Form DI-1
(Rev. July 1994)

UNITED STATES
DEPARTMENT OF THE INTERIOR

REQUISITION

Page _____ of _____

Requisition No.

Date

INSTRUCTIONS - Prepare in single space typing. Use double space between items. Fill out top of requisition completely, showing complete shipping instructions and appropriation if different from that to which requisition is chargeable.

To Jennifer Stevenson Program Analyst / Customer Service 202-208-6725	Bureau/Office FTS Phone No. (*Include area code*) / FTS Fax No. (*include area code*)
Appropriation/Allotment No.	Charge shipping costs to
Vendor Creative Communication Services US Department of the Interior, OFAS 1849 C Street, NW ms 1642-MIB Washington, DC 20240 202-208-6725	Deliver to

ITEM OR FORM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
					$0.00
					$0.00
					$0.00
					$0.00
					$0.00
					$0.00
					$0.00
					$0.00
					$0.00
					$0.00
Push to RESET Save Client Info	*NOTE:*			**TOTAL**	**$0.00**

TO BE COMPLETED BY FISCAL AUTHORITY ONLY

FUND CERTIFICATION: Funds in the amounts shown are available to the cost authorities shown above.

Signature	Title	Date
Requisitioned by (Signature)	Title	Date
Approved by (Signature)	Title	Date
Bureau Officer (Signature)	Title	Date

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