

USEITI Candidacy Application Subcommittee
Meeting Summary for Thursday, January 16, 2014, 2:00pm-3:00pm

Current Tasks:

An update on the current tasks as follows:

- (1) The GOV Sector will take on the task of beginning the draft TOR using the draft template that was provided by the International EITI Board.

Update: Kim reported she is currently working on the draft TOR and will have the first draft completed by January 27th. She is working from both sample government statements of work and the EITI Terms of Reference Template to pull together this first draft.

- (2) Three members from each sector (Betsy, Paul B., and John H.) volunteered to begin the outline for developing the first report.

Update: Betsy reported that the outline is coming along. A request was made and the team agreed that when a new topic is identified to be included in the report that the team also identifies the skills necessary to accomplish the topic.

- (3) On January 30th the contracting officers and lawyers for ONRR will give the Subcommittee a presentation on the contracting options for the Independent Administrator.

Update: It would be helpful if the Subcommittee could email Greg any questions that need to be addressed during this presentation. Some questions that were brought up in the Subcommittee meeting:

- a. Who will actually be contracting, the MSG or the Government?
- b. How will we handle hiring a single contractor versus a consortium?
- c. How will subcontracting be handled?
- d. Who will be responsible for managing the contract?

Next Steps:

- GOV sector will continue working on draft TOR.
- Betsy, Paul and John will continue working on the draft Outline.

Next Subcommittee Meeting:

- a. No meeting on Jan 23rd
- b. Jan 30th meeting will be 2 hours
2:00-3:00 DOI Procurement Presentation (Webinar)
3:00-4:00 Discussion related to the Draft TOR and Draft Report Outline

Subcommittee Members in Attendance

Paul Bugala, Calvert Investments
Curtis Carlson, Treasury Department
Greg Conrad, Interstate Mining Compact Commission
Marti Flacks, State Department
Gregory Gould, Interior Department
Veronika Kohler, National Mining Association

Invitees

Ryan Ellis, Interstate Mining Compact Commission
Jennifer Goldblatt, Interior Department
John Harrington, Exxon Mobil Corporation
Chris Mentasti, Interior Department
Bob Reynolds, BP America
Keith Romig, United Steelworkers
John Swedin, Interior Department
Betsy Taylor, Virginia Polytechnic Institute and State University
Debbie Tschudy, Interior Department
Lance Wenger, Interior Department

Staff

Emily Kennedy, American Petroleum Institute
Kim Oliver, Interior Department, USEITI Secretariat
Mia Steinle, POGO