

**USEITI Candidacy Application Subcommittee
Meeting Summary for Friday March 8, 2013, 2-2:45pm**

Summary of Conclusions

- Interior will circulate a summary of each subcommittee meeting to the members for distribution to their sectors, and will post same on the USEITI website at:
<http://www.doi.gov/eiti/FACA/index.cfm>
- Each sector may invite a staff person to listen and take notes, but that person will not be considered an active participant of the subcommittee
- As needed, the subcommittee may invite technical advisors or subject matter experts to participate. Such experts will be invited by one or more subcommittee members, and the rest of the subcommittee will be informed of the invitation prior to the meeting that the expert(s) will attend.
- Subcommittee members are coordinating within their sectors in case a member cannot attend, in order to represent one another's views.
- Subcommittee tasks for the second USEITI Multi-Stakeholder Group meeting:
 - Assist with consolidating comments on Terms of Reference and present new draft to the MSG
 - Develop a template for a candidacy application (including country workplan) based on sample applications from other countries
 - Interior is working on a draft template and will circulate to the subcommittee by COB Monday March 11
 - Subcommittee will review and discuss at next meeting
 - Identify key decisions needed from the MSG in order to complete the application
 - Tbd, based on above
 - Review the draft timeline discussed at the first MSG meeting, regarding potential meetings and timing needed to complete an application, and provide options for the MSG to consider
 - Tbd, based on above
- Subcommittee will meet as needed, but does not expect to need to do so weekly nor full for a full hour each time. Next subcommittee meeting: Thursday, March 14, 2-3pm

In Attendance

Danielle Brian, Project on Government Oversight
Paul Bugala, Calvert Investments
Curtis Carlson, Treasury Department
Marti Flacks, State Department
Susan Ginsberg, Independent Petroleum Association of America
Greg Gould, Office of Natural Resources Revenue
Veronika Kohler, National Mining Association
Walt Retzsch, American Petroleum Institute
Deborah Rogers, Energy Policy Forum

Kim Oliver, Department of the Interior
Karen Senhadji, Department of the Interior