SECRETARIAL TRAVEL ROUTING SLIP
SECRETARY RYAN ZINKE

TRIP LOCATIONS: SC-GA-FL

DATES: 10/02/17 – 10/10/17

OFFICIAL: X  POLITICAL:   PERSONAL: X

REVIEWED BY / DATE:

TN 12/6/17 TIM NIGBOROWICZ

Murphy 12/6/17 TIM MURPHY (General Law)

Smith 12/7/17 KIM BENTON (Ethics)

OE 12/7/17 DEBBIE COUSINS
MEMORANDUM

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Official Travel for Secretary Ryan Zinke
DATE: December 6, 2017

Trip Overview:
- Dates: October 2, 2017 – October 10, 2017
- Locations: South Carolina, Georgia, Florida

Trip Summary:
October 2, 2017
- Commercial flight from Washington, DC (DCA) to Charleston, SC
- Remain overnight in Charleston, SC

October 3, 2017
- Tour of Fort Sumter Visitor Education Center (Charleston, SC)
- Tour of Fort Sumter (Charleston, SC)
- Meet-and-Greet with Fort Sumter National Monument Staff (Charleston, SC)
- Drive from Charleston, SC to Atlanta, GA
- Meeting with DOI Atlanta Regional Management (Atlanta, GA)
- All-Hands Meeting with DOI Atlanta Regional Staff (Atlanta, GA)
- Remain overnight in Atlanta, GA

October 4, 2017
- Drive from Atlanta, GA to Okefenokee National Wildlife Refuge, GA
- Overview of Okefenokee National Wildlife Refuge by Michael Lusk (Okefenokee National Wildlife Refuge, GA)
- Overview of Greater Okefenokee Association of Landowners (Okefenokee National Wildlife Refuge, GA)
- Speech to DOI Employees and Q&A (Okefenokee National Wildlife Refuge, GA)
- Boat Tour into Chessier Prairie and Cedar Hammock Camping Shelter (Okefenokee National Wildlife Refuge, GA)
- Drive from Okefenokee National Wildlife Refuge, GA to Jacksonville, FL
- Remain overnight in Jacksonville, FL

October 5, 2017
- Drive from Jacksonville, FL to Fort Pierce, FL
- Visit to the National Navy UDT-SEAL Museum (Fort Pierce, FL)
- Drive from Fort Pierce, FL to Lake Okeechobee, FL
- Overview Briefing on Lake Okeechobee and Herbert Hoover Dike (Lake Okeechobee, FL)
• Discussion on Lake Okeechobee Dike and Construction Project (Lake Okeechobee, FL)
• Lake Okeechobee Media Availability (Lake Okeechobee, FL)
• Drive from Lake Okeechobee to Loxahatchee National Wildlife Refuge, FL
• Meet and Greet with Refuge Employees (Loxahatchee National Wildlife Refuge, FL)
• Boardwalk Tour of Loxahatchee National Wildlife Refuge
• Drive from Loxahatchee National Wildlife Refuge, FL to Miami Beach, FL
• Remain overnight in Miami Beach, FL

October 6, 2017
• Drive from Miami Beach, FL to Big Cypress National Preserve, FL
• Big Cypress National Preserve Hurricane Irma Cleanup Activity
• Drive from Big Cypress National Preserve, FL to Everglades National Park, FL
• Tour of Hurricane-Damaged Areas in Everglades National Park
• Lunch with Everglades National Park Gulf Coast Visitor Center Employees (Everglades National Park, FL)
• Drive from Everglades National Park, FL to Big Cypress National Preserve, FL
• Meeting with NPS Employees (Big Cypress National Preserve, FL)
• Briefing with Big Cypress National Preserve Staff (Big Cypress National Preserve, FL)
• Drive from Big Cypress National Preserve, FL to Miami Beach, FL
• Remain overnight in Miami Beach, FL

October 7, 2017
• Drive from Miami Beach, FL to Everglades National Park, FL
• Participate in NPS Incident Command Post Briefing (Everglades National Park, FL)
• Tour of Hurricane-Damaged Facilities in Everglades National Park
• Everglades National Park Media Availability
• Lunch Meeting with Everglades National Park Employees (Everglades National Park, FL)
• Invasive Species Briefing (Everglades National Park, FL)
• Florida Bay Commercial Use Authorization Meeting (Everglades National Park, FL)
• Drive from Everglades National Park, FL to Miami Beach, FL
• Remain overnight in Miami Beach, FL

October 8, 2017
• Drive from Miami Beach, FL to Biscayne National Park, FL
• Park Orientation and Meeting with NPS Interpreters and Volunteers (Biscayne National Park, FL)
• Hurricane Cleanup Activity and Meeting with Maintenance Staff (Biscayne National Park, FL)
• Meet-and-Greet with “Fish On” Youth Program (Biscayne National Park, FL)
• Interpretive Ranger-Led Briefing at Chita Lighthouse (Biscayne National Park, FL)
• Facebook Live Interview (Biscayne National Park, FL)
• Drive from Biscayne National Park, FL to Miami Beach, FL
• Meeting with the Everglades Foundation (Miami Beach, FL)
• Remain overnight in Miami Beach, FL

October 9, 2017
• No official engagements
• Remain overnight in Miami Beach, FL.

October 10, 2017
• Commercial flight from Miami, FL to Washington, DC (DCA)
• Trip concludes

Trip Notes – Lodging and M&IE:
• On the night of 10/4/17, Secretary Zinke utilized lodging at the private residence of a personal acquaintance in Jacksonville, Florida. Therefore, Secretary Zinke incurred no lodging expenses for that night.
• For the nights of 10/5/17 through 10/8/17, Secretary Zinke utilized lodging in Miami Beach, Florida, at I Hotel South Beach at a rate of $199.00 per night. The maximum lodging rate for Miami Beach in October 2017 was $140.00 per night. Therefore, Secretary Zinke utilized his personal credit card to pay the $59.00 difference, plus applicable taxes. Secretary Zinke used his government credit card to only pay for the maximum government rate of $140.00 per night, plus applicable taxes (which were 14% of the lodging rate, or $19.60 per night). Documentation is attached.
• On 10/6/17, Secretary Zinke paid for his own meal at the Lunch with Everglades National Park Gulf Coast Visitor Center Employees in Everglades National Park. Lolita Zinke did not join Secretary Zinke for this lunch.
• On 10/7/17, Secretary Zinke paid for his own meal at the Lunch Meeting with Everglades National Park Employees in Everglades National Park. Lolita Zinke did not join Secretary Zinke for this lunch.
• Except for his return flight on 10/10/17, Secretary Zinke completed his official travel on 10/8/17. Therefore, Secretary Zinke only claimed 75% of his authorized M&IE reimbursement on 10/8/17.
• Secretary Zinke claimed no M&IE reimbursement on 10/9/17 and 10/10/17.
• Secretary Zinke incurred no lodging expenses on 10/9/17.

Trip Notes – Transportation and Miscellaneous:
• On 10/2/17, Secretary Zinke travelled on a non-contract carrier flight from Washington, DC (DCA) to Charleston, SC. A signed memo authorizing use of this non-contract carrier flight is attached.
• On 10/3/17, for his tour of Fort Sumter, Secretary Zinke travelled via a boat from the Charleston Maritime Center Dock to Fort Sumter, and then from Fort Sumter to Fort Moultrie. The boat utilized for this travel was provided by the National Park Service (NPS) Fort Sumter National Monument. Lolita Zinke accompanied Secretary Zinke as a personal guest during this boat travel. The Office of the Solicitor’s Division of General Law and the Departmental Ethics Office determined that Lolita Zinke should be considered a “space available” traveler, and that her travel on the NPS boat should be reimbursed to Fort Sumter National Monument. It was determined that the reimbursement should be equal to the regular ticket price of a round-trip boat ride to Fort Sumter from downtown Charleston, as available to the public through a commercial
concessioner. Such a ticket was determined to cost $21.00. Therefore, Secretary Zinke submitted a check for $21.00 to reimburse Fort Sumter National Monument for the cost of the boat travel for his personal guest on 10/3/17. A copy of this check and associated documentation is attached.

- On 10/4/17, Secretary Zinke participated in a boat tour of Chessier Prairie and Cedar Hammock Camping Shelter at Okefenokee National Wildlife Refuge in southeastern Georgia. The boat that Secretary Zinke traveled on for this tour was provided by the U.S. Fish & Wildlife Service. Lolita Zinke also participated in this tour, but she traveled on a concessioner boat that is available for such tours to the public. Lolita Zinke paid for her boat transportation and tour with personal funds, so the Department incurred no additional expenses due to her participation.

- On 10/5/17, Secretary Zinke visited the National Navy UDT-SEAL Museum in Fort Pierce, FL. Lolita Zinke accompanied Secretary Zinke for this visit. Secretary Zinke and Lolita Zinke both utilized personal funds to pay for their admission fees to the museum.

- On 10/6/17, Secretary Zinke participated in a Hurricane Irma cleanup activity at Big Cypress National Preserve in southern Florida. Secretary Zinke travelled to and from the activity site in a swamp buggy that was provided by the National Park Service. Lolita Zinke did not join Secretary Zinke for this engagement.

- On 10/6/17 and 10/7/17, Secretary Zinke utilized a van to travel to numerous areas within Everglades National Park in southern Florida. The van was provided by the National Park Service. Lolita Zinke did not join Secretary Zinke during his visits to the park on either day.

- On 10/8/17, Secretary Zinke utilized a boat to visit numerous areas within Biscayne National Park in southeast Florida. The boat was provided by the State of Florida. It was determined that the value of the boat ride is equal to the regular ticket price of a similar boat tour of Biscayne Bay, as available to the public through a commercial concessioner. Such a ticket was determined to cost $150.00. The appropriate signed DI-2000 form authorizing acceptance of this in-kind payment for transportation is attached.

- From 10/8/17 through 10/10/17, Secretary Zinke made a personal time deviation from his temporary duty station in Miami, Florida. A signed memo authorizing this personal time deviation is attached.

- On 10/10/17, Secretary Zinke was charged a baggage fee during his flight from Miami, FL to Washington, DC (DCA). Secretary Zinke did not receive a receipt for this baggage fee, which was $25.00. A copy of Secretary Zinke’s credit card statement is attached, with the appropriate charge indicated.

- Airfare Ticket 0018676311496 was fully refunded for the amount of $431.20.

Attachments:
- Travel voucher
- Travel authorization
- Duluth Travel, Inc. itinerary
- Duluth Travel, Inc. ticket receipts
- Hotel receipts
- Copy of government credit card statement
- Signed DI-2000 form
- Copy of reimbursement check to Fort Sumter National Monument, and supporting documentation
- Signed memo authorizing use of a non-contract carrier flight on 10/2/17
- Signed memo authorizing personal time deviation from a temporary duty station from 10/8/17 through 10/10/17
- Final trip schedule
Document Header Information

Type: Travel
Voucher Number: TANUM00009V95J

Travel Authorization Number: 10-02-17 SC-GA-FL

TA Date: 12/06/17
Currency: USD
Organization: DOI/DOSSIO
Status: CREATED

Purpose: Mission (Operational)

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH
ID: 1001181010
Organization: DOI/DOSSIO
Title:
Card: CARD HOLDER
Security Cl: DOI OS SIO 1849 C ST NW<BR>WASHINGTON, DC 20240
Duty Station: WASHINGTON DC
Office Phone: 2022087551
Cell Phone:
Home Address: 2022087551
Alternate Address:

Document Information

Trip Number: 1


Itinerary Locations

<table>
<thead>
<tr>
<th>From Date</th>
<th>To Date</th>
<th>Itinerary Location</th>
<th>Purpose</th>
<th>Per Diem Rates</th>
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<tr>
<td>10/02/17</td>
<td>10/03/17</td>
<td>CHARLESTON, SC</td>
<td>Mission (Operational)</td>
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Document Totals

Total Expenses: 2,043.51
Reimbursable Expenses: 411.75
Non-Reimbursable Expenses: 1,631.76
Advance Applied: .00
Net to Traveler: 411.75
Net to Government: 1,631.76
Pay to Charge Card: .00

Document Totals by Expense Category

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Trip 1 Details

Expenses

Trip#: 1

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<td>Lodging</td>
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10/06/2017 Lodging Tax

Comment: Room Sales Tax, Room County Tax, City Occupancy Tax

10/06/2017 Lodging

Comment: For the nights of 10/5/17 through 10/8/17, Secretary Zinke utilized lodging in Miami Beach, Florida, at 1 Hotel South Beach at a rate of $199.00 per night. The maximum lodging rate for Miami Beach in October 2017 was $140.00 per night. Therefore, Secretary Zinke utilized his personal credit card to pay the $59.00 difference, plus applicable taxes. Secretary Zinke used his government credit card to only pay for the maximum government rate of $140.00 per night, plus applicable taxes (which were 14% of the lodging rate, or $19.60 per night). Documentation is attached.

10/06/2017 M&IE

10/07/2017 Lodging Tax

Comment: Room Sales Tax, Room County Tax, City Occupancy Tax

10/07/2017 Lodging

Comment: For the nights of 10/5/17 through 10/8/17, Secretary Zinke utilized lodging in Miami Beach, Florida, at 1 Hotel South Beach at a rate of $199.00 per night. The maximum lodging rate for Miami Beach in October 2017 was $140.00 per night. Therefore, Secretary Zinke utilized his personal credit card to pay the $59.00 difference, plus applicable taxes. Secretary Zinke used his government credit card to only pay for the maximum government rate of $140.00 per night, plus applicable taxes (which were 14% of the lodging rate, or $19.60 per night). Documentation is attached.

10/07/2017 M&IE

10/08/2017 Lodging Tax

Comment: Room Sales Tax, Room County Tax, City Occupancy Tax

10/08/2017 Lodging

Comment: For the nights of 10/5/17 through 10/8/17, Secretary Zinke utilized lodging in Miami Beach, Florida, at 1 Hotel South Beach at a rate of $199.00 per night. The maximum lodging rate for Miami Beach in October 2017 was $140.00 per night. Therefore, Secretary Zinke utilized his personal credit card to pay the $59.00 difference, plus applicable taxes. Secretary Zinke used his government credit card to only pay for the maximum government rate of $140.00 per night, plus applicable taxes (which were 14% of the lodging rate, or $19.60 per night). Documentation is attached.

10/08/2017 M&IE

Comment: Except for his return flight on 10/10/17, Secretary Zinke completed his official travel on 10/8/17. Therefore, Secretary Zinke only claimed 75% of his authorized M&IE reimbursement on 10/8/17.

10/10/2017 Airline Flight

Comment: Flight from Miami, FL to Washington, DC (DCA).

10/10/2017 Baggage Fee-1st bag

Comment: On 10/10/17, Secretary Zinke was charged a baggage fee during his flight from Miami, FL to Washington, DC (DCA). Secretary Zinke did not receive a receipt for this baggage fee, which was $25.00. A copy of Secretary Zinke's credit card statement is attached, with the appropriate charge indicated.

12/06/2017 TDY Voucher Fee

Per Diem Allowances

Trip#: 1

Total Per Diem Allowances: 1,329.75

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### Account Summary for the Selected Trip

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### Receipt Checklist

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### Audits

**ACTUALS FAIL EXIST**

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<th>Traveler</th>
<th>Justification</th>
<th>Reason</th>
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On the night of 10/4/17, Secretary Zinke utilized lodging at the private residence of a personal acquaintance in Jacksonville, Florida. Therefore, Secretary Zinke incurred no lodging expenses for that night. Secretary Zinke claimed no M&IE reimbursement on 10/9/17 and 10/10/17. Secretary Zinke incurred no lodging expenses on 10/9/17. Except for his return flight on 10/10/17, Secretary Zinke completed his official travel on 10/8/17. Therefore, Secretary Zinke only claimed 75% of his authorized M&IE reimbursement on 10/8/17.

### Document History

12/06/2017 Voucher: TV0000MSUW

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<th>SIGNATURE NAME</th>
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<tr>
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<td>8:31AMEST</td>
<td>NIGBOROWICZ, TIMOTHY M</td>
<td>Net Adjustment: 0.00</td>
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I certify that the electronic signatures listed above are valid and on file.

---

SIGNED DATE
BLANKET
TRAVEL AUTHORIZATION

1. No. ZINKE2018
   2. 09/29/17

3. Office of the Secretary
   (BUREAU OR OFFICE)

4. NAME Ryan Zinke
   5. OFFICIAL STATION Washington, DC

6. TITLE U.S. Secretary of the Interior
   7. ACCOUNTING OFFICE IBC - Denver

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

PLACES OF TRAVEL

8. FROM: Washington, DC
   9. TO: Such places in the contiguous United States, Alaska, Hawaii, Puerto Rico, and U.S. Territories, as may be necessary, and return, to accomplish Department programs and missions.

10. PURPOSE AND REMARKS:
    Official business as may be required.
    I certify that the travel herein was reviewed and determined to be essential for accomplishment of Department programs and missions. Payment from non-federal sources for travel-related expenses is authorized under 31 U.S.C. 1353, provided that, prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and part 374 DM 5, and are fully documented and approved via form DI-2000.

11. PER DIEM ALLOWANCE:
    Actual lodging and M&IE not to exceed 300%, as authorized in accordance with the Federal Travel Regulations issued by GSA and published in the Federal Register and subject to Departmental approval.
    *****Subject to availability of funds.*****

12. PERIOD OF TRAVEL: Beginning on or about 10/01/17
    Ending on or about 09/30/18

MODE OF TRAVEL

13. X Common carrier
    14. Extra fare
        at a mileage rate of 0.535 cents, subject to:

        (a) X Administratively determined to be the advantage of the Government
        (b) X A showing of advantage to the Government
        (c) X Not to exceed cost by common carrier, including consideration of Per Diem allowance

15. X Government-owned conveyance

MISCELLANEOUS

16. X Other (specify)
    Baggage fees, taxi fares, telephone calls, rental vehicles, fuel, conference rooms, PCV transportation, public transportation, tolls, faxes, in-flight Wi-Fi, data services, misc. supplies, registration fees, and ATM fees.

17. Transportation immediate family

18. X Shipment household goods and personal effects

ESTIMATED COST

20. Transportation $  
21. Per Diem            
22. Other              
23. TOTAL $              

24. CHARGED TO:
    1880D0102DM // DLSN00000.000000 // DS01000000
    D\times10^\text{1002}

25. (FISCAL OFFICER'S SIGNATURE)

26. (REQUESTER'S SIGNATURE)

27. U.S. Secretary of the Interior
   (TITLE)

28. Acting Deputy Chief of Staff to the Secretary
   (TITLE)

29. (AUTHORIZING OFFICER'S SIGNATURE)

30. 09/29/17
Name: Zinke/Ryan.Keith

<table>
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<tr>
<th>Type</th>
<th>Carrier Equip</th>
<th>Flight # / Class</th>
<th>Fare Basis</th>
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--- Remark(s) ---

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Print: Thu, Nov 09, 2017 01:50 AM

Generated by Travel Incorporated
### Name: Zinke/Ryan.Keith

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<th>Time</th>
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<tr>
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<td>19 Vendue Range</td>
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<tr>
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<td></td>
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<td></td>
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<td>Tue, 10/10/2017</td>
<td>Arrive: RONALD REAGAN INTL WASHINGTON</td>
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### Remark(s)

- Fare: $387.91
- Tax: $43.29
- Total Amount: $431.20
- Amount Charged: $431.20

**Flight Details**
- American Airlines 23477 / Y
- VCAOCA
- Fare Base: 738
- Confirmation CMXYTV

**Miscellaneous**
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- Print: Thu, Nov 09, 2017 01:50 AM
- Department of the Interior 4355 River Green Parkway Duluth, GA 30086 Tel 855 841-9296
- Generated by Travel Incorporated
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<td>U22/DDO/300</td>
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<tr>
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Air only indicated here.

