Fw: Award Status_ RFQ# D11PS19004
Nicole M Fuselier to: Joshua Watkins 11/03/2011 11:31 AM

Nicole Fuselier
Contract Specialist

Acquisition Services Directorate
National Business Center
US Dept. Of Interior
703-964-4809 P
www.aqd.nbc.gov

----- Forwarded by Nicole M Fuselier/NBC/OS/DOI on 11/03/2011 11:31 AM -----

From:	"Green, Kim" <Kim.Green@us.gt.com>
To:	"Nicole.Fuselier@aqd.nbc.gov" <Nicole.Fuselier@aqd.nbc.gov>
Cc:	"melissa.onyszko@aqd.nbc.gov" <melissa.onyszko@aqd.nbc.gov>, "Ayres-Beezer, Tatiana" <Tatiana.Ayres-Beezer@us.gt.com>
Date:	11/03/2011 11:29 AM
Subject:	Award Status_ RFQ# D11PS19004

Subject: Grant Thornton proposal to the U.S. Department of the Interior (RFQ# D11PS19004)

Dear Ms. Fuselier:

I'm writing to follow-up on the award status of the proposal mentioned above. If you have any updates regarding this work or a timeframe for award, please reply at your earliest convenience.

Thank you.

Warm Regards,

Kim Green | Senior Marketing Associate
Grant Thornton LLP
333 John Carlyle, Suite 500 | Alexandria, VA | 22314 | United States
T (direct) +1 703 637 2826 | **T (internal)** 72826
F +1 703 837 4455
E kim.green@us.gt.com | **W** www.grantthornton.com

Grant Thornton

Audit • Tax • Advisory

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DOB HUISER
JOSH + MELISSA

HOWARD

Re: Conference room and conference phone line
Christine Farhood to: Joshua Watkins 09/13/2011 11:51 AM

History: This message has been replied to and forwarded.

Hi Joshua,

I have reserved the Potomac for Thursday from 2-3. The Reston is reserved for Friday from 9:30-10:30.

Your bridge line for both meetings are as follows:

[redacted]

Leader - [redacted]

Pass Code - [redacted]

Best Regards,
Chris

Christine Farhood
Administrative Assistant
Martek Global/On Assignment at the
Acquisition Services Directorate
381 Elden Street, Suite 4000
Herndon, VA 20170
An ISO 9001 Certified Organization
National Business Center
U.S. Department of the Interior
703.964.3609 (Office)
703.964.8440 (Fax)
christine.farhood@aqd.nbc.gov

We want to hear from you! Please let us know how we are doing in meeting your needs by taking a short survey at: www.aqd.nbc.gov/survey

Joshua Watkins Good Morning, We would like to request a confe... 09/13/2011 10:10:08 AM

From:	Joshua Watkins/NBC/OS/DOI
To:	Christine Farhood/Contractor/NBC/OS/DOI@DOI
Cc:	Melissa Onyszko/NBC/OS/DOI@DOI
Date:	09/13/2011 10:10 AM
Subject:	Conference room and conference phone line

Good Morning,

We would like to request a conference room and a conference phone line for the following times.

Thursday 9/15/11 from 2:00 to 3:00 PM.
Friday 9/16/11 from 9:30 to 10:30 PM.

With thanks,
Joshua

Re: Solicitation D11PS19004 Facilitation Support to Update the NRC/OIG Strategic Plan FY 2008-2013

Melissa Onyszko to: Kay Hudson 09/16/2011 07:35 AM

Cc: Gerry Brokaw, Joshua.Watkins

Good morning Kay,
Deb Huber was representing NRC for the call; however, we do not release the names of the individuals that provided past performance information and those that participated on the technical evaluation team.
Thank you.

Melissa Onyszko
Contracting Officer/Team Lead
Acquisition Services Directorate
National Business Center
US Dept. of the Interior
703-964-3638 Office
703-964-8481 Fax
www.nbc.gov
We want to hear from you! Please let us know how we are doing in meeting your needs by taking a short survey at: www.aqd.nbc.gov/survey

From:	Kay Hudson <kay.hudson@highperformanceorg.com>
To:	Joshua.Watkins@aqd.nbc.gov
Cc:	melissa.onyszko@aqd.nbc.gov, Gerry Brokaw <gbrokaw@highperformanceorg.com>
Date:	09/15/2011 04:46 PM
Subject:	Re: Solicitation D11PS19004 Facilitation Support to Update the NRC/OIG Strategic Plan FY 2008-2013

Joshua,

Gerry and I would like to thank you once again for arranging and holding the de-brief on our proposal this afternoon. We learned a great deal from the experience and will be much better prepared to provide proposals in the future based on the feedback you and your team provided. I did have one follow-up question. We do not have a record of who provided evaluations of our work. Can you provide the names or organizations that evaluated us?

We hope there is an opportunity to work with NRC in the future. If we can ever assist you, please let us know.

Very sincerely,
Kay Hudson

On Wed, Sep 14, 2011 at 8:16 AM, Kay Hudson <kay.hudson@highperformanceorg.com> wrote:
Joshua,

Thank you very much for setting up this conference call to de-brief me on our unsuccessful proposal. I have asked Gerry Brokaw, a CCHPO principal, to attend also. His goal is the same as mine - to understand how we can improve our proposals to be more responsive to RFQs.

We look forward to talking with you Thursday.
Kay

On Tue, Sep 13, 2011 at 12:08 PM, <Joshua.Watkins@aqd.nbc.gov> wrote:

Good Afternoon,

I have set up a conference line at 2:00 PM EST on Thursday 09/15/11 for your verbal debrief. The call in number is (b) (5) and the pass code is (b) (5)

As we are doing a verbal debrief we will not be providing the information discussed in the conference in a written format. However, should there be any additional questions that are unanswered at the time of the debrief we will be happy to provide you with a written response to those questions as appropriate.

If you have any questions, please feel free to let us know.

Respectfully,
Joshua

Joshua Watkins
Contract Specialist

Acquisition Services Directorate
An ISO 9001 Certified Organization

703-964-3684
Joshua.Watkins@aqd.nbc.gov
Acquisition Services Directorate
US Department of the Interior
National Business Center
www.aqd.nbc.gov

We want to hear from you! Please take a brief survey at www.aqd.nbc.gov/survey

From: Kay Hudson <kay.hudson@highperformanceorg.com>

To: "Joshua.Watkins@aqd.nbc.gov" <Joshua.Watkins@aqd.nbc.gov>

Date: 09/12/2011 06:29 PM
Subject: Re: Solicitation D11PS19004 Facilitation Support to Update the NRC/OIG Strategic Plan FY 2008-2013

Thursday afternoon would be preferable. Thank you Joshua.
Kay

Sent from my iPhone

On Sep 12, 2011, at 4:21 PM, Joshua.Watkins@aqd.nbc.gov wrote:

Good Afternoon Kay,

We have availability for a conference call after Noon on Thursday, or in the Morning on Friday. Let us know your preference and we can set up a conference line.

Respectfully,
Joshua

Joshua Watkins
Contract Specialist

Acquisition Services Directorate
An ISO 9001 Certified Organization

703-964-3684
Joshua.Watkins@aqd.nbc.gov
Acquisition Services Directorate
US Department of the Interior
National Business Center
www.aqd.nbc.gov

We want to hear from you! Please take a brief survey at www.aqd.nbc.gov/survey

From: Kay Hudson <kay.hudson@highperformanceorg.com>
To: "Joshua.Watkins@aqd.nbc.gov" <Joshua.Watkins@aqd.nbc.gov>
Cc: "melissa.onyszko@aqd.nbc.gov" <melissa.onyszko@aqd.nbc.gov>
Date: 09/12/2011 01:40 PM
Subject: Re: Solicitation D11PS19004 Facilitation Support to Update the NRC/OIG Strategic Plan FY 2008-2013

Joshua,
Thank you for your assistance. Since I am new at writing proposals for my group, I am learning about what organizations are looking for. I don't need lengthy analysis. I just need quick conversation by phone or email about what made their proposal more responsive. If it is something simple like they have worked with this group before, that is fine too.

Again, thank you.
Kay

Sent from my iPhone

On Sep 12, 2011, at 12:18 PM, Joshua.Watkins@aqd.nbc.gov wrote:

Good Afternoon Kay,

I am still trying to find available times for a conference call. Did you have specific questions, or did you just want a general overview regarding your proposal?

Respectfully,
Joshua

Joshua Watkins
Contract Specialist

Acquisition Services Directorate
An ISO 9001 Certified Organization

703-964-3684
Joshua.Watkins@aqd.nbc.gov
Acquisition Services Directorate
US Department of the Interior
National Business Center
www.aqd.nbc.gov

We want to hear from you! Please take a brief survey at www.aqd.nbc.gov/survey

--
Kay Hudson
Chicago Center for High Performance Organizations
6262 Edgebrook Lane

Indian Head Park, IL 60525

cell: 843.754.5603
home: 708.246.4380
kay.hudson@highperformanceorg.com

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Kay Hudson
Chicago Center for High Performance Organizations
6262 Edgebrook Lane
Indian Head Park, IL 60525

cell: 843.754.5603
home: 708.246.4380
kay.hudson@highperformanceorg.com

Melissa Josh Kay Hudson
Deb Huber Gerry Brokaw

Re: Conference room and conference phone line
Christine Farhood to: Joshua Watkins 09/13/2011 11:51 AM

History: This message has been replied to and forwarded.

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Your bridge line for both meetings are as follows:

(b) (5) [redacted]

Leader - (b) (5) [redacted]

Pass Code - (b) (5) [redacted]

Best Regards,
Chris

Christine Farhood
Administrative Assistant
Martek Global/On Assignment at the
Acquisition Services Directorate
381 Elden Street, Suite 4000
Herndon, VA 20170
An ISO 9001 Certified Organization
National Business Center
U.S. Department of the Interior
703.964.3609 (Office)
703.964.8440 (Fax)
christine.farhood@aqd.nbc.gov

We want to hear from you! Please let us know how we are doing in meeting your needs by taking a short survey at: www.aqd.nbc.gov/survey

Joshua Watkins Good Morning, We would like to request a confe... 09/13/2011 10:10:08 AM

From:	Joshua Watkins/NBC/OS/DOI
To:	Christine Farhood/Contractor/NBC/OS/DOI@DOI
Cc:	Melissa Onyszko/NBC/OS/DOI@DOI
Date:	09/13/2011 10:10 AM
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Friday 9/16/11 from 9:30 to 10:30 PM.

With thanks,
Joshua

Joshua Watkins
Contract Specialist

Acquisition Services Directorate
An ISO 9001 Certified Organization

703-964-3684
Joshua.Watkins@aqd.nbc.gov
Acquisition Services Directorate
US Department of the Interior
National Business Center
www.aqd.nbc.gov

We want to hear from you! Please take a brief survey at www.aqd.nbc.gov/survey

Re: DUNS mismatch with NG for GSA contract
Melissa Onyszko to: Kathleen Burke 09/07/2011 06:48 AM
Cc: AQD-Herndon PD-NG Support, Joshua Watkins

Thanks! We'll go ahead and award.

Melissa Onyszko
Contracting Officer/Team Lead
Acquisition Services Directorate
National Business Center
US Dept. of the Interior
703-964-3638 Office
703-964-8481 Fax
www.nbc.gov
We want to hear from you! Please let us know how we are doing in meeting your needs by taking a short survey at: www.aqd.nbc.gov/survey

Kathleen Burke NG should not stop the award process. My sugg... 09/06/2011 05:01:48 PM

From:	Kathleen Burke/NBC/OS/DOI
To:	Joshua Watkins/NBC/OS/DOI@DOI
Cc:	AQD-Herndon PD-NG Support, Melissa Onyszko/NBC/OS/DOI@DOI
Date:	09/06/2011 05:01 PM
Subject:	Re: DUNS mismatch with NG for GSA contract

NG should not stop the award process. My suggestion would be to use the Correct duns in PD and lets hold off for about a week on the NG. If they don't complete their changes to the gsa contract then we will proceed up the ladder. let me know the status in a week.

If you have any Herndon - PD or FPDS-NG questions, please email us under AQD-Herndon PD-NG Support (pdngsupport@aqd.nbc.gov) Passwords can not be reset via phone calls - please email the request.

Thanks,

Kathleen Burke
Business Specialist
PD Functional Administrator - Herndon
FPDS-NG Functional Administrator - NBC

Acquisition Services Directorate
703-964-8427 (ofc) 571-262-9733 (cell)
Kathleen.Burke@aqd.nbc.gov
US Department of the Interior
National Business Center
www.aqd.nbc.gov

We want to hear from you! Please take a brief survey at www.aqd.nbc.gov/survey

Joshua Watkins	Good Morning, We are still having this issue wit...	09/06/2011 11:04:49 AM
Joshua Watkins	Good Morning, We are preparing an award agai...	08/31/2011 08:57:20 AM

Contract Instrument Review and Approval Form

Contract / Solicitation Number:	CS: Joshua Watkins
D11PD19004 – NRC FY 2008-2013 Strategic Plan	CO: Melissa Onyszko

Check One:

☐ Pre-Solicitation Documents ☐ Solicitation ☒ Award ☐ Modification ☐ Protest ☐ Termination

Instructions: This form shall be used any time a contract action (including pre-solicitation documentation, solicitations, awards, and modifications) is routed through AQD for review and approval. Use a separate form for each action (but multiple types of pre-solicitation documentation [i.e. D&F, J&A, DI-1886] may be routed together as one action with a single review and approval form). Before submitting the action to the first reviewer, the CS shall fill in the first two columns below (Reviewer and Action Required), listing each individual who must review the action and whether the individual is concurring or approving (both actions require a signature; approval indicates the final approval, which is usually the signing CO, but may be the Competition Advocate or HCA for Pre-Solicitation Documents). The reviewers shall each print his or her name, whether he or she concurs/approves or rejects, and whether comments are provided. Each reviewer must sign and date where indicated.

If comments are provided, the review shall list them in the spaces provided below, or shall reference an attached document. The CS must indicate how each the comment has been addressed on this form, or reference the attached document, and shall initial and date to acknowledge that all comments have been addressed.

Reviewer	Action Required	Name	Concur / Approve / Reject (indicate with or w/o comments)	Signature	Date
Peer	Concur	Don Abamonte	Concur w/ comments		29 Aug 11
CO	Concur	Melissa Onyszko	Concur/w Com.	Melissa Onyszko	30 Aug 11

Reviewer Name: Don Abamonte Comments: Comments on award summary	Resolution of Comments: – Corrected	Initials & Date: 8/30/11

Reviewer Name: Onyx CKD Comments: see MAR Changes. ADD DUNS, TIN, 1AI# TO AWARD SELECT BUS. SIZE on 347. (CLASS) ✓	Resolution of Comments: — corrected — Added — Added	Initials & Date: JW 8/30
Reviewer Name: Comments:	Resolution of Comments:	Initials & Date:
Reviewer Name: Comments:	Resolution of Comments:	Initials & Date:
Reviewer Name: Comments:	Resolution of Comments:	Initials & Date:

ACQUISITION SERVICES DIRECTORATE

Project Title: NRC OIG FY 2008-2013 Strategic Plan
Award Effective Date: 09/07/11
Solicitation Number: D11PS19004
Award Number: D11PD19004
Client Agency Name: Nuclear Regulatory Commission
Successful Offeror Name: The Performance Institute;
Successful Offeror DUNS: 966908704; TIN: 27-4171276
Interagency Agreement Number: NRC30110013
Total Estimated Price: $50,423.69;
Total Period of Performance (POP): 09/07/11-03/01/12
Contract Type: Labor-Hour
NAICS:541611
PSC:R409
Contracting Officer (CO): Melissa Onyszko

Description:
The mission of the Nuclear Regulatory Commission (NRC) is to regulate the Nation's civilian use of byproduct, source, and special nuclear materials to ensure adequate protection of public health and safety, to promote the common defense and security, and to protect the environment. To accomplish its mission effectively, the NRC OIG issued its current FY 2008-2013 Strategic Plan in September 2008. The Government Performance and Results Act of 1993 (GPRA) created the original framework for federal strategic planning and performance reporting in order to promote greater efficiency and accountability in agency spending. The NRC OIG Strategic Plan is based on this framework and requires updates.

Acquisition Procedures:
The Request for Quote was issued on GSA E-Buy on 05/05/11. All questions were received by 05/10/11. Amendment 1 was issued on 05/11/11. Amendment 1 posted the past performance questionnaire in Word format on the GSA E-Buy website and answered questions related to the solicitation. The solicitation closed on 05/16/11. Due to evaluation delays the PoP for the contract was changed. A request for extension and quote validity with the new dates was sent to all offerors on 07/13/2011.

Socioeconomic Programs: The acquisition was not set aside for small businesses. but on GSA E-Buy three small businesses were checked to receive the RFQ.

Market Research/Acquisition Plan: There were capable offerors on the Federal Supply Schedule, Mission Oriented Business Integrated Services (MOBIS) Schedule, SIN 874-1. After performing market research on sources the Contracting Officer (CO) decided to

post the solicitation using GSA E-Buy. The market research related to this acquisition is documented in the Market Research section of the file. The acquisition plan was signed by the CO on 04/19/11.

Limitations on Competition: There were no limitations on competition.

Performance-Based Acquisition: The scope of work was released as a Statement of Work. The determination and findings for the use of a time-and-materials/labor-hour type contract was signed by the CO on 05/02/11. The justification for the use of options was signed on 05/02/11.

Advertising and Competition Procedures: The solicitation was posted to GSA E-Buy on 05/05/11 with a closing date and time of 05/16/11, 10 AM ET.

Source Selection: Timely offers were received from the following: Commonwealth Center for High Performance Organizations, Inc; The Performance Institute; Grant Thornton; LMI; The Summit Group, and Strategy Management Group.

The request for quote indicated that the government would award a contract "to the responsible offeror whose offer conforming to the solicitation will be most advantageous to the Government, price and other factor considered." Evaluation factors were weighted as follows:

Personnel Qualifications, Availability, and Experience (70%); Understanding the contract requirements (15%); and, Past Performance (15%).

The numerical scores associated with the ratings were as follows:
Outstanding – 5; Excellent - 4; Good – 3; Fair – 2; Poor -1; and, Unsatisfactory - 0

(b) (5)

[redacted]

(b) (5)

The ratings are as follows:

Offeror	Qualifications, Availability, Experience	70 %	Understanding Contract Requirements	15%	Past Performance	15%	Total Score
Strategy Management Group, Inc	(b) (5)						
Commonwealth Center for High Performance Organizations							
Grant Thornton							
LMI							
The Summit Group							
The Performance Institute							

Price Analysis: The Independent Government Cost Estimate (IGCE) totaled (b) (5) for this requirement. The following price offers were received by the Government.

(b) (5)

(b) (5)

[redacted]

(b) (5)

Responsibility:

(b) (5)

[redacted]

Award Decision: Based on the information above, The Performance Institute's quote represents the best value to the government, as their quote received the highest overall rating and their price is considered fair and reasonable. Funding is being utilized in accordance with the bona fide need.

Prepared By:

Joshua Watkins
Contract Specialist

8/29/2011
Date

Approval:

Melissa Onyszko
Contracting Officer

8/30/11
Date

ORDER FOR SUPPLIES OR SERVICES

PAGE 1 OF 23 PAGES

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

1. DATE OF ORDER: 08/31/2011	2. CONTRACT NO. (If any): GS10F0261M
3. ORDER NO.: D11PD19004	4. REQUISITION/REFERENCE NO.:

5. ISSUING OFFICE (Address correspondence to)

NBC - Acquisition Services Directorate
381 Elden Street, Suite 4000
Herndon VA 20170-4817

6. SHIP TO:

a. NAME OF CONSIGNEE: No Shipping Information

b. STREET ADDRESS:

c. CITY | d. STATE | e. ZIP CODE

7. TO:

a. NAME OF CONTRACTOR: **Jennifer Mueller 202.739.9619**

b. COMPANY NAME: **THOMPSON MEDIA GROUP LLC**

c. STREET ADDRESS: **805 15TH ST NW 3RD FLOOR**

d. CITY: **WASHINGTON** | e. STATE: **DC** | f. ZIP CODE: **20005-2292**

f. SHIP VIA

8. TYPE OF ORDER

☐ a. PURCHASE — REFERENCE YOUR:

Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated.

☒ b. DELIVERY - Except for billing instructions on the reverse, this delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.

9. ACCOUNTING AND APPROPRIATION DATA

2011 - - NR - 6940 - - 252J - - NPA57 - - - 150429 - - 1K - 69 - - -

10. REQUISITIONING OFFICE

11. BUSINESS CLASSIFICATION (Check appropriate box(es))

☐ a. SMALL ☐ b. OTHER THAN SMALL ☐ c. DISADVANTAGED ☐ g. SERVICE-DISABLED VETERAN-OWNED
☐ d. WOMEN-OWNED ☐ e. HUBZone ☐ f. EMERGING SMALL BUSINESS

12. F.O.B. POINT: Destination

13. PLACE OF		14. GOVERNMENT B/L NO.	15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date)	16. DISCOUNT TERMS
a. INSPECTION	b. ACCEPTANCE			

17. SCHEDULE (See reverse for Rejections)

ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	SEE LINE ITEM DETAIL			$	$	

18. SHIPPING POINT	19. GROSS SHIPPING WEIGHT	20. INVOICE NO.	17(h) TOT. (Cont. pages)

SEE BILLING INSTRUCTIONS ON REVERSE

21. MAIL INVOICE TO: No Contacts Identified

a. NAME: GovPay Electronic Invoicing at http:www.govpay.gov

b. STREET ADDRESS (or P.O. Box): e-mail: HelpDesk@govpay.gov , Phone: 703-964-8802 ,

c. CITY | d. STATE | e. ZIP CODE

$50.423 69 — 17(i) GRAND TOTAL

22. UNITED STATES OF AMERICA BY (Signature)

23. NAME (Typed): Melissa Onyszko
TITLE: CONTRACTING/ORDERING OFFICER

If desired, this order (or a copy thereof) may be used by the Contractor as the Contractor's invoice, instead of a separate invoice, provided the following statement, (signed and dated) is on (or attached to) the order: "Payment is requested in the amount of $_____. No other invoice will be submitted." However, if the Contractor wishes to submit an invoice, the following information must be provided; contract number (if any), order number, item number(s), description of supplies or service, sizes, quantities, unit prices, and extended totals. Prepaid shipping costs will be indicated as a separate item on the invoice. Where shipping costs exceed $10 (except for parcel post), the billing must be supported by a bill of lading or receipt. When several orders are invoiced to an ordering activity during the same billing period, consolidated periodic billings are encouraged.

RECEIVING REPORT

Quantity in the "Quantity Accepted" column on the face of this order has been: ☐ inspected, ☐ accepted, ☐ received by me and conforms to contract. Items listed below have been rejected for the reasons indicated.

SHIPMENT NUMBER	PARTIAL		DATE RECEIVED	SIGNATURE OF AUTHORIZED U.S. GOV'T REP.	DATE
	FINAL				
TOTAL CONTAINERS		GROSS WEIGHT	RECEIVED AT	TITLE	

REPORT OF REJECTIONS

ITEM NO.	SUPPLIES OR SERVICES	UNIT	QUANTITY REJECTED	REASON FOR REJECTION

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER	CONTRACT NO.	ORDER NO.
08/31/2011	GS10F0261M	D11PD19004

ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	This is a ~~Labor-Hours~~ Type Contract. *BIS Project Number: 64125*					
0001	Executive ~~Management Consultant~~ *Start Date* 09/07/2011 *End Date* 03/01/2012	157.00	AU	$ 321.170	$ 50,423.69	

TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17i) ⇒ $50,423.69

ACQUISITION SERVICES DIRECTORATE

Project Title: NRC OIG FY 2008-2013 Strategic Plan
Award Effective Date: 09/07/11
Solicitation Number: D11PS19004
Award Number: D11PD19004
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Successful Offeror DUNS: 966908704; TIN: 27-4171276
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Contracting Officer (CO): Melissa Onyszko

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Advertising and Competition Procedures: The solicitation was posted to GSA E-Buy on 05/05/11 with a closing date and time of 05/16/11, 10 AM ET.

Source Selection: Timely offers were received from the following: 1) Commonwealth Center for High Performance Organizations, Inc, 2) The Performance Institute, 3) Grant Thornton, 4) LMI, 5) The Summit Group, and 6) Strategy Management Group.

The request for quote indicated that the government would award a contract "to the responsible offeror whose offer conforming to the solicitation will be most advantageous to the Government, price and other factor considered." Evaluation factors were weighted as follows:

Personnel Qualifications, Availability, and Experience (70%); Understanding the contract requirements (15%); and, Past Performance (15%).

The numerical scores associated with the ratings were as follows:
Outstanding – 5; Excellent - 4; Good – 3; Fair – 2; Poor -1; and, Unsatisfactory - 0

(b) (5)

(b) (5) [redacted]

The ratings are as follows:

Offeror	Qualifications, Availability, Experience	70 %	Understanding Contract Requirements	15%	Past Performance	15%	Total Score
Strategy Management Group, Inc	(b) (5) [redacted]						
Commonwealth Center for High Performance Organizations							
Grant Thornton							
LMI							
The Summit Group							
The Performance Institute							

Price Analysis: The Independent Government Cost Estimate (IGCE) totaled (b) (5) [redacted] for this requirement. The following price offers were received by the Government.

(b) (5) [redacted]

(b) (5)

[redacted]

Responsibility: (b) (5) [redacted]

Award Decision: Based on the information above, The Performance Institute's quote represents the best value to the government, as their quote received the highest overall rating and their price is considered fair and reasonable. Funding is being utilized in accordance with the bona fide need.

Prepared By:

Joshua Watkins
Contract Specialist

08/30/2011
Date

Approval:

Melissa Onyszko
Contracting Officer

8/30/11
Date

Solicitation D11PS19004

Joshua Watkins to: ml
Cc: Melissa Onyszko

09/07/2011 04:11 PM

From: Joshua Watkins/NBC/OS/DOI
To: ml@summitvalue.com
Cc: Melissa Onyszko/NBC/OS/DOI@DOI

Good Afternoon,

Please see attached letter regarding solicitation D11PS19004 for Facilitation Support to Update the NRC-OIG FY 2008-2013 Strategic Plan.

Unsuccessful offer - Summit Group.pdf

Respectfully,
Joshua

Joshua Watkins
Contract Specialist

Acquisition Services Directorate
An ISO 9001 Certified Organization

703-964-3684
Joshua.Watkins@aqd.nbc.gov
Acquisition Services Directorate
US Department of the Interior
National Business Center
www.aqd.nbc.gov

We want to hear from you! Please take a brief survey at www.aqd.nbc.gov/survey

ACQUISITION SERVICES DIRECTORATE
Herndon

September 07, 2011

The Summit Group
Attn: Dr. Max Larsen
ml@summitvalue.com
1 D Street, SE
Washington, DC 20003

RE: Facilitation Support to Update the NRC-OIG FY 2008-2013 Strategic Plan

Dear Dr. Larsen

The United States Department of the Interior, National Business Center, Acquisition Services Directorate (DOI/NBC/AQD), has awarded a Time-and-Materials Purchase Order for "Facilitation Support to Update the NRC-OIG FY 2008-2013 Strategic Plan" for the US Nuclear Regulatory Commission. The order resulted from our Request for Quotation (RFQ) No D11PS19004, under which you submitted a quote. This acquisition was conducted under FAR Part 8.4.

I. Number of Offerors solicited: Businesses were solicited through the Government point-of-entry in GSA E-Buy amongst schedule holders.

II. Number of Proposals Received: Six (6)

III. Name and address of the Offeror Receiving Award:

The Performance Institute
805 15th Street, NW
3rd Floor
Washington, DC 20005

IV. Total Awarded Date/Amount: September 07, 2011 at a total cost of $50,423.69.

V. Period of Performance: 09/07/2011 – 03/01/2012

ACQUISITION SERVICES DIRECTORATE
Herndon

It has been determined to be in the best interest of the Government to award Order No. D11PD19004 to The Performance Institute, in the amount of $50,423.69. Award was made to the responsible Offeror whose offer, in conforming to the Solicitation, provided an overall best value to the Government.

I want to assure you that all components of your submittal were carefully considered. We appreciate your efforts in participating under this DOI/NBC/AQD competition and we encourage you to respond to any future DOI/NBC/AQD project suited to the capabilities of your organization.

Sincerely,

Melissa Onyszko
Contracting Officer

Solicitation D11PS19004
Joshua Watkins to: ccorrado 09/07/2011 04:09 PM
Cc: Melissa Onyszko

From: Joshua Watkins/NBC/OS/DOI
To: ccorrado@lmi.org
Cc: Melissa Onyszko/NBC/OS/DOI@DOI

Good Afternoon,

Please see attached letter regarding solicitation D11PS19004 for Facilitation Support to Update the NRC-OIG FY 2008-2013 Strategic Plan.

Unsuccessful offer - LMI.pdf

Respectfully,
Joshua

Joshua Watkins
Contract Specialist

Acquisition Services Directorate
An ISO 9001 Certified Organization

703-964-3684
Joshua.Watkins@aqd.nbc.gov
Acquisition Services Directorate
US Department of the Interior
National Business Center
www.aqd.nbc.gov

We want to hear from you! Please take a brief survey at www.aqd.nbc.gov/survey

NBC

ACQUISITION SERVICES DIRECTORATE
Herndon

September 07, 2011

LMI
Attn: Christina Corrado
ccorrado@lmi.org
2000 Corporate Ridge
McLean, VA 22102

RE: Facilitation Support to Update the NRC-OIG FY 2008-2013 Strategic Plan

Dear Ms. Corrado:

The United States Department of the Interior, National Business Center, Acquisition Services Directorate (DOI/NBC/AQD), has awarded a Time-and-Materials Purchase Order for "Facilitation Support to Update the NRC-OIG FY 2008-2013 Strategic Plan" for the US Nuclear Regulatory Commission. The order resulted from our Request for Quotation (RFQ) No D11PS19004, under which you submitted a quote. This acquisition was conducted under FAR Part 8.4.

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II. Number of Proposals Received: Six (6)

III. Name and address of the Offeror Receiving Award:

The Performance Institute
805 15th Street, NW
3rd Floor
Washington, DC 20005

IV. Total Awarded Date/Amount: September 07, 2011 at a total cost of $50,423.69.

V. Period of Performance: 09/07/2011 – 03/01/2012

ACQUISITION SERVICES DIRECTORATE
Herndon

It has been determined to be in the best interest of the Government to award Order No. D11PD19004 to The Performance Institute, in the amount of $50,423.69. Award was made to the responsible Offeror whose offer, in conforming to the Solicitation, provided an overall best value to the Government.

I want to assure you that all components of your submittal were carefully considered. We appreciate your efforts in participating under this DOI/NBC/AQD competition and we encourage you to respond to any future DOI/NBC/AQD project suited to the capabilities of your organization.

Sincerely,

Melissa Onyszko
Contracting Officer

381 Elden Street, Suite 4000 Herndon, VA 20170 Phone 703.964.8800
www.aqd.nbc.gov

Solicitation D11PS19004
Joshua Watkins to: Robert.Shea
Cc: Melissa Onyszko

09/07/2011 04:08 PM

From: Joshua Watkins/NBC/OS/DOI
To: Robert.Shea@us.gt.com
Cc: Melissa Onyszko/NBC/OS/DOI@DOI

Good Afternoon,

Please see attached letter regarding solicitation D11PS19004 for Facilitation Support to Update the NRC-OIG FY 2008-2013 Strategic Plan.

Unsuccessful offer - Grant Thornton.pdf

Respectfully,
Joshua

Joshua Watkins
Contract Specialist

Acquisition Services Directorate
An ISO 9001 Certified Organization

703-964-3684
Joshua.Watkins@aqd.nbc.gov
Acquisition Services Directorate
US Department of the Interior
National Business Center
www.aqd.nbc.gov

We want to hear from you! Please take a brief survey at www.aqd.nbc.gov/survey

ACQUISITION SERVICES DIRECTORATE
Herndon

September 07, 2011

Grant Thornton LLP
Attn: Robert Shea
Robert.Shea@us.gt.com
333 John Carlyle Street, Suite 500
Alexandria, VA 22314

RE: Facilitation Support to Update the NRC-OIG FY 2008-2013 Strategic Plan

Dear Mr. Shea

The United States Department of the Interior, National Business Center, Acquisition Services Directorate (DOI/NBC/AQD), has awarded a Time-and-Materials Purchase Order for "Facilitation Support to Update the NRC-OIG FY 2008-2013 Strategic Plan" for the US Nuclear Regulatory Commission. The order resulted from our Request for Quotation (RFQ) No D11PS19004, under which you submitted a quote. This acquisition was conducted under FAR Part 8.4.

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II. Number of Proposals Received: Six (6)

III. Name and address of the Offeror Receiving Award:

The Performance Institute
805 15th Street, NW
3rd Floor
Washington, DC 20005

IV. Total Awarded Date/Amount: September 07, 2011 at a total cost of $50,423.69.

V. Period of Performance: 09/07/2011 – 03/01/2012

ACQUISITION SERVICES DIRECTORATE
Herndon

NBC

It has been determined to be in the best interest of the Government to award Order No. D11PD19004 to The Performance Institute, in the amount of $50,423.69. Award was made to the responsible Offeror whose offer, in conforming to the Solicitation, provided an overall best value to the Government.

I want to assure you that all components of your submittal were carefully considered. We appreciate your efforts in participating under this DOI/NBC/AQD competition and we encourage you to respond to any future DOI/NBC/AQD project suited to the capabilities of your organization.

Sincerely,

Melissa Onyszko
Contracting Officer

Solicitation D11PS19004

Joshua Watkins to: gbrokaw
Cc: Melissa Onyszko

09/07/2011 04:07 PM

From: Joshua Watkins/NBC/OS/DOI
To: gbrokaw@highperformanceorg.com
Cc: Melissa Onyszko/NBC/OS/DOI@DOI

Good Afternoon,

Please see attached letter regarding solicitation D11PS19004 for Facilitation Support to Update the NRC-OIG FY 2008-2013 Strategic Plan.

Unsuccessful offer - Commonwealth Center.pdf

Respectfully,
Joshua

Joshua Watkins
Contract Specialist

Acquisition Services Directorate
An ISO 9001 Certified Organization

703-964-3684
Joshua.Watkins@aqd.nbc.gov
Acquisition Services Directorate
US Department of the Interior
National Business Center
www.aqd.nbc.gov

We want to hear from you! Please take a brief survey at www.aqd.nbc.gov/survey

ACQUISITION SERVICES DIRECTORATE
Herndon

September 07, 2011

Commonwealth Center for High Performance Organizations, Inc.
Attn: Gerald S. Brokaw
gbrokaw@highperformanceorg.com
2240 Brandywine Dr.
Charlottesville, VA 22901

RE: Facilitation Support to Update the NRC-OIG FY 2008-2013 Strategic Plan

Dear Mr. Brokaw

The United States Department of the Interior, National Business Center, Acquisition Services Directorate (DOI/NBC/AQD), has awarded a Time-and-Materials Purchase Order for "Facilitation Support to Update the NRC-OIG FY 2008-2013 Strategic Plan" for the US Nuclear Regulatory Commission. The order resulted from our Request for Quotation (RFQ) No D11PS19004, under which you submitted a quote. This acquisition was conducted under FAR Part 8.4.

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II. Number of Proposals Received: Six (6)

III. Name and address of the Offeror Receiving Award:

The Performance Institute
805 15th Street, NW
3rd Floor
Washington, DC 20005

IV. Total Awarded Date/Amount: September 07, 2011 at a total cost of $50,423.69.

V. Period of Performance: 09/07/2011 – 03/01/2012

ACQUISITION SERVICES DIRECTORATE
Herndon

It has been determined to be in the best interest of the Government to award Order No. D11PD19004 to The Performance Institute, in the amount of $50,423.69. Award was made to the responsible Offeror whose offer, in conforming to the Solicitation, provided an overall best value to the Government.

I want to assure you that all components of your submittal were carefully considered. We appreciate your efforts in participating under this DOI/NBC/AQD competition and we encourage you to respond to any future DOI/NBC/AQD project suited to the capabilities of your organization.

Sincerely,

Melissa Onyszko
Contracting Officer

Solicitation D11PS19004
Joshua Watkins to: hhr 09/07/2011 04:05 PM
Cc: Melissa Onyszko

Good Afternoon,

Please see attached letter regarding solicitation D11PS19004 for Facilitation Support to Update the NRC-OIG FY 2008-2013 Strategic Plan.

Unsuccessful offer - Strategy Management Group.pdf

Respectfully,
Joshua

Joshua Watkins
Contract Specialist

Acquisition Services Directorate
An ISO 9001 Certified Organization

703-964-3684
Joshua.Watkins@aqd.nbc.gov
Acquisition Services Directorate
US Department of the Interior
National Business Center
www.aqd.nbc.gov

We want to hear from you! Please take a brief survey at www.aqd.nbc.gov/survey

ACQUISITION
SERVICES DIRECTORATE
Herndon

September 07, 2011

Strategy Management Group
Attn: Howard Rohm
hhr@balancedscorecard.org
2000 Regency Parkway, Suite 425
Cary, NC 27518

RE: Facilitation Support to Update the NRC-OIG FY 2008-2013 Strategic Plan

Dear Mr. Rohm

The United States Department of the Interior, National Business Center, Acquisition Services Directorate (DOI/NBC/AQD), has awarded a Time-and-Materials Purchase Order for "Facilitation Support to Update the NRC-OIG FY 2008-2013 Strategic Plan" for the US Nuclear Regulatory Commission. The order resulted from our Request for Quotation (RFQ) No D11PS19004, under which you submitted a quote. This acquisition was conducted under FAR Part 8.4.

I. Number of Offerors solicited: Businesses were solicited through the Government point-of-entry in GSA E-Buy amongst schedule holders.

II. Number of Proposals Received: Six (6)

III. Name and address of the Offeror Receiving Award:

The Performance Institute
805 15th Street, NW
3rd Floor
Washington, DC 20005

IV. Total Awarded Date/Amount: September 07, 2011 at a total cost of $50,423.69.

V. Period of Performance: 09/07/2011 – 03/01/2012

ACQUISITION SERVICES DIRECTORATE
Herndon

It has been determined to be in the best interest of the Government to award Order No. D11PD19004 to The Performance Institute, in the amount of $50,423.69. Award was made to the responsible Offeror whose offer, in conforming to the Solicitation, provided an overall best value to the Government.

I want to assure you that all components of your submittal were carefully considered. We appreciate your efforts in participating under this DOI/NBC/AQD competition and we encourage you to respond to any future DOI/NBC/AQD project suited to the capabilities of your organization.

Sincerely,

Melissa Onyszko
Contracting Officer

Strategic Plan Update
Melissa Onyszko to: Huber, Deborah 08/23/201111:31 AM
Cc: Joshua Watkins

Hi Deb,
Josh is working hard to get the award completed. It is almost completed. We'll let you know when it is sent to the vendor for signature for a start date of 9/7.
Thanks.

Melissa Onyszko
Contracting Officer/Team Lead
Acquisition Services Directorate
National Business Center
US Dept. of the Interior
703-964-3638 Office
703-964-8481 Fax
www.nbc.gov
We want to hear from you! Please let us know how we are doing in meeting your needs by taking a short survey at: www.aqd.nbc.gov/survey

Re: Contract award
Melissa Onyszko to: Huber, Deborah
Cc: "Joshua.Watkins@aqd.nbc.gov"

08/18/2011 03:37 PM

Yes.

Melissa Onyszko
Contracting Officer/Team Lead
Acquisition Services Directorate
National Business Center
US Dept. of the Interior
703-964-3638 Office
703-964-8481 Fax
www.nbc.gov
We want to hear from you! Please let us know how we are doing in meeting your needs by taking a short survey at: www.aqd.nbc.gov/survey

From: "Huber, Deborah" <Deborah.Huber@nrc.gov>
To: "melissa.onyszko@aqd.nbc.gov" <melissa.onyszko@aqd.nbc.gov>, "Joshua.Watkins@aqd.nbc.gov" <Joshua.Watkins@aqd.nbc.gov>
Date: 08/18/2011 03:37 PM
Subject: Contract award

Hi Melissa and Josh.

Our revised date to begin this project is September 7th. Are we still on target?

Thank you,
Deb

RE: Performance Institute
Huber, Deborah
to:
Joshua.Watkins@aqd.nbc.gov
08/10/2011 09:42 AM
Cc:
"melissa.onyszko@aqd.nbc.gov"
Show Details

Hi Josh.

Asking is a good thing. Thank you.

Deb

From: Joshua.Watkins@aqd.nbc.gov [mailto:Joshua.Watkins@aqd.nbc.gov]
Sent: Wednesday, August 10, 2011 9:38 AM
To: Huber, Deborah
Cc: melissa.onyszko@aqd.nbc.gov
Subject: RE: Performance Institute

Good Morning Deb,

My name is Joshua Watkins, and as Melissa mentioned I am a contract specialist helping with this procurement Our response to the Performance Institute is just about ready to go but I wanted to check two quick things to see if you feel we should add them.

In the technical evaluation you had two weakness for PI.

(b) (5)

[redacted]

Let me know which you prefer, and I will modify the response and we will send it out today.

Respectfully,
Joshua

Joshua Watkins
Contract Specialist

Acquisition Services Directorate
An ISO 9001 Certified Organization

703-964-3684
Joshua.Watkins@aqd.nbc.gov
Acquisition Services Directorate
US Department of the Interior
National Business Center
www.aqd.nbc.gov

We want to hear from you! Please take a brief survey at www.aqd.nbc.gov/survey

From:	"Huber, Deborah" <Deborah.Huber@nrc.gov>
To:	"melissa.onyszko@aqd.nbc.gov" <melissa.onyszko@aqd.nbc.gov>
Cc:	"Joshua.Watkins@aqd.nbc.gov" <Joshua.Watkins@aqd.nbc.gov>
Date:	08/10/2011 09:18 AM
Subject:	RE: Performance Institute

Melissa,

(b) (5) [redacted]

Thanks.
Deb

From: melissa.onyszko@aqd.nbc.gov [mailto:melissa.onyszko@aqd.nbc.gov]
Sent: Wednesday, August 10, 2011 8:31 AM
To: Huber, Deborah
Cc: Joshua.Watkins@aqd.nbc.gov
Subject: Performance Institute

Deb,
There were several weaknesses noted in the PI technical evaluation. We'll go back for additional information from PI to address those concerns also.

(b) (5) [redacted]

Thanks.

Melissa Onyszko
Contracting Officer/Team Lead
Acquisition Services Directorate
National Business Center
US Dept. of the Interior
703-964-3638 Office
703-964-8481 Fax
www.nbc.gov
We want to hear from you! Please let us know how we are doing in meeting your needs by taking a short survey at: www.aqd.nbc.gov/survey

RE: Morning!
Huber, Deborah
to:
Nicole.Fuselier@aqd.nbc.gov
07/18/2011 01:46 PM
Cc:
"melissa.onyszko@aqd.nbc.gov"
Show Details

Thank you!!

From: Nicole.Fuselier@aqd.nbc.gov [mailto:Nicole.Fuselier@aqd.nbc.gov]
Sent: Monday, July 18, 2011 1:42 PM
To: Huber, Deborah
Cc: melissa.onyszko@aqd.nbc.gov
Subject: RE: Morning!

Hi Deb,

Here is the price spreadsheet we created for all the quotes. (b) (5) [redacted]

Melissa and I will now need to go back to Performance Institute to discuss their price quote with them.

If you have any questions, please let us know.

Thanks!

Nicole Fuselier
Contract Specialist

Acquisition Services Directorate
An ISO 9001 Certified Organization

National Business Center
US Dept. Of Interior
703-964-4809 P
www.aqd.nbc.gov

From: "Huber, Deborah" <Deborah.Huber@nrc.gov>

To: "Nicole.Fuselier@aqd.nbc.gov" <Nicole.Fuselier@aqd.nbc.gov>

Cc: "melissa.onyszko@aqd.nbc.gov" <melissa.onyszko@aqd.nbc.gov>

Date: 07/18/2011 11:55 AM
Subject: RE: Morning!

Thank you!

From: Nicole.Fuselier@aqd.nbc.gov [mailto:Nicole.Fuselier@aqd.nbc.gov]
Sent: Monday, July 18, 2011 11:50 AM
To: Huber, Deborah
Cc: melissa.onyszko@aqd.nbc.gov
Subject: Re: Morning!

Deb,

We did hear back from Grant Thornton, and they extended their quote validity with no changes. I will be sending you the one proposal where the prices changed by the end of today. Thanks.

Nicole Fuselier
Contract Specialist

Acquisition Services Directorate
An ISO 9001 Certified Organization

National Business Center
US Dept. Of Interior
703-964-4809 P
www.aqd.nbc.gov

-----"Huber, Deborah" <Deborah.Huber@nrc.gov> wrote: -----
To: "Nicole.Fuselier@aqd.nbc.gov" <Nicole.Fuselier@aqd.nbc.gov>, "melissa.onyszko@aqd.nbc.gov" <melissa.onyszko@aqd.nbc.gov>
From: "Huber, Deborah" <Deborah.Huber@nrc.gov>
Date: 07/18/2011 11:45AM
Subject: Morning!
Hi Nicole and Melissa,

Any word yet from Grant Thornton re: their price quote?

Thanks!
Deb

RE: Just curious
Huber, Deborah
to:
Nicole.Fuselier@aqd.nbc.gov
07/15/2011 12:54 PM
Cc:
"melissa.onyszko@aqd.nbc.gov"
Show Details

Thanks so much for the update, Nicole!

From: Nicole.Fuselier@aqd.nbc.gov [mailto:Nicole.Fuselier@aqd.nbc.gov]
Sent: Friday, July 15, 2011 12:45 PM
To: Huber, Deborah
Cc: melissa.onyszko@aqd.nbc.gov
Subject: Re: Just curious

Deb,

Yes, I've been meaning to e-mail you and give you a quick status update. (b) (5) [redacted]

Have a great weekend as well! I'll be in touch!

Thanks!

Nicole Fuselier
Contract Specialist

Acquisition Services Directorate
An ISO 9001 Certified Organization

National Business Center
US Dept. Of Interior
703-964-4809 P
www.aqd.nbc.gov

From: "Huber, Deborah" <Deborah.Huber@nrc.gov>
To: "melissa.onyszko@aqd.nbc.gov" <melissa.onyszko@aqd.nbc.gov>, "Nicole.Fuselier@aqd.nbc.gov" <Nicole.Fuselier@aqd.nbc.gov>
Date: 07/15/2011 12:40 PM
Subject: Just curious

Hi Melissa and Nicole,

Did we hear anything yet from our vendors? Thanks! And have a good weekend.

Deb

RE: OK ... how do these dates look??
Huber, Deborah
to:
Nicole.Fuselier@aqd.nbc.gov
07/13/2011 09:50 AM
Cc:
"melissa.onyszko@aqd.nbc.gov"
Show Details

Thank you! Thank you! Sorry for the extra trouble!!

From: Nicole.Fuselier@aqd.nbc.gov [mailto:Nicole.Fuselier@aqd.nbc.gov]
Sent: Wednesday, July 13, 2011 7:45 AM
To: Huber, Deborah
Cc: melissa.onyszko@aqd.nbc.gov
Subject: Re: OK ... how do these dates look??

Deb,

We are okay with the dates. I am going to draft an email today to send to the vendors to extend their quotes with the new dates proposed and will keep you posted on the status. Thanks! If you have any questions, let me know.

Nicole Fuselier
Contract Specialist

Acquisition Services Directorate
An ISO 9001 Certified Organization

National Business Center
US Dept. Of Interior
703-964-4809 P
www.aqd.nbc.gov

From: "Huber, Deborah" <Deborah.Huber@nrc.gov>
To: "melissa.onyszko@aqd.nbc.gov" <melissa.onyszko@aqd.nbc.gov>, "Nicole.Fuselier@aqd.nbc.gov" <Nicole.Fuselier@aqd.nbc.gov>
Date: 07/12/2011 02:33 PM
Subject: OK ... how do these dates look??

September 7th – Contract awarded
November 4th - First draft

December 16th – Final draft
March 1, 2012 – contract expires.

I'll call to discuss in a few … thanks.

Deb

RE: FW: dates for NRC project
Huber, Deborah
to:
Nicole.Fuselier@aqd.nbc.gov
07/12/2011 10:33 AM
Cc:
"melissa.onyszko@aqd.nbc.gov"
Show Details

Hi ~ would you call me please? Thanks. Deb

301-415-5978/5930

From: Nicole.Fuselier@aqd.nbc.gov [mailto:Nicole.Fuselier@aqd.nbc.gov]
Sent: Tuesday, July 12, 2011 10:29 AM
To: Huber, Deborah
Cc: melissa.onyszko@aqd.nbc.gov
Subject: RE: FW: dates for NRC project

Hi Deb,

Melissa and I just got done discussing this requirement with our policy division.

Because of the time lapse, and the start date now being August 10 instead of June 1, we will need to go back to each vendor and ask them if their price and technical still stands the same with the new dates. There is definitely a chance that the vendor will now state they are not available, or that because of the date change their key personnel has changed therefore they would need to submit a new proposal which will need to be evaluated again. There is also a chance that the vendors price quote may change, or that their GSA rates go up mid-way through the contract, and that would mean a revised price quote would have to be sent, and evaluated as well. These would have to be evaluated fairly quickly if the date of award is to be by August 10.

Please let me know if this is okay, and if the dates you sent us are hard dates for us to go with to the vendors who submitted a proposal?

Thanks.

Nicole Fuselier
Contract Specialist

Acquisition Services Directorate
An ISO 9001 Certified Organization

National Business Center
US Dept. Of Interior
703-964-4809 P
www.aqd.nbc.gov

Re: Award Question- D11PS19004
Michael Farrell to: Nicole M Fuselier 07/12/2011 09:52 AM

History: This message has been replied to.

Yes. Do you want to meet at my desk?

Nicole M Fuselier Hi Michael, Are you available at 10AM? 07/12/2011 09:34:04 AM

From: Nicole M Fuselier/NBC/OS/DOI
To: Michael Farrell/NBC/OS/DOI@DOI
Date: 07/12/2011 09:34 AM
Subject: Re: Award Question- D11PS19004

Hi Michael,

Are you available at 10AM?

Thanks.

Nicole Fuselier
Contract Specialist

Acquisition Services Directorate
An ISO 9001 Certified Organization

National Business Center
US Dept. Of Interior
703-964-4809 P
www.aqd.nbc.gov

Michael Farrell Hi Nicole, When were the quotes received? You... 07/12/2011 09:15:05 AM
Nicole M Fuselier Good morning, I have a quick question regardi... 07/12/2011 07:11:48 AM

Re: Award Questioin- D11PS19004

Michael Farrell to: Nicole M Fuselier 07/12/2011 09:15 AM

History: This message has been replied to.

Hi Nicole,

When were the quotes received? You said they are valid for 60-days, I assume they are still good, but just wanted to make sure. Also is this T&M or FFP?

Changing the start date is common, however, you normally adjust the completion date as well. Ultimately, you are going to have to get the vendors to agree to the new dates and see if they can complete the work in a shorter time period. Possibly even receive revised quotes based on the new dates.

It might be easier to discuss this in person. Let me know when you are free. I'm free most of the morning.

Thanks,
Michael

Nicole M Fuselier Good morning, I have a quick question regardi... 07/12/2011 07:11:48 AM

From: Nicole M Fuselier/NBC/OS/DOI
To: Michael Farrell/NBC/OS/DOI@DOI
Date: 07/12/2011 07:11 AM
Subject: Award Questioin- D11PS19004

Good morning,

I have a quick question regarding making an award off a solicitation that was issued back in May. At that time the projected start date was June 1. This was posted on GSA E-buy, we received 6 quotes, which were valid for 60 days. It was for strategic planning services, with an IGCE of roughly (b) (5)

The issue we are concerned about is: The solicitation stated the vendor had to be available for a start date of June 1, and the overall completion would be Nov 30, 2011. There was a rough draft of the strategic plan to be due July 24, and shortly there after the final would be due. NRC (the client) sent us a new set of dates to work with yesterday. The overall completion date of Nov 30, 2011 did not change.

The reason for this delay is that the client has taken longer than anticipated in evaluating the quotes and we have documentation of all the above.

Is it still okay to make an award off this solicitation even though the original dates in the solicitation have changed now due to delay? Thanks!

Nicole Fuselier
Contract Specialist

Acquisition Services Directorate
An ISO 9001 Certified Organization

National Business Center

Re: FW: dates for NRC project
Melissa Onyszko to: Huber, Deborah 07/12/2011 06:19 AM
Cc: "Nicole.Fuselier@aqd.nbc.gov"

Deb,
Yes, we received it. Nicole is checking with policy to determine if we can make an award off the original solicitation because we are so behind in the award and the solicitation required offerors to have availability dates in July.
Nicole should be getting back to you hopefully sometime today.

Melissa Onyszko
Contracting Officer/Team Lead
Acquisition Services Directorate
National Business Center
US Dept. of the Interior
703-964-3638 Office
703-964-8481 Fax
www.nbc.gov
We want to hear from you! Please let us know how we are doing in meeting your needs by taking a short survey at: www.aqd.nbc.gov/survey

From: "Huber, Deborah" <Deborah.Huber@nrc.gov>
To: "melissa.onyszko@aqd.nbc.gov" <melissa.onyszko@aqd.nbc.gov>, "Nicole.Fuselier@aqd.nbc.gov" <Nicole.Fuselier@aqd.nbc.gov>
Date: 07/11/2011 05:38 PM
Subject: FW: dates for NRC project

Hi Melissa and Nicole,

Did you receive this?

Thanks,
Deb
From: Huber, Deborah
Sent: Monday, July 11, 2011 2:09 PM
To: 'melissa.onyszko@aqd.nbc.gov'
Subject: RE: dates for NRC project

Thanks, Melissa.

The proposed new dates are as follows:

August 10 – the contract commences
October 14th – 1st draft
November 21st – Final draft
November 30th – Expires

If we need to tweek these dates, please advise.

Thanks.
Deb

From: melissa.onyszko@aqd.nbc.gov [mailto:melissa.onyszko@aqd.nbc.gov]
Sent: Monday, July 11, 2011 9:01 AM
To: Huber, Deborah
Cc: Nicole.Fuselier@aqd.nbc.gov
Subject: dates for NRC project

Hi Deb,
The quotes are getting ready to expire (we told vendors to make them valid for 60 days after submission). In order to determine if we can legally award now that so much time has passed and if we can legally ask offerors to extend the validity date of their quotes, we'll need to know the new due dates for the SOW by COB today. We have to talk to policy to determine if too much time has passed and we can still make an award based on the original solicitation.
Thanks.

Melissa Onyszko
Contracting Officer/Team Lead
Acquisition Services Directorate
National Business Center
US Dept. of the Interior
703-964-3638 Office
703-964-8481 Fax
www.nbc.gov
We want to hear from you! Please let us know how we are doing in meeting your needs by taking a short survey at: www.aqd.nbc.gov/survey

FW: RFQ NO. D11PS19004

Huber, Deborah to: melissa.onyszko@aqd.nbc.gov, Nicole.Fuselier@aqd.nbc.gov

07/11/2011 05:05 PM

1 attachment

[Untitled].pdf

Hi Melissa and Nicole,

I made a few changes to the pricing evaluations that were sent to you last week. If you have questions, please let me know. These are final unless you have questions or additional observations.

Thank you,
Deb

Fw: dates for NRC project
Melissa Onyszko to: Nicole M Fuselier 07/11/2011 03:24 PM

Melissa Onyszko
Contracting Officer/Team Lead
Acquisition Services Directorate
National Business Center
US Dept. of the Interior
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----- Forwarded by Melissa Onyszko/NBC/OS/DOI on 07/11/2011 03:23 PM -----

From:	"Huber, Deborah" <Deborah.Huber@nrc.gov>
To:	"melissa.onyszko@aqd.nbc.gov" <melissa.onyszko@aqd.nbc.gov>
Date:	07/11/2011 02:08 PM
Subject:	RE: dates for NRC project

Thanks, Melissa.

The proposed new dates are as follows:

August 10 – the contract commences
October 14th – 1st draft
November 21st – Final draft
November 30th – Expires

If we need to tweek these dates, please advise.

Thanks.
Deb

From: melissa.onyszko@aqd.nbc.gov [mailto:melissa.onyszko@aqd.nbc.gov]
Sent: Monday, July 11, 2011 9:01 AM
To: Huber, Deborah
Cc: Nicole.Fuselier@aqd.nbc.gov
Subject: dates for NRC project

Hi Deb,

The quotes are getting ready to expire (we told vendors to make them valid for 60 days after submission). In order to determine if we can legally award now that so much time has passed and if we can legally ask offerors to extend the validity date of their quotes, we'll need to know the new due dates for the SOW by COB today. We have to talk to policy to determine if too much time has passed and we can still make an award based on the original solicitation.

Thanks.

Melissa Onyszko
Contracting Officer/Team Lead
Acquisition Services Directorate
National Business Center
US Dept. of the Interior
703-964-3638 Office
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FW: DRAFT Labor Cateogry & Pricing Evaluations - NRC/OIG

Huber, Deborah to: melissa.onyszko@aqd.nbc.gov, Nicole.Fuselier@aqd.nbc.gov 07/08/2011 04:09 PM

1 attachment

[Untitled].pdf

Hi Melissa, and Nicole.

Attached are our draft labor and pricing evals. I still need to tweek them a tad. Any observations that you may have would be appreciated.

Thank you! Have a great weekend!

Deb

-----Original Message-----
From: OIG Digital Sender [mailto:OIG.DigitalSender@nrc.gov]
Sent: Friday, July 08, 2011 4:02 PM
To: Huber, Deborah
Subject: Labor Cateogry & Pricing Evaluations - NRC/OIG

Please open the attached document. This document was digitally sent to you using an HP Digital Sending device.

NRC/OIG Strat Plan Acquisition EVAL - 2nd e-mail
Huber, Deborah
to:
melissa.onyszko@aqd.nbc.gov, Nicole.Fuselier@aqd.nbc.gov
06/17/2011 02:25 PM
Show Details

Thank you. Have a good weekend.

NRC/OIG EVALS for Strat Planning Acquistion
Huber, Deborah
to:
melissa.onyszko@aqd.nbc.gov, Nicole.Fuselier@aqd.nbc.gov
06/17/2011 02:20 PM
Show Details

Hi ~

I'll forward Commonwealth in my next e-mail.

Let me know pls if you see anything peculiar. I haven't been very successful working on these here in the office. I'll probably read thru them again over the weekend.

Thank you! Thank you!

Deb

NRC project - Strategic Plan
Melissa Onyszko to: Huber, Deborah 06/17/2011 11:38 AM
Cc: Nicole M Fuselier

Hi Deb,
Any news on the technical evals for the NRC project? Does NRC want to continue with the project?
Thanks!

Melissa Onyszko
Contracting Officer/Team Lead
Acquisition Services Directorate
National Business Center
US Dept. of the Interior
703-964-3638 Office
703-964-8481 Fax
www.nbc.gov
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Hi ~
Huber, Deborah
to:
Nicole.Fuselier@aqd.nbc.gov
06/06/2011 04:41 PM
Show Details

History: This message has been forwarded.
Hi Nicole,

I'm going to hide tomorrow and get these back to you! Talk soon.

Deb

RE: Technical Evaluations for Strategic Plan
Huber, Deborah
to:
Nicole.Fuselier@aqd.nbc.gov
06/02/2011 04:22 PM
Show Details

History: This message has been forwarded.
Hi Nicole.

I'll be back with you tomorrow.

Thank you!
Deb

From: Nicole.Fuselier@aqd.nbc.gov [mailto:Nicole.Fuselier@aqd.nbc.gov]
Sent: Thursday, June 02, 2011 2:33 PM
To: Huber, Deborah
Cc: melissa.onyszko@aqd.nbc.gov
Subject: Technical Evaluations for Strategic Plan

Hi Deb,

I just wanted to check in and see how you were doing on the technical evaluations?

If you have any questions, please let me know.

Thanks!

Nicole Fuselier
Contract Specialist

Acquisition Services Directorate
An ISO 9001 Certified Organization

National Business Center
US Dept. Of Interior
703-964-4809 P
www.aqd.nbc.gov

RE: NRC-IOG FY 2009-2013 Strategic Plan
Huber, Deborah
to:
Nicole.Fuselier@aqd.nbc.gov
04/22/2011 01:57 PM
Cc:
"Fort, Lynn"
Show Details

Hi Nicole,

(b) (5) [redacted]

Thank you for asking the question.

Deb

PS Have a great weekend, Nicole.

From: Nicole.Fuselier@aqd.nbc.gov [mailto:Nicole.Fuselier@aqd.nbc.gov]
Sent: Friday, April 22, 2011 10:50 AM
To: Huber, Deborah; Fort, Lynn
Subject: NRC-IOG FY 2009-2013 Strategic Plan

Good morning,

I was looking over the prior contract that was awarded to CPS (b) (5) [redacted]

(b) (5) [redacted]

Thanks!

