

**USEITI Subcommittee**  
**Meeting Summary for Thursday, March 14, 2013, 2-3 pm**

Summary of Conclusions

- Staff for the Government (Kim Oliver) and Civil Society (Misty Seemans) will listen and take notes during subcommittee meetings. Please include them in subcommittee communications ([Kimiko.Oliver@onrr.gov](mailto:Kimiko.Oliver@onrr.gov) and [MSeemans@pwyppusa.org](mailto:MSeemans@pwyppusa.org)).
- During the March 8<sup>th</sup> meeting, the subcommittee agreed that members may invite technical advisors or subject matter experts to participate. The Committee further clarified that such experts must be invited by one or more subcommittee members, and that the rest of the subcommittee will be informed of the name and purpose for the invitation prior to the meeting that the expert(s) will attend. .
- There is a FACA requirement to name the subcommittee. The subcommittee will discuss at the next meeting.
- All sectors are continuing to draft their comments on the Terms of Reference due by COB March 25<sup>th</sup>.
  - Members will submit comments along with proposed language for recommended changes and new additions
  - DOI will compile comments and prepare second draft of TOR for review and discussion at the next subcommittee meeting
- DOI will review the FACA requirements for members stepping down and being replaced, dealing with non-performance, etc. and report back to the subcommittee
- Subcommittee tasks for the second USEITI Multi-Stakeholder Group meeting:
  - Assist with consolidating comments on Terms of Reference and present new draft to the MSG
    - In progress
  - Develop a template for a candidacy application (including country workplan) based on sample applications from other countries
    - Draft template was circulated by Interior and members requested more information as it pertains to capacity, legal constraints, and scope
    - DOI will start the process of building a draft background document which covers the government's capacity, known legal and regulatory constraints, and considerations for scope. Industry and civil society sectors will need to review and provide input as well.
    - The civil society sector has requested additional information to better understand the extractives industry in the U.S., and will submit those questions to the subcommittee. Other sectors are also welcome to pose questions to one another as needed.
  - Identify key decisions needed from the MSG in order to complete the application
    - Tbd, based on above
  - Review the draft timeline discussed at the first MSG meeting, regarding potential meetings and timing needed to complete an application, and provide options for the MSG to consider
    - Tbd, based on above
- Next subcommittee meeting: Thursday, March 28, 2-3pm

In Attendance

Danielle Brian, Project on Government Oversight

Paul Bugala, Calvert Investments

Curtis Carlson, Treasury Department

Marti Flacks, State Department

Susan Ginsberg, Independent Petroleum Association of America

Greg Gould, Office of Natural Resources Revenue, Interior Department

Veronika Kohler, National Mining Association

Walt Retzsch, American Petroleum Institute

Deborah Rogers, Energy Policy Forum

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Kim Oliver, Interior Department

Misty Seemans, Publish What You Pay

Karen Senhadji, Interior Department