1

Re: Conf Call - St. Augustine Commission

Grace_Stephens@nps.gov <Grace_Stephens@nps.gov> Mon, Nov 1, 2010 at 1:24 PM
To: Gordon_Wilson@nps.gov
Cc: David_Bryant@nps.gov, Gordon_Wissinger@nps.gov, Lindsey_Phillips@nps.gov

Works for me - I may also invite Mark Perriello, the Secretary's new White house liaison, as he will be representing the Secretary's interests after I leave this detail.
Thanks!
Grace

Grace Stephens
Management Analyst, Business Management Group
Office of the Comptroller
National Park Service
(202) 208-4228
Grace_Stephens@nps.gov

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-----Gordon Wilson/CASA/NPS wrote: -----

To: David Bryant/Atlanta/NPS@NPS
From: Gordon Wilson/CASA/NPS
Date: 11/01/2010 11:19AM
cc: Gordon Wissinger/Atlanta/NPS@NPS, Grace Stephens/WASO/NPS@NPS, Lindsey Phillips/CASA/NPS@NPS
Subject: Re: Conf Call - St. Augustine Commission

works for me

Gordie Wilson
Superintendent
Castillo de San Marcos and Fort Matanzas National Monuments
904-829-6506 ext. 221

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Inactive hide details for David Bryant/Atlanta/NPS David Bryant/Atlanta/NPS

David Bryant/Atlanta/NPS 11/01/2010 11:10 AM	[IMAGE] To: Grace Stephens/WASO/NPS@NPS, Gordon Wilson/CASA/NPS@NPS [IMAGE] cc: Gordon Wissinger/Atlanta/NPS@NPS [IMAGE] Subject: Conf Call - St. Augustine Commission

Greetings,

I have scheduled a conference call for this Friday, November 5, at 1:30 p.m.

Here is the call in information:

(b) (5) [redacted]

Participant Passcode: (b) (5) [redacted]

Please let me know if the time does not work for everyone.

Thank you.

David Bryant
Program Support Assistant
National Park Service
Southeast Region
404-507-5608

2

Message to Commissioners

David_Vela@nps.gov <David_Vela@nps.gov> Wed, Jun 29, 2011 at 12:52 PM
To: Gordon_Wilson@nps.gov, Lindsey_Phillips@nps.gov

Hi Folks,
Deanna has given me the go ahead to send this introductory message to the Commissioners. Lindsey, is your contact information correct? Thanks again to both of you for your support and assistance with this matter.

****

Dear Commissioners,
On behalf of the Southeast Region of the National Park Service, welcome to the St. Augustine 450th Commemoration Commission. The Southeast Region oversees 66 national park units located throughout nine states, the U.S. Virgin Islands, and Puerto Rico. Castillo de San Marcos National Monument and Fort Matanzas National Monument located in St. Augustine, Florida are also part of the Southeast Region.

Administrative support for the Commission will be provided by Castillo's Administrative Officer Lindsey Phillips. Lindsey can be reached at (904) 829-6506 (Ext. 223) and by email at lindsey_ phillips@nps.gov. I want to take this opportunity to thank Superintendent Gordon Wilson (and 450th Commemoration Commissioner) and Lindsey for their assistance in providing for the administrative needs of the Commission. My office also looks forward to working with Deanna Archuleta and you as you plan, develop, and execute programs and activities appropriate to commemorate the 450th anniversary of the founding of St. Augustine, Florida.

Best wishes,

David Vela
Regional Director
Southeast Region
(404) 507-5603

****

Have a great day.

David Vela
Regional Director
Southeast Region
(404) 507-5603

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David_Vela@nps.gov <David_Vela@nps.gov> Wed, Jun 29, 2011 at 4:02 PM
To: Lindsey_Phillips@nps.gov
Cc: Gordon_Wilson@nps.gov

Hi Lindsey,
Thanks for your message. If you guys are comfortable with this approach, I can send today, and you can follow up with your message tomorrow. That way, they can tie the two messages together and would know what role you are playing. Is your contact information correct? I am using the contact list that Deanna provided on June 20, 2011. Is the attached list what you have as well?

Have a great day.

David Vela
Regional Director
Southeast Region
(404) 507-5603

(See attached file: st A rollout check list.xlsx)

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Lindsey Phillips/CASA/NPS

Lindsey Phillips/CASA/NPS
06/29/2011 03:29 PM

To David Vela/Atlanta/NPS@NPS
cc Gordon Wilson/CASA/NPS@NPS
Subject Re: Message to Commissioners

Hi David,

I received the contact information from Deanna this morning and have not tried to contact anyone yet. When did you plan to send your message? I was planning to email the travel information tomorrow but will wait until I hear back from you that your message has been sent.

Thank you,

Lindsey Phillips
Administrative Officer
Castillo de San Marcos & Fort Matanzas NM
1 South Castillo Drive
St. Augustine, FL 32084

Office: 904-829-6506, x 223
Cell: 904-669-8069
FAX: 904-823-9388

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David Vela/Atlanta/NPS
~~~~~~~~~~~~~~~~~~~~~~~~

David Vela/Atlanta/NPS
06/29/2011 12:52 PM

To Gordon Wilson/CASA/NPS@NPS, Lindsey Phillips/CASA/NPS@NPS

cc

Subject Message to Commissioners

[Quoted text hidden]

st A rollout check list.xlsx
15K

David_Vela@nps.gov <David_Vela@nps.gov> Wed, Jun 29, 2011 at 5:02 PM
To: Lindsey_Phillips@nps.gov
Cc: Donna_Losson@nps.gov, Gayle_Hazelwood@nps.gov

Hi Lindsey,
Thanks for your message, and the SERO is available to provide whatever support is needed. Thanks again for all of your assistance with this matter.

Have a great day.

David Vela
Regional Director
Southeast Region
(404) 507-5603

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Lindsey Phillips/CASA/NPS

Lindsey Phillips/CASA/NPS
06/29/2011 04:30 PM

To David Vela/Atlanta/NPS@NPS

cc

Subject Re: Message to Commissioners

Sorry about that we are having bad storms. I will contact Jim and ask him about paying for meals. I usually put it under a room rental charge.

If I need someone from contracting is it OK to use SERO instead of EVER?

If I can do anything else here for you, please let me know.

Thank you,

Sent from blackberry

Lindsey Phillips
AO CASA/FOMA

David Vela

---- Original Message ----

From: David Vela
Sent: 06/29/2011 04:02 PM EDT
To: Lindsey Phillips
Cc: Gordon Wilson
Subject: Re: Message to Commissioners

Hi Lindsey,
Thanks for your message. If you guys are comfortable with this approach, I can send today, and you can follow up with your message tomorrow. That way, they can tie the two messages together and would know what role you are playing. Is your contact information correct? I am using the contact list that Deanna provided on June 20, 2011. Is the attached list what you have as well?

Have a great day.

David Vela
Regional Director
Southeast Region
(404) 507-5603

[attachment "st A rollout check list.xlsx" deleted by Lindsey Phillips/CASA/NPS]
[Quoted text hidden]

3

Re: 450th Commission Gift Bags

David_Vela@nps.gov <David_Vela@nps.gov> Thu, Jun 30, 2011 at 4:08 PM
To: Lindsey_Phillips@nps.gov
Cc: David_Bryant@nps.gov

Hi Lindsey,
Yes, and thanks for your message. I will have David mail 20 copies of our regional brochure "National Parks in the Southeast" to you next week.

Have a great day.

David Vela
Regional Director
Southeast Region
(404) 507-5603

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Lindsey Phillips/CASA/NPS

Lindsey Phillips/CASA/NPS
06/30/2011 12:48 PM

ToDavid Vela/Atlanta/NPS@NPS
cc
Subject450th Commission Gift Bags

Hi David,

We are planning to create gift bags for the members and place in their rooms before they arrive. I am collecting items from the City, DOI/Sec, CASA, and wanted to know if you have anything I can include from the region?

Thank you,

Lindsey Phillips
Administrative Officer
Castillo de San Marcos & Fort Matanzas NM
1 South Castillo Drive
St. Augustine, FL 32084

Office: 904-829-6506, x 223
Cell: 904-669-8069
FAX: 904-823-9388

4

Re: 450th Commission Meeting

David_Vela@nps.gov <David_Vela@nps.gov> Tue, Jul 5, 2011 at 8:31 PM
To: Lindsey_Phillips@nps.gov

Hi Lindsey,
Thanks for your message. I will need one for Sunday night and Gayle might be attending as well as she will be in the area.

Have a great day.
David

David Vela
Regional Director
Southeast Region
(404) 507-5603

Lindsey Phillips

---- Original Message ----
From: Lindsey Phillips
Sent: 07/05/2011 04:38 PM EDT
To: David Vela
Subject: 450th Commission Meeting

Hi David,

Will you be the only person from SERO attending the meeting on July 17 - 18? I am having to increase the number of rooms at the Casa Monica Hotel and want to be sure I reserve enough.

Thank you,

Lindsey Phillips
Administrative Officer
Castillo de San Marcos & Fort Matanzas NM
1 South Castillo Drive
St. Augustine, FL 32084

Office: 904-829-6506, x 223
Cell: 904-669-8069
FAX: 904-823-9388

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5

Re: CASA - 450th Comm. Charges - Aug.xlsx

Carmetta_Wallace@nps.gov <Carmetta_Wallace@nps.gov> Fri, Aug 12, 2011 at 7:07 AM
To: Lindsey_Phillips@nps.gov
Cc: Michael_Andrew_Byrd@nps.gov

Lindsey,

This event is schedule for 2015, are all of these charges in preparation for this event?

TLF Flower Works - arrangements and rental of plants - rental for an event for 2015?
Craft Trophies - name plates and tags
Kirby Rental - table toppers and skirting
Hobby Lobby - cloth, bags, ribbon
Casa Monica Hotel - room rental charge - is this for a meeting?

Please provide your comments on the spreadsheet provided for auditing purposes. As I stated in the original message, this account is being reflected under the RD.

(See attached file: CASA - 450th Comm. Charges - Aug.xlsx)

Thank your for your assistance in keeping track of the charges. If you have additional questions, please do not hesitate to call me.

Have a wonderful day.

Carmetta R. Wallace
National Park Service
Staff Accountant
(404) 507-5647
(404) 562-3283 or (404) 562-3264(fax)

Lindsey Phillips---08/11/2011 10:46:04 AM---TLF Flower Works - arrangements and rental of plants Craft Trophies - name plates and tags

Lindsey Phillips/CASA/NPS
08/11/2011 10:41 AM

ToCarmetta Wallace/Atlanta/NPS@NPS
cc
SubjectRe: CASA - 450th Comm. Charges - Aug.xlsx

TLF Flower Works - arrangements and rental of plants
Craft Trophies - name plates and tags
Kirby Rental - table toppers and skirting
Hobby Lobby - cloth, bags, ribbon
Casa Monica Hotel - room rental charge

Lindsey Phillips
Administrative Officer
Castillo de San Marcos & Fort Matanzas NM
1 South Castillo Drive
St. Augustine, FL 32084

Office: 904-829-6506, x 223
Cell: 904-669-8069
FAX: 904-823-9388

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Carmetta Wallace/Atlanta/NPS

Carmetta Wallace/Atlanta/NPS

08/09/2011 11:48 AM

ToLindsey Phillips/CASA/NPS@NPS

cc

SubjectCASA - 450th Comm. Charges - Aug.xlsx

Lindsey,

I was informed yesterday of the 450th Commemoration for CASA under the RD's account, 5011.

I have been asked to track and had questions on the highlighted charges. Would you please provide additonal information on these charges?

Thank you.

Carmetta R. Wallace
National Park Service
Staff Accountant
(404) 507-5647
(404) 562-3283 or (404) 562-3264(fax)

(See attached file: CASA - 450th Comm. Charges - Aug.xlsx)

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2 attachments

CASA - 450th Comm. Charges - Aug.xlsx
16K

CASA - 450th Comm. Charges - Aug.xlsx
16K
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Account	FFS Account Description	BFY	Type	Date	Document	Doc Code	Obj Class	Remarks	Per Svs	Travel	Equip	All Others	Remarks
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	6-Jul-11	11-0706-6-1519	CC	*262A	EASTERN NAT'L (L PHILLIPS)				$ 733.75	
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	6-Jul-11	11-0706-6-1520	CC	*262A	CITY OF AUGUST VIC(L PHILLIPS)				$ 207.26	
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	6-Jul-11	11-0706-6-1521	CC	*261A	STAPLES(L PHILLIPS)				$ 381.16	
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	7-Jul-11	11-0707-7-1598	CC	*261A	STAPLES (L PHILLIPS)				$ 232.99	
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	7-Jul-11	11-0707-7-1599	CC	*262A	CITY OF ST AUG(L PHILLIPS)				$ 71.20	
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	13-Jul-11	11-0713-1-1400	CC	*264A	TLF FLOWER WORKS (L PHILLIPS)				$ 705.00	
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	14-Jul-11	11-0714-2-1290	CC	*264A	A WORLD OF FLAGS (L PHILLIPS)				$ 9.95	
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	14-Jul-11	11-0714-2-1293	CC	*261A	CRAFT TROPHIES/AWDS(LPHILLIPS)				$ 320.40	
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	19-Jul-11	11-0719-5-1350	CC	*264A	TLF FLOWER WORKS (L PHILLIPS)				$ 466.00	
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	20-Jul-11	11-0720-6-1038	CC	*261A	HOBBY-LOBBY (L PHILLIPS)				$ 119.32	
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	20-Jul-11	11-0720-6-1039	CC	*261A	CRAFT TROPHIES(L PHILLIPS)				$ 88.75	
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	21-Jul-11	11-0721-7-0563	CC	*233L	KIRBY RENTAL (G WILSON)				$ 75.82	
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	21-Jul-11	11-0721-7-1137	CC	*261A	CRAFT TROPHIES (L PHILLIPS)				$ 26.90	
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	21-Jul-11	11-0721-7-1138	CC	*261A	STAPLES (L PHILLIPS)				$ 30.85	
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	28-Jul-11	11-0728-2-1798	CC	*252Z	CASA MONICA HOTEL(L PHILLIPS)				$ 355.00	
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	1-Aug-11	11-0801-4-0182	CC	*211C	COMPTROLLERS OFC NPS 20110719		$ 445.40			
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	1-Aug-11	11-0801-4-0183	CC	*211C	COMPTROLLERS OFC NPS 20110719		$ 464.70			
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	1-Aug-11	11-0801-4-0184	CC	*211B	COMPTROLLERS OFC NPS 20110719		$ 28.50			
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	1-Aug-11	11-0801-4-0185	CC	*211B	COMPTROLLERS OFC NPS 20110719		$ 28.50			
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	4-Aug-11	11-0804-7-1583	CC	*252Z	ADDISON FOTOGRAPHI(L PHILLIPS)				$ 487.50	
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	4-Aug-11	11-0804-7-1584	CC	*233J	SHIPPING PLUS(L PHILLIPS)				$ 5.25	
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	28-Jul-11	PP-5011-1-1115	PR	*1100	*11-15 PAYROLL CHARGES	$ 891.41				
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	28-Jul-11	PP-5011-1-1115	PR	*1200	*11-15 PAYROLL CHARGES	$ 65.15				
									$ 956.56	$ 967.10	$ -	$ 4,317.10	

6

Re: Commission Funding

Donna_Losson@nps.gov <Donna_Losson@nps.gov> Thu, Sep 8, 2011 at 8:57 AM
To: Lindsey_Phillips@nps.gov
Cc: Gordon_Wilson@nps.gov, Michael_Andrew_Byrd@nps.gov, Ruben_Santos@nps.gov

I am not entirely clear about the conversations that have taken place with others but am clear about the one I had with the Regional Director and Park Administrative Officer. I will summarize below:

The Southeast Region was provided with $30,000 in ONPS funding this year to assist the 450th Commission with travel and support expenses to begin focus of their efforts. David Vela is involved with the Commission as is the Park Superintendent and various local, state governmental entities and partners. The $30,000 was provided as seed money to help get coordination underway. Only a portion of it has been used by the parties involved this FY. The Regional Director sought a way to transfer the funds to the City of St. Augustine since some additional coordinating meetings are anticipated in the fall and they will have the lead in coordinating for the 450th Commission and hope to hire an executive director/coordinator. We do not have an existing cooperative agreement with the city to facilitate doing this quickly and with the end of year upon us it was my recommendation to the park that they identify expenses from a general purpose donation account that could also be legitimately charged to ONPS appropriated funds and make a transfer of expenses from one account to another in order to free up unobligated balance in the donation account that could be used for the Commission purposes in FY12. There is nothing illegal here. It is a means to facilitate use of the funds for the original purpose they were conveyed. All expenses moved from a general purpose donation account should be those that could appropriately be charged to an operating account.

Let's work together to accomplish this transaction and move on for the good of the organization and partnership.

~~~~~~

Donna M. Losson
Associate Regional Director for Administration
National Park Service, Southeast Region
404-507-5610

Lindsey Phillips---09/07/2011 03:44:50 PM---Hi Donna, David called Gordie yesterday afternoon concerning the balance of the 450th commission account. Ruben went to David

Lindsey Phillips/CASA/NPS

09/07/2011 03:41 PM

ToDonna Losson/Atlanta/NPS@NPS

cc

SubjectCommission Funding

Hi Donna,

David called Gordie yesterday afternoon concerning the balance of the 450th commission account. Ruben went to David and evidently told him what I was planning to do, move payroll charges currently posted in CASA's
~~~~~~

donation account to the SERO account so we would have funds for another meeting in FY 2012, was illegal. I know this method can be done, however, Gordie wanted me to double check with you before I start moving charges. I have asked Ruben for an updated status on the account and he is working on it. He needs to reconcile the corporate card charges and move them to the appropriate accounts. Once I have a final figure from him, I will know how much I can move and what the balance is for the next meeting.

Thank you,

Lindsey Phillips
Administrative Officer
Castillo de San Marcos & Fort Matanzas NM
1 South Castillo Drive
St. Augustine, FL 32084

Office: 904-829-6506, x 223
Cell: 904-669-8069
FAX: 904-823-9388

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7

Support for the Commision meeting

Gordon_Wilson@nps.gov <Gordon_Wilson@nps.gov> Fri, Sep 9, 2011 at 9:51 AM
To: David_Vela@nps.gov
Cc: Donna_Losson@nps.gov, Lindsey_Phillips@nps.gov

Thank you David. Hope to see you there.

Gordie

Gordie Wilson
Superintendent
Castillo de San Marcos and Fort Matanzas National Monuments
904-829-6506 ext. 221

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David Vela/Atlanta/NPS

David Vela/Atlanta/NPS
09/09/2011 09:35 AM

To Gordon_Wilson@nps.gov, Lindsey_Phillips@nps.gov
cc Donna_Losson@nps.gov
Subject Fw: Support for the Commision meeting

Hi Folks,
I had a meeting with Deanna and Bob Stanton while in DC, and we agreed to use the remaining $16,000 to cover the cost of two Commission meetings in FY 12. FYI.

Have a great day.
David

David Vela
Regional Director
Southeast Region
(404) 507-5603

From: "Stanton, Robert" [Robert_Stanton@ios.doi.gov]
Sent: 09/08/2011 05:29 PM AST
To: "jikislak@kislak.com" <jikislak@kislak.com>
Cc: "josephboles@comcast.net" <josephboles@comcast.net>; Lindsey Phillips; Deanna Archuleta; David Vela
Subject: FW: Support for the Commision meeting

CORRECTED COPY

From: Stanton, Robert
Sent: Thursday, September 08, 2011 2:16 PM
To: jikislak@kislak.com
Cc: 'josephboles@comcast.net'; 'Lindsey_Phillips@nps.gov'; Archuleta, Deanna; Vela, David
Subject: Support for the Commision meeting

Dear Chairman Kislak,

I am informed by National Park Service Regional Director David Vela that the National Park Service will be able to support the costs for our meeting on October 2nd in St. Augustine. Accordingly, a representative of his staff will be in touch with the Commissioners relative to payment of travel and related expenses.

Thank you.

Bob Stanton
U. S. Department of the Interior
202-208-3219

8

Re: Miami Meeting Dec 9th

Erika_Blevins@nps.gov <Erika_Blevins@nps.gov> Tue, Nov 15, 2011 at 11:47 AM
To: Lindsey_Phillips@nps.gov

Lindsey,
David will attend the meeting and will need a room. Please send me an agenda once you get a chance so that I may plan his flights accordingly. Thanks in advance.

Very Respectful,
Ms. Erika Blevins
Executive Assistant to the Regional Director
Southeast Region, National Park Service
(404) 507-5604 office
(404) 562-3216 fax

Lindsey Phillips---11/15/2011 11:39:25 AM---Hi Erika, I believe I remember you sending me an email concerning David attending the 450th Commission meeting in Miami Decembe

Lindsey Phillips/CASA/NPS

11/15/2011 11:36 AM

ToErika Blevins/Atlanta/NPS@NPS

cc

SubjectMiami Meeting Dec 9th

Hi Erika,

I believe I remember you sending me an email concerning David attending the 450th Commission meeting in Miami December 9th, however I am not able to locate it. Please let me know if he is planning to attend and if he will need a room for overnight.

Thank you,

Lindsey Phillips
Administrative Officer
Castillo de San Marcos & Fort Matanzas NM
1 South Castillo Drive
St. Augustine, FL 32084

Office: 904-829-6506, x 223
Cell: 904-669-8069
FAX: 904-823-9388

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---- Forwarded by Lindsey Phillips/CASA/NPS on 10/11/2011 02:38 PM -----

8

Lindsey Phillips/CASA/NPS

10/03/2011 11:33 AM

To David Vela/Atlanta/NPS@NPS

cc Gordon Wilson/CASA/NPS@NPS

Subject 450th Budget

Hi David,

The previous budget I created was based on receiving $500,000/YR. I can change these figures to more realistic ones, however what might that be? According to the Charter the Executive Director and other personnel shall not exceed the Level V of the Executive Schedule under Section 5216 Title 5 USC.

Thank you,

Lindsey Phillips
Administrative Officer
Castillo de San Marcos & Fort Matanzas NM
1 South Castillo Drive
St. Augustine, FL 32084

Office: 904-829-6506, x 223
Cell: 904-669-8069
FAX: 904-823-9388

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9

Fwd: 450th December Meeting - Hotel Reservation Information

david_vela@nps.gov <david_vela@nps.gov> Mon, Dec 5, 2011 at 12:44 PM
To: (b) (6) david_bryant@nps.gov
Cc: laura_cryan@nps.gov

Hi Folks,
It looks like there is a late flight out on Thursday evening that I can make after the event in NC. Erika, I gave David the flight info and told him to go ahead and reserve the flight, hotel, and car rental. You get rest as you are on sick leave! We can do the TA tomorrow.

Have a great day.
David

Sent from my iPad

Begin forwarded message:

From: David Vela <david_vela@nps.gov>
Date: December 5, 2011 12:17:06 PM EST
To: (b) (6)
Subject: Fwd: 450th December Meeting - Hotel Reservation Information

FYI.
David

Sent from my iPad

Begin forwarded message:

From: David Vela <david_vela@nps.gov>
Date: December 5, 2011 11:56:44 AM EST
To: "david_bryant@nps.gov" <david_bryant@nps.gov>
Cc: Erika Blevins <Erika_Blevins@nps.gov>
Subject: Fwd: 450th December Meeting - Hotel Reservation Information

Hi Folks
The 450th meeting is this Friday. (b) (6)
(b) (6) I told Laura a few minutes ago that I will check late

Thursday or early Friday morning flights but will more than likely call in to the meeting. FYI.

Have a great day.
David

Sent from my iPad

Begin forwarded message:

From: Laura_Cryan@nps.gov
Date: November 21, 2011 2:02:35 PM EST
To: (b) (6) katherinefernandezrundle@miamisao.com, (b) (6) chip.burpee@grahamcos.com, jikislak@kislak.com, (b) (6) (b) (6) robert_stanton@ios.doi.gov, (b) (6) Gordon_Wilson@nps.gov, andreayoung@andrewyoung.org, David_Vela@nps.gov
Cc: AnnettePuigMena@MiamiSAO.com, (b) (6) Kiren_Anderson@ios.doi.gov, (b) (6) Lindsey_Phillips@nps.gov, Gayle_Hazelwood@nps.gov, asmith@kislak.com, Erika_Blevins@nps.gov
Subject: 450th December Meeting - Hotel Reservation Information

Good afternoon, all:

The next meeting for the St. Augustine 450th Commemoration Commission has been set for Friday, December 9th in Miami, Florida. The meeting will be held at Chairman Kislak's office at 7900 Miami Lakes Drive West, Miami Lakes, FL 33016.

Please make your hotel reservations with the Courtyard Marriott at Miami Lakes. The number to call is 1-305-556-6665, or 1-800-321-221. The code for the group is G#1959. The hotel is located at 15700 NW 77th Court, Miami Lakes, FL 33016. The cost will be $99/night and reimbursement will only be for one night stay. If you are planning to stay longer the additional charges will need to be covered by you personally. Please make reservations by Thursday, November 24th.

For those of you that are traveling, please wait for further instructions on making flight arrangements. If you have any questions, please do not

hesitate to contact me. Thank you!

Best,
Laura

Laura Cryan
Administrative Support Assistant
Castillo de San Marcos & Fort Matanzas NM
1 South Castillo Drive
St. Augustine, FL 32084

Office: 904-829-6506, x 227
FAX: 904-823-9388
laura_cryan@nps.gov

Laura_Cryan@nps.gov <Laura_Cryan@nps.gov> Mon, Dec 5, 2011 at 3:55 PM
To: david_vela@nps.gov
Cc: david_bryant@nps.gov, (b) (6)

Director Vela,

I'm glad to hear that you will be able to make it. If your flight arrangements allow, the commissioners will be having dinner on Thursday night, December 8 at Shula's Steakhouse at 7:00 pm (6:30 cocktails). Please let me know if you will be able to attend.

Thank you!
Laura

Laura Cryan
Administrative Support Assistant
Castillo de San Marcos & Fort Matanzas NM
1 South Castillo Drive
St. Augustine, FL 32084

Office: 904-829-6506, x 227
FAX: 904-823-9388
laura_cryan@nps.gov

David Vela <david_vela@nps.gov>

David Vela
<david_vela@nps.gov>

12/05/2011 12:44 PM

To (b) (6)
david_bryant@nps.gov

cc"laura_cryan@nps.gov" <laura_cryan@nps.gov>

SubjectFwd: 450th December Meeting - Hotel Reservation Information

[Quoted text hidden]

---

david_vela@nps.gov <david_vela@nps.gov> Mon, Dec 5, 2011 at 4:26 PM
To: Laura_Cryan@nps.gov
Cc: david_bryant@nps.gov, (b) (6) Erika_Blevins@nps.gov

Hi Laura,
Thanks for your message. I will be arriving in Miami at 11:50 PM, and will not be able to make the dinner. Please let Jay and Gordie know accordingly.

Have a great day.
David

Sent from my iPad

On Dec 5, 2011, at 3:55 PM, Laura_Cryan@nps.gov wrote:

> Director Vela,
>
> I'm glad to hear that you will be able to make it. If your flight
> arrangements allow, the commissioners will be having dinner on Thursday
> night, December 8 at Shula's Steakhouse at 7:00 pm (6:30 cocktails).
> Please let me know if you will be able to attend.
>
> Thank you!
> Laura
>
> Laura Cryan
> Administrative Support Assistant
> Castillo de San Marcos & Fort Matanzas NM
> 1 South Castillo Drive
> St. Augustine, FL 32084
>
> Office: 904-829-6506, x 227
> FAX: 904-823-9388
> laura_cryan@nps.gov
>
>
>
> David Vela <david_vela@nps.gov> 12/05/2011 12:44 PM
> To: (b) (6) david_bryant@nps.gov
> cc: "laura_cryan@nps.gov" <laura_cryan@nps.gov>

[Quoted text hidden]

Laura_Cryan@nps.gov <Laura_Cryan@nps.gov> Tue, Dec 6, 2011 at 8:20 AM
To: david_vela@nps.gov

Good morning,

Thank you for your note. I will let Gordie and Mr. Kislak know.

Have a great day too!
Laura

Laura Cryan
Administrative Support Assistant
Castillo de San Marcos & Fort Matanzas NM
1 South Castillo Drive
St. Augustine, FL 32084

Office: 904-829-6506, x 227
FAX: 904-823-9388
laura_cryan@nps.gov

David Vela <david_vela@nps.gov>

David Vela
<david_vela@nps.gov>

12/05/2011 04:25 PM

To"Laura_Cryan@nps.gov"
<Laura_Cryan@nps.gov>

cc"david_bryant@nps.gov"
<david_bryant@nps.gov>,
(b) (6) Erika Blevins
<Erika_Blevins@nps.gov>

SubjectRe: 450th December Meeting - Hotel Reservation Information

[Quoted text hidden]

10

Request Your Availability for 450th Meeting 3 - St. Augustine - March 18-19or 19-20 ?

David_Vela@nps.gov <David_Vela@nps.gov> Wed, Dec 21, 2011 at 9:51 AM
To: jikislak@kislak.com, Gordon_Wilson@nps.gov
Cc: Lindsey_Phillips@nps.gov, Laura_Cryan@nps.gov, Erika_Blevins@nps.gov

Hi Jay,
Works for me, and thanks for your message. My best wishes to you and your family for a safe and enjoyable holiday season.

Have a great day.
David

David Vela
Regional Director
Southeast Region
(404) 507-5603

From: "Kislak, Jay" [jikislak@kislak.com]
Sent: 12/16/2011 03:45 PM GMT
To: (b) (6) "katherinefernandezrundle@miamisao.com" <katherinefernandezrundle@miamisao.com>; (b) (6) (b) (6) "chip.burpee@grahamcos.com" <chip.burpee@grahamcos.com>; (b) (6) (b) (6) Robert Stanton; "frtomstaug@gmail.com" <frtomstaug@gmail.com>; Gordon Wilson; "andreayoung@andrewyoung.org" <andreayoung@andrewyoung.org>; David Vela
Cc: Lindsey Phillips; Annette Puig-Mena <AnnettePuigMena@MiamiSAO.com>; (b) (6) (b) (6) Laura Cryan; Kiren Anderson
Subject: Request Your Availability for 450th Meeting 3 - St. Augustine - March 18-19 or 19-20 ?

Dear 450th Commission Members:

At the end of our December 9th meeting, I asked Vice-Chairman Boles to check on some dates that might be good for the next 450th meeting to be held in St. Augustine. There is a date that is significant for us, inasmuch as Former President Bill Clinton is coming to speak on Monday, March 19th, which happens coincide with the Bicentennial Celebration of the Spanish Constitution. If you think it is worthwhile we might be able to combine the two and meet either before

or after his speaking engagement on Monday night. Or we could fly in on Sunday, meet Monday morning, and actually enjoy some interaction with President Clinton.

Regardless, March seems a good time to shoot for because it gives the City time to reconnect with all of the individuals we spoke with in the Miami Community regarding our Bicentennial Monument Project and the 450th four-year initiative as a whole.

Please click on the link below to indicate your availability:

http://www.doodle.com/ngdzgx9prigcrvnd

Sincerely,

Jay Kislak

Amy V. Smith

Executive Assistant to

Jay I. Kislak, Chairman

J. I. Kislak, Inc.

7900 Miami Lakes Drive West

11

Re: CASA 450th Commission

Stacey_Hester@nps.gov <Stacey_Hester@nps.gov> Wed, Jan 4, 2012 at 2:26 PM
To: Lindsey_Phillips@nps.gov

I believe it is supposed to be about $20K.

Stacey Hester
Regional Budget Analyst
Regional PMIS Administrator
Southeast Region
404-507-5648(work)
404-562-3283 (Fax)

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Lindsey Phillips---01/04/2012 01:52:28 PM---Thank you! Let's use 5260-2012-SYS - do you know how much we will receive? Lindsey Phillips

Lindsey Phillips/CASA/NPS
01/04/2012 01:51 PM

To Stacey Hester/Atlanta/NPS@NPS
cc
Subject Re: CASA 450th Commission

Thank you! Let's use 5260-2012-SYS - do you know how much we will receive?

Lindsey Phillips
Administrative Officer
Castillo de San Marcos & Fort Matanzas NM
1 South Castillo Drive
St. Augustine, FL 32084

Office: 904-829-6506, x 223
Cell: 904-669-8069
FAX: 904-823-9388

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Stacey Hester/Atlanta/NPS
~~~~~~~~~~~~~~~~~~~~~~~~

Stacey Hester/Atlanta/NPS

01/04/2012 01:08 PM

ToLindsey Phillips/CASA/NPS@NPS

cc

SubjectRe: CASA 450th Commission

I will remove him. Let me know what account number it is that you are going to set up for this. It just needs to be a fund 01 park base type account.

Stacey Hester
Regional Budget Analyst
Regional PMIS Administrator
Southeast Region
404-507-5648(work)
404-562-3283 (Fax)

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Lindsey Phillips—01/04/2012 12:30:26 PM—Hi, Yes, I would prefer to have the account here so I can track it.

Lindsey Phillips/CASA/NPS

01/04/2012 12:25 PM

ToStacey Hester/Atlanta/NPS@NPS

cc

SubjectRe: CASA 450th Commission

Hi,

Yes, I would prefer to have the account here so I can track it.

BTW - I am reassigning Carl to another position effective the end of the month. Can you please remove him from any of your email lists?

Thanks,

Lindsey Phillips
Administrative Officer
Castillo de San Marcos & Fort Matanzas NM
1 South Castillo Drive
St. Augustine, FL 32084

Office: 904-829-6506, x 223
Cell: 904-669-8069
FAX: 904-823-9388

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notify the sender immediately and destroy all copies.

· Stacey Hester/Atlanta/NPS

Stacey Hester/Atlanta/NPS

01/04/2012 12:05 PM

To Lindsey Phillips/CASA/NPS@NPS

cc

Subject CASA 450th Commission

Hi Lindsey,

I am just following up with you on some email traffic that I saw from last month concerning the Commission. If I read everything correctly, we are supposed to have between $15-$20 thousand set aside for this fiscal year. It would be our preference that the account be set up at CASA instead of the Regional Director. We don't normally set up projects like this under this org code. Setting up the account at the park level will enable you to track it more efficiently. Please let me know your thoughts on this.

Thanks,

Stacey Hester
Regional Budget Analyst
Regional PMIS Administrator
Southeast Region
404-507-5648(work)
404-562-3283 (Fax)

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Cryan, Laura <laura_cryan@nps.gov>

Fw: Ethics Question

Lindsey_Phillips@nps.gov <Lindsey_Phillips@nps.gov> Thu, Feb 23, 2012 at 12:58 PM
To: Laura_Cryan@nps.gov

Laura,

Gordie will not be attending the Clinton event. Thanks,

Lindsey Phillips
Chief of Administration & Business Services
Castillo de San Marcos & Fort Matanzas NM
1 South Castillo Drive
St. Augustine, FL 32084

Office: 904-829-6506, x 223
Cell: 904-669-8069
FAX: 904-823-9388

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----- Forwarded by Lindsey Phillips/CASA/NPS on 02/23/2012 12:56 PM -----

Gordon Wilson/CASA/NPS
02/23/2012 11:19 AM

To Lindsey Phillips/CASA/NPS@NPS
cc
Subject Re: Fw: Ethics Question

I'll pass on the event, Thanks Lindsey

Gordie Wilson
Superintendent
Castillo de San Marcos and Fort Matanzas National Monuments
904-829-6506 ext. 221

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Lindsey Phillips/CASA/NPS

Lindsey Phillips/CASA/NPS ToGordon Wilson/CASA/NPS@NPS

02/23/2012 10:55 AM cc

SubjectFw: Ethics Question

Gordie,

If you want to attend the event and use a ticket from the City, you need to complete the attached form and send it to Keith Johnson and Gayle for approval prior to attending the event. Thanks,

Lindsey Phillips
Chief of Administration & Business Services
Castillo de San Marcos & Fort Matanzas NM
1 South Castillo Drive
St. Augustine, FL 32084

Office: 904-829-6506, x 223
Cell: 904-669-8069
FAX: 904-823-9388

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---- Forwarded by Lindsey Phillips/CASA/NPS on 02/23/2012 10:54 AM ----

Keith E Johnson/Atlanta/NPS ToLindsey Phillips/CASA/NPS@NPS

02/23/2012 10:19 AM cc

SubjectRe: Ethics Question

Lindsey:

His acceptance of the ticket is predicated on the completion of the attached DI-1958 form and Gayle's concurrence that Gordie's attendance is in the best interest of the Park Service. Additionally, more than 100 persons must be expected to attend the event and the market value of the ticket he accepts cannot be in access of 335.00. Such justification is part of the attached DI -1958 form which should be completed and signed by Gayle and I before the acceptance of the ticket. Thanks

Keith E. Johnson
National Park Service
Southeast Region
Human Resources, Office of Policy and Oversight (OPO)
Employee/Labor Relations Officer
Work Phone: 404-507-5768
BlackBerry: 404-234-7727
Fax: 404-562-3307