Nicole Fuselier

Contract Specialist

Acquisition Services Directorate
An ISO 9001 Certified Organization

National Business Center
US Dept. Of Interior
703-964-4809 P
www.aqd.nbc.gov

RE: FW: Acquisition Plan for NRC-OIG FY 2008-2013 Strategic Plan
Huber, Deborah
to:
Nicole.Fuselier@aqd.nbc.gov
04/19/2011 01:27 PM
Cc:
"Fort, Lynn", "melissa.onyszko@aqd.nbc.gov"
Show Details

Hi Nicole,

The delivery date of the final draft is based on the assumption that the facilitation sessions are held in a timely manner with the requisite staff attending and fully participating. And it will be summertime ... and you know what that means! Some staff members are absolutely critical to the process so we'd like to build in some extra time into the process to work around vacations etc.

Thank you,
Deb

From: Nicole.Fuselier@aqd.nbc.gov [mailto:Nicole.Fuselier@aqd.nbc.gov]
Sent: Tuesday, April 19, 2011 10:36 AM
To: Huber, Deborah
Cc: Fort, Lynn; melissa.onyszko@aqd.nbc.gov
Subject: Re: FW: Acquisition Plan for NRC-OIG FY 2008-2013 Strategic Plan

Hi Deb and Lynn,

Thanks for the quick turn around on looking over the acquisition plan and making some changes. I saw that you changed the date to July 27, 2011 for the final, as well as changed the overall period from three months to five months. If the final deliverable is due July 27, and there would be 30 days for review, I was just curious as to why you felt we needed the extra time (months)?

Thanks again!

Nicole Fuselier
Contract Specialist

Acquisition Services Directorate
An ISO 9001 Certified Organization

National Business Center
US Dept. Of Interior
703-964-4809 P
www.aqd.nbc.gov

From: "Huber, Deborah" <Deborah.Huber@nrc.gov>
To: "Nicole.Fuselier@aqd.nbc.gov" <Nicole.Fuselier@aqd.nbc.gov>
Cc: "melissa.onyszko@aqd.nbc.gov" <melissa.onyszko@aqd.nbc.gov>, "Fort, Lynn" <Lynn.Fort@nrc.gov>
Date: 04/18/2011 04:34 PM
Subject: FW: Acquisition Plan for NRC-OIG FY 2008-2013 Strategic Plan

---

Hi Nicole.

We've made a few changes to the acquisition plan. If you have any questions, please let us know.

Thank you,
Deb

From: Nicole.Fuselier@aqd.nbc.gov [mailto:Nicole.Fuselier@aqd.nbc.gov]
Sent: Thursday, April 14, 2011 2:47 PM
To: Huber, Deborah; Fort, Lynn
Cc: melissa.onyszko@aqd.nbc.gov
Subject: Acquisition Plan for NRC-OIG FY 2008-2013 Strategic Plan

Hi Deb, and Lynn,

Please see the attached acquisition plan, and projected milestones. I have notated where I need your concurrence on dates, or places that may need more information from you. Please let me know if you have any questions. I will be out of the office tomorrow, but will return on Monday.

Thanks!

Nicole Fuselier
Contract Specialist

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[attachment "Acquisition Plan 032811.doc" deleted by Nicole M Fuselier/NBC/OS/DOI] [attachment "Milestones.docx" deleted by Nicole M Fuselier/NBC/OS/DOI]

FW: NRC-OIG FY 2008-2013 Strategic Plan

Huber, Deborah to: Fort, Lynn 04/12/2011 01:49 PM

Cc: "Nicole.Fuselier@aqd.nbc.gov"

History: This message has been forwarded.

Hi Lynn,

Would you please send a copy of your COTR certification to Nicole? Nicole is the Contract Specialist at DOI/NBC who is working on our Strategic Plan acquisition.

Thank you,
Deb

From: Nicole.Fuselier@aqd.nbc.gov [mailto:Nicole.Fuselier@aqd.nbc.gov]
Sent: Tuesday, April 12, 2011 1:28 PM
To: Huber, Deborah
Subject: NRC-OIG FY 2008-2013 Strategic Plan

Hi Deb,

I wanted to let you know that I am still working on the acquisition plan and I hope to have it to you by Thursday at the latest. Also, I was wondering if you were able to get any confirmation on due dates?

Just a reminder, whenever you get a chance, could you send us a copy of the COTR certification?

Thanks again, and if you have any questions, please let me know.

Nicole Fuselier
Contract Specialist

Acquisition Services Directorate
An ISO 9001 Certified Organization

National Business Center
US Dept. Of Interior
703-964-4809 P
www.aqd.nbc.gov

Fw: Strategic Planning Facilitation SOW
Melissa Onyszko to: Nicole M Fuselier 03/14/2011 09:04 AM

Melissa Onyszko
Contracting Officer/Team Lead
Acquisition Services Directorate
National Business Center
US Dept. of the Interior
703-964-3638 Office
703-964-8481 Fax
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----- Forwarded by Melissa Onyszko/NBC/OS/DOI on 03/14/2011 09:04 AM -----

From:	"Huber, Deborah" <Deborah.Huber@nrc.gov>
To:	"melissa.onyszko@aqd.nbc.gov" <melissa.onyszko@aqd.nbc.gov>
Date:	02/17/2011 05:05 PM
Subject:	FW: Strategic Planning Facilitation SOW

Hi Melissa,

(b) (5) [redacted]

Your thoughts?

Thank you!

Deb

From: melissa.onyszko@aqd.nbc.gov [mailto:melissa.onyszko@aqd.nbc.gov]
Sent: Thursday, February 17, 2011 3:31 PM
To: Huber, Deborah
Subject: RE: Strategic Planning Facilitation SOW

Hi Deb,
Let me know if you want me to try a different format for the SOW (Word, for instance).
(b) (5) [redacted]

(b) (5) [redacted]

Thanks.

Melissa Onyszko
Contracting Officer/Team Lead
Acquisition Services Directorate
National Business Center
US Dept. of the Interior
703-964-3638 Office
703-964-8481 Fax
www.nbc.gov
We want to hear from you! Please let us know how we are doing in meeting your needs by taking a short survey at: www.aqd.nbc.gov/survey

From: "Huber, Deborah" <Deborah.Huber@nrc.gov>
To: "melissa.onyszko@aqd.nbc.gov" <melissa.onyszko@aqd.nbc.gov>
Date: 02/17/2011 02:46 PM
Subject: RE: Strategic Planning Facilitation SOW

Hi Melissa,

I'll probably adjust the June 1st date. I just don't think there'll be enough time for the sessions and in-between work to occur. (b) (5) [redacted]

As for the evals, I can send you a draft. I already started working on them and I think I can dig up what was done before.

Thanks!
Deb

PS I can't get the link to Part B to cooperate yet.

From: melissa.onyszko@aqd.nbc.gov [mailto:melissa.onyszko@aqd.nbc.gov]
Sent: Thursday, February 17, 2011 1:54 PM
To: Huber, Deborah
Subject: RE: Strategic Planning Facilitation SOW

Hi Deb,

The due date for the deliverable is June 1st. If I award on April 30th will this be enough time for the contractor to do the work by then? I wasn't sure if this was enough time or if we could move the deliverable date back.

You don't need to send a new Part A - I think we are ok with the language, but we'll need a Part B with the IGCE attached. I already have the draft SOW that I can attach to the Part B on this end. Let me know when you think we'll get the Part B.

We'll need to have evals. I can try to come up with some evaluation criteria from what you gave me. I tried looking for the old solicitation we had from years ago but couldn't find it (we switched servers and I lost some files). Not sure if you have anything?

I found that two of the suggested vendors have GSA Schedules (couldn't find one for Compliance Solutions) so I think we should go GSA. There are many vendors on the MOBIS schedule. Using the Schedules should help speed up the process a little.

I'll put the SOW into a format with clauses and send it your way.

Thanks.

Melissa Onyszko
Contracting Officer/Team Lead
Acquisition Services Directorate
National Business Center
US Dept. of the Interior
703-964-3638 Office
703-964-8481 Fax
www.nbc.gov
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From: "Huber, Deborah" <Deborah.Huber@nrc.gov>
To: "melissa.onyszko@aqd.nbc.gov" <melissa.onyszko@aqd.nbc.gov>
Date: 02/17/2011 01:36 PM
Subject: RE: Strategic Planning Facilitation SOW

Hi Melissa,

Ok, do you want me to change the date to April 30th? I'll get the paperwork done on this side. Do you need another IA Part A from us? Do you want evals?

Let me know. Lynn Fort will be our COTR for the project. And I'll be the "technical lead" I guess. Thanks, Melissa!

From: melissa.onyszko@aqd.nbc.gov [mailto:melissa.onyszko@aqd.nbc.gov]
Sent: Thursday, February 17, 2011 12:59 PM
To: Huber, Deborah
Subject: Re: Strategic Planning Facilitation SOW

Hi Deb,
I looked over the SOW and I probably can't make April 1st but may be able to make April 30th. Not sure if that is doable for you with the due date for the deliverables. Of course I'd try to get it awarded prior to then and get the solicitation out on the street as soon as possible. Let me know what you think and please send me the possible sources that you found.
Thanks.

Melissa Onyszko
Contracting Officer/Team Lead
Acquisition Services Directorate
National Business Center
US Dept. of the Interior
703-964-3638 Office
703-964-8481 Fax
www.nbc.gov
We want to hear from you! Please let us know how we are doing in meeting your needs by taking a short survey at: www.aqd.nbc.gov/survey

From:	"Huber, Deborah" <Deborah.Huber@nrc.gov>
To:	"melissa.onyszko@aqd.nbc.gov" <melissa.onyszko@aqd.nbc.gov>
Date:	02/16/2011 03:00 PM
Subject:	Strategic Planning Facilitation SOW

Hi Melissa,

Thank you! Thank you! I don't know what DOIs process is for processing requests now but if at all possible I would LOVE to have YOU support us in this effort. You were so thorough, helpful and professional in all your interactions with us last time & I really appreciated it!

Anyway, I've attached the SOW for our Strat Plan facilitation contract. It has a short start date fuse but if this is an issue, let me know what you deem reasonable.

Thanks again for all your help!!

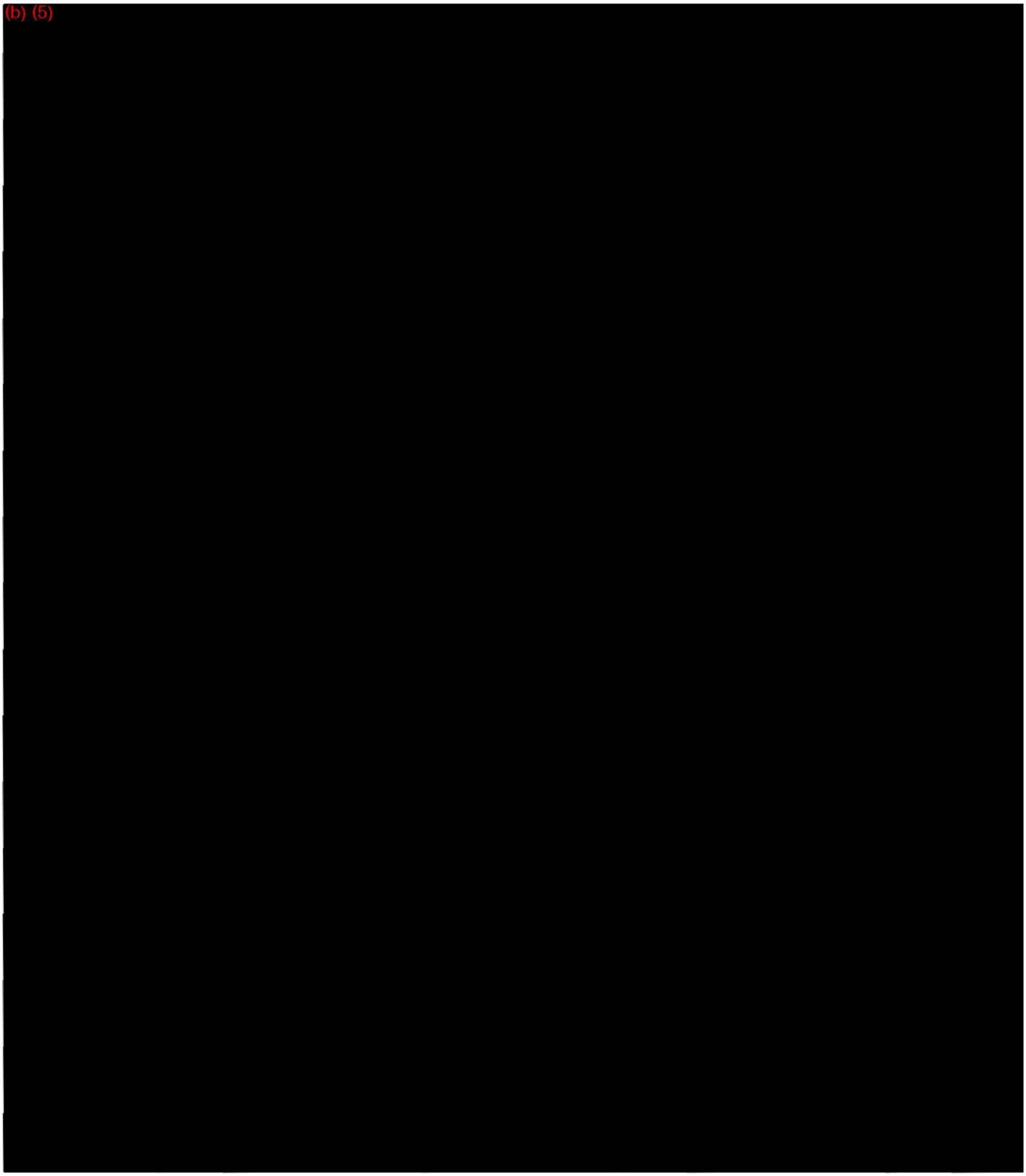
Sincerely,

Deb Huber

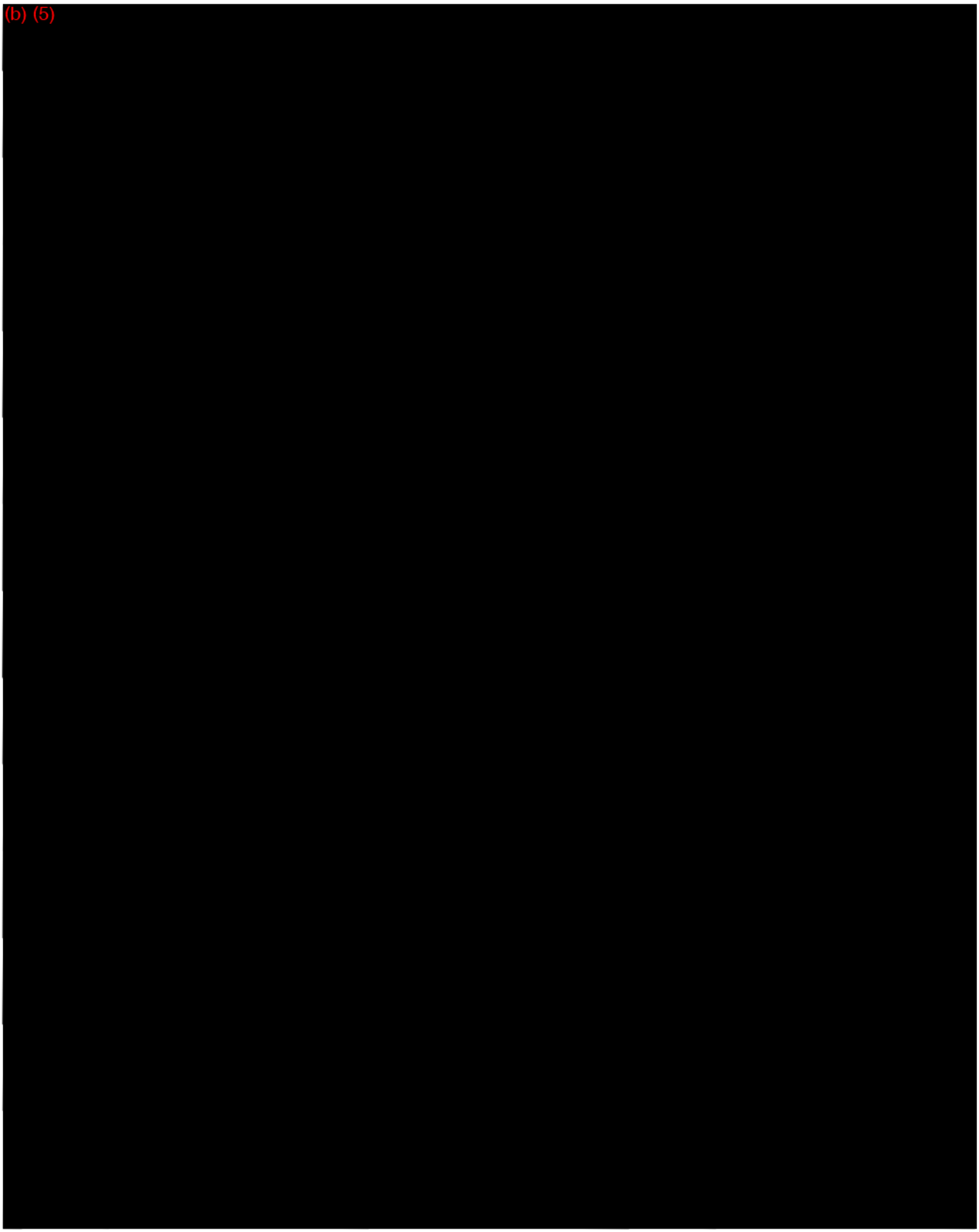
Deborah S. Huber, *Director*
Resource Management and
Operations Support
Nuclear Regulatory Commission
Office of Inspector General

301-415-5978/5930
[attachment "02162011strategicplansow.doc" deleted by Melissa Onyszko/NBC/OS/DOI]

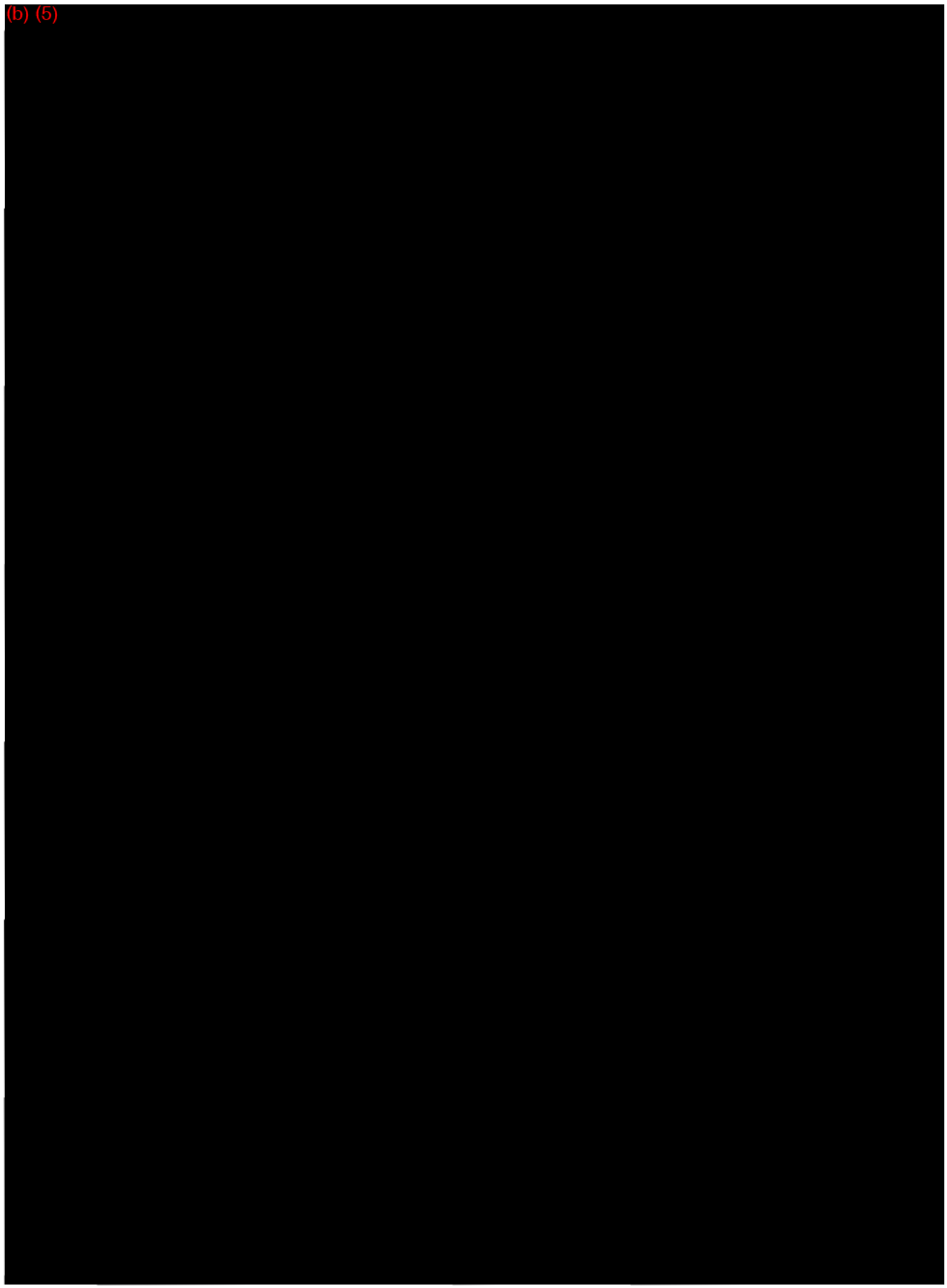
(b) (5)



(b) (5)



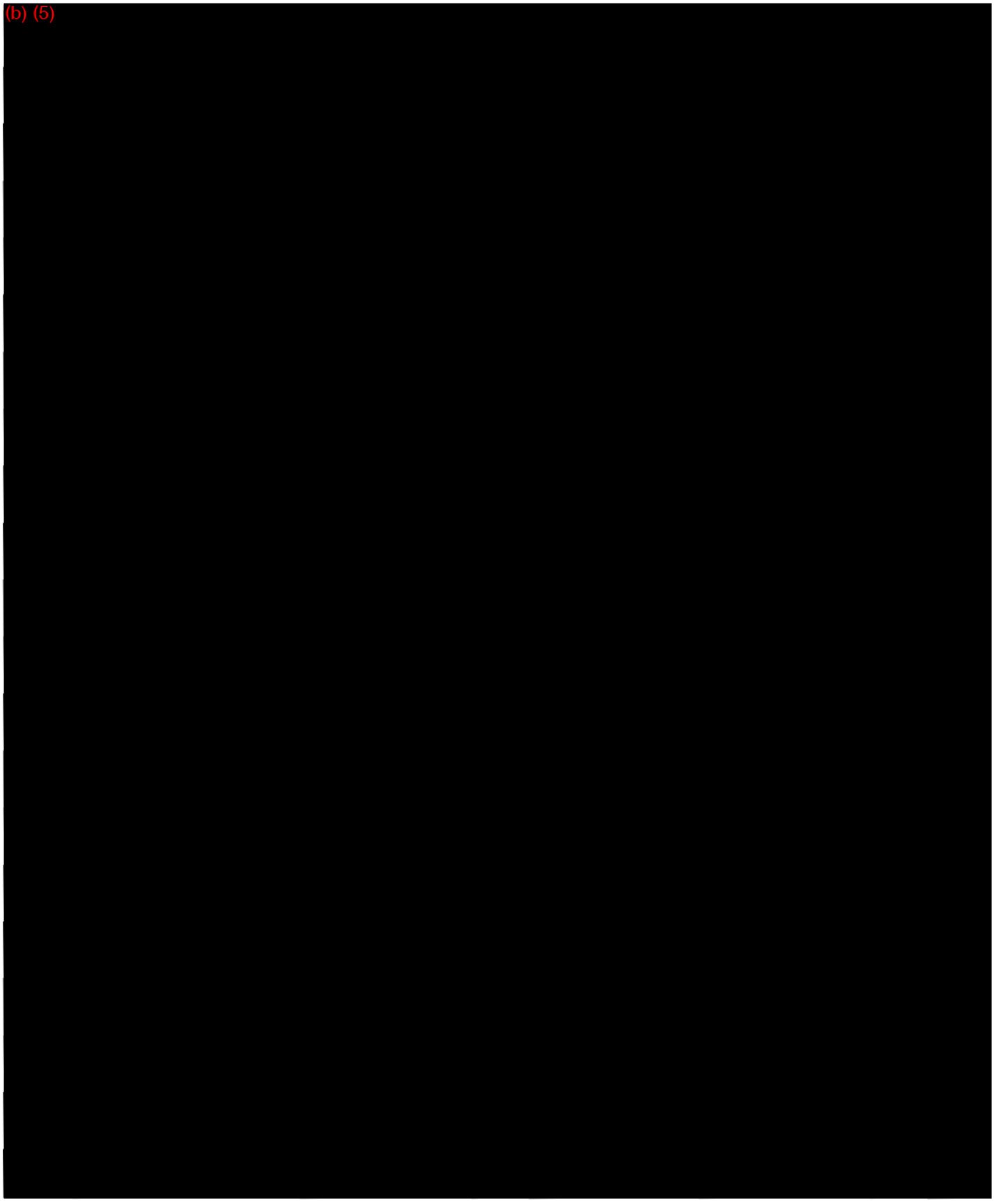
(b) (5)



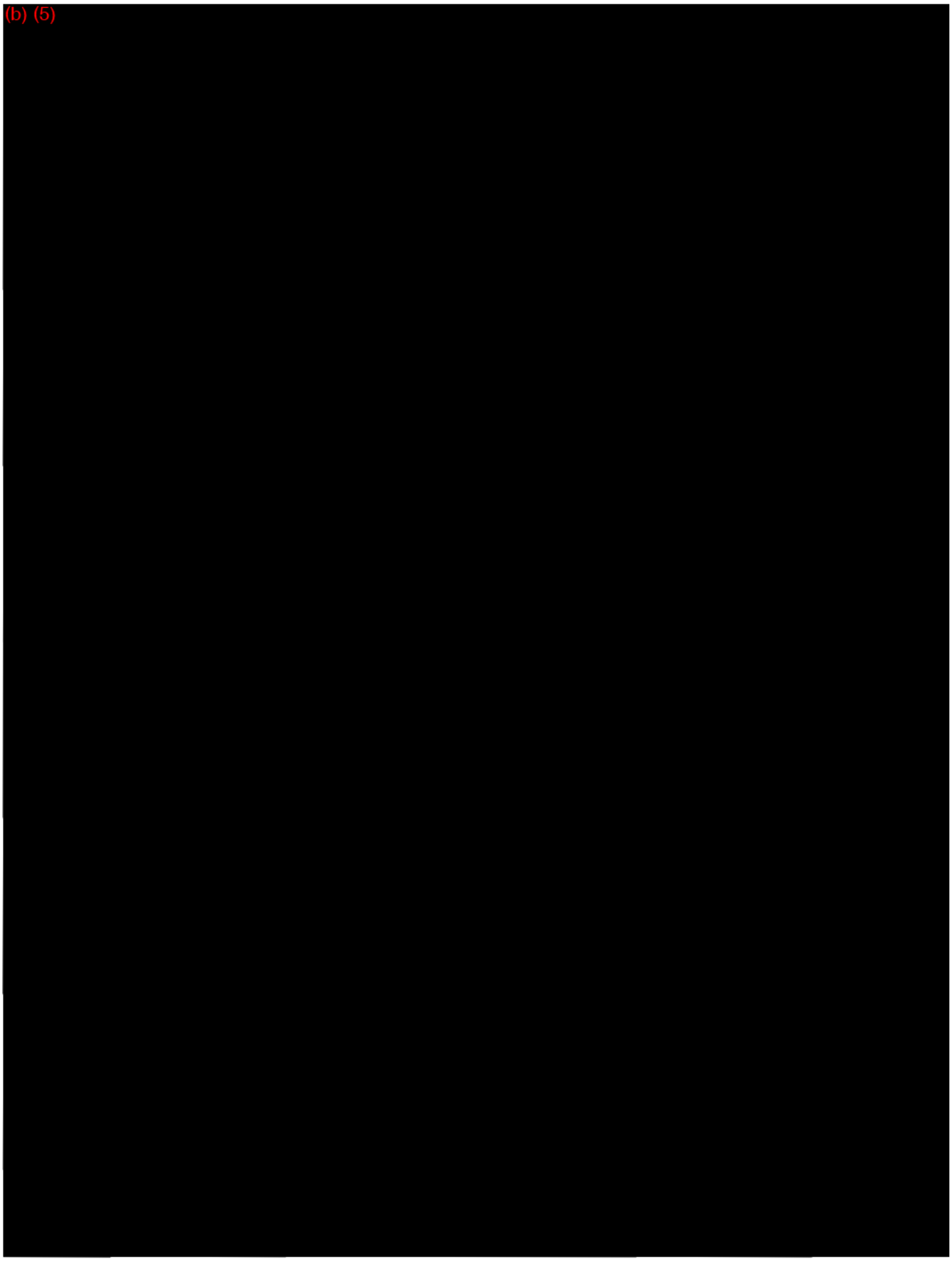
(b) (5)

[redacted]

(b) (5)



(b) (5)



Nuclear Regulatory Commission
Office of Inspector General
Strategic Planning Facilitation Support

Sources for Solicitation

(b) (5)

RE: Government Response to The Performance Institute's Quote

Huber, Deborah to: melissa.onyszko@aqd.nbc.gov 08/15/2011 03:17 PM
Cc: "Joshua.Watkins@aqd.nbc.gov"

From: "Huber, Deborah" <Deborah.Huber@nrc.gov>
To: "melissa.onyszko@aqd.nbc.gov" <melissa.onyszko@aqd.nbc.gov>
Cc: "Joshua.Watkins@aqd.nbc.gov" <Joshua.Watkins@aqd.nbc.gov>

Melissa and Josh,

The NRC/OIG has revised its evaluation of PI's Qualifications/Availability/Experience of Personnel rating based on the additional information submitted by Performance Institute. (b) (5) [redacted] The NRC/OIG reaffirms its recommendation that PI be selected for this engagement. If anything further is required, please advise.

Thank you,
Deb

From: melissa.onyszko@aqd.nbc.gov [mailto:melissa.onyszko@aqd.nbc.gov]
Sent: Monday, August 15, 2011 12:11 PM
To: Huber, Deborah
Cc: Joshua.Watkins@aqd.nbc.gov
Subject: Fw: Government Response to The Performance Institute's Quote

Deb,
Please review docs and provide concurrence/comments, etc.

Thanks

Melissa Onyszko
Contracting Officer/Team Lead
Acquisition Services Directorate
National Business Center
US Dept. of the Interior
703-964-3638 Office
703-964-8481 Fax
www.nbc.gov
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----- Forwarded by Melissa Onyszko/NBC/OS/DOI on 08/15/2011 12:10 PM -----

From: "Mueller, Jennifer" <jennifer.mueller@performanceinstitute.org>
To: "Joshua.Watkins@aqd.nbc.gov" <Joshua.Watkins@aqd.nbc.gov>
Cc: "melissa.onyszko@aqd.nbc.gov" <melissa.onyszko@aqd.nbc.gov>
Date: 08/15/2011 11:42 AM
Subject: RE: Government Response to The Performance Institute's Quote

Good Morning Joshua,

I hope this note finds you well. Once again, thank you for the opportunity to respond to the Government's response regarding our original submission for Facilitation Support to Update the NRC OIG FY 2008-2012 Strategic Plan. Attached, you will find The Performance Institute's revised Volumes (1 – 3).. All changes have been "*italicized* " to allow for easier identification. Should there be any additional questions or if the Government needs more supportive documentation, please do not hesitate to contact me. We are confident in our final submission, but stand ready to clarify or answer and questions.

Thanks and we look forward to the notification of the contract award and the prospect of working with the NRC OIG.

Kindest Regards,
Jennifer

Jennifer Mueller
Vice President, Consulting Services

The Performance Institute, Corporate Headquarters
805 15th Street, NW
3rd Floor
Washington, DC 20005
Office: 202.739.9619
Cell: (b) (6) NRC
Fax: 866-234-0680
Jennifer.Mueller@performanceinstitute.org

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From: Joshua.Watkins@aqd.nbc.gov [mailto:Joshua.Watkins@aqd.nbc.gov]
Sent: Thursday, August 11, 2011 8:21 AM
To: Mueller, Jennifer
Cc: melissa.onyszko@aqd.nbc.gov
Subject: Government Response to The Performance Institute's Quote

Good Morning,

Please see the attached Government response to The Performance Institute's quote on solicitation D11PS19004 for Facilitation SUpport to Update the NRC OIG FY 2008-2013 Strategic Plan.

If you have any questions, please feel free to contact the CO Melissa or myself.

Respectfully,
Joshua

Joshua Watkins
Contract Specialist

Acquisition Services Directorate
An ISO 9001 Certified Organization

703-964-3684
Joshua.Watkins@aqd.nbc.gov
Acquisition Services Directorate
US Department of the Interior
National Business Center
www.aqd.nbc.gov

We want to hear from you! Please take a brief survey at www.aqd.nbc.gov/survey

08152011Performance InstituteQualifications1.docx

The Performance Institute – Revised Rating 8/15/2011

Qualifications/Availability/Experience of Personnel
Adjectival Rating: (b) (5) [redacted]
Numerical Rating: (b) (5) [redacted]

1. In-depth knowledge of current laws, regulations, and directives that guide the strategic planning and budget formulation process within the Federal government.

(b) (5) [redacted]

(b) (5)

2. Extensive knowledge of the strategic planning process and experience facilitating the development and revision of Federal agency strategic plans and performance measures to include in particular Offices of Inspectors General within the Federal government.

(b) (5)

(b) (5)

[redacted]

3. Demonstrate a thorough understanding of the mission of an Inspector General within a Federal agency with working knowledge of both the audit and investigative functions within the OIG.

(b) (5)

[redacted]

4. Demonstrate a solid understanding of NRC's mission and the challenges it faces in meeting its statutory mandates in the current regulatory environment.

(b) (5)

[redacted]

5. Key personnel must be available to begin this engagement on or around June 1, 2011; be a senior member of the company, and have experience addressing and working with senior officials within the Federal government.

(b) (5)

RE: Government Response to The Performance Institute's Quote
Melissa Onyszko to: Huber, Deborah 08/15/2011 03:38 PM
Cc: "Joshua.Watkins@aqd.nbc.gov"

From: Melissa Onyszko/NBC/OS/DOI
To: "Huber, Deborah" <Deborah.Huber@nrc.gov>
Cc: "Joshua.Watkins@aqd.nbc.gov" <Joshua.Watkins@aqd.nbc.gov>

Thanks. I've updated the technical eval spreadsheet.

Melissa Onyszko
Contracting Officer/Team Lead
Acquisition Services Directorate
National Business Center
US Dept. of the Interior
703-964-3638 Office
703-964-8481 Fax
www.nbc.gov
We want to hear from you! Please let us know how we are doing in meeting your needs by taking a short survey at: www.aqd.nbc.gov/survey

From: "Huber, Deborah" <Deborah.Huber@nrc.gov>
To: "melissa.onyszko@aqd.nbc.gov" <melissa.onyszko@aqd.nbc.gov>
Cc: "Joshua.Watkins@aqd.nbc.gov" <Joshua.Watkins@aqd.nbc.gov>
Date: 08/15/2011 03:17 PM
Subject: RE: Government Response to The Performance Institute's Quote

Melissa and Josh,

The NRC/OIG has revised its evaluation of PI's Qualifications/Availability/Experience of Personnel rating based on the additional information submitted by Performance Institute. (b) (5) [redacted] The NRC/OIG reaffirms its recommendation that PI be selected for this engagement. If anything further is required, please advise.

Thank you,
Deb

From: melissa.onyszko@aqd.nbc.gov [mailto:melissa.onyszko@aqd.nbc.gov]
Sent: Monday, August 15, 2011 12:11 PM
To: Huber, Deborah
Cc: Joshua.Watkins@aqd.nbc.gov
Subject: Fw: Government Response to The Performance Institute's Quote

Deb,
Please review docs and provide concurrence/comments, etc.

Thanks

Melissa Onyszko
Contracting Officer/Team Lead
Acquisition Services Directorate
National Business Center
US Dept. of the Interior
703-964-3638 Office
703-964-8481 Fax
www.nbc.gov
We want to hear from you! Please let us know how we are doing in meeting your needs by taking a short survey at: www.aqd.nbc.gov/survey

----- Forwarded by Melissa Onyszko/NBC/OS/DOI on 08/15/2011 12:10 PM -----

From:	"Mueller, Jennifer" <jennifer.mueller@performanceinstitute.org>
To:	"Joshua.Watkins@aqd.nbc.gov" <Joshua.Watkins@aqd.nbc.gov>
Cc:	"melissa.onyszko@aqd.nbc.gov" <melissa.onyszko@aqd.nbc.gov>
Date:	08/15/2011 11:42 AM
Subject:	RE: Government Response to The Performance Institute's Quote

Good Morning Joshua,

I hope this note finds you well. Once again, thank you for the opportunity to respond to the Government's response regarding our original submission for Facilitation Support to Update the NRC OIG FY 2008-2012 Strategic Plan. Attached, you will find The Performance Institute's revised Volumes (1 – 3). All changes have been "*italicized* " to allow for easier identification. Should there be any additional questions or if the Government needs more supportive documentation, please do not hesitate to contact me. We are confident in our final submission, but stand ready to clarify or answer and questions.

Thanks and we look forward to the notification of the contract award and the prospect of working with the NRC OIG.

Kindest Regards,
Jennifer

Jennifer Mueller
Vice President, Consulting Services

The Performance Institute, Corporate Headquarters
805 15th Street, NW
3rd Floor
Washington, DC 20005
Office: 202.739.9619
Cell: (b) (6) NRC
Fax: 866-234-0680
Jennifer.Mueller@performanceinstitute.org

Stay Connected. Follow us on Twitter @InnoGov

From: Joshua.Watkins@aqd.nbc.gov [mailto:Joshua.Watkins@aqd.nbc.gov]
Sent: Thursday, August 11, 2011 8:21 AM
To: Mueller, Jennifer
Cc: melissa.onyszko@aqd.nbc.gov
Subject: Government Response to The Performance Institute's Quote

Good Morning,

Please see the attached Government response to The Performance Institute's quote on solicitation D11PS19004 for Facilitation SUpport to Update the NRC OIG FY 2008-2013 Strategic Plan.

If you have any questions, please feel free to contact the CO Melissa or myself.

Respectfully,
Joshua

Joshua Watkins
Contract Specialist

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Acquisition Services Directorate
US Department of the Interior
National Business Center

www.aqd.nbc.gov

We want to hear from you! Please take a brief survey at www.aqd.nbc.gov/survey [attachment "08152011Performance InstituteQualifications1.docx" deleted by Melissa Onyszko/NBC/OS/DOI]

Technical Ratings.xlsx

Offeror	Qualifications,Availability, Experience	70%	Understanding Contract Requirements	15%	Past Performance	15%	Total Score
Balanced Scorecard Institute							
Commonwealth Center							
Grant Thornton							
LMI							
The Summit Group							
The Performance Institute							

(b) (5)

[redacted]

Unacceptable - 0
Poor - 1
Fair - 2
Good - 3
Excellent -4
Outstanding - 5

Updated 08/15/11

TECHNICAL AND PRICE EVALUATION
SIGNATURE PAGE
Title of Statement of Work: Facilitation Support to Update the NRC OIG FY 2008-2013

RFQ NO: D11PS19004

I have fully reviewed the technical and price quote and agree with the findings of the TEB, as documented:

(b) (6) NRC [redacted]

NAME OF TEB CHAIRPERSON

July 8, 2011
DATE

Technical Evaluator: (b) (6) NRC
Solicitation Number: D11PS19004
Offeror Recommended: **Performance Institute**

Background:

(b) (5)

[redacted]

Conclusion

(b) (5)

[redacted]

Recommendation: Performance Institute

(b) (5)

Technical Evaluator: (b) (6) NRC
Date: July 8, 2011

Solicitation Number: D11PS19004

Contractor: Grant Thornton
Adjectival Rating: (b) (5)

1. Do the labor categories and associated hours appear appropriate for this type of work as described in the SOW and the approach provided by the offeror?

(b) (5)

Contractor: Grant Thornton

(b) (5) [redacted]

2. How do the hours for each labor category quoted compare with those on the IGCE?

(b) (5) [redacted]

3. How does the quoted total price compare with the IGCE amount?

(b) (5) [redacted]

4. How does the quoted total price compare with the other offerors?

(b) (5) [redacted]

5. Are the calculations on the quote correct? (b) (5) [redacted]

6. Does the overall quote appear fair and reasonable based on the type of work required and the approach provided by the offeror? (b) (5) [redacted]

(b) (5) [redacted]

Technical Evaluator: (b) (6) NRC
Date: June 28, 2011

Solicitation Number: D11PS19004

Contractor: The Performance Institute (PI)

Adjectival Rating: (b) (5)

1. Do the labor categories and associated hours appear appropriate for this type of work as described in the SOW and the approach provided by the offeror?

(b) (5)

2. How do the hours for each labor category quoted compare with those on the IGCE?

(b) (5)

Contractor: Performance Institute

(b) (5) [redacted]

3. How does the quoted total price compare with the IGCE amount?

(b) (5) [redacted]

4. How does the quoted total price compare with the other offerors? (b) (5) [redacted]

Contractor: Performance Institute

5. Are the calculations on the quote correct? (b) [redacted]

6. Does the overall quote appear fair and reasonable based on the type of work required and the approach provided by the offeror? (b) (5) [redacted]

Technical Evaluator: (b) (6) NRC
Date: July 7, 2011

Solicitation Number: D11PS19004

Contractor: Strategy Management Group
Adjectival Rating: (b) (5)

1. Do the labor categories and associated hours appear appropriate for this type of work as described in the SOW and the approach provided by the offeror?

(b) (5)

2. How do the hours for each labor category quoted compare with those on the IGCE?

(b) (5)

3. How does the quoted total price compare with the IGCE amount?

(b) (5)

4. How does the quoted total price compare with the other offerors?

(b) (5)

5. Are the calculations on the quote correct? (b) (5)

6. Does the overall quote appear fair and reasonable based on the type of work required and the approach provided by the offeror? (b) (5)

Contractor: Strategy Management

(b) (5)

[redacted]

Technical Evaluator: (b) (6) NRC
Date: July 7, 2011

Solicitation Number: D11PS19004

Contractor: Commonwealth Center (CCHPO)

Adjectival Rating: (b) (5)

1. Do the labor categories and associated hours appear appropriate for this type of work as described in the SOW and the approach provided by the offeror?

(b) (5)

2. How do the hours for each labor category quoted compare with those on the IGCE?

(b) (5)

3. How does the quoted total price compare with the IGCE amount?

(b) (5)

4. How does the quoted total price compare with the other offerors?

(b) (5)

5. Are the calculations on the quote correct? (b) (5)

6. Does the overall quote appear fair and reasonable based on the type of work required and the approach provided by the offeror? (b) (5)

Technical Evaluator: (b) (6) NRC
Date: June 27, 2011

Solicitation Number: D11PS19004

Contractor: LMI

Adjectival Rating: (b) (5)

1. Do the labor categories and associated hours appear appropriate for this type of work as described in the SOW and the approach provided by the offeror?

(b) (5)

2. How do the hours for each labor category quoted compare with those on the IGCE?

(b) (5)

3. How does the quoted total price compare with the IGCE amount?

(b) (5)

Contractor: LMI

(b) (5) [redacted]

4. How does the quoted total price compare with the other offerors? (b) (5) [redacted]

5. Are the calculations on the quote correct? (b) [redacted]

6. Does the overall quote appear fair and reasonable based on the type of work required and the approach provided by the offeror? (b) (5) [redacted]

Technical Evaluator: (b) (6) NRC
Date: June 27, 2011

Solicitation Number: D11PS19004

Contractor: Summit Group

Adjectival Rating: (b) (5)

1. Do the labor categories and associated hours appear appropriate for this type of work as described in the SOW and the approach provided by the offeror?

(b) (5)

2. How do the hours for each labor category quoted compare with those on the IGCE? (b) (5)

3. How does the quoted total price compare with the IGCE amount?

(b) (5)

4. How does the quoted total price compare with the other offerors? (b) (5)

Contractor: Summit Group

5. Are the calculations on the quote correct? (b) (5) [redacted]

6. Does the overall quote appear fair and reasonable based on the type of work required and the approach provided by the offeror? (b) (5) [redacted]

NRC strategic plan update - price quotes
Melissa Onyszko to: (b) (6) NRC 06/21/2011 01:20 PM

Hi (b)
Here are the price quotes and the evaluation sheet that you need to fill out to evaluate the price. I haven't given you the GSA schedule contracts because they are voluminous and I can check to make sure the rates quoted in the NRC quote are in line with what is in the GSA Schedule. I've also attached the instructions as a refresher.

Thanks. Financial Proposal.pdf Strategic_Plan_Development_Price_Quotation.docx
Volume 2 - Price Supplement to RFQ D11P519004 2011-05-16_FINAL.pdf
_NRC_Strat_Planning_Volume_II_Price.pdf Summit_Price Volume.pdf
PI Response RFQ#D11PS19004 V3.pdf Price Evaluations.doc Technical and Price Signature Page.doc
Technical Evaluation Panel Instructions.doc

Melissa Onyszko
Contracting Officer/Team Lead
Acquisition Services Directorate
National Business Center
US Dept. of the Interior
703-964-3638 Office
703-964-8481 Fax
www.nbc.gov
We want to hear from you! Please let us know how we are doing in meeting your needs by taking a short survey at: www.aqd.nbc.gov/survey

FW: Strategy Management

(b) (6) NRC to: melissa.onyszko@aqd.nbc.gov, Joshua.Watkins@aqd.nbc.gov

09/16/2011 08:54 AM

Good morning, Melissa and Josh.

Please substitute this page 1 evaluation for the "Understanding the Contract Requirements" for the Strategy Management Group.

It doesn't change the numerics - just hopefully offers more clarity with respect to the rating.

Thank you!
(b) (6)

-----Original Message-----
From: OIG Digital Sender [mailto:OIG.DigitalSender@nrc.gov]
Sent: Friday, September 16, 2011 8:50 AM
To: (b) (6) [redacted]
Subject: Strategy Management

Please open the attached document. This document was digitally sent to you using an HP Digital Sending device.

[Untitled].pdf

Strategy Management Group
Balanced Scorecard Institute

Understanding the Contract Requirements
Adjectival Rating: (b) (5) [redacted]
Numerical Rating: (b) [redacted]

1. Using the existing NRC OIG strategic planning framework, conduct approximately four facilitation sessions to:

    - Identify the most significant challenges that NRC faces in fulfilling its safety and security mission over the strategic planning period – FYs 2011-2016
    - Affirm or redefine existing OIG goals, strategies, actions and performance measures
    - Update other plan sections as appropriate to include GPRA requirements.

(b) (5) [redacted]

Offeror	Qualifications,Availability, Experience	70%	Understanding Contract Requirements	15%	Past Performance	15%	Total Score
Balanced Scorecard Institute	(b) (5)						
Commonwealth Center							
Grant Thornton							
LMI							
The Summit Group							
The Performance Institute							

Unacceptable - 0
Poor - 1
Fair - 2
Good - 3
Excellent -4
Outstanding - 5

Strategy Management Group
Balanced Scorecard Institute

Qualifications/Availability/Experience of Personnel
Adjectival Rating: (b) (5)
Numerical Rating: (b)

1. **In-depth knowledge of current laws, regulations, and directives that guide the strategic planning and budget formulation process within the Federal government.**

(b) (5)

2. **Extensive knowledge of the strategic planning process and experience facilitating the development and revision of Federal agency strategic plans and performance measures to include in particular Offices of Inspectors General within the Federal government.**

(b) (5)

4. **Demonstrate a solid understanding of NRC's mission and the challenges it faces in meeting its statutory mandates in the current regulatory environment.**

(b) (5)

[redacted]

5. **Key personnel must be available to begin this engagement on or around June 1, 2011; be a key member of the company, and have experience addressing and working with senior officials within the Federal government.**

(b) (5)

[redacted]

General comment: (b) (5) [redacted]

Strategy Management Group
Balanced Scorecard Institute

Understanding the Contract Requirements
Adjectival Rating: (b) (5)
Numerical Rating: (b)

1. **Using the existing NRC OIG strategic planning framework, conduct approximately four facilitation sessions to:**

    - **Identify the most significant challenges that NRC faces in fulfilling its safety and security mission over the strategic planning period – FYs 2011-2016**
    - **Affirm or redefine existing OIG goals, strategies, actions and performance measures**
    - **Update other plan sections as appropriate to include GPRA requirements.**

(b) (5)

Strategy Management Group
Balanced Scorecard Institute

Total Numerical Rating: (b)

Commonwealth Center
For High-Performance Organizations, Inc. (CCHPO)

Qualifications/Availability/Experience of Personnel
Adjectival Rating: (b)
Numerical Rating: (b)

1. **In-depth knowledge of current laws, regulations, and directives that guide the strategic planning and budget formulation process within the Federal government.**

(b) (5)

2. **Extensive knowledge of the strategic planning process and experience facilitating the development and revision of Federal agency strategic plans and performance measures to include in particular Offices of Inspectors General within the Federal government.**

(b) (5)

(b) (5)

[redacted]

Commonwealth Center
For High Performance organizations, Inc. (CCHPO)

Understanding the Contract Requirements
Adjectival Rating: (b) (5)
Numerical Rating: (b)

1. **Using the existing NRC OIG strategic planning framework, conduct approximately four facilitation sessions to:**

    - **Identify the most significant challenges that NRC faces in fulfilling its safety and security mission over the strategic planning period – FYs 2011-2016**
    - **Affirm or redefine existing OIG goals, strategies, actions and performance measures**
    - **Update other plan sections as appropriate to include GPRA requirements.**

(b) (5)

2. (b) (5)

3.

Grant Thornton

Qualifications/Availability/Experience of Personnel
Adjectival Rating: (b) (5)
Numerical Rating: (b)

1. **In-depth knowledge of current laws, regulations, and directives that guide the strategic planning and budget formulation process within the Federal government.**

(b) (5)

[redacted]

Grant Thornton

Qualifications/Availability/Experience of Personnel
Adjectival Rating: (b) (5)
Numerical Rating: (b)

(b) (5)

3. **Demonstrate a thorough understanding of the mission of an Inspector General within the Federal agency with working knowledge of both the audit and investigative functions within the OIG.**

(b) (5)

Grant Thornton

Understanding the Contract Requirements
Adjectival Rating: (b) (5) [redacted]
Numerical Rating: (b) [redacted]

1. **Using the existing NRC OIG strategic planning framework, conduct approximately four facilitation sessions to:**

    - **Identify the most significant challenges that NRC faces in fulfilling its safety and security mission over the strategic planning period – FYs 2011-2016**
    - **Affirm or redefine existing OIG goals, strategies, actions and performance measures**
    - **Update other plan sections as appropriate to include GPRA requirements.**

(b) (5) [redacted]

2. **Kickoff meeting will be held within 7 business days after the award date of the purchase order to discuss methodology to update current plan to include facilitation session objectives; and milestones dates for completing the tasks.**

[redacted]

LMI

Qualifications/Availability/Experience of Personnel
Adjectival Rating: (b) (5)
Numerical Rating: (b)

1. **In-depth knowledge of current laws, regulations, and directives that guide the strategic planning and budget formulation process within the Federal government.**

(b) (5)

(b) (5)

[redacted]

3. **Demonstrate a thorough understanding of the mission of an Inspector General within a Federal agency with working knowledge of both the audit and investigative functions within the OIG.**

(b) (5)

[redacted]

LMI

Understanding the Contract Requirements
Adjectival Rating: (b)
Numerical Rating: (b)

1. Using the existing NRC OIG strategic planning framework, conduct approximately four facilitation sessions to:

    - Identify the most significant challenges that NRC faces in fulfilling its safety and security mission over the strategic planning period – FYs 2011-2016
    - Affirm or redefine existing OIG goals, strategies, actions and performance measures
    - Update other plan sections as appropriate to include GPRA requirements.

(b) (5)

LMI

General Comments:

(b) (5) [redacted]

Total Numerical Rating: (b) [redacted]

Summit Group

Qualifications/Availability/Experience of Personnel
Adjectival Rating: (b)
Numerical Rating: (b)

1. **In-depth knowledge of current laws, regulations, and directives that guide the strategic planning and budget formulation process within the Federal government.**

(b) (5)

2. **Extensive knowledge of the strategic planning process and experience facilitating the development and revision of Federal agency strategic plans and performance measures to include in particular Offices of Inspectors General within the Federal government.**

(b) (5)

The Summit Group

Understanding the Contract Requirements
Adjectival Rating: (b) (5)
Numerical Rating: (b)

1. **Using the existing NRC OIG strategic planning framework, conduct approximately four facilitation sessions to:**

    - **Identify the most significant challenges that NRC faces in fulfilling its safety and security mission over the strategic planning period – FYs 2011-2016**
    - **Affirm or redefine existing OIG goals, strategies, actions and performance measures**
    - **Update other plan sections as appropriate to include GPRA requirements.**

(b) (5)

(b) (5)

[redacted]

Total Numerical Rating: (b) [redacted]

The Performance Institute

Qualifications/Availability/Experience of Personnel
Adjectival Rating: (b) (5)
Numerical Rating: (b)

1. **In-depth knowledge of current laws, regulations, and directives that guide the strategic planning and budget formulation process within the Federal government.**

(b) (5)

(b) (5)

[redacted]

3. **Demonstrate a thorough understanding of the mission of an Inspector General within a Federal agency with working knowledge of both the audit and investigative functions within the OIG.**

(b) (5)

[redacted]

4. **Demonstrate a solid understanding of NRC's mission and the challenges it faces in meeting its statutory mandates in the current regulatory environment.**

(b) (5)

[redacted]

The Performance Institute

Understanding the Contract Requirements
Adjectival Rating: (b) (5) [redacted]
Numerical Rating:

1. Using the existing NRC OIG strategic planning framework, conduct approximately four facilitation sessions to:

    - Identify the most significant challenges that NRC faces in fulfilling its safety and security mission over the strategic planning period – FYs 2011-2016
    - Affirm or redefine existing OIG goals, strategies, actions and performance measures
    - Update other plan sections as appropriate to include GPRA requirements.

(b) (5) [redacted]

2. Kickoff meeting will be held within 7 business days after the award date of the purchase order to discuss methodology to update current plan to include facilitation session objectives; and milestone dates for completing the tasks.

(b) (5) [redacted]

Technical Evaluation Board Instructions

(b) (5)

[redacted]

Process –

(b) (5)

[redacted]

Past Performance							
Offeror	Source	Rating Quality	Rating Cost Control	Rating Timeliness	Rating Business Relations	Overall *	Overall per Offeror*
Balanced Scorecard Institute	(b) (5)						
CCHPO							
CCHPO							
CCHPO							
Grant Thornton LLP							
Grant Thornton LLP							
Grant Thornton LLP							
LMI							
LMI							
Summit Group							
Summit Group							
Summit Group							
The Performance Institute							
The Performance Institute							
The Performance Institute							
* CO calculated							
Equal amounts of different ratings were rounded downwards							

UNITED STATES
NUCLEAR REGULATORY COMMISSION
WASHINGTON, D.C. 20555-0001

FAX TRANSMISSION

OFFICE OF THE
INSPECTOR GENERAL

DATE: 5/16/2011

TO:

NAME: Melissa Onyszko and Nancy Hutchins

AGENCY:

FAX NUMBER: OFFICE NUMBER:

THIS DOCUMENT IS INTENDED ONLY FOR THE USE OF THE PARTY TO WHOM IT IS ADDRESSED AND MAY CONTAIN INFORMATION THAT IS PRIVILEGED, CONFIDENTIAL, AND PROTECTED FROM DISCLOSURE UNDER APPLICABLE LAW. If you are not the addressee, or a person authorized to deliver the document to the addressee, you are hereby notified that any review, disclosure, dissemination, copying, or other action based on the content of this communication is not authorized. If you have received this document in error, please notify us immediately by telephone and return document by mail to the following address.

FROM: (b) (6) NRC [redacted]

Pages TOT. 4

NAME: NRC/OIG

AGENCY: U.S. Nuclear Regulatory Commission
Office of the Inspector General
Mail Stop O5-E13
11555 Rockville Pike
Rockville, MD 20852

FAX NUMBER: (301) 415-5091 OFFICE NUMBER:

VERIFICATION: No

NUMBER OF PAGES (INCLUDING COVER):

COMMENTS:

UNITED STATES DEPARTMENT OF THE INTERIOR
National Business Center - Solicitation D11PS19004

CONFIDENTIALITY AGREEMENT (FEDERAL EMPLOYEE)

As a Federal Employee being given access to information that is being used in the development of a contractual statement of work or as a member of the Technical Proposal Evaluation Committee (TPEC), I hereby acknowledge that I am subject to Federal statutes relating to conflicts of interest and Government ethics and the regulations promulgated there under, as more particularly set out Federal Acquisition Regulation 3.104. I agree that I will use all contractual information, including but not limited to proprietary information, trade secrets, financial data, technical proposals, bids, offers, etc., whether solicited or unsolicited, presented to the TPEC by the National Business Center Contracting Officer, solely for the purposes authorized by the Contracting Officer. I agree that the described information is "inside information" and that it shall not be disclosed to persons not authorized by the Contracting Officer; nor shall it be used for private gain by myself or another person, particularly one with whom I have family, business, or financial ties. For the purposes of this agreement, "inside information" means information obtained under Government authority which has not become part of the body of public information. I further agree that I shall not use my Government appointment for purposes that are, or give the appearance of being, motivated by the desire for private gain for myself or business or financial ties. I agree that should I become aware that evaluation of proposals would involve personal, family, business, financial, or other similar interest, or that my analysis of proposals would conflict with those interests, I will disqualify myself from further participation in the consideration and evaluation of those proposals.

I further agree that failure to disclose personal, financial, business, family, or other interests related to contractual proposals submitted to the TPEC for its advice shall subject me to termination of my appointment, prosecution for any violation of applicable Federal ethics or conflict of interest statutes, or both.

(Signatu (b) (6) NRC [redacted]

(Title) [redacted]

(Date) 5/16/11

UNITED STATES DEPARTMENT OF THE INTERIOR
National Business Center - Solicitation D11PS19004

CONFIDENTIALITY AGREEMENT (FEDERAL EMPLOYEE)

As a Federal Employee being given access to information that is being used in the development of a contractual statement of work or as a member of the Technical Proposal Evaluation Committee (TPEC), I hereby acknowledge that I am subject to Federal statutes relating to conflicts of interest and Government ethics and the regulations promulgated there under, as more particularly set out Federal Acquisition Regulation 3.104. I agree that I will use all contractual information, including but not limited to proprietary information, trade secrets, financial data, technical proposals, bids, offers, etc., whether solicited or unsolicited, presented to the TPEC by the National Business Center Contracting Officer, solely for the purposes authorized by the Contracting Officer. I agree that the described information is "inside information" and that it shall not be disclosed to persons not authorized by the Contracting Officer; nor shall it be used for private gain by myself or another person, particularly one with whom I have family, business, or financial ties. For the purposes of this agreement, "inside information" means information obtained under Government authority which has not become part of the body of public information. I further agree that I shall not use my Government appointment for purposes that are, or give the appearance of being, motivated by the desire for private gain for myself or business or financial ties. I agree that should I become aware that evaluation of proposals would involve personal, family, business, financial, or other similar interest, or that my analysis of proposals would conflict with those interests, I will disqualify myself from further participation in the consideration and evaluation of those proposals.

I further agree that failure to disclose personal, financial, business, family, or other interests related to contractual proposals submitted to the TPEC for its advice shall subject me to termination of my appointment, prosecution for any violation of applicable Federal ethics or conflict of interest statutes, or both.

(Signat (b) (6) NRC

(Title)

(Date) 5/16/11

UNITED STATES DEPARTMENT OF THE INTERIOR
National Business Center - Solicitation D11PS19004

CONFIDENTIALITY AGREEMENT (FEDERAL EMPLOYEE)

As a Federal Employee being given access to information that is being used in the development of a contractual statement of work or as a member of the Technical Proposal Evaluation Committee (TPEC), I hereby acknowledge that I am subject to Federal statutes relating to conflicts of interest and Government ethics and the regulations promulgated there under, as more particularly set out Federal Acquisition Regulation 3.104. I agree that I will use all contractual information, including but not limited to proprietary information, trade secrets, financial data, technical proposals, bids, offers, etc., whether solicited or unsolicited, presented to the TPEC by the National Business Center Contracting Officer, solely for the purposes authorized by the Contracting Officer. I agree that the described information is "inside information" and that it shall not be disclosed to persons not authorized by the Contracting Officer; nor shall it be used for private gain by myself or another person, particularly one with whom I have family, business, or financial ties. For the purposes of this agreement, "inside information" means information obtained under Government authority which has not become part of the body of public information. I further agree that I shall not use my Government appointment for purposes that are, or give the appearance of being, motivated by the desire for private gain for myself or business or financial ties. I agree that should I become aware that evaluation of proposals would involve personal, family, business, financial, or other similar interest, or that my analysis of proposals would conflict with those interests, I will disqualify myself from further participation in the consideration and evaluation of those proposals.

