnell today and he suggested that we may be able to formally approve acceptance of the donation retroactively. However, I'd also like to note that the driving tour will be Point A to Point A. I know that can be a consideration sometimes.
> >
> > Rusty also confirmed that, following the meet-and-greet with DOI employees, box lunches will be provided by the Civil War Trust. The lunches will cost $8-9 per person, depending on what each person selects. During our conversation today, Ed McDonnell confirmed that the Secretary would be able to accept both his lunch and Mrs. Zinke's lunch under the 20/50 exception. Please let us know if that is incorrect.
> >
> > Thank you.
> >
> > Tim Nigborowicz
> > Office of Scheduling and Advance
> > 202-208-7551
> >
> > <Antietam Trip Schedule.pdf>
SECRETARIAL TRAVEL ROUTING SLIP
SECRETARY RYAN ZINKE

TRIP LOCATION: Houston, TX

DATES: 05/01/17

OFFICIAL: X  POLITICAL:   PERSONAL: 

REVIEWED BY / DATE:

TIM NIGBOROWICZ 18/9/17

TIM MURPHY (General Law) 18/28/17

KIM BENTON (Ethics) 9/5/17

DEBBIE COUSINS 9/6/17
MEMORANDUM

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Official Travel for Secretary Ryan Zinke
DATE: August 7, 2017

Trip Overview:
- Date: May 1, 2017
- Location: Texas

Trip Summary:
May 1, 2017
- Commercial flight from Washington, DC (DCA) to Houston, TX
- 2017 Offshore Technology Conference (OTC) Program Preparation and Lunch (Houston, TX)
- Remarks and Secretarial Order Signings at the 2017 OTC Policy Session - “Offshore Energy Policies: Harnessing the Full Potential of America’s Offshore” (Houston, TX)
- 2017 OTC Press Availability (Houston, TX)
- 2017 OTC Private Industry Roundtable Discussion (Houston, TX)
- 2017 OTC Technology Hall Tour (Houston, TX)
- Commercial flight from Houston, TX to Washington, DC (DCA)
- Trip concludes

Trip Notes – Lodging and M&IE:
- Secretary Zinke was provided lunch during his participation at the 2017 Offshore Technology Conference (OTC) in Houston, TX on 5/1/17. The appropriate signed DI-2000 form is attached, and lunch was deducted from Secretary Zinke’s M&IE allocation for 5/1/17.

Attachments:
- Travel voucher
- Travel authorization
- Duluth Travel, Inc. ticket receipt
- Signed DI-2000 forms
- Final trip schedule
Document Header Information

Type: Travel
Authorization Number: TANUM000000QUEB
Organization: DOI/DOSSIO
Purpose: Mission (Operational)

Document Trip Overview: Date: May 1, 2017. Location: Texas Trip Summary: May 1, 2017. Commercial flight from Washington, DC (DCA) to Houston, TX. 2017 Offshore Technology Conference (OTC) Program Preparation and Lunch (Houston, TX). Remarks and Secretarial Order Signings at the 2017 OTC Policy Session - "Offshore Energy Policies: Harnessing the Full Potential of America's Offshore" (Houston, TX). 2017 OTC Press Availability (Houston, TX). 2017 OTC Private Industry Roundtable Discussion (Houston, TX). Commercial flight from Houston, TX to Washington, DC (DCA). Trip concludes Trip Notes * Lodging and M&IE: Secretary Zinke was provided lunch during his participation at the 2017 Offshore Technology Conference (OTC) in Houston, TX on 5/1/17. The appropriate signed DI-2000 form is attached, and lunch was deducted from Secretary Zinke's M&IE allocation for 5/1/17.

Traveler Profile

Name: ZINKE, RYAN KEITH
TID: 40210798
Title: ID: 100181010
Security Cl: DOI/DOSSIO
Office Address: DOI OS SIO 1849 C ST NW<BR>WASHINGTON, DC 20240
Office Phone: 2022087551
Home Address: Alternate Address:

Document Information

Trip Number: 1
Purpose: Trip Overview: Date: May 1, 2017. Location: Texas Trip Summary: May 1, 2017. Commercial flight from Washington, DC (DCA) to Houston, TX. 2017 Offshore Technology Conference (OTC) Program Preparation and Lunch (Houston, TX). Remarks and Secretarial Order Signings at the 2017 OTC Policy Session - "Offshore Energy Policies: Harnessing the Full Potential of America's Offshore" (Houston, TX). 2017 OTC Press Availability (Houston, TX). 2017 OTC Private Industry Roundtable Discussion (Houston, TX). Commercial flight from Houston, TX to Washington, DC (DCA). Trip concludes Trip Notes * Lodging and M&IE: Secretary Zinke was provided lunch during his participation at the 2017 Offshore Technology Conference (OTC) in Houston, TX on 5/1/17. The appropriate signed DI-2000 form is attached, and lunch was deducted from Secretary Zinke's M&IE allocation for 5/1/17.

Itinerary Locations

Check In Check Out Location Purpose Rate
05/01/17 05/01/17 HOUSTON, TX Mission (Operational) 135.00 / 59.00

Document Totals

Total Expenses: 562.40
Reimbursable Expenses: 29.25
Non-Reimbursable Expenses: 533.15
Advance Applied: 0.00
Net to Traveler: 29.25
Net to Government: 533.15
Pay to Charge Card: 0.00

Document Totals by Expense Category

<table>
<thead>
<tr>
<th>Expense Category</th>
<th>Cost</th>
<th>Advance Amount</th>
</tr>
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<tbody>
<tr>
<td>Com. Carrier</td>
<td>518.40</td>
<td>.00</td>
</tr>
<tr>
<td>M&amp;IE-PerDiem</td>
<td>29.25</td>
<td>.00</td>
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</table>
Trip 1 Details

Expenses

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
<th>Category</th>
<th>Cost</th>
<th>Pay Method</th>
<th>Per Diem Expenses:</th>
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<tbody>
<tr>
<td>05/01/2017</td>
<td>Airline Flight</td>
<td>Com. Carrier</td>
<td>518.40 GOVCC-C</td>
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<td></td>
</tr>
<tr>
<td>Comment: Total airfare for round-trip flights between Washington, DC (DCA) and Houston, TX (IAH).</td>
<td></td>
<td></td>
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<tr>
<td>05/01/2017</td>
<td>M&amp;E</td>
<td>M&amp;E-PerDiem 29.25 REIMBURSABLE</td>
<td>*</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Comment: Secretary Zinke was provided lunch during his participation at the 2017 Offshore Technology Conference (OTC) in Houston, TX on 5/1/17. The appropriate signed DL-2000 form is attached, and lunch was deducted from Secretary Zinke's M&amp;E allocation for 5/1/17.</td>
<td></td>
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<tr>
<td>08/06/2017</td>
<td>TDY Voucher Fee</td>
<td>Transxn Fees</td>
<td>14.75 GOVCC-C</td>
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Per Diem Allowances

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<tr>
<th>Date</th>
<th>Rate</th>
<th>Ldg Cost</th>
<th>Ldg Allowed</th>
<th>M&amp;IE Cost</th>
<th>M&amp;IE Allowed</th>
<th>B L D</th>
<th>Cont%</th>
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<tbody>
<tr>
<td>05/01/2017</td>
<td>135.00/59.00</td>
<td>0.00</td>
<td>0.00</td>
<td>29.25</td>
<td>29.25</td>
<td>*</td>
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</tbody>
</table>

Account Summary for the Selected Trip

Org: DOI
Expense Category: Com. Carrier Fiscal Year: 2017
Expense Category: M&E-PerDiem Fiscal Year: 2017
Expense Category: Transxn Fees Fiscal Year: 2017
Total: 562.40

Payment Detail Information

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<th>Organization Label</th>
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<th>Payment Method</th>
<th>Amount</th>
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<tr>
<td>DOI</td>
<td>DS10100000/DX10101/178D0102DM/DLSN000000000000000000///</td>
<td>GOVCC-C</td>
<td>533.15</td>
</tr>
<tr>
<td>DOI</td>
<td>DS10100000/DX10101/178D0102DM/DLSN000000000000000000///</td>
<td>REIMBURSABLE</td>
<td>29.25</td>
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<tr>
<td>Totals by Label</td>
<td>DOIO 2016/2017 OS Travel Total</td>
<td>DS10100000/DX10101/178D0102DM/DLSN000000000000000000///</td>
<td>562.40</td>
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<tr>
<td>Totals by Payment Method</td>
<td>GOVCC-C Total</td>
<td>533.15</td>
<td></td>
</tr>
<tr>
<td></td>
<td>REIMBURSABLE Total</td>
<td>29.25</td>
<td></td>
</tr>
</tbody>
</table>

Attachments

No Attachments Exists

Receipt Checklist

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
<th>Cost</th>
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<tbody>
<tr>
<td>05/01/17</td>
<td>AIR Airline Flight</td>
<td>$518.40</td>
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Audits

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<tr>
<th>Audit Name</th>
<th>Result</th>
<th>Reason</th>
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</table>


Secretary Zinke was provided lunch during his participation at the 2017 Offshore Technology Conference (OTC) in Houston, TX on 5/1/17. The appropriate signed DI-2000 form is attached, and lunch was deducted from Secretary Zinke's M&IE allocation for 5/1/17.

Expense category 'M&IE-PERDIEM' is not within the allowed percentage(%) variance amount of 30 %.

Authorization: $44.25 /Voucher: $29.25

Secretary Zinke was provided lunch during his participation at the 2017 Offshore Technology Conference (OTC) in Houston, TX on 5/1/17. The appropriate signed DI-2000 form is attached, and lunch was deducted from Secretary Zinke's M&IE allocation for 5/1/17.

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures
Traveler/Preparer Name: Ryan Zinke
Traveler/Preparer Signature: 
Date: 9/1/17
Approver Name: Downey Magallanes
Approver Signature: 
Date: 9/1/17
BLANKET
TRAVEL AUTHORIZATION

3. Office of the Secretary

4. NAME Ryan Zinke

5. OFFICIAL STATION Washington, DC

6. TITLE U.S. Secretary of the Interior

7. ACCOUNTING OFFICE IBC - Denver

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

PLACES OF TRAVEL

8. FROM: Washington, DC

9. TO: Such places in the contiguous United States, Alaska, Hawaii, Puerto Rico, and U.S. Territories, as may be necessary, and return, to accomplish Department programs and missions.

10. PURPOSE AND REMARKS:

Official business as may be required.

I certify that the travel herein was reviewed and determined to be essential for accomplishment of Department programs and missions. Payment from non-federal sources for travel-related expenses is authorized under 31 U.S.C. 1353 provided that, prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and part 374 DM5, and are fully documented and approved via form DI-2000.

11. PER DIEM ALLOWANCE:

Actual lodging expense and M&IE, not to exceed 300%, as authorized in accordance with the Federal Travel Regulations issued by GSA and published in the Federal Register and subject to Departmental approval.

*****Subject to availability of funds.*****

12. PERIOD OF TRAVEL: Beginning on or about 03/30/2017

Ending on or about 09/30/2017

MODE OF TRAVEL

13. X Common carrier

14. Extra fare

15. X Government-owned conveyance

(a) X Administratively determined to be the advantage of the Government

(b) X A showing of advantage to the Government

(c) X Not to exceed cost by common carrier, including consideration of Per Diem allowance

MISCELLANEOUS

17. Transportation immediate family

18. X Other (specify)

Baggage fees, taxi fares, telephone calls, rental vehicles, fuel, conference rooms, POUs, transportation, public transportation, tolls, fares, in-flight WiFi, data services, misc. supplies, registration fees, and ATM fees.

ESTIMATED COST

20. Transportation $ 

21. Per Diem $ 

22. Other $ 

23. TOTAL $ 

24. CHARGED TO:

178D0102DM // DLSN00000.00000 // DS10100000

DX [ ] [ ] [ ]

25. (FISCAL OFFICER'S SIGNATURE)

26. [Signature]

27. U.S. Secretary of the Interior

28. [Signature]

29. Acting Deputy Chief of Staff to the Secretary

(TITLE)
Re: 05-01-17 Travel for Secretary Zinke

1 message

Bloomgren, Megan <megan_bloomgren@ios.doi.gov> Sun, Apr 30, 2017 at 11:47 PM
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>
Cc: Debbie Cousins <debbie_cousins@ios.doi.gov>

Approved

On Sat, Apr 29, 2017 at 8:40 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:

Please provide approval for the following travel to Houston, Texas, for Secretary Zinke:

1. Date of travel
   05/01/17

2. Purpose of travel
   Secretary Zinke is scheduled to travel to Houston to speak at the Offshore Technology Conference (OTC), to hold a roundtable meeting with energy industry leaders, and to tour the OTC exhibition floor.

3. Associated cost of the travel
   $600

4. Who will be paying for travel (DOI or other)
   DOI
Name: Zinke/Ryan.Keith

<table>
<thead>
<tr>
<th>Type</th>
<th>Carrier</th>
<th>Flight # / Class</th>
<th>Fare Basis</th>
<th>Travel Dates</th>
<th>City - Airport</th>
<th>Time</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>UNITED AIRLINES</td>
<td>357 / S</td>
<td>SCADCA</td>
<td>Mon, 05/01/2017</td>
<td>Leave: RONALD REAGAN INTL WASHINGTON</td>
<td>810A</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>Confirmation: HT2202</td>
<td>Mon, 05/01/2017</td>
<td>Arrive: HOUSTON INTERCONTINENTAL</td>
<td>1030A</td>
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<tr>
<td></td>
<td>UNITED AIRLINES</td>
<td>1555 / S</td>
<td>SCADCA</td>
<td>Mon, 05/01/2017</td>
<td>Leave: HOUSTON INTERCONTINENTAL</td>
<td>710P</td>
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<td>Confirmation: HT2202</td>
<td>Mon, 05/01/2017</td>
<td>Arrive: RONALD REAGAN INTL WASHINGTON</td>
<td>1105P</td>
</tr>
</tbody>
</table>

- Remark(s) —
  Fare: $455.82
  Tax: $52.55
  Total Amount: $518.40
  Amount Charged: $518.40

Air only indicated here:
WAS UA HOU227.91UA WAS227.51USD455.82END UA 2PDCMAH KT 11.20AY5.96XF DCA4.6IAA4.5

Print: Sun, Aug 06, 2017 09:09 PM
Generated by Travel Incorporated
REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR

☐ For Period Beginning October 1, 201 ___ and Ending March 31, 201 ___
☑ For Period Beginning April 1, 201 7 and Ending September 30, 201 7

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office: Office of the Secretary

2. For Report of this Event
Page 1 of 2

3. Event (Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of $250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)
Attendance at the 2017 Offshore Technology Conference for remarks, Secretarial Order signings, and an industry roundtable discussion.

4. Sponsor of the Event: Offshore Technology Conference (OTC)
5. Location of Event: NRG Park in Houston, Texas

6. Dates of Event
From: May 1 2017
To: May 1 2017

7. Nature of Event: Annual conference where energy professionals exchange ideas on offshore resources and environmental matters.

8. Employee
Name: Ryan Zinke
Official Title: Secretary of the Interior
Office: Office of the Secretary
Travel Dates: From: 05/01/17 To 05/01/17

9. Accompanying Spouse (If Applicable)
Name:
Employee:
Government Position:
Travel Dates:
From: To

10. Non-Federal Sources of Payment (Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)
A. Offshore Technology Conference (OTC)

B.

C.

11. Nature of Payments (Itemize on back of form.)

12. Nature of Payments (Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)
Total of Payments to Agency by Check $ 0
Total of Payments Provided in Kind $ 16.00

13. Certification: The statements in this report are true, complete, and correct to the best of my knowledge and belief.

Employee’s Signature

Date: JUL 07 2017

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4

Ethics Review (By Ethics Official)

Date: 5-15-17

15. Approval:

Supervisor’s (or Authorizing Official’s) Signature

Title

Date

Deputy Chief of Staff

Date: 6-5-17
11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use “C” for check or “K” for in kind. Use “E” for employee or “S” for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

<table>
<thead>
<tr>
<th>(a) Nature of Benefit</th>
<th>(b) C (check) or K (in kind)</th>
<th>(c) E (employee) or S (spouse)</th>
<th>(d) A, B, C, or D</th>
<th>(e) Amount of Payment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meal (Lunch)</td>
<td>K</td>
<td>E</td>
<td>A</td>
<td>$19.00</td>
</tr>
</tbody>
</table>
**CUSTOMER**

- **OTC - SPE**
  - 10777 Westheimer Road
  - Suite 1075
  - Houston, TX 77042-3455
  - Phone: 713.457.6829
  - Email: hmcoleen@otcnet.org
  - Account Number: 000001389
  - Company: The Offshore Technology Conference

**EVENT INFORMATION**

- **Event Date:** Monday, May 01, 2017
- **Description:** OTC - Offshore Energy plywood Lunch
- **Guest Count:** 14
- **Guarantee Count:** 0
- **Salesperson:** Jessica Chaloupka
- **Contact Person:** Cindy Davis
- **Contact Phone:** 713.457.6829
- **Phone 2:** Cell (6)(6)
- **Service Type:** Beverage Delivery

**LOCATION AND TIMES**

- **Location:** Center Room 707
- **Setup Style:** As Is
- **Start Time:** 11:30 am
- **End Time:** 1:00 pm

**SPECIAL INSTRUCTIONS**

**MENU SELECTIONS**

<table>
<thead>
<tr>
<th>Name</th>
<th>Quantity</th>
<th>Price</th>
<th>Total</th>
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<tbody>
<tr>
<td>VARIETY OF BOXED LUNCH</td>
<td>14</td>
<td>$19.00</td>
<td>$266.00</td>
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</tbody>
</table>

**OTHER CHARGES**

**STAFFING**

**PURCHASE MATERIALS**

**OUTSIDE SERVICES**

**ROOM CHARGES**

**BILLING**

- **Subtotal:** $266.00
- **Discount:** -
- **Sales Tax:** $26.34
- **Lqr Tax:** -
- **Admin Charge:** $53.20

**Contract Total:** $345.54
**Total Credits:** -
**Adjusted Total:** $345.54

Printed at 4/30/2017 at 5:49:27PM
TRIP SUMMARY
THE TRIP OF THE SECRETARY TO
Houston, TX
May 1, 2017

Weather:
Houston, TX
High 85°, Low 63°; Sunny; 0% Chance of Precipitation

Time Zone:
Houston, TX
Central Daylight Time (CDT)

Advance:
Security Advance
Advance
Sgt. (b) (6), (b) (7)(C)
Rusty Roddy
(b) (6)

Traveling Staff:
Agent in Charge
Communications Director
Senior Advisor on Energy
Deputy Assistant Secretary, Land and Mineral Resources
Photographer
Sgt. (b) (6), (b) (7)(C)
Laura Rigas
Vince DeVito
Katharine MacGregor
Tami Heilemann
(b) (6)

Additional Staff Attending
Special Assistant (BOEM)
James Schindler
(b) (6)

Attire: Business
Monday, May 1, 2017
Washington, DC → Houston, TX → Washington, DC

6:45-7:15am EDT:
Depart Private Residence en route Reagan National Airport
Secretary's Car: RZ
Lt: (b)(6), (b)(7)(C)
Sgt: (b)(6), (b)(7)(C)
Sgt: (b)(6), (b)(7)(C)

8:10am EDT-10:39am CDT:
Wheels up Washington, DC (DCA) en route Houston, TX (IAH)
Flight: United Airlines 367
Flight time: 3 hours, 29 minutes
RZ Seat: 29D
AIC: Sgt: (b)(6), (b)(7)(C)
Staff: Laura Rigas, Tami Heilemann
NOTE: TIME ZONE CHANGE EDT to CDT (-1 hours)

10:39-11:00am CDT:
Wheels down George Bush Intercontinental Airport & Proceed to Vehicle
Location: 2800 N Terminal Rd
Houston, TX 77032
NOTE: RKZ & staff will be picked up at aircraft on tarmac

11:00-11:30pm CDT:
Depart George Bush Intercontinental Airport en route NRG Center
Location: 1 NRG Park
East Entrance (VIP Entrance)
Houston, TX 77054
Vehicle Manifest:
Lead Security Car: TXPD Driver
Secretary's Car: RKZ
Lt: (b)(6), (b)(7)(C)
Sgt: (b)(6), (b)(7)(C)
Sgt: (b)(6), (b)(7)(C)
Staff Car: TXPD Driver
Laura Rigas
Tami Heilemann
Drive Time: ~30 minutes without traffic

11:30-11:35pm CDT:
Arrive NRG Center & Proceed to Hold
Location: Holding Room: Room # 707 (Level 2)
Met by: Joe Fowler, Chairman - OTC
Stephen Graham, Executive Director - OTC
Michael Whitley, Executive Vice President - Consumer Energy Alliance

11:35-1:50pm CDT:
Hold for Program Preparation & Lunch
NOTE: Conference phone and private landline will be in place for RKZ use:
Conference Phone (Private Land Line)
WIFI Available (WIFI Network: OTC2017 / No password needed)
NOTE: Box lunches will be provided to RKZ and all staff including detail

1:50-2:00pm CDT:
RKZ Escort by Policy Session by Charles Knobloch and David Holt
Location: Room # 604 (Level 2)
NOTE: Prior to entering policy session, RKZ will greet & participate in photo op in hallway with the six Energy Leaders who will be staged behind him during Secretarial Order Signings.

Introduced by: David Holt, President - Consumer Energy Alliance
Attendees: 300
Press: Open
Staff: Laura Rigas
Tami Heilemann
Vincent DeVito
Katharine MacGregor
Advance: Rusty Roddy
Format: Welcome by Charles Knobloch; RKZ introduced by David Holt; RKZ remarks of 20 minutes (including Secretarial Order Signings) followed by 20 minutes Q&A (moderated by David Holt)
Backdrop is blue pipe & drape with OTC Logo; Podium & mic for remarks; Lavalier mic for Secretarial Order signings; Handheld wireless mic for Q & A
Staged behind RKZ during Secretarial Order signings will be six Energy Industry leaders and 25-30 offshore oil & gas employees in personal protection equipment and hard hats
RKZ remarks will be broadcast over TV monitors in hallway

Press Availability
Location: Room # 604 (Level 2)
Staff: Laura Rigas
Vincent DeVito
Katharine MacGregor
Tami Heilemann
Advance: Rusty Roddy

Proceed to and Participate in Private Industry Roundtable Discussion
Location: Room # 707 (Level 2)
Participants: David Holt, President - Consumer Energy Alliance
John Mingé, Chairman and President - BP America
Jeff Shellebarger, President, North American E&P - Chevron
Richard Lunam, President, Exploration and Business Development - ConocoPhillips
Erik Oswald, Executive Vice President Americas, Exploration - ExxonMobil
Wael Sawan, Executive Vice President Deepwater - Shell
Torgrim Reitan, EVP, Development & Production USA - Statoil
Press: Closed
Staff: Laura Rigas
Vincent DeVito
Katharine MacGregor
Tami Heilemann
Advance: Rusty Roddy
NOTE: Participants will be pre-set for group photo upon RKZ arrival to room

OTC Technology Hall Tour
Location: NGR Center Exhibit Floor (Level 1)
Participants: Stephen Graham, Executive Director - OTC (Tour Leader)
             Michael Whatley, Executive VP - Consumer Energy Alliance
Press: Open with select, invited press
Staff: Laura Rigas
       Vincent DeVito
       Katharine MacGregor
       Tami Hellemann
Advance: Rusty Roddy
NOTE: Stops include: Technip FMC (Virtual theatre & subsidy equipment display); NOV (Floating Production & Offtake Vessel); Wellkin (Pipe Equipment assembly utilizing tongs)

4:45-5:15pm CDT:
Depart NRG Center en route George Bush Intercontinental Airport
Location: 2800 N Terminal Rd
           Houston, TX 77032
Vehicle Manifest:
  Lead Security Car: TXPD Driver
  Secretary’s Car:
  RZ
  Sgt. (b) (6), (b) (7)(C)
  Staff Car:
  TXPD Driver
  Laura Rigas
  Vincent DeVito
  Rusty Roddy
  Tami Hellemann
Drive Time: ~30 minutes without traffic

7:10pm CDT- 11:05pm EDT:
Wheels up Houston, TX (IAH) en route Washington, DC (DCA)
Flight: United Airlines 1955
Flight time: 2 hours, 55 minutes
RZ Seat: 31C
A/C: Sgt. (b) (8), (b) (7)(C)
Staff: Laura Rigas, Vincent DeVito, Tami Hellemann, Rusty Roddy
NOTE: Vehicle will proceed directly to aircraft via tarmac
NOTE: TIME ZONE CHANGE CDT to EDT (+1 hour)

11:05pm EDT
Wheels down Reagan National Airport (DCA) & Proceed to Vehicle
11:15-11:35pm EDT:
Depart Reagan National Airport en route Private Residence
Secretary’s Car: RZ
Lt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (8), (b) (7)(C)
TRIP SUMMARY
THE TRIP OF THE SECRETARY TO
Yorktown, VA
July 7, 2017

Weather:
Yorktown, VA
High 89°, Low 74°; Partly Cloudy; 50% Chance of PM Thunderstorms

Time Zone:
Yorktown, VA
Eastern Daylight Time (EDT)

Advance:
Security Advance
Sgt. (b) (6), (b) (7)(C)
Advance
Rusty Roddy (b) (6)
Advance
Aaron Thiele (b) (6)

Traveling Staff:
Agent in Charge
Communications
Sgt. (b) (6), (b) (7)(C)

Acting Assistant Secretary, Fish and Wildlife and Parks
Virginia Johnson (b) (6)
Deputy Press Secretary
Alex Hinson (b) (6)

Attire:
Business Casual
Friday, July 7, 2017
Washington, DC → Yorktown, VA → Washington, DC

7:30-7:45am EDT: Depart Residence en route
Helicopter Departure Site
Location: U.S. Park Police Eagle’s Nest - Anacostia
Vehicle Manifest:
Secretary’s Vehicle: RKZ
Sgt. (b) (6), (b) (7) (C)
Sgt. (b) (6), (b) (7) (C)

7:45-8:00am EDT: Arrive U.S. Park Police Eagle’s Nest & Board Helicopter

8:00-9:30am EDT: Depart via Helicopter to Yorktown, VA
Helicopter Manifest: RKZ
Sgt. (b) (6), (b) (7) (C)
Virginia Johnson

9:30-9:35am EDT: Arrive Yorktown, VA & Board Vehicles
Location: Fuselier’s Parking Lot
200 Water Street
Yorktown, VA 23690
Met by: Kym Hall, Superintendent, Colonial National Historical Park (CNHP)
Paul Carson, Chief of Interpretation, CNHP
Steve Williams, Chief of Law Enforcement, CNHP

9:35-9:45am EDT: Depart en route
Colonial National Historic Park Yorktown Battlefield
Location: Yorktown Battlefield Visitor Center
Main Entrance
1000 Colonial Parkway
Yorktown, VA 23690
Vehicle Manifest:
Secretary’s Vehicle: RKZ
Sgt. (b) (6), (b) (7) (C)
Sgt. (b) (6), (b) (7) (C)
Kym Hall, Superintendent, CNHP
Virginia Johnson
Staff Vehicle: Rusty Roddy
Aaron Thiele

9:45-10:00am EDT: Arrive Yorktown Battlefield Visitor Center & Proceed to Passport Stamp Location
Location: Lafayette Cannon Exhibit
Met by: Doug Beck, NPS Ranger

10:00-10:20am EDT: Deliver Remarks to DOI Employees
Location: Yorktown Battlefield Visitor Center
Theatre 1
Participants: RKZ
25-30 DOI Employees from Yorktown Battlefield & Jamestown Island
Staff: Virginia Johnson
Advance: Rusty Roddy
Aaron Thiele
Format: No podium / mic; Theatre style seating for attendees; RKZ stands at Front area in casual setting (not on stage)
10:20-10:30am EDT: Group Photo Opportunity with DOI Employees
Location: Yorktown Battlefield Visitor Center
Main Entrance Cannon
Participants: RKZ
25-30 DOI Employees from Yorktown Battlefield & Jamestown Island

10:30-11:00am EDT: Battlefield & Artillery Interpretive Discussion // Cannon Firing
Location: Cannon Farm Demonstration Area
Led by: Mac McClammy, NPS Ranger
Linda Williams, NPS Ranger (Leader of Safety Team during cannon firing)
Note: Discussion will take place on walk to cannon firing area

11:00-11:05am EDT: Depart via Walk to Yorktown Victory Monument
Location: 700 Main Street
Yorktown, VA 23690
Met by: Robbie Smith, NPS Ranger (Tentative)
Participants: RKZ
Kym Hall, Superintendent, CNHP
Jim Brown, Chief of Facilities & Acting Deputy Superintendent, CNHP
Note: Vehicles will be moved from Visitor Center to Yorktown Victory Monument during walk

11:05-11:20am EDT: History Discussion & Photo Opportunity
Location: Yorktown Victory Monument

11:20-11:30am EDT: Depart Colonial National Historic Park Yorktown Battlefield en route Yorktown Historic Freight Shed
Location: Yorktown Historic Freight Shed
331 Water Street
Yorktown, VA 23690
Vehicle Manifest:
Secretary's Vehicle: RKZ
Sgt (D) (6), (B) (7)
Sgt (B) (6), (8), (7), (C)
Virginia Johnson
Staff Vehicle: Rusty Roddy
Aaron Thiele

11:30-12:15pm EDT: Boating Infrastructure Grants Roundtable Discussion
Location: Yorktown Historic Freight Shed
Participants: Congressman Scott Taylor (VA-2)
James Scruggs, Riverwalk Landing Dock Master
Morgan Neuoff, BoatUS, Government Affairs
Heather Lougheed, BoatUS, VP & Director of Membership, Membership Programs
Scott Croft, BoatUS, VP Public Affairs
John Bratten, BoatUS, Advertising Manager
Nicole Vasilaros, National Marine Manufacturers Association, VP of Federal Government Affairs
Libby Yranski, National Marine Manufacturers Association
John Sprague, Marine Industries Association of Florida
Ed Tillet, Waterway Guide and Cruiser
Charles Burke, Cruising Blogger
Preston Smith, Marina Programs Manager Virginia Department of Health & VP State Organization for Boating Access
Scott Meister, B1G/CVA Coordinator South Carolina Dept. of Natural Resources & VP of States Organization for Boating Access
Ann Smith, Virginia Clean Marina Program
Sheelia Noll, Chairman of the Board of Supervisors, York County, VA
Brian Fuller, Director of Community Services
Darren Williams, Waterfront Operations Coordinator
Chad Green, Board Member for the District
Jeff Wassmer, Board Member
Terry Hall, Head of Emergency Communications
Gail Whitaker, Public Information Officer/Public Affairs Yorktown County
Steve Ormsby, President of the Waterman Museum
Mario Buffa, Riverwalk Landing Restaurant Owner
Doug Truston, Local Marina Owner
Mike Hanna, Local Marina Owner
Pete Showalter, Avid Boater
Steve Barns, Avid Boater
Laura Lohse, Owner of ported tall ships Alliance and Serenity
Brian Watkins, Virginia Institute Marine Science Fisheries
Carlton & Wendy Phillips, Prince William Marina
Staff:
Virginia Johnson
Alex Hinson
Jason Funes
Advance:
Rusty Roddy
Aaron Thiele
Press: Open for first 10 minutes for photo spray
Format:
11:30am: Scott Croft, Vice President, BoatUS delivers opening remarks & introduces RKZ
11:35am: RKZ delivers remarks
11:45am: RKZ facilitates roundtable participant introductions
11:50am: Q&A Session with RKZ & roundtable participants
12:10am: Scott Croft delivers closing remarks

12:15-12:30pm EDT: Private Meeting with Rep. Scott Taylor (VA-2)
Location: Yorktown Historic Freight Shed
Catering Kitchen
Staff: Virginia
Advance: Rusty Roddy
Aaron Thiele

12:30-1:00pm EDT: Boating Infrastructure Grant Announcement & Media Availability
Location: Yorktown Historic Freight Shed Lawn
Participants: RKZ
Rep. Scott Taylor (VA-2)
Sheila Noll, Chairman of the Board of Supervisors, York County, VA
Scott Croft, Vice President, Public Affairs BoatUS
Press: Open
Staff: Alex Hinson
Advance: Rusty Roddy
Aaron Thiele
Staging: Podium with DOI seal / Mic; Natural backdrop including scenic view of the York River, boats, docks, piers, & George Coleman Bridge

Format:
12:30pm: Sheila Noll delivers welcoming remarks
12:33pm: Scott Croft delivers remarks
12:36pm: Sheila Noll introduces Rep. Scott Taylor
12:37pm: Rep. Scott Taylor delivers remarks & introduces RKZ
12:42pm RKZ delivers remarks & makes grant announcement
12:50pm Press Availability & Photo Op with program participants

1:05-1:15pm EDT: Depart Yorktown Historic Freight Shed en route Helicopter Departure Site
Location: Fuselier’s Parking Lot
200 Water Street
Yorktown, VA 23690

Vehicle Manifest:
   Secretary’s Vehicle: RKZ
   Sgt (b) (6), (b) (7)(C)
   Sgt (b) (6), (b) (7)(C)
   Virginia Johnson

Staff Vehicle: Rusty Roddy
Aaron Thiele

1:30-2:30pm EDT: Depart via Helicopter to Washington, DC
Helicopter Manifest: RKZ
   Sgt (b) (6), (b) (7)(C)
   Virginia Johnson

2:30-2:45pm EDT: Depart Anacostia en route Residence
Vehicle Manifest:
   Secretary’s Vehicle: RKZ
   Sgt (b) (6), (b) (7)(C)
   Sgt (b) (6), (b) (7)(C)
Re: Helicopter options

Downey Magallanes <downey_magallanes@ios.doi.gov>                                      Mon, Jul 3, 2017 at 10:52 AM
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>
Cc: Scott Hommel <scott_hommel@ios.doi.gov>, Russell Roddy <russell_roddy@ios.doi.gov>, Caroline Boulton <caroline_boulton@ios.doi.gov>

Ok

On Jul 3, 2017, at 10:50 AM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:

The following are the estimated costs for the Secretary's travel to Yorktown, Virginia, on Friday, July 5:

Charter Helicopter
The estimated cost of a round-trip flight to Yorktown on a charter helicopter is $8,754. A one-way trip from Yorktown to DC would be approximately $5,735. Please note that these estimates are for travel to and from Dulles International Airport. In order to fly out of DCA, there is an extra $500 fee.

USPP Helicopter
The estimated cost of a round-trip flight to Yorktown on a USPP helicopter is $5,070. A one-way trip would basically be the same cost, because the helicopter originates in DC.

Therefore, the USPP helicopter cost estimate is less expensive than the charter helicopter cost estimate by $3,684. The USPP round-trip estimate is also less expensive than the charter one-way trip estimate by $665.

Tim Nigborowicz
Office of Scheduling and Advance
202-208-7551
OFFICE OF THE SOLICITOR
CORRESPONDENCE BACKGROUND FORM

Date: July 6, 2017

Nature and Significance of Document: Request for approval of use of DOI aircraft (USPP helicopter) service for official travel on July 7, 2017 of the Secretary, one SES DOI official (Virginia Johnson, Principal Dep. Sec. -Fish, Wildlife, and Parks), and one non-SES DOI official (Sgt. (b) (6), (b) (7)(C) Security) from Washington D.C. to Yorktown, VA and back. The purpose of this travel is meetings with DOI employees and stakeholders, an overflight of a proposed high voltage transmission corridor across the James River, and a public announcement regarding a boating infrastructure grant program.

Background: Advance approval/disapproval by the Solicitor or Deputy Solicitor is required by 41 C.F.R. Parts 301-10 and 301-70, and OMB Circular A-126 for travel on other-than-commercial airlines by officials at SES level and above and for all non-federal individuals who are traveling either for official DOI business or on a “space available” basis. The standards for approving official travel vary according to the category of travel: to meet mission requirements; “required use” travel (extraordinary security, communications, or scheduling needs); or other travel for the conduct of DOI business.

The trip documented on the attached form is ordinary (“other”) official travel because it involves transportation that is neither to meet mission requirements nor “required use” travel. As such, the use of DOI or charter aircraft may be authorized only when: 1) no commercial service is reasonably available to meet the scheduling or operational needs of the trip; or 2) the actual cost of charter aircraft is not more than commercial service. Reasonable availability is defined as “able to meet your departure and/or arrival requirements within a 24-hour period, unless you demonstrate that extraordinary circumstances require a shorter period.” 41 C.F.R. § 301-10.261(a)(1).

As the attached OAS-110 indicates, charter and commercial aircraft service are not available to meet the operational and scheduling needs of this flight. The cost of charter aircraft service, not including cost of total duty hours away, is $6,252. Because the DOI aircraft service is the only means of meeting the operational and scheduling needs of this trip, this travel may be approved.

Your approval of this travel is requested. The applicable criteria are met for approval of this travel. PLEASE INDICATE YOUR APPROVAL ON THE ATTACHED OAS-110 FORM.

Contact and telephone number:
Jennifer Heindl 202-208-7094

Surname

Due Date: ASAP

Tim Murphy
TRAVEL COST ANALYSIS

Justification for use of a Government aircraft for travel:

A. BASIC DATA:

Dates and time of required time(s) at Temporary Duty Station(s) (TDS):

<table>
<thead>
<tr>
<th>Location</th>
<th>Date</th>
<th>Hours required to be on site</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yorktown VA</td>
<td>7/7/17</td>
<td>8 AM to 2:30 PM</td>
</tr>
<tr>
<td>Location</td>
<td>Date</td>
<td>Hours required to be on site</td>
</tr>
<tr>
<td>Location</td>
<td>Date</td>
<td>Hours required to be on site</td>
</tr>
</tbody>
</table>

Manifest (only persons required to be at TDS):

- **Sec. Zinke - ES**
  - (B) (6), (B) (7)(C)
- **Lt. Gen. Virginia Johnson - SES**
  - Prin. 3rd Dep. Sec. Fish, Parks, Wildlife

TOTAL Hours Cost of All Required Travelers

(Continue on attached sheet if needed)

B. COST COMPARISON:

1. Commercial Airline Costs to meet the required TDS locations and times. Individual ticket cost x number of required travelers.
   - Cost of total duty hours away from office or regular duty station to meet the commercial airline schedule.
   - Cost of required per diem and ground transportation.
   - TOTAL Cost by commercial transportation

2. Leased, Contract, or Rental Aircraft:
   - Flight hours x flight hour costs
   - Cost of total duty hours away from office or regular duty station
   - Cost of required per diem and ground transportation
   - Any additional aircraft or crew costs not included in above hourly rate, i.e., standby charges, tiedown fees, overnight parking, extra crew, etc.
   - TOTAL Cost by Lease, Contract, or Rental aircraft

3. DOI-Operated Aircraft – identify specific aircraft: 400 PNP HELICOPTER
   - Flight hours required x variable flight hour cost.
   - Cost of total duty hours away from office or regular duty station.
   - Cost of required per diem and ground transportation.
   - Any additional costs to be incurred that are not included in the above flight hour rate. Variable cost of crew, as defined on page 1 of OMB Circular A-126, Attachment B, if not included in the flight hour rate. (Do not include pilot costs here if the pilot is one of the Government officials required to meet or perform duties at the TDY location.)
   - Fuel costs, if not included in above flight hour rate. Any additional aircraft costs not in the above flight hour rate, i.e., tiedown fees, overnight parking, etc.
   - TOTAL COST by DOI Fleet aircraft.

**Note:** 1.20 covers average Fringe Benefits, Retirement, Health & Life Insurance, Medicare, other Fringes. The 1.20 does not include COLA; for Alaska-based employees, add the applicable additional %
C. MOST COST EFFECTIVE METHOD:

- Commercial
- Lease, Contract or Rental: N\# ____________ Pilot/Crew ____________

  Purpose _______________________

- DOI Fleet: N\# ____________ Pilot/Crew USPP helicopter

  Purpose _______________________

REMARKS: (Must be completed if other than most-cost-effective method is chosen.)

see attached email for details of flight and travel

D. GENERAL APPROVAL REQUIREMENTS FOR TRAVEL ON GOVERNMENT AIRCRAFT:

Print name of designated approving official __________________________

Signature ___________________________ Date _______________________

E. SPECIAL APPROVAL REQUIREMENTS FOR REQUIRED USE TRAVEL: (See paragraph 11.b, page 6 of OMB Circular A-126)

Print name of designated approving official __________________________

Signature ___________________________ Date _______________________

F. SPECIAL APPROVAL REQUIREMENTS FOR USE OF GOVERNMENT AIRCRAFT FOR TRAVEL BY THE FOLLOWING CATEGORIES OF PEOPLE: (See paragraph 11.c, page 7 of OMB Circular A-126 and paragraph a., page 3-1 of OMB Bulletin No. 93-11)

1) Senior Executive Branch Officials
2) Senior Federal Officials
3) Members of Families of Senior Executive Branch and Senior Federal Officials
4) Non-Federal travelers

Print name of designated approving official __________________________

Signature ___________________________ Date 7/6/17
Helicopter Travel to Yorktown - Final Information
1 message

Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> 6 July 2017 at 15:10
To: "Moutrie, Shari" <shari_moutrie@ios.doi.gov>
Cc: Mark Bathrick <mark_bathrick@ios.doi.gov>, Frank Crump <frank_crump@ios.doi.gov>, "Heindl, Jennifer" <jennifer.heindl@sol.doi.gov>

My apologies for the delay. We've added a 30-minute flyover during the flight from DC to Yorktown. Here's the final information for the Secretary's travel to Yorktown, Virginia, on Friday:

July 7, 2017
8:00am Depart Washington, DC (with flyover)
9:30am Arrive Yorktown, VA
1:30pm Depart Yorktown, VA
2:30pm Arrive Washington, DC

Passenger Manifest for both flights:
Secretary Zinke - ES
Sgt. [redacted] - GS-12 Security
Virginia Johnson - SES

Trip Summary:
On July 7, 2017, Secretary Ryan Zinke will travel to Yorktown, Virginia, for a number of official engagements. Prior to arriving in Yorktown, he will take a flyover of the route of a proposed high voltage transmission line across the James River near Jamestown, Virginia. In Yorktown, Secretary Zinke will meet with DOI employees from Yorktown Battlefield and Jamestown Island, take a walking tour of Yorktown Battlefield, participate in a boating industry roundtable discussion, and make a boating infrastructure grant announcement. Secretary Zinke's final engagement in Yorktown is scheduled to conclude at 1:00pm.

Following his visit to Yorktown, Secretary Zinke must immediately return to Washington, D.C., to attend an official event with Vice President Mike Pence at Rock Creek Park. This event is scheduled to begin at 4:00pm, but Secretary Zinke must be at the event site by 3:40pm.

Trip Cost:
Here is a slightly revised cost breakdown. We added one extra hour for the pilot because the helicopter is leaving a little earlier than we initially planned, and 30 minutes of flight time for the flyover.

Total of 2.5 hrs airtime @ $2190 per hr = $5,475
Second Pilot cost is $86.30 hr x 9 hr = $776.70
Total Cost is approx. $6,251.70

Please let me know if you need any further information to complete the necessary OAS-110 form. Thank you.

Tim Nigborowicz
Office of Scheduling and Advance
202-208-7551
Fwd: Travel to Yorktown, VA
1 message

Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> 6 July 2017 at 15:20
To: "Moultrie, Shari" <shari_moultrie@ios.doi.gov>, "Heindl, Jennifer" <jennifer.heindl@sol.doi.gov>
Cc: Mark Bathrick <mark_bathrick@ios.doi.gov>, Frank Crump <frank_crump@ios.doi.gov>

Here's the drive-time estimate from the Secretary's protection detail.

From: [b] (6), (b) (7)(C)
Date: Tue, Jul 4, 2017 at 7:51 AM
Subject: Re: Travel to Yorktown, VA
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>

Also, there is a major construction project on I-64 which will slow things down.

On Tue, Jul 4, 2017 at 7:47 AM [b] (6), (b) (7)(C) [b] (6), (b) (7)(C) wrote:

Tim,

Distance is approx 160 miles. We can expect 3 - 3.5 hours depending on traffic. Assuming he would need to get there at 1545 hrs, I would suggest leaving Yorktown no later than 1215 hours.

Thanks.

On Mon, Jul 3, 2017 at 2:48 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:

On July 7, 2017, Secretary Ryan Zinke is scheduled to travel to Yorktown, Virginia, for a number of official engagements. These engagements will take place at the following address:

Yorktown Historic Freight Shed
331 Water Street
Yorktown, VA 23690

Following his visit to Yorktown, Secretary Zinke must return to Washington, D.C., to attend an official event with Vice President Mike Pence at Rock Creek Park. This event is scheduled to begin at 4:00 pm. If driving, could you please provide the time that Secretary Zinke must depart Yorktown in order to arrive at Rock Creek Park in time for his engagement with the Vice President at 4:00 pm? Thank you.

Tim Nigborowicz
Office of Scheduling and Advance
202-208-7551

---

Lieutenant [b] (6), (b) (7)(C)
U.S. Park Police
Special Protection Detail
[b] (6), (b) (7)(C)
[b] (6), (b) (7)(C)

---

Lieutenant [b] (6), (b) (7)(C)
Fwd: Travel to Yorktown
1 message

Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> 6 July 2017 at 15:26
To: "Moultrie, Shari" <shari_moultrie@ios.doi.gov>, "Heindl, Jennifer" <jennifer.heindl@sol.doi.gov>
Cc: Mark Bathrick <mark_bathrick@ios.doi.gov>, Frank Crump <frank_crump@ios.doi.gov>

Here's the clearance from USPP to use the helicopter for the Secretary's travel to Yorktown.

---------- Forwarded message ----------
From: (b)(5), (b)(7)(C)
Date: Sat, Jul 1, 2017 at 10:43 AM
Subject: Re: Travel to Yorktown
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>

Tim,

Here is an approximate cost breakdown.
Flight to Yorktown is approx 105 miles = airtime approx 1 hr each way
for a total of 2 hrs airtime @ $2190 per hr = $4380
Second Pilot cost is $86.30 hr x 8 hr = $690.40

Total Cost is approx. = $5070.40

Q1) At this time, the use of the helicopter for this assignment will not potentially compromise any law enforcement obligations.
Q2) To the best of my knowledge, there is no issue with this use of the aircraft, and the USPP does not have any policy that such use would contravene.
Q3) There is no other USPP mission in Yorktown. However, the USPP has flown to Yorktown Battlefield in the past to support NPS operations. This flight would be an opportunity for pilot familiarization with the area.
Q4) I can see 3 advantages to the USPP transporting the Secretary as opposed to a commercial charter.
   1. The Secretary will be able to familiarize himself with the in-flight capabilities of an aircraft that he is in charge of.
   2. All USPP pilots are sworn officers. These 2 armed Federal Law Enforcement Officers, from the same agency as the Secretary's Protection Detail, provide an added measure of security for the Secretary during his travel.
   3. Although not required, USPP Aviation makes every effort to send at least one pilot who still possesses a paramedic certification when flying the Secretary. This pilot/medic would be able to address any medical emergency that occurred on board the aircraft while the PIC re-routes to the nearest hospital.

I hope I answered all of your questions.

V/R

(b)(5), (b)(7)(C)

Lieutenant (b)(6), (b)(7)(C)
Commander - Aviation Section
United States Park Police
Office (b)(5), (b)(7)(C)
Col. (b)(5), (b)(7)(C)

CONFIDENTIALITY NOTICE:
This message, including any attachments, is intended exclusively for the individual or group to which it is addressed. This communication may contain information that is proprietary, privileged, confidential, law enforcement sensitive, and otherwise legally exempt from disclosure. If you are not the named addressee, you are not authorized to read, print, retain, copy or disseminate, any part of this message or attachments. If you have received this message in error, please notify the sender immediately via e-mail and permanently delete the message and any attachments.
On Fri, Jun 30, 2017 at 12:40 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:
I'm sorry for the delay. We're still trying to figure out where the designated LZ will be, but I'll let you know as soon as possible. The manifest is still not finalized, but we anticipate 4 passengers at this point.

On Fri, Jun 30, 2017 at 9:33 AM, [redacted] wrote:

Before I can give you the particulars I need to know how many people are flying down and back. This allows me to decide my crew needs then I can give you actuals. Further, do we have a designated LZ. If the information is secure, could you have someone from the detail come by and let us know in person.

Thanks,

[redacted]

Sent from my iPhone

LT [redacted]
Commander
Aviation Section
United States Park Police
[redacted] (Cell)

On Jun 29, 2017, at 3:19 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:

Hello sir, I believe that Lt. [redacted] has contacted you already about Secretary Zinke’s possible use of a USPP helicopter to travel to Yorktown, Virginia, next week. We’re currently planning for the following schedule:

Friday, July 7
TBD Depart Washington, DC
11:00am Arrive Yorktown, VA
1:00pm Depart Yorktown, VA
TBD Arrive Washington, DC

When you have a chance, could you please provide a breakdown of the USPP helicopter costs for such a trip? Similar to the previous trip to NCTC, could you please provide the estimated cost of the flight time, crew cost, and any other expenses that would be incurred? I’m sorry to be tedious, but could you also please answer the following questions for our documentation purposes? Please note that I’ve added a 4th question that we didn’t ask before the previous flight:

1) Can you confirm that use of the helicopter for this assignment will not potentially compromise any law enforcement obligations?

2) Can you confirm that there is no issue with this use of the aircraft, and that USPP does not have any policy that such use would contravene?

3) Is the helicopter scheduled to do anything else in Yorktown (i.e. does it have a law enforcement assignment in Yorktown) or is it solely traveling there to transport agency officials to and from their official engagement?

4) Can you describe the advantages (if any) of transporting a cabinet official such as Secretary Zinke on a USPP helicopter, as opposed to transportation on a potentially less expensive charter aircraft?

Thank you,

Tim Nigborowicz
Office of Scheduling and Advance
202-208-7551
Fwd: Secretary Flight - July 7th
1 message

Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> 6 July 2017 at 17:40
To: "Heindl, Jennifer" <jennifer.heindl@sol.doi.gov>

------- Forwarded message -------
From: Shari Moultrie <shari_moultrie@ios.doi.gov>
Date: Mon, Jul 3, 2017 at 2:36 PM
Subject: Secretary Flight - July 7th
To: Timothy Nigborowicz <timothy_nigborowicz@ios.doi.gov>
Cc: frank_crump <frank_crump@ios.doi.gov>, mark_bathrick@ios.doi.gov

Good Afternoon Tim -

Based on the information you provided below, it would be a good option to go with the USPP based upon the costs. As you are aware the Solicitor's office will want a letter from the USPP indicating the use of their aircraft will not disrupt their mission programs.

I am assuming you are already working on that. I will put together the OAS110 for the Solicitor as soon as you provide me the required information.

Thanks again Tim.

Thanks again for providing this, Shari. Here's the information we received from USPP for use of their helicopter for this travel:

Flight to Yorktown is approx 105 miles = airtime approx 1 hr each way for a total of 2 hrs airtime @ $2190 per hr = $4380
Second Pilot cost is $86.30 hr x 8 hr = $690.40

Total Cost is approx. = $5070.40

Based on these costs, I think we're going to go with the USPP helicopter, unless you have any additional input that we haven't considered.