Print: Thu, Nov 09, 2017 01:59 AM

Generated by Travel Incorporated
Name: Zinke/Ryan.Keith

**Type** | **Carrier** | **Equip** | **Flight # / Class** | **Fare Basis** | **Travel Dates** | **City - Airport** | **Time** |
---|---|---|---|---|---|---|---|
JetBlue | E90 | 143 / U | UUC00CA | XSOZQP | Mon, 10/02/2017 | Leave: RONALD REAGAN NTL WASHINGTON | Mon, 10/02/2017 | Arrive: CHARLESTON | 4:37P | 6:15P |

Hotel: Vendue Inn
Address: 19 Vendue Range
Charleston, SC 29401

Confirmation Number: 157412
Phone Number: 1 (843) 577-7970
GalaxyNet Status: Duplicate

Check In: Mon, 10/02/2017
Check Out: Tue, 10/03/2017
Your Nightly Rate: $192.00
Number of Rooms: 1
Number of People: 1
Room Type: GOV

Hotel: Hilton Atlanta
Address: 255 Courtland Street Ne
Atlanta, GA 30303

Confirmation Number: 3300246118
Phone Number: 1 (404) 659-2000
GalaxyNet Status: Duplicate

Check In: Tue, 10/03/2017
Check Out: Wed, 10/04/2017
Your Nightly Rate: $166.00
Number of Rooms: 1
Number of People: 1
Room Type: A00EZ1

**Remark(s)**

| U22/DDIC0SSIO | Tax | $20.34 |
| U29/TANUM000OLOH | Amount Charged | $102.20 |
| U82/CRF0000URLY | Total Amount | $102.20 |

Air only indicated here:

WAS B6 CHS81.89USD81.88END B6 ZPDCA XT5.66AY4.50X7 DCA4.5

Print: Thu, Nov 2, 2017 01:50 AM
Department of the Interior: 4355 River Green Parkway, Dacula, GA, 30019 | Tel 678.647.8598
Generated by Travel Incorporated
Date: 09/05/2017
Record Locator: 7VXRZV
Travelers:
Zinke, Ryan, Keith
Agent: doi.travel@dtigov.com

Agency Information
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Tue, Oct 10 2017 Ronald Reagan Ntl Washington, DC
8:35 AM Miami (MIA) to Ronald Reagan Ntl Washington (DCA) — Confirmation No. CNYTYW
Takeoff: 8:35 AM
Landing: 11:08 AM (Terminal: C)
American Airlines
Flight 1533
Miami, FL
Economy [ Y ] Class | Boeing 737-800
| Food for Purchase | 2h 33m
Travelers:
Name: Zinke, Ryan, Keith
Ticket #: 001-8676663860
Seat: 20D
FF#: (b)(6)

Additional Information:
- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To Twa.gov.
- For Emergency Assistance Call 855-847-6398
- Org Code: DOI00010
- TA Number: TAMU00000TLQH

A Message From Your Agent
SEAT NUMBER HAS BEEN CHANGED.
THIS MESSAGE CONFIRMS THAT YOUR RESERVATION HAS BEEN TICKETED. FOR CHANGES CANCELLATIONS OR QUESTIONS PLEASE CALL YOUR DEDICATED TRAVEL TEAM.
# The Vendue

19 & 26 Vendue Range  
Charleston, SC 29401  
843-577-7970 / 843-577-7346  
info@thevendue.com / www.thevendue.com

Mr. Ryan Zinke

<table>
<thead>
<tr>
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<th>Folio</th>
<th>CheckIn</th>
<th>CheckOut</th>
<th>Balance</th>
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<tr>
<td>(221-19)</td>
<td>175983</td>
<td>10/02/2017</td>
<td>10/03/2017</td>
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Master Folio  
VENDUE BEST RATE

### Charges, Credits, and Balance

<table>
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<tr>
<th>Date</th>
<th>Room</th>
<th>Description / Voucher</th>
<th>Charges</th>
<th>Credits</th>
<th>Balance</th>
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<tr>
<td>10/02/2017</td>
<td>221-19</td>
<td>Charleston Conservation Fee</td>
<td>2.00</td>
<td>0.00</td>
<td>2.00</td>
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<td>10/02/2017</td>
<td>221-19</td>
<td>Occupancy Tax - 6.5%</td>
<td>0.13</td>
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<td>2.13</td>
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<td>10/02/2017</td>
<td>221-19</td>
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<td>221-19</td>
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Summary and Taxes

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<td>Occupancy Tax - 6.5%</td>
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<tr>
<td>Room Sales Tax - 7.5%</td>
<td>14.55</td>
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**Thank you for staying at The Vendue**
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<td>10/04/17</td>
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<td>[b] [6]</td>
<td>($199.05)</td>
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**BALANCE** 30.00

The on-line eFolio is a courtesy informational service, subject to Privacy Policy and Site Usage; actual folio kept in hotel records.
Zinke, Mr. Ryan

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<td>10/5-10/9 @ $140.00 + Tax per day</td>
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Signature: X  

Date:  

10/20/2017 14:21
**ACCOUNT NUMBER**

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<td>10-12</td>
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**CERTIFICATION THAT TRANSACTIONS REPRESENT ALLOWABLE EXPENSES**

ACCOUNT HOLDER SIGNATURE AND DATE

SUPERVISOR SIGNATURE AND DATE
MEMORANDUM

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Non-Contract Carrier Flight for Secretary Ryan Zinke
DATE: October 13, 2017

I. OVERVIEW
On October 2, 2017, Secretary Ryan Zinke travelled from Washington, D.C., to Charleston, South Carolina. Due to Secretary Zinke’s schedule and the corresponding commercial flight availability, Secretary Zinke utilized a non-contract carrier flight in order to successfully complete the mission requirements of this travel. However, the non-contract fare and the contract fare were the same price.

II. SCHEDULING CONSIDERATIONS
On October 2, 2017, Secretary Zinke participated in a number of official meetings and events in Washington, D.C. His final official engagement was an event related to the Administration’s “Liberating America from Bureaucracy” initiative, which concluded at approximately 3:00pm. Secretary Zinke then travelled to Charleston, South Carolina. When he arrived in Charleston, Secretary Zinke had an official phone call scheduled at 6:45pm.

Secretary Zinke’s final event in Washington was an important engagement that dovetailed with a number of similar events that were held at the White House and other federal agencies throughout the day. This event required a large amount of planning and it involved many external participants. It was not an engagement that could have been easily cancelled or rescheduled, and as the Department’s lead representative, it was imperative for Secretary Zinke to fully participate at the event. Secretary Zinke’s phone call at 6:45pm was also an important appointment that could not have been easily rescheduled. Therefore, Secretary Zinke had a very short time frame in which to travel from Washington to Charleston so that he could fully participate at the Administration event and also complete his phone call, as scheduled.

III. CONTRACT CARRIER FLIGHT OPTION
The following is the best available contract carrier flight option for Secretary Zinke’s travel, and an explanation for why it did not meet mission requirements:

Monday, October 2, 2017 – Washington, DC (DCA) to Charleston, SC

❖ American Airlines #5465
5:20pm EDT Depart Washington, DC (DCA)
7:00pm EDT Arrive Charleston, SC

Explanation: This was the earliest contract carrier flight that Secretary Zinke was able to catch following the conclusion of the Administration event at 3:00pm. This flight arrived in Charleston
at 7:00pm and, therefore, it would not have enabled Secretary Zinke to hold his 6:45pm phone call, as scheduled.

IV. RECOMMENDATION FOR USE OF A NON-CONTRACT CARRIER FLIGHT

Due to the lack of a feasible contract carrier option, Secretary Zinke utilized the following non-contract carrier flight:

Monday, October 2, 2017 – Washington, DC (DCA) to Charleston, SC

❖ JetBlue Airways #143
4:37pm EDT  Depart Washington, DC (DCA)
6:19pm EDT  Arrive Charleston, SC

Explanation: This flight’s departure at 4:37pm enabled Secretary Zinke to fully participate in the Administration event in Washington on October 2. However, unlike the contract carrier flight, this flight’s 6:19pm arrival time in Charleston also enabled Secretary Zinke to hold his 6:45pm phone call, as scheduled.

The total fare for this non-contract carrier flight was $102.20. The government fare for the American Airlines contract carrier flight was $102.20. The non-contract fare and the contract fare were both the exact same price (documentation attached).

To enable Secretary Zinke to fully participate in the Administration’s “Liberating America from Bureaucracy” initiative event in Washington, and to enable him to also make his phone call in Charleston as scheduled the same day, Secretary Zinke utilized the above non-contract carrier flight.

We seek approval for Secretary Zinke’s use of a fare other than a contract city-pair fare under FTR 301-10.107(a):

§ 301-10.107 Are there any exceptions to the use of a contract city-pair fare?

Yes, your agency may authorize use of a fare other-than a contract city-pair fare when—

(a) Space on a scheduled contract flight is not available in time to accomplish the purpose of your travel, or use of contract service would require you to incur unnecessary overnight lodging costs which would increase the total cost of the trip

Please provide approval of Secretary Zinke’s use of a non-contract fare during his travel from Washington, D.C., to Charleston, South Carolina, on October 2, 2017, on JetBlue Airways #143.
<table>
<thead>
<tr>
<th>Carrier</th>
<th>Equip</th>
<th>Flight #</th>
<th>Class</th>
<th>Fare Basis</th>
<th>Travel Dates</th>
<th>City - Airport</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>JETBLUE</td>
<td>E90</td>
<td>143 / U</td>
<td>USSDCA</td>
<td>Confirmation: XSOZQP</td>
<td>Mon. 10/02/2017</td>
<td>RONALD REAGAN NTL WASHINGTON</td>
<td>Mon. 10/02/2017</td>
</tr>
<tr>
<td></td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>619P</td>
</tr>
</tbody>
</table>

**Hotel:**
- Venue Inn
- Address: 19 Venue Range
- City: Charleston, SC 29401
- Confirmation Number: 157412
- Phone Number: 1 (843) 577-7870
- Galaxy/Net Status: Duplicate

**Hotel:**
- Hilton Atlanta
- Address: 255 Courtland Street N
- City: Atlanta, GA 30303
- Confirmation Number: 3390245118
- Phone Number: 1 (404) 659-2000
- Galaxy/Net Status: Duplicate

**Remark(s):**
- L22/DORDOSBO
- L29/TANUM0000TVL0
- U62/CRFRSHOURLY

**Fare:** $81.85
**Tax:** $20.34
**Total Amount:** $102.20
**Amount Charged:** $102.20

**Air only indicated here:**
WAS B6 CHS81.86USD81.86END B6 ZPDCA XT5.60AV4.60XF DCA4.5

Print: Thu, Oct 12, 2017 11:56 PM
Department of the Interior - 1435 River Green Parkway - Duluth GA, 30096 - Tel 856-847-6096
Generated by Travel Incorporated
MEMORANDUM

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Personal Time Deviation from a Temporary Duty Station
DATE: October 5, 2017

On October 8, 2017, Secretary Ryan Zinke will be in Miami, Florida, and the surrounding region, for a number of official engagements. After the conclusion of his final official engagement, Secretary Zinke is scheduled to begin a period of personal travel in Miami from the evening of October 8 until the morning of October 10. On the morning of October 10, Secretary Zinke will resume and complete his official travel with a commercial flight from Miami to Washington, D.C.

Secretary Zinke is currently scheduled to take the following flight from Miami to Washington:

- **Tuesday, October 10, 2017**
  American Airlines #1533  
  8:35am EDT  Depart Miami, FL  
  11:08am EDT  Arrive Washington, DC (DCA)

  The government contract fare for this flight is $431.20 (documentation attached).

If Secretary Zinke was not scheduled to do personal travel in Miami from October 8 to October 10, he would return to his permanent duty station in Washington on October 9 on the following contract carrier flight:

- **Monday, October 9, 2017**
  American Airlines #1533  
  8:35am EDT  Depart Miami, FL  
  11:08am EDT  Arrive Washington, DC (DCA)

  The government contract fare for this flight is $431.20 (documentation attached).

Secretary Zinke has no official business scheduled in Miami from the evening of October 8 through the morning of October 10. Therefore, it can be determined that Secretary Zinke’s travel in Miami from the evening of October 8 through the morning of October 10 is a personal time deviation from a temporary duty station.

The Department of the Interior Division of General Law has advised that a personal time deviation from a temporary duty station is permitted during official travel if the Department incurs no additional cost as a result of the deviation. The above cost comparison indicates that Secretary Zinke’s personal time deviation in Miami will result in no increased cost to the Department. No additional expenses (lodging, M&IE, etc.) will be incurred by the government during Secretary Zinke’s personal time deviation.
Please provide approval for Secretary Zinke to make a personal time deviation from his temporary duty station in Miami, Florida, from October 8, 2017, through October 10, 2017. Please also provide approval for the government to pay for Secretary Zinke’s travel from Miami, Florida, to Washington, D.C., on October 10, 2017, on American Airlines #1533.

[Signature]

Approval Signature

[Date]

Date
<table>
<thead>
<tr>
<th>Flight Details</th>
<th>Fare Details</th>
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<tr>
<td><strong>DEPART</strong></td>
<td>Mon, Oct 9 — Miami, FL to Washington, DC</td>
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<tr>
<td>Mon, Oct 9</td>
<td>08:35a MIA</td>
</tr>
<tr>
<td></td>
<td>2h 33m</td>
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<tr>
<td></td>
<td>Govt. Contract</td>
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<tr>
<td></td>
<td>Rules / Fare Details</td>
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**GSA Information**
- GSA Government contract fares, if domestic, include all existing Federal, State, and local taxes, as well as airport maintenance fees and other administrative fees. Not included are fees such as passenger facility charges, segment fees, and passenger security service fees. If international, these fares are exclusive of taxes and fees, but inclusive of fuel surcharge fees.

View more fares

Worldspan
Name: Zinke/Ryan.Keith

<table>
<thead>
<tr>
<th>Type</th>
<th>Carrier</th>
<th>Flight # / Class Fare Basis</th>
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<th>Time</th>
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<tr>
<td>Plane</td>
<td>AMERICAN AIRLINES 738</td>
<td>1533 / Y YCABCA Confirmation: CMXYTW</td>
<td>Tue, 10/10/2017</td>
<td>Leave: MIAMI</td>
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--- Remark(s) ---
Fare $387.91
Tax $43.28
Total Amount $431.20
Amount Charged $431.20

Air only indicated here.

MIA AA WAS887.91USD387.91END AA ZPMIA XT5.80AY4.50XF MIA4.5

* Accounting Note: This invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (ARC) on 10/10/2017

Print: Thu, Oct 05, 2017 03:38 PM

Department of the Interior - 4365 River Green Parkway - Duluth, GA 30096 - Tel 866-647-6296

Generated by Travel Incorporated
This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office: Office of the Secretary

2. For Report of this Event

3. Event (Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of $250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)

Visit to Biscayne National Park that includes a hurricane cleanup activity with park maintenance staff and a boat tour of the park.

4. Sponsor of the Event: State of Florida

5. Location of Event: Biscayne National Park in southeastern Florida

6. Dates of Event

   From: October 8, 2017
   To: October 8, 2017

7. Nature of Event

   The boat tour includes a meet-and-greet with "Fish On" youth program participants and a visit to Boca Chita Lighthouse.

8. Employee

   Name: Ryan Zinke
   Official Title: Secretary of the Interior
   Office: Office of the Secretary
   Travel Dates: From: 10/02/17 To: 10/10/17

9. Accompanying Spouse (If Applicable)

   Name:
   Employee:
   Government Position:
   Travel Dates: From: To:

10. Non-Federal Sources of Payment (Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

    A. State of Florida

    B. 

    C. 

    D. 

11. Nature of Payments (Itemize on back of form)

12. Nature of Payments (Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

   Total of Payments to Agency by Check $150.00

   Total of Payments Provided in Kind $150.00

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.

   Employee's Signature

   Date: DEC 06 2017

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1-4.

   Ethics Review (By Ethics Official)

   Date: Nov 30, 2017

15. Approval.

   Supervisor's (or Authorizing Official's) Signature

   Title

   Date: 12/07/2017
11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use “C” for check or “K” for in kind. Use “E” for employee or “S” for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

<table>
<thead>
<tr>
<th>(a) Nature of Benefit</th>
<th>(b) C (check) or K (in kind)</th>
<th>(c) E (employee) or S (spouse)</th>
<th>(d) A, B, C, or D</th>
<th>(e) Amount of Payment</th>
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</thead>
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<tr>
<td>Boat transportation</td>
<td>K E A</td>
<td></td>
<td>$150.00</td>
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</tr>
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</table>
Welcome to Ocean Force Adventures!

Web Only Discounts: Groups of 4+ will receive a discount when reserving online. This offer will not apply when booking through concierges or outside sources. See details section below.

Single Passenger Bookings: Please call 305-372-3388 to reserve your space or contact us via email here (http://oceanforceadventures.com/contact-private-boat-tour/).

Cancellation Policy: We have a 48 hour cancellation policy. Cancellation of a reservation received within the 48 hour period will be given full credit in the form of a same value certificate towards a future tour for use within 12 months of original reservation. We will make our best effort to sell your seats and give you a full refund, however this is not always possible at the last minute.

Weather Cancellations: If weather forces cancellation before tour departure you will receive a full refund. Weather interruptions after tour departures will be compensated in the form of a voucher good for 12 months from tour date.

Captain's Gratuity: Gratuity is not included. It is customary to tip your captain after your tour.

---

New Booking: Sun Dec 3, 2017

**11:45 am - Biscayne Bay Adventure Sightseeing**

$150.00

You will see ALL of Miami on this 2-hour personalized sightseeing tour of Biscayne Bay. Groups of 4 or more receive discounted price of $139 per person when booking online only.

[Available](#3@BOOK@)

Book Now

[Details](#3@summary@)

[Availability](#3@cal@)
Ryan K. Zinke
Lolita C. Zinke

Oct 21, 2012

Fort Siren National Monument $ 21.00

Twenty-one and 00/100

[Signature]

[Redacted]
U.S. Department of the Interior  
Office of the Secretary  
1849 C Street NW  
Washington, DC 20240  

October 27, 2017  

Attn: Dawn H. Davis  
Fort Sumter National Monument  
1214 Middle Street  
Sullivan's Island, SC 29482  

Ms. Davis:  

Please find the enclosed check for the amount of $21.00, payable to Fort Sumter National Monument. Please accept this as reimbursement from Secretary of the Interior Ryan Zinke. This reimbursement is for boat transportation that was provided to a personal guest who accompanied Secretary Zinke during his visit to Fort Sumter on October 3, 2017. Please let me know if you require any further information to process this reimbursement.  

Thank you.  

Tim Nigborowicz  
Office of Scheduling and Advance  
202-208-7551  

Enclosures
DEPARTING DAILY FROM DOWNTOWN CHARLESTON OR MT. PLEASANT

Fort Sumter Tours is an authorized National Park Service concessioner. We provide the only commercial boat transportation to Fort Sumter. We offer many departure times daily from two convenient locations, Liberty Square, downtown Charleston, or Patriots Point, in Mt. Pleasant.

Once aboard, you will experience a relaxing 30 minute narrated cruise to historic Fort Sumter. You will learn about the events which led to the outbreak of America’s most bloody war. When you arrive you will be greeted by National Park Service Rangers, who will provide further details about Fort Sumter and its pivotal role in the American Civil War.

On the fort you will find a very informative museum (360 Video of Museum) with many historic artifacts and a souvenir shop. After your one hour visit, you will enjoy a scenic cruise back to your departure point.

Want to stay longer? Please ask the ticket window representative about an extended stay!

CALL FOR DETAILS

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<thead>
<tr>
<th>Departure Point</th>
<th>Time</th>
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<tbody>
<tr>
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<td>Liberty Square (Downtown)</td>
<td>12:00pm</td>
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<tr>
<td>Liberty Square (Downtown)</td>
<td>2:30pm</td>
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<tr>
<td>Patriots Point</td>
<td>10:30am</td>
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<tr>
<td>Departure Point</td>
<td>Time</td>
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<td>----------------</td>
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<td>Patriots Point</td>
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**Ticket Prices**

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<td>Seniors/Military</td>
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<tr>
<td>Children</td>
<td>$13</td>
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<tr>
<td>Children under 3</td>
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Event Summary

Party of: 1 Adult
Event: FORT SUMTER - Liberty Sq.
Date: Tuesday, October 17, 2017

Vessel: Spirit of the Lowcountry
Departs: 9:30 am Liberty Square
Disembarks: 11:45 am Liberty Square

Cost Summary

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<th>Cost</th>
<th>Total Description</th>
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<tr>
<td>1</td>
<td>21.00</td>
<td>21.00 Adults</td>
</tr>
<tr>
<td></td>
<td></td>
<td>21.00 Total</td>
</tr>
</tbody>
</table>
Re: Secretary Zinke - October 3 Visit

Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>  
To: "Davis, Dawn" <dawn_davis@nps.gov>  
Cc: Gary Stansberry <gary_stansberry@nps.gov>  
Fri, Oct 6, 2017 at 5:55 PM

My apologies for the very delayed response. It's been a hectic day, but I should have responded to your initial email more promptly.

As you correctly deduced, we wanted to determine the estimated cost for Ms. Zinke. Secretary Zinke will personally pay this cost.

