

**To:** proca@atr.org[proca@atr.org]  
**From:** Werner, Elinor  
**Sent:** 2018-12-12T13:50:24-05:00  
**Importance:** Normal  
**Subject:** Re: [EXTERNAL] Christmas Party volunteer  
**Received:** 2018-12-12T13:51:07-05:00

Hello Pia,

It's lovely to virtually meet you. We would love to have you! Thank you for offering to help. Here are the details:

- Volunteers should arrive by 5:30
- Volunteers will be working from 5:30-8:30 to help with registration and bringing people up to the party
- Around 8:30, you'll be invited up to meet the Secretary and join the festivities.
- Dress is business attire, but you're welcome to put a holiday twist on that.
- The address is 1849 C ST NW

Can you please send me your cell phone number?

Warmly,  
Elinor

On Wed, Dec 12, 2018 at 1:46 PM Pia Roca <[proca@atr.org](mailto:proca@atr.org)> wrote:

Hi Elinor,

Hope all is well. My name is Pia Roca and I will be volunteering at the Christmas party tomorrow on behalf of ATR. My number is (b)(6), see you then!

Best,

Pia R.

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Elinor Werner  
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