

## LOGISTICAL INFORMATION

### Secretarial Commission on Indian Trust Administration and Reform Public Meeting #4

#### Meeting Dates and Times

Tuesday, February 12, 2013 Meeting starts at 8:00 a.m.	Wednesday, February 13, 2013 Meeting starts at 8:00 a.m.
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#### Meeting Location

University of Washington  
Seattle, Washington 98195

*Details of building will be forthcoming*

Parking is available on UW campus for \$15 per day in unrestricted lots. Please arrive at the meeting location at least 30 minutes prior to allow time for registration and to receive meeting packet.

#### Hotel Reservations

Silver Cloud Inn  
University District  
5036 25<sup>th</sup> Avenue NE  
Seattle, WA 98105  
(206) 526-5200

Located one mile from the University of Washington. A preferred rate of \$129.00 will be made available for the nights of February 11, 12, and 13 (Monday – Wednesday) for a King size bed. A higher rate may apply for different room type. Free parking, with complimentary breakfast and high speed wireless Internet access.

Hotel reservations can be made in the following two ways:

1. Call hotel directly (206) 526-5200 or (800) 205-6940, tell them you are traveling with the “Trust Commission” for preferred rate, and guarantee room with your credit card.
2. On-line reservation at <http://www.silvercloud.com/university.php>
  - a. Enter your arrival/departure dates and select “Search Availability”
  - b. Select “Corporate or Group Log In”
  - c. Type in “Group ID” **ITCBIA**
  - d. Type in “Password” **2013**
  - e. After you log in, you’ll have to enter your arrival/departure dates again
  - f. Select the “Review” button on the right hand side of your screen and simply follow the instructions to complete the reservation

#### 24-HOUR CANCELLATION

If a guest needs to cancel a room reservation, please do so 24 hours prior to arrival or 3:00 pm the day before arrival date. \*\*If a guest fails to cancel his/her reservation, a charge of the first night room and tax will be imposed and charged to the credit card given when the reservations were made. These charges are non-refundable.

#### Local Hotel Shuttle Service

The Hotel offers free shuttle service within a three (3) mile radius of the hotel. Shuttle runs every 30 minutes starting at 7:00 am – 9:45 pm. Allow 10-15 minutes if you are calling hotel for pick up.

### Silver Cloud Inn Shuttle Service to Meeting Location

We can arrange for shuttle service to/from the meeting location for those staying at the Silver Cloud Inn for Tuesday (2/12) and Wednesday (2/13). Please contact [Regina.Gilbert@bia.gov](mailto:Regina.Gilbert@bia.gov) if you wish to be included on the list for shuttle service by **February 4, 2013**, to ensure coordination with hotel staff and determine number of trips (shuttle has only 14 seats). We cannot guarantee availability if you do not sign up after February 4, 2013. Within e-mail, indicate specific day or for both days. Should you leave the meeting early, you will need to arrange your own return with the Silver Cloud Inn by calling them directly.

### Transportation

Nearest Airport:

SEA-TAC International Airport

17801 International Blvd. – (Pacific Highway So.)

Seattle, WA 98158

The Silver Cloud Inn does not provide shuttle service. Alternate transportation:

- Shuttle Express (425) 981-7000 or [www.shuttleexpress.com](http://www.shuttleexpress.com) with reservation required one-way or round trip. Estimated fee to Silver Cloud Inn is ≈\$40 +/-one-way.
- Orange Cab (206) 444-0409, fee ≈\$57.00 (20 miles X \$2.70 per mile + drop charge of \$2.50)
- Seattle Taxi (206) 414-7477
- Seattle Taxi Service (206) 745-3456

*Should you have any questions regarding the information, please don't hesitate to send an e-mail to [Regina.Gilbert@bia.gov](mailto:Regina.Gilbert@bia.gov) for clarification.*