Lindsey Phillips---02/23/2012 08:27:29 AM---The event is a WAG and neither Gordie or Bob will be participating. The cost of the tickets range from $97 - $1,000 and I do n
~~~~~~~~~~~~~~~~~~~~~~~~

Lindsey Phillips/CASA/NPS

02/23/2012 08:23 AM

To Keith E Johnson/Atlanta/NPS@NPS

cc

Subject Re: Ethics Question

The event is a WAG and neither Gordie or Bob will be participating. The cost of the tickets range from $97 - $1,000 and I do not know which tickets the City purchased. So, should Gordie, (I am not going to worry about what Bob does - he is in WASO and has his own Ethics person he can talk to) accept the ticket?

Lindsey Phillips
Chief of Administration & Business Services
Castillo de San Marcos & Fort Matanzas NM
1 South Castillo Drive
St. Augustine, FL 32084

Office: 904-829-6506, x 223
Cell: 904-669-8069
FAX: 904-823-9388

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Keith E Johnson/Atlanta/NPS

Keith E Johnson/Atlanta/NPS

02/22/2012 11:08 AM

To Lindsey Phillips/CASA/NPS@NPS

cc

Subject Re: Ethics Question

Hi Lindsey:

Sounds like the event is a WAG or a widely attended gathering. Our employees may accept tickets for free attendance if they are speaking and/or participating in the program or their attendance is in the interest of the NPS. Gordie and Bob should complete the attached
DI-1958 which requires my signature and their supervisors. The form should be completed before attendance. Thanks

[attachment "di-1958.pdf" deleted by Lindsey Phillips/CASA/NPS]

Keith E. Johnson
National Park Service
Southeast Region
Human Resources, Office of Policy and Oversight (OPO)
Employee/Labor Relations Officer
Work Phone: 404-507-5768
BlackBerry: 404-234-7727
Fax: 404-562-3307

Lindsey Phillips—02/22/2012 08:40:37 AM—Hi Keith, I need some assistance with Ethics. The St Augustine 450th Federal Commission is having a meeting here in March. Th

Lindsey Phillips/CASA/NPS

02/22/2012 08:40 AM

ToKeith E Johnson/Atlanta/NPS@NPS

cc

SubjectEthics Question

Hi Keith,

I need some assistance with Ethics. The St Augustine 450th Federal Commission is having a meeting here in March. That evening Bill Clinton will be hosting an event at a local venue and the City of St Augustine is wanting to give tickets to the commissioners. Gordie and Bob Stanton are two of the 13 commissioners. Can they accept these tickets or if they want to attend, do they need to pay for the tickets using personal funds?

Thank you,

Lindsey Phillips
Chief of Administration & Business Services
Castillo de San Marcos & Fort Matanzas NM
1 South Castillo Drive
St. Augustine, FL 32084

Office: 904-829-6506, x 223
Cell: 904-669-8069
FAX: 904-823-9388

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Re: St Augustine 450th Meeting

Erika_Blevins@nps.gov <Erika_Blevins@nps.gov> Mon, Mar 5, 2012 at 4:06 PM
To: Lindsey_Phillips@nps.gov

Lindsey,
Thanks for the updated information.

David will depart the evening of March 19. Since there is a cost incurred with seeing the former President, he opted out. He will arrive in Jacksonville at 2:15 on Mar 18 and then drive to the hotel. I'll let him know about the plans for the afternoon/evening for that day.

If possible, we can discuss further while you're here in the region. Enjoy the remainder of your day!

Very Respectful,
Ms. Erika Blevins
Executive Assistant to the Regional Director
Southeast Region, National Park Service
(404) 507-5604 office
(404) 562-3216 fax

Lindsey Phillips---03/05/2012 03:30:15 PM---Good afternoon Erika, I wanted to make sure David has the latest information regarding the upcoming meeting on March 19th. I s

Lindsey Phillips/CASA/NPS
03/05/2012 03:28 PM

ToErika Blevins/Atlanta/NPS@NPS
cc
SubjectSt Augustine 450th Meeting

Good afternoon Erika,

I wanted to make sure David has the latest information regarding the upcoming meeting on March 19th. I see his reservation is March 18 - 20. The other Commissioners arriving on the 18th are planning to meet in the lobby of the Casa Monica Hotel at 3:30, walk St George Street to the Castillo for a canon firing demonstration and short tour at 4:30. They will leave the fort about 5:30 and have an informal dinner at the Florida Cracker Cafe - which is on the way back to the hotel on St George Street.

March 19 - Commission meeting 9:00 - 3:00 @ Casa Monica Hotel
;
On the evening of the 19th, President Bill Clinton will be speaking at the St Augustine Amphitheater commemorating the 200th Anniversary of the Spanish Constitution. The following commission members will be attending: Mayor Joseph Boles, Katharine Dickenson, Dr. Michael Francis, Dr. Michael Gannon, Senator Bob Graham, Jay Kislak, Dr. Eduardo Padron, Bruce Smathers, and Robert Stanton. The City of St Augustine is trying to make arrangements for a private reception with Mr. Clinton before the event. If David would like to attend the reception please let me know. Also, if he is interested in attending the event, the City has tickets and he can purchase it through them. I can provide additional information if interested.

If you have any questions, please let me know. I will be at SERO March 7 - 8 working on the agenda for the Leadership Conference.

Thank you,

Lindsey Phillips
Chief of Administration & Business Services
Castillo de San Marcos & Fort Matanzas NM
1 South Castillo Drive
St. Augustine, FL 32084

Office: 904-829-6506, x 223
Cell: 904-669-8069
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450th Executive Director

Gordon_Wilson@nps.gov <Gordon_Wilson@nps.gov> Fri, Jun 29, 2012 at 12:18 PM
To: David_Vela@nps.gov
Cc: Lindsey_Phillips@nps.gov, Laura_Cryan@nps.gov

Hi David:

We just got off a conference call with Jay Kislak and the 450th executive committee, and Jay is pressuring Lindsey to stay on as interim Exec. Director. We had made a commitment to make her and Laura available through September 30, and we'll make that work. Beyond September 30 I can't make Lindsey or Laura available. As you know, FBMS is going to be extremely time consuming, and we have committed Lindsey to being a trainer for the transition. She will not only be training other parks and converting our park, but she will be training a new budget analyst we are about to hire. I am going to send Jay an email affirming the September 30 deadline and explaining why we must divert our resources back to park needs. I just wanted to alert you ahead of time in case he calls you or the Secretary's office. He is quite disappointed that DOI and NPS have not provided funding to support the Commission with operating funds, but there's not much we can do about that. Our money is limited and fairly specific about where it's supposed to go.

I will wait until you acknowledge this note before I write to Jay.

Thanks David.

Gordie

Gordie Wilson
Superintendent
Castillo de San Marcos/Fort Matanzas National Monuments
904-829-6506 ext. 221

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David_Vela@nps.gov <David_Vela@nps.gov> Fri, Jun 29, 2012 at 12:34 PM
To: Gordon_Wilson@nps.gov
Cc: Lindsey_Phillips@nps.gov, Laura_Cryan@nps.gov

Hi Gordie,
I agree, and thanks for your message. I made it very clear during a Commission meeting what our Executive Director commitment was for this fiscal year.

As for a DOI/NPS funding commitment, Bob Stanton and I have done everything possible within the Dept to

obtain funding and will continue trying.

You can let Jay know that the Washington and Regional Office have provided funding to support Commission operations, and will continue to pursue what we can during this tough budget climate. In the end, the Commission is going to need to leverage their influence and networks to help secure funding.

Have a great day.
David

David Vela
Regional Director
Southeast Region
(404) 507-5603

Gordon Wilson

[Quoted text hidden]

17

Re: Fw: Please Invite David Vela and Sen Graham in Next 450th Call

Erika_Blevins@nps.gov <Erika_Blevins@nps.gov> Wed, Jul 18, 2012 at 10:08 AM
To: Lindsey_Phillips@nps.gov

Lindsey,
He is available and can participate on the call.

Respectfully,
Ms. Erika Blevins
Executive Assistant to the Regional Director
Southeast Region, National Park Service
(404) 507-5604 office
(404) 562-3216 fax

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Lindsey Phillips---07/18/2012 09:59:00 AM---Good morning Erika, I am forwarding this email I received from Jay Kislak, Chairman, St. Augustine 450th Commemoration Commissi

Lindsey Phillips/CASA/NPS

07/18/2012 09:55 AM

ToErika Blevins/Atlanta/NPS@NPS

cc

SubjectFw: Please Invite David Vela and Sen Graham in Next 450th Call

Good morning Erika,

I am forwarding this email I received from Jay Kislak, Chairman, St. Augustine 450th Commemoration Commission, concerning David participating in our next executive board conference call. It will be held July 27 @ 10:30 AM. Please let me know if he will be able to join the call. I am waiting to hear back from Senator Graham's office on his availability. I am also attaching the last executive board conference call minutes.

Thank you and have a great day!

(See attached file: Executive Board Teleconference Minutes_07-13-12.docx)

Lindsey Phillips
Chief of Administration & Business Services
Castillo de San Marcos & Fort Matanzas NM
1 South Castillo Drive

St. Augustine, FL 32084

Office: 904-829-6506, x 223
Cell: 904-669-8069
FAX: 904-823-9388

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---- Forwarded by Lindsey Phillips/CASA/NPS on 07/18/2012 09:49 AM ----

"Smith, Amy" <asmith@kislak.com>

07/17/2012 12:30 PM

To"Lindsey_Phillips@nps.gov" <Lindsey_Phillips@nps.gov>, Laura Cryan <Laura_Cryan@nps.gov>

cc"Safdeye, Diani" <dsafdeye@kislak.com>

SubjectPlease Invite David Vela and Sen Graham in Next 450th Call

Hi Lindsay and Laura,

Mr. Kislak would like to include Mr. Vela (with whom Mr. Kislak has spoken) and Senator Graham (has not mentioned the call to him) on the Friday, 7/27, call.

(FYI: I'm back from one vacation today, Wednesday, and Thursday, and then out on vacation starting Friday, 7/20 – Monday, August 6. I'm back in the office on Tuesday, August 7.)

Thanks,
Amy

Amy V. Smith
Executive Assistant to
Jay I. Kislak, Chairman
J. I. Kislak, Inc.
7900 Miami Lakes Drive West
Miami Lakes, FL 33016

(305) 364-4200 Phone
(305) 821-1267 Fax

Executive Board Teleconference Minutes_07-13-12.docx
16K
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450th Budget

David_Vela@nps.gov <David_Vela@nps.gov> Mon, Jul 23, 2012 at 12:55 PM
To: Lindsey_Phillips@nps.gov
Cc: Gordon_Wilson@nps.gov

Hi Lindsey,
I had a conversation with Jay last week, and we discussed a number of issues to include whether another Commission Meeting was needed.

We agreed that another meeting was not necessary - and reinforced Gordie's message regarding your status - Jay understood and was grateful. We also discussed how we could leverage any remaining NPS funds for Commission meetings. How much is left to be obligated?

I am in DC for a couple of days and will be meeting with Bob Stanton shortly to make one more push for funding within the Dept. Thanks for all of your assistance in supporting the needs of the Commission.

Have a great day.
David

David Vela
Regional Director
Southeast Region
(404) 507-5603

David_Vela@nps.gov <David_Vela@nps.gov> Mon, Jul 23, 2012 at 1:24 PM
To: Lindsey_Phillips@nps.gov
Cc: Gordon_Wilson@nps.gov

Hi Lindsey,
Excellent, and thanks for your message. I will get back to you.

Have a great day.
David

David Vela
Regional Director
Southeast Region
(404) 507-5603

Lindsey Phillips

---- Original Message ----
From: Lindsey Phillips
Sent: 07/23/2012 01:20 PM EDT
To: David Vela
Cc: Gordon Wilson

Subject: Re: 450th Budget

Hi David,

The account balance is $13,819 which needs to be expended this FY. I can move expenditures around to free up this amount in our donation account, like we did last year, if you want me to save the balance for next FY.

Thank you,

Lindsey Phillips
Chief of Administration & Business Services
Castillo de San Marcos & Fort Matanzas NM
1 South Castillo Drive
St. Augustine, FL 32084

Office: 904-829-6506, x 223
Cell: 904-669-8069
FAX: 904-823-9388

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David Vela—07/23/2012 12:55:58 PM—Hi Lindsey, I had a conversation with Jay last week, and we discussed a number of issues to include whether another Commission

David Vela/Atlanta/NPS

07/23/2012 12:55 PM

To"Lindsey Phillips" <Lindsey_Phillips@nps.gov>

cc"Gordon Wilson" <Gordon_Wilson@nps.gov>

Subject450th Budget

[Quoted text hidden]

19

Re: Fw: 450th Minutes

David_Vela@nps.gov <David_Vela@nps.gov> Tue, Aug 7, 2012 at 10:19 AM
To: Lindsey_Phillips@nps.gov
Cc: Erika_Blevins@nps.gov

Hi Lindsey,
Nice job, and I incorporated my comments in the attachment below.

Have a great day.

David Vela
Regional Director
National Park Service
Southeast Region
(404) 507-5603

(See attached file: Teleconference Minutes_08-01-2012_DRAFT.docx)

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Lindsey Phillips---08/03/2012 09:04:22 AM---Good morning David and Erika, Here is a draft of the minutes from the 450th call this past Wednesday. Please add or make any c

Lindsey Phillips/CASA/NPS

08/03/2012 09:00 AM

To David Vela/Atlanta/NPS@NPS, Erika Blevins/Atlanta/NPS@NPS

cc

Subject Fw: 450th Minutes

Good morning David and Erika,

Here is a draft of the minutes from the 450th call this past Wednesday. Please add or make any changes needed and once final we can email to everyone. If you have any questions, please let us know.

Thank you,

Lindsey Phillips
Chief of Administration & Business Services
Castillo de San Marcos & Fort Matanzas NM

1 South Castillo Drive
St. Augustine, FL 32084

Office: 904-829-6506, x 223
Cell: 904-669-8069
FAX: 904-823-9388

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---- Forwarded by Lindsey Phillips/CASA/NPS on 08/03/2012 08:50 AM ----

Laura Cryan/CASA/NPS

08/01/2012 02:32 PM

To Lindsey Phillips/CASA/NPS@NPS

cc

Subject 450th Minutes

Please review my notes from the teleconference. There is a lot missing, but I think I got some of the key points.

Thanks,

Laura Cryan
Budget Analyst
Castillo de San Marcos & Fort Matanzas NM
1 South Castillo Drive
St. Augustine, FL 32084

Office: 904-829-6506, x 225
FAX: 904-823-9388
laura_cryan@nps.gov

Teleconference Minutes_08-01-2012_DRAFT.docx
20K
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450TH COMMEMORATION COMMISSION
CONFERENCE CALL
Wednesday, August 1, 2012 – 10:30 am

Present:

Jay Kislak, Chairman
Katharine Dickenson, Vice-Chair
Robert Stanton, Commissioner
David Vela, Southeast Regional Director, National Park Service
Gordon Wilson, Superintendent, Castillo de San Marcos NM
Lindsey Phillips, Interim Executive Director, National Park Service
Laura Cryan, Administrative Support, National Park Service

Funding:

- Mr. Vela provided commissioners with an update on his and Commissioner Stanton's efforts in obtaining potential funding for the commission:
    - He met with NPS Comptroller, Bruce Sheaffer to discuss potential financial strategies. Although the ultimate objective is securing $500,000 for the commission, short-term options are being considered to include providing "seed money" which could be leveraged and or matched.
    - Congress will keep the Federal government funded for the next six months through a continuing resolution (CR) for Fiscal Year 2013. It will be extremely difficult to obtain $500,000 during a CR.
    - Vela and Stanton will continue to work with the Department and NPS to pursue financial support and encouraged the commission to pursue similar options.
    - Dickenson suggested aiming closer to leveraging $1 million for the commission.

- Mr. Vela proposed a number of outcomes that the commission could pursue through the availability of "seed money" such as:
    - St. Augustine and the Castillo have the opportunity to tell stories through educational outreach programs that involved multiple communities of color. For example, local student ambassadors can use theatre to portray stories of daily Colonial Spanish life to enhance visitor understanding and appreciation of our nation's oldest city.
    - The NPS is moving from Civil War to Civil Rights initiatives, and this provides an opportunity to leverage financial and program support. Vela will help ensure that St. Augustine/450th is included during these national discussions and efforts.

- Vela inquired as to the type of programs the Executive Committee can create that would help donors match funds. He also mentioned that he has a Clemson University PhD candidate from Central America that is interested in working on a project as well as her dissertation with the National Park Service. This person could benefit the commission if she were to pursue a 450th-related project.

- Dana Ste. Claire is working on drafting a petition for funding addressed to the members of the Florida Delegation. Laura will follow-up with the City on their progress.

Staffing:

- The search for a full-time staff member continues. The Executive Board would like to see an Executive Director in place that will pursue programming, funding, etc.
- This should be a local person that could work closely with the City of St. Augustine and the NPS.

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450th

Stacey_Hester@nps.gov <Stacey_Hester@nps.gov> Wed, Aug 22, 2012 at 8:31 AM
To: Lindsey_Phillips@nps.gov

Lindsey,

In discussing this with Donna, we can only come up with the same solution that the park used last year when this situation occurred. The park could charge some salary to the account there by freeing up base dollars but this would mean that you would need to be able to spend the freed up funds before year en.

We are not able to carry forward the balance in the fund 01 account.

Stacey Hester
Regional Budget Analyst
Regional PMIS Administrator
Southeast Region
404-507-5648(work)
404-562-3283 (Fax)

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Carla Mora Trejos

David_Vela@nps.gov <David_Vela@nps.gov> Mon, Aug 27, 2012 at 3:23 PM
To: jikislak@kislak.com, (b) (6)
Cc: Gordon_Wilson@nps.gov, Lindsey_Phillips@nps.gov

Hi Jay,
I had an opportunity to visit with Carla while attending meetings at Clemson University last Friday. I mentioned to Carla that you had an interest in visiting with her about the Interim Executive Director opportunity and potential project that she is exploring involving our 450th and Castillo park interests. She looks forward to a conversation with you.

Carla is a Ph.D. Candidate within Clemson's Parks, Recreation and Tourism Management Department. She can be reached on her cell phone at (b) (6) or at her email address: (b) (6) She and her husband had a recent and enjoyable visit to St. Augustine and the Castillo. I will be out of the office on business travels until next Wednesday but can be reached by email if needed.

Have a great day.

David Vela
Regional Director
National Park Service
Southeast Region
(404) 507-5603

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Fw: Commission Member information needed

Gordon_Wilson@nps.gov <Gordon_Wilson@nps.gov> Tue, Sep 25, 2012 at 1:47 PM
To: Laura_Cryan@nps.gov

Hi Laura:

When you're feeling better, can you please help me respond to this memo? Thanks.

Gordie

Gordie Wilson
Superintendent
Castillo de San Marcos/Fort Matanzas National Monuments
904-829-6506 ext. 221

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----- Forwarded by Gordon Wilson/CASA/NPS on 09/25/2012 01:45 PM -----

Jeffrey Davies/WASO/NPS
09/25/2012 12:08 PM

To gordon_wilson@nps.gov
cc
Subject Commission Member information needed

Hi Gordon,

It was very nice talking to you today. Per our discussion, I need the email addresses for the following members:

Bruce Smathers
Andrew Young

The following members need to file the financial disclosure reports:

Katherine Fernandez Rundle
Bruce Smathers
Eduardo Padron
Carlos Gutierrez
Tina Osceola
Robert Stanton
Andrew Young
Emilliano Jose Salcines

If I have listed a name who you verify as not being a member of the commission, please let me know, and I will remove the name.

Thank you,

Jeff

Jeffrey Davies
Deputy Ethics Counselor
Ethics Program Manager
Department of the Interior
National Park Service - Washington Office
(202) 354-1981 office
(202) 371-1762 fax

Gordon_Wilson@nps.gov <Gordon_Wilson@nps.gov> Tue, Sep 25, 2012 at 1:55 PM
To: Jeffrey_Davies@nps.gov
Cc: Laura_Cryan@nps.gov, Lindsey_Phillips@nps.gov

Hi Jeffrey:

I will ask Laura to help with the email addresses. I will ask her to send regular mail addresses as well.

The following three individuals have not been named to the Commission as far as I know:

Carlos Gutierrez
Tina Osceola
Emilliano Jose Salcines

If nominations have been submitted and approved by the Secretary's office we have not been advised of that.

If members are not timely in filing financial disclosure reports, it would seem more appropriate that notification should come from the office that requires those statements and where those submissions are tracked. As a fellow commissioner I am not comfortable with that role. We will provide our best available contact information for your office to follow up.

Gordie

Gordie Wilson
Superintendent
Castillo de San Marcos/Fort Matanzas National Monuments
904-829-6506 ext. 221

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Jeffrey Davies---09/25/2012 12:08:07 PM---Hi Gordon, It was very nice talking to you today. Per our discussion, I need the email addresses for the following members:

[Quoted text hidden]

Jeffrey_Davies@nps.gov <Jeffrey_Davies@nps.gov> Wed, Sep 26, 2012 at 7:07 AM
To: Gordon_Wilson@nps.gov
Cc: Laura_Cryan@nps.gov, Lindsey_Phillips@nps.gov

Hi Gordie,

The names listed in your email are not in the FDonline system as being required to file a financial disclosure report. The names were provided to me as "proposed members."

As far as notifying past due filers in concerned, I only request the assistance of the respective commission points of contacts when all else fails. It is the individual responsibility of commission members to meet the requirement to file and they shouldn't need to be constantly reminded to submit a financial disclosure report that is required by law.

I appreciate you assistance.

Regrads,

Jeffrey Davies
Deputy Ethics Counselor
Ethics Program Manager
Department of the Interior
National Park Service - Washington Office
(202) 354-1981 office
(202) 371-1762 fax

Gordon Wilson---09/25/2012 01:55:57 PM---Hi Jeffrey: I will ask Laura to help with the email addresses. I will ask her to send regular mail addresses as well.

Gordon Wilson/CASA/NPS

09/25/2012 01:55 PM

To Jeffrey Davies/WASO/NPS@NPS

cc Laura Cryan/CASA/NPS@NPS, Lindsey Phillips/CASA/NPS@NPS

Subject Re: Commission Member information needed

[Quoted text hidden]

Laura_Cryan@nps.gov <Laura_Cryan@nps.gov> Wed, Sep 26, 2012 at 7:59 AM
To: Gordon_Wilson@nps.gov

Hi Gordie,

I apologize for the delay in correspondence. Attached is the complete list of contact information for the Commissioners.

Below are the requested e-mail addresses:

Bruce Smathers: (b) (6) [redacted]

Andrew Young: andreayoung@andrewyoung.org

Please let me know if you need anything else.

Laura Cryan
Budget Analyst
Castillo de San Marcos & Fort Matanzas NM
1 South Castillo Drive
St. Augustine, FL 32084

Office: 904-829-6506, x 225
FAX: 904-823-9388
laura_cryan@nps.gov

(See attached file: 450th Commission Contact Information.docx)

Gordon Wilson—09/25/2012 01:47:49 PM—Hi Laura: When you're feeling better, can you please help me respond to this memo? Thanks.

Gordon Wilson/CASA/NPS

09/25/2012 01:46 PM

ToLaura Cryan/CASA/NPS@NPS

cc

SubjectFw: Commission Member information needed

Hi Laura:

When you're feeling better, can you please help me respond to this memo? Thanks.

Gordie

Gordie Wilson
Superintendent
Castillo de San Marcos/Fort Matanzas National Monuments
904-829-6506 ext. 221

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—— Forwarded by Gordon Wilson/CASA/NPS on 09/25/2012 01:45 PM ——

[Quoted text hidden]

450th Commission Contact Information.docx
27K

Gordon_Wilson@nps.gov <Gordon_Wilson@nps.gov> Wed, Sep 26, 2012 at 9:21 AM
To: Jeffrey_Davies@nps.gov
Cc: Laura_Cryan@nps.gov

Hello Jeffrey:

Below is the contact information. If you don't get a response please let me know, I will try to help.

Gordie

Gordie Wilson
Superintendent
Castillo de San Marcos/Fort Matanzas National Monuments
904-829-6506 ext. 221

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---- Forwarded by Gordon Wilson/CASA/NPS on 09/26/2012 09:19 AM ----

Laura Cryan/CASA/NPS

09/26/2012 07:59 AM

To Gordon Wilson/CASA/NPS@NPS

cc

Subject Re: Fw: Commission Member information needed

[Quoted text hidden]

450th Commission Contact Information.docx
27K

Data Tracking System (DTS)

U.S. Department of the Interior

Application: DTS | **Username:** robert_howarth@ios.doi.gov | **Office:** OES-Howarth/202-208-4451 | **Today's Date:** 04/18/2013

Data Tracking Help

Home Logout

DTS-Search Results-19 Records

Help Main Search Reports

DCN	Orig. Office	To (Recipient)	From (Author)	Lead Action Office	Sig. Level	Subject	Input Date	Due Date
ESO-00044680	OES-TimFeeney/202-208-6701	Ken Salazar	Bobby Billie	NPS	Appropriate Action	Objects to the St. Augustine 450th commemoration and the portrayal of the Miccosukee Seminolee people.	02/26/2013	
ESO-00043780	OES-Wright/202-208-3572	Ken Salazar	St. Augustine City Commission	SIO-Scheduling	Appropriate Action	Invitation-The St. Augustine City Commission invites Secretary Salazar to Picasso Art & Arena event, January 24, 2013, 7:00-9:00 pm	01/14/2013	
ESO-00041355	OES-TimFeeney/202-208-6701	Ken Salazar	Joseph Boles, Jr.	OIEA	Appropriate Action	Requests the St. Augustine 450th Commemoration be considered as a component for the Secretary's American Latino Heritage initiative and secure funding for the event.	09/11/2012	
ESO-00038743	OES-TimFeeney/202-208-6701	Ken Salazar	Joseph Boles, Jr.	NPS	Direct Response	Forwards letter from Seminole Chairman James Billie, who intends to serve as a member of the St. Augustine 450th Anniversary Commission.	06/05/2012	06/22/2012
ESO-00033633	OES-TimFeeney/202-208-6701	Ken Salazar	Jay Kislak	SIO	Direct Response	Chairman of the St. Augustine 450th Commemoration Commission requesting assistance for obtaining an allocation in the FY 2013 budget, loaning an executive, and establishing a friends group.	11/21/2011	03/16/2012
ESO-00033418	OES	Ken Salazar	Hunter Miller	NPS	Appropriate Action	Regarding the St. Augustine 450th Anniversary and urges the Secretary to establish an Indigenous Rights and Truth Commission.	11/10/2011	
ESO-00032948	OES-Long/202-208-3181	Ken Salazar	William Dudley	SIO-Scheduling	Appropriate Action	Invitation - William Dudley of the Veterans' Council of St. Johns County invites Secretary Salazar to their Veterans' Day Ceremony, November 11, 2011 at 10:45am, Francis Field, St. Augustine, Florida.	10/24/2011	
ESO-00029430	OES-TimFeeney/202-208-6701	Ken Salazar	George Andrews	SIO	Appropriate Action	Letters and pertinent materials requesting Ambassador Maria Cristina Barrios Almazor be appointed as an ex-officio member of the St. Augustine 450th Commemoration Commission.	06/08/2011	
ESO-00026264	OES-TimFeeney/202-208-6701	Emiliano Jose Salcines	Katherine Fernandez Rundle, Kenneth	NPS	Secretary's Signature	Appoints Emiliano Jose Salcines to the St. Augustine 450th Commemoration Commission.	03/07/2011	

ESO-00025816	OES-TimFeeney/202-208-6701	Ken Salazar	Salazar Eduardo Padron	NPS	Secretary's Signature	Appointment letter to the St. Augustine 450th Commemoration Commission.	02/16/2011	04/28/2011
ESO-00022139	OES	Ken Salazar	Charlie Crist	SIO	Appropriate Action	Recommends Ambassador Andrew Young to serve on the St. Augustine 450th Commemoration Commission.	09/28/2010	
ESO-00018687	OES-Long/202-208-3181	Barack Obama	Brud Helhoski	BOE	Direct Response	WHR #1032192 - Letter to President Obama with resolution opposing off-shore oil drilling, by the Mayor of St. Augustine Beach, Florida, Brud Helhoski.	07/07/2010	08/04/2010
ESO-00014622	OES-TimFeeney/202-208-6701	Ken Salazar	Bruce Smathers, Charter, Robert Stanton	NPS	Secretary's Signature	Charter for the St. Augustine 450th Commemoration Commission and appointment letters.	03/25/2010	
ESO-00013016	OES-TimFeeney/202-208-6701	Ken Salazar	John Mica	SIO-Exsec	Secretary's Signature	Recommends the appointment of former Senator Mel Martinez to serve on the St. Augustine 450th Commemoration Commission.	02/18/2010	03/04/2010
ESO-00012690	OES-TimFeeney/202-208-6701	Ken Salazar	Frank Brogan	NPS	Direct Response	Recommends Dr. Michael Gannon to serve on the St. Augustine 450th Commemoration Commission.	01/28/2010	02/19/2010
ESO-00008012	OES-TimFeeney/202-208-6701	Ken Salazar	Charlie Crist	SIO-Exsec	Secretary's Signature	Recommendations to the St. Augustine 450th Commemoration Commission.	09/02/2009	09/17/2009
ESO-00008005	OES-TimFeeney/202-208-6701	Ken Salazar	Mel Martinez	SIO-Exsec	Secretary's Signature	Recommendations for the St. Augustine 450th Commemoration Commission.	09/02/2009	09/17/2009
ESO-00007610	OES-TimFeeney/202-208-6701	Ken Salazar	John Mica	SIO-Exsec	Secretary's Signature	Recommends appointing Norman Braman, Pepe Fanjul Jr., and Jay Kislak to the St. Augustine Commemoration Commission.	08/26/2009	09/10/2009
ESO-00006631	OES	Ken Salazar	Joseph Boles, Jr.	NPS	Assistant Secretary's Signature	The City of St. Augustine recommends their 3 nominations to the Federal Commission for the 450th Commemoration of the city to be a representative from the Catholic Diocese, Bob Graham and Colin Powell	07/29/2009	09/10/2009

EXECUTIVE BOARD
CONFERENCE CALL
Friday, July 13, 2012 – 10:30 am

MINUTES

Confirmed goals from last teleconference:

- Website update
  - Laura made initial contacts with local web design companies:
    - Augustine Web Design
    - Avid Design Group
    - W Squared Media Group
  - Lindsey and Laura to set up meetings with companies to discuss needs for website
  - Laura will work with Katharine on plans, especially timeframe
- Funding needs
  - Kislak suggested writing a letter to the members of the Florida delegation
  - Boles suggested that rather than writing a letter; sending a petition for funding/support would be more effective. He could hand deliver.
  - Charlie Seraphin and Dana Ste. Claire will work to draft petition. The letterhead will state all commission members' names, but it will come from the desk of the Executive Board.
- Staffing needs
  - Kislak is trying to apply pressure about staffing. Stanton and Vela are limited to what they can provide, but the commission does need a full-time staff member that will help to keep the commission moving along.
  - Boles has contacted Derek May of Morris Communications and asked him to consider making a donation to the federal commission.
- City of St. Augustine update
  - The last meeting of the City Commission went well, as monies were approved for future projects including the exhibit install to the Visitor Information Center. Monies total about $2.5 million.
  - Dana Ste. Claire and Vice-Mayor Freeman will be traveling to Malaga to finalize the pieces for the Picasso exhibit.
  - Looking into forming a local non-profit business group that will be able to accept donations to raise funds for other projects.
- Viva Florida 500
  - Hosting a meeting on Thursday, July 19 in Pensacola
  - They will conduct an all-day meeting on Monday, October 1 in St. Augustine. The following are planning to be in attendance:

        - The Governor of Florida
        - The Secretary of State, Florida
        - Seminole Indian Chief
        - As many commission members as possible (especially local members)
    - The National Park Service will not be able to fund this meeting as the last day for the NPS to process funding documents is September 25.
- The next teleconference of the Executive Board is tentatively set for Friday, July 27 at 10:30 a.m.

Mills, Marianne <marianne_mills@nps.gov>

Fwd: Request Your Availability for 450th Meeting 3 - St. Augustine - March 18-19or 19-20 ?

1 message

Phillips, Lindsey <lindsey_phillips@nps.gov> Tue, Apr 9, 2013 at 2:03 PM
To: Marianne Mills <marianne_mills@nps.gov>

Lindsey Phillips
Chief of Administration

Castillo de San Marcos & Fort Matanzas NM
1 South Castillo Dr.
St. Augustine, FL 32084

(904) 829-6506, x 223
Cell: (904) 669-8069

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---------- Forwarded message ----------
From: <asmith@kislak.com>
Date: Fri, Dec 16, 2011 at 10:46 AM
Subject: Request Your Availability for 450th Meeting 3 - St. Augustine - March 18-19or 19-20 ?
To: (b) (6) [redacted] katherinefernandezrundle@miamisao.com, (b) (6) [redacted] (b) (6) [redacted] chip.burpee@grahamcos.com, (b) (6) [redacted] robert_stanton@ios.doi.gov, (b) (6) [redacted] Gordon_Wilson@nps.gov, andreayoung@andrewyoung.org, David_Vela@nps.gov
Cc: Lindsey_Phillips@nps.gov, AnnettePuigMena@miamisao.com, (b) (6) [redacted] Laura_Cryan@nps.gov, Kiren_Anderson@ios.doi.gov

Dear 450th Commission Members:

At the end of our December 9th meeting, I asked Vice-Chairman Boles to check on some dates that might be good for the next 450th meeting to be held in St. Augustine. There is a date that is significant for us, inasmuch as Former President Bill Clinton is coming to speak on Monday, March 19th, which happens

coincide with the Bicentennial Celebration of the Spanish Constitution. If you think it is worthwhile we might be able to combine the two and meet either before or after his speaking engagement on Monday night. Or we could fly in on Sunday, meet Monday morning, and actually enjoy some interaction with President Clinton.

Regardless, March seems a good time to shoot for because it gives the City time to reconnect with all of the individuals we spoke with in the Miami Community regarding our Bicentennial Monument Project and the 450th four-year initiative as a whole.

Please click on the link below to indicate your availability:

http://www.doodle.com/ngdzgx9prigcrvnd

Sincerely,

Jay Kislak

Amy V. Smith

Executive Assistant to

Jay I. Kislak, Chairman

J. I. Kislak, Inc.

7900 Miami Lakes Drive West

Miami Lakes, FL 33016

(305) 364-4200 Phone

(305) 821-1267 Fax

Mills, Marianne <marianne_mills@nps.gov>

Fwd: Miami Meeting Dec 9th

1 message

Phillips, Lindsey <lindsey_phillips@nps.gov> Tue, Apr 9, 2013 at 2:00 PM
To: Marianne Mills <marianne_mills@nps.gov>

Lindsey Phillips
Chief of Administration

Castillo de San Marcos & Fort Matanzas NM
1 South Castillo Dr.
St. Augustine, FL 32084

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---------- Forwarded message ----------
From: <Erika_Blevins@nps.gov>
Date: Tue, Nov 15, 2011 at 11:47 AM
Subject: Re: Miami Meeting Dec 9th
To: Lindsey_Phillips@nps.gov

Lindsey,
David will attend the meeting and will need a room. Please send me an agenda once you get a chance so that I may plan his flights accordingly. Thanks in advance.

Very Respectful,
Ms. Erika Blevins
Executive Assistant to the Regional Director
Southeast Region, National Park Service
(404) 507-5604 office
(404) 562-3216 fax

Lindsey Phillips---11/15/2011 11:39:25 AM---Hi Erika, I believe I remember you sending me an email concerning David attending the 450th Commission meeting in Miami Decembe

Lindsey ToErika Blevins/Atlanta/NPS@NPS

Phillips/CASA/NPS

cc

11/15/2011 11:36 AM

SubjectMiami Meeting Dec 9th

Hi Erika,

I believe I remember you sending me an email concerning David attending the 450th Commission meeting in Miami December 9th, however I am not able to locate it. Please let me know if he is planning to attend and if he will need a room for overnight.

Thank you,

Lindsey Phillips
Administrative Officer
Castillo de San Marcos & Fort Matanzas NM
1 South Castillo Drive
St. Augustine, FL 32084

Office: 904-829-6506, x 223
Cell: 904-669-8069
FAX: 904-823-9388

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Mills, Marianne <marianne_mills@nps.gov>

Fwd: Message to Commissioners

1 message

Phillips, Lindsey <lindsey_phillips@nps.gov> Tue, Apr 9, 2013 at 1:55 PM
To: Marianne Mills <marianne_mills@nps.gov>

Lindsey Phillips
Chief of Administration

Castillo de San Marcos & Fort Matanzas NM
1 South Castillo Dr.
St. Augustine, FL 32084

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---------- Forwarded message ----------
From: <David_Vela@nps.gov>
Date: Wed, Jun 29, 2011 at 12:52 PM
Subject: Message to Commissioners
To: Gordon_Wilson@nps.gov, Lindsey_Phillips@nps.gov

Hi Folks,
Deanna has given me the go ahead to send this introductory message to the Commissioners. Lindsey, is your contact information correct? Thanks again to both of you for your support and assistance with this matter.

****
Dear Commissioners,
On behalf of the Southeast Region of the National Park Service, welcome to the St. Augustine 450th Commemoration Commission. The Southeast Region oversees 66 national park units located throughout nine states, the U.S. Virgin Islands, and Puerto Rico. Castillo de San Marcos National Monument and Fort Matanzas National Monument located in St. Augustine, Florida are also part of the Southeast Region.

Administrative support for the Commission will be provided by Castillo's Administrative Officer Lindsey Phillips. Lindsey can be reached at (904) 829-6506 (Ext. 223) and by email at lindsey_ phillips@nps.gov. I want to take this opportunity to thank Superintendent Gordon Wilson (and 450th Commemoration Commissioner) and Lindsey for their assistance in providing for the administrative needs of the Commission. My office also looks forward to working with Deanna Archuleta and you as you plan, develop, and execute programs and activities appropriate to commemorate the 450th anniversary of the founding of St. Augustine, Florida.

Best wishes,

David Vela
Regional Director
Southeast Region
(404) 507-5603

****

Have a great day.

David Vela
Regional Director
Southeast Region
(404) 507-5603

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Mills, Marianne <marianne_mills@nps.gov>

Fwd: Fw: Please Invite David Vela and Sen Graham in Next 450th Call

1 message

Phillips, Lindsey <lindsey_phillips@nps.gov> Tue, Apr 9, 2013 at 2:05 PM
To: Marianne Mills <marianne_mills@nps.gov>

~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~
Lindsey Phillips
Chief of Administration

Castillo de San Marcos & Fort Matanzas NM
1 South Castillo Dr.
St. Augustine, FL 32084

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---------- Forwarded message ----------
From: <Erika_Blevins@nps.gov>
Date: Wed, Jul 18, 2012 at 10:08 AM
Subject: Re: Fw: Please Invite David Vela and Sen Graham in Next 450th Call
To: Lindsey_Phillips@nps.gov

Lindsey,
He is available and can participate on the call.

Respectfully,
Ms. Erika Blevins
Executive Assistant to the Regional Director
Southeast Region, National Park Service
(404) 507-5604 office
(404) 562-3216 fax

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~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~

Lindsey Phillips---07/18/2012 09:59:00 AM---Good morning Erika, I am forwarding this email I received from Jay Kislak, Chairman, St. Augustine 450th Commemoration Commissi

Lindsey Phillips/CASA/NPS

07/18/2012 09:55 AM

To Erika Blevins/Atlanta/NPS@NPS

cc

Subject Fw: Please Invite David Vela and Sen Graham in Next 450th Call

Good morning Erika,

I am forwarding this email I received from Jay Kislak, Chairman, St. Augustine 450th Commemoration Commission, concerning David participating in our next executive board conference call. It will be held July 27 @ 10:30 AM. Please let me know if he will be able to join the call. I am waiting to hear back from Senator Graham's office on his availability. I am also attaching the last executive board conference call minutes.

Thank you and have a great day!

(See attached file: Executive Board Teleconference Minutes_07-13-12.docx)

Lindsey Phillips
Chief of Administration & Business Services
Castillo de San Marcos & Fort Matanzas NM
1 South Castillo Drive
St. Augustine, FL 32084

Office: 904-829-6506, x 223
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----- Forwarded by Lindsey Phillips/CASA/NPS on 07/18/2012 09:49 AM -----

"Smith, Amy" <asmith@kislak.com>

07/17/2012 12:30 PM

To "Lindsey_Phillips@nps.gov" <Lindsey_Phillips@nps.gov>, Laura Cryan <Laura_Cryan@nps.gov>

cc "Safdeye, Diani" <dsafdeye@kislak.com>

Subject Please Invite David Vela and Sen Graham in Next 450th Call

Hi Lindsay and Laura,

Mr. Kislak would like to include Mr. Vela (with whom Mr. Kislak has spoken) and Senator Graham (has not mentioned the call to him) on the Friday, 7/27, call.

(FYI: I'm back from one vacation today, Wednesday, and Thursday, and then out on vacation starting Friday, 7/20 – Monday, August 6. I'm back in the office on Tuesday, August 7.)

Thanks,
Amy

Amy V. Smith
Executive Assistant to
Jay I. Kislak, Chairman
J. I. Kislak, Inc.
7900 Miami Lakes Drive West
Miami Lakes, FL 33016

(305) 364-4200 Phone
(305) 821-1267 Fax

Executive Board Teleconference Minutes_07-13-12.docx
16K

Mills, Marianne <marianne_mills@nps.gov>

Fwd: Fw: 450th Budget

2 messages

Phillips, Lindsey <lindsey_phillips@nps.gov> Tue, Apr 9, 2013 at 1:59 PM
To: Marianne Mills <marianne_mills@nps.gov>

~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~
Lindsey Phillips
Chief of Administration

Castillo de San Marcos & Fort Matanzas NM
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---------- Forwarded message ----------
From: <Gordon_Wilson@nps.gov>
Date: Thu, Oct 13, 2011 at 4:03 PM
Subject: Re: Fw: 450th Budget
To: Lindsey_Phillips@nps.gov

David was in Washington and wasn't at our meeting.

Gordie Wilson
Superintendent
Castillo de San Marcos and Fort Matanzas National Monuments
904-829-6506 ext. 221

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Lindsey Phillips/CASA/NPS

Lindsey ToGordon Wilson/CASA/NPS@NPS
~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~

Phillips/CASA/NPS

cc

10/11/2011 02:42 PM

SubjectFw: 450th Budget

Gordie,

If you are with David this week, could you talk with him about this? I need to complete the revised budget, however I need some guidance on a realistic number. What is the NPS willing to pay an executive director, is an assistance needed, where will the position be stationed, will there be a need for rental space, etc. All of this was in the previous budget estimate for $500K, but if we are not receiving this amount, I need a starting point in order to create a real budget.

Thank you,

Lindsey Phillips
Administrative Officer
Castillo de San Marcos & Fort Matanzas NM
1 South Castillo Drive
St. Augustine, FL 32084

Office: 904-829-6506, x 223
Cell: 904-669-8069
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----- Forwarded by Lindsey Phillips/CASA/NPS on 10/11/2011 02:38 PM -----

Lindsey Phillips/CASA/NPS

ToDavid Vela/Atlanta/NPS@NPS

ccGordon Wilson/CASA/NPS@NPS

10/03/2011 11:33 AM

Subject450th Budget

Hi David,

The previous budget I created was based on receiving $500,000/YR. I can change these figures to more realistic ones, however what might that be? According to the Charter the Executive Director and other personnel shall not exceed the Level V of the Executive Schedule under Section 5216 Title 5 USC.

Thank you,

Lindsey Phillips
Administrative Officer
Castillo de San Marcos & Fort Matanzas NM
1 South Castillo Drive
St. Augustine, FL 32084

Office: 904-829-6506, x 223
Cell: 904-669-8069
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Phillips, Lindsey <lindsey_phillips@nps.gov> Tue, Apr 9, 2013 at 2:07 PM
To: Marianne Mills <marianne_mills@nps.gov>

~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~

Lindsey Phillips
Chief of Administration

Castillo de San Marcos & Fort Matanzas NM
1 South Castillo Dr.
St. Augustine, FL 32084

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---------- Forwarded message ----------
From: <David_Vela@nps.gov>
Date: Mon, Jul 23, 2012 at 12:55 PM
Subject: 450th Budget
To: Lindsey_Phillips@nps.gov
Cc: Gordon_Wilson@nps.gov

Hi Lindsey,
I had a conversation with Jay last week, and we discussed a number of issues to include whether another Commission Meeting was needed.

We agreed that another meeting was not necessary - and reinforced Gordie's message regarding your status - Jay understood and was grateful. We also discussed how we could leverage any remaining NPS funds for Commission meetings. How much is left to be obligated?

I am in DC for a couple of days and will be meeting with Bob Stanton shortly to make one more push for funding within the Dept. Thanks for all of your assistance in supporting the needs of the Commission.

Have a great day.
David

David Vela

Regional Director
Southeast Region
(404) 507-5603

Mills, Marianne <marianne_mills@nps.gov>

Fwd: CASA - 450th Comm. Charges - Aug.xlsx

1 message

Phillips, Lindsey <lindsey_phillips@nps.gov> Tue, Apr 9, 2013 at 1:58 PM
To: Marianne Mills <marianne_mills@nps.gov>

Lindsey Phillips
Chief of Administration

Castillo de San Marcos & Fort Matanzas NM
1 South Castillo Dr.
St. Augustine, FL 32084

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---------- Forwarded message ----------
From: <Carmetta_Wallace@nps.gov>
Date: Fri, Aug 12, 2011 at 7:07 AM
Subject: Re: CASA - 450th Comm. Charges - Aug.xlsx
To: Lindsey_Phillips@nps.gov
Cc: Michael_Andrew_Byrd@nps.gov

Lindsey,

This event is schedule for 2015, are all of these charges in preparation for this event?

TLF Flower Works - arrangements and rental of plants - rental for an event for 2015?
Craft Trophies - name plates and tags
Kirby Rental - table toppers and skirting
Hobby Lobby - cloth, bags, ribbon
Casa Monica Hotel - room rental charge - is this for a meeting?

Please provide your comments on the spreadsheet provided for auditing purposes. As I stated in the original message, this account is being reflected under the RD.

(See attached file: CASA - 450th Comm. Charges - Aug.xlsx)

Thank your for your assistance in keeping track of the charges. If you have additional questions, please do not hesitate to call me.

Have a wonderful day.

Carmetta R. Wallace
National Park Service
Staff Accountant
(404) 507-5647
(404) 562-3283 or (404) 562-3264(fax)

Lindsey Phillips---08/11/2011 10:46:04 AM---TLF Flower Works - arrangements and rental of plants Craft Trophies - name plates and tags

Lindsey Phillips/CASA/NPS

08/11/2011 10:41 AM

To Carmetta Wallace/Atlanta/NPS@NPS

cc

Subject Re: CASA - 450th Comm. Charges - Aug.xlsx

TLF Flower Works - arrangements and rental of plants
Craft Trophies - name plates and tags
Kirby Rental - table toppers and skirting
Hobby Lobby - cloth, bags, ribbon
Casa Monica Hotel - room rental charge

Lindsey Phillips
Administrative Officer
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Carmetta Wallace/Atlanta/NPS

Carmetta Wallace/Atlanta/NPS

08/09/2011 11:48 AM

To Lindsey Phillips/CASA/NPS@NPS

cc

Subject CASA - 450th Comm. Charges - Aug.xlsx

Lindsey,

I was informed yesterday of the 450th Commemoration for CASA under the RD's account, 5011.

I have been asked to track and had questions on the highlighted charges. Would you please provide additonal information on these charges?

Thank you.

Carmetta R. Wallace
National Park Service
Staff Accountant
(404) 507-5647
(404) 562-3283 or (404) 562-3264(fax)

(See attached file: CASA - 450th Comm. Charges - Aug.xlsx)

---

2 attachments

CASA - 450th Comm. Charges - Aug.xlsx
16K

CASA - 450th Comm. Charges - Aug.xlsx
16K

Mills, Marianne <marianne_mills@nps.gov>

Fwd: 450th Executive Director

1 message

Phillips, Lindsey <lindsey_phillips@nps.gov> Tue, Apr 9, 2013 at 2:05 PM
To: Marianne Mills <marianne_mills@nps.gov>

Lindsey Phillips
Chief of Administration

Castillo de San Marcos & Fort Matanzas NM
1 South Castillo Dr.
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---------- Forwarded message ----------
From: <David_Vela@nps.gov>
Date: Fri, Jun 29, 2012 at 12:34 PM
Subject: Re: 450th Executive Director
To: Gordon_Wilson@nps.gov
Cc: Lindsey_Phillips@nps.gov, Laura_Cryan@nps.gov

Hi Gordie,
I agree, and thanks for your message. I made it very clear during a Commission meeting what our Executive Director commitment was for this fiscal year.

As for a DOI/NPS funding commitment, Bob Stanton and I have done everything possible within the Dept to obtain funding and will continue trying.

You can let Jay know that the Washington and Regional Office have provided funding to support Commission operations, and will continue to pursue what we can during this tough budget climate. In the end, the Commission is going to need to leverage their influence and networks to help secure funding.

Have a great day.
David

David Vela
Regional Director
Southeast Region

(404) 507-5603

Gordon Wilson

----- Original Message -----

From: Gordon Wilson
Sent: 06/29/2012 12:17 PM EDT
To: David Vela
Cc: Lindsey Phillips; Laura Cryan
Subject: 450th Executive Director

Hi David:

We just got off a conference call with Jay Kislak and the 450th executive committee, and Jay is pressuring Lindsey to stay on as interim Exec. Director. We had made a commitment to make her and Laura available through September 30, and we'll make that work. Beyond September 30 I can't make Lindsey or Laura available. As you know, FBMS is going to be extremely time consuming, and we have committed Lindsey to being a trainer for the transition. She will not only be training other parks and converting our park, but she will be training a new budget analyst we are about to hire. I am going to send Jay an email affirming the September 30 deadline and explaining why we must divert our resources back to park needs. I just wanted to alert you ahead of time in case he calls you or the Secretary's office. He is quite disappointed that DOI and NPS have not provided funding to support the Commission with operating funds, but there's not much we can do about that. Our money is limited and fairly specific about where it's supposed to go.

I will wait until you acknowledge this note before I write to Jay.

Thanks David.

Gordie

Gordie Wilson
Superintendent
Castillo de San Marcos/Fort Matanzas National Monuments
904-829-6506 ext. 221

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Account	FFS Account Description	BFY	Type	Date	Document	Doc Code	Obj Class	Remarks	Per Svs	Travel	Equip	All Others	Remarks
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	6-Jul-11	11-0706-6-1519	CC	*262A	EASTERN NAT'L (L PHILLIPS)				$ 733.75	
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	6-Jul-11	11-0706-6-1520	CC	*262A	CITY OF AUGUST VIC(L PHILLIPS)				$ 207.26	
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	6-Jul-11	11-0706-6-1521	CC	*261A	STAPLES(L PHILLIPS)				$ 381.16	
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	7-Jul-11	11-0707-7-1598	CC	*261A	STAPLES (L PHILLIPS)				$ 232.99	
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	7-Jul-11	11-0707-7-1599	CC	*262A	CITY OF ST AUG(L PHILLIPS)				$ 71.20	
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	13-Jul-11	11-0713-1-1400	CC	*264A	TLF FLOWER WORKS (L PHILLIPS)				$ 705.00	
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	14-Jul-11	11-0714-2-1290	CC	*264A	A WORLD OF FLAGS (L PHILLIPS)				$ 9.95	
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	14-Jul-11	11-0714-2-1293	CC	*261A	CRAFT TROPHIES/AWDS(LPHILLIPS)				$ 320.40	
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	19-Jul-11	11-0719-5-1350	CC	*264A	TLF FLOWER WORKS (L PHILLIPS)				$ 466.00	
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	20-Jul-11	11-0720-6-1038	CC	*261A	HOBBY-LOBBY (L PHILLIPS)				$ 119.32	
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	20-Jul-11	11-0720-6-1039	CC	*261A	CRAFT TROPHIES(L PHILLIPS)				$ 88.75	
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	21-Jul-11	11-0721-7-0563	CC	*233L	KIRBY RENTAL (G WILSON)				$ 75.82	
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	21-Jul-11	11-0721-7-1137	CC	*261A	CRAFT TROPHIES (L PHILLIPS)				$ 26.90	
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	21-Jul-11	11-0721-7-1138	CC	*261A	STAPLES (L PHILLIPS)				$ 30.85	
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	28-Jul-11	11-0728-2-1798	CC	*252Z	CASA MONICA HOTEL(L PHILLIPS)				$ 355.00	
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	1-Aug-11	11-0801-4-0182	CC	*211C	COMPTROLLERS OFC NPS 20110719		$ 445.40			
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	1-Aug-11	11-0801-4-0183	CC	*211C	COMPTROLLERS OFC NPS 20110719		$ 464.70			
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	1-Aug-11	11-0801-4-0184	CC	*211B	COMPTROLLERS OFC NPS 20110719		$ 28.50			
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	1-Aug-11	11-0801-4-0185	CC	*211B	COMPTROLLERS OFC NPS 20110719		$ 28.50			
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	4-Aug-11	11-0804-7-1583	CC	*252Z	ADDISON FOTOGRAPHI(L PHILLIPS)				$ 487.50	
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	4-Aug-11	11-0804-7-1584	CC	*233J	SHIPPING PLUS(L PHILLIPS)				$ 5.25	
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	28-Jul-11	PP-5011-1-1115	PR	*1100	*11-15 PAYROLL CHARGES	$ 891.41				
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	28-Jul-11	PP-5011-1-1115	PR	*1200	*11-15 PAYROLL CHARGES	$ 65.15				
									$ 956.56	$ 967.10	$ -	$ 4,317.10	

Account	FFS Account Description	BFY	Type	Date	Document	Doc Code	Obj Class	Remarks	Per Svs	Travel	Equip	All Others	Remarks
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	6-Jul-11	11-0706-6-1519	CC	*262A	EASTERN NAT'L (L PHILLIPS)				$ 733.75	
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	6-Jul-11	11-0706-6-1520	CC	*262A	CITY OF AUGUST VIC(L PHILLIPS)				$ 207.26	
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	6-Jul-11	11-0706-6-1521	CC	*261A	STAPLES(L PHILLIPS)				$ 381.16	
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	7-Jul-11	11-0707-7-1598	CC	*261A	STAPLES (L PHILLIPS)				$ 232.99	
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	7-Jul-11	11-0707-7-1599	CC	*262A	CITY OF ST AUG(L PHILLIPS)				$ 71.20	
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	13-Jul-11	11-0713-1-1400	CC	*264A	TLF FLOWER WORKS (L PHILLIPS)				$ 705.00	
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	14-Jul-11	11-0714-2-1290	CC	*264A	A WORLD OF FLAGS (L PHILLIPS)				$ 9.95	
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	14-Jul-11	11-0714-2-1293	CC	*261A	CRAFT TROPHIES/AWDS(LPHILLIPS)				$ 320.40	
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	19-Jul-11	11-0719-5-1350	CC	*264A	TLF FLOWER WORKS (L PHILLIPS)				$ 466.00	
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	20-Jul-11	11-0720-6-1038	CC	*261A	HOBBY-LOBBY (L PHILLIPS)				$ 119.32	
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	20-Jul-11	11-0720-6-1039	CC	*261A	CRAFT TROPHIES(L PHILLIPS)				$ 88.75	
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	21-Jul-11	11-0721-7-0563	CC	*233L	KIRBY RENTAL (G WILSON)				$ 75.82	
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	21-Jul-11	11-0721-7-1137	CC	*261A	CRAFT TROPHIES (L PHILLIPS)				$ 26.90	
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	21-Jul-11	11-0721-7-1138	CC	*261A	STAPLES (L PHILLIPS)				$ 30.85	
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	28-Jul-11	11-0728-2-1798	CC	*252Z	CASA MONICA HOTEL(L PHILLIPS)				$ 355.00	
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	1-Aug-11	11-0801-4-0182	CC	*211C	COMPTROLLERS OFC NPS 20110719		$ 445.40			
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	1-Aug-11	11-0801-4-0183	CC	*211C	COMPTROLLERS OFC NPS 20110719		$ 464.70			
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5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	1-Aug-11	11-0801-4-0185	CC	*211B	COMPTROLLERS OFC NPS 20110719		$ 28.50			
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	4-Aug-11	11-0804-7-1583	CC	*252Z	ADDISON FOTOGRAPHI(L PHILLIPS)				$ 487.50	
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	4-Aug-11	11-0804-7-1584	CC	*233J	SHIPPING PLUS(L PHILLIPS)				$ 5.25	
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	28-Jul-11	PP-5011-1-1115	PR	*1100	*11-15 PAYROLL CHARGES	$ 891.41				
5011-CASA -SYS	CASA 450TH COMMEMORATION	2011	FFS	28-Jul-11	PP-5011-1-1115	PR	*1200	*11-15 PAYROLL CHARGES	$ 65.15				
									$ 956.56	$ 967.10	$ -	$ 4,317.10	

Note to Reviewer

- Incoming letter from Mayor Boles, Jr. supports nominating James Billie, Chairman of the Seminole Tribe to serve on the St. Augustine 450th Commemoration Commission. This is not one of the NPS' official operating commissions.
- According to the Public Law 111-11, Section 7404(b)(2), the Mayor is authorized to nominate a member of the committee. However, the current opening on the committee is for a member nominated by the Governor not the Mayor.
- At this time, the NPS is not providing any financial assistance to this committee, nor has Congress appropriated any funding in FY12. The committee is meeting using non-Federal dollars.
- There is one NPS employee out of Castillo De San Marcos NM who still assists the committee as a collateral duty.
- Mayor Boles Jr. understands the situation so we kept this letter as short as possible.

St. Augustine 450th Commemoration Commission

March 13, 2012

Ms. Amy Holley
Acting Assistant Secretary
Policy, Management and Budget
United States Department of the Interior
Washington, DC 20240

Dear Ms. Holley:

Thank you for your letter answering mine of November 18, 2011, to the Secretary.

We have 13 fine, upstanding (some very important) citizens appointed by your office to the Commission. I am sure that, along with me, they will be very disappointed and somewhat disillusioned at the content of your letter. We are still missing a 14th member, which was never appointed. How should this be addressed?

We have all been devoting our time and efforts to the mandate set forth by the legislation when we were appointed. I am sure we are all going to be terribly unhappy for we not only won't have meetings but we may not even have staff, which your office temporarily assigned to our Commission.

By copy of my letter to you, I am again asking the Congressional representatives, who originally proposed this legislation to work with you and try to find some funding, so that we can proceed with what we have been asked to do.

With great hope that the Secretary will help find a solution to our quandary, I remain,

Sincerely yours,

Jay I. Kislak
Chairman
450th St. Augustine Commemoration Commission

cc: Congressman John Mica
Gerry Lynam
Senator Bill Nelson

United States Department of the Interior

OFFICE OF THE SECRETARY
Washington, DC 20240

MAR - 5 2012

Mr. Jay I. Kislak
Chairman, St. Augustine
450th Commemoration Commission
7900 Miami Lakes Drive West
Miami Lakes, Florida 33016

Dear Mr. Kislak:

Thank you for your letter of November 18, 2011, to Secretary Salazar about the Augustine 450th Commemoration Commission. I appreciate your interest and support for recognition of the important, historical events surrounding the founding of St. Augustine.

I appreciate your communications on the support needed by the Commission. As you know, Congress has not provided funding for this purpose. Thus, to the extent possible, we have been supporting the Commission with funds provided by the National Park Service. The National Park Service and the Department have assisted the Commission with funding for two of its meetings.

The 2012 appropriation for the National Park Service faces many significant challenges nationwide and in the Southeast Region, including absorbing fixed costs that will impact the park units. It is not possible to provide assistance to the Commission either through staffing or a funding allocation. However, we can look at the possibility of working with you to advise you in regard to setting up a friends group.

We appreciate your willingness to serve on this Commission.

Sincerely,

Amy Holley

Amy Holley
Acting Assistant Secretary
Policy, Management and Budget

St. Augustine 450th Commemoration Commission

November 18, 2011

The Honorable Ken Salazar
Secretary
U. S. Department of the Interior
1849 C Street, N.W.
Washington, DC 20240

Dear Mr. Secretary:

Jean and I both enjoyed very much dining with you in Miami Beach last Sunday night. Although we were among the very, very few non-Latinos in the room, we were glad to support the American Latino Heritage Fund because of your involvement and that of Neil Mulholland.

As you know, you appointed me and 13 other southern citizens to the St. Augustine 450th Commemoration Commission. At the first meeting in St. Augustine last July, after you, Sen. Bill Nelson, and Rep. John Mica left the room, an election was held, and I had the arguable honor of being elected the Chairman of the Commission. Since then, we have had several Executive Committee sessions of this Commission, where we decided, among other things, to coordinate our efforts with the State of Florida in its celebration of the 500th anniversary of the landing of Ponce de Leon on our shores in 1513 and to the extent we can help the American Latino Heritage Fund.

At that time, we, unsophisticated appointees to the Commission, thought that we would have staff and an allocation to support it, since that was what was indicated in the legislation. We then painfully, as did Bob Stanton of your office (a member of the Commission), became aware of the fact that although monies were authorized to be appropriated had never been funded. Certainly in the climate presently in Washington, DC, it is not going to be easy. Rep. Mica told me that once the "Super Committee" finishes its work, there may be some possibilities but we are not holding our breath.

In the meantime, it would be extremely helpful if the Department of the Interior or the National Park Service either in Washington, St. Augustine, or Miami, FL (any place in the Southeast would do) could lend us an executive to act as a director of this Commission until we have the funds to hire one full-time. This person could be presently employed by the DOI or NPS or it could be someone hired by the DOI to serve in this capacity. Bob Stanton and David Vela (SE Regional Director of the NPS) have been trying to help in this matter.

Mr. Secretary, on December 9, we are having a meeting here in Miami of this Commission to discuss a Strategic Plan. The National Park Service has scraped together enough funds to cover this meeting.

Thereafter, we are going to need your help in one of three directions:

1. See that we get an allocation from Congress; or
2. Supply us with a loaned Executive Director and possibly some administrative help either in DC, St. Augustine, Miami, Atlanta, Jacksonville; or
3. Help us set up a Friends Group associated with some of the parks in the northeast section of Florida to raise money from the public for the parks to take part in this commemoration.

We will also be working with the State of Florida on the 500th anniversary of Ponce de Leon's visit to Florida in 1513 and also to the extent we can with the American Latino Heritage Fund.

Please, Mr. Secretary, see that we get some assistance, at least temporarily, for putting together a staff, so that we can begin the work that you told us you wanted us to do.

Sincerely,

Jay I. Kislak
Chairman

cc: Neil Mulholland
Robert Stanton
Deanna Archuleta
David Vela

BISON CONNECT

Hanley, Jacquelynn <kallie.hanley@bia.gov>

FW: St Augustine

2 messages

Milakofsky, Ben E <benjamin_milakofsky@ios.doi.gov> Thu, Jun 14, 2012 at 10:20 AM
To: "Hanley, Jacquelynn (Kallie)" <Kallie.Hanley@bia.gov>

From: Archuleta, Deanna
Sent: Tuesday, January 10, 2012 10:38 AM
To: Gillette, Jodi; Hanley, Kallie; Milakofsky, Ben E; Stanton, Robert
Subject: RE: St Augustine

Jodi here you go, I've also attached the minutes from the last meeting to give you an idea of where they are headed and a copy of the legislation establishing them.

Working with the National Park Service, the St. Augustine Commission will establish programs and commemorate the 450th anniversary of the founding of St. Augustine by Spanish Admiral Pedro Menendez de Aviles in 1565. The Commission was created this year on April 15th. In addition to the 450th anniversary of St. Augustine, 2013 is the 500th anniversary of the first European expedition to Florida lead by Ponce de Leon in 1513.

From: Gillette, Jodi
Sent: Monday, January 09, 2012 7:02 PM
To: Archuleta, Deanna; Hanley, Kallie; Milakofsky, Ben E; Stanton, Robert
Subject: Re: St Augustine

Deanna,

Can you send me a short paragraph or any description of the role so I can accurately reflect what the role will be, and also the term limits for the board? Much appreciate it.

Thanks!

From: Archuleta, Deanna
Sent: Monday, January 09, 2012 06:30 PM
To: Hanley, Kallie; Gillette, Jodi; Milakofsky, Ben E; Stanton, Robert
Subject: Re: St Augustine

Great
Deanna Archuleta
Senior Advisor
to the Secretary
U.S. Department of the Interior
(202)208-2554

From: Hanley, Kallie
Sent: Monday, January 09, 2012 06:29 PM
To: Archuleta, Deanna; Gillette, Jodi; Milakofsky, Ben E; Stanton, Robert
Subject: Re: St Augustine

Thanks Deanna. In that case, I believe we will be able to send the bio around tomorrow.

From: Archuleta, Deanna
Sent: Monday, January 09, 2012 06:27 PM
To: Hanley, Kallie; Gillette, Jodi; Milakofsky, Ben E; Stanton, Robert
Subject: Re: St Augustine

Kallie and Jodi, There is actually only room for one. The Commission is moving ahead very quickly with planning so we need to get the name into Ben and signed off by the Secretary as quickly as possible. I've cc'd Bob on this as well since he is on the Commission. Let me know how you want to proceed. Jodi if you have bio's for the folks and a recommendation for the Secretary let's try and get that to him this week.
Thanks
Deanna
Deanna Archuleta
Senior Advisor
to the Secretary
U.S. Department of the Interior
(202)208-2554

From: Hanley, Kallie
Sent: Monday, January 09, 2012 05:53 PM
To: Archuleta, Deanna
Subject: St Augustine

Hi Deanna

I spoke with Jodi about St. Augustine and the potential appointments for Native Americans on the commission. Did you have in mind to appoint 1 or 2 Native Americans? Jodi has a few names in mind that she mentioned to

me but we wanted to check on how many slots you wanted to designate for Native American representatives.

Thanks,

Kallie Hanley

Advisor to the Deputy Secretary and Chief of Staff

Office of the the Secretary | The U.S. Department of the Interior

Desk: (202) 208-5397 | Cell: (202) 374-7694 | Kallie_Hanley@ios.doi.gov

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2 attachments

450th Commission Minutes_12-09-11.docx
51K

FINAL Legislation.pdf
27K

Hanley, Jacquelynn (Kallie) <Kallie.Hanley@bia.gov> Mon, Jun 25, 2012 at 2:39 PM
To: "Killsback, Dion K" <Dion_Killsback@ios.doi.gov>

Current commissioners are at the top of the minutes.

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2 attachments

450th Commission Minutes_12-09-11.docx
51K

FINAL Legislation.pdf
27K

St. Augustine 450th Commemoration Commission
Second Meeting
December 9, 2011, 9:30 am – 4:00 pm
Miami Lakes, FL

PRESENT:

450th Commemoration Commissioners:

Chairman Jay Kislak
Vice-Chair Joseph Boles
Vice-Chair Katharine Dickenson
Treasurer Eduardo Padron
Secretary Bruce Smathers
Gordie Wilson
Bob Graham
Michael Gannon
Michael Francis

Teleconference:

Katherine Fernandez Rundle
Bob Stanton

Others present:

Dana Ste. Claire, 450th Development Director, St. Augustine
John Regan, City Manager, St. Augustine
David Vela, National Park Service, Southeast Regional Director
Laura Cryan, National Park Service, Administrative Support Assistant
Amy Smith, Executive Assistant, J.I. Kislak, Inc.
Arthur Dunkelman, Curator, J.I. Kislak, Inc.
Maurice Ferre, Former Mayor of Miami, Florida
Emilio Sanchez, President, Spain-Florida 500 Foundation

NOT PRESENT:
Tom Willis, Andrew Young

PROCEEDINGS:

Chairman Kislak called meeting to order at 9:45 am

I. Welcome by Chairman

- Welcoming remarks by Chairman Kislak
- A copy of a letter from Don Pedro Menendez de Aviles, circa 1572, is presented by Chairman Kislak to Dr. Gannon and Dr. Francis.
- Senator Graham suggests that all must visit the Kislak wing at the Library of Congress to view more of Kislak's unique collection.
- Chairman Kislak opens floor to Vice-Chair Boles, who acknowledges the Commission
- Boles announces that the City of St. Augustine's Strategic Plan has been formally adopted by its City Commission and a logo has been developed

- Boles introduces guests from the City of St. Augustine – City Manager, John Regan and 450th Development Director, Dana Ste. Claire to make presentation to commission

II. Joint Presentation: "City of St. Augustine, 450th Commemoration Initiative Status Report" Dana Ste. Claire and John Regan

a. John Regan:

- 450th Commemoration is significant in building awareness and education of St. Augustine. This presentation is used to engage the public in the critical thinking process of our commemoration.
- It is also important to think about the role that St. Augustine has played in the evolution of our nation. St. Augustine has helped create our history as it is today and will help us move our nation forward. We must understand our history in order to sustain our culture.
- Beginning in the 1500s with the Spanish Conquest of South and Central America – The Spanish development of Maritime Naval power allowed Spain to become the super power of that age.
    - One of the local programs in place is to replicate a Spanish caravel. There are about 24 participants so far. This is one of three ship-building programs.
- 1513 Founding of Florida by Juan Ponce de Leon
- 1565 Founding of St. Augustine by Don Pedro Menendez de Aviles
- During this time there were many "firsts" (i.e. site of the first Catholic Mass). St. Augustine becomes center of trade routes
- 1775 - 1783 Revolutionary War: Enemy to Spain was England. Spain provided funding to U.S. during revolution; funds were diverted to Washington to help end revolution. This was a symbol of Spain's commitment to freedom.
- 1812 Spanish Constitution: St. Augustine disobeys King's order to destroy its Monumento de la Constitución. This serves as a symbol of enduring spirit for all cultures. A replication will be presented to Cuba.
- 1888 Flagler's Guilded Age and the establishment of the Ponce de Leon Hotel, railroad and planned community of Miami. The brain trust remained in St. Augustine. This era transformed Florida's culture.
- 1964 Civil Rights Act – Andrew Young and JT Johnson led movement in St. Augustine
    - St. Augustine is beginning an effort to reconnect with those that led movement in the 1960s. Our focus is to build St. Augustine as an epicenter city of the 50th Anniversary of the Civil Rights Movement. So far, we have created two monuments in our city to commemorate this history, one to Ambassador Young and one to the Foot Soldiers.
- This chronology will serve as the four themes through 2012, 2013, 2014 and 2015.
- The St. Augustine Commemoration strives to create engaging programs that will draw national and international visitors.

- Our goals and operational philosophy are to create education and destination awareness as well as sustainability in tourism and lasting legacy
- We are achieving our goals through work with community partners.
- *5 E's:* Excitement, entertainment, emotional, educational and enduring
- Organizational Structure. These will serve as basis for partnerships.
    - Organizational structure is the City Commission and Federal Commission and how these entities interface with community partners such as University of Florida and St. Johns County.
- Signature partners and signature events serve as the main focus of the commemoration
- We have launched our second lecture series called Discover First America. On Wednesday, December 7 we had a program about Pirates at Flagler College Auditorium in which 900 people attended.
- 450th Organizational Hierarchy – City Commission, 2 branches of staff: Communications and Resources staff member, Jennifer Zuberer; Development Director, Dana Ste. Claire (develops events); Sponsor development is led by Charlie Serafin who is currently under contract.
    - Mayor Boles mentions that the "team" approach to building the commemoration effort has been successful so far.
- There is a prospect that we will partner with a company in Miami that could host the Organization of American States Conference in 2015 in St. Augustine. This would be an infrastructure project along the San Sebastian property on the entrance to King Street that would include a conference center and Westin Hotel.
- Strengths of Commemoration:
    - Community pride and passion
    - Strong federal commission and national networking
    - Attracting new development and urban revitalization
- Challenges of Commemoration:
    - Economy, available funding sources, destination awareness
    - Funding will come through private sector and creative thinking through ingenuity
- Infrastructure Projects:
    - There are many projects, but our focus is on the St. Augustine Visitor Information Center and remodeling it to become an exposition center and programming space
- 2012 Events:
    - Kickoff Party: Anniversary of Bicentennial, President Bill Clinton will speak on March 19, 2012 at the St. Augustine Amphitheatre to talk about the relevance of St. Augustine to our nation's history.
    - Constitution Monument
- Maritime Heritage Festival
    - Stanley Paris to head ship building project that will help build awareness of St. Augustine by sailing boat to Bermuda and back.

  - 3 wooden boat programs: Spanish caravel, chalupa, Pedro Menendez's vessel (San Pelayo) replication project with Pat Croce
- Potential Official artist – Romero Britto of Miami
  - Partnerships with Miami-Dade County Public Schools to work with students
- Various calendar events and agreement types are in place now. Master Strategic Plan changes every day as new changes are added.

b. Dana Ste. Claire

- We are all architects of this commemoration as we move forward and design it.
- *5 Ws*
  - *Who?* St. Augustine
  - *What* is it that we are doing? Commemorating St. Augustine's history.
  - *Where?* Worldwide
  - *When?* Four themes and linear events
  - *How?* Scripting out our strategic plan
  - *Why* are we commemorating this history and message? We have stories that need to be told – what we are, and what our history is.
- Multi-cultural society created in St. Augustine – Spanish, Africans, Greek, British, etc.
- We can elevate the National Spanish Heritage initiative through the commemoration
- We need to re-write our history books to better educate our youth

c. Comments from commissioners at the conclusion of the presentation:

- Senator Graham: The agenda should be to prioritize ideas not just find ideas
- Regan responds that the *5 E's* and grading system will help prioritize ideas. It would also be beneficial to have staff for federal commission that will work closely with city commission to accomplish goals and ideas
- Other prospective participants: King and Queen of Spain, potentially the Pope to relay the story of the missions in St. Augustine
- David Vela: We have the potential to bring messages to classroom through the National Park Service.
  - The story from the Civil War to Civil Rights is very important.
  - Vela presented the new NPS publication of the Hispanics and the Civil War: From Battlefield to Homefront to commission
  - Involvement with Timucuan Ecological & Historic Preserve and Fort Caroline National Memorial to represent history from the beginning. Coordinate efforts with Superintendent Barbara Goodman.
- Distribution of other artifacts from City of St. Augustine including Proclamation from the St. Augustine 400th Commemoration in 1965. Dana Ste. Claire presents Chairman Kislak with 3 flags – Spanish flag, City of St. Augustine flag and an original banner from the St. Augustine 400th Commemoration.

III. Presentation: Dr. Michael Francis –Update on his Work & Research – Spanish Colonial History in Florida

- Presentation – Florida 500: Changing Boundaries, Changing Faces
- The education legacy to the 450th Commemoration is extremely important. There are so many stories that need to be told. There is no single narrative for these stories though.
- The legacies of the 400th Commemoration were created through a body of literature that transformed how we think of Florida history.
- The Spain-Florida 500 Foundation and Spanish Embassy in DC have asked Dr. Francis to be the curator of its traveling museum exhibit. This exhibit is tentatively scheduled to open in Miami in 2013 and culminate with a grand closure in St. Augustine in 2015. This is all pending on funding.
- Spain is very eager to participate in the 450th Commemoration.
- Landscape of current projects that people are working on include:
    - Conquistadors and early expeditions, Africans in La Florida, Soldiers and Settlers, Missions and Missionaries, Women of La Florida, Columbian exchange and disease, Pirates and Privateers, Ranchers, Fort Mose and the narrative of the Underground Railroad running South and not North is something that should be told.
    - These works can be translated from scholarly articles to the 4th Grade Classroom for students to learn.
    - This is an opportunity to bring in a local, state and national audience to learn about our history.
- Our history extends to Florida Missions through Georgia and South Carolina. However, archaeologically only one of these missions has been found.
- The largest church that the Spanish built was on Cumberland Island. It is larger than the church in St. Augustine. It has never been found archaeologically. We need to rediscover these efforts.
- However, to rediscover these efforts, we would need to go to England, Malta, Italy, Mexico, Cuba, South America and other places to collect this information.
    - There are records that show many events that took place in St. Augustine prior to Jamestown (i.e. integration of free blacks and slaves).
    - There are hundreds of pages of documents about Florida in the Vatican's archive.
    - Jesuit archives in Rome – some of the documents have been transcribed and a few have been translated. If permission was granted by the Jesuits, a legacy project for the commemoration could be to put these records on a database to be made accessible.
    - Spain has been a global pioneer in digitizing documents for availability. Many of these documents pertain to Florida's history.
- Menendez's Obligations contract was one of the most lucrative contracts ever given by the King in the 16th century. The crown was desperate to have a permanent presence in

Florida, so there were high demands on Menendez's part. However, Menendez's return was very generous as he received lots of land, money and privileges.

- Other relevant figures of "forgotten" Floridian history:
  - Duña Maria, Chief of Village called Nombres de Dios which was a Franciscan Mission in 1587. She wrote to the King of Spain and received a personal letter in return. Other garrisons have not been found, but it is thought that the original site of Nombres de Dios is about 200 steps from the Castillo de San Marcos NM.
- Original map of La Florida shows Lake Okeechobee as La Laguna de Miami , one of the earliest references to Miami. This map is in the archives in Sevilla, Spain. This map also shows that they wanted to move the garrison from St. Augustine to Miami.
  - We should have copies of these maps in St. Augustine so that people can see the text.
- National Museum of American History discovered original mission in 1980 on St. Catherine's Island, Georgia. Archaeologists found remains of about 450 Native Americans and hundreds of thousands of hand-blown glass beads
- Another project that would be included in the traveling exhibit is to produce a series of documentary films. One of which could be about Francisco Menendez, captain and leader of Fort Mose.
  - Another idea for a film is a half-hour segment that would tell the story about a young man that was ship-wrecked off the Keys and lived with the Calusa for 17 years and become a high-ranking member of Calusa society. He was ransomed or escaped when Menendez came, then became a Jesuit translator and later went back to Spain to re-claim some of his family's property. On the eve of his return to the New World he takes ill and dies.
  - In short, it's tales like these that can be told. There are so many that can be used to connect to the general audience.

Break for lunch at 1:15 pm

IV. Update on Executive Director Search

a. During lunch, David Vela announced the appointment of Lindsey Phillips as Interim Executive Director to the Federal Commission for the next six (6) months. Ms. Phillips will serve as Executive Director with administrative support from Laura Cryan, and guidance from Superintendent Gordie Wilson. This temporary solution will be cost-effective to the commission as these staff members are already employees of the Department of the Interior. The one limitation is that Ms. Phillips cannot engage in any fundraising activities as a federal employee. Should a permanent Executive Director be hired in a period that is shorter than the next six months, then Ms. Phillips' service will no longer be necessary.

Afternoon session resumes at 2:05 pm

V. Public Participation by Invitation: Emilio Sanchez, Spain/Florida 500 Foundation and Maurice Ferre, Former Mayor of Miami

a. Emilio Sanchez:

- Vice-Chair Dickenson introduces Mr. Sanchez.
- Sanchez explains that the Spain/Florida 500 Foundation exists to celebrate 500 years of Florida's historical, cultural, social and economic contributions of Spain to this state by organizing a series of important projects and activities.
- Main activity that they are working on is an exhibit of Florida's history with an emphasis on Spanish Colonial Art
- Lack of funding is a problem, so their goal is to work with private institutions and companies
- In order to do so, we need to establish direct link between the commemorations that we are celebrating from 2012 to 2015.
- Spain/Florida 500 has developed a strong relationship with the Florida Humanities Council and is working closely with Secretary of State, Kurt Browning
- We are excited about commemorating these upcoming anniversaries and it is important for us to share our activities with the commission because this is a commemoration for the entire state of Florida as well as the rest of the nation.
- We would like to establish a direct link with the Executive Director of the commission.
- Our main issue is finding resources and money. We have a budget that covers the logistics and infrastructure, but we will need more money to continue our efforts.
- We plan to open an exhibit at Florida International University at Miami in May 2013. The next step would be to take the exhibit to different cities around the state.
- We also want to expand our activities beyond the Miami-Dade school district
- Chairman Kislak remarked that if we could both work together to help raise funds. Sanchez agreed and replied that it would be mutually beneficial to work together on events now through 2015
- Boles remarked that the biggest project would be the traveling exhibit and asked how we would raise money for the installation of this project. Would it be under the umbrella of the 500th anniversary or the 450th initiative? Sanchez replied that working together is the best solution.
- Boles then remarked that it would be helpful if Spain expanded its Quincentennial celebration to include all the anniversaries in order to create a broader scope for the commemoration.
- Another effort to consider is creating a multi-media outlet that can reach out to many audiences.

b. Maurice Ferre, Former Mayor of Miami

- Vice-Chair Dickenson introduces Mr. Ferre.
- Ferre says that Spain has a strong incentive and vested interest in the commemoration because of the lack of recognition to their contribution to the world and specifically the United States. The commemoration will create opportunity for visibility.
- The Royal Commission of Spain was created in 2008, which was before the recession. At that time, Spain was buying companies in Brazil, YPF in Argentina, and banks. They were spending the majority of their investment capital in Latin America and not in Europe. When the recession hit, the top 4 road construction companies in Spain started buying small companies in the U.S. In short, these companies have been very successful. Their investment in infrastructure was so successful that they received the contract for the largest highway project in FL in Broward County. The end result was many Spanish companies in Miami because of its large Spanish-speaking population.
- The natural resource of money is in these large corporations (banking and otherwise) that are based in Miami. The Royal Commission is ahead of us on fundraising efforts.
- Ferre's advice to the commission is to work closely with Royal Commission and the Spain/Florida 500 Foundation. For example, both entities could share an Executive Director.
- This is two commemorations, not just one. Spain would be more interested in Juan Ponce de Leon than they would be in Pedro Menendez de Aviles.
- Ferre wrote to the President to recommend that he make this a Presidential Commission to ensure that Hispanic visibility is present.
- Since the commission does not know when funds will be allocated, it is important to get involved in other opportunities
- Suggested reading Historia de la Gobernaciones
- Ferre presented 3 parts of the manuscript of a book about Florida that has been finished but not yet published
    - The historians on the commission can review books such as this. The author wants the commission to take this information into account so that it can be put into perspective.
- Senator Graham asked if the banks in Miami would be a good starting place to solicit support. If so, what would be the most effective approach to these firms?
    - Ferre replied that yes, it is a good starting place and it would help to connect with Brazil because they are spending the most money and buying properties in Miami.
- Economic conditions in Spain creates unpredictability for us
- Puerto Rico is interested in involvement in the commemoration. Although they are not able to provide financial resources, the visibility is important for Puerto Ricans.

VI. Strategic Plan Discussion

a. Rough Draft Strategic Plan, Status & Suggestions in the form of an Executive Summary Outline presented by Secretary Bruce Smathers. In discussion Smathers highlighted the following key sections:

- Page 1 - St. Augustine is the birthplace of the American experience. The founding of St. Augustine marks the beginning of the history of the United States of America as reflected most appropriately by the multi-cultural global nation of the 21st century.
- Page 1 - We can expand our stories by including not only past but future. St. Augustine is our Nation's first melting pot of diverse nationalities, cultures and races. "The first time in history, three great civilizations, Native American, African and western European came together."
- Page 3 & 4 - VIVA FLORIDA 500
    - Florida Department of State: The year-long commemoration of Florida's 500th anniversary.
    - "Practically, after 2013, political parochialism and economic competition for tourist dollars *within* the state will probably work against the state support for strictly a St. Augustine 450th Commemoration event comparable to the Jamestown, America's 400th Birthday Celebration."
    - Smathers spoke with the Secretary of State to expand VIVA FLORIDA's activities to 3 year celebration.
- See Attachment B (State Initiatives) – How can the state generate tourist dollars to help commemoration?
    - One project could be a State license plate
    - Boles said that this project would cost $60,000
    - We could consider Governor's wife as Honorary Chair of Federal Commission Fundraising entity. However, she is already part of VIVA FLORIDA 500.
    - We need a collective approach
- Page 5 & 6 - Local Government Collaboration
    - It is Smather's recommendation that, "the Federal Commission initially *not* assume a leadership role for planning, financing, implementing or executing Commemoration activities at the local level."
- Page 7 – Bylaws
    - Bylaws need to be created in order to establish a transparent and specific order of business.
- Page 7 –Executive Director
    - This will be supported by the National Park Service at the Castillo de San Marcos National Monument by Lindsey Phillips and Gordie Wilson.
- Page 8 – Funding
    - "There are limitations as to the ability of most individual commission members to effectively fundraise as well as unresolved issues relative to

the scope of the Commission endeavors (local, state, national) which will directly relate to our ability to raise money (local, state and national) and the effective organization and related staff to achieve success."
    - We need to gain a broader basis in which to fundraise.
    - See Attachment C – How can we raise funds?
        - Private Funding: Create a fundraising entity for people to give money to
- Page 10 - Congress and the Executive
    - "A possible alternative, with the approval of the Secretary of the Interior, would be to expand the Fundraiser Entity's scope for all Florida activities, as part of a national fundraising effort such as an association with the National Museum of the Latino American ("National Museum") recommended to be placed on the National Mall."
    - Consider joint efforts. See Attachment E and F.
- Attachment F –Federal Initiatives
    - Reflecting St. Augustine's contribution to our Multi-Cultural/Ethnic/Racial Nation's Future
        - Recognizing first Thanksgiving, first permanent European settlement, first recorded birth of African-American, etc.
- Page 11- Committees
    - We need to establish committees for the following: planning, fundraising, education and project and planning

VII. Update on Fundraising Efforts and Comments at the conclusion of Bruce Smather's Overview of the Strategic Plan Rough Draft:

- Chairman Kislak said that he is grateful for the thoroughness and thoughtfulness of this Strategic Plan report. We can explore the idea of forming a "Friends Foundation" for North Florida's National Monuments in St. Augustine and Jacksonville. The National Parks Foundation helps various Friends Groups of NPS.
- Gordie Wilson says that a Friends Group would have to directly benefit NPS but also contribute to 450th Commemoration.
- Smathers acknowledged and said that David Vela will work within Department of the Interior budget. Senator Nelson could work within specific limitations. A well-designed effort would be much more effective.
- Bob Stanton (on conference call) added that the commission should not give up on the federal government yet. There is a continued resolution for the balance of the remainder of the Fiscal Year. It is unclear what the DOI budget will be. Once congress sends the bill to the President (assuming he signs it to law), Stanton will re-group with the budget team and Secretary Salazar to see if an allowance would be available to commission. However, we cannot make a commitment because of the uncertainty of the balance.

- Boles re-visits discussion about National Parks Foundation and says that we need to engage NPF so that they can support us. The appointment of the Federal Commission is important because it is a "super friends group" that can bring resources that the City Commission does not have the ability to do. The City Commission is limited in its capabilities.
- Kislak says the National Parks Foundation is the only congressionally funded charitable organization. It is the official charity for the national parks. However, they are raising money outside of that for the National Latino Initiative. They have raised $19 million for the Shanksville Pennsylvania Flight 93 Memorial, a one-time-only campaign.
- Smathers commented that although we need to support the City's Strategic Plan and activities there is a point in which we need separate the City Commission and Federal Commission's goals. For example, one of the city's goals is to stimulate local business activities, which is not in line with our goals. The city's plan is a template upon which we concentrate some effort, but separation will need to exist.
- Wilson says that Liz Struhar of the National Park Service is willing to help us out with our Strategic Plan. She is a St. Augustine native and works at the Southeast Regional Office in Atlanta.
- Kislak said that this would be beneficial and perhaps Ms. Struhar can work with Lindsey and Laura on this project.

VIII. Mission Statement Discussion

- Discussion led by Vice-Chair Katharine Dickenson: The mission statement should be simple and vague. However, each word is important. Too many words are confusing. It needs to state what we are trying to do.
- Senator Graham asked who is the audience of the mission statement?
    - Kislak responded that *we* are the *first* audience. The next audience is the people with whom we are dealing with, which in turn is the people we are asking for support from. Every word is important, especially simplicity and clarity.
- Dickenson acknowledges Wilson as the genesis of the mission statement. Other input from Mayor Boles and Bruce Smathers has been very helpful as well.
- Boles comments that a mission statement will play an important role in keeping us on track in the scope of what we are trying to achieve.
- Dr. Gannon says that we need to focus towards private donors for fundraising purposes. Fundraising depends on some kind of practical and physical result, i.e. what we are doing. In the report that he wrote about the 400th Commemoration you can see the concrete proposals and achievements that we focused on. Projects such as monuments, amphitheatre, bridges, etc. will attract donors as opposed to just abstract words. Concrete projects can do more than just inspire; they can draw money from the pockets.
- Dickenson replied that one of the words that should be used is "legacy."

- Gannon said he doesn't want to limit it to monuments, but preservation projects such as restoring Government House is an example of leaving a permanent good for the City and for future use of generations to come.
- Eduardo Padron agreed that we need a short, concise mission statement, but *then* we need a purpose that will include the kinds of activities and programs we want to do.
- Dr. Francis added that the specific project list should be drafted soon. There is no need to include publications in the mission statement because we are working with a short time frame. Scholarly research will encompass all that. We need to decide what it is we will promote.
- Dr. Padron commented that Ms. Dickenson should take the various suggestions made by the Commissioners to revise and finalize the Mission Statement.
- Before the next meeting, all members should review the Mission Statement (see Katharine Dickenson) and get all ideas from members to discuss at next meeting.

IX. Update on Treasurer's Report

- As of the December 9, 2011, there was nothing to report on financially.

X. Approval of Previous Minutes

- Chairman Kislak asked commission if there were any additions or comments to the minutes of the last meeting on July 18, 2011.
- There were no comments.
- Dr. Padron MOTIONS to approve; Dr. Francis seconded and minutes were unanimously passed.

XI. Other Business

- Date of Next Meeting: Mayor Boles asked if we have a date for the next meeting.
- Senator Graham suggested that a series of dates in March 2012 are proposed to the commission. A decision will be made based on a poll of the group.
- Chairman Kislak offered his offices again for the location of the next meeting. It was also suggested that the facilities of Miami Dade College in Downtown Miami be used.
- Chairman Kislak asked if there was any further business to discuss. With no further business, Mayor Boles MOTIONS to adjourn; Senator Graham seconded and passed.

Meeting adjourned at 4:00 pm.
Minutes submitted by Administrative Support Assistant, Laura Cryan.

H.R.146 / Omnibus Public Land Management Act of 2009

Title VII – National Park Service Authorizations

Subtitle E – Advisory Commissions

SEC. 7404. ST. AUGUSTINE 450TH COMMEMORATION COMMISSION.

(a) Definitions- In this section:

(1) COMMEMORATION- The term `commemoration' means the commemoration of the 450th anniversary of the founding of the settlement of St. Augustine, Florida.

(2) COMMISSION- The term `Commission' means the St. Augustine 450th Commemoration Commission established by subsection (b)(1).

(3) GOVERNOR- The term `Governor' means the Governor of the State.

(4) SECRETARY- The term `Secretary' means the Secretary of the Interior.

(5) STATE-

(A) IN GENERAL- The term `State' means the State of Florida.

(B) INCLUSION- The term `State' includes agencies and entities of the State of Florida.

(b) Establishment-

(1) IN GENERAL- There is established a commission, to be known as the `St. Augustine 450th Commemoration Commission'.

(2) MEMBERSHIP-

(A) COMPOSITION- The Commission shall be composed of 14 members, of whom--

(i) 3 members shall be appointed by the Secretary, after considering the recommendations of the St. Augustine City Commission;

(ii) 3 members shall be appointed by the Secretary, after considering the recommendations of the Governor;

(iii) 1 member shall be an employee of the National Park Service having experience relevant to the historical resources relating to the city of St. Augustine and the commemoration, to be appointed by the Secretary;

(iv) 1 member shall be appointed by the Secretary, taking into consideration the recommendations of the Mayor of the city of St. Augustine;

