




United States Department of the Interior

OFFICE OF THE SECRETARY
Washington, DC 20240

SEP 11 2018

Memorandum

To: Heads of Bureaus and Offices

From:  Raymond A. Limon
Chief Human Capital Officer

Subject: Waiver of Bi-Weekly Limitations on Premium Pay (Hurricane Florence and Tropical Storm Olivia)

Effective September 2, 2018, Department of the Interior employees are authorized a waiver of the bi-weekly limitations on premium pay and authorized an increase to the calendar year (CY) 2018 pay limitations, as defined by the provisions of section 5547 of title 5, United States Code (U.S.C.), if they perform work in direct support of/or directly related to preparation and/or response operations for Hurricane Florence and/or Tropical Storm Olivia. The annual pay limitation, as established in 5 Code of Federal Regulations (CFR) 550.106 and 5 CFR 550.107 remains in effect.

Employees granted waivers during CY18 may receive premium pay only to the extent that the payment does not cause the total of his or her basic pay and premium pay for CY18 to exceed the greater of the annualized rate payable for GS-15, step 10 or level V of the Executive Schedule.

The headquarters human resource office for each bureau will keep a record of the number employees affected and types of premium pay involved for waivers granted under the provisions of this memorandum. These records will be made available upon request from the Department or the U.S. Office of Personnel Management.

Questions should be addressed to your respective Bureau Human Resources Servicing and/or payroll provider. The DOI Office of Human Resources point of contact is Renae Lockwood at renae_lockwood@ios.doi.gov

cc:

Bureau Human Capital Officers
Bureau Human Resource Directors
Office of Emergency Management