

Submitted
6/20/12

SECRETARIAL TRAVEL ROUTING SLIP

TRIP LOCATION: COLORADO, TEXAS AND NEW MEXICO

DATES: 01/04/06/12

OFFICIAL: XXXX POLITICAL: _____ PERSONAL: _____

FOLDER CONTAINS:

1. Cover Letter
2. Itinerary
3. Approval of DOI Aircraft
4. Voucher and Travel Authorization

VIEWED BY / DATE:

DRS / 6/19/12

DARLENE SMITH

JAM / 6/12/12

TIM MURPHY

MJD / 6/13/12

MELINDA LOFTIN

ok MB
Changed SF 1042 to
reflect leaving from Denver

DD / 6/18/12

DONNA DEEN

JUN 21 2012

JUN 21 2012

MEMORANDUM

To: Signing Official

From: Scheduling Office

Date: March 7, 2012

Subject: Travel of the Secretary

Trip Date: January 4-6, 2012:

1. Site Visit of the San Luis Valley and Speaker at the San Luis Valley Conservation Meeting
2. Tour of Desalination Plant and Briefing with Regional Water Stakeholders
3. Mosaic Potash Carlsbad Mine Safety Meeting and Site Visit
4. Presentation at the Meeting of the Middle Rio Grande Nature Group
5. Participate on the White House Latino Leaders Roundtable Meeting

Request for approval of DOI aircraft services:

Granted: Dec 29, 2011

Please feel free to contact us, if needed.

AKO

TRAVEL VOUCHER <small>(Read Privacy Act Statement below)</small>	1. DEPARTMENT OR ESTABLISHMENT BUREAU DIVISION OR OFFICE	2. TYPE OF TRAVEL <input checked="" type="checkbox"/> TEMPORARY DUTY <input type="checkbox"/> PERMANENT CHANGE OF STATION	3. VOUCHER NO. KSROMEOCO010312 V01
			4. SCHEDULE NO.

5. a. NAME (Last, first, middle initial) SALAZAR, KENNETH L.		b. SOCIAL SECURITY NO. (b) (6)	6. PERIOD OF TRAVEL a. FROM 01/04/12 b. TO 01/06/12	
c. MAILING ADDRESS (Include ZIP Code) DOI, OS SECRETARY 1849 C STREET NW WASHINGTON, DC 20240		d. OFFICE TELEPHONE NO. 202-273-3423	7. TRAVEL AUTHORIZATION a. NUMBER(S) OSDCOB b. DATE(S) 03/06/12	
e. PRESENT DUTY STATION		f. RESIDENCE (City and State) Washington, DC		10. CHECK NO.

8. TRAVEL ADVANCE		9. CASH PAYMENT RECEIPT		11. PAID BY
a. Outstanding	0.00	a. DATE RECEIVED	b. AMOUNT RECEIVED	
b. Amount to be applied	0.00	c. PAYEE'S SIGNATURE		
c. Amount due Government <small>(Attached <input type="checkbox"/> Check <input type="checkbox"/> Cash)</small>				
D. Balance outstanding				

12. GOVERNMENT TRANSPORTATION REQUESTS, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH <small>(List by number below and attach passenger coupon; if cash is used show claim on reverse side)</small>	I hereby assign the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7)				▶ <i>Traveler's Initials</i>	
	AGENT'S VALUATION OF TICKET (a)	ISSUING CARRIER (Initials) (b)	MODE CLASS OF SERVICE AND ACCOMMODATIONS (c)	DATE ISSUED (d)	POINTS OF TRAVEL	
See Attached Ticket 2	237.80			FROM (e)	TO (f)	
ACCOUNTING CLASSIFICATION: 03062012 150950-123D0102DM^DLSED0000.000000^DS10100000^ 459.41						132.50 NR-
COMMENTS: DOI aircraft services approved for official travel on January 4-5, 2012 Departure on Jan 4 was not from Washington, DC but from residence in Denver, CO. COMMENTS continued on next page						

13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claimed is based on the average cost of lodging incurred during the period covered by this voucher.		TRAVELER SIGN HERE ▶ Ken Salazar	DATE JUN 21 2012	AMOUNT CLAIMED ▶ 132.50
<small>NOTE: Falsification of an item in an expense account works forfeiture of claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; i.d. 1001).</small>				

14. This voucher is approved. Long distance phone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify (31 U.S.C. 690a).)	17. FOR FINANCE OFFICE USE ONLY COMPUTATION	
	a. DIFFERENCES, IF ANY (Explain and show amount)	\$
APPROVING OFFICIAL SIGN HERE ▶ Matt Lee	DATE 6/18/12	

15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION			b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION Certifier's initials: \$
a. VOUCHER NO.	b. D.O. SYMBOL	c. MONTH & YEAR	
16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT			c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol): \$ 0.00
AUTHORIZED CERTIFYING OFFICIAL SIGN HERE ▶			d. NET TO TRAVELER ▶ \$ 132.50

18. ACCOUNTING CLASSIFICATION
SEE BLOCK 12 ABOVE

TRAVEL VOUCHER

TRAVEL AUTHORIZATION NUMBER(S)/DATE(S)

(b) (6)

OSDCOB 03/06/12

SALAZAR, KENNETH L.

COMMENTS: (cont'd)

It was more cost effective to the government for the Secretary to drive from Denver to Alamosa, CO, versus flying from St. Louis, MO to DC, to Alamosa, CO. Secretary purchased personal ticket for flight from St. Louis, MO to Denver, CO.

SCHEDULE OF EXPENSES AND AMOUNTS CLAIMED

INSTRUCTIONS TO TRAVELER (Unlisted items are self explanatory)

Col. (c) If the voucher includes per diem allowances for members of employee's immediate family, show members' names, ages, and relationships to employee and marital status of children (unless information is shown on the travel authorization.)

Complete only for actual expense travel

- Col. (d) Show amount incurred for each meal, including tax and tips, and daily total thru (g) meal cost.
- (h) Show expenses, such as: laundry, cleaning and pressing of clothes, tips to bellboys, porters, etc. (other than for meals).
- (i) Complete for per diem and actual expense travel.
- (j) Show total subsistence expense incurred for actual expense travel.
- (m) Show per diem amount, limited to maximum rate, or travel on actual expense, show the lesser of the amount from col. (j) or maximum rate.
- (n) Show expenses, such as: taxi/limousine fares, air fare (if purchased with cash), local or long distance telephone calls for Government business, car rental, relocation other than subsistence, etc.

Complete this information if this is a continuation sheet. **PAGE 2** OF **1** PAGES
TRIP # **1**

TRAVEL AUTHORIZATION NO.

0SDCOB

TRAVELER'S LAST NAME

SALAZAR

DATE	TIME (Hour and am/pm)	DESCRIPTION (Departure/arrival city, per diem computation, or other explanation of expenses)	ITEMIZED SUBSISTENCE EXPENSES							MILEAGE RATE: 0.000 NO. OF MILES (k)	AMOUNT CLAIMED					
			MEALS				MISCELLANEOUS SUBSISTENCE (h)	LODGING (i)	TOTAL SUBSISTENCE EXPENSE (j)		MILEAGE (l)	SUBSISTENCE (m)	OTHER (n)			
			BREAK-FAST (d)	LUNCH (e)	DINNER (f)	TOTAL (g)										
01/03		TMC FEE <i>Denver</i>														
01/04		D-:RES: Washington														
01/04		A-:ALAMOSA, CO														
01/04		D-:ALAMOSA, CO														
01/04		A-:EL PASO, TX														
01/04		D-:EL PASO, TX														
01/04		A-:CARLSBAD, NM				34	50		77	00	34.50			34	50	
01/04		LODGING TAX														
01/05		D-:CARLSBAD, NM														
01/05		A-:ALBUQUERQUE (BE				56	00		81	00	56.00			56	00	
01/05		LODGING TAX														
01/06		D-:ALBUQUERQUE (BE														
01/06		A:DUTYSTATION														
01/06		CP - AIRFARE (NON REIMBUR														
01/06		Subsistence				42	00				42.00			42	00	
01/06		TAV FEE -I														
									SUBTOTALS		0	00	132	50	0	00
									TOTALS		0	00	132	50	0	00

If additional space is required, continue on another 1012-A BACK, leaving the front blank.

In compliance with the Privacy Act of 1974, the following information is provided: Solicitation of the information on this form is authorized by 5 U.S.C. Chap. 57 as implemented by the Federal Travel Regulations (FPMR 101-7), E.O. 11609 of July 22, 1971, E.O. 11012 of March 27, 1962, E.O. 9397 of November 22, 1943, and 26 U.S.C. 6011(b) and 6109. The primary purpose of the requested information is to determine payment or reimbursement to eligible individuals for allowable travel and/or relocation expenses incurred under appropriate administrative authorization and to record and maintain costs of such reimbursements to the Government. The information will be used by officers and employees who have a need for the information in the performance of their official duties. The information may be disclosed to appropriate Federal, State, local or foreign agencies, when relevant to civil,

requirement by this agency in connection with the hiring or firing of an employee, the issuance of a security clearance, or investigations of the performance of official duty while in Government service. Your Social Security Account Number (SSN) is solicited under the authority of the Internal Revenue Code (26 U.S.C. 6011(b) and 6109) and E.O. 9397, November 22, 1943, for use as a tax payer and/or employee identification number; disclosure is MANDATORY on vouchers claiming travel and/or relocation allowance expense reimbursement which is, or may be, taxable income. Disclosure of you SSN and other requested information is voluntary in all other instances; however, failure to provide the information (other than SSN) required to support the claim may result in delay or loss of reimbursement.

Enter grand total of columns (l), (m) and (n), below and in item 13 on the front of this form.

TOTAL AMOUNT CLAIMED 132.50

ACCOUNTING CLASS CODE	TRIP 1		
COM. CARR.-I-211C			237.80
LODGING-211D			178.11
M&IE-211D			132.50
TAV EXP -I-211B			15.00
TMC FEE -I-211B			28.50
03062012_150950	0.00	0.00	591.91

123D0102DM^DLSED0000.000000^DS10100000^^^

SPLIT PAY DISBURSEMENTS:

TOTAL EXPENSES		591.91
NON-REIMBURSABLE EXPENSES		459.41
TOTAL AMOUNT CLAIMED		132.50
PREV PAYMENTS	0.00	
GOV'T ADVANCE OUTSTANDING	0.00	
GOV'T ADVANCE APPLIED	0.00	
		0.00
NET TO TRAVELER (GOVT)		132.50
GOV'T CHARGE CARD EXPENSES	0.00	
GOV'T CHARGE CARD ATM ADV	0.00	
ADD'L GOV'T CHARGE CARD PYMT	0.00	
TOTAL GOV'T CHARGE CARD AMT	0.00	
PAY TO GOV'T CHARGE CARD		0.00
PAY TO TRAVELER		132.50

STATUS DATE TIME SIGNATURE NAME

CREATED 03/28/12 8:31AM E DARLENE A SMITH

I certify that the electronic signatures listed above are
valid and on file.

SIGNED

DATE

SatoTravel[®]

January 4, 2012

For: KENNETH LEE SALAZAR GDOIOS

To: NGMSDOI

Sales Person: JK
Locator: CQSKKT
Customer Number: (b) (6)

FEES TOTALING 28.50PP CHARGED IN ADDITION TO TKT PRICE
FEE-USD28.50PP-AIR/AMTRAK DOMESTIC, TRADITIONAL

Wednesday January 4, 2012



CARLSBAD, NM
FAIRFIELD INN FAIRFIELD INN N STES MARRIOTT
2525 S. CANAL STREET
CARLSBAD NM 88220
Phone Number: 575-887-8000
Fax Number: 575-887-8010
Number of Rooms: 1
Rate: 77.00 USD Per Night
Check In: Jan 04, 2012
Check Out: Jan 05, 2012
Confirmation Number: 83138971
Cancellation Policy: Cancel by 6PM
Directions: FROM CARLSBAD AIRPORT

Thursday January 5, 2012



ALBUQUERQUE, NM
HOTEL ANDALUZ
125 SECOND STREET NW
ALBUQUERQUE NM 87102
Phone Number: 1-505-242-9090
Fax Number: 1-505-724 9133
Number of Rooms: 1
Rate: 81.00 USD Per Night
Check In: Jan 05, 2012
Check Out: Jan 06, 2012
Confirmation Number: 55789SY000134
Cancellation Policy: Cancel 1 day prior
Directions: FROM ABQ AIRPORT - START OUT GOING WEST ON SUNPORT BLVDMERGE

Friday January 6, 2012



United Airlines
Class of Service: Coach Class V
Depart: ALBUQUERQUE, NM
Arrive: WASHINGTON/DULLES
Total Flight Time:
Equipment: Airbus Industrie 320
Meal Service: Food For Purchase
Status: Confirmed
Reserved Seat: SALAZAR/KENNETH LEE

Flight Number: 281
8:36 Am January 6, 2012
2:08 Pm January 6, 2012
3 Hours 32 Minutes Non-Stop
Confirmation Number: KL4GWW

Frequent Flyer Number:
STAR ALLIANCE

(b) (6)

SALAZAR/KENNETH LEE

(b) (6)

Tuesday October 30, 2012

Other Service

Oct 30, 2012 - Oct 30, 2012

Departure City: WASHINGTON/NATL,DC

AA

Name	Invoice / Ticket / Date	Base	Tax1	Tax2	Tax3	Total
SALAZAR KENNETH LEE	8261/0168732832524/04JAN12	211.18	15.84US	3.80ZP	7.00XT	237.80
					Trip Fee	28.50
FOP CAxxxxxxxxxx (b) (6)						
					Total Amount:	266.30

P*****DOB***02 MAR 55*****

SATO TRAVEL AFTER HOURS EMERGENCY 866-219-8444

YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554

** FOR INFORMATION ON THE TSA SECURE FLIGHT PROGRAM **

** GO TO WWW.TSA.GOV **

UNUSED PAPER TICKETS MUST BE RETURNED TO CWTSAOTRAVEL
CONTACT CWTSAOTRAVEL TO REFUND ELECTRONIC TICKETS
CONTRACT CARRIER CITY PAIR FARES DO NOT REQUIRE
ADVANCE PURCHASE. ALL OTHER FARES MAY REQUIRE ADVANCE
PURCHASE AND ARE NOT GUARANTEED UNTIL TICKETED

TO VIEW ITINERARIES ONLINE PLEASE GO TO

***** WWW.VIRTUALLYTHERE.COM *****

ADD YOUR SABRE RESERVATION CODE AND NAME IN
THE APPROPRIATE BOXES AND ENTER.

Notes:

***DID YOU KNOW WE CAN ALSO BOOK YOUR HOTELS AND RENTAL CARS**

**OFFICE OF THE SOLICITOR
CORRESPONDENCE BACKGROUND FORM**

Date: December 29, 2011

Nature and Significance of Document: Request for approval of DOI aircraft service for official travel on **January 4-5, 2012**, of Secretary Salazar, three DOI SES officials (Matt Lee-Ashley, Deputy Chief of Staff; Bob Abbey, Director, BLM; Mike Connor, Director, BOR), two DOI non-SES officials ((b) (7)(C), (b) (6) ██████████), Tami Heilmann, Photographer), and one non-federal official (Jeff Bingaman, U.S. Senator) from Alamosa, CO to El Paso, TX to Carlsbad, NM, to Albuquerque, NM. The purpose of this travel is a conservation meeting with stakeholders in Alamosa, CO; a site tour of a desalinization plant and meeting with district representatives in El Paso, TX; an overflight and site visit of potash mines including a meeting in Carlsbad, NM with a potash/oil and gas steering committee; and an overflight of the Middle Rio Grande and meeting on Rio Grande issues in Albuquerque, NM.

Background: Advance approval/disapproval by the Solicitor or Deputy Solicitor is required by 41 C.F.R. Parts 301-10 and 301-70, and OMB Circular A-126 for travel on other-than-commercial airlines by officials at SES level and above and for all non-federal individuals who are traveling either for official DOI business or on a "space available" basis. The standards for approving official travel vary according to the category of travel: to meet mission requirements; "required use" travel (extraordinary security, communications, or scheduling needs); or other travel for the conduct of DOI business.

The trip documented on the attached form is ordinary ("other") official travel because it involves transportation that is neither to meet mission requirements nor "required use" travel. As such, the use of DOI or charter aircraft may be authorized only when: 1) no commercial service is reasonably available to meet the scheduling or operational needs of the trip; or 2) the actual cost of charter aircraft is not more than commercial service. Reasonable availability is defined as "able to meet your departure and/or arrival requirements within a 24-hour period, unless you demonstrate that extraordinary circumstances require a shorter period." 41 C.F.R. § 301-10.261(a)(1).

As the attached OAS-110 indicates, charter and commercial aircraft service are not available for this travel, which includes overflights. DOI aircraft service, including total duty hours away, is \$21,122. Because use of DOI aircraft service is the only means of meeting the operational and scheduling needs of this trip, this travel may be approved.

Your approval of this travel is requested. The applicable criteria are met for approval of this travel. **PLEASE INDICATE YOUR APPROVAL ON THE ATTACHED OAS-110 FORM.**

Contact and telephone number:
Jennifer Heindl 202-208-7094

Surname

Due Date: ASAP

Tim Murphy

TRAVEL COST ANALYSIS

Justification for use of a Government aircraft for travel:

A. BASIC DATA:

Dates and time of required time(s) at Temporary Duty Station(s) (TDS):

Location	Date	Hours required to be on site	0930	to	1230
Alamosa, CO	01/04/2012				
El Paso, TX	01/04/2012		1530		1730
Carlsbad, NM	01/05/2012		0900		1130

Manifest (only persons required to be at TDS):

Name	Hourly Salary
See Attached List	\$594.97
TOTAL Hours Cost of All Required Travelers	\$ 594.97

Annual Salary + 2087 hours x 1.20 = Hourly Salary Rate

NOTE: 1.20 covers average Fringe Benefits, Retirement, Health & Life Insurance, Medicare, other Fringes. The 1.20 does not include COLA; for Alaska-based employees, add the applicable additional %.

(Continue on attached sheet if needed)

B. COST COMPARISON:

1. <u>Commercial Airline Costs to meet the required TDS locations and times. Individual ticket cost x number of required travelers.</u>	\$ 6,489.00
• Cost of total duty hours away from office or regular duty station to meet the commercial airline schedule.	14,279.28
• Cost of required per diem and ground transportation.	2,583.00
TOTAL Cost by commercial transportation	\$ 23,351.28
2. <u>Leased, Contract, or Rental Aircraft.</u>	
1. Flight hours x flight hour costs	\$ 0.00
2. Cost of total duty hours away from office or regular duty station	0.00
3. Cost of required per diem and ground transportation	0.00
4. Any additional aircraft or crew costs not included in above hourly rate, i.e., standby charges, tiedown fees, overnight parking, extra crew, etc.	0.00
TOTAL Cost by Lease, Contract, or Rental aircraft.	\$ 0.00
3. <u>DOI-Operated Aircraft</u> -- identify specific aircraft: <u>N618</u>	
• Flight hours required x variable flight hour cost.	\$ 9,880.00
• Cost of total duty hours away from office or regular duty station.	9,519.52
• Cost of required per diem and ground transportation.	1,722.00
• Any additional costs to be incurred that are not included in the above flight hour rate. Variable cost of crew, as defined on page 1 of OMB Circular A-126, Attachment B, if not included in the flight hour rate. (Do not include pilot costs here if the pilot is one of the Government officials required to meet or perform duties at the TDY location.)	0.00
• Fuel costs, if not included in above flight hour rate. Any additional aircraft costs not in the above flight hour rate, i.e., tiedown fees, overnight parking, et.	0.00
TOTAL COST by DOI Fleet aircraft.	\$ 21,121.52

C. MOST COST-EFFECTIVE METHOD:

Commercial
 Lease, Contract or Rental - N# _____, Pilot/Crew _____

Purpose _____

DOI Fleet - N# 618, Pilot/Crew Randy Phelps, PIC; Geoffrey Shannen, SIC

Purpose _____

REMARKS: (Must be completed if other than most-cost-effective method is chosen.)

Request approval to utilize US DOI Fleet Aircraft to fly two DOI ES members (Secretary Salazar and Senator Bingaman) three DOI SES members (Matt Lee-Ashley, Miko Connor, and Bob Abbey) and two GS personnel (Tami Hellman and L.T. (b) (6), (b) (7) (C)) on January 4th and 5th, 2012 between various locations in CO, TX and NM.

Purpose of trip is to: (1) Hold a conservation meeting with stakeholders in Alamosa, Colorado; (2) Conduct a desalination plant site visit and hold a meeting with irrigation district representatives in El Paso, Texas; (3) Do an overflight of potash mines, conduct a potash mine site visit, and meet with a potash/oil & gas steering committee in Carlsbad, New Mexico; and (4) Do an overflight of the Middle Rio Grande and hold a meeting on Middle Rio Grande issues in Albuquerque, New Mexico.