I further agree that failure to disclose personal, financial, business, family, or other interests related to contractual proposals submitted to the TPEC for its advice shall subject me to termination of my appointment, prosecution for any violation of applicable Federal ethics or conflict of interest statutes, or both.

(Signatu[redacted] (b) (6) NRC

(Title)

(Date) 5/16/2011

Fw: The Performance Institute's Response to Solicitiation D11PS19004
Melissa Onyszko to: Mueller, Jennifer 08/08/2011 01:15 PM
Cc: Joshua Watkins

Hi Jennifer,
Nicole forwarded us this email. We anticipate having the award made by 9/7. We did have some concerns regarding your price quote and you should receive those in the next day or so.
Thank you.

----- Forwarded by Nicole M Fuselier/NBC/OS/DOI on 08/05/2011 07:32 AM -----

From:	"Mueller, Jennifer" <jennifer.mueller@performanceinstitute.org>
To:	"Nicole.Fuselier@aqd.nbc.gov" <Nicole.Fuselier@aqd.nbc.gov>
Date:	08/04/2011 03:47 PM
Subject:	RE: The Performance Institute's Response to Solicitiation D11PS19004

Hi Nicole,

I hope all is well. I wanted to follow up with you regarding the aforementioned Solicitation. Do you anticipate it being awarded before September 7th? Or, will there be a Notice to Award or a Letter of Intent offered? Any information relating to this would be most helpful and appreciated.

Thanks,
Jennifer

Jennifer Mueller
Vice President, Consulting Services

The Performance Institute, Corporate Headquarters
805 15th Street, NW
3rd Floor
Washington, DC 20005
Office: 202.739.9619
Cell (b) (6) NRC
Fax: 866-234-0680
Jennifer.Mueller@performanceinstitute.org

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From: Nicole.Fuselier@aqd.nbc.gov [mailto:Nicole.Fuselier@aqd.nbc.gov]
Sent: Wednesday, July 13, 2011 8:24 AM
To: Lynn, Rebeccah
Cc: Mueller, Jennifer
Subject: RE: The Performance Institute's Response to Solicitiation D11PS19004

Good morning,

There has been a change in dates for solicitation D11PS19004. The new dates are as follows:

September 7th – Contract effective date
November 4th - First draft
December 16th – Final draft
March 1, 2012 – contract expires.

Please let me know if your technical and price quote still stand, and if you could extend the quote validity for 60 additional calendar dates as they are due to expire.

If you have any questions, please let me know.

A response date to this request is due by tomorrow 07/14/2011 at 3PM.

Thanks.

Nicole Fuselier
Contract Specialist

Acquisition Services Directorate
An ISO 9001 Certified Organization

National Business Center
US Dept. Of Interior
703-964-4809 P
www.aqd.nbc.gov

From: "Lymn, Rebeccah" <rebeccah.lymn@performanceinstitute.org>
To: "Nicole.Fuselier@aqd.nbc.gov" <Nicole.Fuselier@aqd.nbc.gov>
Date: 05/16/2011 11:06 AM
Subject: RE: The Performance Institute's Response to Solicitation D11PS19004

Thank you for the confirmation.

Best Regards,

Rebeccah Lymn
Proposal Manager

The Performance Institute, Corporate Headquarters
805 15th Street, NW, 3rd Floor
Washington, DC 20005
Tel: 202-739-9557
Fax: 866-234-0680
Rebeccah.Lymn@PerformanceInstitute.org

From: Nicole.Fuselier@aqd.nbc.gov [mailto:Nicole.Fuselier@aqd.nbc.gov]
Sent: Monday, May 16, 2011 10:25 AM
To: Lymn, Rebeccah
Subject: Re: The Performance Institute's Response to Solicitiation D11PS19004

Received, thanks.

Nicole Fuselier
Contract Specialist

Acquisition Services Directorate
An ISO 9001 Certified Organization

National Business Center
US Dept. Of Interior
703-964-4809 P
www.aqd.nbc.gov

From: "Lymn, Rebeccah" <rebeccah.lymn@performanceinstitute.org>
To: "Nicole.Fuselier@aqd.nbc.gov" <Nicole.Fuselier@aqd.nbc.gov>, "melissa.onyszko@aqd.nbc.gov" <melissa.onyszko@aqd.nbc.gov>
Cc: "Mueller, Jennifer" <jennifer.mueller@performanceinstitute.org>, "Desenberg, Jon" <jon.desenberg@performanceinstitute.org>
Date: 05/16/2011 09:56 AM
Subject: The Performance Institute's Response to Solicitiation D11PS19004

The Performance Institute is pleased to present a proposal of services to the Nuclear Regulatory Commission (NRC), The Office of Inspector General (OIG) for Facilitation Support to Update the NRC OIG FY 2008-2013 Strategic Plan. The Performance Institute is a private, non-partisan think-tank improving government results through the principles of performance, competition, transparency, and accountability.

The Performance Institute's services are geared specifically to federal, state, and local governments to provide access to comprehensive and experience-tested methodologies on organizational improvement, change and accountability. The Performance Institute's strategic consulting services focus on a comprehensive set of organizational performance issues, including strategic planning, performance measurement, resource alignment/management, reporting and evaluation, workforce, project management and process improvement.

This proposal of services includes all required information as specified in the solicitation, to include each volume (Volume 1: Technical, Volume 2: Past Performance, and Volume 3: Price) in separate attachments.

We are confident the materials provided in our response equip NRC OIG with a sufficient understanding of The Institute's expertise and capabilities to provide quality consultant services that meet all the requirements stated in the Statement of Work of this solicitation. Should there be any questions with regard to the materials, The Institute or its response, please do not hesitate to contact me.

Jennifer E Mueller

Kindest Regards,

Jennifer Mueller
Vice President, Consulting Services

The Performance Institute, Corporate Headquarters
805 15th Street, NW
3rd Floor
Washington, DC 20005
Office: 202.739.9619
Cell: (b) (6) NRC
Fax: 866-234-0680
Jennifer.Mueller@performanceinstitute.org

RE: Update on NRC OIG Solicitation - DP11PS19004
Melissa Onyszko to: Mueller, Jennifer 06/29/2011 12:50 PM
Cc: "Nicole.Fuselier@aqd.nbc.gov"

Hi Jennifer,
The price quotes are currently being reviewed.
Thanks.

Melissa Onyszko
Contracting Officer/Team Lead
Acquisition Services Directorate
National Business Center
US Dept. of the Interior
703-964-3638 Office
703-964-8481 Fax
www.nbc.gov
We want to hear from you! Please let us know how we are doing in meeting your needs by taking a short survey at: www.aqd.nbc.gov/survey

"Mueller, Jennifer" Hi Nicole, I hope all is well. Is the technical tea... 06/29/2011 12:17:13 PM

From: "Mueller, Jennifer" <jennifer.mueller@performanceinstitute.org>
To: "Nicole.Fuselier@aqd.nbc.gov" <Nicole.Fuselier@aqd.nbc.gov>
Cc: "melissa.onyszko@aqd.nbc.gov" <melissa.onyszko@aqd.nbc.gov>
Date: 06/29/2011 12:17 PM
Subject: RE: Update on NRC OIG Solicitation - DP11PS19004

Hi Nicole,

I hope all is well. Is the technical team still reviewing the responses? Do you have an anticipated award date for this opportunity? Any information or updates would be most appreciated!

Thanks in advance for your help!

Kindest Regards,
Jennifer

Jennifer Mueller
Vice President, Consulting Services

The Performance Institute, Corporate Headquarters
805 15th Street, NW
3rd Floor
Washington, DC 20005
Office: 202.739.9619
Cell (b) (6) NRC
Fax: 866-234-0680
Jennifer.Mueller@performanceinstitute.org

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From: Mueller, Jennifer
Sent: Monday, June 06, 2011 11:48 AM
To: 'Nicole.Fuselier@aqd.nbc.gov'
Cc: melissa.onyszko@aqd.nbc.gov
Subject: RE: Update on NRC OIG Solicitation - DP11PS19004

Thank you, Nicole.

Jennifer Mueller
Vice President, Consulting Services

The Performance Institute, Corporate Headquarters
805 15th Street, NW
3rd Floor
Washington, DC 20005
Office: 202.739.9619
Cell: (b) (6) NRC
Fax: 866-234-0680
Jennifer.Mueller@performanceinstitute.org

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From: Nicole.Fuselier@aqd.nbc.gov [mailto:Nicole.Fuselier@aqd.nbc.gov]
Sent: Friday, June 03, 2011 1:12 PM
To: Mueller, Jennifer
Cc: melissa.onyszko@aqd.nbc.gov
Subject: Re: Update on NRC OIG Solicitation - DP11PS19004

Hi Jennifer,

There has been no update on the status. Technical proposals are still being reviewed.

I hope you have a wonderful weekend as well.

Nicole Fuselier
Contract Specialist

Acquisition Services Directorate
An ISO 9001 Certified Organization

National Business Center
US Dept. Of Interior
703-964-4809 P
www.aqd.nbc.gov

From: "Mueller, Jennifer" <jennifer.mueller@performanceinstitute.org>
To: "Nicole.Fuselier@aqd.nbc.gov" <Nicole.Fuselier@aqd.nbc.gov>
Date: 06/03/2011 12:45 PM
Subject: Update on NRC OIG Solicitation - DP11PS19004

Hi Nicole,

I hope this note finds you well. I just wanted to check in with you, once more, to see if there have been any updates or movements with regard to the NRC OIG opportunity (DP11PS19004). Any information would be most appreciated.

Thanks and have a wonderful weekend!

Kindest Regards,
Jennifer

Jennifer Mueller
Vice President, Consulting Services

The Performance Institute, Corporate Headquarters
805 15th Street, NW
3rd Floor
Washington, DC 20005
Office: 202.739.9619
Cell: (b) (6) NRC
Fax: 866-234-0680
Jennifer.Mueller@performanceinstitute.org

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Re: Fw: AUTO: Nicole M Fuselier is out of the office. (returning 07/06/2011)

Melissa Onyszko to: Max Larsen 06/21/2011 06:46 AM

Good morning,
The technical evaluations are still in progress.
Thank you.

Melissa Onyszko
Contracting Officer/Team Lead
Acquisition Services Directorate
National Business Center
US Dept. of the Interior
703-964-3638 Office
703-964-8481 Fax
www.nbc.gov
We want to hear from you! Please let us know how we are doing in meeting your needs by taking a short survey at: www.aqd.nbc.gov/survey

Max Larsen Can you please tell me the status of the NRC OI... 06/21/2011 06:37:02 AM

From: Max Larsen <max@maxdlarsen.com>
To: Melissa.Onyszko@aqd.nbc.gov
Date: 06/21/2011 06:37 AM
Subject: Fw: AUTO: Nicole M Fuselier is out of the office. (returning 07/06/2011)

Can you please tell me the status of the NRC OIG solicitation? Thank you

--- On Tue, 6/21/11, Nicole_M_Fuselier@nbc.gov <Nicole_M_Fuselier@nbc.gov> wrote:

> From: Nicole_M_Fuselier@nbc.gov <Nicole_M_Fuselier@nbc.gov>
> Subject: AUTO: Nicole M Fuselier is out of the office. (returning 07/06/2011)
> To: max@maxdlarsen.com
> Date: Tuesday, June 21, 2011, 6:09 AM
>
>
> I am out of the office until 07/06/2011.
>
> I am currently out of the office. If you should need
> immediate assistance,
> please contact Melissa Onyszko. Thanks.
>
>
>
> Note: This is an automated response to your message "Re:
> status" sent on
> 06/21/2011 06:09:01 AM.
>
> This is the only notification you will receive while this
> person is away.

Re: RFQ No. D11PS19004
Melissa Onyszko to: Beth Rosenkampff 06/21/2011 06:45 AM
Cc: Nicole.Fuselier

Beth,
The technical evaluations are still in progress.
Thank you.

Melissa Onyszko
Contracting Officer/Team Lead
Acquisition Services Directorate
National Business Center
US Dept. of the Interior
703-964-3638 Office
703-964-8481 Fax
www.nbc.gov
We want to hear from you! Please let us know how we are doing in meeting your needs by taking a short survey at: www.aqd.nbc.gov/survey

"Beth Rosenkampff" Dear Ms. Onyszko and Ms. Fuselier, 06/20/2011 05:34:22 PM

From: "Beth Rosenkampff" <br@balancedscorecard.org>
To: <Nicole.Fuselier@aqd.nbc.gov>, <melissa.onyszko@aqd.nbc.gov>
Date: 06/20/2011 05:34 PM
Subject: RFQ No. D11PS19004

Dear Ms. Onyszko and Ms. Fuselier,

Could you give us the status of the selection process for the work with NRC-OIG in facilitating an update to the existing strategic plan?

Thank you.

Beth

Beth Rosenkampff
Director of External Relations
Balanced Scorecard Institute
a Strategy Management Group company
www.balancedscorecard.org
Office: (919) 460-8180

RE: FW: LMI Response - RFQ563383 - NRC FY 2008-2013 Strategic Plan (NRC10)
Corrado, Christina J.
to:
Nicole.Fuselier@aqd.nbc.gov
06/07/2011 03:59 PM
Show Details

Thanks for the quick response.

From: Nicole.Fuselier@aqd.nbc.gov [mailto:Nicole.Fuselier@aqd.nbc.gov]
Sent: Tuesday, June 07, 2011 3:59 PM
To: Corrado, Christina J.
Subject: RE: FW: LMI Response - RFQ563383 - NRC FY 2008-2013 Strategic Plan (NRC10)

Hi Christina,

Technical reviews are still going on. There has been no update on the award date.

Thanks.

Nicole Fuselier
Contract Specialist

Acquisition Services Directorate
An ISO 9001 Certified Organization

National Business Center
US Dept. Of Interior
703-964-4809 P
www.aqd.nbc.gov

From:	"Corrado, Christina J." <ccorrado@lmi.org>
To:	"Nicole.Fuselier@aqd.nbc.gov" <Nicole.Fuselier@aqd.nbc.gov>
Cc:	"melissa.onyszko@aqd.nbc.gov" <melissa.onyszko@aqd.nbc.gov>, "GLACE, Paul" <PGLACE@lmi.org>
Date:	06/07/2011 03:52 PM
Subject:	RE: FW: LMI Response - RFQ563383 - NRC FY 2008-2013 Strategic Plan (NRC10)

Hello Ms. Fuselier,

Has a decision been made regarding the subject solicitation?

Thank you ,

Christina Corrado
Contract Administrator

LMI
2000 Corporate Ridge
McLean, VA 22102-7805

571-633-7659
ccorrado@lmi.org
Complex Problems. Practical Solutions.
www.lmi.org

From: Nicole.Fuselier@aqd.nbc.gov [mailto:Nicole.Fuselier@aqd.nbc.gov]
Sent: Monday, May 16, 2011 8:10 AM
To: Corrado, Christina J.
Cc: melissa.onyszko@aqd.nbc.gov
Subject: Re: FW: LMI Response - RFQ563383 - NRC FY 2008-2013 Strategic Plan (NRC10)

Received, thanks.

Nicole Fuselier
Contract Specialist

Acquisition Services Directorate
An ISO 9001 Certified Organization

National Business Center
US Dept. Of Interior
703-964-4809 P
www.aqd.nbc.gov

From: "Corrado, Christina J." <ccorrado@lmi.org>

To: "melissa.onyszko@aqd.nbc.gov" <melissa.onyszko@aqd.nbc.gov>, "nicole.fuselier@aqd.nbc.gov" <nicole.fuselier@aqd.nbc.gov>

Date: 05/15/2011 01:07 PM

Subject: FW: LMI Response - RFQ563383 - NRC FY 2008-2013 Strategic Plan (NRC10)

Good Afternoon,

LMI is pleased to submit the attached response for the Nuclear Regulatory Commission's FY 2008-2013 Strategic Plan solicitation. Please confirm receipt at your earliest convenience. The following documents make up our proposal package in its entirety:

Cover Letter
Volume I: Technical
Volume II: Price
Volume III: Past Performance
Vendor Verification Form
Completed Provisions
Completed SF 18
GSA Schedule Contract

We look forward to working with you on this important project. Please do not hesitate to contact me if you have any questions or need additional information.

Sincerely,

Christina Corrado
Contract Administrator

LMI
2000 Corporate Ridge
McLean, VA 22102-7805

571-633-7659
ccorrado@lmi.org
Complex Problems. Practical Solutions.
www.lmi.org[attachment "NRC10_Cover Letter.pdf" deleted by Nicole M Fuselier/NBC/OS/DOI]
[attachment "_NRC_Strat_Planning_Volume_I_Technical.pdf" deleted by Nicole M Fuselier/NBC/OS/DOI]
[attachment "_NRC_Strat_Planning_Volume_II_Price.pdf" deleted by Nicole M Fuselier/NBC/OS/DOI]
[attachment "_NRC_Strat_Planning_Volume_III_PastP.pdf" deleted by Nicole M Fuselier/NBC/OS/DOI]
[attachment "_NRC_Strat_Planning_Vendor Verification.pdf" deleted by Nicole M Fuselier/NBC/OS/DOI]
[attachment "_NRC_Strat_Planning_Competed Provisions.pdf" deleted by Nicole M Fuselier/NBC/OS/DOI]
[attachment "_NRC_Strat_Planning_Completed SF 18.pdf" deleted by Nicole M Fuselier/NBC/OS/DOI]
[attachment "GSA Mod-Pricing and Labor Categories-Jan09.PDF" deleted by Nicole M Fuselier/NBC/OS/DOI]

RE: Update on NRC OIG Solicitation - DP11PS19004
Mueller, Jennifer
to:
Nicole.Fuselier@aqd.nbc.gov
06/06/2011 11:48 AM
Cc:
"melissa.onyszko@aqd.nbc.gov"
Show Details

Thank you, Nicole.

Jennifer Mueller
Vice President, Consulting Services

The Performance Institute, Corporate Headquarters
805 15th Street, NW
3rd Floor
Washington, DC 20005
Office: 202.739.9619
Cell: (b) (6) NRC
Fax: 866-234-0680
Jennifer.Mueller@performanceinstitute.org

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From: Nicole.Fuselier@aqd.nbc.gov [mailto:Nicole.Fuselier@aqd.nbc.gov]
Sent: Friday, June 03, 2011 1:12 PM
To: Mueller, Jennifer
Cc: melissa.onyszko@aqd.nbc.gov
Subject: Re: Update on NRC OIG Solicitation - DP11PS19004

Hi Jennifer,

There has been no update on the status. Technical proposals are still being reviewed.

I hope you have a wonderful weekend as well.

Nicole Fuselier
Contract Specialist

Acquisition Services Directorate
An ISO 9001 Certified Organization

National Business Center
US Dept. Of Interior
703-964-4809 P
www.aqd.nbc.gov

From: "Mueller, Jennifer" <jennifer.mueller@performanceinstitute.org>
To: "Nicole.Fuselier@aqd.nbc.gov" <Nicole.Fuselier@aqd.nbc.gov>
Date: 06/03/2011 12:45 PM
Subject: Update on NRC OIG Solicitation - DP11PS19004

Hi Nicole,

I hope this note finds you well. I just wanted to check in with you, once more, to see if there have been any updates or movements with regard to the NRC OIG opportunity (DP11PS19004). Any information would be most appreciated.

Thanks and have a wonderful weekend!

Kindest Regards,
Jennifer

Jennifer Mueller
Vice President, Consulting Services

The Performance Institute, Corporate Headquarters
805 15th Street, NW
3rd Floor
Washington, DC 20005
Office: 202.739.9619
Cell: (b) (6) NRC
Fax: 866-234-0680
Jennifer.Mueller@performanceinstitute.org

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Re: RFQ 563383
Kay Hudson
to:
Nicole.Fuselier
06/06/2011 08:37 AM
Cc:
Gerry Brokaw
Show Details

Thanks, Nicole.
Kay

On Mon, Jun 6, 2011 at 7:28 AM, <Nicole.Fuselier@aqd.nbc.gov> wrote:

Hi Kay,

The technical proposals are still being reviewed at this time. There is no update on the expected award date yet.

Thanks.

Nicole Fuselier
Contract Specialist

Acquisition Services Directorate
An ISO 9001 Certified Organization

National Business Center
US Dept. Of Interior
703-964-4809 P
www.aqd.nbc.gov

From:	Kay Hudson <kay.hudson@highperformanceorg.com>
To:	nicole.fuselier@aqd.nbc.gov
Cc:	Gerry Brokaw <gbrokaw@highperformanceorg.com>
Date:	06/04/2011 08:58 AM
Subject:	RFQ 563383

Hello Nicole,
We sent a proposal to the above referenced RFQ on May 16. The GSA Website still shows the status Pending Response. Has an award been made? If not, do you have an expected date for making an award?

Thank you.

Kay Hudson
GS10F0056X

--
Kay Hudson
Commonwealth Center for High Performance Organizations
6262 Edgebrook Lane
Indian Head Park, IL 60525

cell: 843.754.5603
home: 708.246.4380
kay.hudson@highperformanceorg.com

--
Kay Hudson
Chicago Center for High Performance Organizations
6262 Edgebrook Lane
Indian Head Park, IL 60525

cell: 843.754.5603
home: 708.246.4380
kay.hudson@highperformanceorg.com

Re: status
Max Larsen
to:
Nicole.Fuselier
05/31/2011 08:26 AM
Show Details

Thanks

From: "Nicole.Fuselier@aqd.nbc.gov" <Nicole.Fuselier@aqd.nbc.gov>
To: Max Larsen <max@maxdlarsen.com>
Sent: Tue, May 31, 2011 6:59:56 AM
Subject: Re: status

Hi Max,

We are still reviewing the technical proposals. There is a chance the award date may be delayed. I will keep you posted. Thanks.

Nicole Fuselier
Contract Specialist

Acquisition Services Directorate
An ISO 9001 Certified Organization

National Business Center
US Dept. Of Interior
703-964-4809 P
www.aqd.nbc.gov

From:	Max Larsen <max@maxdlarsen.com>
To:	Nicole.Fuselier@aqd.nbc.gov
Date:	05/27/2011 06:42 PM
Subject:	status

Has a decision been made about the solicitation for strategic planning updating for the Nuclear Regulatory Commission? Thanks

Re: NRC OIG Strategic Planning Opportunity
Mueller, Jennifer
to:
<Nicole.Fuselier@aqd.nbc.gov>
05/26/2011 04:22 PM
Show Details

Hi Nicole,

Thanks for the update as it is much appreciated!

Have a wonderful holiday weekend.

Kindest Regards,
Jennifer

Jennifer Mueller
Vice President, Consulting Services
The Performance Institute

On May 26, 2011, at 4:13 PM, <Nicole.Fuselier@aqd.nbc.gov> wrote:

> Hi Jennifer,
>
> We are still reviewing the technical proposals. There is a chance the award date may be delayed. I will keep you posted. Thanks.
>
> ---
> Nicole Fuselier
> Contract Specialist
>
> Acquisition Services Directorate
> An ISO 9001 Certified Organization
>
> National Business Center
> US Dept. Of Interior
> 703-964-4809 P
> www.aqd.nbc.gov
>
> From: "Mueller, Jennifer" <jennifer.mueller@performanceinstitute.org>
> To: "Nicole.Fuselier@aqd.nbc.gov" <Nicole.Fuselier@aqd.nbc.gov>
> Date: 05/26/2011 02:36 PM
> Subject: NRC OIG Strategic Planning Opportunity
>
> ---
>
> Good Afternoon Nicole,
>
> I hope this note finds you well. I wanted to check in with you to see if there had been any updates with regard to Solicitation D11PS19004, Nuclear Regulatory Commission Office of the Inspector General's Strategic Planning

project. Any information would be most appreciated with regard to contract award.

Kindest Regards,
Jennifer

Jennifer Mueller
Vice President, Consulting Services

The Performance Institute, Corporate Headquarters
805 15th Street, NW
3rd Floor
Washington, DC 20005
Office: 202.739.9619
Cell: (b) (6) NRC
Fax: 866-234-0680
Jennifer.Mueller@performanceinstitute.org

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From: Nicole.Fuselier@aqd.nbc.gov
Sent: Monday, May 16, 2011 10:25 AM
To: Lynn, Rebeccah
Subject: Re: The Performance Institute's Response to Solicitiation D11PS19004

Received, thanks.

Nicole Fuselier
Contract Specialist

Acquisition Services Directorate
An ISO 9001 Certified Organization

National Business Center
US Dept. Of Interior
703-964-4809 P
www.aqd.nbc.gov

RE: Grant Thornton proposal to the U.S. Department of the Interior (RFQ# D11PS19004)
Green, Kim
to:
Nicole.Fuselier@aqd.nbc.gov
07/15/2011 12:58 PM
Cc:
"melissa.onyszko@aqd.nbc.gov"
Show Details

Grant Thornton

Ms. Fuselier:

Yes, Grant Thornton accepts the new dates and we will extend the validity of our proposal for 60 additional calendar days.

Thank you.

Warm Regards,

Kim Green | Marketing Coordinator
Grant Thornton LLP
333 John Carlyle, Suite 500 | Alexandria, VA | 22314 | United States
T **(direct)** +1 703 637 2826 | T **(internal)** 72826
F +1 703 837 4455
E kim.green@us.gt.com | **W** www.grantthornton.com

From: Nicole.Fuselier@aqd.nbc.gov [mailto:Nicole.Fuselier@aqd.nbc.gov]
Sent: Friday, July 15, 2011 12:48 PM
To: Green, Kim
Cc: melissa.onyszko@aqd.nbc.gov
Subject: Fw: Grant Thornton proposal to the U.S. Department of the Interior (RFQ# D11PS19004)

Hi Kim,

I did not hear back from you regarding your technical and price quote validity.

Please see below email, and let me know if your technical and price quote still stand based on the new dates, and also could you extend the validity of your quote for 60 additional calendar days as it is due to expire today?

Thanks!

If you have any questions, please let me know!

Nicole Fuselier
Contract Specialist

Acquisition Services Directorate
An ISO 9001 Certified Organization

National Business Center
US Dept. Of Interior
703-964-4809 P
www.aqd.nbc.gov

----- Forwarded by Nicole M Fuselier/NBC/OS/DOI on 07/15/2011 12:46 PM -----

From: Nicole M Fuselier/NBC/OS/DOI

To: "Green, Kim" <Kim.Green@us.gt.com>

Date: 07/13/2011 08:26 AM

Subject: Re: Grant Thornton proposal to the U.S. Department of the Interior (RFQ# D11PS19004)

Good morning,

There has been a change in dates for solicitation D11PS19004. The new dates are as follows:

September 7th – Contract effective date
November 4th - First draft
December 16th – Final draft
March 1, 2012 – contract expires.

Please let me know if your technical and price quote still stand, and if you could extend the quote validity for 60 additional calendar dates as they are due to expire.

If you have any questions, please let me know.

A response date to this request is due by tomorrow 07/14/2011 at 3PM.

Thanks.

Nicole Fuselier
Contract Specialist

Acquisition Services Directorate
An ISO 9001 Certified Organization

National Business Center
US Dept. Of Interior
703-964-4809 P
www.aqd.nbc.gov

From: "Green, Kim" <Kim.Green@us.gt.com>

To: "nicole.fuselier@aqd.nbc.gov" <nicole.fuselier@aqd.nbc.gov>, "Melissa.onyszko@aqd.nbc.gov" <Melissa.onyszko@aqd.nbc.gov>

Cc: "Shea, Robert" <Robert.Shea@us.gt.com>, "Hebert, Marc" <marc.hebert@us.gt.com>, "Bosin, Morris" <morris.bosin@us.gt.com>, "Cameron, Scott (Alexandria)" <Scottj.Cameron@us.gt.com>, "Ayres-Beezer, Tatiana" <Tatiana.Ayres-Beezer@us.gt.com>, "Daniels, Omar" <omar.daniels@us.gt.com>

Date: 05/16/2011 08:37 AM

Subject: Grant Thornton proposal to the U.S. Department of the Interior (RFQ# D11PS19004)

Subject: Grant Thornton proposal to the U.S. Department of the Interior (RFQ# D11PS19004)

Dear Ms. Fuselier and Ms. Onyszko:

Grant Thornton is pleased to submit its proposal for the opportunity mentioned above. Should you have any questions, please contact Robert Shea at 703.637.2866 or Robert.Shea@us.gt.com. You may also contact Tatiana Ayres-Beezer, our Contracts Administrator, at 703.562.5933 or tatiana.ayres-beezer@us.gt.com.

Thank you.

Warm Regards,

Kim Green | Marketing Coordinator
Grant Thornton LLP
333 John Carlyle, Suite 500 | Alexandria, VA | 22314 | United States
T (direct) +1 703 637 2826 | **T (internal)** 72826
F +1 703 837 4455
E kim.green@us.gt.com | **W** www.grantthornton.com

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2011-05-16_FINAL.pdf" deleted by Nicole M Fuselier/NBC/OS/DOI] [attachment "Volume 3 - Past Performance Supplement to RFQ D11P519004 2011-05-16_FINAL.pdf" deleted by Nicole M Fuselier/NBC/OS/DOI]

Fw: Grant Thornton proposal to the U.S. Department of the Interior (RFQ# D11PS19004)

Nicole M Fuselier to: Kim.Green 07/15/2011 12:48 PM

Cc: Melissa Onyszko

Hi Kim,

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Nicole Fuselier
Contract Specialist

Acquisition Services Directorate
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National Business Center
US Dept. Of Interior
703-964-4809 P
www.aqd.nbc.gov

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From:	Nicole M Fuselier/NBC/OS/DOI
To:	"Green, Kim" <Kim.Green@us.gt.com>
Date:	07/13/2011 08:26 AM
Subject:	Re: Grant Thornton proposal to the U.S. Department of the Interior (RFQ# D11PS19004)

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A response date to this request is due by tomorrow 07/14/2011 at 3PM.

Thanks.

Nicole Fuselier
Contract Specialist

Acquisition Services Directorate
An ISO 9001 Certified Organization

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US Dept. Of Interior
703-964-4809 P
www.aqd.nbc.gov

"Green, Kim" Subject: Grant Thornton proposal to the U.S. De... 05/16/2011 08:37:16 AM

From:	"Green, Kim" <Kim.Green@us.gt.com>
To:	"nicole.fuselier@aqd.nbc.gov" <nicole.fuselier@aqd.nbc.gov>, "Melissa.onyszko@aqd.nbc.gov" <Melissa.onyszko@aqd.nbc.gov>
Cc:	"Shea, Robert" <Robert.Shea@us.gt.com>, "Hebert, Marc" <marc.hebert@us.gt.com>, "Bosin, Morris" <morris.bosin@us.gt.com>, "Cameron, Scott (Alexandria)" <Scottj.Cameron@us.gt.com>, "Ayres-Beezer, Tatiana" <Tatiana.Ayres-Beezer@us.gt.com>, "Daniels, Omar" <omar.daniels@us.gt.com>
Date:	05/16/2011 08:37 AM
Subject:	Grant Thornton proposal to the U.S. Department of the Interior (RFQ# D11PS19004)

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Thank you.

Warm Regards,

Kim Green | Marketing Coordinator
Grant Thornton LLP
333 John Carlyle, Suite 500 | Alexandria, VA | 22314 | United States
T **(direct)** +1 703 637 2826 | **T (internal)** 72826

F +1 703 837 4455
E kim.green@us.gt.com | **W** www.grantthornton.com

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Nicole M Fuselier to: Green, Kim 07/13/2011 08:26 AM

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Grant Thornton

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Thanks.

Nicole Fuselier
Contract Specialist

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US Dept. Of Interior
703-964-4809 P
www.aqd.nbc.gov

"Green, Kim" Subject: Grant Thornton proposal to the U.S. De... 05/16/2011 08:37:16 AM

From: "Green, Kim" <Kim.Green@us.gt.com>
To: "nicole.fuselier@aqd.nbc.gov" <nicole.fuselier@aqd.nbc.gov>, "Melissa.onyszko@aqd.nbc.gov" <Melissa.onyszko@aqd.nbc.gov>
Cc: "Shea, Robert" <Robert.Shea@us.gt.com>, "Hebert, Marc" <marc.hebert@us.gt.com>, "Bosin, Morris" <morris.bosin@us.gt.com>, "Cameron, Scott (Alexandria)" <Scottj.Cameron@us.gt.com>, "Ayres-Beezer, Tatiana" <Tatiana.Ayres-Beezer@us.gt.com>, "Daniels, Omar" <omar.daniels@us.gt.com>

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Thank you.

Warm Regards,

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Grant Thornton LLP
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Re: Solicitation D11PS19004 Update
Kay Hudson
to:
Nicole.Fuselier
07/13/2011 10:35 AM
Cc:
Gerry Brokaw
Show Details

Commonwealth Center

History: This message has been replied to.
Dear Ms. Fuselier,

Our technical and price quotes for solicitation D11PS19004 still stand. We extend the quote for 60 additional calendar days. Please advise if something needs to be done in the automated system.

Sincerely yours,
Kay Hudson

On Wed, Jul 13, 2011 at 9:23 AM, <Nicole.Fuselier@aqd.nbc.gov> wrote:

Good morning,

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March 1, 2012 – contract expires.

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If you have any questions, please let me know.

A response date to this request is due by tomorrow 07/14/2011 at 3PM.

Thanks.

Nicole Fuselier
Contract Specialist

Acquisition Services Directorate
An ISO 9001 Certified Organization

National Business Center

US Dept. Of Interior
703-964-4809 P
www.aqd.nbc.gov

--
Kay Hudson
Commonwealth Center for High-Performance Organizations, Inc.
Principal Associate

cell: 843.754.5603
home: 708.246.4380
kay.hudson@highperformanceorg.com

Re: status
Max Larsen
to:
Nicole.Fuselier
07/13/2011 10:19 AM
Cc:
Max Larsen, Max Larsen
Show Details

Summit Group

The Summit Group is pleased to confirm that our pricing and Technical Proposal remain valid with the change of dates. We extend our quote validity for 60 days.

Max D. Larsen
Senior Consultant
The Summit Group
1 D Street SE
Washington, DC 20003
301 648 8840

--- On **Wed, 7/13/11, Nicole.Fuselier@aqd.nbc.gov** <*Nicole.Fuselier@aqd.nbc.gov*> wrote:

> From: Nicole.Fuselier@aqd.nbc.gov <Nicole.Fuselier@aqd.nbc.gov>
> Subject: Re: status
> To: "Max Larsen" <max@maxdlarsen.com>
> Date: Wednesday, July 13, 2011, 8:27 AM
>
> Good morning,
>
> There has been a change in dates for solicitation D11PS19004. The new dates are as follows:
>
> September 7th – Contract effective date
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>
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>
> If you have any questions, please let me know.
>
> A response date to this request is due by tomorrow 07/14/2011 at 3PM.
>
> Thanks.

Nicole Fuselier
Contract Specialist

Acquisition Services Directorate
An ISO 9001 Certified Organization

National Business Center
US Dept. Of Interior
703-964-4809 P
www.aqd.nbc.gov

From:	Max Larsen <max@maxdlarsen.com>
To:	Nicole.Fuselier@aqd.nbc.gov
Date:	06/21/2011 06:09 AM
Subject:	Re: status

Any news on this yet?

--- On **Tue, 5/31/11, Nicole.Fuselier@aqd.nbc.gov** <***Nicole.Fuselier@aqd.nbc.gov***> wrote:

From: Nicole.Fuselier@aqd.nbc.gov <Nicole.Fuselier@aqd.nbc.gov>
Subject: Re: status
To: "Max Larsen" <max@maxdlarsen.com>
Date: Tuesday, May 31, 2011, 7:59 AM

Hi Max,

We are still reviewing the technical proposals. There is a chance the award date may be delayed. I will keep you posted. Thanks.

Nicole Fuselier
Contract Specialist

Acquisition Services Directorate
An ISO 9001 Certified Organization

National Business Center
US Dept. Of Interior
703-964-4809 P
www.aqd.nbc.gov

From:	Max Larsen <max@maxdlarsen.com>
To:	Nicole.Fuselier@aqd.nbc.gov
Date:	05/27/2011 06:42 PM
Subject:	status

Has a decision been made about the solicitation for strategic planning updating
for the Nuclear Regulatory Commission? Thanks

RE: The Performance Institute's Response to Solicitiation D11PS19004
Lymn, Rebeccah
to:
Nicole.Fuselier@aqd.nbc.gov
07/13/2011 12:05 PM
Cc:
"Mueller, Jennifer"
Show Details

Performance Institute

History: This message has been replied to.

Good day,

Attached is a letter from the Performance Institute formally acknowledging the date changes and extending the validity of our quote.

Please contact me with any further questions or concerns.

Thanks & Regards,

Rebeccah Lymn
Proposal Manager

The Performance Institute, Corporate Headquarters
805 15th Street, NW, 3rd Floor
Washington, DC 20005
Tel: 202-739-9557
Fax: 866-234-0680
Rebeccah.Lymn@PerformanceInstitute.org

From: Nicole.Fuselier@aqd.nbc.gov [mailto:Nicole.Fuselier@aqd.nbc.gov]
Sent: Wednesday, July 13, 2011 8:24 AM
To: Lymn, Rebeccah
Cc: Mueller, Jennifer
Subject: RE: The Performance Institute's Response to Solicitiation D11PS19004

Good morning,

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Nicole Fuselier
Contract Specialist

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National Business Center
US Dept. Of Interior
703-964-4809 P
www.aqd.nbc.gov

From:	"Lymn, Rebeccah" <rebeccah.lymn@performanceinstitute.org>
To:	"Nicole.Fuselier@aqd.nbc.gov" <Nicole.Fuselier@aqd.nbc.gov>
Date:	05/16/2011 11:06 AM
Subject:	RE: The Performance Institute's Response to Solicitiation D11PS19004

Thank you for the confirmation.

Best Regards,

Rebeccah Lymn
Proposal Manager

The Performance Institute, Corporate Headquarters
805 15th Street, NW, 3rd Floor
Washington, DC 20005
Tel: 202-739-9557
Fax: 866-234-0680
Rebeccah.Lymn@PerformanceInstitute.org

From: Nicole.Fuselier@aqd.nbc.gov [mailto:Nicole.Fuselier@aqd.nbc.gov]
Sent: Monday, May 16, 2011 10:25 AM
To: Lymn, Rebeccah
Subject: Re: The Performance Institute's Response to Solicitiation D11PS19004

Received, thanks.

Nicole Fuselier
Contract Specialist

Acquisition Services Directorate
An ISO 9001 Certified Organization

National Business Center
US Dept. Of Interior
703-964-4809 P
www.aqd.nbc.gov

From: "Lymn, Rebeccah" <rebeccah.lymn@performanceinstitute.org>
To: "Nicole.Fuselier@aqd.nbc.gov" <Nicole.Fuselier@aqd.nbc.gov>, "melissa.onyszko@aqd.nbc.gov" <melissa.onyszko@aqd.nbc.gov>
Cc: "Mueller, Jennifer" <jennifer.mueller@performanceinstitute.org>, "Desenberg, Jon" <jon.desenberg@performanceinstitute.org>
Date: 05/16/2011 09:56 AM
Subject: The Performance Institute's Response to Solicitiation D11PS19004

The Performance Institute is pleased to present a proposal of services to the Nuclear Regulatory Commission (NRC), The Office of Inspector General (OIG) for Facilitation Support to Update the NRC OIG FY 2008-2013 Strategic Plan. The Performance Institute is a private, non-partisan think-tank improving government results through the principles of performance, competition, transparency, and accountability.

The Performance Institute's services are geared specifically to federal, state, and local governments to provide access to comprehensive and experience-tested methodologies on organizational improvement, change and accountability. The Performance Institute's strategic consulting services focus on a comprehensive set of organizational performance issues, including strategic planning, performance measurement, resource alignment/management, reporting and evaluation, workforce, project management and process improvement.

This proposal of services includes all required information as specified in the solicitation, to include each volume (Volume 1: Technical, Volume 2: Past Performance, and Volume 3: Price) in separate attachments.

We are confident the materials provided in our response equip NRC OIG with a sufficient understanding of The Institute's expertise and capabilities to provide quality consultant services that meet all the requirements stated in the Statement of Work of this solicitation. Should there be any questions with regard to the materials, The Institute or its response, please do not hesitate to contact me.

Kindest Regards,

Jennifer Mueller
Vice President, Consulting Services

The Performance Institute, Corporate Headquarters
805 15th Street, NW
3rd Floor
Washington, DC 20005
Office: 202.739.9619
Cell: (b) (6) NRC
Fax: 866-234-0680
Jennifer.Mueller@performanceinstitute.org

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[attachment "image002.gif" deleted by Nicole M Fuselier/NBC/OS/DOI] [attachment "image001.jpg" deleted by Nicole M Fuselier/NBC/OS/DOI] [attachment "PI Response RFQ#D11PS19004 V3.pdf" deleted by Nicole M Fuselier/NBC/OS/DOI] [attachment "PI Response RFQ#D11PS19004 V1.pdf" deleted by Nicole M Fuselier/NBC/OS/DOI] [attachment "PI Response RFQ#D11PS19004 V2.pdf" deleted by Nicole M Fuselier/NBC/OS/DOI]

The Performance Institute

805 15th Street, NW | 3rd Floor | Washington, DC
Tel: 877-992-9521 | Fax: 866-234-0680

Wednesday, July 13, 2011

Nicole Fuselier
Contract Specialist
Acquisition Services Directorate
National Business Center
US Department Of Interior

Re: Extend Validity of PI Response to Solicitation D11PS19004

Dear Ms. Fuselier,

The Performance Institute (PI) acknowledges the changes in dates for Solicitation D11PS19004. Our technical and price quote still stand and we are happy to extend the quote validity for 60 additional calendar days. Furthermore, our Key Personnel, Jon Desenberg is available for the new dates.

The Performance Institute looks forward to potentially supporting the Nuclear Regulatory Commission, Office of the Inspector General to update their Strategic Plan. Should you have any questions or concerns about our quote or PI, feel free to contact me.

Sincerely,

Jennifer E Mueller

Jennifer Mueller
Vice President of Consulting Services
Office: 202-739-9619
Cell: (b) (6) NRC
Email: Jennifer.Mueller@PerformanceInstitute.org

RE: FW: LMI Response - RFQ563383 - NRC FY 2008-2013 Strategic Plan (NRC10)
Corrado, Christina J.
to:
Nicole.Fuselier@aqd.nbc.gov
07/14/2011 10:18 AM
Cc:
"GLACE, Paul"
Show Details

LMI

7/14/2011

Good Morning Ms. Fuselier,

LMI's technical proposal is valid for an additional 60 calendar days. Because the new dates of performance cross into our next fiscal year, I've updated the price quote using our FY12 rates. LMI's fiscal year is the same as the Federal Government's – October 1 through September 30. Attached is a revised pricing spreadsheet which allocates hours using both LMI's FY11 and FY12 rates. This new price quote is valid for 60 calendar days. All other terms and conditions as originally proposed remain in effect.

Please let me know if you have any questions or need additional information.

Sincerely,

Christina Corrado
Contract Administrator

LMI
2000 Corporate Ridge
McLean, VA 22102-7805

571-633-7659
ccorrado@lmi.org
Complex Problems. Practical Solutions.
www.lmi.org

From: Nicole.Fuselier@aqd.nbc.gov [mailto:Nicole.Fuselier@aqd.nbc.gov]
Sent: Wednesday, July 13, 2011 8:26 AM
To: Corrado, Christina J.
Subject: Re: FW: LMI Response - RFQ563383 - NRC FY 2008-2013 Strategic Plan (NRC10)

Good morning,

There has been a change in dates for solicitation D11PS19004. The new dates are as follows:

September 7th – Contract effective date
November 4th - First draft

December 16th – Final draft
March 1, 2012 – contract expires.

Please let me know if your technical and price quote still stand, and if you could extend the quote validity for 60 additional calendar dates as they are due to expire.

If you have any questions, please let me know.

A response date to this request is due by tomorrow 07/14/2011 at 3PM.

Thanks.

Nicole Fuselier
Contract Specialist

Acquisition Services Directorate
An ISO 9001 Certified Organization

National Business Center
US Dept. Of Interior
703-964-4809 P
www.aqd.nbc.gov

From: "Corrado, Christina J." <ccorrado@lmi.org>
To: "melissa.onyszko@aqd.nbc.gov" <melissa.onyszko@aqd.nbc.gov>, "nicole.fuselier@aqd.nbc.gov" <nicole.fuselier@aqd.nbc.gov>
Date: 05/15/2011 01:07 PM
Subject: FW: LMI Response - RFQ563383 - NRC FY 2008-2013 Strategic Plan (NRC10)

5/15/2011

Good Afternoon,

LMI is pleased to submit the attached response for the Nuclear Regulatory Commission's FY 2008-2013 Strategic Plan solicitation. Please confirm receipt at your earliest convenience. The following documents make up our proposal package in its entirety:

Cover Letter
Volume I: Technical
Volume II: Price
Volume III: Past Performance
Vendor Verification Form

Completed Provisions
Completed SF 18
GSA Schedule Contract

We look forward to working with you on this important project. Please do not hesitate to contact me if you have any questions or need additional information.

Sincerely,

Christina Corrado
Contract Administrator

LMI
2000 Corporate Ridge
McLean, VA 22102-7805

571-633-7659
ccorrado@lmi.org
Complex Problems. Practical Solutions.
www.lmi.org[attachment "NRC10_Cover Letter.pdf" deleted by Nicole M Fuselier/NBC/OS/DOI]
[attachment "_NRC_Strat_Planning_Volume_I_Technical.pdf" deleted by Nicole M Fuselier/NBC/OS/DOI]
[attachment "_NRC_Strat_Planning_Volume_II_Price.pdf" deleted by Nicole M Fuselier/NBC/OS/DOI]
[attachment "_NRC_Strat_Planning_Volume_III_PastP.pdf" deleted by Nicole M Fuselier/NBC/OS/DOI]
[attachment "_NRC_Strat_Planning_Vendor Verification.pdf" deleted by Nicole M Fuselier/NBC/OS/DOI]
[attachment "_NRC_Strat_Planning_Competed Provisions.pdf" deleted by Nicole M Fuselier/NBC/OS/DOI]
[attachment "_NRC_Strat_Planning_Completed SF 18.pdf" deleted by Nicole M Fuselier/NBC/OS/DOI]
[attachment "GSA Mod-Pricing and Labor Categories-Jan09.PDF" deleted by Nicole M Fuselier/NBC/OS/DOI]

COMPANY PRIVATE DATA
LOGISTICS MANAGEMENT INSTITUTE
These rates are derived from LMI's:
GSA Corporate Contract NO. GS-00F-0026M
Mission Oriented Business Integrated Services-MOBIS SIN C R499

PROPOSAL: FY 2008-2013 Strategic Plan

CUSTOMER: Nuclear Regulatory Commission
DATE: July 14, 2011

LABOR CATEGORY	[redacted]						TOTAL PRICE
	HOURS	RATE	PRICE	HOURS	RATE	PRICE	
Executive Program Manager - Onsite	(b) (5)						
Senior Program Manager - Onsite							
Senior Project Leader - Onsite							
Project Leader 1 - Onsite							
Project Leader 2 - Onsite							
Senior Specialist 1 - Onsite							
Senior Specialist 2 - Onsite							
Senior Specialist 3 - Onsite							
Specialist 1 - Onsite							
Specialist 2 - Onsite							
Specialist 3 - Onsite							
Analyst 1 - Onsite							
Analyst 2 - Onsite							
Analyst 3 - Onsite							
Research Specialist - Onsite							
Research Assistant - Onsite							
Administrative Support - Onsite							
TOTAL ONSITE LABOR							
[redacted]							
TOTAL OFFSITE LABOR							
TOTAL LABOR ONSITE & OFFSITE			$ 8,614.46			$ 16,848.01	$ 25,462.47

OTHER DIRECT COSTS	(b) (5)	Subcontractor	Total FY11	(b) (5)	Subcontractor	Total FY12	
Other ODC	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Applicable Burden (LMI:15.60%, Sub:3.9%)	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL ODC (Excluding Travel)	$	$	$	$	$	$	$
	(b) (5)	Subcontractor	Total FY11	(b) (5)	Subcontractor	Total FY12	
TRAVEL	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Applicable Burden (LMI:15.60%, Sub:3.9%)	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL FOR TRAVEL	$	$	$	$	$	$	$

TOTAL ESTIMATED PRICE			$ 8,614			$ 16,848	$ 25,462

The discount percentage applied to the rates in this table is: 1.00%

This page contains confidential sensitive business and financial information. The use or disclosure of this data is prohibited without the approval of Logistics Management Institute

RE: RFQ No.: D11PS19004, Facilitation Support to Update the NRC/OIG Strategic Plan FY 2008-2013
Beth Rosenkampff
to:
Nicole.Fuselier
07/13/2011 12:03 PM
Show Details

Balance Scorecard

History: This message has been replied to.
Good Morning Nicole,

Thank you for the update. Yes, both the technical and price quote will be valid for the extended schedule below.

Beth

From: Nicole.Fuselier@aqd.nbc.gov [mailto:Nicole.Fuselier@aqd.nbc.gov]
Sent: Wednesday, July 13, 2011 8:25 AM
To: Beth Rosenkampff
Subject: Re: RFQ No.: D11PS19004, Facilitation Support to Update the NRC/OIG Strategic Plan FY 2008-2013

Good morning,

There has been a change in dates for solicitation D11PS19004. The new dates are as follows:

September 7th – Contract effective date
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December 16th – Final draft
March 1, 2012 – contract expires.

Please let me know if your technical and price quote still stand, and if you could extend the quote validity for 60 additional calendar dates as they are due to expire.

If you have any questions, please let me know.

A response date to this request is due by tomorrow 07/14/2011 at 3PM.

Thanks.

Nicole Fuselier
Contract Specialist

Acquisition Services Directorate
An ISO 9001 Certified Organization

National Business Center
US Dept. Of Interior
703-964-4809 P
www.aqd.nbc.gov

From: "Beth Rosenkampff" <br@balancedscorecard.org>

To: <melissa.onyszko@aqd.nbc.gov>, <Nicole.Fuselier@aqd.nbc.gov>

Cc: "'Howard Rohm'" <hhr@balancedscorecard.org>

Date: 05/16/2011 09:56 AM

Subject: RFQ No.: D11PS19004, Facilitation Support to Update the NRC/OIG Strategic Plan FY 2008-2013

Dear Ms. Onyszko and Ms. Fuselier,

Our Technical, Past Performance, and Price volumes for RFQ No. : D11PS19004 are attached. We have also included the Vendor Verification form and electronic copy of our GSA contract as required.

We look forward to the opportunity to assist the Nuclear Regulatory Commission-Office of Inspector General (NRC-OIG) with facilitation services to update the existing strategic plan.

Regards,
Beth Rosenkampff

Beth Rosenkampff
Director of External Relations
Balanced Scorecard Institute
a Strategy Management Group company
www.balancedscorecard.org
Office: (919) 460-8180

[attachment "NRC Attachments.zip" deleted by Nicole M Fuselier/NBC/OS/DOI] [attachment "NRC Technical Proposal.pdf" deleted by Nicole M Fuselier/NBC/OS/DOI] [attachment "Past Performance Proposal.pdf" deleted by Nicole M Fuselier/NBC/OS/DOI] [attachment "Financial Proposal.pdf" deleted by Nicole M Fuselier/NBC/OS/DOI]

REQUEST FOR QUOTATION

(THIS IS NOT AN ORDER)

THIS RFQ [ ] IS [X] IS NOT A SMALL BUSINESS SET-ASIDE

PAGE 1 OF PAGES 38

1. REQUEST NO.	2. DATE ISSUED	3. REQUISITION/PURCHASE REQUEST NO.	4. CERT. FOR NAT. DEF. UNDER BDSA REG. 2 AND/OR DMS REG. 1	RATING
D11PS19004	05/05/2011			

5a. ISSUED BY
NBC - Acquisition Services Directorate
381 Elden Street, Suite 4000

Herndon,VA 20170-4817

6. DELIVER BY *(Date)*

7. DELIVERY
[X] FOB DESTINATION [ ] OTHER *(See Schedule)*

5b. FOR INFORMATION CALL *(No collect calls)*

NAME	TELEPHONE NUMBER
Nicole Fuselier	(703) 964-4809 ext.

9. DESTINATION
a. NAME OF CONSIGNEE
ATTN:

8. TO:
a. NAME No Vendor Information Available

b. STREET ADDRESS

b. STREET ADDRESS
No Destination Addresses Defined

c. CITY

d. CITY	e. STATE	f. ZIP CODE	d. STATE	e. ZIP CODE

10. PLEASE FURNISH QUOTATIONS TO THE ISSUING OFFICE IN BLOCK 5A ON OR BEFORE CLOSE OF BUSINESS *(Date)*
05/16/2011

IMPORTANT: This is a request for information, and quotations furnished are not offers. If you are unable to quote, please so indicate on this form and return it to the address in Block 5a. This request does not commit the Government to pay any costs incurred in the preparation of the submission of this quotation or to contract for supplies or service. Supplies are of domestic origin unless otherwise indicated by quoter. Any representations and/or certifications attached to this Request for Quotations must be completed by the quoter.

11. SCHEDULE *(Include applicable Federal, State, and local taxes)*

ITEM NO. (a)	SUPPLIES/ SERVICES (b)	QUANTITY (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)
	SEE SCHEDULE				

12. DISCOUNT FOR PROMPT PAYMENT	a. 10 CALENDAR DAYS (%)	b. 20 CALENDAR DAYS (%)	c. 30 CALENDAR DAYS (%)	d. CALENDAR DAYS NUMBER	d. CALENDAR DAYS PERCENTAGE

NOTE: Additional provisions and representations [X] are [ ] are not attached.

13. NAME AND ADDRESS OF QUOTER	14. SIGNATURE OF PERSON AUTHORIZED TO SIGN QUOTATION	15. DATE OF QUOTATION
a. NAME OF QUOTER		
b. STREET ADDRESS	16. SIGNER	
c. COUNTY	a. NAME *(Type or print)*	b. TELEPHONE AREA CODE
d. CITY / e. STATE / f. ZIP CODE	c. TITLE *(Type or print)*	NUMBER

No Funding Information

Line Item Number	Description	(Start Date to End Date)	Quantity	Unit of Issue	Unit Price	Total Cost (Includes Discounts)
0001	Updating Strategic Plan FY 2008-2013		1.00	UN	$	$

(06/01/2011 to 11/01/2011)

Contractor shall conduct meetings and facilitation sessions
Contractor shall produce and deliver an electronic Microsoft Word version of the OIG initial draft strategic plan to the NRC OIG project officer by or around July 27, 2011, and a final draft strategic plan by or around August 22, 2011.

ALL QUOTES ARE DUE BY 10 AM MAY 16, 2011.

TABLE OF CONTENTS

SECTION	FAR PROVISIONS
1	Instructions to Offerors-Commercial Items
2	Evaluations - Commercial Items
3	Offeror Representations and Certifications - Commercial Items
4	Contractor Organizational Conflicts of Interest Representation
5	Service of Protest
6	Solicitation Provisions Incorporated by Reference
7	Use and Disclosure of Proposal Information –Department of the Interior
8	**STATEMENT OF WORK**
	CLAUSES
9	Limitation of Funds and Cost
10	Required Provision for Service Contracts
11	Certification of Conflict of Interest
12	Clauses Incorporated by Reference
13	Contract Terms and Conditions Required to Implement States or Executive Orders – Commercial Items
14	Statement of Equivalent Rates for Federal Hires
15	Option to Extend Services
16	Restriction on Endorsements-Department of the Interior
18	Site Access Badge Requirements
19	Contractor Organizational Conflicts of Interest
	Attachment I – Vendor Verification of GSA Schedule
	Attachment II – Wage Determination
	Attachment III – Past Performance Questionnaire

There is only one designated COTR for this contract who has the authority to act as the designated Contracting Officer's Technical Representative.

1 INSTRUCTIONS TO OFFERORS-COMMERCIAL ITEMS

52.212-01 Instructions to Offerors -- Commercial Items (JUN 2008) is incorporated by reference.

52.212-01 ADDENDUM to Instructions to Offerors - Commercial Items

The Government anticipates that this effort will performed under GSA's FSS Number 874—Mission Oriented Business Integrated Services (MOBIS) under Special Item Number (SIN) Number 874-1—MOBIS Consulting Services. The codes for this requirement are as follows: NAICS code Number 541611—Administrative Management & General Management Consulting Services, and Product Service Code R409— Program Review, Development Services. The NAICS small business size standard is $7 million.

Offer shall be submitted on the SF 18 (52.212-1 (b) (11)).

Offeror agrees to hold the prices in its offer firm for 60 calendar days (52.212-1 (c)).

Offeror shall submit one offer and is not encouraged to submit multiple offers (52.212-I (e)).

The Government intends to award a single contract (52.212-1 (h)).

GUIDELINES FOR REQUEST FOR QUOTE

Request for Quote (RFQ), Solicitation Number D11PS19004

The US Department of Interior, through Acquisition Services Directorate (AQD), is issuing this solicitation as a RFQ on behalf of the Nuclear Regulatory Commission (NRC). This RFQ is being issued pursuant to Federal Acquisition Regulation (FAR) Part 8.4—General Services Administration (GSA) Federal Supply Schedules (FSS). The offeror must have an existing FSS. This requirement is for the purpose of entering into a Task Order (TO) for Facilitation Support to Update the NRC-OIG FY 2008-2013 Strategic Plan. The solicitation document and incorporated provisions and clauses are those in effect through Federal Acquisition Circular (FAC) 2005-50.

Acquisition Services Directorate operates as a Federal Franchise Fund Contracting Office under the authority of the Government Management Reform Act and provides contracting support to Federal Civilian and Department of Defense Agencies. AQD will handle the solicitation and resultant contract administration, as well as payment of invoices.

PERIOD OF PERFORMANCE

The resultant award will have an anticipated period of performance from June 1, 2011 through November 1, 2011.

CONTRACT TYPE

The resultant award will be labor-hour. No other direct costs or travel costs are anticipated under this order.

INSTRUCTIONS

Offeror shall submit three volumes: 1) Technical, 2) Price; and, 3) Past Performance. No pricing information should be included in the technical volume. Any pricing information included in the technical volume will be removed prior to the technical evaluation team receiving the technical quote. Additionally, the technical evaluation team will not see the past performance volume. Therefore, any technical information necessary for the Government to perform the technical evaluation must be included in the technical volume.

Your Quote MUST include the following information on the title page of each volume:

A. Tax identification number (TIN)
B. Dun & Bradstreet Number (DUNS)
C. Complete Business Mailing Address
D. Contact Name
E. Contact Phone
F. Contact Fax Number
G. Contact email address
H. GSA Contract Number
I. RFQ order number and project title

Offeror must also ensure that their firm is registered with the Central Contractor Registration (CCR). For information, refer to http://www.ccr.gov.

Offeror must submit with its technical quote the completed FAR 52.212-3 and a completed Contractor Organizational Conflicts of Interest Representation. If the Offeror's Representations and Certifications are registered on the ORCA website, it must be indicated in the technical volume of the offer.

Offeror shall verify in writing as part of their technical submission that their quoted solution is within the scope of their referenced GSA Schedule contract(s) (utilize Vendor Verification Form). Additionally, an (electronic) copy of the Offeror's GSA Contract, (including contract clauses) listing the applicable labor categories and fixed rates, shall be part of the technical submission. Fixed rates shall include all costs and fees, including overhead and profits, and the price quote shall identify any reduction in Schedule rates offered. If the Offeror is planning on entering into a teaming arrangement with another FSS contract holder, a copy of that teaming arrangement must be provided with their technical quote. An electronic copy of the teaming member's GSA contract must also be provided, to include all clauses, labor categories, and fixed rates.

APPLICABLE PROVISIONS AND CLAUSES

All clauses within the GSA schedule contract, against which the order will be awarded, apply to this solicitation and the resultant order, as applicable. However, updated clauses in this solicitation will supersede any GSA schedule contract clauses in the Schedule contract. Provisions and clauses included in this solicitation are available to view in full text at: http://farsite.hill.af.mil/vffara.htm.

The quote shall demonstrate that the offeror's plan to accomplish the effort is clear, feasible, and practical, including recognition of potential difficulties in performance and appropriateness and soundness of quoted solutions. The following technical evaluation factors will be evaluated on an adjectival basis: 1) Personnel qualifications, availability and experience; 2) understanding the contract requirement; and 3) past performance.

TECHNICAL VOLUME

The offeror shall provide a technical response divided into the sections indicated below for the technical evaluation criteria, taking a holistic approach to the requirements. No pricing information shall be included in the technical volume.

The contractor shall address the following:

1. Personnel Qualifications, Availability and Experience

The contractor shall have in-depth knowledge of current laws, regulations, and directives that guide the strategic planning and budget formulation process within the Federal Government. The requirements include those contained within the GPRA Modernization Act of 2010, as well as other applicable OMB guidance and directives.

The contractor shall have extensive knowledge of the strategic planning process as well as extensive experience facilitating the development and revision of Federal agency strategic plans and performance measures to include in particular Offices of Inspectors General within the Federal government. Further, the contractor must demonstrate a thorough understanding of the mission of an Inspector General within a Federal agency with working knowledge of both the audit and investigative functions within the OIG. The contractor also shall demonstrate a solid understanding of NRC's mission and the challenges it faces in meeting its statutory mandates in the current regulatory environment.

