

Implementation Subcommittee Meeting Summary

Wednesday, June 18, 2014

Teleconference: 1-877-984-1404

Passcode: 2973393# (Leader Code 1923766#)

Agenda Items

1:00 Welcome and Introductions

1:10 Workgroup Updates

 Status Update (updates on work that has taken place since we last met)

 Questions regarding expectations and deliverables

 Timeline Update

2:05 Upcoming EIA Conference (July 14-15)

2:10 Next Steps

2:30 End

Welcome and Introductions

Kim Oliver, took roll call. The list of attendees is below.

Chair: Paul A. Mussenden for Greg Gould (Secretariat: Kim Oliver, Judy Wilson)

Primary Subcommittee Members: Debbie Tschudy, Curtis Carlson, Keith Romig, David Goldwyn, Nick Cotts and Phil Denning

Contextual & Publicly Available WG Update

A proposal was presented for this group to separate the work for the contextual narrative from the work required for the publically available data. This means the group would initially focus only on the contextual narrative outline and once that is completed, the group will transition to the tasks associated with publically available data. This would simplify things and help move the group forward. The rest of the Subcommittee agreed with this approach.

The workgroup is scheduled to have an all-day meeting facilitated by CBI in July to move forward. Before the end of June they plan to pay out goals for this all-day meeting.

What should be in the outline and the narrative should be addressed first.

From then on there would be just a publically available data working group moving forward.

Taxes & Accounting Period WG Update

The group plans to meet next week. They plan to ask the sectors for and compile any questions they might have regarding how taxes can be reconciled as the group tries to work through the mechanics of reconciling taxes. They will also be sure to pose the

question about using a variable period versus using calendar year. The work group will continue working with the IRS to work out the mechanics of the process.

Workplan WG Update

No updates from this work group, except that Chris M. will send out the draft workplan tomorrow, so the group can start reviewing the document before they have their first meeting.

Company & Project Level WG Update

Group hasn't met since the meeting. Michael Levine will help while Paul B is on leave. Paul B. has tried to map up the deadlines with sufficient time for consideration of the six topics brought up at the MSG meeting. If the group holds weekly calls that address each of the topics with an output deliverable then (understanding that the local and state level use research project needs to be going on in the background) this approach gets them to the first draft deadline of July 16th. Also noting that they will have covered only 3 of the 5 issues. On July 16th the group would submit their first draft memos on 3 of the issues and by July 30th submit the last two draft memos on the remaining two issues. On July 30th the group would submit the state and local research. This approach still needs approval of the entire workgroup.

The group has not yet decided how they will prioritize their tasks.

Trade Secrets Act (TSA) concerns keep popping up in different contexts. The group was asked to identify and flag those TSA concerns for both company and project level reporting. This would be helpful so DOI can get some folks to look into those.

The group will be talking tomorrow and plans to submit an adapted timeline and deadline list to the Subcommittee to for approval between now and July 9th check in.

Upcoming EIA Conference

Flagging that the EIA conference is coming up and members from the Secretariat will be attending. Taking place here in Washington DC July 14th-15th, and all are encouraged to attend.

Next Steps

Next Check in July 9th

July 16th -The first substantive work products (drafts) from all workgroups is due

July 25th Subcommittee will give comments on those drafts

July 30th - Comments will be incorporated into another iteration of the drafts

August 8th - The workgroups will submit revised draft materials to Subcommittee

Attendees

Danielle Brian - POGO

Paul Bugala – Calvert Investments

Curtis Carlson – Treasury

Phil Denning – Shell Oil Company

Jennifer Goldblatt – DOI

David Goldwyn –Goldwyn Strategies

John Harrington – Exxon Mobil

Jennifer Heindl - DOI

Michael LeVine - Oceana

Chris Mentasti – DOI

Paul Mussenden - DOI

Kim Oliver - DOI

Bob Reynolds - BP

Keith Romig – United Steelworkers

Mia Steinle - Project on Government Oversight

Betsy Taylor – Virginia Polytechnic Institute and State University

Lance Wenger – DOI

Judith Wilson -DOI