



United States Department of the Interior

OFFICE OF THE SECRETARY
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FINANCIAL MANAGEMENT MEMORANDUM 2009-005 (Vol. X.B)

To: Bureau Chief Finance Officers
Bureau Assistant Directors for Administration
Director, National Business Center

From: Daniel L. Fletcher, 
Director, Office of Financial Management

Subject: Increase in Maximum Reimbursement Allowed for Actual Subsistence - FTR
Amendment 66

Attached is a copy of pages 30279 through 30280, **Federal Register**, Volume 62, No. 106, dated Tuesday, June 3, 1997, which contains Federal Travel Regulation, 41 CFR 301-8, Amendment 66. This amendment increased the maximum reimbursement rate that may be approved for actual and necessary expenses of official travel within CONUS to 300 per cent of the established locality rate. Actual maximum reimbursement rates for non-foreign areas outside CONUS and foreign areas have also been increased to 300 per cent by the Department of Defense and the Department of State.

Actual expenses should be approved only when necessary and limited to those that are reasonable and necessary to accomplish the purpose of travel. Bureaus may require a different level of supervision to approve actual expenses exceeding 150 per cent of the locality per diem rate.

The General Services Administration established an effective date of May 1, 1997, to be consistent with the date established by the Department of State and Department of Defense.

If you have any questions regarding this information or if you require additional information, please contact Robert Smith (Robert_Smith@ios.doi.gov) on 202-208-5684.

Attachment

Replaces: FAM 97-024

here

regulatory Flexibility Act does not apply. This rule also is exempt from Congressional review prescribed under 5 U.S.C. 801 since it relates solely to agency management and personnel.

List of Subjects in 41 CFR Part 301-8

Government employees, Travel, Travel allowances, Travel and transportation expenses.

For the reasons set out in the preamble, 41 CFR part 301-8 is amended to read as follows:

PART 301-8--REIMBURSEMENT OF ACTUAL SUBSISTENCE EXPENSES

1. The authority citation for part 301-8 continues to read as follows:

Authority: 5 U.S.C. 5707.

Sec. 301-8.2 [Amended]

2. Section 301-8.2(b) is amended to remove the phrase "150 percent" where it appears and to replace it with the phrase "300 percent", and to revise the fourth sentence to read, "if the travel is to a location where Sec. 301-8.3(c) applies under special or unusual circumstances, the authorizing agency shall determine an appropriate limitation on the amount of reimbursement."

Sec. 301-8.3 [Amended]

3. Section 301-8.3 is amended in paragraphs (a)(1) and (b)(1)(i) to remove the phrase "150 percent" where it appears and to replace it with the phrase "300 percent"; by removing paragraph (c); by redesignating paragraph (d) as (c); by amending newly redesignated paragraph (c) to remove the phrase "paragraphs (a) through (c) of this section" where it appears and to replace it with the phrase "paragraphs (a) and (b) of this section".

Sec. 301-8.3 [Amended]

4. Section 301-8.3(a)(2) is revised to read as follows:

(a) * * *

(1) * * *

(2) Travel outside CONUS. For travel outside CONUS, the maximum daily rate for subsistence expenses shall not exceed the greater of the amounts prescribed by the Departments of Defense and State, as set forth in the Joint Federal Travel Regulation/Joint Travel Regulation and the Foreign Affairs Manual, respectively, for nonforeign and foreign areas.

Dated: May 27, 1997.

David J. Barram,
Acting Administrator of General Services.
[FR Doc. 97-14434 Filed 6-2-97; 8:45 am]
BILLING CODE 6820-34-P

GENERAL SERVICES ADMINISTRATION

41 CFR Part 301-8

[FTR Amdt. 66]
RIN 3090-AG41

Federal Travel Regulation; Reimbursement of Higher Actual Subsistence Expenses in Special or Unusual Circumstances

AGENCY: Office of Governmentwide Policy, GSA.

ACTION: Final rule.

SUMMARY: This final rule amends the Federal Travel Regulation (FTR) (41 CFR chapters 301-304) to allow an agency to authorize or approve travel up to 300 percent of the prescribed maximum per diem rate on an actual subsistence expense basis under certain special or unusual circumstances.

DATES: This final rule is effective May 1, 1997, and applies for travel performed on or after May 1, 1997.

FOR FURTHER INFORMATION CONTACT: Jane Groat, Office of Governmentwide Policy (MTT), Washington, DC 20405, telephone (202) 501-1538.

SUPPLEMENTARY INFORMATION: This final rule establishes a reimbursement rate not to exceed 300 percent of the prescribed maximum per diem rate for the actual and necessary expenses of official travel within CONUS. For travel in foreign and nonforeign areas, maximum rates are set by the Departments of State and Defense, respectively.

Further, this rule abolishes the requirements for the Administrator of General Services to establish, at the request of the head of an agency, a higher maximum daily rate for subsistence expenses not to exceed 300 percent of the prescribed maximum per diem rate for official travel to an area within the continental United States (CONUS) where special or unusual circumstances result in an extreme increase in subsistence costs for a temporary period.

The General Services Administration (GSA) has determined that this rule is not a significant regulatory action for the purposes of Executive Order 12866 of September 30, 1993. This final rule is not required to be published in the Federal Register for notice and comment. Therefore,