(v) 1 member shall be appointed by the Secretary, after considering the recommendations of the Chancellor of the University System of Florida; and

(vi) 5 members shall be individuals who are residents of the State who have an interest in, support for, and expertise appropriate to the commemoration, to be appointed by the Secretary, taking into consideration the recommendations of Members of Congress.

(B) TIME OF APPOINTMENT- Each appointment of an initial member of the Commission shall be made before the expiration of the 120-day period beginning on the date of enactment of this Act.

(C) TERM; VACANCIES- (i) TERM- A member of the Commission shall be appointed for the life of the Commission.

(ii) VACANCIES-

(I) IN GENERAL- A vacancy on the Commission shall be filled in the same manner in which the original appointment was made.

(II) PARTIAL TERM- A member appointed to fill a vacancy on the Commission shall serve for the remainder of the term for which the predecessor of the member was appointed.

(iii) CONTINUATION OF MEMBERSHIP- If a member of the Commission was appointed to the Commission as Mayor of the city of St. Augustine or as an employee of the National Park Service or the State University System of Florida, and ceases to hold such position, that member may continue to serve on the Commission for not longer than the 30-day period beginning on the date on which that member ceases to hold the position.

(3) DUTIES- The Commission shall--

(A) plan, develop, and carry out programs and activities appropriate for the commemoration;

(B) facilitate activities relating to the commemoration throughout the United States;

(C) encourage civic, patriotic, historical, educational, artistic, religious, economic, and other organizations throughout the United States to organize and participate in anniversary activities to expand understanding and appreciation of the significance of the founding and continuing history of St. Augustine;

(D) provide technical assistance to States, localities, and nonprofit organizations to further the commemoration;

(E) coordinate and facilitate for the public scholarly research on, publication about, and interpretation of, St. Augustine;

(F) ensure that the commemoration provides a lasting legacy and long-term public benefit by assisting in the development of appropriate programs; and

(G) help ensure that the observances of the foundation of St. Augustine are inclusive and appropriately recognize the experiences and heritage of all individuals present when St. Augustine was founded.

(c) Commission Meetings-

(1) INITIAL MEETING- Not later than 30 days after the date on which all members of the Commission have been appointed, the Commission shall hold the initial meeting of the Commission.

(2) MEETINGS- The Commission shall meet--

(A) at least 3 times each year; or

(B) at the call of the Chairperson or the majority of the members of the Commission.

(3) QUORUM- A majority of the voting members shall constitute a quorum, but a lesser number may hold meetings.

(4) CHAIRPERSON AND VICE CHAIRPERSON-

(A) ELECTION- The Commission shall elect the Chairperson and the Vice Chairperson of the Commission on an annual basis.

(B) ABSENCE OF THE CHAIRPERSON- The Vice Chairperson shall serve as the Chairperson in the absence of the Chairperson.

(5) VOTING- The Commission shall act only on an affirmative vote of a majority of the members of the Commission.

(d) Commission Powers-

(1) GIFTS- The Commission may solicit, accept, use, and dispose of gifts, bequests, or devises of money or other property for aiding or facilitating the work of the Commission.

(2) APPOINTMENT OF ADVISORY COMMITTEES- The Commission may appoint such advisory committees as the Commission determines to be necessary to carry out this section.

(3) AUTHORIZATION OF ACTION- The Commission may authorize any member or employee of the Commission to take any action that the Commission is authorized to take under this section.

(4) PROCUREMENT-

(A) IN GENERAL- The Commission may procure supplies, services, and property, and make or enter into contracts, leases, or other legal agreements, to carry out this section (except that a contract, lease, or other legal agreement made or entered into by the Commission shall not extend beyond the date of termination of the Commission).

(B) LIMITATION- The Commission may not purchase real property.

(5) POSTAL SERVICES- The Commission may use the United States mails in the same manner and under the same conditions as other agencies of the Federal Government.

(6) GRANTS AND TECHNICAL ASSISTANCE- The Commission may--

(A) provide grants in amounts not to exceed $20,000 per grant to communities and nonprofit organizations for use in developing programs to assist in the commemoration;

(B) provide grants to research and scholarly organizations to research, publish, or distribute information relating to the early history of St. Augustine; and

(C) provide technical assistance to States, localities, and nonprofit organizations to further the commemoration.

(e) Commission Personnel Matters-

(1) COMPENSATION OF MEMBERS-

(A) IN GENERAL- Except as provided in paragraph (2), a member of the Commission shall serve without compensation.

(B) FEDERAL EMPLOYEES- A member of the Commission who is an officer or employee of the Federal Government shall serve without

compensation other than the compensation received for the services of the member as an officer or employee of the Federal Government.

(2) TRAVEL EXPENSES- A member of the Commission shall be allowed travel expenses, including per diem in lieu of subsistence, at rates authorized for an employee of an agency under subchapter I of chapter 57 of title 5, United States Code, while away from the home or regular place of business of the member in the performance of the duties of the Commission.

(3) DIRECTOR AND STAFF-

(A) IN GENERAL- The Chairperson of the Commission may, without regard to the civil service laws (including regulations), nominate an executive director to enable the Commission to perform the duties of the Commission.

(B) CONFIRMATION OF EXECUTIVE DIRECTOR- The employment of an executive director shall be subject to confirmation by the Commission.

(4) COMPENSATION-

(A) IN GENERAL- Except as provided in subparagraph (B), the Commission may fix the compensation of the executive director and other personnel without regard to the provisions of chapter 51 and subchapter III of chapter 53 of title 5, United States Code, relating to classification of positions and General Schedule pay rates.

(B) MAXIMUM RATE OF PAY- The rate of pay for the executive director and other personnel shall not exceed the rate payable for level V of the Executive Schedule under section 5316 of title 5, United States Code.

(5) DETAIL OF GOVERNMENT EMPLOYEES-

(A) FEDERAL EMPLOYEES-

(i) DETAIL- At the request of the Commission, the head of any Federal agency may detail, on a reimbursable or nonreimbursable basis, any of the personnel of the agency to the Commission to assist the Commission in carrying out the duties of the Commission under this section.

(ii) CIVIL SERVICE STATUS- The detail of an employee under clause (i) shall be without interruption or loss of civil service status or privilege.

(B) STATE EMPLOYEES- The Commission may--

(i) accept the services of personnel detailed from the State; and

(ii) reimburse the State for services of detailed personnel.

(6) PROCUREMENT OF TEMPORARY AND INTERMITTENT SERVICES- The Chairperson of the Commission may procure temporary and intermittent services in accordance with section 3109(b) of title 5, United States Code, at rates for individuals that do not exceed the daily equivalent of the annual rate of basic pay prescribed for level V of the Executive Schedule under section 5316 of such title.

(7) VOLUNTEER AND UNCOMPENSATED SERVICES- Notwithstanding section 1342 of title 31, United States Code, the Commission may accept and use such voluntary and uncompensated services as the Commission determines to be necessary.

(8) SUPPORT SERVICES-

(A) IN GENERAL- The Secretary shall provide to the Commission, on a reimbursable basis, such administrative support services as the Commission may request.

(B) REIMBURSEMENT- Any reimbursement under this paragraph shall be credited to the appropriation, fund, or account used for paying the amounts reimbursed.

(9) FACA NONAPPLICABILITY- Section 14(b) of the Federal Advisory Committee Act (5 U.S.C. App.) shall not apply to the Commission.

(10) NO EFFECT ON AUTHORITY- Nothing in this subsection supersedes the authority of the State, the National Park Service, the city of St. Augustine, or any designee of those entities, with respect to the commemoration.

(f) Plans; Reports-

(1) STRATEGIC PLAN- The Commission shall prepare a strategic plan for the activities of the Commission carried out under this section.

(2) FINAL REPORT- Not later than September 30, 2015, the Commission shall complete and submit to Congress a final report that contains--

(A) a summary of the activities of the Commission;

(B) a final accounting of funds received and expended by the Commission; and

(C) the findings and recommendations of the Commission.

(g) Authorization of Appropriations-

(1) IN GENERAL- There is authorized to be appropriated to the Commission to carry out this section $500,000 for each of fiscal years 2009 through 2015.

(2) AVAILABILITY- Amounts made available under paragraph (1) shall remain available until December 31, 2015.

(h) Termination of Commission-

(1) DATE OF TERMINATION- The Commission shall terminate on December 31, 2015.

(2) TRANSFER OF DOCUMENTS AND MATERIALS- Before the date of termination specified in paragraph (1), the Commission shall transfer all documents and materials of the Commission to the National Archives or another appropriate Federal entity.

RE: RE:

1 message

Stanton, Robert <Robert_Stanton@ios.doi.gov> Thu, Mar 22, 2012 at 8:51 AM
To: "Gillette, Jodi" <Jodi_Gillette@ios.doi.gov>, "Milakofsky, Ben E" <benjamin_milakofsky@ios.doi.gov>
Cc: "Marsters, Lizzie" <Lizzie_Marsters@ios.doi.gov>, "Hanley, Jacquelynn (Kallie)" <Kallie.Hanley@bia.gov>

Hello Ben,

I am a member of the Commission and we are in compliance with the law with respect to our meetings.

Thank you for your outstanding assistance!

Bob Stanton

208-3219

From: Gillette, Jodi
Sent: Thursday, March 22, 2012 8:45 AM
To: Milakofsky, Ben E
Cc: Marsters, Lizzie; Hanley, Kallie; Stanton, Robert
Subject: Re: RE:

Thanks Ben!

Sent from my iPhone

On Mar 22, 2012, at 8:44 AM, "Milakofsky, Ben E" <Benjamin_Milakofsky@ios.doi.gov> wrote:

> One of the questions that came up yesterday was how often they meet. Here is some info on that:
>
> This St. Augustine 450th Commemoration Commission performs primarily operational duties as opposed to advisory functions. Operational functions are those specifically authorized by statute or Presidential directive, such as making or implementing Government decisions or policy.
>
> Here's the language in the legislation:

(c) COMMISSION MEETINGS.

(1) INITIAL MEETING.-Not later than 30 days after the Deadline. date on which all members of the Commission have been appointed, the Commission shall hold the initial meeting of the Commission.

(2) MEETINGS.-The Commission shall meet–

(A) at least 3 times each year; or

(B) at the call of the Chairperson or the majority of the members of the Commission.

(3) QUORUM.-A majority of the voting members shall constitute a quorum, but a lesser number may hold meetings.

(4) CHAIRPERSON AND VICE CHAIRPERSON.

(A)ELECTION.-The Commission shall elect the Chairperson and the Vice Chairperson of the Commission on an annual basis.

(B) ABSENCE OF THE CHAIRPERSON.-The Vice Chairperson shall serve as the Chairperson in the absence of the Chairperson.

(5) VOTING.-The Commission shall act only on an affirmative vote of a majority of the members of the Commission.

From: Marsters, Lizzie
Sent: Wednesday, March 21, 2012 3:04 PM
To: Hanley, Kallie; Gillette, Jodi; Stanton, Robert; Milakofsky, Ben E
Subject: Re:

Thanks Kallie

From: Hanley, Kallie
Sent: Wednesday, March 21, 2012 03:02 PM
To: Marsters, Lizzie; Gillette, Jodi; Stanton, Robert; Milakofsky, Ben E
Subject: RE:

Lizzie,

Thanks for forwarding this along, I appreciate the need to expedite this as this process has already taken longer than expected. As you have seen, we are working to appoint one of 3 nominees to be the 14th member (from Indian Country, specifically from one of the Tribes with historically significant ties to St Augustine/Fort Marion). We will work to move this along quickly and be sure to keep you updated as well as Amy Holley.

Thanks,

Kallie

From: Marsters, Lizzie
Sent: Wednesday, March 21, 2012 2:53 PM
To: Hanley, Kallie; Gillette, Jodi; Stanton, Robert; Milakofsky, Ben E
Subject: Fw:

Pam sent us this letter this week before our meeting and I just wanted to note the request for a 14th commissioner. Amy Holley is tasked with responding to the letter.

From: Haze, Pam K
Sent: Monday, March 19, 2012 07:18 PM
To: Marsters, Lizzie; O'Dell, Peggy
Cc: Klein, Elizabeth A
Subject: RE:

The latest communication we had about St. Augustine was the attached letter. We do not have funding for the Commission and I'm sure that's what he'll want to talk about. If possible we would like to help them with fund raising. I am told but do not know first hand that they have not been doing fund raising.

From: Marsters, Lizzie
Sent: Monday, March 19, 2012 6:21 PM
To: Haze, Pam K; O'Dell, Peggy
Cc: Klein, Elizabeth A
Subject:

Pam and Peggy –

Liz and I are planning on meeting with Commissioner Leary tomorrow afternoon. Do either of you have a quick briefing on hand about their funding issues that you could share with us?

From: Rees, Gareth C.
Sent: Monday, March 19, 2012 2:19 PM
To: Hayes, David
Cc: Marsters, Lizzie
Subject: Commissioner Bill Leary, St. Augustine, FL

David,

I received a call from Commissioner Bill Leary who will be in town tomorrow and would like to meet (10 minutes) if possible. He mentioned that you worked together during the Babbitt years. Please let me know if you'd like me to try and find some time.

Thanks

Gareth C. Rees

Executive Assistant to the Deputy Secretary

U.S. Department of the Interior

1849 C Street, NW

Washington, DC 20240

Tel: 202-208-6291

Fax: 202-208-1873

Cell: 202-957-8299

Lizzie Marsters

Chief of Staff to the Deputy Secretary

Department of the Interior

1849 C St NW

Washington, DC 20240

Office: 202-219-7499

BISON CONNECT

Hanley, Jacquelynn <kallie.hanley@bia.gov>

Re:

1 message

Marsters, Lizzie <Lizzie_Marsters@ios.doi.gov> Thu, Mar 22, 2012 at 8:47 AM
To: "Milakofsky, Ben E" <benjamin_milakofsky@ios.doi.gov>, "Hanley, Jacquelynn (Kallie)" <Kallie.Hanley@bia.gov>, "Gillette, Jodi" <Jodi_Gillette@ios.doi.gov>, "Stanton, Robert" <Robert_Stanton@ios.doi.gov>, "Klein, Elizabeth A" <Elizabeth_Klein@ios.doi.gov>

Looping in Liz Klein (sorry Liz)

From: Milakofsky, Ben E
Sent: Thursday, March 22, 2012 08:44 AM
To: Marsters, Lizzie; Hanley, Kallie; Gillette, Jodi; Stanton, Robert
Subject: RE:

One of the questions that came up yesterday was how often they meet. Here is some info on that:

This St. Augustine 450th Commemoration Commission performs primarily operational duties as opposed to advisory functions. Operational functions are those specifically authorized by statute or Presidential directive, such as making or implementing Government decisions or policy.

Here's the language in the legislation:

(c) COMMISSION MEETINGS.

(1) INITIAL MEETING.-Not later than 30 days after the Deadline. date on which all members of the Commission have been appointed, the Commission shall hold the initial meeting of the Commission.

(2) MEETINGS.-The Commission shall meet–

(A) at least 3 times each year; or

(B) at the call of the Chairperson or the majority of the members of the Commission.

(3) QUORUM.-A majority of the voting members shall constitute a quorum, but a lesser number may hold meetings.

(4) CHAIRPERSON AND VICE CHAIRPERSON.

(A) ELECTION.-The Commission shall elect the Chairperson and the Vice Chairperson of the Commission on an annual basis.

(B) ABSENCE OF THE CHAIRPERSON.-The Vice Chairperson shall serve as the Chairperson in the absence of the Chairperson.

(5) VOTING.-The Commission shall act only on an affirmative vote of a majority of the members of the Commission.

From: Marsters, Lizzie
Sent: Wednesday, March 21, 2012 3:04 PM
To: Hanley, Kallie; Gillette, Jodi; Stanton, Robert; Milakofsky, Ben E
Subject: Re:

Thanks Kallie

From: Hanley, Kallie
Sent: Wednesday, March 21, 2012 03:02 PM
To: Marsters, Lizzie; Gillette, Jodi; Stanton, Robert; Milakofsky, Ben E
Subject: RE:

Lizzie,

Thanks for forwarding this along, I appreciate the need to expedite this as this process has already taken longer than expected. As you have seen, we are working to appoint one of 3 nominees to be the 14th member (from Indian Country, specifically from one of the Tribes with historically significant ties to St Augustine/Fort Marion). We will work to move this along quickly and be sure to keep you updated as well as Amy Holley.

Thanks,

Kallie

From: Marsters, Lizzie
Sent: Wednesday, March 21, 2012 2:53 PM
To: Hanley, Kallie; Gillette, Jodi; Stanton, Robert; Milakofsky, Ben E
Subject: Fw:

Pam sent us this letter this week before our meeting and I just wanted to note the request for a 14th commissioner. Amy Holley is tasked with responding to the letter.

From: Haze, Pam K
Sent: Monday, March 19, 2012 07:18 PM
To: Marsters, Lizzie; O'Dell, Peggy
Cc: Klein, Elizabeth A
Subject: RE:

The latest communication we had about St. Augustine was the attached letter. We do not have funding for the Commission and I'm sure that's what he'll want to talk about. If possible we would like to help them with fund raising. I am told but do not know first hand that they have not been doing fund raising.

From: Marsters, Lizzie
Sent: Monday, March 19, 2012 6:21 PM
To: Haze, Pam K; O'Dell, Peggy
Cc: Klein, Elizabeth A
Subject:

Pam and Peggy –

Liz and I are planning on meeting with Commissioner Leary tomorrow afternoon. Do either of you have a quick briefing on hand about their funding issues that you could share with us?

From: Rees, Gareth C.
Sent: Monday, March 19, 2012 2:19 PM
To: Hayes, David
Cc: Marsters, Lizzie
Subject: Commissioner Bill Leary, St. Augustine, FL

David,

I received a call from Commissioner Bill Leary who will be in town tomorrow and would like to meet (10 minutes) if possible. He mentioned that you worked together during the Babbitt years. Please let me know if you'd like me to try and find some time.

Thanks

Gareth C. Rees

Executive Assistant to the Deputy Secretary

U.S. Department of the Interior

1849 C Street, NW

Washington, DC 20240

Tel: 202-208-6291

Fax: 202-208-1873

Cell: 202-957-8299

Lizzie Marsters

Chief of Staff to the Deputy Secretary

Department of the Interior

1849 C St NW

Washington, DC 20240

Office: 202-219-7499

BISON CONNECT

Hanley, Jacquelynn <kallie.hanley@bia.gov>

FW: 450th Commemoration St. Augustine Florida

3 messages

Gillette, Jodi <Jodi_Gillette@ios.doi.gov> Wed, Oct 12, 2011 at 5:34 PM
To: "Hanley, Jacquelynn (Kallie)" <Kallie.Hanley@bia.gov>

Any word on this?

From: Shawn Mulford (b) (6)
Sent: Wednesday, October 05, 2011 10:38 AM
To: Gillette, Jodi
Subject: Re: 450th Commemoration St. Augustine Florida

Jodi,

We are trying to determine is the Dept. of Interior still planning on funding the 450th Commemoration in St. Augustine? Also attached is the Council's response to the USDA regarding their Sacred Sites Report to the Secretary.

Thank you and I look forward to your reply on the funding question.

Shawn Mulford

(b) (6)

(b) (6)

From: "Shawn Mulford" (b) (6)
To: "Jodi Gillette" <Jodi_Gillette@ios.doi.gov>
Sent: Friday, September 2, 2011 7:49:37 AM
Subject: 450th Commemoration St. Augustine Florida

Good morning Jodi,

Here is the document I spoke with you about yesterday. Secretary Salazar should consult with all Indigenous Nations since federal funds are being used for this commemoration, not just the Seminoles. This Spanish land claim commemoration is at the very beginning of the destruction of our sovereignty as Indigenous Peoples. To renew this mentality which the Spanish came to this Land with would be very destructive to the future of Indigenous Peoples.

Thank you,

Shawn
630.963.7341
(b) (6) [redacted]

CouncilFormalStatement10.4.2011.pdf
55K

Hanley, Kallie <KHANLEY1@bia.gov> Wed, Oct 12, 2011 at 5:51 PM
To: "Gillette, Jodi" <Jodi_Gillette@ios.doi.gov>

Yes I spoke with Deanna about it and wanted to discuss with you. Let's find time tomorrow or Friday and discuss.

From: Gillette, Jodi
Sent: Wednesday, October 12, 2011 05:34 PM
To: Hanley, Kallie
Subject: FW: 450th Commemoration St. Augustine Florida

[Quoted text hidden]

Gillette, Jodi <Jodi_Gillette@ios.doi.gov> Thu, Oct 13, 2011 at 1:15 PM
To: "Hanley, Jacquelynn (Kallie)" <Kallie.Hanley@bia.gov>

Ok, sounds good!

, Kallie
Sent: Wednesday, October 12, 2011 5:52 PM

[Quoted text hidden]

[Quoted text hidden]

"The Creator gave the Aboriginal Indigenous Nations of the People Laws to follow and responsibilities to care for all Creation. These instructions have been passed down from generation to generation from the beginning of Creation. It is the Law that no one can overpower the Creator's Law, you are a part of Creation, thus if you break the Law, you are destroying yourself.

We speak on behalf of all Creation: the four legged/those that swim/those that crawl/those that fly/those that burrow in the Earth/the plant and tree Nations. This one life system includes the elements of fire, water, earth and air, the living environment of "Mother Earth".

The Sanctity of the Creator's Law has been broken. The balance of life has been disrupted. You come into life as a sacred being. If you abuse the sacredness of your life then you affect all Creation. The future of all life is now in jeopardy.

We have now reached the crossroads. As Aboriginal Indigenous People we ask you to work with us to save the future of all Creation."

Aboriginal Indigenous Nations of the People's Message 3.11.2011

The message above was brought forth, by Indigenous Elders and Medicine Peoples, at the threatened sacred mountain of the ancestors of the Huhugam. This message presented an opportunity to the United States of America for direct face-to-face dialogue with Indigenous Elders and Medicine People, which is necessary to assist and educate the Forest Service on how to conduct their activities to prevent damage, destruction and desecration to places held sacred by Indigenous Peoples.

As the Original Stewards of this Land, we are offended by the lack of sensitivity being shown to our position and we are discriminated against by having to respond in black and white with a foreign language that is not ours and does not convey the full depth of our concerns. We maintain the inherent responsibility that was given to us by the Creator to care for all Creation and to speak for our relatives that cannot be easily understood by the newcomers. We are united under the Creator's Law to protect and extend Life for our future generations. Today, your understanding of a sacred site does not reflect what Indigenous Peoples know to be true about the places that we hold Sacred and Holy.

The "Report to the Secretary – USDA and Forest Service Policy and Procedures Review: Indian Sacred Sites" is without spirit and fails to provide meaningful and effective direction for the development of policies for the protection of Indigenous sacred places. There is nothing in the report that offers any new or real mechanisms to protect sacred places that create the foundations of our Way of Life as Indigenous Peoples. The activities of federal agencies continue to damage, destroy, and desecrate these sacred places. For instance, there is no mention in the report of how the Agency is going to protect sacred places from special use permits, third party contractors or

resource extraction. And, there is no recognition of the fact that the United States has treaty, agreements and statutory obligations to Indigenous Peoples; these obligations surpass the Agency's mission to provide multi-use activities. Recreational activities on our sacred lands do not reach the same threshold and should not be weighed equally with our Way of Life as Indigenous Peoples particularly when actions may result in negative consequences to the natural system of life.

Protection of what we hold Sacred as Indigenous Peoples surpasses domestic and international laws; it also requires adherence to the Creator's Law, a Law that is indivisible and creates the spiritual foundations for Indigenous Nations and our Way of Life. For this reason, we specifically asked that the United Nations Declaration on the Rights of Indigenous Peoples be included in the document and noted as "a minimum standard". This specific request was not included in the report. And, there is no mention of the Creator's Law in the report. As Indigenous Peoples we do not separate ourselves from the Creator's Law. The Creator's Law is that All Life is Sacred, All Creation is Sacred. That is the Natural Law we cannot change or challenge.

The Forest Service states it cannot delegate decision-making authority for actions on National Forest System land to entities outside the federal government. However, the Creator never delegated the right of Creation and Destruction to the Forest Service. Yet, the Forest Service continues to destroy and desecrate the natural function of these lands, while trying to create new uses for these lands that have held their sacred purpose since the beginning of Creation. We, the Indigenous Peoples, have obligations and responsibilities that go beyond man-made domestic and international laws. We must adhere to the Creator's Law and protect and maintain these sacred places and honor their sacred purposes. The Creator's Law does not change so our obligations and responsibilities have not and will not change.

The report speaks of keeping sacred sites confidential for their protection, yet the Forest Service continues to move forward with its plans to damage, destroy, pollute and desecrate known and identified Holy places with telescopes, treated sewage effluent, resource extraction, further development, recreation and other damaging activities. As a result it is not prudent for Indigenous Peoples to provide federal agencies with information on sacred places and knowledge until a mutually acceptable and fully responsible system has been established for protecting the sacred places that have already been identified. Our knowledge is for us to protect and not for federal agencies to abuse. Only when a sacred area is threatened or revealed will it be interpreted by the Indigenous Elders and Medicine Peoples. Direction will then be given to the Forest Service on how to conduct their activities to prevent damage, destruction and desecration. Those born into this way of life understand that it is our responsibility not to give away the inherited rights of our future generations to those who do not value and understand our Way of Life. The only way to legitimately include authentic indigenous knowledge is to include the Indigenous Peoples, who are the true keepers of that spiritual knowledge throughout the entire process especially when decisions are being made. So you must come to the Indigenous Peoples, face-to-face, in order to get

our free, prior and informed consent before plans are initiated that may affect Indigenous Peoples and the Creator's Creation.

When you decide to move forward in a correct manner (that is with respect and dignity as human beings), then you will come to the Indigenous Peoples to consult face-to-face with an understanding that we need consensus before proceeding. Anything less falls short of developing a working relationship that is necessary with Indigenous Peoples to address critical issues and to benefit all Creation. The Forest Service has indicated that it wishes to engage in co-management of these lands with the Indigenous Peoples. However, the Forest Service has failed to recognize that our obligations and responsibilities go beyond the limitations of man-made laws. Our responsibilities include an obligation to speak on behalf of all Creation, to protect that sacredness that has been given to us by the Creator. The word "co-management" itself is inappropriate, because we don't view our role as managers, but rather to protect and to live in harmony with all Creation. Once these foundational principles are understood and respected, we can begin discussions on how this balance can be achieved.

The Forest Service needs to understand that it is fully responsible and liable for the activities and actions that it allows and undertakes on our sacred lands and which negatively impact Indigenous Peoples and our Way of Life. The report singles out Forest Supervisors as having final authority for these decisions, but we remind you that all administrators and staff within any given line of authority will be held responsible for fulfilling obligations to all domestic laws, international laws and the Creator's Law, which protect the Creator's Creation and our Indigenous Way of Life. Line officers are not the only staff that require performance measures for this to work; these measures must be required of all public servants from the President, Members of Congress, Supreme Court Justices, USDA Secretary and all Forest Service line officers, especially since there is such a strong record for violation of and past inconsistent implementation of policies listed in the report. There is a need to immediately enforce and synthesize all current laws, policies and procedures and to create legitimate consequences for those who fail to follow these protocols.

We all need a healing. The report does not address how your Agency is going to right past wrongs and restore past damages that your Agency has caused. As Indigenous Peoples we strive to maintain balance and harmony with all Creation. Many years ago we received the message that this harmonious balance had been disrupted. We have sent messages of all types to every governmental body around the World including your Agency that we must begin to heal activities of the past that have led to damage, destruction, and desecration. To begin this healing process we must first stop these damaging activities to allow the natural healing process of Mother Earth to begin. The healing cannot begin until your Agency formally confronts the legacies of injustice to the water, air, land, plants, animals, trees, and all of the Creator's Creation that you have damaged, destroyed and desecrated, including the Indigenous Peoples.

A healthy relationship between our Nations needs to be created. We noted your non-discriminatory statement but also noted the omission of our spiritual way of life and sacred holdings in that statement. The United States of America has not honored its agreements to the original inhabitants of this land since the beginning of our relationship. This same lack of commitment to the agreements being made with the Indigenous Peoples continues to this day. For that reason we as Indigenous Peoples recommend that the Secretary as a first step towards reconciliation conduct an independent investigation into past and current human rights and environmental violations, including discriminatory practices, under both domestic and international law. The findings from this independent investigation should be made public and should include recommendations and plans to restore past damage and to prevent future harms to the Creator's Creation and our Way of Life. Your laws get outdated and do not respond effectively to emerging threats such as treated sewage effluent, invasive species, antibiotic resistant genes and all other types of emerging and existing threats to the natural system of life. The United States' 1872 mining law, for example, does not adhere to your best available science and does not adhere to the Creator's Law. It must be changed if your laws as a Nation are to be taken seriously. Your science is flawed as it cannot predict with absolute certainty how Mother Earth will respond to your activities. Because you are blinded by laws and science that are economically driven, Indigenous Peoples, as the Original Stewards of this Land, must be involved in every aspect of your actions – planning, development and implementation-- to ensure the protection of our Way of Life and to fulfill our obligations to the Creator and all Life.

Another concern stated in the report is that the Agency lacks personnel, knowledge and funding. This means you lack the resources to fulfill your obligations to your laws, international laws and the Creator's Law and should not be allowed to proceed with any plans until you are ready and able to be responsible for your actions and to fulfill all of your obligations.

We, as Indigenous Peoples, have a great responsibility to our children and all Life that must be honored and upheld. The covenant we have with the Creator requires us to consider the impacts of our decisions on the Creator's Creation and the impact these decisions will have on the future of life. The Indigenous Elders, Medicine Peoples, Spiritual Leaders, Wisdom Keepers, Spiritual People and Those Who Carry Great Responsibilities for Their People will continue to fulfill their responsibilities to provide a future for the coming generations of Life and must be included in all planning and decisions affecting the natural system of life.

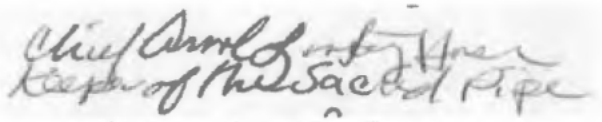
In order for us to move forward meaningfully we must first create a base understanding between us, to ensure that we are agreeing to speak about sacredness in a manner that is appropriate, respectful and with the dignity it requires. Otherwise, these discussions will fail to address the concerns of the Indigenous Peoples and to honor the Secretary's request to create more effective policies for the protection of Indigenous sacred places. We have much more to share with you outside of this very limiting and discriminatory process, a process that does not reflect who we are as Indigenous Elders and Medicine Peoples. We want to be very clear that this is not consultation. True consultation

requires those with decision-making authority to be willing to come to us formally, and sit with us face-to-face. Then we can initiate a true dialogue on how to proceed honorably to provide a future for *All Life*.

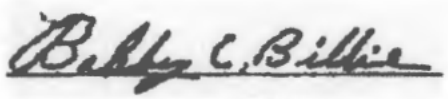
We are united under the Creator's Law. We are from various Indigenous Nations and are spiritually related. We have been placed on our lands as Aboriginal Indigenous Nations of the People with sacred instructions and responsibilities placed within us by the Creator to follow the Laws of the Creator. Your Agency uses terms like federally recognized and federally unrecognized. We see this as your way of dividing the Indigenous Peoples. We are united under the Creator's Law, as United Indigenous Nations, to protect and extend Life for all future generations.

We have worked through the Senior Advisor to Secretary Tom Vilsack to set up a two and a half hour meeting on October 12, 2011. The Indigenous Elders and Medicine Peoples intend to begin dialogue with Secretary Vilsack during this phone conference, rather than continuing to have these discussions filtered through his representatives. The Secretary is the representative for the United States regarding their position on the protection of our Indigenous Sacred Lands. The Secretary's participation or lack of participation on this phone conference will reflect the United States commitment to creating a working relationship with the Indigenous Elders and Medicine Peoples to realign their way of life with the Creator's natural system of life.

REPRESENTATIVES OF THE COUNCIL



Chief, Arvol Looking Horse
19th Generation Keeper of the Sacred White Buffalo Calf Pipe
Spiritual Leader
Lakota, Dakota and Nakota Nations



Bobby C. Billie
Clan Leader and Spiritual Leader
Council of the Original Miccosukee
Simanolee Nation Aboriginal People

-ADDITIONAL SIGNATURES TO FOLLOW-

ORAL STATEMENT DELIVERED TO FRED CLARK, DIRECTOR OFFICE OF TRIBAL RELATIONS ON OCTOBER 4, 2011

FW: 450th Commemoration St. Augustine Florida

21 messages

Gillette, Jodi <Jodi_Gillette@ios.doi.gov> Fri, Sep 2, 2011 at 9:38 AM
To: "Parker, Patricia" <Pat_Parker@nps.gov>, "Hanley, Jacquelynn (Kallie)" <Kallie.Hanley@bia.gov>

Kallie,

Not sure if you can see how we plan to incorporate the Native perspective in this event.

From: Shawn Mulford (b) (6)
Sent: Friday, September 02, 2011 8:50 AM
To: Gillette, Jodi
Subject: 450th Commemoration St. Augustine Florida

Good morning Jodi,

Here is the document I spoke with you about yesterday. Secretary Salazar should consult with all Indigenous Nations since federal funds are being used for this commemoration, not just the Seminoles. This Spanish land claim commemoration is at the very beginning of the destruction of our sovereignty as Indigenous Peoples. To renew this mentality which the Spanish came to this Land with would be very destructive to the future of Indigenous Peoples.

Thank you,

Shawn
(b) (6)

(b) (6)

450SecInterior.pdf
23K

Hanley, Kallie <KHANLEY1@bia.gov> Fri, Sep 2, 2011 at 9:54 AM
To: "Gillette, Jodi" <Jodi_Gillette@ios.doi.gov>, "Parker, Patricia" <Pat_Parker@nps.gov>

Hi Jodi,

I will pop by your office today so we can discuss.

Thanks,

Kallie

From: Gillette, Jodi
Sent: Friday, September 02, 2011 09:38 AM
To: Parker, Patricia; Hanley, Kallie
Subject: FW: 450th Commemoration St. Augustine Florida

[Quoted text hidden]

Hanley, Kallie <KHANLEY1@bia.gov> Fri, Sep 2, 2011 at 12:28 PM
To: "Gillette, Jodi" <Jodi_Gillette@ios.doi.gov>

You around? I'd like to talk to you about the St Augustine issue below.

PS - If you are here they are having a surprise thing for Terri Johnson's birthday in Matt Lee-Ashleys office at 1. With pizza. Come if you are here! (if not, don't mention bday stuff to terri until later or she will get suspicious!)

Kallie Hanley

Office of the the Secretary | The U.S. Department of the Interior

desk: (202) 208-5397 | cell: (202) 374-7694 | kallie_hanley@ios.doi.gov

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From: Gillette, Jodi
Sent: Friday, September 02, 2011 9:38 AM
To: Parker, Patricia; Hanley, Kallie
Subject: FW: 450th Commemoration St. Augustine Florida

[Quoted text hidden]

Gillette, Jodi <Jodi_Gillette@ios.doi.gov> Fri, Sep 2, 2011 at 1:00 PM
To: "Hanley, Jacquelynn (Kallie)" <Kallie.Hanley@bia.gov>

I'm around but very busy right now, appreciate the invite however. My new scheduler is Patrese Atine, if you want to come down here right before the TCT meeting, that would work.

From: Hanley, Kallie

Sent: Friday, September 02, 2011 12:28 PM
To: Gillette, Jodi
Subject: RE: 450th Commemoration St. Augustine Florida

You around? I'd like to talk to you about the St Augustine issue below.

PS - If you are here they are having a surprise thing for Terri Johnson's birthday in Matt Lee-Ashleys office at 1. With pizza. Come if you are here! (if not, don't mention bday stuff to terri until later or she will get suspicious!)

Kallie Hanley

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From: Gillette, Jodi
Sent: Friday, September 02, 2011 9:38 AM
To: Parker, Patricia; Hanley, Kallie
Subject: FW: 450th Commemoration St. Augustine Florida

[Quoted text hidden]

Hanley, Kallie <KHANLEY1@bia.gov> Fri, Sep 2, 2011 at 2:02 PM
To: "Gillette, Jodi" <Jodi_Gillette@ios.doi.gov>

I ended up getting tied up talking to Terri about my title change, resume, etc. Just tried to jump on but no one was on the call?

Kallie Hanley

Office of the the Secretary | The U.S. Department of the Interior

desk: (202) 208-5397 | cell: (202) 374-7694 | kallie_hanley@ios.doi.gov

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From: Gillette, Jodi
Sent: Friday, September 02, 2011 1:01 PM
To: Hanley, Kallie

[Quoted text hidden]

[Quoted text hidden]

Gillette, Jodi <Jodi_Gillette@ios.doi.gov> Fri, Sep 2, 2011 at 2:07 PM
To: "Hanley, Jacquelynn (Kallie)" <Kallie.Hanley@bia.gov>

Nobody joined. I was on as well.

From: Hanley, Kallie
Sent: Friday, September 02, 2011 2:02 PM
To: Gillette, Jodi
Subject: RE: 450th Commemoration St. Augustine Florida

I ended up getting tied up talking to Terri about my title change, resume, etc. Just tried to jump on but no one was on the call?

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Office of the the Secretary | The U.S. Department of the Interior

desk: (202) 208-5397 | cell: (202) 374-7694 | kallie_hanley@ios.doi.gov

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From: Gillette, Jodi
Sent: Friday, September 02, 2011 1:01 PM
To: Hanley, Kallie

[Quoted text hidden]

[Quoted text hidden]

Hanley, Kallie <KHANLEY1@bia.gov> Fri, Sep 2, 2011 at 2:07 PM
To: "Gillette, Jodi" <Jodi_Gillette@ios.doi.gov>

Okay. I guess people forgot. Do you have time to discuss St Augustine? If not I will schedule time for next week.

Kallie Hanley

Office of the the Secretary | The U.S. Department of the Interior

desk: (202) 208-5397 | cell: (202) 374-7694 | kallie_hanley@ios.doi.gov

From: Gillette, Jodi
Sent: Friday, September 02, 2011 2:07 PM

[Quoted text hidden]

[Quoted text hidden]

Gillette, Jodi <Jodi_Gillette@ios.doi.gov> Fri, Sep 2, 2011 at 2:25 PM
To: "Hanley, Jacquelynn (Kallie)" <Kallie.Hanley@bia.gov>

Next week would be better. I'm about to ditch this place.

From: Hanley, Kallie
Sent: Friday, September 02, 2011 2:08 PM
To: Gillette, Jodi
Subject: RE: 450th Commemoration St. Augustine Florida

Okay. I guess people forgot. Do you have time to discuss St Augustine? If not I will schedule time for next week.

Kallie Hanley

Office of the the Secretary | The U.S. Department of the Interior

desk: (202) 208-5397 | cell: (202) 374-7694 | kallie_hanley@ios.doi.gov

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From: Gillette, Jodi
Sent: Friday, September 02, 2011 2:07 PM

[Quoted text hidden]

[Quoted text hidden]

Hanley, Kallie <KHANLEY1@bia.gov> Fri, Sep 2, 2011 at 3:13 PM
To: "Gillette, Jodi" <Jodi_Gillette@ios.doi.gov>

Good! hope you have a great weekend!

Kallie Hanley

Office of the the Secretary | The U.S. Department of the Interior

desk: (202) 208-5397 | cell: (202) 374-7694 | kallie_hanley@ios.doi.gov

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From: Gillette, Jodi
Sent: Friday, September 02, 2011 2:25 PM

[Quoted text hidden]

[Quoted text hidden]

Hanley, Kallie <KHANLEY1@bia.gov> Mon, Sep 12, 2011 at 10:59 AM
To: "Archuleta, Deanna" <Deanna_Archuleta@ios.doi.gov>

Hi Deanna

Are you organizing the 450th Commemoration of St. Augustine? If so, I'd like to discuss with you whether we are incorporating the Native American perspective into the event. Please see the attached letter from a Native American constituent.

Thanks,

Kallie

From: Gillette, Jodi
Sent: Friday, September 02, 2011 9:38 AM
To: Parker, Patricia; Hanley, Kallie
Subject: FW: 450th Commemoration St. Augustine Florida

Kallie,

Not sure if you can see how we plan to incorporate the Native perspective in this event.

From: Shawn Mulford (b) (6) [redacted]

Sent: Friday, September 02, 2011 8:50 AM
To: Gillette, Jodi
Subject: 450th Commemoration St. Augustine Florida

Good morning Jodi,

Here is the document I spoke with you about yesterday. Secretary Salazar should consult with all Indigenous Nations since federal funds are being used for this commemoration, not just the Seminoles. This Spanish land claim commemoration is at the very beginning of the destruction of our sovereignty as Indigenous Peoples. To renew this mentality which the Spanish came to this Land with would be very destructive to the future of Indigenous Peoples.

Thank you,

Shawn
(b) (6) [redacted]

450SecInterior.pdf
23K

Archuleta, Deanna <DARCHULETA@bia.gov> Mon, Sep 12, 2011 at 11:03 AM
To: "Hanley, Jacquelynn (Kallie)" <Kallie.Hanley@bia.gov>

Already on it! let's talk today and I'll give you background and why the delay.
Deanna Archuleta
Senior Advisor
to the Secretary
U.S. Department of the Interior
(202)208-2554

From: Hanley, Kallie
Sent: Monday, September 12, 2011 10:59 AM
To: Archuleta, Deanna
Subject: FW: 450th Commemoration St. Augustine Florida

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Thank you,

Shawn
(b) (6)

Hanley, Kallie <KHANLEY1@bia.gov> Mon, Sep 12, 2011 at 11:04 AM
To: "Archuleta, Deanna" <Deanna_Archuleta@ios.doi.gov>

That's great! Sounds good.

From: Archuleta, Deanna
Sent: Monday, September 12, 2011 11:03 AM
To: Hanley, Kallie
Subject: Re: 450th Commemoration St. Augustine Florida

[Quoted text hidden]

Archuleta, Deanna <DARCHULETA@bia.gov> Mon, Sep 12, 2011 at 11:05 AM
To: "Hanley, Jacquelynn (Kallie)" <Kallie.Hanley@bia.gov>

Can you see if Jodi wants to chat as well?
Deanna Archuleta
Senior Advisor
to the Secretary
U.S. Department of the Interior
(202)208-2554

From: Hanley, Kallie
Sent: Monday, September 12, 2011 11:04 AM
To: Archuleta, Deanna
Subject: RE: 450th Commemoration St. Augustine Florida

[Quoted text hidden]

Hanley, Kallie <KHANLEY1@bia.gov> Mon, Sep 12, 2011 at 11:06 AM
To: "Gillette, Jodi" <Jodi_Gillette@ios.doi.gov>

I'm going to discuss this today with Deanna Archuletta. Do you want to join us?

From: Gillette, Jodi
Sent: Friday, September 02, 2011 9:38 AM
To: Parker, Patricia; Hanley, Kallie
Subject: FW: 450th Commemoration St. Augustine Florida

[Quoted text hidden]

Hanley, Kallie <KHANLEY1@bia.gov> Mon, Sep 12, 2011 at 11:07 AM
To: "Archuleta, Deanna" <Deanna_Archuleta@ios.doi.gov>

Sure

From: Archuleta, Deanna

Sent: Monday, September 12, 2011 11:06 AM

[Quoted text hidden]

[Quoted text hidden]

Archuleta, Deanna <DARCHULETA@bia.gov> Mon, Sep 12, 2011 at 11:08 AM
To: "Hanley, Jacquelynn (Kallie)" <Kallie.Hanley@bia.gov>

I have a short window at noon
Deanna Archuleta
Senior Advisor
to the Secretary
U.S. Department of the Interior
(202)208-2554

From: Hanley, Kallie
Sent: Monday, September 12, 2011 11:07 AM
[Quoted text hidden]

[Quoted text hidden]

Hanley, Kallie <KHANLEY1@bia.gov> Mon, Sep 12, 2011 at 11:09 AM
To: "Archuleta, Deanna" <Deanna_Archuleta@ios.doi.gov>

Ok I will come by then and extend an invite to Jodi as well.

From: Archuleta, Deanna
Sent: Monday, September 12, 2011 11:09 AM

[Quoted text hidden]

[Quoted text hidden]

Archuleta, Deanna <DARCHULETA@bia.gov> Mon, Sep 12, 2011 at 11:10 AM
To: "Hanley, Jacquelynn (Kallie)" <Kallie.Hanley@bia.gov>

Perfect
Deanna Archuleta
Senior Advisor
to the Secretary
U.S. Department of the Interior
(202)208-2554

From: Hanley, Kallie
Sent: Monday, September 12, 2011 11:09 AM
[Quoted text hidden]

[Quoted text hidden]

Hanley, Kallie <KHANLEY1@bia.gov> Mon, Sep 12, 2011 at 11:11 AM
To: "Gillette, Jodi" <Jodi_Gillette@ios.doi.gov>

I am just going to stop by Deanna's office at noon for a few minutes if you'd like to join. She said she's already working on incorporating the Native perspective. She said she will fill us in on the background and why there have been delays.

From: Hanley, Kallie
Sent: Monday, September 12, 2011 11:07 AM
To: Gillette, Jodi
Subject: RE: 450th Commemoration St. Augustine Florida

[Quoted text hidden]

Gillette, Jodi <Jodi_Gillette@ios.doi.gov> Mon, Sep 12, 2011 at 7:19 PM
To: "Hanley, Jacquelynn (Kallie)" <Kallie.Hanley@bia.gov>

Sorry, was in air today and now on ground. Let me know what Deanna says and thanks so much for following up on this.

From: Hanley, Kallie
Sent: Monday, September 12, 2011 11:06 AM
To: Gillette, Jodi
Subject: RE: 450th Commemoration St. Augustine Florida

[Quoted text hidden]

Hanley, Kallie <KHANLEY1@bia.gov> Tue, Sep 13, 2011 at 3:59 PM
To: "Gillette, Jodi" <Jodi_Gillette@ios.doi.gov>

I will catch you up when I see you tomorrow. Interesting stuff.

From: Gillette, Jodi
Sent: Monday, September 12, 2011 7:19 PM
To: Hanley, Kallie
Subject: Re: 450th Commemoration St. Augustine Florida

[Quoted text hidden]

450 yr anniversary Ponce de Leon

2 messages

Hanley, Kallie <KHANLEY1@bia.gov> Tue, Sep 6, 2011 at 2:28 PM
To: "Marsters, Lizzie" <Lizzie_Marsters@ios.doi.gov>, "Johnson, Terri" <Terri_Johnson@ios.doi.gov>

Hi ladies

Do either of you know who is planning the St Augustine celebration and when it shall take place?

Thanks,

Kallie Hanley

Office of the the Secretary | The U.S. Department of the Interior

desk: (202) 208-5397 | cell: (202) 374-7694 | kallie_hanley@ios.doi.gov

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Marsters, Lizzie <Lizzie_Marsters@ios.doi.gov> Tue, Sep 6, 2011 at 2:48 PM
To: "Hanley, Jacquelynn (Kallie)" <Kallie.Hanley@bia.gov>, "Johnson, Terri" <Terri_Johnson@ios.doi.gov>

Deanna would know who is planning the celebration

From: Hanley, Kallie
Sent: Tuesday, September 06, 2011 2:28 PM
To: Marsters, Lizzie; Johnson, Terri
Subject: 450 yr anniversary Ponce de Leon

[Quoted text hidden]

News Summary

1 message

Tsai, Brian <Brian_Tsai@ios.doi.gov>
To: "Tsai, Brian" <Brian_Tsai@ios.doi.gov>

Tue, Jul 19, 2011 at 10:45 AM

Interior News Summary

Headline	Date	Outlet	Contact

Video

Secretary Salazar Video

Secretary Salazar News

New panel vows 450th progress	07/18/11	St. Augustine Record (FL)	Peter Guinta
Don Pedro shares his local color with guests	07/18/11	St. Augustine Record (FL)	Marcia Lane
Group campaigns to protect Colo. River flows	07/18/11	Associated Press AP	

Other News

Anti-nuke groups to fight Manhattan Project parks	07/18/11	Associated Press AP	Jeri Clausing
EDITORIAL: The Peak and Life Below It	07/19/11	New York Times	
Whitebark pine tree faces extinction threat, agency says	07/19/11	Washington Post	Juliet Eilperin
New oil spill reported in northwestern Montana	07/18/11	Associated Press AP	Matt Volz

FOR MORE CLIPS, PLEASE CLICK ON THE ATTACHMENT

Brian Tsai

Public Affairs Specialist

U.S. Department of the Interior

(202) 208-6416

07-19-11.doc
330K

From Stone, Renee **Date** 8/9/2010 8:51:31 PM

To Fagan, Chick; Keable, Edward T

Cc Hanley, Kallie

Subject Re: St Augustine 450th anniversary commission questions - personnel question and request for legal advice - confidential

Great, thanks. I will do that.

From: Chick_Fagan@nps.gov <Chick_Fagan@nps.gov>
To: Stone, Renee; Keable, Edward T
Cc: Hanley, Kallie
Sent: Mon Aug 09 19:07:26 2010
Subject: Re: St Augustine 450th anniversary commission questions - personnel question and request for legal advice - confidential

(b) (5)

[redacted]

From: "Stone, Renee" [Renee_Stone@ios.doi.gov]
Sent: 08/09/2010 05:36 PM AST
To: EDWARD KEABLE; Chick Fagan
Cc: Kallie Hanley
Subject: St Augustine 450th anniversary commission questions - personnel question and request for legal advice - confidential

Ed, I don't know who in SOL works on boards and commissions. So if you could direct this to the appropriate person I'd appreciate it. Unless Chick knows the answers.

(b) (5)

[redacted]

(b) (5)

[redacted]

Thanks for your help.

Renee Stone
Deputy Chief of Staff
U.S. Department of the Interior
1849 C Street NW
Washington DC 20240
202-208-6133 (office)
202-288-8784 (mobile)

From Chick_Fagan@nps.gov **Date** 7/20/2010 5:50:56 PM
To Stone, Renee
Cc Sheaffer, Bruce; Hanley, Kallie; Tumen, Sara; Wilson, Gordon
Subject Re: St. Augustine Commission

Hi Renee: I was mainly trying to respond to an inquiry from Gordie Wilson, the NPS rep to the Commission, and who I've copied on this e-mail. He thinks the mayor will probably want to do a press event when he receives his official appointment letter. (The mayor's appointment letter bounced back to us and we are now re-sending it.)

(b) (5) [redacted]

CHICK FAGAN
Chief, Office of Policy
Room 1200, 1201 Eye Street
Phone: 202-354-3951
Cell: 202-345-1478
Fax: 202-371-5189

Smart people visit www.nps.gov/policy at least once a day!

"Stone, Renee" <Renee_Stone@ios.doi.gov>

07/20/2010 05:35 PM

To "Fagan, Chick" <Chick_Fagan@nps.gov>, "Sheaffer, Bruce" <Bruce_Sheaffer@nps.gov>
cc "Hanley, Kallie" <Kallie_Hanley@ios.doi.gov>, "Tumen, Sara" <Sara_Tumen@ios.doi.gov>
Subject St. Augustine Commission

Hi. I heard you were asking Chick, sorry I didnâ€™t keep you in the loop better. Weâ€™ve made selections but a couple of the nominees turned us down because they donâ€™t want to file financial disclosure forms. And we still havenâ€™t heard back from a couple, that the City is following up with. So we havenâ€™t done any press or anything until we have a final list, but Iâ€™m sure the Secretary wants to do one. The City is working to organize its first meeting in September, which we hope to get the secretary to attend. They have inquired about funding which I discussed once with Bruce a while back. Can we have that conversation now? They want to move pretty quickly to hire an executive director etc. Is there anything else I can do to be helpful (or that I should have thought of and everyone is being too polite to tell me that)? Bruce, Iâ€™ll call you about money?

Here is what weâ€™ve got so far:

Congressional picks:

Alfonso Fanjul
Dr. Michael Francis
Bruce Smathers
Jay Kislak
Micky Arison (not yet confirmed)

Governors picks:

Carlos Gutierrez (not yet confirmed)

Katherine Dickenson
Tina Osceola (not yet confirmed)

St. Augustineâ€™s picks:

Bob Graham
Father Tom Willis
Bob Stanton

Chancellor of University system:

Dr. Michael Gannon

NPS:

Gordon Wilson

Mayor:

Mayor Joseph Boles

Renee Stone
Deputy Chief of Staff
U.S. Department of the Interior
1849 C Street NW
Washington DC 20240
202-208-6133 (office)
202-288-8784 (mobile)

From Hanley, Kallie **Date** 3/24/2010 5:08:00 PM

To Triebsch, Margaret A

Cc

Subject RE: Draft Charter for the St. Augustine 450th Commemorative Commissionn

Renee has said that NPS is the correct entity. Otherwise let's begin the charter through the surname process! Hurray! Great job! Thank you so much Margaret.

Kallie Hanley
Office of the White House Liaison
The U.S. Department of the Interior
p: (202) 208-5397 | f: (202) 208-1481
kallie_hanley@ios.doi.gov

From: Triebsch, Margaret A
Sent: Wednesday, March 24, 2010 2:59 PM
To: Hanley, Kallie
Subject: Draft Charter for the St. Augustine 450th Commemorative Commissionn

Hi Kallie,

Here's the draft charter for Renee. I had Katherine Aldrich look at it and she was fine with it. Please let me know if Renee wants any changes made to the charter. There are two items in the charter that are in Red that need to be addressed. I put the National Park Service as the office providing oversight and direction, but wasn't sure what Renee had in mind. Once I receive the addresses I can finalize the letters.

Thanks.
Margaret

Margaret Triebsch
Office of the Executive Secretariat
1849 C Street, NW - Room 7224
Washington, DC 20240
(202) 208-4524
(202) 219-2100
margaret_triebsch @ios.doi.gov

U. S. Department of the Interior
St. Augustine 450th Commemoration Commission

Charter

This charter is for the purpose of formally acknowledging the St. Augustine's 450th Commemoration Commission as an entity within the U.S. Department of the Interior, established to carry out functions authorized and specifically assigned to the Commission by section 7404 of the Omnibus Public Land Management Act of 2009. The Commission is subject to administrative requirements applicable to other functional units of the Department of the Interior, except as may be otherwise stipulated in section 7404 of the Omnibus Public Land Management Act of 2009 and indicated in other sections of this charter.

1. **Authorization.** The St. Augustine 450th Commemoration Commission (hereinafter referred to as the Commission) is a Federal operating commission established by Public Law 111-11, section 7404 of the Omnibus Public Land Management Act of 2009, March 30, 2009 (hereinafter referred to as the Act).

2. **Purpose and Duties.** The Commission was established to:

   a. Plan, develop, and carry out programs and activities appropriate to commemorate the 450th anniversary of the founding of the city of St. Augustine, Florida;

   b. Facilitate St. Augustine related activities throughout the United States;

   c. Encourage civic, patriotic, historical, educational, artistic, religious, economic, and other organizations throughout the United States to organize and participate in anniversary activities to expand the understanding and appreciation of the significance of the founding and continuing history of St. Augustine;

   d. Provide technical assistance to states, localities, and non-profit organizations to further the commemoration;

   e. Coordinate and facilitate for the public: scholarly research on, publication about, and interpretation of, St. Augustine;

f. Ensure that the 450th anniversary of St. Augustine provides a lasting legacy and long-term public benefit by assisting in the development of appropriate program and facilities;

g. Help ensure that the observances of the foundation of St. Augustine are inclusive and appropriately recognize the experience and heritage of all individuals present when St. Augustine was founded;

h. Prepare a strategic plan for the activities of the Commission; and

i. Complete and submit to Congress, not later than September 30, 2015, a final report that contains:

(1) a summary of the activities of the Commission;

(2) a final accounting of funds received and expended by the Commission; and

(3) findings and recommendations of the Commission.

3. **Powers.** The Commission may:

a. Solicit, accept, use, and dispose of gifts, bequests, or devises of money or other property for aiding or facilitating the work of the Commission. The Commission may not purchase real property;

b. Appoint such advisory committees as the Commission determines to be necessary to carry out its duties and responsibilities as defined in the Act and in conformance with the by-laws of the Commission;

c. Authorize any member or employee of the Commission to take any action that the Commission is authorized to take under the Act;

d. Procure supplies, services, and property, and make or enter into contracts, leases, or other legal agreements, to carry out the duties and responsibilities of the Commission as determined by the Act. Any contracts, leases or other legal agreements made or entered into by the Commission may not extend beyond December 31, 2015;

e. Use the United States mail in the same manner and under the same conditions as other Federal agencies;

f. Provide grants in amounts not to exceed $20,000 each to communities and nonprofit organizations to develop programs to assist in the commemoration;

g. Provide grants to research and scholarly organizations to research, publish, or distribute information relating to the early history of St. Augustine; and

h. Provide technical assistance to states, localities, and nonprofit organizations to further the commemoration.

4. **Membership.**

a. The Commission will consist of 14 members appointed by the Secretary of the Interior, as follows:

(b) (5)

b. Members will be appointed for the life of the Commission. A vacancy on the Commission will be filled in the same manner in which the original appointment was made. Any member appointed to fill a vacancy will serve for the remainder of the term for which the predecessor of the member was appointed.

c. A Member appointed to the Commission as the Mayor of St. Augustine, or as an employee of the National Park Service, or the State University System of Florida, who ceases to hold such position, may continue to serve on the Commission for not longer than the 30-day period beginning on the date on which that member ceases to hold the position.

5. **Administration.**

a. The Commission will meet at the call of the Chairperson of the Commission or the majority of the members, but no more than three times annually.

b. Not later than 30 days after the date on which all members of the Commission have been appointed the Commission will hold its initial meeting.

c. A majority of the voting members shall constitute a quorum, but a lesser number may hold meetings.

d. Commission members will serve without compensation, except for Federal employees who will continue to receive pay for employment as an officer or employee of the Federal government.

e. The Commission will act only on an affirmative vote of a majority of the members of the Commission.

f. The Commission will elect the Chairperson and the Vice Chairperson of the Commission on an annual basis.

g. The Vice Chairperson will serve as the Chairperson in the absence of the Chairperson.

h. Commission members will be reimbursed for travel expenses, including per diem in lieu of subsistence, at rates authorized for an employee of an agency under subchapter 1 of chapter 57 of title 5, United States Code, while away from the home or regular place of duties of the member in the performance of Commission duties.

i. The Commission will comply with all applicable Federal statutes and regulations governing the use of appropriated funds, with the (b) (5) [redacted]

(b) (5) providing appropriate oversight and direction as needed.

j. The Commission will prepare a budget detailing how its funds will be utilized, and institute a system of accounting and management controls which adequately safeguards its funds. The Commission's expenses will not exceed the amount appropriated by Congress for the Commission's purposes, plus donations that it may obtain from other private or public entities.

k. All activities undertaken by the Commission and its staff will be consistent with the laws, regulations, guidelines, policies, and practices applicable to the Department of the Interior, except where the Act allows exception. (b) (5) (b) (5) (I put NPS in there, but it can be another DOI office.)]

i. The Commission will transfer all documents and materials of the Commission to the National Archives or another appropriate Federal entity not later than December 31, 2015.

6. **Personnel and Services.**

a. The Chairperson of the Commission, may, without regard to civil service laws (including regulations) nominate an executive director to enable the Commission to perform its duties.

b. Employment of an executive director will be subject to confirmation by the Commission.

c. The Chairperson of the Commission may fix the compensation of the Executive Director and staff of the Commission without regard to the provisions of Chapter 51 and subchapter III of chapter 53 of title 5, United States Code, relating to classification of positions and General Schedule pay rates.

d. The Commission may request, from the head of any Federal agency, personnel of the agency, on a reimbursable or non-reimbursable basis, to be detailed to assist the Commission in carrying out its duties. The detail of an employee will be without interruption or loss of civil service status or privilege.

e. The Commission may accept the services of personnel detailed from State of Florida, and may reimburse the State of Florida for services of detailed personnel.

f. Notwithstanding section 1342 of title 31, United States Code, the Commission may accept and use voluntary and uncompensated services as the Commission determines to be necessary.

g. The Chairperson of the Commission may procure temporary and intermittent services in accordance with section 3109(b) of title 5, United States Code, at rates for individuals that do not exceed the daily equivalent of the annual rate of basic pay prescribed for level V of the Executive Schedule under section 5316 of that title.

h. The Commission may request from the Secretary of the Interior, on a reimbursable basis, administrative support services.

i. (b) (5) members will be appointed as "special Government employees" and are required to file on an annual basis a confidential financial disclosure form.

7. **Limitation on Authorities.** The Commission does not have any powers or authority not specifically granted to it under the Act. Specifically, the Commission does not have any power or authority over the State of Florida, the National Park Service, the city of St. Augustine, or any designee of those entities with respect to the commemoration.

8. **FACA Non-Applicability.** The Federal Advisory Committee Act, 5 U.S.C. Appendix, does not apply to operations or meetings of the Commission.

9. **Termination.** The Commission will terminate December 31, 2015.

_____/_____

Secretary of the Interior Date

From Stone, Renee **Date** 3/24/2010 5:00:22 PM

To Hanley, Kallie

Cc Screnar, Brian

Subject RE: Draft Charter for the St. Augustine 450th Commemorative Commissionn

This looks good to me. I think NPS is the correct entity. Go ahead and put it in there. Assume this has to go to them for surnaming, right, so they can correct anything they don't like?

THANKS. For getting this done this week, I know you are swamped with other things. Margaret too. Thanks.

Working on the membership issues.

Renee Stone
Deputy Chief of Staff
U.S. Department of the Interior
202-208-6133 (office)
renee_stone@ios.doi.gov

From: Hanley, Kallie
Sent: Wednesday, March 24, 2010 3:22 PM
To: Stone, Renee
Cc: Screnar, Brian
Subject: FW: Draft Charter for the St. Augustine 450th Commemorative Commissionn

Renee

The St. Augustine charter is attached based off the legislation. Please look it over and let me know if you want any edits.

Thanks,

Kallie Hanley
Office of the White House Liaison
The U.S. Department of the Interior
p: (202) 208-5397 | f: (202) 208-1481
kallie_hanley@ios.doi.gov

From Hanley, Kallie **Date** 3/23/2010 3:26:00 PM

To Stone, Renee

Cc

Subject St. Augustine - no charter yet

Jamestown 400th Commemoration Commission.pdf (289 KB HTML)
Draft Appointment Letter.pdf (46 KB HTML)

Renee

Margaret Triebsch just let me know there is no St. Augustine charter yet in place – we have the legislation but no charter has yet been drafted, signed, etc. Margaret's office can quickly draft up a charter based on the legislation that would look equivalent to the Jamestown charter attached. Along with the letters, the charter can be drafted up by Thursday. Let me know.

Thanks,

Kallie Hanley
Office of the White House Liaison
The U.S. Department of the Interior
p: (202) 208-5397 | f: (202) 208-1481
kallie_hanley@ios.doi.gov

Charter

JAMESTOWN 400TH COMMEMORATION COMMISSION

This charter is for the purpose of formally acknowledging the Jamestown 400th Commemoration Commission as an entity within the U.S. Department of the Interior, established to carry out functions authorized and specifically assigned to the Commission by the Jamestown 400th Commemoration Commission Act of 2000. The Commission is subject to administrative requirements applicable to other functional units of the Department of the Interior, except as may be otherwise stipulated by the Jamestown 400th Commemoration Commission Act of 2000 and indicated in other sections of this charter.

1. AUTHORIZATION. The Jamestown 400th Commemoration Commission (hereinafter referred to as the Commission) is a Federal operating commission established by Public Law 106-565, the Jamestown 400th Commemoration Commission Act of 2000 (hereinafter referred to as the Act), December 23, 2000.

2. PURPOSE AND DUTIES. The Commission was established to:

   a. Plan, develop, and execute programs and activities appropriate to commemorate the 400th anniversary of the founding of Jamestown;

   b. Generally facilitate Jamestown-related activities throughout the United States;

   c. Encourage civic, patriotic, historical, educational, religious, economic, and other organizations throughout the United States to organize and participate in anniversary activities to expand the understanding and appreciation of the significance of the founding and early history of Jamestown;

   d. Coordinate and facilitate for the public: scholarly research on, publication about, and interpretation of, Jamestown;

   e. Ensure that the 400th anniversary of Jamestown provides a lasting legacy and long-term public benefit by assisting in the development of appropriate programs and facilities;

   f. Develop, in accord with the Government Performance and Results Act of 1993 (Public Law 103-62; 107 Stat. 285), a strategic plan and annual performance plans for the activities of the Commission; and

   g. Complete and submit to the Secretary of the Interior, not later than September 30, 2008, a final report that contains:

      (1) a summary of the activities of the Commission;

      (2) a final accounting of funds received and expended by the Commission; and

      (3) findings and recommendations of the Commission.

3. POWERS. The Commission may:

   a. Accept donations and make dispersions of money, personal services, and real and personal property related to Jamestown and to the significance of Jamestown in the history of the United States;

   b. Appoint such advisory committees as the Commission determines to be necessary to carry out its duties and responsibilities as defined in the Act and in conformance with the by-laws of the Commission;

   c. Authorize any member or employee of the Commission to take any action that the Commission is authorized to take under the Act;

   d. Procure supplies, services, and property, and make or enter into contracts, leases or other legal agreements, to carry out the duties and responsibilities of the Commission as determined by the Act. Any contracts, leases or other legal agreements made or entered into by the Commission may not extend beyond September 30, 2008.

   e. Use the United States mails in the same manner and under the same conditions as other Federal agencies;

   f. Make grants in amounts not to exceed $10,000 each to communities and nonprofit organizations to develop programs to assist in the commemoration;

   g. Make grants to research and scholarly organizations to research, publish, or distribute information relating to the early history of Jamestown; and

   h. Provide technical assistance to States, localities, and nonprofit organizations to further the commemoration.

4. MEMBERSHIP.

   a. The Commission will consist of 16 members—a chairperson and 15 other members—appointed by the Secretary of the Interior, as follows:

      (1) Four members taking into consideration the recommendations of the Chairperson of the Jamestown 2007 Steering Committee;

      (2) Four members taking into consideration the recommendations of the Governor of the Commonwealth of Virginia;

      (3) Two members will be employees of the National Park Service of which one will be the Director of the National Park Service (or a designee) and the other will be an employee having experience relevant to the commemoration;

      (4) Five members will be individuals that have an interest in, support for, and expertise appropriate to, the commemoration; and

(5) A chairperson taking into consideration any recommendations of the Governor of the Commonwealth of Virginia.

b. Members will be appointed for the life of the Commission. A vacancy on the Commission will be filled in the same manner in which the original appointment was made. Any member appointed to fill a vacancy will serve for the remainder of the term for which the predecessor of the member was appointed.

c. The Commission's by-laws will set requirements for Commission members participation in Commission proceedings and activities and will establish procedures for replacement of Commission members due to non-participation.

5. ADMINISTRATION.

a. The Director of the National Park Service (or designee) will serve as the Secretary of the Interior's liaison with the Commission.

b. The Commission will meet at the call of the Chairperson of the Commission or the majority of members of the Commission, but no more than five times annually and no less than twice annually.

c. Not later than 30 days after the date on which all members of the Commission have been appointed the Commission will hold its initial meeting.

d. The Commission will act only on an affirmative vote of a majority of the members of the Commission.

e. Commission members will serve without compensation, except for Federal employees who will continue to receive pay for employment as an officer or employee of the Federal government.

f. Commission members will be reimbursed for travel expenses, including per diem in lieu of subsistence, at rates authorized for an employee of an agency under subchapter I of chapter 57 of title 5, United States Code, while away from home or regular place of business of the member in the performance of Commission duties.

g. By the conclusion of its third meeting, the Commission will adopt by-laws governing its operation, including:

(1) Procedures by which the Commission will avoid the appearance of conflict of interest when addressing matters that come before the Commission;

(2) Requirements for Commission members participation in Commission proceedings; and

(3) Procedures by which the Commission may recommend to the Secretary the replacement of Commission members due to non-participation.

h. The Commission will comply with all applicable Federal statutes and regulations governing the use of appropriated funds, with the National Park Service Northeast Regional Director providing appropriate oversight and direction as needed.

i. The Commission will prepare a budget detailing how its funds will be utilized, and institute a system of accounting and management controls which adequately safeguards its funds. The Commission's expenses will not exceed the amount appropriated by Congress for the Commission's purposes, plus donations that it may obtain from other public or private entities.

j. All activities undertaken by the Commission and its staff will be consistent with the laws, regulations, guidelines, policies and practices applicable to the Department of the Interior, except where the Act allows exception. The National Park Service will provide appropriate oversight and direction as needed.

6. PERSONNEL AND SERVICES.

a. The Chairperson of the Commission may, without regard to civil service laws (including regulations) appoint and terminate an executive director and such other personnel as are necessary to enable the Commission to perform its duties.

b. Employment of an executive director will be subject to confirmation of the Commission.

c. The Chairperson of the Commission may fix the compensation of the staff of the Commission without regard to the provisions of chapter 51 and subchapter III of chapter 53 of title 5, United States Code, relating to classifications of positions and General Schedule pay rates. However, the pay of Commission staff shall not exceed the rate payable for level V of the Executive Schedule under 5316 of title 5, United States Code.

d. The Commission may request, from the head of any Federal agency, personnel of the agency, on a reimbursable or non-reimbursable basis, to be detailed to assist the commission in carrying out its duties.

e. The Commission may accept the services of personnel detailed from States or any political subdivisions of the States, and may reimburse States or such political subdivisions for services of detailed employees.

f. Notwithstanding section 1342 of title 31, United States Code, the Commission may accept and use voluntary and uncompensated services as the Commission determines necessary.

g. The Commission may request from the Director of the National Park Service, on a reimbursable basis, administrative support services.

h. The Chairperson of the Commission may procure temporary and intermittent services in accordance with section 3109(b) of title 5, United States Code, at rates for individuals

that do not exceed the daily equivalent of the annual rate of basic pay prescribed for level V of the Executive Schedule under section 5316 of that title.

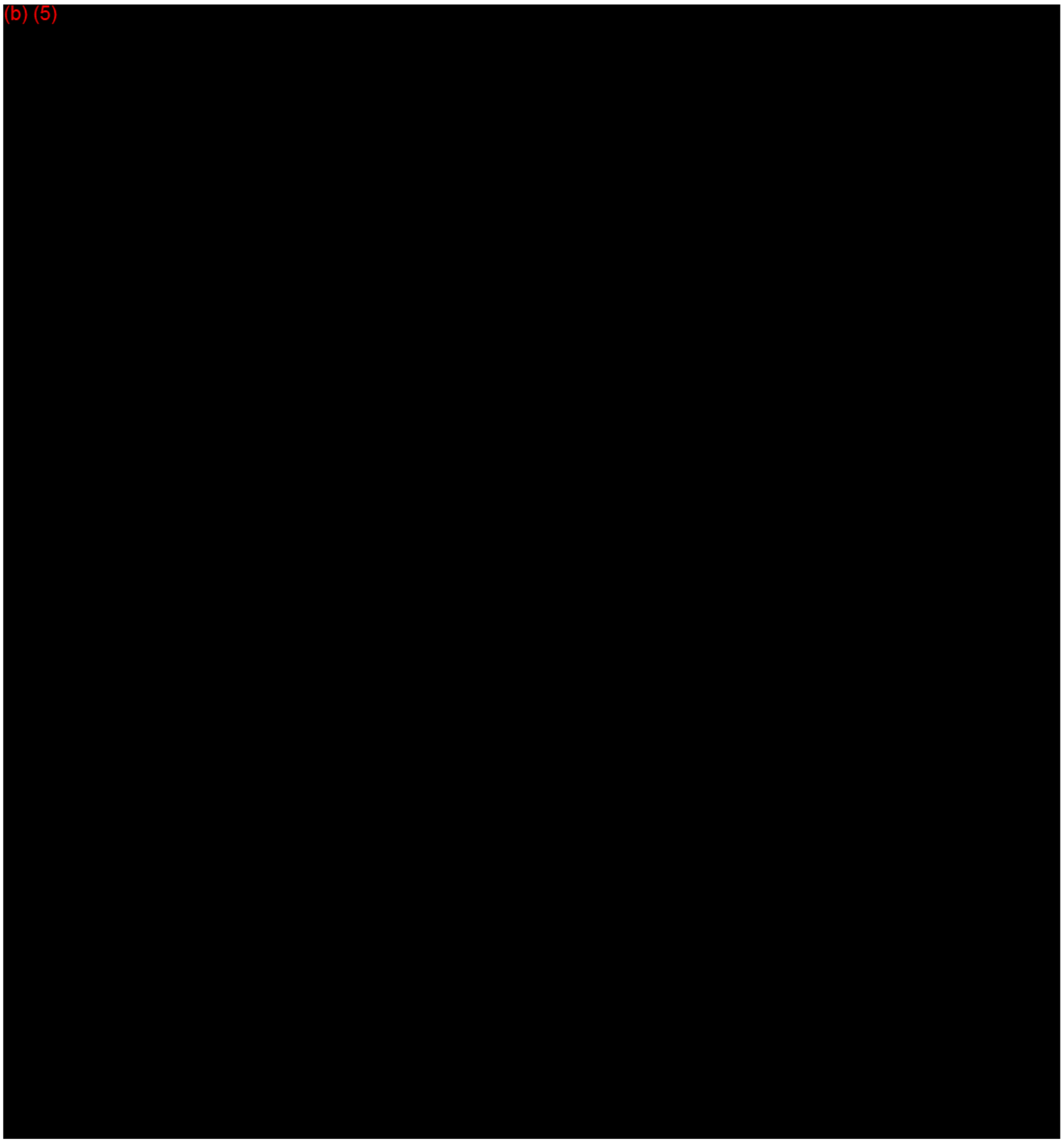
7. LIMITATION ON AUTHORITIES. The Commission does not have any powers or authority not specifically granted to it under the Act. Specifically the Commission does not have any power or authority over the Commonwealth of Virginia, the National Park Service, the Association for the Preservation of Virginia Antiquities, or other groups working on or concerning the commemoration.

8. FACA NON-APPLICABILITY. The Federal Advisory Committee Act (FACA), 5 U.S.C. Appendix, does not apply to operations or meetings of the Commission. The Commission's by-laws will provide opportunities for public input and involvement in Commission proceedings.

9. TERMINATION. The Commission will terminate on September 30, 2008.

Gale A. Norton — MAR 6 2003

Secretary of the Interior — Date


(b) (5)

From Hanley, Kallie **Date** 3/23/2010 6:08:00 PM

To Triebsch, Margaret A

Cc

Subject yes draft the charter for St. Augustine

In the same format as Jamestown and also draft up the letters for the candidates I sent you – if you can get this done Thursday afternoon you will be my own personal saint.

THANK YOU!!!!

Kallie Hanley
Office of the White House Liaison
The U.S. Department of the Interior
p: (202) 208-5397 | f: (202) 208-1481
kallie_hanley@ios.doi.gov

From Stone, Renee **Date** 3/23/2010 6:05:45 PM

To Hanley, Kallie

Cc

Subject RE: St. Augustine - no charter yet

Great, thanks Kallie. Don't let this ruin your week, really. It can wait if it needs to. But thanks.

Renee Stone
Deputy Chief of Staff
U.S. Department of the Interior
202-208-6133 (office)
renee_stone@ios.doi.gov

From: Hanley, Kallie
Sent: Tuesday, March 23, 2010 3:27 PM
To: Stone, Renee
Subject: St. Augustine - no charter yet

Renee

Margaret Triebsch just let me know there is no St. Augustine charter yet in place – we have the legislation but no charter has yet been drafted, signed, etc. Margaret's office can quickly draft up a charter based on the legislation that would look equivalent to the Jamestown charter attached. Along with the letters, the charter can be drafted up by Thursday. Let me know.

Thanks,

Kallie Hanley
Office of the White House Liaison
The U.S. Department of the Interior
p: (202) 208-5397 | f: (202) 208-1481
kallie_hanley@ios.doi.gov

Jacquelynn.Hanley

Briefing paper for St. A...ise Vault Archived Item
04/24/13 12:50 PM

XEROX®

From CN=Chick Fagan/OU=WASO/O=NPS **Date** 8/27/2009 4:03:07 PM

To Screnar, Brian

Cc Hanley, Kallie; Koenigsberg, Melissa; Conklin, Meghan; rick_kendall@nps.gov; Faeth, Lori; CN=Maureen Foster/OU=WASO/O=NPS@NPS; Wilson Gore, Melanie

Subject Briefing paper for St. Augustine 450th commission

St Augustine Commn briefing paper--8-27-9.doc (43 KB HTML)

Attached is an updated briefing paper on the St. Augustine 450th Commemoration Commission. This reflects only the things I know about; I suspect that others within the Department may have additional insights to offer.

CHICK FAGAN

Chief, Office of Policy

Phone: 202-208-7469

Cell: 202-345-1478

Fax: 202-219-8835

Smart people find the policies they need at www.nps.gov/policy!

Jacquelynn.Hanley

Microsoft Word - St_Augustine_Commn_briefin
04/24/13 12:51 PM

XEROX®

Briefing Statement prepared for the White House Liaison

Bureau:	**National Park Service**
Issue:	**Appointments to the St. Augustine 450th Commemoration Commission**
Park Site:	**Independent operating commission associated with Castillo de San Marcos NM**
Date:	**August 27, 2009**

A. Background: This 14-member commission was established by section 7404 of the Omnibus Public Land Management Act of 2009 (Pub. L. 111-11; 123 STAT. 1219), March 30, 2009. It is not a FACA advisory committee and has no direct tie to the Department of the Interior, except for the fact that the Secretary makes appointments to the commission and must provide administrative support services. It is an "operating commission," established to commemorate the 450th anniversary of the founding of St. Augustine, FL, and will exist through 2015. Congress has given this commission responsibility to:

- Plan, develop, and carry out programs and activities appropriate for the commemoration.
- Facilitate activities relating to the commemoration throughout the US.
- Encourage civic, patriotic, historical, educational, artistic, religious, economic, and other organizations throughout the US to organize and participate in anniversary activities.
- Provide technical assistance on the commemoration to States, localities, and nonprofit organizations.
- Coordinate and facilitate research on, publication about, and interpretation of, St. Augustine.
- Ensure that the commemoration provides a lasting legacy and long-term public benefit by assisting in the development of appropriate programs.
- Help ensure that the observances of the foundation of St. Augustine are inclusive and appropriately recognize the experiences and heritage of all individuals present when St. Augustine was founded.

B. Congress has given this commission the power to:

- Solicit, accept, use, and dispose of gifts or bequests of money or other property to aid in its work.
- Appoint advisory committees to help accomplish its purposes.
- Procure supplies, services, and property (except for real property), and enter into contracts, leases, or other agreements.
- Use the US mails in the same manner as other agencies of the Federal Government.
- Make grants of up to $20,000 per grant to communities and nonprofit organizations.
- Provide grants to research and scholarly organizations to research, publish, or distribute information.
- Hire an executive director and accept services of Federal and State employees on detail.

(b) (5)

[redacted]

(b) (5)

Prepared by: Chick Fagan, Office of Policy, NPS, 208-7456.

Jacquelynn.Hanley

Nominations for St. Augu...ise Vault Archived It
04/24/13 12:54 PM

XEROX®

From CN=Chick Fagan/OU=WASO/O=NPS **Date** 6/23/2009 5:22:21 PM

To Screnar, Brian

Cc Hanley, Kallie; Wilson Gore, Melanie; CN=Gordon Wilson/OU=CASA/O=NPS@NPS; CN=Melissa Kuckro/OU=WASO/O=NPS@NPS

Subject Nominations for St. Augustine 450th Commemoration Commission

Briefing Statement--St Augustine.doc (39 KB HTML)

BRIAN: Attached is a briefing statement for appointments to the St. Augustine 450th Commemoration Commission. This is an operating commission, rather than a FACA advisory committee. As detailed in the briefing statement, it has significant authorities to carry out functions as an entity of the Federal Government. The Commission's enabling legislation authorizes $500,000 for each of fiscal years 2009 through 2015. Since no funds have been appropriated to date, we would not normally be in a big hurry to make the appointments. However, the Superintendent of Castillo de San Marcos, who is quite knowledgeable of the situation, has indicated that local officials are quite anxious to move forward. Congressman Mica is also quite anxious, and has asked our legislative affairs office about the status of appointments. In particular, he has asked how the Secretary will go about requesting recommendations from Members of Congress (for four of the positions). We would therefore appreciate your guidance as to how the Department wishes to handle the appointments. (b) (5)

(b) (5)

(b) (5) Please let me know if there is any additional information we can provide. CHICK

Chick Fagan

Chief, Office of Policy

Phone: 202-208-7469

Cell: 202-345-1478

Fax: 202-219-8835

Smart people find the policies they need at www.nps.gov/policy!

From Stone, Renee **Date** 7/20/2010 5:36:21 PM

To Fagan, Chick; Sheaffer, Bruce

Cc Hanley, Kallie; Tumen, Sara

Subject St. Augustine Commission

Hi. I heard you were asking Chick, sorry I didn't keep you in the loop better. We've made selections but a couple of the nominees turned us down because they don't want to file financial disclosure forms. And we still haven't heard back from a couple, that the City is following up with. So we haven't done any press or anything until we have a final list, but I'm sure the Secretary wants to do one. The City is working to organize its first meeting in September, which we hope to get the secretary to attend. They have inquired about funding which I discussed once with Bruce a while back. Can we have that conversation now? They want to move pretty quickly to hire an executive director etc. Is there anything else I can do to be helpful (or that I should have thought of and everyone is being too polite to tell me that)? Bruce, I'll call you about money?

Here is what we've got so far:

Congressional picks:

Alfonso Fanjul
Dr. Michael Francis
Bruce Smathers
Jay Kislak
Micky Arison (not yet confirmed)

Governors picks:

Carlos Gutierrez (not yet confirmed)
Katherine Dickenson
Tina Osceola (not yet confirmed)

St. Augustine's picks:

Bob Graham
Father Tom Willis
Bob Stanton

Chancellor of University system:

Dr. Michael Gannon

NPS:

Gordon Wilson

Mayor:

Mayor Joseph Boles

Renee Stone
Deputy Chief of Staff

U.S. Department of the Interior
1849 C Street NW
Washington DC 20240
202-208-6133 (office)
202-288-8784 (mobile)

Hanley, Jacquelynn <kallie.hanley@bia.gov>

FW: St. Augustine 450th Federal Commission

3 messages

Urban, Heather <Heather_Urban@ios.doi.gov> Mon, May 7, 2012 at 4:42 PM
To: "Hanley, Jacquelynn (Kallie)" <Kallie.Hanley@bia.gov>

Kallie –

Bob is going to ask you about this too. But, I am trying to close the loop with Nelson's office. This is important to the Senator. How is the process moving to fill the vacancy?

Thanks!

From: Stanton, Robert
Sent: Monday, May 07, 2012 11:59 AM
To: Urban, Heather
Subject: RE: St. Augustine 450th Federal Commission

Hello Heather,

Yes: please give me a call on my direct line (b) (6) [redacted]

Thank you.

Bob Stanton

From: Urban, Heather
Sent: Monday, May 07, 2012 11:42 AM
To: Stanton, Robert
Subject: FW: St. Augustine 450th Federal Commission

Bob,

Do you have a second to talk to me about this commission? This is very important to Senator Nelson.

Thank you,

Heather

From: Stein, Marin (Bill Nelson) [mailto:Marin_Stein@billnelson.senate.gov]
Sent: Friday, May 04, 2012 1:21 PM
To: Urban, Heather
Cc: Tinsley, Abby (Bill Nelson); Ross, Katie (Bill Nelson)
Subject: St. Augustine 450th Federal Commission

Hi Heather,

Sara is still out of town, so I'm reaching out on her behalf and to hopefully get the ball rolling on something.

The city of St. Augustine, FL is busy planning for the 450th anniversary of its founding in 2015. Bill Leary, City of St. Augustine Commissioner, has reached out to our office for some help.

Specifically he asked about:

- The open spot on the Federal commission that is planning the anniversary event. Mr. Leary is hoping the position might be filled with someone from the Seminole tribe. However, he no longer has a contact in the Dept. of Interior. Can you please advise on who he should reach out to – specifically about this vacancy?
- Funding is starting to become a serious problem. Mr. Leary reports that there is no dedicated staff to help carry out some of these projects. Would Sec. Salazar's Latino Initiative be a potential avenue?

Mr. Leary's personal cell phone is (b) (6) [redacted]

Thanks so much,

Marin

Marin Stein

Legislative Assistant

Office of Senator Bill Nelson

(202) 224-5274

Urban, Heather <Heather_Urban@ios.doi.gov> Tue, May 8, 2012 at 4:01 PM
To: "Urban, Heather" <Heather_Urban@ios.doi.gov>, "Hanley, Jacquelynn (Kallie)" <Kallie.Hanley@bia.gov>
Cc: "Newland, Bryan" <Bryan_Newland@ios.doi.gov>

Bryan or Kallie –

Can you help me with this? Thanks!

From: Urban, Heather
Sent: Monday, May 07, 2012 4:42 PM
To: Hanley, Kallie

[Quoted text hidden]

[Quoted text hidden]

Hanley, Kallie <KHANLEY1@bia.gov> Tue, May 8, 2012 at 4:03 PM
To: "Urban, Heather" <Heather_Urban@ios.doi.gov>
Cc: "Newland, Bryan" <Bryan_Newland@ios.doi.gov>

Will give you a call in 30

From: Urban, Heather
Sent: Tuesday, May 08, 2012 04:01 PM
To: Urban, Heather; Hanley, Kallie
Cc: Newland, Bryan
[Quoted text hidden]

[Quoted text hidden]

City of St. Augustine
St. Augustine, Florida Office of the Mayor

450th Commemoration Commission

1. NATIONAL COMMISSION APPOINTMENTS

Congressional nominees (5):

Former Senator Mel Martinez
Jay Kislak
Gloria Estefan
Mickey Arison
Alfie Fanjul

Governor Crist (3):

Tina Osceola
Katherine Dickinson
Carlos Gutierrez

St. Augustine City Commission (3):

Former Senator/Governor Bob Graham
Bob Stanton
Father Tom Willis

University Chancellor (1):

Dr. Michael Gannon

National Park Service (1):

Gordon Wilson

Mayor, City of St. Augustine (1):

Joseph Boles, Jr.

75 King Street, 32084 - P.O. Box 210, 32085 - Office 904/825-1005 - FAX 904/825-1096

2. ANNOUNCEMENT VENUE:

Request Secretary consider St. Augustine:

- Focus Nation's attention
- Encourage Nation's attention
- Encourage members to come for an event in Florida
- Get to visit with Mel Martinez for an event in Florida!

3. FUNDS FOR NATIONAL COMMISSION:

- Appropriation/Authorization
- Timetable for availability

4. MISSION FOR 2013-2015 (THREE YEAR CELEBRATION)

A. Structure:
National Commission
Local Steering Committee
International Committee (Spain - Great Britain – France – Mexico – Haiti – etc.)
African American Advisory Committee (Andrew Young – Colin Powell)

B. Quincentennial - Ponce de Leon
Establish First America was in Florida
New World was "discovered" by an Hispanic Explorer not Columbus
First Parrish Mass – Official Birthplace of Christianity/Catholicism in New World
First Free Black Settlement – Ft. Mose
'63/'64 Civil Rights efforts led to signing of the '64 Civil Rights Act
Educate and commemorate the indigenous population of N.E. Florida in 1513
450th Birthday of St. Augustine

Joseph L. Boles, Jr.
Mayor, City of St. Augustine
19 Riberia Street
St. Augustine, FL 32084
904.824.4278 (voice)
904.826.0937 (fax)
mayorboles@comcast.net

U. S. Department of the Interior
National Park Service

St. Augustine 450th Commemoration Commission
Charter

This charter is for the purpose of formally acknowledging the St. Augustine's 450th Commemoration Commission as an entity within the U.S. Department of the Interior, established to carry out functions authorized and specifically assigned to the Commission by section 7404 of the Omnibus Public Land Management Act of 2009. The Commission is subject to administrative requirements applicable to other functional units of the Department of the Interior, except as may be otherwise stipulated in section 7404 of the Omnibus Public Land Management Act of 2009 and indicated in other sections of this charter.

1. **Authorization.** The St. Augustine 450th Commemoration Commission (hereinafter referred to as the Commission) is a Federal operating commission established by Public Law 111-11, section 7404 of the Omnibus Public Land Management Act of 2009, March 30, 2009 (hereinafter referred to as the Act).

2. **Purpose and Duties.** The Commission was established to:

   a. Plan, develop, and carry out programs and activities appropriate to commemorate the 450th anniversary of the founding of the city of St. Augustine, Florida;

   b. Facilitate St. Augustine related activities throughout the United States;

   c. Encourage civic, patriotic, historical, educational, artistic, religious, economic, and other organizations throughout the United States to organize and participate in anniversary activities to expand the understanding and appreciation of the significance of the founding and continuing history of St. Augustine;

   d. Provide technical assistance to states, localities, and non-profit organizations to further the commemoration;

   e. Coordinate and facilitate for the public: scholarly research on, publication about, and interpretation of, St. Augustine;

   f. Ensure that the 450th anniversary of St. Augustine provides a lasting legacy and long-term public benefit by assisting in the development of appropriate program and facilities;

   g. Help ensure that the observances of the foundation of St. Augustine are inclusive and appropriately recognize the experience and heritage of all individuals present when St. Augustine was founded;

h. Prepare a strategic plan for the activities of the Commission; and

i. Complete and submit to Congress, not later than September 30, 2015, a final report that contains:

(1) a summary of the activities of the Commission;

(2) a final accounting of funds received and expended by the Commission; and

(3) findings and recommendations of the Commission.

3. **Powers.** The Commission may:

a. Solicit, accept, use, and dispose of gifts, bequests, or devises of money or other property for aiding or facilitating the work of the Commission. The Commission may not purchase real property;

b. Appoint such advisory committees as the Commission determines to be necessary to carry out its duties and responsibilities as defined in the Act and in conformance with the by-laws of the Commission;

c. Authorize any member or employee of the Commission to take any action that the Commission is authorized to take under the Act;

d. Procure supplies, services, and property, and make or enter into contracts, leases, or other legal agreements, to carry out the duties and responsibilities of the Commission as determined by the Act. Any contracts, leases or other legal agreements made or entered into by the Commission may not extend beyond December 31, 2015;

e. Use the United States mail in the same manner and under the same conditions as other Federal agencies;

f. Provide grants in amounts not to exceed $20,000 each to communities and nonprofit organizations to develop programs to assist in the commemoration;

g. Provide grants to research and scholarly organizations to research, publish, or distribute information relating to the early history of St. Augustine; and

h. Provide technical assistance to states, localities, and nonprofit organizations to further the commemoration.

4. **Membership.**

a. The Commission will consist of 14 members appointed by the Secretary of the Interior, as follows:

(1) Three members recommended by the St. Augustine Commission;

(2) Three members recommended by the Governor of Florida;

(3) One member who will be an employee of the National Park Service having experience relevant to the historical resources relating to the city of St. Augustine and commemoration;

(4) One member recommended by the Mayor of St. Augustine;

(5) One member recommended by the Chancellor of the University System of Florida;

(6) Five members recommended by Members of Congress who are residents of the State of Florida and have an interest in, support for, and expertise appropriate to, the commemoration.

b. Members will be appointed for the life of the Commission. A vacancy on the Commission will be filled in the same manner in which the original appointment was made. Any member appointed to fill a vacancy will serve for the remainder of the term for which the predecessor of the member was appointed.

c. A Member appointed to the Commission as the Mayor of St. Augustine, or as an employee of the National Park Service, or an employee of the State University System of Florida, who ceases to hold such position, may continue to serve on the Commission for not longer than the 30-day period beginning on the date on which that member ceases to hold the position.

5. **Administration.**

a. The Commission will meet at the call of the Chairperson of the Commission or the majority of the members, but no more than three times annually.

b. Not later than 30 days after the date on which all members of the Commission have been appointed the Commission will hold its initial meeting.

c. A majority of the voting members shall constitute a quorum, but a lesser number may hold meetings.

d. Commission members will serve without compensation, except for Federal employees who will continue to receive pay for employment as an officer or employee of the Federal government.

e. The Commission will act only on an affirmative vote of a majority of the members of the Commission.

f. The Commission will elect the Chairperson and the Vice Chairperson of the Commission on an annual basis.

g. The Vice Chairperson will serve as the Chairperson in the absence of the Chairperson.

h. Commission members will be reimbursed for travel expenses, including per diem in lieu of subsistence, at rates authorized for an employee of an agency under subchapter 1 of chapter 57 of Title 5, United States Code, while away from the home or regular place of duties of the member in the performance of Commission duties.

i. The Commission will comply with all applicable Federal statutes and regulations governing the use of appropriated funds, with the National Park Service providing appropriate oversight and direction as needed.

j. The Commission will prepare a budget detailing how its funds will be utilized, and institute a system of accounting and management controls which adequately safeguards its funds. The Commission's expenses will not exceed the amount appropriated by Congress for the Commission's purposes, plus donations that it may obtain from other private or public entities.

k. All activities undertaken by the Commission and its staff will be consistent with the laws, regulations, guidelines, policies, and practices applicable to the Department of the Interior, except where the Act allows exception. The National Park Service will provide oversight and direction as needed.

i. The Commission will transfer all documents and materials of the Commission to the National Archives or another appropriate Federal entity not later than December 31, 2015.

j. The Commission is appropriated $500,000 for each fiscal year through 2015, and shall remain available through December 31, 2015.

6. **Personnel and Services.**

a. The Chairperson of the Commission, may, without regard to civil service laws (including regulations) nominate an executive director to enable the Commission to perform its duties.

b. Employment of an executive director will be subject to confirmation by the Commission.

