

USEITI Implementation Subcommittee

Wednesday, December 17, 2014

11:00 – 12:30 pm

Meeting Summary

Teleconference: 1-877-984-1404; Passcode: 2973393# (Leader Code 1923766#)

Meeting Agenda

1:00 Welcome and Introductions

1:05 Review MSG Decisions

1:15 New Workgroups

1:30 IA Proposal

1:45 Next Steps

2:00 Happy Holidays!!

Review MSG Decisions:

- The slide deck on December MSG Actions was finalized and posted to the Dec 10-11 meeting materials.

A request was received to include the supporting text associated with the tax decision on the slide depicting the tax decision. .

New Workgroups:

There will be four workgroups going forward:

1. Template & Project Level WG - Paul Bugala (C), Michael Levine (C), John Harrington (I), David Romig (I), Phil Denning (I), Debbie Tschudy (G), Curtis Carlson (G)
2. Contextual Data Workgroup - Betsy Taylor (C), Mia Steinle(C), Aaron Padilla (I), Johanna Nesseth Tuttle (I), Blair Pasalic (G), Chris Mentasti (G)
3. Workplan Workgroup - Chris Mentasti (G), David Goldwyn(C), Johanna Nesseth Tuttle (I)
4. Inception Report Workgroup – Mia Steinle (C) and Emily Kennedy (I) (co-leads), Laurie Sherman (C), Jennifer Goldblatt (G), Judy Wilson (G), Tawny Bridgeford (I), Alex Klepacz (IA)

IA Proposal:

The Data Collection and Reconciliation Project Plan (DCRPP) will be due to ONRR in early January 2014, and will outline strategies for data collection (phases 2 and 3 of TOR).

Deloitte is seeking comments and feedback on an outline of the DCRPP to gain a good understanding of MSG expectations for data collection and reconciliation.

The report will be broken down into 5 areas:

1. Objective
2. Scope of Data Collection and Reconciliation
3. Data Collection
4. Data Aggregation and Reconciliation
5. Review Results and Prepare Reconciliation Report

It's really important for Deloitte to work with the Implementation Subcommittee, specifically, the Template & Project Level WG, early on to develop this plan. It is also beneficial to add appropriate references to the IA TOR and the EITI Standard Requirements.

Deloitte has been invited to the Template Workgroup meeting in January 2015.

Template & Project Level Workgroup Update:

The workgroup is planning an all-day facilitated meeting in early January 2015. The date has not been set yet. The plan is to include representatives from BOEM, BSEE, OSM, and BLM. Meeting outcomes include:

1. Define the various fees and royalties and different costs that go into each revenue stream
2. Conduct a scoping analysis on some of those different revenue streams
3. Design a template
4. Make plans for an informative webinar for the 44 companies included in the 1st report that should occur prior to Deloitte sending out the reporting template. A suggestion was made to record the webinar for future distribution.
5. Map out timeline for Workgroup tasks for 2015

Inception Report Workgroup Update:

Each member is soliciting additional comments from their sector on last Inception Report. Comments will be reviewed with sector co-chairs and shared with the other sectors. The workgroup will hold an all-day facilitated workshop on Jan 9th to reconcile each sector's comments into one document for the IA, keeping in mind that sectors need to provide sufficient direction to the IA as to what will make the Inception Report an acceptable report for the sectors.

Workplan Workgroup Update:

The comments received from MSG meeting have been incorporated into the 2014-2015 Workplans. The revised Workplans will be provided to co-chairs for final review and then forwarded to the EITI International Secretariat.

Next Steps:

- ONRR is working on producing a new timeline for 2015 that will be presented at the MSG meeting in February 2015.
- The Data Collection and Reconciliation Project plan is due from Deloitte on January 5, 2015.
- The Online Data and Contextual Report Plan is due from Deloitte on February 2, 2015.
- The IA is finalizing their proposal to add team members to meet the qualifications in the IA TOR and how to incorporate the HIVE which is one of Deloitte's proposed innovations. ONRR will have more information to share on this proposal with co-chairs in the next few days.
- Greg will reach out to workgroup leads to determine the date for full day meetings and send to full subcommittee.

Next Subcommittee Scheduled for Wednesday, January 7, 2014

List of attendees

Greg Arend, Deloitte
 Curtis Carlson, Treasury
 Phil Denning, Shell Oil Company
 Greg Gould, DOI
 John Harrington, Exxon Mobil
 Emily Kennedy, API
 Veronika Kohler, National Mining Association
 Mike Matthews, State of Wyoming Department of Audit
 AJ Maxwell, Deloitte
 Chris Mentasti, DOI
 Paul Mussenden, DOI
 Kim Oliver, DOI
 Aaron Padilla, API
 Mia Steinle, POGO
 Brent Roper, Rio Tinto
 Debbie Gibbs Tschudy, DOI
 Johanna Nesseth Tuttle, Chevron
 Lance Wenger, DOI
 Judy Wilson, DOI