



# United States Department of the Interior

OFFICE OF THE SECRETARY

Washington, DC 20240

**MAY 28 2014**

FINANCIAL MANAGEMENT MEMORANDUM 2014-015 (Vol. IX.G)

To: Bureau Chief Financial Officers

From: *for* Douglas A. Glenn *[Signature]*  
Deputy Chief Financial Officer and Director  
Office of Financial Management

Subject: Unemployment Compensation Charges

Attached are the prorated shares of Unemployment Compensation (UC) charges for each bureau and the Department of Labor (DOL) fiscal year 2014 1<sup>st</sup> quarter additional billing (October, November and December) and 2<sup>nd</sup> quarter billing (January, February and March). The UC charges were allocated to each bureau based on their percentage of UC charges reported by the contractor over a three year period. Additional DOL bills may be forthcoming for those states that have not reported all charges.

The Division of Financial Management Services, Interior Business Center, will use the Intra-Governmental Payment and Collection System to bill each bureau for these UC charges. To record the transaction, Bureau finance personnel are to use Agency Location Code 14010001, for the Office of the Secretary. The Office of the Secretary will report revenue with each bureau and expense for the entire bill to Agency Location Code 16010004, for DOL. This will facilitate both the standard treatment of Office of the Secretary transactions with the bureaus and the intra-Governmental eliminations reconciliation required for the financial statements.

If you have any questions concerning this subject, please contact Michael Anthony, Staff Accountant, at (202) 208-6824 or via e-mail at [Michael\\_Anthony@ios.doi.gov](mailto:Michael_Anthony@ios.doi.gov).

Attachments

cc: Finance Officers Partnership

Additional FMMs on the Subject:

- No. 2014-010 (IX.G.), February 27, 2014
- No. 2014-004 (IX.G.), November 25, 2013
- No. 2013-028 (IX.G.), August 21, 2013
- No. 2013-021 (IX.G.), May 23, 2013
- No. 2013-014 (IX.G.), February 26, 2013