~~No DOI Charter aircraft available to fly mission.~~

~~Request is the most cost-effective method and no further justification required.~~

D. GENERAL APPROVAL REQUIREMENTS FOR TRAVEL ON GOVERNMENT AIRCRAFT:

Print name of designated approving official _____ Signature _____ Date _____

E. SPECIAL APPROVAL REQUIREMENTS FOR REQUIRED USE TRAVEL: (See paragraph 11.b, page 6 of OMB Circular A-126)

Print name of designated approving official _____ Signature _____ Date _____

F. SPECIAL APPROVAL REQUIREMENTS FOR USE OF GOVERNMENT AIRCRAFT FOR TRAVEL BY THE FOLLOWING CATEGORIES OF PEOPLE: (See paragraph 11.c, page 7 of OMB Circular A-126 and paragraph a., page 3-1 of OMB Bulletin No. 93-11)

- 1) Senior Executive Branch Officials
- 2) Senior Federal Officials
- 3) Members of Families of Senior Executive Branch and Senior Federal Officials
- 4) Non-Federal travelers

ARTHUR E. GARY
Print name of designated approving official

Arthur E. Gary
Signature

12/29/11
Date

Passenger Information

Name	Title	Grade	Hrly Rate
Ken Salazar	Secretary of Interior	ES	\$ 103.87
Jeff Bingaman	Senator of New Mexico		\$ 120.90
Mike Connor	Director of Bureau of Reclamation	SES	\$ 87.98
Bob Abbey	Director of Bureau of Land Management	SES	\$ 87.98
Matt Lee-Ashley	Deputy Chief of Staff	SES	\$ 87.98
LT (b) (6), (b) (7)(C)	Security	GS-13	\$ 57.23
Tami Heilmann	Photographer	GS-11	\$ 49.03
			<hr/>
			\$ 594.97

Fairfield Inn & Suites by Marriott
Carlsbad Fis

2525 S Canal St
Carlsbad, Nm 88220
575.887.8000



K. Salazar

Room #: 310

Room Type: KING

Number of Guests: 1

Rate: \$77.00

Clerk:

Arrive: 04Jan12

Time: 04:07PM

Depart: 05Jan12

Time:

Folio Number: 60056

Date

Description

Charges

Credits

04Jan12

Room Charge

77.00

04Jan12

State Occupancy Tax

5.73

04Jan12

City Tax

3.85

05Jan12

Master Card

86.58

Card #: MCXXXXXXXXXXXX(0)(0)XXXX

Amount: 86.58 Auth: 024506 Signature on File

This card was electronically swiped on 04Jan12

Balance:

0.00

As a Rewards Member, you could have earned points toward your free dream vacation today. Start earning points and elite status, plus enjoy exclusive member offers. Enroll today at the front desk.

Want your final hotel bill by email? Just ask the Front Desk! See "Internet Privacy Statement" on Marriott.com.



A N D A L U Z

Kenneth Lee Salazar

Room No. : 0905
 Arrival : 01-05-12
 Departure : 01-06-12
 Page No. : 1 of 1
 Folio No. :

Date	Description	Charges	Credits
01-05-12	Room Charge	81.00	
01-05-12	Lodgers Tax	4.86	
01-05-12	Sales Tax	5.67	
01-06-12	Mastercard		91.53
	XXXXXXXXXXXX (b) (6) XX/XX		
Total		91.53	91.53
Balance		0.00 USD	

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any or part of the full amount of these charges and I shall be responsible for any loss or damage to the premises or its contents.

Guest Signature: _____



**THE TRIP OF THE SECRETARY
TO
COLORADO, TEXAS AND NEW MEXICO**

WEDNESDAY, JANUARY 4

**TO
FRIDAY, JANUARY 6**

TRIP SUMMARY
THE TRIP OF THE SECRETARY TO COLORADO, TEXAS
AND NEW MEXICO
JANUARY 4, 2012 – JANUARY 6, 2012

Weather:

Alamosa, CO	Sunny; High 40° // Low 6°
El Paso, TX	Mostly Sunny; High 62° // Low 36°
Carlsbad, NM	Sunny; High 61° // Low 38°
Albuquerque, NM	Sunny; High 54° // Low 32°

Time Zone:

Alamosa, CO	Mountain Time Zone (2hr behind Washington, DC)
El Paso, TX	Mountain Time Zone (2hr behind Washington, DC)
Carlsbad, NM	Mountain Time Zone (2hr behind Washington, DC)
Albuquerque, NM	Mountain Time Zone (2hr behind Washington, DC)

Advance:

Advance (Alamosa & Albuquerque)	Joan Padilla
Advance (El Paso)	Jason Fink
Advance (Carlsbad)	Jenny Sarabia
Security (Alamosa)	Sgt. (b) (6), (b) (7)(C)
Security (El Paso)	Sgt. [Redacted]
Security (El Paso)	Sgt. [Redacted]
Security (Carlsbad)	Sgt. [Redacted]
Security (Albuquerque)	Sgt. [Redacted]
Ride-Along	Lt. [Redacted]

Cell Phone:

(b) (6), (b) (7)(C)
[Redacted]

Traveling Staff:

Deputy COS	Matt Lee-Ashley
NPS Director	Jon Jarvis
BLM Director	Bob Abbey
FWS Director	Dan Ashe
BOR Commissioner	Mike Connor
Senior Advisor	Ken Lane
Senior Advisor	Alan Gilbert
ASWS Counselor	Tanya Trujillo
IGA Deputy Director	Francisco Carrillo
OCL Deputy Director	Jason Buckner
Photographer	Tami Heilemann

(b) (6)
[Redacted]

TRIP SUMMARY
THE TRIP OF THE SECRETARY TO COLORADO, TEXAS
AND NEW MEXICO
JANUARY 4, 2012 – JANUARY 6, 2012

Washington Staff:

Scheduling & Advance Director
Ethics
General Law

Joan Padilla
Melinda Loftin
Ed Keable

Office Phone

(202) 208-5820
(202) 208-5295
(202) 208-3233

Attire:

Alamosa, CO
El Paso, TX
Carlsbad, NM

Jacket and jeans

Jacket and jeans

Dress in layers; it is about 70° inside the potash mine; boots are not required; there are also 14 coveralls available for travelers entering the mine.

Albuquerque, NM

WEDNESDAY, JANUARY 4, 2012

****Note:** Alan Gilbert will arrive in Alamosa on Monday, January 2, at approximately 2:00pm. Alan Gilbert will RON at the Hampton Inn Alamosa.

****Note:** Dan Ashe and Jon Jarvis will both arrive in Denver in the evening on Tuesday, January 3, and then proceed to Alamosa to RON at the Hampton Inn Alamosa. Dan Ashe and Jon Jarvis will arrive in Alamosa at approximately 8:00pm-9:00pm.

7:10am (MST) DEPART RESIDENCE EN ROUTE TO ROMEO, CO
(b) (6), (b) (7)(C), (b) (7)(E)

6:50am-6:55am Travelers in Alamosa, CO load van for transport to Romeo, CO

Location: Hampton Inn Alamosa
710 Mariposa Street
Alamosa, CO 81101
Phone: 719-480-6023

****Note:** Fred Bunch (NPS Acting Superintendent of Great Sand Dunes) will drive the van to the Hampton Inn Alamosa to pick up travelers.

****Note:** Call time in the hotel lobby will be 6:45am for all travelers who will participate in the Driving Site Visit of the San Luis Valley.

****Note:** To-go coffee will be available for travelers at the hotel.

6:55am-7:30am Travelers depart Hampton Inn Alamosa en route to Romeo, CO

Vehicle #1: 1. Matt Lee-Ashley
2. Jon Jarvis
3. Dan Ashe
4. Tami Heilemann
5. Neil Mulholland (National Park Foundation President & CEO)
6. Fred Bunch (NPS Acting Superintendent of Great Sand Dunes)
– Driver

Contact: Fred Bunch – NPS Acting Superintendent of Great Sand Dunes
Cell: **(b) (6)**

7:30am ARRIVE IN ROMEO, CO AND JOIN WITH TRAVELERS FROM ALAMOSA, CO

Location: U.S. Post Office – Romeo Main Office
615 2nd Avenue
Romeo, CO 81148
Phone: 719-843-5808

**Note: YOU will join the other travelers in the van for the Driving Site Visit of the San Luis Valley.*

**NOTE: Before starting the Driving Site Visit of the San Luis Valley, the traveling party will stop for a quick breakfast at the Dutch Mill Restaurant in Antonito, CO:*

*Dutch Mill Restaurant
401 Main Street
Antonito, CO 81120
Phone: 719-376-2373*

**7:30am-
8:35am**

DRIVING SITE VISIT OF THE SAN LUIS VALLEY

(b) (6), (b) (7)(C), (b) (7)(E)



**8:35am-
9:10am**

DEPART ROMEO, CO EN ROUTE TO ADAMS STATE COLLEGE

9:10am

ARRIVE ADAMS STATE COLLEGE

Location: 208 Edgement Boulevard
Alamosa, CO 81101
Phone: 800-824-6494
Phone: 719-587-7011

8:30am

Registration Begins for the San Luis Valley Conservation Meeting

**9:15am-
9:30am**

RUN-OF-SHOW MEETING WITH SPEAKERS AND PRESENTERS

Location: Hold/Hospitality Room (short walk from the Carson Auditorium)
Student Union Building
(at the corner of First Street and Monterey Avenue)
Adams State College

Participants: **John Salazar**, Colorado Commissioner of Agriculture
Darius Allen, Alamosa County Commissioner
Karla Shriver, Rio Grande County Commissioner
Crestina Martinez, Costilla County Commissioner
David Svaldi, Adams State College President
Jon Jarvis, National Park Service Director
Dan Ashe, U.S. Fish & Wildlife Service Director

Press: Closed

Staff: Matt Lee-Ashley, Joan Padilla

Set-up: Hold/Hospitality Room with refreshments

Format: Joan Padilla will review the event program with speakers and presenters, and ensure that each speaker knows his/her exact role during the event. Speakers and presenters can meet and interact before the formal program begins.

**NOTE: Governor John Hickenlooper, Senator Mark Udall, and Senator Michael Bennet will all arrive at Adams State College together between 9:30am and 10:00am.*

**NOTE: Governor Hickenlooper will also be accompanied by the following staff:*

- *Michael King – Executive Director, Colorado Department of Natural Resources*
- *Ginny Brannon – Assistant Director for Water and Energy, Colorado Department of Natural Resources*
- *Ty Smith – Director of Advance*
- *Jess Leyba – Colorado State Trooper*

9:30am- SAN LUIS VALLEY CONSERVATION MEETING

12:50pm Location: Carson Auditorium and Three (3) Breakout Rooms
Student Union Building
(at the corner of First Street and Monterey Avenue)
Adams State College
208 Edgement Boulevard
Alamosa, CO 81101
Phone: 800-824-6494
Phone: 719-587-7011

Participants: **John Hickenlooper**, Colorado Governor
Mark Udall, U.S. Senator for Colorado
Michael Bennet, U.S. Senator for Colorado
John Salazar, Colorado Commissioner of Agriculture
Darius Allen, Alamosa County Commissioner
Karla Shriver, Rio Grande County Commissioner
Jon Jarvis, National Park Service Director
Dan Ashe, U.S. Fish & Wildlife Service Director

Staff: Matt Lee-Ashley, Ken Lane, Alan Gilbert, Francisco Carrillo

Attendance: Approximately 400 people total

Notable Attendees:

- **Michael King**, Executive Director, Colorado Department of Natural Resources (will accompany Governor Hickenlooper)
- **Ginny Brannon**, Assistant Director for Water and Energy, Colorado Department of Natural Resources (will accompany Governor Hickenlooper)
- Representatives from the Trinchera and Vermejo Ranches

Federal Family Attendees:

- **Rick Frost**, NPS
- **Greg Kendrick**, NPS
- **Kathy Faz**, NPS
- **Noreen Walsh**, FWS
- **Mike Blenden**, Project Leader, San Luis Valley National Wildlife Refuge Complex, FWS
- **Greg Schoop**, BLM
- **Dan Dallas**, USFS

Press: Open

Set-up: Podium with wireless microphone on auditorium stage; tables with microphones for speakers; large drop-down screen on stage to display PowerPoint presentations; 390 seats in the auditorium; 2 wireless microphones in audience for Q&A exchanges

Agenda:

- *9:30-9:35 - Matt Martinez (President of Student Body and of the Adams State Veterans Club) leads the Pledge of Allegiance
- Welcome remarks by David Svaldi, Adams State College President
- Welcome remarks by Crestina Martinez, Costilla County Commissioner
- *9:35-9:50 - **YOU** provide opening remarks
- *9:50-9:55 - **Governor John Hickenlooper** provides remarks
- *9:55-10:00 - **Senator Mark Udall** provides remarks
- *10:00-10:05 - **Senator Michael Bennet** provides remarks
- *10:05-10:10 - **Commissioner John Salazar** provides remarks
- *10:10-10:20 - Presentation of Sangre de Cristo Study and National Historical Park Options – NPS Director Jon Jarvis
- *10:20-10:30 - **YOU** and **Senator Udall** moderate a Q&A session on the Sangre de Cristo Study and National Historical Park Options
- *10:30-10:40 - Presentation of San Luis Valley Trails Proposal – Commissioner Darius Allen & Commissioner Karla Shriver
- *10:40-10:50 - **YOU** and **Governor Hickenlooper** moderate a Q&A session on the San Luis Valley Trails Proposal
- *10:50-11:00 - Presentation of Landscape Scale Conservation in the San Luis Valley – FWS Director Dan Ashe

- *11:00-11:10 - **YOU** and **Senator Bennet** moderate a Q&A session on Landscape Scale Conservation in the San Luis Valley
- *11:10-11:20 - *Program Break and attendees move to breakout sessions*
- *11:20-12:20 - Concurrent Breakout Sessions -- Separate room and facilitator(s) for each of the 3 breakout sessions (*Note: each breakout room will have 2 tables with a microphone for facilitators, and seating for 60 participants and a shared participant microphone*):
 - 1) National Historical Park and Other Cultural/Historic Preservation Options
 - Facilitator – NPS Director Jon Jarvis
 - 2) San Luis Valley Trails System Proposal
 - Facilitators – Commissioner Darius Allen and Commissioner Karla Shriver
 - 3) Landscape Scale Conservation and Management Opportunities
 - Facilitator – FWS Director Dan Ashe
- *12:20-12:30 - *Program Break and attendees reassemble in Carson Auditorium*
- *12:30-12:45 - **YOU** lead a review of reports from the 3 breakout sessions, presented by breakout session facilitators
- *12:45-12:50 - **YOU** provide closing remarks
- *12:50 - Program concludes

****NOTE:** Lunches for BOR aircraft travelers will be delivered to Joan Padilla in the lobby area outside of the Carson Auditorium at 11:30am, after the breakout sessions have begun.

Contact:

Kent – *Bistro Rialto*

Restaurant Phone: 719-589-3039

Cell: (b) (6)

12:50pm-
12:58pm

MEDIA AVAILABILITY

Location: Student Union Building
(at the corner of First Street and Monterey Avenue)
Adams State College

Participants: **John Hickenlooper**, Colorado Governor
Mark Udall, U.S. Senator for Colorado
Michael Bennet, U.S. Senator for Colorado
John Salazar, Colorado Commissioner of Agriculture
Jon Jarvis, National Park Service Director
Dan Ashe, U.S. Fish & Wildlife Service Director

Staff: Matt Lee-Ashley

12:58pm-1:00pm PHOTO WITH OWNERS OF OLD LA VETA PASS GHOST TOWN
Location: Student Union Building
Adams State College
Participants: **John Hickenlooper**, Colorado Governor
Deborah Lathrop, Owner of Old La Veta Pass Ghost Town
Dianne Lathrop Law, Owner of Old La Veta Pass Ghost Town
Staff: Matt Lee-Ashley, Tami Heilemann
Press: Open
Format: Tami Heilemann will take a photo of **YOU** and Governor Hickenlooper presenting Deborah Lathrop and Dianne Lathrop Law (sisters) with a National Historic District certificate. The certificate indicates that the sisters' property is officially listed on the National Register of Historic Places.

***Note: Jon Jarvis will return to Denver after the San Luis Valley Conservation Meeting. Jon Jarvis will hold separate meetings in Denver on Thursday, January 5, and return to Washington, DC that evening on Frontier Airlines #720, departing at 4:30pm.*

***Note: Dan Ashe will return to Denver after the San Luis Valley Conservation Meeting. Dan Ashe will rejoin **YOU** in Albuquerque on Thursday, January 5, for the Middle Rio Grande Meeting with Senator Bingaman*

1:00pm DEPART ADAMS STATE COLLEGE EN ROUTE TO ALAMOSA FBO AIRPORT

(b) (6), (b) (7)(C), (b) (7)(E)

1:15pm ARRIVE ALAMOSA FBO AIRPORT

Location: Mountain View Aeromotive
2501 State Avenue
Alamosa, CO 81101

Phone: 719-589-9100

**NOTE: Lunch will be provided for travelers at the FBO Airport.*

1:30pm-3:00pm WHEELS-UP ALAMOSA, CO TO EL PASO, TX

Flight Time: 1hr 30min

Manifest: 1. KLS
2. Lt (b) (6), (b) (7)(C)
3. Matt Lee-Ashley
4. Tami Heilemann

3:00pm WHEELS-DOWN EL PASO, TX
Location: Atlantic Aviation
1751 Shuttle Columbia Drive
El Paso, TX 79925
Phone: 915-779-2831

3:15pm- DEPART EL PASO INTERNATIONAL AIRPORT (ELP) EN ROUTE TO
3:30pm KAY BAILEY HUTCHISON DESALINATION PLANT

(b) (6), (b) (7)(C), (b) (7)(E)

Notes: Mike Connor and Jason Buckner will meet YOU at the Plant.

3:30pm ARRIVE KAY BAILEY HUTCHISON DESALINATION PLANT

Location: 10751 Montana Ave.
El Paso, TX 79935

Notes: Rep. Reyes will greet YOU at the Plant.

3:45pm- 4:15pm: TOUR OF DESALINATION PLANT

Participants: YOU

Rep. Reyes

Ed Archuleta, President/CEO of El Paso Water Utilities

Edwin Drusina, US Commissioner to the International, Boundary and
Water Commission (IBWC)

Sal Payan, Office of Rep. Reyes

John Balliew, EPWU

Christina Montoya, EPWU

Hector Gonzalez, EPWU

Press: Open

Staff: **Michael Connor**, Commisioner, BOR

Matt Lee-Ashley, Deputy, COS

Jason Buckner, Deputy, OCL

Tami Heilemann

Jason Fink

Setup: Walking tour inside of the Plant

Format:

*YOU will participate in a tour of the Plant led by **Ed Archuleta**.

4:25pm- 4:50pm: MEDIA AVAIL

Location: Exhibit Hall

Participants: YOU

Rep. Reyes

Press: Open
Staff: **Michael Connor**, Commisioner, BOR
Matt Lee-Ashley, Deputy, COS
Jason Buckner, Deputy, OCL
Tami Heilemann
Jason Fink

Setup: Podium and mic

Format:

***Rep. Reyes** will deliver brief welcome remarks and introduce **YOU**

***YOU** will deliver brief remarks and take questions from the media

***Rep, Reyes** will thank the media

***YOU** depart with **Rep. Reyes** to the Meet and Greet.

5:00pm-5:15pm: MEET AND GREET WITH KEY WATER STAKEHOLDERS

Location: Conference Room across from the Rio Grande Auditorium

Participants: **YOU**

Rep. Reyes

Jesus Reyes, Board of Directors member of El Paso Water Improvement District (Mr. Reyes is Congressman Reyes' brother and goes by the nickname "Chuy")

Johnny Stubbs, President of El Paso Water Improvement District

Bobby Skov, Board of Directors member of El Paso Water Improvement District

Dr. Al Blair, District Engineer for El Paso Water Improvement District

Pat Gordon, El Paso Water Improvement District Commissioner-Rio Grande Compact Commissioner

Gary Esslinger, Elephant Butte Irrigation District's General Manager

James Solapac, Elephant Butte Irrigation District's Board President

Robert Fabian, Elephant Butte Irrigation District's Vice President

Dr. Phil King, Elephant Butte Irrigation District's Engineer

Press Closed

Staff: **Michael Connor**, Commisioner, BOR

Matt Lee-Ashley, Deputy, COS

Jason Buckner, Deputy, OCL

Tami Heilemann

Jason Fink

Setup: Conference Room; Refreshments will be served; Participants will stand

Format:

***Rep. Reyes** will introduce **YOU** to key water stakerholders from the region.

***YOU** and **Rep. Reyes** will pose for photos and answer questions.

5:15pm- 6:00pm: BRIEFING WITH REGIONAL WATER STAKEHOLDERS

Location: Rio Grande Auditorium

Participants: **YOU**

Rep. Reyes

Jesus Reyes, Board of Directors member of El Paso Water Improvement District (Mr. Reyes is Congressman Reyes' brother and goes by the nickname "Chuy")

Johnny Stubbs, President of El Paso Water Improvement District

Bobby Skov, Board of Directors member of El Paso Water Improvement District

Dr. Al Blair, District Engineer for El Paso Water Improvement District

Pat Gordon, El Paso Water Improvement District Commissioner-Rio Grande Compact Commissioner

Gary Esslinger, Elephant Butte Irrigation District's General Manager

James Solapac, Elephant Butte Irrigation District's Board President

Robert Fabian, Elephant Butte Irrigation District's Vice President

Dr. Phil King, Elephant Butte Irrigation District's Engineer

Ed Archuleta, President and CEO of El Paso Water Utilities

Edwin Drusina, US Commissioner to the International, Boundary and Water Commission (IBWC)

Other water stakerholders from the region

Audience: 70 attendees

Press: Open

Staff: **Michael Connor**, Commisioner, BOR

Matt Lee-Ashley, Deputy, COS

Jason Buckner, Deputy, OCL

Tami Heilemann

Jason Fink

Setup: This meeting will be in an auditorium with a stage that has a podium and mic. **YOU** will be seated next to **Rep. Reyes** in the front row of the center section.

