

USEITI Multi-Stakeholder Group Meeting
February 24-25, 2015
U.S. Department of the Interior
1849 C Street NW - North Penthouse
Washington, DC 20240

Conference Line: 888-455-2910 Passcode: 7741096
International Conference Line: 1-210-839-8953 Passcode: 7741096
Webex: <http://bit.ly/1cR9W6t>

AGENDA

DAY 1 – Tuesday, February 24, 2015

- 9:30-9:45am** **Welcome and Introductions**
- 9:45-10:30am** **USEITI MSG Business**
- Review and Approve December Meeting Minutes
 - Updates on membership and any other administrative matters
 - Briefing on World Bank Community of Practice -- *Kelly S. Alderson and Nima Sallah, Community of Practices / EITI, World Bank*
- 10:30-11:15am** **Independent Administrators' Update**
- Introduction of New Team Members, Background and Roles – *John Menzel, Deloitte*
 - Inception Report: Final Discussion and MSG Acceptance
 - MSG Endorsement of the IA
- 11:15-12:00am** **Implementation Subcommittee Updates**
- Reporting Template: Discussion and MSG Decision
- 12:00 pm** **LUNCH BREAK** (and Sector Caucus)
- 1:15-2:45pm** **Implementation Subcommittee Updates (continued)**
- Tax Reporting Form: Discussion and MSG Decision
 - Reporting Timeline: Discussion and MSG Decision
 - Decision Matrix: Review and MSG Decision on additions
- 2:45-3:00pm** **BREAK**
- 3:00-3:45pm** **Reporting Margin of Variance**
- IA Presentation and Ideas, Discussion & Next Steps to move toward Decision in May MSG Meeting
- 3:45-4:00pm** **Public Comment** [*Queue at 3:45pm*]

- 4:00-4:15pm** **Wrap Up / Next Steps for Day 2**
- 4:15pm** **Adjourn**
- 4:30pm** **Work Group Breakout Work Sessions**
- Contextual Narrative (*room to be announced*)
 - Tribal Work Group (*room to be announced*)
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DAY 2 – Wednesday, February 25, 2015

- 9:30-9:45am** **Welcome and Agenda Review**
- 9:45-11:15am** **Contextual Narrative Work Group Update**
- Contextual Narrative Update/Presentation – *John Mennel, IA*
 - Update on Online Data Portal -- *Judy Wilson, ONRR*
 - Coordination with Contextual Narrative Work Group and Online Data Portal & Next Steps
- 11:15am-12:00pm** **Communications Subcommittee Update**
- Review Communications Activities in last Quarter
 - Discuss Upcoming Company and Webinar Communications for Reporting
 - Discuss Other 2015 Communications Activities
 - Identification of Next Steps & Action Items
- 12:00-1:15pm** **LUNCH BREAK** (And Sector Caucus)
- 1:15-2:30pm** **State & Tribal Subcommittee Update**
- Interested States and Tribes Updates
 - How best to develop “Opt-In” Process
 - Discussion & Identification of Next Steps

2:30-2:45pm **Public Comment** [*Queue at 2:30pm*]
2:45-3:00pm **Wrap-up and Confirm Next Steps and Action Items for 2015**
3:00pm **ADJOURN**

The next USEITI Multi-Stakeholder Group Meeting is May 20-21, 2015; additional information will be posted on the USEITI website at www.doi.gov/eiti.