c. The Chairperson of the Commission may fix the compensation of the Executive Director and staff of the Commission without regard to the provisions of Chapter 51 and subchapter III of chapter 53 of Title 5, United States Code, relating to classification of positions and General Schedule pay rates.

d. The rate of pay for the Executive Director and other personnel shall not exceed the rate payable for Level V of the Executive Schedule under Section 5316 of Title 5, United States Code.

e. The Commission may request, from the head of any Federal agency, personnel of the agency, on a reimbursable or non-reimbursable basis, to be detailed to assist the Commission in carrying out its duties. The detail of an employee will be without interruption or loss of civil service status or privilege.

f. The Commission may accept the services of personnel detailed from State of Florida, and may reimburse the State of Florida for services of detailed personnel.

g. Notwithstanding section 1342 of Title 31, United States Code, the Commission may accept and use voluntary and uncompensated services as the Commission determines to be necessary.

h. The Chairperson of the Commission may procure temporary and intermittent services in accordance with section 3109(b) of Title 5, United States Code, at rates for individuals that do not exceed the daily equivalent of the annual rate of basic pay prescribed for level V of the Executive Schedule under section 5316 of that Title.

i. The Commission may request from the Secretary of the Interior, on a reimbursable basis, administrative support services.

j. Non-Federal members will be appointed as "special Government employees" and are required to file on an annual basis a confidential financial disclosure form.

7. **Limitation on Authorities.** The Commission does not have any powers or authority not specifically granted to it under the Act. Specifically, the Commission does not have any power or authority over the State of Florida, the National Park Service, the city of St. Augustine, or any designee of those entities with respect to the commemoration.

8. **FACA Non-Applicability.** The Federal Advisory Committee Act, 5 U.S.C. Appendix, does not apply to operations or meetings of the Commission.

9. **Termination.** The Commission will terminate December 31, 2015.

Ken Salazar, 6/24/2010

Secretary of the Interior Date

Ethics Rules for Special Government Employees (SGEs)

Effect of Special Government Employee Status on Applicability of Criminal Conflict of Interest Statutes and Other Ethics Related Provisions

PLEASE READ, SIGN AND RETURN THIS DOCUMENT AS NOTED ON PAGE 7.
If you have questions or need additional information, please contact Mr. Rich Grant, Ethics Officer, National Park Service, at 202-354-1981.

Definition

As defined by 18 U.S.C. §202(a), a "special Government employee"(SGE) in the Executive Branch is an officer or employee who is retained designated, appointed, or employed to perform temporary duties, with or without compensation, for a period not to exceed 130 days during any period of 365 days, either on a full-time or intermittent basis.

Financial Disclosure

An SGE is subject to the financial disclosure provisions of the Ethics in Government Act and 5 CFR Part 2634. **All Department of the Interior (DOI) SGEs, whether or not compensated, will fill out a financial disclosure report. The vast majority will fill out the Office of Government Ethics (OGE) Form 450, *Confidential Financial Disclosure Report.* A small minority will fill out the Standard Form 278, *Executive Branch Personnel PUBLIC FINANCIAL DISCLOSURE REPORT.* SGE reports are due on an annual basis each MAY 15.**

SUBSTANTIVE RESTRICTIONS

With significant exceptions outlined below, the criminal conflict of interest statutes, Executive Order 12674 (as amended by E.O. 12731), and the executive branch standards of ethical conduct (5 CFR Part 2635) are applicable to SGEs. Other ethics-related provisions concerning outside earned income and employment and political activities are wholly or partially inapplicable. The principal distinctions between the rules applicable to regular government employees and those governing SGEs are as follows:

I. Criminal Conflict of Interest Statutes

a. 18 U.S.C. §203 -- Prohibition of Compensated Representational Activities By Federal Employees Directed Towards the United States

Regular Employee: Section 203 prohibits an employee from seeking, accepting, or agreeing to receive or accept compensation for any representational services, rendered personally or by another, in relation to **any particular matter** in which the United States is a party or has a direct and substantial interest, before **any** department, agency, or other specified entity.

SGE: The bar applies only in relation to **a particular matter involving a specific party or parties** --

(1) in which the SGE has at any time, **participated personally and substantially** as a Government employee; or

(2) if the SGE has served in excess of 60 days during the immediately preceding 365 days, such matter is **pending in the department or agency** in which such employee is serving.

b. 18 U.S.C. §205 -- Prohibition of Uncompensated or Gratuitous Representational Activities By Federal Employees Directed Towards the United States

Regular Employee: Section 205 prohibits an employee, whether or not for compensation, from acting as agent or attorney for anyone in a claim against the United States or from acting as agent or attorney for anyone, before any department, agency, or other specified entity, in **any particular matter** in which the United States is a party or has a direct and substantial interest. It also prohibits receipt of any gratuity, or any share of or interest in a claim against the United States, in consideration for assisting in the prosecution of such claim.

SGE: The broad prohibition is narrowed in the same manner as noted above for section 203.

c. 18 U.S.C. §207 -- Post-Employment Restrictions

Regular Employee: Section 207 imposes bans of varying durations to prevent communications by former employees made with the intent to influence the Government. The lifetime ban covers particular matters involving specific parties in which the former employee was personally and substantially involved. A similar two-year ban deals with such matters that were merely pending under the employee's official responsibility during the final year of government service. A one-year ban applies to employees involved in trade or treaty negotiations. Certain senior employees are subject to a one-year "cooling-off" period precluding any contacts with their former bureau regarding any matter for which official action is sought.

SGE: The one-year "cooling-off" period for senior employees is **not applicable** to an SGE who served less than 60 days in the one-year period prior to termination. All other prohibitions **ARE** applicable to SGEs.

d. 18 U.S.C. §208 -- Conflict of Interest Provisions

Regular Employee: Section 208 proscribes personal and substantial participation in any "particular matter" which will have a direct and predictable effect on an employee's own financial interests or on the financial interests of the employee's spouse; dependent child; general partner; organization in which the employee is serving as officer, director, trustee, general partner, or employee; or any person or organization with whom the employee is negotiating or has any arrangement regarding prospective employment. The term "particular matter" can include rulemaking or policy matters as well as "specific party" matters such as contracts and permits. A waiver under section 208(b)(1) permitting official action in such matters may be obtained, if the financial interest is "not so substantial as to be deemed likely to affect the integrity of the services which the Government may expect." Certain other interests, such as interests in diversified mutual funds, are exempted by general regulation as "too remote or too inconsequential to affect the integrity of the services."

SGE: The same rules apply to SGEs. However, generally, DOI advisory committees, boards, and commissions address broad policy matters, not particular matters. This greatly reduces the potential for conflicts of interest. In certain instances, however, the committee may address matters that focus on the interests of specific persons or a discrete and identifiable class of persons. If you become aware of such a financial conflict of interest, you must disqualify yourself from acting in a governmental

capacity in the matter and notify the DFO, committee manager, or supervisor. You should also consult your DOI ethics official, since there are several regulatory exemptions that permit you to have certain financial interests that cause a conflict of interest. For example, there is an automatic exemption which allows SGEs serving on Federal advisory committees to participate in particular matters of general applicability where the otherwise disqualifying financial interest arises solely from the committee member's non-Federal employment or prospective employment, provided that the matter will not have a special or distinct effect on the employee or employer other than as part of a class. This exemption is unavailable if the employee (or those persons whose interests are imputed to the employee) owns stock, stock options, or has some other financial interest in the employer other than his or her employment interest.

e. 18 U.S.C. §209 -- Ban on Supplementation of Salary

Regular Employee: Section 209 generally prohibits an employee from receiving any salary or any contribution to or supplementation of salary from any source other than the United States as compensation for services as a government employee.

SGE: This provision **does not apply.**

f. 18 U.S.C. §219 and the "Emoluments Clause" of the Constitution -- Foreign Agents and Receiving Anything of Value From a Foreign Government

Regular Employee: Section 219 bars any "public official" from being or acting as an agent of a foreign government who is required to register under the Foreign Agents Registration Act of 1938 at 22 U.S.C. §611 et seq. Furthermore, the "Emoluments Clause" of the Constitution provides that no person who holds an office of "profit or trust" under the United States may receive any money, award or other thing of value from a foreign government or hold a position in a foreign government, except where permitted by statute.

SGE: The Department of Justice Office of Legal Counsel (OLC) has concluded that a purely advisory position is not an "Office under the United States," and hence not an "Office of Profit or Trust under [the United States]" within the meaning of the Emoluments Clause. Section 219 however does apply to SGE members of federal advisory committees. However this provision can be waived for SGEs, if DOI certifies that their employment is "necessary in the national interest" and sends a copy of the certification to the Attorney General for filing with the registration statement.

II. Other Ethics Related Statutes

a. 5 U.S.C. App. 7, §501(a) -- Outside Earned Income Limitation

Regular Employee: Section 501(a), and implementing regulations at 5 CFR §§36.301 through 2636.304, provide that a non-career employee paid at a rate in excess of a GS-15 may not, in any calendar year, receive outside earned income attributable to that calendar year which exceeds 15 percent of the annual rate of basic pay for level II of the Executive Schedule under 5 U.S.C. 5313, as in effect on January 1 of such calendar year.

SGE: This provision is **not applicable**.

b. 5 U.S.C. App. 7, §502(a) -- Limitations on Outside Professional Employment and Teaching

Regular Employee: Section 502(a), and implementing regulations at 5 CFR §§36.305 through 2636.307, prohibit a **non-career employee paid at a rate in excess of a GS-15** from receiving any compensation for: (1) practicing a profession which involves a fiduciary relationship; (2) affiliating with or being employed by a firm or other entity which provides professional services involving a fiduciary relationship; (3) serving as an officer or member of the board of any association, corporation or other entity; or (4) teaching without prior approval.

SGE: This provision is **not applicable**.

c. 5 U.S.C. §§7321 - 7328 -- Hatch Act Political Activity Restrictions

Regular Employee: The "Hatch Act Reform Amendments of 1993" permit most DOI employees (i.e, non-career Senior Executive Service employees, Schedule C appointees, and GS/GM-15 level employees and below) to take an active part in political management and campaigns. This is a significant change from earlier provisions, which generally prohibited such activity. However the following activities remain prohibited: (1) running for partisan office, (2) soliciting political contributions from the general public, (3) engaging in political activity (including wearing buttons) while on duty, or in a government office, or while using a government vehicle, and (4) collecting political contributions unless both the donor and the collector are members of the same federal labor organization or employee organization and the person solicited is not a subordinate employee. Career employees in the Senior Executive Service and Administrative Law Judges remain subject to the earlier (and more restrictive) Hatch Act provisions.

SGE: SGEs are covered by the Act only during the 24-hour period of any day in which they are actually performing government business.

III. Executive Branch Standards of Ethical Conduct

The government-wide Standards of Ethical Conduct at 5 CFR Part 2635, are fully applicable to both regular and special government employees. An SGE is covered by the standards even though the individual does not perform official duties on a given day.

SGEs are subject to the following provisions in EXACTLY THE SAME WAY as regular employees:

a. 5 CFR Part 2635, Subpart B, Gifts from Outside Sources

With certain exceptions listed at §635.204, employees may not accept gifts from "prohibited sources" (generally persons or organizations affected by DOI actions) or given because of the employee's government position.

b. 5 CFR Part 2635, Subpart C, Gifts Between Employees

With certain exceptions listed at §635.304, employees may not give or contribute toward a gift for an official superior or receive a gift from an employee who receives less pay.

c. 5 CFR Part 2635, Subpart E, Impartiality in Performing Official Duties

Employees may not participate in "specific party" matters where a "reasonable person with knowledge of the relevant facts" would question their impartiality. Consultation with an employee's ethics counselor is strongly advised where the employee suspects a problem or where the matter will involve any of the following "covered relationships":

(1) persons or organizations with which the employee has business relationships,

(2) members of the employee's household or relatives with whom the employee has a close personal relationship,

(3) employers or prospective employers of spouses, parents, or dependent children,

(4) recent (within one year) former employers or clients, and

(5) organizations in which the employee is an "active participant."

The employee's ethics counselor may authorize participation if "the interest of the Government in the employee's participation outweighs the concern that a reasonable person may question the integrity of the agency's programs and operations." 5 CFR §2635.502(d).

d. 5 CFR Part 2635, Subpart F, Seeking Other Employment

Employees may not participate in any "particular matter" (including a rulemaking or policy matter) which directly and predictably affects the financial interest of any person or organization with which the employee has had any contact regarding future employment (or relationships equivalent to employment, such as contracts and consultancies,) unless the employee's ethics counselor authorizes such participation under the same standards as in the **Impartiality** provisions of Subpart E discussed above. (Note: If the communications amount to "negotiating" for future "employment," the statutory restriction at 18 U.S.C. §208(a) applies, and employees may not participate in such matters unless the DAEO (not the employee's ethics counselor) has granted a waiver under 18 U.S.C. §208(b)(1).)

e. 5 CFR Part 2635, Subpart G, Misuse of Position

Employees shall not engage in a financial transaction using non-public information, nor allow the improper use of non-public information to further their own private interests or that of another, whether through advice or recommendation, or by knowing unauthorized disclosure.

SGEs are subject to the following restrictions to A LESSER DEGREE than regular employees:

a. 5 CFR §2635.805 -- Service as an Expert Witness

Regular Employee: An employee shall not serve, other than on behalf of the United States, as an expert witness, with or without compensation, in **any proceeding** before a court or agency of the United States **in which the United States is a party or has a direct and substantial interest**, unless authorized by the DAEO.

SGE: The bar against expert testimony applies only if the individual has participated as a federal employee in the particular proceeding or in the particular matter that is the subject of the proceeding.

If an SGE has been appointed by the President; serves on a commission established by statute; or has served or is expected to serve for more than 60 days in a period of 365 consecutive days, an additional restriction applies. These SGEs cannot serve, other than on behalf of the United States, as an expert witness, with or without compensation, in **any proceeding** before a court or agency of the United States **in which the individual's employing agency is a party or has a direct and substantial interest**, unless authorized by the DAEO.

b. 5 CFR §2635.807 – Teaching, Speaking, and Writing

Regular Employee: Except for certain teaching activities, an employee shall not receive compensation from any source other than the Government for teaching, speaking, and writing that **relates to the employee's official duties**. The "relatedness" test is met if: (A) the activity is undertaken as an official government duty; (B) the circumstances indicate that the invitation to engage in the activity was extended to the employee primarily because of the employee's official position rather than the employee's expertise on the particular subject matter; (C) the invitation to engage in the activity or the offer of compensation for the activity was extended to the employee, directly or indirectly, by a person who has interests that may be affected substantially by performance or nonperformance of the employee's official duties; (D) the information conveyed through the activity draws substantially on ideas or official data that are nonpublic information; **or** (E) the subject of the activity deals in significant part with:

(1) Any matter to which the employee presently is assigned or to which the employee had been assigned during the previous one-year period;

(2) Any ongoing or announced policy, program or operation of the agency; or

(3) In the case of certain noncareer employees, the general subject matter area, industry, or economic sector primarily affected by the programs and operations of the employee's agency.

SGE: The restrictions in paragraphs (2) and (3) above do not apply to an SGE. The restriction in paragraph (1) applies only during the current appointment of an SGE; except that if the SGE has not served or is not expected to serve for more than 60 days during the first year or any subsequent one year period of that appointment, **the restriction applies only to "specific party" matters** (such as contracts, licenses, and lawsuits) in which the SGE has participated or is participating personally and substantially.

c. 5 CFR §2635.808 – Fundraising Activities

Regular Employee: An employee may engage in fundraising in a personal capacity provided that the individual does not personally solicit funds or other support from a subordinate, or from any person known to the employee to be one of the five types of prohibited sources specified in section 2635.203(d) (generally persons or entities affected by DOI actions.)

An employee may participate in fundraising activities in an official capacity if authorized to do so as part of official duties. Such authorization can come from statutes, Executive Orders, or regulations.

5 CFR §2635.808(b). One example of authorized official fundraising is the Combined Federal Campaign (CFC).

SGE: An SGE may engage in fundraising in a personal capacity provided that the individual does not personally solicit funds or other support from a subordinate, or from any person known to the employee to be a prohibited source whose interests may be substantially affected by the performance or nonperformance of the employee's official duties. An SGE may also participate in authorized official fundraising such as the CFC.

* * * *

NAME OF THE COMMITTEE
TO WHICH YOU HAVE BEEN APPOINTED

St. Augustine 450th Commemoration Commission*

(*SPECIAL GOVERNMENT EMPLOYEES; required to submit Office of Government Ethics (OGE) Form 450, *Confidential Financial Disclosure Report.*)

I certify that I have read the above ethics rules for special government employees and understand that this meets the ethics training requirements under 5 CFR 2638.705(d). Any questions that I had were answered by Rich Grant (202-354-1981), Ethics Officer, National Park Service.

Print Name	Signature	Date

PLEASE SEND THIS SIGNED DOCUMENT AND YOUR COMPLETED OGE FORM 450 TO THE INDIVIDUAL LISTED BELOW WITHIN 30-DAYS OF RECEIPT OF YOUR APPOINTMENT LETTER

Rich Grant
Ethics Officer
National Park Service
1201 I Street, NW, 12th Floor
Washington, DC 20005
(202) 354-1981

United States Department of the Interior

OFFICE OF THE SECRETARY
Washington, DC 20240

TAKE PRIDE IN AMERICA

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OFFICE	OCL
SURNAME	C Mansour
DATE	6/18/10
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SURNAME	C Mansour
DATE	9/17/10
OFFICE	Ethics
SURNAME	Ed McDonald
DATE	9/20/10
OFFICE	WHL
SURNAME	Hanley
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Memorandum

To: Secretary

Through: Chief of Staff

From: Deputy Chief of Staff

Subject: St. Augustine 450th Commemoration Commission Charter and Letters of Appointment

The St. Augustine 450th Commemoration Commission was established by Public Law 111-11, Section 7404 of the Omnibus Public Management Act of 2009, March 30, 2009. The purpose of the Commission is to plan, develop, and carry out programs and activities to commemorate the 450th anniversary of the founding of the settlement of St. Augustine, Florida.

The Commission is classified as an "operating" commission rather than an advisory committee and, therefore, is not subject to the requirements of the Federal Advisory Committee Act. However, a charter has been prepared to serve as the charge from the Secretary of the Interior to the Commission outlining the duties and responsibilities of the Commission as derived from the enabling legislation.

Pursuant to the enabling legislation, the Commission is to have 14 members appointed by the Secretary of the Interior. All members of the Commission are to serve for the life of the Commission. Commission members who are not Federal employees will serve as "special Government employees" under the applicable ethics laws and regulations. The Commission's enabling legislation mandates the Commission to expire on December 31, 2015.

Attached for your approval and signature is the Charter for the St. Augustine 450th Commemoration Commission and 14 appointment letters.

Attachments

COPY FOR THE SECRETARY'S OFFICE

United States Department of the Interior

OFFICE OF THE SECRETARY
Washington, DC 20240

TAKE PRIDE IN AMERICA

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OFFICE	Ethics
SURNAME	K. Hunt
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OFFICE OF THE SECRETARY
Washington, DC 20240

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COPY FOR THE SECRETARY'S OFFICE

From Gillette, Jodi

To Archuleta, Deanna; Hanley, Kallie; Milakofsky, Ben E; Stanton, Robert

Cc

Subject Re: St Augustine

Thanks, hopefully we will have someone for you shortly.

From: Archuleta, Deanna
Sent: Tuesday, January 10, 2012 10:37 AM
To: Gillette, Jodi; Hanley, Kallie; Milakofsky, Ben E; Stanton, Robert
Subject: RE: St Augustine

Jodi here you go, I've also attached the minutes from the last meeting to give you an idea of where they are headed and a copy of the legislation establishing them.

Working with the National Park Service, the St. Augustine Commission will establish programs and commemorate the 450th anniversary of the founding of St. Augustine by Spanish Admiral Pedro Menendez de Aviles in 1565. The Commission was created this year on April 15th. In addition to the 450th anniversary of St. Augustine, 2013 is the 500th anniversary of the first European expedition to Florida lead by Ponce de Leon in 1513.

From: Gillette, Jodi
Sent: Monday, January 09, 2012 7:02 PM
To: Archuleta, Deanna; Hanley, Kallie; Milakofsky, Ben E; Stanton, Robert
Subject: Re: St Augustine

Deanna,

Can you send me a short paragraph or any description of the role so I can accurately reflect what the role will be, and also the term limits for the board? Much appreciate it.

Thanks!

From: Archuleta, Deanna
Sent: Monday, January 09, 2012 06:30 PM
To: Hanley, Kallie; Gillette, Jodi; Milakofsky, Ben E; Stanton, Robert
Subject: Re: St Augustine

Great
Deanna Archuleta
Senior Advisor
to the Secretary
U.S. Department of the Interior
(202)208-2554

From: Hanley, Kallie
Sent: Monday, January 09, 2012 06:29 PM
To: Archuleta, Deanna; Gillette, Jodi; Milakofsky, Ben E; Stanton, Robert
Subject: Re: St Augustine

Thanks Deanna. In that case, I believe we will be able to send the bio around tomorrow.

From: Archuleta, Deanna
Sent: Monday, January 09, 2012 06:27 PM
To: Hanley, Kallie; Gillette, Jodi; Milakofsky, Ben E; Stanton, Robert
Subject: Re: St Augustine

Kallie and Jodi, There is actually only room for one. The Commission is moving ahead very quickly with planning so we need to get the name into Ben and signed off by the Secretary as quickly as possible. I've cc'd Bob on this as well since he is on the Commission. Let me know how you want to proceed. Jodi if you have bio's for the folks and a recommendation for the Secretary let's try and get that to him this week.
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Deanna
Deanna Archuleta
Senior Advisor
to the Secretary
U.S. Department of the Interior
(202)208-2554

From: Hanley, Kallie
Sent: Monday, January 09, 2012 05:53 PM
To: Archuleta, Deanna
Subject: St Augustine

Hi Deanna

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Thanks,

Kallie Hanley

Advisor to the Deputy Secretary and Chief of Staff

Office of the the Secretary | The U.S. Department of the Interior

Desk: (202) 208-5397 | Cell: (202) 374-7694 | Kallie_Hanley@ios.doi.gov

From Archuleta, Deanna **Date** 1/10/2012 10:37:46 AM
To Gillette, Jodi; Hanley, Kallie; Milakofsky, Ben E; Stanton, Robert
Cc
Subject RE: St Augustine

450th Commission Minutes_12-09-11.docx (54 KB HTML) **FINAL Legislation.pdf** (30 KB HTML)
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Kallie Hanley

Advisor to the Deputy Secretary and Chief of Staff

Office of the the Secretary | The U.S. Department of the Interior

Desk: (202) 208-5397 | Cell: (202) 374-7694 | Kallie_Hanley@ios.doi.gov

St. Augustine 450th Commemoration Commission
Second Meeting
December 9, 2011, 9:30 am – 4:00 pm
Miami Lakes, FL

PRESENT:

450th Commemoration Commissioners:

Chairman Jay Kislak
Vice-Chair Joseph Boles
Vice-Chair Katharine Dickenson
Treasurer Eduardo Padron
Secretary Bruce Smathers
Gordie Wilson
Bob Graham
Michael Gannon
Michael Francis

Teleconference:

Katherine Fernandez Rundle
Bob Stanton

Others present:

Dana Ste. Claire, 450th Development Director, St. Augustine
John Regan, City Manager, St. Augustine
David Vela, National Park Service, Southeast Regional Director
Laura Cryan, National Park Service, Administrative Support Assistant
Amy Smith, Executive Assistant, J.I. Kislak, Inc.
Arthur Dunkelman, Curator, J.I. Kislak, Inc.
Maurice Ferre, Former Mayor of Miami, Florida
Emilio Sanchez, President, Spain-Florida 500 Foundation

NOT PRESENT:
Tom Willis, Andrew Young

PROCEEDINGS:

Chairman Kislak called meeting to order at 9:45 am

I. Welcome by Chairman

- Welcoming remarks by Chairman Kislak
- A copy of a letter from Don Pedro Menendez de Aviles, circa 1572, is presented by Chairman Kislak to Dr. Gannon and Dr. Francis.
- Senator Graham suggests that all must visit the Kislak wing at the Library of Congress to view more of Kislak's unique collection.
- Chairman Kislak opens floor to Vice-Chair Boles, who acknowledges the Commission
- Boles announces that the City of St. Augustine's Strategic Plan has been formally adopted by its City Commission and a logo has been developed

- Boles introduces guests from the City of St. Augustine – City Manager, John Regan and 450th Development Director, Dana Ste. Claire to make presentation to commission

II. Joint Presentation: "City of St. Augustine, 450th Commemoration Initiative Status Report" Dana Ste. Claire and John Regan

a. John Regan:

- 450th Commemoration is significant in building awareness and education of St. Augustine. This presentation is used to engage the public in the critical thinking process of our commemoration.
- It is also important to think about the role that St. Augustine has played in the evolution of our nation. St. Augustine has helped create our history as it is today and will help us move our nation forward. We must understand our history in order to sustain our culture.
- Beginning in the 1500s with the Spanish Conquest of South and Central America – The Spanish development of Maritime Naval power allowed Spain to become the super power of that age.
    - One of the local programs in place is to replicate a Spanish caravel. There are about 24 participants so far. This is one of three ship-building programs.
- 1513 Founding of Florida by Juan Ponce de Leon
- 1565 Founding of St. Augustine by Don Pedro Menendez de Aviles
- During this time there were many "firsts" (i.e. site of the first Catholic Mass). St. Augustine becomes center of trade routes
- 1775 - 1783 Revolutionary War: Enemy to Spain was England. Spain provided funding to U.S. during revolution; funds were diverted to Washington to help end revolution. This was a symbol of Spain's commitment to freedom.
- 1812 Spanish Constitution: St. Augustine disobeys King's order to destroy its Monumento de la Constitución. This serves as a symbol of enduring spirit for all cultures. A replication will be presented to Cuba.
- 1888 Flagler's Guilded Age and the establishment of the Ponce de Leon Hotel, railroad and planned community of Miami. The brain trust remained in St. Augustine. This era transformed Florida's culture.
- 1964 Civil Rights Act – Andrew Young and JT Johnson led movement in St. Augustine
    - St. Augustine is beginning an effort to reconnect with those that led movement in the 1960s. Our focus is to build St. Augustine as an epicenter city of the 50th Anniversary of the Civil Rights Movement. So far, we have created two monuments in our city to commemorate this history, one to Ambassador Young and one to the Foot Soldiers.
- This chronology will serve as the four themes through 2012, 2013, 2014 and 2015.
- The St. Augustine Commemoration strives to create engaging programs that will draw national and international visitors.

- Our goals and operational philosophy are to create education and destination awareness as well as sustainability in tourism and lasting legacy
- We are achieving our goals through work with community partners.
- *5 E's:* Excitement, entertainment, emotional, educational and enduring
- Organizational Structure. These will serve as basis for partnerships.
    - Organizational structure is the City Commission and Federal Commission and how these entities interface with community partners such as University of Florida and St. Johns County.
- Signature partners and signature events serve as the main focus of the commemoration
- We have launched our second lecture series called Discover First America. On Wednesday, December 7 we had a program about Pirates at Flagler College Auditorium in which 900 people attended.
- 450th Organizational Hierarchy – City Commission, 2 branches of staff: Communications and Resources staff member, Jennifer Zuberer; Development Director, Dana Ste. Claire (develops events); Sponsor development is led by Charlie Serafin who is currently under contract.
    - Mayor Boles mentions that the "team" approach to building the commemoration effort has been successful so far.
- There is a prospect that we will partner with a company in Miami that could host the Organization of American States Conference in 2015 in St. Augustine. This would be an infrastructure project along the San Sebastian property on the entrance to King Street that would include a conference center and Westin Hotel.
- Strengths of Commemoration:
    - Community pride and passion
    - Strong federal commission and national networking
    - Attracting new development and urban revitalization
- Challenges of Commemoration:
    - Economy, available funding sources, destination awareness
    - Funding will come through private sector and creative thinking through ingenuity
- Infrastructure Projects:
    - There are many projects, but our focus is on the St. Augustine Visitor Information Center and remodeling it to become an exposition center and programming space
- 2012 Events:
    - Kickoff Party: Anniversary of Bicentennial, President Bill Clinton will speak on March 19, 2012 at the St. Augustine Amphitheatre to talk about the relevance of St. Augustine to our nation's history.
    - Constitution Monument
- Maritime Heritage Festival
    - Stanley Paris to head ship building project that will help build awareness of St. Augustine by sailing boat to Bermuda and back.

  - 3 wooden boat programs: Spanish caravel, chalupa, Pedro Menendez's vessel (San Pelayo) replication project with Pat Croce
- Potential Official artist – Romero Britto of Miami
  - Partnerships with Miami-Dade County Public Schools to work with students
- Various calendar events and agreement types are in place now. Master Strategic Plan changes every day as new changes are added.

b. Dana Ste. Claire

- We are all architects of this commemoration as we move forward and design it.
- *5 Ws*
  - *Who?* St. Augustine
  - *What* is it that we are doing? Commemorating St. Augustine's history.
  - *Where?* Worldwide
  - *When?* Four themes and linear events
  - *How?* Scripting out our strategic plan
  - *Why* are we commemorating this history and message? We have stories that need to be told – what we are, and what our history is.
- Multi-cultural society created in St. Augustine – Spanish, Africans, Greek, British, etc.
- We can elevate the National Spanish Heritage initiative through the commemoration
- We need to re-write our history books to better educate our youth

c. Comments from commissioners at the conclusion of the presentation:

- Senator Graham: The agenda should be to prioritize ideas not just find ideas
- Regan responds that the *5 E's* and grading system will help prioritize ideas. It would also be beneficial to have staff for federal commission that will work closely with city commission to accomplish goals and ideas
- Other prospective participants: King and Queen of Spain, potentially the Pope to relay the story of the missions in St. Augustine
- David Vela: We have the potential to bring messages to classroom through the National Park Service.
  - The story from the Civil War to Civil Rights is very important.
  - Vela presented the new NPS publication of the Hispanics and the Civil War: From Battlefield to Homefront to commission
  - Involvement with Timucuan Ecological & Historic Preserve and Fort Caroline National Memorial to represent history from the beginning. Coordinate efforts with Superintendent Barbara Goodman.
- Distribution of other artifacts from City of St. Augustine including Proclamation from the St. Augustine 400th Commemoration in 1965. Dana Ste. Claire presents Chairman Kislak with 3 flags – Spanish flag, City of St. Augustine flag and an original banner from the St. Augustine 400th Commemoration.

III. Presentation: Dr. Michael Francis –Update on his Work & Research – Spanish Colonial History in Florida

- Presentation – Florida 500: Changing Boundaries, Changing Faces
- The education legacy to the 450th Commemoration is extremely important. There are so many stories that need to be told. There is no single narrative for these stories though.
- The legacies of the 400th Commemoration were created through a body of literature that transformed how we think of Florida history.
- The Spain-Florida 500 Foundation and Spanish Embassy in DC have asked Dr. Francis to be the curator of its traveling museum exhibit. This exhibit is tentatively scheduled to open in Miami in 2013 and culminate with a grand closure in St. Augustine in 2015. This is all pending on funding.
- Spain is very eager to participate in the 450th Commemoration.
- Landscape of current projects that people are working on include:
    - Conquistadors and early expeditions, Africans in La Florida, Soldiers and Settlers, Missions and Missionaries, Women of La Florida, Columbian exchange and disease, Pirates and Privateers, Ranchers, Fort Mose and the narrative of the Underground Railroad running South and not North is something that should be told.
    - These works can be translated from scholarly articles to the 4th Grade Classroom for students to learn.
    - This is an opportunity to bring in a local, state and national audience to learn about our history.
- Our history extends to Florida Missions through Georgia and South Carolina. However, archaeologically only one of these missions has been found.
- The largest church that the Spanish built was on Cumberland Island. It is larger than the church in St. Augustine. It has never been found archaeologically. We need to rediscover these efforts.
- However, to rediscover these efforts, we would need to go to England, Malta, Italy, Mexico, Cuba, South America and other places to collect this information.
    - There are records that show many events that took place in St. Augustine prior to Jamestown (i.e. integration of free blacks and slaves).
    - There are hundreds of pages of documents about Florida in the Vatican's archive.
    - Jesuit archives in Rome – some of the documents have been transcribed and a few have been translated. If permission was granted by the Jesuits, a legacy project for the commemoration could be to put these records on a database to be made accessible.
    - Spain has been a global pioneer in digitizing documents for availability. Many of these documents pertain to Florida's history.
- Menendez's Obligations contract was one of the most lucrative contracts ever given by the King in the 16th century. The crown was desperate to have a permanent presence in

Florida, so there were high demands on Menendez's part. However, Menendez's return was very generous as he received lots of land, money and privileges.

- Other relevant figures of "forgotten" Floridian history:
  - Duña Maria, Chief of Village called Nombres de Dios which was a Franciscan Mission in 1587. She wrote to the King of Spain and received a personal letter in return. Other garrisons have not been found, but it is thought that the original site of Nombres de Dios is about 200 steps from the Castillo de San Marcos NM.
- Original map of La Florida shows Lake Okeechobee as La Laguna de Miami , one of the earliest references to Miami. This map is in the archives in Sevilla, Spain. This map also shows that they wanted to move the garrison from St. Augustine to Miami.
  - We should have copies of these maps in St. Augustine so that people can see the text.
- National Museum of American History discovered original mission in 1980 on St. Catherine's Island, Georgia. Archaeologists found remains of about 450 Native Americans and hundreds of thousands of hand-blown glass beads
- Another project that would be included in the traveling exhibit is to produce a series of documentary films. One of which could be about Francisco Menendez, captain and leader of Fort Mose.
  - Another idea for a film is a half-hour segment that would tell the story about a young man that was ship-wrecked off the Keys and lived with the Calusa for 17 years and become a high-ranking member of Calusa society. He was ransomed or escaped when Menendez came, then became a Jesuit translator and later went back to Spain to re-claim some of his family's property. On the eve of his return to the New World he takes ill and dies.
  - In short, it's tales like these that can be told. There are so many that can be used to connect to the general audience.

Break for lunch at 1:15 pm

IV. Update on Executive Director Search

a. During lunch, David Vela announced the appointment of Lindsey Phillips as Interim Executive Director to the Federal Commission for the next six (6) months. Ms. Phillips will serve as Executive Director with administrative support from Laura Cryan, and guidance from Superintendent Gordie Wilson. This temporary solution will be cost-effective to the commission as these staff members are already employees of the Department of the Interior. The one limitation is that Ms. Phillips cannot engage in any fundraising activities as a federal employee.. Should a permanent Executive Director be hired in a period that is shorter than the next six months, then Ms. Phillips' service will no longer be necessary.

Afternoon session resumes at 2:05 pm

V. Public Participation by Invitation: Emilio Sanchez, Spain/Florida 500 Foundation and Maurice Ferre, Former Mayor of Miami

a. Emilio Sanchez:

- Vice-Chair Dickenson introduces Mr. Sanchez.
- Sanchez explains that the Spain/Florida 500 Foundation exists to celebrate 500 years of Florida's historical, cultural, social and economic contributions of Spain to this state by organizing a series of important projects and activities.
- Main activity that they are working on is an exhibit of Florida's history with an emphasis on Spanish Colonial Art
- Lack of funding is a problem, so their goal is to work with private institutions and companies
- In order to do so, we need to establish direct link between the commemorations that we are celebrating from 2012 to 2015.
- Spain/Florida 500 has developed a strong relationship with the Florida Humanities Council and is working closely with Secretary of State, Kurt Browning
- We are excited about commemorating these upcoming anniversaries and it is important for us to share our activities with the commission because this is a commemoration for the entire state of Florida as well as the rest of the nation.
- We would like to establish a direct link with the Executive Director of the commission.
- Our main issue is finding resources and money. We have a budget that covers the logistics and infrastructure, but we will need more money to continue our efforts.
- We plan to open an exhibit at Florida International University at Miami in May 2013. The next step would be to take the exhibit to different cities around the state.
- We also want to expand our activities beyond the Miami-Dade school district
- Chairman Kislak remarked that if we could both work together to help raise funds. Sanchez agreed and replied that it would be mutually beneficial to work together on events now through 2015
- Boles remarked that the biggest project would be the traveling exhibit and asked how we would raise money for the installation of this project. Would it be under the umbrella of the 500th anniversary or the 450th initiative? Sanchez replied that working together is the best solution.
- Boles then remarked that it would be helpful if Spain expanded its Quincentennial celebration to include all the anniversaries in order to create a broader scope for the commemoration.
- Another effort to consider is creating a multi-media outlet that can reach out to many audiences.

b. Maurice Ferre, Former Mayor of Miami

- Vice-Chair Dickenson introduces Mr. Ferre.
- Ferre says that Spain has a strong incentive and vested interest in the commemoration because of the lack of recognition to their contribution to the world and specifically the United States. The commemoration will create opportunity for visibility.
- The Royal Commission of Spain was created in 2008, which was before the recession. At that time, Spain was buying companies in Brazil, YPF in Argentina, and banks. They were spending the majority of their investment capital in Latin America and not in Europe. When the recession hit, the top 4 road construction companies in Spain started buying small companies in the U.S. In short, these companies have been very successful. Their investment in infrastructure was so successful that they received the contract for the largest highway project in FL in Broward County. The end result was many Spanish companies in Miami because of its large Spanish-speaking population.
- The natural resource of money is in these large corporations (banking and otherwise) that are based in Miami. The Royal Commission is ahead of us on fundraising efforts.
- Ferre's advice to the commission is to work closely with Royal Commission and the Spain/Florida 500 Foundation. For example, both entities could share an Executive Director.
- This is two commemorations, not just one. Spain would be more interested in Juan Ponce de Leon than they would be in Pedro Menendez de Aviles.
- Ferre wrote to the President to recommend that he make this a Presidential Commission to ensure that Hispanic visibility is present.
- Since the commission does not know when funds will be allocated, it is important to get involved in other opportunities
- Suggested reading Historia de la Gobernaciones
- Ferre presented 3 parts of the manuscript of a book about Florida that has been finished but not yet published
    - The historians on the commission can review books such as this. The author wants the commission to take this information into account so that it can be put into perspective.
- Senator Graham asked if the banks in Miami would be a good starting place to solicit support. If so, what would be the most effective approach to these firms?
    - Ferre replied that yes, it is a good starting place and it would help to connect with Brazil because they are spending the most money and buying properties in Miami.
- Economic conditions in Spain creates unpredictability for us
- Puerto Rico is interested in involvement in the commemoration. Although they are not able to provide financial resources, the visibility is important for Puerto Ricans.

VI. Strategic Plan Discussion

a. Rough Draft Strategic Plan, Status & Suggestions in the form of an Executive Summary Outline presented by Secretary Bruce Smathers. In discussion Smathers highlighted the following key sections:

- Page 1 - St. Augustine is the birthplace of the American experience. The founding of St. Augustine marks the beginning of the history of the United States of America as reflected most appropriately by the multi-cultural global nation of the 21st century.
- Page 1 - We can expand our stories by including not only past but future. St. Augustine is our Nation's first melting pot of diverse nationalities, cultures and races. "The first time in history, three great civilizations, Native American, African and western European came together."
- Page 3 & 4 - VIVA FLORIDA 500
    - Florida Department of State: The year-long commemoration of Florida's 500th anniversary.
    - "Practically, after 2013, political parochialism and economic competition for tourist dollars *within* the state will probably work against the state support for strictly a St. Augustine 450th Commemoration event comparable to the Jamestown, America's 400th Birthday Celebration."
    - Smathers spoke with the Secretary of State to expand VIVA FLORIDA's activities to 3 year celebration.
- See Attachment B (State Initiatives) – How can the state generate tourist dollars to help commemoration?
    - One project could be a State license plate
    - Boles said that this project would cost $60,000
    - We could consider Governor's wife as Honorary Chair of Federal Commission Fundraising entity. However, she is already part of VIVA FLORIDA 500.
    - We need a collective approach
- Page 5 & 6 - Local Government Collaboration
    - It is Smather's recommendation that, "the Federal Commission initially *not* assume a leadership role for planning, financing, implementing or executing Commemoration activities at the local level."
- Page 7 – Bylaws
    - Bylaws need to be created in order to establish a transparent and specific order of business.
- Page 7 –Executive Director
    - This will be supported by the National Park Service at the Castillo de San Marcos National Monument by Lindsey Phillips and Gordie Wilson.
- Page 8 – Funding
    - "There are limitations as to the ability of most individual commission members to effectively fundraise as well as unresolved issues relative to

the scope of the Commission endeavors (local, state, national) which will directly relate to our ability to raise money (local, state and national) and the effective organization and related staff to achieve success."
    - We need to gain a broader basis in which to fundraise.
    - See Attachment C – How can we raise funds?
        - Private Funding: Create a fundraising entity for people to give money to
- Page 10 - Congress and the Executive
    - "A possible alternative, with the approval of the Secretary of the Interior, would be to expand the Fundraiser Entity's scope for all Florida activities, as part of a national fundraising effort such as an association with the National Museum of the Latino American ("National Museum") recommended to be placed on the National Mall."
    - Consider joint efforts. See Attachment E and F.
- Attachment F –Federal Initiatives
    - Reflecting St. Augustine's contribution to our Multi-Cultural/Ethnic/Racial Nation's Future
        - Recognizing first Thanksgiving, first permanent European settlement, first recorded birth of African-American, etc.
- Page 11- Committees
    - We need to establish committees for the following: planning, fundraising, education and project and planning

VII. Update on Fundraising Efforts and Comments at the conclusion of Bruce Smather's Overview of the Strategic Plan Rough Draft:

- Chairman Kislak said that he is grateful for the thoroughness and thoughtfulness of this Strategic Plan report. We can explore the idea of forming a "Friends Foundation" for North Florida's National Monuments in St. Augustine and Jacksonville. The National Parks Foundation helps various Friends Groups of NPS.
- Gordie Wilson says that a Friends Group would have to directly benefit NPS but also contribute to 450th Commemoration.
- Smathers acknowledged and said that David Vela will work within Department of the Interior budget. Senator Nelson could work within specific limitations. A well-designed effort would be much more effective.
- Bob Stanton (on conference call) added that the commission should not give up on the federal government yet. There is a continued resolution for the balance of the remainder of the Fiscal Year. It is unclear what the DOI budget will be. Once congress sends the bill to the President (assuming he signs it to law), Stanton will re-group with the budget team and Secretary Salazar to see if an allowance would be available to commission. However, we cannot make a commitment because of the uncertainty of the balance.

- Boles re-visits discussion about National Parks Foundation and says that we need to engage NPF so that they can support us. The appointment of the Federal Commission is important because it is a "super friends group" that can bring resources that the City Commission does not have the ability to do. The City Commission is limited in its capabilities.
- Kislak says the National Parks Foundation is the only congressionally funded charitable organization. It is the official charity for the national parks. However, they are raising money outside of that for the National Latino Initiative. They have raised $19 million for the Shanksville Pennsylvania Flight 93 Memorial, a one-time-only campaign.
- Smathers commented that although we need to support the City's Strategic Plan and activities there is a point in which we need separate the City Commission and Federal Commission's goals. For example, one of the city's goals is to stimulate local business activities, which is not in line with our goals. The city's plan is a template upon which we concentrate some effort, but separation will need to exist.
- Wilson says that Liz Struhar of the National Park Service is willing to help us out with our Strategic Plan. She is a St. Augustine native and works at the Southeast Regional Office in Atlanta.
- Kislak said that this would be beneficial and perhaps Ms. Struhar can work with Lindsey and Laura on this project.

VIII. Mission Statement Discussion

- Discussion led by Vice-Chair Katharine Dickenson: The mission statement should be simple and vague. However, each word is important. Too many words are confusing. It needs to state what we are trying to do.
- Senator Graham asked who is the audience of the mission statement?
    - Kislak responded that *we* are the *first* audience. The next audience is the people with whom we are dealing with, which in turn is the people we are asking for support from. Every word is important, especially simplicity and clarity.
- Dickenson acknowledges Wilson as the genesis of the mission statement. Other input from Mayor Boles and Bruce Smathers has been very helpful as well.
- Boles comments that a mission statement will play an important role in keeping us on track in the scope of what we are trying to achieve.
- Dr. Gannon says that we need to focus towards private donors for fundraising purposes. Fundraising depends on some kind of practical and physical result, i.e. what we are doing. In the report that he wrote about the 400th Commemoration you can see the concrete proposals and achievements that we focused on. Projects such as monuments, amphitheatre, bridges, etc. will attract donors as opposed to just abstract words. Concrete projects can do more than just inspire; they can draw money from the pockets.
- Dickenson replied that one of the words that should be used is "legacy."

- Gannon said he doesn't want to limit it to monuments, but preservation projects such as restoring Government House is an example of leaving a permanent good for the City and for future use of generations to come.
- Eduardo Padron agreed that we need a short, concise mission statement, but *then* we need a purpose that will include the kinds of activities and programs we want to do.
- Dr. Francis added that the specific project list should be drafted soon. There is no need to include publications in the mission statement because we are working with a short time frame. Scholarly research will encompass all that. We need to decide what it is we will promote.
- Dr. Padron commented that Ms. Dickenson should take the various suggestions made by the Commissioners to revise and finalize the Mission Statement.
- Before the next meeting, all members should review the Mission Statement (see Katharine Dickenson) and get all ideas from members to discuss at next meeting.

IX. Update on Treasurer's Report

- As of the December 9, 2011, there was nothing to report on financially.

X. Approval of Previous Minutes

- Chairman Kislak asked commission if there were any additions or comments to the minutes of the last meeting on July 18, 2011.
- There were no comments.
- Dr. Padron MOTIONS to approve; Dr. Francis seconded and minutes were unanimously passed.

XI. Other Business

- Date of Next Meeting: Mayor Boles asked if we have a date for the next meeting.
- Senator Graham suggested that a series of dates in March 2012 are proposed to the commission. A decision will be made based on a poll of the group.
- Chairman Kislak offered his offices again for the location of the next meeting. It was also suggested that the facilities of Miami Dade College in Downtown Miami be used.
- Chairman Kislak asked if there was any further business to discuss. With no further business, Mayor Boles MOTIONS to adjourn; Senator Graham seconded and passed.

Meeting adjourned at 4:00 pm.
Minutes submitted by Administrative Support Assistant, Laura Cryan.

H.R.146 / Omnibus Public Land Management Act of 2009

Title VII – National Park Service Authorizations

Subtitle E – Advisory Commissions

SEC. 7404. ST. AUGUSTINE 450TH COMMEMORATION COMMISSION.

(a) Definitions- In this section:

(1) COMMEMORATION- The term `commemoration' means the commemoration of the 450th anniversary of the founding of the settlement of St. Augustine, Florida.

(2) COMMISSION- The term `Commission' means the St. Augustine 450th Commemoration Commission established by subsection (b)(1).

(3) GOVERNOR- The term `Governor' means the Governor of the State.

(4) SECRETARY- The term `Secretary' means the Secretary of the Interior.

(5) STATE-

(A) IN GENERAL- The term `State' means the State of Florida.

(B) INCLUSION- The term `State' includes agencies and entities of the State of Florida.

(b) Establishment-

(1) IN GENERAL- There is established a commission, to be known as the `St. Augustine 450th Commemoration Commission'.

(2) MEMBERSHIP-

(A) COMPOSITION- The Commission shall be composed of 14 members, of whom--

(i) 3 members shall be appointed by the Secretary, after considering the recommendations of the St. Augustine City Commission;

(ii) 3 members shall be appointed by the Secretary, after considering the recommendations of the Governor;

(iii) 1 member shall be an employee of the National Park Service having experience relevant to the historical resources relating to the city of St. Augustine and the commemoration, to be appointed by the Secretary;

(iv) 1 member shall be appointed by the Secretary, taking into consideration the recommendations of the Mayor of the city of St. Augustine;

(v) 1 member shall be appointed by the Secretary, after considering the recommendations of the Chancellor of the University System of Florida; and

(vi) 5 members shall be individuals who are residents of the State who have an interest in, support for, and expertise appropriate to the commemoration, to be appointed by the Secretary, taking into consideration the recommendations of Members of Congress.

(B) TIME OF APPOINTMENT- Each appointment of an initial member of the Commission shall be made before the expiration of the 120-day period beginning on the date of enactment of this Act.

(C) TERM; VACANCIES- (i) TERM- A member of the Commission shall be appointed for the life of the Commission.

(ii) VACANCIES-

(I) IN GENERAL- A vacancy on the Commission shall be filled in the same manner in which the original appointment was made.

(II) PARTIAL TERM- A member appointed to fill a vacancy on the Commission shall serve for the remainder of the term for which the predecessor of the member was appointed.

(iii) CONTINUATION OF MEMBERSHIP- If a member of the Commission was appointed to the Commission as Mayor of the city of St. Augustine or as an employee of the National Park Service or the State University System of Florida, and ceases to hold such position, that member may continue to serve on the Commission for not longer than the 30-day period beginning on the date on which that member ceases to hold the position.

(3) DUTIES- The Commission shall--

(A) plan, develop, and carry out programs and activities appropriate for the commemoration;

(B) facilitate activities relating to the commemoration throughout the United States;

(C) encourage civic, patriotic, historical, educational, artistic, religious, economic, and other organizations throughout the United States to organize and participate in anniversary activities to expand understanding and appreciation of the significance of the founding and continuing history of St. Augustine;

(D) provide technical assistance to States, localities, and nonprofit organizations to further the commemoration;

(E) coordinate and facilitate for the public scholarly research on, publication about, and interpretation of, St. Augustine;

(F) ensure that the commemoration provides a lasting legacy and long-term public benefit by assisting in the development of appropriate programs; and

(G) help ensure that the observances of the foundation of St. Augustine are inclusive and appropriately recognize the experiences and heritage of all individuals present when St. Augustine was founded.

(c) Commission Meetings-

(1) INITIAL MEETING- Not later than 30 days after the date on which all members of the Commission have been appointed, the Commission shall hold the initial meeting of the Commission.

(2) MEETINGS- The Commission shall meet--

(A) at least 3 times each year; or

(B) at the call of the Chairperson or the majority of the members of the Commission.

(3) QUORUM- A majority of the voting members shall constitute a quorum, but a lesser number may hold meetings.

(4) CHAIRPERSON AND VICE CHAIRPERSON-

(A) ELECTION- The Commission shall elect the Chairperson and the Vice Chairperson of the Commission on an annual basis.

(B) ABSENCE OF THE CHAIRPERSON- The Vice Chairperson shall serve as the Chairperson in the absence of the Chairperson.

(5) VOTING- The Commission shall act only on an affirmative vote of a majority of the members of the Commission.

(d) Commission Powers-

(1) GIFTS- The Commission may solicit, accept, use, and dispose of gifts, bequests, or devises of money or other property for aiding or facilitating the work of the Commission.

(2) APPOINTMENT OF ADVISORY COMMITTEES- The Commission may appoint such advisory committees as the Commission determines to be necessary to carry out this section.

(3) AUTHORIZATION OF ACTION- The Commission may authorize any member or employee of the Commission to take any action that the Commission is authorized to take under this section.

(4) PROCUREMENT-

(A) IN GENERAL- The Commission may procure supplies, services, and property, and make or enter into contracts, leases, or other legal agreements, to carry out this section (except that a contract, lease, or other legal agreement made or entered into by the Commission shall not extend beyond the date of termination of the Commission).

(B) LIMITATION- The Commission may not purchase real property.

(5) POSTAL SERVICES- The Commission may use the United States mails in the same manner and under the same conditions as other agencies of the Federal Government.

(6) GRANTS AND TECHNICAL ASSISTANCE- The Commission may--

(A) provide grants in amounts not to exceed $20,000 per grant to communities and nonprofit organizations for use in developing programs to assist in the commemoration;

(B) provide grants to research and scholarly organizations to research, publish, or distribute information relating to the early history of St. Augustine; and

(C) provide technical assistance to States, localities, and nonprofit organizations to further the commemoration.

(e) Commission Personnel Matters-

(1) COMPENSATION OF MEMBERS-

(A) IN GENERAL- Except as provided in paragraph (2), a member of the Commission shall serve without compensation.

(B) FEDERAL EMPLOYEES- A member of the Commission who is an officer or employee of the Federal Government shall serve without

compensation other than the compensation received for the services of the member as an officer or employee of the Federal Government.

(2) TRAVEL EXPENSES- A member of the Commission shall be allowed travel expenses, including per diem in lieu of subsistence, at rates authorized for an employee of an agency under subchapter I of chapter 57 of title 5, United States Code, while away from the home or regular place of business of the member in the performance of the duties of the Commission.

(3) DIRECTOR AND STAFF-

(A) IN GENERAL- The Chairperson of the Commission may, without regard to the civil service laws (including regulations), nominate an executive director to enable the Commission to perform the duties of the Commission.

(B) CONFIRMATION OF EXECUTIVE DIRECTOR- The employment of an executive director shall be subject to confirmation by the Commission.

(4) COMPENSATION-

(A) IN GENERAL- Except as provided in subparagraph (B), the Commission may fix the compensation of the executive director and other personnel without regard to the provisions of chapter 51 and subchapter III of chapter 53 of title 5, United States Code, relating to classification of positions and General Schedule pay rates.

(B) MAXIMUM RATE OF PAY- The rate of pay for the executive director and other personnel shall not exceed the rate payable for level V of the Executive Schedule under section 5316 of title 5, United States Code.

(5) DETAIL OF GOVERNMENT EMPLOYEES-

(A) FEDERAL EMPLOYEES-

(i) DETAIL- At the request of the Commission, the head of any Federal agency may detail, on a reimbursable or nonreimbursable basis, any of the personnel of the agency to the Commission to assist the Commission in carrying out the duties of the Commission under this section.

(ii) CIVIL SERVICE STATUS- The detail of an employee under clause (i) shall be without interruption or loss of civil service status or privilege.

(B) STATE EMPLOYEES- The Commission may--

(i) accept the services of personnel detailed from the State; and

(ii) reimburse the State for services of detailed personnel.

(6) PROCUREMENT OF TEMPORARY AND INTERMITTENT SERVICES- The Chairperson of the Commission may procure temporary and intermittent services in accordance with section 3109(b) of title 5, United States Code, at rates for individuals that do not exceed the daily equivalent of the annual rate of basic pay prescribed for level V of the Executive Schedule under section 5316 of such title.

(7) VOLUNTEER AND UNCOMPENSATED SERVICES- Notwithstanding section 1342 of title 31, United States Code, the Commission may accept and use such voluntary and uncompensated services as the Commission determines to be necessary.

(8) SUPPORT SERVICES-

(A) IN GENERAL- The Secretary shall provide to the Commission, on a reimbursable basis, such administrative support services as the Commission may request.

(B) REIMBURSEMENT- Any reimbursement under this paragraph shall be credited to the appropriation, fund, or account used for paying the amounts reimbursed.

(9) FACA NONAPPLICABILITY- Section 14(b) of the Federal Advisory Committee Act (5 U.S.C. App.) shall not apply to the Commission.

(10) NO EFFECT ON AUTHORITY- Nothing in this subsection supersedes the authority of the State, the National Park Service, the city of St. Augustine, or any designee of those entities, with respect to the commemoration.

(f) Plans; Reports-

(1) STRATEGIC PLAN- The Commission shall prepare a strategic plan for the activities of the Commission carried out under this section.

(2) FINAL REPORT- Not later than September 30, 2015, the Commission shall complete and submit to Congress a final report that contains--

(A) a summary of the activities of the Commission;

(B) a final accounting of funds received and expended by the Commission; and

(C) the findings and recommendations of the Commission.

(g) Authorization of Appropriations-

(1) IN GENERAL- There is authorized to be appropriated to the Commission to carry out this section $500,000 for each of fiscal years 2009 through 2015.

(2) AVAILABILITY- Amounts made available under paragraph (1) shall remain available until December 31, 2015.

(h) Termination of Commission-

(1) DATE OF TERMINATION- The Commission shall terminate on December 31, 2015.

(2) TRANSFER OF DOCUMENTS AND MATERIALS- Before the date of termination specified in paragraph (1), the Commission shall transfer all documents and materials of the Commission to the National Archives or another appropriate Federal entity.

From: Gillette, Jodi [mailto:Jodi_Gillette@ios.doi.gov]
Sent: Tuesday, February 07, 2012 2:14 PM
To: Millicent Pittman
Subject: FW: St Augustine

Please find the relevant legislation.

There have been two St. Augustine Commission meetings, and there is one vacant commission position.

Working with the National Park Service, the St. Augustine Commission will establish programs and commemorate the 450th anniversary of the founding of St. Augustine by Spanish Admiral Pedro Menendez de Aviles in 1565. The Commission was created this year on April 15th. In addition to the 450th anniversary of St. Augustine, 2013 is the 500th anniversary of the first European expedition to Florida lead by Ponce de Leon in 1513.

Thanks,

Jodi
202-208-1924 desk
202-264-0695 cell

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Fwd: St Augustine

From Gillette, Jodi Date Thursday, April 12, 2012 11:47:53 AM

To Milakofsky, Ben E

Cc

Subject Fwd: St Augustine

image001.jpg (4 KB HTML)

Sent from my iPhone

Begin forwarded message:

From: Millicent Pittman <MPittman@miccosukee.com>
Date: April 12, 2012 6:48:04 AM AKDT
To: "Gillette, Jodi" <Jodi_Gillette@ios.doi.gov>
Subject: RE: St Augustine

Hello Jodi,

I'm just following up with you about this position.

Was Chairman Billie ever appointed to this commission, or not? We haven't heard anything about it since our last email message.

Thank you!

Millicent L. Pittman

Executive Assistant

Miccosukee Resort & Gaming

500 S.W. 177th Ave.

Miami, FL 33194

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email: mpittman@miccosukee.com

website: www.miccosukee.com

From: Gillette, Jodi [mailto:Jodi_Gillette@ios.doi.gov]
Sent: Tuesday, February 07, 2012 2:14 PM
To: Millicent Pittman
Subject: FW: St Augustine

Please find the relevant legislation.

There have been two St. Augustine Commission meetings, and there is one vacant commission position.

Working with the National Park Service, the St. Augustine Commission will establish programs and commemorate the 450th anniversary of the founding of St. Augustine by Spanish Admiral Pedro Menendez de Aviles in 1565. The Commission was created this year on April 15th. In addition to the 450th anniversary of St. Augustine, 2013 is the 500th anniversary of the first European expedition to Florida lead by Ponce de Leon in 1513.

Thanks,

Jodi

202-208-1924 desk

202-264-0695 cell

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RE: RE:

From Stanton, Robert Date Thursday, March 22, 2012 8:52:42 AM

To Gillette, Jodi; Milakofsky, Ben E

Cc Marsters, Lizzie; Hanley, Kallie

Subject RE: RE:

Hello Ben,

I am a member of the Commission and we are in compliance with the law with respect to our meetings.

Thank you for your outstanding assistance!

Bob Stanton

208-3219

From: Gillette, Jodi
Sent: Thursday, March 22, 2012 8:45 AM
To: Milakofsky, Ben E
Cc: Marsters, Lizzie; Hanley, Kallie; Stanton, Robert
Subject: Re: RE:

Thanks Ben!

Sent from my iPhone

On Mar 22, 2012, at 8:44 AM, "Milakofsky, Ben E" <Benjamin_Milakofsky@ios.doi.gov> wrote:

One of the questions that came up yesterday was how often they meet. Here is some info on that:

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Here's the language in the legislation:

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(1) INITIAL MEETING.-Not later than 30 days after the Deadline. date on which all members of the Commission have been appointed, the Commission shall hold the initial meeting of the Commission.

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(5) VOTING.-The Commission shall act only on an affirmative vote of a majority of the members of the Commission.

From: Marsters, Lizzie
Sent: Wednesday, March 21, 2012 3:04 PM
To: Hanley, Kallie; Gillette, Jodi; Stanton, Robert; Milakofsky, Ben E
Subject: Re:

Thanks Kallie

From: Hanley, Kallie
Sent: Wednesday, March 21, 2012 03:02 PM
To: Marsters, Lizzie; Gillette, Jodi; Stanton, Robert; Milakofsky, Ben E
Subject: RE:

Lizzie,

Thanks for forwarding this along, I appreciate the need to expedite this as this process has already taken longer than expected. As you have seen, we are working to appoint one of 3 nominees to be the 14th member (from Indian Country, specifically from one of the Tribes with historically significant ties to St Augustine/Fort Marion). We will work to move this along quickly and be sure to keep you updated as well as Amy Holley.

Thanks,

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Pam sent us this letter this week before our meeting and I just wanted to note the request for a 14th commissioner. Amy Holley is tasked with responding to the letter.

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Sent: Monday, March 19, 2012 07:18 PM
To: Marsters, Lizzie; O'Dell, Peggy
Cc: Klein, Elizabeth A
Subject: RE:

The latest communication we had about St. Augustine was the attached letter. We do not have funding for the Commission and I'm sure that's what he'll want to talk about. If possible we would like to help them with fund raising. I am told but do not know first hand that they have not been doing fund raising.

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Cc: Klein, Elizabeth A
Subject:

Pam and Peggy –

Liz and I are planning on meeting with Commissioner Leary tomorrow afternoon. Do either of you have a quick briefing on hand about their funding issues that you could share with us?

From: Rees, Gareth C.
Sent: Monday, March 19, 2012 2:19 PM
To: Hayes, David
Cc: Marsters, Lizzie
Subject: Commissioner Bill Leary, St. Augustine, FL

David,

I received a call from Commissioner Bill Leary who will be in town tomorrow and would like to meet (10 minutes) if possible. He mentioned that you worked together during the Babbitt years. Please let me know if you'd like me to try and find some time.

Thanks

Gareth C. Rees

Executive Assistant to the Deputy Secretary

U.S. Department of the Interior

1849 C Street, NW

Washington, DC 20240

Tel: 202-208-6291

Fax: 202-208-1873

Cell: 202-957-8299

Lizzie Marsters

Chief of Staff to the Deputy Secretary

Department of the Interior

1849 C St NW

Washington, DC 20240

Office: 202-219-7499

Re:

From Marsters, Lizzie Date Thursday, March 22, 2012 8:47:19 AM

To Milakofsky, Ben E; Hanley, Kallie; Gillette, Jodi; Stanton, Robert; Klein, Elizabeth A

Cc

Subject Re:

Looping in Liz Klein (sorry Liz)

From: Milakofsky, Ben E
Sent: Thursday, March 22, 2012 08:44 AM
To: Marsters, Lizzie; Hanley, Kallie; Gillette, Jodi; Stanton, Robert
Subject: RE:

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Cell: 202-957-8299

Lizzie Marsters

Chief of Staff to the Deputy Secretary

Department of the Interior

1849 C St NW

Washington, DC 20240

Office: 202-219-7499

Re: RE:

From Gillette, Jodi Date Thursday, March 22, 2012 8:49:21 AM

To Milakofsky, Ben E

Cc Marsters, Lizzie; Hanley, Kallie; Stanton, Robert

Subject Re: RE:

Thanks Ben!

Sent from my iPhone

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Washington, DC 20240

Office: 202-219-7499

RE: St. Augusting Comission

From Triebsch, Margaret A Date Thursday, March 22, 2012 7:48:03 AM

To Milakofsky, Ben E

Cc

Subject RE: St. Augusting Comission

St. Augustine Signed Charter, 06.24.10.pdf (287 KB HTML) St. Augustine Enabling Legislation, P.L. 111-11.pdf (380 KB HTML)

Good Morning Ben,

This St. Augustine 450th Commemoration Commission is not a Federal Advisory Committee. The Commission performs primarily operational duties as opposed to advisory functions. Operational functions are those specifically authorized by statute or Presidential directive, such as making or implementing Government decisions or policy.

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Margaret

Margaret Triebsch

Office of the Executive Secretariat

1849 C Street, NW - Room 7313

Washington, DC 20240

(202) 208-4524 {Office}

(202) 219-2100 {Fax}

(202) 674-2067 {Blackberry}

From: Milakofsky, Ben E
Sent: Wednesday, March 21, 2012 4:51 PM
To: Triebsch, Margaret A
Subject: St. Augusting Comission

Do you know how often the commission meets? Is there a FACA that says they are required to meet 4 times a year or anything like that?

Ben Milakofsky

White House Liaison

Department of the Interior

202-208-3437 (direct)

202-256-8304 (cell)

Ben_Milakofsky@ios.doi.gov

Sec. 7302. Preserve America Program.
Sec. 7303. Save America's Treasures Program.
Sec. 7304. Route 66 Corridor Preservation Program.
Sec. 7305. National Cave and Karst Research Institute.

Subtitle E—Advisory Commissions

Sec. 7401. Na Hoa Pili O Kaloko-Honokohau Advisory Commission.
Sec. 7402. Cape Cod National Seashore Advisory Commission.
Sec. 7403. Concessions Management Advisory Board.
Sec. 7404. St. Augustine 450th Commemoration Commission.

TITLE VIII—NATIONAL HERITAGE AREAS

Subtitle A—Designation of National Heritage Areas

Sec. 8001. Sangre de Cristo National Heritage Area, Colorado.
Sec. 8002. Cache La Poudre River National Heritage Area, Colorado.
Sec. 8003. South Park National Heritage Area, Colorado.
Sec. 8004. Northern Plains National Heritage Area, North Dakota.
Sec. 8005. Baltimore National Heritage Area, Maryland.
Sec. 8006. Freedom's Way National Heritage Area, Massachusetts and New Hampshire.
Sec. 8007. Mississippi Hills National Heritage Area.
Sec. 8008. Mississippi Delta National Heritage Area.
Sec. 8009. Muscle Shoals National Heritage Area, Alabama.
Sec. 8010. Kenai Mountains-Turnagain Arm National Heritage Area, Alaska.

Subtitle B—Studies

Sec. 8101. Chattahoochee Trace, Alabama and Georgia.
Sec. 8102. Northern Neck, Virginia.

Subtitle C—Amendments Relating to National Heritage Corridors

Sec. 8201. Quinebaug and Shetucket Rivers Valley National Heritage Corridor.
Sec. 8202. Delaware And Lehigh National Heritage Corridor.
Sec. 8203. Erie Canalway National Heritage Corridor.
Sec. 8204. John H. Chafee Blackstone River Valley National Heritage Corridor.

Subtitle D—Effect of Title

Sec. 8301. Effect on access for recreational activities.

TITLE IX—BUREAU OF RECLAMATION AUTHORIZATIONS

Subtitle A—Feasibility Studies

Sec. 9001. Snake, Boise, and Payette River systems, Idaho.
Sec. 9002. Sierra Vista Subwatershed, Arizona.
Sec. 9003. San Diego Intertie, California.

Subtitle B—Project Authorizations

Sec. 9101. Tumalo Irrigation District Water Conservation Project, Oregon.
Sec. 9102. Madera Water Supply Enhancement Project, California.
Sec. 9103. Eastern New Mexico Rural Water System project, New Mexico.
Sec. 9104. Rancho California Water District project, California.
Sec. 9105. Jackson Gulch Rehabilitation Project, Colorado.
Sec. 9106. Rio Grande Pueblos, New Mexico.
Sec. 9107. Upper Colorado River endangered fish programs.
Sec. 9108. Santa Margarita River, California.
Sec. 9109. Elsinore Valley Municipal Water District.
Sec. 9110. North Bay Water Reuse Authority.
Sec. 9111. Prado Basin Natural Treatment System Project, California.
Sec. 9112. Bunker Hill Groundwater Basin, California.
Sec. 9113. GREAT Project, California.
Sec. 9114. Yucaipa Valley Water District, California.
Sec. 9115. Arkansas Valley Conduit, Colorado.

Subtitle C—Title Transfers and Clarifications

Sec. 9201. Transfer of McGee Creek pipeline and facilities.
Sec. 9202. Albuquerque Biological Park, New Mexico, title clarification.
Sec. 9203. Goleta Water District Water Distribution System, California.

Subtitle D—San Gabriel Basin Restoration Fund

Sec. 9301. Restoration Fund.

SEC. 7305. NATIONAL CAVE AND KARST RESEARCH INSTITUTE.

The National Cave and Karst Research Institute Act of 1998 (16 U.S.C. 4310 note; Public Law 105–325) is amended by striking section 5 and inserting the following:

"SEC. 5. AUTHORIZATION OF APPROPRIATIONS.

"There are authorized to be appropriated such sums as are necessary to carry out this Act.".

Subtitle E—Advisory Commissions

Extensions.

SEC. 7401. NA HOA PILI O KALOKO-HONOKOHAU ADVISORY COMMISSION.

Section 505(f)(7) of the National Parks and Recreation Act of 1978 (16 U.S.C. 396d(f)(7)) is amended by striking "ten years after the date of enactment of the Na Hoa Pili O Kaloko-Honokohau Re-establishment Act of 1996" and inserting "on December 31, 2018".

SEC. 7402. CAPE COD NATIONAL SEASHORE ADVISORY COMMISSION.

Effective dates.

Effective September 26, 2008, section 8(a) of Public Law 87–126 (16 U.S.C. 459b–7(a)) is amended in the second sentence by striking "2008" and inserting "2018".

SEC. 7403. CONCESSIONS MANAGEMENT ADVISORY BOARD.

Section 409(d) of the National Park Service Concessions Management Improvement Act of 1998 (16 U.S.C. 5958(d)) is amended in the first sentence by striking "2008" and inserting "2009".

SEC. 7404. ST. AUGUSTINE 450TH COMMEMORATION COMMISSION.

Florida.
16 USC 470a note.

(a) DEFINITIONS.—In this section:

(1) COMMEMORATION.—The term "commemoration" means the commemoration of the 450th anniversary of the founding of the settlement of St. Augustine, Florida.

(2) COMMISSION.—The term "Commission" means the St. Augustine 450th Commemoration Commission established by subsection (b)(1).

(3) GOVERNOR.—The term "Governor" means the Governor of the State.

(4) SECRETARY.—The term "Secretary" means the Secretary of the Interior.

(5) STATE.—

(A) IN GENERAL.—The term "State" means the State of Florida.

(B) INCLUSION.—The term "State" includes agencies and entities of the State of Florida.

(b) ESTABLISHMENT.—

(1) IN GENERAL.—There is established a commission, to be known as the "St. Augustine 450th Commemoration Commission".

(2) MEMBERSHIP.—

(A) COMPOSITION.—The Commission shall be composed of 14 members, of whom—

(i) 3 members shall be appointed by the Secretary, after considering the recommendations of the St. Augustine City Commission;

(ii) 3 members shall be appointed by the Secretary, after considering the recommendations of the Governor;

(iii) 1 member shall be an employee of the National Park Service having experience relevant to the historical resources relating to the city of St. Augustine and the commemoration, to be appointed by the Secretary;

(iv) 1 member shall be appointed by the Secretary, taking into consideration the recommendations of the Mayor of the city of St. Augustine;

(v) 1 member shall be appointed by the Secretary, after considering the recommendations of the Chancellor of the University System of Florida; and

(vi) 5 members shall be individuals who are residents of the State who have an interest in, support for, and expertise appropriate to the commemoration, to be appointed by the Secretary, taking into consideration the recommendations of Members of Congress.

(B) TIME OF APPOINTMENT.—Each appointment of an initial member of the Commission shall be made before the expiration of the 120-day period beginning on the date of enactment of this Act.

(C) TERM; VACANCIES.—

(i) TERM.—A member of the Commission shall be appointed for the life of the Commission.

(ii) VACANCIES.—

(I) IN GENERAL.—A vacancy on the Commission shall be filled in the same manner in which the original appointment was made.

(II) PARTIAL TERM.—A member appointed to fill a vacancy on the Commission shall serve for the remainder of the term for which the predecessor of the member was appointed.

(iii) CONTINUATION OF MEMBERSHIP.—If a member of the Commission was appointed to the Commission as Mayor of the city of St. Augustine or as an employee of the National Park Service or the State University System of Florida, and ceases to hold such position, that member may continue to serve on the Commission for not longer than the 30-day period beginning on the date on which that member ceases to hold the position.

(3) DUTIES.—The Commission shall—

(A) plan, develop, and carry out programs and activities appropriate for the commemoration;

(B) facilitate activities relating to the commemoration throughout the United States;

(C) encourage civic, patriotic, historical, educational, artistic, religious, economic, and other organizations throughout the United States to organize and participate in anniversary activities to expand understanding and appreciation of the significance of the founding and continuing history of St. Augustine;

(D) provide technical assistance to States, localities, and nonprofit organizations to further the commemoration;

(E) coordinate and facilitate for the public scholarly research on, publication about, and interpretation of, St. Augustine;

(F) ensure that the commemoration provides a lasting legacy and long-term public benefit by assisting in the development of appropriate programs; and

(G) help ensure that the observances of the foundation of St. Augustine are inclusive and appropriately recognize the experiences and heritage of all individuals present when St. Augustine was founded.

(c) COMMISSION MEETINGS.—

(1) INITIAL MEETING.—Not later than 30 days after the date on which all members of the Commission have been appointed, the Commission shall hold the initial meeting of the Commission. Deadline.

(2) MEETINGS.—The Commission shall meet—

(A) at least 3 times each year; or

(B) at the call of the Chairperson or the majority of the members of the Commission.

(3) QUORUM.—A majority of the voting members shall constitute a quorum, but a lesser number may hold meetings.

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(5) VOTING.—The Commission shall act only on an affirmative vote of a majority of the members of the Commission.

(d) COMMISSION POWERS.—

(1) GIFTS.—The Commission may solicit, accept, use, and dispose of gifts, bequests, or devises of money or other property for aiding or facilitating the work of the Commission.

(2) APPOINTMENT OF ADVISORY COMMITTEES.—The Commission may appoint such advisory committees as the Commission determines to be necessary to carry out this section.

(3) AUTHORIZATION OF ACTION.—The Commission may authorize any member or employee of the Commission to take any action that the Commission is authorized to take under this section.

(4) PROCUREMENT.—

(A) IN GENERAL.—The Commission may procure supplies, services, and property, and make or enter into contracts, leases, or other legal agreements, to carry out this section (except that a contract, lease, or other legal agreement made or entered into by the Commission shall not extend beyond the date of termination of the Commission).

(B) LIMITATION.—The Commission may not purchase real property.

(5) POSTAL SERVICES.—The Commission may use the United States mails in the same manner and under the same conditions as other agencies of the Federal Government.

(6) GRANTS AND TECHNICAL ASSISTANCE.—The Commission may—

(A) provide grants in amounts not to exceed $20,000 per grant to communities and nonprofit organizations for use in developing programs to assist in the commemoration;

(B) provide grants to research and scholarly organizations to research, publish, or distribute information relating to the early history of St. Augustine; and

(C) provide technical assistance to States, localities, and nonprofit organizations to further the commemoration.

(e) COMMISSION PERSONNEL MATTERS.—

(1) COMPENSATION OF MEMBERS.—

(A) IN GENERAL.—Except as provided in paragraph (2), a member of the Commission shall serve without compensation.

(B) FEDERAL EMPLOYEES.—A member of the Commission who is an officer or employee of the Federal Government shall serve without compensation other than the compensation received for the services of the member as an officer or employee of the Federal Government.

(2) TRAVEL EXPENSES.—A member of the Commission shall be allowed travel expenses, including per diem in lieu of subsistence, at rates authorized for an employee of an agency under subchapter I of chapter 57 of title 5, United States Code, while away from the home or regular place of business of the member in the performance of the duties of the Commission.

(3) DIRECTOR AND STAFF.—

(A) IN GENERAL.—The Chairperson of the Commission may, without regard to the civil service laws (including regulations), nominate an executive director to enable the Commission to perform the duties of the Commission.

(B) CONFIRMATION OF EXECUTIVE DIRECTOR.—The employment of an executive director shall be subject to confirmation by the Commission.

(4) COMPENSATION.—

(A) IN GENERAL.—Except as provided in subparagraph (B), the Commission may fix the compensation of the executive director and other personnel without regard to the provisions of chapter 51 and subchapter III of chapter 53 of title 5, United States Code, relating to classification of positions and General Schedule pay rates.

(B) MAXIMUM RATE OF PAY.—The rate of pay for the executive director and other personnel shall not exceed the rate payable for level V of the Executive Schedule under section 5316 of title 5, United States Code.

(5) DETAIL OF GOVERNMENT EMPLOYEES.—

(A) FEDERAL EMPLOYEES.—

(i) DETAIL.—At the request of the Commission, the head of any Federal agency may detail, on a reimbursable or nonreimbursable basis, any of the personnel of the agency to the Commission to assist the Commission in carrying out the duties of the Commission under this section.

(ii) CIVIL SERVICE STATUS.—The detail of an employee under clause (i) shall be without interruption or loss of civil service status or privilege.

(B) STATE EMPLOYEES.—The Commission may—

(i) accept the services of personnel detailed from the State; and

(ii) reimburse the State for services of detailed personnel.

(6) PROCUREMENT OF TEMPORARY AND INTERMITTENT SERVICES.—The Chairperson of the Commission may procure temporary and intermittent services in accordance with section 3109(b) of title 5, United States Code, at rates for individuals that do not exceed the daily equivalent of the annual rate of basic pay prescribed for level V of the Executive Schedule under section 5316 of such title.

(7) VOLUNTEER AND UNCOMPENSATED SERVICES.—Notwithstanding section 1342 of title 31, United States Code, the Commission may accept and use such voluntary and uncompensated services as the Commission determines to be necessary.

(8) SUPPORT SERVICES.—

(A) IN GENERAL.—The Secretary shall provide to the Commission, on a reimbursable basis, such administrative support services as the Commission may request.

(B) REIMBURSEMENT.—Any reimbursement under this paragraph shall be credited to the appropriation, fund, or account used for paying the amounts reimbursed.

(9) FACA NONAPPLICABILITY.—Section 14(b) of the Federal Advisory Committee Act (5 U.S.C. App.) shall not apply to the Commission.

(10) NO EFFECT ON AUTHORITY.—Nothing in this subsection supersedes the authority of the State, the National Park Service, the city of St. Augustine, or any designee of those entities, with respect to the commemoration.

(f) PLANS; REPORTS.—

(1) STRATEGIC PLAN.—The Commission shall prepare a strategic plan for the activities of the Commission carried out under this section.

(2) FINAL REPORT.—Not later than September 30, 2015, the Commission shall complete and submit to Congress a final report that contains—

(A) a summary of the activities of the Commission;

(B) a final accounting of funds received and expended by the Commission; and

(C) the findings and recommendations of the Commission.

(g) AUTHORIZATION OF APPROPRIATIONS.—

(1) IN GENERAL.—There is authorized to be appropriated to the Commission to carry out this section $500,000 for each of fiscal years 2009 through 2015.

(2) AVAILABILITY.—Amounts made available under paragraph (1) shall remain available until December 31, 2015. Expiration date.

(h) TERMINATION OF COMMISSION.—

(1) DATE OF TERMINATION.—The Commission shall terminate on December 31, 2015.

(2) TRANSFER OF DOCUMENTS AND MATERIALS.—Before the date of termination specified in paragraph (1), the Commission shall transfer all documents and materials of the Commission to the National Archives or another appropriate Federal entity.

Briefing Statement prepared for the White House Liaison

Bureau:	**National Park Service**
Issue:	**Appointments to the St. Augustine 450th Commemoration Commission**
Park Site:	**Independent operating commission associated with Castillo de San Marcos NM**
Date:	**September 4, 2009**

A. Background: This 14-member commission was established by section 7404 of the Omnibus Public Land Management Act of 2009 (Pub. L. 111-11; 123 STAT. 1219), March 30, 2009. It is not a FACA advisory committee and has no direct tie to the Department of the Interior, except for the fact that the Secretary makes appointments to the commission and must provide administrative support services. It is an "operating commission," established to commemorate the 450th anniversary of the founding of St. Augustine, FL, and will exist through 2015. Congress has given this commission responsibility to:

- Plan, develop, and carry out programs and activities appropriate for the commemoration.
- Facilitate activities relating to the commemoration throughout the US.
- Encourage civic, patriotic, historical, educational, artistic, religious, economic, and other organizations throughout the US to organize and participate in anniversary activities.
- Provide technical assistance on the commemoration to States, localities, and nonprofit organizations.
- Coordinate and facilitate research on, publication about, and interpretation of, St. Augustine.
- Ensure that the commemoration provides a lasting legacy and long-term public benefit by assisting in the development of appropriate programs.
- Help ensure that the observances of the foundation of St. Augustine are inclusive and appropriately recognize the experiences and heritage of all individuals present when St. Augustine was founded.

B. Congress has given this commission the power to:

- Solicit, accept, use, and dispose of gifts or bequests of money or other property to aid in its work.
- Appoint advisory committees to help accomplish its purposes.
- Procure supplies, services, and property (except for real property), and enter into contracts, leases, or other agreements.
- Use the US mails in the same manner as other agencies of the Federal Government.
- Make grants of up to $20,000 per grant to communities and nonprofit organizations.
- Provide grants to research and scholarly organizations to research, publish, or distribute information.
- Hire an executive director and accept services of Federal and State employees on detail.

(b) (5)

[redacted]

(b) (5)

[redacted]

Prepared by: Chick Fagan, Chief, NPS Office of Policy, (202) 208-7456.

Briefing Statement prepared for the White House Liaison

Bureau:	**National Park Service**
Issue:	**Appointments to the St. Augustine 450th Commemoration Commission**
Park Site:	**Independent operating commission associated with Castillo de San Marcos NM**
Date:	**June 23, 2009**

(b) (5)

[redacted]

Prepared by: Chick Fagan, Office of Policy, NPS, 208-7456.

From: Stein, Marin (Bill Nelson) [mailto:Marin_Stein@billnelson.senate.gov]
Sent: Friday, May 04, 2012 1:21 PM
To: Urban, Heather
Cc: Tinsley, Abby (Bill Nelson); Ross, Katie (Bill Nelson)
Subject: St. Augustine 450th Federal Commission

Hi Heather,
Sara is still out of town, so I'm reaching out on her behalf and to hopefully get the ball rolling on something.

The city of St. Augustine, FL is busy planning for the 450th anniversary of its founding in 2015. Bill Leary, City of St. Augustine Commissioner, has reached out to our office for some help. Specifically he asked about:

- The open spot on the Federal commission that is planning the anniversary event. Mr. Leary is hoping the position might be filled with someone from the Seminole tribe. However, he no longer has a contact in the Dept. of Interior. Can you please advise on who he should reach out to – specifically about this vacancy?
- Funding is starting to become a serious problem. Mr. Leary reports that there is no dedicated staff to help carry out some of these projects. Would Sec. Salazar's Latino Initiative be a potential avenue?

Mr. Leary's personal cell phone is (b) (6) [redacted]

Thanks so much,
Marin

Marin Stein
Legislative Assistant
Office of Senator Bill Nelson
(202) 224-5274

St. Augustine 450th Commemoration Commission

March 13, 2012

Ms. Amy Holley
Acting Assistant Secretary
Policy, Management and Budget
United States Department of the Interior
Washington, DC 20240

Dear Ms. Holley:

Thank you for your letter answering mine of November 18, 2011, to the Secretary.

We have 13 fine, upstanding (some very important) citizens appointed by your office to the Commission. I am sure that, along with me, they will be very disappointed and somewhat disillusioned at the content of your letter. We are still missing a 14th member, which was never appointed. How should this be addressed?

We have all been devoting our time and efforts to the mandate set forth by the legislation when we were appointed. I am sure we are all going to be terribly unhappy for we not only won't have meetings but we may not even have staff, which your office temporarily assigned to our Commission.

By copy of my letter to you, I am again asking the Congressional representatives, who originally proposed this legislation to work with you and try to find some funding, so that we can proceed with what we have been asked to do.

With great hope that the Secretary will help find a solution to our quandary, I remain,

Sincerely yours,

Jay I. Kislak
Chairman
450th St. Augustine Commemoration Commission

cc: Congressman John Mica
Gerry Lynam
Senator Bill Nelson

United States Department of the Interior

