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| | | | |
|--|--|--|--|
| TRAVEL VOUCHER <small>(Read Privacy Act Statement on the back)</small> | 1. DEPARTMENT OR ESTABLISHMENT BUREAU DIVISION OR OFFICE | 2. TYPE OF TRAVEL <input checked="" type="checkbox"/> TEMPORARY DUTY <input type="checkbox"/> PERMANENT CHANGE OF STATION | 3. VOUCHER NO. KSINDEPENDENC060109_V01 |
| | | | 4. SCHEDULE NO. |

| | | | | |
|---|--|--|--|----------------------|
| 5. a. NAME (Last, first, middle initial) SALAZAR, KENNETH L. | | b. SOCIAL SECURITY NO. (b) (6) | 6. PERIOD OF TRAVEL a. FROM 06/01/09 b. TO 06/02/09 | |
| c. MAILING ADDRESS (Include ZIP Code) DOI, OS SECRETARY 1849 C STREET NW WASHINGTON, DC 20240 | | d. OFFICE TELEPHONE NO. 202-273-3423 | 7. TRAVEL AUTHORIZATION a. NUMBER(S) 0PK724 b. DATE(S) 06/03/09 | |
| e. PRESENT DUTY STATION | | f. RESIDENCE (City and State) | | 10. CHECK NO. |

| | | | | |
|---|--|---|--|--------------------|
| 8. TRAVEL ADVANCE a. Outstanding 0.00 b. Amount to be applied 0.00 c. Amount due Government (Attached <input type="checkbox"/> Check <input type="checkbox"/> Cash) d. Balance outstanding | | 9. CASH PAYMENT RECEIPT a. DATE RECEIVED b. AMOUNT RECEIVED \$ c. PAYEE'S SIGNATURE | | 11. PAID BY |
|---|--|---|--|--------------------|

12. GOVERNMENT TRANSPORTATION REQUESTS, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH (List by number below and attach passenger coupon; if cash is used show claim on reverse side)

I hereby assign the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7) ▶ *Traveler's Initials*

| AGENT'S VALUATION OF TICKET (a) | ISSUING CARRIER (Initials) (b) | MODE CLASS OF SERVICE AND ACCOMMODATIONS (c) | DATE ISSUED (d) | POINTS OF TRAVEL | |
|---|--------------------------------|--|-----------------|------------------|--------|
| | | | | FROM (e) | TO (f) |
| 7423918628 ACCOUNTING CLASSIFICATION: 09 1000.DDD01 7.73 | 819.20 | .68-2009^^DM^1000^^DDD01^68^ - | 05/29/09 | 81.00 | NR- 98 |

COMMENTS:
SPEECH/PRESENTATION.

13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claimed is based on the average cost of lodging incurred during the period covered by this voucher.

TRAVELER SIGN HERE ▶ *Ken Salazar* DATE JUN 19 2009 AMOUNT CLAIMED ▶ 81.00

NOTE: Falsification of an item in an expense account works a forfeiture of claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; i.d. 1001).

14. This voucher is approved. Long distance phone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify (31 U.S.C. 680a).)

APPROVING OFFICIAL SIGN HERE ▶ *Renee Stone* DATE 6-18-09

17. FOR FINANCE OFFICE USE ONLY COMPUTATION

a. DIFFERENCES, IF ANY (Explain and show amount) \$

15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION

a. VOUCHER NO. b. D.O. SYMBOL c. MONTH & YEAR

16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT

AUTHORIZED CERTIFYING OFFICIAL SIGN HERE ▶ DATE

b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION \$

c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol): \$ 0.00

d. NET TO TRAVELER ▶ \$ 81.00

18. ACCOUNTING CLASSIFICATION
SEE BLOCK 12 ABOVE

SCHEDULE OF EXPENSES AND AMOUNTS CLAIMED

INSTRUCTIONS TO TRAVELER (Unlisted items are self explanatory)

Col. (c) If the voucher includes per diem allowances for members of employee's immediate family, show members' names, ages, and relationships to employee and marital status of children (unless information is shown on the travel authorization.)

Complete only for actual expense travel

- Col. (d) Show amount incurred for each meal, including tax and tips, and daily total thru (g) meal cost.
- (h) Show expenses, such as: laundry, cleaning and pressing of clothes, tips to bellboys, porters, etc. (other than for meals).
- (i) Complete for per diem and actual expense travel.
- (j) Show total subsistence expense incurred for actual expense travel.
- (m) Show per diem amount, limited to maximum rate, or travel on actual expense, show the lesser of the amount from col. (j) or maximum rate.
- (n) Show expenses, such as: taxi/limousine fares, air fare (if purchased with cash), local or long distance telephone calls for Government business, car rental, relocation other than subsistence, etc.

Complete this information if this is a continuation sheet. **PAGE 2** OF **1** PAGES **TRIP # 1**

TRAVEL AUTHORIZATION NO.

OPK7Z4

TRAVELER'S LAST NAME

SALAZAR

| DATE | TIME (Hour and am/pm) | DESCRIPTION (Departure/arrival city, per diem computation, or other explanation of expenses) | ITEMIZED SUBSISTENCE EXPENSES | | | | | | | MILEAGE RATE: NO. OF MILES | AMOUNT CLAIMED | | |
|-------|--------------------------|---|-------------------------------|-------|--------|-------|---------------------------|---------|---------------------------|-------------------------------|----------------|-------------|-------|
| | | | MEALS | | | | MISCELLANEOUS SUBSISTENCE | LODGING | TOTAL SUBSISTENCE EXPENSE | | MILEAGE | SUBSISTENCE | OTHER |
| | | | BREAK-FAST | LUNCH | DINNER | TOTAL | | | | | | | |
| (a) | (b) | (c) | (d) | (e) | (f) | (g) | (h) | (i) | (j) | (k) | (l) | (m) | (n) |
| 06/01 | | D-:RES: , Washing | | | | | | | | 0.000 | | | |
| 06/01 | | Airfare (Non Reimbursable) | | | | | | | | | | | |
| 06/01 | | A-: INDEPENDENCE, OH | | | | 40.50 | | 110.00 | 40.50 | | | 40.50 | |
| 06/01 | | TMC Fee | | | | | | | | | | | |
| 06/01 | | Lodging Tax | | | | | | | | | | | |
| 06/02 | | D-: INDEPENDENCE, OH | | | | | | | | | | | |
| 06/02 | | A:RES: , | | | | | | | | | | | |
| 06/02 | | Subsistence | | | | 40.50 | | | 40.50 | | | 40.50 | |
| 06/02 | | TAV FEE -I | | | | | | | | | | | |
| | | | | | | | | | | SUBTOTALS | 0.00 | 81.00 | 0.00 |
| | | | | | | | | | | TOTALS | 0.00 | 81.00 | 0.00 |

If additional space is required, continue on another 1012-A BACK, leaving the front blank.

In compliance with the Privacy Act of 1974, the following information is provided: Solicitation of the information on this form is authorized by 5 U.S.C. Chap. 57 as implemented by the Federal Travel Regulations (FPMR 101.7), E.O. 11609 of July 22, 1971, E.O. 11012 of March 27, 1962, E.O. 9397 of November 22, 1943, and 26 U.S.C. 6011(b) and 6109. The primary purpose of the requested information is to determine payment or reimbursement to eligible individuals for allowable travel and/or relocation expenses incurred under appropriate administrative authorization and to record and maintain costs of such reimbursements to the Government. The information will be used by officers and employees who have a need for the information in the performance of their official duties. The information may be disclosed to appropriate Federal, State, local or foreign agencies, when relevant to civil

requirement by this agency in connection with the hiring or firing of an employee; the issuance of a security clearance, or investigations of the performance of official duty while in Government service. Your Social Security Account Number (SSN) is solicited under the authority of the Internal Revenue Code (26 U.S.C. 6011(b) and 6109) and E.O. 9397, November 22, 1943, for use as a tax payer and/or employee identification number; disclosure is MANDATORY on vouchers claiming travel and/or relocation allowance expense reimbursement which is, or may be, taxable income. Disclosure of you SSN and other requested information is voluntary in all other instances; however, failure to provide the information (other than SSN) required to support the claim may result in delay or loss of reimbursement.

Enter grand total of columns (l), (m) and (n), below and in item 13 on the front of this form.

TOTAL AMOUNT CLAIMED 81.00

| ACCOUNTING CLASS CODE | TRIP 1 |
|---------------------------|----------|
| COM. CARR.-I-211C | 819.20 |
| LODGING-211D | 126.78 |
| M&IE-211D | 81.00 |
| TAV EXP -I-211B | 13.50 |
| TMC FEE -I-211B | 28.25 |
| 09 1000.DDD01. .6 | 1,068.73 |
| 2009^^DM^1000^^DDD01^^68^ | |

SPLIT PAY DISBURSEMENTS:

| | |
|------------------------------------|----------|
| TOTAL EXPENSES ----- | 1,068.73 |
| NON-REIMBURSABLE EXPENSES ----- | 987.73 |
| TOTAL AMOUNT CLAIMED ----- | 81.00 |
| PREV PAYMENTS -- | 0.00 |
| GOV'T ADVANCE OUTSTANDING -- | 0.00 |
| GOV'T ADVANCE APPLIED ----- | 0.00 |
| NET TO TRAVELER (GOVT) ----- | 81.00 |
| GOV'T CHARGE CARD EXPENSES - | 0.00 |
| GOV'T CHARGE CARD ATM ADV -- | 0.00 |
| ADD'L GOV'T CHARGE CARD PYMT ----- | 0.00 |
| TOTAL GOV'T CHARGE CARD AMT | 0.00 |
| PAY TO GOV'T CHARGE CARD ----- | 0.00 |
| PAY TO TRAVELER ----- | 81.00 |

MEMORANDUM

To: Signing official

From: Iris Straitt
Scheduling Office

Date: 5/13/09

Subject: Secretary Ken Salazar – Independence, OH
- 6/1-2/09

Secretary Salazar traveled on 6/1/09 to Independence, OH and remained over night. Secretary Salazar on 6/2/09 spoke/participated in the site tour of the Cuyahoga Valley National Park and Canal Visitor Center. The Secretary was the Luncheon Speaker at the City Club of Cleveland Meeting on 6/6/09 in Cleveland, OH. Secretary Salazar returned to Washington, DC on 6/6/09.

The Secretary's trip included official business: I have included the following documents of the Secretary's travel: (1) the Secretary's travel voucher for the trip and (2) the final itinerary for the trip.

The Secretary's travel on this trip did not incur costs that were, unnecessary or unjustified in the performance of official business.

Attachment

TRAVEL AUTHORIZATION

1. No. SALAZAR 02
2. 03-19-2008
(DATE)

ms

3. OS
(BUREAU OR OFFICE) Washington, DC

4. NAME Ken Salazar 5. OFFICIAL STATION _____

6. TITLE SECY of DOI 7. ACCOUNTING OFFICE Washington, DC

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

PLACES OF TRAVEL

8. FROM: Washington, DC
9. TO: Such places in the contiguous US, AK, HI, PR, and US Territories as may be necessary, and return. Accomplish & missions. Off. business

10. PURPOSE AND REMARKS:

Official business as may be required.
I certify that the travel herein was reviewed and determined to essential for accomplishment of DOI programs and missions. Payment from a non-Federal source for travel-related expenses is authorized under 31 U.S.C. 1353, provided that prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and Part 374 DM 5, and are fully documented and approved via form DI-2000.
Speaker/Presenter at Conference, Summits, ect.

11. PER DIEM ALLOWANCE:

Actual lodging and per diem NTE 300% as authorized in accordance with the Federal Travel Regulations as issued by GSA and published in the Federal Travel Register.

****Subject to Availability of Funds*****

12. PERIOD OF TRAVEL: Beginning on or about 03-19-2009 Ending on or about 09-30-2009

MODE OF TRAVEL

13. Common carrier 14. Extra fare 15. Government-owned conveyance
16. Privately owned at a mileage rate of _____ cents, subject to:
(a) Administratively determined to be the advantage of the Government
(b) A showing of advantage to the Government
(c) Not to exceed cost by common carrier, including consideration of Per Diem allowance

MISCELLANEOUS

17. Transportation immediate family 19. Shipment household goods and personal effects
18. Other (specify) _____
Excess baggage, taxi fares, telephone calls, rental cars/fuel, conference rooms, POV, public transportation, tolls, newspapers, faxes, misc. supplies, registrations/ATM fees in accordance w/FPMR 101-7, et. seq.

ESTIMATED COST

20. Transportation _____ \$ _____
21. Per Diem _____
22. Other _____
23. TOTAL _____ \$ _____

24. CHARGED TO:

2009-1000 DDD01 68

25. _____
(FISCAL OFFICER'S SIGNATURE)

26. Ken Salazar
(REQUESTER'S SIGNATURE)

27. Ken Salazar, SECY of DOI
(TITLE)

28. Renee Stone
(AUTHORIZING OFFICER'S SIGNATURE)

29. Renee Stone, Depy COS
(TITLE)

SALES PERSON: 77
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004694
DCOWFG

DATE: 29 MAY 09
PAGE: 01

TOP NGMSDOI
ETKT 29MAY.

FOR: SALAZAR/KEN

REF: GDOIOS

YOUR ESTIMATED AIRFARE ON 29MAY AT 1417 IS 819.20

01 JUN 09 - MONDAY

AIR CONTINENTAL AIRLINES FLT:5819 ECONOMY CLASS
OPERATED BY /CHAUTAUQUA AIRLINES INC DBA CO EXPRESS
LV WASHINGTON REAGAN 630P EQP: EMBRAER 145 JET
01HR 18MIN
AR CLEVELAND 748P NON-STOP
REF: CXH017

HOTEL SALAZAR/KEN SEAT-7A CO-GU138208
CLEVELAND OUT-02JUN
HAMPTON INN 1 NIGHT ID-225448043
HAMPTON STE CLEVELA 1 ROOM 1 KING BED 1BDRM SUITE W-
6020 JEFFERSON DRIVE COMP HI SPEED-LIVING ROOM-SOFA
INDEPENDENCE OH 44131 RATE-107.00USD PER NIGHT
PHONE 1-216-520-2020 CANCEL BY 06P DAY OF ARRIVAL
FAX 1-216-674-7917
GUARANTEED LATE ARRIVAL
CONFIRMATION 84260062
ZD040619771

02 JUN 09 - TUESDAY

AIR CONTINENTAL AIRLINES FLT:5812 ECONOMY CLASS
OPERATED BY /CHAUTAUQUA AIRLINES INC DBA CO EXPRESS
LV CLEVELAND 320P EQP: EMBRAER 145 JET
01HR 19MIN
AR WASHINGTON REAGAN 439P NON-STOP
REF: CXH017

MCO SALAZAR/KEN SEAT-8A CO-GU138208
XD8145774994
BILLED TO MASTERCARD 28.25*
AIR TICKET CO7423918628 SALAZAR KEN
ELEC TKT BILLED TO MASTERCARD 819.20*

CONTINUED ON PAGE 2

SALES PERSON: 77
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004694
DCOWFG

DATE: 29 MAY 09
PAGE: 02

TO: NGMSDOI
ETKT 29MAY.

FOR: SALAZAR/KEN

REF: GDOIOS

02 JUN 09 - TUESDAY

| | |
|------------------|---------|
| SUB TOTAL | 847.45 |
| NET CC BILLING | 847.45* |
| TOTAL AMOUNT DUE | 0.00 |

SATO TRAVEL AFTER HOURS EMERGENCY 866-697-8916
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554
CAR DECLINED/A//27MAY

A/719
U15-C0
U8-----
U7-0.00-28.25-0.00



EMBASSY SUITES
HOTELS*

5800 Rockside Woods Blvd. • Independence, OH 44131
Ph: (216) 986-9900 • Fax: (216) 986-9901
www.embassysuites.com

Name & Address

SALAZAR, KEN
1849 C STREET

WASHINGTON, DC 20240
US

Suite 310/KNGN
Arrival Date 6/1/2009 10:16:00AM
Departure Date 6/2/2009

Adult/Child 1/0
Suite Rate \$110.00

RATE PLAN S-GVT
HH# 225448043 BLUE
AL
BONUS AL CAR

Confirmation: 86923879

6/2/2009 PAGE 1

| DATE | REFERENCE | DESCRIPTION | AMOUNT |
|---|-----------|-------------|----------|
| 6/1/2009 | 1650148 | GUEST ROOM | \$110.00 |
| 6/1/2009 | 1650148 | STATE TAX | \$8.53 |
| 6/1/2009 | 1650148 | COUNTY TAX | \$4.95 |
| 6/1/2009 | 1650148 | CITY TAX | \$3.30 |
| WILL BE SETTLED TO (b) (6) | | | \$126.78 |
| EFFECTIVE BALANCE OF | | | \$0.00 |
| ESTIMATED CURRENCY TOTAL | | | |
| <p>You have earned approximately 2100 HHonors points for this stay. To check your earnings for this stay or any other stay at any of more than 3,000 Hilton Family hotels worldwide visit HiltonHHonors.com</p> <p>Thank you for staying with us. Visit embassysuites.com for more information on hotel packages, subscribe to our E-announcements newsletter, or plan your next stay at close to 200 destinations.</p> | | | |

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EXPRESS CHECK-OUT

Good Morning ! We hope you enjoyed your stay. With Express Check-Out there is no need to stop at the Front Desk to check out.

- Please review this statement. It is a record of your charges as of late last evening.
- For any charges after your account was prepared, you may:
 - + pay at the time of purchase.
 - + charge purchases to your account, then stop by the Front Desk for an updated statement.
 - + or request an updated statement be mailed to you within two business days.

Simply call the Front Desk from your suite and tell us when you are ready to depart. Your account will be automatically checked out and you may use this statement as your receipt. Feel free to leave your key(s) in the suite.

Please call the Front Desk if you wish to extend your stay or if you have any questions about your account.

| | |
|----------------------|---------------------|
| DATE OF CHARGE | FOLIO NO./CHECK NO. |
| AUTHORIZATION | 338370 INITIAL |
| PURCHASES & SERVICES | |
| TAXES | |
| TIPS & MISC. | |
| TOTAL AMOUNT | 0.00 |

Final 6/2/09



THE TRIP OF THE SECRETARY

TO

OHIO

JUNE 1– JUNE 2, 2009

**TRIP SUMMARY
THE TRIP OF THE SECRETARY
TO
OHIO
JUNE 1- JUNE 2, 2009**

Weather:

Washington D.C Mon., 6/1: 75°F, partly cloudy; Tues., 6/2: 85°F, 30% chance rain
Cleveland, Ohio Mon., 6/1: 75°F, 50% chance rain; Tues., 6/2: 75°F, 30% chance rain

Time Zone:

Washington D.C Eastern Time Zone
Cleveland, Ohio Eastern Time Zone

Ohio Advance:

Staff Lead

Security

Ride-Along

Photographer

Jordan Montoya

(b) (7)(C), (b) (6)

Tami Heilemann

Cell Phone:

(b) (6)

Traveling Staff:

Deputy Assistant Secretary FWS
Dep. Communications Director

Will Shafroth
Matt Lee-Ashley

(b) (6)

Washington Staff:

Secretary's Scheduler

Joan Padilla

Tom Strickland's Scheduler

Terri Johnson

Ethics

Melinda Loftin

Office Phone

office: (202) 208-5820

cell: (202) 251-0834

office: (202) 208-6087

cell: (202) 251-3074

(703) 862-5552

Attire:

Business

Monday, June 1, 2009

5:30 pm: DEPART DOI EN ROUTE WASHINGTON REAGAN NATIONAL AIRPORT

(b) (7)(C), (b) (6) KLS, (b) (7)(C), (b) (6)

6:30 – 7:48pm: WHEELS-UP FROM WASHINGTON TO CLEVELAND, OHIO

Airline: Continental Airways 5819
Flight Time: 1hr 18 min
KLS Seat: 7A

**Matt Lee-Ashley and Tami H. will be on the same flight
**Will Shafroth gets in at midnight and will meet at hotel

7:48-8:45pm: ARRIVE CLEVELAND/ DRIVE TO RON

(b) (7)(C), (b) (6) KLS, Matt Lee-Ashley, (b) (7)(C), (b) (6)

8:45pm: ARRIVE RON

Location: Embassy Suites
Address: 5800 Rockside Woods Blvd
Independence, OH 44131
Phone: 216-986-9900
Fax: 216-986-9901

Tuesday, June 2, 2009

8:30 a.m: DEPART RON TO CUYAHOGA VALLEY NATL. PARK

(b) (7)(C), (b) (6) KLS, Matt Lee-Ashley, Will Shafroth, (b) (7)(C), (b) (6)
Jordan M., Tami H.

8:35 a.m. RADIO INTERVIEW IN CAR

Interview with: KOA Denver
Hosts: April and Stephan
Call-in #: 303-713-8158
Backup #: 303-713-8159

8:45 a.m.: ARRIVE CUYAHOGA VALLEY NATL. PARK

Location: Canal Visitor Center
7104 Canal Rd.
Cleveland, Ohio 44125
(p) 216-524-1497

Greeters: - John P. Debo, Jr. (DEE-bo), Superintendent
-Mary Pat Doorley, Interpretive Operations
Supervisor

*YOU will be escorted to Canal Visitor Center

*YOU will be presented with National Park Passport

8:45-8:55 a.m.: BRIEF TOUR OF CANAL VISITOR CENTER

Tour Guides: -Steve Roberts, Supervisory Park Ranger
-Jennie Vasarhelyi, Chief Interpretation, Education,
& Visitor Services

9:00 -9:30 a.m.: MEET/GREET WITH BOARD MEMBERS

Room: Canal Visitor Auditorium for meet/greet
Staff: Matt Lee-Ashley, Will Shafroth, Jordan Montoya
Participants: Cuyahoga Valley Natl. Park Association (CVNPA)
Cuyahoga Valley Scenic Railroad (CVSR)
Cuyahoga Valley Countryside Conservancy(CVCC)
Press: Closed
Set-up: hollow square seating, no table
Format: -YOU will have meet/greet over coffee/Danish
-YOU will deliver remarks

9:30-9:40 a.m. LOAD TRAIN

Train: Dome Car
Staff: Matt Lee-Ashley, Will Shafroth, Jordan Montoya
Participants: Board Members
Press: Closed

Tour of Cuyahoga Valley Scenic Railroad

9:40 -9:55 a.m.: TRAIN TOUR

9:55-10:00 a.m. UNLOAD TRAIN/ WALK TO PRESS CONFERENCE

10:00-10:30 a.m.: PRESS CONFERENCE

Location: Brecksville Station at Station Road Trailhead
13512 Station Road
Brecksville, Ohio 44141

Staff: Matt Lee-Ashley, Will Shafroth

Participants:

- Superintendent John P. Debo, Jr. (DEE-bo)
- YOU
- Akron Mayor Don Plusquellic (Plus- quell- ick)
- Bob Wheeler, President of Airstream Inc.
- Dennis Roche (Roach), President of Positively Cleveland

Press: Open

Set-up: SOI podium seal, train and bridge in backdrop, everyone will be standing

- Format:
- John P. Debo, Jr. will provide opening remarks
 - John P. Debo, Jr. will introduce YOU
 - YOU deliver remarks
 - John P. Debo, Jr. will introduce Mayor Plusquellic
 - Mayor Plusquellic delivers remarks
 - John P. Debo, Jr. will introduce Bob Wheeler
 - Bob Wheeler delivers remarks
 - John P. Debo, Jr. will introduce Dennis Roche
 - Dennis Roche delivers remarks
 - John P. Debo, Jr. opens it up to Q & A

****YOU will take a quick photo with NPS staff before loading train**

10:30-10:45 a.m.: LOAD TRAIN

Train: Saint Lucie

Staff: Matt Lee-Ashley, Will Shafroth, Jordan Montoya

Participants: Local elected officials, program participants

Press: Open

10:45-11:00 a.m.: TRAIN RIDE TO CANAL VISITOR CENTER

11:00-11:15 a.m.: UNLOAD TRAIN/ WALK TO VISITOR CENTER

11:15-11:45 a.m.: MEET/GREET WITH YOUTH

Location: Canal Visitor Center
Room: Nice weather/ Outside picnic area
Bad weather/ Inside auditorium
Staff: Matt Lee-Ashley, Will Shafroth
Press: Open
Crowd: 25 middle school students from Robert H. Jameson
Middle School
Participants: -YOU
-4th, 5th grade students
Format: -YOU will take a photo with students
-YOU will meet/greet with students

11:45 a.m.: DEPART CANAL VISITOR CENTER/ DRIVE TO CITY CLUB OF CLEVELAND

12:15pm: ARRIVE CITY CLUB OF CLEVELAND

*YOU will be escorted to event room

12:15-12:20 pm: PHOTO-OP

*YOU will take a photo with 5 Brunswick High School students
-These students are attending the forum as part of the City Club of Cleveland Youth Forum Council

12:30-1:30 pm: CITY CLUB OF CLEVELAND LUNCHEON

Location: City Club of Cleveland
850 Euclid Ave
Cleveland, Ohio 44114
Room: City Bldg, 2nd floor
Crowd: 126
Participants: -James Foster, Executive Director City Club
-Ralph Della Ratta (Del-uh Rah-ta), President City Club
-YOU

Set-up: small riser, podium w/City Club seal, City Club back-drop

* YOU are seated next to James Foster and Ralph Della Ratta

Format:

12:30 pm - Ralph Della Ratta will introduce YOU
12:35-1:00 pm -YOU deliver remarks/ return to seat
1:00-1:05 pm -Ralph Della Ratta will make announcements/ open up for Q &A

(Seay did not have lunch)

SECRETARIAL TRAVEL ROUTING SLIP

TRIP LOCATION: INDEPENDENCE, OH

DATES: 6/1-2/09

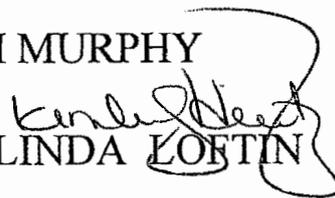
OFFICIAL: XXXX POLITICAL _____ PERSONAL _____

FOLDER CONTAINS:

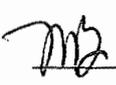
VIEWED BY/ DATE:

 6/8/09 IRIS STRAITT

TIM / 6/15/09 TIM MURPHY

 / June 2009  MELINDA LOFTIN

_____/_____/_____ JOAN PADILLA

 / 6/18/09 MARGARET BRADLEY

MB

| | | | |
|--|--|--|--|
| TRAVEL VOUCHER <small>(Read Privacy Act Statement on the back)</small> | 1. DEPARTMENT OR ESTABLISHMENT BUREAU DIVISION OR OFFICE | 2. TYPE OF TRAVEL <input checked="" type="checkbox"/> TEMPORARY DUTY <input type="checkbox"/> PERMANENT CHANGE OF STATION | 3. VOUCHER NO. KSSOMERSETCOU060509_V01 |
| | | | 4. SCHEDULE NO. |

| | | |
|---|--|--|
| 5. a. NAME (Last, first, middle initial) SALAZAR, KENNETH L. | b. SOCIAL SECURITY NO. (b) (3) | 6. PERIOD OF TRAVEL a. FROM: 06/05/09 b. TO: 06/05/09 |
| c. MAILING ADDRESS (Include ZIP Code) DOI, OS SECRETARY 1849 C STREET NW WASHINGTON, DC 20240 | d. OFFICE TELEPHONE NO. 202-273-3423 | 7. TRAVEL AUTHORIZATION a. NUMBER(S): 0PKL87 b. DATE(S): 06/05/09 |
| e. PRESENT DUTY STATION | f. RESIDENCE (City and State) | 10. CHECK NO. |

| | | |
|---|---|--------------------|
| 8. TRAVEL ADVANCE a. Outstanding: 0.00 b. Amount to be applied: 0.00 c. Amount due Government (Attached <input type="checkbox"/> Check <input type="checkbox"/> Cash) D. Balance outstanding | 9. CASH PAYMENT RECEIPT a. DATE RECEIVED b. AMOUNT RECEIVED \$ c. PAYEE'S SIGNATURE | 11. PAID BY |
|---|---|--------------------|

| 12. GOVERNMENT TRANSPORTATION REQUESTS, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH <small>(List by number below and attach passenger coupon; if cash is used show claim on reverse side)</small> | I hereby assign the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7) | | | | | Traveler's Initials |
|---|---|--------------------------------|--|-----------------|------------------|----------------------------|
| | AGENT'S VALUATION OF TICKET (a) | ISSUING CARRIER (Initials) (b) | MODE CLASS OF SERVICE AND ACCOMMODATIONS (c) | DATE ISSUED (d) | POINTS OF TRAVEL | |
| ACCOUNTING CLASSIFICATION: 09 1000.DDD01 3.50 | .68 | 2009 | DM | 1000 | DDD01 | .68 0.00 NR |
| COMMENTS: SPEECH/PRESENTATION. OAS 110 form included for charter plane. | | | | | | |

13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claimed is based on the average cost of lodging incurred during the period covered by this voucher.

