

USEITI Implementation Subcommittee
Wednesday, March 4, 2015
11:00am – 12:30 pm
Meeting Summary

Meeting Agenda

11:00 Welcome and Introductions
11:05 IA Update - Company Outreach and Webinar
11:15 Template and Project Level Workgroup Update
11:30 Contextual Narrative Workgroup Update
11:45 Next Steps
12:00 Adjourn

IA Update - Company Outreach and Webinars

Deloitte has reached out to all 44 companies and has yet to speak with approximately 9 of those companies. They are working with the ONRR IWG in Denver to confirm contact information for additional outreach attempts. The Industry sector may need to assist with this outreach if Deloitte is unable to connect.

The Reporting Template and Guidelines will be issued to all 44 companies on Wednesday, March 4th. Deloitte will also send companies the calendar invite for both webinars (March 10th and 18th) MSG members will be carbon copied on the email sent to their respective company.

Deloitte is currently working to finalize the agenda and presentation for the webinar, and all of the webinar materials will be posted to the USEITI website. <http://www.doi.gov/eiti/index-news.cfm>

Template & Project Level Workgroup Update

The Reporting Template and Guidelines were approved at the February MSG meeting pending a few changes that have been made by Deloitte regarding adding the language from the draft tax memo and other minor updates made to the Template.

There are two major things on this workgroups to do list:

1. Recommendation for the margin of variance
2. A letter to the SEC urging them to decide Dodd Frank.

Pau B. will work on creating a timeline for this workgroup that will be shared at the next Subcommittee meeting.

Contextual Narrative Workgroup Update

The Contextual Narrative Workgroup has drafted an action plan and proposed timeline. Judy Wilson will work to incorporate the Workgroup's timeline into the larger project plan timeline. The workgroup has been meeting regularly and have the following outcomes from those meetings:

1. The workgroup will meet weekly with Deloitte and 18F. At each meeting Deloitte will share one or two prototypes for data visualizations.
2. The Workgroup is sending out a data request for data sources to the full MSG. each sector is being asked to pool data sources for the contextual narrative. This data request is due back to the Workgroup on or by COB Friday, March 20, 2015.
3. The Workgroup is currently working on metadata templates and no decisions have been made.
4. The Workgroup is undecided on which counties should be included in the contextual narrative. They welcome input from the sectors. The plan is to arrive at a common proposal that will be presented to the Subcommittee for a final recommendation.

The Contextual Narrative Workgroup has scheduled a full day facilitated discussion on Tuesday, April 14th at the Deloitte office in Arlington.

Deloitte will be conducting a virtual tour of the HIVE on Thursday, March 5th at 1pm and anyone interested is welcome to attend.

Next Steps:

- Template and Guidance transmitted to 44 Companies - Wednesday, March 4th
- Deloitte HIVE Virtual Tour - Thursday, March 5th 1pm EST
- Houston Webinar- Tuesday, March 10th
- Denver Webinar - Wednesday, March 18th

Next Subcommittee Scheduled for Wednesday, March 25, 2015

List of attendees

Paul Bugala, Calvert Investments
Isabelle Brantley, Deloitte
Curtis Carlson, Treasury
John Cassidy, Deloitte
Jerry Gidner, DOI
Corey Gill, Goldwyn Global Strategies
Greg Gould, DOI
John Harrington, Exxon Mobil Corporation
Alex Klepacz, Deloitte
Bob Kronebusch, DOI
Kate Mancino, Deloitte
Mike Matthews, State of Wyoming
AJ Maxwell, Deloitte
Chris Mentasti, DOI
Kim Oliver, DOI
Jim Roman, ConcoPhillips
Keith Romig, United Steelworkers
Jon Swedin, DOI

Mia Steinle, POGO

Betsy Taylor, Virginia Polytechnic Institute and State University

Debbie Gibbs Tschudy, DOI

Johanna Nesseth Tuttle, Chevron

Lance Wenger, DOI

Judy Wilson, DOI