OFFICE OF THE SECRETARY
Washington, DC 20240

MAR - 5 2012

Mr. Jay I. Kislak
Chairman, St. Augustine
450th Commemoration Commission
7900 Miami Lakes Drive West
Miami Lakes, Florida 33016

Dear Mr. Kislak:

Thank you for your letter of November 18, 2011, to Secretary Salazar about the Augustine 450th Commemoration Commission. I appreciate your interest and support for recognition of the important, historical events surrounding the founding of St. Augustine.

I appreciate your communications on the support needed by the Commission. As you know, Congress has not provided funding for this purpose. Thus, to the extent possible, we have been supporting the Commission with funds provided by the National Park Service. The National Park Service and the Department have assisted the Commission with funding for two of its meetings.

The 2012 appropriation for the National Park Service faces many significant challenges nationwide and in the Southeast Region, including absorbing fixed costs that will impact the park units. It is not possible to provide assistance to the Commission either through staffing or a funding allocation. However, we can look at the possibility of working with you to advise you in regard to setting up a friends group.

We appreciate your willingness to serve on this Commission.

Sincerely,

Amy Holley

Amy Holley
Acting Assistant Secretary
Policy, Management and Budget

St. Augustine 450th Commemoration Commission

November 18, 2011

The Honorable Ken Salazar
Secretary
U. S. Department of the Interior
1849 C Street, N.W.
Washington, DC 20240

Dear Mr. Secretary:

Jean and I both enjoyed very much dining with you in Miami Beach last Sunday night. Although we were among the very, very few non-Latinos in the room, we were glad to support the American Latino Heritage Fund because of your involvement and that of Neil Mulholland.

As you know, you appointed me and 13 other southern citizens to the St. Augustine 450th Commemoration Commission. At the first meeting in St. Augustine last July, after you, Sen. Bill Nelson, and Rep. John Mica left the room, an election was held, and I had the arguable honor of being elected the Chairman of the Commission. Since then, we have had several Executive Committee sessions of this Commission, where we decided, among other things, to coordinate our efforts with the State of Florida in its celebration of the 500th anniversary of the landing of Ponce de Leon on our shores in 1513 and to the extent we can help the American Latino Heritage Fund.

At that time, we, unsophisticated appointees to the Commission, thought that we would have staff and an allocation to support it, since that was what was indicated in the legislation. We then painfully, as did Bob Stanton of your office (a member of the Commission), became aware of the fact that although monies were authorized to be appropriated had never been funded. Certainly in the climate presently in Washington, DC, it is not going to be easy. Rep. Mica told me that once the "Super Committee" finishes its work, there may be some possibilities but we are not holding our breath.

In the meantime, it would be extremely helpful if the Department of the Interior or the National Park Service either in Washington, St. Augustine, or Miami, FL (any place in the Southeast would do) could lend us an executive to act as a director of this Commission until we have the funds to hire one full-time. This person could be presently employed by the DOI or NPS or it could be someone hired by the DOI to serve in this capacity. Bob Stanton and David Vela (SE Regional Director of the NPS) have been trying to help in this matter.

Mr. Secretary, on December 9, we are having a meeting here in Miami of this Commission to discuss a Strategic Plan. The National Park Service has scraped together enough funds to cover this meeting.

Thereafter, we are going to need your help in one of three directions:

1. See that we get an allocation from Congress; or
2. Supply us with a loaned Executive Director and possibly some administrative help either in DC, St. Augustine, Miami, Atlanta, Jacksonville; or
3. Help us set up a Friends Group associated with some of the parks in the northeast section of Florida to raise money from the public for the parks to take part in this commemoration.

We will also be working with the State of Florida on the 500th anniversary of Ponce de Leon's visit to Florida in 1513 and also to the extent we can with the American Latino Heritage Fund.

Please, Mr. Secretary, see that we get some assistance, at least temporarily, for putting together a staff, so that we can begin the work that you told us you wanted us to do.

Sincerely,

Jay I. Kislak
Chairman

cc: Neil Mulholland
Robert Stanton
Deanna Archuleta
David Vela

Re:

From Marsters, Lizzie Date Wednesday, March 21, 2012 3:04:06 PM

To Hanley, Kallie; Gillette, Jodi; Stanton, Robert; Milakofsky, Ben E

Cc

Subject Re:

Thanks Kallie

From: Hanley, Kallie
Sent: Wednesday, March 21, 2012 03:02 PM
To: Marsters, Lizzie; Gillette, Jodi; Stanton, Robert; Milakofsky, Ben E
Subject: RE:

Lizzie,

Thanks for forwarding this along, I appreciate the need to expedite this as this process has already taken longer than expected. As you have seen, we are working to appoint one of 3 nominees to be the 14th member (from Indian Country, specifically from one of the Tribes with historically significant ties to St Augustine/Fort Marion). We will work to move this along quickly and be sure to keep you updated as well as Amy Holley.

Thanks,

Kallie

From: Marsters, Lizzie
Sent: Wednesday, March 21, 2012 2:53 PM

To: Hanley, Kallie; Gillette, Jodi; Stanton, Robert; Milakofsky, Ben E
Subject: Fw:

Pam sent us this letter this week before our meeting and I just wanted to note the request for a 14th commissioner. Amy Holley is tasked with responding to the letter.

From: Haze, Pam K
Sent: Monday, March 19, 2012 07:18 PM
To: Marsters, Lizzie; O'Dell, Peggy
Cc: Klein, Elizabeth A
Subject: RE:

The latest communication we had about St. Augustine was the attached letter. We do not have funding for the Commission and I'm sure that's what he'll want to talk about. If possible we would like to help them with fund raising. I am told but do not know first hand that they have not been doing fund raising.

From: Marsters, Lizzie
Sent: Monday, March 19, 2012 6:21 PM
To: Haze, Pam K; O'Dell, Peggy
Cc: Klein, Elizabeth A
Subject:

Pam and Peggy –

Liz and I are planning on meeting with Commissioner Leary tomorrow afternoon. Do either of you have a quick briefing on hand about their funding issues that you could share with us?

From: Rees, Gareth C.
Sent: Monday, March 19, 2012 2:19 PM

To: Hayes, David
Cc: Marsters, Lizzie
Subject: Commissioner Bill Leary, St. Augustine, FL

David,

I received a call from Commissioner Bill Leary who will be in town tomorrow and would like to meet (10 minutes) if possible. He mentioned that you worked together during the Babbitt years. Please let me know if you'd like me to try and find some time.

Thanks

Gareth C. Rees

Executive Assistant to the Deputy Secretary

U.S. Department of the Interior

1849 C Street, NW

Washington, DC 20240

Tel: 202-208-6291

Fax: 202-208-1873

Cell: 202-957-8299

Lizzie Marsters

Chief of Staff to the Deputy Secretary

Department of the Interior

1849 C St NW

Washington, DC 20240

Office: 202-219-7499

From Urban, Heather **Date** 5/7/2012 12:56:11 PM
To Milakofsky, Ben E
Cc
Subject FW: St. Augustine 450th Federal Commission

Do you deal with these commissions?

From: Stanton, Robert
Sent: Monday, May 07, 2012 11:59 AM
To: Urban, Heather
Subject: RE: St. Augustine 450th Federal Commission

Hello Heather,

Yes: please give me a call on my direct line 208-1820

Thank you.

Bob Stanton

From: Urban, Heather
Sent: Monday, May 07, 2012 11:42 AM
To: Stanton, Robert
Subject: FW: St. Augustine 450th Federal Commission

Bob,

Do you have a second to talk to me about this commission? This is very important to Senator Nelson.

Thank you,
Heather

From: Stein, Marin (Bill Nelson) [mailto:Marin_Stein@billnelson.senate.gov]
Sent: Friday, May 04, 2012 1:21 PM
To: Urban, Heather
Cc: Tinsley, Abby (Bill Nelson); Ross, Katie (Bill Nelson)
Subject: St. Augustine 450th Federal Commission

Hi Heather,
Sara is still out of town, so I'm reaching out on her behalf and to hopefully get the ball rolling on something.

The city of St. Augustine, FL is busy planning for the 450th anniversary of its founding in 2015. Bill Leary, City of St. Augustine Commissioner, has reached out to our office for some help. Specifically he asked about:

- The open spot on the Federal commission that is planning the anniversary event. Mr. Leary is hoping the position might be filled with someone from the Seminole tribe. However, he no longer has a contact in the Dept. of Interior. Can you please advise on who he should reach out to – specifically about this vacancy?
- Funding is starting to become a serious problem. Mr. Leary reports that there is no dedicated staff to help carry out some of these projects. Would Sec. Salazar's Latino Initiative be a potential avenue?

Mr. Leary's personal cell phone is (b) (6) [redacted]

Thanks so much,
Marin

Marin Stein
Legislative Assistant
Office of Senator Bill Nelson
(202) 224-5274

United States Department of the Interior

OFFICE OF THE SECRETARY
Washington, DC 20240

MAR - 5 2012

Mr. Jay I. Kislak
Chairman, St. Augustine
450th Commemoration Commission
7900 Miami Lakes Drive West
Miami Lakes, Florida 33016

Dear Mr. Kislak:

Thank you for your letter of November 18, 2011, to Secretary Salazar about the Augustine 450th Commemoration Commission. I appreciate your interest and support for recognition of the important, historical events surrounding the founding of St. Augustine.

I appreciate your communications on the support needed by the Commission. As you know, Congress has not provided funding for this purpose. Thus, to the extent possible, we have been supporting the Commission with funds provided by the National Park Service. The National Park Service and the Department have assisted the Commission with funding for two of its meetings.

The 2012 appropriation for the National Park Service faces many significant challenges nationwide and in the Southeast Region, including absorbing fixed costs that will impact the park units. It is not possible to provide assistance to the Commission either through staffing or a funding allocation. However, we can look at the possibility of working with you to advise you in regard to setting up a friends group.

We appreciate your willingness to serve on this Commission.

Sincerely,

Amy Holley

Amy Holley
Acting Assistant Secretary
Policy, Management and Budget

Stanton, Robert

From: Stanton, Robert
Sent: Friday, March 16, 2012 8:58 AM
To: Slack, Jay
Cc: 'David_Vela@nps.gov'
Subject: FW: Jay Kislak Response to AHolley
Attachments: printer@bia.doi.gov_20120315_110437.pdf

Mr. Jay Kislak
Chairman
St Augustine 450th Anniversary Commemoration Commission

Hello Jay,

I look forward to seeing you at the Commission meeting next week.

Please see my email forwarded herewith. I trust I will have a positive update to share at the meeting regarding possible funding sources and prospective candidates for appointment as a member to the Commission.

Thank you.

Bob Stanton
202-208-3219

-----Original Message-----
From: Stanton, Robert
Sent: Thursday, March 15, 2012 1:26 PM
To: Holley, Amy
Cc: 'Vela, David'; 'maureen_foster@nps.gov'; 'Jarvis, Jon'; Haze, Pam K
Subject: FW: Jay Kislak Response to AHolley

Acting Assistant Secretary Amy Holly,

Hello Amy,

Please see attachments.

With your and Pam 's consideration and counsel ,I respectfully propose that we and perhaps including the National Park Service take another look at the possibility of some level of funding in support of the Commission for FY 2012 and FY2013.

As you know, I was appointed by Secretary Salazar to this congressionally authorized Commission. Assistance thus far for the Commission's work has been provided through the kind cooperation of Director Jarvis and Regional Director David Vela.

Regional Director Vela and I plan to attend the third meeting of the Commission in St Augustine next week. It would be most encouraging to the Commission members if David and I could acknowledge that efforts are underway within the Department (and perhaps the Nation al Park Service)to continue to explore funding sources.

Please know I am available to discuss.

Stanton, Robert

From: Archuleta, Deanna
Sent: Friday, January 13, 2012 4:25 PM
To: Hanley, Kallie; Stanton, Robert; Gillette, Jodi; Milakofsky, Ben E
Subject: RE: St Augustine 450th Commemoration Commission

Kallie,
To simplify matters why don't you just work with Bob on this.
Thanks
Deanna

From: Hanley, Kallie
Sent: Friday, January 13, 2012 3:25 PM
To: Archuleta, Deanna; **Subject:** RE: St Augustine 450th Commemoration Commission

I understand although I think Jodi may be able to give us a broader Native perspective and history on Ft Augustine. Numerous Tribes were affected and impacted by St. Augustine over the years, including several Tribes of which members were imprisoned at Fort Marion (including Apache, Southern Cheyenne, Kiowa, Comanche, Arapaho and many others).

We should discuss this more next week when Jodi is back.

From: Archuleta, Deanna
Sent: Friday, January 13, 2012 3:03 PM
To: Hanley, Kallie; Stanton, Robert; Gillette, Jodi; Milakofsky, Ben E
Subject: Re: St Augustine 450th Commemoration Commission

No names have been submitted for this last slot from any Florida tribe again it is the Seminole tribe that was the most impacted by the landing
Deanna Archuleta
Senior Advisor
to the Secretary
U.S. Department of the Interior
(202)208-2554

From: Hanley, Kallie
Sent: Friday, January 13, 2012 02:51 PM
To: Stanton, Robert; Archuleta, Deanna; Gillette, Jodi; Milakofsky, Ben E
Subject: RE: St Augustine 450th Commemoration Commission

Have any specific names from any of the Florida tribes been formally submitted? Or have we just heard general interest in appointing a Seminole?

Jodi and I will need to discuss this further when she returns next week.

From: Stanton, Robert
Sent: Thursday, January 12, 2012 9:06 AM
To: Archuleta, Deanna; Hanley, Kallie; Gillette, Jodi; Milakofsky, Ben E
Subject: RE: St Augustine 450th Commemoration Commission

Hello All,

Happy New Year!

I have been contacted by a St. Augustine city official who suggests that the Department may wish consider appointing to the Commission a member of the Seminole Tribe in Florida.

Your thoughts and counsel. Please know that I have not discussed this suggestion with anyone including my fellow Commissioners.

Thank you.

Bob Stanton
208-3219

From: Archuleta, Deanna
Sent: Monday, January 09, 2012 6:27 PM
To: Hanley, Kallie; Gillette, Jodi; Milakofsky, Ben E; Stanton, Robert
Subject: Re: St Augustine

Kallie and Jodi, There is actually only room for one. The Commission is moving ahead very quickly with planning so we need to get the name into Ben and signed off by the Secretary as quickly as possible. I've cc'd Bob on this as well since he is on the Commission. Let me know how you want to proceed. Jodi if you have bio's for the folks and a recommendation for the Secretary let's try and get that to him this week.
Thanks
Deanna
Deanna Archuleta
Senior Advisor
to the Secretary
U.S. Department of the Interior
(202)208-2554

From: Hanley, Kallie
Sent: Monday, January 09, 2012 05:53 PM
To: Archuleta, Deanna
Subject: St Augustine

Hi Deanna

I spoke with Jodi about St. Augustine and the potential appointments for Native Americans on the commission. Did you have in mind to appoint 1 or 2 Native Americans? Jodi has a few names in mind that she mentioned to me but we wanted to check on how many slots you wanted to designate for Native American representatives.

Thanks,

Kallie Hanley

Advisor to the Deputy Secretary and Chief of Staff

Office of the the Secretary | The U.S. Department of the Interior

Desk: (202) 208-5397 | Cell: (202) 374-7694 | Kallie_Hanley@ios.doi.gov

Stanton, Robert

From: Gillette, Jodi
Sent: Tuesday, January 31, 2012 8:38 AM
To: Stanton, Robert; Hanley, Kallie; Atine, Patrese
Cc: Archuleta, Deanna
Subject: Re: St Augustine 450th Commemoration Commission

Let's meet today. I have been out the past ëtwo weeks. Please work with Patrese my scheduler on a time that will work for you.

From: Stanton, Robert
Sent: Tuesday, January 31, 2012 08:37 AM
To: Hanley, Kallie; Gillette, Jodi
Cc: Archuleta, Deanna
Subject: FW: St Augustine 450th Commemoration Commission

Hello Kallie-Hello Jodi,

Just briefly to follow-up with respect to a possible candidate(s) for appointment to the St. Augustine Commemoration Commission. Please know that the Commission has a meeting scheduled in March and it would ,from my perspective, be welcomed news if we could announce the Secretary's selection of a new Commissioner.

I stand ready to assist in any way I can.

Thank you very much.

Bob Stanton
208-3219

From: Stanton, Robert
Sent: Tuesday, January 17, 2012 10:46 AM
To: Archuleta, Deanna
Subject: RE: St Augustine 450th Commemoration Commission

Hello Deanna,

I trust you had an enjoyable weekend and holiday.

I greatly appreciate your kind comments; you are not only a fine professional and colleagues but most importantly a valued friend.

As suggested, I will be pleased to work directly with Kallie, Jodi and Ben with respect to possible candidates for the St. Augustine Commission.

Thank you for all you do. We must stay in touch.

With all my best,

Bob Stanton
208-3219

From: Archuleta, Deanna
Sent: Friday, January 13, 2012 3:36 PM
To: Stanton, Robert
Subject: FW: St Augustine 450th Commemoration Commission

Bob, Thanks for everything, your mentorship has meant a great deal to me!
Would you mind just being the contact for Kallie on this? It seems silly for her to feel she has to run things by me as I am no longer the lead on this issue per the Secretary.

Deanna

From: Hanley, Kallie
Sent: Friday, January 13, 2012 3:25 PM
To: Archuleta, Deanna; Stanton, Robert; Gillette, Jodi; Milakofsky, Ben E
Subject: RE: St Augustine 450th Commemoration Commission

I understand although I think Jodi may be able to give us a broader Native perspective and history on Ft Augustine. Numerous Tribes were affected and impacted by St. Augustine over the years, including several Tribes of which members were imprisoned at Fort Marion (including Apache, Southern Cheyenne, Kiowa, Comanche, Arapaho and many others).

We should discuss this more next week when Jodi is back.

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To: Hanley, Kallie; Stanton, Robert; Gillette, Jodi; Milakofsky, Ben E
Subject: Re: St Augustine 450th Commemoration Commission

No names have been submitted for this last slot from any Florida tribe again it is the Seminole tribe that was the most impacted by the landing
Deanna Archuleta
Senior Advisor
to the Secretary
U.S. Department of the Interior
(202)208-2554

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Hello All,

Happy New Year!

I have been contacted by a St. Augustine city official who suggests that the Department may wish consider appointing to the Commission a member of the Seminole Tribe in Florida.

Your thoughts and counsel. Please know that I have not discussed this suggestion with anyone including my fellow Commissioners.

Thank you.

Bob Stanton
208-3219

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Thanks
Deanna
Deanna Archuleta
Senior Advisor
to the Secretary
U.S. Department of the Interior
(202)208-2554

From: Hanley, Kallie
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To: Archuleta, Deanna
Subject: St Augustine

Hi Deanna

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Thanks,

Kallie Hanley

Advisor to the Deputy Secretary and Chief of Staff

Office of the the Secretary | The U.S. Department of the Interior

Desk: (202) 208-5397 | Cell: (202) 374-7694 | Kallie_Hanley@ios.doi.gov

St. Augustine 450th Commemoration Commission Meeting
Monday, March 19, 2012, 9:00 am – 3:00 pm
Meeting III
Casa Monica II Conference Room
St. Augustine, FL

Agenda:

9:00 am	Administrative Details from Lindsey Phillips
9:15 am	Review of minutes from December meeting
	Discussion of/and final approval to adopt mission statement as proposed
9:30 am	Update from Dana Ste. Claire on City of St. Augustine's Projects
	Civil Rights Center Update from J.T. Johnson
	Civil Rights Center Update from Jeremy Marquis of Halback Design Group, Inc.
10:30 am	Adopt City of St. Augustine's Strategic Plan for Commission as subset
10:45 am	*Break*
11:00 am	Approval of press release on Commission's development of Mission and the City of St. Augustine's Strategic Plan
11:15 am	14th member of the Commission
12:00 pm	*Lunch and brief tour of Plaza de la Constitución*
1:30 pm	Presentation by Florida Secretary of State Ken Detzner, Rachel Porter, and Kerri Post with Department of State
2: 15 pm	Establishment of E-Mail Address: casa_450commission@nps.gov
3:00 pm	Closing Discussion and Adjourn

St. Augustine 450th Commemoration Commission
Second Meeting
December 9, 2011, 9:30 am – 4:00 pm
Miami Lakes, FL

PRESENT:

450th Commemoration Commissioners:

Chairman Jay Kislak
Vice-Chair Joseph Boles
Vice-Chair Katharine Dickenson
Treasurer Eduardo Padron
Secretary Bruce Smathers
Gordie Wilson
Bob Graham
Michael Gannon
Michael Francis

Teleconference:

Katherine Fernandez Rundle
Bob Stanton

Others present:

Dana Ste. Claire, 450th Development Director, St. Augustine
John Regan, City Manager, St. Augustine
David Vela, National Park Service, Southeast Regional Director
Laura Cryan, National Park Service, Administrative Support Assistant
Amy Smith, Executive Assistant, J.I. Kislak, Inc.
Arthur Dunkelman, Curator, J.I. Kislak, Inc.
Maurice Ferre, Former Mayor of Miami, Florida
Emilio Sanchez, President, Spain-Florida 500 Foundation

NOT PRESENT:
Tom Willis, Andrew Young

PROCEEDINGS:

Chairman Kislak called meeting to order at 9:45 am

I. Welcome by Chairman

- Welcoming remarks by Chairman Kislak
- A copy of a letter from Don Pedro Menendez de Aviles, circa 1572, is presented by Chairman Kislak to Dr. Gannon and Dr. Francis.
- Senator Graham suggests that all must visit the Kislak wing at the Library of Congress to view more of Kislak's unique collection.
- Chairman Kislak opens floor to Vice-Chair Boles, who acknowledges the Commission
- Boles announces that the City of St. Augustine's Strategic Plan has been formally adopted by its City Commission and a logo has been developed

- Boles introduces guests from the City of St. Augustine – City Manager, John Regan and 450th Development Director, Dana Ste. Claire to make presentation to commission

II. Joint Presentation: "City of St. Augustine, 450th Commemoration Initiative Status Report" Dana Ste. Claire and John Regan

a. John Regan:

- 450th Commemoration is significant in building awareness and education of St. Augustine. This presentation is used to engage the public in the critical thinking process of our commemoration.
- It is also important to think about the role that St. Augustine has played in the evolution of our nation. St. Augustine has helped create our history as it is today and will help us move our nation forward. We must understand our history in order to sustain our culture.
- Beginning in the 1500s with the Spanish Conquest of South and Central America – The Spanish development of Maritime Naval power allowed Spain to become the super power of that age.
    - One of the local programs in place is to replicate a Spanish caravel. There are about 24 participants so far. This is one of three ship-building programs.
- 1513 Discovery of Florida by Juan Ponce de Leon
- 1565 Founding of St. Augustine by Don Pedro Menendez de Aviles
- During this time there were many "firsts" (i.e. site of the first Catholic Mass). St. Augustine becomes center of trade routes
- 1775 - 1783 Revolutionary War: Enemy to Spain was England. Spain provided funding to U.S. during revolution; funds were diverted to Washington to help win revolution. This was a symbol of Spain's commitment to freedom.
- 1812 Spanish Constitution: St. Augustine disobeys King's order to destroy its Monumento de la Constitución. This serves as a symbol of enduring spirit for all cultures. A full-scale replica of the Constitution Monument will be produced for Cadiz, Spain; Aviles, Spain; and Miami, Florida (the location that will keep the monument in trust until communism falls in Cuba, at which time Miami will re-gift the monument to Havana).
- 1888 Flagler's Guilded Age and the establishment of the Ponce de Leon Hotel, railroad and planned community of Miami. The brain trust remained in St. Augustine. This era transformed Florida's culture.
- 1964 Civil Rights Act – Andrew Young and JT Johnson led movement in St. Augustine
    - St. Augustine is beginning an effort to reconnect with those that led movement in the 1960s. Our focus is to build St. Augustine as an epicenter city of the 50th Anniversary of the Civil Rights Movement. So far, we have created two monuments in our city to commemorate this history, one to Ambassador Young and one to the Foot Soldiers.
- This chronology will serve as the four themes through 2012, 2013, 2014 and 2015.

- The St. Augustine Commemoration strives to create engaging programs that will draw national and international visitors.
- Our goals and operational philosophy are to create education and destination awareness as well as sustainability in tourism and lasting legacy
- We are achieving our goals through work with community partners.
- *5 E's:* Excitement, entertainment, emotional, educational and enduring
- Organizational Structure. These will serve as basis for partnerships.
    - Organizational structure is the City Commission and Federal Commission and how these entities interface with community partners such as University of Florida and St. Johns County.
- Signature partners and signature events serve as the main focus of the commemoration
- We have launched our second lecture series called Discover First America. On Wednesday, December 7 we had a program about Pirates at Flagler College Auditorium in which 900 people attended.
- 450th Organizational Hierarchy – City Commission, 2 branches of staff: Communications and Resources staff member, Jennifer Zuberer; Development Director, Dana Ste. Claire (develops events); Sponsor development is led by Charlie Serafin who is currently under contract.
    - Mayor Boles mentions that the "team" approach to building the commemoration effort has been successful so far.
- There is a prospect that we will partner with a company in Miami that could host the Organization of American States Conference in 2015 in St. Augustine. This would be an infrastructure project along the San Sebastian property on the entrance to King Street that would include a conference center and Westin Hotel.
- Strengths of Commemoration:
    - Community pride and passion
    - Strong federal commission and national networking
    - Attracting new development and urban revitalization
- Challenges of Commemoration:
    - Economy, available funding sources, destination awareness
    - Funding will come through private sector and creative thinking through ingenuity
- Infrastructure Projects:
    - There are many projects, but our focus is on the St. Augustine Visitor Information Center and remodeling it to become an exposition center and programming space
- 2012 Events:
    - Kickoff Party: Anniversary of Bicentennial, President Bill Clinton will speak on March 19, 2012 at the St. Augustine Amphitheatre to talk about the relevance of St. Augustine to our nation's history.
    - Constitution Monument
- Maritime Heritage Festival

  - Stanley Paris to head ship building project that will help build awareness of St. Augustine by sailing boat to Bermuda and back.
  - 3 wooden boat programs: Spanish caravel, chalupa, Pedro Menendez's vessel (San Pelayo) replication project with Pat Croce
- Potential Official artist – Romero Britto of Miami
  - Partnerships with Miami-Dade County Public Schools to work with students
- Various calendar events and agreement types are in place now. Master Strategic Plan changes every day as new changes are added.

b. Dana Ste. Claire

- We are all architects of this commemoration as we move forward and design it.
- *5 Ws and 1 H*
  - *Who?* St. Augustine
  - *What* is it that we are doing? Commemorating St. Augustine's history.
  - *Where?* Worldwide
  - *When?* Four themes and linear events
  - *How?* Scripting out our strategic plan
  - *Why* are we commemorating this history and message? We have stories that need to be told – what we are, and what our history is.
- Multi-cultural society created in St. Augustine – Spanish, Africans, Greek, British, etc.
- We can elevate the National Spanish Heritage initiative through the commemoration
- We need to re-write our history books to better educate our youth

c. Comments from commissioners at the conclusion of the presentation:

- Senator Graham: The agenda should be to prioritize ideas not just find ideas
- Regan responds that the *5 E's* and grading system will help prioritize ideas. It would also be beneficial to have staff for federal commission that will work closely with city commission to accomplish goals and ideas
- Other prospective participants: King and Queen of Spain, potentially the Pope to relay the story of the missions in St. Augustine
- David Vela: We have the potential to bring messages to classroom through the National Park Service.
  - The story from the Civil War to Civil Rights is very important.
  - Vela presented the new NPS publication of the Hispanics and the Civil War: From Battlefield to Homefront to commission
  - Involvement with Timucuan Ecological & Historic Preserve and Fort Caroline National Memorial to represent history from the beginning. Coordinate efforts with Superintendent Barbara Goodman.
- Distribution of other artifacts from City of St. Augustine including Proclamation from the St. Augustine 400th Commemoration in 1965. Dana Ste. Claire presents Chairman Kislak with 3 flags – Spanish flag, City of St. Augustine flag and an original banner from the St. Augustine 400th Commemoration.

III. Presentation: Dr. Michael Francis -Update on his Work & Research - Spanish Colonial History in Florida

- Presentation – Florida 500: Changing Boundaries, Changing Faces
- The education legacy to the 450th Commemoration is extremely important. There are so many stories that need to be told. There is no single narrative for these stories though.
- The legacies of the 400th Commemoration were created through a body of literature that transformed how we think of Florida history.
- The Spain-Florida 500 Foundation and Spanish Embassy in DC have asked Dr. Francis to be the curator of its traveling museum exhibit. This exhibit is tentatively scheduled to open in Miami in 2013 and culminate with a grand closure in St. Augustine in 2015. This is all pending on funding.
- Spain is very eager to participate in the 450th Commemoration.
- Landscape of current projects that people are working on include:
    - Conquistadors and early expeditions, Africans in La Florida, Soldiers and Settlers, Missions and Missionaries, Women of La Florida, Columbian exchange and disease, Pirates and Privateers, Ranchers, Fort Mose and the narrative of the Underground Railroad running South and not North is something that should be told.
    - These works can be translated from scholarly articles to the 4th Grade Classroom for students to learn.
    - This is an opportunity to bring in a local, state and national audience to learn about our history.
- Our history extends to Florida Missions through Georgia and South Carolina. However, archaeologically only one of these missions has been found.
- The largest church that the Spanish built was on Cumberland Island. It is larger than the church in St. Augustine. It has never been found archaeologically. We need to rediscover these efforts.
- However, to rediscover these efforts, we would need to go to England, Malta, Italy, Mexico, Cuba, South America and other places to collect this information.
    - There are records that show many events that took place in St. Augustine prior to Jamestown (i.e. integration of free blacks and slaves).
    - There are hundreds of pages of documents about Florida in the Vatican's archive.
    - Jesuit archives in Rome – some of the documents have been transcribed and a few have been translated. If permission was granted by the Jesuits, a legacy project for the commemoration could be to put these records on a database to be made accessible.
    - Spain has been a global pioneer in digitizing documents for availability. Many of these documents pertain to Florida's history.

- Menendez's Obligations contract was one of the most lucrative contracts ever given by the King in the 16th century. The crown was desperate to have a permanent presence in Florida, so there were high demands on Menendez's part. However, Menendez's return was very generous as he received lots of land, money and privileges.
- Other relevant figures of "forgotten" Floridian history:
  - Duña Maria, Chief of Village called Nombres de Dios which was a Franciscan Mission in 1587. She wrote to the King of Spain and received a personal letter in return. Other garrisons have not been found, but it is thought that the original site of Nombres de Dios is about 200 steps from the Castillo de San Marcos National Monument.
- Original map of La Florida shows Lake Okeechobee as La Laguna de Miami , one of the earliest references to Miami. This map is in the archives in Sevilla, Spain. This map also shows that they wanted to move the garrison from St. Augustine to Miami.
  - We should have copies of these maps in St. Augustine so that people can see the text.
- National Museum of American History discovered original mission in 1980 on St. Catherine's Island, Georgia. Archaeologists found remains of about 450 Native Americans and hundreds of thousands of hand-blown glass beads
- Another project that would be included in the traveling exhibit is to produce a series of documentary films. One of which could be about Francisco Menendez, captain and leader of Fort Mose.
  - Another idea for a film is a half-hour segment that would tell the story about a young man that was ship-wrecked off the Keys and lived with the Calusa for 17 years and become a high-ranking member of Calusa society. He was ransomed or escaped when Menendez came, then became a Jesuit translator and later went back to Spain to re-claim some of his family's property. On the eve of his return to the New World he takes ill and dies.
  - In short, it's tales like these that can be told. There are so many that can be used to connect to the general audience.

Break for lunch at 1:15 pm

IV. Update on Executive Director Search

a. During lunch, David Vela announced the appointment of Lindsey Phillips as Interim Executive Director to the Federal Commission for the next six (6) months. Ms. Phillips will serve as Executive Director with administrative support from Laura Cryan, and guidance from Superintendent Gordie Wilson. This temporary solution will be cost-effective to the commission as these staff members are already employees of the Department of the Interior. The one limitation is that Ms. Phillips cannot engage in any fundraising activities as a federal employee. Should a permanent Executive Director be hired in a period that is shorter than the next six months, then Ms. Phillips' service will no longer be necessary.

Afternoon session resumes at 2:05 pm

V. Public Participation by Invitation: Emilio Sanchez, Spain/Florida 500 Foundation and Maurice Ferre, Former Mayor of Miami

a. Emilio Sanchez:

- Vice-Chair Dickenson introduces Mr. Sanchez.
- Sanchez explains that the Spain/Florida 500 Foundation exists to celebrate 500 years of Florida's historical, cultural, social and economic contributions of Spain to this state by organizing a series of important projects and activities.
- Main activity that they are working on is an exhibit of Florida's history with an emphasis on Spanish Colonial Art
- Lack of funding is a problem, so their goal is to work with private institutions and companies
- In order to do so, we need to establish direct link between the commemorations that we are celebrating from 2012 to 2015.
- Spain/Florida 500 has developed a strong relationship with the Florida Humanities Council and is working closely with Secretary of State, Kurt Browning
- We are excited about commemorating these upcoming anniversaries and it is important for us to share our activities with the commission because this is a commemoration for the entire state of Florida as well as the rest of the nation.
- We would like to establish a direct link with the Executive Director of the commission.
- Our main issue is finding resources and money. We have a budget that covers the logistics and infrastructure, but we will need more money to continue our efforts.
- We plan to open an exhibit at Florida International University at Miami in May 2013. The next step would be to take the exhibit to different cities around the state.
- We also want to expand our activities beyond the Miami-Dade school district
- Chairman Kislak remarked that if we could both work together to help raise funds. Sanchez agreed and replied that it would be mutually beneficial to work together on events now through 2015
- Boles remarked that the biggest project would be the traveling exhibit and asked how we would raise money for the installation of this project. Would it be under the umbrella of the 500th anniversary or the 450th initiative? Sanchez replied that working together is the best solution.
- Boles then remarked that it would be helpful if VIVA FL 500 expanded its Quincentennial celebration to include all the anniversaries in order to create a broader scope for the commemoration.
- Another effort to consider is creating a multi-media outlet that can reach out to many audiences.

b. Maurice Ferre, Former Mayor of Miami

- Vice-Chair Dickenson introduces Mr. Ferre.
- Ferre says that Spain has a strong incentive and vested interest in the commemoration because of the lack of recognition to their contribution to the world and specifically the United States. The commemoration will create opportunity for visibility.
- The Royal Commission of Spain was created in 2008, which was before the recession. At that time, Spain was buying companies in Brazil, YPF in Argentina, and banks. They were spending the majority of their investment capital in Latin America and not in Europe. When the recession hit, the top 4 road construction companies in Spain started buying small companies in the U.S. In short, these companies have been very successful. Their investment in infrastructure was so successful that they received the contract for the largest highway project in FL in Broward County. The end result was many Spanish companies in Miami because of its large Spanish-speaking population.
- The natural resource of money is in these large corporations (banking and otherwise) that are based in Miami. The Royal Commission is ahead of us on fundraising efforts.
- Ferre's advice to the commission is to work closely with Royal Commission and the Spain/Florida 500 Foundation. For example, both entities could share an Executive Director.
- This is two commemorations, not just one. Spain would be more interested in Juan Ponce de Leon than they would be in Pedro Menendez de Aviles.
- Ferre wrote to the President to recommend that he make this a Presidential Commission to ensure that Hispanic visibility is present.
- Since the commission does not know when funds will be allocated, it is important to get involved in other opportunities
- Suggested reading Historia de la Gobernaciones
- Ferre presented 3 parts of the manuscript of a book about Florida that has been finished but not yet published
    - The historians on the commission can review books such as this. The author wants the commission to take this information into account so that it can be put into perspective.
- Senator Graham asked if the banks in Miami would be a good starting place to solicit support. If so, what would be the most effective approach to these firms?
    - Ferre replied that yes, it is a good starting place and it would help to connect with Brazil because they are spending the most money and buying properties in Miami.
- Economic conditions in Spain creates unpredictability for us
- Puerto Rico is interested in involvement in the commemoration. Although they are not able to provide financial resources, the visibility is important for Puerto Ricans.

VI. Strategic Plan Discussion

a. Rough Draft Strategic Plan, Status & Suggestions in the form of an Executive Summary Outline presented by Secretary Bruce Smathers. In discussion Smathers highlighted the following key sections:

- Page 1 - St. Augustine is the birthplace of the American experience. The founding of St. Augustine marks the beginning of the history of the United States of America as reflected most appropriately by the multi-cultural global nation of the 21st century.
- Page 1 - We can expand our stories by including not only past but future. St. Augustine is our Nation's first melting pot of diverse nationalities, cultures and races. "The first time in history, three great civilizations, Native American, African and western European came together."
- Page 3 & 4 - VIVA FLORIDA 500
    - Florida Department of State: The year-long commemoration of Florida's 500th anniversary.
    - "Practically, after 2013, political parochialism and economic competition for tourist dollars *within* the state will probably work against the state support for strictly a St. Augustine 450th Commemoration event comparable to the Jamestown, America's 400th Birthday Celebration."
    - Smathers spoke with the Secretary of State to expand VIVA FLORIDA's activities to 3 year celebration.
- See Attachment B (State Initiatives) – How can the state generate tourist dollars to help commemoration?
    - One project could be a State license plate
    - Boles said that this project would cost $60,000
    - We could consider Governor's wife as Honorary Chair of Federal Commission Fundraising entity. However, she is already part of VIVA FLORIDA 500.
    - We need a collective approach
- Page 5 & 6 - Local Government Collaboration
    - It is Smather's recommendation that, "the Federal Commission initially *not* assume a leadership role for planning, financing, implementing or executing Commemoration activities at the local level."
- Page 7 – Bylaws
    - Bylaws need to be created in order to establish a transparent and specific order of business.
- Page 7 –Executive Director
    - This will be supported by the National Park Service at the Castillo de San Marcos National Monument by Lindsey Phillips and Gordie Wilson.
- Page 8 – Funding
    - "There are limitations as to the ability of most individual commission members to effectively fundraise as well as unresolved issues relative to

the scope of the Commission endeavors (local, state, national) which will directly relate to our ability to raise money (local, state and national) and the effective organization and related staff to achieve success."
    - We need to gain a broader basis in which to fundraise.
    - See Attachment C – How can we raise funds?
        - Private Funding: Create a fundraising entity for people to give money to
- Page 10 - Congress and the Executive
    - "A possible alternative, with the approval of the Secretary of the Interior, would be to expand the Fundraiser Entity's scope for all Florida activities, as part of a national fundraising effort such as an association with the National Museum of the Latino American ("National Museum") recommended to be placed on the National Mall."
    - Consider joint efforts. See Attachment E and F.
- Attachment F –Federal Initiatives
    - Reflecting St. Augustine's contribution to our Multi-Cultural/Ethnic/Racial Nation's Future
        - Recognizing first Thanksgiving, first permanent European settlement, first recorded birth of African-American, etc.
- Page 11- Committees
    - We need to establish committees for the following: planning, fundraising, education and project and planning

VII. Update on Fundraising Efforts and Comments at the conclusion of Bruce Smather's Overview of the Strategic Plan Rough Draft:

- Chairman Kislak said that he is grateful for the thoroughness and thoughtfulness of this Strategic Plan report. We can explore the idea of forming a "Friends Foundation" for North Florida's National Monuments in St. Augustine and Jacksonville. The National Parks Foundation helps various Friends Groups of NPS.
- Gordie Wilson says that a Friends Group would have to directly benefit NPS but also contribute to 450th Commemoration.
- Smathers acknowledged and said that David Vela will work within Department of the Interior budget. Senator Nelson could work within specific limitations. A well-designed effort would be much more effective.
- Bob Stanton (on conference call) added that the commission should not give up on the federal government yet. There is a continued resolution for the balance of the remainder of the Fiscal Year. It is unclear what the DOI budget will be. Once congress sends the bill to the President (assuming he signs it to law), Stanton will re-group with the budget team and Secretary Salazar to see if an allowance would be available to commission. However, we cannot make a commitment because of the uncertainty of the balance.

- Boles re-visits discussion about National Parks Foundation and says that we need to engage NPF so that they can support us. The appointment of the 450th Federal Commission is important because it is a "super friends group" that can bring resources that the City Commission does not have the ability to do. The City Commission is limited in its capabilities.
- Kislak says the National Parks Foundation is the only congressionally funded charitable organization. It is the official charity for the national parks. However, they are raising money outside of that for the National Latino Initiative. They have raised $19 million for the Shanksville Pennsylvania Flight 93 Memorial, a one-time-only campaign.
- Smathers commented that although we need to support the City's Strategic Plan and activities there is a point in which we need separate the City Commission and Federal Commission's goals. For example, one of the city's goals is to stimulate local business activities, which is not in line with our goals. The city's plan is a template upon which we concentrate our effort, but separation will need to exist.
- Wilson says that Liz Struhar of the National Park Service is willing to help us out with our Strategic Plan. She is a St. Augustine native and works at the Southeast Regional Office in Atlanta.
- Kislak said that this would be beneficial and perhaps Ms. Struhar can work with Lindsey and Laura on this project.

VIII. Mission Statement Discussion

- Discussion led by Vice-Chair Katharine Dickenson: The mission statement should be simple and vague. However, each word is important. Too many words are confusing. It needs to state what we are trying to do.
- Senator Graham asked who is the audience of the mission statement?
    - Kislak responded that *we* are the *first* audience. The next audience is the people with whom we are dealing with, which in turn is the people we are asking for support from. Every word is important, especially simplicity and clarity.
- Dickenson acknowledges Wilson as the genesis of the mission statement. Other input from Mayor Boles and Bruce Smathers has been very helpful as well.
- Boles comments that a mission statement will play an important role in keeping us on track in the scope of what we are trying to achieve.
- Dr. Gannon says that we need to focus towards private donors for fundraising purposes. Fundraising depends on some kind of practical and physical result, i.e. what we are doing. In the report that he wrote about the 400th Commemoration you can see the concrete proposals and achievements that we focused on. Projects such as monuments, amphitheatre, bridges, etc. will attract donors as opposed to just abstract words. Concrete projects can do more than just inspire; they can draw money from the pockets.
- Dickenson replied that one of the words that should be used is "legacy."

- Gannon said he doesn't want to limit it to monuments, but preservation projects such as restoring Government House is an example of leaving a permanent good for the City and for future use of generations to come.
- Eduardo Padron agreed that we need a short, concise mission statement, but *then* we need a purpose that will include the kinds of activities and programs we want to do.
- Dr. Francis added that the specific project list should be drafted soon. There is no need to include publications in the mission statement because we are working with a short time frame. Scholarly research will encompass all that. We need to decide what it is we will promote.
- Dr. Padron commented that Ms. Dickenson should take the various suggestions made by the Commissioners to revise and finalize the Mission Statement.
- Before the next meeting, all members should review the Mission Statement (see Katharine Dickenson) and get all ideas from members to discuss at next meeting.

IX. Update on Treasurer's Report

- As of the December 9, 2011, there was nothing to report on financially.

X. Approval of Previous Minutes

- Chairman Kislak asked commission if there were any additions or comments to the minutes of the last meeting on July 18, 2011.
- There were no comments.
- Dr. Padron MOTIONS to approve; Dr. Francis seconded and minutes were unanimously passed.

XI. Other Business

- Date of Next Meeting: Mayor Boles asked if we have a date for the next meeting.
- Senator Graham suggested that a series of dates in March 2012 are proposed to the commission. A decision will be made based on a poll of the group.
- Chairman Kislak offered his offices again for the location of the next meeting. It was also suggested that the facilities of Miami Dade College in Downtown Miami be used.
- Chairman Kislak asked if there was any further business to discuss. With no further business, Mayor Boles MOTIONS to adjourn; Senator Graham seconded and passed.

Meeting adjourned at 4:00 pm.
Minutes submitted by Administrative Support Assistant, Laura Cryan.

Show their stuff

The federal St. Augustine 450th Commemoration Commission meets in St. Augustine on Monday for its third session.

We hope that the commission is ready to move forward on prioritizing projects. We don't know their plans because the meeting is closed to the public, at the option of the commission. We don't like that and we hope the next time, the meeting will be in St. Augsutine in front of the citizens who will benefit the most from the commission's efforts.

Reading from the minutes of the second meeting held in Miami last December, excellent presentations were made about ideas for the 450th Anniversary. Among them:

- The Spain-Florida 500 initiative to celebrate Ponce de Leon's discovery of Florida in 1513 and 500 years of cultural, social, historic and economic contributions of Spain to Florida.
- St. Augustine's Spanish colonial history and its impact over time.
- Documentary film or films about Spanish Florida.
- Educational programs to attract future generations to our story.
- Securing digitized copies of archives in the Vatican relating to St. Augustine history,
- Inviting the King and Queen of Spain and the Pope to St. Augustine during the celebration.

And, other discussions included the sharing of resources between entities that have a stake in Florida's and St. Augustine's history. The goal is to get the word out worldwide: St. Augustine is the nation's oldest permanently occupied European settlement with an incredibly rich history.

One word, however, tempered the ideas: Money.

Where is the money? The commission was designated to receive a federal allocation of $500,000 a year for five years. We've already missed at least two budget cycles; that money appears to be gone. The commissioners know that one of the commission's goals is to raise funds for our 450th events. Perhaps by July, we will know the status of the federal funding and the commission's plans for future funding sources.

In our view, it is time to match the many ideas already submitted with the specific strengths the commission members bring. We suggest that before today's meeting adjourns ideas be prioritized and assignments given to commission members. We prefer that an update be given at the July meeting, in a public session.

The 450th commission has the talent and expertise to start moving ideas forward now.

National Park Service
U.S. Department of the Interior

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St. Augustine 450th Commemoration Commission
News Release

Release Date: March 19, 2012

Contact: Lindsey Phillips, lindsey_phillips@nps.gov, 904-829-6506, ext. 223

St. Augustine 450th Commemoration Commission Meets

ST. AUGUSTINE, Fla.: On Monday, March 19, the Federal Commission of the St. Augustine 450th Commemoration met to adopt its mission statement and the City of St. Augustine's Strategic Plan as a subset of the commission's working strategic plan. The adopted mission statement is as follows:

The St. Augustine 450th Commemoration Commission will facilitate activities, scholarly research and events that enhance understanding and appreciation of the nation's oldest city. Efforts through these inclusive activities will result in expanded national and international acknowledgement of the historical significance of St. Augustine and a broader awareness of the Hispanic and the other diverse cultures that have played a central role in the past five centuries of the nation's history.

The 450th Commemoration Commission also met to recognize the Bicentennial of the Spanish Constitution on the date it was created by Spain's national legislative assembly. The Spanish Constitution established the right to vote, national sovereignty, freedom of the press, land reform and free enterprise. Two centuries later, St. Augustine's Plaza de la Constitución stands as a testament to the document and its historical significance. Florida Secretary of State Ken Detzner joined the commission during the meeting for this official recognition.

The Federal Commission for the 450th Commemoration was enacted on March 30, 2009 when Congressional House Bill 146 became Public Law 111-11 by order of United States President Barack Obama. The congressional act and public law created a 14-member Federal Commission appointed by United States Secretary of the Interior, Ken Salazar. The commission is charged with providing support and guidance for the St. Augustine 450th Commemoration.

Questions and comments for the 450th Commemoration Commission can be directed to casa_450commission@nps.gov.

United States Department of the Interior

OFFICE OF THE SECRETARY
Washington, DC 20240

MAR - 5 2012

Mr. Jay I. Kislak
Chairman, St. Augustine
450th Commemoration Commission
7900 Miami Lakes Drive West
Miami Lakes, Florida 33016

Dear Mr. Kislak:

Thank you for your letter of November 18, 2011, to Secretary Salazar about the Augustine 450th Commemoration Commission. I appreciate your interest and support for recognition of the important, historical events surrounding the founding of St. Augustine.

I appreciate your communications on the support needed by the Commission. As you know, Congress has not provided funding for this purpose. Thus, to the extent possible, we have been supporting the Commission with funds provided by the National Park Service. The National Park Service and the Department have assisted the Commission with funding for two of its meetings.

The 2012 appropriation for the National Park Service faces many significant challenges nationwide and in the Southeast Region, including absorbing fixed costs that will impact the park units. It is not possible to provide assistance to the Commission either through staffing or a funding allocation. However, we can look at the possibility of working with you to advise you in regard to setting up a friends group.

We appreciate your willingness to serve on this Commission.

Sincerely,

Amy Holley

Amy Holley
Acting Assistant Secretary
Policy, Management and Budget

St. Augustine 450th Commemoration Commission

March 13, 2012

Ms. Amy Holley
Acting Assistant Secretary
Policy, Management and Budget
United States Department of the Interior
Washington, DC 20240

Dear Ms. Holley:

Thank you for your letter answering mine of November 18, 2011, to the Secretary.

We have 13 fine, upstanding (some very important) citizens appointed by your office to the Commission. I am sure that, along with me, they will be very disappointed and somewhat disillusioned at the content of your letter. We are still missing a 14th member, which was never appointed. How should this be addressed?

We have all been devoting our time and efforts to the mandate set forth by the legislation when we were appointed. I am sure we are all going to be terribly unhappy for we not only won't have meetings but we may not even have staff, which your office temporarily assigned to our Commission.

By copy of my letter to you, I am again asking the Congressional representatives, who originally proposed this legislation to work with you and try to find some funding, so that we can proceed with what we have been asked to do.

With great hope that the Secretary will help find a solution to our quandary, I remain,

Sincerely yours,

Jay I. Kislak
Chairman
450th St. Augustine Commemoration Commission

cc: Congressman John Mica
Gerry Lynam
Senator Bill Nelson

St. Augustine 450th Commemoration Commission Meeting
Monday, March 19, 2012, 9:00 am – 3:00 pm
Meeting III
Casa Monica II Conference Room
St. Augustine, FL

Agenda:

9:00 am	Administrative Details from Lindsey Phillips
9:15 am	Review of minutes from December meeting
	Discussion of/and final approval to adopt mission statement as proposed
9:30 am	Update from Dana Ste. Claire on City of St. Augustine's Projects
	Civil Rights Center Update from J.T. Johnson
	Civil Rights Center Update from Jeremy Marquis of Halback Design Group, Inc.
10:30 am	Adopt City of St. Augustine's Strategic Plan for Commission as subset
10:45 am	*Break*
11:00 am	Approval of press release on Commission's development of Mission and the City of St. Augustine's Strategic Plan
11:15 am	14th member of the Commission
12:00 pm	*Lunch and brief tour of Plaza de la Constitución*
1:30 pm	Presentation by Florida Secretary of State Ken Detzner, Rachel Porter, and Kerri Post with Department of State
2: 15 pm	Establishment of E-Mail Address: casa_450commission@nps.gov
3:00 pm	Closing Discussion and Adjourn

St. Augustine 450th Commemoration Commission

March 13, 2012

Ms. Amy Holley
Acting Assistant Secretary
Policy, Management and Budget
United States Department of the Interior
Washington, DC 20240

Dear Ms. Holley:

Thank you for your letter answering mine of November 18, 2011, to the Secretary.

We have 13 fine, upstanding (some very important) citizens appointed by your office to the Commission. I am sure that, along with me, they will be very disappointed and somewhat disillusioned at the content of your letter. We are still missing a 14th member, which was never appointed. How should this be addressed?

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With great hope that the Secretary will help find a solution to our quandary, I remain,

Sincerely yours,

Jay I. Kislak
Chairman
450th St. Augustine Commemoration Commission

cc: Congressman John Mica
Gerry Lynam
Senator Bill Nelson

Mr. Secretary, on December 9, we are having a meeting here in Miami of this Commission to discuss a Strategic Plan. The National Park Service has scraped together enough funds to cover this meeting.

Thereafter, we are going to need your help in one of three directions:

1. See that we get an allocation from Congress; or
2. Supply us with a loaned Executive Director and possibly some administrative help either in DC, St. Augustine, Miami, Atlanta, Jacksonville; or
3. Help us set up a Friends Group associated with some of the parks in the northeast section of Florida to raise money from the public for the parks to take part in this commemoration.

We will also be working with the State of Florida on the 500th anniversary of Ponce de Leon's visit to Florida in 1513 and also to the extent we can with the American Latino Heritage Fund.

Please, Mr. Secretary, see that we get some assistance, at least temporarily, for putting together a staff, so that we can begin the work that you told us you wanted us to do.

Sincerely,

Jay I. Kislak
Chairman

cc: Neil Mulholland
Robert Stanton
Deanna Archuleta
David Vela

United States Department of the Interior

OFFICE OF THE SECRETARY
Washington, DC 20240

MAR - 5 2012

Mr. Jay I. Kislak
Chairman, St. Augustine
450th Commemoration Commission
7900 Miami Lakes Drive West
Miami Lakes, Florida 33016

Dear Mr. Kislak:

Thank you for your letter of November 18, 2011, to Secretary Salazar about the Augustine 450th Commemoration Commission. I appreciate your interest and support for recognition of the important, historical events surrounding the founding of St. Augustine.

I appreciate your communications on the support needed by the Commission. As you know, Congress has not provided funding for this purpose. Thus, to the extent possible, we have been supporting the Commission with funds provided by the National Park Service. The National Park Service and the Department have assisted the Commission with funding for two of its meetings.

The 2012 appropriation for the National Park Service faces many significant challenges nationwide and in the Southeast Region, including absorbing fixed costs that will impact the park units. It is not possible to provide assistance to the Commission either through staffing or a funding allocation. However, we can look at the possibility of working with you to advise you in regard to setting up a friends group.

We appreciate your willingness to serve on this Commission.

Sincerely,

Amy Holley

Amy Holley
Acting Assistant Secretary
Policy, Management and Budget

St. Augustine 450th Commemoration Commission

November 18, 2011

The Honorable Ken Salazar
Secretary
U. S. Department of the Interior
1849 C Street, N.W.
Washington, DC 20240

Dear Mr. Secretary:

Jean and I both enjoyed very much dining with you in Miami Beach last Sunday night. Although we were among the very, very few non-Latinos in the room, we were glad to support the American Latino Heritage Fund because of your involvement and that of Neil Mulholland.

As you know, you appointed me and 13 other southern citizens to the St. Augustine 450th Commemoration Commission. At the first meeting in St. Augustine last July, after you, Sen. Bill Nelson, and Rep. John Mica left the room, an election was held, and I had the arguable honor of being elected the Chairman of the Commission. Since then, we have had several Executive Committee sessions of this Commission, where we decided, among other things, to coordinate our efforts with the State of Florida in its celebration of the 500th anniversary of the landing of Ponce de Leon on our shores in 1513 and to the extent we can help the American Latino Heritage Fund.

At that time, we, unsophisticated appointees to the Commission, thought that we would have staff and an allocation to support it, since that was what was indicated in the legislation. We then painfully, as did Bob Stanton of your office (a member of the Commission), became aware of the fact that although monies were authorized to be appropriated had never been funded. Certainly in the climate presently in Washington, DC, it is not going to be easy. Rep. Mica told me that once the "Super Committee" finishes its work, there may be some possibilities but we are not holding our breath.

In the meantime, it would be extremely helpful if the Department of the Interior or the National Park Service either in Washington, St. Augustine, or Miami, FL (any place in the Southeast would do) could lend us an executive to act as a director of this Commission until we have the funds to hire one full-time. This person could be presently employed by the DOI or NPS or it could be someone hired by the DOI to serve in this capacity. Bob Stanton and David Vela (SE Regional Director of the NPS) have been trying to help in this matter.

Stanton, Robert

From: Interior News
Sent: Friday, April 15, 2011 12:35 PM
Subject: Secretary Salazar Announces Members of St. Augustine 450th Commemoration Commission

OFFICE OF THE SECRETARY
U.S. Department of the Interior

www.doi.gov
News Release

Date: April 15, 2011
Contact: Hugh Vickery (202) 208 6416

Secretary Salazar Announces Members of St. Augustine 450th Commemoration Commission

WASHINGTON – Secretary of the Interior Ken Salazar today announced the members of the St. Augustine 450th Commemoration Commission. Founded by the Spanish in 1565, St. Augustine, Florida is the oldest continuously occupied European-established city in the continental United States. The secretarially-appointed members of the Commission will plan and carry out programs and activities to mark the 450th anniversary of the city's founding in 2015.

"I am pleased that these passionate and accomplished individuals have agreed to serve St. Augustine and our nation by serving on this Commission," Secretary Salazar said. "As stewards of our nation's great history, the Department of the Interior and the Commission will work to ensure that the story of St. Augustine and our Spanish ancestors is recognized and preserved for generations to come."

"The story of St. Augustine is a microcosm of the story of America itself, with a tapestry weaved by Native Americans, Europeans and Africans as the city developed, changed hands in times of conflict, struggled with issues of justice and equality and eventually flourished, " said Director of the National Park Service Jon Jarvis. "The members of the commission will ensure that the anniversary will be an opportunity to expand the understanding and appreciation of the significance of the founding and continuing history of the city."

Congress established the Commission as part of the Omnibus Appropriations Act of 2009 and charged it with ensuring a suitable national observance of St. Augustine's 450th anniversary by complementing the programs and activities of the State of Florida and the City of St. Augustine.

The members of the St. Augustine 450th Commemoration Commission are:

- **Joseph P. Boles**, Mayor of St. Augustine
- **Katharine H. Dickenson**, historic preservationist
- **Katherine Fernandez Rundle**, Miami-Dade State Attorney
- **Dr. Michael Francis**, Professor of History, University of North Florida
- **Dr. Michael Gannon**, Distinguished Service Professor Emeritus of History, University of Florida

- **Senator Bob Graham**
- **Jay Kislak**, President Kislak Mortgage Corp., National Park Foundation Board
- **Eduardo Padron**, President of Miami Dade College
- **Bruce Smathers**, Former Florida Secretary of State
- **Robert Stanton**, Senior Advisor to the Secretary, Department of the Interior
- **Father Thomas S. Willis**, Pastor Cathedral Parish, St. Augustine, Florida
- **Gordon Wilson**, Superintendent of Castillo de San Marcos and Fort Matanzas National Monument
- **Ambassador Andrew Young**, former Congressman, Mayor of Atlanta, and UN Ambassador

More detailed biographies of the commissioners are available here.

Spanish explorer Pedro Menéndez de Avilés founded St. Augustine in 1565 under a grant from King Phillip II of Spain. St. Augustine was often a site of conflict as European nations competed with each other for control of the New World, and, at various times, the flags of Spain, England and the United States have flown over the city. Union forces occupied the city in 1862. In the 1960's, St. Augustine was on the front lines of the Civil Rights Movement, as Dr. Martin Luther King, Jr., led efforts to end segregation and secure equal rights for African Americans.

St. Augustine is home to two National Park Service sites, the Castillo de San Marcos and Fort Matanzas National Monuments. The Castillo de San Marcos, a castle built by the Spanish in 1672 to protect their interests in La Florida, is located in downtown St. Augustine, Florida.

For more information on the sites, please visit http://www.nps.gov/casa/index.htm

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St. Augustine 450th Commemoration Commission
March Meeting, St. Augustine, FL

Itinerary

Sunday, March 18, 2012

3:00 pm	Federal Commission members and guests arrive to St. Augustine. Local ground transportation available for guests arriving to St. Augustine Airport and traveling to Casa Monica.
4:00 pm	Gather in Casa Monica Hotel lobby to walk to the Castillo de San Marcos National Monument
4:30 pm	Guided tour of the Castillo with live demonstration of cannon firing (weather permitting)
5:15 pm	Tour of the St. Augustine Pirate & Treasure Museum
6:30 pm	Dinner on St. George Street at the Florida Cracker Café

Monday, March 19, 2012

9:00 am	St. Augustine 450th Commemoration Federal Commission Meeting – Casa Monica II Conference Room (enter 95 Cordova Restaurant and turn left at Wine Room). Coffee, tea and fresh fruit will be provided
12:00 pm	Federal Commission and City Commission official recognition of the 1812 Spanish Constitution Bicentennial Anniversary at the Spanish Constitution Monument at the Plaza de la Constitución (just across the street from hotel). Followed by lunch at the Casa Monica Hotel.
1:30 pm	Resume meeting. Florida Secretary of State Ken Detzner, Rachel Porter, and Kerri Post with Department of State present to the Federal Commission.
3:00 pm	Meeting adjourns
5:30-6:45 pm	Reception at the East Gallery of the St. Augustine Amphitheatre Light hors d'oeuvres will be served
7:00 pm	President Clinton event at St. Augustine Amphitheatre

VISITOR INFORMATION

Casa Monica Hotel
95 Cordova Street
St. Augustine, FL 32084
Phone: (904) 827-1888

Castillo de San Marcos National Monument
11 South Castillo Drive
St. Augustine, FL 32084
Phone: (904) 829-6506, ext. 232

St. Augustine Pirate & Treasure Museum
12 South Castillo Drive
St. Augustine, FL 32084
Phone: (877) 467-5863

Florida Cracker Cafe
81 St. George Street
St. Augustine, FL 32084
Phone: (904) 829-0397

St. Augustine Amphitheatre
1340 A1A S #C
St. Augustine, FL 32080
Phone: (904) 471-1965

U. S. Department of the Interior
National Park Service

St. Augustine 450th Commemoration Commission
Charter

This charter is for the purpose of formally acknowledging the St. Augustine's 450th Commemoration Commission as an entity within the U.S. Department of the Interior, established to carry out functions authorized and specifically assigned to the Commission by section 7404 of the Omnibus Public Land Management Act of 2009. The Commission is subject to administrative requirements applicable to other functional units of the Department of the Interior, except as may be otherwise stipulated in section 7404 of the Omnibus Public Land Management Act of 2009 and indicated in other sections of this charter.

1. **Authorization.** The St. Augustine 450th Commemoration Commission (hereinafter referred to as the Commission) is a Federal operating commission established by Public Law 111-11, section 7404 of the Omnibus Public Land Management Act of 2009, March 30, 2009 (hereinafter referred to as the Act).

2. **Purpose and Duties.** The Commission was established to:

   a. Plan, develop, and carry out programs and activities appropriate to commemorate the 450th anniversary of the founding of the city of St. Augustine, Florida;

   b. Facilitate St. Augustine related activities throughout the United States;

   c. Encourage civic, patriotic, historical, educational, artistic, religious, economic, and other organizations throughout the United States to organize and participate in anniversary activities to expand the understanding and appreciation of the significance of the founding and continuing history of St. Augustine;

   d. Provide technical assistance to states, localities, and non-profit organizations to further the commemoration;

   e. Coordinate and facilitate for the public: scholarly research on, publication about, and interpretation of, St. Augustine;

   f. Ensure that the 450th anniversary of St. Augustine provides a lasting legacy and long-term public benefit by assisting in the development of appropriate program and facilities;

   g. Help ensure that the observances of the foundation of St. Augustine are inclusive and appropriately recognize the experience and heritage of all individuals present when St. Augustine was founded;

h. Prepare a strategic plan for the activities of the Commission; and

i. Complete and submit to Congress, not later than September 30, 2015, a final report that contains:

(1) a summary of the activities of the Commission;

(2) a final accounting of funds received and expended by the Commission; and

(3) findings and recommendations of the Commission.

3. **Powers.** The Commission may:

a. Solicit, accept, use, and dispose of gifts, bequests, or devises of money or other property for aiding or facilitating the work of the Commission. The Commission may not purchase real property;

b. Appoint such advisory committees as the Commission determines to be necessary to carry out its duties and responsibilities as defined in the Act and in conformance with the by-laws of the Commission;

c. Authorize any member or employee of the Commission to take any action that the Commission is authorized to take under the Act;

d. Procure supplies, services, and property, and make or enter into contracts, leases, or other legal agreements, to carry out the duties and responsibilities of the Commission as determined by the Act. Any contracts, leases or other legal agreements made or entered into by the Commission may not extend beyond December 31, 2015;

e. Use the United States mail in the same manner and under the same conditions as other Federal agencies;

f. Provide grants in amounts not to exceed $20,000 each to communities and nonprofit organizations to develop programs to assist in the commemoration;

g. Provide grants to research and scholarly organizations to research, publish, or distribute information relating to the early history of St. Augustine; and

h. Provide technical assistance to states, localities, and nonprofit organizations to further the commemoration.

4. **Membership.**

a. The Commission will consist of 14 members appointed by the Secretary of the Interior, as follows:

(1) Three members recommended by the St. Augustine Commission;

(2) Three members recommended by the Governor of Florida;

(3) One member who will be an employee of the National Park Service having experience relevant to the historical resources relating to the city of St. Augustine and commemoration;

(4) One member recommended by the Mayor of St. Augustine;

(5) One member recommended by the Chancellor of the University System of Florida;

(6) Five members recommended by Members of Congress who are residents of the State of Florida and have an interest in, support for, and expertise appropriate to, the commemoration.

b. Members will be appointed for the life of the Commission. A vacancy on the Commission will be filled in the same manner in which the original appointment was made. Any member appointed to fill a vacancy will serve for the remainder of the term for which the predecessor of the member was appointed.

c. A Member appointed to the Commission as the Mayor of St. Augustine, or as an employee of the National Park Service, or an employee of the State University System of Florida, who ceases to hold such position, may continue to serve on the Commission for not longer than the 30-day period beginning on the date on which that member ceases to hold the position.

5. **Administration.**

a. The Commission will meet at the call of the Chairperson of the Commission or the majority of the members, but no more than three times annually.

b. Not later than 30 days after the date on which all members of the Commission have been appointed the Commission will hold its initial meeting.

c. A majority of the voting members shall constitute a quorum, but a lesser number may hold meetings.

d. Commission members will serve without compensation, except for Federal employees who will continue to receive pay for employment as an officer or employee of the Federal government.

e. The Commission will act only on an affirmative vote of a majority of the members of the Commission.

f. The Commission will elect the Chairperson and the Vice Chairperson of the Commission on an annual basis.

g. The Vice Chairperson will serve as the Chairperson in the absence of the Chairperson.

h. Commission members will be reimbursed for travel expenses, including per diem in lieu of subsistence, at rates authorized for an employee of an agency under subchapter 1 of chapter 57 of Title 5, United States Code, while away from the home or regular place of duties of the member in the performance of Commission duties.

i. The Commission will comply with all applicable Federal statutes and regulations governing the use of appropriated funds, with the National Park Service providing appropriate oversight and direction as needed.

j. The Commission will prepare a budget detailing how its funds will be utilized, and institute a system of accounting and management controls which adequately safeguards its funds. The Commission's expenses will not exceed the amount appropriated by Congress for the Commission's purposes, plus donations that it may obtain from other private or public entities.

k. All activities undertaken by the Commission and its staff will be consistent with the laws, regulations, guidelines, policies, and practices applicable to the Department of the Interior, except where the Act allows exception. The National Park Service will provide oversight and direction as needed.

i. The Commission will transfer all documents and materials of the Commission to the National Archives or another appropriate Federal entity not later than December 31, 2015.

j. The Commission is appropriated $500,000 for each fiscal year through 2015, and shall remain available through December 31, 2015.

6. **Personnel and Services.**

a. The Chairperson of the Commission, may, without regard to civil service laws (including regulations) nominate an executive director to enable the Commission to perform its duties.

b. Employment of an executive director will be subject to confirmation by the Commission.

c. The Chairperson of the Commission may fix the compensation of the Executive Director and staff of the Commission without regard to the provisions of Chapter 51 and subchapter III of chapter 53 of Title 5, United States Code, relating to classification of positions and General Schedule pay rates.

d. The rate of pay for the Executive Director and other personnel shall not exceed the rate payable for Level V of the Executive Schedule under Section 5316 of Title 5, United States Code.

e. The Commission may request, from the head of any Federal agency, personnel of the agency, on a reimbursable or non-reimbursable basis, to be detailed to assist the Commission in carrying out its duties. The detail of an employee will be without interruption or loss of civil service status or privilege.

f. The Commission may accept the services of personnel detailed from State of Florida, and may reimburse the State of Florida for services of detailed personnel.

g. Notwithstanding section 1342 of Title 31, United States Code, the Commission may accept and use voluntary and uncompensated services as the Commission determines to be necessary.

h. The Chairperson of the Commission may procure temporary and intermittent services in accordance with section 3109(b) of Title 5, United States Code, at rates for individuals that do not exceed the daily equivalent of the annual rate of basic pay prescribed for level V of the Executive Schedule under section 5316 of that Title.

i. The Commission may request from the Secretary of the Interior, on a reimbursable basis, administrative support services.

j. Non-Federal members will be appointed as "special Government employees" and are required to file on an annual basis a confidential financial disclosure form.

7. **Limitation on Authorities.** The Commission does not have any powers or authority not specifically granted to it under the Act. Specifically, the Commission does not have any power or authority over the State of Florida, the National Park Service, the city of St. Augustine, or any designee of those entities with respect to the commemoration.

8. **FACA Non-Applicability.** The Federal Advisory Committee Act, 5 U.S.C. Appendix, does not apply to operations or meetings of the Commission.

9. **Termination.** The Commission will terminate December 31, 2015.

Ken Salazar, 6/24/2010

Secretary of the Interior Date

The Commission's Duties

as defined in its charter signed June 24, 2010
Secretary of the Interior Ken Salazar

The Commission shall:

(A) plan, develop, and carry out programs and activities appropriate for the commemoration;

(B) facilitate activities relating to the commemoration throughout the United States;

(C) encourage civic, patriotic, historical, educational, artistic, religious, economic, and other organizations throughout the United States to organize and participate in anniversary activities to expand understanding and appreciation of the significance of the founding and continuing history of St. Augustine;

(D) provide technical assistance to States, localities, and nonprofit organizations to further the commemoration;

(E) coordinate and facilitate for the public scholarly research on, publication about, and interpretation of, St. Augustine;

(F) ensure that the commemoration provides a lasting legacy and long-term public benefit by assisting in the development of appropriate programs; and

(G) help ensure that the observances of the foundation of St. Augustine are inclusive and appropriately recognize the experiences and heritage of all individuals present when St. Augustine was founded.

Be a part of the 450th Commemoration

If you wish to communicate ideas to the St. Augustine 450th Commemoration Commission, please write to:
The St. Augustine 450th Commemoration Commission
c/o The Department of the Interior
address
address
Washington, DE 00000-000

or email your comments to emailaddress@emailaddress.

ST. AUGUSTINE 450TH COMMEMORATION COMMISSION

INAUGURAL MEETING

Monday, July 18, 2011
10:00am
Flagler College Auditorium
St. Augustine, Florida

Members of the Commission

Joseph P. Boles, Jr.
Mayor of St. Augustine

Katharine H. Dickenson
Historic Preservationist

Katherine Fernandez Rundle
Miami-Dade State Attorney

Michael Francis
Professor of History, University of North Florida

Michael Gannon
Distinguished Service Professor Emeritus of History
University of Florida

Bob Graham
Former Florida Governor and U.S. Senator

Jay Kislak
President, Kislak Mortgage Corporation
National Park Foundation Board Member

Eduardo Padron
President, Miami Dade College

Bruce Smathers
Former Florida Secretary of State

Robert Stanton
Senior Advisor to the Secretary
Department of the Interior

Thomas S. Willis
Pastor, Cathedral Parish, St. Augustine, Florida

Gordon Wilson
Superintendent, Castillo de San Marcos
and Fort Matanzas National Monument

Andrew Young
Former U.S. Representative,
Mayor of Atlanta, and U.N. Ambassador

St. Augustine 450th Commemoration Commission

Inaugural Meeting

Welcome
Kurt Browning
Florida Secretary of State

⚹

Remarks
Ken Salazar
U.S. Secretary of the Interior

⚹

Introductions of Commissioners
Selection of Chair and Vice Chair
David Vela
Regional Director, Southeast Region, National Park Service

⚹

Remarks
Bill Nelson
U.S. Senator, Florida

Marco Rubio
U.S. Senator, Florida

John Mica
U.S. Representative, 7th District, Florida

Juan Molina
Chief of Mission, Embassy of Spain

Kathleen Deagan
Distinguished Research Curator Emerita, Lockwood Professor of Florida and Caribbean Archaeology, Florida Museum of Natural History, University of Florida

⚹

Presentation
Department of the Interior Solicitor's Office

⚹

Commission Discussion

⚹

Adjourn

Members of the Commission

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Mayor of St. Augustine

Katharine H. Dickenson
Historic Preservationist

Katherine Fernandez Rundle
Miami-Dade State Attorney

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Professor of History, University of North Florida

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Presentation
Department of the Interior Solicitor's Office

⚹

Commission Discussion

⚹

Adjourn

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as defined in its charter signed June 24, 2010
Secretary of the Interior Ken Salazar

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(B) facilitate activities relating to the commemoration throughout the United States;

(C) encourage civic, patriotic, historical, educational, artistic, religious, economic, and other organizations throughout the United States to organize and participate in anniversary activities to expand understanding and appreciation of the significance of the founding and continuing history of St. Augustine;

(D) provide technical assistance to States, localities, and nonprofit organizations to further the commemoration;

(E) coordinate and facilitate for the public scholarly research on, publication about, and interpretation of, St. Augustine;

(F) ensure that the commemoration provides a lasting legacy and long-term public benefit by assisting in the development of appropriate programs; and

(G) help ensure that the observances of the foundation of St. Augustine are inclusive and appropriately recognize the experiences and heritage of all individuals present when St. Augustine was founded.

Be a part of the 450th Commemoration

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The St. Augustine 450th Commemoration Commission
c/o The Department of the Interior
address
address
Washington, DE 00000-000

or email your comments to emailaddress@emailaddress.

ST. AUGUSTINE 450TH COMMEMORATION COMMISSION

INAUGURAL MEETING

Monday, July 18, 2011
10:00am
Flagler College Auditorium
St. Augustine, Florida

The Commission's Duties

as defined in its charter signed June 24, 2010
Secretary of the Interior Ken Salazar

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ST. AUGUSTINE 450TH COMMEMORATION COMMISSION

INAUGURAL MEETING

Monday, July 18, 2011
10:00am
Flagler College Auditorium
St. Augustine, Florida

Collaborative & Cooperative Programs & Relationships

1. Latino Heritage
2. America's Great Outdoors
3. NPS: Call to Action
4. 150th Commemoration of the U.S. Civil War
5. Underground Railroad Network to Freedom
6. Empowering America's Future Commemoration of the Civil Rights Act
7. 50th (2014) Commemoration of the Civil Rights Act
8. Toward an INCLUSIVE America through Interior Conservation, resources and programs
9.

Members of the Commission

Joseph P. Boles, Jr.
Mayor of St. Augustine

Katharine H. Dickenson
Historic Preservationist

Katherine Fernandez Rundle
Miami-Dade State Attorney

Michael Francis
Professor of History, University of North Florida

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Mayor of Atlanta, and U.N. Ambassador

St. Augustine 450th Commemoration Commission

Inaugural Meeting

Welcome
Kurt Browning
Florida Secretary of State

⚹

Remarks
Ken Salazar
U.S. Secretary of the Interior

⚹

Introductions of Commissioners
Selection of Chair and Vice Chair
David Vela
Regional Director, Southeast Region, National Park Service

⚹

Remarks
Bill Nelson
U.S. Senator, Florida

Marco Rubio
U.S. Senator, Florida

John Mica
U.S. Representative, 7th District, Florida

Juan Molina
Chief of Mission, Embassy of Spain

Kathleen Deagan
Distinguished Research Curator Emerita, Lockwood Professor of Florida and Caribbean Archaeology, Florida Museum of Natural History, University of Florida

⚹

Presentation
Department of the Interior Solicitor's Office

⚹

Commission Discussion

⚹

Adjourn

The Commission's Duties

as defined in its charter signed June 24, 2010
Secretary of the Interior Ken Salazar

The Commission shall:

(A) plan, develop, and carry out programs and activities appropriate for the commemoration;

(B) facilitate activities relating to the commemoration throughout the United States;

(C) encourage civic, patriotic, historical, educational, artistic, religious, economic, and other organizations throughout the United States to organize and participate in anniversary activities to expand understanding and appreciation of the significance of the founding and continuing history of St. Augustine;

(D) provide technical assistance to States, localities, and nonprofit organizations to further the commemoration;

(E) coordinate and facilitate for the public scholarly research on, publication about, and interpretation of, St. Augustine;

(F) ensure that the commemoration provides a lasting legacy and long-term public benefit by assisting in the development of appropriate programs; and

(G) help ensure that the observances of the foundation of St. Augustine are inclusive and appropriately recognize the experiences and heritage of all individuals present when St. Augustine was founded.

Be a part of the 450th Commemoration

If you wish to communicate ideas to the St. Augustine 450th Commemoration Commission, please write to:

The St. Augustine 450th Commemoration Commission
c/o The Department of the Interior
address
address
Washington, DE 00000-000

or email your comments to emailaddress@emailaddress.

ST. AUGUSTINE 450TH COMMEMORATION COMMISSION

INAUGURAL MEETING

Monday, July 18, 2011
10:00am
Flagler College Auditorium
St. Augustine, Florida

United States Department of the Interior

OFFICE OF THE SECRETARY
Washington, DC 20240

MAR - 5 2012

Mr. Jay I. Kislak
Chairman, St. Augustine
450th Commemoration Commission
7900 Miami Lakes Drive West
Miami Lakes, Florida 33016

Dear Mr. Kislak:

Thank you for your letter of November 18, 2011, to Secretary Salazar about the Augustine 450th Commemoration Commission. I appreciate your interest and support for recognition of the important, historical events surrounding the founding of St. Augustine.

I appreciate your communications on the support needed by the Commission. As you know, Congress has not provided funding for this purpose. Thus, to the extent possible, we have been supporting the Commission with funds provided by the National Park Service. The National Park Service and the Department have assisted the Commission with funding for two of its meetings.

The 2012 appropriation for the National Park Service faces many significant challenges nationwide and in the Southeast Region, including absorbing fixed costs that will impact the park units. It is not possible to provide assistance to the Commission either through staffing or a funding allocation. However, we can look at the possibility of working with you to advise you in regard to setting up a friends group.

We appreciate your willingness to serve on this Commission.

Sincerely,

Amy Holley

Amy Holley
Acting Assistant Secretary
Policy, Management and Budget

ST. AUGUSTINE 450TH COMMEMORATION COMMISSION
ANNUAL BUDGET ESTIMATES FY 2013 – 2015

COMMITTEE NEEDS	RECURRING	AMOUNT
Executive Director (NTE Level V of Exec. Schedule under Section 5316 Title 5 USC.)	YES	$145,700 $51,000 (35% Benefits) $196,700
Administrative Support Assistant (GS-7)	YES	$39,000 $14,000 (35% Benefits) $53,000
Travel Full Committee & Sub-Committees (3 Meetings/YR)	YES	$95,000
IT & Office Equipment	NO	$6,000
Office Supplies	YES	$4,000
Postage, Express Mail, etc.	YES	$2,000
Marketing/Advertising	YES	$20,000
Telephones/Cell Phones/Fax Lines	YES	$6,000
Vehicle Lease/YR	YES	$6,000
Vehicle Operations	YES	$4,000
Printing	YES	$5,000
Grants (Up to $20,000/EA)	YES	$102,300
Personnel & Operating Expenses Estimate		**$500,000**

H.R.146 / Omnibus Public Land Management Act of 2009

Title VII – National Park Service Authorizations

Subtitle E – Advisory Commissions

SEC. 7404. ST. AUGUSTINE 450TH COMMEMORATION COMMISSION.

(a) Definitions- In this section:

(1) COMMEMORATION- The term `commemoration' means the commemoration of the 450th anniversary of the founding of the settlement of St. Augustine, Florida.

(2) COMMISSION- The term `Commission' means the St. Augustine 450th Commemoration Commission established by subsection (b)(1).

(3) GOVERNOR- The term `Governor' means the Governor of the State.

(4) SECRETARY- The term `Secretary' means the Secretary of the Interior.

(5) STATE-

(A) IN GENERAL- The term `State' means the State of Florida.

(B) INCLUSION- The term `State' includes agencies and entities of the State of Florida.

(b) Establishment-

(1) IN GENERAL- There is established a commission, to be known as the `St. Augustine 450th Commemoration Commission'.

(2) MEMBERSHIP-

(A) COMPOSITION- The Commission shall be composed of 14 members, of whom--

(i) 3 members shall be appointed by the Secretary, after considering the recommendations of the St. Augustine City Commission;

(ii) 3 members shall be appointed by the Secretary, after considering the recommendations of the Governor;

(iii) 1 member shall be an employee of the National Park Service having experience relevant to the historical resources relating to the city of St. Augustine and the commemoration, to be appointed by the Secretary;

(iv) 1 member shall be appointed by the Secretary, taking into consideration the recommendations of the Mayor of the city of St. Augustine;

(v) 1 member shall be appointed by the Secretary, after considering the recommendations of the Chancellor of the University System of Florida; and

(vi) 5 members shall be individuals who are residents of the State who have an interest in, support for, and expertise appropriate to the commemoration, to be appointed by the Secretary, taking into consideration the recommendations of Members of Congress.

(B) TIME OF APPOINTMENT- Each appointment of an initial member of the Commission shall be made before the expiration of the 120-day period beginning on the date of enactment of this Act.

(C) TERM; VACANCIES- (i) TERM- A member of the Commission shall be appointed for the life of the Commission.

(ii) VACANCIES-

(I) IN GENERAL- A vacancy on the Commission shall be filled in the same manner in which the original appointment was made.

(II) PARTIAL TERM- A member appointed to fill a vacancy on the Commission shall serve for the remainder of the term for which the predecessor of the member was appointed.

(iii) CONTINUATION OF MEMBERSHIP- If a member of the Commission was appointed to the Commission as Mayor of the city of St. Augustine or as an employee of the National Park Service or the State University System of Florida, and ceases to hold such position, that member may continue to serve on the Commission for not longer than the 30-day period beginning on the date on which that member ceases to hold the position.

(3) DUTIES- The Commission shall--

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(B) facilitate activities relating to the commemoration throughout the United States;

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(c) Commission Meetings-

(1) INITIAL MEETING- Not later than 30 days after the date on which all members of the Commission have been appointed, the Commission shall hold the initial meeting of the Commission.

(2) MEETINGS- The Commission shall meet--

(A) at least 3 times each year; or

(B) at the call of the Chairperson or the majority of the members of the Commission.

(3) QUORUM- A majority of the voting members shall constitute a quorum, but a lesser number may hold meetings.

(4) CHAIRPERSON AND VICE CHAIRPERSON-

(A) ELECTION- The Commission shall elect the Chairperson and the Vice Chairperson of the Commission on an annual basis.

(B) ABSENCE OF THE CHAIRPERSON- The Vice Chairperson shall serve as the Chairperson in the absence of the Chairperson.

(5) VOTING- The Commission shall act only on an affirmative vote of a majority of the members of the Commission.

(d) Commission Powers-

(1) GIFTS- The Commission may solicit, accept, use, and dispose of gifts, bequests, or devises of money or other property for aiding or facilitating the work of the Commission.

(2) APPOINTMENT OF ADVISORY COMMITTEES- The Commission may appoint such advisory committees as the Commission determines to be necessary to carry out this section.

(3) AUTHORIZATION OF ACTION- The Commission may authorize any member or employee of the Commission to take any action that the Commission is authorized to take under this section.

(4) PROCUREMENT-

(A) IN GENERAL- The Commission may procure supplies, services, and property, and make or enter into contracts, leases, or other legal agreements, to carry out this section (except that a contract, lease, or other legal agreement made or entered into by the Commission shall not extend beyond the date of termination of the Commission).

(B) LIMITATION- The Commission may not purchase real property.

(5) POSTAL SERVICES- The Commission may use the United States mails in the same manner and under the same conditions as other agencies of the Federal Government.

(6) GRANTS AND TECHNICAL ASSISTANCE- The Commission may--

(A) provide grants in amounts not to exceed $20,000 per grant to communities and nonprofit organizations for use in developing programs to assist in the commemoration;

