

FBMS Deployment 4 Recognition & Awards Ceremony

INSIDE THIS ISSUE:

FBMS DEPLOYMENT 4 RECOGNITION & AWARDS CEREMONY	1
D4 ORR	2
FBMS SEPARATION OF DUTIES PROJECT	2
FBMS PAYMENT PROCESS	3
EMPLOYEE SPOTLIGHT	3
NEWS AND NOTES	4
DID YOU KNOW	4

The Deputy Assistant Secretary of Budget and Business Management, Pam Haze hosted the D4 Recognition and Awards Ceremony on January 8, 2009. Remarks were made by Jim Cason, Associate Deputy Secretary and CFO, and C. Stephen Allred, Assistant Secretary – Land and Minerals Management . The following recognition and awards were presented:



Pam Haze, FBMS Sponsor, Assistant Secretary Allred, Associate Deputy Secretary Cason, and the FBMS award recipients group photo after the ceremony.

- ◆ Deployment 4 Go-live Success Plaque was presented to BLM
- ◆ Successful Deployment of FBMS's Personal Property and Fleet Management Modules plaques were presented to MMS and OSM
- ◆ In Appreciation of Support to BLM Plaques were presented to USGS , FWS, MMS, OSM, and NBC
- ◆ Builder's Awards were presented to Debra Sonderman and Dan Fletcher
- ◆ Service Delivery Award was presented to the FBMS PMO & IBM
- ◆ Technical Service Award was presented to NBC



We are on the web

<http://www.doi.gov/fbms/internal>

During the remarks section of the program, the speakers and award recipients mentioned the names of many employees in the various components of BLM, MMS, OSM, PMO, NBC, Department policy offices, and the subject matter experts in USGS and FWS who made contributions to the success of Deployment 4.

Director Caswell, of BLM; Director Luthi, of MMS; Glenda Owens, Acting Director of OSM; members of the FBMS ESC Steering Committee, and representatives from the deployed bureaus, the Departmental policy offices, PMO, NBC, IBM, and Delta Solutions & Technologies attended the ceremony.

UPCOMING EVENTS:

April 2009
 Project Management Review – 4/8/09
 Executive Steering Committee Meeting - 4/28/09
 D5 Blueprint Workshop Schedule:
 ◆ FBMS Solution DEMO 4/13 - 4/17/09
 ◆ Bureau Kickoff – 4/17/09
 ◆ Workshops 4/20-7/30/09

May 2009
 Project Management Review - 5/13/09
 Executive Steering Committee Meeting - 5/14/09

June 2009
 Project Management Review - 6/10/2009
 Executive Steering Committee Meeting - 6/18/2009

D4 OPERATIONAL READINESS REVIEW (ORR)

The review was held on February 25, 2009. The purpose of the review was to determine if the FBMS functions deployed to BLM, OSM, and MMS are ready for full production and transfer of system ownership from the FBMS Program Management Office (PMO) to DOI’s application management and hosting organization; the PMO Operations and Maintenance Team and NBC. The decision was made to conditionally accept IBM’s recommendation to transfer ownership of the system's new functions while the PMO and IBM work on several ORR follow-up actions.

The follow-up action areas are: the Property Get Well Plan, the Reports Get Well Plan, the IBM Ticket Work Off Plan, the Jobs Not Yet Fully Implemented in Production, and the Unexecuted Transactions. Updates on these areas are being reported weekly to program’s senior leadership and senior representative of OSM, MMS, BLM and the Departmental policy offices.



“Success is the sum of small efforts, repeated day in and day out.”
Robert Collier,
Author of
Inspirational Books

FBMS SEPARATION OF DUTIES (SOD) PROJECT

On February 12 and 13, 2009, a Bureau Separation of Duties (SOD) Workshop was held in the Herndon and Denver FBMS Program Management Offices (PMO). Representatives from the deployed Bureaus, the FBMS out-year Bureaus, including USGS, FWS, NPS, BOR, and BIA, and the Departmental policy offices participated in the workshop. During the workshop, draft SOD rules were reviewed and representatives from the deployed bureaus, the out-year Bureaus, and the Departmental policy offices provided feedback on the draft rules. The Deployed Bureaus and on deck bureau including BLM, MMS, OSM, and USGS voted to determine the disposition of the draft SOD rules. Eighty-one draft SOD rules were reviewed during the workshop; 44 rules were approved and 37 rules were “parked” for future action.

On March 11, 2009, the PMO's Security Team hosted a SOD process discussion session with Bureau Leads and representatives from MMS, BLM, BIA, USGS, FWS, NPS, NBC, PFM, and other PMO teams. The purpose of the discussion session was to discuss the management and reporting of SOD violations, the management of compensating controls, the approval process for SOD waivers, and responsibility for conducting audits, and reviews based on compensating controls. During the discussion procedures and responsibilities for managing and reporting SOD violations, granting SOD waivers, managing compensating controls, and the carrying out of audits and reviews were defined.



FBMS PAYMENT PROCESS

On March 31, 2009 the migration of US Treasury processing operations from Hyattsville, MD to Kansas, KS was successfully completed. These processing operations process DOI's FBMS payment processes. The migration of the Treasury's processing operations to Kansas City, KS took several months. During the transition NBC worked closely with Treasury to ensure each deployed



Bureau's FBMS transactions were being processed correctly. Each DOI organization's Treasury Regional Finance Center will remain the same; this processing center operations relocation is only a change in the Treasury hub used to move payments through the Treasury network.