I didn't realize there was a concession operated ferry that takes a similar route, but that's even better. The only difference is that the ferry returns to Liberty Square, whereas our boat trip ended at Fort Moultrie, correct?

Regardless, we will send a reimbursement check for $21.00 to the address you provided. Thank you very much for your assistance.

Tim

On Fri, Oct 6, 2017 at 3:33 PM, Davis, Dawn <dawn_davis@nps.gov> wrote:

Hi Tim,

So the cost per person for the NPS boat trip from Liberty Square, to Fort Sumter and ending at Fort Moultrie on Sullivan’s Island is $21.00. This will cover fuel and operations of the boat between the three locations.

Total owed: $21.00 for Mrs. Zinke

$21.00 is also the cost per person for the public to go just to Fort Sumter and back aboard the concession operated ferry which operates on a set schedule

Check may be made out to Fort Sumter National Monument and send it to 1214 Middle Street, Sullivan’s Island, SC 29482

Please let me know if you have any questions for the park.

Dawn H. Davis
Public Affairs Specialist
Fort Sumter NM & Charles Pinckney NHS
843-732-5013 (office) | 843-297-6051 (cell)

Mail address:
1214 Middle Street, Sullivan’s Island, SC 29482

On Fri, Oct 6, 2017 at 1:26 PM, Davis, Dawn <dawn_davis@nps.gov> wrote:

Hi Tim,

Just to verify—it sounds like we need to determine the estimated cost for Ms. Zinke. Is that correct? Our Administrative Officer is working on how we need to “bill” this. So one question from her— is another government entity paying the cost or is it a private individual?
The boat was an NPS boat. We do not offer public tours to the fort via this boat. We will be able to come up with an estimate for Ms. Zinke's passage on the boat. Once I have the answer to the above question, I will be able to answer the questions regarding the check.

Thank you,

Dawn

Dawn H. Davis  
Public Affairs Specialist  
Fort Sumter NM & Charles Pinckney NHS  
843-732-5013 (office) | 843-297-6051 (cell)

Mail address:  
1214 Middle Street, Sullivan's Island, SC 29482

On Thu, Oct 5, 2017 at 6:42 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:  
Good evening, Gary and Dawn. I work with Rusty Roddy in Secretary Zinke's scheduling office, and Rusty advised that you would be the best people to contact regarding this matter. Our lawyers have determined that the Secretary should reimburse NPS for the boat transportation that was provided for his wife during the tour of Fort Sumter and Fort Moultrie on October 3. In order to properly process the reimbursement, could you please provide the following information, or refer me to the appropriate person who can provide this information:

- Does the boat that was used belong to NPS, or to a concessionaire?
- If owned by NPS, do you provide similar boat tours to the general public?
- If so, what is the amount that is charged per person for the tours?
- If not, do you have a way to determine an estimated cost per person for the boat tour on October 3?
- Who should we make the reimbursement check payable to?
- To what address should we submit the reimbursement check?

I'm sorry to bother you with this, but thank you in advance for your assistance.

Tim Nigborowicz  
Office of Scheduling and Advance  
202-208-7551
SECRETARIAL TRAVEL ROUTING SLIP
SECRETARY RYAN ZINKE

TRIP LOCATION: __________ NC-AZ

DATES: __________ 10/11/17 – 10/15/17

OFFICIAL: ______ X ________ POLITIAL: ________ PERSONAL: ________

REVIEWD BY / DATE:

\[Signature\] 12/7/17 MARGARET BRADLEY

\[Signature\] 12/7/17 TIM NIGBOROWICZ

\[Signature\] 12/7/17 TIM MURPHY (General Law)

\[Signature\] 12/7/17 KIM BENTON (Ethics)

\[Signature\] 12/8/19 DEBBIE COUSINS
Secretary Zinke’s Travel to North Carolina and Arizona
October 11 – 15, 2017

NOTE TO REVIEWERS

- Secretary Zinke traveled on a non-contract carrier to Lexington, NC, on October 11, 2017. A signed memo justifying the use of a non-contract carrier is attached.
- Secretary Zinke received a meal from the Congressional Sportsmen’s Foundation on October 11, 2017. The accompanying DI-2000 is attached. The M&IE reimbursement for dinner was deducted from the voucher.
- Secretary Zinke paid for his own lunch at the meeting with the local business community on October 13, 2017.
- Secretary Zinke received a meal from the National Park Foundation on October 13, 2017. The accompanying DI-2000 is attached. The M&IE reimbursement for dinner was deducted from the voucher.
- Secretary Zinke paid for his own lunch during the Grand Canyon hike on October 14, 2017.
**Travel Authorization**

**Type:** Voucher  
**Name:** TV0000MSXX

**Travel**  
**TA Date:** 12/06/17  
**Organization:** DOI/OSIO  
**Purpose:** Mission (Operational)  
**Document:** Secretary Zinke will speak to the Congressional Sportsman's Foundation dinner in Lexington, NC. In Arizona, the Secretary will meet with employees and visit with local business leaders and attend National Park Foundation events.

**Type Code:** Trip By Trip

**Traveler Profile**

**Name:** ZINKE, RYAN KEITH  
**ID:** 1001181010  
**Organization:** DOI/OSIO  
**Title:**  
**Security Cl:**  
**Office Address:** DOI OS IO 1849 C ST NW-WASHINGTON, DC 20240  
**Office Phone:** 2022087551  
**Alternate Address:**

**Document Information**

**Trip**  
**Number:** 1  
**Purpose:** Secretary Zinke will speak to the Congressional Sportsman's Foundation dinner in Lexington, NC. In Arizona, the Secretary will meet with employees and visit with local business leaders and attend National Park Foundation events.

**Itinerary Locations**

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<th>From</th>
<th>To</th>
<th>Itinerary Location</th>
<th>Purpose</th>
<th>Per Diem Rates</th>
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**Document Totals**

**Total Expenses:**  
1,761.17

**Reimbursable Expenses:**  
227.25

**Non-Reimbursable Expenses:**  
1,533.92

**Advance Applied:**  
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**Net to Traveler:**  
227.25

**Net to Government:**  
1,533.92

**Pay to Charge Card:**  
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**Document Totals by Expense Category**

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**Trip 1 Details**
**Reservations Summary**

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</table>

**Trip Itinerary**

From: **DCA-Washington, DC (USA) (National Apt)** TO: **RDU-Raleigh / Durham, NC (USA)**

**Air**

**Wednesday October 11, 2017**

**DCA-Washington, DC (USA) to RDU-Raleigh / Durham, NC**

Oct 11 Delta 6266
Washington, DC (USA) (National Apt) 10/11/2017 12:35PM
Confirmation Number: G314D2

Flight Information
Distance 227 miles
No Seat Assigned

Duration: 1 Hour 9 Minutes Nonstop
Raleigh / Durham, NC (USA) 10/11/2017 1:44PM

Emissions 120.3 lbs of CO2
Cost 901.70 USD

**DCA-Washington, DC (USA) to RDU-Raleigh / Durham, NC**

Oct 11 Delta 6266
Washington, DC (USA) (National Apt) 10/11/2017 12:35PM
Confirmation Number: G314D2

Flight Information
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Oct 11 Delta 6266
Washington, DC (USA) (National Apt) 10/11/2017 12:35PM
Confirmation Number: G314D2

Flight Information
Distance 227 miles
No Seat Assigned

Duration: 1 Hour 9 Minutes Nonstop
Raleigh / Durham, NC (USA) 10/11/2017 1:44PM

Emissions 120.3 lbs of CO2
Cost 901.70 USD

**Thursday October 12, 2017**

**CLT-Charlotte, NC (USA) to PHX-Phoenix, AZ (USA) (S)**

Oct 12 American Airlines 628
Charlotte, NC (USA) 10/12/2017 1:00PM
Confirmation Number: TKBG4X

Flight Information
Distance 1769 miles
No Seat Assigned

Duration: 4 Hours 17 Minutes Nonstop
Phoenix, AZ (USA) (Sky Harbor Apt) 10/12/2017 2:17PM

Emissions 689.9 lbs of CO2
<table>
<thead>
<tr>
<th>Flight</th>
<th>Date</th>
<th>Departure City</th>
<th>Departure Time</th>
<th>Duration</th>
<th>Arrival City</th>
<th>Arrival Time</th>
<th>Emissions (lbs of CO2)</th>
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</thead>
<tbody>
<tr>
<td>CLT-Charlotte, NC (USA) to PHX-Phoenix, AZ (USA)</td>
<td>Oct 12</td>
<td>Charlotte, NC (USA)</td>
<td>10/12/2017 1:00PM</td>
<td>4 Hours 17 Minutes Nonstop</td>
<td>Phoenix, AZ (USA) (Sky Harbor Apt)</td>
<td>10/12/2017 2:17PM</td>
<td>689.9 lbs of CO2</td>
</tr>
<tr>
<td>CLT-Charlotte, NC (USA) to PHX-Phoenix, AZ (USA)</td>
<td>Oct 12</td>
<td>Charlotte, NC (USA)</td>
<td>10/12/2017 1:00PM</td>
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</tr>
<tr>
<td>PHX-Phoenix, AZ (USA) (S to FLG-Flagstaff, AZ (USA)</td>
<td>Oct 12</td>
<td>Phoenix, AZ (USA)</td>
<td>10/12/2017 3:30PM</td>
<td>51 Minutes Nonstop</td>
<td>Flagstaff, AZ (USA)</td>
<td>10/12/2017 4:21PM</td>
<td>63.1 lbs of CO2</td>
</tr>
<tr>
<td>PHX-Phoenix, AZ (USA) (S to FLG-Flagstaff, AZ (USA)</td>
<td>Oct 12</td>
<td>Phoenix, AZ (USA)</td>
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<td>Flagstaff, AZ (USA)</td>
<td>10/12/2017 4:21PM</td>
<td>63.1 lbs of CO2</td>
</tr>
</tbody>
</table>
Flight Information
Distance 119 miles
No Seat Assigned

Hotel
Hampton Inns
990 N Country Club Drive Flagstaff AZ 86004 928-433-1234
Oct 12 Checking in: 10/12/2017

Hampton Inns
990 N Country Club Drive Flagstaff AZ 86004 928-433-1234
Oct 12 Checking in: 10/12/2017

Hampton Inns
990 N Country Club Drive Flagstaff AZ 86004 928-433-1234
Oct 12 Checking in: 10/12/2017

Hampton Inns
990 N Country Club Drive Flagstaff AZ 86004 928-433-1234
Oct 12 Checking in: 10/12/2017

Saturday October 14, 2017
Doubletree
1175 W Route 66 Flagstaff AZ 86001 928-773-8888
Oct 14 Checking in: 10/14/2017

Doubletree
1175 W Route 66 Flagstaff AZ 86001 928-773-8888
Oct 14 Checking in: 10/14/2017

Doubletree
1175 W Route 66 Flagstaff AZ 86001 928-773-8888
Oct 14 Checking in: 10/14/2017

Doubletree
1175 W Route 66 Flagstaff AZ 86001 928-773-8888
Oct 14 Checking in: 10/14/2017

Air
Sunday October 15, 2017
PHX-Phoenix, AZ (USA) (S to DCA-Washington, DC (USA)
Oct 15 American Airlines 680
Phoenix, AZ (USA) (Sky Harbor Apt) 10/15/2017 12:45PM
Confirmation Number: T664GZ
Flight Information
Distance 1973 miles
No Seat Assigned
PHX-Phoenix, AZ (USA) (S to DCA-Washington, DC (USA)
Oct 15 American Airlines 680
Phoenix, AZ (USA) (Sky Harbor Apt) 10/15/2017 12:45PM
Duration: 4 Hours 21 Minutes Nonstop
Washington, DC (USA) (National Apt) 10/15/2017 8:06PM
Emissions 769.5 lbs of CO2
**Flight Information**
Distance 1973 miles
No Seat Assigned

**PHX-Phoenix, AZ (USA) (S to DCA-Washington, DC (USA))**
Oct 15 American Airlines 680
Phoenix, AZ (USA) (Sky Harbor Apt) 10/15/2017 12:45PM
Confirmation Number: TBKGXA

**Flight Information**
Distance 1973 miles
No Seat Assigned

**Emissions 769.5 lbs of CO2**
Duration: 4 Hours 21 Minutes Nonstop
Washington, DC (USA) (National Apt) 10/15/2017 8:06PM

**PHX-Phoenix, AZ (USA) (S to DCA-Washington, DC (USA))**
Oct 15 American Airlines 680
Phoenix, AZ (USA) (Sky Harbor Apt) 10/15/2017 12:45PM
Confirmation Number: TBKGXA

**Flight Information**
Distance 1973 miles
No Seat Assigned

**Emissions 769.5 lbs of CO2**
Duration: 4 Hours 21 Minutes Nonstop
Washington, DC (USA) (National Apt) 10/15/2017 8:06PM

**PHX-Phoenix, AZ (USA) (S to DCA-Washington, DC (USA))**
Oct 15 American Airlines 680
Phoenix, AZ (USA) (Sky Harbor Apt) 10/15/2017 12:45PM
Confirmation Number: TBKGXA

**Flight Information**
Distance 1973 miles
No Seat Assigned

**Emissions 769.5 lbs of CO2**
Duration: 4 Hours 21 Minutes Nonstop
Washington, DC (USA) (National Apt) 10/15/2017 8:06PM

---

### Expenses

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<th>Date</th>
<th>Description</th>
<th>Category</th>
<th>Cost</th>
<th>Pay Method</th>
<th>Per Diem</th>
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<td>10/15/2017</td>
<td>Baggage Fee-1st bag</td>
<td>Excess Air/Bag Fees</td>
<td>25.00</td>
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<tr>
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<th>M&amp;IE Cost</th>
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<th>L</th>
<th>D</th>
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<tr>
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</table>

Account Summary for the Selected Trip

Org: DOI
Label: FY 2018 OS Travel
Expense Category: Com. Carrier
Fiscal Year: 0
Amount: 901.70
Expense Category: Excess Air/Bag Fees
Fiscal Year: 0
Amount: 50.00
Expense Category: Lodging Taxes & Misc
Fiscal Year: 0
Amount: 52.47
Expense Category: Lodging-PerDiem
Fiscal Year: 0
Amount: 515.00
Expense Category: M&IE-PerDiem
Fiscal Year: 0
Amount: 227.25
Expense Category: Transxn Fees
Fiscal Year: 0
Amount: 14.75
Total: 1,761.17

Payment Detail Information

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<th>Organization</th>
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<th>Accounting String</th>
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<td>Totals by Label</td>
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<td>DS10100000/DX10101/189D0102DM/DLSN00000.000000///</td>
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<td>Totals by Payment Method</td>
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<td>REIMBURSABLE Total</td>
<td>227.25</td>
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Attachments
Attachments Exists

Receipt Checklist

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
<th>Cost</th>
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</thead>
<tbody>
<tr>
<td>10/11/17</td>
<td>AIR Airline Flight</td>
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Audits

<table>
<thead>
<tr>
<th>Audit Name</th>
<th>Result</th>
<th>Reason</th>
<th>Traveler</th>
<th>Justification</th>
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<tbody>
<tr>
<td>EXP CAT $ VARIANCE</td>
<td>FAIL</td>
<td>EXCESS AIR/BAG FEES was not on the original authorization document</td>
<td>Traveler</td>
<td>Justification: Traveler forgot to include baggage fee and lodging tax on the authorization.</td>
</tr>
<tr>
<td>EXP CAT $ VARIANCE</td>
<td>FAIL</td>
<td>EXCESS AIR/BAG FEES was not on the original authorization document</td>
<td>Traveler</td>
<td>Justification: Traveler forgot to include baggage fee and lodging tax on the authorization.</td>
</tr>
</tbody>
</table>

ACTUALS EXIST FAIL
Traveler: Secretary Zinke received a meal from the Congressional Sportsmen's Foundation on October 11, 2017. The accompanying DI-2000 is attached. The M&IE reimbursement for dinner was deducted from the voucher.

Document History 12/07/2017 Voucher: TV00000MSXK
Copyright 1989-2009 Concur Government Edition: Concur Inc. ZINKE, RYAN KEITH 40210798
STATUS DATE TIME SIGNATURE NAME REASON
I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures
Traveler/Preparer Name: 
Traveler/Preparer Signature: 
Date: 
Approver Name: 
Approver Signature: 
Date: 

RYAN ZINZE

DEC 11 2017

12/18/17
BLANKET
TRAVEL AUTHORIZATION

1. No. ZINKE2018
2. 09/29/17
3. Office of the Secretary
4. NAME Ryan Zinke
5. OFFICIAL STATION Washington, DC
6. TITLE U.S. Secretary of the Interior
7. ACCOUNTING OFFICE IBC - Denver

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

PLACES OF TRAVEL
8. FROM: Washington, DC
9. TO: Such places in the contiguous United States, Alaska, Hawaii, Puerto Rico, and U.S. Territories, as may be necessary, and return, to accomplish Department programs and missions.

10. PURPOSE AND REMARKS:

Official business as may be required.

I certify that the travel herein was reviewed and determined to be essential for accomplishment of Department programs and missions. Payment from non-federal sources for travel-related expenses is authorized under 31 U.S.C. 1353, provided that, prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and part 374 DM 5, and are fully documented and approved via form DI-2000.

11. PER DIEM ALLOWANCE:

Actual lodging and M&IE not to exceed 300%, as authorized in accordance with the Federal Travel Regulations issued by GSA and published in the Federal Register and subject to Departmental approval.

*****Subject to availability of funds.******

12. PERIOD OF TRAVEL: Beginning on or about 10/01/17 Ending on or about 09/30/18

MODE OF TRAVEL
13. X Common carrier
14. Extra fare
15. X Government-owned conveyance at a mileage rate of 0.536 cents, subject to:
   (a) X Administratively determined to be the advantage of the Government
   (b) X A showing of advantage to the Government
   (c) X Not to exceed cost by common carrier, including consideration of Per Diem allowance

MISCELLANEOUS
17. Transportation immediate family
18. X Other (specify)

Baggage fees, taxi fares, telephone calls, rental vehicles, fuel, conference rooms, PCV transportation, public transportation, tolls, faxes, in-flight Wi-Fi, data services, misc. supplies, registration fees, and ATM fees.