TRAVELER SIGN HERE: *Ken Salazar* DATE: JUN 19 2009 AMOUNT CLAIMED: 0.00

NOTE: Falsification of an item in an expense account works a forfeiture of claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; i.d. 1001).

| | |
|--|--|
| 14. This voucher is approved. Long distance phone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify (31 U.S.C. 660a).) | 17. FOR FINANCE OFFICE USE ONLY COMPUTATION |
| APPROVING OFFICIAL SIGN HERE: <i>Renee Stone</i> DATE: | a. DIFFERENCES, IF ANY (Explain and show amount) |

| | |
|---|--|
| 15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION a. VOUCHER NO. b. D.O. SYMBOL c. MONTH & YEAR | b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION Certifier's initials: \$ |
| 16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT AUTHORIZED CERTIFYING OFFICIAL SIGN HERE: <i>Renee Stone</i> DATE: 6-18-09 | c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol): \$ 0.00 |
| | d. NET TO TRAVELER \$ 0.00 |

18. ACCOUNTING CLASSIFICATION
SEE BLOCK 12 ABOVE

=====

| ACCOUNTING CLASS CODE | | | | TRIP 1 |
|---------------------------|----|------|------|--------|
| TAV EXP -I-211B | - | | | 13.50 |
| 09 1000.DDD01. | .6 | 0.00 | 0.00 | 13.50 |
| 2009^^DM^1000^^DDD01^^68^ | | | | |

SPLIT PAY DISBURSEMENTS:

| | | | |
|------------------------------|-------|------|-------|
| TOTAL EXPENSES | ----- | | 13.50 |
| NON-REIMBURSABLE EXPENSES | ----- | | 13.50 |
| TOTAL AMOUNT CLAIMED | ----- | | 0.00 |
| PREV PAYMENTS | -- | 0.00 | |
| GOV'T ADVANCE OUTSTANDING | -- | 0.00 | |
| GOV'T ADVANCE APPLIED | ----- | 0.00 | |
| | | | 0.00 |
| NET TO TRAVELER (GOVT) | ----- | | 0.00 |
| GOV'T CHARGE CARD EXPENSES | - | 0.00 | |
| GOV'T CHARGE CARD ATM ADV | -- | 0.00 | |
| ADD'L GOV'T CHARGE CARD PYMT | | 0.00 | |
| TOTAL GOV'T CHARGE CARD AMT | ===== | 0.00 | |
| PAY TO GOV'T CHARGE CARD | ----- | | 0.00 |
| PAY TO TRAVELER | ----- | | 0.00 |

MEMORANDUM

To: Signing official

From: Iris Straitt
Scheduling Office

Date: 5/13/09

Subject: Secretary Ken Salazar – Somerset, PA
- 6/5/09

Secretary Salazar traveled on 6/5/09 to Somerset, PA to participate with Senator Arlen Specter, local elected officials, family members of Flight 93 victims, landowners, and general public in a meeting regarding the Flight 93 Memorial. Secretary Salazar returned to Washington, DC on 6/5/09.

The Secretary's trip included official business: I have included the following documents of the Secretary's travel: (1) the Secretary's travel voucher for the trip, (2) OAS 110, and (3) the final itinerary for the trip.

The Secretary's travel on this trip did not incur costs that were, unnecessary or unjustified in the performance of official business.

Attachment

TRAVEL AUTHORIZATION

1. No. SALAZAR 02
2. 03-19-2008
(DATE)

mb

3. OS
(BUREAU OR OFFICE) Washington, DC

4. NAME Ken Salazar

5. OFFICIAL STATION _____

6. TITLE SECY of DOI

7. ACCOUNTING OFFICE Washington, DC

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

PLACES OF TRAVEL

8. FROM: Washington, DC

9. TO: Such places in the contiguous US, AK, HI, PR, and US Territories as may be necessary, and return. Accomplish & missions. Off. business

10. PURPOSE AND REMARKS:

Official business as may be required.
I certify that the travel herein was reviewed and determined to essential for accomplishment of DOI programs and missions. Payment from a non-Federal source for travel-related expenses is authorized under 31 U.S.C. 1353, provided that prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and Part 374 DM 5, and are fully documented and approved via form DI-2000.
Speaker/Presenter at Conference, Summits, ect.

11. PER DIEM ALLOWANCE:

Actual lodging and per diem NTE 300% as authorized in accordance with the Federal Travel Regulations as issued by GSA and published in the Federal Travel Register.

****Subject to Availability of Funds****

12. PERIOD OF TRAVEL: Beginning on or about 03-19-2009 Ending on or about 09-30-2009

MODE OF TRAVEL

13. Common carrier
14. Extra fare
15. Government-owned conveyance
16. Privately owned at a mileage rate of _____ cents, subject to:
(a) Administratively determined to be the advantage of the Government
(b) A showing of advantage to the Government
(c) Not to exceed cost by common carrier, including consideration of Per Diem allowance

MISCELLANEOUS

17. Transportation immediate family
18. Other (specify) _____
Excess baggage, taxi fares, telephone calls, rental cars/fuel, conference rooms, POV, public transportation, tolls, newspapers, faxes, misc. supplies, registrations/ATM fees in accordance w/FPMR 101-7, et. seq.

19. Shipment household goods and personal effects

ESTIMATED COST

10. Transportation _____ \$ _____
11. Per Diem _____
12. Other _____
13. TOTAL _____ \$ _____

4. CHARGED TO:

2009-1000 DDD01 68

5. _____
(FISCAL OFFICER'S SIGNATURE)

26. Ken Salazar
(REQUESTER'S SIGNATURE)

27. Ken Salazar, SECY of DOI
(TITLE)

28. Renee Stone
(AUTHORIZING OFFICER'S SIGNATURE)

29. Renee Stone, Depy COS
(TITLE)

**OFFICE OF THE SOLICITOR
CORRESPONDENCE BACKGROUND FORM**

Date: June 4, 2009

Nature and Significance of Document: Request for approval of charter aircraft use on **June 5, 2009** to transport Secretary Salazar and two SES employees (Steve Whitesell and Dan Wenk, Deputy Director of the NPS) and two other DOI employees on a charter flight from Washington, DC to Somerset, PA and return (it is possible that an additional SES employee may be on the flight or that Senator Spector and an aide will be on the flight on a space available basis). The purpose of the travel is to meet with local elected officials, Senator Spector, family members of flight 93 victims and members of the public regarding a NPS Flight 93 memorial. There will be a press conference after the meeting.

Background: Advance approval/disapproval by the Solicitor or Deputy Solicitor is required by 41 C.F.R. Parts 301-10 and 301-70, and OMB Circular A-126 for travel on other-than-commercial airlines by officials at SES level and above and for all non-federal individuals who are traveling either for official DOI business or on a "space available" basis. The standards for approving official travel vary according to the category of travel: to meet mission requirements; "required use" travel (extraordinary security, communications or scheduling needs); or other travel for the conduct of DOI business.

The trip documented on the attached form is ordinary ("other") official travel because it involves transportation that is neither to meet mission requirements nor "required use" travel. As such, the use of charter or DOI fleet aircraft may be authorized only when: 1) no commercial service is reasonably available to meet the scheduling or operational needs of the trip; or 2) the actual cost of charter aircraft is not more than commercial service. Reasonable availability is defined as "able to meet your departure and/or arrival requirements within a 24-hour period, unless you demonstrate that extraordinary circumstances require a shorter period." 41 C.F.R. § 301-10.261(a)(1). Commercial service is available. DOI aircraft is unavailable due to the fact that the only DOI aircraft in the vicinity is the Park Police helicopters and this travel is outside the scope of their mission. Charter aircraft is available.

As the attached AMD-110110 indicates, the total cost of using commercial service is \$14,242. The total cost of using charter aircraft is \$8419.32. As the charter service is most cost effective available option, it is permissible to approve the use of the charter aircraft.

Your approval of this travel is requested. The applicable criteria (including that for space available travel) are met for approval of this travel. **PLEASE INDICATE YOUR APPROVAL ON THE ATTACHED AMD-110 FORM.**

Contact and telephone number:

Katherine Aldrich, 208-5216

Due Date: ASAP

Surname

T. Murphy *Murphy* 6/4/09

TRAVEL COST ANALYSIS

Justification for use of a Government aircraft for travel:

A. BASIC DATA:

Dates and time of required time(s) at Temporary Duty Station(s) (TDS):

| | | | | | | | |
|----------|--------------|------|--------|------------------------------|---------|----|---------|
| Location | SOMERSET, PA | Date | 6/5/09 | Hours required to be on site | 10:00AM | to | 11:30AM |
| Location | | Date | | Hours required to be on site | | to | |
| Location | | Date | | Hours required to be on site | | to | |

Manifest (only persons required to be at TDS):

| <u>Name</u> | <u>Hourly Salary</u> |
|---|----------------------|
| Ken Salazar (Secretary of Interior) | Salary Not Required |
| Senator Alan Spector | \$92.00 |
| Steve Whitesell, SES | \$92.00 |
| Dan Wenk, SES | \$92.00 |
| Aide for Senator Spector | \$50.00 |
| SGT Christine Lopez, USPP Security | \$50.00 |
| Kendra Barkoff, Press Secretary | \$50.00 |
| TOTAL Hours Cost of All Required Travelers | \$ 426.00 |

Annual Salary + 2087 hours x 1.20 =
Hourly Salary Rate

NOTE: 1.20 covers average Fringe Benefits, Retirement, Health & Life Insurance, Medicare, other Fringes. The 1.20 does not include COLA; for Alaska-based employees, add the applicable additional %.

(Continue on attached sheet if needed)

B. COST COMPARISON:

| | |
|--|---------------------|
| 1. <u>Commercial Airline Costs to meet the required TDS locations and times. Individual ticket cost x number of required travelers.</u> <i>(\$1290.00 roundtrip airfare x 7 passengers)</i> | \$ 9030.00 |
| • Cost of total duty hours away from office or regular duty station to meet the commercial airline schedule. <i>(See Attachment 1 for detailed explanation)</i> | 5,112.00 |
| • Cost of required per diem and ground transportation. | 100.00 |
| TOTAL Cost by commercial transportation | \$ 14,242.00 |
| 2. <u>Leased, Contract, or Rental Aircraft.</u> | |
| 1. Flight hours x flight hour costs (N38VV – MartinAir Inc., King Air 200) | \$ 4,160.00 |
| 2. Cost of total duty hours away from office or regular duty station <i>(See Attachment 1 for detailed explanation)</i> | 3,195.00 |
| 3. Cost of required per diem and ground transportation | 100.00 |
| 4. Any additional aircraft or crew costs not included in above hourly rate, i.e., standby charges, tiedown fees, overnight parking, extra crew, etc. | 964.32 |
| TOTAL Cost by Lease, Contract, or Rental aircraft. | \$ 8,419.32 |
| 3. <u>DOI-Operated Aircraft – identify specific aircraft: (N299 – USPP Helicopter, Bell 412)</u> | |
| • Flight hours required x variable flight hour cost. | \$ 2,500.00 |
| • Cost of total duty hours away from office or regular duty station. <i>(See Attachment 1 for detailed explanation)</i> | 3,408.00 |
| • Cost of required per diem and ground transportation. | 100.00 |
| • Any additional costs to be incurred that are not included in the above flight hour rate. Variable cost of crew, as defined on page 1 of OMB Circular A-126, Attachment B, if not included in the flight hour rate. (Do not include pilot costs here if the pilot is one of the Government officials required to meet or perform duties at the TDY location.) | |
| • Fuel costs, if not included in above flight hour rate. Any additional aircraft costs not in the above flight hour rate, i.e., tiedown fees, overnight parking, et. | |
| TOTAL COST by DOI Fleet aircraft. | \$ 6,008.00 |

Not Available
due to mission
issues

C. MOST COST EFFECTIVE METHOD:

Commercial

Lease, Contract or Rental - N# 38VV Martin Air Pilot/Crew Jim Holden / John Mackay

Purpose _____

DOI Fleet -----N#

Pilot/Crew

Purpose _____

REMARKS: (Must be completed if other than most-cost-effective method is chosen.)

Request approval for Secretary of Interior Ken Salazar and his staff to fly on June 5th, 2009. The flight will utilize one DOI government fleet helicopter (USP in Washington, DC) to support a group of 4 passengers.

Purpose of trip: SECY will participate along with Senator Arlen Specter, local elected officials, family members of Flight 93 victims, and public attendees in a meeting regarding Flight 93 Memorial and press avail afterwards.

DOI Fleet Helicopter was not available, therefore the Rental Aircraft was chosen because it was the most cost-effective over commercial airlines.

D. GENERAL APPROVAL REQUIREMENTS FOR TRAVEL ON GOVERNMENT AIRCRAFT:

Print name of designated approving official

Signature

Date

E. SPECIAL APPROVAL REQUIREMENTS FOR REQUIRED USE TRAVEL: (See paragraph 11.b, page 6 of OMB Circular A-126)

Print name of designated approving official

Signature

Date

F. SPECIAL APPROVAL REQUIREMENTS FOR USE OF GOVERNMENT AIRCRAFT FOR TRAVEL BY THE FOLLOWING CATEGORIES OF PEOPLE:
(See paragraph H.c, page 7 of OMB Circular A-126 and paragraph a., page 3-1 of OMB Bulletin No. 93-11)

- 1) Senior Executive Branch Officials
- 2) Senior Federal Officials
- 3) Members of Families of Senior Executive Branch and Senior Federal Officials
- 4) Non-Federal travelers possible

ARTHUR E. GARY

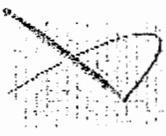
Print name of designated approving official

Arthur E. Gary

Signature

6/4/09

Date



Shari
Moultrie/NBC/OS/DOI@DOI
06/03/2009 12:13 PM

To Katherine M Aldrich/HQ/SOL/DOI@SOL
cc
bcc
Subject Fw: Fwd: Emailing: Martinair Charter Estimate #122525

Katherine - Here is the quote from the company. Please see column one.

Thanks - Shari

-----Forwarded by Shari Moultrie/NBC/OS/DOI on 06/03/2009 12:12PM -----

To: Shari_Moultrie@nbc.gov
From: Martinairdc@aol.com
Date: 06/02/2009 12:04PM
Subject: Fwd: Emailing: Martinair Charter Estimate #122525

The King Air 200 N38VV would be cheaperthe airport has a displaced runway, therefore too small for the beechjet....but the Citation 2 or the KAir could get in....pls let us know..

Thanks
Bob

From: ppolson@flymartinair.com
To: Martinairdc@aol.com
Sent: 6/2/2009 12:00:54 P.M. Eastern Daylight Time
Subj: Emailing: Martinair Charter Estimate #122525

[New Quote](#) [Edit Quote](#) [Print Quote](#) [Quote History](#) [Edit Airports](#)

[Print](#)

**P. O. Box 485, Sandston, VA 23150
800-777-7401 / 804-226-0922 (fax)**

Prepared for

Esitmate #122525

BEECH KINGAIR 200
8 seat turbo prop

CESSNA CITATION II
7 seat jet with lav

| | | |
|----------------------|-----------|-----------|
| 06/02/2009 | | |
| From: Richmond, VA | 0.7 hours | 0.7 hours |
| To: Washington, VA | 87 miles | 87 miles |
| 06/02/2009 | | |
| From: Washington, VA | 0.9 hours | 0.7 hours |
| To: Somerset, PA | 137 miles | 137 miles |
| 06/02/2009 | | |
| From: Somerset, PA | 0.9 hours | 0.7 hours |

| | | |
|----------------------|-----------|-----------|
| To: Washington, VA | 137 miles | 137 miles |
| 06/02/2009 | | |
| From: Washington, VA | 0.7 hours | 0.7 hours |
| To: Richmond, VA | 87 miles | 87 miles |
| Total flight time | 3.2 | 2.8 |
| Total distance | 448 | 448 |
| Charter cost | 4,160.00 | 4,550.00 |
| Fuel surcharge | 489.60 | 744.80 |
| Overnights | 0.00 | 0.00 |
| CoPilot | 0.00 | 0.00 |
| Discount | 0.00 | 0.00 |
| FET | 348.72 | 397.11 |
| DSF | 126.00 | 112.00 |
| Total Cost | 5,124.32 | 5,803.91 |

Domestic Segment Fees assume maximum capacity, fewer passengers will reduce DSF

Notes:

Warnings:

None

An Excellent Credit Score is 750. See Yours in Just 2 Easy Steps!

MARTINAIR INC.
AIRCRAFT CHARTER/MANAGEMENT



Shari
Moultrie/NBC/OS/DOI@DOI
06/03/2009 12:38 PM

To Katherine M Aldrich/HQ/SOL/DOI@SOL
cc
bcc
Subject Re: Fw: Fwd: Emailing: Martinair Charter Estimate #I22525


Commercial flight costs were calculated as follows:

Each one way costs from Ronald Regan Airport to Pittsburg, PA was \$645 including taxes and other charges. A total of \$1290 roundtrip. Figures are from contract rates established in GovTrip.

I just noticed I had originally put total commercial cost as \$6450 based upon the original request of five people, this is the only item I forgot to change. Based on actual 4 people, commercial airline cost should be \$5160. Can you correct that on the form ?

Thanks - Shari

-----Katherine M Aldrich/HQ/SOL/DOI wrote: -----

To: Shari Moultrie/NBC/OS/DOI@DOI
From: Katherine M Aldrich/HQ/SOL/DOI
Date: 06/03/2009 12:20PM
Subject: Re: Fw: Fwd: Emailing: Martinair Charter Estimate #I22525

Thanks. Will be looking for the commercial back up date to follow.

Katherine

Katherine M. Aldrich
Attorney-Advisor
Office of the Solicitor
Division of General Law
Room 6446
1849 C Street, N.W.
Washington, D.C. 20240
202-208-5007
202-219-1790
Katherine.Aldrich@sol.doi.gov

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BREAKDOWN OF HOURS AWAY FROM OFFICE

CHARTERED AIRCRAFT

| | | |
|-----------------------------------|------------------|-----|
| Travel from HOR to Dulles A/P | 0.75 | hrs |
| Elapsed time to load passengers | 0.50 | hrs |
| Flight time to Somerset, PA | 1.00 | hrs |
| Elapsed time to unload passengers | 0.50 | hrs |
| Travel to Site | 0.25 | hrs |
| Time at site | 1.50 | hrs |
| Travel to A/P | 0.25 | hrs |
| Elapsed time to load passengers | 0.50 | hrs |
| Flight time to Washington Dulles | 1.00 | hrs |
| Elapsed time to unload passenger | 0.50 | hrs |
| Travel to Return to HOR | 0.75 | hrs |
| Total | <u>7.50</u> | |
| Hourly Salary for All | <u>195.00</u> | |
| TOTAL COSTS | \$1462.50 | |

US DOI FLEET HELICOPTER

| | | |
|-----------------------------------|-------------------|-----|
| Travel from HOR to Dulles A/P | 0.75 | hrs |
| Elapsed time to load passengers | 0.50 | hrs |
| Flight time to Somerset, PA | 1.25 | hrs |
| Elapsed time to unload passengers | 0.50 | hrs |
| Travel to Site | 0.25 | hrs |
| Time at site | 1.50 | hrs |
| Travel to A/P | 0.25 | hrs |
| Elapsed time to load passengers | 0.50 | hrs |
| Flight time to Washington Dulles | 1.25 | hrs |
| Elapsed time to unload passenger | 0.50 | hrs |
| Travel to Return to HOR | 0.75 | hrs |
| Total | <u>8.00</u> | |
| Hourly Salary for All | <u>195.00</u> | |
| TOTAL COSTS | \$1,560.00 | |

SECRETARIAL TRAVEL ROUTING SLIP

6/19/09
Fax - BM

TRIP LOCATION: SOMERSET, PA

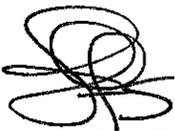
DATES: 6/5/09

OFFICIAL: XXXX POLITICAL _____ PERSONAL _____

FOLDER CONTAINS:

OAS 110

VIEWED BY/ DATE:



6/8/09

IRIS STRAITT

TEN

6/16/09

TIM MURPHY



6/18/09

MELINDA LOBTIN

/

JOAN PADILLA

MB

6/18/09

MARGARET BRADLEY

MEMORANDUM

To: Signing official

From: Iris Straitt
Scheduling Office

Date: 5/13/09

Subject: Secretary Ken Salazar – Somerset, PA
- 6/5/09

Secretary Salazar traveled on 6/5/09 to Somerset, PA to participate with Senator Arlen Specter, local elected officials, family members of Flight 93 victims, landowners, and general public in a meeting regarding the Flight 93 Memorial. Secretary Salazar returned to Washington, DC on 6/5/09.

The Secretary's trip included official business: I have included the following documents of the Secretary's travel: (1) the Secretary's travel voucher for the trip, (2) OAS 110, and (3) the final itinerary for the trip.

The Secretary's travel on this trip did not incur costs that were, unnecessary or unjustified in the performance of official business.

Attachment

MB

| | | | | | | | |
|---|--|---|--|--|--|---|--|
| TRAVEL VOUCHER <small>(Read Privacy Act Statement on the back)</small> | | 1. DEPARTMENT OR ESTABLISHMENT BUREAU DIVISION OR OFFICE | | 2. TYPE OF TRAVEL <input checked="" type="checkbox"/> TEMPORARY DUTY <input type="checkbox"/> PERMANENT CHANGE OF STATION | | 3. VOUCHER NO. KSSOMERSETCOU060509_V01 | |
| 4. SCHEDULE NO. | | 5. NAME (Last, first, middle initial) SALAZAR, KENNETH L. | | 6. SOCIAL SECURITY NO. (b) (6) | | 7. PERIOD OF TRAVEL a. FROM 06/05/09 b. TO 06/05/09 | |
| 8. MAILING ADDRESS (Include ZIP Code) DOI, OS SECRETARY 1849 C STREET NW WASHINGTON, DC 20240 | | 9. OFFICE TELEPHONE NO. 202-273-3423 | | 10. TRAVEL AUTHORIZATION a. NUMBER(S) 0PKL87 b. DATE(S) 06/05/09 | | 11. CHECK NO. | |
| 12. PRESENT DUTY STATION | | 13. RESIDENCE (City and State) | | 14. PAID BY | | | |

| | | | | | |
|---|------|--------------------------------|--------------------|--------------------|--|
| 8. TRAVEL ADVANCE | | 9. CASH PAYMENT RECEIPT | | 11. PAID BY | |
| a. Outstanding | 0.00 | a. DATE RECEIVED | b. AMOUNT RECEIVED | | |
| b. Amount to be applied | 0.00 | | | | |
| c. Amount due Government (Attached <input type="checkbox"/> Check <input type="checkbox"/> Cash) | | c. PAYEE'S SIGNATURE | | | |
| d. Balance outstanding | | | | | |

I hereby assign the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7) ▶ Traveler's Initials

| AGENT'S VALUATION OF TICKET (a) | ISSUING CARRIER (Initials) (b) | MODE CLASS OF SERVICE AND ACCOMMODATIONS (c) | DATE ISSUED (d) | POINTS OF TRAVEL | |
|---|--------------------------------------|---|--------------------|------------------|-----------|
| | | | | FROM (e) | TO (f) |
| ACCOUNTING CLASSIFICATION: 09 1000.DDD01 3.50 | .68-2009 | DM^1000 | DD01 | 68 | NR- |

COMMENTS:
SPEECH/PRESENTATION. OAS 110 form included for charter plane.

13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claim is based on the average cost of lodging incurred during the period covered by this voucher.

TRAVELER SIGN HERE ▶ Ken Salazar DATE JUN 19 2009 AMOUNT CLAIMED ▶ 0.00

NOTE: Falsification of an item in an expense account works a forfeiture of claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287, i.d. 1001).

14. This voucher is approved. Long distance phone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify (31 U.S.C. 680a).)

APPROVING OFFICIAL SIGN HERE ▶ [Signature] DATE

17. FOR FINANCE OFFICE USE ONLY COMPUTATION

a. DIFFERENCES, IF ANY (Explain and show amount)

15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION

a. VOUCHER NO. b. D.O. SYMBOL c. MONTH & YEAR

b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION
Certifier's Initials: \$

16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT

AUTHORIZED CERTIFYING OFFICIAL SIGN HERE ▶ Renee Stone DATE 6-18-09

c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol): \$ 0.00

d. NET TO TRAVELER ▶ \$ 0.00

18. ACCOUNTING CLASSIFICATION
SBB BLOCK 12 ABOVE

| ACCOUNTING CLASS CODE | TRIP 1 |
|---------------------------|--------|
| TAV EXP -I-211B | 13.50 |
| 09 1000.DDD01. .6 | 13.50 |
| 2009^^DM^1000^^DDD01^^68^ | |

SPLIT PAY DISBURSEMENTS:

| | | |
|------------------------------|------|-------|
| TOTAL EXPENSES | | 13.50 |
| NON-REIMBURSABLE EXPENSES | | 13.50 |
| TOTAL AMOUNT CLAIMED | | 0.00 |
| PREV PAYMENTS | 0.00 | |
| GOV'T ADVANCE OUTSTANDING | 0.00 | |
| GOV'T ADVANCE APPLIED | 0.00 | |
| | | 0.00 |
| NET TO TRAVELER (GOVT) | | 0.00 |
| GOV'T CHARGE CARD EXPENSES | 0.00 | |
| GOV'T CHARGE CARD ATM ADV | 0.00 | |
| ADD'L GOV'T CHARGE CARD PYMT | 0.00 | |
| TOTAL GOV'T CHARGE CARD AMT | 0.00 | |
| PAY TO GOV'T CHARGE CARD | | 0.00 |
| PAY TO TRAVELER | | 0.00 |

MEMORANDUM

To: Signing official

From: Iris Straitt
Scheduling Office

Date: 5/13/09

Subject: Secretary Ken Salazar – Somerset, PA
- 6/5/09

Secretary Salazar traveled on 6/5/09 to Somerset, PA to participate with Senator Arlen Specter, local elected officials, family members of Flight 93 victims, landowners, and general public in a meeting regarding the Flight 93 Memorial. Secretary Salazar returned to Washington, DC on 6/5/09.

The Secretary's trip included official business: I have included the following documents of the Secretary's travel: (1) the Secretary's travel voucher for the trip, (2) OAS 110, and (3) the final itinerary for the trip.

The Secretary's travel on this trip did not incur costs that were, unnecessary or unjustified in the performance of official business.

Attachment

TRAVEL AUTHORIZATION

1. No. SALAZAR 02
2. 03-19-2008
(DATE)

3. OS
(BUREAU OR OFFICE) Washington, DC

4. NAME Ken Salazar 5. OFFICIAL STATION _____

6. TITLE SECY of DOI 7. ACCOUNTING OFFICE Washington, DC

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

PLACES OF TRAVEL

8. FROM: Washington, DC
9. TO: Such places in the contiguous US, AK, HI, PR, and US Territories as may be necessary, and return. Accomplish & missions. Off. business

10. PURPOSE AND REMARKS:

Official business as may be required.
I certify that the travel herein was reviewed and determined to be essential for accomplishment of DOI programs and missions. Payment from a non-Federal source for travel-related expenses is authorized under 31 U.S.C. 1353, provided that prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and Part 374 DM 5, and are fully documented and approved via form DI-2000.
Speaker/Presenter at Conference, Summits, ect.

