

**USEITI Candidacy Application Subcommittee**  
**Meeting Summary for Thursday, June 20, 2013, 2-3pm**

Information Requests from June MSG

- Materiality. The subcommittee discussed two ways to address materiality:
  - Unilateral Disclosure Threshold. All payments that are considered within scope and material would be reported unilaterally by the federal government, thus 100% of federal revenues would be included in the USEITI report.
  - Reconciliation Threshold. Additionally, a certain amount of payments would be reported by both the federal government and companies for reconciliation. In June, the MSG discussed a range for this threshold between 80-95% of federal revenues collected and reported.
    - By looking at the list of payor tables and number of companies reported, there might be natural options for achieving the most revenues captured without reaching a point where the number of companies to engage might be unwieldy.
    - Industry volunteered to have an intern consolidate the list of payors by parent company for a more accurate count of the number that would report at various materiality thresholds. The list will be sent to ONRR to compare against their payor codes and circulated for the subcommittee call next week.
    - For data that is reconciled, the MSG will need to determine whether it is fiscal year or calendar year data.
- Outreach & Communications.
  - MSG Members wish to have a standard powerpoint presentation and talking points to use in their outreach about USEITI. Interior will develop and circulate a sample powerpoint presentation for the subcommittee to review and discuss.
  - Members should send a list of any upcoming meetings where there might be an opportunity for outreach to [useiti@ios.doi.gov](mailto:useiti@ios.doi.gov)
  - The Consensus Building Institute is helping to draft a public outreach plan and tribal outreach plan that will be discussed at the next MSG meeting July 23-24.

Candidacy Application

- The draft candidacy application that was circulated in June used the standard template from the EITI board and followed the Tajikistan example (the latest to be approved by the Board). It is not a long nor complex document, but will include supplementary documentation that documents fulfillment of requirements, etc. Interior will recirculate the draft from March which will need to be edited and updated to reflect the new requirements.
- Interior staff will take the material from the rough draft background document and turn it into a draft scoping document that can be included as an appendix to the candidacy application as documentation for how USEITI arrived at scope and materiality decisions. They will send an outline for the scoping document next week.
- The fully costed workplan is an appendix to the application which is a simple table of several pages laying out how the candidate country will fulfill EITI requirements, with what resources and in what timeframe. Interior will circulate a rough draft next week.
- The candidacy application will also need to address and justify the USEITI request for adapted implementation as it relates to subnational revenues.

Next Subcommittee meeting: Thursday, June 27, 2013, 2-3pm.

Subcommittee Members in Attendance

Danielle Brian, Project on Government Oversight

Paul Bugala, Calvert Investments

Curtis Carlson, Treasury Department

Greg Conrad, Interstate Mining Compact Commission

Marti Flacks, State Department

Susan Ginsberg, Independent Petroleum Association of America

Greg Gould, Interior Department, Office of Natural Resources Revenue

Veronika Kohler, National Mining Association

Walt Retzsch, American Petroleum Institute

Invitees and Staff

Tawny Bridgeford, National Mining Association

Jennifer Goldblatt, Interior Department, Office of Natural Resources Revenue

Emily Kennedy, American Petroleum Institute

Misty Seemans, Publish What You Pay, Civil Society Sector

Karen Senhadji, Interior Department, USEITI Secretariat