Format:

***Rep. Reyes** will deliver brief welcome remarks, thank **YOU** for visiting the Plant, and introduce **YOU**

***YOU** will deliver brief remarks and thank **Rep. Reyes**

***Rep. Reyes** will introduce **Jesus Reyes**

***Jesus Reyes** will deliver a powerpoint presentation (5 minutes)

***Rep. Reyes** will introduce **Gary Esslinger**

***Gary Esslinger** will deliver a powerpoint presentation (5 minutes)

***Rep. Reyes** will introduce Ed Archuleta

***Ed Archuleta** will deliver a powerpoint presentation (5 minutes)

***Rep. Reyes** will introduce **Commissioner Drusina**

***Commissioner Drusina** will deliver a powerpoint presentation (5 minutes)

***Rep. Reyes** will deliver closing remarks and thank the presenters and audience for attending the briefing

*Event concludes and **YOU** depart the Plant with **Commissioner Drusina**

6:05pm DEPART KAY BAILEY HUTCHISON DESALINATION PLANT EN ROUTE TO EL PASO FBO AIRPORT

(b) (6), (b) (7)(C), (b) (7)(E)

6:20pm ARRIVE EL PASO FBO AIRPORT

Location: Atlantic Aviation
El Paso International Airport (ELP)
1751 Shuttle Columbia Drive
El Paso, TX 79925
Phone: 915-779-2831

6:30pm- WHEELS-UP EL PASO, TX TO CARLSBAD, NM

7:00pm Flight Time: 30min
Manifest: 1. KLS
2. Lt. (b) (6), (b) (7)(C)
3. Matt Lee-Ashley
4. Mike Connor
5. Tami Heilemann

7:15pm WHEELS-DOWN CARLSBAD, NM

Location: Chandler Aviation
1505 A Terminal Drive
Carlsbad, NM 88220
Phone: 575-887-1500
1-877-887-1561

7:30pm DEPART CARLSBAD FBO AIRPORT EN ROUTE TO RON

(b) (6), (b) (7)(C), (b) (7)(E)

7:45pm ARRIVE RON

Location: Fairfield Inn & Suites Carlsbad

2525 South Canal Street
Carlsbad, NM 88220
Phone: 575-887-8000

**Note: Matt Lee-Ashley, Mike Connor, Tami Heilemann, and Jenny Sarabia will also be staying at this hotel.*

***Note: Senator Bingaman and Greg Bloom (State Director) will travel separately to Carlsbad, NM. They will RON at the following location:*

*Best Western Stevens Inn
1829 South Canal Street
Carlsbad, NM 88220
Phone: 575-887-2851*

8:00pm RON

THURSDAY, JANUARY 5, 2012

7:10am **DEPART RON EN ROUTE TO BEST WESTERN STEVENS INN**

(b) (6), (b) (7)(C), (b) (7)(E) [REDACTED]

7:15am- **BREAKFAST WITH SENATOR BINGAMAN**

7:55am Location: Best Western Stevens Inn
1829 South Canal Street
Carlsbad, NM 88220
Phone: 575-887-2851

Participants: **Jeff Bingaman**, U.S. Senator for New Mexico
Greg Bloom, State Director, Office of Senator Bingaman
Matt Lee-Ashley, Deputy Chief of Staff

Contact: Greg Bloom – State Director for Senator Bingaman
Cell: (b) (6) [REDACTED]

7:55am **DEPART BEST WESTERN STEVENS INN EN ROUTE TO RON**

(b) (6), (b) (7)(C), (b) (7)(E)

8:00am ARRIVE RON AND MEET WITH TRAVELING PARTY

Location: 2525 South Canal Street
Carlsbad, NM 88220
Phone: 575-887-8000

8:00am- DEPART RON EN ROUTE TO MOSAIC POTASH CARLSBAD MINE

8:45am

(b) (6), (b) (7)(C), (b) (7)(E)

**Note: BLM will have a bus and a Chevy Blazer available to help transport travelers, if needed.*

8:45am ARRIVE MOSAIC POTASH CARLSBAD MINE

Location: The traveling party will meet at Mosaic's #5 Mine Engineering Trailer. From Highway 62/180, go south on State Road 31, travel 9 miles to the mine.

8:45am- MOSAIC POTASH CARLSBAD MINE SAFETY BRIEFING

9:00am

Location: Mosaic's #5 Mine Engineering Trailer
Format: 15-minute safety briefing for all individuals entering the mine

9:00am- MOSAIC POTASH CARLSBAD MINE SITE VISIT

10:30am

Location: Mosaic Potash Carlsbad Mine
Participants: **Jeff Bingaman**, U.S. Senator for New Mexico
Mike Connor, BOR Commissioner
Bob Abbey, BLM Director
Matt Lee-Ashley, Deputy Chief of Staff
Neil Kornze, BLM Senior Advisor
Greg Bloom, State Director, Office of Senator Bingaman
TBD, Staff #2 for New Mexico Senator Jeff Bingaman
TBD, Staff for New Mexico Senator Tom Udall
John Mansanti, Vice President Operations, Intrepid
John Smitherman, Vice President Operations, BOPCO

Tami Heilemann, DOI Photographer
Jesse Juen, BLM New Mexico State Director
Jim Stovall, BLM Carlsbad Field Office Manager
2 LEOs
Press Pool Photographer (unconfirmed)

Press: Open
Contacts: Jim Stovall – BLM Carlsbad Field Office Manager
(Primary Contact)
*Phone: (b) (6)
Jesse Juen – BLM New Mexico State Director
*Phone: (b) (6)
Lisa Morrison – BLM Office of External Affairs
*Phone: (b) (6)
(b) (6), (b) (7)(C)

Agenda:

- *9:00-9:15 - Travel through tunnel to working phase inside mine
- *9:15-10:15 - Observe work room areas, active mining, and product transport
- *10:15-10:30 - Travel back through tunnel to mine entrance

10:30am-10:45am BREAK AND REFRESH BEFORE MOSAIC POTASH CARLSBAD MINE WORKING GROUP MEETING

Location: Mosaic's #5 Mine Engineering Trailer
Mosaic Potash Carlsbad Mine

Format:

- This is an opportunity for travelers who entered the mine to dust off and refresh before the Working Group Meeting.
- BLM will provide coffee, water, and other light refreshments for the traveling party.

10:45am-11:45am MOSAIC POTASH CARLSBAD MINE WORKING GROUP MEETING

Location: Mosaic's #5 Mine Engineering Trailer
Mosaic Potash Carlsbad Mine

Participants: **Jeff Bingaman**, U.S. Senator for New Mexico
Mike Connor, BOR Commissioner
Bob Abbey, BLM Director
Jesse Juen, BLM New Mexico State Director
Jim Stovall, BLM Carlsbad Field Office Manager
Greg Bloom, State Director, Office of Senator Bingaman
TBD, Staff #2 for New Mexico Senator Jeff Bingaman
TBD, Staff for New Mexico Senator Tom Udall
Steering Committee Members:

John Smitherman, Vice President Operations, BOPCO

- Committee Co-Chair

John Mansanti, Vice President Operations, Intrepid

- Committee Co-Chair

Keith Sevin, Operations Manager, OXY

Dan Morehouse, Mine Engineer Superintendent, Mosaic

Al Springer, Drilling Operations Manager, Yates

Robert Ready, Senior Landman, CPL, Concho

Randy Bolles, Manager, Regulatory Affairs, Devon

Craig Cranston, Mine Engineer, BLM

Jim Stovall, BLM Carlsbad Field Office Manager

Jim Brown, Chief Operating Officer, Yates

Richard Jackson, Drilling Manager, OXY

John Merson, Senior Manager, Sandia

Non-Steering Committee Participants:

Pete Livingstone, Mosaic Mine Engineering Manager

David Honeyfield, Intrepid Potash Company President

Martin Litt, General Counsel, Intrepid

Kevin Ryan, Director of Technical Services, HB Solution Mine Project

Robert Baldrige, Carlsbad Mine Manager, Intrepid

Staff: Matt Lee-Ashley, Neil Kornze

Press: Open

Contacts: Jim Stovall – BLM Carlsbad Field Office Manager
(Primary Contact)

*Phone: (b) (6) [REDACTED]

Jesse Juen – BLM New Mexico State Director

*Phone: (b) (6) [REDACTED]

Lisa Morrison – BLM Office of External Affairs

*Phone: (b) (6) [REDACTED]

(b) (6), (b) (7)(C), (b) (7)(E) [REDACTED]

Agenda:

(10 minutes introductions and opening remarks, 25 minutes steering committee presentation, 10 minutes HB Solution Mine project, 15 minutes questions)

- Welcome remarks by Jesse Juen (BLM NM State Director)
- Jesse Juen acknowledges the Secretary, Director Abbey, Senator Bingaman, and Senator Udall Staff
- Jesse Juen introduces Bob Abbey (BLM Director)
- Bob Abbey provides brief remarks and introduces Secretary Salazar
- Secretary Salazar provides brief remarks and introduces Senator Bingaman Senator Udall's staff.
- Senator Jeff Bingaman provides brief remarks

- Senator Udall's staffer provides brief remarks
- Jesse Juen introduces Steering Committee Co-Chairs John Smitherman (BOPCO) and John Mansanti (Intrepid)
 - Background and History (Jesse Juen 5 minutes)
 - Co-Chairs present the Purpose, Membership, Sandia National Lab, technology, agreements and benefits (20 minutes)
 - HB Solution Mine (Intrepid 10 minutes)
 - Questions or comments (15 minutes)

**NOTE: Bob Abbey will drive separately from Carlsbad to the Albuquerque airport. From there, Bob Abbey will take a commercial flight back to Washington, DC.*

11:45am- MEDIA AVAILABILITY

12:00am Location: Mosaic's #5 Mine Engineering Trailer
Mosaic Potash Carlsbad Mine
Participants: **Jeff Bingaman**, U.S. Senator for New Mexico
Staff: Matt Lee-Ashley

12:00pm- DEPART MOSAIC POTASH CARLSBAD MINE EN ROUTE TO
12:45pm CARLSBAD FBO AIRPORT

(b) (6), (b) (7)(C), (b) (7)(E)

12:45pm ARRIVE CARLSBAD FBO AIRPORT

Location: Chandler Aviation
1505 A Terminal Drive
Carlsbad, NM 88220
Phone: 575-887-1500
1-877-887-1561

**NOTE: Lunch will be provided for travelers at the FBO Airport.*

1:00pm- WHEELS-UP CARLSBAD, NM TO ALBUQUERQUE, NM

2:00pm Flight Time: 1hr
Manifest: 1. KLS
2. Lt. (b) (6), (b) (7)(C)
3. Senator Bingaman
4. Matt Lee-Ashley
5. Mike Connor

6. Tami Heilemann
7. Jesse Juen (BLM New Mexico State Director)
8. Greg Bloom (Bingaman State Director)

**NOTE: During this leg of travel, YOU will do an overflight of the Carlsbad potash mines and also the Middle Rio Grande near Albuquerque. Jesse Juen will guide the Carlsbad portion of the overflight, and Mike Connor will guide the Middle Rio Grande portion.*

2:00pm **WHEELS-DOWN ALBUQUERQUE, NM**
Location: Cutter Aviation Albuquerque
 Albuquerque International Sunport (ABQ)
 2502 Clark Carr Loop S.E.
 Albuquerque, NM 87106-5606
Phone: 505-842-4184
 1-800-678-5382

2:10pm- **DEPART ALBUQUERQUE FBO AIRPORT EN ROUTE TO RIO**
2:30pm **GRANDE NATURE CENTER**

(b) (6), (b) (7)(C), (b) (7)(E) [REDACTED]

2:30pm **ARRIVE RIO GRANDE NATURE CENTER**
Location: 2901 Candelaria Road NW
 Albuquerque, NM 87107
 505-344-7240

**Note: FWS Staff will drive Dan Ashe separately to the Rio Grande Nature Center.*

**Note: Francisco Carrillo and Tanya Trujillo will meet the traveling party at the Rio Grande Nature Center.*

2:00pm Registration Begins for the Middle Rio Grande Meeting

2:30pm- **MEETING ON THE MIDDLE RIO GRANDE WITH SENATOR**
3:45pm **BINGAMAN**

Location: Rio Grande Nature Center Educational Center
 2901 Candelaria Road NW
 Albuquerque, NM 87107
Phone: 505-344-7240

Participants: **Jeff Bingaman**, U.S. Senator for New Mexico
Martin Heinrich, U.S. Representative for New Mexico
Dan Ashe, U.S. Fish & Wildlife Service Director
Mike Connor, Bureau of Reclamation Commissioner
Jesse Juen, BLM New Mexico State Director
Greg Bloom, State Director, Office of Senator Bingaman
TBD, Staff for New Mexico Senator Tom Udall

Staff: Matt Lee-Ashley, Tanya Trujillo, Francisco Carrillo

Attendance: Approximately 50-100 people
(as of 12/29/11 there were 42 confirmed RSVPs)

Notable Attendees:

- A representative from the New Mexico Attorney General's Office

Press: Open

Agenda:

- *2:30-2:35 - **YOU** provide Welcome and Opening Remarks
 - *Note: Dan Ashe or Tanya Trujillo will open the program if the BOR aircraft is running late.*
- *2:35-2:40 - **YOU** introduce Senator Bingaman
 - Senator Bingaman provides Welcoming Remarks
 - **YOU** introduce Representative Heinrich
 - Representative Heinrich provides Welcoming Remarks
- *2:40-3:00 - Overview/Summary of federal conservation activities
 - Short presentations by Dan Ashe, Mike Connor, BLM, Corps, and Department of Agriculture
- *3:00-3:15 - Overview/Summary of complimentary non-federal conservation activities
 - Tanya Trujillo and a non-federal presenter will provide an overview of the ongoing actions of the city, county, state, pueblos, and NGOs
- *3:15-3:40 - Discussion on priorities and opportunities for better coordination
 - Tanya Trujillo will facilitate the discussion and ensure that key subjects are covered:
 - promoting conservation/river restoration
 - ensuring successful completion of a sustainable biological opinion
 - promoting additional connections to the river/urban refuge/trails
 - protecting and preserving native and historic communities (tribal and acequias)
 - protecting agricultural and rural communities
 - providing educational and youth employment opportunities
- *3:40-3:45 - Tanya Trujillo and a non-federal presenter guide a discussion

summary and identify next steps:

- o recommend developing an MOU to facilitate coordination for future projects
- o support LWCF funding
- o support the Secretary's rivers initiative
- o support next steps for Price's Dairy urban refuge

*3:45 - **YOU** provide a wrap-up and conclude the meeting

**3:48pm-
3:50pm MEET AND GREET WITH SOUTHERN NEW MEXICO WILDERNESS
STAKEHOLDERS**

Location: Rio Grande Nature Center Educational Center
Participants: **Ray Powell**, New Mexico State Land Commissioner
Oscar Vasquez Butler, Former Doña Ana County Commission
Chairman
Jeremy Vesbach, New Mexico Wildlife Federation Executive
Director
Jeff Steinborn, Former State Representative and New Mexico
Wilderness Alliance Southern New Mexico Director
Staff: Matt Lee-Ashley
Contacts: **Greg Bloom** – State Director for Senator Bingaman
*Cell: (b) (6)
Jeff Steinborn – New Mexico Wilderness Alliance Southern New
Mexico Director
*Phone: (b) (6)
Purpose: This brief meeting was requested by Senator Bingaman's State
Director, Greg Bloom. The four (4) stakeholders would like to
briefly share their sentiments with **YOU** regarding Doña Ana
wilderness.

**3:50pm-
4:00pm MIDDLE RIO GRANDE PRESS GAGGLE WITH SENATOR BINGAMAN**

Location: Rear Patio of Nature Center
Rio Grande Nature Center Educational Center
2901 Candelaria Road NW
Albuquerque, NM 87107
Phone: 505-344-7240
Participants: **Jeff Bingaman**, U.S. Senator for New Mexico
Martin Heinrich, U.S. Representative for New Mexico
Staff: Matt Lee-Ashley

***NOTE: Senator Bingaman and Greg Bloom (State Director) will separate from the traveling*

party following the Middle Rio Grande Meeting.

4:00pm-4:15pm COURTESY MEETING WITH NEW MEXICO ATTORNEY GENERAL GARY KING

Location: Private Room (10-person capacity)
Rio Grande Nature Center Educational Center
2901 Candelaria Road NW
Albuquerque, NM 87107
Phone: 505-344-7240

Participants: **Gary King**, New Mexico Attorney General
Estevan Lopez, Director, New Mexico Interstate Stream Commission
Steve Farris, Director, Water, Environment and Utilities Division, New Mexico Attorney General's Office
Scott Verhine, New Mexico State Engineer

Contact: Tamarra Howard
*Direct Phone: 505-827-6053

Staff: Mike Connor, Matt Lee-Ashley, Tanya Trujillo

Press: Closed

4:20pm DEPART RIO GRANDE NATURE CENTER EN ROUTE TO WHITE HOUSE LATINO LEADERS ROUNDTABLE MEETING

(b) (6), (b) (7)(C), (b) (7)(E)

***NOTE: Mike Connor and Dan Ashe will not travel to the White House Latino Leaders Meeting. FWS Staff will drive Dan Ashe from the Nature Center to the hotel. Mike Connor will take a flight back to Washington, DC on Thursday night.*

4:40pm ARRIVE WHITE HOUSE LATINO LEADERS ROUNDTABLE MEETING

Location: National Hispanic Cultural Center
1701 4th Street SW
Albuquerque, NM 87102
Phone: 505-246-2261

**Note: The White House Latino Leaders Roundtable Meeting will already have started when YOU arrive.*

4:30pm- WHITE HOUSE LATINO LEADERS ROUNDTABLE MEETING

5:30pm Location: National Hispanic Cultural Center
1701 4th Street SW
Albuquerque, NM 87102
Phone: 505-246-2261

Participants:
Attendance: Approximately 20-30 people
Staff: Matt Lee-Ashley, Tanya Trujillo, Francisco Carrillo
Contact: Gary Romero
Phone: (b) (6) [REDACTED]

Format:

- * National Hispanic Cultural Center Director provides welcome
- * **YOU** provide opening remarks
- * Summary of the White House forum hosted by DOI
- * Floor is opened to discussion

**5:30pm-
5:50pm** **DEPART WHITE HOUSE LATINO LEADERS ROUNDTABLE
MEETING EN ROUTE TO RON**

(b) (6), (b) (7)(C), (b) (7)(E) [REDACTED]

5:50pm **ARRIVE RON**

Location: Hotel Andaluz
125 Second Street NW
Albuquerque, NM 87102
Phone: 505-242-9090
Phone: 877-987-9090

**Note: The following staff will also be staying at this hotel:*

*Matt Lee-Ashley
Dan Ashe
Francisco Carrillo
Joan Padilla
Jenny Sarabia
Tami Heilemann*

6:00pm **RON**

FRIDAY, JANUARY 6, 2012

**7:35am DEPART RON EN ROUTE TO ALBUQUERQUE INTERNATIONAL
SUNPORT (ABQ)**
(b) (6), (b) (7)(C), (b) (7)(E)

7:50am ARRIVE ALBUQUERQUE INTERNATIONAL SUNPORT (ABQ)
Location: 2200 Sunport Boulevard SE
Albuquerque, NM 87106
Phone: 505-244-7700

8:36am- WHEELS-UP ALBUQUERQUE, NM TO WASHINGTON, DC (DULLES)
(MST) Flight: United Airlines #281
2:08pm Flight Time: 3hr 32min
(EST) (b) (6), (b) (7)(C), (b) (7)(E)

2:08pm WHEELS-DOWN DULLES INTERNATIONAL AIRPORT (IAD)
(EST)

**2:45pm DEPART DULLES INTERNATIONAL AIRPORT (IAD) EN ROUTE TO
DOI**

3:15pm ARRIVE DOI

***Note: Dan Ashe will take an 8:00am flight from Albuquerque to San Diego on Friday morning.*

SECRETARIAL TRAVEL ROUTING SLIP

TRIP LOCATION: WASHINGTON, ARIZONA & CALIFORNIA

DATES: 01/09-13, 2012

OFFICIAL: XXXX POLITICAL: _____ PERSONAL: _____

FOLDER CONTAINS:

1. Cover Letter
2. Itinerary
3. Travel Authorization and Voucher

VIEWED BY / DATE:

DS / _____

DARLENE SMITH

TMM / 6/12/12

TIM MURPHY

MB / 10/1/12

MELINDA LOFTIN

DD / 10/12/12

DONNA DEEN

MEMORANDUM

To: Signing Official

From: Scheduling Office

Date: March 9, 2012

Subject: Travel for the Secretary

Trip Date: January 9-13, 2012:

Event Locations:

1. Remembrance Service for Officer Anderson
2. Site Tour of Abengoa Solana Solar Power Plant
3. Meeting with Business Leaders and Energy Stakeholders
4. BIA Meeting
5. Ago-La River Tour with Mayor Villaraigosa
6. Los Angeles-AGO/Urban Waters Event
7. American Latino Heritage Event
8. MOU Signing Ceremony with Governor Jerry Brown
9. Army Land Briefing With BLM, Army Corp, EPA, and others at Fort Ord

Please feel free to contact us, if needed.