11. PER DIEM ALLOWANCE:

Actual lodging and per diem NTE 300% as authorized in accordance with the Federal Travel Regulations as issued by GSA and published in the Federal Travel Register.

****Subject to Availability of Funds****

12. PERIOD OF TRAVEL: Beginning on or about 03-19-2009 Ending on or about 09-30-2009

MODE OF TRAVEL

13. Common carrier
14. Extra fare
15. Government-owned conveyance
16. Privately owned at a mileage rate of _____ cents, subject to:
(a) Administratively determined to be the advantage of the Government
(b) A showing of advantage to the Government
(c) Not to exceed cost by common carrier, including consideration of Per Diem allowance

MISCELLANEOUS

17. Transportation immediate family
18. Other (specify) _____
Excess baggage, taxi fares, telephone calls, rental cars/fuel, conference rooms, POV, public transportation, tolls, newspapers, faxes, misc. supplies, registrations/ATM fees in accordance w/FPMP 101-7, et. seq.
19. Shipment household goods and personal effects

ESTIMATED COST
20. Transportation _____ \$ _____
21. Per Diem _____
22. Other _____
23. TOTAL _____ \$ _____
24. CHARGED TO:
2009-1000 DDD01 68
25. _____
(FISCAL OFFICER'S SIGNATURE)

26. Ken Salazar
(REQUESTER'S SIGNATURE)
27. Ken Salazar, SECY of DOI
(TITLE)
28. Renee Stone
(AUTHORIZING OFFICER'S SIGNATURE)
29. Renee Stone, Depy COS
(TITLE)

**OFFICE OF THE SOLICITOR
CORRESPONDENCE BACKGROUND FORM**

Date: June 4, 2009

Nature and Significance of Document: Request for approval of charter aircraft use on **June 5, 2009** to transport Secretary Salazar and two SES employees (Steve Whitesell and Dan Wenk, Deputy Director of the NPS) and two other DOI employees on a charter flight from Washington, DC to Somerset, PA and return (it is possible that an additional SES employee may be on the flight or that Senator Specter and an aide will be on the flight on a space available basis). The purpose of the travel is to meet with local elected officials, Senator Specter, family members of flight 93 victims and members of the public regarding a NPS Flight 93 memorial. There will be a press conference after the meeting.

Background: Advance approval/disapproval by the Solicitor or Deputy Solicitor is required by 41 C.F.R. Parts 301-10 and 301-70, and OMB Circular A-126 for travel on other-than-commercial airlines by officials at SES level and above and for all non-federal individuals who are traveling either for official DOI business or on a "space available" basis. The standards for approving official travel vary according to the category of travel: to meet mission requirements; "required use" travel (extraordinary security, communications or scheduling needs); or other travel for the conduct of DOI business.

The trip documented on the attached form is ordinary ("other") official travel because it involves transportation that is neither to meet mission requirements nor "required use" travel. As such, the use of charter or DOI fleet aircraft may be authorized only when: 1) no commercial service is reasonably available to meet the scheduling or operational needs of the trip; or 2) the actual cost of charter aircraft is not more than commercial service. Reasonable availability is defined as "able to meet your departure and/or arrival requirements within a 24-hour period, unless you demonstrate that extraordinary circumstances require a shorter period." 41 C.F.R. § 301-10.261(a)(1). Commercial service is available. DOI aircraft is unavailable due to the fact that the only DOI aircraft in the vicinity is the Park Police helicopters and this travel is outside the scope of their mission. Charter aircraft is available.

As the attached AMD-110110 indicates, the total cost of using commercial service is \$14,242. The total cost of using charter aircraft is \$8419.32. As the charter service is most cost effective available option, it is permissible to approve the use of the charter aircraft.

Your approval of this travel is requested. The applicable criteria (including that for space available travel) are met for approval of this travel. **PLEASE INDICATE YOUR APPROVAL ON THE ATTACHED AMD-110 FORM.**

Contact and telephone number:

Katherine Aldrich, 208-5216

Due Date: ASAP

Surname

T. Murphy *Murphy* 6/4/09

TRAVEL COST ANALYSIS

Justification for use of a Government aircraft for travel:

A. BASIC DATA:

Dates and time of required time(s) at Temporary Duty Station(s) (TDS):

| | | | | | | | |
|----------|---------------------|------|---------------|------------------------------|----------------|----|----------------|
| Location | <u>SOMERSET, PA</u> | Date | <u>6/5/09</u> | Hours required to be on site | <u>10:00AM</u> | to | <u>11:30AM</u> |
| Location | _____ | Date | _____ | Hours required to be on site | _____ | to | _____ |
| Location | _____ | Date | _____ | Hours required to be on site | _____ | to | _____ |

Manifest (only persons required to be at TDS):

| Name | Hourly Salary |
|---|---------------------|
| Ken Salazar (Secretary of Interior) | Salary Not Required |
| Senator Alan Spector | \$92.00 |
| Steve Whitesell, SES | \$92.00 |
| Dan Wenk, SES | \$92.00 |
| Aide for Senator Spector | \$50.00 |
| SGT (D) (O) (B) (C) (R) USPP Security | \$50.00 |
| Kendra Barloff, Press Secretary | \$50.00 |
| TOTAL Hours Cost of All Required Travelers | \$ 426.00 |

Annual Salary + 2087 hours x 1.20 = Hourly Salary Rate

NOTE: 1.20 covers average Fringe Benefits, Retirement, Health & Life Insurance, Medicare, other Fringes. The 1.20 does not include COLA; for Alaska-based employees, add the applicable additional %.

(Continue on attached sheet if needed)

B. COST COMPARISON:

| | |
|--|---------------------|
| 1. <u>Commercial Airline Costs to meet the required TDS locations and times. Individual ticket cost x number of required travelers.</u> (<i>\$1290.00 roundtrip airfare x 7 passengers</i>) | \$ 9030.00 |
| • Cost of total duty hours away from office or regular duty station to meet the commercial airline schedule. (<i>See Attachment 1 for detailed explanation</i>) | 5,112.00 |
| • Cost of required per diem and ground transportation. | 100.00 |
| TOTAL Cost by commercial transportation | \$ 14,242.00 |
| 2. <u>Leased, Contract, or Rental Aircraft.</u> | |
| 1. Flight hours x flight hour costs (N38VV - Martha Air Inc., King Air 200) | \$ 4,160.00 |
| 2. Cost of total duty hours away from office or regular duty station (<i>See Attachment 1 for detailed explanation</i>) | 3,195.00 |
| 3. Cost of required per diem and ground transportation | 100.00 |
| 4. Any additional aircraft or crew costs not included in above hourly rate, i.e., standby charges, tiedown fees, overnight parking, extra crew, etc. | 964.32 |
| TOTAL Cost by Lease, Contract, or Rental aircraft. | \$ 8,419.32 |
| 3. <u>DOI-Operated Aircraft - identify specific aircraft: (N299 - USPP Helicopter, Bell 412)</u> | |
| • Flight hours required x variable flight hour cost. | \$ 2,500.00 |
| • Cost of total duty hours away from office or regular duty station. (<i>See Attachment 1 for detailed explanation</i>) | 3,408.00 |
| • Cost of required per diem and ground transportation. | 100.00 |
| • Any additional costs to be incurred that are not included in the above flight hour rate. Variable cost of crew, as defined on page 1 of OMB Circular A-126, Attachment B, if not included in the flight hour rate. (Do not include pilot costs here if the pilot is one of the Government officials required to meet or perform duties at the TDY location.) | |
| • Fuel costs, if not included in above flight hour rate. Any additional aircraft costs not in the above flight hour rate, i.e., tiedown fees, overnight parking, et. | |
| TOTAL COST by DOI Fleet aircraft. | \$ 6,008.00 |

Not Available due to mission issues

C. MOST COST EFFECTIVE METHOD:

Commercial

Lease, Contract or Rental - N# 38VV Martin Air Pilot/Crew Jim Holden / John Mackay

Purpose _____

DOI Fleet -----N# Pilot/Crew

Purpose _____

REMARKS: (Must be completed if other than most-cost-effective method is chosen.)

Request approval for Secretary of Interior Ken Salazar and his staff to fly on June 5th, 2009. The flight will utilize one DOL government fleet helicopter (USDP in Washington, DC) to support a group of 4 passengers.

Purpose of trip: SECY will participate along with Senator Arlen Specter, local elected officials, family members of Flight 93 victims, and public attendees in a meeting regarding Flight 93 Memorial and press avail afterwards.

DOI Fleet Helicopter was not available, therefore the Rental Aircraft was chosen because it was the most cost-effective over commercial airlines.

D. GENERAL APPROVAL REQUIREMENTS FOR TRAVEL ON GOVERNMENT AIRCRAFT:

Print name of designated approving official

Signature

Date

E. SPECIAL APPROVAL REQUIREMENTS FOR REQUIRED USE TRAVEL: (See paragraph 11.b. page 6 of OMB Circular A-126)

Print name of designated approving official

Signature

Date

F. SPECIAL APPROVAL REQUIREMENTS FOR USE OF GOVERNMENT AIRCRAFT FOR TRAVEL BY THE FOLLOWING CATEGORIES OF PEOPLE:
(See paragraph 11.c. page 7 of OMB Circular A-126 and paragraph a., page 3-1 of OMB Bulletin No. 93-11)

- 1) Senior Executive Branch Officials
- 2) Senior Federal Officials
- 3) Members of Families of Senior Executive Branch and Senior Federal Officials
- 4) Non-Federal travelers possible.

ARTHUR E. GARY
Print name of designated approving official

Arthur E. Gary
Signature

6/4/09
Date



Shari
Moultrie/NBC/OS/DOI@DOI
06/03/2009 12:13 PM

To Katherine M Aldrich/HQ/SOL/DOI@SOL
cc
bcc
Subject Fw: Fwd: Emailing: Martinair Charter Estimate #I22525

Katherine - Here is the quote from the company. Please see column one.

Thanks - Shari

-----Forwarded by Shari Moultrie/NBC/OS/DOI on 06/03/2009 12:12PM -----

To: Shari_Moultrie@nbc.gov
From: Martinairdc@aol.com
Date: 06/02/2009 12:04PM
Subject: Fwd: Emailing: Martinair Charter Estimate #I22525

The King Air 200 N38VV would be cheaperthe airport has a displaced runway, therefore too small for the beechjet....but the Citation 2 or the KAir could get in....pls let us know..

Thanks
Bob

From: ppolson@flymartinair.com
To: Martinairdc@aol.com
Sent: 6/2/2009 12:00:54 P.M. Eastern Daylight Time
Subj: Emailing: Martinair Charter Estimate #I22525

New Quote Edit Quote Print Quote Quote History Edit Airports

Print

**P. O. Box 485, Sandston, VA 23150
800-777-7401 / 804-226-0922 (fax)**

Prepared for

Esitmate #I22525

**BEECH KINGAIR 200
8 seat turbo prop**

**CESSNA CITATION II
7 seat jet with lav**

06/02/2009

From: Richmond, VA
To: Washington, VA

0.7 hours
87 miles

0.7 hours
87 miles

06/02/2009

From: Washington, VA
To: Somerset, PA

0.9 hours
137 miles

0.7 hours
137 miles

06/02/2009

From: Somerset, PA

0.9 hours

0.7 hours

| | | |
|----------------------|-----------|-----------|
| To: Washington, VA | 137 miles | 137 miles |
| 06/02/2009 | | |
| From: Washington, VA | 0.7 hours | 0.7 hours |
| To: Richmond, VA | 87 miles | 87 miles |
| Total flight time | 3.2 | 2.8 |
| Total distance | 448 | 448 |
| Charter cost | 4,160.00 | 4,550.00 |
| Fuel surcharge | 489.60 | 744.80 |
| Overnights | 0.00 | 0.00 |
| CoPilot | 0.00 | 0.00 |
| Discount | 0.00 | 0.00 |
| FET | 348.72 | 397.11 |
| DSF | 126.00 | 112.00 |
| Total Cost | 5,124.32 | 5,803.91 |

Domestic Segment Fees assume maximum capacity, fewer passengers will reduce DSF

Notes:

Warnings:

None

An Excellent Credit Score is 750. See Yours in Just 2 Easy Steps!

MARTINAIR INC.
AIRCRAFT CHARTER/MANAGEMENT

BREAKDOWN OF HOURS AWAY FROM OFFICE

CHARTERED AIRCRAFT

| | |
|-----------------------------------|------------------|
| Travel from HOR to Dulles A/P | 0.75 hrs |
| Elapsed time to load passengers | 0.50 hrs |
| Flight time to Somerset, PA | 1.00 hrs |
| Elapsed time to unload passengers | 0.50 hrs |
| Travel to Site | 0.25 hrs |
| Time at site | 1.50 hrs |
| Travel to A/P | 0.25 hrs |
| Elapsed time to load passengers | 0.50 hrs |
| Flight time to Washington Dulles | 1.00 hrs |
| Elapsed time to unload passenger | 0.50 hrs |
| Travel to Return to HOR | 0.75 hrs |
| Total | <u>7.50</u> |
| Hourly Salary for All | <u>195.00</u> |
| TOTAL COSTS | \$1462.50 |

US DOI FLEET HELICOPTER

| | |
|-----------------------------------|-------------------|
| Travel from HOR to Dulles A/P | 0.75 hrs |
| Elapsed time to load passengers | 0.50 hrs |
| Flight time to Somerset, PA | 1.25 hrs |
| Elapsed time to unload passengers | 0.50 hrs |
| Travel to Site | 0.25 hrs |
| Time at site | 1.50 hrs |
| Travel to A/P | 0.25 hrs |
| Elapsed time to load passengers | 0.50 hrs |
| Flight time to Washington Dulles | 1.25 hrs |
| Elapsed time to unload passenger | 0.50 hrs |
| Travel to Return to HOR | 0.75 hrs |
| Total | <u>8.00</u> |
| Hourly Salary for All | <u>195.00</u> |
| TOTAL COSTS | \$1,560.00 |



Shari
Moultrie/NBC/OS/DOI@DOI
06/03/2009 12:38 PM

To: Katherine M Aldrich/HQ/SOL/DOI@SOL
cc
bcc
Subject: Re: Fw: Fwd: Emailing: Martinair Charter Estimate #I22525


Commercial flight costs were calculated as follows:

Each one way costs from Ronald Regan Airport to Pittsburg, PA was \$645 including taxes and other charges. A total of \$1290 roundtrip. Figures are from contract rates established in GovTrip.

I just noticed I had originally put total commercial cost as \$6450 based upon the original request of five people, this is the only item I forgot to change. Based on actual 4 people, commercial airline cost should be \$5160. Can you correct that on the form ?

Thanks - Shari

-----Katherine M Aldrich/HQ/SOL/DOI wrote: -----

To: Shari Moultrie/NBC/OS/DOI@DOI
From: Katherine M Aldrich/HQ/SOL/DOI
Date: 06/03/2009 12:20PM
Subject: Re: Fw: Fwd: Emailing: Martinair Charter Estimate #I22525

Thanks. Will be looking for the commercial back up date to follow.

Katherine

Katherine M. Aldrich
Attorney-Advisor
Office of the Solicitor
Division of General Law
Room 6446
1849 C Street, N.W.
Washington, D.C. 20240
202-208-5007
202-219-1790
Katherine.Aldrich@sol.doi.gov

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THE TRIP OF THE SECRETARY

TO

SOMERSET, PA

June 5th, 2009

**TRIP SUMMARY
THE TRIP OF THE SECRETARY
TO
SOMERSET, PA
JUNE 5th, 2009**

Weather:

Washington D.C
Somerset, PA

High 63// cloudy and periods of rain
High 62// showers in the morning

Time Zone:

Washington/Somerset

Eastern Time Zone

Somerset Advance:

Staff Lead
Security
Ride-Along
Photographer

Jordan Montoya
Lt. (b) (6), (b) (7)(C)
Sgt. [REDACTED]
Tarah Heitemann

Cell Phone:

(b) (6), (b) (7)(C)
[REDACTED]

Traveling Staff:

NPS Director
Press Secretary
NPS Associate Director

Dan Wenk
Kendra Barkoff
Steve Whitesell

(b) (6)
[REDACTED]

Washington Staff:

Secretary's Scheduler

Joan Padilla

Office Phone
office: (202) 208-5820
cell: (b) (6)
office: (202) 208-6087
cell: (b) (6)

Tom Strickland's Scheduler

Terri Johnson

Ethics

Melinda Loflin

Attire:

Business

Friday, June 5th 2009

7:00 am: **DEPART RESIDENCE FOR DULLES AIRPORT**

(b) (6), (b) (7)(C), (b) (7)(E)

7:45 am: **ARRIVE DULLES AIRPORT/LOAD CHARTER**

Location: Landmark Aviation
Phone: (800) 926-0150

8:00-9:00 am: **WHEELS-UP DULLES AIRPORT TO SOMERSET, PENNSYLVANIA**

Make/Model: Beechcraft KingAir 200 (white w/blue stripes)
Tail #: N38VV

Pilots (2);

Helicopter manifest (8):

KLS (b) (6), (b) (7)(C), (b) (7)(E) Kendra Barkoff, Dan Wenk, Steve Whitesell, Tami Heilemann,
Senator Specter, Scott Hoeflich (Senator Specter's aide)

Flight Time: 1 hr

9:00 am: **WHEELS-DOWN SOMERSET COUNTY AIRPORT**

Location: Somerset County Courthouse
159 Airport Lane
Friedens, PA 15541

POC: David Wright
(814) 445-1599

9:00-9:15am: **UNLOAD CHARTER/DRIVE TO NPS HEADQUARTERS**

Room: 104

Location: National Park Service
109 W. Main Street

Somerset, Pennsylvania 15501

Phone: 814-443-4557

Fax: 814-443-2180

(b) (6), (b) (7)(C), (b) (7)(E)

9:30 - 9:55am: **MEETING WITH FAMILIES OF FLIGHT 93**

Participants: -YOU

-Senator Arlen Specter

-Scott Roy, Deputy COS for Governor Rendell

-Patrick White, VP and Spokesperson, Families of Flight 93

-George Felt, President, Families of Flight 93

-Deborah Borza, Families of Flight 93

- Calvin E Wilson, Families of Flight 93
- T: Kenny Nacke, Families of Flight 93
- T: Catherine Price, Families of Flight 93
- Jeffrey Stover, Families of Flight 93

Staff: Kendra Barkoff, Dan Wenk, Steve Whitesell
 Press: Closed
 Format:

-Moment of Silence for Joy Stella, member of United 93 Task Force, who passed away on Sunday. *Due to her unexpected passing, several members of Families of Flight 93 will be attending her memorial instead of the Somerset meeting.

9:55 – 10:00 a.m.: DEPART NPS TO SOMERSET TRUST HISTORIC BUILDING

10:00-10:45 a.m.: MEETING WITH SENATOR SPECTER

Location: Somerset Trust Historic Building
 131 N. Center Avenue
 Somerset, PA 15501

Phone: (814) 445-3790

Fax: (814) 445-3881

Room: - 2nd floor

Participants: YOU

- Senator Arlen Specter
- Scott Roy, Deputy COS for Governor Rendell
- State Rep. Carl Metzgar (Invited)
- State Rep. Frank Burns (Invited)
- State Sen. Rich Kasunic (Invited)
- State Sen. John Wozniak (Invited)
- Stonycreek Township Supervisors (Invited)
- Keith Newlin, Flight 93 National Memorial Deputy Superintendent
- Patrick White, Vice President of Families of Flight 93
- Jerry Spangler, Co-chair, Flight 93 Memorial Task Force
- John Vatavuk, Somerset County Commissioner
- Thomas McInroy, Shanksville-Stonycreek School District Superintendent
- Randy Musser, landowner
- Chris and Tony Kordell, landowners
- Patrick and Michael Svonavec, landowners
- Dale and Christine Williams, landowners
- Attorney James R. Cascio for Tim Lambert, landowner

Staff: Kendra Barkoff, Dan Wenk, Steve Whitesell

Press: Closed

Setup: Roundtable discussion with attendees

Format:

- 10:00-10:05: Sen. Specter will make opening remarks.
- 10:05-10:10: YOU give brief remarks
- 10:10-10:15: Jerry Spangler gives brief remarks
- 10:15-10:25: Dan Wenk describes the process moving forward.
- 10:25-10:45: Question and answer from landowners

-10:45- 11:15 a.m.

PRESS AVAIL

Location: Somerset Trust Historic Building
131 N. Center Avenue
Somerset, PA 15501
Phone: (814) 445-3790
Fax: (814) 445-3881
Room: 2nd floor
Staff: Kendra Barkoff
Press: Open
Setup: Gaggle, desk podium with mic, a US and a DOI flag and a Secretary of the Interior seal
Format: YOU & Senator Specter will give brief remarks and take Q&A
Participants: YOU
Senator Specter

11:15 – 11:45 a.m. **DEPART PRESS AVAIL FOR TEMPORARY FLIGHT 93 MEMORIAL SITE**

(b) (6), (b) (7)(C), (b) (7)(E)

11:45-12:15 pm:

VISIT TO TEMPORARY FLIGHT 93 MEMORIAL SITE

Location: Hilltop overlooking the crash site of Flight 93
Staff: Kendra Barkoff, Dan Wenk, Steve Whitesell
Press: Open
Format:
-11:45-12:00: YOU will spend time at Temporary Flight 93 Memorial Site
-12:00-12:15: YOU will spend time at Sacred Ground
*Keith Newlin, acting NPS Superintendent will provide interpretation of the Temporary Flight 93 Memorial Site

12:15-12:45 pm:

DEPART MEMORIAL SITE FOR SOMERSET COUNTY AIRPORT

(b) (6), (b) (7)(C), (b) (7)(E)

12:45pm

ARRIVE SOMERSET COUNTY AIRPORT

12:45-1:00p.m.

LOAD CHARTER

1:00 p.m.:

WHEELS-UP SOMERSET, PENNSYLVANIA FOR DULLES AIRPORT

Make/Model: Beechcraft KingAir 200 (white w/blue stripes)
Tail #: N38VV
Pilots (2);
Helicopter manifest (6):

KLS, (b) (6), (b) (7)(C) Kendra Barkoff, Dan Wenk, Steve Whitesell, Tami Heilemann
Flight Time: 1 hr

2:00 pm: WHEELS-DOWN DULLES AIRPORT

5:40-7:30 pm: WHEELS-UP DULLES AIRPORT TO DENVER INTERNATIONAL AIRPORT

Washington to Denver

Airline: United #936

Flight Time: 3hrs 50min

(b) (6), (b) (7)(C), (b) (7)(E)

MB

| | | | |
|--|---|--|--|
| TRAVEL VOUCHER <small>(Read Privacy Act Statement on the back)</small> | 1. DEPARTMENT OR ESTABLISHMENT BUREAU DIVISION OR OFFICE | 2. TYPE OF TRAVEL <input checked="" type="checkbox"/> TEMPORARY DUTY <input type="checkbox"/> PERMANENT CHANGE OF STATION | 3. VOUCHER NO. KSSALTLAKECIT061009_V01 |
| | | | 4. SCHEDULE NO. |

| | | | | |
|---|--|--|--|----------------------|
| 5. a. NAME (Last, first, middle initial) SALAZAR, KENNETH L. | | b. SOCIAL SECURITY NO. (b) (6) | 6. PERIOD OF TRAVEL a. FROM 06/10/09 b. TO 06/11/09 | |
| c. MAILING ADDRESS (Include ZIP Code) DOI, OS SECRETARY 1849 C STREET NW WASHINGTON, DC 20240 | | d. OFFICE TELEPHONE NO. 202-273-3423 | 7. TRAVEL AUTHORIZATION a. NUMBER(S) 0PL59U b. DATE(S) 06/11/09 | |
| e. PRESENT DUTY STATION | | f. RESIDENCE (City and State) | | 10. CHECK NO. |

| | | | | |
|---|------|--------------------------------|--------------------|--------------------|
| 8. TRAVEL ADVANCE | | 9. CASH PAYMENT RECEIPT | | 11. PAID BY |
| a. Outstanding | 0.00 | a. DATE RECEIVED | b. AMOUNT RECEIVED | |
| b. Amount to be applied | 0.00 | c. PAYEE'S SIGNATURE | | |
| c. Amount due Government (Attached <input type="checkbox"/> Check <input type="checkbox"/> Cash) | | | | |
| D. Balance outstanding | | | | |

| | | | | | | |
|---|---|--|--|---------------------------|------------------------------|--|
| 12. GOVERNMENT TRANSPORTATION REQUESTS, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH <small>(List by number below and attach passenger coupon; if cash is used show claim on reverse side)</small> | I hereby assign the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7) | | | | ▶ Traveler's Initials | |
| | AGENT'S VALUATION OF TICKET (a) | ISSUING CARRIER (Initials) (b) | MODE CLASS OF SERVICE AND ACCOMMODATIONS (c) | DATE ISSUED (d) | POINTS OF TRAVEL | |
| | | | | FROM (e) | TO (f) | |
| 62135041018 | 409.20 | | 06/10/09 | | | |
| 67681380010 | 243.60 | | 06/10/09 | | | |
| 76981380020 | 121.60 | | 06/10/09 | | | |
| 7681380016 | 300.20 | | 06/10/09 | | | |
| 7681380026 | 440.20 | | 06/10/09 | | | |
| 68681380011 | 440.20 | | 06/10/09 | | | |
| COMMENTS: SPEECH/PRESENTATION. Due to weather conditions the SECY arrived back in DC on 6/11/09. COMMENTS continued on next page | | | | | | |

| | | | | |
|---|--|--|-------------------------|--------------------------------|
| 13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, no item claimed is based on the average cost of lodging incurred during the period covered by this voucher. | | TRAVELER SIGN HERE ▶ <i>Ken Salazar</i> | DATE JUN 23 2009 | AMOUNT CLAIMED ▶ 490.20 |
| <small>NOTE: Falsification of an item in an expense account works a forfeiture of claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; i.d. 1001).</small> | | | | |

| | | | |
|--|----------------|---|--|
| 14. This voucher is approved. Long distance phone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify (31 U.S.C. 680a).) | | 17. FOR FINANCE OFFICE USE ONLY COMPUTATION | |
| APPROVING OFFICIAL SIGN HERE ▶ <i>Renee Stone</i> | | a. DIFFERENCES, IF ANY (Explain and show amount) | |
| 15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION | | b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION | |
| a. VOUCHER NO. | b. D.O. SYMBOL | c. MONTH & YEAR | Certifier's initials: \$ |
| 16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT | | | c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol): \$ 0.00 |
| AUTHORIZED CERTIFYING OFFICIAL SIGN HERE ▶ | | | d. NET TO TRAVELER ▶ \$ 490.20 |
| DATE | | | |

18. ACCOUNTING CLASSIFICATION
SEE NEXT PAGE FOR ACCOUNTING CLASSIFICATIONS

TRAVEL VOUCHER

(b) (6)

SALAZAR, KENNETH L.

TRAVEL AUTHORIZATION NUMBER(S) / DATE(S)

0PL59U 06/11/09

ACCOUNTING CLASSIFICATION:

09 1000.DDD01. .68-2009^^DM^1000^^DDD01^^68^ - 490.20 NR- 1,58
7.55

COMMENTS: (cont'd)

Refund of the following unused portions of airline tickets:

UA#7681380011 for \$440.20, DA#267436317 for \$243.60, and UA#7681380026 for \$440.20.

Due to bad weather and delays is the reason on for so many airline ticket issues in order to get the SECY to his event on time.

The SECY had to purchase with his own personal charge card his airline ticket from BWI because he did not have his government card with him at the time of travel. This was \$1.00 less than the government issued ticket charge.