(B) provide grants to research and scholarly organizations to research, publish, or distribute information relating to the early history of St. Augustine; and

(C) provide technical assistance to States, localities, and nonprofit organizations to further the commemoration.

(e) Commission Personnel Matters-

(1) COMPENSATION OF MEMBERS-

(A) IN GENERAL- Except as provided in paragraph (2), a member of the Commission shall serve without compensation.

(B) FEDERAL EMPLOYEES- A member of the Commission who is an officer or employee of the Federal Government shall serve without

compensation other than the compensation received for the services of the member as an officer or employee of the Federal Government.

(2) TRAVEL EXPENSES- A member of the Commission shall be allowed travel expenses, including per diem in lieu of subsistence, at rates authorized for an employee of an agency under subchapter I of chapter 57 of title 5, United States Code, while away from the home or regular place of business of the member in the performance of the duties of the Commission.

(3) DIRECTOR AND STAFF-

(A) IN GENERAL- The Chairperson of the Commission may, without regard to the civil service laws (including regulations), nominate an executive director to enable the Commission to perform the duties of the Commission.

(B) CONFIRMATION OF EXECUTIVE DIRECTOR- The employment of an executive director shall be subject to confirmation by the Commission.

(4) COMPENSATION-

(A) IN GENERAL- Except as provided in subparagraph (B), the Commission may fix the compensation of the executive director and other personnel without regard to the provisions of chapter 51 and subchapter III of chapter 53 of title 5, United States Code, relating to classification of positions and General Schedule pay rates.

(B) MAXIMUM RATE OF PAY- The rate of pay for the executive director and other personnel shall not exceed the rate payable for level V of the Executive Schedule under section 5316 of title 5, United States Code.

(5) DETAIL OF GOVERNMENT EMPLOYEES-

(A) FEDERAL EMPLOYEES-

(i) DETAIL- At the request of the Commission, the head of any Federal agency may detail, on a reimbursable or nonreimbursable basis, any of the personnel of the agency to the Commission to assist the Commission in carrying out the duties of the Commission under this section.

(ii) CIVIL SERVICE STATUS- The detail of an employee under clause (i) shall be without interruption or loss of civil service status or privilege.

(B) STATE EMPLOYEES- The Commission may--

(i) accept the services of personnel detailed from the State; and

(ii) reimburse the State for services of detailed personnel.

(6) PROCUREMENT OF TEMPORARY AND INTERMITTENT SERVICES- The Chairperson of the Commission may procure temporary and intermittent services in accordance with section 3109(b) of title 5, United States Code, at rates for individuals that do not exceed the daily equivalent of the annual rate of basic pay prescribed for level V of the Executive Schedule under section 5316 of such title.

(7) VOLUNTEER AND UNCOMPENSATED SERVICES- Notwithstanding section 1342 of title 31, United States Code, the Commission may accept and use such voluntary and uncompensated services as the Commission determines to be necessary.

(8) SUPPORT SERVICES-

(A) IN GENERAL- The Secretary shall provide to the Commission, on a reimbursable basis, such administrative support services as the Commission may request.

(B) REIMBURSEMENT- Any reimbursement under this paragraph shall be credited to the appropriation, fund, or account used for paying the amounts reimbursed.

(9) FACA NONAPPLICABILITY- Section 14(b) of the Federal Advisory Committee Act (5 U.S.C. App.) shall not apply to the Commission.

(10) NO EFFECT ON AUTHORITY- Nothing in this subsection supersedes the authority of the State, the National Park Service, the city of St. Augustine, or any designee of those entities, with respect to the commemoration.

(f) Plans; Reports-

(1) STRATEGIC PLAN- The Commission shall prepare a strategic plan for the activities of the Commission carried out under this section.

(2) FINAL REPORT- Not later than September 30, 2015, the Commission shall complete and submit to Congress a final report that contains--

(A) a summary of the activities of the Commission;

(B) a final accounting of funds received and expended by the Commission; and

(C) the findings and recommendations of the Commission.

(g) Authorization of Appropriations-

(1) IN GENERAL- There is authorized to be appropriated to the Commission to carry out this section $500,000 for each of fiscal years 2009 through 2015.

(2) AVAILABILITY- Amounts made available under paragraph (1) shall remain available until December 31, 2015.

(h) Termination of Commission-

(1) DATE OF TERMINATION- The Commission shall terminate on December 31, 2015.

(2) TRANSFER OF DOCUMENTS AND MATERIALS- Before the date of termination specified in paragraph (1), the Commission shall transfer all documents and materials of the Commission to the National Archives or another appropriate Federal entity.

StAugustine.com

Published on *StAugustine.com* (http://staugustine.com)

City: 450th needs focus, timeline

By PETER GUINTA
Created *05/25/2010 - 11:05pm*

By PETER GUINTA

peter.guinta@staugustine.com [1]

Despite the high level of public energy, support, participation and enthusiasm for St. Augustine's 450th birthday celebration in 2015, plans for the event have hit "a holding pattern," the 450th Commemoration Commission's executive director said at a workshop Tuesday.

Dana Ste. Claire hoped the proposed 14-member federal commission tasked with raising money for the celebration would be named by now.

But no federal money -- estimated to be $500,000 per year -- has come to the city yet.

The federal commission appointments are stalled at the Interior Department level, partially for political reasons, partially because the financial disclosure forms are so lengthy, and partially because the department is trying to simultaneously handle the oil spill tragedy in the Gulf of Mexico.

Ste. Claire said, "We are unsure of when that commission will be completed."

But much is still going on anyway, he added.

The Maritime Heritage Foundation, part of the Commemoration Commission, is moving closer to building a 16th-century ship on Spanish Quarter grounds.

The board of Romanza, a new non-profit, continues to plan its series of high-

Jones said the city may be worrying too much about infrastructure.

"We need bathrooms and parking, but do we have programs, activities and events that will draw people?" Jones said. "We should be more active, not just showing up once a month to listen.

"We should come in with our own ideas. We need action. We need movers and shakers."

Freeman agreed. "It's like we have no direction. If we don't have anything to meet for, then something's wrong."

Boles said more needs to be done to get the federal commission seated.

"Someone's got to call Washington every day. This is not a glaring problem to anyone but us," Boles said. "The quality of individuals on that commission will give us instantaneous attention around the world."

Jones said the city should do this event right, because, "This is not going to happen again for another 50 years."

The audience laughed when a male voice from the back of the room said, "We'll all be dead."

Jones said the celebration will no doubt affect the everyday lives of people in St. Augustine.

"This is not a party. It's a celebration," he said. "I'm afraid of having a celebration and nobody shows up."

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Wed, 05/26/2010
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Source URL: http://staugustine.com/news/local-news/2010-05-26/city-450th-needs-focus-timeline

Links:
[1] mailto:peter.guinta@staugustine.com

quality musical concerts downtown.

And city and University of Florida officials said they can see a potential compromise over control of 34 state-owned historic properties that comprise the core of the city's historic district.

Still, the commission asked with some irritation why the 450th Commission's web site was still under construction.

Vice Mayor Errol Jones said, "That web site is critical. It needs to be up yesterday. Are we really going to pull this off, or should we just have a Saturday birthday party, cut the cake and go home?"

City Manager-elect John Regan said city staff would like the commission to establish goals and a specific vision to "come up with a guiding principle."

Commissioner Don Crichlow said this event was so large that its concept and planning were somewhat hard to grasp.

"There's got to be something there to appeal to a lot of different people," Crichlow said.

Ste. Claire said that, by 2014, the city will have a civil rights museum in time for the 50th anniversary of the Civil Rights Act in 1964.

"We plan on developing significant themes that will become the focal point of our three-year celebration," he said. "We have 47 committees.

"I've heard that is too many, but when you think about all we have to organize, they are needed." Commissioner Leanna Freeman wants the board to discuss its vision, but not with staff.

"Thought is being put into this without our input," she said, saying city residents should be better informed of upcoming 450th events.

Phillip McDaniel, a city resident, said each commissioner should prepare a one-page summary of goals for the 450th.

"Specifically, (it should say) what success looks like to them," McDaniel said. "From there, each commissioner should present their findings.

"That one-page document becomes public record and, therefore, its own piece of history of how we planned for the 450th."

Stanton, Robert

From: (b) (6)
Sent: Wednesday, Septembe :37 AM
To: (b) (6) jfra u; Chip.burpee@grahamcos.com; jikislak@kislak.com; katherinefernandezrund o.com; (b) (6) Stanton, Robert; (b) (6) rdie; andreayoung@andrewyoung.org; Gmh1627 (b) (6) .org; juan.mendieta@mdc.edu; Phillips, Lindsey; Deanna_Archuleta@ios irino@mdc.edu; gandrews@mdc.edu; epadron@mdc.edu; jam emtribe.com
Subject: September 30th and Oc eting

Dear Federal Commission Members,

I hope everyone has had a good summer a f you that are still traveling I hope this reaches you and that you are still having a good su ve a little more information on the September 30th - October 1st Viva Florida 500 event. f you know, the Viva Florida 500 is having a statewide meeting and training session her gustine. It begins on October 1st and have invited the Federal Commission t d it's hoped that many of you will be able to be here for that event. As far as our involvme fer the following:

1. Anyone arriving from out of town on Se 0th (or before), it will be my pleasure to collect you all and have you as my guest for dinne e yet to be determined. (It will probably be downtown within walking distance.) Just le where you will be staying.

2. We are asked to be at the Flagler Colle um at 9:30 to be on stage for the morning session. This will involve a keynote addre ederal Commission Member, Ambassador Andrew Young, as well as some brief rema e Mayor of the birthplace of Ponce de Leon, who will be announcing a gift to St. August in the future (a replica of the baptismal font used to baptist Ponce de Leon.)

3. We are being hosted along with the Se tate and the Lieutenant Governor (and hopefully the Governor who is still unconfi uncheon in our honor at The Tasting Room in St. Augustine (again, within walking distan ing that luncheon we are on our own to either gather and catch up a little bit with each ot things that going on statewide and especially locally in St. Augustine (probably at the Ca otel in one of their meeting rooms).

4. At 3:30 a press conference is being ca athedral for further anouncements regarding the Spanish Mayor and some other items a at of course is optional, if anyone needs to leave.

5. I know that there are no funds availabl e National Park Service anymore and am hopeful that many of you will still be able to course, our goal in the future is to have funding from Congress and we will proba pportunity to review our additional requesting mechanisms while we are all together.

Please let me know which of you might be ce so that I can at least insure a delightful fun Sunday evening, September 30th, dinner f.

Joseph Boles
19 Riberia Street
St. Augustine, FL 32084
904.824.4278 (voice)
904.826.0937 (fax)

Stanton, Robert

From: Alan_Scott@nps.gov
Sent: Friday, September 14, 2012 12:51 PM
To: Stanton, Robert
Cc: Kimball, Dan; Erika W. Blevins; Gantt, Allyson; Whisenant, Keith; Friar, Linda
Subject: DRTO plans for 500th Anniversary founding by Ponce de Leon
Attachments: pic04985.gif; pic05537.gif

Bob Stanton,

Here is a brief description of Dry Tortugas National Park's plans to commemorate the 500th Anniversary of the founding of Florida by Ponce de Leon.

Background:

Ponce de Leon named the area the that is now Dry Tortugas National Park "Las Tortugas" in June 1513, there were 11 islands at the time. "Dry" was added in the 18th century by British map makers as a warning to mariners there was a good harbor and appreciable land, but no fresh water to re-provision vessels. The area was significant to Spain because of its proximity to Havana and the Florida Current (Gulf Stream) to our south.
Spanish treasure fleets had to sail north of Cuba to find favorable winds and the Florida Current to travel east.

Park plans to commemorate the 500th Anniversary:

- DRTO & EVER staff are working with park partners to present a lecture series in Key West leading up to the anniversary of the discovery of Florida, the Keys, and the "Tortugas."
- The lectures are being coordinated with the states Viva Florida 500 celebration. The series will be posted on the Viva Florida 500 web site calendar.
- Six lectures will be hosted at the Florida Keys Eco Discovery Center between March and May 2013. The Florida Keys Eco Discovery Center is a mulit-agency visitor facility sponsored and operated by Florida Keys National Marine Sanctuary, NOAA, the South Florida Water Management District, Everglades and Dry Tortugas National Parks, the National Wildlife Refuges of the Florida Keys, and Eastern National.
- Three lectures will be presented by; an NPS historian, the EVER Cultural Resources Specialist, and the DRTO park interpreter. Three other lectures will be presented by other local state park historians and teachers.
- For the weeks leading up to the anniversary, DRTO will work with its commercial service partner to engage ferry passengers in Ponce de Leon's voyage of discovery. Interpretation will focus on the political, social, and physical aspects of the voyage. DRTO will also work with local grade school students to develop the themes and materials to present to park visitors.
- To commemorate the actual date of discovery, DRTO is working with the South Florida National Parks Trust to sponsor a trip for 20 local students to travel to the Park and "rediscover" the Tortugas on the anniversary, on or about May 12, 2013, to commemorate the actual event.

I hope this is the information you were looking for. Let me know if you have an questions.

Alan Scott

H.R.146 / Omnibus Public Land Management Act of 2009

Title VII – National Park Service Authorizations

Subtitle E – Advisory Commissions

SEC. 7404. ST. AUGUSTINE 450TH COMMEMORATION COMMISSION.

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H.R.146 / Omnibus Public Land Management Act of 2009

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(B) TIME OF APPOINTMENT- Each appointment of an initial member of the Commission shall be made before the expiration of the 120-day period beginning on the date of enactment of this Act.

(C) TERM; VACANCIES- (i) TERM- A member of the Commission shall be appointed for the life of the Commission.

(ii) VACANCIES-

(I) IN GENERAL- A vacancy on the Commission shall be filled in the same manner in which the original appointment was made.

(II) PARTIAL TERM- A member appointed to fill a vacancy on the Commission shall serve for the remainder of the term for which the predecessor of the member was appointed.

(iii) CONTINUATION OF MEMBERSHIP- If a member of the Commission was appointed to the Commission as Mayor of the city of St. Augustine or as an employee of the National Park Service or the State University System of Florida, and ceases to hold such position, that member may continue to serve on the Commission for not longer than the 30-day period beginning on the date on which that member ceases to hold the position.

(3) DUTIES- The Commission shall--

(A) plan, develop, and carry out programs and activities appropriate for the commemoration;

(B) facilitate activities relating to the commemoration throughout the United States;

(C) encourage civic, patriotic, historical, educational, artistic, religious, economic, and other organizations throughout the United States to organize and participate in anniversary activities to expand understanding and appreciation of the significance of the founding and continuing history of St. Augustine;

(D) provide technical assistance to States, localities, and nonprofit organizations to further the commemoration;

(E) coordinate and facilitate for the public scholarly research on, publication about, and interpretation of, St. Augustine;

(F) ensure that the commemoration provides a lasting legacy and long-term public benefit by assisting in the development of appropriate programs; and

(G) help ensure that the observances of the foundation of St. Augustine are inclusive and appropriately recognize the experiences and heritage of all individuals present when St. Augustine was founded.

(c) Commission Meetings-

(1) INITIAL MEETING- Not later than 30 days after the date on which all members of the Commission have been appointed, the Commission shall hold the initial meeting of the Commission.

(2) MEETINGS- The Commission shall meet--

(A) at least 3 times each year; or

(B) at the call of the Chairperson or the majority of the members of the Commission.

(3) QUORUM- A majority of the voting members shall constitute a quorum, but a lesser number may hold meetings.

(4) CHAIRPERSON AND VICE CHAIRPERSON-

(A) ELECTION- The Commission shall elect the Chairperson and the Vice Chairperson of the Commission on an annual basis.

(B) ABSENCE OF THE CHAIRPERSON- The Vice Chairperson shall serve as the Chairperson in the absence of the Chairperson.

(5) VOTING- The Commission shall act only on an affirmative vote of a majority of the members of the Commission.

(d) Commission Powers-

(1) GIFTS- The Commission may solicit, accept, use, and dispose of gifts, bequests, or devises of money or other property for aiding or facilitating the work of the Commission.

(2) APPOINTMENT OF ADVISORY COMMITTEES- The Commission may appoint such advisory committees as the Commission determines to be necessary to carry out this section.

(3) AUTHORIZATION OF ACTION- The Commission may authorize any member or employee of the Commission to take any action that the Commission is authorized to take under this section.

(4) PROCUREMENT-

(A) IN GENERAL- The Commission may procure supplies, services, and property, and make or enter into contracts, leases, or other legal agreements, to carry out this section (except that a contract, lease, or other legal agreement made or entered into by the Commission shall not extend beyond the date of termination of the Commission).

(B) LIMITATION- The Commission may not purchase real property.

(5) POSTAL SERVICES- The Commission may use the United States mails in the same manner and under the same conditions as other agencies of the Federal Government.

(6) GRANTS AND TECHNICAL ASSISTANCE- The Commission may--

(A) provide grants in amounts not to exceed $20,000 per grant to communities and nonprofit organizations for use in developing programs to assist in the commemoration;

(B) provide grants to research and scholarly organizations to research, publish, or distribute information relating to the early history of St. Augustine; and

(C) provide technical assistance to States, localities, and nonprofit organizations to further the commemoration.

(e) Commission Personnel Matters-

(1) COMPENSATION OF MEMBERS-

(A) IN GENERAL- Except as provided in paragraph (2), a member of the Commission shall serve without compensation.

(B) FEDERAL EMPLOYEES- A member of the Commission who is an officer or employee of the Federal Government shall serve without

compensation other than the compensation received for the services of the member as an officer or employee of the Federal Government.

(2) TRAVEL EXPENSES- A member of the Commission shall be allowed travel expenses, including per diem in lieu of subsistence, at rates authorized for an employee of an agency under subchapter I of chapter 57 of title 5, United States Code, while away from the home or regular place of business of the member in the performance of the duties of the Commission.

(3) DIRECTOR AND STAFF-

(A) IN GENERAL- The Chairperson of the Commission may, without regard to the civil service laws (including regulations), nominate an executive director to enable the Commission to perform the duties of the Commission.

(B) CONFIRMATION OF EXECUTIVE DIRECTOR- The employment of an executive director shall be subject to confirmation by the Commission.

(4) COMPENSATION-

(A) IN GENERAL- Except as provided in subparagraph (B), the Commission may fix the compensation of the executive director and other personnel without regard to the provisions of chapter 51 and subchapter III of chapter 53 of title 5, United States Code, relating to classification of positions and General Schedule pay rates.

(B) MAXIMUM RATE OF PAY- The rate of pay for the executive director and other personnel shall not exceed the rate payable for level V of the Executive Schedule under section 5316 of title 5, United States Code.

(5) DETAIL OF GOVERNMENT EMPLOYEES-

(A) FEDERAL EMPLOYEES-

(i) DETAIL- At the request of the Commission, the head of any Federal agency may detail, on a reimbursable or nonreimbursable basis, any of the personnel of the agency to the Commission to assist the Commission in carrying out the duties of the Commission under this section.

(ii) CIVIL SERVICE STATUS- The detail of an employee under clause (i) shall be without interruption or loss of civil service status or privilege.

(B) STATE EMPLOYEES- The Commission may--

(i) accept the services of personnel detailed from the State; and

(ii) reimburse the State for services of detailed personnel.

(6) PROCUREMENT OF TEMPORARY AND INTERMITTENT SERVICES- The Chairperson of the Commission may procure temporary and intermittent services in accordance with section 3109(b) of title 5, United States Code, at rates for individuals that do not exceed the daily equivalent of the annual rate of basic pay prescribed for level V of the Executive Schedule under section 5316 of such title.

(7) VOLUNTEER AND UNCOMPENSATED SERVICES- Notwithstanding section 1342 of title 31, United States Code, the Commission may accept and use such voluntary and uncompensated services as the Commission determines to be necessary.

(8) SUPPORT SERVICES-

(A) IN GENERAL- The Secretary shall provide to the Commission, on a reimbursable basis, such administrative support services as the Commission may request.

(B) REIMBURSEMENT- Any reimbursement under this paragraph shall be credited to the appropriation, fund, or account used for paying the amounts reimbursed.

(9) FACA NONAPPLICABILITY- Section 14(b) of the Federal Advisory Committee Act (5 U.S.C. App.) shall not apply to the Commission.

(10) NO EFFECT ON AUTHORITY- Nothing in this subsection supersedes the authority of the State, the National Park Service, the city of St. Augustine, or any designee of those entities, with respect to the commemoration.

(f) Plans; Reports-

(1) STRATEGIC PLAN- The Commission shall prepare a strategic plan for the activities of the Commission carried out under this section.

(2) FINAL REPORT- Not later than September 30, 2015, the Commission shall complete and submit to Congress a final report that contains--

(A) a summary of the activities of the Commission;

(B) a final accounting of funds received and expended by the Commission; and

(C) the findings and recommendations of the Commission.

(g) Authorization of Appropriations-

(1) IN GENERAL- There is authorized to be appropriated to the Commission to carry out this section $500,000 for each of fiscal years 2009 through 2015.

(2) AVAILABILITY- Amounts made available under paragraph (1) shall remain available until December 31, 2015.

(h) Termination of Commission-

(1) DATE OF TERMINATION- The Commission shall terminate on December 31, 2015.

(2) TRANSFER OF DOCUMENTS AND MATERIALS- Before the date of termination specified in paragraph (1), the Commission shall transfer all documents and materials of the Commission to the National Archives or another appropriate Federal entity.

Chief, Interpretation and Visitor Services Everglades National Park

305-242-7751
305-242-7757 fax

Dan
Kimball/EVER/NPS

09/14/2012 10:51 AM

To: Alan_Scott@nps.gov
cc:
Subject: IMPORTANT: Fw: Request from the RD **Suspense TODAY, September 14 at 3:00pm***

Alan: see request below ... due today! DBK
****
Dan B. Kimball, Superintendent
Everglades & Dry Tortugas National Parks & Marjory Stoneman Douglas Wilderness National Park
Service, US Department of the Interior
40001 State Road 9336
Homestead, FL 33034-6733
Office: 305-242-7712; Cell: 305-322-6311 FAX 305-242-7711; dan_kimball@nps.gov

Celebrating the 40th Anniversary of the World Heritage Convention that led to the designation of Everglades National Park as a World Heritage Site in 1979!
****
----- Forwarded by Dan Kimball/EVER/NPS on 09/14/2012 10:50 AM -----

Gordon
Wilson/C
ASA/NPS

09/14/2012 10:45 AM

To: Erika Blevins/Atlanta/NPS@NPS
cc: Dan Kimball/EVER/NPS@NPS, David Vela/Atlanta/NPS@NPS, J D Lee/BICY/NPS@NPS, Keith Whisenant/EVER/NPS@NPS, Mark Lewis/BISC/NPS@NPS, Pedro Ramos/BICY/NPS@NPS, Scott Pardue/DESO/NPS@NPS, Sula Jacobs/BISC/NPS@NPS

Subject
Re: Request from the RD **Suspense TODAY, September 14 at 3:00pm***Link

Eirka:

Bob's email address is Robert_Stanton@ios.doi.gov for those who don't have it.

Gordie

Gordie Wilson
Superintendent
Castillo de San Marcos/Fort Matanzas National Monuments
904-829-6506 ext. 221

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Erika Blevins/ Atlanta/ NPS
09/14/20 12 10:24 AM

To
Scott Pardue/DESO/NPS@NPS, Dan Kimball/EVER/NPS@NPS, Keith Whisenant/EVER/NPS@NPS, Gordon Wilson/CASA/NPS@NPS, Sula Jacobs/BISC/NPS@NPS, Mark Lewis/BISC/NPS@NPS, Pedro Ramos/BICY/NPS@NPS, J D Lee/BICY/NPS@NPS
cc
David Vela/Atlanta/NPS@NPS
Subject
Request from the RD **Suspense TODAY, September 14 at 3:00pm***

(Embedded (Embedded image moved to file: pic05537.gif)

image moved
to file:
pic04985.gif)

Greetings,

Mr. Bob Stanton, Special Counsel to the Secretary and 450th Commission Member, has requested for the Florida parks to provide bullets (or briefing
statements) to him on how your park plans to commemorate the 500th Anniversary of the founding of Florida by Ponce de Leon. Please send the information via email to Robert_Stanton@ios.doi.gov. The suspense for this information is today at 3:00pm.

Be sure to "cc" David and myself on your response. If you have any questions please let me know.

Respectfully,
Ms. Erika Blevins
Executive Assistant to the Regional Director Southeast Region, National Park Service
(404) 507-5604 office
(404) 562-3216 fax

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This message (including any attachments) is intended exclusively for the individual or entity to which it is addressed. This communication may contain information that is proprietary, privileged, confidential or otherwise legally exempt from disclosure. If you are not the named addressee, you are not authorized to read, print, retain, copy or disseminate this message or any part of it. If you have received this message in error, please notify the sender immediately by e-mail and delete all copies of this message.

Stanton, Robert

From: Jorge_Acevedo@nps.gov
Sent: Friday, September 14, 2012 2:57 PM
To: Stanton, Robert
Cc: Vela, David; Pardue, Scott; Erika W. Blevins
Subject: De Soto Florida 500 events
Attachments: Viva 500 events at De Soto National Memorial.docx

Robert,

Here is the list of events De Soto National Memorial will be conducting and participating to commemorate the 500 anniversary of the Ponce De Leon discovery of La Florida.

(See attached file: Viva 500 events at De Soto National Memorial.docx)

I hope this helps,

Jorge

Jorge Acevedo
Chief of Interpretation
De Soto National Memorial
P.O. Box 15390
Bradenton, FL 34280-5390
941 792 0458 ext 106 phone
941 792 1403 fax
941 526 3185 cell
jorge_acevedo@nps.gov

EXPERIENCE YOUR AMERICA
The National Park Service cares for special places saved by the American people so that all may experience our heritage.

Viva 500 events at De Soto National Memorial

- **Living History programs at Camp Uzita Dec 8th, 2012 – April 20th, 2013:** During the living history season park staff will offer daily interpretive talks and demonstrations highlighting the Viva Florida celebration and the 500 year history of Hispanic culture in Florida. These Interpretive programs are offered six times a day, seven days a week.
- **The Landing of Ponce de Leon, poster sold at the Visitor Center Gift Shop:** De Soto National Memorial's Gift Shop will feature several items that focus on Ponce de Leon's landing and 500 years of Hispanic culture. We will feature sales items such as Ponce de Leon's personal account of the Florida landings, cookbooks featuring local Spanish flavoring, and a piece by artist Hermann Trappman titled The landing of Ponce de Leon, the original currently on display at the state capital building in Tallahassee, FL.
- **Stitches in Time, November 3, 2012:** Local Historian and re-enactor Elizabeth Neily will host a 16th Century clothing workshop at De Soto National Memorial. This workshop, funded by a grant from Viva Florida, will demonstrate fashion trends and clothing from different Spanish expeditions of Ponce de Leon to Menendez. This workshop is designed to educate the public as well as help re-enactors accurately portray the clothing and fashion of the time periods they represent.
- **Five Centuries of Florida History, March 30th:** An annual event hosted at the park that highlights Florida's 500 year history. This timeline event will emphasize the landings of Ponce de Leon and the contribution of 300 years of Spanish rule in Florida and its Hispanic heritage. Re-enactors from St Augustine as well as park staff will portray notable Hispanic figures at this event.
- **De Soto Landing Event, April 20th:** The De Soto landing at De Soto National Memorial is the parks oldest public event, dating back to the parks opening in 1948. Park Staff and re-enactors will offer two landing re-enactments that day to the public. Public will enjoy featured talks and demonstrations that will highlight Ponce de Leon's landing, and the subsequent exploration of Florida by Spanish conquistadores.
- **The De Soto Heritage Festival Parade April 27th:** This annual parade is the second largest parade in Florida with an attendance of over 120,000. De Soto National Memorial's float in the parade will highlight the landings of Ponce de Leon and the 500 years of Hispanic cultural heritage.
- **Mission Nombre de Dios, Shrine Nuestra Señora de la Leche Landing Event, Sept 7th:** Commemoration event held in St Augustine for the founding of the city by Spanish explorer Pedro Menendez de Aviles. Park Staff will operate the parks replica 25 ft. Spanish Ships boat for the landing event.

Stanton, Robert

From: Laura_Cryan@nps.gov
Sent: Monday, September 17, 2012 11:07 AM
To: (b) (6) katherinefernandezrundle@miamisao.com; (b) (6) burnee@grahamcos.com; jikislak@kislak.com; (b) (6) Stanton, Robert; (b) (6) Wilson, Gordie; andreayoung@andrewyoung.org
Cc: Phillips, Lindsey; asmith@kislak.com; annettepuigmena@miamisao.com; (b) (6) Anderson, Kiren E
Subject: Fw: Viva Florida 500 Newsletter
Attachments: pic09401.jpg

Good morning,

Please see the message below regarding the Viva Florida 500 newsletter.

Thank you,
Laura

Laura Cryan
Budget Analyst
Castillo de San Marcos & Fort Matanzas NM
1 South Castillo Drive
St. Augustine, FL 32084

Office: 904-829-6506, x 225
FAX: 904-823-9388
laura_cryan@nps.gov
----- Forwarded by Laura Cryan/CASA/NPS on 09/17/2012 10:56 AM -----

From: Florida500info [mailto:Florida500info@dos.myflorida.com]
Sent: Wednesday, September 12, 2012 4:47 PM
To: Porter, Rachel B.; Post, Kerri L.; Stratton, Samantha L.; Elkin, Madison E.
Subject: Viva Florida 500 Newsletter

Good afternoon, Viva Florida 500 Partners!

To catch up on the latest Viva Florida 500 partner activities, visit http://www.fla500.com/main.php, where exciting updates and events are being added daily. We welcome you to download and enjoy the latest Viva Florida 500 Newsletter. A special thank you to contributing partners for their submissions to this edition.

Don't miss your opportunity to be featured in next edition of the newsletter. We encourage you to share your highlighted projects with us and the entire Viva Florida 500 family. Please send an article about a Viva Florida 500 planned event or activity to Florida500info@dos.myflorida.com by the close of business September 19, 2012 for consideration. Ideally, submissions should range from 150-200 words, and images are greatly appreciated.

Thank you for your support and dedication to the Viva Florida 500 initiative.

The Viva Florida 500 team

Description: twitterDescription: fb Viva Florida 500

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Florida is headed in the right direction!
Click to Enlarge
(Embedded image moved to file: pic09401.jpg)

VivaFlorida500

The Department of State is leading the commemoration of Florida's 500th anniversary in 2013. For more information, please go to www.fla500.com.

The Department of State is committed to excellence. Please take our Customer Satisfaction Survey.

Stanton, Robert

From: Vicky Evans-McCrarey [vicky ns-mccrarey@westat.com]
Sent: Monday, September 17, 2012 :06 PM
To: Stanton, Robert
Cc: Anderson, Kiren E
Subject: Master of Ceremony ~ Thank You Mr. Stanton
Attachments: 2012 MC MABHRP_invitation .pdf

Importance: High

Dear Mr. Stanton,

Please accept this letter of Thanks for accepting our invitation to be our Master of Ceremony for our upcoming 38th Annual Bethune-Height Recognition Program and Luncheon. We were thrilled when you sent us your acceptance to our request, and we look forward to meeting and fellowshipping with you.

Mr. Stanton, in the attached letter is a request for a Bio and Picture for our program journal, and if you would, please have that information forwarded to the email address listed in the letter.

If you have any questions please don't hesitate to contact me.

With Best Regards,
Vicky Evans-McCrarey, President
Mitchellville-Bowie Section, NCNW
Chair, Bethune-Height Recognition Program
(301) 294-3905-wk
(301) 367-0892-c,h
Great works are performed not by strength, but by perseverance.....

Mid-Atlantic Reg : Bethune-Height Recognition Program
National Counci) egro Women, Inc. (NCNW)
P.O. Box 4643
Capitol Heights, MD 2(

Mary McLeod Bethune, n ler
Dorothy I. Height, Pres t Emerita
Ms. Ingrid Saunders-J(NCNW Chair
Dr. Avis Jones-DeWee ecutive Director

September 10, 2012

Dear Mr. Stanton,

Thank you for accepting our invitation to be the M: remony for the 38th Annual Mid-Atlantic Region Awards Recognition Program and Luncheon. This event w on Saturday, November 10, 2012, from 1:00-4:00 pm at the Kellogg Conference Hotel at Gallaudet Universi Florida Avenue NE, Washington, DC 20002. We will appreciate if you would arrive at 12:30 pm, for phot meet and get acquainted with the newly elected NCNW National Board Members, Honorary Chair Person, a m committee members, before the head table guests prepare to procession into the banquet room.

* Please send us a copy of your biography and pictu ude in our souvenir journal. You will be given the opportunity to address our guests for three minutes i b inning of the Awards Program. You will also be receiving a copy of the "Program Flow" for your re

The Bethune Recognition Program was established however, this is the second year that we are paying tribute and homage to a legend Dr. Mary McLeod Bethun grandmother of civil rights, Dr. Dorothy I. Height. We are joining the forces of the two most courageous wom who had a dream of bettering the lives of African American Women and their families. Our program, known a *ne-Height Recognition Program"* will honor the works of these two dynamic women. This national progra CNW is to celebrate and honor individuals who made the commitment to support NCNW by becoming a Beth ht Achiever, Life Member, or Legacy Life Member.

This year, Dr. Julian Malveaux, an accomplished litor, economist, commentator, 15th President of Bennett College, and founder of "Last Word Productions, In erve as our 2012 Honorary Chair.

The proceeds of this event are utilized to assist W in meeting its mission. The tradition of giving and supporting one's own has been instilled in us by Mary McLeod Bethune. It is in her spirit of giving that we thank you for your support in assisting NCNW its obligation in improving the quality of life for women, children, families, and our communities.

Please complete and submit the attached RSVP er than October 10, 2012. For more information, please contact Vicky Evans-McCrarey at 301-367-0892 or ner at 301-952-1123.

We look forward to seeing you on November 10th a ne-Height Recognition Program!

Sincerely,

Vicky Evans-McCrarey
Committee Chair

Mid-Atlantic Region Bethune- ht Recognition Program & Luncheon
National Council o . . r Women, Inc. (NCNW)

Saturday, No r 10, 2012, 1:00 p.m.
Kellogg Confere l @ Gallaudet University
800 Florida Ave . Washington, DC 20002

Please respond before October 10, 2012.

☐ I will be attending the Bethune-Height R n Program & Luncheon
(w/Guest_____ w/o Guest_____)

☐ _____@$55.00 Luncheon Tickets per p \ litional Tickets)

☐ I would like to order additional lunch tic ☐ I will not be ordering additional tickets
Enclosed is a check for $_____.

Name_____ _____

Address_____ _____

City_____ _____

Telephone_____Fax _____

E-mail_____ _____

Guest Name_____ _____

Please mail with form back, and check made pay *thune-Height Recognition Program NCNW* to:

Mid-Atlantic Region ' ight Recognition Program
National Council Women, Inc. (NCNW)
P.O. Box 464 Heights, MD 20791

Please email your rdorsey@gmail.com

Stanton, Robert

From: Gordon_Wilson@nps.g
Sent: Friday, September 14, :
To: Stanton, Robert
Cc: Vela, David; Erika W. E
Subject: Request from the RD **

)DAY, September 14 at 3:00pm***

Good Afternoon Director Stanton:

David has asked us to provide some information on
Anniversary of the founding of Florida by Ponce de

.nned in Florida parks to commemorate the 500th

Castillo de San Marcos and Fort Matanzas NMs wil
Spanish exploration within the complex context of F
settlement of St. Augustine and the construction of t

iculum-based educational efforts that help place early
- people and struggles for empire that led to the
. ; San Marcos.

Since the Castillo and Fort Matanzas post date Pon
story in context.

-' of Florida, we plan to focus mainly on putting the Ponce

About a month ago we hired a park ranger to speci
programs now, so we don't have specifics on thos.

ı educational outreach, and we are developing the

We have entered into a partnership with a local gr
These young people formed in our community to p.
jointly participating in events and activities as we ne
group for 2013. You may recall Director Stanton, th
meeting last July.

mmemoration supporters, the "Youth Ambassadors".
ents surrounding the 2015 anniversary, and we will be
.sary year. Nothing specific is planned yet with this
was richly represented at our initial 450th Commission

We also have a major construction project beginnin
site special programming may be limited for part of

; to rehab the rest rooms inside the Castillo, so our on-

I hope this helps, I might be able to provide more de
appointments today and he is unavailable. We w"

:hief of Interpretation, Jon Burpee, has medical
is report next week if we have more information for you.

Kind Regards;

Gordie

Gordie Wilson
Superintendent
Castillo de San Marcos/Fort Matanzas National Mo.
904-829-6506 ext. 221

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St. Augustine 450th Commemoration Commission
March Meeting, St. Augustine, FL

Itinerary

Sunday, March 18, 2012

3:00 pm	Federal Commission members and guests arrive to St. Augustine. Local ground transportation available for guests arriving to St. Augustine Airport and traveling to Casa Monica.
4:00 pm	Gather in Casa Monica Hotel lobby to walk to the Castillo de San Marcos National Monument
4:30 pm	Guided tour of the Castillo with live demonstration of cannon firing (weather permitting)
5:15 pm	Tour of the St. Augustine Pirate & Treasure Museum
6:30 pm	Dinner on St. George Street at the Florida Cracker Café

Monday, March 19, 2012

9:00 am	St. Augustine 450th Commemoration Federal Commission Meeting – Casa Monica II Conference Room (enter 95 Cordova Restaurant and turn left at Wine Room). Coffee, tea and fresh fruit will be provided
12:00 pm	Federal Commission and City Commission official recognition of the 1812 Spanish Constitution Bicentennial Anniversary at the Spanish Constitution Monument at the Plaza de la Constitución (just across the street from hotel). Followed by lunch at the Casa Monica Hotel.
1:30 pm	Resume meeting. Florida Secretary of State Ken Detzner, Rachel Porter, and Kerri Post with Department of State present to the Federal Commission.
3:00 pm	Meeting adjourns
5:30-6:45 pm	Reception at the East Gallery of the St. Augustine Amphitheatre Light hors d'oeuvres will be served
7:00 pm	President Clinton event at St. Augustine Amphitheatre — Attire??

St. Augustine 450th Commemoration Commission Meeting
Monday, March 19, 2012, 9:00 am – 3:00 pm
Meeting III
Casa Monica II Conference Room
St. Augustine, FL

Agenda:

9:00 am	Administrative Details from Lindsey Phillips
9:15 am	Review of minutes from December meeting ✓
	Discussion of/and final approval to adopt mission statement as proposed
9:30 am	Update from Dana Ste. Claire on City of St. Augustine's Projects
	Civil Rights Center Update from J.T. Johnson
	Civil Rights Center Update from Jeremy Marquis of Halback Design Group, Inc.
10:30 am	Adopt City of St. Augustine's Strategic Plan for Commission as subset
10:45 am	*Break*
11:00 am	Approval of press release on Commission's development of Mission and the City of St. Augustine's Strategic Plan
11:15 am	14th member of the Commission
12:00 pm	*Lunch and brief tour of Plaza de la Constitución*
1:30 pm	Presentation by Florida Secretary of State Ken Detzner, Rachel Porter, and Kerri Post with Department of State
2: 15 pm	Establishment of E-Mail Address: casa_450commission@nps.gov
3:00 pm	Closing Discussion and Adjourn

450TH COMMEMORATION COMMISSION
CONFERENCE CALL
Wednesday, August 1, 2012 – 10:30 am

Present:

Jay Kislak, Chairman
Katharine Dickenson, Vice-Chair
Robert Stanton, Commissioner
David Vela, Southeast Regional Director, National Park Service
Gordon Wilson, Superintendent, Castillo de San Marcos NM
Lindsey Phillips, Interim Executive Director, National Park Service
Laura Cryan, Administrative Support, National Park Service

Funding:

- Mr. Vela provided commissioners with an update on his and Commissioner Stanton's efforts in obtaining potential funding for the commission:
    - He met with NPS Comptroller, Bruce Sheaffer to discuss potential financial strategies. Although the ultimate objective is securing $500,000 for the commission, short-term options are being considered to include providing "seed money" which could be leveraged and or matched.
    - Congress will keep the Federal government funded for the next six months through a continuing resolution (CR) for Fiscal Year 2013. It will be extremely difficult to obtain $500,000 during a CR.
    - Vela and Stanton will continue to work with the Department and NPS to pursue financial support and encouraged the commission to pursue similar options.
    - Dickenson suggested aiming closer to leveraging $1 million for the commission.

- Mr. Vela proposed a number of outcomes that the commission could pursue through the availability of "seed money" such as:
    - St. Augustine and the Castillo have the opportunity to tell stories through educational outreach programs that involved multiple communities of color. For example, local student ambassadors can use theatre to portray stories of daily Colonial Spanish life to enhance visitor understanding and appreciation of our nation's oldest city.
    - The NPS is moving from Civil War to Civil Rights initiatives, and this provides an opportunity to leverage financial and program support. Vela will help ensure that St. Augustine/450th is included during these national discussions and efforts.

- Vela inquired as to the type of programs the Executive Committee can create that would help donors match funds. He also mentioned that he has a Clemson University PhD candidate from Central America that is interested in working on a project as well as her dissertation with the National Park Service. This person could benefit the commission if she were to pursue a 450th-related project.

- Dana Ste. Claire is working on drafting a petition for funding addressed to the members of the Florida Delegation. Laura will follow-up with the City on their progress.

Staffing:

- The search for a full-time staff member continues. The Executive Board would like to see an Executive Director in place that will pursue programming, funding, etc.
- This should be a local person that could work closely with the City of St. Augustine and the NPS.

St. Augustine 450th Commemoration Commission

March 13, 2012

Ms. Amy Holley
Acting Assistant Secretary
Policy, Management and Budget
United States Department of the Interior
Washington, DC 20240

Dear Ms. Holley:

Thank you for your letter answering mine of November 18, 2011, to the Secretary.

We have 13 fine, upstanding (some very important) citizens appointed by your office to the Commission. I am sure that, along with me, they will be very disappointed and somewhat disillusioned at the content of your letter. We are still missing a 14th member, which was never appointed. How should this be addressed?

We have all been devoting our time and efforts to the mandate set forth by the legislation when we were appointed. I am sure we are all going to be terribly unhappy for we not only won't have meetings but we may not even have staff, which your office temporarily assigned to our Commission.

By copy of my letter to you, I am again asking the Congressional representatives, who originally proposed this legislation to work with you and try to find some funding, so that we can proceed with what we have been asked to do.

With great hope that the Secretary will help find a solution to our quandary, I remain,

Sincerely yours,

Jay I. Kislak
Chairman
450th St. Augustine Commemoration Commission

cc: Congressman John Mica
Gerry Lynam
Senator Bill Nelson

St. Augustine 450th Commemoration Commission
Inaugural Meeting

Welcome
Kurt Browning
Florida Secretary of State

⌘

Remarks
Ken Salazar
Secretary of the Interior

Bill Nelson
U.S. Senator, Florida

Marco Rubio
U.S. Senator, Florida

John Mica
U.S. Representative, 7th District, Florida

Joseph L. Boles, Jr
St. Augustine Mayor

Juan Molina
Deputy Chief of Mission, Spanish Embassy in Washington

David Vela
Regional Director, Southeast Region, National Park Service

⌘

Selection of Chair and Vice Chair

⌘

Remarks
Kathleen Deagan
Distinguished Research Curator Emerita,
Florida Museum of Natural History, University of Florida

Presentation
Kim Hintz Attorney, Advisor in the Ethics Division of the Office of the Solicitor in the Department of the Interior.

⌘

Commission Discussion

⌘

Adjourn

From Faeth, Lori **Date** 6/22/2011 2:25:00 PM

To Holley, Amy

Cc Suh, Rhea

Subject Briefing memos for meeting with Ambassador of Spain

St Augustine memo- meeting with the Ambassador (2).docx (16 KB HTML)
Memo for Jun 3 mtg of Secy with Ambassador of Spain - rev.docx (109 KB HTML)

Hello,

The Secretary is meeting with the Ambassador of Spain tomorrow – two briefing memos are attached. One provides background on DOI activities in Spain and a summary of the Secretary's recent trip; the second provides background on St Augustine.

Thanks,

Lori

Lori Faeth
U.S. Department of the Interior
Deputy Assistant Secretary for Policy and International Affairs
202-208-4852
lori_faeth@ios.doi.gov

June 23, 2011

INFORMATION MEMORANDUM FOR THE SECRETARY

FROM: Deanna Archuleta, Senior Advisor to the Secretary
Lori Faeth, Deputy Assistant Secretary for Policy and International Affairs

CC: Laura Davis, Chief of Staff
Rhea Suh, Assistant Secretary, Policy, Management and Budget
Matt Lee-Ashley, Deputy Chief of Staff

SUBJECT: St. Augustine 450th Commission

I. INTRODUCTION

On April 15, 2011 Secretary Salazar appointed the St. Augustine 450th Commemoration Commission. Working with the National Park Service, the secretarially-appointed members of the St. Augustine Commission will plan and carry out programs and activities to mark the 450th anniversary of the founding of St. Augustine by Spanish Admiral Pedro Menendez de Aviles in 1565. St. Augustine, Florida is the oldest continuously occupied European-established city in the continental United States. In addition to the 450th anniversary of St. Augustine, 2013 is the 500th anniversary of the first European expedition to Florida lead by Ponce de Leon in 1513.

II. BACKGROUND

Spanish explorer Pedro Menéndez de Avilés founded St. Augustine in 1565 under a grant from King Phillip II of Spain. St. Augustine was often a site of conflict as European nations competed with each other for control of the New World, and, at various times, the flags of Spain, England and the United States have flown over the city. Union forces occupied the city in 1862. In the 1960's, St. Augustine was on the front lines of the Civil Rights Movement, as Dr. Martin Luther King, Jr., led efforts to end segregation and secure equal rights for African Americans.

St. Augustine is home to two National Park Service sites, the Castillo de San Marcos and Fort Matanzas National Monuments. The Castillo de San Marcos, a castle built by the Spanish in 1672 to protect their interests in La Florida, is located in downtown St. Augustine, Florida.

(b) (5)

[redacted]

IV. PARTICIPANTS

Ambassador of Spain, Jorge Dezcallar
Deputy Chief of Mission. Juan Manuel Molina
Cultural Attache, Guillermo del Corral

June 21, 2011

INFORMATION MEMORANDUM FOR THE SECRETARY

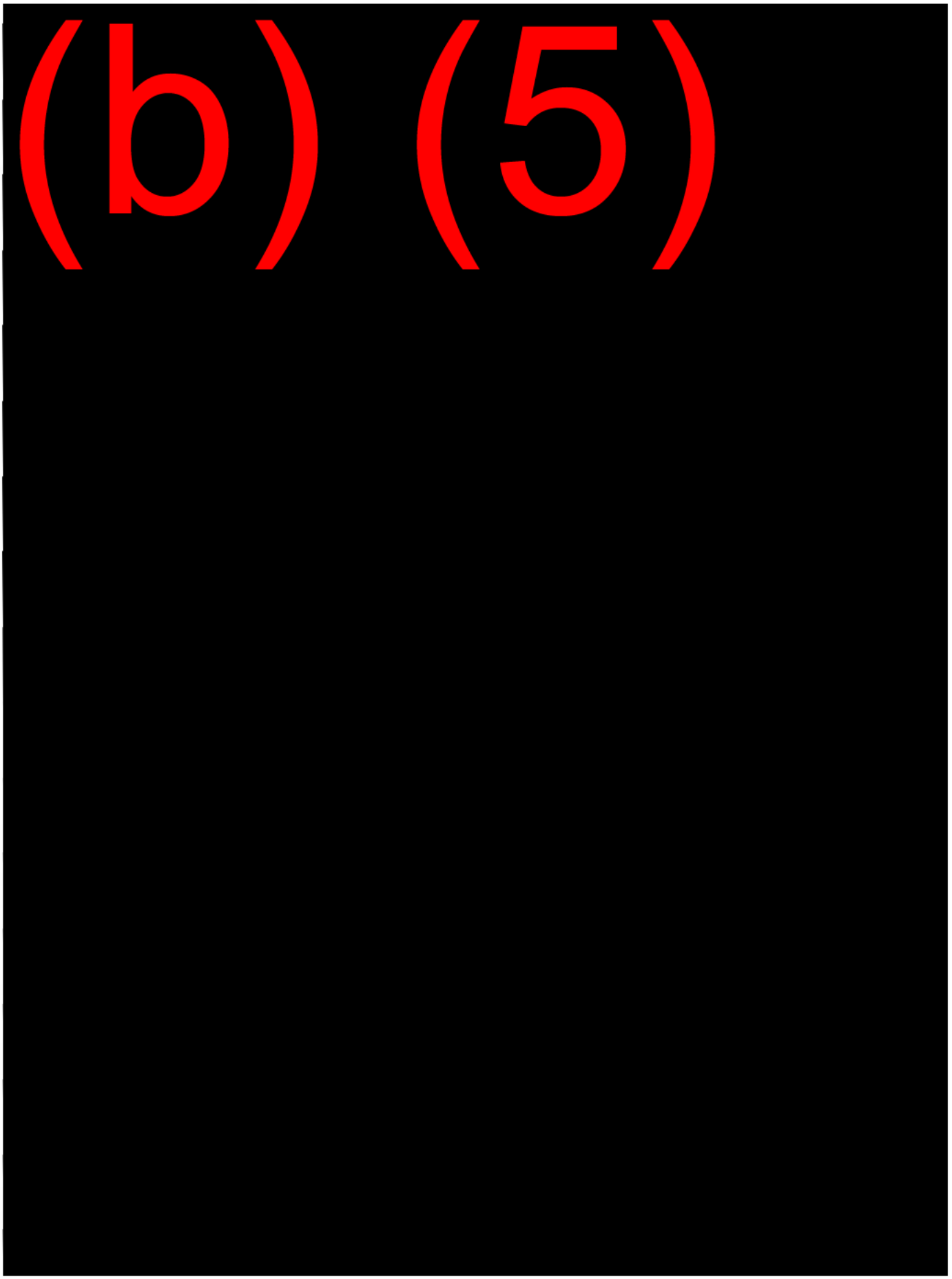
FROM: Lori Faeth, Deputy Assistant Secretary for Policy and International Affairs

CC: Rhea Suh, Assistant Secretary, Policy, Management and Budget

SUBJECT: Meeting with Ambassador of Spain, Jorge Dezcallar

(b) (5)

[redacted]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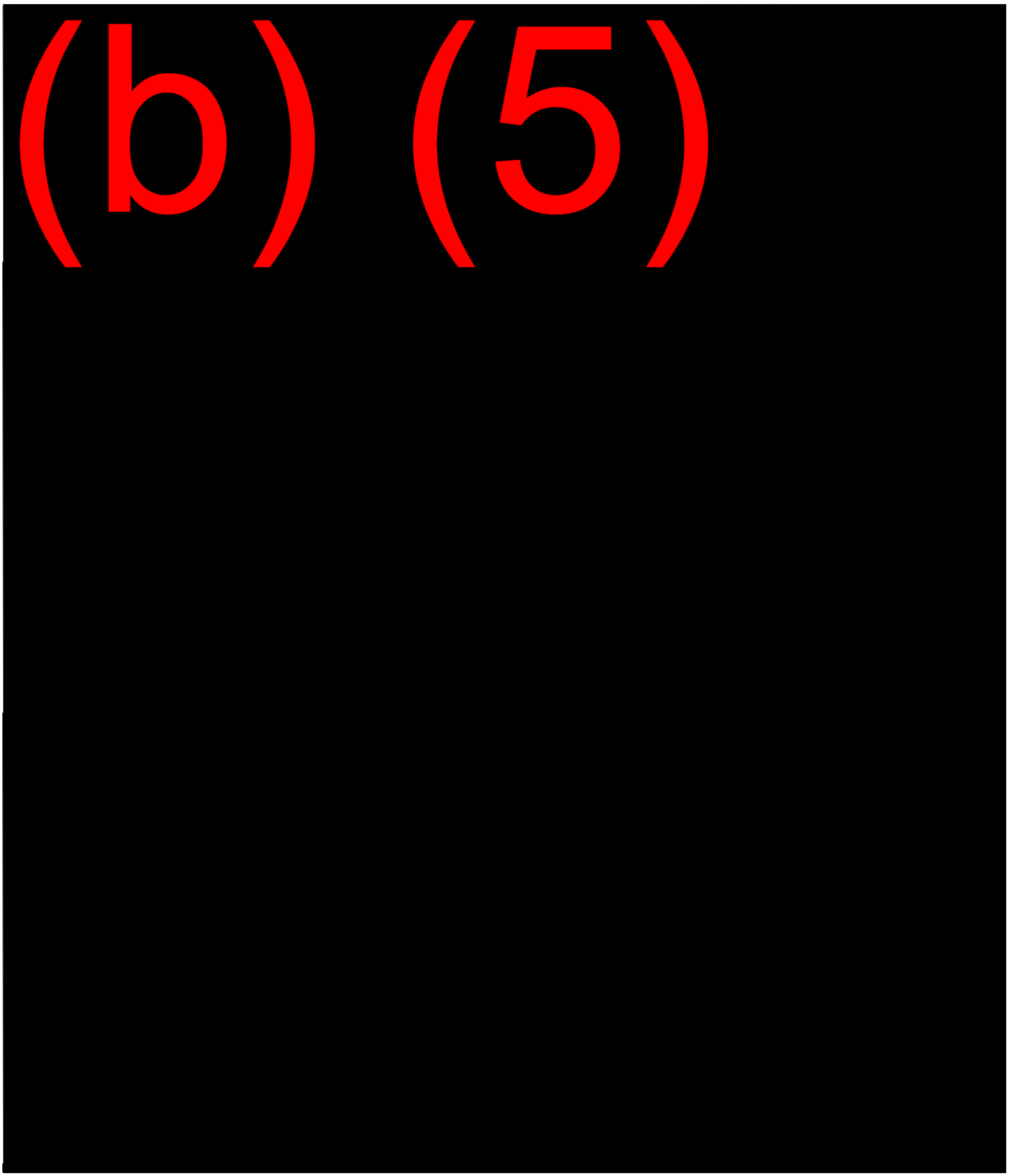
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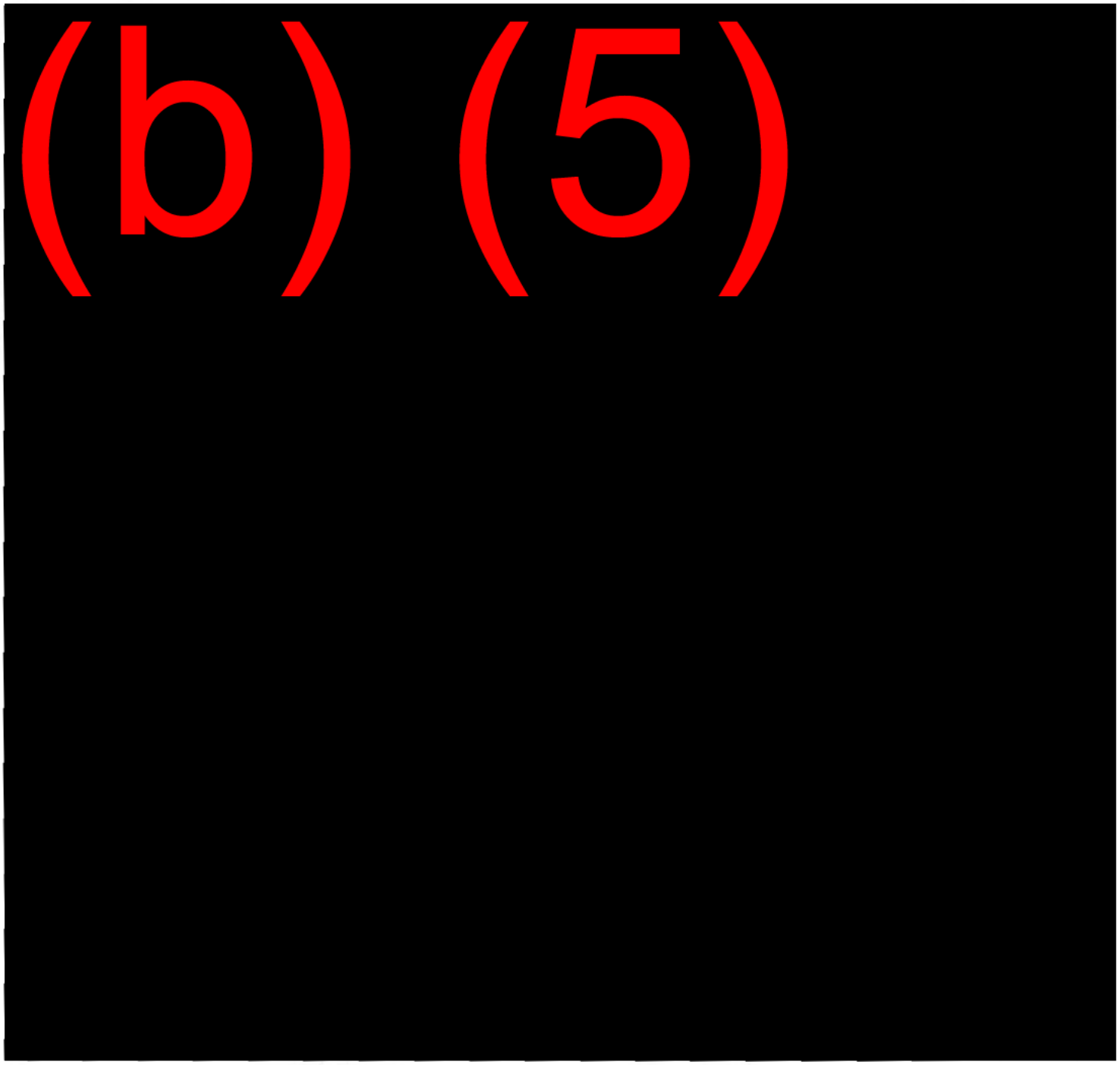

(b) (5)

From Holley, Amy **Date** 6/22/2011 4:52:00 PM
To Padilla, Joan
Cc Suh, Rhea; Faeth, Lori
Subject FW: Briefing memos for meeting with Ambassador of Spain

St Augustine memo- meeting with the Ambassador (2).docx (16 KB HTML)
Memo for Jun 3 mtg of Secy with Ambassador of Spain - rev.docx (109 KB HTML)

Joan:

Attached are briefing memos for the Secretary for tomorrow's meeting. Let us know if you have questions!

From: Faeth, Lori
Sent: Wednesday, June 22, 2011 2:25 PM
To: Holley, Amy
Cc: Suh, Rhea
Subject: Briefing memos for meeting with Ambassador of Spain

Hello,

The Secretary is meeting with the Ambassador of Spain tomorrow – two briefing memos are attached. One provides background on DOI activities in Spain and a summary of the Secretary's recent trip; the second provides background on St Augustine.

Thanks,

Lori

Lori Faeth
U.S. Department of the Interior
Deputy Assistant Secretary for Policy and International Affairs
202-208-4852
lori_faeth@ios.doi.gov

From Faeth, Lori **Date** 3/9/2012 6:14:29 AM

To Lee-Ashley, Matt; Holley, Amy; Kelly, Kate P; Fetcher, Adam K; Shafroth, William; Hosein, Danny

Cc

Subject Fw: Executed Cooperative Agreement Between the NPS and City of St. Augustine, Florida - Sarbanes grants

Signed CA P12PA30122.pdf (585 KB HTML)

FYI
Lori Faeth
Deputy Assistant Secretary for Policy and International Affairs
202-208-4852

----- Original Message -----
From: Bowman, Randal R
Sent: Monday, March 05, 2012 10:12 AM
To: Faeth, Lori
Cc: Clement, Joel P; Holman, Terry L
Subject: FW: Executed Cooperative Agreement Between the NPS and City of St. Augustine, Florida - Sarbanes grants

I thought you might want to see this, as I believe the Secretary has been interested in the St. Augustine 450th anniversary. Terry is out today, and her blackberry is not working, so she could not forward it herself.

-----Original Message-----
From: Jim_Evans@nps.gov [mailto:Jim_Evans@nps.gov]
Sent: Saturday, March 03, 2012 9:59 AM
To: PFMD_BOSS_Program_Support@nps.gov; Cochran, Kent; Hartsoe, Mark; Edwards, Lee; tfleming@citystaug.com; cosa@cityofstaug.com; Wilson, Gordie; Scott, Ana M.; Jamie.Pfister@dot.gov; adam.schildge@dot.gov; Henrika.Buchanan-Smith@dot.gov; Bowman, Randal R; Holman, Terry L; Elizabeth.Stutts@DOT.State.FL.us; Kimberly.Sledge@dot.gov; Tawanna.Glover@dot.gov; Phillips, Lindsey; Andrew_Lubner@nps.gov; Walden, Beth; Gordon, Jonte L.; Anderson, A Mark; nbrilliant@citystaug.com
Subject: Executed Cooperative Agreement Between the NPS and City of St. Augustine, Florida

All:
Attached please find the executed Cooperative Agreement between the historic City of St. Augustine, Florida and the National Park Service.

Congratulations are in order to the many people who made this agreement possible. This agreement represents the culmination of many months.
Special thanks and acknowledgment is given to National Park Service officials of Castillo de San Marcos National Monument, the NPS Washington Contracting Office, Interior Solicitors Office, Southeast Region Office and program support staff of the Park Facilities Management Division.

Outside the National Park Service, special thanks and recognition is given to the Mayor and City Officials of the City of St. Augustine, the program management team and support offices of the U.S. Department of Transportation's Federal Transit Administration Paul S. Sarbanes Transit in Parks program, the staff of Florida Congressman John Mica, Chair, House Transportation and Infrastructure Committee, the Florida Department of Transportation and by the policy staff of the Secretary of the Interior.

This agreement between the City of St. Augustine and Castillo de San Marcos National Monument demonstrates continued public purpose efforts by federal agencies to enhance pedestrian and transit safety improvements in the City and around the Castillo de San Marcos National Monument supporting the City's 450th Anniversary commemoration. The National Park Service supports, under Public Law 111-11 (June 2010) the City's 450th Commemoration Commission under the leadership of the Secretary of the Department of the Interior responsible

for providing this form of assistance.

Best regards,
Jim Evans

(See attached file: Signed CA P12PA30122.pdf) Jim Evans Park Roads and Parkways Program Alternative Transportation Program Manager Transit in Parks Program Manager U.S. Department of Interior National Park Service
1849 C Street, N.W. (MS2420)
Washington, D.C. 20240-0001

www.nps.gov/transportation

http://www.nps.gov/casa/parkmgmt/anniversary.htm

National Park Service Headquarters
Park Facilities Management Division - 10th Floor
1201 Eye ("I") Street, N.W.
Washington, D.C. 20005

202/513-7021

National Park Service
WASO Contracting Office
Received

FEB 22 2012

Agreement Number P12PA30122

Cooperative Agreement
between
The United States Department of the Interior
National Park Service, Castillo de San Marcos National Monument
and
City of St. Augustine, Florida

This cooperative agreement (Agreement) is entered into by the U.S. Department of the Interior, National Park Service (NPS), and the City of St. Augustine, Florida (City).

ARTICLE I – BACKGROUND AND OBJECTIVES

The objective of this Agreement is to enter into a cooperative agreement for public purpose between the U.S. Department of the Interior NPS and the City to perform a study to enhance pedestrian and transit safety in the City and around the Castillo de San Marcos National Monument and to provide $250,000 for project planning support in relation to the City's 450th Anniversary commemoration. Authorized funding will be provided by the U.S Department of Transportation, Federal Transit Administration's Paul S. Sarbanes Transit in Parks Program (TRIP) to the NPS through an Interagency Reimbursable Agreement. The NPS will provide the City TRIP funding after the satisfactory completion of a planning study to improve access to NPS Castillo de San Marcos National Monument.

Under the Omnibus Public Land Management Act of 2009 (Public Law 111-11 section 7404) the City's 450th Commemoration Commission (Commission) was established. The Commission is an entity within the Department of the Interior. As part of the Commission, the NPS serves on the Commission and is responsible for providing technical, research and funding assistance, development of knowledge and support involving substantial involvement associated with planning, developing and carrying out programs to further the commemoration the oldest European-established city in the U.S. The Secretary of the U.S. Department of the Interior selects the members of the Commission and supports the provision of technical and financial support.

Specifically the TRIP is providing $250,000 to the NPS for the City to complete a pedestrian and transit study (research) to improve pedestrian and transit safety in the city and around the Castillo de San Marcos National Monument. The study will examine the visual connections from the Castillo de San Marcos National Monument to the adjacent historic downtown of St. Augustine, Florida. The legal authority established for TRIP funding is Under Public Law 104-205 [49 USC 4011].

Most visitors park at the City's new multi-modal transportation facility at the Visitor Information Center (VIC), but the 5-minute walk to the Castillo de San Marcos National Monument utilizes undersized sidewalks flanking the busy 4-lane SR A1A, which segments the fort from its historical relationship with the City it was built to protect. The deliverables shall consist of an Executive Summary of Alternative Design Options, a report on Collection, Research, Assessment and Framework for Planning and Design and a Master Plan. These reports will include researching and identifying techniques to improve alternative transportation options for

both pedestrian and transit connections (for horse carriages and sightseeing trams), developing preliminary and final design options, and completing preliminary engineering work in preparation for implementation of the design.

This Agreement requires substantial involvement between the NPS and the City. Such involvement includes meetings, participation in information exchange, product direction, policy discussions are anticipated. The study's development of alternative design options will have significant impact on pedestrian and transit safety in the City and around the Castillo de San Marcos National Monument. The NPS and the City are responsible for working closely to ensure the satisfactory completion of the study and that it is in the best interest of the public and service to meet the mandates established by the Commission.

ARTICLE II - AUTHORITY

16 *U.S.C. §1g* provides that the NPS may enter cooperative agreements that involve the transfer of NPS-appropriated funds to local governments, for the public purpose of carrying out NPS programs pursuant to 31 *U.S.C. 6305*; and,

6 USC §1a-2(j) Cooperative research and training programs. Enter into cooperative agreements with public or private educational institutions, States, and their political subdivisions, for the purpose of developing adequate, coordinated, cooperative research and training programs concerning the resources of the National Park System, and, pursuant to any such agreements, to accept from and make available to the cooperator such technical and support staff, financial assistance for mutually agreed upon research projects, supplies and equipment, facilities, and administrative services relating to cooperative research units as the Secretary deems appropriate; except that this paragraph shall not waive any requirements for research projects that are subject to the Federal procurement regulations.

ARTICLE III – STATEMENT OF WORK

A. **NPS agrees to:**

1. Provide $250,000 in U.S Department of Transportation's TRIP funding to the City of St. Augustine, Florida in support of the completion of a pedestrian and transit study to improve the pedestrian and transit safety in the City and around the Castillo de San Marcos National Monument.

2. Work closely with the City and the Commission on work associated with the pedestrian and transit study to improve the pedestrian and transit safety in the City and around the Castillo de San Marcos National Monument.

3. Work with the Federal Transit Administration to execute an Interagency Reimbursable Agreement to request appropriated TRIP funding in support of the study.

B. **City of St. Augustine agrees to:**

1. Work closely with the NPS in the development of a pedestrian and transit study to improve the pedestrian and transit safety in the City and around the Castillo de San Marcos National Monument.

2. Communicate and coordinate closely with the NPS concerning development of alternative design options to improve pedestrian and transit access improvements to the Castillo de San Marcos National Monument.

3. Utilize other agencies and organizations to assist with the study of alternative design options to improve pedestrian and transit access improvements to the Castillo de San Marcos National Monument.

4. The deliverables shall consist of an Executive Summary of Alternative Design Options, a report on Collection, Research, Assessment and Framework for Planning and Design and a Master Plan.

5. Provide study deliverables to the NPS.

C. **NPS and City agree to:**

1. Cooperate in the development of alternative design options to improve pedestrian and transit access to improve the pedestrian and transit safety in the City and around the Castillo de San Marcos National Monument.

2. Utilize other agencies and organizations to assist with the development of alternative design options to improve pedestrian and transit access improvements to the Castillo de San Marcos National Monument.

3. Undertake project closeout briefings associated with the completed study.

ARTICLE IV – TERM OF AGREEMENT

This Agreement will become effective upon signature of both parties and extend through September 30, 2012, unless terminated earlier in accordance with Article XI.

ARTICLE V – KEY OFFICIALS

A. Key officials are essential to ensure maximum coordination and communications between the parties and the work being performed. They are:

1. **For the NPS:**

(a) **Local/Coordinating/Agreements Technical Representative**

James Evans

COR/ATR
Transit in Parks Program Manager
Park Roads and Parkways Program
Alternative Transportation Program Manager
U.S. Department of Interior
National Park Service
1849 C Street, N.W. (MS2420)
Washington, D.C. 20240-0001

National Park Service Headquarters
Park Facilities Management Division - 10th Floor
1201 Eye ("I") Street, N.W.
Washington, D.C. 20005
E-mail: Jim_Evans@nps.gov
Telephone: 202/513-7021
Facsimile: 202/371-6675

(b) Signatory/Administrative/Contracting Officer

Elizabeth Walden
Contracting Officer
National Park Service
WASO Contracting and Procurement
12795 W. Alameda Pkwy.
Lakewood, CO 80228
(303) 987-6739
Fax (303) 969-2402
beth_walden@nps.gov

2. **For the City:**

John P. Regan, City Manager
City of St. Augustine
City Hall
75 King Street (4th Floor)
St. Augustine, FL 32085-0210
Telephone: 904-825-1006
Telephone: 904-825-1015
Fax: 904-825-1096
cosa@citystaug.com
jregan@ci.st-augustine.fl.us

B. **Communications** - The City will address any communication regarding this Agreement to the agreements technical representative with a copy to the Contracting Officer, and to the representative of Castillo de San Marcos National Monument. Communications that relate solely to routine operational matters described in the current work plan may be sent only to the superintendent.

C. **Changes in Key Officials** - Neither the NPS nor the City may make any permanent change in a key official without written notice to the other party reasonably in advance of the proposed change. The notice will include a justification with sufficient detail to permit evaluation of the impact of such a change on the scope of work specified within this Agreement. Any permanent change in key officials will be made only by modification to this Agreement.

ARTICLE VI – AWARD AND PAYMENT

A. The commitment of funds in furtherance of this Agreement will be authorized by individual one (1) Task Agreements issued against this Cooperative Agreement identifying the project, amount of financial assistance (not to exceed $250,000) and any other special term or condition applicable to that project.

B. Requests for Reimbursement (SF-270) will be submitted to the NPS Contracting Officer. Payment will be made no more frequently than monthly and will be paid by Electronic Funds Transfer directly into the City's account.

C. In order to ensure proper payment, it is recommended that the City register with the Central Contractor Registration (CCR), accessed at http://www.ccr.gov. Failure to register can impact payments under this Agreement and/or any other financial assistance or procurements documents the City may have with the federal government.

D. Any award beyond the current fiscal year is subject to availability of funds; funds may be provided in subsequent fiscal years if project work is satisfactory, according to the following schedule of not-to-exceed amounts:

FY 2012: $250,000

ARTICLE VII – PRIOR APPROVAL

The City shall obtain prior approval for budget and program revisions, in accordance with OMB circular A-110 as codified by *43 CFR §12.925*.

ARTICLE VIII - LIABILITY

THE CITY agrees:

A. To the extent allowed by law, to indemnify, save and hold harmless, and defend the United States against all fines, claims, damages, losses, judgments, and expenses arising out of, or from, any act or omission of the City, its officers, employees, or (members, participants, agents, representatives, agents as appropriate) arising out of or in any way connected to activities authorized pursuant to this Agreement. This obligation shall survive the termination of this Agreement.

B. To purchase public and employee's liability insurance at its own expense from a responsible company or companies with a minimum limitation of One Million Dollars ($1,000,000) per person for any one claim, and an aggregate limitation of Three Million Dollars ($3,000,000) for any number of claims arising from any one incident. The policies shall name the United States as an additional insured, shall specify that the insured shall have no right of subrogation against the United States for payments of any premiums or deductibles due thereunder, and shall specify that the insurance shall be assumed by, be for the account of, and be at the insured's sole risk. Prior to beginning the work authorized herein, City of St. Augustine shall provide the NPS with confirmation of such insurance coverage.

C. To pay the United States the full value for all damage to the lands or other property of the United States caused by City, its officers, employees, or representatives [as in Paragraph 1].

D. To provide workers' compensation protection to City officers, employees, and representatives.

E. To cooperate with the NPS in the investigation and defense of any claims that may be filed with the NPS arising out of the activities of the City, its agents, and employees.

F. In the event of damage to or destruction of the buildings and facilities assigned for the use of City in whole or in part by any cause whatsoever, nothing herein contained shall be deemed to require the NPS to replace or repair the buildings or facilities. If the NPS determines in writing, after consultation with City, that damage to the buildings or portions thereof renders such buildings unsuitable for continued use by City, the NPS shall assume sole control over such buildings or portions thereof. If the buildings or facilities rendered unsuitable for use are essential for conducting operations authorized under this Agreement, then failure to substitute and assign other facilities acceptable to City will constitute termination of this Agreement by the NPS.

ARTICLE IX – REPORTS AND/OR DELIVERABLES

A. Specific projects or activities for which funds are advanced will be tracked and reported by submittal of SF-272, Federal Transaction Report and quarterly submittal of SF-269, Financial Status Report, as outlined in 43 *CFR §12.952*.

B. City will provide an annual written evaluation of the program activity prior to October 15 of the following year (2012), to the key officials identified in Article V above. The evaluation will include descriptive information of program activity, a summary of park unit participation, and recommendations for future program activity.

C. The Secretary of the Interior and the Comptroller General of the United States, or their duly authorized representatives, will have access for the purpose of financial or programmatic review and examination to any books, documents, papers, and records that

are pertinent to the Agreement at all reasonable times during the period of retention in accordance with 43 *CFR §12.953*.

ARTICLE X – PROPERTY UTILIZATION

All tools, equipment, and facilities furnished by the park will be on a loan basis. Tools, equipment, and facilities will be returned in the same condition received except for normal wear and tear in project use. Property management standards set forth in 43 *CFR §12.933* through *12.935* apply to this Agreement.

ARTICLE XI – MODIFICATION AND TERMINATION

A. This Agreement may be modified only by a written instrument executed by the parties.

B. Either party may terminate this Agreement by providing the other party with thirty (30) days advance written notice. In the event that one party provides the other party with notice of its intention to terminate, the parties will meet promptly to discuss the reasons for the notice and to try to resolve their differences.

ARTICLE XII – GENERAL AND SPECIAL PROVISIONS

A. **General Provisions**

1. **OMB Circulars and Other Regulations** – The following OMB Circulars and other regulations are incorporated by reference into this Agreement:

   (a) *OMB Circular A-110*, as codified by *43 CFR Part 12, Subpart F*, "Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, and other Non-Profit Organizations."

   (b) *OMB Circular A-122*, "Cost Principles for Non-Profit Organizations."

   (c) *OMB Circular A-133*, "Audits of States, Local Governments, and Non-Profit Organizations."

   (d) *43 CFR Part 12, Subpart D*, (Reserved).

   (e) *43 CFR Part 12, Subpart E*, "Buy American Requirements for Assistance Programs." *FAR Clause 52.203-12, Paragraphs (a) and (b)*, "Limitation on Payments to Influence Certain Federal Transactions."

2. **Non-Discrimination** - All activities pursuant to this Agreement shall be in compliance with the requirements of *Executive Order 11246,* as amended; *Title VI* of the *Civil Rights Act of 1964*, as amended, (78 Stat. 252; 42 U.S.C. §§2000d et seq.); *Title V, Section 504* of the *Rehabilitation Act of 1973*, as amended, (87 Stat.

394; 29 U.S.C. §794); the *Age Discrimination Act of 1975* (89 Stat. 728; 42 U.S.C. §§6101 et seq.); and with all other federal laws and regulations prohibiting discrimination on grounds of race, color, sexual orientation, national origin, disabilities, religion, age, or sex.

3. **Lobbying Prohibition** - 18 *U.S.C. §1913*, Lobbying with Appropriated Moneys, as amended by *Public Law 107-273,* Nov. 2, 2002 - No part of the money appropriated by any enactment of Congress shall, in the absence of express authorization by Congress, be used directly or indirectly to pay for any personal service, advertisement, telegram, telephone, letter, printed or written matter, or other device, intended or designed to influence in any manner a Member of Congress, a jurisdiction, or an official of any government, to favor, adopt, or oppose, by vote or otherwise, any legislation, law, ratification, policy, or appropriation, whether before or after the introduction of any bill, measure, or resolution proposing such legislation, law, ratification, policy, or appropriation; but this shall not prevent officers or employees of the United States or of its departments or agencies from communicating to any such Members or official, at his request, or to Congress or such official, through the proper official channels, requests for legislation, law, ratification, policy, or appropriations which they deem necessary for the efficient conduct of the public business, or from making any communication whose prohibition by this section might, in the opinion of the Attorney General, violate the Constitution or interfere with the conduct of foreign policy, counter-intelligence, intelligence, or national security activities. Violations of this section shall constitute violations of section 1352(a) of title 31.

4. **Anti-Deficiency Act** - *31 U.S.C. §1341* - Nothing contained in this Agreement shall be construed as binding the NPS to expend in any one fiscal year any sum in excess of appropriations made by Congress for the purposes of this Agreement for that fiscal year, or other obligation for the further expenditure of money in excess of such appropriations.

5. **Minority Business Enterprise Development** - *Executive Order 12432* - It is national policy to award a fair share of contracts to small and minority firms. The NPS is strongly committed to the objectives of this policy and encourages all recipients of its Cooperative Agreements to take affirmative steps to ensure such fairness by ensuring procurement procedures are carried out in accordance with 43 *CFR §12.944* for Institutions of Higher Education; Hospitals and other Non-Profit Organizations, and *43 CFR §12.76* for State and Local Governments.

B. **Special Provisions**

1. **Public Information**

(a) The City will not publicize or otherwise circulate promotional material (such as advertisements, sales brochures, press releases, speeches, pictures, still and motion pictures, articles, manuscripts or other

publications) which states or implies Governmental, Departmental, bureau, or Government employee endorsement of a product, service, or position which the City represents. No release of information relating to this Agreement may state or imply that the Government approves of the work product of the City or considers the City's work product to be superior to other products or services.

(b) The City will ensure that all information submitted for publication or other public releases of information regarding this project will carry the following disclaimer:

"The views and conclusions contained in this document are those of the authors and should not be interpreted as representing the opinions or policies of the U.S. Government. Mention of trade names or commercial products does not constitute their endorsement by the U.S. Government."

(c) The City will obtain prior NPS approval from the regional public affairs office for any public information release which refers to the Department of the Interior, any bureau or employee (by name or title), or to this Agreement. The specific text, layout, photographs, etc., of the proposed release must be submitted to the agreements technical representative who will forward such materials to the public affairs office, along with the request for approval.

(d) The City agrees to include the above provisions of this Article in any sub-award to any sub-recipient, except for a sub-award to a state government, a local government, or to a federally recognized Indian tribal government.

2. **Publications of Results of Studies**

No party will unilaterally publish a joint publication without consulting the other party. This restriction does not apply to popular publication of previously published technical matter. Publications pursuant to this Agreement may be produced independently or in collaboration with others; however, in all cases proper credit will be given to the efforts of those parties contribution to the publication. In the event no agreement is reached concerning the manner of publication or interpretation of results, either party may publish data after due notice and submission of the proposed manuscripts to the other. In such instances, the party publishing the data will give due credit to the cooperation but assume full responsibility for any statements on which there is a difference of opinion.

C. **Certifications** – The following certification is required in accordance with the above provisions and made a part of this Agreement:

DI-2010, U.S. Department of the Interior Certification Regarding Debarment, Suspension and Other Responsibility Matters, Drug-Free Workplace Requirement and Lobbying.

ARTICLE XIII – ATTACHMENTS

The following documents are attached to and made a part of this Agreement:

A. City's Work Plan and Budget.

B. Form SF-424, "Application for Federal Assistance" (incorporated by reference).

C. Form SF-424A, "Budget Information" (incorporated by reference).

D. DI-2010.

ARTICLE XIV - SIGNATURES

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date(s) set forth below.

FOR THE NATIONAL PARK SERVICE

E L Walden — 1 Mar 2012

Elizabeth Walden
Contracting Officer

Date

FOR THE CITY OF ST. AUGUSTINE

John P. Regan, City Manager
City of St. Augustine

2/15/12
Date

CORPORATION OF THE CITY OF ST. AUGUSTINE

Alison Ratkovic, City Clerk
City of St. Augustine

2/15/12
Date

Approved as to Legal Form and Sufficiency

Ronald Brown, City Attorney
City of St. Augustine

2/14/12
Date

From Stanton, Robert **Date** 3/9/2012 9:55:57 AM
To Holley, Amy
Cc Haze, Pam K
Subject FW: Signed Kislak response

St Augustine kislak response.pdf (147 KB HTML)

Acting Assistant Secretary Amy Holly,

Hello Amy,

Could you please inform me as to who in the National Park Service assisted you in providing the reply to Mr. Kislak, Chairman of the St Augustine 450th Anniversary Commemoration Commission? As you may know, I serve as a member of the Commission.

Thank you.

Bob Stanton
208-3219

From: Iudicello, Fay
Sent: Tuesday, March 06, 2012 8:13 AM
To: Stanton, Robert
Subject: FW: Signed Kislak response

Bob...
Per your request of Friday afternoon. This was originally tasked to Deanna, but changed to NPS.

Fay S. Iudicello
Director, Office of the Executive
Secretariat and Regulatory Affairs
1849 "C" Street NW MS-7328
Washington, DC 20240-0001
(202) 208-3181 office
(202) 219-2100 fax
(202) 251-0135 cell

United States Department of the Interior

OFFICE OF THE SECRETARY
Washington, DC 20240

MAR - 5 2012

Mr. Jay I. Kislak
Chairman, St. Augustine
450th Commemoration Commission
7900 Miami Lakes Drive West
Miami Lakes, Florida 33016

Dear Mr. Kislak:

Thank you for your letter of November 18, 2011, to Secretary Salazar about the Augustine 450th Commemoration Commission. I appreciate your interest and support for recognition of the important, historical events surrounding the founding of St. Augustine.

I appreciate your communications on the support needed by the Commission. As you know, Congress has not provided funding for this purpose. Thus, to the extent possible, we have been supporting the Commission with funds provided by the National Park Service. The National Park Service and the Department have assisted the Commission with funding for two of its meetings.

The 2012 appropriation for the National Park Service faces many significant challenges nationwide and in the Southeast Region, including absorbing fixed costs that will impact the park units. It is not possible to provide assistance to the Commission either through staffing or a funding allocation. However, we can look at the possibility of working with you to advise you in regard to setting up a friends group.

We appreciate your willingness to serve on this Commission.

Sincerely,

Amy Holley

Amy Holley
Acting Assistant Secretary
Policy, Management and Budget

From Haze, Pam K **Date** 3/20/2012 2:50:11 PM

To Holley, Amy; Foster, Maureen; Sheaffer, C. B.

Cc

Subject RE: Jay Kislak Response to AHolley

St. Augustine letter March 13.docx (15 KB HTML)
printer@bia.doi.gov_20120315_110437.pdf (1.4 MB HTML)

Here is a draft response to the latest letter. comments welcome.

-----Original Message-----
From: Stanton, Robert
Sent: Thursday, March 15, 2012 1:26 PM
To: Holley, Amy
Cc: Vela, David; Foster, Maureen; Jarvis, Jon; Haze, Pam K
Subject: FW: Jay Kislak Response to AHolley

Acting Assistant Secretary Amy Holly,

Hello Amy,

Please see attachments.

With your and Pam 's consideration and counsel ,I respectfully propose that (b) (5) [redacted] (b) (5) [redacted]

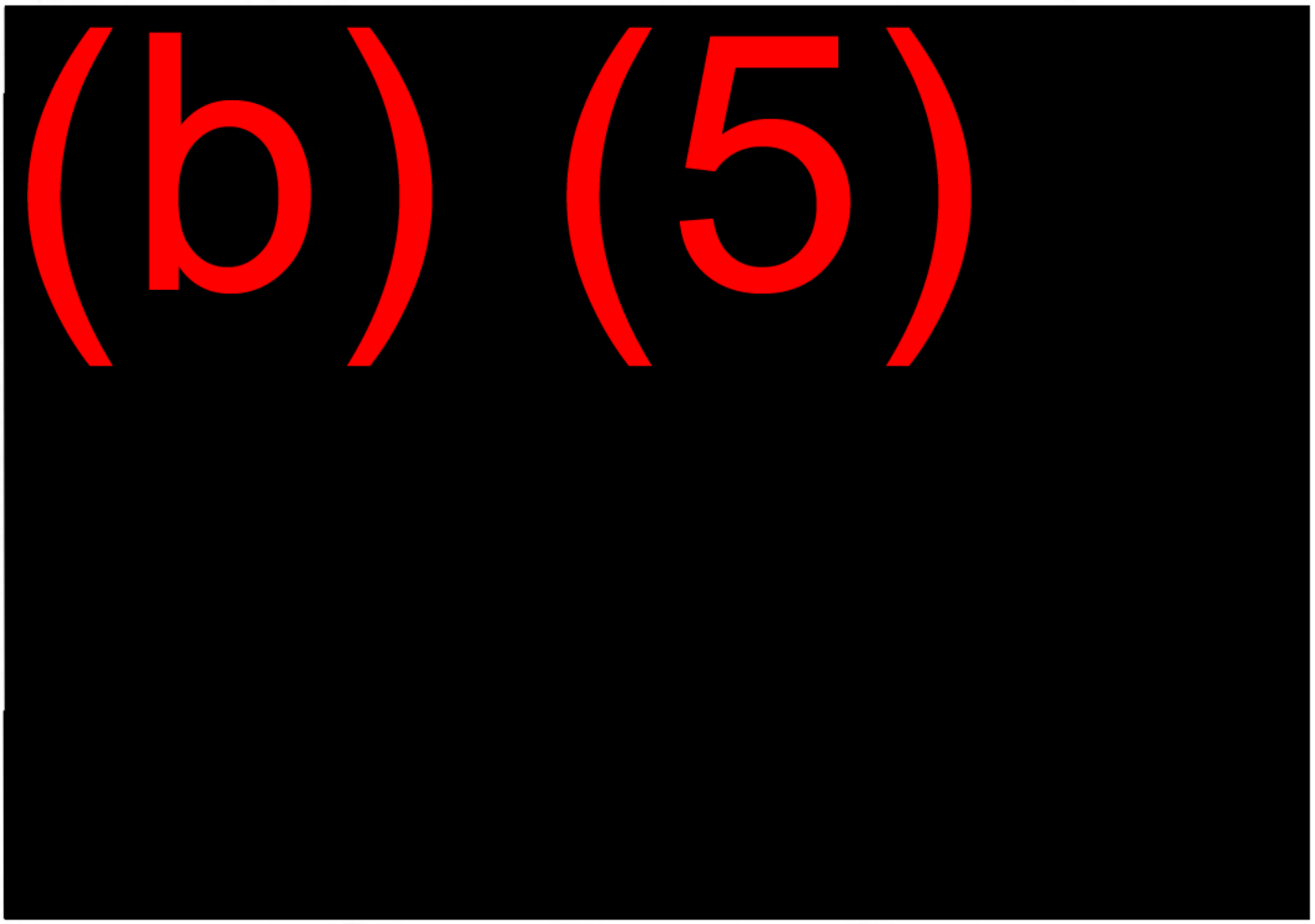
As you know, I was appointed by Secretary Salazar to this congressionally authorized Commission. Assistance thus far for the Commission's work has been provided through the kind cooperation of Director Jarvi and Regional Director David Vela.

Regional Director Vela and I plan to attend the third meeting of the Commission in St Augustine next week (b) (5) [redacted] (b) (5) [redacted]

Please know I am available to discuss.

Thank you.

Bob Stanton
208-3219


(b) (5)

St. Augustine 450th Commemoration Commission

March 13, 2012

Ms. Amy Holley
Acting Assistant Secretary
Policy, Management and Budget
United States Department of the Interior
Washington, DC 20240

Dear Ms. Holley:

Thank you for your letter answering mine of November 18, 2011, to the Secretary.

We have 13 fine, upstanding (some very important) citizens appointed by your office to the Commission. I am sure that, along with me, they will be very disappointed and somewhat disillusioned at the content of your letter. We are still missing a 14th member, which was never appointed. How should this be addressed?

We have all been devoting our time and efforts to the mandate set forth by the legislation when we were appointed. I am sure we are all going to be terribly unhappy for we not only won't have meetings but we may not even have staff, which your office temporarily assigned to our Commission.

By copy of my letter to you, I am again asking the Congressional representatives, who originally proposed this legislation to work with you and try to find some funding, so that we can proceed with what we have been asked to do.

With great hope that the Secretary will help find a solution to our quandary, I remain,

Sincerely yours,

Jay I. Kislak
Chairman
450th St. Augustine Commemoration Commission

cc: Congressman John Mica
Gerry Lynam
Senator Bill Nelson

United States Department of the Interior

OFFICE OF THE SECRETARY
Washington, DC 20240

MAR - 5 2012

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Chairman, St. Augustine
450th Commemoration Commission
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We appreciate your willingness to serve on this Commission.

Sincerely,

Amy Holley

Amy Holley
Acting Assistant Secretary
Policy, Management and Budget

St. Augustine 450th Commemoration Commission

November 18, 2011

The Honorable Ken Salazar
Secretary
U. S. Department of the Interior
1849 C Street, N.W.
Washington, DC 20240

Dear Mr. Secretary:

Jean and I both enjoyed very much dining with you in Miami Beach last Sunday night. Although we were among the very, very few non-Latinos in the room, we were glad to support the American Latino Heritage Fund because of your involvement and that of Neil Mulholland.

As you know, you appointed me and 13 other southern citizens to the St. Augustine 450th Commemoration Commission. At the first meeting in St. Augustine last July, after you, Sen. Bill Nelson, and Rep. John Mica left the room, an election was held, and I had the arguable honor of being elected the Chairman of the Commission. Since then, we have had several Executive Committee sessions of this Commission, where we decided, among other things, to coordinate our efforts with the State of Florida in its celebration of the 500th anniversary of the landing of Ponce de Leon on our shores in 1513 and to the extent we can help the American Latino Heritage Fund.

At that time, we, unsophisticated appointees to the Commission, thought that we would have staff and an allocation to support it, since that was what was indicated in the legislation. We then painfully, as did Bob Stanton of your office (a member of the Commission), became aware of the fact that although monies were authorized to be appropriated had never been funded. Certainly in the climate presently in Washington, DC, it is not going to be easy. Rep. Mica told me that once the "Super Committee" finishes its work, there may be some possibilities but we are not holding our breath.

In the meantime, it would be extremely helpful if the Department of the Interior or the National Park Service either in Washington, St. Augustine, or Miami, FL (any place in the Southeast would do) could lend us an executive to act as a director of this Commission until we have the funds to hire one full-time. This person could be presently employed by the DOI or NPS or it could be someone hired by the DOI to serve in this capacity. Bob Stanton and David Vela (SE Regional Director of the NPS) have been trying to help in this matter.

Mr. Secretary, on December 9, we are having a meeting here in Miami of this Commission to discuss a Strategic Plan. The National Park Service has scraped together enough funds to cover this meeting.

Thereafter, we are going to need your help in one of three directions:

1. See that we get an allocation from Congress; or
2. Supply us with a loaned Executive Director and possibly some administrative help either in DC, St. Augustine, Miami, Atlanta, Jacksonville; or
3. Help us set up a Friends Group associated with some of the parks in the northeast section of Florida to raise money from the public for the parks to take part in this commemoration.

We will also be working with the State of Florida on the 500th anniversary of Ponce de Leon's visit to Florida in 1513 and also to the extent we can with the American Latino Heritage Fund.

Please, Mr. Secretary, see that we get some assistance, at least temporarily, for putting together a staff, so that we can begin the work that you told us you wanted us to do.

Sincerely,

Jay I. Kislak
Chairman

cc: Neil Mulholland
Robert Stanton
Deanna Archuleta
David Vela

From Urban, Heather **Date** 5/7/2012 10:16:05 AM

To Koenigsberg, Melissa; Holley, Amy

Cc

Subject RE: Fw: St. Augustine 450th Federal Commission

Amy,
Can we chat about this? This commission is very important to Senator Nelson. Thanks!

-----Original Message-----
From: Koenigsberg, Melissa
Sent: Friday, May 04, 2012 3:30 PM
To: Urban, Heather
Subject: Fw: Fw: St. Augustine 450th Federal Commission

Fyi-see below. Maureen suggests talking with Amy Holley.

----- Original Message -----
From: Maureen_Foster@nps.gov [mailto:Maureen_Foster@nps.gov]
Sent: Friday, May 04, 2012 03:06 PM
To: Koenigsberg, Melissa
Cc: Nofield, Stephan
Subject: Re: Fw: St. Augustine 450th Federal Commission

No funding is available. A letter has already been sent to the chairman
from Rhea Suh's office stating that.

It is a very odd commission but Chick can help with the vacancy.

Heather should go speak with Amy Holley to understand the issue more fully.

Maureen D. Foster
Chief of Staff
1849 C Street, NW, Room 3114
Washington, DC 20240
202.208.5970 (direct)
202.208.3818 (main)
202.208.7889 (fax)

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saved by the American people,
so that all may experience our heritage.

"Koenigsberg, Melissa" <Melissa_Koenigsberg@ios.doi.gov> 05/04/2012 02:54 PM

To "Foster, Maureen" <Maureen_Foster@nps.gov>

cc "Nofield, Stephan" <Stephan_Nofield@nps.gov>

Subject

Fw: St. Augustine 450th Federal Commission

Maureen,

See below from Heather. Do Chic Fagen and Melanie Wilson-Gore still do boards and commissions? Who is working on this commission--David Vela? They also ask about funding help.

Let me know who we can put then in touch with.

From: Urban, Heather
Sent: Friday, May 04, 2012 01:50 PM
To: Koenigsberg, Melissa
Subject: Fw: St. Augustine 450th Federal Commission

Can you help me with this? Thanks!

From: Stein, Marin (Bill Nelson) [mailto:Marin_Stein@billnelson.senate.gov]

Sent: Friday, May 04, 2012 01:21 PM
To: Urban, Heather
Cc: Tinsley, Abby (Bill Nelson) <Abby_Tinsley@billnelson.senate.gov>; Ross, Katie (Bill Nelson) <Katie_Ross@billnelson.senate.gov>
Subject: St. Augustine 450th Federal Commission

Hi Heather,
Sara is still out of town, so I'm reaching out on her behalf and to hopefully get the ball rolling on something.

The city of St. Augustine, FL is busy planning for the 450th anniversary of its founding in 2015. Bill Leary, City of St. Augustine Commissioner, has reached out to our office for some help.
Specifically he asked about:

- The open spot on the Federal commission that is planning the anniversary event. Mr. Leary is hoping the position might be filled with someone from the Seminole tribe. However, he no longer has a contact in the Dept. of Interior. Can you please advise on who he should reach out to – specifically about this vacancy?
- Funding is starting to become a serious problem. Mr. Leary reports that there is no dedicated staff to help carry out some of these projects. Would Sec. Salazar's Latino Initiative be a potential avenue?

Mr. Leary's personal cell phone is (b) (6) [redacted]

Thanks so much,

Marin

Marin Stein
Legislative Assistant
Office of Senator Bill Nelson
(202) 224-5274

From Holley, Amy **Date** 5/7/2012 10:17:57 AM

To Urban, Heather; Koenigsberg, Melissa; Haze, Pam K

Cc

Subject Re: Fw: St. Augustine 450th Federal Commission

Looping in Pam Haze who knows the most! We'd be happy to talk....

----- Original Message -----
From: Urban, Heather
Sent: Monday, May 07, 2012 10:16 AM
To: Koenigsberg, Melissa; Holley, Amy
Subject: RE: Fw: St. Augustine 450th Federal Commission

Amy,
Can we chat about this? This commission is very important to Senator Nelson. Thanks!

-----Original Message-----
From: Koenigsberg, Melissa
Sent: Friday, May 04, 2012 3:30 PM
To: Urban, Heather
Subject: Fw: Fw: St. Augustine 450th Federal Commission

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From: Maureen_Foster@nps.gov [mailto:Maureen_Foster@nps.gov]
Sent: Friday, May 04, 2012 03:06 PM
To: Koenigsberg, Melissa
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It is a very odd commission but Chick can help with the vacancy.

Heather should go speak with Amy Holley to understand the issue more fully.

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Chief of Staff
1849 C Street, NW, Room 3114
Washington, DC 20240
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"Koenigsberg,

Melissa"
<Melissa_Koenigsberg@ios.doi.gov>
05/04/2012 02:54 PM

To
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cc
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<Stephan_Nofield@nps.gov>

Subject
Fw: St. Augustine 450th Federal Commission

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Let me know who we can put then in touch with.

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- Funding is starting to become a serious problem. Mr. Leary reports that there is no dedicated staff to help carry out some of these projects. Would Sec. Salazar's Latino Initiative be a potential avenue?

Mr. Leary's personal cell phone is (b) (6) [redacted]

Thanks so much,
Marin

Marin Stein
Legislative Assistant
Office of Senator Bill Nelson
(202) 224-5274

From Holley, Amy **Date** 5/7/2012 10:51:59 AM

To Urban, Heather; Koenigsberg, Melissa

Cc

Subject Re: Fw: St. Augustine 450th Federal Commission

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"Koenigsberg,

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05/04/2012 02:54 PM

To: "Foster, Maureen" <Maureen_Foster@nps.gov>
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Mr. Leary's personal cell phone is (b) (6) [redacted]

Thanks so much,
Marin

Marin Stein
Legislative Assistant
Office of Senator Bill Nelson
(202) 224-5274

From Holley, Amy **Date** 5/7/2012 10:53:10 AM
To Haze, Pam K
Cc
Subject Fw: Fw: St. Augustine 450th Federal Commission

----- Original Message -----
From: Holley, Amy
Sent: Monday, May 07, 2012 10:51 AM
To: Urban, Heather; Koenigsberg, Melissa
Subject: Re: Fw: St. Augustine 450th Federal Commission

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05/04/2012 02:54 PM

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Marin Stein
Legislative Assistant
Office of Senator Bill Nelson
(202) 224-5274

From Urban, Heather **Date** 5/7/2012 11:01:46 AM

To Holley, Amy; Koenigsberg, Melissa

Cc

Subject RE: Fw: St. Augustine 450th Federal Commission

Sorry, just ran into a meeting. Can I call around 11:30?

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05/04/2012 02:54 PM

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cc: "Nofield, Stephan" <Stephan_Nofield@nps.gov>
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Mr. Leary's personal cell phone is (b) (6) [redacted]

Thanks so much,
Marin

Marin Stein
Legislative Assistant
Office of Senator Bill Nelson
(202) 224-5274

From Holley, Amy **Date** 5/7/2012 11:02:54 AM

To Urban, Heather; Koenigsberg, Melissa; Haze, Pam K

Cc

Subject RE: Fw: St. Augustine 450th Federal Commission

Looping in Pam again. Not sure of her schedule, and we will really need her. My involvement was kind of limited, but I know there have been further discussions about the funding issues. . . .

-----Original Message-----
From: Urban, Heather
Sent: Monday, May 07, 2012 11:02 AM
To: Holley, Amy; Koenigsberg, Melissa
Subject: RE: Fw: St. Augustine 450th Federal Commission

Sorry, just ran into a meeting. Can I call around 11:30?

-----Original Message-----
From: Holley, Amy
Sent: Monday, May 07, 2012 10:52 AM
To: Urban, Heather; Koenigsberg, Melissa
Subject: Re: Fw: St. Augustine 450th Federal Commission

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Subject: RE: Fw: St. Augustine 450th Federal Commission

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From: Koenigsberg, Melissa
Sent: Friday, May 04, 2012 3:30 PM
To: Urban, Heather
Subject: Fw: Fw: St. Augustine 450th Federal Commission

Fyi-see below. Maureen suggests talking with Amy Holley.

----- Original Message -----
From: Maureen_Foster@nps.gov [mailto:Maureen_Foster@nps.gov]
Sent: Friday, May 04, 2012 03:06 PM
To: Koenigsberg, Melissa
Cc: Nofield, Stephan
Subject: Re: Fw: St. Augustine 450th Federal Commission

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Maureen D. Foster
Chief of Staff
1849 C Street, NW, Room 3114
Washington, DC 20240
202.208.5970 (direct)
202.208.3818 (main)
202.208.7889 (fax)

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so that all may experience our heritage.

"Koenigsberg, Melissa" <Melissa_Koenigsberg@ios.doi.gov>
05/04/2012 02:54 PM

To: "Foster, Maureen" <Maureen_Foster@nps.gov>
cc: "Nofield, Stephan" <Stephan_Nofield@nps.gov>
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To: Urban, Heather
Cc: Tinsley, Abby (Bill Nelson) <Abby_Tinsley@billnelson.senate.gov>; Ross,

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Mr. Leary's personal cell phone is (b) (6) [redacted]

Thanks so much,
Marin

Marin Stein
Legislative Assistant
Office of Senator Bill Nelson
(202) 224-5274

From Haze, Pam K **Date** 5/7/2012 11:22:13 AM

To Holley, Amy; Urban, Heather; Koenigsberg, Melissa

Cc

Subject RE: Fw: St. Augustine 450th Federal Commission

11:30 am okay

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From: Holley, Amy
Sent: Monday, May 07, 2012 11:03 AM
To: Urban, Heather; Koenigsberg, Melissa; Haze, Pam K
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Marin

Marin Stein
Legislative Assistant
Office of Senator Bill Nelson
(202) 224-5274

From Urban, Heather **Date** 5/7/2012 11:23:51 AM

To Haze, Pam K; Holley, Amy; Koenigsberg, Melissa

Cc

Subject RE: Fw: St. Augustine 450th Federal Commission

Sounds good. I will call you them.

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Marin

Marin Stein
Legislative Assistant
Office of Senator Bill Nelson
(202) 224-5274

From Stanton, Robert **Date** 5/30/2012 12:14:42 PM
To Holley, Amy
Cc Adams, Gail A; Haze, Pam K; O'Dell, Peggy; Jarvis, Jon; Lee-Ashley, Matt
Subject FW: St. Augustine Commemoration Commission

Ms. Amy Holly
Chief of Staff, PMB

Hello Amy,

I trust you had an enjoyable Memorial Day weekend.

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Bob Stanton
208-3219

From: Lee-Ashley, Matt
Sent: Tuesday, May 08, 2012 10:24 AM
