

# 2014 & 2015 Workplan

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2015

Workplan

2014

Workplan



# Why Revise the Workplan?

- 1) The EITI International board requested more detail
- 2) Candidacy application approved contingent on revised workplan
- 3) April 2014 International Board Guidance Note 2: Developing an EITI Workplan
- 4) **Additional Feedback from the International Secretariat**
  - a) **Link EITI principles with National Priorities**
  - b) **Update and link action items and outcomes with National Priorities**
- 5) Annual Assessment Requirement - MSG to update and review the workplan annually



*This note has been issued by the EITI International Secretariat in association with GIZ. The purpose of the note is to provide guidance to implementing countries on developing a workplan in accordance with the EITI Standard. Readers are advised to refer to the EITI Standard directly, and to contact the International Secretariat to seek further clarification. Contact details can be found at [www.eiti.org](http://www.eiti.org).*

## Guidance note 2: Developing an EITI Workplan

### 1. Summary

The EITI workplan forms the foundation for all EITI activities in implementing countries and ensures that implementation activities are targeted to deliver the results desired by stakeholders. Based on the EITI Standard and discussions about challenges and priorities for the extractive industries, the multi-stakeholder group, in consultation with key stakeholders, should develop a workplan that sets out why the EITI is being implemented and what issues the EITI process will seek to address. The EITI is relevant in different ways as between countries. It can, for example, be implemented to address specific concerns about corruption, lack of trust, to address quality of expenditure issues, to attract foreign direct investment, or simply bring all key data about the sector together in one place.

Requirement 1.4 of the EITI Standard sets out a number of requirements on what the workplan must contain. This note explains requirement 1.4 in more detail, and proposes a five step approach for how a workplan could be elaborated namely: (1) Identify national priorities for the extractive sector; (2) Define objectives for implementation; (3) Agree the activities needed to achieve the objectives; (4) Endorse and publish the workplan; and (5) Monitor and revise. The note draws from experiences gathered thus far, and provides examples and suggestions for further reading.

### 2. EITI workplan requirements

**Requirement 1.4 of the Standard requires that the multi-stakeholder group maintains a current workplan, fully costed and aligned with the EITI reporting and Validation deadlines established by the EITI Board. The workplan must:**

- a) Set EITI implementation objectives that are linked to the EITI Principles and reflect national priorities for the extractive industries. The multi-stakeholder group is encouraged to explore innovative approaches to extending EITI implementation to increase the comprehensiveness of EITI reporting and public understanding of revenues, and encourage high standards of transparency and accountability in public life, government operations and in business.
- b) Reflect the results of consultations with key stakeholders, and be endorsed by the multi-stakeholder group.
- c) Include measurable and time bound activities to achieve the agreed objectives. The scope of EITI implementation should be tailored to contribute to the desired outcomes and impact that have been identified during the consultation process. The workplan must:
  - i. assess and outline plans to address any potential capacity constraints in government agencies, companies and civil society that may be an obstacle to effective EITI implementation;



## 2014

- Background on USEITI
  - Presidential Announcement
  - Stakeholder assessment
  - Formation of the MSG
  - Achieving candidate country status
- **National Objectives**
  - **Fundamentals of the Open**
  - **Government Partnership**
- Links to Other Reform Processes
  - Open Government Partnership
  - Dodd-Frank
  - Project Open Data
- Funding & Resource Constraints
  - Annual funding
  - Federal employee resources
- Workplan
  - Main goals of 2014
  - Communications goals

## 2015

- Background on USEITI
  - Presidential Announcement
  - Stakeholder assessment
  - Formation of the MSG
  - Achieving candidate country status
- **National Objectives & Other Reform Processes**
  - **Fundamentals of the Open**
  - **Government Partnership**
  - Open Government Partnership
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  - Project Open Data
- Funding & Resource Constraints
  - Annual funding
  - Federal employee resources
- Workplan
  - **Main goals of 2015**
  - Communications goals





- Broken out into 7 Sections :
  - Launch Initiative
  - Apply for EITI Candidacy
  - Establish U.S. EITI National Secretariat
  - Communications, Outreach & Engagement
  - Produce Initial USEITI Report
  - Produce Subsequent Annual USEITI Reports
  - Validate Implementation & Progress of USEITI Program
- **Each Section includes the national objectives that are being implemented in that section**
- Includes objectives and the activities necessary to achieve those objectives.
  - Each activity has an responsible party, goals, timeline, **outcome**, completion status, funding (if applicable), and funding amounts
- The workplan has a built in monitoring mechanism
  - Activities are grayed out upon completion

Objective	Activity	Responsible Party	Start Date	End Date	Frequency	Completion Status	Funding	FY14	FY15	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25
Section 001: Establish the U.S. EITI National Secretariat	Appointing the U.S. EITI National Secretariat	U.S. EITI National Secretariat	01/01/2014	01/01/2014	One-time	Completed	\$0												
	Developing the U.S. EITI National Secretariat	U.S. EITI National Secretariat	01/01/2014	01/01/2014	One-time	Completed	\$0												
	Appointing the U.S. EITI National Secretariat	U.S. EITI National Secretariat	01/01/2014	01/01/2014	One-time	Completed	\$0												
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The MSG Review Approval at the September Meeting

