



United States Department of the Interior

OFFICE OF THE SECRETARY
WASHINGTON, D.C. 20240



OCT 2 1990

Department of the Interior Acquisition Policy Release (DIAPR) 91-3

Subject: Annual Report Regarding Contract Awards Subject to the National Academy of Sciences' Synopsis Waiver

1. Purpose. This DIAPR is issued as a reminder to bureau and office contracting personnel of the annual reporting requirement regarding contract awards made utilizing the National Academy of Sciences' synopsis waiver. (Reference DIAPR 88-22, February 10, 1988)

2. Effective Date. Date of issuance.

3. Expiration Date. February 8, 1991.

4. Background and Explanation of Changes. In DIAPR 88-22, the Department provided bureaus and offices with the copy of a Departmental Determination & Findings (D&F) waiving the Federal Acquisition Regulation (FAR) synopsis requirement for contracts issued by the Department to the National Academy of Sciences.

As noted in both the DIAPR and the D&F, bureaus and offices are required to provide the Office of Acquisition and Property Management (PAM) with a list/report of all contract awards subject to the D&F's waiver by October 30 of each year. Reporting is on a fiscal year basis, therefore, the list/report due by October 30, 1990, must include all contract awards subject to the waiver which were issued from October 1, 1989, through September 30, 1990. The report shall include contract numbers, dollar values, award dates, and brief descriptions of the contracts (a sample reporting format is attached).

5. Action Required. Bureaus and offices are required to provide this office with the above referenced report by October 30, 1990. Any questions regarding the report should be addressed to Patricia Corrigan of this office on FTS 268-6704 or 703 208-6704.

Dean A. Titcomb
Chief, Acquisition and
Assistance Division
Office of Acquisition and
Property Management

Attachment

ANNUAL REPORT OF CONTRACT AWARDS
SUBJECT TO THE DEPARTMENT OF THE INTERIOR
NATIONAL ACADEMY OF SCIENCES SYNOPSIS WAIVER

REPORTING PERIOD: _____

REPORTING BUREAU: _____

CONTRACT NUMBER: _____

DOLLAR VALUE:	_____	_____
	Award Total	Adjusted Total
	(Upon Contract Issuance)	

DATE OF CONTRACT AWARD: _____

CONTRACT DESCRIPTION:

REPORT PREPARED BY: _____

TELEPHONE NUMBER OF PREPARER: _____