Sent from my iPhone
**QUOTE FOR AIRCRAFT CHARTER**
Quote Number: 2480 (created on 6/30/2017)
Departure Date: Friday, July 7, 2017
Return Date: Friday, July 7, 2017

**Quote For:**
Shari Moultrie
c/o Shari Moultrie
Phone: 770-598-3021
Email: shari_moultrie@ios.doi.gov

**Our Information:**
HeloAir, Inc.
5721 Gulfstream Rd.
Richmond, Virginia 23250
Phone: 804-226-3400
Email: heloair@aol.com

Bell 407 (N407DP; Helicopter) Max. 6 Passengers

<table>
<thead>
<tr>
<th>Date</th>
<th>From - To</th>
<th>Distance</th>
<th>Departure (Local)</th>
<th>Flight Time</th>
<th>Arrival (Local)</th>
<th>PAX</th>
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<td>1 7/7/2017</td>
<td>Richmond International - (KRIC) - RICHMOND VA to Washington Dulles International - (KIAD) - WASHINGTON DC</td>
<td>87</td>
<td>9:00 AM</td>
<td>0:48</td>
<td>5:48 AM</td>
<td>0</td>
</tr>
<tr>
<td>2 7/7/2017</td>
<td>Washington Dulles International - (KIAD) - WASHINGTON DC to Newport News/Williamsburg Intl/Patrick Henry Field - (KPHF) - NEWPORT NEWS VA</td>
<td>118</td>
<td>10:00 AM</td>
<td>1:03</td>
<td>11:03 AM</td>
<td>4</td>
</tr>
<tr>
<td>3 7/7/2017</td>
<td>Newport News/Williamsburg Intl/Patrick Henry Field - (KPHF) - NEWPORT NEWS VA to Washington Dulles International - (KIAD) - WASHINGTON DC</td>
<td>118</td>
<td>1:00 PM</td>
<td>1:03</td>
<td>2:03 PM</td>
<td>4</td>
</tr>
<tr>
<td>4 7/7/2017</td>
<td>Washington Dulles International - (KIAD) - WASHINGTON DC to Richmond International - (KRIC) - RICHMOND VA</td>
<td>87</td>
<td>2:33 PM</td>
<td>0:48</td>
<td>3:21 PM</td>
<td>0</td>
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*All departure and arrival times are in local time.*

**Additional Charges**

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<th>Charge</th>
<th>Amount</th>
<th>Quantity</th>
<th>Total</th>
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<tbody>
<tr>
<td>N407DP</td>
<td>$2,100.00</td>
<td>3:44</td>
<td>$7,854.00</td>
</tr>
<tr>
<td>Co-Pilot</td>
<td>$500.00</td>
<td>1.00</td>
<td>$500.00</td>
</tr>
<tr>
<td>Landing fees (estimate)</td>
<td>$100.00</td>
<td>4.00</td>
<td>$400.00</td>
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</table>

Net Additional Charges: $900.00
SubTotal: $8,754.00
Taxes: $0.00

Total: $8,754.00
Terms of Service

All flight times and tax estimates listed are based on HeloAir's best effort to determine time and passengers required for the flight request. Actual flight times are influenced by factors beyond our control, and actual flight times will be billed.

Please call with any questions or if you require additional information.

This is for quoting purposes only- All flights are estimated.

This quote is good for 30 days from date above. Prices and availability are subject to change.

Seller Notes
HeloAir, Inc.
5721 Gulfstream Road, Richmond, VA 23250
Ph (804) 226-3400, Fx (804) 226-3494,
www.heloair.com

X_________________________________________  Date:________________
Fwd: July 7th Flights
1 message

Tim Nigborowicz &lt;timothy_nigborowicz@ios.doi.gov&gt; 6 July 2017 at 17:40
To: "Heindl, Jennifer" &lt;jennifer.heindl@sol.doi.gov&gt;

-------- Forwarded message --------
From: Shari Moultrie &lt;shari_moultrie@ios.doi.gov&gt;
Date: Fri, Jun 30, 2017 at 3:53 PM
Subject: July 7th Flights
To: Timothy Nigborowicz &lt;timothy_nigborowicz@ios.doi.gov&gt;
Cc: mark_bathrick@ios.doi.gov, frank_crump@frank.crump@ios.doi.gov

Good afternoon Tim.

It was good talking with you this morning. As promised I would get over some information as soon as I landed in Atlanta.

The helicopter charter company out of Richmond, VA has provided the attached quote. Keep in mind this is and out of Dulles airport. As I mentioned flying in and out of Ronald Regan would require special approval. The vendor indicated that would be an additional $500 if that is what the Secretary prefers.

I have also checked on availability of fixed wing aircraft as you asked. We do not have anything available within reasonable distant that would be cheaper then the helicopter quote.

Please let me know if you have any additional questions.

Sent from my iPhone

4 attachments

image001.jpg
1K

noname.html
1K

HeloAirQuote_2480.pdf
258K

noname.html
2K

https://mail.google.com/mail/u/0/?ui=2&ik=de90579823&prev=/mbox/...
## Travel Incurred

**Name:** Zinke/Ryan.Keith

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**Air only indicated here:**

BWI DL XMSF DL 61F-424, 19DL SLC330, 23US0754-42ENDL ZPRW1MSPGTF X11120AVS 00XFBW14.6MSP4.5

**Department of the Interior: 4355 River Green Parkway | Duluth, MN 55806 | Tel: 866-867-6350.**

**Official Invoice**

Print: Mon, Aug 07, 2017 11:33 AM

Generated by Travel Incorporated
### Travel Itinerary

**Name:** Zinke/Ryan, Keith  

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**Delta Air Lines M80**  
2072 / Y  
Fri, 05/12/2017  
Leave: SAN DIEGO  
Arrive: SALT LAKE CITY  
W8/253  
**Delta Air Lines C87**  
4606 / Y  
Fri, 05/12/2017  
Leave: SALT LAKE CITY  
Arrive: BILLINGS  
W8/253

### Air Only Indicated Here

SAN DL X5SLC DL BIL383.47USD380.47END DL ZPSL5LC XT 5.60AY9.00X-SAN4.5SLC4.5

**Remark(s):**
- Fare: $380.47
- Tax: $51.33
- Total Amount: $431.80
- Amount Charged: $431.80

**Print:** Mon, Aug 07, 2017 11:33 AM  
**Department of the Interior:** 4355 River Green Parkway  
**Tel:** 855 847 4093  
**Generated by Travel Incorporated**
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**Remark(s):**
- Fare: $380.47
- Tax: $51.33
- Total Amount: $431.80
- Amount Charged: $431.80

**Air only indicated here.**

SAN DI, XISLC DL, BIL380.47, USD380.47, END DL, ZPSANSLC XT 5.00, NY9.00, XF, SAN4 55L, C4.5

Print: Mon, Aug 07, 2017 11:33 AM

**Generated by Travel Incorporated**
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**Name:** Zinke/Ryan.Keith

**Ticket Number:** 006-8667088110
**Account #:** D00850
**Issue Date:** Mon, May 08, 2017
**Booking ID:** 40LDWY
**Booking Agent ID:** 2K
**Form of Payment:** (d) (6)
**Transaction Type:** Electronic Ticket
**Booking Currency:** USD

**Hotel:** Hampton Inn Salt Lake City Dwtn
**Address:** 425 South 300 West
Salt Lake City, UT 84101
**Confirmation Number:** 84841079
**Phone Number:** 1 (801) 741-1110
**GalaxyNet Status:** Cancelled
**Check In:** Sun, 05/07/2017
**Check Out:** Mon, 05/08/2017
**Your Nightly Rate:** $155.00
**Number of Rooms:** 1
**Number of People:** 1
**Room type:** A0TA2F

**Hotel:** Holiday Inn Exp Sls Apt East
**Address:** 200 North 2100 West
Salt Lake City, UT 84116
**Confirmation Number:** 80564771
**Phone Number:** 1 (801) 741-1500
**GalaxyNet Status:** Cancelled
**Check In:** Wed, 05/10/2017
**Check Out:** Thu, 05/11/2017
**Your Nightly Rate:** $115.00
**Number of Rooms:** 1
**Number of People:** 1
**Room type:** KEXNSGV

**Hotel:** Doubletree By Hilton Billings
**Address:** 27 N 27th Street
Billings, MT 59101
**Confirmation Number:** 82238837
**Phone Number:** 1 (406) 252-7400
**GalaxyNet Status:** Cancelled
**Check In:** Fri, 05/12/2017
**Check Out:** Sun, 05/14/2017
**Your Nightly Rate:** $91.00
**Number of Rooms:** 1
**Number of People:** 1
**Room type:** A00AL0

**Remark(s):**
- Fare: $322.79
- Tax: $36.41
- Total Amount: $361.20
- Amount Charged: $361.20

*Air only indicated here.*

SLC DL 632.79USD322.79END DL ZPSL.C X5S.80AY4 50XG SLC5.5

Print: Mon, Aug 07, 2017 11:33 AM

Generated by Travel Incorporated
Name: Zinke/Ryan, Keith

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--- Remark[es] ---
- U5/UUN/30'C30
- U22/DOIDOGSSIC
- U25/69210798
- U29/SAJNUMO003OOSV
- U5/0RFSHOURLY
- U89/86A318867729

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Air only indicated here.

Department of the Interior: 4358 River Glenn Parkway: Duluth GA, 30096: Tel 855 847-6388

Generated by Travel Incorporated
Name: Zinke/Ryan.Keith

All or part of this ticket has been exchanged. Look at ticket 8667890521 for exchanged flight information.

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Total Amount: $593.30
Amount Charged: $593.30

Air only indicated here.

Fee: Agent-Assisted Dom AirRail
$34.30
Air + Fee
$627.60

Remark(s)

U22/DODOSSIO
U29/TA1X40000DQVS
U82/ATRIS

Department of the Interior: 4356 River Green Parkway: Duluth GA 30096: Tel 855 847-0393
Generated by Travel Incorporated
Name: Zinke/Ryan.Keith

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--- Remark(s) ---

- Fare: $495.81
- Tax: $59.99
- Ticket Total: $555.80
- Admin / Penalty Fare: $0.00
- Total with Penalty: $555.80
- Exchange Fee: ($553.36)
- Total Amount: ($57.50)
- Amount Charged: ($37.50)

Air only indicated here.

FCA UA X DEN UA WAS465.81 USD495.81 END UA ZPFCADEN XT 8.60A90.00KF FCA4.5DEN4.5

Print: Mon, Aug 07, 2017 11:28 AM

Department of the Interior - 4355 River Green Parkway - Duluth GA 30096 - Tel 855-847-6968

Generated by Travel Incorporated

Official Invoice
**BALANCE**

$0.00
Folio #PI 5541

Guest Details

Guest Name: Secretary Zinke (P3622)
Address:
Phone: 0

Reservation Details

Created On: May 02, 2017
Stay Details: Double Queen (214)
May 08-May 09 (1 Night)
Room(s)/Person(s): 1 Room(s)/1 Adult(s)
Amount: $104.99

Date | Description/References | Amount | Tax | Payment |
--- | --- | --- | --- | --- |
1 | City 1 Room Rent May 08-May 09 | $104.99 | $0.00 | $104.99 |
2 | Paid by Secretary Zinke at | | | |
Original Payment 5/9/17 | | | | |
| (b) (6) | | | | |
Total | | $104.99 | $0.00 | $104.99 |

Total: $104.99
Occupancy Tax: $0.00
YAT: $0.00
Total With Tax: $104.99
Total Paid: $104.99
Balance: $0.00
Comfort Suites (UT106)
150 West Center Street
Kanab, UT 84741
(435) 644-8200
GM.UT106@choicehotels.com

ZINKE, RYAN
1849 c st west
Washington, DC 20042

Account: 521272965
Date: 5/9/17
Room: 211
Arrival Date: 5/9/17
Departure Date: 5/10/17
Check In Time: 5/9/17 1:38 PM
Check Out Time: 5/10/17 8:21 AM
Rewards Program ID:
You were checked out by: ccampo
You were checked in by: ahunt

Total Balance Due: 0.00

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<td>#211 ZINKE, RYAN</td>
<td>91.00</td>
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<td>(91.00)</td>
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Folio Summary 5/9/17 - 5/10/17
Room Charge
(b) (6)

Balance Due: 0.00

This rate is eligible for partner rewards. If this rate is changed, you may no longer be entitled to partner rewards.
Tell us about your stay experience with us! Go to ChoiceHotels.com with valid confirmation number and enter a review.

X


Thank you for your stay. Visit ChoiceHotels.com/RealGuestReviews to post your comments about your recent experience (Click the "Write a Review" button)
**DOUBLETREE BY HILTON BILLINGS 8/8/2017 9:42:00 PM**

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Fwd: eTicket Itinerary and Receipt for Confirmation HHSBZC

1 message

Jane Kim <jane.kim@duluthtravelinc.com>
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>
Mon, May 15, 2017 at 6:21 PM

-------- Forwarded message --------
From: United Airlines, Inc. <unitedairlines@united.com>
Date: Mon, May 15, 2017 at 6:00 PM
Subject: eTicket Itinerary and Receipt for Confirmation HHSBZC
To: JANE.KIM@duluthtravelinc.com

Receipt for confirmation HHSBZC

UNITED
A STAR ALLIANCE MEMBER

Issue Date: May 12, 2017

Confirmation: HHSBZC
Check-In >

TRAVELER INFORMATION

Traveler  eTicket Number  Frequent Flyer Number  Seats
ZINKE/RyanKeith  0168667880521  (b) (6)  21B/23A

FLIGHT INFORMATION

Day, Date  Flight  Class  Departure City and Time  Arrival City and Time  Aircraft  Meal
Tue, 16MAY17  UA5595  E  KALISPELL, MT (FCA) 6:45 AM  DENVER, CO (DEN) 9:04 AM  ERJ 175  Purchase

Flight operated by SKYWEST AIRLINES doing business as UNITED EXPRESS.

Tue, 16MAY17  UA712  E  DENVER, CO (DEN) 9:45 AM  WASHINGTON, DC (IAD - DULLES) 3:04 PM  737-900  Purchase

FARE INFORMATION

Fare Breakdown
Airfare:  495.81
USD
U.S. Transportation Tax:  
Form of Payment:  (b) (6)
Last Four Digits:  (b) (6)
37.19
U.S. Flight Segment Tax:
8.20
September 11th Security Fee:
5.60
U.S. Passenger Facility Charge:
9.00

Per Person Total: 555.80
USD
eTicket Total: 555.80
USD

The airfare you paid on this itinerary totals: 495.81 USD
The taxes, fees, and surcharges paid total: 59.99 USD

Fare Rules: Additional charges may apply for changes in addition to any fare rules listed.
NONREF/0VALUAFTDPT/CHGFEE/
Cancel reservations before the scheduled departure time or TICKET HAS NO VALUE.

---

### Baggage allowance and charges for this itinerary.

**Baggage fees are per traveler**

<table>
<thead>
<tr>
<th>Origin and destination for checked baggage</th>
<th>1st bag</th>
<th>2nd bag</th>
<th>Maximum weight and dimensions per piece of baggage</th>
</tr>
</thead>
<tbody>
<tr>
<td>5/15/2017 Kalispell, MT (FCA) to Washington, DC (IAD - Dulles)</td>
<td>25.00 USD</td>
<td>35.00 USD</td>
<td>50.0lbs (23.0kg) - 62.0in (157.0cm)</td>
</tr>
</tbody>
</table>

---

### Important Information about MileagePlus Earning

- Accruals vary based on the terms and conditions of the traveler’s frequent flyer program, the traveler’s frequent flyer status and the itinerary selected. United MileagePlus® mileage accrual is subject to the rules of the MileagePlus program.
- Once travel has started, accruals will no longer display. You can view your MileagePlus account for posted accrual.
- You can earn up to 75,000 award miles per ticket. The 75,000 award miles cap may be applied to your posted flight activity in an order different than shown.
- PQD are a Premier status requirement for members in the U.S. only.
- Accrual is only displayed for MileagePlus members who choose to accrue to their MileagePlus account.

---

**eTicket Reminders**
PREPARED FOR
ZINKE/Ryan Keith

RESERVATION CODE: SPWBDV
AIRLINE RESERVATION CODE: HQL241 (DL)

Travel Arranger Priority Comments
*FARE IS 357.20 PLUS APPLICABLE SERVICE FEES*

*******
CHECK VISA/PASSPORT NEEDS AT HTTP://BIT.LY/MACNAIR

*******
FOR CONCUR ASSISTANCE PLEASE CALL 855-209-6396
FOR A FULL SERVICE CONSULTANT - MON-FRI 830AM-7PM
OR AFTER HOURS FOR AN ADDITIONAL FEE
PLEASE CALL 202-640-5827 OR TOLL FREE 877-205-9737
TICKETS ARE NON-REFUNDABLE - CHANGES ARE SUBJECT TO
AVAILABILITY - MAY RESULT IN A HIGHER FARE/PENALTY.
RESERVATIONS MUST BE CANCELLED PRIOR TO DEPARTURE.
FOR TICKETS TO RETAIN VALUE.
2 HOUR CHECK-IN SUGGESTED FOR DOMESTIC FLIGHTS

DEPARTURE: WEDNESDAY 10 MAY
Please verify flight times prior to departure

DELTA AIR LINES INC
DL 1909

SLC
SALT LAKE CITY, UT

Duration:
1hr(5) 56min(s)

Departing At:
10:18pm

Status:
Confirmed

Terminal:
TERMINAL UNIT 2

SAN
SAN DIEGO, CA

Arriving At:
11:14pm

Terminal:
TERMINAL 2

Aircraft:
MCDONNELL DOUGLAS
MD-90 JET

Distance (in Miles): 626

Stop(s): 0

Meals:
Refreshment

Passenger Name:
* ZINKE/Ryan Keith

Seats:
01D / Confirmed

Frequent Flyer #: (b) (6) DELTA AIR LINES INC

eTicket Receipt(s):
0068618787545

OTHER: WEDNESDAY 10 MAY

OTHER

WAS
WASHINGTON, DC

Status:
Confirmed

Information:
35.00 PROFESSIONAL CONSULTING FEE

OTHER: MONDAY 28 AUG

OTHER

QQQ
DP AND CS QUEUES, TX

Status:
Confirmed

Information:
THIS DATE FOR MACNAIR TRAVEL TRACKING PURPOSES ONLY

MacNair Travel Management - ADirect Travel Company
202-640-5827
KNORWOOD@MACNAIRTRAVEL.COM
eTicket Receipt

Prepared For
ZINKE/Ryan Keith

RESERVATION CODE: SPWBVDV
ISSUE DATE: 08May17
TICKET NUMBER: 0068618787545
INVOICE NUMBER: 0258123
ISSUING AIRLINE: DELTA AIR LINES INC
ISSUING AGENT: MacNair Travel Management - A Direct Travel Company/AWS
ISSUING AGENT LOCATION: ALEXANDRIA VA
IATANUMBER: 49594403
CUSTOMER NUMBER: 001490
TOUR CODE: US515417483
FREQUENT FLYER NUMBER: (b) (6)

Itinerary Details

<table>
<thead>
<tr>
<th>TRAVEL DATE</th>
<th>AIRLINE</th>
<th>DEPARTURE</th>
<th>ARRIVAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>10May17</td>
<td>DELTA AIR LINES INC DL 1909</td>
<td>SALT LAKE CITY, UT</td>
<td>SAN DIEGO, CA</td>
</tr>
<tr>
<td>Time</td>
<td>Time</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10:18pm</td>
<td>11:14pm</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Terminal</td>
<td>Terminal</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TERMINAL UNIT 2</td>
<td>TERMINAL 2</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

OTHER NOTES:
Airline Reservation Code: HQL241
Seat Number: 01D
Baggage Allowance: 2PC
Booking Status: CONFIRMED
Fare Basis: LADNA0MAWN0UPL
Not Valid Before: 10MAY
Not Valid After: 10MAY

Allowances

Baggage Allowance
SLC to SAN - 2 Pieces DELTA AIR LINES INC, each piece up to 70 pounds/32 kilograms and up to 62 linear inches/158 linear centimeters

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS/E.G. FREQUENT FLYER STATUS/MILITARY/CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER INTERNET, ETC

Carry On Allowances
SLC to SAN - 1 Piece (DL - DELTA AIR LINES INC)
1 Piece carry on hand baggage
1 Piece up to 45 linear inches/115 linear centimeters

Carry On Charges
SLC to SAN - (DL - DELTA AIR LINES INC) - Carry-on fees unknown - contact carrier

Embargoes - Apply To Each Passenger
<table>
<thead>
<tr>
<th>Payment/Fare Details</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Form of Payment</strong></td>
</tr>
<tr>
<td><strong>Endorsement / Restrictions</strong></td>
</tr>
<tr>
<td><strong>Fare Calculation Line</strong></td>
</tr>
<tr>
<td><strong>Fare</strong></td>
</tr>
<tr>
<td><strong>Taxes/Fees/Carrier-Imposed Charges</strong></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td><strong>Total Fare</strong></td>
</tr>
</tbody>
</table>

Positive identification required for airport check in

Notice:

[Important Legal Notices]
Electronic Invoice

Prepared For:
ZINKE/Ryan Keith

SALES PERSON: WS
INVOICE NUMBER: 0258123
INVOICE ISSUE DATE: 08 May 2017
RECORD LOCATOR: SPWBDV
CUSTOMER NUMBER: 001490

Client Address:
Republican National Committee
310 First Street SE
Washington DC 20003

Notes:
*FARE IS 357.20 PLUS APPLICABLE SERVICE FEES*

CHECK VISAPASSPORT NEEDS AT HTTP://BIT.LY/MACNAIR

FOR CONCURRENCE PLEASE CALL 855-209-6996
FOR A FULL SERVICE CONSULTANT - MON-FRI 8:30A-7P.
OR AFTER HOURS FOR AN ADDITIONAL FEE
PLEASE CALL 202-640-5827 OR TOLL FREE 877-205-5737.
TICKETS ARE NON-REFUNDABLE - CHANGES ARE SUBJECT TO
AVAILABILITY - MAY RESULT IN A HIGHER FARE/penalty.
RESERVATIONS MUST BE CANCELLED PRIOR TO DEPARTURE
FOR TICKETS TO RETAIN VALUE.
2 HOUR CHECK-IN SUGGESTED FOR DOMESTIC FLIGHTS

DATE: Wed, May 10

Right: Delta Air Lines Inc 1909
From: Salt Lake City, UT
To: San Diego, CA
Departure Terminal: 2
Duration: 1hr(s) 56min(s)
Type: McDonnell Douglas MD-90 Jet
Stop(s): Non Stop
Seat(s) Details: Zinke/Ryan Keith
Seat(s) - 01D

DATE: Wed, May 10

Others:
Washington
35.00 Professional Consulting Fee

DATE: Mon, Aug 28

Others:
Dp And Cs Queues
This Date For MacNair Travel Tracking
Purpose Only
### Ticket Information

<table>
<thead>
<tr>
<th>Ticket Number</th>
<th>DL 8618787545</th>
</tr>
</thead>
<tbody>
<tr>
<td>Service Fee</td>
<td>XD 0704449102</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Passenger</th>
<th>ZINKE RYAN KEITH</th>
</tr>
</thead>
<tbody>
<tr>
<td>Billed to:</td>
<td>(b) (6)</td>
</tr>
<tr>
<td>USD</td>
<td>* 357.20</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Passenger</th>
<th>ZINKE RYAN KEITH</th>
</tr>
</thead>
<tbody>
<tr>
<td>Billed to:</td>
<td>(b) (6)</td>
</tr>
<tr>
<td>USD</td>
<td>* 35.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>SubTotal</th>
<th>USD 392.20</th>
</tr>
</thead>
</table>

Net Credit Card Billing: * USD 392.20

Total Amount Due: USD 0.00

The carriage of certain hazardous materials, like aerosols, fireworks, and flammable liquids aboard the aircraft is forbidden. If you do not understand these restrictions, further information may be obtained from your airline.

Your travel arranger provides the information contained in this document. If you have any questions about the content, please contact your travel arranger. For Credit Card Service fees, please see the ticket receipt for total charges.
UNITED

PASSENGER RECEIPT
16 MAY 2017
MH/DB7D58 /

ZINKE/RYANKEITH
**NOT VALID FOR**
**TRANSPORTATION**

PSGR TICKET 01686678805210

HHSBZC

1 FIRST CHECKED BAG 25.00 1 SECOND CHECKED BAG 35.00

USD 60.00

USD 60.00

(b)(6)

1 016 2606250685 4

A STAR ALLIANCE MEMBER ★

EXCESS BAGGAGE
TICKET

THIS IS YOUR RECEIPT
FOR CONDITIONS OF
CONTRACT - SEE
PASSENGER TICKET AND
BAGGAGE CHECK

NOT VALID FOR TRAVEL
REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR

☐ For Period Beginning October 1, 201_ and Ending March 31, 201_  
☑ For Period Beginning April 1, 201_ and Ending September 30, 201_

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office  Office of the Secretary

2. For Report of this Event Page 1 of 2

3. Event (Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of $250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)

Montana State University-Northern Spring Commencement Ceremony and Luncheon.

4. Sponsor of the Event Montana State University-Northern

5. Location of Event Montana State University-Northern in Havre, MT

6. Dates of Event

From: May 6 _, 201_ To: May 6 _, 201_

7. Nature of Event Commencement speech at the university's spring graduation ceremony, followed by a luncheon with school officials.

8. Employee:

Name: Ryan Zinke
Official Title: Secretary of the Interior
Office: Office of the Secretary
Travel Dates: From: 05/05/17 To 05/16/17

9. Accompanying Spouse (If Applicable)

Name:
Employee:
Government Position:
Travel Dates: From: To:

10. Non-Federal Sources of Payment (Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

A. Montana State University-Northern

11. Nature of Payments (Itemize on back of form.)

12. Nature of Payments (Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

Total of Payments to Agency by Check: $ 19.99

Total of payments Provided in Kind

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.

Employee's Signature

Date: JUL 07 2017

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.

Ethics Review (By Ethics Official)

Date: 6/22/17

15. Approval.

 Supervisor's (or Authorizing Official's) Signature

Title

Date: 6/29/17
11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use “C” for check or “K” for in kind. Use “E” for employee or “S” for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

<table>
<thead>
<tr>
<th>(a) Nature of Benefit</th>
<th>(b) Mode of Payment</th>
<th>(c) Identification</th>
<th>(d) Source</th>
<th>(e) Amount of Payment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meal - Lunch</td>
<td>K</td>
<td>E</td>
<td>A</td>
<td>$19.99</td>
</tr>
</tbody>
</table>
REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR

☐ For Period Beginning October 1, 201   and Ending March 31, 201   
☐ For Period Beginning April 1, 2016 and Ending September 30, 2016

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office  Office of the Secretary  2. For Report of this Event

3. Event (Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of $250 or more per employee and or accompanying spouse must be sent to the Department Ethics Office.)

Visit to Utah for a four-day listening tour regarding Bears Ears National Monument and Grand Staircase-Escalante National Monument.

4. Sponsor of the Event  Government of the State of Utah

5. Location of Event  Various locations throughout the state of Utah

6. Dates of Event

From: May 7, 2017  To: May 10, 2017

7. Nature of Event  Visit to include meetings in Salt Lake City, ground and aerial tours of the monuments, and meetings with stakeholders.

8. Employee

Name: Ryan Zinke
Official Title: Secretary of the Interior
Office: Office of the Secretary
Travel Dates: 05/05/17 To 05/16/17

9. Accompanying Spouse (If Applicable)

Name: 
Employee: 
Government Position: 
Travel Dates: From: To:

10. Non-Federal Sources of Payment (Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

A. Government of the State of Utah

B.

C.

D.

11. Nature of Payments (Itemize on back of form.)

12. Nature of Payments (Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

Total of Payments to Agency by Check $
Total of payments Provided in Kind $ 1,479.00

13. Certification: The statements in this report are true, complete, and correct to the best of my knowledge and belief.

[Signature]  JUL 07 2017

Employee’s Signature  Date

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.

[Signature]  6/22/17

Ethics Review (By Ethics Official)  Date

15. Approval.

[Signature]  6/29/17

Deputy Chief of Staff  Title  Date

Supervisor’s (or Authorizing Official’s) Signature  Title  Date
11. **Nature of Payments.** For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use “C” for check or “K” for in kind. Use “E” for employee or “S” for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

<table>
<thead>
<tr>
<th>(a) Nature of Benefit</th>
<th>(b) C (check) or K (in kind)</th>
<th>(c) E (employee) or S (spouse)</th>
<th>(d) A,B,C, or D</th>
<th>(e) Amount of Payment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dinner (May 7)</td>
<td>K</td>
<td>E</td>
<td>A</td>
<td>$18.00</td>
</tr>
<tr>
<td>Breakfast (May 8)</td>
<td>K</td>
<td>E</td>
<td>A</td>
<td>$10.00</td>
</tr>
<tr>
<td>Transportation on fixed wing planes</td>
<td>K</td>
<td>E</td>
<td>A</td>
<td>$776.00</td>
</tr>
<tr>
<td>(May 8 - 10)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Transportation on helicopter (May 10)</td>
<td>K</td>
<td>E</td>
<td>A</td>
<td>$675.00</td>
</tr>
</tbody>
</table>

DI-2000
Revised April 2011
Hi all,

Finally heard back on these!

Meals:

Sun, May 7 dinner, $18.00, Office of the Governor

Mon, May 8, breakfast, $10.00, Office of the Governor
Mon, May 8, lunch, $10.00, San Juan County
**Mon, May 8, dinner, $19.50, San Juan County**

Tues, May 9, breakfast, On Your Own
Tues, May 9, lunch, $10.00, San Juan County
Tues, May 9, dinner, On Your Own

Wed, May 10, breakfast, $15.00, Kane County
Wed, May 10, lunch, $12.00, Kane County
Wed, May 10, dinner, On Your Own

Transportation:

State of Utah Fixed Wing Planes (2)
Mon, May 8, $346.00 per person
Tues, May 9, $244.00 per person
Wed, May 10, $186.00 per person

State Helicopter, Utah Department of Public Safety
$675.00 per person

I bolded the Monday dinner because I don't believe it was on the Friday schedule I presented you two with, but was added during the day on Friday. We can figure out where to mail checks to if needed!

Best,
Caroline

---

Caroline Boulton  
Department of the Interior  
Scheduling & Advance  
Caroline_Boulton@ios.doi.gov | Scheduling@ios.doi.gov
REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR

☐ For Period Beginning October 1, 201__ and Ending March 31, 201__
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1. Bureau/Office Office of the Secretary

2. For Report of this Event Page 1 of 2

3. Event (Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of $250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)

Visit to Bears Ears National Monument and surrounding communities as part of a four-day listening tour throughout the state of Utah.

4. Sponsor of the Event San Juan County Commission

5. Location of Event Bears Ears National Monument in southeast Utah

6. Dates of Event

From: May 8, 2017
To: May 9, 2017

7. Nature of Event Hiking, horseback, and aerial tours of the monument, meetings with local stakeholders, and media availabilities.

8. Employee

Name: Ryan Zinke
Official Title: Secretary of the Interior
Office: Office of the Secretary
Travel Dates: From: 05/05/17 To 05/16/17

9. Accompanying Spouse (If Applicable)

Name: Employee:
Government Position: Travel Dates:
From: To __________

10. Non-Federal Sources of Payment (Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

A. San Juan County Commission

B. 

C. 

D. 

11. Nature of Payments (Itemize on back of form.)

12. Nature of Payments (Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

Total of Payments to Agency by Check $________
Total of payments Provided in Kind $ 149.50

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.

Employee’s Signature ________________ JUL 07 2017 Date

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4

Ethics Review (By Ethics Official) ________________ 6/6/17 Date

15. Approval.

Supervisor’s (or Authorizing Official’s) Signature ________________ Deputy Chief of Staff ________________ 6/17/17 Date
11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use “C” for check or “K” for in kind. Use “E” for employee or “S” for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

<table>
<thead>
<tr>
<th>(a) Nature of Benefit</th>
<th>(b) C (check) or K (in kind)</th>
<th>(c) E (employee) or S (spouse)</th>
<th>(d) A, B, C, or D</th>
<th>(e) Amount of Payment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lunch (May 8)</td>
<td>K</td>
<td>E</td>
<td>A</td>
<td>$10.00</td>
</tr>
<tr>
<td>Dinner (May 8)</td>
<td>K</td>
<td>E</td>
<td>A</td>
<td>$19.50</td>
</tr>
<tr>
<td>Lunch (May 9)</td>
<td>K</td>
<td>E</td>
<td>A</td>
<td>$10.00</td>
</tr>
<tr>
<td>Horseback tour (May 9)</td>
<td>K</td>
<td>E</td>
<td>A</td>
<td>$110.00</td>
</tr>
</tbody>
</table>
Costs for Utah Trip

1 message

Boulton, Caroline <caroline_boulton@ios.doi.gov>  
Mon, May 8, 2017 at 10:02 AM
To: Melinda Loftin <melinda.loftin@sol.doi.gov>, "Heindl, Jennifer" <jennifer.heindl@sol.doi.gov>
Cc: Timothy Nigborowicz <timothy_nigborowicz@ios.doi.gov>

Hi all,

Finally heard back on these!

Meals:

Sun, May 7 dinner, $18.00, Office of the Governor

Mon, May 8, breakfast, $10.00, Office of the Governor
Mon, May 8, lunch, $10.00, San Juan County
Mon, May 8, dinner, $19.50, San Juan County

Tues, May 9, breakfast, On Your Own
Tues, May 9, lunch, $10.00, San Juan County
Tues, May 9, dinner, On Your Own

Wed, May 10, breakfast, $15.00, Kane County
Wed, May 10, lunch, $12.00, Kane County
Wed, May 10, dinner, On Your Own

Transportation:

State of Utah Fixed Wing Planes (2)
Mon, May 8, $346.00 per person
Tues, May 9, $244.00 per person
Wed, May 10, $186.00 per person

State Helicopter, Utah Department of Public Safety
$675.00 per person

I bolded the Monday dinner because I don't believe it was on the Friday schedule I presented you two with, but was added during the day on Friday. We can figure out where to mail checks to if needed!

Best,
Caroline

—
Caroline Boulton
Department of the Interior
Scheduling & Advance
Caroline_Boulton@ios.doi.gov | Scheduling@ios.doi.gov
Moab Horseback Riding » Castle Valley Ride

Beginning at the Red Cliffs Corral, you'll meet your gentle cowboy-trained quarter horse and your professional wrangler who will take some time to make sure each person feels comfortable with their horse and horseback riding technique. After some lessons in the corral, the Moab horseback riding begins. You'll head up Castle Creek Canyon where the soft sounds of the clearwater creek add to the ambiance of towering 2,000 foot cliffs. Cross the shallow creek several times as the views just keep getting better. This beautiful trail is made exclusive to those who choose this trip, so you'll gain a special sense of seclusion that only adds to the astounding sights. After your Moab horseback ride, you'll return to the corral, bid farewell to your steed and take some time to explore and relax around the ranch and head back to downtown Moab, Utah.

Times will vary depending on the time of year. Please call us for exact departure times. Horseback riding trips meet in lobby of Red Cliffs Lodge located at mile 14 on highway 128.

- Maximum weight: 220 lbs.
- Wear long pants, bring a bottle of water & sunscreen.
- Wear closed toe shoes, no sandals please.
- Approximately 2 - 2.5 hour ride, 30 min. orientation.
Fwd: Horses for horseback ride

1 message

Boulton, Caroline <caroline_boulton@ios.doi.gov>  Thu, May 11, 2017 at 4:49 PM
To: Timothy Nigborowicz <timothy_nigborowicz@ios.doi.gov>

--------- Forwarded message ---------
From: Bruce Adams (b) (6)
Date: Tue, May 9, 2017 at 9:06 AM
Subject: Horses for horseback ride
To: Caroline_Boulton@ios.doi.gov

Caroline the San Juan County Commission is providing all of the horses for the Secretary of Interior and his staff today for the horseback ride.
Thanks
Commissioner Bruce Adams

Sent from my iPhone

--
Caroline Boulton
Department of the Interior
Scheduling & Advance
Caroline_Boulton@ios.doi.gov | Scheduling@ios.doi.gov
REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR

☐ For Period Beginning October 1, 201____ and Ending March 31, 201____
☒ For Period Beginning April 1, 2017 and Ending September 30, 2017

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office Office of the Secretary
2. For Report of this Event Page 1 of 2

3. Event (Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of $250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.) Visit to Grand Staircase-Escalante National Monument and surrounding communities as part of a four-day listening tour in the state of Utah.

4. Sponsor of the Event Kane County Commission
5. Location of Event Monument and surrounding areas in southern Utah

6. Dates of Event
From: May 10, 2017 To: May 10, 2017

7. Nature of Event Hiking, driving and aerial tours of the monument, a meeting with local stakeholders and officials, and a media availability.

8. Employee
   Name: Ryan Zinke
   Official Title: Secretary of the Interior
   Office: Office of the Secretary
   Travel Dates: From: 05/05/17 To: 05/16/17

9. Accompanying Spouse (If Applicable)
   Name: 
   Employee: 
   Government Position: 
   Travel Dates: From: To:

10. Non-Federal Sources of Payment (Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)
   A. Kane County Commission
   B. 
   C. 
   D. 

11. Nature of Payments (Itemize on back of form.)

12. Nature of Payments (Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)
   Total of Payments to Agency by Check $0.00
   Total of payments Provided in Kind $27.00

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.
   Employee’s Signature [Signature]
   Date JUL 07 2017

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.
   Ethics Review (By Ethics Official) [Signature]
   Date 6/6/17

15. Approval.
   Supervisor’s (or Authorizing Official’s) Signature [Signature]
   Acting Deputy Chief of Staff [Title]
   Date 4/19/17
11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use “C” for check or “K” for in kind. Use “E” for employee or “S” for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

<table>
<thead>
<tr>
<th>(a) Nature of Benefit</th>
<th>(b) C (check) or K (in kind)</th>
<th>(c) E (employee) or S (spouse)</th>
<th>(d) A.B.C, or D</th>
<th>(e) Amount of Payment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Breakfast (May 10)</td>
<td>K</td>
<td>E</td>
<td>A</td>
<td>$15.00</td>
</tr>
<tr>
<td>Lunch (May 10)</td>
<td>K</td>
<td>E</td>
<td>A</td>
<td>$12.00</td>
</tr>
</tbody>
</table>
Costs for Utah Trip

1 message

Boulton, Caroline <caroline_boulton@ios.doi.gov>                Mon, May 8, 2017 at 10:02 AM
To: Melinda Loftin <melinda.loftin@sol.doi.gov>, “Heindl, Jennifer” <jennifer.heindl@sol.doi.gov>
Cc: Timothy Nigborowicz <timothy_nigborowicz@ios.doi.gov>

Hi all,

Finally heard back on these!

Meals:

Sun, May 7 dinner, $18.00, Office of the Governor

Mon, May 8, breakfast, $10.00, Office of the Governor
Mon, May 8, lunch, $10.00, San Juan County
Mon, May 8, dinner, $19.50, San Juan County

Tues, May 9, breakfast, On Your Own
Tues, May 9, lunch, $10.00, San Juan County
Tues, May 9, dinner, On Your Own

Wed, May 10, breakfast, $15.00, Kane County
Wed, May 10, lunch, $12.00, Kane County
Wed, May 10, dinner, On Your Own

Transportation:

State of Utah Fixed Wing Planes (2)
Mon, May 8, $346.00 per person
Tues, May 9, $244.00 per person
Wed, May 10, $186.00 per person

State Helicopter, Utah Department of Public Safety
$675.00 per person

I bolded the Monday dinner because I don't believe it was on the Friday schedule I presented you with, but was added during the day on Friday. We can figure out where to mail checks to if needed!

Best,
Caroline

---

Caroline Boulton  
Department of the Interior  
Scheduling & Advance  
Caroline_Boulton@ios.doi.gov I Scheduling@ios.doi.gov
MEMORANDUM

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Actual Expense Reimbursement for Lodging
DATE: May 8, 2017

On May 8, 2017, Secretary Ryan Zinke is scheduled to be on official travel in southeastern Utah as part of a four-day listening tour regarding Bears Ears National Monument and Grand Staircase-Escalante National Monument. Secretary Zinke’s travel is being planned with assistance from staff at the office of Utah Governor Gary Herbert. Using input provided by Secretary Zinke’s protection detail, Governor Herbert’s staff have recommended that Secretary Zinke utilize lodging on the night of May 8 at the Inn at the Canyons in Monticello, Utah, for both logistical and safety reasons.

According to the Secretary Zinke’s protection detail, the Inn at the Canyons is relatively reputable and secure for the area, and it will provide Secretary Zinke with a safe base of operations. The hotel is also relatively close to Bears Ears National Monument and the surrounding areas that Secretary Zinke will visit on both May 8 and May 9. Therefore, the Office of Scheduling and Advance recommends that Secretary Zinke procure lodging at the Inn at the Canyons in Monticello for the night of May 8.

For the night of May 8, the Inn at the Canyons offers a lodging rate of $104.99 per night. The maximum allowable government lodging rate that has been established by the General Services Administration (GSA) for Monticello, Utah, in May 2017 is $91.00 per night (documentation attached). The Inn at the Canyons lodging rate is more expensive than the GSA maximum lodging rate by $13.99 per night.

Actual expense reimbursement for lodging is warranted in this circumstance because it will facilitate Secretary Zinke’s visit to Bears Ears National Monument and allow him to perform his duties in an efficient and secure manner. We seek authorization for Secretary Zinke to procure lodging at the higher rate through actual expense reimbursement under FTR 301-11.300 (d) and (e), and under FTR 301-11.303:

§301-11.300 When is actual expense reimbursement warranted?
When:
   (d) Because of mission requirements; or
   (e) Any other reason approved within your agency.

§301-11.303 What is the maximum amount that I may be reimbursed under actual expense?
The maximum amount that you may be reimbursed under actual expense is limited to 300 percent (rounded to the next higher dollar) of the applicable maximum per diem rate. However, subject to your agency’s policy, a lesser amount may be authorized.
Please provide approval for Secretary Zinke to accept actual expense reimbursement at a lodging rate of $104.99 per night in Monticello, Utah, on the night of May 8, 2017.

[Signature]

Approval Signature

5/11/17

Date
**Airtinerary®**

**JUSTIN HARDING**

### Hotel

**Inn At The Canyons**

- **Confirmed:** 533 N Main St Monticello UT 84535
- **Duration:** 1 night
- **Phone:** (435) 587-2458

<table>
<thead>
<tr>
<th>Nightly Rate</th>
<th>Effective Date</th>
<th>Number of Rooms</th>
<th>Number of Guests</th>
<th>Number of Children</th>
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<tr>
<td>$104.99 USD</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>0</td>
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</tbody>
</table>

**Check-in @**
- Please contact hotel directly for check-in time.

<table>
<thead>
<tr>
<th>Confirmation</th>
<th>Rate Info</th>
<th>Cancellation Policy</th>
<th>Room</th>
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<tbody>
<tr>
<td>G0502239 JERKA</td>
<td>Approx total is $104.99 USD without tax</td>
<td>GTD TO VI- CANCEL 24HRS PRIOR TO AVOID BILLING</td>
<td>FAX 435 587-0000</td>
</tr>
</tbody>
</table>

### Hotel

**Inn At The Canyons**

- **Confirmed:** 533 N Main St Monticello UT 84535
- **Duration:** 1 night
- **Phone:** (435) 587-2458

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</tr>
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<tr>
<td>$104.99 USD</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>0</td>
</tr>
</tbody>
</table>

**Check-in @**
- Please contact hotel directly for check-in time.

**Check-out @**
- Please contact hotel directly for check-out time.

<table>
<thead>
<tr>
<th>Confirmation</th>
<th>Rate Info</th>
<th>Cancellation Policy</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
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<td>Approx total is $104.99 USD without tax</td>
<td>GTD TO VI- CANCEL 24HRS PRIOR TO AVOID BILLING</td>
<td>FAX 435 587-0000</td>
</tr>
</tbody>
</table>
FY 2017 Per Diem Rates for ZIP 84535

Cities not appearing below may be located within a county for which rates are listed.
To determine what county a city is located in, visit the National Association of Counties (NACO) website (a non-federal website).

October 2016 - September 2017 within the zip code: 84535. Max lodging by month (excluding taxes.) The last column is the Meals and Incidental Expense (M&IE) rate.

<table>
<thead>
<tr>
<th>Primary Destination (p, q)</th>
<th>County (r, s)</th>
<th>2016 Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>2017 Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>Jun</th>
<th>Jul</th>
<th>Aug</th>
<th>Sep</th>
<th>M&amp;IE ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Standard Rate</td>
<td>STANDARD RATE</td>
<td>$91</td>
<td>$91</td>
<td>$91</td>
<td>$91</td>
<td>$91</td>
<td>$91</td>
<td>$91</td>
<td>$91</td>
<td>$91</td>
<td>$91</td>
<td>$91</td>
<td>$91</td>
<td>$91</td>
</tr>
</tbody>
</table>

Footnotes

1. Traveler reimbursement is based on the location of the work activities and not the accommodations, unless lodging is not available at the work activity, then the agency may authorize the rate where lodging is obtained.
2. Unless otherwise specified, the per diem locality is defined as "all locations within, or entirely surrounded by, the corporate limits of the key city, including independent entities located within those boundaries."
3. Per diem localities with county definitions shall include "all locations within, or entirely surrounded by, the corporate limits of the key city as well as the boundaries of the listed counties, including independent entities located within the boundaries of the key city and the listed counties (unless otherwise listed separately)."
4. When a military installation or Government-related facility (whether or not specifically named) is located partially within more than one city or county boundary, the applicable per diem rate for the entire installation or facility is the higher of the rates which apply to the cities and/or counties, even though part(s) of such activities may be located outside the defined per diem locality.
5. Meals and Incidental Expenses, see breakdown of M&IE Expenses for important information on first and last days of travel.
MEMORANDUM

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Personal Travel Deviation for Secretary Zinke
DATE: May 12, 2017

On May 12, 2017, Secretary Ryan Zinke will be on official travel in the state of Montana. He will conclude his official duties that evening by joining Vice President Mike Pence for a listening session with tribal leaders and energy producers in Hardin, Montana. Secretary Zinke will then drive to Billings, Montana, where he will participate in a political event in his personal capacity, and then remain overnight. Secretary Zinke is then scheduled to begin a period of personal travel to various locations throughout Montana until May 15. This personal travel will include a second political engagement in Kalispell, Montana. Secretary Zinke will conclude his personal travel with the following flight from Kalispell to Washington, D.C., on May 15:

- **Monday, May 15, 2017**
  - United Airlines #5999
  - 2:40pm MDT       Depart Kalispell, MT
  - 4:55pm MDT       Arrive Denver, CO
  - **Connection in Denver, CA**
  - United Airlines #344
  - 5:35pm MDT       Depart Denver, CO
  - 10:55pm EDT      Arrive Washington, DC (Dulles)

The total non-government, publicly available fare for this flight is $555.80 (documentation attached).

If Secretary Zinke was not making a personal travel deviation, he would return to his permanent duty station of Washington, D.C., after the conclusion of his official duties in Hardin, Montana. The closest airport to Hardin is located in Billings, Montana, so Secretary Zinke would drive from Hardin to Billings to catch a return flight to Washington. However, as noted previously, Secretary Zinke’s official duties in Hardin are scheduled to conclude in the evening on May 12. It is approximately a 1.5-hour drive from Hardin to Billings, and there currently are no contract carrier flights to Washington that are scheduled to depart Billings that night. Therefore, Secretary Zinke would remain overnight in Billings on May 12 and travel back to Washington the next morning on the following contract carrier flight:

- **Saturday, May 13, 2017**
  - United Airlines #5207
  - 10:10am MDT       Depart Billings, MT
  - 11:42am MDT       Arrive Denver, CO
  - **Connection in Denver, CA**
  - United Airlines #461
  - 12:35pm MDT       Depart Denver, CO
  - 5:53pm EDT        Arrive Washington, DC (Dulles)

The total government contract fare for this flight is $593.30 (documentation attached).
Secretary Zinke has no official duties in Montana from May 13 through May 15. The government is only responsible for the cost of a contract fare from Secretary Zinke’s temporary duty station of Billings, Montana, to his permanent duty station of Washington, D.C. The Division of General Law has advised that a Department employee can make a personal travel deviation following official travel, and that the Department can pay for the cost of travel from a non-duty station, as long as the government incurs no additional cost as a result of such travel. However, the Division of General Law has also advised that government contract fares generally should not be used for travel from non-duty stations in such a case. Only non-contract, publicly available fares should be used for travel from non-duty stations. And only non-contract, publicly available fares should be used for the cost analysis related to such travel.

The above cost comparison properly utilizes a non-contract, publicly available fare for the analysis of Secretary Zinke’s travel from his non-duty station of Kalispell, Montana. The above cost comparison indicates that Secretary Zinke’s travel from Kalispell will result in no extra cost to the government. Secretary Zinke will use his personal credit card to pay for the exchange fee that will be charged when the contract flight ticket is exchanged for the non-contract personal flight ticket. Secretary Zinke will also use personal funds to pay for all other personal travel in Montana between May 13 and May 15. If Secretary Zinke was not making a personal travel deviation, he would still have to utilize lodging in Billings on the night of May 12, so his personal travel will not create an extra lodging expense for the government on that night. No other additional expenses (lodging, M&IE, etc.) will be incurred by the government during the remainder of Secretary Zinke’s personal travel in Montana between May 13 and May 15.

Please provide approval for the Department to pay for Secretary Zinke’s lodging in Billings, Montana, on the night of May 12, 2017. Please also provide approval for the Department to pay the non-contract, publicly available fare for Secretary Zinke’s travel from Kalispell, Montana, to Washington, D.C., on May 15, 2017, on United Airlines #5999 and United Airlines #344.

[Signature]

Approval Signature

[Signature]

Date

5/17/17
### Name: Zinke/Ryan.Keith

<table>
<thead>
<tr>
<th>Type</th>
<th>Carrier</th>
<th>Flight # / Class</th>
<th>Fare Basis</th>
<th>Travel Dates</th>
<th>City - Airport</th>
<th>Time</th>
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</thead>
<tbody>
<tr>
<td>🛫</td>
<td>UNITED AIRLINES E7W</td>
<td>5999 / E</td>
<td>EAA3AFEN</td>
<td>Mon, 05/15/2017</td>
<td>Leave: KALISPELL</td>
<td>240P</td>
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<tr>
<td></td>
<td></td>
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<td>Confirmation: HHSBZC</td>
<td>Mon, 05/15/2017</td>
<td>Arrive: DENVER</td>
<td>455P</td>
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<tr>
<td>🛫</td>
<td>UNITED AIRLINES 739</td>
<td>344 / E</td>
<td>EAA3AFEN</td>
<td>Mon, 05/15/2017</td>
<td>Leave: DENVER</td>
<td>535P</td>
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<td>Confirmation: HHSBZC</td>
<td>Mon, 05/15/2017</td>
<td>Arrive: WASHINGTON-DLS</td>
<td>1055P</td>
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</tbody>
</table>

#### Remark(s)

- Fare: $495.81
- Tax: $59.99
- Ticket Total: $555.80
- Admin / Penalty Fare: $0.00
- Total with Penalty: $555.80
- Exchange Fare: ($593.30)
- Total Amount: ($37.50)
- Amount Charged: ($37.50)

* Accounting Note: This invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (ARC) on 05/16/2017

Print: Fri, May 12, 2017 03:28 PM

Generated by Travel Incorporated
**Name:** Zinke/Ryan.Keith

---

All or part of this ticket has been exchanged. Look at ticket 8667880521 for exchanged flight information.

