

USEITI Candidacy Application Subcommittee
Meeting Summary for Thursday, January 9, 2014, 2:00pm-3:00pm

Candidacy Application:

The U.S. Candidacy Application was formally submitted to the International EITI Board on December 19, 2013. This subcommittee will continue working as the Application Subcommittee until after the Application has been accepted and the U.S. has become a candidate country. At that time the MSG may reassess the name and mission of this subcommittee.

Current Tasks:

The Application Subcommittee will begin working on the (1) Draft Terms of Reference (TOR) for the Independent Administrator and (2) Outline for developing the first USEITI Report, and (3) Gain a better understanding of the contract mechanism we can use to hire the Independent Administrator. A list of questions and decisions that still need to be made for the full Committee should be generated from the work that goes into completing these tasks.

- (1) The GOV Sector will take on the task of beginning the draft TOR using the draft template that was provided by the International EITI Board. A final template should be available in the very near future.
- (2) Three members from each sector (Betsy, Greg C., and John H.) volunteered to begin the outline for developing the first report. It was noted during the meeting that this outline will aid in identifying the skills necessary to complete the first report. Subcommittee members requested another copy of the most recent draft of the Background document/Scoping Report that was previously circulated to assist in forming the first draft of the outline. A copy of the December meeting brainstorming session was also requested.
- (3) On January 30th the contracting officers and lawyers for ONRR will give the Subcommittee a presentation on the contracting options for the Independent Administrator.

Next Steps:

- Greg will email the Subcommittee the notes from the December meeting brainstorming session. Kim will email the Subcommittee the last version of the Scoping Report/Background Document.
- DOI will have a first draft of the TOR completed by January 27th.
- Betsy, Greg, and John will have a draft of the Outline completed by January 27th.
- The Subcommittee will continue meeting weekly unless the Co-chairs decide otherwise.

Next Subcommittee Meeting: Thursday, January 16, 2014

Subcommittee Members in Attendance

Paul Bugala, Calvert Investments
Curtis Carlson, Treasury Department
Greg Conrad, Interstate Mining Compact Commission
Marti Flacks, State Department
Gregory Gould, Interior Department
Veronika Kohler, National Mining Association
Walt Retzsch, American Petroleum Institute

Invitees

Ryan Ellis, Interstate Mining Compact Commission
Michael Flannigan, Peabody Energy
Jennifer Goldblatt, Interior Department
John Harrington, Exxon Mobil Corporation
Michelle Hertzfeld, Interior Department
Chris Mentasti, Interior Department
Aaron Padilla, Chevron Corporation
Keith Romig, United Steelworkers
Laurie Sherman, Transparency International - USA
John Suidin, Interior Department
Betsy Taylor, Virginia Polytechnic Institute and State University
Debbie Tschudy, Interior Department
Lance Wenger, Interior Department

Staff

Emily Kennedy, American Petroleum Institute
Kim Oliver, Interior Department, USEITI Secretariat
Mia Steinle, POGO