Travel made simple.

eTravel Documentation/Receipts Cover Page

Please fax this cover page, together with your documentation/receipts to 1-800-968-6870. If you are dialing from outside of the United States then use the telephone number 800-968-6870-0 (with the appropriate international prefix). Your long distance telephone company may charge you for this call. Documentation/Receipts may take up to five minutes to appear on the document.



KSPHOENIXAZ011012_V01

Fax cover sheet requested by: TIMOTHY M NIGBOROWICZ

Note: Bar code must be present above.

Notes



WAL

TRAVEL VOUCHER <small>(Read Privacy Act Statement below)</small>		1. DEPARTMENT OR ESTABLISHMENT BUREAU DIVISION OR OFFICE		2. TYPE OF TRAVEL <input checked="" type="checkbox"/> TEMPORARY DUTY <input type="checkbox"/> PERMANENT CHANGE OF STATION		3. VOUCHER NO. KSPHOENIXAZ011012 V01	
5. a. NAME <small>(Last, first, initial/initial)</small> SALAZAR, KENNETH L.		b. SOCIAL SECURITY NO. (b) (6)		6. PERIOD OF TRAVEL a. FROM 01/09/12 b. TO 01/13/12		4. SCHEDULE NO.	
c. MAILING ADDRESS <small>(Include ZIP Code)</small> DOI, OS SECRETARY 1849 C STREET NW WASHINGTON, DC 20240		d. OFFICE TELEPHONE NO. 202-273-3423		7. TRAVEL AUTHORIZATION a. NUMBER(S) 098928 b. DATE(S) 03/15/12		10. CHECK NO.	
e. PRESENT DUTY STATION		f. RESIDENCE <small>(City and State)</small> Washington, DC		8. TRAVEL ADVANCE a. Outstanding 0.00 b. Amount to be applied 0.00 c. Amount due Government <small>(Attached <input type="checkbox"/> Check <input type="checkbox"/> Cash)</small> D. Balance outstanding		9. CASH PAYMENT RECEIPT a. DATE RECEIVED b. AMOUNT RECEIVED \$ c. PAYEE'S SIGNATURE	
11. PAID BY		12. GOVERNMENT TRANSPORTATION REQUESTS, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH <small>(List by number below and attach passenger coupon; if cash is used show claim on reverse side)</small>		I hereby assign the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7)		Traveler's Initials	
See Attached Ticket 1		1,802.80		AGENTS VALUATION OF TICKET (a)		ISSUING CARRIER (Initials) (b)	
ACCOUNTING CLASSIFICATION: 03152012 140818-123D0102DM^DLSED0000.000000^D\$10100000^ ^^ -		2,534.23		MODE CLASS OF SERVICE AND ACCOMMODATIONS (c)		DATE ISSUED (d)	
COMMENTS: Attend Remembrance Service for Officer Anderson Jan 10, 2012 Charter aircraft service for official travel on Jan 12-13, 2012.				POINTS OF TRAVEL FROM (e)		TO (f)	
COMMENTS continued on next page						261.00 NR-	
13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claimed is based on the average cost of lodging incurred during the period covered by this voucher.		TRAVELER SIGN HERE <i>Ken Salazar</i>		DATE		AMOUNT CLAIMED 261.00	
NOTE: Falsification of an item in an expense account works a forfeiture of claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; i.d. 1001).		14. This voucher is approved. Long distance phone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify (31 U.S.C. 680a).)		APPROVING OFFICIAL SIGN HERE <i>Ken Lane</i>		DATE 10/17/12	
15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION a. VOUCHER NO. b. D.O. SYMBOL c. MONTH & YEAR		17. FOR FINANCE OFFICE USE ONLY COMPUTATION a. DIFFERENCES, IF ANY (Explain and show amount)					
16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT AUTHORIZED CERTIFYING OFFICIAL SIGN HERE		b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION Certifier's Initials:				\$	
DATE		c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol):				\$ 0.00	
		d. NET TO TRAVELER				\$ 261.00	
18. ACCOUNTING CLASSIFICATION SEE BLOCK 12 ABOVE							

TRAVEL VOUCHER

TRAVEL AUTHORIZATION NUMBER(S)/DATE(S)
0SE9Z8 03/15/12

(b) (6)
SALAZAR, KENNETH L.

COMMENTS: (cont'd)

Misc. Charge for late check out at the Biltmore Hotel on Jan 12, 2012 due to schedule change.

Deduct \$10.00 from MI&E - over per diem on Jan 12 for lodging at The Citizen Hotel.

ACCOUNTING CLASS CODE	TRIP 1		
COM. CARR.-I-211C			1,802.80
LODGING-211D			588.93
M&IE-211D			261.00
OTHER-211I			99.00
TAV EXP -I-211B			15.00
TMC FEE -I-211B			28.50
03152012_140818	0.00	0.00	2,795.23

123D0102DM^DLSED0000.000000^DS10100000^^^

SPLIT PAY DISBURSEMENTS:

TOTAL EXPENSES -----		2,795.23
NON-REIMBURSABLE EXPENSES -----		2,534.23
TOTAL AMOUNT CLAIMED -----		261.00
PREV PAYMENTS --	0.00	
GOV'T ADVANCE OUTSTANDING --	0.00	
GOV'T ADVANCE APPLIED -----	0.00	
		0.00
NET TO TRAVELER (GOVT) -----		261.00
GOV'T CHARGE CARD EXPENSES --	0.00	
GOV'T CHARGE CARD ATM ADV --	0.00	
ADD'L GOV'T CHARGE CARD PYMT	0.00	
TOTAL GOV'T CHARGE CARD AMT -----	0.00	
PAY TO GOV'T CHARGE CARD-----		0.00
PAY TO TRAVELER -----		261.00

10/15/12 RECEIPT CHECKLIST
GovTrip Travel System

Voucher: KSPHOENIXAZ011012 V()
SALAZAR, KENNE (b) (6)

=====

	DATE	DESCRIPTION	COST
	-----	-----	-----
[]	1. 01/09/2012 CP	CP - AIRFARE (NON REIMBUR	1,802.80
[]	2. 01/09/2012 TO 01/13/2012	Lodging Expenses	499.00

=====

STATUS	DATE	TIME	SIGNATURE NAME
-----	-----	-----	-----
CREATED	03/28/12	8:26AM E	DARLENE A SMITH

I certify that the electronic signatures listed above are valid and on file.

SIGNED

DATE

102

TRAVEL AUTHORIZATION

1. No. SALAZARTA2012
2. 09-21-11
(DATE)

3. OS
(BUREAU OR OFFICE)

4. NAME Ken Salazar 5. OFFICIAL STATION Washington, DC

6. TITLE SECY of DOI 7. ACCOUNTING OFFICE Washington, DC

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

PLACES OF TRAVEL

8. FROM: Washington, DC
9. TO: Such places in the contiguous US, AK, HI, PR, and US Territories as may be necessary and return.
Accomplish DOI programs and missions. Official Business.

10. PURPOSE AND REMARKS:

Official business as may be required.
I certify that the travel herein was reviewed and determined to essential for accomplishment of DOI programs and missions. Payment from non-federal sources for travel-related expenses is authorized under 31 U.S.C. 1353, provided that prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and part 374 DM 5, and are fully documented and approved via form DI-2000.
Speaker/ Presenter at Conferences, Summits, etc.

11. PER DIEM ALLOWANCE:

Actual Lodging and per diem NTE 300% as authorized in accordance with the Federal Travel Regulations as issued by GSA and published in the Federal Travel Register.
**** Subject to availability of funds. ****

12. PERIOD OF TRAVEL: Beginning on or about 10-01-2011 Ending on or about 09-30-2012

MODE OF TRAVEL

13. Common carrier
14. Extra fare _____ at a mileage rate of _____
15. Government-owned conveyance _____ cents, subject to:
16. Privately owned
(a) Administratively determined to be the advantage of the Government
(b) A showing of advantage to the Government
(c) Not to exceed cost by common carrier, including consideration of Per Diem allowance.

MISCELLANEOUS

17. Transportation immediate family _____
18. Other (specify) _____
Excess baggage, taxi fares, telephone calls, rental cars/fuel, conference rooms, POV, public transportation, tolls, newspapers, faxes, pc usage, misc. supplies, registration fees, ATM fees, upgrade for rental cars in remote
19. Shipment household goods and personal effects _____

ESTIMATED COST
20. Transportation _____
21. Per Diem _____
22. Other _____
23. TOTAL _____
24. CHARGED TO:
2012-122 DOI BZDM/DISE D0000.00000
DS1010000
25. _____
(FISCAL OFFICER'S SIGNATURE)

26. Ken Salazar
(REQUESTER'S SIGNATURE)
27. Ken Salazar, SECY of DOI
(TITLE)
28. Matt Lee
(AUTHORIZING OFFICER'S SIGNATURE)
29. Matt Lee-Ashley, Depy Chief of Staff
(TITLE)

Smith, Darlene A

From: Kim, Jane [JKim@CWTSatoTravel.com]
Sent: Wednesday, March 14, 2012 3:45 PM
To: Smith, Darlene A
Subject: Salazar 1/9 invoice

Electronic Invoice

Electronic Invoice Receipt available until Saturday, Apr 07, 2012

Prepared For:
SALAZAR/KENNETH LEE
Sales Person
Invoice Number
Invoice Issue Date
Record Locator
Customer Number
Client Address

Ref: GDOIOS
60
0008280
08 Jan 2012
IUZEUX
(b) (5)

NGMSDOI

Notes

FEEES TOTALING 28.50PP CHARGED IN ADDITION TO TKT PRICE
FEE-USD28.50PP-AIR/RAIL/BUS AGENT INITIATED DOMESTIC

DATE: Wed, Jan 09

Flight: UNITED AIRLINES 917

From: WASHINGTON DULLES, DC
To: SEATTLE TACOMA, WA

Departs: 5:11pm
Arrives: 8:00pm

Duration: 05hr(s) :49min(s)
Type: BOEING 757 200 SERIES JET
Stop(s): Non Stop
Seat(s) Details: SALAZAR/KENNETH LEE

Class: UNITED ECONOMY
Meal: Food for Purchase

(b) (5)

DATE: Thu, Jan 10

Flight: ALASKA AIRLINES 640

From: SEATTLE TACOMA, WA
To: PHOENIX, AZ

Departs: 5:45pm
Arrives: 9:33pm
Arrival Terminal: 2
Class: Economy
Meal: Food for Purchase

Duration: 02hr(s) :48min(s)
Type: Non Stop
Stop(s): Non Stop
Seat(s) Details: SALAZAR/KENNETH LEE
Notes: (b) (5)

Seat(s): (b) (5)

DATE: Thu, Jan 10

Hotel: EMBASSY SUITES, EMBASSY SUITES PHOE
2630 EAST CAMELBACK ROAD
PHOENIX AZ 85018

Service City: PHOENIX
Check-In: 10 Jan
Rooms(s): 1
Night(s): 1
Confirmation Number: 81772747

Check-Out: 11 Jan
Room Details: 2 ROOM SUITE-2 DOUBLE BEDS-NON COMP COOKED TO ORDER
BRKFST-EV
Rate per Night: 128.00 USD
Frequent Traveler

Service Information
Guarantee: Guaranteed Late Arrival

Phone: 1-802-955-3992

DATE: Fri, Jan 11

Flight: AMERICAN AIRLINES 3805

From PHOENIX, AZ
To LOS ANGELES, CA
Departure Terminal 3
Duration 01hr(s) :35min(s)
Type Non Stop
Stop(s)
Seat(s) Details SALAZAR/KENNETH LEE

Departs 6:00pm
Arrives 6:35pm
Arrival Terminal 4
Class Economy
Meal Food for Purchase

(b) (6)

DATE: Fri, Jan 11

Hotel: MILLENNIUM HTL, MILLENNIUM BILTMORE
508 SOUTH GRAND AVE
LOS ANGELES CA 90071

Service City LOS ANGELES
Check-In 11 Jan
Rooms(s) 1
Night(s) 1
Confirmation Number 11535SY363826

Check-Out 12 Jan
Room Details STD 1KB -ELEGANT CLASSIC ROOM FREE ACCESS TO HEALTH CLUB AND
Rate per Night 125.00 USD
Frequent Traveler

Service Information Phone 213-624-1011
Guarantee Guaranteed Late Arrival

DATE: Sat, Jan 12

Flight: DELTA AIR LINES INC 4742

From LOS ANGELES, CA
To SACRAMENTO, CA
Departure Terminal 5
Duration 01hr(s) :28min(s)
Type CRJ-700 CANADAIR REGIONAL JET
Stop(s) Non Stop
Seat(s) Details SALAZAR/KENNETH LEE

Departs 8:03pm
Arrives 9:31pm
Arrival Terminal A
Class Coach
Meal

(b) (6)

DATE: Sat, Jan 12

Hotel: JOIE DE VIVRE, CITIZEN HOTEL SACR
926 J STREET
SACRAMENTO CA 95814

Service City SACRAMENTO
Check-In 12 Jan
Rooms(s) 1
Night(s) 1
Confirmation Number 141760032

Check-Out 13 Jan
Room Details DELUXE GUESTROOM WITH 1 KING B
Rate per Night 149.00 USD
Frequent Traveler

Service Information Phone 1-916-4472700
Guarantee Guaranteed Late Arrival

DATE: Sat, Jan 12

Others

FLYING ON WN FROM SNA TO SMF AT 925PM FLT1709 ARRIVING AT 1055PM IN RECORD MDW)JB

DATE: Sun, Jan 13

Flight: AMERICAN AIRLINES 3067

From LOS ANGELES, CA
To MONTEREY CA MRY, CA
Departure Terminal 4
Duration 01hr(s) :05min(s)
Type EMBRAER RJ140 JET

Departs 9:40am
Arrives 10:45am
Class Economy
Meal Food for Purchase

Stop(s) Non Stop
Seat(s) Details SALAZAR/KENNETH LEE
Notes (b) (6)

Seat(s) - (b) (6)

DATE: Sun, Jan 13

Flight: UNITED AIRLINES 6230
From MONTEREY CA MRY, CA
To SAN FRANCISCO, CA

Departs 5:04pm
Arrives 5:50pm
Arrival Terminal 3
Class UNITED ECONOMY
Meal

Duration 0hr(s) :46min(s)
Type
Stop(s) Non Stop
Seat(s) Details SALAZAR/KENNETH LEE

Seat(s) - (b) (6)

Ticket Information

Ticket Number	UA 8732632546	Passenger Billed to:	SALAZAR KENNETH LEE CA XXXXXXXXXXXX (b) (6)	USD * 1,802.80
SubTotal				USD 1,802.80
Net Credit Card Billing				* USD 1,802.80
Total Amount Due				----- USD 0.00

SATO TRAVEL AFTER HOURS EMERGENCY 800-219-8444
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE
WAITING FOR YOU INCLUDING MILITARY RATES. VISIT
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554

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CONTACT CWTSATOTRAVEL TO REFUND ELECTRONIC TICKETS
CONTRACT CARRIER CITY PAIR FARES DO NOT REQUIRE
ADVANCE PURCHASE. ALL OTHER FARES MAY REQUIRE ADVANCE
PURCHASE AND ARE NOT GUARANTEED UNTIL TICKETED

TO VIEW ITINERARIES ONLINE PLEASE GO TO
.....** WWW.VIRTUALLYTHERE.COM **.....
ADD YOUR SABRE RESERVATION CODE AND NAME IN
THE APPROPRIATE BOXES AND ENTER.
U17-869
U12-GDOIOS

1007 First Avenue
Seattle, WA 98104
T: 206.624.4844
F: 206.621.8009
R: 888.356.8894
www.alexishotel.com



A KIMPTON HOTEL

SALAZAR, KENNETH LEE

Room Number: 220
Daily Rate: 137.00
Room Type: FPST
No. of Guests: 1 / 0

US

ARRIVAL	DEPARTURE	CREDIT CARD	RATE PLAN	CATEGORY	ACCOUNT
01/09/12	01/10/12	XXXXXXXXXXXX 0116	GFD	IDSN	12280208181

DATE	ROOM NO	DESCRIPTION	REFERENCE	AMOUNT
01/09/12	220	ROOM CHARGE	#220 SALAZAR, KENNETH LEE	\$137.00
01/09/12	220	TAX - ROOM - LOCAL	TAX - ROOM - LOCAL	\$21.37
01/09/12	220	SEATTLE TOURISM ASSESSMENT	SEATTLE TOURISM ASSESSMENT	\$2.00
01/10/12	220	MASTERCARD	MASTERCARD	(\$160.37)

\$23.37

TOTAL DUE: \$0.00



EMBASSY SUITES
HOTELS

2630 E. Camelback Road • Phoenix, AZ 85016
Phone (602) 955-3992 • Fax (602) 955-6479
For reservations across the nation
www.embassysuites.com or 1-800-EMBASSY00

Name & Address

SALAZAR, KENNETH LEE
1849 C STREET
WASHINGTON, DC 20240
US

Suite 207/TDBN
Arrival Date 1/10/2012 6:20:00PM
Departure Date 1/11/2012
Adult/Child 1/0
Room Rate \$128.00

RATE PLAN S-GVT
HH# (b) (6)
AL
BONUS AL CAR

Confirmation: 81772747

1/11/2012 PAGE 1

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U

DATE	REFERENCE	DESCRIPTION	AMOUNT
1/10/2012	2778338	GUEST ROOM	\$128.00
1/10/2012	2778338	STATE TAX	\$10.59
1/10/2012	2778338	CITY TAX	\$6.40
WILL BE SETTLED TO MC (b) (6)			\$144.99
EFFECTIVE BALANCE OF			\$0.00
ESTIMATED CURRENCY TOTAL			
<p>You have earned approximately 1472 Hilton HHonors points for this stay. Visit HHonors.com to check your point balance from stays at any of the 3,700 hotels within the Hilton Worldwide portfolio.</p> <p>Thank you for staying with us. Visit embassysuites.com for more information on hotel packages, subscribe to our E-announcements newsletter, or plan your next stay at close to 200 destinations.</p>			

EXPRESS CHECK-OUT

Good Morning! We hope you enjoyed your stay. With Express Check-Out there is no need to stop at the Front Desk to check out.

- Please review this statement. It is a record of your charges as of late last evening.
- For any charges after your account was prepared, you may:
 - + pay at the time of purchase.
 - + charge purchases to your account, then stop by the Front Desk for an updated statement.
 - + or request an updated statement be mailed to you within two business days.

Simply call the Front Desk from your room and tell us when you are ready to depart. Your account will be automatically checked out and you may use this statement as your receipt. Feel free to leave your key(s) in the room.

Please call the Front Desk if you wish to extend your stay or if you have any questions about your account.