<table>
<thead>
<tr>
<th>Type</th>
<th>Carrier</th>
<th>Flight # / Class</th>
<th>Fare Basis</th>
<th>Travel Dates</th>
<th>City - Airport</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>✈</td>
<td>UNITED AIRLINES E7W</td>
<td>5207 / Y</td>
<td>YCAIAD</td>
<td>Sat, 05/13/2017</td>
<td>Leave :: BILLINGS</td>
<td>1010A</td>
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<tr>
<td></td>
<td></td>
<td>Confirmation: GLPXGX</td>
<td></td>
<td>Sat, 05/13/2017</td>
<td>Arrive :: DENVER *** Connecting ***</td>
<td>1142A</td>
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<tr>
<td>✈</td>
<td>UNITED AIRLINES 320</td>
<td>461 / Y</td>
<td>YCAIAD</td>
<td>Sat, 05/13/2017</td>
<td>Leave :: DENVER</td>
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<td>Sat, 05/13/2017</td>
<td>Arrive :: WASHINGTON-DLS</td>
<td>553P</td>
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### Fee(s)

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<th>Amount</th>
<th>Form of Payment</th>
<th>Reference #</th>
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<tbody>
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<td>05/12/2017</td>
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<td>(b) (6)</td>
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**Fare:** $532.09  
**Tax:** $61.21  
**Total Amount:** $593.30  
**Amount Charged:** $593.30

*Note: Air only indicated here.*

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<th>Amount</th>
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<tbody>
<tr>
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</tr>
<tr>
<td>Air + Fee</td>
<td>$627.60</td>
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*Accounting Note: This Invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (ARC) on 05/16/2017*

---

**Department of the Interior:** 4355 River Green Parkway  Duluth GA, 30096  Tel 855 847-6398

**Print:** Fri, May 12, 2017 04:16 PM  
**Generated by:** Travel Incorporated
Re: 07-14-17 Travel for Secretary Zinke

1 message

Downey Magallanes <downey_magallanes@ios.doi.gov> Fri, Jul 14, 2017 at 3:31 PM
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>
Cc: Debbie Cousins <debbie_cousins@ios.doi.gov>

Approved

On Jul 14, 2017, at 3:25 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:

Please provide approval for the following travel for Secretary Ryan Zinke:

1. Dates of travel
   07/14/17 - 07/17/17

2. Purpose of travel
   Secretary Ryan Zinke is scheduled to travel to southwestern Oregon to visit Cascade Siskiyou National Monument as part of the ongoing monument review process. Secretary Zinke will tour the monument and meet with various stakeholders and government officials, including Oregon Governor Kate Brown and Congressman Greg Walden.

3. Associated cost of the travel
   $1,000

4. Who will be paying for travel (DOI or other)
   DOI will pay the majority of the cost of this travel. A political entity may pay a proportional cost of this travel, based on mixed-travel calculations.

Thank you.

Tim Nigborowicz
Office of Scheduling and Advance
202-208-7551
<table>
<thead>
<tr>
<th>Name: Zinke/Ryan.Keith</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Type</strong></td>
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<tr>
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</tr>
<tr>
<td>Hotel:</td>
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<tr>
<td>UNITED AIRLINES</td>
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<tr>
<td></td>
</tr>
</tbody>
</table>

--- Remark(s) ---

| | **Fare** | **Tax** | **Total Amount** | **Amount Charged** |
| | | | | |
| **U23/DODISSIO** | $465.51 | | $516.60 | $516.60 |
| **U59/TANUM0000SIXY** | | | | |
| **U52/OFRESHOURLY** | | | | |

Air only indicated here.

WAS DL/X/SLC DL MFR231.63UA X/SFO UA BM214.88USD466.51END DL ZPDCASLCMFRSFO XT11.20A9.03XF DCA4.5SLC4.5

Print: Tue, Oct 03, 2017 10:38 PM

Department of the Interior: 4355 Rosslyn Parkway - Duluth, GA. 30096 - Tel 855-447-6329

Generated by Travel Incorporated

Official Invoice
## Summary of Charges

**Guest Information:**
RYAN ZINKE  
PLEASE COMPLETE  
WASHINGTON, DC 20240  
USA

**Dates of Stay:**  
07/14/2017 - 07/16/2017

**Room Number:**  
116

**Guest Number:**  
95288

**Rewards Number:**  
(b) (6)

**Group Number:**

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
<th>Reference</th>
<th>Charges</th>
<th>Credits</th>
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<td>ROOM CHARGE</td>
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<td>RB116</td>
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**Total Balance:**  
0.00 USD

## Important Information

### Authenticity of Hotel Bills
Marriott retains official records of all charges and credits to your account and will honor only these records.

### Privacy
Your privacy is important to us. For full details, please view our Privacy Statement.

### Credit of Marriott Rewards Points
After a stay, it may take up to seven days for Marriott Rewards points to be credited to your account.

---

Questions about your bill? Please contact your hotel directly at +1-541-842-8080
Re: Non-contract flight -- DC to Medford

1 message

Scott Hommel <scott_hommel@ios.doi.gov>
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>
Cc: Downey Magallanes <downey_magallanes@ios.doi.gov>, Debbie Cousins <debbie_cousins@ios.doi.gov>

Approved. Thanks. Good work.

Scott C. Hommel
Chief of Staff
Department of the Interior

On Jul 12, 2017, at 8:28 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:

On July 14, 2017, Secretary Zinke is scheduled to travel from Washington, D.C., to southwestern Oregon to visit Cascade Siskiyou National Monument. The closest major airport to the monument is located in Medford, Oregon. Secretary Zinke’s final official engagement in Washington on July 14 is a meeting with representatives from the International Conservation Caucus Foundation. This meeting is scheduled to conclude at 3:30pm.

The earliest contract carrier flight from Washington that Secretary Zinke could catch on July 14 departs at 6:52pm and arrives in Medford at 12:42am. If Secretary Zinke takes this contract flight, he will not arrive at his hotel in Medford until well after 1:00am. He then must depart the next day at 7:30am for the approximate one-hour drive to the monument. This would be an extremely quick turnaround and it would not provide adequate time for Secretary Zinke to rest and prepare for his full day of scheduled engagements. Taking this contract flight would not enable Secretary Zinke to optimally accomplish the goals and missions of the Department. In addition, this flight takes place well after what would be considered normal working hours.

There is a non-contract flight from Washington that departs at 4:55pm and arrives in Medford at 10:50pm on July 14. If Secretary Zinke takes this flight, he will be able to arrive at his hotel in Medford at a much more reasonable time. Taking this non-contract flight will enable Secretary Zinke to be more fully rested and prepared for his next day’s engagements.

The airfare for the non-contract flight is $271.80. The government fare for the contract flight is $431.80. The non-contract fare is less expensive than the contract fare by $160.00.

The Office of Scheduling and Advance seeks authorization for Secretary Zinke to forego use of a contract city-pair fare under FTR 301-10.107 (a) and (b):

§ 301-10.107 Are there any exceptions to the use of a contract city-pair fare?

Yes, your agency may authorize use of a fare other-than a contract city-pair fare when—

(a) Space on a scheduled contract flight is not available in time to accomplish the purpose of your travel, or use of contract service would require you to incur unnecessary overnight lodging costs which would increase the total cost of the trip;

(b) The contractor’s flight schedule is inconsistent with explicit policies of your Federal department or agency with regard to scheduling travel during normal working hours;

The following individuals will travel with Secretary Zinke as support staff:

Sgt. (b) (6), (b) (7)(C)
Downey Magallanes
Laura Rigas

Please provide approval for Secretary Zinke and the above staff to travel via a non-contract flight from Washington, D.C., to Medford, Oregon, on July 14, 2017.

Thank you.

Tim Nigborowicz
Office of Scheduling and Advance
202-208-7551
<table>
<thead>
<tr>
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<tbody>
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<td><strong>DEPART</strong></td>
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<tr>
<td>Fri, Jul 14</td>
</tr>
<tr>
<td>06:52p DCA</td>
</tr>
<tr>
<td>Layover in Seattle, WA</td>
</tr>
<tr>
<td>Fri, Jul 14</td>
</tr>
<tr>
<td>11:25p SEA</td>
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<td>Lands Sat, Jul 15</td>
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<tbody>
<tr>
<td>Govt. Contract</td>
<td>Visit Alaska Airlines</td>
<td>Yes</td>
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Lesser policy violation

GSA Information
- GSA Government contract fares, if domestic, include all existing Federal, State, and local taxes, as well as airport maintenance fees and other administrative fees. Not included are fees such as passenger facility charges, segment fees, and passenger security service fees. If international, these fares are exclusive of taxes and fees, but inclusive of fuel surcharge fees.

View more fares
DEPART  
Fri, Jul 14  –  Washington, DC to Medford, OR  
/ 2h 25m layover in Salt Lake City, UT

Fri, Jul 14
04:55p DCA  07:40p SLC  4h 45m  Delta 2994  View seats  
Boeing 757-200 / 719 lbs CO₂

Layover in Salt Lake City, UT  2h 25m  Salt Lake City Intl Arpt

Fri, Jul 14
10:05p SLC  10:50p MFR  1h 45m  Delta 4764  View seats  
Canadair Regional Jet 900 / 246 lbs CO₂

Fare Details  Free Checked Bags  Refundable
Non-Contract  Visit Delta  Yes
Government  Fees may apply
Rules / Fare Details

Lesser policy violation

View more fares

Worldspan
REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR

☐ For Period Beginning October 1, 201___ and Ending March 31, 201___
☒ For Period Beginning April 1, 2017 and Ending September 30, 2017

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office Office of the Secretary
2. For Report of this Event
   Page 1 of 2

3. Event (Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of $250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)
   A tour of Cascade-Siskiyou National Monument with Congressman Greg Walden as part of the Department’s monument review process.

4. Sponsor of the Event Congressman Greg Walden *
5. Location of Event Cascade-Siskiyou National Monument in Oregon

6. Dates of Event
   From: July 15, 2017 To: July 16, 2017

7. Nature of Event A driving tour that includes stops to speak with ranchers and stakeholders from the timber and recreation industries.

8. Employee
   Name: Ryan Zinke
   Official Title: Secretary of the Interior
   Office: Office of the Secretary
   Travel Dates:
   From: 07/14/17 To: 07/17/17

9. Accompanying Spouse (If Applicable)
   Name:
   Employee:
   Government Position:
   Travel Dates:
   From: To

10. Non-Federal Sources of Payment (Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)
   A. Congressman Greg Walden *

11. Nature of Payments (Itemize on back of form.)

12. Nature of Payments (Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)
   Total of Payments to Agency by Check $ 0.00
   Total of payments Provided in Kind $ 10.00

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.

   SEP 01 2017

   Employee’s Signature Date

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.

   8/1/17

   Ethics Review (By Ethics Official) Date

15. Approval.

   8/9/17

   Supervisor’s (or Authorizing Official’s) Signature Title Date

* - FUNDS FOR THE LUNCH CAME FROM THE MEMBER’S

REPRESENTATIONAL ALLOWANCE (MRA)
11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use “C” for check or “K” for in kind. Use “E” for employee or “S” for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

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<th>(b) Mode of Payment</th>
<th>(c) Individual</th>
<th>(d) Source</th>
<th>(e) Amount of Payment</th>
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<td>E</td>
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TRIP SUMMARY
THE TRIP OF THE SECRETARY TO
Cascade-Siskiyou National Monument
July 14 - July 17, 2017

Weather:
Ashland, OR (Saturday) High 96°, Low 59°; Plenty of Sunshine
Medford, OR (Sunday) High 95°, Low 59°; Plenty of Sunshine

Time Zone:
Oregon Pacific Daylight Time (3 hours behind DC)

Advance:
SecurityAdvance Sgt [b](6), [b](7)[C]
Advance Aaron Thiele

Traveling Staff:
Agent in Charge Sgt [b](6), [b](7)[C]
Deputy Chief of Staff Downey Magalanes
Communications Director Laura Rigas
Videographer Maria Thi Mai

Attire:
Hiking Attire Saturday, Montana Casual Sunday
Friday, July 14, 2017
Washington, DC → Medford, OR

3:30-4:00pm EDT: Depart DOI en route Airport
Vehicle Manifest:
Secretary’s Vehicle:
RZ
Drive time: ~30 minutes

4:55pm EDT-7:40pm MDT: Wheels up Washington, DC (DCA) en route Salt Lake City, UT (SLC)
Flight: Delta 2994
Flight time: 4 hours, 45 minutes
RZ Seat: 22C
AiC: Sgt. [b] (b) (b) [7](C)
Staff: Downey Magallanes, Laura Rigas

7:40-10:05pm MDT: Layover in Salt Lake City, UT // 2 hour, 25 minute layover
Note: Downey will use this time to brief the Secretary on the meeting

10:05pm MDT-10:50pm PDT: Wheels up Salt Lake City, UT (SLC) en route Medford, OR (MRF)
Flight: Delta 4764
Flight time: 1 hour, 45 minutes
RZ Seat: 4C
AiC: Sgt. [b] (b) (b) [7](C)
Staff: Downey Magallanes, Laura Rigas

10:50-11:00pm PDT: Wheels down Rogue Valley International-Medford Airport // Proceed to Vehicles
Location: 1000 Terminal Loop Parkway
       Medford, OR 97504

11:00-11:10pm PDT: Depart Airport en route RON
Location: Springhill Suites Medford Marriott
       1389 Center Drive
       Medford, OR 97501
Vehicle Manifest:
Secretary’s Vehicle:
RZ
Sgt. [b] (b) [7](C)
Staff Vehicle:
Aaron Thiele
Downey Magallanes
Laura Rigas
Drive time: ~10 minutes

11:15pm PDT: RON
Note: Per Diem is $91; M&E is $51

Saturday, July 15, 2017
Medford, OR → Cascade Siskiyou National Monument → Medford, OR
7:20-7:30am PDT: Meet BLM Staff at Hotel
Note: Introductions and Discuss Hike

7:30-8:30am PDT: Depart RON en route Monument
Location: Pacific Crest Trail - Green Spring Loop
Located on Road 39-3E-32.2

Participants: Theresa Hanley, BLM Oregon State Director
Jody Weil, BLM Deputy State Director for Communications
Elizabeth Burghard, BLM Medford District Manager
Kristi Mastrofini, BLM Field Office Manager
Jim Whittington, BLM Medford Public Affairs Officer
Maria Thi Mai, BLM Public Affairs Officer

Vehicle Manifest:
Secretary's Vehicle:
RZ. (D) (G) (D) (J)(C)
Sgt. Downey Magallanes
Theresa Hanley, BLM Oregon State Director

Staff Vehicle:
Aaron Thiele
Laura Rigas
WSJ Reporter

Note: BLM staff will have their own vehicles.
Drive time: ~1 hour without traffic

8:30-11:00am PDT: Hike with BLM Staff
Location: Pacific Crest Trail Hike - Greensprings Loop
Note: Finish and meet Rep. Walden group at Lily Glen Campground

11:00-3:15pm PDT: Begin Monument Tour with Rep. Walden
Five stops on tour, which will include Baldy Ridge, Keno Access Road, and Yew Spring Road
Note: Local stakeholders will be waiting at each site.
Timber Stop:
Knox Marshall, Vice President of Resources, Murphy Company
John Murphy, President, Murphy Company
Travis Joseph, President, American Forest Resource Council
Derrick DeGroot, Commissioner, Klamath County
Colleen Roberts, Commissioner, Jackson County

Rancher Stop:
Lee Bradshaw, Bradshaw County Company, Permittee
Barry Bushue, President, Oregon Farm Bureau
John O’Keefe, President, Oregon Cattlemen’s Association
Dallon Straus, Board Member Jackson County Farm Bureau
Bob Strosser, Commissioner, Jackson County
Donnie Boyd, Commissioner, Klamath County

Recreation Stop:
Bob McNeely, Owner, Hyatt Lake Resort
Dennis Jordan, Former President, Rogue Snowmobilers Association
David Jordan, President, Rogue Snowmobilers Association
Dave Eaton, Motorcycle Riders Association

Note: Rep. Walden’s office will provide boxed lunches

Vehicle Manifest:
Lead Vehicle:

TBD
Sgt [b] (6), [b] (7) [C]
Maria Thi Mai, Video Photo

Secretary’s Vehicle:

RZ
Sgt (b) (6), (b) (7) [C]
Kristi Mastrofini, BLM Field Officer Manager
Downey Magallanes

Staff Vehicle:

Aaron Thielle
Laura Rigas
WSJ Reporter

Agenda:
11:20-11:40am - Timber Stop at Baldy Ridge
11:40-12:00pm - Drive to Timber Stop #2
12:00-12:30pm - Lunch and Timber Stop #2
12:30-12:45pm - Drive to Rancher Stop #1
12:45-1:00pm - Rancher Stop #1
1:00-1:15pm - Drive to Rancher Stop #2
1:15-1:30pm - Rancher Stop #2
1:30-1:50pm - Drive to Timber Stop #3
1:50-2:20pm - Timber Stop #3
2:20-2:45pm - Drive to Hyatt Lake Resort
2:45-3:15pm - Recreation Stop

3:15-3:25pm PDT:
Hold Time at Hyatt Lake Resort
Location: Cabin 25
Camps Cove
7900 Hyatt Prairie Road
Ashland, OR 97520

3:25-4:15pm PDT:
Media Availability
Location: Campers Cove
Lake as a backdrop

4:15-4:45pm PDT:
Interview: Wall Street Journal
Location: Cabin 25
Camps Cove

4:45-5:45pm PDT:
Depart Media Availability en route Medford, OR
Location: Springhill Suites Medford Marriott
1389 Center Drive
Medford, OR 97501

Vehicle Manifest:
Secretary’s Vehicle:
RZ [b] (6), (b) (7) [C]
Sgt Downey Magallanes
5:45-6:15pm PDT:  Downtime at Hotel

6:15-6:30pm PDT:  Depart Medford, OR en route Jacksonville, OR
Location: Jackson Inn
175 East California Street
Jacksonville, OR 97530

Vehicle Manifest:
Secretary’s Vehicle: RZ (b) (6), (b) (7)(C)
Sgt (b) (6), (b) (7)(C)

Drive Time: ~1 hour without traffic

6:30-8:00pm PDT:  Rep. Walden Political Event
Location: Jackson Inn
Staff: None
Format:

8:00-8:15pm PDT:  Depart Jackson Inn en route RON
Location: Springhill Suites Medford Marriott
1389 Center Drive
Medford, OR 97501

Vehicle Manifest:
Secretary’s Vehicle: RZ (b) (6), (b) (7)(C)
Sgt (b) (6), (b) (7)(C)

Drive time: ~15 Minutes without traffic

8:15pm PDT:  RON
Location: Springhill Suites Medford Marriott
1389 Center Drive
Medford, OR 97501

Sunday, July 16, 2017
Medford, OR

9:45-10:00am PDT:  Depart RON en route County Office Building
Location: Jackson Room (3rd Floor)
County Office Building
10 South Oakdale
Medford, OR 97501

Vehicle Manifest:
RZ (b) (6), (b) (7)(C)
Sgt
Downey Magallanes

Staff Vehicle: Aaron Thiele
Laura Rigas

Note: We will be using the back door and parking lot in the back of the building off Laurel Street.

10:00-11:15am PDT: Timber Roundtable with County Commissioners
Location: Jackson Room (3rd Floor)
County Office Building
10 South Oakdale
Medford, OR 97501

Participants: John Murphy, President, Murphy Company
Travis Joseph, President, American Forest Resource Council
Cameron Krauss, Senior Vice President, Seneca Sawmill
Steve Swanson, President and CEO, Swanson Group
Bob Freres, CEO and Chairman of the Board, Freres Lumber Co.
Valerie Johnson, DR Johnson Lumber
Tim Freeman, President, Association of O&C Counties; Commissioner, Douglas County
Colleen Roberts, Commissioner, Jackson County
Kelly Minty Morris, Commissioner, Klamath County
Doug Robertson, Association of O&C Counties
Amy Amrhein, Senator Merkley Staff

Format: Tables arranged in U shape, Mr. Walden sitting next to RZ

11:15-11:30am PDT: Depart Roundtable en route Lunch
Travel Time: ~5 minutes

11:30-12:30pm PDT: Lunch
Location: Las Morenas Taqueria
628 N Riverside Ave # A
Medford, OR 97501

12:30-1:00pm PDT: Depart Lunch en route BLM Office
Location: ~5 minutes

1:00-2:00pm PDT: Meeting with Governor
Location: BLM Office Conference Room
3040 Biddle Road
Medford, OR 97504

Participants: Governor Kate Brown
Jason Miner, Natural Resources Staffer
Bryan Hockaday, Press Secretary

Staff: Downey Magallanes
Advance: Aaron Thiele

Topics: Establishing a good working relationship
Monument
Klamath River
Sage Grouse

2:00-2:30pm PDT: Hold
2:30-3:30pm PDT: Meeting with Klamath Tribes  
Location: BLM Office Conference Room  
3040 Biddle Road  
Medford, OR 97504  
Participants: Don Gentry, Chairman  
Gail Hatcher, Vice Chair  
Roberta Frost, Secretary  
Brandi Hatcher, Treasurer  
George Lopez, Administration General Manager  
Devery Saluskin, Tribal Council Member at Large

3:30-4:00pm PDT: Meeting with Soda Mountain Wilderness Council  
Location: BLM Office Conference Room  
3040 Biddle Road  
Medford, OR 97504

4:15-4:30pm PDT: Depart BLM Office en route Dinner  
Location: Common Block Brewing  
315 E 5th Street  
Medford, OR 97501  
Travel Time: ~6 minutes

4:30-5:45pm PDT: Dinner  
Location: Common Block Brewing  
315 E 5th Street  
Medford, OR 97501

5:45-6:00pm PDT: Depart Dinner en route Airport  
Location: 1000 Terminal Loop Parkway  
Medford, OR 97504  
Travel Time: ~8 minutes

7:06pm PDT-8:30pm PDT: Wheels up Medford, OR (MRF) en route San Francisco (SFO)  
Flight: United 5811  
Flight time: 1 hour, 24 minutes  
RZ Seat: 5C  
AiC: Sgt. [b] (6), [b] (7) [c]  
Staff: Downey Magallanes

8:30-10:35pm PDT: Layover in San Francisco, CA // 2 hour, 5 minute layover

10:35pm PDT-6:54am EDT: Wheels up San Francisco, CA (SFO) en route Washington, DC (BWI)  
Flight: United 1153  
Flight time: 5 hours, 19 minutes  
RZ Seat: 29C  
AiC: Sgt. [b] (6), [b] (7) [c]  
Staff: Downey Magallanes
Re: 07-20-17 Travel for Secretary Zinke

1 message

To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>
Cc: Debbie Cousins <debbie_cousins@ios.doi.gov>

Thu, Jul 20, 2017 at 1:18 PM

Approved

On Jul 20, 2017, at 12:57 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:

Please provide approval for the following travel for Secretary Ryan Zinke:

1. Dates of travel
   07/20/17 - 07/22/17

2. Purpose of travel
   Secretary Ryan Zinke is scheduled to travel to Denver, Colorado, and the surrounding region, for a number of official engagements. He will give remarks at an American Legislative Exchange Council event, and at the Western Conservative Summit. Secretary Zinke will also visit various DOI offices at the Denver Federal Center and hold an all-hands meeting with DOI employees. Secretary Zinke will also visit Rocky Mountain National Park for several meetings, events and activities.

3. Associated cost of the travel
   $1,400

4. Who will be paying for travel (DOI or other)
   DOI will pay the majority of the cost of this travel. Non-federal entities may pay for some meals during this travel.

Thank you.

Tim Nigborowicz
Office of Scheduling and Advance
202-208-7551
**TRAVEL Incorporated**

--- **EXCHANGE ---**

**Name:** Zinke/Ryan.Keith  
**Carrier:** UNITED AIRLINES  
**Flight # / Class:** U22/DOUSSIO  
**Fare Basis:** U29/1ANUM00005HS5  
**Confirmation:** U82/ORFSHOURLY  

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**Remark(s):**  
Fare: $357.21  
Tax: $40.99  
Ticket Total: $398.20  
Admin. / Penalty Fare: $0.00  
Total with Penalty: $398.20  
Exchange Fare: ($172.20)  
Total Amount: $226.00  
Amount Charged: $226.00  

Air only indicated here.  
DEN UA WAS357.21USD357.21 END UA ZPDEN XT5.80AY4.50XF DEN4.5  

**Print:** Tue, Oct 03, 2017 11:07 PM  
**Generated by Travel Incorporated**
Name: Zinke/Ryan.Keith

All or part of this ticket has been exchanged. Look at ticket 8672043196 for exchanged flight information.

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<th>Type</th>
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<tbody>
<tr>
<td>Hotel Equip</td>
<td>Homewood Suites Denver Downt Conv</td>
<td>560 15th Street Denver, CO 80202</td>
<td>Check In: Thu 07/20/2017</td>
<td>Check Out: Sat 07/22/2017</td>
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<tr>
<td>Address</td>
<td>81268667</td>
<td>Phone Number 1 (303) 534-7800</td>
<td>Number of Rooms: 1</td>
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| Fare | $146.98 |
| Tax  | $25.22  |
| Total Amount | $172.20 |
| Amount Charged | $172.20 |

Air fare is only included here.
DEN UA BW146.98USD 146.98END UA ZP DEN XT5 60AV4 56XF DEN 4.5

Payment Details

Printed on Tue, Oct 03, 2017 11:07 PM

Generated by Travel Incorporated
Name: Zinke/Ryan. Keith

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Official Itinerary

Generated by Travel Incorporated
Name: Zinke/Ryan.Keith

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- Remark(s) —
  - Fare
  - Tax

Air only indicated here.
WAS UA DEN357,21UA BWN146.99USD504.19END UA ZPIADDEN XT 11.20AY9.00XF IAD4.5DEN4.5

Print: Tue, Oct 03, 2017 11:07 PM

Generated by Travel Incorporated
Re: Non-contract flight -- DC to Denver
1 message

Downey Magallanes <downey_magallanes@ios.doi.gov>                       Thu, Jul 20, 2017 at 6:56 AM
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>
Cc: Debbie Cousins <debbie_cousins@ios.doi.gov>

Approved

On Jul 19, 2017, at 8:59 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:

On July 20, 2017, Secretary Zinke is scheduled to travel from Washington, D.C., to Denver, Colorado, and the surrounding region, for a number of official engagements. Secretary Zinke's first official engagement in Denver is a speech at the American Legislative Exchange Council (ALEC) Annual Meeting. He is scheduled to begin his remarks at 5:30pm. Secretary Zinke's final official engagement in Washington on July 20 is a meeting with Lara Trump. This meeting is scheduled to conclude at 11:00am.

In order to be on time for his speech at the ALEC event, the latest contract carrier flight that Secretary Zinke could take departs from Dulles International Airport at 12:30pm. Because Secretary Zinke's final meeting in Washington ends at 11:00am, and it is an approximate one-hour drive to the airport, he is not able to take this flight.

There is a non-contract flight from BWI Airport that departs at 1:25pm and arrives in Denver at 3:15pm on July 20. Secretary Zinke has enough time to catch this flight after his meeting ends at 11:00am, and this flight will also enable him to be on time for his speech at the ALEC Annual Meeting in Denver. Taking this non-contract flight will enable Secretary Zinke to fulfill his commitments in Washington and accomplish the purpose of his travel to Denver.

The airfare for the non-contract flight is $536.20. The government fare for the contract flight is $232.20. The non-contract fare is more expensive than the contract fare by $303.00.

The Office of Scheduling and Advance seeks authorization for Secretary Zinke to forego use of a contract city-pair fare under FTR 301-10.107 (a):

§ 301-10.107 Are there any exceptions to the use of a contract city-pair fare?

Yes, your agency may authorize use of a fare other-than a contract city-pair fare when—

(a) Space on a scheduled contract flight is not available in time to accomplish the purpose of your travel, or use of contract service would require you to incur unnecessary overnight lodging costs which would increase the total cost of the trip.

The following individuals will travel with Secretary Zinke as support staff:

- Sgt. [0] [0] [01] [7] [C]
- Scott Hommel

Please provide approval for Secretary Zinke and the above staff to travel via a non-contract flight from Washington, D.C., to Denver, Colorado, on July 20, 2017.

Thank you.

Tim Nigborowicz
Office of Scheduling and Advance
202-208-7551
01:25p BWI
Southwest 549

03:15p DEN
Nonstop
1h 50m

$538.20

Lesser policy violation

Thu, Jul 20 — Baltimore, MD to Denver, CO

Thu, Jul 20

DEPART

01:25p BWI 03:15p DEN 1h 50m Southwest 549

579 lbs CO₂

Fare Options

Free Checked Bags Refundable

Non-Contract Government Rules
Visit Southwest Yes Fees may apply $538.20

Anytime (Y) Rules
Visit Southwest Yes Fees may apply $559.98

Lesser policy violation

Business Select (K) Rules
Visit Southwest Yes Fees may apply $581.98

Lesser policy violation

Southwest
12:30p IAD  
United 0735

02:17p DEN  
Nonstop  
3h 47m

$232.20

DEPART  
Thu, Jul 20 — Washington, DC to Denver, CO

Thu, Jul 20

12:30p IAD  
02:17p DEN  
3h 47m  
United 0735  
View seats

Boeing 737-900 / 564 lbs CO₂

Fare Options

Free Checked Bags

Refundable

Govt. Contract

Discounted

Visit United  
Yes  
Fees may apply

Govt. Contract

Rules / Fare Details

Visit United  
Yes  
Fees may apply

$232.20

$398.20

Significant policy violation

GSA Information

- GSA Government contract fares, if domestic, include all existing Federal, State, and local taxes, as well as airport maintenance fees and other administrative fees. Not included are fees such as passenger facility charges, segment fees, and passenger security service fees. If international, these fares are exclusive of taxes and fees, but inclusive of fuel surcharge fees.

View more fares

Worldspan
United States Department of the Interior
Official Travel Schedule of the Secretary

Colorado
July 20-22, 2017
FINAL
TRIP SUMMARY
THE TRIP OF THE SECRETARY TO
Colorado
July 20 - July 22, 2017

Weather:
Thursday
Denver, CO; H 95 L 66; Sunny; 30% Chance PM Showers
Friday
Denver, CO; H 91 L 65; Partly Sunny; 50% Chance Showers
Saturday
Denver, CO; H 87 L 62; Cloudy; 20% Chance T'Storms
Estes Park, CO; H 77 L 48; Cloudy; 20% Chance T'Storms

Time Zone:
Colorado
Mountain Daylight Time (2 hours behind DC)

Advance (Colorado):
Security Advance
Lt
Lt
(5) (6) (6) (7) (8) (9) (10)
Advance
Luke Bullock

Traveling Staff:
Agent in Charge
Sgt
(6) (7) (8) (9) (10)
Chief of Staff
Scott Hommel
Communications Director
Laura Rigas
Photographer
Tami Heilemann

Attire:
Thursday
Business
Friday
Business
Saturday
Park Casual

Cell Phone:
(5) (6) (7) (8) (9) (10)
(6) (7) (8) (9) (10)
(5) (6) (7) (8) (9) (10)
(6) (7) (8) (9) (10)
(6) (7) (8) (9) (10)
(6) (7) (8) (9) (10)
(6) (7) (8) (9) (10)
(6) (7) (8) (9) (10)
Thursday, July 20, 2017
Washington, DC → Denver, CO

11:20-12:20pm EDT: Depart DOI en route Baltimore-Washington International Airport (BWI)
Vehicle Manifest:
Secretary’s Vehicle:
   RKZ
Drive time: ~1 hour

1:25pm EDT -
3:15pm MDT: Wheels up Washington, DC (BWI) en route Denver, CO (DEN)
Flight: Southwest 549
Flight time: 3 hours, 50 minutes
RZ Seat: Assigned at airport
AIC: Sgt [redacted]
Staff: Scott Hommel
NOTE: TIME ZONE CHANGE EDT to MDT (~2 hours)

3:15-3:35pm MDT: Wheels down Denver International Airport (DEN) // Proceed to Vehicles
Location: 8500 Peña Boulevard
          Denver, CO 80249

3:35-4:30pm MDT: Depart Airport en route RON
Location: Homewood Suites Denver Downtown-Convention Center
          550 15th Street
          Denver, CO 80202
Vehicle Manifest:
Secretary’s Vehicle: RZ
   Lt [redacted]
   Sgt [redacted]
Staff Vehicle: Scott Hommel
                    Laura Rigas
                    Luke Bullock
                    Tami Heilemann
Drive Time: ~45 minutes without traffic

4:30-6:20pm MDT: Personal Time
Location: Homewood Suites Denver Downtown-Convention Center
Staff: Luke Bullock
Contact: Front Desk: (303) 623-4477
Confirmation: 81286697 (RZ)
Room: 714

6:20-6:25pm MDT: Depart RON en route ALEC Event Hold
Location: Denver Hyatt Regency
          650 15th Street,
          Denver, Colorado 80202
Travel time: ~1 minute walk (across the street)
6:25-7:00p MDT: Remarks at American Legislative Exchange Council Kick-Off Reception (ALEC)
Location: Denver Hyatt Regency
650 15th Street,
Denver, Colorado 80202
Centennial D&E Ballroom
Press: Open
Staff: Laura Rigas
Scott Hommel
Tami Heilemann
Advance: Luke Bullock
Contact: Courtney Cook; (571) 482-5003, CCook@ALEC.org
Jeff Lathan; (405) 919-6263
Set Up: Side by Side; On Stage, wireless mic
Format: Introduced by Lisa Nelson
10-15 minutes remarks from podium
15 minutes fireside chat with CEO Lisa Nelson
Each seated at high-top chairs on stage.

7:00-7:10pm MDT: Depart ALEC Event en route Dinner
Location: The Yard House
1555 Court Place
Denver, CO 80202
Corner of 16th St & Tremont Place
Travel Time: ~7 minute walk from Hyatt Regency

7:15-8:30pm MDT: Dinner at The Yard House
Location: 1555 Court Place
Denver, CO 80202
Contact: (303) 572-9273
Staff: Scott Hommel
Laura Rigas
Tami Heilemann
Advance: Luke Bullock
Reservation: Luke Party of 8 at 6:45 PM MDT

8:30-8:40pm MDT: Depart Dinner en route RON
Location: Homewood Suites Denver Downtown
550 15th Street
Denver, CO 80202
Travel Time: 5 minute walk around the corner

8:45pm MDT: RON
Friday, July 21, 2017
Denver, CO

10:40-11:00am MDT: Depart RON en route Denver Federal Center
Location: Denver Federal Center Building
West 6th Avenue & Kipling Street
Denver, CO 80225
Vehicle Manifest:
Secretary's Vehicle: RZ
Lt. (b) (b) (b) (7) (7) (7)
Sgt. (b) (b) (b) (b) (7) (7)
Staff Vehicle: Scott Hommel
Laura Rigas
Luke Bullock
Drive Time: ~20 minutes

11:00-11:45pm MDT: CO Area/Regional Leadership Meeting & Luncheon
Location: Denver Federal Center
USGS Office, Bldg. 810
Denver, CO 80225
Entry Door S-25, Room F-1014
Press: Closed
Staff: Scott Hommel
Laura Rigas
Advance: Luke Bullock
Contact: Susan Barnes; (303) 236-5438
Set Up: Roundtable/Boxed Lunch
Format: Greeted By: Max Ethridge
RZ Introduced by Max Ethridge
5 Minutes Opening Remarks; Informal
Lunch Begins; Mix & Mingle
5 Minutes Closing Remarks; Informal

11:45-12:30pm MDT: Tour USGS Core Research Center
Location: Denver Federal Center
USGS Office, Bldg. 810
Denver, CO 80225
Main Lobby Area
Press: Closed
Staff: Scott Hommel
Laura Rigas
Advance: Luke Bullock
Contact: John Rhoads; (303) 202-4851
Greeted By: John Rhoades
Set Up: Walk & Talk
Format: Conversational Remarks; Informal
12:30-12:35pm MDT: Depart Tour en route USGS TRIGA Tour
Location: Denver Federal Center
USGS Energy Office, Bldg. 15,
Denver, CO 80225

Vehicle Manifest:
Secretary's Vehicle: RZ
Lt. [Redacted] [Redacted]
Sgt. [Redacted] [Redacted]
Staff Vehicle:
Scott Hommel
Laura Rigas
Luke Bullock

Drive Time: ~5 minutes

12:35-12:55pm MDT: Tour USGS TRIGA Nuclear Reactor
Location: Denver Federal Center
USGS Energy Office, Bldg. 15
Entry Door N-3
Denver, CO 80225

Press: Closed
Staff: Scott Hommel
Laura Rigas
Advance: Luke Bullock
Contact: Robert "Bob" Horton; (303) 236-1338
Greeted By: Robert "Bob" Horton
Set Up: Walk & Talk
Format: Conversational Remarks; Informal

12:55-1:00pm MDT: Depart Tour en route Denver Area DOI All Hands Event
Location: Bicentennial Park
Denver Federal Center
Corner of 4th Street & Main Ave.
Denver, CO 80225

1:00-2:00pm MDT: Denver Area DOI All Hands Meeting
Location: Denver Federal Center
Bicentennial Park
Corner of 4th & Main Ave.

Press: Closed
Staff: Scott Hommel
Laura Rigas
Advance: Luke Bullock
Contact: David Ozman; (720) 244-4543
Greeted By: Max Ethridge
Set Up: Town Hall Style; Seated Employees; A/V Ready
Format: Introduction by Max Ethridge
   10 Minute Informal Remarks
   20 Minute Q&A from Employees
   15 Minute Mix & Mingle
2:30-2:50pm MDT: Depart Denver Federal Center en route RON
Location: Homewood Suites by Hilton Denver Downtown
550 15th Street
Denver, CO 80202

Vehicle Manifest:
Secretary's Vehicle: RZ
Lt. (b) (b) (b) (7)/(C)
Sgt. (b) (b) (b) (7)/(C)

Staff Vehicle: Scott Hommel
Laura Rigas
Luke Bullock

Drive Time: ~20 minutes

2:50-4:20pm MDT: Personal Time

4:20-4:30pm MDT: Depart RON en route Magnolia Hotel
Vehicle Manifest:
Secretary's Vehicle: RZ
Lt. (b) (b) (b) (7)/(C)
Sgt. (b) (b) (b) (7)/(C)

Drive Time: ~5 minutes
Walk Time: ~8 minutes

4:30-6:00pm MDT: Colorado Republican Committee Round Table
Location: Magnolia Hotel
Glenarm & Stout Rooms (Lower Level)
818 17th Street
Denver, CO 80202

Staff: None
Press: Closed
Advance: None
Format:
4:30-4:45 Photo Line in Glen Arm room
4:45-5:00 Chairman Jeff Hays welcomes, gives update, and introduces RZ
5:00-5:30 Roundtable discussion
5:30-6:00 Open discussion and Q&A; Chairman Jeff Hays closes discussion
6:00 Depart

6:00-6:10pm MDT: Depart Magnolia Hotel en route Colorado Convention Center
Location: Colorado Convention Center
700 14th Street
Denver, CO 80202

Vehicle Manifest:
Secretary's Vehicle: RZ
Lt. (b) (b) (b) (7)/(C)
Sgt. (b) (b) (b) (7)/(C)

Drive Time: ~3 minutes
Walk Time: ~7 minutes

6:15-7:00pm MDT: HOLD: Press
7:00-8:30pm MDT:  Western Conservative Summit Remarks
Location: Mile High Ballroom, Lower Level
         Colorado Convention Center
         700 14th Street
         Denver, CO 80202
Participants: TBD
Press: Open
Staff: Scott Hommel
       Laura Rigas
Advance: Luke Bullock
Contact: Staci Holt; (303) 963-3425
Format: 7:22 Remarks Start
Set Up:

8:30-8:45pm MDT:  Depart Convention Center en route RON
Location: Homewood Suites Denver Downtown
         550 15th Street
         Denver, CO 80202
Vehicle Manifest:
  Secretary’s Vehicle: RZ
  Lt. [b] [b] [b] [c]
  Sgt. [b] [b] [b]
  Staff Vehicle: Scott Hommel
                Laura Rigas
                Luke Bullock
Drive Time: ~2 minutes

8:45pm MDT:  RON

Saturday, July 22, 2017
Denver, CO

8:00-10:00am MDT:  Depart RON en route Rocky Mountain National Park
Vehicle Manifest:
  Secretary’s Vehicle: RZ
  Lt. [b] [b] [b] [c]
  Sgt. [b] [b] [b]
  Staff Vehicle: Scott Hommel
                Laura Rigas
                Luke Bullock

10:00-10:45am MDT:  Meeting with Rocky Mountain National Park Superintendent

11:00-11:30am MDT:  Grant Announcement

2:45-4:45pm MDT:  Depart Rocky Mountain National Park en route Denver International Airport
Location: 8500 Peña Boulevard
         Denver, CO 80249
Vehicle Manifest:
  Secretary’s Vehicle: RZ
  Lt. [b] [b] [b] [c]
  Sgt. [b] [b] [b]
Staff Vehicle: Scott Hommel
Laura Rigas
Luke Bullock

5:52pm MDT-11:16pm EDT:

Wheels up Denver, CO (DEN) en route Washington, DC (BWI)

Flight: United Airlines 1148
Flight time: 3 hours, 24 minutes
RZ Seat: 14D
AiC: [ ]
Staff: Laura Rigas, Scott Hommel

NOTE: TIME ZONE CHANGE MDT to EDT (+2 HOURS)
REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR

☐ For Period Beginning October 1, 201__ and Ending March 31, 201__
☒ For Period Beginning April 1, 201__ and Ending September 30, 201__

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office  Office of the Secretary  
2. For Report of this Event Page 1 of 2

3. Event (Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of $250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)
   Dinner during Alaska portion of Senator Lisa Murkowski's congressional delegation (CODEL) trip to examine energy potential in the Arctic.

4. Sponsor of the Event U.S. Senator Lisa Murkowski  
5. Location of Event Senator Murkowski's residence in Fairbanks, AK

6. Dates of Event
   From: May 27, 201_ To: May 27, 201_

7. Nature of Event A dinner meeting with the other CODEL travelers to review and discuss findings from the overall CODEL trip.

8. Employee
   Name: Ryan Zinke
   Official Title: Secretary of the Interior
   Office: Office of the Secretary
   Travel Dates: From: 05/25/17 To: 06/02/17

9. Accompanying Spouse (If Applicable)
   Name: 
   Employee: 
   Government Position: 
   Travel Dates: From: To:

10. Non-Federal Sources of Payment (Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)
   A. U.S. Senator Lisa Murkowski
   B. 
   C. 
   D. 

11. Nature of Payments (Itemize on back of form.)

12. Nature of Payments (Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)
   Total of Payments to Agency by Check $ 
   Total of payments Provided in Kind $ 15.00

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.

   Employee's Signature
   Date SEP 29 2017

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.

   Ethics Review (By Ethics Official) 
   Date 9/7/2017

15. Approval.

   Supervisor's (or Authorizing Official's) Signature
   Title
   Date 9/11/2017
11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use “C” for check or “K” for in kind. Use “E” for employee or “S” for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

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<th>(a) Nature of Benefit</th>
<th>(b) C (check) or K (in kind)</th>
<th>(c) E (employee) or S (spouse)</th>
<th>(d) A, B, C, or D</th>
<th>(e) Amount of Payment</th>
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<td>Meal (Dinner)</td>
<td>K</td>
<td>E</td>
<td>A</td>
<td>$15.00</td>
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RE: Arctic Energy Codel / Alaska Travel Items
1 message

Hoefler, Annie (Energy) <Annie_Hoefler@energy.senate.gov> Mon, Jun 5, 2017 at 12:17 PM
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>

Hey Tim-

I’m glad to hear it. We think it went well, so it is nice to hear that those from DOI have the same impression.

We were never able to get the cost for dinner from the Ministry of Foreign Affairs, but I’ll have Isaac take another run at them.

For the dinner with Sen. Murkowski, it was just burgers, corn, fries, and a few beers, so my best guess is about $15 per person.

I haven’t heard back from the Chamber either, but I will ask them again.

I hope you had a good weekend!

Annie

From: Nigborowicz, Timothy [mailto:timothy_nigborowicz@ios.doi.gov]
Sent: Friday, June 02, 2017 5:24 PM
To: Hoefler, Annie (Energy)
Subject: Arctic Energy Codel / Alaska Travel Items

Hi Annie. From everything I’ve heard, the trip was a success, so congratulations. If you don’t mind, there are a couple of items from the trip that I was hoping you could help me with:

- Final cost per person for dinner hosted by the Ministry of Foreign Affairs
- Final cost per person for dinner hosted by Senator Murkowski
- Final cost per person for reception hosted by Alaska Chamber of Commerce and Alaska Congressional Delegation

I’m sorry if you’ve already provided these numbers 5 times and I’ve just lost track, which is quite possible. Thanks in advance, and a belated welcome back.

Tim Nigborowicz
<table>
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<th>Type</th>
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<th>Flight # / Class</th>
<th>Fare Basis</th>
<th>Travel Dates</th>
<th>City - Airport</th>
<th>Time</th>
<th>City - Airport</th>
<th>Time</th>
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<tr>
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<td>Hotel Captain Cook Lvx</td>
<td>939 West 5th Ave</td>
<td>Anchorage, AK 99501</td>
<td>Hotel Confirmation Number: 289665B34521</td>
<td>Phone Number: 1 (907) 276-6666</td>
<td>GalaxyNet Status:</td>
<td>Check In: Mon, 06/26/2017</td>
<td>Check Out: Thu, 06/01/2017</td>
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<td>ALASKA AIRLINES 734</td>
<td>88 / Y</td>
<td>VCA</td>
<td>Confirmation: HNIWPH</td>
<td>Thu, 06/01/2017</td>
<td>Leave: ANCHORAGE</td>
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<td>2990 / Y</td>
<td>VCA</td>
<td>Confirmation: HNIWPH</td>
<td>Thu, 06/01/2017</td>
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<td>Thu, 06/01/2017</td>
<td>Arrive: BOISE</td>
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<td>Courtyard Boise Dwrk Marriott</td>
<td>222 Broadway Ave</td>
<td>Boise, ID 83702</td>
<td>Hotel Confirmation Number: 80692C56</td>
<td>Phone Number: 1 (208) 331-2700</td>
<td>GalaxyNet Status:</td>
<td>Check In: Thu, 06/01/2017</td>
<td>Check Out: Fri, 06/02/2017</td>
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<td>Remark(s)</td>
<td>Fare</td>
<td>Tax</td>
<td>Total Amount</td>
<td>Amount Charged</td>
<td></td>
<td></td>
<td></td>
<td>$487.88</td>
</tr>
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</table>

Air only indicated here

ANC AS X/SEA AS BOI487.88USD487.88END AS ZPANCSEA XT 5.60AYT.50XF ANC23SEA4.5

Generated by Travel Incorporated
Name: Zinke/Ryan.Keith

All or part of this ticket has been exchanged. Look at ticket 8668756185 for exchanged flight information.

<table>
<thead>
<tr>
<th>Type</th>
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<th>Flight # / Class</th>
<th>Fare Basis</th>
<th>Travel Dates</th>
<th>City - Airport</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>DELTA AIR LINES CR7</td>
<td>4457 / T</td>
<td>TDG</td>
<td>Fri, 08/02/2017</td>
<td>Leave: BOISE, Arrive: SALT LAKE CITY</td>
<td>306P</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Confirmation: JPKVMT</td>
<td>Fri, 09/02/2017</td>
<td>*** Connecting ***</td>
<td>415P</td>
</tr>
<tr>
<td>A</td>
<td>DELTA AIR LINES 320</td>
<td>2249 / T</td>
<td>TDG</td>
<td>Fri, 08/02/2017</td>
<td>Leave: SALT LAKE CITY, Arrive: WASHINGTON-DLS</td>
<td>510P</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>Confirmation: JPKVMT</td>
<td>Fri, 09/02/2017</td>
<td></td>
<td>1120P</td>
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</tbody>
</table>

Remark(s):

- Fare: $221.40
- Tax: $34.90
- Total Amount: $256.30
- Amount Charged: $256.30

Air only indicated here.

BOI DL X: SLC DL WAS221 4EUSD221 4DEND DL ZPBCISLC XT 5.80AY4.50XF SLCS.5

Print: Fri, Sep 01, 2017 12:23 AM

Generated by Travel Incorporated
Name: Zinke/Ryan.Keith

All or part of this ticket has been exchanged. Look at ticket 8668798195 for exchanged flight information.

<table>
<thead>
<tr>
<th>Type</th>
<th>Carrier</th>
<th>Flight # / Class</th>
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<th>Travel Dates</th>
<th>City - Airport</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>DELTA AIR LINES</td>
<td>4810 / L</td>
<td>LCA</td>
<td>Fri. 06/02/2017</td>
<td>Leave: BOISE</td>
<td>810P</td>
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<tr>
<td>CR7</td>
<td></td>
<td></td>
<td>Confirmation: JPKVMT</td>
<td>Fri. 06/02/2017</td>
<td>Arrive: SALT LAKE CITY</td>
<td>723P</td>
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<tr>
<td></td>
<td>DELTA AIR LINES</td>
<td>2087 / L</td>
<td>LCA</td>
<td>Fri. 06/02/2017</td>
<td>Leave: SALT LAKE CITY</td>
<td>1045P</td>
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<tr>
<td>320</td>
<td></td>
<td></td>
<td>Confirmation: JPKVMT</td>
<td>Sat. 06/03/2017</td>
<td>Arrive: BALTIMORE</td>
<td>500A</td>
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--- Fee(s) ---

<table>
<thead>
<tr>
<th>Description</th>
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<th>Amount</th>
<th>Form of Payment</th>
<th>Reference #</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agent-Assisted Dom AirRail</td>
<td>05/30/2017</td>
<td>$34.30</td>
<td>(B) (6)</td>
<td>023637</td>
</tr>
</tbody>
</table>

--- Remark(s) ---

U22/DODIALLOIOU29/TANUM0000RD3CU82/ATRSL

Fare: $260.93
Tax: $33.37
Ticket Total: $234.30
Admin / Penalty Fare: $0.00
Total with Penalty: $234.30
Exchange Fare: ($265.30)
Total Amount: ($22.00)
Amount Charged: ($22.00)

Fee: Agent-Assisted Dom AirRail: $34.30
Air + Fee: $12.30

Official invoice

Printed: Fri, Sep 01, 2017 12:25 AM
Generated by Travel Incorporated
### Name: Zinke/Ryan.Keith

<table>
<thead>
<tr>
<th>Type</th>
<th>Carrier / Equip</th>
<th>Flight # / Class</th>
<th>Fare Basis</th>
<th>Travel Dates</th>
<th>City - Airport</th>
<th>Times</th>
</tr>
</thead>
<tbody>
<tr>
<td>DELTA AIR LINES CR7</td>
<td>4610 / H</td>
<td>HA6RAOA0MA</td>
<td>Confirmation. HLG5EY</td>
<td>Fri, 05/02/2017</td>
<td>Leave :: BOISE</td>
<td>610P</td>
</tr>
<tr>
<td>DELTA AIR LINES 737</td>
<td>1211 / H</td>
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<td>Confirmation. HLG5EY</td>
<td>Fri, 05/02/2017</td>
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<td>824P</td>
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<table>
<thead>
<tr>
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<th>Description</th>
<th>Payment Date</th>
<th>Amount</th>
<th>Form of Payment</th>
<th>Reference #</th>
</tr>
</thead>
<tbody>
<tr>
<td>Call In Air Domestic</td>
<td>05/30/2017</td>
<td>$35.00</td>
<td>(b) (6)</td>
<td>107554</td>
<td></td>
</tr>
</tbody>
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Fare: $320.00

Tax: $42.30

Ticket Total: $362.30

Admin / Penalty Fare: $0.00

Total with Penalty: $362.30

Exchange Fare: ($234.30)

Total Amount: $128.00

Amount Charged: $128.00

Fee : Call In Air Domestic: $35.00

Air + Fee: $163.00

-- Official Invoice --

Department of the Interior: 4355 River Green Parkway, Duluth, MN 55816, Tel 866-847-6398

Generated by Travel Incorporated
KOPI AV ORIGINAL KVISSERTING

Ryan Zinke

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Norway</td>
<td></td>
</tr>
<tr>
<td>Navn</td>
<td>Ryan Zinke</td>
</tr>
<tr>
<td>Romnr</td>
<td>4458</td>
</tr>
<tr>
<td>Ankomst</td>
<td>26.05.17</td>
</tr>
<tr>
<td>Avrelse</td>
<td>27.05.17</td>
</tr>
<tr>
<td>Reservasjonsnr</td>
<td>401458501</td>
</tr>
<tr>
<td>PNR</td>
<td></td>
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<tr>
<td>Kasse id</td>
<td>3151 - GRE000001, E</td>
</tr>
<tr>
<td>Side</td>
<td>1 av 1</td>
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<tr>
<td>Kvitteringsnr</td>
<td>315118744</td>
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Scandic Hell den 31.05.17

<table>
<thead>
<tr>
<th>Dato</th>
<th>Tekst</th>
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</thead>
<tbody>
<tr>
<td>26.05.17</td>
<td>Accommodation</td>
<td>1,740.00</td>
</tr>
<tr>
<td>27.05.17</td>
<td>(b) (6)</td>
<td>-1,740.00</td>
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</table>

Å betalte: 0.00

Totalt inkl. mva 1,740.00 NOK
Totalt ekskl. mva 1,561.96 NOK
Totalt mva 1,785.04 NOK
Mva 25% 364.00 NOK (182.00)
Mva 10% 143.04 NOK (158.00)

Signature: ____________________________

Legitimasjon:

Merknad: 17-10
Transaction ID: 39230231924
Approval Code: 029913
Approval Amount: 1,740.00

Credit Card No: (b) (6)
Credit Card Exp: (b) (6)
Transaction Amount: 1,740.00

Firma-navn: Scandic Hell AS
Registrert: Oslo | Kontekst (registrert) | NO-0133 | 401458501 | 103191327 | 103191327 | 103191327
Bank kode: 1623 71 22222 | Bank: DNB
IBAN: NO15 1623 71 22222 | SWIFT: DNBNO

Scandic Hell
Sandviker 23
24-7575 Sandviken, Norge
Tel: +47 7764 65 00
Fax: +47 7764 65 50
info@scandichell.no
www.scandichell.no
guest folio

hon. ryan zinke
182 russell senate office bldg
washington, dc
20510
united states

group/corporation: us congressional visit/0527

arrival date: 27 may 2017
departure date: 28 may 2017

room type: chena fireplace

room: 327

folio: 69357-0

room charges

<table>
<thead>
<tr>
<th>date</th>
<th>folio</th>
<th>reference</th>
<th>amount</th>
<th>tax</th>
<th>total</th>
</tr>
</thead>
<tbody>
<tr>
<td>27 may 2017</td>
<td>8</td>
<td>room charge tax exempt</td>
<td>$154.00</td>
<td>$0.00</td>
<td>$154.00</td>
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<tr>
<td>28 may 2017</td>
<td>8</td>
<td>trnsf. to 69255/1 room charge tax exempt</td>
<td>-$154.00</td>
<td>$0.00</td>
<td>$-154.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>room charges</td>
<td>$154.00</td>
<td>$0.00</td>
<td>$154.00</td>
</tr>
</tbody>
</table>

balance: $0.00

we hope you have enjoyed your stay with us.
we will keep your guest information on file for 2 years and send you reminders of our summer packages.
we look forward to welcoming you again!

we hope you enjoyed your stay with us.
we will keep your guest information on file for 2 years and send you reminders of our summer packages.
we look forward to seeing you again!!
Ryan Zinke

Arrival Date: Sunday, May 28, 2017
Departure Date: Monday, May 29, 2017

<table>
<thead>
<tr>
<th>Date</th>
<th>Department</th>
<th>Reference</th>
<th>Voucher</th>
<th>Room</th>
<th>Debit</th>
<th>Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>5/28/2017</td>
<td>Room Charge</td>
<td>Auto Posted</td>
<td>3146</td>
<td></td>
<td>$180.00</td>
<td></td>
</tr>
<tr>
<td>5/28/2017</td>
<td>Room Tax</td>
<td>Auto Posted</td>
<td>3145</td>
<td></td>
<td>$13.23</td>
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</tr>
<tr>
<td>5/29/2017</td>
<td>(b) (6)</td>
<td>QOV, 1 night, room plus tax (b) (6)</td>
<td>3145</td>
<td></td>
<td></td>
<td>$202.23</td>
</tr>
</tbody>
</table>

I agree that my liability for all charges is not waived. I agree to pay the above total charge amount according to the card issuer’s agreement.