ESTIMATED COST
20. Transportation $
21. Per Diem
22. Other
23. TOTAL $

CHARGED TO:
189D0102DM // DLSN00000.000000 // DS10100000
DX10102

FISCAL OFFICER'S SIGNATURE

26. [Signature]
27. U.S. Secretary of the Interior

28. [Signature]
29. Acting Deputy Chief of Staff to the Secretary
**Date:** 09/19/2017  
**Record Locator:** NAS36R  
**Travelers:** Zinke, Ryan Keith  
**Agent:** doi.travel@detgov.com

---

**Wed, Oct 11, 2017 Raleigh-Durham, NC**

**12:35 PM depart**  
**Ronald Reagan Ntl Washington (DCA) to Raleigh-Durham (RDU) — Confirmation No. 8314DZ**  
**Delta Air Lines**  
Flight 6266  
Operated by GoJet Airlines dba Delta Connection  
Please check-in with the operating carrier  
**Takeoff:** 12:35 PM Terminal: B  
**Ronald Reagan Ntl Washington, DC**  
Regional Jet 700 | No Meal Service | 1h  
**Landing:** 1:44 PM (Terminal: 2)  
**Raleigh-Durham, NC**  
**Travellers:**  
Name: Zinke, Ryan Keith  
Ticket #: 006-8676691580  
Seat: 12C  
**FF#: [b](b)**  
Notes: Center seat reserved for now.. will keep ck for a better seat

---

**Thu, Oct 12, 2017 Flagstaff, AZ**

**1:00 PM depart**  
**Charlotte (CLT) to Phoenix (PHX) — Confirmation No. TBK0X4**  
**American Airlines**  
Flight 628  
**Takeoff:** 1:00 PM  
**Charlotte, NC**  
Economy [ G ] Class | Airbus Industrie A321 | Food and Beverage for Purchase | 4h 17m  
**Landing:** 2:17 PM (Terminal: 4)  
**Phoenix, AZ**  
**Travellers:**  
Name: Zinke, Ryan Keith  
Ticket #: 001-8676691581  
Seat: 17E  
**FF#: [b](b)**  
Notes: Center seat reserved for now.. will keep ck for a better seat

---

**3:30 PM depart**  
**Phoenix (PHX) to Flagstaff (FLG) — Confirmation No. TBK0X4**  
**American Airlines**  
Flight 3037  
Operated by Skywest Airlines As American Eagle  
Please check-in with the operating carrier  
**Takeoff:** 3:30 PM Terminal: 4  
**Phoenix, AZ**  
Economy [ G ] Class | Canadair Regional Flagstaff, Az  
Jet 700 | 0h 51m  
**Landing:** 4:21 PM  
**Flagstaff, AZ**  
**Travellers:**  
Name: Zinke, Ryan Keith  
Ticket #: 001-8676691581  
Seat: 19D  
**FF#: [b](b)**  
Notes: Unable to assign seat at this time.. will keep ck for a seat

---

**Fri, Oct 13, 2017**

**3:00 PM check-in**  
**Hampton Inn Flagstaff East Confirmation No. 908059**  
Address: 990 N Country Club Dr Flagstaff Az 86004  
Nights: 1 (name: Zinke Ryan Keith)  
**Guarantee Info:** [b](b)  
**Other Info:** [b](b)  
**Frequent Guest #:** [b](b)  
**Nightly Rate:** $142.00  
**Total Rate:** $158.66

---

**Sat, Oct 14, 2017**

**4:00 PM check-in**  
**Doubletree By Hilton Flagstaff Confirmation No. 9047385**  
Address: 1175 West Route 66 Flagstaff Az 86001  
Nights: 1 (name: Zinke Ryan Keith)  
**Guarantee Info:** [b](b)  
**Other Info:** [b](b)  
**Nightly Rate:** $142.00  
**Total Rate:** $158.66

---

**Sun, Oct 15, 2017**

**12:45 PM depart**  
**Phoenix (PHX) to Ronald Reagan Ntl Washington (DCA) — Confirmation No. TBK0X4**  
**American Airlines**  
Flight 680  
**Takeoff:** 12:45 PM Terminal: 4  
**Phoenix, AZ**  
Economy [ Y ] Class | Airbus Industrie A220 | Food and Beverage for Purchase | 4h 21m  
**Landing:** 8:06 PM (Terminal: C)  
**Ronald Reagan Ntl Washington, DC**  
**Travellers:**  
Name: Zinke, Ryan Keith  
Ticket #: 001-8676946400  
Seat: 32E  
**FF#: [b](b)**  
Notes: Unable to assign seat at this time.. will keep ck for a seat
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<tbody>
<tr>
<td><strong>Type</strong></td>
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<tr>
<td>----------</td>
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<tr>
<td><strong>DELT AIR LINES</strong></td>
</tr>
<tr>
<td><strong>CR7</strong></td>
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</table>

<table>
<thead>
<tr>
<th><strong>Hotel</strong></th>
<th><strong>Address</strong></th>
<th><strong>Check In</strong></th>
<th><strong>Check Out</strong></th>
<th><strong>Your Nightly Rate</strong></th>
<th><strong>Number of Rooms</strong></th>
<th><strong>Number of People</strong></th>
<th><strong>Room Type</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Comfort Suites Salisbury</strong></td>
<td>1040 E Innes St, Salisbury, NC 28144</td>
<td>Wed, 10/11/2017</td>
<td>Thu, 10/12/2017</td>
<td>$63.50</td>
<td>1</td>
<td>1</td>
<td>ZA06GOV</td>
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<th><strong>Address</strong></th>
<th><strong>Check In</strong></th>
<th><strong>Check Out</strong></th>
<th><strong>Your Nightly Rate</strong></th>
<th><strong>Number of Rooms</strong></th>
<th><strong>Number of People</strong></th>
<th><strong>Room Type</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Embassy Suites Charlotte</strong></td>
<td>4800 South Tryon Street, Charlotte, NC 28217</td>
<td>Wed, 10/11/2017</td>
<td>Thu, 10/12/2017</td>
<td>$127.00</td>
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<td>A66EA8</td>
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<th><strong>Check Out</strong></th>
<th><strong>Your Nightly Rate</strong></th>
<th><strong>Number of Rooms</strong></th>
<th><strong>Number of People</strong></th>
<th><strong>Room Type</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Hampton Inn Flagstaff East</strong></td>
<td>900 N Country Club Dr, Flagstaff, AZ 86004</td>
<td>Thu, 10/12/2017</td>
<td>Fri, 10/13/2017</td>
<td>$142.00</td>
<td>1</td>
<td>1</td>
<td>A66A84</td>
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--- Remark(s) ---

<table>
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<th>Amount Charged</th>
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<tbody>
<tr>
<td>$146.98</td>
<td>$26.22</td>
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Air only indicated here.

WAS DL RDU146.98USD146.98END DL ZPDCA XT5.60AY4.80XF DCA4.6

Print: Thu, Nov 30, 2017 01:23 PM

Department of the Interior - 4355 River Green Parkway - Duluth, GA 30096 - Tel 866-647-5398

Generated by Travel Incorporated
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<tbody>
<tr>
<td><strong>Type</strong></td>
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<tr>
<td><strong>Confirmation Number:</strong> 37534523</td>
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<td>Hotel</td>
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<tr>
<td><strong>Confirmation Number:</strong> 96930999</td>
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<td><strong>AMERICAN AIRLINES</strong></td>
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<td><strong>AMERICAN AIRLINES</strong></td>
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<td><strong>AMERICAN AIRLINES</strong></td>
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<tr>
<td><strong>AMERICAN AIRLINES</strong></td>
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<tr>
<td><strong>Hotel:</strong> Hampton Inn Flagstaff East</td>
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<tr>
<td><strong>Confirmation Number:</strong> 98089688</td>
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--- Remark(s) ---

**Fare:** $333.02
**Tax:** $46.28
**Total Amount:** $379.30
**Amount Charged:** $379.30

Air only indicated fare.

CLT AA PHX177,97AA GCN:05.3USD33.02END AA ZPQLTPHX XT 5,00AYT.50XF CLTSPHX 4.5

Print: Thu, Nov 30, 2017 01:29 PM
Generated by Travel Incorporated
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<th>Flight # / Class</th>
<th>Travel Dates</th>
<th>City - Airport</th>
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<tbody>
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<td>1m</td>
<td>Hotel</td>
<td>Hampton Inn Flagstaff East</td>
<td>Sun, 10/15/2017</td>
<td>PHOENIX</td>
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<tr>
<td></td>
<td>Address</td>
<td>990 N Country Club Dr</td>
<td>Sun, 10/15/2017</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Phone Number</td>
<td>1 (928) 433-1234</td>
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<tr>
<td></td>
<td>GalaxyNet Status</td>
<td>90606508</td>
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<tbody>
<tr>
<td>1m</td>
<td>Hotel</td>
<td>Doubletree By Hilton Flagstaff</td>
<td>Sat, 10/14/2017</td>
<td>RONALD REAGAN NATL WASHINGTON</td>
</tr>
<tr>
<td></td>
<td>Address</td>
<td>1176 West Route 66</td>
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<td></td>
<td>Phone Number</td>
<td>1 (928) 773-8888</td>
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**Remark(s)**

- **Fares**
  - Total Amount $312.66
  - Amount Charged $305.20

- **Air only indicated here.**

- **Department of the Interior**
  - 4355 River Green Parkway, Duluth GA, 30096
  - Tel 678 547-0800

- **Generated by Travel Incorporated**
Name: Zinke/Ryan.Keith

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<th>Fare Basis</th>
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<td>990 N Country Club Dr Flagstaff, AZ 86004</td>
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<td>AMERICAN AIRLINES</td>
<td>738</td>
<td>1512 / G</td>
<td>SATURDAY, 05/14/2017</td>
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<td>GCA0CA</td>
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**Remark(s):**
- Fare: $177.67
- Tax: $27.53
- Total Amount: $205.20
- Amount Charged: $205.20

*Air only indicated here.*

PHX AA, WAS177.67USD177.67END AA ZPHX XT5.60AY4.50XF PHX4.5

Printed: Thu, Nov 30, 2017 01:29 PM

Generated by Travel Incorporated
Name: Zinke/Ryan, Keith

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<th>Flight # / Class</th>
<th>Fare Basis</th>
<th>Travel Dates</th>
<th>City - Airport</th>
<th>Time</th>
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<tr>
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<td>Sat, 10/14/2017</td>
<td>Leave: PHOENIX</td>
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<td>714A</td>
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<td></td>
<td></td>
<td></td>
<td>Sun, 10/15/2017</td>
<td>Arrive: RONALD REAGAN INTL WASHINGTON</td>
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--- Remark(s) ---

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<tr>
<td>U5/UUN/30°CX6</td>
<td>($177.87)</td>
<td>($205.20)</td>
<td>PHX AA WAS177.87USD177.87END AA ZPPHX X75.60AY4.50XF PHX4.5</td>
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<tr>
<td>U22/DOIDOSSAO</td>
<td>($27.53)</td>
<td>($205.20)</td>
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<tr>
<td>U25/40210736</td>
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<tr>
<td>U25/TANUM0906U3MG</td>
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<td>U82/GRSFOUURLY</td>
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Printed: Thu, Nov 30, 2017 01:29 PM

Department of the Interior: 4355 River Green Parkway : Duluth GA. 30096 : Tel 855.647.4399

Generated by Travel Incorporated
<table>
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<th>Date</th>
<th>Description</th>
<th>Charges</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>10-11-17</td>
<td>Accommodation</td>
<td>89.00</td>
<td></td>
</tr>
<tr>
<td>10-11-17</td>
<td>State Tax - Room 7.0%</td>
<td>6.23</td>
<td>1.57</td>
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<tr>
<td>10-11-17</td>
<td>Occupancy Tax - Room 6.0%</td>
<td>5.34</td>
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</tr>
<tr>
<td>10-12-17</td>
<td>(b) (6)</td>
<td></td>
<td>100.57</td>
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<tr>
<td>12-04-17</td>
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<tr>
<td></td>
<td>Total</td>
<td>100.57</td>
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</table>

Guest Signature:
I have received the goods and/or services in the amount shown hereon. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder’s agreement with the issuer.
**Hampton Inn & Suites East Flagstaff**  
990 N Country Club Dr. • Flagstaff, AZ 86004  
Phone (928) 433-1234 • Fax (928) 527-0236

**Confirmation Number:** 90806598  
10/13/2017

<table>
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<tr>
<td>10/12/2017</td>
<td>45645</td>
<td>GUEST ROOM</td>
<td>$142.00</td>
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<tr>
<td>10/12/2017</td>
<td>45645</td>
<td>STATE TAX</td>
<td>$9.80</td>
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<td>10/12/2017</td>
<td>45645</td>
<td>CITY TAX</td>
<td>$6.75</td>
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<tr>
<td></td>
<td></td>
<td><strong>B“ALANCE</strong>”</td>
<td>$157.55</td>
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If the debit/credit card you are using for check-in is attached to a bank or checking account, a hold will be placed on the account for the full anticipated cost or amount to be owed to the hotel, including estimated incidental through your date of check-out and such funds will not be released for 72 business hours from the date of check-out or longer at the discretion of your financial institution.

Rates subject to applicable sales, occupancy, or other taxes. Please do not leave any money or items of value unattended in your room. A safety deposit box is available for you in the lobby. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of the full amount of these charges. A fee of up to $25.00 USD will be assessed for smoking in a non-smoking room. Please ask the Front Desk for creations of designated outdoor smoking areas.

---

for reservations call 1.800.hampton or visit us online at hampton.com

account no.  

<table>
<thead>
<tr>
<th>Date of charge</th>
<th>Folio/Check no.</th>
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<th>Purchases &amp; Services</th>
<th>Taxes</th>
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<th>Tips &amp; Misc.</th>
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<tr>
<th>Total Amount</th>
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</table>
Xanterra Parks & Resorts Itinerary 5009781

Ryan Zinke
United States

**Reservation Details**

**El Tovar Hotel**
Grand Canyon National Park
Grand Canyon, AZ 86023
Tel: 928-638-2631

Arrival: Friday October 13, 2017
Check-In Time: 4:00 pm
Departure: Saturday October 14, 2017
Check-Out Time: 11:00 am
Length of Stay: 1 night(s)
Rate/Package: Group Rate
Base Rate for First Night: $142.00 USD
Room Reserved: Deluxe 1 King
Adults/Children per Room: 1/0
Rooms Reserved: 1 room(s)
Original Booking Date: 09-20-17
Reservation Status: Deposit Guaranteed
Method of Payment: [ ] Deposit
Deposit Paid: $51.80

**Policies and Other Information**

**General Policies:** Rates are subject to change at any time without notice. Our rates are subject to approval by the National Park Service and the new rates are not always established at the time of booking. As a result, we quote the current applicable rate. When the new rates are approved, we will attempt to contact you by phone, mail or email to advise you of the new rate. Your deposit will guarantee the reservation and the first night’s rate only. Subsequent nights on multi-night reservations will be subject to the new, applicable rate. Any modifications to your reservation(s) will result in the entire stay being subject to the current applicable rate. All room rates are subject to current applicable taxes and surcharges.

**Deposits and Cancellations:** All reservations require an advance deposit. If you need to cancel your reservation, you must contact us and obtain a cancellation number at least 48 hours prior to the designated check-in time and arrival date to receive a refund of your deposit. If you made your reservation online, changes or cancellations should also be made online.
<table>
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<td>(b) (6)</td>
<td>(b)</td>
<td>151.80USD</td>
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Arrival: 10-13-17  
Departure: 10-14-17  
Group ID / Room Type: 4955245
**Confirmation Number: 90474385**

10/15/2017

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<th>DESCRIPTION</th>
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<td>10/14/2017</td>
<td>1026122</td>
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<td>RM - CITY TAX</td>
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</tbody>
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You have earned approximately 1633 Hilton Honors points and approximately 142 Miles with Delta Air Lines for this stay. Hilton Honors(R) stays are posted within 72 hours of checkout. To check your ear.

Thank you for choosing Doubletree! Come back soon to enjoy our warm chocolate chip cookies and relaxed hospitality. For your next trip visit us at doubletree.com for our best available rates!

---

**ACCOUNT NO**

**CARD MEMBER NAME**

**ESTABLISHMENT NO. & LOCATION**

**CARD MEMBER'S SIGNATURE**

---

**DATE OF CHARGE**

**FOLIO NO./CHECK NO.**

231172 A

**AUTHORIZATION**

**INITIAL**

**PURCHASES & SERVICES**

**TAXES**

**TIPS & MISC**

**TOTAL AMOUNT**

$-157.55

**PAYMENT DUE UPON RECEIPT**

---

**Hilton**

WAULDRI ASTORIA

CONRAD

TAPESTRY COLLECTION

EMBASSY SUITES

Embassy Suites

Hampton

Home2 Suites

Hilton Garden Inn

Hampton

Home2 Suites

Hilton Grand Vacations

Hilton Honors
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CERTIFICATION THAT TRANSACTIONS REPRESENT ALLOWABLE EXPENSES

ACCOUNT HOLDER SIGNATURE AND DATE

SUPERVISOR SIGNATURE AND DATE
REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR

For Period Beginning October 1, 2017 and Ending March 31, 2018

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office: Office of the Secretary

2. For Report of this Event Page 1 of 2

3. Event (Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of $250 or more per employee and or accompanying spouse must be sent to the Department Ethics Office.)
Congressional Sportsmen’s Foundation (CSF) 13th Annual Wine, Wheels & Wildlife Reception, Dinner and Live Auction fundraising event.

4. Sponsor of the Event: Congressional Sportsmen’s Foundation

5. Location of Event: Childress Vineyards in Lexington, North Carolina

6. Dates of Event:
    From: October 11, 2017 To: October 11, 2017

7. Nature of Event: CSF’s largest fundraiser of the year which will include a general reception, winery tours, a dinner, and a live auction.

8. Employee:
   Name: Ryan Zinke
   Official Title: Secretary of the Interior
   Office: Office of the Secretary
   Travel Dates: From: 10/11/17 To 10/15/17

9. Accompanying Spouse (If Applicable)
   Name:
   Employee:
   Government Position:
   Travel Dates: From: To:

10. Non-Federal Sources of Payment (Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and or accompanying spouse in connection with this event.)
    A. Congressional Sportsmen’s Foundation (CSF)
    C. 
    B. 
    D. 

11. Nature of Payments (Indicate on back of form)

12. Nature of Payments (Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and or accompanying spouse in connection with this event.)

   Total of Payments to Agency by Check $ 
   Total of Payments Provided in Kind $ 1,500.00

13. Certification: The statements in this report are true, complete, and correct to the best of my knowledge and belief.

   Employee’s Signature

   Date
   NOV 08 2017

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.

   Ethics Review (By Ethics Official)

   Date
   10/16/17

15. Approval:

   Supervisor’s (or Authorizing Official’s) Signature

   Title

   Date
   10-12-17
11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use “C” for check or “K” for in kind. Use “E” for employee or “S” for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

<table>
<thead>
<tr>
<th>Nature of Benefit</th>
<th>Mode of Payment</th>
<th>Source</th>
<th>Amount of Payment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Individual ticket to the event, which includes one meal (dinner).</td>
<td>K</td>
<td>E</td>
<td>A</td>
</tr>
</tbody>
</table>
July 14, 2017

Secretary Ryan Zinke  
Department of the Interior  
1849 C Street, NW  
Washington, DC 20240

Dear Secretary Zinke:

On behalf of the Congressional Sportsmen’s Foundation (CSF) and Richard Childress Racing, we would be honored to have you as our special guest speaker during our 14th Annual Wine, Wheels & Wildlife fundraiser taking place on October 11, 2017 in Lexington, North Carolina. This event is one of CSF’s largest fundraisers of the year and brings together more than 300 guests representing notable sportsmen and women in our community, including NASCAR representatives, elected officials and outdoor industry leaders.

Developed more than a decade ago in 2005 “Wine, Wheels & Wildlife” was established to provide the opportunity for sportsmen and women, along with the larger outdoor community and other CSF supporters, to come together with the interest of protecting and advancing the sportsmen’s traditions, and to enjoy the landscape and signature wine at Childress Vineyards.

The evening will begin with a cocktail reception starting at 4:30 p.m. where you will have an opportunity to tour the winery and participate in some of the outdoor activities including skeet shooting among the grapes, fly-fishing on the pond, handling exotic baby animals, and more, to be followed by dinner and a live auction. During the dinner portion of the evening, we would appreciate it if you might address the audience for 5 - 10 minutes about your role as Secretary of the Department of the Interior as our sporting heritage is critical to the 1.6 million hunters and anglers who call North Carolina home, spending $2.3 billion annually and who support 35,088 jobs.

Included with this letter is the invitation for our 14th Annual Wine, Wheels & Wildlife event. If you have any questions, please contact PJ Carleton at pj@sportsmenslink.org or call (202) 543-6850 x22. Thank you for your continued leadership and we look forward to having you at the winery.

Very Respectfully,

Jeffrey S. Crane  
President  
Congressional Sportsmen’s Foundation

Richard Childress  
Chairman & CEO  
Richard Childress Racing
Notable Accomplishments

As a combined force with the North Carolina Legislative Sportsmen's Caucus and Advisory Council, the Congressional Sportsman's Foundation is pleased to highlight some of our most notable accomplishments for the state of North Carolina:

- Following the historic passage of the Outdoor Heritage Act in 2015, among other things, allowed for hunting on Sunday for the first time in 145 years. The Outdoor Heritage Enhancement legislation of 2017 further increased access and opportunity for North Carolina's sportsmen, women, and youth.
  - Opening NOC 24 million acres of public lands to Sunday hunting with firearms, subject to rules established by the NCWRC.
  - Removing the prohibition against hunting within 500 yards of a residence.
  - Removing the prohibition against hunting in counties with populations less than 70,000 (Wake and Mecklenburg).
  - Eliminating statutory bans on migratory bird hunting and requiring the NCWRC to complete a study on the biological, social, and economic impacts of potentially allowing migratory bird hunting on Sundays.
  - Requiring counties that want to “open one” of Sunday hunting to approve an ordinance by a majority of voters in a county-wide referendum, which may only take place in even-numbered years.

CSFW would like to thank our own staff and the following members of the North Carolina Legislative Sportsmen Caucus for championing this effort: Caucus Chairs Representative John Britton, Representative Michael Noes, and Senator John Alexander as well as: President Pro Tempore Phil Berger, Speaker Tim Moore, Senator Dan Bishop, Senator Tim Moore, Senators Bill Russell, Representative Chris Miller, and Representatives Britt Turner.

- Passed resolution opposing the proposal of federal fishery regulations through catch share management to protect North Carolina's waterfront fishing economy.

- Formed the House Joint Committee on Wildfire Resources in 2016 to further encourage collaborative dialogue on important wildfire issues.