SCHEDULE OF EXPENSES AND AMOUNTS CLAIMED

INSTRUCTIONS TO TRAVELER (Unlisted items are self explanatory)

Col. (c) If the voucher includes per diem allowances for members of employee's immediate family, show members' names, ages, and relationships to employee and marital status of children (unless information is shown on the travel authorization.)

Complete only for actual expense travel

- Col. (d) Show amount incurred for each meal, including tax and tips, and daily total meal cost.
- (h) Show expenses, such as: laundry, cleaning and pressing of clothes, tips to bellboys, porters, etc. (other than for meals).
- (i) Complete for per diem and actual expense travel.
- (j) Show total subsistence expense incurred for actual expense travel.
- (m) Show per diem amount, limited to maximum rate, or travel on actual expense, show the lesser of the amount from col. (j) or maximum rate.
- (n) Show expenses, such as: taxi/limousine fares, air fare (if purchased with cash), local or long distance telephone calls for Government business, car rental, relocation other than subsistence, etc.

Complete this information if this is a continuation sheet. **TRIP # 1** **PAGES**

PAGE 2

TRAVEL AUTHORIZATION NO.

0PL59U

TRAVELER'S LAST NAME

SALAZAR

| DATE | TIME (Hour and am/pm) | DESCRIPTION (Departure/arrival city, per diem computation, or other explanation of expenses) | ITEMIZED SUBSISTENCE EXPENSES | | | | | | | MILEAGE RATE: 0.000 NO. OF MILES (k) | AMOUNT CLAIMED | | | | |
|-------|--------------------------|---|-------------------------------|--------------|---------------|--------------|----------------------------------|----------------|----------------------------------|---|----------------|--------------------|--------------|--|--|
| | | | MEALS | | | | MISCELLANEOUS SUBSISTENCE (h) | LODGING (i) | TOTAL SUBSISTENCE EXPENSE (j) | | MILEAGE (l) | SUBSISTENCE (m) | OTHER (n) | | |
| | | | BREAKFAST (d) | LUNCH (e) | DINNER (f) | TOTAL (g) | | | | | | | | | |
| 06/10 | | D-:RES: , Washingt | | | | | | | | | | | | | |
| 06/10 | | Airfare (Non Reimbursable) | | | | | | | | | | | | | |
| 06/10 | | Airfare (Non Reimbursable) | | | | | | | | | | | | | |
| 06/10 | | Airfare (Non Reimbursable) | | | | | | | | | | | | | |
| 06/10 | | Airfare (Non Reimbursable) | | | | | | | | | | | | | |
| 06/10 | | Airfare (Non Reimbursable) | | | | | | | | | | | | | |
| 06/10 | | A-:SALT LAKE CITY, | | | | 40 150 | | | 40.50 | | | | 40 150 | | |
| 06/10 | | D-:SALT LAKE CITY, | | | | | | | | | | | | | |
| 06/10 | | TMC Fee | | | | | | | | | | | | | |
| 06/11 | | A:RES: , | | | | | | | | | | | | | |
| 06/11 | | Subsistence | | | | 40 150 | | | 40.50 | | | | 40 150 | | |
| 06/11 | | TAV FEE -I | | | | | | | | | | | | | |
| | | | | | | | | | SUBTOTALS | 0 100 | 81 00 | 0 00 | | | |
| | | | | | | | | | TOTALS | 0 00 | 81 00 | 0 00 | | | |

If additional space is required, continue on another 1012-A BACK, leaving the front blank.

In compliance with the Privacy Act of 1974, the following information is provided: Solicitation of the information on this form is authorized by 5 U.S.C. Chap. 57 as implemented by the Federal Travel Regulations (FPMR 101 7), E.O. 11609 of July 22, 1971, E.O. 11012 of March 27, 1962, E.O. 9397 of November 22, 1943, and 26 U.S.C. 6011(b) and 6109. The primary purpose of the requested information is to determine payment or reimbursement to eligible individuals for allowable travel and/or relocation expenses incurred under appropriate administrative authorization and to record and maintain costs of such reimbursements to the Government. The information will be used by officers and employees who have a need for the information in the performance of their official duties. The information may be disclosed to appropriate Federal, State, local or foreign agencies, when relevant to civil,

requirement by this agency in connection with the hiring or firing of an employee, the issuance of a security clearance, or investigations of the performance of official duty while in Government service. Your Social Security Account Number (SSN) is solicited under the authority of the Internal Revenue Code (26 U.S.C. 6011(b) and 6109) and E.O. 9397, November 22, 1943, for use as a tax payer and/or employee identification number; disclosure is MANDATORY on vouchers claiming travel and/or relocation allowance expense reimbursement which is, or may be, taxable income. Disclosure of you SSN and other requested information is voluntary in all other instances; however, failure to provide the information (other than SSN) required to support the claim may result in delay or loss of reimbursement.

Enter grand total of columns (l), (m) and (n), below and in item 13 on the front of this form.

TOTAL AMOUNT CLAIMED 81.00

| ACCOUNTING CLASS CODE | TRIP 1 |
|---------------------------|----------|
| COM. CARR.-I-211C | 1,955.00 |
| M&IE-211D | 81.00 |
| TAV EXP -I-211B | 13.50 |
| TMC FEE -I-211B | 28.25 |
| 09 1000.DDD01. .6 | 2,077.75 |
| 2009^^DM^1000^^DDD01^^68^ | |

SPLIT PAY DISBURSEMENTS:

| | |
|---------------------------------|----------|
| TOTAL EXPENSES ----- | 2,077.75 |
| NON-REIMBURSABLE EXPENSES ----- | 1,996.75 |
| TOTAL AMOUNT CLAIMED ----- | 81.00 |
| PREV PAYMENTS -- | 0.00 |
| GOV'T ADVANCE OUTSTANDING -- | 0.00 |
| GOV'T ADVANCE APPLIED ----- | 0.00 |
| NET TO TRAVELER (GOVT) ----- | 81.00 |
| GOV'T CHARGE CARD EXPENSES - | 0.00 |
| GOV'T CHARGE CARD ATM ADV -- | 0.00 |
| ADD'L GOV'T CHARGE CARD PYMT | 0.00 |
| TOTAL GOV'T CHARGE CARD AMT | 0.00 |
| PAY TO GOV'T CHARGE CARD----- | 0.00 |
| PAY TO TRAVELER ----- | 81.00 |

MEMORANDUM

To: Signing official

From: Iris Straitt
Scheduling Office

Date: 6/11/09

Subject: Secretary Ken Salazar – Salt Lake City, UT
- 6/10-11/09

Secretary Salazar traveled on 6/10/09 to Salt Lake City, UT to participate along with Assistant Secretary Larry Echohawk and UT US Attorney in a Press Conference Announcement of the largest bust of antiquity thieves ring looting American Indian sites of priceless treasures. Secretary Salazar returned to Washington, DC on 6/11/09. Due to weather conditions the flight was delayed in returning to Washington, DC.

The Secretary's trip included official business: I have included the following documents of the Secretary's travel: (1) the Secretary's travel voucher for the trip and (2) the final itinerary for the trip.

The Secretary's travel on this trip did not incur costs that were, unnecessary or unjustified in the performance of official business. Due to the delay of the departure flight at BWI Secretary Salazar had to purchase at the airline ticket desk with his own personal charge card a airline ticket for \$409.20 which is \$1.00 less than government rate to Salt Lake City, UT. Secretary Salazar did not have his government card with him at the time of travel. Due to the flight less than one hour from take off SATO travel office could not issue a ticket for the traveler.

Attachment

Reimbursement

ISSUED BY AND VALID ONLY ON
SOUTHWEST AIRLINES*

ITINERARY / RECEIPT

DATE: 10 JUN 09
CONFIRMATION NUMBER: NS469Q
AGENT: e47517

ITINERARY

RECEIPT

| From | To | Flt | Date | Dep | Arr | BC | Customer Name |
|------|-----|-----|-------|-------|-------|----|---------------|
| BWI | DEN | 298 | 10JUN | 735A | 935A | Y | SALAZAR, KEN |
| DEN | SLC | 86 | 10JUN | 1020A | 1150A | Y | |

Reference NBR
5262135041018

| Base | Fees/ | Total |
|--------|-------|--------|
| Fare | Taxes | |
| 360.93 | 48.27 | 409.20 |

GRAND TOTAL

1.93 48.27 409.20

Stacy used personal charge card
because he did not have his
gov't card with him at the
time of travel.

SALES PERSON: 77
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004732
DMMLRC

DATE: 09 JUN 09
PAGE: 01

TO: NGMSDOI
ETKT 08JUN.

FOR: SALAZAR/KEN

REF: GDOIOS

YOUR ESTIMATED AIRFARE ON 08JUN AT 1038 IS 683.80

10 JUN 09 - WEDNESDAY

AIR DELTA AIR LINES INC FLT:1203 COACH
LV BALTIMORE WASHNTN 729A

FOOD FOR PURCHASE

EQP: BOEING 737

04HR 36MIN

AR SALT LAKE CITY 1005A

NON-STOP

ARRIVE: TERMINAL UNIT 2

REF: QPFMXV

SALAZAR/KEN SEAT-12C DL-2674306317

AIR TICKET DL7681380010
ELEC TKT

SALAZAR KEN.
BILLED TO MASTERCARD

243.60*

SUB TOTAL
NET CC BILLING

243.60

243.60*

TOTAL AMOUNT DUE

0.00

SATO TRAVEL AFTER HOURS EMERGENCY 866-697-3916
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554
CAR DECLINED/A//08JUN
LODGING DECLINED//08JUN

A/877
U15-C0
U8-----

REFUND

SALES PERSON: 77
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004742
JKYOCR

DATE: 10 JUN 09
PAGE: 01

TO: NGMSDOI
ETKT 10JUN.

FOR: SALAZAR/KEN

REF: GDOIOS

YOUR ESTIMATED AIRFARE ON 10JUN AT 1034 IS 121.60

10 JUN 09 - WEDNESDAY

AIR DELTA AIR LINES INC FLT:4802 COACH
DENVER-SALT LAKE CITY OPERATED BY SKYWEST AIRLINES
LV DENVER 1055A EQP: CANADAIR REGIONAL
AR SALT LAKE CITY 1232P 01HR 37MIN
ARRIVE: TERMINAL UNIT 2 NON-STOP
SALAZAR/KEN DL-2674306317 REF: EAJ518

| | | | |
|------------|--------------|----------------------|---------|
| AIR TICKET | DL7681380020 | SALAZAR KEN | |
| ELEC TKT | | BILLED TO MASTERCARD | 121.60* |
| | | | ----- |
| | | SUB TOTAL | 121.60 |
| | | NET CC BILLING | 121.60* |
| | | | ----- |
| | | TOTAL AMOUNT DUE | 0.00 |

SATO TRAVEL AFTER HOURS EMERGENCY 866-697-8916
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554
CAR DECLINED/A//10JUN
LODGING DECLINED//10JUN

A/796
J15-C0
J8-----

SALES PERSON: 77
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004738
KSRZDG

DATE: 09 JUN 09
PAGE: 01

TO: NGMSDOI
ETKT 09JUN.

FOR: SALAZAR/KEN

REF: GDOIOS

YOUR ESTIMATED AIRFARE ON 09JUN AT 1657 IS 300.20

10 JUN 09 - WEDNESDAY

AIR FRONTIER AIRLINES FLT:531 ECONOMY
LV SALT LAKE CITY 920A
DEPART: TERMINAL UNIT 1
AR DENVER 1045A

EQP: AIRBUS A319
01HR 25MIN
NON-STOP
REF: DZVVYC

AIR SALAZAR/KEN SEAT-5C F9-10106065793
FRONTIER AIRLINES FLT:724 ECONOMY
LV DENVER 1141A

FOOD FOR PURCHASE
EQP: AIRBUS A320
03HR 18MIN
NON-STOP
REF: DZVVYC

AR WASHINGTON REAGAN 459P
ARRIVE: TERMINAL C
SALAZAR/KEN SEAT-4D F9-10106065793

AIR TICKET F97681380016
ELEC TKT

SALAZAR KEN
BILLED TO MASTERCARD

300.20*

- SUB TOTAL
NET CC BILLING

300.20
300.20*

TOTAL AMOUNT DUE

0.00

SATO TRAVEL AFTER HOURS EMERGENCY 866-697-8916
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554
CAR DECLINED/A//09JUN
LODGING DECLINED//09JUN

A/1100
U15-C0
U8-----

SALES PERSON: 77
CUSTOMER NUMBER: S321BGK

ITINERARY/INVOICE NO. 0004748
GDHRCN

DATE: 10 JUN 09
PAGE: 01

TO: NGMSDOI
ETKT 10JUN.

FOR: SALAZAR/KEN

REF: GDOIOS

YOUR ESTIMATED AIRFARE ON 10JUN AT 1230 IS 440.20

10 JUN 09 - WEDNESDAY

AIR UNITED AIRLINES FLT:6006 ECONOMY
OPERATED BY /UNITED EXPRESS/SKYWEST AIRLINES
LV SALT LAKE CITY 326P
DEPART: TERMINAL UNIT 1
AR CHICAGO OHARE 730P
ARRIVE: TERMINAL 2

EQP: CANADAIR REGIONAL
03HR 04MIN
NON-STOP
REF: Z782K6

AIR SALAZAR/KEN UA-00626519997
UNITED AIRLINES FLT:628 ECONOMY
LV CHICAGO OHARE 905P
DEPART: TERMINAL 1
AR WASHINGTON REAGAN 1148P
ARRIVE: TERMINAL C
SALAZAR/KEN

EQP: AIRBUS A319
01HR 43MIN
NON-STOP
REF: Z782K6

SEAT-12E UA-00626519997
ECONOMY PLUS SEAT

AIR TICKET UA7681380026 SALAZAR KEN
ELEC TKT - BILLED TO MASTERCARD

440.20*

SUB TOTAL
NET CC BILLING

440.20
440.20*

TOTAL AMOUNT DUE

0.00

SATO TRAVEL AFTER HOURS EMERGENCY 866-697-8916
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554
CAR DECLINED/A//10JUN
LODGING DECLINED//10JUN

CONTINUED ON PAGE 2

SALES PERSON: 77
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004748
GDHRCN

DATE: 10 JUN 09
PAGE: 02

TO: NGMSDOI
ETKT 10JUN.

FOR: SALAZAR/KEN

REF: GDOIOS

A/947
U15-C0
U8-----

SALES PERSON: 77
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004733
DMMLRC

DATE: 09 JUN 09
PAGE: 01

TO: NGMSDOI
ETKT 08JUN.

FOR: SALAZAR/KEN

REF: GDOIGS

YOUR ESTIMATED AIRFARE ON 08JUN AT 1038 IS 683.80

10 JUN 09 - WEDNESDAY

AIR UNITED AIRLINES FLT:6006 ECONOMY
OPERATED BY /UNITED EXPRESS/SKYWEST AIRLINES
LV SALT LAKE CITY 326P EQP: CANADAIR REGIONAL
DEPART: TERMINAL UNIT 1 03HR 04MIN
AR CHICAGO OHARE 730P NON-STOP
ARRIVE: TERMINAL 2 REF: NOCGCG
SALAZAR/KEN SEAT-6C UA-00626519997
ECONOMY PLUS SEAT

AIR UNITED AIRLINES FLT:628 ECONOMY
LV CHICAGO OHARE 905P EQP: AIRBUS A319
DEPART: TERMINAL 1 01HR 43MIN
AR WASHINGTON REAGAN 1148P NON-STOP
ARRIVE: TERMINAL C REF: NOCGCG
SALAZAR/KEN SEAT-12F UA-00626519997
ECONOMY PLUS SEAT

SERVICE FEE XD0500109224 SALAZAR KEN BILLED TO MASTERCARD 28.25*

AIR TICKET UA7681380011 SALAZAR KEN BILLED TO MASTERCARD 440.20*

ELEC TKT

SUB TOTAL 468.45
NET CC BILLING 468.45*

TOTAL AMOUNT DUE 0.00

SATO TRAVEL AFTER HOURS EMERGENCY 866-697-8916
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554
CAR DECLINED/A//08JUN
LODGING DECLINED//08JUN

CONTINUED ON PAGE 2

SALES PERSON: 77
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004733
DMMLRC

DATE: 09 JUN 09
PAGE: 02

TO: NGMSDOI
ETKT 08JUN.

FOR: SALAZAR/KEN

REF: GDOIOS

A/877
U15-C0
U8-----
U7-0.00-28.25-0.00

SALES PERSON: 77
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004733
DMMLRC

DATE: 09 JUN 09
PAGE: 01

TO: NGMSDOI
ETKT 08JUN.

FOR: SALAZAR/KEN

REF: GDOIOS

YOUR ESTIMATED AIRFARE ON 08JUN AT 1038 IS 683.80

10 JUN 09 - WEDNESDAY

AIR UNITED AIRLINES FLT:6006 ECONOMY
OPERATED BY /UNITED EXPRESS/SKYWEST AIRLINES
LV SALT LAKE CITY 326P
DEPART: TERMINAL UNIT 1
AR CHICAGO OHARE 730P
ARRIVE: TERMINAL 2
SALAZAR/KEN SEAT-6C UA-0062651997
ECONOMY PLUS SEAT

EQP: CANADAIR REGIONAL
03HR 04MIN
NON-STOP
REF: NOCGCG

AIR UNITED AIRLINES FLT:628 ECONOMY
LV CHICAGO OHARE 905P
DEPART: TERMINAL 1
AR WASHINGTON REAGAN 1148P
ARRIVE: TERMINAL C
SALAZAR/KEN SEAT-12A UA-0062651997
ECONOMY PLUS SEAT

EQP: AIRBUS A319
01HR 43MIN
NON-STOP
REF: NOCGCG

SERVICE FEE XD0500109224

SALAZAR KEN
BILLED TO MASTERCARD

28.25*

AIR TICKET UA7681380011
ELEC TKT

SALAZAR KEN
BILLED TO MASTERCARD

440.20*

SUB TOTAL
NET CC BILLING

468.45
468.45*

TOTAL AMOUNT DUE

0.00

SATO TRAVEL AFTER HOURS EMERGENCY 866-697-8916
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554
CAR DECLINED/A//08JUN
LODGING DECLINED//08JUN

CONTINUED ON PAGE 2

SALES PERSON: 77
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004755
JILRSE

DATE: 11 JUN 09
PAGE: 02

TO: NGMSDOI
ETKT 11JUN.

FOR: SALAZAR/KEN

REF: GDOIOS

A/1549
U15-C0
U8-----

SALES PERSON: 77
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004756
JILRSE

DATE: 11 JUN 09
PAGE: 01

TO: NGMSDOI
ETKT 11JUN.

FOR: SALAZAR/KEN

REF: GDOIOS

15 JUN 09 - MONDAY

AIR FRONTIER AIRLINES FLT:516 ECONOMY
LV SALT LAKE CITY 216P
DEPART: TERMINAL UNIT 1
AR DENVER 336P

EQP: AIRBUS A319
01HR 20MIN
NON-STOP
REF: KUEWWU

AIR SALAZAR/KEN SEAT-4C F9-10106065793
FRONTIER AIRLINES FLT:720 ECONOMY
LV DENVER 430P

FOOD FOR PURCHASE
EQP: AIRBUS A320
03HR 21MIN
NON-STOP
REF: KUEWWU

AR WASHINGTON REAGAN 951P
ARRIVE: TERMINAL C
SALAZAR/KEN SEAT-8D F9-10106065793

AIR TICKET F97681380034
ELEC TKT

SALAZAR KEN
BILLED TO MASTERCARD

250.20*

SUB TOTAL
NET CC BILLING

250.20
250.20*

TOTAL AMOUNT DUE

0.00

SATO TRAVEL AFTER HOURS EMERGENCY 866-697-8916
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554
CAR DECLINED/A//28MAY

A/1549
U15-C0
U8-----

SALES PERSON: 77
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004757
JILRSE

DATE: 11 JUN 09
PAGE: 01

TO: NGMSDOI
ETKT 11JUN.

FOR: SALAZAR/KEN

REF: GDOIOS

14 JUN 09 - SUNDAY

AIR DELTA AIR LINES INC FLT:4511 COACH
SAN FRANCISCO-SALT LAKE CITY OPERATED BY SKYWEST AIRLINES
LV SAN FRANCISCO 640P EQP: CR9
DEPART: TERMINAL 1 01HR 46MIN
AR SALT LAKE CITY 926P NON-STOP
ARRIVE: TERMINAL UNIT 2 REF: QQ4845
SALAZAR/KEN SEAT-12C DL-2674306317
HOTEL SALT LAKE CITY OUT-15JUN
GENARES RESRV SVC 1 NIGHT
PARK CITY PEAKS 1 ROOM ROOM WITH 1 KING BED
2121 PARK AVE
PARK CITY UT 84060 RATE-69.00USD PER NIGHT
FONE 435-649-5000 CANCEL BY 04P DAY OF ARRIVAL
FAX 435-649-2122
GUARANTEED LATE ARRIVAL
CONFIRMATION 8M16S7S0K5M

15 JUN 09 - MONDAY

AIR FRONTIER AIRLINES FLT:516 ECONOMY
LV SALT LAKE CITY 216P EQP: AIRBUS A319
DEPART: TERMINAL UNIT 1 01HR 20MIN
AR DENVER 336P NON-STOP
REF: KUEWWU
SALAZAR/KEN SEAT-4C F9-10106065793
AIR FRONTIER AIRLINES FLT:720 ECONOMY
LV DENVER 430P FOOD FOR PURCHASE
EQP: AIRBUS A320
03HR 21MIN
AR WASHINGTON REAGAN 951P NON-STOP
ARRIVE: TERMINAL C REF: KUEWWU
SALAZAR/KEN SEAT-8D F9-10106065793

SERVICE FEE XD0500374433 SALAZAR KEN
BILLED TO MASTERCARD 28.25*

CONTINUED ON PAGE 2

SALES PERSON: 77
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004757
JILRSE

DATE: 11 JUN 09
PAGE: 02

TO: NGMSDOI
ETKT 11JUN.

FOR: SALAZAR/KEN

REF: GDOIOS

| | |
|------------------|--------|
| SUB TOTAL | 28.25 |
| NET CC BILLING | 28.25* |
| TOTAL AMOUNT DUE | 0.00 |

SATO TRAVEL AFTER HOURS EMERGENCY 866-697-8916
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554
CAR DECLINED/A//28MAY

A/1549
U15-C0
U8-----
U7-0.00-28.25-0.00

Park City Peaks Hotel

2121 Park Avenue P.O. Box 1778
Park City, UT 84060

reservations@parkcitypeaks.com

Ken Salazar

| Room No. | Room No. | Check In | Check Out | Room No. |
|--------------|----------|------------|------------|----------|
| 344 | 83860 | 06/11/2009 | 06/15/2009 | 76.21 |
| Master Folio | | | | |

| Date | Room No. | Description | Amount | Balance | Balance |
|------------|----------|-------------------------|--------|---------|---------|
| 06/11/2009 | 344 | Room Charge - Transient | 0.00 | 0.00 | 0.00 |
| 06/12/2009 | 344 | Room Charge - Transient | 0.00 | 0.00 | 0.00 |
| 06/13/2009 | 344 | Room Charge - Transient | 0.00 | 0.00 | 0.00 |
| 06/14/2009 | 344 | Room Charge - Transient | 69.00 | 0.00 | 69.00 |
| 06/14/2009 | 344 | Room/Bed Tax - 10.450% | 7.21 | 0.00 | 76.21 |



THE TRIP OF THE SECRETARY

TO

SALT LAKE CITY

JUNE 10, 2009

******CONFIDENTIAL******

**TRIP SUMMARY
THE TRIP OF THE SECRETARY
TO
SALT LAKE CITY
JUNE 10, 2009**

******CONFIDENTIAL******

Weather:

Washington D.C
Salt Lake City, UT

Sunny; High 81 // Low 67
T-Storms; High 70 // Low 56

Time Zone:

Washington D.C
Salt Lake City, UT

Eastern
Mountain

Salt Lake Advance:

Staff Lead
Security
Security
Ride-Along
Photographer

Tim Hartz
(b) (7)(C), (b) (6)
Tami Heilemann

Cell Phone:

(b) (6)

Traveling Staff:

Dep. Communications Director
Assistant Secretary BIA

Matt Lee-Ashley
Larry Echohawk

(b) (6)

Washington Staff:

Secretary's Scheduler
Tom Strickland's Scheduler

Joan Padilla
Terri Johnson

Office Phone

(202) 208-5820
(202) 208-6087

Attire:

Business

Wednesday, June 10th

**5:45 – 6:45am: DEPART RESIDENCE EN ROUTE BALTIMORE-WASHINGTON
(EST) INTERNATIONAL AIRPORT**

(b) (7)(C), (b) (6) KLS, Matt Lee Ashley, Larry Echohawk, (b) (7)(C), (b) (6) (b) (7)(C), (b) (6)

6:45am: ARRIVE BALTIMORE AIRPORT

7:30 – 10:05am: WHEELS-UP FROM BALTIMORE TO SALT LAKE CITY, UT

Washington to Salt Lake

Airline: Delta #1203

Flight Time: 4hrs 36min

Ride-along: (b) (7)(C), (b) (6)

Seat: 12C

**10:05am: WHEELS-DOWN SALT LAKE CITY
(MT)**

10:30 – 11:00am: DEPART SALT LAKE AIRPORT EN ROUTE TO BRIEFING

(b) (7)(C), (b) (6) KLS, Matt Lee Ashley, Larry Echohawk, (b) (7)(C), (b) (6)
(b) (6) Tim Hartz, Tami Heilemann

11:00am: ARRIVE U.S. ATTORNEY'S OFFICE

Address: 185 South State Street, Suite #300

Salt Lake City, UT 84111

Phone (801) 524-5682

Fax (801) 524-6924

* Greeted on arrival by Melodie Rydalch

11:15 - 12:00pm: BRIEFING

Room: Suite #601

Staff: Tim Hartz, Matt Lee-Ashley

Participants: YOU, Larry Echohawk, David Ogden (Dep AG), Brett Tolman (US Attorney, Utah), Tim Fuhrman (FBI SAC, Salt Lake)

Press: Closed

Format: YOU & Larry Echohawk will receive a briefing about the day's events

12:00 - 1:00pm: PRESS CONFERENCE

Room: Suite #300
Staff: Matt Lee-Ashley, Tim Hartz
Press: Open
Participants: YOU, Larry Echohawk, David Ogden (Dep AG), Brett Tolman (US Attorney, Utah), Tim Fuhrman (FBI SAC, Salt Lake)
Set-up: Podium w/mic. All participants will stand at podium for remarks
Format:
*U.S. Attorney Tolman gives introduction
*David Ogden (Dep. AG) will give brief remarks and introduce YOU
*YOU give brief remarks and introduce Brett Tolman (USA)
*Brett Tolman gives brief remarks and introduces Tim Fuhrman (FBI SAC)
*Tim Fuhrman gives brief remarks and introduces Larry Echohawk
*Larry Echohawk gives brief remarks
*Q&A with Press
*YOU, Larry and other participants depart

1:00 – 1:30pm: DEPART PRESS CONFERENCE FOR AIRPORT

(b) (7)(C), KLS, Matt Lee Ashley, (b) (7)(C), (b) (6)
(b) (6) Tim Hartz, Tami Heilemann

1:30pm: ARRIVE SALT LAKE CITY AIRPORT

2:16pm: WHEELS-UP SALT LAKE FOR DENVER INTERNATIONAL AIRPORT

(MT) *Salt Lake to Denver (Matt Lee-Ashley & Larry Echohawk will travel separately)*
Airline: Frontier
Flight Number: 516
Flight Time: 1hrs 25min
Ride-along: Chris Lopez
Seat #: 4F

Change planes in Denver (55min layover)

Denver to Washington
Airline: Frontier
Flight Number: 720
Flight Time: 3 hrs 18 min
Ride-along: (b) (7)(C), (b) (6)
Seat #: 6A