Signature ________________________________
Reservation Number 602938
Send to RyanKeith Zinke

Phone
Guest Name RyanKeith Zinke

Arrival Date 5/29/2017
Depoarture Date 6/1/2017

Room Information 1279 - Deluxe King

Bill To Zinke, RyanKeith

Folio Number 1241014 - folio
Trans Date Description Voucher Amount
5/31/2017 Government Room Chg Tax Exempt 1279 05-29 229.00
5/31/2017 Government Room Chg Tax Exempt 1279 05-30 229.00
5/31/2017 Government Room Chg Tax Exempt 1279 05-31 229.00
Total Charges 687.00

Payments
5/31/2017 (b) (6) (b) (6) 051657279 0000599636 -687.00
Total Payments -687.00
Balance Due: 0.00

"If you would like an Express Checkout please dial 0 for the Operator, Thank you and we hope you enjoyed your stay."

I have received the goods and/or services in the amount shown herein. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Guest Signature: ____________________________

THANK YOU FOR STAYING AT THE HOTEL CAPTAIN COOK!
COURTYARD
Marriott

Courtyard Boise Downtown
222 S. Broadway Ave
Boise, ID 83702
T 208 331 2700

R. Zinke

Room: 443
Room Type: GENR
Number of Guests: 1
Rate: $91.00
Clerk:

Arrive: 01Jun17 Time: 12:20PM Depart: 02Jun17 Time: Folio Number: 89996

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
<th>Charges</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>01Jun17</td>
<td>Room Charge</td>
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</tr>
<tr>
<td>02Jun17</td>
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<td></td>
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<tr>
<td></td>
<td>Amount: 91.00</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>Auth: 081037</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>Signature on File</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Balance: 0.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Rewards Account (b) (6) Your Rewards points/miles earned on your eligible earnings will be credited to your account. Check your Rewards Account Statement or your online Statement for updated activity.

Thank you for staying with us at the Courtyard by Marriott Boise Downtown.

Get all your hotel bills by email by updating your Rewards Preferences. Or, ask the Front Desk to email your bill for this stay. See "Internet Privacy Statement" on Marriott.com.
<table>
<thead>
<tr>
<th>Post Date</th>
<th>Tran Date</th>
<th>Reference Number</th>
<th>MCC</th>
<th>Transaction Description</th>
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<th>Amount</th>
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<td>SALES TAX</td>
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<td>05-27</td>
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<td>INTERNATIONAL TRANSACTION FEE</td>
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<td>02674432940</td>
<td></td>
<td>DTI TANUM000000RBSQ 7702915219 GA</td>
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<td></td>
<td>GRANDE DENALI HOTEL ANCHORAGE AK</td>
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<tr>
<td>06-02</td>
<td>05-31</td>
<td>401053196057</td>
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<td>06-03</td>
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MEMO ITEMS BELOW

- 06-07 03-12 000157106433 3058 X3058 X3058DELTA 00 2.00CR

- 05-20 05-27 110006891001 7011 315 SCANDIC HELL HELL NCR 207.85

- 05-29 05-27 110006891001 0000 INTERNATIONAL TRANSACTION FEE 2.08

EXCHANGE RATE FOR LODGING EXPENSES

TRANSACTION FEE FOR LODGING EXPENSES
REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL SOURCES UNDER 31 U.S.C. § 1353  
U.S. DEPARTMENT OF THE INTERIOR

☐ For Period Beginning October 1, 201__ and Ending March 31, 201__  
☑ For Period Beginning April 1, 2017 and Ending September 30, 2017

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office  Office of the Secretary  
2. For Report of this Event  
   Page 1 of 2

3. Event (Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of $250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)  
   Visit to Denali National Park & Preserve, including a driving tour and a hike through the park, followed by lunch at the Historic Park Offices.

4. Sponsor of the Event  Alaska Geographic  
5. Location of Event  Denali National Park & Preserve in Alaska

6. Dates of Event  
   From: May 28, 2017  
   To: May 29, 2017

7. Nature of Event  The visit also includes a tour of the Denali National Park & Preserve Visitor’s Center, and a review of dog sled training.

8. Employee  
   Name: Ryan Zinke  
   Official Title: Secretary of the Interior  
   Office: Office of the Secretary  
   Travel Dates: From: 05/25/17 To: 06/02/17

9. Accompanying Spouse (If Applicable)  
   Name:  
   Employee:  
   Government Position:  
   Travel Dates: From:  
   To:

10. Non-Federal Sources of Payment (Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)  
   A. Alaska Geographic  
   B.  
   C.  
   D.

11. Nature of Payments (Itemize on back of form.)

12. Nature of Payments (Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)  
   Total of Payments to Agency by Check $  
   Total of payments Provided in Kind $ 15.00

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.  
   Employee’s Signature  
   JUL 07 2017  
   Date

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.  
   Ethics Review (By Ethics Official)  
   6/12/17  
   Date

15. Approval.  
   Supervisor’s (or Authorizing Official’s) Signature  
   Date  
   Title  
   6/19/17
11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use “C” for check or “K” for in kind. Use “E” for employee or “S” for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

<table>
<thead>
<tr>
<th>(a) Nature of Benefit</th>
<th>(b) Mode of Payment</th>
<th>(c) Identification</th>
<th>(d) Source</th>
<th>(e) Amount of Payment</th>
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</thead>
<tbody>
<tr>
<td>Meal - Lunch (May 29)</td>
<td>K</td>
<td>E</td>
<td>A</td>
<td>$15.00</td>
</tr>
</tbody>
</table>

DI-2000
Revised April 2011
Fwd: Box lunch at Denali

1 message

Aaron Thiele <aaron_thiele@ios.doi.gov>  
To: timothy_nigborowicz@ios.doi.gov  
Cc: Caroline Boulton <caroline_boulton@ios.doi.gov>  

Mon, Jun 5, 2017 at 8:13 PM

Begin forwarded message:

From: "Striker, Donald" <don_striker@nps.gov>  
Date: June 5, 2017 at 8:12:50 PM EDT  
To: Aaron Thiele <aaron_thiele@ios.doi.gov>  
Subject: Re: Box lunch at Denali

<$15.00

Don Striker  
Superintendent, Denali National Park and Preserve  
Office: 907-683-9625

Happy Birthday Denali!!

On Mon, Jun 5, 2017 at 4:10 PM, Aaron Thiele <aaron_thiele@ios.doi.gov> wrote:
Hey Don,

One more for you, do you know the approximate cost per person? Thanks again.

Aaron

On Jun 5, 2017, at 6:38 PM, Striker, Donald <don_striker@nps.gov> wrote:

Howdy Aaron!
Lunches were paid by our Cooperating Association, Alaska Geographic - a 501c(3) partner.

The cookout was a potluck...

Best,

Don

Don Striker
Superintendent, Denali National Park and Preserve

Office: 907-683-9625

Happy Birthday Denali!!

On Mon, Jun 5, 2017 at 10:11 AM, Thiele, Aaron <aaron_thiele@ios.doi.gov> wrote:
Hey Don,

I hope all is well, our folks here are trying to figure out who paid for the box lunches while we were at Denali on Monday 5/29. I thought you had mentioned that it was NPS, but they wanted to make sure it wasn't someone else.

Thanks, and thanks again for a great tour of Denali.

best,

Aaron
REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR

☐ For Period Beginning October 1, 201_ and Ending March 31, 201_
☐ For Period Beginning April 1, 201_ and Ending September 30, 201_

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office Office of the Secretary
2. For Report of this Event Page 1 or 2

3. Event (Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of $250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)
Community Reception Co-Hosted by the Alaska Delegation and Sponsored by the Alaska Chamber of Commerce.

4. Sponsor of the Event Alaska Chamber of Commerce
5. Location of Event Anchorage, Alaska

6. Dates of Event
From: May 30_ , 201_ To: May 30_ , 201_


8. Employee
Name: Ryan Zinke
Official Title: Secretary of the Interior
Office: Office of the Secretary
Travel Dates: From: 05/25/17 To: 06/02/17

9. Accompanying Spouse (If Applicable)
Name:
Employee:
Government Position:
Travel Dates: From: To:

10. Non-Federal Sources of Payment (Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)
A. Alaska Chamber of Commerce
B.
C.
D.

11. Nature of Payments (Itemize on back of form.)

12. Nature of Payments (Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)
Total of Payments to Agency by Check $________ Total of payments Provided in Kind $ 27.33

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.

Employee’s Signature __________________________ Date: AUG 2 1 2017

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.

Ethics Review (By Ethics Official) __________________________ Date: 7/21/17

15. Approval.

Supervisor’s (or Authorizing Officials) Signature __________________________ Title: STAFF Date: 8/2/17
11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use “C” for check or “K” for in kind. Use “E” for employee or “S” for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

<table>
<thead>
<tr>
<th>(a) Nature of Benefit</th>
<th>(b) C (check) or K (in kind)</th>
<th>(c) E (employee) or S (spouse)</th>
<th>(d) A, B, C, or D</th>
<th>(e) Amount of Payment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reception</td>
<td>K</td>
<td>E</td>
<td>A</td>
<td>$27.33</td>
</tr>
</tbody>
</table>
I'm slowly getting answers! The reception in Anchorage was $27.33 per person.

We have been nagging the embassy in Norway for the cost of dinner with the MFA, but we still are not getting a response. I'll let you know as soon as I hear anything.

From: Nigborowicz, Timothy [mailto:timothy_nigborowicz@ios.doi.gov]
Sent: Monday, June 05, 2017 2:52 PM
To: Hoefler, Annie (Energy)
Subject: Re: Arctic Energy CODEL / Alaska Travel Items

Thanks for the Senator Murkowski dinner cost, and thank you for following up on those other items. I know it can be a bit of a pain.

On Mon, Jun 5, 2017 at 12:17 PM, Hoefler, Annie (Energy) <Annie_Hoefler@energy.senate.gov> wrote:

Hey Tim-

I’m glad to hear it. We think it went well, so it is nice to hear that those from DOI have the same impression.

We were never able to get the cost for dinner from the Ministry of Foreign Affairs, but I’ll have Isaac take another run at them.

For the dinner with Sen. Murkowski, it was just burgers, corn, fries, and a few beers, so my best guess is about $15 per person.

I haven’t heard back from the Chamber either, but I will ask them again.

I hope you had a good weekend!
Hi Annie. From everything I’ve heard, the trip was a success, so congratulations. If you don’t mind, there are a couple of items from the trip that I was hoping you could help me with:

- Final cost per person for dinner hosted by the Ministry of Foreign Affairs
- Final cost per person for dinner hosted by Senator Murkowski
- Final cost per person for reception hosted by Alaska Chamber of Commerce and Alaska Congressional Delegation

I’m sorry if you’ve already provided these numbers 5 times and I’ve just lost track, which is quite possible. Thanks in advance, and a belated welcome back.

Tim Nigborowicz

Office of Scheduling and Advance

U.S. Department of the Interior

202-208-7551
The Alaska Chamber Cordially Invites You to a Reception

With Special Guests
Senator Lisa Murkowski
Senator Dan Sullivan
Congressman Don Young
U.S. Secretary of the Interior Ryan Zinke

Tuesday, May 30, 2017
5:30 - 7:30 p.m.
William A. Egan Civic & Convention Center
RSVP required to info@alaskachamber.com

This invitation is non transferable

Alaska Chamber
REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR

☐ For Period Beginning October 1, 201_ and Ending March 31, 201_
☑ For Period Beginning April 1, 201_ and Ending September 30, 201_

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Offerice | Office of the Secretary

2. Report of this Event Page 1 of 2

3. Event (Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of $250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)

   Breakfast meeting with Idaho Governor Butch Otter, USDA Secretary Sonny Perdue, and numerous forestry leaders.

4. Sponsor of the Event | Government of the State of Idaho

5. Location of Event | Idaho State Capitol Building in Boise, Idaho

6. Dates of Event
   From: June 201_ To: June 201_

7. Nature of Event | Meeting to discuss forestry issues with government officials and representatives from private business organizations.

8. Employee
   Name: Ryan Zinke
   Official Title: Secretary of the Interior
   Office: Office of the Secretary
   Travel Dates: From: 05/25/17 To: 05/02/17

9. Accompanying Spouse (If Applicable)
   Name: 
   Employee: 
   Government Position: 
   Travel Dates: From: To:

10. Non-Federal Sources of Payment (Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)
   A. Government of the State of Idaho
      C. 
   B. 
   D. 

11. Nature of Payments (Itemize on back of form.)

12. Nature of Payments (Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

   Total of Payments to Agency by Check $ 
   Total of payments Provided in Kind $ 15,663

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.

   Employee’s Signature ___________________________ Date A U G 2 1 2 0 1 7

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.

   Ethics Review (By Ethics Official) ___________________________ Date 7/31/17

15. Approval.

   Supervisor’s (or Authorizing Official’s) Signature ___________________________ Title STAFF
   Date 8/2/17
11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use “C” for check or “K” for in kind. Use “E” for employee or “S” for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

<table>
<thead>
<tr>
<th>(a) Nature of Benefit</th>
<th>(b) C (check) or K (in kind)</th>
<th>(c) E (employee) or S (spouse)</th>
<th>(d) A, B, C, or D</th>
<th>(e) Amount of Payment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meal - Breakfast</td>
<td>K</td>
<td>E</td>
<td>A</td>
<td>$18.66</td>
</tr>
</tbody>
</table>
Breakfast in Idaho
1 message

Boulton, Caroline <caroline_boulton@ios.doi.gov> Fri, Jun 9, 2017 at 12:06 PM
To: Timothy Nigborowicz <timothy_nigborowicz@ios.doi.gov>

The total was: $18.66

--
Caroline Boulton
department of the Interior
Scheduling & Advance
Caroline_Boulton@ios.doi.gov I Scheduling@ios.doi.gov
REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR

☐ For Period Beginning October 1, 201_ and Ending March 31, 201_
☒ For Period Beginning April 1, 2017 and Ending September 30, 2017

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office Office of the Secretary 2. For Report of this Event Page 1 of 2

3. Event (Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of $250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)

Remarks at the 2017 Alaska Oil and Gas Association (AOGA) Annual Conference Lunch.

4. Sponsor of the Event Alaska Oil and Gas Association 5. Location of Event Dena’ina Convention Center in Anchorage, Alaska


7. Nature of Event A one-day conference focused on industry trends and various issues related to national and state-level energy policies.

8. Employee Name: Ryan Zinke
   Official Title: Secretary of the Interior
   Office: Office of the Secretary
   Travel Dates: From: 05/25/17 To: 06/02/17

9. Accompanying Spouse (If Applicable)
   Name: 
   Employee: 
   Government Position: 
   Travel Dates: From: To:

10. Non-Federal Sources of Payment (Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)
   A. Alaska Oil and Gas Association
   C. 
   B. 
   D. 

11. Nature of Payments (Itemize on back of form.)

12. Nature of Payments (Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

Total of Payments to Agency by Check $ 
Total of payments Provided in Kind $ 40.00

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.

Employee’s Signature

SEP 01 2017

Date

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.

Ethics Review (By Ethics Official)

3/2/17

Date

15. Approval.

Supervisor’s (or Authorizing Official’s) Signature

DC 05 8/19/17

Date
11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use "C" for check or "K" for in kind. Use "E" for employee or "S" for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

<table>
<thead>
<tr>
<th>(a) Nature of Benefit</th>
<th>(b) Mode of Payment</th>
<th>(c) Identification</th>
<th>(d) Source</th>
<th>(e) Amount of Payment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meal - Lunch</td>
<td>K</td>
<td>E</td>
<td>A</td>
<td>$40.00</td>
</tr>
</tbody>
</table>
Re: AOGA Conference Lunch
1 message

Kara Moriarty <moriarty@aoga.org>  
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>

Oh shoot! Yes.
Sent from my iPhone

On Jul 18, 2017, at 12:31 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:

I'm sorry to bother you again, but could you please let me know if you're able to help me with this item? Thank you.

On Thu, Jul 13, 2017 at 11:33 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:
Hello Kara. I work with Rusty Roddy in Secretary Ryan Zinke's office, and I'm helping to complete some paperwork to properly document the Secretary's attendance at the AOGA conference on May 31. Rusty said that you would be the best person to contact (and he also said to say hi - he spoke very highly of you). When you have a chance, could you please provide the following information, or refer me to the appropriate person who can provide this information:

1) Sponsor of the lunch: Alaska Oil & Gas Association
2) Non-Federal source of payment for the lunch (can be the same as #1): Alaska Oil & Gas Association
3) Amount of payment for the lunch (Guidance: use cost to donor per person, or reasonable approximation) $40

Thank you.

Tim Nigborowicz
Office of Scheduling and Advance
U.S. Department of the Interior
202-208-7551
Ok Tim. We are good to go. The $170 gifts of dinner may be accepted. Thanks. Have a great 4th of July.

Sent from my iPhone

On Jul 3, 2017, at 1:20 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:

Micah Chambers confirmed that Secretary Zinke did not receive any other gifts from the Norwegian government during his trip in May.

On Thu, Jun 29, 2017 at 10:14 PM, Melinda Loftin <melinda.loftin@sol.doi.gov> wrote:
Tim, did the Secretary and Mrs. Zinke receive other gifts from the Norwegian government during that visit? I just want the whole picture to properly evaluate.

Sent from my iPhone

> On Jun 29, 2017, at 10:10 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:
> Hello Melinda. On May 26, 2017, Secretary Zinke attended a dinner hosted by the Norwegian Ministry of Foreign Affairs (MFA) in Trondheim, Norway. The U.S. Embassy in Oslo reported that the estimated cost of the dinner was $85.00 per person. The Secretary was joined at the dinner by his wife. Could you please provide Ethics approval for the Secretary to accept both dinners, for a total value of $170.00, under the Foreign Gift exception?
> Micah Chambers also attended the dinner as support staff for Secretary Zinke. Could you please provide approval for Micah Chambers to also accept the $85.00 dinner under the Foreign Gift exception?
> Thank you.
> Tim Nigborowicz
> Office of Scheduling and Advance
> 202-208-7551
Hi Tim,

Both invoices have been processed and certified. Each vendor should receive their payments on Wednesday. The doc numbers are listed below. Please let me know if there are any questions. Thanks!

Thank you,
Darcee Simpson
Lead, Financial Services Specialist

Financial Management Directorate
Interior Business Center
Office: 303-969-6658, Fax: 303-980-3809
Darcee_R_Simpson@ibc.doi.gov
US Department of the Interior
Office of the Secretary
www.ibc.doi.gov

-------- Forwarded message --------
From: Fransua, Monique <monique_fransua@ibc.doi.gov>
Date: Fri, Sep 1, 2017 at 12:17 PM
Subject: Re: ACTION RQSTD: Updated RAVN Alaska Charter Flight Invoice from 5/27/17 visit to North Slope of Alaska
To: "Simpson, Darcee" <darcee_r_simpson@ibc.doi.gov>, "Anglo, Fredelynn" <fredelyn_anglo@ibc.doi.gov>, Peggy Johns <peggy_johns@ibc.doi.gov>

Darcee,

Alyeska is posted under 1916203002
RAVN is posted under 1916135905

Thank you,

Monique Fransua
Lead Financial Services Specialist
Financial Management Directorate
Interior Business Center
303-969-7362 (Office)
monique_fransua@ibc.doi.gov
US Department of the Interior
Office of the Secretary
www.ibc.doi.gov

Your Focus: Your Mission
Our Focus: You

On Fri, Sep 1, 2017 at 11:07 AM, Simpson, Darcee <darcee_r_simpson@ibc.doi.gov> wrote:

Here is the vendor code for the RAVN/Corvis invoice.
Thank you,
Darcee Simpson
Lead, Financial Services Specialist

Financial Management Directorate
Interior Business Center
Office: 303-969-5658, Fax: 303-980-3809
Darceee_R_Simpson@ibc.doi.gov
US Department of the Interior
Office of the Secretary
www.ibc.doi.gov

Your Focus: Your Mission
Our Focus: You

---------- Forwarded message ----------
From: Anglo, Fredelynn <fredelynn_anglo@ibc.doi.gov>
Date: Mon, Aug 28, 2017 at 12:49 PM
Subject: Re: ACTION RQSTD: Updated RAVN Alaska Charter Flight Invoice from 5/27/17 visit to North Slope of Alaska
To: "Simpson, Darcee" <darceee_r_simpson@ibc.doi.gov>

Going back through earlier emails we found vendor no 70352275.

Thank you,
Fredelynn Anglo
Supervisory Financial Specialist
Financial Management Directorate
Interior Business Center
Office: (303) 980-3810
US Department of the Interior

On Mon, Aug 28, 2017 at 12:41 PM, Simpson, Darcee <darceee_r_simpson@ibc.doi.gov> wrote:
I thought it was determined this vendor was in FBMS. I am not finding them.

Thank you,
Darcee Simpson
Lead, Financial Services Specialist

Financial Management Directorate
Interior Business Center
Office: 303-969-5658, Fax: 303-980-3809
Darceee_R_Simpson@ibc.doi.gov
US Department of the Interior
Office of the Secretary
www.ibc.doi.gov

Your Focus: Your Mission
Our Focus: You

---------- Forwarded message ----------
From: Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>
Date: Mon, Aug 28, 2017 at 12:34 PM
Subject: Re: ACTION RQSTD: Updated RAVN Alaska Charter Flight Invoice from 5/27/17 visit to North Slope of Alaska
To: "Anglo, Fredelynn" <fredelynn_anglo@ibc.doi.gov>
Cc: Darcee Simpson <darceee_r_simpson@ibc.doi.gov>, Monique Fransua <monique_fransua@ibc.doi.gov>
Hello Fredelynn. I'm sorry for the delay on this. I've attached the invoice and the authorization for payment for the charter flight on 5/27/17. I've also attached an invoice and authorization for the bus trip that our travelers took on the same date. Please let me know if you need anything else to process these payments. Also, once the payments have been processed, could you please send me a copy of each check so that we can keep them in our files? Thank you.

Tim

On Wed, Jul 19, 2017 at 2:18 PM, Anglo, Fredelynn <fredelynn_anglo@ibc.doi.gov> wrote:
Tim,

Per our discussion please provide an approved invoice (specifying amount to pay) and line of accounting to pay from. Please send invoices to ospayments_ibcdenver@ibc.doi.gov.

Thank you,
Fredelynn Anglo
Supervisory Financial Specialist
Financial Management Directorate
Interior Business Center
Office: (303) 980-3810
US Department of the Interior

On Mon, Jul 10, 2017 at 8:52 AM, Anglo, Fredelynn <fredelynn_anglo@ibc.doi.gov> wrote:
Hello,

Please give me a call to discuss the payment of the attached RAVN invoice, (303) 980-3810.

Thank you,
Fredelynn Anglo
Supervisory Financial Specialist
Financial Management Directorate
Interior Business Center
Office: (303) 980-3810
US Department of the Interior

On Thu, Jul 6, 2017 at 12:49 PM, Anglo, Fredelynn <fredelynn_anglo@ibc.doi.gov> wrote:
Hello,

Can you please give me a call regarding the attached invoice, (303) 980-3810?

Thank you,
Fredelynn Anglo
Supervisory Financial Specialist
Financial Management Directorate
Interior Business Center
Office: (303) 980-3810
US Department of the Interior

---------- Forwarded message ----------
From: Peyton, Van <van_r_peyton@ibc.doi.gov>
Date: Thu, Jul 6, 2017 at 9:31 AM
Subject: Fwd: ACTION RQSTD: Updated RAVN Alaska Charter Flight Invoice from 5/27/17 visit to North Slope of Alaska
To: "Anglo, Fredelynn" <fredelynn_anglo@ibc.doi.gov>
Cc: "Gardner, Lake" <lake_gardner@ibc.doi.gov>, Roberta Millen <roberta_m_millen@ibc.doi.gov>

Morning Fredelynn,
Please see the attached email string and invoice. The invoice is a request for payment to RAVN Alaska for a chartered flight. The FMR (102-33) covers the guidelines for "Chartered Aircraft. We can only process reimbursements for individual travelers not companies. Our POC for questions on this matter is Timothy Nigborowicz, who manages travel for Political Appointees.

Let me know if you have any questions.

Van

--------- Forwarded message ---------
From: Millen, Roberta <roberta_m_millen@ibc.doi.gov>
Date: Thu, Jul 6, 2017 at 7:35 AM
Subject: Fwd: ACTION RQSTD: Updated RAVN Alaska Charter Flight Invoice from 5/27/17 visit to North Slope of Alaska
To: Van Peyton <van_r_peyton@ibc.doi.gov>

FYI

--------- Forwarded message ---------
From: Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>
Date: Thu, Jun 29, 2017 at 1:31 PM
Subject: Fwd: ACTION RQSTD: Updated RAVN Alaska Charter Flight Invoice from 5/27/17 visit to North Slope of Alaska
To: Roberta Millen <roberta_m_millen@ibc.doi.gov>

Hello Bobbi. When you have a chance, could you please call me regarding this item at 202-208-7551? Thank you.

Tim Nigborowicz
Office of Scheduling and Advance
202-208-7551

--------- Forwarded message ---------
From: Chambers, Micah <micah_chambers@ios.doi.gov>
Date: Mon, Jun 19, 2017 at 1:49 PM
Subject: Fwd: ACTION RQSTD: Updated RAVN Alaska Charter Flight Invoice from 5/27/17 visit to North Slope of Alaska
To: Caroline Boulton <caroline_boulton@ios.doi.gov>, Timothy Nigborowicz <timothy_nigborowicz@ios.doi.gov>, Russell Roddy <russell_roddy@ios.doi.gov>

Not sure what we need to do to get this done.

--------- Forwarded message ---------
From: Ripchensky, Darla (Energy) <Darla_Ripchensky@energy senate.gov>
Date: Mon, Jun 19, 2017 at 12:50 PM
Subject: ACTION RQSTD: Updated RAVN Alaska Charter Flight Invoice from 5/27/17 visit to North Slope of Alaska
To: "Kilbride, Laura (HSGAC)" <Laura_Kilbride@hsgac.senate.gov>, "Levasseur, Josh (Finance)" <Josh_Levasseur@finance.senate.gov>, "Chambers, Micah" <micah_chambers@ios.doi.gov>, "Temple, Thomas E SMSgt USAF (US)" <thomas.e.temple.mil@mail.mil>
Cc: "Austad, Stacy (Heittkamp)" <Stacy_Austad@heittkamp.senate.gov>, "Edwards, Isaac (Energy)" <isaac_edwards@energy.senate.gov>, "Hoefler, Annie (Energy)" <Annie_Hoefler@energy.senate.gov>, Kayla Hajdukovich <Kayla.Hajdukovich@flyravn.com>

I sincerely apologize but I did not notice that the invoice lists "16" passengers and the second page lists only "15" passengers. Attached is an updated invoice showing "15" passengers which corresponds with the passenger list.
Sincerely,
Darla Ripchensky

From: Ripchensky, Darla (Energy)
Sent: Monday, June 19, 2017 11:26 AM
To: Kilbride, Laura (HSGAC) <Laura_Kilbride@hsgac.senate.gov>; Levasseur, Josh (Finance) <Josh_Levasseur@finance.senate.gov>; 'Chambers, Micah' <micah_chambers@los.doi.gov>; 'Temple, Thomas E SMSgt USAF (US)' <thomas.e.temple.mil@mail.mil>
Cc: Austad, Stacy (Heitkamp) <Stacy_Austad@heitkamp.senate.gov>; Everett, Gabi (Cornyn) <Gabi_Everett@cornyn.senate.gov>; Edwards, Isaac (Energy) <Isaac_Edwards@energy.senate.gov>; Hoefler, Annie (Energy) <Annie_Hoefler@energy.senate.gov>; 'Kayla Hajdukovich' <Kayla.Hajdukovich@flyravn.com>
Subject: ACTION RQSTD: RAVN Alaska Charter Flight Invoice from 5/27/17 visit to North Slope of Alaska

Good morning. Attached please find the RAVN Alaska invoice for the Charter Flight to the North Slope of Alaska on May 27, 2017 following the conclusion of CODEL Murkowski to Norway and Greenland. The cost for each passenger was $983, and the breakdown of costs is:

1. Senate Committee on Energy and Natural Resources: 7 passengers (Murkowski, Barrasso, Daines, Becker-Dippmann, Hughes, Edwards, Randall)
2. Senate Finance Committee: 2 passengers (Cornyn, Atcheson)
3. Senate Committee on Homeland Security and Governmental Affairs: 1 passenger (Heitkamp)
5. U.S. Department of Defense: 1 passenger (Temple)

Please make your payment directly to RAVN Alaska for your portion of the travel. For Senate offices, please note that RAVN Alaska has already been added as a vendor to the WebFMIS system.

Please feel free to let me know if you have any questions regarding this invoice.

Sincerely,

Darla Ripchensky, PMP
Chief Clerk
U.S. Senate Committee on Energy and Natural Resources
304 Dirksen Senate Office Building
Washington, DC 20510
202.224.3607
TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Payment for Charter Flight from CODEL Trip
DATE: August 24, 2017

On May 27, 2017, Secretary Ryan Zinke and three staff travelled via charter aircraft to several locations in Alaska as part of a congressional delegation (CODEL) trip to examine current and future energy potential in the Arctic. This CODEL trip was led by Senator Lisa Murkowski, and the charter flight carried a total of 15 passengers (see attached manifest). The following four passengers were travelers from the Department:

- Secretary Ryan Zinke
- Sgt. [(B) (6), (D) (7)(C)
- Micah Chambers
- Steve Wackowski

The total cost of the charter aircraft flight was $14,745.00 (see attached invoice). With 15 total passengers on the flight, this equates to a cost of $983.00 per passenger. Since there were four travelers from the Department on the flight, the total proportional amount of payment due from the Department is $3,932.00. This total amount will be charged to the following travel account for the Office of the Secretary:

Cost Center: DS10100000
Functional Area: DLSN00000.000000
Fund: 178D0102DM
WBS: DX10101

Please provide approval for the Department to pay the total proportional amount of $3,932.00 to Ravn Alaska for the four passengers on the charter aircraft flight on May 27, 2017. Please also provide approval for this payment amount to be applied to the travel account numbers listed above.

Approval Signature

Date
Senator Energy
Senator Murkowski
Annie_hoffler@energy.senate.gov
(P) 202-224-2179

<table>
<thead>
<tr>
<th>DATE</th>
<th>PAX</th>
<th>ROUTE</th>
<th>Cost</th>
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<tbody>
<tr>
<td>May 27</td>
<td>15</td>
<td>Deadhorse-Alpine-Flight Seeing-Fairbanks</td>
<td></td>
</tr>
</tbody>
</table>

Ravn Charter ID #58493

Total $14,745.00

-Cost includes standby

Mission: Depart Deadhorse at 11:30am...20 min flight to Alpine
3.5 hours standby time
Depart Alpine at approximately 3:30pm
From Alpine head to coast to fly over Oooguruk gravel island (Caelus)
and Spy Island (ENI) (near Oliktok Point), fly along coast to Kaktovik,
but do not land in Kaktovik,
From around Kaktovik, fly south/southwest over coastal plan, back
towards Fairbanks (1.5 hours)

Estimate arrival Fairbanks 6:15 pm

Thank you,

John F. Hajdukovich
VP Charter Operations
(P) 907-450-7241
johnny@ravnalaska.net

Phone (907) 248-4422 Fax (907) 266-8384 4700 Old International Airport Rd. Anchorage, AK 99502 flyravn.com
<table>
<thead>
<tr>
<th>Seat Type</th>
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TO: Authorizing Official

FROM: Office of Scheduling and Advance

SUBJECT: Payment for Alyeska Pipeline Service Company Bus from Codel Trip

DATE: August 24, 2017

On May 27, 2017, Secretary Ryan Zinke and three staff travelled via a bus that was provided the Alyeska Pipeline Service Company. This bus travel was part of a congressional delegation (Codel) trip to examine current and future energy potential in the Arctic. This Codel trip was led by Senator Lisa Murkowski, and the bus carried a total of 27 passengers (see attached manifest). The following four passengers were travelers from the Department:

- Secretary Ryan Zinke
- Sgt. [b] (6), (b) (7) [c]
- Micah Chambers
- Steve Wackowski

The bus transported passengers from Prudhoe Bay Airport, Alaska, to Alyeska’s Trans-Alaska Pipeline Pump Station 1, and then back to Prudhoe Bay Airport. The Department of the Interior Division of General Law and the Departmental Ethics Office determined that the Department should reimburse Alyeska Pipeline Service Company for the cost of transportation for the four Department travelers on the bus.

The total cost of the bus trip was calculated to be $483.00 (see attached invoice). With 27 total passengers on the bus, this equates to a cost of $17.89 per passenger. Since there were four travelers from the Department on the bus, the total proportional amount of payment due from the Department is $71.56. This total amount will be charged to the following travel account for the Office of the Secretary:

- Cost Center: DS10100000
- Functional Area: DLSN00000.000000
- Fund: 178D0102DM
- WBS: DX10101

Please provide approval for the Department to pay the total proportional amount of $71.56 to Alyeska Pipeline Service Company for the four passengers on the bus trip on May 27, 2017. Please also provide approval for this payment amount to be applied to the travel account numbers listed above.

[Signature]
Approval Signature

[Date]

June 22, 2017

Ms. Darla Ripchensky, PMP
Chief Clerk
U.S. Senate Committee on Energy and Natural Resources
304 Dirksen Senate Office Building
Washington, DC 20510

Dear Ms. Ripchensky:

The following is an invoice for travel on a bus paid for by Alyeska Pipeline Service Company during a Congressional delegation tour on May 27, 2017. We picked up the group from Prudhoe Bay Airport, Alaska, transported them to Alyeska’s Trans-Alaska Pipeline Pump Station 1, disembarked there for briefing, re-boarded the bus, and transported the group back to Prudhoe Bay Airport, Alaska.

The cost of the bus trip was $483. There were 27 passengers on the bus:

<table>
<thead>
<tr>
<th>Name</th>
<th>Office</th>
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<tbody>
<tr>
<td>Senator Steve Daines</td>
<td>U.S. Senate</td>
</tr>
<tr>
<td>Cynthia Daines</td>
<td>Spouse to Senator Daines</td>
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<tr>
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<tr>
<td>Darwin Lange</td>
<td>Spouse to Senator Heitkamp</td>
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<tr>
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<td>U.S. Senate</td>
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<tr>
<td>Verne Martell</td>
<td>Spouse to Senator Murkowski</td>
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<tr>
<td>Senator John Cornyn</td>
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<tr>
<td>Sandy Cornyn</td>
<td>Spouse to Senator Cornyn</td>
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<tr>
<td>Senator John Barrasso</td>
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<tr>
<td>Anne Hoefler</td>
<td>U.S. Senate</td>
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<tr>
<td>Isaac Edwards</td>
<td>Staff, U.S. Senate</td>
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<td>Severin Randall</td>
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<td>Brian Hughes</td>
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<td>Angela Becker-Dippmann</td>
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<tr>
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<td>U.S. Department of the Interior</td>
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<tr>
<td>Lolita Zinke</td>
<td>Spouse to Secretary Zinke</td>
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<tr>
<td>Micah Chambers</td>
<td>U.S. Department of the Interior</td>
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<tr>
<td>Steve Wackowski</td>
<td>U.S. Department of the Interior</td>
</tr>
<tr>
<td>Thomas Temple</td>
<td>U.S. Air Force</td>
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</tbody>
</table>
Bryan Collins  
Paul Lawson  
Merrill Grove  
Michelle Egan  
Hillary Schaefer  
Kim Harb  
U.S. Air Force  
U.S. Air Force  
Alyeska Pipeline Service Co.  
Alyeska Pipeline Service Co.  
Alyeska Pipeline Service Co.  
Alyeska Pipeline Service Co.

Please make out any checks for payments for the cost of the bus trip to:

Alyeska Pipeline Service Company

Checks should be mailed to:

Alyeska Pipeline Service Company  
3700 Centerpoint Drive  
Anchorage, AK 99503  
ATTN: PATTI ALTOM

Thank you for your attention. If you have any questions or need additional information, please contact me at 202-466-3866.

Sincerely,

[Signature]

Kim Harb  
Manager, Federal Government Relations
Pay to the order of Alyeska Pipeline Services Co. $17,017.00

Signed

[Signature]

Ryan K. Zinke
Lolita C. Zinke
3510 Garfield St NW
Washington, DC 20007-1441

24 May 17

[Redacted]
<table>
<thead>
<tr>
<th>Description</th>
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<td>Total number of travelers in Alyeska bus</td>
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<tr>
<td>Cost per traveler</td>
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<td>Total cost for Secretary Zinke’s guest (1)</td>
<td>$17.89</td>
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</table>
June 22, 2017

Ms. Darla Ripchensky, PMP
Chief Clerk
U.S. Senate Committee on Energy and Natural Resources
304 Dirksen Senate Office Building
Washington, DC 20510

Dear Ms. Ripchensky:

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The cost of the bus trip was $483. There were 27 passengers on the bus:

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<td>Secretary Ryan Zinke</td>
<td>U.S. Department of the Interior</td>
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<tr>
<td>Lolita Zinke</td>
<td>Spouse to Secretary Zinke</td>
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<tr>
<td>Micah Chambers</td>
<td>U.S. Department of the Interior</td>
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<tr>
<td>(b) (6), (d) (7)(c)</td>
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</tr>
<tr>
<td>Steve Wackowski</td>
<td>U.S. Department of the Interior</td>
</tr>
<tr>
<td>Thomas Temple</td>
<td>U.S. Air Force</td>
</tr>
</tbody>
</table>
Please make out any checks for payments for the cost of the bus trip to:

Alyeska Pipeline Service Company

Checks should be mailed to:

Alyeska Pipeline Service Company
3700 Centerpoint Drive
Anchorage, AK 99503
ATTN: PATTI ALTOM

Thank you for your attention. If you have any questions or need additional information, please contact me at 202-466-3866.

Sincerely,

Kim Harb
Manager, Federal Government Relations
MEMORANDUM

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Actual Expense Reimbursement for Lodging for Secretary Ryan Zinke
DATE: May 27, 2017

On May 28, 2017, and May 29, 2017, Secretary Ryan Zinke will be on official travel in Alaska for a series of engagements in and around Denali National Park and Preserve. Among these engagements are a Memorial Day celebration at Byers Lake, meetings with local stakeholders, meetings with park leadership and staff, and tours of various areas within the park.

Secretary Zinke will have a very tight schedule during this official travel. Because he will be accomplishing so much in and around the park, it is important for him to stay as close as possible to Denali National Park and Preserve in order to minimize the travel time to his various meetings and events. By minimizing travel time between official engagements, and by establishing a base of operations near the park, Secretary Zinke will be able to most efficiently and effectively accomplish the mission and goals of the Department.

Due to the remoteness of the area surrounding Denali National Park and Preserve, there are not many lodging options that will allow Secretary Zinke to stay close to the region. In addition, the end of May is the start of the tourist season in that part of the country, so all lodging options are only available at nightly rates that exceed the maximum government rate.

In order to minimize his travel times and maximize his time at scheduled engagements, and in order to have a base of operations that is close and easily accessible to Denali National Park and Preserve and the surrounding areas, the Office of Scheduling and Advance recommends that Secretary Zinke procure lodging that exceeds the maximum government rate for the night of May 28.

For the night of May 28, the Grande Denali Lodge in Denali National Park, Alaska, offers a lodging rate of $189.00 per night. The maximum allowable government lodging rate established by the U.S. Department of Defense (DoD) for Denali National Park in May 2017 is $139.00 per night (documentation attached). The Grande Denali Lodge's lodging rate is more expensive than the DoD maximum lodging rate by $50.00 per night. We seek authorization for the procurement of lodging at the higher rate through actual expense reimbursement under FTR 301-11.300 (d) and (e), and under FTR 301-11.303:

§301-11.300 When is actual expense reimbursement warranted?
When:
(d) Because of mission requirements; or
(e) Any other reason approved within your agency.
§301-11.303 What is the maximum amount that I may be reimbursed under actual expense?

The maximum amount that you may be reimbursed under actual expense is limited to 300 percent (rounded to the next higher dollar) of the applicable maximum per diem rate. However, subject to your agency’s policy, a lesser amount may be authorized.

Please provide approval of Secretary Zinke’s acceptance of actual expense reimbursement at a lodging rate of $198.00 per night in Denali National Park, Alaska, on the night of May 28, 2017.

[Approval Signature]

[Date]
MAXIMUM PER DIEM RATES OUTSIDE THE CONTINENTAL UNITED STATES
TRAVEL PER DIEM ALLOWANCES

COUNTRY/STATE: ALASKA

PUBLICATION DATE (MM DD YY): 050117

NOTES

1. Use the OTHER rate if neither the CITY, PLACE, ISLAND, nor MILITARY INSTALLATION is listed.

2. For other allowances that are based on per diem rates (e.g., TLE, TLA, TQSE, TQSA), see the appropriate rules for those allowances regarding what per diem rate to use.

3. The standard ONBASE INCIDENTAL RATE is $3.50 OCONUS wide.

4. When Government meals are directed, the appropriate Government meal rate, as prescribed in Appendix A, is applicable.

5. Per Diem Rate = Max Lodging + Meals (Local Meals, Proportional, or Government) + Incidental Rate (Local or OnBase)

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* All rates are in US Dollars
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<td>142</td>
<td>81</td>
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<td>01/01-12/31</td>
<td>146</td>
<td>59</td>
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<td>15</td>
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<td>EIelsen AFB</td>
<td>05/15-09/15</td>
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<tr>
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<td>72</td>
<td>43</td>
<td>18</td>
<td>244</td>
<td>03/01/2017</td>
</tr>
</tbody>
</table>
RE: DOI Reservations - May 29th

1 message

Dee Dee O'Brien <dobrien@denalialaska.com> Tue, May 23, 2017 at 2:52 PM
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>
Cc: Shirley Manuel-Palmer <spalmer@denalialaska.com>, Deidra Shugak <dshugak@denalialaska.com>, Joe Merrill <jmerrill@denalialaska.com>

Dear Tim,

Thanks for taking the time to speak with me this morning,

Per our conversation, we are holding the following:

(3) rooms for check in on Friday, May 26 – departing on May 29
(6) rooms for check in on Sunday, May 28 – departing on May 29

We have confirmed a rate of $189 per room plus tax (7%) – if tax exempt please bring paperwork to show at check-in.

We understand that all guests will be paying for their rooms individually except for those you would like charged using the credit card authorization form above.

Will guests be arriving in private vehicles or all at once (Sunday)? I just want to make sure that we have bell staff available to assist with luggage, etc.

Tim, if we can assist you with any other details, please don’t hesitate to ask.

Thank you so very much – we appreciate you choosing to stay with us in Denali National Park!

Dee Dee

Live Grande! Live Bluffs! Welcome to Alaska...
Hi Dee Dee. Thanks again for all your help. I'll send that list of names as soon as I can.

Tim Nigborowicz
Office of Scheduling and Advance
U.S. Department of the Interior
202-208-7551
On June 2, 2017, Secretary Ryan Zinke will be on official travel in Boise, Idaho. He will conclude his official duties that day by observing a training exercise conducted by wildland firefighters stationed at the National Interagency Fire Center. Following the exercise, Secretary Zinke is scheduled to make a personal travel deviation from June 2 through June 4 in the state of California. Secretary Zinke will begin this personal travel deviation with the following flight from Boise to Los Angeles, California:

- **Friday, June 2, 2017**
  - Delta Air Lines #4610
  - 6:10pm MDT       Depart Boise, ID
  - 7:23pm MDT       Arrive Salt Lake City, UT
  - **Connection in Salt Lake City, UT**
  - Delta Air Lines #1211
  - 8:24pm MDT       Depart Salt Lake City, UT
  - 9:26pm PDT       Arrive Los Angeles, CA

The total non-government, publicly available fare for this flight is $362.30 (documentation attached).

If Secretary Zinke was not making a personal travel deviation, he would immediately return to his permanent duty station of Washington, D.C., after the conclusion of his official duties in Boise. He would travel back to Washington the evening of June 2 on the following contract carrier flight:

- **Friday, June 2, 2017**
  - Delta Air Lines #4610
  - 6:10pm MDT       Depart Boise, ID
  - 7:23pm MDT       Arrive Salt Lake City, UT
  - **Connection in Salt Lake City, UT**
  - Delta Air Lines #2087
  - 10:45pm MDT      Depart Salt Lake City, UT
  - 5:00am EDT       Arrive Washington, DC (BWI)

The total government contract fare for this flight is $234.30 (documentation attached).

Secretary Zinke has no official duties in California from June 2 through June 4. The government is only responsible for the cost of a contract fare from Secretary Zinke’s temporary duty station of Boise, Idaho, to his permanent duty station of Washington, D.C. The Division of General Law has advised that a Department employee can make a personal travel deviation following official travel, and that the Department can pay for the cost of travel to a non-duty station, as long as the government incurs no
additional cost as a result of such travel. However, the Division of General Law has also advised that
government contract fares generally should not be used for travel to non-duty stations in such a case.
Only non-contract, publicly available fares should be used for travel from non-duty stations. And only
non-contract, publicly available fares should be used for the cost analysis related to such travel.

The above cost comparison properly utilizes a non-contract, publicly available fare for the analysis of
Secretary Zinke’s travel to a non-duty station. The above cost comparison indicates that Secretary
Zinke’s travel to Los Angeles will result in an additional cost of $128.00. Therefore, Secretary Zinke will
use his personal credit card to pay for the $128.00 difference in airfares when the contract flight ticket is
exchanged for the non-contract personal flight ticket. Secretary Zinke will also use his personal credit
card to pay the exchange fee that will result from that ticket exchange. Aside from the increased airfare
cost, no additional expenses (lodging, M&IE, etc.) will be incurred by the government during Secretary
Zinke’s personal travel in California. Secretary Zinke will use personal funds to pay for his travel from
California to Washington, D.C., on June 4.

Please provide approval for the Department to pay the non-contract, publicly available fare for Secretary
Zinke’s travel from Boise, Idaho, to Los Angeles, California, on June 2, 2017, on Delta Air Lines #4610 and
Delta Air Lines #1211. Please provide this approval based on the understanding that Secretary Zinke will
use his personal funds to pay the $128.00 difference in cost between the airfare for this flight and the
contract fare for a flight to Washington, D.C.

\[Signature\]

Approval Signature

\[Date\]

Date
DEPART  Fri, Jun 2 — Boise, ID to Baltimore, MD / 3h
22m layover in Salt Lake City, UT

Fri, Jun 2
06:10p BOI 07:23p SLC  1h 13m  Delta 4610  View seats
Canadair Regional Jet 700 / 153 lbs CO₂

Layover in Salt Lake City, UT  3h 22m  Salt Lake City Intl Arpt

Fri, Jun 2
10:45p SLC 05:00a BWI  4h 15m  Delta 2087  View seats
Airbus Industrie A320-100/200 / 725 lbs CO₂

Govt. Contract Discounted
Rules / Fare Details

Go Govt. Contract

Checke Checked Bags

Refundable

Visit Delta  Yes
Fees may apply

Visit Delta  Yes
Fees may apply

$234.30

$351.30

Significant policy violation

GSA Information
- GSA Government contract fares, if domestic, include all existing Federal, State, and local taxes, as well as airport maintenance fees and other administrative fees. Not included are fees such as passenger facility charges, segment fees, and passenger security service fees. If international, these fares are exclusive of taxes and fees, but inclusive of fuel surcharge fees.

View more fares.

