

Instructions

Please read all of these instructions carefully before completing any of the enclosed documents.

1. Review the enclosed documents, including:
 - **Deed:** The Deed must reflect your legal name, correct ID number and date of birth, and your current mailing address. If any of this information is incorrect, DO NOT complete and return your documents. Instead, contact the Trust Beneficiary Call Center (Call Center) at **1-888-678-6836** or your local OST office to update the information and obtain new documents. If your name has recently changed, be prepared to provide documentation to the Call Center, such as a marriage certificate or divorce decree.
 - **Exhibit A-Purchasable Interests Inventory (Inventory):** The Inventory lists the interests you own in tracts of trust or restricted land which the Buy Back Program is offering to purchase, and the Fair Market Value of each interest. There are two parts to the Inventory: a SUMMARY and corresponding DETAIL page(s). Select the interests you wish to sell on the SUMMARY as explained below. A legal description of each tract and additional information you may find useful is provided on the DETAIL page(s). Use the “Item” number for cross reference between the two parts of the Inventory.
 - **Map(s):** Showing the general location of the tracts of land in which you own an interest.
 - **Business Reply Mail Envelope:** Allows you to return your completed documents free of charge.
2. If you want to sell *some but not all* of your listed interests, select the interest(s) you wish to sell by filling in the bubble next to the Item number on the SUMMARY part of the Inventory. You must use black or blue ink and fill in the bubble(s) completely. Example:
3. If you want to sell *all* of your listed interests, fill in the bubble at the top next to “Sell All Tracts Listed Below.” You do not need to fill in the rest of the bubbles.
4. After you have selected the interest(s) you wish to sell, take the Inventory and the Deed to a Notary Public. You must sign the Deed in front of a Notary Public. Be prepared to provide legal identification such as your Driver’s License or other Federal, State, or Tribal identification.
5. DO NOT make handwritten corrections, use white-out, or place any other marks on the Inventory or Deed. If you make a mistake on or misplace your documents, or if your personal information is incorrect on the Deed, contact the Call Center or visit your local OST or BIA office to obtain replacement documents. Any alterations you make to the Inventory or Deed will result in delay and may prevent us from processing your sale. If you make alterations that prevent processing, you might not have another opportunity to sell your interests under the Buy Back Program.
6. Return the original signed and notarized Deed and all pages of the Inventory in the enclosed Business Reply Envelope no later than the date provided in your cover letter. Copies cannot be accepted. You may wish to make a copy of the documents for your records. If you return copies or miss the return deadline, we may not be able to process your sale and you might not have another opportunity to sell your interests under the Buy Back Program. DO NOT include any additional notes, letters, or documents with your Deed and Inventory; this will delay or prevent processing.
7. Please remember that it is your choice whether to participate in the Buy Back Program. Be sure of your decision and use great care in completing your documents before returning them. Once the sale is processed and title transfers to the Tribe, it cannot be reversed.

Have Questions? Need More Information? Call 1-888-678-6836 or visit www.doi.gov/buybackprogram