

**Draft State/Tribal Opt-In Subcommittee Meeting Summary**  
**Tuesday, June 10, 2014**  
**Teleconference: 1-877-953-6149**  
**Passcode: 5315074# (Leader Code 2795597#)**

- Step one should be starting with a formal letter to the Governors' office
  - We will need to draft a letter to the Governors and get MSG approval
  - It was mentioned that a letter that comes with backing from industry partners it maybe more warmly received.
    - There are CSO that may also be influential in each individual state.
    - Perhaps we could contact congressional office for individual states to find which NGO could be helpful.
    - National association of counties may also be helpful
    - We need to be careful whom we ask to approach the state because we could also have a reverse effect.
    - Local newspapers may be a great outlet to gain state traction.
- Questions raised:
  - Should the committee go back to the MSG to ask how to identify contacting stakeholders or interest groups?
  - Do we need MSG input or guidance on the letter to the Governors offices?
  - Renewable energy was not represented do we want to include?
  - Is the threshold \$15m for everything?
  - What would we consider what an Opt-In is? Corporate Share data.
- Mike Matthews provided feedback on the State of Wyoming's audit process. Also provided some key points to think about such as states afraid of extra burden, developing a list of point of contacts, and selling to the State Governors.
- Greg Conrad gave suggestion on what could be included in the letter to Governors. His idea of what the letter could say 'that we are developing the first report and will need to reflect a picture of what subnational governments are generating in revenues by relying on publicly available data from your state...maybe in the future you can enhance your involvement'
- Discussions:
  - Clarification on what is it that USEITI wants
  - Examples of a state audits were discussed
  - Difference between reconciling and auditing
  - A lot of dialog on reconciliation and audit.
  - Approaching the States and ask them what Opt-in means to them
- Recommendations:
  - Send letters to Governors of 18 focus States asking for appropriate points of contact for their state.
  - State Opt-in will mean having an agreement with state that they would be exchanging information/data with us and allow their state information to appear on the USEITI IA website.
  - Reach out to IND trade associations to help inform on what kinds of data available.

- To Do:
  - Timeline for \_\_\_\_\_ 8/27/2014
  - Scoping of public available data (end of summer)
  - More discussion needed on how best to conduct outreach to state level CSO sector.
  
  - Circulate map to the MSG to provide list of relevant contacts
  - Have separate discussions on how to engage Tribal governments

### Attendees

Danielle Brian- POGO  
Mia Steinle- POGO  
Chris Mentasti- DOI  
Ryan Ellis-IMCC  
Greg Conrad-IMCC  
Judy Wilson- DOI  
Mike Mathews- State of WY  
Emily Kennedy-API  
Ernesto Chavez- DOI  
Johanna Nesseth-Chevron  
Rebecca Morse- CSO  
Katie Sweeney-API  
Melissa Lyden - POGO