Worldspan
Name: Zinke/Ryan.Keith

<table>
<thead>
<tr>
<th>Type</th>
<th>Carrier</th>
<th>Equip</th>
<th>Flight # / Class Fare Basis</th>
<th>Travel Dates</th>
<th>City - Airport</th>
<th>Time</th>
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</thead>
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<td>610P</td>
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<td>✈️</td>
<td>DELTA AIR LINES 737</td>
<td>1211 / H HA0RA0MA</td>
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<td>Fri, 06/02/2017</td>
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--- Fee(s) ---

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Fee: Call In Air Domestic $35.00
Air + Fee $163.00
BOI DL X/SLC DL LAX320.00USD320.00END DL ZPBOISLC XT 5.60AY4.60XF SLC4.5

Ticket Number: 006-8668798195
Exchange Ticket: 8668798185
Account #: D09930
Issue Date: Tue, May 30, 2017
Booking ID: NZG88G
Issuing Location: UUN
Booking Agent ID: KT
Form of Payment: (b) (6)
Transaction Type: Electronic Ticket
Booking Currency: USD

* Accounting Note: This invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (ARC) on 05/33/2017

Print: Tue, May 30, 2017 11:54 PM
Generated by Travel Incorporated
OFFICE OF THE SOLICITOR
CORRESPONDENCE BACKGROUND FORM

Date: May 25, 2017

Nature and Significance of Document: Request for approval of use of Congressional charter aircraft service for official travel on May 27, 2017 of the Secretary, one DOI senior official (Micah Chambers, Special Asst), and one non-SES official (Sgt. 0169, 01740 Security) from Deadhorse, Ak to Alpine, AK to Fairbanks, AK. The purpose of this travel is a site visit and meeting at Conoco Phillips Drill site CD5, part of a Congressional delegation trip to which the Secretary is an invitee. See attachments for full manifest of this non-DOI operated flight.

Background: Advance approval/disapproval by the Solicitor or Deputy Solicitor is required by 41 C.F.R. Parts 301-10 and 301-70, and OMB Circular A-126 for travel on other-than-commercial airlines by officials at SES level and above and for all non-federal individuals who are traveling either for official DOI business or on a “space available” basis. The standards for approving official travel vary according to the category of travel: to meet mission requirements; “required use” travel (extraordinary security, communications, or scheduling needs); or other travel for the conduct of DOI business.

The trip documented on the attached form is ordinary (“other”) official travel because it involves transportation that is neither to meet mission requirements nor “required use” travel. As such, the use of DOI or charter aircraft may be authorized only when: 1) no commercial service is reasonably available to meet the scheduling or operational needs of the trip; or 2) the actual cost of charter aircraft is not more than commercial service. Reasonable availability is defined as “able to meet your departure and/or arrival requirements within a 24-hour period, unless you demonstrate that extraordinary circumstances require a shorter period.” 41 C.F.R. § 301-10.261(a)(1).

As the attached OAS-110 indicates, commercial and DOI aircraft service are not available to meet the operational and scheduling needs of this flight. The cost of the congressional charter aircraft service for the three DOI travelers, not including the cost of total duty hours away, is appx. $3,161. Because the Congressional charter aircraft service is the only means of meeting the operational and scheduling needs of this trip, this travel may be approved.

Your approval of this travel is requested. The applicable criteria are met for approval of this travel. PLEASE INDICATE YOUR APPROVAL ON THE ATTACHED OAS-110 FORM.

Contact and telephone number:
Jennifer Heindl 202-208-7094

Surname

Due Date: ASAP

Tim Murphy 5/25/17
TRAVEL COST ANALYSIS

Justification for use of a Government aircraft for travel:

A. BASIC DATA:

Dates and time of required duty at Temporary Duty Station(s) (TDS):

<table>
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<tr>
<th>Location</th>
<th>Date</th>
<th>Hours required to be on site</th>
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</thead>
<tbody>
<tr>
<td>Deadhorse, AK</td>
<td>May 27</td>
<td></td>
</tr>
<tr>
<td>Alpine, AK</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fairbanks, AK</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Manifest (only persons required to be at TDS):

Name


(b) 6, (b) 7(C), SGR

TOTAL Hours Cost of All Required Travelers

(Continue on attached sheet if needed)

B. COST COMPARISON:

1. Commercial Airline Costs to meet the required TDS locations and times. Individual ticket cost x number of required travelers.

   - Cost of total duty hours away from office or regular duty station to meet the commercial airline schedule.
   - Cost of required per diem and ground transportation.

   TOTAL Cost by commercial transportation: $ N/A

2. Leased, Contract, or Rental Aircraft:

   1. Flight hours x flight hour costs
   2. Cost of total duty hours away from office or regular duty station
   3. Cost of required per diem and ground transportation
   4. Any additional aircraft or crew costs not included in above hourly rate, i.e., standby changes, tie-down fees, overnight parking, extra crew, etc.

   TOTAL Cost by Lease, Contract, or Rental aircraft: $ 493.16

3. DOI - Operated Aircraft - identify specific aircraft: N/A

   - Flight hours required x variable flight hour cost.
   - Cost of total duty hours away from office or regular duty station.
   - Cost of required per diem and ground transportation.
   - Any additional costs to be incurred that are not included in the above flight hour rate. Variable cost of crew, as defined on page 1 of OMB Circular A-126, Attachment B, if not included in the flight hour rate. (Do not include pilot costs here if the pilot is one of the Government officials required to meet or perform duties at the TDS location.)
   - Fuel costs, if not included in above flight hour rate. Any additional aircraft costs not in the above flight hour rate, i.e., tie-down fees, overnight parking, etc.

   TOTAL COST by DOI Fleet aircraft: $ N/A

Annual Salary = 2087 hours x 1.20 = Hourly Salary Rate

NOTE: 1.20 covers average Fringe Benefits, Retirement, Health & Life Insurance, Medicare, other Fringes. The 1.20 does not include COLA; for Alaska-based employees, add the applicable additional %.
C. MOST COST EFFECTIVE METHOD:

- [ ] Commercial
- [X] Lease, Contract or Rental – N/A

Purpose: CODEL CHARTER

- [ ] DOI Fleet – N/A

Purpose

REMARKS: (Must be completed if other than most-cost-effective method is chosen.)

Flight will begin in Deadhorse. In Alpine, travelers will tour Conoco Phillips Drillsite CDS. Will then fly to Fairbanks, where charter will end.

D. GENERAL APPROVAL REQUIREMENTS FOR TRAVEL ON GOVERNMENT AIRCRAFT:

Print name of designated approving official ____________________________ Signature ____________________________ Date _____________

E. SPECIAL APPROVAL REQUIREMENTS FOR REQUIRED USE TRAVEL: (See paragraph 11.b, page 6 of OMB Circular A-126)

Print name of designated approving official ____________________________ Signature ____________________________ Date _____________

F. SPECIAL APPROVAL REQUIREMENTS FOR USE OF GOVERNMENT AIRCRAFT FOR TRAVEL BY THE FOLLOWING CATEGORIES OF PEOPLE: (See paragraph 11.c, page 7 of OMB Circular A-126 and paragraph a., page 3-1 of OMB Bulletin No. 93-11)

1) Senior Executive Branch Officials
2) Senior Federal Officials
3) Members of Families of Senior Executive Branch and Senior Federal Officials
4) Non-Federal travelers

Print name of designated approving official ____________________________ Signature ____________________________ Date _____________
Re: Alaska Flights

1 message

Ngiborowicz, Timothy <timothy_ngiborowicz@ios.doi.gov> 22 May 2017 at 16:51
To: "Heindl, Jennifer" <jennifer.heindl@sol.doi.gov>
Cc: "Moultrie, Shari" <shari_moultrie@ios.doi.gov>

I've attached the quote from the charter company, but we won't know the exact cost until after the flight. Based on the quote and the current manifest (below), the Department will pay approximately $1,053.57 per traveler. With three travelers, that would be $3,160.71.

Passenger Manifest
1. Senator Murkowski
2. Senator Barrasso
3. Senator Daines
4. Senator Cornyn
5. Senator Hekilkamp
6. Secretary Zinke (DOI)
7. Micah Chambers (DOI)
8. Sgt. [D] (B) (C) (DOI)
9. Brian Hughes
10. Angela Becker-Dippmann
11. Severin Randall
12. Isaac Edwards
13. Sgt. Temple (USAF)
14. Maybe a second USAF escort

On Mon, May 22, 2017 at 3:53 PM, Heindl, Jennifer <jennifer.heindl@sol.doi.gov> wrote:
Hi Tim,

I will be doing the OAS-110 for the CODEL charter flight. Please provide the cost that the agency will be paying for Zinke and other DOI personnel.
Thanks,
Jennifer

Jennifer A. Heindl
Attorney Advisor
Office of the Solicitor
Division of General Law
Branch of General Legal Services
Voice: 202-208-7094
Fax: 202-219-1790

This e-mail (including any attachments) is intended for the use of the individual or entity to whom or which it is addressed. It may contain information that is privileged, confidential, or otherwise protected by applicable law. If you are not the intended recipient or the employee or agent responsible for delivery of this e-mail to the intended recipient, you are hereby notified that any dissemination, distribution, copying, or use of this e-mail or its contents is strictly prohibited. If you have received this e-mail in error, please notify the sender immediately and destroy all copies. Thank you.
On 22 May 2017 at 15:49, Moultrie, Shari <shari_moultrie@ios.doi.gov> wrote:

Tim - From our conversation, I understand Secretary Zinke will be involved in two separate flights. The first is the CODEL flight in which is being schedule by Senator Murkowski. The second flight I understand is seeking to be coordinating by your staff. I will definitely need all the information for this second flight in which he is seeking to take so I can get the necessary approvals.

I called Kevin Fox and left him a message. If you could provide me all the details you have so far that would be great.

Thanks.

Shari Moultrie
Flight Coordination Specialist
US Department of the Interior
Office of Aviation Services
Cell: (770) 598-3021
shari_moultrie@ios.doi.gov

We are dedicated to providing exceptional service and always looking for input to improve our services; please assist us by completing a brief survey at:

https://www.surveymonkey.com/s/EROCustomerSurvey

Murkowski Alpine ANWR May 2017.docx
973K
9:55-10:00 am AKDT: Wheels Down Deadhorse, AK // Proceed to Vehicle

10:00-10:40 am AKDT: Depart Airport en route Pump Station One
Location:
Vehicle Manifest:
Aleyeska Bus

10:40-11:15 am AKDT: Tour of Pump Station One
Location:

11:15-11:35 am AKDT: Depart Pump Station One en route Airport

11:35-12:00 pm AKDT: Wheels up Deadhorse, AK (SCC) en route Alpine
Flight: Charter Flight
Flight time: 2.5 minutes
AiC: Sgt (b)(6), (b)(7)(C)
Staff: Micah Chambers
Note: Spouses continue on MILAIR to Fairbanks, AK

12:00-3:30 pm AKDT: Arrive ConocoPhillips CD5 Drill Site // Lunch // Tour of Drill Site
Location:
Participants:
Press: Closed
Staff: Micah Chambers
Note: Weapons-free facility
Cost: $25 per person

3:30 pm AKDT-6:00 pm AKDT:
Wheels up Alpine, AK en route Fairbanks, AK
Flight: Charter Flight
Flight time: 2 hours, 30 minutes
AiC: Sgt (b)(6), (b)(7)(C)
Staff: Micah Chambers
Note: Flight will go over the Coastal Plain + ANWR

6:00-6:05 pm AKDT: Wheels down Fairbanks, AK
Location:

6:05-6:20 pm AKDT: Media Availability at Airport
Location:
Staff: Micah Chambers

6:20-6:35 pm AKDT: Depart Airport en route RON
Location: Pike's Waterfront Lodge
1850 HSELTON Road
Fairbanks, AK 99709
Vehicle Manifest:
Secretary's Vehicle: RZ

TRQ Mrs. Zinke

$30 per person
$30 per person
**U.S. DEPARTMENT OF THE INTERIOR**  
Foreign Travel Certification Form

**Bureau:**  
Office of the Secretary (OS)

<table>
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<th>Traveler’s Name:</th>
<th>Traveler’s Phone Number:</th>
<th>Traveler’s E-mail Address:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Secretary Zinke</td>
<td>202-208-7551</td>
<td><a href="mailto:timothy_nigborowicz@ios.doi.gov">timothy_nigborowicz@ios.doi.gov</a></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Position Title:</th>
<th>Grade:</th>
<th>Home Duty Station:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Secretary of the Interior</td>
<td>ES</td>
<td>Washington, DC</td>
</tr>
</tbody>
</table>

- Traveler is a retiree, contractor, or other non-DOI employee
- Check here to enter travel costs

**Costs During Travel Period (if required by bureau)**

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<th>Name of Donor:</th>
<th>Name of 2nd Donor:</th>
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</tr>
<tr>
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<td>Per Diem (Donor):</td>
<td>Per Diem (2nd Donor):</td>
</tr>
<tr>
<td>Other:</td>
<td>Transportation (Donor):</td>
<td>Transportation (2nd Donor):</td>
</tr>
<tr>
<td>Total:</td>
<td>Other (Donor):</td>
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<tr>
<td>$665.00</td>
<td>Total (Donor):</td>
<td>Total (2nd Donor):</td>
</tr>
</tbody>
</table>

- Traveler is a political appointee
- Traveler is a political appointee confirmed by the senate

**Traveler’s Name:** Chambers, Micah David  
**Traveler’s Phone Number:** 202-208-5348  
**Traveler’s E-mail Address:** micah_chambers@ios.doi.gov

<table>
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<tr>
<th>Position Title:</th>
<th>Grade:</th>
<th>Home Duty Station:</th>
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</thead>
<tbody>
<tr>
<td>Special Assistant to the Secretary</td>
<td>GS-14</td>
<td>Washington, DC</td>
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</tbody>
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- Check here to enter travel costs
Total: $665.00
Other (Donor): Total (Donor): $0.00
Other (2nd Donor): Total (2nd Donor): $0.00

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<tr>
<th>COUNTRY</th>
<th>Major Cities to be Visited</th>
<th>Dates of Travel</th>
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</thead>
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<tr>
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<td>Hammerfest, Melkøya, Trondheim</td>
<td>Start Date: 5/25/2017, End Date: 5/27/2017</td>
</tr>
<tr>
<td>Greenland</td>
<td>Thule Air Base</td>
<td>Start Date: 5/27/2017, End Date: 5/27/2017</td>
</tr>
</tbody>
</table>

Purpose of Travel:
Official USG Delegate

Justification for Travel:
Secretary Ryan Zinke is scheduled to travel to Norway as part of a congressional delegation (CODEL) trip that will examine current and future energy potential in the Arctic. The CODEL trip will provide an overview of existing energy development and infrastructure capacity in different areas of the Arctic. It will also highlight the vast potential and need for future energy production from this region. Visiting Norway will provide a first-hand look at how resource development and environmental stewardship coexist in other countries. During the trip, the delegation will make a stop in Greenland to take a tour of Thule Air Base and meet with U.S. military personnel who are stationed there. The CODEL trip will be led by U.S. Senator Lisa Murkowski. Micah Chambers will accompany Secretary Zinke on this CODEL trip as support staff. Transportation to Norway and Greenland and back to the United States will be provided by the U.S. Department of Defense via a military aircraft. Within Norway, a charter aircraft and several charter buses will be used to transport the delegation to various locations. This charter transportation will be paid for by the U.S. Department of State. Therefore, the U.S. Department of the Interior will incur no transportation costs for this international travel.

In Country Contact's Name: Kristin Westphal; Jeffery Young
In Country Contact's Phone Number: +47 2130 8738; 0045 3341 7325
In Country Contact's E-mail Address: WestphalKL@state.gov; YoungJA@state.gov

In Country Contact's Organization: U.S. Department of State

* Use of non-Federal funds require additional clearances under 31 USC Section 1353. Please consult your bureau's ethics office. If ethics clearance is required, please attach ethics clearance. The attachments section is at the bottom of this form.

Traveler Certifications

"I HEREBY CERTIFY that the travel proposed is essential and supported by the considerations listed below."

Travel is limited to the minimum necessary to accomplish the agency's program (41 CFR 301);
Yes

If required, traveler will issue a report within (10) days of return to be distributed to interested officials to share in the benefits;
Yes

Annual leave of more than one workday is described here or is attached;
No

Clearance by the US Mission/Embassy has been requested and travel will not occur if the US Mission/Embassy objects;
Yes

No other Bureau employees to be traveling to this destination at this time;
Yes

Submitter: Nigborowicz, Timothy M
Date Submitted: 5/24/2017
Bureau Approval

"I HEREBY APPROVE THE TRAVEL AND CERTIFY that the travel proposed is essential and supported by the considerations listed above."

Approve

Bureau Approver Comments:

Control Number:

Bureau Approver: Clement Joel P

Bureau Approval Date: 5/25/2017

☑ Check this box to add additional bureau signatures

<table>
<thead>
<tr>
<th>Additional Bureau Signatures</th>
<th>Title</th>
<th>Name</th>
<th>Signature</th>
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<tbody>
<tr>
<td>Deputy Chief of Staff (Acting)</td>
<td>Bloomgren, Megan Barnett</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

OIA Approval

OIA Approval: Approve

OIA Approver Comments:

OIA Approver: Downes David R

OIA Approval Date: 5/26/2017
**U.S. DEPARTMENT OF THE INTERIOR**  
**Foreign Travel Certification Form**

**Bureau:**  
Office of the Secretary (OS)

- **Traveler is a retiree, contractor, or other non-DOI employee**

**Traveler's Name:** Secretary Zinke  
**Traveler's Phone Number:** 202-208-7551  
**Traveler's E-mail Address:** timothy_nigborowicz@ios.doi.gov

- **Traveler is a political appointee**

**Position Title:** Secretary of the Interior  
**Grade:** ES  
**Home Duty Station:** Washington, DC

- **Traveler is a political appointee confirmed by the senate**

**Costs During Travel Period (if required by bureau)**

<table>
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<tr>
<th>Salary</th>
<th>Name of Donor</th>
<th>Name of 2nd Donor</th>
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<td>Salary (2nd Donor):</td>
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<tr>
<td>$465.00</td>
<td>Per Diem (Donor):</td>
<td>Per Diem (2nd Donor):</td>
</tr>
<tr>
<td>Transportation</td>
<td>Transportation (Donor):</td>
<td>Transportation (2nd Donor):</td>
</tr>
<tr>
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<td>Other (Donor):</td>
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<td>Total</td>
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</table>

- **Traveler is a retiree, contractor, or other non-DOI employee**

**Traveler's Name:** Chambers, Micah David  
**Traveler's Phone Number:** 202-208-5348  
**Traveler's E-mail Address:** micah_chambers@ios.doi.gov

- **Traveler is a political appointee**

**Position Title:** Special Assistant to the Secretary  
**Grade:** GS-14  
**Home Duty Station:** Washington, DC

- **Traveler is a political appointee confirmed by the senate**

**Costs During Travel Period (if required by bureau)**

<table>
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<th>Name of 2nd Donor</th>
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<td>$200.00</td>
<td>Other (Donor):</td>
<td>Other (2nd Donor):</td>
</tr>
</tbody>
</table>
COUNTRY | Major Cities to be Visited | Dates of Travel
---|---|---
Country: Norway | Major Cities to be Visited: Hammerfest, Melkøya, Trondheim | Start Date: 5/25/2017
End Date: 5/27/2017
Country: Greenland | Major Cities to be Visited: Thule Air Base | Start Date: 5/27/2017
End Date: 5/27/2017

Purpose of Travel:
Official USG Delegate

Justification for Travel:
Secretary Ryan Zinke is scheduled to travel to Norway as part of a congressional delegation (CODEL) trip that will examine current and future energy potential in the Arctic. The CODEL trip will provide an overview of existing energy development and infrastructure capacity in different areas of the Arctic. It will also highlight the vast potential and need for future energy production from this region. Visiting Norway will provide a first-hand look at how resource development and environmental stewardship coexist in other countries. During the trip, the delegation will make a stop in Greenland to take a tour of Thule Air Base and meet with U.S. military personnel who are stationed there. The CODEL trip will be led by U.S. Senator Lisa Murkowski. Micah Chambers will accompany Secretary Zinke on this CODEL trip as support staff. Transportation to Norway and Greenland and back to the United States will be provided by the U.S. Department of Defense via a military aircraft. Within Norway, a charter aircraft and several charter buses will be used to transport the delegation to various locations. This charter transportation will be paid for by the U.S. Department of State. Therefore, the U.S. Department of the Interior will incur no transportation costs for this international travel.

In Country Contact’s Name: Kristin Westphal, Jeffery Young
In Country Contact’s Phone Number: +47 2130 8738; 0045 3341 7325
In Country Contact’s E-mail Address: WestphalKL@state.gov; YoungJA@state.gov

In Country Contact’s Organization:
U.S. Department of State

* Use of non-Federal funds require additional clearances under 31 USC Section 1353. Please consult your bureau’s ethics office. If ethics clearance is required, please attach ethics clearance. The attachments section is at the bottom of this form.

Traveler Certifications

“*I HEREBY CERTIFY that the travel proposed is essential and supported by the considerations listed below.*"

Travel is limited to the minimum necessary to accomplish the agency’s program (41 CFR 301);

Yes

If required, traveler will issue a report within (10) days of return to be distributed to interested officials to share in the benefits;

Yes

Annual leave of more than one workday is described here or is attached;

No

Clearance by the US Mission/Embassy has been requested and travel will not occur if the US Mission/Embassy objects;

Yes

No other Bureau employees to be traveling to this destination at this time;

Yes

☐ Check this box to add additional bureau signatures

Additional Bureau Signatures
<table>
<thead>
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<th>Name</th>
<th>Signature</th>
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<td>Bloomgren, Megan Barnett</td>
<td>5/24/17</td>
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TRIP SUMMARY
THE TRIP OF THE SECRETARY TO
Glen Jean, WV
July 24, 2017

Weather:
Glen Jean, WV

Time Zone:
Eastern Daylight Time (EDT)

Advance:
Security Advance
Advance

Traveling Staff:
None

Attire:
Business Attire

High 85°, Low 63°; Partly Cloudy; 20 % Chance of Precipitation

Cell Phone:
Captain: (D) (6), (D) (7), (7)
Eli Nachmanny: (b) (6), (b) (7), (7), (b) (6)
Monday, July 24, 2017
Washington, DC → Glen Jean, WV → Washington, DC

3:00-3:40pm EDT: Depart Department of the Interior en route Andrews Air Force Base (KADW)
Vehicle Manifest:
Secretary’s Vehicle: RKZ

3:40-3:50pm EDT: Arrive Andrews Air Force Base (KADW) & Board Air Force One

4:05pm EDT: POTUS Arrives Andrews Air Force Base & Boards Air Force One

4:15pm EDT- 5:10pm EDT: Wheels up Washington, DC (DCA) en route Glen Jean, WV
Flight: Air Force One
Principals: POTUS
RKZ
Secretary Rick Perry
Secretary Tom Price
Flight time: ~55 minutes

5:10pm EDT: Wheels down Raleigh County Memorial Airport (BKW)
Location: 176 Airport Road #105
Beaver, WV 25813

5:15pm EDT: Proceed to Motorcade Vehicle & Await POTUS Arrival to Motorcade

5:20-5:55pm EDT: Depart Airport en route Summit Bechtel Family National Scout Reserve
Location: 2550 Jack Furst Drive
Glen Jean, WV 25846
Vehicle Manifest:
Secretary’s Vehicle:
RKZ
Eli Nachmany
Cpt.

6:00-6:50pm EDT: Arrive Summit Bechtel Family National Scout Reserve & Participate in National Scout Jamboree
Location:
Participants: POTUS
RKZ
Secretary Rick Perry
Secretary Tom Price
Rep. David McKinley (WV-1)
Rep. Alexander Mooney (WV-2)
Rep. Evan Jenkins (WV-3)
Senator Shelley Moore Capito (WV)
45,000 Scouts & Volunteers from across the country
Press: Open / Press Pool
Backdrop: Large American flag
Program: 6:00 pm: POTUS participates in photo ops
6:14 pm: Offstage announce of POTUS
6:15 pm: POTUS enters with RKZ, Secretary Perry & Secretary Price
6:16 pm: POTUS delivers remarks
6:30 pm: POTUS concludes remarks & departs stage with RKZ, Secretary Perry & Secretary Price

6:50-6:55pm EDT: Proceed to Motorcade Vehicle & Await POTUS Arrival to Motorcade

6:55-7:30pm EDT: Depart Summit Bechtel Family National Scout Reserve en route Raleigh County Memorial Airport (BKW)
Location: 176 Airport Road #105
Beaver, WV 25813
Vehicle Manifest:
Secretary’s Vehicle:
   RKZ
   Eli Nachmany
   Capt. [REDACTED]

7:30pm EDT: Arrive Airport & Board Air Force One

7:40pm EDT-
8:35pm EDT: Wheels up Raleigh County Memorial Airport (BKW) en route Washington, DC (KADW)
Flight: Air Force One
Flight time: ~55 minutes

8:35-8:40pm EDT: Wheels down Andrews Air Force Base & Board Vehicle

8:40-8:55pm EDT: Depart Andrews Air Force Base en route Residence
Vehicle Manifest:
Secretary’s Car: RKZ
Youngstown, OH
July 25, 2017
FINAL
TRIP SUMMARY
THE TRIP OF THE SECRETARY TO
Youngstown, OH
July 25, 2017

Weather:
Youngstown, OH
High 76°, Low 59°; Partly Cloudy; 10% Chance of Precipitation

Time Zone:
Youngstown, OH
Eastern Daylight Time (EDT)

Advance:
Security Advance
Advance
Sgt. (b) (6), (b) (7)(C)
Rusty Roddy

Traveling Staff:
None

Attire:
Business Attire

Cell Phone:
(b) (6)
Tuesday, July 25, 2017
Washington, DC → Youngstown, OH → Washington, DC

2:50-3:30pm EDT: Depart Department of the Interior en route Andrews Air Force Base (KADW)
   Vehicle Manifest:
   Secretary’s Vehicle: RKZ
   Ben Collins

3:30-3:40pm EDT: Arrive Andrews Air Force Base (KADW) & Board Air Force One

4:15pm EDT: The President & Mrs. Trump arrive Andrews Air Force Base & Board Air Force One

4:25pm EDT- 5:25pm EDT: Wheels up Washington, DC (DCA) en route Youngstown - Warren
   Regional Airport (KYNG)
   Flight: Air Force One
   Principals: POTUS
   The First Lady
   RKZ
   Secretary Rick Perry
   Secretary David Shulkin
   Flight time: ~1 hour

5:25pm EDT: Wheels down Youngstown - Warren Regional Airport (KYNG)
   Location: Air Reserve Station
   Building 407
   3796 King - Graves Road
   Vienna, Ohio 44473

5:25-5:35pm EDT: Proceed to Motorcade Vehicle & Await POTUS Arrival to Motorcade

5:35-5:55pm EDT: Depart Airport en route AMVETS Post 44
   Location: AMVETS Post 44
   Northside Rear Entrance
   205 Elm Street
   Struthers, OH 44471
   Vehicle Manifest:
   Secretary’s Vehicle:
   RKZ
   Rusty Roddy
   Sgt. (b) (6) (b) (7)(C)
   Ben Collins

5:55-6:00pm EDT: Arrive Salute to American Heroes Event & Proceed to Offstage Announce Area
   Attendees: Terry Stocker, Mayor of Struthers, OH
   150 invited service members and veterans
   Press: Pool Press

6:00-6:35pm EDT: Participate in Salute to American Heroes Event
   Backdrop: American flag, Ohio flag, Armed Services flags, Red, White & Blue
   Salute to American Heroes step & repeat banner, local veterans
   Staging: Podium with Presidential seal & mic; ground level wooden floor stage
**Program:** Offstage announce of Secretary Rick Perry
Secretary Rick Perry delivers remarks (2 minutes) & introduces RKZ
RKZ delivers remarks (2 minutes) & introduces Secretary David Shulkin
Secretary David Shulkin delivers remarks (2 minutes) & introduces POTUS
POTUS delivers remarks

**Note:** Prior to speaking, Secretaries Perry, Zinke & Shulkin wait in offstage announce area until being announced to the stage. After speaking, Secretaries Perry, Zinke & Shulkin stand stage right while POTUS delivers remarks

**6:35-6:40pm EDT:** Proceed to Motorcade Vehicle & Await POTUS Arrival to Motorcade

**6:40-6:50pm EDT:** Depart AMVETS Post 44 en route Covelli Center
**Location:** Covelli Center
Rear Loading Dock Entrance
229 East Front Street
Youngstown, Ohio 44503

**Vehicle Manifest:**
- Secretary’s Vehicle:
  - RKZ
  - Rusty Roddy
  - Sgt. [(b) (6)] (7)(C)
  - Ben Collins

**6:50-7:00pm EDT:** Arrive Covelli Center & Proceed to Staff & Guest Viewing Area
**Location:** Covelli Center arena floor
Front of Section 218

**Note:** POTUS & the First Lady will participate in photo op with local Supporters prior to rally

**7:00-7:45pm EDT:** Make America Great Again Rally
**Attendance:** 7,000

**7:45-8:00pm EDT:** Proceed to Motorcade Vehicle & Await POTUS Arrival to Motorcade

**Note:** POTUS & the First Lady will participate in photo op with law enforcement at conclusion of rally prior to departure

**8:00-8:20pm EDT:** Depart Covelli Center en route Youngstown - Warren Regional Airport (KYNG)
**Location:** Air Reserve Station
Building 407
3796 King - Graves Road
Vienna, Ohio 44473

**Vehicle Manifest:**
- Secretary’s Vehicle:
  - RKZ
  - Rusty Roddy
  - Sgt. [(b) (6)] (7)(C)
  - Ben Collins

**8:20-8:30pm EDT:** Arrive Airport & Board Air Force One

**8:30pm EDT-**
9:35pm EDT: Wheels up Youngstown - Warren Regional Airport (KYNG) en route Washington, DC (KADW)
Flight: Air Force One
Principals: POTUS
The First Lady
RKZ
Secretary Rick Perry
Secretary David Shulkin
Flight time: ~1 hour, 5 minutes

9:35-9:45pm EDT: Wheels down Andrews Air Force Base & Board Vehicle

9:45-10:00pm EDT: Depart Andrews Air Force Base en route Residence
Vehicle Manifest:
Secretary’s Car: RKZ
Ben Collins
Re: 07-26-17 Travel for Secretary Zinke

1 message

Magallanes, Downey <downey_magallanes@ios.doi.gov>  
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>  
Cc: Debbie Cousins <debbie_cousins@ios.doi.gov>  

Wed, Jul 26, 2017 at 1:00 PM

approved

On Wed, Jul 26, 2017 at 12:30 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:
Please provide approval for the following travel for Secretary Ryan Zinke:

1. Dates of travel  
   07/26/17 - 08/01/17

2. Purpose of travel  
   Secretary Ryan Zinke will travel to Texas and New Mexico to visit Organ Mountains-Desert Peaks National Monument as part of the Department’s ongoing monument review process. Secretary Zinke will also visit Sabinoso Wilderness in northeastern New Mexico. Secretary Zinke will travel to Nevada to visit Gold Butte National Monument and Basin and Range National Monument as part of the monument review process. The monument reviews will include tours of the monuments, media availabilities, and meetings with various stakeholders.

3. Associated cost of the travel  
   $2,000

4. Who will be paying for travel (DOI or other)  
   DOI will pay the majority of the cost of this travel. Non-federal entities may pay for some meals during this travel.

Thank you.

Tim Nigborowicz  
Office of Scheduling and Advance  
202-208-7551

--

Downey Magallanes  
Acting Deputy Chief of Staff  
Senior Advisor and Counselor  
downey_magallanes@ios.doi.gov  
202-501-0654 (desk)  
202-706-9199 (call)
Name: Zinke/Ryan.Keith

<table>
<thead>
<tr>
<th>Type</th>
<th>Carrier</th>
<th>Flight # / Class</th>
<th>Fare Basis</th>
<th>Travel Dates</th>
<th>City - Airport</th>
<th>Time</th>
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<td>Las Cruces, NM 88006</td>
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**Remark(s)**

- Fare: $545.04
- Tax: $63.76
- Ticket Total: $609.80
- Admin / Penalty Fare: $0.00
- Total with Penalty: $609.80
- Exchange Fare: ($454.80)
- Total Amount: $155.00
- Amount Charged: $155.00

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Generated by Travel Incorporated
Name: Zinke/Ryan.Keith

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</table>

| Hotel | Drury Plaza Hotel In Santa Fe | 628 Paseo De Peralta Santa Fe, NM 87501 | Check In: Fri, 07/28/2017 | Check Out: Sat, 07/29/2017 |
| | | | Your Nightly Rate: $100.00 | Number of Rooms: 1 |
| | | | Number of People: 1 | Room Type: NA0XVU |

| Hotel | Hampton Inn Ste Abq Airport | 1300 Woodward Rd So Albuquerque, NM 87108 | Check In: Sat, 07/29/2017 | Check Out: Sun, 07/30/2017 |
| | | | Your Nightly Rate: $99.00 | Number of Rooms: 1 |
| | | | Number of People: 1 | Room Type: A03AFS |

| Hotel | Westin Las Vegas Hotel And Spa | 165 East Flamingo Las Vegas, NV 89109 | Check In: Sun, 07/30/2017 | Check Out: Mon, 07/31/2017 |
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--- Remark(s) ---

U22/DODGOSIO
U29/TANUM0000SCF3C
U62/ORUSHOURLY

Fee: SVC-After Hours GovServs $26.62
Air + Fee $310.82

Print: Wed, Oct 04, 2017 11:59 AM
Generated by Travel Incorporated

Official Invoice
Name: Zinke/Ryan.Keith

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**Remark(s)**

- Fare: ($546.04)
- Tax: ($33.76)
- Total with Penalty: ($609.80)
- Exchange Fee: $0.00
- Total Amount: ($609.80)
- Amount Charged: ($609.80)

Air only indicated here.

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### Remarks
- Fare: $401.86
- Tax: $52.94
- Total Amount: $454.80
- Amount Charged: $454.80

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LAS DL CVG253,02DL WAS148,34USD401,86END DL ZPLASCVG XT 5,60AY9,00XF LAS4,5CVG4,5

---

**Official Invoice**

Generated by Travel Incorporated
Name: Zinke/Ryan.Keith

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- **Remarks**
  - Fare: $266.05
  - Tax: $34.15
  - Total Amount: $300.20
  - Amount Charged: $300.20

ABC WN LAS.
Name: Zinke/Ryan.Keith

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<th>Flight # / Class Fare Basis</th>
<th>Travel Dates</th>
<th>City - Airport</th>
<th>Time</th>
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**Room Number:** 404  
**Daily Rate:** 100.00  
**Room Type:** NXXEZU  
**No. of Guests:** 1 / 0  

**TOTAL DUE:** $0.00  

**HIGHEST IN GUEST SATISFACTION AMONG UPPER MIDSCALE HOTEL CHAINS.**
OFFICE OF THE SOLICITOR
CORRESPONDENCE BACKGROUND FORM

Date: July 26, 2017

Nature and Significance of Document: Request for approval of use of charter aircraft service for official travel on July 30, 2017 of the Secretary and three non-SES DOI officials (Downey Magallanes, Special Assistant to the Secretary; [redacted] Security; Lucas Rhea, Aircraft Manager, BLM) from Las Vegas, NV, to several sites within the Gold Butte and Basin and Range National Monuments, and back to Las Vegas. The purpose of this travel includes site visits and overflights of the National Monuments.

Background: Advance approval/disapproval by the Solicitor or Deputy Solicitor is required by 41 C.F.R. Parts 301-10 and 301-70, and OMB Circular A-126 for travel on other-than-commercial airlines by officials at SES level and above and for all non-federal individuals who are traveling either for official DOI business or on a “space available” basis. The standards for approving official travel vary according to the category of travel: to meet mission requirements; “required use” travel (extraordinary security, communications, or scheduling needs); or other travel for the conduct of DOI business.

The trip documented on the attached form is ordinary (“other”) official travel because it involves transportation that is neither to meet mission requirements nor “required use” travel. As such, the use of DOI or charter aircraft may be authorized only when: 1) no commercial service is reasonably available to meet the scheduling or operational needs of the trip; or 2) the actual cost of charter aircraft is not more than commercial service. Reasonable availability is defined as “able to meet your departure and/or arrival requirements within a 24-hour period, unless you demonstrate that extraordinary circumstances require a shorter period.” 41 C.F.R. § 301-10.261(a)(1).

As the attached OAS-110 indicates, DOI and commercial aircraft service are not available to meet the operational and scheduling needs of this travel, which includes overflights and landings at remote locations. The cost of charter aircraft service, not including cost of total duty hours away, is $39,295. Because charter aircraft service is the only means of meeting the operational and scheduling needs of this trip, this travel may be approved.

Your approval of this travel is requested. The applicable criteria are met for approval of this travel. PLEASE INDICATE YOUR APPROVAL ON THE ATTACHED OAS-110 FORM.

Contact and telephone number:
Jennifer Heindl 202-208-7094

Due Date: ASAP

[Signature]
TRAVEL COST ANALYSIS

Justification for use of a Government aircraft for travel:

A. BASIC DATA:

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<td>N. Las Vegas Airport</td>
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B. COST COMPARISON:

1. Commercial Airline Costs to meet the required TDS locations and times. Individual ticket cost x number of required travelers.
   - Cost of total duty hours away from office or regular duty station to meet the commercial airline schedule.
   - Cost of required per diem and ground transportation.
   TOTAL Cost by commercial transportation

2. Leased, Contract, or Rental Aircraft:
   1. Flight hours x flight hour costs
   2. Cost of total duty hours away from office or regular duty station
   3. Cost of required per diem and ground transportation
   4. Any additional aircraft or crew costs not included in above hourly rate, i.e., standby charges, tie-down fees, overnight parking, extra crew, etc.
   TOTAL Cost by Lease, Contract, or Rental aircraft

3. DOI - Operated Aircraft - identify specific aircraft: Not Available for Mission
   - Flight hours required x variable flight hour cost.
   - Cost of total duty hours away from office or regular duty station.
   - Cost of required per diem and ground transportation.
   - Any additional costs to be incurred that are not included in the above flight hour rate. Variable cost of crew, as defined on page 1 of OMB Circular A-126, Attachment B, if not included in the flight hour rate. (Do not include pilot costs here if the pilot is one of the Government officials required to meet or perform duties at the TDY location.)
   - Fuel costs, if not included in above flight hour rate. Any additional aircraft costs not in the above flight hour rate, i.e., tie-down fees, overnight parking, etc.
   TOTAL COST by DOI Fleet aircraft.

Annual Salary = 2087 hours x 1.20 = Hourly Salary Rate

NOTE: 1.20 covers average Fringe Benefits, Retirement, Health & Life Insurance, Medicare, other Fringes. The 1.20 does not include COLA; for Alaska-based employees, add the applicable additional %.

See remark
C. MOST COST EFFECTIVE METHOD:

☐ Commercial
☐ Lease, Contract or Rental

836PA On-Call Small Helicopter Contract Papillon Airways D17PC00248

Pilot/Crew

Purpose

High Performance Type 3 Helicopter to perform a helicopter reconnaissance mission with landings.

☐ DOI Fleet

N# 
Pilot/Crew

Purpose

REMARKS: (Must be completed if other than most-cost-effective method is chosen.)

Mission flights paid by BLM. To transport Secretary and his team to visit multiple national monuments. See attached map for site visits and landing sites.

Approximately 14 hours of helicopter flight time, including ferry time. No DOI Fleet helicopter available for mission. Commercial flights not considered due to the nature of the flights and not able to support mission flights.

D. GENERAL APPROVAL REQUIREMENTS FOR TRAVEL ON GOVERNMENT AIRCRAFT:

Print name of designated approving official

Signature

Date

E. SPECIAL APPROVAL REQUIREMENTS FOR REQUIRED USE TRAVEL: (See paragraph 11.b. page 6 of OMB Circular A-126)

Print name of designated approving official

Signature

Date

F. SPECIAL APPROVAL REQUIREMENTS FOR USE OF GOVERNMENT AIRCRAFT FOR TRAVEL BY THE FOLLOWING CATEGORIES OF PEOPLE: (See paragraph 11.c. page 7 of OMB Circular A-126 and paragraph a., page 3-1 of OMB Bulletin No. 93-11)

1) Senior Executive Branch Officials

2) Senior Federal Officials

3) Members of Families of Senior Executive Branch and Senior Federal Officials

4) Non-Federal travelers

Print name of designated approving official

Signature

Date
Sunday, July 30, 2017
Albuquerque, NM → Las Vegas, NV

7:05am MDT- 7:35am PDT:
Wheels up Albuquerque, NM (ABQ) en route Las Vegas (LAS)
Flight: Southwest 4466
Flight time: 1 hour, 30 minutes
RZ Seat: Assigned at airport
AiC: Sgt. [redacted]
Staff: Downey Magallanes, Laura Rigas
NOTE: TIME ZONE CHANGE MDT to PDT (-1 hours)

7:35-8:00am MDT:
Wheels down McCarran International Airport
Location: 65757 Wayne Newton Boulevard
Las Vegas, NV 89119

8:15-8:45am PDT:
Travel to Papillon Helicopter // Change into Flight Suits // Briefing on Flight
Greeted By: Lucas Rhea, DOI Aircraft Manager
Note: Lucas Rhea will escort to the helicopter
Note: RZ, Sgt. [redacted] and Downey Magallanes will travel on helicopter

8:45-9:30am PDT:
Wheels up McCarran International Airport en route Whitney Pocket
Helicopter Manifest: RZ
Sgt. [redacted]
Downey Magallanes
Lucas Rhea, DOI Aircraft Manager
Pilot

9:30-10:00am PDT:
Wheels down Whitney Pocket // Meeting with BLM Support Staff
Location: Whitney Pocket at Civilian Conservation Corps storage structure site
Note: Walk to CCC Dam; meet with staff at dam

10:00-11:30am PDT:
Wheels up Whitney Pocket // Fly Over Tour of Gold Butte National Monument
Route: South from Riverside Bridge down Virgin River with Virgin Peak to the east and Mormon Mesa to the west
View Whitney Pocket area including Aztec Sandstone formations that comprise Falling Man, Whitney Pocket
Kohotia Circus
Kirt's Grotto
Little Finland
Lime Canyon Wilderness to the west
Devil's Throat and Gold Butte Townsite
Jumbo Springs Wilderness
Flies north towards Whitney Pocket
Helicopter Manifest: RZ
Sgt. [redacted]
Downey Magallanes
Lucas Rhea, DOI Aircraft Manager
Pilot

11:30-12:15pm PDT: Helicopter Tour departs Gold Butte National Monument en route Basin and Range
National Monument

12:15-12:45pm PDT: Wheels down White River Narrows in Basin and Range National Monument // Lunch Meeting with BLM Staff
Location: White River Narrows
Participants: Mike Herder, Ely District BLM Staff
Note: Lunch from Ely District

12:45-1:00pm PDT: White River Narrows Rock Art Site Tour
Location: White River Narrows
Note: To view rock art panels up close

1:00-1:45pm PDT: Wheels up White River Narrows for City
Route: Viewing Seaman Wash, Coal Valley, and Water Gap
Helicopter Manifest: RZ, 0(2), 0(1), 7(1), C
Sgt Downey Magallanes
Lucas Rhea, DOI Aircraft Manager
Pilot

1:45-3:15pm PDT: Wheels down City // City Landscape Art Site Tour
Location: City Site
Participants: Michael Govan, LA County Museum of Art
Erin Wright, LA County Museum of Art
Note: Helicopter refuels during this time

3:15-4:00pm PDT: Wheels up City en route Shaman Knob / Mt. Irish
Route: Aerial views of all three ranges and both basins within Monument (Worthington Mountains, Murphy Gap, Alamo Boliide Impact Crater, Coal Valley, Mail Summish Wash)
Helicopter Manifest: RZ, 0(2), 0(1), 7(1), C
Sgt Downey Magallanes
Lucas Rhea, DOI Aircraft Manager
Pilot

4:00-4:30pm PDT: Wheels down Shaman Knob // Tour of Mt. Irish Petroglyph Site
Location: Mt. Irish
Participants: Marci Todd, BLM
Rudy Evenson, BLM
Note: To view petroglyphs and rock art

4:30-5:15pm PDT: Wheels up Mt. Irish en route North Las Vegas Airport
Helicopter Manifest: RZ, 0(3), 0(2), 7(1), C
Sgt Downey Magallanes
Lucas Rhea, DOI Aircraft Manager
Pilot

5:15-5:30pm PDT: Wheels Down North Las Vegas Airport // Proceed to Vehicles
Location: 2730 Airport Drive
North Las Vegas, NV 89032
REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR

For Period Beginning October 1, 201_ and Ending March 31, 201_
For Period Beginning April 1, 201_ and Ending September 30, 201_

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office Office of the Secretary 2. For Report of this Event Page 1 or 2

3. Event (Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of $250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)
Visit to the Sabinoso Wilderness area in northeast New Mexico with Senator Martin Heinrich, Senator Tom Udall, and various stakeholders.

4. Sponsor of the Event New Mexico Wildlife Federation 5. Location of Event Sabinoso Wilderness in northeast New Mexico

6. Dates of Event
From: July 29, 201_ To: July 29, 201_

7. Nature of Event Visit to include hiking and horseback riding through Sabinoso Wilderness, and a lunch at Lion's Nose Overlook.

8. Employee
Name: Ryan Zinke
Official Title: Secretary of the Interior
Office: Office of the Secretary
Travel Dates: From: 07/26/17 To: 07/31/17

9. Accompanying Spouse (If Applicable)
Name:
Employee:
Government Position:
Travel Dates: From: To:

10. Non-Federal Sources of Payment (Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)
A. New Mexico Wildlife Federation C.
B. D.

11. Nature of Payments (Itemize on back of form.)

12. Nature of Payments (Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)
Total of Payments to Agency by Check $ Total of Payments Provided in Kind $ 10.00

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.

Employee's Signature DATE

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.

Ethics Review (By Ethics Official)

15. Approval.

Supervisor's (or Authorizing Official's) Signature Title DATE
11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use “C” for check or “K” for in kind. Use “E” for employee or “S” for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

<table>
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<tr>
<th>(a) Nature of Benefit</th>
<th>(b) Mode of Payment</th>
<th>(c) Identification</th>
<th>(d) Source</th>
<th>(e) Amount of Payment</th>
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<td>K</td>
<td>E</td>
<td>A</td>
<td>$10.00</td>
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Dickerson's Catering LLC
PO Box 161
Fairacres, NM 88033
(575)649-1520
mistikastl@sbcglobal.net

BILL TO
Sec. Zenkie

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SUBTOTAL                          600.00
TAX (8.3125%)                     49.88
TOTAL                             649.88

TOTAL DUE                         $649.88

THANK YOU.
United States Department of the Interior
Official Travel Schedule of the Secretary

New Mexico, Nevada
July 26-31, 2017
FINAL
TRIP SUMMARY
THE TRIP OF THE SECRETARY TO
New Mexico, Nevada
July 26 - July 31, 2017

Weather:
Las Cruces, NM
7/27: Partly Cloudy, High 93°, Low 70°, 20% Chance of Precipitation
7/28: Mostly Sunny, High 95°, Low 71°, 0% Chance of Precipitation
7/29: Partly Cloudy, High 81°, Low 59°, 15% Chance of Precipitation
7/30: Mostly Sunny, High 103°, Low 83°, 20% Chance of Precipitation

Sabinoso Wilderness, NM
Las Vegas, NV

Time Zone:
New Mexico
Nevada
Mountain Daylight Time (2 hours behind DC)
Pacific Daylight Time (3 hours behind DC)

Advance (Las Cruces, NM):
Security Advance
Advance
Det. (b) (6) (b) (7) (C)
Caroline Bouhoun

Advance (Sabinoso):
Security Advance
Advance
Sgt. (b) (6) (6) (7) (C)
Aaron Thiele

Advance (Las Vegas, NV):
Security Advance
Advance
Sgt. (b) (6) (6) (7) (C)
Rusty Roddy

Traveling Staff:
Agent in Charge
Deputy Chief of Staff
Communications Director
Photographer
Sgt. (b) (6) (6) (7) (C)
Downey Magallanes
Laura Riga
Sherman Hogue

Attire:
New Mexico: Hiking attire, business casual
Sabinoso Wilderness: Horseback Riding Attire
Las Vegas, NV: Casual hiking attire
Wednesday, July 26, 2017
Washington, DC → El Paso, TX

3:15-3:30pm EDT: Depart Department of the Interior en route Reagan National Airport
Vehicle Manifest:
Secretary’s Vehicle: RZ
Sgt:

4:30pm EDT-6:59pm CDT: Wheels up Washington, DC (DCA) en route Dallas, TX (DFW)
Flight: American 327
Flight time: 3 hours, 29 minutes
RZ Seat: 19B
AiC: Sgt.
Staff: Downey Magallanes
NOTE: TIME ZONE CHANGE EDT to CDT (-1 hour)

6:59-8:25pm CDT: Layover in Dallas, TX // 1 hour, 26 minute layover

8:25pm CDT-8:59pm MDT: Wheels up Dallas, TX (DFW) en route El Paso, TX (ELP)
Flight: American 5800
Flight time: 1 hour, 34 minutes
RZ Seat: TBD
AiC: Sgt.
Staff: Downey Magallanes
NOTE: TIME ZONE CHANGE CDT to MDT (-1 hour)

8:59-9:15pm MDT: Wheels down El Paso International Airport // Proceed to Vehicles
Location: 6701 Convair Road
El Paso, TX 79925

9:15-9:20pm MDT: Depart Airport en route RON
Location:
Radisson Hotel El Paso Airport
1770 Airway Boulevard
El Paso, TX 79925
Vehicle Manifest:
Secretary’s Vehicle: RZ
Sgt.
Det. Staff Vehicle: Caroline Boulton
Downey Magallanes
Laura Rigas
Drive Time: ~5 minutes

9:20pm MDT: RON

Thursday, July 27, 2017
El Paso, TX → Las Cruces, NM

7:00-7:15am MDT: Depart RON en route Fort Bliss
Note: RZ and staff to travel in Fort Bliss vehicle to avoid delays entering.