The proposed key personnel must be a senior member of the company; have experience addressing and working with senior officials within the Federal government, and be available to begin this engagement on June 1, 2011.

2. Understanding the Contract Requirements

Offeror shall discuss their understanding of the work to be performed as set forth in the Statement of Work.

PAST PEFORMANCE VOLUME

Past performance will be evaluated utilizing adjectival ratings. Past performance offers information relevant to help the Government gauge the success of the vendor in providing the required services. Past performance information will be utilized to determine the quality of the contractor's past performance as it relates to the probability of success for the required effort. Please ensure that the telephone numbers listed are correct and active for all points of contact listed prior to submission. The Government may also consider information obtained through other sources and will utilize the Past Performance Information Retrieval System (PPIRS). In addition, the contractor has the opportunity to identify past or current contracts (including Federal, State and local Government, and private) for efforts similar to the Government requirement. This solicitation also authorizes offerors to provide information on problems encountered on the identified contracts and the offeror's corrective actions. The Government shall consider this information, as well as information obtained from any other sources, when evaluating the offeror's past performance. The source selection authority shall determine the relevance of similar past performance information. **Offerors shall provide the following information for projects similar in scope to that described in the solicitation**:

- A list of three (3) references for contracts performed within the last three (3) years for the Federal Government and/or commercial customers that demonstrate recent and relevant past performance for the type of work described in this Statement of Work.
- Include the following information:
  - Project title and description;
  - Contract number, type of contract, and amount;
  - Government agency or organization;
  - COTR's name, address and telephone number;
  - Current status; (e.g. completed and/or if in progress, start and estimated completion dates.)
  - Key personnel; and (please highlight those individuals who worked on the relevant project(s) and are also being proposed for this effort.)
  - A brief narrative of why you deem the reference relevant to this effort and the SOW paragraph to which the reference applies.
  - Problems encountered

Offerors shall send the Past Performance Questionnaire (Attachment III to this solicitation) to the references provided. The references shall complete and provide directly to the Melissa Onyszko at the following email address: Melissa.Onyszko@aqd.nbc.gov and Nicole.Fuselier@aqd.nbc.gov no later than the date and time specific on the Questionnaire. Questionnaires submitted after the date and time noted will not be accepted.

PRICING INSTRUCTIONS

The Price Volume shall be separate from the Technical and Past Performance Volumes. The Offeror shall only include pricing information in the pricing volume. The price quote must include the following, separated according to task within the statement of work.

1) Prices for all work identified in this solicitation, including labor categories, rates, and quoted hours. No travel expenses or other direct costs are anticipated on this requirement. If the Offeror is entering into a teaming arrangement with another FSS contractor holder the labor categories and hours must indicate to which company they apply. If the Offeror will be subcontracting part of the work the subcontractor's hours must be billed utilizing the Offeror's rates quoted for this procurement. The subcontractor labor categories and hours must be identified.

The offer shall include no open market items in its quote. Open market items are those items not listed on the FSS contract.

Estimated Level of Effort:

The government anticipates that the number of hours required for this project is 150. This includes approximately 30 hours for approximately four facilitation sessions and 120 hours for pre and post meeting preparations, telephone conferences, product evaluation and reporting, document preparation, and consulting services. However, the contractor is not required to quote this number of hours and should determine the appropriate number of hours based on its own experience and expertise.

NOTE: In an effort to receive the highest quality solution at the lowest possible price the Government highly encourages the Offeror to provide discounts on the labor rates for this requirement.

AWARD

The Government's objective is to obtain the highest technical quality considered necessary to achieve the project objectives at a fair and reasonable price which represents the best value to the Government. The Government intends to make a single award. Partial quotes will not be accepted.

ASSUMPTIONS AND CONDITIONS

The Offeror shall detail all assumptions and conditions upon which the Offeror's quotation is based. If no assumptions or conditions are taken by the Contractor, this section should include the statement, "No assumptions or conditions are taken." Technical assumptions should be included in the technical volume and price assumptions should be included in the price volume.

GENERAL INFORMATION

PAGE LIMITS:

Quotes	Page Limit
Technical Volume	Maximum of 10 pages

Price Volume	Maximum of 5 pages
Past Performance	Maximum of 5 pages

The page limits applying to the Technical Volume excludes any attachments/appendices (Vendor Verification Form, GSA Schedule contract, completed provisions)

RFQ DUE DATE:

The due date for response to this RFQ at the addresses specified below is on or before 10:00 AM ET May 16, 2011. Each volume shall be sent in separate attachments to the following email addresses: Melissa.Onyszko@aqd.nbc.gov and Nicole.Fuselier@aqd.nbc.gov.

NOTE: Due to email server and pipeline limitations, please limit the size of each email with attachments to 10MB.

RFQ QUESTIONS:

If you have questions regarding this requirement, please submit your inquiries immediately via email but no later than 3 PM ET on May 10, 2011 to Nicole.Fuselier@aqd.nbc.gov. The Government anticipates releasing the responses to any questions received on or before May 10, 2011, around approximately May 12, 2011.

2 52.212-02 EVALUATIONS – COMMERCIAL ITEMS (JAN 1999)

The Government will award a contract resulting from this solicitation to the responsible offeror whose offer conforming to the solicitation will be most advantageous to the Government, price and other factors considered.

Technical and Past Performance:

The following evaluation factors will be evaluated utilizing adjectival ratings and are weighted as noted below:

1. Personnel Qualifications, Availability, and Experience (70%)
2. Understanding the Contract Requirements (15%)
3. Past Performance (15%)

1. Personnel Qualifications, Availability, and Experience

The contractor has demonstrated in-depth knowledge of current laws, regulations, and directives that guide the strategic planning and budget formulation process within the Federal Government. The requirements include those contained within the GPRA Modernization Act of 2010, as well as other applicable OMB guidance and directives.

The contractor has demonstrated extensive knowledge of the strategic planning process as well as extensive experience facilitating the development and revision of Federal agency strategic plans and performance measures to include in particular Offices of Inspectors General within the Federal government. Further, the contractor demonstrated a thorough understanding of the mission of an Inspector General within a Federal agency with working knowledge of both the audit and investigative functions within the OIG. The contractor has demonstrated a solid understanding of NRC's mission and the challenges it faces in meeting its statutory mandates in the current regulatory environment.

The proposed key personnel is a senior member of the company; has experience addressing and working with senior officials within the Federal government, and is available to begin this engagement on or around June 1, 2011.

2. Understanding the Contract Requirements

The contractor demonstrates a clear understanding of all the requirements to be met under the statement of work.

3. Past Performance

Past Performance—on this factor the Government will evaluate the quality of previous work products the Offeror and its key personnel have produced. Aspects which will be considered include customer satisfaction and business relations, such as:

- Usefulness and value of the services and products delivered (e.g., recommendations in previous work products were generally adopted).
- The key objectives and initial intent of the contracts were met (customer expectations).
- Previous work products contained relatively few substantial deficiencies, and the requested corrections were quickly and correctly made or satisfactorily explained;
- Previous work products contained detailed, logical, and insightful analysis and recommendations, use of appropriate statistical methods, insight into potential program vulnerabilities, etc.

The areas of past performance surveyed are included in Past Performance Questionnaire, included in the solicitation. The Government may also consider past performance information obtained through other sources, including the Past Performance Information Retrieval System (PPIRS). If an offeror has no record of past performance from the last three years preceding the closing date of the solicitation the offeror will receive a "neutral" rating and will not be evaluated favorably or unfavorably on the evaluation factor.

Price:

The price quote will be evaluated to determine if it's fair and reasonable. The realism of quoted price will be evaluated as a reflection of the Offeror's understanding of the requirements. The quoted price will be evaluated separately but in conjunction with the technical and past performance elements as technical and past performance when combined are more important than price. A quoted price that is considered by the Government to be too low to accomplish the quoted technical approach may constitute a potential performance risk to the Government in terms of quality and ability to meet delivery schedules.

Award shall be made after determining that the offer represents the best value to the Government and the price is fair and reasonable. The Government's objective is to obtain the highest technical quality considered necessary to achieve the project objectives, with a realistic and reasonable cost. The Government intends to make a single award. Quotes will be reviewed and evaluated in accordance with FAR Part 8.4. Partial quotes will not be accepted.

(b) Any option would be exercised in accordance with FAR 52.217-8.

(c) A written notice of award or acceptance of an offer mailed or otherwise furnished to the successful offeror within the time for acceptance specified in the offer, shall result in a binding contract without further action by either party. Before the offer's specified expiration time, the Government may accept an offer (or part of an offer), whether or not there are negotiations after its receipt, unless a written notice of withdrawal is received before award.

3 52.212-03 OFFEROR REPRESENTATIONS AND CERTIFICATIONS – COMMERCIAL ITEMS (April 2011)

An offeror shall complete only paragraph (b) of this provision if the offeror has completed the annual representations and certifications electronically at http://orca.bpn.gov. If an offeror has not completed the annual representations and certifications electronically at the ORCA website, the offeror shall complete only paragraphs (c) through (o) of this provision.

(a) *Definitions.* As used in this provision—

"Economically disadvantaged women-owned small business (EDWOSB) concern" means a small business concern that is at least 51 percent directly and unconditionally owned by, and the management and daily business operations of which are controlled by, one or more women who are citizens of the United States and who are economically disadvantaged in accordance with 13 CFR part 127. It automatically qualifies as a women-owned small business eligible under the WOSB Program.

"Forced or indentured child labor" means all work or service—

(1) Exacted from any person under the age of 18 under the menace of any penalty for its nonperformance and for which the worker does not offer himself voluntarily; or

(2) Performed by any person under the age of 18 pursuant to a contract the enforcement of which can be accomplished by process or penalties.

"Inverted domestic corporation" means a foreign incorporated entity which is treated as an inverted domestic corporation under 6 U.S.C. 395(b), *i.e.*, a corporation that used to be incorporated in the United States, or used to be a partnership in the United States, but now is incorporated in a foreign country, or is a subsidiary whose parent corporation is incorporated in a foreign country, that meets the criteria specified in 6 U.S.C. 395(b), applied in accordance with the rules and definitions of 6 U.S.C. 395(c).

"Manufactured end product" means any end product in Federal Supply Classes (FSC) 1000-9999, except—

(1) FSC 5510, Lumber and Related Basic Wood Materials;

(2) Federal Supply Group (FSG) 87, Agricultural Supplies;

(3) FSG 88, Live Animals;

(4) FSG 89, Food and Related Consumables;

(5) FSC 9410, Crude Grades of Plant Materials;

(6) FSC 9430, Miscellaneous Crude Animal Products, Inedible;

(7) FSC 9440, Miscellaneous Crude Agricultural and Forestry Products;

(8) FSC 9610, Ores;

(9) FSC 9620, Minerals, Natural and Synthetic; and

(10) FSC 9630, Additive Metal Materials.

"Place of manufacture" means the place where an end product is assembled out of components, or otherwise made or processed from raw materials into the finished product that is to be provided to the Government. If a product is disassembled and reassembled, the place of reassembly is not the place of manufacture.

"Restricted business operations" means business operations in Sudan that include power production activities, mineral extraction activities, oil-related activities, or the production of military equipment, as those terms are defined in the Sudan Accountability and Divestment Act of 2007 (Pub. L. 110-174). Restricted business operations do not include business operations that the person (as that term is defined in Section 2 of the Sudan Accountability and Divestment Act of 2007) conducting the business can demonstrate—

(1) Are conducted under contract directly and exclusively with the regional government of southern Sudan;

(2) Are conducted pursuant to specific authorization from the Office of Foreign Assets Control in the Department of the Treasury, or are expressly exempted under Federal law from the requirement to be conducted under such authorization;

(3) Consist of providing goods or services to marginalized populations of Sudan;

(4) Consist of providing goods or services to an internationally recognized peacekeeping force or humanitarian organization;

(5) Consist of providing goods or services that are used only to promote health or education; or

(6) Have been voluntarily suspended.

"Service-disabled veteran-owned small business concern"—

(1) Means a small business concern—

(i) Not less than 51 percent of which is owned by one or more service-disabled veterans or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more service-disabled veterans; and

(ii) The management and daily business operations of which are controlled by one or more service-disabled veterans or, in the case of a service-disabled veteran with permanent and severe disability, the spouse or permanent caregiver of such veteran.

(2) Service-disabled veteran means a veteran, as defined in 38 U.S.C. 101(2), with a disability that is service-connected, as defined in 38 U.S.C. 101(16).

"Small business concern" means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the criteria in 13 CFR Part 121 and size standards in this solicitation.

"Veteran-owned small business concern" means a small business concern—

(1) Not less than 51 percent of which is owned by one or more veterans (as defined at 38 U.S.C. 101(2)) or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more veterans; and

(2) The management and daily business operations of which are controlled by one or more veterans.

"Women-owned business concern" means a concern which is at least 51 percent owned by one or more women; or in the case of any publicly owned business, at least 51 percent of its stock is owned by one or more women; and whose management and daily business operations are controlled by one or more women.

"Women-owned small business concern" means a small business concern—

(1) That is at least 51 percent owned by one or more women; or, in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more women; and

(2) Whose management and daily business operations are controlled by one or more women.

"Women-owned small business (WOSB) concern eligible under the WOSB Program" (in accordance with 13 CFR part 127), means a small business concern that is at least 51 percent directly and unconditionally owned by, and the management and daily business operations of which are controlled by, one or more women who are citizens of the United States.

(b)

(1) *Annual Representations and Certifications*. Any changes provided by the offeror in paragraph (b)(2) of this provision do not automatically change the representations and certifications posted on the Online Representations and Certifications Application (ORCA) website.

(2) The offeror has completed the annual representations and certifications electronically via the ORCA website at http://orca.bpn.gov. After reviewing the ORCA database information, the offeror verifies by submission of this offer that the representations and certifications currently posted electronically at FAR 52.212-3, Offeror Representations and Certifications—Commercial Items, have been entered or updated in the last 12 months, are current, accurate, complete, and applicable to this solicitation (including the business size standard applicable to the NAICS code referenced for this solicitation), as of the date of this offer and are incorporated in this offer by reference (see FAR 4.1201), except for paragraphs _____.

[*Offeror to identify the applicable paragraphs at (c) through (o) of this provision that the offeror has completed for the purposes of this solicitation only, if any.*

These amended representation(s) and/or certification(s) are also incorporated in this offer and are current, accurate, and complete as of the date of this offer.

Any changes provided by the offeror are applicable to this solicitation only, and do not result in an update to the representations and certifications posted on ORCA.]

(c) Offerors must complete the following representations when the resulting contract will be performed in the United States or its outlying areas. Check all that apply.

(1) *Small business concern.* The offeror represents as part of its offer that it o is, o is not a small business concern.

(2) *Veteran-owned small business concern.* [*Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.*] The offeror represents as part of its offer that it o is, o is not a veteran-owned small business concern.

(3) *Service-disabled veteran-owned small business concern.* [*Complete only if the offeror represented itself as a veteran-owned small business concern in paragraph (c)(2) of this provision.*] The offeror represents as part of its offer that it o is, o is not a service-disabled veteran-owned small business concern.

(4) *Small disadvantaged business concern.* [*Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.*] The offeror represents, for general statistical purposes, that it o is, o is not a small disadvantaged business concern as defined in 13 CFR 124.1002.

(5) *Women-owned small business concern.* [*Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.*] The offeror represents that it o is, o is not a women-owned small business concern.

Note: Complete paragraphs (c)(8) and (c)(9) only if this solicitation is expected to exceed the simplified acquisition threshold.

(6) WOSB concern eligible under the WOSB Program. *[Complete only if the offeror represented itself as a women-owned small business concern in paragraph (c)(5) of this provision.]* The offeror represents that—

(i) It * is, * is not a WOSB concern eligible under the WOSB Program, has provided all the required documents to the WOSB Repository, and no change in circumstances or adverse decisions have been issued that affects its eligibility; and

(ii) It * is, * is not a joint venture that complies with the requirements of 13 CFR part 127, and the representation in paragraph (c)(6)(i) of this provision is accurate in reference to the WOSB concern or concerns that are participating in the joint venture. [*The offeror shall enter the name or names of the WOSB concern or concerns that are participating in the joint venture:* _____.] Each WOSB concern participating in the joint venture shall submit a separate signed copy of the WOSB representation.

(7) Economically disadvantaged women-owned small business (EDWOSB) concern. [*Complete only if the offeror represented itself as a WOSB concern eligible under the WOSB Program in (c)(6) of this provision.*] The offeror represents that—

(i) It * is, * is not an EDWOSB concern eligible under the WOSB Program, has provided all the required documents to the WOSB Repository, and no change in circumstances or adverse decisions have been issued that affects its eligibility; and

(ii) It * is, * is not a joint venture that complies with the requirements of 13 CFR part 127, and the representation in paragraph (c)(7)(ii) of this provision is accurate in reference to the EDWOSB concern or concerns that are participating in the joint venture. The offeror shall enter the name or names of the EDWOSB concern or concerns that are participating in the joint venture: _____. Each EDWOSB concern participating in the joint venture shall submit a separate signed copy of the EDWOSB representation.

(8) *Women-owned business concern (other than small business concern).* [*Complete only if the offeror is a women-owned business concern and did not represent itself as a small business concern in paragraph (c)(1) of this provision.*] The offeror represents that it o is a women-owned business concern.

(9) *Tie bid priority for labor surplus area concerns.* If this is an invitation for bid, small business offerors may identify the labor surplus areas in which costs to be incurred on account of manufacturing or production (by offeror or first-tier subcontractors) amount to more than 50 percent of the contract price:_____

(10) [*Complete only if the solicitation contains the clause at FAR 52.219-23, Notice of Price Evaluation Adjustment for Small Disadvantaged Business Concerns, or FAR 52.219-25, Small Disadvantaged Business Participation Program—Disadvantaged Status and Reporting, and the offeror desires a benefit based on its disadvantaged status.*]

(i) *General.* The offeror represents that either—

(A) It o is, o is not certified by the Small Business Administration as a small disadvantaged business concern and identified, on the date of this representation, as a certified small disadvantaged business concern in the CCR Dynamic Small Business Search database maintained by the Small Business Administration, and that no material change in disadvantaged ownership and control has occurred since its certification, and, where the concern is owned by one or more individuals claiming disadvantaged status, the net worth of each individual upon whom the certification is based does not exceed $750,000 after taking into account the applicable exclusions set forth at 13 CFR 124.104(c)(2); or

(B) It o has, o has not submitted a completed application to the Small Business Administration or a Private Certifier to be certified as a small disadvantaged business concern in accordance with 13 CFR 124, Subpart B, and a decision on that application is pending, and that no material change in disadvantaged ownership and control has occurred since its application was submitted.

(ii) o *Joint Ventures under the Price Evaluation Adjustment for Small Disadvantaged Business Concerns.* The offeror represents, as part of its offer, that it is a joint venture that complies with the requirements in 13 CFR 124.1002(f) and that the representation in paragraph (c)(10)(i) of this provision is accurate for the small disadvantaged business concern that is participating in the joint venture. [*The offeror shall enter the name of the small disadvantaged business concern that is participating in the joint venture:* _____.]

(11) *HUBZone small business concern.* [*Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.*] The offeror represents, as part of its offer, that—

(i) It o is, o is not a HUBZone small business concern listed, on the date of this representation, on the List of Qualified HUBZone Small Business Concerns maintained by the Small Business Administration, and no material changes in ownership and control, principal office, or HUBZone employee percentage have occurred since it was certified in accordance with 13 CFR Part 126; and

(ii) It o is, o is not a HUBZone joint venture that complies with the requirements of 13 CFR Part 126, and the representation in paragraph (c)(11)(i) of this provision is accurate for each HUBZone small business concern participating in the HUBZone joint venture. [The offeror shall enter the names of each of the HUBZone small business concerns participating in the HUBZone joint venture: _____.] Each HUBZone small business concern participating in the HUBZone joint venture shall submit a separate signed copy of the HUBZone representation.

(d) Representations required to implement provisions of Executive Order 11246—

(1) Previous contracts and compliance. The offeror represents that—

(i) It o has, o has not participated in a previous contract or subcontract subject to the Equal Opportunity clause of this solicitation; and

(ii) It o has, o has not filed all required compliance reports.

(2) *Affirmative Action Compliance.* The offeror represents that—

(i) It o has developed and has on file, o has not developed and does not have on file, at each establishment, affirmative action programs required by rules and regulations of the Secretary of Labor (41 cfr parts 60-1 and 60-2), or

(ii) It o has not previously had contracts subject to the written affirmative action programs requirement of the rules and regulations of the Secretary of Labor.

(e) *Certification Regarding Payments to Influence Federal Transactions (*31 U.S.C. 1352*)*. (Applies only if the contract is expected to exceed $150,000.) By submission of its offer, the offeror certifies to the best of its knowledge and belief that no Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress on his or her behalf in connection with the award of any resultant contract. If any registrants under the Lobbying Disclosure Act of 1995 have made a lobbying contact on behalf of the offeror with respect to this contract, the offeror shall complete and submit, with its offer, OMB Standard Form LLL, Disclosure of Lobbying Activities, to provide the name of the registrants. The offeror need not report regularly employed officers or employees of the offeror to whom payments of reasonable compensation were made.

(f) *Buy American Act Certificate*. (Applies only if the clause at Federal Acquisition Regulation (FAR) 52.225-1, Buy American Act—Supplies, is included in this solicitation.)

(1) The offeror certifies that each end product, except those listed in paragraph (f)(2) of this provision, is a domestic end product and that for other than COTS items, the offeror has considered components of unknown origin to have been mined, produced, or manufactured outside the United States. The offeror shall list as foreign end products those end products manufactured in the United States that do not qualify as domestic end products, *i.e.*, an end product that is not a COTS item and does not meet the component test in paragraph (2) of the definition of "domestic end product." The terms "commercially available off-the-shelf (COTS) item" "component," "domestic end product," "end product," "foreign end product," and "United States" are defined in the clause of this solicitation entitled "Buy American Act—Supplies."

(2) Foreign End Products:

Line Item No.	**Country of Origin**
_____	_____
_____	_____
_____	_____

[*List as necessary*]

(3) The Government will evaluate offers in accordance with the policies and procedures of FAR Part 25.

(g)(1) *Buy American Act—Free Trade Agreements—Israeli Trade Act Certificate*. (Applies only if the clause at FAR 52.225-3, Buy American Act—Free Trade Agreements—Israeli Trade Act, is included in this solicitation.)

(i) The offeror certifies that each end product, except those listed in paragraph (g)(1)(ii) or (g)(1)(iii) of this provision, is a domestic end product and that for other than COTS items, the offeror has considered components of unknown origin to have been mined, produced, or manufactured outside the United States. The terms "Bahrainian, Moroccan, Omani, or Peruvian end product," "commercially available off-the-shelf (COTS) item," "component," "domestic end product," "end product," "foreign end product," "Free Trade Agreement country," "Free Trade Agreement country end product," "Israeli end product," and "United States" are defined in the clause of this solicitation entitled "Buy American Act—Free Trade Agreements–Israeli Trade Act."

(ii) The offeror certifies that the following supplies are Free Trade Agreement country end products (other than Bahrainian, Moroccan, Omani, or Peruvian end products) or Israeli end products as defined in the clause of this solicitation entitled "Buy American Act—Free Trade Agreements—Israeli Trade Act":

Free Trade Agreement Country End Products (Other than Bahrainian, Moroccan, Omani, or Peruvian End Products) or Israeli End Products:

Line Item No. Country of Origin

_____ _____

_____ _____

_____ _____

[*List as necessary*]

(iii) The offeror shall list those supplies that are foreign end products (other than those listed in paragraph (g)(1)(ii) of this provision) as defined in the clause of this solicitation entitled "Buy American Act—Free Trade Agreements—Israeli Trade Act." The offeror shall list as other foreign end products those end products manufactured in the United States that do not qualify as domestic end products, *i.e.*, an end product that is not a COTS item and does not meet the component test in paragraph (2) of the definition of "domestic end product."

Other Foreign End Products:

Line Item No. Country of Origin

_____ _____

_____ _____

_____ _____

[*List as necessary*]

(iv) The Government will evaluate offers in accordance with the policies and procedures of FAR Part 25.

(2) *Buy American Act—Free Trade Agreements—Israeli Trade Act Certificate, Alternate I.* If Alternate I to the clause at FAR 52.225-3 is included in this solicitation, substitute the following paragraph (g)(1)(ii) for paragraph (g)(1)(ii) of the basic provision:

(g)(1)(ii) The offeror certifies that the following supplies are Canadian end products as defined in the clause of this solicitation entitled "Buy American Act—Free Trade Agreements—Israeli Trade Act":

Canadian End Products:

Line Item No.

_____

_____

_____

[*List as necessary*]

(3) *Buy American Act—Free Trade Agreements—Israeli Trade Act Certificate, Alternate II.* If Alternate II to the clause at FAR 52.225-3 is included in this solicitation, substitute the following paragraph (g)(1)(ii) for paragraph (g)(1)(ii) of the basic provision:

(g)(1)(ii) The offeror certifies that the following supplies are Canadian end products or Israeli end products as defined in the clause of this solicitation entitled "Buy American Act—Free Trade Agreements—Israeli Trade Act":

Canadian or Israeli End Products:

Line Item No. Country of Origin

_____ _____

_____ _____

_____ _____

[*List as necessary*]

(4) *Trade Agreements Certificate.* (Applies only if the clause at FAR 52.225-5, Trade Agreements, is included in this solicitation.)

(i) The offeror certifies that each end product, except those listed in paragraph (g)(4)(ii) of this provision, is a U.S.-made or designated country end product, as defined in the clause of this solicitation entitled "Trade Agreements."

(ii) The offeror shall list as other end products those end products that are not U.S.-made or designated country end products.

Other End Products:

Line Item No.	Country of Origin
_____	_____
_____	_____
_____	_____

[*List as necessary*]

(iii) The Government will evaluate offers in accordance with the policies and procedures of FAR Part 25. For line items covered by the WTO GPA, the Government will evaluate offers of U.S.-made or designated country end products without regard to the restrictions of the Buy American Act. The Government will consider for award only offers of U.S.-made or designated country end products unless the Contracting Officer determines that there are no offers for such products or that the offers for such products are insufficient to fulfill the requirements of the solicitation.

(h) *Certification Regarding Responsibility Matters (Executive Order 12689).* (Applies only if the contract value is expected to exceed the simplified acquisition threshold.) The offeror certifies, to the best of its knowledge and belief, that the offeror and/or any of its principals—

(1) o Are, o are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency;

(2) o Have, o have not, within a three-year period preceding this offer, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a Federal, state or local government contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, violating Federal criminal tax laws, or receiving stolen property;

(3) o Are, o are not presently indicted for, or otherwise criminally or civilly charged by a Government entity with, commission of any of these offenses enumerated in paragraph (h)(2) of this clause; and

(4) o Have, o have not, within a three-year period preceding this offer, been notified of any delinquent Federal taxes in an amount that exceeds $3,000 for which the liability remains unsatisfied.

(i) Taxes are considered delinquent if both of the following criteria apply:

(A) *The tax liability is finally determined.* The liability is finally determined if it has been assessed. A liability is not finally determined if there is a pending administrative or judicial challenge. In the case of a judicial challenge to the liability, the liability is not finally determined until all judicial appeal rights have been exhausted.

(B) *The taxpayer is delinquent in making payment.* A taxpayer is delinquent if the taxpayer has failed to pay the tax liability when full payment was due and required. A taxpayer is not delinquent in cases where enforced collection action is precluded.

(ii) *Examples.*

(A) The taxpayer has received a statutory notice of deficiency, under I.R.C. §6212, which entitles the taxpayer to seek Tax Court review of a proposed tax deficiency. This is not a delinquent tax because it is not a final tax liability. Should the taxpayer seek Tax Court review, this will not be a final tax liability until the taxpayer has exercised all judicial appeal rights.

(B) The IRS has filed a notice of Federal tax lien with respect to an assessed tax liability, and the taxpayer has been issued a notice under I.R.C. §6320 entitling the taxpayer to request a hearing with the IRS Office of Appeals contesting the lien filing, and to further appeal to the Tax Court if the IRS determines to sustain the lien filing. In the course of the hearing, the taxpayer is entitled to contest the underlying tax liability because the taxpayer has had no prior opportunity to contest the liability. This is not a delinquent tax because it is not a final tax liability. Should the taxpayer seek tax court review, this will not be a final tax liability until the taxpayer has exercised all judicial appeal rights.

(C) The taxpayer has entered into an installment agreement pursuant to I.R.C. §6159. The taxpayer is making timely payments and is in full compliance with the agreement terms. The taxpayer is not delinquent because the taxpayer is not currently required to make full payment.

(D) The taxpayer has filed for bankruptcy protection. The taxpayer is not delinquent because enforced collection action is stayed under 11 U.S.C. §362 (the Bankruptcy Code).

(i) Certification Regarding Knowledge of Child Labor for *Listed End Products (Executive Order 13126).* [*The Contracting Officer must list in paragraph (i)(1) any end products being acquired under this solicitation that are included in the List of Products Requiring Contractor Certification as to Forced or Indentured Child Labor, unless excluded at* 22.1503*(b).*]

(1) *Listed end products.*

Listed End Product Listed Countries of Origin

_____ _____

_____ _____

(2) *Certification.* [*If the Contracting Officer has identified end products and countries of origin in paragraph (i)(1) of this provision, then the offeror must certify to either (i)(2)(i) or (i)(2)(ii) by checking the appropriate block.*]

[ ] (i) The offeror will not supply any end product listed in paragraph (i)(1) of this provision that was mined, produced, or manufactured in the corresponding country as listed for that product.

[ ] (ii) The offeror may supply an end product listed in paragraph (i)(1) of this provision that was mined, produced, or manufactured in the corresponding country as listed for that product. The offeror certifies that it has made a good faith effort to determine whether forced or indentured child labor was used to mine, produce, or manufacture any such end product furnished under this contract. On the basis of those efforts, the offeror certifies that it is not aware of any such use of child labor.

(j) *Place of manufacture.* (Does not apply unless the solicitation is predominantly for the acquisition of manufactured end products.) For statistical purposes only, the offeror shall indicate whether the place of manufacture of the end products it expects to provide in response to this solicitation is predominantly—

(1) o In the United States (Check this box if the total anticipated price of offered end products manufactured in the United States exceeds the total anticipated price of offered end products manufactured outside the United States); or

(2) o Outside the United States.

(k) *Certificates regarding exemptions from the application of the Service Contract Act.* (Certification by the offeror as to its compliance with respect to the contract also constitutes its certification as to compliance by its subcontractor if it

subcontracts out the exempt services.) [*The contracting officer is to check a box to indicate if paragraph (k)(1) or (k)(2) applies.*]

[ ] (1) Maintenance, calibration, or repair of certain equipment as described in FAR 22.1003-4(c)(1). The offeror o does o does not certify that—

(i) The items of equipment to be serviced under this contract are used regularly for other than Governmental purposes and are sold or traded by the offeror (or subcontractor in the case of an exempt subcontract) in substantial quantities to the general public in the course of normal business operations;

(ii) The services will be furnished at prices which are, or are based on, established catalog or market prices (see FAR 22.1003-4(c)(2)(ii)) for the maintenance, calibration, or repair of such equipment; and

(iii) The compensation (wage and fringe benefits) plan for all service employees performing work under the contract will be the same as that used for these employees and equivalent employees servicing the same equipment of commercial customers.

[ ] (2) Certain services as described in FAR 22.1003-4(d)(1). The offeror o does o does not certify that—

(i) The services under the contract are offered and sold regularly to non-Governmental customers, and are provided by the offeror (or subcontractor in the case of an exempt subcontract) to the general public in substantial quantities in the course of normal business operations;

(ii) The contract services will be furnished at prices that are, or are based on, established catalog or market prices (see FAR 22.1003-4(d)(2)(iii));

(iii) Each service employee who will perform the services under the contract will spend only a small portion of his or her time (a monthly average of less than 20 percent of the available hours on an annualized basis, or less than 20 percent of available hours during the contract period if the contract period is less than a month) servicing the Government contract; and

(iv) The compensation (wage and fringe benefits) plan for all service employees performing work under the contract is the same as that used for these employees and equivalent employees servicing commercial customers.

(3) If paragraph (k)(1) or (k)(2) of this clause applies—

(i) If the offeror does not certify to the conditions in paragraph (k)(1) or (k)(2) and the Contracting Officer did not attach a Service Contract Act wage determination to the solicitation, the offeror shall notify the Contracting Officer as soon as possible; and

(ii) The Contracting Officer may not make an award to the offeror if the offeror fails to execute the certification in paragraph (k)(1) or (k)(2) of this clause or to contact the Contracting Officer as required in paragraph (k)(3)(i) of this clause.

(l) *Taxpayer Identification Number (TIN) (26 U.S.C. 6109, 31 U.S.C. 7701).* (Not applicable if the offeror is required to provide this information to a central contractor registration database to be eligible for award.)

(1) All offerors must submit the information required in paragraphs (l)(3) through (l)(5) of this provision to comply with debt collection requirements of 31 U.S.C. 7701(c) and 3325(d), reporting requirements of 26 U.S.C. 6041, 6041A, and 6050M, and implementing regulations issued by the Internal Revenue Service (IRS).

(2) The TIN may be used by the Government to collect and report on any delinquent amounts arising out of the offeror's relationship with the Government (31 U.S.C. 7701(c)(3)). If the resulting contract is subject to the payment reporting requirements described in FAR 4.904, the TIN provided hereunder may be matched with IRS records to verify the accuracy of the offeror's TIN.

(3) *Taxpayer Identification Number (TIN).*

o TIN: _____.

o TIN has been applied for.

o TIN is not required because:

o Offeror is a nonresident alien, foreign corporation, or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the United States and does not have an office or place of business or a fiscal paying agent in the United States;

o Offeror is an agency or instrumentality of a foreign government;

o Offeror is an agency or instrumentality of the Federal Government.

(4) *Type of organization.*

o Sole proprietorship;

o Partnership;

o Corporate entity (not tax-exempt);

o Corporate entity (tax-exempt);

o Government entity (Federal, State, or local);

o Foreign government;

o International organization per 26 CFR 1.6049-4;

o Other _____.

(5) *Common parent.*

o Offeror is not owned or controlled by a common parent;

o Name and TIN of common parent:

Name _____.

TIN _____.

(m) *Restricted business operations in Sudan.* By submission of its offer, the offeror certifies that the offeror does not conduct any restricted business operations in Sudan.

(n) Prohibition on Contracting with Inverted Domestic Corporations.

(1) *Relation to Internal Revenue Code.* A foreign entity that is treated as an inverted domestic corporation for purposes of the Internal Revenue Code at 26 U.S.C. 7874 (or would be except that the inversion transactions were completed on or before March 4, 2003), is also an inverted domestic corporation for purposes of 6 U.S.C. 395 and for this solicitation provision (see FAR 9.108).

(2) *Representation.* By submission of its offer, the offeror represents that it is not an inverted domestic corporation and is not a subsidiary of one.

(o) Sanctioned activities relating to Iran.

(1) Unless a waiver is granted or an exception applies as provided in paragraph (o)(2) of this provision, by submission of its offer, the offeror certifies that the offeror, or any person owned or controlled by the offeror, does not engage in any activities for which sanctions may be imposed under section 5 of the Iran Sanctions Act of 1996.

(2) The certification requirement of paragraph (o)(1) of this provision does not apply if—

(i) This solicitation includes a trade agreements certification (*e.g.*, 52.212-3(g) or a comparable agency provision); and

(ii) The offeror has certified that all the offered products to be supplied are designated country end products.

(End of provision)

4

NRCAR 2052.209-71 Contractor Organizational Conflicts of Interest Representation (Oct 1999)

I represent to the best of my knowledge and belief that:

The award to _____ of a contract or the modification of an existing contract does / / does not / / involve situations or relationships of the type set forth in 48 CFR 2009.570-3(b).

(a) If the representation, as completed, indicates that situations or relationships of the type set forth in 48 CFR 2009.570-3(b) are involved, or the contracting officer otherwise determines that potential organizational conflicts of interest exist, the offeror shall provide a statement in writing that describes in a concise manner all relevant factors bearing on his representation to the contracting officer. If the contracting officer determines that organizational conflicts exist, the following actions may be taken:

(1) Impose appropriate conditions which avoid such conflicts;

(2) Disqualify the offeror; or

(3) Determine that it is otherwise in the best interest of the United States to seek award of the contract under the waiver provisions of 48 CFR 2009-570-9.

(b) The refusal to provide the representation required by 48 CFR 2009.570-4(b), or upon request of the contracting officer, the facts required by 48 CFR 2009.570-3(b), must result in disqualification of the offeror for award.

5 52.233-02 SERVICE OF PROTEST (SEP 2009)

(a) Protests, as defined in section 33.101 of the Federal Acquisition Regulation, that are filed directly with an agency, and copies of any protests that are filed with the Government Accountability Office (GAO), shall be served on the Contracting Officer (addressed as follows) by obtaining written and dated acknowledgment of receipt from Contracting Officer: Melissa Onyszko; 381 Elden Street, Herndon, VA 20170.

(b) The copy of any protest shall be received in the office designated above within one day of filing a protest with the GAO.

6 52.242-1 SOLICITATION PROVISIONS INCORPORATED BY REFERENCE (FEB 1998)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this/these address(es):

http://farsite.hill.af.mil/vffara.htm
http://www.nrc.gov/about-nrc/contracting/48cfr-ch20.html
http://www.doi.gov/pam/aindex.html

The following provisions are incorporated by reference:

FAR Provision	Provision Title	Provision Date
52.216-31	T&M/LH Proposal Requirements – Commercial Item Acquisition	FEB 2007

7 1452.215-71 USE AND DISCLOSURE OF PROPOSAL INFORMATION -- DEPARTMENT OF THE INTERIOR (APR 1984)

(a) Definitions. For the purposes of this provision and the Freedom of Information Act (5 U.S.C. 552), the following terms shall have the meaning set forth below:

(1) "Trade Secret" means an unpatented, secret, commercially valuable plan, appliance, formula, or process, which is used for making, preparing, compounding, treating or processing articles or materials which are trade commodities.

(2) "Confidential commercial or financial information" means any business information (other than trade secrets) which is exempt from the mandatory disclosure requirement of the Freedom of Information Act, 5 U.S.C. 552. Exemptions from mandatory disclosure which may be applicable to business information contained in proposals include exemption (4), which covers "commercial and financial information obtained from a person and privileged or confidential," and exemption (9), which covers "geological and geophysical information, including maps, concerning wells."

(b) If the offeror, or its subcontractor(s), believes that the proposal contains trade secrets or confidential commercial or financial information exempt from disclosure under the Freedom of Information Act, (5 U.S.C. 552), the cover page of each copy of the proposal shall be marked with the following legend:

"The information specifically identified on pages _____ of this proposal constitutes trade secrets or confidential commercial and financial information which the offeror believes to be exempt from disclosure under the Freedom of Information Act. The offeror requests that this information not be disclosed to the public, except as may be required by law. The offeror also requests that this information not be used in whole or part by the government for any purpose other than to evaluate the proposal, except that if a contract is awarded to the offeror as a result of or in connection with the submission of the proposal, the Government shall have the right to use the information to the extent provided in the contract."

(c) The offeror shall also specifically identify trade secret information and confidential commercial and financial information on the pages of the proposal on which it appears and shall mark each such page with the following legend:

"This page contains trade secrets or confidential commercial and financial information which the offeror believes to be exempt from disclosure under the Freedom of Information Act and which is subject to the legend contained on the cover page of this proposal."

(d) Information in a proposal identified by an offeror as trade secret information or confidential commercial and financial information shall be used by the Government only for the purpose of evaluating the proposal, except that (i) if a contract is awarded to the offeror as a result of or in connection with submission of the proposal, the Government shall have the right to use the information as provided in the contract, and (ii) if the same information is obtained from another source without restriction it may be used without restriction.

(e) If a request under the Freedom of Information Act seeks access to information in a proposal identified as trade secret information or confidential commercial and financial information, full consideration will be given to the offeror's view that the information constitutes trade secrets or confidential commercial or financial information. The offeror will also be promptly notified of the request and given an opportunity to provide additional evidence and argument in support of its position, unless administratively unfeasible to do so. If it is determined that information claimed by the offeror to be trade secret information or confidential commercial or financial information is not exempt from disclosure under the Freedom of Information Act, the offeror will be notified of this determination prior to disclosure of the information.

(f) The Government assumes no liability for the disclosure or use of information contained in a proposal if not marked in accordance with paragraphs (b) and (c) of this provision. If a request under the Freedom of Information Act is made for information in a proposal not marked in accordance with paragraphs (b) and (c) of this provision, the offeror concerned shall be promptly notified of the request and given an opportunity to provide its position to the Government. However, failure of an offeror to mark information contained in a proposal as trade secret information or confidential commercial or financial information will be treated by the Government as evidence that the information is not exempt from disclosure under the Freedom of Information Act, absent a showing that the failure to mark was due to unusual or extenuating circumstances, such as a showing that the offeror had intended to mark, but that markings were omitted from the offeror's proposal due to clerical error.

8 STATEMENT OF WORK

Nuclear Regulatory Commission

Office of the Inspector General

Statement of Work
Facilitation Support to Update the

NRC-OIG FY 2008 – 2013 Strategic Plan

1 Background

The mission of the Nuclear Regulatory Commission (NRC) is to regulate the Nation's civilian use of byproduct, source, and special nuclear materials to ensure adequate protection of public health and safety, to promote the common defense and security, and to protect the environment. The Office of Inspector General's (OIG's) mandate is to (1) independently and objectively conduct and supervise audits and investigations relating to NRC programs and operations; (2) promote effectiveness and efficiency within the agency's programs and operations, and (3) prevent and detects fraud, waste, and abuse. To accomplish its mission effectively, the NRC OIG issued its current FY 2008-2013 Strategic Plan in September 2008.

The Government Performance and Results Act of 1993 (GPRA) created the original framework for federal strategic planning and performance reporting in order to promote greater efficiency and accountability in agency spending. The NRC OIG Strategic Plan is based on this framework. It defines the Inspector General's mission, goals, and the means by which it measures its progress in addressing specific agency challenges over the course of a five year period.

On January 4, 2011, President Obama signed into law the GPRA Modernization Act of 2010 to generate more frequent, transparent, and useful data to inform decision makers and improve intra-agency performance management.

2 Scope of Work

The purpose of this requirement is to obtain a highly experienced strategic planning facilitator to support OIG senior staff in updating the NRC OIG Fiscal Years 2008-2013 Strategic Plan and associated performance measures in accordance with the newly enacted legislation and all other applicable laws and directives.

Using the existing NRC OIG strategic Planning framework, the contractor shall conduct approximately four facilitation sessions to assist OIG senior staff with the following: identify the most significant challenges that NRC faces in fulfilling its safety and security mission over the strategic planning period – fiscal years 2011 through 2016; affirm or redefine existing OIG goals, strategies, actions and performance measures, and update other plan sections as appropriate to include any additional information resulting from the recently enacted GPRA Modernization Act and other directives.

The NRC OIG project officer and the contractor shall agree upon the dates and times for the facilitation sessions after the award of the order. The facilitation work shall result in a final draft strategic plan that meets all legislative, regulatory, and Office of Management and Budget (OMB) requirements by August 22, 2011 unless another date is mutually agreed to.

3 Meetings/Facilitation Sessions

Contractor shall conduct approximately four facilitation sessions on the date, time, and place agreed to by the project officer and the contractor.

For each facilitation session the Government estimates about 25 senior staff members to include the Inspector General, Deputy Inspector General, audit managers, investigative managers, team leaders, as well as other senior OIG staff.

Additional meetings and telephone conferencing with OIG staff may be required to (1) discuss any questions that may arise while working on the draft report and, (2) obtain expert advice regarding stakeholder feedback resulting from the issuance of the final draft strategic plan.

4 Tasks

1. **Kickoff Meeting:** Within 7 business days after the award date of the purchase order, the Contractor and NRC/OIG shall agree to a time and date for a project "kick off" meeting. At the "kick off" meeting, the contractor and NRC/OIG staff will discuss the methodology that will be employed for updating the current OIG Strategic Plan to include facilitation session objectives and milestone dates for completing the tasks.

2. **Facilitation Session Summary Report:** Within 3 business days after each facilitation session, the contractor shall provide a written facilitation summary report of the issues discussed. At a minimum, the report shall include the recording of tasks completed since the last report, upcoming milestones, and any outstanding issues to be resolved. The NRC/OIG may schedule meetings or telephonic conferences with the contractor to discuss any questions that may arise while working on the draft strategic plan and to obtain contractor input and advice regarding issues that may arise during the stakeholder comment period.

3. **NRC/OIG Final Draft Strategic Plan:** Contractor shall produce and deliver an electronic Microsoft Word version of the OIG initial draft strategic plan to the NRC OIG project officer by or around July 27, 2011, and a final draft strategic plan by or around August 22, 2011.

5 Period and Place of Performance

It is anticipated that the period of performance shall commence on or around June 1, 2011 and shall expire on November 1, 2011. The contractor shall conduct the facilitation sessions and attend meetings at the NRC facility located at: 11555 Rockville Pike, Rockville, MD 20852.

6 NRC Furnished Materials and Facilities

NRC/OIG shall provide the meeting space and on-site equipment for the facilitation sessions.

7 Payment Schedule/Invoicing

The contractor shall bill no more than once monthly. Invoices shall include, as a minimum, the following information:

a) Task order/contract number

b) Billing period covered for services performed

c) For each task area under the SOW:

   i. Name of personnel

   ii. Productive Direct Labor Hours for the current billing period and cumulative to date for employee

   iii. Labor Category(s) associated with employee

   iv. Hourly Rate associated with employee

   v. Any charges incurred to date, but not being billed under the invoice

d) Timesheet for individual working on the labor-hour portion of this project including, but not limited to, the following information:

vi. Dates being invoiced

vii. Associated SOW task area

viii. Corresponding hours for each date

8 GovPay E-Invoicing

All payment requests must be submitted electronically through GovPay. "Payment request" means any request for contract financing payment or invoice payment by a contractor. To constitute a proper invoice, the GovPay payment request must conform to the requirements identified in FAR 32.905(b), "Payment Documentation and Process" and FAR 52.232-25, "Prompt Payment (OCT 2003)". To ensure the timely processing of invoices GovPay uses an automated "workflow" process to route invoices for review, approvals and payment; as required by the "Prompt Payment Act".

Detailed GovPay information for use of GovPay may be obtained on the Internet at www.govpay.gov. This web site includes user manuals, training resources, and instructions for registration and contact information for the GovPay help desk for additional support. All users can access reports on the status of their invoices.

Supporting documentation shall be attached to the GovPay invoice in the form of "flat files" in American Standard Code for Information Interchange (ASCII) and an Adobe PDF file. There is a 4MB limitation on file size for these attachments, per header or line item. Facsimile, e-mail, and scanned documents are NOT acceptable electronic forms for payment requests.

GovPay uses the contractor information in the Central Contractor Registration (CCR) database as one of the components for validating contractor registration. It is the responsibility of the contractor to submit accurate and current CCR information. Failure to register and maintain CCR information, or if it has expired, been suspended, been deleted, or could not be found, will result in rejection of your invoice. An invoice submitted during the period for which information in the CCR could not be verified must be resubmitted for payment after successfully registering or updating registration in CCR. Contractors are encouraged to review their CCR information to ensure the most current information is available for GovPay.

The CCR Assistance Center is available to provide assistance and answer questions. They can be reached at 1-888-227-2423 or on the web at http://www.ccr.gov.

9 Key Personnel

The following individuals are considered to be essential to the work being performed under this contract:

To Be Determined at Time of Award

The Contractor agrees to assign to the contract those key persons whose resumes were submitted as required to fill the requirements of the contract. No substitution or addition of personnel will be made except in accordance with this clause.

The Contractor agrees that during the contract period, no personnel substitutions will be permitted, unless such substitutions are necessitated by an individual's sudden illness, death, or termination of employment. In any of these events, the Contractor must promptly notify the Contracting Officer and COTR and provide the information required below.

If key personnel, for whatever reason, become unavailable for work under this contract for a continuous period exceeding thirty (30) working days, or are expected to devote substantially less effort to the work than indicated in its proposal, the Contractor must propose a substitution of such personnel, in accordance with the instructions below.

All proposed key personnel substitutions must be submitted, in writing, to the Contracting Officer and COTR at least

fifteen (15) calendar days prior to the proposed substitution. Each request must provide a detailed explanation of the circumstances necessitating the proposed substitution, a complete resume for the proposed substitute and any other information required by the Contracting Officer to approve or disapprove the proposed substitution(s). Resumes for key personnel substitutions must be submitted in Contractor format. All proposed substitutes (no matter when they are proposed during the performance period) mush have qualifications that are equal to or higher than the qualifications of the person being replaced.

In the event the Contractor designates additional key personnel as deemed appropriate for the requirements, the Contractor must submit to the Contracting Officer for approval the information required in paragraph (d) above.

The Contracting Officer will evaluate requests for substitution and addition of personnel and promptly notify the Contractor, in writing, whether a request is approved or disapproved.

If the Contracting Officer determines that suitable and timely replacement of key personnel who have been reassigned, terminated or have otherwise become unavailable to perform under the contract is not reasonably forthcoming, or that a resultant reduction of productive effort would impair the successful completion of the contract, the contract may be terminated by the Contracting Officer for default or for the convenience of the Government, as appropriate. Alternatively and at his discretion, if the Contracting Officer finds the Contractor to be at fault for the condition, he may equitably adjust (downward) the contract price to compensate the Government for any delay, loss, or damage as a result of the Contractor's action.

10 Department of the Interior Acquisition Policy Release (DIAPR) 2010-18 Authorities and Delegations Notice to Contractor (May 2010):

Contracting Officer's Technical Representative (COTR)

The COTR will be determined upon contract award.
(a) The Contracting Officer is the only individual authorized to enter into or terminate this contract, modify any term or condition of this contract, waive any requirement of this contract, or accept nonconforming work.
(b) The Contracting Officer will designate a Contracting Officer's Representative (COR) at time of award. The COR will be responsible for technical monitoring of the contractor's performance and deliveries. The COR will be appointed in writing, and a copy of the appointment will be furnished to the Contractor. Changes to this delegation will be made by written changes to the existing appointment or by issuance of a new appointment. The COR for this contract will be:

[fill in name, address, telephone numbers, and email address of COR at award]

(c) The COR is not authorized to perform, formally or informally, any of the following actions:
(1) Promise, award, agree to award, or execute any contract, contract modification, or notice of intent that changes or may change this contract;
(2) Waive or agree to modification of the delivery schedule;
(3) Make any final decision on any contract matter subject to the Disputes Clause;
(4) Terminate, for any reason, the Contractor's right to proceed;
(5) Obligate in any way, the payment of money by the Government.
(d) The Contractor shall comply with the written or oral direction of the Contracting Officer or authorized representative(s) acting within the scope and authority of the appointment memorandum. The Contractor need not proceed with direction that it considers to have been issued without proper authority. The Contractor shall notify the Contracting Officer in writing, with as much detail as possible, when the COR has taken an action or has issued direction (written or oral) that the Contractor considers to exceed the COR's appointment, within 3 days of the occurrence. Unless otherwise provided in this contract, the Contractor assumes all costs, risks, liabilities, and consequences of performing any work it is directed to perform that falls within any of the categories defined in paragraph (c) prior to receipt of the Contracting Officer's response issued under paragraph (e) of this clause.
(e) The Contracting Officer shall respond in writing within 30 days to any notice made under paragraph (d) of this clause.

A failure of the parties to agree upon the nature of a direction, or upon the contract action to be taken with respect thereto, shall be subject to the provisions of the Disputes clause of this contract.
(f) The Contractor shall provide copies of all correspondence to the Contracting Officer and the COR.
(g) Any action(s) taken by the Contractor, in response to any direction given by any person acting on behalf of the Government or any Government official other than the Contracting Officer or the COR acting within his or her appointment, shall be at the Contractor's risk.

11 Contracting Officer and Contract Specialist

The Contracting Officer (CO) and Contract Specialist (CS) for this effort is as follows:

Department of the Interior/National Business Center
381 Elden Street, Suite 4000,
Herndon, Virginia 20170-4817
Attn: Melissa Onyszko
Phone: 703-964-3638

Contract Specialist (CS)
381 Elden Street, Suite 4000,
Herndon, Virginia 20170-4817
Attn: Nicole Fuselier
Phone: 703-964-4809

CLAUSES

9 LIMITATION OF FUNDS AND COST

The parties estimate that performance of this Order will not cost the Government more than the following estimated amounts:

AMOUNT TO BE IDENTIFIED AT TIME OF AWARD

The Contractor agrees to use its best efforts to perform the work specified within the estimated cost. The Schedule specifies the amount presently available for payment by the Government and allotted to this Order, the items covered, and the period of performance it is estimated the allotted amount will cover. The parties contemplate that the Government will allot additional funds incrementally to the Order up to the full estimated cost to the Government specified above. The Contractor agrees to perform, or have performed, work on the Order up to the point at which the total amount paid and payable by the Government under the Order approximates but does not exceed the total amount actually allotted by the Government to the Order.

The Contractor shall notify the Contracting Officer in writing whenever it has reason to believe that --

The costs the Contractor expects to incur under this Order in the next 60 days, when added to all costs previously incurred, will exceed 75 percent of the estimated cost specified for the period of performance; or,

The total cost for the performance of this Order, will be either greater or substantially less than had been previously estimated.

As part of the notification, the Contractor shall provide the Contracting Officer a revised estimate of the total cost of performing this Order.

Except as required by other clauses of this Order, specifically citing and stated to be an exception to this clause --

The Government is not obligated to reimburse the Contractor for costs incurred in excess of the estimated cost specified for each period of performance; and,

The Contractor is not obligated to continue performance under this Order (including actions under the Termination clause of this Order) or otherwise incur costs in excess of the estimated cost specified for each period of performance, until the Contracting Officer notifies the Contractor in writing that the estimated cost has been increased and provides a revised estimated total cost of performing this Order.

No notice, communication, or representation in any form other than that specified in subparagraph above, or from any person other than the Contracting Officer, shall affect this Order's estimated cost to the Government. In the absence of the specified notice, the Government is not obligated to reimburse the Contractor for any costs in excess of the estimated cost, whether those excess costs were incurred during the course of the Order or as a result of termination.

If the estimated cost specified for any period of performance is increased, any costs the Contractor incurs before the increase that are in excess of the previously estimated cost shall be allowable to the same extent as if incurred afterward, unless the Contracting Officer issues a termination or other notice directing that the increase is solely to cover termination or other specified expenses.

10 NBCM-ACQ-6920-007 (5.3) – Required Provision for Services Contracts (Sep 2006)

This is a non-personal services contract, it is therefore, understood and agreed that the contractor and/or the contractor's employees shall: (1) perform the services specified herein as independent contractors, not as employees of the government; (2) be responsible for their own management and administration of the work required and bear sole responsibility for complying with any and all technical, schedule, or financial requirements or constraints attendant to the performance of this contract; (3) be free from supervision or control by any government employee with respect to the manner or method of performance of the services specified; and (4) pursuant to the government's right and obligation to inspect, accept or reject the work, comply with such general direction of the Contracting Officer; or the duly authorized representative as is necessary to ensure accomplishment of the contract objectives.
The contractor shall include this provision in all subcontracts for contractor support services under this contract.

11 CERTIFICATE OF CONFLICT OF INTEREST

The contractor employee may be required to sign a conflict of interest certificate if the Contracting Officer determines the contract and associated work may potentially affect the employee's or the employer's financial interest. When the Contracting Officer determines the potential exist, the contractor employee through the contract Project Manager shall be required to sign a Conflict of Interest Certificate, as follows:

TO: _____
Contracting Officer

THROUGH: _____
Contractor's Program Manager

FROM: _____
Name of Contractor Employee

I certify that I am not aware of any matter that might limit my ability to work on contracts and related actions in an objective and unbiased manner or which might place me in a position of a conflict, actual, potential, or apparent, between my responsibilities as a support contractor.

In making this certification, I have considered all my stocks, bonds, and other financial interests, and employment arrangements (past, present, or under consideration) and, to the extent known by me, all the financial interests and employment arrangements of my spouse, my minor children, and other members of my immediate household.

If, after the date of this certification, any person, firm, or other organization with which, to my knowledge, I (including my spouse, minor children, and other members of my immediate household) have a financial interest, or with which I have (or had) an employment arrangement, becomes involved in the acquisition I am responsible for, I will notify the Contracting Officer of this apparent conflict of interest. In such case, until advised to the contrary, I will not participate further in any way (by rendering advice and making recommendations) on the applicable contract and/or related action.

_____

(Signature)

_____

Date

12 52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 2008)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this address:

http://farsite.hill.af.mil/vffara.htm
http://www.nrc.gov/about-nrc/contracting/48cfr-ch20.html
http://www.doi.gov/pam/aindex.html

The following clauses are incorporated by reference:

FAR Clause	Clause Title	Clause Date
52.203-3	Gratuities	APR 1984
52.204-4	Printed or Copied Double-Sided on Recycled Paper	AUG 2000
52.204-9	Personal Identity Verification of Contractor Personnel	SEP 2007
52.212-4 Alt I	Contract Terms and Conditions – Commercial Items	JUN 2010
52.227-14	Rights in Data – General	DEC 2007
52.242-15	Stop-Work Order	AUG 1989
52.233-1	Disputes	JULY 2002

13 52.212-5 CONTRACT TERMS AND CONDITIOAL REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS-COMMERCIAL ITEMS (APR 2011)

(a) The Contractor shall comply with the following Federal Acquisition Regulation (FAR) clauses, which are incorporated in this contract by reference, to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

(1) 52.222-50, Combating Trafficking in Persons (Feb 2009) (22 U.S.C. 7104(g)).

___Alternate I (Aug 2007) of 52.222-50 (22 U.S.C. 7104(g)).

(2) 52.233-3, Protest After Award (AUG 1996) (31 U.S.C. 3553).

(3) 52.233-4, Applicable Law for Breach of Contract Claim (OCT 2004) (Pub. L. 108-77, 108-78).

(b) The Contractor shall comply with the FAR clauses in this paragraph (b) that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

[*Contracting Officer check as appropriate.*]

__ (1) 52.203-6, Restrictions on Subcontractor Sales to the Government (Sept 2006), with Alternate I (Oct 1995) (41 U.S.C. 253g and 10 U.S.C. 2402).

__ (2) 52.203-13, Contractor Code of Business Ethics and Conduct (Apr 2010) (Pub. L. 110-252, Title VI, Chapter 1 (41 U.S.C. 251 note)).

__ (3) 52.203-15, Whistleblower Protections under the American Recovery and Reinvestment Act of 2009 (June 2010) (Section 1553 of Pub. L. 111-5). (Applies to contracts funded by the American Recovery and Reinvestment Act of 2009.)

_X_ (4) 52.204-10, Reporting Executive Compensation and First-Tier Subcontract Awards (Jul 2010) (Pub. L. 109-282) (31 U.S.C. 6101 note).

__ (5) 52.204-11, American Recovery and Reinvestment Act—Reporting Requirements (Jul 2010) (Pub. L. 111-5).

_X_ (6) 52.209-6, Protecting the Government's Interest When Subcontracting with Contractors Debarred, Suspended, or Proposed for Debarment (DEC 2010) (31 U.S.C. 6101 note). (Applies to contracts over $30,000). (Not applicable to subcontracts for the acquisition of commercially available off-the-shelf items).

__ (7) 52.219-3, Notice of Total HUBZone Set-Aside or Sole-Source Award (Jan 2011) (15 U.S.C. 657a).

__ (8) 52.219-4, Notice of Price Evaluation Preference for HUBZone Small Business Concerns (JAN 2011) (if the offeror elects to waive the preference, it shall so indicate in its offer) (15 U.S.C. 657a).

__ (9) [Reserved]

__ (10)(i) 52.219-6, Notice of Total Small Business Set-Aside (June 2003) (15 U.S.C. 644).

__ (ii) Alternate I (Oct 1995) of 52.219-6.

__ (iii) Alternate II (Mar 2004) of 52.219-6.

__ (11)(i) 52.219-7, Notice of Partial Small Business Set-Aside (June 2003) (15 U.S.C. 644).

__ (ii) Alternate I (Oct 1995) of 52.219-7.

__ (iii) Alternate II (Mar 2004) of 52.219-7.

__ (12) 52.219-8, Utilization of Small Business Concerns (Jan 2011) (15 U.S.C. 637(d)(2) and (3)).

__ (13)(i) 52.219-9, Small Business Subcontracting Plan (Jan 2011) (15 U.S.C. 637(d)(4)).

__ (ii) Alternate I (Oct 2001) of 52.219-9.

__ (iii) Alternate II (Oct 2001) of 52.219-9.

__ (iv) Alternate III (Jul 2010) of 52.219-9.

__ (14) 52.219-14, Limitations on Subcontracting (Dec 1996) (15 U.S.C. 637(a)(14)).

__ (15) 52.219-16, Liquidated Damages—Subcon-tracting Plan (Jan 1999) (15 U.S.C. 637(d)(4)(F)(i)).

__ (16)(i) 52.219-23, Notice of Price Evaluation Adjustment for Small Disadvantaged Business Concerns (OCT 2008) (10 U.S.C. 2323) (if the offeror elects to waive the adjustment, it shall so indicate in its offer).

