

USEITI Candidacy Application Subcommittee
Meeting Summary for Thursday, April 4, 2013, 2-3 pm

Summary of Conclusions

- Process for draft materials
 - Draft materials are currently being shared by subcommittee members within their sectors for discussion.
 - The subcommittee will decide how and when its draft materials will be presented to the full MSG / the public on a case-by-case basis.
- Terms of Reference (TORs)
 - Civil Society and Industry sectors have each provided feedback on the TORs to Interior and the subcommittee. This feedback will be circulated in advance of the April 11 Multi-Stakeholder Group teleconference meeting (MSG) for their consideration.
 - The subcommittee will recommend that once the TORs are approved by the MSG, they be sent to the EITI Secretariat to confirm that the TORs are consistent with EITI standards.
- Co-Chairs
 - Civil Society has nominated Danielle Brian to serve as their Sector Co-Chair.
 - Industry Sector is working on naming a Co-Chair, and expect to do so by the May 1-2 meeting. They will provide an update at the April 11 teleconference meeting.
- The Civil Society sector has submitted a list of questions to the subcommittee to better understand the extractives industry in the U.S. The Government sector is working to address each question and hopes to have responses to those questions by the next subcommittee meeting.
- Candidacy Application
 - Government is working on a draft candidacy application template based on sample applications from other countries. A blank Candidacy Application form has been posted to the USEITI website. Government is also working on drafting several sub-components to the application, including:
 - *In progress* - A “background document” to provide a factual overview of the extractives sector in the U.S., the government’s role, and applicable laws. This information will help the MSG determine the scope of USEITI.
 - *In progress* - A draft country workplan, which will be a table of actions to be undertaken, dates to be completed, and funding to support the actions.
 - *In progress* - An outline for a legal analysis that evaluates the U.S. legal framework and fiscal control mechanisms for implementing EITI
 - *In progress* - An assessment of capacity constraints, which may be addressed in the aforementioned workplan and background document.
 - Government has set a target to provide templates or drafts of the documents listed above to the subcommittee prior to the May 1-2 meeting.
 - Government has requested the subcommittee draft a list of key issues and decisions that the MSG will need to be make in order to complete the Candidacy Application. The list will be provided to the MSG in preparation for the May 1-2 meeting.
 - The Government will kick off the list of questions and circulate to the subcommittee, for any edits or additions to the list.

- Implementation Timeline
 - The subcommittee agreed to leave the timeline “as is” for now, and not to recommend any changes.
- Next MSG Meeting, Thursday, April 11, 2013
 - The meeting agenda has been posted to the USEITI website
 - Government will email the meeting minutes from the February 13, 2013, meeting prior to the April 11th meeting. Will implement a better process for preparing and distributing them more in a timely fashion going forward.
 - Danielle Brian will present the subcommittee progress update to the full MSG
- Next subcommittee meeting: TBD; April 18th on hold if needed.

In Attendance

Paul Bugala, Calvert Investments

Danielle Brian, Project on Government Oversight

Curtis Carlson, Treasury Department

Susan Ginsberg, Independent Petroleum Association of America

Gregory Gould, Interior Department

Veronika Kohler, National Mining Association

Walt Retzsch, American Petroleum Institute

Kim Oliver, Interior Department

Misty Seemans, Publish What You Pay

Karen Senhadji, Interior Department