Vehicle Manifest: Van: RZ
Sgt: [D](8), [D](7)(C)
Caroline Boulton
Laura Rigas
Downey Magallanes
Robert MacGregor, Rep. Pearce Staff

7:15-7:30am MDT: Arrive Fort Bliss // Proceed to Helicopter

7:30-9:00am MDT: Helicopter Tour of Organ Mountains
Helicopter Manifest: RZ
Sgt: [D](8), [D](7)(C)
Downey Magallanes
Laura Rigas
Caroline Boulton
Robert MacGregor, Rep. Pearce Staffer
Dr. Locke, Fort Bliss
Maj Jones, Fort Bliss
Andy Anderson, Fort Bliss
COL Murphy, Fort Bliss
Jorge Ria, Fort Bliss

9:00-9:10am MDT: Wheels Down Fort Bliss

9:10-9:25am MDT: Depart Fort Bliss en route RON
Location: Radisson Hotel El Paso Airport
1770 Airway Boulevard
El Paso, TX 79925

Vehicle Manifest: Van: RZ
Sgt: [D](8), [D](7)(C)
Caroline Boulton
Laura Rigas
Downey Magallanes
Robert MacGregor, Rep. Pearce Staff

9:30-10:30am MDT: Depart El Paso en route Las Cruces, NM
Vehicle Manifest:
Secretary's Vehicle: RZ
Sgt: [D](8), [D](7)(C)
Det: [B](8), [B](7)(C)

Staff Vehicle: Caroline Boulton
Downey Magallanes
Laura Rigas

Drive Time: ~45 minutes

10:30-12:00pm MDT: Brunch/Lunch
Lunch: Cha Chi's Mexican Restaurant
2460 S Locust Street A
Las Cruces, NM 88001
1:00-2:30pm MDT: Roundtable with Ranchers & Stakeholders
Location: New Mexico Farm & Ranch Heritage Museum
Organ View Terrace
4100 Dripping Springs Road
Las Cruces, NM 88011
Participants: Jerry Schickendanz, Dean Emeritus, NM College of Agriculture
Frank DuBois
Fred Huff, NMSU Professor
Gary Esslinger, Manager, Elephant Butte Irrigation District
Joe Delk, Former Chairman, Dona Ana Soil & Water Conservation District
Jim Hyatt, Rancher
Mark Cox, Rancher
Clay Doyle, El Paso Electric Company
Ralph Ramos, State Game Commissioner, Owner of Hunting Guide Service, Vice-Chairman of Mesilla Valley Sportsmen’s Alliance
Ben Rawson, Dona Ana County Commissioner
Todd Garrison, Former Dona Ana County Sheriff
John Sweetser, Luna County Commissioner
Aubry Dunn, Commissioner of Public Lands
Jeff Witte, New Mexico Secretary of Agriculture
Robert MacGregor, Rep. Steve Pearce
Staff:
Downey Magallanes
Laura Rigas
Sherman Hogue
Advance: Caroline Boulton
Format: Jerry Schickendanz introduces RZ
Frank DuBois serves as moderator

2:30-3:15pm MDT: Roundtable on Border Security
Location: New Mexico Farm & Ranch Heritage Museum
Organ View Terrace
Participants: Stu Harris, VP El Paso Sector Border Patrol Council
Victor Manjarrez, former Chief USBP El Paso
Ron Colburn, former Chief USBP
Steve Wilmeth, Rancher near border
Staff:
Downey Magallanes
Laura Rigas
Sherman Hogue
Advance: Caroline Boulton

3:30-4:00pm MDT: Meeting with Northern Ranchers on Rio Grande del Norte NM
Location: New Mexico Farm & Ranch Heritage Museum
Organ View Terrace
Participants: David Sanchez
Carlos Salazar
Dr. John Fowler
Moises Morales
Staff:
Downey Magallanes
Laura Rigas
Sherman Hogue
Advance: Caroline Boulton
4:00-4:30pm MDT: Media Availability  
Location: New Mexico Farm & Ranch Heritage Museum  
Organ View Terrace

4:30-6:45pm MDT: Driving Tour with BLM  
Note: Start at New Mexico Farm & Ranch Heritage Museum  
To View: Aguirre Spring Campground, Baylor Canyon Trailhead, Dripping Springs & Visitor Center  
Vehicle Manifest:  
Lead Vehicle: BLM LE  
Secretary's Vehicle: RZ  
Det. (b) (6), (b) (7)(C)  
[Sgt] (b) (6), (b) (7)(C)  
Downey Magallanes  
Bill Childress, BLM District Manager  
Amy Lucders, BLM State Director  
Staff Vehicle: Caroline Boulton  
Laura Rigas  
Sherman Hogue  
Don McClure, BLM District Office

8:45pm MDT: RON  
Location: Hampton Inn & Suites Las Cruces I-10  
1641 Hickory Loop  
Las Cruces, NM 88005

Friday, July 28, 2017  
Las Cruces, NM → Santa Fe, NM

7:10-7:20am MDT: Depart RON en route Milagro Coffee y Espresso  
Location: 1733 East University Avenue  
Las Cruces, NM 88001  
Drive Time: ~10 minutes  
Vehicle Manifest:  
Secretary's Vehicle: RZ  
[Sgt] (b) (6), (b) (7)(C)  
Det. (b) (6), (b) (7)(C)  
Downey Magallanes  
Staff Vehicle: Caroline Boulton  
Laura Rigas  
Sherman Hogue

7:20-7:30am MDT: Arrive Milagros Coffee Shop // Coffee Break

7:30-8:30am MDT: Convoy to Trailhead  
Location: 32°30'11.96"N ; 107°8'57.70"W

8:30-10:00am MDT: Hike with Vet Voice Foundation  
Hike Start & End: 32°30'11.96"N ; 107°8'57.70"W  
Note: Hike will go through Broad Canyon, through the Broad Canyon gorge and up through Valles Canyon to the pickup point at Valles Tanks on the Corralitos Road
Note: 3.65 mile hike
Participants: Bernie Digman
Andrea Sandavol
Nate Cote
Brett Myrick
Tony Martinez
Brian Redington
Jerry Nachison
Greg Bloom, Sen. Udall Staff
Rene Romo, Sen. Udall Staff
Sean MacDougall, Sen. Udall Staff
Alex Eubanks, Sen. Heinrich Staff
Staff: Downey Magallanes
Laura Rigas
Sherman Hogue
Advance: Caroline Boulton

10:00-11:00am MDT: Depart Trail en route New Mexico State University

11:00-11:30am MDT: Meeting with Fort Sill Apache Tribe
Location: New Mexico State University
University Center & Residence
4501 Geothermal Drive
Las Cruces, NM
Participants: Jeff Haozous, Chairman
Staff: Downey Magallanes
Laura Rigas
Sherman Hogue
Advance: Caroline Boulton

11:45-12:15pm MDT: Meeting with Mescalero Apache
Location: New Mexico State University
Participants: Vice President Gabe Aguilar
Tribal Council Member Pascal Enjady
Tribal Historic Preservation Officer Holly Houghton
Tribe’s General Counsel John Wheeler and Nelva Cervantes
Staff: Downey Magallanes
Laura Rigas
Sherman Hogue
Advance: Caroline Boulton

12:30-1:15pm MDT: Meeting with All Pueblo Council of Governors
Location: New Mexico State University
Participants: Downey Magallanes
Laura Rigas
Sherman Hogue
Advance: Caroline Boulton

1:15-2:00pm MDT: Meeting with Mayors & Local Officials
Location: New Mexico State University
Participants: Greg Smith, Las Cruces Mayor Pro Tem
Gill Sorg, Las Cruces City Councilor
2:00-3:00pm MDT:  Friends of Organ Mountains-Desert Peaks  
Location: New Mexico State University  
Participants: Keith Davis, Patricia "Pat" Buls, Gabe Vasquez, Margaret Berrier, Fernando Clemente, Ben Gabriel, Wayne Suggs  
Staff: Downey Magallanes, Laura Rigas, Sherman Hogue  
Advance: Caroline Boulton

3:00-7:00pm MDT:  Depart Las Cruces, NM en route Santa Fe, NM  
Location:  
Vehicle Manifest:  
Secretary's Vehicle:  
Sgt  
Det  
Staff Vehicle:  
Carbon Boulton, Downey Magallanes, Laura Rigas, Sherman Hogue  
Drive Time: ~4 hour

7:00-7:45pm MDT:  Drop Bags Off at Hotel // Downtime

8:00-9:30pm MDT:  Dinner

9:30pm MDT:  RON  
Location:  
Drury Plaza Hotel in Santa Fe  
828 Paseo de Peralta  
Santa Fe, NM 87501

Saturday, July 29, 2017  
Santa Fe, NM → Sabinoso Wilderness

7:00-8:15am MDT:  Depart RON en route to Rendezvous at Trujillo, NM
Location: C51A exit of NM-104
Vehicle Manifest:
Secretary’s Vehicle: RZ
Sgt. Downey Magallanes
Staff Vehicle: Aaron Thiele
Laura Rigas
Note: NM State Police Lead Car, BLM Officer Chase Car
Drive Time: 1 hour 15 minutes

8:15-8:20am MDT:
Greet Senators and Consolidate Vehicles

8:45-9:30am MDT:
Depart en route Rimrock Rose Ranch
Vehicle Manifest:
Secretary’s Vehicle: RZ
Sgt. Downey Magallanes
Laura Rigas
Staff Vehicle: Aaron Thiele
BLM staff or others

9:40am MDT:
Orientation at the Lion’s Nose Overlook
Welcome provided by Senators Udall and Heinrich.
Orientation from Reid Haughey, Wilderness Land Trust

9:50am MDT:
Hike down to trailhead and break into Hiking/Horseback riding groups
Note: BLM providing horses; will be staged on trail
Horses: RZ
Sgt. Senator Heinrich
Senator Udall
Downey Magallanes
James Sippel, BLM Wilderness Program
Ernesto Hurtado, Assistant Taos Field Manager
Fred Ramero, Trujillo Resident
John Olivas, JACO Outfitters
Sherman Hogue
Hiking: Aaron Thiele
Laura Rigas
Sgt. Donna Hummel, BLM NM State Office, Comms Chief
Sarah Schlanger, Taos Field Office Manager
Amy Leunders, BLM NM State Director
Maya Hermann, Sen. Heinrich Office, LA
Carlos Sanchez, Sen. Udall Office, field rep.
Greg Bloom, Sen. Udall Office, state director
Sean MacDougall, Sen. Udall Office, legislative fellow
Patricia Dominguez, Sen. Heinrich Office, field rep.
Lukay Archuleta, Sen. Heinrich Office, State Operations Assistant
Brael Borst, Wilderness Land Trust
Reid Haughey, Special Advisor to the Wilderness Land Trust
Garrett VeneKlasen, NM Wildlife Federation
Andrew Black, NM Wildlife Federation
Rock Ulbarsi, San Miguel County Commission Chair
Land Tawney, Backcountry Hunters and Anglers
Jason Amaro, Backcountry Hunters and Anglers
Jeremy Vesbach, Conservation Lands Foundation Sportsmen’s Organizer
Christine Gonzales, Artemis
Jesse Deubel, United Bowhunters of New Mexico
John Pierce, United Bowhunters of New Mexico
Cody Lujan, Earned
Ryan Callaghan, First Lite
Gregg Flores, NM Wildlife Federation videographer
Oscar Simpson, NM Backcountry Horsemen
Jeremy Romero, New Mexico Wildlife Federation
Raul Scott, New Mexico Wildlife Federation

11:30am MDT: Both Groups turn around on trail

1:30-1:45pm MDT: Dismount Horse and hike to lunch at Lion’s’ Nose Overlook
Note: Lunch provided by NM Wildlife Federation, self-hunted

2:45-3:00pm MDT: Hike back to Parking Area

3:00-6:00pm MDT: Depart Sabinoso Parking Area en route Albuquerque, NM
Location: Hampton Inn & Suites Albuquerque Airport
1300 Woodward Road SE
Albuquerque, NM 87106
Drive Time: 3 Hours

6:00-7:00pm MDT: Downtime at Hotel

7:00-8:30pm MDT: Kelleys Brew Pub
3222 Central Ave SE, Albuquerque, NM 87106

8:30pm MDT: RON
Location: Hampton Inn & Suites Albuquerque Airport
1300 Woodward Road SE
Albuquerque, NM 87106

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**Sunday, July 30, 2017**
Albuquerque, NM → Las Vegas, NV

7:05am MDT-
7:35am PDT: Wheels up Albuquerque, NM (ABQ) en route Las Vegas (LAS)
Flight: Southwest 4466
Flight time: 1 hour, 30 minutes
RKZ Seat: Assigned at airport
AIC: Sgt. (B)(0), (B)(1)(K)
Staff: Downey Magallanes, Laura Rigas
NOTE: TIME ZONE CHANGE MDT to PDT (-1 hours)
7:35-8:00am MDT: Wheels down McCarran International Airport  
Location: 65757 Wayne Newton Boulevard  
Las Vegas, NV 89119

8:15-8:45am PDT: Travel to Papillon Helicopter // Change into Flight Suits // Briefing on Flight  
Location: Papillon Helicopter  
275 East Tropicana Avenue  
Las Vegas, NV 89109  
Met By: Lucas Rhea, DOI Aircraft Manager

8:45-9:30am PDT: Wheels up McCarran International Airport en route Gold Butte National Monument  
Helicopter Manifest:  
RKZ (b)(6) (b)(7)(C)  
Sgt. Downey Magallanes  
Lucas Rhea, DOI Aircraft Manager  
Pilot

9:30-10:30am PDT: Wheels down Gold Butte National Monument // Meeting with BLM Support Staff // Hike to Falling Man Petroglyphs  
Location: Gold Butte National Monument  
Falling Man Parking Lot  
Met by: Marci Todd, Acting State Director, BLM Nevada  
Rudy Evenson, Acting Chief of Communications, BLM Nevada  
Tim Smith, District Manager, BLM (Tour Stop Facilitator)  
Participants:  
Steve Leslie, Supervisory Resource Management Specialist, BLM  
Jimmy Linares, Park Ranger, BLM  
Jose Peralta, Range Tech (On site EMT), BLM  
John Asselin, Public Affairs Specialist, BLM  
Chris Edwards, NV State Assemblyman, District 19 (Gold Butte Area)  
Lyndsay Dalley, Board of Directors, Moapa Valley Water District  
Elise McCollister, Administrator, Partners in Conservation  
Dave McKeon, Former Chairman, Clark County Republicans  
Troy Tanner, Public Safety Officer, City of Mesquite  
Staff: Downey Magallanes  
Advance: Rusty Roddy  
Press: Closed  
Note: Participants above with an asterisk before their name were added from cancelled roundtable with local county, city, & state officials

10:30-12:00pm PDT: Wheels up Gold Butte National Monument // Aerial Tour of Gold Butte National Monument  
Tour Includes:  
South from Riverside Bridge down Virgin River with Virgin Peak to the east and Mormon Mesa to the west  
View Whitney Pocket area including Aztec Sandstone formations that comprise Falling Man  
Kohta Cirque  
Kiri's Grotto  
Little Finland  
Lime Canyon Wilderness to the west  
Devil's Throat and Gold Butte Townsite  
Jumbo Springs Wilderness
12:00-12:45pm PDT: Helicopter Tour Continues from Gold Butte National Monument en route Basin and Range National Monument

12:45-1:30pm PDT: Wheels down White River Narrows in Basin and Range National Monument // Lunch Meeting with BLM Staff // Rock Art Site Tour
Location: White River Narrows
Met by: NV Attorney General Adam Laxalt
        Mike Herder, Ely District Manager, BLM (Tour Stop Facilitator)
        Harry Konwin, Ely District BLM
Participants: Greg Zunino, Bureau Chief & Acting Chief of Staff, Office of NV Attorney General Adam Laxalt
             Joseph Tartakovsky, Deputy Solicitor General, Office of NV Attorney General Adam Laxalt
             Roland (Rod) Swanson, Chief of Investigations, Office of NV Attorney General Adam Laxalt
             William Hart, Ranger, BLM Law Enforcement
             On site EMT
Staff: Downey Magallanes
Press: Closed
Note: Box lunches provided by Ely District BLM
Note: Because of remote location, no advance staff will be on site

1:30-2:15pm PDT: Wheels up White River Narrows en route City // Aerial Tour
Tour includes: Seaman Wash, Coal Valley, and Water Gap
Helicopter Manifest: RKZ
Sgt. [b]([b]([b]([b])([b])([b]))
Downey Magallanes
Lucas Rhea, DOI Aircraft Manager
Pilot

2:15-3:00pm PDT: Wheels down City // City Landscape Art Site Tour
Location: City Site
Met by: Alicia Styles, Monument Manager, BLM (Tour Stop Facilitator)
Participants: Michael Govan, LA County Museum of Art
             Erin Wright, LA County Museum of Art
             On site EMT
Staff: Downey Magallanes
Press: Closed
Note: Because of remote location, no advance staff will be on site
Note: Helicopter refuels during this time

3:00-3:45pm PDT: Wheels up City en route Shaman Knob / Mt. Irish // Aerial Tour of Basin and Range National Monument
Tour includes: Aerial views of all three ranges and both basins within Monument
(Worthington Mountains, Murphy Gap, Alamo Bolide Impact Crater, Coal Valley, Mail Summish Wash)
Helicopter Manifest: RKZ
3:45-4:15pm PDT:

Wheels down Shamin Knob // Tour of Mt. Irish Petroglyph Site

Location: Mt. Irish
Met by: Marc Todd, Acting State Director, BLM Nevada
Participants: Mike Herder, Ely District Manager, BLM (Tour Stop Facilitator)
            Harry Konwin, Ely District BLM
            William Hart, Ranger, BLM Law Enforcement
            On site EMT
            * Patrick Naranjo, Multi Cultural Center Coordinator, UNLV
            * Jim Boone, Ecologist & Friends of Basin and Range
            * John Hiatt, Friends of Nevada Wilderness & former member,
              Mojave-Southern Great Basin Resource Advisory Council,
              Basin and Range National Monument Subcommittee
            * Jocelyn Torres, Nevada Program Director, Conservation Lands
              Foundation
            * Gracian Uhalde, Lincoln County Rancher (If Mr. Uhalde is unable to
              attend, Andy Maggi, Nevada Conservation League will join)

Staff: Downey Magallanes
Press: Closed
Note: Because of remote location, no advance staff will be on site
Note: Participants above with an asterisk before their name were added from
       cancelled roundtable with Friends of Gold Butte.

4:15-5:10pm PDT:

Wheels up Mt Irish en route Mesquite, NV
Mesquite Municipal Airport 671L,
1200 Kitty Hawk Drive
Mesquite, NV 89027
Helicopter Manifest: RKZ
                    Sgt [B] [O], [O] [P] [C]
                    Downey Magallanes
                    Lucas Rhea, DOI Aircraft Manager
                    Pilot

5:10-5:25pm PDT:

Arrive Mesquite Municipal Airport & Depart en route Press Availability
Vehicle Manifest: RKZ
Secretary's Vehicle: Sgt [B] [O], [O] [P] [C]
                    Downey Magallanes
                    John Asselin, BLM (Driver)

5:25-5:30pm PDT:

Arrive Press Availability Site & Proceed en route Press Event
Location: 950 West Riverside Road
          HWY 170
          Bunkerville, NV 89007
Met by: Brian & Joy Haviland, Ranch Owners
        Duane Magoon, Board Member, Bunkerville Town Advisory Board
        Kevin Brown, General Manager, Virgin Valley Water District

5:30-6:00pm PDT:

Press Availability
Staff: Laura Rigas
Advance: Rusty Roddy

6:00-6:15pm PDT:
**Depart Mesquite Press Availability en route North Las Vegas Airport**
Location: Mesquite Municipal Airport 67L
1200 Kitty Hawk Drive
Mesquite, NV 89027
Vehicle Manifest:
Secretary’s Vehicle: RKZ
Sgt. (6), (6), (7)(C)
Downey Magallanes
John Asselin, BLM (Driver)

6:15-7:05pm PDT:
**Depart Mesquite Municipal Airport en route North Las Vegas Airport**
Helicopter Manifest: RKZ
Sgt. (6), (6), (7)(C)
Downey Magallanes
Lucas Rhea, DOI Aircraft Manager
Pilot

7:05-7:10pm PDT:
**Wheels Down North Las Vegas Airport // Proceed to Vehicle**
Location: Papillon Helicopter
275 East Tropicana Avenue
Las Vegas, NV 89109

7:10-7:30pm PDT:
**Depart North Las Vegas Airport en route Fleming’s Prime Steakhouse & Wine Bar**
Location: Fleming’s Prime Steakhouse and Wine Bar
8721 West Charleston Boulevard
Las Vegas, NV 89117
Vehicle Manifest:
RKZ
Sgt. (6), (6), (7)(C)
Sgt. (6), (6), (7)(C)
Downey Magallanes

7:30-9:00pm PDT:
**Dinner with Senator Dean Heller**
Location: Fleming’s Prime Steakhouse and Wine Bar
Participants: RKZ
Senator Dean Heller
Ashley Jonkey, State Director, Office of Senator Dean Heller
Downey Magallanes
Laura Rigas

9:00-9:30pm PDT:
**Depart Dinner en route McCarran International Airport (LAS)**
Location: 65757 Wayne Newton Boulevard
Las Vegas, NV 89119
Vehicle Manifest:
Secretary’s Vehicle: RKZ
Sgt. (6), (6), (7)(C)
Sgt. (6), (6), (7)(C)
Downey Magallanes
Laura Regis

10:45pm PDT -
6:22am EDT:
**Wheels up Las Vegas, NV (LAS) en route Washington, D.C. Dulles Airport (IAD)**
Flight: United Flight 1405
Flight time: 4 hours, 37 minutes
RZ Seat: 14-E
AiC: Sgt. [Name]
Staff: Downey Magallanes, Laura Rigas, Rusty Roddy Waitlisted

NOTE: TIME ZONE CHANGE PDT to EDT (+3 hours)

6:22am-7:10am EDT: Depart Dulles International Airport en route Residence
Vehicle Manifest:
Secretary’s Vehicle: RKZ

7:10am EDT: Arrive Residence
U.S. Department of the Interior

Travel Document Approval Form*

DATE: 08/23/2017  TRAVEL ARRANGER NAME & PHONE: Tim Nigborowicz

<table>
<thead>
<tr>
<th>OFFICIAL TRAVEL INFORMATION</th>
</tr>
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<tbody>
<tr>
<td><strong>Type of document (Authorization/Voucher)</strong></td>
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<tr>
<td><strong>Traveler Name and Title</strong></td>
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<tr>
<td><strong>Date(s) of Travel</strong></td>
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<tr>
<td><strong>Location(s)</strong></td>
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<tr>
<td><strong>Estimated Cost</strong></td>
</tr>
<tr>
<td><strong>Funding</strong></td>
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<tr>
<td><strong>Purpose</strong></td>
</tr>
<tr>
<td><strong>Special Requests (e.g., mixed official/personal travel, mixed official/political travel, exceed lodging allowance, travel upgrade)</strong></td>
</tr>
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| SOL (General Law) approval for special requests (if necessary) | |

<table>
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<tr>
<th>TRAVEL ARRANGER CHECKLIST</th>
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<tbody>
<tr>
<td><strong>Full Itinerary Attached</strong></td>
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<tr>
<td><strong>Conference Agenda Attached (if appropriate)</strong></td>
</tr>
<tr>
<td><strong>Is a non-Federal source paying for any or all of the travel-related expenses? If so, attach a DI-2000 signed by the traveler and an ethics official.</strong></td>
</tr>
<tr>
<td><strong>Has the traveler been offered free attendance at a reception or any other type of social gathering during the course of official travel? If so, attach a DI-1958 signed by the traveler and an ethics official.</strong></td>
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<tr>
<td><strong>Traveler signature applied</strong></td>
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<tr>
<td><strong>Travel arranger signature applied</strong></td>
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<table>
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<tr>
<th>APPROVALS and SURNAMEs</th>
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<tbody>
<tr>
<td><strong>Assistant Secretary</strong></td>
</tr>
<tr>
<td><strong>Deputy Secretary</strong></td>
</tr>
<tr>
<td><strong>Deputy Chief of Staff</strong></td>
</tr>
</tbody>
</table>

*AFTER OBTAINING A/S SURNAME, DELIVER PACKAGE TO ROOM 7318 FOR PROCESSING.*

*Use this form as a cover sheet for travel authorizations and vouchers submitted for approval.*
Secretary Zinke will travel to Missoula, Montana, and the surrounding region, to receive a briefing on wildfire activity with Secretary Sonny Perdue, and to observe firefighting operations. Secretary Zinke will travel to Tennessee for a number of engagements with Senator Lamar Alexander at Great Smoky Mountains National Park. Secretary Zinke will travel to North Carolina to visit the Blue Ridge Parkway. Secretary Zinke will utilize a U.S. government military aircraft to travel from Washington, D.C., to Missoula, Montana, and then to Knoxville, Tennessee. This aircraft will be provided by the Department of Defense. Therefore, the Department of the Interior will incur no cost for those portions of travel.

<table>
<thead>
<tr>
<th>From</th>
<th>To</th>
<th>Itinerary Location</th>
<th>Purpose</th>
<th>Per Diem Rates</th>
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<td>Mission (Operational)</td>
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<td>GATLINBURG, TN</td>
<td>Mission (Operational)</td>
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Total Expenses: 504.05
Reimbursable Expenses: 127.50
Non-Reimbursable Expenses: 376.55
Advance Authorized: .00
Advance Requested: .00
Trip 1 Details

Expenses

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<th>Date</th>
<th>Description</th>
<th>Category</th>
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<th>Pay Method</th>
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Comment: This is a non-contract flight from Knoxville to Washington. A memo authorizing this flight is attached.

Per Diem Allowances

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Account Summary for the Selected Trip

Org: DOI
Label: FY 2017/2018 OS Travel
Expense Category: Com. Carrier Fiscal Year: 2017
Expense Category: Lodging-PerDiem Fiscal Year: 2017
Expense Category: M&IE-PerDiem Fiscal Year: 2017
Expense Category: Transxn Fees Fiscal Year: 2017

Acct Code: DS10100000/DX10101/178D0102DM/DL000000.000000/:///504.05
Amount: 270.80
Amount: 91.00
Amount: 127.50
Amount: 14.75
Total: 504.05

Payment Detail Information

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Totals by Label

| DOI | FY 2017/2018 OS Travel Total | DS10100000/DX10101/178D0102DM/DL000000.000000/:/// | 504.05 |

Totals by Payment Method

| GOVCC-C Total | 376.55 |
| REIMBURSABLE Total | 127.50 |

Attachments

No Attachments Exists

Receipt Checklist

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Audits
Audit Name: ACTUALS EXIST
Result: FAIL
Reason: LODGING ACTUALS EXIST
Traveler Justification: Senator Lamar Alexander will provide Secretary Zinke lodging accommodations on 8/24/17.

Document History 08/23/2017 Authorization: TANUM0000TCZQ

Copyright 1989-2009 Concur Government Edition: Concur Inc. ZINKE, RYAN KEITH. 40210798

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<td>3:10PMEST</td>
<td>NIGBOROWICZ, TIMOTHY M</td>
<td>Net Adjustment: 0.00</td>
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I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature: Tim Nigbrowicz
Date: 8/23/17

Approver Name: Downey Magallanes, DCOS
Approver Signature: Downey Magallanes
Date: 8/25/17
Hampton Inn Gatlinburg Historic Na  Confirmation No. 900090713
Address: 520 Historic Nature Trail, Gatlinburg Tn 37738
Nights: 1 (name: Zinke, Ryan Keith)
Guarantee Info: [X]
Other Info: ZD102317998
Frequent Guest #: [X]
Nightly Rate: $159.00
Total Rate: $179.27

Fri, Aug 25 2017
3:00 PM Check-in
5:41 PM Depart
9:01 PM Arrival

Knoxville (TYS) to Detroit (DTW) — Confirmation No. F7VB2K
Delta Air Lines
Flight 3692
OPERATED BY ENDEAVOR AIR DBA DELTA CONNECTION
PLEASE CHECK-IN WITH THE OPERATING CARRIER

Takeoff: 5:41 PM
Knoxville, TN
Economy Class [ K ] Class | Canadair Regional Jet | No Meal Service | 1 h 40 m

Landing: 7:21 PM (Terminal: EM)
Detroit, MI

Travelers:
Name: Zinke, Ryan Keith
Ticket #: 006-8674016903
Seat: 03C

8:00 PM Depart
11:38 PM Arrival

Detroit (DTW) to Ronald Reagan Intl Washington (DCA) — Confirmation No. F7VB2K
Delta Air Lines
Flight 1653

Takeoff: 8:00 PM (Terminal: EM)
Detroit, MI
Economy Class [ K ] Class | Airbus Industrie A319 | No Meal Service | 1 h 29 m

Landing: 9:29 PM (Terminal: B)
Ronald Reagan Intl Washington, DC

Travelers:
Name: Zinke, Ryan Keith
Ticket #: 006-8674016903
Seat: 15D

Additional Information:
- Check In Times are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancellation And Baggage Policies.
- For Us Airport Travel Tips Refer To Tsa.Gov.
- For Emergency Assistance Call 855-847-6398
- Org Code: D0ID0SS0
- TA Number: 7

A Message From Your Agent

THIS MESSAGE CONFIRMS THAT YOUR RESERVATION HAS BEEN TICKETED. FOR CHANGES CANCELLATIONS OR QUESTIONS PLEASE CALL YOUR DEDICATED TRAVEL TEAM.
Name: Zinke/Ryan.Keith

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<td>Phone Number:</td>
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Remark(s) —

| U22/007D03050 | Total Amount | $270.80 |
| U22/007D03050 | Amount Charged | $270.80 |

Air only indicated here.

TY5 DL X6DT DL WA8230, 70USD230, 70END DL ZP7DSTW XT 5,00AY9, 00XF TY54, 5DTW4, 5

Print Wed. Oct 04, 2017 12:10 AM

Generated by Travel Incorporated
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<th>City - Airport</th>
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<tbody>
<tr>
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**Remark(s)**
- Fare: $902.33
- Tax: $113.27
- Total Amount: $1,015.60
- Amount Charged: $1,015.60

Air only indicated here:
WAS DL ATL 226.05 DL TYS 445.58 DL X/TDT DL WAS 230.17 USD 902.33 END DL ZPDCA ATLLY SDT W XT1120TAYEL20.60CF DCA4.5ATL4.5TYS 6.0

Print: Wed, Oct 04, 2017 12:10 AM

Generated by Travel Incorporated
REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR

☐ For Period Beginning October 1, 201__ and Ending March 31, 201__
☑ For Period Beginning April 1, 2017 and Ending September 30, 2017

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office Office of the Secretary

2. For Report of this Event
Page 1 of 2

3. Event (Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of $250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)
Visit to Great Smoky Mountains National Park and the surrounding region with Lamar Alexander, U.S. Senator from Tennessee.

4. Sponsor of the Event U.S. Senator Lamar Alexander

5. Location of Event Walland, Gatlinburg, and eastern Tennessee areas

6. Dates of Event
From: August 24, 2017 To: August 25, 2017

7. Nature of Event Visit to include a meeting with stakeholders, a Founder's Day event, and a hike and trail repair with youth volunteers.

8. Employee
Name: Ryan Zinke
Official Title: Secretary of the Interior
Office: Office of the Secretary
Travel Dates: From: 08/24/17 To: 08/26/17

9. Accompanying Spouse (If Applicable)
Name:
Employee:
Government Position:
Travel Dates:
From: To:

10. Non-Federal Sources of Payment (Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)
A. U.S. Senator Lamar Alexander

B. 
C. 
D. 

11. Nature of Payments (Itemize on back of form.)

12. Nature of Payments (Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)
Total of Payments to Agency by Check $ Total of payments Provided in Kind $ 91.00

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.

Employee's Signature SEP 29 2017
Date

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.
Ethics Review (By Ethics Official) 9/18/17
Date

15. Approval.
Supervisor's (or Authorizing Official's) Signature ADC05
Title Date
11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use “C” for check or “K” for in kind. Use “E” for employee or “S” for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

<table>
<thead>
<tr>
<th>(a) Nature of Benefit</th>
<th>(b) C (check) or K (in kind)</th>
<th>(c) E (employee) or S (spouse)</th>
<th>(d) A, B, C, or D</th>
<th>(e) Amount of Payment</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Lodging on 8/24/17</strong></td>
<td>K</td>
<td>E</td>
<td>A</td>
<td>$91.00</td>
</tr>
<tr>
<td>(maximum government lodging rate for Walland, TN)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

DI-2000
Revised April 2011
FY 2017 Per Diem Rates for ZIP 37886

Cities not appearing below may be located within a county for which rates are listed. To determine what county a city is located in, visit the National Association of Counties (NACO) website (a non-federal website).

October 2016 - September 2017 within the zip code: 37886. Max lodging by month (excluding taxes.) The last column is the Meals and Incidental Expense (M&I) rate.

<table>
<thead>
<tr>
<th>Primary Destination (1, 2)</th>
<th>County (3, 4)</th>
<th>2016 Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>2017 Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>Jun</th>
<th>Jul</th>
<th>Aug</th>
<th>Sep</th>
<th>M&amp;I ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Standard Rate</td>
<td>STANDARD RATE</td>
<td>$91</td>
<td>$91</td>
<td>$91</td>
<td>$91</td>
<td>$91</td>
<td>$91</td>
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<td>$91</td>
<td>$91</td>
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<td>$91</td>
<td>$91</td>
<td>$91</td>
</tr>
</tbody>
</table>

Footnotes

1. Traveler reimbursement is based on the location of the work activities and not the accommodations, unless lodging is not available at the work activity, then the agency may authorize the rate where lodging is obtained.

2. Unless otherwise specified, the per diem locality is defined as "all locations within, or entirely surrounded by, the corporate limits of the key city, including independent entities located within those boundaries."

3. Per diem localities with county definitions shall include "all locations within, or entirely surrounded by, the corporate limits of the key city as well as the boundaries of the listed counties, including independent entities located within the boundaries of the key city and the listed counties, unless otherwise listed separately."

4. When a military installation or Government-related facility (whether or not specifically named) is located partially within more than one city or county boundary, the applicable per diem rate for the entire installation or facility is the higher of the rates which apply to the cities and/or counties, even though part(s) of such activities may be located outside the defined per diem locality.

5. Meals and Incidental Expenses, see Breakdown of M&I Expenses for important information on first and last days of travel.
MEMORANDUM

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Non-Contract Carrier Flight for Secretary Ryan Zinke
DATE: August 23, 2017

I. OVERVIEW
On August 26, 2017, Secretary Ryan Zinke is scheduled to travel from Knoxville, Tennessee, to Washington, D.C. Due to Secretary Zinke’s schedule and the corresponding commercial flight availability, the Office of Scheduling and Advance recommends that Secretary Zinke utilize a non-contract carrier flight in order to successfully accomplish the purpose of this travel.

II. SCHEDULING CONSIDERATIONS
On August 26, 2017, Secretary Zinke will be on official travel visiting Great Smoky Mountains National Park in North Carolina. This is the final stop of a lengthy travel itinerary that begins on the morning of August 24 and also traverses through the states of Montana and Tennessee. Secretary Zinke’s final engagement in Great Smoky Mountains National Park is scheduled to conclude at approximately 2:45pm EDT, after which he will drive to Knoxville, Tennessee, to catch a flight back to Washington, D.C. Due to the long and rigorous travel schedule incorporated in this overall trip, it is optimal to have Secretary Zinke conclude the trip as quickly as possible with a return flight that arrives in Washington as early as possible.

III. CONTRACT CARRIER FLIGHT OPTION
The following is the best available contract carrier flight option for Secretary Zinke’s travel, and an explanation for why it does not meet mission requirements:

Saturday, August 26, 2017 – Knoxville, TN to Washington, DC (Dulles)

❖ United Airlines #4540
   7:50pm EDT  Depart Knoxville, TN
   9:19pm EDT  Arrive Washington, DC (Dulles)

Explanation: This is the earliest possible contract carrier flight that Secretary Zinke can catch after the conclusion of his final engagement in Great Smoky Mountains National Park at 2:45pm. Taking this flight would entail a wait-time of approximately 2 hours at the airport. This would not be an efficient use of Secretary Zinke’s time, and it would not minimize the amount of time he spends in travel transition. In addition, this flight arrives at Dulles International Airport,
which is a considerable distance from Secretary’s residence in Washington, D.C. If Secretary Zinke takes this flight, he will not arrive at his residence in Washington until after 10:30pm on August 26. This is not an optimal flight.

IV. RECOMMENDATION FOR USE OF A NON-CONTRACT CARRIER FLIGHT

Due to the lack of a feasible contract carrier option, we recommend that Secretary Zinke utilize the following non-contract carrier flight:

Saturday, August 26, 2017 – Knoxville, TN to Washington, DC (DCA)

- Delta Air Lines #3692
  5:41pm EDT  Depart Knoxville, TN
  7:21pm EDT  Arrive Detroit, MI
  **Connection in Detroit, MI**

- Delta Air Lines #1653
  8:00pm EDT  Depart Detroit, MI
  9:29pm EDT  Arrive Washington, DC (DCA)

Explanation: This flight departs from Knoxville two full hours earlier than the contract carrier flight, which will effectively eliminate any wait-time at the airport. Similarly, this flight arrives at Washington National Airport, which is much closer to Secretary Zinke’s residence than Dulles International Airport. This flight allows Secretary Zinke to arrive at his residence at a more reasonable time on August 26. This flight will minimize the time that Secretary Zinke spends in travel transition and it will enable him to conclude his trip as soon as possible. This is the optimal flight between Knoxville and Washington that makes the most efficient use of Secretary Zinke’s time following a full and demanding travel itinerary.

The total fare for this non-contract carrier flight is $270.80. The government fare for the contract carrier United Airlines flight is $118.20. The non-contract fare is more expensive than the contract fare by $152.60 (documentation attached).

In order to minimize the time Secretary Zinke spends in travel transition, and to conclude his trip as early as possible following a long and rigorous travel schedule, we recommend that Secretary Zinke utilize the above non-contract carrier flight for his travel from Knoxville to Washington.

We seek authorization for Secretary Zinke to forego use of a contract city-pair fare under FTR 301-10.107(a):

§ 301-10.107 Are there any exceptions to the use of a contract city-pair fare?

Yes, your agency may authorize use of a fare other than a contract city-pair fare when—

(a) Space on a scheduled contract flight is not available in time to accomplish the purpose of your travel, or use of contract service would require you to incur unnecessary overnight lodging costs which would increase the total cost of the trip

Sgt. [301-10.107] will also travel with Secretary Zinke on this flight as part of his protection detail.
Please provide approval for Secretary Zinke and Sgt. {REDACTED} to use a non-contract fare during their travel from Knoxville, Tennessee, to Washington, D.C., on August 26, 2017, on Delta Air Lines #3692 and Delta Air Lines #1653.

Approval Signature

Date

8/29/17
DEPART  Sat, Aug 26 — Knoxville, TN to Washington, DC / 39m layover in Detroit, MI

Sat, Aug 26
05:41p TYS  07:21p DTW  1h 40m  Delta 3692  View seats
Canadair Regional Jet / 190 lbs CO₂

Layover in Detroit, MI  39m  Detroit Wayne County Arpt

Sat, Aug 26
08:00p DTW  09:29p DCA  1h 29m  Delta 1653  View seats
Airbus Industrie A319 / 173 lbs CO₂

Fare Details
Free Checked Bags  Refundable
Non-Contract  Government
Visit Delta  Yes
Rules / Fare Details  Fees may apply

$270.80
Lesser policy violation

View more fares

Worldspan
DEPART  Sat, Aug 26 – Knoxville, TN to Washington, DC
Sat, Aug 26
07:50p TYS  09:19p IAD  1h 29m United 4811 View seats
Embraer RJ135/140/145 / 180 lbs CO₂

Fare Options
Govt. Contract Discounted
Visit United Yes Fees may apply
Rules / Fare Details

Govt. Contract
Visit United Yes Fees may apply
Rules / Fare Details

GSA Information
- GSA Government contract fares, if domestic, include all existing Federal, State, and local taxes, as well as airport maintenance fees and other administrative fees. Not included are fees such as passenger facility charges, segment fees, and passenger security service fees. If international, these fares are exclusive of taxes and fees, but inclusive of fuel surcharge fees.
MEMORANDUM

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Actual Expense Reimbursement for Lodging
DATE: August 25, 2017

On August 25, 2017, and August 26, 2017, Secretary Ryan Zinke will be in eastern Tennessee and western North Carolina for a number of official engagements in Great Smoky Mountains National Park and along the Blue Ridge Parkway. Secretary Zinke’s final engagement on August 25 is scheduled to conclude at 5:15 pm, and his first engagement on August 26 is scheduled to begin at 9:30 am. Therefore, it will be most efficient for Secretary Zinke to stay at a hotel within this region so that his travel time is minimized and he is able to be on time for all of his commitments on both days.

Due to the remoteness of the area, there are not many lodging options that will allow Secretary Zinke to stay close to Great Smoky Mountains National Park and the Blue Ridge Parkway on the night of August 25. Secretary Zinke was initially scheduled to utilize lodging in Gatlinburg, Tennessee, at a hotel which offered the government rate on the night of August 25. However, from Secretary Zinke’s protection detail advanced the property and reported that this hotel was not an ideal location for Secretary Zinke to stay. All acceptable lodging options in the region are only available at nightly rates that exceed the maximum government rate. Therefore, in order to minimize his travel time between his hotel and the park and parkway, the Office of Scheduling and Advance recommends that Secretary Zinke procure lodging that exceeds the maximum government rate for the night of August 25.

For August 25, the Hampton Inn Gatlinburg Historic Nature Trail hotel in Gatlinburg, Tennessee, offers Secretary Zinke a lodging rate of $159.00 per night. The maximum allowable government lodging rate established by the General Services Administration (GSA) for Farmville in August 2017 is $91.00 per night (documentation attached). The Hampton Inn Gatlinburg Historic Nature Trail lodging rate is more expensive than the GSA maximum lodging rate by $68.00 per night.

Several Department staff will be traveling with Secretary Zinke to support him, and they will also stay at the same hotel on the night of August 25 due to their roles and mission requirements. However, these employees have been offered slightly higher lodging rates from the Hampton Inn Gatlinburg Historic Nature Trail hotel. Heather Swift, Aaron Thiele and Sgt. have been offered a lodging rate of $179.00 per night, which exceeds the GSA maximum rate by $88.00. Sgt. has been offered a lodging rate of $189.00 per night, which exceeds the GSA maximum rate by $98.00.
We seek authorization for the procurement of lodging at the higher rate through actual expense reimbursement under FTR 301-11.300 (d) and (e):

§301-11.300 When is actual expense reimbursement warranted?
When:
(d) Because of mission requirements; or
(e) Any other reason approved within your agency.

Please provide approval for Secretary Zinke and the staff noted above to accept actual expense reimbursement at the higher lodging rates noted above in Gatlinburg, Tennessee, on the night of August 25, 2017.

[Signature]
Approval Signature

[Date]
8/28/17
Date
FY 2017 Per Diem Rates for ZIP 37738

Cities not appearing below may be located within a county for which rates are listed.
To determine what county a city is located in, visit the National Association of Counties (NACO) website (a non-federal website).

October 2016 - September 2017 within the zip code: 37738. Max lodging by month (excluding taxes.) The last column is the Meals and Incidental Expense (M&E) rate.

<table>
<thead>
<tr>
<th>Primary Destination (1, 2)</th>
<th>County (3, 4)</th>
<th>2016 Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>2017 Jan</th>
<th>Feb</th>
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<th>Apr</th>
<th>May</th>
<th>Jun</th>
<th>Jul</th>
<th>Aug</th>
<th>Sep</th>
<th>M&amp;E ($)</th>
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</thead>
<tbody>
<tr>
<td>Standard Rate</td>
<td>STANDARD RATE</td>
<td>$91</td>
<td>$91</td>
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5. Meals and Incidental Expenses, see Breakdown of M&E Expenses for important information on first and last days of travel.
Date: 08/21/2017
Record Locator: 3HD5PG
Travelers:
Zinke, Ryan, Keith
Agent: doj.travel@duluthtravelinc.com

Fri, Aug 25 2017
3:00 PM
check-in
Hampton Gatlinburg Historic Na
Address: 520 Historic Nature Trail Gatlinburg Tn 37738
Phone: 1-865-436-4933 Fax: 1-865-436-4934
Nights: 1 (name: Zinke Ryan Keith M)
Rooms: 1 room
Guarantee Info: (b) (6)
Room Desc: Best Available Rate ! King
Other Info: 20170528999
W-sofa/bd-microw-fridge Ns Hdtv-free Wi-fi-hot Breakfast Included
Frequent Guest #: (b) (6)
Cancel Policy: 48 Hr Cancellation Required
Nightly Rate: $159.00
Total Rate: $179.27

Sat, Aug 26 2017 Ronald Reagan Ntl Washington, DC
check-out
Hampton Gatlinburg Historic Na
Confirmation No. 90394713

5:41 PM
depart
Knoxville (TYS) to Detroit (DTW) — Confirmation No. F7V8/K
Delta Air Lines
Flight 3692
Operated by ENDEAVOR AIR DBA DELTA CONNECTION
Please Check-in With The OPERATING CARRIER
Takeoff: 5:41 PM
Knoxville, TN
Economy Class [ K ] Class | Canadair Regional Jet | No Meal Service | 1h 40m
Landing: 7:21 PM (Terminal: EM)
Detroit, MI

8:00 PM
depart
Detroit (DTW) to Ronald Reagan Ntl Washington (DCA) — Confirmation No. F7V8/K
Delta Air Lines
Flight 1553
Takeoff: 8:00 PM Terminal: EM
Detroit, MI
Economy Class [ K ] Class | Airbus Industrie A319 | No Meal Service | 1h 29m
Landing: 9:29 PM (Terminal: B)
Ronald Reagan Ntl Washington, DC

Travelers:
Name: Zinke, Ryan, Keith
Ticket #: 006-8674016903
Seat: 03C

Travelers:
Name: Zinke, Ryan, Keith
Ticket #: 006-8674016903
Seat: 15D

Additional Information:
- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To WwW.Tsa.gov.
- For Emergency Assistance Call 855-847-6398
- Org Code: 5CODIOSSIO
- TA Number: 7

A Message From Your Agent
THIS MESSAGE CONFIRMS THAT YOUR RESERVATION HAS BEEN TICKETED. FOR CHANGES CANCELLATIONS OR QUESTIONS PLEASE CALL YOUR DEDICATED TRAVEL TEAM.
**Country Inn Gatlinburg**

**Address:** 421 Reagan Lane Gatlinburg Tn 37738

- **Guarantee Info:** [b](b)[(b)(b)]
- **Other Info:**
- **Nightly Rate:** $91.00
- **Total Rate:** $102.60

---

**Fri, Aug 25 2017**

**check-out** **Country Inn Gatlinburg** Confirmation No. [b](b)[(b)(b)]

**Hampton Gatlinburg Historic Na** Confirmation No. [b](b)[(b)(b)]

**Address:** 520 Historic Nature Trail Gatlinburg Tn 37738

- **Guarantee Info:** [b](b)[(b)(b)]
- **Other Info:** ZD102388999
- **Nightly Rate:** $179.00
- **Total Rate:** $201.82

---

**Sat, Aug 26 2017**

**check-out** **Hampton Gatlinburg Historic Na** Confirmation No.

**Knoxville (TYS) to Washington-Dul (IAD)** — Confirmation No. [b](b)[(b)(b)]

- **Depart:** 7:50 PM
- **Flight:** 4811
- **Operator:** UNITED AIRLINES
- **Takeoff:** 7:50 PM
- **Airport:** Knoxville, TN
- **Class:** Economy
- **Landing:** 9:19 PM
- **Hour:** 1h 29m
- **Ticket #:** 016-8574120338
- **Seat:** 06C

---

**Additional Information:**

- **Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.**
- **Check Carrier Web Site For Change/Cancel And Baggage Policies.**
- **For Us Airport Travel Tips Refer To Www.Tsa.Gov.**
- **For Emergency Assistance Call 855-847-6398**

**Org Code:**

**TA Number:** VIPCALL
Date: 08/21/2017  
Record Locator: 3HHS65  
Travelers:  
Thiele, Aaron Joseph  
Agent: doi.travel@duluthtravelinc.com  

Thu, Aug 24 2017  
3:00 PM Country Inn Gatlinburg Confirmation No.  
check-in Address: 421 Reagan Lane Gatlinburg Tn 37738  
Nights: 1 (name: Thiele Aaron Joseph)  
Guarantee Info:  
Other Info:  
Nightly Rate: $91.00  
Total Rate: $91.00  

Fri, Aug 25 2017  
3:00 PM Country Inn Gatlinburg Confirmation No.  
check-in Hampton Gatlinburg Historic Na Confirmation No.  
Address: 520 Historic Nature Trail Gatlinburg Tn 37738  
Nights: 1 (name: Thiele Aaron Joseph)  
Guarantee Info:  
Other Info:  
Frequent Guest #:  
Nightly Rate: $179.00  
Total Rate: $179.00  

Sat, Aug 26 2017 Washington-Dls, DC  
7:50 PM check-out Knoxville (TYS) to Washington-Dls (IAD) — Confirmation No.  
Knoxville (TYS)  
United Airlines  
Flight 4811  
OPERATED BY /COMMUTAIR DBA UNITED EXPRESS  
PLEASE CHECK-IN WITH THE OPERATING CARRIER  
Takeoff: 7:50 PM  
Knoxville, TN  
Economy S | Class | Embraer RJ135/140/145 | 1h 29m  
Landing: 9:19 PM  
Washington-Dls, DC  

Additional Information:  
- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.  
- Check Carrier Web Site For Change/Cancel And Baggage Policies.  
- For Us Airport Travel Tips Refer To www.Tsa.Gov.  
- For Emergency Assistance Call 855-847-6398  

Org Code: DODIOSSO  
TA Number: TANUM00000TA12  

A Message From Your Agent  
THIS MESSAGE CONFIRMS THAT YOUR RESERVATION HAS BEEN TICKETED. FOR CHANGES CANCELLATIONS OR QUESTIONS PLEASE CALL YOUR DEDICATED TRAVEL TEAM.
Date: 08/22/2017
Record Locator: 315671
Travelers: (b)(6), (b)(7)(C)
Agent: doi.travel@duluthtravelinc.com

Fri, Aug 25 2017
3:00 PM check-in
Hampton Gatlinburg Historic Na
Address: 520 Historic Nature Trail, Gatlinburg Tn 37738
Nights: 1 (name: (b)(6), (b)(7)(C)
Guarantee Info: (b)(6), (b)(7)(C)
Other Info: (b)(6), (b)(7)(C)
Frequent Guest #: (b)(6), (b)(7)(C)
Nightly Rate: $179.00
Total Rate: $201.82

Phone: 1-865-436-4933 Fax: 1-865-436-4934
Rooms: 1 room
Room Desc: Best Available Rate 2 QNS
W-microwave-fridge-balcony NON Smoking Hdtv-free Wi-fi-het breakfast included
Cancel Policy: 48 Hr Cancellation Required

Sat, Aug 26 2017
Ronald Reagan Ntl Washington, DC
check-out
Hampton Gatlinburg Historic Na
Confirmation No. 93807577

5:41 PM depart
Knoxville (TYS) to Detroit (DTW) — Confirmation No. 006884
Delta Air Lines
Flight 3592
OPERA TED BY ENDEAVOR AIR DBA DELTA CONNECTION
PLEASE CHECK-IN WITH THE OPERATING CARRIER

Travelers: Ticket #: 006-8674041594
Name: (b)(6), (b)(7)(C)
Seat: 06B

Takeoff: 5:41 PM
Knoxville, TN
Economy Class [ K ] Class | Canadair Regional Jet | No Meal Service | 1h 40m

Landing: 7:21 PM (Terminal: EM)
Detroit, MI

8:00 PM depart
Detroit (DTW) to Ronald Reagan Ntl Washington (DCA) — Confirmation No. 538888
Delta Air Lines
Flight 1653

Travelers: Ticket #: 006-8674041594
Name: (b)(6), (b)(7)(C)
Seat: 25D

Takeoff: 3:00 PM Terminal: EM
Detroit, MI
Economy Class [ K ] Class | Airbus Industrie A319 | No Meal Service | 1h 29m

Landing: 9:29 PM (Terminal: B)
Ronald Reagan Ntl Washington, DC

Additional Information:
• Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
• Check Carrier Web Site For Change/Cancel And Baggage Policies.
• For Us Airport Travel Tips Refer To Tsa.Gov.
• For Emergency Assistance Call 855-847-6398
• Org Code: DC1PNSWO
• TA Number: TANUM000CTBBX

A Message From Your Agent
THIS MESSAGE CONFIRMS THAT YOUR RESERVATION HAS BEEN TICKETED. FOR CHANGES CANCELLATIONS OR QUESTIONS PLEASE CALL YOUR DEDICATED TRAVEL TEAM.
Fri, Aug 25 2017

Hampton Gatlburg Historic Na
Address: 520 Historic Nature Trail Gatlinburg Tn 37738
Nights: 1 (name) (b) (6), (b) (7)(C)
Guarantee Info: (b) (6), (b) (7)(C)
Other Info: 201081280088
Frequent Guest #: (b) (6), (b) (7)(C)
Nightly Rate: $199.00
Total Rate: $213.10

Sat, Aug 26 2017 Washington-Dls, DC

Hampton Gatlburg Historic Na
Confirmation No.