DATE OF CHARGE	POLID NO./CHECK NO.	
AUTHORIZATION	470470	INITIAL
PURCHASES & SERVICES		
TAXES		
TIPS & MISC.		
TOTAL AMOUNT	0.00	



Kenneth Lee Salazar
United States

Room No. : 0689
 Arrival : 01-11-12
 Departure : 01-12-12
 Page No. : 1 of 1
 Folio No. :
 Conf. No. : 5217188
 T.A. Record :

INFORMATION INVOICE

Membership No. :
 A/R Number :
 Group Code :
 Company Name :

You are the Center of our World! 01-12-12

Date	Text	Charges USD	Credits USD
01-11-12	Room Charge	125.00	
01-11-12	Occupancy Tax	17.50	
01-11-12	City Tourism Assessment	1.88	
01-11-12	California Tourism Tax	0.06	
01-12-12	Room Charge	99.00	
	late check		
01-12-12	Occupancy Tax	13.86	
01-12-12	City Tourism Assessment	1.49	
01-12-12	California Tourism Tax	0.05	
01-12-12	Mastercard		258.84
	XXXXXXXXXXXX (b) (6) XX/XX		
	Total	258.84	258.84
	Balance	0.00	USD

Log on to www.millenniumhotels.com to get your Best Rate Guarantee

The
CITIZEN
HOTEL

Mr. Kenneth Lee Salazar
United States

Room No.: 1204
Arrival: 01-12-12
Departure: 01-13-12
Page No.: 1 of 1
Folio No.:
Conf #: 4041456
Cashier:
Booking #:

Joy of Life Club #:
Company Name:

Guest Name:

Date	Description	Charges	Credits
01-12-12	Room Charge	109.00	
01-12-12	Occupancy Tax	13.08	
01-12-12	City of Sacramento Tourism Assessment	1.50	} 14.73
01-12-12	CA Tourism Assessment	0.15	
01-13-12	Mastercard		123.73
Total		123.73	123.73
		Balance	0.00

Thank you for choosing the Citizen Hotel

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any of the full amount of these charges. I also agree that all charges contained in this account are correct and any disputes or requests for copies of charges must be made at time of departure.

Signature: _____

**OFFICE OF THE SOLICITOR
CORRESPONDENCE BACKGROUND FORM**

Date: January 11, 2012

Nature and Significance of Document: Request for approval of charter aircraft service for official travel on **January 12-13, 2012**, of Secretary Salazar, one DOI SES official (David Hayes, Deputy Secretary), and four DOI non-SES officials (Jonathan Adler, Director of Trips; Kate Kelly, Deputy Director of Communications; [REDACTED] Security; Tami Heilmann, Photographer) from Los Angeles, CA to Sacramento, CA to Monterey, CA to San Francisco, CA. The purpose of this travel is to meet with various California state and local officials regarding America's Great Outdoors, the Urban Waters Federal Partnership, clean energy goals, and efforts to enhance recreation opportunities in the Monterey area. Travel includes overflight of Fort Ord.

Background: Advance approval/disapproval by the Solicitor or Deputy Solicitor is required by 41 C.F.R. Parts 301-10 and 301-70, and OMB Circular A-126 for travel on other-than-commercial airlines by officials at SES level and above and for all non-federal individuals who are traveling either for official DOI business or on a "space available" basis. The standards for approving official travel vary according to the category of travel: to meet mission requirements; "required use" travel (extraordinary security, communications, or scheduling needs); or other travel for the conduct of DOI business.

The trip documented on the attached form is ordinary ("other") official travel because it involves transportation that is neither to meet mission requirements nor "required use" travel. As such, the use of DOI or charter aircraft may be authorized only when: 1) no commercial service is reasonably available to meet the scheduling or operational needs of the trip; or 2) the actual cost of charter aircraft is not more than commercial service. Reasonable availability is defined as "able to meet your departure and/or arrival requirements within a 24-hour period, unless you demonstrate that extraordinary circumstances require a shorter period." 41 C.F.R. § 301-10.261(a)(1).

As the attached OAS-110 indicates, DOI aircraft service is not available for this travel. Commercial aircraft service, including total duty hours away, is \$23,154. Charter aircraft service, including total duty hours away, is \$8,106. Because use of charter aircraft service is the most cost-effective means of meeting the operational and scheduling needs of this trip, this travel may be approved.

Your approval of this travel is requested. The applicable criteria are met for approval of this travel. **PLEASE INDICATE YOUR APPROVAL ON THE ATTACHED OAS-110 FORM.**

Contact and telephone number:

Jennifer Heindl 202-208-7094

Surname

Due Date: ASAP

Tim Murphy *Tim Murphy* 1/11/12

TRAVEL COST ANALYSIS

Justification for use of a Government aircraft for travel:

A. BASIC DATA:

Dates and time of required time(s) at Temporary Duty Station(s) (TDS):

Location	<u>Las Angeles, CA</u>	Date	<u>1/12/2012</u>	Hours required to be on site	<u>0800</u>	to	<u>2000</u>
Location	<u>Sacramento, CA</u>	Date	<u>1/13/2012</u>	Hours required to be on site	<u>0800</u>	to	<u>1200</u>
Location	<u>Monterey, CA</u>	Date	<u>1/13/2013</u>	Hours required to be on site	<u>1500</u>	to	<u>1800</u>

Manifest (only persons required to be at TDS):

Name	Hourly Salary
See Attached List	\$435.21
_____	_____
_____	_____
_____	_____
TOTAL Hours Cost of All Required Travelers	\$ 435.21

Annual Salary + 2087 hours x 1.20 = Hourly Salary Rate

NOTE: 1.20 covers average Fringe Benefits, Retirement, Health & Life Insurance, Medicare, other Fringes. The 1.20 does not include COLA; for Alaska-based employees, add the applicable additional %.

(Continue on attached sheet if needed)

B. COST COMPARISON:

1. <u>Commercial Airline Costs to meet the required TDS locations and times. Individual ticket cost x number of required travelers.</u>	\$ 10,393.20
<ul style="list-style-type: none"> • Cost of total duty hours away from office or regular duty station to meet the commercial airline schedule. • Cost of required per diem and ground transportation. 	10,445.04
TOTAL Cost by commercial transportation	\$ 23,154.24
2. <u>Leased, Contract, or Rental Aircraft.</u>	
1. Flight hours x flight hour costs	\$ 5,100.00
2. Cost of total duty hours away from office or regular duty station	350.00
3. Cost of required per diem and ground transportation	960.00
4. Any additional aircraft or crew costs not included in above hourly rate, i.e., standby charges, tiedown fees, overnight parking, extra crew, etc.	1,696.00
TOTAL Cost by Lease, Contract, or Rental aircraft.	\$ 8,106.00
3. <u>DOI -Operated Aircraft - identify specific aircraft:</u> <u>None Available</u>	
<ul style="list-style-type: none"> • Flight hours required x variable flight hour cost. • Cost of total duty hours away from office or regular duty station. • Cost of required per diem and ground transportation. • Any additional costs to be incurred that are not included in the above flight hour rate. Variable cost of crew, as defined on page 1 of OMB Circular A-126, Attachment B, if not included in the flight hour rate. (Do not include pilot costs here if the pilot is one of the Government officials required to meet or perform duties at the TDY location.) • Fuel costs, if not included in above flight hour rate. Any additional aircraft costs not in the above flight hour rate, i.e., tiedown fees, overnight parking, et. 	0.00
TOTAL COST by DOI Fleet aircraft.	\$ 0.00

C. MOST COST EFFECTIVE METHOD:

Commercial 123MH Michael Wich PIC / Scoll Charter SIC
 Lease, Contract or Rental - N# _____ Pilot/Crew _____

Purpose _____

DOI FleetN# _____ Pilot/Crew _____

Purpose _____

REMARKS: (Must be completed if other than most-cost-effective method is chosen.)

Request approval to utilize US DOI charter aircraft to fly one DOI ES member (Secretary Salazar) one DOI SES member (David Hayes) and four GS personnel (Tamí Hoffman, Kate Kelly, Jonathan Alder and L. (b) (5) (D) (7)(C) on January 12th and 13th, 2012 between various locations in California.

Purpose of trip is to meet with Los Angeles Mayor Antonio Villaralosa on Thursday to celebrate the selection of the Los Angeles River Watershed which has been identified twice as a priority project for the Obama administration under the President's America's Great Outdoors (AGO) initiative and the Urban Waters Federal Partnership (UWFP). On Friday, Salazar will join Governor Edmund G. Brown, Jr. in Elk Grove to announce an agreement between the State of California and Interior to advance the state's and nation's renewable energy goals and create clean energy jobs. Trip will wrap up his Western job swing with a visit to Fort Ord in California with Deputy Secretary David J. Hayes and Bureau of Land Management (BLM) Director Bob Abbey to learn about ongoing efforts to enhance conservation and recreation opportunities in the area.

No DOI Fleet aircraft available to fly mission.

Request is the most-cost-effective method and no further justification required.

D. GENERAL APPROVAL REQUIREMENTS FOR TRAVEL ON GOVERNMENT AIRCRAFT:

Print name of designated approving official Signature Date

E. SPECIAL APPROVAL REQUIREMENTS FOR REQUIRED USE TRAVEL: (See paragraph 1), b, page 6 of OMB Circular A-126)

Print name of designated approving official Signature Date

F. SPECIAL APPROVAL REQUIREMENTS FOR USE OF GOVERNMENT AIRCRAFT FOR TRAVEL BY THE FOLLOWING CATEGORIES OF PEOPLE: (See paragraph 1), c, page 7 of OMB Circular A-126 and paragraph a., page 3-1 of OMB Bulletin No. 93-11)

- 1) Senior Executive Branch Officials
- 2) Senior Federal Officials
- 3) Members of Families of Senior Executive Branch and Senior Federal Officials
- 4) Non-Federal travelers

ARTHUR E. GARY Arthur E. Gary 1/17/12
Print name of designated approving official Signature Date

Passenger Information

Name	Title	Grade	Hrly Rate
Ken Salazar	Secretary of Interior	ES	\$ 103.87
David Hayes	? Director of Bureau of Land Management <i>Deputy Sec.</i>	SES	\$ 87.98
Jonathan Alder	Director of Trips	GS-14	\$ 68.55
Kate Kelly	Deputy Director of Communications	GS-14	\$ 68.55
(b) (6), (b) (7)(C)	Security	GS-13	\$ 57.23
Tami Heilmann	Photographer	GS-11	\$ 49.03
			<u>\$ 435.21</u>

Logged in user: SHARI L MOULTRIE Traveler: SHARI L MOULTRIE Authorization: SMDENVERADAMS010412_A01 TA Number: 057R32 Screen ID: 1070.3 [Return to Home Page](#) - [Logout](#)

[PRINT THIS SCREEN](#)  [VIEW HELP](#) 

[Search Criteria](#)

Search & Select Flights

[Show Search Options](#)

[Cancel Current Search](#)

[Show Trip Summary](#)

[Search Availability](#)

[Price Flights](#)

[Select Flights to be Saved](#)

[Book Flights](#)

Choose Flights

Available Flights on 01/12/12 from LAX to SMF

\$134.80 - GSA City Pair			
Fare Rules - Show Details			
 Delta Air Lines 4500	Depart	Arrive	Flight Length: 1h 27min
	LAX 1632 Thu 12-Jan-12	SMF 1759 Thu 12-Jan-12	

If travel agent assistance is required, select "Request Assistance in Booking Flight". NOTE: Additional travel agent handling fees may apply.

[Request Assistance in Booking Flight](#)

[Return To Available Flights](#)

Logged in user: SHARIL MOULTRIE - Traveler: SHARIL MOULTRIE Authorization: SMDENVERADAMS010412_A01 - TA Number: 057R32 Screen ID: 1070.3 Return to Home Page - Logout

PRINT THIS SCREEN VIEW HELP

Search Criteria

Search & Select Flights

Show Search Options | Cancel Current Search

Show Trip Summary

Search Availability

Price Flights

Select Flights to be Saved

Book Flights

Choose Flights

Available Flights on 01/13/12 from SMF to MRY

\$877.60 - Government Fare

Fare Rules - Show Details



Depart SMF 1628 Fri 13 Jan 12

Arrive SFO 1712 Fri 13 Jan 12

Flight Length: 0h 44min

Layover at SFO for 2h 11min



Depart SFO 1923 Fri 13 Jan 12

Arrive MRY 2012 Fri 13 Jan 12

Flight Length: 0h 49min

If travel agent assistance is required, select "Request Assistance in Booking Flight". NOTE: Additional travel agent handling fees may apply.

Request Assistance in Booking Flight

Return To Available Flights

Logged in user: SHARIL MOULTRIE - Traveler: SHARIL MOULTRIE Authorization: SMDENVERADAMS010412_A01 TA Number: 057R32 Screen ID: 1070.3 Return to Home Page - Logout

PRINT THIS SCREEN VIEW HELP

Search Criteria

Search & Select Flights

Show Search Options

Cancel Current Search

Show Trip Summary

Search Availability

Price Flights

Select Flights to be Saved

Book Flights

Choose Flights

Available Flights on 01/13/12 from MRY to SFO

\$719.80 - GSA City Pair

Fare Rules - Show Details



Depart
MRY 0927
Fri 13-Jan-12

Arrive
SFO 1008
Fri 13-Jan-12

Flight Length: 0h 41min

If travel agent assistance is required, select "Request Assistance in Booking Flight". NOTE: Additional travel agent handling fees may apply.

Request Assistance in Booking Flight

Return To Available Flights



SEATTLE, WA

TUESDAY, JANUARY 10

**SUMMARY
SEATTLE, WA
JANUARY 10, 2012**

Weather:

Seattle, WA
Phoenix, AZ

Sunny; High 42° // Low 33°
Sunny; High 70° // Low 46°

Time Zone:

Seattle, WA
Phoenix, AZ

Pacific Time Zone (3hr behind Washington, DC)
Mountain Time Zone (2hr behind Washington, DC)

Advance:

Advance (Phoenix)
Security (Seattle)
Security (Phoenix)
Ride-Along

Cell Phone:

Jenny Sarabia
Sgt
Sgt
Sgt

(b) (6), (b) (7)(C)

Traveling Staff:

Trip Director
NPS Director

Jonathan Adler
Jon Jarvis

(b) (6)

Washington Staff:

Scheduling & Advance Director
Ethics
General Law

Joan Padilla
Melinda Loftin
Ed Keable

Office Phone

(202) 208-5820
(202) 208-5295
(202) 208-3233

Attire:

Seattle, WA
Phoenix, AZ

TUESDAY, JANUARY 10, 2012

9:45am (PST) DEPART RON EN ROUTE TO PACIFIC LUTHERAN UNIVERSITY
(b) (6), (b) (7)(C), (b) (7)(E)

10:45am ARRIVE PACIFIC LUTHERAN UNIVERSITY

Location: Olson Auditorium
1010 122nd Street South
Parkland, WA 98447
Phone: 253-536-6500 ext. 136

10:45am-11:15am The motorcade procession will arrive at the university. The motorcade consists of the casket, first responders, various law enforcement representatives, and motorcade motorcycles.

~~11:00am Jon Jarvis and others take places outside in front of Olson Auditorium on 124th Street to watch arrival of motorcade procession.~~

11:00am-11:30am WAIT IN HOLD ROOM FOR ARRIVAL OF THE ANDERSON FAMILY

Location: Room 103 – Olson Auditorium
(in the back of the auditorium)
Pacific Lutheran University
Contacts: Patli Wold – Lead Public Information Officer
*Cell: (b) (6)
Barb Maynes – Public Information Officer
*Phone: (b) (6)

11:15am The Anderson Family arrives with motorcade procession in front of Olson Auditorium.

11:30am-12:20pm MEET WITH ANDERSON FAMILY IN FAMILY ROOM (ROOM 104) OF OLSON AUDITORIUM

**Note: The Anderson Family will stay in the Family Room (Room 104) to receive visitors offering condolences. The Hold Room (Room 103) will be available for YOU and NPS officials to use before and after visiting with the Anderson Family during this time. Other people in the Hold Room.*

- *Jon Jarvis, NPS Director*
- *Peggy O'Dell, NPS Deputy Director*
- *Lane Baker, Chief of the Division of Law Enforcement, Security, and Emergency Services (LESES)*
- *Steve Shackelton, Associate Director for Visitor and Resource Protection*

12:20pm BEGIN MOVING TO SEATS IN MAIN AUDITORIUM AREA

12:30pm TAKE SEATS IN MAIN AUDITORIUM

**Note: YOUR seat will be in the front row, facing the stage on the right. Jonathan Adler will be seated in the row behind YOU.*

12:45pm-1:22pm OPENING SEQUENCE

Program:

- *12:45pm MC gives service protocol remarks to audience
- *1:00pm Call to attention
- *1:03pm Anderson Family escorted to seats
- *1:07pm Ceremonial items

1:22pm-2:15pm REMEMBRANCE SERVICE

Program:

- *1:22pm MC gives opening remarks
- *1:32pm Speaker #1 – Clergy
- *1:37pm Speaker #2 – Clergy
- *1:42pm YOU provides remarks
- *1:47pm Video presentation
- *1:52pm Jon Jarvis provides remarks
- *1:56pm Trumpet
- *1:59pm Presentation of Washington state flag by Governor Gregoire
- *2:02pm Ranger Danno provides remarks
- *2:07pm Ranger Mazur provides remarks
- *2:12pm Benediction
- *2:15pm End of Remembrance Service

2:15pm-3:00pm CLOSING CEREMONY

Program:

- *2:15pm Closing ceremony begins
- *2:25pm Honor Guard ceremonially folds U.S. flag for presentation to the

Anderson Family

- *2:28pm YOU present U.S. flag to the Anderson Family
 - *2:30pm Singing of Amazing Grace
 - *2:36pm NPS Director Jon Jarvis presents flat hat to the Anderson Family
 - *3:00pm The Anderson Family departs the auditorium and the program concludes
- *Note: YOU and other NPS officials will be escorted back to the Hold Room (Room 103)*

3:15pm- Director Jon Jarvis and Superintendent Randy King will hold a media availability
3:35pm at a designated location.

3:00pm- **RECEPTION FOR NPS EMPLOYEES**
4:00pm Location: Scandanavian Heritage Room
University Center
Pacific Lutheran University

4:00pm- **DEPART PACIFIC LUTHERAN UNIVERSITY EN ROUTE TO**
5:00pm **SEATTLE-TACOMA INTERNATIONAL AIRPORT (SEA)**

(b) (5), (b) (7)(C), (b) (7)(E)

5:00pm **ARRIVE SEATTLE-TACOMA INTERNATIONAL AIRPORT (SEA)**

5:45pm- **WHEELS-UP SEATTLE, WA TO PHOENIX, AZ**
(PST) Flight: Alaska Airlines #640
9:33pm Flight Time: 2hr 48min
(MST)

(b) (5), (b) (7)(C), (b) (7)(E)

9:33pm **WHEELS-DOWN PHOENIX, AZ**
(MST) Location: Phoenix Sky Harbor International Airport (PHX)

***NOTE: Brian Screnar will also be attending the Memorial Service with Washington Senator Maria Cantwell.*



THE TRIP OF THE SECRETARY

TO

ARIZONA

January 10-11, 2012

**TRIP SUMMARY
THE TRIP OF THE SECRETARY
TO
ARIZONA AND CALIFORNIA
January 10-13, 2012**

Weather:

Phoenix, AZ	Partly Cloudy; 70 High // 48 Low
Los Angeles, CA	Sunny; 71 High // 43 Low
Sacramento, CA	Partly Cloudy; 64 High // 31 Low
Monterey, CA	Partly Cloudy; 64 High // 41 Low

Time Zone:

Phoenix, AZ	Mountain Time Zone
Los Angeles, CA	Pacific Time Zone
Sacramento, CA	Pacific Time Zone
Monterey, CA	Pacific Time Zone

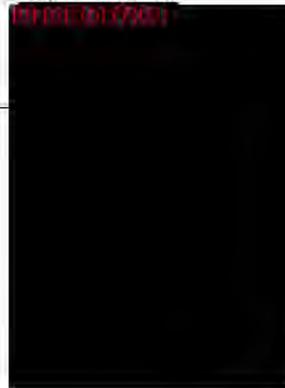
Advance:

Advance (Los Angeles)
Advance (Phoenix/Monterey)
Advance (Sacramento)
Security (Seattle)
Security (Phoenix)
Security (Los Angeles)
Security (Los Angeles)
Security (Sacramento)
Security (Monterey)
Ride-Along

Kristina Broadie
Jenny Sarabia
Jason Fink



Cell Phone:



Traveling Staff:

Photographer
Deputy Secretary
Director, Trips
Counselor
Communications
Senior Advisor
Deputy Director, IGA
Director, BLM

Tami Heilemann
David Hayes
Jonathan Adler
Steve Black
Kate Kelly
Alan Gilbert
Francisco Carrillo
Bob Abbey



Washington Staff:

Secretary's Scheduler
Ethics

Joan Padilla
Melinda Loftin

Office Phone

(202) 208-5820
(703) 862-5552

Attire:

AZ-Business Casual
CA-Business

Tuesday, January 10th, 2012

5:45pm (PDT): WHEELS UP SEATTLE-TACOMA INTERNATIONAL AIRPORT EN ROUTE PHOENIX INTERNATIONAL AIRPORT

Airline: Alaska Airlines #640

Flight Time: 2hr 48min

(b) (6), (b) (7)(C), (b) (7)(E)

9:33pm (MDT): WHEELS-DOWN PHOENIX INTERNATIONAL AIRPORT

Location: 3400 East Sky Harbor Boulevard

Phoenix, AZ 85034

Phone: (602) 273-3300

9:45pm (MDT): DEPART PHOENIX AIRPORT EN ROUTE RON

(b) (6), (b) (7)(C), (b) (7)(E)

10:00pm (MDT): ARRIVE RON: EMBASSY SUITES

Location: Embassy Suites Phoenix Biltmore

2630 East Camelback Road

Phoenix, AZ 85016

Phone: (602) 955-3992

10:05pm (MDT): RON

Wednesday, January 11, 2012

8:30am (MDT): DEPART RON EN ROUTE ABENGOA SOLANA SOLAR POWER PLANT

(b) (6), (b) (7)(C), (b) (7)(E)

Distance: (1 hour and 30 min drive)

10:00am (MDT): ARRIVE ABENGOA SOLANA SOLAR POWER PLANT

Location: 57780 S. Painted Rock Dam Road, Gila Bend, AZ 85337

Abengoa Security POC: Mike Winternhiemer (b) (6)

Abengoa POC: Allison Lenthall

10:00am-10:05am (MDT): SITE SAFETY ORIENTATION

Participants: YOU, Manuel Sanchez- Abengoa CEO, Eric Zuhlke – Abengoa trainer

Press: Open

Staff: Steve Black, Alan Gilbert, Kate Kelly, Tami Heilemann

Setup: Safety briefing in trailer

Format: Informal Welcome while suiting up in protective gear

10:05am-11:15am (MDT): DRIVING SITE TOUR OF ABENGOA SOLANA SOLAR POWER PLANT

Participants: YOU

Manuel Sanchez- Abengoa CEO
Jacinto Duran – Construction Director
Steven Sachak – Logistics Activity Manager,
Emiliano Garcia, General Manager of Solana,
Rep Grijalva’s District Staff – Jose Miranda
Ron Henry - Mayor of Gila Bend or Rick Buss – Town Manager.