9:51pm: WHEELS DOWN REAGAN NATIONAL AIRPORT

(ET)

10:00pm: DEPART REAGAN NATIONAL AIRPORT FOR RESIDENCE

(b) (7)(C), (b) (6) KLS, (b) (7)(C), (b) (6)

10:20pm: ARRIVE RESIDENCE/RON

*****Please note that Larry Echohawk, Matt-Lee Ashley, and Tami Heilemann will take the following flight:***

3:26pm: WHEELS-UP SALT LAKE FOR CHICAGO/ OHARE AIRPORT
(MST) *Salt Lake to Chicago*

Airline: United

Flight Time: 3 hrs 4 min

******Change planes in Denver (90min layover)******

Chicago to Washington

Airline: United

Flight Time: 1 hr 43 min

11:48pm: WHEELS DOWN REAGAN NATIONAL AIRPORT
(EST)

SECRETARIAL TRAVEL ROUTING SLIP

3
9

TRIP LOCATION: SALT LAKE CITY, UT

DATES: 6/10-11/09

OFFICIAL: XXXX POLITICAL _____ PERSONAL _____

FOLDER CONTAINS:

VIEWED BY/ DATE:

IS 6/18/09 IRIS STRAITT

TMA 6/19/09 TIM MURPHY

(VAD) 6/19/09 Melinda Loftin
MELINDA LOFTIN

/ JOAN PADILLA

MB 6/19/09 MARGARET BRADLEY

MS

| | | | |
|--|---|--|---|
| TRAVEL VOUCHER <small>(Read Privacy Act Statement on the back)</small> | 1. DEPARTMENT OR ESTABLISHMENT BUREAU DIVISION OR OFFICE | 2. TYPE OF TRAVEL <input checked="" type="checkbox"/> TEMPORARY DUTY <input type="checkbox"/> PERMANENT CHANGE OF STATION | 3. VOUCHER NO. KSPARKCITYUT061409 V01 |
| | | | 4. SCHEDULE NO. |

| | | | |
|---|--|---|----------------------|
| 5. a. NAME (Last, first, middle initial) SALAZAR, KENNETH L. | b. SOCIAL SECURITY NO. (b) (6) | 6. PERIOD OF TRAVEL a. FROM 06/14/09 b. TO 06/15/09 | |
| c. MAILING ADDRESS (Include ZIP Code) DOI, OS SECRETARY 1849 C STREET NW WASHINGTON, DC 20240 | d. OFFICE TELEPHONE NO. 202-273-3423 | 7. TRAVEL AUTHORIZATION a. NUMBER(S) OPLRC7 b. DATE(S) 06/17/09 | |
| e. PRESENT DUTY STATION | f. RESIDENCE (City and State) | | 10. CHECK NO. |

| | | | |
|--|--------------------------------|-----------------------|--------------------|
| 8. TRAVEL ADVANCE | 9. CASH PAYMENT RECEIPT | | 11. PAID BY |
| a. Outstanding 0.00 | a. DATE RECEIVED | b. AMOUNT RECEIVED \$ | |
| b. Amount to be applied 0.00 | c. PAYEE'S SIGNATURE | | |
| c. Amount due Government (Attached <input type="checkbox"/> Check <input type="checkbox"/> Cash) | | | |
| D. Balance outstanding | | | |

| 12. GOVERNMENT TRANSPORTATION REQUESTS, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH <small>(List by number below and attach passenger coupon; if cash is used show claim on reverse side)</small> | I hereby assign the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7) | | | | ▶ Traveler's Initials | |
|---|---|--------------------------------|--|-----------------|------------------------------|--|
| | AGENT'S VALUATION OF TICKET (a) | ISSUING CARRIER (Initials) (b) | MODE CLASS OF SERVICE AND ACCOMMODATIONS (c) | DATE ISSUED (d) | POINTS OF TRAVEL | |
| | | | | FROM (e) | TO (f) | |
| 768180033 | 173.60 | | 06/14/09 | | | |
| 7681380034 | 250.20 | | 06/15/09 | | | |
| ACCOUNTING CLASSIFICATION: 09 1000.DDD01 .68-2009^^DM^1000^^DDD01^68^ - 96.00 NR- 54 1.76 | | | | | | |
| COMMENTS: SPEECH/PRESENTATION. SECY was on personal leave in San Francisco, CA from 6/12 - to half day on 6/14/09. It was cost effective to the government for the SECY to travel from San Francisco, CA to Salt Lake City, UT than from DC to Salt Lake City, UT. CA- UT \$173.60 DC-UT \$440.20 saving the government \$266.60. | | | | | | |

13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claimed is based on the average cost of lodging incurred during the period covered by this voucher.

TRAVELER SIGN HERE ▶ *Ken Salazar* DATE JUN 23 2009 AMOUNT CLAIMED ▶ 96.00

NOTE: Falsification of an item in an expense account works a forfeiture of claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; i.d. 1001).

| | | |
|--|--|----|
| 14. This voucher is approved. Long distance phone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify (31 U.S.C. 680a).) | 17. FOR FINANCE OFFICE USE ONLY COMPUTATION | |
| | a. DIFFERENCES, IF ANY (Explain and show amount) | \$ |
| APPROVING OFFICIAL SIGN HERE ▶ <i>Renee Stone</i> DATE 6/22/09 | | |

| | | | |
|--|----------------|---|--|
| 15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION | | | b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION Certifier's initials: \$ |
| a. VOUCHER NO. | b. D.O. SYMBOL | c. MONTH & YEAR | |
| 16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT | | | |
| AUTHORIZED CERTIFYING OFFICIAL SIGN HERE ▶ | DATE | c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol): \$ 0.00 | |
| | | | d. NET TO TRAVELER ▶ \$ 96.00 |

18. ACCOUNTING CLASSIFICATION
SEE BLOCK 12 ABOVE

SCHEDULE OF EXPENSES AND AMOUNTS CLAIMED

INSTRUCTIONS TO TRAVELER (Unlisted items are self explanatory)

Col. (c) If the voucher includes per diem allowances for members of employee's immediate family, show members' names, ages, and relationships to employee and marital status of children (unless information is shown on the travel authorization.)

Complete thru actual expense travel

- Col. (d) Show amount incurred for each meal, including tax and tips, and daily total meal cost.
- (h) Show expenses, such as: laundry, cleaning and pressing of clothes, tips to bellboys, porters, etc. (other than for meals). Complete for per diem and actual expense travel.
- (i) Show total subsistence expense incurred for actual expense travel.
- (m) Show per diem amount, limited to maximum rate, or travel on actual expense, show the lesser of the amount from col. (i) or maximum rate.
- (n) Show expenses, such as: taxi/limousine fares, air fare (if purchased with cash), local or long distance telephone calls for Government business, car rental, relocation other than subsistence, etc.

Complete this information if this is a continuation sheet. **TRIP # 1** **PAGES 2**

TRAVEL AUTHORIZATION NO.

0PLRC7

TRAVELER'S LAST NAME

SALAZAR

| DATE | TIME (Hour and am/pm) | DESCRIPTION (Departure/arrival city, per diem computation, or other explanation of expenses) | ITEMIZED SUBSISTENCE EXPENSES | | | | | | | MILEAGE RATE: 0.000 NO. OF MILES (k) | AMOUNT CLAIMED | | | | | | | |
|-------|--------------------------|---|-------------------------------|--------------|---------------|--------------|----------------------------------|----------------|----------------------------------|---|----------------|--------------------|--------------|-------|--|--|--|--|
| | | | MEALS | | | | MISCELLANEOUS SUBSISTENCE (h) | LODGING (i) | TOTAL SUBSISTENCE EXPENSE (j) | | MILEAGE (l) | SUBSISTENCE (m) | OTHER (n) | | | | | |
| | | | BREAK-FAST (d) | LUNCH (e) | DINNER (f) | TOTAL (g) | | | | | | | | | | | | |
| 06/14 | | D--:San Francisco, Airfare (Non Reimbursable) | | | | | | | | | | | | | | | | |
| 06/14 | | A--:PARK CITY, UT TMC Fee | | | | 48.00 | | | 69.00 | 48.00 | | | | 48.00 | | | | |
| 06/14 | | Taxi | | | | | | | | | | | | | | | | |
| 06/15 | | D--:PARK CITY, UT Airfare (Non Reimbursable) | | | | | | | | | | | | | | | | |
| 06/15 | | A:RES: , Washingt | | | | | | | | | | | | | | | | |
| 06/15 | | Subsistence | | | | 48.00 | | | | 48.00 | | | | 48.00 | | | | |
| 06/15 | | TAV FEE -I | | | | | | | | | | | | | | | | |
| | | | | | | | | | | SUBTOTALS | 0.00 | 96.00 | 0.00 | | | | | |
| | | | | | | | | | | TOTALS | 0.00 | 96.00 | 0.00 | | | | | |

If additional space is required, continue on another 1012-A BACK, leaving the front blank.

In compliance with the Privacy Act of 1974, the following information is provided: Solicitation of the information on this form is authorized by 5 U.S.C. Chap. 57 as implemented by the Federal Travel Regulations (FPMR 101.7), E.O. 11609 of July 22, 1971, E.O. 11012 of March 27, 1962, E.O. 9397 of November 22, 1943, and 26 U.S.C. 6011(b) and 6109. The primary purpose of the requested information is to determine payment or reimbursement to eligible individuals for allowable travel and/or relocation expenses incurred under appropriate administrative authorization and to record and maintain costs of such reimbursements to the Government. The information will be used by officers and employees who have a need for the information in the performance of their official duties. The information may be disclosed to appropriate Federal, State, local or foreign agencies, when relevant to civil

requirement by this agency in connection with the hiring or firing of an employee, the issuance of a security clearance, or investigations of the performance of official duty while in Government service. Your Social Security Account Number (SSN) is solicited under the authority of the Internal Revenue Code (26 U.S.C. 6011(b) and 6109) and E.O. 9397, November 22, 1943, for use as a tax payer and/or employee identification number; disclosure is MANDATORY on vouchers claiming travel and/or relocation allowance expense reimbursement which is, or may be, taxable income. Disclosure of your SSN and other requested information is voluntary in all other instances; however, failure to provide the information (other than SSN) required to support the claim may result in delay or loss of reimbursement.

Enter grand total of columns (l), (m) and (n), below and in item 13 on the front of this form.

TOTAL AMOUNT CLAIMED 96.00

=====

| ACCOUNTING CLASS CODE | TRIP 1 |
|-----------------------|--------|
| COM. CARR.-I-211C | 423.80 |
| LODGING-211D | 69.00 |
| M&IE-211D | 96.00 |
| TAV EXP -I-211B | 13.50 |
| TAXI-211T | 7.21 |
| TMC FEE -I-211B | 28.25 |
| 09 1000.DDD01. .6 | 637.76 |

2009^^DM^1000^^DDD01^^68^

SPLIT PAY DISBURSEMENTS:

| | |
|---------------------------------|--------|
| TOTAL EXPENSES ----- | 637.76 |
| NON-REIMBURSABLE EXPENSES ----- | 541.76 |
| TOTAL AMOUNT CLAIMED ----- | 96.00 |
| PREV PAYMENTS ----- | 0.00 |
| GOV'T ADVANCE OUTSTANDING -- | 0.00 |
| GOV'T ADVANCE APPLIED ----- | 0.00 |
| NET TO TRAVELER (GOVT) ----- | 96.00 |
| GOV'T CHARGE CARD EXPENSES - | 0.00 |
| GOV'T CHARGE CARD ATM ADV -- | 0.00 |
| ADD'L GOV'T CHARGE CARD PYMT | 0.00 |
| TOTAL GOV'T CHARGE CARD AMT | 0.00 |
| PAY TO GOV'T CHARGE CARD----- | 0.00 |
| PAY TO TRAVELER ----- | 96.00 |

MEMORANDUM

To: Signing official

From: Iris Straitt
Scheduling Office

Date: 6/17//09

Subject: Secretary Ken Salazar – Park City, UT
- 6/14-15/09

Secretary Salazar traveled on 6/14/09 from San Francisco, CA to Park City, UT and remained over night. Secretary Salazar on 6/15/09 met with Governor Frudenthal and spoke at the WGA 2009 Annual Meeting. Secretary Salazar returned to DC on 6/15/09.

The Secretary's trip included official business: I have included the following documents of the Secretary's travel: (1) the Secretary's travel voucher for the trip and (2) the final itinerary for the trip.

The Secretary's travel on this trip did not incur costs that were, unnecessary or unjustified in the performance of official business. Secretary Salazar was on personal leave in San Francisco, CA from 6/12/09 through half- day of 6/15/09. It was cost conserving to the government to fly the Secretary Salazar from San Francisco, CA to Park City, UT than from DC to Park City, UT. DC to Salt City, UT - \$440.20 and San Francisco, CA to Salt Lake City, UT- \$173.60. A savings of \$266.60 for the government.

Attachment

TRAVEL AUTHORIZATION

1. No. SALAZAR 02
2. 03-19-2008
(DATE)

ms

3. OS
(BUREAU OR OFFICE) Washington, DC

4. NAME Ken Salazar 5. OFFICIAL STATION _____

6. TITLE SECY of DOI 7. ACCOUNTING OFFICE Washington, DC

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

PLACES OF TRAVEL

8. FROM: Washington, DC
9. TO: Such places in the contiguous US, AK, HI, PR, and US Territories as may be necessary, and return. Accomplish & missions. Off. business

10. PURPOSE AND REMARKS:

Official business as may be required.
I certify that the travel herein was reviewed and determined to essential for accomplishment of DOI programs and missions. Payment from a non-Federal source for travel-related expenses is authorized under 31 U.S.C. 1353, provided that prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and Part 374 DM 5, and are fully documented and approved via form DI-2000.
Speaker/Presenter at Conference, Summits, ect.

11. PER DIEM ALLOWANCE:

Actual lodging and per diem NTE 300% as authorized in accordance with the Federal Travel Regulations as issued by GSA and published in the Federal Travel Register.

****Subject to Availability of Funds****

12. PERIOD OF TRAVEL: Beginning on or about 03-19-2009 Ending on or about 09-30-2009

MODE OF TRAVEL

13. Common carrier
14. Extra fare
15. Government-owned conveyance
16. Privately owned at a mileage rate of _____ cents, subject to:
(a) Administratively determined to be the advantage of the Government
(b) A showing of advantage to the Government
(c) Not to exceed cost by common carrier, including consideration of Per Diem allowance

MISCELLANEOUS

17. Transportation immediate family
18. Other (specify) _____
Excess baggage, taxi fares, telephone calls, rental cars/fuel, conference rooms, POV, public transportation, tolls, newspapers, faxes, misc. supplies, registrations/ATM fees in accordance w/FPMR 101-7, et. seq.
19. Shipment household goods and personal effects

ESTIMATED COST

20. Transportation \$ _____
21. Per Diem _____
22. Other _____
23. TOTAL \$ _____

24. CHARGED TO:

2009-1000 DDD01 68

5. _____
(FISCAL OFFICER'S SIGNATURE)

26. Ken Salazar
(REQUESTER'S SIGNATURE)

27. Ken Salazar, SECY of DOI
(TITLE)

28. Renee Stone
(AUTHORIZING OFFICER'S SIGNATURE)

29. Renee Stone, Depy COS
(TITLE)

SALES PERSON: 77
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004755
JILRSE

DATE: 11 JUN 09
PAGE: 01

TO: NGMSDOI
ETKT 11JUN.

FOR: SALAZAR/KEN

REF: GDOIOS

14 JUN 09 - SUNDAY

AIR DELTA AIR LINES INC FLT:4511 COACH
SAN FRANCISCO-SALT LAKE CITY OPERATED BY SKYWEST AIRLINES
LV SAN FRANCISCO 640P EQP: CR9
DEPART: TERMINAL 1 01HR 46MIN
AR SALT LAKE CITY 926P NON-STOP
ARRIVE: TERMINAL UNIT 2 REF: QQ4845
SALAZAR/KEN SEAT-12C DL-2674306317
HOTEL SALT LAKE CITY OUT-15JUN
GENARES RESRV SVC 1 NIGHT
PARK CITY PEAKS 1 ROOM ROOM WITH 1 KING BED
2121 PARK AVE
PARK CITY UT 84060 RATE-69.00USD PER NIGHT
PHONE 435-649-5000 CANCEL BY 04P DAY OF ARRIVAL
FAX 435-649-2122
GUARANTEED LATE ARRIVAL
CONFIRMATION 8M16S7S0K5M

| | | | |
|------------|--------------|----------------------|---------|
| AIR TICKET | DL7681380033 | SALAZAR KEN | |
| ELEC TKT | | BILLED TO MASTERCARD | 173.60* |
| | | | ----- |
| | | SUB TOTAL | 173.60 |
| | | NET CC BILLING | 173.60* |
| | | | ----- |
| | | TOTAL AMOUNT DUE | 0.00 |

SATO TRAVEL AFTER HOURS EMERGENCY 866-697-8916
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554
CAR DECLINED/A//28MAY

CONTINUED ON PAGE 2

SALES PERSON: 77
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004755
JILRSE

DATE: 11 JUN 09
PAGE: 02

TO: NGMSDOI
ETKT 11JUN.

FOR: SALAZAR/KEN

REF: GDOIOS

A/1549
U15-C0
U8-----

SALES PERSON: 77
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004756
JILRSE

DATE: 11 JUN 09
PAGE: 01

TO: NGMSDOI
ETKT 11JUN.

FOR: SALAZAR/KEN

REF: GDOIOS

15 JUN 09 - MONDAY

AIR FRONTIER AIRLINES FLT:516 ECONOMY
LV SALT LAKE CITY 216P
DEPART: TERMINAL UNIT 1
AR DENVER 336P

EQP: AIRBUS A319
01HR 20MIN
NON-STOP
REF: KUEWWU

AIR SALAZAR/KEN SEAT-4C F9-10106065793
FRONTIER AIRLINES FLT:720 ECONOMY
LV DENVER 430P
AR WASHINGTON REAGAN 951P
ARRIVE: TERMINAL C
SALAZAR/KEN SEAT-8D F9-10106065793

FOOD FOR PURCHASE
EQP: AIRBUS A320
03HR 21MIN
NON-STOP
REF: KUEWWU

AIR TICKET F97681380034
ELEC TKT

SALAZAR KEN
BILLED TO MASTERCARD

250.20*

SUB TOTAL
- NET CC BILLING

250.20

250.20*

TOTAL AMOUNT DUE

0.00

SATO TRAVEL AFTER HOURS EMERGENCY 866-697-8916
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554
CAR DECLINED/A//28MAY

A/1549
U15-C0
U8-----

SALES PERSON: 77
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004757
JILRSE

DATE: 11 JUN 09
PAGE: 01

TO: NGMSDOI
ETKT 11JUN.

FOR: SALAZAR/KEN

REF: GDOIOS

14 JUN 09 - SUNDAY

AIR DELTA AIR LINES INC FLT:4511 COACH
SAN FRANCISCO-SALT LAKE CITY OPERATED BY SKYWEST AIRLINES
LV SAN FRANCISCO 640P EQP: CR9
DEPART: TERMINAL 1 01HR 46MIN
AR SALT LAKE CITY 926P NON-STOP
ARRIVE: TERMINAL UNIT 2 REF: QQ4845
SALAZAR/KEN SEAT-12C DL-2674306317
HOTEL SALT LAKE CITY OUT-15JUN
GENARES RESRV SVC 1 NIGHT
PARK CITY PEAKS 1 ROOM ROOM WITH 1 KING BED
2121 PARK AVE
PARK CITY UT 84060 RATE-69.00USD PER NIGHT
PHONE 435-649-5000 CANCEL BY 04P DAY OF ARRIVAL
FAX 435-649-2122
GUARANTEED LATE ARRIVAL
CONFIRMATION 8M16S7S0K5M

15 JUN 09 - MONDAY

AIR FRONTIER AIRLINES FLT:516 ECONOMY
LV SALT LAKE CITY 216P EQP: AIRBUS A319
DEPART: TERMINAL UNIT 1 01HR 20MIN
AR DENVER 336P NON-STOP
REF: KUEWWU
SALAZAR/KEN SEAT-4C F9-10106065793
AIR FRONTIER AIRLINES FLT:720 ECONOMY
LV DENVER 430P FOOD FOR PURCHASE
EQP: AIRBUS A320
03HR 21MIN
AR WASHINGTON REAGAN 951P NON-STOP
ARRIVE: TERMINAL C REF: KUEWWU
SALAZAR/KEN SEAT-8D F9-10106065793

SERVICE FEE XD0500374433

SALAZAR KEN
BILLED TO MASTERCARD

28.25*

CONTINUED ON PAGE 2

SALES PERSON: 77
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004757
JILRSE

DATE: 11 JUN 09
PAGE: 02

TO: NGMSDOI
ETKT 11JUN.

FOR: SALAZAR/KEN

REF: GDOIOS

| | |
|------------------|--------|
| SUB TOTAL | 28.25 |
| NET CC BILLING | 28.25* |
| TOTAL AMOUNT DUE | 0.00 |

SATO TRAVEL AFTER HOURS EMERGENCY 866-697-8916
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554
CAR DECLINED/A//28MAY

A/1549
U15-C0
U8-----
U7-0.00-28.25-0.00

Park City Peaks Hotel

2121 Park Avenue P.O. Box 1778
Park City, UT 84060

reservations@parkcitypeaks.com

Ken Salazar

| Room | Rate | Check In | Check Out | Balance |
|--------------|-------|------------|------------|---------|
| 344 | 83860 | 06/11/2009 | 06/15/2009 | 76.21 |
| Master Folio | | | | |

| Date | Room | Description | Rate | Tax | Total |
|------------|------|-------------------------|-------|------|-------|
| 06/11/2009 | 344 | Room Charge - Transient | 0.00 | 0.00 | 0.00 |
| 06/12/2009 | 344 | Room Charge - Transient | 0.00 | 0.00 | 0.00 |
| 06/13/2009 | 344 | Room Charge - Transient | 0.00 | 0.00 | 0.00 |
| 06/14/2009 | 344 | Room Charge - Transient | 69.00 | 0.00 | 69.00 |
| 06/14/2009 | 344 | Room/Bed Tax - 10.450% | 7.21 | 0.00 | 76.21 |

FINAL



THE TRIP OF THE SECRETARY

TO

PARK CITY, UT

JUNE 14– JUNE 15, 2009

**TRIP SUMMARY
THE TRIP OF THE SECRETARY
TO
PARK CITY, UT
JUNE 14- JUNE 15, 2009**

Weather:
Washington D.C
Park City, Utah

Sunday: Mostly Cloudy; High 79 // Low 66
Sunday: Isolated T-Storms, High 66 // Low 47
Monday: Isolated T-Storms, High 64 // Low 48

Time Zone:
Washington D.C
Park City, Utah

Eastern Time Zone
Mountain Time Zone

Utah Advance:
Staff Lead
Security
Security
Ride-Along
Photographer

Jordan Montoya

(b) (7)(C), (b) (6)

Tami Heilemann

Cell Phone:

(b) (6)

Traveling Staff:
Deputy Secretary
Counselor to Secretary
Dir. Intergovernmental Affairs
Deputy Dir. External Affairs
Dir. Of Communications

David Hayes
Steve Black
Ray Rivera
Lori Faeth
Betsy Hildebrandt

(b) (6)

Washington Staff:
Secretary's Scheduler
Tom Strickland's Scheduler

Joan Padilla
Terri Johnson

Office Phone
(202) 208-5820
(202) 208-6087

Attire:
Business Casual

Sunday, June 14, 2009

pm: DEPART FOR SAN FRANCISCO INTERNATIONAL AIRPORT (SFO)

(b) (7)(C), (b) (6) KLS, (b) (7)(C), (b) (6)

6:40pm WHEELS-UP SFO TO SALT LAKE CITY, UTAH

Airline: Delta 4511
Flight time: 1 hr 46min
KLS Seat: 12C (exit row/aisle)

9:26pm WHEELS-DOWN SALT LAKE CITY, UTAH

9:30-10:15pm UNLOAD/DRIVE TO RON IN PARK CITY, UTAH

(b) (7)(C), (b) (6) KLS, (b) (7)(C), (b) (6)
(b) (7)(C), (b) (6) Tami Heilemann

Drive Time: 45 minutes

10:15 pm: RON
Park City Peaks Hotel
2121 Park Ave
Park City, Utah 84060
(P) 800-649-5012

Monday, June 15, 2009

8:50 am: DEPART RON TO WGA 2009 ANNUAL MEETING

(b) (7)(C), (b) (6) KLS, Betsy Hildebrandt, (b) (7)(C), (b) (6)
(departing earlier): Jordan M., Tami H.

9:10am: ARRIVE STEIN ERIKSEN LODGE

Location: Stein Eriksen Lodge
7700 Stein Way
Park City, Utah 84060
(p) 435-649-3700
(f) 435-649-5825

9:10-9:20 am

SIDE-BAR MEETING WITH GOV. FREUDENTHAL

Location: Alpine A at Stein Eriksen Lodge
Staff: Lori Faeth, Ray Rivera

9:20-9:25am

DEPART TO CHATEAUX

9:25am

ARRIVE CHATEAUX

Location: The Chateaux
7815 Royal Street East
Park City, Utah 84060
(p) 435-658-9500
(f) 435-658-9513

*YOU will be escorted to event room

9:30-11:15am

**WGA 2009 ANNUAL MEETING: Tapping the Wests'
Renewable Energy Potential**

Location: The Chateaux
Room: Impressionist Ballroom
Participants: -YOU
-Secretary Tom Vilsack
-Secretary Steven Chu
-FERC Chairman Jon Wellinghoff
-Gov. Schweitzer (MT)
-Gov. Rounds (SD)
-Gov. Otter (ID)
-Gov. Kulongoski (OR)
-Gov. Heineman (NE)
-Gov. Freudenthal (WY)
-Gov. Richardson (NM)
-Gov. Ritter (CO)
-Gov. Fitial (NMI)

Set-up: hollow u-shaped table on riser facing audience
Table mics
WGA Chair and Secretaries sitting at head of table
Governors and Premiers sitting on wings of table

Press: Open, C-SPAN streaming live

Format: -Gov. Schweitzer
-Gov. Freudenthal
-YOU
-Secretary Chu
-Secretary Vilsack
-Chairman Wellinghoff
-***roundtable discussion**

11:15-11:45 am

MEDIA AVAILABILITY

Location: The Chateaux
Room: Marseille
Participants: -Governors
-Secretaries
Staff: Betsy Hildebrandt
Format: -Gov Schweitzer will offer a few comments and then open for questions
-Q and A with Governors and Secretaries
-Gov. Schweitzer and Secretary Chu will sign an MOA related to transportation of nuclear waste to WIPP.