7:50 PM
Knoxville (TYS) to Washington-Dls (IAD) — Confirmation No. 96103417

United Airlines
Flight 4811
OPERATED BY /COMMUTAIR DBA UNITED EXPRESS
PLEASE CHECK-IN WITH THE OPERATING CARRIER

Ticket #: 016-8674120346
Seat: 07C

Additional Information:
- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To Www.Tsa.Gov.
- For Emergency Assistance Call 855-847-6398

Org Code: DOIPNPSWO
TA Number: TANUM00000T9YS
TRIP SUMMARY
THE TRIP OF THE SECRETARY TO
Montana, Tennessee, North Carolina
August 24- August 26, 2017

Weather:
Missoula, MT
Gatlinburg, TN
Asheville, NC
High 82° / Low 50° - Mostly Cloudy, 20% chance of rain
High 85° / Low 62° - Partly Cloudy, 20% chance of rain
High 79° / Low 58° - Partly Cloudy, 20% chance of rain

Time Zone:
Missoula, MT
Asheville, NC
Mountain Daylight Time
Eastern Daylight Time

Advance (MT):
Security Advance
Advance
Sgt. [b] (6), (b) (7)[C]
Luke Bullock

Advance (TN/NC):
Security Advance
Advance
Sgt. [b] (6), (b) (7)[C]
Aaron Thiele

Traveling Staff:
Agent in Charge
Press Secretary
Assistant Deputy Secretary
Director, Office of Wildland Fire
Sgt. [b] (6), (b) (7)[C]
Heather Swift
Todd Willens
Bryan Rice

Attire:
Thursday AM: Casual; sturdy shoes
Thursday PM:
Friday: Park attire
Saturday: Park/hiking attire

Cell Phone:
[b] (6), (b) (7)[C]
[b] (6)
Thursday, August 24, 2017
Washington, DC → Missoula, MT → Knoxville, TN

5:15-5:45am EDT:
Depart Residence en route Andrews Air Force Base (KADW)
Vehicle Manifest:
   Secretary’s Vehicle: RZ
   Security Detail

6:00am EDT- 8:20am MDT:
Wheels up Andrews Air Force Base en route Missoula, MT (MSO)
Flight:
   Flight time: 4 hours, 20 minutes
AiC: Sg. wipingagli
Staff: Dave Mihalic, Heather Swift, Bryan Rice

8:20-8:30am MDT:
Wheels down Missoula International Airport // Proceed to Vehicles
Location: 5225 Highway 10 West
           Missoula, MT 59808

8:30-8:35am MDT:
Depart Missoula International Airport en route Northern Rockies Coordination Center
Location: 5765 West Broadway Street
           Missoula, MT 59808
Vehicle Manifest:
   Secretary’s Vehicle: USDA
   Staff Vehicle: Luke Bullock
   Heather Swift
   Dave Mihalic
   Bryan Rice
Drive Time: ~4 minutes

8:35-8:40am MDT:
Arrive Northern Rockies Coordination Center
Greeted By: USFS + BLM Leadership
            Senator Daines
            Congressman Gianforte

8:40-9:40am MDT:
Briefing on Current Fire Activity in District
Location: Northern Rockies Coordination Center (NRCC)
          Dormitory Sector
Participants:
   RZ
   Secretary Sonny Perdue
   Senator Steve Daines
   Congressman Greg Gianforte
Staff:
   Dave Mihalic, Bryan Rice, Heather Swift
Advance:
   Luke Bullock

9:40-9:45am MDT:
Walk Through Aerial Fire Depot
Location: Northern Rockies Coordination Center
          Aerial Fire Depot

9:45-10:30am MDT:
Depart Northern Rockies Coordination Center en route Lolo National Forest
Location: Incident Command Post
          5931 Klements Lane
          Florence, MT 59833
Vehicle Manifest:
Secretary's Vehicle: [Redacted]
Staff Vehicle: [Redacted]

10:30-11:30am MDT: Briefing at Incident Command Post
Location: Incident Command Post

11:30-11:55am MDT: Media Availability

11:55-12:40pm MDT: Depart Lolo National Forest en route Missoula International Airport
Location: 5225 Highway 10 West
Missoula, MT 59808
Vehicle Manifest:
Secretary's Vehicle: [Redacted]
Staff Vehicle: [Redacted]
Drive Time: ~45 minutes

12:45pm MDT-6:20pm EDT: Wheels up Missoula, MT (MSO) en route Knoxville, TN (TYS)
Flight:
Flight time: 4 hours, 35 minutes
Airline: [Redacted]

6:20-6:30pm EDT: Wheels down McGhee Tyson Airport // Proceed to Vehicles
Location: 2055 Alcoa Hwy
Alcoa, TN 37701

7:00-8:00pm EDT: Depart Airport en route Dinner with Sen. Alexander
Location: Gatlinburg, TN
Vehicle Manifest:
Secretary's Vehicle: RZ
Downey Magallanes
Sgt. (6)(7)(C)
Sgt. (5)(6)(7)(C)
Staff Vehicle: Aaron Thiele
Todd Willens
Heather Swift
Drive Time: ~1 hour

7:40-10:00pm EDT: Dinner with Senator Alexander
Location: The Barn
Blackberry Barn
1471 W Millers Cove Road
Townsend, TN 37882

10:00pm EDT: Depart Dinner en route RON
Location: Blackberry Barn
1471 W Millers Cove Road
Townsend, TN 37882

10:10pm EDT: RON
Friday, August 25, 2017
Gatlinburg, TN → Asheville, NC → Gatlinburg, TN

6:40am EDT:
Depart RON en route Breakfast with Sen. Alexander and Stakeholders
Location: Crockett's Breakfast Camp
1103 Parkway
Gatlinburg, TN 37738

Vehicle Manifest:
Secretary's Vehicle: RZ (b)(6), (b)(7)(C)
Sgt. Senator Alexander
Staff Vehicle: Aaron Thiele
Todd Willens
Heather Swift

Drive Time: ~50 minutes

7:30-8:30am EDT:
Breakfast with Sen. Alexander and Stakeholders
Location: Crockett’s Breakfast Camp
1103 Parkway
Gatlinburg, TN 37738

Participants: RZ
Sen. Lamar Alexander
Cassius Cash, GSMNP Superintendent
Larry Waters, Sevier County Mayor
Bryan Atchley, Sevierville Mayor
David Wear, Pigeon Forge Mayor
Mike Werner, Gatlinburg Mayor
Cindy Ogle, Gatlinburg City Manager
Jeff Conyers, Mountain Tough Recovery Team
Joe Ayers, Sevier County EMA Interim Director
Jack Parton, Sevier County School Superintendent
Greg Miller, Gatlinburg Fire Chief
Randy Brackins, Gatlinburg Police Chief
Mark Adams, CEO/President of the Gatlinburg Convention and

Visitors Bureau
Ed Mitchell, Mayor of Blount County
Tom Taylor, Mayor of Maryville
Andrew Farmer, State Representative
Dale Carr, State Representative
Doug Overbey, State Senator
Steve Sutherland, State Senator
Jim Hart, Friends of the Smokies
Laurel Rematore, GSMNP Association
Jennifer Jones, Tremont
Bob Patterson, Heritage Center
Gov. Haslam Staffer
Rep. Roe Staffer
Sen. Corker Staffer

Press: Closed
Note: Everyone pays for their own meals

8:30-9:00am EDT:
Depart Breakfast en route Sugarlands Visitor Center
Location: 1420 Fighting Creek Gap Rd,
Gatlinburg, TN 37738

Vehicle Manifest:
Secretary's Vehicle: RZ
Sgt. (b) (6), (b) (7)/(C)
Sen. Alexander
Cassius Cash, Superintendent
Todd Willens
Aaron Thiele
Heather Swift

Drive Time: ~5 minutes

9:00-9:15am EDT:
Arrive at Sugarlands Visitor Center
Greeted By: Dana Soehn, Management Assistant/Public Affairs
Clayton Jordan, Deputy Superintendent

Note: Get Passport Stamped

9:15-9:20am EDT:
Walk to Park Headquarters
Location: 107 Park Headquarters Road
Gatlinburg, TN 37738
Walk Time: ~3 minutes
Escorted By: Sen. Alexander
Cassius Cash
Clayton Jordan
Debra Soehn

9:20-10:10am EDT:
Founder's Day Remarks and Cake Cutting
Location: 107 Park Headquarters Road
Gatlinburg, TN 37738
Participants:
RZ
Senator Alexander
Superintendent Cash
Lindsay Garcia, Energy Policy Director and Counsel, Sen. Alexander
Patrick Jaynes, State Director, Sen. Alexander
Ashton Davies, Press Secretary, Sen. Alexander
Allison Martin, Legislative Director and Counsel, Sen. Alexander
Jane Jolley, Senior Field Director, Sen. Corker
John Abe Teague, District Director, Rep. Poe
30-40 National Park Employees

Format: Superintendent will introduce Senator Alexander. Alexander will introduce RZ. After RZ remarks, cake cutting, and mingle with staff
Press: Closed
Staff: Todd Willens
Heather Swift
Advance: Aaron Thiele

10:10-10:30am EDT:
Depart Park Headquarters en route Rainbow Falls Trail
Location: Rainbow Falls Trail
Gatlinburg, TN 37738

Vehicle Manifest:
Secretary's Vehicle: RZ
Superintendent Cash
Sen. Alexander
Sgt. [(B) (E), (B) (7) [(C]
Todd Willens
Aaron Thiele
Heather Swift

Drive Time: ~18 Minutes

10:30am EDT: Arrive Rainbow Falls Trail
Greeted By: Alan Sumeriski, Chief of Facility Management
Tobias Miller, Head of Woods and Trails Maintenance
Brian Bergsma, Deputy of Wood and Trails Maintenance

10:30-10:40am EDT: Hike to Volunteers and Youth Corps on Rainbow Falls Trail
Note: Proceed .25 miles onto Rainbow Falls Trail. Trail maintenance safety briefing while en route

10:40-10:55am EDT: Press Availability
Location: Rainbow Falls Trail, top of staircase

10:55-11:40am EDT: Help Build Trail
Participants: 10-15 American Conservation Experience Youth Volunteers
Chris Baker, President, American Conservation Experience
2-3 NPS Trail Maintenance Staff
RZ
Sen. Alexander
Superintendent Cash
Press: Open
Note: Personal protective equipment will be available

11:40-11:50am EDT: Hike to Trailhead

11:50-12:15pm EDT: Depart Rainbow Falls Trail en route Pi Beta Phi Elementary School
Location: 125 Cherokee Orchard Road
Gatlinburg, TN 37738
Note: Visit memorial trees
Vehicle Manifest:
Secretary’s Vehicle
RZ
Sen. Alexander
Todd Willens
Superintendent Cash
Sgt. [(B) (E), (B) (7) [(C]
Staff Vehicle:
Aaron Thiele
Heather Swift
Drive Time: ~15 Minutes

12:15pm EDT: Arrive Pi Beta Phi Elementary School
Greeted by:

12:15-12:40pm EDT: Visit Memorial Trees at Pi Beta Phi Elementary School
Participants: Sen. Alexander
Principle Carey Woods
School Superintendent Jack Parton
Superintendent Cash
City Manager Cindy Ogle
Mayor of Gatlinburg Mike Werner

12:40-2:30pm EDT: Depart en route Waterrock Knob Visitors Center
Location: Blue Ridge Parkway, Milepost 451.2
Sylva, NC 28779
Vehicle Manifest:
Secretary's Vehicle
Sgt
Sgt
Staff Vehicle: Aaron Thiele
Todd Willens
Heather Swift
Drive Time: ~1 hour, 30 minutes
Note: Box lunch in vehicle
Sen. Alexander departs
Note: Cells are scheduled during this drive
1:15-1:30 Delegate Radewagen: (b) (6)

2:30-2:35pm EDT: Arrive Waterrock Knob Visitors Center
Greeted By:
Superintendent Rob Slaughter
Debra Flowers
Greg Wozniak

2:35-2:45pm EDT: Stamp Park Passport
Participants:
Superintendent Rob Slaughter
Debra Flowers
Greg Wozniak

2:45-3:45pm EDT: Depart Waterrock Knob Visitors Center en route Mt. Pisgah
Location: 408 Blue Ridge Pkwy,
Canton, NC 28716
Vehicle Manifest:
Secretary's Vehicle
Superintendent Slaughter
Sgt
Staff Vehicle: Todd Willens
Aaron Thiele
Heather Swift
Drive Time: ~1 hour

3:45-3:50pm EDT: Arrive Mt. Pisgah
Greeted by:
Debra Flowers
Greg Wozniak
Susan Johnston
Bruce O'Connell

3:55-4:05pm EDT: Visit Panoramic Deck

4:05-4:30pm EDT: Founder's Day Remarks and Cut Cake
Participants:
RZ
Superintendent John Slaughter
Robin Ramsey, Field Representative, Sen. Burr
TBD Staffer, Sen. Tillis
Wayne King, Deputy Chief & District Director, Rep. Meadows

Press: Open
Staff: Todd Willens
Heather Swift
Advance: Aaron Thiele

4:30:4:45pm EDT: Media Avail
Location: Mt. Pisgah, just below panoramic deck

4:45-5:15pm EDT: Visit with Campgrounds and Staff
Location: Mt. Pisgah Campgrounds
Blue Ridge Parkway, Milepost 408.8
Participants:
RZ
Superintendent John Slaughter
Robin Ramsey, Field Representative, Sen. Burr
TBD Staffer, Sen. Tillis
Wayne King, Deputy Chief & District Director, Rep. Meadows
Note: Park at Loop C, Walk around loop C and to amphitheater, cars will be relocated to amphitheater and depart from amphitheater

5:15-7:30pm EDT: Depart en route Hampton Inn Historic Nature Trail
Location: 520 Historic Nature Trail
Gatlinburg, TN 37738
Vehicle Manifest:
Secretary's Vehicle: RZ
Sgt [9, (b) (7)]
Sgt [6, (b) (7)]
Staff Vehicle: Aaron Thiele
Heather Swift
Drive Time: 2 hours 25 minutes
Note: Stop at Mile Marker 461.9. NPS Ranger Joseph Kolodski was shot and killed in the line of duty on June 21, 1998.

8:15pm-9:00pm EDT: Smoky Mountain Brewery
Location: 1004 Parkway #501
Gatlinburg, TN 37738

9:00pm EDT: RON
Location: Hampton Inn Historic Nature Trail
520 Historic Nature Trail
Gatlinburg, TN 37738

Saturday, August 26, 2017
Gatlinburg, TN → Washington, D.C.

8:45am EDT: Depart RON en route Newfound Gap
Location: Newfound Gap
Bryson City, NC 28713
Vehicle Manifest:
Secretary's Vehicle: RZ
9:30-1:30pm EDT: **Arrive Hiking Trailhead // Hike**
Location: Newfound Gap
Bryson City, NC 28713
Hiking Route: Newfound Gap to Clingman’s Dome, 9.1 miles
Note: Cars will be driving to Clingman’s Dome

2:00-2:45pm EDT: **Lunch**

2:45-4:30pm EDT: **Depart Clingman’s Dome en route McGhee Tyson Airport**
Location: 2055 Alcoa Hwy.
Alcoa, TN 27701
Drive Time: 1 hour, 45 minutes

4:30pm EDT: **Arrive McGhee Tyson Airport**

5:41pm EDT-7:21pm EDT: **Wheels up Knoxville, TN (TYS) en route Detroit, MI (DTW)**
Flight: Delta 3692
Flight time: 1 hour, 40 minutes
RZ Seat: 3C
AiC: Sgt. (6), (6), (7)(C)
Staff: Heather Swift

7:21-8:00pm EDT: **Layover in Detroit, MI // 39 minute layover**

8:00pm EDT-9:29pm EDT: **Wheels up Detroit, MI (DTW) en route Washington, DC (DCA)**
Flight: Delta 1653
Flight time: 1 hour, 29 minutes
RZ Seat: 15D
AiC: Sgt. (6), (6), (7)(C)
Staff: Heather Swift
TRAVEL AUTHORIZATION

3. Office of the Secretary

4. NAME  Ryan Zinke
5. OFFICIAL STATION  Washington, DC

6. TITLE  U.S. Secretary of the Interior
7. ACCOUNTING OFFICE  IBC - Denver

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

PLACES OF TRAVEL

8. FROM:  Washington, DC
9. TO:  Such places in the contiguous United States, Alaska, Hawaii, Puerto Rico, and U.S. Territories, as may be necessary, and return, to accomplish Department programs and missions.

10. PURPOSE AND REMARKS:
Official business as may be required.
I certify that the travel herein was reviewed and determined to be essential for accomplishment of Department programs and missions. Payment from non-federal sources for travel-related expenses is authorized under 31 U.S.C. 1353 provided that, prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and part 374 DM5, and are fully documented and approved via form DI-2000.

11. PER DIEM ALLOWANCE:
Actual lodging expense and M&IE, not to exceed 300%, as authorized in accordance with the Federal Travel Regulations issued by GSA and published in the Federal Register and subject to Departmental approval.
******Subject to availability of funds. ******

12. PERIOD OF TRAVEL:  Beginning on or about 08/30/2017  Ending on or about 09/30/2017

MODE OF TRAVEL

15. X Government-owned conveyance at a mileage rate of 0.535 cents, subject to:
   (a) X Administratively determined to be the advantage of the Government
   (b) X A showing of advantage to the Government
   (c) X Not to exceed cost by common carrier, including consideration of Per Diem allowance

MISCELLANEOUS

17. Transportation immediate family
18. X Other (specify)
   Baggage fees, taxi fares, telephone calls, rental vehicles, fuel, conference rooms, POVs, transportation, public transportation, tolls, faxes, in-flight WiFi, data services, misc. supplies, registration fees, and ATM fees.

ESTIMATED COST

20. Transportation  $  
21. Per Diem  
22. Other  
23. TOTAL  $  

24. CHARGED TO:
   178D0102DM / DLSN00000.000000 / DS10100000
   DX 10 10 1

25. [FISCAL OFFICERS SIGNATURE]

26.  
27. U.S. Secretary of the Interior

28. [APPROVING OFFICER'S SIGNATURE]

29. Acting Deputy Chief of Staff to the Secretary
Mon, Sep 11 2017
3:00 PM check-in Holiday Inn Manhattan Fd Confirmation No. 60390001
Address: 99 Washington Street New York Ny 10006
Nights: 2 (name: Zinke Ryan)
Guarantee Info: (B) (6)
Other Info:
Frequent Guest #: (B) (6)
Nightly Rate: $295.00
Total Rate: $693.20

Additional Information:
- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To Ww.W.Tsa.Gov.
- For Emergency Assistance Call 855-847-6398
- Org Code: D0ID0SS0

A Message From Your Agent:
This message confirms that your reservation has been ticketed. For changes/cancellations or questions please call your dedicated travel team.
Name: Zinke/Ryan, Keith

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U22/DODIOSIO  
U29/TANUMOS00TMWS  
U82/AATRS

Official Itinerary  
Department of the Interior - 4355 River Green Parkway - Duluth, GA 30096 - Tel 855.847.5368  
Generated by Travel Incorporated
United States Department of the Interior
Official Travel Schedule of the Secretary

Pennsylvania & New York
September 10 - September 13, 2017
FINAL
# TRIP SUMMARY
## THE TRIP OF THE SECRETARY TO
Pennsylvania & New York
September 10 - September 13, 2017

### Weather:
- **Camp David**
  - Saturday: High 61°, Low 47°, Mostly Sunny
  - Sunday: High 64°, Low 50°, Mostly Sunny
- **Shanksville, PA**
  - Sunday: High 65°, Low 48°, Sunny
  - Monday: High 69°, Low 54°, Partly Cloudy
- **New York City**
  - Monday: High 80°, Low 63°, Sunny; 0% Chance of Precipitation
  - Tuesday: High 83°, Low 65°, Partly Cloudy; 10% Chance of Precipitation
  - Wednesday: High 81°, Low 79°, Mostly Cloudy; 20% Chance of Precipitation

### Time Zone:
- Maryland/Pennsylvania/New York: Eastern Daylight Time

### Advance (Pennsylvania):
- **Security Advance**
  - Advance
  - Sgt. [D] (6), (6) (7)(C)
- **Advance (New York):**
  - Security Advance
    - Sgt. [D] (6), (6) (7)(C)
  - Security Advance
    - Sgt. [D] (6), (6) (7)(C)
  - Advance
    - Rusty Roddy

### Traveling Staff:
- **Agent in Charge**
  - Sgt. [D] (6), (6) (7)(C)
- **Deputy Comms Dir**
  - Russell Newell
- **Press Secretary**
  - Heather Swift
- **Photographer**
  - Tam Heilemann

### Attire:
- **Saturday (Camp David):** Business Casual (carry a tie) // Camp Casual (sport coat + carry a tie) for cocktails/dinner
- **Spouse:** Casual Elegance
- **Sunday (PA):** Business // Flat shoes recommended for entire event
- **Spouse:** Business // Flat shoes may be needed due to terrain
- **Monday (PA):** Business
- **Monday PM (NYC):** Business
- **Tuesday (NYC):** Park Casual for NPS visits / Business for Media
- **Wednesday (NYC):** Park Casual for NPS visits / Business for Media
Saturday, September 9, 2017
Washington, DC → Camp David

9:35-9:45am EDT: Depart Residence en route Fort McNair
Location: Fort McNair Parade Field
Vehicle Manifest: Secretary’s Vehicle: RZ
Mrs. Zinke
Note: Must be on field by 10:00AM
Must arrive by 9:45AM

10:00-10:30am EDT: Board Helicopter

10:30-10:45am EDT: Depart Washington, DC en route Camp David
Helo Manifest: RZ
Mrs. Zinke
Secretary Steven Mnuchin
Mrs. Louis Linton
Attorney General Jeff Sessions
Mrs. Mary Sessions
Secretary Alex Acosta
Mrs. Jan Acosta
Secretary Wilbur Ross
Mrs. Hillary Ross
Secretary Tom Price
Dr. Betty Price

10:45-11:00am EDT: Walk to Chapel
Greeted By: Jeffrey Deviney, Camp David Commanding Officer
Note: Military Aides will bring luggage to assigned cabins

11:00-11:30am EDT: Briefing in Chapel
Jeffrey Deviney will lead briefing

11:30-11:45am EDT: Walk to Aspen

11:45-12:00pm EDT: Cabinet Group Photo at Aspen

12:00-12:20pm EDT: Gather at Laurel for Luncheon

12:20-2:00pm EDT: Seated Luncheon

2:00-3:30pm EDT: Cabinet Meeting
Note: Spouses attend a Historic Camp David Presentation

4:00-6:00pm EDT: Activities // Downtime
Note: Guided walking tours, skeet shooting, gym, pool available
Note: Sign up required for skeet shooting and walking tour

6:00-6:30pm EDT: Cocktail Gathering at Laurel

6:30-7:45pm EDT: Dinner
7:45-10:00pm EDT: Optional Evening Activities
Note: Movies, bowling, Camp David Bar, game room available
Sunday, September 10, 2017
Camp David → Stoystown, PA

7:00-9:30 am EDT: Breakfast: Buffet at Laurel

8:00 am EDT: Service: Catholic Mass at Chapel
Note: Camp Casual Elegant attire

9:00 am EDT: Service: Protestant Service at Chapel
Note: Camp Casual Elegant attire

10:00 am EDT: Luggage Call

11:00-1:00 pm EDT: Depart Camp David en route Flight 93 National Memorial
Location: 6424 Lincoln Highway
Stoystown, PA 15563
Manifest: Secretary’s Vehicle: RZ
Drive time: 2 hours, 10 minutes +

1:00-1:15 pm EDT: Lunch: Flight 93 National Memorial Park Headquarters
Location: National Park HQ Office
Attendees: RZ
Staff: Luke Bullock

1:15-1:17 pm EDT: Depart Park Headquarters en route to Event ICP
Location: FL 93 National Memorial Park Maintenance Bldg.
Manifest: Secretary’s Vehicle: RZ
Staff Vehicle 1: Luke Bullock
Tami Heilemann
Russell Newell

Note: A sandwich platter has been provided by the National Park Foundation

1:20-1:45 pm EDT: Meet & Greet: NPS/Flight 93 Events Incident Command Center (ICP)
Location: FL 93 National Memorial Park Maintenance Bldg.
Attendees: Staff/Volunteers/Partners of: National Park Service,
National Park Foundation, Friends of Flight 93 National Memorial
Press: Closed
Remarks: In-Formal
Format: 1:00 PM - RZ arrives at ICP; greeted by Stephen Clark
1:03 PM - Clark hosts tour of ICP main area while mixing & mingle
1:17 PM - Clark ends tour/mix & mingle & begins brief remarks
1:20 PM - Remarks conclude; RZ gives remarks
1:25 PM - RZ concludes remarks & departs; photo-ops en route
1:30 PM - RZ departs ICP
1:45-1:49pm EDT: Depart NPS/Flight 93 Events ICP en route to Park Visitor’s Center
Location: Main Event Staging Area in Park
Manifest: Secretary’s Vehicle: RZ
Staff Vehicle: Luke Bullock
Russell Newell
Tami Heilemann
Drive Time: ~4 minutes

1:50-3:15pm EDT: Filming: National Park Foundation Flight 93 Memorial Video
Location: Park Visitor Center
Remarks: Formal; Scripted
Staff: Russell Newell

3:30-4:30pm EDT: Speech: Flight 93 National Memorial Groundbreaking Ceremony
Location: Future Site of the Tower of Voices
(approx. 1/16 mi from entrance)
Attendees: 400+ Invited (Open to Public)
Stephen M. Clark
Press: Open
Remarks: Formal
Set Up: Flight 93 Families/Guest Seats/ADA Needs
Podium; Full A/V connect & ASL Interpreter; US Flag/DOI Flag/Seal
3:30 PM - Hartman gives welcoming remarks; introduces John Reynolds & Walker.
3:34 PM - Reynolds gives remarks; welcomes Walker to podium
3:38 PM - Walker gives remarks
3:42 PM - Walker concludes remarks; Hartman introduces Will Shafroth
3:43 PM - Shafroth gives remarks
3:47 PM - Shafroth concludes remarks; Hartman introduces White & Schenkel
3:48 PM - White gives remarks
3:51 PM - White concludes remarks; welcomes Schenkel to podium
3:52 PM - Schenkel gives remarks
3:55 PM - Schenkel concludes remarks; Hartman proceeds to podium
3:56 PM - Hartman introduces RZ
3:57 PM - RZ gives remarks
4:00 PM - RZ concludes remarks
4:01 PM - Ground Turning Begins
4:05 PM - Ground Turning Concludes
4:06 PM - Hartman introduces Paul Murdoch
4:07 PM - Murdoch gives remarks; leads audience in Sound Breaking
4:12 PM - Murdoch concludes remarks; Sound Breaking begins
4:14 PM - Sound Breaking concludes; Hartman begins closing remarks
4:16 PM - Event concludes; RZ departs

4:30-4:50pm EDT: Downtime: TBD
Location: TBD
Staff: Luke Bullock
5:00-6:30pm EDT: Event: Reception with Flight 93 Families
Location: TBD
Press: Closed

6:30-6:55pm EDT: Depart Flight 93 National Memorial en route RON
Location: Hampton Inn Somerset
         324 Laurel Crest Road
         Somerset, PA 15501
Manifest: Secretary’s Vehicle: RZ
          Staff Vehicle: Luke Bullock
                     Russell Newell
Drive time: ~25 minutes

6:55-7:30pm EDT: Downtime at RON
Location: RON
Staff: Luke Bullock

7:30-7:32pm EDT: Depart RON en route Pine Grill
Location: 800 N Center Ave
          Somerset, PA
Manifest: Secretary’s Vehicle: RZ
          Staff Vehicle: Mrs. Zinke
                     Luke Bullock
                     Russell Newell
                     Tami Heilemann
Drive time: ~2 minutes
Walktime: ~5 minutes

7:30-9:00pm EDT: Dinner: Pine Grille Restaurant
Location: 800 N Center Ave
          Somerset, PA
Staff: Luke Bullock
Info: Reservation for 9

9:00-9:05pm EDT: Depart en route RON
Location: Hampton Inn Somerset
         324 Laurel Crest Road
         Somerset, PA 15501

9:05pm EDT: RON
Monday, September 11, 2017
Stoystown, PA → New York, NY

5:30-6:00am EDT: Depart RON en route to Flight 93 National Memorial Park HQ’s
   Location: 6424 Lincoln Highway
   Stoystown, PA 15563
   Manifest: Secretary’s Vehicle: RZ
   Drive time: ~25 minutes

6:00-6:30am EDT: Interview: Fox & Friends (LIVE)
   Location: FL 93 National Park HQ’s
   Staff: Russell Newell

6:30-6:55am EDT: Depart Interview for RON
   Location: Hampton Inn Somerset
   324 Laurel Crest Road
   Somerset, PA 15501

8:30-9:00am EDT: Depart RON en route Flight 93 National Memorial
   Location: 6424 Lincoln Highway
   Stoystown, PA 15563
   Vehicle Manifest:
     Secretary’s Vehicle: RKZ
     Mrs. Zinke
     Staff Vehicle: Luke Bullock
     Staff Vehicle: Russell Newell
   Drive time: ~25 minutes

9:15-9:30am EDT: Meeting: Speakers Briefing & Photo Opportunity
   Location: Visitor Center

9:30-12:00am EDT: Event: Flight 93 Annual Remembrance Ceremony & Gate Opening
   Location: Flight 93 National Memorial Park
   Participants: Vice President Pence
   RZ
   Steve Clark, Superintendent
   Governor Tom Wolf (D-PA)
   Gordon Felt, President, Families of Flight 93
   Robert Franz, Name Reader
   Celtic Aire, USAF Band
   Albert Youngblood (Gate/Wreath)
   Eileen Brady (Gate/Wreath)
   Format:
     9:30 AM - Celtic Aire USAF Band begins Prelude
     9:43 AM - RZ & Mrs. Zinke enter stage
     9:45 AM - Stephen Clark begins welcome remarks
     9:48 AM - Clark remarks conclude: rise for national anthem
     9:51 AM - Rev. Paul Britton begins remarks
     9:54 AM - Britton concludes remarks; moment of silence begins
     9:55 AM - Moment of silence concludes; Robert Franz begins Name Presentation & Bell Ringing
     10:11 AM - Clark introduces Governor Wolf
     10:14 AM - Wolf begins remarks
     10:17 AM - Wolf concludes remarks;
10:18 AM - Clark introduces Gordon Felt  
10:20 AM - Felt begins remarks  
10:26 AM - Felt concludes remarks; Celtic Aire begins “One Voice”  
10:32 AM - Clark introduces RZ  
10:33 AM - RZ begins remarks; introduces VPOTUS  
10:37 AM - VPOTUS begins remarks  
10:52 AM - VPOTUS concludes remarks; Celtic Aire begins “There Are No Words”  
10:58 AM - Clark gives closing remarks; stand while family departs  
11:02 AM - Clark concludes remarks; RZ & Mrs. Zinke departs stage  
11:10 AM - RZ & Mrs. Zinke depart Visitor’s Center for Wreath Laying Ceremony  
11:55 AM - Families gather at Wall of Names; VPOTUS motorcade arrives at ceremony hold; greeted by RZ & Mrs. Zinke  
11:57 AM - Clark begins ceremony participant briefing  
12:00 PM - Ranger Rick Nelson moves wreath in position  
12:01 PM - Ceremony briefing concludes; participants line up  
12:03 PM - Participants proceed to Wreath; all facing wall  
12:05 PM - Nelson directs Youngblood and Brady to place wreath  
12:08 PM - Moment of Silence begins  
12:09 PM - Moment of Silence concludes; Felt asks participants to enter ceremony site via gate  
12:10 PM - Ranger Cockfield opens ceremony gate; keeps post  
12:11 PM - Participants enter gate; signal for other families to follow  
12:30 PM - Families and participants conclude visitation; depart area  
12:31 PM - RZ & Mrs. Zinke depart

1:15-5:30pm EDT: Depart Flight 93 National Memorial en route New York, NY  
Location: New York Marriott Marquis  
1555 Broadway  
New York, NY 10036  

Vehicle Manifest:  
Secretary’s Vehicle:  
   RKZ  
   Mrs. Zinke  
   Sgt. b6b9b7b6  
   Sgt. b6b7b7b7  

Drive time: ~4 hours, 50 minutes without traffic

4:00-6:15pm EDT: Personal Time at Hotel  

6:15-6:30pm EDT: Depart RON en route Fox Studio  
Location: 1211 Avenue of the Americas  
New York, NY 10036  

Vehicle Manifest:  
Lead Vehicle:  
   Sgt. b6b7b7b6  
Secretary’s Vehicle:  
   RKZ  
   Mrs. Zinke  
   Sgt. b6b7b7b6  
   Sgt. b6b7b7b7  
   Staff Vehicle: Rusty Roddy  
   Heather Swift
6:30-7:00pm EDT: Prepare for Interview

7:00-7:30pm EDT: Interview: Fox News
Staff: Heather Swift

7:30-8:00pm EDT: Depart Studio en route Dinner
Location: 116 East 80th Street
New York, NY 10021
Vehicle Manifest:
Lead Vehicle: Sgt. [b] [6], [b] [7][C]
Secretary's Vehicle: RKZ
Mrs. Zinke
Sgt. [b] [8], [b] [7][C]
Sgt. [b] [6], [b] [7][C]
Drive time: ~ 15 minutes without traffic
Note: Staff vehicle will depart prior to RKZ departure

8:00-10:00pm EDT: Dinner
Location: 116 East 80th Street
New York, NY 10021

10:00-10:30pm EDT: Depart Dinner en route RON
Location: New York Marriott Marquis
1535 Broadway
New York, NY 10036
Vehicle Manifest:
Lead Vehicle: Sgt. [b] [6], [b] [7][C]
Secretary's Vehicle: RKZ
Mrs. Zinke
Sgt. [b] [8], [b] [7][C]
Sgt. [b] [6], [b] [7][C]
Drive time: ~ 45 minutes without traffic

10:30pm EDT: RON
Tuesday, September 12, 2017
New York, NY

8:00-9:00am EDT: Depart RON en route Fort Wadsworth (Gateway National Recreation Area)
Location: 210 New York Avenue
Staten Island, NY 10305

Vehicle Manifest:
    Lead Vehicle:
        Sgt. (b) (6), (b) (7)(C)

    Secretary's Vehicle:
        RKZ
        Mrs. Zinke
        Sgt. (b) (6), (b) (7)(C)
        Sgt. (b) (6), (b) (7)(C)

    Staff Vehicle:
        Rusty Roddy
        Heather Swift
        Tami Heilemann
        Sgt. (b) (6), (b) (7)(C)

Drive Time: ~55 minutes
Note: Staff vehicle will depart prior to RKZ departure

9:00-10:30am EDT: Arrive Fort Wadsworth & Proceed to Tour
Location: Fort Wadsworth Overlook
Greeted by: Joshua Laird, Commissioner, National Parks of New York Harbor
            Jen Nersesian, Superintendent, Gateway National Recreation Area
Staff:
    Heather Swift
    Tami Heilemann
Advance:
    Rusty Roddy
Note: Tour includes Fort Tompkins, Battery Weed, Camp Hudson Campgrounds area
Note: RKZ passport will be stamped at Fort Wadsworth Overlook on tour
Note: From greeting to departure, Commissioner Joshua Laird will be in Secretary's vehicle on tour
Note: Group photo with 30 - 40 NPS Employees during tour

10:30-11:45am EDT: Horseback Ride with United States Park Police Representatives
Location: Fort Wadsworth Beach
Note: Group photo with 6 - 10 USPP officers upon arrival to horseback riding area
Note: Rusty Roddy & Tami Heilemann will accompany on an ATV

11:45-12:45pm EDT: Depart Fort Wadsworth en route SiriusXM Studio
Location: 1221 Avenue of the Americas
New York, NY 10036

Vehicle Manifest:
    Lead Vehicle:
        Sgt. (b) (6), (b) (7)(C)
        Rusty Roddy
        Tami Heilemann

    Secretary's Vehicle:
        RKZ
        Mrs. Zinke
        Sgt. (b) (6), (b) (7)(C)
        Sgt. (b) (6), (b) (7)(C)

Drive Time: ~1 hour
Note:  Heather Swift & will depart prior to RKZ departure at beginning of Horseback ride

12:45-2:15pm EDT:  
**Arrive SiriusXM Studio for Radio Interviews**
Location:  1221 Avenue of the Americas
           New York, NY 10036
**1:00-1:30pm Interview: Anthony Rivera | David Webb Show**
**1:30-2:00pm Interview: Michael Binns | The Willow Majority**
Staff:  Heather Swift

2:15-3:00pm EDT:  
**Depart SiriusXM Studio en route North Cove Marina - World Financial Center**
Location:  395-399 South End Avenue
           New York, NY 10280

Vehicle Manifest:  
**Lead Vehicle:**
  Sgt. [b] [6], [b] [7] [C]
  Heather Swift

**Secretary’s Vehicle:**
  RKZ
  Mrs. Zinke
  Sgt. [b] [6], [b] [7] [C]
  Sgt. [b] [6], [b] [7] [C]

**Staff Vehicle:**
  Rusty Roddy
  Tami Heilemann
  Sgt. [b] [6], [b] [7] [C]

Drive Time:  ~45 minutes
Note:  Staff vehicle will depart prior to RKZ departure

3:00-3:05pm EDT:  
**Arrive North Cove Marina & Proceed to Boat**
Greeted by:  Joshua Laird, Commissioner, National Parks of New York Harbor

3:05-3:20pm EDT:  
**Depart North Cove Marina en route Liberty Island**
Location:  Liberty Island Main Dock - New York Slip
Vessel:  44 Foot Goose Boat Catamaran

**Boat Manifest:**
  RKZ
  Mrs. Zinke
  Jack Daly
  Brian Kilmeade, Fox & Friends
  Nicole del Castillo, Fox & Friends
  3 Staff, Fox & Friends
  Joshua Laird
  Rusty Roddy
  Heather Swift
  Tami Heilemann
  Sgt. [b] [6], [b] [7] [C]
  Sgt. [b] [6], [b] [7] [C]
  Sgt. [b] [6], [b] [7] [C]
  Sgt. [b] [6], [b] [7] [C]

3 Crew Members

3:20-5:00pm EDT:  
**Arrive Liberty Island & Proceed to Tour of the Statue of Liberty**
Met by:  Cherie Butler, Deputy Superintendent, Statue of Liberty National Monument
Tour Participants:  RKZ (including crown tour)
Mrs. Zinke (including crown tour)
Jack Daly (including crown tour)
Brian Kilmeade, Fox & Friends (including crown tour)
Nicole del Castillo, Fox & Friends (including crown tour)
Joshua Laird (general tour only)
Cherie Butler (general tour only)
Rusty Roddy (general tour only)
Heather Swift (including crown tour)
Tami Heilemann (including crown tour)
Sgt. [b][6], [b][7][C]
(b) (6), (b) (7)[C] (including crown tour)
Sgt. (b) (6), (b) (7)[C] (general tour only)
Sgt. [b][6], [b][7][C] (general tour only)
Michael Amato, NPS Chief, Interpretation, Education & Visitor Services (general tour only)
TBD NPS Ranger (crown tour only)

Note: Tour will include tours of the Statue of Liberty Crown, grounds, museum
Note: RKZ passport will be stamped on tour.

5:00-5:15pm EDT:
Interview with Brian Kilmeade
Location: Liberty Island Shuttle Dock
Staff: Heather Swift

5:15-5:30pm EDT:
Depart Liberty Island en route North Cove Marina
Vessel: 44 Foot Moose Boat Catamaran
Boat Manifest: RKZ
Mrs. Zinke
Brian Kilmeade, Fox & Friends
Nicole del Castillo, Fox & Friends
3 Staff, Fox & Friends
Nicole del Castillo
Joshua Laird
Rusty Roddy
Heather Swift
Tami Heilemann
Sgt. [b][6], [b][7][C]
(b) (6), (b) (7)[C] (including crown tour)
Sgt. (b) (6), (b) (7)[C] (general tour only)
Sgt. [b][6], [b][7][C] (general tour only)
3 Crew Members

5:30-6:15pm EDT:
Depart North Cove Marina en route Ambassador Nikki Haley’s Residence
Location: 50 United Nations Plaza
[345 East 46th Street]
New York, NY 10017

Vehicle Manifest:
Lead Vehicle:
Sgt. [b][6], [b][7][C]
(b) (6), (b) (7)[C]
Secretary’s Vehicle:
RKZ
Mrs. Zinke
Sgt. [b][6], [b][7][C]
(b) (6), (b) (7)[C]
Sgt. [b][6], [b][7][C]
Staff Vehicle: Rusty Roddy
6:15-7:00pm EDT: Meeting with Ambassador Nikki Haley
Location: 50 United Nations Plaza
[345 East 46th Street]
New York, NY 10017

7:00-7:30pm EDT: Depart Ambassador Nikki Haley’s Residence en route Dinner
Location: Dinner location to be determined by Secretary & Mrs. Zinke
Vehicle Manifest:
   Lead Vehicle:
      Sgt: (b) (6), (b) (7)(C)
   Secretary’s Vehicle:
      RKZ
      Mrs. Zinke
      Sgt: (b) (6), (b) (7)(C)
      Sgt: (b) (6), (b) (7)(C)

7:30-9:30pm EDT: Dinner

9:30-9:45pm EDT: Depart Dinner en route RON
Location: New York Marriott Marquis
1535 Broadway
New York, NY 10036
Vehicle Manifest:
   Lead Vehicle:
      Sgt: (b) (6), (b) (7)(C)
   Secretary’s Vehicle:
      RKZ
      Mrs. Zinke
      Sgt: (b) (6), (b) (7)(C)
      Sgt: (b) (6), (b) (7)(C)

9:45pm EDT: RON

Wednesday, September 13, 2017
New York, NY → Washington, DC

7:00-7:30am EDT: Depart RON en route Theodore Roosevelt Birthplace National Historic Site
Location: 28 East 20th Street
New York, NY 10003
Vehicle Manifest:
   Lead Vehicle:
      Sgt: (b) (6), (b) (7)(C)
   Secretary’s Vehicle:
      RKZ
      Mrs. Zinke
      Sgt: (b) (6), (b) (7)(C)
      Sgt: (b) (6), (b) (7)(C)
   Staff Vehicle: Rusty Roddy
Heather Swift
Tami Heilemann
Sgt. (b) (6), (b) (7)(C)

Drive Time: ~30 minutes
Note: Staff vehicle will depart prior to RKZ departure

7:30-8:15am EDT: Arrive Theodore Roosevelt Birthplace National Historic Site & Proceed to Tour
Location: 28 East 20th Street
New York, NY 10003
Greeted by: Joshua Laird, Commissioner, National Parks of New York Harbor
Danny Prebultt, Chief Manhattan Curator, NPS New York City Sites
Tweed Roosevelt, Great Grandson of Theodore Roosevelt

Note: RKZ passport will be stamped on tour

8:15-8:30am EDT: Depart Theodore Roosevelt Birthplace National Historic Site en route Fox Studios
Location: 1211 Avenue of the Americas
New York, NY 10036

Vehicle Manifest:
Lead Vehicle:
Sgt. (b) (6), (b) (7)(C)
Rusty Roddy
Heather Swift
Tami Heilemann

Secretary’s Vehicle:
RKZ
Mrs. Zinke
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)

8:30-9:00am EDT: Arrive Fox Studios & Prepare for Interview

9:00-9:30am EDT: Interview: Varney & Company | Fox Business
Location: 1211 Avenue of the Americas
New York, NY 10036

9:30-1:45pm EDT: Depart Fox Studios en route Washington, DC
Location: Residence

Vehicle Manifest:
Lead Vehicle:
Sgt. (b) (6), (b) (7)(C)

Secretary’s Vehicle:
RKZ
Mrs. Zinke
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)

Drive time: ~4 hours, 10 minutes without traffic
TRAVEL AUTHORIZATION

1. No. ZINKE2017
2. 08/30/2017

3. Office of the Secretary

(BUREAU OR OFFICE)

4. NAME Ryan Zinke
5. OFFICIAL STATION Washington, DC

6. TITLE U.S. Secretary of the Interior
7. ACCOUNTING OFFICE IB - Denver

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

PLACES OF TRAVEL

8. FROM: Washington, DC
9. TO: Such places in the contiguous United States, Alaska, Hawaii, Puerto Rico, and U.S. Territories, as may be necessary, and return, to accomplish Department programs and missions.

10. PURPOSE AND REMARKS:
Official business as may be required.
I certify that the travel herein was reviewed and determined to be essential for accomplishment of Department programs and missions. Payment from non-federal sources for travel-related expenses is authorized under 31 U.S.C. 1353 provided that, prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and part 374 DM5, and are fully documented and approved via form DI-2000.

11. PER DIEM ALLOWANCE:
Actual lodging expense and M&E, not to exceed 300%, as authorized in accordance with the Federal Travel Regulations issued by GSA and published in the Federal Register and subject to Departmental approval.
*****Subject to availability of funds.*****

12. PERIOD OF TRAVEL: Beginning on or about 08/30/2017 Ending on or about 09/30/2017

MODE OF TRAVEL

13. X Common carrier
14. Extra fare
15. X Government-owned conveyance at a mileage rate of 0.535 cents, subject to:
   (a) X Administratively determined to be the advantage of the Government
   (b) X A showing of advantage to the Government
   (c) X Not to exceed cost by common carrier, including consideration of Per Diem allowance

MISCELLANEOUS

17. Transportation immediate family
18. X Other (specify) Baggage fees, taxi fares, telephone calls, rental vehicles, fuel, conference rooms, POV transportation, public transportation, tolls, faxes, in-flight WiFi, data services, misc. supplies, registration fees, and ATM fees.

ESTIMATED COST

20. Transportation $ 219. Shipment household goods and personal effects
22. Other
23. TOTAL $ 226. U.S. Secretary of the Interior (TITLE)
24. CHARGED TO: [178D0102DM // DL0N00000.00000 // DS0100200]
   DIXIPOO

25. [FINANCIAL OFFICER'S SIGNATURE] 26. [FINANCIAL OFFICER'S SIGNATURE]
   Acting Deputy Chief of Staff to the Secretary (TITLE)
Date: 08/25/2017
Record Locator: 3925GM
Travelers:
Zinke, Ryan.Keith
Agent: doi.travel@dttgov.com

Wed, Sep 20 2017 Springfield, MO
7:52 AM depart
Baltimore (BWI) to Chicago O’Hare (ORD) — Confirmation No. PLEYNG
Takeoff: 7:52 AM
American Airlines
Flight 1521
Baltimore, MD
Economy [ Y ] Class | McDonnell Douglas MD-80 | Food for Purchase |
2h 23m
Landing: 9:15 AM (Terminal: 3)
Chicago O’Hare, IL

Travelers:
Name: Zinke, Ryan.Keith
Ticket #: 001-8675507121
Seat: 16B
FF#: (b) (6)

10:05 AM depart
Chicago O’Hare (ORD) to Springfield (SGF) — Confirmation No. PLEYNG
American Airlines
Flight 3731
OPERATED BY ENVOY AIR AS AMERICAN EAGLE
PLEASE CHECK-IN WITH THE OPERATING CARRIER
Takeoff: 10:05 AM Terminal: 3
Chicago O’Hare, IL
Economy [ Y ] Class | Embraer RJ145 |
1h 33m
Landing: 11:38 AM
Springfield, MO

Travelers:
Name: Zinke, Ryan.Keith
Ticket #: 001-8675507121
Seat: 07C
FF#: (b) (6)

3:00 PM check-in
Dbtree By Hilton Springfield — Confirmation No. 98557466-
Address: 2431 N Glenstone Avenue Springfield Mo 65803
Phone: 1-417-831-3131 Fax: 1-417-831-9786
Rooms: 1 room
Room Desc: 
Cancel Policy: Cancel By 4p Day Of Arrival By Local Hotel Time To Avoid Billing. You Must Contact Hotel Or Agency For Change Or Cancellation.

Thu, Sep 21 2017 Dallas Ft. Worth, TX
check-out
Dbtree By Hilton Springfield — Confirmation No. 95857466—
2:17 PM depart
Springfield (SGF) to Dallas Ft. Worth (DFW) — Confirmation No. PLEYNG
American Airlines
Flight 3439
OPERATED BY ENVOY AIR AS AMERICAN EAGLE
PLEASE CHECK-IN WITH THE OPERATING CARRIER
Takeoff: 2:17 PM
Springfield, MO
Economy [ G ] Class | EMBRAER 175 |
1h 30m
Landing: 3:47 PM (Terminal: B)
Dallas Ft. Worth, TX

Travelers:
Name: Zinke, Ryan.Keith
Ticket #: 001-8675507121
Seat: 20D
FF#: (b) (6)

Sat, Sep 23 2017 Baltimore, MD
6:50 AM depart
Dallas Ft. Worth (DFW) to Austin (AUS) — Confirmation No. PLEYNG
American Airlines
Flight 1004
Takeoff: 6:50 AM Terminal: 0
Dallas Ft. Worth, TX
Economy [ L ] Class | Airbus Industrie A321 (Sharklets) |
0h 57m
Landing: 7:47 AM
Austin, TX

Travelers:
Name: Zinke, Ryan.Keith
Ticket #: 001-8675507121
Seat: 22D
FF#: (b) (6)

1:00 PM depart
Austin (AUS) to Houston-Hobby (HOU) — Confirmation No.——
Southwest Airlines
Flight 2246
Takeoff: 1:00 PM
Austin, TX
Economy/Coach Discounted [ M ] Class |
Boeing 737-700 (winglets) |
0h 55m
Landing: 1:55 PM
Houston-Hobby, TX

Travelers:
Name: Zinke, Ryan.Keith
Ticket #: 001-8675507121
Seat: Assigned At Check-in ()

3:00 PM depart
Houston-Hobby (HOU) to Baltimore (BWI) — Confirmation No.——
Southwest Airlines
Flight 2371
Takeoff: 3:00 PM
Houston-Hobby, TX
Economy/Coach Discounted [ M ] Class |
Boeing 737-800 (winglets) |
3h 10m
Landing: 7:10 PM
Baltimore, MD

Travelers:
Name: Zinke, Ryan.Keith
Ticket #: 001-8675507121
Seat: Assigned At Check-in ()
### Exchange

**Name:** Zinke/Ryan, Keith

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--- Fee(s) ---

- **Agent-Assisted Dom Air/ Rail**
  - **Date:** 09/18/2017
  - **Amount:** $34.30
  - **Reference #:** 065253

--- Remark(s) ---

- U22/DODISSIO
- U29/TIMOTHY NIGBOROWICZ
- US4/ATRS

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Printed Wed, Oct 04, 2017 02:28 AM

Generated by Travel Incorporated

**Official Invoice**
Name: Zinke/Ryan, Keith

All or part of this ticket has been exchanged. Look at ticket 8675507121 for exchanged flight information.

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**Hotel:**

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**Check In:** Wed, 06/20/2017
Check Out: Thu, 09/21/2017
Your Nightly Rate: $91.00
Number of Rooms: 1
Number of People: 1
Room Type: GOV

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Print: Wed, Oct 04, 2017 02:26 AM
Generated by Travel Incorporated
Name: Zinke/Ryan, Keith

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- U22/DIDOSSIO
- U25/TIMOTHY NIGBOROWICZ
- U92/ATRS

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**Tax:** $26.91

**Total Amount:** $201.80

**Fee - Agent-Assisted Dom Air/Rail:** $34.30

**Air + Fee:** $236.10

**Remark(s):**

U22/DOICOSSIO
U29/TIMOTHY NIGBOROWCZ
U62/ATRS

Print: Wed, Oct 04, 2017 02:26 AM

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MEMORANDUM

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Actual Expense Reimbursement for Lodging Expenses
DATE: September 18, 2017

From September 21, 2017, through September 23, 2017, Secretary Ryan Zinke will be on official travel in Dallas, Texas, and the surrounding metropolitan area, to speak at the National Rifle Association (NRA) Women’s Leadership Forum 2017 Summit, and to participate in a number of engagements associated with the Summit.