To: Adams, Gail A; Stanton, Robert
Subject: RE: St. Augustine Commemoration Commission

Bob,

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Immediate Office of the Secretary
U.S. Department of the Interior
(202) 208-1923

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To Holley, Amy
Cc
Subject FW: St. Augustine Commemoration Commission

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From: Stanton, Robert
Sent: Wednesday, May 30, 2012 12:15 PM
To: Holley, Amy
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To Haze, Pam K

Cc

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Sent from my iPad

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208-3219

From: Lee-Ashley, Matt
Sent: Tuesday, May 08, 2012 10:24 AM
To: Adams, Gail A; Stanton, Robert
Subject: RE: St. Augustine Commemoration Commission

Bob,

This is a good question. I would propose that you, as a member of the Commission, continue to serve as the Secretaryâ€™s lead for this issue, and that you let me, Gail, and Francisco know how we can help when needed. Francisco is the Secretaryâ€™s point person on Latino issues and would undoubtedly appreciate being kept up to speed on St. Augustine matters, but I think it makes sense for you to continue to exert your leadership and do the heavy lifting with respect to the Commission.

Let us know how we can best support you in that role.

Thanks,
Matt

From: Adams, Gail A
Sent: Monday, May 07, 2012 1:30 PM
To: Stanton, Robert
Cc: Lee-Ashley, Matt
Subject: RE: St. Augustine Commemoration Commission

Mr. Stanton:

I am not sure about that. Matt, has that been assigned to someone or does Francisco have that as a part of his portfolio now?

Gail Adams

Director

Intergovernmental and External Affairs

Immediate Office of the Secretary

U.S. Department of the Interior

(202) 208-1923

From: Stanton, Robert
Sent: Monday, May 07, 2012 1:25 PM
To: Adams, Gail A
Cc: Lee-Ashley, Matt
Subject: St. Augustine Commemoration Commission

Ms. Gail Adams

Hello Gail,

I appreciate your confirming a few weeks ago that your office is now the principal contact at the Departmental level with respect to the Latino Heritage Initiative. Since this was a role that had been previously assigned to Deanna Archuleta who is no longer with us, I was wondering if your office has also assumed the role of serving as the Secretaryâ€™s liaison for the St Augustine 450th Anniversary Commemoration Commission, a role which Deanna also performed.

Thank you.

With all my best,

Bob Stanton

208

From Lee-Ashley, Matt **Date** 5/31/2012 5:18:02 PM
To Stanton, Robert; Holley, Amy
Cc Adams, Gail A; Haze, Pam K; O'Dell, Peggy; Jarvis, Jon
Subject RE: St. Augustine Commemoration Commission

Bob,

Thanks for your attention to this and your leadership with the Commission. I'm going to pull together a meeting with you, me, Amy, Pam, and Peggy to brainstorm how we approach the Commission's request, given the immense budget constraints we are under.

Debbie and I will send around a calendar invite shortly.

Thanks,
Matt

From: Stanton, Robert
Sent: Wednesday, May 30, 2012 12:15 PM
To: Holley, Amy
Cc: Adams, Gail A; Haze, Pam K; O'Dell, Peggy; Jarvis, Jon; Lee-Ashley, Matt
Subject: FW: St. Augustine Commemoration Commission

Ms. Amy Holly
Chief of Staff, PMB

Hello Amy,

I trust you had an enjoyable Memorial Day weekend.

Please see Matt's directive to me with respect to my role in supporting the St. Augustine Commission(Commission). Accordingly, in my expanded capacity of "heavy lifting" I am inclined to become more involved in our efforts to secure funding needed in order for the Commission to do its work. To that end, I plan to host a meeting with you, Ms. Gail Adams. Ms. Pam Haze, Director Jon Jarvis(or his designee) and possibly a representative of the National Park Foundation. The purpose of the meeting would (b) (5) [redacted]

(b) (5) [redacted]

Amy, in consideration of the above approach, (b) (5) [redacted]

(b) (5) [redacted]

(b) (5) [redacted] Please know, however, that in all matters relating to Congressional appropriations we most certainly will defer to the guidance of Deputy Assistant Secretary Pam Haze.

Thank you for your consideration of my proposal. I will not be able to convene the suggested group meeting until the week of June 18th due to medical leave.

Bob Stanton
208-3219

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Immediate Office of the Secretary
U.S. Department of the Interior
(202) 208-1923

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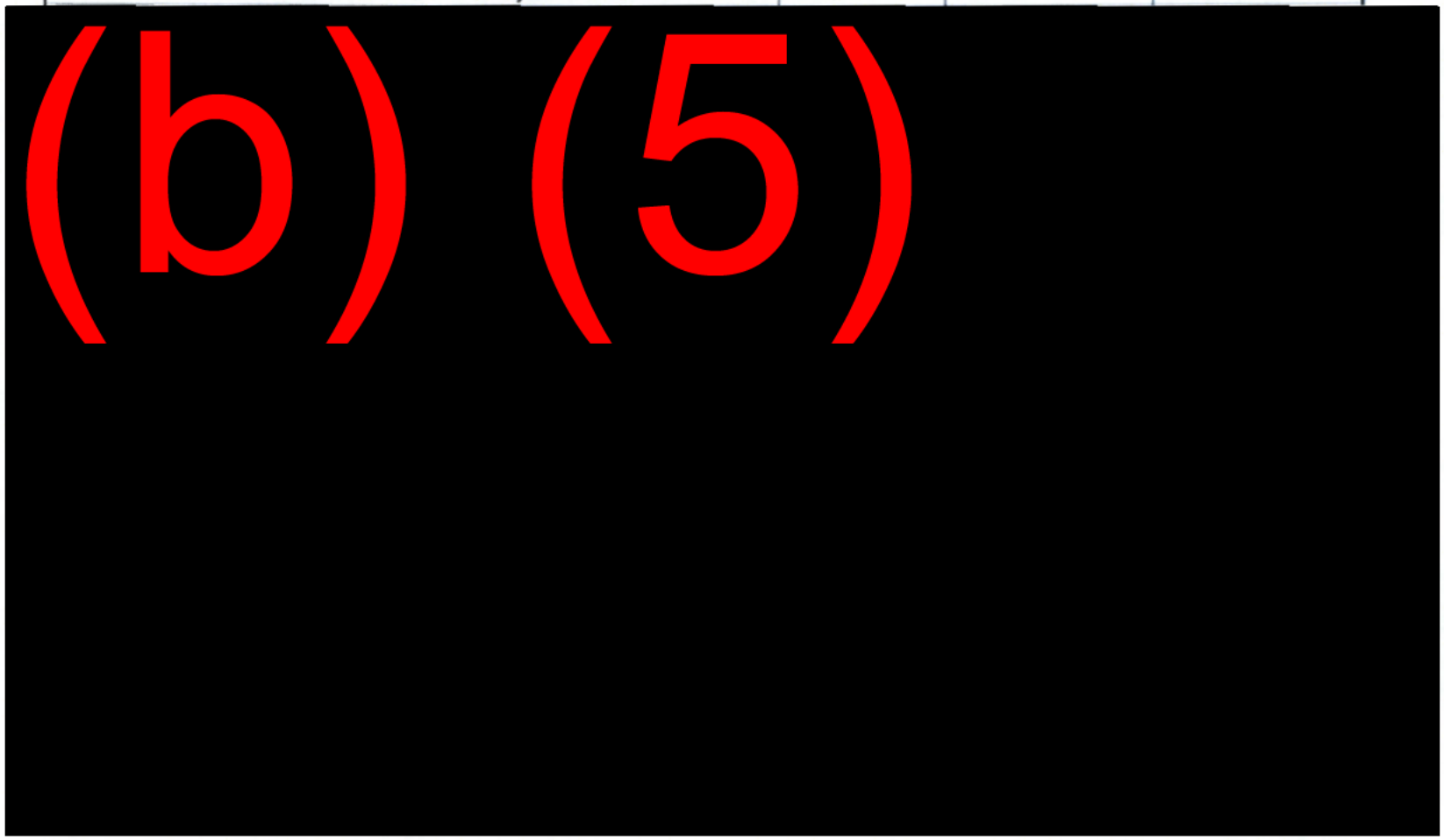
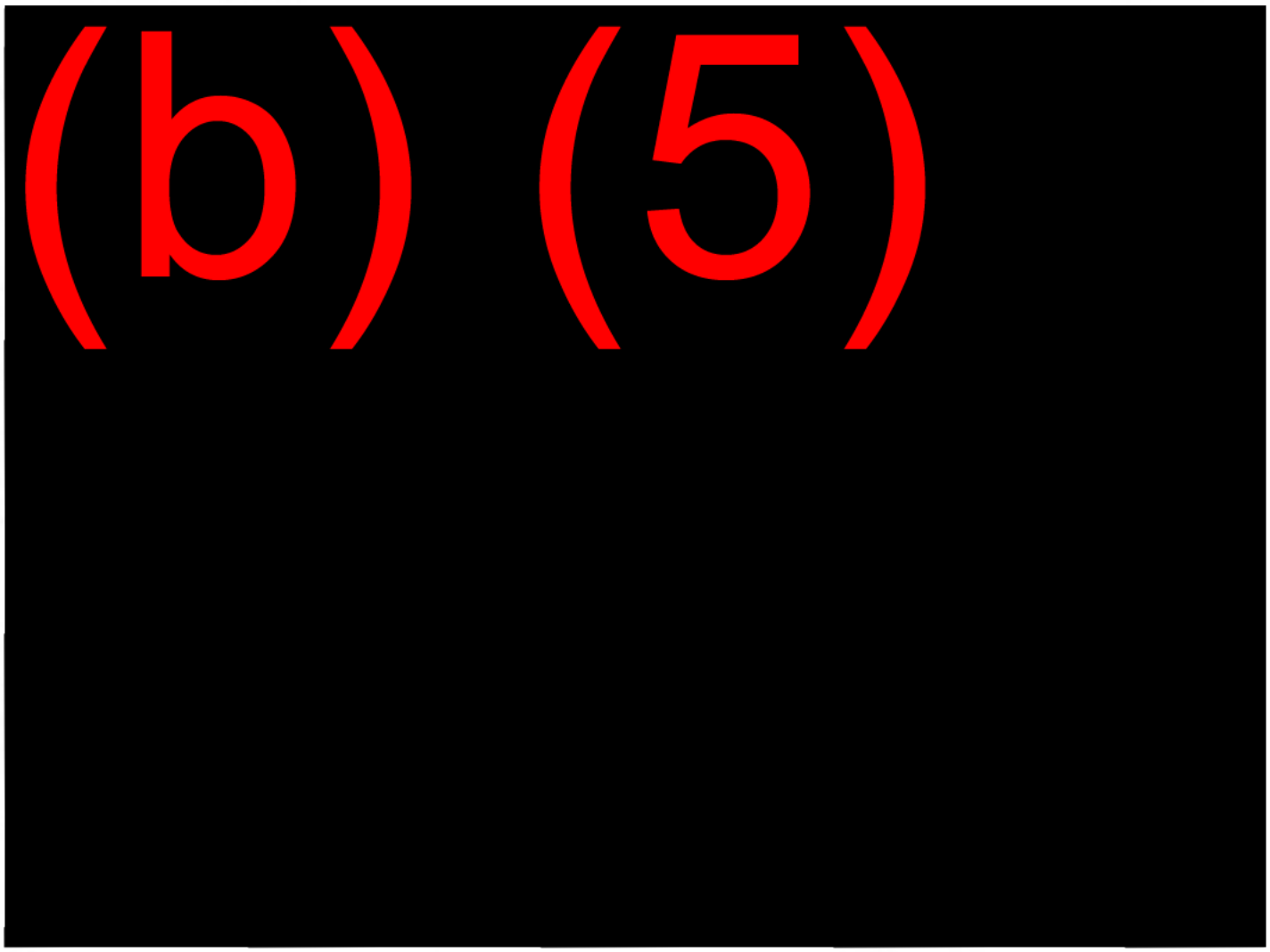
With all my best,

Bob Stanton
208

ST. AUGUSTINE 450TH COMMEMORATION COMMISSION				
DRAFT FIRST YEAR BUDGET PLAN, FY2011				




(b) (5)

Re: Call with Secretary Salazar

1 message

Harding, Stephenne <stephenne_harding@ios.doi.gov> Wed, Apr 10, 2013 at 1:07 PM
To: "Haze, Pam" <pam_haze@ios.doi.gov>
Cc: Tricia Hall <tricia_hall@ios.doi.gov>

well that is just so easy!

On Wed, Apr 10, 2013 at 1:02 PM, Haze, Pam <pam_haze@ios.doi.gov> wrote:
there is an appendix in the back of the book on everglades

On Wed, Apr 10, 2013 at 12:32 PM, Harding, Stephenne <stephenne_harding@ios.doi.gov> wrote:
Do we have any quick summary on Everglades yet?

——— Forwarded message ———
From: **PerezQuinn, Susie (Bill Nelson)** <susie_perezquinn@billnelson.senate.gov>
Date: Wed, Apr 10, 2013 at 12:02 PM
Subject: RE: Call with Secretary Salazar
To: Stephenne Harding <stephenne_harding@ios.doi.gov>
Cc: "Sher, Lauren (Bill Nelson)" <Lauren_Sher@billnelson.senate.gov>

Works for me. would you happen to have any glades funding info for us- pbr? Nelson is anxious to know if there is funding in for the next round of bridging (tamiami)...planning and design?

From: Stephenne Harding [mailto:stephenne_harding@ios.doi.gov]
Sent: Wednesday, April 10, 2013 11:07 AM

To: PerezQuinn, Susie (Bill Nelson)
Cc: Sher, Lauren (Bill Nelson)
Subject: Re: Call with Secretary Salazar

Thank you. I'll be here tomorrow morning, say 10 am?

From: PerezQuinn, Susie (Bill Nelson) [mailto:susie_perezquinn@billnelson.senate.gov]
Sent: Wednesday, April 10, 2013 07:59 AM
To: 'Stephenne Harding' <stephenne_harding@ios.doi.gov>
Cc: Sher, Lauren (Bill Nelson) <Lauren_Sher@billnelson.senate.gov>
Subject: RE: Call with Secretary Salazar

Sure. Just let us know what works for you. I understand they spoke again last night about the St. Augustine Commission, very briefly.

From: Stephenne Harding [mailto:stephenne_harding@ios.doi.gov]
Sent: Monday, April 08, 2013 11:29 AM
To: PerezQuinn, Susie (Bill Nelson)
Cc: Sher, Lauren (Bill Nelson)
Subject: Re: Call with Secretary Salazar

Thank you and lauren if you've got time for coffee in the next few weeks I'd love to meet and introduce myself.
Cheers,
Stephenne

From: PerezQuinn, Susie (Bill Nelson) [mailto:susie_perezquinn@billnelson.senate.gov]
Sent: Monday, April 08, 2013 07:31 AM
To: 'Harding, Stephenne' <stephenne_harding@ios.doi.gov>
Cc: Sher, Lauren (Bill Nelson) <Lauren_Sher@billnelson.senate.gov>
Subject: RE: Call with Secretary Salazar

Hi Stephenne- welcome! I heard Nelson connected w the Secretary last week.

I've also copied Lauren Sher who handles energy and enviro issues for Nelson.

-Susie

From: Harding, Stephenne [mailto:stephenne_harding@ios.doi.gov]
Sent: Friday, April 05, 2013 11:00 AM
To: PerezQuinn, Susie (Bill Nelson)
Subject: Call with Secretary Salazar

Susie–

I'd like to introduce myself, I am Stephenne Harding and I am the new Congressional Affairs person at DOI. I used to work for Senator Tester before this and I believe you and Bridget Walsh knew each other well. I don't know who replaced Sara in your office yet, but if you could pass on that person's contact info as well, I'd appreciate it.

I am emailing regarding Senator Nelson request to visit with Secretary Salazar later today and I wanted to ask what is was regarding. Please give me a call on my cell or shoot me a quick email letting me know.

Thanks,

Stephenne

–

Stephenne Harding

Deputy Director

Congressional and Legislative Affairs

Department of the Interior

Stephenne_Harding@ios.doi.gov

202-208-6174 (desk)

202-341-8080 (cell)

–

Stephenne Harding
Deputy Director
Congressional and Legislative Affairs
Department of the Interior
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–

Stephenne Harding
Deputy Director
Congressional and Legislative Affairs
Department of the Interior
Stephenne_Harding@ios.doi.gov
202-208-6174 (desk)
202-341-8080 (cell)

Haze, Pam <pam_haze@ios.doi.gov>

RE: St Augustine 450th Commemoration Commission

1 message

Stanton, Robert <Robert_Stanton@ios.doi.gov> Thu, Nov 8, 2012 at 12:51 PM
To: "Haze, Pam K" <Pam_Haze@ios.doi.gov>

Hello Pam,

I greatly appreciate your prompt response and guidance.

Thank you.

Bob Stanton

208-3219

From: Haze, Pam [mailto:pam_haze@ios.doi.gov]
Sent: Thursday, November 08, 2012 12:49 PM
To: Stanton, Robert
Subject: Re: St Augustine 450th Commemoration Commission

(b) (5)

On Thu, Nov 8, 2012 at 10:38 AM, Stanton, Robert <Robert_Stanton@ios.doi.gov> wrote:

Hello Pam,

I trust all is well.

I am gearing up to resume my work with Senator Bob Graham and others relative to possible funding for the St. Augustine 450th Anniversary Commemoration Commission.

(b) (5)

Thank you.

Bob Stanton

208-3219

From: Haze, Pam K
Sent: Friday, September 21, 2012 5:48 PM
To: Stanton, Robert
Subject: RE: Telphone conversation with Senator Bob Graham Re: St Augustine 450th Commemoration Commission

Bob – I'm very sorry I did not get back to you in time for your telephone call. I was in meetings most of the day and not able to keep up with email. (b) (5)

(b) (5)

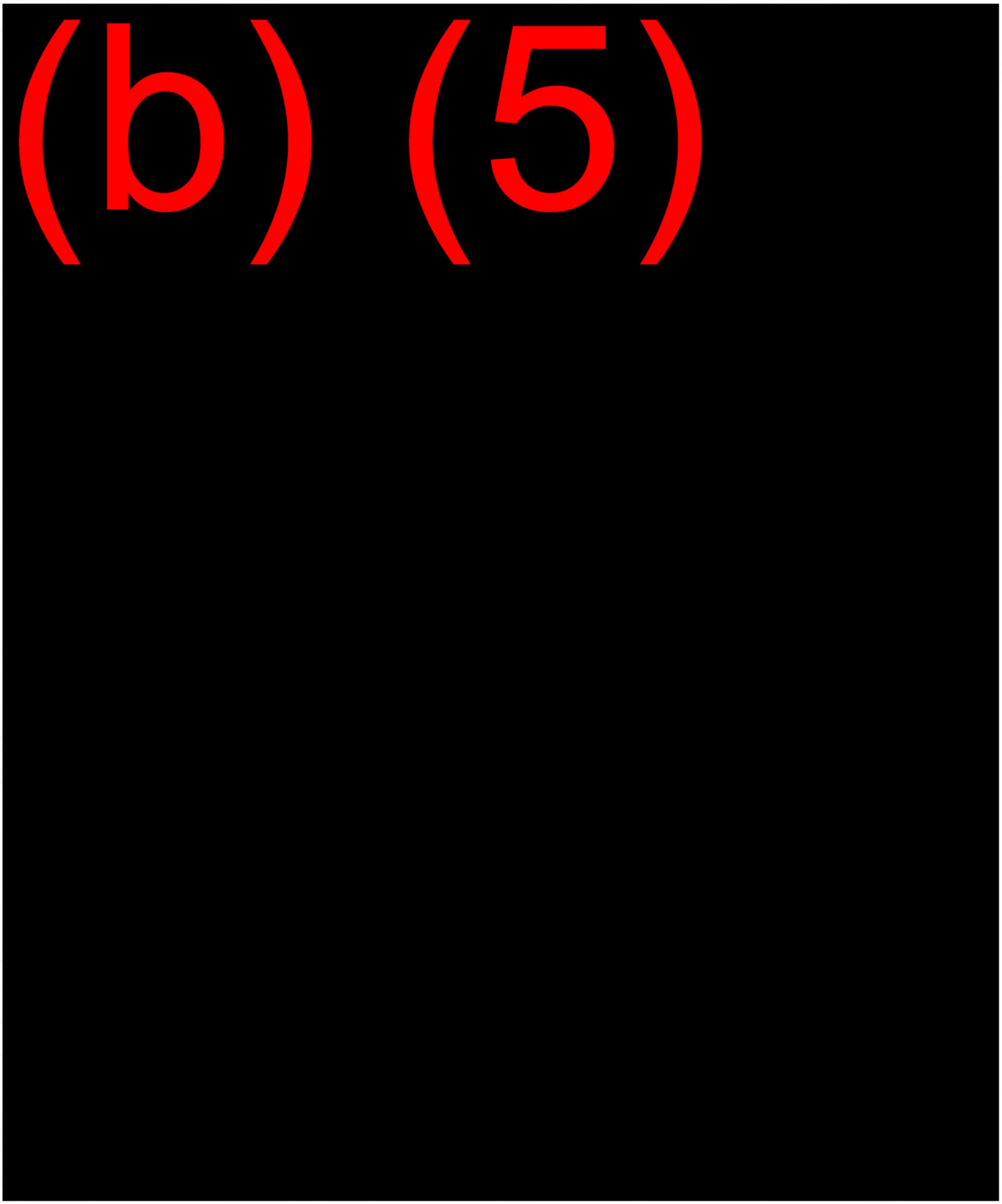
Thanks for asking.

From: Stanton, Robert
Sent: Friday, September 21, 2012 8:57 AM
To: Haze, Pam K
Subject: Telphone conversation with Senator Bob Graham Re: St Augustine 450th Commemoration Commission

Good morning Pam,

This afternoon, I will have a telephone conversation with Senator Bob Graham regarding funding

possibilities for the 450th St. Augustine Commemoration Commission. The upshot of what Senator Graham and others on the Commission what to do is to formally



Thank you very, very much for your consideration and guidance!!

Bob Stanton

208-3219

Haze, Pam <pam_haze@ios.doi.gov>

RE: Telphone conversation with Senator Bob Graham Re: St Augustine 450th Commemoration Commission

1 message

Haze, Pam K <Pam_Haze@ios.doi.gov> Fri, Sep 21, 2012 at 5:48 PM
To: "Stanton, Robert" <Robert_Stanton@ios.doi.gov>

Bob – I'm very sorry I did not get back to you in time for your telephone call. I was in meetings most of the day and not able to keep up with email. (b) (5)

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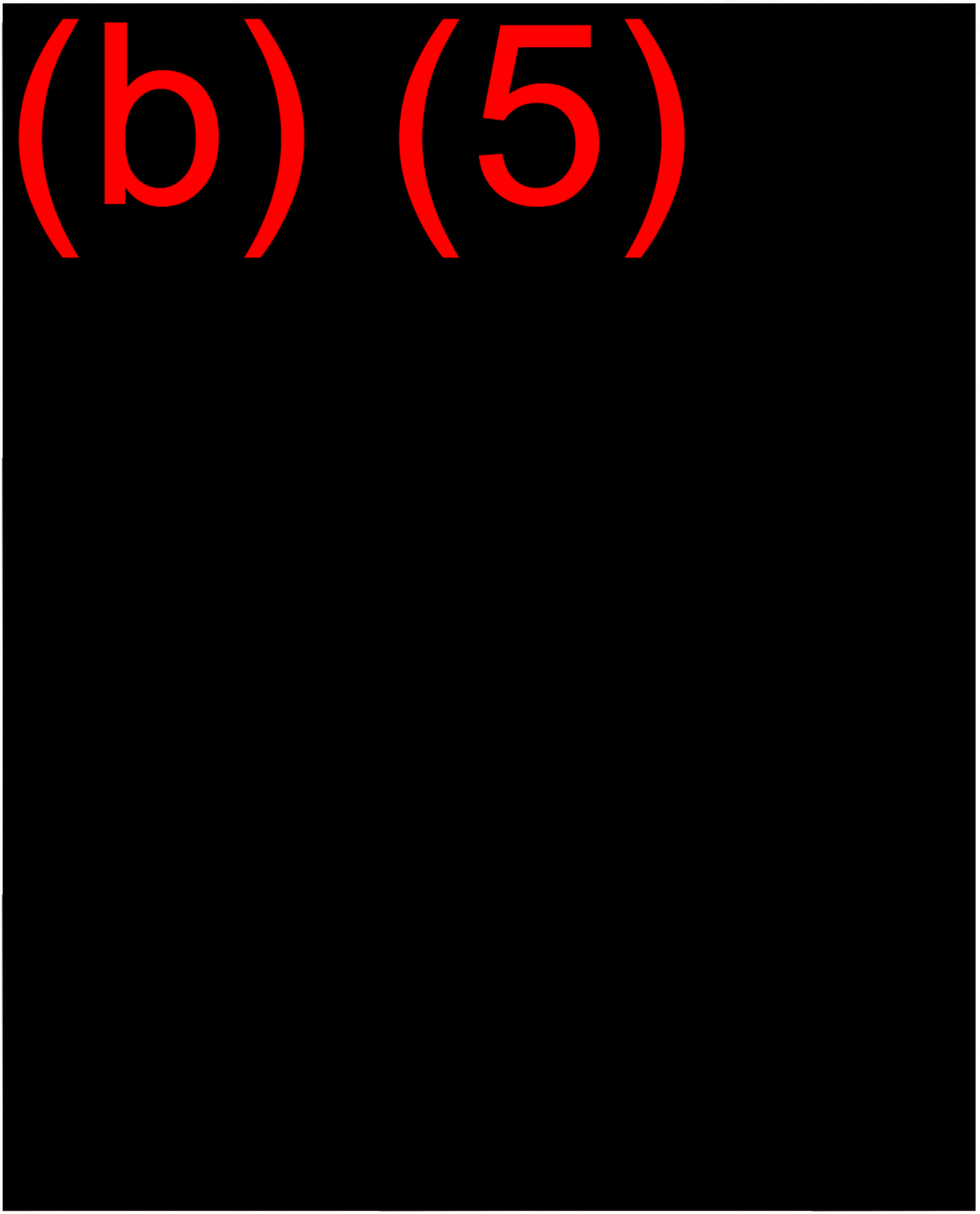

Thank you very, very much for your consideration and guidance!!

Bob Stanton

208-3219

From Stanton, Robert **Date** 6/1/2012 2:58:16 PM
To Lee-Ashley, Matt; Holley, Amy
Cc Adams, Gail A; Haze, Pam K; O'Dell, Peggy; Jarvis, Jon
Subject RE: St. Augustine Commemoration Commission

Hello Matt,

On behalf of all concerned, we appreciate your guidance .

(b) (6) [redacted] I will if this ole body will permit craft a few ideas that we might want to consider in our June 13th meeting

Thank you.

With my best for a pleasant weekend,

Bob Stanton
208-3219

From: Lee-Ashley, Matt
Sent: Thursday, May 31, 2012 5:18 PM
To: Stanton, Robert; Holley, Amy
Cc: Adams, Gail A; Haze, Pam K; O'Dell, Peggy; Jarvis, Jon
Subject: RE: St. Augustine Commemoration Commission

Bob,

Thanks for your attention to this and your leadership with the Commission. I'm going to pull together a meeting with you, me, Amy, Pam, and Peggy to brainstorm how we approach the Commission's request, given the immense budget constraints we are under.

Debbie and I will send around a calendar invite shortly.

Thanks,
Matt

From: Stanton, Robert
Sent: Wednesday, May 30, 2012 12:15 PM
To: Holley, Amy
Cc: Adams, Gail A; Haze, Pam K; O'Dell, Peggy; Jarvis, Jon; Lee-Ashley, Matt
Subject: FW: St. Augustine Commemoration Commission

Ms. Amy Holly
Chief of Staff, PMB

Hello Amy,

I trust you had an enjoyable Memorial Day weekend.

Please see Matt's directive to me with respect to my role in supporting the St. Augustine Commission(Commission). Accordingly, in my expanded capacity of "heavy lifting" I am inclined to become more involved in our efforts to secure funding needed in order for the Commission to do its work. To that end, I plan to host a meeting with you, Ms. Gail Adams. Ms. Pam Haze, Director Jon Jarvis(or his designee) and possibly a representative of the National Park Foundation. The purpose of the meeting would (b) (5)
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Amy, in consideration of the above approach (b) (5)
(b) (5)

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Cc: Lee-Ashley, Matt
Subject: RE: St. Augustine Commemoration Commission

Mr. Stanton:

I am not sure about that. Matt, has that been assigned to someone or does Francisco have that as a part of his portfolio now?

Gail Adams
Director
Intergovernmental and External Affairs
Immediate Office of the Secretary
U.S. Department of the Interior
(202) 208-1923

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Thank you.

With all my best,

Bob Stanton
208

From Stanton, Robert **Date** 5/8/2012 10:45:31 AM
To Haze, Pam K
Cc
Subject FW: St. Augustine Commemoration Commission

Good morning Pam,

Please see message from Matt expanding my role with respect to the St Augustine Commemoration Commission. In my newly designated staff capacity I will want to follow-up with you with respect reviewing the Commission's funding requirements. Accordingly, I would welcome a brief meeting with you next week as your schedule might allow. Following our meeting I will request to meet with Director Jarvis or his designee.

Thank you very much.

Bob Stanton
208-3219

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With all my best,

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Haze, Pam <pam_haze@ios.doi.gov>

FW: Jay Kislak Response to AHolley

1 message

Haze, Pam K <Pam_Haze@ios.doi.gov> Wed, Mar 28, 2012 at 2:55 PM
To: "Callaway, Catherine" <Catherine_Callaway@ios.doi.gov>

This message has been archived. View the original item
Attachments:

St. Augustine letter March 13.docx	(15 KB)
printer@bia.doi.gov_20120315_110437.pdf	(1.4 MB)

@
0K

From Haze, Pam K **Date** 3/28/2012 2:55:00 PM

To Callaway, Catherine

Cc

Subject FW: Jay Kislak Response to AHolley

St. Augustine letter March 13.docx (15 KB HTML)
printer@bia.doi.gov_20120315_110437.pdf (1.4 MB HTML)

Here is the response on St. Augustine.

-----Original Message-----
From: Haze, Pam K
Sent: Tuesday, March 20, 2012 2:50 PM
To: Holley, Amy; Foster, Maureen; Sheaffer, C. B.
Subject: RE: Jay Kislak Response to AHolley

Here is a draft response to the latest letter. comments welcome.

-----Original Message-----
From: Stanton, Robert
Sent: Thursday, March 15, 2012 1:26 PM
To: Holley, Amy
Cc: Vela, David; Foster, Maureen; Jarvis, Jon; Haze, Pam K
Subject: FW: Jay Kislak Response to AHolley

Acting Assistant Secretary Amy Holly,

Hello Amy,

Please see attachments.

With your and Pam 's consideration and counsel ,I respectfully propose (b) (5)

(b) (5)

As you know, I was appointed by Secretary Salazar to this congressionally authorized Commission. Assistance thus far for the Commission's work has been provided through the kind cooperation of Director Jarvi and Regional Director David Vela.

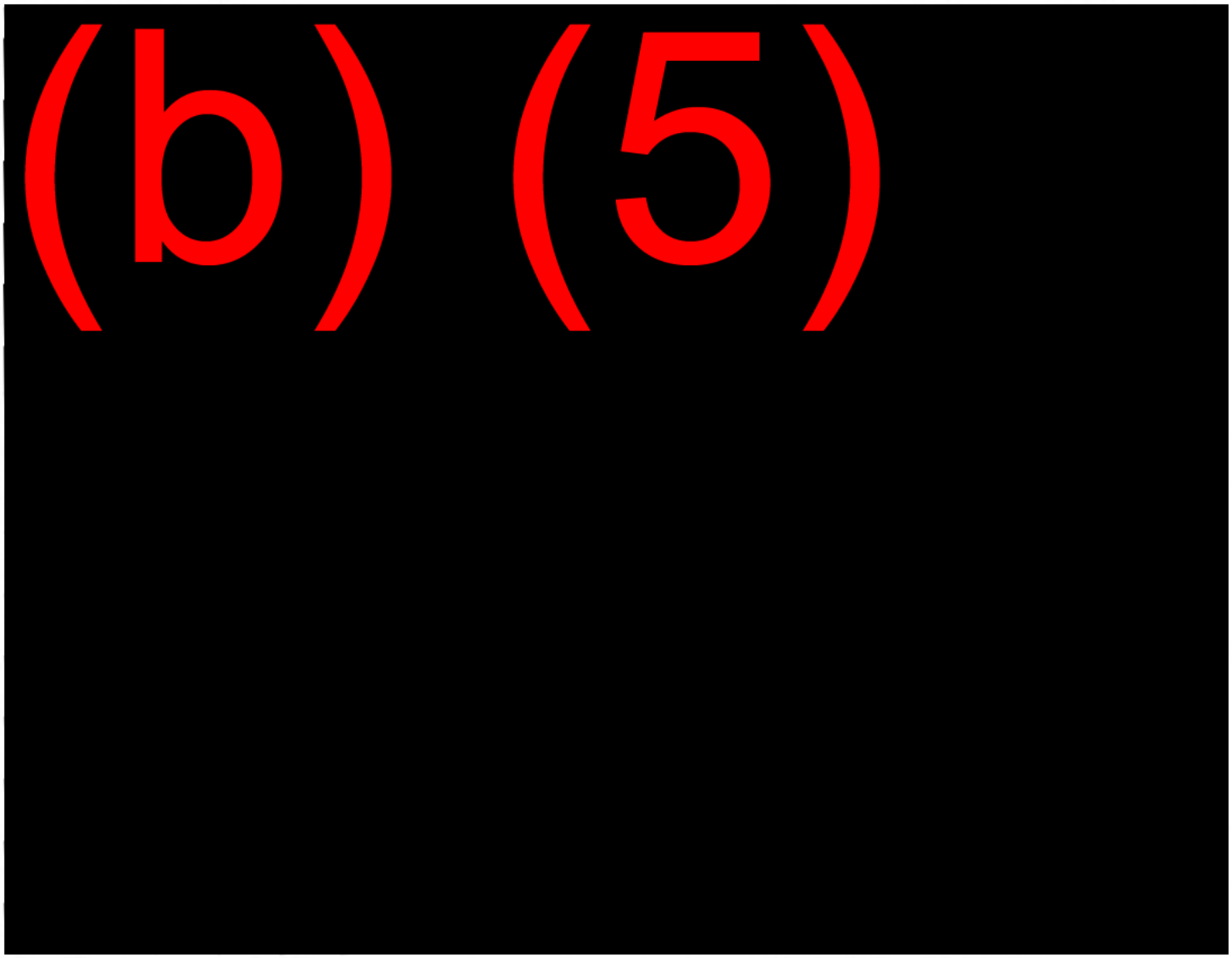
Regional Director Vela and I plan to attend the third meeting of the Commission in St Augustine next week. (b) (5)

(b) (5)

Please know I am available to discuss.

Thank you.

Bob Stanton
208-3219


(b) (5)

St. Augustine 450th Commemoration Commission

March 13, 2012

Ms. Amy Holley
Acting Assistant Secretary
Policy, Management and Budget
United States Department of the Interior
Washington, DC 20240

Dear Ms. Holley:

Thank you for your letter answering mine of November 18, 2011, to the Secretary.

We have 13 fine, upstanding (some very important) citizens appointed by your office to the Commission. I am sure that, along with me, they will be very disappointed and somewhat disillusioned at the content of your letter. We are still missing a 14th member, which was never appointed. How should this be addressed?

We have all been devoting our time and efforts to the mandate set forth by the legislation when we were appointed. I am sure we are all going to be terribly unhappy for we not only won't have meetings but we may not even have staff, which your office temporarily assigned to our Commission.

By copy of my letter to you, I am again asking the Congressional representatives, who originally proposed this legislation to work with you and try to find some funding, so that we can proceed with what we have been asked to do.

With great hope that the Secretary will help find a solution to our quandary, I remain,

Sincerely yours,

Jay I. Kislak
Chairman
450th St. Augustine Commemoration Commission

cc: Congressman John Mica
Gerry Lynam
Senator Bill Nelson

United States Department of the Interior

OFFICE OF THE SECRETARY
Washington, DC 20240

MAR - 5 2012

Mr. Jay I. Kislak
Chairman, St. Augustine
450th Commemoration Commission
7900 Miami Lakes Drive West
Miami Lakes, Florida 33016

Dear Mr. Kislak:

Thank you for your letter of November 18, 2011, to Secretary Salazar about the Augustine 450th Commemoration Commission. I appreciate your interest and support for recognition of the important, historical events surrounding the founding of St. Augustine.

I appreciate your communications on the support needed by the Commission. As you know, Congress has not provided funding for this purpose. Thus, to the extent possible, we have been supporting the Commission with funds provided by the National Park Service. The National Park Service and the Department have assisted the Commission with funding for two of its meetings.

The 2012 appropriation for the National Park Service faces many significant challenges nationwide and in the Southeast Region, including absorbing fixed costs that will impact the park units. It is not possible to provide assistance to the Commission either through staffing or a funding allocation. However, we can look at the possibility of working with you to advise you in regard to setting up a friends group.

We appreciate your willingness to serve on this Commission.

Sincerely,

Amy Holley

Amy Holley
Acting Assistant Secretary
Policy, Management and Budget

St. Augustine 450th Commemoration Commission

November 18, 2011

The Honorable Ken Salazar
Secretary
U. S. Department of the Interior
1849 C Street, N.W.
Washington, DC 20240

Dear Mr. Secretary:

Jean and I both enjoyed very much dining with you in Miami Beach last Sunday night. Although we were among the very, very few non-Latinos in the room, we were glad to support the American Latino Heritage Fund because of your involvement and that of Neil Mulholland.

As you know, you appointed me and 13 other southern citizens to the St. Augustine 450th Commemoration Commission. At the first meeting in St. Augustine last July, after you, Sen. Bill Nelson, and Rep. John Mica left the room, an election was held, and I had the arguable honor of being elected the Chairman of the Commission. Since then, we have had several Executive Committee sessions of this Commission, where we decided, among other things, to coordinate our efforts with the State of Florida in its celebration of the 500th anniversary of the landing of Ponce de Leon on our shores in 1513 and to the extent we can help the American Latino Heritage Fund.

At that time, we, unsophisticated appointees to the Commission, thought that we would have staff and an allocation to support it, since that was what was indicated in the legislation. We then painfully, as did Bob Stanton of your office (a member of the Commission), became aware of the fact that although monies were authorized to be appropriated had never been funded. Certainly in the climate presently in Washington, DC, it is not going to be easy. Rep. Mica told me that once the "Super Committee" finishes its work, there may be some possibilities but we are not holding our breath.

In the meantime, it would be extremely helpful if the Department of the Interior or the National Park Service either in Washington, St. Augustine, or Miami, FL (any place in the Southeast would do) could lend us an executive to act as a director of this Commission until we have the funds to hire one full-time. This person could be presently employed by the DOI or NPS or it could be someone hired by the DOI to serve in this capacity. Bob Stanton and David Vela (SE Regional Director of the NPS) have been trying to help in this matter.

Mr. Secretary, on December 9, we are having a meeting here in Miami of this Commission to discuss a Strategic Plan. The National Park Service has scraped together enough funds to cover this meeting.

Thereafter, we are going to need your help in one of three directions:

1. See that we get an allocation from Congress; or
2. Supply us with a loaned Executive Director and possibly some administrative help either in DC, St. Augustine, Miami, Atlanta, Jacksonville; or
3. Help us set up a Friends Group associated with some of the parks in the northeast section of Florida to raise money from the public for the parks to take part in this commemoration.

We will also be working with the State of Florida on the 500th anniversary of Ponce de Leon's visit to Florida in 1513 and also to the extent we can with the American Latino Heritage Fund.

Please, Mr. Secretary, see that we get some assistance, at least temporarily, for putting together a staff, so that we can begin the work that you told us you wanted us to do.

Sincerely,

Jay I. Kislak
Chairman

cc: Neil Mulholland
Robert Stanton
Deanna Archuleta
David Vela

Haze, Pam <pam_haze@ios.doi.gov>

RE: Jay Kislak Response to AHolley

1 message

Haze, Pam K <Pam_Haze@ios.doi.gov> Tue, Mar 20, 2012 at 2:50 PM
To: "Holley, Amy" <Amy_Holley@ios.doi.gov>, "Foster, Maureen" <Maureen_Foster@nps.gov>, "Sheaffer, C. B." <Bruce_Sheaffer@nps.gov>

This message has been archived. View the original item
Attachments:

St. Augustine letter March 13.docx	(15 KB)
printer@bia.doi.gov_20120315_110437.pdf	(1.4 MB)

@
OK

From Haze, Pam K **Date** 3/5/2012 11:37:00 AM

To Iudicello, Fay

Cc

Subject RE: Letter to Secretary Salazar from Mr. Jay Kislak, Chairman, St Augustine 450th Commemoration Commission

Fabulous - thanks

-----Original Message-----
From: Iudicello, Fay
Sent: Monday, March 05, 2012 11:28 AM
To: Haze, Pam K
Subject: RE: Letter to Secretary Salazar from Mr. Jay Kislak, Chairman, St Augustine 450th Commemoration Commission

(b) (5)

Fay S. Iudicello
Director, Office of the Executive
Secretariat and Regulatory Affairs
1849 "C" Street NW MS-7328
Washington, DC 20240-0001
(202) 208-3181 office
(202) 219-2100 fax
(202) 251-0135 cell

-----Original Message-----
From: Haze, Pam K
Sent: Monday, March 05, 2012 7:14 AM
To: Iudicello, Fay
Cc: Lee-Ashley, Matt
Subject: FW: Letter to Secretary Salazar from Mr. Jay Kislak, Chairman, St Augustine 450th Commemoration Commission

(b) (5)

-----Original Message-----
From: Stanton, Robert
Sent: Friday, March 02, 2012 3:42 PM
To: Haze, Pam K
Subject: FW: Letter to Secretary Salazar from Mr. Jay Kislak, Chairman, St Augustine 450th Commemoration Commission

Deputy Assistant Secretary Pam Haze,

Hello Pam,

Please see the attached letter. Apparently Mr. Kislak has not received a response to his letter to Secretary Salazar dated November 18,2011..

I plan to attend a Commission meeting planned later this month. In advance of the this meeting,(b) (5)
(b) (5)

(b) (5)

Thank you very much!

Bob Stanton
208-3219

-----Original Message-----
From: Smith, Amy [mailto:asmith@kislak.com] On Behalf Of Kislak, Jay
Sent: Thursday, March 01, 2012 3:03 PM
To: Stanton, Robert
Cc: Phillips, Lindsey
Subject: FW: Letter to Secretary Salazar from Mr. Jay Kislak, Chairman, St Augustine 450th Commemoration Commission

Stanton,

Should this be brought once more to the Secretary's attention?

Jay

-----Original Message-----
From: Smith, Amy On Behalf Of Kislak, Jay
Sent: Friday, November 18, 2011 4:44 PM
To: 'terri_johnson@ios.doi.gov'
Cc: 'Neil Mulholland'; robert_stanton@ios.doi.gov; 'Archuleta, Deanna'; 'David_Vela@nps.gov'
Subject: Letter to Secretary Salazar from Mr. Jay Kislak, Chairman, St Augustine 450th Commemoration Commission

Dear Ms. Johnson,

Please see Mr. Kislak's letter attached.

Sincerely,
Amy

Amy V. Smith
Executive Assistant to
Mr. Jay I. Kislak
J. I. Kislak, Inc.
7900 Miami Lakes Drive, West
Miami Lakes, FL 33016
(305) 364-4200 Telephone
(305) 821-1267 Fax

-----Original Message-----
From: JI Kislak Copier [mailto:copier@kislak.com]
Sent: Friday, November 18, 2011 5:35 PM
To: Smith, Amy
Subject: Scan from JI Kislak Copier

Please review the attached document. Scanned/sent to you using a JI Kislak copier.

Number of Images: 2
Attachment File Type: PDF

Device Name: JI Kislak Copier
Device Location:

Please visit our website at www.kislak.com.
Have a wonderful day.
Thank you.

From Haze, Pam K **Date** 1/3/2012 10:00:00 AM
To Sheaffer, C. B.
Cc
Subject FW: St. Augustine Commission

From: Hayes, David
Sent: Tuesday, January 03, 2012 8:04 AM
To: Haze, Pam K
Subject: RE: St. Augustine Commission

Thanks, Pam.

David J. Hayes
Deputy Secretary
U.S. Department of the Interior
david_hayes@ios.doi.gov
202-208-6291

From: Haze, Pam K
Sent: Tuesday, January 03, 2012 7:28 AM
To: Hayes, David
Subject: RE: St. Augustine Commission

There is no money for the Commission. In earlier years it would have received an earmark, but with the no earmarks policies in the Congress members do not want to ask for the money. NPS did shift some money to support the Commission's efforts in 2011 with travel – off the top of my head I think about $30,000.

The Commission, the Florida delegation, Bob Stanton and others have been putting very heavy pressure on NPS to fund from within but NPS is holding firm saying that in the past the protocol for commissions like this (that are not NPS centric) would be funded from earmarks. (b) (5) [redacted]

(b) (5) [redacted]

From: Hayes, David
Sent: Monday, January 02, 2012 10:57 AM
To: Haze, Pam K
Subject: St. Augustine Commission

Pam:

Former Senator Bob Graham called me to ask about funding for the St. Augustine Commission. Do you know how the Commission has fared?

Thanks.

--David

David J. Hayes
Deputy Secretary
U.S. Department of the Interior
202-208-6291
David_Hayes@ios.doi.gov

From Archuleta, Deanna **Date** 12/7/2011 4:28:30 PM

To Johnson, Terri

Cc Stanton, Robert; Vela, David; Haze, Pam K; Lee-Ashley, Matt

Subject Re: Letter to Secretary Salazar from Mr. Jay Kislak, Chairman, St Augustine 450th Commemoration Commission

I talked to Tim in Exec Sec last week and he said someone had but he couldn't remember who had.

Sent from my iPad

On Dec 7, 2011, at 3:54 PM, "Johnson, Terri" <Terri_Johnson@ios.doi.gov> wrote:

> I'm forwarding your email on to Exec Sec to see if response was provided, all correspondence to and from the Secretary is handled through their office.
>
> Thanks,
>
> Terri
>
> -----Original Message-----
> From: Stanton, Robert
> Sent: Wednesday, December 07, 2011 3:48 PM
> To: Johnson, Terri
> Cc: Archuleta, Deanna; Vela, David; Haze, Pam K; Lee-Ashley, Matt
> Subject: FW: Letter to Secretary Salazar from Mr. Jay Kislak, Chairman, St Augustine 450th Commemoration Commission
>
> Ms. Terri Johnson
>
> Hello Terri,
>
> On Friday afternoon, December 9th, I will participate via teleconference in a meeting of the Commissioners of the St. Augustine 450th Anniversary Commemoration Commission.
>
> In this regard, I am interested in knowing if a reply has been provided to Mr. Kislak's letter of November 18 to Secretary Salazar. I am sure this matter will come up during the meeting.
>
> Thank you very much.
>
>
> Bob Stanton
> 208-3219
>
> -----Original Message-----
> From: Smith, Amy [mailto:asmith@kislak.com] On Behalf Of Kislak, Jay
> Sent: Friday, November 18, 2011 4:44 PM
> To: Johnson, Terri
> Cc: Neil Mulholland; Stanton, Robert; Archuleta, Deanna; Vela, David
> Subject: Letter to Secretary Salazar from Mr. Jay Kislak, Chairman, St Augustine 450th Commemoration Commission
>
> Dear Ms. Johnson,
>
> Please see Mr. Kislak's letter attached.
>

> Sincerely,
> Amy
>
> Amy V. Smith
> Executive Assistant to
> Mr. Jay I. Kislak
> J. I. Kislak, Inc.
> 7900 Miami Lakes Drive, West
> Miami Lakes, FL 33016
> (305) 364-4200 Telephone
> (305) 821-1267 Fax
>
>
> -----Original Message-----
> From: JI Kislak Copier [mailto:copier@kislak.com]
> Sent: Friday, November 18, 2011 5:35 PM
> To: Smith, Amy
> Subject: Scan from JI Kislak Copier
>
> Please review the attached document. Scanned/sent to you using a JI Kislak copier.
>
> Number of Images: 2
> Attachment File Type: PDF
>
> Device Name: JI Kislak Copier
> Device Location:
>
> Please visit our website at www.kislak.com.
> Have a wonderful day.
> Thank you.

From Urban, Heather **Date** 10/3/2011 12:45:14 PM
To Haze, Pam K; Hall, Tricia A; Archuleta, Deanna
Cc Sheaffer, C. B.
Subject Re: St. Augustine 450th

image001.png (1 KB HTML) image002.png (1 KB HTML) image003.jpg (916 B HTML)
image004.png (1 KB HTML)

Yes, i would love to talk about this. I will give you a call.

From: Haze, Pam K
Sent: Monday, October 03, 2011 12:43 PM
To: Urban, Heather; Hall, Tricia A; Archuleta, Deanna
Cc: Sheaffer, C. B.
Subject: RE: St. Augustine 450th

Yes (b) (5) [redacted] Want to talk?

From: Urban, Heather
Sent: Monday, October 03, 2011 12:32 PM
To: Haze, Pam K; Hall, Tricia A; Archuleta, Deanna
Cc: Sheaffer, C. B.
Subject: Re: St. Augustine 450th

Oh goodness!

From: Haze, Pam K
Sent: Monday, October 03, 2011 12:28 PM
To: Urban, Heather; Hall, Tricia A; Archuleta, Deanna
Cc: Sheaffer, C. B.
Subject: RE: St. Augustine 450th

No money has been appropriated for the St. Augustine Commission. NPS provided a small amount of money for the Commission meeting this summer from within existing funds, which basically means they redirected them from other needs within park operations. Funds were not requested in the NPS budget. This is not unusual as there is no authorized program in NPS for this - in many earlier cases for a Commission and museums– Congress would provide an add on. If a member wanted to add money for this it would be treated as an earmark.

From: Urban, Heather
Sent: Monday, October 03, 2011 11:38 AM
To: Haze, Pam K; Hall, Tricia A; Archuleta, Deanna
Subject: FW: St. Augustine 450th

Good morning –

Could you help me answer Senator Nelson's question?

Thanks so much,
Heather

From: Gonzalez-Rothi, Sara (Bill Nelson) [mailto:Sara_Gonzalez-Rothi@billnelson.senate.gov]

Sent: Monday, October 03, 2011 11:28 AM
To: Urban, Heather
Subject: St. Augustine 450th

Hi Heather,

There was kind of a weird op-ed in the Florida press today about the St. Augustine 450th (b) (5)
(b) (5)

Guest column: City's 450th lacks money and game plan (St. Augustine Record)

By PHILIP MCDANIEL
Posted: October 2, 2011 - 12:13am

In response the "City to Consider 450th Manager Article" on Sept. 28 in The Record, I believe what everyone has been waiting for (and still wants to see) is a comprehensive game plan for the 450th: One complete with strategic objectives, realistic, measurable outcomes, a credible organizational chart with appropriate, qualified staff and most important of all, a solid business plan as to how all partners work together: The city (or its designee), the federal 450th Commemoration Commission (which has yet to receive any appropriated federal funds), the Tourist Development Council (through its contracted agencies) and private sector and community organizations that want to play a role. Key to this will be having the funds in hand before the plan is laid out — otherwise city commissioners will continue to put the taxpayers on the sharp, painful hook.

Let's start with federal funds. Somebody, please! — Sen. Bill **Nelson**, U.S. Rep. John Mica, Mayor Joe Boles, Commissioner Bill Leary, City Manager John Regan, 450th Interim Director Dana Ste. Claire — has got to get a definitive answer as to when (or should I say if) the federal funding will be appropriated. Without these critical resources, it's an entirely different celebration. If the answer is "yes" — then put forth a plan with the highest and best use of these resources. If "no" — then scale back expectations and develop a plan of smaller scope within a smaller budget. If the answer is — "We don't know" — then take the safe road, plan for a smaller celebration and get on with things.

If federal funds do come through, then deal with them at a later date (indeed, that would be a good problem to have).

The same process has to take place with other stakeholder/partners; each has limited resources that could be used to partner with the 450th, but only if there is a solid plan in place. Take the county TDC for example. That business-minded board is still (wisely) waiting for answers and a formal plan before it will commit any financial resources. For the past two years, the TDC has patiently, repeatedly asked to see a plan that includes branding, marketing, advertising and appropriate (and professionally managed and planned) series of activities that will celebrate/commemorate our city's history, and thereby attract visitors to our destination.

Unfortunately, the TDC has yet to see a complete plan and the simple truth is this: The longer

the city waits (or whatever entity it designates to manage the 450th), the less credibility the 450th brand/celebration will have. More importantly, the longer they delay, the slimmer the city's chances of receiving funding from the TDC and County Commission (the governing body that approves, modifies or denies TDC recommendations). Any 450th plan is going to need broad support from both the TDC and BOCC if it is to receive TDC funds. They are all watching and waiting like the rest of us.

One final point: Until there is identifiable leadership with this "celebration", with a face and "go-to person" that everyone can point to and say (he or she) is the definitive leader of the 450th celebrations (think Cathy Brown at The SJC Council on Aging), it will continue to suffer from identity crisis, as it has for the past two years.

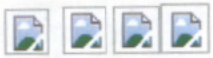
If Ste. Claire is going to be the director, then by all means, anoint and give him the mantle. Tell the world he is the guy and let's get things started. If not, then find the right person and please do it quickly. Otherwise the 450th will come and go before we know it.

As Geoffrey Chaucer was quoted circa 1385 — "Time and tide waits for no man." We are all rooting for you, City/450th, but we are growing weary of waiting and wondering what it's all about.

Philip McDaniel retired to St. Augustine with his family in 2001 and has been involved in several community projects. He was chair of the TDC's Arts & Culture Funding Panel, 2009-2010, and vice chair in 2008. He was chair of the St. Johns County Cultural Council, 2006-2010.

Sara Gonzalez-Rothi, Esq.
Legislative Counsel
Office of Senator Bill Nelson
(202)224-5274 (ph)
(202)228-1632 (fax)

Connect with Bill:



From Lee-Ashley, Matt **Date** 9/26/2011 11:16:18 AM

To Stanton, Robert; Davis, Laura

Cc Archuleta, Deanna; Haze, Pam K; Cousins, Debbie

Subject RE: Proposed Decision Memoradum Requesting Funding in FY 2012 for the St Augustine Commemoration Commission

Bob,

It sounds like Congress authorized, but did not appropriate, funds to support the Commission. Is that right? If that's the case, it would be helpful to have a better understanding of how the Commission has been funded by DOI/NPS to date, what their planned activities are for 2012, and how they anticipate funding those activities from private and public sources.

Could you and Deanna pull that information together? We can then sit down with Pam or her designee and discuss what may be possible given the budget constraints we're under.

Thanks,
Matt

From: Stanton, Robert
Sent: Friday, September 23, 2011 3:17 PM
To: Lee-Ashley, Matt; Davis, Laura
Cc: Archuleta, Deanna; Haze, Pam K
Subject: Proposed Decision Memoradum Requesting Funding in FY 2012 for the St Augustine Commemoration Commission

---

Hello Laura

Hello Matt

On behalf of the St. Augustine 450th Anniversary Commemoration Commission, I am seeking your guidance relative to funding of the work of the Commission. The Commissioners will meet in early October and have asked that I explore with the Secretary funding possibilities. Hence, the attached proposed request for reprogramming of fund is a possible option that you and the Secretary might wish to consider.

Please know that the National Park Service provided funding for the first two meetings of the Commissions.

Thank you for your consideration and support.

Bob Stanton
2083219

From Stanton, Robert **Date** 9/23/2011 3:21:26 PM

To Lee-Ashley, Matt; Davis, Laura

Cc Archuleta, Deanna; Haze, Pam K

Subject Proposed Decision Memoradum Requesting Funding in FY 2012 for the St Augustine Commemoration Commission

DECISION MEMORANDUM FOR THE SECRETARY.docx (16 KB HTML) **FINAL Legislation.pdf** (30 KB HTML)

Hello Laura

Hello Matt

On behalf of the St. Augustine 450th Anniversary Commemoration Commission, I am seeking your guidance relative to funding of the work of the Commission. The Commissioners will meet in early October and have asked that I explore with the Secretary funding possibilities. Hence, the attached proposed request for reprogramming of fund is a possible option that you and the Secretary might wish to consider.

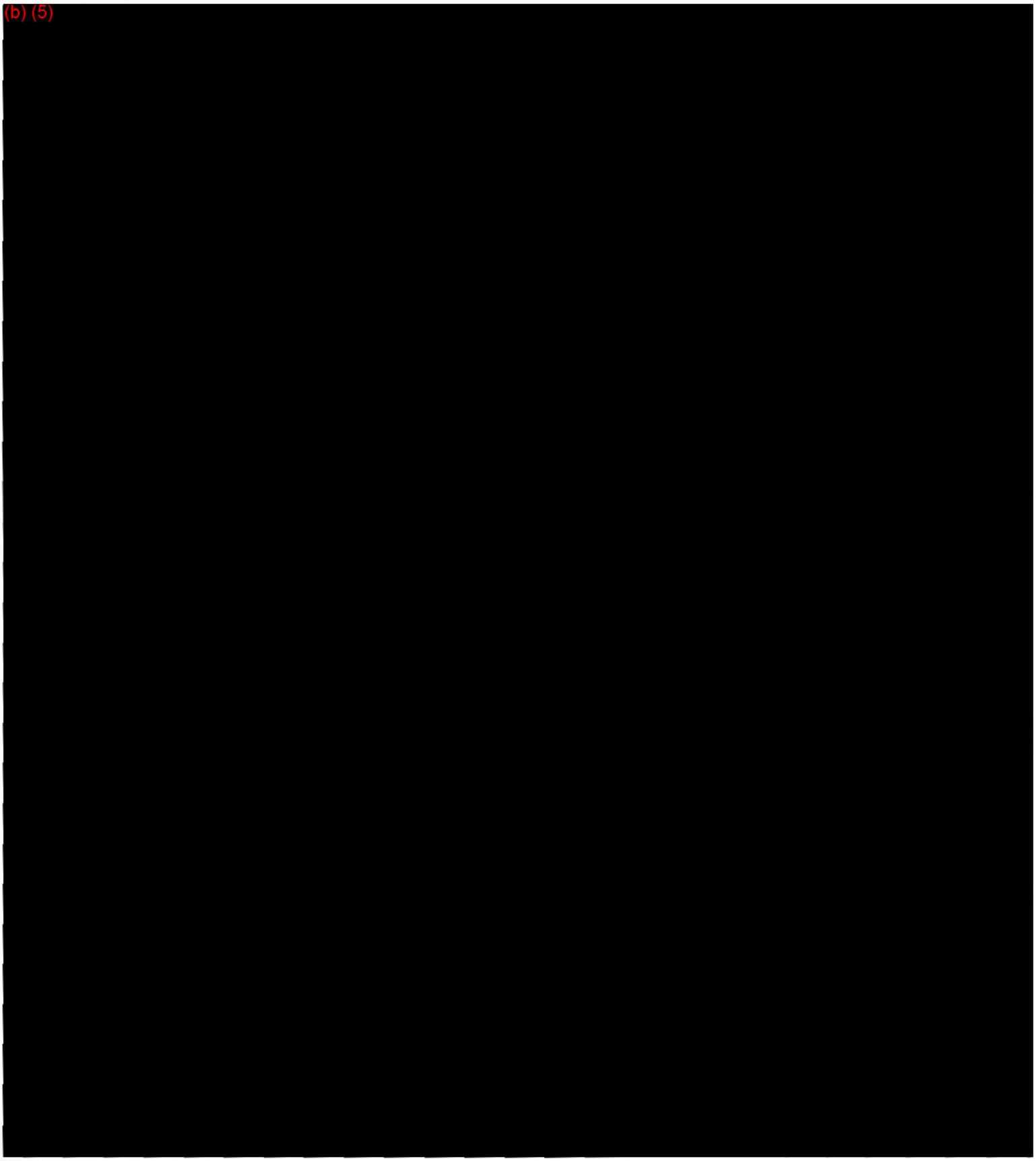
Please know that the National Park Service provided funding for the first two meetings of the Commissions.

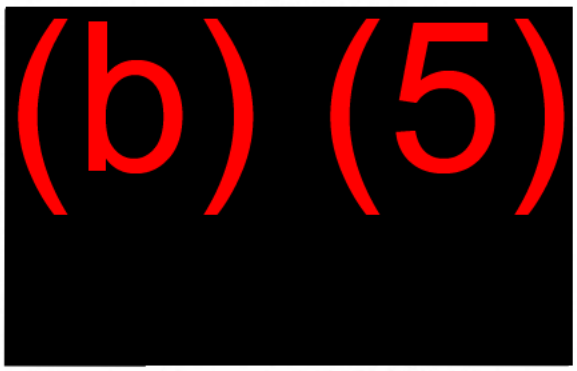
Thank you for your consideration and support.

Bob Stanton
2083219

DECISION MEMORANDUM FOR THE SECRETARY

(b) (5)




(b) (5)

H.R.146 / Omnibus Public Land Management Act of 2009

Title VII – National Park Service Authorizations

Subtitle E – Advisory Commissions

SEC. 7404. ST. AUGUSTINE 450TH COMMEMORATION COMMISSION.

(a) Definitions- In this section:

(1) COMMEMORATION- The term `commemoration' means the commemoration of the 450th anniversary of the founding of the settlement of St. Augustine, Florida.

(2) COMMISSION- The term `Commission' means the St. Augustine 450th Commemoration Commission established by subsection (b)(1).

(3) GOVERNOR- The term `Governor' means the Governor of the State.

(4) SECRETARY- The term `Secretary' means the Secretary of the Interior.

(5) STATE-

(A) IN GENERAL- The term `State' means the State of Florida.

(B) INCLUSION- The term `State' includes agencies and entities of the State of Florida.

(b) Establishment-

(1) IN GENERAL- There is established a commission, to be known as the `St. Augustine 450th Commemoration Commission'.

(2) MEMBERSHIP-

(A) COMPOSITION- The Commission shall be composed of 14 members, of whom--

(i) 3 members shall be appointed by the Secretary, after considering the recommendations of the St. Augustine City Commission;

(ii) 3 members shall be appointed by the Secretary, after considering the recommendations of the Governor;

(iii) 1 member shall be an employee of the National Park Service having experience relevant to the historical resources relating to the city of St. Augustine and the commemoration, to be appointed by the Secretary;

(iv) 1 member shall be appointed by the Secretary, taking into consideration the recommendations of the Mayor of the city of St. Augustine;

(v) 1 member shall be appointed by the Secretary, after considering the recommendations of the Chancellor of the University System of Florida; and

(vi) 5 members shall be individuals who are residents of the State who have an interest in, support for, and expertise appropriate to the commemoration, to be appointed by the Secretary, taking into consideration the recommendations of Members of Congress.

(B) TIME OF APPOINTMENT- Each appointment of an initial member of the Commission shall be made before the expiration of the 120-day period beginning on the date of enactment of this Act.

(C) TERM; VACANCIES- (i) TERM- A member of the Commission shall be appointed for the life of the Commission.

(ii) VACANCIES-

(I) IN GENERAL- A vacancy on the Commission shall be filled in the same manner in which the original appointment was made.

(II) PARTIAL TERM- A member appointed to fill a vacancy on the Commission shall serve for the remainder of the term for which the predecessor of the member was appointed.

(iii) CONTINUATION OF MEMBERSHIP- If a member of the Commission was appointed to the Commission as Mayor of the city of St. Augustine or as an employee of the National Park Service or the State University System of Florida, and ceases to hold such position, that member may continue to serve on the Commission for not longer than the 30-day period beginning on the date on which that member ceases to hold the position.

(3) DUTIES- The Commission shall--

(A) plan, develop, and carry out programs and activities appropriate for the commemoration;

(B) facilitate activities relating to the commemoration throughout the United States;

(C) encourage civic, patriotic, historical, educational, artistic, religious, economic, and other organizations throughout the United States to organize and participate in anniversary activities to expand understanding and appreciation of the significance of the founding and continuing history of St. Augustine;

(D) provide technical assistance to States, localities, and nonprofit organizations to further the commemoration;

(E) coordinate and facilitate for the public scholarly research on, publication about, and interpretation of, St. Augustine;

(F) ensure that the commemoration provides a lasting legacy and long-term public benefit by assisting in the development of appropriate programs; and

(G) help ensure that the observances of the foundation of St. Augustine are inclusive and appropriately recognize the experiences and heritage of all individuals present when St. Augustine was founded.

(c) Commission Meetings-

(1) INITIAL MEETING- Not later than 30 days after the date on which all members of the Commission have been appointed, the Commission shall hold the initial meeting of the Commission.

(2) MEETINGS- The Commission shall meet--

(A) at least 3 times each year; or

(B) at the call of the Chairperson or the majority of the members of the Commission.

(3) QUORUM- A majority of the voting members shall constitute a quorum, but a lesser number may hold meetings.

(4) CHAIRPERSON AND VICE CHAIRPERSON-

(A) ELECTION- The Commission shall elect the Chairperson and the Vice Chairperson of the Commission on an annual basis.

(B) ABSENCE OF THE CHAIRPERSON- The Vice Chairperson shall serve as the Chairperson in the absence of the Chairperson.

(5) VOTING- The Commission shall act only on an affirmative vote of a majority of the members of the Commission.

(d) Commission Powers-

(1) GIFTS- The Commission may solicit, accept, use, and dispose of gifts, bequests, or devises of money or other property for aiding or facilitating the work of the Commission.

(2) APPOINTMENT OF ADVISORY COMMITTEES- The Commission may appoint such advisory committees as the Commission determines to be necessary to carry out this section.

(3) AUTHORIZATION OF ACTION- The Commission may authorize any member or employee of the Commission to take any action that the Commission is authorized to take under this section.

(4) PROCUREMENT-

(A) IN GENERAL- The Commission may procure supplies, services, and property, and make or enter into contracts, leases, or other legal agreements, to carry out this section (except that a contract, lease, or other legal agreement made or entered into by the Commission shall not extend beyond the date of termination of the Commission).

(B) LIMITATION- The Commission may not purchase real property.

(5) POSTAL SERVICES- The Commission may use the United States mails in the same manner and under the same conditions as other agencies of the Federal Government.

(6) GRANTS AND TECHNICAL ASSISTANCE- The Commission may--

(A) provide grants in amounts not to exceed $20,000 per grant to communities and nonprofit organizations for use in developing programs to assist in the commemoration;

(B) provide grants to research and scholarly organizations to research, publish, or distribute information relating to the early history of St. Augustine; and

(C) provide technical assistance to States, localities, and nonprofit organizations to further the commemoration.

(e) Commission Personnel Matters-

(1) COMPENSATION OF MEMBERS-

(A) IN GENERAL- Except as provided in paragraph (2), a member of the Commission shall serve without compensation.

(B) FEDERAL EMPLOYEES- A member of the Commission who is an officer or employee of the Federal Government shall serve without

compensation other than the compensation received for the services of the member as an officer or employee of the Federal Government.

(2) TRAVEL EXPENSES- A member of the Commission shall be allowed travel expenses, including per diem in lieu of subsistence, at rates authorized for an employee of an agency under subchapter I of chapter 57 of title 5, United States Code, while away from the home or regular place of business of the member in the performance of the duties of the Commission.

(3) DIRECTOR AND STAFF-

(A) IN GENERAL- The Chairperson of the Commission may, without regard to the civil service laws (including regulations), nominate an executive director to enable the Commission to perform the duties of the Commission.

(B) CONFIRMATION OF EXECUTIVE DIRECTOR- The employment of an executive director shall be subject to confirmation by the Commission.

(4) COMPENSATION-

(A) IN GENERAL- Except as provided in subparagraph (B), the Commission may fix the compensation of the executive director and other personnel without regard to the provisions of chapter 51 and subchapter III of chapter 53 of title 5, United States Code, relating to classification of positions and General Schedule pay rates.

(B) MAXIMUM RATE OF PAY- The rate of pay for the executive director and other personnel shall not exceed the rate payable for level V of the Executive Schedule under section 5316 of title 5, United States Code.

(5) DETAIL OF GOVERNMENT EMPLOYEES-

(A) FEDERAL EMPLOYEES-

(i) DETAIL- At the request of the Commission, the head of any Federal agency may detail, on a reimbursable or nonreimbursable basis, any of the personnel of the agency to the Commission to assist the Commission in carrying out the duties of the Commission under this section.

(ii) CIVIL SERVICE STATUS- The detail of an employee under clause (i) shall be without interruption or loss of civil service status or privilege.

(B) STATE EMPLOYEES- The Commission may--

(i) accept the services of personnel detailed from the State; and

(ii) reimburse the State for services of detailed personnel.

(6) PROCUREMENT OF TEMPORARY AND INTERMITTENT SERVICES- The Chairperson of the Commission may procure temporary and intermittent services in accordance with section 3109(b) of title 5, United States Code, at rates for individuals that do not exceed the daily equivalent of the annual rate of basic pay prescribed for level V of the Executive Schedule under section 5316 of such title.

(7) VOLUNTEER AND UNCOMPENSATED SERVICES- Notwithstanding section 1342 of title 31, United States Code, the Commission may accept and use such voluntary and uncompensated services as the Commission determines to be necessary.

(8) SUPPORT SERVICES-

(A) IN GENERAL- The Secretary shall provide to the Commission, on a reimbursable basis, such administrative support services as the Commission may request.

(B) REIMBURSEMENT- Any reimbursement under this paragraph shall be credited to the appropriation, fund, or account used for paying the amounts reimbursed.

(9) FACA NONAPPLICABILITY- Section 14(b) of the Federal Advisory Committee Act (5 U.S.C. App.) shall not apply to the Commission.

(10) NO EFFECT ON AUTHORITY- Nothing in this subsection supersedes the authority of the State, the National Park Service, the city of St. Augustine, or any designee of those entities, with respect to the commemoration.

(f) Plans; Reports-

(1) STRATEGIC PLAN- The Commission shall prepare a strategic plan for the activities of the Commission carried out under this section.

(2) FINAL REPORT- Not later than September 30, 2015, the Commission shall complete and submit to Congress a final report that contains--

(A) a summary of the activities of the Commission;

(B) a final accounting of funds received and expended by the Commission; and

(C) the findings and recommendations of the Commission.

(g) Authorization of Appropriations-

(1) IN GENERAL- There is authorized to be appropriated to the Commission to carry out this section $500,000 for each of fiscal years 2009 through 2015.

(2) AVAILABILITY- Amounts made available under paragraph (1) shall remain available until December 31, 2015.

(h) Termination of Commission-

(1) DATE OF TERMINATION- The Commission shall terminate on December 31, 2015.

(2) TRANSFER OF DOCUMENTS AND MATERIALS- Before the date of termination specified in paragraph (1), the Commission shall transfer all documents and materials of the Commission to the National Archives or another appropriate Federal entity.

From Lliteras, Margaret A **Date** 8/29/2011 8:36:36 AM

To Haze, Pam K

Cc

Subject RE: Fwd: St Augustine

Just as long as they are not trying to use any of my money!!!! You survive the hurricane??

M.
Margaret Lliteras
Department of the Interior
Office of Budget
202 208 3996

From: Haze, Pam K
Sent: Friday, August 26, 2011 6:01 PM
To: Lliteras, Margaret A
Subject: FW: Fwd: St Augustine

I have no idea what they are doing so I'm staying out of it.

From: Lindsey_Phillips@nps.gov [mailto:Lindsey_Phillips@nps.gov]
Sent: Friday, August 26, 2011 10:40 AM
To: Archuleta, Deanna; Vela, David
Cc: Haze, Pam K
Subject: Re: Fwd: St Augustine

Deanna,

The balance of the funds cannot be used for travel next FY. We cannot pay for anything now that will take place in Oct. Not sure where th Mayor got the impression we have funds to pay for hotel and food.

I am working with my ARD for ADM and budget office to see if there is a way to transfer the balance to the City or to a no-year account before the end of the FY. I am not in the office today and will return Monday. I will get back to you on this issue then.

Thanks

Lindsey Phillips
AO CASA/FOMA

Sent from Blackberry

From: "Archuleta, Deanna" [Deanna_Archuleta@ios.doi.gov]
Sent: 08/26/2011 09:32 AM AST
To: David Vela; Lindsey Phillips
Cc: Pam Haze
Subject: Fwd: St Augustine

So I will leave this up to you guys how to do this the best way possible. I am not familiar enough with funding transfers to be of much help. I've cc'd Pam Haze who is the guru of all things DOI. Perhaps she could make a few recommendations to us.

Thanks all
Deanna

Sent from my iPad

Begin forwarded message:
From: "Keable, Edward T" <edward.keable@sol.doi.gov<mailto:edward.keable@sol.doi.gov>>
Date: August 26, 2011 9:24:57 AM EDT
To: "Archuleta, Deanna" <Deanna_Archuleta@ios.doi.gov<mailto:Deanna_Archuleta@ios.doi.gov>>
Cc: "Murphy,Timothy" <Timothy.Murphy@sol.doi.gov<mailto:Timothy.Murphy@sol.doi.gov>>
Subject: FW: St Augustine
Deanna,

Please let me know if you have any questions or if you want to talk further about this matter.

Ed

From: Archuleta, Deanna
Sent: Thursday, August 25, 2011 6:10 PM
To: Keable, Edward T
Subject: St Augustine

Deanna A. Archuleta
Senior Advisor to the Secretary
U.S. Department of the Interior
(202)208-2554

From Archuleta, Deanna **Date** 8/17/2011 8:29:57 AM

To Haze, Pam K

Cc

Subject Re: St.Augustine Commemoration legislation

That last note was just for Bob sorry
Deanna Archuleta
Senior Advisor
to the Secretary
U.S. Department of the Interior
(202)208-2554

From: Haze, Pam K
Sent: Wednesday, August 17, 2011 08:03 AM
To: Stanton, Robert
Cc: Archuleta, Deanna; Sheaffer, C. B.
Subject: RE: St.Augustine Commemoration legislation

Then best approach is to urge them to communicate the needs to the advocates for the program. We do not have this in the 2012 budget and so would not be able to allocate funds for it. With tightening budgets we will increasingly reduce our ability to support efforts like this with our partners. Thanks

---

From: Stanton, Robert
Sent: Wednesday, August 17, 2011 7:56 AM
To: Haze, Pam K
Cc: Archuleta, Deanna
Subject: RE: St.Augustine Commemoration legislation

Hello Pam,

Thank you.

Please know that I am working closely with Deanna in her role and in my role as a member of the St Augustine Commission. My fellow Commissioners have asked me to be the Commission's representative in working with your office and others including the National Park Service in exploring a budget strategy for securing appropriated funding for 2012-2015. This is the area in which I am seeking your support and counsel .

Thank you again for your assistance!

All my best,

Bob Stanton
208-3219

From: Haze, Pam K
Sent: Tuesday, August 16, 2011 8:23 PM
To: Stanton, Robert
Subject: RE: St.Augustine Commemoration legislation

Bob: Here is what I have found out. NPS has allocated $30,000 to the St. Augustine Commemoration activities as well as dedicated the park unit (Castillo de San Marcos I believe) to provide support to the effort. NPS came up with this funding from their base as there has been no add on or specific funding provided by Congress. I talked with Deanna Archuleta today and she has been working on this on behalf of the Secretary. You should talk with Deanna.

From: Stanton, Robert
Sent: Monday, August 15, 2011 11:14 AM
To: Haze, Pam K
Subject: FW: St.Augustine Commemoration legislation

Hello Pam,

I am pleased to attach for your information and consideration a copy of the St. Augustine Commemoration legislation. Please note that the legislation authorizes up $ 500,000 to be appropriated for each of the fiscal years, FY 2009-2015.

Again on behalf of the Commission we greatly appreciate your guidance and support!

Thank you.

Bob Stanton
208-3219

From Hall, Tricia A **Date** 7/18/2011 1:28:58 PM

To Dave.Lesstrang@mail.house.gov; Darren.Benjamin@mail.house.gov; Rick Healy (rick.healy@mail.house.gov); Kiefhaber, Peter (Appropriations); Fonnesbeck, Leif (Appropriations)

Cc Haze, Pam K; Flanagan, Denise A.; Moss, Adrianne

Subject AMERICA'S GREAT OUTDOORS: Salazar Attends Inaugural Meeting of St. Augustine Commission

image001.png (40 KB HTML)

From: Interior News

Sent: Monday, July 18, 2011 11:21 AM

Subject: AMERICA'S GREAT OUTDOORS: Salazar Attends Inaugural Meeting of St. Augustine Commission

Date: July 18, 2011

Contact: Kate Kelly, DOI (202) 208-6416

Lindsey Phillips, NPS (904) 829-6506 x 223

Paul Williamson, City of St. Augustine (904) 825-1004

AMERICA'S GREAT OUTDOORS: Salazar Attends Inaugural Meeting of St. Augustine Commission

ST. AUGUSTINE, FL. -- Secretary of the Interior Ken Salazar today joined U.S. Senator Bill Nelson and U.S. Representative John Mica to kick off the inaugural meeting of the St. Augustine 450th Commemoration Commission. The commission is charged with planning and developing a suitable celebration in 2015 to honor the 450th anniversary of the founding of the oldest continuously occupied European-established city in the continental United States.

"The story of St. Augustine is an integral part of the story of America, and the 450th anniversary of the city's founding is an opportunity to commemorate the diversity of our past and the long journey to become the nation we are today," Salazar said. "The Department of the Interior will work closely with the commission to ensure an appropriate commemoration that celebrates the city and honors its history."

"It's been said that history is a guide to our navigation in the future," said Senator Nelson. "If that's so, then

St. Augustine should be our compass. It is a city steeped in history. And this commission is made of up people who, like the city itself, have deep historical roots in our state. I know they'll plan a celebration fitting for a city that has contributed so much to Florida's and the nation's heritage."

Congress established the commission as part of the Omnibus Appropriations Act of 2009 and Secretary Salazar announced the members of the Commission in April of 2011. The commission will ensure a suitable national observance of St. Augustine's 450th anniversary by complementing the programs and activities of the State of Florida and the City of St. Augustine.

Spanish explorer Pedro Menéndez de Avilés founded St. Augustine in 1565 under a grant from King Phillip II of Spain. St. Augustine was often a site of conflict as European nations competed with each other for control of the New World, and, at various times, the flags of Spain, England and the United States have flown over the city. Union forces occupied the city in 1862.

In the 1960's, St. Augustine was on the front lines of the Civil Rights Movement, as Dr. Martin Luther King, Jr., led efforts to end segregation and secure equal rights for African Americans.

St. Augustine is home to two National Park Service sites, the Castillo de San Marcos and Fort Matanzas National Monuments. The Castillo de San Marcos, a castle built by the Spanish in 1672 to protect their interests in La Florida, is located in downtown St. Augustine, Florida.

As charged by Congress, the St. Augustine's Commission's duties are to:

- plan, develop, and carry out programs and activities appropriate for the commemoration
- facilitate activities relating to the commemoration throughout the United States;
- encourage civic, patriotic, historical, educational, artistic, religious, economic, and other organizations throughout the United States to organize and participate in anniversary activities to expand understanding and appreciation of the significance of the founding and continuing history of St. Augustine;
- provide technical assistance to States, localities, and nonprofit organizations to further the commemoration;
- coordinate and facilitate for the public scholarly research on, publication about, and interpretation of, St. Augustine;

- ensure that the commemoration provides a lasting legacy and long-term public benefit by assisting in the development of appropriate programs; and help ensure that the observances of the foundation of St. Augustine are inclusive and

- appropriately recognize the experiences and heritage of all individuals present when St. Augustine was founded.

###

From Interior News **Date** 7/14/2011 4:20:07 PM

To

Cc

Subject Secretary Salazar, Senator Nelson to Address Inaugural Meeting of St. Augustine Commission

image001.jpg (11 KB HTML)

Media Advisory

Date: July 14, 2011

Kate Kelly (DOI) 202-208-6416
Lindsey Phillips (NPS) 604-829-6506 x 223
Paul Williamson (City of St. Augustine) 904-825-1004
Bryan Gulley (Sen. Nelson) 202-224-1679

Secretary Salazar, Senator Nelson to Address Inaugural Meeting of St. Augustine Commission

Nation's Oldest City to Host 450th Anniversary in 2015

ST. AUGUSTINE, FL—On Monday, July 18, Secretary of the Interior Ken Salazar will join U.S. Senator Bill Nelson and U.S. Representative John Mica at the St. Augustine 450th Commemoration Commission's inaugural meeting in Florida. Following the meeting, Secretary Salazar and Senator Nelson will hold a media availability.

Founded by the Spanish explorer Pedro Menéndez de Avilés in 1565, St. Augustine, Florida is the oldest continuously occupied European-established city in the continental United States. In partnership with the State of Florida and the City of St. Augustine, members of the St. Augustine Commemoration Commission have been tasked with planning and developing programs and activities appropriate to mark the 450th anniversary of the city's founding in 2015.

WHO: Ken Salazar, U.S. Secretary of the Interior
Bill Nelson, U.S. Senator
John Mica, U.S. Representative
Kurt Browning, Florida Secretary of State
Juan Molina, Chief of Mission, Embassy of Spain
Members of the St. Augustine Commission

WHAT: St. Augustine 450th Commemoration Commission Inaugural Meeting

WHEN: Monday, July 18, 2011,
10:00 a.m. - 12:00 p.m. EDT

9:30 a.m.	Doors Open
10:07 a.m.	**Remarks by Secretary of the Interior Ken Salazar**
10:18 a.m.	Remarks by U.S. Senator Bill Nelson
10:27 a.m.	Remarks by U.S. Representative John Mica
10:33 a.m.	Remarks on behalf of U.S. Senator Marco Rubio by Adele Griffin, NE Florida Regional Assistant
11:15 a.m.	**Media Availability with Secretary Salazar and Senator Nelson**

To view the full agenda, please click HERE.

WHERE: Flagler College Auditorium
14 Granada Street
St. Augustine, Florida
*Media Avail will take place at 11:15am in Courtyard of The Lightner Building, across Granada Street from Flagler Auditorium.

RSVP: Media interested in attending, please RSVP to City of St. Augustine Public Affairs Department at 904.825.1004 or at pwilliamson@citystaug.com

###

From Stanton, Robert **Date** 12/22/2010 2:36:33 PM
To Perriello, Mark L; Strickland, Thomas; Koenigsberg, Melissa
Cc Davis, Laura; Haze, Pam K; Johnson, Terri; Vasquez, Dennis
Subject RE: St. Augustine Commission Meeting Request

Hello Mark,

Please let me know if I can be of assistance at this juncture.

Thank you.

Bob Stanton
208-3219

From: Perriello, Mark L
Sent: Wednesday, December 22, 2010 2:15 PM
To: Strickland, Thomas; Koenigsberg, Melissa
Cc: Stanton, Robert; Davis, Laura; Haze, Pam K; Johnson, Terri; Vasquez, Dennis
Subject: St. Augustine Commission Meeting Request

Tom,

Prior to leaving, Renee Stone asked me to pick up the mantle on the St. Augustine Commission. We have reached a juncture in planning where it makes sense to meet with the Secretary for consultation.

Before meeting with him, I thought it made most sense to talk with you about the funding options that Pam Haze is helping us explore and other logistical details.

Currently, NPS has committed to pay for the first meeting. They made this commitment prior to my arrival. However, future funding has yet to be determined. St. Augustine is also home to Castillo de San Marcos and Fort Matanzas National Monuments. Their Superintendent, Gordon Wilson, is on the Commission, and they are likely to help with logistical coordination for the Commission.

Please let me know if you have time to meet when you return from the holidays.

Mark

Mark Perriello
White House Liaison
U.S. Department of the Interior
o: (202) 208-3437
c: (202) 294-2799

July 11, 2003

Memorandum

To: Director, Bureau of Land Management
Attention: Greg Assmus, National Law Enforcement Office
3833 South Development Avenue
Boise, ID 83705

From: Jack E. Hawkins
Special Agent in Charge
Central Region Office

Subject: Referral-Bureau Action as Deemed Appropriate-Response Optional

Re: Federal Advisory Committee Act, DOI-OIG Case File No. OI-CO-03-0209-G

This office received allegations from an anonymous source that Department of Interior (DOI) agencies in New Mexico actively disregard the Federal Advisory Committee Act (FACA). It was further alleged that when the BLM establishes policies and priorities for spending money, only industry interests are represented on the decision making body, and not always environmental groups. Finally, the complaint states that many DOI agencies are collecting money from outsiders and using the money to maintain private slush funds to help special interests served by citizen groups.

This matter is being forwarded to you for your review, and whatever action, if any, that you may deem appropriate. **No response from your office is necessary unless you take action concerning this matter.** Further, if during the course of your review, you develop information that would indicate a need for investigation by this office, please contact me at (303) 236-8296.

Attachment

cc: OI-HQ

July 15, 2009

FAX COVER SHEET

To:

Honorable Earl E. Devaney *via fax to 202-219-3856*

July 15, 2009
Honorable Kenneth Salazar
Secretary of the Interior
1849 C Street, N.W. *via fax to 202-208-6950*
Washington, D.C. 20240

RE: ST. AUGUSTINE, FLORIDA 450TH COMMEMORATION COMMISSION SELECTION PROCESS MUST FOLLOW THE FEDERAL ADVISORY COMMITTEE ACT (FACA)

Dear Secretary Salazar:

Congratulations on your appointment by President Obama. We appreciate your support for our National Parks. The Omnibus Parks bill calls for you to appoint members of the "St. Augustine 450th Commemoration Commission." PL-111-11, Sec. 7404.

Pursuant to the Federal Advisory Committee Act (FACA), 5 U.S.C. App. 1, I request an inquiry into the selection process of the 450th Commission members. In a recent City of St. Augustine Commission meeting (July 13, 2009), it was disclosed to the public that City officials, with participation from the Governor and local Congressman are working together on making committee member recommendations to you. A city official, Mr. Dana Ste. Claire, said the City government wants to recommend St. Augustine 450th Commemoration Commission members who are **"affluent" and "politically influential."** Mr. Ste. Claire further stated he wanted to name to foreign Ambassadors, from Spain and Great Britain.

FACA requires chartered committee memberships to be "fairly balanced in terms of the points of view represented and the functions to be performed." 5 U.S.C. App., §§ 5(b)(2), (c), 9(c), 10(a), (b), (c). FACA implementing regulations define "balance" to mean a "cross-section of interested persons and groups with professional or personal qualifications or experience to contribute to the functions and tasks to be performed". 41 C.F.R. § 105-54.204. Being "affluent" or "influential" is not a *bona fide* occupational qualification (BFOQ) for federal employment or appointment to a FACA Commission.

I request that you **make no appointments until** you and the Inspector General:
(a) Evaluate the purpose of the Commission and its proposed composition/operation;
(b) Take steps to ensure that the Commission has the genuine expertise and independence necessary to develop meaningful recommendations that will honor St. Augustine's 11,000 years of human history.

St. Augustine's indigenous American Indian history dates back 11,000 years. St. Augustine is the site of America's first free African-American settlement (Fort Mose) and heroic June 1964 anti-segregation demonstrations led by Rev. Dr. Martin Luther King, Jr., which helped lead to the 1964 Civil Rights Act (the 50th anniversary is in 2014). Dr. King said the City of St. Augustine was the "most lawless" city in America. Dr. King used the leverage of St. Augustine's 400th anniversary celebration to win needed changes.

Sadly, the government of our City of St. Augustine remains "lawless." Federal courts have remedied the City of St. Augustine's First Amendment violations that were directed against visual artists, Gays and Lesbians. State environmental regulators have fined the City over overt acts involving what many of us consider to be a pattern of environmental racism. Florida's Department of Environmental Protection (FDEP) has fined the City of St. Augustine for illegal dumping of 40,000 cubic yards of solid waste in our Old City Reservoir (the City tried unsuccessfully to bring it back to the historic African-American community of Lincolnville). FDEP also brought an action against the City for illegal dumping of semi-treated sewage effluent in our saltwater marsh in Lincolnville (a pipe was leaking, with hundreds of feet of pipe missing – City Commissioners were told by the City Manager, but never told the public until a complaint was filed).

Will you please ask your staff to kindly inform those who are making St. Augustine 450th Commemoration Commission appointment recommendations – including Governor Charles Crist, Congressman John Luigi Mica and St. Augustine City Manager William B. Harriss -- that FACA governs Commission appointments and that FACA requires a "fairly balanced" Commission? Limiting Commission participation to the "affluent" or the "influential" violates FACA.

St. Augustine's 450th Commission needs Americans with expertise in *national parks, civil rights, ethnic studies, museums, geography, ecology, history, anthropology, archaeology, sociology, tourism, business, and other relevant fields.*

With kindest regards, I am,

Sincerely yours,

Ed Slavin
P.O. Box 3084
St. Augustine, Florida 32085-3084
904-829-3877 (o)
904-471-9918 (fax)
EASlavin@aol.com
Clean Up City of St. Augustine
www.cleanupcityofstaugustine.blogspot.com

pc: Honorable Susan Sher/Honorable Michelle Obama *via fax to 202-456-2461*
Honorable Bill Nelson *via fax to 202-228-2123*
Honorable Earl E. Devaney *via fax to 202-219-3856*
Honorable Melinda Loftin, *via fax to 202-208-5515*
Honorable Cass Sunstein *via fax to 202-395-6102*
St. Augustine Record Ponte Vedra Recorder Folio Weekly Times-Union
City of St. Augustine *via fax to 904-825-1096*
Rev. Ron Rawls, NAACP *via fax to 904-827-1266*

OFFICE OF
INSPECTOR GENERAL
U.S. DEPARTMENT OF THE INTERIOR

Memorandum

FEB 1 4 2011

To: Jonathan Jarvis
Director, National Park Service

Attention: Nancy Fischer, Human Resources Specialist
Branch of Labor and Employee Relations

From: Scott L. Culver
Deputy Assistant Inspector General for Investigations

Subject: Referral – For Bureau Action as Deemed Appropriate –
No Response Required

Re: NAGPRA Review Committee Meeting
DOI-OIG Case File No. OI-HQ-11-0201-R

The Office of Inspector General received a complaint from (b) (6) requesting an investigation regarding the meeting of the Native American Graves Protection and Repatriation Review Committee held on November 17-19, 2010 in Washington D.C. (b) (6) questions whether the meetings complied with the provisions of the Federal Advisory Committee Act, he states the committee's charter expired at midnight on November 16, 2010 and that the new charter was not filed with the relevant Congressional committees until November 24, 2010. Reportedly, the issue is the expenditure of $20,000 to $30,000 of federal funds for committee member payments, travel, and logistics, and personal expenses of the citizens who traveled to and from the meeting (see Attachment).

We have determined that this complaint would be better addressed by the NPS; therefore, we are referring it to your office for review and any action deemed appropriate. If during the course of your review you develop information or questions that should be discussed with this office, please do not hesitate to contact Special Agent (b) (6), (b) (7)(C) at (b) (6), (b) (7)(C)

Attachment

(b) (6)

01/21/2011 10:40 PM

To john_dupuy@doioig.gov
cc
Subject NAGPRA Review Committee:

Sirs,

Please investigate whether the meeting of the Native American Graves Protection and Repatriation Review Committee held on November 17-19, 2010 in Washington, DC complied with provisions of the Federal Advisory Committee Act. I understand that the committee's charter expired at midnight November 16, 2010 and that the new charter was not filed with the relevant Congressional committees until November 24, 2010. At issue is the expenditure of $20,000 to $30,000 of federal funds for committee member payments, travel, and logisitics, not to mention the personal expenses of the many citizens who traveled to the meeting from across the country.

(b) (6)

cc: Representative Doc Hastings
---------- Forwarded message ----------
From (b) (6)
Date: Tue, Nov 16, 2010 at 3:49 PM
Subject: NAGPRA Review Committee:
To: david_tarler@nps.gov, carla_mattix@sol.doi.gov, stephen_simpson@sol.doi.gov

FYI
(1) Upon the renewal of any advisory committee, such advisory committee shall file a charter in accordance with section 9(c).
(2) Any advisory committee established by an Act of Congress shall file a charter in accordance with such section upon the expiration of each successive two-year period following the date of enactment of the Act establishing such advisory committee.
(3) No advisory committee required under this subsection to file a charter shall take any action (other than preparation and filing of such charter) prior to the date on which such charter is filed. 5 U.S.C. App. Sec. 14 (a)

(b) (6)

United States Department of the Interior

NATIONAL PARK SERVICE
1849 C Street, N.W.
Washington, D.C. 20240

P38(2653)

July 8, 2011

FOR OFFICIAL USE ONLY

Memorandum

To: Office of Inspector General, Office of Investigations

From: Acting Chief, Division of Labor and Employee Relations

Subject: DOI/OIG Case Response – OI-HQ-11-0337-R
NAGPRA Review Committee

As you requested, we have reviewed the remanded complaint. The matter was referred to the National Park Service Ethics Program Manager, Richard Grant. We have attached a summary and analysis of the issues underlying the referral, a description of the action taken to address those issues, and a completed Accountability Form.

We believe that the matter has been appropriately investigated and addressed, and therefore, consider this matter closed.

If you have any questions or need further information, please let me know.

Attachments

7/13/11

United States Department of the Interior

NATIONAL PARK SERVICE
1849 C Street, N.W.
Washington, D.C. 20240

IN REPLY REFER TO:

P36(2712)

JUL 8 2011

Memorandum

To: Deputy Assistant Inspector General for Investigations, Office of Inspector General

From: Ethics Program Manager

Subject: Native American Graves Protection and Repatriation Act (NAGPRA) Review Committee, DOI-OIG Case File No. OI-HQ-11-0337-R

This is in response to your April 14, 2011, memorandum referring the subject case to the National Park Service for action as deemed appropriate and a response to the Office of the Inspector General.

The NAGPRA Review Committee held a meeting in Washington, D.C., November 17-19, 2010, and the conduct of one of the Review Committee members and an attorney representing the claimants raised some ethics concerns. For background, the NAGPRA Review Committee is an advisory committee established pursuant to Section 8 of NAGPRA (25 U.S.C. 3006) and the Federal Advisory Committee Act. The Committee is composed of 7 members appointed by the Secretary of the Interior from Indian tribes, Native Hawaiian organizations, national museum organizations, and scientific organizations. The duties of the Review Committee include meeting twice a year to facilitate the informal resolution of any disputes among Indian Tribes, Native Hawaiian organizations or lineal descendants and Federal agencies and museums relating to the return of cultural items covered by NAGPRA. The members of the Committee are all volunteers from the private sector and they volunteer their valuable time to participate as a Committee member. The Committee members spend less than 10 days a year performing their duties as a Committee member and are considered to be Special Government Employees (SGEs). SGEs are considered Federal Government employees and are subject to the Standards of Conduct for Employees of the Executive Branch.

At the November 17-19, 2010, meeting of the Committee, there were two disputes on the agenda. The first dispute was brought by Sealaska Native Corporation and Wrangell Cooperative Association. The second matter was brought by the Hoonah Indian Association and the Huna Totum Corporation. The chair of the NAGPRA Review Committee, Rosita Worl, is a member of the Sealaska Native Corporation and President

of the Sealaska Heritage Institute, an arm of Sealaska Corporation. Ms. Worl recused herself from participating in both disputes due to her connection with Sealaska. Ms. Worl did then make an oral statement in support of Sealaska's claim. Additionally, one of the claimants presented gifts to the review committee after the presentation of their dispute and prior to the Review Committee's recommendation on their claim. Finally, contrary to the Review Committee's dispute procedures, counsel for one of the claimants had direct communication with the Review Committee prior to the meeting. These three events raised ethics concerns.

Ms. Worl making an oral statement in support of Sealaska's claim was a potential violation of 18 U.S.C. § 205 which prohibits an employee of the United States from acting as agent or attorney for another before any department or agency. However, Ms. Worl appears not to have been acting as an agent or attorney for Sealaska when she spoke before the Committee and the law does not prohibit her from making a statement in her personal capacity expressing her personal opinions on her behalf. While Ms. Worl did not violate this law, the appearance that she did could have been avoided if she would have refrained from any participation in the proceeding.

Concerning the gifts presented to the Committee members, the general rule is that an employee may not accept a gift from a prohibited source or one given because of the employee's official position unless an exception applies. 5 C.F.R. § 2635.202. In this case, the gift to each member was a small banner with a feather and likely did not exceed $20 but is it difficult to determine fair market value of such a gift. The remedy provided for by regulation in the case where a gift may not properly be accepted is for the employee to return the gift to the donor or pay the donor fair market value. 5 C.F.R. § 2635.205. In this case, the members did return the gifts to the donor or give them to the Department of the Interior for return to the donor so the ethics rules were complied with concerning the gifts.

In regards to counsel for one of the claimants having direct communications with the review committee, it has been determined that this was a violation of the administrative procedures of the board. The direct communication consisted of filing of documents directly with the Committee members and without the knowledge of the Designated Federal Officer assigned to the NAGPRA Review Committee. Counsel for the claimant has explained that he was unaware that direct filing was not allowed and that he did not discuss the substance of the filing with any members. See attachment. The direct filing did not violate any ethics laws or regulations.

The actions of some of the Review Committee members prior to and at the November 17-19, 2010, meeting, while they did not violate the ethics laws or regulations, could have given the appearance of impropriety. The National Park Service prides itself on its ethical behavior and the high standards expected of and met by our employees. The National Park Service strives to avoid even the appearance of impropriety. The Review Committee members, being volunteers and only spending a short time each year performing duties as a Special Government Employee, are not as familiar with the rules that apply to Federal Government employees as full time Federal employees. To remedy

this issue, a special training session was held for the NAGPRA Review Committee on June 20, 2011, in Syracuse, New York. An agenda of that session is attached. The Deputy Ethics Counselor of the National Park Service gave a presentation on ethics. A copy of the presentation is attached. Additionally, the Committee received training on responsibilities of the review committee and the Federal Advisory Committee Act.

The Service is committed to fostering the highest ethical standards for our employees. If you have any questions, please contact my office at 202-354-1981.

Attachments

FNP:R. E. Grant:354-1981:07/08/11
Basic file Retained in Human Resources (2712)

CROWE&DUNLEVY
ATTORNEYS AND COUNSELORS AT LAW
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Walter R. Echo-Hawk
Direct Tel: (918) 592-9874
Direct Fax: (918) 599-6307

walter.echohawk@crowedunlevy.com

January 6, 2011

Mr. David Tarler
Designated Federal Officer
Native American Graves Protection and Repatriation Review Committee
United States Department of the Interior
National Park Service
1849 C Street NW
Washington, DC 20240

RE: Service and filing issue

Dear Mr. Tarler:

Thank you for your letter dated December 21, 2010 (post-marked January 3rd, 2011 and received in our office on January 6, 2010), concerning the filing and service of the claimants' reply briefs in the Teeyhittaan and Hoonah Disputes on November 11, 2010 by my legal secretary, Ms. Betsy Gray. Her cover letter to you in that filing indicated that she would "also send a copy each Review Committee, as well." For your convenience, I am attaching a copy of our cover letter. Accordingly, as part of the filing, she emailed Review Committee members a copy of the briefs. Three e-mails experienced delivery problems, so Ms. Gray resent the filing and followed up to confirm receipt. She did not discuss the merits of the cases with them, but simply completed the filing process specified in the cover letter to you.

I regret if the filing and service of our material did not conform to the procedures specified in your letter. Please rest assured that our office did not discuss the substance of the case with any Review Committee member. Ms. Gray simply filed the claimants' materials, and nothing more. This filing was openly done in good faith with your knowledge, as she notified you in writing that our office would send them a copy and I mentioned the same at the hearing. Our office was unaware that direct filings are not the practice; and any non-compliance was entirely inadvertent and non-prejudicial.

Please do not hesitate to contact me if I can supply you with any more facts about this procedural matter.

Sincerely,

Walter Echo-Hawk

Walter R. Echo-Hawk
Legal Counsel for the Claimants

WRE/bg

cc: Stephen C. Slotnik, Assistant Attorney General, State of Alaska
Wendy S. White, Senior Vice President and General Counsel, University of Pennsylvania
Sonya Ataley, Member, NAGPRA Review Committee
Alan Goodman, Member, NAGPRA Review Committee
Eric Hemenway, Member, NAGPRA Review Committee
Adrian John, Member, NAGPRA Review Committee
Dan Monroe, Member, NAGPRA Review Committee
Mervin Wright, Jr., Member, NAGPRA Review Committee

NAGPRA Review Committee Training
June 20, 2011
1:00 -- 5:00 p.m. EDT

Introduction: Sherry Hutt, Manager, National NAGPRA Program, National Park Service

Session 1: What is FACA, and What Does It Mean for the NAGPRA Review Committee?
Instructor: Carla Mattix, Attorney-Advisor, Division of Parks & Wildlife, Office of the Solicitor, Department of the Interior

Session 2: Being a Special Government Employee and the Ethics Requirements Associated with Service on the NAGPRA Review Committee
Instructor: Richard Grant, Deputy Ethics Counselor and Ethics Program Manager, National Park Service

Session 3: The Statutory Basics of Section 8 of NAGPRA - Responsibilities of the Review Committee
Instructor: Stephen Simpson, Senior Attorney, Division of Indian Affairs, Office of the Solicitor, Department of the Interior

Session 4: Review Committee Logistics (Travel, Stipends, Communications)
Instructor: David Tarler, National NAGPRA Program, National Park Service

NAGPRA Review Committee

Ethics Training

June 20,2011

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QUIZ

What is the most important thing you should take away from this presentation?

Your ethics counselor is your friend!

- I am here to help you.
- I am here to keep you and the NPS out of trouble.

- If you think you have an ethics issue call or e-mail.
- Call before.
- I will try my best to get to YES.

PURPOSE OF THIS BRIEF

- Annual ethics training
- To familiarize you with the ethics rules so that...

You will call your new friend if you think you may have an issue.

Rich Grant, your new friend

Representative vs. Employee

- Representative
  - Voice of group with financial interest or other stake in the matter
  - Ethics statutes and regulations don't apply
    - Charter language governs
- Employee
  - Independent judgment on behalf of the Government – no financial interest in the matter
  - Ethics statutes and regulations apply
    - Criminal Code provisions
    - Standards of Conduct

Representative

- Appointed to a provide the committee with the points of views of nongovernmental entities, nonfederal governmental entities, or of a recognizable group of persons (e.g., industry sector, environmental groups) that have interests in the subject matter under a committee's charge.

Representative

- Not appointed on committees to exercise their individual best judgment on behalf of Federal Government.
- Serve as voice of groups or entities with a financial or other stake in a particular matter before an advisory committee.

What is a Special Government Employee?

- An individual who performs temporary Government service – not expected to exceed 130 days during any period of 365 consecutive days.
- With or without compensation.
- A Government employee, but subject to less restrictive conflict of interest requirements and ethics rules than regular Government employees.

Counting Days

- Any day for which compensation is received counts
- What doesn't count – a "rule of reason"
  - Uncompensated activities limited to strictly administrative matters, such as filling out personnel paperwork or scheduling meetings
  - Uncompensated brief communications, even if they touch on substantive matters
  - Uncompensated brief periods of reading or other preparation performed at the SGE's home, regular place of business, or other setting away from a Government workplace
  - Self-initiated "background" reading – more akin to professional development than official work

Special Government Employee

- Provide their own independent judgement
- Expected to discuss and deliberate in a manner free from conflicts of interest

Ethics Responsibilities as a FACA Committee Representative

Representative

- Ethics statutes and regulations don't appy.
- Charter language governs.

Charter Language

"No Commission or subcommittee member shall participate in any specific party matter including a lease, license, permit, contract, claim, agreement, or related litigation with the Department in which the member has a direct financial interest."

What Ethics Rules Apply to SGEs?

- Bribery, Graft, and Conflicts of Interest Statutes (18 U.S.C. §§ 201, 203, 205, 207, and 208)
- Standards of Ethical Conduct for Employees of the Executive Branch (5 C.F.R. Part 2635)
- Employee Responsibilities and Conduct (5 C.F.R. Part 735)

What Ethics Rules Apply to SGEs?

- Supplemental Standards of Ethical Conduct for Employees of the Department of the Interior (5 C.F.R. Part 3501)
- Employee Responsibilities and Conduct (43 C.F.R. Part 20)

When Do the Ethics Rules Apply?

- The ethics rules apply whether or not you receive compensation.
- The ethics rules apply even on days when you perform no Government duties.

Ethics counselors never want to hear:

1. We have always done it that way.
2. But it is for a good cause.
3. I thought I could ask for forgiveness later.
4. Everyone else is doing it.
5. It's OK if I don't gain personally.

Annual Ethics Requirements

- Annual Financial Disclosure Reporting
  - OGE 450
- Annual Ethics Training (because you are a financial disclosure report filer)

Basic Obligations of Public Service

- Public service is a public trust, requiring employees to place loyalty to the Constitution, the laws, and ethical principles above private gain.
- Employees shall not hold financial interests that conflict with the conscientious performance of duty.
- Employees shall not engage in financial transactions using non-public Government information or allow improper use of such information to further any private interest.

Basic Obligations of Public Service

- An employee shall not, except pursuant to such reasonable exceptions as are provided by regulation, solicit or accept any gift or other item of monetary value from any person or entity seeking official action from, doing business with, or conducting activities regulated by the employee's agency, or whose interests may be substantially affected by the performance or nonperformance of the employee's duties.
- Employees shall put forth honest effort in the performance of their duties.
- Employees shall make no unauthorized commitments or promise of any kind purporting to bind the Government.

Basic Obligations of Public Service

- Employees shall not use their public office for private gain.
- Employees shall act impartially and not give preferential treatment to any private organization or individual.
- Employees shall protect and conserve Federal property and shall not use it for other than authorized activities.
- Employees shall not engage in outside employment or activities, including seeking or negotiating for employment, that conflict with official Government duties and responsibilities.

Basic Obligations of Public Service

- Employees shall disclose waste, fraud, abuse, and corruption to appropriate authorities.
- Employees shall satisfy in good faith their obligations as citizens, including all just financial obligations, especially those – such as Federal, state, or local taxes – that are imposed by law.
- Employees shall adhere to all laws and regulations that provide equal opportunity for all Americans regardless of race, color, religion, sex, national origin, age, or handicap.

Basic Obligations of Public Service

- Employees shall endeavor to avoid any actions creating the appearance that they are violating the law or the ethical standards in 5 C.F.R. part 2635.

Bribery and Illegal Gratuities – 18 U.S.C. § 201

- This statute prohibits a Government employee from directly or indirectly receiving or soliciting anything of value –
  - In exchange for being influenced in the performance or non-performance of any official act, including giving testimony, or in exchange for committing fraud OR
  - For or because of any official act.

Financial Conflicts of Interest – 18 U.S.C. § 208

You may not participate in any particular Government matter that will have a direct and predictable effect on your own financial interests, or on the financial interests of the following:

Imputed Interests

- your spouse, minor child, or general partner
- an organization in which you serve as officer, director, trustee, general partner, or employee
- a person or organization with which you are negotiating or have an arrangement concerning prospective employment

Financial Interests

- Stocks
- Bonds
- Interests through ownership, partnership, limited liability corporation, etc
- Consulting arrangements
- Grants, contracts
- Employment

EXAMPLE

- NPS employee sitting on a board to determine which NFEs get grants.
- The employee works for one of the NFEs, is listed on the grant, and will be paid from the grant.
- The employee participated in deciding in the NFE he works for would get a grant.

Is there an ethics issue?

ANSWER

- YES, of course.
- 18 USC 208 violation
- Participated in a matter that will have a direct and predictable effect on his financial interests.

Particular Matter

- Includes deliberations, decisions, or actions focused on the interests of specific persons or an identifiable class of persons or entities (such as an industry)
- Does not include broad policy options or considerations directed toward the interest of a large and diverse group of people

Appearance of a Lack of Impartiality - 5 C.F.R. § 2635.502

- Even if there's not a conflict of interest under the statute, would a reasonable person with knowledge of the relevant facts question your impartiality?
- If yes, check with ethics counselor (your friend)

EXAMPLE

- NPS employee sitting on a board to determine which NFEs get grants.
- The employee's uncle works for one of the NFEs, is listed on the grant, and will be paid from the grant.

Is there an ethics issue?

Answer

- Possibly: 5 C.F.R. § 2635.502
- A reasonable person with knowledge of the relevant facts might question your impartiality.
- Ethics counselor must decide if you can participate.

Representation – 18 U.S.C. § 203

- Serve for 60 days or less in year
- May not receive, agree to receive, or solicit
- compensation for representational services –
  - before any court or Federal agency
  - in connection with any particular matter involving specific parties
  - in which the US is a party or has a direct and substantial interest
  - if you participated personally and substantially in that matter

Representation – 18 U.S.C. § 203

- Served for more than 60 days you may not receive, agree to receive, or solicit compensation for representational services –
  - if-
    - you participated personally and substantially in that matter OR
    - that matter is pending in the Department of the Interior

Claims or Agent/Attorney – 18 U.S.C. § 205

- Serve for 60 days or less then you may not -
  - represent anyone in the prosecution of a claim against the US OR
  - act as an agent or attorney for anyone before any court or Federal agency
    - in connection with any particular matter involving specific parties
    - in which the US is a party or has a direct and substantial interest
    - if you participated personally and substantially in that matter
  - whether or not you are compensated

Claims or Agent/Attorney – 18 U.S.C. § 205

- Served more than 60 days you may not....

...if that matter is pending in the Department of the Interior.

Best Practices

- If you are going to engage in representational services and U.S. is a party....

Call your friend, the ethics counselor.

Caution

- Even if 18 U.S.C. §§ 203 or 205 don't apply, avoid creating an appearance that you are using your position as an SGE to further private interests – yours or anyone else's.

Misuse of Position

- No use of public office for private gain of you or for the private gain of friends, relatives, or others, including nonprofit organizations.
- You may not use, or permit the use of, your Government position or title or any authority associated with your public office:
  - To endorse any product, service, or enterprise;
  - In a manner that creates an appearance of governmental sanction of your own or another's activities; or
  - To induce or coerce the provision of any benefit.

Misuse of Position

- Use of Nonpublic information
  - You may not engage in a financial transaction using nonpublic information or allow the improper use of nonpublic information to further your own private interest or that of another.

Misuse of Position

- Use of Government Property
  - For official government use or authorized purposes.
  - Includes all real or personal property (owned or leased), intangible interests, and services of contractor personnel.
    - Office supplies, mail, copiers, records, vehicles, etc.
    - Limited personal use policy for telephone, computers, and Internet

Teaching, Speaking, and Writing

- You may be prohibited from receiving outside compensation for teaching, speaking, or writing when the activity relates to your official duties.

Political Activities – The Hatch Act

- Prohibits certain political activities when –
  - On duty
  - In any room or building occupied in the conduct of Government business
  - Using any vehicle owned or leased by the Government
    - Any activity (speech, e-mail, poster, button, photograph, etc.) that is directed toward the success or failure of a political party, candidate for partisan political office, or partisan political group

Fundraising for Outside Organizations – Including Non-Profits

- Official Capacity
  - No active and visible participation in promotion, production, or presentation of a fundraising event.
- Personal Capacity – you may not:
  - Use your official title, position, or authority
  - Solicit persons whose interests may be affected by the performance or nonperformance of your official duties.

Gifts

- With certain exceptions, you may not accept gift from a prohibited source or given because of your official position.
- You may never solicit a gift from a prohibited source or based on your official position.

Gifts

- Prohibited Source means any person who:
  - Is seeking official action by the Department of the Interior (DOI);
  - Does business or seeks to do business with DOI;
  - Conducts activities regulated by DOI;
  - Has interests that may be substantially affected by performance or nonperformance of your duties; or
  - Is an organization a majority of whose members are described above.

Gifts

You may accept:

- Modest items of food and refreshments offered other than as part of a meal.
- Greeting cards and items with little intrinsic value, such as plaques, certificates, and trophies, intended solely for presentation.
- Opportunities and benefits available to the public or to all Government employees.

Gifts

- Gifts with a market value of $20 or less per source per occasion, up to $50 total from a given source in a calendar year.
- Gifts based on a personal relationship.
- Gifts based on outside business or employment relationships.

Gifts

- Other exceptions may apply – such as for "widely attended gatherings" and for official speaking engagements.
- Contact your friend and ethics counselor if unsure about whether you may accept a gift.

Department-Granted Rights in Federal Lands

- 5 C.F.R. § 3501.103(c) prohibits employees, their spouses, and their minor children from acquiring or retaining any claim, permit, lease, small tract entries, or other rights granted by DOI in Federal lands.
- Exceptions for -
  - Recreational or other personal and non-commercial use of Federal lands on the same terms available to the general public
- The Designated Agency Ethics Official (DAEO) may waive this prohibition.

Post-Government Employment Restrictions – 18 U.S.C. § 207