**EMPLOYEE SPOTLIGHT ARTICLE:
SANDI ARBO— MMS'S FBMS TRAINING COORDNATOR**



Sandi Arbo can be considered an FBMS veteran because her involvement with the Minerals Management Services (MMS) receiving the system's modules dates back to

Deployment 2. Prior to working as the training coordinator for deployments 2, 3 and 4 at MMS, Sandi worked within the Southern Administrative Service Center (SASC) Procurement Office as a warranted Contracting Officer (CO). In addition, she was the subject matter expert for the deployment of the Acquisition Functionality for the CO, Contracting Officer Representative / Requisitioning Officer (COR/RO), and Requisitioner roles, for the Gulf of Mexico Office in both D2 and D3. For both of those deployments, she also served as the trainer for many of the instructor lead courses throughout MMS.

As the training coordinator for MMS for each FBMS deployment, Sandi was responsible for all the logistics surrounding the training process. She managed the attendee roster, assisted

with the role mapping, secured locations, provided copies of all relevant materials, worked within DOI Learn to set up classes and monitors MMS employee progress as they completed the mandatory training for their newly assigned FBMS role(s).

Sandi has worked on legacy systems such as the Interior Department Electronic Acquisition System (IDEAS) and Procurement Desktop (PD); she admits that even though it is more work on the front end for the CO, it is nice to have the information from the requisitioner available electronically. In addition, FBMS has enabled Sandi to offer assistance to people at other MMS locations. She said: *"it makes it easier to help someone when you know exactly which screen they are looking at, even if they are hundreds of miles away."* Her advice to anyone about to undergo FBMS training is to be patient and endure. Implementing any electronic system is a big change, and the only way you can get through it is to remain patient and realize there is light on the horizon.



NEWS & NOTES



Indian Affairs OCFO Conference: The conference was held in Herndon, VA from February 9-13, 2009. The conference activities included an overview presentation on the FBMS Project and the FBMS Lessons Learned, and a demonstration of FBMS's Acquisition, Budget, Property, and Finance functions.

D4 Training Material Updates - Posted to Internal Website: The updates were posted on the FBMS Internal Website on February 19th. (See: Training > Related Links > D4 Training Materials). The following subject areas were updated:

- Bulk Fuel / Utilization
- Fleet Management
- HR Mini Master Administrator
- Maintenance Planner
- Maintenance Notifier / Maintenance Technician
- Property Management

USGS National ADMIN Officers Conference: The conference was held in Denver, CO, March 2-6, 2009. There were several topics presented to the attendees covering FBMS functionality and business process knowledge areas:

- Common Queries and Business Warehouse
- Personal Property and Fleet Management
- Requisitioning Award and Receiving
- Adjustments Labor Charge Card

Business Blueprint Kickoff for the FBMS Project Team:

The kickoff event was held on March 17th. The purpose of the event was to provide an overview of the D5 scope and baseline documents, announce key D5 target dates, provide information on the FBMS Blueprint Integrated Project Team, and the Blueprint Workshop goals and schedule.

Active FBMS Users: As of March 27, 2009, there are 5,742 active FBMS users; 258 OSM users, 510 MMS users, 4,974 BLM users. The approximate numbers of daily system users by Bureaus are: 42 OSM users, 76 MMS users, and 500 BLM users.

DID YOU KNOW?

Sales & Distribution Business Process Area

Prior to the deployment of FBMS, OSM, MMS and BLM, processed billing in their legacy systems using their own billing calendars.

After receiving FBMS's Core Financials functionality, the *billing process* is occurring in one system for all three Bureaus. In the new process, each month a FBMS processing calendar is coordinated and published so that billing (and other processes) occurs at the appropriate times.

The new standard business process for the D4 Bureaus is that the end of month billing will remain for advance type of sales and distribution (SD) bills. Third business day billing will be the standard for those non-advance type bills but there are exceptions that do not meet either periodic billing and will be scheduled accordingly by the bureau. The standard billing program that generates outgoing Inter-Governmental Payment and Collection System (IPAC) will be run centrally either by National Business Center (NBC) or on a as required type status from FBMS Program Management Office's production support. SD related processes leading up to the creation of the IPAC file and the submission of the IPAC file to US Treasury will be run/managed by each bureau. Accounts Receivable type IPAC processing including the Collection and Billing System is on a separate weekly schedule to include all Bureaus.

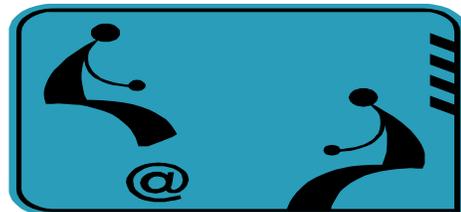
Where are we today on the road to D5 Go-Live ?



FOR ASSISTANCE RESOLVING FBMS PROBLEMS

Please contact the FBMS Help Desk if you are experiencing any type of FBMS problems (i.e., log-in problems, problems with a transactions or reporting) or have a question about an open help desk ticket.

The FBMS Help Desk's email address is FBMS_HelpDesk@NBC.GOV and the phone number is 1-866-457-3267.



FEEDBACK

We want and value your feedback on our newsletter. Please send your suggestions and comments to: FBMS@FBMS.DOI.GOV

Please note that all responses are confidential.