The NRA Women’s Leadership Forum 2017 Summit is a three-day event that will be held at the Four Seasons Resort and Club Dallas at Las Colinas, located in Irving, Texas. All of the official engagements for the Summit will take place at the hotel or nearby, and all of the Summit attendees will utilize lodging at this same hotel. In order to have a base of operations that is close and easily accessible to the NRA Women’s Leadership Forum 2017 Summit and its attendees, the Office of Scheduling and Advance recommends that Secretary Zinke procure lodging at the Four Seasons Resort and Club Dallas at Las Colinas for the nights of September 21 and September 22.

Heather Swift and Tami Heilemann will accompany Secretary Zinke as support staff during his official travel to Dallas and the surrounding metropolitan area. In order to properly execute their mission requirements, Heather Swift and Tami Heilemann must utilize lodging at the same location as Secretary Zinke.

Luke Bullock will travel to the Dallas metropolitan area in order to advance Secretary Zinke’s trip there. He will arrive in Dallas on September 19. In order to properly execute his advancing duties, Luke Bullock must utilize lodging at the same location as Secretary Zinke, both during Secretary Zinke’s stay and also on the nights prior to Secretary Zinke’s arrival.

For the nights of September 21, 2017, and September 22, 2017, the Four Seasons Resort and Club Dallas at Las Colinas offers a lodging rate of $195.00 per night. The maximum allowable government lodging rate that has been established by the General Services Administration (GSA) for Irving, Texas, in September 2017 is $135.00 per night (documentation attached). The Four Seasons Resort and Club Dallas at Las Colinas lodging rate is more expensive than the GSA maximum lodging rate by $60.00 per night. We seek authorization for Secretary Zinke and the other travelers referenced above to procure lodging at the higher rate through actual expense reimbursement under FTR 301-11.300 (a), (d) and (e):

§301-11.300 When is actual expense reimbursement warranted?
 When:
 (a) Lodging and/or meals are procured at a prearranged place such as a hotel where a meeting, conference or training session is held;
 (d) Because of mission requirements; or
 (e) Any other reason approved within your agency.
Please provide approval for Secretary Zinke, Heather Swift and Tami Heilemann to accept actual expense reimbursement at a lodging rate of $195.00 per night in Irving, Texas, on the nights of September 21, 2017, and September 22, 2017. Please also provide approval for Luke Bullock to accept actual expense reimbursement at a lodging rate of $195.00 per night in Irving, Texas, on the nights of September 19, 2017, through September 22, 2017.

[Signature]
Approval Signature

[Date]
Date
FY 2017 Per Diem Rates for Dallas, Texas

(October 2016 - September 2017)

Cities not appearing below may be located within a county for which rates are listed. To determine what county a city is located in, visit the National Association of Counties (NACO) website (a non-federal website).

October 2016 - September 2017 The following rates apply for Dallas, Texas

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<th>Primary Destination</th>
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<th>Dec</th>
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<th>Feb</th>
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Footnotes

1. Traveler reimbursement is based on the location of the work activities and not the accommodations, unless lodging is not available at the work activity, then the agency may authorize the rate where lodging is obtained.
2. Unless otherwise specified, the per diem locality is defined as "all locations within, or entirely surrounded by, the corporate limits of the key city, including independent entities located within those boundaries."
3. Per diem localities with county definitions shall include "all locations within, or entirely surrounded by, the corporate limits of the key city as well as the boundaries of the listed counties, including independent entities located within the boundaries of the key city and the listed counties (unless otherwise listed separately)."
4. When a military installation or Government-related facility (whether or not specifically named) is located partially within more than one city or county boundary, the applicable per diem rate for the entire installation or facility is the higher of the rates which apply to the cities and/or counties, even though part(s) of such activities may be located outside the defined per diem locality.
5. Meals and Incidental Expenses, see Breakdown of M&IE Expenses for important information on first and last days of travel.
TRIP SUMMARY
THE TRIP OF THE SECRETARY TO
Missouri & Texas
September 20 - September 23, 2017

Weather:
Springfield, MO
Wednesday: High 91°, Low 70°; Mostly Sunny; 20% Chance of Precipitation
Thursday: High 90°, Low 68°; Partly Cloudy; 10% Chance of Precipitation

Dallas, TX
Thursday: High 93°, Low 74°; Partly Cloudy; 20% Chance of Precipitation
Friday: High 93°, Low 73°; Partly Cloudy; 20% Chance of Precipitation

Austin, TX
Saturday: High 91°, Low 72°; Partly Cloudy; 10% Chance of Precipitation

Time Zone:
Missouri/Texas: Central Daylight Time

Advance (Missouri):
Security Advance
Advance
Sgt. [b] (6), (b) (7)[c]
Rusty Roddy

Advance (Dallas):
Security Advance
Advance
Sgt. [b] (b), (b) (7)[c]
Luke Bullock

Advance (Austin):
Security Advance
Advance
Det. [b] (6), (b) (7)[c]
Rusty Roddy

Traveling Staff:
Agent in Charge
Sgt. [b] (6), (b) (7)[c]

Deputy Director, Fish and Wildlife Service
Greg Sheehan

Deputy Communications Director
Russell Newell (Missouri)

Press Secretary
Heather Swift (Dallas)

Photographer
Tami Heilemann

Cell Phone:
[b] (b), (b) (7)[c]

Attire:
Wednesday: Wetsuit (Dive) / Blazer & Tie (Evening Events)
Thursday: Business Casual (Conservation Briefing) / Park Casual (Battlefield tour)
Friday: Business Casual / Business Attire
Saturday: Park Casual
Wednesday, September 20, 2017
Washington, DC → Springfield, MO

6:10-6:55am EDT: Depart Residence en route Baltimore-Washington International Airport
Vehicle Manifest:
Secretary’s Vehicle: RKZ
Drive time: ~45 minutes

7:52am EDT - 9:15am CDT: Wheels up Washington, DC (BWI) en route Chicago, IL (ORD)
Flight: American Airlines 1521
Flight time: 2 hours, 23 minutes
RZ Seat: 16B
AIC: Sgt (b) (6), (b) (7)(C)
Staff: Russell Newell, Tami Heilemann
NOTE: TIME ZONE CHANGE EDT to CDT (~1 hour)

9:15-10:05am CDT: Layover in Chicago, IL // 50 minute layover

10:05am CDT - 11:38am CDT: Wheels up Chicago, IL (ORD) en route Springfield, MO (SGF)
Flight: American Airlines 3731
Flight time: 1 hour, 33 minutes
RZ Seat: 7C
AIC: Sgt (b) (6), (b) (7)(C)
Staff: Russell Newell, Tami Heilemann

11:38-12:00pm CDT: Wheels down Springfield-Branson National Airport // Proceed to Vehicles
Location: 2300 North Airport Boulevard
Springfield, MO 65802

12:00-12:20pm CDT: Depart Airport en route Johnny Morris Wonders of Wildlife National Museum & Aquarium
Location: Morris Conservation Center
Main Entrance
600 West Sunshine Street
Springfield, MO 65807
Vehicle Manifest:
Lead State Vehicle: Matt Funderburk, State Officer
Sgt (b) (6), (b) (7)(C)
Secretary’s Vehicle: RKZ
Sgt (b) (6), (b) (7)(C)
Russell Newell
Tami Heilemann
Drive time: ~15 minutes
Note: Rusty Roddy will be on site upon RKZ arrival to site

12:20-12:45pm CDT: Arrive Bass Pro Shops and Proceed to Lunch
Location: Cave & Prairie Classroom
Greeted by: Johnny Morris, Founder & CEO, Bass Pro Shops (Tentative)
Note: Box lunches provided by Johnny Morris Wonders of Wildlife National Museum & Aquarium
12:45-1:00pm CDT:  Proceed to Dive Locker Room & Prepare for Dive into Out to Sea Aquarium  
Note:  Change into Wetsuit

1:00-1:15pm CDT:  Proceed to Out to Sea Aquarium Deck for Briefing & Photo Opportunity  
Location:  Top floor of Out to Sea Aquarium  
Participants:  RKZ  
Note:  Press will be staged at 1:00pm  
Note:  RKZ photo op with WOLF school students (46 5th grade students)

1:15-1:45pm CDT:  Out to Sea Aquarium Dive / Q&A with WOLF Students  
Participants:  RKZ  
Press:  Open – Outdoor Writers will be filming  
Note:  Full face mask with communications system will include mic to communicate with students  
Note:  Sand Tiger Sharks, Brown Sharks, 200-400 lb. Goliath Groupers, and numerous species of reef fish will be present in the tank  
Note:  Q & A with students will take place at bottom of aquarium with RKZ facing lower level viewing room glass where students and press will be Staged on the other side of the glass

1:45-2:15pm CDT:  Exit the Out to Sea Aquarium & Proceed to Changing Area Locker Room

2:15-2:35pm CDT:  Depart Johnny Morris Wonders of Wildlife National Museum en route RON  
Location:  DoubleTree by Hilton  
2431 North Glenstone Avenue  
Springfield, MO 65803  
Vehicle Manifest:  
State Lead Vehicle:  Matt Funderburk, State Officer  
Secretary’s Vehicle:  RKZ  
Sgt. (B) (6) (B) (7) (C)  
Sgt. (B) (6) (B) (7) (C)  
Staff Vehicle:  Rusty Roddy  
Russell Newell  
Tami Heilemann  
  
Drive Time:  ~15 minutes

2:30-4:50pm CDT:  Personal Time

4:50-5:10pm CDT:  Depart RON en route Johnny Morris Wonders of Wildlife National Museum  
Location:  Bass Pro Shops  
1935 South Campbell Avenue  
Springfield, MO 65807  
Vehicle Manifest:  
State Lead Vehicle:  Matt Funderburk, State Officer  
Secretary’s Vehicle:  RKZ  
Sgt. (B) (6) (B) (7) (C)  
Sgt. (B) (6) (B) (7) (C)  
Staff Vehicle:  Rusty Roddy  
Russell Newell  
Tami Heilemann  
  
Drive Time:  ~15 minutes  
Note:  Staff vehicle will depart for event prior to RKZ departure
5:10-5:15pm CDT: Arrive Bass Pro Shops & Proceed to Hold
Location: Bass Pro Shops
          Main / Uncle Buck’s Statue Entrance

5:15-5:45 pm CDT: Hold / Review Remarks
Location: Green Room
Staff: Russell Newell
      Rusty Roddy
      Greg Sheehan

5:45-6:00pm CDT: Greet President Jimmy Carter
Participants: Johnny Morris, Founder & CEO, Bass Pro Shops
             Jeanie Morris, Wife of Johnny Morris
             RKZ
Note: President Carter is scheduled to arrive between 5:30 to 5:45 pm

6:00-6:05pm CDT: Greet President George W. Bush
Participants: Johnny Morris, Founder & CEO, Bass Pro Shops
             Jeanie Morris, Wife of Johnny Morris
             RKZ
Note: President Bush is scheduled to arrive at 6:00 pm

6:05-6:30pm CDT: Tour Wonders of Wildlife Museum
Tour Leader: Johnny Morris, Founder & CEO, Bass Pro Shops
Tour Participants Include:
             RKZ
             President Jimmy Carter
             President George W. Bush
             Johnny Morris family members
             Richard Childress, Former NASCAR driver, NASCAR Hall of Fame,
             Team Owner, Richard Childress Racing
             Shane Mahoney, President & CEO, Conservation Visions, Inc.
             Bass Pro Shops staff members
Note: Tour includes a National Park Service display; Teddy Roosevelt impersonator

6:30-7:00pm CDT: VIP Reception
Note: Heavy hors d’oeuvres will be served

7:00-7:20pm CDT: Tour Wonders of Wildlife Aquarium
Tour Leader: Johnny Morris, Founder & CEO, Bass Pro Shops
Tour Participants Include:
             RKZ
             President Jimmy Carter
             President George W. Bush
             Johnny Morris family members
             Kevin Costner, Actor
             Ty Dillon & family, NASCAR Driver & Grandson of Richard Childress
             Austin Dillon, NASCAR Driver & Grandson of Richard Childress
             Dale Earnhardt, Jr. & family, NASCAR Driver
Note: Tour includes a U.S. Presidential fishing display

7:20-7:30pm CDT: Proceed to Wonders of Wildlife National Museum & Aquarium Ribbon Cutting // Program & Concert for Conservation
Location: Outdoor Gala Tent
Reserved Seat

7:30-10:30pm CDT: Wonders of Wildlife National Museum & Aquarium Ribbon Cutting // Program & Concert for Conservation
Noted Speakers:

8:05-8:07pm President Jimmy Carter
8:08-8:11pm President George W. Bush
8:14-8:15pm Video plays of President & Mrs. George H.W. Bush
8:19-8:23pm President Carter, President Bush, RKZ, Johnny & Jeanie Morris, Richard Childress & Kevin Costner on stage for group photo op (see below)
8:23-8:25pm President Carter & President Bush begin to depart stage alone as announcement is made thanking them for their contributions; RKZ, Morris/Morris, Childress & Costner follow.
RKZ proceeds to green room hold until remarks
8:44-8:46pm Secretary Ryan Zinke
RKZ introduced to stage by off stage announce
RKZ delivers remarks at podium and proceeds to signing table
RKZ signs proclamation (After signing, program goes directly into Conservation Success Video with no introduction)
RKZ departs stage during playing of video & returns to seat

Note: Toe marks will be placed on stage for Carter, Bush, RKZ, Morris/Morris, Costner, & Childress.
RKZ will be furthest stage right, with Bush to his left, Morris’ to his left, Carter to their left, Costner to his left, and Childress to his left furthest stage left.

Noted Performers:
Kevin Costner, Actor
John Anderson, Singer
Tracy Byrd, Singer
Craig Morgan, Singer
Dierks Bentley, Singer
Luke Bryan, Singer

Attendees: 2,000 Conservation Leaders

Group Photo Op Participants:
President Jimmy Carter
President George W. Bush
RKZ
Johnny & Jeanie Morris
Kevin Costner
Richard Childress
80 Conservationists
8 WOLF School Students
20 NASCAR Drivers
10 Hunting Industry Leaders
25 Fishing Industry Leaders
12 Wonders of Wildlife National Museum & Aquarium Board Members
10:30-10:45pm CDT:

**Depart en route RON**

**Location:** DoubleTree by Hilton  
2431 North Glenstone Avenue  
Springfield, MO 65803

**Vehicle Manifest:**  
State Lead Vehicle: (b) (8), (b) (7)(C)  
Secretary’s Vehicle: RZ  
Sgt  
Staff Vehicle: Rusty Roddy  
Russell Newell  
Tami Heilemann  
Greg Sheehan

**Drive Time:** ~15 minutes

10:45pm CDT:

**RON**

**Thursday, September 21, 2017**  
Springfield, MO → Dallas, TX

8:35-8:55am CDT:

**Depart RON en route Johnny Morris Wonders of Wildlife National Museum & Aquarium**

**Location:** Morris Conservation Center  
Main Entrance  
600 West Sunshine Street  
Springfield, MO 65807

**Vehicle Manifest:**  
State Lead Vehicle: (b) (8), (b) (7)(C)  
Secretary’s Vehicle: RKZ  
Sgt  
Staff Vehicle: Rusty Roddy  
Russell Newell  
Tami Heilemann

**Drive Time:** ~15 minutes

**Note:** Staff vehicle will depart for event prior to RKZ departure from hotel

8:55-9:00am CDT:

**Arrive Morris Conservation Center and Proceed to Conservation Summit**

**Greeted by:** Johnny Morris, Founder & CEO, Bass Pro Shops

9:00-10:00am CDT:

**Deliver Remarks at Conservationists & Outdoor Recreation Vendors Summit**

**Location:** Dogwood Canyon Room  
**Attendees:** 400 Conservationists & Outdoor Recreation Industry Leaders  
**Program:**

- **9:00-9:20 am** Johnny Morris, Founder & CEO - Bass Pro Shops, delivers welcoming remarks and conservation vision
- **9:20-9:35 am** Jim Hugale, President & COO - Bass Pro Shops, delivers remarks
- **9:35-9:50 am** Sharon McCollam delivers remarks
- **9:50-10:00 am** RKZ delivers remarks on the state of conservation & outdoor recreation in America
10:00-10:05 am Jeff Trandahl, President & CEO - National Fish & Wildlife Federation delivers remarks on the state of fish and wildlife in America

10:05-10:10 am Collin O’Mara, President & CEO - National Wildlife Federation, delivers remarks on issues related to fish and wildlife in America

10:10-10:15 am Frank Peterson, President & CEO - Recreational Boating & Fishing Foundation, delivers remarks on the state of fishing Participation in America

10:15-10:20 am Mike Nassman, President & CEO - American Sport Fishing Association, delivers remarks regarding fishing issues in America

10:20-10:25 am John Frampton, President & CEO - Council to Advance Hunting & Shooting Sports

10:25-10:55 am Dale Hall, CEO - Ducks Unlimited, & Becky Humphries, CEO - National Wild Turkey Federation, lead a group Discussion on conservation, wildlife, hunting, and fishing

10:55-11:00 am Johnny Morris, Founder & CEO - Bass Pro Shops, delivers closing remarks

Staging: U.S. Flag & Missouri Flag; Large Black Bear; Podium & Mic
Note: Attendees will be set at 40 banquet round tables
Note: RKZ will depart prior to end of program

10:30-10:55am CDT: Depart Johnny Morris Wonders of Wildlife National Museum & Aquarium en route Wilson’s Creek National Battlefield
Location: 6424 West Farm Road 182
Republic, MO 65738

Vehicle Manifest:
State Lead Vehicle: (B) (8), (B) (7)(C)
Secretary’s Vehicle: RKZ
Sgt. (B) (6), (B) (7)(C)
Sgt. (B) (6), (B) (7)(C)

Drive Time: ~25 minutes

10:55-11:00am CDT: Arrive Wilson’s Creek National Battlefield
Location: Wilson’s Creek National Battlefield
Visitor Center Parking Lot
Greeted By: Ted Hillmer, Superintendent, Wilson’s Creek National Battlefield
Congressman Billy Long (MO-7)

11:00-11:05am CDT: Photo Opportunity with Lyon Elementary School Students
Location: Wilson’s Creek National Battlefield
Visitor Center Welcome Sign
Participants: RKZ
Ted Hillmer, Superintendent, Wilson’s Creek National Battlefield
Congressman Billy Long (MO-7)
Chance Wistrom, Superintendent, Republic School District
Teacher from Lyon Elementary School
26 students from Lyon Elementary School
Note: Participants will be in place prior to RKZ arrival. Photo will showcase
The students’ drawings for the 2018 Wilson’s Creek National Battlefield calendar.

11:05-11:30am CDT: Meet & Greet with NPS Employees / Volunteers / Foundation Board of Directors
Location: Wilson Creek National Battlefield
Visitor Center Multi-Purpose Room
Participants: RKZ
Ted Hillmer, Superintendent, Wilson’s Creek National Battlefield
Congressman Billy Long (MO-7)
35 National Park Service Employees
5 NPS Volunteers
8 - 10 Foundation Board of Directors
Note: Light refreshments will be provided by the Wilson Creek National Battlefield Foundation

11:30-11:35am CDT: Depart Visitor Center en route Edgar Cemetery
Vehicle Manifest:
NPS Lead Vehicle: [b] [b] [7][C] NPS Ranger
Rusty Roddy
Russ Newell
Tami Heilemann
State Vehicle: [b] [b] [6][C] State Officer
Secretary’s Vehicle: RKZ
Rep. Billy Long
Sgt [1] [1] [7][C]
Sgt [b] [b] [b] [b] [7][C]
NPS Staff Vehicle: Mike Debacker, Manager, NPS Science Section
TBD Rep. Billy Long staffer

Drive Time: ~5 minutes

11:35-11:40am CDT: Arrive Edgar Cemetery & Prepare for Horseback Riding Tour

11:40-11:50am CDT: Depart Edgar Cemetery via Horseback en route Split Rail Restoration Project
Location: Wilson Creek National Battlefield
Horseback Riding Trail
Horseback Participants: RKZ
Ted Hillmer, Superintendent, Wilson’s Creek National Battlefield
Sgt [b] [b] [7][C]
Christine Stokely, Wrangler

Vehicle Manifest:
NPS Lead Vehicle: [b] [b] [7][C] NPS Ranger
Rusty Roddy
Russ Newell
Tami Heilemann
State Vehicle: [b] [b] [6][C] State Officer
Secretary’s Vehicle: Sgt [b] [b] [7][C]
NPS Staff Vehicle: Mike Debacker, Manager, NPS Science Section
Rep. Billy Long
TBD Rep. Billy Long staffer

Travel Time: ~10 minutes
Note: Horses provided by NPS volunteer
Note: Vehicles will follow horseback riding group
11:50-12:00pm CDT: Participate in Split Rail Restoration Project with Youth Conservation Corp
Participants: RKZ
Rep. Billy Long
6 students
Crew Leader
Note: Project consists of participating in Battlefield rail restoration by placing
pre-cut logs on existing fence
Note: Group photo with RKZ & students at completion of participation

12:00-12:15pm CDT: Depart Split Rail Project via Horseback en route Tour Road Stop 5
Horseback Participants: RKZ
Ted Hillmer, Superintendent, Wilson’s Creek National Battlefield
Sgt (b) (6), (b) (7)/C
Christine Stokely, Wrangler

Vehicle Manifest:
NPS Lead Vehicle: Jordan Foster, NPS Ranger
Rusty Roddy
Russ Newell
Tami Heilemann
State Vehicle: (b) (6), (b) (7)/C
Secretary’s Vehicle: Sgt [b][b][b][b][b][b][b][b]
NPS Staff Vehicle: Mike Debacker, Manager, NPS Science Section
Rep. Billy Long
TBD Rep. Billy Long staffer
Travel Time: ~15 minutes

12:15-12:50pm CDT: Arrive Tour Road Stop 5 & Begin Discussion on Partnerships with Local Farmers & Civil War Trust // Fire Cannon
Greeted by: John Sutton, NPS Chief Ranger
Gary Sullivan, NPS Chief of Natural Resources & Facility Management
7 Artillery Volunteers
Format: Discussion on partnerships with local farmers led by Gary Sullivan,
NPS Chief of Natural Resources & Facility Management
Discussion on partnerships with Civil War Trust led by Ted Hillmer,
Superintendent, Wilson’s Creek National Battlefield
Note: Jacket & Hat provided for RKZ
Note: Group photo with RKZ & Artillery Volunteers at completion of cannon firing
Note: Horses will be placed in trailers during discussions

12:50-12:55pm CDT: Depart Tour Road Stop 5 en route Wilson Creek National Battlefield Visitor Center
Location: Visitor Center Parking Lot
Vehicle Manifest:
NPS Lead Vehicle: (b) (6), (b) (7)/C
Rusty Roddy
Russ Newell
Tami Heilemann
State Vehicle: (b) (6), (b) (7)/C
Secretary’s Vehicle: RKZ
Rep. Billy Long
Sgt (b) (6), (b) (7)/C
Sgt (b) (6), (b) (7)/C
NPS Staff Vehicle: Mike Debacker, Manager, NPS Science Section
TBD Rep. Billy Long staffer

12:55-1:00pm CDT: Transfer Box Lunches to Vehicles

1:00-1:20pm CDT: Depart Wilson’s Creek Battlefield en route Airport
Location: 2300 North Airport Boulevard
Springfield, MO 65802
Vehicle Manifest:
State Lead Vehicle: [b] [6], [b] [7] [c] State Officer
Secretary’s Vehicle: [b] [6], [b] [7] [c]
Sgt [b] [6], [c] [7] [c]
Sgt [b] [6], [b] [7] [c]
Staff Vehicle: Rusty Roddy
Russell Newell
Tami Heilemann

Drive Time: ~20 minutes

2:17pm CDT-3:47pm CDT: Wheels up Springfield, MO (SGF) en route Dallas, TX (DFW)
Flight: American Airlines 3439
Flight time: 1 hour, 30 minutes
RZ Seat: 20D
AiC: Sgt [b] [6], [b] [7] [c]
Staff: Tami Heilemann

3:47-4:05pm CDT: Wheels down Dallas/Fort Worth International Airport // Proceed to Vehicle

4:05-4:20pm CDT: Depart Airport en route RON
Location: Four Seasons Dallas at Las Colinas
4150 North MacArthur Boulevard
Irving, TX 75038
Vehicle Manifest:
Secretary’s Vehicle: RZ
Sgt [b] [6], [b] [7] [c]
Sgt [b] [6], [b] [7] [c]
Staff Vehicle: Luke Bullock
Heather Swift
Tami Heilemann

Drive Time: ~15 minutes

4:20-5:00pm CDT: Downtime at RON

5:00-5:30pm CDT: Depart RON en route Personal Visit
Location: [b] [6]
Vehicle Manifest:
Secretary’s Vehicle: RZ
Sgt [b] [6], [b] [7] [c]
Sgt [b] [6], [b] [7] [c]

Drive Time: ~25 minutes

5:30-6:30pm CDT: Personal Visit
6:30-7:00pm CDT: Depart en route Dinner

7:00-8:30pm CDT: Dinner

Friday, September 22, 2017
Dallas, TX

9:45-10:30am CDT: NRA Women's Leadership Forum Executive Committee Meeting
Location: Four Seasons Dallas at Las Colinas
       Villa South, Suite 203
Attendees: Janet Nyce, Co-Chair
           Susan Bernard Shaver, Co-Chair
           Susan LaPierre
           Jane Brown Keller
           Sally Clark
           Deb Cunningham
           Anne Draper
           Sandy Fromm
           T. Kay Garrett
           Sherry Ghilarducci
           Hilary Goldschlager
           Susan Hayes
           Anne Brockington Lee
           Mitzy McCorvey
           Brenda Potterfield
           Barbara Rumpel
           Audrey Waldron
           Judi White
           Tiffany Yerby Dillon
Remarks: Roundtable with Q&A (Informal)
Press: Closed

10:30-11:10am CDT: OPEN / Downtime

11:10-11:30am CDT: Depart RON en route Old Parkland Hospital
Location: The Old Parkland Hospital
         3819 Maple Avenue
         Dallas, TX 75219
Vehicle Manifest:
Secretary's Vehicle: RZ
       Sgt. (b) (6), (b) (7)(C)
       Sgt. (b) (6), (b) (7)(C)
Staff Vehicle: Luke Bullock
              Heather Swift
              Tami Heilemann
Drive Time: ~20 minutes

11:30-12:45pm CDT: NRA Luncheon with Community Leaders
Location: The Old Parkland Hospital
         Board Room
         3819 Maple Avenue
         Dallas, TX 75219
Attendees: Susan LaPierre
Trevor Ahlberg, Cottonwood Financial
Gentry Beach, Voller Beach Capital Partners
Richard Cheatham, President, Dallas Safari Club
Joe Crafton, Collectors Covey
Tommy Hicks, Resolve Energy Corp & Drilling Tools International
Robert Vaughn, Dorchester Minerals, Vaugh Petroleum Inc.
Ray Washburn, M Croud, Charter Holdings

Remarks: Informal -- topic is sporting & conservation
Press: Closed

12:45-1:00pm CDT: Change Clothes

1:00-1:45pm CDT: Depart The Old Parkland Hospital en route to Dallas Gun Club
Location: Dallas Gun Club
3601 South Stemmons Freeway
Lewisville, TX

Vehicle Manifest:
Secretary's Vehicle: RZ [b (6), b (7)(C)]
Sgt [b (6), b (7)(C)]
Staff Vehicle: Luke Bullock
Heather Swift
Tami Hellemann

Drive Time: ~35 minutes

1:45-2:00pm CDT: Arrive Dallas Gun Club // Introductions, Instructions, Gather Equipment

2:00-4:00pm CDT: Women's Leadership Forum Members Sporting Clay Shoot
Location: Dallas Gun Club
Attendees: NRA Women's Leadership Forum Executive Committee Members
NRA Women's Leadership Forum Leadership
Dallas Gun Club Owners & Operators
Press: Closed
Note: Participants will rotate among stations in groups of 5

4:00-4:45pm CDT: Depart Dallas Gun Club en route RON
Location: Four Seasons Dallas at Las Colinas
4150 North MacArthur Boulevard
Irving, TX 75038

Vehicle Manifest:
Secretary's Vehicle: RZ [b (6), b (7)(C)]
Sgt [b (6), b (7)(C)]
Staff Vehicle: Luke Bullock
Heather Swift
Tami Hellemann

Drive Time: ~35 minutes

4:45-6:30pm CDT: Speech Preparation // Downtime

6:30-7:00pm CDT: NRA Women's Leadership Forum Reception & Photo Opportunity
Location: The Pavilion (Patio)
Four Seasons Dallas at Las Colinas
Attendees: 125+ NRA Women’s Leadership Forum Attendees
Press: Closed

7:10-8:30pm CDT:
NRA Women’s Leadership Forum Dinner
Location: Pavilion Room
Four Seasons Dallas at Las Colinas
Attendees: ~200 people
Press: Closed
Set Up: Seated on the dais at head table; no podium
Format: TBD recites Pledge of Allegiance
TBD sings National Anthem
TBD gives benediction
Susan LaPierre introduces RZ
RZ delivers keynote remarks (35 minutes for remarks, Q&A)
RZ exits stage; takes seat at table

8:45-9:15pm CDT:
Optional NRA Dessert Reception
Location: Four Seasons Dallas at Las Colinas

Saturday, September 23, 2017
Dallas, TX → Austin, TX → Washington, DC

5:35-5:50am CDT:
Depart RON en route Airport
Location: Four Seasons Dallas at Las Colinas
4150 North MacArthur Boulevard
Irving, TX 75038

Vehicle Manifest:
Secretary’s Vehicle: RKZ
Sgt. [b] (6), [b] (7) [C]
Sgt. [b] (6), [b] (7) [C]

Staff Vehicle: Luke Bullock
Heather Swift

Drive Time: ~15 minutes

6:50am CDT-
7:47am CDT:
Wheels up Dallas, TX (DFW) en route Austin, TX (AUS)
Flight: American Airlines 1004
Flight time: 57 minutes
RZ Seat: 27D
Ac/C: Sgt. [b] (6), [b] (7) [C]
Staff: Heather Swift

7:47-8:00am CDT:
Wheels down Austin–Bergstrom International Airport // Proceed to Vehicles
Location: 3600 Presidential Boulevard
Austin, TX 78719

8:00-8:30am CDT:
Depart Airport en route USGS Streamgage Field Demonstration
Location: Walnut Creek / Dessau Road
11511 June Drive
Austin, TX 78753

Vehicle Manifest:
State Lead Vehicle: RKZ
Secretary's Vehicle:
Heather Swift
Sgt. [b](6), (b) (7)(C)
Def. [b](6), (b) (7)(C)

Drive Time: ~25 minutes
Note: Rusty Roddy will meet at site

8:30-9:00am CDT:
**USGS Streamgage Field Demonstration**
Greeted by: Milton Sunvision, USGS, Supervisory Hydrologic Technician
Mike Nyman, USGS, Hydrologic Technician
Jason Pollender, USGS, Supervisory Hydrologic Technician
Brian Petri, USGS, Hydrologic Technician

Note: Briefing on short walk to demonstration

9:00-9:10am CDT:
**Depart USGS Streamgage Field Demonstration en route FEMA JFO**
Location: 11000 North 1-35 Frontage Road
Austin, TX 78753

Vehicle Manifest:
State Lead Vehicle: RKZ
Secretary's Vehicle: [b](6), (b) (7)(C)
Def. [b](6), (b) (7)(C)

Staff Vehicle: Alex Demas, USGS, Public Affairs Specialist
(Driver)
Rusty Roddy
Heather Swift

Drive Time: ~10 minutes

9:10-9:55am CDT:
**Arrive FEMA JFO & Proceed to Hurricane Harvey Disaster Operations Briefing by FEMA & DOI Leadership on Joint Recovery Work**
Location: 11000 North 1-35 Frontage Road
Austin, TX 78753

Greeted by: Kevin Hannes, FEMA Federal Coordinating Officer
Tony Robinson, FEMA Region 6 Administrator (Tentative)

Participants: RKZ
Kevin Hannes, FEMA Federal Coordinating Officer
Tony Robinson, FEMA Region 6 Administrator (Tentative)
John Long, FEMA, Deputy Federal Coordinating Officer
Traci Brasher, FEMA, Deputy Operations Section Chief - Recovery
Mark Wilson, FEMA, Director - Branch II
Albie Lewis, FEMA, Harris County Branch Director
Gerard Stolar, FEMA, Director - Branch III
Donald Mobley, FEMA, Director - Branch VI
Donetta Walsh, FEMA, Director - Mitigation Branch
Rick Dawson, DOI Office of Restoration and Damage Assessment
Kelly Purkey, USFWS, Manager - Balcones Canyonlands National Wildlife Refuge
Carl Schoepke, USFWS, Fire Management Officer - Balcones Canyonlands National Wildlife Refuge
Jeffrey Adams, USFWS, Incident Commander - FWS Hurricane Harvey Response
Meghan Roussel, USGS, Chief - Central Texas Program Office
Lynne Fahlquist, USGS, Public Information Officer
Jeff East, USGS, Response Coordinator for Hurricane Harvey

9:55-10:40am CDT: **Tour of FEMA JFO**
Tour Leader: Kevin Hannes, FEMA Federal Coordinating Officer
John Long, FEMA, Deputy Federal Coordinating Officer

10:40-10:50am CDT: **Depart FEMA JFO en route USGS Texas Water Science Center**
Location: 1505 Ferguson Lane
Austin, TX 75754
Vehicle Manifest:
- State Lead Vehicle: RKZ
- Secretary's Vehicle: Rusty Ruddy
- Sgt: (b) (6), (b) (7)(C)
- Det: (b) (6), (b) (7)(C)
- Staff Vehicle: Alex Demas, USGS, Public Affairs Specialist (Driver)
  Heather Swift

Drive Time: ~15 minutes drive

Note: Staff Vehicle will depart prior to RKZ departure from site

10:50-11:00am CDT: **Arrive USGS Texas Water Science Center & Proceed to Group Photo with USGS Staff**
Location: USGS Texas Water Science Center Garage

11:00-11:15am CDT: **Press Availability**
DOI Employees with RKZ at press avail:
- Milton Sunvison, USGS, Supervisory Hydrologic Technician (Deployed to both Hurricane Katrina & Hurricane Harvey)
- Mike Nyman, USGS, Hydrologic Technician (Deployed to Hurricane Harvey)
- Jason Pollender, USGS, Supervisory Hydrologic Technician (Deployed to Hurricane Harvey)
- Brian Petri, USGS, Hydrologic Technician (Deployed to Hurricane Harvey)
- Kelly Purkey, USFWS, Manager - Balcones Canyonlands National Wildlife Refuge
- Carl Schwepe, USFWS, Fire Management Officer - Balcones Canyonlands National Wildlife Refuge
- Jeffrey Adams, USFWS, Incident Commander - FWS Hurricane Harvey Response
- Meghan Roussel, USGS, Chief - Central Texas Program Office
- Lynne Fahlquist, USGS, Public Information Officer
- Jeff East, USGS, Response Coordinator for Hurricane Harvey
- Rick Dawson, DOI Office of Restoration and Damage Assessment

Staff: Heather Swift
Backdrop: USGS boat used in Hurricane Harvey relief operations, USGS Streamgage Instruments

11:15-11:45am CDT: **Depart en route Austin–Bergstrom International Airport**
Location: 3600 Presidential Boulevard
Austin, TX 78719
Vehicle Manifest:
State Lead Vehicle: RKZ
Secretary's Vehicle: Sgt. [b] (6), (b) (7)(C)
Def. Staff Vehicle: Rusty Roddy
Heather Swift

Drive Time: ~25 minutes
Note: Lunch at airport

1:00pm CDT - 1:55pm CDT:
Wheels up Austin, TX (AUS) en route Houston, TX (HOU)
Flight: Southwest Airlines 2246
Flight time: 55 minutes
RZ Seat: Assigned at airport
AiC: Sgt. [b] (6), (b) (7)(C)
Staff: Heather Swift

1:55-3:00pm CDT:
Layover in Houston, TX // 1 hour, 5 minute layover

3:00pm CDT - 7:10pm EDT:
Wheels up Houston, TX (HOU) en route Washington, DC (BWI)
Flight: Southwest Airlines 2371
Flight time: 3 hours, 10 minutes
RZ Seat: Assigned at airport
AiC: Sgt. [b] (6), (b) (7)(C)
Staff: Heather Swift

7:10-8:00pm EDT:
Depart Airport en route Residence
TRAVEL AUTHORIZATION

3. Office of the Secretary

4. NAME  Ryan Zinke

5. OFFICIAL STATION  Washington, DC

6. TITLE  U.S. Secretary of the Interior

7. ACCOUNTING OFFICE  IBC - Denver

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

PLACES OF TRAVEL

8. FROM: Washington, DC

9. TO: Such places in the contiguous United States, Alaska, Hawaii, Puerto Rico, and U.S. Territories, as may be necessary, and return, to accomplish Department programs and missions.

10. PURPOSE AND REMARKS:

     Official business as may be required.

     I certify that the travel herein was reviewed and determined to be essential for accomplishment of Department programs and missions. Payment from non-federal sources for travel-related expenses is authorized under 31 U.S.C. 1353 provided that, prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and part 374 DM5, and are fully documented and approved via form DI-2000.

11. PER DIEM ALLOWANCE:

     Actual lodging expense and M&IE, not to exceed 300%, as authorized in accordance with the Federal Travel Regulations issued by GSA and published in the Federal Register and subject to Departmental approval.

     *****Subject to availability of funds. *****

12. PERIOD OF TRAVEL: Beginning on or about 08/30/2017   Ending on or about 09/30/2017

MODE OF TRAVEL

13. X  Common carrier

14. Extra fare

15. X  Government-owned conveyance at a mileage rate of 0.535 cents, subject to:

     (a) X  Administratively determined to be the advantage of the Government

     (b) X  A showing of advantage to the Government

     (c) X  Not to exceed cost by common carrier, including consideration of Per Diem allowance

MISCELLANEOUS

17. Transportation immediate family

18. X  Other (specify)

     Baggage fees, taxi fares, telephone calls, rental vehicles, fuel, conference rooms, POV transportation, public transportation, tolls, faxes, in-flight WiFi, data services, misc. supplies, registration fees and ATM fees.

ESTIMATED COST

20. Transportation $ 

21. Per Diem $ 

22. Other 

23. TOTAL $ 

24. CHARGED TO:

     178D0102DM // DLSN00000,00000 // DS10100000

     DX 1010 1

     [FISCAL OFFICER'S SIGNATURE]

26. U.S. Secretary of the Interior

     [TITLE]

27. Acting Deputy Chief of Staff to the Secretary

     [TITLE]
Date: 09/20/2017
Record Locator: 3FDJ7V
Travelers:
ZINKE/RAYN, KEITH
Agent: do1.travel@dtigov.com

Thu, Sep 28 2017
3:00 PM check-in Kimpton Monaco Philadelphia Confirmation No. C72CDROD
Address: 433 Chestnut Street Philadelphia Pa 19106
Nights: 1 (name: Zinke Raynkeith)
Guarantee Info: (B) (6)
Other Info:
Frequent Guest #: (B) (6)
Nightly Rate: RATE UNAVAILABLE
Total Rate: 174.41

Fri, Sep 29 2017
check-out Kimpton Monaco Philadelphia Confirmation No. C72CDROD

Additional Information:
- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To Www.Tsa.Gov.
- For Emergency Assistance Call 855-847-6398
- Org Code: DOIDQSO

A Message From Your Agent
THIS MESSAGE CONFIRMS THAT YOUR RESERVATION IS ON A COURTESY HOLD. FARES ARE NOT GUARANTEED UNTIL PURCHASED. PLEASE CONTACT YOUR DEDICATED TRAVEL TEAM WHEN YOU ARE READY TO CONFIRM THIS RESERVATION.
<table>
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<tr>
<th>Type</th>
<th>Carrier Equip</th>
<th>Flight # / Class Fare Basis</th>
<th>Travel Dates</th>
<th>City - Airport</th>
<th>Time</th>
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</thead>
</table>
| hotel | Kimpton Monaco Philadelphia  
433 Chestnut Street  
Philadelphia, PA 19106 | | | Check In: Thu, 06/28/2017  
Check Out: Fri, 08/29/2017 | |
|       | Confirmation Number: CI2CL23  
Phone Number: 1 (215) 625-2111 | | | Your Nightly Rate: $151.00  
Number of Rooms: 1  
Number of People: 1  
Room Type: A1QXVP | |

--- Remark(s) ---

U22/DOIDOSSIO  
U29/TANUM0000TZLL  
U82/ORFSHOURLY

--- Official Itinerary ---

Department of the Interior  
4355 River Green Parkway  
Duluth, GA 30096  
Tel 855 847-6398

Print: Wed, Oct 04, 2017 03:09 AM  
Generated by Travel Incorporated
TRIP SUMMARY
THE TRIP OF THE SECRETARY TO
New Jersey & Philadelphia
September 27 - September 29, 2017

Weather:
Sandy Hook, NJ
Philadelphia, PA
High 76°, Low 67°, Partly Cloudy; 20% Chance of Precipitation
High 79°, Low 55°, Sunny; 0% Chance of Precipitation

Time Zone:
New Jersey/Pennsylvania
Eastern Daylight Time

Advance (New Jersey):
Security Advance
Sgt. (b) (6), (b) (7) (C)
Luke Bullock

Advance (Pennsylvania):
Security Advance
Sgt. (b) (6), (b) (7) (C)
Aaron Thiele

Traveling Staff:
Agent in Charge
Sgt. (b) (6), (b) (7) (C)

Security Detail
Sgt. (b) (6), (b) (7) (C)

Chief of Staff
Seon Hommel

Deputy Press Secretary
Alex Hinson

Attire:
Wednesday: Park Casual
Thursday: Park Casual

Cell Phone:
(b) (6)
Cell Phone:
(b) (6), (b) (7) (C)
Cell Phone:
(b) (6), (b) (7) (C)
Cell Phone:
(b) (6), (b) (7) (C)

(b) (6), (b) (7) (C)
Wednesday, September 27, 2017
Washington, DC → Highlands, NJ → Monmouth Beach, NJ

8:00am-12:15pm EDT: Depart Residence en route Gateway National Recreation Area (Sandy Hook)
Location: 128 South Harshorne Drive
Highlands, NJ 07732
Vehicle Manifest:
  Secretary’s Vehicle: RZ
  Staff Vehicle:
Drive Time: ~4 hours, 15 minutes

12:30-12:45pm EDT: Meet at Area B // Orientation to Sandy Hook
Note: Orientation to area, visitation, fees, amenities

12:45-12:55pm EDT: Depart Area B en route Battery Gunnison

12:55-1:15pm EDT: Battery Gunnison Tour
Note: Talk about partnerships, history of coastal defense, law enforcement
  issues, proposed alcohol ban for Sandy Hook

1:15-1:25pm EDT: Depart Battery Gunnison en route North Beach

1:30-1:45pm EDT: Bird Observation Deck at North Beach
Note: Discuss partnerships, SAHO as a fishing destination, dredging, Atlantic
  flyway, ESA management, UXO management

1:45-1:50pm EDT: Depart Bird Observation Deck en route North Maintenance

1:50-1:55pm EDT: North Maintenance
Note: Further recovery discussion (water levels, park demolition plan)

1:55-2:00pm EDT: Depart North Maintenance en route History House

2:00-2:15pm EDT: History House
Note: Officers Row, leasing program, short-term leasing, ferry service, US
  Coast Guard

2:15-2:25pm EDT: Walk to Building 21 // Quick Look Inside Rental Unit

2:25-2:30pm EDT: Depart History House en route Lighthouse

2:30-3:10pm EDT: Lighthouse Tower
Passport stamp at Visitor Center // Greet staff, Sandy Hook Foundation, Mather School
  Students

3:10-3:15pm EDT: Depart Lighthouse Tower en route Spermaceti Cove

3:15-3:30pm EDT: Spermaceti Cove
Note: Discuss Sandy Recovery project, largest maritime holly forest

3:30-3:50pm EDT: Depart Gateway National Recreation Area en route Monmouth Beach, NJ
Location: Monmouth Beach, NJ
Vehicle Manifest:
Secretary's Vehicle:
RZ

Staff Vehicle:

Drive time: ~ 20 minutes without traffic

6:00-6:45pm EDT: Downtime at RON
Location: (b) (6)

6:45-7:00pm EDT: Depart RON en route Dinner

7:00-8:30pm EDT: Dinner

8:30-8:45pm EDT: Depart Dinner en route RON

8:45pm EDT: RON

Thursday, September 28, 2017
Monmouth Beach, NJ → Philadelphia, PA

7:30-9:30am EDT: Depart New Jersey en route Philadelphia, PA
Location: Liberty Bell Center
6th and Market Street
Philadelphia, PA 19106

Vehicle Manifest:

Secretary's Vehicle:
RZ
Scott Hommel
(b) (5), (b) (7) (C)
(b) (8), (b) (7) (C)

Drive time: ~ 1 hour, 40 minutes without traffic
Note: Parking along 6th street adjacent to Liberty Bell Center

9:30-9:45am EDT: Arrive Independence National Historic Park // Tour of Liberty Bell Center
Greeted By: Cindy MacLeod, Superintendent
Gay Vierzke, National Park Service Regional Director
Gina Gilliam, Acting Public Affairs Officer
Patrick Suddath, Acting Superintendent
Note: Enter through Exit Doors.

9:45-10:10am EDT: Tour of Congress Hall
Note: House Chamber on the first floor, then proceed to the second floor to the Senate Chamber

10:10-10:11am EDT: Proceed to Independence Hall

10:12-10:17am EDT: Tour Assembly Room
Note: Room where Constitution and Declaration of Independence were signed. Public tours occurring every 20 minutes

10:18-10:23am EDT: Tour Courtroom in Independence Hall
10:23-10:45am EDT: Tour Bell Tower of Independence Hall
Note: 5 Flights of stairs. Original Clock mechanism on second and third, mezzanine on fourth, bell tower on fifth

10:45-11:00am EDT: Visit John Berry Statue, Father of U.S. Navy // Proceed to First Bank
Note: Tom Caramancio, Executive Director, Friends of Independence NHP greet at Berry Statue, walk and talk regarding public private partnership to restore and reopen First Bank

11:00-11:30am EDT: Tour of First Bank of the United States // Meet & Greet with Park Employees
Note: Get passport stamped

11:30-11:40pm EDT: Depart Independence National Historic Park en route Independence Seaport Museum
Location: 211 S. Columbus Blvd
Philadelphia, PA 19106
Vehicle Manifest:
Secretary’s Vehicle:

RZ
Scott Hommel

Staff Vehicle: Aaron Thiele
Alex Hinson

Drive time: ~5 minutes without traffic

11:45-1:00pm EDT: Tour of Independence Seaport Museum & Olympia
VIP Tour led by John Brady, CEO and President of Museum
POC: Michele Blazer, Vice President, External Affairs
214-413-8658, mblazer@phillyseaport.org

1:00-1:40pm EDT: Lunch at Spruce Street Harbor Park
Note: Multiple Vendor Shacks with variety of food choices

1:40-2:30pm EDT: Depart Philadelphia en route Valley Forge National Historic Park
Location: 1400 North Outer Line Drive
King of Prussia, PA 19406
Vehicle Manifest:
Secretary’s Vehicle:

RZ
Scott Hommel

Staff Vehicle: Aaron Thiele
Alex Hinson

Drive Time: ~45 minutes without traffic
Note: Greeted by Steve Sims, escorted to meeting room with County Commissioners already seated

2:30-3:30pm EDT: Roundtable with Local County Commissioners
Participants: Robert Loughery - Bucks County
Joseph Gale - Montgomery County
Josh Parson - Lancaster County, Vice Chairman, PA County
Commissioners
Matthew Osterberg - Pike County
Note: Round table setup

3:30-3:40pm EDT: Artifact Presentation in Meeting Room

3:40-4:00pm EDT: Proceed to Visitors Center
Note: Get Passport Stamped and Greet Park Employees

4:00-4:10pm EDT: Walk to Muhlenberg Brigade Redoubt
Note: Walking briefing on the defenses of Valley Forge and the redoubts

4:10-4:15pm EDT: Tour Muhlenberg Brigade Redoubts

4:15-4:18pm EDT: Walk to Muhlenberg Brigade Huts
Note: Walking briefing on historic huts

3:50-4:20pm EDT: Muhlenberg Huts
Note: Walk through huts, Historic Weapons
Musket Demonstration

4:20-4:35pm EDT: Press Gaggle

4:35-4:45pm EDT: Depart Muhlenberg Huts en route Knox Parking Lot

4:45-5:30pm EDT: Arrive Knox Parking Lot // Tour Valley Creek
Note: Talk about efforts to protect Valley Creek, and Crayfish Corps, wade into creek and catch crayfish which are invasive

5:30-5:35pm EDT: Travel to Washington Headquarters

5:35-6:05pm EDT: Explore Washington’s Headquarters

6:05-6:20pm EDT: Depart en route Visitor Center

6:20-7:15pm EDT: Depart Valley Forge en route Dinner
Location: Alma de Cuba
1623 Walnut Street
Philadelphia, PA 19103

Vehicle Manifest:
Secretary’s Vehicle: RZ
Scott Hommel
(b)(5), (b)(7)(C)
(b)(5), (b)(6), (b)(7)(C)

Drive time: ~ 40 minutes without traffic

7:15-9:00pm EDT: Personal Dinner
Location: Alma de Cuba
1623 Walnut Street
Philadelphia, PA 19103

Vehicle Manifest:
Secretary’s Vehicle: RZ.
Drive Time: ~15 minutes

9:00-9:15pm EDT: Depart Dinner en route RON
Location: Kimpton Monaco Hotel
           433 Chestnut Street
           Philadelphia, PA 19106

**Friday, September 29, 2017**
Philadelphia, PA → Washington, DC

8:00-10:45am EDT: Depart Philadelphia, PA en route Washington, DC
Drive Time: ~2 hours, 45 minutes
BLANKET
TRAVEL AUTHORIZATION

3. Office of the Secretary

4. NAME: Ryan Zinke

5. OFFICIAL STATION: Washington, DC

6. TITLE: U.S. Secretary of the Interior

7. ACCOUNTING OFFICE: IBC - Denver

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

PLACES OF TRAVEL

8. FROM: Washington, DC

9. TO: Such places in the contiguous United States, Alaska, Hawaii, Puerto Rico, and U.S. Territories, as may be necessary, and return, to accomplish Department programs and missions.

10. PURPOSE AND REMARKS:
Official business as may be required.
I certify that the travel herein was reviewed and determined to be essential for accomplishment of Department programs and missions. Payment from non-federal sources for travel-related expenses is authorized under 31 U.S.C. 1353 provided that, prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and part 374 DM5 and are fully documented and approved via form DI-2000.

11. PER DIEM ALLOWANCE:
Actual lodging expense and M&IE, not to exceed 300%, as authorized in accordance with the Federal Travel Regulations issued by GSA and published in the Federal Register and subject to Departmental approval.
****Subject to availability of funds.****

12. PERIOD OF TRAVEL: Beginning on or about 08/30/2017

13. X Common carrier

14. Extra fare

15. X Government-owned conveyance at a mileage rate of 0.535 cents, subject to:
   (a) X Administratively determined to be the advantage of the Government
   (b) X A showing of advantage to the Government
   (c) X Not to exceed cost by common carrier, including consideration of Per Diem allowance

MODE OF TRAVEL

16. X Privately owned

MISCELLANEOUS

17. Transportation immediate family

18. X Other (specify)
Baggage fees, taxi fares, telephone calls, rental vehicles, fuel, conference rooms, POV transportation, public transportation, tolls, faxes, in-flight WiFi, data services, misc. supplies, registration fees, and ATM fees.

ESTIMATED COST

20. Transportation

21. Per Diem

22. Other

23. TOTAL

24. CHARGED TO:
   178D0102DM // DLSN00000.000000 // DS10100000
   DX 10101

26. Signature of Approver

27. U.S. Secretary of the Interior

28. Signature of Approver

29. Acting Deputy Chief of Staff to the Secretary