- Lifetime prohibition on representing another person or organization back to the Government in connection with the same particular Government matter involving specific parties in which you participated personally and substantially
  - Behind-the-scenes assistance permitted

If Unsure or Have Questions…

- Notify your DFO
  and
- Contact Rich Grant
  - (202) 354-1981
  - Richard_Grant@nps.gov

Conclusion

Questions

Remember to call your friend

United States Department of the Interior

NATIONAL PARK SERVICE
1849 C Street, N.W.
Washington, D.C. 20240

IN REPLY REFER TO:

P36(2653)

FOR OFFICIAL USE ONLY

Memorandum

To: Office of Inspector General, HQ Operations

From: Chief, Division of Labor and Employee Relations 4/24/07

Subject: Citizen Advisory Commission – Delaware Water Gap (DWG); DOI-OIG Case File No. OI-HQ-OIG-07-0159-R

As you requested, we have reviewed the allegations surrounding the "Issue #1, January 2007, Inside the Water Gap" headline "Gross Wears NPS Hat to Threaten PA School Board with the Boot". The article alleged Richard Gross, Chairman of the Citizen Advisory Commission (CAC) appeared at the September 21, 2006 meeting of the DE Valley School Board warning that the Federal service could invoke condemnation through eminent domain at any time to acquire the 120 acres Santos Farm in Milford Township, PA. The article further claimed that the CAC has no term limits, no code of ethics, no parliamentary procedure, no oversight and has an estimated annual cost of $20,000.

Attached you will find the detailed response from the Chief Ranger, DWG National Recreation Area. Mr. Gross said that the NPS could exercise eminent domain in acquiring the Santos Farm property. Public Law 100-573, Section 2(b) states that "Members shall be appointed to the Commission for a term of 4 years. A member may serve after the expiration of his term until his successor has taken office." Attached is a copy of the "Ethics Responsibilities of Members". Article X of the Commission bylaws adopts Roberts Rules of Order, the 1990 edition for operation of its meetings. The Superintendent of DWG attends all CAC meetings providing oversight. The direct cost for the operation of the CAC is appropriately $2000 per year.

Based on these findings we find no improprieties, therefore we consider this matter closed.

Attachment

United States Department of the Interior

NATIONAL PARK SERVICE
Northeast Region
200 Chestnut Street
Philadelphia, PA 19106-2878

IN REPLY REFER TO:

W34

APR 19 2007

Memorandum

To: Larry Hudson. Human Resources Specialist, WASO

Through: Regional Director, Northeast Region

From: Chief Ranger, Delaware Water Gap National Recreation Area

Subject: Citizen Advisory Commission - Delaware Water Gap National Recreation Area
DOI-OIG Case File No. OI-HQ-07-0159-R

Background.
Pursuant to the request received by fax at Delaware Water Gap National Recreation Area on February 20, 2007, I conducted an investigation into the allegations received by the Office of the Inspector General, United States Department of the Interior on January 29, 2007. The allegations were contained in a document entitled "Issue #1 January 2007, Inside the Water Gap". They related to a comment made by then Delaware Water Gap National Recreation Area Citizen Advisory Commission (CAC) Chairperson Richard Gross at a Delaware Valley School Board meeting in Matamoros, Pennsylvania on September 21, 2006. The comment was portrayed as a warning that the Federal government could use eminent domain to acquire a piece of property which the school board was going to purchase.

There were additional assertions that the CAC has no term limits, no code of ethics, no parliamentary procedure, no oversight, and no meaningful work product in 16 years at an annual cost of $20,000.

The comment by Mr. Gross was in relation to a 120-tract of private property known as the Santos Farm. The property is inside the legislative boundary of Delaware Water Gap National Recreation Area, immediately northeast of the borough of Milford, PA, with a significant amount of river frontage. The property, which was very susceptible to commercial or residential development, was under consideration for acquisition by the school district as a location for construction of a new school. A portion of the land along the river would have been preserved and protected by the school district. Delaware Water Gap National Recreation Area Superintendent John J. Donahue had been in discussion with Superintendent of Schools Candis Finan previous to the meeting, and had let her know of his support for purchase of the land by the district.

Investigation.

My investigation consisted of examination of the documents provided by the OIG, interviews of key individuals connected to the case, a review of legislation and regulations related to the CAC and the Federal Advisory Commission Act (FACA), and collection of other information relevant to the case.

Interviews.

Interviewed:	Patrick Lynch
Title:	Chief of Research and Resource Planning
Organization:	Delaware Water Gap National Recreation Area
Phone:	570-426-2428, 570-296-6952, ext. 30
Interview Date:	March 6, 2007

I identified Mr. Lynch as the "division chief" mentioned in the "Inside the Water Gap" as having appeared with Mr. Gross at the September 21, 2006 school board meeting. I spoke with him for about 30 minutes, to get his recollection of the events of that meeting. Mr. Lynch told me that the meeting he attended was a special meeting after the regular school board meeting. The purpose of the meeting was to consider the purchase by the school district of the Santos Property.

Mr. Lynch went on to say that the park was notified of the meeting, and he was there as a representative of the National Park Service. He said he knew Mr. Gross would be attending the meeting but had not come with nor was there in connection with him. He said Mr. Gross spoke during the period in which the school board asked for public comment.

Mr. Lynch said that Mr. Gross told the board he was speaking as a member of the CAC and the Pennsylvania Federation of Sportsmen's Clubs. However, he also mentioned his past work as an employee of the NPS, but he also said he didn't want to "take away" from the National Park Service, and would defer to the National Park Service representative. Mr. Gross mentioned that the property was within the legislative boundary of Delaware Water Gap National Recreation Area, and went on to say he opposed purchase of the property by the school board. He listed as his reasons that he wanted to see the property conserved consistent with National Park Service conservation values, and that it was too expensive for the board to buy as a land for a school.

Mr. Lynch said that Mr. Gross told the board that the National Park Service had several options to buy the property: the Land and Water Conservation Fund, and the process of condemnation. He said NPS has used condemnation in the past, and could use it again. Mr. Lynch gave the opinion that the manner in which Mr. Gross spoke did not convey any imminent intention on the part of NPS to condemn the property and purchase it.

I asked Mr. Lynch if (b) (6) a frequent attendee of CAC meetings was at the school board meeting, and at first he said he was not sure, and then said yes (b) (6) was there. (b) (6) did not attend the meeting).

Interviewed:	Richard Gross
Title:	Chairman (former at this time) Citizen Advisory Commission
Organization:	Delaware Water Gap National Recreation Area
Home Address:	(b) (6)
Phone:	
Interview Date:	March 14, 2007

I spoke to Mr. Gross in the offices of the Peirce House facility of park, in Milford, PA. At the time of the board meeting, he was the CAC chairperson; his term as chairperson had ended on March 10, 2007. He told me he had called the school board before the special meeting and asked them if he could make a statement on behalf of the Pennsylvania Federation of Sportsmen's Clubs, with respect to the Santos property.

He said he made the decision to attend the meeting and speak on his own, and that Superintendent Donahue had not asked him to attend. He further said that he did not remember identifying himself as a CAC member, but thought that someone on the board had remarked on it. He also said that the school board had made and passed a resolution to buy the Santos property before public comment, and wondered about the value of comment after the fact.

Mr. Gross used a poster with photographs as part of his statement; it is pictured in a portion of a newspaper article I have included with this report. On the poster were photographs Mr. Gross had taken of the Santos property during a recent flood event, showing portions of it under water. He had also affixed an aerial photograph with a header identifying it as a National Park Service, Delaware Water Gap National Recreation Area aerial photo.

Mr. Gross said that during his presentation that he asked the board if they knew the Santos property was within the legislative boundary of the park, and that the government could exercise eminent domain at any time. He said that was the extent of his remarks about eminent domain. He made his presentation to say the National Park Service should get the property, saying it should be managed to NPS specifications, and that it would be too expensive to buy and develop for a school.

In the interview, he qualified his remarks by saying that he had said in the past that if an entity was managing a tract of land to NPS specifications, the NPS did not need to take it.

Mr. Gross told me that (b) (6) did not attend the school board meeting.

Interviewed:	Dr. Candis Finan
Title:	Superintendent of Schools
Organization:	Delaware Valley School District
Address:	236 Rt. 6 and US Route 209 Matamoras, PA 18336
Phone:	(b) (6)
Interview Date:	On or about March 16, 2007

I interviewed Dr. Finan by telephone. She had been at the meeting when Mr. Gross made his public comment. She remembered that the substance of the presentation by Mr. Gross was that he did not want the school district to purchase the property. She also recalled that he spoke of an agreement between the owners of the Santos property and the Pennsylvania Federation of Sportsmen's Clubs, and spoke mainly about hunting and fishing. She commented that interpreted from his discussion of hunting and fishing that he was trying to protect his access to the property for outdoor sports.

She remembered him mentioning the NPS ability to take the property by eminent domain, and took it as a threat, though not seriously. She said that at one point she leaned over and spoke to Michael Weinstein, the school board solicitor and asked how it would be possible for one government entity to exercise eminent domain over another; she characterized her question as made with some amusement. Dr. Finan also told me she had met with Superintendent Donahue to discuss acquisition of the property at some time prior to their board meeting, and he had told her the National Park Service did not have the finances to purchase the property, so she did not take Mr. Gross's comments on eminent domain seriously. She also said that she did not know Mr. Gross, but judged from reactions by other board members that they did, and were not taking him seriously either.

Dr. Finan went on to tell me that the school board had recently withdrawn their offer to purchase the Santos tract. She said that a portion of the tract contained archeological sites that would have restricted the size of school that could have been built, that the remaining land would not accommodate a 100,000 square foot school with such required items as parking and bus lanes.

Interviewed: (b) (6)
Address:

Phone:
Interview Date: April 11, 2007

I spoke with (b) (6) briefly to ask where he had gotten the information on Mr. Gross's comments to the school board at the September meeting. He said he had drawn the information from a newspaper article on the meeting in the Pike County Dispatch, a weekly newspaper in Milford, PA.

He went on to say that at a previous CAC meeting in 2006, Mr. Gross (committee chair at that time) had mentioned the Santos property, eminent domain, and had called for the formation of a Santos Farm Committee for exploration of the purchase by NPS of the land. Mr. Hoffman said the formation of the committee was an improper action by Mr. Gross, and outside of the authority of the CAC. He said the CAC purpose was not to advise the Superintendent, but to represent private citizens. I reminded (b) (6) by quoting from Public Law 110-573 that the purpose of the CAC was to "advise the Secretary of Interior on matters pertaining to the management and operation of the Delaware Water Gap National Recreation Area…"

(b) (6) hanked me for looking into the matter of Mr. Gross's comments.

Documents Bearing on the Allegation.

Newspaper article. The Pike County Dispatch published an article in their September 28, 2006 issue entitled "Gross Questions District's Plans To Build Near River". The third paragraph of the article says that Mr. Gross "…questioned the board members on if they were aware that a major portion of the farm sits within legislative boundaries of the national recreation area and the federal government could condemn the property at any time." The article also quotes Chief of Research and Resource Protection Patrick Lynch as saying the NPS "is committed to working with any person, group or agency in the conservation of that (Santos farm) area."

Newspaper article. Pike County Dispatch article of September 28, 2006: "DV to Buy Santos Farm for $7M". A portion of the article giving details on the sale.

Newspaper article. Pike County Dispatch article of March 1, 2007: "School Board Bows Out of Santos Farm Deal". The article provides details on the factors such as an engineering study and archeological sites that made building on the site impractical.

Meeting Minutes. Delaware Valley School District General Purpose Board Meeting, September 21, 2006. Under the "Public Comment" section, Mr. Gross is identified as representing the State Federation Club Sportsman" and saying the Federation "does not want any commercial building;…" It also mentions Mr. Patrick Lynch as giving public comment. There is no great detail on either person's comments.

Findings as to Allegations Against Mr. Gross.

At the September 21, 2007 Delaware Valley School District Meeting, Mr. Gross said that the National Park Service could exercise eminent domain in acquiring the Santos Farm property.

Mr. Gross did not say that the NPS would or intended to acquire the property by eminent domain.

At least one employee of the school board, Superintendent Finan interpreted the tone of Mr. Gross's comments as threatening that the NPS would exercise eminent domain.

Dr. Finan, by her statement, did not take Mr. Gross's statement seriously.

The school district did not purchase the Santos Farm property for practical considerations, as evidenced by statement from Dr. Finan, and the March 1, 2007 Pike County Dispatch article, which quoted various members of the school board.

Other Allegations, and Finding as to Those.

There are no CAC term limits. Public Law 100-573, Section 2(b) states that "Members shall be appointed to the Commission for a term of 4 years. A member may serve after the expiration of his term until his successor has take office." There is nothing in the legislation, committee charter, or bylaws that limits the number of terms which a member may serve. I have personally seen that the process of filling vacancies may take years; without the knowledge that a member may continue to serve until his/her replacement is appointed, it may appear that there are no term limits.

There is no CAC code of ethics. Section "F" of the Delaware Water Gap National Recreation Area Citizen Advisory Commission Charter is entitled "Ethics Responsibilities of Members". I have included a copy of the charter.

There is no parliamentary procedure. Article X of the Commission bylaws adopts Roberts Rules of Order, the 1990 edition for operation of its meetings. The Commission has not adhered strictly to those rules; they have no parliamentarian or copy of Roberts Rules on hand for meetings. The meetings are run from a basic, written and published agenda.

There is no oversight of the CAC. The Superintendent of Delaware Water Gap National Recreation Area attends all CAC meetings. When he is not able to attend, he appoints a Designated Federal Official from among his management staff. In 2003, Superintendent Donahue began the practice of bringing his management staff to CAC public meetings. In addition to providing more information and contact with the public and commission members, it gave the Superintendent better information and viewpoints with which to gauge Commission activity and performance. Audio recordings of each meeting are also produced, and written copies of minutes made available to the public. I will add more information under "Action Taken".

No meaningful work product in 16 years at an estimated cost of $20,000 per year. The direct cost for operation of the CAC is approximately $2000 per year; an average of $1500 for mileage and telephone reimbursements to Commission members, and approximately $500 for supplies, materials and meeting room rentals. There is an estimated cost of $60,500 for salaries of park staff members who attend CAC meetings over the course of the year. It includes staff cost for mailings, copying and transcription of minutes. The presence of park staff at CAC meetings is to promote more interaction between the NPS and Commission

members and the attending public as well as providing subject matter experts to address concerns of and answer questions from the Commission members and public.

Action taken. The Citizen Advisory Commission bylaws were written when the commission was established almost 20 years ago, and have been used as guidance ever since. Superintendent Donahue felt the need for more information on Commission operation, so in September, 2006 he sent park employee Debra O'Leary to a week-long training course on the Federal Advisory Committee Act.

After the training, Ms. O'Leary began review of the Commission bylaws, and in a meeting with Commission members on March 8, 2007, which I attended as the Designated Federal Official, we began the revision of the bylaws. As of the date of this report, the bylaw revisions are complete and awaiting final review by Commission members.

As part of the bylaw revision, use of Roberts Rules of Order has been dropped in favor of ground rules for each meeting. The change was made upon the recommendation of Ms. Cindy Cafaro, Attorney Advisor with the US Department of the Interior Solicitor's Office, and Ms. Sharon Norman, Committee Management Officer with the US Department of the Interior.

Additional Information. It should be noted that all materials included with the original allegations, with the exception of the Express-Times editorial, were authored by (b) (6) I have included a full copy of "Inside the Water Gap" distributed by Mr. Hoffman at the March 10, 2007 CAC meeting, as part of his First Amendment activity there.

I have also included a copy of P.L. 11-573, the legislation creating the Citizen Advisory Commission.

Public Law 100-573
100th Congress

An Act

Oct. 31, 1988
[H.R. 5001]

To establish the Delaware Water Gap National Recreation Area Citizen Advisory Commission.

Be it enacted by the Senate and House of Representatives of the United States of America in Congress assembled,

16 USC 460o note.

SECTION 1. ESTABLISHMENT OF COMMISSION.

There is established a commission to be known as the "Delaware Water Gap National Recreation Area Citizen Advisory Commission" (hereafter in this Act referred to as the "Commission"). The Commission shall advise the Secretary of the Interior on matters pertaining to the management and operation of the Delaware Water Gap National Recreation Area, as well as on other matters affecting the recreation area and its surrounding communities.

16 USC 460o note.

SEC. 2. MEMBERSHIP OF COMMISSION.

New Jersey.
Pennsylvania.

(a) APPOINTMENT.—The Commission shall be composed of the following 11 members appointed not later than 60 days after the date of the enactment of this Act from among persons with knowledge of the recreation area:

(1) 2 members appointed by the Secretary of the Interior (hereafter in this Act referred to as the "Secretary").

(2) 2 members appointed by the Secretary from among residents of New Jersey nominated by the Governor of New Jersey

(3) 2 members appointed by the Secretary from among residents of Pennsylvania nominated by the Governor of Pennsylvania.

(4) 1 member appointed by the Secretary from among the residents of each of the following counties nominated by the county administrator of each such county: Sussex County, New Jersey, Warren County, New Jersey, Pike County, Pennsylvania, Monroe County, Pennsylvania, and Northampton County, Pennsylvania.

The Secretary shall ensure that the membership of the Commission is fairly balanced in terms of the points of view represented and the functions to be performed by the Commission.

(b) TERMS.—Members shall be appointed to the Commission for a term of 4 years. A member may serve after the expiration of his term until his successor has taken office.

(c) VACANCIES.—Any vacancy on the Commission shall be filled in the manner in which the original appointment was made

(d) PROHIBITION OF ADDITIONAL PAY.—Members of the Commission shall receive no additional pay, allowances, or benefits by reason of their service on the Commission, but the Secretary may pay expenses reasonably incurred in carrying out their responsibilities under this Act on vouchers signed by the Chairperson.

(e) CHAIRPERSON.—The Commission shall elect a chairperson from among the members of the Commission.

(f) QUORUM.—A majority of the members of the Commission shall constitute a quorum but a lesser number may hold hearings.

(g) VOTING.—Each member of the Commission shall be entitled to 1 vote, which shall be equal to the vote of every other member of the Commission.

(h) CHARTER.—The provisions of section 14(b) of the Federal Advisory Committee Act (Act of October 6, 1972; 86 Stat. 776), are hereby waived with respect to this Advisory Commission.

SEC. 3. POWERS OF COMMISSION. 16 USC 460o note.

(a) HEARINGS.—The Commission may, for the purpose of carrying out its functions under section 1, hold such hearings, sit and act at such times and places, take such testimony, and receive such evidence, as the Commission considers appropriate.

(b) MEETINGS WITH SECRETARY OF THE INTERIOR.—Members of the Commission shall meet with the Secretary of the Interior or his designee at least once every 6 months. Such meetings shall be open to the public and shall be held at such times and in such places as to encourage public participation. The Commission shall provide the public with adequate notice of such meetings. Public information.

(c) RULES AND REGULATIONS.—The Commission may adopt such rules and regulations as may be necessary to establish its procedures and to govern the manner of its operation.

(d) ASSISTANCE FROM FEDERAL AGENCIES.—Upon request of the chairperson of the Commission, the head of any Federal agency or instrumentality shall, to the extent possible and subject to the discretion of such head make any of the facilities and services of such agency or instrumentality available to the Commission.

(e) MAILS.—The Commission may use the United States mails in the same manner and under the same conditions as other Federal agencies.

SEC. 4. REPORTS. 16 USC 460o note

The Commission each year shall transmit to the Secretary of the Interior and to each House of the Congress a report containing a detailed statement of the findings and conclusions of the Commission, together with its recommendations for such legislation and administrative actions as it considers appropriate.

SEC. 5. TERMINATION OF COMMISSION. 16 USC 460o note

The Commission shall terminate on the date that is 10 years after the date of the enactment of this Act.

SEC. 6. AUTHORIZATION OF APPROPRIATIONS. 16 USC 460o note

There are authorized to be appropriated such sums as may be necessary to carry out this Act.

Approved October 31, 1988.

LEGISLATIVE HISTORY—H.R. 5001:

HOUSE REPORTS: No. 100-975 (Comm. on Interior and Insular Affairs).
CONGRESSIONAL RECORD, Vol. 134 (1988):
Sept. 26, considered and passed House.
Oct. 14, considered and passed Senate.

○

SEC. 507. REAUTHORIZATION OF DELAWARE WATER GAP NATIONAL RECREATION AREA CITIZEN ADVISORY COMMISSION.

Section 5 of Public Law 101–573 (16 U.S.C. 460*o* note) is amended by striking "10" and inserting "20".

New Jersey.

SEC. 508. ACQUISITION OF WARREN PROPERTY FOR MORRISTOWN NATIONAL HISTORICAL PARK.

The Act entitled "An Act to provide for the establishment of the Morristown National Historical Park in the State of New Jersey, and for other purposes", approved March 2, 1933 (chapter 182; 16 U.S.C. 409 et seq.), is amended by adding at the end the following new section:

16 USC 409i.

"SEC. 8. (a) In addition to any other lands or interest authorized to be acquired for inclusion in Morristown National Historical Park, and notwithstanding the first proviso of the first section of this Act, the Secretary of the Interior may acquire by purchase, donation, purchase with appropriated funds, or otherwise, not to exceed 15 acres of land and interests therein comprising the property known as the Warren Property or Mount Kimble. The Secretary may expend such sums as may be necessary for such acquisition.

"(b) Any lands or interests acquired under this section shall be included in and administered as part of the Morristown National Historical Park.".

16 USC 442 note.

SEC. 509. GEORGE WASHINGTON BIRTHPLACE NATIONAL MONUMENT, VIRGINIA.

(a) ACQUISITION OF EASEMENT.—The Secretary of the Interior may acquire no more than a less than fee interest in the property generally known as George Washington's Boyhood Home, Ferry Farm, located in Stafford County, Virginia, across the Rappahannock River from Fredericksburg, Virginia, comprising approximately 85 acres as generally depicted on the map entitled "George Washington Birthplace National Monument Boundary Map", numbered 322/80,020, and dated April 1998, to ensure the preservation of the important cultural and natural resources associated with Ferry Farm. The Secretary of the Interior shall keep the map on file and available for public inspection in appropriate offices of the National Park Service.

Contracts.

(b) MANAGEMENT OF EASEMENT.—The Secretary shall enter into a cooperative agreement with Kenmore Association, Inc., for the management of Ferry Farm pending completion of the study referred to in subsection (c).

Deadline.

(c) RESOURCE STUDY.—Not later than 18 months after the date on which funds are made available to carry out this section, the Secretary of the Interior shall submit to the Committee on Energy and Natural Resources of the Senate and the Committee on Resources of the House of Representatives a resource study of the property described in subsection (a). The study shall—

(1) identify the full range of resources and historic themes associated with Ferry Farm, including those associated with George Washington's tenure at the property and those associated with the Civil War period;

(2) identify alternatives for further National Park Service involvement at the property beyond those that may be provided for in the acquisition authorized under subsection (a); and

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chase is based on the results of an engineering study conducted by Burkavage Design Associates for approximately $113,000, a survey and a complete title search. The down payment is divided into two payments equaling $550,000.

All school board members agree that there is a need for expanding the high school.

Wroblewski, the Board Vice Chairman and Long Range Planning Committee Chair, said that based on enrollment projection data from the school, and, depending on growth, the elementary school could later include seventh and eighth grades, which would then provide the use of the existing DV Middle School structure for the high school.

Silverstone says he understands there is an issue regarding the size of the high school but he questions the enrollment figure trends for the district.

"I wish we had analyzed it more because we are now proposing to build three new schools in the future, using the campus exclusively for high school. Goldsack said it was discussed previously to knock down the administration building and renovate the elementary school for increased enrollment.

Wroblewski said that he is not comfortable with the idea of knocking down the administration building to build an elementary school.

"The current elementary building is 50 years old and has become a money pit. The only way to keep that

(Continued on Page 3)

Gross Questions District's Plan To Build Near River

By Lisa Mickles

WESTFALL — The Delaware Valley School District is in the process of purchasing the 120-acre exceptionally beautiful waterfront Santos Farm property located on Routes 6 and 209, but it needs to be aware of the environmental repercussions of doing so, says a retired National Park Service (NPS) representative.

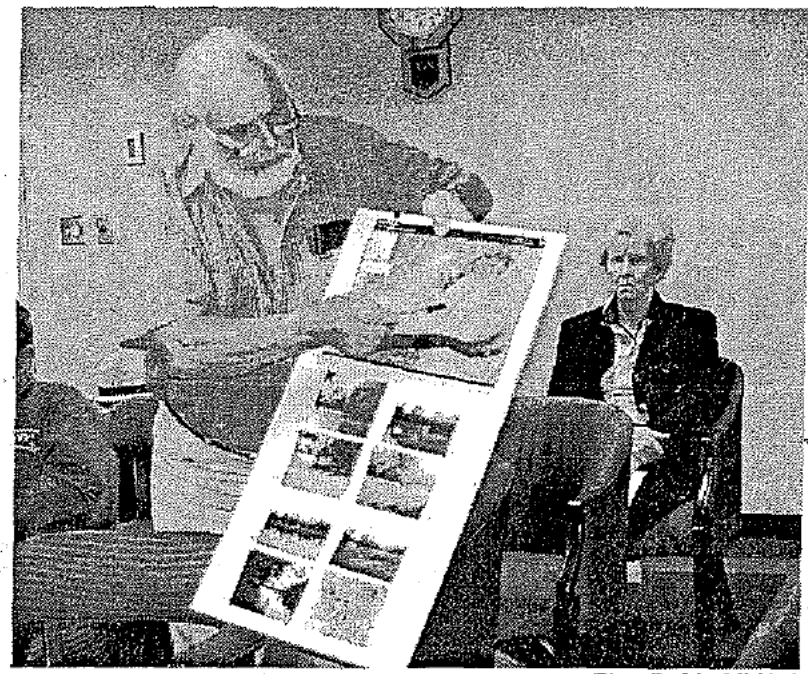
According to NPS records obtained by the Dispatch, the school district has expressed an interest in working with the NPS to preserve at least 70 acres as open space and keep the remaining property for expansion of the growing school district.

During the school board meeting, Delaware Water Gap National Recreation Area (DWGNRA) Citizens Advisory Committee Chairman Richard Gross, a retired NPS employee, questioned the board members on if they were aware that a major portion of the farm sits within legislative boundaries of the national recreation area and the federal government could condemn the property at any time.

Gross said that the board needs to consider protecting the almost one mile of riverfront since it is not only a national scenic river but is also considered outstanding basin waters.

"Essentially, that means you cannot put anything in that river that does not meet the quality of the current water," said Gross.

Gross said that his primary role is to assist the park superintendent and the NPS in resolving issues, especially water quality matters such as protection of wetlands and river ways.



(Photo By Lisa Mickles)

Delaware Water Gap National Recreation Area (DWGNRA) Citizens Advisory Chairman Richard Gross presented a map and photographs to the Delaware Valley School Board during last week's meeting that showed the Santos Farm property is located in a flood plain and sits within legislative boundaries of the national park.

Gross then presented a map and photographs showing the school board how much of the property is in the Delaware River flood plain, which was under water during the June flooding.

Gross says continued development along tributaries that lead into the river has eliminated so many watershed storage areas that flooding will continue for years to come and cannot be stopped.

"Years ago, people did not build on flood plains. There is no buffer zone between flood plains and where you can build in Pike County and if you want to see a primary example,

(Continued on Page 3)

Pike Co. Dispatch 9/28/06

rgest Circulation Weekly!

...Gross

(Continued from Page 1)

I urge you to go behind the K-Mart and Lowe's in Matamoras," Gross said.

Gross, who is also a member of the Pennsylvania Federation of Sportsmen's Clubs Inc., said that hunting is allowed on the Santos Farm property through the Pennsylvania Game Commission and that he wants recreational activities to continue including fishing, bird watching and hiking.

Delaware Valley School District Chairperson Sue Casey said the district has been thinking about placing nature activities with possible partnership with environmental organizations while leaving a portion of property the way it is.

Casey recalled when she attended DV it was discussed that there would be an environmental center near the river with glass overlooking the river. "We were going to do water studies but all we ever did was build more buildings."

"I still love the idea of an environmental center owned by the school district or managed by some other environmental organization that could provide student programs," she said. Casey also said if that were to happen, she would feel satisfied when she retires from the board.

Gross said he does not feel warmly about a partnership with the school district and would prefer the NPS taking over the entire Santos Farm property. He also believes that at least 60 percent of the land should not be developed and the $7 million price has been inflated.

DWGNRA Chief of Research and Resource Planning Patrick Lynch said that the NPS considers the Santos Farm property very valuable and relevant to the mission of the DWGNRA. which involves protecting the scenic, recreational, natural and cultural resources.

Lynch added that Gross is correct in saying that the property is within the authorized legislative boundaries of the national park area.

School Director Bell Smith said that many of the board members are lifelong residents of the county and their priority is protecting natural resources. The school district does not intend to develop the property along the river and because the school district is purchasing the property rather than a major developer "we would be a better neighbor for

Vice Chairman John Wroblewski said that the Long-Range Planning Committee had met with NPS Superintendent John Donahue and members of local townships, all of whom have an interest in Santos property, and share common concerns about the environment, water quality, and recreational space for our children as well as the look of our town.

The school District has always considered itself as a partner in the community, he said.

"The school district is committed to protecting our environmental resources and trying to keep the best part of Milford for future generations. As we move forward in making any plans for the property, we will want the input of everyone concerned and hear all of the issues," Wroblewski said.

Director Ed Silverstone questioned Lynch on if the NPS has any interest in acquiring the property closest to the river.

Lynch responded that most recently land along the park service that was privately owned and put up for sale is acquired by outside agencies, such as nature conservancies with the NPS managing the resources.

"The NPS is looking into various financial alternatives to help meet the goal of conserving that land," Lynch said.

DV Superintendent Candis Finan said that several years ago, the district met with Donahue and other different agencies and talked about partnerships and there is no change in that philosophy.

"It could only benefit the community, and environmental education has been a priority at DV because it is a beautiful environment that we live in and want to preserve. I see that a very real potential in the near future of engaging partnerships to help our community as a whole and there is a need for some hiking, walking and biking trails and recreation that isn't available in this area of the county," Finan said.

Finan said she looks forward to working with people to help develop those partnerships.

"The NPS is committed to working with any person, group or agency in the conservation of that area," said

reduce the student projection numbers further, which could cause "us to sell school buildings instead of building them."

Colletta said he sees two reasons to purchase land for the school, saying that Pike County is growing and referenced the growth in the last 25-50 years in Orange and Rockland Counties.

"We are growing and we won't be able to stop it, and if we don't plan now, the kids will be in modular buildings out in the parking lot."

Colletta said that another reason for the purchase of the property is that the school would be on a three-lane highway that is maintained by PennDOT referencing the poor winter road conditions in Dingmans.

DuCharme believes there is a need for a new school but is not con-

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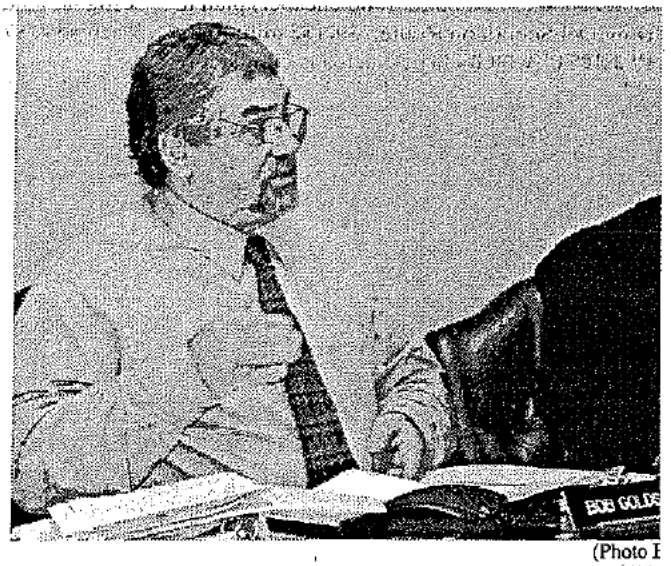

(Photo I

Delaware Valley School Board Director Bob Goldsack (L) board's decision to purchase the Santos Farm during meeting. Goldsack believes there is enough space on the cur to expand DV elementary if they remove the administrati Board Vice Chairman and Long Range Planning Committe Wroblewski (R) disagrees.

Presby Presents "Fiddler On The

PORT JERVIS — The Presby Players present the Tony Award winning musical "Fiddler on the Roof", Oct. 19-22.

"Fiddler on the Roof" is one of the great works of American musical theatre. It takes place in the village of Anatevka where a poor dairyman tries to instill in his daughters the traditions of his community. With a celebrated score and dynamic dance sequences, it has touched audiences around the world with its humor, warmth and honesty.

The Presby production, which opens Thursday, Oct. 19, has a cast of 34 multi-talented performers from the Tri-State area. Included in the cast are Bill Thomas, Vicki Zielazny, Steve Davis, Diana Weiner, Tara Johns, George Scho
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reographed by Meli
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Tickets are going
now! "Fiddler on the
performed at 7:30 p.n
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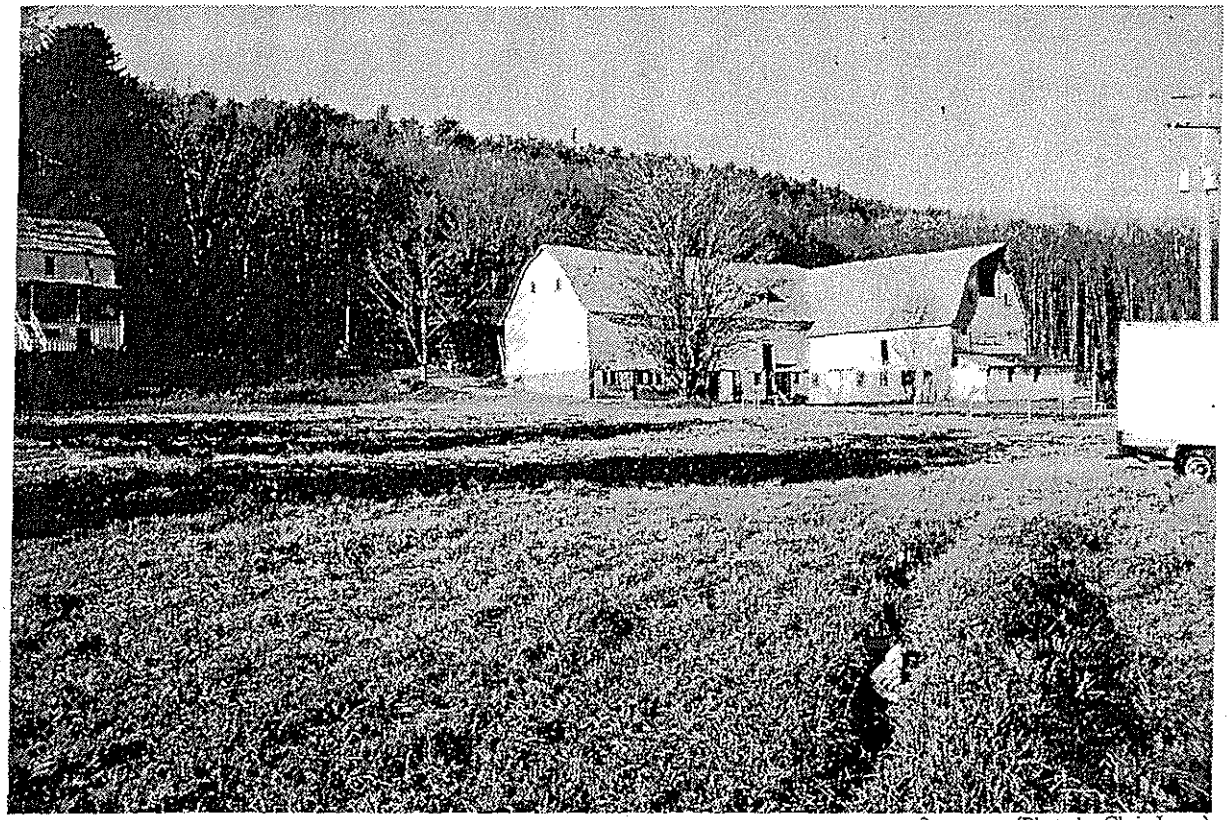


(Photo by Chris Jones)

The Delaware Valley School Board recently agreed to purchase the Santos Farm, pictured here, for $7 million.

DV To Buy Santos Farm For $7M

By Lisa Mickles

WESTFALL — The Delaware Valley School Board agreed by a six to three vote to purchase the Santos Farm in Milford Township for a price tag of $7 million.

During the Sept. 21 special meeting that addressed the land purchase agreement, Sue Casey, Frankie Colletta, Jack Fisher, Pam Lutfy, Bell Smith and John Wroblewski approved purchasing the almost 120 acre farm with Ed Silverstone, Bob Goldsack and Deborah DuCharme opposing.

The Santos Farm is located on both sides of Routes 6 and 209 with the largest portion adjacent to the Delaware River. The property purchase is based on the results of an engineering study conducted by Burkavage Design Associates for approximately $113,000, a survey and a complete title search. The down payment is divided into two payments equaling $550,000.

All school board members agree that there is a need for expanding the high school.

Wroblewski, the Board Vice Chairman and Long Range Planning Committee Chair, said that based on enrollment projection data from the Pennsylvania Department of Education (PDE) and an independent demographer, the Delaware Valley School District (DVSD) is continuing to grow.

Wroblewski said that because the administration, elementary, middle and high school buildings are all on the Delaware Valley (DV) campus, DVSD has noticed an increase in traffic entering and exiting the school property, which has become a safety issue and Wroblewski says, he is committed to decompressing the campus.

According to Wroblewski, the plan to build a new DV elementary school on the Santos Farm property would free up space for the high school, and, depending on growth, the elementary school could later include seventh and eighth grades, which would then provide the use of the existing DV Middle School structure for the high school.

Silverstone says he understands there is an issue regarding the size of the high school but he questions the enrollment figure trends for the district.

"I wish we had analyzed it more because we are now proposing to build three new schools in the future, one elementary and two middle schools, and the facts are that our elementary school population is declining and our middle school population is flat with the only area of growth in the high school," said Silverstone.

Wroblewski said that based on enrollment projection data, the growth is also in the middle schools.

"If you look at the mid-line projections from our demographer it will show that population for fifth, seventh and eighth grades are over the mid-line projections," said Wroblewski.

Goldsack believes they can use the existing campus for expansion and thinks it is grandiose to think of using the campus exclusively for high school. Goldsack said it was discussed previously to knock down the administration building and renovate the elementary school for increased enrollment.

Wroblewski said that he is not comfortable with the idea of knocking down the administration building to build an elementary school.

"The current elementary building is 50 years old and has become a money pit. The only way to keep that

(Continued on Page 3)

CH

Serving Pike County
180 Years

SDAY, MARCH 1, 2007 75 CENTS

For Phil Sellack from Bergen

(Photo by Lisa Mickles)

icipal Planning Initiative Grant plan. Front row from left are: ommunity Planning (PCOCP) CP) member Nelia Wall, PCOCP sioner Chairman Harry Forbes, Peter Wulfhorst. Pictured back ard Gross, SRCP Chairman Ed

SRCP Grant

omprehensive plans and updating eir ordinances, Nikles said.

He also said that the remaining ownships would receive their grant wards as soon as the required paerwork has been completed and reiewed.

The award comes out of the $10 million bond referendum Pike County voters approved in Novemer of 2005.

Commissioner Karl Wagner Jr. aid that the county has not floated ny bonds yet.

"We borrowed $1.2 million from local bank for a short-term general bligation note that will be paid back, when we eventually do float the first tage of the bond," Wagner said.

Lackawaxen-Shohola Citizens Advisory Committee (CAC) President Peter Wulfhorst spoke about the newly formed CAC that both townships established to address preserving and enhancing both communi-

(Continued on Page 3)

School Board Bows Out Of Santos Farm Deal

By Lisa Mickles

WESTFALL — The Delaware Valley School Board has backed out of their contract to purchase the $7 million Santos Farm property.

During last week's meeting, School Board Vice Chair Sue Casey, who also chairs the Long-Range Committee, said they would be bowing out of their contract to purchase the 120-acre property because of engineer studies showing that it would not be the best location for the school district's expansion project.

The district will get their $550,000 deposit back.

Board Chairman John Wroblewski said later, that the biggest wrench in the works was an archeologist find. He explained that because of Indian artifacts found in the center of the property, the district would not be able to build a pre-K through eighth grade building on the site.

Because of student growth projections, the district was considering freeing up space on the main campus by tearing down the elementary school there and rebuilding it at the Santos site.

The Santos property is located on both sides of Routes 6 and 209, bordering the Delaware River. The National Park Service (NPS) owns land north and south of the property and the entire area east on the opposite side across the river in New Jersey.

The NPS was interested in purchasing the property but was unable to come up with the needed funding.

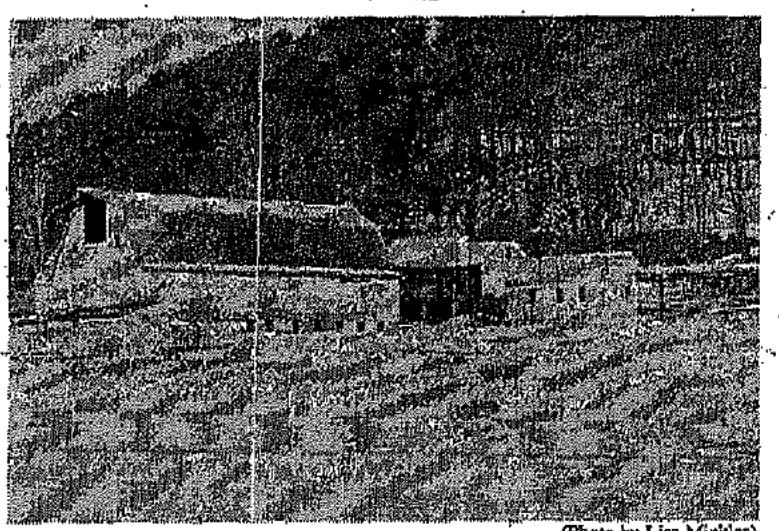
In a Feb. 8 Dispatch article, a division of the state's Bureau for Historic Preservation stated that development on the farm could adversely affect known archeological sites and an archeological survey would be needed to verify the extent of historical artifacts with possible future listing on the National Register of Historical Places.

The Santos family has an interest in keeping the property as a public use area.

The district is now seeking other land to replace the Santos site.

Wroblewski said he could not comment on where the district is currently looking.

School board members Deborah DuCharme, Bob Goldsack and Ed Silverstone had opposed the purchase.



(Photo by Lisa Mickles)

Delaware Valley School Board nixes purchase of Santos Farm property.

DELAWARE VALLEY SCHOOL DISTRICT
GENERAL PURPOSE BOARD MEETING
SEPTEMBER 21, 2006

Administrative Offices – 6 PM Public Financial Management Act 1 Presentation
7 PM PSBA Webinar – Tax Study Commission Roles and Responsibilities
7:30 PM General Purpose Meeting

1. **CALL TO ORDER – PLEDGE OF ALLEGIANCE – ROLL CALL**
Board Members Present: Sue Casey, John Wroblewski, Frankie Colletta, Deb DuCharme, Jack Fisher, Bob Goldsack, Pam Lutfy, Ed Silverstone, Bell Smith
Solicitor Present: Michael Weinstein
Administrators Present: Candis M. Finan, William Hessling, Gina Vives

MISSION STATEMENT

Delaware Valley School District, the educational leader of our community, strives for excellence with dedication to diverse educational opportunities. Students of all ages are challenged to maximize intellectual, emotional, social and physical potential. Values, knowledge, and skills are nurtured in partnership with family and community. Learning takes place in a safe and positive environment that respects individual differences. Delaware Valley offers a dynamic core curriculum enhanced by the creative use of technology. Our commitment to life-long learning promotes success in an ever-changing global society.

SLOGAN

Delaware Valley School District – Educating for Life's Journey

2. **ADOPTION OF AGENDA**
It was moved by John Wroblewski, seconded by Jack Fisher to approve the adoption of the agenda as presented.

Motion carried, all in favor.

3. **DISCUSSION OF AGENDA ITEMS**
None

4. **PUBLIC COMMENTS ON AGENDA ITEMS**
None

5. **APPOINTMENTS** (A)
(Based on the candidate providing necessary documents as per law)
It was moved by Bell Smith, seconded by John Wroblewski to approve the following appointments:

A. SUBSTITUTES

PROFESSIONAL-INCENTIVE	CLASSIFIED
BEERS, LARISSA	SCHMALZRIED, STEVEN

Motion carried, all in favor.

6. **REQUEST FOR EXTENSION OF BEREAVEMENT LEAVE** (A-B)
It was moved by Bell Smith, seconded by John Wroblewski to approve the request for extension of bereavement leave:

A. BIRNS, MARLANDA

Position: Art Teacher
Delaware Valley High School
Effective: September 7, 2006 through September 8, 2006

B. TERRONES, KRISTIN

Position: Spanish Teacher
Delaware Valley Middle School
Effective: September 20, 2006

Motion carried, all in favor.

7. **APPROVAL OF SALARY DUE TO ADDITIONAL CREDITS – EFFECTIVE FIRST SEMESTER OF THE 2006-2007 SCHOOL YEAR**
It was moved by Bell Smith, seconded by Deb DuCharme to approve the salary due to additional credits – effective First Semester of the 2006-2007 School Year.

EMPLOYEE	FROM	TO
Fitzpatrick, Judith	$61,406 (14B+24)	$63,582 (14M)

Motion carried, all in favor.

8. **APPROVAL OF THE DELAWARE VALLEY ADULT AND COMMUNITY EDUCATION COURSES AND INSTRUCTORS – FALL SESSION** – Attachment
It was moved by Bell Smith, seconded by Deb DuCharme to approve the Delaware Valley Adult and Community Education Courses and Instructors – Fall Session.

Motion carried, all in favor.

9. **RESOLUTION: BE IT RESOLVED THAT THE DELAWARE VALLEY BOARD OF SCHOOL DIRECTORS BY ITS PRESIDENT SHALL BE AUTHORIZED TO ENTER INTO AN AGREEMENT OF SALE FOR A CERTAIN PREMISE KNOWN AS THE SANTOS PROPERTY LOCATED IN MILFORD TOWNSHIP, PIKE COUNTY, PENNSYLVANIA, CONSISTING OF APPROXIMATELY 119.057 ACRES FOR A PURCHASE PRICE OF SEVEN MILLION DOLLARS ($7,000,000.00) SUBJECT TO THE TERMS AND CONDITIONS OF A WRITTEN AGREEMENT BETWEEN JULIO SANTOS AND CECILE WEISSANG, CO-EXECUTORS OF THE ESTATE OF JULIO A. SANTOS, DECEASED, AND THE DELAWARE VALLEY SCHOOL DISTRICT**
It was moved by John Wroblewski, seconded by Bell Smith to approve the following Resolution: Be it Resolved that the Delaware Valley Board of School Directors by its President shall be authorized to enter into an Agreement of Sale for a certain premise known as the Santos Property located in Milford Township, Pike County, Pennsylvania, consisting of approximately 119.057 acres for a purchase price of seven million dollars ($7,000,000.00) subject to the terms and conditions of a written Agreement Between Julio Santos and Cecile Weissang, Co-Executors of the Estate of Julio A. Santos, Deceased, and the Delaware Valley School District.

The Board members recalled meetings/discussions/presentations from the past few years and reasoned aloud why they would be voting yes or no.

Public Comment:

Richard Grose	State Federation Club Sportsmen's Level does not want any commercial building; floodwater
Diane French	Elementary Enrollment
Patrick Lynch	National Park Service share services

Dr. Candis Finan did meet with Mr. Donahue from the National Park Service years ago to discuss the land and noted that environmental education is a very real potential.

Roll Call Vote:

Yes:	Sue Casey, John Wroblewski, Frankie Colletta, Jack Fisher, Pam Lutfy, Bell Smith
No:	Deb DuCharme, Bob Goldsack, Ed Silverstone

Motion carried – 6 Yes, 3 No

10. **THE DELAWARE VALLEY BOARD OF SCHOOL DIRECTORS AUTHORIZES BURKAVAGE DESIGN ASSOCIATES AND ENGINEERS TO COMPLETE AN ENGINEERING STUDY AND AUTHORIZES A SURVEY COMPANY TO COMPLETE A SURVEY AND AN ABSTRACT COMPANY TO COMPLETE TITLE RESEARCH OF THE SANTOS PROPERTY**

It was moved by Bell Smith, seconded by John Wroblewski that the Delaware Valley Board of School Directors authorizes Burkavage Design Associates and Engineers to complete an Engineering Study and authorizes a survey company to complete a survey and an abstract company to complete title research of the Santos Property.

Motion carried, all in favor.

11. **CORRESPONDENCE**

The School Board received an invitation to the Middle States Committee Reception on Monday, October 16, 2006 at The Dimmick Inn from 6 PM – 7:30 PM.

12. **OTHER BUSINESS**

Dr. Candis Finan thanked the Board for tonight's vote and reminded them that past land purchases for the District have always been controversial but later these decisions were found to be the right decision.

President Sue Casey announced the new Tax Study Commission met this evening and chose its Chairperson and Vice-Chairperson. The meeting included Act 1 informational sessions presented by Public Financial Management and the Pennsylvania School Board Association (PSBA). The Commission will meet next Wednesday, September 27, 2006 at 6 PM in the Administrative Offices.

13. **ANNOUNCEMENTS** (A-B)

A. OCTOBER 5, 2006 – WORK SESSION – 7:30 P.M.
DELAWARE VALLEY SCHOOL DISTRICT ADMINISTRATIVE OFFICES

B. OCTOBER 19, 2006 – REGULAR BOARD MEETING – 7:30 P.M.
DINGMAN-DELAWARE MIDDLE SCHOOL AUDITORIUM

14. **ADJOURNMENT**

It was moved by Jack Fisher, seconded by Bell Smith that there being no further business to come before the board, the meeting be adjourned at 9:30 PM.

Motion carried, all in favor.

15. **PRESS – QUESTIONS AND ANSWERS**

Respectfully submitted,

Susan Mandzy
Board Secretary

FACA Database at FIDO GOV
Federal Advisory Committees Database

Report Form

DOI 502 - Delaware Water Gap National Recreation Area Citizen Advisory Commission - Statutory(Congress Created)

Save Changes

Note: The value of Federal Staff Support is normally equivalent to Payments to Federal Staff

	Current FY	
		The **Current FY** is the fiscal year being reported. The costs should be in whole dollars. Please complete each item and do not use either decimals, or the letters **K** for thousands, **M** for millions, **NA** for Not Available, or leave the entry field blank. If the amount for a field is **0** (zero), enter a **0**.
Payments to Non-Federal Members	$ 0	This item is required if funds are spent in this category and represents the value of any monies given by the Government to any advisory committee member who is not a Federal employee and who is not a consultant, where the monies are not reimbursement for travel expenses.
Payments to Federal Members	$ 0	This item is required if funds are spent in this category and represents the value of any monies paid by the Government to any advisory committee member who is a Federal employee. The amount may simply be their salaries (including benefits) for the days they attended committee meetings or otherwise worked on committee activity. In the rare situation where the Federal member is on leave from their Federal responsibility to work on advisory committee activity, the amount reported should be the combination of their salary (including benefits) and any additional monies paid by the office sponsoring the advisory committee, where the monies are not reimbursement for travel expenses.
		This item is required if funds are spent in this category and represents the value of any monies paid to any Federal employees who are not committee members but whose work supports the activity of the committee. This includes the DFO if he or she is not an appointed member. **Here's an example of costs attributable to a committee.** A GS-11 with a salary level

Payments to Federal Staff	$ 60500	including locality pay of $53,000 per year is spending 10% of his/her duty time working as an assistant staff director for a committee. The total cost of the GS-11 for committee activity is salary plus benefits (figure 17% for benefits) times 10% or $6,202. In this case the dollar amount of **6201** should be included in **Payments to Federal Staff**. Cost for Federal members and Federal staff should always include benefits costs. To compute benefits, you can multiply salary by the benefit percentage generally used by your agency (normally between 14% to 18%) or by the Government average of 16%.
Payments to Consultants	$ 0	This item is required if funds are spent in this category and represents the value of any monies paid to consultants to the committee. These consultants are not appointed members, nor are they Federal employees, and the payments are not reimbursement for travel expenses.
Reimbur. for Travel: Non-Federal Members	$ 1500	This item is required if funds are spent in this category and should include all travel and per diem costs incurred by committee activity and authorized by 5 U.S.C. 5703 and paid to **Non-Federal members**.
Reimbursement for Travel: Federal Members	$ 0	This item is required if funds are spent in this category and should include all travel and per diem costs incurred by committee activity and authorized by 5 U.S.C. 5703 and paid to **Federal members**.
Reimbursement for Travel: Federal Staff	$ 0	This item is required if funds are spent in this category and should include all travel and per diem costs incurred by committee activity and paid to **Federal Staff.**
Reimbursement for Travel: Consultants	$ 0	This item is required if funds are spent in this category and should include all travel and per diem costs incurred by committee activity and authorized by 5 U.S.C. 5703 and paid to **Consultants**.
Other	$ 500	This item is required if funds are spent in this category. This field includes all administrative costs not attributable either to personnel payments or to travel and per diem. This may include the costs of meeting rooms, transcripts, maintenance of a committee web site, etc.
Total	$62500	This item is required and the program computes and inserts the totals when the user clicks **Save Changes.** This field cannot be edited. Changes are made to this value by entering data in the correct boxes above and clicking **Save Changes.** Please be careful to enter your figures in the correct fields and do not leave any fields blank. **NOTE:** In calculating personnel payments and other costs associated with Federal advisory committee activities under FACA, only those discrete costs directly related to the committee's scope and duties should be reported. Agencies must assure that only those incremental costs necessary to directly support the committee are captured for purposes of this Current FY Annual

Comprehensive Review. As a general rule, agencies should not include expenses which: (1) are part of ongoing program activities; (2) are incurred as part of efforts not directly related to the committee's functions; or (3) were programmed for other purposes prior to the establishment of the committee. Each agency should follow any additional internal guidance developed or derived from either statutory or other administrative authorities which are peculiar to that agency. Any questions concerning a specific agency's advisory committee cost reporting for this Current FY Annual Comprehensive Review, or regarding the guidance provided in these instructions, should be directed to the Committee Management Secretariat.

Federal Staff Support	1.25

This item is required and is the total of the Federal FTE count supporting the committee's activities, to the nearest tenth, e.g., **4.3**. There should be a direct comparable relationship in fiscal value between item **Federal Staff Support** and **Payments to Federal Staff**. In the example for **Payments to Federal Staff** above (10% of his/her duty time) **Federal Staff Support** should show .1 FTE for the Federal staff member working as an assistant staff director on the committee's work.

	Estimated FY
Estimated Payments to Non-Federal Members	$ 0
Estimated Payments to Federal Members	$ 0

The **Estimated FY** is the next fiscal year after the one being reported. The costs should be in whole dollars. Please complete each item and do not use either decimals, or the letters **K** for thousands, **M** for millions, **NA** for Not Available, or leave the entry field blank. If the amount for a field is **0** (zero), enter a **0**.

This item is required if funds are spent in this category and represents the value of any monies given by the Government to any advisory committee member who is not a Federal employee and who is not a consultant, where the monies are not reimbursement for travel expenses.

This item is required if funds are spent in this category and represents the value of any monies paid by the Government to any advisory committee member who is a Federal employee. The amount may simply be their salaries (including benefits) for the days they attended committee meetings or otherwise worked on committee activity. In the rare situation where the Federal member is on leave from their Federal responsibility to work on advisory committee activity, the amount reported should be the combination of their salary (including benefits) and any additional monies paid by the office sponsoring the advisory committee, where the monies are not reimbursement for travel expenses.

This item is required if funds are spent in this category and represents the value of any monies paid to any Federal employees who

Estimated Payments to Federal Staff	$ 60500
Estimated Payments to Consultants	$ 0
Est. Reimbur. for Travel: Non-Federal Members	$ 1500
Est. Reimbur. for Travel: Federal Members	$ 0
Estimated Reimbur. for Travel: Federal Staff	$ 0
Estimated Reimbur. for Travel: Consultants	$ 0
Estimated Other	$ 500

are not committee members but whose work supports the activity of the committee. This includes the DFO if he or she is not an appointed member.
Here's an example of costs attributable to a committee. A GS-11 with a salary level including locality pay of $53,000 per year is spending 10% of his/her duty time working as an assistant staff director for a committee. The total cost of the GS-11 for committee activity is salary plus benefits (figure 17% for benefits) times 10% or $6,202. In this case the dollar amount of **6201** should be included in **Payments to Federal Staff**. Cost for Federal members and Federal staff should always include benefits costs. To compute benefits, you can multiply salary by the benefit percentage generally used by your agency (normally between 14% to 18%) or by the Government average of 16%.

This item is required if funds are spent in this category and represents the value of any monies paid to consultants to the committee. These consultants are not appointed members, nor are they Federal employees, and the payments are not reimbursement for travel expenses.

This item is required if funds are spent in this category and should include all travel and per diem costs incurred by committee activity and authorized by 5 U.S.C. 5703 and paid to **Non-Federal members**.

This item is required if funds are spent in this category and should include all travel and per diem costs incurred by committee activity and authorized by 5 U.S.C. 5703 and paid to **Federal members**.

This item is required if funds are spent in this category and should include all travel and per diem costs incurred by committee activity and paid to **Federal Staff.**

This item is required if funds are spent in this category and should include all travel and per diem costs incurred by committee activity and authorized by 5 U.S.C. 5703 and paid to **Consultants**.

This item is required if funds are spent in this category. This field includes all administrative costs not attributable either to personnel payments or to travel and per diem. This may include the costs of meeting rooms, transcripts, maintenance of a committee web site, etc.

This item is required and the program computes and inserts the totals when the user clicks **Save Changes.** This field cannot be edited. Changes are made to this value by entering data in the correct boxes above and clicking **Save Changes**. Please be careful to enter your figures in the correct fields and do not leave any fields blank.
NOTE: In calculating personnel payments and other costs associated with Federal advisory committee activities under FACA,

Estimated Total	$62500	only those discrete costs directly related to the committee's scope and duties should be reported. Agencies must assure that only those incremental costs necessary to directly support the committee are captured for purposes of this Current FY Annual Comprehensive Review. As a general rule, agencies should not include expenses which: (1) are part of ongoing program activities; (2) are incurred as part of efforts not directly related to the committee's functions; or (3) were programmed for other purposes prior to the establishment of the committee. Each agency should follow any additional internal guidance developed or derived from either statutory or other administrative authorities which are peculiar to that agency. Any questions concerning a specific agency's advisory committee cost reporting for this Current FY Annual Comprehensive Review, or regarding the guidance provided in these instructions, should be directed to the Committee Management Secretariat.
Estimated Federal Staff Support	1.25	This item is required and is the total of the Federal FTE count supporting the committee's activities, to the nearest tenth, e.g., **4.3**. There should be a direct comparable relationship in fiscal value between item **Federal Staff Support** and **Payments to Federal Staff**. In the example for **Payments to Federal Staff** above (10% of his/her duty time) **Federal Staff Support** should show .1 FTE for the Federal staff member working as an assistant staff director on the committee's work.

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Charter

2003

DELAWARE WATER GAP NATIONAL RECREATION AREA CITIZEN ADVISORY COMMISSION

A. OFFICIAL DESIGNATION.

The official designation of this Federal advisory committee is the Delaware Water Gap National Recreation Area Citizen Advisory Commission (Commission).

B.
PURPOSE.

The purpose of the Commission is to advise the Secretary of the Interior (Secretary) on matters pertaining to the management and operation of the Delaware Water Gap National Recreation Area, as well as on matters affecting the recreation area and its surrounding communities.

C. DUTIES AND POWERS.

1. The duties of the Commission are solely advisory, and are as stated in paragraph B above. The Commission may adopt such rules and regulations as may be necessary to establish its procedures and to govern the manner of its operation.

2. The Commission may for the purposes of carrying out its functions under paragraph B, above, hold such hearings, sit and act at such times and places, and take such testimony and receive such evidence, as the Commission considers appropriate.

3. Upon request of the chairperson of the Commission, the head of any Federal agency or instrumentality shall, to the extent possible and subject to the discretion of such head make any of the facilities and services of such agency or instrumentality available to the Commission.

4. The Commission may use the United States mails in the same manner and under the same conditions as other Federal agencies.

D. ANNUAL REPORT.

Each year the Commission shall transmit to the Secretary and to each House of the Congress a report containing a detailed statement of the findings and conclusions of the Commission, together with its recommendations for such legislation and administrative actions as it considers appropriate.

E. MEMBERSHIP.

1. The Commission's membership as set forth in Public Law 100-573 shall consist of 11 members, to serve as representatives, with knowledge of the recreation area, as follows:

a. Two members appointed by the Secretary;

b. Two members appointed by the Secretary from among residents of New Jersey nominated by the Governor of New Jersey;

c. Two members appointed by the Secretary from among residents of Pennsylvania nominated by the Governor of Pennsylvania;

d. One member appointed by the Secretary from among the residents

of each of the following counties nominated by the county administrator of such county: Sussex County, New Jersey; Warren County, New Jersey; Pike County, Pennsylvania; Monroe County, Pennsylvania; and Northampton County, Pennsylvania.

2. Members will be appointed for 4-year terms. A Commission member may serve after the expiration of his or her term until a successor has been appointed. Any vacancy on the Commission shall be filled in the same manner in which the original appointment was made.

1. The Secretary shall ensure that the membership of the Commission is fairly balanced in terms of the points of view represented and the functions to be performed by the Commission. The two members appointed by the Secretary under *paragraph E1a*, above, shall represent interests other than those of the Federal government.

2. Any member who fails to attend three successive meetings of the Commission or who otherwise fails to substantively participate in the work of the Commission, may be removed from the Commission by the Secretary and a replacement named.

3. Members of the Commission shall receive no additional pay, allowances or benefits by reason of their service on the Commission, but the Secretary may pay expenses reasonably incurred in carrying out their responsibilities under this charter on vouchers signed by the chairperson.

F. ETHICS RESPONSIBILITIES OF MEMBERS.

A member may not participate in matters that will directly affect, or appear to affect, the financial interests of the member of the member's spouse or minor children. Compensation from employment does not constitute a financial interest of the member so long as the matter before the Commission will not have a special or distinct effect on the member or the member's employer, other than as part of a class. The provisions of this paragraph do not affect any other statutory or regulatory ethical obligations to which a member may be subject.

G. ADMINISTRATION.

1. CHARTER. The Commission is subject to the provisions of the Federal Advisory Committee Act (FACA), 5 U.S.C. Appendix (1994), except that the requirements of section 14(b) concerning termination and biennial rechartering are waived pursuant to section 2(h) of Public Law 100-573. However, there shall be a biennial review of the Commission to determine if its goals and objectives have been fulfilled. The Commission shall take no action unless the charter filing requirements of Section 9 of FACA have been complied with.

2. DESIGNATED FEDERAL OFFICIAL. The Commission reports to the Superintendent, Delaware Water Gap National Recreation Area. The Superintendent, or in the Superintendent's absence, a Federal employee designated by the Superintendent, will serve as the Designated Federal Official (DFO) for purposes of Section 10 of FACA to oversee the management of the Commission.

3. SUPPORT AND COSTS. Support for the Commission is provided by the National Park Service, Department of the Interior. The estimated annual operating cost of the Commission is $70,000, which includes the cost of 1 work-year of staff support.

4. CHAIRPERSON. The Commission shall elect a chairperson from among the members of the Commission.

5. QUORUM. A majority of the members of the Commission shall constitute a quorum, but a lesser number may hold hearings.

6. MEETINGS. Members of the Commission shall meet with the Secretary or the Secretary's designee at least once every 6 months. Such Commission meetings shall be open to the public and shall be held at such times and in such places as to encourage public participation. The Commission shall provide the public with adequate notice of such meetings.

7. COMMITTEES. In carrying out its duties, the Commission may form committees drawn in whole or in part from the full Commission, provided that the role of such committees will be solely to gather information or conduct research for the Commission, to analyze relevant issues and facts, or to draft proposed position papers for deliberation by the Commission. Any such committees are to be chaired by a voting member of the Commission. Membership on committees and meetings of committees are subject to approval by the Designated Federal Official.

G. DURATION OF THE COMMISSION AND DATE OF TERMINATION.

The Commission will continue to exist for 20 years after its establishment under Public Law 100-573. The Commission will terminate October 31, 2008. All appointments will terminate with the Commission.

A. AUTHORITY.

The Delaware Water Gap National Recreation Area Citizen Advisory Commission has been established pursuant to Section 1 of Public Law 100-573 (October 31, 1988), as amended by Public Law 105-355 (November 6, 1998).

\s\ Gale A. Norton Dec. 16, 2003

Secretary of the Interior Date Signed

DATE CHARTER FILED Dec 17, 2003

United States Department of the Interior
NATIONAL PARK SERVICE
1849 C Street, NW
Washington, DC 20240

JUN 3 0 2008

Scott L. Culver
Deputy Assistant Inspector General
Investigative Support Division
Office of Investigations
12030 Sunrise Valley Drive
Suite 350
Reston, Virginia 20191

Dear Mr. Culver:

Please find enclosed the response of the National Park Service to DOI-OIG Case File No. OI-HQ-08-0257-R, regarding Georgetown Waterfront Park. The report has been reviewed by the National Park Service, and a detailed report of findings in response to the issues raised is provided in the memorandum dated June 23, 2008 from the Associate Regional Director, Administration of the National Capital Region. As a result of the review, the National Park Service does not intend to take any personnel actions.

While the regional office has completed the accountability form, because the incoming referral was addressed to me, I too have completed the form. If any additional information is required, please contact me or Larry Hudson, Human Resources Specialist, at (202) 354-1910.

Sincerely,

Mary A. Bomar
Director

Enclosure

TAKE PRIDE IN AMERICA

U.S. Department of the Interior
Office of Inspector General

ACCOUNTABILITY FORM

Memorandum

To: Stephen Hardgrove
Assistant Inspector General for Investigations

From:

Subject: Accountability Notice

Accountability Notice:
Case name: Georgetown Waterfront Park Plan
Case #: DOI-OIG-Case File No. OI-HQ-08-0257R

This form documents the action taken by the bureau/office regarding the subject case. The nature of the administrative action(s) is explained under details, and a copy of the action letter is attached.

1) Personnel Actions:

- ☐ Verbal reprimand
- ☐ Notice of warning
- ☐ Letter of reprimand
- ☐ Suspension
- ☐ Reduction in grade/pay
- ☐ Removal
- ☒ No action taken
- ☐ Other (explain):

2) Monetary recovery: Amount $

3) Details: *(Please summarize details of action as needed. If no action taken, state reasons.)*

Name of Proposing Official: Peter May, Associate Regional Director Lands, Resources, and Planning

Name of Deciding Official: Dottie Marshall, Associate Regional Director Administration

Name(s) of other official(s) providing input: *(ie. HR, Solicitor, etc.)*

Signature: *(Authorized Bureau Official)* Mary F. Bomar **Date:** June 30, 2008

OFFICIAL USE ONLY

United States Department of the Interior

NATIONAL PARK SERVICE
National Capital Region
1100 Ohio Drive, S.W.
Washington, D.C. 20242

IN REPLY REFER TO

JUN 23 2008

P36 (NCR-AHR)

Memorandum

To: Assistant Director, Workforce Management

From: Associate Regional Director, Administration, National Capital Region

Subject: Referral – Georgetown Waterfront Park Plan, DOI-OIG Case OI-08-0257-R

We have completed the investigation of DOI-OIG Case File OI-08-0257-R which was transmitted to the National Capital Region by your office on April 9, 2008. Please find attached a report of our findings and the completed Accountability Form as requested in the memorandum from Scott L. Culver dated April 4, 2008.

Should you have questions regarding this matter, you may contact Human Resources Officer, Charles Richardson, at (202) 619-7217 and/or email at charles_richardson@nps.gov or myself at (202) 619-7200.

Attachments

United States Department of the Interior

NATIONAL PARK SERVICE
National Capital Region
1100 Ohio Drive, S.W.
Washington, D.C. 20242

IN REPLY REFER TO:

P36 (NCR-AHR)

JUN 13 2008

Memorandum

To: Associate Regional Director, Administration

From: Associate Regional Director, Lands, Resources and Planning

Subject: DOI/OIG Case File No. OI-HQ-08-1257-R
Reply Due: June 16, 2008

The Office of the Inspector General of the Department of the Interior (OIG) received a complaint from (b) (6) dated March 12, 2008, alleging violations of law by the National Park Service, specifically the National Environmental Policy Act (NEPA) and the Federal Advisory Committee Act (FACA). As the basis of his allegations to the OIG, (b) (6) provided a copy of a letter to Kevin Brandt, Superintendent, C&O Canal National Historical Park, in which are contained a series of opinions (b) (6) has formed which he provided as proof that violations of law have occurred. By memorandum of April 4, 2008, the OIG requested that National Park Service Director Mary Bomar respond to two specific allegations:

- **"Reportedly, the NPS failed to prepare an Environmental Impact Statement (EIS) or an Environmental Assessment (EA), which is mandatory under the National Environmental Policy Act (NEPA), for the Georgetown Waterfront Park."**

- **"NPS reportedly violated procedural and substantive provisions of the Federal Advisory Committee Act by participating with an organization calling itself the Georgetown Waterfront Commission in the development of the design, boundaries and contents of the Georgetown Waterfront Park."**

I have conducted a thorough investigation of the extensive records which have been kept by Lands, Resources and Planning staff relating to the Georgetown Waterfront Park. I find that (b) (6) conclusions are ill-formed and cannot be substantiated. There is a long record of positive actions that NPS has undertaken in adherence to the NEPA process, and (b) (6) has inaccurately described NPS's undertakings throughout that NEPA process. (b) (6) characterization of NPS's engagement with its neighboring Georgetown constituency as being violations of FACA is an inaccurate representation to the OIG. There are no communications,

minutes, reports or documents of any kind which indicate activities have taken place which should have been conducted under the auspices of an established Federal advisory committee.

I can find no basis for the allegation (b) (6) has made to OIG and I recommend that no action be taken against employees of the National Park Service on the basis of his misunderstanding of the NEPA process and the incorrect conclusions he has drawn concerning the nature and purpose of NPS contacts with private persons and groups interested in NPS activities affecting their neighborhood.

National Environmental Policy Act (NEPA)

"Reportedly, the NPS failed to prepare an Environmental Impact Statement (EIS) or an Environmental Assessment (EA), which is mandatory under the National Environmental Policy Act (NEPA), for the Georgetown Waterfront Park."

An EA was conducted on the Georgetown Waterfront Park in 1984. The EA was not conducted in secret, nor was it an internal document later renamed as an Environmental Assessment to satisfy NEPA requirements, as (b) (6) has stated to the OIG. Rather, as noted in the Finding of No Significant Impact which was prepared after consideration of this EA, the NPS consulted and coordinated with over 16 organizations representing thousands of constituents during a 2-year public planning effort. I concur with a statement made by my predecessor, Associate Regional Director, Lands, Resources and Planning, John Parsons, that the issue of establishing and developing Georgetown Waterfront Park has probably been the most publicly discussed issue of any park in this region.

The Georgetown Waterfront Park was established as part of the Park System of the Nation's Capital by the National Capital Planning Commission (NCPC) in 1984. Their action was based on an EA undertaken by the NPS in 1984 to evaluate various alternatives for development of the park. A Finding of No Significant Impact (FONSI) was signed on June 27, 1984. This EA was adopted by NCPC in its approval of the establishment of the park.

Although the land within the park was under the jurisdiction of other agencies and private parties, the intent was for the NPS to acquire most of those interests over the long run. During 1985 and 1986, while the NPS was negotiating with the District of Columbia to enter into the necessary agreements which would ultimately lead to the transfer of jurisdiction of 10 acres within the park from the District of Columbia to NPS, the NPS also conducted a planning and design process for the Georgetown Waterfront Park as well as a portion of the paralleling C&O Canal National Historical Park (C&O NHP). This 2-year public planning process resulted in approvals by the NCPC, Commission of Fine Arts (CFA), C&O Canal National Historical Park Advisory Commission, District of Columbia State Historic Preservation Office (DCSHPO) and Advisory Council on Historic Preservation (ACHP). This planning effort was based on the EA of 1984 and the "Plan for the Georgetown Waterfront Park and C&O NHP (Georgetown Section)" was approved by all Federal and District of Columbia agencies in 1986. It was the basis for a resolution of the Council of the District of Columbia to transfer jurisdiction of 10 acres to NPS for park purposes. The EA and public planning process fulfilled our responsibility under the National Environmental Policy Act (NEPA). This conclusion was supported by NCPC

in their approval of the Georgetown Waterfront Park Plan, a plan which has guided multiple actions for over 20 years.

In 1987 a section of the park was constructed between 31st Street and Wisconsin Avenue. The construction of this section of the park implemented the decisions reached in the prior public planning process and NEPA compliance. After long delays generated by the debate over the future of the adjacent Whitehurst Freeway and its subsequent rehabilitation, the District of Columbia transferred jurisdiction of the 10 acres covered by the EA and the Georgetown Waterfront Park Plan to NPS in 2000. In 2002, NPS contracted with the Philadelphia landscape architecture firm of Wallace, Roberts and Todd to refine the approved design concept of the park through a public planning process and to prepare construction documents on the basis of any modifications that might result from that process. The highly public process, involving 50 public meetings, resulted in acceptance by the NPS of a revised design concept that was approved by NCPC and CFA in 2003. The 1984 planning process anticipated the growth in the park neighborhood and the physical condition of the undeveloped portion of the site had not changed since the 1984 FONSI was signed.

Consequently, in the absence of any changed circumstances, NPS concluded that the proposed development of the Georgetown Waterfront Park in 2005 was within the range of impacts discussed in the 1984 EA and FONSI and would not have significant adverse impacts on the human environment. The current development does not propose changes to the environment that were not anticipated by these documents because the current design of a landscaped strolling garden is not significantly different in spatial arrangement and landscape vocabulary from the prior design. There are no significant new circumstances or information relevant to environmental concerns. The NPS did not need to prepare a separate environmental document and has, therefore, relied on the existing EA. Additionally, in its 2003 review of the revised design concept, NCPC found the plans fully consistent with the analysis and conclusions found in the 1984 EA and FONSI, reviewed the action for extraordinary circumstances as sanctioned by NEPA, and determined the FONSI remained valid in accordance with NCPC's environmental procedures. Review required under Section 106 of the Historic Preservation Act was undertaken during the planning for the park in 1984 as well. The State Historic Preservation Officer for the District of Columbia made a determination in May 1985 that the master plan for the Georgetown Waterfront Park will have no adverse effect on the qualities which qualify the Georgetown Historic District for inclusion in the National Register of Historic Places and stated "The landscape concept design here presented brilliantly enhances the natural character of the shoreline and relates it to the unique urban qualities of the Georgetown Historic District."

Federal Advisory Committee Act (FACA)

"NPS reportedly violated procedural and substantive provisions of the Federal Advisory Committee Act by participating with an organization calling itself the Georgetown Waterfront Commission in the development of the design, boundaries and contents of the Georgetown Waterfront Park."

Research in National Park Service records reveals that (b) (6) has made these allegations in the past both to then-National Park Service Director Fran Mainella in November 2005 and to the

OIG in December 2005. (b) (6) has based these allegations on his personal interpretation of the motivation for NPS acceptance of invitations to attend meetings organized by private citizens who were interested in the improvement of the waterfront in the vicinity of Georgetown.

I find that NPS actions documented in the extensive records of this office illustrate a reasonable and appropriate engagement with a neighboring community. Our records indicate that NPS shared (b) (6) concerns relative to FACA with the Department of the Interior's Office of the Solicitor, which concurred with the NPS that the communications and outreach which had taken place between NPS and this community group did not violate FACA.

NPS attendance at public meetings arranged by the Georgetown Waterfront Commission during the development of this park wholly supports the intent and requirements of the Old Georgetown Act of September 22, 1950, which established the Old Georgetown Board of the Commission of Fine Arts. That Board has put in place a requirement for private individuals and public agencies to conduct extensive consultation with the neighboring communities within the Georgetown District prior to requesting reviews of any development project. That requirement calls for continued requests for formal recommendations from Advisory Neighborhood Commissions from the very basic stage of design concept through to submitting final designs for approvals by the Commission of Fine Arts. The National Capital Planning Commission and the State Historic Preservation Officer of the District of Columbia also require extensive consultation with the surrounding communities whenever a project of this type is undertaken by a Federal agency.

Individuals and groups did request meetings with NPS staff, sometimes at meetings held by the Georgetown Waterfront Commission, and NPS staff obliged these individuals by meeting with them and providing presentations on numerous occasions. NPS staff notified community and group leaders and did also request meetings at various times. This outreach allowed the agency to introduce the public to elements of the proposed Georgetown Waterfront Park and to maintain an open line of communication with an NPS neighbor community, and would be a reasonable precursor step to take prior to undertaking the community reviews which would be required by the Old Georgetown Board. I believe it to be acceptable and expected that NPS staff would lead meetings at which they were invited for the purpose of presenting information on an NPS program to this, or to any, person or group. FACA does not require that a Federal advisory committee be established to conduct such meetings.

In November 1996 the Citizens Association of Georgetown decided to create an independent group that would bring together those interested in the goal of a national park on the Georgetown waterfront. That group became the Georgetown Waterfront Commission. Based on NPS reported observations of the Commission, it had three officers (Chairman, Vice Chairman and Secretary), but had no fixed membership list. Meetings were announced in local newspapers, and meetings were open to anyone. Persons from throughout the Metro area participated depending on the issues that the Commission advertised would be discussed. Except for occasions when NPS staff asked to be included at a Commission meeting as a vehicle of outreach to the greater community, NPS staff took no role in setting an agenda for these meetings. These meetings were conducted by the Commission's officers who invited guest speakers. Officers, speakers, and participants addressed a variety of topics relative to Georgetown which did extend to waterfront issues and to Georgetown Waterfront Park.

Associate Regional Director John Parsons and Deputy Associate Regional Director Sally Blumenthal attended most of the Commission's meetings and participated in its discussions. The meetings provided a valuable opportunity to share information about NPS programs and activities with Georgetown residents and other members of the public, and allowed NPS an opportunity to get information and individual reactions from persons in attendance.

In the course of examining the NPS relationship to the Georgetown Waterfront Commission I consulted "The National Park Service Guide to the Federal Advisory Committee Act," issued by the National Park Service, Office of Policy on January 3, 2005, and General Services Administration (GSA) regulations found at 41 CFR Part 102-3.

National Park Service Guide to the Federal Advisory Committee Act

One of the purposes of this Guide is to acquaint National Park Service managers and other employees with FACA and how FACA must be applied to NPS management activities.

The Guide instructs that any panel, conference, or similar group established or utilized by a Federal agency for the purpose of obtaining consensus advice or recommendations on issues or policies will likely fall within the purview of FACA, though many of the meetings the Federal government typically holds are with groups that are not "established or utilized" within FACA's meaning and do not implicate FACA.

The Guide references that GSA regulations recognize that some kinds of advisory meetings are not covered by FACA, and that if an NPS employee occasionally participated in or conducted meetings with individuals or groups under the following conditions, these meetings would not be subject to FACA:

(1) Any group where Federal officials seek advice from the attendees on an individual basis and not from the group as a whole (this includes public meetings). NPS staff did not participate in these meetings to obtain achieve a "Georgetown Waterfront Commission" opinion, recommendation or decision; NPS simply took advantage of the gathering to gain individual opinions from all participants, members and other participants, alike, to gauge reactions to concepts for the park in advance of bringing these concepts before the Advisory Neighborhood Commission for formal consideration.

(2) Any group that meets with Federal officials for the purpose of exchanging facts or information. The aggregate of the NPS record concerning the Commission indicates NPS utilized these meetings as opportunities to meet with constituents to conduct responsible and effective public outreach in sharing information about plans for the park.

(3) Any committee or group created by non-federal entities (such as a private organization), provided that the committee/group is not actually managed or controlled by the executive branch. NPS was an invited participant at these meetings, and did not have a

controlling role in the arrangement or conduct of the meetings, the invitation of participants or the selection of topics to be discussed.

(4) Any local civic group whose primary function is that of rendering a public service with respect to a Federal program. The Commission performed a substantial function in this regard, and provided a valuable public service in collecting interested persons together with appropriate guest speakers on matters of interest to the community. When the Georgetown Waterfront Park would be an issue to be discussed, NPS staff would be invited to attend that meeting. The Commission was also aware that NPS progress toward rehabilitating the waterfront was limited due to funding limitations, and the Commission was interested in petitioning the Government of the District of Columbia to contribute funds for this purpose and was interested in conducting a fundraising campaign to raise and donate to the NPS for this purpose.

The Guide also counsels that FACA is not a consideration if agency employees participate in a discussion group or "roundtable" formed to solicit individual opinions, as opposed to group opinions, on draft proposals, option papers, or specific issues, or as a focus groups being used to solicit individual, as opposed to group, opinions when it would be possible to obtain quick, anecdotal information about how different approaches to solving a problem would work in practice. The Guide stresses that neither of these non-FACA options is appropriate, however, if the goal is to obtain consensus advice. As mentioned above, the value of these meetings to the NPS was in the opportunities these gatherings provided to obtain opinions across the entire community, not simply those of a commission.

General Services Administration Regulations (41 CFR Part 102-3)

The General Services Administration Committee Management Secretariat (GSA) is responsible for implementing FACA, and has developed regulations (41 CFR Part 102-3) which provide a set of evaluative factors apart from the Guide to determine when advisory meetings are not covered by FACA. GSA regulations governing FACA activities suggest using these following additional factors to determine whether or not a group is "utilized" within the meaning of FACA.

(1) Does the Federal agency manage or control the group's membership or otherwise determine its composition? (i.e., the fewer the indicators of Federal control over the group, the less likely that FACA could be seen to apply). No. NPS did not manage or control the Commission's membership or have any role in determining its composition.

(2) Does the Federal agency manage or control the group's agenda? No. NPS did not manage or control the group's agenda. NPS did occasionally ask to be included on the group's agenda as a guest speaker in order as an outreach effort to the Georgetown community. Further, NPS had no role even remotely approximating that of Group Federal Official or Designated Federal Official (i.e., approve or call meetings; approve agendas; chair meetings; adjourn meetings; maintain any committee records; have any role in committee operations; or provide any reports on committee activities to any entity).

(3) Does the Federal agency fund the group's activities? No. NPS did not fund any group activities.

Finally, the Guide provides a test to apply GSA regulations and evaluate whether an agency is "establishing" or "utilizing" an advisory committee. The factors applicable to allegations made by (b) (6) include:

(1) The purpose of the meeting(s) (i.e., as noted above, the meeting should not suggest a purpose of seeking consensus on a given Federal program or policy). The NPS did not seek to obtain a consensus opinion on Georgetown Waterfront Park from the Commission. The NPS sought to share information about Georgetown Waterfront Park with members of the public who would attend Commission meetings. The NPS saw the meetings as opportunities to collect individual opinions from its neighbors regardless of their association with the Commission.

(2) The frequency of meetings (i.e., too many successive meetings--particularly, with the same participants or an ever-narrowing pool of them--could suggest the non-public, behind-the-scenes policy- or decision-making that FACA was designed to avoid). NPS had no control over the scheduling of meetings of this privately-collected group of individuals. It is apparent that over time interest in the park grew and attendance at the meetings, in fact, increased. There is evidence in press accounts that there was actually dissatisfaction by some participants who had wrongly assumed meetings were to be held as collaborative sessions with the NPS in the development of the park when it was made plain to them that NPS did not intend to obtain consensus instruction or advice from the meetings held. Copies of minutes of meetings were provided when NPS met with this group, and these minutes reflect that the meetings were not limited to the same participants each time, and that the number of participants increased in successive meetings - an indicator that this activity was a highly effective tool to get information out to the neighboring community of Georgetown.

(3) Who attends (e.g., certain kinds of participants-listed above-strongly indicate that a meeting was FACA-exempt - an individual; individuals providing individual opinions; a group meeting only to exchange information; a group whose primary function is to render a public service with respect to a Federal program). As mentioned above, the value of the Georgetown Waterfront Commission was in the opportunity its meetings provided to the NPS to hear from many individuals from its neighboring community of Georgetown, as well as potential park users from the entire Metro area. NPS records evidence that the Commission was primarily interested in the public service of raising funds to donate to the NPS through the National Park Foundation and that the Commission emphasized to persons interested in participating with the Commission that the Commission did not intend to take a role with NPS to affect decision-making relative to Georgetown Waterfront Park. Commission minutes reflect that the attendance at the meetings varied, and also reflect that the Commission did not intend to be utilized as a Federal advisory commission.

(4) Whether the participants change or remain constant over the course of multiple meetings (i.e., a constant or standing group would be more likely to implicate FACA than a changing group). Records do not indicate whether there was significant change in persons

holding the Commission's three offices; however, records show the Commission had no specified membership list, and participation was always open to whoever happened to attend any given meeting. A sampling of meeting minutes show that the number of attendees varied constantly.

(5) Whether group input from participants, as opposed to expression of individual views, is an objective or result even if "consensus" is not obtained (i.e., the more it appears that there is group input as opposed to individual input, the greater the risk the meeting could be perceived as one set up to achieve--or actually achieving--consensus of the kind that FACA addresses). NPS did not intend or seek a group opinion. NPS sought to receive as many individual opinions as possible in order to develop a park which would meet the needs of as many potential visitors as possible.

U.S. Department of the Interior
Office of Inspector General

ACCOUNTABILITY FORM

Memorandum

To: Stephen Hardgrove
Assistant Inspector General for Investigations

From: Associate Regional Director, Administration

Subject: Accountability Notice

Accountability Notice:
Case name: Georgetown Waterfront Park Plan
Case #: OI-WR-08-0257-R

This form documents the action taken by the bureau/office regarding the subject case. The nature of the administrative action(s) is explained under details, and a copy of the action letter is attached.

1) Personnel Actions:

- ☐ Verbal reprimand
- ☐ Notice of warning
- ☐ Letter of reprimand
- ☐ Suspension
- ☐ Reduction in grade/pay
- ☐ Removal
- ☑ No action taken
- ☐ Other (explain):

2) Monetary recovery: Amount $

3) Details: *(Please summarize details of action as needed. If no action taken, state reasons.)*

Name of Proposing Official:

Name of Deciding Official:

Name(s) of other official(s) providing input: *(e.g. HR, Solicitor, etc.)*

Signature: *(Authorized Bureau Official)* _____ **Date:** 6/23/08

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