Press: Open

Setup: Bus tour with two stops; YOU will see the module assembly area, molten salt tanks and the solar field.

Note: Press will have a separate vehicle available to follow and capture the tour

Other Bus Tour Participants:

Armando Zuluaga, CEO of Abengoa Solar Inc.
Javier Salgado, CEO of Abengoa Bioenergy
Emiliano Garcia, General Manager of Solana
Fred Morse, Senior U.S. Advisor to Abengoa Solar Inc.
Allison Lenthall, Director of Abengoa Solar Communications
Pablo Schenone, Director of Construction for Solana
Emilio Orozco, Solana Project Subdirector
Kate Maracas, Vice President of Development, Southwest Region
EcoDevo Director Eric Fitzer
Pat Dinkel (Vice President of Power Marketing and Resource Planning)
John Hatfield (Vice President of Communications)

AGENDA:

10:00AM	YOU arrive
10:00-10:10	Security Briefing
10:10-10:15	Welcome: Manual Sanchez (CEO) and YOU
10:15	Board bus and depart
10:25	Arrive: Module assembly
10:25-10:40	Tour inside module assembly
10:40	Board bus; depart to power block to see the molten salt tanks
10:45-10:55	Stop (not departing bus) at the molten salt tanks
10:55-11:00	Travel to Phase 6 Solar Field for media availability
11:00-11:15	Media Availability Participants: YOU are the primary speaker, Mayor Ron Henry
11:15-11:25	Return travel to safety building
11:30	YOU depart

Approval: Abengoa Solana Solar Power Plant Site Tour, participants, agenda:

- Ethics – Yes
- General Law – Yes

11:30am-1:00pm (MDT): DEPART EN ROUTE TEMPE, AZ

(b) (5), (b) (7)(C), (b) (7)(E)

Note: Lunch will be provided for drive to Sheridan Hotel

1:20pm (MDT): ARRIVE TEMPE, AZ

Location: Sheridan Airport Hotel, 1600 South 52nd Street, Tempe, AZ (Room TBD)

1:30pm-2:20pm (MDT): ROUNDTABLE WITH BUSINESS LEADERS AND ENERGY STAKEHOLDERS

Hotel POC: Deb Medina, Catering Sales manager, (480) 967-6600

Local Contacts

Amanda Ormond

Ormond Group LLC

(b) (5)

John Shepard

Sonoran Institute

jshepard@sonoraninstitute.org

(b) (6)

Participants: **YOU**, others 15-20 people, including BLM

Press: Open

Staff: Steve Black, Alan Gilbert, Kate Kelly, Tami Heilemann

Topic: **Creating jobs in AZ and unlocking AZ renewable energy resources by overcoming demand and transmission challenges.**

From Janae Scott:

Purpose: To increase understanding of barriers to renewable energy development in the state, discuss possible solutions, and build relationships with Arizona stakeholders.

Possible Topics:

- Economic development impacts from solar and wind projects and manufacturing
- Transmission outlook and near-term projects
- BLM Restoration Design Energy Project
- Arizona's view on Solar PEIS process to support solar
- Governor's Solar Task Force Work to streamline permitting
- Developing coordination with California energy markets
- Arizona State Land Department efforts to support solar development
- Solar and wind development outlook for the state

Possible Attendees:

Create a mix of 15-20 policy/government, business and conservation organization representatives.

Policy/government

- Maria Baier, Director, State Lands – state land efforts
- Gary Pierce, Arizona Corporation Commission Chairman – energy outlook & transmission (there is an open meeting scheduled for the 11th so no commissioners may be available)
- Lisa Brug, Energy Policy Advisor, Governor Brewer – Solar work group efforts/transmission
- Kris Mayes, Arizona State University and former ACC chair – outlook, building demand
- Eric Fitzer, Planning and Economic Development Director, Town of Gila Bend – incenting development
- Ann Maria Chischilly, Exec Director, Institute for Tribal Environmental Professionals, Northern Arizona University

Business

- Barry Broome, Greater Phoenix Economic Council – econ impact
- Kate Maracas, Abengoa – streamline Arizona permitting process
- Diane Brossart, Arizona Forward – econ impact
- Michelle de Blasé, Quales and Brady – state business plan for solar
- Jordan Rose, Rose Law Group – impediments to renewable development
- Arizona Public Service Company- many people to choose from depending on focus - transmission? Generation?

Conservation

- John Shepard – Solar PEIS and RDEP
- Pam Eaton, Wilderness Society – transmission issues
- Dave Olsen, Western Grid Group (CA) – California markets
- Sandy Bahr, Sierra Club – RDEP and PEIS
- Amanda Ormond, Western Grid Group/Interwest Energy Alliance (AZ)– transmission – energy

Approval: Roundtable with Business Leaders and Energy Stakeholders, attendees:

- Ethics – Yes
- General Law – Yes

Approval: Jenny Sarabia using government credit card to pay \$150.00 to use hotel meeting room:

- Ethics – Yes
- General Law – Yes

2:25pm-2:55pm (MDT): BIA MEETING

Location: Same location as Roundtable (different room)

Participants: **YOU** and BIA Western Region staff:

Bryan Bowker, BIA Regional Director

Amy Heuslein, BIA Regional Environmental Protection Officer

Stan Webb, BIA Regional Realty Officer

Garry Cantley, BIA Regional Archeologist

Press: Closed

Staff: Steve Black, Alan Gilbert, Kate Kelly, Tami Heilemann

NOTE: If meeting runs over time, Steve Black will stay and continue.

Agenda:

1. Update on KRoad Moapa Solar Generation Facility Project - Moapa River Reservation, NV
2. Discuss First Solar Project at Fort Mojave Indian Reservation in CA
3. Other proposed renewable energy projects in BIA Western Region (AZ, NV, CA, UT)
4. BIA Renewable Energy Team Resource Needs

Approval: BIA Meeting, attendees, agenda:

- Ethics – Yes
- General Law – Yes

Approval: Accepting donation from hotel to use hotel meeting room free of charge (\$150.00 value):

- Ethics – Yes
- General Law – Yes

2:55pm (MDT): DEPART BIA MEETING EN ROUTE ARIZONA REPUBLIC

(b) (6), (b) (7)(C), (b) (7)(E)



3:15pm (MDT): ARRIVE ARIZONA REPUBLIC EDITORIAL BOARD MEETING

Location: 200 E. Van Buren, Phoenix, AZ 85004; (602) 444-8202
Conference room on the 9th floor.

3:15pm-4:15pm (MDT): ARIZONA REPUBLIC EDITORIAL BOARD

Participants: YOU
Press: Open
Staff: Alan Gilbert, Kate Kelly, Tami Heilemann

Attending:

Phil Boas – editorial page editor
Ryan Randazzo – reporter
Dan Nowicki – senior political reporter
Sean McKinnon – environmental reporter
Ken Western – editorial director
Kathleen Ingley – editorial writer
Doug MacEachern – editorial writer
Linda Valdez – editorial writer
Robert Robb – editorial columnist

Setup: Conference room
Format: YOU provide remarks and respond to questions.

~~**4:30pm (MDT): DEPART EN ROUTE PHOENIX INTERNATIONAL AIRPORT**~~

~~(b) (6), (b) (7)(C), (b) (7)(E)~~

4:50pm (MDT): ARRIVE PHOENIX INTERNATIONAL AIRPORT

Location: 3400 East Sky Harbor Boulevard
Phoenix, AZ 85034
Phone: (602) 273-3300

4:50pm-6:00pm (MDT): KLS TIME

6:00pm (MDT)–6:35pm (PDT): WHEELS-UP PHOENIX, CA EN ROUTE LOS ANGELES, CA

Airline: American Airlines #3805
Flight Time: 1hr 35min

~~(b) (6), (b) (7)(C), (b) (7)(E)~~

6:35pm (PDT): WHEELS-DOWN LOS ANGELES INTERNATIONAL AIRPORT

Location: 1 World Way
Los Angeles, CA 90045
Phone: (310) 646-5252

6:45pm (PDT): DEPART LOS ANGELES INTERNATIONAL AIRPORT; EN ROUTE RON

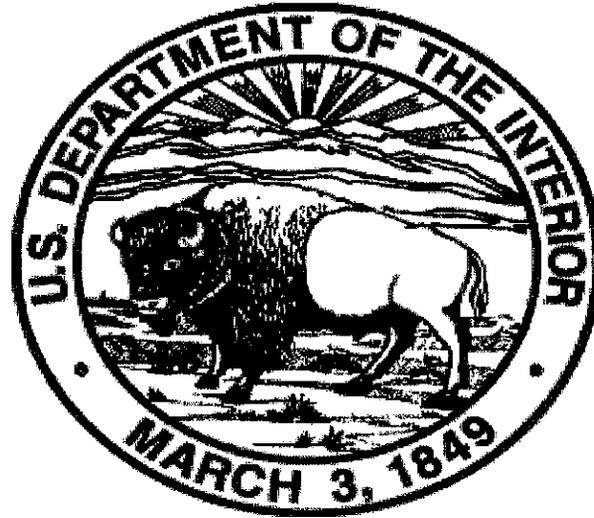
~~(b) (6), (b) (7)(C), (b) (7)(E)~~

7:15pm (PDT): ARRIVE BILTMORE HOTEL

Location: 506 South Grand Ave.
Los Angeles, CA 90071
Phone: (213) 624-1011

11 Jan

7:30pm (PDT): RON



THE TRIP OF THE SECRETARY
TO
WASHINGTON, ARIZONA AND CALIFORNIA
January 9-13, 2012

**TRIP SUMMARY
THE TRIP OF THE SECRETARY
TO
WASHINGTON, ARIZONA, AND CALIFORNIA
January 9-13, 2012**

Weather:

Phoenix, AZ (1/10-11)	Partly Cloudy; 70 High // 48 Low
Los Angeles, CA (1/11-12)	Sunny; 71 High // 43 Low
Sacramento, CA (1/12-13)	Partly Cloudy; 64 High // 31 Low
Monterey, CA (1/13)	Partly Cloudy; 64 High // 41 Low

Time Zone:

Seattle, WA	Pacific Time Zone
Phoenix, AZ	Mountain Time Zone
Los Angeles, CA	Pacific Time Zone
Sacramento, CA	Pacific Time Zone
Monterey, CA	Pacific Time Zone

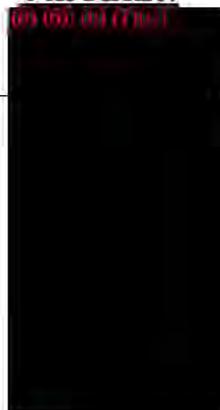
Advance:

Advance (Phoenix/Monterey)
Advance (Los Angeles)
Advance (Sacramento)
Security (Seattle)
Security (Phoenix)
Security (Los Angeles)
Security (Los Angeles)
Security (Sacramento)
Security (Monterey)
Ride-Along

Jenny Sarabia
Kristina Broadie
Jason Fink



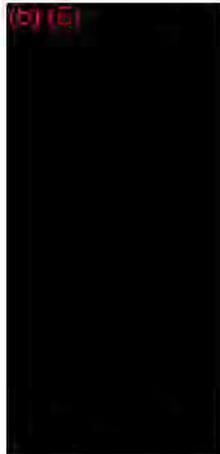
Cell Phone:



Traveling Staff:

Deputy Secretary
Counselor
Senior Advisor
Counselor, AGO
Deputy Director, IGA
Communications, BOR
Counselor, Deputy Secretary
Senior Advisory, CA/NV
Director, BLM
Communications
Director, Trips
Photographer

David Hayes
Steve Black
Alan Gilbert
William Shafroth
Francisco Carrillo
Mike Connor
Letty Belin
David Nawi
Bob Abbey
Kate Kelly
Jonathan Adler
Tami Heilemann



Washington Staff:

Secretary's Scheduler
Ethics

Joan Padilla
Melinda Loftin

Office Phone

(202) 208-5820
Redacted

Wednesday, January 11, 2012

Phoenix, AZ → Los Angeles, CA

Phoenix, AZ: Partly Cloudy; 70 High // 48 Low

Los Angeles, CA: Sunny; 71 High // 43 Low

Attire: AZ-Business Casual // CA-Business

6:00pm (MDT)–6:35pm (PDT): WHEELS-UP PHOENIX, CA EN ROUTE LOS ANGELES, CA

Airline: American Airlines #3805

Flight Time: 1hr 35min

(b) (6), (b) (7)(C), (b) (7)(E)

6:35pm (PDT): WHEELS-DOWN LOS ANGELES INTERNATIONAL AIRPORT

Location: 1 World Way
Los Angeles, CA 90045
Phone: (310) 646-5252

6:45pm (PDT): DEPART LOS ANGELES INTERNATIONAL AIRPORT; EN ROUTE RON

(b) (6), (b) (7)(C), (b) (7)(E)

7:15pm (PDT): ARRIVE BILTMORE HOTEL

Location: 506 South Grand Ave.
Los Angeles, CA 90071
Phone: (213) 624-1011

Embassy

*Per Deanna
1/11/12*

7:30pm (PDT): RON

Thursday, January 12, 2012

Los Angeles, CA → Sacramento, CA

Los Angeles, CA: Sunny; 71 High // 43 Low

Sacramento, CA: Partly Cloudy; 64 High // 31 Low

Attire: Los Angeles-Business // Sacramento-Business Casual

10:30am (PDT): DEPART RON EN ROUTE AGO-LA RIVER HELICOPTER TOUR

(b) (6), (b) (7)(C), (b) (7)(E)

10:40am (PDT): ARRIVE CITY HALL FOR AGO-LA RIVER HELICOPTER TOUR

Location: City Hall
East 200 N. Main Street
Los Angeles, CA 90012
Phone: (b) (6) (POC – Deanna Gomez)

10:45am-11:00am (PDT): HELICOPTER SAFETY BRIEFING AND BOARDING WITH LAFD

Location: City Hall
Mayor's Press Conference Room
Participants: YOU
Mayor Villaraigosa, Los Angeles, CA

Gary Lee Moore, City Engineer of Los Angeles, CA
Will Shafroth, Counselor, AGO
David Startkopf, Still Photographer
(b) (6), (b) (7)(C) Mayor's Security Detail
(b) (6), (b) (7)(C) Security Detail

Press: Open (One member of the media will be present)
Staff: **Jonathan Adler**, Director, Trips
Francisco Carrillo, Deputy Director, IGA
Kate Kelly, Communications
Tami Heilemann
Kristina Broadie
Setup: Briefing Space
Format: **YOU** will receive a short safety briefing from LA Fire Department about the helicopter ride. Following the briefing **YOU** and the flying party will proceed to the helipad atop City Hall East.

11:00am-11:45am (PDT): AGO-LA RIVER HELICOPTER TOUR WITH MAYOR VILLARAIGOSA

Location: City Hall East
East 200 N. Main Street
Los Angeles, CA 90012
Participants: **YOU**
Mayor Villaraigosa, Los Angeles, CA
Gary Lee Moore, City Engineer of Los Angeles, CA

Will Shafroth, Counselor, AGO
David Startkopf, Still Photographer
(b) (6), (b) (7)(C), (b) (7)(E)

Press: Open (One member of the media will join the helicopter ride)
Staff: **Jonathan Adler**, Director, Trips
Francisco Carrillo, Deputy Director, IGA
Kate Kelly, Communications
Tami Heilemann
Kristina Broadie
Setup: Helicopter
Format: Gary Lee Moore, LA City Engineer, will guide a flying tour of the LA River for the group

11:45am-12:00pm (PDT): DEPART HELICOPTER TOUR EN ROUTE LOS ANGELES AGO/URBAN WATERS MEDIA EVENT

(b) (6), (b) (7)(C), (b) (7)(E)

12:00pm (PDT): ARRIVE LOS ANGELES-AGO/URBAN WATERS MEDIA EVENT

Location: North Atwater Park
3950 Chevy Chase Drive
Los Angeles, CA 90039
Phone: (b) (6) (POC – Deanna Gomez)

12:00pm-12:10pm (PDT): WALKING TOUR OF NEW SECTION OF NORTH ATWATER PARK

WITH MAYOR VILLARAIGOSA

Location: North Atwater Park
 Participants: **YOU**
 Mayor Villaraigosa, Los Angeles, CA
 Press: Open (Walking Tour is in view of media set up for Press Conference)
 Staff: **Jonathan Adler**, Director, Trips
Francisco Carrillo, Deputy Director, IGA
Will Shafroth, Counselor, AGO
Kate Kelly, Communications
Tami Heilemann
Kristina Broadie
 Setup: Walking Tour
 Format: **YOU** will briefly tour the new park with Mayor Villaraigosa

12:10pm-12:50pm (PDT): LOS ANGELES-AGO/URBAN WATERS MEDIA EVENT

Location: North Atwater Park
 Participants: **YOU**
 Mayor Villaraigosa, Los Angeles, CA
 Lucille Royball-Allard, U.S. Representative (CA-34)
 Adam Schiff, U.S. Representative (CA-29)
 Ruth Coleman, Director, California State Parks
 Omar Brownson, Executive Director, LA River Revitalization Corp.
 Press: Open
 Staff: **Jonathan Adler**, Director, Trips
Francisco Carrillo, Deputy Director, IGA
Will Shafroth, Counselor, AGO
Kate Kelly, Communications
Tami Heilemann
Kristina Broadie
 Setup: A podium will be set in front of a knee-high, stonewall in an elevated seating/viewing area of the new section of North Atwater Park. The backdrop looks down into the new park. ALL program participants will stand behind the podium for the duration of the program (crowd is seated)
 Format: Run of Show
 ❖ Mayor Villaraigosa provides welcome, brief remarks, and introduces **YOU** (5 min)
 ❖ **YOU** deliver remarks and introduce Congresswoman Royball-Allard (5 min)
 ❖ Congresswoman Royball-Allard delivers remarks and introduces Congressman Schiff (5 min)
 ❖ Congressman Schiff delivers remarks and introduces Ruth Coleman (5 min)
 ❖ Ruth Coleman delivers remarks and introduces Omar Brownson (5 min)
 ❖ Omar Brownson delivers remarks (5 min)
 ❖ **YOU**, Mayor Villaraigosa, Congresswoman Royball-Allard, Congressman Schiff, Ms. Coleman, and Mr. Brownson participate in a 20-minute Q&A session
 ❖ **YOU** provide closing remarks

1:00pm (PDT): DEPART LOS ANGELES-AGO/URBAN WATERS EVENT EN ROUTE LA TIMES

EDITORIAL BOARD

(b) (6), (b) (7)(C), (b) (7)(E)
[Redacted]