Wine, Wheels & Wildlife 13

Wednesday, October 11, 2017

Childress Vineyards
Lexington, North Carolina

4:30 p.m. – Reception, Winery Tours and Outdoor Activities
7:00 p.m. – Dinner and Live Auction

Table of 8 - $8,500
Individual Tickets - $1,500

For more information and to reserve your table, please contact:
PJ Carleton (919) 513-6890 (pjc) pjcarleton@],'n'ncsportsmanlink.org'
or
Phil Hoon (919) 513-6850 (phoon) phoon@ncsportsmanlink.org

#WineWheelsWildlife

Title Sponsors

Host Sponsors

Co-Host Sponsors
Since 1983, CSFI has maintained a singleness of purpose that has guided the organization to become the most respected and trusted sportsmen's organization in the political arena. CSFI's mission is to work with Congress, governors, and state legislators to protect and advance hunting, fishing, recreational boating and trapping. The unique and effective alliance of the Congressional Sportsmens' Caucus (CSC), the Governors Sportsmen's Caucus (GSC) and the National Assembly of Sportsmen's Caucuses (NASC), working closely with CSFI, and with the support of major hunting, fishing, recreational boating and trapping organizations, serves as an irreplaceable vehicle for pro-sportsmen elected officials that advance the interests of America's hunters and anglers.
Event Proposal Information Form

*Please complete this form and send to scheduling@ios.doi.gov

Specific Request to the Secretary: Keynote speaker at 13th Annual Wine, Wheels & Wildlife

Title of the Event: Congressional Sportsmen’s Foundations (CSF) 13th Annual Wine, Wheels & Wildlife at Childress Vineyards

Date & Time of Event: Wednesday, October 11, 2017; 4:30 – 9:30 p.m. Remarks around 7:30 p.m.

Location: Childress Vineyards, Lexington, NC

Point of Contact(s) (Name, Email, Phone for each): PJ Carleton, Senior Director of Events, pj@sportmenslink.org; (202) 543-6850 x22 or (202) 374-3878 (cell)

Briefly describe the event in detail, and the desired outcome of the Secretary’s participation (2-3 sentences maximum): This is CSF’s largest fundraiser of the year, and we welcome the who’s who of the Sportsmen’s Community. Our audience would love to hear from Secretary Zinke on what is going on at the Department of Interior, specifically with regards to Sportsmen’s issues.

Audience (expected attendance and makeup of the attendees): We expect about 350 guests to be in attendance. Largely folks inside the sportsmen’s industry, NASCAR drivers and sponsors, as well as friends of CSF.

VIPS invited or known to be attending: NASCAR Drivers – Austin and Ty Dillon, Richard Childress, about 20+ Members of the North and South Carolina Legislatures

What are the main messages that you are attempting to convey through this event (limit to 2-3)? We would like to have the Secretary talk about his passion for the outdoors and highlight one or two top priorities he’s focusing on as Secretary of the Interior.

Remarks (if applicable)
Desired length of time for remarks: 5-10 minutes

Are there any particular individuals, groups or activities you would like the Secretary to recognize in his remarks? Will be determined as we get closer to the event.

Are there any specific comments you would like the Secretary to make? We would like to have the Secretary talk about his passion for the outdoors and highlight one or two top priorities he’s focusing on as Secretary of the Interior.

What is the desired format of his remarks (will he be sharing the stage, a panel, etc)? Jeff Crane will introduce the Secretary from the podium which will be on stage. We are still confirming the other portions of the program.

Communications
Is press expected to attend? If yes, are there any reporters confirmed to attend and cover the event? Who? Not at this time.

For remarks and press (if applicable), please check all that apply:
  X Podium available
  • X Microphone available

Is there social media information for the event (hashtags, handles)? #WineWheelsWildlife

Logistics/Other
Please supply all pertinent background information for the event (draft agendas, existing websites, etc.):

Do you require a bio of the Secretary? Yes

What is the attire of the event (business, casual)? The Event is business casual
REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR

☐ For Period Beginning October 1, 2017 and Ending March 31, 2018
☐ For Period Beginning April 1, 201__ and Ending September 30, 201__

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office  Office of the Secretary  2. For Report of this Event  Page 1 of 2

3. Event (Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of $250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)
   A reception and dinner that are part of a larger series of meetings for the National Park Foundation (NPF) Board of Directors.

4. Sponsor of the Event National Park Foundation (NPF)  5. Location of Event El Tovar Hotel in Grand Canyon National Park, AZ

6. Dates of Event
   From: October 13, 2017  To: October 13, 2017

7. Nature of Event Dinner meeting at which NPF board members and other invited guests discuss NPF business and related matters.

8. Employee
   Name: Ryan Zinke
   Official Title: Secretary of the Interior
   Office: Office of the Secretary
   Travel Dates: From: 10/11/17 To: 10/15/17

9. Accompanying Spouse (If Applicable)
   Name: 
   Employee: 
   Government Position: 
   Travel Dates: 
   From:  
   To: 

10. Non-Federal Sources of Payment (Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)
   A. National Park Foundation (NPF)
   C. 
   B. 
   D. 

11. Nature of Payments (Itemize on back of form.)

12. Nature of Payments (Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)
   Total of Payments to Agency by Check $  
   Total of payments Provided in Kind $ 50.75

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.

   Employee’s Signature  NOV 08 2017  Date

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.

   Ethics Review (By Ethics Official)  10/13/17  Date

15. Approval.

   Supervisor’s (or Authorizing Official’s) Signature  Acting DCOS  10/17/17  Date
11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use “C” for check or “K” for in kind. Use “E” for employee or “S” for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

<table>
<thead>
<tr>
<th>(a) Nature of Benefit</th>
<th>(b) Mode of Payment</th>
<th>(c) Individual</th>
<th>(d) Source</th>
<th>(e) Amount of Payment</th>
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<tr>
<td>Meal (Dinner)</td>
<td>K</td>
<td>E</td>
<td>A</td>
<td>$38.50</td>
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<tr>
<td>Reception Food</td>
<td>K</td>
<td>E</td>
<td>A</td>
<td>$6.75</td>
</tr>
<tr>
<td>Reception beverages</td>
<td>K</td>
<td>E</td>
<td>A</td>
<td>$5.50</td>
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</tbody>
</table>
Re: NPF: Friday and Saturday Meetings and Events

1 message

Getto, Leila <leila_getto@ios.doi.gov> Thu, Oct 12, 2017 at 2:48 PM
To: Aaron Thiele <aaron_thiele@ios.doi.gov>
Cc: Edward McDonnell <edward.mcdonnell@sol.doi.gov>, Timothy Nigborowicz <timothy_nigborowicz@ios.doi.gov>

Ed -- please note the dinner is catered (so it's not from the resutaurant menu). Thank you!

Leila Sepehri Getto
U.S. Department of the Interior
Immediate Office of the Secretary
Deputy Director, Scheduling and Advance
Direct: (202) 208-5359
Cell: (202) 706-9435

On Thu, Oct 12, 2017 at 2:43 PM, Aaron Thiele <aaron_thiele@ios.doi.gov> wrote:
Cost for the reception is below.

Begin forwarded message:

From: Lisa Clark <LClark@nationalparks.org>
Date: October 12, 2017 at 11:41:40 AM MST
To: Aaron Thiele <aaron_thiele@ios.doi.gov>
Subject: Re: NPF: Friday and Saturday Meetings and Events

Aaron,

The food cost of the reception is $6.75 per person plus $5.50 for beverages. Hope this helps!

Lisa

Get Outlook for iOS

From: Aaron Thiele <aaron_thiele@ios.doi.gov>
Sent: Thursday, October 12, 2017 11:38:32 AM
To: Lisa Clark
Subject: Re: NPF: Friday and Saturday Meetings and Events

Hey Lisa, do you know the cost with the reception included if it is not already included in the $38.50. Thanks for helping with this.
-Aaron

On Oct 11, 2017, at 5:21 PM, Lisa Clark <LClark@nationalparks.org> wrote:

Hi Aaron,

The dinner is $38.50.
Due to the change of venue for the dinner, we have maxed out the seats. If anyone doesn’t show up, we could have room but I will not know until Friday.

Lisa

We have Downey down to attend the dinner on Friday

From: Aaron Thiele <aaron_thiele@ios.doi.gov>
Sent: Wednesday, October 11, 2017 7:25 PM
To: Lisa Clark
Subject: Re: NPF: Friday and Saturday Meetings and Events

Hey Lisa, one last question, our ethics folks need to know the price per person for the dinner on Friday.

On Oct 11, 2017, at 2:57 PM, Aaron Thiele <aaron_thiele@ios.doi.gov> wrote:

Thanks Lisa, only thing I saw is you had Scott Hommel attending on Friday, it will only be Downey Magallanes, our deputy chief of staff. Also the only other question I have is whether there will be dinner for the Secretary’s 3 detail that will be with him while he’s there. If not it’s fine, I just wanted to clear it up for them so they can plan ahead.

On Oct 11, 2017, at 12:20 PM, Lisa Clark <LClark@nationalparks.org> wrote:

Hi Aaron,

Great to have meet you this morning. As promised, please find attached the following documents:

1. Attendance for the dinner on Friday and the board meeting on Saturday as well as the seating for Secretary Zinke’s table at the Friday dinner;
2. Run-of-Show for Friday's Dinner
Let me know if you need anything else otherwise I will see you Friday. If you need to get a hold of me before then, I can be reached at [redacted].

Thanks, Lisa

<ATTENDANCE Friday & Saturday.docx>

<Friday 10-13 (101017).doc>
MEMORANDUM

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Non-Contract Carrier Flight for Secretary Ryan Zinke
DATE: October 10, 2017

I. OVERVIEW
On October 11, 2017, Secretary Ryan Zinke is scheduled to travel from Washington, D.C., to Lexington, North Carolina. Due to Secretary Zinke's schedule and the corresponding commercial flight availability, the Office of Scheduling and Advance recommends that Secretary Zinke utilize a non-contract carrier flight in order to successfully complete the mission requirements of this travel.

II. SCHEDULING CONSIDERATIONS
On October 11, 2017, Secretary Zinke is scheduled to participate in a number of official meetings and events in Washington, D.C. His final official engagement is a meeting with KPMG auditors regarding the Statement on Auditing Standards, which is scheduled to conclude at 11:30am. Secretary Zinke will then travel to Lexington, North Carolina, via a flight to Raleigh, North Carolina, to speak at the Congressional Sportsmen's Foundation (CSF) Wine, Wheels & Wildlife event, which is scheduled to begin at 4:30pm.

Secretary Zinke's meeting with the KPMG auditors in Washington is an important meeting that is required to be held every year in a specified time frame. The CSF event in Lexington is also an important engagement that involves many stakeholders who are closely connected to the Department's mission. Both the KPMG meeting and the CSF event required a considerable amount of planning and will involve many external participants, with approximately 400 attendees expected at the CSF event. Neither engagement can be cancelled or easily rescheduled, and as the Department's leader, it is imperative that Secretary Zinke fully participate at both engagements. Therefore, Secretary Zinke has a very specific time frame in which he must travel from Washington to Lexington so that he can fully participate at both the KPMG meeting and the CSF event.

III. CONTRACT CARRIER FLIGHT OPTION
The following is the best available contract carrier flight option for Secretary Zinke's travel, and an explanation for why it does not meet mission requirements:

   Wednesday, October 11, 2017 – Washington, DC (DCA) to Raleigh, NC

   ✶ American Airlines #5443
   1:30pm EDT  Depart Washington, DC (DCA)
   2:51pm EDT  Arrive Raleigh, NC

   Explanation: This is the earliest contract carrier flight to Raleigh that Secretary Zinke can catch following the conclusion of his KPMG meeting at 11:30am. This flight arrives in Raleigh at
2:51pm. It takes approximately 1 hour and 45 minutes to drive from Raleigh-Durham International Airport to Childress Vineyards in Lexington, where the CSF event is being held. Therefore, if Secretary Zinke takes this flight, he would not be able to arrive at the CSF event until approximately 5:00pm, which is after the 4:30pm start time. This flight would not enable Secretary Zinke to fully participate at the CSF event, as scheduled.

IV. RECOMMENDATION FOR USE OF A NON-CONTRACT CARRIER FLIGHT

Due to the lack of feasible contract carrier options, we recommend that Secretary Zinke utilize the following non-contract carrier flight:

Wednesday, October 11, 2017 – Washington, DC (DCA) to Raleigh, NC

- Delta Air Lines #6266
  - 12:35pm EDT  Depart Washington, DC (DCA)
  - 1:44pm EDT  Arrive Raleigh, NC

*Explanation:* This flight’s departure at 12:35pm will enable Secretary Zinke to maintain and fully participate at his KPMG meeting on October 11. However, unlike the contract carrier flight, this flight’s 1:44pm arrival time in Raleigh will enable Secretary Zinke to also be on time for the start of the CSF event at 4:30pm.

The total fare for this non-contract carrier flight is $172.20. The government fare for the American Airlines contract carrier flight is $172.20. The non-contract fare and the contract fare are both the exact same price (documentation attached).

To enable Secretary Zinke to hold his meeting with KPMG auditors in Washington as scheduled, and to enable him to also fully participate at the CSF event in Lexington, we recommend that Secretary Zinke utilize the above non-contract carrier flight.

We seek authorization for Secretary Zinke to forego use of a contract city-pair fare under FTR 301-10.107(a):

§ 301-10.107  Are there any exceptions to the use of a contract city-pair fare?

Yes, your agency may authorize use of a fare other-than a contract city-pair fare when—

(a) Space on a scheduled contract flight is not available in time to accomplish the purpose of your travel, or use of contract service would require you to incur unnecessary overnight lodging costs which would increase the total cost of the trip.

Please provide approval of Secretary Zinke’s use of a non-contract fare during his travel from Washington, D.C., to Raleigh, South Carolina, on October 11, 2017, on Delta Air Lines #6266.

Approval Signature

Date 10-12-17
DEPART       Wed, Oct 11 - Washington, DC to Raleigh, NC

Wed, Oct 11
12:35p DCA  01:44p RDU  1h 09m  Delta 6266  View seats
Canadair Regional Jet 700 / 120 lbs CO₂

Fare Details
Free Checked Bags  Refundable
Non-Contract  Government  Visit Delta  Yes  Fees may apply
Rules / Fare Details

$172.20
Lesser policy violation

View more fares

Worldspan
### DEPART

**Wed, Oct 11** – Washington, DC to Raleigh, NC

11:30a DCA 12:42p RDU 1h 12m  
American Airlines 4675  
Embraer E-175 / 120 lbs CO₂  

#### Fare Options

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<td>Visit American Airlines</td>
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<td>Rules / Fare Details</td>
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</tbody>
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<table>
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<th>Govt. Contract</th>
<th>Free Checked Bags</th>
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<tbody>
<tr>
<td>Rules / Fare Details</td>
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</table>

Significant policy violation

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**GSA Information**

- GSA Government contract fares, if domestic, include all existing Federal, State, and local taxes, as well as airport maintenance fees and other administrative fees. Not included are fees such as passenger facility charges, segment fees, and passenger security service fees. If international, these fares are exclusive of taxes and fees, but inclusive of fuel surcharge fees.

View more fares

---

Source: Worldspan
SECRETARIAL TRAVEL ROUTING SLIP
SECRETARY RYAN ZINKE

TRIP LOCATIONS: Minnesota

DATES: 11/16/17 – 11/17/17

OFFICIAL: X  POLITICAL:   PERSONAL:   

REVIEWED BY / DATE:

TN 12/14/17  TIM NIGBOROWICZ

Murphy 12/20/17  TIM MURPHY  (General Law)

Loftin 1/9/18  KIM BENTON  (Ethics)

C  11/18  DEBBIE COUSINS
MEMORANDUM

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Official Travel for Secretary Ryan Zinke
DATE: December 14, 2017

Trip Overview:
- Dates: November 16, 2017 – November 17, 2017
- Location: Minnesota

Trip Summary:
November 16, 2017
- Commercial flight from Washington, DC (DCA) to Minneapolis, MN
- Drive from Minneapolis, MN to Onamia, MN
- Meeting with Mille Lacs Band of Ojibwe Tribal Council (Onamia, MN)
- Mille Lacs Band of Ojibwe Fall Feast (Onamia, MN)
- Remain overnight in Onamia, MN

November 17, 2017
- Meet and Greet with Tribal Law Enforcement (Onamia, MN)
- Tour with Tribal Law Enforcement (Onamia, MN)
- Drive from Onamia, MN to Milaca, MN
- Meeting with Mille Lacs County Law Enforcement (Milaca, MN)
- Commercial flight from Milaca, MN to Washington, DC (DCA)
- Trip concludes

Trip Notes – Lodging and M&IE:
- On 11/16/17, Secretary Zinke was provided a meal at the Mille Lacs Band of Ojibwe Fall Feast in Onamia, MN. The appropriate signed DI-2000 form is attached, and dinner was deducted from Secretary Zinke’s M&IE allocation for 11/16/17.

Attachments:
- Travel voucher
- Travel authorization
- Duluth Travel, Inc. itinerary
- Duluth Travel, Inc. ticket receipt
- Hotel receipt
- Signed DI-2000 form
- Final trip schedule
Document Header Information

Type: Trip
Travel: TANUM0000VCKA Trip
Authorization: 11-16-17 Minnesota
Purpose: Mission (Operational)

Traveler Profile
Name: ZINKE, RYAN KEITH
TID: 40210798
Title: 
Security Cl: 
Office Address: DOI OS SIO 1849 C ST NW<BR>WASHINGTON, DC 20240
Office Phone: 2022087551
Home Address: 
Alternate Address: 

Document Information
Trip:
Number: 1
Purpose: Trip Overview: Dates: November 16, 2017?" November 17, 2017. Location: Minnesota Trip Summary: November 16, 2017. Commercial flight from Washington, DC (DCA) to Minneapolis, MN. Drive from Minneapolis, MN to Onamia, MN. Meeting with Mille Lacs Band of Ojibwe Tribal Council (Onamia, MN). Mille Lacs Band of Ojibwe Fall Feast (Onamia, MN). Remain overnight in Onamia, MN. November 17, 2017: Meet and Greet with Tribal Law Enforcement (Onamia, MN). Tour with Tribal Law Enforcement (Onamia, MN). Drive from Onamia, MN to Milaca, MN. Meeting with Mille Lacs County Law Enforcement (Milaca, MN). Commercial flight from Milaca, MN to Washington, DC (DCA). Trip concludes Trip Notes 7. Lodging and M&E. On 11/16/17, Secretary Zinke was provided a meal at the Mille Lacs Band of Ojibwe Fall Feast in Onamia, MN. The appropriate signed DI-2000 form is attached, and dinner was deducted from Secretary Zinke's M&E allocation for 11/16/17.

Itinerary Locations
From: 11/16/17 To: 11/17/17
Itinerary Location: ONAMIA, MN
Purpose: Mission (Operational)
Per Diem Rates: 93.00 / 51.00

Document Totals
Total Expenses: 601.85
Reimbursable Expenses: 53.50
Non-Reimbursable Expenses: 548.35
Advance Applied: .00
Net to Traveler: 53.50
Net to Government: 548.35
Pay to Charge Card: .00

Document Totals by Expense Category
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<td>Com. Carrier</td>
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<tr>
<td>Lodging Taxes &amp; Misc</td>
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### Trip 1 Details

#### Expenses

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<td>11/16/2017</td>
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#### Per Diem Allowances

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<th>M&amp;E Cost</th>
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<th>L</th>
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### Account Summary for the Selected Trip

#### Org: DOI

- Label: FY 2018/2019 OS Travel
- Acct Code: DS102100000/DOI
- Amount: 601.85

#### Expense Category: Com. Carrier
- Fiscal Year: 2018
- Amount: 446.40

#### Expense Category: Lodging Taxes & Misc
- Fiscal Year: 2018
- Amount: 8.20

#### Expense Category: M&E-PerDiem
- Fiscal Year: 2018
- Amount: 79.00

#### Expense Category: Transxn Fees
- Fiscal Year: 2018
- Amount: 14.75

#### Total: 601.85

### Payment Detail Information

- DOI FY 2018/2019 OS Travel
- Accounting String: DS101000000/DOI
- Payment Method: GOVCC-C
- Amount: 548.35

- DOI FY 2018/2019 OS Travel
- Accounting String: DS102100000/DOI
- Payment Method: REIMBURSABLE
- Amount: 53.50

#### Totals by Label

- DOI FY 2018/2019 OS Travel Total: 601.85

#### Totals by Payment Method

- GOVCC-C Total: 548.35
- REIMBURSABLE Total: 53.50

### Attachments

No Attachments Exists
Receipt Checklist

Date | Description | Cost
--- | --- | ---
11/16/17 | AIR Airline Flight | $446.40

Audits

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Traveler Justification: On 11/16/17, Secretary Zinke utilized lodging at a rate that was below the maximum government lodging rate.

