

Short Term Assignment Interpretation and Education for Energy Efficiency in Protected Areas Antigua and Barbuda Early Calendar Year 2013

OPPORTUNITY: The U.S. Department of the Interior's (DOI) International Technical Assistance Program (ITAP) is seeking a team to provide approximately 1-1.5 weeks of technical assistance in Antigua and Barbuda.

BACKGROUND: DOI-ITAP provides assistance to developing countries on subjects of Departmental expertise on a reimbursable basis. The program is currently operating across the globe with support from the U.S. Agency for International Development (USAID), the State Department, the World Bank, the Inter-American Development Bank, and the Millennium Challenge Corporation. DOI-ITAP has managed short- and long-term multi-partner projects in over 50 countries since 1995.

This is the initial assessment team for DOI-ITAP support to Antigua and Barbuda under the U.S. Department of State's Energy and Climate Partnership of the Americas.

ASSIGNMENT: ITAP is seeking experts on interpretation and education (I&E) who have a working knowledge interpreting energy efficiency (EE) and the greening of protected areas (PAs) operations. The experts and DOI-ITAP staff will meet with Government of Antigua and Barbuda counterparts, selected PAs staff, and other stakeholders to discuss outreach needs and develop possible outreach and I&E strategies for the recently-completed EE project at Shirley Heights.

SCHEDULE: This assignment is expected to cover a one week period in January 2013. The technical assistance will be provided in St. John's and Shirley Heights.

PRE- AND POST-TRIP DUTIES: All travel and in-country logistics will be handled by DOI-ITAP and/or our in-country counterpart. Background material and briefings will be provided to the selected individuals prior to departure. The selected individuals will be expected to work in collaboration with DOI-ITAP project managers and U.S. Embassy staff on the preparation and follow-up over phone and email to discuss technical aspects of the project.

Within three weeks of the completion of the trip, the individual will provide the DOI-ITAP managers a brief draft trip report of the trip events, evaluations made, and recommendations for future actions. NPS travelers will also submit this report to their Office of International Affairs.

COSTS: DOI-ITAP will cover all travel costs associated with this assignment (round-trip airfare, lodging, meals, medical insurance, immunizations, per diem, etc.). **The salaries of the team members, however, will be paid by their employing DOI agency** for the duration of the international assignment, including pre- and post-trip obligation. Stipends, or other forms of compensation, are **NOT** available for retiree candidates. Please note that travel expenses will **NOT** count against Bureau travel ceilings.

APPLICATION REQUIREMENTS

Competitive applicants for this assignment will:

- Be a current or retired employee of DOI;
- Have demonstrated experience in interpretation and education
- Have extensive experience in public outreach;
- Be knowledgeable about energy efficient infrastructure and greening operations in protected areas
- Have demonstrated ability to work with and adapt to the needs and abilities of agencies and professionals of different ethnic or cultural groups;
- Previous international experience is desirable, particularly experience with energy efficiency and greening operations in other countries.

Upon selection, candidates must submit a current physician-signed letter or medical review form indicating fitness for duty.

If you are selected for this assignment you will be responsible for obtaining your supervisor's approval to participate in this program, as well as additional approvals up your supervisory chain of command as necessary (see below).

Employees of the U.S. Fish and Wildlife Service, Office of Law Enforcement are required to have supervisory approval prior to submitting an application.

HOW TO APPLY

Persons interested in being considered for this international assignment must:

- Send a resume and cover letter summarizing direct, relevant work experience, related to the skills listed under application requirements. Please submit electronically to Marc Weitzel (805-671-9746, marc.weitzel@ios.doi.gov) and Levi White (202-208-1480, levi.white@ios.doi.gov) with the subject: "Antigua & Barbuda EE Assessment"
- If your supervisor has already given approval, please indicate this.
- All applications should be submitted as soon as possible but no later than **November 2**. Applications will be reviewed on a rolling basis.

Any and all questions can be directed to the contact information above for Marc Weitzel and Levi White.

NPS applicants should copy their applications to Rudy D'Alessandro (rudy.dalessandro@nps.gov) in the NPS Office of International Affairs. All NPS applicants **must** have the approval to apply from their Associate Director or Regional Director.

All BLM applicants should also copy their applications to Olivia Sierra (osierra@blm.gov) in the BLM Office of International Affairs. BLM applicants **must** have the approval of their immediate supervisor to apply.

Employees of the U.S. Fish and Wildlife Service Office of Law Enforcement are required to have supervisory approval prior to submitting an application.

Application Process

The entire selection process may take several weeks. A short list of candidates will be interviewed by telephone. All candidates will be notified of the results of the selection process by telephone, email or letter. **The position is open to all applicants that meet the stated requirements. If applicants do not receive an email acknowledgement of receipt of their application, please inquire with the Project Managers listed above.**