

OST DIRECTIVES TRANSMITTAL SHEET

(Modified DI -416)

DOCUMENT IDENTIFICATION NUMBER	SUBJECT	RELEASE NUMBER
100 DS 3	Delegation of Authority to	14-17
FOR FURTHER INFORMATION	Review Appraiser, Office of	DATE
Office of Appraisal Services	Appraisal Services	OCT 20 2014

EXPLANATION OF MATERIAL TRANSMITTED:

This chapter provides delegation of program authority from the Director, Office of Appraisal Services to the positions of Review Appraiser, Office of Appraisal Services, Office of the Special Trustee for American Indians (OST). This delegation has been reformatted to comply with the requirements of the OST Directives System Handbook. No substantive changes have been made to its content.



Eldred Lesensee, Director
Office of Appraisal Services

FILING INSTRUCTIONS:

Remove: 145 OM 3

Insert: 100 DS 3

- 1.1 Purpose.** This delegation is issued under the authority of the Director, Office of Appraisal Services (OAS). Authority for the performance of certain trust program functions and responsibilities is delegated to each position of Review Appraiser, OAS. This delegation provides for the programmatic functions necessary to operate and provide for efficient and sound valuations services. The delegation is issued pursuant to the organizational structure within the Office of the Special Trustee for American Indians (OST).
- 1.2 Scope.** This delegation of authority applies to the positions of Review Appraiser, OAS.
- 1.3 Policy.** It is the policy of the Office of the Special Trustee for American Indians (OST) to issue Delegations of Authority (DOAs) to appropriate positions within OST. Each delegation is issued in strict compliance with the provisions set forth in the Departmental Manual (DM). This DOA is authorized with consideration given to:
- A.** Need for efficiency of operations.
 - B.** Availability of trained staff, licensed and state certified as General Appraiser(s).
 - C.** Need to coordinate programs on an agency an inter-agency basis.
 - D.** High desire for professional appraiser designation from a member of The Appraisal Foundation.
- 1.4 Authority.** This delegation is issued pursuant to:
- A.** Organization, Office of the Special Trustee for American Indians, 110 DM 26.
 - B.** Delegation of Authority to the Secretary of the Interior, General Provisions, 200 DM 1.
 - C.** Delegations, Special Trustee for American Indians and the Principal Deputy Special Trustee in 209 DM 11 to exercise all of the authority of the Secretary, subject to the limitations in 200 DM 1, relating to the trust responsibilities enumerated by Congress in Chapter 42 of Title 25 of the U.S. Code – American Indian Trust Fund Management Reform, Subchapters I & II (25 U.S.C. § 4011 - 4029).
 - D.** Delegation to Heads of offices within OST, 210 DM 26.
 - E.** No power to divest responsibilities when delegated to another position within the organization, 200 DM 1.9.
- 1.5 Delegation of Program Authority.** This delegation provides for the authority to review and approve appraisals up to the limits identified in paragraph 1.6. Specific, delegated authority includes the following:
- A.** Comply with specific delegations that will be issued under separate memoranda on a region-by-region, case-by-case basis.
 - B.** Comply with a documented workload analysis.
- 1.6 Limitations.** This delegation is limited to the valuation authority assigned to the Director, Office of Appraisal Services, and the functions and responsibilities of that position. Specific

limitations include:

- A. This delegation is subject to the limitations of 200 DM 1.
 - B. This delegation is contingent upon retention of a state Certified General Appraiser license by incumbents in the positions of Review Appraiser, OAS.
 - C. This delegation is contingent upon continuous development of knowledge and skills in the subject matter of real estate appraisals by incumbents in the position of Review Appraiser, OAS.
 - D. This delegation is contingent upon the diligent pursuit of a professional appraiser designation from a member organization of The Appraisal Foundation.
- 1.7 Effect of Delegation.** This delegation does not divest the Director, OAS, to exercise authority stated in paragraph 1.5, nor does this delegation relieve the Director, OAS, of responsibility for action taken pursuant to this delegation (200 DM 1.9).
- 1.8 Authority to Redelegate.** Authorities delegated by this directive shall not be redelegated without prior approval of the Director, OAS.
- 1.9 Expiration Date.** This delegation of authority shall remain in effect until amended, superseded or revoked.