Document History 12/13/2017 Voucher: TV0000MX58

Copyright 1989-2009 Concur Government Edition: Concur Inc. ZINKE, RYAN KEITH. 40210798

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<td>10:23PMEST</td>
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<td>Net Adjustment: 0.00</td>
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I certify that the electronic signatures listed above are valid and on file.

SIGNED DATE

Ryan Zinke

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature: 
Date:
Approver Name:
Approver Signature: 
Date:
BLANKET
TRAVEL AUTHORIZATION

Office of the Secretary

NAME: Ryan Zinke

OFFICIAL STATION: Washington, DC

TITLE: U.S. Secretary of the Interior

ACCOUNTING OFFICE: IBC - Denver

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

PLACES OF TRAVEL

FROM: Washington, DC

TO: Such places in the contiguous United States, Alaska, Hawaii, Puerto Rico, and U.S. Territories, as may be necessary, and return, to accomplish Department programs and missions.

PURPOSE AND REMARKS:

Official business as may be required. I certify that the travel herein was reviewed and determined to be essential for accomplishment of Department programs and missions. Payment from non-federal sources for travel-related expenses is authorized under 31 U.S.C. 1353, provided that, prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and part 374 DM 5, and are fully documented and approved via form DI-2000.

PER DIEM ALLOWANCE:

Actual lodging and M&E not to exceed 300%, as authorized in accordance with the Federal Travel Regulations issued by GSA and published in the Federal Register and subject to Departmental approval.

Subject to availability of funds.

PERIOD OF TRAVEL: Beginning on or about 10/01/17 Ending on or about 09/30/18

MODE OF TRAVEL

Common carrier

Extra fare at a mileage rate of 0.535 cents, subject to:

(a) Administratively determined to be the advantage of the Government
(b) A showing of advantage to the Government
(c) Not to exceed cost by common carrier, including consideration of Per Diem allowance

Common carrier

Other (specify)

Transportation immediate family

Other (specify) Baggage fees, taxi fares, telephone calls, rental vehicles, fuel, conference rooms, PCV transportation, public transportation, tolls, faxes, in-flight Wi-Fi, data services, misc. supplies, registration fees, and ATM fees.

ESTIMATED COST

Transportation $ S

Per Diem $ S

Other $ S

TOTAL $ S

CHARGED TO:

189D0102DM // DSN00000.000000 // DS10100000

FISCAL OFFICER'S SIGNATURE

REQUESTER'S SIGNATURE

26. U.S. Secretary of the Interior (TITLE)

27. Acting Deputy Chief of Staff to the Secretary (TITLE)
Thursday, November 16, 2017

**Travelers:**
- Zincke, Ryan, Keith

**Agency Information**
- 4355 River Green Parkway
  - Duluth, GA 30096
  - 855-847-6398

**Flight Details**
- **Delta Air Lines**
- **Flight:** 1995
- **Depart:** Ronald Reagan Ntl Washington (DCA) at 11:40 AM
- **Terminal:** B
- **Arrive:** Minneapolis-Stp, MN at 1:32 PM
- **Economy Class**
- **Class:** 737-800
- **Lunch:** 2h 52m
- **Ticket #:** 006-7090897924
- **Seat:** 19C
- **Check-In:** November 17, 2017

**Additional Information:**
- Check-in Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To www.tsa.gov.
- For Emergency Assistance Call 855-847-6398
- Omg Code: DJBDOSSIO
- Ta Number: TANUM0000U2M3

**A Message From Your Agent**

This message confirms that your reservation has been ticketed. For changes, cancellations or questions please call your dedicated travel team.
Name: Zinke/Ryan, Keith

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<td>1895 / L</td>
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- **Remark(s)**
  - Fare: $388.84
  - Tax: $57.58
  - Total Amount: $446.40
  - Amount Charged: $446.40

*Air only indicated here.*

WAS DL MSP 194.42 DL WAS 194.42 USD398.84 END DL ZPDCAMSP XT 11,20 AY 89.02 RF DCA4.5 MSP4.5

Print: Tue, Dec 12, 2017 10:32 PM

Department of the Interior: 4365 River Green Parkway, Duluth, GA, 30096; Tel 855-847-6368

Generated by Travel Incorporated
Eddy's Lake Mille Lacs Resort  
41334 Shakopee Lake Road, 
Onamia, MN 56359

Arrival Date: 11/16/2017  
Departure Date: 11/17/2017

Name: RYAN ZINKE  
Address: 

<table>
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<th>Reference</th>
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SUMMARY OF CHARGES

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<td>ROOM TX</td>
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Total Due: 0.00

Thank You for Staying at Eddy's Lake Mille Lacs Resort
REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR

☑ For Period Beginning October 1, 2017 and Ending March 31, 2018
☐ For Period Beginning April 1, 201__ and Ending September 30, 20__

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office Office of the Secretary

2. For Report of this Event
Page 1 of 2

3. Event (Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of $250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)

18th Annual Fall Feast for all Mille Lacs Band of Ojibwe Members and their guests, including Chief Executive Melanie Benjamin.

4. Sponsor of the Event Mille Lacs Band of Ojibwe

5. Location of Event Grand Casino Mille Lacs in Onamia, Minnesota

6. Dates of Event
From: November 16, 2017 To: November 16, 2017

7. Nature of Event Annual Thanksgiving dinner open to the entire tribal community that includes a Tribal Finance and Business Update.

8. Employee
Name: Ryan Zinke
Official Title: Secretary of the Interior
Office: Office of the Secretary
Travel Dates:
From: 11/16/17 To: 11/17/17

9. Accompanying Spouse (If Applicable)
Name:
Employee:
Government Position:
Travel Dates:
From: To:

10. Non-Federal Sources of Payment (Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)
A. Mille Lacs Band of Ojibwe

B.

C. 

D.

11. Nature of Payments (Itemize on back of form.)

12. Nature of Payments (Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

Total of Payments to Agency by Check $ 22.25
Total of Payments Provided in Kind $ —

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.

Employee's Signature
Date

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.

Ethics Review (By Ethics Official)
Date

15. Approval.

Supervisor's (or Authorizing Official's) Signature
Title
Date
11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use "C" for check or "K" for in kind. Use "E" for employee or "S" for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

<table>
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<tr>
<th>(a) Nature of Benefit</th>
<th>(b) C (check) or K (in kind)</th>
<th>(c) E (employee) or S (spouse)</th>
<th>(d) A,B,C, or D</th>
<th>(e) Amount of Payment</th>
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<td>E</td>
<td>A</td>
<td>$ 22.25</td>
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DI-2000
Revised April 2011
Mille Lacs Band of Ojibwe

Invites You

18th Annual Feast for all Mille Lacs Band Members
Thursday, November 16, 2017

Doors open & seating starts at 5 p.m.
Invocation/welcome at 5:30 p.m.
Dinner at 6 p.m.
Entertainment at 7 p.m.

Grand Casino Mille Lacs Events & Convention Center, seating on a first come first served basis

GREAT FOOD  •  PRIZES  •  ENTERTAINMENT  •  GOOD CONVERSATION
Thank you!

Kimberly Benton
Detail to Office of the Ethics, MS 5311
Human Resources
Department of the Interior
Washington, D.C.  20240
202-208-6240 (office)

Visit our website at www.doio.gov/ethics.

This e-mail (including attachments) is intended for the use of the individual or entity to which it is addressed. It may contain information that is privileged, confidential, or otherwise protected by applicable law. If you are not the intended recipient, you are hereby notified that any dissemination, distribution, copying, or use of this e-mail or its contents is strictly prohibited. If you receive this e-mail in error, please notify the sender immediately and destroy all copies. Thank you.

On Thu, Nov 16, 2017 at 10:45 AM, Boulton, Caroline <caroline_boulton@ios.doio.gov> wrote:

There is this lengthy email chain!

---------- Forwarded message ----------

From: Aaron Thiele <aaron.thiele@ios.doio.gov>
Date: Thu, Nov 16, 2017 at 10:32 AM
Subject: Fwd: Fall Feast Pricing
To: Caroline Boulton <caroline_boulton@ios.doio.gov>

Begin forwarded message:

From: Emily Johnson <Emily.Johnson@Millelacsband.com>
Date: November 16, 2017 at 8:53:56 AM CST
To: Aaron Thiele <aaron.thiele@ios.doio.gov>
Subject: RE: Fall Feast Pricing

Good Morning Aaron - I hope your stay last night was comfortable! I'm attaching the flyer for the Fall Feast, which is our Thanksgiving dinner for the community. Chief Executive Benjamin would be honored if Secretary Zinke and Scott Hommel would join her at her table. She always provides a
welcome address to the Band membership and is hoping to be able to introduce him to our community, if he's comfortable with that. They will be very excited that he's here!

We would also like to invite and encourage the rest of your group to sit at one of our leadership tables; I will be available to guide you to where those are at. We have tables set aside for our Commissioners, who are appointed officials and serve as the Chief's Cabinet, and we will have several extra seats at those tables.

Additionally, several of our tribal police will be in attendance as well, and if your security folks are interested we would suggest inviting them to sit with our police officers. Our police would be very excited about that.

I'm making a list of a few other questions we have for you, which I'll send shortly.

From: Aaron Thiele [mailto:aaron_thiele@ios.doi.gov]
Sent: Thursday, November 16, 2017 8:02 AM
To: Emily Johnson <Emily.Johnson@millelacsband.com>
Subject: Re: Fall Feast Pricing

Hey Emily, is there a formal invitation to the Fall Feast or a flyer inviting people that we can send to our ethics office? Thanks

On Nov 15, 2017, at 6:07 PM, Emily Johnson <Emily.Johnson@millelacsband.com> wrote:

That is wonderful! I'll wait for your confirmation. It's a great meal and lot of fun. Just a few more matters —

One name I neglected to include on the list I provided previously as an attendee. Chief Executive Benjamin has also invited Joe Nayquanabe Sr., an elder and spiritual leader who lives in this district, to attend the meeting.

Would the Secretary be willing to do a brief meet-and-greet in our government center foyer (top of stairs when you walk in) with Band government employees? A quick hello to our workers would be much appreciated, as a few are very excited to meet him who won't be involved in the meeting.

A drum group will be singing upon his arrival in honor of your visit, so just a heads-up to expect that. That was important for Chief Executive Benjamin.

That is all I can think of right now, but I'll get back in touch if other matters come up.
Hey Emily we just checked it out thanks, we heard the Secretary is interested in going. We are just awaiting approval by our ethics office.

On our end we will have the following people:

Secretary Zinke
Scott Horrnel, Chief of Staff
Laura Rigas, Communications Director
John Tahsuda, Acting Assistant Secretary Of BIA
Charles Addington, Acting Deputy Bureau Director BIA - Office of Justice Services
Aaron Thiele, Advance Representative

We are fine sitting in the far back corner, if you would like the Secretary at a table near the front we do ask that Scott be seated at the same table.

Thanks, I'll let you know as soon as I can when we hear back from our ethics office.
It will take place at the Convention Center in the Ballroom, which is at the southern-most part of the Grand Casino building. The entrance is actually at that southern-most end of the casino as well. The front desk folks wouldn’t know about it, as the event is not being hosted by the casino – we’re just using the ballroom.

Thank you!

From: Aaron Thiele [mailto:aaron_thiele@ios.doi.gov]
Sent: Wednesday, November 15, 2017 3:49 PM
To: Emily Johnson <Emily.Johnson@millelacsband.com>
Subject: Re: Fall Feast Pricing

No worries that shouldn’t be a problem. I sent it to our folks in DC, to check with the Secretary, I'm not sure if they were looking into filling in a dinner meeting while we are here or not but I will let you know as soon as I can.

Also this is at the Grand Casino right? We stopped by to check out the room it would be in and the person at the casino customer service was unaware of any event. So we just wanted to double check.

Thanks

On Nov 15, 2017, at 3:39 PM, Emily Johnson <Emily.Johnson@millelacsband.com> wrote:

Hi again, Aaron – I was a bit off on the price – pls. see below - but it is a fabulous meal and well worth it. If you have gift limitations we are happy to cover whatever we are allowed and would be delighted if your group or members from your group would be able to join us!

Thanks,

Emily

From: Beth Gruber [mailto:BGruber@mlcv.com]
Sent: Wednesday, November 15, 2017 3:27 PM
To: Emily Johnson <Emily.Johnson@millelacsband.com>
Subject: RE: MLCV Briefing
Hi Emily,

Our price per plate for the Fall Feast is $22.25.

Can you let me know about how many people will be in their group, I want to reserve appropriate tables.

Thanks,

Beth

--
Caroline Boulton
Special Assistant to the Secretary
U.S. Department of the Interior
Office of Scheduling & Advance
Caroline_Boulton@ios.doi.gov I Scheduling@ios.doi.gov

--
Caroline Boulton
Special Assistant to the Secretary
U.S. Department of the Interior
Office of Scheduling & Advance
Caroline_Boulton@ios.doi.gov I Scheduling@ios.doi.gov
SECRETARIAL TRAVEL ROUTING SLIP
SECRETARY RYAN ZINKE

TRIP LOCATION: Louisiana

DATES: 12/01/17 – 12/03/17

OFFICIAL: X  POLITICAL:  PERSONAL: 

REVIEWED BY / DATE:

TN 12/27/17  TIM NIGBOROWICZ
Murphy 1/4/18  TIM MURPHY (General Law)
Loffin 1/9/18  KIM BENTON (Ethics)
0e 11/11/18  DEBBIE COUSINS
MEMORANDUM

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Official Travel for Secretary Ryan Zinke
DATE: December 27, 2017

Trip Overview:
• Dates: December 1, 2017 – December 3, 2017
• Location: Louisiana

Trip Summary:
December 1, 2017
• Commercial flight from Washington, DC (DCA) to New Orleans, LA
• Working Lunch Meeting with BOEM and BSEE Leadership (New Orleans, LA)
• BOEM Visualization Room Demonstration (New Orleans, LA)
• BOEM and BSEE All-Hands Meeting and Q&A (New Orleans, LA)
• Drive from New Orleans, LA to Baton Rouge, LA
• Dinner with Louisiana Energy Stakeholders (Baton Rouge, LA)
• Remain overnight in Baton Rouge, LA

December 2, 2017
• Breakfast Briefing with Local Officials (Baton Rouge, LA)
• OTR: Louisiana State University-Mississippi River Physical Model (Thibodaux, LA)
• Louisiana Press Availability (Thibodaux, LA)
• Drive from Baton Rouge, LA to Thibodaux, LA
• Lunch and Roundtable Discussion with Senator Bill Cassidy and Local Stakeholders (Thibodaux, LA)
• Louisiana Press Availability (Thibodaux, LA)
• Drive from Thibodaux, LA to Davis Pond Freshwater Diversion, LA
• Davis Pond Freshwater Diversion Airboat Tour with Louisiana Coastal Protection and Restoration Authority
• Drive from Davis Pond Freshwater Diversion, LA to New Orleans, LA
• Dinner with Louisiana Stakeholders (New Orleans, LA)
• Remain overnight in New Orleans, LA

December 3, 2017
• Commercial flight from New Orleans, LA to Washington, DC (DCA)
• Trip concludes
Trip Notes – Lodging and M&IE:

- On 12/1/17, Secretary Zinke paid for his own meal at the Working Lunch Meeting with BOEM and BSEE Leadership in New Orleans, LA.
- On 12/1/17, Secretary Zinke paid for his own meal at the Dinner with Louisiana Energy Stakeholders in Baton Rouge, LA.
- Secretary Zinke’s authorized M&IE entitlement for 12/1/17 was $44.25. $4.40 was deducted from this total due to a personal purchase that was charged to his hotel bill on that date. Therefore, Secretary Zinke’s final M&IE reimbursement for 12/1/17 was $39.85.
- On 12/2/17, Secretary Zinke was provided a meal at the Breakfast Briefing with Local Officials in Baton Rouge, LA. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Secretary Zinke’s M&IE allocation for 12/2/17.
- On 12/2/17, Secretary Zinke was provided a meal at the Lunch and Roundtable Discussion with Senator Bill Cassidy and Local Stakeholders in Thibodaux, LA. The appropriate signed DI-2000 form is attached, and lunch was deducted from Secretary Zinke’s M&IE allocation for 12/2/17.

Trip Notes – Transportation and Miscellaneous:

- On 12/2/17, Secretary Zinke participated in an airboat tour of the Davis Pond Freshwater Diversion with officials from the Louisiana Coastal Protection and Restoration Authority (CPRA). The airboat that Secretary Zinke traveled on for this tour was provided by CPRA, which is a Louisiana state government entity. The appropriate signed DI-2000 form authorizing acceptance of this in-kind payment for transportation is attached.

Attachments:

- Travel voucher
- Travel authorization
- Duluth Travel, Inc. itinerary
- Duluth Travel, Inc. ticket receipt
- Hotel receipts
- Signed DI-2000 forms (3)
- Final trip schedule
Document Header Information

Document Type: Voucher
Document Number: TV0000N1G

Travel Authorization
Document Date: 12-01-17 Louisiana

Purpose: Mission (Operational)

Type Code: Trip By Trip

Traveler Profile
Name: ZINKE, RYAN KEITH
TID: 40210798
Title:
Security Cl:
Office Address: DOI S10 1849 C ST NW<BR>WASHINGTON, DC 20240
Office Phone: 2022087551
Home Address: Alternate Address:
ID: 1001181010
Organization: DOI-OSSIO
Duty Station: WASHINGTON DC
Card: CARD HOLDER
Email: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Cell Phone: Alternate Phone:

Document Information
Trip Number: 1
Purpose: December 1, 2017. Commercial flight from Washington, DC (DCA) to New Orleans, LA. Working Lunch Meeting with BOEM and BSEE Leadership (New Orleans, LA). BOEM Visualization Room Demonstration (New Orleans, LA). BOEM and BSEE All-Hands Meeting and Q&A (New Orleans, LA). Drive from New Orleans, LA to Baton Rouge, LA. Dinner with Louisiana Energy Stakeholders (Baton Rouge, LA). Remain overnight in Baton Rouge, LA. December 2, 2017. Breakfast Briefing with Local Officials (Baton Rouge, LA). OTR: Louisiana State University-Mississippi River Physical Model (Thibodaux, LA). Louisiana Press Availability (Thibodaux, LA). Drive from Baton Rouge, LA to Thibodaux, LA. Lunch and Roundtable Discussion with Senator Bill Cassidy and Local Stakeholders (Thibodaux, LA). Drive from Thibodaux, LA to Davis Pond Freshwater Diversion, LA. Davis Pond Freshwater Diversion Airboat Tour with Louisiana Coastal Protection and Restoration Authority. Drive from Davis Pond Freshwater Diversion, LA to New Orleans, LA. Dinner with Louisiana Stakeholders (New Orleans, LA). Remain overnight in New Orleans, LA. December 3, 2017. Commercial flight from New Orleans, LA to Washington, DC (DCA). Trip Notes: On 12/1/17, Secretary Zinke paid for his own meal at the Working Lunch Meeting with BOEM and BSEE Leadership in New Orleans, LA. On 12/2/17, Secretary Zinke participated in an airboat tour of the Davis Pond Freshwater Diversion with officials from the Louisiana Coastal Protection and Restoration Authority (CPRA). The airboat that Secretary Zinke traveled on for this tour was provided by CPRA, which is a Louisiana state government entity. The appropriate signed DI-2000 form authorizing acceptance of this in-kind payment for transportation is attached.