1:30pm-2:30pm (PDT): LA TIMES EDITORIAL BOARD

Location: LA Times Office
202 West 1st Street (2nd Floor)
Los Angeles, CA 90012
POC: Linda Hall - (b) (6)
Participants: **YOU**
Press: Open
Staff: **Kate Kelly**, Communications
Setup: Conference Room with Large Rectangular Table/Chairs
Format: **YOU** will participate in an editorial board discussion with ~ 5-10
journalists from the LA Times

2:30pm (PDT): DEPART LA TIMES EN ROUTE BILTMORE HOTEL

(b) (6), (b) (7)(C), (b) (7)(E)
[Redacted]

2:35pm (PDT): ARRIVE BILTMORE HOTEL

Location: 506 South Grand Ave.
Los Angeles, CA 90071
Phone: (213) 624-1011

1/12/12 LATE
CHECKOUT
CHARGED
1 Extra
Day

2:40pm-3:00pm (PDT): PHONE CALL WITH SENATOR CARPER

** Jonathan Adler will dial Senator Carper at (b) (6) **

3:00pm-5:25pm (PDT): KLS TIME

5:25pm (PDT): DEPART BILTMORE HOTEL EN ROUTE AMERICAN LATINO HERITAGE FUND RECEPTION

(b) (6), (b) (7)(C), (b) (7)(E)
[Redacted]

5:30pm (PDT): ARRIVE AMERICAN LATINO HERITAGE FUND RECEPTION

Location California Club
538 South Flower Street
Los Angeles, CA 90071
Phone: POC - Laura Warren, (b) (6) (cell)

5:30pm-6:45pm (PDT): AMERICAN LATINO HERITAGE FUND RECEPTION

Location: Gold Room
Participants: **YOU**
Neil Mulholland, President & CEO, National Parks Foundation
Midy Aponte, Executive Director, American Latino Heritage Fund
Judy Chu, U.S. Representative (CA-32)

Lee Baca, LA Sheriff
 Art Gastellum
 Moctesuma Esparza, Esparza Entertainment

Press: Open
 Staff: **Jonathan Adler**, Director, Trips
Francisco Carrillo, Deputy Director, IGA
Tami Heilemann
Kristina Broadie

Setup: Cocktail Reception & Speaking Program
 Format: Run of Show

- ❖ Neil Mulholland and Midy Aponte welcome guests and introduce Congresswoman Chu
- ❖ Congresswoman Chu delivers remarks and introduces YOU
- ❖ YOU deliver a "Call to Action" for ALHF

6:45pm-6:50pm (PDT): DEPART CALIFORNIA CLUB EN ROUTE LA CITY CLUB

6:50pm (PDT): ARRIVE LA CITY CLUB FOR AMERICAN LATINO HERITAGE FUND DINNER

Location: LA City Club
 333 S. Grand Avenue, 54th Floor
 Los Angeles, CA 90071

Phone: POC - Laura Warren, (b) (6) (cell)

7:00pm-8:30pm (PDT): AMERICAN LATINO HERITAGE FUND DINNER

Location: Tom Bradley Room

Participants: **YOU**
 Neil Mulholland, President & CEO, National Parks Foundation
 Sylvia Aldala, PG&E
 Midy Aponte, National Parks Foundation
 Lee Baca, LA Sheriff
 Rudy Beserra, Coca Cola
 Nikki Carlsen, Alston & Burg
 Bruce Deifik, NPF Board
 Moctesuma Esparza, Esparza Entertainment
 Art Gastelum
 Jose Huizar, Councilman Mark Sanders
 Dr. Mario Molina, Molina Healthcare
 Lucille Roybal-Allard, U.S. Representative (CA-34)
 Will Shafroth
 Steve Soto
 Norma Vega, Latino Leaders Network
 Mayor Villaraigosa, Los Angeles, CA
 Ernie Vasquez, NPF Board

Press: Closed
 Staff: **Jonathan Adler**, Director, Trips
Francisco Carrillo, Deputy Director, IGA
Tami Heilemann
Kristina Broadie

Setup: Dinner will be served at a large rectangular table in a private dining room
 Format: Run of Show

- ❖ Neil Mulholland welcomes the group and asks everyone to introduce themselves
- ❖ Dinner will be served after introductions (choice of filet mignon, salmon, or gnocehi)
- ❖ YOU speak and introduce the Latino Heritage Fund, its role and mission within NPF
- ❖

8:30pm (PDT): DEPART LA CITY CLUB EN ROUTE LOS ANGELES INTERNATIONAL AIRPORT

(b) (6), (b) (7)(C), (b) (7)(E)

9:00pm (PDT): ARRIVE LOS ANGELES INTERNATIONAL AIRPORT

Location: Landmark Aviation
6201 West Imperial Highway
Los Angeles, CA 90045
Phone: (310) 410-9605

9:00pm (PDT): WHEELS UP LOS ANGELES, CA EN ROUTE SACRAMENTO, CA

Manifest:
1. KLS
2. Jonathan Adler
3. (b) (6), (b) (7)(C)
4. Kate Kelly
5. Tami Heilemann

10:30pm (PDT): WHEELS DOWN SACRAMENTO EXECUTIVE AIRPORT

Location: Sacramento Executive Jet Center
6133 Freeport Boulevard
Sacramento, CA, 95822
Phone: (916) 428-8292

10:45pm (PDT): DEPART SACRAMENTO EXECUTIVE AIRPORT EN ROUTE RON

(b) (6), (b) (7)(C), (b) (7)(E)

11:00pm (PDT): ARRIVE RON: Double Tree Hotel Sacramento

Location: 2001 Point West Way
Sacramento, CA 95815
Phone: (916) 929-8855

11:05pm (PDT): RON



THE TRIP OF THE SECRETARY

TO

MONTEREY, CALIFORNIA

January 13, 2012

**TRIP SUMMARY
THE TRIP OF THE SECRETARY
TO
MONTEREY, CALIFORINA
January 13, 2012**

Weather:

Monterey, CA

Partly Cloudy; 64 High // 41 Low

Time Zone:

Monterey, CA

Pacific Time Zone

Advance:

Advance
Security (Monterey)
Ride-Along

Jenny Sarabia

L1 (b) (6), (b) (7)(C)
(b) (6), (b) (7)(C)

Cell Phone:

(b) (6), (b) (7)(C)
[Redacted]

Traveling Staff:

Photographer
Deputy Secretary
Director, Trips
Communications
Director, BLM
Deputy Director, IGA

Tami Heilemann
David Hayes
Jonathan Adler
Kate Kelly
Bob Abbey
Francisco Carrillo

(b) (6)
[Redacted]

Washington Staff:

Secretary's Scheduler
Ethics

Joan Padilla
Melinda Loftin

Office Phone

(202) 208-5820
(b) (6)

Attire:

Monterey CA-Business Casual

Friday, January 13, 2012

12:15pm-1:15pm (PDT): WHEELS UP SACRAMENTO, CA; EN ROUTE MONTEREY, CA

Aircraft: Beech King Air C90

Tail Number: N123MH

Pilots: Mike Wich (PIC) (b) (6) cell; Scott Chartier (SIC) (b) (6) cell

Manifest: KLS, Sgt. (b) (6) (b) (7)(C) Jonathan Adler, Kate Kelly, Tami Heilemann, David Hayes

1:15pm (PDT): WHEELS DOWN MONTEREY AIRPORT

Location: Jet Center
300 Sky Park Drive
Monterey, CA 93940
(831) 373-0100

1:15pm – 2:30PM (PDT): DEPART EN ROUTE TO FORT ORD & BEGIN VEHICLE TOUR



POC: Eric Morgan, Fort Ord Public Lands Manager (b) (6)
Rick Cooper, Field Manager, (b) (6)
Office Phone: (831) 394-8314

Participants: **YOU**, Director Abbey, David Hayes, Eric Morgan, Rep. Farr
Neil Kornze, George Hill,
Rick Cooper, Hollister Field Manager
Eric Morgan, Fort Ord Public Lands Manager
Erin Curtis, External Affairs Rep
Alec Arago, Rep Farr's Office
Other staff who were on site tour

Press: Open
Staff: David Nawi, Senior Advisor, Kate Kelley, Tami Heilemann, Jonathan Adler

Setup: Vehicle Tour with one stop
Format: Wildcat Ridge stop includes discussion regarding:
❖ BLM land vista - orientation, overview, resource and recreation vision
❖ Army land vista - for munitions cleanup overview, anticipated land transfer schedule
❖ BLM land briefing by **Bruce Delgado and Tammy Jakl**
❖ **Army land briefing** by Tom Lederle (Army Corps), Michael Montgomery (EPA – Assist. Dir, Federal Facilities and Site Cleanup branch) and CO Joel Clark (Garrison Commander)

2:35pm-3:00pm (PDT): DEPART EN ROUTE FORT ORD REUSE AUTHORITY OFFICES;

Location: Fort Ord Reuse Authority Offices,
920 – 2nd Avenue, Marina, CA 93933

3:00pm-4:00pm (PDT): STAKEHOLDER MEETING

Location: Carpenter's Union Hall

POC for FORA: Michael Houlemard, Jr. – Executive Officer, (b) (6)

POC for BLM: Dave Christy, Central CA District Public Affairs Officer, (b) (6)

POC for meeting location: Ralph Rubio, Carpenters, (b) (6)

Speakers: YOU, Director Abbey, David Hayes (not confirmed), Rep Farr, FORA
Chairman Potter

Attendees include: **Eric Morgan, Neil Kornze, George Hill,**
Rick Cooper, Hollister Field Manager
Eric Morgan, Fort Ord Public Lands Manager
Erin Curtis, External Affairs Rep
Alec Arago, Rep Farr's Office
***John Laird,** CA Secretary for Natural Resources
FORA Board Members
Stakeholder Groups

Press: Open

Staff: David Nawi, Kate Kelley, Tami Heilemann, Jonathan Adler, Francisco Carrillo

Setup: Open meeting room, chairs, microphone

Format: Meeting Agenda

- ❖ 3:00pm Meet and Greet
 - Location: Conference Room 128
 - Participants: YOU, Dir. Abbey, David Hayes, Rep Farr, Rick Cooper, Michael Houlemard (FORA Executive Officer) and 25 FORA board members
- ❖ 3:15pm-4:00pm – Meeting with FORA board and stakeholder groups
 - Introductions
 - **Speakers:** YOU, Director Abbey, David Hayes (not confirmed), Rep Farr, FORA Chairman David Potter, John Laird
 - Program:
 - Chairman Potter – Introductions (3 minutes)
 - Director Abbey Opens & introduces YOU (3 minutes)
 - YOU speak and introduce Rep. Farr (5 minutes)
 - Rep. Farr speaks and introduces CA Resources Secretary John Laird (3 minutes)
 - John Laird speaks (3 minutes)
 - **Discussion and Q&A**

4:00pm-4:15pm (PDT): HOLD: MEDIA AVAILABILITY**4:15 pm (PDT): BLM STAFF GROUP PHOTOGRAPH****4:20 pm (PDT) DEPART EN ROUTE MONTEREY AIRPORT**

Location: Monterey Peninsula Airport
514 Airport Way, Monterey CA 93940

(831) 375-2359

5:00pm-5:50pm (PDT): WHEELS-UP MONTEREY, CA; EN ROUTE SAN FRANCISCO

Aircraft: Beech King Air C90

Tail Number: N123MH

Pilots: Mike Wich (PIC), (b) (6) cell; Scott Chartier (SIC), (b) (6)

Manifest: KLS, Sgt (b) (6), (b) (7)(C) Jonathan Adler, Kate Kelly, Tami Heilemann,
David Hayes (need to confirm if traveling)

5:50pm (PDT): WHEELS-DOWN SAN FRANCISCO AIRPORT -- FBO Signature Flight Support

San Francisco International Airport (SFO)

FBO: Signature Flight Support

North Access Road

San Francisco, CA 94128

650-877-6800

6:40pm (PDT): WHEELS-UP SAN FRANCISCO; EN ROUTE DENVER CO

Airline: United 482

Flight Time: 6:40pm (Pacific) to 10:10pm (Mountain)

(b) (6), (b) (7)(C); (b) (7)(E)



THE TRIP OF THE SECRETARY

TO

SACRAMENTO, CA

January 12-13, 2012

**TRIP SUMMARY
THE TRIP OF THE SECRETARY
TO
SACRAMENTO
January 12-13, 2012**

Weather:

Sacramento, CA

Sunny, High 62//Low 32

Time Zone:

Sacramento, CA

Pacific Time Zone

Advance:

Advance (Sacramento)
Security (Sacramento)
Ride-Along

Jason Fink

Lt. (b) (6), (b) (7)(C)

(b) (6), (b) (7)(C)

Cell Phone:

(b) (6), (b) (7)(C)

Traveling Staff:

Photographer
Deputy Secretary
Director, Trips
Counselor
Communications
BOR Commissioner
Counselor to the Dep. Sec.
Deputy Secretary

Tami Heilemann
David Hayes
Jonathan Adler
Steve Black
Kate Kelley
Mike Connor
Letty Belin
David Hayes

(b) (6)

Washington Staff:

Secretary's Scheduler
Ethics

Joan Padilla
Melinda Loftin

Office Phone

(202) 208-5820

(b) (6)

Attire:

TBD

Thursday, January 12, 2012**8:55pm (PDT): ARRIVE LAX AIRPORT**

Location: Landmark Aviation
 6201 West Imperial Highway
 Los Angeles, CA 90045
 Phone: (310) 410-9605

9:00pm (PDT): WHEELS-UP LAX LANDMARK AVIATION EN ROUTE SACRAMENTO, CA

Make/Model: Beech King Air 90
 Tail Number: N123MH
 Color of Aircraft: White with Black & Tan Stripes
 Pilots: Mike Wich (PIC) (b) (6) cell
 Scott Chartier (SIC) (b) (6) cell

Manifest:

1. KLS
2. Jonathan Adler
3. Sgt. (b) (6)
4. Kate Kelly
5. Tami Heilemann

~~10:15pm (PDT): WHEELS-DOWN SACRAMENTO EXECUTIVE JET CENTER~~

Location: 6133 Freeport Blvd
 Sacramento, CA, 95822
 Phone: (916) 428-8292

10:20pm (PDT): DEPART AIRPORT; EN ROUTE RON

(b) (6), (b) (7)(C), (b) (7)(E)

10:30pm (PDT): ARRIVE RON: CITIZEN HOTEL

Location: 926 J Street
 Sacramento, CA 95814
 Phone: 916-447-2700

10:45pm (PDT): RON**Friday, January 13, 2012****8:15am (PDT): BREAKFAST MEETING**

Location: Grange Restaurant (Citizen Hotel)
 Participants: YOU
 David Hayes, Deputy Secretary
 Mike Connor, Commissioner, BOR
 Letty Belin, Counselor to the Deputy Secretary
 Setup: YOU will discuss issues for the meeting with the Governor
 Reservation: Under "Salazar"

8:45am (PDT): DEPART RON EN ROUTE; GOVERNOR'S OFFICE

(b) (6), (b) (7)(C), (b) (7)(E)

8:55am (PDT): ARRIVE STATE CAPITOL

Location: 1315 10th Street
 Sacramento, CA 95814
 Phone: 415-703-1037

9:00am-10:00am (PDT): MEETING WITH CA GOVERNOR JERRY BROWN (CA)

Location: Governor's Office
 Participants: **YOU**
Governor Jerry Brown
John Laird, CA Secretary Natural Resources Agency
Jerry Meral, CA Deputy Secretary Natural Resources Agency
Mark Cowin, CA Director Department of Water Resources
Cliff Rechtschaffen, Senior Advisor
David Hayes, Deputy Secretary
Mike Connor, Commissioner, BOR
Letty Belin, Counselor to the Deputy Secretary

Press: Closed

Staff: **Jonathan Adler**, Director, Trips
Kate Kelley, Communications

Tami Heilemann

Jason Fink

Setup: Governor's Office

Agenda:

- Bay Delta Conservation Plan
- 2012 Schedule Update for CVP-SWP
- Water Bond : Update from State on strategy for moving forward
- Klamath

10:00am-10:15am (PDT): MEETING WITH REPG MEMBERS

Location: California State Capitol, General Counsel Office
 Participants: **YOU**
Governor Jerry Brown (CA)
Eileen Allen, California Energy Commission
Chris Beale, Desert Renewable Energy Conservation Plan
Steve Black, Office of the Secretary
Mary Jo Borak, California Public Utilities Commission
Vicki Campbell, Bureau of Land Management
Bill Condon, California Department of Fish and Game
Ashley Conrad-Saydah, Bureau of Land Management
JR DeLaRosa, Governor's Office
Jennifer DeLeon, California State Lands Commission
Cheryll Dobson, Solicitor's Office
Wayne Donaldson, SHPO/ACHP
Karen Douglas, California Energy Commission
Diane Elam, U.S. Fish and Wildlife Service
Curtis Fossum, California State Lands Commission

Liz Grabowski, Solicitor's Office
Demar Hooper, Solicitor's Office
Kevin Hunting, California Department of Fish and Game
Roger Johnson, California Energy Commission
Temi Josephson, Solicitor's Office
Jim Kenna, Bureau of Land Management
Galen Lemei, California Energy Commission
Julia Levin, CA Natural Resources
Ned McKinley, Department of Defense
Luke Miller, Solicitor's Office
David Nawi, Office of the Secretary
Erica Niebauer, Solicitor's Office
Terry O'Brien, California Energy Commission
Dennis Peters, California Independent System Operator
Phil Pettingill, California Independent System Operator
Michael Picker, Governor's Office
Alexandra Pitts, U.S. Fish and Wildlife Service
Tom Pogacnik, Bureau of Land Management
Ray Sauvajot, National Park Service
Lisa Trankley, State AGs office
Terry Watt, Governor's Office
Robert Weisenmiller, California Energy Commission

Press: Closed

Staff: **Jonathan Adler**, Director, Trips
Steve Black, Counselor
David Hayes, Deputy Secretary
Kate Kelley, Communications
Tami Heilemann
Jason Fink

Format:

***YOU** will briefly shake hands and take photos with REPG Members

10:20am (PDT): DEPART STATE CAPITOL EN ROUTE RECURRENT SOLAR FACILITY

(b) (6); (b) (7)(C); (b) (7)(E)

10:40am (PDT): ARRIVE RECURRENT SOLAR FACILITY

Location: 7334 Eschinger Road
 Elk Grove, CA 95757
Phone: 916-445-4571

10:45am-11:30am (PDT): MOU SIGNING CEREMONY WITH GOVERNOR JERRY BROWN (CA)

Location: Recurrent Solar Project Facility
Participants: **YOU**
Governor Jerry Brown (CA)
Arno Harris, CEO Recurrent Energy
Sheldon Kimber, COO, Recurrent Energy

Press: Open
 Staff: **Jonathan Adler**, Director, Trips
Steve Black, Counselor
David Hayes, Deputy Secretary
Kate Kelley, Communications
Tami Heilemann
Jason Fink

Setup: Stage with podium and mic. Table to sign the MOU.

Format:

*10:45am- **Arno Harris** will greet **YOU** and **Governor Brown** and provide a topline overview of the project

*10:50am- **Arno Harris**, **YOU** and **Governor Brown** will take a photo at the lookout station.

*11:00am- **Sheldon Kimber** will deliver brief welcome remarks and introduce **Arno Harris**

*11:05am- **Arno Harris** delivers remarks; **Sheldon Kimber** introduces **Governor Brown**

*11:10am- **Governor Brown** delivers remarks; **Sheldon Kimber** introduces **YOU**

*11:20am- **YOU** deliver remarks and walk to the table to sign the MOU

*11:30am- **YOU** and **Governor Brown** sign the MOU; **Sheldon Harris** thanks for the audience for attending the event

11:40am (PDT): DEPART RECURRENT SOLAR FACILITY; EN ROUTE EXECUTIVE JET CENTER

(b) (6), (b) (7)(C), (b) (7)(E)

12:00pm (PDT): ARRIVE AT SACRAMENTO EXECUTIVE JET CENTER

Location: 6133 Freeport Blvd
 Sacramento, CA, 95822
 Phone: (916) 428-8292

12:10pm-1:10pm (PDT): WHEELS UP SACRAMENTO, CA; EN ROUTE MONTEREY, CA

Make/Model: Beech King Air 90

Tail Number: N123MH

Color of Aircraft: White with Black & Tan Stripes

Pilots: Mike Wich (PIC) (b) (6) cell

Scott Chartier (SIC) (b) (6) cell

Manifest:

1. KLS
2. Jonathan Adler
3. Sgt. (b) (6), (b) (7)(C)
4. Kate Kelly
5. Tami Heilemann
6. David Hayes

TO: Signing Official
FROM: Office of Scheduling and Advance
SUBJECT: Flight Cost Comparison
DATE: Friday, April 27, 2012

The Secretary completed a trip on Friday, January 13, 2012, with a final temporary duty location in San Francisco, California. The following two travel options were available to begin a new trip with an initial temporary duty location in Miami, Florida:

Option #1

- a) Flight from San Francisco, CA to Washington, DC on Friday, January 13
- b) Flight from Washington, DC to Miami, FL on Monday, January 16

Total Cost for Option #1: \$814.40

Option #2

- a) Flight from San Francisco, CA to Denver, CO on Friday, January 13
- b) Flight from Denver, CO to Miami, FL on Monday, January 16

Total Cost for Option #2: \$481.40

Option #2 was more cost advantageous to the government. The Secretary's itinerary incorporated the Option #2 flights, and no additional expenses (lodging, per diem, etc.) were incurred from January 13 to January 16.

**REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL
SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR**

- For Period Beginning October 1, 201 1 and Ending March 31, 201 2
 For Period Beginning April 1, 201 _____ and Ending September 30, 201 _____

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office Office of the Secretary

2. For Report of this Event
Page 1 of 2

3. Event (Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of \$250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)
American Latino Heritage Fund Dinner at the LA City Club in Los Angeles, California

4. Sponsor of the Event National Park Foundation

5. Location of Event Los Angeles, California

6. Dates of Event

From: January 12, 201 2 To: January 12, 201 2

7. Nature of Event Fundraising dinner to benefit the American Latino Heritage Fund

8. Employee

Name: Ken Salazar
Official Title: U.S. Secretary of the Interior
Office: Office of the Secretary
Travel Dates:
From: 01/09/12 To 01/19/12

9. Accompanying Spouse (If Applicable)

Name: _____
Employee: _____
Government Position: _____
Travel Dates:
From: _____ To _____

10. Non-Federal Sources of Payment (Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

A. National Park Foundation E. _____
B. _____ D. _____

11. Nature of Payments (Itemize on back of form.)

12. Nature of Payments (Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

Total of Payments to Agency by Check \$ _____ Total of payments Provided in Kind \$ 75.00

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.

Ken Salazar
Employee's Signature

JUL 27 2012
Date

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.

Margaret Bradley
Ethics Review (By Ethics Official)

7/20/12
Date

15. Approval.

Matt
Supervisor's (or Authorizing Official's) Signature

Rep. O.S.
Title

7/20/12
Date

**REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL
SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR**

- For Period Beginning October 1, 201 1 and Ending March 31, 201 2
 For Period Beginning April 1, 201 and Ending September 30, 201

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office Office of the Secretary

2. For Report of this Event
Page 1 of 2

3. Event (*Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of \$250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.*)
America's Great Outdoors/Los Angeles River Helicopter Tour with Los Angeles Mayor Antonio Villaraigosa

4. Sponsor of the Event City of Los Angeles

5. Location of Event Los Angeles, CA

6. Dates of Event

From: January 12, 201 2 To: January 12, 201 2

7. Nature of Event Helicopter tour of the Los Angeles River guided by a Los Angeles city engineer

8. Employee

Name: Ken Salazar
Official Title: U.S. Secretary of the Interior
Office: Office of the Secretary
Travel Dates:
From: 01/09/12 To 01/13/12

9. Accompanying Spouse (*If Applicable*)

Name:
Employee:
Government Position:
Travel Dates:
From: _____ To _____

10. Non-Federal Sources of Payment (*Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.*)

A. City of Los Angeles C: _____
B. _____ D. _____

11. Nature of Payments (*Itemize on back of form.*)

12. Nature of Payments (*Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.*)

Total of Payments to Agency by Check \$ _____ Total of payments Provided in Kind \$ 484.00

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.

Ken Salazar
Employee's Signature

Date

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.

Margaret Bradley
Ethics Review (By Ethics Official)

10/1/12
Date

15. Approval.

Ken Love
Supervisor's (or Authorizing Official's) Signature

Deputy Chief of Staff
Title

9/20/12
Date

Nigborowicz, Timothy M

From: Deanna Gomez [deanna.gomez@lacity.org]
Sent: Tuesday, September 18, 2012 4:00 PM
To: Carrillo, Francisco
Cc: Sarabia, Jenny E; Nigborowicz, Timothy M; Evans, Faye A
Subject: Re: LA Trip conference call this afternoon/Monday

Follow Up Flag: Follow up
Flag Status: Flagged

Because the tour was given by LAFD, the City absorbed the cost. There was no other sponsor.

On Tue, Sep 18, 2012 at 8:15 AM, Carrillo, Francisco <Francisco_Carrillo@ios.doi.gov> wrote:

Thanks for getting back to us so quickly, Deanna. One last question. Did the City pay for this cost? Our lawyers are asking us who sponsored the helicopter ride. Thanks again!

Francisco

From: Deanna Gomez [mailto:deanna.gomez@lacity.org]
Sent: Monday, September 17, 2012 8:05 PM
To: Carrillo, Francisco
Cc: Sarabia, Jenny E
Subject: Re: LA Trip conference call this afternoon/Monday

Hi Francisco, glad you got to spend a little time over here! I am doing well. I apologize, someone from your office left me a voice mail on my cell while I was out of town and I totally dropped the ball.

The approximate cost for each person based on seven passengers was about \$484.00. It drops to about \$423.00 for eight passengers. I think there were only seven passengers if I remember correctly. But you have both numbers just in case.

Take care and let me know if you need anything else!

Deanna

On Mon, Sep 17, 2012 at 4:38 PM, Carrillo, Francisco <Francisco_Carrillo@ios.doi.gov> wrote:

Hi Deanna, how have you been? We were just in LA for the nice warm weather. I have a random question for you- could you tell us how much this helicopter ride back in January cost each passenger? We have some paperwork to fill out for the Secretary. Thanks!

Francisco Carrillo

Director of Latino Affairs

Office of Intergovernmental & External Affairs

U.S. Department of the Interior

Immediate Office of the Secretary

(202) 208-5541 w (202) 412-8846 c

From: Deanna Gomez [mailto:deanna.gomez@lacity.org]
Sent: Monday, January 09, 2012 3:18 PM
To: Pelstring, Lisa M; Adler, Jonathan E; Padilla, Joan
Cc: carol.armstrong@lacity.org; romel.pascual@lacity.org; barb.solish@lacity.org; Carrillo, Francisco
Subject: Re: LA Trip conference call this afternoon/Monday

New location address is North Atwater Park 3950 Chevy Chase Drive LA 90039

----- Original Message -----

From: Pelstring, Lisa M <Lisa_Pelstring@ios.doi.gov>
To: Deanna Gomez <deanna.gomez@lacity.org>; Adler, Jonathan E <Jonathan_Adler@ios.doi.gov>; Padilla, Joan <Joan_Padilla@ios.doi.gov>
Cc: carol.armstrong@lacity.org <carol.armstrong@lacity.org>; romel.pascual@lacity.org <romel.pascual@lacity.org>; barb.solish@lacity.org <barb.solish@lacity.org>; Carrillo, Francisco <Francisco_Carrillo@ios.doi.gov>
Sent: Mon Jan 09 06:45:18 2012
Subject: LA Trip conference call this afternoon/Monday

Good morning,

Will you all please let me know if you are available for a 30 minute call from 3 to 4 or 5 to 6 this afternoon? I will send a calendar invite. Please feel free to invite others who should participate on the call. Below is a list of items we can cover and additional information regarding site location/travel time.

Thank you! Lisa

List of passengers for helicopter tour:

1. Secretary Salazar
2. one security
3. Mayor Villaraigosa or Deputy Mayor Pascal
4. Gary Lee Moore, City Engineer
5. Will Shafroth
6. Corps? NPS?

Francisco reaching out to leadership at EPA, the Corps, and CEQ

Invitation from the Secretary--emailing out when?

Deputy Secretary Hayes emailing invite to Urban Waters signatories of 10 agencies

Helicopter Tour - One pilot and one crew member

Press Event/Meet and Greet--is NGO rep able to participate in speaking role?

Exact address for where the Sec. needs to go for the chopper ride? City Hall East 200 N. Main Street, LA 90012

How long will it take to get from the helicopter site to Sunnybrook Bridge?
12-15 minutes

What is the exact address for Sunnybrook? The entrance to the River is at Sunnynook Drive and West Legion Lane, 90039. There isn't an exact address.

What is the name/POC info for the Chief Engineer who will be giving the tour? Gary Lee Moore is the City Engineer and his number is (b) (6)

Will you all please email me your cell and work numbers?

Romel 213-922-9767 work, (b) (6) cell

Deanna 213-473-2388 work, (b) (6) cell

Francisco Carrillo cell, (b) (6)

Lisa Pelstring cell, (b) (6)

Anne Dove, NPS, cell (b) (6)

Other items?

--
Deanna Gomez
Office of Mayor Antonio Villaraigosa
200 N. Spring St. Room 303
Los Angeles, CA 90012
(213) 473-2388

--
Deanna Gomez
Office of Mayor Antonio Villaraigosa
200 N. Spring St. Room 303
Los Angeles, CA 90012
(213) 473-2388

Submitted
6/20/12

SECRETARIAL TRAVEL ROUTING SLIP

TRIP LOCATION: SHEPHERDSTOWN, WEST VIRGINIA

DATES: 01/20/12 – 01/20 /12

OFFICIAL: XXXX POLITICAL: _____ PERSONAL: _____

FOLDER CONTAINS:

1. Cover Memo
2. Itinerary
3. Travel Authorization and Voucher

VIEWED BY / DATE:

Das 1st 6/19/12

DARLENE SMITH

TSM 1 0/12/12

TIM MURPHY

M/L 1 6/13/12

MELINDA LOFTIN *ok mls*

DD 1 0/14/12

DONNA DEEN

MB

MEMORANDUM

To: Signing Official

From: Scheduling Office

Date: April 11, 2012

Subject: Travel of the Secretary

Trip Date: January 20, 2012:

West Virginia (Shepherdstown):

Remarks and lunch at Inaugural Meeting of the Federal Interagency Council on Outdoor
Recreation

Please feel free to contact us, if needed.

skl

TRAVEL VOUCHER <small>(Read Privacy Act Statement below)</small>	1. DEPARTMENT OR ESTABLISHMENT BUREAU DIVISION OR OFFICE	2. TYPE OF TRAVEL <input checked="" type="checkbox"/> TEMPORARY DUTY <input type="checkbox"/> PERMANENT CHANGE OF STATION	3. VOUCHER NO. KSSHEPHERDSTO012012_V01
			4. SCHEDULE NO.

6. a. NAME (Last, first, middle initial) SALAZAR, KENNETH L.		b. SOCIAL SECURITY NO. (b) (c)		6. PERIOD OF TRAVEL	
c. MAILING ADDRESS (Include ZIP Code) DOI, OS SECRETARY 1849 C STREET NW WASHINGTON, DC 20240		d. OFFICE TELEPHONE NO. 202-273-3423		a. FROM 01/20/12	b. TO 01/20/12
e. PRESENT DUTY STATION		f. RESIDENCE (City and State) Washington, DC		7. TRAVEL AUTHORIZATION	
				a. NUMBER(S) 08EGUJ	b. DATE(S) 04/18/12
10. CHECK NO.					

8. TRAVEL ADVANCE		9. CASH PAYMENT RECEIPT		11. PAID BY	
a. Outstanding	0.00	a. DATE RECEIVED	b. AMOUNT RECEIVED		
b. Amount to be applied	0.00				
c. Amount due Government (Attached <input type="checkbox"/> Check <input type="checkbox"/> Cash)		c. PAYEE'S SIGNATURE			
D. Balance outstanding					

12. GOVERNMENT TRANSPORTATION REQUESTS, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH <small>(List by number below and attach passenger coupon; if cash is used show claim on reverse side)</small>	I hereby assign the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7)				▶ Traveler's Initials	
	AGENT'S VALUATION OF TICKET (a)	ISSUING CARRIER (Innits) (b)	MODE CLASS OF SERVICE AND ACCOMMODATIONS (c)	DATE ISSUED (d)	POINTS OF TRAVEL	
				FROM (e)	TO (f)	

ACCOUNTING CLASSIFICATION:
04192012_082940-123D0102DM^DLSED0000.000000^DS10100000^*** - 0.00 NR-
15.00

COMMENTS:
Remarks and Lunch at Inaugural Meeting of the Federal Interagency Council on Outdoor Recreation
Trip is less than 12 hours. No per diem claimed.
Did not have lunch.

13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claimed is based on the average cost of lodging incurred during the period covered by this voucher.		TRAVELER SIGN HERE ▶ <i>Ken Salazar</i>	DATE JUN 21 2012	AMOUNT CLAIMED ▶ 0.00
--	--	--	----------------------------	------------------------------

NOTE: Falsification of an item in an expense account works a forfeiture of claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; i.d. 1001).

14. This voucher is approved. Long distance phone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify (31 U.S.C. 890a).)	17. FOR FINANCE OFFICE USE ONLY COMPUTATION	
	a. DIFFERENCES, IF ANY (Explain and show amount)	\$
APPROVING OFFICIAL SIGN HERE ▶ <i>Matt R</i>	DATE 6/18/12	

15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION			b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION Certifier's Initials: \$
a. VOUCHER NO.	b. D.O. SYMBOL	c. MONTH & YEAR	

16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT		c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol): \$ 0.00
AUTHORIZED CERTIFYING OFFICIAL SIGN HERE ▶	DATE	
		d. NET TO TRAVELER ▶ \$ 0.00

18. ACCOUNTING CLASSIFICATION
SEE BLOCK 12 ABOVE

ACCOUNTING CLASS CODE	TRIP 1		
TAV EXP -I-211B			15.00
04192012_082940	0.00	0.00	15.00
123D0102DM^DLSED0000.000000^DS10100000^^^			

SPLIT PAY DISBURSEMENTS:

TOTAL EXPENSES -----		15.00
NON-REIMBURSABLE EXPENSES -----		15.00
		=====
TOTAL AMOUNT CLAIMED -----		0.00
PREV PAYMENTS --	0.00	
GOV'T ADVANCE OUTSTANDING --	0.00	
GOV'T ADVANCE APPLIED -----	0.00	

		0.00
		=====
NET TO TRAVELER (GOVT) -----		0.00
GOV'T CHARGE CARD EXPENSES -	0.00	
GOV'T CHARGE CARD ATM ADV --	0.00	
ADD'L GOV'T CHARGE CARD PYMT	0.00	
		=====
TOTAL GOV'T CHARGE CARD AMT	0.00	
PAY TO GOV'T CHARGE CARD-----		0.00
PAY TO TRAVELER -----		0.00

=====

STATUS	DATE	TIME	SIGNATURE NAME
-----	-----	-----	-----
CREATED	05/03/12	12:50PM E	DARLENE A SMITH
T-ENTERED	05/03/12	12:54PM E	DARLENE A SMITH

I certify that the electronic signatures listed above are valid and on file.

SIGNED

DATE

10/2

TRAVEL AUTHORIZATION

1. No. SALAZARTA2012

2. 09-21-11

(DATE)

3. OS (BUREAU OR OFFICE)

4. NAME Ken Salazar 5. OFFICIAL STATION Washington, DC

6. TITLE SECY of DOI 7. ACCOUNTING OFFICE Washington, DC

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

PLACES OF TRAVEL

8. FROM: Washington, DC

9. TO: Such places in the contiguous US, AK, HI, PR, and US Territories as may be necessary and return. Accomplish DOI programs and missions. Official Business.

10. PURPOSE AND REMARKS:

Official business as may be required.

I certify that the travel herein was reviewed and determined to essential for accomplishment of DOI programs and missions. Payment from non-federal sources for travel-related expenses is authorized under 31 U.S.C. 1353, provided that prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and part 374 DM 5, and are fully documented and approved via form DI-2000.

Speaker/ Presenter at Conferences, Summits, etc.

11. PER DIEM ALLOWANCE:

Actual Lodging and per diem NTE 300% as authorized in accordance with the Federal Travel Regulations as issued by GSA and published in the Federal Travel Register.

**** Subject to availability of funds. ****

12. PERIOD OF TRAVEL: Beginning on or about 10-01-2011 Ending on or about 09-30-2012

MODE OF TRAVEL

- 13. X Common carrier 14. Extra fare 15. Government-owned conveyance 16. Privately owned at a mileage rate of cents, subject to: (a) Administratively determined to be the advantage of the Government (b) A showing of advantage to the Government (c) Not to exceed cost by common carrier, including consideration of Per Diem allowance.

MISCELLANEOUS

- 17. Transportation immediate family 19. Shipment household goods and personal effects 18. Other (specify) Excess baggage, taxi fares, telephone calls, rental cars/fuel, conference rooms, POV, public transportation, tolls, newspapers, faxes, pc usage, misc. supplies, registration fees, ATM fees, upgrade for rental cars in remote

ESTIMATED COST

20. Transportation \$ 21. Per Diem 22. Other 23. TOTAL \$

24. CHARGED TO:

2012-12/DOI/DM/DISE/0000.00000/3 DS10100000

25. (FISCAL OFFICER'S SIGNATURE)

26. Ken Salazar (REQUESTOR'S SIGNATURE)

27. Ken Salazar, SECY of DOI (TITLE)

28. Matt Lee-Ashley (AUTHORIZING OFFICER'S SIGNATURE)

29. Matt Lee-Ashley, Depy Chief of Staff (TITLE)



**THE TRIP OF THE SECRETARY
TO
SHEPHERDSTOWN, WEST VIRGINIA**

FRIDAY, JANUARY 20

**TRIP SUMMARY
THE TRIP OF THE SECRETARY TO
SHEPHERDSTOWN, WV**

JANUARY 20, 2012

Weather:

Shepherdstown, WV

Partly Cloudy; High 35° // Low 28°

Time Zone:

Shepherdstown, WV

Eastern Time Zone

Advance:

Advance
Security
Security

Jenny Sarabia
Lt (b) (6), (b) (7)(C)
Sg [REDACTED]

Cell Phone:

(b) (6), (b) (7)(C)
[REDACTED]

Traveling Staff:

Director, BLM
Counselor for AGO
Director, Trips
Photographer

Bob Abbey
Will Shafroth
Jonathan Adler
Tami Heilemann

(b) (6)
[REDACTED]

Washington Staff:

Director, Scheduling & Advance
Ethics
General Law

Joan Padilla
Melinda Loftin
Ed Keable

Office Phone

(202) 208-5820
(202) 208-5295
(202) 208-3233

Attire:

Business Casual – Dress warm/Coat needed

FRIDAY, JANUARY 20, 2012**9:30am: Depart DOI; En Route to National Conservation Training Center (NCTC)**

Location: 698 Conservation Way, Shepherdstown, WV 25443

(b) (6), (b) (7)(C), (b) (7)(E)

Distance: 76.2 Miles (1 hour, 42 minutes)

11:00am: Remarks and Lunch at Inaugural Meeting of the Federal Interagency Council on Outdoor Recreation

Location: Instructional West building, Room 161

POC: Bob Ratcliffe, Deputy Asst. Dir., (202) 302-5412

Staff: Dir. Abbey, Will Shafroth, Tami Heilemann

Press: No

Set up: TBD

AGENDA:

- | | | |
|--------------|--|--|
| 8:00 | Welcome and Introductions | Bob Abbey/All |
| | <ul style="list-style-type: none"> • FICOR/Key Staff/FICOR Working Group | |
| 8:15 | Review Agenda and Meeting Goals | Kathie Libby |
| 8:30 | Vision for the FICOR -- | Bob Abbey/ FICOR Members |
| | <ul style="list-style-type: none"> • Discussion – Roles and Responsibilities of FICOR • FICOR operational framework | |
| 9:00 | America's Great Outdoors, Outdoor Recreation and FICOR | Will Shafroth |
| 9:15 | Break | |
| 9:30 | FICOR Priority Actions – Presentation/ Proposal | Bob Ratcliffe/ FICOR Working Group |
| | <ul style="list-style-type: none"> • How Priority Actions were developed • Proposed "Top Ten" Priority Actions • Presentation of Proposed Priority Action Plan to Achieve AGO Goals | |
| 11:00 | The Big Picture on AGO and FICOR - Remarks | Secretary Salazar will be introduced by Asst. Secretary of the Army Joellen Darcy |
| Noon | Lunch – NCTC Dining Hall (Group Photo Op) | |
| 1:00 | FICOR Discussion/Decision on Priority Action Plan – Establishment of Near- and Long-term Interagency Commitments and | All; Kathie Libby |

Implementation

- 2:15 External Communication Strategy and Partnership Engagement Proposal for FICOR Bob Ratcliffe
- 2:45 Meeting Wrap Up, Commitments and Next Meeting Kathie Libby
- 3:30 Break; Preparation for Stakeholder Call
- 4:00 Stakeholder Call – Reporting out on FICOR decisions/priorities, engagement process; Response to stakeholder questions Bob Abbey, FICOR Members
- 5:00 Adjourn

12:15pm: **Depart NCTC; EN Route DOI**
(b) (6), (b) (7)(C), (b) (7)(E)
Distance: 76.2 Miles (1 hour, 42 minutes)

1:45pm: **ARRIVE TO DOI**