__ (ii) Alternate I (June 2003) of 52.219-23.

__ (17) 52.219-25, Small Disadvantaged Business Participation Program—Disadvantaged Status and Reporting (Dec 2010) (Pub. L. 103-355, section 7102, and 10 U.S.C. 2323).

__ (18) 52.219-26, Small Disadvantaged Business Participation Program— Incentive Subcontracting (Oct 2000) (Pub. L. 103-355, section 7102, and 10 U.S.C. 2323).

__ (19) 52.219-27, Notice of Total Service-Disabled Veteran-Owned Small Business Set-Aside (May 2004) (15 U.S.C. 657 f).

_X_ (20) 52.219-28, Post Award Small Business Program Rerepresentation (Apr 2009) (15 U.S.C. 632(a)(2)).

__ (21) 52.219-29 Notice of Total Set-Aside for Economically Disadvantaged Women-Owned Small Business (EDWOSB) Concerns (Apr 2011).

__ (22) 52.219-30 Notice of Total Set-Aside for Women-Owned Small Business (WOSB) Concerns Eligible Under the WOSB Program (Apr 2011).

_X_ (23) 52.222-3, Convict Labor (June 2003) (E.O. 11755).

__ (24) 52.222-19, Child Labor—Cooperation with Authorities and Remedies (Jul 2010) (E.O. 13126).

_X_ (25) 52.222-21, Prohibition of Segregated Facilities (Feb 1999).

_X_ (26) 52.222-26, Equal Opportunity (Mar 2007) (E.O. 11246).

__ (27) 52.222-35, Equal Opportunity for Veterans (Sep 2010)(38 U.S.C. 4212).

_X_ (28) 52.222-36, Affirmative Action for Workers with Disabilities (Oct 2010) (29 U.S.C. 793).

_X_ (29) 52.222-37, Employment Reports on Veterans (SEP 2010) (38 U.S.C. 4212).

__ (30) 52.222-40, Notification of Employee Rights Under the National Labor Relations Act (Dec 2010) (E.O. 13496).

__ (31) 52.222-54, Employment Eligibility Verification (JAN 2009). (Executive Order 12989). (Not applicable to the acquisition of commercially available off-the-shelf items or certain other types of commercial items as prescribed in 22.1803.)

__ (32)(i) 52.223-9, Estimate of Percentage of Recovered Material Content for EPA–Designated Items (May 2008) (42 U.S.C. 6962(c)(3)(A)(ii)). (Not applicable to the acquisition of commercially available off-the-shelf items.)

__ (ii) Alternate I (May 2008) of 52.223-9 (42 U.S.C. 6962(i)(2)(C)). (Not applicable to the acquisition of commercially available off-the-shelf items.)

__ (33) 52.223-15, Energy Efficiency in Energy-Consuming Products (DEC 2007) (42 U.S.C. 8259b).

__ (34)(i) 52.223-16, IEEE 1680 Standard for the Environmental Assessment of Personal Computer Products (DEC 2007) (E.O. 13423).

__ (ii) Alternate I (DEC 2007) of 52.223-16.

_X_ (35) 52.223-18, Contractor Policy to Ban Text Messaging While Driving (SEP 2010) (E.O. 13513).

__ (36) 52.225-1, Buy American Act—Supplies (Feb 2009) (41 U.S.C. 10a-10d).

__ (37)(i) 52.225-3, Buy American Act—Free Trade Agreements—Israeli Trade Act (June 2009) (41 U.S.C. 10a-10d, 19 U.S.C. 3301 note, 19 U.S.C. 2112 note, 19 U.S.C. 3805 note, Pub. L. 108-77, 108-78, 108-286, 108-302, 109-53, 109-169, 109-283, and 110-138).

__ (ii) Alternate I (Jan 2004) of 52.225-3.

__ (iii) Alternate II (Jan 2004) of 52.225-3.

__ (38) 52.225-5, Trade Agreements (AUG 2009) (19 U.S.C. 2501, *et seq.*, 19 U.S.C. 3301 note).

__ (39) 52.225-13, Restrictions on Certain Foreign Purchases (June 2008) (E.O.'s, proclamations, and statutes administered by the Office of Foreign Assets Control of the Department of the Treasury).

__ (40) 52.226-4, Notice of Disaster or Emergency Area Set-Aside (Nov 2007) (42 U.S.C. 5150).

__ (41) 52.226-5, Restrictions on Subcontracting Outside Disaster or Emergency Area (Nov 2007) (42 U.S.C. 5150).

__ (42) 52.232-29, Terms for Financing of Purchases of Commercial Items (Feb 2002) (41 U.S.C. 255(f), 10 U.S.C. 2307(f)).

__ (43) 52.232-30, Installment Payments for Commercial Items (Oct 1995) (41 U.S.C. 255(f), 10 U.S.C. 2307(f)).

_X_ (44) 52.232-33, Payment by Electronic Funds Transfer—Central Contractor Registration (Oct 2003) (31 U.S.C. 3332).

__ (45) 52.232-34, Payment by Electronic Funds Transfer—Other than Central Contractor Registration (May 1999) (31 U.S.C. 3332).

__ (46) 52.232-36, Payment by Third Party (Feb 2010) (31 U.S.C. 3332).

__ (47) 52.239-1, Privacy or Security Safeguards (Aug 1996) (5 U.S.C. 552a).

__ (48)(i) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (Feb 2006) (46 U.S.C. Appx. 1241(b) and 10 U.S.C. 2631).

__ (ii) Alternate I (Apr 2003) of 52.247-64.

(c) The Contractor shall comply with the FAR clauses in this paragraph (c), applicable to commercial services, that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

[*Contracting Officer check as appropriate.*]

_X_ (1) 52.222-41, Service Contract Act of 1965 (Nov 2007) (41 U.S.C. 351, *et seq.*).

_X_ (2) 52.222-42, Statement of Equivalent Rates for Federal Hires (May 1989) (29 U.S.C. 206 and 41 U.S.C. 351, *et seq.*).

__ (3) 52.222-43, Fair Labor Standards Act and Service Contract Act—Price Adjustment (Multiple Year and Option Contracts) (Sep 2009) (29 U.S.C. 206 and 41 U.S.C. 351, *et seq.*).

_X_ (4) 52.222-44, Fair Labor Standards Act and Service Contract Act—Price Adjustment (Sep 2009) (29 U.S.C. 206 and 41 U.S.C. 351, *et seq.*).

__ (5) 52.222-51, Exemption from Application of the Service Contract Act to Contracts for Maintenance, Calibration, or Repair of Certain Equipment—Requirements (Nov 2007) (41 351, *et seq.*).

__ (6) 52.222-53, Exemption from Application of the Service Contract Act to Contracts for Certain Services—Requirements (Feb 2009) (41 U.S.C. 351, *et seq.*).

__ (7) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations (Mar 2009) (Pub. L. 110-247).

__ (8) 52.237-11, Accepting and Dispensing of $1 Coin (Sept 2008) (31 U.S.C. 5112(p)(1)).

(d) *Comptroller General Examination of Record.* The Contractor shall comply with the provisions of this paragraph (d) if this contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, and does not contain the clause at 52.215-2, Audit and Records—Negotiation.

(1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to and right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.

(2) The Contractor shall make available at its offices at all reasonable times the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR Subpart 4.7, Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.

(3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.

(e)(1) Notwithstanding the requirements of the clauses in paragraphs (a), (b), (c), and (d) of this clause, the Contractor is not required to flow down any FAR clause, other than those in this paragraph (e)(1) in a subcontract for commercial items. Unless otherwise indicated below, the extent of the flow down shall be as required by the clause—

(i) 52.203-13, Contractor Code of Business Ethics and Conduct (Apr 2010) (Pub. L. 110-252, Title VI, Chapter 1 (41 U.S.C. 251 note)).

(ii) 52.219-8, Utilization of Small Business Concerns (Dec 2010) (15 U.S.C. 637(d)(2) and (3)), in all subcontracts that offer further subcontracting opportunities. If the subcontract (except subcontracts to small business concerns) exceeds $650,000 ($1.5 million for construction of any public facility), the subcontractor must include 52.219-8 in lower tier subcontracts that offer subcontracting opportunities.

(iii) [Reserved]

(iv) 52.222-26, Equal Opportunity (Mar 2007) (E.O. 11246).

(v) 52.222-35, Equal Opportunity for Veterans (Sep 2010) (38 U.S.C. 4212).

(vi) 52.222-36, Affirmative Action for Workers with Disabilities (Oct 2010) (29 U.S.C. 793).

(vii) 52.222-40, Notification of Employee Rights Under the National Labor Relations Act (Dec 2010) (E.O. 13496). Flow down required in accordance with paragraph (f) of FAR clause 52.222-40.

(viii) 52.222-41, Service Contract Act of 1965 (Nov 2007) (41 U.S.C. 351, *et seq.*).

(ix) 52.222-50, Combating Trafficking in Persons (Feb 2009) (22 U.S.C. 7104(g)).

___Alternate I (Aug 2007) of 52.222-50 (22 U.S.C. 7104(g)).

(x) 52.222-51, Exemption from Application of the Service Contract Act to Contracts for Maintenance, Calibration, or Repair of Certain Equipment-Requirements (Nov 2007) (41 U.S.C. 351, *et seq.*).

(xi) 52.222-53, Exemption from Application of the Service Contract Act to Contracts for Certain Services-Requirements (Feb 2009) (41 U.S.C. 351, *et seq.*).

(xii) 52.222-54, Employment Eligibility Verification (JAN 2009).

(xiii) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations (Mar 2009) (Pub. L. 110-247). Flow down required in accordance with paragraph (e) of FAR clause 52.226-6.

(xiv) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (Feb 2006) (46 U.S.C. Appx. 1241(b) and 10 U.S.C. 2631). Flow down required in accordance with paragraph (d) of FAR clause 52.247-64.

(2) While not required, the contractor may include in its subcontracts for commercial items a minimal number of additional clauses necessary to satisfy its contractual obligations.

(End of clause)

14 52.222-42 STATEMENT OF EQUIVALENT RATES FOR FEDERAL HIRES (MAY 1989)

In compliance with the Service Contract Act of 1965, as amended, and the regulations of the Secretary of Labor (29 CFR Part 4), this clause identifies the classes of service employees expected to be employed under the contract and states the wages and fringe benefits payable to each if they were employed by the contracting agency subject to the provisions of 5 U.S.C. 5341 or 5332.

This Statement is for Information Only: It is not a Wage Determination

Federal Equivalent to Policy Analyst is Series GS-0301: Grade Scale: GS-7, 9, 11 – 15

Monetary Wage rates are calculated from OPM web site: http://www.opm.gov/oca/11tables/index.asp using hourly rates assuming D.C. locality pay.

Employee Class	Monetary Wage -- Fringe Benefits
Policy Analyst	Policy Analyst -- Series 0301, GS-13, $34.34

15 52.217-8 OPTION TO EXTEND SERVICES (NOV 1999)

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the IV&V Contractor within 7 calendar days of contract expiration.

16 1452.203-70 RESTRICTION ON ENDORSEMENTS -- DEPARMENT OF THE INTERIOR (JUL 1996)

The Contractor shall not refer to contracts awarded by the Department of the Interior in commercial advertising, as defined in FAR 31.205-1, in a manner which states or implies that the product or service provided is approved or endorsed by the Government, or is considered by the Government to be superior to other products or services. This restriction is intended to avoid the appearance of preference by the Government toward any product or service. The Contractor may request the Contracting Officer to make a determination as to the propriety of promotional material.

17 NRCAR 2052.204-71 SITE ACCESS BADGE REQUIREMENTS (JAN 1993)

During the life of this contract, the rights of ingress and egress for contractor personnel must be made available as required. In this regard, all contractor personnel whose duties under this contract require their presence on-site shall be clearly identifiable by a distinctive badge furnished by the Government. The Project Officer shall assist the contractor in obtaining the badges for contractor personnel. It is the sole responsibility of the contractor to ensure that each employee has proper identification at all times. All prescribed identification must be immediately delivered to the Security Office for cancellation or disposition upon the termination of employment of any contractor personnel. Contractor personnel shall have this identification in their possession during on-site performance under this contract. It is the contractor's duty to assure that contractor personnel enter only those work areas necessary for performance of contract work and to assure the safeguarding of any Government records or data that contractor personnel may come into contact with.

(End of clause)

18 NRCAR 2052.209-72 CONTRACTOR ORGANIZATIONAL CONFLICTS OF INTEREST (JAN 1993)

(a) Purpose. The primary purpose of this clause is to aid in ensuring that the contractor:

(1) Is not placed in a conflicting role because of current or planned interests (financial, contractual, organizational, or otherwise) which relate to the work under this contract; and

(2) Does not obtain an unfair competitive advantage over other parties by virtue of its performance of this contract.

(b) Scope. The restrictions described apply to performance or participation by the contractor, as defined in 48 CFR 2009.570-2 in the activities covered by this clause.

(c) Work for others.

(1) Notwithstanding any other provision of this contract, during the term of this contract, the contractor agrees to forego entering into consulting or other contractual arrangements with any firm or organization the result of which may give rise to a conflict of interest with respect to the work being performed under this contract. The contractor shall ensure that all employees under this contract abide by the provision of this clause. If the contractor has reason to believe, with respect to itself or any employee, that any proposed consultant or other contractual arrangement with any firm or organization may involve a potential conflict of interest, the contractor shall obtain the written approval of the contracting officer before the execution of such contractual arrangement.

(2) The contractor may not represent, assist, or otherwise support an NRC licensee or applicant undergoing an NRC audit, inspection, or review where the activities that are the subject of the audit, inspection, or review are the same as or substantially similar to the services within the scope of this contract (or task order as appropriate) except where the NRC licensee or applicant requires the contractor's support to explain or defend the contractor's prior work for the utility or other entity which NRC questions.

(3) When the contractor performs work for the NRC under this contract at any NRC licensee or applicant site, the contractor shall neither solicit nor perform work in the same or similar technical area for that licensee or applicant organization for a period commencing with the award of the task order or beginning of work on the site (if not a task order contract) and ending one year after completion of all work under the associated task order, or last time at the site (if not a task order contract).

(4) When the contractor performs work for the NRC under this contract at any NRC licensee or applicant site,

(i) The contractor may not solicit work at that site for that licensee or applicant during the period of performance of the task order or the contract, as appropriate.

(ii) The contractor may not perform work at that site for that licensee or applicant during the period of performance of the task order or the contract, as appropriate, and for one year thereafter.

(iii) Notwithstanding the foregoing, the contracting officer may authorize the contractor to solicit or perform this type of work (except work in the same or similar technical area) if the contracting officer determines that the situation will not pose a potential for technical bias or unfair competitive advantage.

(d) Disclosure after award.

(1) The contractor warrants that to the best of its knowledge and belief, and except as otherwise set forth in this contract, that it does not have any organizational conflicts of interest as defined in 48 CFR 2009.570-2.

(2) The contractor agrees that if, after award, it discovers organizational conflicts of interest with respect to this contract, it shall make an immediate and full disclosure in writing to the contracting officer. This statement must include a description of the action which the contractor has taken or proposes to take to avoid or mitigate such conflicts. The NRC may, however, terminate the contract if termination is in the best interest of the Government.

(3) It is recognized that the scope of work of a task-order-type contract necessarily encompasses a broad spectrum of activities. Consequently, if this is a task-order-type contract, the contractor agrees that it will disclose all proposed new work involving NRC licensees or applicants which comes within the scope of work of the underlying contract. Further, if this contract involves work at a licensee or applicant site, the contractor agrees to exercise diligence to discover and disclose any new work at that licensee or applicant site. This disclosure must be made before the submission of a bid or proposal to the utility or other regulated entity and must be received by the NRC at least 15 days before the proposed award date in any event, unless a written justification demonstrating urgency and due diligence to discover and disclose is provided by the contractor and approved by the contracting officer. The disclosure must include the statement of work, the dollar value of the proposed contract, and any other documents that are needed to fully describe the proposed work for the

regulated utility or other regulated entity. NRC may deny approval of the disclosed work only when the NRC has issued a task order which includes the technical area and, if site-specific, the site, or has plans to issue a task order which includes the technical area and, if site-specific, the site, or when the work violates paragraphs (c)(2), (c)(3) or (c)(4) of this section.

(e) Access to and use of information.

(1) If, in the performance of this contract, the contractor obtains access to information, such as NRC plans, policies, reports, studies, financial plans, internal data protected by the Privacy Act of 1974 (5 U.S.C. Section 552a (1988)), or the Freedom of Information Act (5 U.S.C. Section 552 (1986)), the contractor agrees not to:

(i) Use this information for any private purpose until the information has been released to the public;

(ii) Compete for work for the Commission based on the information for a period of six months after either the completion of this contract or the release of the information to the public, whichever is first;

(iii) Submit an unsolicited proposal to the Government based on the information until one year after the release of the information to the public; or

(iv) Release the information without prior written approval by the contracting officer unless the information has previously been released to the public by the NRC.

(2) In addition, the contractor agrees that, to the extent it receives or is given access to proprietary data, data protected by the Privacy Act of 1974 (5 U.S.C. Section 552a (1988)), or the Freedom of Information Act (5 U.S.C. Section 552 (1986)), or other confidential or privileged technical, business, or financial information under this contract, the contractor shall treat the information in accordance with restrictions placed on use of the information.

(3) Subject to patent and security provisions of this contract, the contractor shall have the right to use technical data it produces under this contract for private purposes provided that all requirements of this contract have been met.

(f) Subcontracts. Except as provided in 48 CFR 2009.570-2, the contractor shall include this clause, including this paragraph, in subcontracts of any tier. The terms contract, contractor, and contracting officer, must be appropriately modified to preserve the Government's rights.

(g) Remedies. For breach of any of the above restrictions, or for intentional nondisclosure or misrepresentation of any relevant interest required to be disclosed concerning this contract or for such erroneous representations that necessarily imply bad faith, the Government may terminate the contract for default, disqualify the contractor from subsequent contractual efforts, and pursue other remedies permitted by law or this contract.

(h) Waiver. A request for waiver under this clause must be directed in writing to the contracting officer in accordance with the procedures outlined in 48 CFR 2009.570-9.

(i) Follow-on effort. The contractor shall be ineligible to participate in NRC contracts, subcontracts, or proposals therefor (solicited or unsolicited) which stem directly from the contractor's performance of work under this contract. Furthermore, unless so directed in writing by the contracting officer, the contractor may not perform any technical consulting or management support services work or evaluation activities under this contract on any of its products or services or the products or services of another firm if the contractor has been substantially involved in the development or marketing of the products or services.

(1) If the contractor under this contract, prepares a complete or essentially complete statement of work or specifications, the contractor is not eligible to perform or participate in the initial contractual effort which is based on the statement of work or specifications. The contractor may not incorporate its products or services in the statement of work or specifications unless so directed in writing by the contracting officer, in which case the restrictions in this paragraph do not apply.

(2) Nothing in this paragraph precludes the contractor from offering or selling its standard commercial items to the Government.

(End of Clause)

ATTACHMENTS:

I. Vendor Verification of GSA Schedule
II. Wage Determination
III. Past Performance Questionnaire

THIS FORM MUST BE RETURNED AND ATTACHED TO THE RFQ PACKAGE

ACQUISITION SERVICES DIRECTORATE
Herndon

RFQ #:_____

RFQ Title:_____

Subject: Vendor Verification of appropriate use of the GSA FSS Schedule.

I hereby verify that the price quote is submitted in accordance with our GSA FSS schedule Number:_____ and is within the scope of the referenced GSA schedule contract.

Signature:_____ Date:_____

Print Full Name_____

Position Title:_____

Contact Information:

Phone:_____

Fax:_____

Email:_____

WD 05-2104 (Rev.-12) was first posted on www.wdol.gov on 06/22/2010

REGISTER OF WAGE DETERMINATIONS UNDER THE SERVICE CONTRACT ACT
By direction of the Secretary of Labor

U.S. DEPARTMENT OF LABOR
EMPLOYMENT STANDARDS ADMINISTRATION
WAGE AND HOUR DIVISION
WASHINGTON D.C. 20210

Shirley F. Ebbesen
Director

Division of
Wage Determinations

Wage Determination No.: 2005-2104
Revision No.: 12
Date Of Revision: 06/15/2010

States: District of Columbia, Maryland, Virginia

Area: District of Columbia Statewide
Maryland Counties of Calvert, Charles, Frederick, Montgomery, Prince George's, St Mary's
Virginia Counties of Alexandria, Arlington, Fairfax, Falls Church, Fauquier, King George, Loudoun, Prince William, Stafford

Fringe Benefits Required Follow the Occupational Listing

OCCUPATION CODE - TITLE	FOOTNOTE	RATE
01000 - Administrative Support And Clerical Occupations		
01011 - Accounting Clerk I		15.08
01012 - Accounting Clerk II		16.92
01013 - Accounting Clerk III		22.30
01020 - Administrative Assistant		31.41
01040 - Court Reporter		21.84
01051 - Data Entry Operator I		14.38
01052 - Data Entry Operator II		15.69
01060 - Dispatcher, Motor Vehicle		17.87
01070 - Document Preparation Clerk		14.21
01090 - Duplicating Machine Operator		14.21
01111 - General Clerk I		14.88
01112 - General Clerk II		16.24
01113 - General Clerk III		18.74
01120 - Housing Referral Assistant		25.29
01141 - Messenger Courier		13.62
01191 - Order Clerk I		15.12
01192 - Order Clerk II		16.50
01261 - Personnel Assistant (Employment) I		18.15
01262 - Personnel Assistant (Employment) II		20.32
01263 - Personnel Assistant (Employment) III		22.65
01270 - Production Control Clerk		22.03
01280 - Receptionist		14.43
01290 - Rental Clerk		16.55
01300 - Scheduler, Maintenance		18.07
01311 - Secretary I		18.07
01312 - Secretary II		20.18
01313 - Secretary III		25.29
01320 - Service Order Dispatcher		16.98
01410 - Supply Technician		28.55
01420 - Survey Worker		20.03
01531 - Travel Clerk I		13.29
01532 - Travel Clerk II		14.36
01533 - Travel Clerk III		15.49
01611 - Word Processor I		15.63
01612 - Word Processor II		17.67
01613 - Word Processor III		19.95
05000 - Automotive Service Occupations		

05005 - Automobile Body Repairer, Fiberglass	25.26
05010 - Automotive Electrician	23.51
05040 - Automotive Glass Installer	22.15
05070 - Automotive Worker	22.15
05110 - Mobile Equipment Servicer	19.04
05130 - Motor Equipment Metal Mechanic	24.78
05160 - Motor Equipment Metal Worker	22.15
05190 - Motor Vehicle Mechanic	24.78
05220 - Motor Vehicle Mechanic Helper	18.49
05250 - Motor Vehicle Upholstery Worker	21.63
05280 - Motor Vehicle Wrecker	22.15
05310 - Painter, Automotive	23.51
05340 - Radiator Repair Specialist	22.15
05370 - Tire Repairer	14.44
05400 - Transmission Repair Specialist	24.78
07000 - Food Preparation And Service Occupations	
07010 - Baker	13.85
07041 - Cook I	12.55
07042 - Cook II	14.60
07070 - Dishwasher	10.11
07130 - Food Service Worker	10.66
07210 - Meat Cutter	18.08
07260 - Waiter/Waitress	9.70
09000 - Furniture Maintenance And Repair Occupations	
09010 - Electrostatic Spray Painter	19.86
09040 - Furniture Handler	14.06
09080 - Furniture Refinisher	20.23
09090 - Furniture Refinisher Helper	15.52
09110 - Furniture Repairer, Minor	17.94
09130 - Upholsterer	19.86
11000 - General Services And Support Occupations	
11030 - Cleaner, Vehicles	10.54
11060 - Elevator Operator	10.54
11090 - Gardener	17.52
11122 - Housekeeping Aide	11.83
11150 - Janitor	11.83
11210 - Laborer, Grounds Maintenance	13.07
11240 - Maid or Houseman	11.26
11260 - Pruner	11.58
11270 - Tractor Operator	16.04
11330 - Trail Maintenance Worker	13.07
11360 - Window Cleaner	12.85
12000 - Health Occupations	
12010 - Ambulance Driver	20.41
12011 - Breath Alcohol Technician	20.27
12012 - Certified Occupational Therapist Assistant	23.11
12015 - Certified Physical Therapist Assistant	21.43
12020 - Dental Assistant	17.18
12025 - Dental Hygienist	44.75
12030 - EKG Technician	27.67
12035 - Electroneurodiagnostic Technologist	27.67
12040 - Emergency Medical Technician	20.41
12071 - Licensed Practical Nurse I	19.07
12072 - Licensed Practical Nurse II	21.35
12073 - Licensed Practical Nurse III	24.13
12100 - Medical Assistant	15.01
12130 - Medical Laboratory Technician	18.04
12160 - Medical Record Clerk	17.42
12190 - Medical Record Technician	19.50
12195 - Medical Transcriptionist	18.77
12210 - Nuclear Medicine Technologist	37.60

12221 - Nursing Assistant I		10.80
12222 - Nursing Assistant II		12.14
12223 - Nursing Assistant III		13.98
12224 - Nursing Assistant IV		15.69
12235 - Optical Dispenser		20.17
12236 - Optical Technician		15.80
12250 - Pharmacy Technician		18.12
12280 - Phlebotomist		15.69
12305 - Radiologic Technologist		31.11
12311 - Registered Nurse I		27.64
12312 - Registered Nurse II		33.44
12313 - Registered Nurse II, Specialist		33.44
12314 - Registered Nurse III		40.13
12315 - Registered Nurse III, Anesthetist		40.13
12316 - Registered Nurse IV		48.10
12317 - Scheduler (Drug and Alcohol Testing)		21.73
13000 - Information And Arts Occupations		
13011 - Exhibits Specialist I		19.86
13012 - Exhibits Specialist II		24.61
13013 - Exhibits Specialist III		30.09
13041 - Illustrator I		20.48
13042 - Illustrator II		25.38
13043 - Illustrator III		31.03
13047 - Librarian		33.88
13050 - Library Aide/Clerk		14.21
13054 - Library Information Technology Systems Administrator		30.60
13058 - Library Technician		19.89
13061 - Media Specialist I		18.73
13062 - Media Specialist II		20.95
13063 - Media Specialist III		23.36
13071 - Photographer I		16.65
13072 - Photographer II		18.90
13073 - Photographer III		23.67
13074 - Photographer IV		28.65
13075 - Photographer V		33.76
13110 - Video Teleconference Technician		20.39
14000 - Information Technology Occupations		
14041 - Computer Operator I		18.92
14042 - Computer Operator II		21.18
14043 - Computer Operator III		23.60
14044 - Computer Operator IV		26.22
14045 - Computer Operator V		29.05
14071 - Computer Programmer I	(see 1)	26.36
14072 - Computer Programmer II	(see 1)	
14073 - Computer Programmer III	(see 1)	
14074 - Computer Programmer IV	(see 1)	
14101 - Computer Systems Analyst I	(see 1)	
14102 - Computer Systems Analyst II	(see 1)	
14103 - Computer Systems Analyst III	(see 1)	
14150 - Peripheral Equipment Operator		18.92
14160 - Personal Computer Support Technician		26.22
15000 - Instructional Occupations		
15010 - Aircrew Training Devices Instructor (Non-Rated)		36.47
15020 - Aircrew Training Devices Instructor (Rated)		44.06
15030 - Air Crew Training Devices Instructor (Pilot)		52.81
15050 - Computer Based Training Specialist / Instructor		36.47
15060 - Educational Technologist		35.31
15070 - Flight Instructor (Pilot)		52.81
15080 - Graphic Artist		26.80
15090 - Technical Instructor		25.08

15095 - Technical Instructor/Course Developer	30.67
15110 - Test Proctor	20.20
15120 - Tutor	20.20
16000 - Laundry, Dry-Cleaning, Pressing And Related Occupations	
16010 - Assembler	9.88
16030 - Counter Attendant	9.88
16040 - Dry Cleaner	12.94
16070 - Finisher, Flatwork, Machine	9.88
16090 - Presser, Hand	9.88
16110 - Presser, Machine, Drycleaning	9.88
16130 - Presser, Machine, Shirts	9.88
16160 - Presser, Machine, Wearing Apparel, Laundry	9.88
16190 - Sewing Machine Operator	13.78
16220 - Tailor	14.66
16250 - Washer, Machine	10.88
19000 - Machine Tool Operation And Repair Occupations	
19010 - Machine-Tool Operator (Tool Room)	21.14
19040 - Tool And Die Maker	23.38
21000 - Materials Handling And Packing Occupations	
21020 - Forklift Operator	18.02
21030 - Material Coordinator	22.03
21040 - Material Expediter	22.03
21050 - Material Handling Laborer	13.83
21071 - Order Filler	15.09
21080 - Production Line Worker (Food Processing)	18.02
21110 - Shipping Packer	15.09
21130 - Shipping/Receiving Clerk	15.09
21140 - Store Worker I	11.72
21150 - Stock Clerk	16.86
21210 - Tools And Parts Attendant	18.02
21410 - Warehouse Specialist	18.02
23000 - Mechanics And Maintenance And Repair Occupations	
23010 - Aerospace Structural Welder	27.21
23021 - Aircraft Mechanic I	25.83
23022 - Aircraft Mechanic II	27.21
23023 - Aircraft Mechanic III	28.53
23040 - Aircraft Mechanic Helper	17.54
23050 - Aircraft, Painter	24.73
23060 - Aircraft Servicer	19.76
23080 - Aircraft Worker	21.01
23110 - Appliance Mechanic	21.75
23120 - Bicycle Repairer	14.43
23125 - Cable Splicer	26.02
23130 - Carpenter, Maintenance	21.40
23140 - Carpet Layer	20.49
23160 - Electrician, Maintenance	27.98
23181 - Electronics Technician Maintenance I	24.94
23182 - Electronics Technician Maintenance II	26.47
23183 - Electronics Technician Maintenance III	27.89
23260 - Fabric Worker	19.13
23290 - Fire Alarm System Mechanic	22.91
23310 - Fire Extinguisher Repairer	17.62
23311 - Fuel Distribution System Mechanic	22.81
23312 - Fuel Distribution System Operator	19.38
23370 - General Maintenance Worker	21.43
23380 - Ground Support Equipment Mechanic	25.83
23381 - Ground Support Equipment Servicer	19.76
23382 - Ground Support Equipment Worker	21.01
23391 - Gunsmith I	17.62
23392 - Gunsmith II	20.49
23393 - Gunsmith III	22.91

23410 - Heating, Ventilation And Air-Conditioning Mechanic	23.89
23411 - Heating, Ventilation And Air Contditioning Mechanic (Research Facility)	25.17
23430 - Heavy Equipment Mechanic	22.91
23440 - Heavy Equipment Operator	22.91
23460 - Instrument Mechanic	22.59
23465 - Laboratory/Shelter Mechanic	21.75
23470 - Laborer	14.98
23510 - Locksmith	21.90
23530 - Machinery Maintenance Mechanic	23.12
23550 - Machinist, Maintenance	22.91
23580 - Maintenance Trades Helper	18.27
23591 - Metrology Technician I	22.59
23592 - Metrology Technician II	23.80
23593 - Metrology Technician III	24.96
23640 - Millwright	28.19
23710 - Office Appliance Repairer	22.96
23760 - Painter, Maintenance	21.75
23790 - Pipefitter, Maintenance	24.63
23810 - Plumber, Maintenance	22.29
23820 - Pneudraulic Systems Mechanic	22.91
23850 - Rigger	22.91
23870 - Scale Mechanic	20.49
23890 - Sheet-Metal Worker, Maintenance	22.91
23910 - Small Engine Mechanic	20.49
23931 - Telecommunications Mechanic I	29.95
23932 - Telecommunications Mechanic II	31.55
23950 - Telephone Lineman	27.41
23960 - Welder, Combination, Maintenance	22.91
23965 - Well Driller	22.91
23970 - Woodcraft Worker	22.91
23980 - Woodworker	17.62
24000 - Personal Needs Occupations	
24570 - Child Care Attendant	12.79
24580 - Child Care Center Clerk	17.77
24610 - Chore Aide	10.57
24620 - Family Readiness And Support Services Coordinator	16.90
24630 - Homemaker	18.43
25000 - Plant And System Operations Occupations	
25010 - Boiler Tender	27.30
25040 - Sewage Plant Operator	20.84
25070 - Stationary Engineer	27.30
25190 - Ventilation Equipment Tender	19.49
25210 - Water Treatment Plant Operator	20.84
27000 - Protective Service Occupations	
27004 - Alarm Monitor	20.57
27007 - Baggage Inspector	12.71
27008 - Corrections Officer	22.80
27010 - Court Security Officer	24.72
27030 - Detection Dog Handler	20.57
27040 - Detention Officer	22.80
27070 - Firefighter	24.63
27101 - Guard I	12.71
27102 - Guard II	20.57
27131 - Police Officer I	26.52
27132 - Police Officer II	29.67
28000 - Recreation Occupations	
28041 - Carnival Equipment Operator	13.59
28042 - Carnival Equipment Repairer	14.63

28043 - Carnival Equpment Worker		9.24
28210 - Gate Attendant/Gate Tender		13.01
28310 - Lifeguard		11.59
28350 - Park Attendant (Aide)		14.56
28510 - Recreation Aide/Health Facility Attendant		10.62
28515 - Recreation Specialist		18.04
28630 - Sports Official		11.59
28690 - Swimming Pool Operator		18.21
29000 - Stevedoring/Longshoremen Occupational Services		
29010 - Blocker And Bracer		23.13
29020 - Hatch Tender		23.13
29030 - Line Handler		23.13
29041 - Stevedore I		21.31
29042 - Stevedore II		24.24
30000 - Technical Occupations		
30010 - Air Traffic Control Specialist, Center (HFO)	(see 2)	39.92
30011 - Air Traffic Control Specialist, Station (HFO)	(see 2)	26.84
30012 - Air Traffic Control Specialist, Terminal (HFO)	(see 2)	29.56
30021 - Archeological Technician I		20.19
30022 - Archeological Technician II		22.60
30023 - Archeological Technician III		27.98
30030 - Cartographic Technician		27.98
30040 - Civil Engineering Technician		26.41
30061 - Drafter/CAD Operator I		20.19
30062 - Drafter/CAD Operator II		22.60
30063 - Drafter/CAD Operator III		25.19
30064 - Drafter/CAD Operator IV		31.00
30081 - Engineering Technician I		22.92
30082 - Engineering Technician II		25.72
30083 - Engineering Technician III		28.79
30084 - Engineering Technician IV		35.64
30085 - Engineering Technician V		43.61
30086 - Engineering Technician VI		52.76
30090 - Environmental Technician		27.41
30210 - Laboratory Technician		23.38
30240 - Mathematical Technician		28.94
30361 - Paralegal/Legal Assistant I		21.36
30362 - Paralegal/Legal Assistant II		26.47
30363 - Paralegal/Legal Assistant III		32.36
30364 - Paralegal/Legal Assistant IV		39.16
30390 - Photo-Optics Technician		27.98
30461 - Technical Writer I		21.93
30462 - Technical Writer II		26.84
30463 - Technical Writer III		32.47
30491 - Unexploded Ordnance (UXO) Technician I		24.74
30492 - Unexploded Ordnance (UXO) Technician II		29.93
30493 - Unexploded Ordnance (UXO) Technician III		35.88
30494 - Unexploded (UXO) Safety Escort		24.74
30495 - Unexploded (UXO) Sweep Personnel		24.74
30620 - Weather Observer, Combined Upper Air Or Surface Programs	(see 2)	25.19
30621 - Weather Observer, Senior	(see 2)	27.98
31000 - Transportation/Mobile Equipment Operation Occupations		
31020 - Bus Aide		14.32
31030 - Bus Driver		20.85
31043 - Driver Courier		13.98
31260 - Parking and Lot Attendant		10.07
31290 - Shuttle Bus Driver		15.66
31310 - Taxi Driver		13.98
31361 - Truckdriver, Light		15.66
31362 - Truckdriver, Medium		17.90

31363 - Truckdriver, Heavy	19.18
31364 - Truckdriver, Tractor-Trailer	19.18
99000 - Miscellaneous Occupations	
99030 - Cashier	10.03
99050 - Desk Clerk	11.58
99095 - Embalmer	23.05
99251 - Laboratory Animal Caretaker I	11.30
99252 - Laboratory Animal Caretaker II	12.35
99310 - Mortician	31.73
99410 - Pest Controller	17.69
99510 - Photofinishing Worker	13.20
99710 - Recycling Laborer	18.50
99711 - Recycling Specialist	22.71
99730 - Refuse Collector	16.40
99810 - Sales Clerk	12.09
99820 - School Crossing Guard	13.43
99830 - Survey Party Chief	21.94
99831 - Surveying Aide	13.63
99832 - Surveying Technician	20.85
99840 - Vending Machine Attendant	14.43
99841 - Vending Machine Repairer	18.73
99842 - Vending Machine Repairer Helper	14.43

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: Life, accident, and health insurance plans, sick leave, pension plans, civic and personal leave, severance pay, and savings and thrift plans. Minimum employer contributions costing an average of $3.50 per hour computed on the basis of all hours worked by service employees employed on the contract.

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 5 years, and 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year, New Year's Day, Martin Luther King Jr's Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4174)

THE OCCUPATIONS WHICH HAVE NUMBERED FOOTNOTES IN PARENTHESES RECEIVE THE FOLLOWING:

1) COMPUTER EMPLOYEES: Under the SCA at section 8(b), this wage determination does not apply to any employee who individually qualifies as a bona fide executive, administrative, or professional employee as defined in 29 C.F.R. Part 541. Because most Computer System Analysts and Computer Programmers who are compensated at a rate not less than $27.63 (or on a salary or fee basis at a rate not less than $455 per week) an hour would likely qualify as exempt computer professionals, (29 C.F.R. 541. 400) wage rates may not be listed on this wage determination for all occupations within those job families. In addition, because this wage determination may not list a wage rate for some or all occupations within those job families if the survey data indicates that the prevailing wage rate for the occupation equals or exceeds

$27.63 per hour conformances may be necessary for certain nonexempt employees. For example, if an individual employee is nonexempt but nevertheless performs duties within the scope of one of the Computer Systems Analyst or Computer Programmer occupations for which this wage determination does not specify an SCA wage rate, then the wage rate for that employee must be conformed in accordance with the conformance procedures described in the conformance note included on this wage determination.

Additionally, because job titles vary widely and change quickly in the computer industry, job titles are not determinative of the application of the computer professional exemption. Therefore, the exemption applies only to computer employees who satisfy the compensation requirements and whose primary duty consists of:

(1) The application of systems analysis techniques and procedures, including consulting with users, to determine hardware, software or system functional specifications;

(2) The design, development, documentation, analysis, creation, testing or modification of computer systems or programs, including prototypes, based on and related to user or system design specifications;

(3) The design, documentation, testing, creation or modification of computer programs related to machine operating systems; or

(4) A combination of the aforementioned duties, the performance of which requires the same level of skills. (29 C.F.R. 541.400).

2) AIR TRAFFIC CONTROLLERS AND WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

HAZARDOUS PAY DIFFERENTIAL: An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordinance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives. Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving regrading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordance, explosives, and incendiary material differential pay.

** UNIFORM ALLOWANCE **

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage

determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of $3.35 per week (or $.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations", Fifth Edition, April 2006, unless otherwise indicated. Copies of the Directory are available on the Internet. A links to the Directory may be found on the WHD home page at http://www.dol.gov/esa/whd/ or through the Wage Determinations On-Line (WDOL) Web site at http://wdol.gov/.

REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE {Standard Form 1444 (SF 1444)}

Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination. Such conformed classes of employees shall be paid the monetary wages and furnished the fringe benefits as are determined. Such conforming process shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees. The conformed classification, wage rate, and/or fringe benefits shall be retroactive to the commencement date of the contract. {See Section 4.6 (C)(vi)} When multiple wage determinations are included in a contract, a separate SF 1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

1) When preparing the bid, the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).

2) After contract award, the contractor prepares a written report listing in order proposed classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.

3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent

information including the position of the contractor and the employees, to the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, for review. (See section 4.6(b)(2) of Regulations 29 CFR Part 4).

4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.

5) The contracting officer transmits the Wage and Hour decision to the contractor.

6) The contractor informs the affected employees.

Information required by the Regulations must be submitted on SF 1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" (the Directory) should be used to compare job definitions to insure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination.

Attachment III

Past Performance Questionnaire

INSTRUCTIONS TO REFERENCES COMPLETING THIS FORM: Send this questionnaire directly to the following email addresses: Nicole.Fuselier@aqd.nbc.gov and Melissa.Onyszko@aqd.nbc.gov Contact Nicole Fuselier directly at 703-964-4809 or Melissa Onyszko at 703-964-3638 if necessary. This completed form must be received at the email address noted prior to 10 AM ET on May 19, 2011. Forms received after that date and time will not be accepted.

Evaluating Organization:	**Reporting Period: From To**	
Contracting Office:	**Contract Number:**	**Order Number:**

Contractor Name:	**Contractor Address:**	
DUNS:	**Country:**	**TIN:**
Additional or Alternate Contractor Name:		

NAICS:	**Commodity Code:**	**Contract Type:**

Contract Award Date:	**Contract Expiration Date:**	**Contract Value: $**

Requirement Description:

Ratings

Please rate the contractor's performance by checking the number which corresponds to the rating for each rating category.

1. Quality of Product or Service, including:

- *The degree of usefulness and value to the customer of the services and products delivered.*
- *The degree to which the key objectives and initial intent of the contract was met.*
- *Did the work products contain relatively few substantial deficiencies?*
- *Did the work products contain detailed, logical, and insightful analysis and recommendations, use of appropriate statistical methods, insight into potential program vulnerabilities, etc.?*

☐Unsatisfactory ☐Poor ☐Fair ☐Good ☐Excellent ☐ Outstanding

Comments for <u>Quality of Product or Service</u>

2. Cost Control

☐Unsatisfactory ☐Poor ☐Fair ☐Good ☐Excellent ☐
Outstanding

Comments for <u>Cost Control</u>

3. Timeliness of Performance, including:

- *The degree to which the key objectives and initial intent of the contract was met concerning agency program deadlines*

☐Unsatisfactory ☐Poor ☐Fair ☐Good ☐Excellent ☐ Outstanding

Comments for <u>Timeliness of Performance</u>

4. Business Relations, including:

- *Were requested corrections to deliverables quickly and correctly made, or satisfactorily explained?*

☐Unsatisfactory ☐Poor ☐Fair ☐Good ☐Excellent ☐ Outstanding

Comments for <u>Business Relations</u>

Rating Guidelines

Quality of Product or Service

Unsatisfactory	Non-conformances are jeopardizing the achievement of contract requirements, despite use of Agency resources. Recovery is not likely. If performance cannot be substantially corrected, it constitutes a significant impediment in consideration for future awards containing similar requirements.
Poor	Overall compliance requires significant Agency resources to ensure achievement of contract requirements.
Fair	Overall compliance requires minor Agency resources to ensure achievement of contract requirements.
Good	There are no, or very minimal, quality problems, and the Contractor has met the contract requirements.
Excellent	There are no quality issues, and the Contractor has substantially exceeded the contract performance requirements without commensurate additional costs to the Government.
Outstanding	The contractor has demonstrated an outstanding performance level that was significantly in excess of anticipated achievements and is commendable as an example for others, so that it justifies adding a point to the score. It is expected that this rating will be used in those rare circumstances where contractor performance clearly exceeds the performance levels described as "Excellent".

Cost Control

Unsatisfactory	Ability to manage cost issues is jeopardizing performance of contract requirements, despite use of Agency resources. Recovery is not likely. If performance cannot be substantially corrected, this level of ability to manage cost issues constitutes a significant impediment in consideration for future awards.
Poor	Ability to manage cost issues requires significant Agency resources to ensure achievement of contract requirements.
Fair	Ability to control cost issues requires minor Agency resources to ensure achievement of contract requirements.
Good	There are no, or very minimal, cost management issues and the Contractor has met the contract requirements.
Excellent	There are no cost management issues and the Contractor has exceeded the contract requirements, achieving cost savings to the Government.
Outstanding	The contractor has demonstrated an outstanding performance level that justifies adding a point to the score. It is expected that this rating will be used in those rare circumstances where the contractor achieved cost savings and performance clearly exceeds the performance levels described as "Excellent".

Timeliness of Performance

Unsatisfactory	Delays are jeopardizing the achievement of contract requirements, despite use of Agency resources. Recovery is not likely. If performance cannot be substantially corrected, it constitutes a significant impediment in consideration for future awards.
Poor	Delays require significant Agency resources to ensure achievement of contract requirements.
Fair	Delays require minor Agency resources to ensure achievement of contract requirements.
Good	There are no, or minimal, delays that impact achievement of contract requirements.
Excellent	There are no delays and the contractor has exceeded the agreed upon time schedule.
Outstanding	The contractor has demonstrated an outstanding performance level that justifies adding a point to the score. It is expected that this rating will be used in those rare circumstances where contractor performance clearly exceeds the performance levels described as "Excellent".

Business Relations

Unsatisfactory	Response to inquiries and/or technical, service, administrative issues is not effective. If not substantially mitigated or corrected it should constitute a significant impediment in considerations for future awards.

Poor	Response to inquiries and/or technical, service, administrative issues is marginally effective.
Fair	Response to inquiries and/or technical, service, administrative issues is somewhat effective.
Good	Response to inquiries and/or technical, service, administrative issues is consistently effective.
Excellent	Response to inquiries and/or technical, service, administrative issues exceeds Government expectation.
Outstanding	The contractor has demonstrated an outstanding performance level that justifies adding a point to the score. It is expected that this rating will be used in those rare circumstances where contractor performance clearly exceeds the performance levels described as "Excellent".

Contract Instrument Review and Approval Form

Contract / Solicitation Number:	CS: Nicole Fuselier
D11PS19004	CO: Melissa Onyszko

Check One:

☐ Pre-Solicitation Documents ☒ Solicitation ☐ Award ☐ Modification ☐ Protest ☐ Termination

Instructions: This form shall be used any time a contract action (including pre-solicitation documentation, solicitations, awards, and modifications) is routed through AQD for review and approval. Use a separate form for each action (but multiple types of pre-solicitation documentation [i.e. D&F, J&A, DI-1886] may be routed together as one action with a single review and approval form). Before submitting the action to the first reviewer, the CS shall fill in the first two columns below (Reviewer and Action Required), listing each individual who must review the action and whether the individual is concurring or approving (both actions require a signature; approval indicates the final approval, which is usually the signing CO, but may be the Competition Advocate or HCA for Pre-Solicitation Documents). The reviewers shall each print his or her name, whether he or she concurs/approves or rejects, and whether comments are provided. Each reviewer must sign and date where indicated.

If comments are provided, the review shall list them in the spaces provided below, or shall reference an attached document. The CS must indicate how each the comment has been addressed on this form, or reference the attached document, and shall initial and date to acknowledge that all comments have been addressed.

Reviewer	Action Required	Name	Concur / Approve / Reject (indicate with or w/o comments)	Signature	Date
Rev	Review	Don	Concur		5/5/2011
Reviewer		Adamski	Concur		

Reviewer Name: Don Adamski

Comments: pg 8 of 38 date to be discussed with D. seems too short.

Resolution of Comments: changed to May 10 to give an extra day

Initials & Date: MF 5/5/11

Reviewer Name: Comments:	Resolution of Comments:	Initials & Date:
Reviewer Name: Comments:	Resolution of Comments:	Initials & Date:
Reviewer Name: Comments:	Resolution of Comments:	Initials & Date:
Reviewer Name: Comments:	Resolution of Comments:	Initials & Date:

REQUEST FOR QUOTATION

(THIS IS NOT AN ORDER)

THIS RFQ [ ] IS [X] IS NOT A SMALL BUSINESS SET-ASIDE

PAGE 1 OF PAGES 38

1. REQUEST NO.	2. DATE ISSUED	3. REQUISITION/PURCHASE REQUEST NO.	4. CERT. FOR NAT. DEF. UNDER BDSA REG. 2 AND/OR DMS REG. 1	RATING
D11PS19004	05/03/2011			

5a. ISSUED BY
NBC - Acquisition Services Directorate
381 Elden Street, Suite 4000

Herndon,VA 20170-4817

6. DELIVER BY *(Date)*

7. DELIVERY
[X] FOB DESTINATION [ ] OTHER *(See Schedule)*

5b. FOR INFORMATION CALL *(No collect calls)*

NAME	TELEPHONE NUMBER
Nicole Fuselier	(703) 964-4809 ext.

9. DESTINATION
a. NAME OF CONSIGNEE
ATTN:
b. STREET ADDRESS
No Destination Addresses Defined
c. CITY

8. TO:
a. NAME No Vendor Information Available
b. STREET ADDRESS
d. CITY | e. STATE | f. ZIP CODE

d. STATE | e. ZIP CODE

10. PLEASE FURNISH QUOTATIONS TO THE ISSUING OFFICE IN BLOCK 5A ON OR BEFORE CLOSE OF BUSINESS *(Date)*
05/16/2011

IMPORTANT: This is a request for information, and quotations furnished are not offers. If you are unable to quote, please so indicate on this form and return it to the address in Block 5a. This request does not commit the Government to pay any costs incurred in the preparation of the submission of this quotation or to contract for supplies or service. Supplies are of domestic origin unless otherwise indicated by quoter. Any representations and/or certifications attached to this Request for Quotations must be completed by the quoter.

11. SCHEDULE *(Include applicable Federal, State, and local taxes)*

ITEM NO. (a)	SUPPLIES/ SERVICES (b)	QUANTITY (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)
	SEE SCHEDULE				

12. DISCOUNT FOR PROMPT PAYMENT	a. 10 CALENDAR DAYS (%)	b. 20 CALENDAR DAYS (%)	c. 30 CALENDAR DAYS (%)	d. CALENDAR DAYS NUMBER	d. CALENDAR DAYS PERCENTAGE

NOTE: Additional provisions and representations [X] are [ ] are not attached.

13. NAME AND ADDRESS OF QUOTER	14. SIGNATURE OF PERSON AUTHORIZED TO SIGN QUOTATION	15. DATE OF QUOTATION
a. NAME OF QUOTER		
b. STREET ADDRESS	16. SIGNER	
	a. NAME *(Type or print)*	b. TELEPHONE AREA CODE
c. COUNTY		
d. CITY | e. STATE | f. ZIP CODE	c. TITLE *(Type or print)*	NUMBER

No Funding Information

Line Item Number	Description	(Start Date to End Date)	Quantity	Unit of Issue	Unit Price	Total Cost (Includes Discounts)
0001	Updating Strategic Plan FY 2008-2013		1.00	UN	$	$

(06/01/2011 to 11/01/2011)

Contractor shall conduct meetings and facilitation sessions
Contractor shall produce and deliver an electronic Microsoft Word version of the OIG initial draft strategic plan to the NRC OIG project officer by or around July 27, 2011, and a final draft strategic plan by or around August 22, 2011.

10 AM

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5	Service of Protest
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7	Use and Disclosure of Proposal Information –Department of the Interior
8	**STATEMENT OF WORK**
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11	Certification of Conflict of Interest
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	Attachment I – Vendor Verification of GSA Schedule
	Attachment II – Wage Determination
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There is only one designated COTR for this contract who has the authority to act as the designated Contracting Officer's Technical Representative.

1 INSTRUCTIONS TO OFFERORS-COMMERCIAL ITEMS

52.212-01 Instructions to Offerors -- Commercial Items (JUN 2008) is incorporated by reference.

52.212-01 ADDENDUM to Instructions to Offerors - Commercial Items

The Government anticipates that this effort will performed under GSA's FSS Number 874—Mission Oriented Business Integrated Services (MOBIS) under Special Item Number (SIN) Number 874-1—MOBIS Consulting Services. The codes for this requirement are as follows: NAICS code Number 541611—Administrative Management & General Management Consulting Services, and Product Service Code R409— Program Review, Development Services. The NAICS small business size standard is $7 million.

Offer shall be submitted on the SF 18 (52.212-1 (b) (11)).

Offeror agrees to hold the prices in its offer firm for 60 calendar days (52.212-1 (c)).

Offeror shall submit one offer and is not encouraged to submit multiple offers (52.212-1 (e)).

The Government intends to award a single contract (52.212-1 (h)).

GUIDELINES FOR REQUEST FOR QUOTE

Request for Quote (RFQ), Solicitation Number D11PS19004

The US Department of Interior, through Acquisition Services Directorate (AQD), is issuing this solicitation as a RFQ on behalf of the Nuclear Regulatory Commission (NRC). This RFQ is being issued pursuant to Federal Acquisition Regulation (FAR) Part 8.4—General Services Administration (GSA) Federal Supply Schedules (FSS). The offeror must have an existing FSS. This requirement is for the purpose of entering into a Task Order (TO) for Facilitation Support to Update the NRC-OIG FY 2008-2013 Strategic Plan. The solicitation document and incorporated provisions and clauses are those in effect through Federal Acquisition Circular (FAC) 2005-50.

Acquisition Services Directorate operates as a Federal Franchise Fund Contracting Office under the authority of the Government Management Reform Act and provides contracting support to Federal Civilian and Department of Defense Agencies. AQD will handle the solicitation and resultant contract administration, as well as payment of invoices.

PERIOD OF PERFORMANCE

The resultant award will have an anticipated period of performance from June 1, 2011 through November 1, 2011.

CONTRACT TYPE

The resultant award will be labor-hour. No other direct costs or travel costs are anticipated under this order.

INSTRUCTIONS

Offeror shall submit three volumes: 1) Technical, 2) Price; and, 3) Past Performance. No pricing information should be included in the technical volume. Any pricing information included in the technical volume will be removed prior to the technical evaluation team receiving the technical quote. Additionally, the technical evaluation team will not see the past performance volume. Therefore, any technical information necessary for the Government to perform the technical evaluation must be included in the technical volume.

Your Quote MUST include the following information on the title page of each volume:

A. Tax identification number (TIN)
B. Dun & Bradstreet Number (DUNS)
C. Complete Business Mailing Address
D. Contact Name
E. Contact Phone
F. Contact Fax Number
G. Contact email address
H. GSA Contract Number
I. RFQ order number and project title

Offeror must also ensure that their firm is registered with the Central Contractor Registration (CCR). For information, refer to http://www.ccr.gov.

Offeror must submit with its technical quote the completed FAR 52.212-3 and a completed Contractor Organizational Conflicts of Interest Representation. If the Offeror's Representations and Certifications are registered on the ORCA website, it must be indicated in the technical volume of the offer.

Offeror shall verify in writing as part of their technical submission that their quoted solution is within the scope of their referenced GSA Schedule contract(s) (utilize Vendor Verification Form). Additionally, an (electronic) copy of the Offeror's GSA Contract, (including contract clauses) listing the applicable labor categories and fixed rates, shall be part of the technical submission. Fixed rates shall include all costs and fees, including overhead and profits, and the price quote shall identify any reduction in Schedule rates offered. If the Offeror is planning on entering into a teaming arrangement with another FSS contract holder, a copy of that teaming arrangement must be provided with their technical quote. An electronic copy of the teaming member's GSA contract must also be provided, to include all clauses, labor categories, and fixed rates.

APPLICABLE PROVISIONS AND CLAUSES

All clauses within the GSA schedule contract, against which the order will be awarded, apply to this solicitation and the resultant order, as applicable. However, updated clauses in this solicitation will supersede any GSA schedule contract clauses in the Schedule contract. Provisions and clauses included in this solicitation are available to view in full text at: http://farsite.hill.af.mil/vffara.htm.

The quote shall demonstrate that the offeror's plan to accomplish the effort is clear, feasible, and practical, including recognition of potential difficulties in performance and appropriateness and soundness of quoted solutions. The following technical evaluation factors will be evaluated on an adjectival basis: 1) Personnel qualifications, availability and experience; 2) understanding the contract requirement; and 3) past performance.

TECHNICAL VOLUME

The offeror shall provide a technical response divided into the sections indicated below for the technical evaluation criteria, taking a holistic approach to the requirements. No pricing information shall be included in the technical volume.

The contractor shall address the following:

1. Personnel Qualifications, Availability and Experience

The contractor shall have in-depth knowledge of current laws, regulations, and directives that guide the strategic planning and budget formulation process within the Federal Government. The requirements include those contained within the GPRA Modernization Act of 2010, as well as other applicable OMB guidance and directives.

The contractor shall have extensive knowledge of the strategic planning process as well as extensive experience facilitating the development and revision of Federal agency strategic plans and performance measures to include in particular Offices of Inspectors General within the Federal government. Further, the contractor must demonstrate a thorough understanding of the mission of an Inspector General within a Federal agency with working knowledge of both the audit and investigative functions within the OIG. The contractor also shall demonstrate a solid understanding of NRC's mission and the challenges it faces in meeting its statutory mandates in the current regulatory environment.

The proposed key personnel must be a senior member of the company; have experience addressing and working with senior officials within the Federal government, and be available to begin this engagement on June 1, 2011.

2. Understanding the Contract Requirements

Offeror shall discuss their understanding of the work to be performed as set forth in the Statement of Work.PAST PEFORMANCE VOLUME

Past performance will be evaluated utilizing adjectival ratings. Past performance offers information relevant to help the Government gauge the success of the vendor in providing the required services. Past performance information will be utilized to determine the quality of the contractor's past performance as it relates to the probability of success for the required effort. Please ensure that the telephone numbers listed are correct and active for all points of contact listed prior to submission. The Government may also consider information obtained through other sources and will utilize the Past Performance Information Retrieval System (PPIRS). In addition, the contractor has the opportunity to identify past or current contracts (including Federal, State and local Government, and private) for efforts similar to the Government requirement. This solicitation also authorizes offerors to provide information on problems encountered on the identified contracts and the offeror's corrective actions. The Government shall consider this information, as well as information obtained from any other sources, when evaluating the offeror's past performance. The source selection authority shall determine the relevance of similar past performance information. **Offerors shall provide the following information for projects similar in scope to that described in the solicitation**:

- A list of three (3) references for contracts performed within the last three (3) years for the Federal Government and/or commercial customers that demonstrate recent and relevant past performance for the type of work described in this Statement of Work.
- Include the following information:
  - Project title and description;
  - Contract number, type of contract, and amount;
  - Government agency or organization;
  - COTR's name, address and telephone number;
  - Current status; (e.g. completed and/or if in progress, start and estimated completion dates.)
  - Key personnel; and (please highlight those individuals who worked on the relevant project(s) and are also being proposed for this effort.)
  - A brief narrative of why you deem the reference relevant to this effort and the SOW paragraph to which the reference applies.
  - Problems encountered

Offerors shall send the Past Performance Questionnaire (Attachment III to this solicitation) to the references provided. The references shall complete and provide directly to the Melissa Onyszko at the following email address:

Melissa.Onyszko@aqd.nbc.gov and Nicole.Fuselier@aqd.nbc.gov no later than the date and time specific on the Questionnaire. Questionnaires submitted after the date and time noted will not be accepted.

PRICING INSTRUCTIONS

The Price Volume shall be separate from the Technical and Past Performance Volumes. The Offeror shall only include pricing information in the pricing volume. The price quote must include the following, separated according to task within the statement of work.

1) Prices for all work identified in this solicitation, including labor categories, rates, and quoted hours. No travel expenses or other direct costs are anticipated on this requirement. If the Offeror is entering into a teaming arrangement with another FSS contractor holder the labor categories and hours must indicate to which company they apply. If the Offeror will be subcontracting part of the work the subcontractor's hours must be billed utilizing the Offeror's rates quoted for this procurement. The subcontractor labor categories and hours must be identified.

The offer shall include no open market items in its quote. Open market items are those items not listed on the FSS contract.

Estimated Level of Effort:

The government anticipates that the number of hours required for this project is 150. This includes approximately 30 hours for approximately four facilitation sessions and 120 hours for pre and post meeting preparations, telephone conferences, product evaluation and reporting, document preparation, and consulting services. However, the contractor is not required to quote this number of hours and should determine the appropriate number of hours based on its own experience and expertise.

NOTE: In an effort to receive the highest quality solution at the lowest possible price the Government highly encourages the Offeror to provide discounts on the labor rates for this requirement.

AWARD

The Government's objective is to obtain the highest technical quality considered necessary to achieve the project objectives at a fair and reasonable price which represents the best value to the Government. The Government intends to make a single award. Partial quotes will not be accepted.

ASSUMPTIONS AND CONDITIONS

The Offeror shall detail all assumptions and conditions upon which the Offeror's quotation is based. If no assumptions or conditions are taken by the Contractor, this section should include the statement, "No assumptions or conditions are taken." Technical assumptions should be included in the technical volume and price assumptions should be included in the price volume.