11:45-12:30 pm

DEPART MEDIA AVAILABILITY TO SALT LAKE CITY AIRPORT

(b) (7)(C), (b) (6) KLS, (b) (7)(C), (b) (6)

12:30 pm

ARRIVE SALT LAKE CITY AIRPORT

2:16pm

WHEELS-UP SALT LAKE CITY TO REAGAN

Airline: Frontier 516
Flight Time: 1 hr 20min
KLS Seat: 4C (aisle)

****Change Planes in Denver (54 min layover)*

Wheels-down Denver: 3:36pm
Wheels-up Denver: 4:30pm

Airline: Frontier
Flight Time: 3 hr 21 min
KLS Seat: 8D (aisle)

9:51 pm

WHEELS-DOWN REAGAN

10:00pm

UNLOAD/DRIVE TO RESIDENCE

(b) (7)(C), (b) (6) KLS,

SECRETARIAL TRAVEL ROUTING SLIP

TRIP LOCATION: PARK CITY, UT

DATES: 6/14-15/09

OFFICIAL: XXXX POLITICAL _____ PERSONAL _____

FOLDER CONTAINS:

VIEWED BY/ DATE:

IS / 6/18/09 IRIS STRAITT
TM / 6/19/09 TIM MURPHY
ML / 6/19/09 MELINDA LOFTIN
/ _____ JOAN PADILLA
MB / 6/19/09 MARGARET BRADLEY

MS

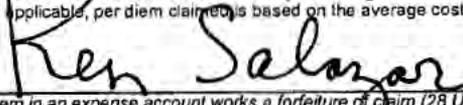
| | | | |
|--|---|--|--|
| TRAVEL VOUCHER <small>(Read Privacy Act Statement on the back)</small> | 1. DEPARTMENT OR ESTABLISHMENT BUREAU DIVISION OR OFFICE | 2. TYPE OF TRAVEL <input checked="" type="checkbox"/> TEMPORARY DUTY <input type="checkbox"/> PERMANENT CHANGE OF STATION | 3. VOUCHER NO. KSSHEPHERDSTO061609_V01 |
| | | | 4. SCHEDULE NO. |

| | | |
|---|--|--|
| 5. a. NAME (Last, first, middle initial) SALAZAR, KENNETH L. | b. SOCIAL SECURITY NO. (b) (6) | 6. PERIOD OF TRAVEL a. FROM 06/16/09 b. TO 06/17/09 |
| c. MAILING ADDRESS (Include ZIP Code) DOI, OS SECRETARY 1849 C STREET NW WASHINGTON, DC 20240 | d. OFFICE TELEPHONE NO. 202-273-3423 | 7. TRAVEL AUTHORIZATION a. NUMBER(S) OPLRFQ b. DATE(S) 06/17/09 |
| e. PRESENT DUTY STATION | f. RESIDENCE (City and State) | 10. CHECK NO. |

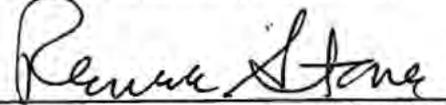
| | | |
|--|--------------------------------|--------------------|
| 8. TRAVEL ADVANCE | 9. CASH PAYMENT RECEIPT | 11. PAID BY |
| a. Outstanding 0.00 | a. DATE RECEIVED | |
| b. Amount to be applied 0.00 | b. AMOUNT RECEIVED \$ | |
| c. Amount due Government (Attached <input type="checkbox"/> Check <input type="checkbox"/> Cash) | c. PAYEE'S SIGNATURE | |
| D. Balance outstanding | | |

| | | | | | | |
|---|---|---|--|---------------------------|-------------------------|----------------------------|
| 12. GOVERNMENT TRANSPORTATION REQUESTS, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH <small>(List by number below and attach passenger coupon; if cash is used show claim on reverse side)</small> | I hereby assign the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7) | | | | | Traveler's Initials |
| | AGENT'S VALUATION OF TICKET (a) | ISSUING CARRIER (Initials) (b) | MODE CLASS OF SERVICE AND ACCOMMODATIONS (c) | DATE ISSUED (d) | POINTS OF TRAVEL | |
| | | | | FROM (e) | TO (f) | |
| ACCOUNTING CLASSIFICATION: 09 1000.DDD01 4.50 | .68 | 2009 | DM^1000 | DDD01 | 68 | 25.00 NR- 13 |
| COMMENTS: SPEECH/PRESENTATION. SECY traveled by government car to the event site. Actual lodging NTE 300% as authorized. Approved _____, signing official. The lodging included room and meals together on the invoice. | | | | | | |

13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claim is based on the average cost of lodging incurred during the period covered by this voucher.

TRAVELER SIGN HERE  DATE JUN 29 2009 AMOUNT CLAIMED 25.00

NOTE: Falsification of an item in an expense account works a forfeiture of claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287, i.d. 1001).

| | | |
|--|---|-----------------|
| 14. This voucher is approved. Long distance phone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify (31 U.S.C. 680a).) | 17. FOR FINANCE OFFICE USE ONLY COMPUTATION | |
| | a. DIFFERENCES, IF ANY (Explain and show amount) | \$ |
| 15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION | b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION | \$ |
| a. VOUCHER NO. | b. D.O. SYMBOL | c. MONTH & YEAR |
| 16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT | c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol): | \$ 0.00 |
| AUTHORIZED CERTIFYING OFFICIAL SIGN HERE  | d. NET TO TRAVELER | \$ 25.00 |
| DATE 6-25-09 | | |

18. ACCOUNTING CLASSIFICATION
SEE BLOCK 12 ABOVE

=====

| ACCOUNTING CLASS CODE | TRIP-1 |
|---------------------------|--------|
| LODGING-211D | 121.00 |
| M&IE-211D | 25.00 |
| TAV EXP -I-211B | 13.50 |
| 09 1000.DDD01. .6 | 159.50 |
| 0.00 | 0.00 |
| 2009^^DM^1000^^DDD01^^68^ | |

SPLIT PAY DISBURSEMENTS:

| | |
|-----------------------------------|--------|
| TOTAL EXPENSES ----- | 159.50 |
| NON-REIMBURSABLE EXPENSES ----- | 134.50 |
| TOTAL AMOUNT CLAIMED ----- | 25.00 |
| PREV PAYMENTS -- | 0.00 |
| GOV'T ADVANCE OUTSTANDING -- | 0.00 |
| GOV'T ADVANCE APPLIED ----- | 0.00 |
| | 0.00 |
| NET TO TRAVELER (GOVT) ----- | 25.00 |
| GOV'T CHARGE CARD EXPENSES - | 0.00 |
| GOV'T CHARGE CARD ATM ADV -- | 0.00 |
| ADD'L GOV'T CHARGE CARD PYMT | 0.00 |
| TOTAL GOV'T CHARGE CARD AMT ----- | 0.00 |
| PAY TO GOV'T CHARGE CARD ----- | 0.00 |
| PAY TO TRAVELER ----- | 25.00 |

MEMORANDUM

To: Signing official

From: Iris Straitt
Scheduling Office

Date: 6/17/09

Subject: Secretary Ken Salazar – Shepherdstown, WV
- 6/16-17/09

Secretary Salazar traveled on 6/16/09 from DC to Shepherdstown, WV by government car and remained over night. Secretary Salazar on 6/17/09 participated in the Annual Continuity Interagency Event. Secretary Salazar returned to DC on 6/17/09.

The Secretary's trip included official business: I have included the following documents of the Secretary's travel: (1) the Secretary's travel voucher for the trip and (2) the final itinerary for the trip.

The Secretary's travel on this trip did not incur costs that were, unnecessary or unjustified in the performance of official business.

Attachment

TRAVEL AUTHORIZATION

1. No. SALAZAR 02
2. 03-19-2008
(DATE)

ms

3. OS
(BUREAU OR OFFICE) Washington, DC

4. NAME Ken Salazar

5. OFFICIAL STATION _____

6. TITLE SECY of DOI

7. ACCOUNTING OFFICE Washington, DC

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

PLACES OF TRAVEL

8. FROM: Washington, DC

9. TO: Such places in the contiguous US, AK, HI, PR, and US Territories as may be necessary, and return. Accomplish & missions. Off. business

10. PURPOSE AND REMARKS:

Official business as may be required.

I certify that the travel herein was reviewed and determined to essential for accomplishment of DOI programs and missions. Payment from a non-Federal source for travel-related expenses is authorized under 31 U.S.C. 1353, provided that prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and Part 374 DM 5, and are fully documented and approved via form DI-2000.

Speaker/Presenter at Conference, Summits, ect.

11. PER DIEM ALLOWANCE:

Actual lodging and per diem NTE 300% as authorized in accordance with the Federal Travel Regulations as issued by GSA and published in the Federal Travel Register.

****Subject to Availability of Funds*****

12. PERIOD OF TRAVEL: Beginning on or about 03-19-2009 Ending on or about 09-30-2009

MODE OF TRAVEL

13. Common carrier

14. Extra fare

15. Government-owned conveyance

16. Privately owned

at a mileage rate of _____

cents, subject to:

(a) Administratively determined to be the advantage of the Government

(b) A showing of advantage to the Government

(c) Not to exceed cost by common carrier, including consideration of Per Diem allowance

MISCELLANEOUS

7. Transportation immediate family

19. Shipment household goods and personal effects

8. Other (specify)

Excess baggage, taxi fares, telephone calls, rental cars/fuel, conference rooms, POV, public transportation, tolls, newspapers, faxes, misc. supplies, registrations/ATM fees in accordance w/FPMR 101-7, et. seq.

ESTIMATED COST

0. Transportation _____ \$ _____

1. Per Diem _____

2. Other _____

3. TOTAL _____ \$ _____

4. CHARGED TO:

2009-1000 DDD01 68

5. _____

(FISCAL OFFICER'S SIGNATURE)

26. Ken Salazar

(REQUESTER'S SIGNATURE)

27. Ken Salazar, SECY of DOI

(TITLE)

28. Renee Stone

(AUTHORIZING OFFICER'S SIGNATURE)

29. Renee Stone, Depy COS

(TITLE)



THE NATIONAL
CONSERVATION
TRAINING CENTER

Ken Salazar
US

Room No. 7865
Arrival 06-16-09
Departure 06-17-09
Folio No. 4856
Cashier No. 1001
Page No. 1 of 1

Group Code 0906EAGLEH
Group Eagle Horizon 2009
Rate Code MNFGOV

| Date | Description | | Charges | Credits |
|----------|-------------------|---------|----------------------|---------------|
| 06-16-09 | Lodging and Meals | (b) (6) | 121.00 | |
| 06-16-09 | Mastercard | XX/XX | | 121.00 |
| | | | Total Charges | 121.00 |
| | | | Total Credits | 121.00 |
| | | | Balance | 0.00 |
| | | | | USD |

Signature: _____

It was a pleasure to have you stay with us. Please come back and see us soon.

Your receipt has been printed on recycled paper.

Note: For our guests who are on the Lodging and Meals Plan, the breakdown for meals is as follows:

Breakfast \$8
Lunch \$12
Dinner \$21

698 Conservation Way
Shepherdstown, WV 25443

Phone: (304)876-1600 | Fax: (304)876-7218 | training.fws.gov

CERTIFIED TRUE COPY: USFWS/NCTC ARAMARK Shepherdstown, WV Thursday June 18 2009 3:33 PM

SHEPHERDSTOWN, WV

RON: National Training Center

6/16/09

- Depart Washington for Shepherdstown, WV
- Arrive Shepherdstown, WV
- Check into Hotel

6/17/09

- Participated in COOP training
- Depart Shepherdstown, WV for Washington, DC

SLV

June 17 - June 17, 2009

Calendar

Wednesday, June 17

07:00 AM 08:00 AM

08:30 AM 05:30 PM

Annual Continuity Interagency Event-White House Homeland Sec. Council
Location: National Conservation Training Center, Sherardstown, West
Virginia
Chairperson: SLV

Larry Brown: 208-3721

06:00 PM 07:00 PM

SHEPHERDSTOWN, WV

RON: National Training Center

6/16/09

- Depart Washington for Shepherdstown, WV
- Arrive Shepherdstown, WV
- Check into Hotel

6/17/09

- Participated in COOP training
- Depart Shepherdstown, WV for Washington, DC

SHEPARDSTOWN SCHEDULE

6/16/09

- Departed Washington for Shepardstown, WV
- Arrived Shepardstown
- Checked into hotel

6/17/09

- Participated in COOP training
- Departed Shepardstown for Washington DC

SECRETARIAL TRAVEL ROUTING SLIP

TRIP LOCATION: SHEPHERDSTOWN, WV

DATES: 6/16-17/09

OFFICIAL: XXXX POLITICAL _____ PERSONAL _____

FOLDER CONTAINS:

VIEWED BY/ DATE:

IS / 16/19/09 IRIS STRAITT

TM / 6/22/09 TIM MURPHY

ML / 24 June 2009 Kemba Stewart
MELINDA LOFTIN

____ / _____ JOAN PADILLA

MB / 6/26 MARGARET BRADLEY

54.00

MB

| | | | |
|--|--|--|---|
| TRAVEL VOUCHER <small>(Read Privacy Act Statement on the back)</small> | 1. DEPARTMENT OR ESTABLISHMENT BUREAU DIVISION OR OFFICE | 2. TYPE OF TRAVEL <input checked="" type="checkbox"/> TEMPORARY DUTY <input type="checkbox"/> PERMANENT CHANGE OF STATION | 3. VOUCHER NO. KSATLANTICIT062309_V01 |
| | | | 4. SCHEDULE NO. |

| | | |
|---|--|--|
| 5. a. NAME (Last, first, middle initial) SALAZAR, KENNETH L. | b. SOCIAL SECURITY NO. (b) (6) | 6. PERIOD OF TRAVEL a. FROM 06/23/09 b. TO 06/23/09 |
| c. MAILING ADDRESS (Include ZIP Code) DOI, OS SECRETARY 1849 C STREET NW WASHINGTON, DC 20240 | d. OFFICE TELEPHONE NO. 202-273-3423 | 7. TRAVEL AUTHORIZATION a. NUMBER(S) OPMPBX b. DATE(S) 06/24/09 |
| e. PRESENT DUTY STATION | f. RESIDENCE (City and State) | 10. CHECK NO. |

| | | | | |
|--|--------------------------------|----------------------|--------------------|--------------------|
| 8. TRAVEL ADVANCE | 9. CASH PAYMENT RECEIPT | | 11. PAID BY | |
| a. Outstanding | 0 00 | a. DATE RECEIVED | | b. AMOUNT RECEIVED |
| b. Amount to be applied | 0 00 | \$ | | |
| c. Amount due Government <small>(Attached <input type="checkbox"/> Check <input type="checkbox"/> Cash)</small> | | c. PAYEE'S SIGNATURE | | |
| D. Balance outstanding | | | | |

| | | | | | | | |
|---|---|---|--|---------------------------|-------------------------|--|---------------------|
| 12. GOVERNMENT TRANSPORTATION REQUESTS, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH <small>(List by number below and attach passenger coupon; if cash is used show claim on reverse side)</small> | I hereby assign the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7) | | | | | | Traveler's Initials |
| | AGENT'S VALUATION OF TICKET (a) | ISSUING CARRIER (Initials) (b) | MODE CLASS OF SERVICE AND ACCOMMODATIONS (c) | DATE ISSUED (d) | POINTS OF TRAVEL | | |
| | | | | FROM (e) | TO (f) | | |

ACCOUNTING CLASSIFICATION:
09 1000.DDD01 .68-2009^^DM^1000^^DDD01^68^ - 40.50 NR- 1
3.50

COMMENTS:
One day trip greater than 12 hours. SPEECH/PRESENTATION. OAS-110 included.

| | | | | | | |
|--|--------------------|--------------------|------|-------------|----------------|-------|
| 13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claimed is based on the average cost of lodging incurred during the period covered by this voucher. | TRAVELER SIGN HERE | <i>Ken Salazar</i> | DATE | JUL 16 2009 | AMOUNT CLAIMED | 40 50 |
|--|--------------------|--------------------|------|-------------|----------------|-------|

NOTE: Falsification of an item in an expense account works a forfeiture of claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287, i.d. 1001).

| | | |
|--|--|-----------|
| 14. This voucher is approved. Long distance phone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify (31 U.S.C. 680a).) | 17. FOR FINANCE OFFICE USE ONLY COMPUTATION | |
| | a. DIFFERENCES, IF ANY (Explain and show amount) | \$ |
| APPROVING OFFICIAL SIGN HERE | <i>Renée Stewart</i> | DATE |
| | | JUL 16 09 |

| | | | | |
|--|----------------|-----------------|--|----|
| 15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION | | | b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION Certifier's initials: | \$ |
| a. VOUCHER NO. | b. D.O. SYMBOL | c. MONTH & YEAR | | |

| | | | |
|---|------|--|----------|
| 16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT AUTHORIZED CERTIFYING OFFICIAL SIGN HERE | DATE | c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol): | \$ 0 00 |
| | | d. NET TO TRAVELER | \$ 40 50 |

18. ACCOUNTING CLASSIFICATION
- SEE BLOCK 12 ABOVE

| ACCOUNTING CLASS CODE | TRIP 1 |
|---------------------------|--------|
| M&IE-211D | 40.50 |
| TAV EXP -I-211B | 13.50 |
| 09 1000.DDD01. .6 | 54.00 |
| 2009^^DM^1000^^DDD01^^68^ | |

SPLIT PAY DISBURSEMENTS:

| | |
|------------------------------------|-------|
| TOTAL EXPENSES ----- | 54.00 |
| NON-REIMBURSABLE EXPENSES ----- | 13.50 |
| TOTAL AMOUNT CLAIMED ----- | 40.50 |
| PREV PAYMENTS -- | 0.00 |
| GOV'T ADVANCE OUTSTANDING -- | 0.00 |
| GOV'T ADVANCE APPLIED ----- | 0.00 |
| | 0.00 |
| NET TO TRAVELER (GOVT) ----- | 40.50 |
| GOV'T CHARGE CARD EXPENSES - | 0.00 |
| GOV'T CHARGE CARD ATM ADV -- | 0.00 |
| ADD'L GOV'T CHARGE CARD PYMT ----- | 0.00 |
| TOTAL GOV'T CHARGE CARD AMT | 0.00 |
| PAY TO GOV'T CHARGE CARD ----- | 0.00 |
| PAY TO TRAVELER ----- | 40.50 |

TRAVEL AUTHORIZATION

1. No. SALAZAR 02
2. 03-19-2008
(DATE)

ms

3. OS
(BUREAU OR OFFICE) Washington, DC

4. NAME Ken Salazar

5. OFFICIAL STATION _____

6. TITLE SECY of DOI

7. ACCOUNTING OFFICE Washington, DC

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

PLACES OF TRAVEL

8. FROM: Washington, DC

9. TO: Such places in the contiguous US, AK, HI, PR, and US Territories as may be necessary, and return. Accomplish & missions. Off. business

10. PURPOSE AND REMARKS:

Official business as may be required.
I certify that the travel herein was reviewed and determined to be essential for accomplishment of DOI programs and missions. Payment from a non-Federal source for travel-related expenses is authorized under 31 U.S.C. 1353, provided that prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and Part 374 DM 5, and are fully documented and approved via form DI-2000.
Speaker/Presenter at Conference, Summits, ect.

11. PER DIEM ALLOWANCE:

Actual lodging and per diem NTE 300% as authorized in accordance with the Federal Travel Regulations as issued by GSA and published in the Federal Travel Register.

****Subject to Availability of Funds****

12. PERIOD OF TRAVEL: Beginning on or about 03-19-2009 Ending on or about 09-30-2009

MODE OF TRAVEL

13. Common carrier
14. Extra fare
15. Government-owned conveyance

16. Privately owned
at a mileage rate of _____ cents, subject to:

(a) Administratively determined to be the advantage of the Government
(b) A showing of advantage to the Government
(c) Not to exceed cost by common carrier, including consideration of Per Diem allowance

MISCELLANEOUS

17. Transportation immediate family
18. Other (specify) _____
Excess baggage, taxi fares, telephone calls, rental cars/fuel, conference rooms, POV, public transportation, tolls, newspapers, faxes, misc. supplies, registrations/ATM fees in accordance w/FPMR 101-7, et. seq.

19. Shipment household goods and personal effects

ESTIMATED COST

20. Transportation _____ \$ _____
21. Per Diem _____
22. Other _____
23. TOTAL _____ \$ _____
24. CHARGED TO: _____

2009-1000 DDD01 68

25. _____
(FISCAL OFFICER'S SIGNATURE)

26. Ken Salazar
(REQUESTER'S SIGNATURE)

27. Ken Salazar, SECY of DOI
(TITLE)

28. Renee Stone
(AUTHORIZING OFFICER'S SIGNATURE)

29. Renee Stone, Depy COS
(TITLE)

MEMORANDUM

To: Signing official

From: Iris Straitt
Scheduling Office

Date: 7/9/09

Subject: Secretary Ken Salazar – Atlantic City, NJ/Somerset, PA
6/23/09

Secretary Salazar traveled on 6/23/09 to Atlantic City, NJ to participate in a Press Conference and continued on to Somerset, PA. Secretary Salazar participated in a Landowners Meeting and a Press Conference. Secretary Salazar returned to Washington, DC on 6/23/09.

The Secretary's trip included official business: I have included the following documents of the Secretary's travel: (1) the Secretary's travel voucher for the trip, (2) OAS 110 form, and (3) the final itinerary for the trip.

The Secretary's travel on this trip did not incur costs that were, unnecessary or unjustified in the performance of official business.

Attachment

**OFFICE OF THE SOLICITOR
CORRESPONDENCE BACKGROUND FORM**

Date: June 22, 2009

Nature and Significance of Document: Request for approval of charter aircraft use on June 23, 2009 to transport Secretary Salazar, Deputy Secretary David Hayes and three other DOI employees from Washington, DC (IAD) to Atlantic City, NJ to Somerset, PA and return to Washington (IAD). The purpose of the travel is to attend a briefing/meeting at the NJ shore on wind energy and then to meet family members of flight 93 victims and members of the public regarding a NPS Flight 93 Memorial at Somerset, PA. There will be a press conference after the meeting.

Background: Advance approval/disapproval by the Solicitor or Deputy Solicitor is required by 41 C.F.R. Parts 301-10 and 301-70, and OMB Circular A-126 for travel on other-than-commercial airlines by officials at SES level and above and for all non-federal individuals who are traveling either for official DOI business or on a "space available" basis. The standards for approving official travel vary according to the category of travel: to meet mission requirements; "required use" travel (extraordinary security, communications or scheduling needs); or other travel for the conduct of DOI business.

The trip documented on the attached form is ordinary ("other") official travel because it involves transportation that is neither to meet mission requirements nor "required use" travel. As such, the use of charter or DOI fleet aircraft may be authorized only when: 1) no commercial service is reasonably available to meet the scheduling or operational needs of the trip; or 2) the actual cost of charter aircraft is not more than commercial service. Reasonable availability is defined as "able to meet your departure and/or arrival requirements within a 24-hour period, unless you demonstrate that extraordinary circumstances require a shorter period." 41 C.F.R. § 301-10.261(a)(1). Commercial service is available, but, as explained in the attached AMD 110, due to the location of the two events, is not reasonably available. DOI aircraft is unavailable due to the fact that the only DOI aircraft in the vicinity is the Park Police helicopters and this travel is outside the scope of their mission. Charter aircraft is available.

As the attached AMD-110110 indicates, the total cost of using commercial service is \$16,154.50. The total cost of using charter aircraft is \$11,189.50. As the charter service is most cost effective available option, it is permissible to approve the use of the charter aircraft.

Your approval of this travel is requested. The applicable criteria (including that for space available travel) are met for approval of this travel. **PLEASE INDICATE YOUR APPROVAL ON THE ATTACHED AMD-110 FORM.**

Contact and telephone number:

Katherine Aldrich, 208-5216

Surname

Due Date: ASAP

T. Murphy

Murphy 6/22/09

TRAVEL COST ANALYSIS

Justification for use of a Government aircraft for travel:

A. BASIC DATA:

Dates and time of required time(s) at Temporary Duty Station(s) (TDS):

| | | | | | | | |
|----------|--------------------------|------|-----------------|------------------------------|----------------|----|----------------|
| Location | <u>ATLANTIC CITY, NJ</u> | Date | <u>06/23/09</u> | Hours required to be on site | <u>11:00am</u> | to | <u>12:30pm</u> |
| Location | <u>SOMERSET, PA</u> | Date | <u>06/23/09</u> | Hours required to be on site | <u>3:30pm</u> | to | <u>5:00pm</u> |
| Location | _____ | Date | _____ | Hours required to be on site | _____ | to | _____ |

Manifest (only persons required to be at TDS):

| Name | Hourly Salary |
|---|---------------------|
| <u>Ken Salazar (Secretary of Interior)</u> | Salary Not Required |
| <u>David Hayes, SES</u> | \$92.00 |
| <u>SGT Dave Graham, Security</u> | \$60.00 |
| <u>Tami Hellmann</u> | \$75.00 |
| <u>Kendra Barkoff, Press Secretary</u> | \$75.00 |
| TOTAL Hours Cost of All Required Travelers | \$ 3302.00 |

Annual Salary + 2087 hours x 1.20 = Hourly Salary Rate

NOTE: 1.20 covers average Fringe Benefits, Retirement, Health & Life Insurance, Medicare, other Fringes. The 1.20 does not include COLA; for Alaska-based employees, add the applicable additional %.

(Continue on attached sheet if needed)

B. COST COMPARISON:

1. Commercial Airline Costs to meet the required TDS locations and times. Individual ticket cost x number of required travelers. \$ 7,070.00
(\$1414.00 airfare x 5 passengers)
 - Cost of total duty hours away from office or regular duty station to meet the commercial airline schedule. 8,984.50
(See Attachment 1 for detailed explanation)
 - Cost of required per diem and ground transportation. 100.00

TOTAL Cost by commercial transportation **\$ 16,154.50**

2. Leased, Contract, or Rental Aircraft.
 1. Flight hours x flight hour costs (N38VV – MartinAir Inc., King Air 200) *See att. 1 and 2* \$ 6,426.00
 2. Cost of total duty hours away from office or regular duty station 3,699.50
(See Attachment 1 for detailed explanation)
 3. Cost of required per diem and ground transportation 100.00
 4. Any additional aircraft or crew costs not included in above hourly rate, i.e., standby charges, tiedown fees, overnight parking, extra crew, etc. 964.00

TOTAL Cost by Lease, Contract, or Rental aircraft **\$ 11,189.50**

3. DOI – Operated Aircraft – identify specific aircraft: (see remarks)
 - Flight hours required x variable flight hour cost. \$ n/a
 - Cost of total duty hours away from office or regular duty station. _____
 - Cost of required per diem and ground transportation. _____
 - Any additional costs to be incurred that are not included in the above flight hour rate. Variable cost of crew, as defined on page 1 of OMB Circular A-126, Attachment B, if not included in the flight hour rate. (Do not include pilot costs here if the pilot is one of the Government officials required to meet or perform duties at the TDY location.) _____
 - Fuel costs, if not included in above flight hour rate. Any additional aircraft costs not in the above flight hour rate, i.e., tiedown fees, overnight parking, et. _____

TOTAL COST by DOI Fleet aircraft **\$ n/a**

C. MOST COST EFFECTIVE METHOD:

- Commercial
- Lease, Contract or Rental - N# 38VV MartinAir Pilot/Crew Jim Holden / John Mackay

Purpose _____

- DOI Fleet -----N# _____ Pilot/Crew _____

Purpose _____

REMARKS: (Must be completed if other than most-cost-effective method is chosen.)

Request approval for Secretary of Interior Ken Salazar and his staff to fly on June 23rd, 2009.

Purpose of trip: SECY will participate along with David Hayes to give a briefing near the Atlantic City, NJ shoreline to discuss wind energy. He will also be giving a press conference with the family members of Flight 93 victims in Somerset, PA.

Commercial Airlines can not meet the scheduled time of both press conference locations. There were not direct flights from Washington, DC to Atlantic City, NJ from either from IAD or DCA airports. Either airport location required travel to 3 airports (DCA to LGA to BOS to ACY). The shortest travel time was 6 hrs. This would require passengers to travel the previous day to meet the 11:00am press conference in Atlantic City, NJ. A cost of flight from Washington, DC to Atlantic City, NJ was \$484 per passenger. Again, there were no direct flights from Atlantic City, NJ to Pittsburg, PA. The shortest travel time was 7.05 hrs. Flights were from Atlantic City, NJ to Atlanta, GA to Pittsburg, PA. Since meeting in Atlantic City, NJ adjourns at 12:30pm, commercial airlines could not meet conference in Somerset, PA set for 3:30pm. An hour drive was still required from Pittsburg A/P to site location in Somerset, PA. Cost of flight from Atlantic City, NJ to Pittsburg, PA is \$379 per person. All flights above required change in scheduled carriers. Travel from Pittsburg, PA to Dulles A/P Washington DC was only 1 hr and total cost for flight per passenger was \$551.

DOI Fleet aircraft were not available; therefore were not considered in this justification.

