

**USEITI Multi-Stakeholder Group Meeting**

**April 23-24, 2014**

**U.S. Department of the Interior; 1849 C Street NW – Room 5160; Washington, DC 20240**

**Conference Line: 1-866-707-0640 Passcode: 1500538**

**Webex: <http://bit.ly/1cR9W6t>**

**DAY 1 - Wednesday, April 23**

- 9:30-9:45am**            **Welcome and Introductions**
- 9:45-10:30am**        **USEITI MSG Business**
- Update on Nominations
  - Update on Charter Renewal
  - International EITI Update
  - 2014 Schedule and Milestones
- 10:30-11:30am**      **Draft Terms of Reference (TOR) for the Independent Administrator**
- Application Subcommittee Report Out
    - Key Roles and Primary Responsibilities
    - Request for Information (RFI) Results
    - Contracting Process and Timeline
  - TOR Review & Discussion
  - MSG Concurrence & Next Steps
- 11:30-12:00pm**      **Outreach and Communications**
- Subcommittee Report Out
  - Discussion & Next Steps
- 12:00pm-1:00pm**    **Break to Get Lunch**
- 1:00-1:15pm**        **Public Comment (CBI)\*** (*Queue at 12:45pm*)
- 1:15-3:00pm**        **DOI Online Data Pilot**
- Online Data Portal
  - Unilateral Data Disclosure
  - Contract Disclosure
  - Discussion
- 3:00-3:30pm**        **State/Tribal Opt-In Process**
- Report Out
  - Discussion & Next Steps
- 3:30-4:00pm**        **Wrap Up / Next Steps for Day 2**
- 4:00 pm**              **Adjourn**

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**DAY 2 - Thursday, April 24**

- 9:30-10:00am**      **Sector Caucus**
- 10:00-10:15am**      **Welcome and Introductions**
- Approve Minutes from 2013 MSG Meetings
- 10:15-11:15am**      **Additional EITI Requirements for MSG Discussion & Future Consensus**
- Overview
  - Taxes
  - Account period
  - Project level reporting
  - Discussion & Next Steps
- 11:15am-12:00pm**      **Contextual Narrative Requirements**
- Review International EITI Requirements
  - Facilitated Discussion
- 12:00-1:15pm**      **Break for Lunch and Sector Caucus**
- 1:15-1:30pm**      **Public Comment (CBI) (*Queue at 1:00pm*)**
- 1:30-3:00pm**      **Contextual Narrative Requirements Continued**
- Review International EITI Requirements
  - Facilitated Discussion
  - Next Steps
- 3:00-3:30pm**      **Subcommittee Formation & Tasks**
- 3:30-4:00pm**      **Wrap Up / Summary of Conclusions / Next Steps**
- Interim MSG Tasks
  - Plan for Next Meeting(s)
- 4:00pm**      **Adjourn**