Itinerary Locations
<table>
<thead>
<tr>
<th>From</th>
<th>To</th>
<th>Purpose</th>
<th>Per Diem Rates</th>
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<td>12/01/17</td>
<td>12/02/17</td>
<td>BATON ROUGE, LA</td>
<td>105.00 / 59.00</td>
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<tr>
<td>12/02/17</td>
<td>12/03/17</td>
<td>NEW ORLEANS, LA</td>
<td>148.00 / 64.00</td>
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Document Totals

Total Expenses: 970.01
Reimbursable Expenses: 120.85
Non-Reimbursable Expenses: 849.16
Advance Applied: 0
Net to Traveler: 120.85
Net to Government: 849.16
Pay to Charge Card: 0

Document Totals by Expense Category

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Trip 1 Details

Expenses

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<tr>
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Per Diem Allowances

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Account Summary for the Selected Trip
Org: DOI
Expense Category: Com. Carrier
Fiscal Year: 2018
Amount: 542.40
Expense Category: Lodging Taxes & Misc
Fiscal Year: 2018
Amount: 39.01
Expense Category: Lodging-PerDiem
Fiscal Year: 2018
Amount: 253.00
Expense Category: M&E-PerDiem
Fiscal Year: 2018
Amount: 120.85
Expense Category: Transxn Fees
Fiscal Year: 2018
Amount: 14.75
Total:

Payment Detail Information
Organization Label Accounting String Payment Method Amount
DOI FY 2018/2019 DS10100000/DX10101/189D0102DM/DLSN00000.000000/// GOVCC-C 849.16
DOI FY 2018/2019 DS10100000/DX10101/189D0102DM/DLSN00000.000000/// REIMBURSABLE 120.85

Totals by Label

DOI FY 2018/2019 Total DS10100000/DX10101/189D0102DM/DLSN00000.000000///

Totals by Payment Method

GOVCC-C Total 849.16
REIMBURSABLE Total 120.85

Attachments
No Attachments Exists

Receipt Checklist
Date Description Cost
12/01/17 AIR Airline Flight $542.40

Audits
Audit Name Result Reason
ACTUALS FAIL MIE ACTUALS EXIST

Traveler: Secretary Zinke's authorized M&E entitlement for 12/1/17 was $44.25. $4.40 was deducted from this total due to a personal purchase that was charged to his hotel bill on that date. Therefore, Secretary Zinke's final M&E reimbursement for 12/1/17 was $39.85. On 12/2/17, Secretary Zinke was provided a meal at the Breakfast Briefing with Local Officials in Baton Rouge, LA. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Secretary Zinke's M&E allocation for 12/2/17. On 12/2/17, Secretary Zinke was provided a meal at the Lunch and Roundtable Discussion with Senator Bill Cassidy and Local Stakeholders in Thibodaux, LA. The appropriate signed DI-2000 form is attached, and lunch was deducted from Secretary Zinke's M&E allocation for 12/2/17.

Document History 12/27/2017 Voucher: TV0000N1GF
Copyright 1989-2009 Concur Government Edition: Concur Inc. ZINKE, RYAN KEITH. 40210798

STATUS DATE TIME SIGNATURE NAME REASON
CREATED 12/27/2017 11:42AM EST NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures
Document Header Information

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<td>Purpose:</td>
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Type Code: Trip By Trip

Traveler Profile

| Name:           | ZINKE, RYAN KEITH |
| TID:            | 40210798          |
| Title:          |                  |
| Security Cl:    |                  |
| Office Address: | DOI OS S10 1849 C ST NW<BR>WASHINGTON, DC 20240 |
| Office Phone:   | 2022087551        |
| Home Address:   |                  |
| Alternate Address: |                |
| ID:             | 1001181010        |
| Organization:   | DOIODISSO         |
| Duty Station:   | WASHINGTON DC     |
| Card:           | CARD HOLDER       |
| EMAIL:          | TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV |
| Cell Phone:     |                  |
| Home Phone:     | 2022087551        |
| Alternate Phone:|                  |

Document Information

Trip

Number: 1

Purpose: December 1, 2017. Commercial flight from Washington, DC (DCA) to New Orleans, LA. Working Lunch Meeting with BOEM and BSEE Leadership (New Orleans, LA). BOEM Visualization Room Demonstration (New Orleans, LA). BOEM and BSEE All-Hands Meeting and Q&A (New Orleans, LA). Drive from New Orleans, LA to Baton Rouge, LA. Dinner with Louisiana Energy Stakeholders (Baton Rouge, LA). Remain overnight in Baton Rouge, LA December 2, 2017. Breakfast Briefing with Local Officials (Baton Rouge, LA). OTR: Louisiana State University-Mississippi River Physical Model (Thibodaux, LA). Drive from Baton Rouge, LA to Thibodaux, LA. Lunch and Roundtable Discussion with Senator Bill Cassidy and Local Stakeholders (Thibodaux, LA). Louisiana Press Availability (Thibodaux, LA). Drive from Thibodaux, LA to Davis Pond Freshwater Division, LA. Davis Pond Freshwater Division Airboat Tour with Louisiana Coastal Protection and Restoration Authority (LA). Drive from Davis Pond Freshwater Division, LA to New Orleans, LA. Dinner with Louisiana Stakeholders (New Orleans, LA). Remain overnight in New Orleans, LA December 3, 2017. Commercial flight from New Orleans, LA to Washington, DC (DCA). Trip concludes Trip Notes: On 12/1/17, Secretary Zinke paid for his own meal at the Working Lunch Meeting with BOEM and BSEE Leadership in New Orleans, LA. On 12/2/17, Secretary Zinke participated in an airboat tour of the Davis Pond Freshwater Division with officials from the Louisiana Coastal Protection and Restoration Authority (CPRA). The airboat that Secretary Zinke traveled on for this tour was provided by CPRA, which is a Louisiana state government entity. The appropriate signed DI-2000 form authorizing acceptance of this in-kind payment for transportation is attached.

<table>
<thead>
<tr>
<th>Itinerary Locations</th>
<th>Per Diem Rates</th>
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<tr>
<td>From 12/01/17</td>
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<td>To 12/02/17</td>
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<td>Mission (Operational)</td>
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Document Totals
Total Expenses: 970.01
Reimbursable Expenses: 120.85
Non-Reimbursable Expenses: 849.16
Advance Authorized: 0.00
Advance Requested: 0.00

Document Totals by Expense Category

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Trip 1 Details

Expenses
Trip#: 1

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Per Diem Allowances
Trip#: 1

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Org. DOI

Expense Category: Comm. Carrier
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Amount: 542.40

Expense Category: Lodging Taxes & Misc
Fiscal Year: 2018
Amount: 39.01

Expense Category: Lodging-PerDiem
Fiscal Year: 2018
Amount: 253.00

Expense Category: M&E-PerDiem
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Amount: 120.85

Expense Category: Transxn Fees
Fiscal Year: 2018
Amount: 14.75

Total: 970.01

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Totals by Label

| DOI | FY 2018/2019 Total | DS101000000/DX10101//189D0102DM/DLSN00000.00000/// | 970.01 |

Totals by Payment Method

| GOVCC-C Total | 849.16 |
| REIMBURSABLE Total | 120.85 |

Attachments

No Attachments Exists

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Audits

Audit Name: ACTUALS FAIL EXIST
Reason: M&E ACTUALS EXIST

Traveler Justification: Secretary Zinke's authorized M&E entitlement for 12/1/17 was $44.25. $4.40 was deducted from this total due to a personal purchase that was charged to his hotel bill on that date. Therefore, Secretary Zinke's final M&E reimbursement for 12/1/17 was $39.85. On 12/2/17, Secretary Zinke was provided a meal at the Breakfast Briefing with Local Officials in Baton Rouge, L.A. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Secretary Zinke's M&E allocation for 12/2/17. On 12/2/17, Secretary Zinke was provided a meal at the Lunch and Roundtable Discussion with Senator Bill Cassidy and Local Stakeholders in Thibodaux, L.A. The appropriate signed DI-2000 form is attached, and lunch was deducted from Secretary Zinke's M&E allocation for 12/2/17.

Document History 12/27/2017 Authorization: TANUM0000VFR9

Copyright 1989-2009 Concur Government Edition: Concur Inc. ZINKE, RYAN KEITH. 40210798

STATUS | DATE       | TIME       | SIGNATURE NAME       | REASON
CREATED | 12/27/2017 | 11:07AMEST | NIGBOROWICZ, TIMOTHY M | Net Adjustment:0.00

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Date: 12/27/17

Document Signatures

Traveler/Preparer Name: Tim Nigborowicz
Traveler/Preparer Signature: [Signature]

Tim NIGBOROWICZ
BLANKET
TRAVEL AUTHORIZATION

3. Office of the Secretary

4. NAME Ryan Zinke

5. OFFICIAL STATION Washington, DC

6. TITLE U.S. Secretary of the Interior

7. ACCOUNTING OFFICE IBC - Denver

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

PLACES OF TRAVEL

8. FROM: Washington, DC
9. TO: Such places in the contiguous United States, Alaska, Hawaii, Puerto Rico, and U.S. Territories, as may be necessary, and return, to accomplish Department programs and missions.

10. PURPOSE AND REMARKS:

Official business as may be required.
I certify that the travel herein was reviewed and determined to be essential for accomplishment of Department programs and missions. Payment from non-federal sources for travel-related expenses is authorized under 31 U.S.C. 1353, provided that, prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and part 374 DM 5, and are fully documented and approved via form DI-2000.

11. PER DIEM ALLOWANCE:

Actual lodging and M&IE not to exceed 300%, as authorized in accordance with the Federal Travel Regulations issued by GSA and published in the Federal Register and subject to Departmental approval.
*****Subject to availability of funds.*****

12. PERIOD OF TRAVEL: Beginning on or about 10/01/17 Ending on or about 09/30/18

MODE OF TRAVEL

13. X Common carrier

14. Extra fare at a mileage rate of 0.535 cents, subject to:

(a) X Administratively determined to be the advantage of the Government

(b) X A showing of advantage to the Government

(c) X Not to exceed cost by common carrier, including consideration of Per Diem allowance

15. X Government-owned conveyance

MISCELLANEOUS

17. Transportation immediate family

18. X Other (specify)

Baggage fees, taxi fares, telephone calls, rental vehicles, fuel, conference rooms, PCV transportation, public transportation, tolls, faxes, in-flight Wi-Fi, data services, misc. supplies, registration fees, and ATM fees.

SHARED COST

20. Transportation $ 21. Per Diem 22. Other

23. TOTAL $ 24. CHARGED TO: 189D0102DM // DLSN000000.000000 // DS101000000 D1010102

25. FISCAL OFFICER'S SIGNATURE

26. U.S. Secretary of the Interior

27. (TITLE)

28. Acting Deputy Chief of Staff to the Secretary

29. (TITLE)
Date: 11/28/2017
Record Locator: NFY769
Travelers:
Zinke, Ryan.Keith
Agent: dol.travel@dtigov.com

Fri, Dec 01 2017 New Orleans, LA
8:30 AM depart
Ronald Reagan Ntl Washington (DCA) to New Orleans (MSY) — Confirmation No. HJSPWX
American Airlines
Flight 5559
OPERATED BY PSA AIRLINES AS
AMERICAN EAGLE
PLEASE CHECK-IN WITH THE OPERATING CARRIER

Travelers:
Name: Zinke, Ryan.Keith
Ticket #: 001-7091829420
Seat: Assigned At Check-in (b)(6)
Notes: Unable to assign seat at this time...will keep ck for a seat

Takeoff: 8:30 AM Terminal: C
Ronald Reagan Ntl Washington, DC
Landing: 10:31 AM
Economy [Y] Class | Canadair Regional New Orleans, LA
Jet 700 | Food for Purchase | 3h 1m

3:00 PM Embassay Suites Baton Rouge La Confirmation No. 96441458
check-in
Address: 4914 Constitution Avenue Baton Rouge LA 70808
Nights: 1 (name: Zinke Ryankeith Mr)
Guarantee Info: (b)(6)
Other Info:
Frequent Guest #: (b)(6)
Nightly Rate: $105.00
Total Rate: $119.70
Phone: 1-225-924-6565 Fax: 1-225-923-3712
Rooms: 1 room
Room Desc: Free Beds - free Rooms Government On Duty 2
Sofa-microwave-refrigerator
Cancel Policy: 4PM Cancel Day Of Arrival

Sat, Dec 02 2017
check-out Embassay Suites Baton Rouge La Confirmation No. 96441458
5:00 PM Hammond New Orleans St Charles Confirmation No. 90653090
check-in
Address: 3626 St Charles Ave New Orleans La 70115
Nights: 1 (name: Zinke Ryankeith Mr)
Guarantee Info: (b)(6)
Other Info:
Frequent Guest #: (b)(6)
Nightly Rate: $148.00
Total Rate: $172.31
Phone: 1-504-899-9900 Fax: 1-504-899-9908
Rooms: 1 room
Room Desc: Free Beds - free Rooms Government On Duty 2
Sofa-microwave-refrigerator
Cancel Policy: 72 Hr Cancellation Required

Sun, Dec 03 2017 Ronald Reagan Ntl Washington, DC
check-out Hammond New Orleans St Charles Confirmation No. 90653090
11:01 AM depart
New Orleans (MSY) to Ronald Reagan Ntl Washington (DCA) — Confirmation No. HJSPWX
American Airlines
Flight 5559
OPERATED BY PSA AIRLINES AS
AMERICAN EAGLE
PLEASE CHECK-IN WITH THE OPERATING CARRIER

Travelers:
Name: Zinke, Ryan.Keith
Ticket #: 001-7091829420
Seat: Assigned At Check-in (b)(6)
Notes: Unable to assign seat at this time...will keep ck for a seat

Takeoff: 11:01 AM
New Orleans, LA
Landing: 2:26 PM (Terminal: C)
Economy [Y] Class | Canadair Regional New Orleans, LA
Jet 700 | Food for Purchase | 2h 25m

Additional Information:
- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To WwW.Tsa.gov
- For Emergency Assistance Call 855-847-6398
- Org Code: DOIDSOSS
- TA Number: TANUM0000V521

A Message From Your Agent
THIS MESSAGE CONFIRMS THAT YOUR RESERVATION HAS BEEN TICKETED. FOR CHANGES CANCELLATIONS OR QUESTIONS PLEASE CALL YOUR DEDICATED TRAVEL TEAM.
**Name:** Zinke/Ryan.Keith  

<table>
<thead>
<tr>
<th>Type</th>
<th>Carrier Equipment</th>
<th>Flight # / Class</th>
<th>Fare Basis</th>
<th>Travel Dates</th>
<th>City - Airport</th>
<th>Time</th>
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<td>YGADCA</td>
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<td>Fri, 12/01/2017</td>
<td>RONALD REAGAN NTL WASHINGTON</td>
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<td>YGADCA</td>
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<td>Sun, 12/03/2017</td>
<td>RONALD REAGAN NTL WASHINGTON</td>
<td>1010A 226P</td>
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**Hotel:** 
- **Embassy Suites Baton Rouge La**  
  - Address: 4914 Constitution Avenue, Baton Rouge, LA 70805  
  - Check In: Fri, 12/01/2017  
  - Check Out: Sat, 12/02/2017  
  - Your Nightly Rate: $166.00  
  - Room Type: A0246F

- **Hampton New Orleans St Charles**  
  - Address: 3626 St Charles Ave, New Orleans, LA 70115  
  - Check In: Sat, 12/02/2017  
  - Check Out: Sun, 12/03/2017  
  - Your Nightly Rate: $148.00  
  - Room Type: A07A3J

**Remark(s):**  
- Fare: $478.14  
- Tax: $64.26  
- Total Amount: $542.40  
- Amount Charged: $542.40

Air only indicated here: WAS AA MSY239,07AA WAS239,07USD478,14END AA ZPDC/MSY XT 11.20AY9,00DX DCA4.5MSY4.5

Print: Thu, Dec 14, 2017 01:44 AM  
Generated by Travel Incorporated
**Confirmation Number: 95411458**

**EMBASSY SUITES BY HILTON BATON ROUGE 12/27/2017 12:39:00 AM**

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<td>TAXES</td>
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<td>GIFT SHOP</td>
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<td>($124.10)</td>
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**"BALANCE"**

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<td>MERCHANT ID</td>
</tr>
<tr>
<td>EXP DATE</td>
</tr>
<tr>
<td>TRANS TYPE</td>
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HAMPTON INN - GARDEN DISTRICT
3626 ST. CHARLES AVE
NEW ORLEANS, LA 70115
United States of America
TELEPHONE 504-899-9990 • FAX 504-899-8908
Reservations
www.hamptoninn.com or 1 800 HAMPTON

ZINKE, RYAN

Room No: 663/KXLX
Arrival Date: 12/2/2017 10:03:00 AM
Departure Date: 12/3/2017 11:20:00 AM
Adult/Child: 1/0
Cashier ID: OPERATER
Room Rate: 148.00
AL: DL 2115736558
HH # (b)(6)
VAT # 384562 A
Folio No/Check No

Confirmation Number: 9655080

HAMPTON INN - GARDEN DISTRICT 12/27/2017 12:44:00 AM

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<th>CHARGES</th>
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<td>GUEST ROOM</td>
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<td>12/3/2017</td>
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"BALANCE" $0.00

CREDIT CARD DETAIL
APPR CODE  826961
CARD NUMBER (b)(6)
TRANSACTION ID 1304018

MERCHAND ID 8022057563
EXP DATE (b)
TRANS TYPE Sale

Page 1
REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR

☐ For Period Beginning October 1, 2017 and Ending March 31, 2018
☐ For Period Beginning April 1, 2017 and Ending September 30, 2017

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office Office of the Secretary

2. For Report of this Event Page of 2

3. Event (Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of $250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)

   Breakfast briefing on coastal restoration with local officials based in Baton Rouge, Louisiana, and the surrounding region.

4. Sponsor of the Event The Water Institute of the Gulf

5. Location of Event Baton Rouge, Louisiana

6. Dates of Event From: December 2, 2017 To: December 2, 2017

7. Nature of Event A briefing on coastal restoration efforts in Louisiana and an update on the state's Coastal Master Plan.

8. Employee
   Name: Ryan Zinke
   Official Title: Secretary of the Interior
   Office: Office of the Secretary
   Travel Dates: From: 12/01/17 To: 12/03/17

9. Accompanying Spouse (If Applicable)
   Name: 
   Employee: 
   Government Position: 
   Travel Dates: From: To: 

10. Non-Federal Sources of Payment (Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)
   A. The Water Institute of the Gulf
   B. 
   C. 
   D. 

11. Nature of Payments (Itemize on back of form.)

12. Nature of Payments (Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

   Total of Payments to Agency by Check $ 11,42
   Total of payments Provided in Kind $ 

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.

   Employee's Signature 
   Date: DEC 2 2 2017

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.

   Ethics Review (By Ethics Official) 
   Date: 12/18/17

15. Approval.

   Supervisor's (or Authorizing Official's) Signature 
   Title
   Date: 12/21/17
### 11. Nature of Payments

For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use “C” for check or “K” for in kind. Use “E” for employee or “S” for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

<table>
<thead>
<tr>
<th>Nature of Benefit</th>
<th>Mode of Payment</th>
<th>Individual</th>
<th>Source</th>
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<tr>
<td>Meal (Breakfast)</td>
<td>K</td>
<td>E</td>
<td>A</td>
<td>$11.42</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Outstanding Costs for Louisiana Travel

1 message

Boulton, Caroline <caroline_boulton@ios.doi.gov>  
To: Timothy Nigborowicz <timothy_nigborowicz@ios.doi.gov>  
Cc: Margaret Bradley <margaret_brady@ios.doi.gov>  

Mon, Dec 4, 2017 at 11:37 AM

The breakfast function at the Center for Coastal & Deltaic Studies paid for by the Water Institute of the Gulf was $11.42. The lunch at the Jean Lafitte National Historic Park paid for by the Greater Lafouche Port Commission was $18.18.

We have the estimated airboat cost and other meals were paid for by each attendee so I think that's everything!

CC: Caroline Boulton
Special Assistant to the Secretary
U.S. Department of the Interior
Office of Scheduling & Advance
Caroline_Boulton@ios.doi.gov | Scheduling@ios.doi.gov
REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR

☑ For Period Beginning October 1, 2017 and Ending March 31, 2018
☐ For Period Beginning April 1, 2018 and Ending September 30, 2018

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office: Office of the Secretary

2. For Report of this Event
   Page 1 of 2

3. Event (Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of $250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)
   Lunch and roundtable discussion with Louisiana Senator Bill Cassidy, Louisiana Congressman Garret Graves, and local stakeholders.

4. Sponsor of the Event: Greater Lafourche Port Commission

5. Location of Event: Thibodaux, Louisiana

6. Dates of Event
   From: December 2, 2017
   To: December 2, 2017

7. Nature of Event: Meeting to discuss Louisiana coastal restoration, energy policy, and Jean Lafitte National Historical Park and Preserve.

8. Employee
   Name: Ryan Zinke
   Official Title: Secretary of the Interior
   Office: Office of the Secretary
   Travel Dates: From: 12/01/17 To 12/03/17

9. Accompanying Spouse (If Applicable)
   Name:
   Employee:
   Government Position:
   Travel Dates: From: To:

10. Non-Federal Sources of Payment (Identify all non-federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)
   A. Greater Lafourche Port Commission
   B.
   C.
   D.

