

**USEITI Candidacy Application Subcommittee**  
**Meeting Summary for Thursday, February 20, 2014, 2:00pm-3:00pm**

**Request for Proposal Update**

- The draft RFI went out to co-chairs for review and comment on Tuesday, February 11<sup>th</sup> and the final draft was submitted, published, and advertised on both the GSA Schedule and Fed Biz Opps on Tuesday, February 18<sup>th</sup>.
- Questions from vendors are due by COB Friday, February 28<sup>th</sup>.
- Responses from vendors are due by COB Friday, March 7<sup>th</sup>.
- The sectors shared concerns about the short turnaround, but in order to have responses back to inform TOR discussions, the deadline had to be March 7<sup>th</sup>.
- If we haven't received substantive responses by March 7<sup>th</sup>, we can decide to extend the deadline at that time.
- MSG Members can view responses after the contracting officer has removed all identifying and confidential information.

**Proposal for Data Feasibility and Scoping Study:**

The TOR work group presented a proposal for data feasibility and scoping studies to highlight the need for further efforts in determining the availability quality, quantity, accessibility, and use of data that will need to be collected and analyzed for the first USEITI report. It was discussed that the MSG will need an understanding of the challenges that will be faced as this data is gathered for the report. A recommendation was made for the MSG to consider undertaking additional scoping research to determine what data we can expect to gather at both State and Federal levels and the level of granularity of the data.

**Draft TOR and contextual Outline Update:**

The TOR workgroup presented and walked the group through a revised contextual outline which is now included in Section 4 of the draft TOR. Feedback from the Subcommittee indicated that it would be helpful if outline clearly reflected which topics were explicit EITI requirements and which were aspirational. A suggestion was offered that the text could be color coded or highlighted to distinguish between the two.

**Next Steps:**

- The TOR work group will revise the contextual outline to include color coding that distinguish between actual EITI requirements and aspirational ideas that will require further Subcommittee discussion.
- After the next meeting the co-chairs will send the draft TOR out to sectors for review and redlines with comments due back March 7<sup>th</sup>.
- At the March 13<sup>th</sup> meeting we will have a report out on the RFI responses and an updated draft TOR with sector comments and redlines incorporated.
- Review draft TOR for fatal flaws and begin to finalize at March 27<sup>th</sup> meeting.
- April 3<sup>rd</sup> final Subcommittee approval of draft TOR.

- Send draft TOR to the full MSG on April 9<sup>th</sup> two weeks before the meeting and give the whole MSG two weeks to review it.

**Next Subcommittee Meeting:** Thursday, February 27, 2014

**Subcommittee Members in Attendance**

Danielle Brian, Project on Government Oversight  
Paul Bugala, Calvert Investments  
Curtis Carlson, Treasury Department  
Greg Conrad, Interstate Mining Compact Commission  
Susan Ginsberg, Independent Petroleum Association of America  
Gregory Gould, Interior Department  
Veronika Kohler, National Mining Association  
Walt Retzsch, American Petroleum Institute

**Invitees**

Rosita Christian, Interior Department  
Ryan Ellis, Interstate Mining Compact Commission  
Jennifer Goldblatt, Interior Department  
Michelle Hertzfeld, Interior Department  
Chris Mentasti, Interior Department  
Aaron Padilla, Chevron Corporation  
John Suidin, Interior Department  
Betsy Taylor, Virginia Polytechnic Institute and State University  
Lance Wenger, Interior Department  
Judy Wilson, Interior Department

**Staff**

Emily Kennedy, American Petroleum Institute  
Kim Oliver, Interior Department, USEITI Secretariat  
Mia Steinle, Project on Government Oversight