Rental Car and/or POV was not considered an option because it would not meet the scheduled times of press conferences. Travel time to Washington, DC to Atlantic City, NJ is approximately 3.0 hrs (191 miles). This would require a departure out of Washington DC approximately 7:00am which can be met. However, travel time from Atlantic City, NJ to Somerset, PA is approximately 4.5 hrs (298 miles). Meeting in Atlantic City, NJ will commence at approximately 12:30pm. Travel by car will not meet the scheduled conference in Somerset, PA set for 3:30pm.

Request approval to utilize one DOI government leased airplane (N38VV, MartinAir Inc.) to support a group of 5 passengers. This option was cheaper than commercial airlines and could meet the required scheduled times of press conferences in both locations.

D. GENERAL APPROVAL REQUIREMENTS FOR TRAVEL ON GOVERNMENT AIRCRAFT:

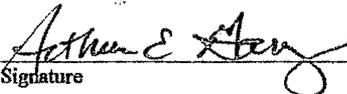
| | | |
|---|-----------|------|
| Print name of designated approving official | Signature | Date |
|---|-----------|------|

E. SPECIAL APPROVAL REQUIREMENTS FOR REQUIRED USE TRAVEL: (See paragraph 11.b. page 6 of OMB Circular A-126)

| | | |
|---|-----------|------|
| Print name of designated approving official | Signature | Date |
|---|-----------|------|

F. SPECIAL APPROVAL REQUIREMENTS FOR USE OF GOVERNMENT AIRCRAFT FOR TRAVEL BY THE FOLLOWING CATEGORIES OF PEOPLE:
(See paragraph 11.c. page 7 of OMB Circular A-126 and paragraph a., page 3-1 of OMB Bulletin No. 93-11)

- 1) Senior Executive Branch Officials
- 2) Senior Federal Officials
- 3) Members of Families of Senior Executive Branch and Senior Federal Officials
- 4) Non-Federal travelers

| | | |
|---|--|---------|
| ARTHUR E. GARY |  | 6/22/09 |
| Print name of designated approving official | Signature | Date |

BREAKDOWN OF HOURS AWAY FROM OFFICE

CHARTERED AIRCRAFT

| | | |
|-----------------------------------|-------------------|-----|
| Travel from HOR to Dulles A/P | 0.75 | hrs |
| Elapsed time to load passengers | 0.50 | hrs |
| Flight time to Atlantic City, NJ | 1.00 | hrs |
| Elapsed time to unload passengers | 0.50 | hrs |
| Travel to Site | 0.50 | hrs |
| Time at site | 1.50 | hrs |
| Travel to A/P | 0.50 | hrs |
| Flight time to Johnstown, PA | 1.25 | hrs |
| Elapsed time to unload passengers | 0.50 | hrs |
| Travel to Site | 0.50 | hrs |
| Time at site | 1.50 | hrs |
| Travel to A/P | 0.50 | hrs |
| Elapsed time to load passengers | 0.50 | hrs |
| Flight time to Washington Dulles | 1.00 | hrs |
| Elapsed time to unload passenger | 0.50 | hrs |
| Travel to Return to HOR | 0.75 | hrs |
| Total | 12.25 | |
| Hourly Salary for All | 302.00 | |
| TOTAL COSTS | \$3,699.50 | |

COMMERCIAL AIRLINES

| | | |
|-------------------------------------|-------------------|-----|
| Travel from HOR to Ronald Regan A/P | 0.50 | hrs |
| Checkin, Baggage and Wait Time | 2.00 | hrs |
| Flight time to Atlantic City, NJ | 6.00 | hrs |
| Baggage Claim, Rental Car, Etc. | 0.75 | hrs |
| Drive to Site - Atlantic City, NJ | 0.50 | hrs |
| Time at site | 1.50 | hrs |
| Drive to Atlantic City, NJ A/P | 1.00 | hrs |
| Checkin, Baggage and Wait Time | 2.00 | hrs |
| Flight time to Pittsburg, PA A/P | 7.00 | hrs |
| Baggage Claim, Rental Car, Etc. | 0.75 | hrs |
| Drive to Site - Somerset, PA | 1.00 | |
| Time at site | 1.50 | |
| Drive to Pittsburg, PA A/P | 1.00 | |
| Checkin, Baggage and Wait Time | 2.00 | |
| Flight time to Ronald Regan A/P | 1.00 | |
| Baggage Claim, Rental Car, Etc. | 0.75 | |
| Travel from Ronald Regan A/P to HOR | 0.50 | hrs |
| Total | 29.75 | |
| Hourly Salary for All | 302.00 | |
| TOTAL COSTS | \$3,984.50 | |



Shari
Moultrie/NBC/OS/DOI@DOI
06/22/2009 09:55 AM

To Katherine M Aldrich/HQ/SOL/DOI@SOL
cc
bcc

Subject Fw: Point of Contact Information

Here you go.



Shari Moultrie
Flight Coordination Specialist
US Department of the Interior
National Business Center
Aviation Management
Directorate
Eastern Region Office
Phone: 770 458-2055
Cell: 770-598-3021
Fax: 770-458-6677
shari_moultrie@nbc.gov

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----- Forwarded by Shari Moultrie/NBC/OS/DOI on 06/22/2009 09:55 AM -----

From: martinairdc@aol.com
To: Shari_Moultrie@nbc.gov
Date: 06/20/2009 10:04 AM
Subject: Re: Point of Contact Information

Approx \$7400 plus landing fees at cost, eg Dulles, Atlantic City, Johnstown, Dulles....KA
200....Approx 1 hr flt to atlantic city, and approx 1.3 over to johnstown, approx 1 hr
back.....includes positioning.

Thanks...

Bob Hawthorne
Martinairdc
703-419-5400
202-255-5163

-----Original Message-----

From: Shari_Moultrie@nbc.gov
To: martinairdc@aol.com
Sent: Fri, Jun 19, 2009 6:02 pm
Subject: Re: Point of Contact Information

Bob - here is some preliminary information. Of course the time out of Atlantic City will probably need to be adjusted for Johnstown.

Can you please provide me a quote with the information provided. I will need this to write a justification for the Solicitor's Office.

Thanks - Shari

-----Tim Hartz/SIO/OS/DOI wrote: -----

To: Shari Moultrie/NBC/OS/DOI@DOI, Iris Straitt/SIO/OS/DOI@DOI
From: Tim Hartz/SIO/OS/DOI
Date: 06/19/2009 02:54PM
cc: Stewart Walker/NBC/OS/DOI@DOI
Subject: Re: Point of Contact Information

Hi Shari,

I have some info for you regarding what the Secretary would like to do on Tuesday.

He would like to get to Atlantic City for an 11am event, and then be in Somerset, PA for a 3:30pm event. Right now, we're looking at having a total of 5 travelers including the Secretary.

I spoke to Iris regarding logistics, and we think he should depart Dulles at 9:30am, and then depart Atlantic City at 1pm. The final event will probably end around 5pm, so he could depart Somerset for Dulles at 5:30pm.

The potential travelers at this point are the following (although this may change slightly)

KLS
Security
David Hayes
Kendra Barkoff
Tami Heliemann

If you could let us know an estimate on the plane, I would greatly appreciate it as the Secretary would like to review how much this trip will cost.

Thanks Shari - as always these plans may change over the next few days, but for now I think we should proceed as if this will be the final schedule for Tuesday.

Best,

Tim

Timothy Hartz
Director Of Advance
Office Of The Secretary
Department Of The Interior
O: (202) 208-5078
C: (202) 425-2229
Shari Moultrie

----- Original Message -----

From: Shari Moultrie

TRAVEL COST ANALYSIS

Justification for use of a Government aircraft for travel:

A. BASIC DATA:

Dates and time of required time(s) at Temporary Duty Station(s) (TDS):

| | | | | | | | |
|----------|-------------------|------|----------|------------------------------|---------|----|---------|
| Location | ATLANTIC CITY, NJ | Date | 06/23/09 | Hours required to be on site | 11:00am | to | 12:30pm |
| Location | SOMERSET, PA | Date | 06/23/09 | Hours required to be on site | 3:30pm | to | 5:00pm |
| Location | | Date | | Hours required to be on site | | to | |

Manifest (only persons required to be at TDS):

| <u>Name</u> | <u>Hourly Salary</u> |
|---|----------------------------|
| <u>Ken Salazar (Secretary of Interior)</u> | <u>Salary Not Required</u> |
| <u>David Hayes, SES</u> | <u>\$92.00</u> |
| <u>SGT Dave Graham, Security</u> | <u>\$60.00</u> |
| <u>Tami Heilmann</u> | <u>\$75.00</u> |
| <u>Kendra Barkoff, Press Secretary</u> | <u>\$75.00</u> |
| TOTAL Hours Cost of All Required Travelers | \$ <u>302.00</u> |

(Continue on attached sheet if needed)

Annual Salary ÷ 2087 hours x 1.20 =
Hourly Salary Rate

NOTE: 1.20 covers average Fringe Benefits, Retirement, Health & Life Insurance, Medicare, other Fringes. The 1.20 does not include COLA; for Alaska-based employees, add the applicable additional %.

B. COST COMPARISON:

| | |
|--|---------------------|
| 1. <u>Commercial Airline Costs to meet the required TDS locations and times. Individual ticket cost x number of required travelers.</u> | \$ <u>7,070.00</u> |
| (\$1414.00 airfare x 5 passengers) | |
| • Cost of total duty hours away from office or regular duty station to meet the commercial airline schedule. (See Attachment 1 for detailed explanation) | 8,984.50 |
| • Cost of required per diem and ground transportation. | 100.00 |
| TOTAL Cost by commercial transportation | \$ <u>16,154.50</u> |
| 2. <u>Leased, Contract, or Rental Aircraft.</u> | |
| 1. Flight hours x flight hour costs (N38VV – MartinAir Inc., King Air 200) | \$ <u>6,426.00</u> |
| 2. Cost of total duty hours away from office or regular duty station (See Attachment 1 for detailed explanation) | 3,699.50 |
| 3. Cost of required per diem and ground transportation | 100.00 |
| 4. Any additional aircraft or crew costs not included in above hourly rate, i.e., standby charges, tiedown fees, overnight parking, extra crew, etc. | 964.00 |
| TOTAL Cost by Lease, Contract, or Rental aircraft. | \$ <u>11,189.50</u> |
| 3. <u>DOI-Operated Aircraft – identify specific aircraft: (see remarks)</u> | |
| • Flight hours required x variable flight hour cost. | \$ <u>n/a</u> |
| • Cost of total duty hours away from office or regular duty station. | _____ |
| • Cost of required per diem and ground transportation. | _____ |
| • Any additional costs to be incurred that are not included in the above flight hour rate. Variable cost of crew, as defined on page 1 of OMB Circular A-126, Attachment B, if not included in the flight hour rate. (Do not include pilot costs here if the pilot is one of the Government officials required to meet or perform duties at the TDY location.) | _____ |
| • Fuel costs, if not included in above flight hour rate. Any additional aircraft costs not in the above flight hour rate, i.e., tiedown fees, overnight parking, et. | _____ |
| TOTAL COST by DOI Fleet aircraft. | \$ <u>n/a</u> |

C. MOST COST EFFECTIVE METHOD:

Commercial

Lease, Contract or Rental - N# 38VV MartinAir Pilot/Crew Jim Holden / John Mackay

Purpose _____

DOI Fleet -----N# Pilot/Crew

Purpose _____

REMARKS: (Must be completed if other than most-cost-effective method is chosen.)

Request approval for Secretary of Interior Ken Salazar and his staff to fly on June 23rd, 2009.

Purpose of trip: SECY will participate along with David Hayes to give a briefing near the Atlantic City, NJ shoreline to discuss wind energy. He will also be giving a press conference with the family members of Flight 93 victims in Somerset, PA.

Commercial Airlines can not meet the scheduled time of both press conference locations. There were not direct flights from Washington, DC to Atlantic City, NJ from either from IAD or DCA airports. Either airport location required travel to 3 airports (DCA to LGA to BOS to ACY). The shortest travel time was 6 hrs. This would require passengers to travel the previous day to meet the 11:00am press conference in Atlantic City, NJ. A cost of flight from Washington, DC to Atlantic City, NJ was \$484 per passenger. Again, there were no direct flights from Atlantic City, NJ to Pittsburg, PA. The shortest travel time was 7.05 hrs. Flights were from Atlantic City, NJ to Atlanta, GA to Pittsburg, PA. Since meeting in Atlantic City, NJ adjourns at 12:30pm, commercial airlines could not meet conference in Somerset, PA set for 3:30pm. An hour drive was still required from Pittsburg A/P to site location in Somerset, PA. Cost of flight from Atlantic City, NJ to Pittsburg, PA is \$379 per person. All flights above required change in scheduled carriers. Travel from Pittsburg, PA to Dulles A/P Washington DC was only 1 hr and total cost for flight per passenger was \$551.

DOI Fleet aircraft were not available; therefore were not considered in this justification.

Rental Car and/or POV was not considered an option because it would not meet the scheduled times of press conferences. Travel time to Washington, DC to Atlantic City, NJ is approximately 3.0 hrs (191 miles). This would require a departure out of Washington DC approximately 7:00am which can be met. However, travel time from Atlantic City, NJ to Somerset, PA is approximately 4.5 hrs (298 miles). Meeting in Atlantic City, NJ will commence at approximately 12:30pm. Travel by car will not meet the scheduled conference in Somerset, PA set for 3:30pm.

Request approval to utilize one DOI government leased airplane (N38VV, MartinAir Inc.) to support a group of 5 passengers. This option was cheaper than commercial airlines and could meet the required scheduled times of press conferences in both locations.

D. GENERAL APPROVAL REQUIREMENTS FOR TRAVEL ON GOVERNMENT AIRCRAFT:

Print name of designated approving official Signature Date

E. SPECIAL APPROVAL REQUIREMENTS FOR REQUIRED USE TRAVEL: (See paragraph 11.b. page 6 of OMB Circular A-126)

Print name of designated approving official Signature Date

F. SPECIAL APPROVAL REQUIREMENTS FOR USE OF GOVERNMENT AIRCRAFT FOR TRAVEL BY THE FOLLOWING CATEGORIES OF PEOPLE:
(See paragraph 11.c. page 7 of OMB Circular A-126 and paragraph a., page 3-1 of OMB Bulletin No. 93-11)

- 1) Senior Executive Branch Officials
- 2) Senior Federal Officials
- 3) Members of Families of Senior Executive Branch and Senior Federal Officials
- 4) Non-Federal travelers

Print name of designated approving official Signature Date

BREAKDOWN OF HOURS AWAY FROM OFFICE

CHARTERED AIRCRAFT

| | | |
|-----------------------------------|---------------|------|
| Travel from HOR to Dulles A/P | 0.75 | hrs |
| Elasped time to load passengers | 0.50 | hrs |
| Flight time to Atlantic City, NJ | 1.00 | hrs |
| Elasped time to unload passengers | 0.50 | hrs |
| Travel to Site | 0.50 | hrs |
| Time at site | 1.50 | hrs |
| Travel to A/P | 0.50 | hrs |
| Flight time to Johnstown, PA | 1.25 | hrs |
| Elasped time to unload passengers | 0.50 | hrs. |
| Travel to Site | 0.50 | hrs |
| Time at site | 1.50 | hrs |
| Travel to A/P | 0.50 | hrs |
| Elasped time to load passengers | 0.50 | hrs |
| Flight time to Washington Dulles | 1.00 | hrs |
| Elasped time to unload passenger | 0.50 | hrs |
| Travel to Return to HOR | 0.75 | hrs |
| Total | <u>12.25</u> | |
| Hourly Salary for All | <u>302.00</u> | |

TOTAL COSTS **\$3,699.50**

COMMERCIAL AIRLINES

| | | |
|-------------------------------------|---------------|-----|
| Travel from HOR to Ronald Regan A/P | 0.50 | hrs |
| Checkin, Baggage and Wait Time | 2.00 | hrs |
| Flight time to Atlantic City, NJ | 6.00 | hrs |
| Baggage Claim, Rental Car, Etc. | 0.75 | hrs |
| Drive to Site - Atlantic City, NJ | 0.50 | hrs |
| Time at site | 1.50 | hrs |
| Drive to Atlantic City, NJ A/P | 1.00 | hrs |
| Checkin, Baggage and Wait Time | 2.00 | hrs |
| Flight time to Pittsburg, PA A/P | 7.00 | hrs |
| Baggage Claim, Rental Car, Etc. | 0.75 | hrs |
| Drive to Site - Somerset, PA | 1.00 | |
| Time at site | 1.50 | |
| Drive to Pittsburg, PA A/P | 1.00 | |
| Checkin, Baggage and Wait Time | 2.00 | |
| Flight time to Ronald Regan A/P | 1.00 | |
| Baggage Claim, Rental Car, Etc. | 0.75 | |
| Travel from Ronald Regan A/P to HOR | 0.50 | hrs |
| Total | <u>29.75</u> | |
| Hourly Salary for All | <u>302.00</u> | |

TOTAL COSTS **\$8,984.50**



THE TRIP OF THE SECRETARY
TO
ATLANTIC CITY, NJ & SOMERSET, PA
June 23rd, 2009

TRIP SUMMARY
THE TRIP OF THE SECRETARY
TO
ATLANTIC CITY & SOMERSET, PA
JUNE 23rd, 2009

Weather:

| | |
|-------------------|--------------------------------------|
| Washington D.C | High 63// cloudy and periods of rain |
| Atlantic City, NJ | High 63// cloudy and periods of rain |
| Somerset, PA | High 62// showers in the morning |

Time Zone:

| | |
|------------------------|-------------------|
| Washington | Eastern Time Zone |
| Atlantic City/Somerset | Eastern Time Zone |

Atlantic City Advance:

| | | |
|--------------|---------------------|---------------------------|
| Staff Lead | Tim Hartz | <u>Cell Phone:</u> |
| Security | (b) (7)(C), (b) (6) | (b) (6) |
| Ride-Along | | |
| Photographer | Tami Heilemann | |

Somerset Advance:

| | | |
|--------------|---------------------|---------------------------|
| Security | (b) (7)(C), (b) (6) | <u>Cell Phone:</u> |
| Ride-Along | | (b) (6) |
| Photographer | Tami Heilemann | |

Traveling Staff:

| | | |
|--|----------------|---------|
| Press Secretary | Kendra Barkoff | (b) (6) |
| NPS- Lead on Flight 93 Issues (In Somerset) | Bill Shaddox | |

Washington Staff:

| | | |
|----------------------------|----------------|----------------------------|
| Secretary's Scheduler | Joan Padilla | <u>Office Phone</u> |
| | | office: (202) 208-5820 |
| Tom Strickland's Scheduler | Terri Johnson | cell: (b) (6) |
| | | office: (202) 208-6087 |
| Ethics | Melinda Loftin | cell: (b) (6) |
| | | (703) 862-5552 |

Charter Captain and Co-Pilot:

| | | |
|----------|---------------|--------------|
| Captain | John Mackay | 804-677-2915 |
| Co-Pilot | Roger Fuhrman | 757-561-3900 |

Attire:

Business

restrictions and airport screening procedures, or check <http://www.tsa.gov>. Everything you need for a smooth travel experience can be found in our [Traveler guide](#) section on united.com. This section includes helpful information on baggage requirements, flight status, on-line and self-service check-in, airport maps, in-flight movie schedules, and information for customers with special needs.

- **International travel.** Be sure to bring a copy of your e-ticket receipt along with any required documents, including passport, for your international travel to the airport. International travel information such as State department advisories and visa information can be found on www.united.com/travelsupport, under "International travel information."

F To make changes to your reservation within the United States, call 1-800-UNITED-1 (1-800-864-8331). For up-to-date flight information within the US, call 1-800-824-6200. Check on united.com F

For United reservations worldwide, call:

| | |
|-----------------------|----------------|
| US INTL RESERVATIONS | 1-800-538-2929 |
| US FLIGHT INFORMATION | 1-800-824-6200 |

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| |
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|--------------------------------------|

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United carrier passenger notices

| | |
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| © 2007 United Air Lines, Inc | |
|------------------------------|--|

MB

| | | | | |
|---|--|--|--|--|
| TRAVEL VOUCHER <small>(Read Privacy Act Statement on the back)</small> | | 1. DEPARTMENT OR ESTABLISHMENT BUREAU DIVISION OR OFFICE | 2. TYPE OF TRAVEL <input checked="" type="checkbox"/> TEMPORARY DUTY <input type="checkbox"/> PERMANENT CHANGE OF STATION | 3. VOUCHER NO. KSFRESNOCA062809 V01 |
| 5. a. NAME (Last, first, middle initial) SALAZAR, KENNETH L. | | b. SOCIAL SECURITY NO. (b) (6) | | 4. SCHEDULE NO. |
| c. MAILING ADDRESS (Include ZIP Code) DOI, OS SECRETARY 1849 C STREET NW WASHINGTON, DC 20240 | | d. OFFICE TELEPHONE NO. 202-273-3423 | | 6. PERIOD OF TRAVEL a. FROM 06/28/09 b. TO 06/29/09 |
| e. PRESENT DUTY STATION | | f. RESIDENCE (City and State) | | 7. TRAVEL AUTHORIZATION a. NUMBER(S) OPMTLJ b. DATE(S) 06/29/09 |
| 8. TRAVEL ADVANCE | | 9. CASH PAYMENT RECEIPT | | 10. CHECK NO. |
| a. Outstanding 0.00 | | a. DATE RECEIVED | | 11. PAID BY |
| b. Amount to be applied 0.00 | | b. AMOUNT RECEIVED \$ | | |
| c. Amount due Government (Attached <input type="checkbox"/> Check <input type="checkbox"/> Cash) | | c. PAYEE'S SIGNATURE | | |
| D. Balance outstanding | | | | |

| | | | | |
|--|--|--------------------------------|--|--------------------|
| 8. TRAVEL ADVANCE | | 9. CASH PAYMENT RECEIPT | | 11. PAID BY |
| a. Outstanding 0.00 | | a. DATE RECEIVED | | |
| b. Amount to be applied 0.00 | | b. AMOUNT RECEIVED \$ | | |
| c. Amount due Government (Attached <input type="checkbox"/> Check <input type="checkbox"/> Cash) | | c. PAYEE'S SIGNATURE | | |
| D. Balance outstanding | | | | |

| | | | | | | |
|---|---|---|--|---------------------------|-------------------------|------------------|
| 12. GOVERNMENT TRANSPORTATION REQUESTS, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH <small>(List by number below and attach passenger coupon; if cash is used show claim on reverse side)</small> | I hereby assign the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7) | | | | Traveler's Initials | |
| | AGENT'S VALUATION OF TICKET (a) | ISSUING CARRIER (Initials) (b) | MODE CLASS OF SERVICE AND ACCOMMODATIONS (c) | DATE ISSUED (d) | POINTS OF TRAVEL | |
| | | | | FROM (e) | TO (f) | |
| 67681380090 | 985.38 | | 06/28/09 | | | |
| 167681380090 | 985.38 | | 06/28/09 | | | |
| ACCOUNTING CLASSIFICATION: | | | | | | |
| 09 1000.DDD01 | .68 | -2009 | ^^DM^1000 | ^^DDD01 | ^68^ | - 96.00 NR- 2,12 |
| 6.96 | | | | | | |
| COMMENTS: SPEECH/PRESENTATION. | | | | | | |

| | | | | |
|--|--|---------------------------|-------------|-----------------------|
| 13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claimed is based on the average cost of lodging incurred during the period covered by this voucher. | | TRAVELER SIGN HERE | DATE | AMOUNT CLAIMED |
| | | <i>Ken Salazar</i> | JUL 16 2009 | 96.00 |
| <small>NOTE: Falsification of an item in an expense account works a forfeiture of claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; i.d. 1001).</small> | | | | |

| | | | |
|--|--|---|--|
| 14. This voucher is approved. Long distance phone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify (31 U.S.C. 680a).) | | 17. FOR FINANCE OFFICE USE ONLY COMPUTATION | |
| APPROVING OFFICIAL SIGN HERE | | a. DIFFERENCES, IF ANY (Explain and show amount) | |
| <i>Rebecca Stone</i> | | | |
| DATE | | b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION | |
| 7-16-09 | | Certifier's initials: \$ | |

| | | | |
|--|----------------|-----------------|--|
| 15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION | | | c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol): \$ 0.00 |
| a. VOUCHER NO. | b. D.O. SYMBOL | c. MONTH & YEAR | |
| 16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT | | | d. NET TO TRAVELER \$ 96.00 |
| AUTHORIZED CERTIFYING OFFICIAL SIGN HERE | | | |
| DATE | | | |

18. ACCOUNTING CLASSIFICATION
SEE BLOCK 12 ABOVE

| ACCOUNTING CLASS CODE | TRIP 1 |
|---------------------------|----------|
| COM. CARR. -I-211C | 1,970.76 |
| LODGING-211D | 114.45 |
| M&IE-211D | 96.00 |
| TAV EXP -I-211B | 13.50 |
| TMC FEE -I-211B | 28.25 |
| 09 1000.DDD01. .6 | 0.00 |
| | 0.00 |
| 2009^^DM^1000^^DDD01^^68^ | 2,222.96 |

SPLIT PAY DISBURSEMENTS:

| | |
|---------------------------------|----------|
| TOTAL EXPENSES ----- | 2,222.96 |
| NON-REIMBURSABLE EXPENSES ----- | 2,126.96 |
| | ===== |
| TOTAL AMOUNT CLAIMED ----- | 96.00 |
| PREV PAYMENTS -- | 0.00 |
| GOV'T ADVANCE OUTSTANDING -- | 0.00 |
| GOV'T ADVANCE APPLIED ----- | 0.00 |
| | ----- |
| | 0.00 |
| | ===== |
| NET TO TRAVELER (GOVT) ----- | 96.00 |
| GOV'T CHARGE CARD EXPENSES - | 0.00 |
| GOV'T CHARGE CARD ATM ADV -- | 0.00 |
| ADD'L GOV'T CHARGE CARD PYMT | 0.00 |
| | ===== |
| TOTAL GOV'T CHARGE CARD AMT | 0.00 |
| PAY TO GOV'T CHARGE CARD----- | 0.00 |
| PAY TO TRAVELER ----- | 96.00 |

TRAVEL AUTHORIZATION

1. No. SALAZAR 02
2. 03-19-2008
(DATE)

ms

3. OS
(BUREAU OR OFFICE) Washington, DC

4. NAME Ken Salazar 5. OFFICIAL STATION _____

6. TITLE SECY of DOI 7. ACCOUNTING OFFICE Washington, DC

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

PLACES OF TRAVEL

8. FROM: Washington, DC
9. TO: Such places in the contiguous US, AK, HI, PR, and US Territories as may be necessary, and return. Accomplish & missions. Off. business

10. PURPOSE AND REMARKS:

Official business as may be required.
I certify that the travel herein was reviewed and determined to essential for accomplishment of DOI programs and missions. Payment from a non-Federal source for travel-related expenses is authorized under 31 U.S.C. 1353, provided that prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and Part 374 DM 5, and are fully documented and approved via form DI-2000.
Speaker/Presenter at Conference, Summits, ect.

11. PER DIEM ALLOWANCE:

Actual lodging and per diem NTE 300% as authorized in accordance with the Federal Travel Regulations as issued by GSA and published in the Federal Travel Register.

****Subject to Availability of Funds****

12. PERIOD OF TRAVEL: Beginning on or about 03-19-2009 Ending on or about 09-30-2009

MODE OF TRAVEL

13. Common carrier 14. Extra fare 15. Government-owned conveyance
16. Privately owned at a mileage rate of _____ cents, subject to:
(a) Administratively determined to be the advantage of the Government
(b) A showing of advantage to the Government
(c) Not to exceed cost by common carrier, including consideration of Per Diem allowance

MISCELLANEOUS

17. Transportation immediate family 19. Shipment household goods and personal effects
18. Other (specify) _____
Excess baggage, taxi fares, telephone calls, rental cars/fuel, conference rooms, POV, public transportation, tolls, newspapers, faxes, misc. supplies, registrations/ATM fees in accordance w/FPMP 101-7, et. seq.

