

Short Term Assignment

Guest Lecturer—Cultural Resource Challenges

Republic of Georgia

Summer 2012

OPPORTUNITY: The U.S. Department of the Interior's (DOI) International Technical Assistance Program (ITAP) is seeking a qualified expert on the management of protected cultural resources and visitor uses. Applicant must be able to discuss facets of the subject with both the central government and managers of individual sites in the Republic of Georgia.

BACKGROUND: DOI-ITAP provides assistance to developing countries on subjects of Departmental expertise on a reimbursable basis. The program is currently operating across the globe with support from the U.S. Agency for International Development (USAID), the State Department, the World Bank, the Inter-American Development Bank, and the Millennium Challenge Corporation. DOI-ITAP has managed short- and long-term multi-partner projects in over 50 countries since 1995.

In the Republic of Georgia DOI-ITAP has utilized USAID funds to develop capacities and provide technical assistance to the Ministry of Environment and protected natural areas. In recent months, the government of Georgia has also expressed interest in discussing best practices in the realm of visitor uses at cultural resource sites. To that end, the U.S. Embassy's cultural attaché and the National Agency for Cultural Heritage Preservation have requested that DOI-ITAP build upon ongoing work in natural resource protected areas and engage additional protected areas managers of cultural sites via the Embassy's guest lecturer series. Specifically, issues of social and economic sustainability, visitor services and engagement, and infrastructure development are of interest. This activity will help Georgia continue to develop capacity in protected areas management.

ASSIGNMENT: ITAP is seeking experts on the management of cultural resources to act as a guest lecturer on behalf of the State Department and the United States Embassy in the Republic of Georgia. Responsibilities include giving lectures to the Ministry of Cultural Resources and other interested parties in Tbilisi, the capital, as well as visiting cultural resource sites in Georgia to discuss site-specific issues with managers. Additional details of the sites and relevant issues will be determined in the weeks leading up to the assignment.

SCHEDULE: This assignment will involve approximately 1 week (5-7 days) of in-country work in the latter part of June or early July. Missions are scheduled with a degree of flexibility for setting dates amenable to selected candidates and their supervisors. The trip will include time in the capital city of Tbilisi as well as assorted site visits.

PRE- AND POST-TRIP DUTIES: All travel and in-country logistics will be handled by DOI-ITAP and/or our in-country counterpart. Background material and briefings will be provided to the selected individuals prior to departure. The selected individuals will be expected to work in collaboration with DOI-ITAP project managers and U.S. Embassy staff on the preparation and follow-up over phone and email to discuss technical aspects of the project.

Within three weeks of the completion of the trip, the individual will provide the DOI-ITAP managers a brief draft trip report of the trip events, evaluations made, and recommendations for future actions.

COSTS: The U.S. State Department in Georgia will cover all travel costs associated with this assignment

(round-trip airfare, lodging, meals, medical insurance, immunizations, per diem, etc.). **The salaries of the team members, however, will be paid by their employing DOI agency for the duration of the international assignment, including pre- and post-trip obligation. No stipends or other compensation is available for retiree candidates.**

APPLICATION REQUIREMENTS

Competitive applicants for this assignment will:

- Be a current or retired employee of DOI;
- Have extensive professional experience in the management of cultural resources and protected areas;
- Have extensive professional experience in aspects of managing visitor services in cultural resource settings, including familiarity with social and economic sustainability, public engagement and infrastructure development.
- Have experience delivering presentations on management issues relative to protected areas, to varied audiences;
- Have demonstrated ability to work with and adapt to the needs and abilities of agencies and professionals of different ethnic or cultural groups;
- Previous international experience (this is not a requirement, although it is preferable);

Upon selection, candidates must submit a current physician-signed letter or medical review form indicating fitness for duty.

If you are selected for this assignment you will be responsible for obtaining your supervisor's approval to participate in this program, as well as additional approvals up your supervisory chain of command as necessary.

Employees of the U.S. Fish and Wildlife Service, Office of Law Enforcement are required to have supervisory approval prior to submitting an application.

HOW TO APPLY

Persons interested in being considered for this international assignment must:

- Send a resume and cover letter summarizing direct, relevant work experience, related to the skills listed under application requirements. Please submit electronically to Colleen Castle (202-208-5160, colleen.castle@ios.doi.gov) and Marc Weitzel (805-671-9746, Marc.Weitzel@ios.doi.gov) with the subject: "Cultural Resource Management, Georgia"
- If your supervisor has already given approval, please indicate this.
- All applications should be submitted as soon as possible but no later than **25 April 2012**. Applications will be reviewed on a rolling basis.

Any and all questions can be directed to the contact information above for Colleen Castle, Project Assistant or Marc Weitzel, Project Manager.

NPS applicants should also copy their applications to Rudy D'Alessandro (rudy_dalessandro@nps.gov) in the NPS Office of International Affairs. ***As per NPS policy, NPS employees who have traveled with DOI-ITAP within 12 months of the departure are ineligible.***

All BLM applicants should also copy their applications to Olivia Sierra (osierra@blm.gov) in the BLM Office of International Affairs.

Application Process

A short list of candidates will be interviewed by telephone. The entire selection process may take several months. All candidates will be notified of the results of the selection process by telephone or email.

The position is open to all applicants that meet the stated requirements. Every effort will be made to select applicants who have not yet had the opportunity to participate on an ITAP assignment.