GENERAL INFORMATION

PAGE LIMITS:

Quotes	Page Limit
Technical Volume	Maximum of 10 pages
Price Volume	Maximum of 5 pages
Past Performance	Maximum of 5 pages

The page limits applying to the Technical Volume excludes any attachments/appendices (Vendor Verification Form, GSA Schedule contract, completed provisions)

RFQ DUE DATE:

The due date for response to this RFQ at the addresses specified below is on or before 10:00 AM ET May 16, 2011. Each volume shall be sent in separate attachments to the following email addresses: Melissa.Onyszko@aqd.nbc.gov and Nicole.Fuselier@aqd.nbc.gov.

NOTE: Due to email server and pipeline limitations, please limit the size of each email with attachments to 10MB.

RFQ QUESTIONS:

If you have questions regarding this requirement, please submit your inquiries immediately via email but no later than 3 PM ET on May 9, 2011 to Nicole.Fuselier@aqd.nbc.gov. The Government anticipates releasing the responses to any questions received on or before May 9, 2011, around approximately May 12, 2011.

2 52.212-02 EVALUATIONS – COMMERCIAL ITEMS (JAN 1999)

The Government will award a contract resulting from this solicitation to the responsible offeror whose offer conforming to the solicitation will be most advantageous to the Government, price and other factors considered.

Technical and Past Performance:

The following evaluation factors will be evaluated utilizing adjectival ratings and are weighted as noted below:

1. Personnel Qualifications, Availability, and Experience (70%)
2. Understanding the Contract Requirements (15%)
3. Past Performance (15%)

1. Personnel Qualifications, Availability, and Experience

The contractor has demonstrated in-depth knowledge of current laws, regulations, and directives that guide the strategic planning and budget formulation process within the Federal Government. The requirements include those contained within the GPRA Modernization Act of 2010, as well as other applicable OMB guidance and directives.

The contractor has demonstrated extensive knowledge of the strategic planning process as well as extensive experience facilitating the development and revision of Federal agency strategic plans and performance measures to include in particular Offices of Inspectors General within the Federal government. Further, the contractor demonstrated a thorough understanding of the mission of an Inspector General within a Federal agency with working knowledge of both the audit and investigative functions within the OIG. The contractor has demonstrated a solid understanding of NRC's mission and the challenges it faces in meeting its statutory mandates in the current regulatory environment.

The proposed key personnel is a senior member of the company; has experience addressing and working with senior officials within the Federal government, and is available to begin this engagement on or around June 1, 2011.

2. Understanding the Contract Requirements

The contractor demonstrates a clear understanding of all the requirements to be met under the statement of work.

3. Past Performance

Past Performance—on this factor the Government will evaluate the quality of previous work products the Offeror and its key personnel have produced. Aspects which will be considered include customer satisfaction and business relations, such as:

- Usefulness and value of the services and products delivered (e.g., recommendations in previous work products were generally adopted).
- The key objectives and initial intent of the contracts were met (customer expectations).
- Previous work products contained relatively few substantial deficiencies, and the requested corrections were quickly and correctly made or satisfactorily explained;
- Previous work products contained detailed, logical, and insightful analysis and recommendations, use of appropriate statistical methods, insight into potential program vulnerabilities, etc.

The areas of past performance surveyed are included in Past Performance Questionnaire, included in the solicitation. The Government may also consider past performance information obtained through other sources, including the Past Performance Information Retrieval System (PPIRS). If an offeror has no record of past performance from the last three years preceding the closing date of the solicitation the offeror will receive a "neutral" rating and will not be evaluated favorably or unfavorably on the evaluation factor.

Price:

The price quote will be evaluated to determine if it's fair and reasonable. The realism of quoted price will be evaluated as a reflection of the Offeror's understanding of the requirements. The quoted price will be evaluated separately but in conjunction with the technical and past performance elements as technical and past performance when combined are more important than price. A quoted price that is considered by the Government to be too low to accomplish the quoted technical approach may constitute a potential performance risk to the Government in terms of quality and ability to meet delivery schedules.

Award shall be made after determining that the offer represents the best value to the Government and the price is fair and reasonable. The Government's objective is to obtain the highest technical quality considered necessary to achieve the project objectives, with a realistic and reasonable cost. The Government intends to make a single award. Quotes will be reviewed and evaluated in accordance with FAR Part 8.4. Partial quotes will not be accepted.

(b) Any option would be exercised in accordance with FAR 52.217-8.

(c) A written notice of award or acceptance of an offer mailed or otherwise furnished to the successful offeror within the time for acceptance specified in the offer, shall result in a binding contract without further action by either party. Before the offer's specified expiration time, the Government may accept an offer (or part of an offer), whether or not there are negotiations after its receipt, unless a written notice of withdrawal is received before award.

3 52.212-03 OFFEROR REPRESENTATIONS AND CERTIFICATIONS – COMMERCIAL ITEMS (April 2011)

An offeror shall complete only paragraph (b) of this provision if the offeror has completed the annual representations and certifications electronically at http://orca.bpn.gov. If an offeror has not completed the annual representations and certifications electronically at the ORCA website, the offeror shall complete only paragraphs (c) through (o) of this provision.

(a) *Definitions*. As used in this provision—

"Economically disadvantaged women-owned small business (EDWOSB) concern" means a small business concern that is at least 51 percent directly and unconditionally owned by, and the management and daily business operations of which are controlled by, one or more women who are citizens of the United States and who are economically disadvantaged in accordance with 13 CFR part 127. It automatically qualifies as a women-owned small business eligible under the WOSB Program.

"Forced or indentured child labor" means all work or service—

(1) Exacted from any person under the age of 18 under the menace of any penalty for its nonperformance and for which the worker does not offer himself voluntarily; or

(2) Performed by any person under the age of 18 pursuant to a contract the enforcement of which can be accomplished by process or penalties.

"Inverted domestic corporation" means a foreign incorporated entity which is treated as an inverted domestic corporation under 6 U.S.C. 395(b), *i.e.*, a corporation that used to be incorporated in the United States, or used to be a partnership in the United States, but now is incorporated in a foreign country, or is a subsidiary whose parent corporation is incorporated in a foreign country, that meets the criteria specified in 6 U.S.C. 395(b), applied in accordance with the rules and definitions of 6 U.S.C. 395(c).

"Manufactured end product" means any end product in Federal Supply Classes (FSC) 1000-9999, except—

(1) FSC 5510, Lumber and Related Basic Wood Materials;

(2) Federal Supply Group (FSG) 87, Agricultural Supplies;

(3) FSG 88, Live Animals;

(4) FSG 89, Food and Related Consumables;

(5) FSC 9410, Crude Grades of Plant Materials;

(6) FSC 9430, Miscellaneous Crude Animal Products, Inedible;

(7) FSC 9440, Miscellaneous Crude Agricultural and Forestry Products;

(8) FSC 9610, Ores;

(9) FSC 9620, Minerals, Natural and Synthetic; and

(10) FSC 9630, Additive Metal Materials.

"Place of manufacture" means the place where an end product is assembled out of components, or otherwise made or processed from raw materials into the finished product that is to be provided to the Government. If a product is disassembled and reassembled, the place of reassembly is not the place of manufacture.

"Restricted business operations" means business operations in Sudan that include power production activities, mineral extraction activities, oil-related activities, or the production of military equipment, as those terms are defined in the Sudan Accountability and Divestment Act of 2007 (Pub. L. 110-174). Restricted business operations do not include business operations that the person (as that term is defined in Section 2 of the Sudan Accountability and Divestment Act of 2007) conducting the business can demonstrate—

(1) Are conducted under contract directly and exclusively with the regional government of southern Sudan;

(2) Are conducted pursuant to specific authorization from the Office of Foreign Assets Control in the Department of the Treasury, or are expressly exempted under Federal law from the requirement to be conducted under such authorization;

(3) Consist of providing goods or services to marginalized populations of Sudan;

(4) Consist of providing goods or services to an internationally recognized peacekeeping force or humanitarian organization;

(5) Consist of providing goods or services that are used only to promote health or education; or

(6) Have been voluntarily suspended.

"Service-disabled veteran-owned small business concern"—

(1) Means a small business concern—

(i) Not less than 51 percent of which is owned by one or more service-disabled veterans or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more service-disabled veterans; and

(ii) The management and daily business operations of which are controlled by one or more service-disabled veterans or, in the case of a service-disabled veteran with permanent and severe disability, the spouse or permanent caregiver of such veteran.

(2) Service-disabled veteran means a veteran, as defined in 38 U.S.C. 101(2), with a disability that is service-connected, as defined in 38 U.S.C. 101(16).

"Small business concern" means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the criteria in 13 CFR Part 121 and size standards in this solicitation.

"Veteran-owned small business concern" means a small business concern—

(1) Not less than 51 percent of which is owned by one or more veterans (as defined at 38 U.S.C. 101(2)) or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more veterans; and

(2) The management and daily business operations of which are controlled by one or more veterans.

"Women-owned business concern" means a concern which is at least 51 percent owned by one or more women; or in the case of any publicly owned business, at least 51 percent of its stock is owned by one or more women; and whose management and daily business operations are controlled by one or more women.

"Women-owned small business concern" means a small business concern—

(1) That is at least 51 percent owned by one or more women; or, in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more women; and

(2) Whose management and daily business operations are controlled by one or more women.

"Women-owned small business (WOSB) concern eligible under the WOSB Program" (in accordance with 13 CFR part 127), means a small business concern that is at least 51 percent directly and unconditionally owned by, and the management and daily business operations of which are controlled by, one or more women who are citizens of the United States.

(b)

(1) *Annual Representations and Certifications.* Any changes provided by the offeror in paragraph (b)(2) of this provision do not automatically change the representations and certifications posted on the Online Representations and Certifications Application (ORCA) website.

(2) The offeror has completed the annual representations and certifications electronically via the ORCA website at http://orca.bpn.gov. After reviewing the ORCA database information, the offeror verifies by submission of this offer that the representations and certifications currently posted electronically at FAR 52.212-3, Offeror Representations and Certifications—Commercial Items, have been entered or updated in the last 12 months, are current, accurate, complete, and applicable to this solicitation (including the business size standard applicable to the NAICS code referenced for this solicitation), as of the date of this offer and are incorporated in this offer by reference (see FAR 4.1201), except for paragraphs _____.

[*Offeror to identify the applicable paragraphs at (c) through (o) of this provision that the offeror has completed for the purposes of this solicitation only, if any.*

These amended representation(s) and/or certification(s) are also incorporated in this offer and are current, accurate, and complete as of the date of this offer.

Any changes provided by the offeror are applicable to this solicitation only, and do not result in an update to the representations and certifications posted on ORCA.]

(c) Offerors must complete the following representations when the resulting contract will be performed in the United States or its outlying areas. Check all that apply.

(1) *Small business concern.* The offeror represents as part of its offer that it o is, o is not a small business concern.

(2) *Veteran-owned small business concern.* [*Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.*] The offeror represents as part of its offer that it o is, o is not a veteran-owned small business concern.

(3) *Service-disabled veteran-owned small business concern.* [*Complete only if the offeror represented itself as a veteran-owned small business concern in paragraph (c)(2) of this provision.*] The offeror represents as part of its offer that it o is, o is not a service-disabled veteran-owned small business concern.

(4) *Small disadvantaged business concern.* [*Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.*] The offeror represents, for general statistical purposes, that it o is, o is not a small disadvantaged business concern as defined in 13 CFR 124.1002.

(5) *Women-owned small business concern.* [*Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.*] The offeror represents that it o is, o is not a women-owned small business concern.

Note: Complete paragraphs (c)(8) and (c)(9) only if this solicitation is expected to exceed the simplified acquisition threshold.

(6) WOSB concern eligible under the WOSB Program. *[Complete only if the offeror represented itself as a women-owned small business concern in paragraph (c)(5) of this provision.]* The offeror represents that—

(i) It * is, * is not a WOSB concern eligible under the WOSB Program, has provided all the required documents to the WOSB Repository, and no change in circumstances or adverse decisions have been issued that affects its eligibility; and

(ii) It * is, * is not a joint venture that complies with the requirements of 13 CFR part 127, and the representation in paragraph (c)(6)(i) of this provision is accurate in reference to the WOSB concern or concerns that are participating in the joint venture. [*The offeror shall enter the name or names of the WOSB concern or concerns that are participating in the joint venture:* _____.] Each WOSB concern participating in the joint venture shall submit a separate signed copy of the WOSB representation.

(7) Economically disadvantaged women-owned small business (EDWOSB) concern. [*Complete only if the offeror represented itself as a WOSB concern eligible under the WOSB Program in (c)(6) of this provision.*] The offeror represents that—

(i) It * is, * is not an EDWOSB concern eligible under the WOSB Program, has provided all the required documents to the WOSB Repository, and no change in circumstances or adverse decisions have been issued that affects its eligibility; and

(ii) It * is, * is not a joint venture that complies with the requirements of 13 CFR part 127, and the representation in paragraph (c)(7)(ii) of this provision is accurate in reference to the EDWOSB concern or concerns that are participating in the joint venture. The offeror shall enter the name or names of the EDWOSB concern or concerns that are participating in the joint venture: _____. Each EDWOSB concern participating in the joint venture shall submit a separate signed copy of the EDWOSB representation.

(8) *Women-owned business concern (other than small business concern).* [*Complete only if the offeror is a women-owned business concern and did not represent itself as a small business concern in paragraph (c)(1) of this provision.*] The offeror represents that it o is a women-owned business concern.

(9) *Tie bid priority for labor surplus area concerns.* If this is an invitation for bid, small business offerors may identify the labor surplus areas in which costs to be incurred on account of manufacturing or production (by offeror or first-tier subcontractors) amount to more than 50 percent of the contract price:_____

(10) [*Complete only if the solicitation contains the clause at FAR* 52.219-23, *Notice of Price Evaluation Adjustment for Small Disadvantaged Business Concerns, or FAR* 52.219-25, *Small Disadvantaged Business Participation Program—Disadvantaged Status and Reporting, and the offeror desires a benefit based on its disadvantaged status.*]

(i) *General.* The offeror represents that either—

(A) It o is, o is not certified by the Small Business Administration as a small disadvantaged business concern and identified, on the date of this representation, as a certified small disadvantaged business concern in the CCR Dynamic Small Business Search database maintained by the Small Business Administration, and that no material change in disadvantaged ownership and control has occurred since its certification, and, where the concern is owned by one or more individuals claiming disadvantaged status, the net worth of each individual upon whom the certification is based does not exceed $750,000 after taking into account the applicable exclusions set forth at 13 CFR 124.104(c)(2); or

(B) It o has, o has not submitted a completed application to the Small Business Administration or a Private Certifier to be certified as a small disadvantaged business concern in accordance with 13 CFR 124, Subpart B, and a decision on that application is pending, and that no material change in disadvantaged ownership and control has occurred since its application was submitted.

(ii) o *Joint Ventures under the Price Evaluation Adjustment for Small Disadvantaged Business Concerns.* The offeror represents, as part of its offer, that it is a joint venture that complies with the requirements in 13 CFR 124.1002(f) and that the representation in paragraph (c)(10)(i) of this provision is accurate for the small disadvantaged business concern that is participating in the joint venture. [*The offeror shall enter the name of the small disadvantaged business concern that is participating in the joint venture:* _____.]

(11) *HUBZone small business concern.* [*Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.*] The offeror represents, as part of its offer, that—

(i) It o is, o is not a HUBZone small business concern listed, on the date of this representation, on the List of Qualified HUBZone Small Business Concerns maintained by the Small Business Administration, and no material changes in ownership and control, principal office, or HUBZone employee percentage have occurred since it was certified in accordance with 13 CFR Part 126; and

(ii) It o is, o is not a HUBZone joint venture that complies with the requirements of 13 CFR Part 126, and the representation in paragraph (c)(11)(i) of this provision is accurate for each HUBZone small business concern participating in the HUBZone joint venture. [The offeror shall enter the names of each of the HUBZone small business concerns participating in the HUBZone joint venture: _____.] Each HUBZone small business concern participating in the HUBZone joint venture shall submit a separate signed copy of the HUBZone representation.

(d) Representations required to implement provisions of Executive Order 11246—

(1) Previous contracts and compliance. The offeror represents that—

(i) It o has, o has not participated in a previous contract or subcontract subject to the Equal Opportunity clause of this solicitation; and

(ii) It o has, o has not filed all required compliance reports.

(2) *Affirmative Action Compliance.* The offeror represents that—

(i) It o has developed and has on file, o has not developed and does not have on file, at each establishment, affirmative action programs required by rules and regulations of the Secretary of Labor (41 cfr parts 60-1 and 60-2), or

(ii) It o has not previously had contracts subject to the written affirmative action programs requirement of the rules and regulations of the Secretary of Labor.

(e) *Certification Regarding Payments to Influence Federal Transactions (*31 U.S.C. 1352*)*. (Applies only if the contract is expected to exceed $150,000.) By submission of its offer, the offeror certifies to the best of its knowledge and belief that no Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress on his or her behalf in connection with the award of any resultant contract. If any registrants under the Lobbying Disclosure Act of 1995 have made a lobbying contact on behalf of the offeror with respect to this contract, the offeror shall complete and submit, with its offer, OMB Standard Form LLL, Disclosure of Lobbying Activities, to provide the name of the registrants. The offeror need not report regularly employed officers or employees of the offeror to whom payments of reasonable compensation were made.

(f) *Buy American Act Certificate*. (Applies only if the clause at Federal Acquisition Regulation (FAR) 52.225-1, Buy American Act—Supplies, is included in this solicitation.)

(1) The offeror certifies that each end product, except those listed in paragraph (f)(2) of this provision, is a domestic end product and that for other than COTS items, the offeror has considered components of unknown origin to have been mined, produced, or manufactured outside the United States. The offeror shall list as foreign end products those end products manufactured in the United States that do not qualify as domestic end products, *i.e.*, an end product that is not a COTS item and does not meet the component test in paragraph (2) of the definition of "domestic end product." The terms "commercially available off-the-shelf (COTS) item" "component," "domestic end product," "end product," "foreign end product," and "United States" are defined in the clause of this solicitation entitled "Buy American Act—Supplies."

(2) Foreign End Products:

Line Item No.	**Country of Origin**
_____	_____
_____	_____
_____	_____

[*List as necessary*]

(3) The Government will evaluate offers in accordance with the policies and procedures of FAR Part 25.

(g)(1) *Buy American Act—Free Trade Agreements—Israeli Trade Act Certificate*. (Applies only if the clause at FAR 52.225-3, Buy American Act—Free Trade Agreements—Israeli Trade Act, is included in this solicitation.)

(i) The offeror certifies that each end product, except those listed in paragraph (g)(1)(ii) or (g)(1)(iii) of this provision, is a domestic end product and that for other than COTS items, the offeror has considered components of unknown origin to have been mined, produced, or manufactured outside the United States. The terms "Bahrainian, Moroccan, Omani, or Peruvian end product," "commercially available off-the-shelf (COTS) item," "component," "domestic end product," "end product," "foreign end product," "Free Trade Agreement country," "Free Trade Agreement country end product," "Israeli end product," and "United States" are defined in the clause of this solicitation entitled "Buy American Act—Free Trade Agreements–Israeli Trade Act."

(ii) The offeror certifies that the following supplies are Free Trade Agreement country end products (other than Bahrainian, Moroccan, Omani, or Peruvian end products) or Israeli end products as defined in the clause of this solicitation entitled "Buy American Act—Free Trade Agreements—Israeli Trade Act":

Free Trade Agreement Country End Products (Other than Bahrainian, Moroccan, Omani, or Peruvian End Products) or Israeli End Products:

Line Item No.	Country of Origin
_____	_____
_____	_____
_____	_____

[*List as necessary*]

(iii) The offeror shall list those supplies that are foreign end products (other than those listed in paragraph (g)(1)(ii) of this provision) as defined in the clause of this solicitation entitled "Buy American Act—Free Trade Agreements—Israeli Trade Act." The offeror shall list as other foreign end products those end products manufactured in the United States that do not qualify as domestic end products, *i.e.*, an end product that is not a COTS item and does not meet the component test in paragraph (2) of the definition of "domestic end product."

Other Foreign End Products:

Line Item No.	Country of Origin
_____	_____
_____	_____
_____	_____

[*List as necessary*]

(iv) The Government will evaluate offers in accordance with the policies and procedures of FAR Part 25.

(2) *Buy American Act—Free Trade Agreements—Israeli Trade Act Certificate, Alternate I.* If Alternate I to the clause at FAR 52.225-3 is included in this solicitation, substitute the following paragraph (g)(1)(ii) for paragraph (g)(1)(ii) of the basic provision:

(g)(1)(ii) The offeror certifies that the following supplies are Canadian end products as defined in the clause of this solicitation entitled "Buy American Act—Free Trade Agreements—Israeli Trade Act":

Canadian End Products:

Line Item No.
_____
_____
_____

[*List as necessary*]

(3) *Buy American Act—Free Trade Agreements—Israeli Trade Act Certificate, Alternate II.* If Alternate II to the clause at FAR 52.225-3 is included in this solicitation, substitute the following paragraph (g)(1)(ii) for paragraph (g)(1)(ii) of the basic provision:

(g)(1)(ii) The offeror certifies that the following supplies are Canadian end products or Israeli end products as defined in the clause of this solicitation entitled "Buy American Act—Free Trade Agreements—Israeli Trade Act":

Canadian or Israeli End Products:

Line Item No.	Country of Origin

_____ _____

_____ _____

_____ _____

[*List as necessary*]

(4) *Trade Agreements Certificate.* (Applies only if the clause at FAR 52.225-5, Trade Agreements, is included in this solicitation.)

(i) The offeror certifies that each end product, except those listed in paragraph (g)(4)(ii) of this provision, is a U.S.-made or designated country end product, as defined in the clause of this solicitation entitled "Trade Agreements."

(ii) The offeror shall list as other end products those end products that are not U.S.-made or designated country end products.

Other End Products:

Line Item No.	Country of Origin
_____	_____
_____	_____
_____	_____

[*List as necessary*]

(iii) The Government will evaluate offers in accordance with the policies and procedures of FAR Part 25. For line items covered by the WTO GPA, the Government will evaluate offers of U.S.-made or designated country end products without regard to the restrictions of the Buy American Act. The Government will consider for award only offers of U.S.-made or designated country end products unless the Contracting Officer determines that there are no offers for such products or that the offers for such products are insufficient to fulfill the requirements of the solicitation.

(h) *Certification Regarding Responsibility Matters (Executive Order 12689).* (Applies only if the contract value is expected to exceed the simplified acquisition threshold.) The offeror certifies, to the best of its knowledge and belief, that the offeror and/or any of its principals—

(1) o Are, o are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency;

(2) o Have, o have not, within a three-year period preceding this offer, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a Federal, state or local government contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, violating Federal criminal tax laws, or receiving stolen property;

(3) o Are, o are not presently indicted for, or otherwise criminally or civilly charged by a Government entity with, commission of any of these offenses enumerated in paragraph (h)(2) of this clause; and

(4) o Have, o have not, within a three-year period preceding this offer, been notified of any delinquent Federal taxes in an amount that exceeds $3,000 for which the liability remains unsatisfied.

(i) Taxes are considered delinquent if both of the following criteria apply:

(A) *The tax liability is finally determined.* The liability is finally determined if it has been assessed. A liability is not finally determined if there is a pending administrative or judicial challenge. In the case of a judicial challenge to the liability, the liability is not finally determined until all judicial appeal rights have been exhausted.

(B) *The taxpayer is delinquent in making payment.* A taxpayer is delinquent if the taxpayer has failed to pay the tax liability when full payment was due and required. A taxpayer is not delinquent in cases where enforced collection action is precluded.

(ii) *Examples.*

(A) The taxpayer has received a statutory notice of deficiency, under I.R.C. §6212, which entitles the taxpayer to seek Tax Court review of a proposed tax deficiency. This is not a delinquent tax because it is not a final tax liability. Should the taxpayer seek Tax Court review, this will not be a final tax liability until the taxpayer has exercised all judicial appeal rights.

(B) The IRS has filed a notice of Federal tax lien with respect to an assessed tax liability, and the taxpayer has been issued a notice under I.R.C. §6320 entitling the taxpayer to request a hearing with the IRS Office of Appeals contesting the lien filing, and to further appeal to the Tax Court if the IRS determines to sustain the lien filing. In the course of the hearing, the taxpayer is entitled to contest the underlying tax liability because the taxpayer has had no prior opportunity to contest the liability. This is not a delinquent tax because it is not a final tax liability. Should the taxpayer seek tax court review, this will not be a final tax liability until the taxpayer has exercised all judicial appeal rights.

(C) The taxpayer has entered into an installment agreement pursuant to I.R.C. §6159. The taxpayer is making timely payments and is in full compliance with the agreement terms. The taxpayer is not delinquent because the taxpayer is not currently required to make full payment.

(D) The taxpayer has filed for bankruptcy protection. The taxpayer is not delinquent because enforced collection action is stayed under 11 U.S.C. §362 (the Bankruptcy Code).

(i) Certification Regarding Knowledge of Child Labor for *Listed End Products (Executive Order 13126).* [*The Contracting Officer must list in paragraph (i)(1) any end products being acquired under this solicitation that are included in the List of Products Requiring Contractor Certification as to Forced or Indentured Child Labor, unless excluded at* 22.1503*(b).*]

(1) *Listed end products.*

Listed End Product **Listed Countries of Origin**

_____ _____

_____ _____

(2) *Certification.* [*If the Contracting Officer has identified end products and countries of origin in paragraph (i)(1) of this provision, then the offeror must certify to either (i)(2)(i) or (i)(2)(ii) by checking the appropriate block.*]

[ ] (i) The offeror will not supply any end product listed in paragraph (i)(1) of this provision that was mined, produced, or manufactured in the corresponding country as listed for that product.

[ ] (ii) The offeror may supply an end product listed in paragraph (i)(1) of this provision that was mined, produced, or manufactured in the corresponding country as listed for that product. The offeror certifies that it has made a good faith effort to determine whether forced or indentured child labor was used to mine, produce, or manufacture any such end product furnished under this contract. On the basis of those efforts, the offeror certifies that it is not aware of any such use of child labor.

(j) *Place of manufacture.* (Does not apply unless the solicitation is predominantly for the acquisition of manufactured end products.) For statistical purposes only, the offeror shall indicate whether the place of manufacture of the end products it expects to provide in response to this solicitation is predominantly—

(1) o In the United States (Check this box if the total anticipated price of offered end products manufactured in the United States exceeds the total anticipated price of offered end products manufactured outside the United States); or

(2) o Outside the United States.

(k) *Certificates regarding exemptions from the application of the Service Contract Act.* (Certification by the offeror as to its compliance with respect to the contract also constitutes its certification as to compliance by its subcontractor if it

subcontracts out the exempt services.) [*The contracting officer is to check a box to indicate if paragraph (k)(1) or (k)(2) applies.*]

[ ] (1) Maintenance, calibration, or repair of certain equipment as described in FAR 22.1003-4(c)(1). The offeror o does o does not certify that—

(i) The items of equipment to be serviced under this contract are used regularly for other than Governmental purposes and are sold or traded by the offeror (or subcontractor in the case of an exempt subcontract) in substantial quantities to the general public in the course of normal business operations;

(ii) The services will be furnished at prices which are, or are based on, established catalog or market prices (see FAR 22.1003-4(c)(2)(ii)) for the maintenance, calibration, or repair of such equipment; and

(iii) The compensation (wage and fringe benefits) plan for all service employees performing work under the contract will be the same as that used for these employees and equivalent employees servicing the same equipment of commercial customers.

[ ] (2) Certain services as described in FAR 22.1003-4(d)(1). The offeror o does o does not certify that—

(i) The services under the contract are offered and sold regularly to non-Governmental customers, and are provided by the offeror (or subcontractor in the case of an exempt subcontract) to the general public in substantial quantities in the course of normal business operations;

(ii) The contract services will be furnished at prices that are, or are based on, established catalog or market prices (see FAR 22.1003-4(d)(2)(iii));

(iii) Each service employee who will perform the services under the contract will spend only a small portion of his or her time (a monthly average of less than 20 percent of the available hours on an annualized basis, or less than 20 percent of available hours during the contract period if the contract period is less than a month) servicing the Government contract; and

(iv) The compensation (wage and fringe benefits) plan for all service employees performing work under the contract is the same as that used for these employees and equivalent employees servicing commercial customers.

(3) If paragraph (k)(1) or (k)(2) of this clause applies—

(i) If the offeror does not certify to the conditions in paragraph (k)(1) or (k)(2) and the Contracting Officer did not attach a Service Contract Act wage determination to the solicitation, the offeror shall notify the Contracting Officer as soon as possible; and

(ii) The Contracting Officer may not make an award to the offeror if the offeror fails to execute the certification in paragraph (k)(1) or (k)(2) of this clause or to contact the Contracting Officer as required in paragraph (k)(3)(i) of this clause.

(l) *Taxpayer Identification Number (TIN) (*26 U.S.C. 6109, *31 U.S.C. 7701)*. (Not applicable if the offeror is required to provide this information to a central contractor registration database to be eligible for award.)

(1) All offerors must submit the information required in paragraphs (l)(3) through (l)(5) of this provision to comply with debt collection requirements of 31 U.S.C. 7701(c) and 3325(d), reporting requirements of 26 U.S.C. 6041, 6041A, and 6050M, and implementing regulations issued by the Internal Revenue Service (IRS).

(2) The TIN may be used by the Government to collect and report on any delinquent amounts arising out of the offeror's relationship with the Government (31 U.S.C. 7701(c)(3)). If the resulting contract is subject to the payment reporting requirements described in FAR 4.904, the TIN provided hereunder may be matched with IRS records to verify the accuracy of the offeror's TIN.

(3) *Taxpayer Identification Number (TIN).*

o TIN: _____.

o TIN has been applied for.

o TIN is not required because:

o Offeror is a nonresident alien, foreign corporation, or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the United States and does not have an office or place of business or a fiscal paying agent in the United States;

o Offeror is an agency or instrumentality of a foreign government;

o Offeror is an agency or instrumentality of the Federal Government.

(4) *Type of organization.*

o Sole proprietorship;

o Partnership;

o Corporate entity (not tax-exempt);

o Corporate entity (tax-exempt);

o Government entity (Federal, State, or local);

o Foreign government;

o International organization per 26 CFR 1.6049-4;

o Other _____.

(5) *Common parent.*

o Offeror is not owned or controlled by a common parent;

o Name and TIN of common parent:

Name _____.

TIN _____.

(m) *Restricted business operations in Sudan.* By submission of its offer, the offeror certifies that the offeror does not conduct any restricted business operations in Sudan.

(n) Prohibition on Contracting with Inverted Domestic Corporations.

(1) *Relation to Internal Revenue Code.* A foreign entity that is treated as an inverted domestic corporation for purposes of the Internal Revenue Code at 26 U.S.C. 7874 (or would be except that the inversion transactions were completed on or before March 4, 2003), is also an inverted domestic corporation for purposes of 6 U.S.C. 395 and for this solicitation provision (see FAR 9.108).

(2) *Representation.* By submission of its offer, the offeror represents that it is not an inverted domestic corporation and is not a subsidiary of one.

(o) Sanctioned activities relating to Iran.

(1) Unless a waiver is granted or an exception applies as provided in paragraph (o)(2) of this provision, by submission of its offer, the offeror certifies that the offeror, or any person owned or controlled by the offeror, does not engage in any activities for which sanctions may be imposed under section 5 of the Iran Sanctions Act of 1996.

(2) The certification requirement of paragraph (o)(1) of this provision does not apply if—

(i) This solicitation includes a trade agreements certification (*e.g.*, 52.212-3(g) or a comparable agency provision); and

(ii) The offeror has certified that all the offered products to be supplied are designated country end products.

(End of provision)

4

NRCAR 2052.209-71 Contractor Organizational Conflicts of Interest Representation (Oct 1999)

I represent to the best of my knowledge and belief that:

The award to _____ of a contract or the modification of an existing contract does / / does not / / involve situations or relationships of the type set forth in 48 CFR 2009.570-3(b).

(a) If the representation, as completed, indicates that situations or relationships of the type set forth in 48 CFR 2009.570-3(b) are involved, or the contracting officer otherwise determines that potential organizational conflicts of interest exist, the offeror shall provide a statement in writing that describes in a concise manner all relevant factors bearing on his representation to the contracting officer. If the contracting officer determines that organizational conflicts exist, the following actions may be taken:

(1) Impose appropriate conditions which avoid such conflicts;

(2) Disqualify the offeror; or

(3) Determine that it is otherwise in the best interest of the United States to seek award of the contract under the waiver provisions of 48 CFR 2009-570-9.

(b) The refusal to provide the representation required by 48 CFR 2009.570-4(b), or upon request of the contracting officer, the facts required by 48 CFR 2009.570-3(b), must result in disqualification of the offeror for award.

5 52.233-02 SERVICE OF PROTEST (SEP 2009)

(a) Protests, as defined in section 33.101 of the Federal Acquisition Regulation, that are filed directly with an agency, and copies of any protests that are filed with the Government Accountability Office (GAO), shall be served on the Contracting Officer (addressed as follows) by obtaining written and dated acknowledgment of receipt from Contracting Officer: Melissa Onyszko; 381 Elden Street, Herndon, VA 20170.

(b) The copy of any protest shall be received in the office designated above within one day of filing a protest with the GAO.

6 52.242-1 SOLICITATION PROVISIONS INCORPORATED BY REFERENCE (FEB 1998)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this/these address(es):

http://farsite.hill.af.mil/vffara.htm
http://www.nrc.gov/about-nrc/contracting/48cfr-ch20.html
http://www.doi.gov/pam/aindex.html

The following provisions are incorporated by reference:

FAR Provision	Provision Title	Provision Date
52.216-31	T&M/LH Proposal Requirements – Commercial Item Acquisition	FEB 2007

7 1452.215-71 USE AND DISCLOSURE OF PROPOSAL INFORMATION -- DEPARTMENT OF THE INTERIOR (APR 1984)

(a) Definitions. For the purposes of this provision and the Freedom of Information Act (5 U.S.C. 552), the following terms shall have the meaning set forth below:

(1) "Trade Secret" means an unpatented, secret, commercially valuable plan, appliance, formula, or process, which is used for making, preparing, compounding, treating or processing articles or materials which are trade commodities.

(2) "Confidential commercial or financial information" means any business information (other than trade secrets) which is exempt from the mandatory disclosure requirement of the Freedom of Information Act, 5 U.S.C. 552. Exemptions from mandatory disclosure which may be applicable to business information contained in proposals include exemption (4), which covers "commercial and financial information obtained from a person and privileged or confidential," and exemption (9), which covers "geological and geophysical information, including maps, concerning wells."

(b) If the offeror, or its subcontractor(s), believes that the proposal contains trade secrets or confidential commercial or financial information exempt from disclosure under the Freedom of Information Act, (5 U.S.C. 552), the cover page of each copy of the proposal shall be marked with the following legend:

"The information specifically identified on pages _____ of this proposal constitutes trade secrets or confidential commercial and financial information which the offeror believes to be exempt from disclosure under the Freedom of Information Act. The offeror requests that this information not be disclosed to the public, except as may be required by law. The offeror also requests that this information not be used in whole or part by the government for any purpose other than to evaluate the proposal, except that if a contract is awarded to the offeror as a result of or in connection with the submission of the proposal, the Government shall have the right to use the information to the extent provided in the contract."

(c) The offeror shall also specifically identify trade secret information and confidential commercial and financial information on the pages of the proposal on which it appears and shall mark each such page with the following legend:

"This page contains trade secrets or confidential commercial and financial information which the offeror believes to be exempt from disclosure under the Freedom of Information Act and which is subject to the legend contained on the cover page of this proposal."

(d) Information in a proposal identified by an offeror as trade secret information or confidential commercial and financial information shall be used by the Government only for the purpose of evaluating the proposal, except that (i) if a contract is awarded to the offeror as a result of or in connection with submission of the proposal, the Government shall have the right to use the information as provided in the contract, and (ii) if the same information is obtained from another source without restriction it may be used without restriction.

(e) If a request under the Freedom of Information Act seeks access to information in a proposal identified as trade secret information or confidential commercial and financial information, full consideration will be given to the offeror's view that the information constitutes trade secrets or confidential commercial or financial information. The offeror will also be promptly notified of the request and given an opportunity to provide additional evidence and argument in support of its position, unless administratively unfeasible to do so. If it is determined that information claimed by the offeror to be trade secret information or confidential commercial or financial information is not exempt from disclosure under the Freedom of Information Act, the offeror will be notified of this determination prior to disclosure of the information.

(f) The Government assumes no liability for the disclosure or use of information contained in a proposal if not marked in accordance with paragraphs (b) and (c) of this provision. If a request under the Freedom of Information Act is made for information in a proposal not marked in accordance with paragraphs (b) and (c) of this provision, the offeror concerned shall be promptly notified of the request and given an opportunity to provide its position to the Government. However, failure of an offeror to mark information contained in a proposal as trade secret information or confidential commercial or financial information will be treated by the Government as evidence that the information is not exempt from disclosure under the Freedom of Information Act, absent a showing that the failure to mark was due to unusual or extenuating circumstances, such as a showing that the offeror had intended to mark, but that markings were omitted from the offeror's proposal due to clerical error.

8 STATEMENT OF WORK

Nuclear Regulatory Commission

Office of the Inspector General

Statement of Work
Facilitation Support to Update the

NRC-OIG FY 2008 – 2013 Strategic Plan

1 Background

The mission of the Nuclear Regulatory Commission (NRC) is to regulate the Nation's civilian use of byproduct, source, and special nuclear materials to ensure adequate protection of public health and safety, to promote the common defense and security, and to protect the environment. The Office of Inspector General's (OIG's) mandate is to (1) independently and objectively conduct and supervise audits and investigations relating to NRC programs and operations; (2) promote effectiveness and efficiency within the agency's programs and operations, and (3) prevent and detects fraud, waste, and abuse. To accomplish its mission effectively, the NRC OIG issued its current FY 2008-2013 Strategic Plan in September 2008.

The Government Performance and Results Act of 1993 (GPRA) created the original framework for federal strategic planning and performance reporting in order to promote greater efficiency and accountability in agency spending. The NRC OIG Strategic Plan is based on this framework. It defines the Inspector General's mission, goals, and the means by which it measures its progress in addressing specific agency challenges over the course of a five year period.

On January 4, 2011, President Obama signed into law the GPRA Modernization Act of 2010 to generate more frequent, transparent, and useful data to inform decision makers and improve intra-agency performance management.

2 Scope of Work

The purpose of this requirement is to obtain a highly experienced strategic planning facilitator to support OIG senior staff in updating the NRC OIG Fiscal Years 2008-2013 Strategic Plan and associated performance measures in accordance with the newly enacted legislation and all other applicable laws and directives.

Using the existing NRC OIG strategic Planning framework, the contractor shall conduct approximately four facilitation sessions to assist OIG senior staff with the following: identify the most significant challenges that NRC faces in fulfilling its safety and security mission over the strategic planning period – fiscal years 2011 through 2016; affirm or redefine existing OIG goals, strategies, actions and performance measures, and update other plan sections as appropriate to include any additional information resulting from the recently enacted GPRA Modernization Act and other directives.

The NRC OIG project officer and the contractor shall agree upon the dates and times for the facilitation sessions after the award of the order. The facilitation work shall result in a final draft strategic plan that meets all legislative, regulatory, and Office of Management and Budget (OMB) requirements by August 22, 2011 unless another date is mutually agreed to.

3 Meetings/Facilitation Sessions

Contractor shall conduct approximately four facilitation sessions on the date, time, and place agreed to by the project officer and the contractor.

For each facilitation session the Government estimates about 25 senior staff members to include the Inspector General, Deputy Inspector General, audit managers, investigative managers, team leaders, as well as other senior OIG staff.

Additional meetings and telephone conferencing with OIG staff may be required to (1) discuss any questions that may arise while working on the draft report and, (2) obtain expert advice regarding stakeholder feedback resulting from the issuance of the final draft strategic plan.

4 Tasks

1. **Kickoff Meeting:** Within 7 business days after the award date of the purchase order, the Contractor and NRC/OIG shall agree to a time and date for a project "kick off" meeting. At the "kick off" meeting, the contractor and NRC/OIG staff will discuss the methodology that will be employed for updating the current OIG Strategic Plan to include facilitation session objectives and milestone dates for completing the tasks.

2. **Facilitation Session Summary Report:** Within 3 business days after each facilitation session, the contractor shall provide a written facilitation summary report of the issues discussed. At a minimum, the report shall include the recording of tasks completed since the last report, upcoming milestones, and any outstanding issues to be resolved. The NRC/OIG may schedule meetings or telephonic conferences with the contractor to discuss any questions that may arise while working on the draft strategic plan and to obtain contractor input and advice regarding issues that may arise during the stakeholder comment period.

3. **NRC/OIG Final Draft Strategic Plan:** Contractor shall produce and deliver an electronic Microsoft Word version of the OIG initial draft strategic plan to the NRC OIG project officer by or around July 27, 2011, and a final draft strategic plan by or around August 22, 2011.

5 Period and Place of Performance

It is anticipated that the period of performance shall commence on or around June 1, 2011 and shall expire on November 1, 2011. The contractor shall conduct the facilitation sessions and attend meetings at the NRC facility located at: 11555 Rockville Pike, Rockville, MD 20852.

6 NRC Furnished Materials and Facilities

NRC/OIG shall provide the meeting space and on-site equipment for the facilitation sessions.

7 Payment Schedule/Invoicing

The contractor shall bill no more than once monthly. Invoices shall include, as a minimum, the following information:

a) Task order/contract number

b) Billing period covered for services performed

c) For each task area under the SOW:

   i. Name of personnel

   ii. Productive Direct Labor Hours for the current billing period and cumulative to date for employee

   iii. Labor Category(s) associated with employee

   iv. Hourly Rate associated with employee

   v. Any charges incurred to date, but not being billed under the invoice

d) Timesheet for individual working on the labor-hour portion of this project including, but not limited to, the following information:

vi. Dates being invoiced

vii. Associated SOW task area

viii. Corresponding hours for each date

8 GovPay E-Invoicing

All payment requests must be submitted electronically through GovPay. "Payment request" means any request for contract financing payment or invoice payment by a contractor. To constitute a proper invoice, the GovPay payment request must conform to the requirements identified in FAR 32.905(b), "Payment Documentation and Process" and FAR 52.232-25, "Prompt Payment (OCT 2003)". To ensure the timely processing of invoices GovPay uses an automated "workflow" process to route invoices for review, approvals and payment; as required by the "Prompt Payment Act".

Detailed GovPay information for use of GovPay may be obtained on the Internet at www.govpay.gov. This web site includes user manuals, training resources, and instructions for registration and contact information for the GovPay help desk for additional support. All users can access reports on the status of their invoices.

Supporting documentation shall be attached to the GovPay invoice in the form of "flat files" in American Standard Code for Information Interchange (ASCII) and an Adobe PDF file. There is a 4MB limitation on file size for these attachments, per header or line item. Facsimile, e-mail, and scanned documents are NOT acceptable electronic forms for payment requests.

GovPay uses the contractor information in the Central Contractor Registration (CCR) database as one of the components for validating contractor registration. It is the responsibility of the contractor to submit accurate and current CCR information. Failure to register and maintain CCR information, or if it has expired, been suspended, been deleted, or could not be found, will result in rejection of your invoice. An invoice submitted during the period for which information in the CCR could not be verified must be resubmitted for payment after successfully registering or updating registration in CCR. Contractors are encouraged to review their CCR information to ensure the most current information is available for GovPay.

The CCR Assistance Center is available to provide assistance and answer questions. They can be reached at 1-888-227-2423 or on the web at http://www.ccr.gov.

9 Key Personnel

The following individuals are considered to be essential to the work being performed under this contract:

To Be Determined at Time of Award

The Contractor agrees to assign to the contract those key persons whose resumes were submitted as required to fill the requirements of the contract. No substitution or addition of personnel will be made except in accordance with this clause.

The Contractor agrees that during the contract period, no personnel substitutions will be permitted, unless such substitutions are necessitated by an individual's sudden illness, death, or termination of employment. In any of these events, the Contractor must promptly notify the Contracting Officer and COTR and provide the information required below.

If key personnel, for whatever reason, become unavailable for work under this contract for a continuous period exceeding thirty (30) working days, or are expected to devote substantially less effort to the work than indicated in its proposal, the Contractor must propose a substitution of such personnel, in accordance with the instructions below.

All proposed key personnel substitutions must be submitted, in writing, to the Contracting Officer and COTR at least

fifteen (15) calendar days prior to the proposed substitution. Each request must provide a detailed explanation of the circumstances necessitating the proposed substitution, a complete resume for the proposed substitute and any other information required by the Contracting Officer to approve or disapprove the proposed substitution(s). Resumes for key personnel substitutions must be submitted in Contractor format. All proposed substitutes (no matter when they are proposed during the performance period) mush have qualifications that are equal to or higher than the qualifications of the person being replaced.

In the event the Contractor designates additional key personnel as deemed appropriate for the requirements, the Contractor must submit to the Contracting Officer for approval the information required in paragraph (d) above.

The Contracting Officer will evaluate requests for substitution and addition of personnel and promptly notify the Contractor, in writing, whether a request is approved or disapproved.

If the Contracting Officer determines that suitable and timely replacement of key personnel who have been reassigned, terminated or have otherwise become unavailable to perform under the contract is not reasonably forthcoming, or that a resultant reduction of productive effort would impair the successful completion of the contract, the contract may be terminated by the Contracting Officer for default or for the convenience of the Government, as appropriate. Alternatively and at his discretion, if the Contracting Officer finds the Contractor to be at fault for the condition, he may equitably adjust (downward) the contract price to compensate the Government for any delay, loss, or damage as a result of the Contractor's action.

10 Department of the Interior Acquisition Policy Release (DIAPR) 2010-18 Authorities and Delegations Notice to Contractor (May 2010):

Contracting Officer's Technical Representative (COTR)

The COTR will be determined upon contract award.
(a) The Contracting Officer is the only individual authorized to enter into or terminate this contract, modify any term or condition of this contract, waive any requirement of this contract, or accept nonconforming work.
(b) The Contracting Officer will designate a Contracting Officer's Representative (COR) at time of award. The COR will be responsible for technical monitoring of the contractor's performance and deliveries. The COR will be appointed in writing, and a copy of the appointment will be furnished to the Contractor. Changes to this delegation will be made by written changes to the existing appointment or by issuance of a new appointment. The COR for this contract will be:

[fill in name, address, telephone numbers, and email address of COR at award]

(c) The COR is not authorized to perform, formally or informally, any of the following actions:
(1) Promise, award, agree to award, or execute any contract, contract modification, or notice of intent that changes or may change this contract;
(2) Waive or agree to modification of the delivery schedule;
(3) Make any final decision on any contract matter subject to the Disputes Clause;
(4) Terminate, for any reason, the Contractor's right to proceed;
(5) Obligate in any way, the payment of money by the Government.
(d) The Contractor shall comply with the written or oral direction of the Contracting Officer or authorized representative(s) acting within the scope and authority of the appointment memorandum. The Contractor need not proceed with direction that it considers to have been issued without proper authority. The Contractor shall notify the Contracting Officer in writing, with as much detail as possible, when the COR has taken an action or has issued direction (written or oral) that the Contractor considers to exceed the COR's appointment, within 3 days of the occurrence. Unless otherwise provided in this contract, the Contractor assumes all costs, risks, liabilities, and consequences of performing any work it is directed to perform that falls within any of the categories defined in paragraph (c) prior to receipt of the Contracting Officer's response issued under paragraph (e) of this clause.
(e) The Contracting Officer shall respond in writing within 30 days to any notice made under paragraph (d) of this clause.

A failure of the parties to agree upon the nature of a direction, or upon the contract action to be taken with respect thereto, shall be subject to the provisions of the Disputes clause of this contract.
(f) The Contractor shall provide copies of all correspondence to the Contracting Officer and the COR.
(g) Any action(s) taken by the Contractor, in response to any direction given by any person acting on behalf of the Government or any Government official other than the Contracting Officer or the COR acting within his or her appointment, shall be at the Contractor's risk.

13 Contracting Officer and Contract Specialist

The Contracting Officer (CO) and Contract Specialist (CS) for this effort is as follows:

Department of the Interior/National Business Center
381 Elden Street, Suite 4000,
Herndon, Virginia 20170-4817
Attn: Melissa Onyszko
Phone: 703-964-3638

Contract Specialist (CS)
381 Elden Street, Suite 4000,
Herndon, Virginia 20170-4817
Attn: Nicole Fuselier
Phone: 703-964-4809

CLAUSES

9 LIMITATION OF FUNDS AND COST

The parties estimate that performance of this Order will not cost the Government more than the following estimated amounts:

AMOUNT TO BE IDENTIFIED AT TIME OF AWARD

The Contractor agrees to use its best efforts to perform the work specified within the estimated cost. The Schedule specifies the amount presently available for payment by the Government and allotted to this Order, the items covered, and the period of performance it is estimated the allotted amount will cover. The parties contemplate that the Government will allot additional funds incrementally to the Order up to the full estimated cost to the Government specified above. The Contractor agrees to perform, or have performed, work on the Order up to the point at which the total amount paid and payable by the Government under the Order approximates but does not exceed the total amount actually allotted by the Government to the Order.

The Contractor shall notify the Contracting Officer in writing whenever it has reason to believe that --

The costs the Contractor expects to incur under this Order in the next 60 days, when added to all costs previously incurred, will exceed 75 percent of the estimated cost specified for the period of performance; or,

The total cost for the performance of this Order, will be either greater or substantially less than had been previously estimated.

As part of the notification, the Contractor shall provide the Contracting Officer a revised estimate of the total cost of performing this Order.

Except as required by other clauses of this Order, specifically citing and stated to be an exception to this clause --

The Government is not obligated to reimburse the Contractor for costs incurred in excess of the estimated cost specified for each period of performance; and,

The Contractor is not obligated to continue performance under this Order (including actions under the Termination clause of this Order) or otherwise incur costs in excess of the estimated cost specified for each period of performance, until the Contracting Officer notifies the Contractor in writing that the estimated cost has been increased and provides a revised estimated total cost of performing this Order.

No notice, communication, or representation in any form other than that specified in subparagraph above, or from any person other than the Contracting Officer, shall affect this Order's estimated cost to the Government. In the absence of the specified notice, the Government is not obligated to reimburse the Contractor for any costs in excess of the estimated cost, whether those excess costs were incurred during the course of the Order or as a result of termination.

If the estimated cost specified for any period of performance is increased, any costs the Contractor incurs before the increase that are in excess of the previously estimated cost shall be allowable to the same extent as if incurred afterward, unless the Contracting Officer issues a termination or other notice directing that the increase is solely to cover termination or other specified expenses.

10 NBCM-ACQ-6920-007 (5.3) – Required Provision for Services Contracts (Sep 2006)

This is a non-personal services contract, it is therefore, understood and agreed that the contractor and/or the contractor's employees shall: (1) perform the services specified herein as independent contractors, not as employees of the government; (2) be responsible for their own management and administration of the work required and bear sole responsibility for complying with any and all technical, schedule, or financial requirements or constraints attendant to the performance of this contract; (3) be free from supervision or control by any government employee with respect to the manner or method of performance of the services specified; and (4) pursuant to the government's right and obligation to inspect, accept or reject the work, comply with such general direction of the Contracting Officer; or the duly authorized representative as is necessary to ensure accomplishment of the contract objectives.
The contractor shall include this provision in all subcontracts for contractor support services under this contract.

11 CERTIFICATE OF CONFLICT OF INTEREST

The contractor employee may be required to sign a conflict of interest certificate if the Contracting Officer determines the contract and associated work may potentially affect the employee's or the employer's financial interest. When the Contracting Officer determines the potential exist, the contractor employee through the contract Project Manager shall be required to sign a Conflict of Interest Certificate, as follows:

TO: _____
Contracting Officer

THROUGH: _____
Contractor's Program Manager

FROM: _____
Name of Contractor Employee

I certify that I am not aware of any matter that might limit my ability to work on contracts and related actions in an objective and unbiased manner or which might place me in a position of a conflict, actual, potential, or apparent, between my responsibilities as a support contractor.

In making this certification, I have considered all my stocks, bonds, and other financial interests, and employment arrangements (past, present, or under consideration) and, to the extent known by me, all the financial interests and employment arrangements of my spouse, my minor children, and other members of my immediate household.

If, after the date of this certification, any person, firm, or other organization with which, to my knowledge, I (including my spouse, minor children, and other members of my immediate household) have a financial interest, or with which I have (or had) an employment arrangement, becomes involved in the acquisition I am responsible for, I will notify the Contracting Officer of this apparent conflict of interest. In such case, until advised to the contrary, I will not participate further in any way (by rendering advice and making recommendations) on the applicable contract and/or related action.

_____

(Signature)

_____

Date

12 52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 2008)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this address:

http://farsite.hill.af.mil/vffara.htm
http://www.nrc.gov/about-nrc/contracting/48cfr-ch20.html
http://www.doi.gov/pam/aindex.html

The following clauses are incorporated by reference:

FAR Clause	Clause Title	Clause Date
52.203-3	Gratuities	APR 1984
52.204-4	Printed or Copied Double-Sided on Recycled Paper	AUG 2000
52.204-9	Personal Identity Verification of Contractor Personnel	SEP 2007
52.212-4 Alt I	Contract Terms and Conditions – Commercial Items	JUN 2010
52.227-14	Rights in Data – General	DEC 2007
52.242-15	Stop-Work Order	AUG 1989
52.233-1	Disputes	JULY 2002

13 52.212-5 CONTRACT TERMS AND CONDITIOAL REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS-COMMERCIAL ITEMS (APR 2011)

(a) The Contractor shall comply with the following Federal Acquisition Regulation (FAR) clauses, which are incorporated in this contract by reference, to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

(1) 52.222-50, Combating Trafficking in Persons (Feb 2009) (22 U.S.C. 7104(g)).

___Alternate I (Aug 2007) of 52.222-50 (22 U.S.C. 7104(g)).

(2) 52.233-3, Protest After Award (AUG 1996) (31 U.S.C. 3553).

(3) 52.233-4, Applicable Law for Breach of Contract Claim (OCT 2004) (Pub. L. 108-77, 108-78).

(b) The Contractor shall comply with the FAR clauses in this paragraph (b) that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

[*Contracting Officer check as appropriate.*]

__ (1) 52.203-6, Restrictions on Subcontractor Sales to the Government (Sept 2006), with Alternate I (Oct 1995) (41 U.S.C. 253g and 10 U.S.C. 2402).

__ (2) 52.203-13, Contractor Code of Business Ethics and Conduct (Apr 2010) (Pub. L. 110-252, Title VI, Chapter 1 (41 U.S.C. 251 note)).

__ (3) 52.203-15, Whistleblower Protections under the American Recovery and Reinvestment Act of 2009 (June 2010) (Section 1553 of Pub. L. 111-5). (Applies to contracts funded by the American Recovery and Reinvestment Act of 2009.)

_X_ (4) 52.204-10, Reporting Executive Compensation and First-Tier Subcontract Awards (Jul 2010) (Pub. L. 109-282) (31 U.S.C. 6101 note).

__ (5) 52.204-11, American Recovery and Reinvestment Act—Reporting Requirements (Jul 2010) (Pub. L. 111-5).

_X_ (6) 52.209-6, Protecting the Government's Interest When Subcontracting with Contractors Debarred, Suspended, or Proposed for Debarment (DEC 2010) (31 U.S.C. 6101 note). (Applies to contracts over $30,000). (Not applicable to subcontracts for the acquisition of commercially available off-the-shelf items).

__ (7) 52.219-3, Notice of Total HUBZone Set-Aside or Sole-Source Award (Jan 2011) (15 U.S.C. 657a).

__ (8) 52.219-4, Notice of Price Evaluation Preference for HUBZone Small Business Concerns (JAN 2011) (if the offeror elects to waive the preference, it shall so indicate in its offer) (15 U.S.C. 657a).

__ (9) [Reserved]

__ (10)(i) 52.219-6, Notice of Total Small Business Set-Aside (June 2003) (15 U.S.C. 644).

__ (ii) Alternate I (Oct 1995) of 52.219-6.

__ (iii) Alternate II (Mar 2004) of 52.219-6.

__ (11)(i) 52.219-7, Notice of Partial Small Business Set-Aside (June 2003) (15 U.S.C. 644).

__ (ii) Alternate I (Oct 1995) of 52.219-7.

__ (iii) Alternate II (Mar 2004) of 52.219-7.

__ (12) 52.219-8, Utilization of Small Business Concerns (Jan 2011) (15 U.S.C. 637(d)(2) and (3)).

__ (13)(i) 52.219-9, Small Business Subcontracting Plan (Jan 2011) (15 U.S.C. 637(d)(4)).

__ (ii) Alternate I (Oct 2001) of 52.219-9.

__ (iii) Alternate II (Oct 2001) of 52.219-9.

__ (iv) Alternate III (Jul 2010) of 52.219-9.

__ (14) 52.219-14, Limitations on Subcontracting (Dec 1996) (15 U.S.C. 637(a)(14)).

__ (15) 52.219-16, Liquidated Damages—Subcon-tracting Plan (Jan 1999) (15 U.S.C. 637(d)(4)(F)(i)).

__ (16)(i) 52.219-23, Notice of Price Evaluation Adjustment for Small Disadvantaged Business Concerns (OCT 2008) (10 U.S.C. 2323) (if the offeror elects to waive the adjustment, it shall so indicate in its offer).

__ (ii) Alternate I (June 2003) of 52.219-23.

__ (17) 52.219-25, Small Disadvantaged Business Participation Program—Disadvantaged Status and Reporting (Dec 2010) (Pub. L. 103-355, section 7102, and 10 U.S.C. 2323).

__ (18) 52.219-26, Small Disadvantaged Business Participation Program— Incentive Subcontracting (Oct 2000) (Pub. L. 103-355, section 7102, and 10 U.S.C. 2323).

__ (19) 52.219-27, Notice of Total Service-Disabled Veteran-Owned Small Business Set-Aside (May 2004) (15 U.S.C. 657 f).

_X_ (20) 52.219-28, Post Award Small Business Program Rerepresentation (Apr 2009) (15 U.S.C. 632(a)(2)).

__ (21) 52.219-29 Notice of Total Set-Aside for Economically Disadvantaged Women-Owned Small Business (EDWOSB) Concerns (Apr 2011).

__ (22) 52.219-30 Notice of Total Set-Aside for Women-Owned Small Business (WOSB) Concerns Eligible Under the WOSB Program (Apr 2011).

_X_ (23) 52.222-3, Convict Labor (June 2003) (E.O. 11755).

__ (24) 52.222-19, Child Labor—Cooperation with Authorities and Remedies (Jul 2010) (E.O. 13126).

_X_ (25) 52.222-21, Prohibition of Segregated Facilities (Feb 1999).

_X_ (26) 52.222-26, Equal Opportunity (Mar 2007) (E.O. 11246).

__ (27) 52.222-35, Equal Opportunity for Veterans (Sep 2010)(38 U.S.C. 4212).

_X_ (28) 52.222-36, Affirmative Action for Workers with Disabilities (Oct 2010) (29 U.S.C. 793).

_X_ (29) 52.222-37, Employment Reports on Veterans (SEP 2010) (38 U.S.C. 4212).

__ (30) 52.222-40, Notification of Employee Rights Under the National Labor Relations Act (Dec 2010) (E.O. 13496).

__ (31) 52.222-54, Employment Eligibility Verification (JAN 2009). (Executive Order 12989). (Not applicable to the acquisition of commercially available off-the-shelf items or certain other types of commercial items as prescribed in 22.1803.)

__ (32)(i) 52.223-9, Estimate of Percentage of Recovered Material Content for EPA–Designated Items (May 2008) (42 U.S.C. 6962(c)(3)(A)(ii)). (Not applicable to the acquisition of commercially available off-the-shelf items.)

__ (ii) Alternate I (May 2008) of 52.223-9 (42 U.S.C. 6962(i)(2)(C)). (Not applicable to the acquisition of commercially available off-the-shelf items.)

__ (33) 52.223-15, Energy Efficiency in Energy-Consuming Products (DEC 2007) (42 U.S.C. 8259b).

__ (34)(i) 52.223-16, IEEE 1680 Standard for the Environmental Assessment of Personal Computer Products (DEC 2007) (E.O. 13423).

__ (ii) Alternate I (DEC 2007) of 52.223-16.

_X_ (35) 52.223-18, Contractor Policy to Ban Text Messaging While Driving (SEP 2010) (E.O. 13513).

__ (36) 52.225-1, Buy American Act—Supplies (Feb 2009) (41 U.S.C. 10a-10d).

__ (37)(i) 52.225-3, Buy American Act—Free Trade Agreements—Israeli Trade Act (June 2009) (41 U.S.C. 10a-10d, 19 U.S.C. 3301 note, 19 U.S.C. 2112 note, 19 U.S.C. 3805 note, Pub. L. 108-77, 108-78, 108-286, 108-302, 109-53, 109-169, 109-283, and 110-138).

__ (ii) Alternate I (Jan 2004) of 52.225-3.

__ (iii) Alternate II (Jan 2004) of 52.225-3.

__ (38) 52.225-5, Trade Agreements (AUG 2009) (19 U.S.C. 2501, *et seq.*, 19 U.S.C. 3301 note).

__ (39) 52.225-13, Restrictions on Certain Foreign Purchases (June 2008) (E.O.'s, proclamations, and statutes administered by the Office of Foreign Assets Control of the Department of the Treasury).