ESTIMATED COST

20. Transportation _____ \$ _____
21. Per Diem _____
22. Other _____
23. TOTAL _____ \$ _____

24. CHARGED TO:

2009-1000 DDD01 68

25. _____
(FISCAL OFFICER'S SIGNATURE)

26. Ken Salazar
(REQUESTER'S SIGNATURE)
27. Ken Salazar, SECY of DOI
(TITLE)

28. Renee Stone
(AUTHORIZING OFFICER'S SIGNATURE)
29. Renee Stone, Depy COS
(TITLE)

MEMORANDUM

To: Signing official

From: Iris Straitt
Scheduling Office

Date: 7/9/09

Subject: Secretary Ken Salazar – Fresno, CA/Las Vegas, NV
- 6/28-29/09

Secretary Salazar traveled on 6/28/09 to Fresno, CA to meet with federal elected officials, participate in a Town Hall Meeting, and continued on to Las Vegas, NV and remained overnight. Secretary Salazar on 6/29/09 participated in the Urban Sustainability Initiative Meeting with UNLV students and a Press Conference for Announcements on Renewable Energy. Secretary Salazar returned to Washington, DC on 6/29/09.

The Secretary's trip included official business: I have included the following documents of the Secretary's travel: (1) the Secretary's travel voucher for the trip and (2) the final itinerary for the trip.

The Secretary's travel on this trip did not incur costs that were, unnecessary or unjustified in the performance of official business.

Attachment

For: KEN SALAZAR GDOIOS

To: NGMSDOI
ETKT 24JUN.

Sales Person: 77
Locator: HLGYPG
Customer Number: S321BGK

THIS INVOICE IS PROOF OF YOUR ELECTRONIC TICKET TRANSACTION.
IF A REFUND IS NEEDED PLEASE CALL CARLSON WAGONLIT TRAVEL.

Sunday June 28, 2009



United Airlines Flight Number: 427
Class of Service: Coach Class Y
Depart: WASHINGTON/DULLES 9:38 Am June 28, 2009
Arrive: DENVER, CO 11:25 Am June 28, 2009
Total Flight Time: 3 Hours 47 Minutes Non-Stop
Equipment: 752
Meal Service: Available For Purchase
Status: Confirmed Confirmation Number: WB0DT0
Reserved Seat: SALAZAR/KEN 9D
Frequent Flyer Number: (b) (6)
STAR ALLIANCE

Sunday June 28, 2009



United Airlines Flight Number: 6675
Class of Service: Coach Class Y
Depart: DENVER, CO 12:06 Pm June 28, 2009
Arrive: FRESNO, CA 1:24 Pm June 28, 2009
Total Flight Time: 2 Hours 18 Minutes Non-Stop
Equipment: CRJ
Meal Service: None
Status: Confirmed Confirmation Number: WB0DT0
Reserved Seat: SALAZAR/KEN 8B
Frequent Flyer Number: (b) (6)
*DEN-FAT OPERATED BY /UNITED EXPRESS/SKYWEST AIRLINES
DEN-FAT CHECK-IN WITH UNITED AIRLINES
STAR ALLIANCE

Sunday June 28, 2009



United Airlines Flight Number: 6238
Class of Service: Coach Class Y
Depart: FRESNO, CA 6:29 Pm June 28, 2009
Arrive: LAS VEGAS, NV 7:49 Pm June 28, 2009
Total Flight Time: 1 Hour 20 Minutes Non-Stop
Equipment: Embraer Turboprop
Meal Service: None
Status: Confirmed Confirmation Number: WB0DT0
Reserved Seat: SALAZAR/KEN 6A

ms

| | | | |
|--|---|--|--|
| TRAVEL VOUCHER <small>(Read Privacy Act Statement on the back)</small> | 1. DEPARTMENT OR ESTABLISHMENT BUREAU DIVISION OR OFFICE | 2. TYPE OF TRAVEL <input checked="" type="checkbox"/> TEMPORARY DUTY <input type="checkbox"/> PERMANENT CHANGE OF STATION | 3. VOUCHER NO. KSPANAMACITYP063009_V01 |
| | | | 4. SCHEDULE NO. |

| | | |
|---|--|--|
| 5. a. NAME (Last, first, middle initial) SALAZAR, KENNETH L. | b. SOCIAL SECURITY NO. (b) (6) | 6. PERIOD OF TRAVEL a. FROM 06/30/09 b. TO 07/02/09 |
| c. MAILING ADDRESS (Include ZIP Code) DOI, OS SECRETARY 1849 C STREET NW WASHINGTON, DC 20240 | d. OFFICE TELEPHONE NO. 202-273-3423 | 7. TRAVEL AUTHORIZATION a. NUMBER(S) OPNPN3 b. DATE(S) 07/07/09 |
| e. PRESENT DUTY STATION | f. RESIDENCE (City and State) | 10. CHECK NO. |

| | |
|--|--------------------------------|
| 8. TRAVEL ADVANCE | 9. CASH PAYMENT RECEIPT |
| a. Outstanding 0.00 | a. DATE RECEIVED |
| b. Amount to be applied 0.00 | b. AMOUNT RECEIVED \$ |
| c. Amount due Government (Attached <input type="checkbox"/> Check <input type="checkbox"/> Cash) | c. PAYEE'S SIGNATURE |
| D. Balance outstanding | |

| |
|--------------------|
| 11. PAID BY |
|--------------------|

| | | | | | | |
|---|---|---------------------------------------|---|------------------------|------------------------------|--|
| 12. GOVERNMENT TRANSPORTATION REQUESTS, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH <small>(List by number below and attach passenger coupon; if cash is used show claim on reverse side)</small> | I hereby assign the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7) | | | | ▶ Traveler's Initials | |
| | AGENT'S VALUATION OF TICKET (a) | ISSUING CARRIER (Initials) (b) | MODE CLASS OF SERVICE AND ACCOMMODATIONS (c) | DATE ISSUED (d) | POINTS OF TRAVEL | |
| | | | | FROM (e) | TO (f) | |
| ACCOUNTING CLASSIFICATION: 09 1000.DDD01 3.50 | .68-2009 | DM^1000 | DDD01^68 | 0.00 | NR- 1 | |
| COMMENTS: U.S. Delegation to Panama. Flight, per diem, and lodging provided by the State Department. | | | | | | |

| | | | |
|--|---|-------------------------|------------------------------|
| 13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claimed is based on the average cost of lodging incurred during the period covered by this voucher. | TRAVELER SIGN HERE ▶ Ken Salazar | DATE JUL 16 2009 | AMOUNT CLAIMED ▶ 0.00 |
| <small>NOTE: Falsification of an item in an expense account works a forfeiture of claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; i.d. 1001).</small> | | | |

| | |
|--|---|
| 14. This voucher is approved. Long distance phone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify (31 U.S.C. 580a).) | 17. FOR FINANCE OFFICE USE ONLY COMPUTATION |
| APPROVING OFFICIAL SIGN HERE ▶ Renee Hony | a. DIFFERENCES, IF ANY (Explain and show amount) |
| DATE 7-16-09 | b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION |
| 15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION | c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol): |
| a. VOUCHER NO. | b. D.O. SYMBOL |
| c. MONTH & YEAR | d. NET TO TRAVELER ▶ \$ 0.00 |
| 16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT | |
| AUTHORIZED CERTIFYING OFFICIAL SIGN HERE ▶ | |
| DATE | |

18. ACCOUNTING CLASSIFICATION
SEE BLOCK 12 ABOVE

=====

| ACCOUNTING CLASS CODE | TRIP 1 |
|---------------------------|--------|
| TAV EXP -I-211B | 13.50 |
| 09 1000.DDD01. .6 | 13.50 |
| 2009^^DM^1000^^DDD01^^68^ | |

SPLIT PAY DISBURSEMENTS:

| | |
|---------------------------------|-------|
| TOTAL EXPENSES ----- | 13.50 |
| NON-REIMBURSABLE EXPENSES ----- | 13.50 |
| TOTAL AMOUNT CLAIMED ----- | 0.00 |
| PREV PAYMENTS -- | 0.00 |
| GOV'T ADVANCE OUTSTANDING -- | 0.00 |
| GOV'T ADVANCE APPLIED ----- | 0.00 |
| NET TO TRAVELER (GOVT) ----- | 0.00 |
| GOV'T CHARGE CARD EXPENSES - | 0.00 |
| GOV'T CHARGE CARD ATM ADV -- | 0.00 |
| ADD'L GOV'T CHARGE CARD PYMT | 0.00 |
| TOTAL GOV'T CHARGE CARD AMT | 0.00 |
| PAY TO GOV'T CHARGE CARD----- | 0.00 |
| PAY TO TRAVELER ----- | 0.00 |

TRAVEL AUTHORIZATION

1. No. SALAZAR 03 *NB*
2. 06-23-2009
(DATE)

3. OS
(BUREAU OR OFFICE) Washington, DC

4. NAME Ken Salazar 5. OFFICIAL STATION _____

6. TITLE SECY of DOI 7. ACCOUNTING OFFICE Washington, DC

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

PLACES OF TRAVEL

8. FROM: Washington, DC
9. TO: Such places in the contiguous US, AK, HI, PR, and US Territories as may be necessary, and return. Accomplish & missions. Off. business
US Delegation to Panama for Inauguration Ceremony for Newly-Elected President Torrijos

10. PURPOSE AND REMARKS:

Official business as may be required.
I certify that the travel herein was reviewed and determined to be essential for accomplishment of DOI programs and missions. Payment from a non-Federal source for travel-related expenses is authorized under 31 U.S.C. 1353, provided that prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and Part 374 DM 5, and are fully documented and approved via form DI-2000.
Speaker/Presenter at Conference, Summits, ect.

Per diem and lodging paid by the Stater Dent

11. PER DIEM ALLOWANCE:

Actual lodging and per diem NTE 300% as authorized in accordance with the Federal Travel Regulations as issued by GSA and published in the Federal Travel Register.

****Subject to Availability of Funds*****

12. PERIOD OF TRAVEL: Beginning on or about 06-30-2009 Ending on or about 07-02-2009

MODE OF TRAVEL

13. Common carrier 14. Extra fare 15. Government-owned conveyance
16. Privately owned at a mileage rate of _____ cents, subject to:
(a) Administratively determined to be the advantage of the Government
(b) A showing of advantage to the Government
(c) Not to exceed cost by common carrier, including consideration of Per Diem allowance

MISCELLANEOUS

17. Transportation immediate family 19. Shipment household goods and personal effects
18. Other (specify) _____
Excess baggage, taxi fares, telephone calls, rental cars/fuel, conference rooms, POV, public transportation, tolls, newspapers, faxes, misc. supplies, registrations/ATM fees in accordance w/FPMR 101-7, et. seq.

ESTIMATED COST

20. Transportation _____ \$ _____
21. Per Diem _____
22. Other _____
23. TOTAL _____ \$ _____

24. CHARGED TO:

2009-1000 DDD01 68

25. _____
(FISCAL OFFICER'S SIGNATURE)

26. _____
(REQUESTER'S SIGNATURE)
27. Ken Salazar, SECY of DOI
(TITLE)

28. Renee Stone
(AUTHORIZING OFFICER'S SIGNATURE)
29. Renee Stone, Depy COS
(TITLE)

Amendment

U.S. DEPARTMENT OF THE INTERIOR Foreign Travel Certification Form

BUREAU OS

Date Initiated _____

NB

Traveler's Name, Phone & Fax Number: Kenneth Salaraz 202-208-7551 202-208-4694

Position Title, Grade, Duty Station: SECY of DOI - Washington, DC

| COUNTRY (use + sheets for more than 3) | Major Cities to be Visited | Dates of Travel |
|--|----------------------------|-----------------|
| Panama | Panama City | 6/30-7/2/09 |
| | | |
| | | |

Purpose of Travel: Reimbursable Agreement (PASA, etc) Official USG Delegate Employee Training/Development
 Professional/Scientific Meetings Field Work Other _____

Justification for Travel: Explain objective of trip, role of traveler, importance to trip to Bureau Mission, consequence if travel does not occur, etc.

US Delegation - Panama Newly-Elected President Inauguration

Per diem/Hotel provided by State Department

Bureau Clearance and Control Numbers For Bureau Use Only

Ethics

| Costs During Travel Period | Will other donor or employee reimburse cost? <input type="checkbox"/> Yes * <input type="checkbox"/> NO (If "yes," complete following) |
|-----------------------------------|--|
| | Name of Donor: 1. _____ 2. _____ |
| Salary \$ _____ | Salary \$ _____ \$ _____ |
| Per Diem \$ _____ | Per Diem \$ _____ \$ _____ |
| Transportation \$ _____ | Transportation \$ _____ \$ _____ |
| Other (Conf. Fees, etc.) \$ _____ | Other (Conf. Fees, etc.) \$ _____ \$ _____ |
| TOTAL \$ _____ | TOTAL \$ _____ \$ _____ |

* Use of non-Federal funds requires additional clearances under 31 USC Section 1353.

I HEREBY APPROVE THE TRAVEL AND CERTIFY that the travel proposed is essential and supported by the following considerations. Explain on reverse items not checked below:

- Travel is limited to the minimum necessary to accomplish the agency's program (41 CFR 301);
- Clearance by US Mission/Embassy has been requested and travel will not occur if US Mission/Embassy objects;
- Traveler will issue a report within ten (10) days of return to be distributed to interested officials to share in the benefits;
- Annual leave of more than one workday is described here or is attached: _____
- No other Bureau employees are known to be traveling to this destination at this time. If not checked, give names of other bureau officials to attend: _____

(Signature of head of Bureau) _____ Date _____

Approved: _____

(Assistant Secretary)

(Date)

Concur: _____

(Assistant Secretary-TIA) *PPA*

(Date)

Form DI-1175
(Rev. Aug. 1994)

MEMORANDUM

To: Signing official

From: Iris Straitt
Scheduling Office

Date: 7/9/09

Subject: Secretary Ken Salazar – Panama City, Panama
- 6/30-7/2/09

Secretary Salazar traveled on 6/30/09 to Panama City, Panama as part of a US Delegation for the events 6/30-7/1/09 for the newly-elected President of Panama. Secretary Salazar returned to Washington, DC on 7/2/09.

The Secretary's trip included official business: I have included the following documents of the Secretary's travel: (1) the Secretary's travel voucher for the trip and (2) the final itinerary for the trip.

The Secretary's travel on this trip did not incur costs that were unnecessary or unjustified in the performance of official business. The State Department provided the aircraft, lodging, and per diem for Secretary Salazar for this trip.

Attachment



THE TRIP OF THE SECRETARY

TO

PANAMA

JUNE 30 – JULY 2, 2009

**TRIP SUMMARY
THE TRIP OF THE SECRETARY
TO
JUNE 30—JULY 1, 2009**

Weather:

Washington D.C
Panama City, Panama

Time Zone:

Washington D.C
Panama City, Panama

Eastern Time Zone
Central Time Zone

Panama Advance:

Ride-Along

(b) (7)(C), (b) (6)

Cell Phone:

Washington Staff:

Secretary's Scheduler
Tom Strickland's Scheduler

Joan Padilla
Terri Johnson

Office Phone

(202) 208-5820
(202) 208-6087

Attire:

Tuesday, June 30, 2009

7:35 – 8:20am: DEPART RESIDENCE EN ROUTE TO ANDREWS AIR FORCE BASE

(b) (7)(C), (b) (6)

8:20am: ARRIVE ANDREWS AIR FORCE BASE

8:35am – 1:00pm: WHEELS-UP FROM WASHINGTON TO PANAMA CITY, PANAMA

Washington to Panama

Make/Model:

Tail #:

Pilots (2);

Flight manifest ():

KLS, (b) (7)(C), (b) (6) Dan Restrepo (White House Advisor for Latin America), Craig Kelly (Deputy Assistant Secretary for Western Hemisphere Affairs, Department of State), Penny Price (White House Protocol Officer)

Flight Time: 5hr 25mins

1:00 pm (CST): WHEELS-DOWN TOCUMEN INTERNATIONAL AIRPORT, PANAMA

1:00 - 1:15pm: UNLOAD AIRCRAFT/DEPART FOR HOTEL

2:00pm: ARRIVE MIRAMAR INTERCONTINENTAL HOTEL

Location:

Phone: (507) 206-8888

Schedule for July 1 Inauguration

Embassy Panama Visit Officer:

Lance Hegerle

Director of Narcotics Affairs Section

- Office General: [507] 207-7273
- Office Direct: [507] 207-7197
- Mobile: (b) (6)
- E-mail: hegerlelk@state.gov

Assistant Panama Visit Officer

Eric Geelan

Political Officer

- Office General: [507] 207-7122
- Office Direct: [507] 207-7002
- Mobile: (b) (6)

Hotel Information:

Miramar Intercontinental Hotel

Switchboard: [507] 206-8888

- Embassy rate of .00 includes taxes and breakfast.
- Control Room and Hospitality Room:
- Note: There will be cellular phones available in the control room and hospitality room to place calls to the U.S.

General Note on the Schedule

Note 1: This Schedule is predicated upon the assumption that the Delegation will arrive on Tuesday June 30 and depart on the evening of Wednesday July 1.

Tuesday, June 30

00:00

Depart D.C.

- Flight Designation:
- Route:
- Estimated Flight Time: 5 hours minimum but dependent on aircraft and fuel refueling, if needed

00:00

Primary Control Room/Hospitably Room Open

- Location: Miramar Intercontinental Hotel, Room ____
- Delegation Participants: Open for entire Delegation
- Note 1: Control Room/Hospitality Room will be available to the Delegation from June 30th at 00:00 until one hour after Wheels Up on July 1. It will be staffed the night of the 30th until Delegation indicates that it is no longer needed, and will reopen on the 1st at 6 AM.
- Note 2: Control Officer will ensure Hospitably Room is stocked according to the direction of the White House Advance Officer and in coordination with Debra Shea.
- Control Officer: Richard Fitzsimmons/ Michael DeVega

00:00

Wheels Down - Recommend wheels down at approx 12 pm.

- Location: Tocumen International Airport, Presidential Ramp
- Delegation Participants: Entire Delegation.
- Meet and Greet:
 - o Ambassador Barbara J. Stephenson
 - o Ambassador Miguel Lecaro
 - o Vice Foreign Minister Ricardo Duran
 - o Lance Hegerle
 - o Eric Geelan
- Note 1: Ambassadors Stephenson and Lecaro greet head of delegation on plane, Duran waits at head of stairs
- Note 2: Delegation moves directly to motorcade, Baggage will follow (Gary Friel)
- Note 3: Press will be present, but will not have direct access to Delegation
- Control Officer: Robert Gross/Johnny Lloyd

00:00

Depart Tocumen ert Miramar Hotel

- Drive time: 45 minutes

00:00

Arrive Miramar Hotel for Expedited Check-in

- Location: Miramar Hotel
- Delegation Participants: Entire Delegation
- Note 1: Delegation will be greeted in the hotel lobby by the GM of the Hotel, and Delegation Head will be asked to sign the guest book
- Note 2: After greeting by GM, Delegates will be escorted directly to their rooms, Staff collect their room keys, per diem (if authorized), and cellular phones (if needed) in the Control room on the rd Floor
- Note 3: Luggage will delivered to Delegation Member's Rooms by Baggage Coordinator (Gary Friel)
- Control Officer: Debra Shea/ Richard Fitzsimmons

00:00

Depart Miramar Hotel ert Embassy

- Drive time: 20 minutes

00:00

Country Team Briefing

- Location: Multipurpose Room, Embassy
- Delegation Participants: Entire Delegation.
- Note: Members of delegation seated at table; staff seated off table.
- Embassy Participants:
 1. Barbara Stephenson
 2. A-DCM - Mark Perry
 3. ECON - Joel Reifman
 4. ODC - CAPT Glenn Olarte
 5. DAO - CDR Scott Brees
 6. A-POL - Eric Geelan
 7. USAID- Littleton Tazewell
 - 8.
 - 9.
 - 10.
 - 11.

00:00

Country Team Briefing Concludes

00:00 Depart Embassy ert Miraflores

- Drive time: 15 minutes

00:00 **Briefing by Panama Canal Authority (ACP) and VIP Tour**

- Location: Miraflores Locks
- Delegation Participants: Entire Delegation
- Duration: 1 ½ hours
- Site: Visitor Center Auditorium
- Topics: Canal operations, security, and expansion project
- Note 1: Only twelve members of the Delegation may cross to the Control Tower.
- Note 2: Depending on timing and schedule this could be combined with lunch or snack
- Control Officer: Nic Kuchova/Jeane de Zuniga
-

00:00 pm Depart Miraflores ert Miramar Hotel

- Drive time: 30 minutes

19:10 Departure Miramar Hotel ert President Torrijos Dinner

- Delegation Participants: Head of Delegation plus 3 staff attendance (**ATTENDANCE PENDING CONFIRMATION**)
- Drive time: 20 minutes (*waiting to hear*)

19:10 Depart Miramar Hotel ert Canal Museum

- Delegation Participants: All Delegates except Head of Delegation
- Drive time: 20 minutes

19:30 **President Torrijos diner for Heads of State**
(ATTENDANCE PENDING CONFIRMATION)

- Location: Quarry Heights Presidential Guest House
- Delegation Participants: Head of Delegation plus 3 staff
- Dress code: Men: Dark suit; Women: Cocktail Dress
- Control Officer: Kellee Farmer/Ermitas Perez

19:30

VP Samuel Lewis Navarro Reception (*See you*)

- Location: Canal Museum, Casco Viejo
- Delegation Participants: All Delegates except Head of Delegation.
- Dress code: Men: Dark suit; Women: Cocktail Dress
- Control Officer:

21:30 Depart Quarry Heights Presidential Guest House ert Hotel

- Delegation Participants: Head of Delegation plus 3 staff (**ATTENDANCE PENDING CONFIRMATION**)
- Drive time: 20 minutes

21:30 Depart Canal Museum ert Miramar Hotel

- Delegation Participants: All Delegates except Head of Delegation
- Drive time: 20 minutes

RON Miramar Hotel

Wednesday, July 1

09:00 Installation of the National Assembly

- Location: National Assembly
- Note: Delegation does not attend, but Inauguration does not begin until event concludes and participants arrive at Inauguration
- Control Officer: Matthew Younger and Luis Quinzada

09:00 **Embassy Secondary Control room at Sheraton open**

- Location: Sheraton Room #
- Delegation Participants: Entire Delegation
- Note 1: Room will serve as a pre-hold room or alternate hold room for GOP's VIP holding room
- Note 2: Room will open at 9 and will remain open until all Delegates depart V.P. Reception

- Note 3: Room will have drinks and snacks, and depending on needs of Delegation could be equipped with computers.
- Note 4: Room also available for bilats as needed
- Control Officer: Martin Healy

00:00 Depart Miramar Hotel ert Sheraton Hotel

- Delegation Participants: Total Delegation
- Drive time: 20 minutes

10:00 **VIPs gather at GOP holding room at the Sheraton**

- Location: Sheraton Hotel, La Caleta Salon, 2nd Floor
- Delegation Participants: All Delegates
- Dress Code: Men: Dark suit, white shirt; Women: Business suit
- Note: VF Varela will host this event
- Control Officer:

10:50 Depart Sheraton Hotel ert ATLAPA Convention Center

- Drive time: 5 minutes
- Note: Actual departure time will be determined by termination of National Assembly event.

11:00 **Swearing in of President-elect Martinelli**

- Location: ATLAPA Convention Center, Anayansi Theater
- Delegation Participants: All Delegates
- Dress Code: Men: Dark suit, white shirt; Women: Business suit
- Note 1: All U.S. Delegates will sit together in assigned seating in area reserved for visiting delegations
- Note 2: Control Officer will procure translation headsets for delegation
- Control Officer: Kellee Farmer/Ermitas Perez

12:00 Presidential Receiving Line for Diplomatic Delegations

- Location: ATLAPA Convention Center, La Huca Theater, 2nd floor

- Delegation Participants: All Delegates
- Dress Code: Men: Dark suit, white shirt; Women: Business suit.
- Note 1: President and other Heads of State seated on stage will walk directly to La Huca Theater. Spectators will be asked to remain seated until all delegates located in the front rows of the Anayansi Theater have been escorted to the La Huca Theater.
- This will be the only access non-heads of state delegates will have to Martinelli unless they arrange for bilat meetings.
- Control Officer: Kellee Farmer/Ermitas Perez

12:30 Depart ATLAPA Convention Center ert Presidential Palace (**ATTENDANCE PENDING CONFIRMATION**).

- Delegation Participants: Head of Delegation plus 3 staff
- Drive time: 30 minutes

12:30 Depart ATLAPA ert Sheraton Hotel

- Delegation Participants: All Delegates except head of Delegation
- Delegation will be moved to the secondary control room in the Sheraton to await the beginning of the VP Reception
- Drive time: 5 minutes

13:00 **Head of State Lunch hosted by President Martinelli (ATTENDANCE PENDING CONFIRMATION)**

- Location: Presidential Palace, Los Tamarindos Salon, 2nd floor
- Delegation Participants: Head of Delegation plus 3 staff (**ATTENDANCE PENDING CONFIRMATION**).
- Dress code: Men: Dark suit, white shirt; Women: Business suit

(Specy)

- Note: Head of Delegation will be in Los Tamerindos Salon, the staff will remain in Salon Paz on the first floor.
- Control Officer: Joel Reifman

13:00 Reception hosted by Vice President Varela at Sheraton

- Location: Sheraton Hotel, Gran Barun Salon, 2nd Floor
- Delegation Participants: All Delegates except Head of Delegation
- Dress code: Men; Dark suit, white shirt; Women: Business suit
- Note: This will be a standing reception with heavy appetizers
- Control Officer: Matthew Younger/ Carlos Martinez

(NOTE)

15:00 Depart Presidential Palace ert Miramar Hotel

- Delegation Participants: Head of Delegation plus 3 staff
- Drive time: 20 minutes

15:00 Depart Sheraton Hotel ert Miramar Hotel

- Delegation Participants: All Delegates except head of Delegation
- Drive time: 20 minutes

00:00 Baggage Call (Gary Friel)

00:00 Delegation meets in Control Room for departure

- Note: All cell phones turned into Control Room

00:00 Depart Miramar Hotel ert Tocumen International Airport Presidential Ramp

- Drive Time: 45 minutes

00:00 Board Aircraft

- Location: Tocumen International Airport, Presidential Ramp
- Delegation Participants: Entire Delegation
- Embassy Personnel:
 - o Ambassador Barbara J. Stephenson
 - o Lance Hegerle
 - o Eric Geelan
- Control Officer: Robert Gross/Johnny Lloyd

00:00 **Wheels Up ert Washington, DC**

00:00 Control Room Closes

(plane DEP 7/1/09)

If Delegation Departs July 2

19:40 Depart Miramar Hotel ert ATALAPA

- Delegation Participants: All Delegates
- Drive time: 20 minutes

20:00 **Dinner Dance for Panamanian VIPs (Optional Event)**

- Location: Salon Las Islas, ATLAPA
- Delegation Participants: All Delegates, by invitation
- Dress code: Dress code: Men: Dark Suit; Women: Evening gown
- Note: This event is for Panamanian VIPs and campaign contributors and not intended for Delegation Members, but host government has expressed that invitations would be provided if request.
- Control Officer: Martin Healy

23:00 Depart ATALAPA Convention Center ert Miramar Hotel

- Delegation Participants: All Delegates
- Drive time: 20 minutes

SECRETARIAL TRAVEL ROUTING SLIP

TRIP LOCATION: PANAMA CITY, PANAMA

DATES: 6/30-7/2/09

OFFICIAL: XXXX POLITICAL _____ PERSONAL _____

FOLDER CONTAINS:

VIEWED BY/ DATE:

IS 7/9/09 IRIS STRAITT

TM 7/10/09 TIM MURPHY

KL 7/14/09 Kimberly Hink
MELINDA LOFTIN

/ JOAN PADILLA

MB 7/14/09 MARGARET BRADLEY

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CWA 60117/09
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