11. Nature of Payments (Itemize on back of form.)

12. Nature of Payments (Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)
   Total of Payments to Agency by Check $ 0
   Total of payments Provided in Kind $ 0

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.

   Employee's Signature
   Date DECEMBER 22, 2017

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.

   Ethics Review (By Ethics Official)
   Date 12/10/17

15. Approval.

   Supervisor's (or Authorizing Official's) Signature
   Title Deputy Chief of Staff
   Date 1/22/2018
11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use “C” for check or “K” for in kind. Use “E” for employee or “S” for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

<table>
<thead>
<tr>
<th>(a) Nature of Benefit</th>
<th>(b) C (check) or K (in kind)</th>
<th>(c) E (employee) or S (spouse)</th>
<th>(d) A, B, C, or D</th>
<th>(e) Amount of Payment</th>
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<tr>
<td>Meal (Lunch)</td>
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<td>E</td>
<td>A</td>
<td>$18.18</td>
</tr>
</tbody>
</table>

DI-2000
Revised April 2011
Outstanding Costs for Louisiana Travel

1 message

Boulton, Caroline <caroline_boulton@ios.doi.gov>  
Mon, Dec 4, 2017 at 11:37 AM

To: Timothy Nigborowicz <timothy_nigborowicz@ios.doi.gov>  
Cc: Margaret Bradley <margaret_brady@ios.doi.gov>

The breakfast function at the Center for Coastal & Deltaic Studies paid for by the Water Institute of the Gulf was $11.42. The lunch at the Jean Lafitte National Historic Park paid for by the Greater Lafouche Port Commission was $18.18.

We have the estimated airboat cost and other meals were paid for by each attendee so I think that's everything!

--
Caroline Boulton  
Special Assistant to the Secretary  
U.S. Department of the Interior  
Office of Scheduling & Advance  
Caroline_Boulton@ios.doi.gov | Scheduling@ios.doi.gov
REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR

- For Period Beginning October 1, 2017 and Ending March 31, 2018
- For Period Beginning April 1, 2018 and Ending September 30, 2018

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office: Office of the Secretary

2. For Report of this Event
   Page 1 of 2

3. Event (Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of $250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)
   Airboat tour of the Davis Pond Freshwater Diversion with Louisiana Senator Bill Cassidy and Louisiana Congressman Garret Graves.

4. Sponsor of the Event: Coastal Protection & Restoration Authority

5. Location of Event: Davis Pond Freshwater Diversion in Ama, LA

6. Dates of Event
   From: December 2, 2017
   To: December 2, 2017

7. Nature of Event: Informational tour to learn about the Davis Pond Freshwater Diversion and its role in combating coastal erosion.

8. Employee
   Name: Ryan Zinke
   Official Title: Secretary of the Interior
   Office: Office of the Secretary
   Travel Dates: From: 12/01/17 To: 12/03/17

9. Accompanying Spouse (If Applicable)
   Name: 
   Employee: 
   Government Position: 
   Travel Dates: From: To:

10. Non-Federal Sources of Payment (Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)
   A. Louisiana Coastal Protection & Restoration Authority
   B. 
   C. 
   D. 

11. Nature of Payments (Itemize on back of form.)
   Total of Payments to Agency by Check $ 
   Total of Payments Provided in Kind $ 85.00

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.
   Employee’s Signature
   Date: DEC 22 2017

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.
   Ethics Review (By Ethics Official)
   Date: 12/21/17

15. Approval.
   Supervisor’s (or Authorizing Official’s) Signature
   Title: DCOS
   Date: 12/21/17
11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use “C” for check or “K” for in kind. Use “E” for employee or “S” for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

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<tr>
<th>(a) Nature of Benefit</th>
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<th>(c) E (employee) or S (spouse)</th>
<th>(d) A, B, C, or D</th>
<th>(e) Amount of Payment</th>
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<td>K</td>
<td>E</td>
<td>A</td>
<td>$85.00</td>
</tr>
</tbody>
</table>
Airboat Tours

Get ready for an exciting adventure! Take a thrilling ride through the swamps and bayous of Louisiana, accessible only by airboat. The captain, a native of the area, offers a colorful history of the Cajun way of life. You'll come face to face with alligators, snakes and other native creatures while touring their neighborhood. We have been offering our airboat tours since May 2000. Seven airboats are available accommodating up to 98 passengers. Each vessel is ready to take you to the far reaches of the bayous by using Chevy 454, 450 horsepower engines.

Basic Information:
- **Availability:** Daily
- **Duration:** 1 hour 45 minutes
- **Tour Time:** 10:00am & 2:00pm (12:00pm & 4:00pm seasonal)
- **Pick-Up Time:** 8:30am, 10:30am, 12:30pm, (2:30pm seasonal)
- **Drive-up**: 4757 Orleans Way, Marrero, LA 70072
- Please check-in 30 min. prior to tour time
- Children under 5 are not permitted

**Price** (All prices are per person, ages 5 and up)
- Large Airboat:
  - Tour only: $65
  - Tour with transportation: $85
- Small Airboat:
  - Tour only: $85
  - Tour with transportation: $105

**Reservation & Cancellation Policies:**
- Tickets purchased online must be called-in to confirm your reservation: 504-293-2338
- **RESERVATION POLICY**: Reservations made within 24-hours of scheduled tour time can not be guaranteed. Please call 504-293-2338 to reserve tours occurring within 24-hours, especially the airboat tour.
- Cancellations must be received 24-hours in advance. There are no refunds after the 24-hour time frame. Time changes must be received 24-hour in advance.
- Tours by Jean Lafitte Swamp & Airboat Tour are subject to cancellation in dangerous weather. Airboats are high speed, open boats without a top. Jean Lafitte Swamp & Airboat Tours is not responsible for any cameras/video equipment lost or damaged due to water, splashes, or rain. Pregnant women, children under 5 years old, and people with neck/back problems are not allowed to ride airboats. All payments are nonrefundable. Prices are subject to change.

[Book Large Airboat Tour][Book Small Airboat Tour]

---

**Join our mailing list**

Please enter your email address below.

[Submit]
Re: Louisiana Other Item

Hi Caroline,

Thanks,
Jennifer

Jennifer A. Heindl
Attorney Advisor
Office of the Solicitor
Division of General Law

Branch of General Legal Services
Voice: 202-208-7094
Fax: 202-219-1790

On 22 November 2017 at 16:48, Boulton, Caroline <caroline_boulton@ios.doi.gov> wrote:

Hi Jennifer,

I want to start with thanking you for helping so much with this helicopter situation in Louisiana. Before I forget over the rest of the holiday week, I wanted to just check in with you on one other item in the trip. (b) (5)

Thanks and Happy Thanksgiving!
Caroline

---
Caroline Boulton
Special Assistant to the Secretary
U.S. Department of the Interior
Office of Scheduling & Advance
Caroline_Boulton@ios.doi.gov | Scheduling@ios.doi.gov
SECRETARIAL TRAVEL ROUTING SLIP
SECRETARY RYAN ZINKE

TRIP LOCATION: Salt Lake City, UT

DATE: 12/04/17

OFFICIAL: X POLITICAL: ___ PERSONAL: ___

REVIEWED BY / DATE:

TN 12/14/17 TIM NIGBOROWICZ
Murphy 12/20/17 TIM MURPHY (General Law) (w/ edits)
LaFinn 1/9/18 KIM BENTON (Ethics)
QE 1/11/18 DEBBIE COUSINS
MEMORANDUM

TO: Authorizing Official

FROM: Office of Scheduling and Advance

SUBJECT: Official Travel for Secretary Ryan Zinke

DATE: December 14, 2017

Trip Overview:
- Date: December 4, 2017
- Location: Utah

Trip Summary:
December 4, 2017
- Non-commercial flight on Air Force One from Washington, DC (Joint Base Andrews) to Salt Lake City, UT
- Monument Announcement Briefing with Utah Delegation (Salt Lake City, UT)
- Monument Announcement Pre-Program (Salt Lake City, UT)
- Monument Announcement Remarks by President Donald Trump (Salt Lake City, UT)
- Proclamation Signing Ceremony (Salt Lake City, UT)
- Non-commercial flight on Air Force One from Salt Lake City, UT to Washington, DC (Joint Base Andrews)
- Trip concludes

Trip Notes – Lodging and M&IE:
- This trip was less than 12 hours in duration with no overnight stay, so Secretary Zinke claimed no lodging expenses and no M&IE reimbursement.

Trip Notes – Transportation and Miscellaneous:
- On 12/4/17, Secretary Zinke traveled between Washington, DC and Salt Lake City, UT on Air Force One with President Trump. The Department of the Interior Division of General Law advised that flights on Air Force One are outside the scope of OMB Circular A-126. Documentation related to the Department’s payment for official event and travel costs is attached.

Attachments:
- Travel voucher
- Travel authorization
- Documentation related to the Department’s payment for military aircraft flight on 12/4/17
- Final trip schedule
Document Header Information

Type: Voucher  Document TV0000MXPW
Travel: TANUM0000VCVM  Trip: 12-04-17 Salt Lake City, UT
Authorization:  Name: Created
Number: TA Date: 12/14/17  Currency: USD
Organization: DOI/OSSIO  Current: CREATED
Purpose: Mission (Operational)  Detail: Document Trip Overview: Date: December 4, 2017. Location: Utah Trip Summary: December 4, 2017. Non-commercial military aircraft flight from Washington, DC (Joint Base Andrews) to Salt Lake City, UT. Monument Announcement Briefing with Utah Delegation (Salt Lake City, UT). Monument Announcement Pre-Program (Salt Lake City, UT). Monument Announcement Remarks by President Donald Trump (Salt Lake City, UT). Proclamation Signing Ceremony (Salt Lake City, UT). Non-commercial military aircraft flight from Salt Lake City, UT to Washington, DC (Joint Base Andrews). Trip concludes Trip Notes: Transportation and Miscellaneous: On 12/4/17, Secretary Zinke traveled between Washington, DC and Salt Lake City, UT on Air Force One with President Trump. The Department of the Interior Division of General Law advised that flights on Air Force One are outside the scope of OMB Circular A-126. Documentation related to the Department's payment for travel on Air Force One is attached.

Traveler Profile
Name: ZINKE, RYAN KEITH  ID: 1001181010
TID: 40210798
Title: DOI/OSSIO  Duty Station: WASHINGTON DC
Security Cl:  Card: CARD HOLDER
Office Address: DOI/OSSIO 819 C ST NW <BR> WASHINGTON, DC 20240
Office Phone: 2022087551
Home Address:  EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOLGOV
Alternate Address: Cell Phone: 2022087551

Document Information
Trip Number: 1
Purpose: Trip Overview: Date: December 4, 2017. Location: Utah Trip Summary: December 4, 2017. Non-commercial military aircraft flight from Washington, DC (Joint Base Andrews) to Salt Lake City, UT. Monument Announcement Briefing with Utah Delegation (Salt Lake City, UT). Monument Announcement Pre-Program (Salt Lake City, UT). Monument Announcement Remarks by President Donald Trump (Salt Lake City, UT). Proclamation Signing Ceremony (Salt Lake City, UT). Non-commercial military aircraft flight from Salt Lake City, UT to Washington, DC (Joint Base Andrews). Trip concludes Trip Notes: Transportation and Miscellaneous: This trip was less than 12 hours in duration with no overnight stay, so Secretary Zinke claimed no lodging expenses and no M&IE reimbursement. Trip Notes: This trip was less than 12 hours in duration with no overnight stay, so Secretary Zinke claimed no lodging expenses and no M&IE reimbursement. Trip Notes: Transportation and Miscellaneous: On 12/4/17, Secretary Zinke traveled between Washington, DC and Salt Lake City, UT on Air Force One with President Trump. The Department of the Interior Division of General Law advised that flights on Air Force One are outside the scope of OMB Circular A-126. Documentation related to the Department's payment for travel on Air Force One is attached.

Itinerary Locations
<table>
<thead>
<tr>
<th>From</th>
<th>To</th>
<th>Itinerary Location</th>
<th>Purpose</th>
<th>Per Diem Rates</th>
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<tbody>
<tr>
<td>12/04/17</td>
<td>12/04/17</td>
<td>SALT LAKE CITY, UT</td>
<td>Mission (Operational)</td>
<td>117.00 / 59.00</td>
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Document Totals
Total Expenses: 14.75
Reimbursable Expenses: .00
Non-Reimbursable Expenses: 14.75
Advance Applied: .00
Net to Traveler: .00
Net to Government: 14.75
Pay to Charge Card: .00
## Document Totals by Expense Category

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<th>Cost</th>
<th>Advance Amount</th>
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<tr>
<td>Transxn Fees</td>
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<td>Total Expenses:</td>
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## Trip 1 Details

### Expenses

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<th>Total Per Diem Expenses:</th>
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<tbody>
<tr>
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### Per Diem Allowances

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<tbody>
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<td>Date</td>
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<td></td>
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<tr>
<td>12/04/2017</td>
<td>Rate</td>
<td>117.00/ 59.00</td>
</tr>
</tbody>
</table>

## Account Summary for the Selected Trip

Org: DOI

Label: FY 2018/2019 OS Travel

Expense Category: Transxn Fees

Fiscal Year: 2018

Acct Code: DS10100000/DX10101/189D0102DM/DLSN00000.000000///

Amount: 14.75

Total: 14.75

## Payment Detail Information

Organization | Label | Accounting String | Payment Method | Amount |
-------------|-------|-------------------|----------------|--------|
DOI          | FY 2018/2019 OS Travel | DS10100000/DX10101/189D0102DM/DLSN00000.000000/// | GOVCC-C | 14.75 |

Totals by Label

DOI FY 2018/2019 OS Travel Total | DS10100000/DX10101/189D0102DM/DLSN00000.000000/// | 14.75 |

Totals by Payment Method

GOVCC-C Total | 14.75 |

## Attachments

No Attachments Exists

## Receipt Checklist

<table>
<thead>
<tr>
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<th>Description</th>
<th>Cost</th>
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## Audits

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<th>Result</th>
<th>Reason</th>
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## Document History

12/14/2017 Voucher: TV0000MXPW

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<th>STATUS</th>
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<th>TIME</th>
<th>SIGNATURE NAME</th>
<th>REASON</th>
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<tbody>
<tr>
<td>CREATED</td>
<td>12/14/2017</td>
<td>1:51PMDST</td>
<td>NIGBOROWICZ, TIMOTHY M</td>
<td>Net Adjustment: 0.00</td>
</tr>
</tbody>
</table>

I certify that the electronic signatures listed above are valid and on file
**BLANKET TRAVEL AUTHORIZATION**

3. Office of the Secretary

4. NAME: Ryan Zinke

5. OFFICIAL STATION: Washington, DC

6. TITLE: U.S. Secretary of the Interior

7. ACCOUNTING OFFICE: IBC - Denver

---

**PLACES OF TRAVEL**

8. FROM: Washington, DC

9. TO: Such places in the contiguous United States, Alaska, Hawaii, Puerto Rico, and U.S. Territories, as may be necessary, and return, to accomplish Department programs and missions.

---

**10. PURPOSE AND REMARKS:**

Official business as may be required.

I certify that the travel herein was reviewed and determined to be essential for accomplishment of Department programs and missions. Payment from non-federal sources for travel-related expenses is authorized under 31 U.S.C. 1353, provided that, prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and part 374 DM 5, and are fully documented and approved via form DI-2000.

---

**11. PER DIEM ALLOWANCE:**

Actual lodging and M & IE not to exceed 300%, as authorized in accordance with the Federal Travel Regulations issued by GSA and published in the Federal Register and subject to Departmental approval.

*****Subject to availability of funds.*****

---

**12. PERIOD OF TRAVEL:**

Beginning on or about 10/01/17

Ending on or about 09/30/18

---

**MODE OF TRAVEL**

<table>
<thead>
<tr>
<th></th>
<th></th>
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<th></th>
<th></th>
</tr>
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<tbody>
<tr>
<td></td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td>X</td>
</tr>
</tbody>
</table>

at a mileage rate of 0.535 cents, subject to:

(a) X Administratively determined to be the advantage of the Government

(b) X A showing of advantage to the Government

(c) X Not to exceed cost by common carrier, including consideration of Per Diem allowance

---

**MISCELLANEOUS**

17. Transportation immediate family

18. X Other (specify)

Baggage fees, taxi fares, telephone calls, rental vehicles, fuel, conference rooms, PCV transportation, public transportation, tolls, faxes, in-flight Wi-Fi, data services, misc. supplies, registration fees, and ATM fees.

---

**ESTIMATED COST**

20. Transportation $  

21. Per Diem $  

22. Other $  

23. TOTAL $  

---

**CHARGED TO:**

189D0102DM // DLSN00000.000000 // DS10100000  

D10102

---

**SIGNATURES**

26. (RECEIVING OFFICER’S SIGNATURE)  

27. U.S. Secretary of the Interior  

28. (AUTHORIZED OFFICER’S SIGNATURE)  

29. Acting Deputy Chief of Staff to the Secretary
Re: ohio
1 message

Liiteras, Margaret <margaret_liiteras@ios.doi.gov> Thu, Dec 14, 2017 at 1:03 PM
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>

Total cost of this increased to $65,000 for additional staging. It was a system increase so no paperwork.

M.
Margaret Liiteras
Office of Budget
Office of the Secretary
Department of the Interior
202 208 3996

We appreciate your feedback. Tell us what you think here, and respond to our survey. If you have trouble accessing the survey, please paste the following link into your browser:

https://docs.google.com/forms/d/12k5bgm01hs7a_h5rGqoMfhFWGc8XV2GoP_0LAlf9jJ4/viewform.

On Thu, Dec 14, 2017 at 12:49 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:
Thanks again for sending this, Margaret. Can I bother you for another one? The Secretary traveled to Salt Lake City and back on Air Force One on December 1, 2017. When you have a chance, can you please send the Reimbursable Agreement for that trip? Thank you.

Tim

On Mon, Dec 11, 2017 at 1:19 PM, Liiteras, Margaret <margaret_liiteras@ios.doi.gov> wrote:

M.
Margaret Liiteras
Office of Budget
Office of the Secretary
Department of the Interior
202 208 3996

We appreciate your feedback. Tell us what you think here, and respond to our survey. If you have trouble accessing the survey, please paste the following link into your browser:

https://docs.google.com/forms/d/12k5bgm01hs7a_h5rGqoMfhFWGc8XV2GoP_0LAlf9jJ4/viewform.

4500116792 POTUS Utah travel Dec 2017 (3).pdf
142K
REIMBURSABLE AGREEMENT
BETWEEN
THE
EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF ADMINISTRATION
AND
DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT
PROJECT NAME: WHOP81204DOIX-DOIX
PROJECT NUMBER: WHOP81204DOIX

SUBJECT: Letter of Financial Commitment

1. The Bureau of Land Management will provide financial support by funding official event and travel costs associated with the visit of the President of the United States to Salt Lake City, UT on December 4, 2017. This Reimbursable Agreement (RA) between the Bureau of Land Management and the Executive Office of the President (EOP), Office of Administration (OA), authorizes an amount not to exceed Fifty Thousand Dollars ($50,000.00).

2. Pursuant to the Economy Act (31 U.S.C. 1535), Bureau of Land Management and the EOP enter into this agreement with respect to the event of the President of the United States on December 4, 2017. This agreement reduced into writing, is entered into by Bureau of Land Management and the EOP orally and/or electronically prior to that date.

3. Funds for this event will be collected immediately via the U.S. Treasury Intra-Governmental Payment and Collection (IPAC) System by the Executive Office of the President, Office of Administration. Following the event, once the event costs have been finalized, notification will be made of any funds available for return. Please provide your Agency Location Code and any other financial information needed to process this transaction. The financial point of contact of the supporting agency will be notified prior to the collection of funds.

4. The point of contact for this letter of commitment is Robert Kryder at (b)(6) or (b)(6)@doigov.
5. Agency Accounting Information:
Agency Location Code: 14 11 0008
Treasury Account Symbol: 14 X 1109
Appropriation: 17XL1109AF
DUNS# 926038563
Accounting Data: LLWO1000000.L17110000.XZ0000
MO # 4500116792

EOP Accounting Information
Agency Location Code: 11030001
Treasury Account Symbol:
011201820180110000
Appropriation: 1180110
DUNS# 031649358

NAME: Linda H Smith
title: Budget Officer
Bureau of Land Management

Date: 11/28/17

ALLISON JOHNSON
Director of Travel and Events
Executive Office of the President
Office of Administration

Date: 2/17/18