__ (40) 52.226-4, Notice of Disaster or Emergency Area Set-Aside (Nov 2007) (42 U.S.C. 5150).

__ (41) 52.226-5, Restrictions on Subcontracting Outside Disaster or Emergency Area (Nov 2007) (42 U.S.C. 5150).

__ (42) 52.232-29, Terms for Financing of Purchases of Commercial Items (Feb 2002) (41 U.S.C. 255(f), 10 U.S.C. 2307(f)).

__ (43) 52.232-30, Installment Payments for Commercial Items (Oct 1995) (41 U.S.C. 255(f), 10 U.S.C. 2307(f)).

_X_ (44) 52.232-33, Payment by Electronic Funds Transfer—Central Contractor Registration (Oct 2003) (31 U.S.C. 3332).

__ (45) 52.232-34, Payment by Electronic Funds Transfer—Other than Central Contractor Registration (May 1999) (31 U.S.C. 3332).

__ (46) 52.232-36, Payment by Third Party (Feb 2010) (31 U.S.C. 3332).

__ (47) 52.239-1, Privacy or Security Safeguards (Aug 1996) (5 U.S.C. 552a).

__ (48)(i) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (Feb 2006) (46 U.S.C. Appx. 1241(b) and 10 U.S.C. 2631).

__ (ii) Alternate I (Apr 2003) of 52.247-64.

(c) The Contractor shall comply with the FAR clauses in this paragraph (c), applicable to commercial services, that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

[*Contracting Officer check as appropriate.*]

_X_ (1) 52.222-41, Service Contract Act of 1965 (Nov 2007) (41 U.S.C. 351, *et seq.*).

_X_ (2) 52.222-42, Statement of Equivalent Rates for Federal Hires (May 1989) (29 U.S.C. 206 and 41 U.S.C. 351, *et seq.*).

__ (3) 52.222-43, Fair Labor Standards Act and Service Contract Act—Price Adjustment (Multiple Year and Option Contracts) (Sep 2009) (29 U.S.C. 206 and 41 U.S.C. 351, *et seq.*).

_X_ (4) 52.222-44, Fair Labor Standards Act and Service Contract Act—Price Adjustment (Sep 2009) (29 U.S.C. 206 and 41 U.S.C. 351, *et seq.*).

__ (5) 52.222-51, Exemption from Application of the Service Contract Act to Contracts for Maintenance, Calibration, or Repair of Certain Equipment—Requirements (Nov 2007) (41 351, *et seq.*).

__ (6) 52.222-53, Exemption from Application of the Service Contract Act to Contracts for Certain Services—Requirements (Feb 2009) (41 U.S.C. 351, *et seq.*).

__ (7) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations (Mar 2009) (Pub. L. 110-247).

__ (8) 52.237-11, Accepting and Dispensing of $1 Coin (Sept 2008) (31 U.S.C. 5112(p)(1)).

(d) *Comptroller General Examination of Record.* The Contractor shall comply with the provisions of this paragraph (d) if this contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, and does not contain the clause at 52.215-2, Audit and Records—Negotiation.

(1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to and right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.

(2) The Contractor shall make available at its offices at all reasonable times the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR Subpart 4.7, Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.

(3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.

(e)(1) Notwithstanding the requirements of the clauses in paragraphs (a), (b), (c), and (d) of this clause, the Contractor is not required to flow down any FAR clause, other than those in this paragraph (e)(1) in a subcontract for commercial items. Unless otherwise indicated below, the extent of the flow down shall be as required by the clause—

(i) 52.203-13, Contractor Code of Business Ethics and Conduct (Apr 2010) (Pub. L. 110-252, Title VI, Chapter 1 (41 U.S.C. 251 note)).

(ii) 52.219-8, Utilization of Small Business Concerns (Dec 2010) (15 U.S.C. 637(d)(2) and (3)), in all subcontracts that offer further subcontracting opportunities. If the subcontract (except subcontracts to small business concerns) exceeds $650,000 ($1.5 million for construction of any public facility), the subcontractor must include 52.219-8 in lower tier subcontracts that offer subcontracting opportunities.

(iii) [Reserved]

(iv) 52.222-26, Equal Opportunity (Mar 2007) (E.O. 11246).

(v) 52.222-35, Equal Opportunity for Veterans (Sep 2010) (38 U.S.C. 4212).

(vi) 52.222-36, Affirmative Action for Workers with Disabilities (Oct 2010) (29 U.S.C. 793).

(vii) 52.222-40, Notification of Employee Rights Under the National Labor Relations Act (Dec 2010) (E.O. 13496). Flow down required in accordance with paragraph (f) of FAR clause 52.222-40.

(viii) 52.222-41, Service Contract Act of 1965 (Nov 2007) (41 U.S.C. 351, *et seq.*).

(ix) 52.222-50, Combating Trafficking in Persons (Feb 2009) (22 U.S.C. 7104(g)).

___Alternate I (Aug 2007) of 52.222-50 (22 U.S.C. 7104(g)).

(x) 52.222-51, Exemption from Application of the Service Contract Act to Contracts for Maintenance, Calibration, or Repair of Certain Equipment-Requirements (Nov 2007) (41 U.S.C. 351, *et seq.*).

(xi) 52.222-53, Exemption from Application of the Service Contract Act to Contracts for Certain Services-Requirements (Feb 2009) (41 U.S.C. 351, *et seq.*).

(xii) 52.222-54, Employment Eligibility Verification (JAN 2009).

(xiii) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations (Mar 2009) (Pub. L. 110-247). Flow down required in accordance with paragraph (e) of FAR clause 52.226-6.

(xiv) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (Feb 2006) (46 U.S.C. Appx. 1241(b) and 10 U.S.C. 2631). Flow down required in accordance with paragraph (d) of FAR clause 52.247-64.

(2) While not required, the contractor may include in its subcontracts for commercial items a minimal number of additional clauses necessary to satisfy its contractual obligations.

(End of clause)

14 52.222-42 STATEMENT OF EQUIVALENT RATES FOR FEDERAL HIRES (MAY 1989)

In compliance with the Service Contract Act of 1965, as amended, and the regulations of the Secretary of Labor (29 CFR Part 4), this clause identifies the classes of service employees expected to be employed under the contract and states the wages and fringe benefits payable to each if they were employed by the contracting agency subject to the provisions of 5 U.S.C. 5341 or 5332.

This Statement is for Information Only: It is not a Wage Determination

Federal Equivalent to Policy Analyst is Series GS-0301: Grade Scale: GS-7, 9, 11 – 15

Monetary Wage rates are calculated from OPM web site: http://www.opm.gov/oca/11tables/index.asp using hourly rates assuming D.C. locality pay.

Employee Class	Monetary Wage -- Fringe Benefits
Policy Analyst	Policy Analyst – Series 0301, GS-13, $34.34

15 52.217-8 OPTION TO EXTEND SERVICES (NOV 1999)

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the IV&V Contractor within 7 calendar days of contract expiration.

16 1452.203-70 RESTRICTION ON ENDORSEMENTS – DEPARMENT OF THE INTERIOR (JUL 1996)

The Contractor shall not refer to contracts awarded by the Department of the Interior in commercial advertising, as defined in FAR 31.205-1, in a manner which states or implies that the product or service provided is approved or endorsed by the Government, or is considered by the Government to be superior to other products or services. This restriction is intended to avoid the appearance of preference by the Government toward any product or service. The Contractor may request the Contracting Officer to make a determination as to the propriety of promotional material.

17 NRCAR 2052.204-71 SITE ACCESS BADGE REQUIREMENTS (JAN 1993)

During the life of this contract, the rights of ingress and egress for contractor personnel must be made available as required. In this regard, all contractor personnel whose duties under this contract require their presence on-site shall be clearly identifiable by a distinctive badge furnished by the Government. The Project Officer shall assist the contractor in obtaining the badges for contractor personnel. It is the sole responsibility of the contractor to ensure that each employee has proper identification at all times. All prescribed identification must be immediately delivered to the Security Office for cancellation or disposition upon the termination of employment of any contractor personnel. Contractor personnel shall have this identification in their possession during on-site performance under this contract. It is the contractor's duty to assure that contractor personnel enter only those work areas necessary for performance of contract work and to assure the safeguarding of any Government records or data that contractor personnel may come into contact with.

(End of clause)

18 NRCAR 2052.209-72 CONTRACTOR ORGANIZATIONAL CONFLICTS OF INTEREST (JAN 1993)

(a) Purpose. The primary purpose of this clause is to aid in ensuring that the contractor:

(1) Is not placed in a conflicting role because of current or planned interests (financial, contractual, organizational, or otherwise) which relate to the work under this contract; and

(2) Does not obtain an unfair competitive advantage over other parties by virtue of its performance of this contract.

(b) Scope. The restrictions described apply to performance or participation by the contractor, as defined in 48 CFR 2009.570-2 in the activities covered by this clause.

(c) Work for others.

(1) Notwithstanding any other provision of this contract, during the term of this contract, the contractor agrees to forego entering into consulting or other contractual arrangements with any firm or organization the result of which may give rise to a conflict of interest with respect to the work being performed under this contract. The contractor shall ensure that all employees under this contract abide by the provision of this clause. If the contractor has reason to believe, with respect to itself or any employee, that any proposed consultant or other contractual arrangement with any firm or organization may involve a potential conflict of interest, the contractor shall obtain the written approval of the contracting officer before the execution of such contractual arrangement.

(2) The contractor may not represent, assist, or otherwise support an NRC licensee or applicant undergoing an NRC audit, inspection, or review where the activities that are the subject of the audit, inspection, or review are the same as or substantially similar to the services within the scope of this contract (or task order as appropriate) except where the NRC licensee or applicant requires the contractor's support to explain or defend the contractor's prior work for the utility or other entity which NRC questions.

(3) When the contractor performs work for the NRC under this contract at any NRC licensee or applicant site, the contractor shall neither solicit nor perform work in the same or similar technical area for that licensee or applicant organization for a period commencing with the award of the task order or beginning of work on the site (if not a task order contract) and ending one year after completion of all work under the associated task order, or last time at the site (if not a task order contract).

(4) When the contractor performs work for the NRC under this contract at any NRC licensee or applicant site,

(i) The contractor may not solicit work at that site for that licensee or applicant during the period of performance of the task order or the contract, as appropriate.

(ii) The contractor may not perform work at that site for that licensee or applicant during the period of performance of the task order or the contract, as appropriate, and for one year thereafter.

(iii) Notwithstanding the foregoing, the contracting officer may authorize the contractor to solicit or perform this type of work (except work in the same or similar technical area) if the contracting officer determines that the situation will not pose a potential for technical bias or unfair competitive advantage.

(d) Disclosure after award.

(1) The contractor warrants that to the best of its knowledge and belief, and except as otherwise set forth in this contract, that it does not have any organizational conflicts of interest as defined in 48 CFR 2009.570-2.

(2) The contractor agrees that if, after award, it discovers organizational conflicts of interest with respect to this contract, it shall make an immediate and full disclosure in writing to the contracting officer. This statement must include a description of the action which the contractor has taken or proposes to take to avoid or mitigate such conflicts. The NRC may, however, terminate the contract if termination is in the best interest of the Government.

(3) It is recognized that the scope of work of a task-order-type contract necessarily encompasses a broad spectrum of activities. Consequently, if this is a task-order-type contract, the contractor agrees that it will disclose all proposed new work involving NRC licensees or applicants which comes within the scope of work of the underlying contract. Further, if this contract involves work at a licensee or applicant site, the contractor agrees to exercise diligence to discover and disclose any new work at that licensee or applicant site. This disclosure must be made before the submission of a bid or proposal to the utility or other regulated entity and must be received by the NRC at least 15 days before the proposed award date in any event, unless a written justification demonstrating urgency and due diligence to discover and disclose is provided by the contractor and approved by the contracting officer. The disclosure must include the statement of work, the dollar value of the proposed contract, and any other documents that are needed to fully describe the proposed work for the

regulated utility or other regulated entity. NRC may deny approval of the disclosed work only when the NRC has issued a task order which includes the technical area and, if site-specific, the site, or has plans to issue a task order which includes the technical area and, if site-specific, the site, or when the work violates paragraphs (c)(2), (c)(3) or (c)(4) of this section.

(e) Access to and use of information.

(1) If, in the performance of this contract, the contractor obtains access to information, such as NRC plans, policies, reports, studies, financial plans, internal data protected by the Privacy Act of 1974 (5 U.S.C. Section 552a (1988)), or the Freedom of Information Act (5 U.S.C. Section 552 (1986)), the contractor agrees not to:

(i) Use this information for any private purpose until the information has been released to the public;

(ii) Compete for work for the Commission based on the information for a period of six months after either the completion of this contract or the release of the information to the public, whichever is first;

(iii) Submit an unsolicited proposal to the Government based on the information until one year after the release of the information to the public; or

(iv) Release the information without prior written approval by the contracting officer unless the information has previously been released to the public by the NRC.

(2) In addition, the contractor agrees that, to the extent it receives or is given access to proprietary data, data protected by the Privacy Act of 1974 (5 U.S.C. Section 552a (1988)), or the Freedom of Information Act (5 U.S.C. Section 552 (1986)), or other confidential or privileged technical, business, or financial information under this contract, the contractor shall treat the information in accordance with restrictions placed on use of the information.

(3) Subject to patent and security provisions of this contract, the contractor shall have the right to use technical data it produces under this contract for private purposes provided that all requirements of this contract have been met.

(f) Subcontracts. Except as provided in 48 CFR 2009.570-2, the contractor shall include this clause, including this paragraph, in subcontracts of any tier. The terms contract, contractor, and contracting officer, must be appropriately modified to preserve the Government's rights.

(g) Remedies. For breach of any of the above restrictions, or for intentional nondisclosure or misrepresentation of any relevant interest required to be disclosed concerning this contract or for such erroneous representations that necessarily imply bad faith, the Government may terminate the contract for default, disqualify the contractor from subsequent contractual efforts, and pursue other remedies permitted by law or this contract.

(h) Waiver. A request for waiver under this clause must be directed in writing to the contracting officer in accordance with the procedures outlined in 48 CFR 2009.570-9.

(i) Follow-on effort. The contractor shall be ineligible to participate in NRC contracts, subcontracts, or proposals therefor (solicited or unsolicited) which stem directly from the contractor's performance of work under this contract. Furthermore, unless so directed in writing by the contracting officer, the contractor may not perform any technical consulting or management support services work or evaluation activities under this contract on any of its products or services or the products or services of another firm if the contractor has been substantially involved in the development or marketing of the products or services.

(1) If the contractor under this contract, prepares a complete or essentially complete statement of work or specifications, the contractor is not eligible to perform or participate in the initial contractual effort which is based on the statement of work or specifications. The contractor may not incorporate its products or services in the statement of work or specifications unless so directed in writing by the contracting officer, in which case the restrictions in this paragraph do not apply.

(2) Nothing in this paragraph precludes the contractor from offering or selling its standard commercial items to the Government.

(End of Clause)

ATTACHMENTS:

I. Vendor Verification of GSA Schedule
II. Wage Determination
III. Past Performance Questionnaire

SALARY TABLE 2011-GS

RATES FROZEN AT 2010 LEVELS

EFFECTIVE JANUARY 2011

Hourly Basic (B) Rates by Grade and Step
Hourly Overtime (O) Rates by Grade and Step

Grade	B/O	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
1	B	$ 8.53	$ 8.82	$ 9.10	$ 9.38	$ 9.67	$ 9.83	$ 10.11	$ 10.39	$ 10.41	$ 10.67
	O	*12.80*	*13.23*	*13.65*	*14.07*	*14.51*	*14.75*	*15.17*	*15.59*	*15.62*	*16.01*
2	B	9.59	9.82	10.14	10.41	10.52	10.83	11.14	11.45	11.76	12.07
	O	*14.39*	*14.73*	*15.21*	*15.62*	*15.78*	*16.25*	*16.71*	*17.18*	*17.64*	*18.11*
3	B	10.46	10.81	11.16	11.51	11.86	12.21	12.56	12.91	13.26	13.60
	O	*15.69*	*16.22*	*16.74*	*17.27*	*17.79*	*18.32*	*18.84*	*19.37*	*19.89*	*20.40*
4	B	11.75	12.14	12.53	12.92	13.31	13.71	14.10	14.49	14.88	15.27
	O	*17.63*	*18.21*	*18.80*	*19.38*	*19.97*	*20.57*	*21.15*	*21.74*	*22.32*	*22.91*
5	B	13.14	13.58	14.02	14.46	14.90	15.33	15.77	16.21	16.65	17.09
	O	*19.71*	*20.37*	*21.03*	*21.69*	*22.35*	*23.00*	*23.66*	*24.32*	*24.98*	*25.64*
6	B	14.65	15.14	15.63	16.12	16.60	17.09	17.58	18.07	18.56	19.05
	O	*21.98*	*22.71*	*23.45*	*24.18*	*24.90*	*25.64*	*26.37*	*27.11*	*27.84*	*28.58*
7	B	16.28	16.82	17.37	17.91	18.45	19.00	19.54	20.08	20.62	21.17
	O	*24.42*	*25.23*	*26.06*	*26.87*	*27.68*	*28.50*	*29.31*	*30.12*	*30.93*	*31.76*
8	B	18.03	18.63	19.23	19.83	20.43	21.04	21.64	22.24	22.84	23.44
	O	*27.05*	*27.95*	*28.85*	*29.75*	*30.65*	*31.56*	*32.46*	*32.90*	*32.90*	*32.90*
9	B	19.92	20.58	21.24	21.91	22.57	23.23	23.90	24.56	25.22	25.89
	O	*29.88*	*30.87*	*31.86*	*32.87*	*32.90*	*32.90*	*32.90*	*32.90*	*32.90*	*32.90*
10	B	21.93	22.66	23.39	24.13	24.86	25.59	26.32	27.05	27.78	28.51
	O	*32.90*	*32.90*	*32.90*	*32.90*	*32.90*	*32.90*	*32.90*	*32.90*	*32.90*	*32.90*
11	B	24.10	24.90	25.70	26.50	27.31	28.11	28.91	29.72	30.52	31.32
	O	*32.90*	*32.90*	*32.90*	*32.90*	*32.90*	*32.90*	*32.90*	*32.90*	*32.90*	*32.90*
12	B	28.88	29.84	30.81	31.77	32.73	33.69	34.66	35.62	36.58	37.54
	O	*32.90*	*32.90*	*32.90*	*32.90*	*32.90*	*33.69*	*34.66*	*35.62*	*36.58*	*37.54*
13	B	34.34	35.49	36.63	37.78	38.92	40.07	41.21	42.36	43.50	44.65
	O	*34.34*	*35.49*	*36.63*	*37.78*	*38.92*	*40.07*	*41.21*	*42.36*	*43.50*	*44.65*
14	B	40.58	41.94	43.29	44.64	45.99	47.35	48.70	50.05	51.40	52.76
	O	*40.58*	*41.94*	*43.29*	*44.64*	*45.99*	*47.35*	*48.70*	*50.05*	*51.40*	*52.76*
15	B	47.74	49.33	50.92	52.51	54.10	55.69	57.29	58.88	60.47	62.06
	O	*47.74*	*49.33*	*50.92*	*52.51*	*54.10*	*55.69*	*57.29*	*58.88*	*60.47*	*62.06*

Contract Instrument Review and Approval Form

Contract / Solicitation Number:	CS: Nicole Fuselier
D11PS19004/ 0001	CO: Melissa Onyszko

Check One:

☐ Pre-Solicitation Documents ☒ Solicitation ☐ Award ☐ Modification ☐ Protest ☐ Termination

Instructions: This form shall be used any time a contract action (including pre-solicitation documentation, solicitations, awards, and modifications) is routed through AQD for review and approval. Use a separate form for each action (but multiple types of pre-solicitation documentation [i.e. D&F, J&A, DI-1886] may be routed together as one action with a single review and approval form). Before submitting the action to the first reviewer, the CS shall fill in the first two columns below (Reviewer and Action Required), listing each individual who must review the action and whether the individual is concurring or approving (both actions require a signature; approval indicates the final approval, which is usually the signing CO, but may be the Competition Advocate or HCA for Pre-Solicitation Documents). The reviewers shall each print his or her name, whether he or she concurs/approves or rejects, and whether comments are provided. Each reviewer must sign and date where indicated.

If comments are provided, the review shall list them in the spaces provided below, or shall reference an attached document. The CS must indicate how each the comment has been addressed on this form, or reference the attached document, and shall initial and date to acknowledge that all comments have been addressed.

Reviewer	Action Required	Name	Concur / Approve / Reject (indicate with or w/o comments)	Signature	Date
Peer Review	Concur	Donald Abamonte	CONCUR		11/19/2010

Reviewer Name: Don Abamonte Comments: NONE	Resolution of Comments:	Initials & Date:

Reviewer Name: Comments:	Resolution of Comments:	Initials & Date:
Reviewer Name: Comments:	Resolution of Comments:	Initials & Date:
Reviewer Name: Comments:	Resolution of Comments:	Initials & Date:
Reviewer Name: Comments:	Resolution of Comments:	Initials & Date:

RFQ # D11PS19004 Update to Strategic Plan

Q&A

May 11, 2011

1. **Is there an incumbent? If so, who is the incumbent? Are they eligible to bid?**

   Cooperative Personnel Services (CPS) performed facilitation services for the NRC/OIG in the 2007/2008 timeframe in support of the OIG's revision to its strategic plan. CPS is eligible to bid. To the best of our knowledge, the NRC/OIG has had no contact with CPS since that engagement.

2. **Is this set aside for a SB competition?**

   No, this is not set aside for SB.

3. **When do you anticipate the award date?** Around May 26, 2011

4. **When is the work expected to start?** On or around June 1, 2011

5. **How many meetings are there in a month, six months or a year?**

   The project requires a kick-off meeting, approximately 4 facilitation sessions, and discussions throughout the engagement to ensure that the facilitation session objectives are being met and accomplished in accordance with established milestones. Other consultation between the Contractor and the Project Officer will occur on an "as needed basis" and will be primarily by telephone or email. The government reserves the right to require additional meetings if issues arise that cannot be resolved satisfactorily by telephone.

   As indicated in the statement of work, it is estimated that the total number of hours required for this project is 150. This includes approximately 30 hours for approximately four facilitation sessions and 120 hours for pre and post meeting preparations, telephone conferences, product evaluation and reporting, document preparation, and consulting services. However, the contractor should determine the appropriate number of hours based on its own experience and expertise.

6. **Is it correct to assume that submission of (contractor's) GSA Approved Mission Oriented Business Integrated Services (MOBIS) Price List satisfies the requirement for submission of our GSA Schedule Contract?**

   Offeror shall verify in writing as part of their technical submission that their quoted solution is within the scope of their referenced GSA Schedule contract(s) (utilize Vendor Verification Form). **Additionally, an (electronic) copy of the Offeror's GSA Contract, (including**

contract clauses) listing the applicable labor categories and fixed rates, shall be part of the technical submission. Fixed rates shall include all costs and fees, including overhead and profits, and the price quote shall identify any reduction in Schedule rates offered. This is **not** included in the page limit.

7. **May we see the existing NRC OIG strategic plan and strategic planning framework to assist us in preparing our proposal?**

   The NRC OIG strategic plan is available on the NRC's public website at the following address:

   http://www.nrc.gov/insp-gen/plandocs.html

E-BUY: RFQ563383 - to conduct meetings and facilitation sessions
Dee Fisk
to:
nicole.fuselier
05/05/2011 03:13 PM
Show Details

History: This message has been forwarded.
Dear Nicole,

MEGA-TECH has been providing facilitation, coordination and meeting planning services for various government agencies for the last 23 years in the Washington metro area. We are a WMOSB located in McLean Virginia, close proximity 15-20 minutes to the NRC building. In addition, MEGA-TECH had several contracts with NRC performing engineering and nuclear related project overseas, especially in the former Soviet countries.

With this brief background about MEGA-TECH, I have a few questions to ask regarding this E-BUY opportunity.

1. Is there an incumbent? Are they eligible to bid?
2. Is this set aside for a SB competition?
3. When do you anticipate the award date?
4. When is the work expected to start?
5. How many meetings are there in a month, six months or a year?

Appreciate your time and response to these questions.

Dolores D. Fisk (Dee)

MEGA-TECH, Inc.
President & CEO
1749 Old Meadow Rd. Suite 650
McLean, VA 22102
T: 703-534-1629 F: 703-534-7208
www.megatechinc.com

RFQ ID: **RFQ563383**

RFQ Title: D11PS19004 FY 2008-2013 Strategic Plan

RFQ Issue Date: 05/05/2011 10:59:57 AM EDT

RFQ Close Date: 05/16/2011 10:00:00 AM EDT (Time Remaining: 10D 19H 10M)

Delivery: Period of performance: 06/01/2011 through 11/01/2011

Description: See attached solicitation.

Buyer Documents:
D11PS19004 FY 2008-2013 Strategic Plan

Reference #:

Category: 874: 874 1 , 874: 874 2

Contact: NICOLE FUSELIER
Department of the Interior

nicole.fuselier@aqd.nbc.gov

RFQ Question - Facilitation Support to Update the NRC-OIG FY 2008-2013 Strategic Plan
Beth Rosenkampff
to:
Nicole.Fuselier
05/10/2011 03:05 PM
Show Details

Dear Ms. Fuselier,

We are excited about the potential engagement with Nuclear Regulatory Commission – Office of the Inspector General.

May we see the existing NRC OIG strategic plan and strategic planning framework to assist us in preparing our proposal?

Thank you for the opportunity to bid on this important work.

Beth Rosenkampff
Director of External Relations

Balanced Scorecard Institute
a Strategy Management Group company
www.balancedscorecard.org
Office: (919) 460-8180

Questions for RFQ 563383 FY 2008-2013 Strategic Plan
Corrado, Christina J.
to:
nicole.fuselier@aqd.nbc.gov
05/10/2011 01:55 PM
Cc:
"GLACE, Paul"
Show Details

History: This message has been replied to.
Hello Ms. Fuselier,

LMI respectfully submits the following questions regarding the subject solicitation. Please confirm receipt at your earliest convenience.

1. Is there an incumbent currently providing strategic planning services to the NRC OIG? If yes, who?
2. Is it correct to assume that submission of LMI's GSA Approved Mission Oriented Business Integrated Services (MOBIS) Price List satisfies the requirement for submission of our GSA Schedule contract?

Sincerely,

Christina Corrado
Contract Administrator

LMI
2000 Corporate Ridge
McLean, VA 22102-7805

571-633-7659
ccorrado@lmi.org
Complex Problems. Practical Solutions.
www.lmi.org

FY 2008-2013 Strategic Plan RFQ# D11PS19004 Question
Suzanne Pasternak
to:
Nicole.Fuselier@aqd.nbc.gov
05/09/2011 02:55 PM
Show Details

History: This message has been forwarded.
Hello Ms. Fuselier,

Suntiva would like to know who the incumbent is for this project. We understand that this is for an update to the 2008-2013 Strategic Plan that was created in 2008. Who created it and are they able to bid on this opportunity?

Thank you for your time.
Suzanne

Suzanne Pasternak, MA, MSM
Senior Proposal Manager
SUNTIVA
7600 Leesburg Pike Ste 440E | Falls Church, VA 22043
(703) 462-8470 ext. 9216 Direct | (703) 462-8477 Fax
www.suntiva.com
Great Minds. Great Hearts

E-BUY: RFQ563383 - to conduct meetings and facilitation sessions

Dee Fisk to nicole.fuselier 05/05/2011 03:13 PM

History: This message has been forwarded.

Dear Nicole,

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5. How many meetings are there in a month, six months or a year?

Appreciate your time and response to these questions.

Dolores D. Fisk (Dee)

MEGA-TECH, Inc.
President & CEO
1749 Old Meadow Rd. Suite 650
McLean, VA 22102
T: 703-534-1629 F: 703-534-7208
www.megatechinc.com

RFQ ID: **RFQ563383**

RFQ Title: D11PS19004 FY 2008-2013 Strategic Plan

RFQ Issue Date: 05/05/2011 10:59:57 AM EDT
RFQ Close Date: 05/16/2011 10:00:00 AM EDT (Time Remaining: 10D 19H 10M)
Delivery: Period of performance: 06/01/2011 through 11/01/2011
Description: See attached solicitation.
Buyer Documents:
D11PS19004 FY 2008-2013 Strategic Plan

Reference #:
Category: 874: 874 1 , 874: 874 2
Contact: NICOLE FUSELIER
Department of the Interior

nicole.fuselier@aqd.nbc.gov

GSA eBuy

RFQ Summary

Send Q&As | Forward RFQ | Modify RFQ | Cancel RFQ

Selected vendor(s) were notified

RFQ ID **RFQ563383**	**Reference #**
RFQ Title D11PS19004 FY 2008-2013 Strategic Plan	
RFQ Status Open	**Delivery Days** Period of Performance 06/01/2011 through 11/01/2011
RFQ Issue Date 05/05/2011 10:59:57 AM EDT	**RFQ Close Date** 05/16/2011 10:00:00 AM EDT

Line Items

Mfr. part No/NSN/Item	Manufacturer	Product/Service Name	Qty	Unit	Ship Address

Description
See attached solicitation.

Attached Documents:
D11PS19004 FY 2008-2013 Strategic Plan

Shipping Address

(1) NRC:
Nuclear Regulatory Commission
11555 ROCKVILLE PIKE
Rockville, MD 20852

Individual Receiving Shipment
NICOLE FUSELIER
7039644809
NICOLE.FUSELIER@AQD.NBC.GOV

GSA eBuy

Vendor Notifications

The following vendors will receive an email notice on the RFQ Issue date 05/05/2011 10:59:57 AM EDT inviting them to quote on your RFQ.

RFQ563383

Vendor Name	Contract Number	Category	Vendor e-mail
COOPERATIVE PERSONNEL SERVICES	GS-10F-0437M	874: 874 1	gib@cps.ca.gov
STRATEGIC ENTERPRISE SOLUTIONS, INC	GS-10F-0004U	874: 874 1	carolyn.muir@sesolutions.com
STRATEGIC INITIATIVES CONSULTING GR	GS-10F-0054M	874: 874 1	phiggins@sicgweb.com
STRATEGIC PERFORMANCE GROUP, LLC	GS-10F-0004L	874: 874 1	cynthia-roman@cox.net
THE PERFORMANCE INSTITUTE	GS-10F-0261M	874: 874 1	jennifer.mueller@perfomanceinstitute.org
COOPERATIVE PERSONNEL SERVICES	GS-10F-0437M	874: 874 2	gib@cps.ca.gov
STRATEGIC ENTERPRISE SOLUTIONS, INC	GS-10F-0004U	874: 874 2	carolyn.muir@sesolutions.com
STRATEGIC FUTURES CONSULTING GROUP,	GS-23F-9764H	874: 874 2	INFO@STRATEGICFUTURES.COM
THE PERFORMANCE INSTITUTE	GS-10F-0261M	874: 874 2	jennifer.mueller@perfomanceinstitute.org

Back

ACQUISITION SERVICES DIRECTORATE

NBC

INDEPENDENT GOVERNMENT COST ESTIMATE (IGCE)

1. PROJECT TITLE:

Facilitation Support to Update the NRC-OIG FY 2008-2013 Strategic Plan

2. PROJECT MANAGER	Period of Performance	
	FROM	TO
Lynn Fort	May 1, 2011	December 31, 2011

DESCRIPTION OF COST ELEMENTS

1. DIRECT LABOR (List Labor Categories)	ESTIMATED HOURS	RATED PER HOUR ($)	ESTIMATED COST ($)	TOTAL ESTIMATED COST ($)
Senior Trainer/Facilitator	(b) (5)			
Technician II				
			TOTAL DIRECT LABOR	(b) (5)

2. OVERHEAD	RATE (%)	TOTAL LABOR ($)	ESTIMATED COST ($)	TOTAL ESTIMATED COST ($)

3. MATERIALS/SERVICES (Excluding Information Technology (IT))	ESTIMATED COST ($)	TOTAL ESTIMATED COST ($)
	(b) (5)	

4. INFORMATION TECHNOLOGY SUPPORT	ESTIMATED COST ($)	TOTAL ESTIMATED COST ($)
TOTAL IT SUPPORT		$0.00

5. TRAVEL	ESTIMATED COST ($)	TOTAL ESTIMATED COST ($)
	(b) (5)	

6. SUBCONTRACTOR (S) CONSULTANT (S)	ESTIMATED COST ($)	TOTAL ESTIMATED COST ($)
TOTAL SUBCONTRACTOR (S) CONSULTANT(S)		

7. OTHER DIRECT COSTS	ESTIMATED COST ($)	TOTAL ESTIMATED COST ($)
		0

8. TOTAL ESTIMATED COST	(b) (5)
TYPED NAME AND TITLE: Lynn Fort, Sr. IT Specialist	SIGNATURE
OFFICE/DIVISION/BRANCH: NRC OIG	DATE 3-17-2011

ACCEPTANCE OF FUNDING DOCUMENT

To: *(Requiring Activity Address)*	2. MIPR Number	3. Amendment
Nuclear Regulatory Commission 11555 Rockville Pike Rockville, MD 20852-2738	NRC30110013	A1
	4. DATE (MIPR Signature Date) August 29, 2011	5. AMOUNT *(As Listed on the MIPR)* (b) (5)

6. The MIPR identified above is accepted and the items requested will be provided as follows: *(Check as Applicable)*

a. ☒ ALL ITEMS WILL BE PROVIDED THROUGH REIMBURSEMENT (Category I)

b. ☐ ALL ITEMS WILL BE PROCURED BY THE DIRECT CITATION OF FUNDS (Category II)

c. ☐ ITEMS WILL BE PROVIDED BY BOTH CATEGORY I AND CATEGORY II AS INDICATED BELOW

d. ☐ THIS ACCEPTANCE, FOR CATEGORY I ITEMS, IS QUALIFIED BECAUSE OF ANTICIPATED CONTINGENCIES AS TO FINAL PRICE. CHANGES IN THIS ACCEPTANCE FIGURE WILL BE FURNISHED PERIODICALLY UPON DETERMINATION OF DEFINITIZED PRICES, BUT PRIOR TO SUBMISSION OF BILLINGS.

7. ☐ MIPR ITEM NUMBER(S) IDENTIFIED IN BLOCK 13, "REMARKS" IS NOT ACCEPTED (IS REJECTED) FOR THE REASONS INDICATED.

8. TO BE PROVIDED THROUGH REIMBURSEMENT CATEGORY I			9. TO BE PROCURED BY DIRECT CITATION OF FUNDS CATEGORY II		
ITEM NO. *a*	QUANTITY *b*	ESTIMATED PRICE *c*	ITEM NO. *a*	QUANTITY *b*	ESTIMATED PRICE *c*
		(b) (5)			
d. TOTAL ESTIMATED PRICE			d. TOTAL ESTIMATED PRICE		

10. ANTICIPATED DATE OF OBLIGATION FOR CATEGORY II ITEMS	11. GRAND TOTAL ESTIMATED PRICE OF ALL ITEMS
	(b) (5)

12. FUNDS DATA *(Check if Applicable)*

a. ☐ ADDITIONAL FUNDS IN THE AMOUNT OF $ _____ ARE REQUIRED *(See Justification in Block 13)*

b. ☐ FUNDS IN THE AMOUNT OF $ _____ ARE NOT REQUIRED AND MAY BE WITHDRAWN

13. REMARKS

NOTWITHSTANDING ANY PREVIOUSLY CITED AUTHORITY, ACQUISITION SERVICES DIRECTORATE HAS ACCEPTED THIS FUNDING UNDER THE GOVERNMENT MANAGEMENT REFORM ACT (GMRA) OF 1994

14. ACCEPTING ACTIVITY *(Complete Address)*	15. TYPED NAME AND TITLE OF AUTHORIZED OFFICIAL	
Acquisition Services Directorate, NBC, DOI 381 Elden Street, Suite 4000 Herndon, VA 20170-4817 Voice: (703) 964-8801 Fax: (703) 964-5300	Sabrina Crane, Chief Business Management Office	
	16. SIGNATURE Sabrina Crane	17. DATE 8/29/2011

DD FORM 448-2, JUL 71 PREVIOUS EDITION WILL BE USED UNTIL EXHAUSTED. USAPPCV4.00

Job Code: 150429

As of Amendment 1, funds in the amount of $12,944.87 are added to this interagency agreement. This additional amount results in a total of $52,944.87 on the interagency agreement ($40,000 original IA + $12,944.87). This total amount of $52,944.87 provides funding for a contract price of $50,423.69, and a 5% service charge of $2,521.18.

See attached SOW (mo 8.26.11)

B.7. Projected Milestones

Event	Projected Date
IA Fully Executed	8/26/11
Requirements Documents Finalized	05/05/11
Solicitation Issued	05/05/11
Award Date	September 7, 2011
Delivery Date or Period of Performance	September 7, 2011 – March 1, 2012

B.8. Payment and Billing

a. *Billing and Payment Procedures*

Advanced Payments. Unless otherwise agreed to by the parties, the Servicing Agency requires advance payment as authorized by the Department of the Interior Franchise Fund implementing legislation (Pub. L. No. 104-208, div. A, title I, § 101(d) [title I, § 113], Sept. 30, 1996, 110 Stat. 3009-181, 3009-200, as amended by Pub. L. 108-7, div. F, title I, § 149, Feb. 20, 2003, 117 Stat. 245).

b. *Deobligation of Excess Funds*

Following the award of any award or modification under any Part B of this IA, the Servicing Agency will promptly deobligate any portion of the initial obligation that was not re-obligated onto the award. For example, if the final award amount is less than the original estimate, and consequently less than the amount obligated under Part B, the difference between the original estimate and the award shall be promptly deobligated. Remaining amounts shall not be used for any purpose other than the specific, definite and clear project description included in Part B.

Following the close-out of any award under any Part B of this IA, or following the completion of certain performance periods of awards under any Part B, the Servicing Agency will promptly deobligate any portion of the initial obligation that was not expended during the performance of the award. Remaining amounts shall not be used for any purpose other than the specific, definite and clear project description included in Part B.

Type of funds (e.g., one-year, no-year)	No Year Funding
Unique restrictions on funding (if any)	N/A
Business event type code	040535809
Agency location code (8-digit) for IPAC	31-00-0001
Funding agency ID	3100
Funding office code	30

Requesting Agency Certifying Official	
I certify that the funds cited in this IA are properly chargeable for the purposes set forth in paragraghs B.4, B.6, and B.11 of this IA.	
Signature: Edward C Gillen	Date: 8/25/11
Printed Name Edward C. Gillen	
Title Sr. Budget Analyst	
Office NRC/OIG Resource Management and Operations Support	

B.13. Servicing Agency Funding Information

Basic appropriation symbol (Treasury account symbol)	14X4529
Fund citation (line of accounting)	N/A
Business event type code	
CAGE (Commercial and Government Entity	0SA44
Agency location code (8-digit) for IPAC	14-01-0001
DUNS / Business Partner Number	059627781

B.14. Description of Requesting-Agency Unique Restrictions

This section identifies unique restrictions applicable to the Requesting Agency regarding acquisition or the funding being provided. N/A

B.15. Small Business Credit

Servicing Agency shall use the following FIPS 95-2 Code to identify the Requesting Agency in FPDS-NG: **3100**

B.16. Amendments

Any amendments to the terms and conditions in Part B shall be made in writing and signed by both the Servicing Agency and the Requesting Agency.

B.18. Signatures

By signing this funding document, the Requesting Agency certifies that the funds cited in this IA are properly chargeable for the purposes set forth in this IA; that the funds are legally available for the acquisition described on this document; that all unique funding and procurement requirements, including all statutory and regulatory requirements applicable to the funding being provided, have been disclosed to Servicing Agency; and all internal reviews and approvals required prior to transferring funds to the Servicing Agency have been completed. The Servicing Agency's acceptance of this document creates an obligation on the part of the Requesting Agency.

Further, by signing this funding document, the Requesting Agency certifies in accordance with FAR 7.503 that none of the functions to be performed under the resulting procurement award described in the attached Statement of Work are inherently governmental.

Requesting Agency Official	
Deborah S. Huber **Signature**	8-25-2011 **Date**
Printed Name Deborah S. Huber	
Title Director, Resource Management and Operations Support	

Servicing Agency Contracting Officer	
I accept this project on behalf of the Acquisition Services Directorate.	
Melissa Onyszko **Signature**	8.26.11 **Date**
Printed Name Melissa Onyszko	
Title Contracting Officer, Team Lead	

1 Background

The mission of the Nuclear Regulatory Commission (NRC) is to regulate the Nation's civilian use of byproduct, source, and special nuclear materials to ensure adequate protection of public health and safety, to promote the common defense and security, and to protect the environment. The Office of Inspector General's (OIG's) mandate is to (1) independently and objectively conduct and supervise audits and investigations relating to NRC programs and operations; (2) promote effectiveness and efficiency within the agency's programs and operations, and (3) prevent and detects fraud, waste, and abuse. To accomplish its mission effectively, the NRC OIG issued its current FY 2008-2013 Strategic Plan in September 2008.

The Government Performance and Results Act of 1993 (GPRA) created the original framework for federal strategic planning and performance reporting in order to promote greater efficiency and accountability in agency spending. The NRC OIG Strategic Plan is based on this framework. It defines the Inspector General's mission, goals, and the means by which it measures its progress in addressing specific agency challenges over the course of a five year period.

On January 4, 2011, President Obama signed into law the GPRA Modernization Act of 2010 to generate more frequent, transparent, and useful data to inform decision makers and improve intra-agency performance management.

2 Scope of Work

The purpose of this requirement is to obtain a highly experienced strategic planning facilitator to support OIG senior staff in updating the NRC OIG Fiscal Years 2008-2013 Strategic Plan and associated performance measures in accordance with the newly enacted legislation and all other applicable laws and directives.

Using the existing NRC OIG strategic Planning framework, the contractor shall conduct approximately four facilitation sessions to assist OIG senior staff with the following: identify the most significant challenges that NRC faces in fulfilling its safety and security mission over the strategic planning period – fiscal years 2011 through 2016; affirm or redefine existing OIG goals, strategies, actions and performance measures, and update other plan sections as appropriate to include any additional information resulting from the recently enacted GPRA Modernization Act and other directives.

The NRC OIG project officer and the contractor shall agree upon the dates and times for the facilitation sessions after the award of the order. The facilitation work shall result in a final draft strategic plan that meets all legislative, regulatory, and Office of Management and Budget (OMB) requirements by December 16, 2011 unless another date is mutually agreed to.

3 Meetings/Facilitation Sessions

Contractor shall conduct approximately four facilitation sessions on the date, time, and place agreed to by the project officer and the contractor.

c) For each task area under the SOW:
   i. Name of personnel
   ii. Productive Direct Labor Hours for the current billing period and cumulative to date for employee
   iii. Labor Category(s) associated with employee
   iv. Hourly Rate associated with employee
   v. Any charges incurred to date, but not being billed under the invoice

d) Timesheet for individual working on the labor-hour portion of this project including, but not limited to, the following information:
   vi. Dates being invoiced
   vii. Associated SOW task area
   viii. Corresponding hours for each date

8 GovPay E-Invoicing

All payment requests must be submitted electronically through GovPay. "Payment request" means any request for contract financing payment or invoice payment by a contractor. To constitute a proper invoice, the GovPay payment request must conform to the requirements identified in FAR 32.905(b), "Payment Documentation and Process" and FAR 52.232-25, "Prompt Payment (OCT 2003)". To ensure the timely processing of invoices GovPay uses an automated "workflow" process to route invoices for review, approvals and payment; as required by the "Prompt Payment Act".

Detailed GovPay information for use of GovPay may be obtained on the Internet at www.govpay.gov. This web site includes user manuals, training resources, and instructions for registration and contact information for the GovPay help desk for additional support. All users can access reports on the status of their invoices.

Supporting documentation shall be attached to the GovPay invoice in the form of "flat files" in American Standard Code for Information Interchange (ASCII) and an Adobe PDF file. There is a 4MB limitation on file size for these attachments, per header or line item. Facsimile, e-mail, and scanned documents are NOT acceptable electronic forms for payment requests.

GovPay uses the contractor information in the Central Contractor Registration (CCR) database as one of the components for validating contractor registration. It is the responsibility of the contractor to submit accurate and current CCR information. Failure to register and maintain CCR information, or if it has expired, been suspended, been deleted, or could not be found, will result in rejection of your invoice. An invoice submitted during the period for which information in the CCR could not be verified must be resubmitted for payment after successfully registering or updating registration in CCR. Contractors are encouraged to review their CCR information to ensure the most current information is available for GovPay.

The CCR Assistance Center is available to provide assistance and answer questions. They can be reached at 1-888-227-2423 or on the web at http://www.ccr.gov.

9 Key Personnel

(b) The Contracting Officer will designate a Contracting Officer's Representative (COR) at time of award. The COR will be responsible for technical monitoring of the contractor's performance and deliveries. The COR will be appointed in writing, and a copy of the appointment will be furnished to the Contractor. Changes to this delegation will be made by written changes to the existing appointment or by issuance of a new appointment. The COR for this contract will be:

Lynn Fort
11555 Rockville Pike
Rockville, MD 20852
Phone: 301-415-5973
Email: Lynn.Fort@nrc.gov

(c) The COR is not authorized to perform, formally or informally, any of the following actions:
(1) Promise, award, agree to award, or execute any contract, contract modification, or notice of intent that changes or may change this contract;
(2) Waive or agree to modification of the delivery schedule;
(3) Make any final decision on any contract matter subject to the Disputes Clause;
(4) Terminate, for any reason, the Contractor's right to proceed;
(5) Obligate in any way, the payment of money by the Government.
(d) The Contractor shall comply with the written or oral direction of the Contracting Officer or authorized representative(s) acting within the scope and authority of the appointment memorandum. The Contractor need not proceed with direction that it considers to have been issued without proper authority. The Contractor shall notify the Contracting Officer in writing, with as much detail as possible, when the COR has taken an action or has issued direction (written or oral) that the Contractor considers to exceed the COR's appointment, within 3 days of the occurrence. Unless otherwise provided in this contract, the Contractor assumes all costs, risks, liabilities, and consequences of performing any work it is directed to perform that falls within any of the categories defined in paragraph (c) prior to receipt of the Contracting Officer's response issued under paragraph (e) of this clause.
(e) The Contracting Officer shall respond in writing within 30 days to any notice made under paragraph (d) of this clause. A failure of the parties to agree upon the nature of a direction, or upon the contract action to be taken with respect thereto, shall be subject to the provisions of the Disputes clause of this contract.
(f) The Contractor shall provide copies of all correspondence to the Contracting Officer and the COR.
(g) Any action(s) taken by the Contractor, in response to any direction given by any person acting on behalf of the Government or any Government official other than the Contracting Officer or the COR acting within his or her appointment, shall be at the Contractor's risk.

13 Contracting Officer and Contract Specialist

The Contracting Officer (CO) and Contract Specialist (CS) for this effort is as follows:

Department of the Interior/National Business Center
381 Elden Street, Suite 4000,
Herndon, Virginia 20170-4817
Attn: Melissa Onyszko
Phone: 703-964-3638

Fw: NRC30110013-A1
Melissa Onyszko to: funding.documents@aqd.nbc.gov 08/26/2011 07:04 AM
Cc: Joshua Watkins

From: Melissa Onyszko/NBC/OS/DOI
To: funding.documents@aqd.nbc.gov <funding.documents@aqd.nbc.gov>
Cc: Joshua Watkins/NBC/OS/DOI@DOI

Please prepare for processing.

Melissa Onyszko
Contracting Officer/Team Lead
Acquisition Services Directorate
National Business Center
US Dept. of the Interior
703-964-3638 Office
703-964-8481 Fax
www.nbc.gov
We want to hear from you! Please let us know how we are doing in meeting your needs by taking a short survey at: www.aqd.nbc.gov/survey

----- Forwarded by Melissa Onyszko/NBC/OS/DOI on 08/26/2011 07:01 AM -----

From: "Huber, Deborah" <Deborah.Huber@nrc.gov>
To: "Joshua.Watkins@aqd.nbc.gov" <Joshua.Watkins@aqd.nbc.gov>
Cc: "melissa.onyszko@aqd.nbc.gov" <melissa.onyszko@aqd.nbc.gov>
Date: 08/25/2011 04:24 PM
Subject: FW: NRC30110013-A1

Hi Josh,

Attached is Amendment 1 to Part B for the NRC/OIG Strat Plan initiative.

Thank you for your help!

Deb
301-415-5978/5930

From: Gillen, Edward
Sent: Thursday, August 25, 2011 4:07 PM

ACCEPTANCE OF FUNDING DOCUMENT

To: *(Requiring Activity Address)*	2. MIPR Number	3. Amendment
Nuclear Regulatory Commission 11555 Rockville Pike Rockville, MD 20852-2738	NRC30110013	BASIC
	4. DATE (MIPR Signature Date) April 6, 2011	5. AMOUNT *(As Listed on the MIPR)* (b) (5)

6. The MIPR identified above is accepted and the items requested will be provided as follows: *(Check as Applicable)*

a. [X] ALL ITEMS WILL BE PROVIDED THROUGH REIMBURSEMENT (Category I)

b. [ ] ALL ITEMS WILL BE PROCURED BY THE DIRECT CITATION OF FUNDS (Category II)

c. [ ] ITEMS WILL BE PROVIDED BY BOTH CATEGORY I AND CATEGORY II AS INDICATED BELOW

d. [ ] THIS ACCEPTANCE, FOR CATEGORY I ITEMS, IS QUALIFIED BECAUSE OF ANTICIPATED CONTINGENCIES AS TO FINAL PRICE. CHANGES IN THIS ACCEPTANCE FIGURE WILL BE FURNISHED PERIODICALLY UPON DETERMINATION OF DEFINITIZED PRICES, BUT PRIOR TO SUBMISSION OF BILLINGS.

7. [ ] MIPR ITEM NUMBER(S) IDENTIFIED IN BLOCK 13, "REMARKS" IS NOT ACCEPTED (IS REJECTED) FOR THE REASONS INDICATED.

8. TO BE PROVIDED THROUGH REIMBURSEMENT CATEGORY I			9. TO BE PROCURED BY DIRECT CITATION OF FUNDS CATEGORY II		
ITEM NO. *a*	QUANTITY *b*	ESTIMATED PRICE *C*	ITEM NO. *a*	QUANTITY *b*	ESTIMATED PRICE *c*
		(b) (5)			
d. TOTAL ESTIMATED PRICE			d. TOTAL ESTIMATED PRICE		

10. ANTICIPATED DATE OF OBLIGATION FOR CATEGORY II ITEMS	15. GRAND TOTAL ESTIMATED PRICE OF ALL ITEMS
	(b) (5)

12. FUNDS DATA *(Check if Applicable)*

a. [ ] ADDITIONAL FUNDS IN THE AMOUNT OF $ _____ ARE REQUIRED *(See Justification in Block 13)*

b. [ ] FUNDS IN THE AMOUNT OF $ _____ ARE NOT REQUIRED AND MAY BE WITHDRAWN

13. REMARKS

NOTWITHSTANDING ANY PREVIOUSLY CITED AUTHORITY, ACQUISITION SERVICES DIRECTORATE HAS ACCEPTED THIS FUNDING UNDER THE GOVERNMENT MANAGEMENT REFORM ACT (GMRA) OF 1994

14. ACCEPTING ACTIVITY *(Complete Address)*	15. TYPED NAME AND TITLE OF AUTHORIZED OFFICIAL	
Acquisition Services Directorate, NBC, DOI 381 Elden Street, Suite 4000 Herndon, VA 20170-4817 Voice: (703) 964-8801 Fax: (703) 964-5300	Sabrina Crane, Chief BMO	
	16. SIGNATURE Sabrina Crane	17. DATE 4/6/2011

DD FORM 448-2, JUL 71 PREVIOUS EDITION WILL BE USED UNTIL EXHAUSTED. USAPPCV4.00

Job Code: 150429

SR

Model Interagency Agreement
PART B – Requirements & Funding Information

B.1. Purpose

This Part of the IA (Part B) serves as the funding document. It provides specific information on the requirements of the Nuclear Regulatory Commission Office of Inspector General (Requesting Agency) sufficient to establish a bona fide need and identifies funds associated with the requirement to allow the Herndon, Virginia Branch of the Acquisition Services Directorate of the National Business Center, Department of the Interior (Servicing Agency) to provide acquisition assistance and to conduct an interagency acquisition.

Upon execution of this Part B, this IA (Parts A and B) obligates the funds identified in B.11. in accordance with 31 USC §1501(a)(1).

B.2. Authority

The Servicing Agency's authority to provide acquisition assistance is:

[X] Section 403 of the Government Management Reform Act of 1994 (Pub. L. No. 103-356), as amended, and Section 113 of the Department of the Interior Appropriations Act, 1997 (Pub. L. No. 104-208, division A, title I, section 101(d)), as amended.

B.3. Part B Identifier

~~3100~~ NRC 30110013 (M04.5.11)

B.4. General Terms & Conditions

Activities undertaken pursuant to this document are subject to the general terms and conditions set forth in Part A, H09NRCOIG01, located at the Herndon, VA office.

B.5. Project Title

Facilitation Support to Update the NRC-OIG FY 2008-2013 Strategic Plan.

B.6. Description of Products or Services / Bona Fide Need

NRC 30110013 →

BiS Agency Name: Nuclear Regulatory Commission
CO: Oyusiko CS: Fuselier
IAA #: ~~3100~~
BIS Proj.#: 64135 Fund/Job#: 150429

Funds in the amount of (b) (5) (which includes the (b) service charge) are obligated for the purpose of acquiring the goods and services as described in the attached Statement of Work entitled, "Facilitation Support to Update the NRC-OIG FY 2008-2013 Strategic Plan.

B.7. Projected Milestones

Event	Projected Date
IA Fully Executed	MARCH 30, 2011
Requirements Documents Finalized	APRIL 18, 2011
Solicitation Issued	APRIL 18, 2011 WD (3/30/11)
Award Date	June 1, 2011
Delivery Date or Period of Performance	June 1, 2011 – December 31, 2011

B.8. Payment and Billing

a. *Billing and Payment Procedures*

Advanced Payments. Unless otherwise agreed to by the parties, the Servicing Agency requires advance payment as authorized by the Department of the Interior Franchise Fund implementing legislation (Pub. L. No. 104-208, div. A, title I, § 101(d) [title I, § 113], Sept. 30, 1996, 110 Stat. 3009-181, 3009-200, as amended by Pub. L. 108-7, div. F, title I, § 149, Feb. 20, 2003, 117 Stat. 245).

b. *Deobligation of Excess Funds*

Following the award of any award or modification under any Part B of this IA, the Servicing Agency will promptly deobligate any portion of the initial obligation that was not re-obligated onto the award. For example, if the final award amount is less than the original estimate, and consequently less than the amount obligated under Part B, the difference between the original estimate and the award shall be promptly deobligated. Remaining amounts shall not be used for any purpose other than the specific, definite and clear project description included in Part B.

Following the close-out of any award under any Part B of this IA, or following the completion of certain performance periods of awards under any Part B, the Servicing Agency will promptly deobligate any portion of the initial obligation that was not expended during the performance of the award. Remaining amounts shall not be used for any purpose other than the specific, definite and clear project description included in Part B.

Where the amount of the deobligation exceeds $50, the funds shall be returned to the Requesting Agency. If the amount of the deobligation is de minimus, i.e. under $50, such amount shall be added to the Servicing Agency's Miscellaneous Receipts.

B.9. Description of Acquisition Assistance

The Servicing Agency will provide cradle-to-grave acquisition support services to the Requesting Agency. These services shall include preparing a solicitation, advertising and competition, evaluation of offers, source selection, and invoice processing and payment. The Servicing Agency's specific roles and responsibilities are delineated in Section A.6. and Attachment 1 to Part A of this IA.

B.10. Service Charge

Services charges will be determined as follows:

The Servicing Agency shall earn a service charge upon the execution of any award or modification under this IA in the amount of [redacted] of the total funds obligated under that award or modification, in consideration of acquisition services rendered by the Servicing Agency on behalf of the Requesting Agency.

In the event that an award or modification under this IA is canceled by the Requesting Agency prior to award but after pre-award acquisition services have been rendered by the Servicing Agency on behalf of the Requesting Agency, the Servicing Agency shall earn a service charge in the amount of (b) of the Requesting Agency's estimated cost of the acquisition, in consideration of these services.

B.11. Obligation Information

[The Requesting Agency's Certifying Official shall complete Sections B.11. and B.12. and then sign the certification, below.]

Part A Number: HQ0NRCOIG01	Requirement: Facilitation Support Services	Type of Requirement: (~~Product~~ / ~~Non~~ - Severable Service

LMO 4-5-11

B.12. Requesting Agency Funding Information

The Requesting Agency's Certifying Official shall complete the table & certification.

Basic appropriation symbol (Treasury account symbol)	31x0300.130
Amount Obligated (Contract costs plus AQD's service charge)	(b) (5)
Fund citation (line of accounting)	2011-30-41G105; L3038
Appropriation expiration date	No Year Funding

Type of funds (e.g., one-year, no-year)	**No Year Funding**
Unique restrictions on funding (if any)	**N/A**
Business event type code	**040535809**
Agency location code (8-digit) for IPAC	**31-00-0001**
Funding agency ID	**3100**
Funding office code	**30**

Requesting Agency Certifying Official	
I certify that the funds cited in this IA are properly chargeable for the purposes set forth in paragraghs B.4, B.6, and B.11 of this IA.	
Signature: Edward C. Gillen	Date: 3/24/11
Printed Name Edward C. Gillen	
Title Sr. Budget Analyst	
Office NRC/OIG Resource Management and Operations Support	

B.13. Servicing Agency Funding Information

Basic appropriation symbol (Treasury account symbol)	14X4529
Fund citation (line of accounting)	
Business event type code	
CAGE (Commercial and Government Entity	
Agency location code (8-digit) for IPAC	14-01-0001
DUNS / Business Partner Number	059627781

B.14. Description of Requesting-Agency Unique Restrictions

This section identifies unique restrictions applicable to the Requesting Agency regarding acquisition or the funding being provided. N/A

B.15. Small Business Credit

Servicing Agency shall use the following FIPS 95-2 Code to identify the Requesting Agency in FPDS-NG: **3100**

B.16. Amendments

Any amendments to the terms and conditions in Part B shall be made in writing and signed by both the Servicing Agency and the Requesting Agency.

B.17. Contact Information

Servicing Agency Contracting POC	**Requesting Agency Program Office POC**
Name: Melissa Onyszko	Name: Deborah S. Huber
Address: Department of the Interior Acquisition Services Directorate 381 Elden Street Herndon, VA 20170	Nuclear Regulatory Commission Office of Inspector General 11555 Rockville Pike Mail Stop O5-E13 Rockville, MD 20852
Email: Melissa.Onyszko@aqd.nbc.gov	Email: Deborah.Huber@NRC.Gov
Phone: 703-964-3638	Phone: 301-415-5978/5930
Fax: 703-964-8481	Fax: 301-415-5091
Servicing Agency Financial POC	**Requesting Agency Financial POC**
Name: Sabrina Crane	Name: Edward C. Gillen
Address: Same as above	Address: Same as above
Email: Sabrina.Crane@aqd.nbc.gov	Email: Edward.Gillen@NRC.Gov
Phone: 703-964-~~8474~~ 8420	Phone: 301-415-5941
Fax: 703-964-~~3638~~ 8475	Fax: 301-415-5091

Individual proposed to serve as COTR for this Acquisition
Name: Lynn Fort
Nuclear Regulatory Commission Office of Inspector General 11555 Rockville Pike Mail Stop O5-E13 Rockville, MD 20852
Email: Lynn.Fort@NRC.Gov
Phone: 301-415-5973
Fax: 301-415-5091

B.18. Signatures

By signing this funding document, the Requesting Agency certifies that the funds cited in this IA are properly chargeable for the purposes set forth in this IA; that the funds are legally available for the acquisition described on this document; that all unique funding and procurement requirements, including all statutory and regulatory requirements applicable to the funding being provided, have been disclosed to Servicing Agency; and all internal reviews and approvals required prior to transferring funds to the Servicing Agency have been completed. The Servicing Agency's acceptance of this document creates an obligation on the part of the Requesting Agency.

Further, by signing this funding document, the Requesting Agency certifies in accordance with FAR 7.503 that none of the functions to be performed under the resulting procurement award described in the attached Statement of Work are inherently governmental.

Requesting Agency Official	
Signature Deborah S. Huber	**Date** 3-24-11
Printed Name Deborah S. Huber	
Title Director, Resource Management and Operations Support	

Servicing Agency Contracting Officer	
I accept this project on behalf of the Acquisition Services Directorate.	
Melissa Onyszko **Signature**	3/30/11 **Date**
Printed Name Melissa Onyszko	
Title Contracting Officer, Team Lead	

Nuclear Regulatory Commission
Office of the Inspector General

Statement of Work
Facilitation Support to Update the
NRC-OIG FY 2008 – 2013 Strategic Plan

Background

The mission of the Nuclear Regulatory Commission (NRC) is to regulate the Nation's civilian use of byproduct, source, and special nuclear materials to ensure adequate protection of public health and safety, to promote the common defense and security, and to protect the environment. The Office of Inspector General's (OIG's) mandate is to (1) independently and objectively conduct and supervise audits and investigations relating to NRC programs and operations; (2) promote effectiveness and efficiency within the agency's programs and operations, and (3) prevent and detect fraud, waste, and abuse. To accomplish its mission effectively, the NRC OIG issued its current FY 2008-2013 Strategic Plan in September 2008.

