



United States Department of the Interior

OFFICE OF THE SECRETARY
Washington, DC 20240

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FINANCIAL MANAGEMENT MEMORANDUM 2013-015 (Vol. III.C)

To: Bureau Chief Financial Officers
Bureau Finance Officers

From: Douglas A. Glenn *D. A. Glenn*
Deputy Chief Financial Officer and Director
Office of Financial Management

Subject: Revised Guidance on Financial Performance Metrics

The purpose of this memorandum is to replace Financial Management Memorandum (FMM) 2009-002, which requires bureaus and offices to report accounting performance measures to the Office of Financial Management (PFM) and to update the guidance on internal reporting requirements for the financial performance metrics.

Based on a review of the accounting metrics reported in relation to Payments, Accounts Receivable, Charge Card, and General Ledger, PFM has assessed whether the data should continue to be collected separately or whether a consolidated format would be a more effective platform. Due to the migration of a majority of the bureaus and offices to the Financial Business and Management System (FBMS), PFM concluded that it would be more efficient to eliminate the collection of many of the metrics and instead rely on the consolidated financial data submitted in the current Bureau Reporting Package to meet the internal reporting requirements.

In addition, rather than requesting bureaus and offices submit the performance measures, PFM will extract the data directly from FBMS for some of the metrics and submit the data to the bureaus for review before finalizing the internal financial reports.

For reference, attached is a revised chart summarizing the performance indicators that were submitted monthly and quarterly.

If you have any questions or concerns regarding this guidance, please contact Michael Anthony, Staff Accountant in PFM, at (202) 208-6824 or via e-mail at Michael_Anthony@ios.doi.gov or Diane Washington, Staff Accountant in PFM, at (202) 208-6225 or via e-mail at Diane_Washington@ios.doi.gov.

Attachment

Replaces:
FMM 2009-002