The Government Performance and Results Act of 1993 (GPRA) created the original framework for federal strategic planning and performance reporting in order to promote greater efficiency and accountability in agency spending. The NRC OIG Strategic Plan is based on this framework. It defines the Inspector General's mission, goals, and the means by which it measures its progress in addressing specific agency challenges over the course of a five year period.

On January 4, 2011, President Obama signed into law the GPRA Modernization Act of 2010 to generate more frequent, transparent, and useful data to inform decision makers and improve intra-agency performance management.

Scope of Work

The purpose of this requirement is to obtain a highly experienced strategic planning facilitator to support OIG senior staff in updating the NRC OIG Fiscal Years 2008-2013 Strategic Plan and associated performance measures in accordance with the newly enacted legislation and all other applicable laws and directives.

Using the existing NRC OIG strategic Planning framework, the contractor shall conduct approximately four facilitation sessions to assist OIG senior staff with the following: identify the most significant challenges that NRC faces in fulfilling its safety and security mission over the strategic planning period – fiscal years 2011 through 2016; affirm or redefine existing OIG goals, strategies, actions and performance measures, and update

other plan sections as appropriate to include any additional information resulting from the recently enacted GPRA Modernization Act and other directives.

The NRC OIG project officer and the contractor shall agree upon the dates and times for the facilitation sessions after the award of the purchase order. The facilitation work shall result in a final draft strategic plan that meets all legislative, regulatory, and Office of Management and Budget (OMB) requirements by June 1, 2011 unless another date is mutually agreed to.

Qualifications/Availability/Experience of Personnel

The contractor shall have in-depth knowledge of current laws, regulations, and directives that guide the strategic planning and budget formulation process within the Federal Government. The requirements include those contained within the GPRA Modernization Act of 2010, as well as other applicable OMB guidance and directives.

The contractor shall have extensive knowledge of the strategic planning process as well as extensive experience facilitating the development and revision of Federal agency strategic plans and performance measures to include in particular Offices of Inspectors General within the Federal government. Further, the contractor must demonstrate a thorough understanding of the mission of an Inspector General within a Federal agency with working knowledge of both the audit and investigative functions within the OIG. The contractor also shall demonstrate a solid understanding of NRC's mission and the challenges it faces in meeting its statutory mandates in the current regulatory environment.

The proposed key personnel must be a senior member of the company; have experience addressing and working with senior officials within the Federal government, and be available to begin this engagement on or around April 1, 2011.

Meetings/Facilitation Sessions

Contractor shall conduct approximately four facilitation sessions on the date, time, and place agreed to by the project officer and the contractor.

Additional meetings and telephone conferencing with OIG staff may be required to (1) discuss any questions that may arise while working on the draft report and, (2) obtain expert advice regarding stakeholder feedback resulting from the issuance of the final draft strategic plan.

Deliverables

1. Within 7 business days after the award date of the purchase order, the Contractor and NRC/OIG shall agree to a time and date for a project "kick off" meeting. At the "kick off" meeting, the contractor and NRC/OIG staff will discuss the

methodology that will be employed for updating the current OIG Strategic Plan to include facilitation session objectives and milestone dates for completing the tasks.

2. Within about 3 business days after each facilitation session, the contractor shall provide a written facilitation summary report of the issues discussed. At a minimum, the report shall include the recording of tasks completed since the last report, upcoming milestones, and any outstanding issues to be resolved. The NRC/OIG may schedule meetings or telephonic conferences with the contractor to discuss any questions that may arise while working on the draft strategic plan and to obtain contractor input and advice regarding issues that may arise during the stakeholder comment period.

3. Contractor shall produce and deliver an electronic Microsoft Word version of the OIG final draft strategic plan to the NRC OIG project officer by or around June 1, 2011 unless the NRC project officer agrees to a later time period.

Estimated Level of Effort

The estimated number of hours for this project is 150. This includes approximately 30 hours for approximately four facilitation sessions and 120 hours for pre and post meeting preparations, telephone conferences, product evaluation and reporting, document preparation, and consulting services.

Period of Performance

The period of performance shall commence on or around April 1, 2011 and shall expire on December 31, 2011.

NRC Furnished Materials and Facilities

NRC/OIG shall provide the meeting space and on-site equipment for the facilitation sessions.

Nuclear Regulatory Commission
Office of Inspector General
Strategic Planning Facilitation Support

Sources for Solicitation

CPS Human Resources Services
6700-A Rockledge Drive, Suite 510
Bethesda, MD 20817
Attn: Mr. Gib Johnson, Managing Director
240-223-5108

Government Contracting and Compliance Solutions
11206 Prospect Hill Road
Glen Dale, MD 20769
Attn: Dr. Thomas Kessler
941-575-1161

The Performance Institute
805 15th Street NW, 3rd Floor
Washington, DC 20005
877-992-9251

ACQUISITION SERVICES DIRECTORATE NBC

INDEPENDENT GOVERNMENT COST ESTIMATE (IGCE)

1. PROJECT TITLE:

Facilitation Support to Update the NRC-OIG FY 2008-2013 Strategic Plan

2. PROJECT MANAGER	Period of Performance	
	FROM	TO
Lynn Fort	May 1, 2011	December 31, 2011

DESCRIPTION OF COST ELEMENTS

1. DIRECT LABOR (List Labor Categories)	ESTIMATED HOURS	RATED PER HOUR ($)	ESTIMATED COST ($)	TOTAL ESTIMATED COST ($)
Senior Trainer/Facilitator	(b) (5)			
Technician II				
			TOTAL DIRECT LABOR	(b) (5)
2. OVERHEAD	RATE (%)	TOTAL LABOR ($)	ESTIMATED COST ($)	TOTAL ESTIMATED COST ($)
3. MATERIALS/SERVICES (Excluding Information Technology (IT))			ESTIMATED COST ($)	TOTAL ESTIMATED COST ($)
			(b) (5)	
4. INFORMATION TECHNOLOGY SUPPORT			ESTIMATED COST ($)	TOTAL ESTIMATED COST ($)
			TOTAL IT SUPPORT	$0.00
5. TRAVEL			ESTIMATED COST ($)	TOTAL ESTIMATED COST ($)
			(b) (5)	
6. SUBCONTRACTOR (S) CONSULTANT (S)			ESTIMATED COST ($)	TOTAL ESTIMATED COST ($)
			TOTAL SUBCONTRACTOR (S) CONSULTANT(S)	
7. OTHER DIRECT COSTS			ESTIMATED COST ($)	TOTAL ESTIMATED COST ($)
				0
8.			TOTAL ESTIMATED COST	(b) (5)

TYPED NAME AND TITLE: Lynn Fort, Sr. IT Specialist	SIGNATURE
OFFICE/DIVISION/BRANCH: NRC OIG	DATE 3-17-2011

Fw: Strategic Plan IA & IGCE

Melissa Onyszko to: AQD Funding Documents Group 03/25/2011 02:19 PM
Cc: Nicole M Fuselier

From: Melissa Onyszko/NBC/OS/DOI
To: AQD Funding Documents Group@DOI
Cc: Nicole M Fuselier/NBC/OS/DOI@DOI

Please prepare for processing.
Thanks.

Melissa Onyszko
Contracting Officer/Team Lead
Acquisition Services Directorate
National Business Center
US Dept. of the Interior
703-964-3638 Office
703-964-8481 Fax
www.nbc.gov
We want to hear from you! Please let us know how we are doing in meeting your needs by taking a short survey at: www.aqd.nbc.gov/survey

----- Forwarded by Melissa Onyszko/NBC/OS/DOI on 03/25/2011 02:19 PM -----

From: "Huber, Deborah" <Deborah.Huber@nrc.gov>
To: "Nicole.Fuselier@aqd.nbc.gov" <Nicole.Fuselier@aqd.nbc.gov>
Cc: "melissa.onyszko@aqd.nbc.gov" <melissa.onyszko@aqd.nbc.gov>
Date: 03/25/2011 02:10 PM
Subject: Strategic Plan IA & IGCE

Hello, Nicole.

Attached are the IA and the IGCE for your review. Let me know if you have any questions.

Thank you,
Deb H.
301-415-5978/5930

[Untitled].pdf

RE: Strategic Plan IA & IGCE
Gillen, Edward
to:
melissa.onyszko@aqd.nbc.gov
04/05/2011 04:08 PM
Cc:
"Huber, Deborah"
Show Details

Hi Melissa,

The B.3. Part B Identifier should be changed from 3100 to NRC30110013. The funding agency ID is 3100. If you have any additional questions, please let me know.

Thanks!

Ed

From: Huber, Deborah
Sent: Wednesday, March 30, 2011 3:39 PM
To: Gillen, Edward
Cc: melissa.onyszko@aqd.nbc.gov
Subject: FW: Strategic Plan IA & IGCE

Ed,

Can you answer this please?

Thanks!
Deb

PS Melissa ~ I'll be around tomorrow ~ in the am until 11:00 and in the pm

From: melissa.onyszko@aqd.nbc.gov [mailto:melissa.onyszko@aqd.nbc.gov]
Sent: Wednesday, March 30, 2011 2:52 PM
To: Huber, Deborah
Subject: Re: Strategic Plan IA & IGCE

Hi Deb,
On the Part B, section B.3 I noticed that the document number is 3100. I also noticed that on section B.15 the number noted is also 3100. Is this a coincidence? The number in B.3 should be your agency's funding document number. I believe your agency's FIPS may be 0086 according to our records (but our's may be incorrect.)
Thanks.

Melissa Onyszko
Contracting Officer/Team Lead
Acquisition Services Directorate
National Business Center

US Dept. of the Interior
703-964-3638 Office
703-964-8481 Fax
www.nbc.gov
We want to hear from you! Please let us know how we are doing in meeting your needs by taking a short survey at: www.aqd.nbc.gov/survey

From	"Huber, Deborah" <Deborah.Huber@nrc.gov>
To	"Nicole.Fuselier@aqd.nbc.gov" <Nicole.Fuselier@aqd.nbc.gov>
Cc	"melissa.onyszko@aqd.nbc.gov" <melissa.onyszko@aqd.nbc.gov>
Date	03/25/2011 02:10 PM
Subject	Strategic Plan IA & IGCE

Hello, Nicole.

Attached are the IA and the IGCE for your review. Let me know if you have any questions.

Thank you,
Deb H.
301-415-5978/5930

[attachment "[Untitled].pdf" deleted by Melissa Onyszko/NBC/OS/DOI]

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E-mail: mobis@gsa.gov

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874 MISSION ORIENTED BUSINESS INTEGRATED SERVICES (MOBIS)

Category Description

874 1 Consulting Services Contractors shall provide expert advice, assistance, guidance or counseling in support an agency's mission-oriented business functions. Services covered by this SIN are:
o Management or strategy consulting
o Program planning, audits, and evaluations
o Studies, analyses, scenarios, and reports relating to an agency's mission-oriented business programs or initiatives, such as defense studies, tabletop exercises or scenario simulations, educational studies, regulatory or policy studies, health care studies, economic studies, and preparedness studies
o Executive/management coaching services
o Customized business training as needed to successfully perform/complete a consulting engagement
o Policy and regulation development assistance
o Expert Witness services in support of litigation, claims, or other formal cases
o Advisory and assistance services in accordance with FAR 37.203
Financial audits are covered under GSA Schedule 520, Financial and Business Services, are not allowed under this SIN. The term "consulting" as defined herein does not include staff augmentation.

BROWSE >> A B C D E F G H I J K L M N O P Q R S T U V W X Y Z NEXT

1 - 50 of 1609 contractors

Display: All Socio-Economic Indicators / Small Business / Woman Owned Business Go

Hold the 'Ctrl' key to select all that apply

Download all contractors for this Category (*Excel*)

Contractor		Contract #	Phone	(Sort by) City, State	Socio-Economic	Contract Terms & Conditions	View Catalog
1ST CHOICE STAFFING, LLC	DISAST RECOV ARRA	GS-10F-0058P	(301) 563-6404	SILVER SPRING ,MD	s/d/w/8a		GSA Advantage!
20-20 LEADERSHIP FOUNDATION, THE	DISAST RECOV ARRA	GS-02F-0226W	(915) 877-5525	EL PASO ,TX	o		GSA Advantage!
2020 COMPANY, LLC	DISAST RECOV	GS-10F-0141S	(703) 891-	FALLS CHURCH ,VA	o		GSA Advantage!

	ARRA		6946				
3M COMPANY	DISAST RECOV ARRA	GS-10F-0454M	(651) 733-1189	SAINT PAUL ,MN	o		GSA Advantage!
6K SYSTEMS, INC.	DISAST RECOV ARRA	GS-10F-0081V	(703) 724-1320	LEESBURG ,VA	s/d/8a		GSA Advantage!
A & N ASSOCIATES, INC.	DISAST RECOV ARRA	GS-10F-0402R	410-859-5449 X107	COLUMBIA ,MD	s		GSA Advantage!
A & T SYSTEMS, INC.	DISAST RECOV ARRA	GS-10F-0169R	(301) 384-1425	SILVER SPRING ,MD	o		GSA Advantage!
A-T SOLUTIONS, INC.	DISAST RECOV ARRA	GS-10F-0350U	(540) 373-9542	FREDERICKSBURG ,VA	o		GSA Advantage!
A-TEAM SOLUTIONS LLC	DISAST RECOV ARRA	GS-10F-0186T	(703) 224-8243	FULTON ,MD	s/d/dv/8a		GSA Advantage!
A. REDDIX & ASSOCIATES INC.	DISAST RECOV ARRA	GS-10F-0069X	(757) 410-7704	NORFOLK ,VA	s/d/w/8a		GSA Advantage!
A. T. KEARNEY, INC.	DISAST RECOV ARRA	GS-10F-0198P	(703) 836-6210	CHICAGO ,IL	o		GSA Advantage!
ABACUS TECHNOLOGY CORPORATION	DISAST RECOV ARRA	GS-10F-0145J	(301) 215-7593	CHEVY CHASE ,MD	o		GSA Advantage!
ABRAMS LEARNING AND INFORMATION	DISAST RECOV ARRA	GS-10F-0212S	(703) 740-5718	ARLINGTON ,VA	s/dv		
ABRAXAS CORPORATION	DISAST RECOV ARRA	GS-10F-0142S	(703) 821-8930	HERNDON ,VA	o		GSA Advantage!
ABSG CONSULTING INC.	DISAST RECOV ARRA	GS-10F-0242L	(865) 966-5232	HOUSTON ,TX	o		GSA Advantage!
ABT ASSOCIATES INC.	DISAST RECOV ARRA	GS-10F-0086K	(301) 634-1746	CAMBRIDGE ,MA	o		GSA Advantage!
ACADEMY FOR EDUCATIONAL DEVELOPM	ARRA	GS-00F-0007M	(202) 884-8340	WASHINGTON ,DC	o		GSA Advantage!
ACCELLIGENCE LLC		GS-10F-0209V	(703) 673-0121	VIENNA ,VA	o		GSA Advantage!
ACCENTURE FEDERAL SERVICES LLC	ARRA	GS-10F-0608N	(703) 947-3004	RESTON ,VA	o		GSA Advantage!
ACCENTURE FEDERAL SERVICES LLC	ARRA	GS-10F-0246L	(703) 947-3004	RESTON ,VA	o		GSA Advantage!
ACCESS SCIENCES CORPORATION	DISAST RECOV ARRA	GS-10F-0153X	(713) 664-4357	HOUSTON ,TX	o		
ACCLARO RESEARCH SOLUTIONS, INC.	DISAST RECOV ARRA	GS-10F-0097S	(410) 472-1447	MONKTON ,MD	s/d/w/8a		

	ARRA		6946				
3M COMPANY	DISAST RECOV ARRA	GS-10F-0454M	(651) 733-1189	SAINT PAUL ,MN	o		GSA Advantage!
6K SYSTEMS, INC.	DISAST RECOV ARRA	GS-10F-0081V	(703) 724-1320	LEESBURG ,VA	s/d/8a		GSA Advantage!
A & N ASSOCIATES, INC.	DISAST RECOV ARRA	GS-10F-0402R	410-859-5449 X107	COLUMBIA ,MD	s		GSA Advantage!
A & T SYSTEMS, INC.	DISAST RECOV ARRA	GS-10F-0169R	(301) 384-1425	SILVER SPRING ,MD	o		GSA Advantage!
A-T SOLUTIONS, INC.	DISAST RECOV ARRA	GS-10F-0350U	(540) 373-9542	FREDERICKSBURG ,VA	o		GSA Advantage!
A-TEAM SOLUTIONS LLC	DISAST RECOV ARRA	GS-10F-0186T	(703) 224-8243	FULTON ,MD	s/d/dv/8a		GSA Advantage!
A. REDDIX & ASSOCIATES INC.	DISAST RECOV ARRA	GS-10F-0069X	(757) 410-7704	NORFOLK ,VA	s/d/w/8a		GSA Advantage!
A. T. KEARNEY, INC.	DISAST RECOV ARRA	GS-10F-0198P	(703) 836-6210	CHICAGO ,IL	o		GSA Advantage!
ABACUS TECHNOLOGY CORPORATION	DISAST RECOV ARRA	GS-10F-0145J	(301) 215-7593	CHEVY CHASE ,MD	o		GSA Advantage!
ABRAMS LEARNING AND INFORMATION	DISAST RECOV ARRA	GS-10F-0212S	(703) 740-5718	ARLINGTON ,VA	s/dv		
ABRAXAS CORPORATION	DISAST RECOV ARRA	GS-10F-0142S	(703) 821-8930	HERNDON ,VA	o		GSA Advantage!
ABSG CONSULTING INC.	DISAST RECOV ARRA	GS-10F-0242L	(865) 966-5232	HOUSTON ,TX	o		GSA Advantage!
ABT ASSOCIATES INC.	DISAST RECOV ARRA	GS-10F-0086K	(301) 634-1746	CAMBRIDGE ,MA	o		GSA Advantage!
ACADEMY FOR EDUCATIONAL DEVELOPM	ARRA	GS-00F-0007M	(202) 884-8340	WASHINGTON ,DC	o		GSA Advantage!
ACCELLIGENCE LLC		GS-10F-0209V	(703) 673-0121	VIENNA ,VA	o		GSA Advantage!
ACCENTURE FEDERAL SERVICES LLC	ARRA	GS-10F-0608N	(703) 947-3004	RESTON ,VA	o		GSA Advantage!
ACCENTURE FEDERAL SERVICES LLC	ARRA	GS-10F-0246L	(703) 947-3004	RESTON ,VA	o		GSA Advantage!
ACCESS SCIENCES CORPORATION	DISAST RECOV ARRA	GS-10F-0153X	(713) 664-4357	HOUSTON ,TX	o		
ACCLARO RESEARCH SOLUTIONS, INC.	DISAST RECOV ARRA	GS-10F-0097S	(410) 472-1447	MONKTON ,MD	s/d/w/8a		

ACE INFO SOLUTIONS, INC.	DISAST RECOV ARRA	GS-10F-0295U	(703) 391-2800	RESTON ,VA	s/d/8a		GSA Advantage!
ACHIEVEGLOBAL, INC.	DISAST RECOV ARRA	GS-23F-8124H	(813) 631-5557	TAMPA ,FL	o		GSA Advantage!
ACQSIS INC	DISAST RECOV	GS-00F-0006U	(571) 259-3017	STERLING ,VA	s		GSA Advantage!
ACQUISITION SOLUTIONS INC	DISAST RECOV ARRA	GS-10F-0308N	(703) 253-6357	ARLINGTON ,VA	o		GSA Advantage!
ACQUISITION SOLUTIONS INC	DISAST RECOV ARRA	GS-10F-0209N	(703) 253-6357	ARLINGTON ,VA	o		GSA Advantage!
ACTIONET, INC.	DISAST RECOV ARRA	GS-10F-0199R	703-204-0090 X107	VIENNA ,VA	o		GSA Advantage!
ACTUARIAL RESEARCH CORPORATION	DISAST RECOV ARRA	GS-10F-0289P	(703) 941-7400	ANNANDALE ,VA	s/v		GSA Advantage!
ACUITY CONSULTING, INC.	DISAST RECOV ARRA	GS-10F-0487P	(703) 739-1091	ALEXANDRIA ,VA	s/d/8a		GSA Advantage!
ACUMEN, LLC	DISAST RECOV ARRA	GS-10F-0133S	(650) 931-0011	BURLINGAME ,CA	s		GSA Advantage!
ACUTECH GROUP, INC.	ARRA	GS-10F-0290U	(415) 772-5972	MC LEAN ,VA	s/d		GSA Advantage!
ADAMS-GABBERT & ASSOCIATES, LLC	DISAST RECOV ARRA	GS-10F-0189R	(816) 347-0077	LEES SUMMIT ,MO	o		GSA Advantage!
ADAPTIVE TECHNOLOGIES, INC.	DISAST RECOV ARRA	GS-10F-0377U	(602) 923-4200	PHOENIX ,AZ	s		GSA Advantage!
ADDX CORPORATION	DISAST RECOV ARRA	GS-10F-0349N	(703) 933-7637	ALEXANDRIA ,VA	s/dv		GSA Advantage!
ADELIS, NANCY (DBA: ADELIS DEVELOPMENT SYSTEMS)	DISAST RECOV ARRA	GS-10F-0030S	(910) 253-4900	SOUTHPORT ,NC	s/w		GSA Advantage!
ADNET, INC	DISAST RECOV ARRA	GS-10F-0127T	(703) 598-4485	MC LEAN ,VA	s/d		GSA Advantage!
ADVANCED CONCEPTS ENTERPRISES, I	DISAST RECOV ARRA	GS-10F-0044P	(850) 736-1858	SHALIMAR ,FL	s/dv		GSA Advantage!
ADVANCED CONCEPTS, INC.	DISAST RECOV ARRA	GS-00F-0004R	(540) 752-0500	COLUMBIA ,MD	s		GSA Advantage!
ADVANCED PHARMACY CONCEPTS, INC	DISAST RECOV ARRA	GS-10F-0394R	(401) 295-7660	NORTH KINGSTOWN ,RI	s/w		GSA Advantage!
ADVANCED RESOURCES INTERNATIONAL	DISAST RECOV ARRA	GS-10F-0209P	(703) 528-8420	ARLINGTON ,VA	o		GSA Advantage!
		GS-10F-	(703)		s/d/w		

ADVANCED SYSTEMS TECHNOLOGY AND	ARRA	0497M	744-1070	VIENNA ,VA			GSA Advantage!
ADVANCED TECHNOLOGIES AND LABORA	DISAST RECOV ARRA	GS-10F-0092J	(301) 515-6760	GAITHERSBURG ,MD	o		GSA Advantage!
ADVANCED TECHNOLOGY INTERNATIONA	DISAST RECOV ARRA	GS-10F-0210L	(843) 760-3361	NORTH CHARLESTON ,SC	o		GSA Advantage!
ADVANCIA CORPORATION	DISAST RECOV ARRA	GS-10F-0129K	(405) 996-3000	OKLAHOMA CITY ,OK	o		GSA Advantage!
ADVOCATES FOR HUMAN POTENTIAL IN	DISAST RECOV ARRA	GS-10F-0148P	(978) 443-0055	SUDBURY ,MA	s		GSA Advantage!
AE STRATEGIES, LLC	DISAST RECOV ARRA	GS-10F-0101S	(703) 286-0879	MC LEAN ,VA	s/w		GSA Advantage!
AECOM INTERNATIONAL DEVELOPMENT,	DISAST RECOV ARRA	GS-10F-0305P	(202) 337-2326	ARLINGTON ,VA	o		GSA Advantage!
AED STRATECON, LLC	DISAST RECOV ARRA	GS-10F-0213P	(202) 662-7221	WASHINGTON ,DC	s/d/w/8a		GSA Advantage!
AFYA, INC.	ARRA	GS-10F-0309L	(301) 957-3040	LAUREL ,MD	s/d/8a		GSA Advantage!

1 - 50 of 1609 contractors NEXT

CCR Search Results

Not to be used as certifications and representations. See ORCA for official certification.

Registration Status: Active in CCR; Registration valid until 02/04/2012.
DUNS: 004013244
DUNS PLUS4:
CAGE/NCAGE: 1VT46
Legal Business Name: PERFORMANCE INSTITUTE, INC., THE
Doing Business As (DBA): ASMICNI
Division Name:
Division Number:
Company URL: http://www.performanceweb.org

Physical Street Address 1: 805 15TH ST NW LBBY 3
Physical Street Address 2:
Physical City: WASHINGTON
Physical State: DC
Physical Foreign Province:
Physical Zip/Postal Code: 20005-2292
Physical Country: USA

Mailing Name: THE PERFORMANCE INSTITUTE
Mailing Street Address 1: 805 15TH ST. NW 3RD FLOOR
Mailing Street Address 2:
Mailing City: WASHINGTON
Mailing State: DC
Mailing Foreign Province:
Mailing Zip/Postal Code: 20005-2207
Mailing Country: USA

Business Start Date: 03/01/2000
Delinquent Federal Debt: No

CORPORATE INFORMATION

Type of Organization

Corporate Entity, Not Federal Tax Exempt
(State of Incorporation is VA)

Business Types/Grants

2X - For-Profit Organization
VN - Contracts

DISASTER RESPONSE INFORMATION

Bonding Levels

Construction Bonding Level, Per Contract (dollars):

Construction Bonding Level, Aggregate (dollars):

Service Bonding Level, Per Contract (dollars):

Service Bonding Level, Aggregate (dollars):

Geographic Areas Served

No geographic areas specified

GOODS / SERVICES

North American Industry Classification System (NAICS)

531120 - Lessors of Nonresidential Buildings (except Miniwarehouses)
541611 - Administrative Management and General Management Consulting Services
541612 - Human Resources Consulting Services
541614 - Process, Physical Distribution, and Logistics Consulting Services
611430 - Professional and Management Development Training

Product Service Codes (PSC)

R407 - PROF SVCS/PROGRAM EVALUATION
R420 - CERTIFICATIONS & ACCREDIT PROD
R498 - PATENT AND TRADEMARK SERVICES
R506 - STUDY/DATA - OTHER THAN SCIENT
R552 - STUDY/MANPOWER
R554 - STUDY/ACQUISITION POLICY/PROCE
U001 - LECTURES FOR TRAINING
U008 - TRNG/CIRRICULUM DVLP
U009 - EDUCATION
U010 - CERT & ACCREDIATIONS FOR EDUCA

Federal Supply Classification (FSC)

SMALL BUSINESS TYPES

SDB, 8A and HubZone certifications come from the Small Business Administration and are not editable by CCR vendors.

Business Types Expiration Date

--- ---

North American Industry Classification System (NAICS)

The small business size status is derived from the receipts, number of employees, assets, barrels of oil, and/or megawatt hours entered by the vendor during the registration process.

NAICS	Description	Small	Emerging Small

Code		Business	Business
531120	Lessors of Nonresidential Buildings (except Miniwarehouses)	No	No
541611	Administrative Management and General Management Consulting Services	No	No
541612	Human Resources Consulting Services	No	No
541614	Process, Physical Distribution, and Logistics Consulting Services	No	No
611430	Professional and Management Development Training	No	No

CCR POINTS OF CONTACT

Government Business Primary POC

Name: JENNIFER MUELLER
Address Line 1: 815 - 15TH STREET NW
Address Line 2: 3RD FLOOR
City: WASHINGTON
State: DC
Foreign Province:
Zip/Postal Code: 20005
Country: USA
U.S. Phone: 202-739-9619
Non-U.S. Phone:
Fax: 202-739-9501

Government Business Alternate POC

Name: TARA SHUERT
Address Line 1: 805 - 15TH STREET NW
Address Line 2: 3RD FLOOR
City: WASHINGTON
State: DC
Foreign Province:
Zip/Postal Code: 20005
Country: USA
U.S. Phone: 202-739-9609
Non-U.S. Phone:
Fax: 202-739-9501

Past Performance Primary POC

Name: JENNIFER MUELLER
Address Line 1: 1515 NORTH COURTHOUSE RD
Address Line 2: SUITE 600
City: ARLINGTON
State: VA
Foreign Province:
Zip/Postal Code: 22201-2909
Country: USA
U.S. Phone: 703-894-0481 Ext.217
Non-U.S. Phone:
Fax: 703-894-0482

Past Performance Alternate POC

Name: TARA SHUERT
Address Line 1: 1515 N COURTHOUSE ROAD
Address Line 2: SUTIE 600
City: ARLINGTON
State: VA
Foreign Province:
Zip/Postal Code: 22201
Country: USA
U.S. Phone: 703-894-0481 Ext.217
Non-U.S. Phone:
Fax: 703-894-0482

Electronic Business Primary POC

Name: TARA SHUERT
Address Line 1: 805 - 15TH STREET NW
Address Line 2: 3RD FLOOR
City: WASHINGTON
State: DC
Foreign Province:
Zip/Postal Code: 20005
Country: USA
U.S. Phone: 202-739-9609

Electronic Business Alternate POC

Name: JENNIFER MUELLER
Address Line 1: 815 - 15TH STREET NW
Address Line 2: 3RD FLOOR
City: WASHINGTON
State: DC
Foreign Province:
Zip/Postal Code: 20005
Country: USA
U.S. Phone: 202-739-9619

Non-U.S. Phone:
Fax: 202-739-9501

Non-U.S. Phone:
Fax: 202-739-9501

CCR Search Results

Not to be used as certifications and representations. See ORCA for official certification.

Registration Status: Active in CCR; Registration valid until 01/28/2012.
DUNS: 128512480
DUNS PLUS4:
CAGE/NCAGE: 3BH87
Legal Business Name: COOPERATIVE PERSONNEL SERVICES
Doing Business As (DBA): CPS HUMAN RESOURCE SERVICES
Division Name: COOPERATIVE PERSONNEL SERVICES DBA CPS HUMAN RESOURCE SVCS
Division Number:
Company URL: http://www.cps.ca.gov

Physical Street Address 1: 241 LATHROP WAY
Physical Street Address 2:
Physical City: SACRAMENTO
Physical State: CA
Physical Foreign Province:
Physical Zip/Postal Code: 95815-4242
Physical Country: USA

Mailing Name: COOPERATIVE PERSONNEL SERVICES
Mailing Street Address 1: CPS HUMAN SERVICES
Mailing Street Address 2: 241 LATHROP WAY
Mailing City: SACRAMENTO
Mailing State: CA
Mailing Foreign Province:
Mailing Zip/Postal Code: 95815-4242
Mailing Country: USA

Business Start Date: 03/15/1985
Delinquent Federal Debt: No

CORPORATE INFORMATION

Type of Organization

Other

Business Types/Grants

2U - Other Not for Profit Organization
VN - Contracts

DISASTER RESPONSE INFORMATION

Bonding Levels

Construction Bonding Level, Per Contract (dollars):

Construction Bonding Level, Aggregate (dollars):

Service Bonding Level, Per Contract (dollars):

Service Bonding Level, Aggregate (dollars):

Geographic Areas Served

No geographic areas specified

GOODS / SERVICES

North American Industry Classification System (NAICS)

541611 - Administrative Management and General Management Consulting Services

Product Service Codes (PSC)

Federal Supply Classification (FSC)

SMALL BUSINESS TYPES

SDB, 8A and HubZone certifications come from the Small Business Administration and are not editable by CCR vendors.

Business Types Expiration Date

--- ---

North American Industry Classification System (NAICS)

The small business size status is derived from the receipts, number of employees, assets, barrels of oil, and/or megawatt hours entered by the vendor during the registration process.

NAICS Code	Description	Small Business	Emerging Small Business
541611	Administrative Management and General Management Consulting Services	No	No

R409

CCR POINTS OF CONTACT

Government Business Primary POC

Name: GILBERT JOHNSON
Address Line 1: 6700-A ROCKLEDGE DRIVE
Address Line 2: SUITE 510
City: BETHESDA
State: MD
Foreign Province:

Government Business Alternate POC

Name: SANDY MACDONALD-HOPP
Address Line 1: 241 LATHROP WAY
Address Line 2:
City: SACRAMENTO
State: CA
Foreign Province:

Zip/Postal Code: 20817
Country: USA
U.S. Phone: 240-223-5100
Non-U.S. Phone:
Fax: 202-220-1394

Zip/Postal Code: 95815
Country: USA
U.S. Phone: 916-471-3324
Non-U.S. Phone:
Fax: 916-561-3613

Past Performance Primary POC

Name:
Address Line 1:
Address Line 2:
City:
State:
Foreign Province:
Zip/Postal Code:
Country:
U.S. Phone:
Non-U.S. Phone:
Fax:

Past Performance Alternate POC

Name:
Address Line 1:
Address Line 2:
City:
State:
Foreign Province:
Zip/Postal Code:
Country:
U.S. Phone:
Non-U.S. Phone:
Fax:

Electronic Business Primary POC

Name: DAVID POWELL
Address Line 1: 241 LATHROP WAY
Address Line 2:
City: SACRAMENTO
State: CA
Foreign Province:
Zip/Postal Code: 95815-4242
Country: USA
U.S. Phone: 916-263-3600 Ext.3107
Non-U.S. Phone:
Fax: 916-561-7266

Electronic Business Alternate POC

Name: LYNNE HARRIS
Address Line 1: 241 LATHROP WAY
Address Line 2:
City: SACRAMENTO
State: CA
Foreign Province:
Zip/Postal Code: 95815-4242
Country: USA
U.S. Phone: 916-263-3600 Ext.3015
Non-U.S. Phone:
Fax:

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Contractor Information

(Vendors) How to change your company information

Contract #: GS-10F-0437M

Contractor: COOPERATIVE PERSONNEL SERVICES

Address: 241 LATHROP WAY SACRAMENTO, CA 95815-4242

Phone: (202)220-1391

E-Mail: Gib@cps.ca.gov

Web Address: http://www.cps.ca.gov

Socio-Economic : Other than small business

EPLS : Contractor not found on the Excluded Parties List System

Govt. Contracting Officer:
RUSSELL A. HANSON
Phone: 253-931-7049
E-Mail: russell.hanson@gsa.gov

Source	Title	Contract Number	Contract Terms & Conditions	Contract End Date	Category		View Items Available
874	MISSION ORIENTED BUSINESS INTEGRATED SERVICES (MOBIS)	GS-10F-0437M		Sep 3, 2012	874 1	DISAST RECOV	GSA Advantage!
					874 2	DISAST RECOV	GSA Advantage!
					874 3	DISAST RECOV	GSA Advantage!

MOBIS Schedule

Quick Links
Test Rental Catalog
Training Center
Search and Recruitment Services
Applicants and Examination Registration

GSA Advantage!

CPS MOBIS Contract Number:
GS-10F-0437M

Management, Organizational and Business Improvement Services
As an authorized provider of services to the Federal Government, General Services Administration, and Federal Supply Services, CPS Human Resource Services can provide quick turn-around of expert services to Federal Government agencies. This enables CPS to work with Federal agencies without having to undergo a full and open competitive process, which drastically reduces procurement lead times and allows Federal agencies to acquire services for pre-negotiated fair and reasonable pricing.

Consulting Services (SIN 874-1)
CPS provides expert advice, assistance, guidance and counseling in support of agencies' management, organizational, and business improvement efforts. Examples of this include:

- strategic, business and action planning
- systems alignment
- cycle time
- high performance work
- leadership systems
- performance measures and indicators
- process and productivity improvement
- organizational assessments
- program audits, and evaluations

Facilitation Services (SIN 874-2)
CPS provides facilitation and related decision support services to agencies engaging in collaboration efforts, working groups, or integrated product, process, or self-directed teams. We provide assistance in:

- the use of problem solving techniques
- resolving disputes, disagreements, and divergent views
- providing a draft for the permanent record
- defining and refining the agenda
- logistical meeting/conference support when performing technical facilitation
- recording discussion content and focusing decision-making
- debriefing and overall meeting planning
- convening and leading large and small group briefings and discussions
- preparing draft and final reports for dissemination

Survey Services (SIN 874-3)
CPS provides expert consultation, assistance, and deliverables associated with all aspects of surveying within the context of MOBIS. This includes:

- planning survey design
- defining and refining the agenda
- determining proper survey data collection methodology
- sampling; survey development
- survey database administration
- administering surveys using various types of data collection methods
- pretest/pilot surveying
- assessing reliability and validity of data
- analyses of quantitative and qualitative survey data
- production of reports to include, but not limited to: description and summary of results with associated graphs, charts, and tables; description of data collection and survey administration methods; discussion of sample characteristics and the representative nature of data; analysis of non-response; and briefings of results to include discussion of recommendations and potential follow-up actions

Contract Information

Contract Number:	GS-10F-0437M
Contract Period:	9/4/07 through 9/3/12
Federal Supply Group:	874
Business Size:	Other than small

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Contractor Information

(Vendors) How to change your company information

Contract #: GS-10F-0261M

Contractor: PERFORMANCE INSTITUTE, INC., THE

Address: 805 15TH ST NW LBBY 3
WASHINGTON, DC 20005-2292

Phone: (202)739-9609

E-Mail: TARA.SHUERT@PERFORMANCEINSTITUTE.ORG

Web Address: http://WWW.PERFORMANCEWEB.ORG

Socio-Economic : Small business

EPLS : Contractor not found on the Excluded Parties List System

Govt. Contracting Officer:
Thomas E. Healy
Phone: 253-931-7879
E-Mail: thomas.healy@gsa.gov

Source	Title	Contract Number	Contract Terms & Conditions	Contract End Date	Category		View Items Available
874	MISSION ORIENTED BUSINESS INTEGRATED SERVICES (MOBIS)	GS-10F-0261M		Apr 29, 2012	874 1	DISAST RECOV	GSA Advantage!
					874 2	DISAST RECOV	GSA Advantage!
					874 4	DISAST RECOV	GSA Advantage!
					874 6	DISAST RECOV	GSA Advantage!
					874 7	DISAST RECOV	GSA Advantage!

Nuclear Regulatory Commission
Office of the Inspector General

Statement of Work
Facilitation Support to Update the
NRC-OIG FY [redacted] Strategic Plan
update to

Background

8741

The mission of the Nuclear Regulatory Commission (NRC) is to regulate the Nation's civilian use of byproduct, source, and special nuclear materials to ensure adequate protection of public health and safety, to promote the common defense and security, and to protect the environment. The Office of Inspector General's (OIG's) mandate is to (1) independently and objectively conduct and supervise audits and investigations relating to NRC programs and operations; (2) promote effectiveness and efficiency within the agency's programs and operations, and (3) prevent and detect fraud, waste, and abuse. To accomplish its mission effectively, the NRC OIG issued its current FY 2008-2013 Strategic Plan in September 2008.

The Government Performance and Results Act of 1993 (GPRA) created the original framework for federal strategic planning and performance reporting in order to promote greater efficiency and accountability in agency spending. The NRC OIG Strategic Plan is based on this framework. It defines the Inspector General's mission, goals, and the means by which it measures its progress in addressing specific agency challenges over the course of a five year period.

On January 4, 2011, President Obama signed into law the GPRA Modernization Act of 2010 to generate more frequent, transparent, and useful data to inform decision makers and improve intra-agency performance management.

Scope of Work

The purpose of this requirement is to obtain a highly experienced strategic planning facilitator to support OIG senior staff in updating the NRC OIG Fiscal Years 2008-2013 Strategic Plan and associated performance measures in accordance with the newly enacted legislation and all other applicable laws and directives.

Using the existing NRC OIG strategic Planning framework, the contractor shall conduct approximately four facilitation sessions to assist OIG senior staff with the following: identify the most significant challenges that NRC faces in fulfilling its safety and security mission over the strategic planning period – fiscal years 2011 through 2016; affirm or redefine existing OIG goals, strategies, actions and performance measures, and update

other plan sections as appropriate to include any additional information resulting from the recently enacted GPRA Modernization Act and other directives.

The NRC OIG project officer and the contractor shall agree upon the dates and times for the facilitation sessions after the award of the purchase order. The facilitation work shall result in a final draft strategic plan that meets all legislative, regulatory, and Office of Management and Budget (OMB) requirements by June 1, 2011 unless another date is mutually agreed to.

Qualifications/Availability/Experience of Personnel

The contractor shall have in-depth knowledge of current laws, regulations, and directives that guide the strategic planning and budget formulation process within the Federal Government. The requirements include those contained within the GPRA Modernization Act of 2010, as well as other applicable OMB guidance and directives.

The contractor shall have extensive knowledge of the strategic planning process as well as extensive experience facilitating the development and revision of Federal agency strategic plans and performance measures to include in particular Offices of Inspectors General within the Federal government. Further, the contractor must demonstrate a thorough understanding of the mission of an Inspector General within a Federal agency with working knowledge of both the audit and investigative functions within the OIG. The contractor also shall demonstrate a solid understanding of NRC's mission and the challenges it faces in meeting its statutory mandates in the current regulatory environment.

The proposed key personnel must be a senior member of the company; have experience addressing and working with senior officials within the Federal government, and be available to begin this engagement on or around April 1, 2011.

Meetings/Facilitation Sessions

Contractor shall conduct approximately four facilitation sessions on the date, time, and place agreed to by the project officer and the contractor.

Additional meetings and telephone conferencing with OIG staff may be required to (1) discuss any questions that may arise while working on the draft report and, (2) obtain expert advice regarding stakeholder feedback resulting from the issuance of the final draft strategic plan.

Deliverables

1. Within 7 business days after the award date of the purchase order, the Contractor and NRC/OIG shall agree to a time and date for a project "kick off" meeting. At the "kick off" meeting, the contractor and NRC/OIG staff will discuss the

methodology that will be employed for updating the current OIG Strategic Plan to include facilitation session objectives and milestone dates for completing the tasks.

2. Within about 3 business days after each facilitation session, the contractor shall provide a written facilitation summary report of the issues discussed. At a minimum, the report shall include the recording of tasks completed since the last report, upcoming milestones, and any outstanding issues to be resolved. The NRC/OIG may schedule meetings or telephonic conferences with the contractor to discuss any questions that may arise while working on the draft strategic plan and to obtain contractor input and advice regarding issues that may arise during the stakeholder comment period.

3. Contractor shall produce and deliver an electronic Microsoft Word version of the OIG final draft strategic plan to the NRC OIG project officer by or around June 1, 2011 unless the NRC project officer agrees to a later time period.

Estimated Level of Effort

The estimated number of hours for this project is 150. This includes approximately 30 hours for approximately four facilitation sessions and 120 hours for pre and post meeting preparations, telephone conferences, product evaluation and reporting, document preparation, and consulting services.

Period of Performance

The period of performance shall commence on or around April 1, 2011 and shall expire on December 31, 2011.

NRC Furnished Materials and Facilities

NRC/OIG shall provide the meeting space and on-site equipment for the facilitation sessions.

SBA Quick Market Search Results

SBA Search Results

Accessibility Options

SBA Quick Market Search Results

Quick Market Search Listing, where

the firm has not opted out of DSBS searches;
the firm is small in any of these NAICS codes: 541611;
the profile location is in: 'DC', 'MD', 'VA';
at least one word of the Capabilities Narrative, Special Equipment/Materials or Keywords is strategic planning;
and economic groups randomized by original start time of search: 2011-02-23 08:37:43 AM.

Data validation took 0.01 seconds. The search took 0.63 seconds for certifications and 0.43 seconds for non-certifications.

Click on either hotlink in a row to list the firms in the economic group meeting your search criteria.

Economic Group	Number of Firms Found
Currently 8(a) Certified	76
Currently HUBZone Certified	22
Veteran	111
Currently SDB Certified	79
Service-Disabled Veteran	70
Woman or Women Owned	201

Accessibility Options
SBA Search Results

SBA Search

Table Listing, where

the firm is active in searches;
the firm's business type includes: 'Service';
the firm is small in any of these NAICS codes: 541611;
the profile location is in: 'DC';
the firm is currently 8(a)-certified or an 8(a) Joint Venture;
the firm is currently SDB-certified;
the firm is currently HUBZone-certified;
and randomized by original start time of search: 2011-02-23 08:27:08 AM.

Data validation took 0.01 seconds. The count and search queries took 2.34 seconds and 2.46 seconds, respectively.

Displaying profiles 1 - 24 (of 24 profiles matching criteria):

View	Name and Trade Name of Firm	Contact	Address and City, State Zip	Capabilities Narrative
1	C.B. HARRIS & COMPANY HARRIS & COMPANY	JODIE TAYLOR	900 2ND ST NE STE 308 B WASHINGTON, DC 20002-3557	Imaging & Indexing, Redaction, FOIA & Litigation Support, Secure Document Removal & Transport, Sensitive & Classified Document Handling & Safeguarding, Professional Training, Project Analysis & Management, Mail & Copy Room Services Support.
2	GENERAL SERVICES, INC. GENERAL CONSTRUCTION SERVICES	MONRETI AKINLEYE	3613 GEORGIA AVE NW WASHINGTON, DC 20010-1655	Ofice Supplies, Paper supllies, office equipment, copy center, facilities management, notary public and personlized promotional item General Construction services, design & build, specialty contractor; CNG & Petroleum service and installation.
3	AXIS REALTY ADVISORS, LLC	ANDREA REID	601 PENNSYLVANIA AVE NW APT 1208 WASHINGTON, DC 20004-2705	Commerial Real Estate Brokerage and Advisory Services; Transaction specialist; Advisory services include architectural/engineering; construction management; property management; development; move relocation; facilities support services.
4	ANSWER TITLE AND ESCROW LLC	HOPE LAWERY	10 G STREET N.E., SUITE 410 WASHINGTON, DC 20002-8030	A full-service title, escrow, and settlement firm with expertise in due diligence, litigation support, financial services, and closing services related to site acquisition and transfers throughout the Washington

				metro area. GSA (FABS) Sched # GS-23F-0036V
5	NEXTGEN CONSULTING INC. NGCI	SAIF REHMAN	1420 N CAPITAL ST NW WASHINGTON, DC 20002-3342	Change Management, CMMI, PMO, PMP, Six Sigma, ITIL, Training, Application Development, Web Design & Development, COTS, Data Cleansing & Conversion, Database Design & Maintenance, Security Assurance, SOA, IV&V, BPO, BPR, Resource Management, Help Desk
6	KNIGHTO, LLC KNIGHT SOLUTIONS	KEVIN KNIGHT	2208 MARTIN LUTHER KING JR AVE SE FL 2 WASHINGTON, DC 20020-5734	General Contractor with a focus on Energy Retrofit Expertise. Self Performing Site Work, Landscape and, Cemetery Raise & Realignment/cleaning headstones Sustainable, Energy Retrofits Geothermal Installation Photovoltaic Array Institutions
7	O'NEAL TECHNOLOGIES, INC.	GREGORY PETERSON	1101 16TH ST NW STE 300 WASHINGTON, DC 20036-4813	Core Services: Content Management, Vulnerability Assessments, Penetration Testing, Policy Review, Awareness and Training briefings, FISMA Support, Software Development, Document Solutions, C & A, IT Security and Business Analysis and Reengineering.
8	CREDENCE MANAGEMENT SOLUTIONS LLC	SIDDHARTHA CHOWDHARY	723 CAPITOL SQUARE PLACE SW WASHINGTON, DC 20024-2414	Credence provides management and technology consulting, strategy, business transformation, and advisory services. We serve government programs undergoing Business Transformation or IT Modernization in an independent and objective capacity.
9	LOGISTICS SYSTEMS INCORPORATED	LAWRENCE WILKERSON	1100 G ST NW STE 410 WASHINGTON, DC 20005-7426	IT Logistics systems integrator consulting firm. LSI can provide highly qualified experience personnel with TS level clearance in logistics management, information technology, sharepoint and staffing. We provide managers that can help leaders succeed.
10	TELESOLV CONSULTING, LLC	DAVID VINCENT	1210 FLORIDA AVE NE WASHINGTON, DC 20002-7106	Consulting firm specializing in project, performance, and records management; information research, analysis and assurance; information systems integration, systems

				development life cycle, quality assurance, and administrative and training support.
11	PLANNING, ARRANGEMENTS, LOGISTICS SPECIALISTS, LLC	RICHETTE HAYWOOD	1825 L ST NE WASHINGTON, DC 20002-3023	We are a personal/concierge business specializing in assisting federal government agencies with providing reasonable accommodations to disabled employees as well as conference support, meeting planning, administrative support, vendor exhibits.
12	MAGNIFICUS CORPORATION	AKINTOYE SHOETAN	37 L ST SE WASHINGTON, DC 20003-3331	Magnificus Corporation offers clients interdisciplinary teams of physicians,physician assistants, social wokers, registered nurses, and allied health.Information technology, Computer, Network and Internet Security, Translation, Transcription
13	ASPEN OF D.C., INC.	BRANDY BUTLER	1101 15 ST NW STE 202 WASHINGTON, DC 20005-3814	Aspen of D.C., Inc is a full service human resources management firm, providing exemplary services in the areas of outsourcing, facilities management, and a wide range of staffing solutions.
14	NURSING ENTERPRISES INC	MYRTLE GOMEZ, RN, MA	817 VARNUM ST NE 254 WASHINGTON, DC 20017-2144	Nursing Enterprises, Inc. (NEI) is a medical staffing and home health care company. For nearly 20 years, NEI has assembled certified and experienced health professionals in home health care and hospital administration.
15	IIU CONSULTING INSTITUTE, INC.	FRANK UKOH	3715 MARTIN LUTHER KING JR AVE SE WASHINGTON, DC 20032-1549	Provide construction & facility management services to commercial businesses & government agencies (Asbestos Abatement, Carpentry, Electrical, HVAC sevices, Roofing, Masonry & Flooring). General management services (staff enhancement & project mngmt.).
16	MICON CONSTRUCTIONS INC	SAMUEL O AKINWANDE	1818 NEW YORK AVE NE STE 218 WASHINGTON, DC 20002-1851	MICON CONSTRUCTIONS, INC WAS ESTABLISHED IN 2000 AS A GENERAL CONTRACTING FIRM, LICENSED, BONDED AND INSURED. WE PROVIDE A WIDE RANGE OF CONSTRUCTIONS SERVICES BOTH RESIDENTIAL AND

				COMMERCIAL. OUR SERVICES INCLUDE INCLUDE NEW CONSTRUCTION AND RENOVATIONS.
17	EMPOWERMENT TECHNOLOGY, INC.	TABITHA D. TYSON	10 G STREET NE SUITE 710 WASHINGTON, DC 20001-1852	Provide technical computer based IT services for commercial business, local and Federal Government, institutions, and private citizens.
18	TMG SERVICES, INC. MEADOWS GROUP CO., THE	LINDA FRAZIER	700 12TH ST NW STE 700 WASHINGTON, DC 20005-4052	General Contracting, Construction Management,Environmental Management,Environmental Remediation,Program and Project Management, Facilities Management,Trucking
19	VITALITY LLC	DERICK CARTER	1500 COLUMBIA RD NW SUITE 4 WASHINGTON, DC 20009-4200	Vitality LLC offers high-impact web site design, backend programming, reliable web hosting, secure e-commerce and highly effective Internet marketing services. All size companies are welcome including including small startups to Fortune 500.
20	MARYN CONSULTING INC.	GREGORY MARYN	1010 VERMONT AVE NW STE 1003 WASHINGTON, DC 20005-4972	Professional, technical, administrative, and program management support services to the federal, state and local government. We have a DSS Issued Facility Clearance and over 90% of our current staff are cleared at the Secret, TS or TS/SCI level.
21	DJA & ASSOCIATES, LLC	DEBORAH AKWEI	1920 18TH ST SE WASHINGTON, DC 20020-4617	DJA & Associates provides management support services in marketing and outreach, professional staffing, regulatory compliance, conference planning,and administrative support services.
22	UNITY CONSTRUCTION OF D.C. INC UNITY CMS	OSCAR F. SMITH, JR.	3005 BLADENSBURG RD NE STE 2 WASHINGTON, DC 20018-1716	Business infrastructure facilitator specializing in information technology (IT) services,electrical and electronic systems implementation and integration for Audio/Video applications, network communications, digital and security and training applications
23	MARATHON, INC.	NAYA POWELL	900 SECOND ST NE STE 217 WASHINGTON, DC 20002-3540	
				Wilson Technologies is a leading Facilities and IT Support Services Company

24	WILSON TECHNOLOGIES INC.	DERRICK A. WILSON	3127 APPLE RD NE WASHINGTON, DC 20018-1605	providing Network Engineering, Help Desk, Database Services, Hospital Grade Janitorial Services, Relocation, Materials Handling, Solid Waste Services & Construction.

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the firm is active in searches;
the firm's business type includes: 'Service';
the firm is small in any of these NAICS codes: 541611;
the profile location is in: 'DC';
the firm is currently 8(a)-certified or an 8(a) Joint Venture;
and randomized by original start time of search: 2011-02-23 08:34:39 AM.

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Displaying profiles 1 - 25 (of 90 profiles matching criteria):

View	Name and Trade Name of Firm	Contact	Address and City, State Zip	Capabilities Narrative
1	UNITY CONSTRUCTION OF D.C. INC UNITY CMS	OSCAR F. SMITH, JR.	3005 BLADENSBURG RD NE STE 2 WASHINGTON, DC 20018-1716	Business infrastructure facilitator specializing in information technology (IT)services,electrical and electronic systems implementation and integration for Audio/Video applications, network communications, digital and security and training applications
2	FIELD DATA TECHNOLOGY LLC	VEENA GUPTA	1499 MASSACHUSETTS AVE NW APT 516 WASHINGTON, DC 20005-2853	Field Data Technology's capabilites are in data collection using handheld devices, web development, database development, e-Learning, and green consulting.
3	PREMIER CONSULTANTS INTERNATIONAL, INC.	RENARD MARABLE	1020 16TH ST NW STE 201 WASHINGTON, DC 20036-2212	Premier is a 1st tier subcontractor supporting Clark Construction Gp, LLC, Clark/Balfour Beatty, Turner/Gilbane, Turner-Penick, ISEC Inc, Berlin Steel Construction Company. The firm installs woodwork, countertops, accessorites, and lab equipment.
4	PREEMPT, INC	WANDA M. JOHNSON	1200 G ST STE 820 WASHINGTON, DC 20005-3814	HR Support and Programs, EEO Services, Bs. Management, Training, Computer Systems and Networks, HR Systems, Consulting, Compliance, HR & Personnel Services, Legal Support and Services.
5	BEDD GROUP,LLC	BEVERLEY MITCHELL	1744 TAYLOR ST WASHINGTON, DC 20011-5313	A design/build firm providing architectural and construction services for educational, commercial and institutional facilities.
6	MARATHON, INC.	NAYA POWELL	900 SECOND ST NE STE 217 WASHINGTON, DC 20002-3540	
7	SERDI	MS. SABRINA POOLE	2600 VIRGNIA AVE NW STE 606 WASHINGTON, DC 20037-1905	SERDI offers comprehensive Cyber Security and Information Technology Services. Our full suite of services includes strategic planning and business processes, development, training, and program management.
				Beale Inc. is a minority owned information systems management

8	BEALE INC	ROBIN BEALE	1325 G STREET NW STE 500 WASHINGTON, DC 20005-3136	and construction demolition consulting service. We provide demolition services from site readiness to new structure preparation. In addition, we provides computer consulting services.
9	VITALITY LLC	DERICK CARTER	1500 COLUMBIA RD NW SUITE 4 WASHINGTON, DC 20009-4200	Vitality LLC offers high-impact web site design, backend programming, reliable web hosting, secure e-commerce and highly effective Internet marketing services. All size companies are welcome including including small startups to Fortune 500.
10	DJA & ASSOCIATES, LLC	DEBORAH AKWEI	1920 18TH ST SE WASHINGTON, DC 20020-4617	DJA & Associates provides management support services in marketing and outreach, professional staffing, regulatory compliance, conference planning,and administrative support services.
11	DIGIDOC INCORPORATED DOCUMENT MANAGERS	DARRYL WIGGINS	510 FLORIDA AVE NW WASHINGTON, DC 20001-1851	Reseller of Document imaging Software. Reseller of hardware like Printer,Copiers,Computers,Scanners and Facsimile devices. Agreements with Compaq,Ceyoniq,Ingram Micro, DBA services, Document Conversion Services
12	MINDFINDERS INC.	TIM BOOKER	1050 CONNECTICUT AVE NW # 1000 WASHINGTON, DC 20036-5303	We have extensive experience providing high quality specialized staffing solutions and hardware/software sales. MindFinders specializing in the area of IT, Administrative and Operational Support, Financial/Accounting, and Professional Search services.
13	SUMMIT CONSULTING LLC	AMY DEORA	626 E ST NW # 200 WASHINGTON, DC 20004-2203	Summit Consulting's core competencies are statistical and economic analysis of housing/mortgage market issues, developing sample design schemes, and Federal credit analysis.
14	BAYFIRST SOLUTIONS LLC	ELLIOT ROSEN	6856 EASTERN AVE NW STE 100 WASHINGTON, DC 20012-2166	Program management;System engineering, Disability consulting,Section 508, technology assessment, website remediation; e-Learning; e-Commerce; Organizational Development; Proposal, deaf,Training.
15	NEXTGEN CONSULTING INC. NGCI	SAIF REHMAN	1420 N CAPITAL ST NW WASHINGTON, DC 20002-3342	Change Management, CMMI, PMO, PMP, Six Sigma, ITIL, Training, Application Development, Web Design & Development, COTS, Data Cleansing & Conversion, Database Design & Maintenance, Security Assurance, SOA, IV&V, BPO, BPR, Resource Management, Help Desk
16	VISUALPOINT, INC.	PEDRO PEREZ	1050 CONNECTICUT AVE NW FL 10 WASHINGTON, DC 20036-5350	VisualPoint provides information technology and business consulting services using proven techniques and technologies to deliver cutting-edge information management focused products and services.

17	AXIS REALTY ADVISORS, LLC	ANDREA REID	601 PENNSYLVANIA AVE NW APT 1208 WASHINGTON, DC 20004-2705	Commerial Real Estate Brokerage and Advisory Services; Transaction specialist; Advisory services include architectural/engineering; construction management; property management; development; move relocation; facilities support services.
18	DIMENSIONAL SOLUTIONS, INC.	ANTHONY RAY	1012 14TH ST NW STE 1025 WASHINGTON, DC 20005-3814	
19	MICROAGILITY INC	SAJID KHAN	1701 PENNSYLVANIA AVE NW STE 300 WASHINGTON, DC 20006-5813	Who We Are: MicroAgility is an award wining boutique management and technology consulting company. Our agile, business-centric, and experienced consultants partner with organizations nationwide to solve their pressing challenges.
20	HEARTLANDS INTERNATIONAL LTD	SHIRLEY BUZZARD	510 N ST SW APT 527 WASHINGTON, DC 20024-4519	Heartlands International provides comprehensive training and management support services. Services include program and project management training, facilitation, executive coaching, crisis management, event management, program monitoring and evaluation.
21	TECHGLOBAL, INC.	MINNA LI	1050 17TH ST NW WASHINGTON, DC 20036-5503	A systems integration and implementation company. Needs Assessment, IT Planning, System Design, Data Modeling, Data Management, System and Data Migration, Oracle, SQL Server, UML, Sonic ESB, .NET, J2EE, ArcGIS, XML, ASP, ArcGIS, Windows, Unix, etc.
22	MICON CONSTRUCTIONS INC	SAMUEL O AKINWANDE	1818 NEW YORK AVE NE STE 218 WASHINGTON, DC 20002-1851	MICON CONSTRUCTIONS, INC WAS ESTABLISHED IN 2000 AS A GENERAL CONTRACTING FIRM, LICENSED, BONDED AND INSURED. WE PROVIDE A WIDE RANGE OF CONSTRUCTIONS SERVICES BOTH RESIDENTIAL AND COMMERCIAL. OUR SERVICES INCLUDE INCLUDE NEW CONSTRUCTION AND RENOVATIONS.
23	SANAMETRIX, INC.	WARNER ROBERTS	1776 I ST NW STE 900 WASHINGTON, DC 20006-3700	Sanametrix is an industry leading developer of Workflow, Decision Support and E-Commerce Solutions for technologically progressive companies. The Sanametrix Team brings years of hands-on technical experience to their projects.
24	VERACITY ENGINEERING, LLC	THOMAS R. LAMOUREUX	600 MARYLAND AVE S W WASHINGTON, DC 20024-2749	
25	NURSING ENTERPRISES INC	MYRTLE GOMEZ, RN, MA	817 VARNUM ST NE 254 WASHINGTON, DC 20017-2144	Nursing Enterprises, Inc. (NEI) is a medical staffing and home health care company. For nearly 20 years, NEI has assembled certified and experienced health professionals in home health care and hospital administration.

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- ( ) new line (Excel/database, vertical, best for mail-merge data source)
- ( ) tab (Excel/database, horizontal, but changed to spaces by Netscape 4)

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